



LOUISIANA PUBLIC DEFENDER BOARD

Capital Expert Witness Fund Invoice Submission Form

This form must be submitted by counsel along with the expert's invoice.

Counsel's Name: _____ Office Phone No.: _____

Client's Name: _____

Status of case: Pretrial (no stay): _____, Pretrial (stay): _____, Trial Date Set: _____, Post Trial: _____

Invoice Information

Expert's Name: _____ Amount of Invoice: _____

Date(s) Invoiced Services Were Provided*: _____

**Invoices for services over sixty (60) days old will not be paid by LPDB.*

Amount Pre-Approved by LPDB: _____ Date of Pre-Approval: _____

Total of All Previously-Submitted Invoices: _____

Amount Remaining on Pre-Approval after Payment of Current Invoice: _____

- If funds are remaining from pre-approved amount, please indicate:
 - The pre-approved services of this expert are complete and no additional work is anticipated. The remaining funds may be released back into the Expert Witness Fund.
 - Additional work is expected to be performed by this expert, within the amount of the pre-approval and within eight (8) months of the date of pre-approval.

Please check boxes to confirm:

- The attached invoice has been reviewed and approved by the undersigned for accuracy and amount.
- All relevant and required case information is entered and current in LPDB's statewide case management system.

By signing and submitting this form and invoice, I affirm that the information provided is true and correct to the best of my knowledge.

Counsel's Signature

Date