



Last Name _____

First Name _____

LOUISIANA PUBLIC DEFENDER BOARD

CAPITAL PROGRAM APPLICATION FOR RE-CERTIFICATION

NOTE: This application must be filled out if the applicant has been previously certified and does *NOT* seek any change in his or her certification status. If the applicant seeks a new certification status, he or she must fill out a new application for certification.

ALL APPLICATIONS MUST BE TYPED – HANDWRITTEN APPLICATIONS WILL NOT BE ACCEPTED

Table of Contents

I. CERTIFICATION STATUS PREVIOUSLY OBTAINED	2
II. APPLICANT INFORMATION	2
III. NEW INFORMATION REGARDING EXPERIENCE AND SKILLS	3
a) List of capital cases in which you have served as defense counsel that were not listed on prior application	3
b) List of judge or capital defense attorney references	4
c) Description of current caseload	4
d) List of other relevant background or specializations that were not listed in prior application.....	4
e) Information relating to professional, physical and mental fitness.....	5
IV. AUTHORIZATION FOR ACCESS TO CLE & DISCIPLINARY RECORDS	5
V. CONTINUING OBLIGATIONS OF CERTIFIED COUNSEL.....	6
VI. ATTACHMENTS	7

LPDB CAPITAL PROGRAM APPLICATION FOR RE-CERTIFICATION

I. CERTIFICATION STATUS PREVIOUSLY OBTAINED¹

Trial Level: [] lead counsel [] associate counsel [] provisional only
Appellate level: [] lead counsel [] associate counsel [] provisional only
Post-conviction: [] lead counsel [] associate counsel [] provisional only

II. APPLICANT INFORMATION

1. Name of Applicant: []
2. Business Address: []
3. City/State/ZIP: []
4. Home Address: []
5. City/State/ZIP: []
6. Telephone No: []
7. Fax: []
8. E-mail Address: []
9. Bar Roll Number: []
10. DOB: []
11. Previous capital certification (including levels and dates), if any: []

I certify that the information contained in this application is true and correct and contains no material omissions:

Signature of Applicant

Date

1 This application is for Re-certification for previously certified counsel in one's current role(s) or status. Provisionally certified counsel seeking full certification must submit a complete Application for Certification. Applicants seeking certification for a new role or status must submit a complete Application for Certification. Applicants may not use this Application for Re-Certification to apply for a new role or status.

LPDB CAPITAL PROGRAM APPLICATION FOR RE-CERTIFICATION

III. NEW INFORMATION REGARDING EXPERIENCE AND SKILLS

a) List of capital cases in which you have served as defense counsel that were not listed on prior application

<i>Defendant:</i>		<i>Dates of Representation:</i>	
<i>JDC:</i>	<i>Judge(s):</i>	<i>Prosecutor(s):</i>	<i>Co-Counsel:</i>
<i>Any appellate decisions:</i>			
<i>Role in case, Posture of case and Result of representation:</i>			

<i>Defendant:</i>		<i>Dates of Representation:</i>	
<i>JDC:</i>	<i>Judge(s):</i>	<i>Prosecutor(s):</i>	<i>Co-Counsel:</i>
<i>Any appellate decisions:</i>			
<i>Role in case, Posture of case and Result of representation:</i>			

<i>Defendant:</i>		<i>Dates of Representation:</i>	
<i>JDC:</i>	<i>Judge(s):</i>	<i>Prosecutor(s):</i>	<i>Co-Counsel:</i>
<i>Any appellate decisions:</i>			
<i>Role in case, Posture of case and Result of representation:</i>			

<i>Defendant:</i>		<i>Dates of Representation:</i>	
<i>JDC:</i>	<i>Judge(s):</i>	<i>Prosecutor(s):</i>	<i>Co-Counsel:</i>
<i>Any appellate decisions:</i>			
<i>Role in case, Posture of case and Result of representation:</i>			

<i>Defendant:</i>		<i>Dates of Representation:</i>	
<i>JDC:</i>	<i>Judge(s):</i>	<i>Prosecutor(s):</i>	<i>Co-Counsel:</i>
<i>Any appellate decisions:</i>			
<i>Role in case, Posture of case and Result of representation:</i>			

If you have worked on more than five capital cases, please copy this page and attach additional sheets as required.

LPDB CAPITAL PROGRAM APPLICATION FOR RE-CERTIFICATION

b) List of judge or capital defense attorney references

<i>Name:</i>	<i>Phone number:</i>
<i>Description of reference:</i>	
<i>Name:</i>	<i>Phone number:</i>
<i>Description of reference:</i>	

c) Description of current caseload

<i>Kind of case:</i>	<i>Number of cases:</i>
<i>Description of complexity:</i>	

<i>Kind of case:</i>	<i>Number of cases:</i>
<i>Description of complexity:</i>	

<i>Kind of case:</i>	<i>Number of cases:</i>
<i>Description of complexity:</i>	

<i>Kind of case:</i>	<i>Number of cases:</i>
<i>Description of complexity:</i>	

<i>Kind of case:</i>	<i>Number of cases:</i>
<i>Description of complexity:</i>	

<i>Kind of case:</i>	<i>Number of cases:</i>
<i>Description of complexity:</i>	

<i>Kind of case:</i>	<i>Number of cases:</i>
<i>Description of complexity:</i>	

If you need additional space, please photocopy this page and attach additional sheets as required.

LPDB CAPITAL PROGRAM APPLICATION FOR RE-CERTIFICATION

d) List of other relevant background or specializations that were not listed in prior application

e) Information relating to professional, physical and mental fitness

- i. Any findings of professional misconduct in this or any other jurisdiction, including but not limited to any findings of contempt of court.

- ii. Any matter affecting your physical health that would substantially impair your capacity to meet the requirements of certified capital counsel in the Louisiana Capital Defense Guidelines and associated Performance Standards; and/or

- iii. any matter affecting your mental health that would substantially impair your capacity to meet the requirements of certified capital counsel in the Louisiana Capital Defense Guidelines and associated Performance Standards.

- iv. Any other relevant information, including any pending complaints or proceedings relating to your professional conduct (ethics complaints, contempt actions, civil suits etc.).

LPDB CAPITAL PROGRAM APPLICATION FOR RE-CERTIFICATION

IV. AUTHORIZATION FOR ACCESS TO CLE & DISCIPLINARY RECORDS

Name (print):

Bar Number :

DOB:

By signing the line below I provide authorization to permit the state public defender, his designee, and the Capital Certification Advisory Group to obtain my CLE records both prior to and during any period of certification, including by accessing my CLE transcript records online:

Signature of Applicant

Date

By signing the line below I provide authorization to permit the state public defender to obtain my disciplinary records, both prior to and during any period of certification, including dismissed or pending complaints. I understand that this information will be shared only with LPDB staff participating in the certification process and members of the LPDB's Capital Certification Advisory Group.

Signature of Applicant

Date

LPDB CAPITAL PROGRAM APPLICATION FOR RE-CERTIFICATION

- V. (a) List all capital training obtained in the last 2 years as described in the Capital Defense Guidelines at Louisiana Administrative Code, 22:XV(Chapter 9), §923 or any specialized training program previously approved by the state public defender which focuses on the defense of death penalty cases, §923(c).

LPDB CAPITAL PROGRAM APPLICATION FOR RE-CERTIFICATION

CONTINUING OBLIGATIONS OF CERTIFIED COUNSEL

By signing the line below I certify I will comply with the continuing obligations of certified counsel detailed in §915.I.1 of the Capital Guidelines (Louisiana Administrative Code, 22:XV (Chapter 9)) and meet the requirements for continuing legal education:

§915.I.1

1. It will be a continuing obligation of certified counsel to:
 - a. comply with these Guidelines and associated Performance Standards;
 - b. comply with the Louisiana Rules of Professional Conduct;
 - c. maintain caseloads and workloads within the limits established by the Guidelines established by the Louisiana Public Defender Board, except as specifically authorized by the state public defender;
 - d. cooperate with case monitoring and case reviews by the Case Supervisor, district public defender and state public defender;
 - e. attend and successfully complete continuing capital legal education as described in §923.C;
 - f. notify the state public defender of any change of address or contact information;
 - g. immediately notify the state public defender of any change in his or her licensure or permission to practice in the state of Louisiana;
 - h. immediately notify the state public defender of any change in the information contained in his or her application for certification relating to professional, physical, mental fitness to be certified as capital counsel;
 - i. promptly respond to any request for information from the state public defender, regional director or district public defender, as appropriate, relevant to the attorney's performance as capitally certified counsel or satisfaction of the obligations of capitally certified counsel; and
 - j. notify every court in which he or she is counsel in a capital case of any reduction in the level or extent of his certification.

§923.C

C. Continuing Capital Legal Education

1. Attorneys seeking to remain on the certification roster must continue to attend and successfully complete specialized training program approved by the state public defender that focuses on the defense of death penalty cases. Attorneys must complete at least eighteen hours of training at an approved course or courses every two years.

Signature of Applicant

Date

VI. ATTACHMENTS

Checklist of MANDATORY Attachments

NOTE: The applicant must submit attachments not previously submitted with any prior application.

Legal writing sample

(include statement of authorship if not Applicant's sole work product)

Certificate of Good Standing

Pro hac vice order (*where applicable*)

Checklist of answers which required additional space or attachments

<input type="checkbox"/>	<input type="text"/>
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<input type="checkbox"/>	<input type="text"/>

VII. STATEMENT OF INTEREST

Please explain why you want to continue doing capital defense work.

[Empty box for statement of interest]

Sign pages 2, 6, and 8 and mail the entire application to Amber Harriman, Capital Division, LPDB, 301 Main St., Ste. 700, Baton Rouge, LA 70825.