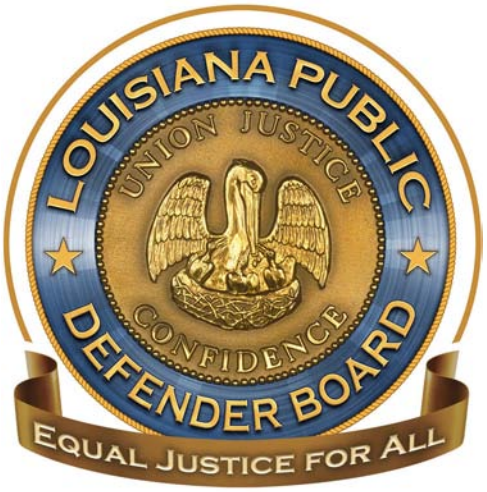

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Bobby Jindal, Governor
Frank X. Neuner, Jr., Chairman
Jean M. Faria, State Public Defender

January 31, 2012

When state legislators (including over 100 co-authors) passed the Louisiana Public Defender Act of 2007 they created a single entity – the Louisiana Public Defender Board (LPDB) – to oversee and improve public defense services and criminal justice systems across the state. Their vision of fairness and accountability in the criminal justice system was developed after many years of litigation, data collection, and legislative attention to Louisiana's struggling public defense system.

Prior to the passage of the Act, 41 individual and independent districts (now 42 districts) were overseen by local boards that administered widely divergent methods of public defense delivery in clear conflict with the obligation of the state to provide a "uniform system of securing and compensating qualified counsel for indigents." (Louisiana Constitution, 1974, Article 1, § 13)

Additionally, the pre-reform public defense system received failing grades in all 10 categories of the *American Bar Association Ten Principles of a Public Defense Delivery System,* which sets the national benchmark. These principles include independence, reasonable workload, training, minimum qualifications, and accountability.

When LPDB began its work, it discovered a number of districts without any local board oversight at all, and nearly a dozen districts that did not have an assigned district defender. Prior to the creation of LPDB, there was no statewide training program for public defenders, no meaningful regulation of district performance, no professional standards, extremely limited reporting requirements, wholly unreliable data about even the most basic elements of public defense services; a combative rather than cooperative relationship between Louisiana's two largest criminal defense associations (the Louisiana Public Defenders' Association and the Louisiana Association of Criminal Defense Attorneys), no state-coordinated effort for cross-district learning, no mechanism for reviewing ethical issues arising from workload excesses, and no agency accountable to Louisiana taxpayers to ensure a criminal justice system – statewide – that is fair in its process, accurate in its verdicts and efficient in its operation.

Before the Public Defender Act of 2007, there was no state agency capable of observing public defense services across the state as components of a system, none authorized to develop and implement statewide policies and standards, and none designated to administer consolidated resources for district public defender offices to improve daily operations and address challenges as they arise.

Throughout this Annual Report, we hope that you notice the significant LPDB achievements during 2011, which is only the third year that the agency has been staffed. Further, we hope you appreciate the incredible difficulty of accommodating the practices, cultures and needs of local districts while simultaneously delivering the statutory obligation of a "uniform system."

The efforts to improve public defense services at the district level and the public defense system statewide do not occur in a vacuum. Instead, it requires unique and intensive relationships with whole communities, both within and beyond local criminal justice systems. Public defense reform requires collaboration with all our criminal justice agency-partners, policy makers, and community leaders. LPDB exists to facilitate this cooperation for district public defender offices and contribute as invested partners in problem-solving ventures that serve common goals we share with all our criminal justice agency-partners.

With a small staff capped at only 16 full-time employees and a 15-member, all-volunteer Board, LPDB's challenges are ever-present. Compounding the work of making positive change in 42 districts across 64 parishes is the chronic underfunding of public services. LPDB received $33,117,662 for FY 11 (affecting January-June 2011) and suffered a reduced budget of $32,799,336 for FY 12 (affecting July-December 2011). These appropriations are approximately only 80% of the minimum-level funding that LPDB requested in order to maintain reasonable workloads in financially solvent offices.

Working within these budget constraints requires innovation, vigilance and a constant commitment to find every available dollar and make every dollar count. LPDB is very proud that through appropriate protocols, prudent spending of state funds, and successful efforts to collect all available local funds in district offices, no district was forced to restrict public defense services in 2011. However, the current situation is not tenable, and without future budget increases, no matter what LPDB does, if local districts do not fill the shortfall, service restrictions will occur in a number of jurisdictions across the state, paralyzing criminal justice systems and failing the communities they serve.

The task is enormous; the road is long. But, as this Annual Report clearly demonstrates, we are on our way.

As you read through the report, it should become clear that LPDB is building a sustainable, systemic infrastructure and making significant improvements to the delivery of public defense services to achieve fairness and accountability in Louisiana's courts. Evidence of the public defense system that Louisiana is creating includes the following highlights:

- Productive District, Assistant and Juvenile Defender Advisory Councils that foster effective communication between the state agency and the field;
- Provision of moderated and unmoderated list-servs that promote cross-district learning and prompt access to changing caselaw;
- Ongoing improvements to a well-trafficked agency website that serves clients, practitioners and the public, and includes information about all districts and contract programs;
- Delivery of a statewide training program that served 57% of all defenders in Louisiana in 2011 (463 lawyers) and 23% of all non-defender staff (89 staff members providing administrative, investigatory, financial and data entry support);
- Achievement of benchmarks identified on the agency's five-year strategic plan;

- Promulgation of Trial Court Performance Standards in the areas of Child in Need of Care and Termination of Parental Rights (January 2011) and Delinquency (September 2011) Representation, and enhanced training, supervision and support to attain these standards;
- Creation of a comprehensive capital certification program and oversight of defenders' satisfactory completion of certification requirements;
- Participation to develop and present at the 2nd Annual Criminal Justice Summit, hosted by the Louisiana State Bar Association and dedicated to funding mechanisms in the public defense and criminal justice systems;
- Development and collection of standardized financial, case and employment reporting across all districts;
- Maintenance of contractual relationships between LPDB and all District Defenders;
- Compilation of accurate data of increasing sophistication with the growing potential to inform policy (thanks to a newly acquired and successfully implemented Case Management System);
- Passage of board policy requiring the assessment of the $40 application fee in all districts, creation of an Indigency Determination Working Group to ensure services are only provided to eligible clients, and approved protocols for 'Requests for Emergency Funding' and 'Restriction of Services' (pending promulgation);
- Initiation of successful mandamus litigation against the judges in New Orleans to improve accurate fee assessment, collection and remittance in districts statewide;
- Administration of nearly $300,000 in grant funds for statewide projects;
- Migration of another once-contract district public defender office to a full-time public defender office, with numerous other offices in transition;
- Facilitated hosting of the first ever statewide Juvenile Defender Vision Meeting for nearly three dozen juvenile defenders and defender leaders;
- Dedicated time spent in more than a dozen district public defender offices undertaking assessments and providing technical assistance to the district public defender office and criminal justice stakeholders;
- Ongoing work with Sentencing Commission, Louisiana Commission on Law Enforcement, and nearly two dozen other state-level coalitions, task forces and networks; and,
- Successful management of all litigation against the state agency, successfully defeating litigation in or threatened in three districts.

These are but a few of LPDB's valuable accomplishments this year.

In 2011, LPDB oversaw a public defender system that represented clients in more than 293,000 cases, across 42 districts and eight contract programs. Some of these clients were guilty, some were innocent. Some faced unreasonable sentences for minor crimes. Some accepted plea agreements, some went to trial. Some were first-time offenders, some were well-known to the criminal justice system. Many had families, some were children. Some had mental illnesses, some were addicted to drugs, some were homeless, some were illiterate – ending up in the criminal justice system because there was nowhere else for them to go. For every client, their public defender was the only advocate to fight for their equal access to the justice system – a system that without the right to counsel would make

our communities less safe, reduce our confidence in government and undermine the uniquely American rights that are the foundation of our democracy.

Before you delve in to the LPDB 2011 Annual Report, on behalf of the Board and staff, I thank you for the opportunity to work towards the reality of a fair criminal justice system and an adequately resourced, high-quality, transparent and engaged system of public defense throughout Louisiana.

Frank X. Neuner, Jr.
Chairman, Louisiana Public Defender Board

LPDB CY 2011 RECOMMENDATIONS FOR NEEDED CHANGES IN THE LAW

In accordance with La. R.S. 15:147(B)(4)(a), the Louisiana Public Defender Board is to recommend all needed changes in the law regarding the Board or any regulated activity. Based on its work over the last four years the Board suggests the following changes to Act 307 of 2007.

1. Reduce the number of mandatory Board meetings from eight a year to a minimum of four a year. La. R.S. 15:149.2(B)(1).

2. Remove the requirement that at least three of the Board meetings be held outside of East Baton Rouge Parish. La. R.S. 15:149.2(D).

3. Increase the Public Defender Board's legislative appropriation to $42,000,000 for FY 12-13 to avoid future service restrictions by adding general fund dollars.

4. Increase self-generated fees derived from the assessment of a non-waivable fine to be collected and remitted to the Public Defender Board for all violations of the Louisiana Highway Regulatory Act (R.S. 32:1, et seq.) upon conviction, after trial, a plea of guilty or nolo contendere, or after forfeiting bond and shall be in addition to all other fines, costs or forfeitures.

2011 ANNUAL REPORT UPDATE ON STRATEGIC PLANNING IMPLEMENTATION (as required by La. R.S. 39:31)

The mission of the Louisiana Public Defender Board is:

In pursuit of equal justice, the Louisiana Public Defender Board (LPDB) advocates for clients, supports practitioners and protects the public by continually improving the services guaranteed by the constitutional right to counsel. Through its commitment to performance standards, ethical excellence, data-driven practices and client-centered advocacy, LPDB oversees the delivery of high quality legal services affecting adults, children and families, and supports community well-being across Louisiana.

The vision statement of the Louisiana Public Defender Board is:

The Louisiana Public Defender Board (LPDB), a recognized leader in the delivery of client-centered legal representation services, is a dynamic and engaged partner in local, state and national criminal and juvenile justice systems. LPDB and its public defender offices prevent wrongful conviction, protect due process and constitutional rights, increase public safety, promote fiscal responsibility, and support economic growth throughout Louisiana.

The following goals were developed by LPDB staff during a collective strategic planning process and approved by the LPDB Board of Directors on June 14, 2010. Bulleted work beneath each goal summarizes LPDB's progress in implementing its strategic plan for its clients, criminal justice practitioners and the Louisiana community.

Goal 1/5) LPDB will attain adequate budgetary and other resources that are essential for the delivery and supervision of the high quality, ethical legal defense representation services on behalf of LPDB's indigent adult and juvenile clients throughout the State of Louisiana.

- Submitted FY 12 budget request of $40,000,000; awarded $32,809,336
- Successfully completed all deliverables and closed out the $250,000 Capital Case Litigation Initiative direct award from the Bureau of Justice Assistance within the United States Department of Justice
- Wrote a letter of support for a $1.4M National Institute of Justice grant awarded to the Innocence Project New Orleans and its applicant-partners for its Orleans Parish Post-Conviction DNA/Evidence Project to improve data collection and storage procedures state-wide
- Worked with the Louisiana Office of Student Financial Assistance to successfully administer the John R. Justice Loan Repayment Program for full-time public defenders (first year of federal funding); six defenders received loan repayment assistance
- Supported the development of the agenda and served as faculty in the 2nd Annual Criminal Justice Summit (March 2011), hosted by the Louisiana State Bar Association and dedicated to discussions on funding mechanisms for the public defender and criminal justice systems

- Developed a mission-matching grants list for possible development applications; partnered with a local non-profit, the Louisiana Justice Coalition, for additional development opportunities
- Utilized externs in the 2011 LSU Externship Program at the state agency
- Passed a Board Policy requiring all districts to assess the $40 application fee
- Created an Indigency Determination Working Group to ensure accurate appointment of counsel
- Produced budget recommendations/analysis of budget shortfalls for all districts
- Conducted site visits and stakeholder outreach in the 1st, 9th, 10th, 19th, 22nd, 23rd, 25th, 26th, 34th, and 41st Judicial Districts to address service delivery and emergency funding issues
- Created an analysis tool for all 42 districts which identifies the month that insolvency would be reached using regularly up-dated 12-month retrospective data
- Approved an Emergency Funding Request Protocol; reviewed and approved Emergency Funding Requests from eleven districts: 1st, 3rd, 5th, 7th, 8th, 10th, 13th, 19th, 35th, 37th, and 41st
- Approved a Restriction of Services Protocol; submitted Protocol for promulgation through the Administrative Procedures Act
- With the Orleans Public Defenders, worked collaboratively to support the district office's largest-ever appropriation from the New Orleans City Council for calendar year 2011 ($750,000)
- With support from the MacArthur Foundation and the National Juvenile Defender Center, convened the first ever Juvenile Vision Meeting for juvenile defense reform (July 2011, Baton Rouge)
- Contracted with a licensed CPA to conduct comprehensive financial audits of select districts upon Board/staff designation
- Conducted, with the Louisiana Justice Coalition, an 'ExtraLegal Needs Assessment' of pre-trial, public-defender-appointed, incarcerated adults in the 30th Judicial District Public Defenders' Office (Vernon Parish) to increase possibilities of local funding and support
- Procured technical assistance from the Bureau of Justice Assistance's Criminal Courts Technical Assistance Project (CCTAP) at American University in Washington, D.C. to conduct an evaluation of the 22nd Judicial District Public Defenders' Office (St. Tammany-Washington Parishes) in response to threatened litigation from the ACLU and the ACLU of LA
- Created a new expert funding request form and protocol, for more informed review and more timely disbursement of funds
- Per external and internal requests, conducted analyses on a number of topics across a number of districts, including analysis of trial rates, remittance of fees, local funding, caseload and other subjects
- Improved the end-of-year survey for the LPDB 2011 Annual Report, in part via the creation of a website that will enable districts to fill out their CY 11 annual reporting forms (District Narratives, District Staff Directories, Technology Surveys and Personnel Expenditure Reports) online at www.lpdb.org

Goal 2/5) LPDB will cultivate a technologically proficient defender community that utilizes up-to-date data-driven practices in its case management and systemic advocacy.

- Procured (by special legislative appropriation) a new case management system and successfully completed the statewide data migration on June 1, 2011
- Successfully applied for a $126,309 award from the Louisiana Commission on Law Enforcement and the Administration of Justice to provide technological upgrades for the districts and increase capacity at the state agency to maximize performance of the newly acquired Case Management System
- Staff at the ITM Division conducted small-group, on-site training case management sessions for every district's data-entry point-person through regional meetings in New Orleans, Lafayette, Baton Rouge, Ruston and Alexandria
- ITM staff developed and initiated district training webinars statewide for all users of the new case management system with each district's newly trained data-entry point-person serving as the on-site facilitator
- Provided the districts with ongoing day-to-day technical support, training and case management improvements to ensure accurate and timely data input and output
- Improved the LPDB website calendaring function to promote LPDB trainings, events and other related activities
- Supported secure, moderated listservs for juvenile defenders and investigators to enhance cross-district learning and service delivery
- Created a motion bank for juvenile defenders that will be accessible through the Case Management System in early 2012

Goal 3/5) LPDB will create and offer a statewide training and learning program for attorneys and non-attorney professionals that develops, promotes and supports their delivery across the state of effective, high quality legal representation services for all adult and juvenile clients.

- Promulgated (through the Administrative Procedures Act) Trial Court Performance Standards for Attorneys Representing Parents in Child in Need of Care and Termination of Parental Rights Cases (January 2011)
- Promulgated (through the Administrative Procedures Act) Trial Court Performance Standards for Attorneys Representing Juveniles in Delinquency Proceedings (September 2011)
- In concert with the American Bar Association, provided all content on the collateral consequences of a juvenile adjudication in the state of Louisiana, which is available to defenders online at: www.beforeyouplea.com/la
- Published, with Louisiana Appleseed and the Louisiana Justice Coalition, the handbook, "Representing Clients with Mental Illness: A Handbook for Louisiana Defenders," and disseminated more than 1,000 copies to public defenders and social service allies
- Provided a '*Padilla and You*' conference in five regional locations (consisted of 3-hour presentations by immigration law experts on the immigration consequences of a

conviction to non-citizens, in order to fulfill the United States Supreme Court's mandate in Padilla v. Kentucky)

- Provided an interactive, one-day training focused on LPDB Trial Court Performance Standards (promulgated April 2009) in four locations across the state in January and April 2011
- Provided two 'Mental Health Advocacy' trainings (February 2011, Pineville and May 2011, Baton Rouge), co-sponsored by Louisiana Appleseed and led by Professor Katherine Mattes, Interim Director of the Tulane Law School Criminal Clinic, who covered issues involving competency to stand trial and pleas of not guilty by reason of insanity
- Provided two one-day trainings for CINC parent attorneys (April 2011, Ruston and July 2011, Hammond) as interactive, working sessions covering LPDB's recently-promulgated *Trial Court Performance Standards for Attorneys Representing Parents in Child of Need of Care Cases* and issues affecting the realities of CINC parent representation in Louisiana
- Provided eleven statewide trainings to address the various issues affecting public defender work
- Provided the 'Voir Dire Academy', an interactive training designed to teach public defenders skills and techniques in conducting non-capital jury selection (January 2011)
- Provided the first annual Juvenile Defender Training (January 2011); attended by thirty-six juvenile defenders and designed to assist juvenile defenders in the handling of delinquency and FINS cases
- Provided seventy-one District Defenders, Executive Directors and supervisors leadership training at LPDB's second annual 'Defender Leadership Training' (February 2011)
- Provided a 'Defender Management Training' (May 2011), covering governmental ethics, financial management and employment law issues relevant to district public defender offices
- Provided the annual 'Investigator Workshop' (July 2011); attended by fifty-two public defender investigators and consisting of instruction on various forensics topics as well as development of investigation skills
- Provided the second annual 'Defender Training Institute' (September 2011, Baton Rouge); forty-four public defenders from districts across the state spent six days in intense training consisting of skills work covering the life of a case, from initial client interview through sentencing and collateral consequences of convictions
- Provided three capital trainings: the 'Capital Defender Training 2011' (June 2011, Baton Rouge) was a three-day conference for 15 capital defense teams working actively on their currently-pending capital cases; a joint capital training ('*Ensuring Access to Justice for Persons With Intellectual Disabilities'*, February 2011) was provided for capital defenders, prosecutors, investigators and mitigation specialists conducted pursuant to the Capital Case Litigation Initiative grant and attended by forty-seven participants; the 'Advanced Capital Training' (October 2011) trained over one hundred and fifty public defenders seeking capital certification at a five-day, five-track conference
- Through the capital trainings conducted in 2010 and 2011, nearly all of the provisionally certified capital defenders maintained their certification through the process informed by the LPDB Guidelines for Capital Defense

- While formulation of local and state capital representation plans is ongoing, all of the local capital representation plans have been received and are currently under review to ensure compliance with the LPDB Guidelines for Capital Defense
- Provided a 'Legislative Update' program in December 2011, providing defenders with an update of all bills passed in 2011 that affect criminal law and procedure
- Cultivated a network of local and national faculty to provide cost-effective, best-practices training programs for public defenders across the state
- The Deputy Public Defender – Director of Training attended LSBA's Criminal Justice Summit (March 2011); participated in the MacArthur Foundation's Models for Change meeting of the grantees and in Louisiana's JIDAN Cross-Action Network meeting (April 2011); participated in a panel discussion at the Louisiana Judicial College in Lafayette (April 2011); served as faculty at the Kentucky Department of Public Advocacy's Death Penalty Institute in Erlanger, Kentucky (April 2011); participated in the MacArthur Foundation's Models for Change meeting in Washington, D.C. (May 2011); participated in a meeting hosted by the National Juvenile Defender Center in Chicago, IL (June 2011) to review the Juvenile Training Immersion Program curriculum created by the NJDC; attended the American Bar Association's 2nd Annual Parent Representation Conference in Washington D.C. (July 2011); attended the trainers' conference of the Southern Public Defender Training Center in Atlanta, GA (August 2011); and, served as faculty at the Southern Public Defender Training Center in Birmingham, Alabama (August 2011)

Goal 4/5) LPDB leadership team will create an effective communications system that facilitates the exchange of meaningful information between the leadership team and all stakeholders across the state.

- Issued nine formal press statements, submitted more than a dozen proactive guest columns or Letters to the Editor and posted nine news stories on the LPDB website.
- Maintained the LPDB website with regular updates of news, press releases, case-law developments, contact information, continuity of operations plans, events calendar, standards and much more (in 2011, the website averaged about 2,600 unique visitors per month, viewing well over 12,000 pages, and received and average of more than 68,000 hits per month)
- Created a timeline of all significant LPDB activity from August 15, 2007 through November 30, 2011 and facilitated its design for electronic and hard-copy dissemination
- Supported meetings of the District Defender Advisory Council (DDAC) and Juvenile Defender Advisory Council (JDAC)
- Continued a bi-monthly e-newsletter for the 900+ public defender staff (attorney and non-attorney) throughout the state
- Managed the agency's strategic plan
- Developed a media contact list to proactively and reactively submit letters to the editor, guest opinions, contribute to news articles and conduct reported outreach
- Updated and tested all staff and district defender emergency contact data and communication links for its Continuity of Operations Plan (COOP), and conducted a 100% successful district COOP email drill

Goal 5/5) LPDB will develop, cultivate and support leaders in each district office that share and promote LPDB's vision of standards-based, community oriented, data driven and client-centered legal representation, while respecting local variances in the defense delivery mechanism.

- Redeveloped LPDB Performance Indicators for FY13
- Pursuant to R.S. 15:162(H), authorized the District Defender in the 14th Judicial District to manage and supervise public defender services in the contiguous 38th Judicial District
- The 14th (Calcasieu Parish) and 26th (Bossier and Webster Parishes) implemented office policies that require public defenders commit to full-time practices
- Conducted extensive research to design a model Educational Law Program for juvenile representation in a district public defender office
- Worked with the 19th Judicial District (East Baton Rouge Parish) Public Defenders' Office to begin strategic planning to create a Community Outreach Division within the district office in 2012
- Created a comprehensive 2011 Annual Survey which includes all work accomplishments, financial reporting, technology assessments and other pertinent staff and district information
- A number of staff served as faculty for LPDB trainings and public defender trainings sponsored by other entities

Site Visits: *Staff undertook site visits to the following 11 district offices/programs, conducting outreach with District Defenders, front-line defenders, judges, clerks, and prosecutors to develop an accurate appreciation of systemic issues relating to local public defense delivery:*

- 1st (Caddo Parish)
- 9th (Rapides Parish)
- 10th (Natchitoches Parish)
- 19th (East Baton Rouge Parish)
- 22nd (St. Tammany-Washington Parishes)
- 23rd (St. James-Assumption-Ascension Parishes)
- 25th (Plaquemines Parish)
- 26th (Bossier-Webster Parish)
- 30th (Vernon Parish)
- 34th (St. Bernard Parish)
- 41st (Orleans Parish)

Awards:

- LPDB board member Leo Hamilton was awarded the Louisiana Bar Foundation's President's Award (April 2011)
- The Juvenile Defender Advisory Council was awarded the Louisiana State Bar Association's Children's Law Award (May 2011)
- LPDB board member Majeeda Snead was recognized by the Urban League of Greater New Orleans as one of five African-American women honorees (August 2011)

- LPDB board member Gina Womack, co-founder and executive director of Families and Friends of Louisiana's Incarcerated Children (FFLIC), was named a 2011 Alston Bannerman Fellow, one of six nationally selected fellows (September 2011)
- LPDB board member Sam Dalton was awarded the Kutak-Dodds award from the National Legal Aid & Defender Association (NLADA, presented to an equal justice advocate, "who, through the practice of law, has contributed in a significant way to the enhancement of the human dignity and quality of life of those persons unable to afford legal representation." (December 2011)

Committee Work: *LPDB dedicated staff to participate on many worthy projects that require collaboration with all agency partners, including:*

- LSBA Criminal Justice (formerly Right to Counsel) Committee
- Louisiana Supreme Court Rules Committee
- Louisiana Sentencing Commission (commission member)
- Community Oriented Defender Network
- Louisiana Commission on Law Enforcement and the Administration of Justice (commission member)
- *Graham v. Florida* Task Force
- Juvenile Indigent Defense Action Network (one of 8 member-states)
- Louisiana Law Institute
- National Juvenile Justice Network
- Louisiana's Together We Can Conference
- Louisiana State Law Institute Children's Code Committee
- Louisiana State Bar Association Children's Law Committee
- Language Access Coalition
- Domestic Violence Task Force
- Community Oriented Defender Network
- Detention Center Standards Task Board
- FINS Commission hearing
- Childhood Addiction to Pornography Task Force and the Drug Policy Board
- Legislative Task Force for the Reform of Louisiana's School Discipline Statute
- Task Force for Legal Representation in CINC
- ABA Task Force on Comprehensive Representation
- Court Improvement Program Child Advocacy Resource Effort
- Southern Juvenile Defender Center Advisory Board
- School-to-Prison Reform Coalition
- ABA Standing Committee on Legal Aid and Indigent Defense
- Center for Excellence/ Pelican State Center for Children and Families
- National Alliance of Indigent Defense Educators

Litigation:

- Initiated mandamus litigation against the District and Municipal Criminal Court Judges in New Orleans to compel the assessment, collection and remittance of the "$35 fee" as required by law; judgment ruled in LPDB's favor
- Successfully defended against a lawsuit questioning the constitutionality of the "$35 fee;" suit dismissed, has been appealed, and is pending judgment
- With the Jefferson Parish Public Defenders' Office, successfully defended against litigation seeking to compel reimbursement for trial court transcript costs
- Worked to ensure no advancement of the *Anderson v. State* litigation (Calcasieu Parish), a class-action suit which names the Louisiana Public Defender Board as the defendant in its allegations that funding inadequacies create violations of indigent defendants' rights as secured by the Sixth and Fourteenth Amendments, and by the Louisiana State Constitution
- Through litigation, failed to avoid the provision of and expenditure for public defender services for clients needing representation before Sex Offender Assessment Panels (*State v. Mouton, 2010-OK-2412 (La. 06/17/2011))*

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2011-12

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Term: 04/08/2011 – 04/07/2015

Reverend Dan Krutz
527 North Boulevard, 4th Floor
Baton Rouge, LA 70802
Phone: (225) 344-0134
Appointed by Louisiana Interchurch
Conference
01/01/2010 – 12/31/2013

Rebecca Hudsmith
102 Versailles Blvd., Suite 816
Lafayette, LA 70501
Phone: (337) 262-6336
Appointed by Louisiana Association of Criminal Defense Lawyers
Non-Voting, Ex-Officio, No term

Judge Robert Brinkman (R*etired)*
3553 Highway 182
Opelousas, LA 70570-4660
Phone: 337-942-2210
Appointed by Louisiana Public Defenders' Association
Non-Voting, Ex-Officio, No term

Frank X. Neuner, Jr.
Partner, Laborde & Neuner, Attorneys at Law
Lafayette, LA

Frank X. Neuner, Jr. received a Bachelor of Science degree in 1972 and a Juris Doctor in 1976 from Louisiana State University. He has been a partner with Laborde & Neuner in Lafayette, Louisiana since its formation in 1987 and serves as the Managing Partner. He was admitted to the Texas Bar in 1994.

Mr. Neuner is a member of Louisiana, Texas and American Bar Associations, the Louisiana Association of Defense Counsel, the Defense Research Institute and the Maritime Law Association of the United States. He served as Treasurer of the Louisiana State Bar Association from 2002-2004, and was President of the Louisiana State Bar Association in 2005-2006. Mr. Neuner is a past President and Board Member of the Lafayette Parish Bar Association and the Lafayette Parish Bar Foundation, and was a member of the House of Delegates of the Louisiana State Bar Association from 1980-1996. He was on the Board of Governors of the Louisiana State Bar Association from 1997-1999. Mr. Neuner was recently elected as the ABA State Delegate for Louisiana.

Mr. Neuner is the Chair of the Louisiana Public Defender Board, and was appointed to the Drug Policy Board by Governor Bobby Jindal in 2008. On June 9, 2006, the Louisiana State Bar Association's twenty living Past Presidents honored Mr. Neuner for his outstanding service to the profession, the judiciary and the public in response to the unprecedented challenges of Hurricanes Katrina and Rita. In December of 2006, The Louisiana Association of Criminal Defense Lawyers presented Mr. Neuner with the Public Defender Gideon Award. In 2008, the LSU Paul M. Hebert Law Center named Mr. Neuner as the Distinguished Alumni of the Year.

LOUISIANA PUBLIC DEFENDER BOARD DIVISIONAL CHART
(Table of Organization: 16)

Frank X. Neuner, Jr., Board of Directors, Chairman
Appointed by Governor (11/03/2008 – 11/02/2012)

Board of Directors (15 voting members; 2 ex-officio)

Jean M. Faria, State Public Defender
Start Date: 06/01/08

Julie H. Kilborn
Deputy Public Defender, Director of Training
Start Date: 4/01/09

Julie Gregory
Paralegal – Training Division
Start Date: 8/30/10

Irene Oritseweyinmi Joe
Assistant Training Director
Start Date: 9/27/11

Heather H. Hall
Special Projects Advisor (WAE)
Start Date: 11/17/08

Angel W. Williams
Budget Officer
Start Date: 10/31/11

Natashia Carter
Accountant
Start Date: 7/27/09

Anne Gwin
Paralegal – Executive Assistant to the State Public Defender
Start Date: 11/17/08

Natasha George
Policy Analyst (WAE)
Start Date: 3/15/10

Latrice R. Clark
Administrative Coordinator
Start Date: 11/17/08

Gina Carley
Administrative Coordinator
Start Date: 8/09/10

Sarah Hall
Research Assistant (WAE)
Start Date: 10/12/09

John E. Di Giulio
Trial-Level Compliance Officer
Start Date: 11/01/08

Karen A. Rayborn
Paralegal – Compliance and Capital Divisions
Start Date: 2/01/10

Roger W. Harris
General Counsel
Start Date: 8/03/09

Sherri Barrilleaux
Paralegal – General Counsel (WAE)
Start Date: 12/14/09

Currently Vacant
Capital Case Coordinator
(temporarily filled through FY 12 by contract)

Currently Vacant
(search pending)
Deputy Public Defender, Director of Juvenile Defender Services

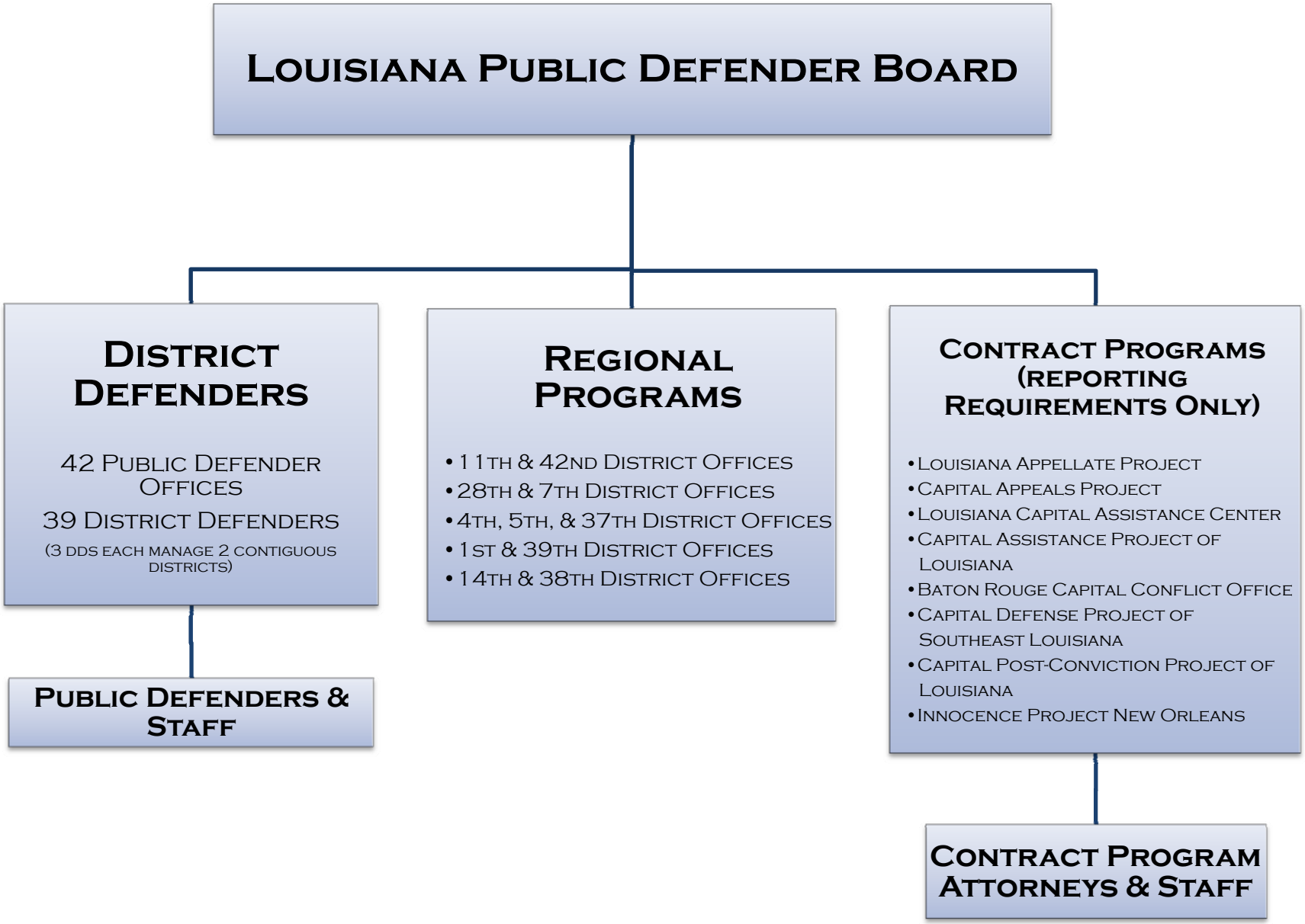
Jack Harrison
Juvenile Justice Compliance Officer
Start Date: 11/28/11

Lynette Roberson
Juvenile Division Development Assistant (WAE)
Start Date: 11/03/09

Erik A. Stilling
Information Technology & Management Officer
Start Date: 9/24/08

Sean Williams
Data Management Technician (WAE)
Start Date: 07/01/11

Currently Vacant
(search pending)
ITM Support


Louisiana Public Defender Board
District Defenders
42 Public Defender Offices
39 District Defenders
(3 DDs each manage 2 contiguous districts)
Public Defenders & Staff
Regional Programs
• 11th & 42nd District Offices
• 28th & 7th District Offices
• 4th, 5th, & 37th District Offices
• 1st & 39th District Offices
• 14th & 38th District Offices
Contract Programs (reporting Requirements Only)
• Louisiana Appellate Project
• Capital Appeals Project
• Louisiana Capital Assistance Center
• Capital Assistance Project of Louisiana
• Baton Rouge Capital Conflict Office
• Capital Defense Project of Southeast Louisiana
• Capital Post-Conviction Project of Louisiana
• Innocence Project New Orleans
Contract Program Attorneys & Staff

LOUISIANA PUBLIC DEFENDER BOARD STAFF
2011

Jean M. Faria, State Public Defender

Jean M. Faria was appointed State Public Defender by the Louisiana Public Defender Board on June 1, 2008. For the previous 11 years, Ms. Faria served as the Assistant Federal Defender for the Middle and Western Districts of Louisiana, in Baton Rouge, Louisiana. From 1995-1997 she was the Chief Executive Officer of the Louisiana Indigent Defender Board in New Orleans. Prior to that, Ms. Faria worked as a public defender in the 19th Judicial District Public Defenders' Office in Baton Rouge.

Ms. Faria has been active in the public defense reform movement, both locally and nationally, for many years. She is a charter member of the Louisiana Association of Criminal Defense Lawyers and long-standing member of the National Association of Criminal Defense Lawyers. For more than 10 years she served on the Board of Directors of the National Legal Aid and Defender Association and spent significant time as the Chair of the Defender Policy Group within that organization. She currently serves as the Chair of the Indigent Defense Advisory Group to the Standing Committee on Legal Aid and Indigent Defendants (SCLAID) and is an active member of the American Bar Association. Ms. Faria regularly lectures at criminal defense trainings and participates in policy research of state public defender systems around the county. In December 2009, she was awarded the Justice Albert Tate Jr. Award.

Ms. Faria received a Bachelor of Arts in English from the University of Massachusetts and received her J.D. from the Paul M. Hebert Law Center at LSU in 1983 and was admitted to the Louisiana Bar in 1984.

Julie H. Kilborn, Deputy Public Defender - Director of Training

Julie H. Kilborn took office as the LPDB Deputy Public Defender - Director of Training on April 1, 2009. Before joining the Louisiana Public Defender Board, Ms. Kilborn practiced as a Staff Attorney at the Louisiana Capital Assistance Center where she defended indigent men and women who were charged with serious felony and capital offenses. In late 2005 and early 2006, Ms. Kilborn was a member of the small team of volunteer attorneys who litigated petitions for *habeas corpus* on behalf of 2,000 Hurricanes Katrina and Rita inmate evacuees who were held in jail in violation of their constitutional rights. In 2008, she researched and co-wrote an *amicus curiae* brief to the United States Supreme Court in Kennedy v. Louisiana arguing the unconstitutionality of the death penalty for a non-homicide rape (cited in majority opinion at 554 U.S. at 550 (2008)).

In addition to designing and implementing a comprehensive public defender training program in Louisiana, Ms. Kilborn has served on the faculty of the National Defender Training Project's Public Defender Trial Advocacy Program, the Kentucky Department of Public Advocacy Litigation Persuasion Institute, and the Southern Public Defender Training Center's Summer Institute. She currently serves on the Criminal Justice Committee of the Louisiana State Bar Association. Since 2007, she has served as the co-chair of the Amicus Committee of the Louisiana Association of Criminal Defense Lawyers, and was previously co-chair of the

Legislative Committee. Ms. Kilborn graduated *magna cum laude* from Louisiana College with a Bachelor of Science in Criminal Justice. She received her J.D. from the Paul M. Hebert Law Center at LSU where she was a member of the *Louisiana Law Review* and was elected into the Order of the Coif. She is admitted in Louisiana state courts and the various United States District Courts throughout Louisiana.

Sherri Barrilleaux, Paralegal, General Counsel

Sherri Barrilleaux joined the staff of the Louisiana Public Defender Board in December 2009, after spending ten years in the private practice of law. While in private practice, from 2007 through 2009, Ms. Barrilleaux worked as a juvenile public defender in the 21st Judicial District Court.

Born and raised in Baton Rouge, Louisiana, Ms. Barrilleaux graduated from Louisiana State University in 1995 with a Bachelor of Arts in Political Science and a minor in Sociology. She received a Juris Doctor from the Paul M. Hebert Law Center at Louisiana State University in 1999, and is admitted in Louisiana state courts and the various United States District Courts throughout Louisiana. Prior to attending Paul M. Hebert Law Center at Louisiana State University, Ms. Barrilleaux earned six years of administrative experience working for Louisiana Health Care Review, Inc., a private non-profit corporation contracted to review Medicare cases for the State of Louisiana.

Gina M. Carley, Administrative Coordinator

Gina Carley joined the LPDB in August of 2010. Ms. Carley has over ten years of administrative experience. She worked for six years in various offices of New York State government, as well as six years working for Shaw Environmental. Ms. Carley is a graduate of Excelsior College with an Associate of Science Degree in Liberal Arts.

Natashia M. Carter, Accountant

Natashia M. Carter joined LPDB in July 2009. Prior to joining LPDB, Ms. Carter was an Accountant with the Department of Economic Development in the Fiscal Division of the Office of the Secretary for over five years. In her position with Economic Development, Ms. Carter was responsible for all payables, auditing and reimbursing employee travel along with many other duties. Ms. Carter earned her Bachelor of Science in Business/Accounting and is currently pursuing her Master's Degree in Accountancy.

Latrice R. Clark, Administrative Coordinator

Life-long Baton Rouge resident Latrice R. Clark initially joined the LPDB staff in August 2008 as a temporary employee. She has six years of administrative experience and is state certified in

fleet and property management. Ms. Clark oversees the maintenance of the office vehicles, property inventory, purchasing, and office travel procedures. In November, 2008 she accepted the position of Administrative Coordinator.

John E. Di Giulio, Trial-Level Compliance Officer

John Di Giulio has been a full time criminal defense lawyer for most of his forty years since graduating from Harvard Law School. He was admitted to the Louisiana Bar in 1977. During and after working as an associate with Camille Gravel, he handled hundreds of felony cases in state and federal courts in Louisiana and many other states, including a number of very high profile cases.

Mr. Di Giulio has taken numerous appointed and pro bono criminal cases and has been a proponent of advancing professional standards and compensation for public defenders, including service on the Louisiana Indigent Defense Assistance Board. He has been an ex officio member of the Louisiana Public Defender Association. He was a charter member of the Louisiana Association of Criminal Defense Lawyers, has served on the Board of Directors for more than twenty years, and has been elected to every executive position including President, and chairman of the CLE and Legislative committees. He is the recipient of several President's Awards from LACDL as well as the Sam Dalton Capital Defense award.

Natasha George, Policy Analyst

Natasha George is a 2011 graduate of the Paul M. Hebert Law Center at Louisiana State University. Ms. George first came to LPDB as a summer intern in 2009, transitioned to law clerk during her second year of law school and now serves as a policy analyst supporting Executive Staff. At the Paul M. Hebert Law Center she spent 2009-2010 working with Innocence Project New Orleans and served as the President of the LSU Chapter of LACDL. She earned her B.A. in History from Seattle University in 2003, graduating with honors.

Julie Gregory, Paralegal, Training Division

Julie Gregory joined LPDB in August 2010. Prior to joining LPDB, Ms. Gregory worked at a firm as a paralegal for five years, primarily in the insurance defense field. In 2001, Ms. Gregory earned her Bachelor of Arts in Sociology with a concentration in Criminology from Louisiana State University and received her paralegal certification from LSU's continuing education program in 2003.

Anne Gwin, Paralegal, Executive Assistant to the State Public Defender

Anne Gwin graduated from Louisiana State University in 1982 with a Bachelor of Science in Liberal Arts. She was employed at that time with the Department of Culture, Recreation and

Tourism and for ten years worked as a project manager and an executive assistant. In 1992, she took an office manager/legal secretary position with prominent Baton Rouge criminal defense attorney John Di Giulio. In 1999, Ms. Gwin received her paralegal certification from LSU's continuing education program. After 17 years of private sector criminal defense work in city, district and federal courts, she joined the staff of the Louisiana Public Defender Board in October 2008 and in November of 2009 accepted the position of Executive Assistant to the State Public Defender.

Heather H. Hall, Special Projects Advisor

Heather H. Hall joined the LPDB staff as Special Projects Advisor in November 2008. For the previous four years, Ms. Hall worked as the Director of the Louisiana Justice Coalition, a non-profit, 16-member agency coalition committed to public defense reform in Louisiana. In that capacity, Ms. Hall built consensus of support around the American Bar Association's *Ten Principles of a Public Defense Delivery System,* solicited media attention and support for reform, undertook a diverse public education campaign in all 64 parishes, and initiated community-oriented defense projects in select districts.

Ms. Hall received her Bachelor's Degrees in Religion and History from the University of Rochester (Rochester, NY) in 2002.

Sarah H. Hall, Research Assistant

Sarah Hall is a 2009 graduate of Loyola University New Orleans. She joined the staff at LPDB in October, 2009. Since moving to New Orleans in 2005, Ms. Hall has worked with a variety of social justice organizations, including the Juvenile Justice Project of Louisiana, Louisiana Justice Coalition and Catherine V. Beane Consulting. From 2009-2010 she was an AmeriCorps Literacy Teacher for the Youth Empowerment Project/NOPLAY (New Orleans Providing Literacy to All Youth) in New Orleans, which served youth whose education was interrupted by contact with the juvenile justice system.

Ms. Hall is proficient in Spanish, has participated in social service projects in Africa, India and Venezuela, and is a regular volunteer for a number of local causes.

Roger W. Harris, General Counsel

Roger W. Harris became General Counsel for the Louisiana Public Defender Board in August 2009. Mr. Harris brings extensive state government experience to the staff, having previously served as General Counsel, and later as Assistant Legislative Auditor and General Counsel, to Louisiana's Office of Legislative Auditor. Mr. Harris also served as Legal Counsel to the Legislative Audit Advisory Council, one of four joint standing committees of the Louisiana Legislature; Chairman of the Law Enforcement Officers and Firemen's Survivor Benefit Review Board, a state board that awards benefits to the survivors of law enforcement officers and

firemen killed in the line of duty; and, as a member of Louisiana State University's adjunct faculty.

Mr. Harris received a Bachelor of Science in Finance from Louisiana State University in 1984 and a Juris Doctor from the Paul M. Hebert Law Center at Louisiana State University in 1989. Mr. Harris was admitted to the Louisiana Bar in 1989 and the Wyoming Bar in 1996.

Jack Harrison, Juvenile Justice Compliance Officer

Jack Harrison began serving as the Juvenile Justice Compliance Officer in November 2011. Prior to joining the staff of the Louisiana Public Defender Board, Mr. Harrison worked for a number of years as a public defender in the Juvenile Court of East Baton Rouge Parish. Along with his work representing indigent juveniles, Mr. Harrison served as an instructor in the Juvenile Defense Clinic of LSU's Paul M. Hebert Law Center. Additionally, he has been actively involved in the provision of continuing legal education for Louisiana's juvenile law practitioners. Mr. Harrison's legal experience also includes work as a staff attorney for the Louisiana Court of Appeal for the Third Circuit.

Mr. Harrison completed his undergraduate studies with a degree in Fine Arts at the University of Georgia in 1985, and received his Master of Fine Arts degree from the Ohio State University in 1989. He obtained his Juris Doctor and Bachelor of Civil Law degrees from the Paul M. Hebert Law Center, and was admitted to the Louisiana Bar in 2004.

Irene Oritseweyinmi Joe, Assistant Training Director

Irene Joe graduated from Stanford University School of Law in May of 2006 with pro bono honors. Immediately after graduation, Irene completed a capital post-conviction fellowship with the Equal Justice Initiative of Alabama in Montgomery, Alabama. After the fellowship, Ms. Joe completed a federal clerkship for the Honorable Napoleon A. Jones, Jr. of the United States District Court for the Southern District of California in San Diego, California. She began working in New Orleans as an attorney in the trial division of the Orleans Public Defenders in the fall of 2008 but soon became the Assistant Special Litigation Counsel. As the Assistant Special Litigation Counsel, Ms. Joe helped build a division tasked with systemic litigation, legislative advocacy, and the creation and maintenance of resources for attorneys, investigators, and other employees of the public defender office to aid in the holistic representation of clients.

Ms. Joe was born in Sapele, Nigeria, and moved to the United States when she was three years old. She completed her undergraduate studies at the University of Texas at Austin with departmental and university-wide honors in 2003, and won the William Jennings Bryan Award for Undergraduate Honors Theses for her thesis entitled "Was There a Place for Anger? An Analysis of African American Militancy in American Politics Since the Gary Convention." She joined LPDB in September 2011.

Karen A. Rayborn, Paralegal, Compliance and Capital Divisions

Karen Rayborn graduated from Louisiana State University in 2000 with a Bachelor of Arts in Political Science and a minor in English. In 2005, she received her paralegal certification from LSU's continuing education program. Prior to joining the staff of the Louisiana Public Defender Board in 2010, Ms. Rayborn worked as a paralegal with the law firm of Porteous, Hainkel and Johnson. She is a member of the Baton Rouge Paralegal Association.

Lynette Roberson, Juvenile Division Development Assistant

Lynette Roberson joined the Louisiana Public Defender Board in November 2009. Ms. Roberson holds a Juris Doctor and Diploma of Civil Law from Louisiana State University, where she served as a student attorney for juveniles in the East Baton Rouge Parish Public Defender's Office. Prior to law school, she was a Court-Appointed Special Advocate (CASA) in Jefferson Parish and was the Public Relations Coordinator for the American Red Cross Southeast Louisiana Chapter.

Erik Stilling, Ph.D., Information Technology & Management Officer

Dr. Erik Stilling took office as the Information and Technology Management Officer on September 24, 2008. Dr. Stilling began his career in the engineering department of WLAE-TV in New Orleans. After earning a doctorate, he taught Mass Communication Technology and Journalism at Nicholls State and served as the first Director of the Office of Distance Education, implementing compressed video and web-based technologies and applications for adult learners. From 2000-2005, Dr. Stilling worked in California at Holy Names University and as Dean at Expressions College for the Digital Arts, both in the Silicon Valley.

Dr. Stilling returned to New Orleans after Hurricane Katrina to develop a data collection and analysis system as part of the MacArthur Models for Change program in the Jefferson Parish Department of Juvenile Services. This system was used to determine evidence-based alternatives to formal processing of juveniles facing detention and adjudication. Dr. Stilling earned his Bachelor's Degree in Communications from Loyola University in New Orleans in 1987 and was awarded his Doctorate in Mass Communication from the University of Tennessee-Knoxville in 1992.

Angel W. Williams, Budget Officer

Angel Williams joined the Louisiana Public Defender Board on October 31, 2011. Ms. Williams has an extensive background in federal, state, and nonprofit accounting, financial management, compliance, budgeting, forecasting, financials analysis, and process improvement. She began her career in 2001with the USDA Forest Service as a Federal Accountant/Budget Analyst where

she gained a broad knowledge of federal accounting, appropriations laws, and budgetary execution laws.

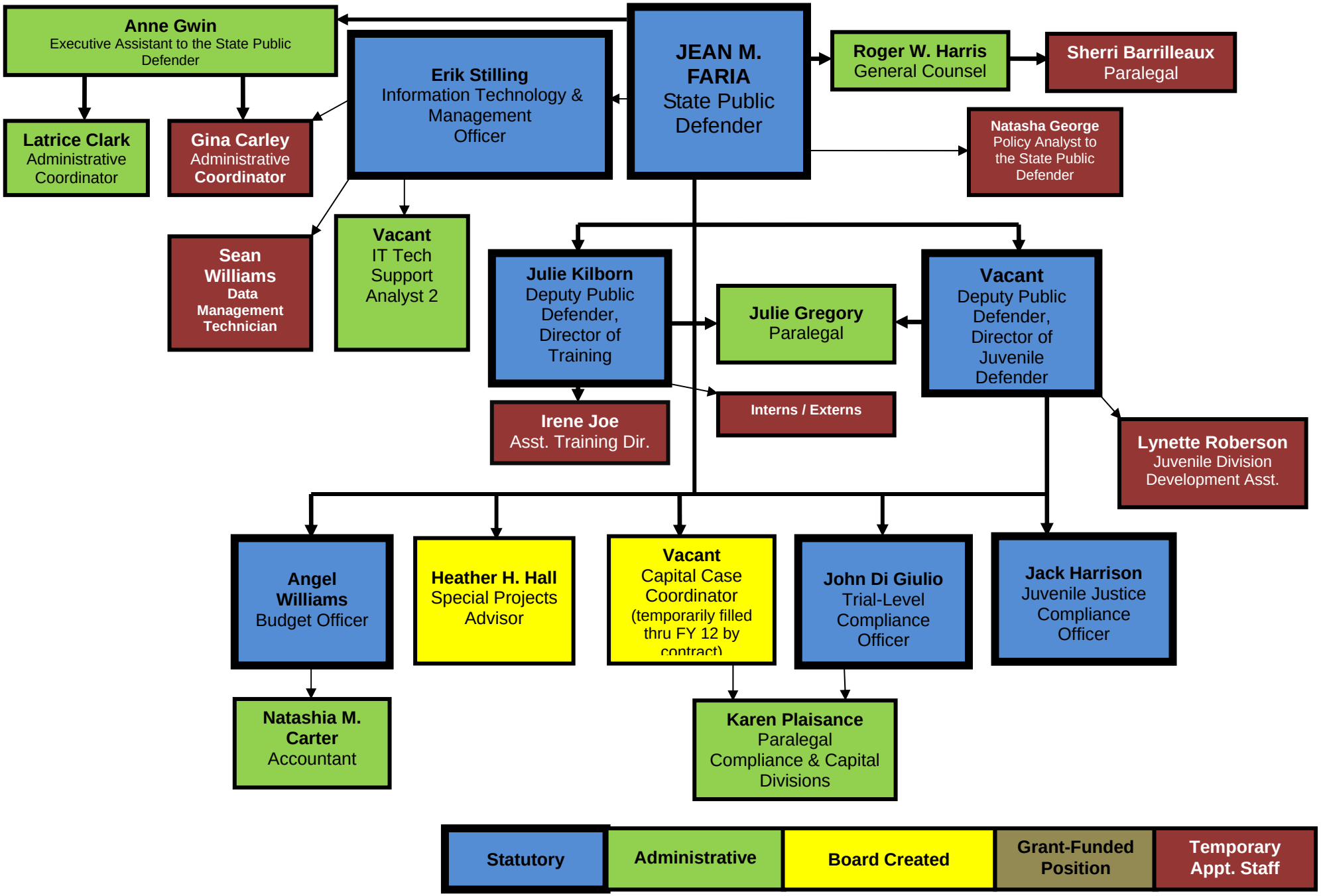
Ms. Williams worked in the public services sector as a Management Analyst for BearingPoint, Inc. from 2005-2007 acquiring experience in project financial management, as well as software implementation for federal and telecommunication clients. From 2007-2010, she served as the Budget and Operations Manager for the American Cancer Society's National Home Office (ACS-NHO) headquartered in Atlanta, Georgia, where she was responsible for coordinating and managing the annual budget, forecast, and operational planning process. During her tenure with ACS-NHO, Ms. Williams served as a key leader in the implementation of a web-based budgeting tool to improve tracking of budget vs. actual costs. She was also responsible for the development of financial and programmatic data reports used to support various business decisions. Most recently, Ms. Williams served as a Budget Analyst 2 for the Georgia Department of Education (GaDOE) managing federally funded grants, providing budgetary guidance, and ensuring compliance with federal regulations for the 21st Century Community Learning Centers afterschool program.

Ms. Williams earned her Bachelor's Degree in Accounting and Finance from Southern University and A&M College in Baton Rouge, Louisiana, in 2002 and is currently pursuing a Master's of Business Administration (MBA) with a concentration in Accounting and Finance.

Sean Williams, Data Management Technician

Sean Williams joined the LPDB staff as Technical Assistant in July 2009. Mr. Williams graduated from the Kelley School of Business, Indiana University (Bloomington, IN) in 1995 with a Bachelor of Science in Marketing. Prior to joining LPDB, Mr. Williams worked in IT procurement and inter-organizational workflow management in the financial industry.

LPDB Staff Organizational Chart



LOUISIANA PUBLIC DEFENDER BOARD
CONTRACT PROGRAMS

Although the Louisiana Public Defender Board has a legislative mandate to provide representation in a number of areas, especially with regard to death penalty cases, it does not have authority to provide direct client representation or to hire public defender staff. In order to meet the State's Constitutional duty to provide legal representation to indigent clients, the board has contracted with a number of 501(c)3 organizations, as permitted by La. R. S. 15:147 C (1), to represent indigent defendants in capital and appellate cases where conflicts or caseload limits prevent the local district defender office from handling the case. In addition, the Board is required by La. R. S. 15:169 and 15:178 to appoint counsel for appellate and post-conviction cases in which a death sentence has been imposed at the trial level. It should be noted that each of the directors of these programs handles a caseload as well as the administrative responsibilities.

The LPDB's contracts with each program office contain provisions for monthly reporting to the LPDB and for audits by the Legislative Auditor. They also provide for performance standards enforceable by the state board, and for termination of the contracts for failure to meet board requirements. These requirements include adhering to the ethical rules of the Louisiana Supreme Court, violations of which may result in termination of the contracts.

Those programs are as follows:

Louisiana Appellate Project (LAP)

The Louisiana Appellate Project provides appellate representation for indigents in all non-capital felony appeals arising in all of the districts. This includes felony-grade adjudications for juveniles. All district indigent defender offices have contracted with the LAP to supplement its staff with these appellate services. There is no cost to the district public defender for these services; it is a form of supplemental assistance. Jim Looney is the director who contracts with appellate attorneys around the state to handle the appeals.

Handling the appeals in non-capital cases includes the work in the appellate court and, when professionally appropriate, filing for writs to the Supreme Court. It also includes specifically those cases appealed by the State, such as when a statute is declared unconstitutional.

Capital Defense Project of Southeast Louisiana (CDPSELA)

Kerry Cuccia is the director of the Capital Defense Project of Southeast Louisiana. The primary responsibility of CDPSELA is to handle capital cases in Orleans Parish. Although the program was originally created to handle cases in which the Orleans Public Defender Office (OPD) was excluded because of conflicts, CDPSELA now is the first-call provider for indigent defense in capital cases in Orleans Parish. Because of the financial emergency in Orleans Parish, OPD is not providing any services in new capital cases. Director Cuccia's staff lawyers are currently handling 19 active cases. Each capital case requires two lawyers who must be certified according to standards adopted

by the LPDB. CDPSELA also accepts cases in other jurisdictions when necessary because of conflicts or caseload limits. CDPSELA and its staff are recognized as providing representation at the highest levels of competence. Its concentration on preliminary examination practice appears to be a primary factor in a decline in the number of first degree murder indictments in Orleans Parish. The result is that many of the cases are formally charged as lesser offenses, often second degree murder. Second degree murder cases are generally then referred to the Orleans Public Defender Office.

Louisiana Capital Assistance Center (LCAC)

Although founded in its current form in 1993, LCAC is a venerable organization whose predecessors have influenced capital representation since the early days of the restoration of the death penalty in the South. LCAC provides general support services to other organizations and often is available to ameliorate crises faced by counsel. LCAC also provides direct client services. LCAC provides services in preliminary hearings primarily in New Orleans and statewide in motions for new trial. Richard Bourke is the director of the program which employs full and part time lawyers. LCAC has been active in Orleans Parish working with CDPSELA in providing early representation.

Capital Assistance Project of Louisiana (CAPOLA)

CAPOLA is located in Shreveport and handles capital cases at the trial level in Caddo Parish as well as other jurisdictions, primarily in the northern part of the state. Richard Goorley is the director of the office. CAPOLA attempts whenever possible to keep its workload in the Northwest part of the State. However, it is now by necessity currently handling cases as far away as Lafourche Parish, and has also agreed to assist in providing representation in conflict cases in Orleans Parish until the current financial emergency is resolved.

Baton Rouge Capital Conflict Office (BRCCO)

Although housed in Baton Rouge, BRCCO is currently handling cases throughout the state including East Baton Rouge, Orleans, Caddo, Richland, Tangipahoa, Terrebonne and Lafourche Parishes. David Price is the director who supervises a staff which includes five other lawyers and investigators.

Capital Post Conviction Project of Louisiana (CPCPL)

This organization handles post-conviction representation of indigent defendants whose cases have progressed through the trial and appellate levels. The staff lawyers who handle cases as they become eligible have successfully represented a number of defendants whose cases are overturned for such reasons as ineffective assistance of counsel at the trial or appellate level, failure by prosecutors to disclose important evidence, newly discovered evidence of innocence, and evidence adduced as a result of junk science.

Gary Clements is the director of CPCPL and has his staff working on as many cases as ethical caseload standards permit at any particular time. The program also monitors cases in the pipeline in order to keep track of future needs and caseloads.

Capital Appeals Project (CAP)

Sarah Ottinger is the director of the Capital Appeals Project which handles all capital appeals for indigents who have been sentenced to death. Her staff includes four other attorneys who work out of their New Orleans office, as their cases automatically go to the Louisiana Supreme Court as a matter of law. This project has had several cases with national impact because of favorable decisions by the U. S. Supreme Court. Some of the cases which have been overturned were handled or are being handled in the trial court by the CAP lawyers. CAP has also agreed to handle post-conviction cases wherein CPCPL is ineligible due to conflicts.

Innocence Project New Orleans (IPNO)

The Louisiana Public Defender Board has a contract for partial funding of the Innocence Project New Orleans which, since its inception, has won the freedom or exoneration of 21 wrongfully convicted prisoners who have served a total of nearly 420 years in prison for crimes they did not commit. All except two of IPNO's freed clients were sentenced to life without parole and seven were teenagers when they were wrongly arrested. IPNO has also investigated and reported on systemic problems in Orleans involving the suppression of crucial evidence by prosecutors and police. Emily Maw is the director of IPNO. The office uses student interns from around the world and is in the forefront in Louisiana in the use of DNA evidence.

STATUTORY OFFICER ANNUAL SUMMARY REPORTS

Budget Division

In CY11, LPDB disbursed $18.2M to the 42 judicial districts; $952,000 from the Parent Representation Fund and $17.2M from the District Assistance Fund (DAF). Although $18.2M was disbursed in CY11, $18.5M was available for use. Of the $18.5M available for use in CY11, $8.4M was disbursed in CY10, but intended for use in CY11. The reason for this difference is an artifact of using parts of two fiscal year disbursements for a single calendar year report.

Site visits to review financial source documents and bookkeeping entries, as well as internal controls, including proper segregation of duties, were made to the following judicial districts during calendar year 2011: 1st (Caddo), 25th (Plaquemines), 32nd (Terrebonne), 35th (Grant), 39th (Red River) and 41st (Orleans). The Budget Division continues to work with the districts to verify and improve accuracy in reporting. Additionally, the LPDB and the districts continue to work with Sheriffs and other local offices and agencies to ensure that districts are receiving proper court fees as mandated by law.

The Budget Committee, which was established in 2009, met eight times throughout the year to address fiscal and financial issues. The Committee, comprised of three active Board members, generally meets several weeks in advance of scheduled Board meetings. The primary focus of this Committee is to develop policies and procedures for fiscal matters concerning the statewide District Defenders and their offices. The Committee also considered compensation for the District Defender offices, District Defender salaries, and emergency funding requests. After study and review, the Committee makes recommendations to the Board.

LPDB staff worked diligently and cohesively to prepare and submit all legally required budget documents and requests in a timely manner to the Division of Administration, Office of Planning and Budget, Office of the Governor, Legislative Auditor, Legislative Fiscal Office and the Joint Legislative Committee on the Budget.

There was a change in the Budget Officer position during the year. The prior budget officer retired in July and the new Budget Officer, Angel Williams, started work in October.

Compliance Division – Trial Level

The Trial Level Compliance Officer, created by the Legislature in R.S. 15: 157, addressed funding needs of indigent representation statewide by attending meetings with state and local officials, and appeared when necessary before legislative committees.

Compliance conducted preliminary site visits to the following judicial districts during calendar year 2010: 1st (Caddo), 9th (Rapides), 10th (Natchitoches), 14th (Calcasieu), 18th (West Baton Rouge, Iberville, Pointe Coupee), 19th (East Baton Rouge), 22nd (St. Tammany, Washington), 23rd (Ascension, Assumption, St. James), 25th (Plaquemines), 26th (Bossier, Webster), 34th (St.

Bernard), and 41st (Orleans). Generally, District Defenders, some line defenders, judges, clerks, and prosecutors were interviewed to evaluate the delivery of services to indigent defendants.

Compliance, along with Deputy/Training Director Kilborn and General Counsel Harris, conducted a site visit to the 1st Judicial District (Caddo Parish) in order to assess the accuracy of certain financial information provided by that office. The visit resulted in clarification of the questioned information and a reduction in the funding required by the District at that time.

Compliance participated in a full scale assessment of the public defender office in the 22nd Judicial District (St. Tammany and Washington Parishes) by the Bureau of Justice Assistance, which contracted with Ernie Lewis, the same expert who had helped to evaluate and recommend reforms in Calcasieu Parish in 2010. During this process, the District Defender in that district announced his retirement. As a result a Selection Committee was formed pursuant to the statutory requirements in La. R.S. 15:162, which is to conduct a search and recommend names to the Board for the position of District Defender.

Compliance also spent substantial time in Orleans Parish reviewing the practices of District Court, Municipal Court, and Traffic Court and those courts' compliance with the mandatory special cost assessment set forth in R.S. 15:168. After determining that these courts were not fully complying, recommendations were made which ultimately resulted in the Board's authorizing and filing a Mandamus suit against the judges in District and Municipal Court to assure that the funding mechanism set forth in the law was fully implemented. Compliance also reviewed the allotment procedure in Orleans in order to make it easier for the Orleans Public Defender to provide vertical representation, as required by statute.

Compliance also participated in Board, Budget Committee, Policy Committee, District Defender Advisory Council, and Assistant Defender Advisory Council meetings, as well as some meetings concerning contracts with District Defenders and Program Directors.

Compliance Officer DiGiulio also participated in numerous meetings of the Sentencing Commission and its various subcommittees and working groups, the Supreme Court's Rules Committee, the Louisiana Law Institute, and the Louisiana Bar Association's Criminal Justice Committee.

Compliance also reviewed and responded to more than 40 complaints pursuant to Board policy, most of which were resolved to the satisfaction of the client. Some are still pending.

Compliance also continued to work on developing short-term and long-range planning for further implementation of the reform goals set forth by the Legislature in Act 307 of 2007.

Information and Technology Management Division

Case Management System Technology Procurement Policy and Administration

The ITM Division issued, reviewed, rejected and reissued the Invitation to Bid for the new case management system database and subsequently selected the winning vendor, Justice Works. The

Division awarded the contract to Justice Works on February 25, 2011, and LPDB's new statewide case management system, defenderData, was implemented on June 1, 2011 with a smooth transition. ITM staff monitored the software/database deployment, and responded to calls/emails from districts requesting assistance downloading the new database.

The ITM Division conducted small-group, on-site training case management sessions for every district's data-entry point-person. The database "Train-the-Trainer" meetings were held in New Orleans, Lafayette, Baton Rouge, Ruston and Alexandria. ITM staff developed and initiated district training webinars statewide for all users of the new case management system with each district's newly trained data-entry point-person serving as the on-site facilitator. These webinars were also recorded and made available on the Web.

The ITM office worked with Justice Works on modifying the database functionalities to address the unique characteristics of Louisiana Criminal and Children's Codes. Staff also worked with Justice Works on updating database juvenile case types, as well as putting up a news message on the database login screen to communicate to all users how to properly provide appeals information to Louisiana Appellate Project (LAP). ITM staff developed an express data entry window in the database for the high-volume New Orleans Municipal Court. This window is capable of counting the number of $35 fee assessments as well as sentencing data in order to count assessments which are likely to be non-collectible. The ITM Division produced a graphics-enhanced tutorial on the new database regarding security – teaching the chief defenders how to check active accounts against active employee names and how to de-activate former employees. The Division developed a data entry structure for sentencing, fees and fines per charge for the database with a consultant, Mr. David Newhouse, and Justice Works-defenderData programmer Carl Richey. Staff also resolved database sentencing data conversion problems with Justice Works.

ITM Office Policy and Administration

ITM staff developed the action steps for Phase II of the ITM in-house strategic plan. With consultant David Newhouse, they will develop customized dashboard reports for district defenders, LPDB Staff and Board Members so that the rich and reliable data being collected in the new case management system can be put to use for data-driven decision-making by state- and district-level management. These dashboard reports will be in the form of secure web-pages with continuously updated data analyses and graphics for at-a-glance monitoring of key factors in management decisions.

Budget Policy and Administration

The ITM Division of Information Technology and Management played a leading role in several vital analyses on Orleans Public Defender (OPD) receipts and potential shortfalls from the Orleans courts which underpinned the successful Writ of Mandamus hearing in the 19th Judicial District Court. These analyses also underscored the fact that the problem is not restricted to Orleans Parish.

The ITM team created an analysis tool for all 42 districts which identifies the month that insolvency would be reached using regularly updated 12-month retrospective data. The Division provided analyses on amounts of funding needed by those districts in shortfall or which would

have experienced shortfall before August 1, 2011, when new DAF monies would be received by the districts. The ITM office compiled a comparative list of each of the District Defenders' salaries, experience, caseloads and current salaries, which still fall within the prescribed salary ranges developed last year. Average line attorney salaries were also calculated in anticipation of the calculations needed for the FY12 DAF Formula Disbursements which were also completed in July 2011. The division followed up with districts that were predicted to have a shortfall of revenue for FY12. The division analyzed districts that made expenditure cuts and changes in their revenue, and determined that some earlier insolvency projections may be reversed or postponed. Staff analyzed the shortfall for District 3 (Lincoln, Union Parishes) in light of recent expenditure cuts, analyzed the budget for District 22 (St. Tammany, Washington Parishes), and completed an expenditure comparison of District 1 (Caddo Parish) compared to seven other districts (Districts 4 (Ouachita, Morehouse), 9 (Rapides), 14 (Calcasieu), 15 (Lafayette, Acadia, Vermilion), 19 (East Baton Rouge), 22 (St. Tammany, Washington), and 24 (Jefferson)). The ITM Division worked with districts that submitted emergency funding requests: Districts 1 (Caddo), 5 (Franklin, Richland, West Carroll), and 10 (Natchitoches). The division also worked with District 32 (Terrebonne) and District 34 (St. Bernard) regarding tracking revenues and expenditures, as these districts notified staff that emergency funding is not needed, even though LPDB projections indicated a shortfall of revenue in 2012. The discrepancy was attributed to recent changes in the expenditures and revenues data which were not included in the data provided by the districts at the time of the analyses.

The ITM division in collaboration with the Budget Division redeveloped Performance Indicators for FY13. The division completed an analysis of solvency projections for FY13, by determining additional district funds needed based on FY12 solvency projections. Staff completed a comparison of high caseload districts by creating bar charts which contrasted the largest five districts that received cases plus cases pending from March 2010 to February 2011, and showed their proposed corresponding share of the Statewide FY12 DAF. ITM staff participated in the planning of Orleans Public Defenders' Office's restriction of services. The Division also assisted in several analyses to help most equitably distribute the Indigent Parent Representation Program Fund.

In collaboration with the Budget Division, the ITM office developed a new district monthly financial form which will be converted to an online format in July 2012. The division also revised the district monthly financial form to more precisely track local revenues. In order to assist districts in identifying types and amounts of fees remitted to them from various entities, the ITM Division developed and provided districts with an interactive, email-viable court/sheriff remittance form. This form was created to assist sheriffs, clerks of courts, and police juries, who may not have a form of their own, in complying with Act 366 of 2011.

The ITM division compiled a summary of the number of CY10 attorney and support staff workers for all 42 districts, program offices, and Juvenile Regional Services (JRS). This list will inform future analyses, such as ratios of different types of workers to attorneys, and the number of administrative support staff per district caseload size. The division also compiled a summary of Louisiana Supreme Court District Attorney filings that showed trends from CY05 to CY10 for Orleans Parish, East Baton Rouge Parish, and Caddo Parish. ITM staff spearheaded and

coordinated the production and dissemination of the roughly 900-page LPDB 2010 Annual Report and the 2010 Report to the Joint Legislative Committee on the Budget.

Capital Case Coordinator Office Policy and Administration

The ITM Division in collaboration with the Compliance Division, completed research to more effectively track capital cases statewide. The division analyzed the capital programs' budgets and proposed a spend down policy for FY12 for the capital program offices that mirrors the policy applied to district offices. In collaboration with the Capital Case Coordinator, the ITM office also assisted with development of a capital reporting form, which will be converted to an online format in July 2012.

Safety and Emergency Preparedness Policy and Administration

The office conducted a 100% successful district Continuity of Operations Plan (COOP) email drill, in which all districts confirmed activation of their emergency back-up email accounts. The office also initiated district/program-level information gathering for district/program-level COOPs, as well as updated and distributed emergency preparedness info cards to LPDB staff. The ITM Division procured a contract for a backup technical support analyst, for the purpose of providing support to LPDB in emergency situations.

New Technology and Media for General Administration

The ITM Division has created a website that has enabled districts to fill out their CY11 annual reporting forms (District Narratives, District Staff Directories, Technology Surveys and Personnel Expenditure Reports) online (visit www.lpdb.org). The division researched and tested numerous software packages and has purchased Smart Sheet software to assist with development of these online annual reporting forms. ITM staff has revised/edited questions for the 2011 district narrative, technology survey, and personnel expenditure report. Staff has converted all 2010 district narratives into the new 2011 reporting format to enable districts to view their responses from last year, allowing for an efficient annual reporting update process.

Staff also assisted the Special Projects Coordinator with the LCLE grant, by providing a description of the procurement process for a case management consultant and report analysis, as well as the procurement process to purchase laptops and software for the districts.

Juvenile Division

In 2011, Louisiana's public defenders represented clients in juvenile cases in all forty-two judicial districts. Four of those districts have statutorily-created Juvenile Courts: the 1st (Caddo Parish), the 19th (East Baton Rouge Parish), the 24th (Jefferson Parish), and the 41st (Orleans Parish). The remaining thirty-eight districts hear juvenile cases in City and/or District Court. Louisiana's juvenile cases are divided into three categories: delinquency, Families In Need of Services (FINS), and Child In Need of Care (CINC). Delinquency cases involve criminal charges. FINS cases involve children who are not charged with criminal acts but who face "status" offenses, such as running away from home, truancy or ungovernable behavior. CINC cases involve allegations of child abuse and neglect; public defenders represent accused parents in those cases. In 2011, Louisiana's juvenile defenders handled more than 43,000 cases.

Trial court performance standards for both CINC and Delinquency proceedings were developed and promulgated (CINC: January 2011, Delinquency: September 2011) through a collaborative process involving the LPDB Board members, staff and the Juvenile Defender Advisory Council (JDAC), a group of leading juvenile line defenders dedicated to the advancement of juvenile justice in the state. In addition to the development of the performance standards, JDAC has assisted in creating training (see Training Division Report) and statewide peer-learning opportunities for juvenile defenders and has facilitated communication between the LPDB and attorneys in the field. In recognition of its accomplishments, JDAC was honored with the 2011 Louisiana State Bar Association Children's Law Award.

Juvenile Division staff conducted site visits throughout the state to monitor compliance with these standards. In addition, staff provided resources to juvenile defenders to assist them in providing the high-quality services. The Juvenile Division continued to encourage cross-district learning, research-sharing, and other forms of support to the various districts. In 2011, as the lead entity of the MacArthur Foundation's Juvenile Indigent Defense Action Network (JIDAN) initiative in Louisiana, LPDB collaborated with another JIDAN partner, Hector Linares, Assistant Professor of Professional Practice and director of the Juvenile Clinic at the LSU Paul M. Hebert Law Center, to develop a motion bank that can be fully integrated in the Client Management System. The project will bolster motion practice and advocacy in juvenile delinquency cases. Staff also collaborated with JIDAN partner Juvenile Regional Services in Orleans Parish to develop protocols for writs and appeals in juvenile cases as well as post-disposition representation. This collaboration includes an ambitious training program to be delivered throughout the state in 2012.

For the first time, juvenile defenders from around the state gathered for a Juvenile Defender Vision Meeting, hosted by LPDB and the National Juvenile Defender Center (NJDC), on July 25, 2011, to plan improvements to service delivery. Staff, board members, and stakeholders, including representatives of the Office of Juvenile Justice, the MacArthur Foundation's Models for Change initiative, and the Juvenile Justice Project of Louisiana, were present to hear the concerns and needs of defenders and to share with them how juvenile justice reforms are benefitting indigent clients. As a result of this meeting, juvenile defenders have become actively involved in improving the Client Management System to accommodate the unique case tracking needs associated with juvenile cases and in continuing to build a community of expertise in juvenile defense.

During 2011, staff began preliminary research to develop qualifications standards for attorneys representing juveniles in delinquency cases. The standards would ensure that juvenile clients are represented by competent counsel with adequate training and experience. Going forward, staff will continue evaluating appropriate standards and make recommendations for promulgation.

Working with the Special Projects Advisor, division staff has developed a replicable pilot project which would provide education advocacy services from a pilot district for both court-involved and pre-court-involved clients who have identified educational needs (attendance/discipline/special education services). The purpose of the pilot project is two-fold: to improve the quality of representation and educational services for court-involved Project

clients and to elevate the capacity of the public defender to act as a pre-contact community problem-solver, addressing systemic education deficiencies informed by the public defender's more traditional client advocacy. The intended pilot district is the 23rd Judicial District, encompassing the parishes of Ascension, Assumption, and St. James, and division staff continues to work with district staff to attain sustainable funding for the program.

The MacArthur Foundation's Models for Change (MfC) initiative was in its sixth year in Louisiana in 2011. The six Louisiana MfC sites—Caddo, Calcasieu, Jefferson, Rapides, Ouachita/Morehouse and Iberia/St. Martin/St. Mary Parishes—continued to focus on bringing about change in three areas: expanding alternatives to formal processing and incarceration, increasing access to evidence-based services, and reducing disproportionate minority contact with the juvenile justice system. The Annie E. Casey Foundation's Juvenile Detention Alternatives Initiative ("JDAI") was in its fifth year in Louisiana in 2011. JDAI is working in five sites—Caddo, Calcasieu, East Baton Rouge, Jefferson and Orleans Parishes. JDAI promotes changes to policies, practices, and programs to reduce reliance on secure confinement, improve public safety, reduce racial disparities and bias, save taxpayers' dollars, and stimulate overall juvenile justice reforms.

Juvenile Division staff continues to be an active partner in legislative task forces and work groups on juvenile-related issues. This included participating in FINS Commission hearings, Louisiana State Bar Association Children's Law Committee, Louisiana State Law Institute Children's Code Committee, Center for Excellence/Pelican State Center for Children and Families, School Discipline Task Force, Court Improvement Program Child Advocacy Resource Effort, the Southern Juvenile Defender Center Advisory Board, the School-to-Prison Reform Coalition, the Detention Center Standards Task Board, the *Graham v. Florida* Task Force, the Domestic Violence Task Force, the Childhood Addiction to Pornography Task Force and the Drug Policy Board.

Finally, the Juvenile Division welcomed Jack Harrison as the new Juvenile Justice Compliance Officer. Staff continues to work to implement the reform goals of the Louisiana Public Defender Act.

Training Division

The mission of the Training Division is to train and inspire a values-based, client-centered defender culture that will deliver high quality legal representation to our clients. In furtherance of that mission, the Training Division provided eleven statewide and four series of local, regional trainings in 2011.

The *Padilla and You* conference was held in five regional locations and consisted of 3-hour presentations by immigration law experts on the immigration consequences of a conviction to non-citizens. Defenders were trained on the basics of immigration proceedings, practical strategies for helping non-citizen clients and their families to navigate criminal and immigration custody, and tips to assess the immigration consequences of potential case outcomes in order to fulfill the United States Supreme Court's mandate in Padilla v. Kentucky.

An interactive one-day training focused on LPDB Trial Court Performance Standards (promulgated April 2009) was provided in four locations across the state in January and April 2011. This program addressed the various ways that the Standards support public defenders in best serving clients and providing effective representation.

A Mental Health Advocacy training was held in February 2011 (in Pineville) and in May 2011 (in Baton Rouge). This program was co-sponsored by Louisiana Appleseed. Professor Katherine Mattes, Interim Director of the Tulane Law School Criminal Clinic, provided the three-hour training, covering issues involving competency to stand trial and pleas of not guilty by reason of insanity.

Two one-day trainings for CINC parent attorneys were provided in April 2011 (in Ruston) and July 2011 (in Hammond). The program was an interactive, working session covering LPDB's recently-promulgated *Trial Court Performance Standards for Attorneys Representing Parents in Child of Need of Care Cases* and issues affecting the practical realities of CINC parent representation in Louisiana.

The eleven statewide trainings were designed to address the various issues affecting public defender work. The Voir Dire Academy, an interactive training designed to teach public defenders skills and techniques in conducting non-capital jury selection, was held in January 2011. Eighty-seven defenders participated and worked with trainers experienced in the "Colorado method" of voir dire.

The first annual Juvenile Defender Training was held in January 2011 and attended by thirty-six juvenile defenders. This program was an interactive skills training designed to assist juvenile defenders in the handling of delinquency and FINS cases.

In February 2011, seventy-one District Defenders, Executive Directors and supervisors participated in LPDB's second annual Defender Leadership Training, honing leadership and management skills.

In May 2011, a Defender Management Training was provided. The half-day conference covered governmental ethics, financial management and employment law issues relevant to District Public Defender offices.

The annual Investigator Workshop was held in July 2011. Fifty-two public defender investigators attended. The training consisted of instruction on various forensics topics as well as development of investigation skills as the participants worked in teams to investigate a mock homicide case.

The second annual Defender Training Institute was held in September 2011 in Baton Rouge. Forty-four public defenders from districts across the state spent six days in intense training consisting of skills work covering the life of a case, from initial client interview through sentencing and collateral consequences of convictions. Participants worked either a mock case or a real public defender case throughout the week. Faculty consisted of seasoned criminal

defenders from Louisiana as well as public defender trainers from across the country including Maryland, Minnesota, Washington, Virginia, Arizona, North Carolina, Missouri and Ohio. The 2010 DTI graduates attended the two-day DTI Annual Conference where they continued to refine their courtroom skills.

Three capital trainings were provided in 2011. The Capital Defender Training 2011 was held in June 2011 in Baton Rouge. Fifteen capital defense teams participated in the confidential, three-day conference working actively on their currently-pending capital cases with facilitation and support of faculty. In February 2011, the Training Division provided a joint training for capital defenders, prosecutors, investigators and mitigation specialists pursuant to the Capital Case Litigation Initiative grant received from the Bureau of Justice Assistance. Forty-seven participants attended the *Ensuring Access to Justice for Persons With Intellectual Disabilities* conference. The Advanced Capital Training was held in October 2011 for defenders seeking capital certification. Over one hundred and fifty public defenders attended the five-day, five-track conference.

A Legislative Update program was held in December 2011, providing defenders with an update of all bills passed in 2011 that affect criminal law and procedure.

During 2011, Director of Training Kilborn also staffed the LPDB Budget and Policy Committees. She also participated in meetings of the District Defender Advisory Council and Juvenile Defender Advisory Council. She engaged in ongoing efforts to develop and implement LPDB's 5-year Strategic Plan; continued building a library of LPDB training materials; and assisted with the bi-weekly editing of LPDB's e-newsletter. She also staffed weekly and monthly meetings with public defenders leaders across the state throughout the year.

The Training Division supported efforts by the Louisiana State Law Institute's Criminal Code Committee in reforming the discovery articles of the Louisiana Code of Criminal Procedure pursuant to HCR115 (2009). The Director of Training participated in the LSBA's Criminal Justice Committee work and she was actively involved in the LSBA's Criminal Justice Summit (March 2011) as well as a panel discussion at the Louisiana Judicial College in April 2011 in Lafayette, focusing on the need for development of a uniform system of fines and fees collection by criminal courts throughout the state so that District Defenders have a monthly accounting of the local funds they receive.

The Director of Training served as faculty at the Kentucky Department of Public Advocacy's Death Penalty Institute in Erlanger, Kentucky in April 2011. She also participated in the trainers' conference of the Southern Public Defender Training Center in Atlanta and in August 2011, she served as faculty at the Southern Public Defender Training Center in Birmingham, Alabama. She has been appointed as Secretary to the National Alliance of Indigent Defense Educators, a national organization dedicated to establishing an ongoing, sustainable, dynamic and vibrant defense training community.

In furtherance of LPDB's juvenile justice efforts, the Director of Training participated in the MacArthur Foundation's Models for Change meeting of the grantees in April 2011 as well as Louisiana's JIDAN Cross-Action Network meeting. In May 2011, the Director of Training

participated in the MacArthur Foundation's Models for Change meeting in Washington, D.C. where ongoing and completed projects were shared among stakeholders along with ideas for sustaining the work and collaboration for future projects.

The Director of Training participated in a meeting hosted by the National Juvenile Defender Center (NJDC) in Chicago in June 2011 to review the Juvenile Training Immersion Program curriculum created by the NJDC. Training Director Kilborn was part of the editing committee to complete the development of this program.

With assistance from the NJDC, the Director of Training organized the Juvenile Defender Vision Meeting held at LSU in July 2011. This meeting brought together juvenile defender supervisors and line defenders from all over the state to discuss the most pressing needs and recommendations for continued reform in juvenile justice.

The Director of Training staffed meetings of Louisiana's Juvenile Indigent Defense Action Network meetings. She served as a member of the Site Selection Committee of the Office of Juvenile Justice in seeking an appropriate location for a new juvenile youth center in the Acadiana region. She serves as a member of the Southern Juvenile Defender Center Advisory Council.

Additionally, the Director of Training attended the American Bar Association's 2nd Annual Parent Representation Conference in Washington D.C. in July 2011. She participated in several meetings of the legislative Task Force for Legal Representation of Children.

Board Created Positions/Divisions

Capital Division

The resignation of the Capital Case Coordinator and the failure to find a suitable full time replacement have resulted in the Board's entering into a contract with nationally known capital expert John Holdridge.

Formulation of the local and state capital representation plans is ongoing. All of the local capital representation plans have been received and are being carefully reviewed for compliance with the Capital Case Guidelines. The local plans need to be approved and finalized before a state plan can be completed.

The final touches are being put on the capital attorney certification process. Virtually all applications have been received, and almost all applicants attended the mandated capital trainings in 2010 and 2011. The certification process will seek to ensure, in a fair and equitable manner, that capitally-appointed attorneys comply with the Capital Guidelines and the new capital case representation performance standards, which are being finalized.

The Capital Case Coordination unit is responsible for approving all funding for expert witnesses in capital cases throughout the state. Counsel representing indigent persons charged with capital

crimes apply for funding for expert assistance in preparation of defenses and for trial. The Capital Case Coordination unit authorizes disbursals of funds as services are provided. Requests for funding arrive on a daily basis and require the steady attention of the unit's paralegal, Karen Rayborn, who also provides support for the Compliance Unit. A new expert funding request form has been developed, which requires disclosure of additional information about the purpose and potential value of proposed experts. In addition, expert fee rates are being updated and expanded to ensure greater uniformity and accountability.

Contracts with defender organizations have been reviewed to ensure that their terms are in compliance with the Capital Guidelines and associated standards.

Also in development is a new database case tracking system, which will permit more efficient and effective case tracking and monitoring.

Special Projects Division

Below is a brief description of the primary activities of the LPDB Special Projects Advisor in calendar year 2011. In addition, the Special Projects Advisor participates as an executive staff member and supports other staff on LPDB projects and decision-making.

Development:
LPDB sought two grants in 2011, receiving one. In addition, LPDB wrote a letter of support for a significant grant awarded to improve data collection and storage procedures state-wide for the Innocence Project New Orleans and its applicant-partners. LPDB received a one-year $126,309 grant from the Louisiana Commission on Law Enforcement and Administration of Criminal Justice that is dedicated to increase the research and training capacity of LPDB's newly acquired Case Management System (purchased through special appropriation from the Louisiana Legislature). An effort, shared with the Juvenile Division, to fund an education law pilot program in the 23rd Judicial District was unsuccessful.

In addition to making grant applications, the Special Projects Advisor worked to appropriately administer two grants totaling $300,000 (a technology grant awarded through the Louisiana Commission on Law Enforcement and Administration of Criminal Justice and the Capital Case Litigation Initiative, a direct award from the Office of Justice Programs at the United States Department of Justice). While working directly on substantive and administrative tasks relating to these two grants, LPDB has coordinated with another Louisiana-based non-profit organization, the Louisiana Justice Coalition, to create several materials for the public defender community and lay the groundwork for more effective and sustained collaboration in the future. The Special Projects Advisor also procured pro bono technical assistance from Spitfire Strategies, a non-profit public relations and media development firm that works extensively on public defense issues around the country.

During 2011, the Special Projects Advisor worked with General Counsel to create a grants prospects list, comprised of state, regional and national funders whose programs match with the Louisiana Public Defender Board and Louisiana Justice Coalition mission statements. Due to its

limited staff, LPDB has been deliberately restrained in its development work, mindful that human resource capacity constraints can affect the ability to achieve grant deliverables.

Media Work:
LPDB has made great improvements in its media campaign, which is an important part of raising awareness about the importance of the right to counsel and the motivation, value and cost of LPDB programs. Efforts are made to equally disseminate this information to the public, including criminal justice agency-partners and clients. The Special Projects Advisor proactively monitors all media related to public defense, both locally and nationally. Whenever possible, she coordinates responses to media coverage through Letters to the Editor, guest opinion submissions and reporter outreach. In addition, LPDB is trying to increase its proactive media outreach (through reporter education, editorial board meetings, media materials and proactive media submissions), which is an important strategy to educate the public about the right to counsel and the benefits of an effective criminal justice system in which all member agencies have adequate resources to fulfill their roles.

As appropriate, LPDB circulates press releases relating to developments at the agency, or in criminal justice. During 2011, LPDB issued nine formal press statements, submitted more than a dozen proactive guest columns or Letters to the Editor and posted nine news stories on the LPDB website. These press releases are circulated by the Special Projects Advisor through an electronic release mechanism and posted on the LPDB website. With support from other staff, the Special Projects Advisor plays a primary role in the drafting of these releases

Communications:
One of LPDB's significant challenges is to cultivate a sense of defender community where there has never been one before and among a public defender community that is a mix of full-time and part-time practitioners. The Special Projects Advisor has coordinated a number of programs designed to improve communication between LPDB (board members and staff) and the field and among the 42 district public defender offices and eight contract programs themselves. Toward this end, LPDB supports listservs for juvenile defenders (100+ members) and investigators (40+ members). These moderated listservs allow free, easy communication across the state. LPDB also supports the Assistant Defender Advisory Council. In calendar year 2011, the members of the Advisory Council met four times and continued to represent six district public defender offices and one contract program.

LPDB maintained its 450-page website through 2011 and created a formal website content management protocol for the agency. Additional staff were trained in 2011 to ensure adequate website management capacity in-house. The website provides materials for the public, policy-makers, practitioners, clients, agency-partners and public defender offices nationally**.** In 2011, the LPDB website averaged about 2,600 unique visitors per month (up from approximately 2,000 in 2010), and viewing well over 12,000 pages. In 2011, the website received 816,678 hits (more than 68,000 per month). The Special Project Advisor and a member of the ITM division post relevant news, all media statements, board meeting materials, strategic planning documents, defender resources, legislative updates, upcoming events (LPDB and non-LPDB), employment postings, contact information and other critical information on its website almost daily. In addition, the Special Projects Advisor works to develop print materials such as fact sheets,

internship flyers, timelines and other materials. LPDB also supports a separate section for LPDB board member resources for access to all materials relating to budget, policy, and full board decisions.

In 2011, the Special Projects Advisor created a timeline of all significant LPDB activity from August 15, 2007 through November 30, 2011 and facilitated its design for dissemination. She supported the development of the agency's strategic planning training and monitored the strategic plan. She also assisted with the revision and addition of meaningful Agency Performance Indicators. Additionally, the Special Projects Advisor created a Social Media Protocol that will be implemented on January 1, 2012, and will allow LPDB to have an appropriate presence on both Facebook and Twitter to share relevant information about LPDB services and programs.

LPDB also produces an e-newsletter. To save costs and relieve some capacity issues, the e-newsletter shifted from bi-monthly distribution to distribution once every month. The e-newsletter ran 13 issues in the calendar year. There are more than 1,000 subscribers and the subscription list has been perfected, so that there are rarely any rejected users. Each e-newsletter contains recent information about case law, policy changes or other news (encouraging guest submissions from the field), often notes changes in public defender policy around the country, always promotes the next LPDB board and committee meetings, always summarizes all upcoming training and features two members of the defender community (including board members and LPDB staff, non-attorney staff in district public defender offices/contract programs and occasionally special guests). All divisions within the agency write content and provide support for the e-newsletter.

Data Collection/Research:
In 2010, the Special Projects Advisor revised the ExtraLegal Needs Survey. In 2011, the revised survey was implemented in Vernon Parish. The Special Projects Advisor then assisted with the production of the report, "Vernon Parish ExtraLegal Needs Assessment: A Survey of the Demographics and Social Service Needs of Adult Criminal Defendants Appointed Representation by the 30th JDC Public Defenders' Office and Incarcerated at Vernon Parish Jail." This report was posted on the LPDB website and shared with state and local policy makers.

Community Defense:
In July, the Special Projects Advisor participated in the Community Oriented Defender (COD) Network annual conference hosted by the Brennan Center for Justice at New York University School of Law, and presented on the value of coalition building in the community defense movement. As a member of the eight-person National Advisory Committee to the COD Network, she edited and shared the LPDB Community Defense Tool Kit with national members.

The Special Projects Advisor, along with the State Public Defender, is a member of the Louisiana Language Access Coalition as well as the American Bar Association Task Force for Comprehensive Representation.

In addition to conducting extensive research to design the Educational Law Program for juvenile representation in the 23rd Judicial District, the Special Projects Advisor also worked to support the creation of a Community Outreach Division within the 19th Judicial District (East Baton Rouge Parish) Public Defenders' Office. This assistance included developing a draft strategic plan and implementation schedule.

Resources to Improve the Practice:
With the Training Division, the Special Projects Advisor worked on the Spring 2011 LSU Externship Program, and to revise and substantively improve the Extern Program between LPDB and the Paul M. Hebert LSU Law Center for 2012. The Special Projects Advisor served as the liaison with the Louisiana Office of Student Financial Assistance to administer the first year of the John R. Justice Loan Repayment Program, to provide need-based loan forgiveness for six full-time public defenders. This three-year loan forgiveness program is intended to help full-time defenders (and prosecutors) remain in public service though often public defender salaries are inadequate to balance law school debt.

With Louisiana Appleseed, LPDB also produced, "Representing Clients with Mental Illness: A Resource for Louisiana Defenders." Through this collaboration, LPDB was able to facilitate the research, writing, design and printing of a highly relevant 100-page handbook for defenders. Louisiana Appleseed contributed more than $20,000 to the project; LPDB dedicated staff time and technical support. This release also inspired two mental health advocacy trainings conducted by the Training Division and helped better develop LPDB's relationship with Louisiana mental health social service agencies and advocacy organizations serving persons with intellectual disabilities.

FY 2010–11 Board Member Attendance
of the
Louisiana Public Defender Board Meetings

Eight or more Board members attended each of the Board's meetings during FY 2010-11, fulfilling the quorum requirement of eight set forth in La. R.S. 15:151.

The membership attendance by date is set forth below:

1. **August 24, 2010 --** ***9 voting members, 2 ex officio members present:***

Frank Neuner, Chairman
Judge Robert Burns
Addison Goff
Leo Hamilton
Rev. Dan Krutz
Luceia LeDoux
Christine Lipsey
Lucy McGough
Gina Womack

Ex Officio:
Judge Robert Brinkman
Rebecca Hudsmith

2. **October 6, 2010 --** ***9 voting members, 1 ex officio member present:***

Frank Neuner, Chairman
Jim Boren
Judge Robert Burns
Sam Dalton
Addison Goff
Leo Hamilton
Rev. Dan Krutz
Pam Metzger
D. Majeeda Snead

Ex Officio:
Rebecca Hudsmith

3. **December 14, 2010 --** ***11 voting members, 1 ex officio member present:***

Frank Neuner, Chairman
Jim Boren
Judge Robert Burns
Sam Dalton
Addison Goff
Rev. Dan Krutz
Luceia LeDoux
Christine Lipsey
Pam Metzger
D. Majeeda Snead
Gina Womack

Ex Officio:
Rebecca Hudsmith

4. February 22, 2011 – ***12 voting members, 0 ex officio members present:***

Frank Neuner, Chairman
Judge Robert Burns
Sam Dalton
Addison Goff
Leo Hamilton
Frank Holthaus
Rev. Dan Krutz
Christine Lipsey
Tom Lorenzi
Lucy McGough
Pam Metzger
Gina Womack

5. April 4, 2011 -- ***12 voting members, 0 ex officio members present:***

Frank Neuner, Chairman
Judge Robert Burns
Addison Goff
Leo Hamilton
Rev. Dan Krutz
Luceia LeDoux
Christine Lipsey
Tom Lorenzi
Lucy McGough
Pam Metzger
Majeeda Snead
Gina Womack

6. May 31, 2011 – ***10 voting members, 1 ex officio member present:***

Frank Neuner, Chairman
Judge Robert Burns
Sam Dalton
Addison Goff
Leo Hamilton
Frank Holthaus
Luceia LeDoux
Christine Lipsey
Tom Lorenzi
Gina Womack

Ex Officio:
Rebecca Hudsmith

7. June 21, 2011 – ***8 voting members, 0 ex officio members present:***

Frank Neuner, Chairman
Sam Dalton
Leo Hamilton
Rev. Dan Krutz
Tom Lorenzi
Lucy McGough
Majeeda Snead
Gina Womack

Decisions And Actions
of the
Louisiana Public Defender Board FY 2010 – 11

August 24, 2010

- Adopted a Vision Statement.

- Approved submission of a $40 million budget request for FY 11-12.

- Approved hiring Laurie Durnin for the Budget Officer position.

- Adopted a resolution to comply with Section 18.B.(1) of Act No. 11 of the 2010 Regular Session (i.e., the General Appropriations Act) which requires all transferring agencies (including the Louisiana Public Defender Board) to approve receiving entities' budgets before transferring state funds to the receiving entities.

- Authorized adjustment to the DAF to prevent districts from accruing fund balances with state funds.

- Approved salary ranges for District Defenders.

- Adopted a resolution authorizing the State Public Defender to contact sheriffs regarding conditions at parish jails, prisons and/or detention facilities.

- Approved transfer of $80,000 from the CCLI grant funds to the LDAA to pay for prosecutors' training within the requirements of the CCLI grant.

- Adopted a resolution to enter into a contract with Phyllis Subin in an amount not to exceed $49,500 for the production of appellate standards, an assessment tool, leadership training, and assistance in strategic plan development.

- Adopted a resolution to enter into a contract or contracts with Baby Mogul in an amount not to exceed an aggregate of $25,000 for various website and data design services.

- Approved job descriptions for an auditor and a development director to seek and write grants for the agency, and directed staff to do what was necessary to fill these positions.

- Approved contract with Tom Lorenzi to serve as the interim District Defender in the 14th JDC at an hourly rate of $125, estimated to work for 20 hours per week for a maximum of $45,000.

- Approved funding health insurance benefits for a law school graduate interested in working with LPDB staff as an Equal Justice Works Fellow.

Decisions And Actions
of the
Louisiana Public Defender Board FY 2010 – 11

October 6, 2010

- Appointed G. Paul Marx as the District Defender in the 15th JDC.

- Appointed Rhonda Covington as the District Defender in the 20th JDC.

- Approved amended minutes of meeting on August 24, 2010, correcting the hourly rate for the contract for Tom Lorenzi from $125 to $175.

- Authorized staff to request an increase in the agency's table of organization by two employees.

- Accepted the Budget Committee's recommendation to grant a salary increase to District Defender Ed Lopez (27th JDC).

- Denied District Defender Steve Thomas' (11th and 42nd JDCs) request for a salary increase.

- Accepted the Budget Committee's recommendation that the 25% DAF disbursement be based on the June 2010 data.

- Accepted the Budget Committee's recommendation that the 4th JDC receive $250,000 in emergency funding.

- Accepted the Budget Committee's recommendation to commit to match funds for five Equal Justice Works attorneys working with Juvenile Regional Services and the 41st district office in the amount of $125,000 for the first year ($25,000 per attorney).

- Adopted a resolution authorizing the State Public Defender to take whatever action, including the institution of legal proceedings, that she deems necessary and/or appropriate on the Board's behalf to ensure that District Defenders are receiving funds to which they are entitled.

- Adopted a resolution ratifying and confirming actions taken by the State Public Defender to expedite processing of a Contract for Consulting Services between the Board and Lynette Roberson in the amount of $36,500.

Decisions And Actions
of the
Louisiana Public Defender Board FY 2010 – 11

December 14, 2010

- Appointed James Dixon as the District Defender in the 14th JDC.

- Authorized LPDB Staff to set a salary for James Dixon as the District Defender in the 14th JDC, within the ranges previously set by the Board.

- Adopted a resolution to commend Thomas L. Lorenzi for his service as interim District Defender of the 14th JDC.

- Adopted Core Values for the LPDB.

- Approved distribution of $10,620 per month for 3 months, starting December 1, 2010, to the 8th JDC.

- Authorized new District Defender in the 15th JDC to increase his salary by $6,405.20.

- Approved funding for districts affected by the Child in Need of Care transition to parent representation in January 2010.

- Authorized the 38th JDC to become a managerial and supervisory function of the 14th JDC pursuant to LSA R.S. 15:162(H).

- Adopted a resolution prohibiting all paid employees and independent contractors of a District Defender's Office, including but not limited to the District Defender, from serving as prosecutors in any court (e.g., district, parish, city, city-ward, ward, municipal, magistrate's, mayor's, traffic, and juvenile) within the judicial district(s) in which they perform public defender services, effective on February 1, 2011.

- Adopted a resolution requiring all District Defenders and Executive Directors of the 501(c)(3) programs with whom the Board contracts to attend the Board-sponsored Leadership Training program offered annually.

- Adopted a resolution authorizing LPDB staff to locate a low-cost printer to print a collateral consequences client brochure for District Defenders to purchase, allowing District Defenders to take advantage of economies of scale, and authorizing the State Public Defender to make supplemental distributions to a District Defender who certifies that he or she does not have the funds to pay for the printing of the brochures.

Decisions And Actions
of the
Louisiana Public Defender Board FY 2010 – 11

December 14, 2010 (continued)

- Adopted a resolution allowing any District Defender holding "Board restricted" funds received from any of the LPDB's predecessor boards prior to August 15, 2007, to consider those funds "unrestricted" and use such funds to fulfill his or her lawful duties, upon giving written notice to the LPDB Budget Officer of the amount of such funds prior to re-classifying such funds, and requiring District Defenders to reflect the reclassification on their next monthly financial report to the LPDB.

- Adopted a resolution prohibiting District Defenders from using funds from any source to supplement his or her salary.

- Approved dissemination of the Bureau of Justice Assistance's August 2009 report, addressed to Judge Arthur L. Hunter, Jr., to all Orleans Parish Criminal District Court judges and to encourage them to invite BJA to complete their report in that district.

- Approved promulgation of the Juvenile Delinquency Performance Standards.

- Adopted a resolution for the Board to remain in support of a mandamus action where necessary to assist districts in collecting court fees required to be assessed to support local public defender services fees.

February 22, 2011

- Commended Board Member James Boren, whose term recently ended, for his service.

- Welcomed new Board Member Thomas L. Lorenzi, who was appointed by the Louisiana State Bar Association.

- Approved motion to grant emergency funding requests of the 1st, 7th, 8th, and 35th JDCs.

- Approved contract amounts for non-profit organizations providing public defender services for the six-month period beginning on July 1, 2011 and ending December 31, 2011.

- Approved expenditure of $20,000 for a summer intern program, to pay stipends to summer interns.

- Approved the report to be presented to the Joint Legislative Committee on the Budget on March 1, 2011, regarding revenues and expenditures for each district.

- Approved the creation of a standing Legislative Committee to interact with legislators on behalf of the Board.

Decisions And Actions
of the
Louisiana Public Defender Board FY 2010 – 11

February 22, 2011 (continued)

- Approved the creation of a standing Standards Committee to establish caseload and workload standards.

- Adopted a resolution requiring District Defenders to assess a $40 nonrefundable application fee, and that the Board creates a Best Practices Committee for generating and auditing local funding.

- Adopted a resolution permitting the State Public Defender to endorse the principles of the National Legal Aid & Defender Association pertaining to the right to counsel.

April 4, 2011

- Directed LPDB Staff to draft a resolution for Board adoption commending Clay Walker for his service, upon his resignation as Deputy Defender, Director of Juvenile Services.

- Approved emergency funding requests for the following districts for the following amounts: 41st JDC for $505,000; 19th JDC for $237,600; 1st JDC for $209,200; 10th JDC for $55,000; 35th JDC for $4,300; and 13th JDC for $6,000.

- Adopted a resolution authorizing the State Public Defender to enter into a contract for FY 2011-12 with David J. Newhouse in an amount not to exceed $10,000 for a variety of services, including consulting with Board staff to ensure proper implementation of the case management system and related matters.

- Adopted a resolution, effective immediately, requiring all districts' annual budgets and monthly financial reports to be prepared on a cash-basis.

- Adopted a resolution which relieves a District Public Defender Office from representing an indigent person accused of a crime when that same District Office is the victim. The accused would be represented by conflict counsel but the defense costs would be paid from the local indigent defender fund, with the Board's staff overseeing all aspects of the case.

- Referred the issue of appointing a representative to the Juvenile Justice Implementation Commission to the Juvenile Justice Committee to make a recommendation for the appointment.

Decisions And Actions
of the
Louisiana Public Defender Board FY 2010 – 11

May 31 2011

- Appointed Frank Neuner to serve on the Juvenile Justice Reform Act Implementation Commission (JJIC).

- Authorized LPDB Staff to provide emergency funding to the 37th JDC.

- Approved a resolution authorizing staff to distribute emergency funds, subject to the approval of the Board Chair and the Budget Committee Chair.

- Adopted a resolution to direct Michael Courteau, District Defender in the 4th JDC, to meet with the judiciary in his district to resolve an issue with underassessment of court costs and inform the Board in writing of how the matter is resolved.

- Adopted a resolution, to be applied prospectively only, espousing the Board's position that counsel appointed pursuant to La R.S. 15:868 must be certified by the Board in capital cases.

June 21, 2011

- Adopted a Restriction of Services Protocol to assist districts with restricting services necessitated by budget constraints.

- Directed LPDB Staff to incorporate input from District Defenders into the Service Restriction Protocol.

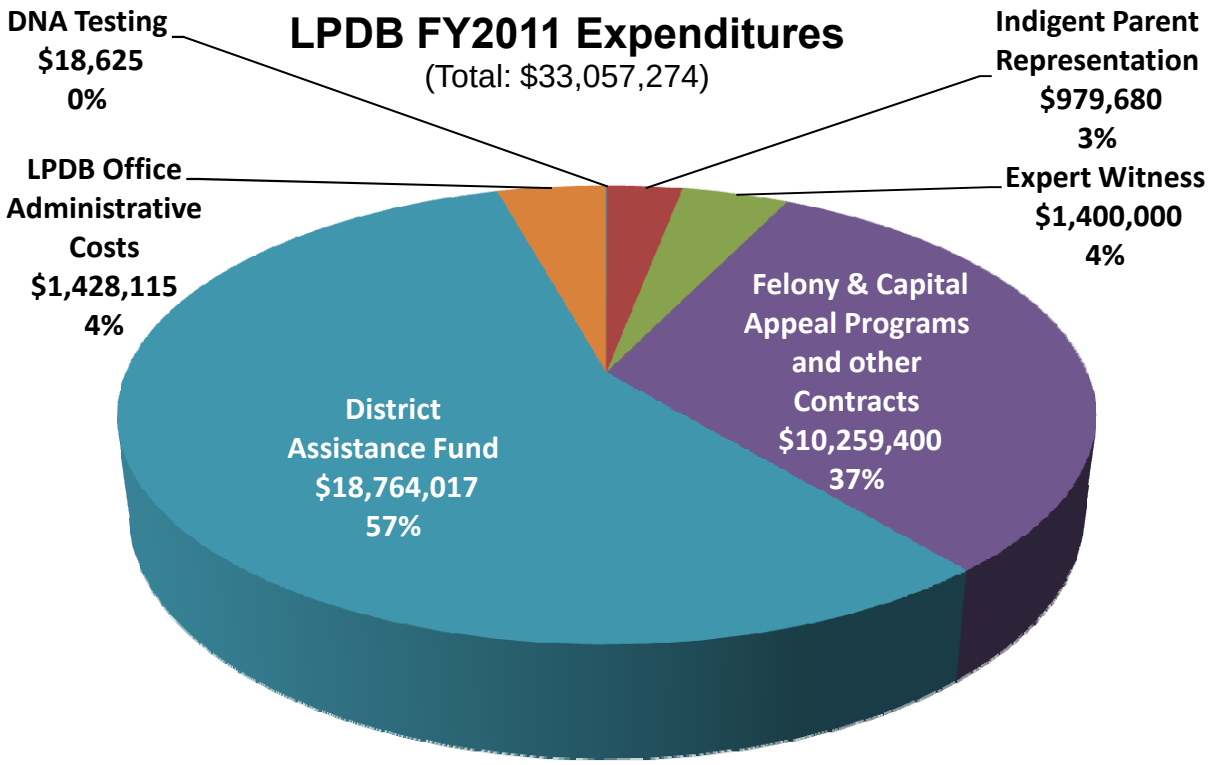
- Adopted a resolution to authorize the State Public Defender to enter a contract in an amount not to exceed $10,000 for ITM support for LPDB offices in emergency situations.

- Reduced membership of the Policy Committee by one member, from six to five and empowered the Chair to solicit resignations.

Louisiana Public Defender Board
Expenditures For FY 2011

SALARIES	$1,180,696
OTHER COMPENSATION	158,999
RELATED BENEFITS	356,317
TOTAL PERSONAL SERVICES	1,696,012
TRAVEL	84,637
OPERATING SERVICES	274,856
SUPPLIES	26,854
TOTAL OPERATING EXPENSES	386,347
PROFESSIONAL SERVICES	156,228
INTERAGENCY TRANSFER	18,282
OTHER CHARGES	30,632,309
ACQUISITIONS	168,096
TOTAL ALL EXPENDITURES	$33,057,274
Positions	
Classified	9
Non-Classified	7
Total Positions (Admin.)	16

Note: FY11 for Period beginning July 1, 2010 and ending June 30, 2011.

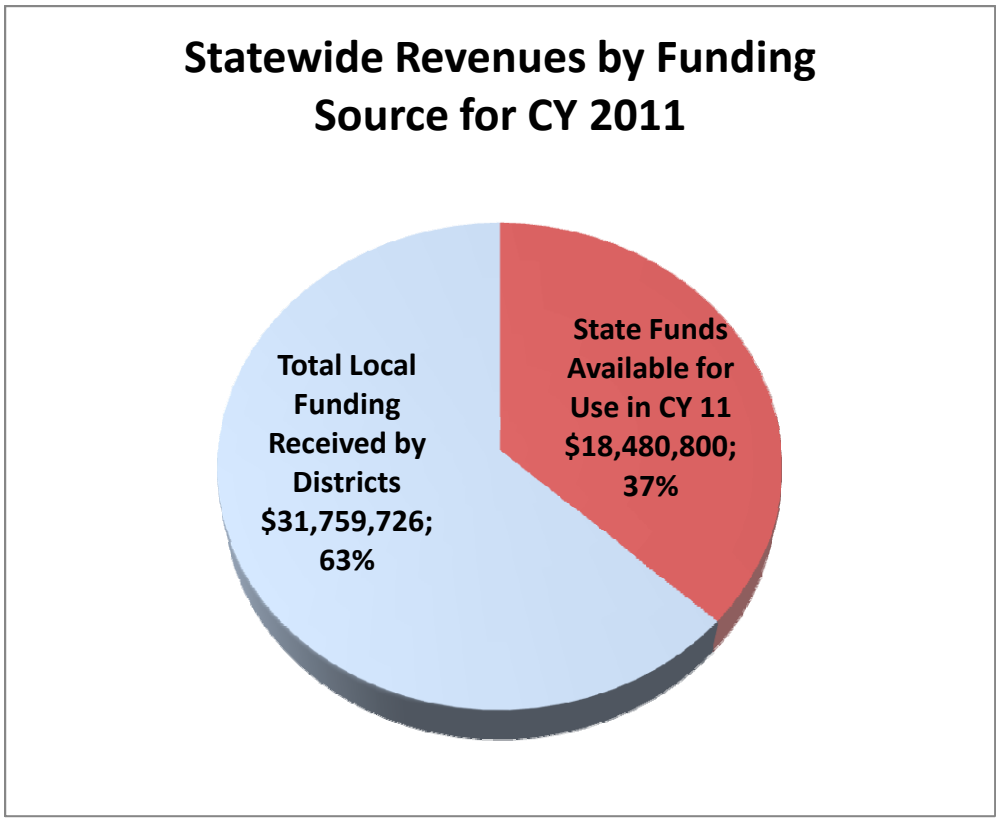


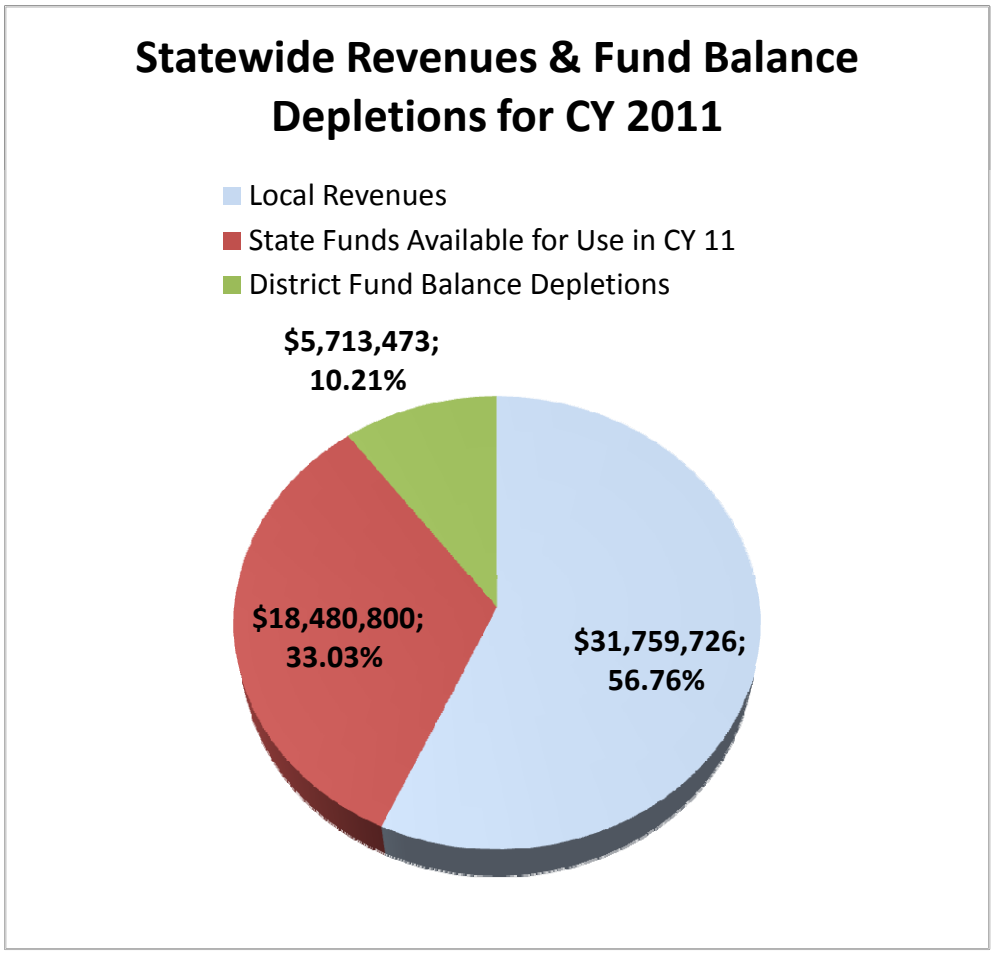
CY 2011 Revenues and Expenditures

District	Total CY 11 State Funds Distributed	State Funds Available for Use in CY 11	Total Local Funding Received by Districts	Combined State and Local Funds Available for Use in CY 11	Percent of Total Revenue Funded by State for Use in CY 11	Total Expenditures	Raw Cases Handled in CY 11
1	1,428,945	1,427,835	1,739,807	3,167,642	45.08%	3,146,943	24,849
2	96,424	48,212	253,127	301,339	16.00%	486,027	1,900
3	183,821	159,610	310,132	469,742	33.98%	547,723	4,007
4	611,061	941,284	1,466,759	2,408,043	39.09%	2,465,901	13,028
5	248,950	230,042	180,910	410,952	55.98%	517,792	2,253
6	134,944	129,665	400,737	530,402	24.45%	445,253	2,310
7	345,582	338,919	82,431	421,350	80.44%	352,295	1,717
8	300,185	237,536	67,267	304,803	77.93%	280,329	709
9	331,257	317,793	648,740	966,532	32.88%	1,183,371	7,890
10	359,612	276,679	167,472	444,151	62.29%	483,004	1,810
11	113,902	174,262	83,487	257,749	67.61%	348,409	1,368
12	219,573	168,199	158,699	326,898	51.45%	406,184	2,642
13	218,438	188,735	97,690	286,425	65.89%	310,240	2,476
14	548,283	1,020,450	998,275	2,018,725	50.55%	2,271,652	13,532
15	1,210,930	874,212	2,221,893	3,096,104	28.24%	3,958,592	21,532
16	291,845	311,269	1,470,921	1,782,190	17.47%	1,844,058	13,619
17	216,276	108,138	504,364	612,502	17.66%	894,609	6,077
18	0	4,002	829,161	833,163	0.48%	886,319	2,896
19	1,564,718	1,294,731	3,281,943	4,576,674	28.29%	4,802,128	30,511
20	0	0	170,698	170,698	0.00%	288,155	895
21	1,067,525	1,239,661	1,544,520	2,784,181	44.53%	3,322,288	20,970
22	1,275,388	1,321,801	1,311,431	2,633,231	50.20%	2,772,813	14,942
23	292,341	296,264	748,662	1,044,926	28.35%	1,157,859	6,568
24	622,093	629,663	2,339,603	2,969,266	21.21%	3,420,180	10,722
25	128,348	170,769	409,647	580,416	29.42%	481,854	1,909
26	831,760	642,687	913,770	1,556,457	41.29%	1,854,416	15,752
27	497,348	248,674	599,344	848,018	29.32%	1,071,913	7,997
28	177,832	151,433	46,147	197,580	76.64%	239,365	737
29	0	0	880,791	880,791	0.00%	868,015	2,272
30	78,807	70,536	371,118	441,653	15.97%	515,774	2,691
31	107,526	57,765	575,668	633,433	9.12%	594,544	2,378
32	338,495	261,005	874,830	1,135,834	22.98%	1,468,025	5,202
33	0	15,021	188,077	203,098	7.40%	246,010	2,015
34	126,743	159,159	189,184	348,342	45.69%	416,560	4,884
35	114,271	87,125	104,242	191,367	45.53%	194,674	680
36	31,032	45,041	263,570	308,611	14.59%	408,726	916
37	162,307	128,583	32,529	161,112	79.81%	199,118	1,115
38	21,269	10,635	76,489	87,123	12.21%	155,043	508
39	25,774	28,366	55,471	83,837	33.83%	140,387	470
40	10,639	41,389	800,999	842,387	4.91%	832,655	2,922
41	3,820,490	4,562,347	3,813,324	8,375,671	54.47%	9,278,266	30,103
42	41,944	61,312	485,799	547,111	11.21%	396,531	1,613
Totals	18,196,675	18,480,800	31,759,726	50,240,526	36.78%	55,953,999	293,387

NOTE: District 41 - CY11 local revenue includes $750,000 one-time appropriation from the City of New Orleans.
NOTE: Fund Balance Depletion calculated by subtracting total state and local revenues from total statewide expenditures.

Local Revenues	**$**	**31,759,726**
State Funds Available for Use in CY 11	**$**	**18,480,800**
District Fund Balance Depletions	**$**	**5,713,473**


Statewide Revenues by Funding Source for CY 2011
Total Local Funding Received by Districts $31,759,726; 63%
State Funds Available for Use in CY 11 $18,480,800; 37%


Statewide Revenues & Fund Balance Depletions for CY 2011
Local Revenues
State Funds Available for Use in CY 11
District Fund Balance Depletions
$5,713,473; 10.21%
$18,480,800; 33.03%
$31,759,726; 56.76%

District Reports Data Collection Methodology

The following district reports cover each individual Judicial District Public Defenders' Office regarding several factors: basic office information, district structures, caseload information and budget information.

The first part is a narrative report listing basic contact information, including emergency contact information; descriptions of the structure of the local office and the local criminal justice system, including key figures in the local system; the staffing and supervisory structure of the local office; contact information for the public defenders; and an inventory of the office's present hardware and software. These data are self-reported by the districts through the annual survey questionnaire distributed to each District Defender near year's end, with the exception of the district total population and district juvenile population data (by parish) which were provided respectively by the U.S. Census Bureau and the Annie E. Casey Foundation.

The second part is a report of the district's public defender aggregated new and pending (from prior years) caseloads and outcomes of closed cases in CY 2011. These data are also reported by the district offices, gathered through each district's data entry in the case management system. The data are collected throughout the year by each attorney or the attorney's designee through data entry to the LPDB online database. It should be noted that in CY 2011, the LPDB purchased a new case management system and deployed it in June. Data preceding June was converted and migrated into the new database from the old database also in June. Data is reported on new cases, closed cases, cases from prior years which are still pending, and the total of new and pending cases. Additionally, data is reported on the disposition of charges in very broad categories, such as Guilty as Charged, Dismissed, and Plea to Lesser Charge, for example. It should be noted that, because these disposition data were not mandatory in the previous database, the disposition data set is not complete. Because the disposition data is not complete in every district, some districts chose not to report an incomplete data set on dispositions and requested their tables omit all disposition data. Nonetheless, the disposition data reported do give an impression of the outcomes of cases and charges. It is anticipated that the CY12 report will have much more complete disposition data because the data entry for this field will be mandatory. Also, the LPDB received a CY 2012 Byrne-JAG grant which will support a statewide training tour to help emphasize the importance of these data fields as well as others. It should also be noted that given the short timeline for production of the annual report, case closings and pending cases may not be as up-to-date as new cases, particularly cases handled very near the end of the calendar year.

The third part addresses revenues and expenditures. State revenues are distributed by the Louisiana Public Defender Board to the individual district public defender offices on a fiscal-year basis (i.e., from July 1st of one year to June 30th of the following year). In an effort to report the amount of state revenue in a meaningful way on a calendar year-basis, the state revenue portion of the financial summaries that follow were computed by adding one-half of the state

revenues distributed during FY 10-11 and one-half of the state revenues distributed during FY 11-12. All other information contained in the financial summaries that follow was taken from unaudited financial statements, which were submitted to the Louisiana Public Defender Board by the individual district public defender offices on a monthly basis during the preceding calendar year.

The 1st Judicial District Public Defenders' Office

Caddo (Shreveport)

District Defender: Alan Golden
400 Travis Street, Suite 2000
Shreveport, LA 71101
(318) 221-2220

1st Judicial District • Caddo Parish
District Defender Alan Golden • (318) 221-2220
400 Travis Street, Suite 2000 • Shreveport, LA • 71101

General District Information: In the 1st Judicial District, there are five sections of District Court and one City Court (Shreveport). There is a drug court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 254,969 in this district, 62,654 of whom are children.

District Staff: The District Defender in this district is Alan Golden, who has served in the position for 13 years and has been a public defender in Louisiana for 20 years. The 1st Judicial District Public Defenders' Office is a full-time public defenders' office, with 18 full-time staff attorneys in addition to the District Defender and 13 part-time contract attorneys. There are no restrictions on private practice outside of the Public Defenders' Office. In addition to the District Defender, four senior staff attorneys and one juvenile supervising attorney supervise attorneys in their sections. No caseload reduction is provided to supervising attorneys. The district also has 16 non-attorney staff members.

Juvenile Defense: The 1st Judicial District has one of Louisiana's four juvenile courts. There are three sections of juvenile court. This district also handles juvenile cases for the 39th Judicial District (Red River Parish), which are heard in one section of District Court. There are five full-time juvenile defenders, including the supervising juvenile attorney, Kristen Bernard, and several part-time contract juvenile attorneys. The 1st Judicial District is a MacArthur Foundation Models for Change site, an Annie E. Casey Juvenile Detention Alternatives Initiative site, and has an active Children and Youth Planning Board.

Indigency Determination and Availability of Clients: In the 1st Judicial District, the Court makes the initial determination of indigence, with further determinations of eligibility for services performed by the Public Defenders' Office. Adult clients are held at the Caddo Correctional Center. Juvenile clients are held at the Caddo Parish Juvenile Detention Center.

Fees and Accounting: The 1st Judicial District Public Defenders' Office collects the statutory $40 application fee from clients and provides no waivers or reductions of this fee. In 2011, 2,976 applications were received for services. A total of $51,618 was collected in application fees. Courts in this district assess the statutory $35 special fee in some cases resulting in a conviction to support local public defender services. These fees are waived for clients unable to pay them and are consolidated in cases involving multiple offenses. In 2011, the district received $1,317,612.39 in special fees, collected by the City Marshal's Office and the Caddo Parish Sheriff's Office. Courts in this district may also assess partial indigence payments for services based on clients' ability to pay, ranging from $300 to $500 based on the offense. These fees may be reduced or waived. These payments are collected by the Public Defenders' Office, the state Division of Probation and Parole, or the Caddo Parish Sheriff's Office. All accounting functions for this district's Public Defenders' Office are handled by the Caddo Parish Commission.

Caseload: The 1st Judicial District Public Defenders' Office reported handling 24,849 cases in 2011. Of those, 4,151 involved juvenile matters, including 822 Child in Need of Care representations.

The 1ST JDC Public Defenders' Office

Parish(es) & Seat(s)	Caddo - Shreveport
Population:	253,623
Juvenile Population:	42,610
District Defender	Alan Golden
Years as District (or Chief) Defender	13 yrs 10 mons
Years of Public Defense	20 yrs 7 mons
Office Manager	Cindy Murray
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Jim McClure, Information & Technology Administrator
Primary Office Street Address	400 Travis Street, Suite 2000
City	Shreveport
ZIP	71101
Primary Phone	318-221-2220
Primary Mailing Address	Same
Primary Email Address	agolden@caddopdo.org
Primary Emergency Contact	Alan Golden
Primary Emergency Phone	318-455-6023 Cell
Secondary Emergency Contact	Cindy Murray
Secondary Emergency Phone	318-218-4990 Cell
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	Juvenile Office: 2800 Youree Dr., Suite 204, Shreveport, LA 71104, 318-212-1801
Other District Office Contact Personnel (Primary Only)	Kristen Bernard (Juvenile Office) 318-564-4243 (cell)
Name of Owner(s) of Office(s)	Avant Properties/Beck Building (Main Office); Celt Center (Juvenile Office)
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Monthly: Main: $14,136; Juvenile: $4182
Courts and Locations	1st Judicial District Court, Caddo Parish, Shreveport; Caddo Parish Juvenile Court, Shreveport City Court; Red River District Court (39th JDC - Juvenile only); Coushatta
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	1st Judicial District Court - 5 sections of criminal court. Caddo Juvenile Court - 3 sections of juvenile court (2 delinquency, 1 CINC); Shreveport City Court - 1 section of criminal court; Red River District Court - 1 section of criminal court.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Mixed. District: Full-time in-house staff with felony conflicts panel. Juvenile: Full-time, in-house staff plus delinquency non-volunteer list and CINC conflicts panel; City and District Ct (Misd) - 2 contract panels of misdemeanor attorneys
Name of Adult Detention Facilities in This District	The Caddo Correctional Center, Shreveport, LA.
Name of Adult Detention Facilities Outside the District Which Hold Clients	N/A
Name of Juvenile Detention Facilities In This District	The Caddo Juvenile Correctional Center, Shreveport, LA.

Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Clients not held outside parish
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Charles Scott
Chief Judge of Criminal District Court	Robert Waddell
Juvenile Court Judges (Specify District of City Court)	David Matlock, Paul Young, Shonda Stone
Drug Court Judges	Craig Marcotte
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Indigency is initially determined by the presiding judge, then verified by us based on information given in the "Application for Indigency" as per Office Policy in accordance with the Federal Poverty Guidelines.
When is Assignment/Appointment of Counsel Made?	When charges are filed. If incarcerated - at 72-hr. hearing. If on bond - at arraignment.
Client Assigned by Whom and How?	For non-conflict felony cases, the district court appoints my office (or juvenile office); I in turn (or my juvenile supervisor) assign cases to my staff attorneys. For conflict felony cases, the district court directly appoints the appropriate conflict attorney for the respective section. For misdemeanor cases, the District or City Court appoints the appropriate misdemeanor attorney for the respective section.
Initial Client Intake Conducted By Whom? (Name and Title)	Primarily by Bryn Gouge, Investigator, and Julia Cloud, secretary.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes.
Brief Explanation of Intake Process	We personally visit incarcerated client within 3 days of appointment to gather information relative to pretrial release.
$40 Application Fees	
How Many Applications for Services Were Received?	2976
Does the Office Collect the $40 Application Fee?	Yes
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2011	51618
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	1317612.39
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	No. Sentencing judges routinely waive this Special Cost in cases involving multiple offenses by running the costs concurrently. On rate occasions, for very poor clients, sentencing judges may them costs altogether.

What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	None
Who Collects the Assessed Court Fees?	The City Marshall's Office collects for City Court and the Caddo Parish Sheriff collects for District Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	At our request both the City Marshall's Office and the Caddo Parish Sheriff's Office have been providing a monthly breakdown of fees collected.
Who Remits the Court Fees Collected?	The City Marshall's Office for City Court and Caddo Parish Sheriff's Office for District Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	The Caddo Parish Commission provides us with on line access to all checks and credits remitted by the City Marshall's Office and the Caddo Sheriff's Office. In addition the commission provides us with a monthly tally of all fees collected on our monthly budget report.
Partial Indigence Payments	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Partial reimbursement is required as follows: All felonies, except IWC - $500; IWC felonies - and misdemeanors - $300. These amounts may be reduced or altogether waived upon request by the client. Reductions and waivers are determined by the DPD on a case by case basis by reference to the federal poverty guidelines and the ability of the client to pay.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	We keep track of all agreements issued by the PDO assessing partial reimbursement. We do not keep track partial reimbursement assessments imposed by the courts.
Who Collects the Assessed Partial Payments?	Partial reimbursement payments are collected both directly by the PDO and by the Probation and Parole departments of the state and sheriff's office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	The PDO documents all fees collected both directly by the office and indirectly from Probation and Parole upon receipt of checks.
Who Remits the Partial Payments Collected?	Clients remit partial payments directly to us or indirectly to Probation and Parole, which in turn remits collected sums to us.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	For sums remitted directly to us, we log payments on a spreadsheet. For sums remitted to Probation and Parole, the department sends us a lump sum check with documentation detailing what each client paid.
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	Juvenile Court gave the PDO a grant in the amount of $30,000.
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted; Criminal. Have policy.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	See attached

Primary Immediate Needs	Coming into calendar year 2011, we needed additional in-house attorneys to reduce our existing annual caseload which exceeded 5,000 cases for 15 attorneys or about 333 felony cases per attorney. However, instead of adding attorneys, budget shortfall forced the elimination of two more in-house attorneys reducing our staff to 13. In addition we eliminated 1 juvenile court attorney, two secretaries and an investigator.
Immediate Critical Issue Areas	Our immediate concern is hiring back staff we were forced to eliminate last calendar year.
Long-Term Critical Issue Areas	Maintaining an appropriate level of consistent funding.
Please List All New Hires in 2011 (Name and Title)	Danielle Brown - Conflict Panel (Replaced Mary Halterman); Carlos Prudhomme - Misd. Panel (Replaced Michael LaRue)
Please List All Promotions in 2011 (Name and Title)	None
2011 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2011	Funds permitting, I will hire back two more attorneys and one secretary.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. I and the senior attorneys teach new attorneys how to handle a case from assignment to completion, including conducting client interviews, litigating hearings, reading discovery, requesting investigations, preparing case plans and actually trying cases. In addition, I conduct in-house workshops on litigation techniques. Also we send new attorneys to litigation colleges.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	I supervise the Capital Attorneys, the Senior Staff Attorneys and the Juvenile Court Supervisor. Three Senior Staff Attorneys supervise the staff attorneys in his or her sections. The Office Manager and Assistant Manager/Network Administrator supervise the support staff, including the secretaries, investigators, database inputers and bookkeeper. Juvenile: Juvenile Office supervisor oversees entire Juvenile Office staff.
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	See attached
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	No
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Yes. CPDO provides major medical health insurance, paying 75% of premiums.
Regular Meetings for Any Staff, Please Describe	Yes. I conduct regular meetings with the attorney staff and the manager and assistant manager conduct meetings with the support staff.
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	1
Number of Writs Your District Handled in 2011	4
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	5

Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	No special procedures exist.
Please Provide the Names of All State Representatives and Senators from Your District	Senators: Sherri Cheek, B. L. Shaw, Lydia Jackson. Representatives: Richard Buford, Roy Burrell, Thomas Carmody, James Morris, Barbara Norton, Alan Seabaugh, Patrick Williams
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Excessive caseloads
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	None.

Staff Directory:

Full-Time Staff Attorneys	Contact Information
Alan Golden	Phone: 318-221-2220;
	Fax: 318-841-1628;
	agolden@caddopdo.org
Kurt Goins	Phone: 318-221-2220;
	Fax: 318-221-2247;
	kgoins@caddopdo.org
David McClatchey	Phone: 318-221-2220;
	Fax: 318-221-2247;
	dmcclatchey@caddopdo.org
Michelle AndrePont	Phone: 318-221-2220;
	Fax: 318-221-2247;
	mmandrepont@caddopdo.org
Mary Harried	Phone: 318-221-2220;
	Fax: 318-221-2247;
	mharried@caddopdo.org
Rickey Swift	Phone: 318-221-2220;
	Fax: 318-221-2220
	rswift@caddopdo.org
Wayne Dishman	Phone: 318-221-2220;
	Fax: 318-221-2247
	wdishman@caddopdo.org
Kammi Whatley	Phone: 318-221-2220;
	Fax: 318-221-2247;
	kwhatley@caddopdo.org
Michael Bowers	Phone: 318-221-2220;
	Fax: 318-221-2247;
	mbowers@caddopdo.org
Michael Enright	Phone: 318-221-2220;
	Fax: 318-221-2247;
	menright@caddopdo.org
Carolyn Sartin	Phone: 318-221-2220;
	Fax: 318-221-2247;
	csartin@caddopdo.org
Alex Rubenstein	Phone: 318-221-2220;
	Fax: 318-221-2247;

	alexrubenstein@caddopdo.org
Ernest Gilliam, III	Phone: 318-221-2220;
	Fax: 318-221-2247;
	egilliam3@caddopdo.org
Kristen Bernard	Phone: 318-212-1801;
	Fax: 318-213-0854
	kbernard@caddopdo.org
Floyd Thomas	Phone: 318-212-1801;
	Fax: 318-213-0854
	fthomas@caddopdo.org
Kia Richardson	Phone: 318-212-1801;
	Fax: 318-213-0854
	krichardson@caddopdo.org
George Harp	Phone: 318-212-1801;
	Fax: 318-213-0854
	gharp@caddopdo.org
Heather Savage	Phone: 318-212-1801;
	Fax: 318-213-0854
	hsavage@caddopdo.org
Part-Time Contract Attorneys	**Contact Information**
Stan Lockard	Phone: 318-990-1122;
	locklardlawaplc@gmail.com
Loyd Thomas	Phone: 318-676-0058;
	loyd@thomasandthomasllc.com
Kevin Berg	Phone: 318-946-8962;
	kevinberg@gmail.com
Frank Zaccaria	Phone: 318-752-1281;
	fvzatty@aol.com
Ross Shacklette	Phone: 318-222-3256;
	shacklettelawyer@yahoo.com
Zach Blanchard	Phone: 318-222-3256;
	Zblanc@aol.com
Patricia Shacklette	Phone: 318-222-3256;
	shacklettelawyer@yahoo.com
Mark Frederick	Phone: 318-868-8943;
	unforgiven1962@hotmail.com
LaLeshia Alford	Phone: 318-828-1785;
	laleshia_alford@comcast.net
Michael Vergis	Phone: 318-213-1674;
	mjvergis2006@yahoo.com
Danielle Brown (Replaced Mary Halterman)	318-670-3888; dnbrownlaw@gmail.com
Carlos Prudhomme (Replaced Michael LaRue)	318-458-8561; cdp.law1@gmail.com
Anthony Hollis	Phone: 318-624-1235;
	hollislaw@centurytel.net
William Haynes	Phone: 318-455-5554;
	wahayneslaw@aol.com

Wilbert Pryor	Phone: 318-426-4258;
	wilbertpryor@hotmail.com
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Cindy Murray	Phone: 318-841-1627; Fax: 318-841-1628;
	cmurray@caddopdo.org
Jim McClure	Phone: 318-841-1625; Fax: 318-841-1628;
	jimmcclure@caddopdo.org
James Andes (Now a staff attorney)	Phone 318-221-2220; Fax: 318-221-2247
	jandes@caddopdo.org
Rodger Swan	Phone: 318-221-2220; Fax: 318-841-1628;
	rswan@caddopdo.org
Bryn Gouge	Transferred to Juvenile Office. Phone: 318-212-1801; Fax: 318-213-0854
	brynpope@caddopdo.org
Michael Bennett	Phone: 318-221-2220; Fax: 318-841-1628;
	mbennett@caddopdo.org
Wanda Hudson	Phone: 318-221-2220; Fax: 318-841-1628;
	whudson@caddopdo.org
Julia Cloud	Phone: 318-221-2220; Fax: 318-841-1628;
	jcloud@caddopdo.org
Lisa Akins	Phone: 318-221-2220; Fax: 318-841-1628;
	lisaakins@caddopdo.org
Sharon Powell	Phone: 318-221-2220; Fax: 318-221-2247;
	spowell@caddopdo.org
Rachel Webb	Phone: 318-221-2220; Fax: 318-221-2247;
	rgilbert@caddopdo.org
Keevia Johnson	Phone: 318-221-2220; Fax: 318-221-2247;
	kjohnson@caddopdo.org
Janie Boyd	Phone: 318-221-2220; Fax: 318-221-2247;
	jboyd@caddopdo.org
Belinda Poole	Phone: 318-221-2220; Fax: 318-221-2247;
	bpoole@caddopdo.org
Lucky Raley	Transferred to Main Office. Phone: 318-221-2220; Fax: 318-221-2247
	lraley@caddopdo.org
Veda Clinton	Phone: 318-212-1801; Fax: 318-213-0854;
	vclinton@caddopdo.org
Deborah Jacobs	Phone: 318-212-1801; Fax: 318-213-0854;
	djacobs@caddopdoorg

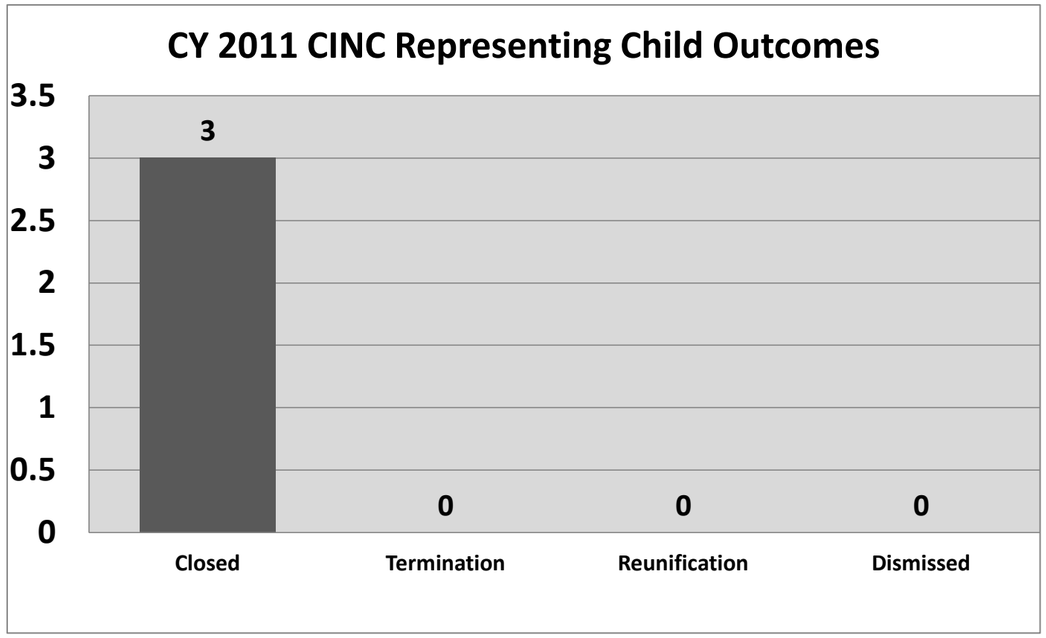
2011 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7 X	X
__Windows Vista	
__Windows Server 2000/2003/2008	X
__Windows XP	X
__Mac OSX	
Case Management System(s): Check all that apply	
__defenderData (LPDB statewide system)	X
__Other System (please name) _____	
Productivity Suites Used:	
__Microsoft Office 2010 (Word, Excel, etc.)	
__Microsoft Office 2007	X
__Microsoft Office 2003	X
__Previous Microsoft Office version	
__Corel Word Perfect	
__Other	
Internet Browsers Used:	
__Internet Explorer 6	
__Internet Explorer 7 or 8	X
__Firefox	
__Other	
HARDWARE:	
Please enter the number of	3 Servers
devices in your inventory	4 Gestetner Copiers
__Television, DVD, VCR	2
__Desktop PCs	10
__Laptops	12
__Video Cameras	1
__Digital Cameras	1
__Video Conferencing Systems	
__B&W Laser Printers	2
__Color Printers	19_ Color Printers (Inkjets)
__Wireless Cards	
__Smartphones (Funded by Office)	
__iPad/Tablets (Funded by Office)	

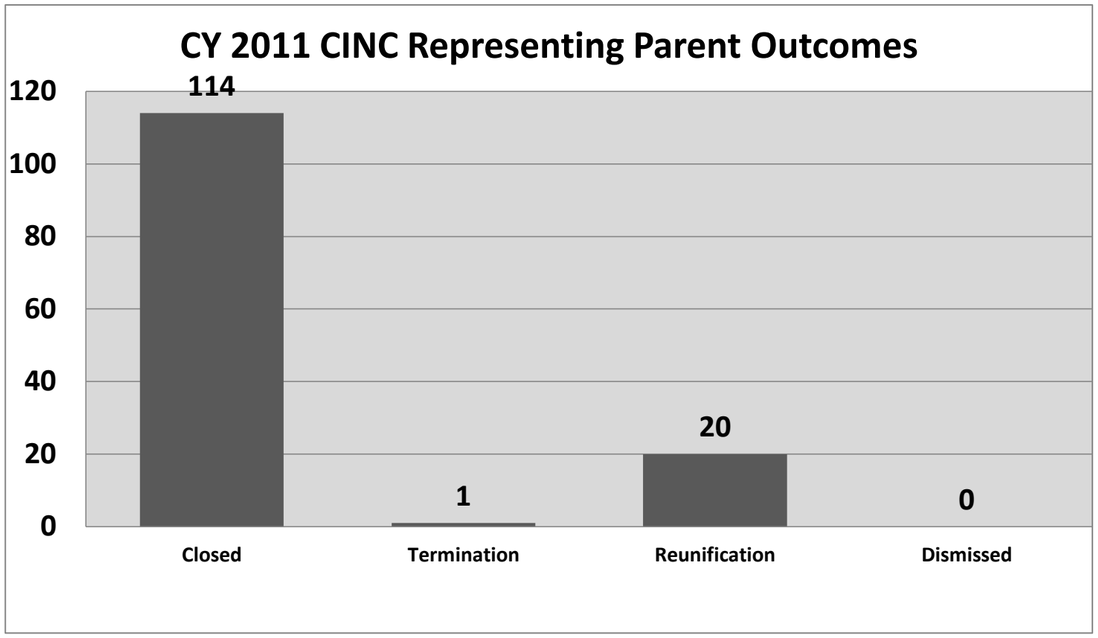
INTERNET SERVICES:	
____Dialup ___Broadband ____No Internet Connection	X Broadband
Connection Speed:	Connection Speed: 16 x 1
Provider Name:	Provider Name: Comcast
Email Provider:	
	X Wireless
	Connection Speed: 2 x 2
	Provider Name: BlueBird Wireless
	Email Provider: Bluebird
Please list any software or computer equipment in which you need training:	

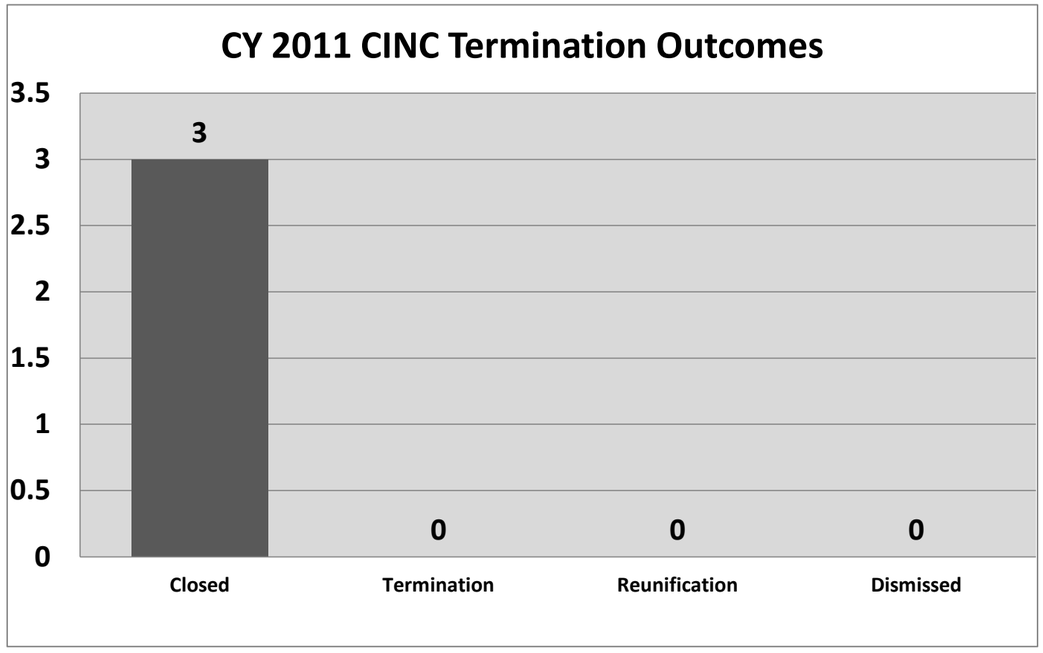
1st District Defender Office CY 2011 Caseloads & Outcomes

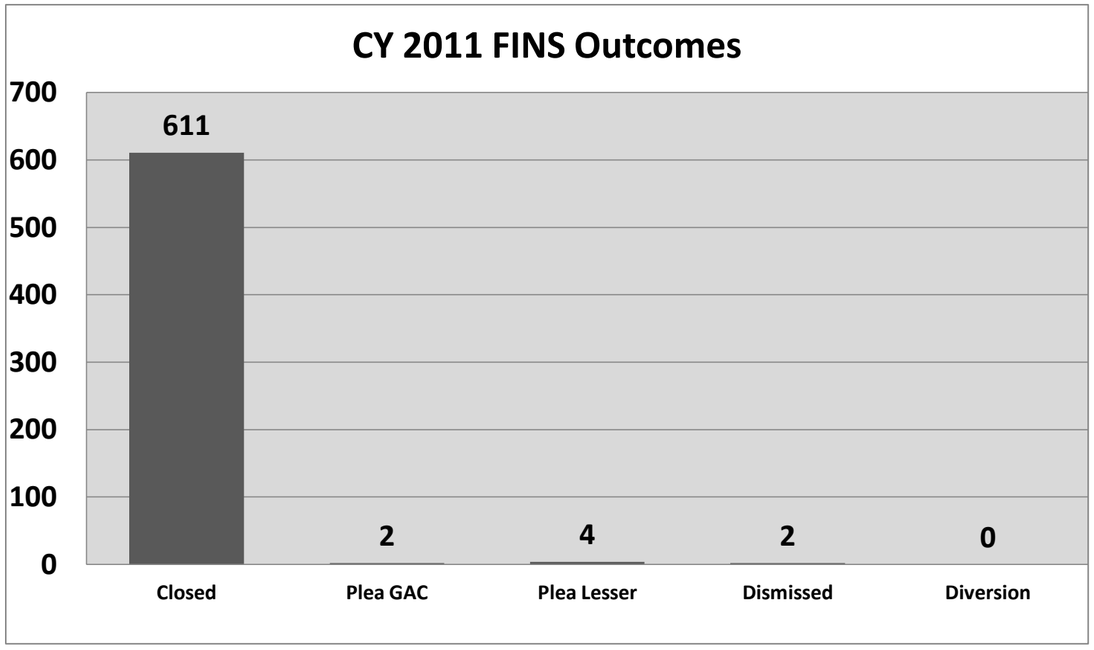
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	129	120	47	176	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	11	3	47	58	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	293	114	276	569	1	20	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	13	3	6	19	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	644	611	354	998	N/A	N/A	2	4	2	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	888	981	676	1564	N/A	N/A	330	19	182	15	N/A	N/A	3	24
Delinquency Felony	331	406	414	745	N/A	N/A	135	37	55	4	N/A	N/A	1	8
Delinquency-Life	9	13	9	18	N/A	N/A	9	2	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	2	2	2	4	N/A	N/A	0	4	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	12436	12442	184	12620	N/A	N/A	49	2	43	3	0	0	2	9
Adult Felony Non-LWOP**	4670	5128	2570	7240	N/A	N/A	1721	1487	2357	3	4	8	3	29
Adult LWOP*	87	121	115	202	N/A	N/A	17	41	48	0	1	10	0	1
Capital	1	3	4	5	N/A	N/A	0	2	0	0	0	1	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	463	445	164	627	N/A	N/A	0	1	0	0	N/A	N/A	N/A	N/A
Post Conviction Relief	2	3	1	3	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	1
SOAP	0	0	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

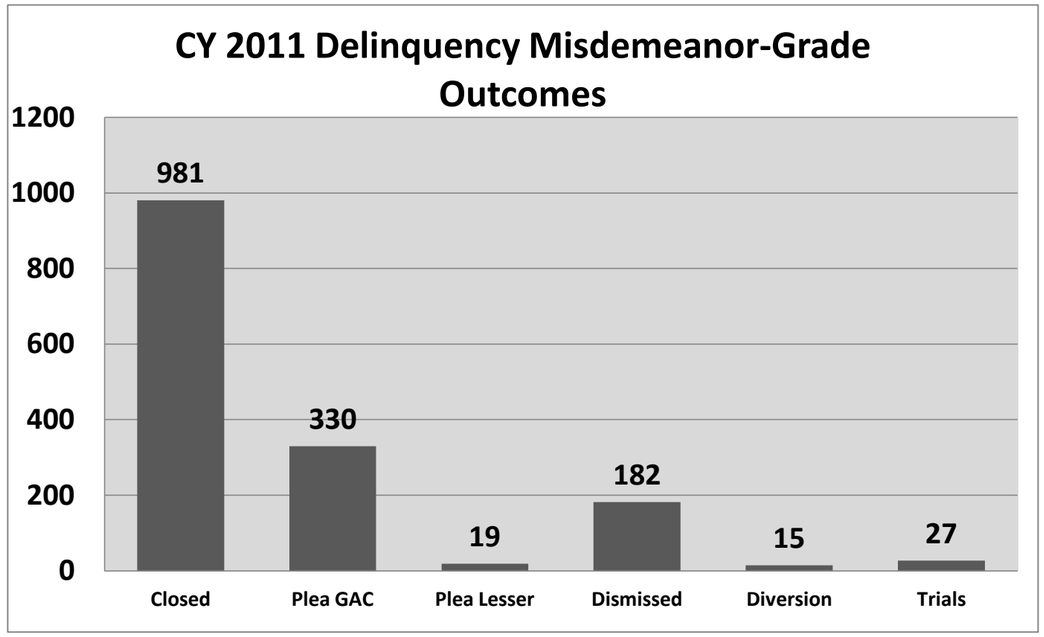
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

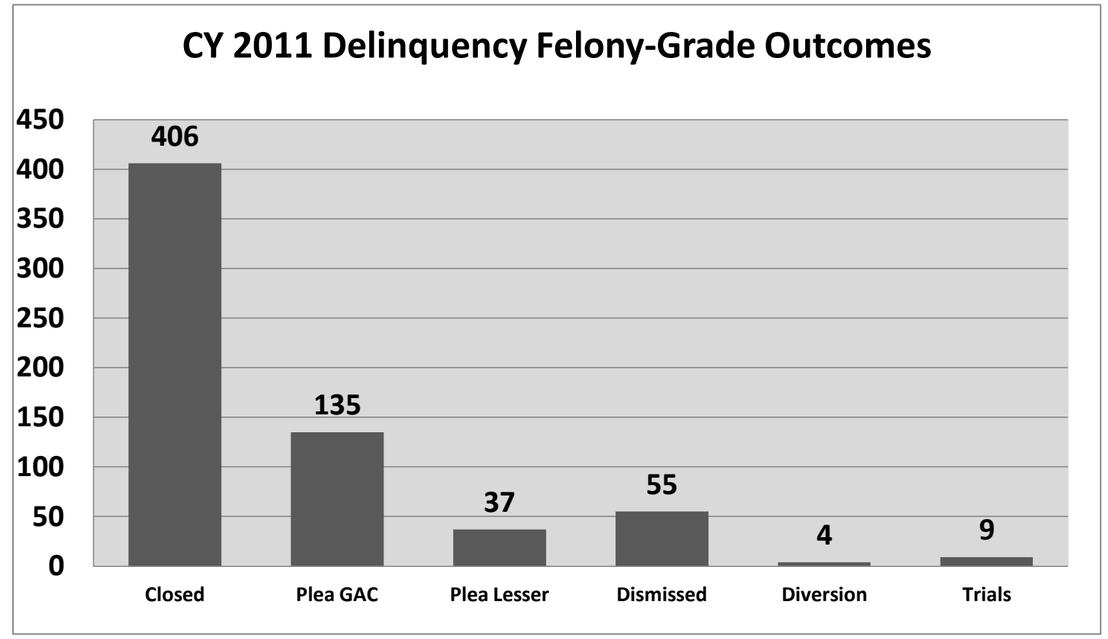

CY 2011 CINC Representing Child Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
0
0
0
Closed
Termination
Reunification
Dismissed

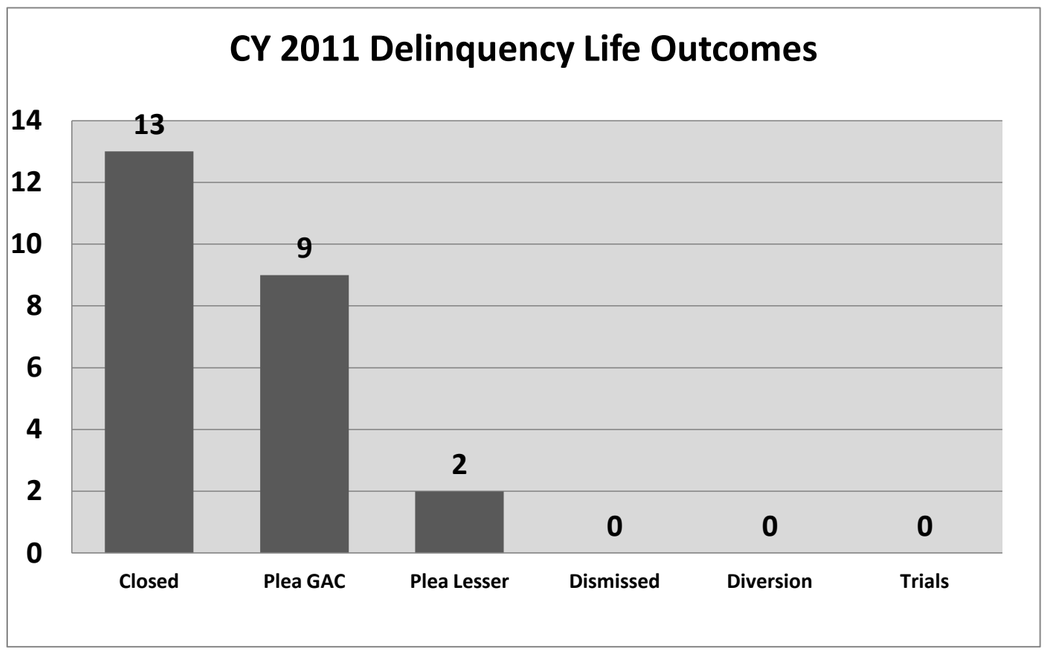

CY 2011 CINC Representing Parent Outcomes
120
100
80
60
40
20
0
114
1
20
0
Closed
Termination
Reunification
Dismissed

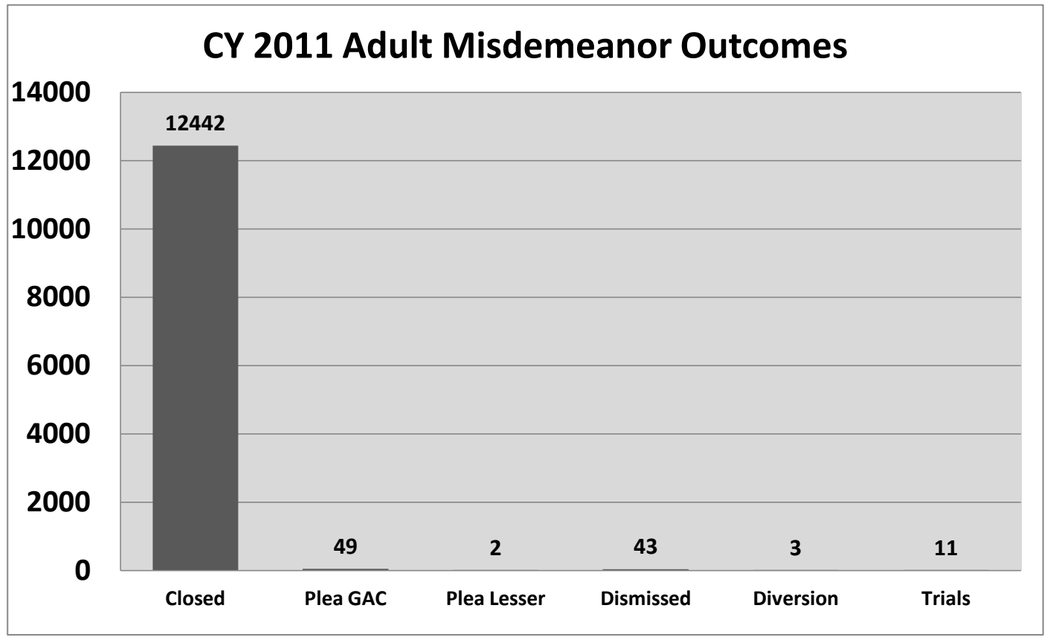

CY 2011 CINC Termination Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
0
0
0
Closed
Termination
Reunification
Dismissed

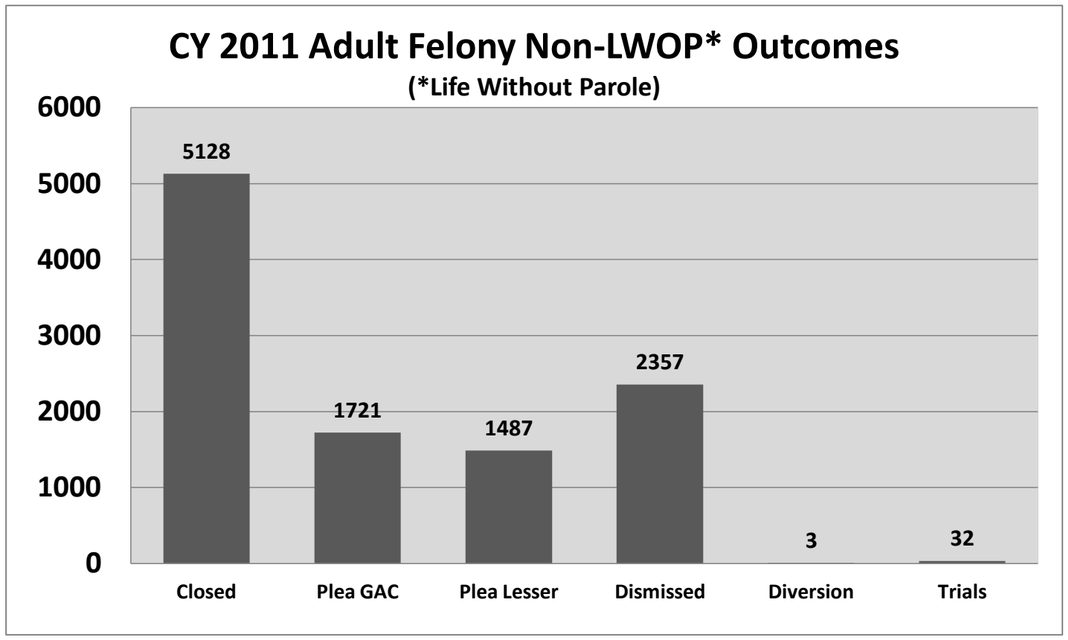

CY 2011 FINS Outcomes
700
600
500
400
300
200
100
0
611
2
4
2
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

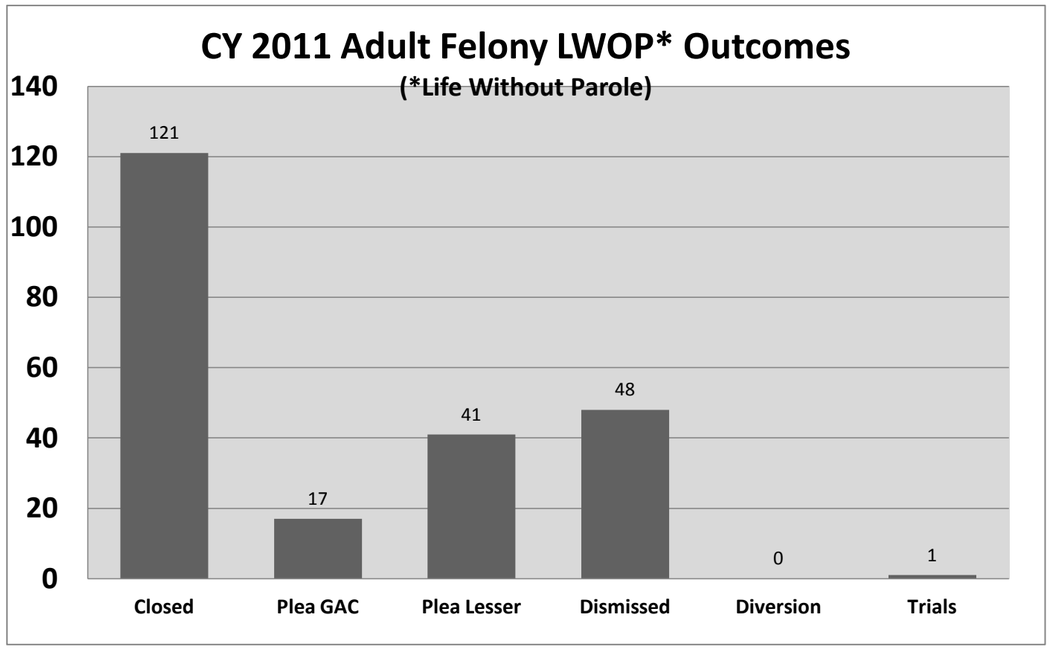

CY 2011 Delinquency Misdemeanor-Grade Outcomes
1200
1000
800
600
400
200
0
981
330
19
182
15
27
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

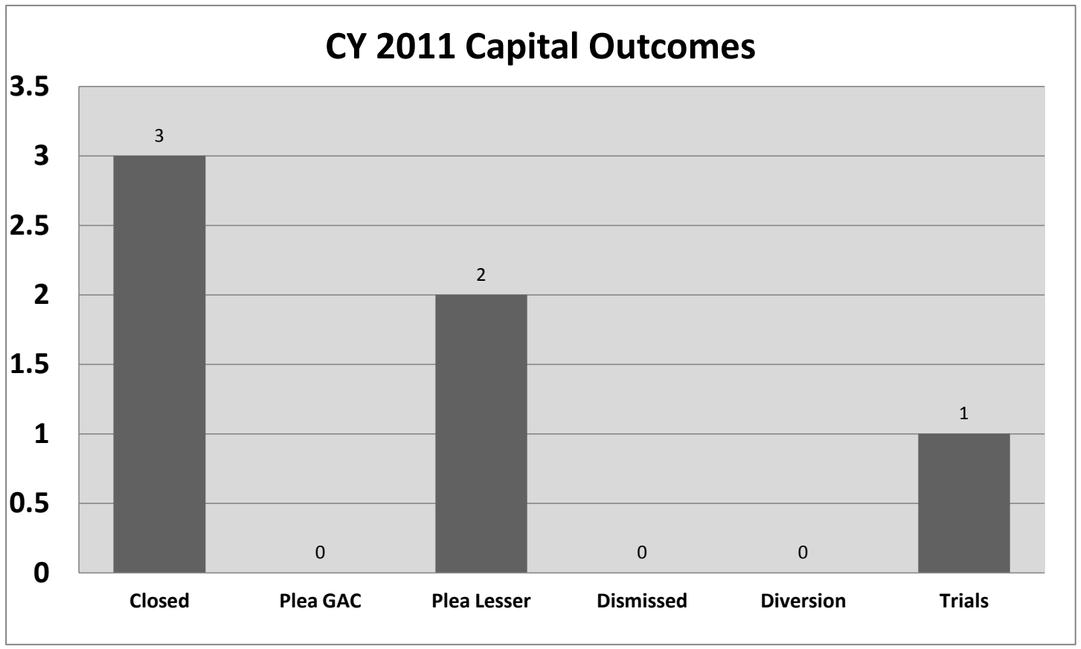

CY 2011 Delinquency Felony-Grade Outcomes
450
400
350
300
250
200
150
100
50
0
406
135
37
55
4
9
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
14
12
10
8
6
4
2
0
13
9
2
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
14000
12000
10000
8000
6000
4000
2000
0
12442
49
2
43
3
11
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

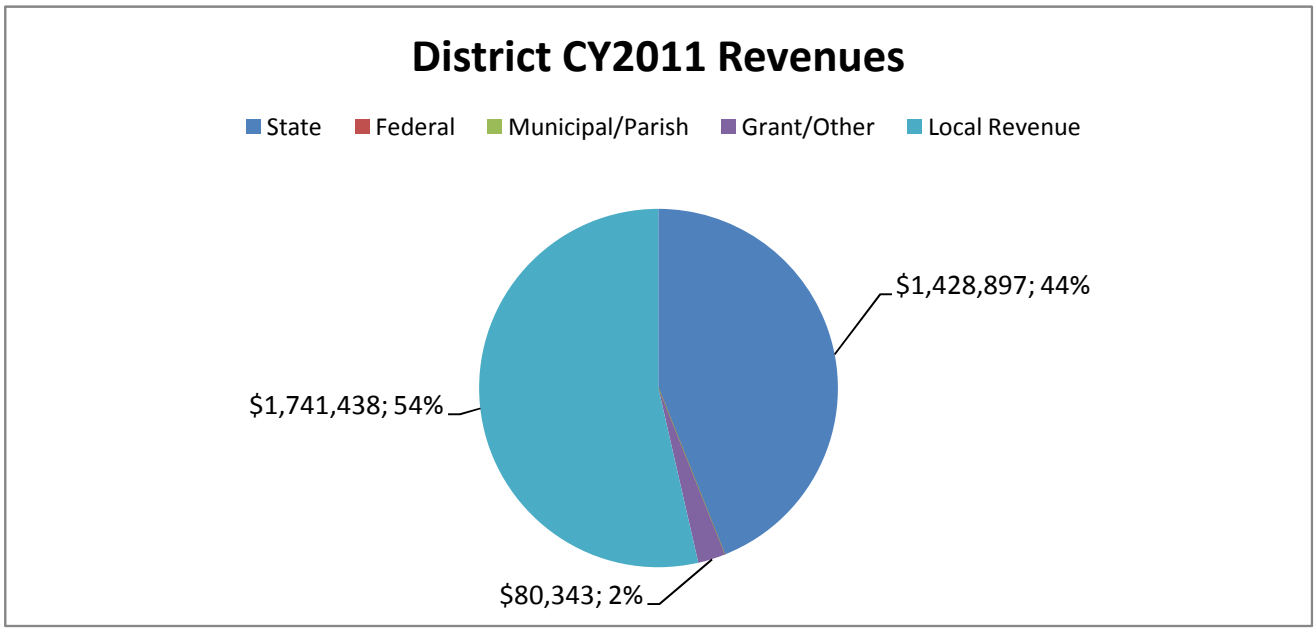

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
6000
5000
4000
3000
2000
1000
0
5128
1721
1487
2357
3
32
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

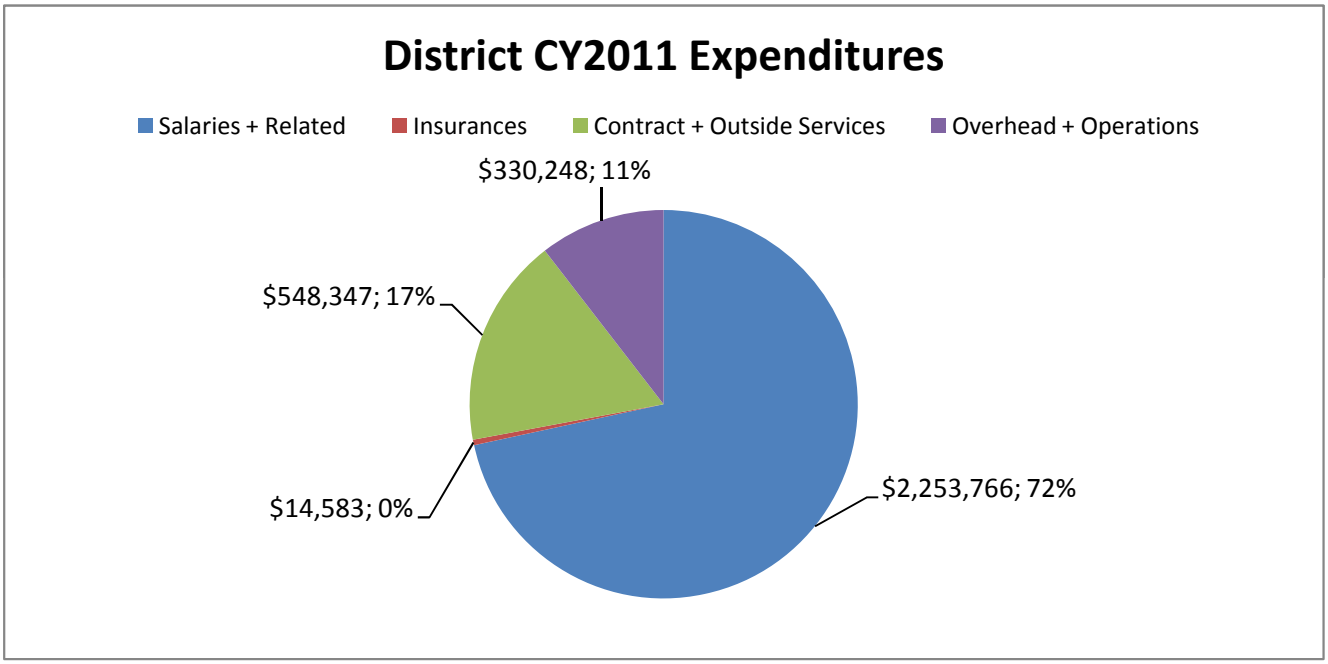

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
140
120
100
80
60
40
20
0
121
17
41
48
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

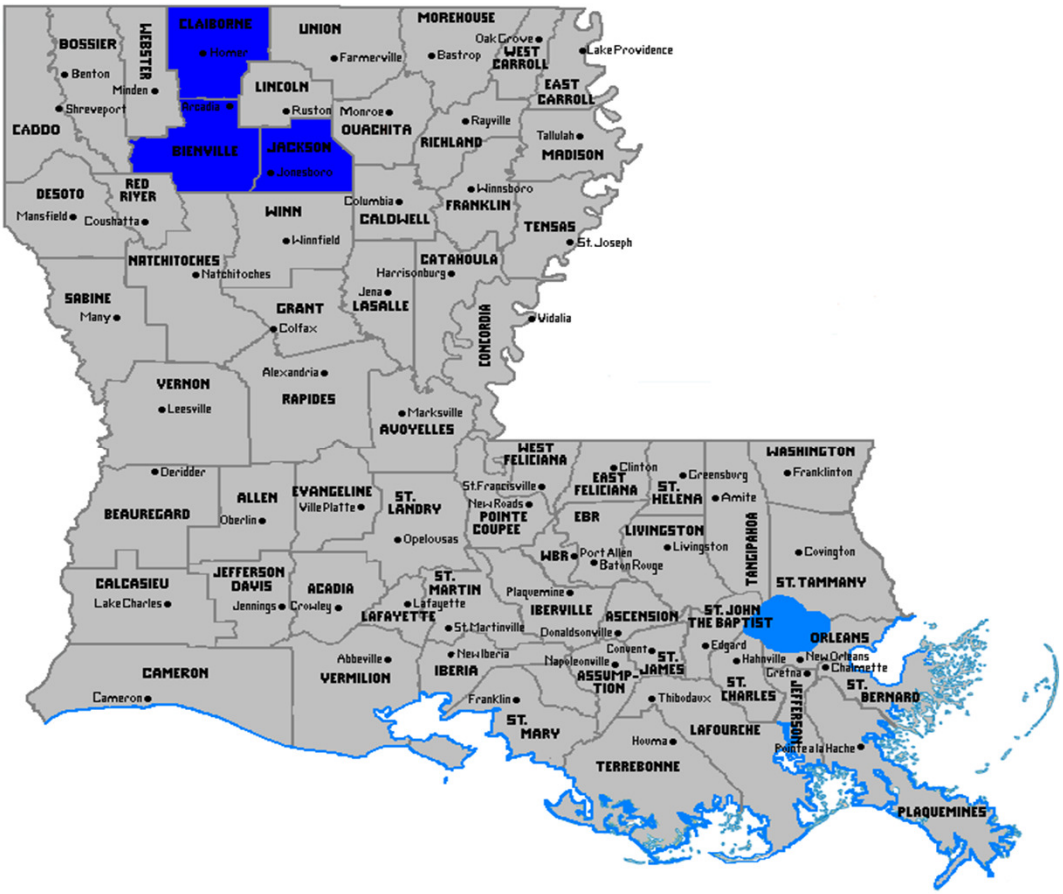

CY 2011 Capital Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
0
2
0
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 1 CY2011	Total CY11
District Defender: Alan Golden	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ 1,428,945
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ 80,343
Total State & Other	**$ 1,509,289**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 1,317,612
Traffic Court	$ -
Traffic Camera	$ -
Municipal Court	$ -
Juvenile Court	$ -
Criminal District Court	$ -
Non-itemized, lump sum collected and remitted by all courts	$ 647,609
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ -
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ -
Condition of Probation	$ -
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 336,249
Department of Corrections	$ 2,063
Donations	$ -
Interest Revenue	$ 3,341
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 51,618
Partial Attorney Fees Reimbursements [as per 15:176]	$ 30,507
Other Reimbursements	$ 48
Other Local Income	$ -
Total Local Revenue	**$ 1,741,438**
Total Revenue	**$ 3,250,727**

District 1 CY2011	Total CY11
District Defender: Alan Golden	
Actual Expenditures Paid	
Salaries	$ 1,784,642
Hospitalization and Disability Insurance	$ 238,755
Retirement	$ 195,929
Payroll Taxes	$ 23,708
Accrued Leave	$ 4,616
Workers' Compensation	$ 6,115
Malpractice Insurance	$ 12,016
Auto/Physical Liability Insurance	$ 2,567
Audit/Accounting Expense	$ 1,000
Contract Clerical	$ -
Expert Witness	$ 87,759
Investigators	$ 1,572
Interpreters	$ 1,163
Social Workers	$ -
Capital Representation	$ -
Conflict	$ 203,333
Contract - Juvenile Attorneys or CINC	$ 116,667
Misdemeanor Attorney Contracts	$ 111,999
Contract Attorneys - all other	$ -
Building Lease/Rent	$ 215,262
Office Repair and Maintenance	$ -
IT/Technical Support	$ 24,854
Major Acquisitions	$ -
Equipment Lease/Rent	$ 9,837
Telephone/Utilities/Postage/Internet	$ 15,274
Office Supplies	$ 21,215
Parking/Auto Tolls	$ 17,791
Advertisements	$ -
Travel/Lodging/Per Diem/Mileage	$ 14,935
Dues and Seminars	$ 10,435
Law Library/Journals/Subscriptions	$ 22,394
Other Operating Expenses	$ 3,107
Total Expenses	**$ 3,146,944**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$1,428,897; 44%
$1,741,438; 54%
$80,343; 2%


District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$330,248; 11%
$548,347; 17%
$14,583; 0%
$2,253,766; 72%



The 2nd Judicial District Public Defenders' Office

Bienville (Arcadia) - Claiborne (Homer) - Jackson (Jonesboro)

District Defender: J. Clay Carroll
525 East Court Avenue
Jonesboro, LA 71251-0471
(318) 259-4184

2nd Judicial District • Bienville, Claiborne and Jackson Parishes
District Defender J. Clay Carroll • (318) 259-4184
525 East Court Avenue • Jonesboro, LA • 71251-0471

General District Information: In the 2nd Judicial District, there are three sections of District Court and no city or specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 47,822 in this district, 10,425 of whom are children.

District Staff: The District Defender in the 2nd Judicial District is J. Clay Carroll, who has served in the position for 8 years and has been a public defender in Louisiana for 13 years. The 2nd Judicial District Public Defenders' Office is a contract public defenders' office, with five contract attorneys in addition to the District Defender. There are no restrictions on private attorney practice outside of the Public Defenders' Office. The District Defender supervises all staff and has a reduced caseload due to these supervisory responsibilities. The office also has one investigator.

Juvenile Defense: Juvenile cases are heard by District Judges in the 2nd Judicial District. All defenders in this district handle juvenile cases.

Indigency Determination and Availability of Clients: In the 2nd Judicial District, each assistant public defender makes the determination of indigence. Adult clients are held at Claiborne Parish Detention Center, Claiborne Parish Jail, Jackson Correctional Center or Bienville Parish Jail or, if held outside of the district, in facilities in Bayou Dorcheat Correctional Center (also known as Webster Detention Center), Richland Parish Detention Center, LaSalle Correctional Center or Union Parish Detention Center. Juvenile clients are held outside of the district at Ware Youth Center (Coushatta) or Green Oaks Detention Center (Monroe).

Fees and Accounting: The 2nd Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2011, 713 applications were received for services. Fees were waived for 154 applicants and were not reduced for any applicants. A total of $9,200 was collected in application fees. Courts in this district assess the statutory $35 special fee in every case resulting in a conviction. In 2011, the district received $231,519 in special fees, which were collected by the Bienville, Claiborne, and Jackson Parish Sheriffs' Offices. Courts, in conjunction with the assigned assistant public defender, may also assess partial indigence payments for services based on clients' ability to pay. Any resulting payments are collected by the Public Defenders' Office or the assigned probation officer.

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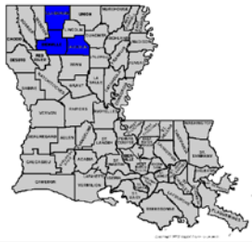
Caseload: The 2nd Judicial District Public Defenders' Office reported handling 1,900 cases in 2011. Of those, 105 involved juvenile matters, including 34 Child in Need of Care representations.



The 2ND JDC Public Defenders' Office

Parish(es) & Seat(s)	Bienville - Arcadia; Claiborne - Homer; Jackson - Jonesboro
Population:	47822
Juvenile Population:	10425
District Defender	J. Clay Carroll
Years as District (or Chief) Defender	8
Years of Public Defense	13
Office Manager	Joyce Carter
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	each attorney is responsible for their own CMS data entry
Primary Office Street Address	525 East Court Avenue
City	Jonesboro
ZIP	71251-0471
Primary Phone	318-259-4184
Primary Mailing Address	P.O. Box 471, Jonesboro, 71251-0471
Primary Email Address	district2@publicdefenders.la.gov
Primary Emergency Contact	Clay Carroll
Primary Emergency Phone	318-243-4482
Secondary Emergency Contact	Joyce Carter
Secondary Emergency Phone	318-259-4184
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	n/a
Other District Office Contact Personnel (Primary Only)	n/a
Name of Owner(s) of Office(s)	
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	n/a
Courts and Locations	2nd JDC Div. A, 513 N. Main St., Homer, LA 71040; 2nd JDC Div. B, 200 Courthouse, 500 E. Court St., Jonesboro, LA 71251; 2nd JDC Div. C, 208 Courthouse, 100 Courthouse Dr., Arcadia, LA 71001
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	3 divisions
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Claiborne and Bienville Parish - 1 attorney is assigned all felonies and 1 attorney is assigned all misd.; Jackson Parish - 1 attorney is assigned all crim. cases
Name of Adult Detention Facilities in This District	Claiborne Parish Detention Center, Homer; Claiborne Parish Jail, Homer; Jackson Parish Correctional Center, Jonesboro; Bienville Parish Jail, Arcadia
Name of Adult Detention Facilities Outside the District Which Hold Clients	Bayou Dorchet Corr. Cntr, Minden; Richland Parish Det. Cntr, Rayville; LaSalle Corr. Cntr, Olla; Union Parish Det. Cntr., Farmerville
Name of Juvenile Detention Facilities In This District	n/a

Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Youth Center, Coushatta; Green Oaks Detention Center, Monroe
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Many detainees are held in facilities which are 30 to 90 miles away resulting in additional time and travel costs per visit
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	no
District Attorney	Jonathan Stewart
Chief Judge of Criminal District Court	Jenifer Ward Clason
Juvenile Court Judges (Specify District of City Court)	n/a
Drug Court Judges	n/a
Mental Health Court Judges	
Other Specialty Court	n/a
Name of Specialty and Brief Description:	n/a
Indigency Determined by Whom and How?	Indigency is determined by each assistant public defender after review of the applicant's financial information as provided.
When is Assignment/Appointment of Counsel Made?	At the 72 hr. hearing if in custody and at arraignment if out on bond.
Client Assigned by Whom and How?	Cases assigned based upon which parish the crime is committed in and whether it is a felony or misd. charge.
Initial Client Intake Conducted By Whom? (Name and Title)	If in custody - Steve Williams, Investigator; not in custody - assistant district defender assigned to case.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	yes
Brief Explanation of Intake Process	Investigator visits with the client, explains general process, goes over information requested on the interview form.
$40 Application Fees	
How Many Applications for Services Were Received?	713
Does the Office Collect the $40 Application Fee?	yes
How Many Application Fees Were Waived?	154
How Many Application Fees Were Reduced?	none
Total Application Fee Dollars Collected in 2011	9200
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	no
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	231519
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	summary report from Sheriff
Who Collects the Assessed Court Fees?	Sheriff of each Parish
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	summary report from Sheriff
Who Remits the Court Fees Collected?	Sheriff of each Parish

What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	A breakdown sheet is provided showing the total collections and how much is paid to each entity listed.
Partial Indigence Payments	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	This determination is made by the Judge in each Division in conjunction with the assigned defender.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Attorney and/or probation provides amount assessed
Who Collects the Assessed Partial Payments?	Probation officer or payment is made directly to my office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	payment form showing amount of payment, total payments made to date and total assessment is sent with each payment
Who Remits the Partial Payments Collected?	Probation officer or client
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	same as fees collected
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	none
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Private practice permitted, but no policy. While there is no formal policy, each attorney is aware primary responsibility is to the defender's office and no cases are to be taken that will be in conflict. The general policy of the former local board has been in place for over 12 years and I was advised of it when I was first hired.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes, currently under revision.
Primary Immediate Needs	none
Immediate Critical Issue Areas	Funding. The district will have no reserves at the end of the fiscal year and if additional funding is not secured contract staff will have to be terminated which will cause caseloads of the remaining attorneys to increase
Long-Term Critical Issue Areas	Caseload and/or workload will have to be reviewed on an ongoing basis to make sure that each attorney is within state standards. The issue will become whether appropriate funding will be available to meet future staffing needs.
Please List All New Hires in 2011 (Name and Title)	none
Please List All Promotions in 2011 (Name and Title)	none
2011 Media Coverage and/or Major Accomplishments	n/a
Number of Expected New Attorney Hires in 2011	none
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Each new hire is assigned a veteran defender to mentor new attorneys.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	no
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	District Defender supervises all attorneys and the investigator.

Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	no
Please Attach Your Office Organizational Chart	District Defender directly supervises all attorneys and investigator (all personnel).
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	The district defender is the only supervisor and does maintain a reduced caseload.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Each attorney is reimbursed for medical insurance expenses.
Regular Meetings for Any Staff, Please Describe	Quarterly meetings are scheduled for all staff .
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	none
Number of Writs Your District Handled in 2011	none
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	none
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	none
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	All attorneys in the 2nd JDC are experienced with Juvenile Defendants.
Please Provide the Names of All State Representatives and Senators from Your District	Sen. Robert Kostelka, Sen. Robert Adley, Sen. Mike Walsworth, Rep. Richard Gallot, Jr. and Rep. James R. Fannin
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	none
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	no changes in 2011

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
Part-Time Contract Attorneys	**Contact Information**
J. Clay Carroll	525 E. Court Ave., Jonesboro, LA 71251
Darrell R. Avery	215 6th St., Jonesboro, LA 71251
James E. Beal	P.O. Box 307, Jonesboro, LA 71251
H. Paul Garner	P.O. Box 8, Homer, LA 71040
Patrick O. Jefferson	P.O. Box 89, Homer, LA 71040
Steven M. Gatlin	215 6th St., Jonesboro, LA 71251
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Steve Williams, Investigator	318.278.4692

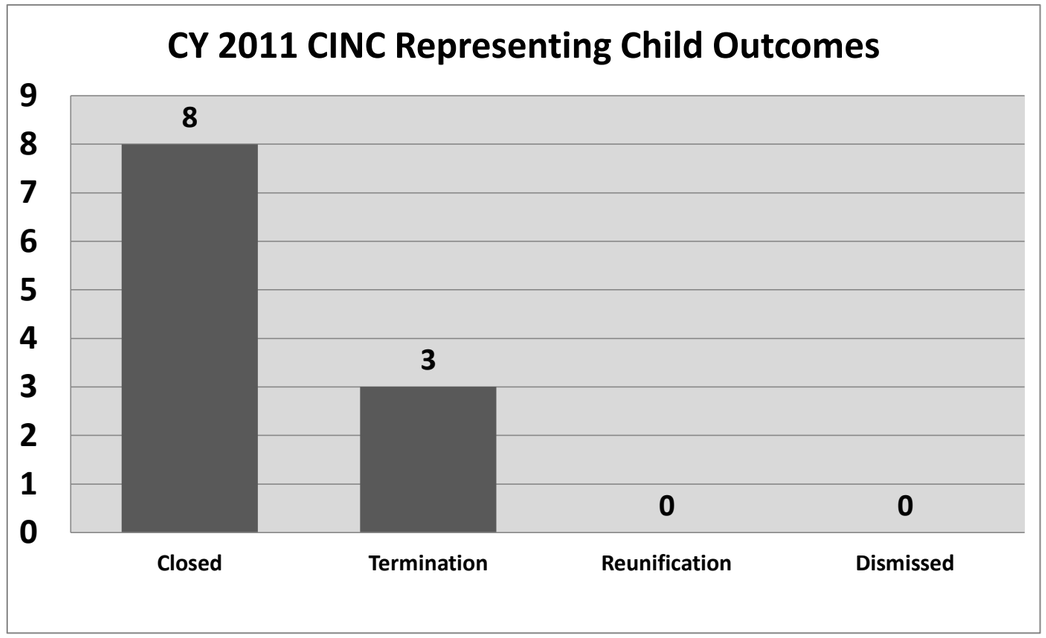
2011 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	J. Clay Carroll
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
__Windows 7	X
__Windows Vista	
__Windows Server 2000/2003/2008	
__Windows XP	X
__Mac OSX	
Case Management System(s): Check all that apply	
__defenderData (LPDB statewide system)	X
__Other System (please name) _____	
Productivity Suites Used:	
__Microsoft Office 2010 (Word, Excel, etc.)	X
__Microsoft Office 2007	X
__Microsoft Office 2003	
__Previous Microsoft Office version	
__Corel Word Perfect	
__Other	
Internet Browsers Used:	
__Internet Explorer 6	
__Internet Explorer 7 or 8	X
__Firefox	
__Other	
HARDWARE:	
Please enter the number of	
devices in your inventory	
__Television, DVD, VCR	
__Desktop PCs	2
__Laptops	4
__Video Cameras	
__Digital Cameras	1
__Video Conferencing Systems	
__B&W Laser Printers	2
__Color Printers	
__Wireless Cards	
__Smartphones (Funded by Office)	
__iPad/Tablets (Funded by Office)	

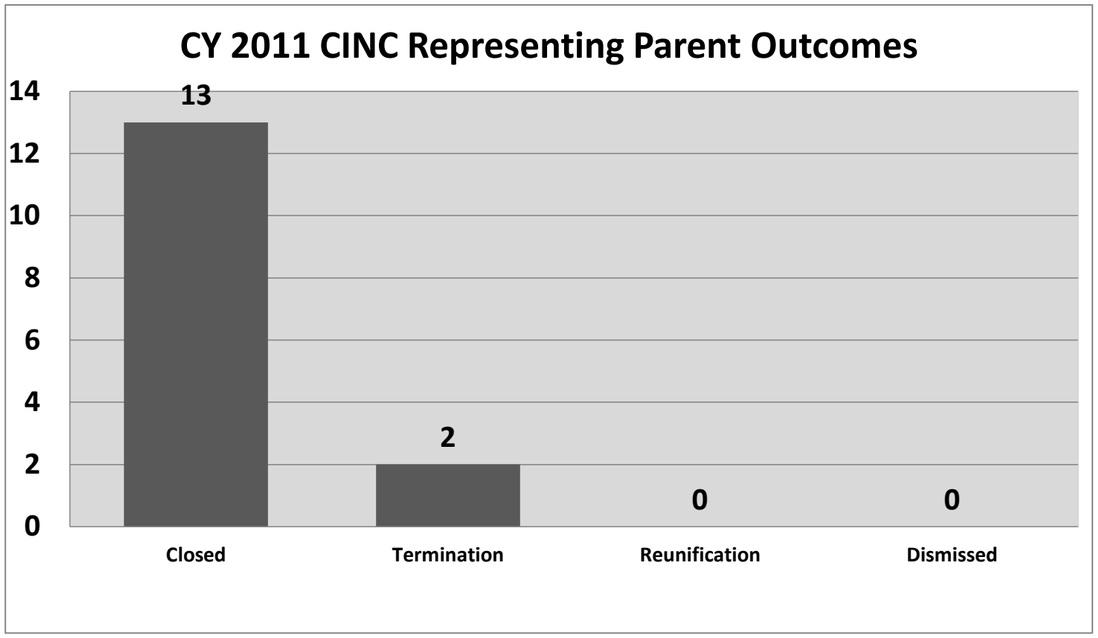
INTERNET SERVICES:	
Dialup x_ Broadband No Internet Connection	
Connection Speed:	
Provider Name: Bellsouth	
Email Provider:	
Please list any software or computer equipment in which you need training:	

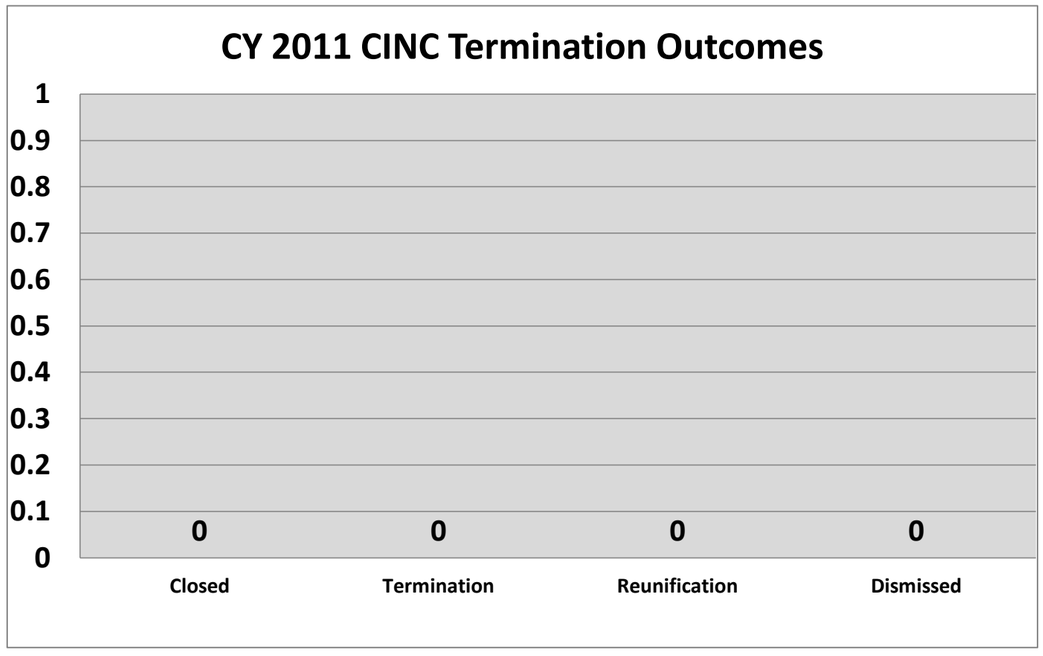
2nd District Defender Office CY 2011 Caseloads & Outcomes

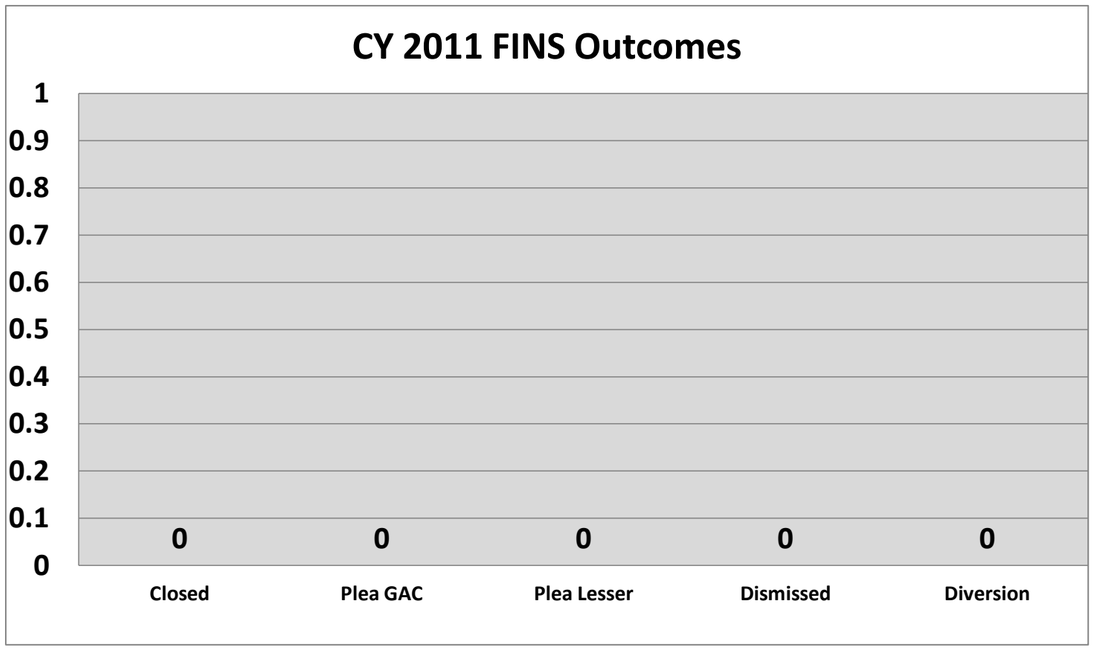
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	1	8	14	15	3	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	7	13	12	19	2	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	33	17	20	53	N/A	N/A	6	1	5	2	N/A	N/A	0	0
Delinquency Felony	8	9	9	17	N/A	N/A	3	1	6	2	N/A	N/A	0	0
Delinquency-Life	1	0	0	1	N/A	N/A	0	0	0	-	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	294	302	338	632	N/A	N/A	178	21	186	18	0	0	0	2
Adult Felony Non-LWOP**	489	460	572	1061	N/A	N/A	207	81	184	3	0	0	0	1
Adult LWOP*	2	6	12	14	N/A	N/A	4	3	5	0	0	0	0	0
Capital	0	0	0	0	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	42	34	45	87	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Post Conviction Relief	0	1	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

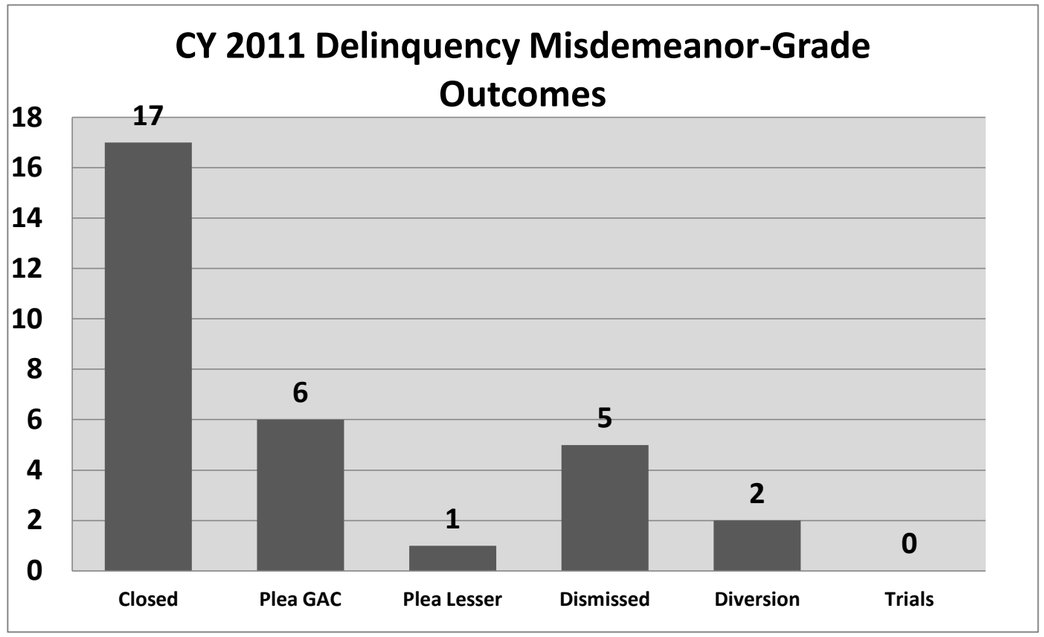
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

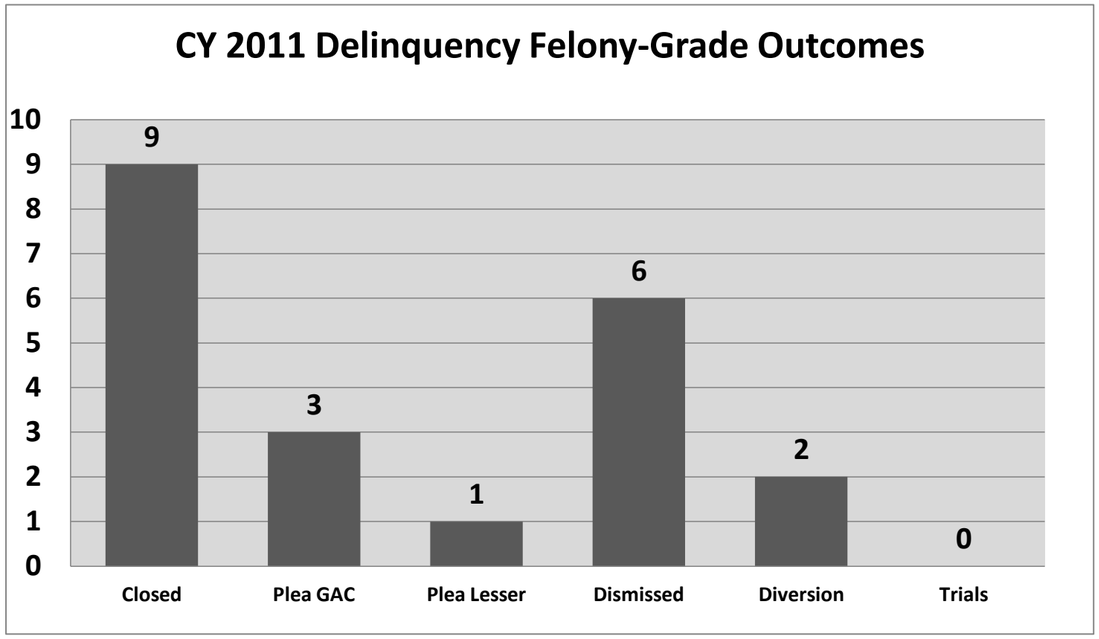

CY 2011 CINC Representing Child Outcomes
9
8
7
6
5
4
3
2
1
0
8
3
0
0
Closed
Termination
Reunification
Dismissed

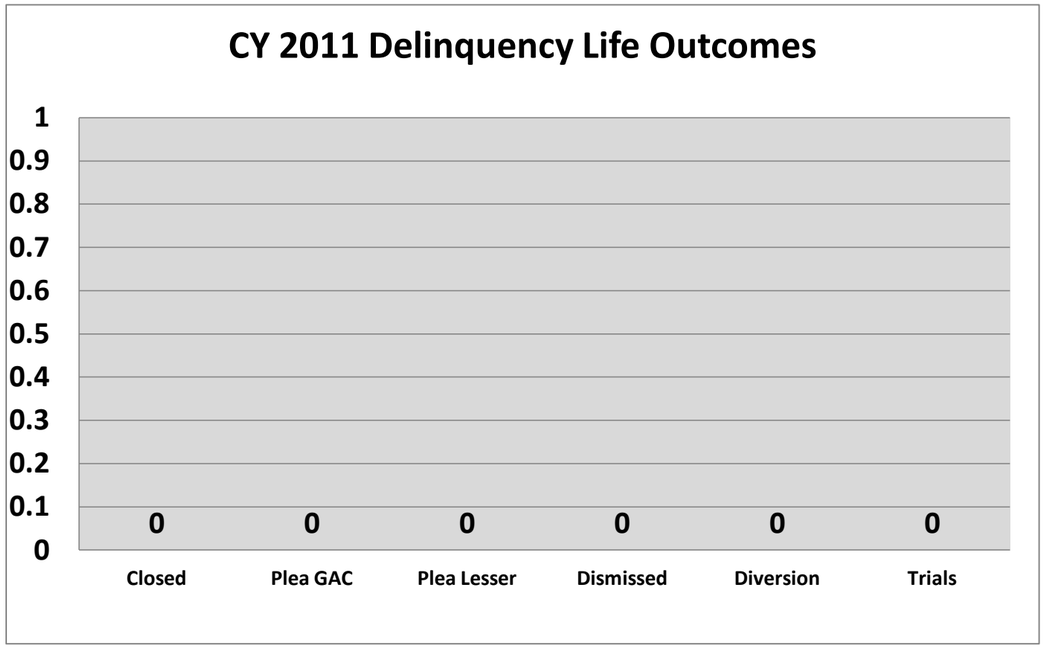

CY 2011 CINC Representing Parent Outcomes
14
12
10
8
6
4
2
0
13
2
0
0
Closed
Termination
Reunification
Dismissed

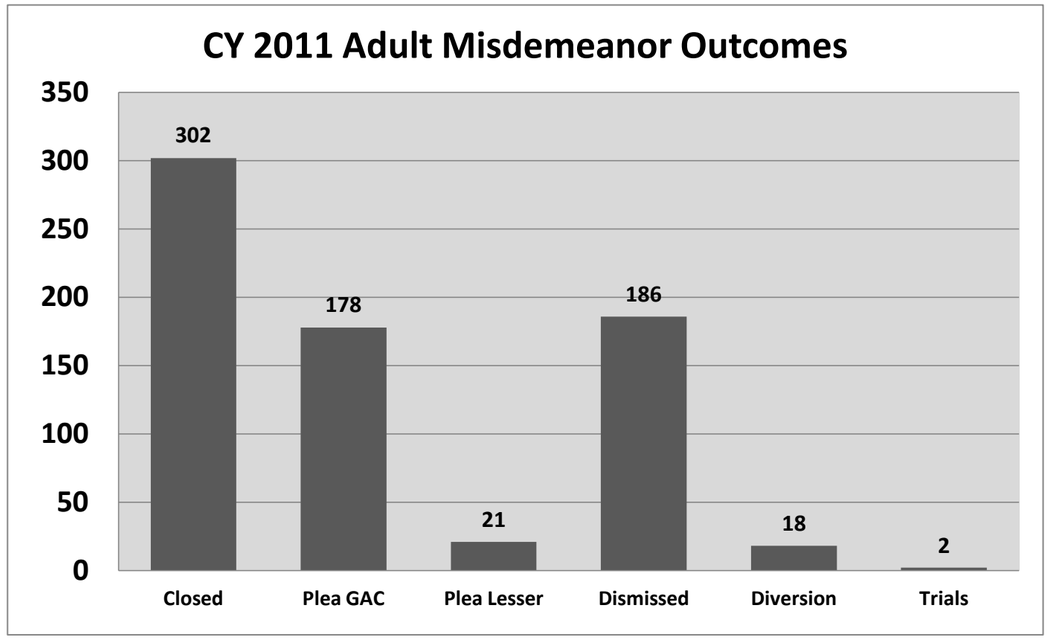

CY 2011 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

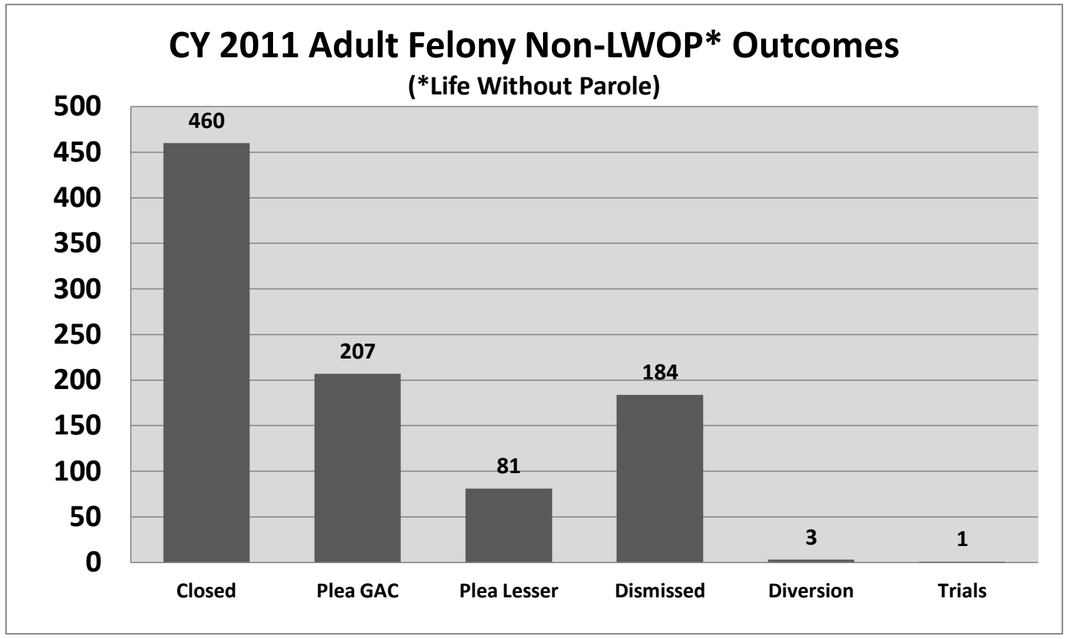

CY 2011 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

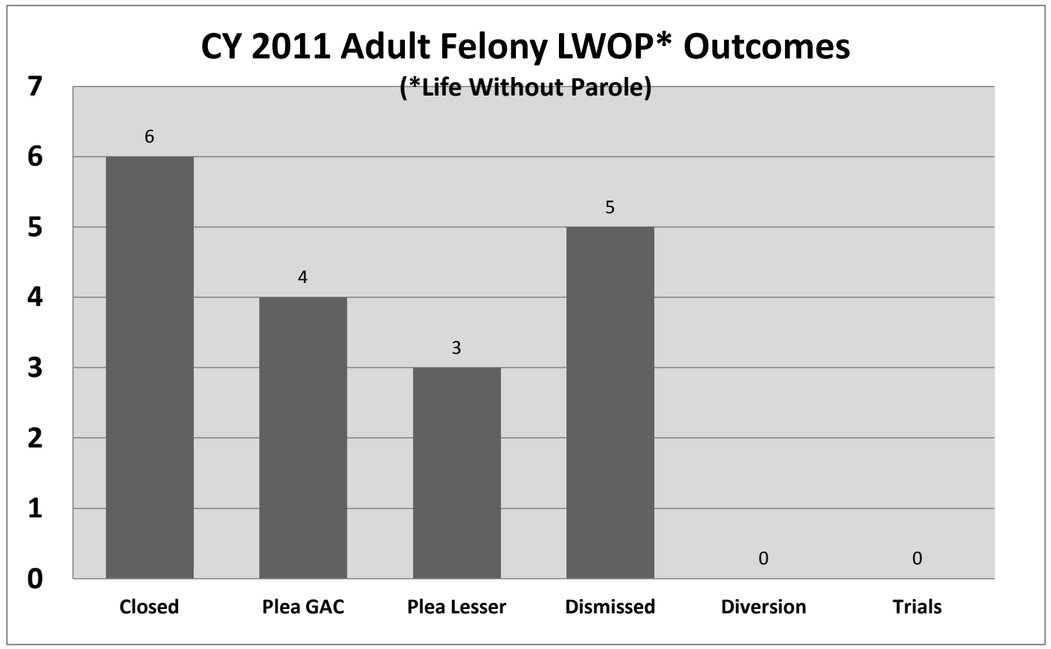

CY 2011 Delinquency Misdemeanor-Grade Outcomes
18
16
14
12
10
8
6
4
2
0
17
6
1
5
2
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

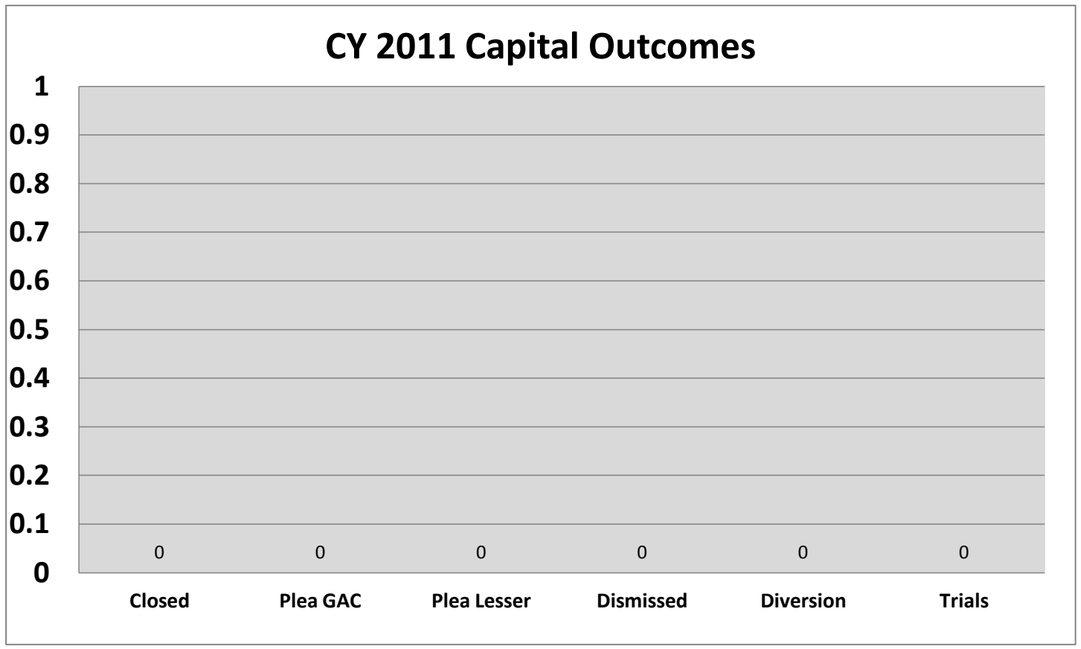

CY 2011 Delinquency Felony-Grade Outcomes
10
9
8
7
6
5
4
3
2
1
0
9
3
1
6
2
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
350
300
250
200
150
100
50
0
302
178
21
186
18
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

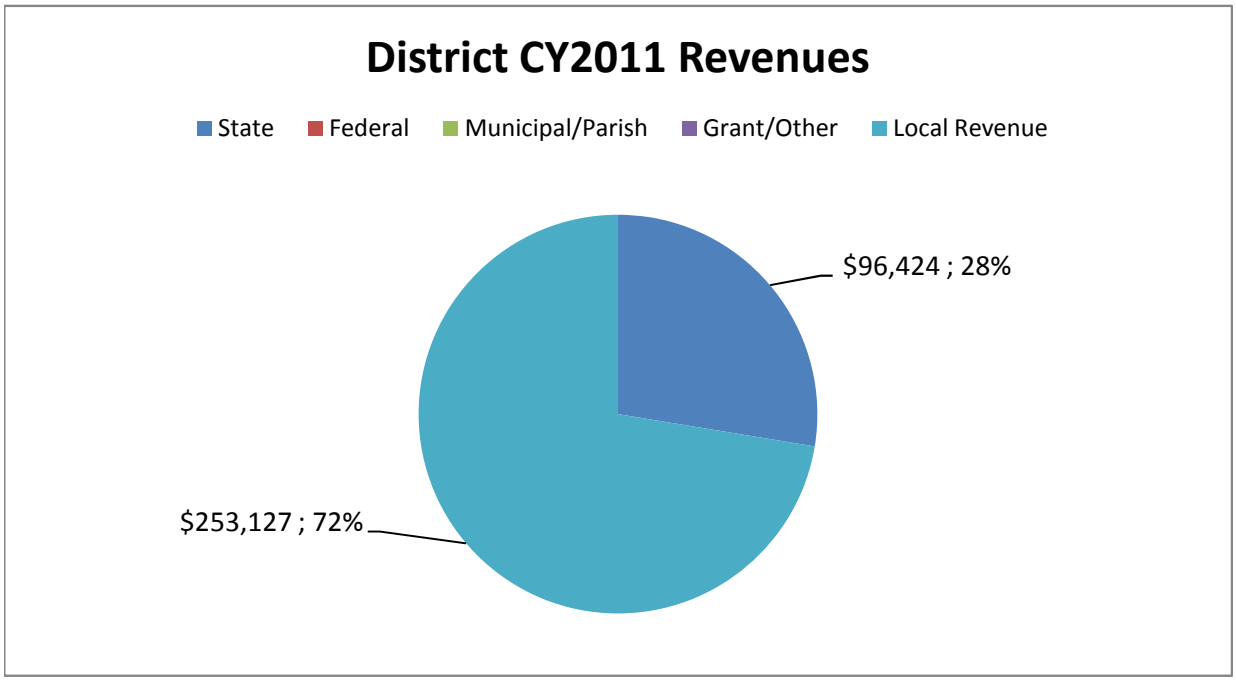

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
500
450
400
350
300
250
200
150
100
50
0
460
207
81
184
3
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

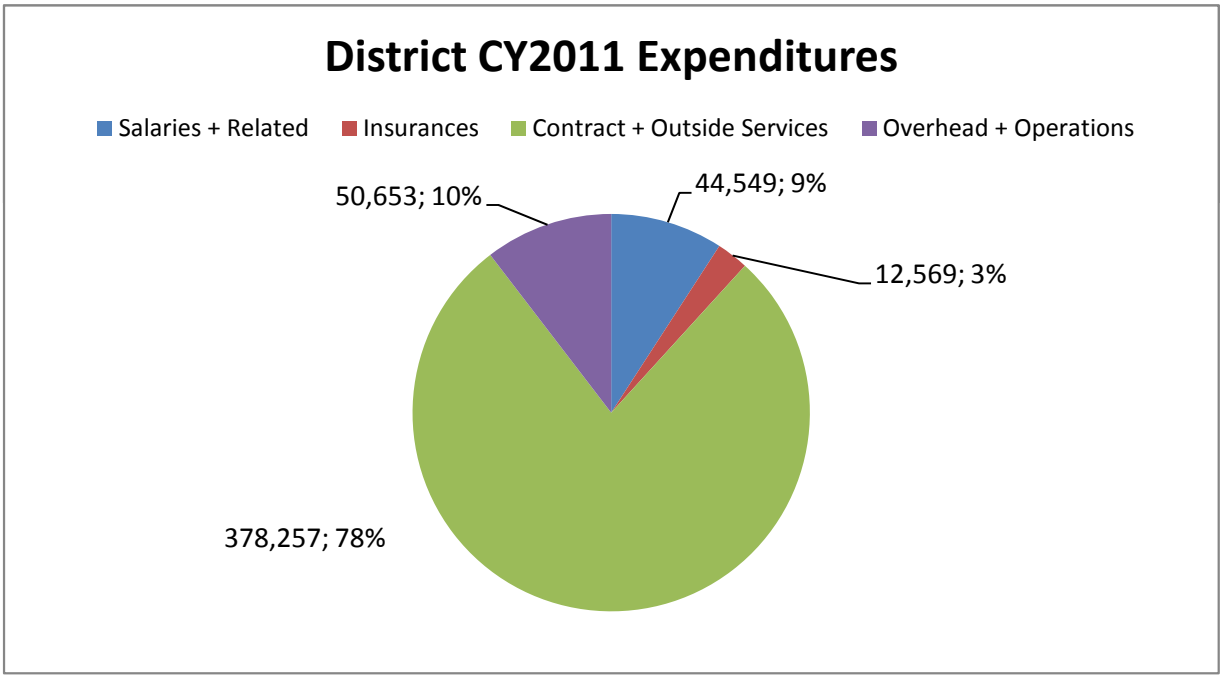

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
7
6
5
4
3
2
1
0
6
4
3
5
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

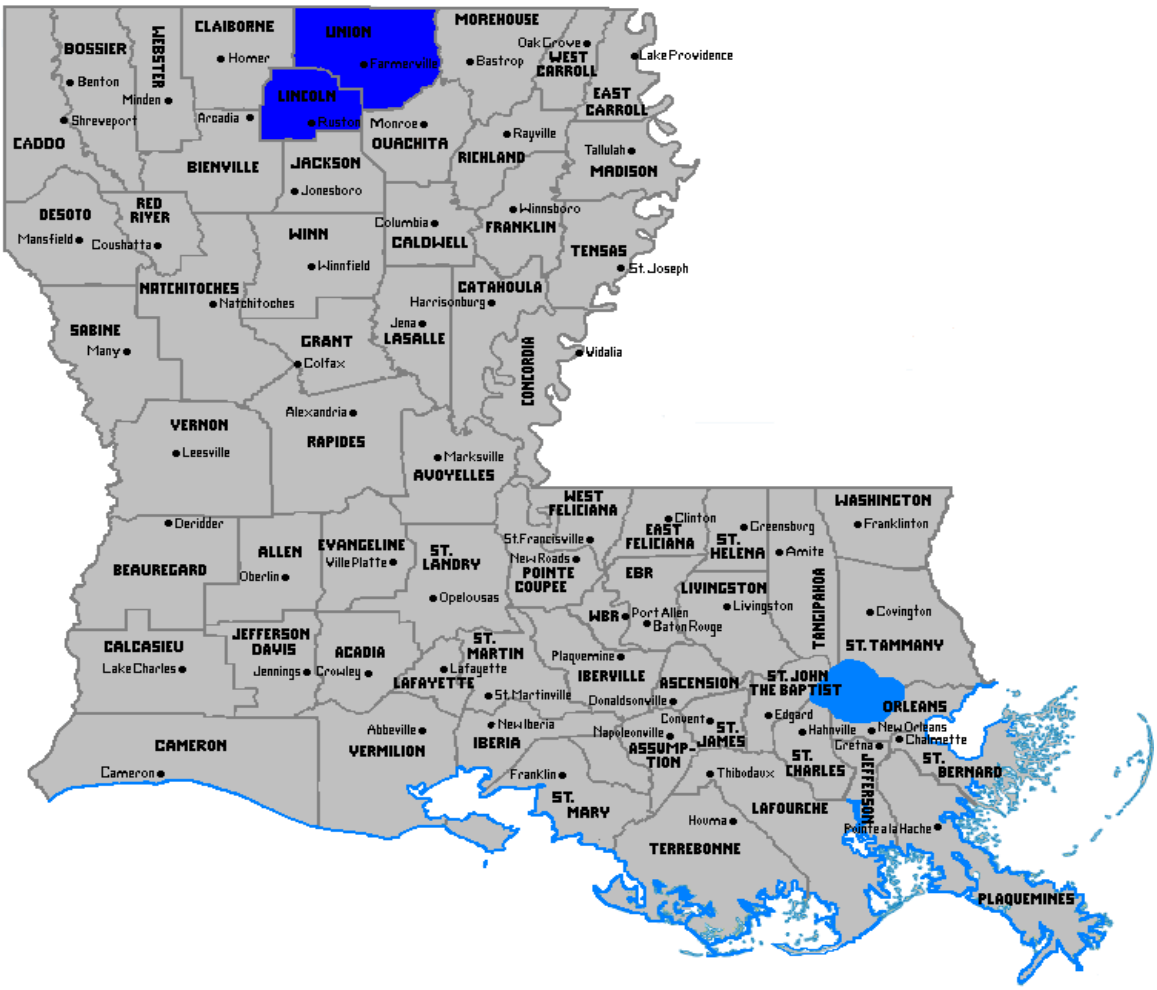

CY 2011 Capital Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 2 CY2011	Total CY11
District Defender: J. Clay Carroll	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ 96,424
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ -
Total State & Other	**$ 96,424**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 211,757
Traffic Court	$ -
Traffic Camera	$ -
Municipal Court	$ -
Juvenile Court	$ -
Criminal District Court	$ 97,912
Non-itemized, lump sum collected and remitted by all courts	$ -
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ -
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ -
Condition of Probation	$ -
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 19,276
Department of Corrections	$ -
Donations	$ -
Interest Revenue	$ 1,273
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 8,985
Partial Attorney Fees Reimbursements [as per 15:176]	$ 11,836
Other Reimbursements	$ -
Other Local Income	$ -
Total Local Revenue	**$ 253,127**
Total Revenue	**$ 349,551**

District 2 CY2011	Total CY11
District Defender: J. Clay Carroll	
Actual Expenditures Paid	
Salaries	$ -
Hospitalization and Disability Insurance	$ 44,549
Retirement	$ -
Payroll Taxes	$ -
Accrued Leave	$ -
Workers' Compensation	$ -
Malpractice Insurance	$ 11,084
Auto/Physical Liability Insurance	$ 1,485
Audit/Accounting Expense	$ 9,000
Contract Clerical	$ -
Expert Witness	$ -
Investigators	$ 33,789
Interpreters	$ -
Social Workers	$ -
Capital Representation	$ -
Conflict	$ 3,626
Contract - Juvenile Attorneys or CINC	$ -
Misdemeanor Attorney Contracts	$ 72,000
Contract Attorneys - all other	$ 259,843
Building Lease/Rent	$ -
Office Repair and Maintenance	$ -
IT/Technical Support	$ -
Major Acquisitions	$ -
Equipment Lease/Rent	$ -
Telephone/Utilities/Postage/Internet	$ 50
Office Supplies	$ 140
Parking/Auto Tolls	$ -
Advertisements	$ -
Travel/Lodging/Per Diem/Mileage	$ 4,866
Dues and Seminars	$ 1,794
Law Library/Journals/Subscriptions	$ 6,869
Other Operating Expenses	$ 36,934
Total Expenses	**$ 486,028**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$96,424 ; 28%
$253,127 ; 72%


District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
50,653; 10%
44,549; 9%
12,569; 3%
378,257; 78%



The 3RD Judicial District Public Defenders' Office

Lincoln (Ruston) - Union (Farmerville)

District Defender: Lewis A. Jones
307 North Trenton Street, Suite 102
Ruston, LA 71270
(318) 255-5100

3rd Judicial District • Lincoln and Union Parishes
District Defender Lewis A. Jones • (318) 255-5100
307 North Trenton Street, Suite 102 • Ruston, LA • 71270

General District Information: In the 3rd Judicial District, there are six sections of District Court (three in each parish) and one City Court (Ruston). There is a drug court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 69,456 in this district, 14,833 of whom are children.

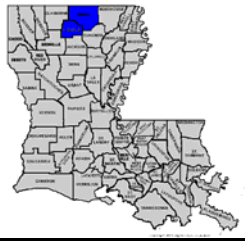
District Staff: The District Defender in this district is Lewis A. Jones, who has served in the position for 19 years and has been a public defender in Louisiana for 22 years. The 3rd Judicial District Public Defenders' Office is a contract public defenders' office, with six part-time contract attorneys in addition to the District Defender. There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender supervises all attorneys. No caseload reduction is provided to him. The office also has two non-attorney staff members.

Juvenile Defense: Juvenile cases are heard by one District Judge in the 3rd Judicial District. All defenders in this district handle juvenile cases.

Indigency Determination and Availability of Clients: In the 3rd Judicial District, the assigned assistant public defender makes the determination of indigence. Adult clients are held at the Lincoln Parish Detention Center or the Union Parish Detention Center or, if held outside of the district, at the Jackson Correctional Center (Jonesboro) or the David Wade Correctional Center (Homer). Juvenile clients may be held at the Louisiana Methodist Children's home or, if held outside of the district, at the Johnny Gray Jones Youth Shelter & Detention Center (Bossier City), Ware Youth Center (Coushatta), or Green Oaks Detention Center (Monroe).

Fees and Accounting: The 3rd Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2011, approximately 500 applications were received for services. Fees were waived for less than 50 applicants and were reduced for less than five applicants. A total of $19,510 was collected in application fees. Courts in this district assess the statutory $35 special fee in every case resulting in a conviction to support local public defender services. In 2011, the district received $261,111.63 in special fees, which were collected by the Lincoln Parish or Union Parish Sheriffs' Offices, the Ruston City Marshal's Office, or through probation and parole departments. Courts in this district may, but rarely do, assess partial indigence payments for services based on clients' ability to pay. Any resulting payments are collected by the Lincoln Parish or Union Parish Sheriffs' Offices or the Ruston City Marshal's Office. The accounting functions for this district's Public Defenders' Office are handled by an accounting firm.

Caseload: The 3rd Judicial District Public Defenders' Office reported handling 4,007 cases in 2011. Of those, 691 involved juvenile matters, including 128 Child in Need of Care representations.



The 3RD JDC Public Defenders' Office

Parish(es) & Seat(s)	Lincoln - Ruston; Union - Farmerville
Population:	69456
Juvenile Population:	14833
District Defender	Lewis A. Jones, lewisjoneslaw@yahoo.com
Years as District (or Chief) Defender	19
Years of Public Defense	22
Office Manager	Rebecca Pesnell
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Rebecca Pesnell, office manager; Monet Frazier, secretary; Judith Hampton, secretary
Primary Office Street Address	307 North Trenton Street, Suite 102
City	Ruston
ZIP	71270
Primary Phone	318-255-5100
Primary Mailing Address	same
Primary Email Address	lewisjoneslaw@yahoo.com
Primary Emergency Contact	Lewis A. Jones
Primary Emergency Phone	318-503-1444 (cell)
Secondary Emergency Contact	Gina L. Jones
Secondary Emergency Phone	318-251-3200 (work)
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	n/a
Other District Office Contact Personnel (Primary Only)	n/a
Name of Owner(s) of Office(s)	Tom Sumrall
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	700
Courts and Locations	3rd Judicial District Court, Lincoln Parish, Ruston; Ruston City Court; 3rd Judicial District Court, Union Parish, Farmerville
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	3 divisions in Lincoln District, 3 divisions in Union District, 1 in Ruston City Court, and a Drug Court in Lincoln and Union District Courts.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	One contract attorney handles Ruston City Court and Lincoln juvenile cases; one contract attorney handles felonies in Union Parish; one contract attorney handles misdemeanor, conflict, and juvenile cases in Union Parish; one contract attorney handles Lincoln misdemeanors; one contract attorney handles conflict cases and one criminal division in Lincoln Parish; one contract attorney handles all criminal cases in a separate division in Lincoln Parish; one contract attorney handles all criminal cases in a separate division in Lincoln Parish.
Name of Adult Detention Facilities in This District	Lincoln Parish Detention Center and Union Parish Detention Center

Name of Adult Detention Facilities Outside the District Which Hold Clients	Jackson Parish Correctional Center (Jonesboro) and Wade Correctional Center (Homer)
Name of Juvenile Detention Facilities In This District	There are no "juvenile detention facilities"; however, juveniles are sometimes held at the Methodist Children's Home in Ruston.
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Johnny Gray Detention Center (Bossier City), Ware Detention (Coushatta), Green Oaks Detention Center (Monroe)
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	It is difficult to communicate with clients who are housed in parishes other than that in which their charges are pending.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	no
District Attorney	Robert W. Levy
Chief Judge of Criminal District Court	Jay B. McCallum
Juvenile Court Judges (Specify District of City Court)	R. Wayne Smith is currently handling juvenile court in both parishes.
Drug Court Judges	Cynthia T. Woodard
Mental Health Court Judges	no
Other Specialty Court	none
Name of Specialty and Brief Description:	n/a
Indigency Determined by Whom and How?	Determined in court at the arraignment by the contract attorney handling court on that particular day.
When is Assignment/Appointment of Counsel Made?	By telephone within 72 hours of arrest if in custody. If not, at arraignment.
Client Assigned by Whom and How?	In Union Parish, one lawyer handles all felonies while another handles all misdemeanors. In Lincoln, the division to which their case is assigned will determine who the lawyer is if it is a felony. If misdemeanor, one contract attorney handles all cases.
Initial Client Intake Conducted By Whom? (Name and Title)	Robert Earle, contract attorney, in Union Parish. Forrest Moegle, contract attorney, in Lincoln Parish.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	yes
Brief Explanation of Intake Process	Within 72 hours of appointment, lawyer responsible for doing the intake visits with the defendant, answers any questions that they may have, and completes the intake form.
$40 Application Fees	
How Many Applications for Services Were Received?	approximately 500
Does the Office Collect the $40 Application Fee?	yes
How Many Application Fees Were Waived?	Not sure exactly. Probably less than 50.
How Many Application Fees Were Reduced?	Less than 5.
Total Application Fee Dollars Collected in 2011	19510
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	no
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	261111.63
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	yes

What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	none
Who Collects the Assessed Court Fees?	Sheriff in district court and Marshal in city court. If on felony probation, may be collected through probation & parole.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	We receive documentation showing our portion of the fees collected from the collecting agencies; however, we do not get anything showing what was collected and distributed to other agencies.
Who Remits the Court Fees Collected?	Sheriff in district court and Marshal in city court. If collected through probation & parole, they do.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	The Lincoln Parish Sheriff's Office, Union Parish Sheriff's Office, and the Ruston Marshal's Office provide documentation showing the number of cases for which the fee was collected and the total collected.
Partial Indigence Payments	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Rate charged, if any, is determined by the Court; however, this is rarely, if ever, done.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	none
Who Collects the Assessed Partial Payments?	Either the sheriff or the marshal's office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	none
Who Remits the Partial Payments Collected?	Either the sheriff or Ruston Marshal.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	The Lincoln Parish Sheriff's Office, Union Parish Sheriff's Office, and the Ruston Marshal's Office provide documentation showing the number of cases for which the fee was collected and the total collected.
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	none
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Attorneys are permitted to have a private practice as long as it does not conflict with their contractual obligations; however, the policy is not in writing.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Not at this time.
Primary Immediate Needs	We do not have sufficient funds to make it through the fiscal year. We need emergency funding to continue to pay attorneys and support staff for the remainder of the year.
Immediate Critical Issue Areas	Continued funding.
Long-Term Critical Issue Areas	Sufficient funding.
Please List All New Hires in 2011 (Name and Title)	none
Please List All Promotions in 2011 (Name and Title)	none
2011 Media Coverage and/or Major Accomplishments	none
Number of Expected New Attorney Hires in 2011	none

Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Have only hired one new attorney in years, and that attorney had many years of criminal experience. I have observed him in court and offered suggestions and tips that I thought would be helpful.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	no
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Other than the district defender, we only have 6 attorneys. All attorneys are directly supervised by the district defender. All attorneys are contract and, therefore, supervise their own support staff.
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	no
Please Attach Your Office Organizational Chart	All 6 contract attorneys are directly supervised by the District Defender.
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	no
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No medical benefits provided.
Regular Meetings for Any Staff, Please Describe	no
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	none
Number of Writs Your District Handled in 2011	none
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	none
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	none
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	All of our attorneys have experience with juvenile defendants.
Please Provide the Names of All State Representatives and Senators from Your District	Representatives are Rob Shadoin and Patrick Jefferson. Senator is Bob Kostelka.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None that I can think of.
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	none
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Part-Time Contract Attorneys	**Contact Information**
Gina L. Jones	318-251-3200, ginajoneslaw@yahoo.com
Forrest L. Moegle	318-254-0100, forrestmoegle@wildblue.net
Rick Candler	318-255-1670, rlcandler@aol.com
Deanna McCallum	318-368-3348, jbmddm@bellsouth.net
Robert Earle	318-368-2246, robertearle37@yahooo.com
Bruce Hampton	318-368-7444, bhampton@bayou.com
Non Attorney Employees and Contractors and Other Staff	**Contact Information**

Rebecca Pesnell	318-255-5100, rebeccapesnell@gmail.com
Donnie Kimbell	318-245-3401, dwk1043@netscape.com

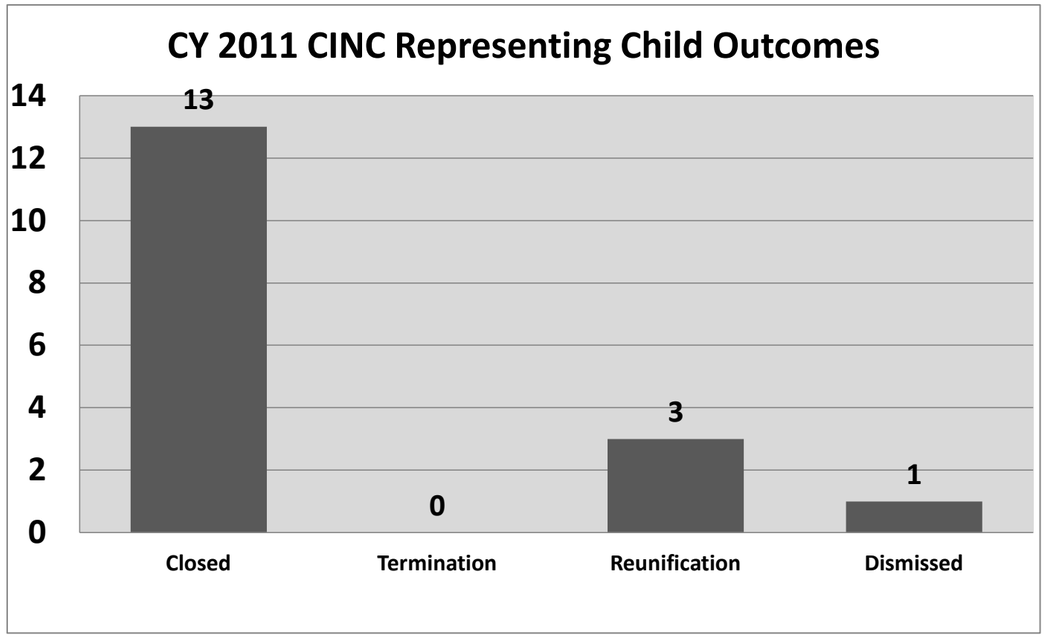
2011 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	**Lewis A. Jones**
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
__Windows 7	
__Windows Vista	X
__Windows Server 2000/2003/2008	
__Windows XP	
__Mac OSX	
Case Management System(s): Check all that apply	
__defenderData (LPDB statewide system)	X
__Other System (please name) _____	
Productivity Suites Used:	
__Microsoft Office 2010 (Word, Excel, etc.)	
__Microsoft Office 2007	
__Microsoft Office 2003	
__Previous Microsoft Office version	
__Corel Word Perfect	X
__Other	
Internet Browsers Used:	
__Internet Explorer 6	
__Internet Explorer 7 or 8	X
__Firefox	
__Other	
HARDWARE:	
Please enter the number of	
devices in your inventory	
__Television, DVD, VCR	
__Desktop PCs	2
__Laptops	1
__Video Cameras	
__Digital Cameras	
__Video Conferencing Systems	
__B&W Laser Printers	1
__Color Printers	
__Wireless Cards	1
__Smartphones (Funded by Office)	
__iPad/Tablets (Funded by Office)	

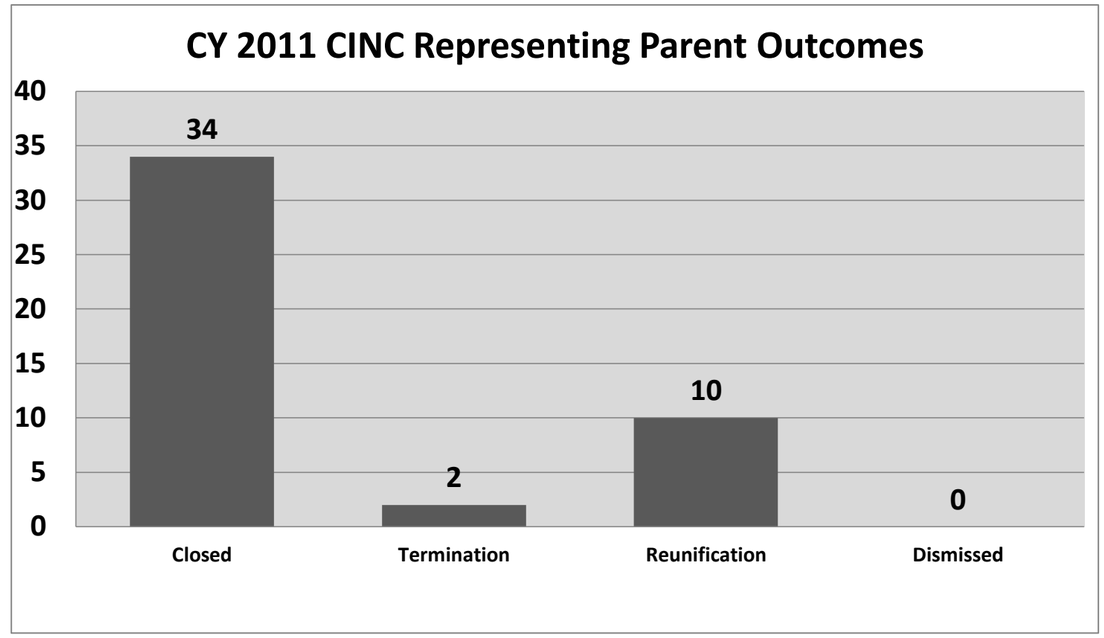
INTERNET SERVICES:	
____Dialup ___Broadband ____No Internet Connection	
Connection Speed:	6.09
Provider Name:	Suddenlink
Email Provider:	yahoo
Please list any software or computer equipment in which you need training:	

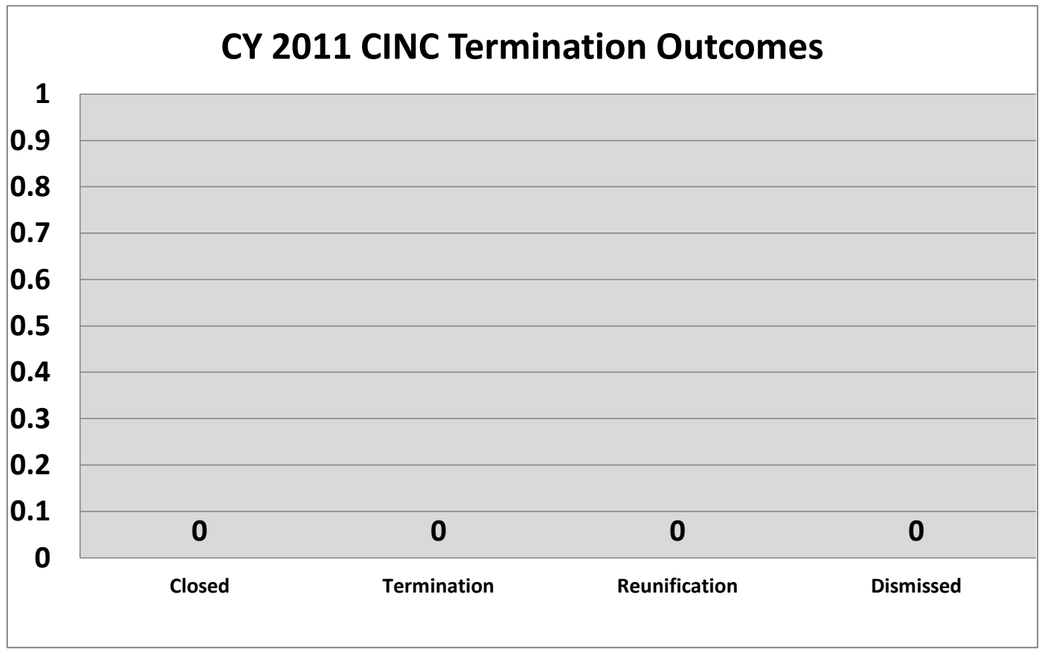
3rd District Defender Office CY 2011 Caseloads & Outcomes

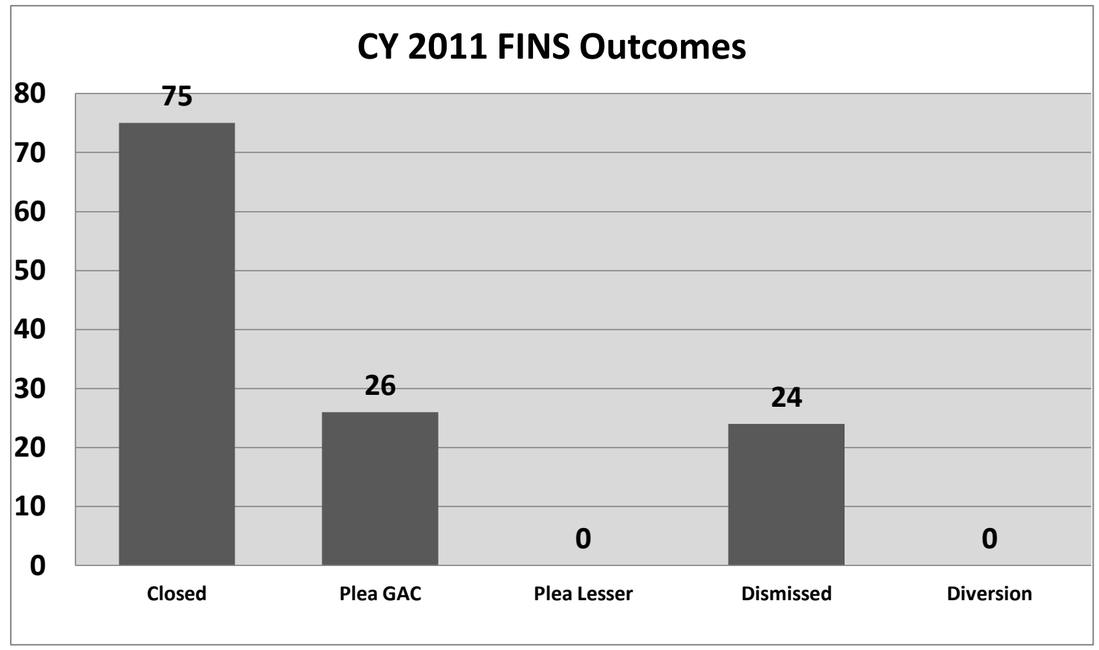
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	21	13	9	30	0	3	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	78	34	20	98	2	10	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	116	75	42	158	N/A	N/A	26	0	24	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	224	140	75	299	N/A	N/A	66	0	58	0	N/A	N/A	0	0
Delinquency Felony	77	31	27	104	N/A	N/A	16	2	9	0	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	-	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	2	2	0	2	N/A	N/A	0	0	2	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	1263	852	375	1638	N/A	N/A	568	48	167	0	0	0	2	0
Adult Felony Non-LWOP**	611	527	430	1041	N/A	N/A	417	136	61	0	0	0	0	3
Adult LWOP*	4	4	7	11	N/A	N/A	1	3	0	0	0	0	0	0
Capital	1	0	0	1	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	235	211	385	620	N/A	N/A	17	0	6	0	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	4	5	5	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

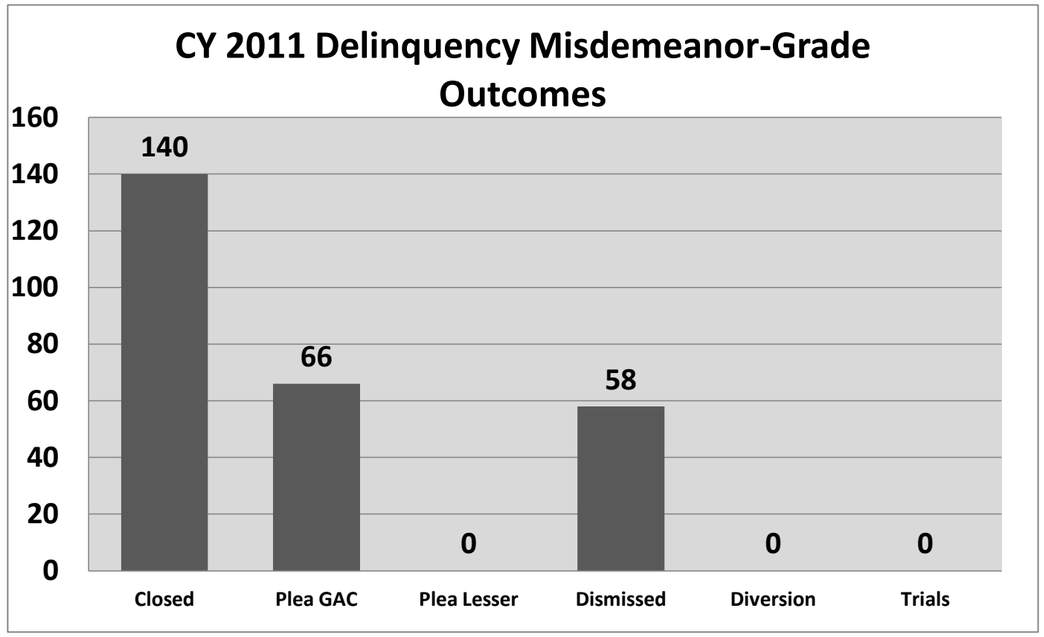
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

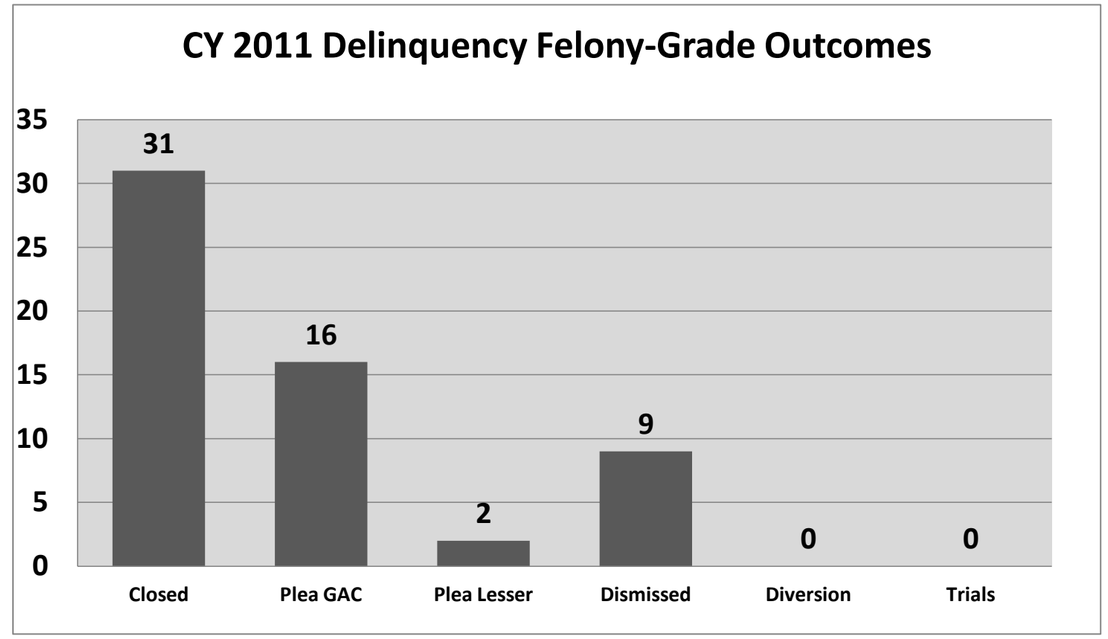

CY 2011 CINC Representing Child Outcomes
14
12
10
8
6
4
2
0
13
0
3
1
Closed
Termination
Reunification
Dismissed

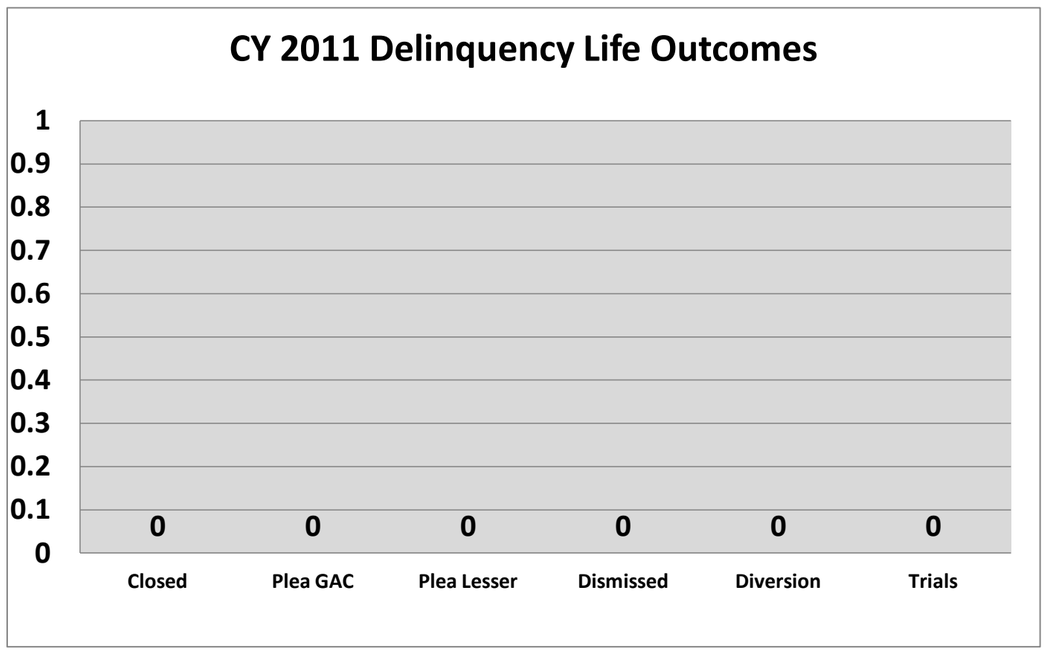

CY 2011 CINC Representing Parent Outcomes
40
35
30
25
20
15
10
5
0
34
2
10
0
Closed
Termination
Reunification
Dismissed

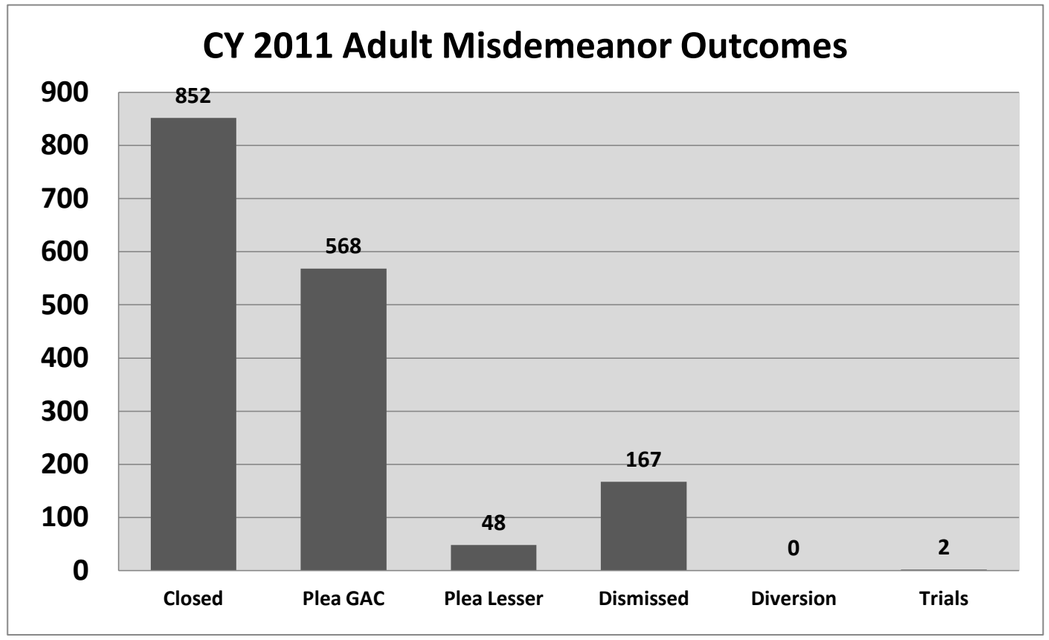

CY 2011 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

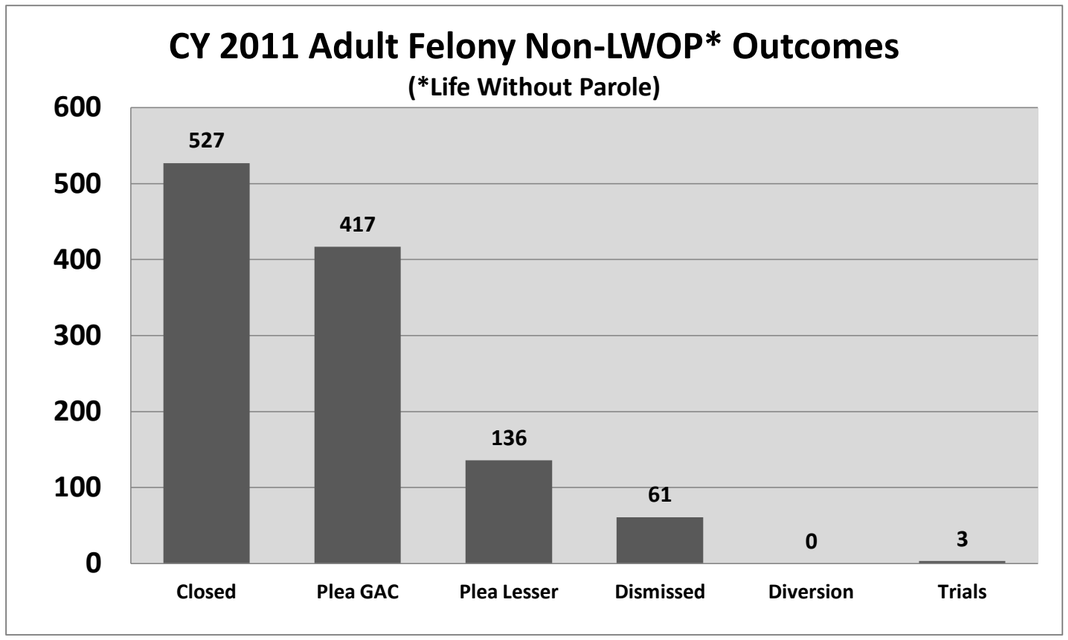

CY 2011 FINS Outcomes
80
70
60
50
40
30
20
10
0
75
26
0
24
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

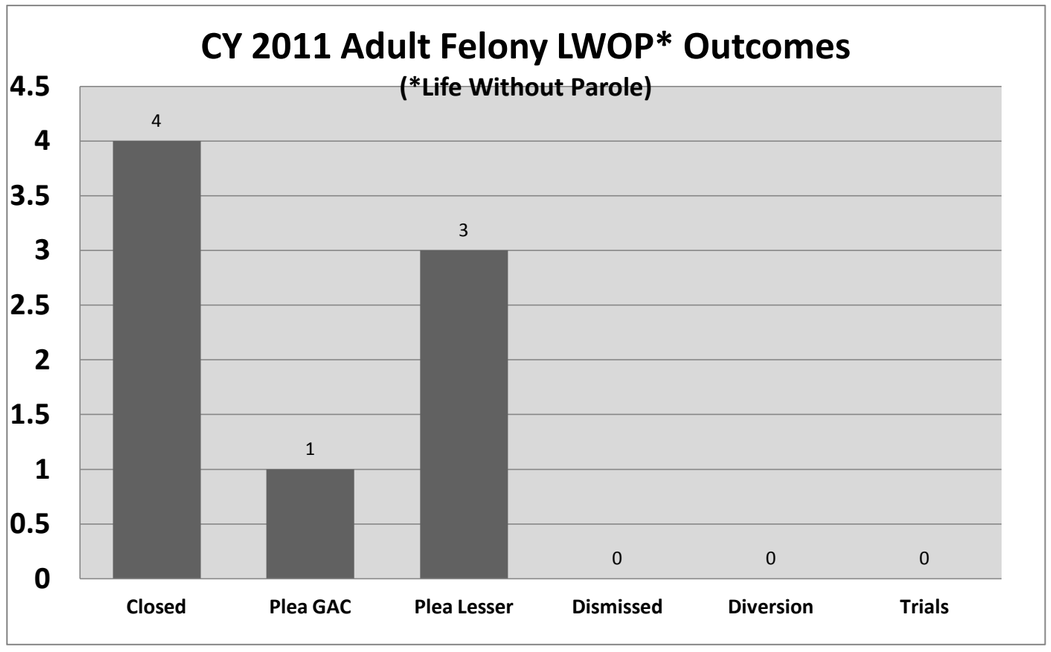

CY 2011 Delinquency Misdemeanor-Grade Outcomes
160
140
120
100
80
60
40
20
0
140
66
0
58
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

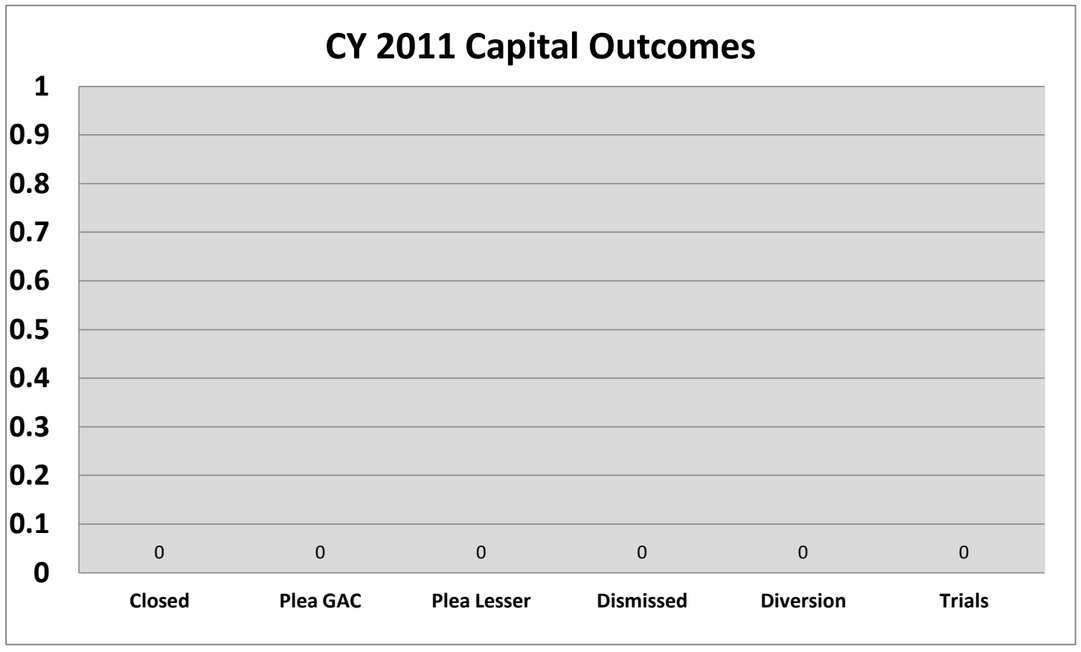

CY 2011 Delinquency Felony-Grade Outcomes
35
30
25
20
15
10
5
0
31
16
2
9
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
900
800
700
600
500
400
300
200
100
0
852
568
48
167
0
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

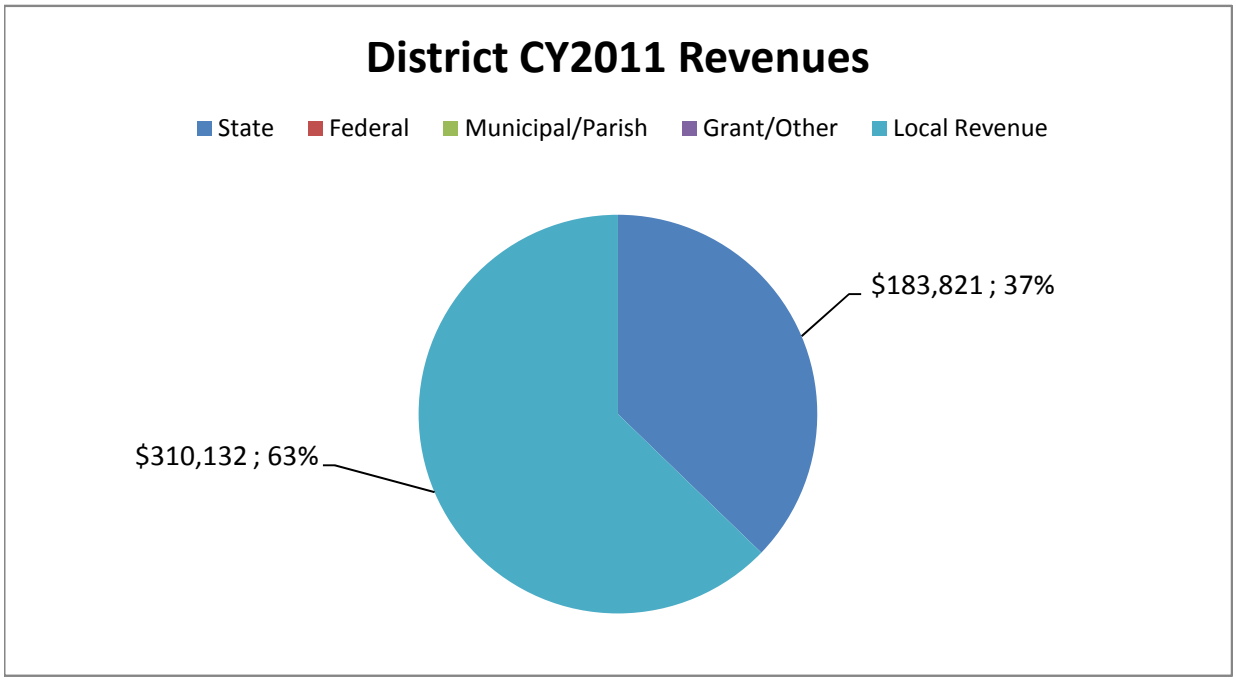

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
600
500
400
300
200
100
0
527
417
136
61
0
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

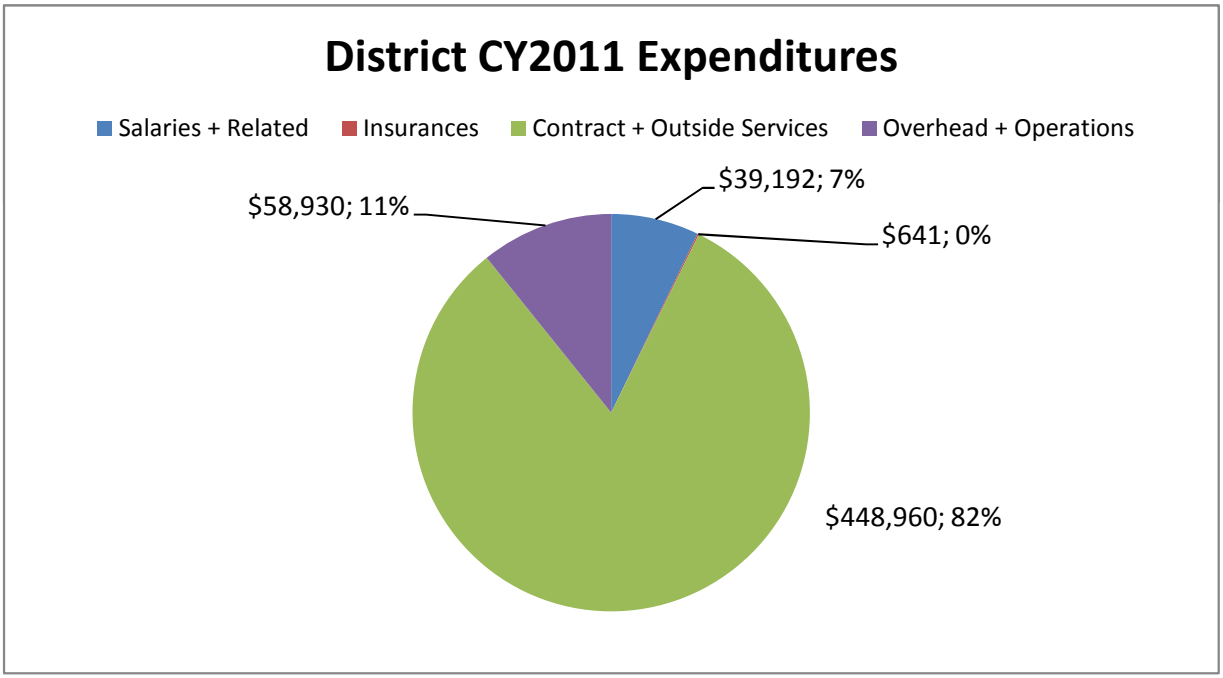

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
1
3
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

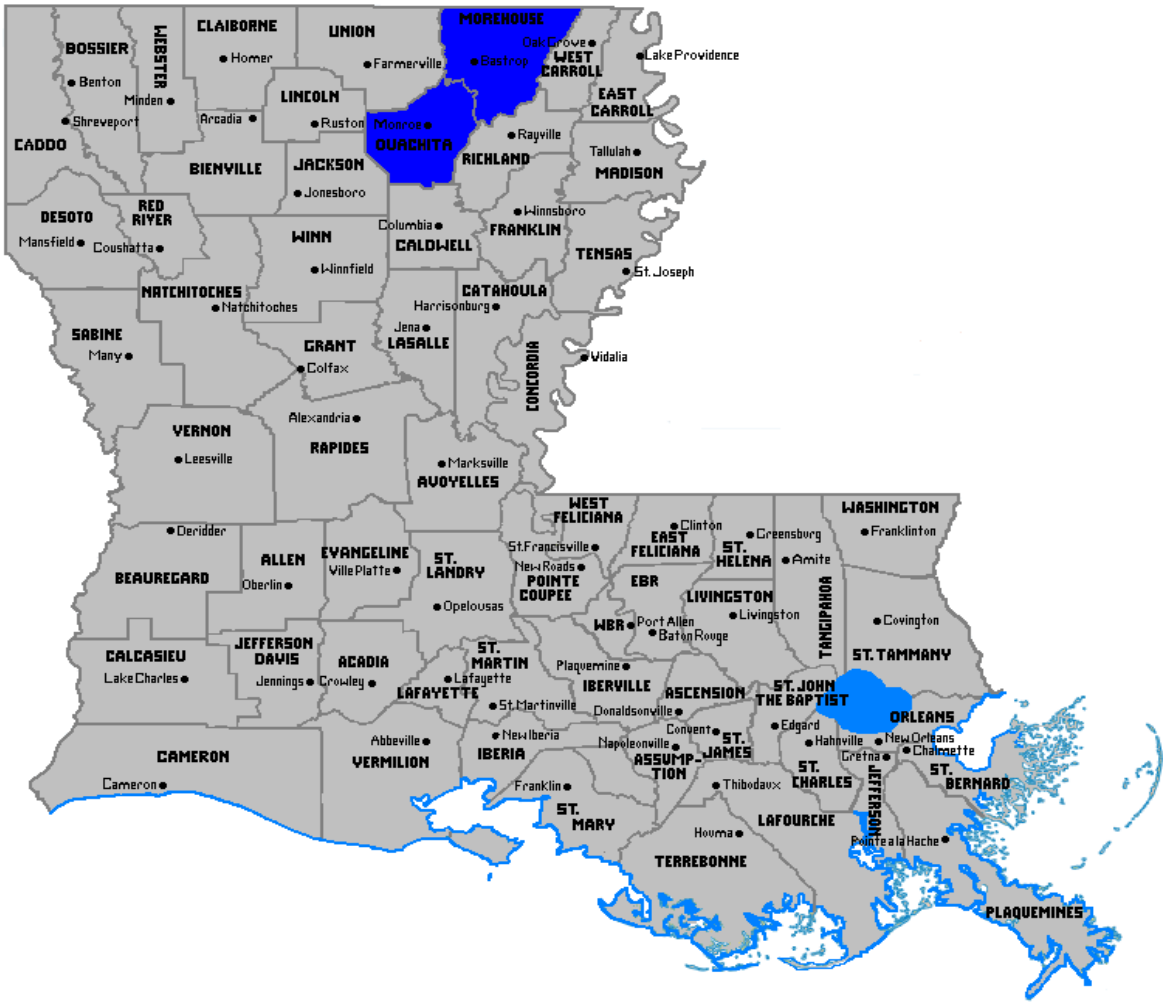

CY 2011 Capital Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 3 CY2011	Total CY11
District Defender: Lewis Jones	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ 183,821
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ -
Total State & Other	**$ 183,821**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 258,432
Traffic Court	$ 16,895
Traffic Camera	$ -
Municipal Court	$ -
Juvenile Court	$ -
Criminal District Court	$ 8,338
Non-itemized, lump sum collected and remitted by all courts	$ -
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ 166,714
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ 66,485
Condition of Probation	$ 516
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 27,767
Department of Corrections	$ -
Donations	$ -
Interest Revenue	$ 120
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 20,750
Partial Attorney Fees Reimbursements [as per 15:176]	$ 1,861
Other Reimbursements	$ -
Other Local Income	$ 685
Total Local Revenue	**$ 310,132**
Total Revenue	**$ 493,953**

District 3 CY2011	Total CY11
District Defender: Lewis Jones	
Actual Expenditures Paid	
Salaries	$ 22,800
Hospitalization and Disability Insurance	$ 14,520
Retirement	$ -
Payroll Taxes	$ 1,871
Accrued Leave	$ -
Workers' Compensation	$ -
Malpractice Insurance	$ -
Auto/Physical Liability Insurance	$ 641
Audit/Accounting Expense	$ 8,710
Contract Clerical	$ -
Expert Witness	$ 3,125
Investigators	$ 34,124
Interpreters	$ -
Social Workers	$ -
Capital Representation	$ -
Conflict	$ 53,837
Contract - Juvenile Attorneys or CINC	$ -
Misdemeanor Attorney Contracts	$ 82,038
Contract Attorneys - all other	$ 267,126
Building Lease/Rent	$ 7,804
Office Repair and Maintenance	$ -
IT/Technical Support	$ -
Major Acquisitions	$ -
Equipment Lease/Rent	$ -
Telephone/Utilities/Postage/Internet	$ 32
Office Supplies	$ 26,171
Parking/Auto Tolls	$ -
Advertisements	$ -
Travel/Lodging/Per Diem/Mileage	$ 1,200
Dues and Seminars	$ -
Law Library/Journals/Subscriptions	$ -
Other Operating Expenses	$ 23,723
Total Expenses	**$ 547,723**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$183,821 ; 37%
$310,132 ; 63%

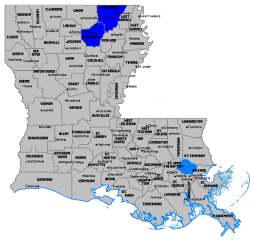

District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$39,192; 7%
$58,930; 11%
$641; 0%
$448,960; 82%



The 4th Judicial District Public Defenders' Office

Morehouse (Bastrop) - Ouachita (Monroe)

District Defender: Michael A. Courteau
714 St. John Street
Monroe, LA 71201
(318) 322-6643



4th Judicial District • Morehouse and Ouachita Parishes
District Defender Michael A. Courteau • (318) 322-6643
714 St. John Street • Monroe, LA • 71201

General District Information: In the 4th Judicial District, there are six sections of District Court (four in Ouachita Parish and two in Morehouse Parish). There are three City Courts (Monroe, West Monroe and Bastrop). Attorneys in this district also handle cases in the 5th Judicial District Court, three 5th Judicial District City Courts (Rayville, Winnsboro, and Oak Grove), and the 37th Judicial District Court. There is a drug court program in the 4th Judicial District. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 181,699 in this district, 47,291 of whom are children.

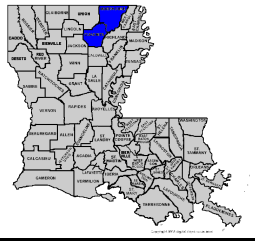
District Staff: The District Defender in this district is Michael A. Courteau, who has served in the position for 19 years and has been a public defender in Louisiana for 22 years. The 4th Judicial District Public Defenders' Office is a contract public defenders' office, with a full-time District Defender and 35 part-time contract attorneys. There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender supervises all attorneys and has a limited caseload due to these supervisory responsibilities. The district also has 15 non-attorney staff members.

Juvenile Defense: Juvenile cases are heard by one District Judge in the 4th Judicial District. Juvenile cases are handled by contract attorneys, including supervising juvenile attorney Bobby Manning. These attorneys also handle juvenile defense for the 5th and 37th Judicial Districts; those cases are heard by District Judges. The 4th Judicial District is a MacArthur Models for Change site and has an active Children and Youth Planning Board.

Indigency Determination and Availability of Clients: In the 4th Judicial District, qualifications investigators in the Public Defenders' Office make the determination of indigence. Adult clients are held at the Ouachita Parish Correctional Center, the Morehouse Parish Detention Center, or the Morehouse Parish Jail or, when held outside of the district, at the Richwood Correctional Center (Monroe) or the Richland Parish Detention Center (Rayville). Juvenile clients are held in Green Oaks Detention Center or, if held outside of the district, at Christian Acres Detention Center (Tallulah).

Fees and Accounting: The 4th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2011, 7,368 applications were received for services. Fees were waived for 1,647 applicants. A total of $55,308 was collected in application fees. Courts in this district assess the statutory $35 special fee in every case resulting in a conviction to support local public defender services. In 2011, the district received $473,143.07 in special fees, which are collected by the Morehouse and Ouachita Parish Sheriffs' Offices. The Public Defenders' Office is currently attempting to recover partially collected fees from the Monroe City Court. Courts in this district may also assess partial indigence payments for services based on clients' ability to pay. Any resulting payments are collected by the Public Defenders' Office, local sheriffs, or clerks of court. All accounting functions for this district's Public Defenders' Office are divided between office staff and a contracted accountant.

Caseload: The 4th District Public Defenders' Office reported handling 13,028 cases in 2011. Of those, 2,536 involved juvenile matters, including 1,259 Child in Need of Care representations.



The 4TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Ouachita - Monroe and Morehouse - Bastrop (4th JDC), Juvenile Only-West Carroll - Oak Grove, Franklin - Winnsboro and Richland - Rayville (5th JDC); and Caldwell - Columbia (37th JDC)
Population:	181,699 (Ouachita and Morehouse Parishes)
Juvenile Population:	63, 125 (Ouachita, Morehouse, Caldwell, Richland, Franklin and West Carroll Parishes)
District Defender	Michael A. Courteau
Years as District (or Chief) Defender	19
Years of Public Defense	22
Office Manager	Dixie Stout
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Kathryn Campbell- Data Entry Clerk, Virginia Dowden- Data Entry Clerk, Brandon Easterling- Receptionist, Misty Emerel- Assistant to the District Defender, Mary Katherine Humphries- Juvenile Qualifications Investigator, Shondria Newton- Data Entry Clerk
Primary Office Street Address	714 St. John Street
City	Monroe
ZIP	71201
Primary Phone	318-322-6643
Primary Mailing Address	
Primary Email Address	mcourtlaw@yahoo.com
Primary Emergency Contact	Michael A. Courteau
Primary Emergency Phone	318-614-4727
Secondary Emergency Contact	Bob Noel
Secondary Emergency Phone	318-366-6668
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)	Owned by 4th JDC Public Defender Office
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	$550.00 (Utilities) No mortgage/rent
Courts and Locations	4th Judicial District Court, Ouachita and Morehouse Parishes in Monroe and Bastrop (includes Juvenile Courts); Monroe, West Monroe and Bastrop City Courts, Green Oaks Detention Center. 5th and 37th Judicial District Courts - Juvenile; Rayville, Winnsboro, and Oak Grove City Courts, NOTE: The PD office in the 4th Judicial District also handles juvenile matters in the 5th and 37th Districts. The juvenile data is compiled by the 4th JDC and reflected here.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	4 Sections in Ouachita Parish; 2 Sections in Morehouse Parish.

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Ouachita Parish- Cases are assigned by case number and section. Morehouse Parish- by the Judge. Monroe City- by Staff, Juvenile in 5th and 37th District- determined by which Judge is presiding. Juvenile in the 4th District, Monroe City and West Monroe City- determined by the case type.
Name of Adult Detention Facilities in This District	Ouachita Correctional Center; Morehouse Correctional; Bastrop City Jail
Name of Adult Detention Facilities Outside the District Which Hold Clients	Collingston Correctional Center, Richwood Detention Center, Richland Parish Detention Center
Name of Juvenile Detention Facilities In This District	Green Oaks Detention Center; Swanson's
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Christian Acres
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Jerry Jones
Chief Judge of Criminal District Court	Chief Judge Wilson Rambo
Juvenile Court Judges (Specify District of City Court)	Chief Judge Sharon Marchman
Drug Court Judges	Yes. Judge Sharon Marchman
Mental Health Court Judges	No
Other Specialty Court	No
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Determined by Qualifications Investigators.
When is Assignment/Appointment of Counsel Made?	Upon determination of indigency and availability of case number and section.
Client Assigned by Whom and How?	By staff based on case number and section.
Initial Client Intake Conducted By Whom? (Name and Title)	Adult- Ray Cook, Mary Coleman, Kazimer Wawrzyniak, Carolyn Walker Juvenile- Mary Katherine Humphries and Misty Emerel
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes, See attachment
Brief Explanation of Intake Process	Qualification investigators are present in court and at jails and juvenile facilities to interview and determine qualifications as soon as the potential client is referred by a judge
$40 Application Fees	
How Many Applications for Services Were Received?	7368
Does the Office Collect the $40 Application Fee?	Yes
How Many Application Fees Were Waived?	1647
How Many Application Fees Were Reduced?	N/A
Total Application Fee Dollars Collected in 2011	55308
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No

$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	473143.07
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes. Attempting to recover partial collection by Monroe City Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Sheriff and Clerks provide documentation.
Who Collects the Assessed Court Fees?	Sheriff
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	See attached sheet
Who Remits the Court Fees Collected?	Sheriff, Clerk for Monroe City Court, West Monroe Marshall's Office, Probation
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	See attached sheets for row 58
Partial Indigence Payments	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Dependent upon each client's financial circumstances.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	None
Who Collects the Assessed Partial Payments?	We collect $40 partial, Sheriff and various clerks collect in the other parishes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Partial Payments Collected?	We collect $40 partial, Sheriff and various clerks collect in the other parishes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Each collecting agency now provides documentation.
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	N/A
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted provided no conflict with indigent appointed cases
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes. See attached.
Primary Immediate Needs	Continued state funding at current or higher prices
Immediate Critical Issue Areas	Funding
Long-Term Critical Issue Areas	Continued adequate funding
Please List All New Hires in 2011 (Name and Title)	Brandon Easterling- Receptionist
Please List All Promotions in 2011 (Name and Title)	N/A
2011 Media Coverage and/or Major Accomplishments	In courtroom training for contract attorneys. Training was video recorded and critiqued.
Number of Expected New Attorney Hires in 2011	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. Nine training sessions per year. Mandatory attendance for all Contract Attorneys for a minimum of six sessions

Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	See attached sheet.
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	See attached sheet.
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	Yes, as of 12/1/08
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No
Regular Meetings for Any Staff, Please Describe	Monthly mandatory training done at PD Office. Nine training sessions per year. Monthly contract lawyers and section heads meetings. Section heads formally meet with their lawyers ranging from monthly for juvenile to semi-annually for misdemeanor. One seminar per year paid for by ID office for continued juvenile or capital qualifications. Other requests considered individually by Dist. Defender, but attendance at seminar for capital penalty phase lawyer is encouraged.
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2011	5
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	2
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	The Juvenile Section Head, Bobby Manning handles all these cases
Please Provide the Names of All State Representatives and Senators from Your District	Senators- Mike Walsworth, Neil Riser, Bob Kostelka and Francis Thompson. Representatives- Frank Hoffman, Jay Morris, Marcus Hunter and Katrina Jackson.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Monroe City Court cases reported to the State Supreme Court do not match up with $35 15:168 funding. Trying to recover partial payment from Monroe City.
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	Monitoring all services closely due to budget constraints. Also, attempting to increase funding locally in suit against Monroe City Court involving diversion funds.

Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Courteau, Michael A.	714 Saint John Street, Monroe, La 71201
	Phone: 318-322-6643/ Fax: 318-325-7814
	Email: mcourtlaw@yahoo.com
Part-Time Contract Attorneys	**Contact Information**
Adams, Layne	2901 Evangeline Street, Monroe, La 71201
	Phone: 318-387-5552/ Fax: 318-387-1207
	Email: crimea10@aol.com
Balsamo, Katy	8823 Highway 165 North, Suite 1, Monroe, La 71203
	Phone: 318-812-3434/ Fax: 318-812-3435
	Email: katybalsamo@hotmail.com
Bernheim, Sadye	807 Auburn Avenue, Monroe, La 71201
	Phone: 318-387-4805/ Fax: 318-387-4608
	Email: divorcelawyer1@hotmail.com
Britton, George	510 Pine Street, Monroe, La 71201
	Phone: 318-323-6107/ Fax: 318-387-9576
	Email: gewabriii@hotmail.com
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	Phone: 318-372-1731/ Fax: 318-325-1708
	Email: ecbatlaw@yahoo.com
Caldwell, Walter	4007 Whites Ferry Road, West Monroe, La 71291
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	Email: ellenwmciv@aol.com
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	Email: carlecooper@justice.com
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	Email: malcolm.decelle@yahoo.com
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	Email: diazlawfirm@yahoo.com
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	Phone: 318-322-8442/ Fax: 318-330-9010
	Email: layrreFmrd@colla.com
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	Email: barrydowd@bellsouth.net
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	Email: 1011finley@gmail.com
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	Email: joegrassi@yahoo.com
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Wawrzyniak, Kazimer	714 Saint John Street, Monroe, La 71201
	Phone: 318-322-6643/ Fax: 318-325-7814
	Email: swawrzyniak@4pdo.com

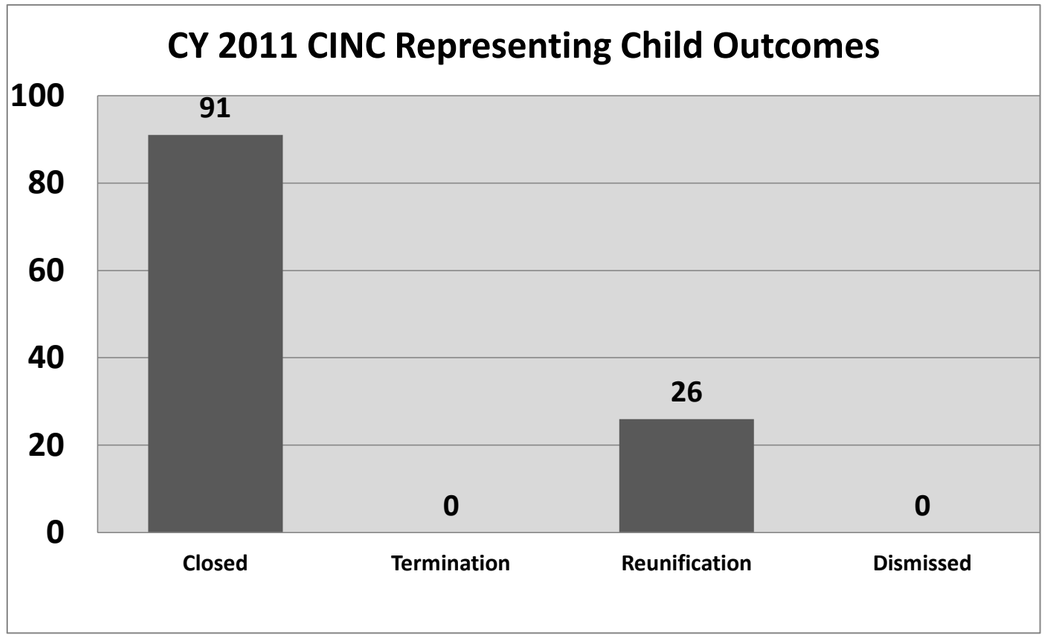
2011 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	Misty Emerel
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
X Windows 7	
X Windows Vista	
Windows Server 2000/2003/2008	
X Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
X defenderData (LPDB statewide system)	
__Other System (please name) _____	
Productivity Suites Used:	
X Microsoft Office 2010 (Word, Excel, etc.)	
X Microsoft Office 2007	
X Microsoft Office 2003	
__Previous Microsoft Office version	
__Corel Word Perfect	
__Other	
Internet Browsers Used:	
__Internet Explorer 6	
X Internet Explorer 7 or 8	
X Firefox	
X Other - (Google Chrome)	
HARDWARE:	
Please enter the number of	
devices in your inventory	
__Television, DVD, VCR	
14 Desktop PCs	
7 Laptops	
2 Video Cameras	
6 Digital Cameras	
26 Video Conferencing Systems	
3 B&W Laser Printers	
12 Color Printers	
__ Wireless Cards	
__ Smartphones (Funded by Office)	
2 iPad/Tablets (Funded by Office)	

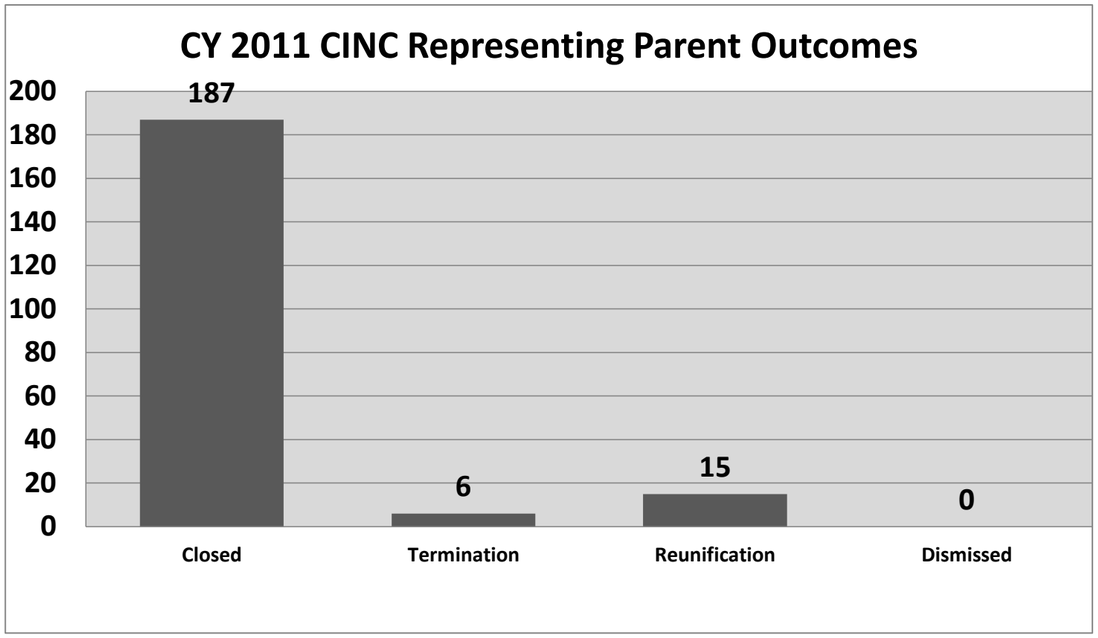
INTERNET SERVICES:	
Dialup x Broadband No Internet Connection	
Connection Speed: 20 mg	
Provider Name: Ouachita Parish Sheriff's Office/ Centurytel	
Email Provider: N/A	
Please list any software or computer equipment in which you need training:	

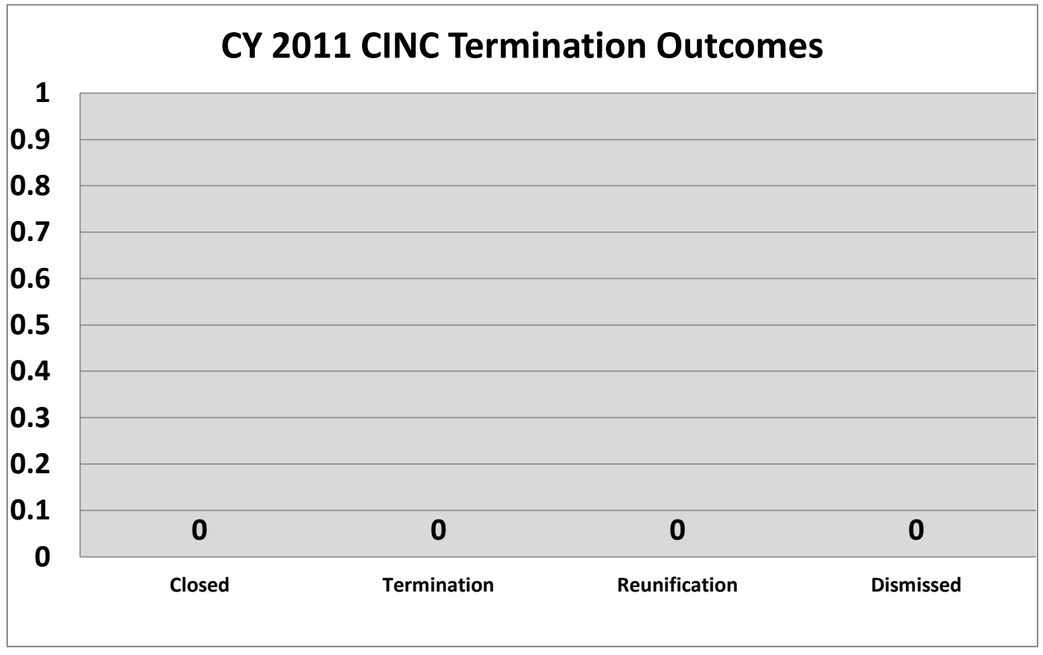
4th District Defender Office CY 2011 Caseloads & Outcomes

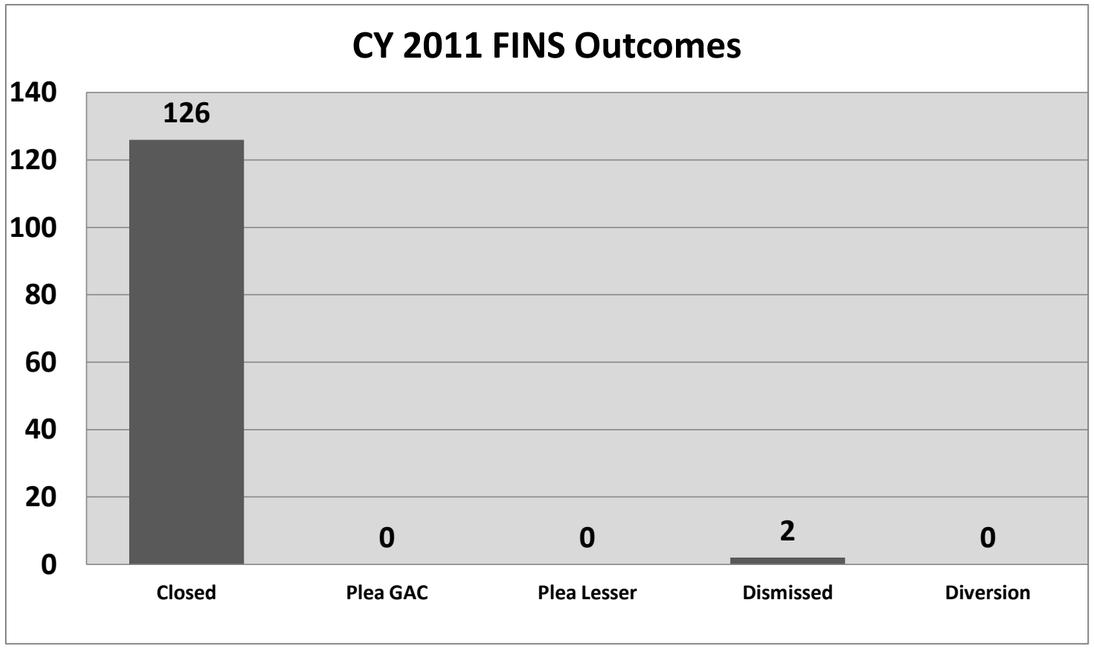
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	323	334	94	417	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	5	91	248	253	0	26	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	297	187	291	588	6	15	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	1	1	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	156	126	184	340	N/A	N/A	0	0	2	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	234	245	237	471	N/A	N/A	88	23	91	24	N/A	N/A	0	0
Delinquency Felony	224	183	236	460	N/A	N/A	66	45	90	6	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	4	5	2	6	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	3388	3540	2267	5655	N/A	N/A	1045	629	1428	321	0	0	11	11
Adult Felony Non-LWOP**	2770	2622	1905	4675	N/A	N/A	694	322	2039	57	0	1	0	4
Adult LWOP*	62	51	69	131	N/A	N/A	6	19	37	0	0	1	0	0
Capital	5	4	3	8	N/A	N/A	2	0	0	1	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	2	4	5	7	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	15	16	16	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

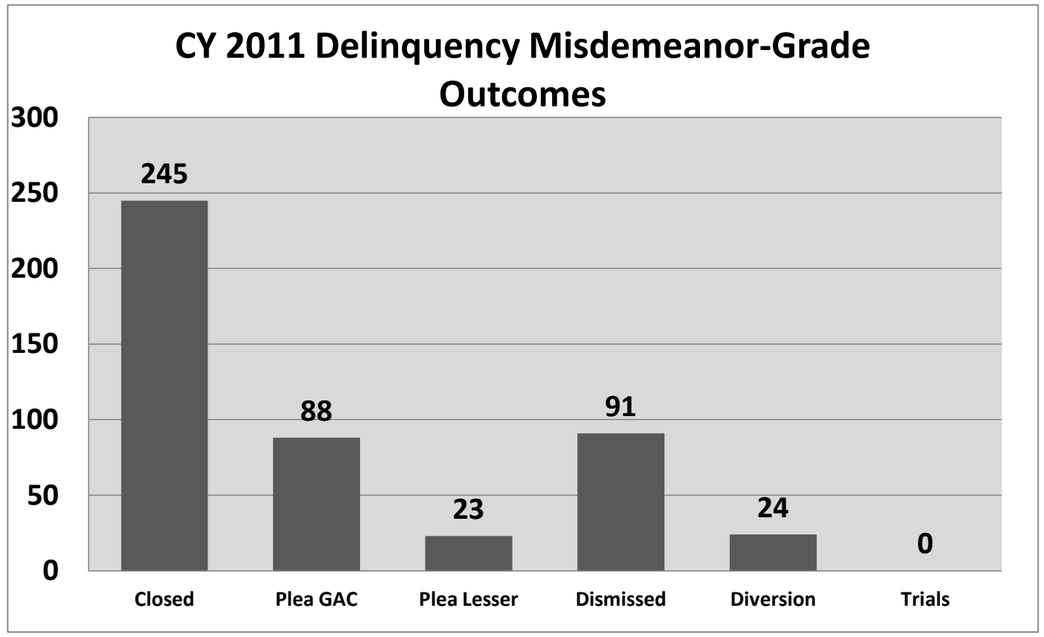
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

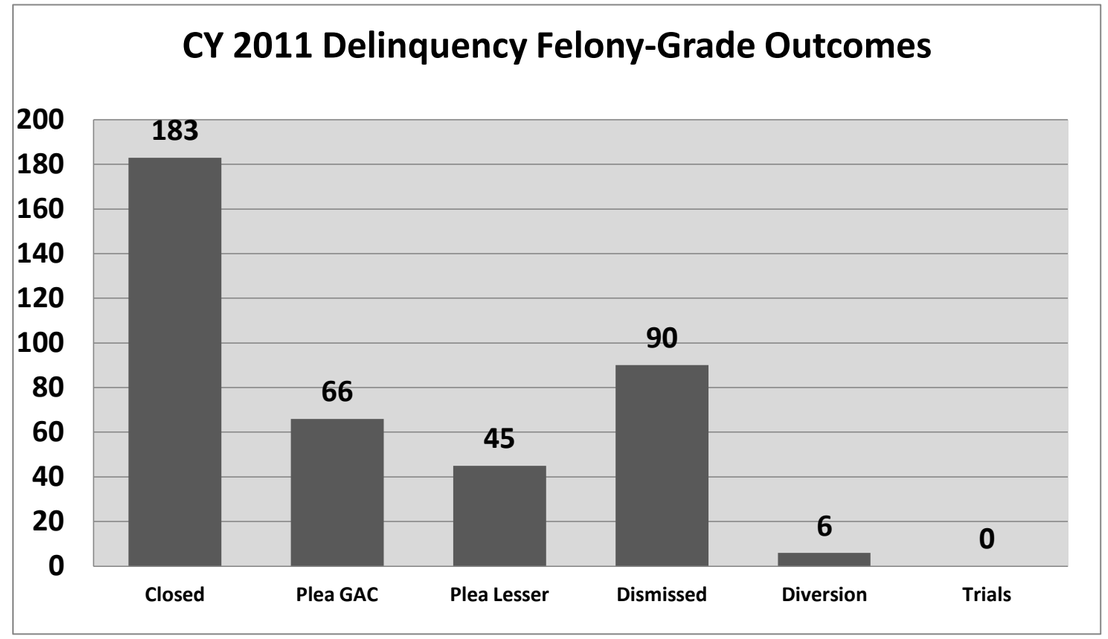

CY 2011 CINC Representing Child Outcomes
100
80
60
40
20
0
91
0
26
0
Closed
Termination
Reunification
Dismissed

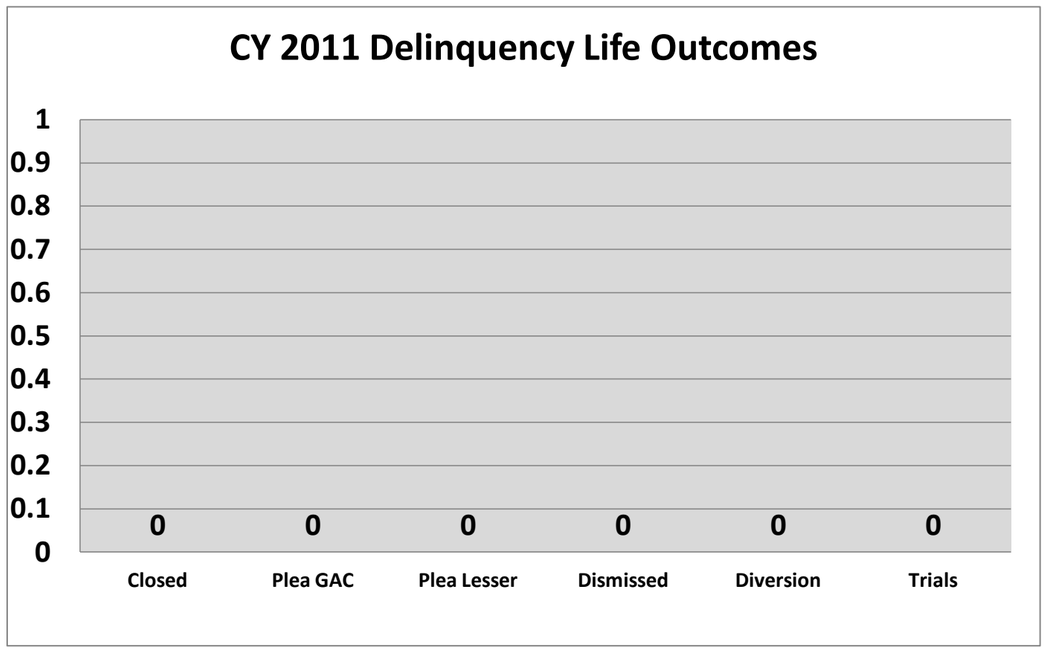

CY 2011 CINC Representing Parent Outcomes
200
180
160
140
120
100
80
60
40
20
0
187
6
15
0
Closed
Termination
Reunification
Dismissed

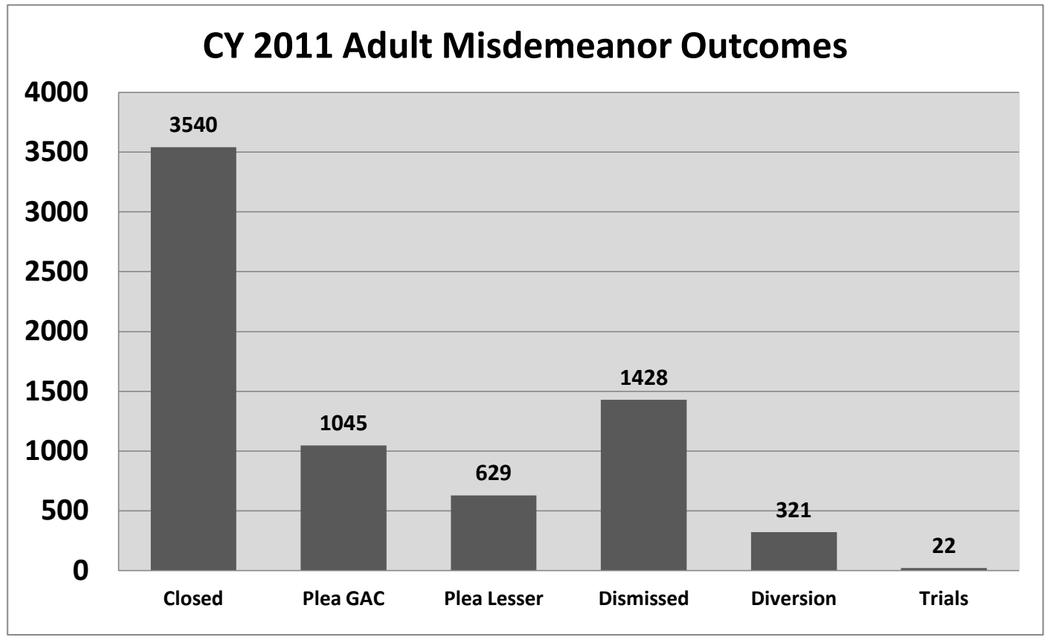

CY 2011 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

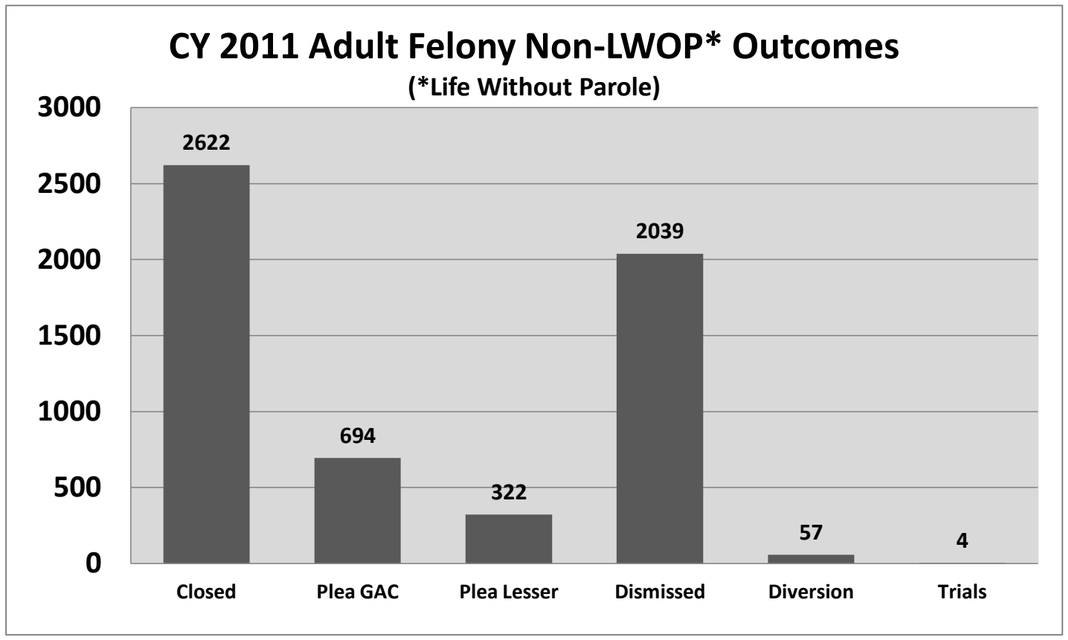

CY 2011 FINS Outcomes
140
120
100
80
60
40
20
0
126
0
0
2
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

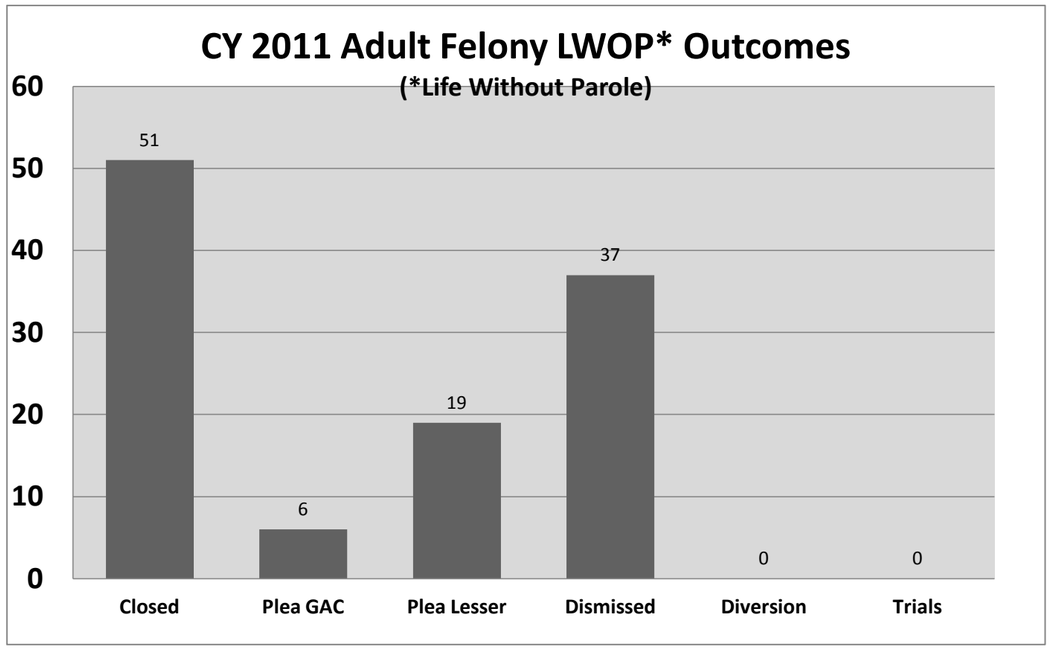

CY 2011 Delinquency Misdemeanor-Grade Outcomes
300
250
200
150
100
50
0
245
88
23
91
24
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

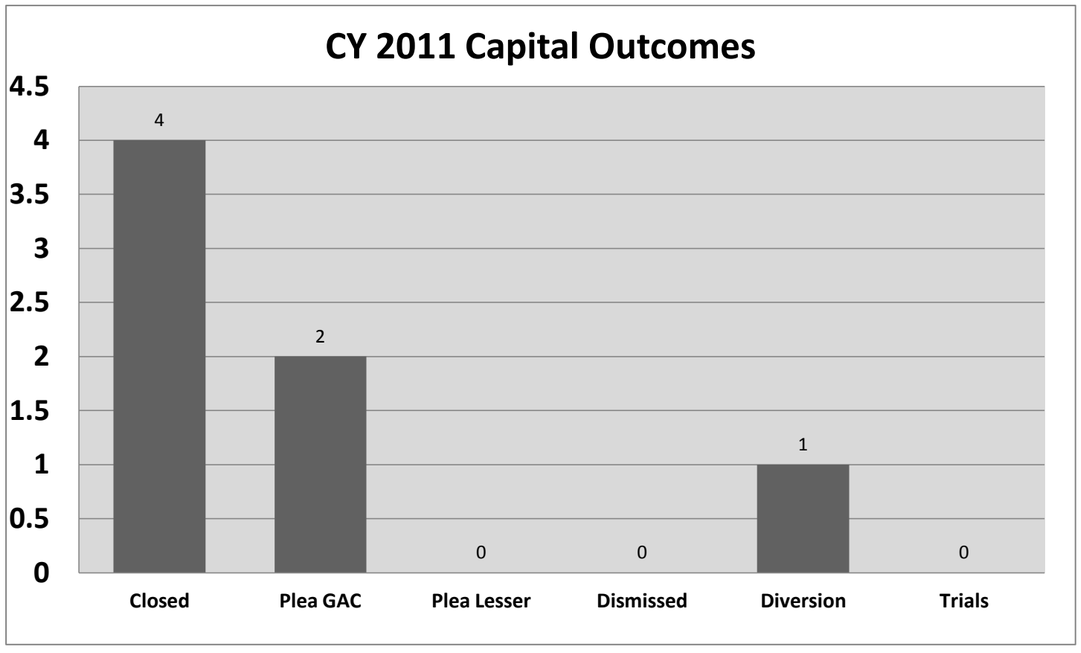

CY 2011 Delinquency Felony-Grade Outcomes
200
180
160
140
120
100
80
60
40
20
0
183
66
45
90
6
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
4000
3500
3000
2500
2000
1500
1000
500
0
3540
1045
629
1428
321
22
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

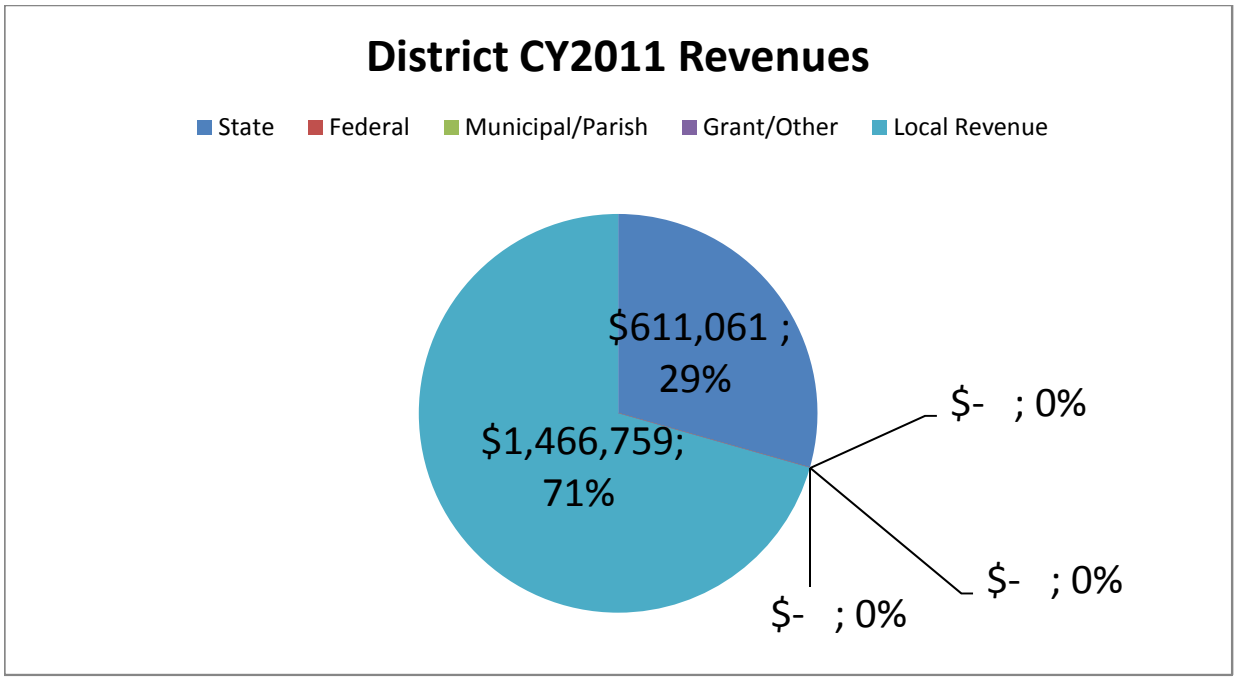

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
3000
2500
2000
1500
1000
500
0
2622
694
322
2039
57
4
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

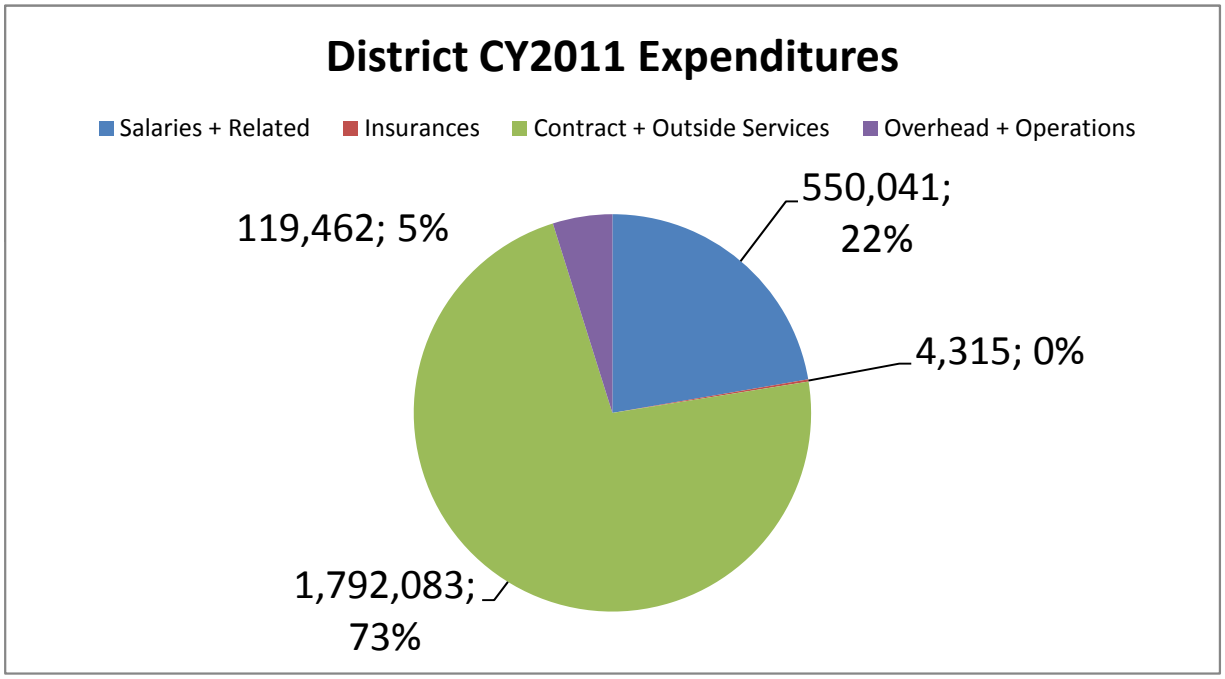

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
60
50
40
30
20
10
0
51
6
19
37
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

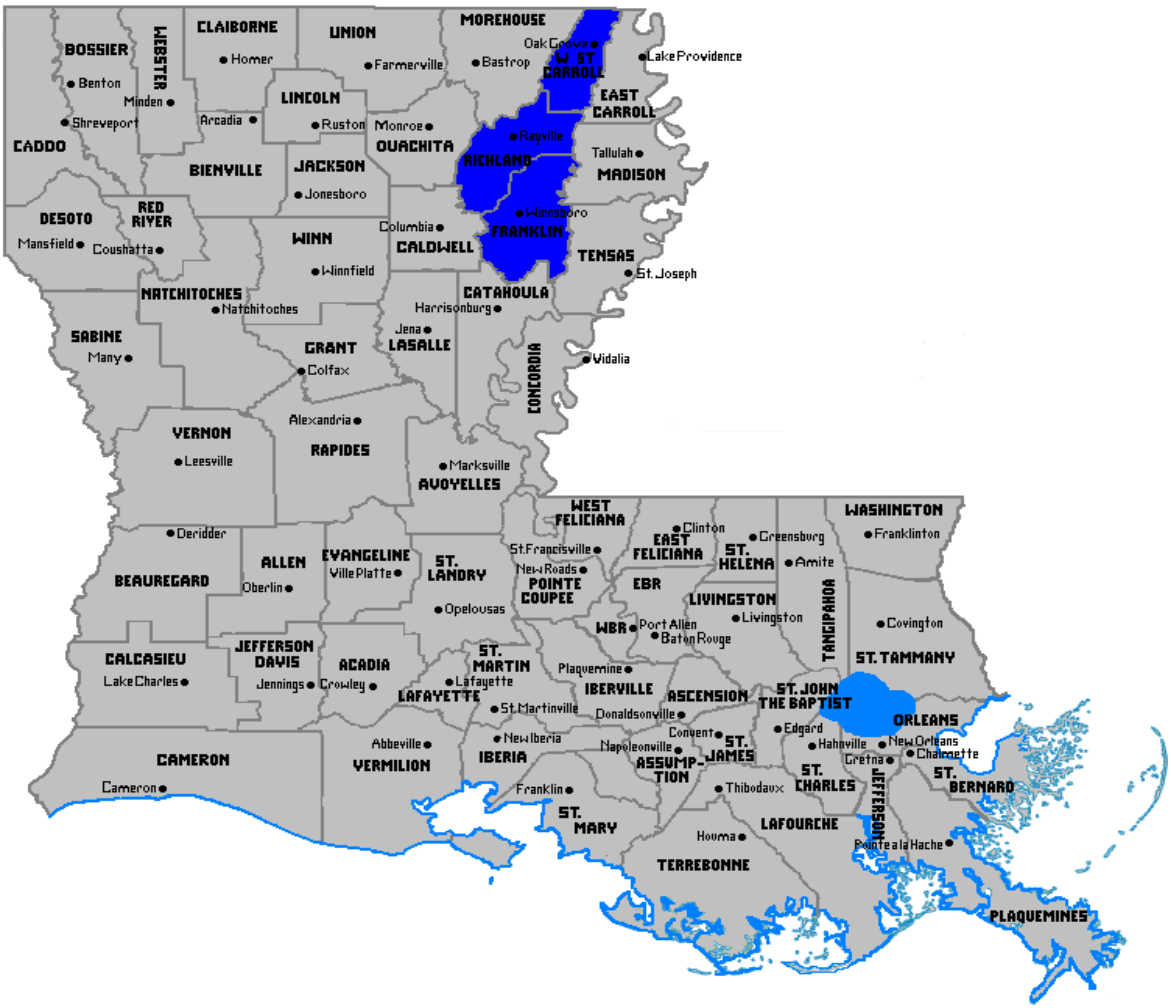

CY 2011 Capital Outcomes
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
2
0
0
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 4 CY2011	Total CY11
District Defender: Michael Courteau	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ 611,061
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ -
Total State & Other	**$ 611,061**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 1,372,767
Traffic Court	$ -
Traffic Camera	$ -
Municipal Court	$ -
Juvenile Court	$ -
Criminal District Court	$ -
Non-itemized, lump sum collected and remitted by all courts	$ 302,107
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ 327,106
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ -
Condition of Probation	$ 14,310
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 24,678
Department of Corrections	$ -
Donations	$ -
Interest Revenue	$ -
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 54,684
Partial Attorney Fees Reimbursements [as per 15:176]	$ -
Other Reimbursements	$ -
Other Local Income	$ 321
Total Local Revenue	**$ 1,466,759**
Total Revenue	**$ 2,077,820**

District 4 CY2011	Total CY11
District Defender: Michael Courteau	
Actual Expenditures Paid	
Salaries	$ 507,645
Hospitalization and Disability Insurance	$ -
Retirement	$ -
Payroll Taxes	$ 42,371
Accrued Leave	$ -
Workers' Compensation	$ 25
Malpractice Insurance	$ -
Auto/Physical Liability Insurance	$ 4,315
Audit/Accounting Expense	$ 28,111
Contract Clerical	$ -
Expert Witness	$ 11,970
Investigators	$ -
Interpreters	$ -
Social Workers	$ -
Capital Representation	$ 68,800
Conflict	$ -
Contract - Juvenile Attorneys or CINC	$ 401,300
Misdemeanor Attorney Contracts	$ 343,150
Contract Attorneys - all other	$ 938,752
Building Lease/Rent	$ -
Office Repair and Maintenance	$ 19,525
IT/Technical Support	$ -
Major Acquisitions	$ 3,575
Equipment Lease/Rent	$ -
Telephone/Utilities/Postage/Internet	$ 14,326
Office Supplies	$ 17,408
Parking/Auto Tolls	$ -
Advertisements	$ 94
Travel/Lodging/Per Diem/Mileage	$ 23,758
Dues and Seminars	$ 100
Law Library/Journals/Subscriptions	$ -
Other Operating Expenses	$ 40,676
Total Expenses	**$ 2,465,901**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$611,061 ; 29%
$1,466,759; 71%
$- ; 0%
$- ; 0%
$- ; 0%


District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
550,041; 22%
119,462; 5%
4,315; 0%
1,792,083; 73%



The 5TH Judicial District Public Defenders' Office

Franklin (Winnsboro) - Richland (Rayville) - West Carroll (Oak Grove)

District Defender: James M. Miller
712 East Jefferson Street
Oak Grove, LA 71263
(318) 428-9430

5th Judicial District • Franklin, Richland and West Carroll Parishes
District Defender James M. Miller • (318) 428-9430
712 East Jefferson Street • Oak Grove, LA • 71263

General District Information: In the 5th Judicial District, there are three sections of District Court and one City Court (Winnsboro). There are specialty drug, nonsupport and domestic dispute court programs. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 53,096 in this district, 13,460 of whom are children.

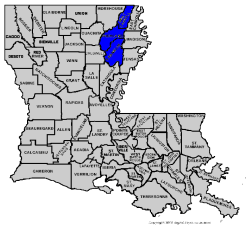
District Staff: The District Defender in this district is James M. Miller, who has served in the position for 21 years and has been a public defender in Louisiana for 36 years. The 5th Judicial District Public Defenders' Office is a contract public defenders' office, with five contract attorneys in addition to the District Defender. There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender supervises all attorneys. No caseload reduction is provided to him. The office also has one investigator and one administrative staff member.

Juvenile Defense: Juvenile cases are heard by one District Judge in the 5th Judicial District. All juvenile cases in the 5th Judicial District are handled by the 4th Judicial District Public Defenders' Office.

Indigency Determination and Availability of Clients: In the 5th Judicial District, the Court makes the determination of indigence. Adult clients are held at Franklin Parish Detention Center, Richland Parish Detention Center, West Carroll Parish Jail, and West Carroll Detention Center. If held outside of the district, adult clients are held at Morehouse Parish Detention Center, Morehouse Parish Jail, and Riverbend Detention Center.

Fees and Accounting: The 5th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. A total of $1,971 in application fees was collected in 2011. Courts in this district assess the statutory $35 special fee in every case resulting in a conviction to support local public defender services. In 2011, the district received $177,534 in special fees, collected by the sheriffs in each parish and by the Judge in Winnsboro City Court. Courts in this district do not assess partial indigence payments. Accounting functions for this office are handled by office staff and a contracted accountant.

Caseload: The 5th District Parish Public Defenders' Office reported handling 2,253 cases in 2011. Of those, none involved juvenile matters.



The 5TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Franklin - Winnsboro; Richland - Rayville; West Carroll - Oak Grove
Population:	53096
Juvenile Population:	13460
District Defender	James M. Miller
Years as District (or Chief) Defender	21
Years of Public Defense	36
Office Manager	Tammy Ashley
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Tammy Ashley, Database Compliance Officer; Carmen Bankston, Data Entry; Mitzi Riser, Data Entry; Pam Henry, Data Entry, Victoria Mathieu, Data Entry; and Pam Gilly, Data Entry.
Primary Office Street Address	712 East Jefferson Street
City	Oak Grove
ZIP	71263
Primary Phone	318-428-9430
Primary Mailing Address	P.O. Drawer 1207, Oak Grove, LA 71263
Primary Email Address	jimlaw@bellsouth.net
Primary Emergency Contact	James M. Miller
Primary Emergency Phone	318-428-8201
Secondary Emergency Contact	Tammy Ashley
Secondary Emergency Phone	318-372-3120
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	None
Name of Owner(s) of Office(s)	20/20 Eyecare
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	$600 rent plus $231.18 utilities total $831.18
Courts and Locations	Franklin Parish District Court, Winnsboro; Richland Parish District Court, Rayville; West Carroll Parish District Court, Oak Grove; and Winnsboro City Court, Winnsboro
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	3 Divisions in 3 District Courts; 1 Division in Winnsboro City Court
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Six attorneys. Three handle one-half of the felony workload in Franklin and Richland and all misdemeanors and felonies in West Carroll. One handles all misdemeanors and one-half felonies in Franklin and another works in same capacity for Richland. Robert Kordisch handles all of Winnsboro City Court. The Chief does not handle cases and serves only as an administrator. The Chief makes all appointments of counsel.

Name of Adult Detention Facilities in This District	Franklin Detention Center, Winnsboro; Richland Detention Center, Rayville; West Carroll Parish Jail, Oak Grove; and West Carroll Detention Center, Epps.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Morehouse Detention Center, Collinston; Morehouse Parish Jail, Bastrop, LA; and Riverbend Detention Center, Lake Providence, LA.
Name of Juvenile Detention Facilities In This District	None in district
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	N/A -- The 5th District does not handle juvenile cases.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No, not so far
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	no
District Attorney	John M. Lancaster
Chief Judge of Criminal District Court	Judge James M. Stephens
Juvenile Court Judges (Specify District of City Court)	District Judge Terry Doughty is the juvenile court judge.
Drug Court Judges	Terry A. Doughty
Mental Health Court Judges	no
Other Specialty Court	yes
Name of Specialty and Brief Description:	Non-support court and domestic disputes are handled by Magistrate Judge Dennis Stewart.
Indigency Determined by Whom and How?	Judge-Questions them as to their financial status.
When is Assignment/Appointment of Counsel Made?	At time of arrest. If incarcerated -appointment within 72 hours of arrest. If on bond - judge will appoint at arraignment if determined indigent
Client Assigned by Whom and How?	The Judge makes the determination of indigency. The clients are referred to the Office of Public Defender for appointment of an attorney, and the Chief Public Defender maintains a rotation list and appoints attorneys from that list. There are 5 attorneys subject to appointment.
Initial Client Intake Conducted By Whom? (Name and Title)	James E. Hudson, Investigator
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	yes
Brief Explanation of Intake Process	Investigator meets with defendant, fills out personal data sheet, explains system, notes client's comments and forwards compiled information to appointed attorney and handles any follow-up investigation.

$40 Application Fees	
How Many Applications for Services Were Received?	When Judges question as to indigency, if the person is found indigent the $40 assessment fee is assessed. We do not keep a record of how many the Judges have questioned. This is done by the Judges at arraignment.
Does the Office Collect the $40 Application Fee?	YES
How Many Application Fees Were Waived?	We do not keep a record of that. Sometimes the Judges do not assess those that are in jail.
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2011	$1,971.00, but only started the end of September, 2011.
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	$177,534.00
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Information is provided, but is not detailed enough. My office is working on getting more details. Attached are the forms sent to the 3 Sheriffs in my District. As of date of this reporting to State office, the Sheriff offices has not used this reporting form.
Who Collects the Assessed Court Fees?	The 3 Sheriffs and the Judge of Winnsboro City Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Same answer as Paragraph 56 above.
Who Remits the Court Fees Collected?	The 3 Sheriffs and Winnsboro City Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Same answer as Paragraph 56 above.
Partial Indigence Payments	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	This is not done.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	N/A
Who Collects the Assessed Partial Payments?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	N/A
Who Remits the Partial Payments Collected?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	N/A
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted. All attorneys are part-time (supposedly) but the workload is so heavy it seems full-time. Attorneys can take retained criminal cases and can maintain their usual private practice. This policy is not in writing.

For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	There is no written contract.
Primary Immediate Needs	Sufficient funding from State office to avoid financial collapse.
Immediate Critical Issue Areas	Same as Paragraph 71.
Long-Term Critical Issue Areas	No personnel have had a pay raise in over 4 years.
Please List All New Hires in 2011 (Name and Title)	None
Please List All Promotions in 2011 (Name and Title)	None
2011 Media Coverage and/or Major Accomplishments	none
Number of Expected New Attorney Hires in 2011	none
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	All 5 attorneys consult with each other about how to handle difficult cases; and also consult with Chief.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	no
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Chief Defender James Miller supervises 5 attorneys, the part-time office secretary, CPA and investigator.
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	no
Please Attach Your Office Organizational Chart	We do not have such a chart.
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	no
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	no
Regular Meetings for Any Staff, Please Describe	We maintain constant contact with each other through email and phone conferences.
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	none
Number of Writs Your District Handled in 2011	none
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	Juvenile cases are handled by the 4th District, not the 5th District.
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	Such cases are handled in juvenile court and juvenile court matters are handled by the 4th District, not the 5th District.
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	In juvenile court the attorneys are provided by the 4th District, not the 5th District. If the juveniles are transferred to adult court, one of the 5 attorneys will be appointed to represent that defendant as an adult.
Please Provide the Names of All State Representatives and Senators from Your District	Senator Neil Riser, Senator Francis Thompson, Senator Mike Walsworth, Representative Steven E. Pylant, Representative Charles R. Chaney, & Representative John C. Morris, III.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	We need at least 1 new attorney due to the workload.
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	None
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**

Part-Time Contract Attorneys	**Contact Information**
James M. Miller (Chief District Defender)	318-428-9430; 318-428-4031-fax
	jimlaw@bellsouth.net
James D. Sparks, Jr. (Fe; Mi)	318-387-6565; 318-699-0077-fax
	sparks.james@att.net
Caroline Hemphill (Fe; Mi)	318-435-9595; 318-435-4298-fax
	Caro51980@yahoo.com
Dawn H. Mims (Fe; Mi)	318-728-9830; 318-728-9832-fax
	mimslaw@bellsouth.net
Will Barham (Fe; Mi)	318-728-4493, ext. 3; 318-728-4495-fax
	willbarham@gmail.com
Robert N. Kordisch (Fe; Mi)	318-728-4493, ext. 1; 318-728-4495-fax
	rob@kordisch.com
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
James E. Hudson, Investigator	318-376-9060
John Gathings, CPA	318-428-2973
Tammy Ashley, Secretary/Office Manager	318-428-9430; 318-428-4031-fax; 318-372-3120-cell
	tammyrayashley@bellsouth.net

2011 District Office Technology Survey

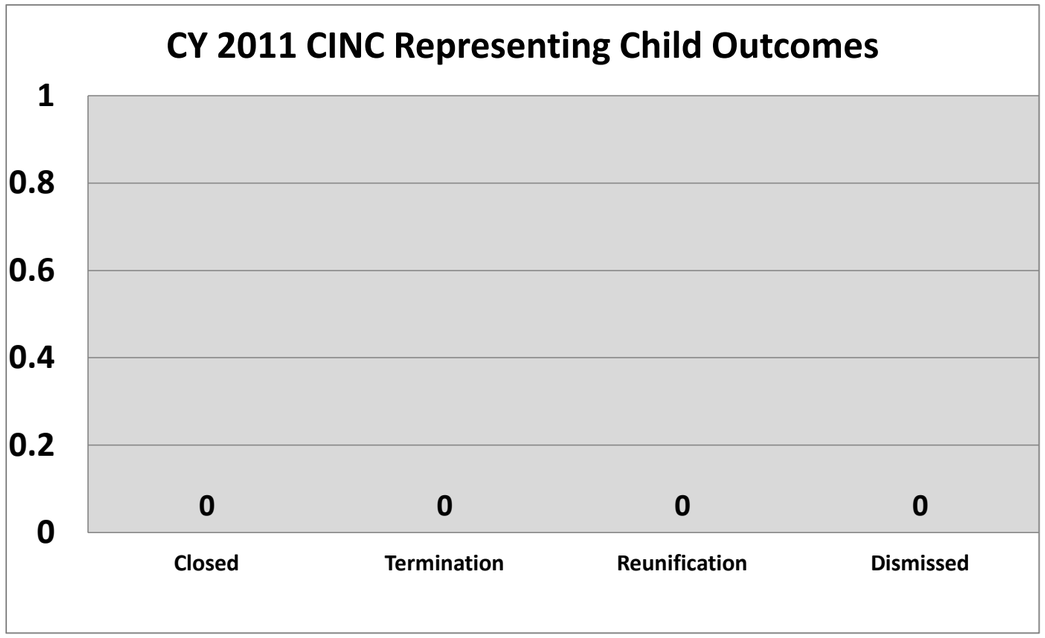
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	**James M. Miller**
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
X Windows 7	
__Windows Vista	
__Windows Server 2000/2003/2008	
X Windows XP	
__Mac OSX	
Case Management System(s): Check all that apply	
X defenderData (LPDB statewide system)	
__Other System (please name) _____	
Productivity Suites Used:	
X Microsoft Office 2010 (Word, Excel, etc.)	
X Microsoft Office 2007	
__Microsoft Office 2003	
__Previous Microsoft Office version	
X Corel Word Perfect	
__Other	
Internet Browsers Used:	
__Internet Explorer 6	
X Internet Explorer 7 or 8	
__Firefox	
__Other	
HARDWARE:	
Please enter the number of	
devices in your inventory	
1 APC Battery Backup	
0 Television, DVD, VCR	
2 Desktop PCs	
7 Laptops *Note: 3 are inoperable and can't be fixed	
0 Video Cameras	
0 Digital Cameras	
0 Video Conferencing Systems	
1 B&W Laser Printers	
1 Color Printers	
0 Wireless Cards	
0 Smartphones (Funded by Office)	
0 iPad/Tablets (Funded by Office)	

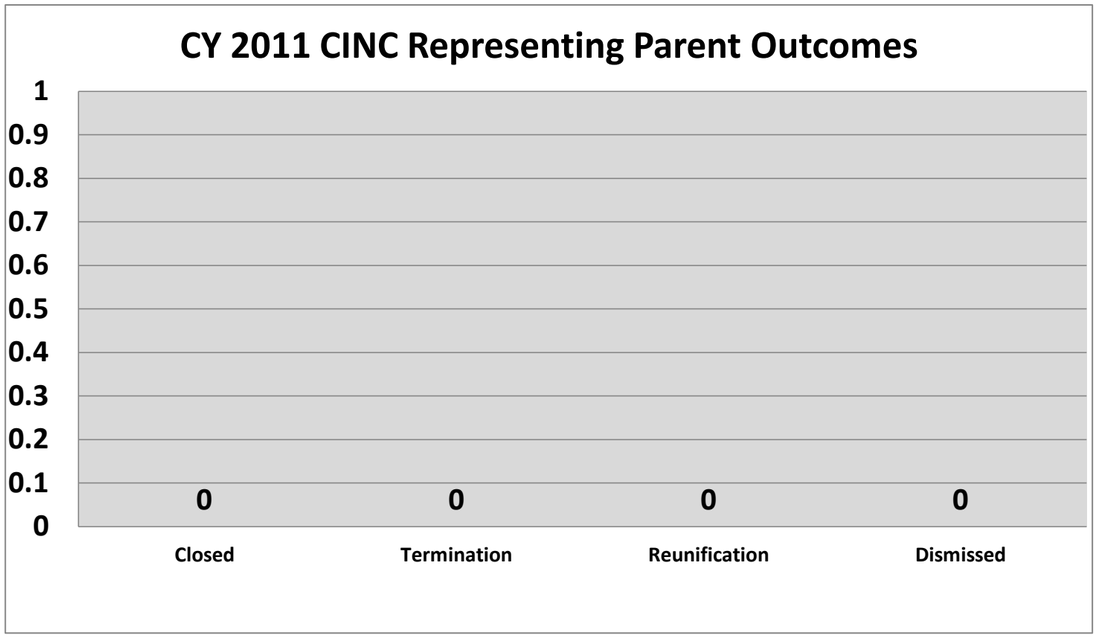
INTERNET SERVICES:	
____Dialup _X_Broadband ____No Internet Connection	
Connection Speed: 54.0 Mbps	
Provider Name: Bellsouth/AT&T	
Email Provider: Bellsouth/AT&T	
Please list any software or computer equipment in which you need training: None	

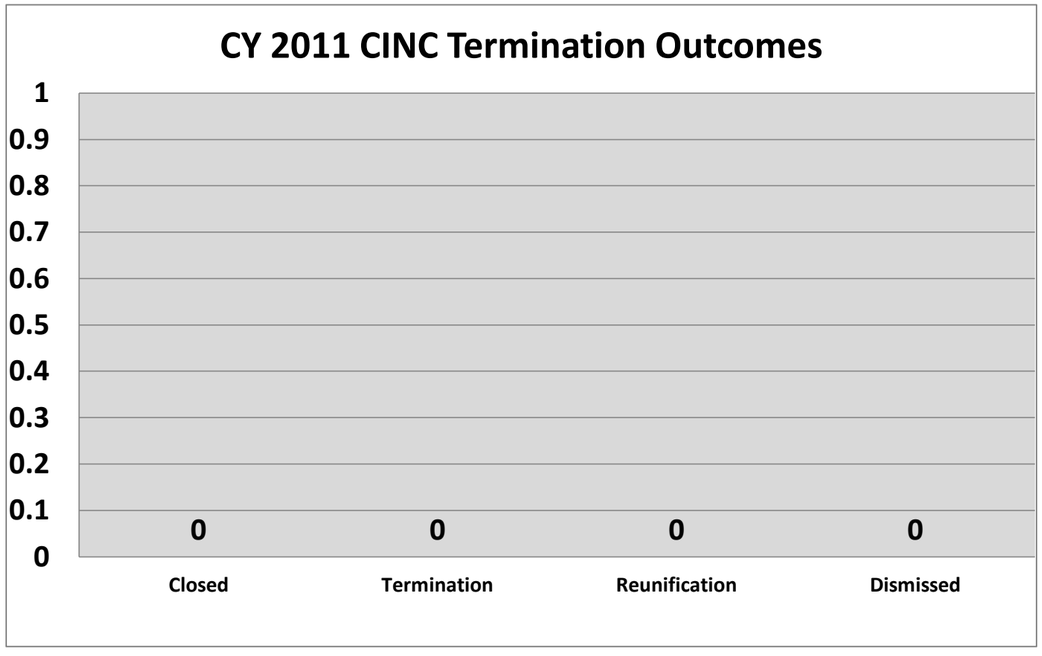
5th District Defender Office CY 2011 Caseloads & Outcomes

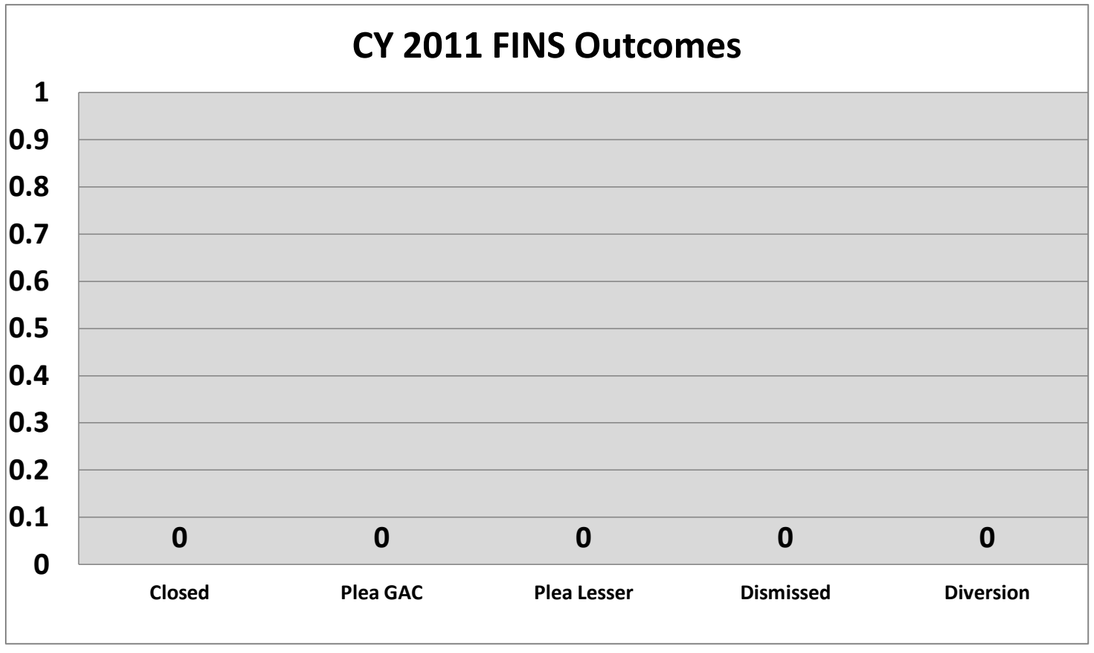
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Delinquency Felony	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	-	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	817	832	290	1107	N/A	N/A	447	31	363	1	0	0	1	0
Adult Felony Non-LWOP**	824	650	301	1125	N/A	N/A	480	100	263	0	0	2	1	1
Adult LWOP*	1	4	8	9	N/A	N/A	2	4	0	0	0	0	0	0
Capital	2	2	1	3	N/A	N/A	0	1	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	7	4	2	9	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

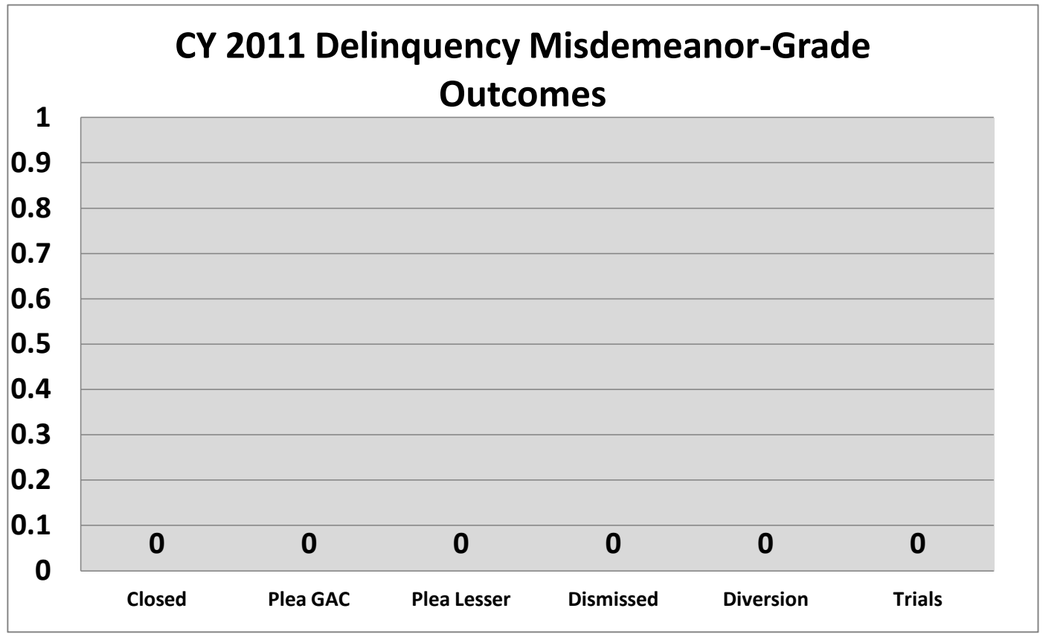
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

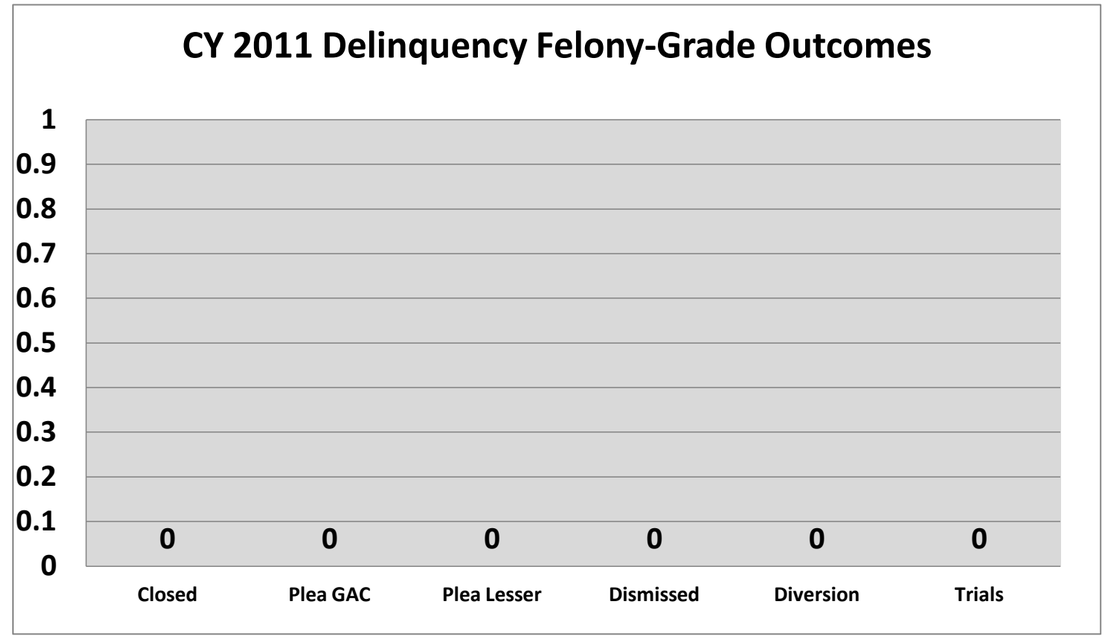

CY 2011 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

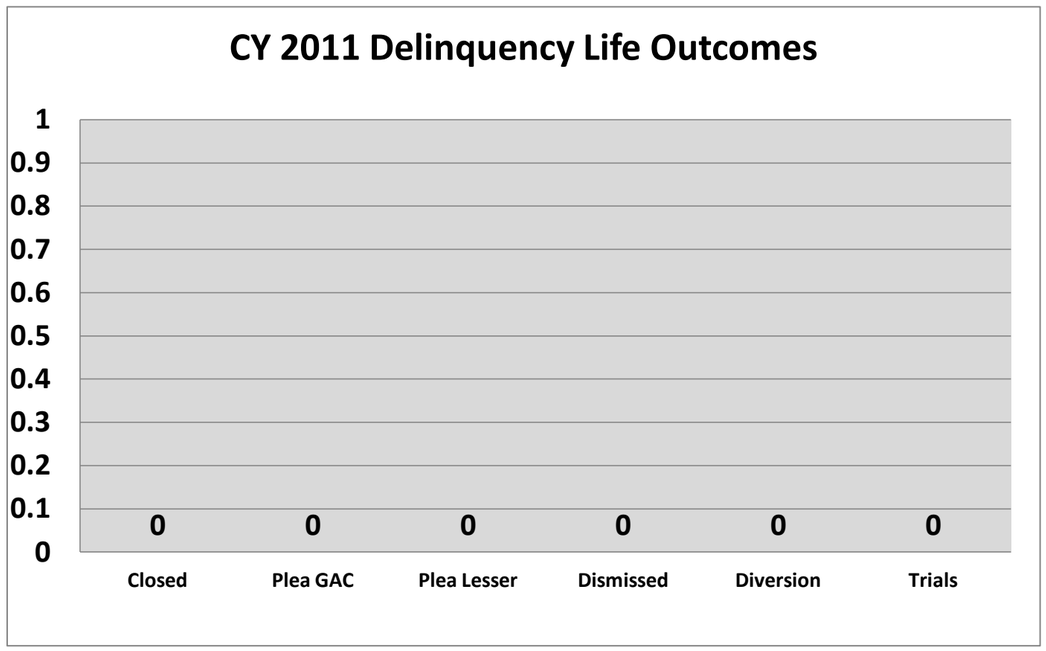

CY 2011 CINC Representing Parent Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

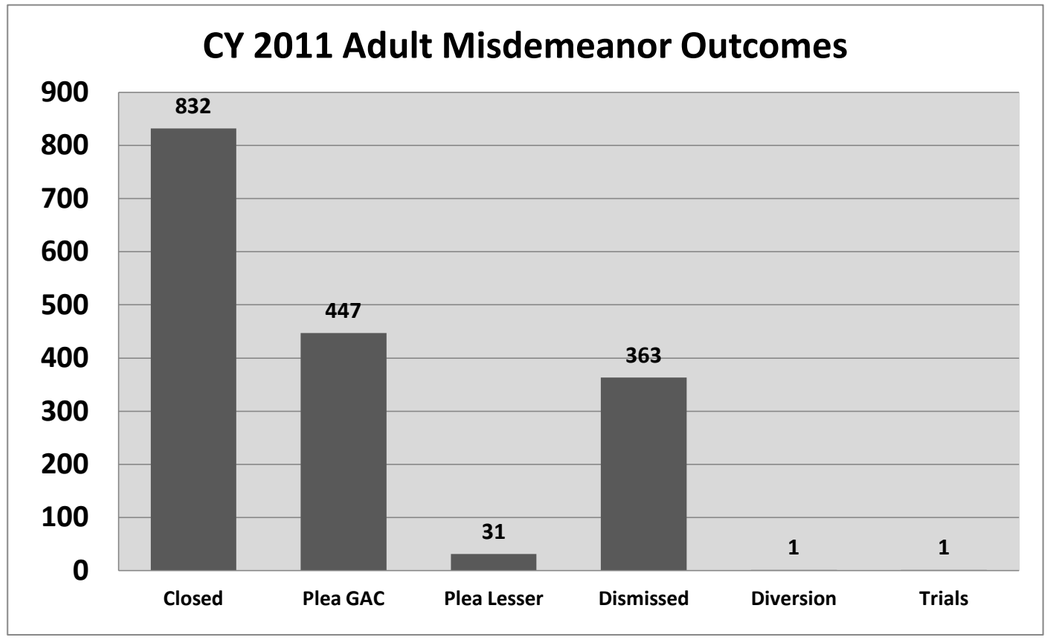

CY 2011 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

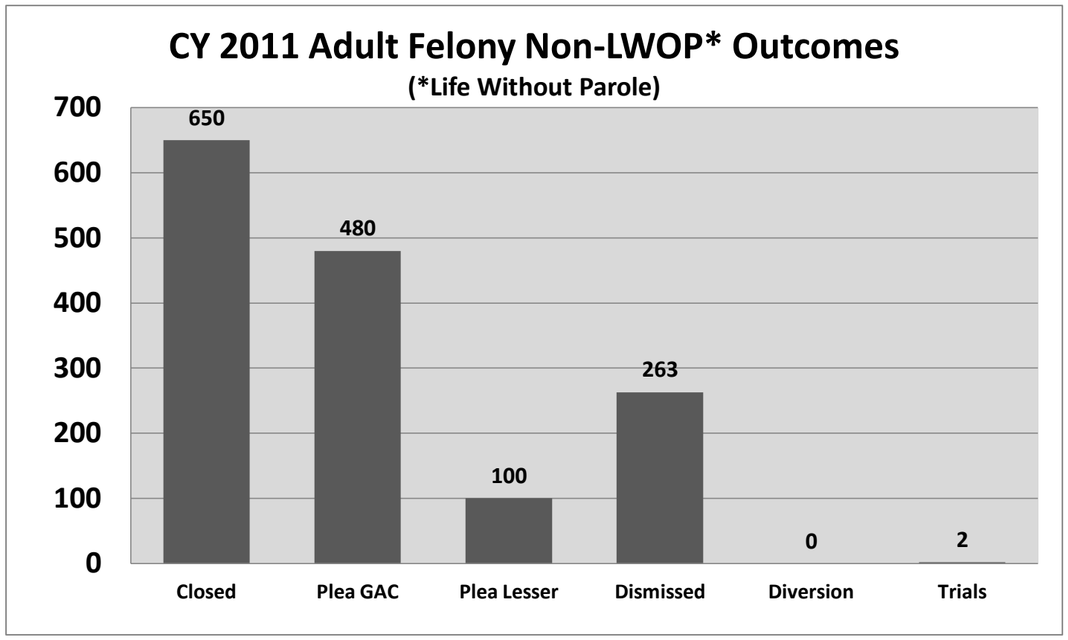

CY 2011 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

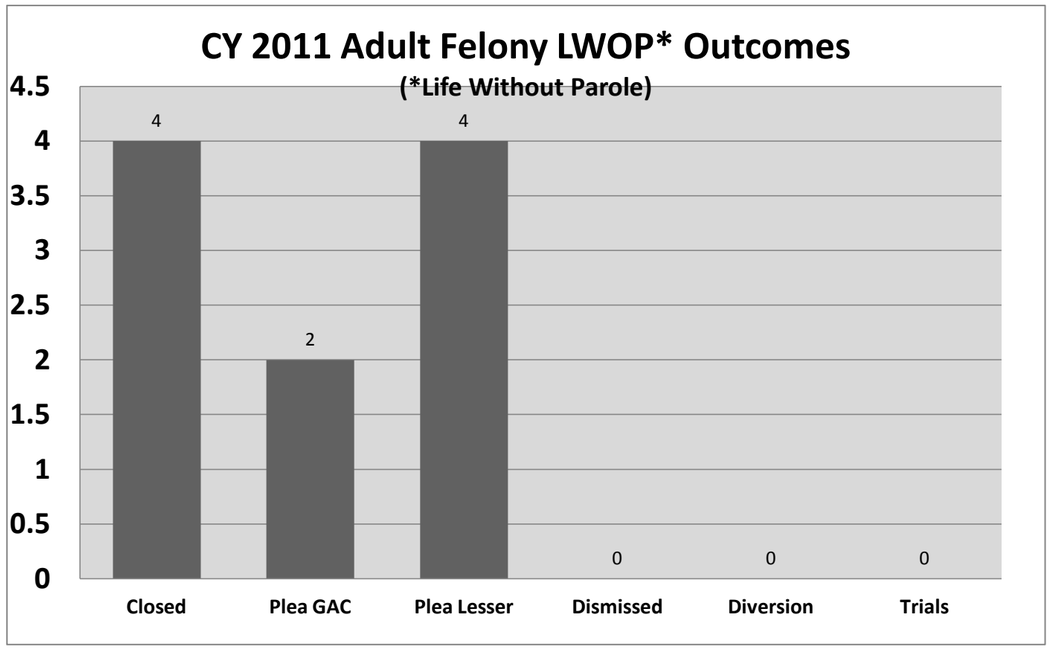

CY 2011 Delinquency Misdemeanor-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

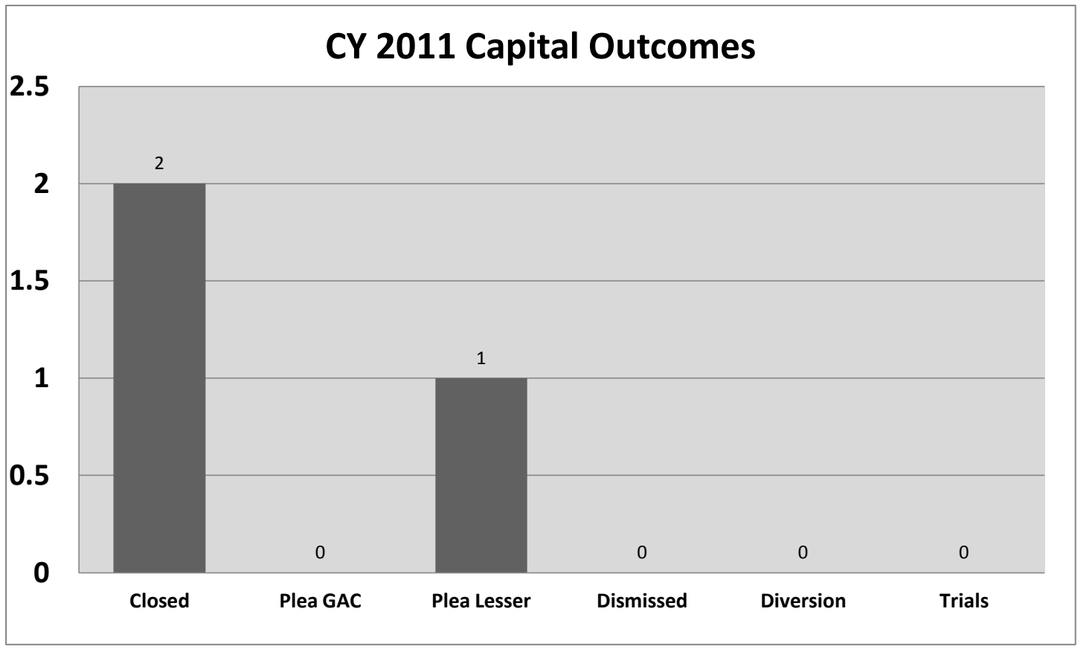

CY 2011 Delinquency Felony-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
900
800
700
600
500
400
300
200
100
0
832
447
31
363
1
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

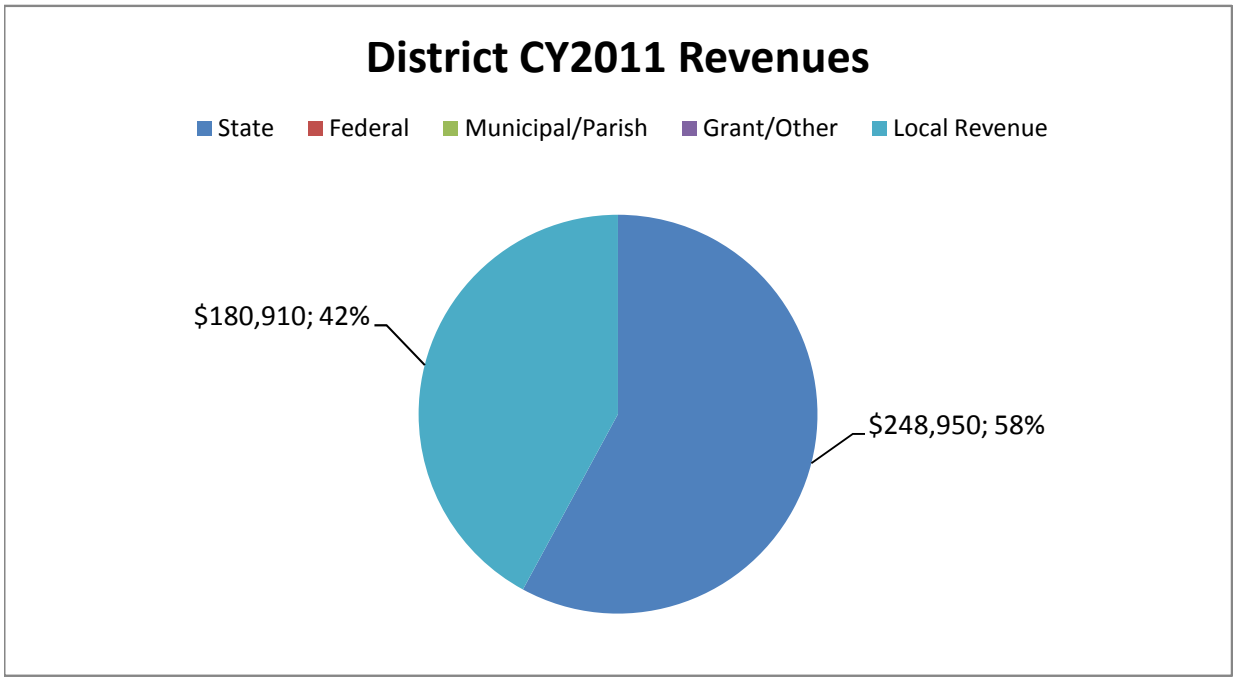

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
700
600
500
400
300
200
100
0
650
480
100
263
0
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

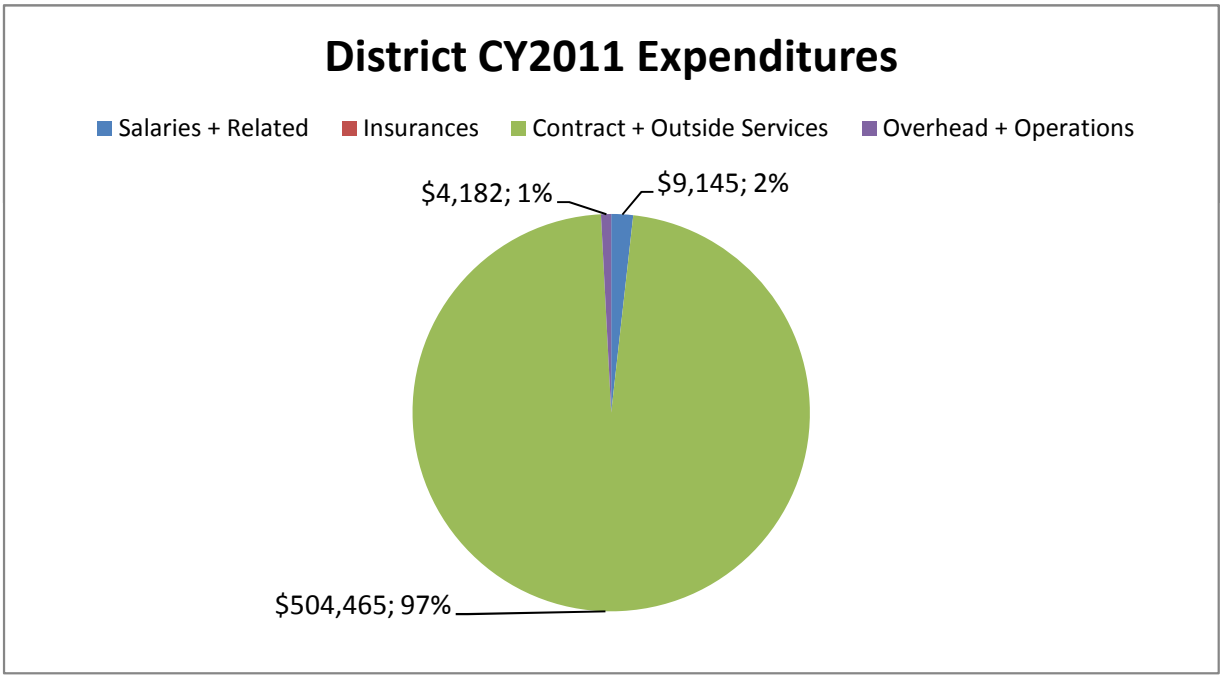

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
2
4
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

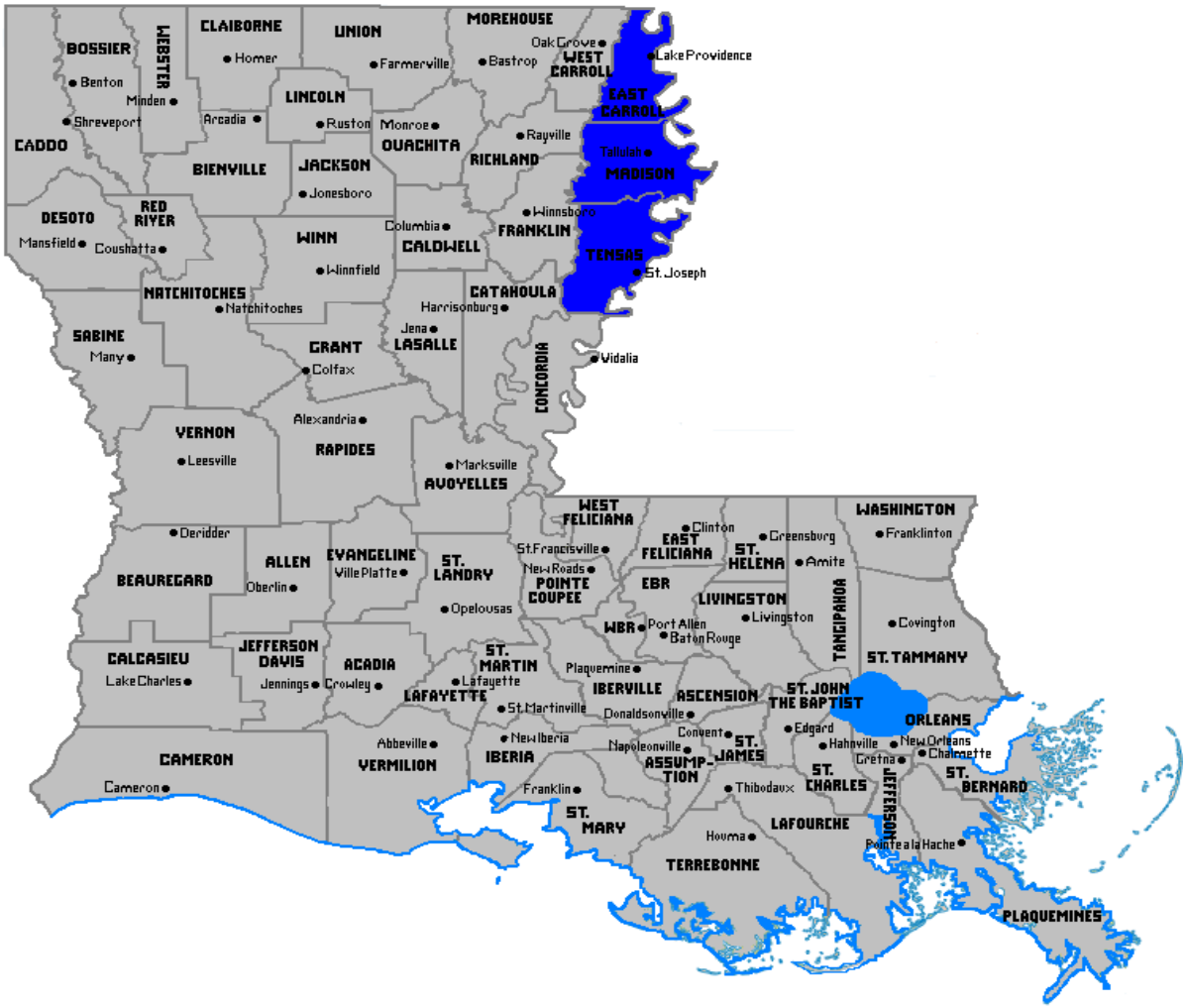

CY 2011 Capital Outcomes
2.5
2
1.5
1
0.5
0
2
0
1
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 5 CY2011	Total CY11
District Defender: James M. Miller	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ 248,950
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ -
Total State & Other	**$ 248,950**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 170,043
Traffic Court	$ -
Traffic Camera	$ -
Municipal Court	$ 1,955
Juvenile Court	$ -
Criminal District Court	$ -
Non-itemized, lump sum collected and remitted by all courts	$ 13,568
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ 45,472
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ 10,941
Condition of Probation	$ -
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 7,798
Department of Corrections	$ -
Donations	$ -
Interest Revenue	$ 178
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 1,891
Partial Attorney Fees Reimbursements [as per 15:176]	$ -
Other Reimbursements	$ -
Other Local Income	$ 1,000
Total Local Revenue	**$ 180,910**
Total Revenue	**$ 429,860**

District 5 CY2011	Total CY11
District Defender: James M. Miller	
Actual Expenditures Paid	
Salaries	$ 8,400
Hospitalization and Disability Insurance	$ -
Retirement	$ -
Payroll Taxes	$ 745
Accrued Leave	$ -
Workers' Compensation	$ -
Malpractice Insurance	$ -
Auto/Physical Liability Insurance	$ -
Audit/Accounting Expense	$ 9,932
Contract Clerical	$ -
Expert Witness	$ -
Investigators	$ 30,000
Interpreters	$ -
Social Workers	$ -
Capital Representation	$ 3,750
Conflict	$ -
Contract - Juvenile Attorneys or CINC	$ -
Misdemeanor Attorney Contracts	$ -
Contract Attorneys - all other	$ 460,783
Building Lease/Rent	$ -
Office Repair and Maintenance	$ -
IT/Technical Support	$ -
Major Acquisitions	$ -
Equipment Lease/Rent	$ -
Telephone/Utilities/Postage/Internet	$ -
Office Supplies	$ -
Parking/Auto Tolls	$ -
Advertisements	$ -
Travel/Lodging/Per Diem/Mileage	$ 4,182
Dues and Seminars	$ -
Law Library/Journals/Subscriptions	$ -
Other Operating Expenses	$ -
Total Expenses	**$ 517,792**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$180,910; 42%
$248,950; 58%


District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$4,182; 1%
$9,145; 2%
$504,465; 97%



The 6TH Judicial District Public Defenders' Office

East Carroll (Lake Providence) - Madison (Tallulah) - Tensas (St. Joseph)

District Defender: LeRoy Smith, Jr.
411 Dabney Street
Tallulah, LA 71282
(318) 574-2554

6th Judicial District • East Carroll, Madison and Tensas Parishes
District Defender LeRoy Smith, Jr. • (318) 574-2554
411 Dabney Street • Tallulah, LA • 71282

General District Information: In the 6th Judicial District, there are two sections of District Court. There are specialty courts for Child in Need of Care, Families in Need of Services, child support, and traffic cases. There are no City Courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 25,104 in this district, 6,344 of whom are children.

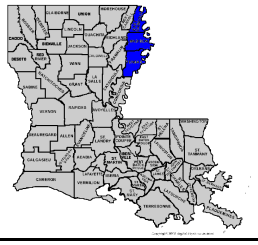
District Staff: The District Defender in the 6th Judicial District is LeRoy Smith, Jr., who has served in the position for 15 years and has been a public defender in Louisiana for 15 years. The 6th Judicial District Public Defenders' Office is a contract public defenders' office, with three part-time contract attorneys in addition to the District Defender. There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender supervises all attorneys. No caseload reduction is provided for him. The district also has three non-attorney staff members.

Juvenile Defense: Juvenile cases are heard by District Judges in the 6th Judicial District. All defenders in this district handle juvenile cases.

Indigency Determination and Availability of Clients: In the 6th Judicial District, the Public Defenders' Office makes the determination of indigence. Adult clients are held at Madison Parish Detention Center, Riverbend Detention Center, or Tensas Parish Detention Center or, if held outside of the district, at Richland Parish Detention Center. Juvenile clients are held in the district at Christian Acres Detention Center.

Fees and Accounting: The 6th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients and provides no waivers or reductions of this fee. In 2011, 60 applications were received for services. A total of $2,402 was collected in 2011 in application fees. Courts in this district assess the statutory $35 special fee in every case resulting in a conviction to support local public defender services. These fees are collected by sheriffs' departments in each parish. Courts in this district also may assess partial indigence payments for services based on clients' ability to pay. Any resulting payments are collected by sheriffs' departments in each parish. All accounting functions for this district's Public Defenders' Office are handled internally by staff.

Caseload: The 6th Judicial District Public Defenders' Office reported handling 2,310 cases in 2011. Of those, 293 involved juvenile matters, including 236 Child in Need of Care representations.



The 6TH JDC Public Defenders' Office

Parish(es) & Seat(s)	East Carroll - Lake Providence; Madison - Tallulah; Tensas - St. Joseph
Population:	26,415
Juvenile Population:	4,251
District Defender	LeRoy Smith, Jr.
Years as District (or Chief) Defender	15 years
Years of Public Defense	15 years
Office Manager	Kathy Grady
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Kathy Grady, Office Manager
Primary Office Street Address	411 Dabney Street
City	Tallulah
ZIP	71282
Primary Phone	318-574-2554 office 318-341-8125 cell phone
Primary Mailing Address	P. O. Box 486, Tallulah, 71282
Primary Email Address	mtecpublicdefen@bellsouth.net
Primary Emergency Contact	LeRoy Smith, Jr.
Primary Emergency Phone	318-341-1088
Secondary Emergency Contact	Kathy Grady (Office Manager)
Secondary Emergency Phone	318-341-0667
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	100 Cedar St Tallulah, La, 71282; Courthouse Building, Lake Providence, La 71250; 201 Hancock St St Joseph, La 71366
Other District Office Contact Personnel (Primary Only)	Sandra Bishop, Tallulah, Anita Perry, Lake Providence, Burney Ratcliff, St Joseph
Name of Owner(s) of Office(s)	Sidney Johnson; Owner
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Monthly rent $600; Utilities $965.00
Courts and Locations	6th JDC- Madison Court-- Tallulah, La Tensas Court--- St Joseph, La East Carroll Court--- Lake Providence, La
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	2 Divisions A --- Judge Michael Lancaster Division B --- Judge John Crigler
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Each Lawyer is assign to a parish.
Name of Adult Detention Facilities in This District	Madison Correctional -Tallulah, La Riverbend Correctional - Lake Providence, Tensas Correctional - Waterproof, la
Name of Adult Detention Facilities Outside the District Which Hold Clients	Richland Parish Correctional- Rayville, La
Name of Juvenile Detention Facilities In This District	Christian Acres - Tallulah, La
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	none

Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes, Increases mileage costs because of the distances between facilities
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	no
District Attorney	James Paxton
Chief Judge of Criminal District Court	Judge Michael Lancaster & Judge John Crigler
Juvenile Court Judges (Specify District of City Court)	6th Judge Michael Lancaster & Judge John Crigler
Drug Court Judges	none
Mental Health Court Judges	none
Other Specialty Court	CINC, FINS, Non Support Court, Traffic Court
Name of Specialty and Brief Description:	
Indigency Determined by Whom and How?	Defender Office, Filling out a financial report. See attachments.
When is Assignment/Appointment of Counsel Made?	Time of arrest
Client Assigned by Whom and How?	6th JDC Public Defenders Office, by which lawyer is assign to the parish in which the arrest was made
Initial Client Intake Conducted By Whom? (Name and Title)	Tommy Dunning and Kimble Marshall, Investigators
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes, see attachment
Brief Explanation of Intake Process	When our lawyers are appointed our investigator goes to where the client is housed to take information from client
$40 Application Fees	
How Many Applications for Services Were Received?	60
Does the Office Collect the $40 Application Fee?	yes
How Many Application Fees Were Waived?	NONE
How Many Application Fees Were Reduced?	NONE
Total Application Fee Dollars Collected in 2011	2402
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	YES Through the sheriff's office if they pled guilty.
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	not all the sheriff office breaks down the money
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Madison Parish – Lisa Byrd, Tensas Parish – Nicei Gregory, East Carroll Parish- Lisa Cody, (EC does not send documentation)
Who Collects the Assessed Court Fees?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Madison Parish – Lisa Byrd, Tensas Parish – Nicei Gregory, East Carroll Parish- Lisa Cody, (EC does not send documentation)
Who Remits the Court Fees Collected?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Print out from Madison Parish & Tensas Parish

Partial Indigence Payments	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Court assesses fees based on ability to pay
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Madison and Tensas does but East Carrol does not
Who Collects the Assessed Partial Payments?	Maison and Tensas gives us a print out but East Carroll does not
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Same as above
Who Remits the Partial Payments Collected?	Sheriff's Department
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Same as above
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	none
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted - Criminal Practice
a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	yes
Primary Immediate Needs	Funds to hire additional attorneys
Immediate Critical Issue Areas	Number of conflict cases
Long-Term Critical Issue Areas	Instability of fines and costs
Please List All New Hires in 2011 (Name and Title)	NONE
Please List All Promotions in 2011 (Name and Title)	NONE
2011 Media Coverage and/or Major Accomplishments	Monthly court docket much faster and gained open file discovery
Number of Expected New Attorney Hires in 2011	none
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Public Defender 2nd chair for younger attorneys in Jury trials
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	no
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Public Defender reviews case loads and assignments
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	no
Please Attach Your Office Organizational Chart	See Attachment
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	no
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Yes. Blue Cross-Blue Shield for office manager and one (1) investigator
Regular Meetings for Any Staff, Please Describe	Monthly
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2011	0

Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	one
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Assigned by Parishes
Please Provide the Names of All State Representatives and Senators from Your District	Madison Parish – St Representative Bubba Chaney, Andy Andrews, East Carroll – St Rep. Bubba Chaney & Sam Little, Tensas Parish St Rep. Andy Andrew & Noble Ellington
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Size Of District
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	Reassigned Attorneys
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Part-Time Contract Attorneys	**Contact Information**
LeRoy Smith	lsmithjr@bellsouth.net
	318-574-411
Angela Claxton	attyclax@bellsouth.net
	318-574-5666
Jami Crews	jami@crewslaw.com
	318-434-0270
Douglas Busari	catinajackson@bellsouth.net
	318-574-2955
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Kathy Grady	mtecpublicdefend@bellsouth.net
	318-574-2554 Office
Tommy Dunning	Same as above
Kimble Marshall	Same as above

2011 District Office Technology Survey

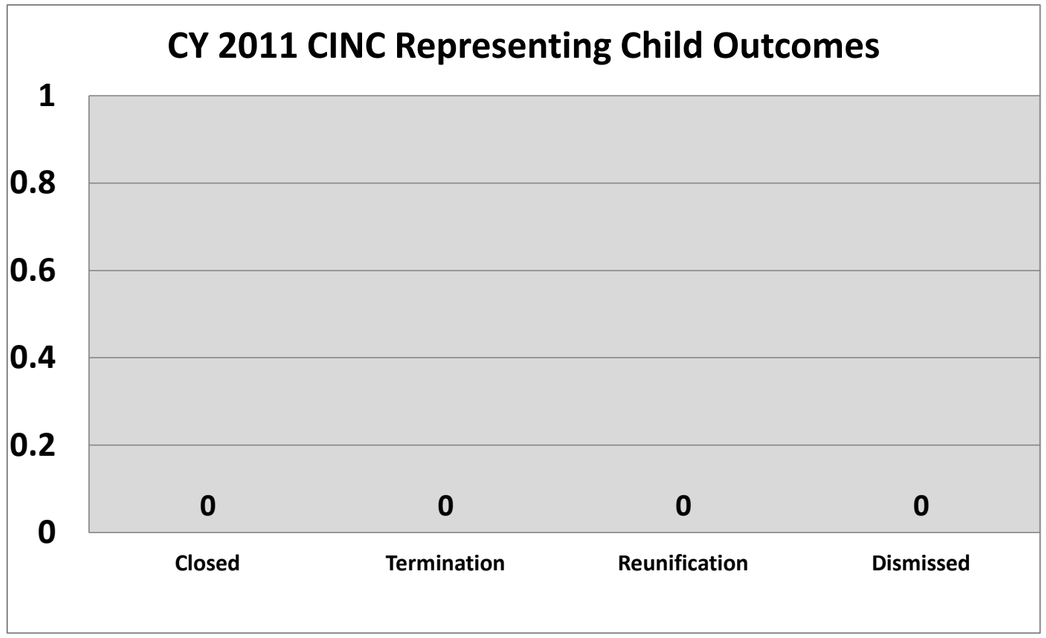
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	Kathy Grady (Office Manager)
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
__Windows 7	
__Windows Vista	
__Windows Server 2000/2003/2008	
X Windows XP	
__Mac OSX	
Case Management System(s): Check all that apply	
X defenderData (LPDB statewide system)	
__Other System (please name) _____	
Productivity Suites Used:	
__Microsoft Office 2010 (Word, Excel, etc.)	
__Microsoft Office 2007	
X Microsoft Office 2003	
__Previous Microsoft Office version	
X Corel Word Perfect	
__Other	
Internet Browsers Used:	
__Internet Explorer 6	
X Internet Explorer 7 or 8	
__Firefox	
__Other	
HARDWARE:	
Please enter the number of	
devices in your inventory	
__Television, DVD, VCR	
X Desktop PCs	
X Laptops	
__Video Cameras	
X Digital Cameras	
__Video Conferencing Systems	
X B&W Laser Printers	
X Color Printers	
__Wireless Cards	
__Smartphones (Funded by Office)	
__iPad/Tablets (Funded by Office)	

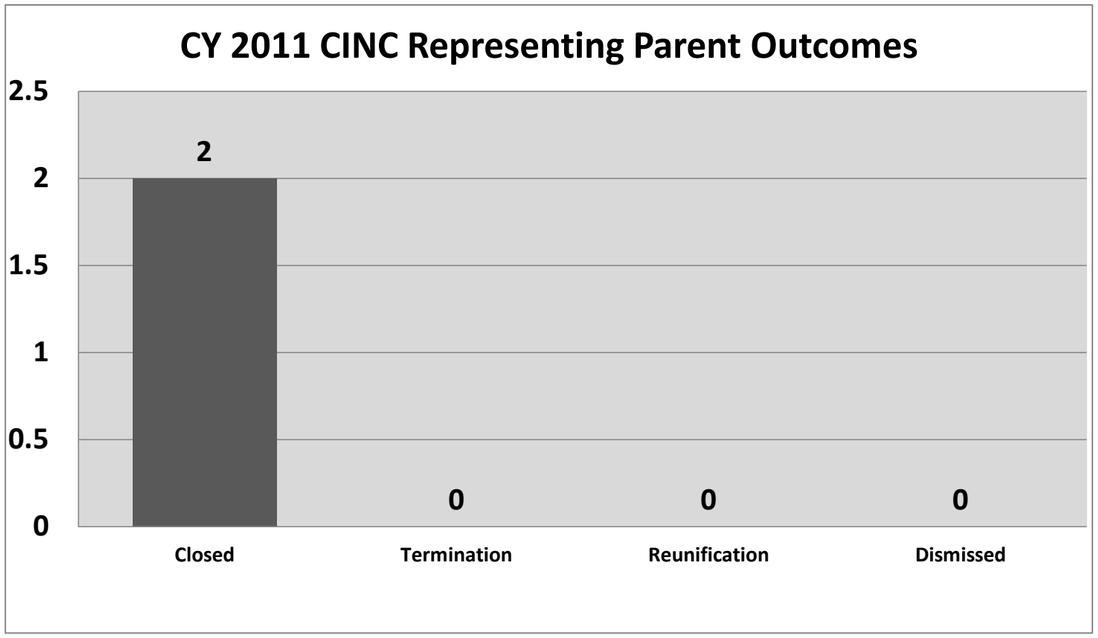
INTERNET SERVICES:	
____Dialup _X_Broadband ____No Internet Connection	
Connection Speed: 6 meg	
Provider Name: Bell South / AT&T	
Email Provider: Bell South / AT&T	
Please list any software or computer equipment in which you need training:	
none	

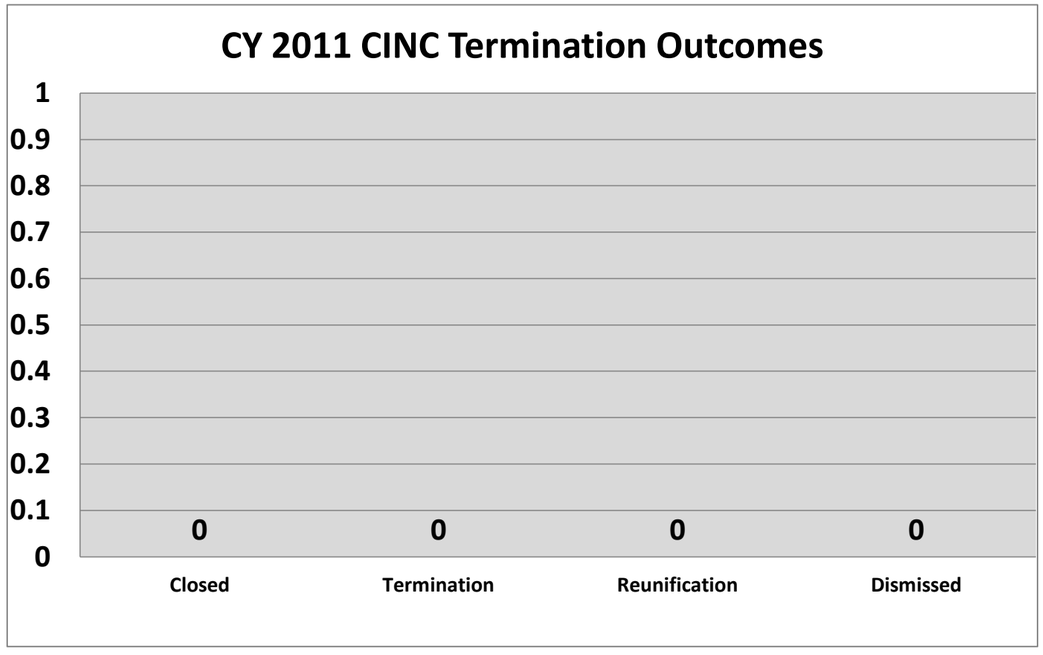
6th District Defender Office CY 2011 Caseloads & Outcomes

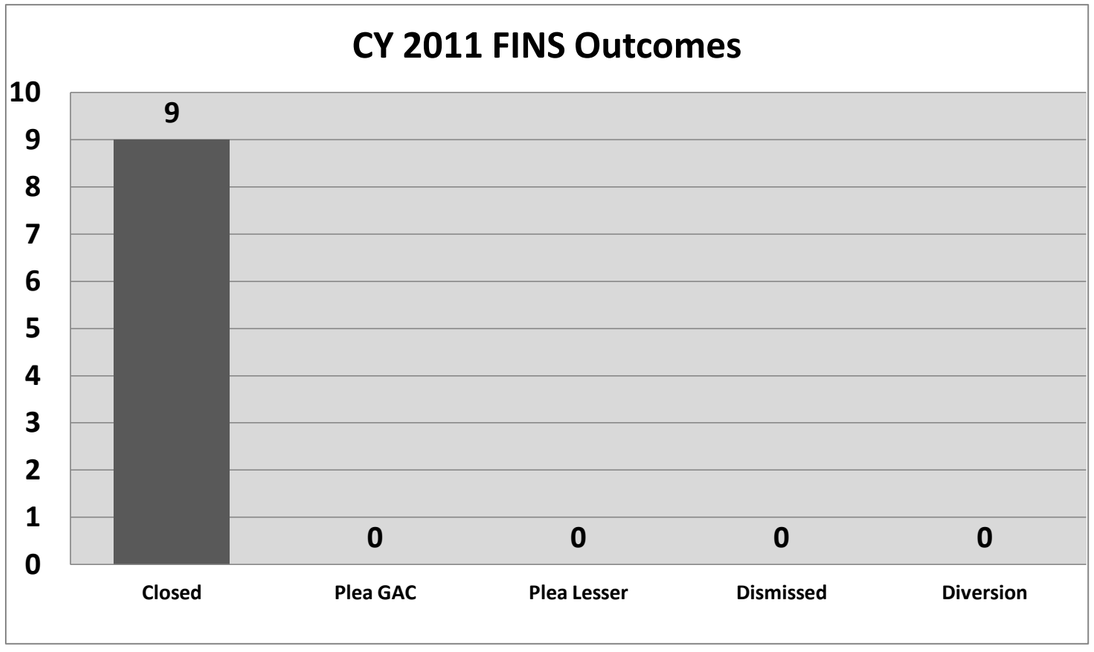
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	64	47	43	107	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	1	0	42	43	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	37	2	49	86	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	11	9	4	15	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	15	12	10	25	N/A	N/A	12	0	3	1	N/A	N/A	0	0
Delinquency Felony	11	12	4	15	N/A	N/A	9	4	4	0	N/A	N/A	0	0
Delinquency-Life	2	2	0	2	N/A	N/A	2	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	510	401	399	909	N/A	N/A	138	31	291	0	0	0	0	0
Adult Felony Non-LWOP**	564	421	522	1086	N/A	N/A	99	102	242	0	0	0	0	0
Adult LWOP*	0	10	21	21	N/A	N/A	0	5	5	0	0	0	0	0
Capital	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	1	1	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

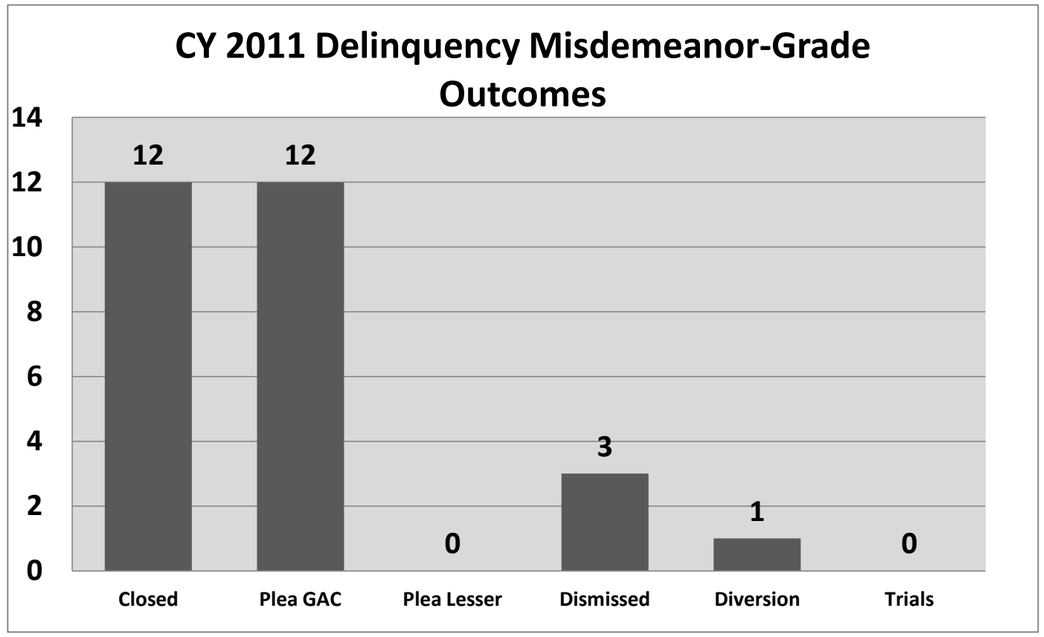
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

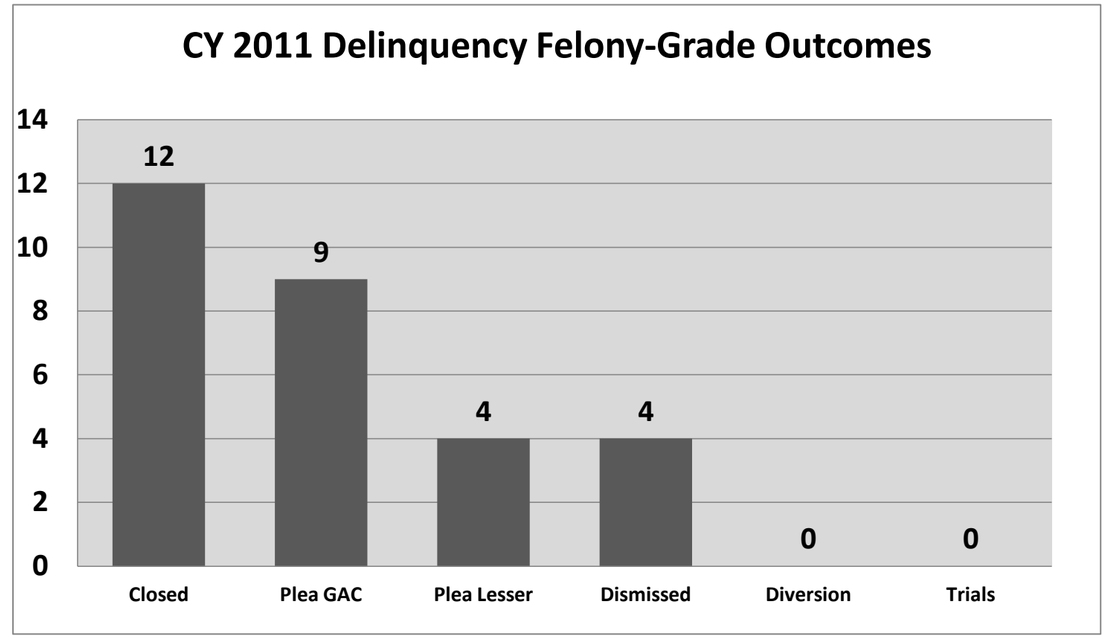

CY 2011 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

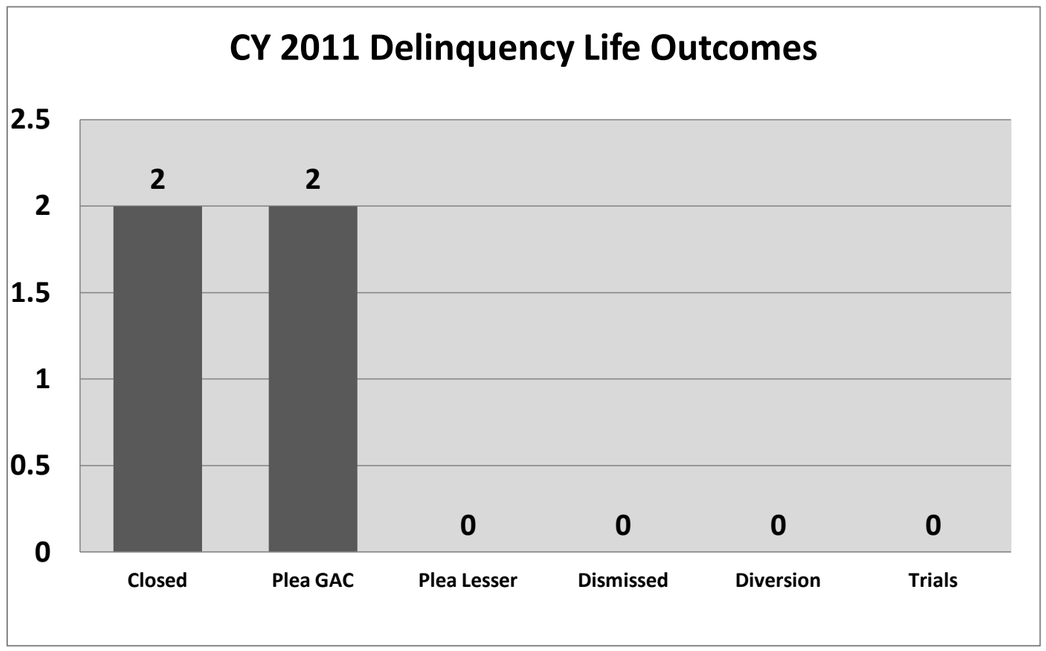

CY 2011 CINC Representing Parent Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
Closed
Termination
Reunification
Dismissed

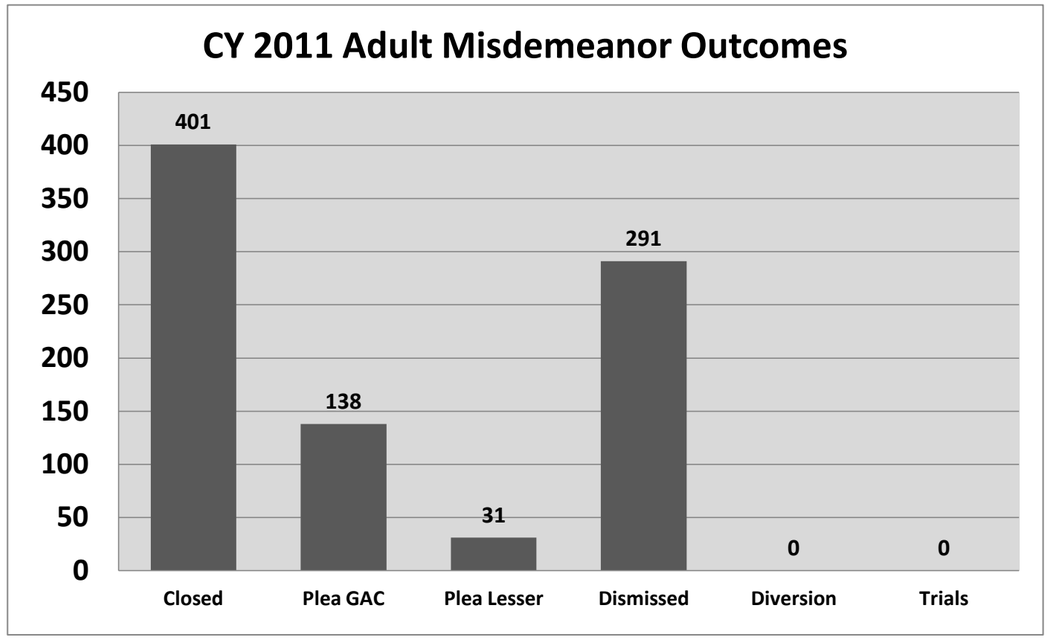

CY 2011 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

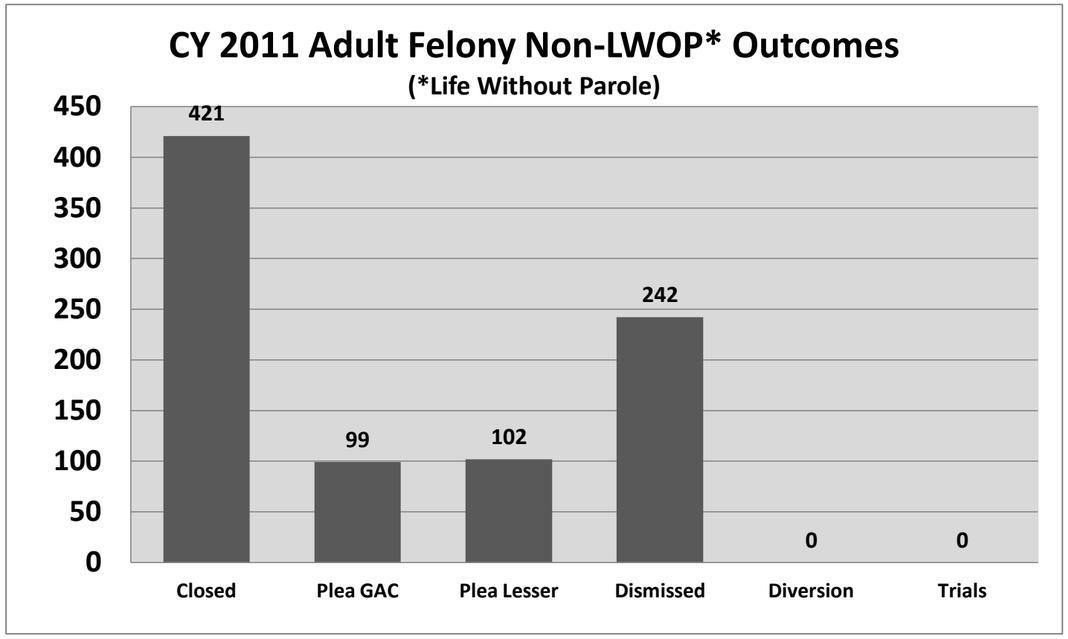

CY 2011 FINS Outcomes
10
9
8
7
6
5
4
3
2
1
0
9
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

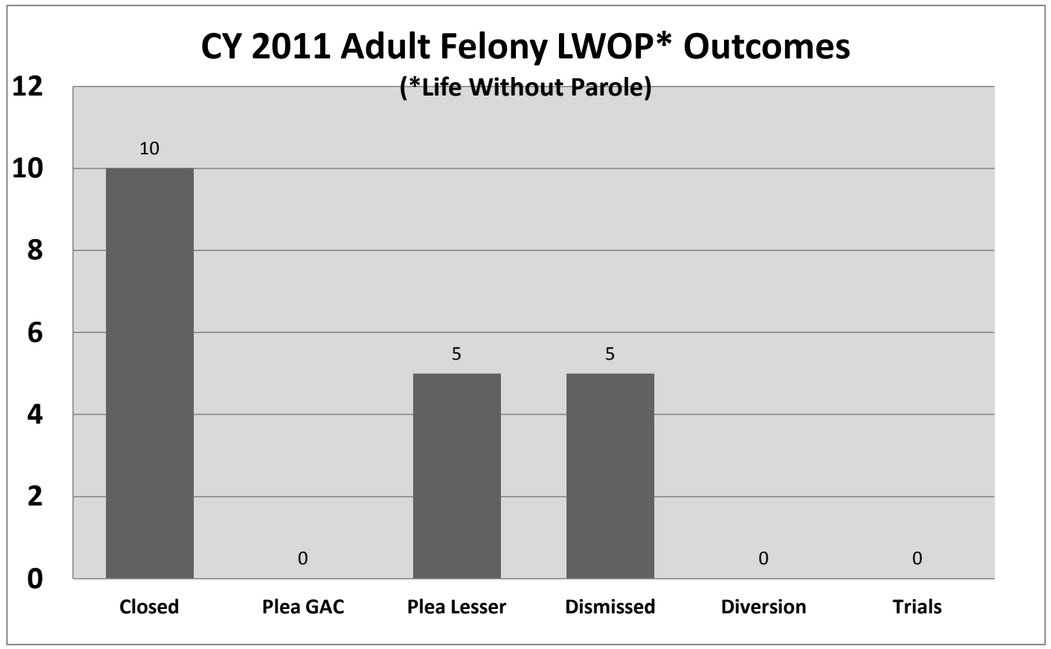

CY 2011 Delinquency Misdemeanor-Grade Outcomes
14
12
10
8
6
4
2
0
12
12
0
3
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

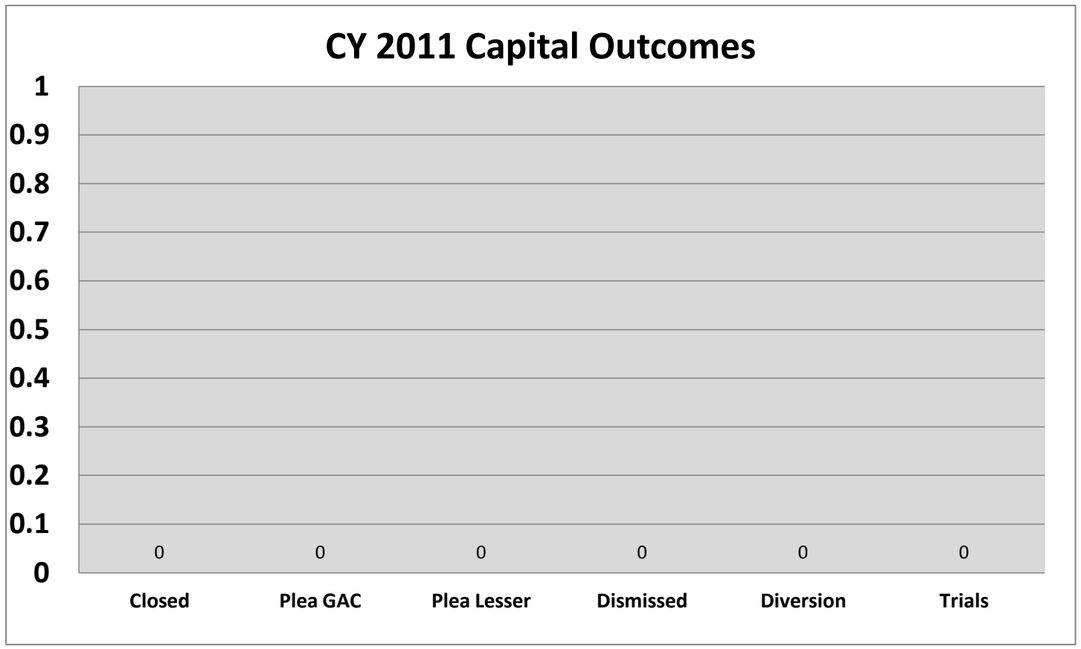

CY 2011 Delinquency Felony-Grade Outcomes
14
12
10
8
6
4
2
0
12
9
4
4
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
2.5
2
1.5
1
0.5
0
2
2
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
450
400
350
300
250
200
150
100
50
0
401
138
31
291
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

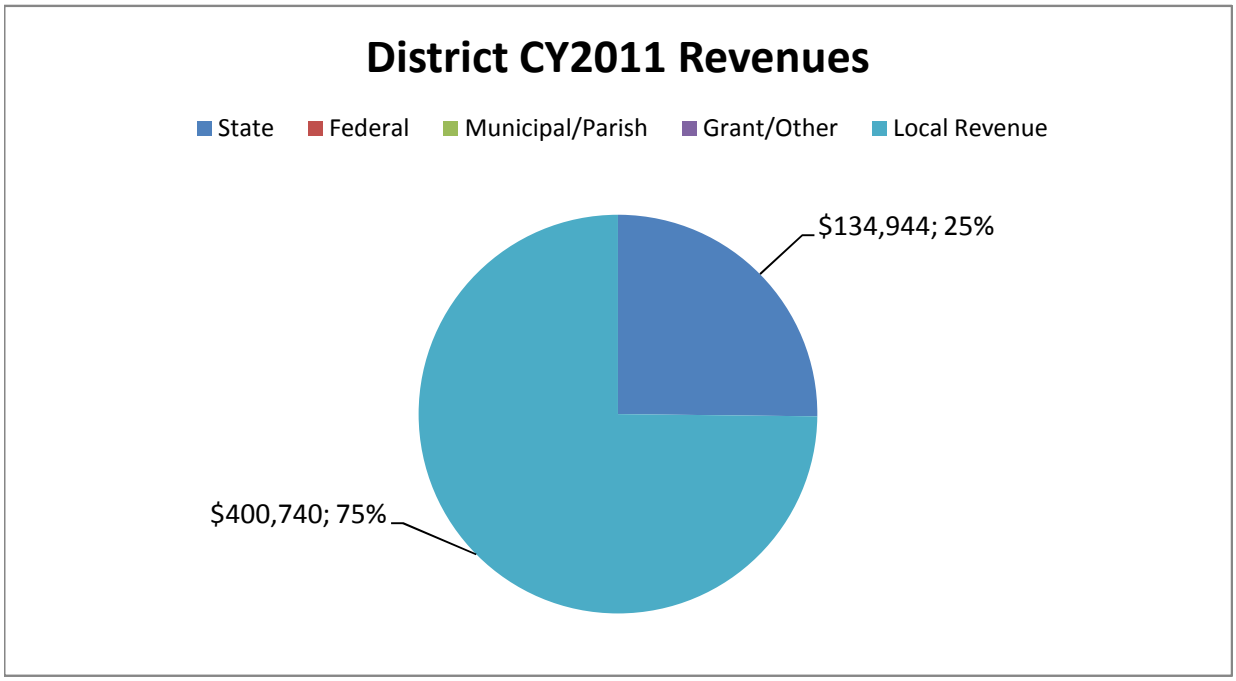

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
450
400
350
300
250
200
150
100
50
0
421
99
102
242
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

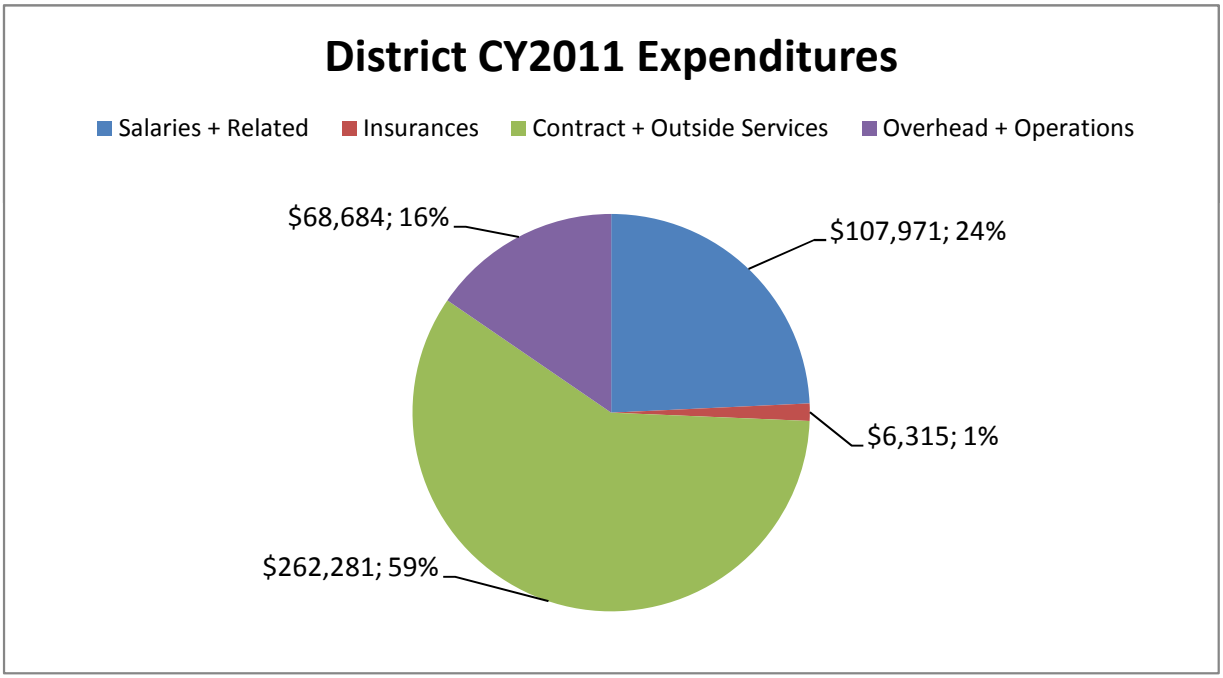

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
12
10
8
6
4
2
0
10
0
5
5
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

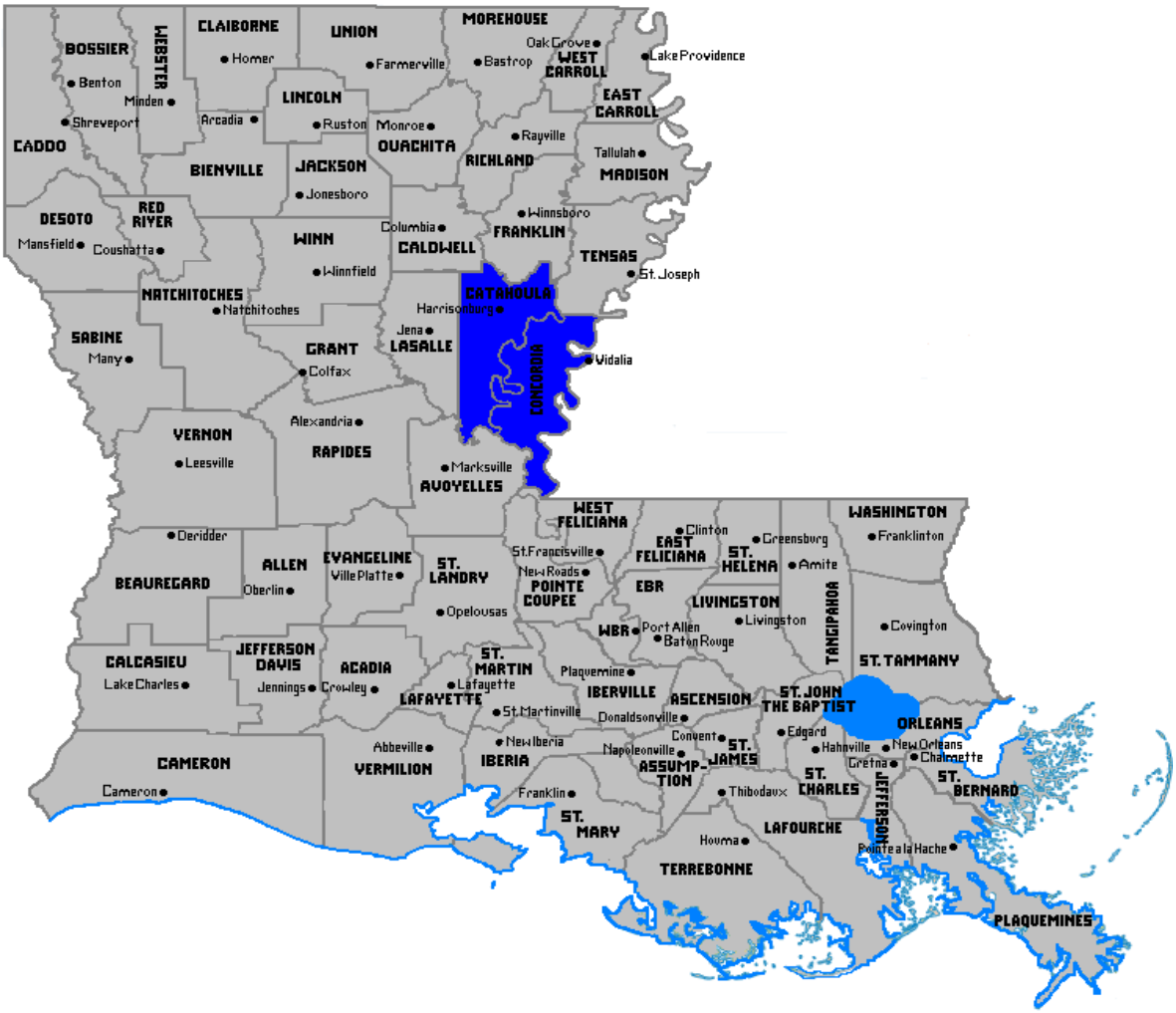

CY 2011 Capital Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 6 CY2011	Total CY11
District Defender: LeRoy Smith	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received this month)	134,944
Federal Revenue	0
Municipal/Parish Revenue	0
Grant/Other Revenue	0
Total State & Other	**134,944**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	376,592
Traffic Court	0
Traffic Camera	0
Municipal Court	0
Juvenile Court	0
Criminal District Court	167,043
Non-itemized, lump sum collected and remitted by all courts	26,114
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	0
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	0
Condition of Probation	0
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	17,595
Department of Corrections	0
Donations	0
Interest Revenue	196
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	2,522
Partial Attorney Fees Reimbursements [as per 15:176]	0
Other Reimbursements	0
Other Local Income	3,834
Total Local Revenue	**400,740**
Total Revenue	**535,684**

District 6 CY2011	Total CY11
District Defender: LeRoy Smith	
Actual Expenditures Paid	
Salaries	79,679
Hospitalization and Disability Insurance	8,824
Retirement	0
Payroll Taxes	17,792
Accrued Leave	0
Workers' Compensation	1,676
Malpractice Insurance	4,500
Auto/Physical Liability Insurance	1,815
Audit/Accounting Expense	6,321
Contract Clerical	0
Expert Witness	0
Investigators	0
Interpreters	0
Social Workers	0
Capital Representation	0
Conflict	0
Contract - Juvenile Attorneys or CINC	0
Misdemeanor Attorney Contracts	0
Contract Attorneys - all other	255,960
Building Lease/Rent	7,200
Office Repair and Maintenance	3,379
IT/Technical Support	0
Major Acquisitions	0
Equipment Lease/Rent	1,799
Telephone/Utilities/Postage/Internet	9,910
Office Supplies	3,000
Parking/Auto Tolls	0
Advertisements	0
Travel/Lodging/Per Diem/Mileage	23,381
Dues and Seminars	2,157
Law Library/Journals/Subscriptions	13,376
Other Operating Expenses	4,483
Total Expenses	**445,252**
Net of Revenue minus Expenses	90,432


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$134,944; 25%
$400,740; 75%


District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$68,684; 16%
$107,971; 24%
$6,315; 1%
$262,281; 59%



The 7TH Judicial District Public Defenders' Office

Catahoula (Harrisonburg) - Concordia (Vidalia)

District Defender: Derrick Carson
4001 Carter Street, Room 4
Vidalia, LA 71373
(318) 336-7548

7th Judicial District • Catahoula and Concordia Parishes
District Defender Derrick Carson • (318) 336-7548
4001 Carter Street, Room 4 • Vidalia, LA • 71373

General District Information: In the 7th District, there are two sections of District Court (one in each parish), one City Court (Vidalia), and one Mayor's Court (Ferriday). There are no specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 31,229 in this district, 7,583 of whom are children.

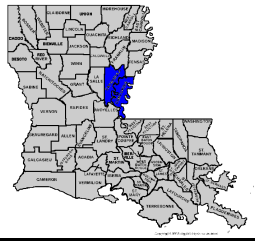
District Staff: The District Defender in this district is Derrick Carson, who has served in the position for 10 years and has been a public defender in Louisiana for 10 years. The 7th Judicial District Public Defenders' Office is a mixed staff and contract Public Defenders' Office, with two full-time attorneys, in addition to the District Defender, and two part-time contract attorneys. There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender supervises all staff in two contiguous judicial districts, the 7th and the 28th. No caseload reduction is provided to him. The office also has one investigator and three administrative staff members.

Juvenile Defense: Juvenile cases are heard by District Judges in the 7th Judicial District. There is one attorney who handles juvenile cases.

Indigency Determination and Availability of Clients: In the 7th Judicial District, the Court makes the initial determination of indigence, with further determinations of eligibility for services made by the Public Defenders' Office. Adult clients are held at the Concordia Parish Correctional Facility or the Catahoula Correctional Facility. If held outside of the district, clients are held at the Franklin Detention Center or, for female clients, at the Richland Parish Detention Center. Juvenile clients are held at the St. James Youth Center and other facilities around the state.

Fees and Accounting: The 7th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2011, 904 applications for services were received. No waivers or reductions of this fee were provided. A total of $3,830 was collected in 2011 in application fees. Courts in this district assess the statutory $35 special fee in every case resulting in a conviction to support local public defender services. In 2011, the district received $62,578.29 in special fees, collected by the Catahoula and Concordia Sheriffs' Offices. Courts may assess also partial indigence payments for services based on clients' ability to pay. Any resulting fees are collected by the Catahoula and Concordia Sheriffs' Offices.

Caseload: The 7th Judicial District Public Defenders' Office reported handling 1,717 cases in 2011. Of those, 39 involved juvenile matters, including 17 Child in Need of Care representations.



The 7TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Concordia - Vidalia; Catahoula - Harrisonburg
Population:	29,449
Juvenile Population:	5,580
District Defender	Derrick Carson
Years as District (or Chief) Defender	10
Years of Public Defense	10
Office Manager	Judy Pugh
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Porchia Matthews
Primary Office Street Address	4001 Carter Street, Room 4
City	Vidalia
ZIP	71373
Primary Phone	318-336-7548
Primary Mailing Address	4001 Carter Street, Room 4, Vidalia, La. 71373
Primary Email Address	Judy Pugh, 7thjudicialdistr@bellsouth.net
Primary Emergency Contact	Judy Pugh
Primary Emergency Phone	318-452-5746, 318-336-7548, 318-757-2870(home)
Secondary Emergency Contact	Derrick Carson
Secondary Emergency Phone	318-623-0390; 318-757-0473
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	none
Other District Office Contact Personnel (Primary Only)	none
Name of Owner(s) of Office(s)	Concordia Parish Police Jury
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	None. Space provided by police jury.
Courts and Locations	7th Judicial District Court; Concordia Parish, Vidalia; 7th Judicial District, Catahoula Parish, Harrisonburg; Vidalia City Court; Ferriday Mayor's Court
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	2- Div. A Judge Kathy Johnson, Div. B Judge Leo Boothe, 1 Municipal Court- City of Vidalia- Judge George Murray
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Cases are referred by court to IDB office at magistrate hearing by form that is filled out by Clerk and sent to IDB office. Form is received, clients are interviewed, information is reviewed and counsel assigned.
Name of Adult Detention Facilities in This District	Concordia Parish Correctional Facility; Catahoula Correctional Facility
Name of Adult Detention Facilities Outside the District Which Hold Clients	Franklin Detention Center, Winnsboro, La. And women are held at Richland Corrections, Monroe, La.
Name of Juvenile Detention Facilities In This District	None in parish. Defendants sent to St. James Youth Detention
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	St. James Youth Detention and other facilities around the state at different times

Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Inability to see clients on regular basis; budgeting travel expense; using time for travel that could be used to see local clients.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No, except amount of travel time
District Attorney	Brad Burgett
Chief Judge of Criminal District Court	Kathy Johnson
Juvenile Court Judges (Specify District of City Court)	Leo Booth, Concordia; Kathy Johnson, Catahoula
Drug Court Judges	No
Mental Health Court Judges	No
Other Specialty Court	Yes. Judge George Murray, Vidalia City Court
Name of Specialty and Brief Description:	Misdemeanor cases within the Vidalia city limits.
Indigency Determined by Whom and How?	Judge determines at magistrate hearing, refers to PDO, application filled out
When is Assignment/Appointment of Counsel Made?	Time of arrest. Both incarcerated and bonded defendants are appointed counsel at magistrate hearing or arraignment
Client Assigned by Whom and How?	by divisions, charges
Initial Client Intake Conducted By Whom? (Name and Title)	Jimmie Darden, Investigator, Myisha Davis, Attorney, Stuart Boykin, Attorney, Judy Pugh, Paralegal/Adm., Porchia Matthews, Clerical
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	yes, have an application form, interview sheet that is filled out at interview
Brief Explanation of Intake Process	Defendant appointed at Magistrate Hearing, appointment sheet filled out by clerk, sent to our office, someone interviews defendant
$40 Application Fees	
How Many Applications for Services Were Received?	904
Does the Office Collect the $40 Application Fee?	yes
How Many Application Fees Were Waived?	none
How Many Application Fees Were Reduced?	none
Total Application Fee Dollars Collected in 2011	3830
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	no
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	62578.29
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Disbursement sheet provided by Sheriff's Office
Who Collects the Assessed Court Fees?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Disbursement sheet provided by Sheriff's Office
Who Remits the Court Fees Collected?	Sheriff's Office

What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Disbursement sheet provided by Sheriff's Office
Partial Indigence Payments	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	If defendant's income is above normal range for this area, a completed form is submitted to Judge to determine payment amount
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	if fees assessed copy of court minutes Clerkof Court
Who Collects the Assessed Partial Payments?	at present Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	sheriff's office
Who Remits the Partial Payments Collected?	sheriff's office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	sheriff's office
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	none
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted, but no policy established
a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	None at present
Primary Immediate Needs	Funding-HAVING TO CUT EMPLOYEES TIME AND SALARIES
Immediate Critical Issue Areas	funding to continue providing services
Long-Term Critical Issue Areas	funding & training
Please List All New Hires in 2011 (Name and Title)	Andy Magoun-Attorney
Please List All Promotions in 2011 (Name and Title)	none
2011 Media Coverage and/or Major Accomplishments	none
Number of Expected New Attorney Hires in 2011	If funding available, at least one.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	none
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	no
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	No organization chart. District operates under the Chief Indigent Defender who oversees and delegates cases to the attorneys. The office administrator oversees the office.
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	no
Please Attach Your Office Organizational Chart	none
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	none
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	none
Regular Meetings for Any Staff, Please Describe	yes

Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	none
Number of Writs Your District Handled in 2011	none
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	none
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	none
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Juvenile Attorney follows case with the assistance of one of adult attorneys
Please Provide the Names of All State Representatives and Senators from Your District	Andy Anders, State Representative, Neal Riser, Senator
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Distance for client visitation for women housed elsewhere
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	Hiring of additional attorney to assist in cases, Weekly and monthly review sessions of cases
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Part-Time Contract Attorneys	**Contact Information**
Anna Ferguson	318-757-1700
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Jimmie Darden, Investigator	318-336-7548
Judy Pugh, Paralegal/Administrator	318-336-7548
Porchia Matthews	318-336-7548

2011 District Office Technology Survey

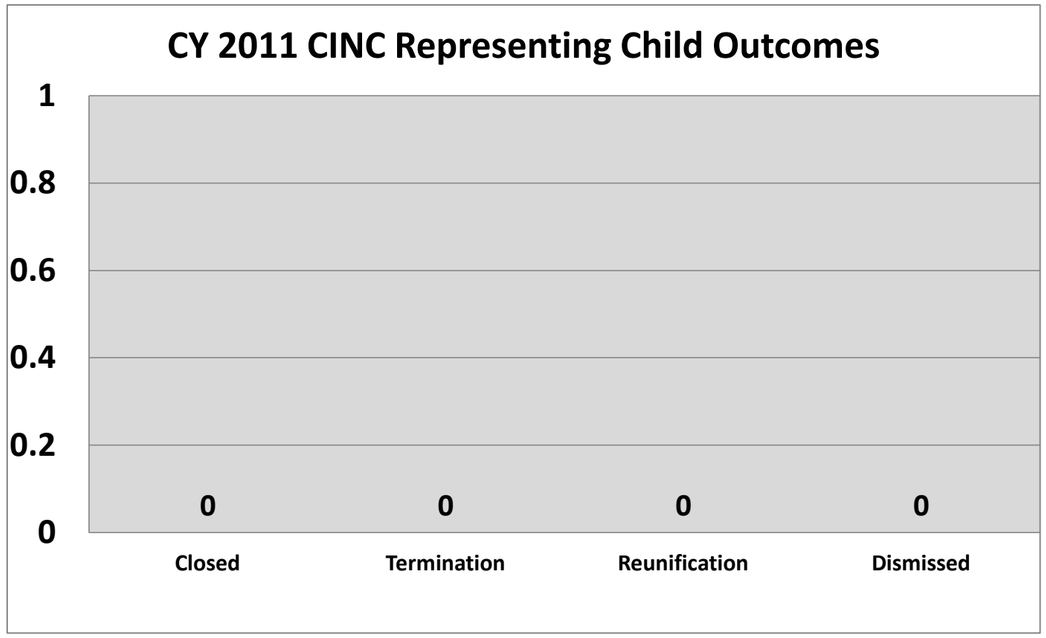
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	Judy Pugh
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
__Windows 7	
_X__Windows Vista	
__Windows Server 2000/2003/2008	
_X__Windows XP	
__Mac OSX	
Case Management System(s): Check all that apply	
_X__defenderData (LPDB statewide system)	
__Other System (please name) _____	
Productivity Suites Used:	
__Microsoft Office 2010 (Word, Excel, etc.)	
__Microsoft Office 2007	
_X__Microsoft Office 2003	
__Previous Microsoft Office version	
__Corel Word Perfect	
__Other	
Internet Browsers Used:	
__Internet Explorer 6	
__Internet Explorer 7 or 8	
_X__Firefox	
__Other	
HARDWARE:	
Please enter the number of	
devices in your inventory	
_1 Television, DVD, VCR	
__Desktop PCs	
_1 Laptops	
_1_Video Cameras	
_1_Digital Cameras	
__Video Conferencing Systems	
_2__B&W Laser Printers	
__Color Printers	
_2_Wireless Cards	
__Smartphones (Funded by Office)	
__iPad/Tablets (Funded by Office)	

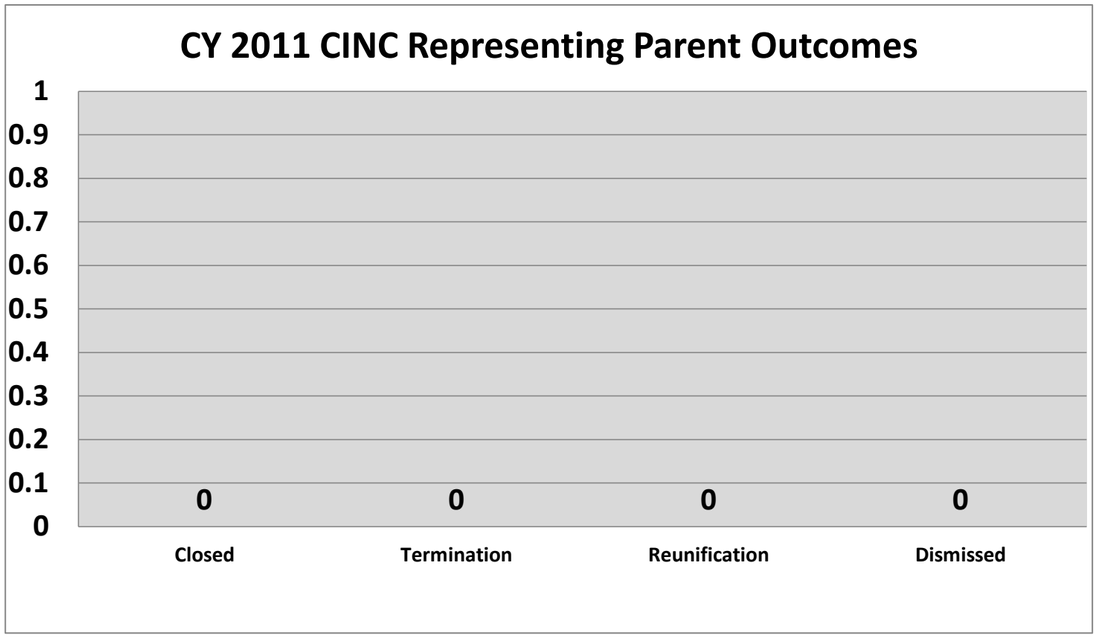
INTERNET SERVICES:	
Dialup x Broadband No Internet Connection	
Connection Speed:	
Provider Name: AT&T	
Email Provider:AT&T	
Please list any software or computer equipment in which you need training:	

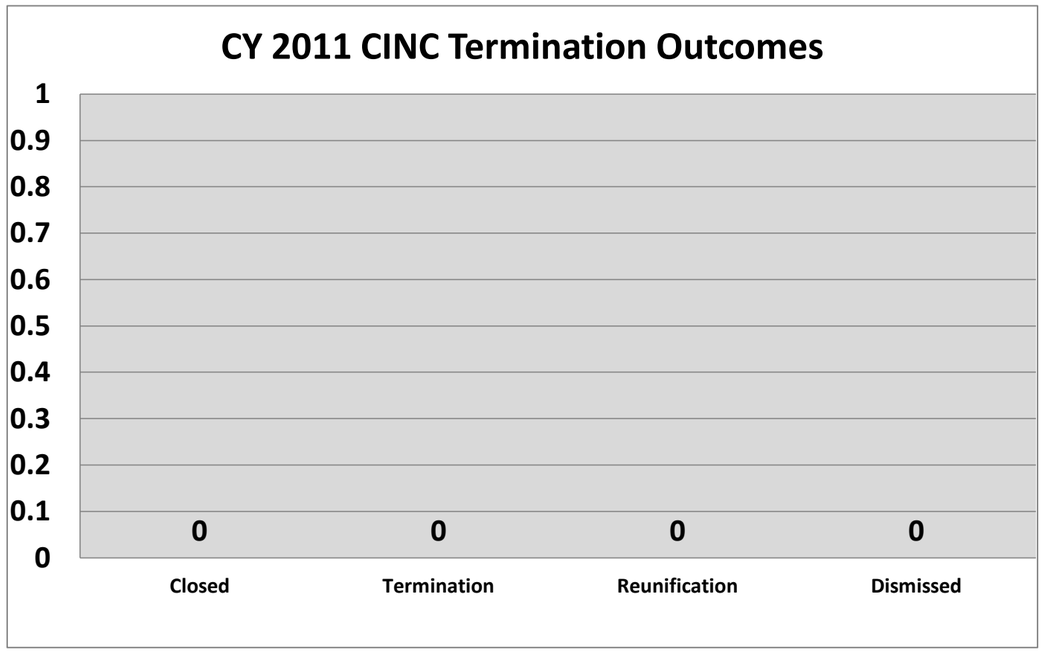
7th District Defender Office CY 2011 Caseloads & Outcomes

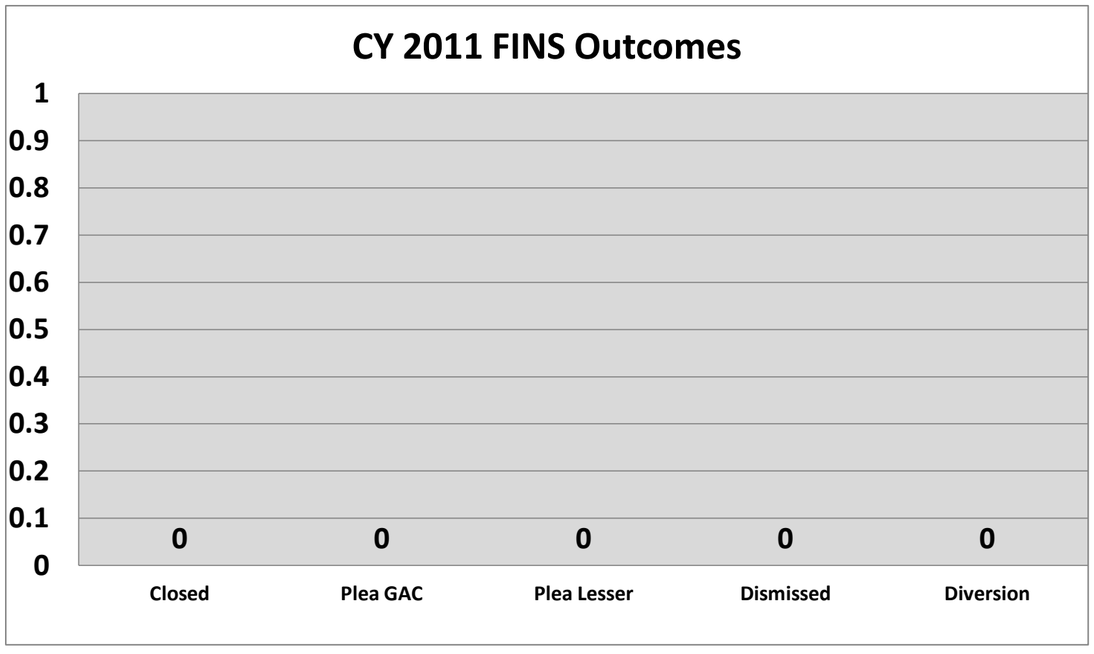
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	13	0	4	17	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	1	0	0	1	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	8	0	4	12	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Delinquency Felony	4	2	5	9	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	205	216	320	525	N/A	N/A	5	1	4	0	0	0	0	0
Adult Felony Non-LWOP**	663	572	481	1144	N/A	N/A	21	1	7	0	0	0	0	0
Adult LWOP*	0	4	8	8	N/A	N/A	0	1	0	0	0	0	0	0
Capital	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	1	0	0	1	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

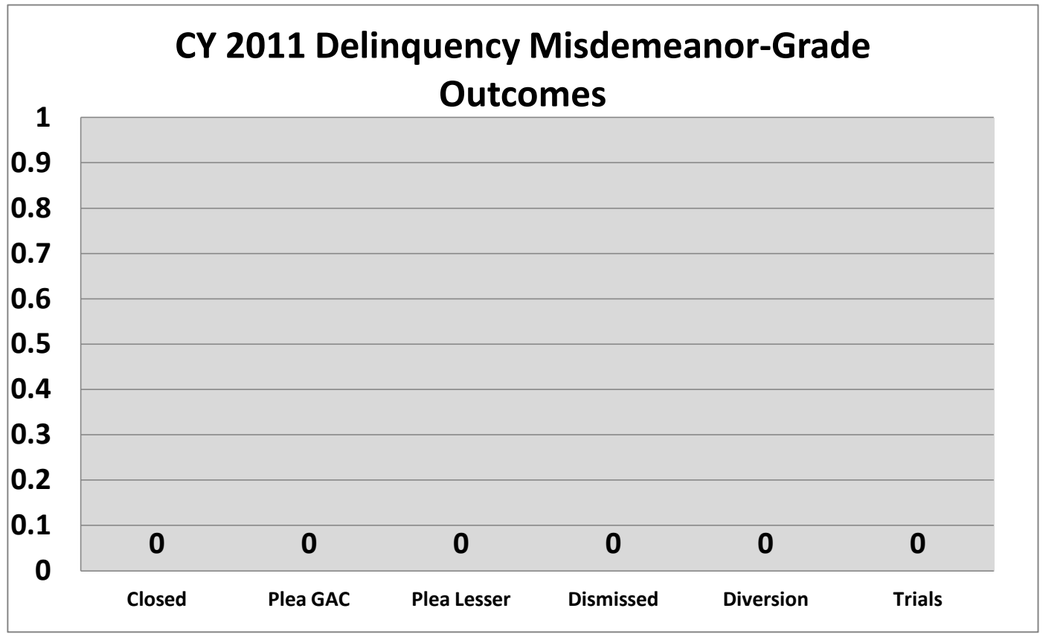
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

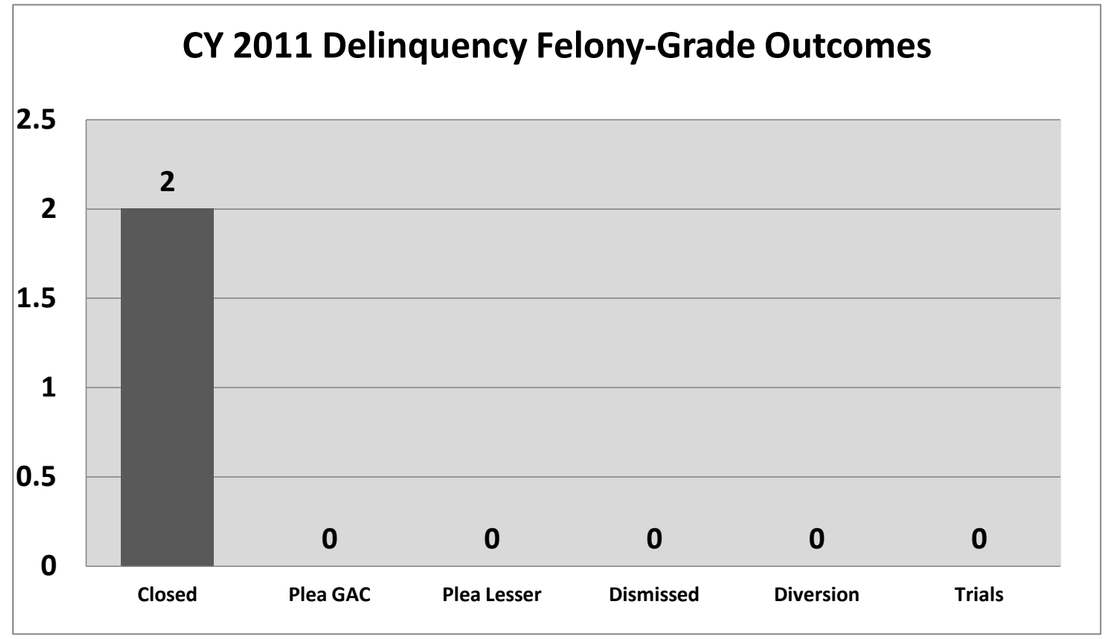

CY 2011 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

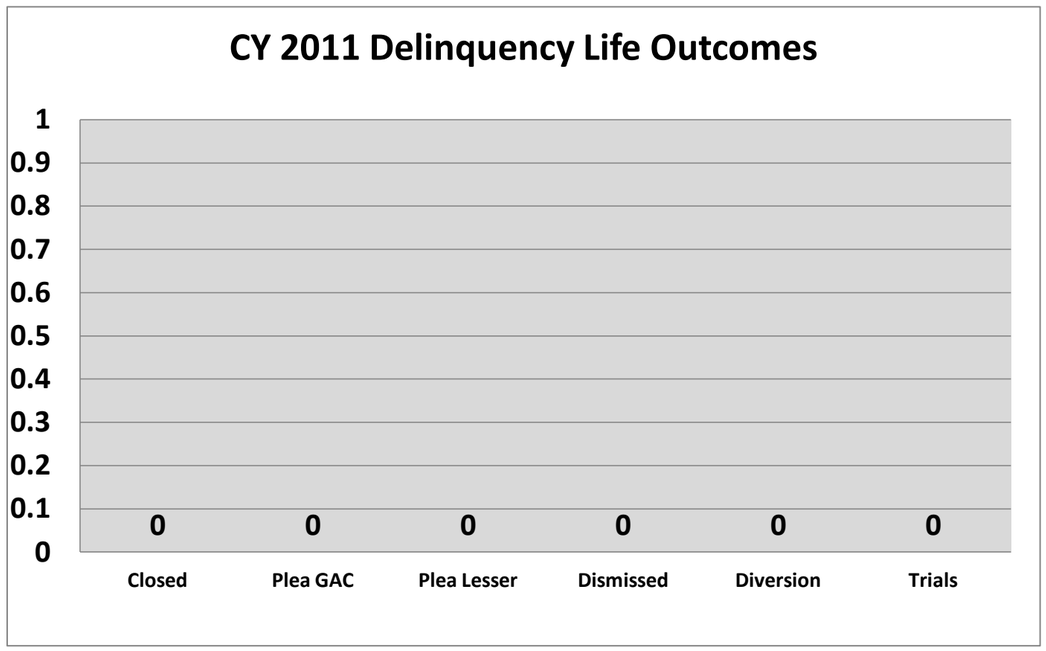

CY 2011 CINC Representing Parent Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

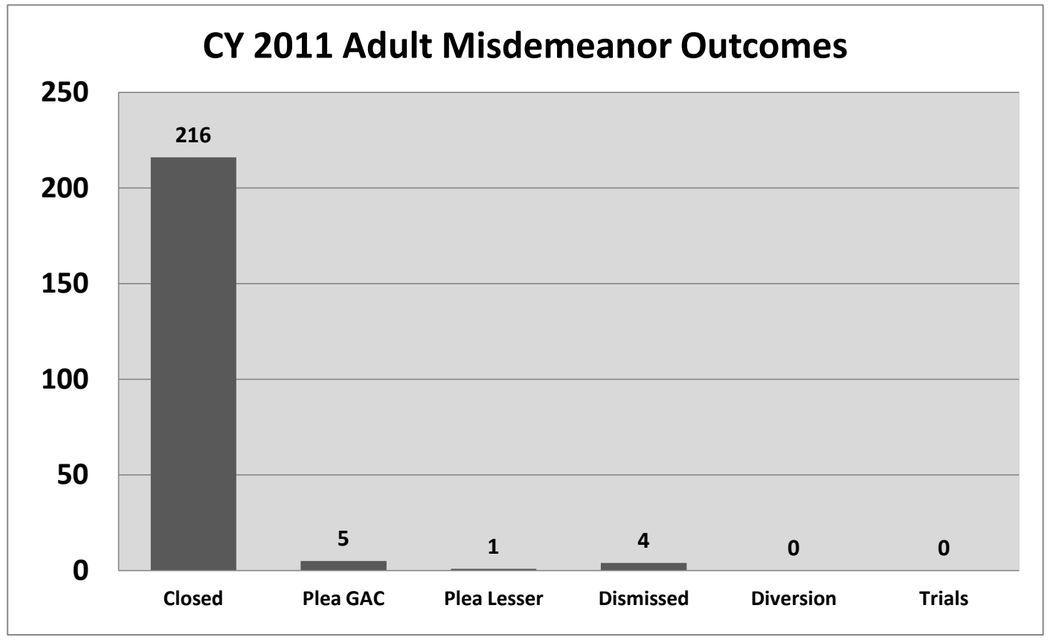

CY 2011 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

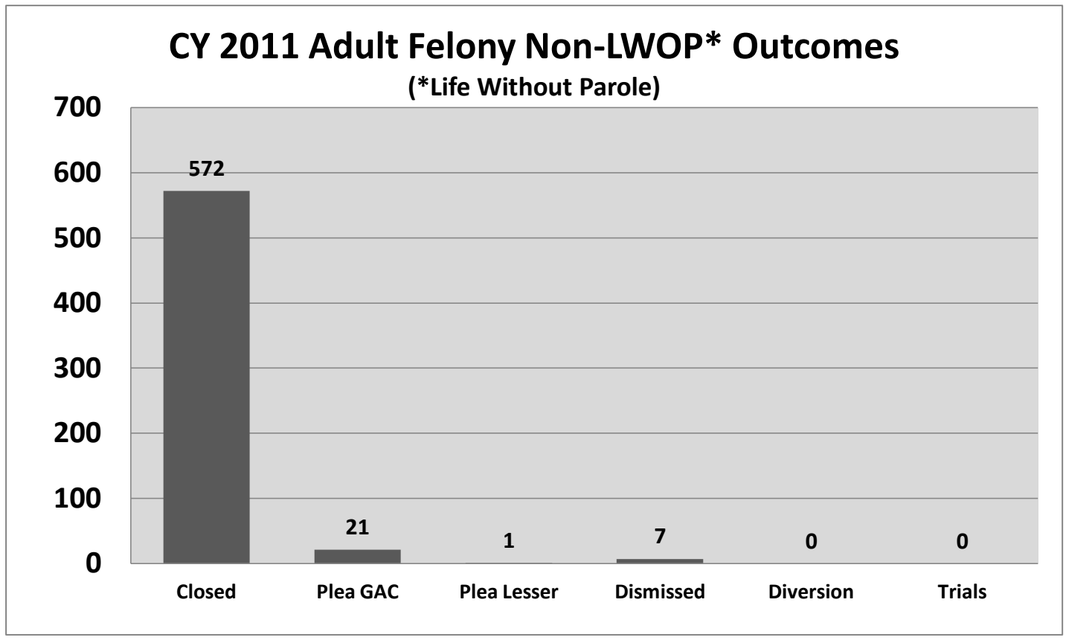

CY 2011 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

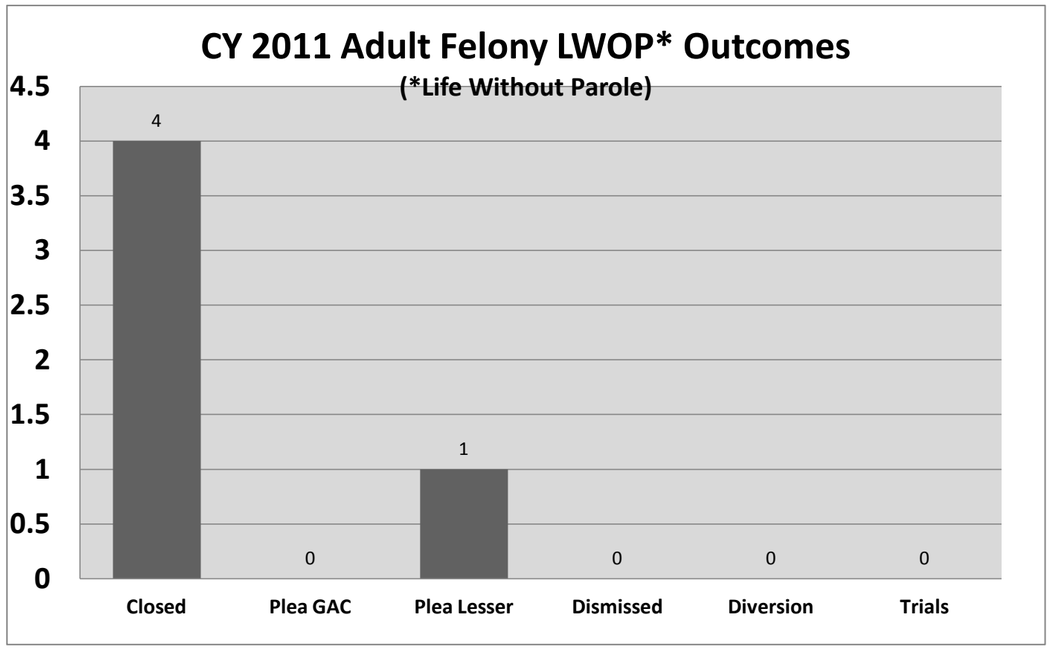

CY 2011 Delinquency Misdemeanor-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

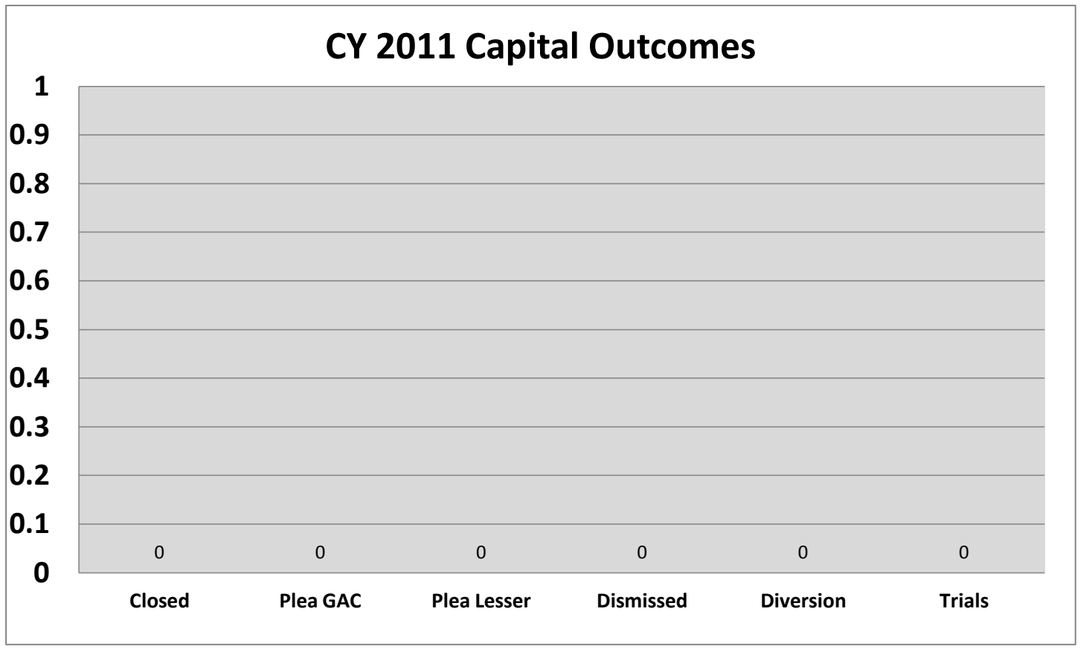

CY 2011 Delinquency Felony-Grade Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
250
200
150
100
50
0
216
5
1
4
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

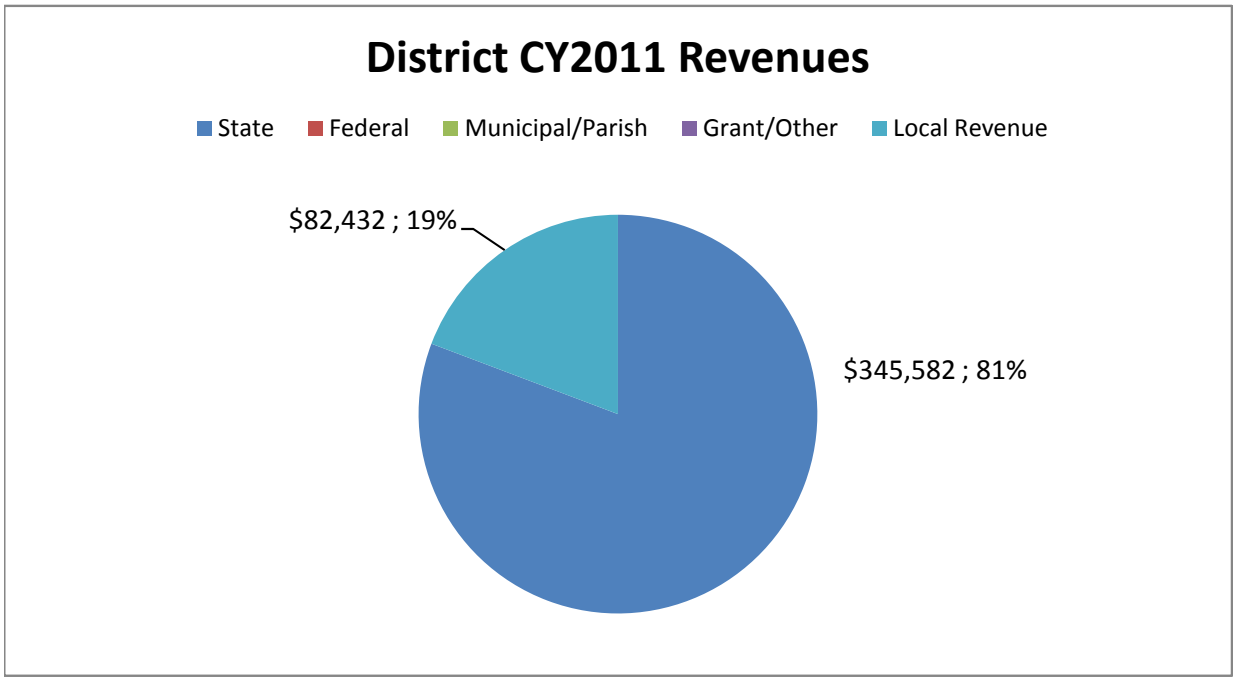

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
700
600
500
400
300
200
100
0
572
21
1
7
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

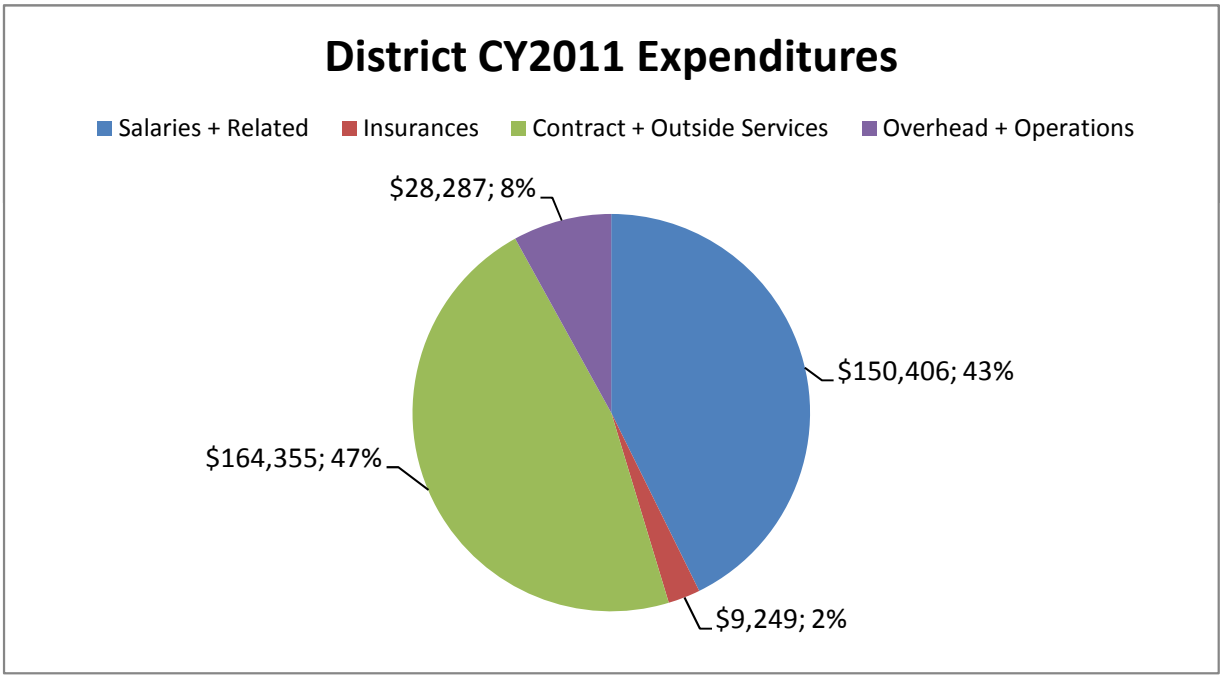

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
0
1
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

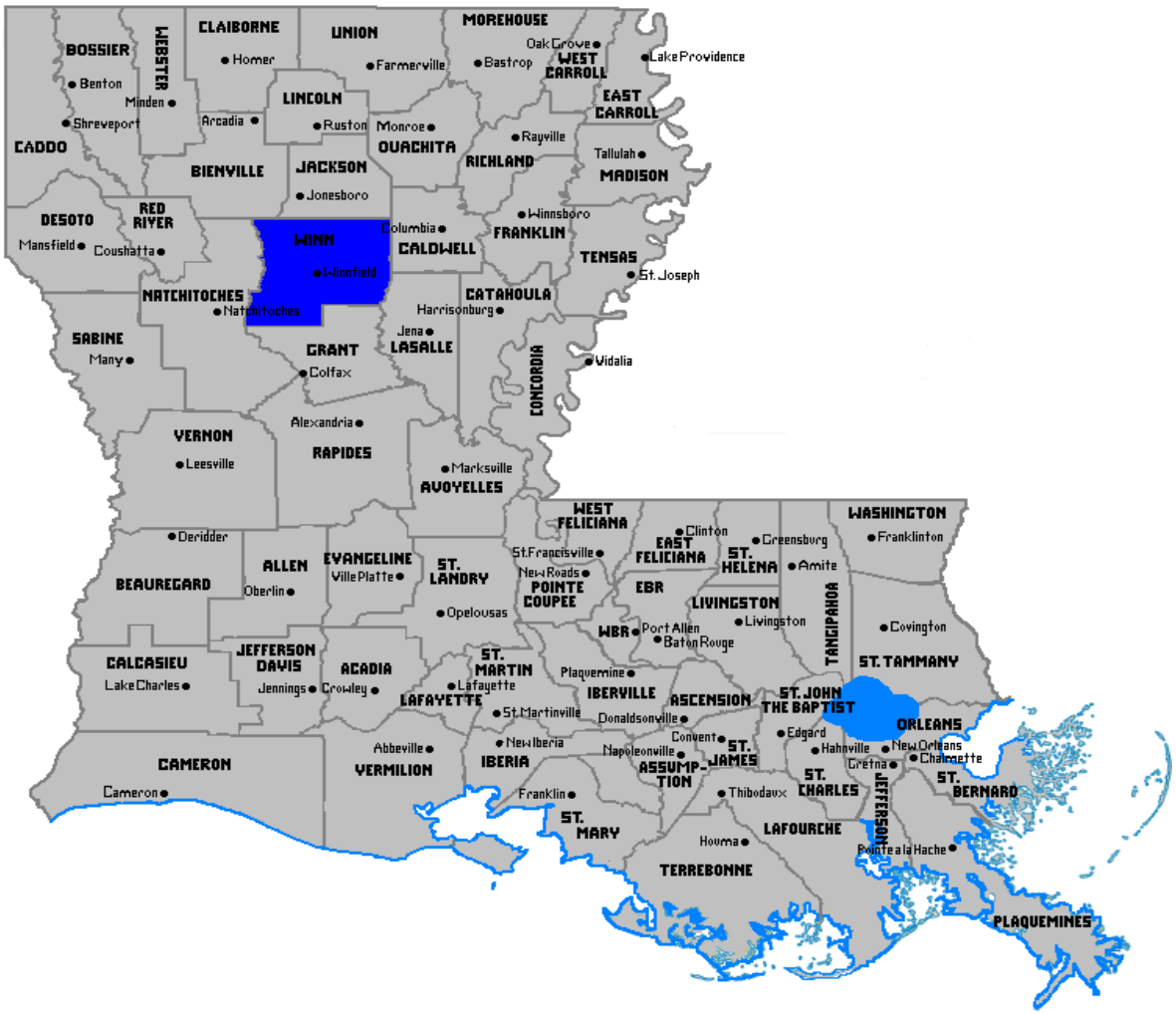

CY 2011 Capital Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 7 CY2011	Total CY11
District Defender: Derrick Carson	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received this month)	$ 345,582
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ -
Total State & Other	**$ 345,582**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 78,494
Traffic Court	$ -
Traffic Camera	$ -
Municipal Court	$ 1,005
Juvenile Court	$ -
Criminal District Court	$ 4,502
Non-itemized, lump sum collected and remitted by all courts	$ 13,552
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ 33,320
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ -
Condition of Probation	$ -
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ -
Department of Corrections	$ -
Donations	$ -
Interest Revenue	$ 67
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 3,870
Partial Attorney Fees Reimbursements [as per 15:176]	$ -
Other Reimbursements	$ -
Other Local Income	$ -
Total Local Revenue	**$ 82,432**
Total Revenue	**$ 428,014**

District 7 CY2011	Total CY11
District Defender: Derrick Carson	
Actual Expenditures Paid	
Salaries	$ 128,850
Hospitalization and Disability Insurance	$ -
Retirement	$ 17,636
Payroll Taxes	$ 3,620
Accrued Leave	$ -
Workers' Compensation	$ 300
Malpractice Insurance	$ 9,249
Auto/Physical Liability Insurance	$ -
Audit/Accounting Expense	$ 10,049
Contract Clerical	$ 6,704
Expert Witness	$ -
Investigators	$ 30,000
Interpreters	$ -
Social Workers	$ -
Capital Representation	$ -
Conflict	$ 21,481
Contract - Juvenile Attorneys or CINC	$ 33,564
Misdemeanor Attorney Contracts	$ -
Contract Attorneys - all other	$ 62,557
Building Lease/Rent	$ 660
Office Repair and Maintenance	$ -
IT/Technical Support	$ -
Major Acquisitions	$ -
Equipment Lease/Rent	$ 1,685
Telephone/Utilities/Postage/Internet	$ 5,161
Office Supplies	$ 3,000
Parking/Auto Tolls	$ -
Advertisements	$ -
Travel/Lodging/Per Diem/Mileage	$ 942
Dues and Seminars	$ 4,525
Law Library/Journals/Subscriptions	$ 11,480
Other Operating Expenses	$ 834
Total Expenses	**$ 352,296**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$82,432 ; 19%
$345,582 ; 81%


District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$28,287; 8%
$150,406; 43%
$164,355; 47%
$9,249; 2%



The 8TH Judicial District Public Defenders' Office

Winn (Winnfield)

District Defender: Herman A. Castete
116 West Main Street
Winnfield, LA 71483
(318) 628-3592

8th Judicial District • Winn Parish
District Defender Herman A. Castete • (318) 628-3592
116 West Main Street • Winnfield, LA • 71483

General District Information: In the 8th Judicial District, there is one section of District Court. There are no specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 15,313 in this district, 3,442 of whom are children.

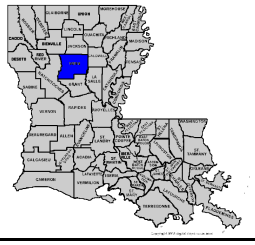
District Staff: The District Defender is this district is Herman A. Castete, who has served in the position for 11 years and has been a public defender in Louisiana for 31 years. The 8th Judicial District Public Defenders' Office is a contract public defenders' office, with two contract attorneys in addition to the District Defender. There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender supervises all staff. No caseload reduction is provided to him. The office also has two investigators and two administrative staff members.

Juvenile Defense: Juvenile cases are heard by one District Judge in the 8th Judicial District. All attorneys handle juvenile cases.

Indigency Determination and Availability of Clients: In the 8th Judicial District, the Public Defenders' Office makes the determination of indigence. Adult clients are held at the Winn Parish Jail or the Winnsboro City Jail. If held outside of the district, clients are held at the Jackson Parish Jail, Caldwell Detention Center, or the Catahoula Parish Jail. Juvenile clients are held outside of the district at Ware Youth Center (Coushatta).

Fees and Accounting: The 8th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2011, 412 applications were received for services. Fees were waived for 242 applicants and were not reduced for any applicants. A total of $2,100 was collected in 2011 in application fees. Courts in this district assess the statutory $35 special fee in every case resulting in a conviction to support local public defender services. In 2011, the district received $40,631 in special fees, which was collected by the Winn Parish Sheriff's Office. Courts in this district may also assess partial indigency payments for services based on clients' ability to pay. Any resulting payments are collected by the Public Defenders' Office. All accounting functions in this district are handled internally by district staff.

Caseload: The 8th Judicial District Public Defenders' Office reported handling 709 cases in 2011. Of those, 88 involved juvenile matters, including 50 Child in Need of Care representations.



The 8TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Winn - Winnfield
Population:	15313
Juvenile Population:	3442
District Defender	Herman A. Castete
Years as District (or Chief) Defender	11
Years of Public Defense	31
Office Manager	Herman Castete
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Vicky Keiffer, Jan Brown
Primary Office Street Address	116 West Main Street
City	Winnfield
ZIP	71483
Primary Phone	318-628-3592
Primary Mailing Address	Post Office Box 428, Winnfield, LA 71483
Primary Email Address	Bigart216@aol.com
Primary Emergency Contact	Herman Castete
Primary Emergency Phone	318-628-3592
Secondary Emergency Contact	Deborah C. Castete
Secondary Emergency Phone	318-805-4525
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	Not Applicable
Other District Office Contact Personnel (Primary Only)	NONE
Name of Owner(s) of Office(s)	Lasyone Rentals, Lasyone Building, Winnfield, LA
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	1,600
Courts and Locations	8th Judicial District Court, Winnfield, LA 71483
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	One
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Counsel assigned temporarily at 72 hours hearing and normally permanently assigned at arraignment. Felony cases are assigned to the felony attorney and misdemeanors to the misdemeanor attorney except in conflict situations in which both may be appointed as needed as well as a contracted conflict attorney.
Name of Adult Detention Facilities in This District	Winn Parish Jail, Winnfield, LA; Winnfield City Jail, Winnfield, LA
Name of Adult Detention Facilities Outside the District Which Hold Clients	JACKSON PARISH DETENTION CENTER, JONESBORO, LA; CALDWELL DETENTION CENTER, COLUMBIA, LA; CATAHOULA DETENTION CENTER, HARRISONBURG, LA
Name of Juvenile Detention Facilities In This District	NONE
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	WARE DETENTION CENTER, COUSHATTA, LA

Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	YES, WINN PARISH SHERIFF. DISTRICT DEFENDER FILED SUIT AGAINST SHERIFF. SHERIFF WAS ORDERED TO PROVIDE ACCESS AS REQUIRED.
District Attorney	Christopher Nevils
Chief Judge of Criminal District Court	Jacque D. Derr (1/1/09)
Juvenile Court Judges (Specify District of City Court)	Jacque D. Derr, District Judge
Drug Court Judges	None
Mental Health Court Judges	None
Other Specialty Court	None
Name of Specialty and Brief Description:	Not applicable.
Indigency Determined by Whom and How?	Public Defender in court at the time of arraignment.
When is Assignment/Appointment of Counsel Made?	Time of arrest. Incarcerated defendant - counsel appointed within 72 hours of arrest; bonded defendant - at arraignment.
Client Assigned by Whom and How?	District Public Defender; by case type (Fe, Mi, etc.)
Initial Client Intake Conducted By Whom? (Name and Title)	Michael Hataway, Investigator for the District Public Defender or John Wooten, Jr.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes.
Brief Explanation of Intake Process	Investigator usually does initial interview and reports to Chief Defender who then assigns counsel.
$40 Application Fees	
How Many Applications for Services Were Received?	412
Does the Office Collect the $40 Application Fee?	Yes.
How Many Application Fees Were Waived?	242
How Many Application Fees Were Reduced?	NONE
Total Application Fee Dollars Collected in 2011	2100
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	40631
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Itemized listing submitted with payment from WPSO.
Who Collects the Assessed Court Fees?	WPSO
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Itemized listing submitted with payment from WPSO
Who Remits the Court Fees Collected?	WPSO
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Itemized listing submitted with payment from WPSO

Partial Indigence Payments	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	DETERMINED BY PUBLIC DEFENDER AND JUDGE
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	COPY OF SENTENCING DOCUMENT FURNISHED AT TIME DEFENDANT IS SENTENCED
Who Collects the Assessed Partial Payments?	PUBLIC DEFENDER'S OFFICE (VICKY KEIFFER, JAN BROWN, JOHN WOOTEN, MIKE HATAWAY)
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	COPY OF RECEIPT FOR PAYMENT FROM DATA BASE; OFFICE RECEIPT BOOK; ORIGINAL MONEY ORDER
Who Remits the Partial Payments Collected?	CLIENTS REMIT TO PUBLIC DEFENDER OFFICE
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	COPY OF RECEIPT PRINTED BY DATA BASE; OFFICE RECEIPT BOOK; ORIGINAL MONEY ORDER
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	0
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	All attorneys are contract and therefore can maintain a private practice.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	1 ADDITIONAL ATTORNEY, 4 SMART PHONES
Immediate Critical Issue Areas	1 additional attorney
Long-Term Critical Issue Areas	1 ADDITIONAL ATTORNEY; 4 SMART PHONES
Please List All New Hires in 2011 (Name and Title)	Jan Brown, Intake; Scott Prudhomme, contract conflict attorney (replaced deceased attorney)
Please List All Promotions in 2011 (Name and Title)	None
2011 Media Coverage and/or Major Accomplishments	Coverage of suit filed against Sheriff of Winn Parish to gain access to prisoner/clients
Number of Expected New Attorney Hires in 2011	1 – if funded
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. Case by case review, analysis and preparation until attorney is ready for solo.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	District Defender personally oversees the operation of the office. Attorneys are assigned cases and their progress is supervised as required. Non-attorney personnel have specific task assignments which are supervised by the District Defender.
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	WE DON'T HAVE ONE AS SUCH. EVERYONE ANSWERS TO THE DISTRICT DEFENDER.
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	No.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No.
Regular Meetings for Any Staff, Please Describe	STATE BOARD MEETINGS WHEN NOT IN CONFLICT WITH COURT DOCKET; OFFICE STAFF MEETINGS MONTHLY

Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2011	0
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	None
Please Provide the Names of All State Representatives and Senators from Your District	JIM FANNIN, REPRESENTATIVE; ROBERT KOSTELKA, SENATOR; RICK GALLOT, SENATOR; GERALD LONG, SENATOR
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	ALL CLIENTS WHO ARE IN JAIL ARE VISITED AT LEAST ONCE A MONTH.

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
Part-Time Contract Attorneys	**Contact Information**
Herman A. Castete – District Defender	318-628-3592 Office
	P.O. Box 428
	Winnfield, La. 71483
	Bigart216@aol.com
Laura J. Johnson	318-628-3592 Office
	318-652-3300 Cellphone
	P.O. BOX 428
	Winnfield, La. 71483
	Ljjohnsonlawfirm@yahoo.com
Scott Prudhomme	P. O. Box 281
	Colfax, LA 71417-0281
	jurisprudhomme@aol.com
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Michael Hataway – Investigator	318-628-3592
	318-201-2767 cell
	P.O. Box 428
	Winnfield, La. 71483
	Michael.hataway@gmail.com
John Wooten, Jr. – Investigator	318-628-3592
	318-413-0965
	P.O. Box 428
	Winnfield, La. 71483
Vicky Keiffer	318-628-3592

	318-277-4814 cell
	P.O. Box 428
	Winnfield, La. 71483
	vkeiffer@hotmail.com
Jan Brown	P. O. Box 428
	Winnfield, LA 71483
	jbrownpdo@gmail.com

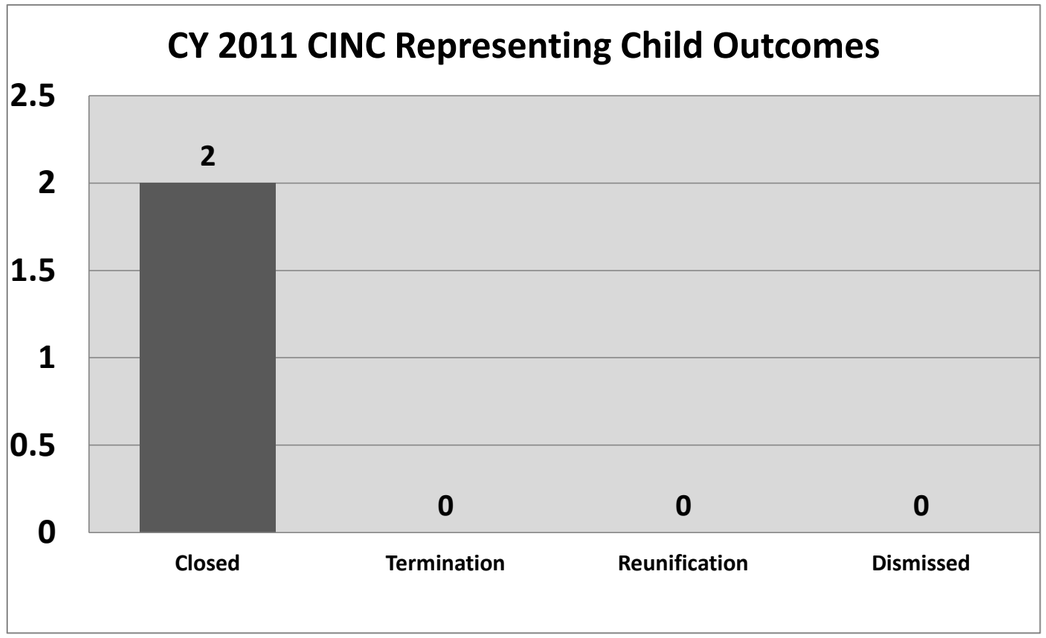
2011 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
__Windows 7	X
__Windows Vista	
__Windows Server 2000/2003/2008	
__Windows XP	
__Mac OSX	
Case Management System(s): Check all that apply	
__defenderData (LPDB statewide system)	X
__Other System (please name) _____	
Productivity Suites Used:	
__Microsoft Office 2010 (Word, Excel, etc.)	X
__Microsoft Office 2007	
__Microsoft Office 2003	X
__Previous Microsoft Office version	
__Corel Word Perfect	
__Other	
Internet Browsers Used:	
__Internet Explorer 6	
__Internet Explorer 7 or 8	X
__Firefox	
__Other	
HARDWARE:	
Please enter the number of	
devices in your inventory	
__Television, DVD, VCR	
__Desktop PCs	3
__Laptops	2
__Video Cameras	0
__Digital Cameras	0
__Video Conferencing Systems	1
__B&W Laser Printers	3
__Color Printers	0
__Wireless Cards	0
__Smartphones (Funded by Office)	0
__iPad/Tablets (Funded by Office)	0

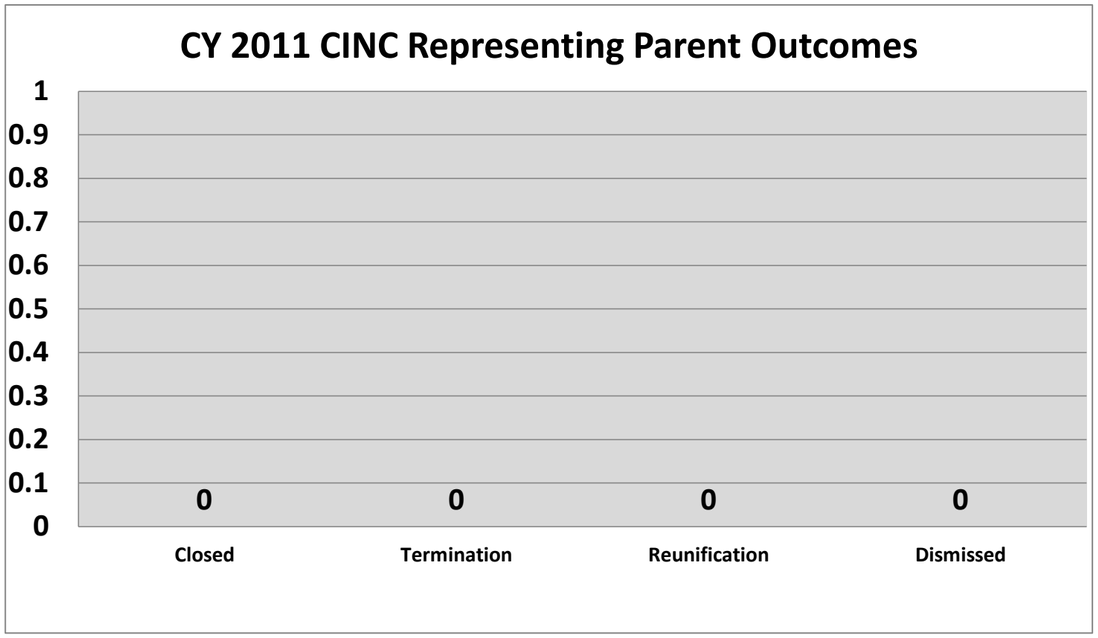
INTERNET SERVICES:	
____Dialup ___Broadband ____No Internet Connection	
Connection Speed:	DSL/AT&T
Provider Name:	
Email Provider:	OK
Please list any software or computer equipment in which you need training:	QUICK BOOKS

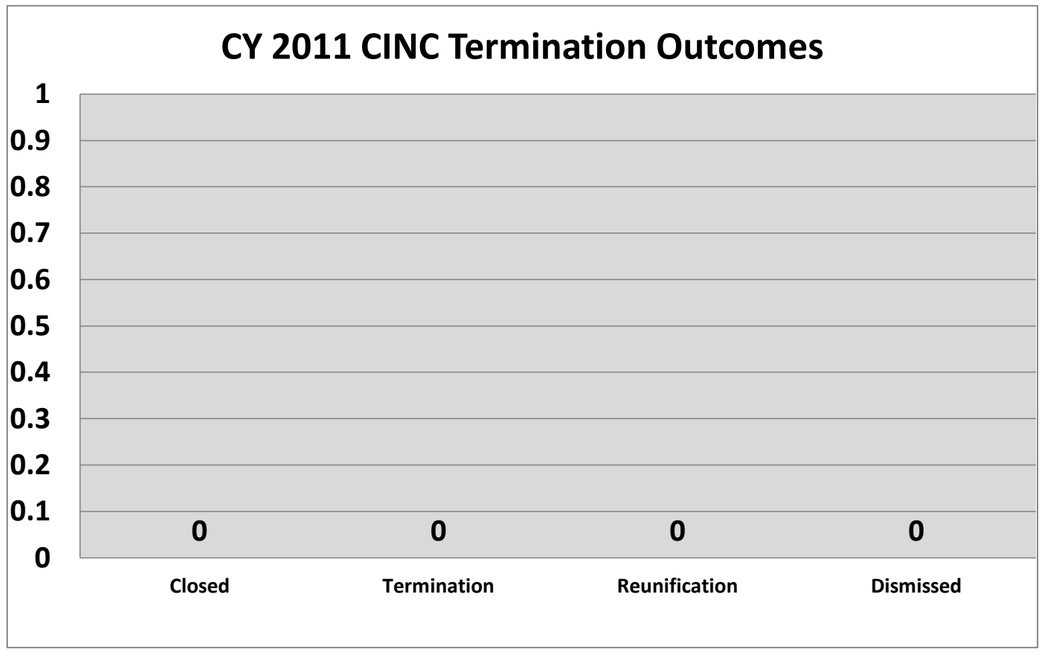
8th District Defender Office CY 2011 Caseloads & Outcomes

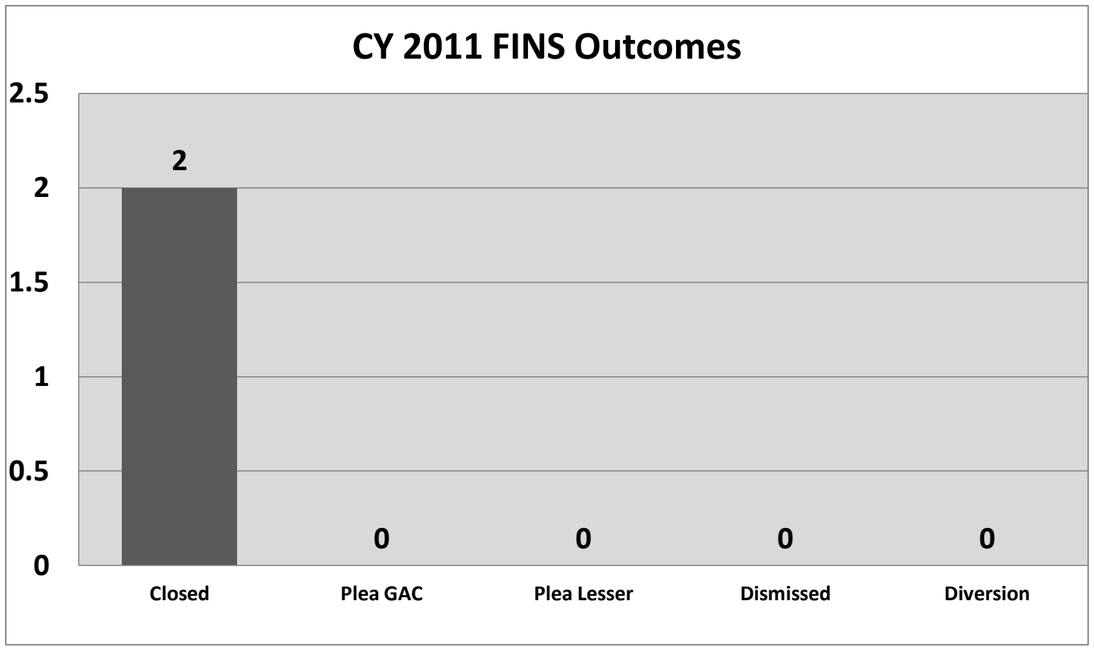
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	0	2	14	14	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	8	0	22	30	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	6	6	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	2	2	1	3	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	22	11	7	29	N/A	N/A	2	0	8	1	N/A	N/A	0	0
Delinquency Felony	5	4	1	6	N/A	N/A	3	0	1	2	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	195	164	72	267	N/A	N/A	85	21	150	0	0	0	0	0
Adult Felony Non-LWOP**	217	166	103	320	N/A	N/A	69	39	149	0	0	0	0	2
Adult LWOP*	0	1	1	1	N/A	N/A	1	0	0	0	0	0	0	0
Capital	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	21	12	12	33	N/A	N/A	1	3	2	0	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

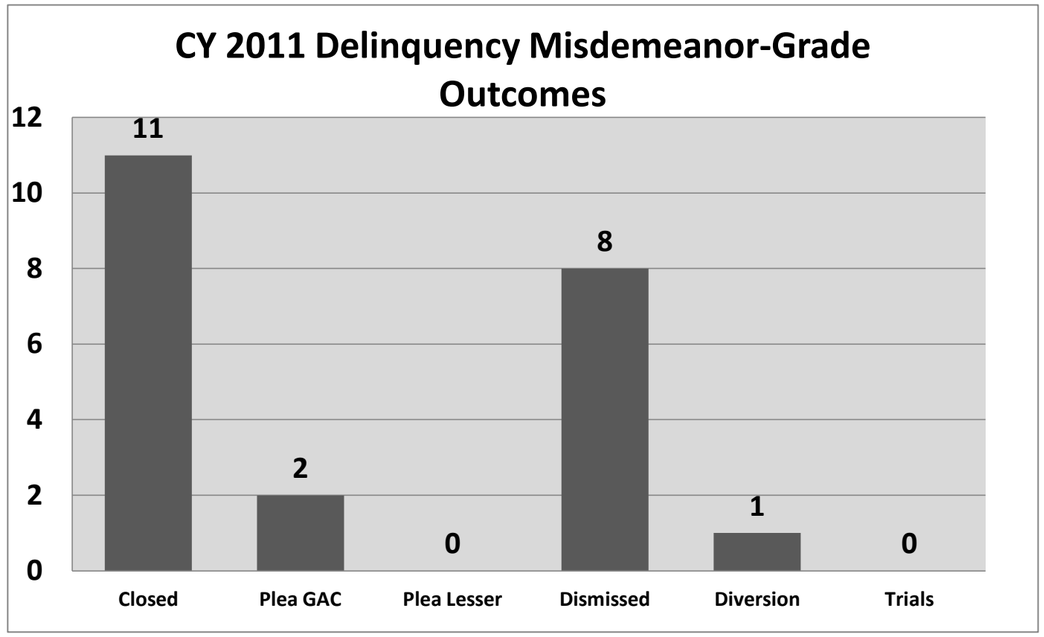
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

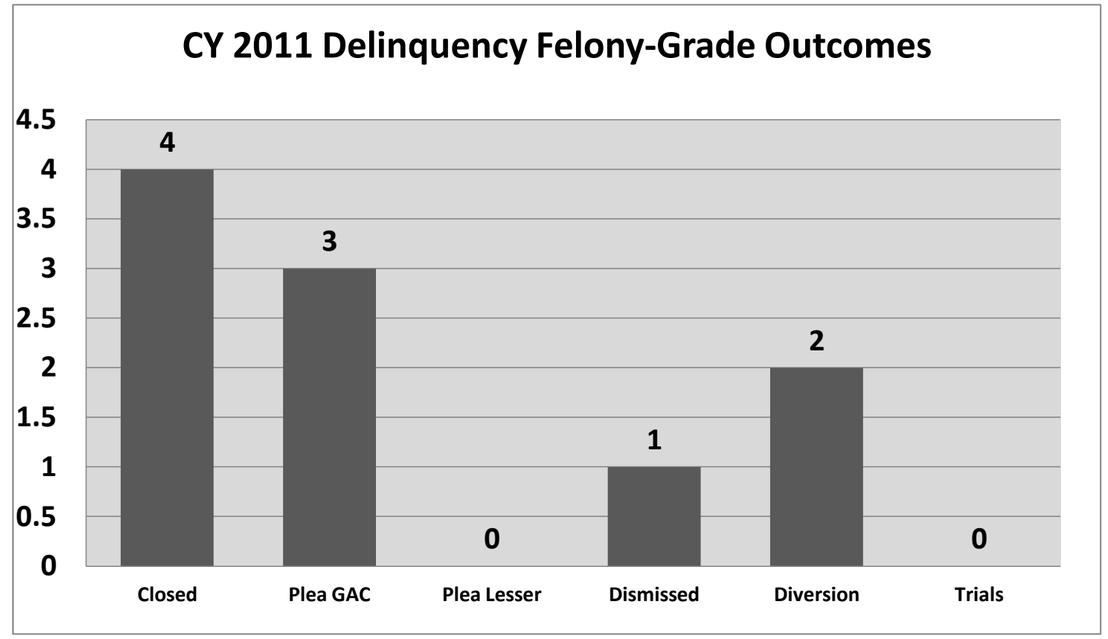

CY 2011 CINC Representing Child Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
Closed
Termination
Reunification
Dismissed

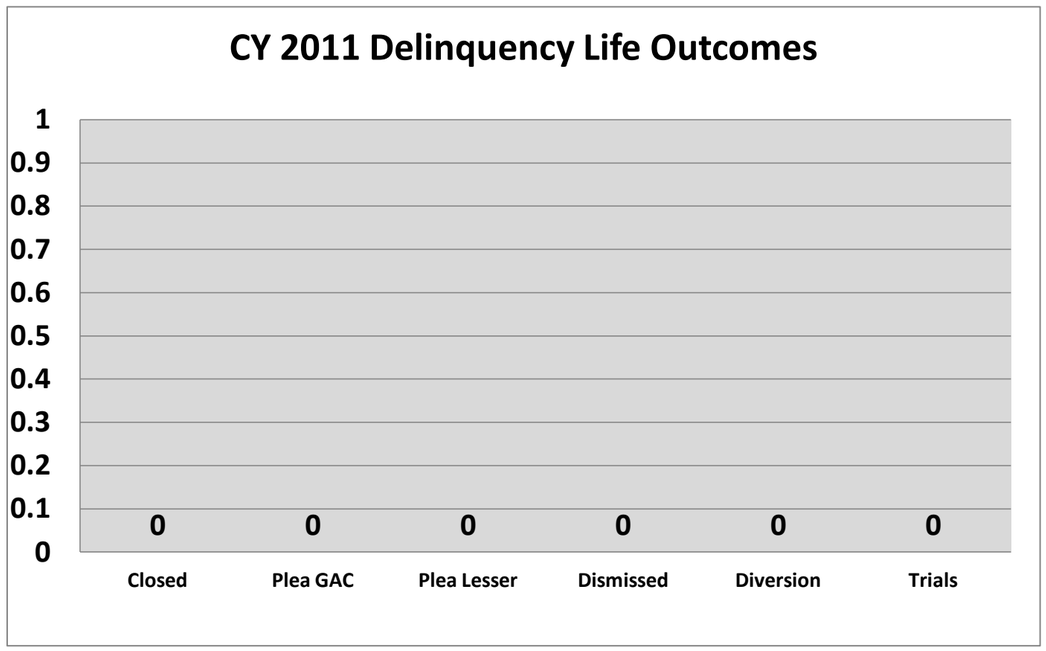

CY 2011 CINC Representing Parent Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

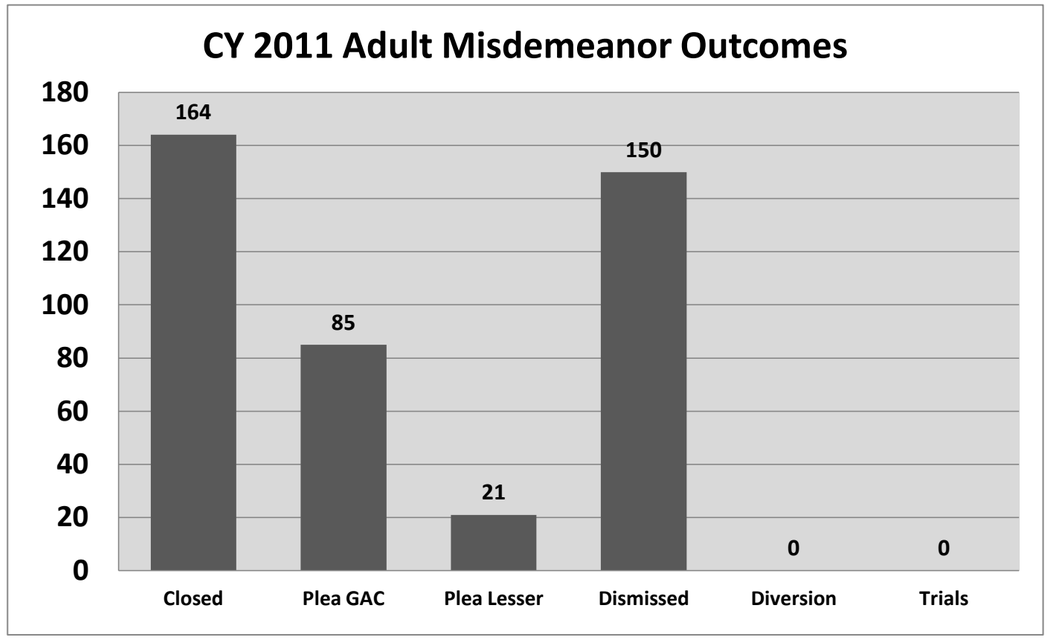

CY 2011 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

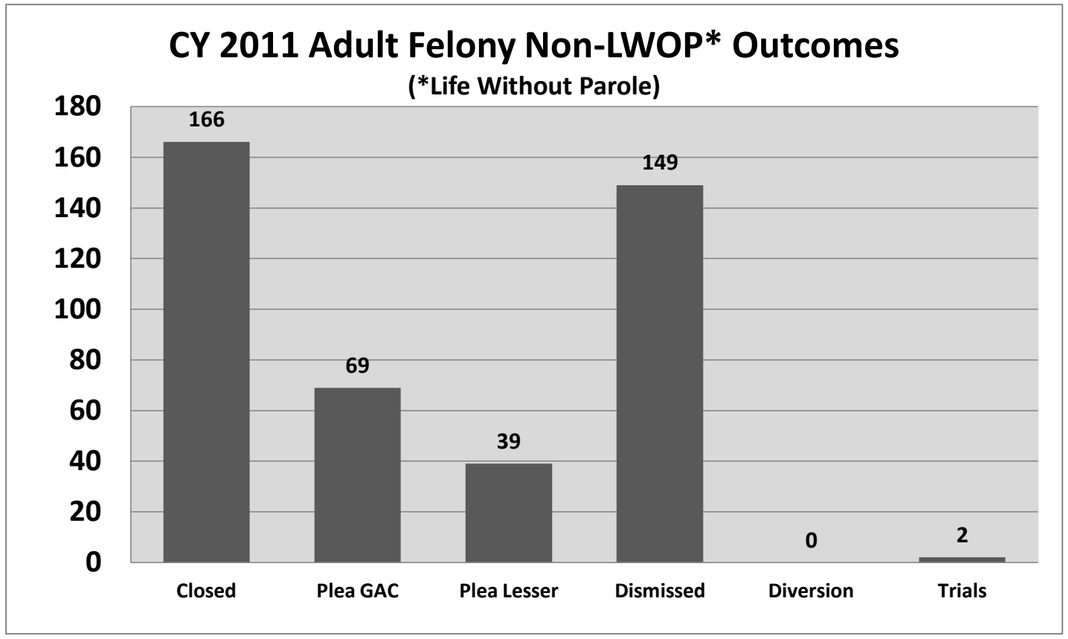

CY 2011 FINS Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

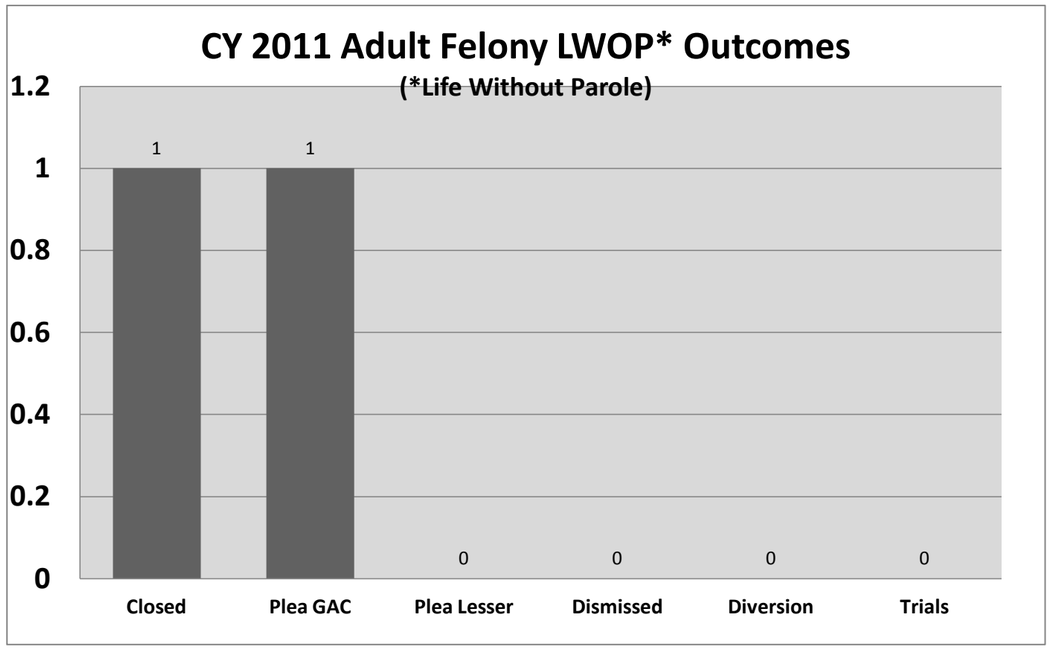

CY 2011 Delinquency Misdemeanor-Grade Outcomes
12
10
8
6
4
2
0
11
2
0
8
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

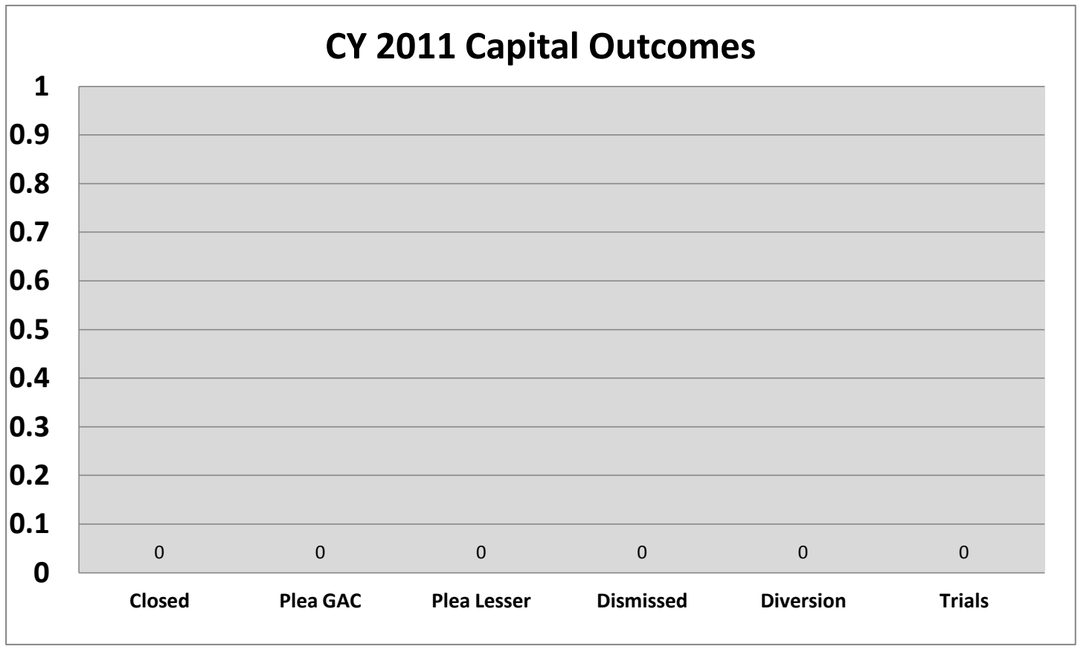

CY 2011 Delinquency Felony-Grade Outcomes
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
3
0
1
2
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
180
160
140
120
100
80
60
40
20
0
164
85
21
150
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

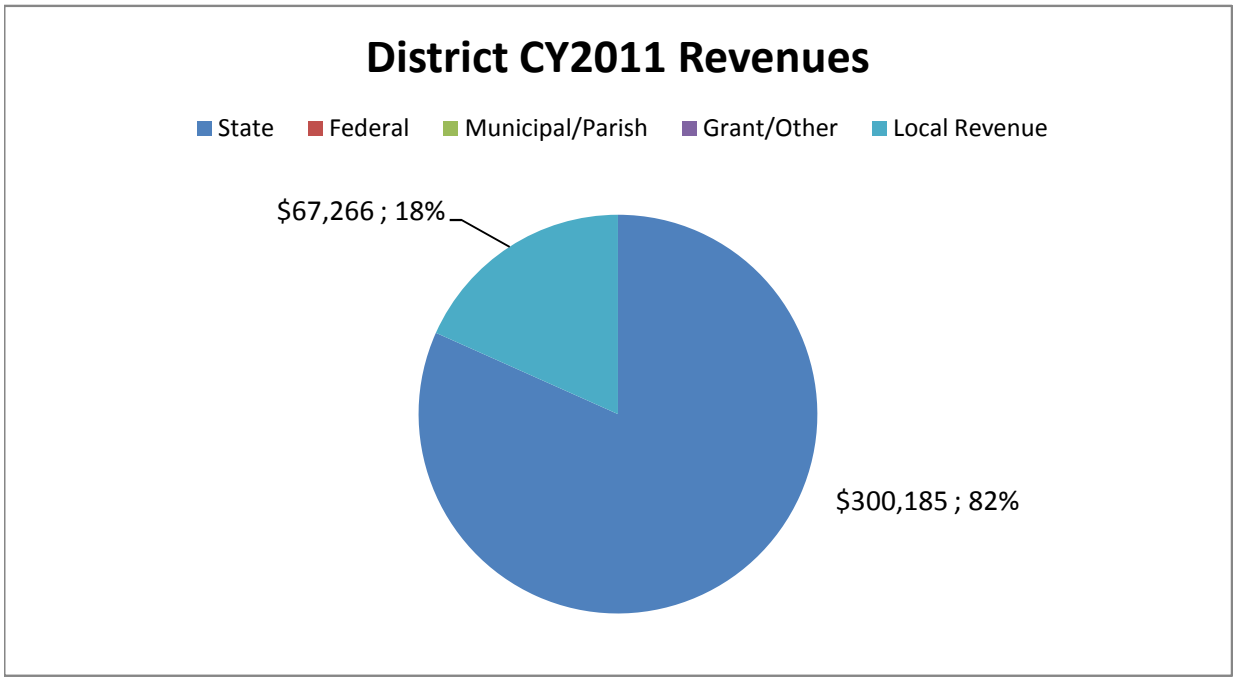

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
180
160
140
120
100
80
60
40
20
0
166
69
39
149
0
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

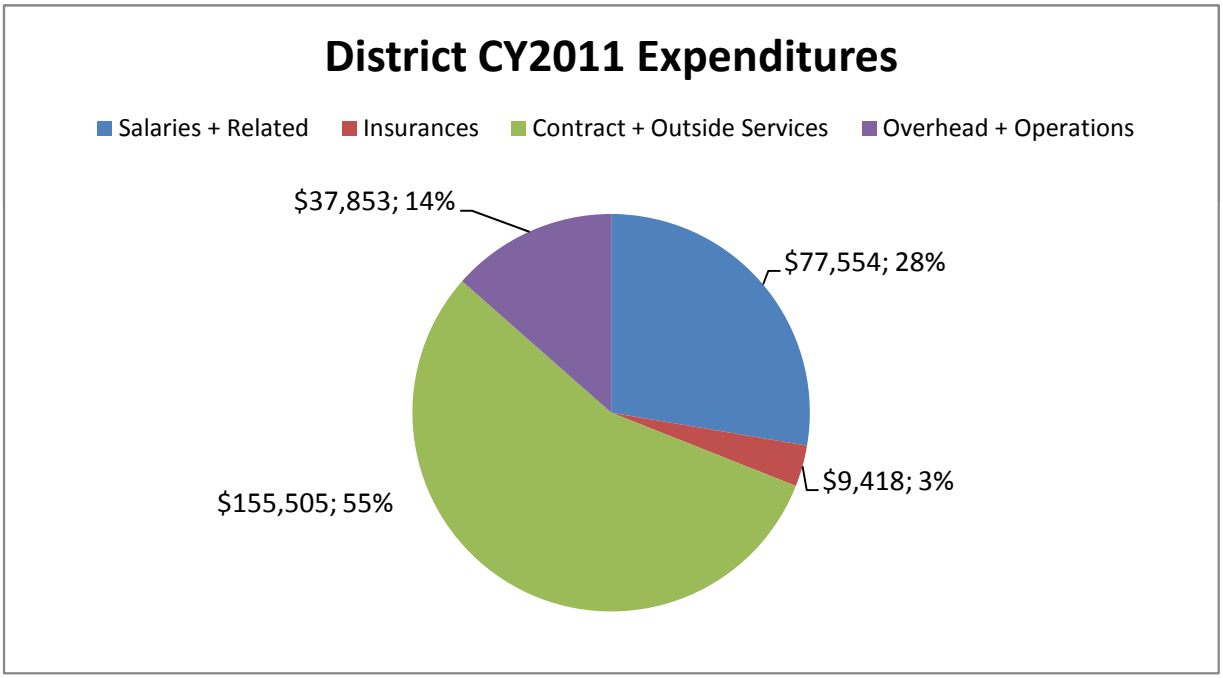

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1.2
1
0.8
0.6
0.4
0.2
0
1
1
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Capital Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 8 CY2011	Total CY11
District Defender: Herman A. Castete	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ 300,185
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ -
Total State & Other	**$ 300,185**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 40,777
Traffic Court	$ -
Traffic Camera	$ -
Municipal Court	$ -
Juvenile Court	$ -
Criminal District Court	$ 15,232
Non-itemized, lump sum collected and remitted by all courts	$ -
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ -
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ -
Condition of Probation	$ -
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 7,268
Department of Corrections	$ -
Donations	$ -
Interest Revenue	$ 298
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 2,100
Partial Attorney Fees Reimbursements [as per 15:176]	$ 7,945
Other Reimbursements	$ -
Other Local Income	$ 8,879
Total Local Revenue	**$ 67,266**
Total Revenue	**$ 367,451**

District 8 CY2011	Total CY11
District Defender: Herman A. Castete	
Actual Expenditures Paid	
Salaries	$ 69,100
Hospitalization and Disability Insurance	$ -
Retirement	$ -
Payroll Taxes	$ 8,454
Accrued Leave	$ -
Workers' Compensation	$ -
Malpractice Insurance	$ 9,418
Auto/Physical Liability Insurance	$ -
Audit/Accounting Expense	$ -
Contract Clerical	$ 5,100
Expert Witness	$ 500
Investigators	$ -
Interpreters	$ -
Social Workers	$ -
Capital Representation	$ -
Conflict	$ 19,655
Contract - Juvenile Attorneys or CINC	$ 18,000
Misdemeanor Attorney Contracts	$ 30,000
Contract Attorneys - all other	$ 82,250
Building Lease/Rent	$ 7,200
Office Repair and Maintenance	$ 3,028
IT/Technical Support	$ -
Major Acquisitions	$ -
Equipment Lease/Rent	$ 1,527
Telephone/Utilities/Postage/Internet	$ 9,592
Office Supplies	$ 3,474
Parking/Auto Tolls	$ -
Advertisements	$ -
Travel/Lodging/Per Diem/Mileage	$ 5,633
Dues and Seminars	$ 1,070
Law Library/Journals/Subscriptions	$ 4,286
Other Operating Expenses	$ 2,043
Total Expenses	**$ 280,330**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$67,266 ; 18%
$300,185 ; 82%


District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$37,853; 14%
$77,554; 28%
$9,418; 3%
$155,505; 55%

The 9th Judicial District Public Defender's Office

Rapides (Alexandria)

District Defender: Kenneth P. Rodenbeck
1115 6th Street
Alexandria, LA 71301
(318) 443-7082

9th Judicial District • Rapides Parish
District Defender Kenneth P. Rodenbeck • (318) 443-7082
1115 6th Street • Alexandria, LA • 71301

General District Information: In the 9th Judicial District, there are three sections of District Court and two City Courts (Alexandria and Pineville). There is a drug court program and domestic violence court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 131,613 in this district, 34,014 of whom children.

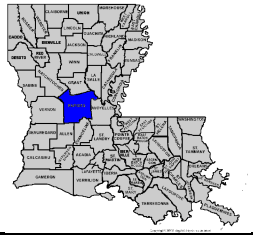
District Staff: The District Defender in the 9th Judicial District is Kenneth P. Rodenbeck, who has served in the position for 23 years and been a public defender in Louisiana for 28 years. The 9th Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office with a full-time staff District Defender and 23 part-time contract attorneys. There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender has one misdemeanor attorney and one juvenile attorney to supervise their respective staff members. There is a reduced caseload for the juvenile supervising attorney only. The district also has two investigators and five administrative staff members.

Juvenile Defense: Juvenile cases are heard by one District Judge in the 9th Judicial District. Juvenile cases are handled by four part-time juvenile defenders and one supervising juvenile attorney, Clifton Spears. The 9th Judicial District is a MacArthur Foundation Models for Change site and has an active Children and Youth Planning Board.

Indigency Determination and Availability of Clients: In the 9th Judicial District, the Public Defenders' Office makes the determination of indigence. Adult clients are held at the Rapides Parish Detention Center #1 (Rapides Parish Courthouse) and #3 (Academy Drive). Juvenile clients are held within the district at the Renaissance Home for Youth.

Fees and Accounting: The 9th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2011, 1,810 applications were received for services. Fees were waived for 1,205 applicants and were not reduced for any applicants. A total of $17,835 in application fees was collected in 2011. Courts in this district assess the statutory $35 special fee in every case resulting in a conviction to support local public defender services. In 2011, the district received $475,577.04 in special fees which were collected by the Rapides Parish Sheriff's Office, the City Marshal, and the Clerk of Pineville City Court. The Public Defenders' Office assesses partial indigence payments based on the type of representation provided. Clients are assessed $0 to $100 for misdemeanor representation or $100 to $400 for felony representation. Partial indigence fees are not assessed to juveniles. All accounting functions in this district are divided between office staff and a contracted bookkeeper.

Caseload: The 9th Judicial District Public Defenders' Office reported handling 7,890 cases in 2011. Of those, 748 involved juvenile matters, including 498 Child in Need of Care representations.



The 9TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Rapides - Alexandria
Population:	131613
Juvenile Population:	34014
District Defender	Kenneth P. Rodenbeck
Years as District (or Chief) Defender	23
Years of Public Defense	28
Office Manager	Sara V. Strother
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Cheryl Gauthier and Jessica Martinez
Primary Office Street Address	1115 6th Street
City	Alexandria
ZIP	71301
Primary Phone	318-443-7082
Primary Mailing Address	P O Box 166 Alexandria, LA 71301
Primary Email Address	rode61642@suddenlinkmail.com
Primary Emergency Contact	Kenneth P. Rodenbeck
Primary Emergency Phone	318-623-3899
Secondary Emergency Contact	Sara V. Strother
Secondary Emergency Phone	318-613-4305
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	Investigative/Juvenile Division - 525 Johnston Street, Alexandria, 71301
Other District Office Contact Personnel (Primary Only)	Cecil Bunn, Chief Investigator, (318) 442-8752
Name of Owner(s) of Office(s)	1115 6th Street, Lyle Guillory; Owner, Johnston Street, LaVergne Turpin
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	6TH Street Rent $968
Courts and Locations	Ninth Judicial District Court, Rapides Parish, Alexandria; Alexandria City Court; Pineville City Court; Ninth Judicial District Juvenile Court
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	9th Judicial District Court – 2, 1 Standby Court for Extra Trials; Alexandria City Court - 1; Pineville City Court – 1
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Felony attorneys are appointed counsel on a rotated basis. Misdemeanor attorneys are appointed counsel on a rotated basis where necessary and also appointed at court during arraignment; Juvenile cases are appointed by type to individual juvenile attorneys specifically assigned by Supervising Juvenile Defender. Five attorneys man this court and one other attorney is available on a standby basis.
Name of Adult Detention Facilities in This District	DC-1, Rapides Courthouse, Murray Street, Alexandria; DC-3, 7400 Academy Drive, Alexandria.
Name of Adult Detention Facilities Outside the District Which Hold Clients	None

Name of Juvenile Detention Facilities In This District	Renaissance Home for Youth - 6177 Bayou Rapides Road, Alexandria
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes, it affects office functions and the attorneys assigned, but have never made representation impossible, just harder on the system, usually when clients are transferred to other parishes for charges in those jurisdictions.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	Only when we have to drive to conduct an interview. Sometimes it necessitates written correspondence.
District Attorney	James Downs
Chief Judge of Criminal District Court	Hon. Harry Randow
Juvenile Court Judges (Specify District of City Court)	Yes. Hon. Donald Johnson handles all juveniles in the 9th JD
Drug Court Judges	Yes. Harry Randow
Mental Health Court Judges	No.
Other Specialty Court	Yes.
Name of Specialty and Brief Description:	Domestic Violence Court – Misdemeanor
Indigency Determined by Whom and How?	Ken Rodenbeck, District Defender; and, Sara Strother, Office Manager - Determined by form application
When is Assignment/Appointment of Counsel Made?	At the 230.1 hearing in the jail; if on bond - as soon as he/she makes application at PD Office or at arraignment
Client Assigned by Whom and How?	Ken Rodenbeck, District Defender; and, Sara Strother, Office Manager in felony cases
Initial Client Intake Conducted By Whom? (Name and Title)	Kenneth P. Rodenbeck - District Defender or Sara Strother - Office Manager - or the investigators (2) if in jail
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	If the district defender is not available, the office manager handles intake -- processes the application and appoints attorney; or, the investigators if in jail.
$40 Application Fees	
How Many Applications for Services Were Received?	1810
Does the Office Collect the $40 Application Fee?	Yes
How Many Application Fees Were Waived?	1205
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2011	17835
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	475577.04
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	We receive monthly documentation total, but not individual listing from all three courts.
Who Collects the Assessed Court Fees?	The Sheriff in 9th J.D.; the City Marshall in Alex Cty Ct; the Clerk in Pineville City Court

What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Duplicate of above.
Who Remits the Court Fees Collected?	Same as above.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Duplicate of above.
Partial Indigence Payments	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	The usual fee for misdemeanor representation is -$0 to $100; Felony representation - $100 - $250 and up to $400 in unusual cases. Usually no fee accessed for juveniles
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	DUPLICATE OF ABOVE
Who Collects the Assessed Partial Payments?	This office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None. We collect
Who Remits the Partial Payments Collected?	This office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None. We collect
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	24,000.00
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Yes it is in writing; i.e. their contract
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Restoration of DAF. For the last several years we have received approximately $300,000.00 per year. In 2009-2010, it has been reduced to approximately $261,000.00
Immediate Critical Issue Areas	Restoration of DAF funds that have been cut.
Long-Term Critical Issue Areas	Retaining enough capital attorneys on staff so we do not have to go outside the district.
Please List All New Hires in 2011 (Name and Title)	Debra Warren (Part-time)
Please List All Promotions in 2011 (Name and Title)	None
2011 Media Coverage and/or Major Accomplishments	Participation in Mac Arthur Grant "Models for Change"
Number of Expected New Attorney Hires in 2011	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Felony Supervisor provides training meetings on a quarterly basis. He picks subject matter.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes, Handbooks – Supplemented as new policies or revisions of policies occur.
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Harold Murry now assists in the supervisor of felony and capital felony attorneys
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	Harold Murry, Felony Supervisor
Please Attach Your Office Organizational Chart	Have none.

Any Policy for Workload Reduction for Supervisory Staff, Please Describe	Yes. Two of the three do. Misdemeanor supervisor does not.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No. Only workmen's compensation coverage for attorney and staff.
Regular Meetings for Any Staff, Please Describe	MacArthur meetings, _____ meetings and LPDB meetings and monthly felony staff meetings. Office staff as needed.
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	NONE
Number of Writs Your District Handled in 2011	None
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	2
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None.
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	None
Please Provide the Names of All State Representatives and Senators from Your District	Chris Hazel, Rep – Joe McPherson, Senator – Chris Roy, Jr., Rep. – Herbert Dixon, Rep. -
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	Felony Supervisor
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Kenneth P. Rodenbeck	
Part-Time Contract Attorneys	**Contact Information**
Bridgett Brown	
Blane Williams	
James Chrishon	
Deidre Fuller	
Mahogany Watkins	
David Williams	
Michael Jeansonne	
Sam Giordano	
Earl Vassar	
Ronald Collins	
Clifton Spears	
Heather Cooley	
Joseph Kutch	
J. Marc Lampert	
Shelby Bohannon	
Darryl Hickman	
Harold Murry	
Allen Smith	
Brian Thompson	
Camille Giordano	
Robert Elliott	

Tiffany Sanders	
Johnathan Goins	
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Sara Strother, Office Mg	
Helen Testa, Clerk/Recept	
Cheryl Gauthier, Data Entry	
Jessica Martinez, Juv Clerk/Recept	
Linda Westbrook, Part-Time	
Cecil Bunn, Chief Investigator	
Leslie Higgs, Investigator	
Debra Warren - Part-Time 20 hours per wk	

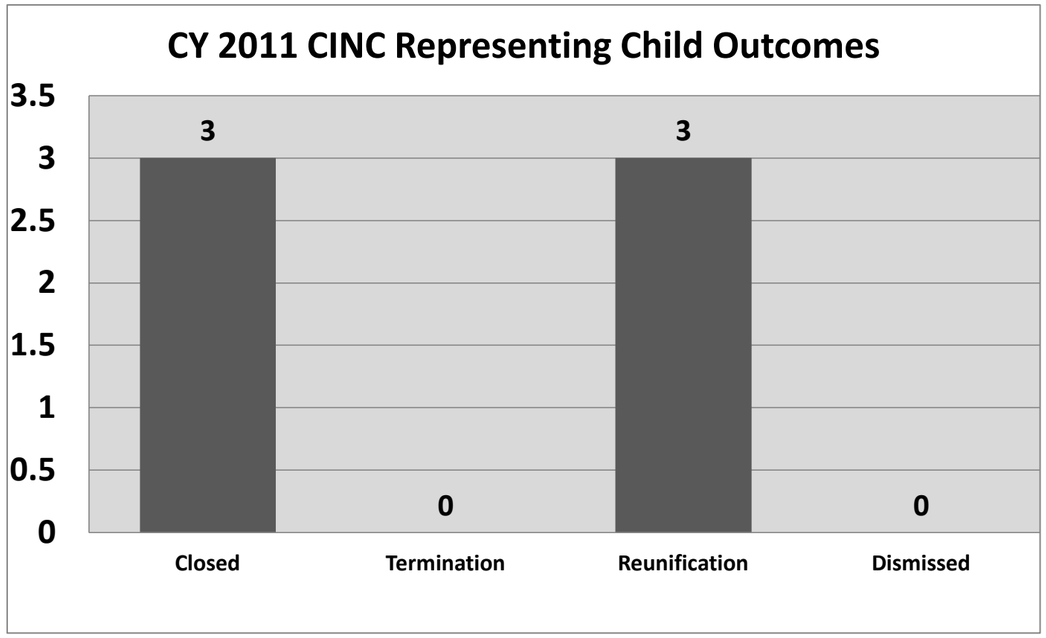
2011 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
__Windows 7	
__Windows Vista	X
__Windows Server 2000/2003/2008	
__Windows XP	X
__Mac OSX	
Case Management System(s): Check all that apply	
__defenderData (LPDB statewide system)	X
__Other System (please name) _____	
Productivity Suites Used:	
__Microsoft Office 2010 (Word, Excel, etc.)	
__Microsoft Office 2007	X
__Microsoft Office 2003	
__Previous Microsoft Office version	
__Corel Word Perfect	
__Other	
Internet Browsers Used:	
__Internet Explorer 6	
__Internet Explorer 7 or 8	X
__Firefox	
__Other	
HARDWARE:	
Please enter the number of	
devices in your inventory	
__Television, DVD, VCR	
__Desktop PCs	7
__Laptops	11
__Video Cameras	1
__Digital Cameras	1
__Video Conferencing Systems	
__B&W Laser Printers	
__Color Printers	7
__Wireless Cards	
__Smartphones (Funded by Office)	
__iPad/Tablets (Funded by Office)	

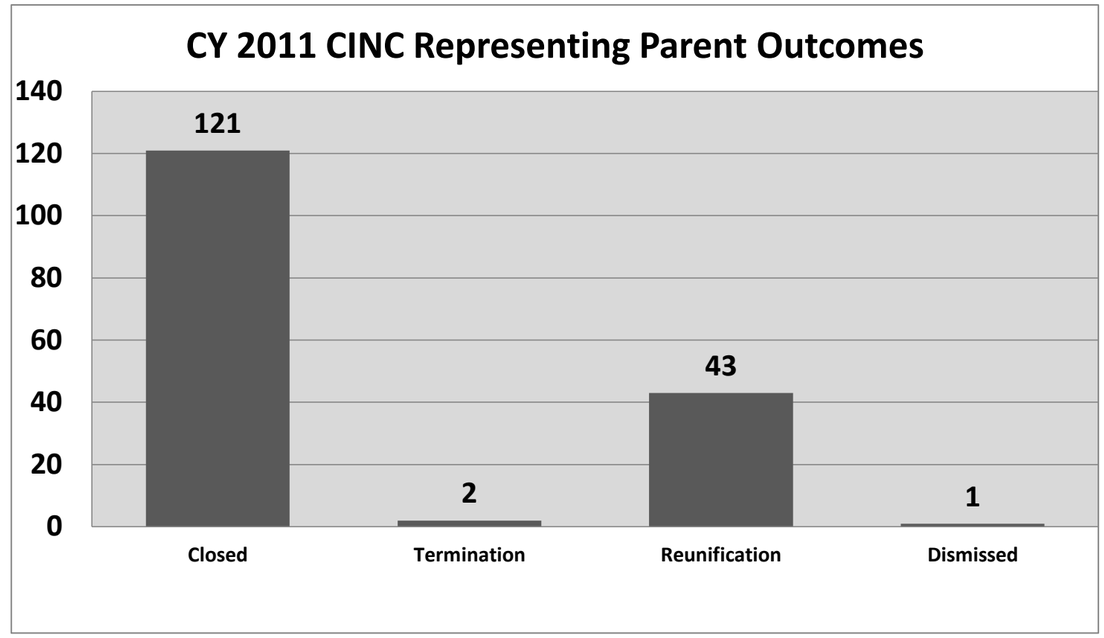
INTERNET SERVICES:	
Dialup X Broadband No Internet Connection	
Connection Speed:	high speed
Provider Name:	Suddenlink
Email Provider:	Suddenlink
Please list any software or computer equipment in which you need training:	

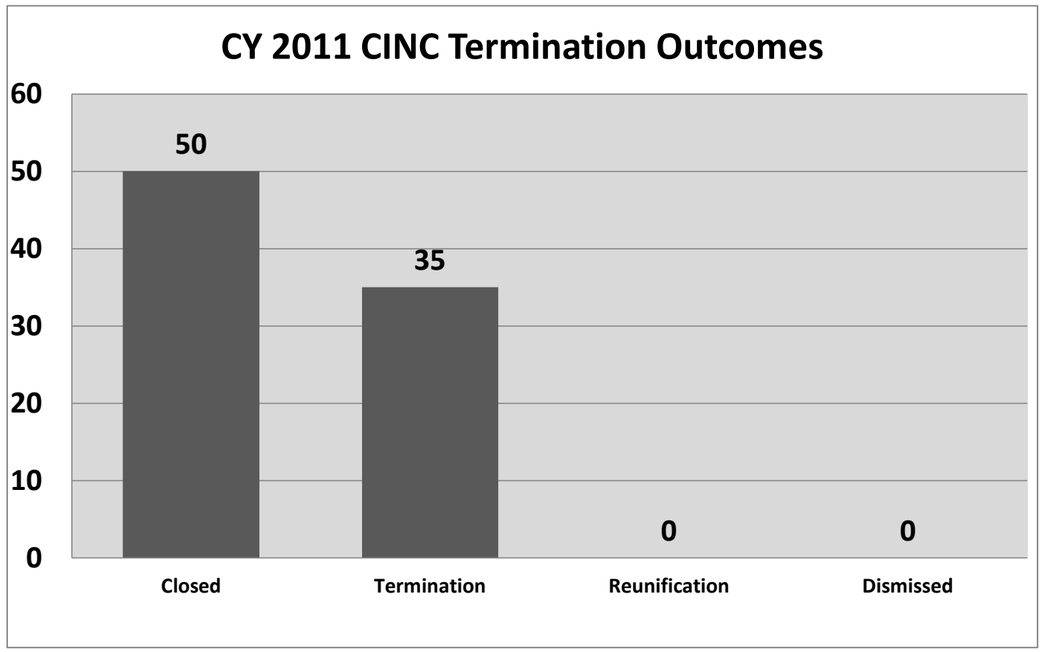
9th District Defender Office CY 2011 Caseloads & Outcomes

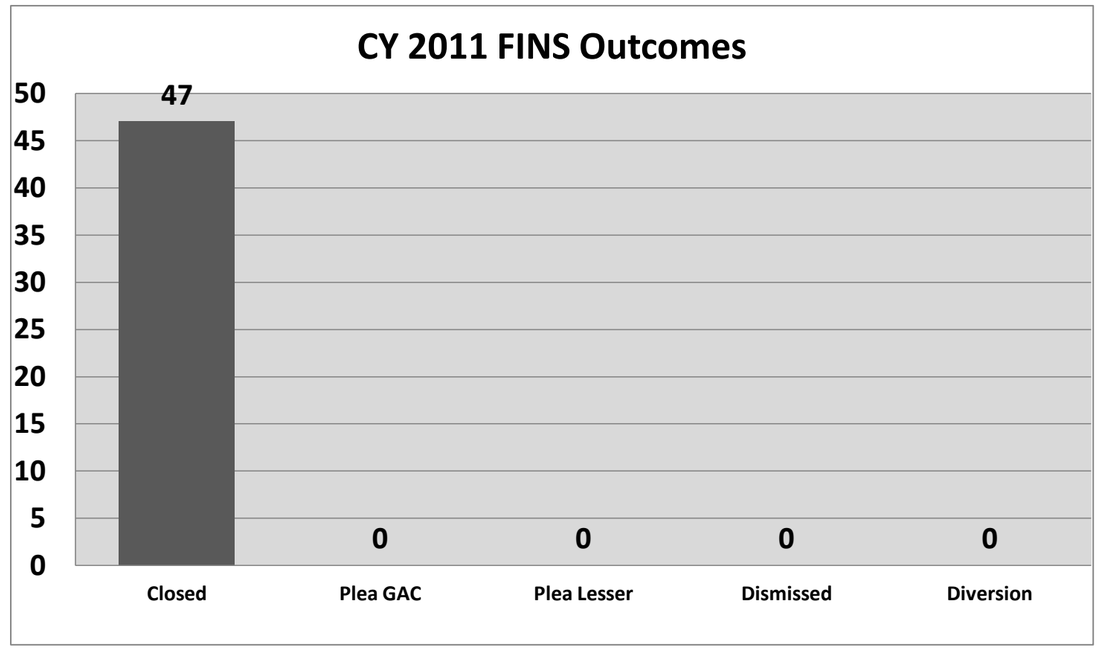
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	4	3	5	9	0	3	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	214	121	207	421	2	43	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A
Termination	46	50	22	68	35	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	50	47	25	75	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	49	37	23	72	N/A	N/A	36	5	5	1	N/A	N/A	0	1
Delinquency Felony	60	60	43	103	N/A	N/A	40	8	3	0	N/A	N/A	0	4
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	3669	3458	348	4017	N/A	N/A	1253	323	1766	100	0	0	0	4
Adult Felony Non-LWOP**	1913	1677	1105	3018	N/A	N/A	827	328	1026	1	2	9	0	1
Adult LWOP*	37	43	35	72	N/A	N/A	15	26	58	1	0	1	0	0
Capital	0	0	1	1	N/A	N/A	0	0	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	26	26	7	33	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Post Conviction Relief	1	0	0	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

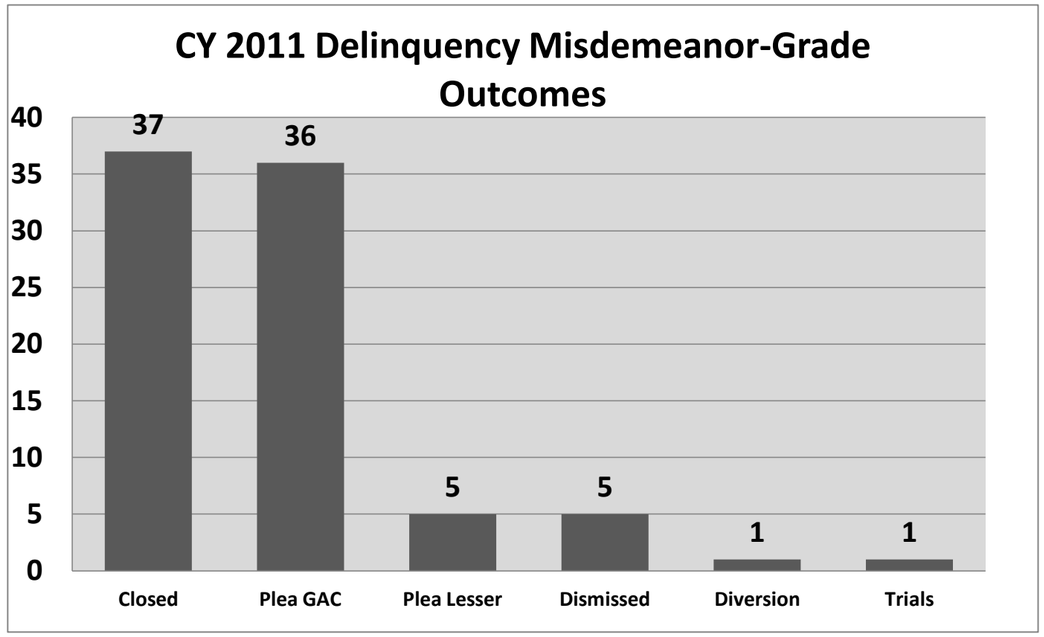
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

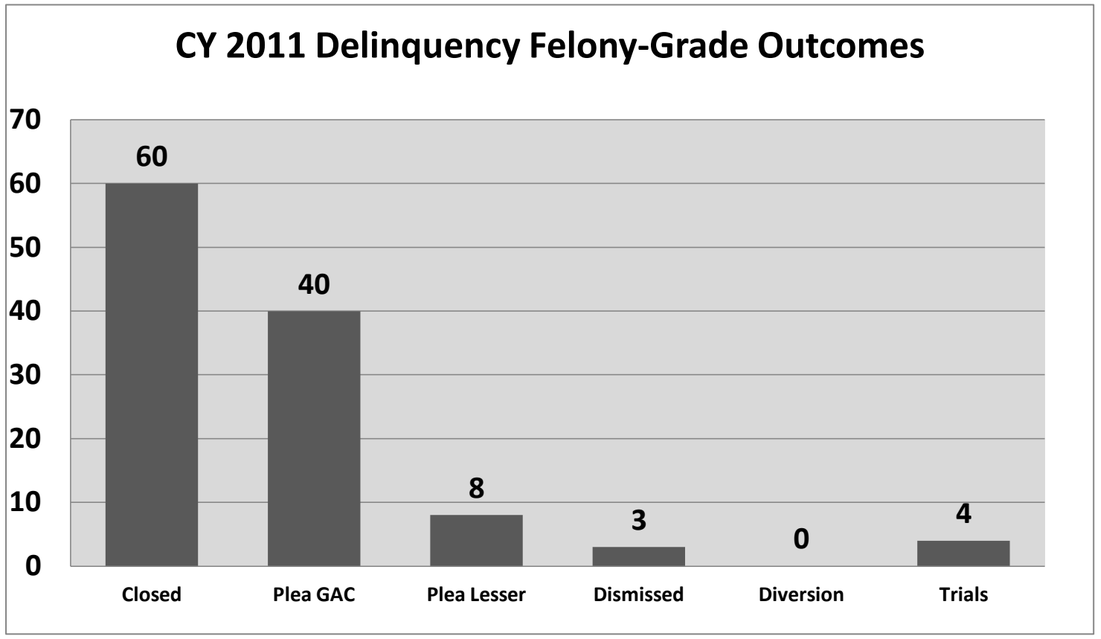

CY 2011 CINC Representing Child Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
0
3
0
Closed
Termination
Reunification
Dismissed

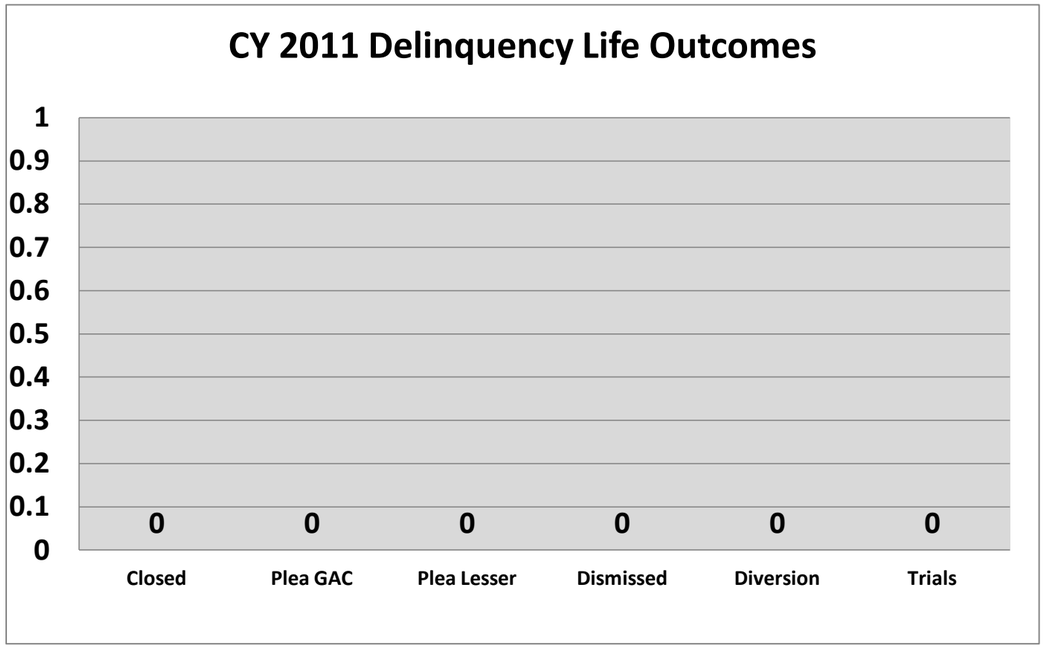

CY 2011 CINC Representing Parent Outcomes
140
120
100
80
60
40
20
0
121
2
43
1
Closed
Termination
Reunification
Dismissed

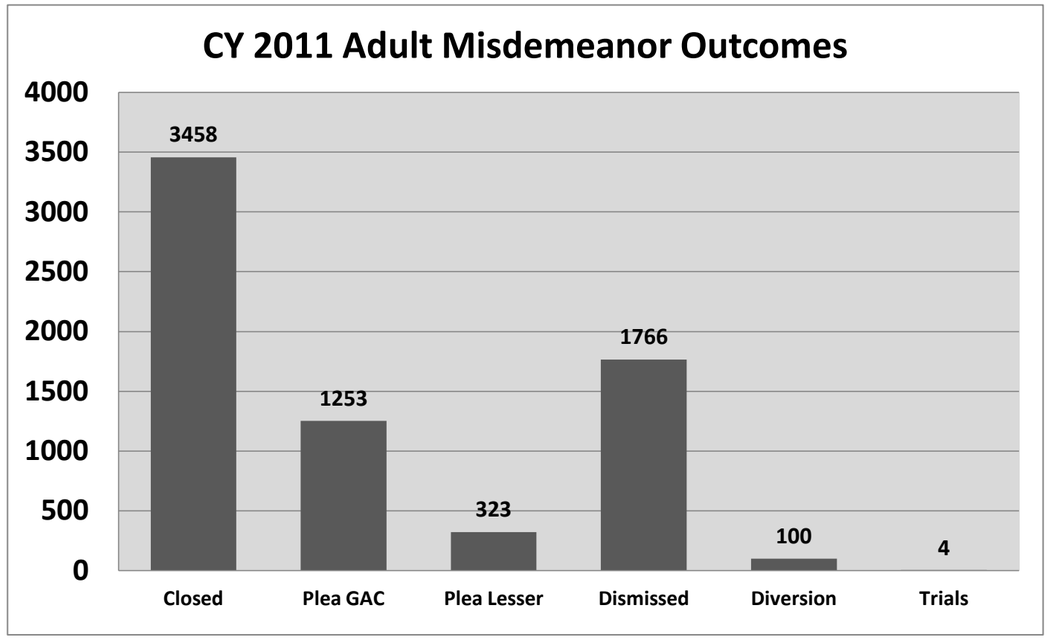

CY 2011 CINC Termination Outcomes
60
50
40
30
20
10
0
50
35
0
0
Closed
Termination
Reunification
Dismissed

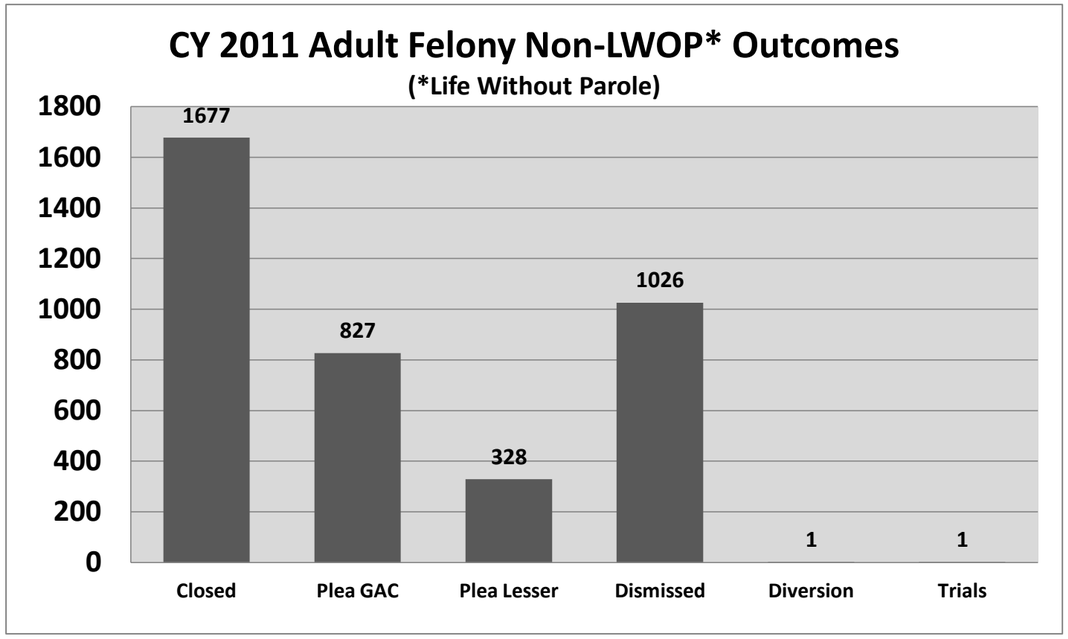

CY 2011 FINS Outcomes
50
45
40
35
30
25
20
15
10
5
0
47
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

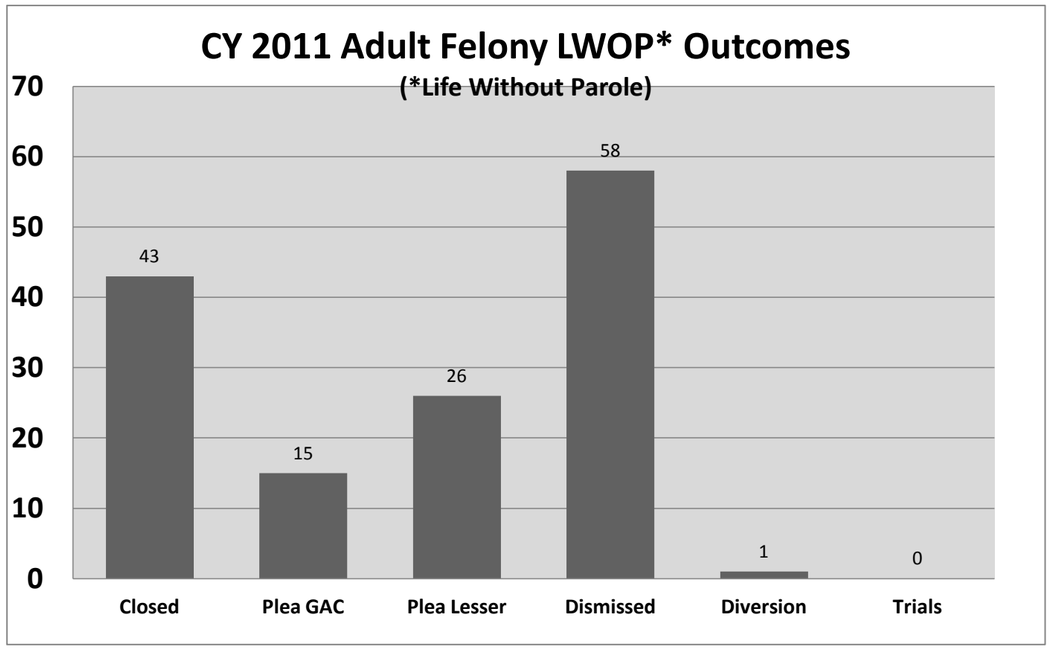

CY 2011 Delinquency Misdemeanor-Grade Outcomes
40
35
30
25
20
15
10
5
0
37
36
5
5
1
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

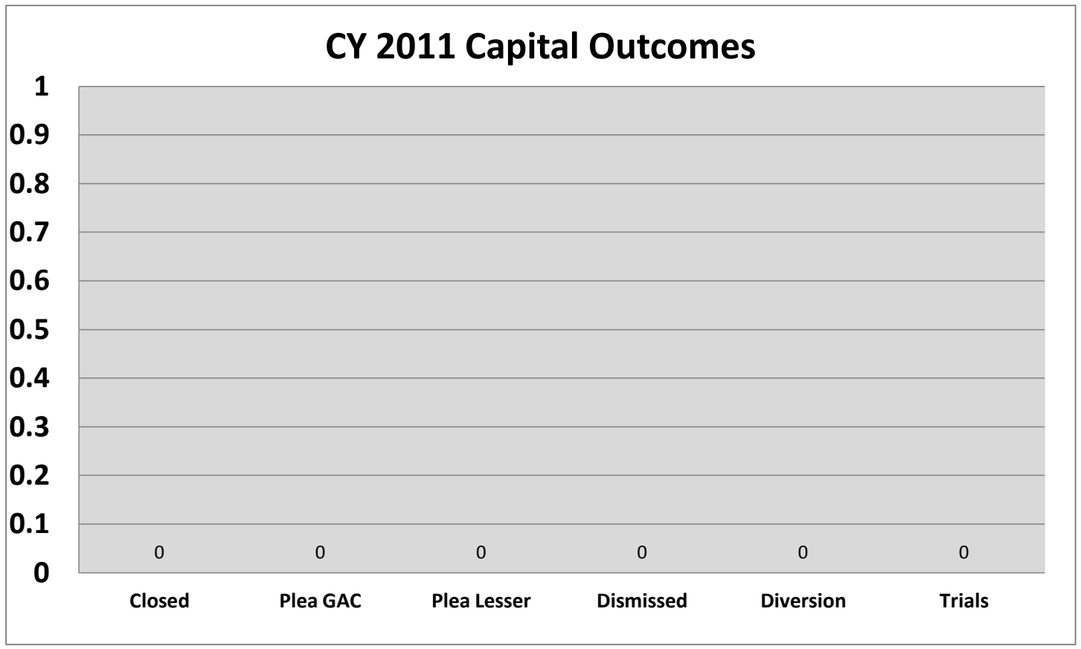

CY 2011 Delinquency Felony-Grade Outcomes
70
60
50
40
30
20
10
0
60
40
8
3
0
4
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
4000
3500
3000
2500
2000
1500
1000
500
0
3458
1253
323
1766
100
4
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

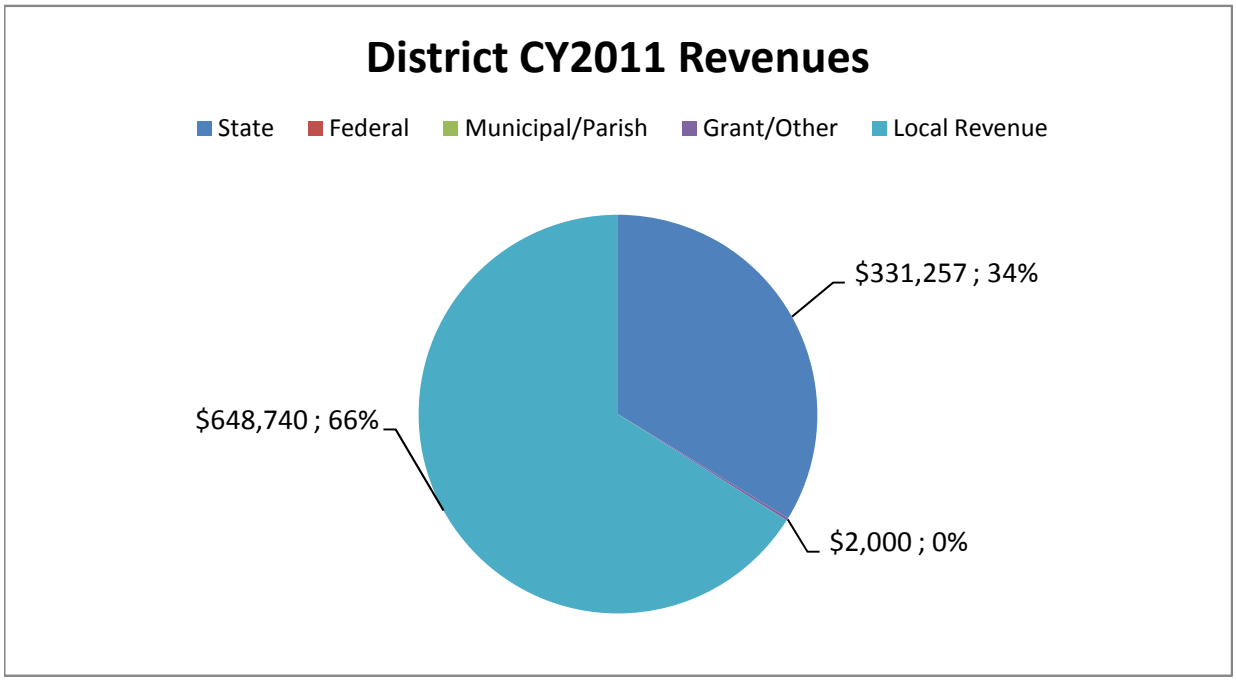

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
1800
1600
1400
1200
1000
800
600
400
200
0
1677
827
328
1026
1
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

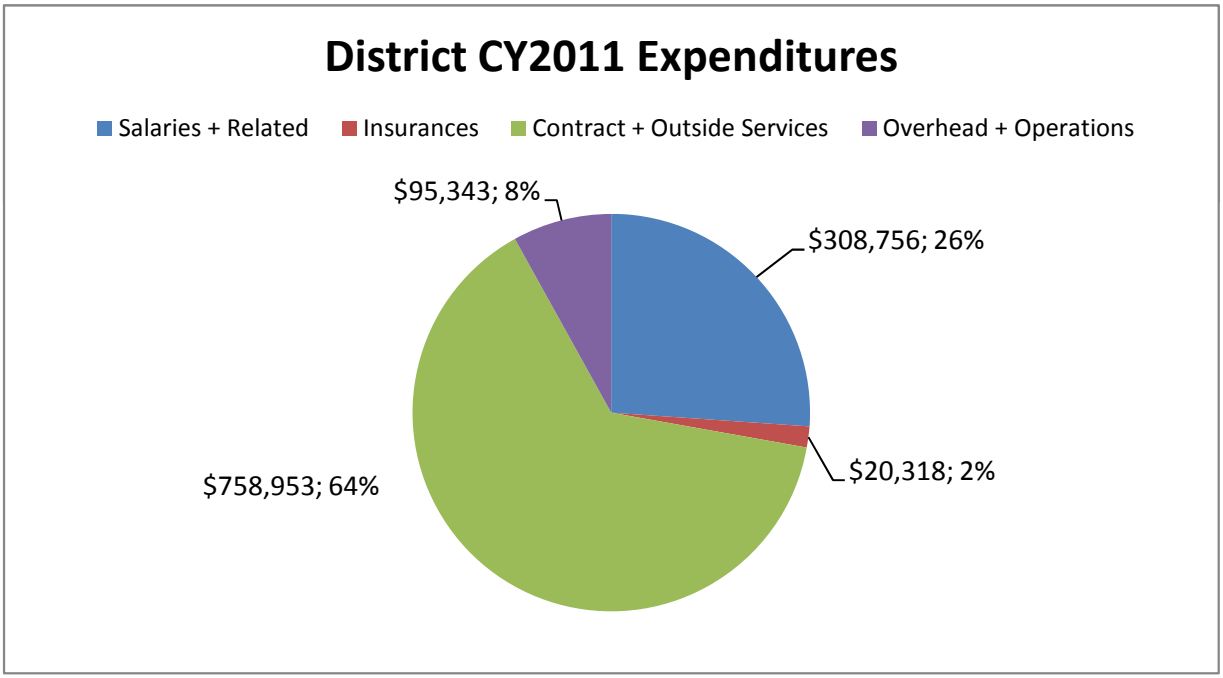

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
70
60
50
40
30
20
10
0
43
15
26
58
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

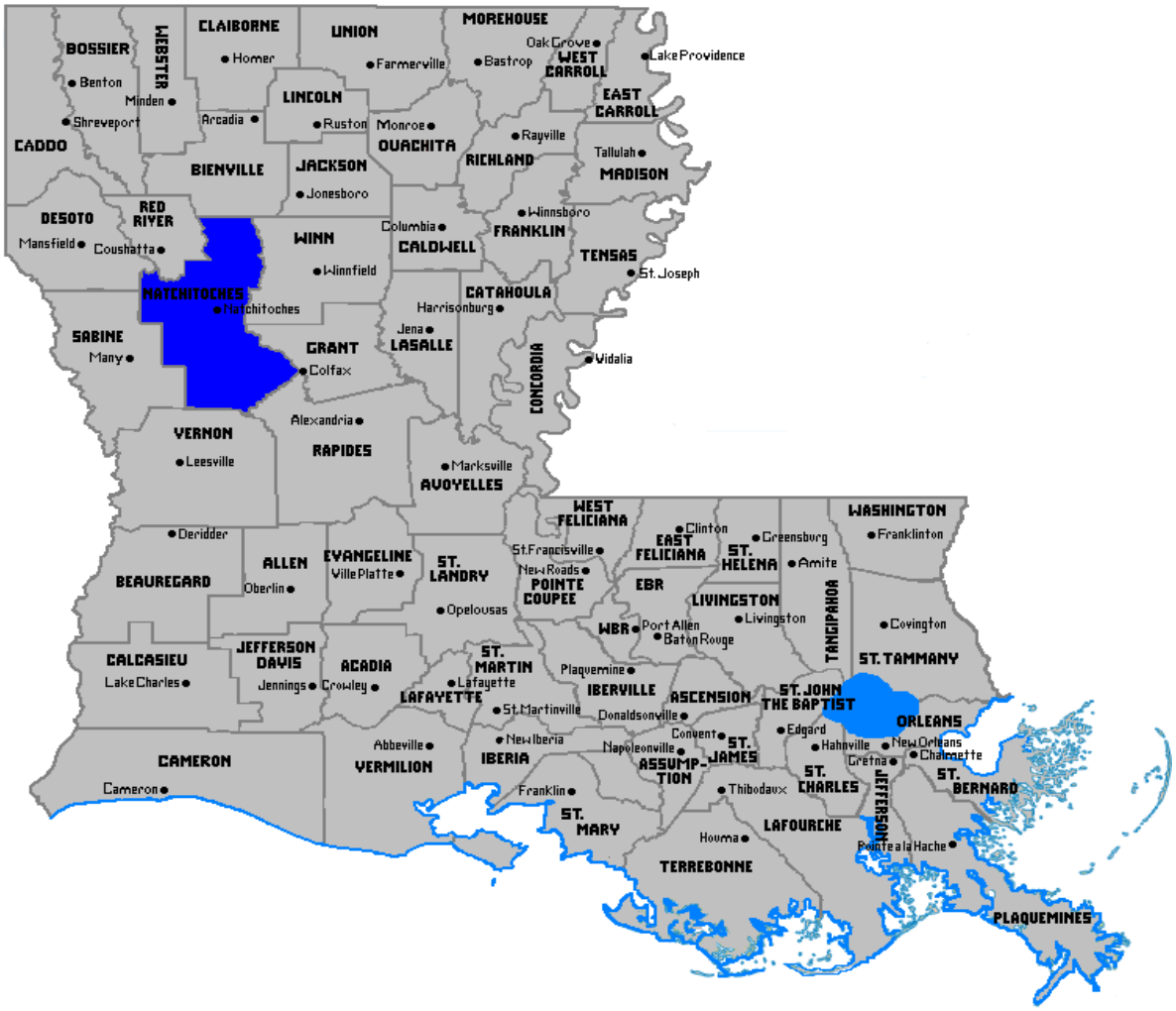

CY 2011 Capital Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 9 CY2011	Total CY11
District Defender: Kenneth P. Rodenbeck	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ 331,257
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ 2,000
Total State & Other	**$ 333,257**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 536,876
Traffic Court	$ -
Traffic Camera	$ -
Municipal Court	$ 105,364
Juvenile Court	$ -
Criminal District Court	$ 114,768
Non-itemized, lump sum collected and remitted by all courts	$ -
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ 21,121
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ -
Condition of Probation	$ -
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 62,439
Department of Corrections	$ -
Donations	$ -
Interest Revenue	$ 502
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 48,923
Partial Attorney Fees Reimbursements [as per 15:176]	$ -
Other Reimbursements	$ -
Other Local Income	$ -
Total Local Revenue	**$ 648,740**
Total Revenue	**$ 981,997**

District 9 CY2011	Total CY11
District Defender: Kenneth P. Rodenbeck	
Actual Expenditures Paid	
Salaries	$ 269,938
Hospitalization and Disability Insurance	$ -
Retirement	$ 29,545
Payroll Taxes	$ 4,671
Accrued Leave	$ -
Workers' Compensation	$ 4,603
Malpractice Insurance	$ 20,318
Auto/Physical Liability Insurance	$ -
Audit/Accounting Expense	$ 18,889
Contract Clerical	$ 90
Expert Witness	$ 350
Investigators	$ -
Interpreters	$ -
Social Workers	$ -
Capital Representation	$ -
Conflict	$ -
Contract - Juvenile Attorneys or CINC	$ 177,141
Misdemeanor Attorney Contracts	$ 103,320
Contract Attorneys - all other	$ 458,138
Building Lease/Rent	$ 12,568
Office Repair and Maintenance	$ -
IT/Technical Support	$ 1,024
Major Acquisitions	$ -
Equipment Lease/Rent	$ 1,200
Telephone/Utilities/Postage/Internet	$ 16,603
Office Supplies	$ 11,633
Parking/Auto Tolls	$ -
Advertisements	$ -
Travel/Lodging/Per Diem/Mileage	$ 5,530
Dues and Seminars	$ 4,238
Law Library/Journals/Subscriptions	$ 16,298
Other Operating Expenses	$ 27,272
Total Expenses	**$ 1,183,370**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$331,257 ; 34%
$648,740 ; 66%
$2,000 ; 0%


District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$95,343; 8%
$308,756; 26%
$20,318; 2%
$758,953; 64%



The 10TH Judicial District Public Defenders' Office

Natchitoches (Natchitoches)

District Defender: Brett Brunson
710 Third Street
Natchitoches, LA 71457
(318) 352-9311

10th Judicial District • Natchitoches Parish
District Defender Brett Brunson • (318) 352-9311
710 Third Street • Natchitoches, LA • 71457

General District Information: In the 10th Judicial District, there are two sections of District Court and one City Court (Natchitoches). There is a specialty drug court program. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 39,566 in this district, 9,600 of whom are children.

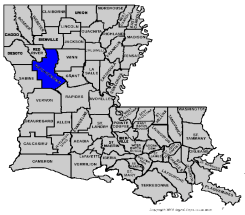
District Staff: The District Defender in the 10th Judicial District is Brett Brunson, who has served in that position for four years and has been a defender in Louisiana for nine years. The 10th Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office, with a full-time staff District Defender and three part-time contract attorneys. There are no restrictions on private practice outside of the Public Defenders' Office for contract attorneys; however, the District Defender does not represent clients in private matters. The District Defender supervises all staff and has a limited caseload due to these supervisory responsibilities. The office has one investigator and two administrative staff members.

Juvenile Defense: Juvenile cases are heard by one District Judge and one City Court Judge in the 10th Judicial District. All attorneys handle juvenile cases. The 10th Judicial District has an active Children and Youth Planning Board.

Indigency Determination and Availability of Clients: In the 10th Judicial District, the Judicial Administrator makes the determination of indigence. Adult clients are held at the Natchitoches Parish Detention Center. Juvenile clients are held at the Ware Youth Center (Coushatta).

Fees and Accounting: The 10th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2011, over 700 applications were received for services. Fees were not waived or reduced for any applicants, although clients may pay the fee in increments. A total of $5,360 was collected in application fees. Courts in this district assess the statutory $35 special fee in some cases resulting in a conviction to support local public defender services. In 2011, the district received $103,600 in special fees, which are collected by the Natchitoches Parish Sheriff's Office and the City Marshal. The Public Defender's Office requests partial indigence payments when clients are between 100% and 200% of the federal poverty guidelines. When ordered, these payments are collected by the Public Defenders' Office (if imposed at the arraignment) or the City Marshal and the Natchitoches Parish Sheriff's Office (if imposed as part of a sentence). Accounting functions for this district are divided between staff and a contract certified public accountant.

Caseload: The 10th Judicial District Public Defenders' Office reported handling 1,810 cases in 2011. Of those, 109 involved juvenile matters, including 65 Child in Need of Care representations.



The 10TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Natchitoches - Natchitoches
Population:	39566
Juvenile Population:	9600
District Defender	Brett Brunson
Years as District (or Chief) Defender	4.5
Years of Public Defense	9.5 (also 6 years as ADA)
Office Manager	Alice Martin
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Alice Martin, Office Manager and Kalli Cooper, File Clerk
Primary Office Street Address	710 Third Street
City	Natchitoches
ZIP	71457
Primary Phone	318-352-9311
Primary Mailing Address	PO Box 12, Natchitoches, LA 71458
Primary Email Address	brunsonlaw@cp-tel.net
Primary Emergency Contact	Brett Brunson
Primary Emergency Phone	318-471-9806 - cell
Secondary Emergency Contact	Alice Martin
Secondary Emergency Phone	318-663-4522 - cell
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	
Other District Office Contact Personnel (Primary Only)	
Name of Owner(s) of Office(s)	McCoy, Roberts & Begnaud, L.L.C.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	835
Courts and Locations	10th Judicial District Court, Natchitoches Parish, 200 Church Street, Natchitoches, 71457; Natchitoches City Court, 314 Amulet Street, Natchitoches, 71457
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	3 - 2 District Court Division and 1 City Court
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Judges forward assignment requests to the PDO and PDO assigns contract attorneys. Volunteers are appointed in CINC and a few juvenile cases.
Name of Adult Detention Facilities in This District	Natchitoches Parish Detention Center, 299 Edwina Drive, Natchitoches, LA, 71457
Name of Adult Detention Facilities Outside the District Which Hold Clients	
Name of Juvenile Detention Facilities In This District	N/A
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Youth Center, Rt.1 Box 6000 (Hwy 71), Coushatta, LA 71019
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Client contact is less frequent and more costly due to travel expenses. We receive tardy notifications of out-of-parish detainment.

Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Van H. Kyzar
Chief Judge of Criminal District Court	Eric R. Harrington
Juvenile Court Judges (Specify District of City Court)	Yes. Dee Ann Hawthorne - District Court
Drug Court Judges	Yes. Eric R. Harrington
Mental Health Court Judges	No.
Other Specialty Court	Yes. Fred Gahagan
Name of Specialty and Brief Description:	City Court - Adult Misdemeanor, FINS, CINC, and Juvenile Delinquency
Indigency Determined by Whom and How?	Administrator - application is reviewed and determination is made using the Annual Federal Poverty Guidelines. (200%)
When is Assignment/Appointment of Counsel Made?	If incarcerated, after 72-hour hearing; If out on bond, at arraignment
Client Assigned by Whom and How?	Administrator - after indigency is determined the client is assigned to an attorney covering their specific division & felony/misdemeanor charges.
Initial Client Intake Conducted By Whom? (Name and Title)	Alice Martin, Administrator
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes.
Brief Explanation of Intake Process	Application is reviewed and determination is made using the Annual Federal Poverty Guidelines. (200%)
$40 Application Fees	
How Many Applications for Services Were Received?	700+
Does the Office Collect the $40 Application Fee?	Yes
How Many Application Fees Were Waived?	none / Fee is always requested, but not always received.
How Many Application Fees Were Reduced?	none / they are given an option to pay in increments.
Total Application Fee Dollars Collected in 2011	5,360.00
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	103,600.00
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	They say they do, but we have observed multiple cases in which they did not. Usually those involving multiple year sentences to hard labor.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	None
Who Collects the Assessed Court Fees?	Sheriff & City Marshall
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Itemized Lists
Who Remits the Court Fees Collected?	Sheriff & City Marshall
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Itemized Lists
Partial Indigence Payments	

Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	When the client is between 100% and 200% of the federal poverty guidelines, we request the court to impose a partial reimbursement. We are sending an order to the judge at arraignment, but only a few have been ordered to pay to date.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	None
Who Collects the Assessed Partial Payments?	PDO if it is imposed at arraignment. City Marshall and Sheriff if it is imposed as part of a sentence.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Partial Payments Collected?	City Marshall and Sheriff.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	The payments are listed on the itemization and we have to distinguish between them and the $35 assessments.
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	None.
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted. The District Defender is the only full time employee who does not represent other clients. Other attorneys are part-time contract attorneys and would not contract if they gave up private practice to do so.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	yes
Primary Immediate Needs	More money.
Immediate Critical Issue Areas	Felony caseloads. Dwindling reserve funds.
Long-Term Critical Issue Areas	Funding
Please List All New Hires in 2011 (Name and Title)	Joseph Reynolds, contract attorney.
Please List All Promotions in 2011 (Name and Title)	none
2011 Media Coverage and/or Major Accomplishments	Katie Widhalm and Brett Brunson won an acquittal in an aggravated rape trial in June. Bob Noel had a second degree murder case dismissed on the trial date on August 1st. Brett Brunson had a second degree murder case dismissed on the second day of trial after jury selection on August 2nd.
Number of Expected New Attorney Hires in 2011	One to replace Seaman
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	All. New attorney is sent to LPDB, LPDA or LACDL seminars. I suggest hearings and trials to observe. I get them experience with misdemeanors and then appoint them as co-counsel with me to learn how to handle felony matters. I provide resources and advice.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	We are small, so I directly supervise all staff and contract attorneys.
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	N/A 1 Full Time Employee

Any Policy for Workload Reduction for Supervisory Staff, Please Describe	Yes. No written policy. The District Defender is the only supervisory staff. I have fewer cases than the contract attorneys, but I take most of the murder cases.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No.
Regular Meetings for Any Staff, Please Describe	Yes. LPDA Chiefs meetings and Louisiana Public Defender Board Meetings, as able
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2011	1
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	N/A
Please Provide the Names of All State Representatives and Senators from Your District	Gerald Long, Senator, Rick Nowlin, State Representative
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	The same systemic problems are all present. Due to a sharp decline in local funding two attorneys were laid off during the year, one was replaced by a new hire, one is turning over his caseload in February. Four attorneys are presently handling the entire District Court docket with both felonies and misdemeanors.
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	We implemented a rotating schedule for contract attorneys to attend 72 hr. hearings and encourage them to see their clients at the Detention Center when they are out there. The District Defender has assisted contract attorneys in preparing for trial and trying cases. We have encouraged a team approach to trial preparation, particularly crime scene investigation and voir dire preparation. I share important court decisions and helpful information from the LACDL list serve with all attorneys. I continue to participate in the District Defender Group started several years ago to gain insight into what other districts are doing and to share that with our attorneys. I have tried to more closely monitor local funding, following a precipitous decline in funding last summer. I have met with the judges, DA, LPDB staff and other District Defenders in an effort to address the problem and increase local funding.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Ted Brett Brunson (Fe; Mi)	318-352-9311; 318-352-8019 fax;
	brunsonlaw@cp-tel.net
Part-Time Contract Attorneys	**Contact Information**
Jason Methvin (Fe; Mi)	318-352-7272; 318-352-7722 fax; jacecase2000@yahoo.com
Kathryn Widhalm (Fe; Mi)	318-352-9311; 318-352-8019 fax; kawidhalm@gmail.com

Charles Seaman (Fe; Mi)	318-352-7821; 318-357-1490 fax; syr856@aol.com
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Charles Whitehead, III, Paralegal	318-352-6481; 318-357-8438 fax;
	wlo2@cp-tel.net
Alice Martin, Financial/Secretarial/Intake	318-352-9311; 318-352-8019 fax; aliceamartin@gmail.com
Kem Jones, Investigator	318-872-2988; 318-872-2982 fax; kemlopezjones@hotmail.com

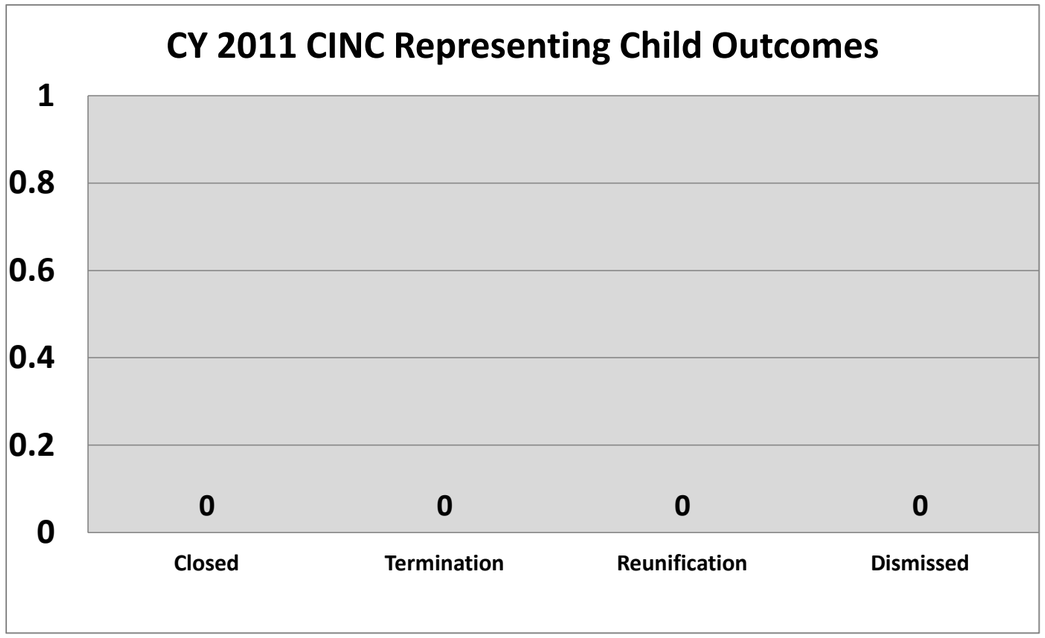
2011 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	
X Windows Vista	
Windows Server 2000/2003/2008	
X Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
X defenderData (LPDB statewide system)	
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	
X Microsoft Office 2007	
X Microsoft Office 2003	
Previous Microsoft Office version	
X Corel Word Perfect	
Other	
Internet Browsers Used:	
Internet Explorer 6	
X Internet Explorer 7 or 8	
X Firefox	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory	
0 Television, DVD, VCR	
2 Desktop PCs	
2 Laptops	
0 Video Cameras	
2 Digital Cameras	
1 Video Conferencing Systems	
1 B&W Laser Printers	
1 Color Printers	
0 Wireless Cards	
0 Smartphones (Funded by Office)	
0 iPad/Tablets (Funded by Office)	

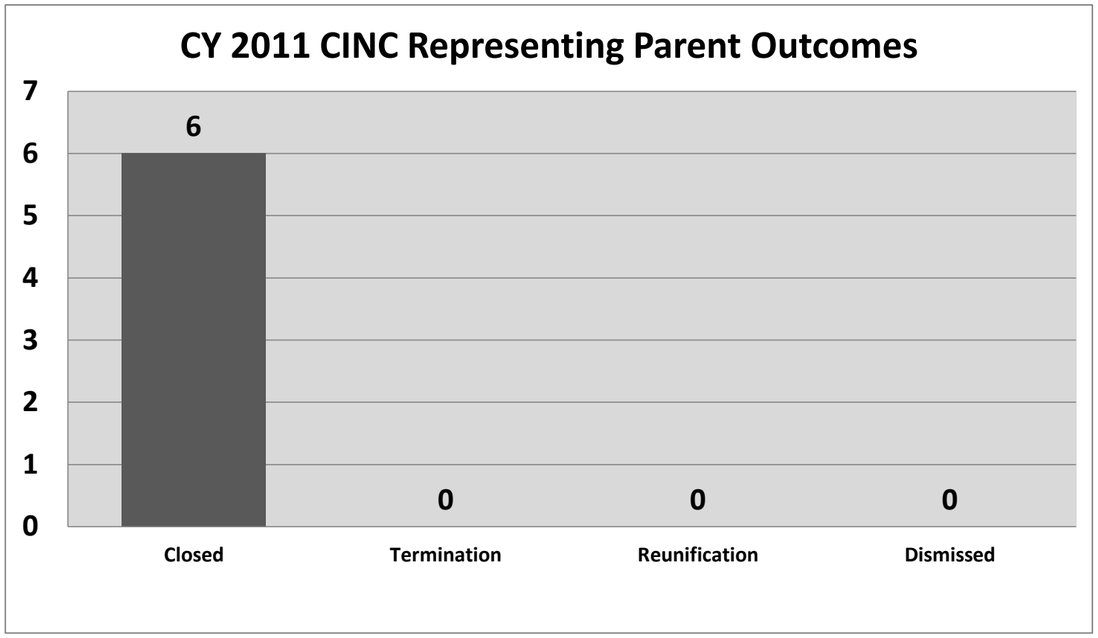
INTERNET SERVICES:	
Dialup X Broadband No Internet Connection	
Connection Speed: 150 mpbs	
Provider Name:Cp-tel	
Email Provider: Cp-etl	
Please list any software or computer equipment in which you need training:	

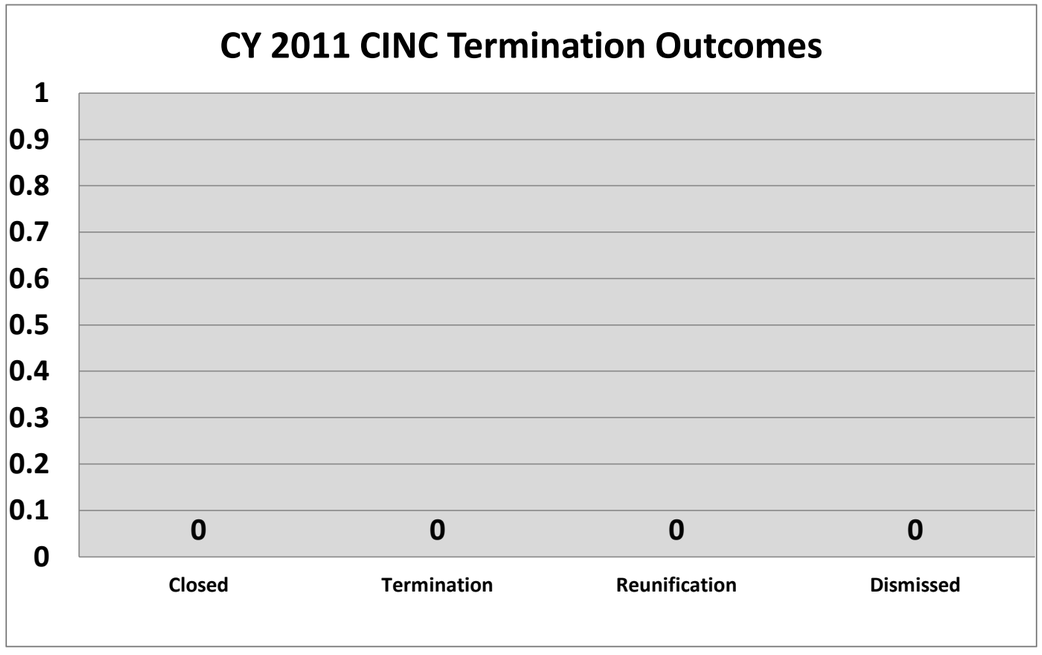
10th District Defender Office CY 2011 Caseloads & Outcomes

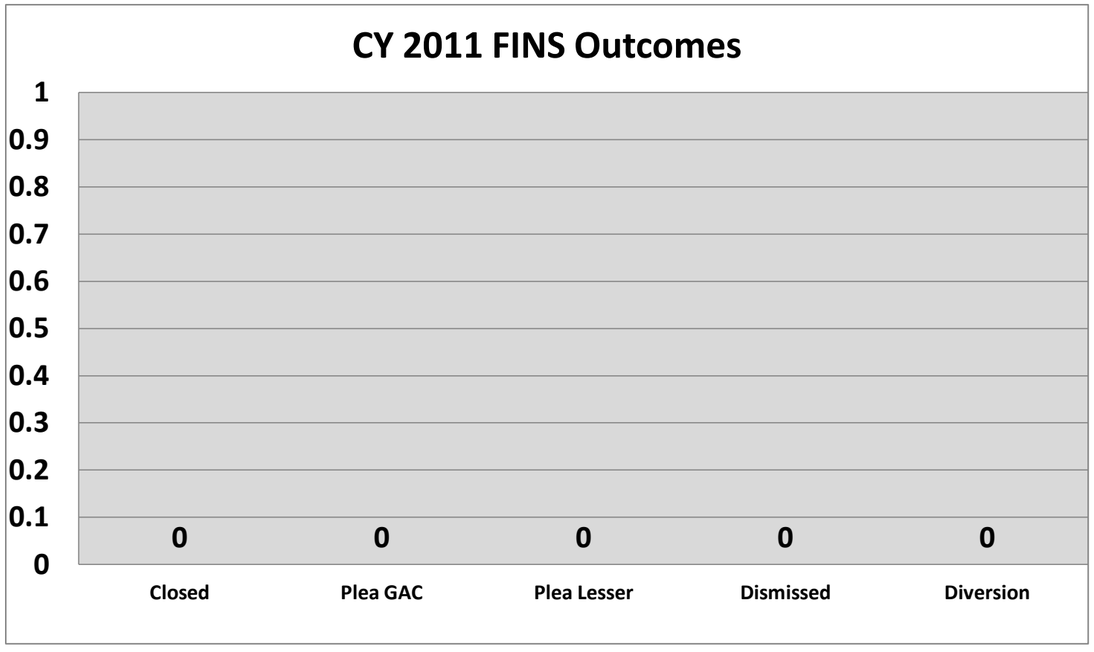
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	0	0	10	10	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	20	6	35	55	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	2	0	0	2	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	8	5	5	13	N/A	N/A	1	0	1	0	N/A	N/A	0	0
Delinquency Felony	25	13	4	29	N/A	N/A	5	5	2	2	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	-	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	328	205	181	509	N/A	N/A	77	8	101	21	0	0	0	1
Adult Felony Non-LWOP**	536	474	468	1004	N/A	N/A	190	72	454	53	0	0	0	3
Adult LWOP*	10	21	22	32	N/A	N/A	5	7	15	0	1	2	0	0
Capital	0	0	0	0	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	98	62	55	153	N/A	N/A	2	0	2	0	N/A	N/A	N/A	N/A
Post Conviction Relief	3	1	0	3	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

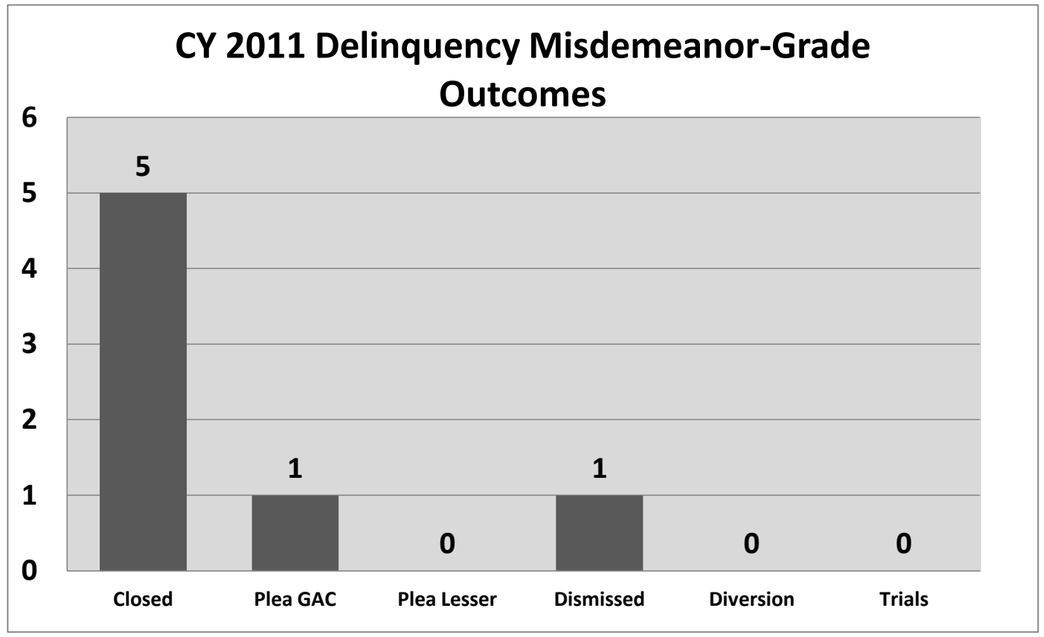
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

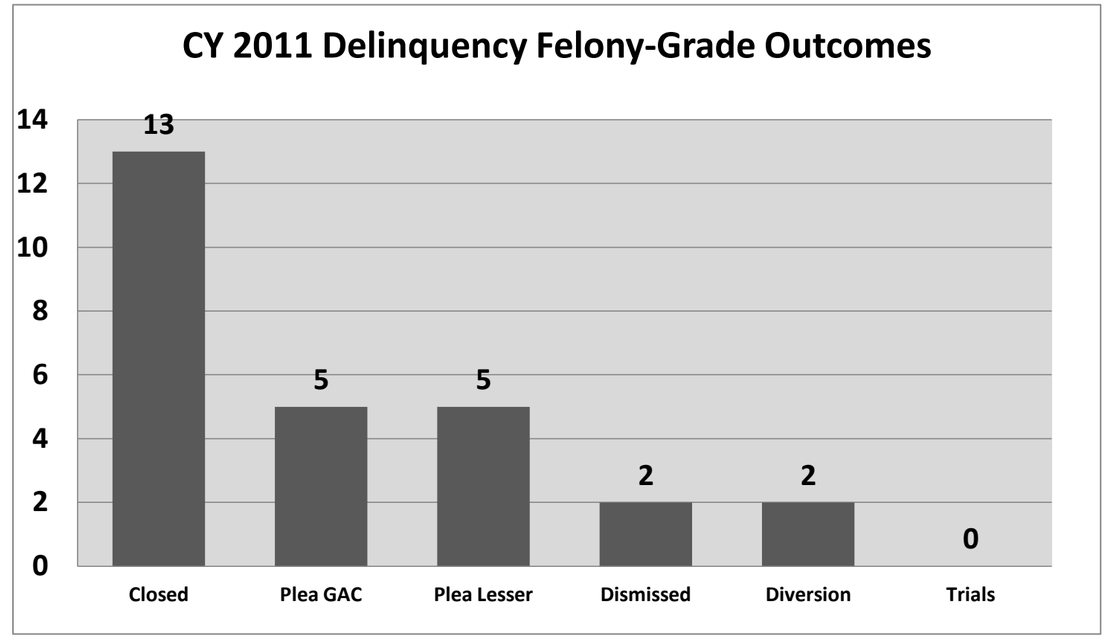

CY 2011 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

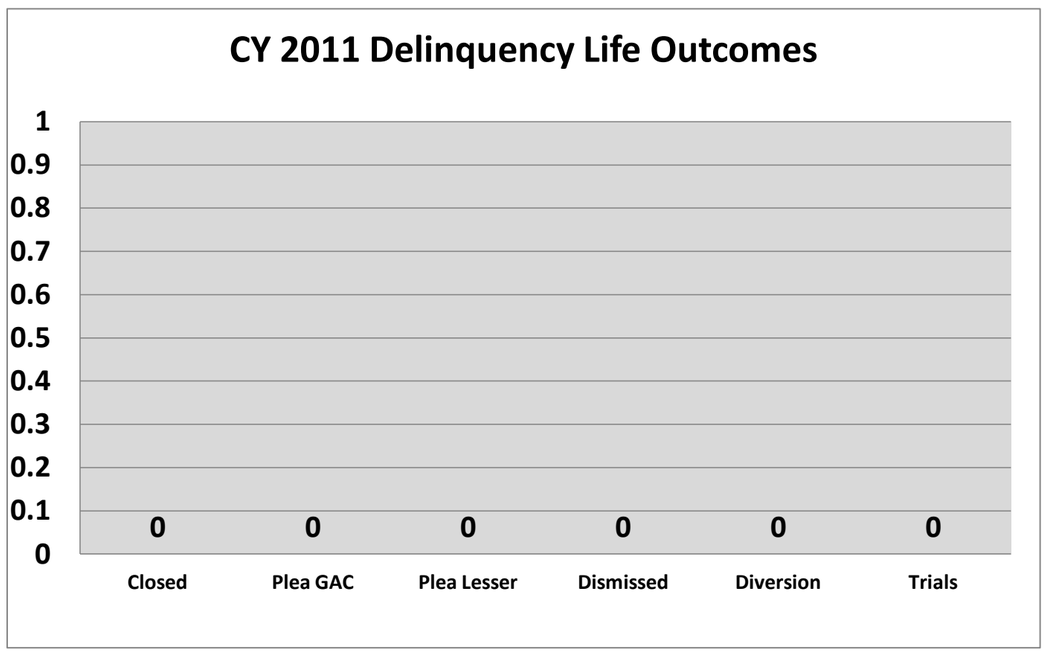

CY 2011 CINC Representing Parent Outcomes
7
6
5
4
3
2
1
0
6
0
0
0
Closed
Termination
Reunification
Dismissed

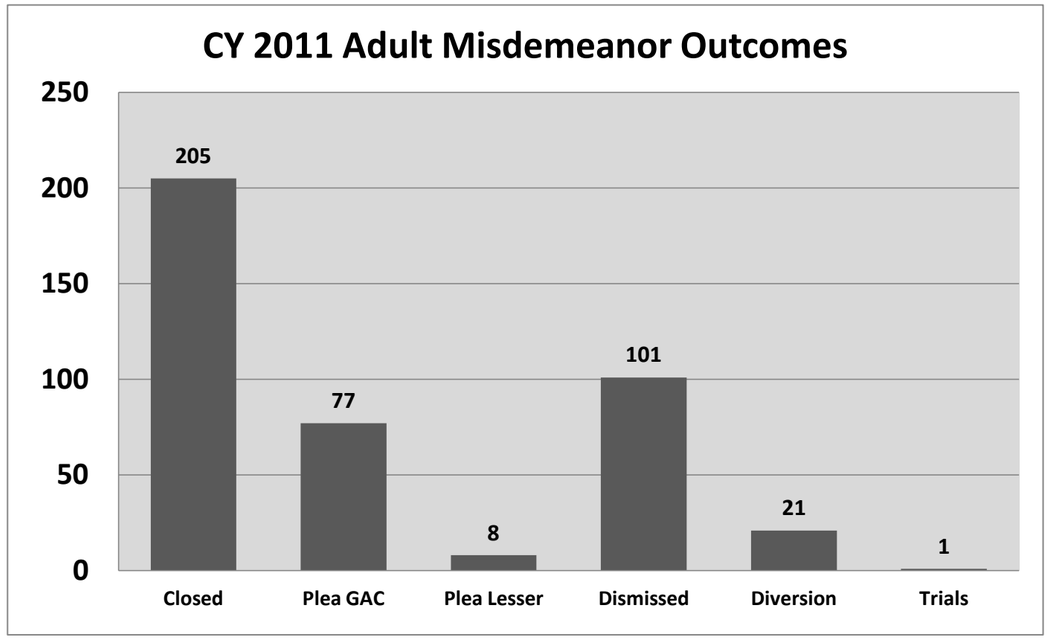

CY 2011 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

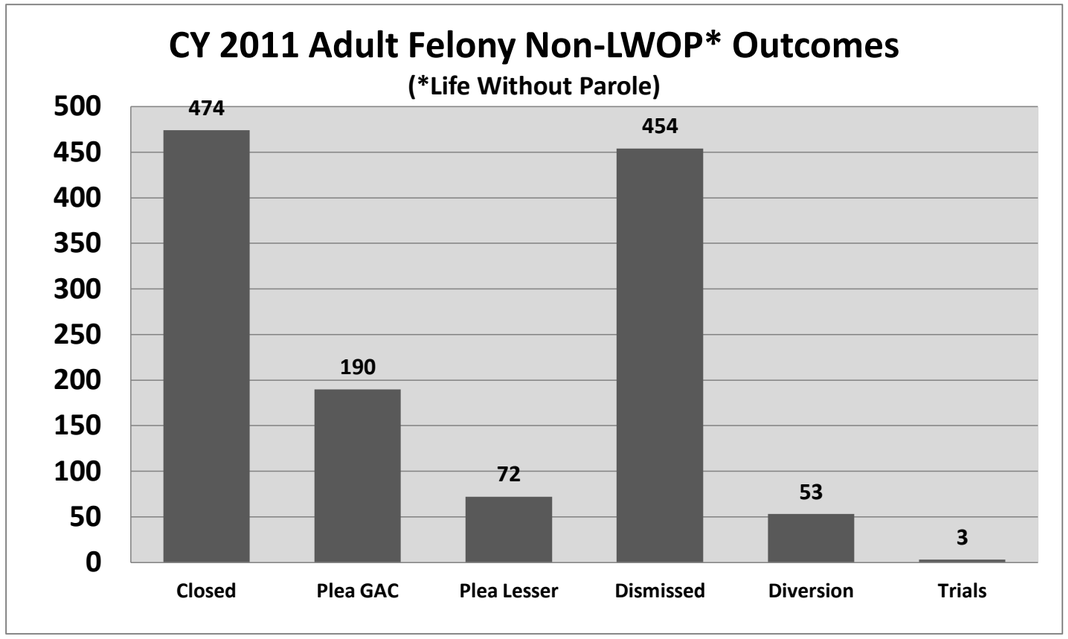

CY 2011 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

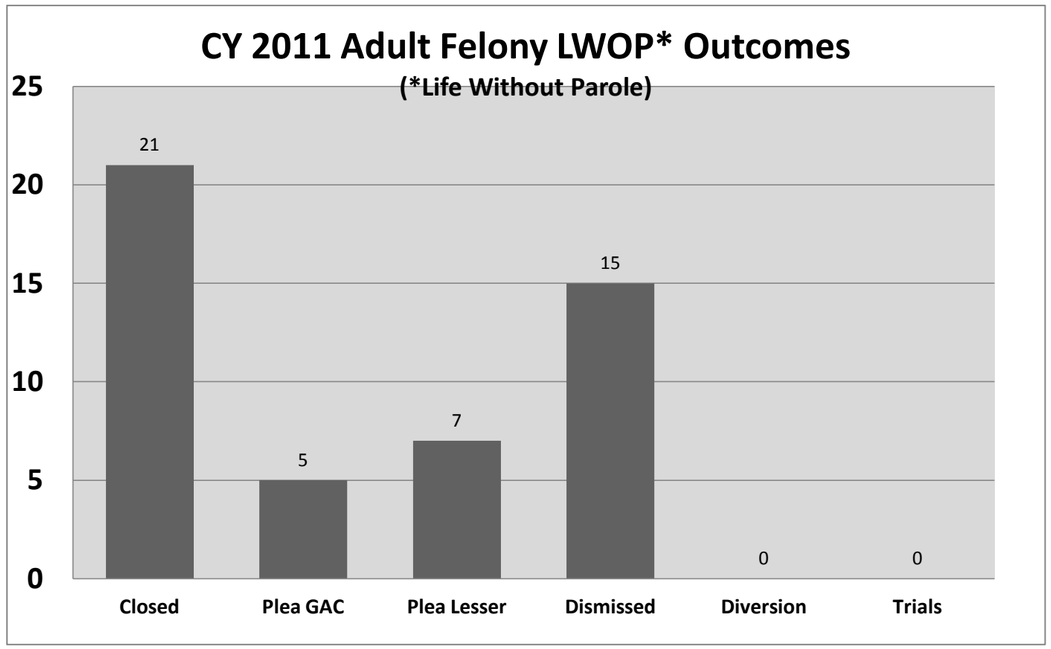

CY 2011 Delinquency Misdemeanor-Grade Outcomes
6
5
4
3
2
1
0
5
1
0
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

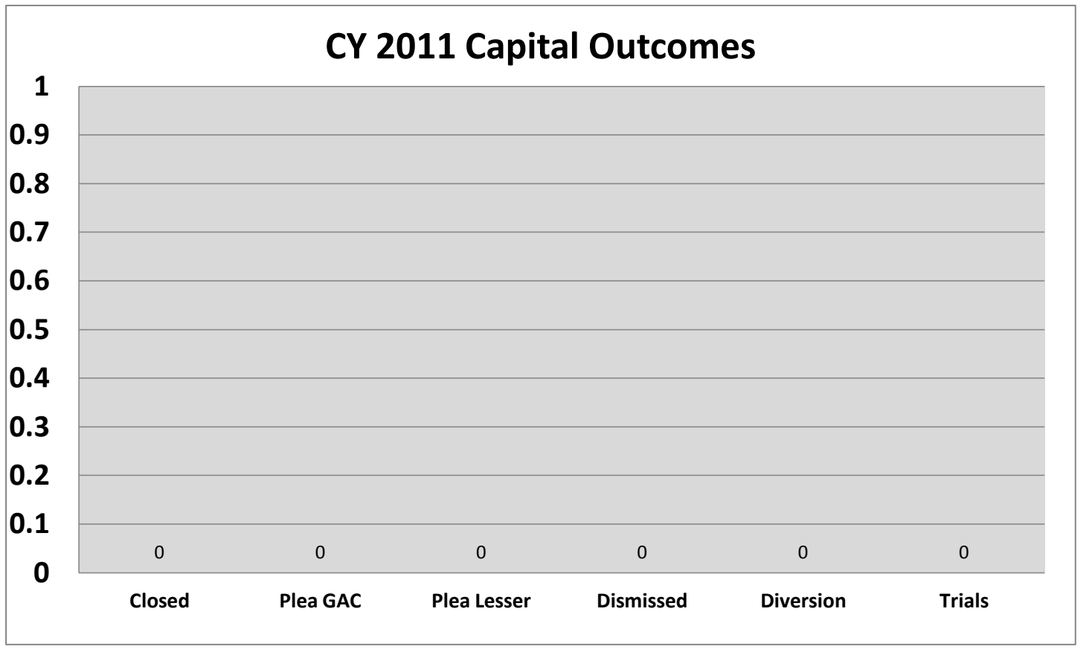

CY 2011 Delinquency Felony-Grade Outcomes
14
12
10
8
6
4
2
0
13
5
5
2
2
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
250
200
150
100
50
0
205
77
8
101
21
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

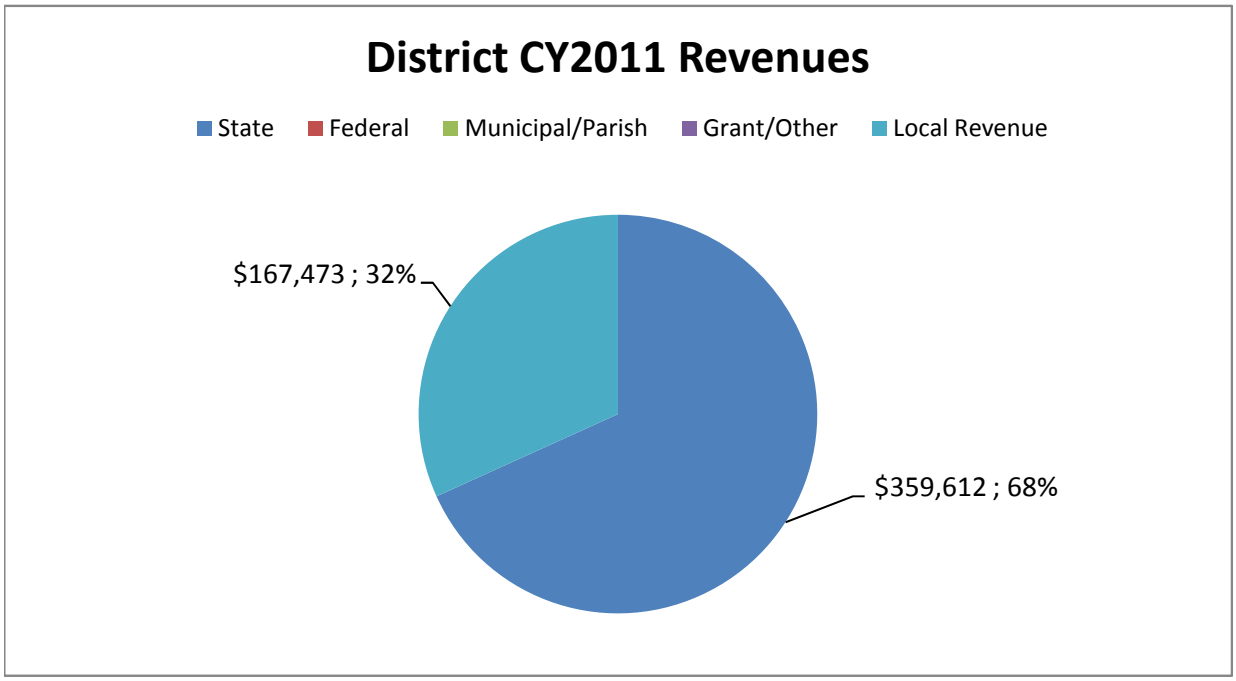

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
500
450
400
350
300
250
200
150
100
50
0
474
190
72
454
53
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

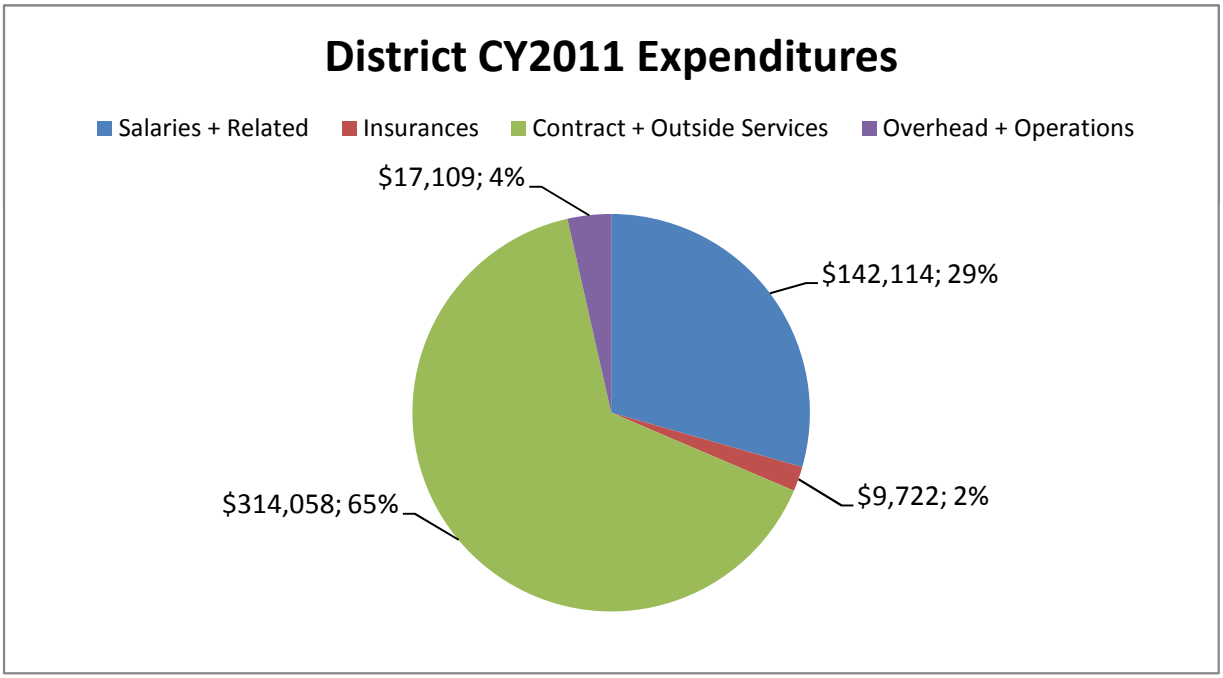

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
25
20
15
10
5
0
21
5
7
15
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

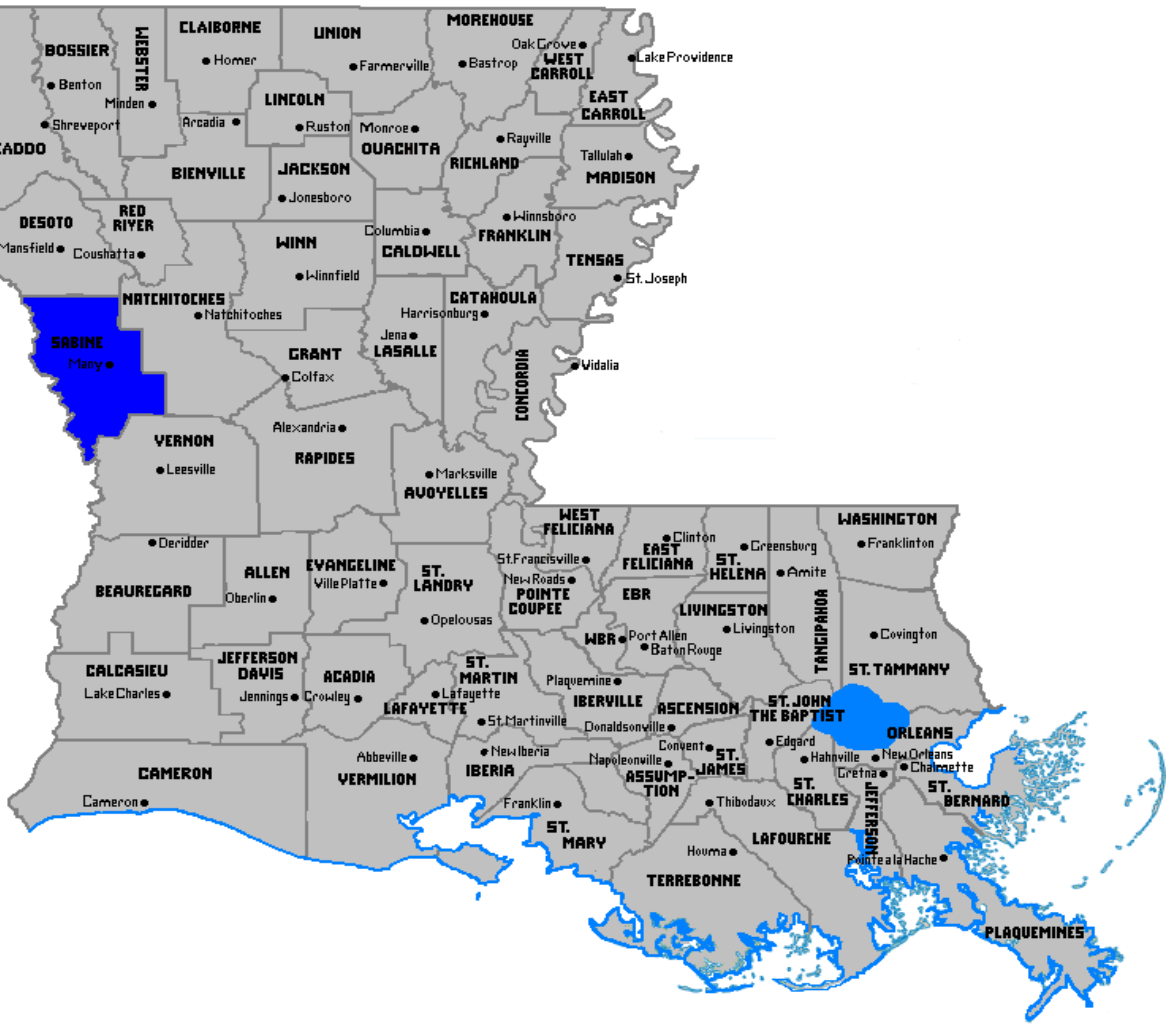

CY 2011 Capital Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 10 CY2011	Total CY11
District Defender: Brett Brunson	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ 359,612
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ -
Total State & Other	**$ 359,612**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 118,132
Traffic Court	$ -
Traffic Camera	$ -
Municipal Court	$ 23,275
Juvenile Court	$ -
Criminal District Court	$ 50
Non-itemized, lump sum collected and remitted by all courts	$ -
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ 88,200
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ 6,607
Condition of Probation	$ -
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ -
Department of Corrections	$ -
Donations	$ -
Interest Revenue	$ 201
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 5,774
Partial Attorney Fees Reimbursements [as per 15:176]	$ -
Other Reimbursements	$ -
Other Local Income	$ 43,366
Total Local Revenue	**$ 167,473**
Total Revenue	**$ 527,085**

District 10 CY2011	Total CY11
District Defender: Brett Brunson	
Actual Expenditures Paid	
Salaries	$ 114,920
Hospitalization and Disability Insurance	$ -
Retirement	$ -
Payroll Taxes	$ 27,194
Accrued Leave	$ -
Workers' Compensation	$ -
Malpractice Insurance	$ 9,722
Auto/Physical Liability Insurance	$ -
Audit/Accounting Expense	$ 7,183
Contract Clerical	$ 22,950
Expert Witness	$ 1,175
Investigators	$ 30,000
Interpreters	$ -
Social Workers	$ -
Capital Representation	$ -
Conflict	$ 2,698
Contract - Juvenile Attorneys or CINC	$ 18,000
Misdemeanor Attorney Contracts	$ 16,000
Contract Attorneys - all other	$ 216,052
Building Lease/Rent	$ 8,100
Office Repair and Maintenance	$ -
IT/Technical Support	$ -
Major Acquisitions	$ -
Equipment Lease/Rent	$ 2,000
Telephone/Utilities/Postage/Internet	$ 1,922
Office Supplies	$ 322
Parking/Auto Tolls	$ -
Advertisements	$ -
Travel/Lodging/Per Diem/Mileage	$ 2,366
Dues and Seminars	$ 770
Law Library/Journals/Subscriptions	$ 1,355
Other Operating Expenses	$ 275
Total Expenses	**$ 483,003**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$167,473 ; 32%
$359,612 ; 68%


District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$17,109; 4%
$142,114; 29%
$9,722; 2%
$314,058; 65%



The 11TH Judicial District Public Defenders' Office

Sabine (Many)

District Defender: Steven R. Thomas
111 North Washington
Mansfield, LA 71052
(318) 872-6250

11th Judicial District • Sabine Parish
District Defender Steven R. Thomas • (318) 872-6250
111 North Washington • Mansfield, LA • 71052

General District Information: In the 11th Judicial District, there is one section of District Court and a Mayor's Court. There are no City or specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 24,233 in this district, 5,922 of whom are children.

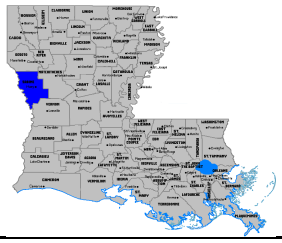
District Staff: The District Defender in this district is Steven R. Thomas, who has served in the position for 12 years and been a public defender in Louisiana for 31 years. The Public Defenders' Office in the 11th Judicial District is a contract public defenders' office, with a full-time staff District Defender and four part-time contract attorneys. There are no restrictions on private practice outside of the Public Defenders' Office. In addition to the District Defender (who supervises staff in the 11th and 42nd Judicial Districts), there is one supervising attorney. A caseload reduction is provided for supervising attorneys. The office also has one investigator and four administrative staff members.

Juvenile Defense: Juvenile cases are heard by the District Judge in the 11th Judicial District. All attorneys handle juvenile cases. The 11th Judicial District has an active Children and Youth Planning Board.

Indigency Determination and Availability of Clients: In the 11th Judicial District, the Judge makes the determination of indigence. Adult clients are held at the Sabine Parish Detention Center. Juvenile clients are held outside of the district at the Ware Youth Center (Coushatta).

Fees and Accounting: The Public Defenders' Office in the 11th Judicial District collects the statutory $40 application fee from clients. Fees were reduced for 74 applicants and were not waived for any applicants. A total of $4,600 was collected for application fees. Courts in this district assess the statutory $35 special fee in every case resulting in a conviction to support local public defender services. In 2011, the district received $59,292.86 in special fees, which were collected by the Sabine Parish Sheriff's Office. The Public Defenders' Office in this district may assess partial indigence payments for services based on clients' ability to pay. Any resulting payments are collected by the local probation office. Accounting functions in this district's Public Defenders' Office are handled by staff and a contracted accountant.

Caseload: The Public Defenders' Office in the 11th Judicial District reported handling 1,368 cases in 2011. Of those, 125 involved juvenile matters, including 93 Child in Need of Care representations.



The 11TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Many
Population:	24233
Juvenile Population:	5922
District Defender	Steven R. Thomas
Years as District (or Chief) Defender	12
Years of Public Defense	31
Office Manager	Cheri Sewell
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Valerie Wells, Cheri Sewell & Pam Mathis
Primary Office Street Address	111 North Washington
City	Mansfield
ZIP	71052
Primary Phone	318-872-6250
Primary Mailing Address	P.O. Box 1004 Mansfield La. 71052
Primary Email Address	stevenrthomas@bellsouth.net
Primary Emergency Contact	Steven R. Thomas
Primary Emergency Phone	cell 318-465-7001
Secondary Emergency Contact	Brian McRae
Secondary Emergency Phone	cell 318-286-2486 Brian McRae
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	Brian McRae cell 318-286-2486
Name of Owner(s) of Office(s)	Steven R. Thomas
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Donated by Steven R. Thomas
Courts and Locations	11 JDC Sabine Parish, Many, Louisiana, Mayor's Court, Many, Louisiana
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	One division
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	All 72 hour hearing forms are sent to District Defender who assigns attorneys.
Name of Adult Detention Facilities in This District	Sabine Parish Detention Center, P.O. Box 1550, Many La. 71449
Name of Adult Detention Facilities Outside the District Which Hold Clients	N/A
Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Youth Center, Coushatta La.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes, distance from clients impacts access and greatly increases costs for attorneys, mileage, etc.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No

District Attorney	Don M. Burkett
Chief Judge of Criminal District Court	Stephen Beasley
Juvenile Court Judges (Specify District of City Court)	Stephen Beasley
Drug Court Judges	N/A
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Initially, at 72 hour by district judge based on poverty guidelines
When is Assignment/Appointment of Counsel Made?	Time of arrest. Within 72 hours of notice to PD office
Client Assigned by Whom and How?	Chief Defender, attorney notified by fax and on database.
Initial Client Intake Conducted By Whom? (Name and Title)	Brian C. McRae, Intake Attorney.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes. (see attached)
Brief Explanation of Intake Process	Primarily by teleconference within 72 hours of notice of appointment
$40 Application Fees	
How Many Applications for Services Were Received?	260
Does the Office Collect the $40 Application Fee?	yes
How Many Application Fees Were Waived?	74
How Many Application Fees Were Reduced?	0
Total Application Fee Dollars Collected in 2011	4600
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	no
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	59292.86
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Form Provided by Sabine Sheriffs Department
Who Collects the Assessed Court Fees?	Sabine Sheriffs Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Check stub from Sabine Sheriffs Department and copy of disbursement form.
Who Remits the Court Fees Collected?	Sabine Parish Sheriff
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Check Stub from Sabine and copy of form from Sabine Sheriffs Office
Partial Indigence Payments	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	District Defender makes determination
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Provided by probation office/form.
Who Collects the Assessed Partial Payments?	Probation office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Report from Probation office

Who Remits the Partial Payments Collected?	Probation Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Report from Probation Office
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted with private practice policy.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	yes
Primary Immediate Needs	More funding.
Immediate Critical Issue Areas	While our revenue from LACE has rebounded somewhat, the 11th/42nd combined districts under a joint venture agreement continue to be "insolvent" according to information supplied at the 307 Board Meeting on 8/24/10. I need to hire at least one (1) more attorney in the 11th and another in the 42nd in order to get more in line with caseload standards, and, to affect a minimum level of specialization in both districts i.e. LWOP cases, sex crimes and other "serious felonies".
Long-Term Critical Issue Areas	See above. We recently split the two parishes into separate districts. This complicates coordination of defenders in the two districts, required bring in two separate staffs of attorneys to avoid conflicts. Additionally, the 11th Judicial District has a serious shortfall in funding which is presently being met with funds from the 42nd JDC.
Please List All New Hires in 2011 (Name and Title)	Richard Woolbert-contract attorney
Please List All Promotions in 2011 (Name and Title)	none
2011 Media Coverage and/or Major Accomplishments	State vs. Darcy Bass, initially charged with First Degree Murder had charges dismissed. State vs. Brian Montgomery originally charged with First Degree Murder, pled guilty to accessory after the fact for time served.
Number of Expected New Attorney Hires in 2011	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes, I pay for seminars for attorneys. I also work individually with attorneys about strategies and approach on particular cases. We also train on database.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Chief Defender- Steven R. Thomas, Assistant District Defender- Brian C. McRae, and staff contract attorneys.
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	Cheri Sewell, Data Compliance Manager
Please Attach Your Office Organizational Chart	
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	Supervisory staff has reduced case load.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No

Regular Meetings for Any Staff, Please Describe	Yes, Semi-annual staff meetings for attorneys, Bi-monthly staff meetings for support staff.
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	Bi-Monthly training for attorneys and semi-annual staff training for support staff.
Number of Writs Your District Handled in 2011	Unknown
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Both. Attorneys responsible for representation in juvenile delinquency cases also handle adult felonies. The case stays with them.
Please Provide the Names of All State Representatives and Senators from Your District	Frank A. Howard, State Representative, Gerald Long, Senator
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	1. Inability to hire lawyers from within the District. 2. Geographical size of District. 3. Grudging cooperation from judges and other officials re: change. 4. Attorney turnover and dissatisfaction due to changes mandated by 307 Board.
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	Improved teleconferencing to give increased access to incarcerated clients. Implemented in house training for attorneys and staff.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Steven R. Thomas, District Defender	P.O. Box 1004
	Mansfield, La. 71052
	E-mail: stevenrthomas@bellsouth.net
	Phone: 318-872-6250
	Fax: 318-872-6262
	Cell #: 318-465-7001
Part-Time Contract Attorneys	**Contact Information**
Brian C. McRae	P.O. Box 612
	Mansfield, La. 71052
	E-mail: mcraebuffalo381@aol.com
	Phone: 318-872-2973
	Fax: 318-872-6262
	Cell #: 318-286-2486
D. Scott Kendrick	1762 Texas St.
	Natchitoches, La. 71457
	E-mail: Taco@cp-tel.net
	Phone: 318-354-9146
	Fax: 318-354-9144
	Cell#: 318-471-0110

Non Attorney Employees and Contractors and Other Staff	Contact Information
Kem Jones, Investigator	P.O. Box 441
	Mansfield, La. 71052
	E-mail: kljprivateinvestigator@hotmail.com
	Phone: 318-872-2988
	Fax: 318-872-2982
	Cell#: 318-461-7841
Maura Dees, Accountant	122 Jefferson St.
	Mansfield, La. 71052
	E-mail: mmdees@hotmail.com
	Phone: 318-872-3007
	Fax: 318-872-1357
	Cell#: 318-453-0230
Cheri Sewell, Data Compliance Manager	P.O. Box 1004
	Mansfield, La. 71052
	E-mail: cheri.sewell@hotmail.com
	Phone: 318-872-6250
	Fax: 318-872-6262
	Cell#: 318-461-3218
Pam Mathis, Data Support Coordinator	P.O. Box 1004
	Mansfield, La. 71052
	E-mail: p.mathis@live.com
	Phone: 318-872-6250
	Fax: 318-872-6262
	Cell#: 318-423-4005
Valerie Wells, Data Resource Manager	P.O. Box 612
	Mansfield, La. 71052
	E-mail: Valerie.rose.19@hotmail.com
	Phone: 318-872-2973
	Fax: 318-872-6262
	Cell#: 318-455-1077
Richard Woolbert, Contract Att.	101 Miliam St. Suite
	Shreveport, LA. 71101
	t woolbert@msn.com
	phone-318/918-5767
	fax-318/424-3651
	cell- 318/655-1849

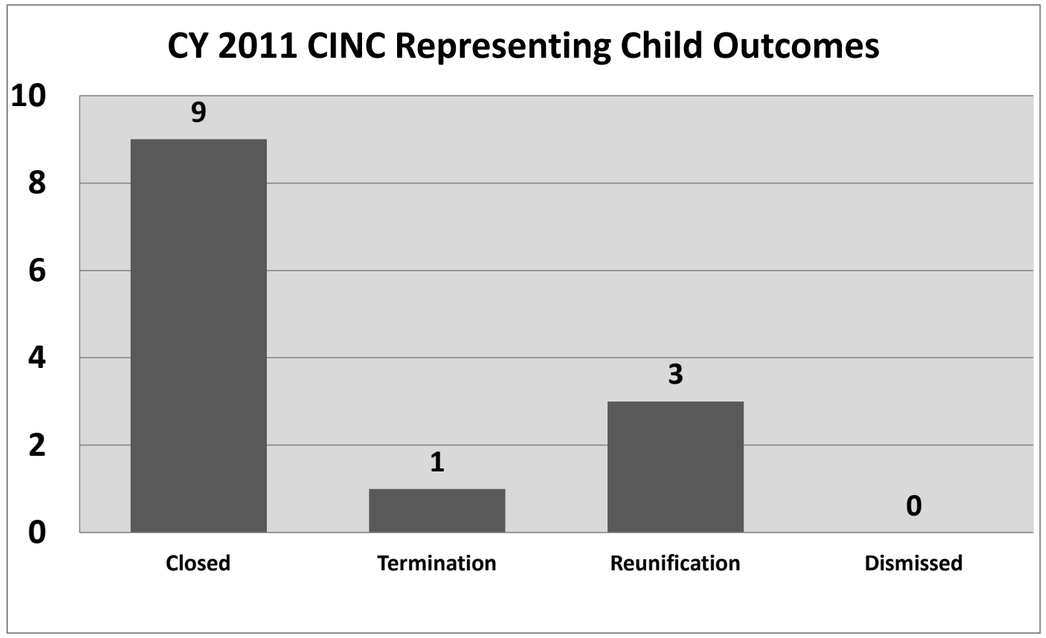
2011 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	**Valerie Wells**
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
__Windows 7	X
__Windows Vista	
__Windows Server 2000/2003/2008	
__Windows XP	X
__Mac OSX	
Case Management System(s): Check all that apply	
__defenderData (LPDB statewide system)	X
__Other System (please name) _____	
Productivity Suites Used:	
__Microsoft Office 2010 (Word, Excel, etc.)	X
__Microsoft Office 2007	X
__Microsoft Office 2003	
__Previous Microsoft Office version	
__Corel Word Perfect	
__Other	
Internet Browsers Used:	
__Internet Explorer 6	
__Internet Explorer 7 or 8	X
__Firefox	
__Other	
HARDWARE:	
Please enter the number of	
devices in your inventory	
__Television, DVD, VCR	
__Desktop PCs	
__Laptops	X
__Video Cameras	1
__Digital Cameras	
__Video Conferencing Systems	1
__B&W Laser Printers	
__Color Printers	
__Wireless Cards	X
__Smartphones (Funded by Office)	
__iPad/Tablets (Funded by Office)	

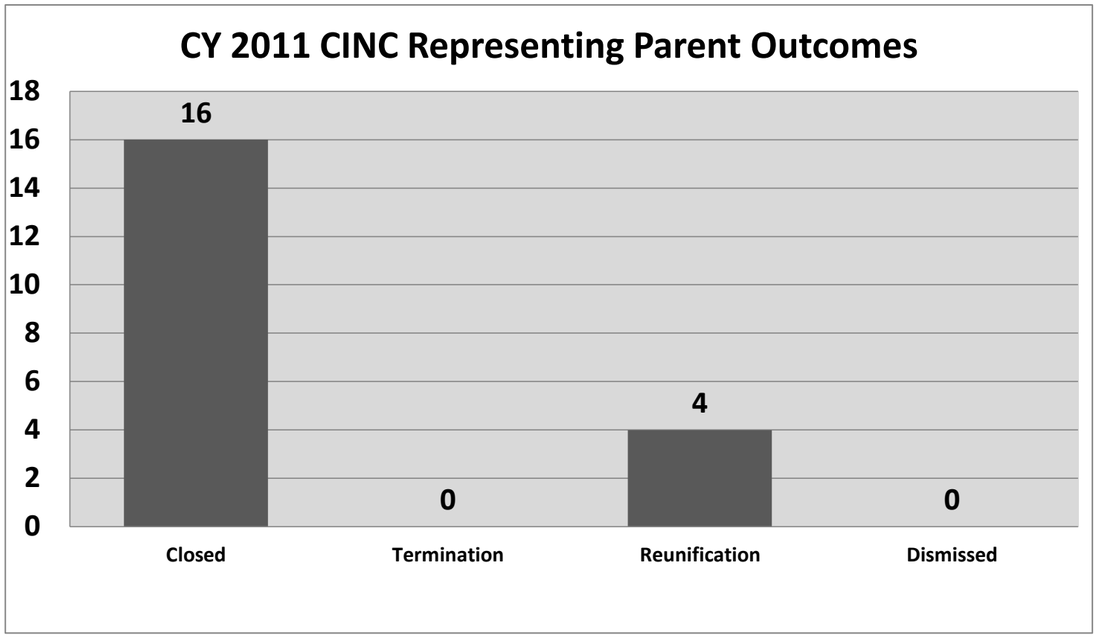
INTERNET SERVICES:	
____Dialup ___Broadband ____No Internet Connection	
Connection Speed:	high
Provider Name:	Bellsouth, Hotmail, Aol
Email Provider:	
Please list any software or computer equipment in which you need training:	

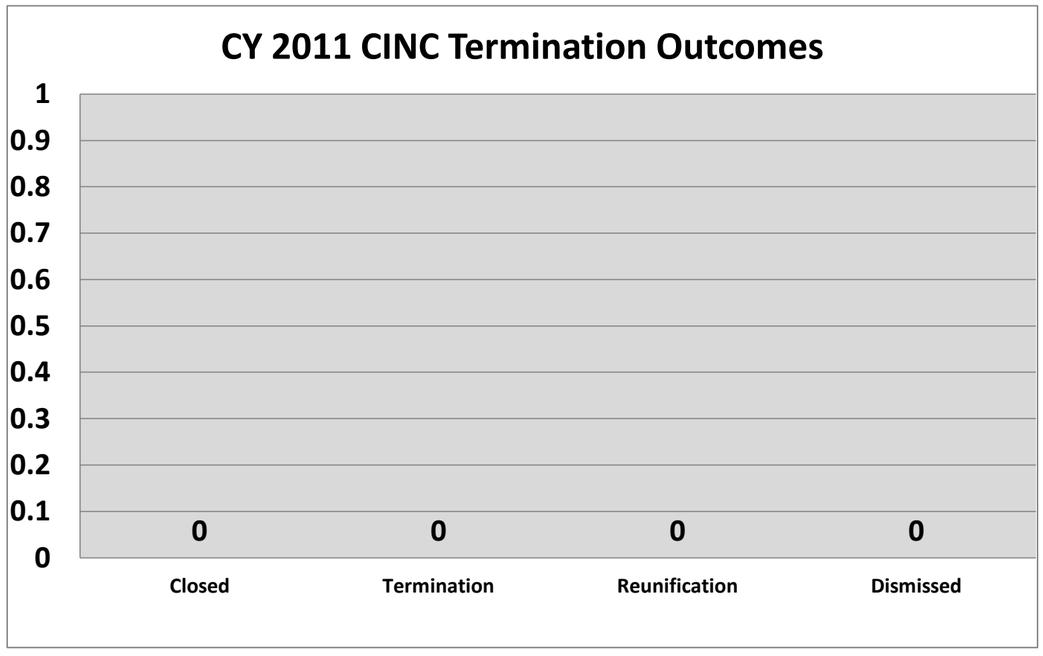
11th District Defender Office CY 2011 Caseloads & Outcomes

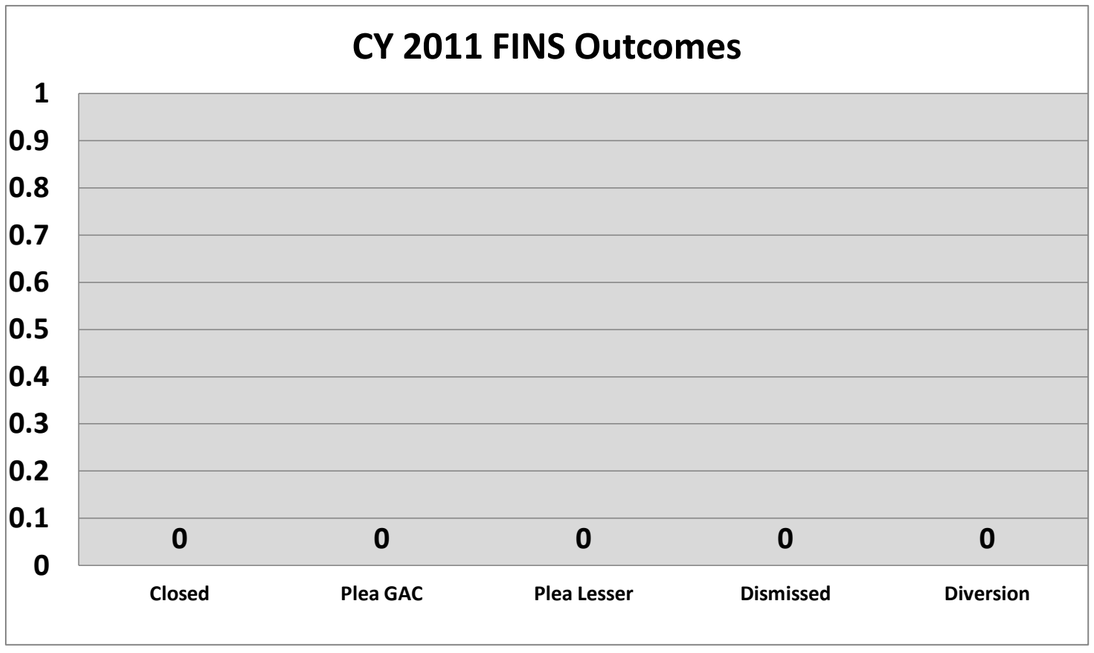
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	1	1	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	0	9	16	16	1	3	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	48	16	28	76	0	4	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	16	8	1	17	N/A	N/A	5	0	2	1	N/A	N/A	0	0
Delinquency Felony	13	3	2	15	N/A	N/A	1	2	0	0	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	-	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	446	451	139	585	N/A	N/A	349	10	273	2	0	0	3	4
Adult Felony Non-LWOP**	339	322	137	476	N/A	N/A	208	53	115	0	0	0	2	4
Adult LWOP*	0	6	8	8	N/A	N/A	0	4	2	0	0	0	0	0
Capital	0	1	1	1	N/A	N/A	0	0	3	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	127	133	44	171	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	2	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

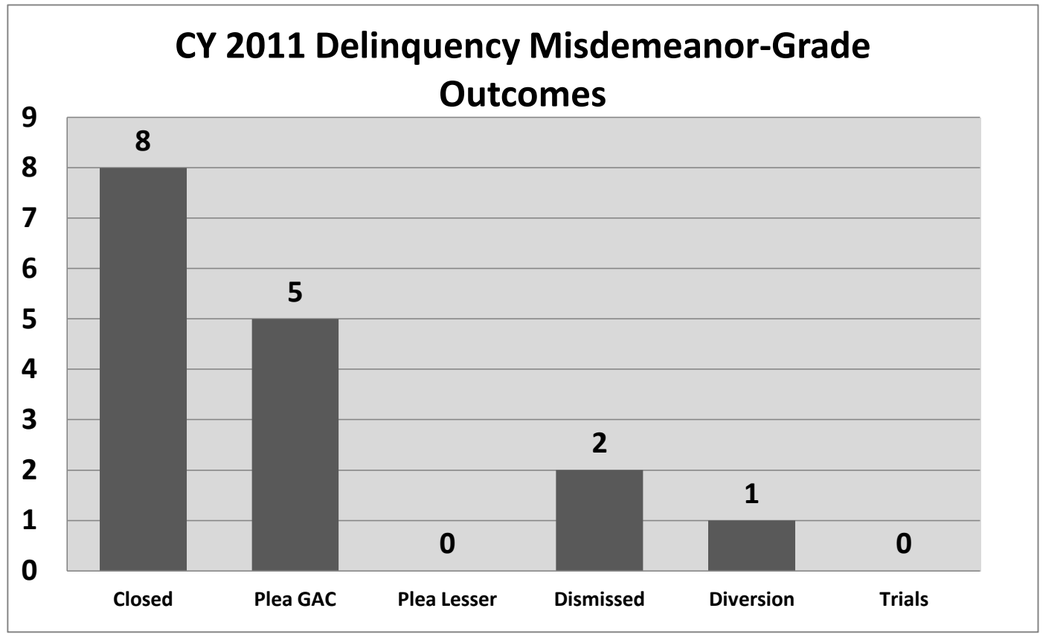
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

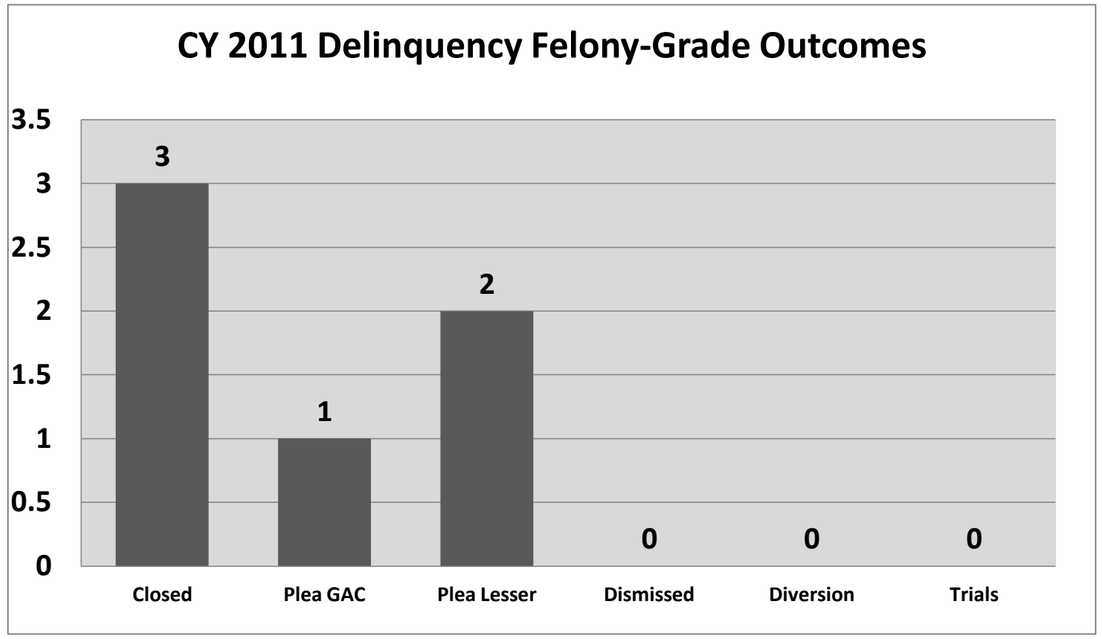

CY 2011 CINC Representing Child Outcomes
10
8
6
4
2
0
9
1
3
0
Closed
Termination
Reunification
Dismissed

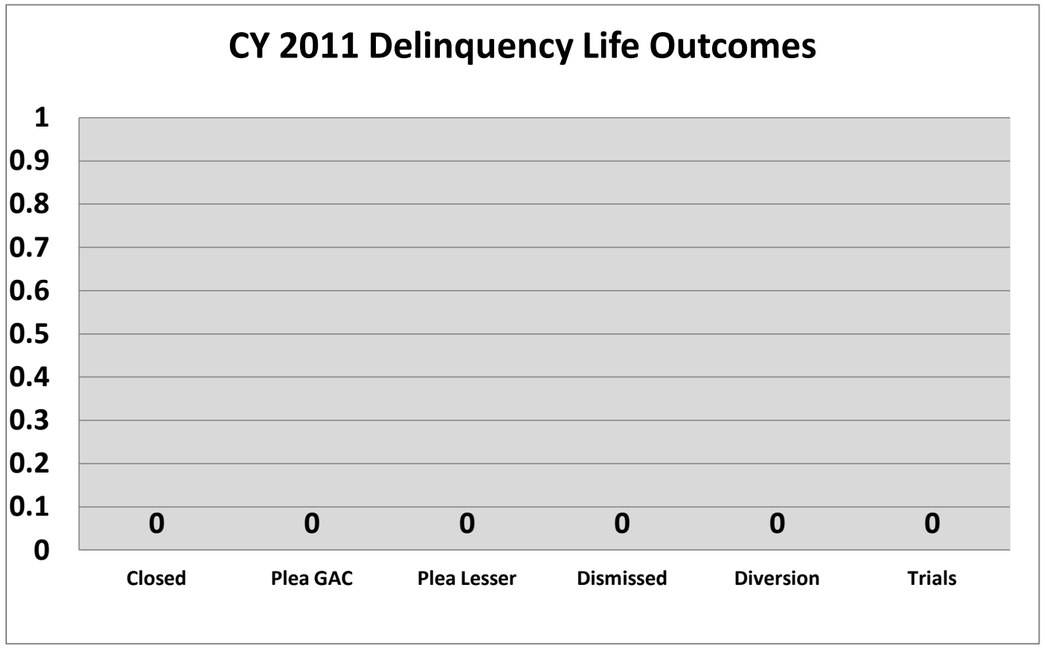

CY 2011 CINC Representing Parent Outcomes
18
16
14
12
10
8
6
4
2
0
16
0
4
0
Closed
Termination
Reunification
Dismissed

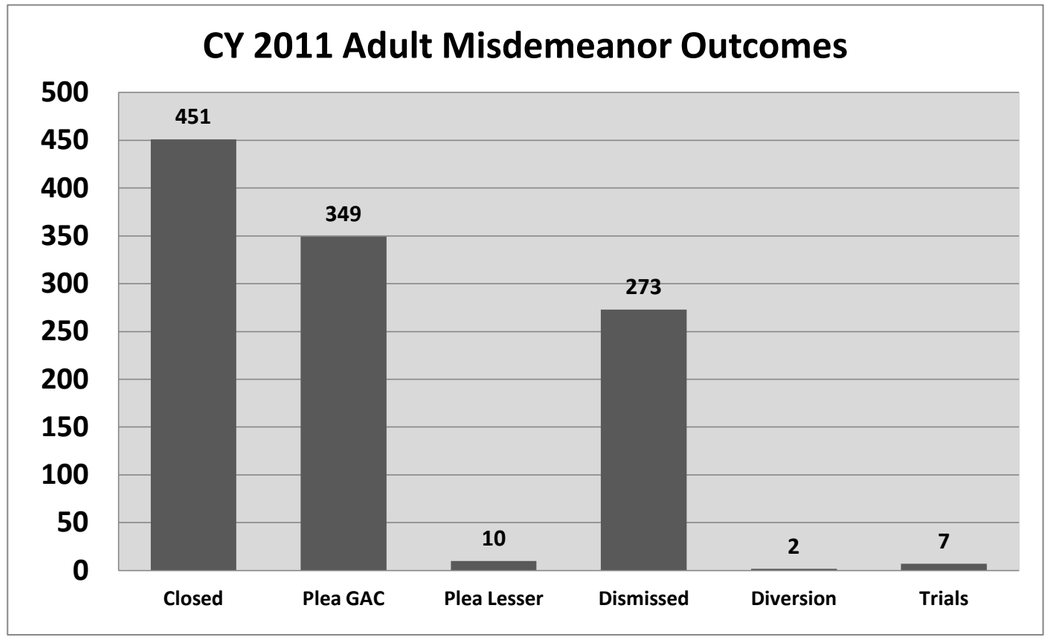

CY 2011 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

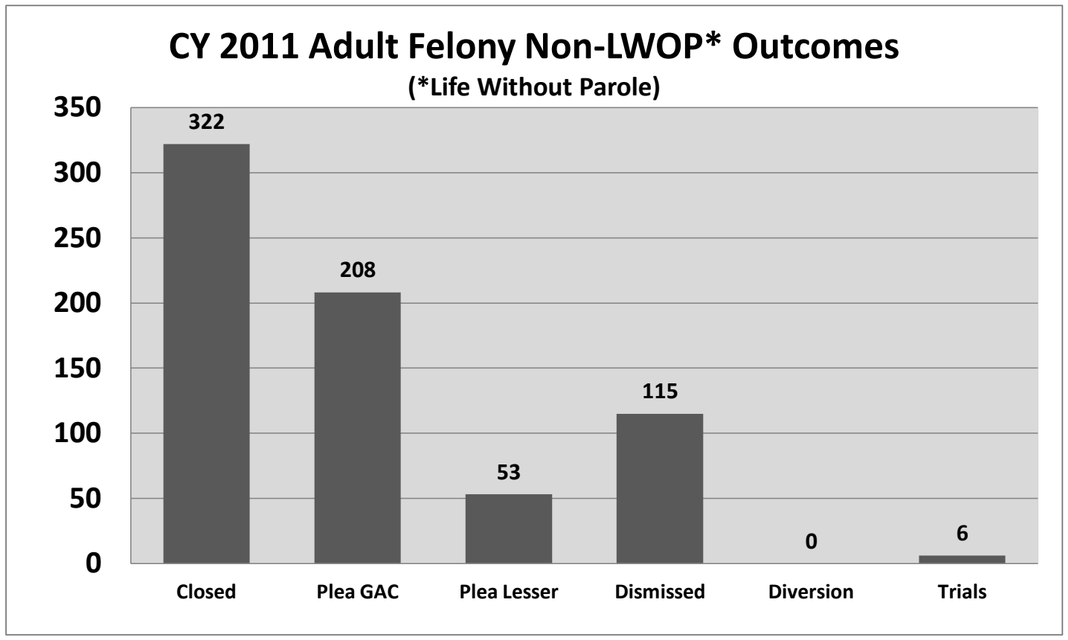

CY 2011 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

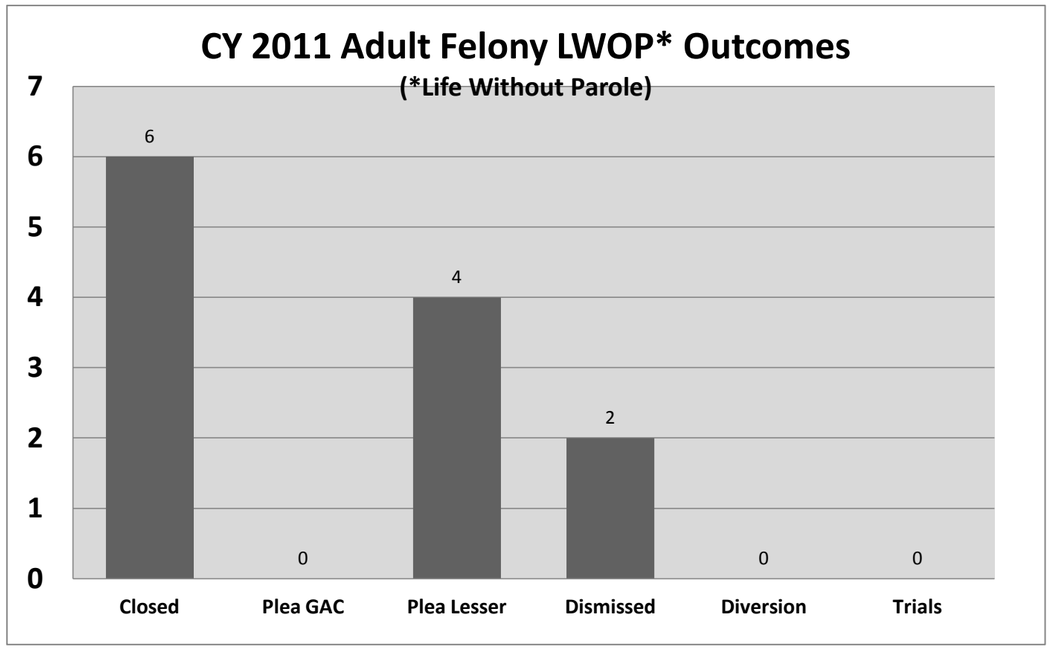

CY 2011 Delinquency Misdemeanor-Grade Outcomes
9
8
7
6
5
4
3
2
1
0
8
5
0
2
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

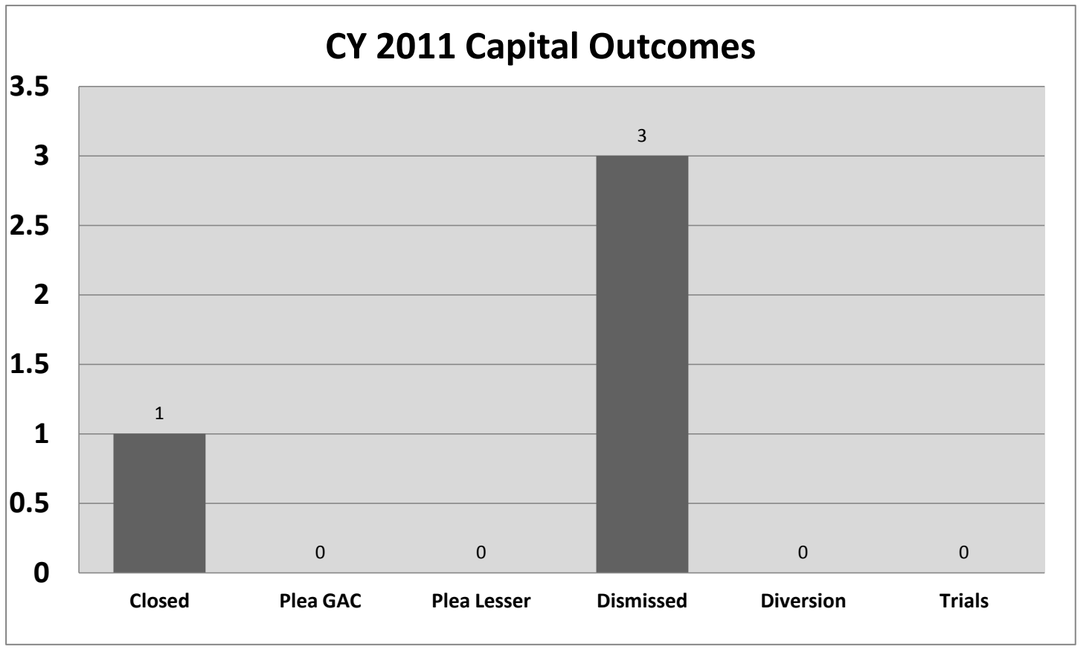

CY 2011 Delinquency Felony-Grade Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
1
2
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
500
450
400
350
300
250
200
150
100
50
0
451
349
10
273
2
7
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

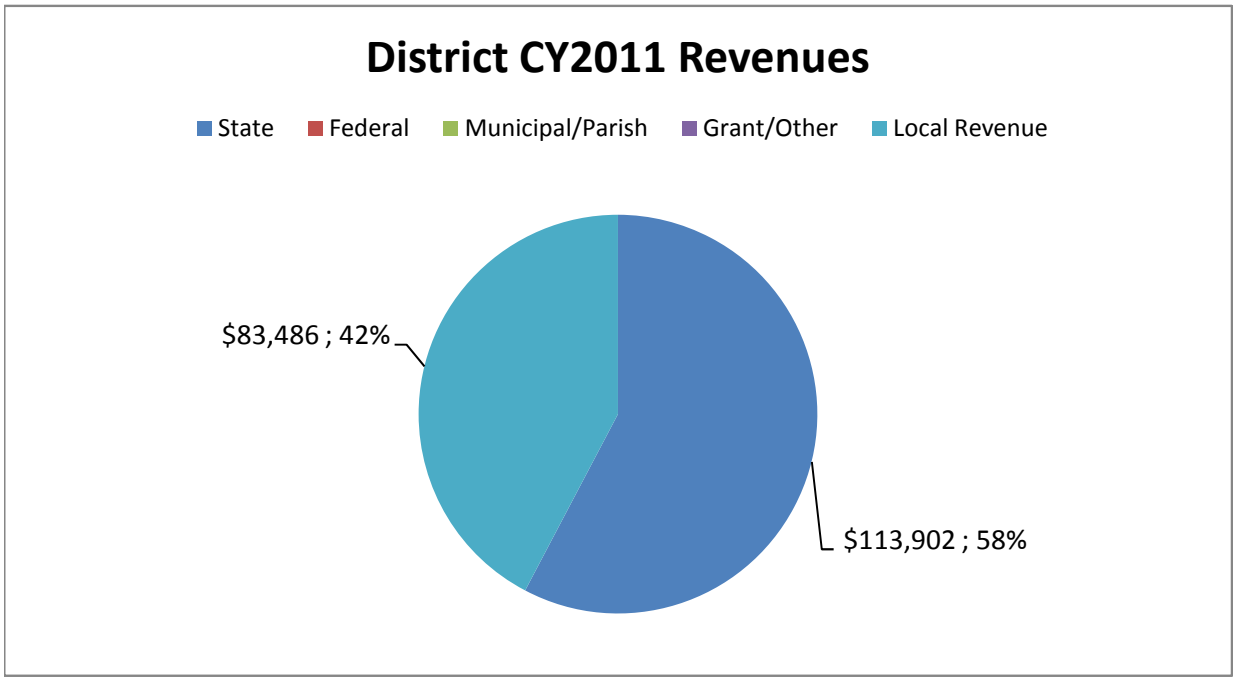

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
350
300
250
200
150
100
50
0
322
208
53
115
0
6
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

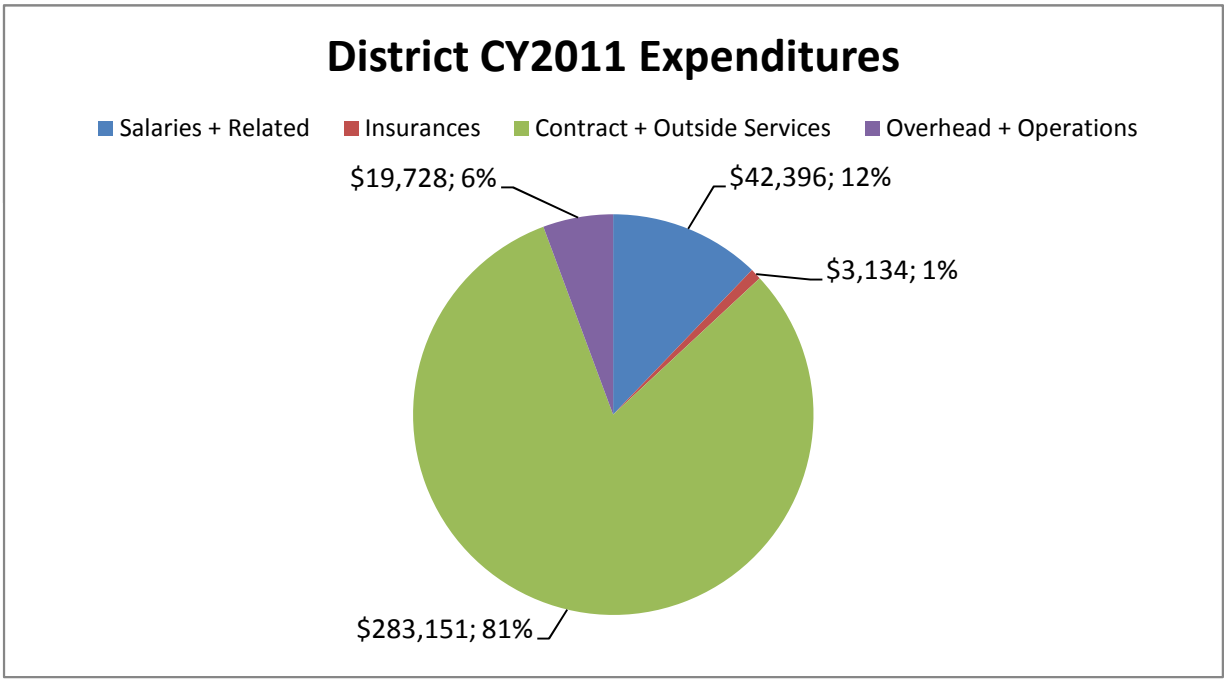

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
7
6
5
4
3
2
1
0
6
0
4
2
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Capital Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
1
0
0
3
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 11 CY2011	Total CY11
District Defender: Steven Thomas	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ 113,902
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ -
Total State & Other	**$ 113,902**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 64,742
Traffic Court	$ -
Traffic Camera	$ -
Municipal Court	$ -
Juvenile Court	$ -
Criminal District Court	$ -
Non-itemized, lump sum collected and remitted by all courts	$ 34,194
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ -
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ -
Condition of Probation	$ -
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 13,322
Department of Corrections	$ -
Donations	$ -
Interest Revenue	$ 822
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 4,600
Partial Attorney Fees Reimbursements [as per 15:176]	$ -
Other Reimbursements	$ -
Other Local Income	$ -
Total Local Revenue	**$ 83,486**
Total Revenue	**$ 197,388**

District 11 CY2011	Total CY11
District Defender: Steven Thomas	
Actual Expenditures Paid	
Salaries	$ 39,250
Hospitalization and Disability Insurance	$ -
Retirement	$ -
Payroll Taxes	$ 3,003
Accrued Leave	$ -
Workers' Compensation	$ 144
Malpractice Insurance	$ 3,134
Auto/Physical Liability Insurance	$ -
Audit/Accounting Expense	$ 7,850
Contract Clerical	$ -
Expert Witness	$ 2,750
Investigators	$ 14,375
Interpreters	$ -
Social Workers	$ -
Capital Representation	$ -
Conflict	$ -
Contract - Juvenile Attorneys or CINC	$ 34,000
Misdemeanor Attorney Contracts	$ 17,000
Contract Attorneys - all other	$ 202,409
Building Lease/Rent	$ -
Office Repair and Maintenance	$ -
IT/Technical Support	$ 4,768
Major Acquisitions	$ -
Equipment Lease/Rent	$ -
Telephone/Utilities/Postage/Internet	$ 1,779
Office Supplies	$ 1,687
Parking/Auto Tolls	$ -
Advertisements	$ 71
Travel/Lodging/Per Diem/Mileage	$ 15,143
Dues and Seminars	$ 419
Law Library/Journals/Subscriptions	$ 317
Other Operating Expenses	$ 313
Total Expenses	**$ 348,410**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$83,486 ; 42%
$113,902 ; 58%


District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$19,728; 6%
$42,396; 12%
$3,134; 1%
$283,151; 81%

The 12TH Judicial District Public Defenders' Office

Avoyelles (Marksville)

District Defender: Bradley P. Dauzat
114 E. Mark Street
Marksville, LA 71351
(318) 253-0091

12th Judicial District • Avoyelles Parish
District Defender Bradley P. Dauzat • (318) 253-0091
114 E. Mark Street • Marksville, LA • 71351

General District Information: In the 12th Judicial District, there are two sections of District Court and two City Courts (Marksville and Bunkie). There is a specialty drug court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 42,073 in this district, 10,283 of whom are children.

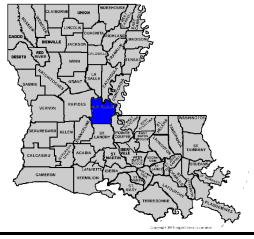
District Staff: The District Defender in this district is Bradley P. Dauzat, who has been in the position for three years and has been a public defender in Louisiana for six years. The 12th Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office, with one full-time staff attorney in addition to the District Defender and five part-time contract attorneys. There are no restrictions on private practice outside of the Public Defenders' Office. In addition to the District Defender, there is a supervising attorney in each section of court. No caseload reduction is provided to supervising attorneys. The office also has two non-attorney staff members.

Juvenile Defense: Juvenile cases are heard by District and City Court Judges in the 12th Judicial District. The staff attorney handles juvenile cases. The 12th Judicial District has an active Children and Youth Planning Board.

Indigency Determination and Availability of Clients: In the 12th Judicial District, the Judge makes the initial determination of indigence, with further determinations of eligibility for services made by the Public Defenders' Office. Adult female clients are held at the Avoyelles Simmesport Detention Center. Male clients are held at the Avoyelles Bunkie Detention Center, the Avoyelles Parish Sheriff's Office, or the Avoyelles Parish Jail. Juvenile clients are held at the Avoyelles Parish Sheriff's Office Temporary Housing. In special cases, adult or juvenile clients may be held in facilities in Rapides Parish.

Fees and Accounting: The 12th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2011, 1,340 applications were received for services. Fees were waived for incarcerated applicants and were not reduced for any applicants. A total of $10,820 was collected in application fees. Courts in this district assess the statutory $35 special fee in every case resulting in a conviction to support local public defender services. These fees were collected by the Avoyelles Parish Sheriff's Office. The Public Defenders' Office is working with the Sheriff's Office to implement an accounting system for fees collected. Partial indigence payments are not assessed in this district. All accounting functions for this district's Public Defenders' Office are handled internally by staff.

Caseload: The 12th Judicial District Public Defenders' Office reported handling 2,642 cases in 2011. Of those, 348 involved juvenile matters, including 40 Child in Need of Care representations.



The 12TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Avoyelles - Marksville
Population:	42073
Juvenile Population:	10283
District Defender	Bradley P. Dauzat
Years as District (or Chief) Defender	40
Years of Public Defense	6
Office Manager	V. Elaine Benjamin
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	V. Elaine Benjamin
Primary Office Street Address	110 E Mark Street
City	Marksville
ZIP	71351
Primary Phone	318-253-0091
Primary Mailing Address	P.O. Box 111, Marksville, LA 71351
Primary Email Address	12thjdcidb@att.net
Primary Emergency Contact	Elaine Benjamin
Primary Emergency Phone	318-253-0091
Secondary Emergency Contact	Amanda Ducote
Secondary Emergency Phone	318-253-7964
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	none
Other District Office Contact Personnel (Primary Only)	none
Name of Owner(s) of Office(s)	bdmanagement
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	1350
Courts and Locations	12th Judicial District Court, Avoyelles Parish, Marksville; Marksville City Court; Bunkie City Court
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	4- 2 district court divisions 2 city courts
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	2 criminal court divisions - 2 public defenders (contract) per division handling felonies; 1 attorney handles misd. in both divisions; 1 full time juvenile attorney - district and city courts and 2 conflict hourly attorney as needed (felony & CINC)
Name of Adult Detention Facilities in This District	Simmesport - Women's; Bunkie Detention Center; Sheriff's Office/Men's Parish Jail
Name of Adult Detention Facilities Outside the District Which Hold Clients	Rapides (only for special cases - rare/frequent)
Name of Juvenile Detention Facilities In This District	Avoyelles Parish Sheriff's Office Temporary Housing
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Rapides (only for special cases - rare/frequent)
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Marginally -- however, defense attorney are allowed any request necessary to facilitate proper representation

Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	None
District Attorney	Charles Riddle, III
Chief Judge of Criminal District Court	William Bennett
Juvenile Court Judges (Specify District of City Court)	William Bennett District Court, Mark A Jeansonne District Court, Angelo Piazza III Marksville City Court, J. Mixon Bunkie City Court
Drug Court Judges	William Bennett
Mental Health Court Judges	na
Other Specialty Court	na
Name of Specialty and Brief Description:	na
Indigency Determined by Whom and How?	Initial inquiry by Judge then by application to chief defender. Incarceration automatically qualifies.
When is Assignment/Appointment of Counsel Made?	At 72 hour hearing. If incarcerated - at 72 hour hearing; if on bond - at 72 hour hearing, upon application, or at arraignment - whichever occurs first
Client Assigned by Whom and How?	Individual attorneys at arraignment or the public defender office at 72 hour hearing w/ District Chief
Initial Client Intake Conducted By Whom? (Name and Title)	Bradley Dauzat, Chief Defender
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	yes, no change from previous form.
Brief Explanation of Intake Process	The chief defender is the primary counsel at 72 hour hearing. At arraignment, a more thorough intake is completed which becomes part of the client file
$40 Application Fees	
How Many Applications for Services Were Received?	1340
Does the Office Collect the $40 Application Fee?	yes
How Many Application Fees Were Waived?	None, applications fees waived on inmate clients
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2011	10820
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	The court does assess fees at conviction made part of court costs and collected by the sheriff
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Monthly invoice from sheriff's office with payment
Who Collects the Assessed Court Fees?	Sheriff
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Sheriff's office has failed to initiate an accounting system largely due to the lack of personnel during election year. Working with sheriff's office personnel to implement Act 366
Who Remits the Court Fees Collected?	Sheriff
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	See above
Partial Indigence Payments	

Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	n/a
Who Collects the Assessed Partial Payments?	n/a
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	n/a
Who Remits the Partial Payments Collected?	n/a
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	n/a
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	none
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Private practice and criminal practice permitted provide no conflict
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Insuring funding through fiscal year 2012-13
Immediate Critical Issue Areas	Adjustment/acclimation to new schedule of criminal court dated implemented January 1, 2011.
Long-Term Critical Issue Areas	Explore possibility of purchasing a building for the PDO
Please List All New Hires in 2011 (Name and Title)	none
Please List All Promotions in 2011 (Name and Title)	none
2011 Media Coverage and/or Major Accomplishments	The foremost accomplishment by this office is the advances made in docket control determining which cases get the proper focus to shorten the time from arrest to trial.
Number of Expected New Attorney Hires in 2011	No new attorneys
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Item 80
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	none
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	12th JDC has 2 criminal court divisions with 2 defenders (1 senior and 1 junior) in each along with the chief. Each junior has a more experienced senior attorney upon which they can get advice and experience. Juniors are asked to sit on senior trials and seniors are asked to monitor junior trials. Chief monitors all. Juvenile defender is responsible only to the client and the chief. Chief takes criminal cases because he chooses to and each defender is assigned cases equally by the chief.
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	none
Please Attach Your Office Organizational Chart	No chart necessary
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	No. See supervisory structure above.

Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Elaine Benjamin
Regular Meetings for Any Staff, Please Describe	Chief Defender Bradley Dauzat attends state board meetings each month.
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	none
Number of Writs Your District Handled in 2011	none
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	none
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	none
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	none
Please Provide the Names of All State Representatives and Senators from Your District	Robert Johnson – Rep. Eric Lafleur - Senate
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Clients failure to consult with his/her counsel
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	More time spent in court by District Chief. More time spent discussing problem cases with contract counsel.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Bradley Dauzat, Chief	(318) 253-7964
Maxwell Bordelon, Juvenile/CINC	(318) 253-0091
Part-Time Contract Attorneys	**Contact Information**
Keith Manuel	(318) 253-5126
Derek Manuel	(318) 717-1199
Allen Smith	(318) 448-3234
Myles Johnson	(318) 240-7700
Mary Helen Johnson	(318) 964-5233
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Elaine Benjamin	(318) 253-0091
Freeman Ford	(318) 253-0091

2011 District Office Technology Survey

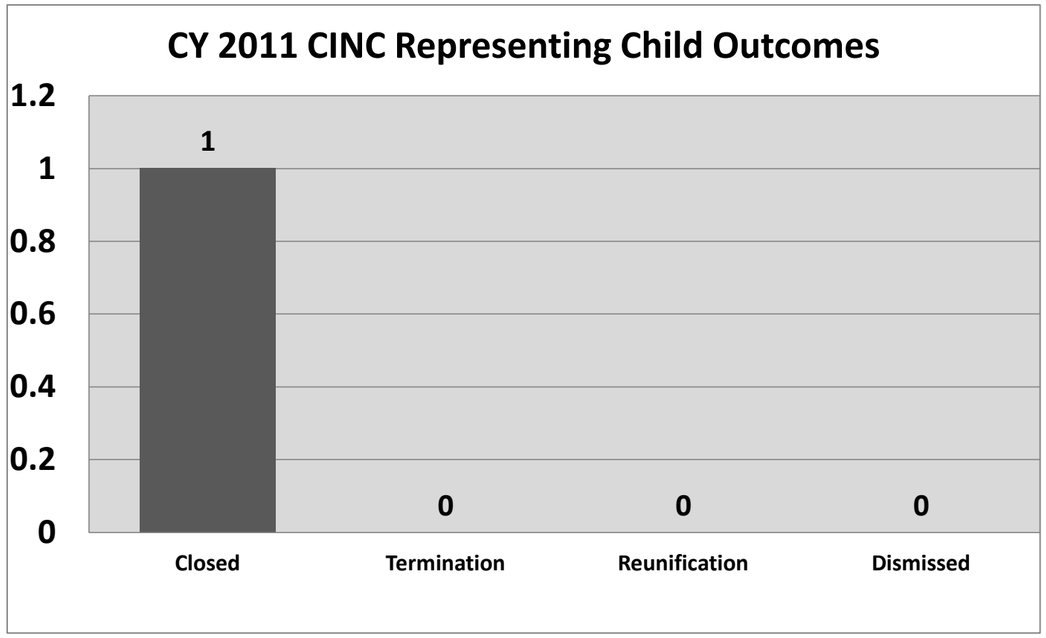
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
__Windows 7	
__Windows Vista	
__Windows Server 2000/2003/2008	
_X Windows XP	
__Mac OSX	
Case Management System(s): Check all that apply	
_X defenderData (LPDB statewide system)	
__Other System (please name) _____	
Productivity Suites Used:	
__Microsoft Office 2010 (Word, Excel, etc.)	
X Microsoft Office 2007	
__Microsoft Office 2003	
__Previous Microsoft Office version	
__Corel Word Perfect	
__Other	
Internet Browsers Used:	
X Internet Explorer 6	
__Internet Explorer 7 or 8	
__Firefox	
__Other	
HARDWARE:	
Please enter the number of	
devices in your inventory	
__Television, DVD, VCR	
1 Desktop PCs	
3 Laptops	
_o Video Cameras	
0 Digital Cameras	
__Video Conferencing Systems	
_1 B&W Laser Printers	
_1 Color Printers	
__Wireless Cards	
_1 Smartphones (Funded by Office)	
__iPad/Tablets (Funded by Office)	

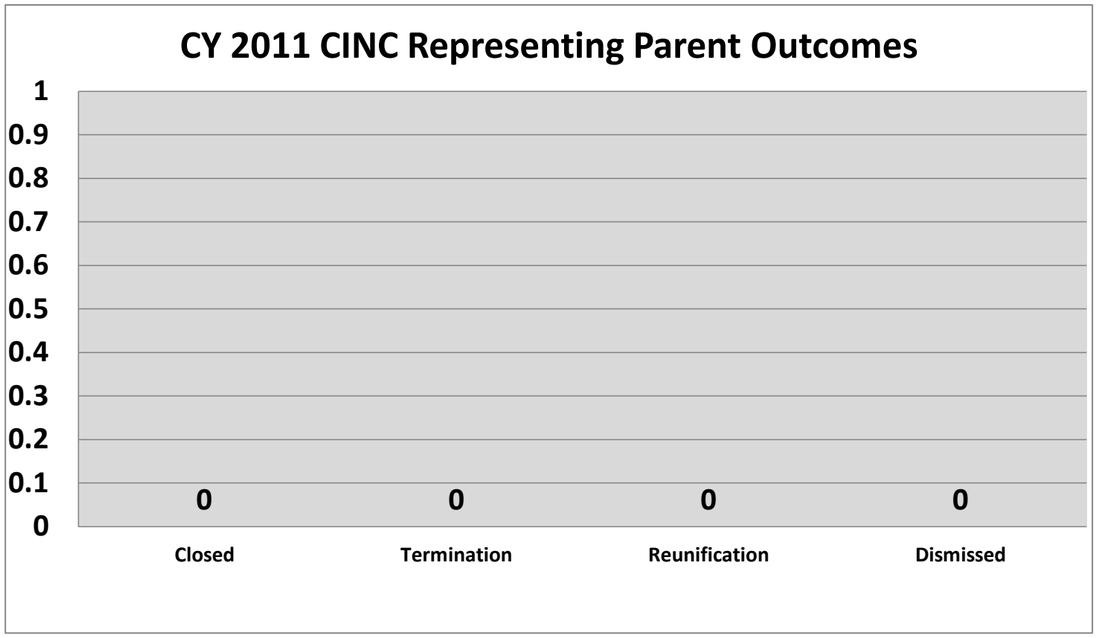
INTERNET SERVICES:	
____Dialup ___Broadband ____No Internet Connection	
Connection Speed:	
Provider Name: AT&T	
Email Provider: At&T	
Please list any software or computer equipment in which you need training:	

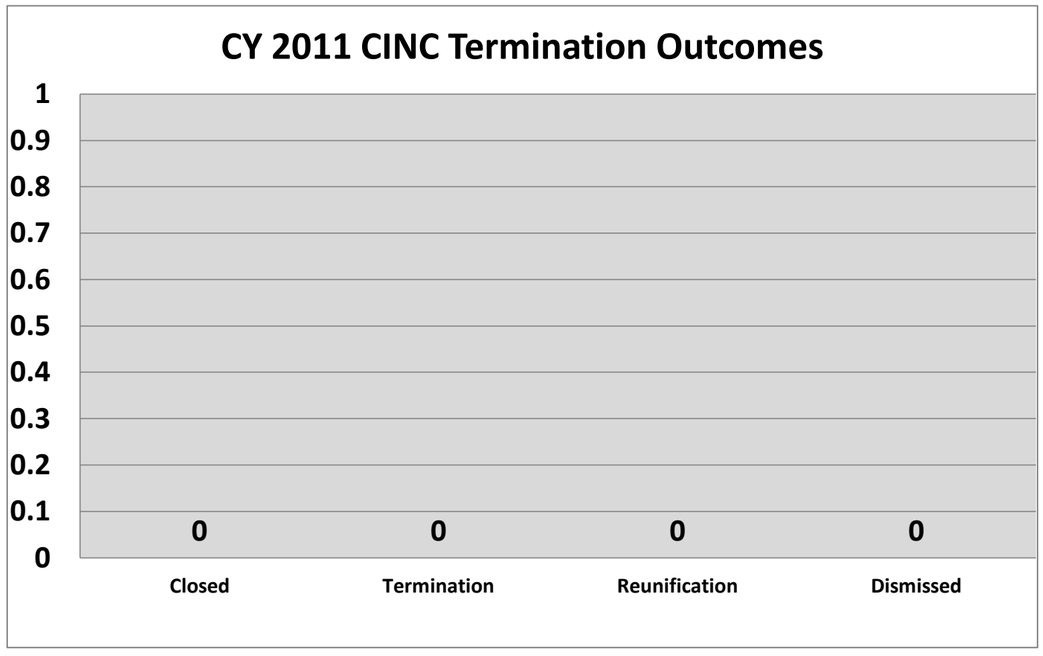
12th District Defender Office CY 2011 Caseloads & Outcomes

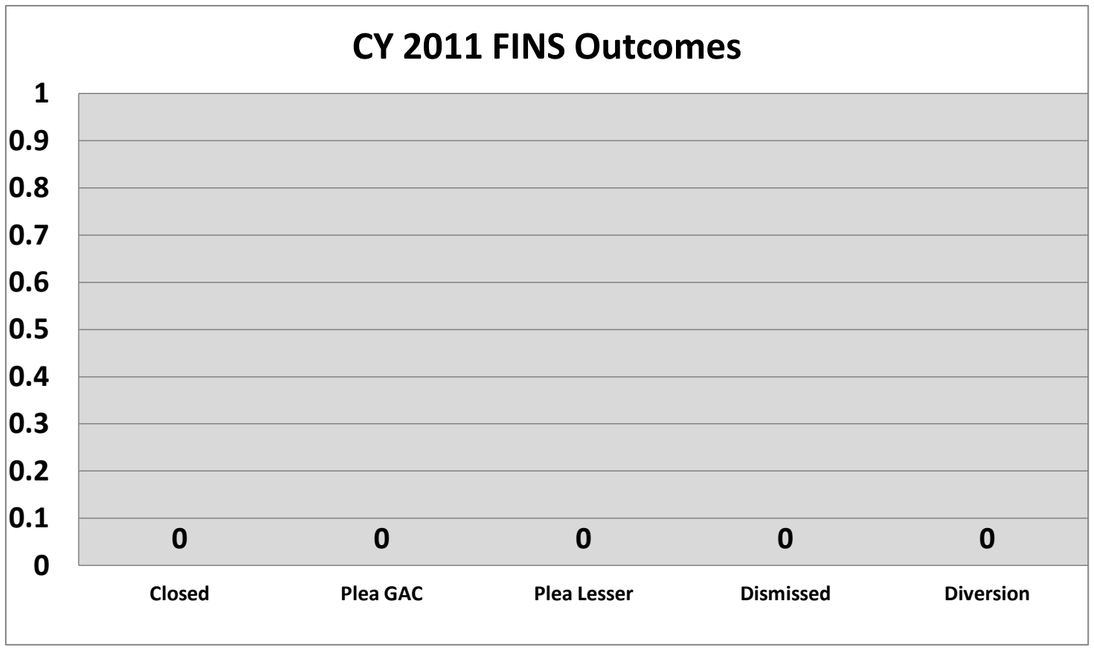
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	6	1	29	35	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	4	0	1	5	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	233	195	16	249	N/A	N/A	0	0	1	0	N/A	N/A	0	0
Delinquency Felony	58	46	1	59	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	-	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	903	928	260	1163	N/A	N/A	533	30	287	44	0	0	5	7
Adult Felony Non-LWOP**	676	749	440	1116	N/A	N/A	375	216	103	53	0	3	0	1
Adult LWOP*	5	8	9	14	N/A	N/A	2	2	1	0	0	1	0	0
Capital	1	1	0	1	N/A	N/A	0	0	1	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

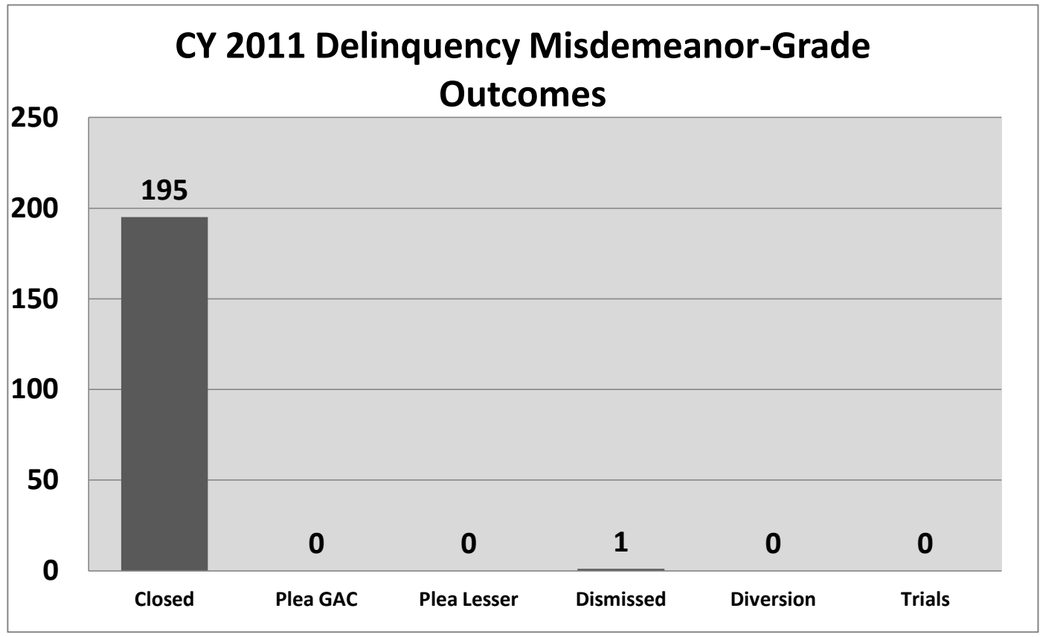
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

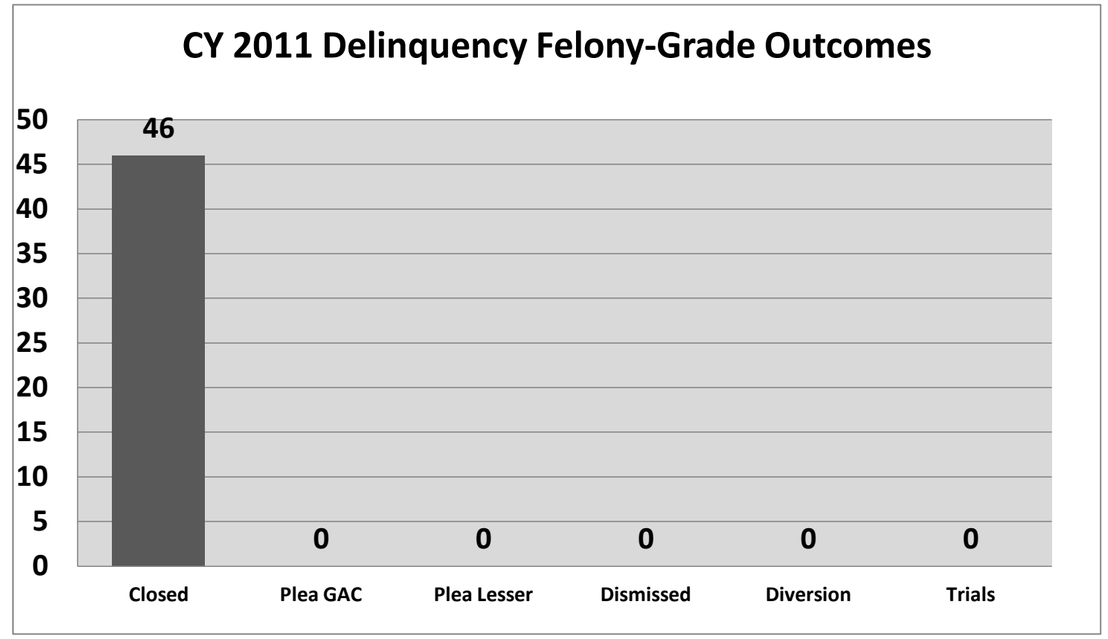

CY 2011 CINC Representing Child Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
Closed
Termination
Reunification
Dismissed

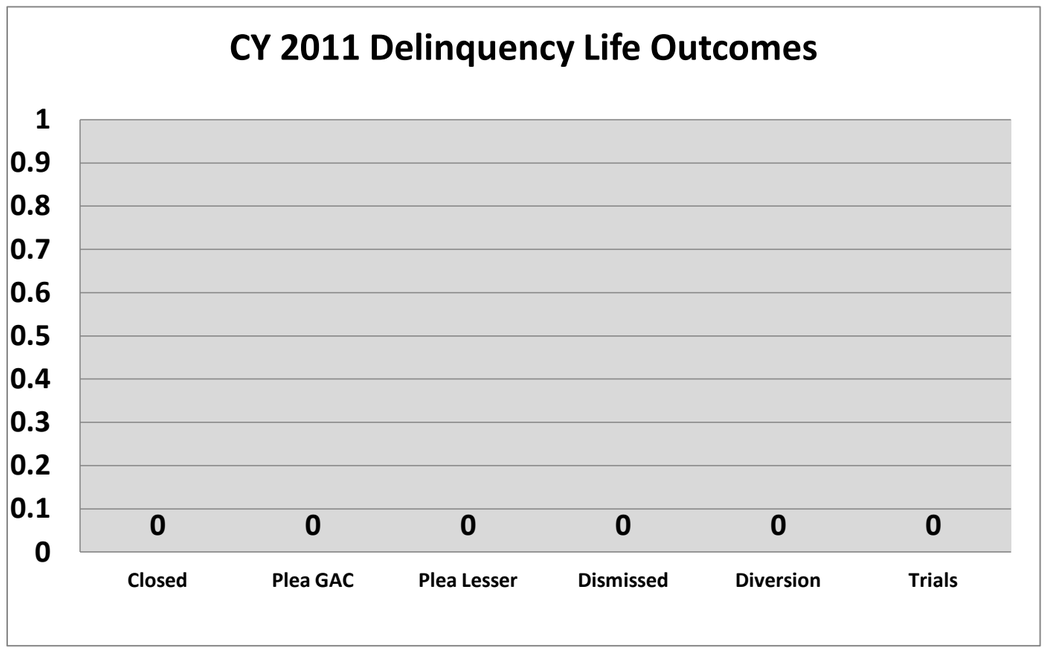

CY 2011 CINC Representing Parent Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

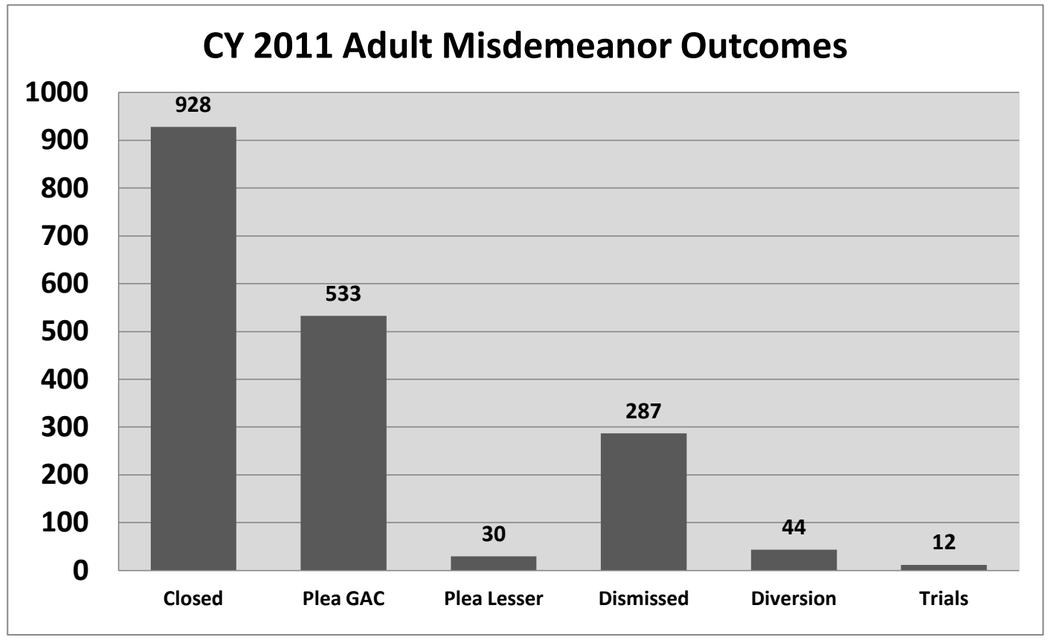

CY 2011 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

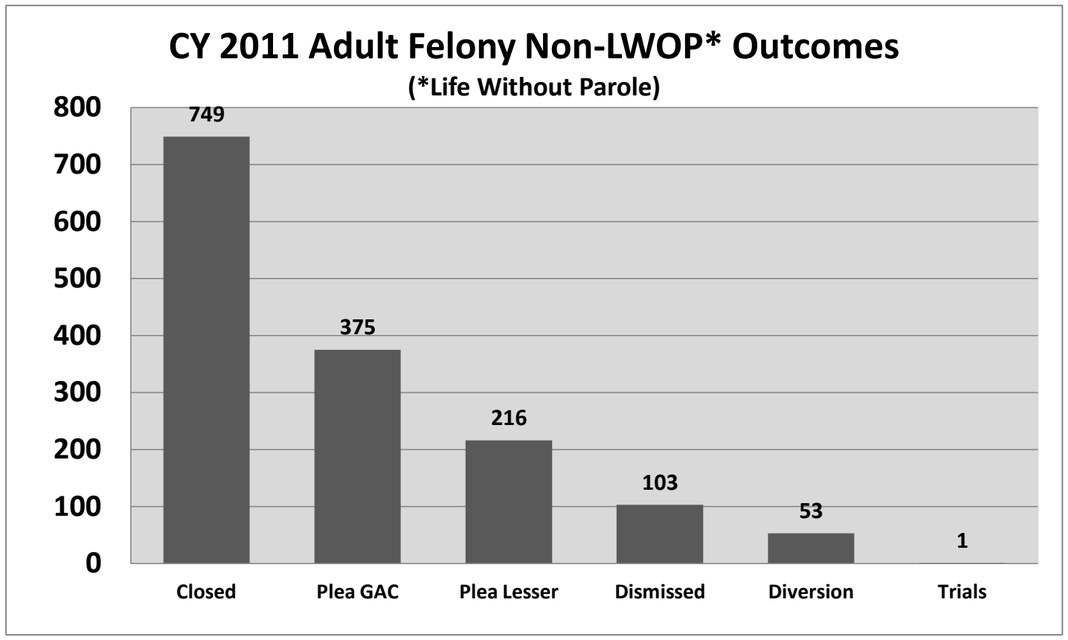

CY 2011 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

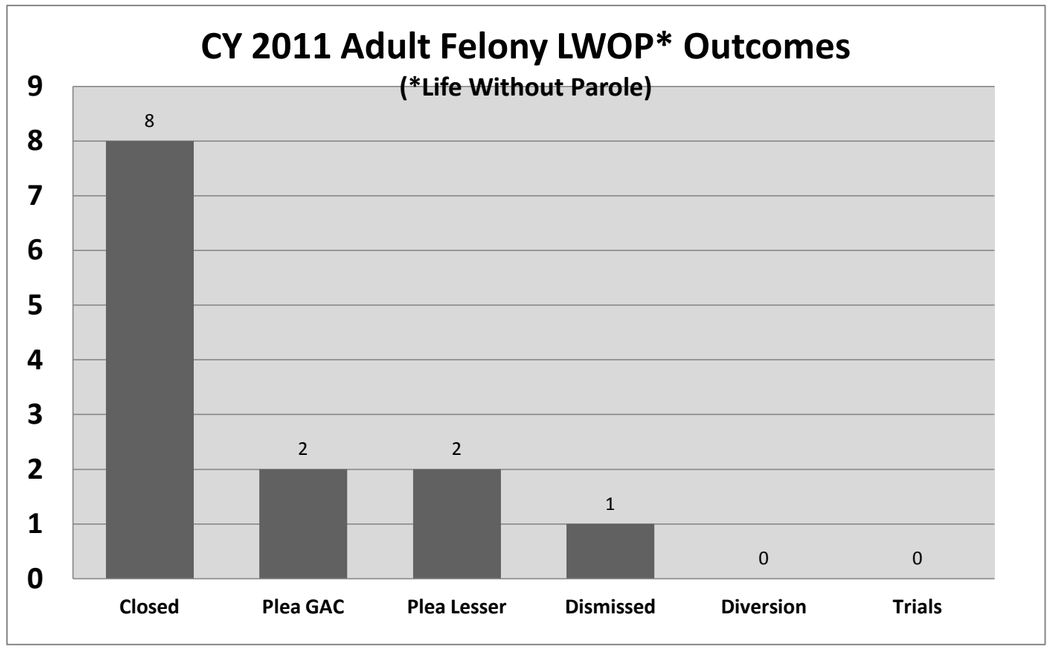

CY 2011 Delinquency Misdemeanor-Grade Outcomes
250
200
150
100
50
0
195
0
0
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

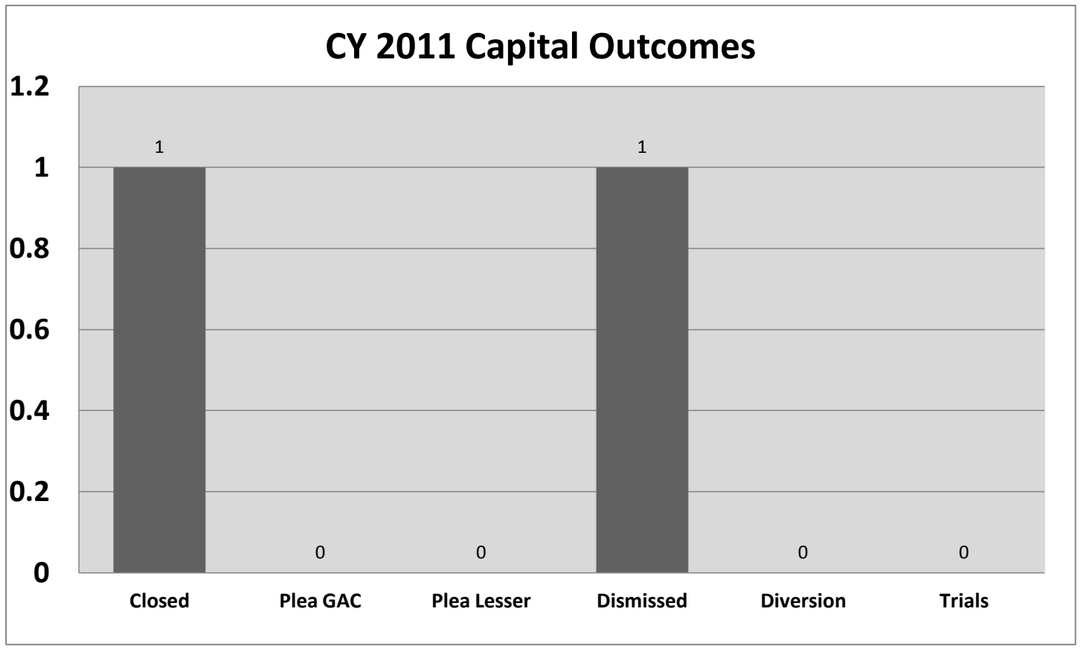

CY 2011 Delinquency Felony-Grade Outcomes
50
45
40
35
30
25
20
15
10
5
0
46
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
1000
900
800
700
600
500
400
300
200
100
0
928
533
30
287
44
12
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

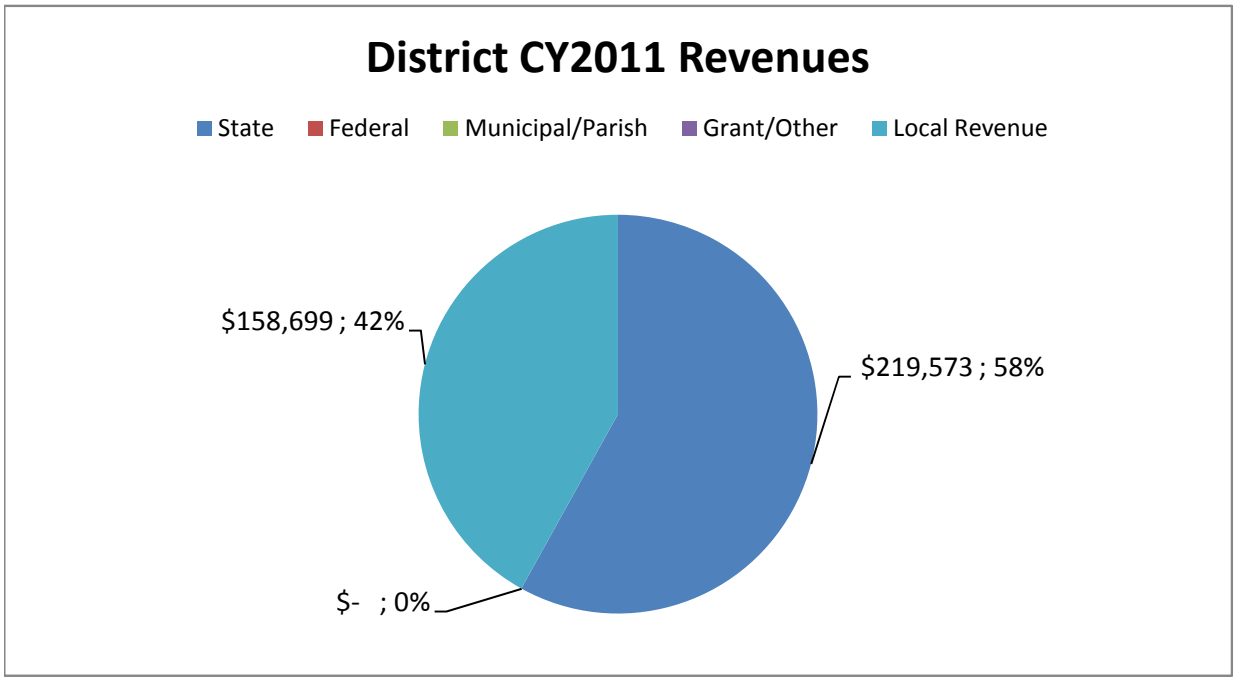

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
800
700
600
500
400
300
200
100
0
749
375
216
103
53
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

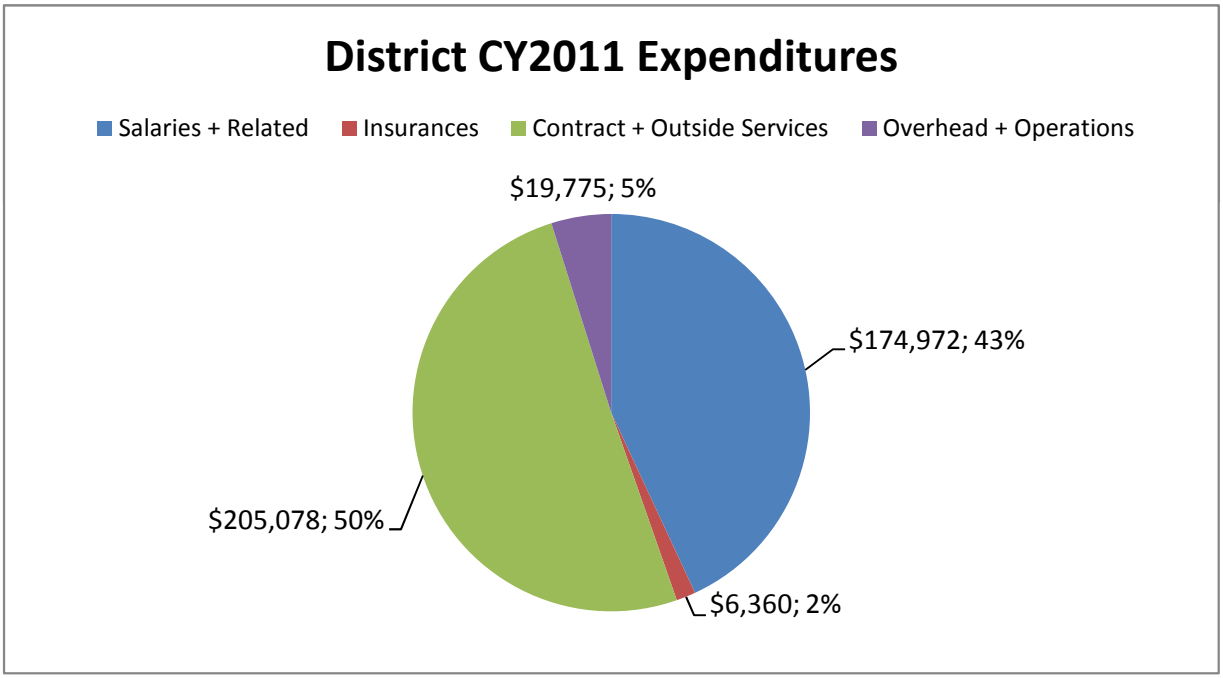

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
9
8
7
6
5
4
3
2
1
0
8
2
2
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

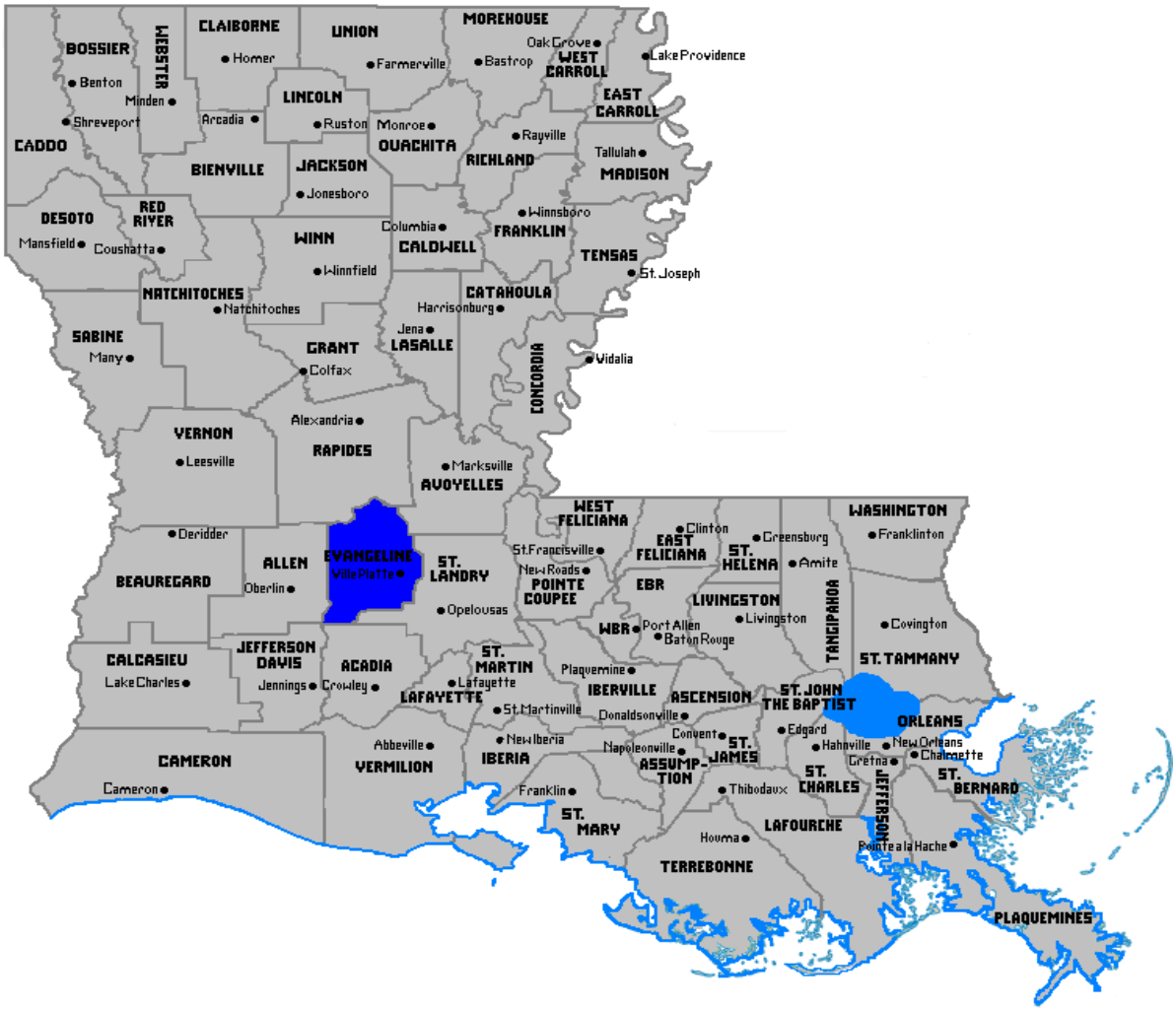

CY 2011 Capital Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 12 CY2011	Total CY11
District Defender: Bradley Dauzat	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds)	$ 219,573
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ -
Total State & Other	**$ 219,573**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 147,480
Traffic Court	$ -
Traffic Camera	$ -
Municipal Court	$ 13,466
Juvenile Court	$ -
Criminal District Court	$ -
Non-itemized, lump sum collected and remitted by all courts	$ 9,991
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ 39,629
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ 6,907
Condition of Probation	$ -
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ -
Department of Corrections	$ -
Donations	$ -
Interest Revenue	$ 399
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 10,380
Partial Attorney Fees Reimbursements [as per 15:176]	$ -
Other Reimbursements	$ -
Other Local Income	$ 440
Total Local Revenue	**$ 158,699**
Total Revenue	**$ 378,272**

District 12 CY2011	Total CY11
District Defender: Bradley Dauzat	
Actual Expenditures Paid	
Salaries	$ 146,000
Hospitalization and Disability Insurance	$ 3,363
Retirement	$ 22,995
Payroll Taxes	$ 2,613
Accrued Leave	$ -
Workers' Compensation	$ -
Malpractice Insurance	$ 6,360
Auto/Physical Liability Insurance	$ -
Audit/Accounting Expense	$ 3,737
Contract Clerical	$ -
Expert Witness	$ 1,100
Investigators	$ -
Interpreters	$ -
Social Workers	$ -
Capital Representation	$ -
Conflict	$ -
Contract - Juvenile Attorneys or CINC	$ -
Misdemeanor Attorney Contracts	$ -
Contract Attorneys - all other	$ 200,241
Building Lease/Rent	$ 7,800
Office Repair and Maintenance	$ 440
IT/Technical Support	$ -
Major Acquisitions	$ -
Equipment Lease/Rent	$ -
Telephone/Utilities/Postage/Internet	$ 8,427
Office Supplies	$ 2,056
Parking/Auto Tolls	$ -
Advertisements	$ -
Travel/Lodging/Per Diem/Mileage	$ 622
Dues and Seminars	$ -
Law Library/Journals/Subscriptions	$ -
Other Operating Expenses	$ 430
Total Expenses	**$ 406,184**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$158,699 ; 42%
$219,573 ; 58%
$- ; 0%


District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$19,775; 5%
$174,972; 43%
$205,078; 50%
$6,360; 2%



The 13TH Judicial District Public Defenders' Office

Evangeline (Ville Platte)

District Defender: Alex D. Chapman, Jr.
801 West Lincoln Road
Ville Platte, LA 70586
(337) 363-2229

13th Judicial District • Evangeline Parish
District Defender Alex D. Chapman, Jr. • (337) 363-2229
801 West Lincoln Road • Ville Platte, LA • 70586

General District Information: In the 13th Judicial District, there are two sections of District Court and one City Court (Ville Platte). There are no specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 33,984 in this district, 9,167 of whom are children.

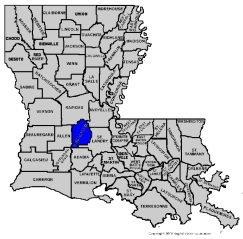
District Staff: The District Defender in this district is Alex D. Chapman, Jr., who has served in the position for six years and has been a public defender in Louisiana for 13 years. The 13th Judicial District Public Defenders' Office is a contract public defenders' office, with six part-time contract attorneys in addition to the District Defender. There are no restrictions on private practice outside of the Public Defenders' Office. In addition to the District Defender, there is one supervising attorney. No caseload reduction is provided for supervising attorneys. The office also has two investigators and three administrative staff members.

Juvenile Defense: Juvenile cases are heard by all judges in the 13th Judicial District. Two attorneys handle all juvenile cases.

Indigency Determination and Availability of Clients: In the 13th Judicial District, a judge makes the determination of indigence. Adult clients are usually held at the Evangeline Parish Jail, South Louisiana Detention Center, Pine Prairie Correctional Center, Mamou City Jail, and Ville Platte City Jail. When held outside of the district, adult clients may be held at Allen Correctional Center, Avoyelles Bunkie Detention Center, and Avoyelles Women's Correctional Center. There are no juvenile facilities that hold juvenile clients from this district.

Fees and Accounting: The 13th Judicial District Public Defenders' Office does not collect the statutory $40 application fee or partial reimbursement payments from clients. Courts in this district assess the statutory $35 special fee in every case resulting in a conviction. In 2011, the district received $97,361 in special fees, collected by the Evangeline Parish Sheriff's Office, Ville Platte City Court, and the district's probation and parole department. All accounting functions for this district's Public Defenders' Office are handled internally by staff.

Caseload: The 13th Judicial District Public Defenders' Office reported handling 2,476 cases in 2011. Of those, 599 involved juvenile matters, including nine Child in Need of Care representations.



The 13TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Evangeline - Ville Platte
Population:	33984
Juvenile Population:	9167
District Defender	Alex D. Chapman, Jr.
Years as District (or Chief) Defender	6
Years of Public Defense	13
Office Manager	Phyllis Lafleur
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Phyllis Lafleur - Admn. Asst./Secretary/Data Entry; Faye Chapman - Secretary/Data Entry; Kim Foreman - Secretary/Data Entry; Lolita Vidrine - Secretary/Data Entry; Kristy Lafleur - Secretary/Data Entry; Linzey Manuel - Secretary/Data Entry
Primary Office Street Address	801 W. Lincoln Road
City	Ville Platte
ZIP	70586
Primary Phone	337-363-2229
Primary Mailing Address	Same as street address.
Primary Email Address	alexdchapmanjr@centurytel.net
Primary Emergency Contact	Alex D. Chapman, Jr.
Primary Emergency Phone	337-831-0058 - cell
Secondary Emergency Contact	Phyllis Lafleur
Secondary Emergency Phone	337-789-1176 - cell
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)	Helen Dardeau. Rent paid to Ms. Dardeau.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	$2,179.50/month combined
Courts and Locations	13th Judicial District Court, Ville Platte, LA; Ville Platte City Court, Ville Platte, LA
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	District Court - 2 divisions; City Court - 1 division
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	In Dist. Ct. def's are sequentially appointed at arraign or 72 hr hearings. In Juv. Proceedings 1 atty handles Dist. Ct. matters and 1 atty handles City Ct. matters.
Name of Adult Detention Facilities in This District	Evangeline Parish Sher. Dept., Ville Platte, LA; Basile Correctional, Basile, LA; Pine Prairie Correctional, Pine Prairie, LA; Mamou City Jail, Mamou, LA; Ville Platte City Jail, Ville Platte, LA
Name of Adult Detention Facilities Outside the District Which Hold Clients	Allen Correctional Ctr., Kinder, LA; Avoyelles Bunkie Det. Ctr., Bunkie, LA; Avoyelles Women's Correctional, Simmesport, LA
Name of Juvenile Detention Facilities In This District	None

Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No.
District Attorney	Trent S. Brignac
Chief Judge of Criminal District Court	John Larry Vidrine; Thomas F. Fuselier
Juvenile Court Judges (Specify District of City Court)	John Larry Vidrine and Thomas F. Fuselier - District Court; Donald J. Launey - City Court
Drug Court Judges	None
Mental Health Court Judges	None
Other Specialty Court	None
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Initially Judges at time of appointment of attorney
When is Assignment/Appointment of Counsel Made?	Time charges are filed. If is incarcerated - at 72 hour court hearing. If bonded out-at arraignment.
Client Assigned by Whom and How?	Judges at time of appointment
Initial Client Intake Conducted By Whom? (Name and Title)	Attorney
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	No.
Brief Explanation of Intake Process	Incarcerated clients visited by assigned indigent defense attorney within 72 hours of appointment to determine bond issues, need for investigation, conflicts and family communication.
$40 Application Fees	
How Many Applications for Services Were Received?	N/A
Does the Office Collect the $40 Application Fee?	No.
How Many Application Fees Were Waived?	N/A
How Many Application Fees Were Reduced?	N/A
Total Application Fee Dollars Collected in 2011	Probation and Parole - $19,527.00; Evangeline Parish Sheriff's Dept. - $60,450.00; Ville Platte City Court - $17,384.00 (approximate figures)
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	N/A
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	N/A
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Private pay only.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Plea Bargain Agreements and Court Minutes.
Who Collects the Assessed Court Fees?	Probation and Parole, Evangeline Parish Sheriff Dept. and Ville Platte City Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Probation and Parole

Who Remits the Court Fees Collected?	Probation and Parole, Evangeline Parish Sheriff Dept. and Ville Platte City Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Probation and Parole
Partial Indigence Payments	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	N/A
Who Collects the Assessed Partial Payments?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	N/A
Who Remits the Partial Payments Collected?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	N/A
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	$2160.00 - Information Technology; $3250.00 - Expert Witness
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Private criminal practice by Indigent Defense Attorneys in this district is allowed but extremely rare.
a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes. Attached please find copy of letter to all IDB attorneys.
Primary Immediate Needs	Maintaining current funding.
Immediate Critical Issue Areas	Maintaining current funding.
Long-Term Critical Issue Areas	Maintaining current funding.
Please List All New Hires in 2011 (Name and Title)	N/A
Please List All Promotions in 2011 (Name and Title)	N/A
2011 Media Coverage and/or Major Accomplishments	None come to my mind
Number of Expected New Attorney Hires in 2011	None.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. Monitoring, directly and indirectly, all attorneys and investigators.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Distribute information from Louisiana Indigence Defense Board.

Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	District Defender - Alex Chapman, Jr. is supervising attorney for all indigent defenders; Supervising attorney for District Defender is Kelly Tate. 2 juvenile attorneys - one for 13th JDC and one for Ville Platte City Court; 2 investigators - One for Ville Platte and northern Evangeline Parish and one for Mamou and southern Evangeline Parish; District Defender's office has one staff assistant to coordinate assignments, monthly reports and payroll. NOTE: the district's current structure only came into place after June, 2008, because prior to that the 13th JD Board/Judges distributed juvenile attorney and investigator funds by hiring (2) additional attorneys and three(3) additional investigators.
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	No.
Please Attach Your Office Organizational Chart	None.
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	No.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No.
Regular Meetings for Any Staff, Please Describe	No.
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	None.
Number of Writs Your District Handled in 2011	None.
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	None.
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None.
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	This is within the purview of the two juvenile attorneys of this district.
Please Provide the Names of All State Representatives and Senators from Your District	State Representative – Bernard LeBas, State Senator – Eric Lafleur, Both of the 38th district
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None.
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	Always tried to be fair and supportive to all district personnel.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Part-Time Contract Attorneys	**Contact Information**
Alex D. Chapman, Jr. (Fe & Mi)	337-363-2229-office; 337-363-6024-fax;
	alexdchapmanjr@centurytel.net
Kelly Tate (Fe & Mi)	337-468-5271-office; 337-468-5773-fax;

	rozaslaw@centurytel.net
Floyd Dupre (Fe & Mi)	337-363-8058-office and fax;
	floyd005@centurytel.net
Jacob Fusilier (Fe & Mi)	337-363-6661-office; 337-363-3226-fax;
	jbfusilierlaw@centurytel.net
Justin West (Mi; Rev; Traffic; PCR)	337-363-1965-office; 337-363-0011-fax;
	bowestlaw@gmail.com
Alicia Phillips-Kelly (Ju; CINC-child)	337-363-1955-office; 337-363-0011-fax;
	pdk1386@yahoo.com
Gilbert J. Aucoin (Ju; Cinc-child)	337-363-2223-office; 337-363-2118-fax;
	gilbertjaucoin@yahoo.com
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Doug Pucheu, Investigator	
Martha Richard, Investigator	
Phyllis Lafleur, Admn. Asst., Part-time Secretary and Data Entry	
Faye Chapman, Part-time secretary and Data Entry	
Kim Foreman, Part-time secretary and Data Entry	

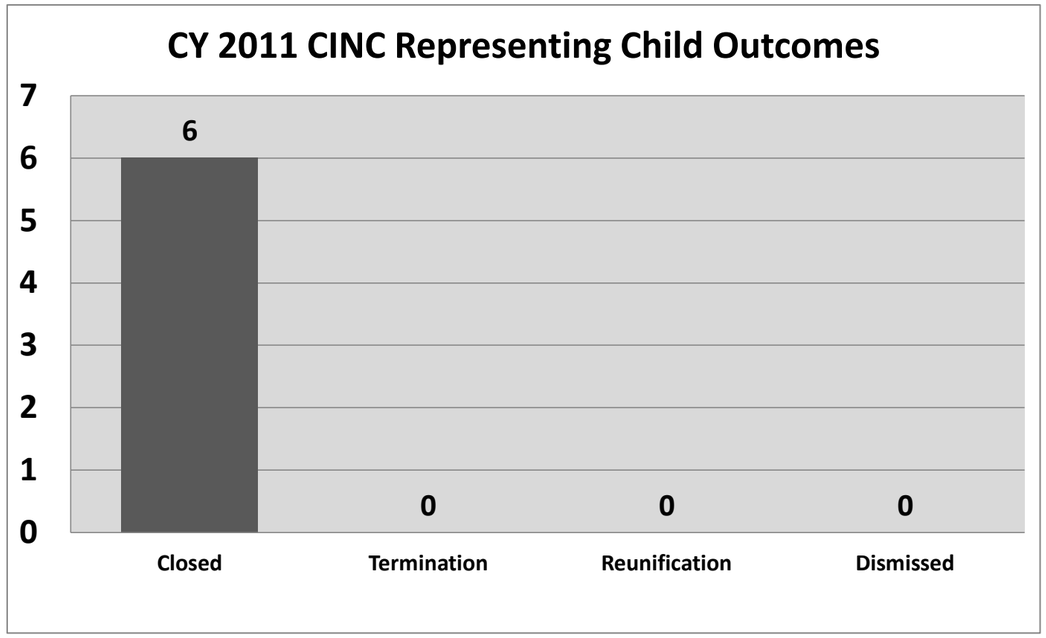
2011 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	Phyllis Lafleur
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
__Windows 7	
__Windows Vista	
__Windows Server 2000/2003/2008	
__Windows XP	x
__Mac OSX	
Case Management System(s): Check all that apply	
__defenderData (LPDB statewide system)	X
__Other System (please name) _____	
Productivity Suites Used:	
__Microsoft Office 2010 (Word, Excel, etc.)	
__Microsoft Office 2007	
__Microsoft Office 2003	X
__Previous Microsoft Office version	
__Corel Word Perfect	
__Other	X - Works Suite 2003
Internet Browsers Used:	
__Internet Explorer 6	
__Internet Explorer 7 or 8	X
__Firefox	
__Other	
HARDWARE:	
Please enter the number of	
devices in your inventory	
__Television, DVD, VCR	
__Desktop PCs	
__Laptops	1
__Video Cameras	
__Digital Cameras	2
__Video Conferencing Systems	
__B&W Laser Printers	
__Color Printers	
__Wireless Cards	
__Smartphones (Funded by Office)	
__iPad/Tablets (Funded by Office)	

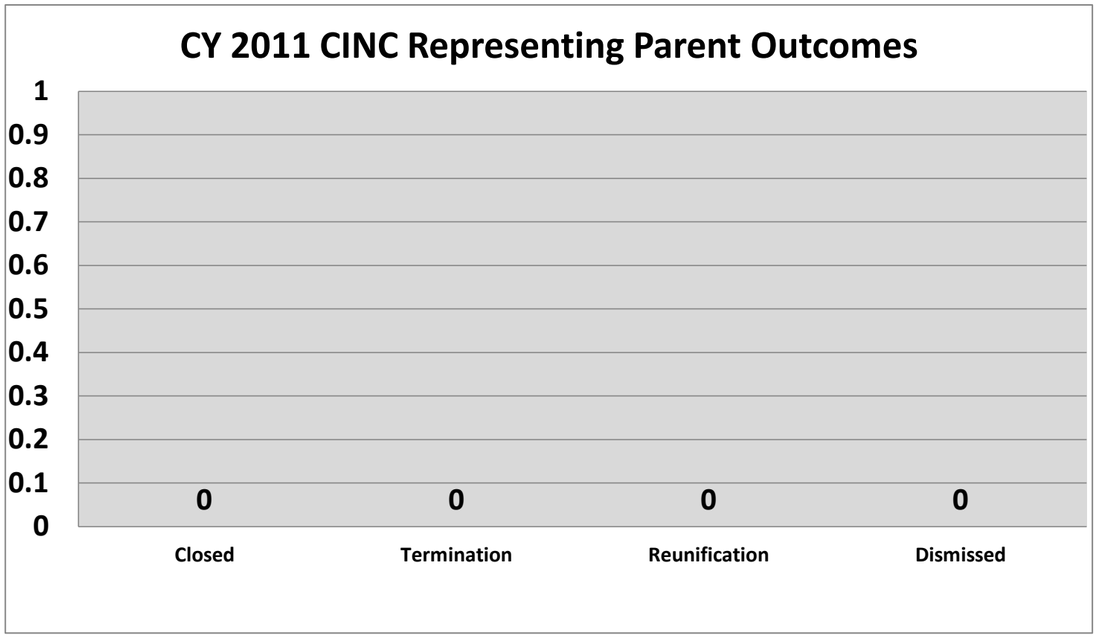
INTERNET SERVICES:	
____Dialup ___Broadband ____No Internet Connection	Broadband
Connection Speed:	1792
Provider Name:	CenturyLink DSL
Email Provider:	CenturyLink DSL
Please list any software or computer equipment in which you need training:	

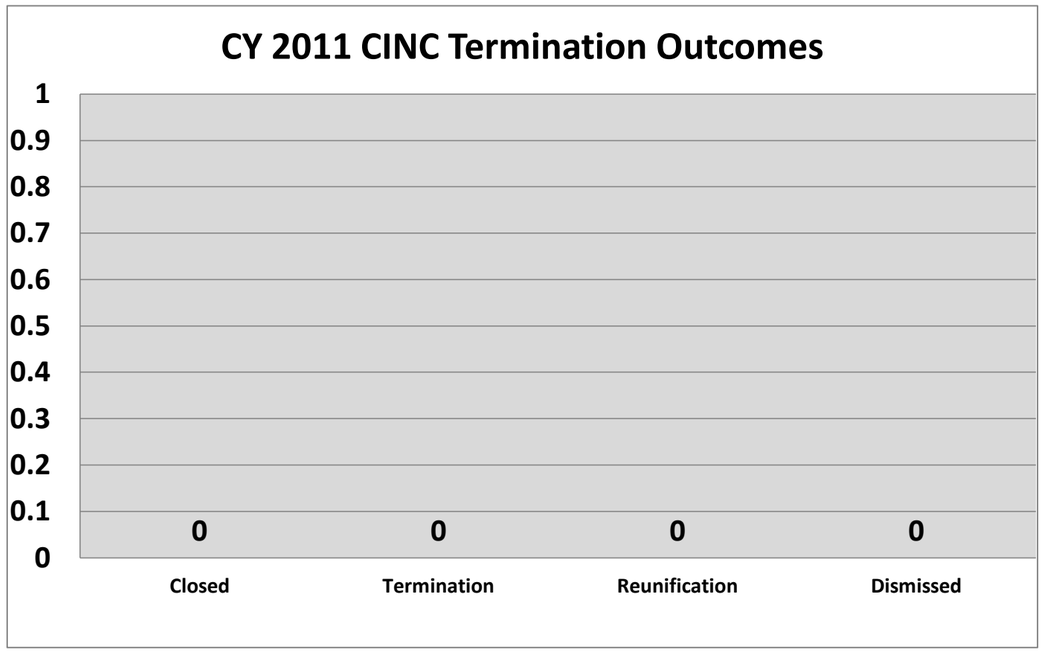
13th District Defender Office CY 2011 Caseloads & Outcomes

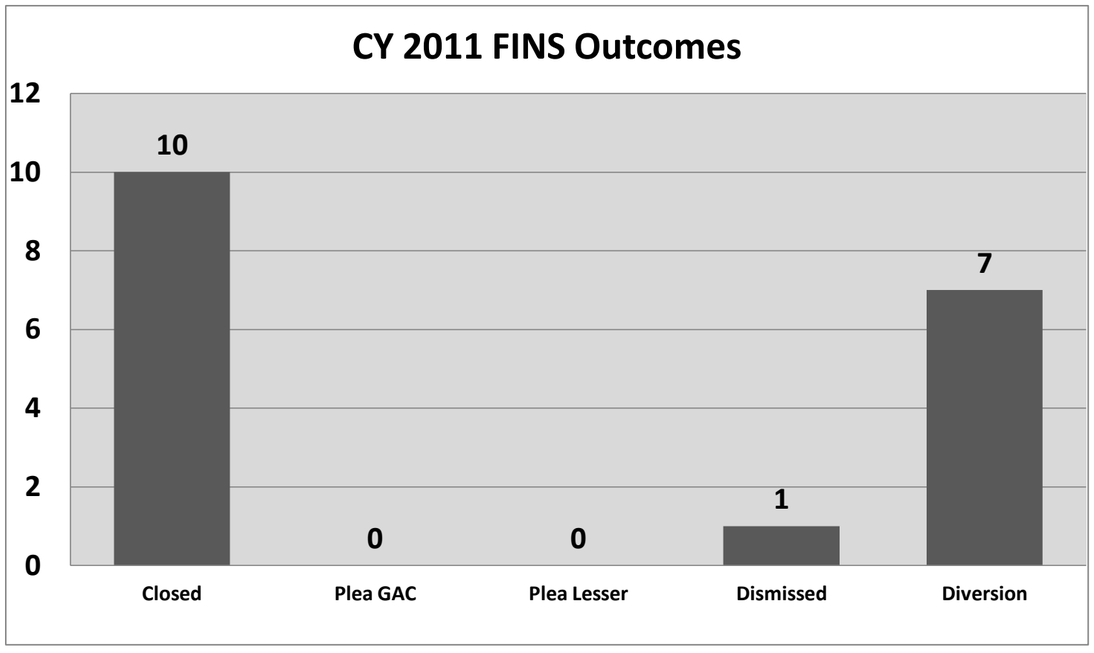
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	4	6	4	8	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	0	0	1	1	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	18	10	2	20	N/A	N/A	0	0	1	7	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	432	230	81	513	N/A	N/A	13	2	50	136	N/A	N/A	0	0
Delinquency Felony	36	30	20	56	N/A	N/A	17	2	12	4	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	-	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	1	0	0	1	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	292	161	248	540	N/A	N/A	57	4	11	13	0	0	0	0
Adult Felony Non-LWOP**	407	323	558	965	N/A	N/A	245	65	68	35	1	3	0	0
Adult LWOP*	4	11	17	21	N/A	N/A	0	0	1	2	0	1	0	0
Capital	0	0	0	0	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	208	0	135	343	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Post Conviction Relief	0	1	4	4	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	4	0	0	4	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

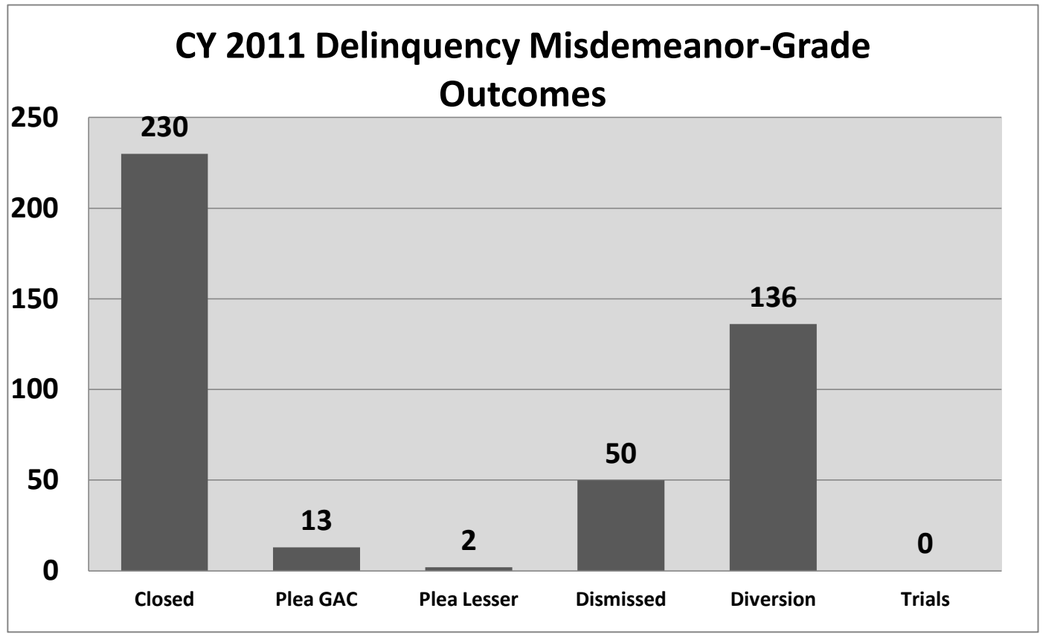
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

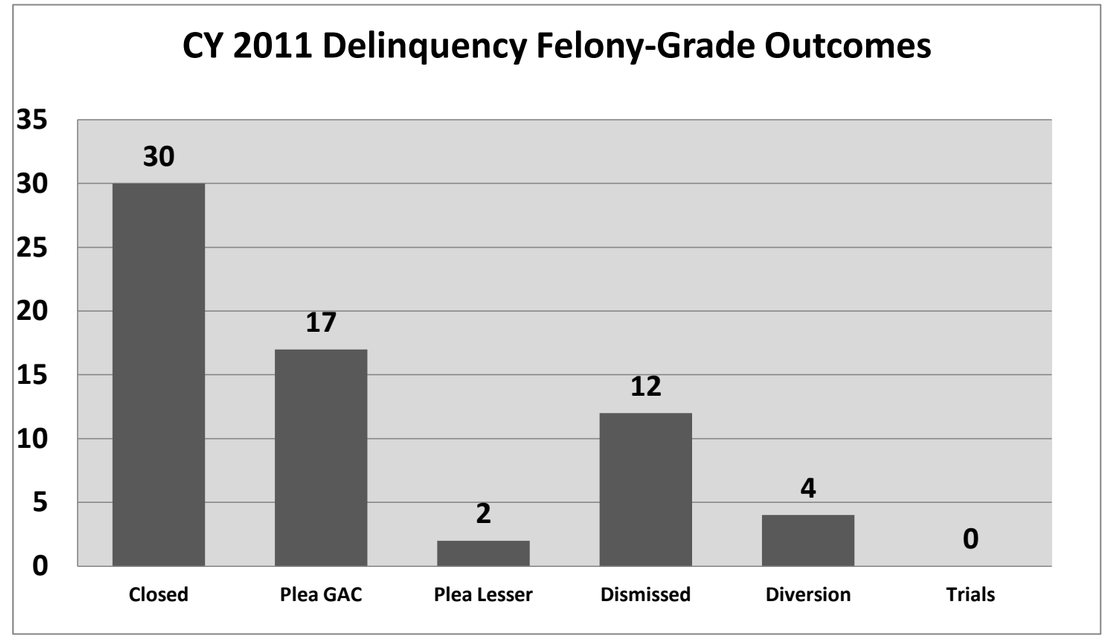

CY 2011 CINC Representing Child Outcomes
7
6
5
4
3
2
1
0
6
0
0
0
Closed
Termination
Reunification
Dismissed

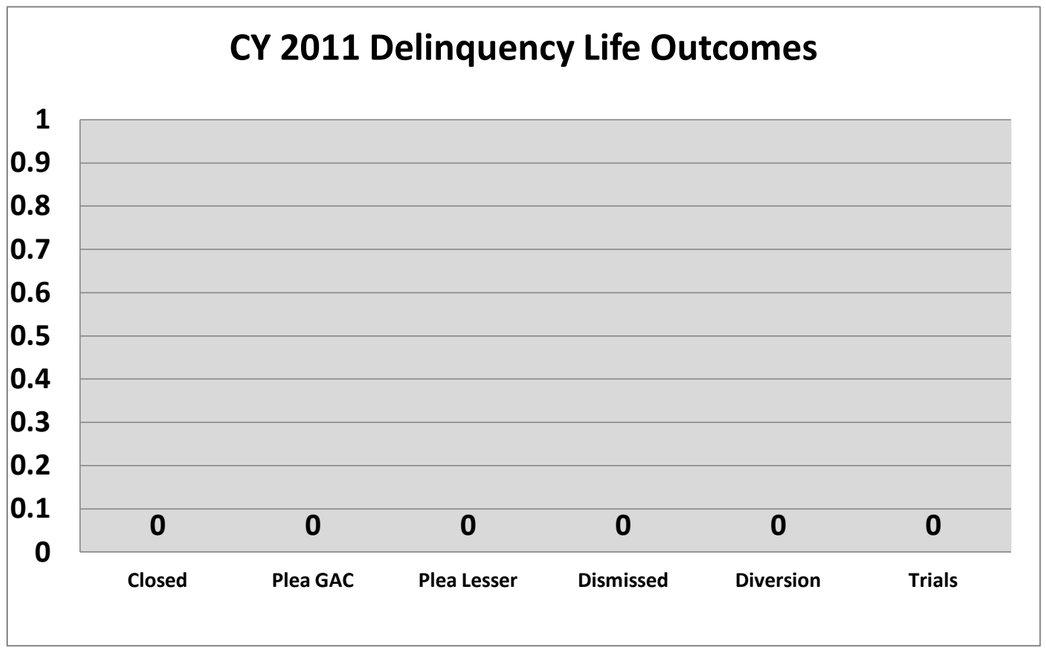

CY 2011 CINC Representing Parent Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

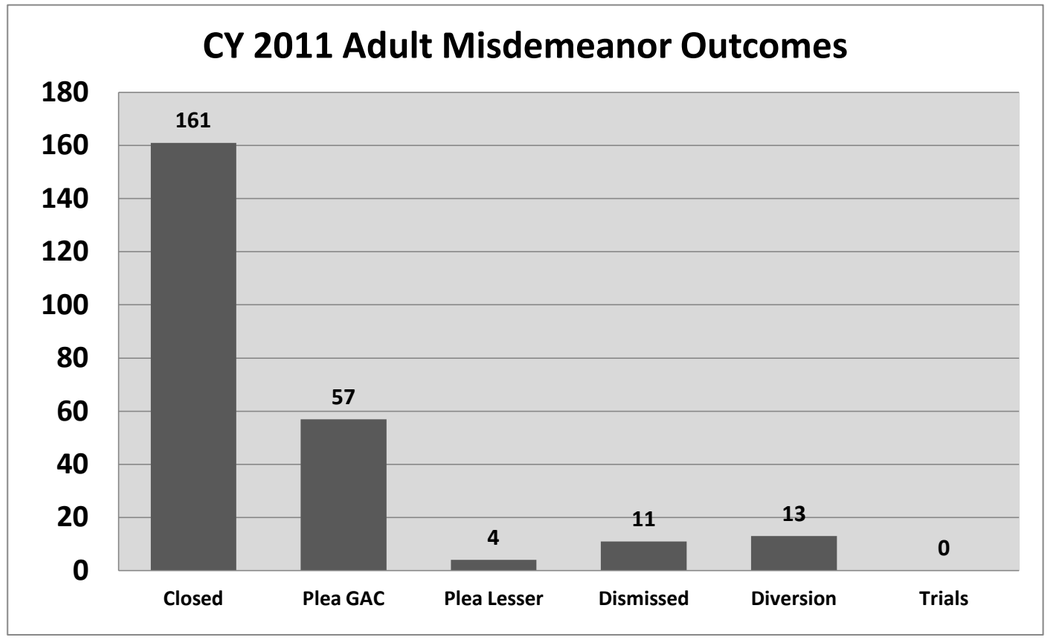

CY 2011 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

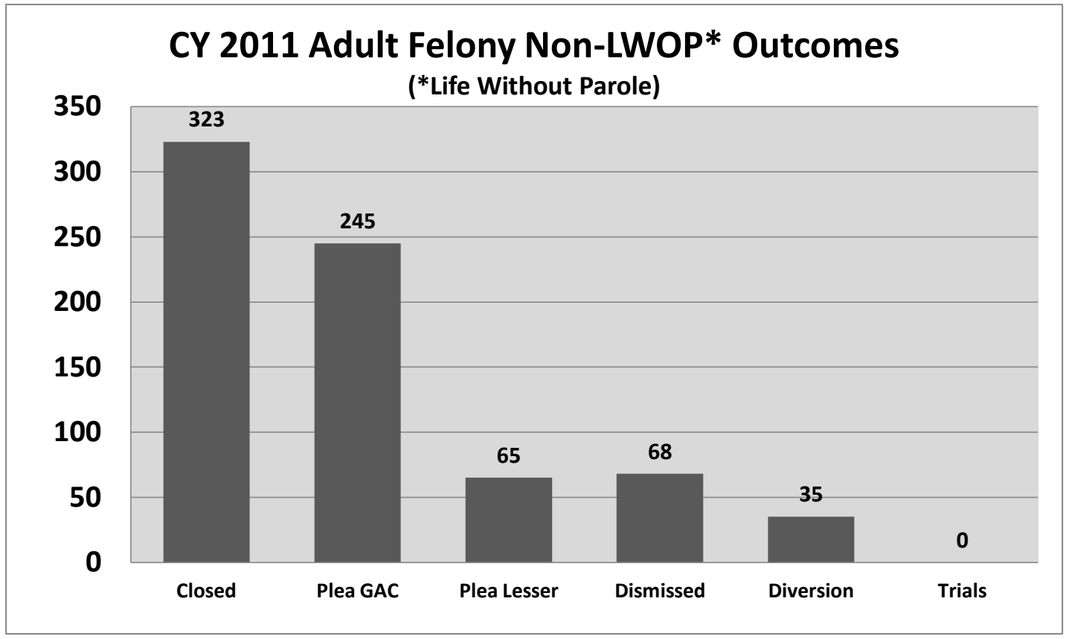

CY 2011 FINS Outcomes
12
10
8
6
4
2
0
10
0
0
1
7
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

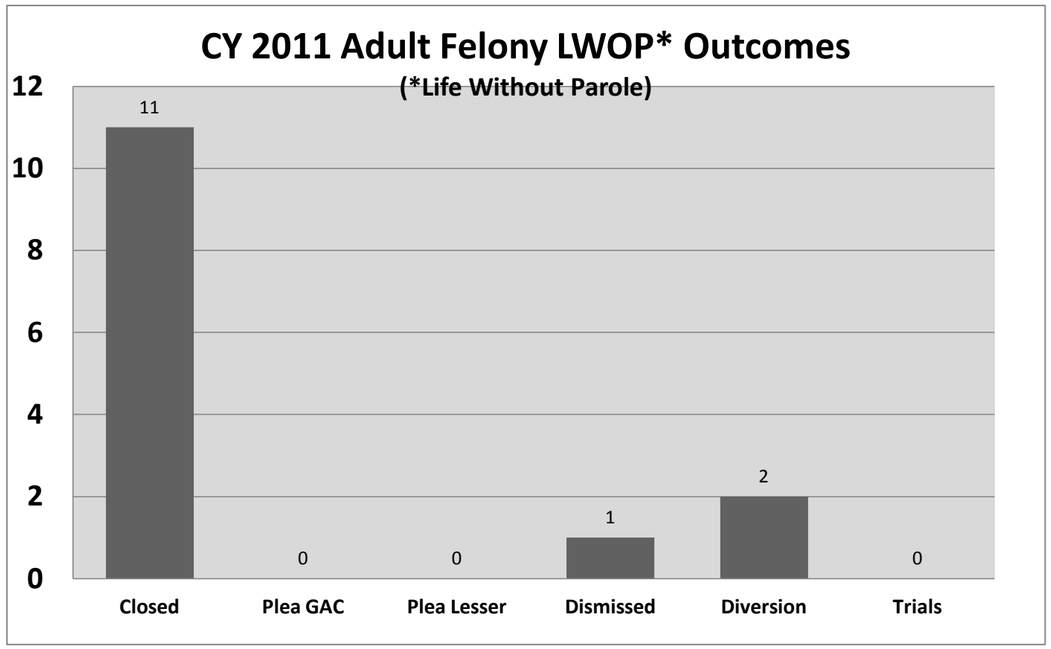

CY 2011 Delinquency Misdemeanor-Grade Outcomes
250
200
150
100
50
0
230
13
2
50
136
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

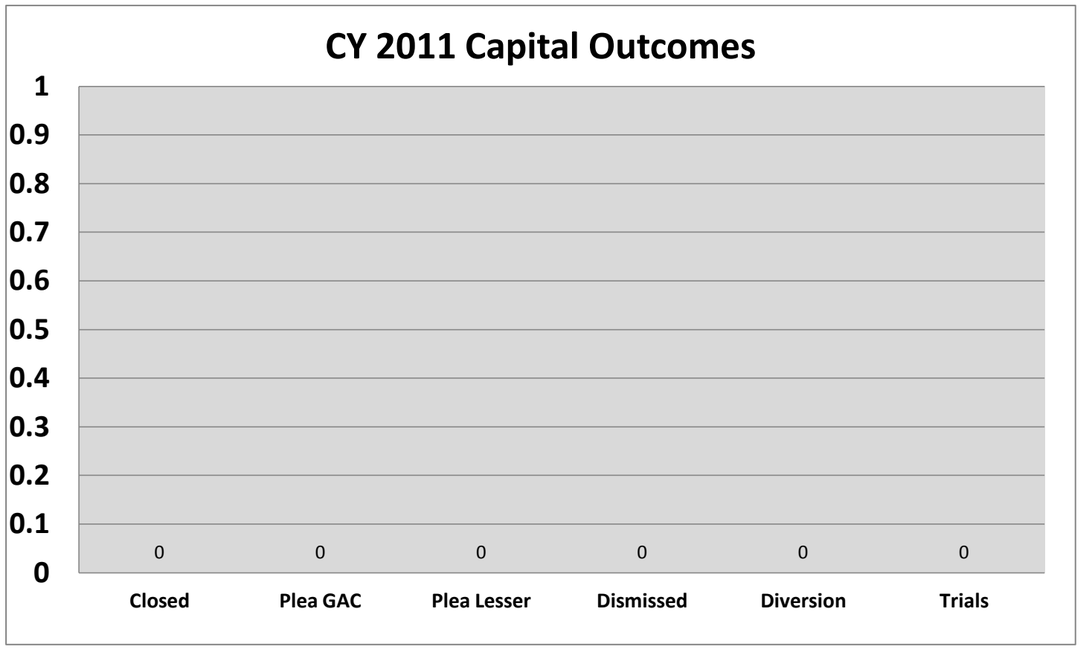

CY 2011 Delinquency Felony-Grade Outcomes
35
30
25
20
15
10
5
0
30
17
2
12
4
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
180
160
140
120
100
80
60
40
20
0
161
57
4
11
13
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
350
300
250
200
150
100
50
0
323
245
65
68
35
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
12
10
8
6
4
2
0
11
0
0
1
2
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Capital Outcomes
1
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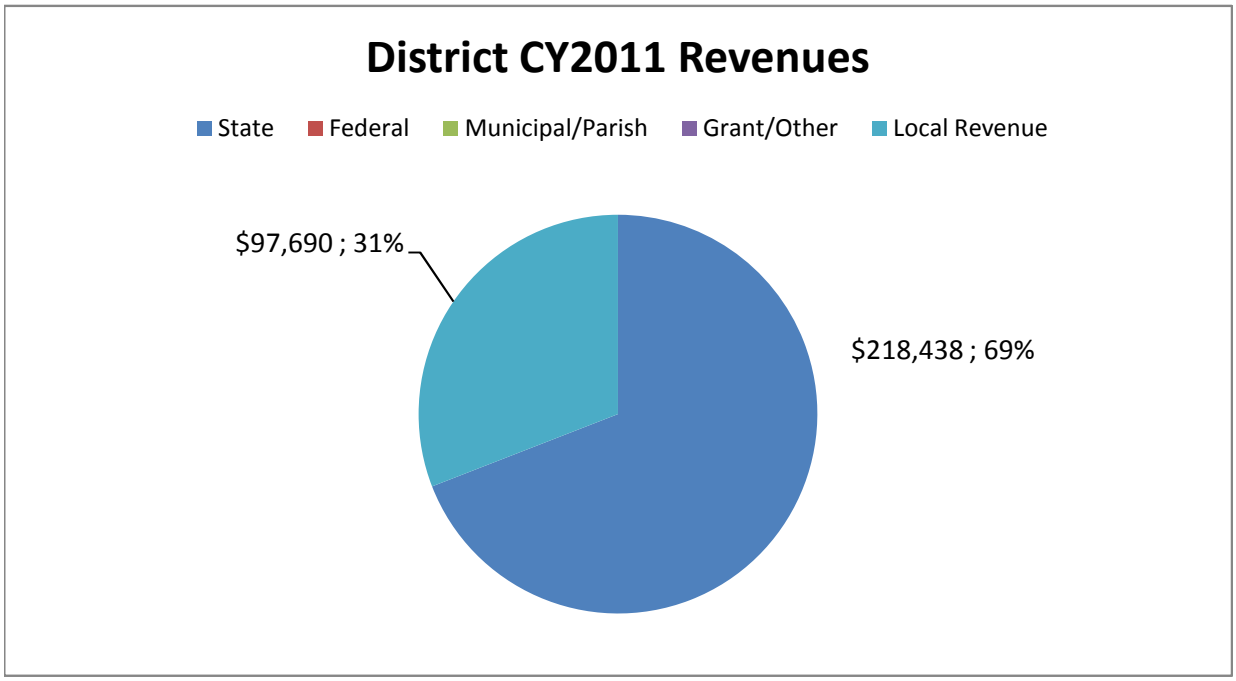
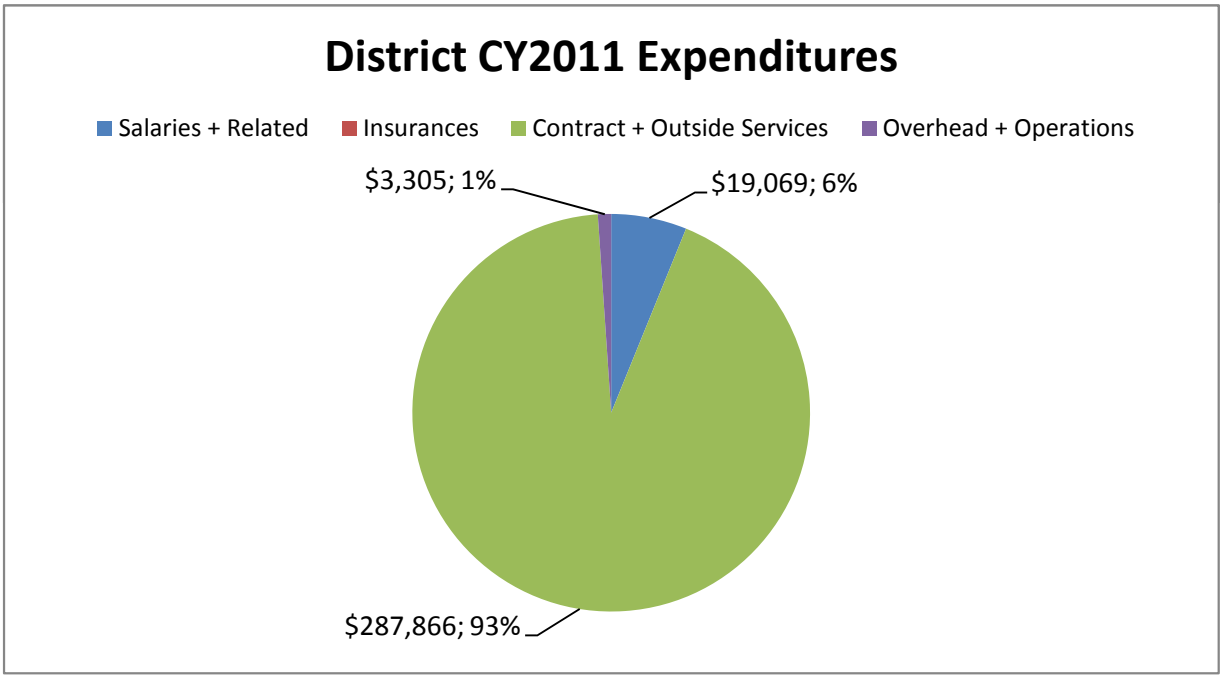
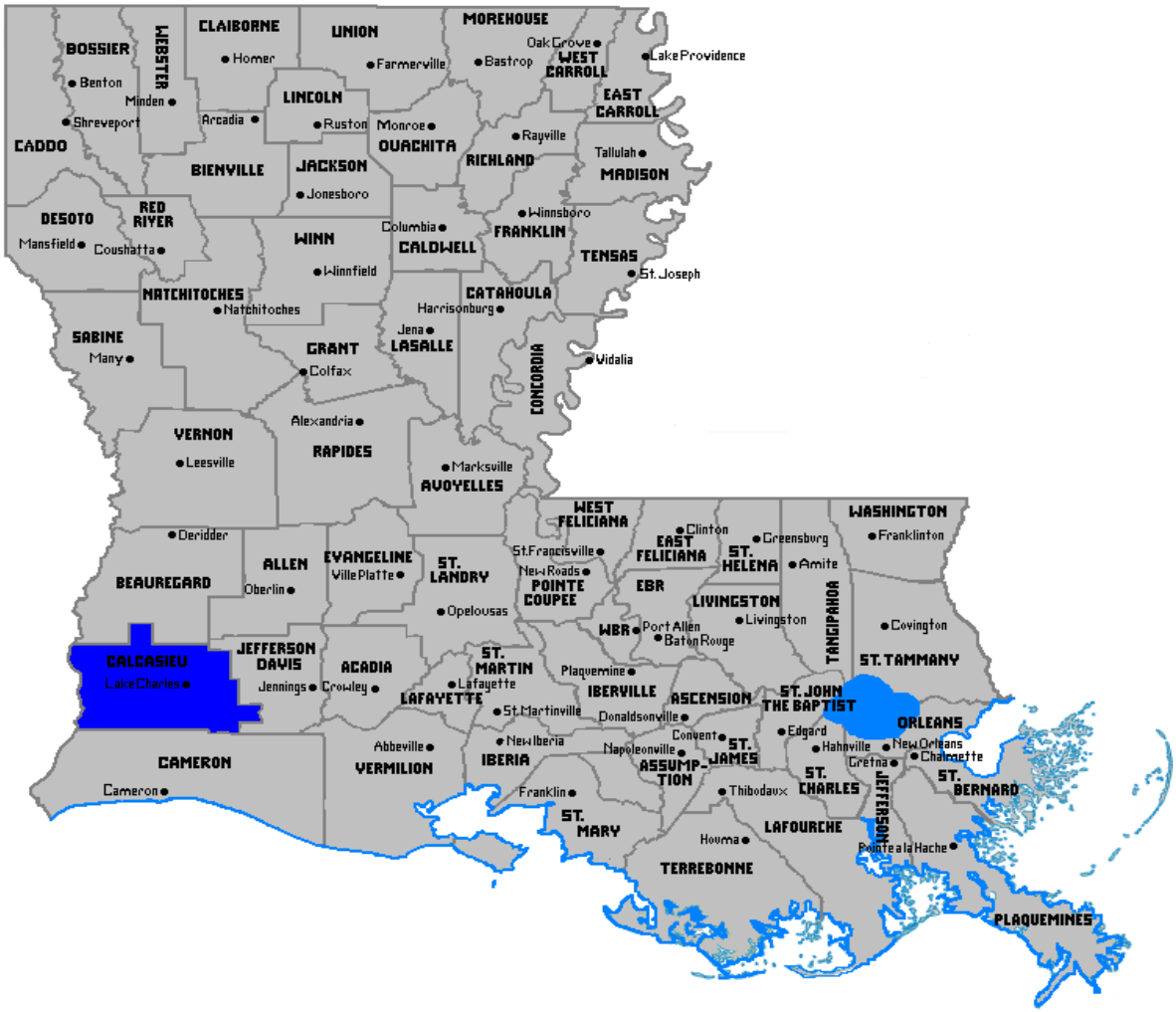
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 13 CY2011	Total CY11
District Defender: Alex Chapman	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ 218,438
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ -
Total State & Other	**$ 218,438**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 77,079
Traffic Court	$ -
Traffic Camera	$ -
Municipal Court	$ -
Juvenile Court	$ -
Criminal District Court	$ -
Non-itemized, lump sum collected and remitted by all courts	$ 9,127
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ 59,678
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ -
Condition of Probation	$ -
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ -
Department of Corrections	$ 20,281
Donations	$ -
Interest Revenue	$ 107
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ -
Partial Attorney Fees Reimbursements [as per 15:176]	$ -
Other Reimbursements	$ -
Other Local Income	$ 223
Total Local Revenue	**$ 97,690**
Total Revenue	**$ 316,128**

District 13 CY2011	Total CY11
District Defender: Alex Chapman	
Actual Expenditures Paid	
Salaries	$ 16,440
Hospitalization and Disability Insurance	$ -
Retirement	$ -
Payroll Taxes	$ 2,629
Accrued Leave	$ -
Workers' Compensation	$ -
Malpractice Insurance	$ -
Auto/Physical Liability Insurance	$ -
Audit/Accounting Expense	$ 2,275
Contract Clerical	$ 11,940
Expert Witness	$ -
Investigators	$ 28,128
Interpreters	$ -
Social Workers	$ -
Capital Representation	$ -
Conflict	$ 750
Contract - Juvenile Attorneys or CINC	$ 38,196
Misdemeanor Attorney Contracts	$ 16,356
Contract Attorneys - all other	$ 189,996
Building Lease/Rent	$ -
Office Repair and Maintenance	$ -
IT/Technical Support	$ 225
Major Acquisitions	$ -
Equipment Lease/Rent	$ -
Telephone/Utilities/Postage/Internet	$ -
Office Supplies	$ -
Parking/Auto Tolls	$ -
Advertisements	$ -
Travel/Lodging/Per Diem/Mileage	$ -
Dues and Seminars	$ 231
Law Library/Journals/Subscriptions	$ 2,223
Other Operating Expenses	$ 851
Total Expenses	**$ 310,240**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$97,690 ; 31%
$218,438 ; 69%


District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$3,305; 1%
$19,069; 6%
$287,866; 93%



The 14th Judicial District Public Defenders' Office

Calcasieu (Lake Charles)

District Defender: James "Jay" T. Dixon, Jr.
901 Lakeshore Drive, Suite 700
Lake Charles, LA 70601
(337) 436-1718

14th Judicial District • Calcasieu Parish
District Defender James "Jay" T. Dixon, Jr. • (337) 436-1718
901 Lakeshore Drive, Suite 700 • Lake Charles, LA • 70601

General District Information: In the 14th Judicial District, there are nine sections of District Court and three divisions of City Court (two in Lake Charles and one in Sulphur). There is a drug court program and a mental health court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 192,768 in this district, 49,012 of whom are children.

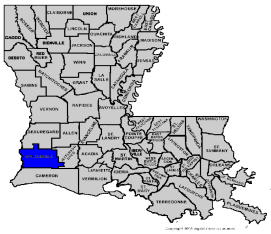
District Staff: The District Defender in this district is James "Jay" T. Dixon, Jr., who was served in the position for one year and has been a public defender in Louisiana for eight years. The District Defender supervises all staff in two contiguous judicial districts, the 14th and 38th. The 14th Judicial District Public Defenders' Office is a mixed staff and contract Public Defenders' Office with 19 full-time attorneys in addition to the District Defender and 12 part-time attorneys. Full-time staff attorneys are not permitted to represent clients in private cases. Contract attorneys are considered part-time and have their own private practices. In addition to the District Defender, there are two supervising attorneys. No caseload reduction is provided for supervising attorneys. The office also has four investigators and ten administrative staff members.

Juvenile Defense: Juvenile cases are heard by District Judges in the 14th Judicial District. The 14th Judicial District is a MacArthur Foundation Models for Change site, an Annie E. Casey Juvenile Detention Alternatives Initiative site, and has an active Children and Youth Planning Board.

Indigency Determination and Availability of Clients: In the 14th Judicial District, a judge makes the determination of indigence. Adult are held at the Calcasieu Correctional Center. Juveniles are held at the Calcasieu Parish Juvenile Detention Center.

Fees and Accounting: The 14th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2011, 2,068 applications were received for services. Fees were not waived or reduced for any applicants. A total of $22,936 was collected for application fees. Courts in this district assess the statutory $35 special fee in every case resulting in a conviction to support local public defender services. In 2011, the district received $575,435.53 in special fees, which was collected by the Calcasieu Parish Sheriff's Office and the Clerks for the Lake Charles and Sulphur City Courts. Courts in this district also may assess partial indigence payments for services based on clients' ability to pay. Any resulting payments are collected by the Public Defenders' Office. All accounting functions for this district's Public Defenders' Office are handled internally by staff.

Caseload: The 14th Judicial District Public Defenders' Office reported handling 13,532 cases in 2011. Of those, 1,343 involved juvenile matters, including 707 Child in Need of Care representations.



The 14th JDC Public Defenders' Office

Parish(es) & Seat(s)	Calcasieu - Lake Charles
Population:	192768
Juvenile Population:	49012
District Defender	Jay Dixon
Years as District (or Chief) Defender	1
Years of Public Defense	8
Office Manager	Not Applicable
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Amanda Crutchfield
Primary Office Street Address	1032 Ryan Street
City	Lake Charles
ZIP	70601
Primary Phone	337-436-1718
Primary Mailing Address	P.O. Box 3757, Lake Charles, LA 70602
Primary Email Address	jaydixon@pdolaw.org
Primary Emergency Contact	Jay Dixon
Primary Emergency Phone	337-303-8061
Secondary Emergency Contact	Mitchell Bergeron
Secondary Emergency Phone	337-529-0907
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	Not Applicable
Other District Office Contact Personnel (Primary Only)	Not Applicable
Name of Owner(s) of Office(s)	Calcasieu Parish Police Jury
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	11,400.00
Courts and Locations	14th Judicial District Court, Calcasieu Parish, Lake Charles; Lake Charles City Court; and Sulphur City Court
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	14th JDC - 9 divisions, there is no specified section or division dedicated to Criminal Court - 3 divisions dedicated to Family/Juvenile Court and 6 divisions exercising Civil and Criminal Jurisdiction; Lake Charles City Court - 2 divisions of court; and Sulphur City Court - 1 division.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Lawyers are assigned to specific divisions of court. If a client's charges are allotted to that division, then the attorney assigned to that division will handle the case. In conflict matters, the public defender's office will appoint the conflict lawyers after running a conflicts check.
Name of Adult Detention Facilities in This District	Calcasieu Correctional Center, Lake Charles, Louisiana
Name of Adult Detention Facilities Outside the District Which Hold Clients	None
Name of Juvenile Detention Facilities In This District	Juvenile Detention Center, Lake Charles, Louisiana

Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	John DeRosier
Chief Judge of Criminal District Court	Lilynn Cutrer
Juvenile Court Judges (Specify District of City Court)	Lilynn Cutrer, Guy Bradberry, and Robert Wyatt - District Court judges
Drug Court Judges	G. Michael Canaday, David Ritchie and Clayton B. Davis
Mental Health Court Judges	Robert Wyatt
Other Specialty Court	None
Name of Specialty and Brief Description:	None
Indigency Determined by Whom and How?	Upon requesting counsel, the accused is required to fill out an application for court-appointed counsel. The application is presented to the judge who makes the indigency determination.
When is Assignment/Appointment of Counsel Made?	Time charges are filed. If incarcerated - at 72 hour hearing; if on bond - at arraignment
Client Assigned by Whom and How?	Client is assigned by PD office based upon division allotment.
Initial Client Intake Conducted By Whom? (Name and Title)	Combination of Attorneys and/or Investigators
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes.
Brief Explanation of Intake Process	Intake is done by either an attorney or investigator who is assigned to complete that work on a given week.
$40 Application Fees	
How Many Applications for Services Were Received?	2068
Does the Office Collect the $40 Application Fee?	Yes.
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2011	22936
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No.
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	575435.53
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	A spreadsheet is provided by the Calcasieu Parish Sheriff's Dept. for the fees collected in the District Court. A summary sheet is provided by the Lake Charles City Court and Sulphur City Court.
Who Collects the Assessed Court Fees?	Calcasieu Parish Sheriff Dept. as well as Clerk's office for Lake Charles City Court and Sulphur City Court
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Same as above
Who Remits the Court Fees Collected?	Calcasieu Parish Sheriff Dept., Lake Charles City Court, and Sulphur City Court

What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Same as above
Partial Indigence Payments	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Upon reviewing an application, the judge will make a determination as to whether fees are due.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	The PDO receives notice from the clerk's office of the assessment of attorney fees
Who Collects the Assessed Partial Payments?	The PDO collects these fees.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	We prepare and maintain that documentation.
Who Remits the Partial Payments Collected?	The clients, themselves
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Done in office.
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	All attorneys employed by PD office are fulltime with no outside practice permitted. Contract attorneys are considered part-time and have their own private practices.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	See attached
Primary Immediate Needs	Additional Attorneys
Immediate Critical Issue Areas	Additional Felony Attorneys
Long-Term Critical Issue Areas	Additional Felony Attorneys
Please List All New Hires in 2011 (Name and Title)	James Flammang, Misdemeanor Attorney; Elizabeth Traub, Misdemeanor Attorney; Heath Dorsey, Felony Attorney; and, Benjamin Cormier, Felony Attorney. Amanda Crutchfield, Database Entry Specialist. Diana Bellard, Secretary/Receptionist
Please List All Promotions in 2011 (Name and Title)	Derrick Kee, promoted from misdemeanor attorney to felony attorney
2011 Media Coverage and/or Major Accomplishments	N/A
Number of Expected New Attorney Hires in 2011	None at this time.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. We provide in-house seminars to our attorneys. We also have "brainstorming" meetings to help attorneys with particularly challenging issues in cases, in which all attorneys participate.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes

Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	District Defender, Jay Dixon, is the general supervisor for all employees of the district and immediate supervisor for all contract attorneys. Harry Fontenot, Deputy District Defender, is the immediate supervisor for all felony, misdemeanor, and juvenile attorneys and the Chief Investigator, Ron Jackson. Mr. Jackson is the immediate supervisor for the secretarial staff and all investigators. Mitch Bergeron, Deputy District Defender, is the supervisor for all accounting staff, receptionist staff, and data entry staff.
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	Diana Bellard, receptionist/secretary
Please Attach Your Office Organizational Chart	See Attached.
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	None
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Yes. Staff provided with health, dental and life insurance without deductions from their salary.
Regular Meetings for Any Staff, Please Describe	Meetings are scheduled for the first Monday of every month. Other meetings are scheduled as needed. (eg. one is set for Jan. 19, 2012.)
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	3
Number of Writs Your District Handled in 2011	12
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	Not Applicable
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	None
Please Provide the Names of All State Representatives and Senators from Your District	Willie Mount, Senator; John Smith, Senator; Dan Moorish, Senator; Mike Danahay, Representative; Brett Geymann, Representative; John Guinn, Representative; Charles Kleckley, Representative
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	There are also systemic deficiencies outlined in a recent BJA report on the 14th JDC court system regarding case management.
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	See Discussion and attached Commitment to Client document.

Staff Directory:

Full-Time Staff Attorneys	Contact Information
Jay Dixon	P.O. Box 3757, 1032 Ryan Street
	Lake Charles, LA 70601
	Telephone: (337)436-1718
	Facsimile: (337)494-0370
Mitch Bergeron	P.O. Box 3757, 1032 Ryan Street
	Lake Charles, LA 70601
	Telephone: (337)436-1718
	Facsimile: (337)494-0370
E. King Alexander	P.O. Box 3757, 1032 Ryan Street
	Lake Charles, LA 70601

	Telephone: (337)436-1718
	Facsimile: (337)494-0370
Andrew Casanave	P.O. Box 3757, 1032 Ryan Street
	Lake Charles, LA 70601
	Telephone: (337)436-1718
	Facsimile: (337)494-0370
Steven Coward	P.O. Box 3757, 1032 Ryan Street
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	Telephone: (337)436-1718
	Facsimile: (337)494-0370
Harry Fontenot	P.O. Box 3757, 1032 Ryan Street
	Lake Charles, LA 70601
	Telephone: (337)436-1718
	Facsimile: (337)494-0370
Derrick Kee	P.O. Box 3757, 1032 Ryan Street
	Lake Charles, LA 70601
	Telephone: (337)436-1718
	Facsimile: (337)494-0370
Heath Dorsey	P.O. Box 3757, 1032 Ryan Street
	Lake Charles, LA 70601
	Telephone: (337)436-1718
	Facsimile: (337)494-0370
Ben Cormier	P.O. Box 3757, 1032 Ryan Street
	Lake Charles, LA 70601
	Telephone: (337)436-1718
	Facsimile: (337)494-0370
Elizabeth Traub	P.O. Box 3757, 1032 Ryan Street
	Lake Charles, LA 70601
	Telephone: (337)436-1718
	Facsimile: (337)494-0370
Scott Rogers	P.O. Box 3757, 1032 Ryan Street
	Lake Charles, LA 70601
	Telephone: (337)436-1718
	Facsimile: (337)494-0370
Mike Stratton	P.O. Box 3757, 1032 Ryan Street
	Lake Charles, LA 70601
	Telephone: (337)436-1718
	Facsimile: (337)494-0370
James Flammang	P.O. Box 3757, 1032 Ryan Street
	Lake Charles, LA 70601
	Telephone: (337)436-1718
	Facsimile: (337)494-0370
Necole Williams	P.O. Box 3757, 1032 Ryan Street
	Lake Charles, LA 70601
	Telephone: (337)436-1718
	Facsimile: (337)494-0370
Ralph Williams	P.O. Box 3757, 1032 Ryan Street
	Lake Charles, LA 70601
	Telephone: (337)436-1718
	Facsimile: (337)494-0370
Ginger Vidrine	P.O. Box 3757, 1032 Ryan Street
	Lake Charles, LA 70601

	Telephone: (337)436-1718
	Facsimile: (337)494-0370
Part-Time Contract Attorneys	**Contact Information**
Donald Guidry	634 Enterprise Blvd.
	Lake Charles, LA 70601
	Telephone: (337) 433-8201
	Facsimile: (337)494-0370
Douglas Hall	1011 Lakeshore Drive, Suite 316
	Lake Charles, LA 70601
	Telephone: (337)564-6722
J. Wade Smith	724 Clarence Street
	Lake Charles, LA 70601
	Telephone: (337)436-8424
Eugene Bouquet	625 Kirby Street
	Lake Charles, LA 70601
	Telephone: (337)433-9900
Theodore Hartman	One Lakeshore Drive, Suite 1460
	Lake Charles, LA 70629
	Telephone: (337) 853-3690
Robert Michael McHale	631 W. Kirby Street
	Lake Charles, LA 70601
	Telephone: (337) 990-0093
Catherine Stagg	426 Kirby Street, Suite A
	Lake Charles, LA 70601
	Telephone: (337) 529-7711
James Burks	3112 Enterprise Boulevard
	Lake Charles, LA 70601
	Telephone: (337) 474-6106
Robert Shelton	2303 Mill Street
	Lake Charles, LA 70601
	Telephone: (337)497-0011
Charles St. Dizier	130 W. Kirby Street
	Lake Charles, LA 70601
	Telephone: (337)436-3332
Non Attorney Employees, Contractors, and Other Staff	**Contact Information**
Ron Jackson, Investigator	P.O. Box 3757, 1032 Ryan Street
	Lake Charles, LA 70601
	Telephone: (337)436-1718
	Facsimile: (337)494-0370
Heather Basco, Investigator	P.O. Box 3757, 1032 Ryan Street
	Lake Charles, LA 70601
	Telephone: (337)436-1718
	Facsimile: (337)494-0370
Deidrick Young, Investigator	P.O. Box 3757, 1032 Ryan Street
	Lake Charles, LA 70601
	Telephone: (337)436-1718
	Facsimile: (337)494-0370
Sandra Reay, Secretary, Receptionist	P.O. Box 3757, 1032 Ryan Street
	Lake Charles, LA 70601

	Telephone: (337)436-1718
	Facsimile: (337)494-0370
Pam Jones, Secretary	P.O. Box 3757, 1032 Ryan Street
	Lake Charles, LA 70601
	Telephone: (337)436-1718
	Facsimile: (337)494-0370
Paula Nixon, Secretary	P.O. Box 3757, 1032 Ryan Street
	Lake Charles, LA 70601
	Telephone: (337)436-1718
	Facsimile: (337)494-0370
Kelly Rosteet, Secretary	P.O. Box 3757, 1032 Ryan Street
	Lake Charles, LA 70601
	Telephone: (337)436-1718
	Facsimile: (337)494-0370
Kristen Hoffpauir, Secretary	P.O. Box 3757, 1032 Ryan Street
	Lake Charles, LA 70601
	Telephone: (337)436-1718
	Facsimile: (337)494-0370
Jean Jessup, Collections Clerk	P.O. Box 3757, 1032 Ryan Street
	Lake Charles, LA 70601
	Telephone: (337)436-1718
	Facsimile: (337)494-0370
Amber Prestridge, Receptionist	P.O. Box 3757, 1032 Ryan Street
	Lake Charles, LA 70601
	Telephone: (337)436-1718
	Facsimile: (337)494-0370
Diana Bellard	P.O. Box 3757, 1032 Ryan Street
	Lake Charles, LA 70601
	Telephone: (337)436-1718
	Facsimile: (337)494-0370
Amanda Crutchfield	P.O. Box 3757, 1032 Ryan Street
	Lake Charles, LA 70601
	Telephone: (337) 436-1718
	Facsimile: (337) 494-0370

2011 District Office Technology Survey

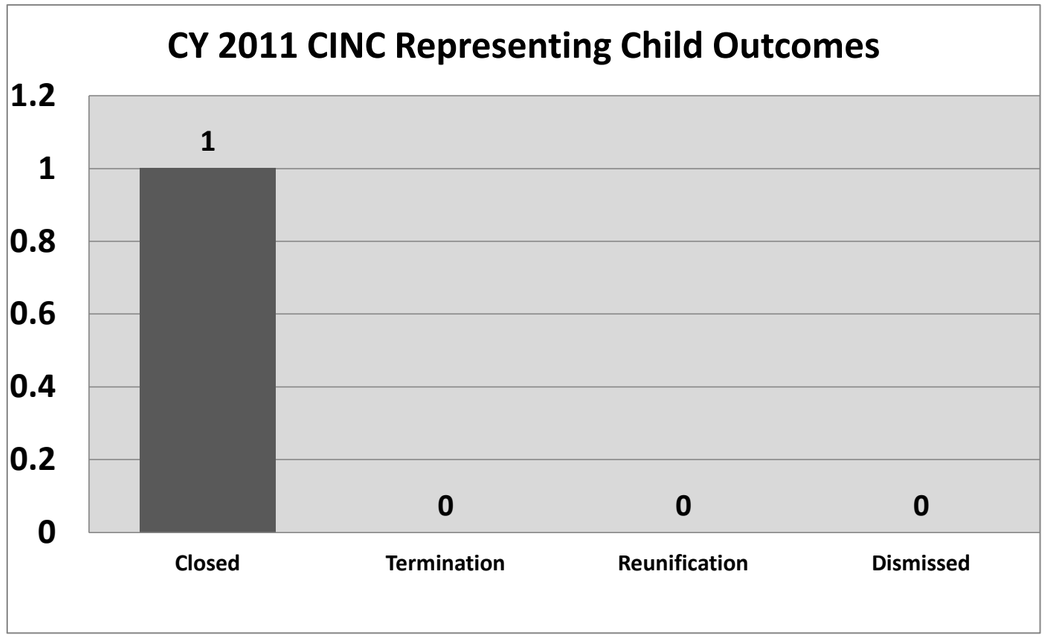
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	
Mitchell Bergeron	
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	
Other System (please name)_____	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7 or 8	
Firefox	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory	
Television, DVD, VCR	
Desktop PCs	
Laptops	
Video Cameras	
Digital Cameras	
Video Conferencing Systems	
B&W Laser Printers	
Color Printers	
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	

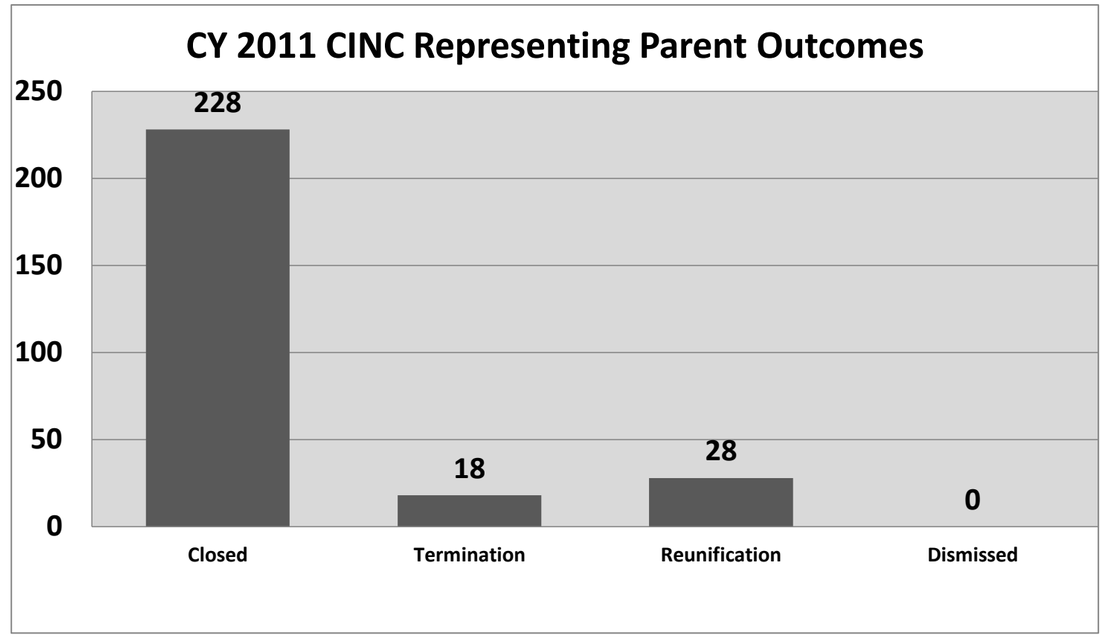
INTERNET SERVICES:	
Dialup Broadband No Internet Connection	
Connection Speed:	
Provider Name:	
Email Provider:	
Please list any software or computer equipment in which you need training:	

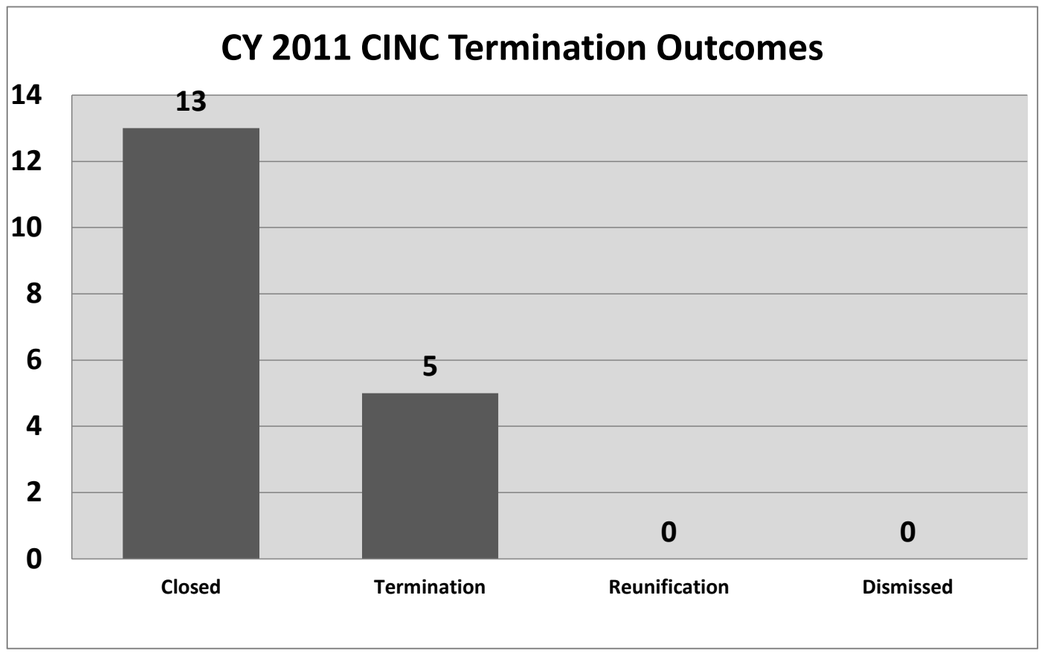
14th District Defender Office CY 2011 Caseloads & Outcomes

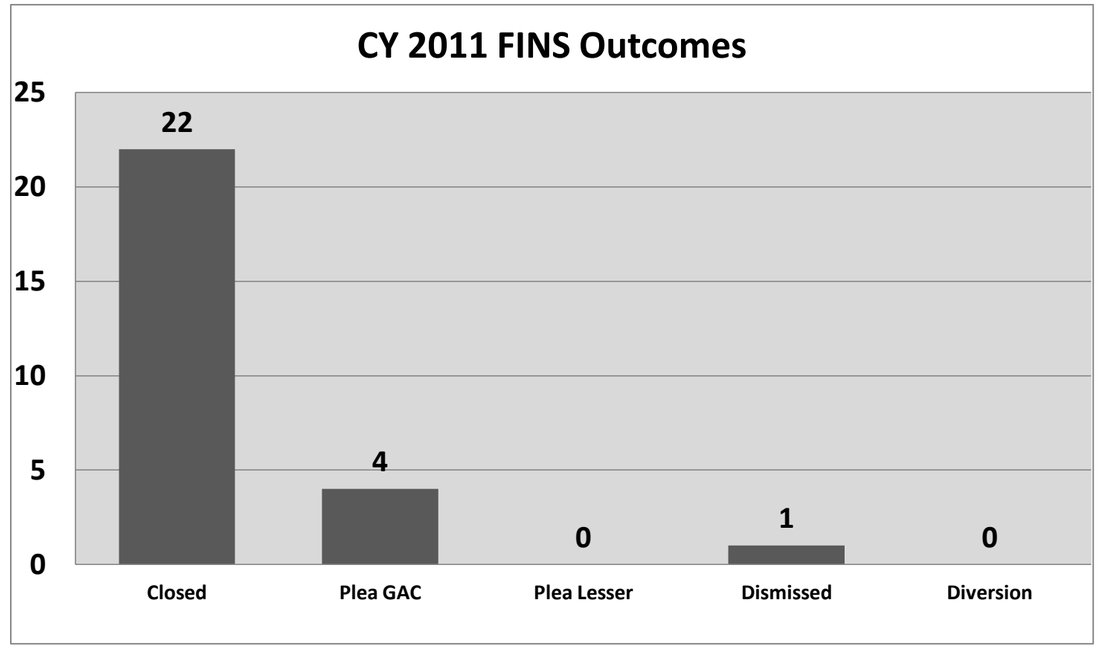
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	12	16	16	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	1	1	7	8	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	316	228	327	643	18	28	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	23	13	17	40	5	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	32	22	59	91	N/A	N/A	4	0	1	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	155	48	85	240	N/A	N/A	26	1	3	2	N/A	N/A	0	0
Delinquency Felony	147	90	144	291	N/A	N/A	54	12	28	10	N/A	N/A	0	1
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	-	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	1	0	13	14	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	3106	2741	1865	4971	N/A	N/A	1468	230	1180	19	0	0	7	14
Adult Felony Non-LWOP**	3507	3466	3566	7073	N/A	N/A	748	464	1898	72	1	7	0	0
Adult LWOP*	30	52	99	129	N/A	N/A	19	10	31	0	0	0	0	1
Capital	0	0	0	0	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	5	11	9	14	N/A	N/A	1	0	0	0	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

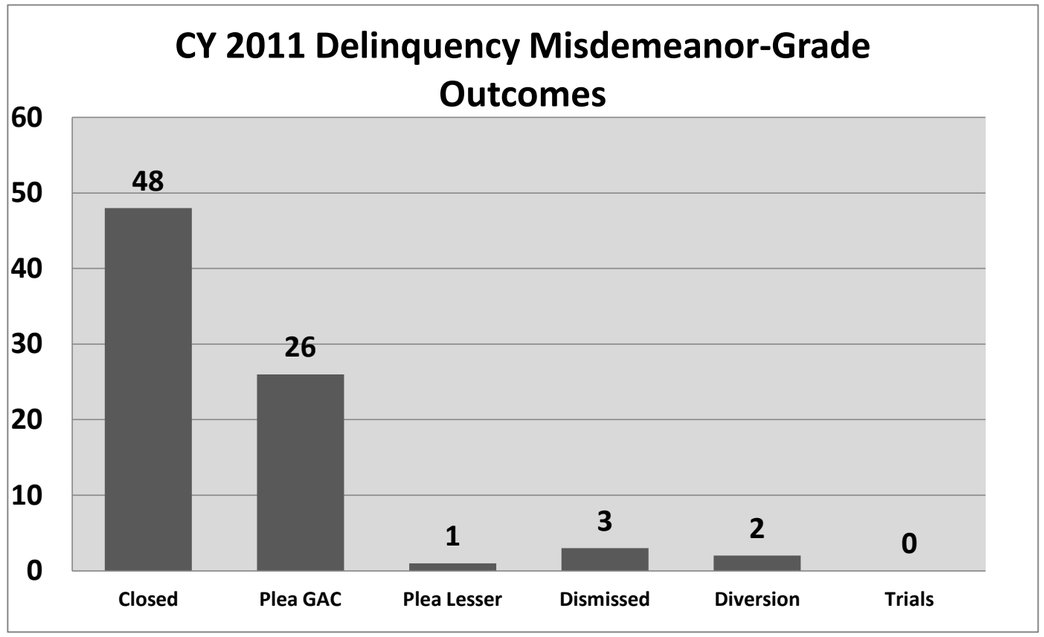
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

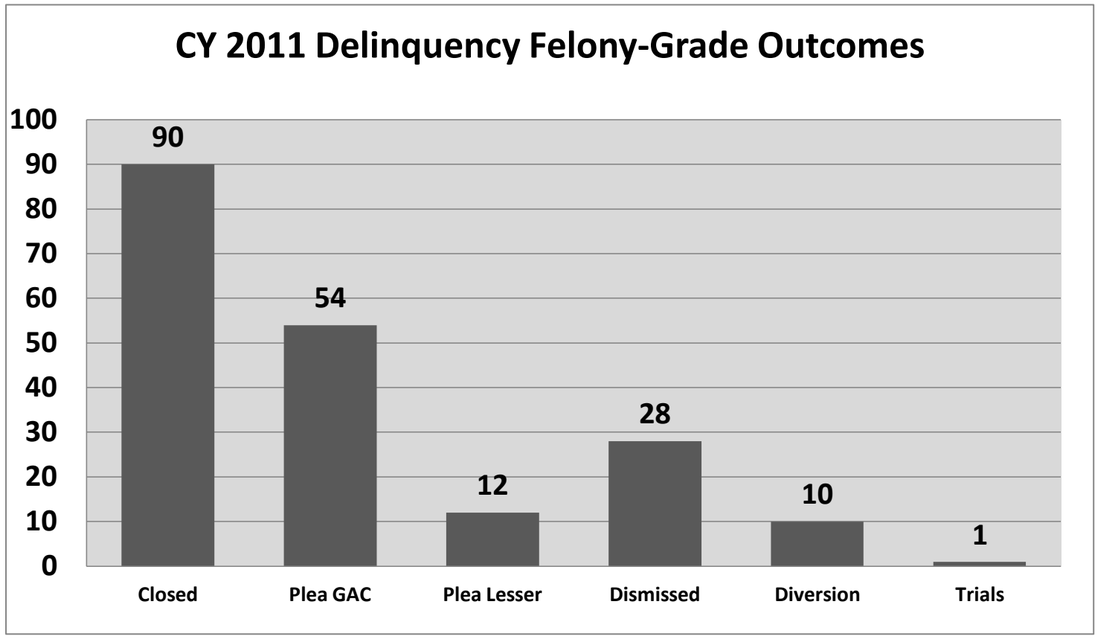

CY 2011 CINC Representing Child Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
Closed
Termination
Reunification
Dismissed

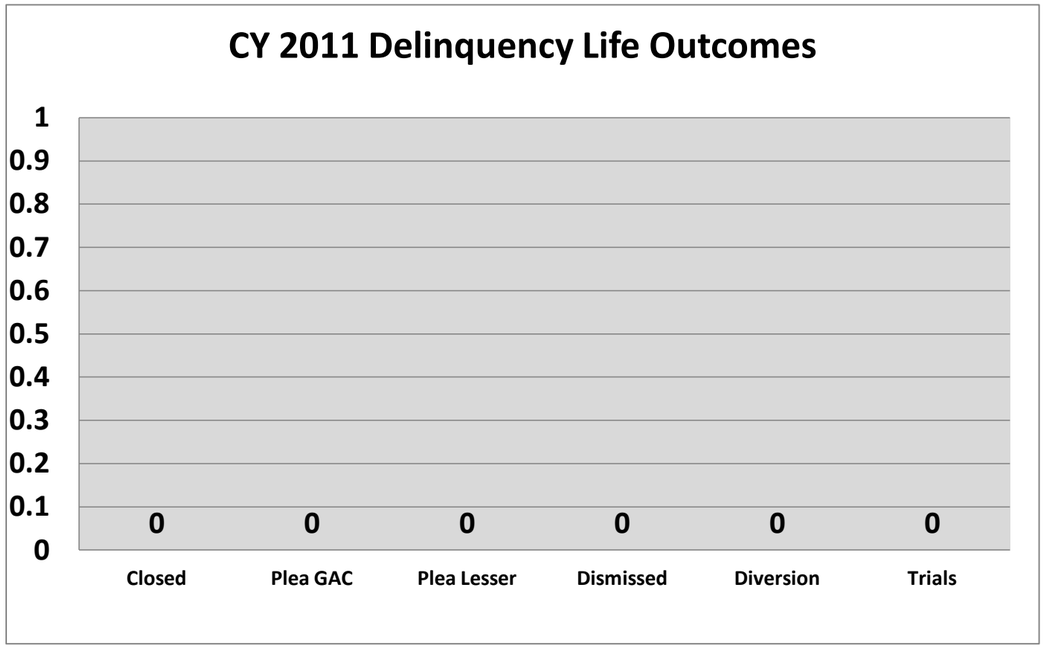

CY 2011 CINC Representing Parent Outcomes
250
200
150
100
50
0
228
18
28
0
Closed
Termination
Reunification
Dismissed

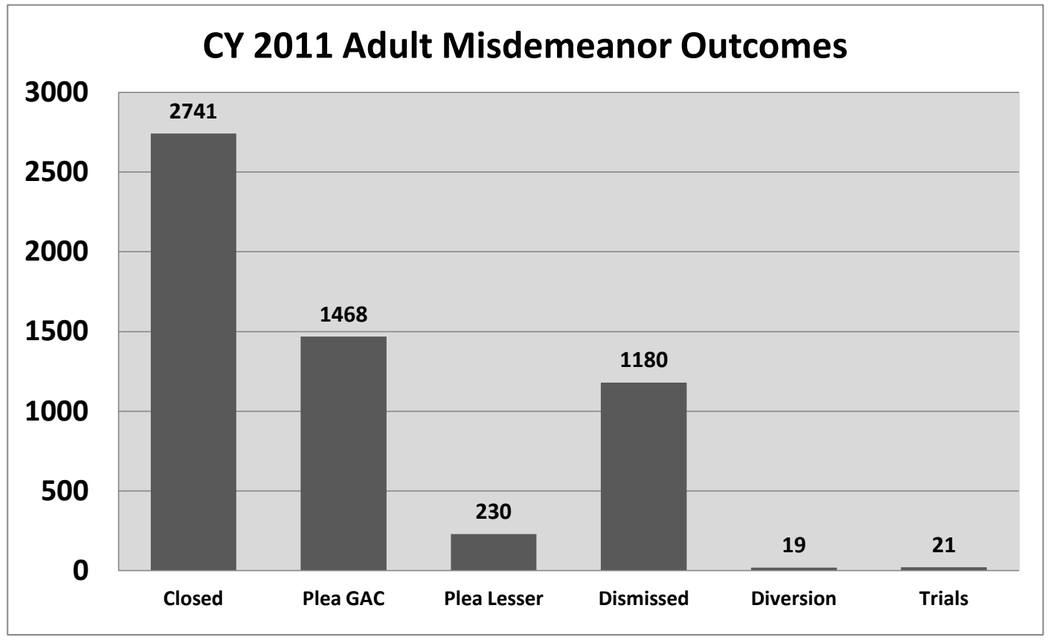

CY 2011 CINC Termination Outcomes
14
12
10
8
6
4
2
0
13
5
0
0
Closed
Termination
Reunification
Dismissed

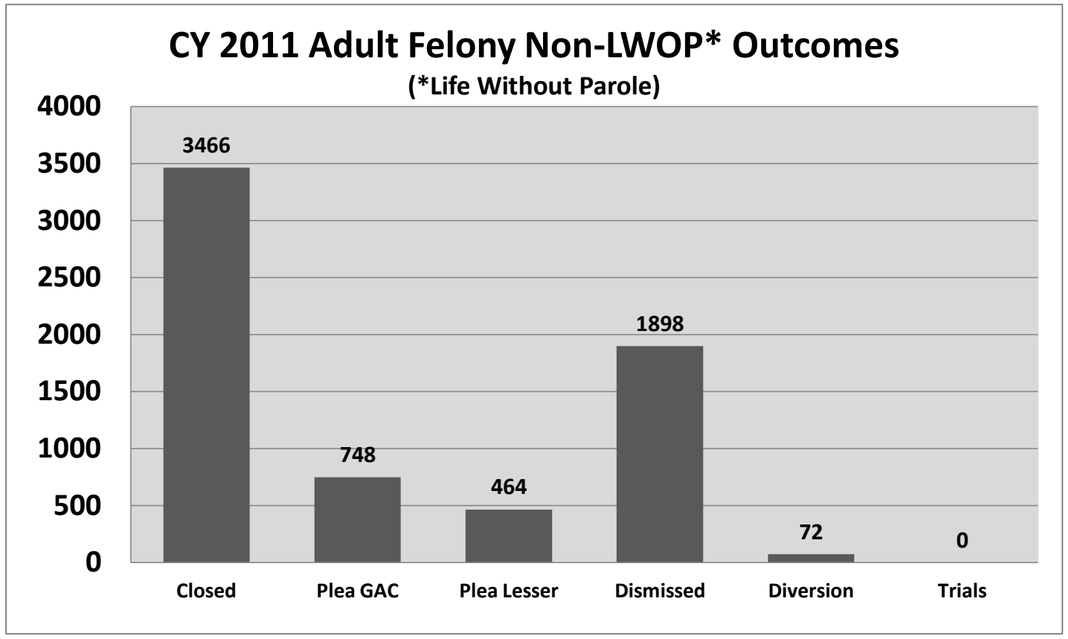

CY 2011 FINS Outcomes
25
20
15
10
5
0
22
4
0
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

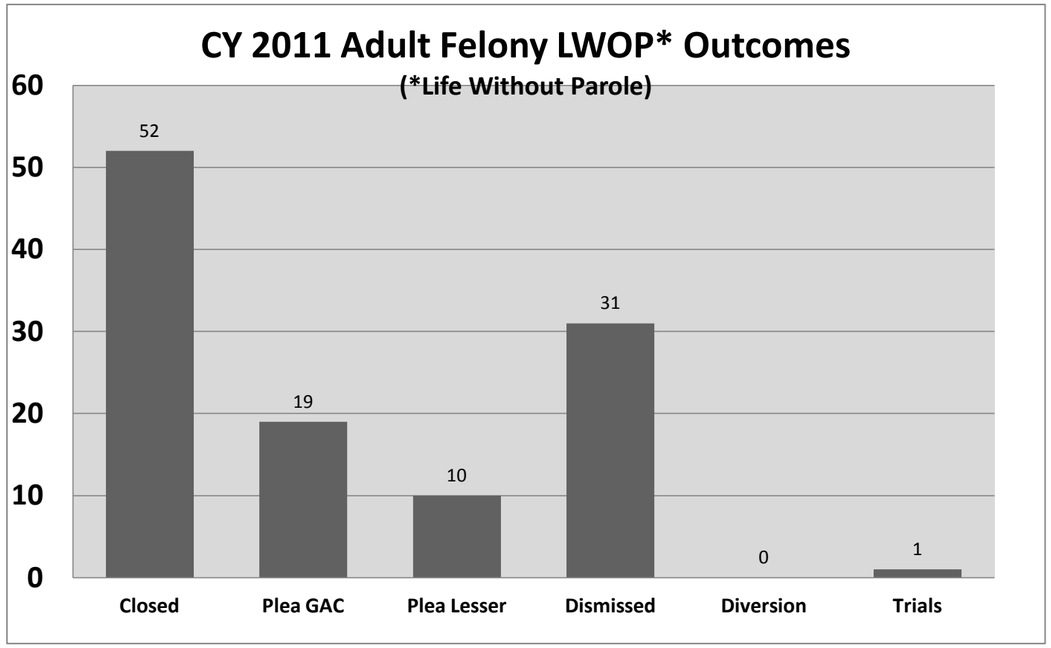

CY 2011 Delinquency Misdemeanor-Grade Outcomes
60
50
40
30
20
10
0
48
26
1
3
2
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

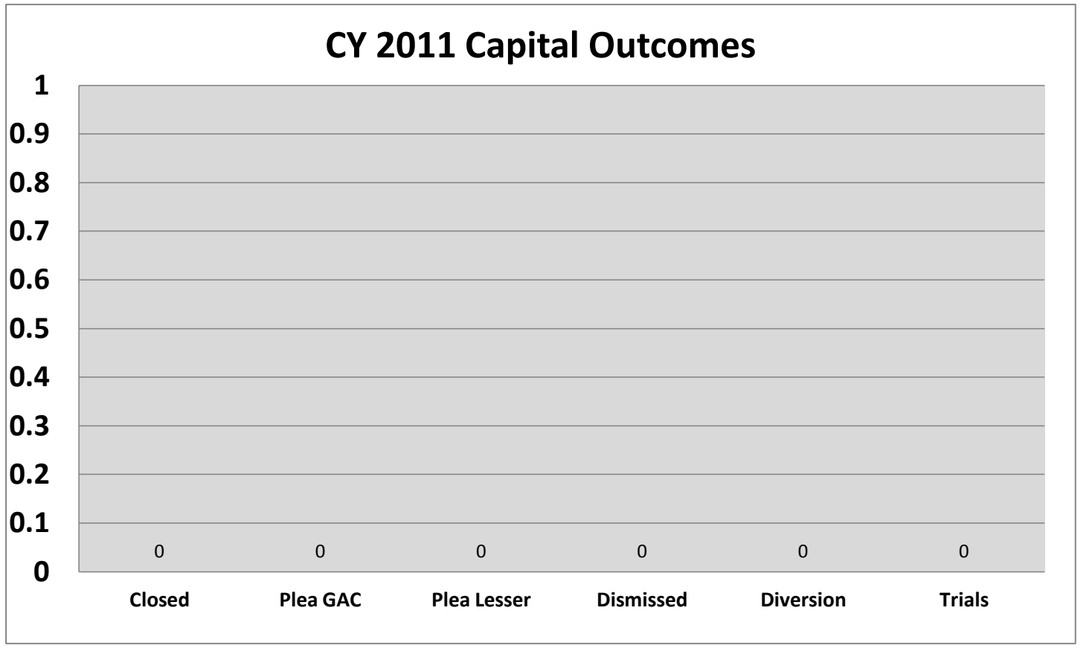

CY 2011 Delinquency Felony-Grade Outcomes
100
90
80
70
60
50
40
30
20
10
0
90
54
12
28
10
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
3000
2500
2000
1500
1000
500
0
2741
1468
230
1180
19
21
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

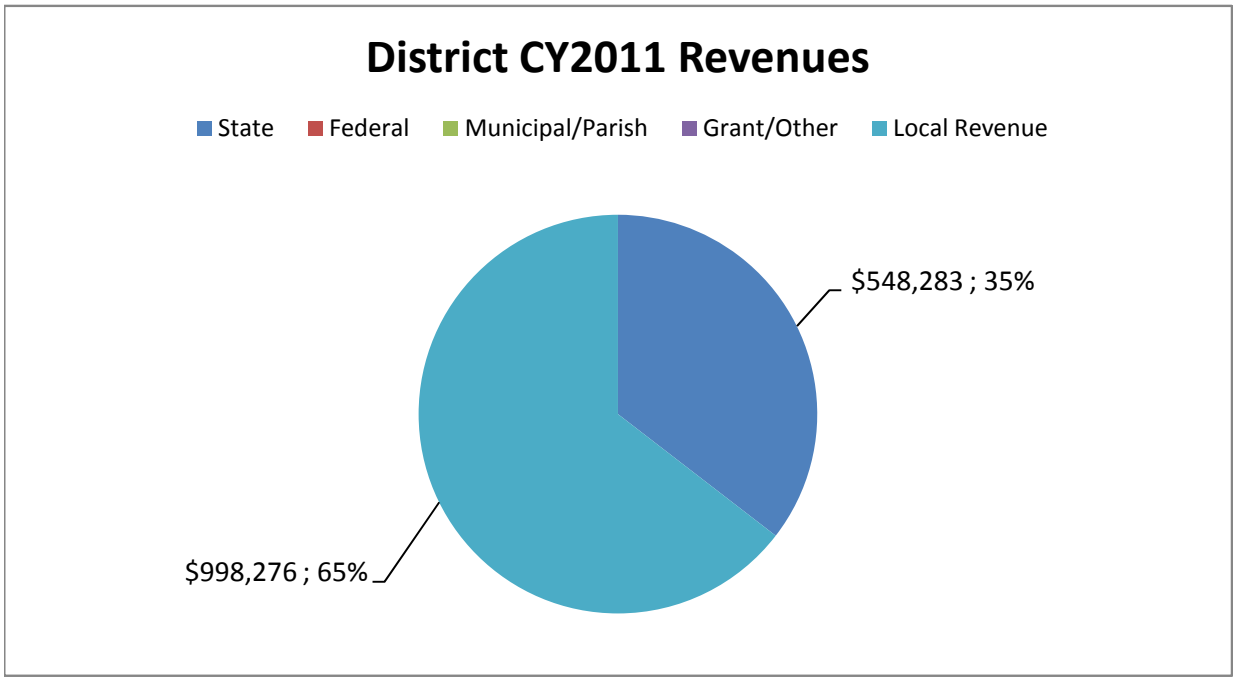

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
4000
3500
3000
2500
2000
1500
1000
500
0
3466
748
464
1898
72
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

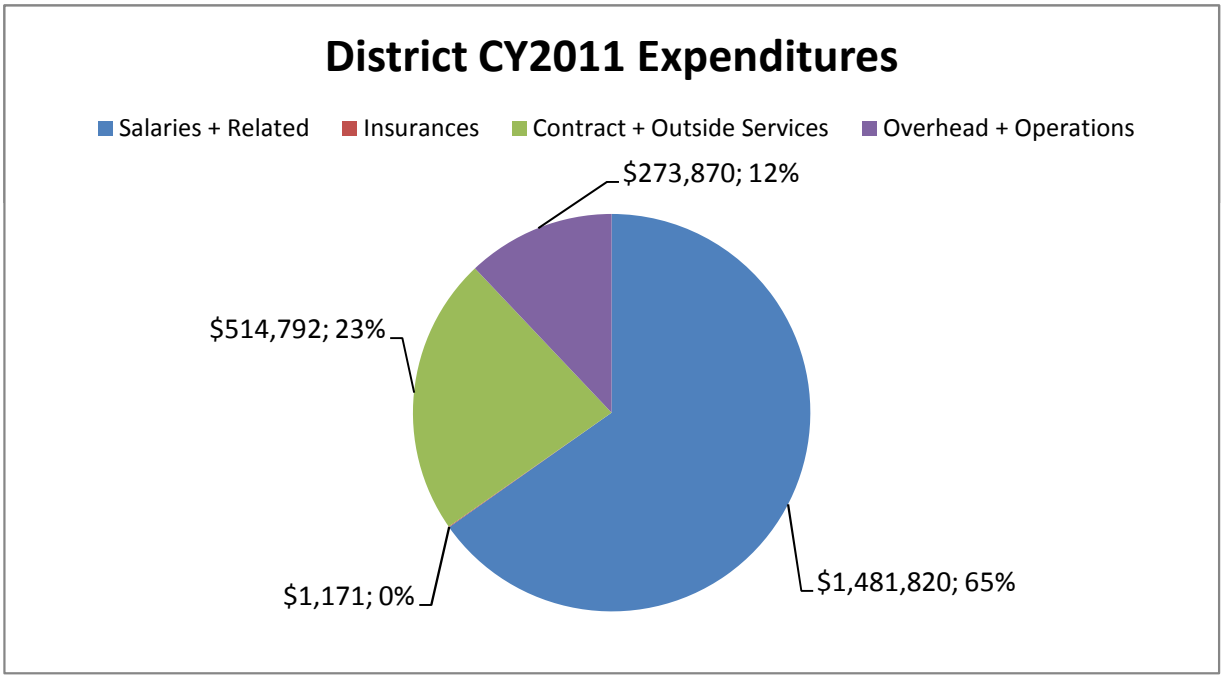

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
60
50
40
30
20
10
0
52
19
10
31
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

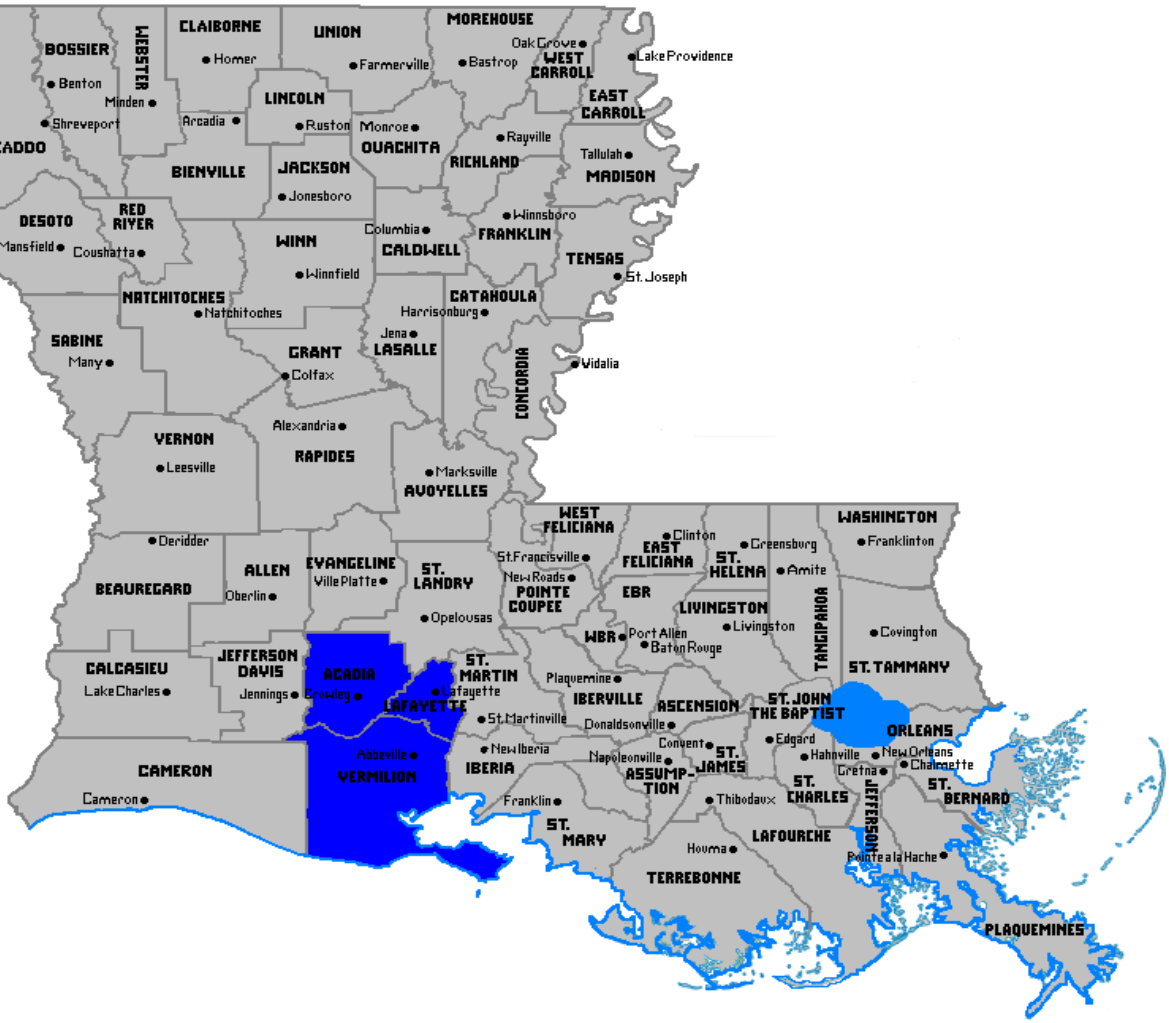

CY 2011 Capital Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 14 CY2011	Total CY11
District Defender: Mitch Bergeron	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ 548,283
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ -
Total State & Other	**$ 548,283**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 857,471
Traffic Court	$ 80,745
Traffic Camera	$ -
Municipal Court	$ -
Juvenile Court	$ -
Criminal District Court	$ 34,664
Non-itemized, lump sum collected and remitted by all courts	$ 249,844
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ 52,052
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ -
Condition of Probation	$ -
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 87,520
Department of Corrections	$ 200
Donations	$ -
Interest Revenue	$ 950
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 22,896
Partial Attorney Fees Reimbursements [as per 15:176]	$ 26,059
Other Reimbursements	$ 2,326
Other Local Income	$ 853
Total Local Revenue	**$ 998,276**
Total Revenue	**$ 1,546,559**

District 14 CY2011	Total CY11
District Defender: Mitch Bergeron	
Actual Expenditures Paid	
Salaries	$ 1,248,431
Hospitalization and Disability Insurance	$ 125,494
Retirement	$ 3,963
Payroll Taxes	$ 100,064
Accrued Leave	$ -
Workers' Compensation	$ 3,868
Malpractice Insurance	$ -
Auto/Physical Liability Insurance	$ 1,171
Audit/Accounting Expense	$ 16,000
Contract Clerical	$ 4,267
Expert Witness	$ 28,394
Investigators	$ 10,968
Interpreters	$ -
Social Workers	$ -
Capital Representation	$ -
Conflict	$ 296,247
Contract - Juvenile Attorneys or CINC	$ 64,000
Misdemeanor Attorney Contracts	$ 36,000
Contract Attorneys - all other	$ 47,380
Building Lease/Rent	$ 136,800
Office Repair and Maintenance	$ 1,520
IT/Technical Support	$ 11,537
Major Acquisitions	$ 24,537
Equipment Lease/Rent	$ 20
Telephone/Utilities/Postage/Internet	$ 21,454
Office Supplies	$ 27,978
Parking/Auto Tolls	$ 69
Advertisements	$ 22
Travel/Lodging/Per Diem/Mileage	$ 16,214
Dues and Seminars	$ 10,566
Law Library/Journals/Subscriptions	$ 21,751
Other Operating Expenses	$ 12,939
Total Expenses	**$ 2,271,652**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$548,283 ; 35%
$998,276 ; 65%

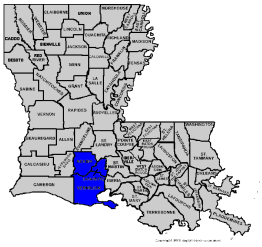

District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$273,870; 12%
$514,792; 23%
$1,171; 0%
$1,481,820; 65%



The 15TH Judicial District Public Defenders' Office

Acadia (Crowley) - Lafayette (Lafayette) - Vermilion (Abbeville)

District Defender: G. Paul Marx
600 Jefferson, Suite 901
Lafayette, LA 70502
(337) 232-9345



15th Judicial District • Acadia, Lafayette and Vermilion Parishes
District Defender G. Paul Marx • (337) 232-9345
600 Jefferson, Suite 901 • Lafayette, LA • 70502

General District Information: In the 15th Judicial District, there are 12 sections of District Court (three in Acadia Parish, seven in Lafayette Parish, and two in Vermilion Parish). There are five City Courts in this district (Abbeville, Crowley, Kaplan, Lafayette, and Rayne). There are drug court programs for adults and juveniles in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 341,350 in this district, 86,603 of whom are children.

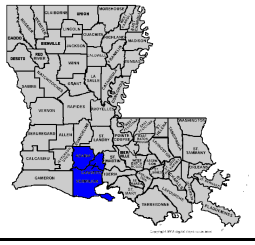
District Staff: The District Defender in this district is G. Paul Marx, who has served in the position for one year and has been a public defender for 31 years. The 15th Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office with eight full-time staff attorneys in addition to the District Defender, three part-time staff attorneys, and 39 part-time contract attorneys. Full-time attorneys are prohibited from having a private practice. In addition to the District Defender, there are three supervising attorneys. A caseload reduction is provided for supervising attorneys, and the District Defender generally does not enroll in cases (except where necessary to mentor assistant public defenders). The office also has eight non-attorney staff members.

Juvenile Defense: Juvenile cases are heard by District Court Judges in the 15th Judicial District. Three staff attorneys, including supervising juvenile attorney Janet Brown, and eight contract attorneys handle juvenile cases in this district. The 15th Judicial District has an active Children and Youth Planning Board.

Indigency Determination and Availability of Clients: In the 15th Judicial District, the Court makes the initial determination of indigence, with further determinations of eligibility for services performed by the Public Defenders' Office. Adult clients are held at the Acadia Parish Detention Center, Acadia Parish Jail, Lafayette Parish Correctional Center, or Vermilion Parish Correctional Center. If held outside of the district, clients are held at the Avoyelles Marksville Detention Center, Iberia Parish Criminal Justice Facility, or Richland Parish Detention Center. Juvenile clients are held at the Lafayette Parish Juvenile Detention Center.

Fees and Accounting: The 15th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. Application fees are waived or reduced for approximately 20% to 25% of applicants. A total of $47,604 was collected for application fees. These fees are generally collected by the Public Defenders' Office but may be collected by the Calcasieu Parish Sheriff's Office. Courts in this district assess the statutory $35 special fee in every case resulting in a conviction to support local public defender services. In 2011, the district received $573,219 in special fees, which are collected by the City Courts or by the Calcasieu Parish Sheriff's Office (for District Courts). Courts in this district also may assess partial indigence payments for services based on clients' ability to pay. Any resulting payments are collected by the Court. All accounting functions for this district's Public Defenders' Office are handled internally by staff with the assistance of a certified public accountant.

Caseload: The 15th Judicial District Public Defenders' Office handled 21,532 cases in 2011. Of those, 3,719 involved juvenile matters, including 1,880 Child in Need of Care representations.



The 15TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Acadia - Crowley; Lafayette - Lafayette; Vermilion - Abbeville
Population:	341350
Juvenile Population:	54263
District Defender	G Paul Marx
Years as District (or Chief) Defender	19
Years of Public Defense	31
Office Manager	Chris St. Julien
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Justice Works database is maintained by our lawyers, contract lawyers may delegate certain activities to their staff. PDO Staff opens cases and audits entries periodically. District Defender supervises through the Business Team Leader and contracts are terminated for neglect of the database.
Primary Office Street Address	600 Jefferson, Suite 901
City	Lafayette
ZIP	70502
Primary Phone	337-232-9345
Primary Mailing Address	Post Office Box 3622, Lafayette, LA 70502
Primary Email Address	gpaul@15jdido.net
Primary Emergency Contact	G Paul Marx
Primary Emergency Phone	337 278 6518
Secondary Emergency Contact	Chris St. Julien
Secondary Emergency Phone	337 344 7488
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	Acadia - 521 SW Court Circle, Crowley, Post Office Box 252, Crowley, LA 70527; Vermilion - 105 Tivoli Street, Abbeville, LA 70510
Other District Office Contact Personnel (Primary Only)	Acadia Annette Guidry, Vermilion April Broussard
Name of Owner(s) of Office(s)	Acadia: Red Drum, Inc., Lafayette: Chase Tower, LLC; Vermilion, Gabe Duhon, LLC
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Acadia - $750; Lafayette - $7,500; Vermilion - $550
Courts and Locations	15th Judicial District Court, Lafayette Parish, 800 S. Buchanan, Lafayette; 15th Judicial District Court, Acadia Parish, Crowley; 15th Judicial District Court, Vermilion Parish, 100 N. State Street, Abbeville; Crowley City Court; Rayne City Court; Lafayette City Court; Abbeville City Court, 208 State Street, Abbeville; Kaplan City Court
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	Lafayette District: 5 Felony Tracks; 2 Juvenile Divisions; 1 Traffic; 1 Misdemeanor

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	By years' end 2011 all felonies are vertically appointed throughout the district. Full time component included. Acadia & Vermilion have single felony division. In the 5 Lafayette felony divisions, attorneys are assigned to division.
Name of Adult Detention Facilities in This District	Acadia Parish Detention Center, 1061 Capital Avenue, Crowley, 70526; Acadia Parish Jail, 1037 Capital Avenue, Crowley, 70526; Lafayette Parish Correctional Center; Vermilion Parish Correctional Center - 14202 Savoy Road, Abbeville, 70510.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Avoyelles Marksville Detention Center, Marksville, LA; New Iberia Correction Center, New Iberia, LA ; Richland Detention Center, Rayville, LA
Name of Juvenile Detention Facilities In This District	Lafayette Juvenile Detention Center
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	St. Helena Parish Jail, PO Box 1205, Greensburg, 70441; Richland Parish Detention Center 456 Highway 15, Rayville, 71269; Iberia Parish Jail - 3618 Broken Arrow Road, New Iberia,70560; Avoyelles Correctional Center - 1630 Prison Road, Cottonport, 71327
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Vermilion and Lafayette Parishes have transferred some inmates out of parish pre-indictment and pre-trial. Generally transfers back can be arranged. Particularly in Lafayette the Corrections Department will assist in moving inmates for counsel communication. District Defender has a working interagency relationship with LPCC
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	DD has mandated writs for transfer of inmates when necessary to client communication. In some cases Continuance Motions have been filed where the inmate was not transferred sufficiently in advance of a court date.
District Attorney	Mike Harson
Chief Judge of Criminal District Court	Effective 1 /1/2012 Judge Kristian Earles
Juvenile Court Judges (Specify District of City Court)	Effective 1 /1/2012 Judge Clause, Judge Duplantier
Drug Court Judges	Judge Jules Edwards (adult) and Thomas Duplantier (juvenile)
Mental Health Court Judges	No
Other Specialty Court	No
Name of Specialty and Brief Description:	
Indigency Determined by Whom and How?	Court makes initial referral in most cases. Intake then consists of review of financial statement unless incarcerated, and appointment of counsel if client is unable to afford counsel of their choice.
When is Assignment/Appointment of Counsel Made?	Vertical appointment based on time of offense for all felonies. Inmates appointed out of 72s or as soon as PDO is aware. Those not detained as soon as application is approved.
Client Assigned by Whom and How?	All felonies are vertically represented with appointment as soon as PD office clears application or in case of incarcerated inmates upon request out of 72s.
Initial Client Intake Conducted By Whom? (Name and Title)	Lindsay McManus, Danielle Menard, Jaminka Clay, Latonya Dawoodani, Kimberly Thibodeaux, Germaine Arceneaux, April Broussard, Katrina Broussard, Annette Guidry, Sonya Tauzin and Chris St. Julien. Clerial Staff and Business Team Leader

Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes. Most applications are taken in court for the arraignment. However, some clients do come to the office to complete the application
Brief Explanation of Intake Process	Clients provide basic financial information. Unless the client has exceptional resources, only the application fee is requested.
$40 Application Fees	Assessed at application unless client cannot pay. Some city courts are requiring service but contend app fee is not due for "non attorney" information.
How Many Applications for Services Were Received?	Justice Works does not provide for keeping this data.
Does the Office Collect the $40 Application Fee?	Yes
How Many Application Fees Were Waived?	Justice Works does not provide for keeping this data. District Defender estimates 20 to 25% of application.
How Many Application Fees Were Reduced?	Justice Works does not provide for keeping this data. District Defender estimates 20 to 25% of application.
Total Application Fee Dollars Collected in 2011	47604
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	Generally no, otherwise some cases go to the Sheriff for collection without separate accounting.
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	573219
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Assessed as general court costs. No waiver generally but PDs are advised to move for waiver if client hardship would result from assessment.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	A disbursement detail indicating the number of cases assessed and the dollar amount collected and disbursed is provided by most of our city courts. District Court collections are reflected on the same kind of report from each Sheriff's Office.
Who Collects the Assessed Court Fees?	City Courts and for District Court the Parish Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	A disbursement detail indicating the number of cases assessed and the dollar amount collected and disbursed is provided by most of our city courts. District Court collections are reflected on the same kind of report from each Sheriff's Office.
Who Remits the Court Fees Collected?	Sheriff or Clerk of Court
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	A disbursement detail indicating the number of cases assessed and the dollar amount collected and disbursed is provided by most of our city courts. District Court collections are reflected on the same kind of report from each Sheriff's Office.
Partial Indigence Payments	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	District court adopted a Rule in cooperation with District Defender in 2011. Provides those over Poverty Guidelines will be assess fixed fee.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	The court issues an Order at the beginning of the case. The PDO keeps a record of payments during litigation, and at sentencing the trial court may order the collection through the court which then informs the PDO of payments at the time those are sent to us.
Who Collects the Assessed Partial Payments?	The PDO keeps a record of payments during litigation, and at sentencing the trial court may order the collection through the court which then informs the PDO of payments at the time those are sent to us.

What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Lafayette Parish Sheriff reports detail for the largest parish. Other sheriffs provide less detailed reports.
Who Remits the Partial Payments Collected?	Clients pay during litigation and then after final judgment payment is through the presiding court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	0 - Outstanding grant fund from last year was used for computer and communications upgrades.
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Full time attorneys have no private practice. Contractors must limit outside practice and must treat PD clients exactly as other clients. Explicit contractual terms plus directives from District Defender.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Contract is attached. Each contractor signs. There have been several resignations based on the demands of the contract and terminations as well. The contract is aggressively enforced.
Primary Immediate Needs	Additional funding to support full time components of lawyers and support staff, including office overhead. Social Worker needed for Death Penalty Division on full time basis. Full time investigators, paralegals, and an in-house Mitigation Coordinator also.
Immediate Critical Issue Areas	Same. Progress has been made but we are not done yet.
Long-Term Critical Issue Areas	Courts that use PDs as wards of the court to explain procedures but "not as lawyers'. Excessive caseloads. This is city ordinance and misdemeanors primarily. Death Penalty Division should be specialists without other cases, but funding needed.
Please List All New Hires in 2011 (Name and Title)	FULL TIME -Monique Kolder - Misd. & DWI (Laf District); Carolyn Cole - Intermediate Appellate Counsel (District wide); Chad Ikerd - Felony, Lafayette; Amanda Martin-Felony, Vermilion; Tricia Pierre - Juvenile, Lafayette; Harry Brown, Felony, Vermilion; Elliot Brown, Felony, Lafayette. PART-TIME EMPLOYED ATTORNEYS: Chaz Roberts - DWI (District, Lafayette); Michael Barras-Felony, Lafayette; CONTRACTORS: John Stefanski, Juvenile, Acadia & Vermilion; Raven Pillette, Juvenile, Vermilion;
Please List All Promotions in 2011 (Name and Title)	Tracy Davenport-McGraw Promoted to Juvenile Team Leader II;
2011 Media Coverage and/or Major Accomplishments	District Defender appearance at Crowley Rotary featured in local Acadia Parish newspaper
Number of Expected New Attorney Hires in 2011	4 to 6 Full Time Attorneys
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Regular team meetings, one on one mentoring, Think Tanks for Brainstorming, fly-ins by experts such as LCAC on particular cases, website resources
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	District Defender - Lawyers, Investigators and Business Team Leader. Team Leaders in Juvenile, Capital. Other posts to be created. Business Team Leader (Office Mgr) for clerical and support staff.

Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	Juvenile Justice Team Leader I - overall Juvenile Division focus on Delinquency; Juvenile Justice Team Leader II - focus on CINC and overall in Rural Division; Full Time Intermediate Appellate Counsel assisted by Contract IAC for interlocutory matters and juvenile
Please Attach Your Office Organizational Chart	Attached
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	Team Leaders have reduced caseloads, District Defender does not enroll except for mentoring.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	All full time employees are enrolled for health and dental benefits after 90 days of employment.
Regular Meetings for Any Staff, Please Describe	Team Leaders meet regularly with District Defender. Executive Committee meets with District Defender regularly. Think Tanks for Capital, Issue Meetings, Database and other training.
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	10
Number of Writs Your District Handled in 2011	14
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	1
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Counsel will work with Juvenile attorney who is first assigned and preference will be given to appointment of a lawyer with Juvenile Justice expertise.
Please Provide the Names of All State Representatives and Senators from Your District	STATE REPS: Nancy Landry (D #31); Mickey Guillory (D#41); Jack Montoucet (D#42); Stuart Bishop (D#43);Vincent Pierre (D#44); Joel Robideaux (D#45); Simone Champagne (D#49) STATE SENATORS: Page Cortez (D#23); Elbert L. Guillory (D#24); Dan Morrish (D#25); Jonathan Perry (D#26)
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Some resistance from other agencies on basic things like providing copies, discovery, and the role of the public defenders. Our sources indicate stakeholders and others see the office as more professional and effective since October 2010. Regional director for Children and Family Services came in for a meeting with District Defender and expressed appreciation for our engagement with kids in court, noting we had uncovered improprieties on a CFS case agent's handling a mom's visiting rights.

What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	Fully engaged other stakeholders and discussed problems and issues in advance of litigation. Vertical representation. Mandates for client communication. Removal of non-compliant personnel. Encouraged lawyers to make self-evaluation of whether PD fits their practice and personality. Established team spirit and unity as professionals. Client centered policy making. Supervision, including regular staff meetings. DD has a running action plan for continued forward direction, uses Email and Internet for consistent communications, brings in outside agencies for assistance when needed. DD is fully engaged in reform efforts locally and nationally, including sending lawyers to Southern Public Defender Training Institute, NLADA, and LACDL.

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
G Paul Marx - District Defender	337.456.1643
Janet Brown - Juvenile Team Leader	337.232.9345
Carolyn Cole - Intermediate Appellate	337.232.9345
Chad Ikerd - Felony Defender	337.232.9345
Tricia Pierre - Juvenile Defender	337.232.9345
Amanda Martin - Felony Defender	337.232.9345
Harry Brown - Felony Defender	337.232.9345
Elliot Brown - Felony Defender	337.232.9345
Monique Kolder - Misdemeanors/DWI - District	337.232.9345
Part Time Employed Attorneys	**Contact Information**
Michale Barras - Felony Defender	337.232.9345
Tracy Davenport-McGraw Juvenile Team Leader II	337.334.1576
Chaz Roberts - Misdemeanors/DWI - District	337.232.9345
Contract Attorneys	
Randy Lasseigne - Felony	337.233.1720
Gerald Block - Felony	337.232.9296
Luke Edwards - Felony	337.233.9995
Richard Mere - Felony	337.269.5555
Eric Neuman - Felony	33.261.0079
Kirk Piccione - Felony	337.233.9030
Randy McCann - Felony	337.232.1255
Thomas Alonzo - Felony	337.704.2615
Valerie Garrett - Felony	337.232.1600
Roshell Francis - Felony	337.504.3437
Kay Gauthreaux - Misdemeanors	337.232.7747
Chris Richard - Misdemeanors	337.234.5505
Harold Register - Felonies	337.981.6644
Valex Amos -Felony	337.291.9115
Olita Magee-Misdemeanor	337.232.9345
Monique Clotier-Non Support	337.658.5245
Lloyd Dangerfield-CINC	337.232.7041
Vivain Neuman - CINC	337.501.6782
Allyson Prejean - CINC	337.291.9444
Royale Colbert - Felony	337.232.7239

Travis Mose - Laf City	337.232.7239
Chris Beaner - Laf City	337.303.4333
Chris LaRue - Felony	337.291.9100
Jack Nickel - Felony	337.788.1693
Burleigh Doga - Felony	337.783.8843
Clay Lejeune - Felony	337.788.1505
Brett Stefanski - Juvenile	337.783.7000
Rhett Harrington - Non Support	337.783.8580
Kim Hayes - Felony	337.785.2760
Michael Landry - Juvenile City	337.788.1850
Scott Privat - Crowley City	337.783.7142
Ronald Melebeck - Felony	337.893.5776
Dustin Gibson - Misdemeanor	337.893.3423
Linda Veazay - Felony	337.893.5076
Louis Garrott - Felony	337.893.8111
Raven Pillette - Juvenile	337.898.2090
Nicole Guidy - Juvenile	337.740.8885
Jan Rowe - Felony	337.898.1049
John Stefanski - Juvenile	337.783.7000
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Chris St. Julien	337-232-9345
Danielle Menard	337-232-9345
Kim Thibodeaux	337-232-9345
Lindsay McManus	337-232-9345
Jaminka Clay	337-232-9345
April Broussard	337-898-2090
Annette Guidry	337-788-3635
Sonya Tauzin	337-788-3635

2011 District Office Technology Survey

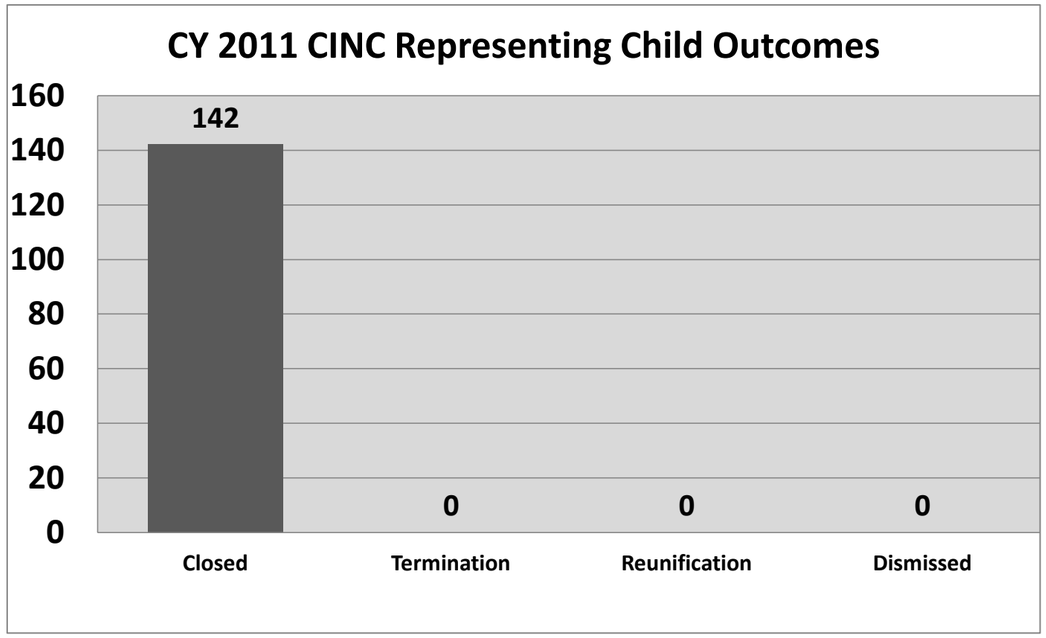
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7 X	
__Windows Vista	
Windows Server 2000/2003/2008 X	
__Windows XP x	
__Mac OSX	
Case Management System(s): Check all that apply	
X defenderData (LPDB statewide system)	
__Other System (please name) _____	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.) x	
Microsoft Office 2007 x	
__Microsoft Office 2003	
__Previous Microsoft Office version	
Corel Word Perfect x	
__Other	
Amicus 2011	
Internet Browsers Used:	
__Internet Explorer 6	
Internet Explorer 7 or 8 x	
Firefox x	
Other Google Chrome	
HARDWARE:	
Please enter the number of	
devices in your inventory	
__Television, DVD, VCR	
21 Desktop PCs	
8 Laptops	
__Video Cameras	
__Digital Cameras	
__Video Conferencing Systems	
10 B&W Laser Printers	
5 Color Printers	
__Wireless Cards	
__Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	

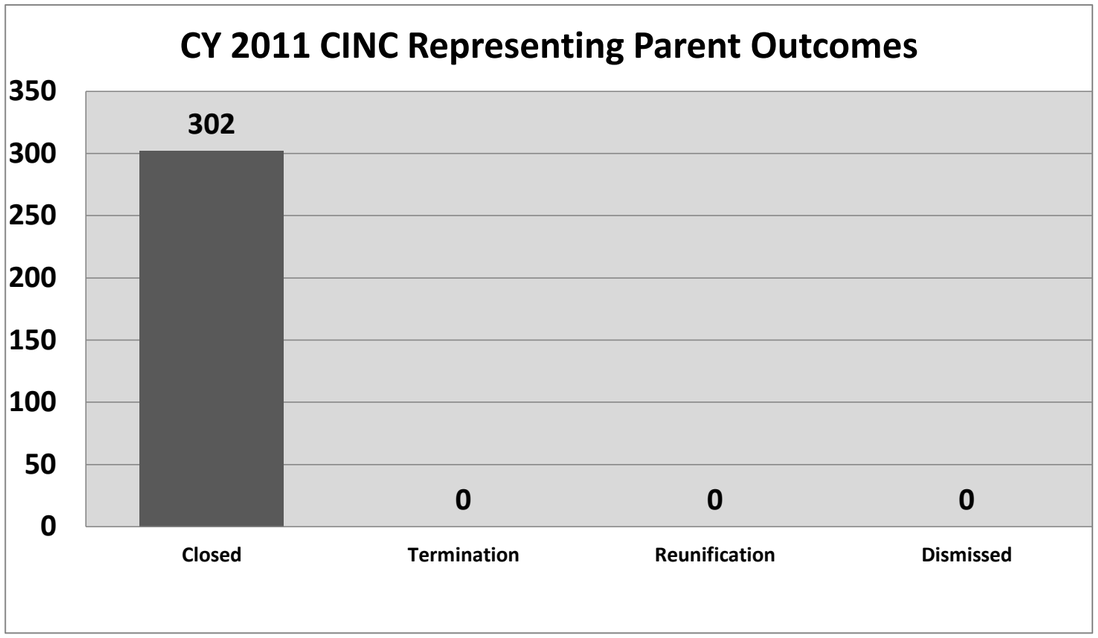
INTERNET SERVICES:	
____Dialup _X_Broadband ____No Internet Connection	
Connection Speed: 50.0/5.0	
Provider Name: Cox	
Email Provider: Cox through local server on site of PDO 15jdido.net	
Please list any software or computer equipment in which you need training:	Some attorneys need OUTLOOK training including calendar and Email with use of Exchange

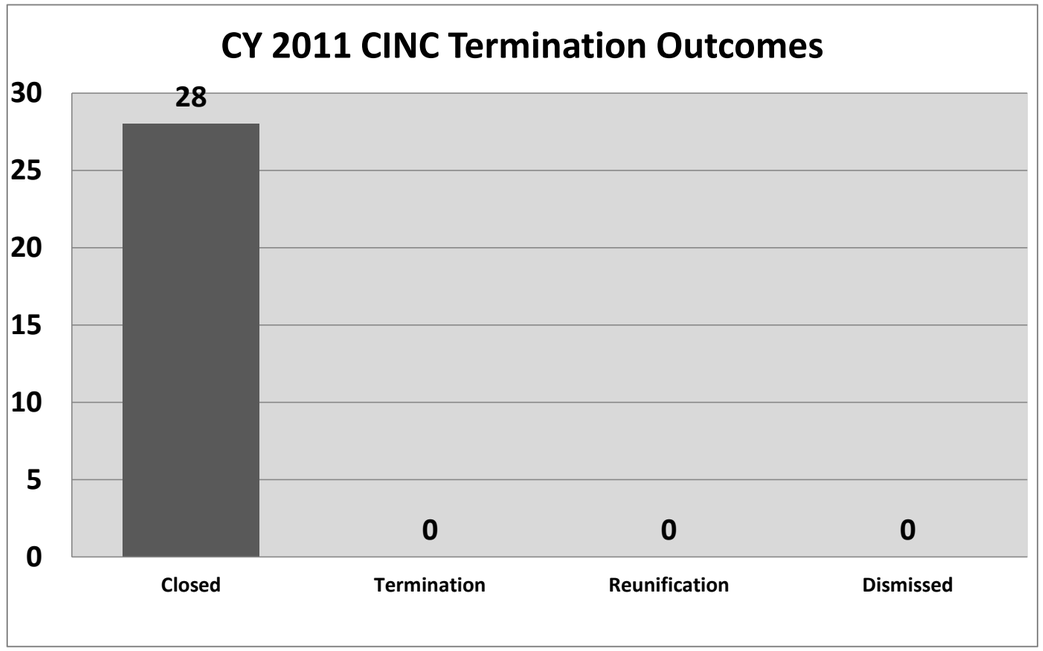
15th District Defender Office CY 2011 Caseloads & Outcomes

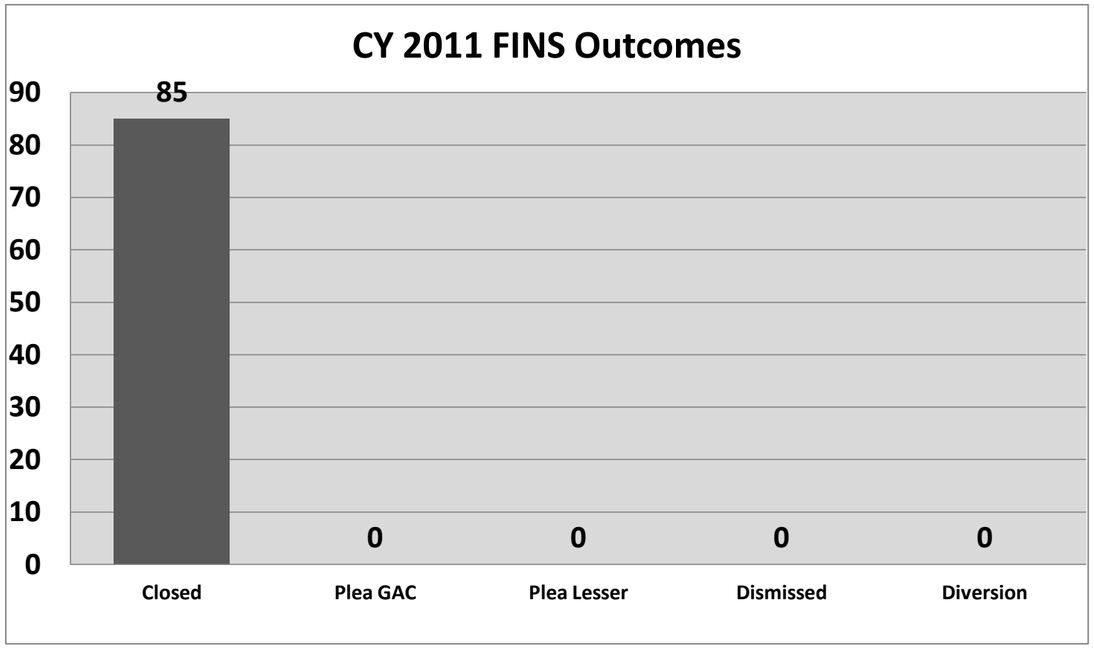
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	675	572	75	750	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	7	142	334	341	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	398	302	336	734	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	40	28	15	55	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	103	85	20	123	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	1014	738	236	1250	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Delinquency Felony	395	253	59	454	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Delinquency-Life	3	0	0	3	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	9	8	0	9	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	6090	5074	1476	7566	N/A	N/A	0	0	0	0	0	0	0	0
Adult Felony Non-LWOP**	4620	3843	2908	7528	N/A	N/A	0	0	0	0	0	0	0	0
Adult LWOP*	112	102	129	241	N/A	N/A	0	0	0	0	0	0	0	0
Capital	4	3	7	11	N/A	N/A	0	0	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	1853	1992	581	2434	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Post Conviction Relief	11	7	4	15	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	13	0	5	18	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

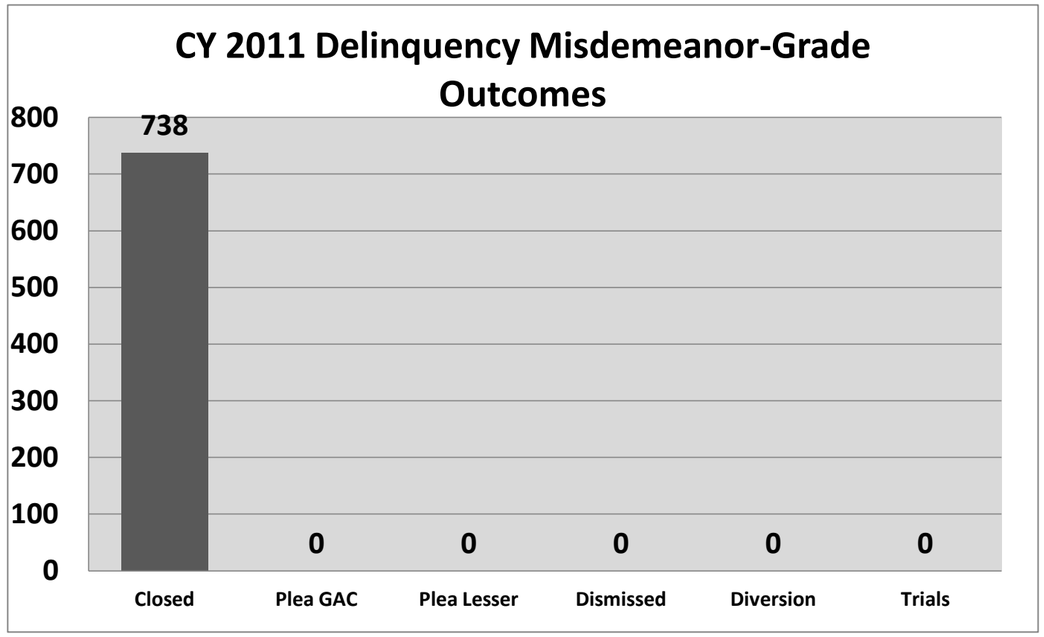
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

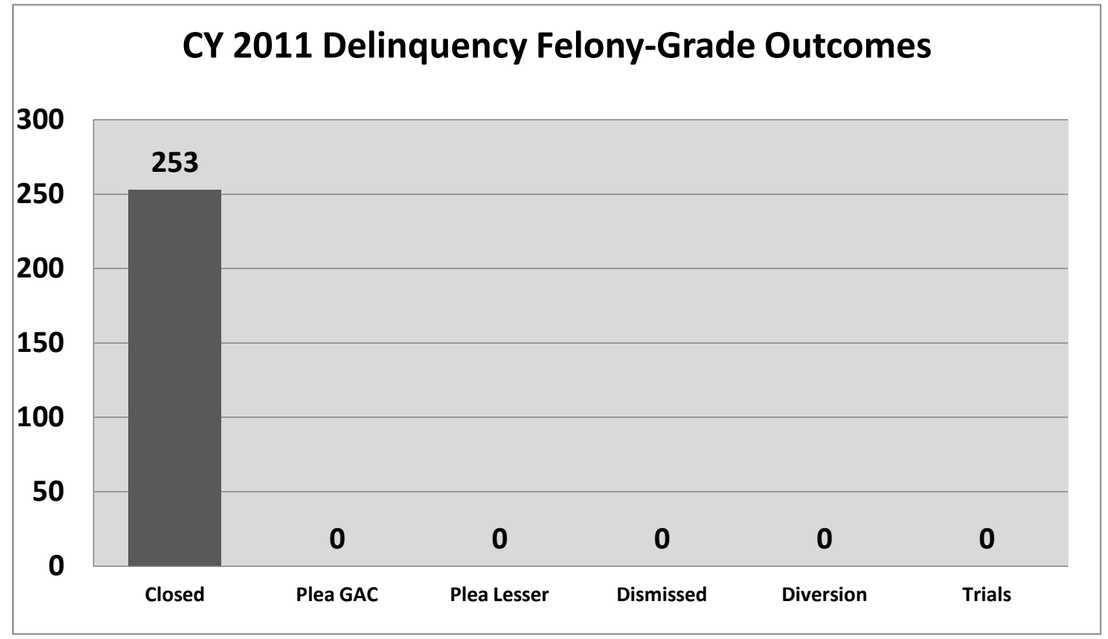

CY 2011 CINC Representing Child Outcomes
160
140
120
100
80
60
40
20
0
142
0
0
0
Closed
Termination
Reunification
Dismissed

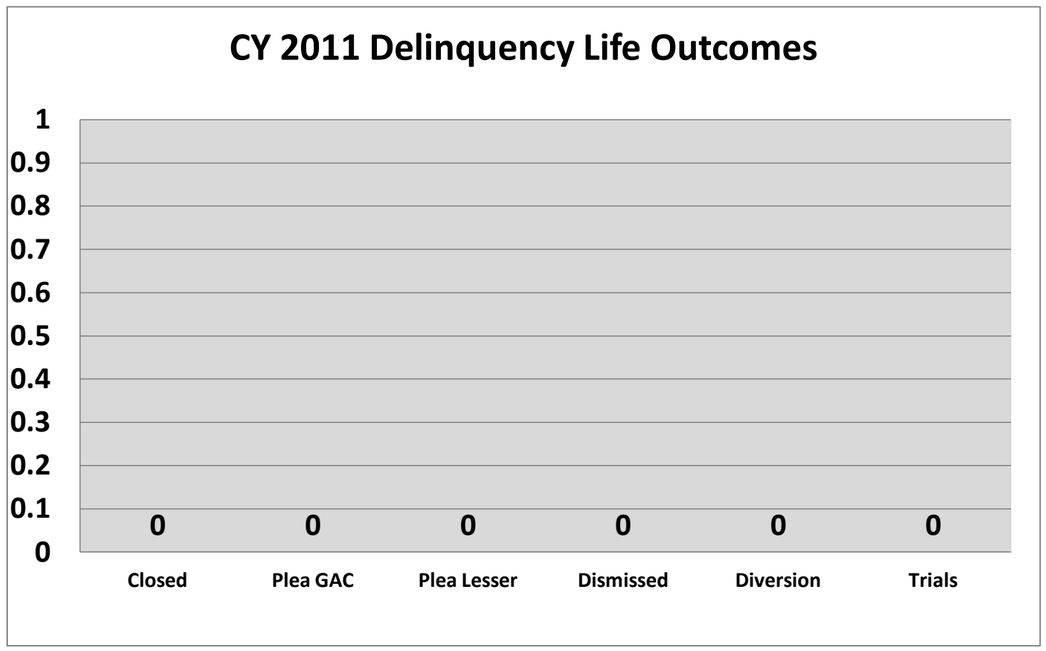

CY 2011 CINC Representing Parent Outcomes
350
300
250
200
150
100
50
0
302
0
0
0
Closed
Termination
Reunification
Dismissed

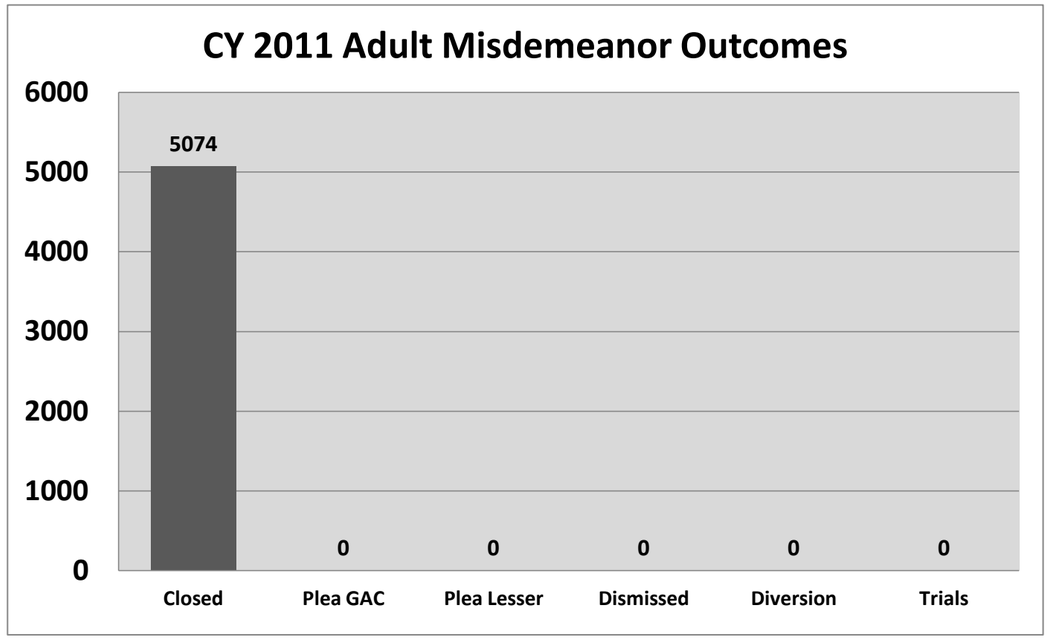

CY 2011 CINC Termination Outcomes
30
25
20
15
10
5
0
28
0
0
0
Closed
Termination
Reunification
Dismissed

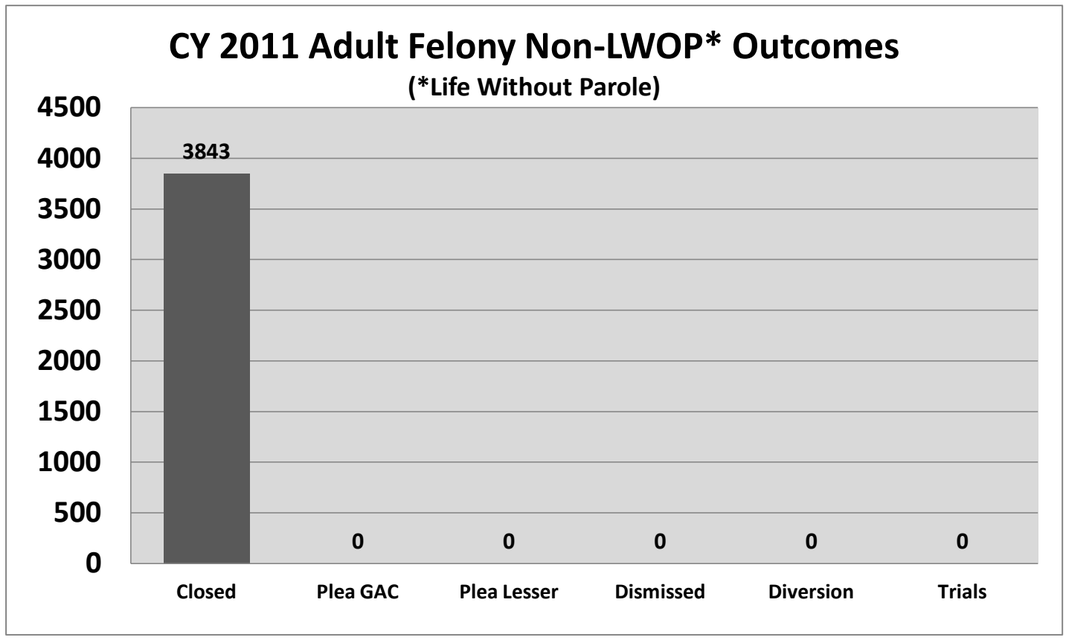

CY 2011 FINS Outcomes
90
80
70
60
50
40
30
20
10
0
85
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

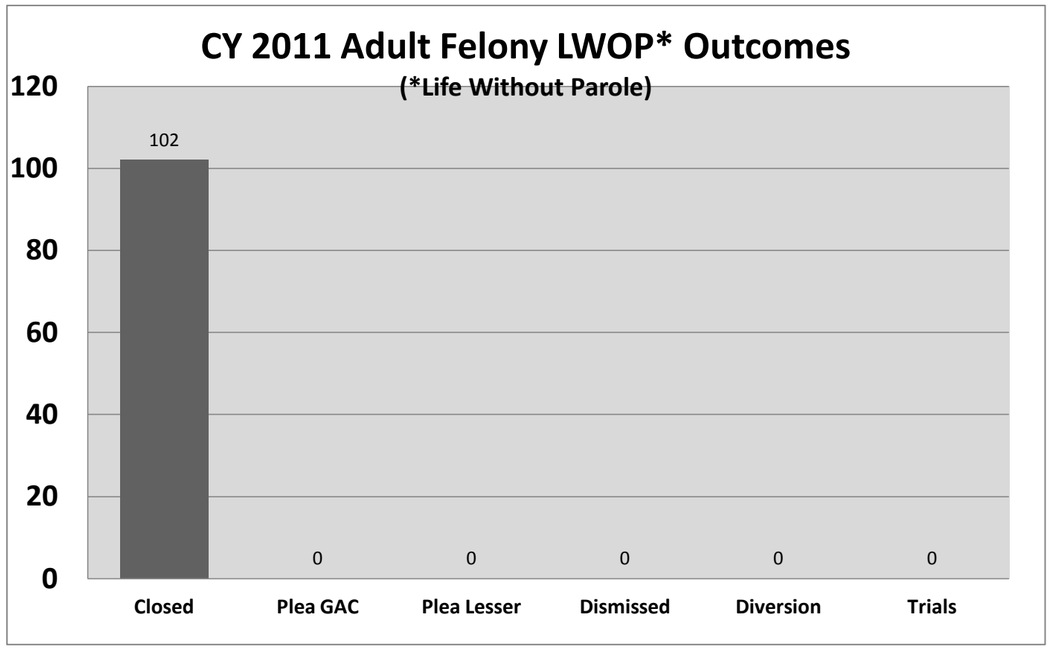

CY 2011 Delinquency Misdemeanor-Grade Outcomes
800
700
600
500
400
300
200
100
0
738
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

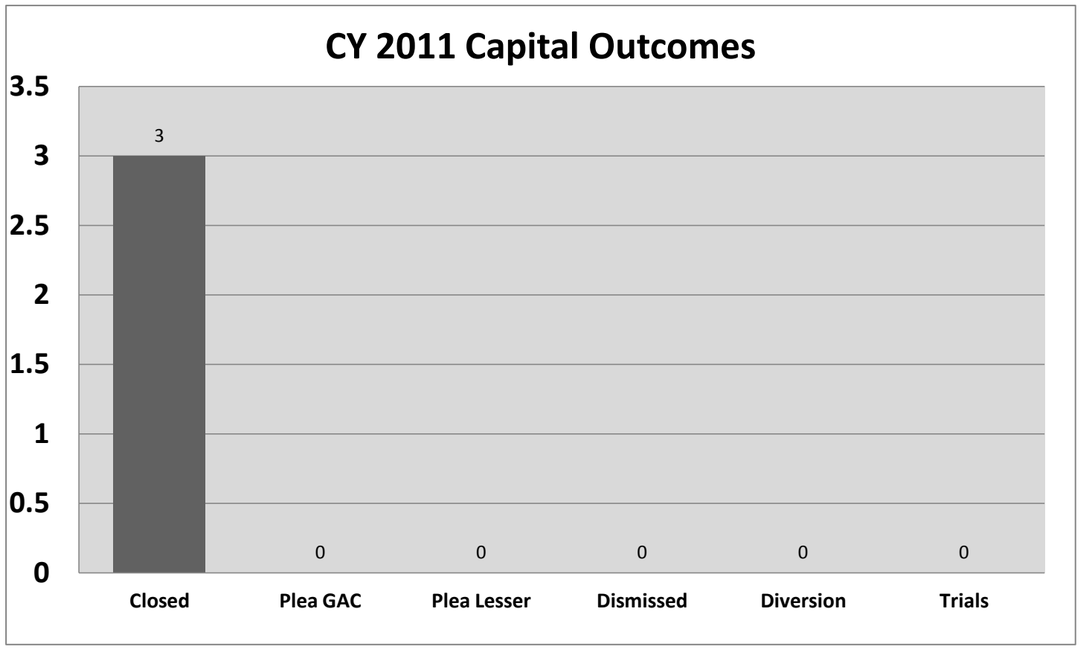

CY 2011 Delinquency Felony-Grade Outcomes
300
250
200
150
100
50
0
253
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
6000
5000
4000
3000
2000
1000
0
5074
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

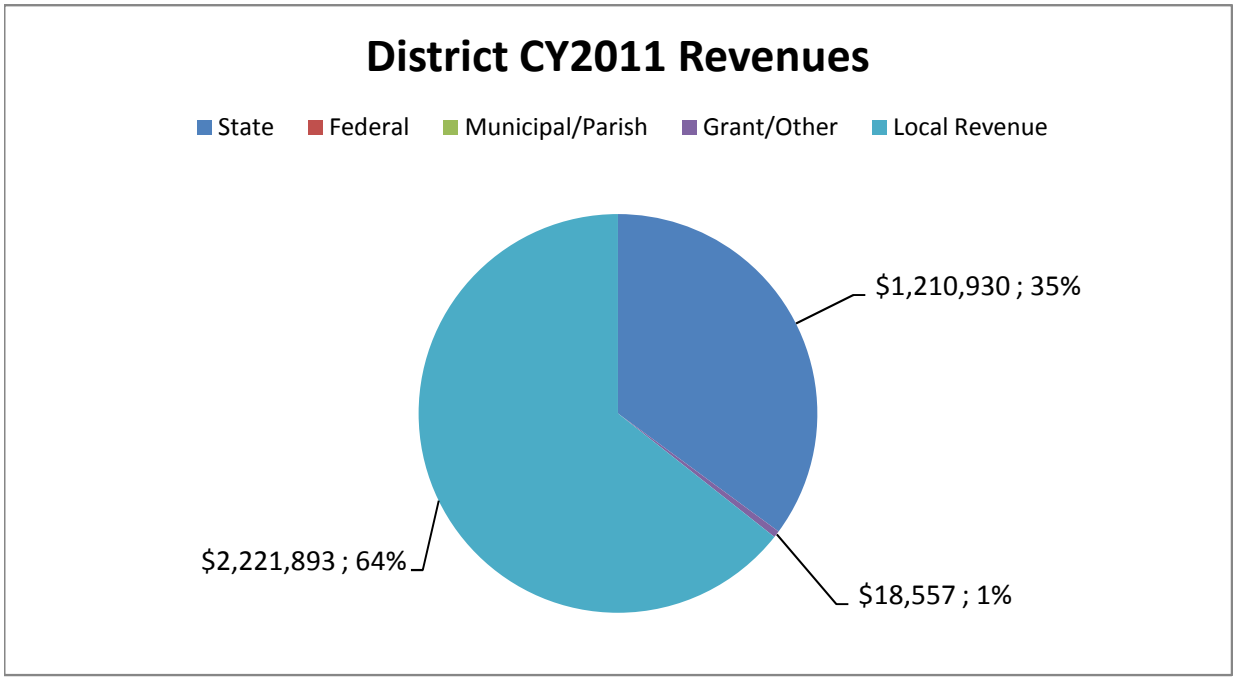

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
4500
4000
3500
3000
2500
2000
1500
1000
500
0
3843
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

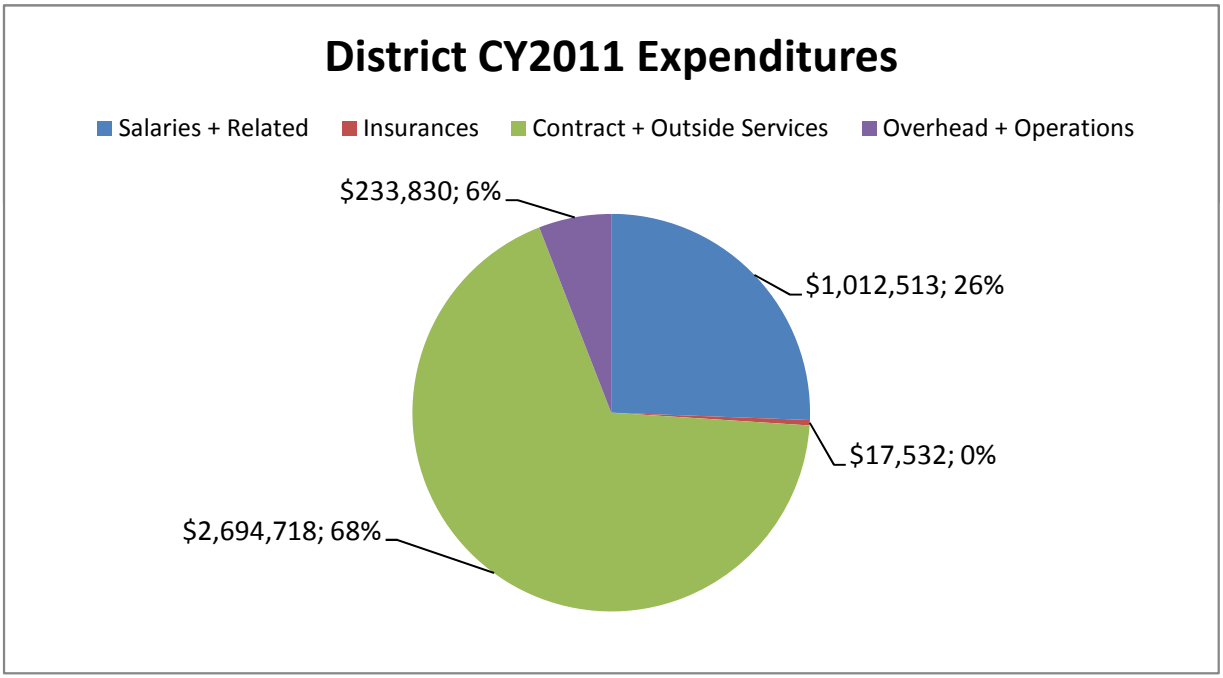

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
120
100
80
60
40
20
0
102
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

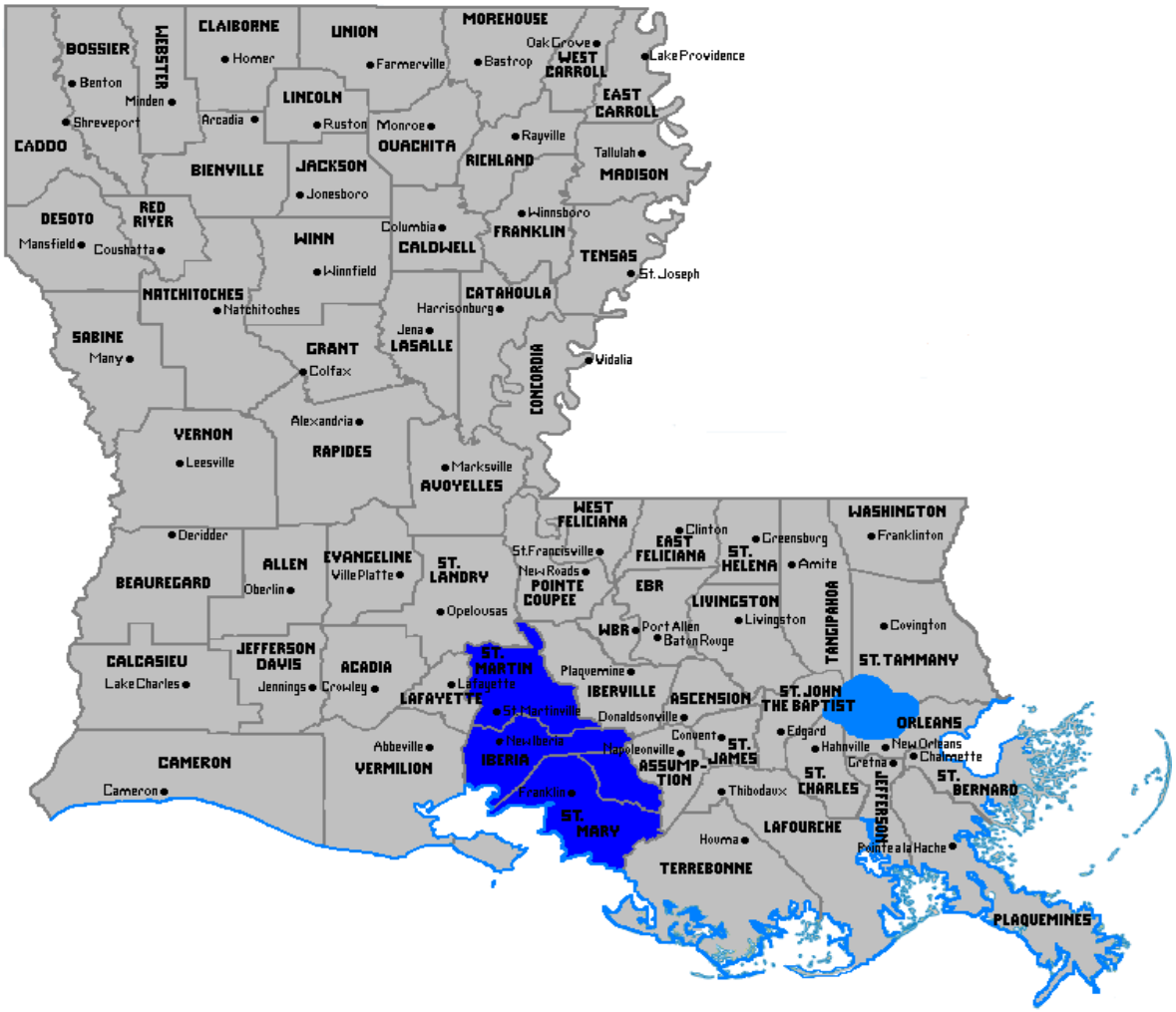

CY 2011 Capital Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 15 CY2011	Total CY11
District Defender: Paul Marx	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ 1,210,930
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ 18,557
Total State & Other	**$ 1,229,487**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 1,598,353
Traffic Court	$ -
Traffic Camera	$ -
Municipal Court	$ 479,952
Juvenile Court	$ -
Criminal District Court	$ 246,834
Non-itemized, lump sum collected and remitted by all courts	$ 112,852
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ -
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ -
Condition of Probation	$ -
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 298,507
Department of Corrections	$ -
Donations	$ -
Interest Revenue	$ 3,854
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 102,474
Partial Attorney Fees Reimbursements [as per 15:176]	$ 218,706
Other Reimbursements	$ -
Other Local Income	$ -
Total Local Revenue	**$ 2,221,893**
Total Revenue	**$ 3,451,380**

District 15 CY2011	Total CY11
District Defender: Paul Marx	
Actual Expenditures Paid	
Salaries	$ 813,763
Hospitalization and Disability Insurance	$ 115,069
Retirement	$ 10,962
Payroll Taxes	$ 61,389
Accrued Leave	$ -
Workers' Compensation	$ 11,331
Malpractice Insurance	$ 12,214
Auto/Physical Liability Insurance	$ 5,318
Audit/Accounting Expense	$ 14,490
Contract Clerical	$ -
Expert Witness	$ 76,094
Investigators	$ 88,915
Interpreters	$ 50
Social Workers	$ -
Capital Representation	$ 210,125
Conflict	$ 1,617
Contract - Juvenile Attorneys or CINC	$ 284,411
Misdemeanor Attorney Contracts	$ 301,467
Contract Attorneys - all other	$ 1,676,396
Building Lease/Rent	$ 88,381
Office Repair and Maintenance	$ 706
IT/Technical Support	$ 41,155
Major Acquisitions	$ 20,000
Equipment Lease/Rent	$ 8,485
Telephone/Utilities/Postage/Internet	$ 25,739
Office Supplies	$ 59,096
Parking/Auto Tolls	$ 1,081
Advertisements	$ 436
Travel/Lodging/Per Diem/Mileage	$ 5,159
Dues and Seminars	$ 11,687
Law Library/Journals/Subscriptions	$ 8,177
Other Operating Expenses	$ 4,884
Total Expenses	**$ 3,958,593**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$1,210,930 ; 35%
$2,221,893 ; 64%
$18,557 ; 1%

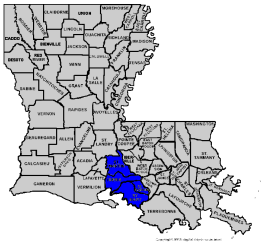

District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$233,830; 6%
$1,012,513; 26%
$17,532; 0%
$2,694,718; 68%



The 16TH Judicial District Public Defenders' Office

Iberia (New Iberia) - Saint Martin (St. Martinville) - Saint Mary (Franklin)

District Defender: M. Craig Colwart
107 Wilson Street
Franklin, LA 70538
(337) 828-3628



16th Judicial District • St. Mary, St. Martin and Iberia Parishes
District Defender M. Craig Colwart • (337) 828-3628
107 Wilson St. • Franklin, LA • 70538

General District Information: In the 16th Judicial District, there are eight sections of District Court, five City Courts (Franklin, New Iberia, Jeanerette, Breaux Bridge and Morgan City), and two Mayor's Courts (Patterson and St. Martinville). The District has a DWI court and a drug court program. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 180,050 in this district, 47,517 of whom are children.

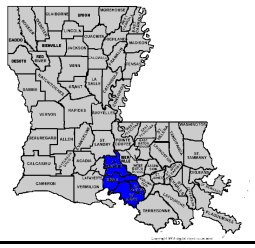
District Staff: The District Defender in this district is M. Craig Colwart, who has served in the position for 17 years and been a public defender for 31 years. The 16th Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office with a full-time District Defender and 19 part-time staff and contract attorneys. Attorneys are not permitted to handle private cases within the section of court to which they are assigned. In addition to the District Defender, there are four supervising attorneys. No caseload reduction is provided for supervising attorneys. The office also has four investigators and ten administrative staff members.

Juvenile Defense: Juvenile cases are heard by District and City Court Judges in the 16th Judicial District. Four attorneys handle all juvenile cases in this district. The 16th Judicial District is a MacArthur Foundation Models for Change sites. The 16th Judicial District has an active Children and Youth Planning Board.

Indigency Determination and Availability of Clients: In the 16th Judicial District, the Public Defenders' Office makes the determination of indigence upon receiving notice of appointment. Adult clients are held at the St. Mary Law Enforcement Center, Bernick City Jail, Morgan City Jail, Jeanerette City Jail, Patterson City Jail, Iberia Parish Jail, New Iberia City Jail, St. Martin Parish Jail, St. Martin Parish Sheriff's Substation, or Breaux Bridge City Jail. Juvenile clients are held in the St. Martin Parish Juvenile Training Center.

Fees and Accounting: The 16th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. Fees were waived for fewer than 15 applicants and were not reduced for any applicants. A total of $45,600 was collected for application fees. Courts in this district assess the statutory $35 special fee in every case resulting in a conviction to support local public defender services. These special fees are collected by the St. Mary, St. Martin, and Iberia Parish Sheriffs' Offices. Courts in this district also may assess partial indigence payments for services based on clients' ability to pay. Any resulting payments are collected by the St. Mary, St. Martin, and Iberia Parish Sheriffs' Offices. All accounting functions for this district's Public Defenders' Office are handled internally by staff.

Caseload: The 16th Judicial District Public Defenders' Office handled 13,619 cases in 2011. Of those, 2,194 involved juvenile matters, including 318 Child in Need of Care representations.



The 16TH JDC Public Defenders' Office

Parish(es) & Seat(s)	St. Mary Parish, Franklin; Iberia Parish New Iberia; St. Martin Parish, St. Martinville
Population:	180050
Juvenile Population:	47517
District Defender	M. Craig Colwart
Years as District (or Chief) Defender	17
Years of Public Defense	31
Office Manager	Mary Glaubrecht
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	
Primary Office Street Address	107 Wilson Street
City	Franklin
ZIP	70538
Primary Phone	337-828-3628
Primary Mailing Address	PO BOX 1226
Primary Email Address	teresa.landry@idb16.com
Primary Emergency Contact	craig.colwart@idb16.com
Primary Emergency Phone	St. Mary Work: 337-828-3628 St. Martin Work: 337-394-1446 Iberia: 337-365-4006
Secondary Emergency Contact	Cell: 337-339-4115
Secondary Emergency Phone	Cell: 337-578-1707
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	Iberia – 110 W. Washington Street, New Iberia, LA 70560 - 337-365-4006 --- St. Martin – 106 Berard St, St. Martinville LA 70582 337-394-1446
Other District Office Contact Personnel (Primary Only)	Iberia Parish - Natalie Robin
Name of Owner(s) of Office(s)	St. Mary Parish – Teche Land Rentals & Clarkson Brown; Iberia Parish - Asma Malahmeh; St. Martin Parish – Estate of Kathleen Willis
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Monthly utilities for all three offices: $1,370 Rent for all 3 offices: $3,050
Courts and Locations	16th Judicial District, St. Mary parish, Franklin, LA 16th Judicial District, Iberia Parish, New Iberia, LA ; 16th Judicial District Court, St. Martin Parish, St. Martinville, LA; Morgan City City Court, Franklin City Court, Jeanerette City Court, New Iberia City Court, Breaux Bridge City Court; Patterson Mayor Court, St. Martinville Mayor Court
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	8 Criminal Divisions of 16th Judicial District Court; 1 Division in each of the above listed city courts and mayor courts.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Attorneys are assigned to each section of court; with three attorneys being assigned serious felony cases on a rotation basis

Name of Adult Detention Facilities in This District	St. Mary Parish Law Enforcement Center, Centerville, LA; Berwick City Jail, Berwick, LA; Morgan City City Jail, Morgan City, LA; Jeanerette City Jail, Jeanerette, LA; Patterson City Jail, Patterson, LA; Iberia Parish Jail, Iberia Parish, LA; New Iberia City Jail, New Iberia, LA; St. Martin Parish Jail, St. Martinville, LA; St. Martin Parish Sheriff Substation, Breaux Bridge, LA; Breaux Bridge City Jail, Breaux Bridge, LA;
Name of Adult Detention Facilities Outside the District Which Hold Clients	None
Name of Juvenile Detention Facilities In This District	St. Martin Parish Juvenile Detention Center, St. Martinville, LA
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	none
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	no
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	none
District Attorney	Phil Haney
Chief Judge of Criminal District Court	Ed Leonard
Juvenile Court Judges (Specify District of City Court)	There are no elected juvenile judges, however the following judges handle juvenile cases within the district: 16th Judicial District Court – Keith Comeaux, Charles Porter, Lori Landry; New Iberia City Court – Robert Segura; Franklin City Court – Terry Breaux; Jeanerette City Court – Cameron Simmons; Morgan City City Court – Kim Stansbury; Breaux Bridge City Court – Randy Angelle
Drug Court Judges	Gerald Wattigny, Jim McClelland, Paul deMahy, Randy Angelle
Mental Health Court Judges	none
Other Specialty Court	DWI Court
Name of Specialty and Brief Description:	Handles DWI 2nd, 3rd, & 4th Offenders
Indigency Determined by Whom and How?	By the chief defender upon receiving notice of appointment.
When is Assignment/Appointment of Counsel Made?	Initial appearance and/or when the case is allotted into a section a of court
Client Assigned by Whom and How?	Chief Public Defender
Initial Client Intake Conducted By Whom? (Name and Title)	St. Mary Parish – Deniesee Roberts & Tina Tuner; Iberia Parish – James Mitchell; St. Martin Parish – Leo Huval
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	yes
Brief Explanation of Intake Process	Within three days of appointment, investigators go to various local jails to do intake for the jail clients. An appointment letter is either given or sent to bond clients for intake interview.
$40 Application Fees	
How Many Applications for Services Were Received?	
Does the Office Collect the $40 Application Fee?	yes
How Many Application Fees Were Waived?	Less than 15
How Many Application Fees Were Reduced?	0
Total Application Fee Dollars Collected in 2011	45600

Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	Unable to determine
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Minute entries from the clerk of court
Who Collects the Assessed Court Fees?	Sheriff's office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	none
Who Remits the Court Fees Collected?	Sheriff's office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	When the sheriff's office sends us a check they attach a receipt of all fees collected and disbursed.
Partial Indigence Payments	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Half fee.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Minute entries provided by the clerk of each respective court.
Who Collects the Assessed Partial Payments?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Sheriff's Office & DOC
Who Remits the Partial Payments Collected?	Sheriff's Office & DOC
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Receipts from the respective sheriff's office in each parish.
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	0.00
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Attorneys are not allowed to have a private practice within the section of court they are assigned.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	none
Primary Immediate Needs	Even MORE money to run the office.
Immediate Critical Issue Areas	Better and less expensive health care plan;
Long-Term Critical Issue Areas	More money to run the office.
Please List All New Hires in 2011 (Name and Title)	Rozalind Jones - Felony Paralegal Natalie Robin - Misdemeanor Paralegal
Please List All Promotions in 2011 (Name and Title)	0
2011 Media Coverage and/or Major Accomplishments	Approximately a dozen newspaper articles throughout the district covering various cases we represented. A few T.V. appearances with respect to serious felony cases.
Number of Expected New Attorney Hires in 2011	0 (Expecting to lay off 4-5 attorneys.)

Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	The office pays for all attorney C.L.E. Classes connected with criminal or juvenile law and expenses incurred when attending State Board seminars.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Chief Defender, 1 Senior Felony Attorney per parish; A Senior/Misdemeanor/City Court/Juvenile attorney, Office Administrator, Office Manager – Iberia Parish, Office Manager – St. Martin Parish, Senior Investigator
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	no
Please Attach Your Office Organizational Chart	
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	none
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Office provides a health plan and pays up to $450 of the premium.
Regular Meetings for Any Staff, Please Describe	Monthly.
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	none
Number of Writs Your District Handled in 2011	three
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	1
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	none
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	If a juvenile case is transferred to adult court, the juvenile attorney stays on the case and works with the felony attorney assigned to the case as lead counsel
Please Provide the Names of All State Representatives and Senators from Your District	Senator Brett Allain; Rep. Taylor Barras; Rep. Simone Champagne; Rep. Sam Jones; Rep. Joe Harrison; Senator Fred Mills, State Rep Terry Landry
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Having one office in each parish sometimes makes it difficult for our clients to travel to our offices to meet with the attorneys.
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	Arranged to have cases allotted shortly after first appearances as per a new Rule of Court. Also I now have three "floater" attorneys (not assigned to a particular section of court) helping with case loads.

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
M. Craig Colwart	337.339-4115 – craig.colwart@idb16.com
Part-Time Contract Attorneys	**Contact Information**
Shentell Brown	337.321.2379 – shentell.brown@idb16.com
Alicia Butler	337.380.8824 – Alicia.butler@idb16.com
Michael Caffery	337.365.4006 –michael.caffery@idb16.com
Kay Clark	337.365.3800 – kay@pitmanbroussard.com
Suzanne deMahay	337.296.1006 – Suzanne.demahy@idb16.com
Susan Dorsey	337.828.9545 –resorsey@bellsouth.net
Robert Duffy	985.397.3779 – Robert.duffy@idb16.com
Nancy Dunning	337.893.6182 – nancydunning@cox-internet.com

S. Marie Johnson	337.560.5088 – s.mariejohnson@yahoo.com
Edward Jones	985.397.0271 – ebjlaw@cox-internet.com
Gary LeGros	337.519.4621 – laywers@teche.net
Pamela LeMoines	337.255.2141 – Pamela.lemoins@idb16.com
Ryan Montegut	337.519.0246 – ryan@montegutlaw.com
Lewis Pittman	337.365.3800 – lewis.pitman@idb16.com
Shane Romero	337.365.6628 – shane.romero@idb16.com
Maggie Simon	337.359.8701 – maggie@americantitleconi.com
Maggie Anne Simon	337.519.0791 – maggiea.simon@idb16.com
Richard Spears	337.367.1960 – richspears@gmail.com
Robert Tracy	337.828.9545 – babtto@att.net
Ferdinand Valteau	337.364.8230 – attorneyvalteau@gmail.com
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Mary Glaubrecht	337.828.9545 – mary.glaubrech@idb16.com
Teresa Landry	337.578.1707 – teresa.landry@idb16.com
Denise Stelly	337.828.9545 – denise.stelly@idb16.com
Christina Lopez	337.828.9545 – Christina.lopez@idb16.com
Diane Roberson	337.828.9545 – diane.roberson@idb16.com
Deniesee Robertson	985.384.2157 – shaedee@cox.net
Tina Turner	985.412.6093 – tina.turner@idb16.com
James Mitchell	337.591.4654 – mitch.mitchell@idb16.com
Glenda Nueville	337.230.9024 – Glenda.neuville@idb16.com
Josie Berthelot	337.230.2118 – josie.berthelot@idb16.com
Leo "Pope' Huval	337.394.6950 – pope.huval@idb16.com
Natalie Robin	Natalie Robin - 337.365.4006 natalie.robin@idb16.com
Rozalind Jones	Rozalind Jones - 337.65.4006 rozalind.jones@idb16.com

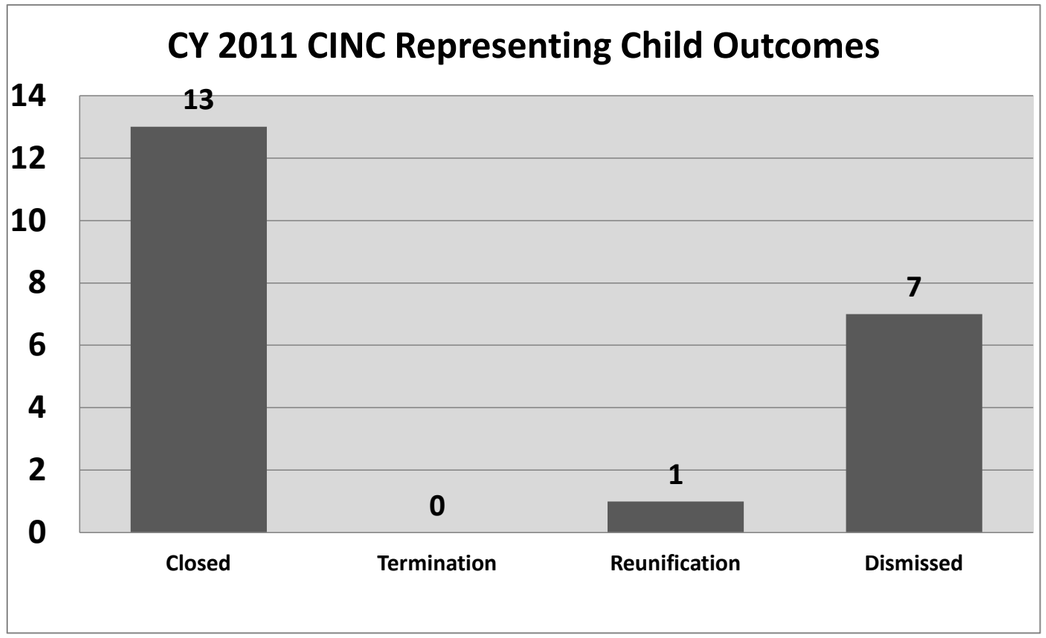
2011 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7 x	
Windows Vista x	
Windows Server 2000/2003/2008 x	
__Windows XP x	
__Mac OSX	
Case Management System(s): Check all that apply	
__defenderData (LPDB statewide system) x	
__Other System (please name) _____	
Productivity Suites Used:	
__Microsoft Office 2010 (Word, Excel, etc.) x	
__Microsoft Office 2007 x	
Microsoft Office 2003 x	
__Previous Microsoft Office version	
__Corel Word Perfect x	
__Other	
Internet Browsers Used:	
__Internet Explorer 6	
__Internet Explorer 7 or 8 x	
__Firefox x	
__Other	
HARDWARE:	
Please enter the number of	
devices in your inventory	
__Television, DVD, VCR	2
__Desktop PCs	21
__Laptops	11
__Video Cameras	0
__Digital Cameras	3
__Video Conferencing Systems	0
__B&W Laser Printers	7
__Color Printers	7
__Wireless Cards	3
__Smartphones (Funded by Office)	3
__iPad/Tablets (Funded by Office)	0

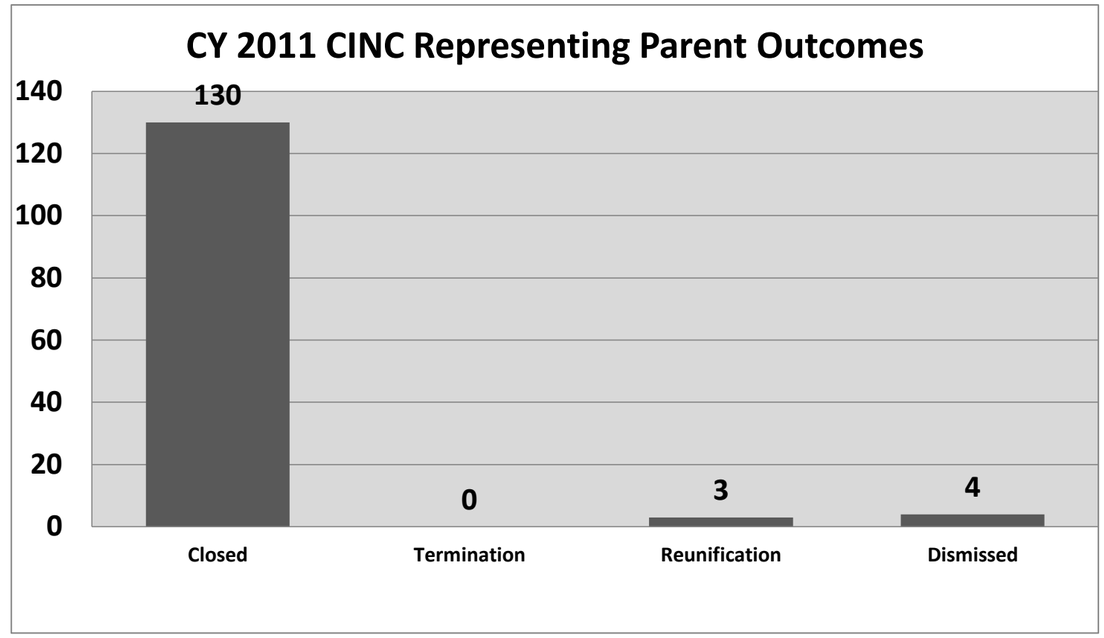
INTERNET SERVICES:	
____Dialup ___Broadband ____No Internet Connection	
Connection Speed:	5.43 Mbps
Provider Name:	AT&T
Email Provider:	Tekhead.biz
	Tekhead.biz
Please list any software or computer equipment in which you need training:	

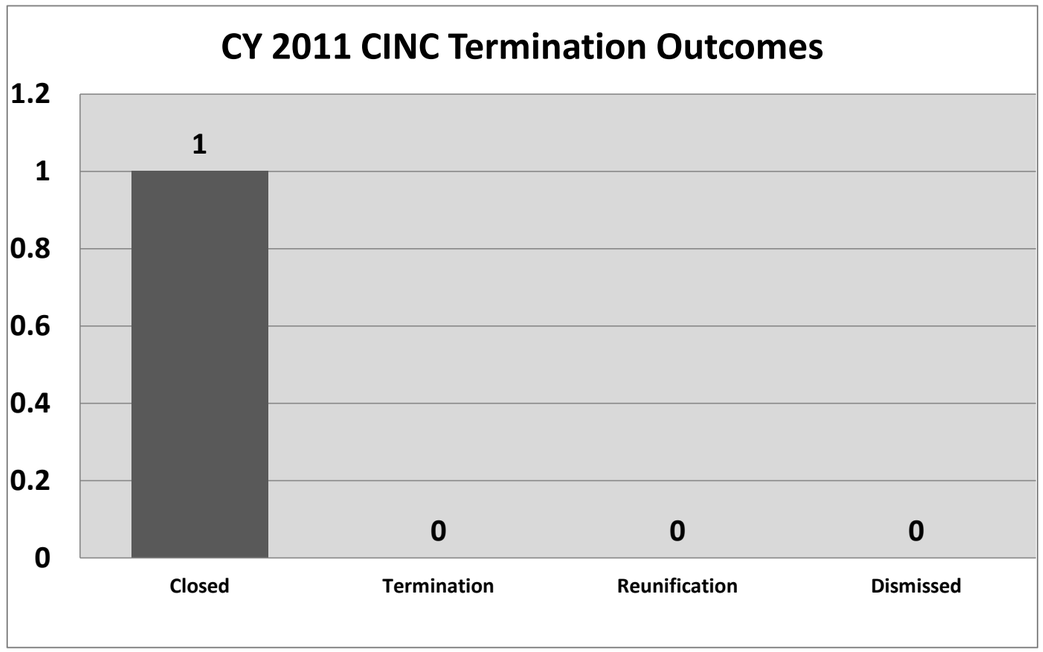
16th District Defender Office CY 2011 Caseloads & Outcomes

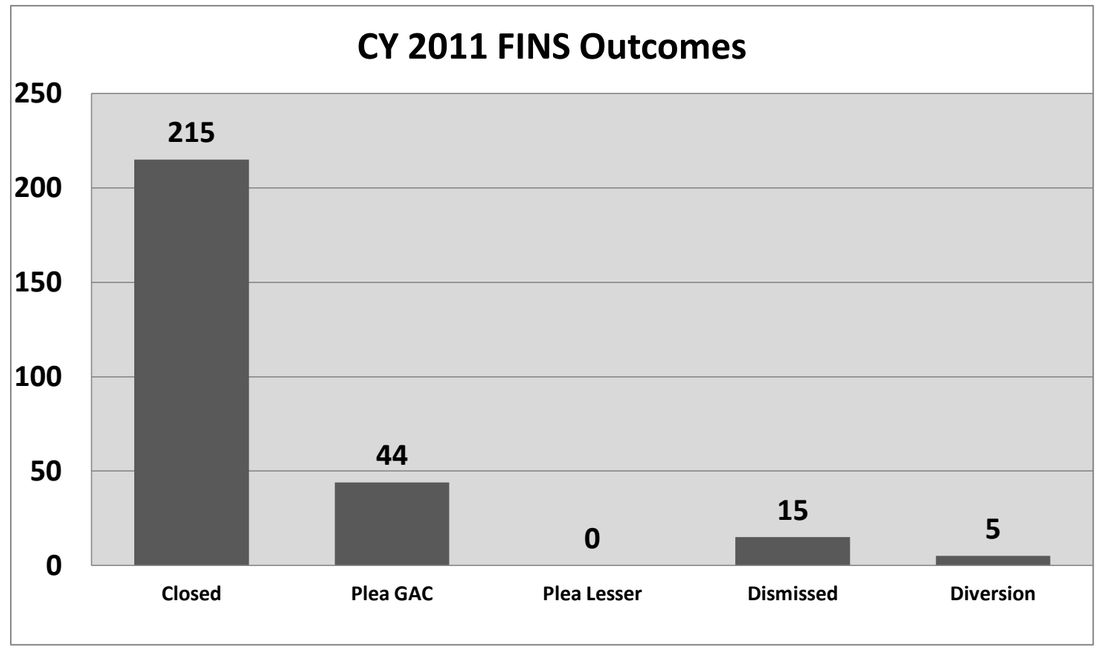
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	57	13	1	58	0	1	N/A	N/A	7	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	43	130	215	258	0	3	N/A	N/A	4	N/A	N/A	N/A	N/A	N/A
Termination	1	1	1	2	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	131	215	305	436	N/A	N/A	44	0	15	5	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	374	840	864	1238	N/A	N/A	154	20	78	9	N/A	N/A	8	5
Delinquency Felony	85	69	116	201	N/A	N/A	29	9	23	1	N/A	N/A	5	1
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	-	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	1	1	0	1	N/A	N/A	1	0	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	3197	3089	2348	5545	N/A	N/A	1767	348	1489	37	0	0	21	63
Adult Felony Non-LWOP**	2344	2532	3206	5550	N/A	N/A	1075	259	838	15	3	3	2	15
Adult LWOP*	1	1	0	1	N/A	N/A	0	0	0	0	0	0	0	0
Capital	3	4	7	10	N/A	N/A	1	1	0	-	0	1	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	277	197	42	319	N/A	N/A	17	0	3	0	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

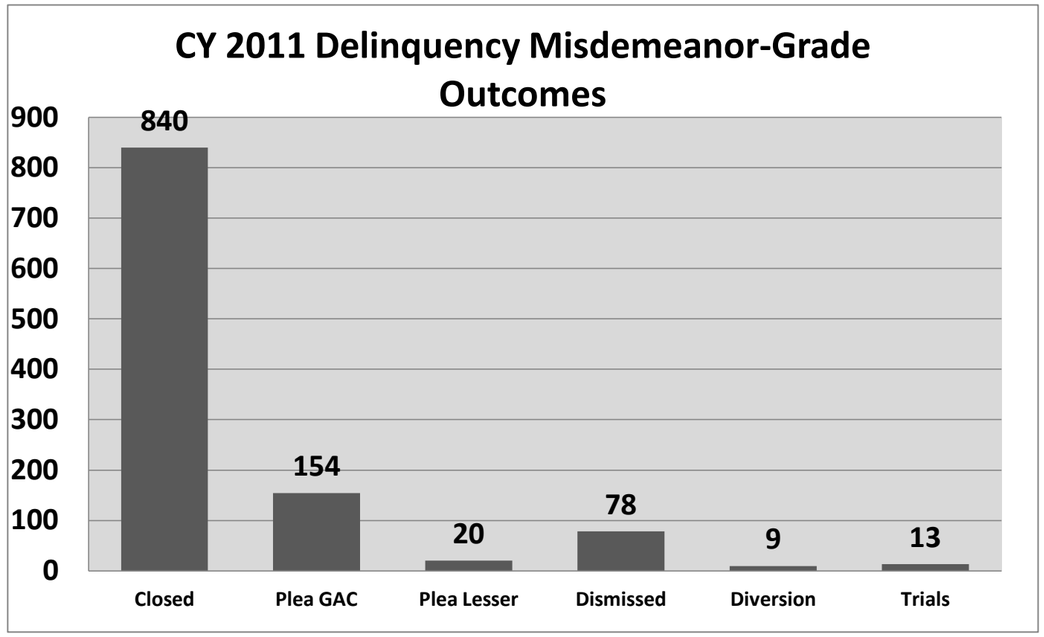
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

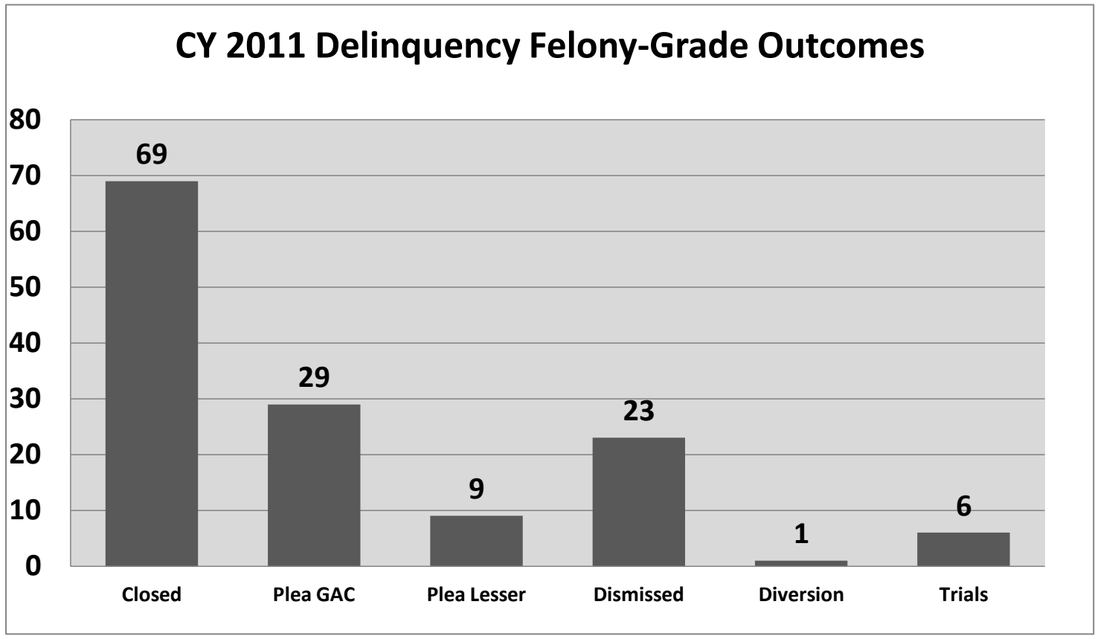

CY 2011 CINC Representing Child Outcomes
14
12
10
8
6
4
2
0
13
0
1
7
Closed
Termination
Reunification
Dismissed

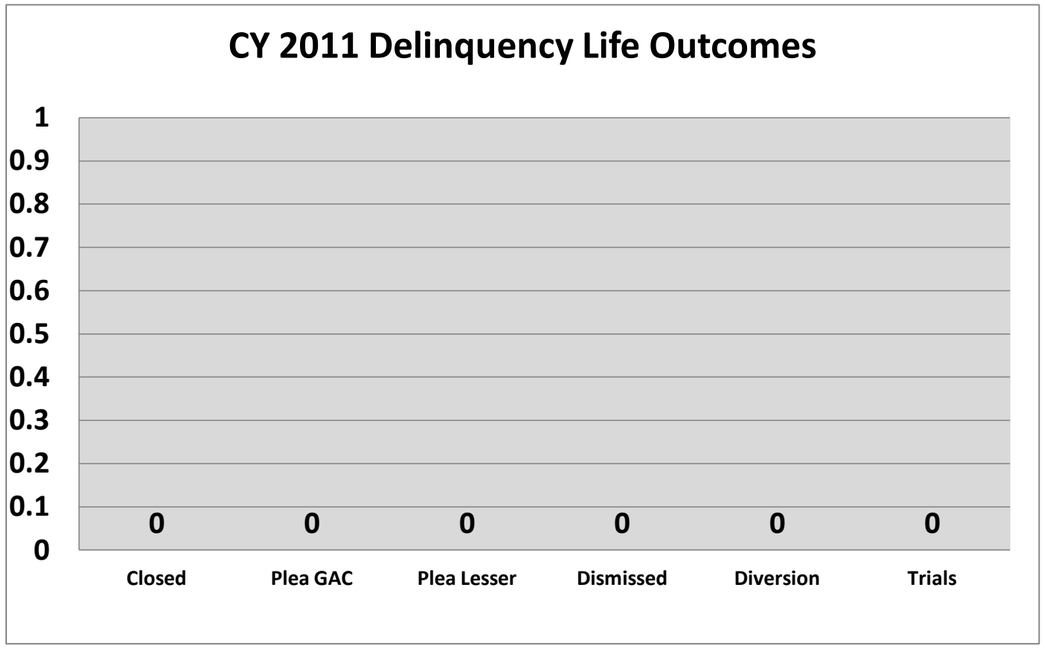

CY 2011 CINC Representing Parent Outcomes
140
120
100
80
60
40
20
0
130
0
3
4
Closed
Termination
Reunification
Dismissed

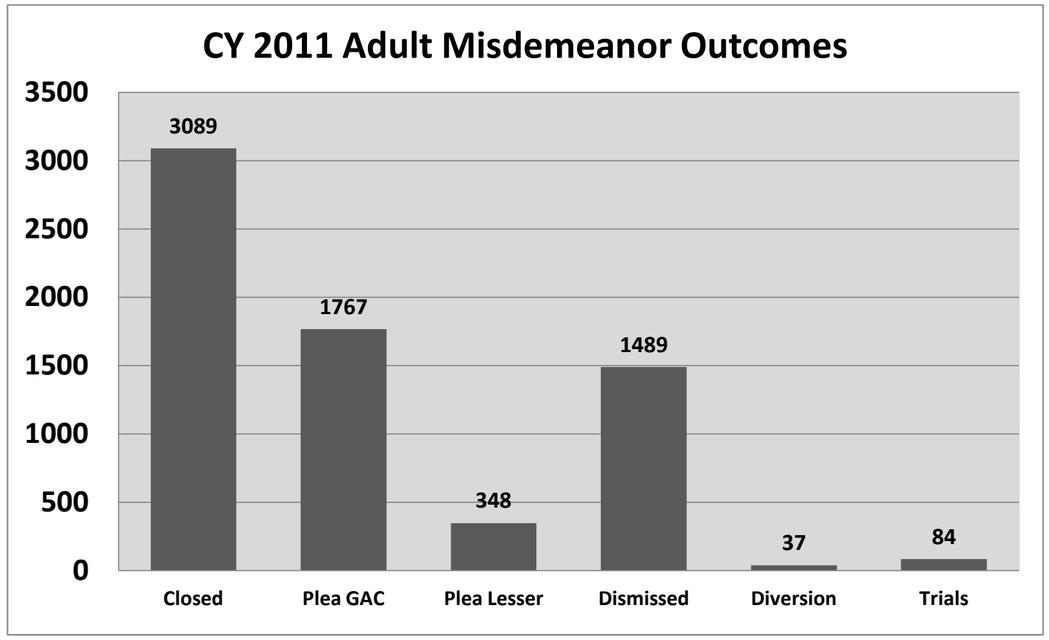

CY 2011 CINC Termination Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
Closed
Termination
Reunification
Dismissed

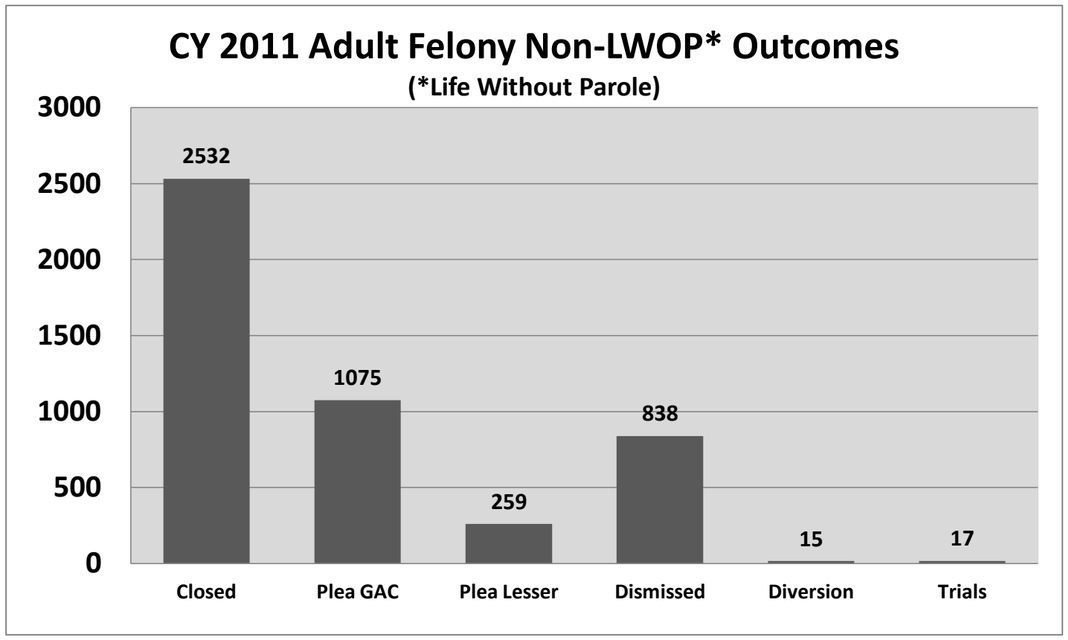

CY 2011 FINS Outcomes
250
200
150
100
50
0
215
44
0
15
5
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

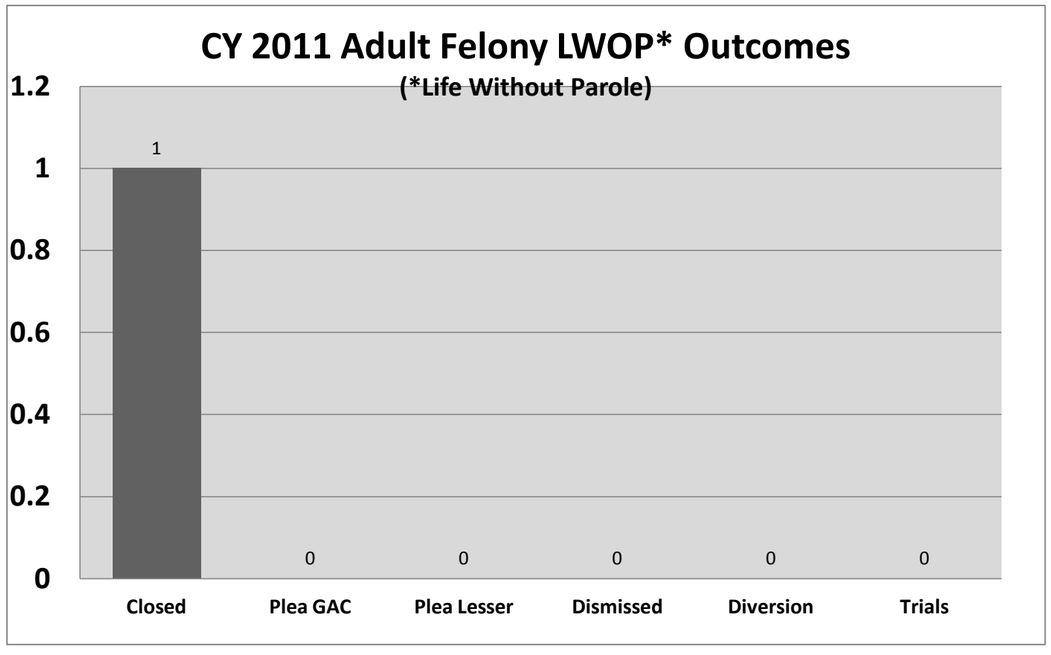

CY 2011 Delinquency Misdemeanor-Grade Outcomes
900
800
700
600
500
400
300
200
100
0
840
154
20
78
9
13
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

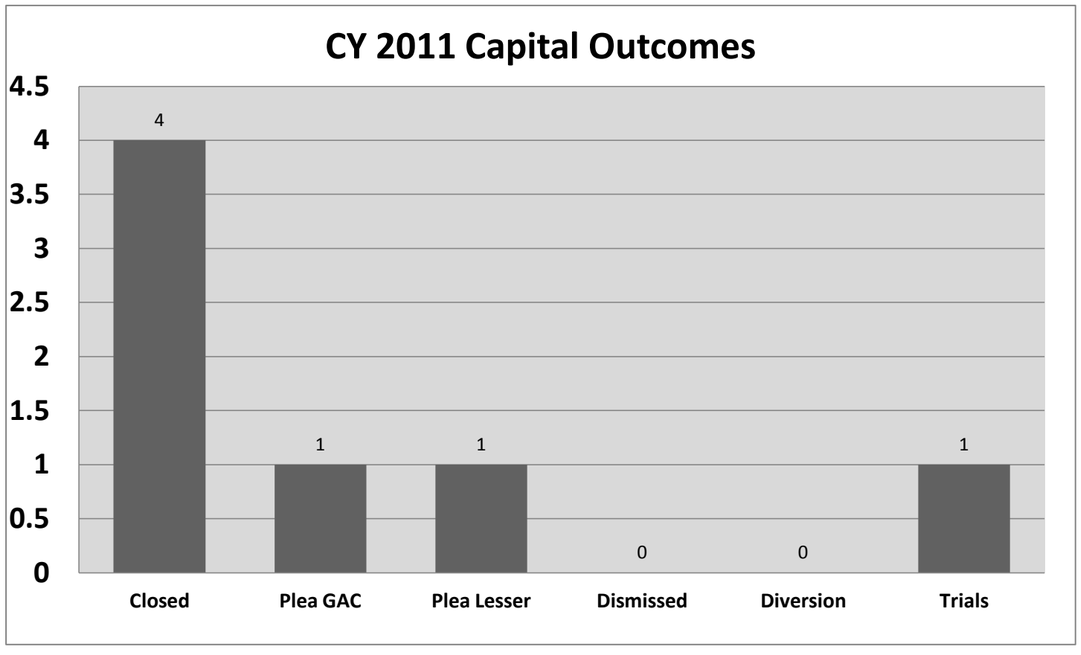

CY 2011 Delinquency Felony-Grade Outcomes
80
70
60
50
40
30
20
10
0
69
29
9
23
1
6
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
3500
3000
2500
2000
1500
1000
500
0
3089
1767
348
1489
37
84
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

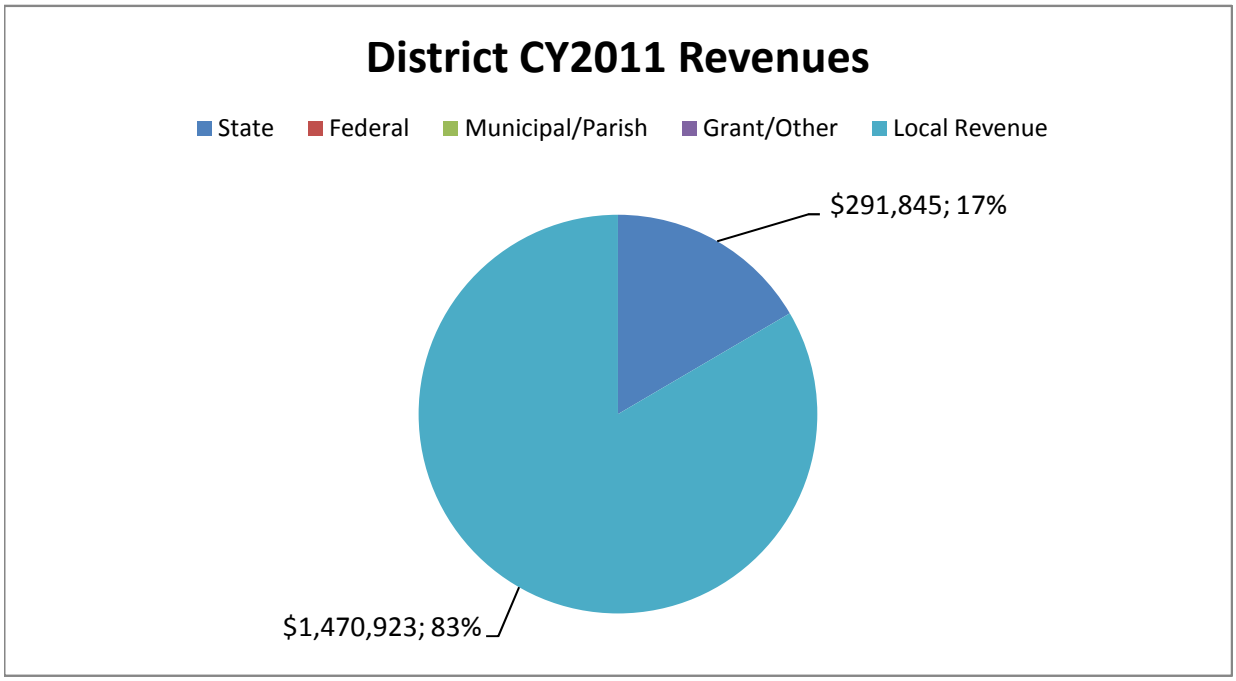

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
3000
2500
2000
1500
1000
500
0
2532
1075
259
838
15
17
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

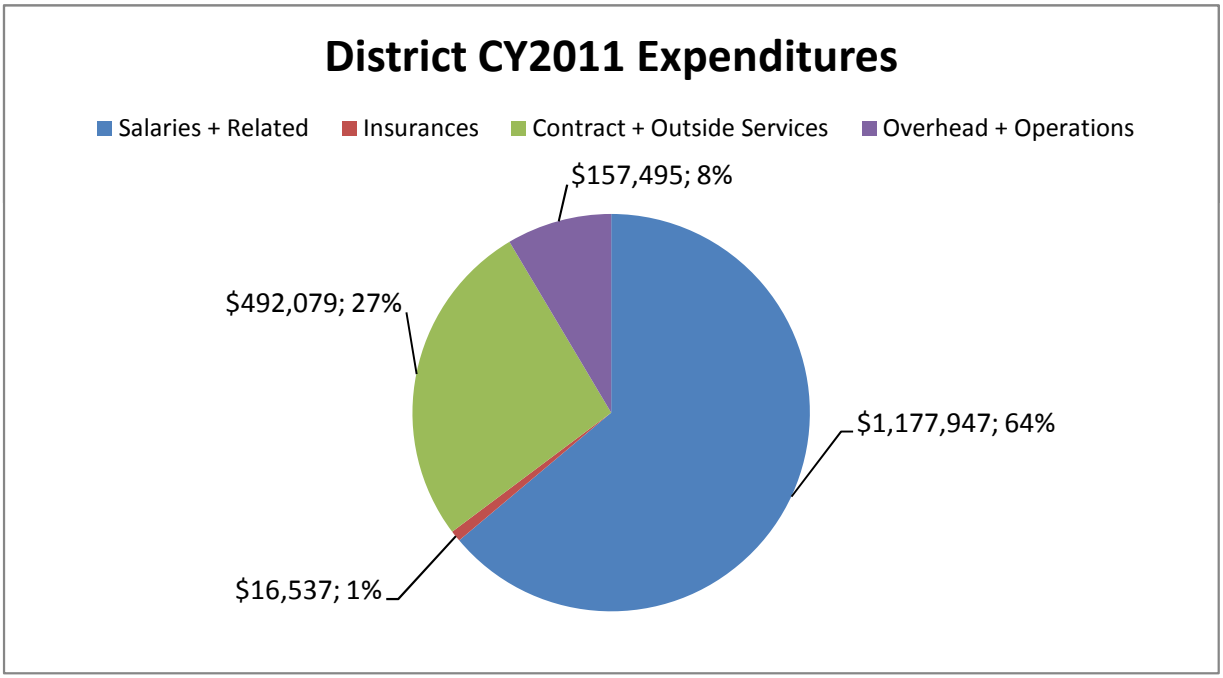

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Capital Outcomes
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
1
1
0
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 16 CY2011	Total CY11
District Defender: Paul Marx	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ 291,845
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ -
Total State & Other	**$ 291,845**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 915,480
Traffic Court	$ -
Traffic Camera	$ -
Municipal Court	$ 100,378
Juvenile Court	$ -
Criminal District Court	$ 246,878
Non-itemized, lump sum collected and remitted by all courts	$ 62,487
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ -
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ -
Condition of Probation	$ -
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 243,732
Department of Corrections	$ 39,795
Donations	$ -
Interest Revenue	$ 894
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 45,561
Partial Attorney Fees Reimbursements [as per 15:176]	$ -
Other Reimbursements	$ -
Other Local Income	$ 225,461
Total Local Revenue	**$ 1,470,923**
Total Revenue	**$ 1,762,768**

District 16 CY2011	Total CY11
District Defender: Paul Marx	
Actual Expenditures Paid	
Salaries	$ 929,428
Hospitalization and Disability Insurance	$ 134,265
Retirement	$ 22,734
Payroll Taxes	$ 73,109
Accrued Leave	$ 14,217
Workers' Compensation	$ 4,195
Malpractice Insurance	$ 15,665
Auto/Physical Liability Insurance	$ 872
Audit/Accounting Expense	$ 14,765
Contract Clerical	$ 724
Expert Witness	$ 7,757
Investigators	$ 721
Interpreters	$ 320
Social Workers	$ -
Capital Representation	$ -
Conflict	$ 8,272
Contract - Juvenile Attorneys or CINC	$ 139,354
Misdemeanor Attorney Contracts	$ 59,246
Contract Attorneys - all other	$ 257,321
Building Lease/Rent	$ 37,246
Office Repair and Maintenance	$ 8,567
IT/Technical Support	$ 3,599
Major Acquisitions	$ 2,811
Equipment Lease/Rent	$ 10,985
Telephone/Utilities/Postage/Internet	$ 39,066
Office Supplies	$ 17,359
Parking/Auto Tolls	$ -
Advertisements	$ -
Travel/Lodging/Per Diem/Mileage	$ 29,637
Dues and Seminars	$ 1,856
Law Library/Journals/Subscriptions	$ 8,036
Other Operating Expenses	$ 1,932
Total Expenses	**$ 1,844,058**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$291,845; 17%
$1,470,923; 83%


District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$157,495; 8%
$492,079; 27%
$1,177,947; 64%
$16,537; 1%

The 17TH Judicial District Public Defenders' Office

Lafourche (Thibodaux)

District Defender: Christopher J. Boudreaux
204 Green Street
Thibodaux, LA 70301
(985) 446-8808

17th Judicial District • Lafourche Parish
District Defender Christopher J. Boudreaux • (985) 446-8808
204 Green St. • Thibodaux, LA • 70301

General District Information: In the 17th Judicial District, there are five sections of District Court and one City Court (Thibodaux). There is a specialty drug court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 96,318 in this district, 23,666 of whom are children.

District Staff: The District Defender in the 17th Judicial District is Christopher J. Boudreaux, who has served in the position for four years and has been a public defender in Louisiana for 13 years. The 17th Judicial District Public Defenders' Office is a mixed staff and contract office with five staff attorneys in addition to the District Defender and six part-time contract attorneys. There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender supervises all staff. No caseload reduction is provided to him. The office also has six non-attorney staff members.

Juvenile Defense: Juvenile cases are heard by one District Judge in the 17th Judicial District. The District Defender and one contract attorney handle all juvenile cases in this district. The 17th Judicial District has an active Children and Youth Planning Board.

Indigency Determination and Availability of Clients: In the 17th Judicial District, the Court makes the determination of indigence. Adult clients may be held at the Lafourche Parish Detention Center but are often held outside of the district in Claiborne, Concordia, East Carroll, St. Charles or Madison Parishes. Juvenile clients are held at the Lafourche Parish Juvenile Justice Facility.

Fees and Accounting: The 17th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2011, 725 applications were received for services; fees were waived for two applicants. A total of $16,520 was collected in application fees. Courts in this district assess the statutory $35 special fee in every case resulting in a conviction to support local public defender services. In 2011, the district received $300,067.36 in special fees, collected by the Lafourche Parish Sheriff's Office. All accounting functions for this district are handled internally by staff.

Caseload: The 17th Judicial District Public Defenders' Office reported handling 6,077 cases in 2011. Of those, 901 involved juvenile matters, including 258 Child in Need of care representations.

The 17TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Lafourche - Thibodaux
Population:	96318
Juvenile Population:	23666
District Defender	Christopher J. Boudreaux
Years as District (or Chief) Defender	4 years
Years of Public Defense	13 years
Office Manager	Lawrence Autin
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Christie Boudreaux-secretary; Charity Taylor-secretary, Lisa Washington-secretary; Linda Baudoin-secretary; Andrea Stentz-Juvenile Attorney; Damon Stentz-City Court Attorney; Melody Bridgewater-conflict attorney; Michael Billiot-conflict attorney; David Arceneaux-conflict attorney
Primary Office Street Address	204 Green Street
City	Thibodaux
ZIP	70301
Primary Phone	985-446-8808
Primary Mailing Address	204 Green Street, Thibodaux, LA 70301
Primary Email Address	publicdefender@charter.net
Primary Emergency Contact	Christopher J. Boudreaux
Primary Emergency Phone	985-413-0404
Secondary Emergency Contact	Lawrence Autin
Secondary Emergency Phone	985-413-0284
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	204 Green Street, Thibodaux, LA 70301 phone: 985-446-8808 fax: 985-446-8818
Other District Office Contact Personnel (Primary Only)	Keith S. Estevens
Name of Owner(s) of Office(s)	Amy B. Roth
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	2450
Courts and Locations	17th Judicial District Court, Lafourche Parish, Div. A-E, 201 Green St. & 303 West 3rd Street, Thibodeaux, 70301; Thibodeaux City Court, 1309 Canal Blvd. Thibodeaux, 70301
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	A, B, C, D, & E only (1) division in City Court
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Full time attorneys assigned to each district division and city court; District defender is full time handling juveniles; a contract conflict attorney assists in Juvenile court; Four (4) other contract conflict attorneys handle conflicts in all district court divisions and city court
Name of Adult Detention Facilities in This District	Lafourche Parish Correctional Facility
Name of Adult Detention Facilities Outside the District Which Hold Clients	Claiborne/Concordia/East Carol/Madison, Phelps, St. Charles
Name of Juvenile Detention Facilities In This District	Lafourche Parish Detention Center

Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Lafourche Parish Juvenile Center
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Due to perpetual overcrowding, inmates are housed out of the parish. Our sheriff is currently very cooperative in returning inmates to Lafourche when requested for contact with attorneys
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Camille A. Morvant, II
Chief Judge of Criminal District Court	John E. Leblanc
Juvenile Court Judges (Specify District of City Court)	Mark Chiasson
Drug Court Judges	Jerome J. Barbera, III
Mental Health Court Judges	none
Other Specialty Court	none
Name of Specialty and Brief Description:	none
Indigency Determined by Whom and How?	By the judge in open court
When is Assignment/Appointment of Counsel Made?	Time of arrest (Magistrate hearing); Time charges are filed
Client Assigned by Whom and How?	according to division
Initial Client Intake Conducted By Whom? (Name and Title)	Full time interview attorney/office staff
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	No
Brief Explanation of Intake Process	Assistant defender assigned to perform all interview/intake with client at jail. If out on bond -- letter sent for client to contact office for interview appointment.
$40 Application Fees	
How Many Applications for Services Were Received?	725
Does the Office Collect the $40 Application Fee?	Yes, when possible
How Many Application Fees Were Waived?	2
How Many Application Fees Were Reduced?	0
Total Application Fee Dollars Collected in 2011	16520
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	no
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	300067.36
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	none
Who Collects the Assessed Court Fees?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	monthly distribution sheet of all court costs collected from Sheriff's Office and how distributed
Who Remits the Court Fees Collected?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	See above

Partial Indigence Payments	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	none
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	total collection and distribution sheet
Who Collects the Assessed Partial Payments?	none
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	none
Who Remits the Partial Payments Collected?	none
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	total collection and distribution sheet
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	none
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Criminal and private practice permitted. Duties of indigent defender position takes priority over attorneys' private practice.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	none
Primary Immediate Needs	Funding for adequate salaries
Immediate Critical Issue Areas	Funding for adequate salaries
Long-Term Critical Issue Areas	Funding for adequate salaries
Please List All New Hires in 2011 (Name and Title)	Damon Stentz replaced Margaret Sollars
Please List All Promotions in 2011 (Name and Title)	Keith Estevens (investigator)
2011 Media Coverage and/or Major Accomplishments	none
Number of Expected New Attorney Hires in 2011	none
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	On the job training/all attorneys available to mentor and assist new attorneys
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	no
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	The District Defender supervises all activities
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	Full time investigator, Inmate intake/ Interview Attorney
Please Attach Your Office Organizational Chart	none
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	none
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	none
Regular Meetings for Any Staff, Please Describe	no
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	2
Number of Writs Your District Handled in 2011	2
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	unknown

Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	unknown
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	none
Please Provide the Names of All State Representatives and Senators from Your District	Representatives: Joseph "Joe" Harrison, Lenar Whitney, Jerry "Truck" Gisclair, Jerome "Dee" Richard, Senators: Troy E. Brown, Gary L. Smith, Jr., Norby Chaubert, R.L. "Bret" Allain
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Local jail inadequacies
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	a full time investigator

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
Christopher J. Boudreaux	c/o 204 Green Street, Thibodaux, Louisiana, 70301
	985-446-8808
Andrew Wise	c/o 204 Green Street, Thibodaux, Louisiana, 70301
	985-446-8808
Garyland Wallis	c/o 204 Green Street, Thibodaux, Louisiana, 70301
	985-446-8808
George Ledet	c/o 204 Green Street, Thibodaux, Louisiana, 70301
	985-446-8808
Beau Brooks	c/o 204 Green Street, Thibodaux, Louisiana, 70301
	985-446-8808
Julie Erny	c/o 204 Green Street, Thibodaux, Louisiana, 70301
	985-446-8808

Part-Time Contract Attorneys	**Contact Information**
Andrea Stentz	206 Green Street, Suite 103, Thibodaux, LA 70301
Damon Stentz	206 Green Street, Suite 103, Thibodaux, LA 70301
Michael Billiot	7552 Main Street, Houma, LA 70364
David Arceneaux	140 Goode Street, Thibodaux, LA 70301
Melody Bridgewater	266 Brooklyn Avenue, Houma, LA 70364
Mark Plaisance	P.O. Box 709, Baker, LA 70714

Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Lawrence Autin	c/o 204 Green Street, Thibodaux, LA 70301
	985-446-8808
Christie Boudreaux	c/o 204 Green Street, Thibodaux, LA 70301
	985-446-8808
Lisa Washington	c/o 204 Green Street, Thibodaux, LA 70301
	985-446-8808
Charity Taylor	c/o 204 Green Street, Thibodaux, LA 70301
	985-446-8808
Linda Baudoin	c/o 204 Green Street, Thibodaux, LA 70301
	985-446-8808
Keith Esteven	c/o 204 Green Street, Thibodaux, LA 70301
	985-446-8808

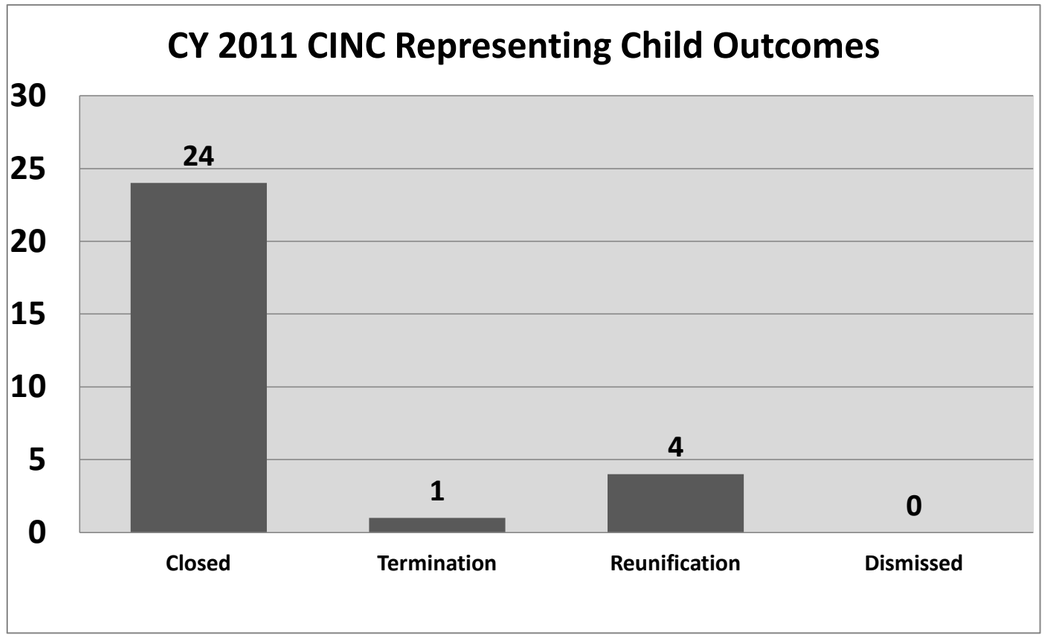
2011 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
__Windows 7	
__Windows Vista	
__Windows Server 2000/2003/2008	
__Windows XP	X
__Mac OSX	
Case Management System(s): Check all that apply	
__defenderData (LPDB statewide system)	X
__Other System (please name) _____	
Productivity Suites Used:	
__Microsoft Office 2010 (Word, Excel, etc.)	
__Microsoft Office 2007	X
__Microsoft Office 2003	
__Previous Microsoft Office version	
__Corel Word Perfect	X
__Other	
Internet Browsers Used:	
__Internet Explorer 6	
__Internet Explorer 7 or 8	X
__Firefox	
__Other	
HARDWARE:	
Please enter the number of	
devices in your inventory	
__Television, DVD, VCR	
__Desktop PCs	8
__Laptops	1
__Video Cameras	
__Digital Cameras	
__Video Conferencing Systems	
__B&W Laser Printers	7
__Color Printers	1
__Wireless Cards	
__Smartphones (Funded by Office)	
__iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
____Dialup __X__Broadband ____No Internet Connection	
Connection Speed:	Essentials 8

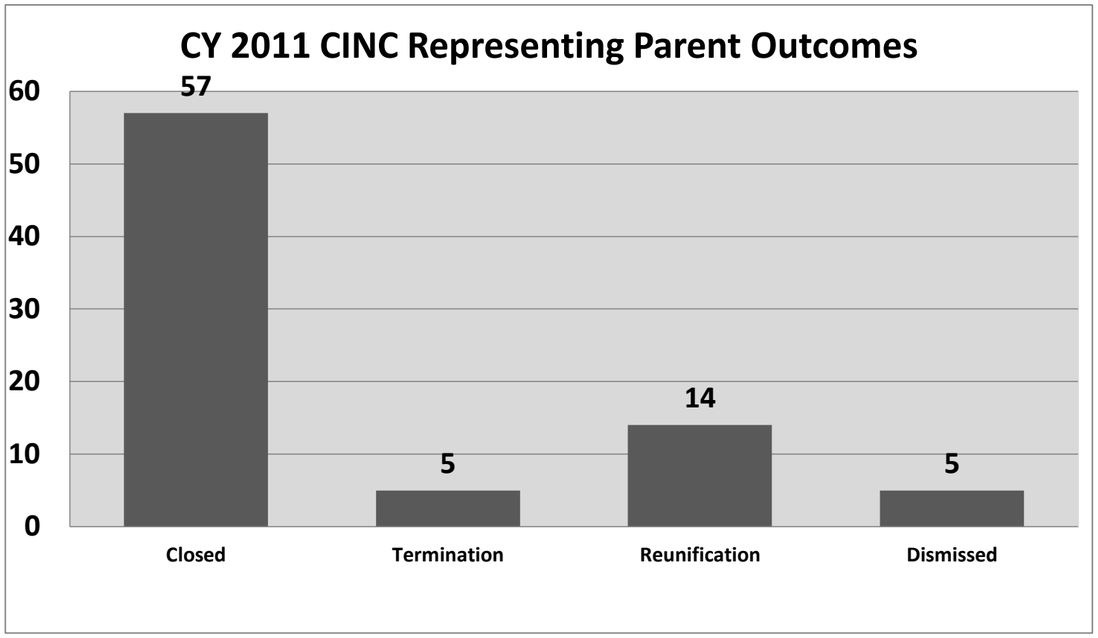
Provider Name:	Charter Communications
Email Provider:	Charter Communications
Please list any software or computer equipment in which you need training:	

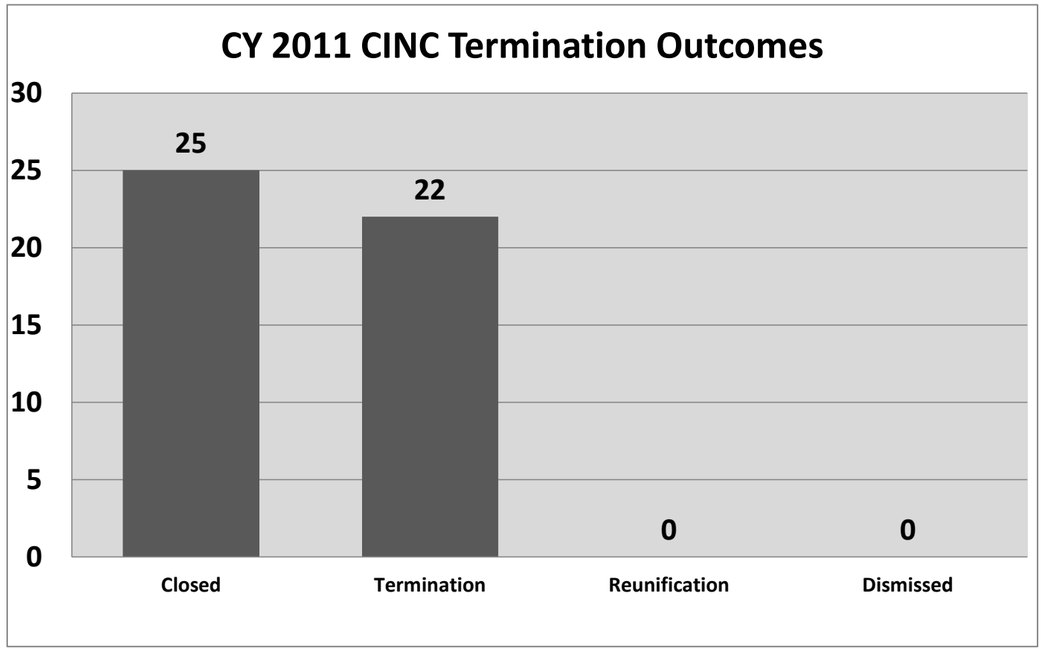
17th District Defender Office CY 2011 Caseloads & Outcomes

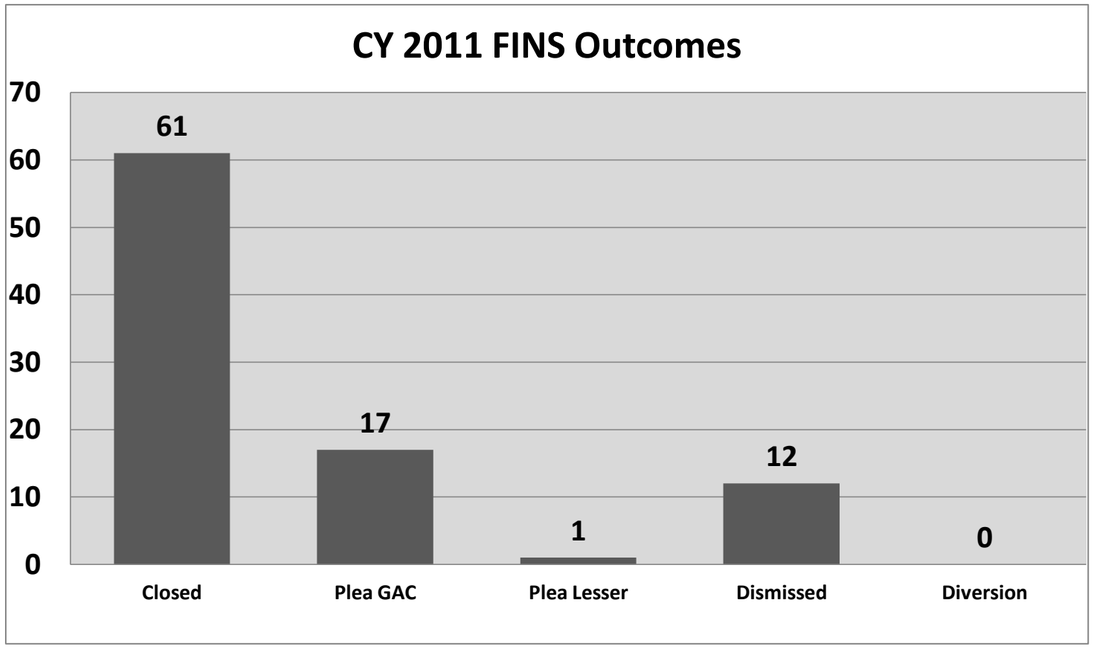
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	1	24	61	62	1	4	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	88	57	78	166	5	14	N/A	N/A	5	N/A	N/A	N/A	N/A	N/A
Termination	20	25	10	30	22	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	68	61	31	99	N/A	N/A	17	1	12	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	312	279	85	397	N/A	N/A	198	10	142	8	N/A	N/A	1	0
Delinquency Felony	70	76	42	112	N/A	N/A	62	10	65	5	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	-	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	27	16	8	35	N/A	N/A	0	0	5	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	2304	2191	637	2941	N/A	N/A	1576	91	1365	67	0	0	5	3
Adult Felony Non-LWOP**	1247	1204	586	1833	N/A	N/A	553	285	1136	41	0	3	0	0
Adult LWOP*	15	22	27	42	N/A	N/A	3	7	16	0	0	0	0	0
Capital	1	2	1	2	N/A	N/A	0	0	2	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	257	247	94	351	N/A	N/A	11	0	32	0	N/A	N/A	N/A	N/A
Post Conviction Relief	1	1	5	6	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	1	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

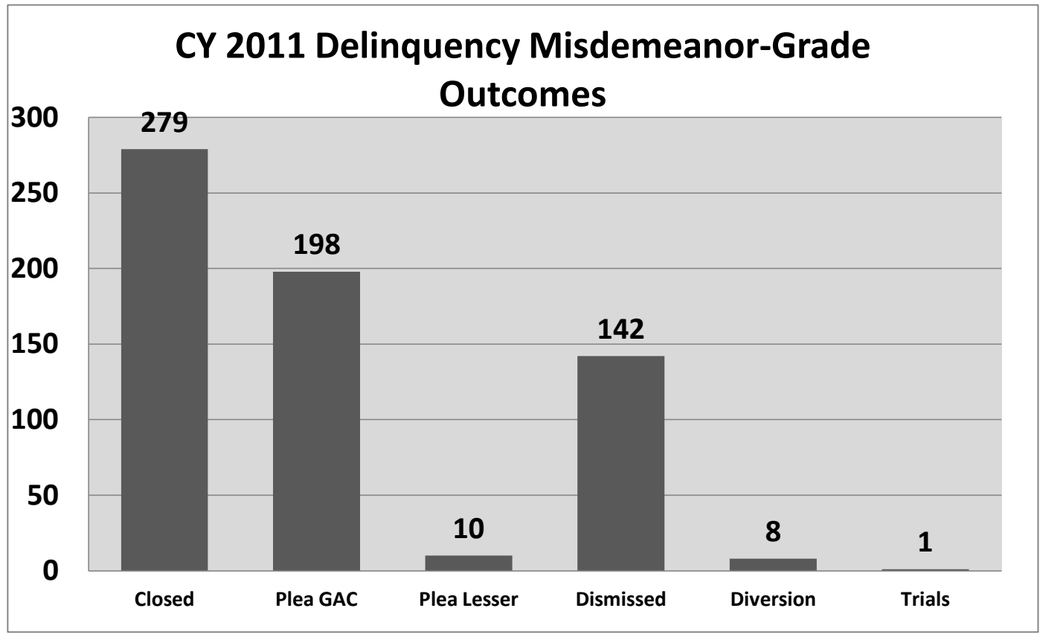
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

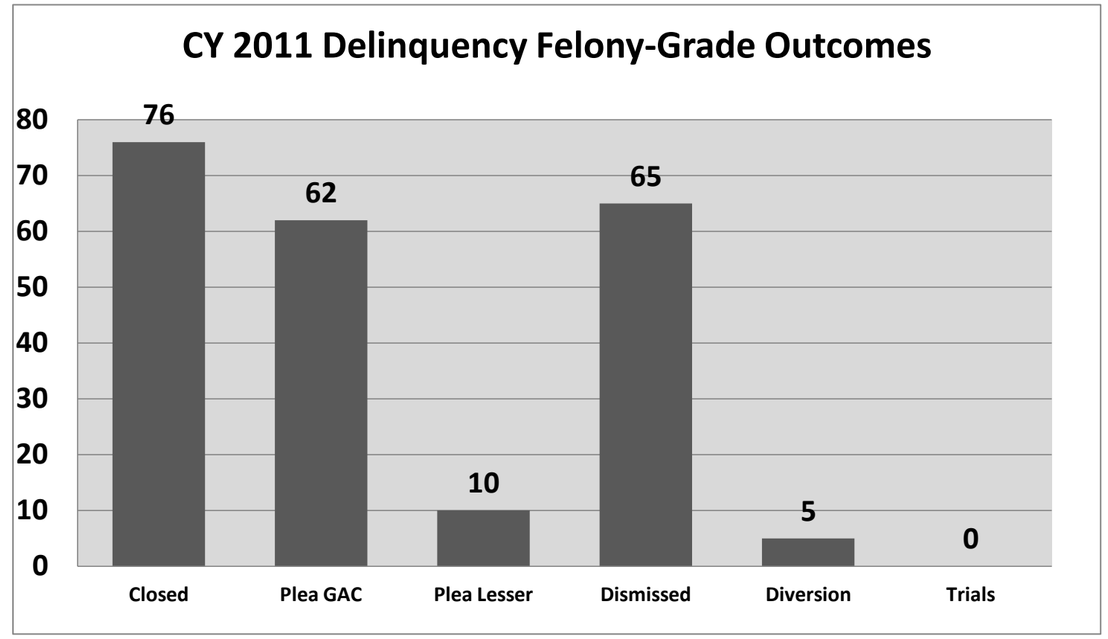

CY 2011 CINC Representing Child Outcomes
30
25
20
15
10
5
0
24
1
4
0
Closed
Termination
Reunification
Dismissed

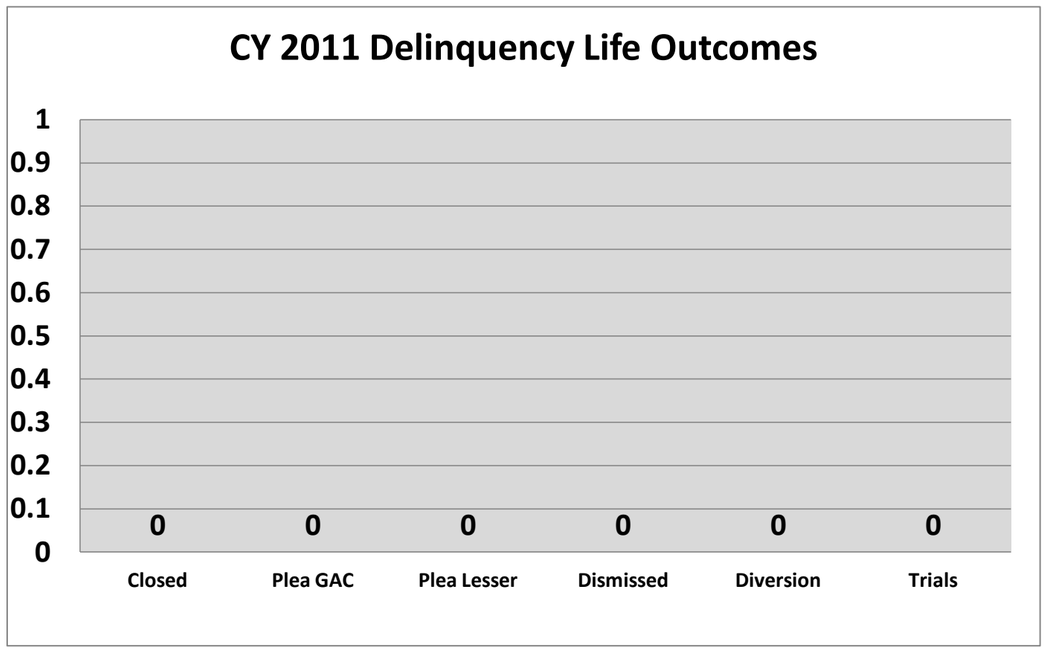

CY 2011 CINC Representing Parent Outcomes
60
50
40
30
20
10
0
57
5
14
5
Closed
Termination
Reunification
Dismissed

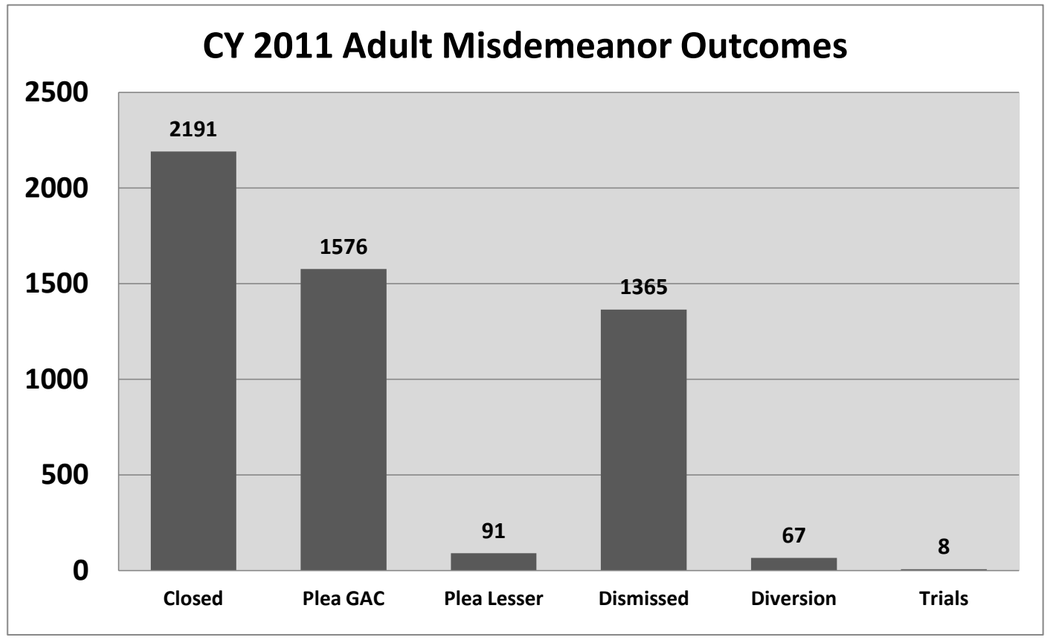

CY 2011 CINC Termination Outcomes
30
25
20
15
10
5
0
25
22
0
0
Closed
Termination
Reunification
Dismissed

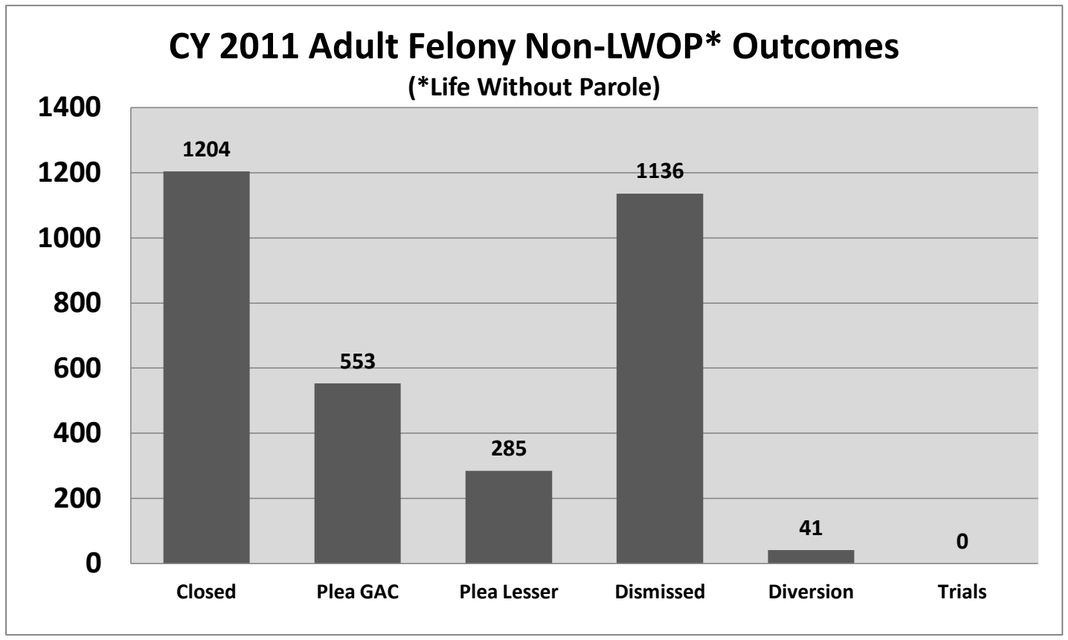

CY 2011 FINS Outcomes
70
60
50
40
30
20
10
0
61
17
1
12
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

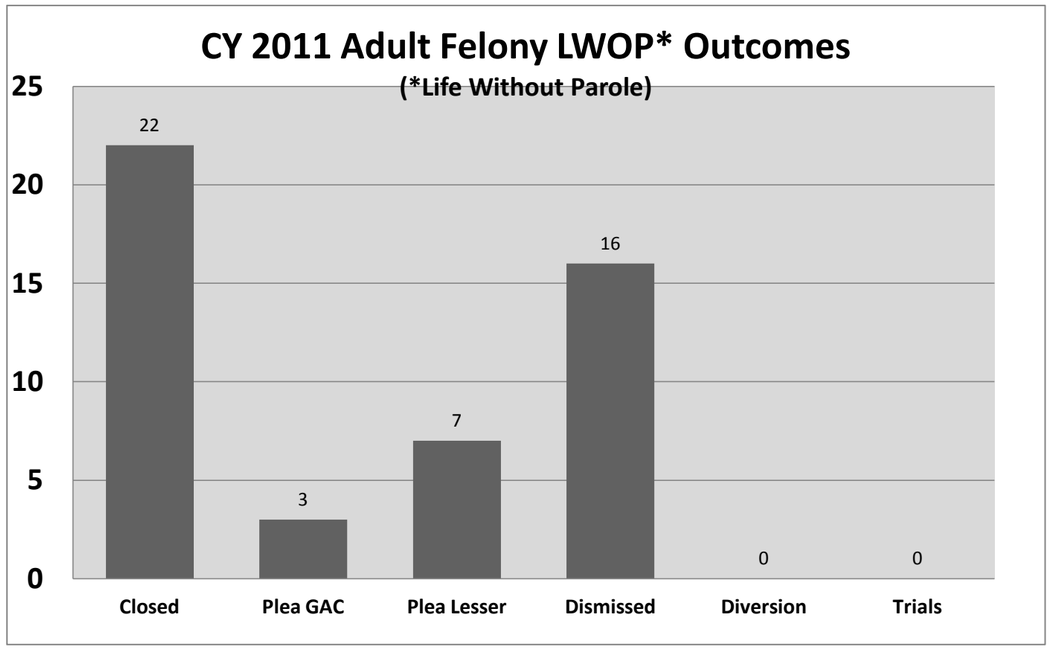

CY 2011 Delinquency Misdemeanor-Grade Outcomes
300
250
200
150
100
50
0
279
198
10
142
8
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

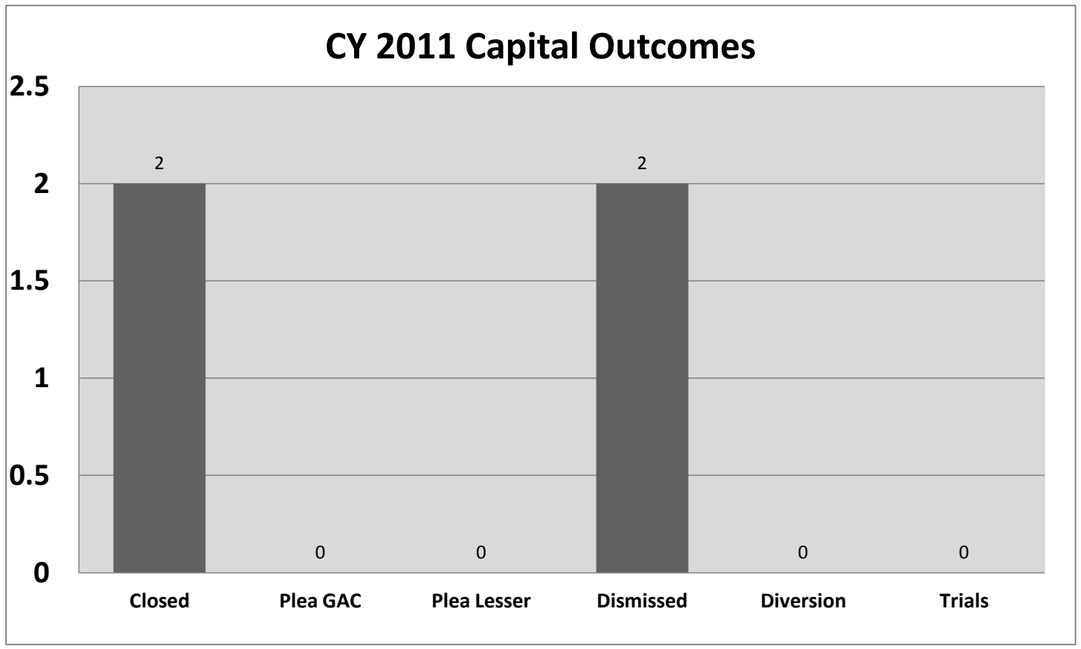

CY 2011 Delinquency Felony-Grade Outcomes
80
70
60
50
40
30
20
10
0
76
62
10
65
5
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
2500
2000
1500
1000
500
0
2191
1576
91
1365
67
8
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

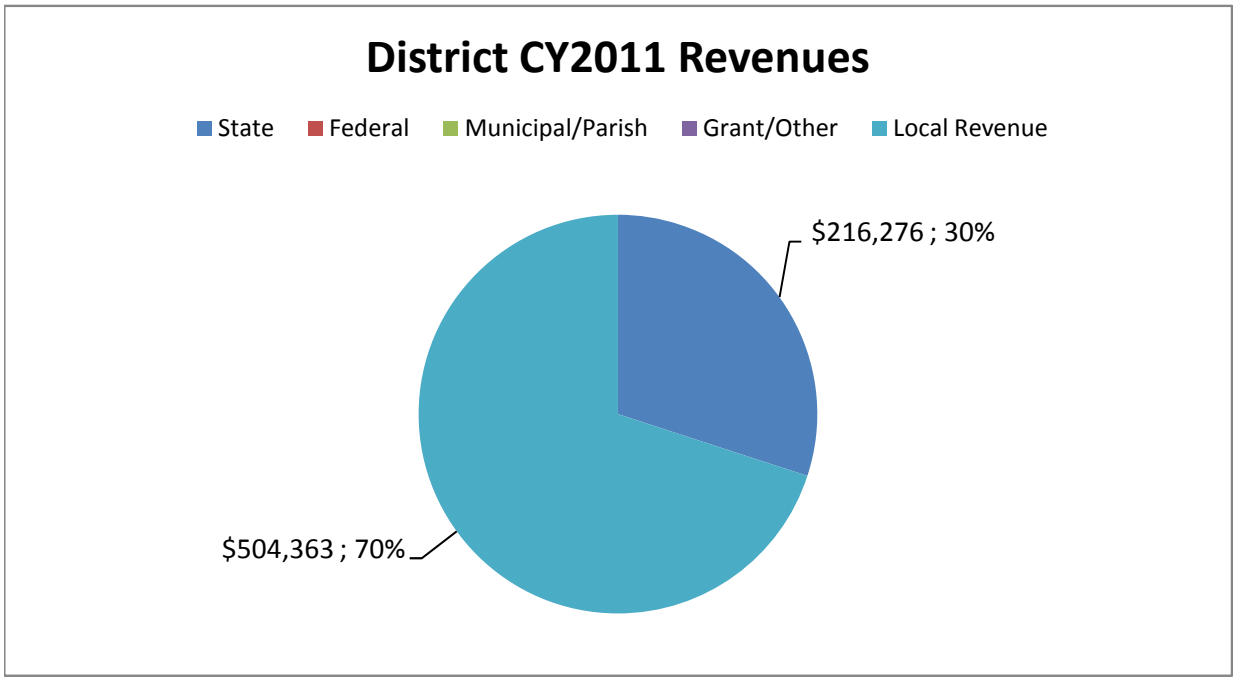

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
1400
1200
1000
800
600
400
200
0
1204
553
285
1136
41
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

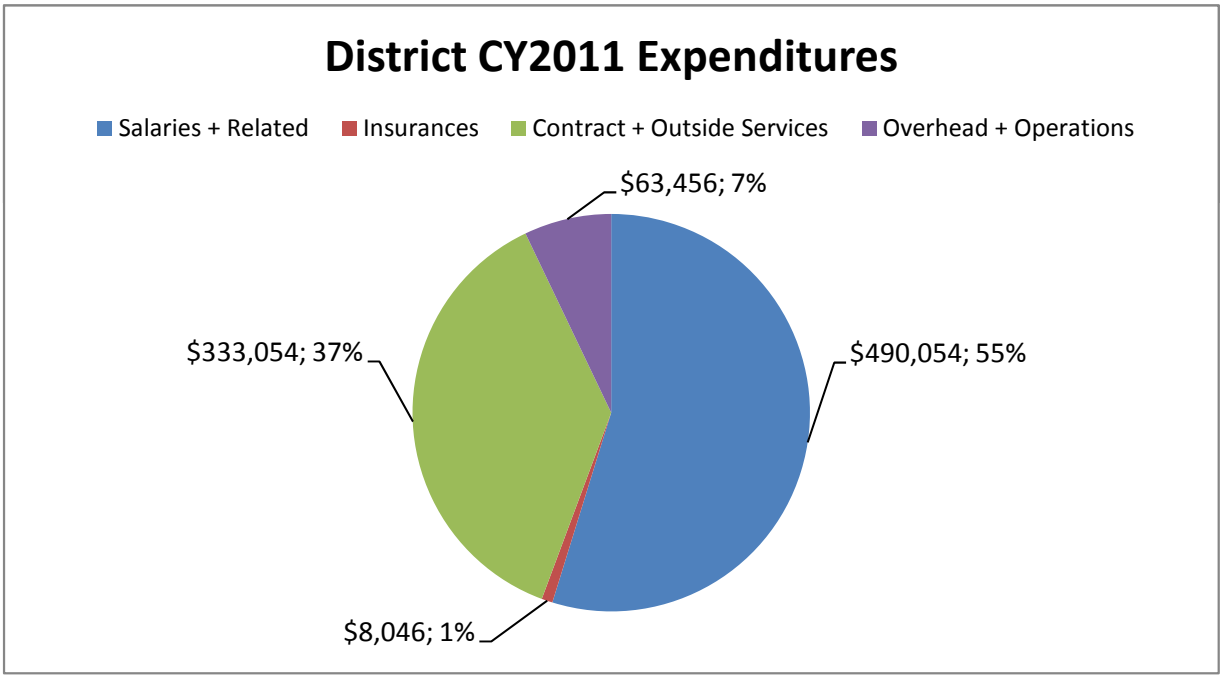

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
25
20
15
10
5
0
22
3
7
16
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

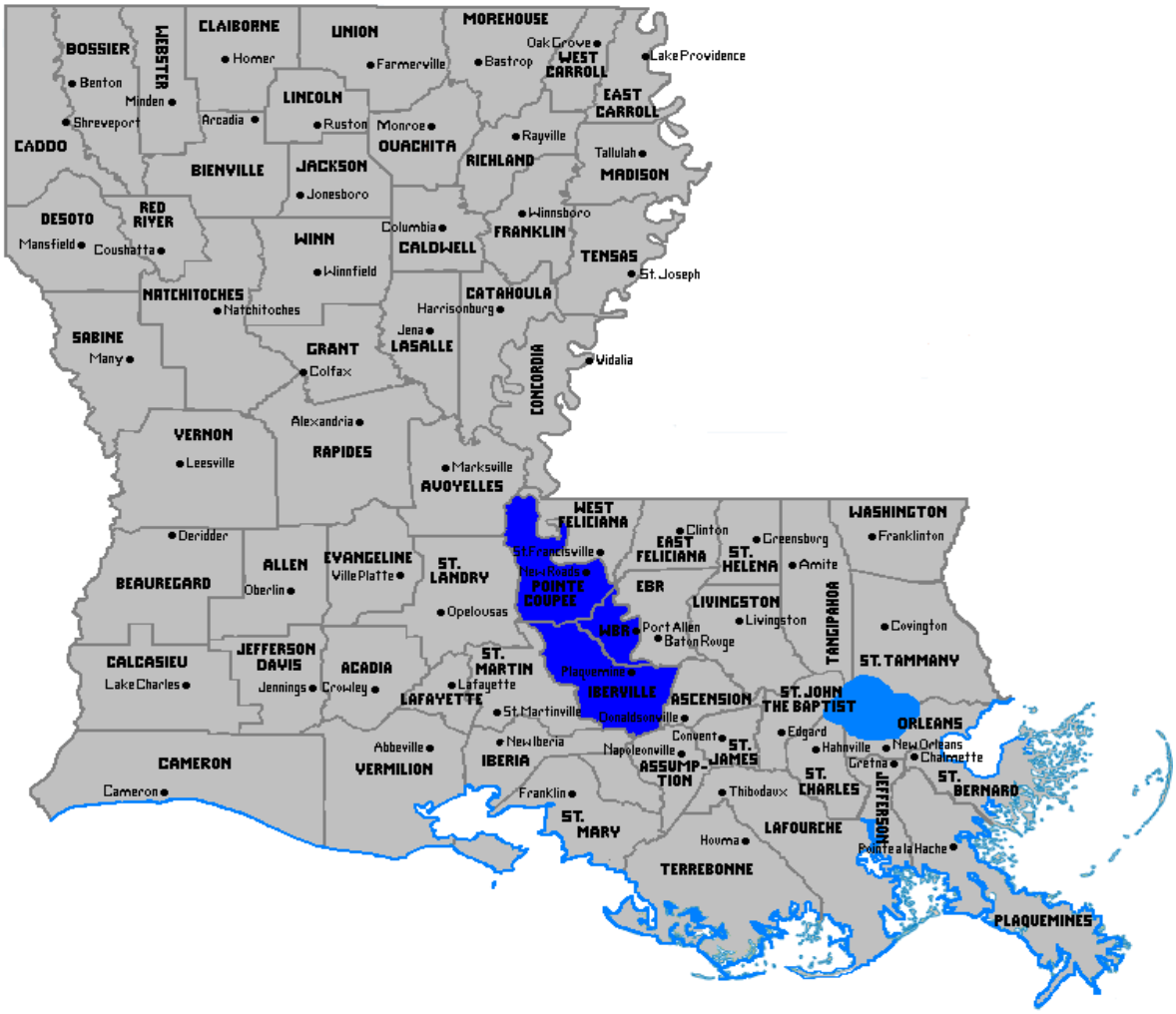

CY 2011 Capital Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
2
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 17 CY2011	Total CY11
District Defender: Christopher Boudreaux	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ 216,276
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ -
Total State & Other	**$ 216,276**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 450,503
Traffic Court	$ -
Traffic Camera	$ -
Municipal Court	$ 42,430
Juvenile Court	$ -
Criminal District Court	$ -
Non-itemized, lump sum collected and remitted by all courts	$ 9,485
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ 345,223
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ -
Condition of Probation	$ -
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 20,806
Department of Corrections	$ -
Donations	$ -
Interest Revenue	$ 3,673
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 17,231
Partial Attorney Fees Reimbursements [as per 15:176]	$ -
Other Reimbursements	$ 7,012
Other Local Income	$ 5,139
Total Local Revenue	**$ 504,363**
Total Revenue	**$ 720,639**

District 17 CY2011	Total CY11
District Defender: Christopher Boudreaux	
Actual Expenditures Paid	
Salaries	$ 348,075
Hospitalization and Disability Insurance	$ -
Retirement	$ 50,026
Payroll Taxes	$ 89,295
Accrued Leave	$ -
Workers' Compensation	$ 2,658
Malpractice Insurance	$ 7,127
Auto/Physical Liability Insurance	$ 919
Audit/Accounting Expense	$ 3,180
Contract Clerical	$ -
Expert Witness	$ 570
Investigators	$ 28,360
Interpreters	$ -
Social Workers	$ -
Capital Representation	$ 75,747
Conflict	$ 185,470
Contract - Juvenile Attorneys or CINC	$ 39,050
Misdemeanor Attorney Contracts	$ -
Contract Attorneys - all other	$ -
Building Lease/Rent	$ 24,000
Office Repair and Maintenance	$ 370
IT/Technical Support	$ 677
Major Acquisitions	$ -
Equipment Lease/Rent	$ 1,532
Telephone/Utilities/Postage/Internet	$ 9,936
Office Supplies	$ 5,358
Parking/Auto Tolls	$ -
Advertisements	$ 1,636
Travel/Lodging/Per Diem/Mileage	$ 1,066
Dues and Seminars	$ 1,085
Law Library/Journals/Subscriptions	$ 18,383
Other Operating Expenses	$ 90
Total Expenses	**$ 894,609**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$216,276 ; 30%
$504,363 ; 70%


District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$63,456; 7%
$333,054; 37%
$490,054; 55%
$8,046; 1%



The 18TH Judicial District Public Defenders' Office

Iberville (Plaquemine) - Pointe Coupee (New Roads) - West Baton Rouge (Port Allen)

District Defender: C. Jerome D'Aquila
308 E. Main Street
New Roads, LA 70764
(225) 683-9083

18th Judicial District • Iberville, Pointe Coupee and West Baton Rouge Parishes
District Defender C. Jerome D'Aquila • (225) 683-9083
308 E. Main Street • New Roads, LA • 70764

General District Information: In the 18th Judicial District, there are four sections of District Court and one City Court (Port Allen). There is a drug court program and a non-support court program. The U.S. Census Bureau and the Annie E. Casey Foundation reported at total population of 79,977 in this district, 18,904 of whom are children.

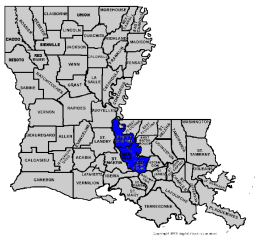
District Staff: The District Defender in this district is C. Jerome D'Aquila, who has served in the position for 39 years and has been a public defender in Louisiana for 39 years. The 18th Judicial District Public Defenders' Office is a contract public defenders' office, with ten part-time public defense attorneys in addition to the District Defender. Attorneys may handle private cases for public defender clients if they are retained prior to being appointed as the Public Defender for that client. In addition to the District Defender, there is one supervising attorney. A caseload reduction is provided for supervising attorneys. The office also has one investigator and one administrative staff member.

Juvenile Defense: Juvenile cases are heard by District Judges in the 18th Judicial District. Two attorneys handle juvenile cases.

Indigency Determination and Availability of Clients: In the 18th Judicial District, the Court makes the determination of indigence. Adult clients are held at the West Baton Rouge Parish Jail, Pointe Coupee Parish Detention Center, or Iberville Parish Jail. Juvenile clients are held at the St. James Youth Center.

Fees and Accounting: The 18th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2011, 305 applications were received for services. Fees were not waived or reduced for any applicants. A total of $14,518 was collected for application fees. Courts in this district assess the statutory $35 special fee in every case based on case appointments, not convictions, to support local public defender services. These special fees are collected by the Iberville, Pointe Coupee, and West Baton Rouge Parish Sheriffs' Offices. Partial indigence fees are not assessed in this district. All accounting functions for this district's Public Defenders' Office are handled internally by staff.

Caseload: The 18th Judicial District Public Defenders' Office reported handling 2,896 cases in 2011. Of those, 542 involved juvenile matters, including 248 Child in Need of Care representations.



The 18TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Iberville - Plaquemine; Pointe Coupee - New Roads; West Baton Rouge - Port Allen
Population:	79977
Juvenile Population:	18904
District Defender	C. Jerome D'Aquila
Years as District (or Chief) Defender	39
Years of Public Defense	39
Office Manager	Chris Guerin
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Support Staff - Cheryl Stewart(Iberville), Dana Kirkland(Pointe Coupee) & Bridgette Berndt(WBR)
Primary Office Street Address	308 E. Main St.
City	New Roads
ZIP	70764
Primary Phone	225-683-9083
Primary Mailing Address	P. O. Box 866, New Roads LA 70760
Primary Email Address	aquia2@bellsouth.net
Primary Emergency Contact	C. Jerome D'Aquila
Primary Emergency Phone	225-638-9083 (O) 225-931-6956 (Cell)
Secondary Emergency Contact	Thomas Nelson
Secondary Emergency Phone	225-638-9083 (O) 225-718-2708 (Cell)
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	Iberville Parish - 58050 Meriam St., Courthouse Bldg., 3rd Floor; Plaquemine 70765, 225-687-5215; Pointe Coupee Parish - 308 E. Main St., New Roads 70764, 225-638-9083; West Baton Rouge Parish - 850 8th St., Courthouse Bldg. Room #27, 2nd Floor, Port Allen 70767, 225-387-6209
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)	Iberville Parish(Iberville Courthouse) no rent paid WBR Parish(WBR Courthouse) no rent paid C Jerome D'Aquila(Pointe Coupee office) no rent paid
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	No rent and/or utilities are paid at any location
Courts and Locations	18th Judicial District Court, Iberville, Pointe Coupee, West Baton Rouge Parishes; Port Allen City Court
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	18th JDC four(4) divisions; Port Allen City Court(1) division
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Contract felony attorneys are assigned to a particular division and contract misdemeanor attorneys are appointed to share juvenile and misdemeanor cases. The contract attorneys decide amongst themselves how to allocate the cases.
Name of Adult Detention Facilities in This District	WBR Detention Center - Port Allen Pointe Coupee Detention Center - New Roads Iberville Parish Jail - Plaquemine

Name of Adult Detention Facilities Outside the District Which Hold Clients	N/A
Name of Juvenile Detention Facilities In This District	N/A
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	St James Parish Youth Center - St James
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Affects office budget by putting strain on travel budget
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	no
District Attorney	Richard "Ricky" Ward
Chief Judge of Criminal District Court	J. Robin Free
Juvenile Court Judges (Specify District of City Court)	J. Robin Free West Baton Rouge Parish James J. Best Pointe Coupee Parish Alvin Batiste & William Dupont Iberville Parish
Drug Court Judges	Alvin Batiste Iberville Parish James J. Best Pointe Coupee Parish West Baton Rouge Parish(no drug court)
Mental Health Court Judges	none
Other Specialty Court	William T. Kleinpeter
Name of Specialty and Brief Description:	City Court of Port Allen Hearing Officer for Non-Support Court
Indigency Determined by Whom and How?	Interrogation by the Court
When is Assignment/Appointment of Counsel Made?	At the 72 hour hearing or arraignment date
Client Assigned by Whom and How?	See answer to question #26
Initial Client Intake Conducted By Whom? (Name and Title)	Support Staff Cheryl Stewart(Iberville), Dana Kirkland(Pointe Coupee), Bridgette Berndt(WBR) & Investigator Larry Jones
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	yes
Brief Explanation of Intake Process	If client is in jail, intake is conducted by investigator at the 72 hour hearing. If client is bonded, intake is conducted by support staff and then interviewed by an attorney on appointment date. Only attorneys gather facts about the case.
$40 Application Fees	
How Many Applications for Services Were Received?	305
Does the Office Collect the $40 Application Fee?	yes
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2011	$14,518.00
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Court Fees are assessed based on Appointed Cases not on Case Convictions.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Minimum supporting documentation provided with monthly remittances received from respective Sheriff's Offices
Who Collects the Assessed Court Fees?	Sheriff's Office in respective Parishes

What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None provided
Who Remits the Court Fees Collected?	Sheriff's Office in respective Parishes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Minimum supporting documentation provided with monthly remittances received from respective Sheriff's Offices
Partial Indigence Payments	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	N/A
Who Collects the Assessed Partial Payments?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	N/A
Who Remits the Partial Payments Collected?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	N/A
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	$8,004.00
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Private practice permitted. Duties as Public Defender take priority. Criminal practice/representation permitted if retained prior to appointment as Public Defender.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes, see attached contract.
Primary Immediate Needs	Attorney(1), Investigator(1) & Paralegal(1) necessitated by changes in how juvenile cases are to be handled
Immediate Critical Issue Areas	none
Long-Term Critical Issue Areas	See Primary Immediate Needs
Please List All New Hires in 2011 (Name and Title)	
Please List All Promotions in 2011 (Name and Title)	
2011 Media Coverage and/or Major Accomplishments	
Number of Expected New Attorney Hires in 2011	One(1)
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Newly contracted attorneys are initially assisted/helped by an experienced contract attorney.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Since the attorneys are independent contractors very little hands-on supervision is required, only exception is supervisory requirements imposed by the LPDB
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	no

Please Attach Your Office Organizational Chart	To be provided by 1/14/2011
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	yes
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Yes. Three (3) contract attorneys receive $250 monthly to offset healthcare costs.
Regular Meetings for Any Staff, Please Describe	No regular staff meetings are held
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	All cases transferred to LAP
Number of Writs Your District Handled in 2011	One(1)
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Due to funding 18th JDC has one Public Defender handling all Juvenile cases and transfers.
Please Provide the Names of All State Representatives and Senators from Your District	Major Thibaut, Representative; Karen St. Germain Representative, Kenneth Havard Representative, Edward Price Representative, Rick Ward Senator, Troy Brown Senator
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**

Part-Time Contract Attorneys	**Contact Information**
C Jerome D'Aquila	225-638-9083
Thomas Nelson	225-638-9083
John Aydell	225-336-3000
Miracle Myles	225-769-0100
George Grace	225-642-4000
Kevin Kimball	225-344-0220
Lagretta Lazard	225-344-7000
Michael Parks	225-638-3516
Tonya Lurry	225-387-6209
Tommy Thompson	225-389-1234
David Marquette	225-928-0310

Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Larry Jones, Investigator	225-387-6209
Dana Kirkland, Support Staff	225-638-9083
Bridgette Berndt, Support Staff	225-387-6209
Cheryle Stewart, Support Staff	225-687-5215
Chris Guerin, Office Manager	225-344-6777

2011 District Office Technology Survey

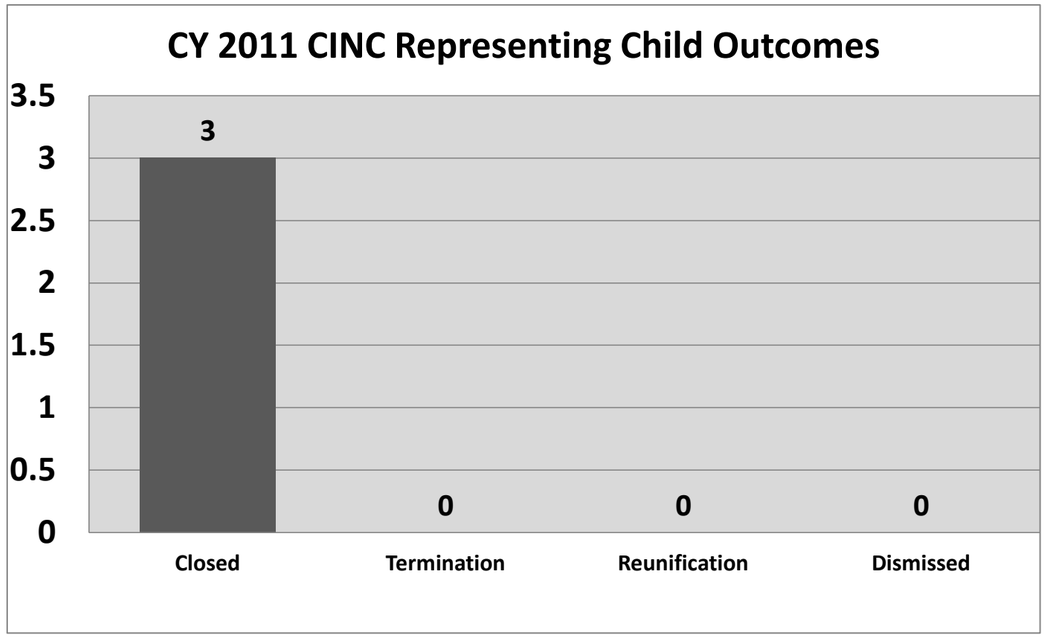
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	**Chris Guerin**
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7 X	
__Windows Vista	
__Windows Server 2000/2003/2008	
__Windows XP X	
__Mac OSX	
Case Management System(s): Check all that apply	
__defenderData (LPDB statewide system) X	
__Other System (please name) _____	
Productivity Suites Used:	
__Microsoft Office 2010 (Word, Excel, etc.)	
__Microsoft Office 2007 X	
Microsoft Office 2003 X	
__Previous Microsoft Office version	
__Corel Word Perfect X	
__Other	
Internet Browsers Used:	
Internet Explorer 6 X	
__Internet Explorer 7 or 8 X	
__Firefox	
__Other	
HARDWARE:	
Please enter the number of	
devices in your inventory	
__Television, DVD, VCR 3	
__Desktop PCs 3	
__Laptops 11	
__Video Cameras 0	
__Digital Cameras 1	
__Video Conferencing Systems 0	
__B&W Laser Printers 0	
__Color Printers 3	
__Wireless Cards 11	
__Smartphones (Funded by Office) 0	
__iPad/Tablets (Funded by Office) 0	

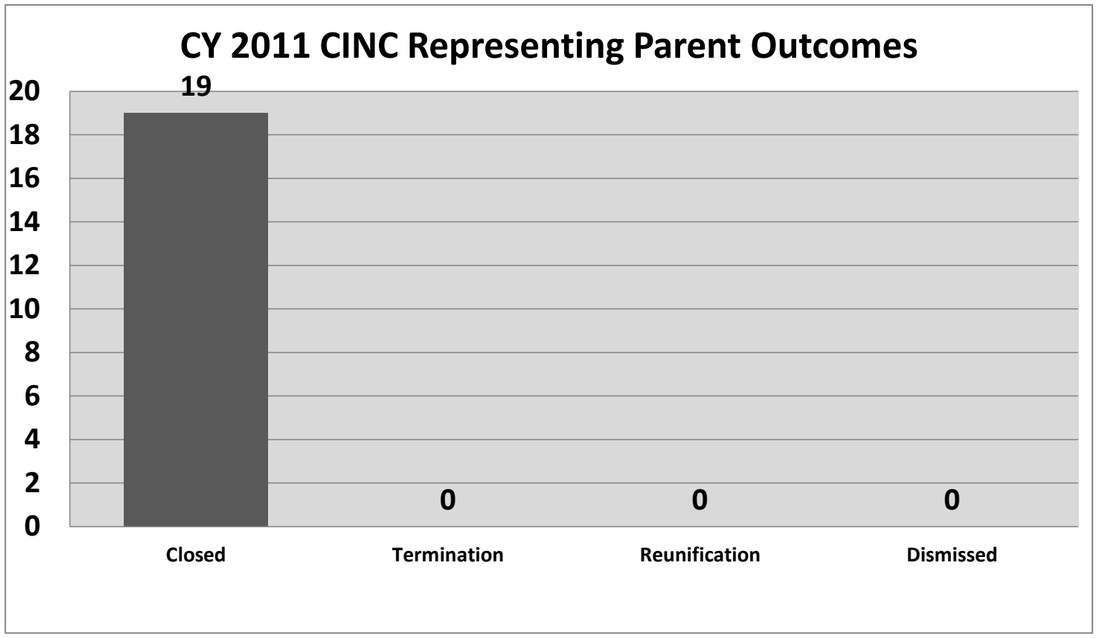
INTERNET SERVICES:	
Dialup __ Broadband X No Internet Connection	
Connection Speed:	
Provider Name: Cox Communications	
Email Provider: Various	
Please list any software or computer equipment in which you need training:	

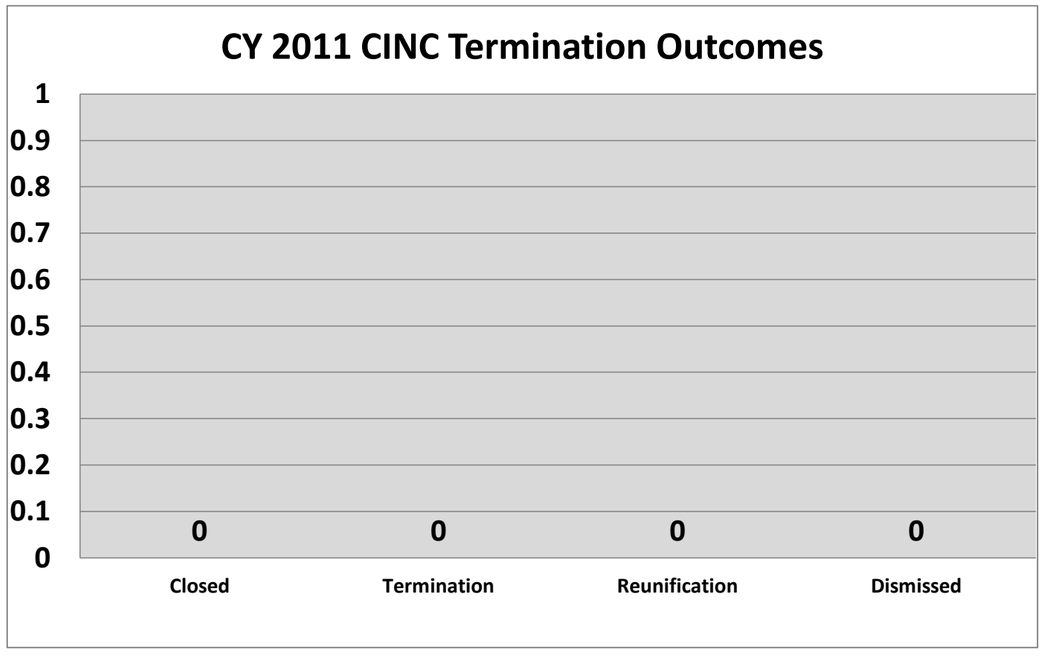
18th District Defender Office CY 2011 Caseloads & Outcomes

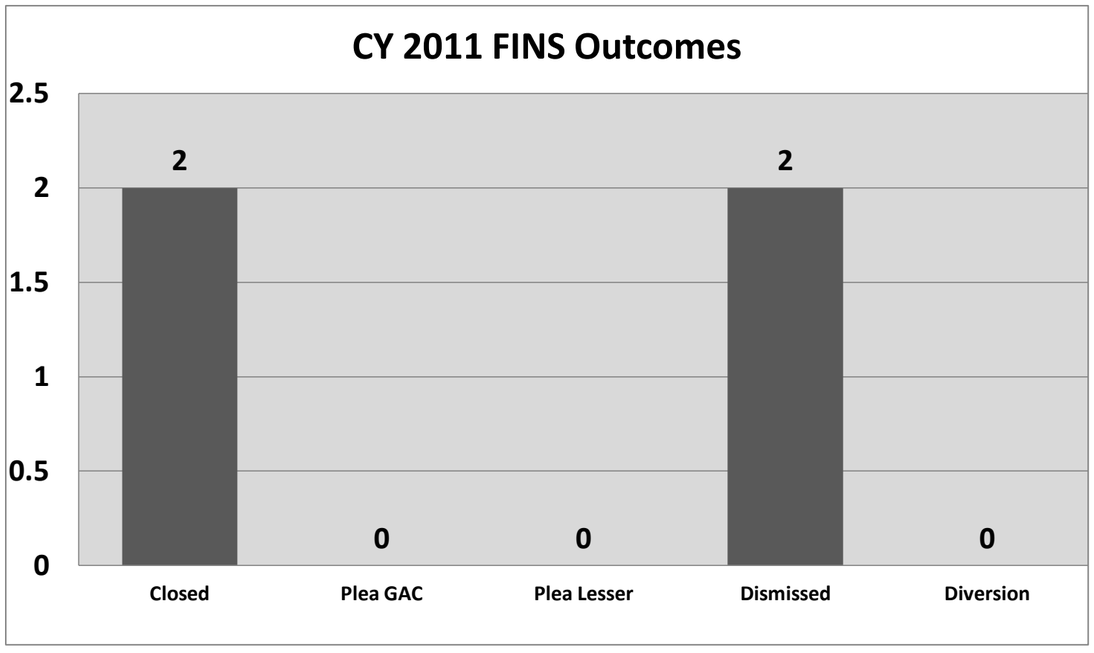
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	37	6	76	113	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	1	3	28	29	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	57	19	49	106	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	2	2	0	2	N/A	N/A	0	0	2	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	159	153	38	197	N/A	N/A	54	7	44	56	N/A	N/A	0	0
Delinquency Felony	77	54	18	95	N/A	N/A	23	16	18	3	N/A	N/A	0	2
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	-	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	566	343	362	928	N/A	N/A	173	23	370	19	0	0	4	5
Adult Felony Non-LWOP**	766	659	619	1385	N/A	N/A	298	153	305	7	0	1	1	5
Adult LWOP*	14	15	26	40	N/A	N/A	3	5	8	0	0	1	0	0
Capital	0	0	0	0	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

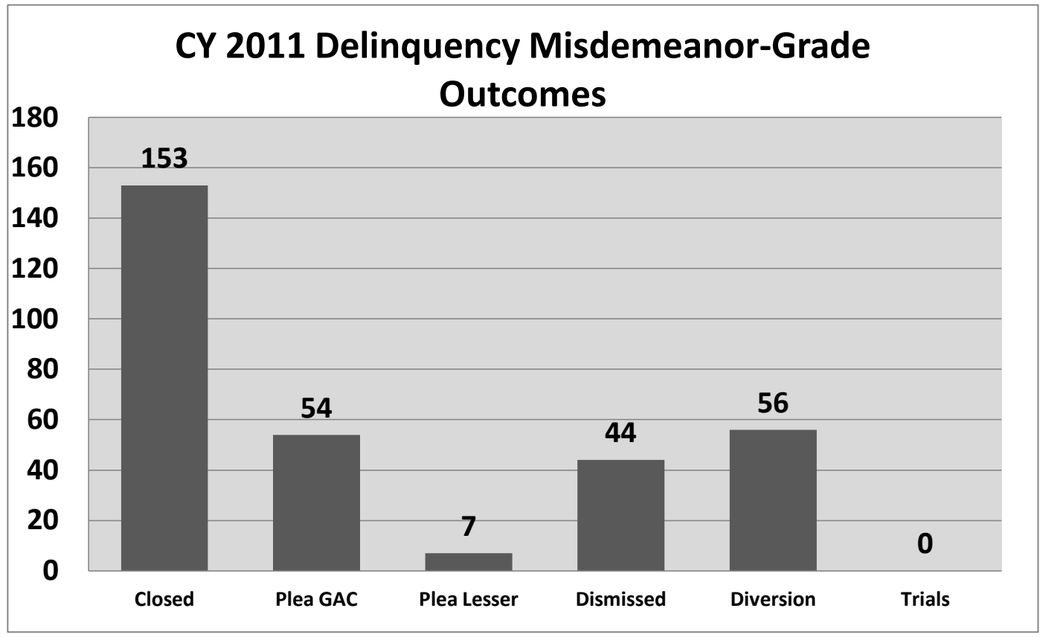
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

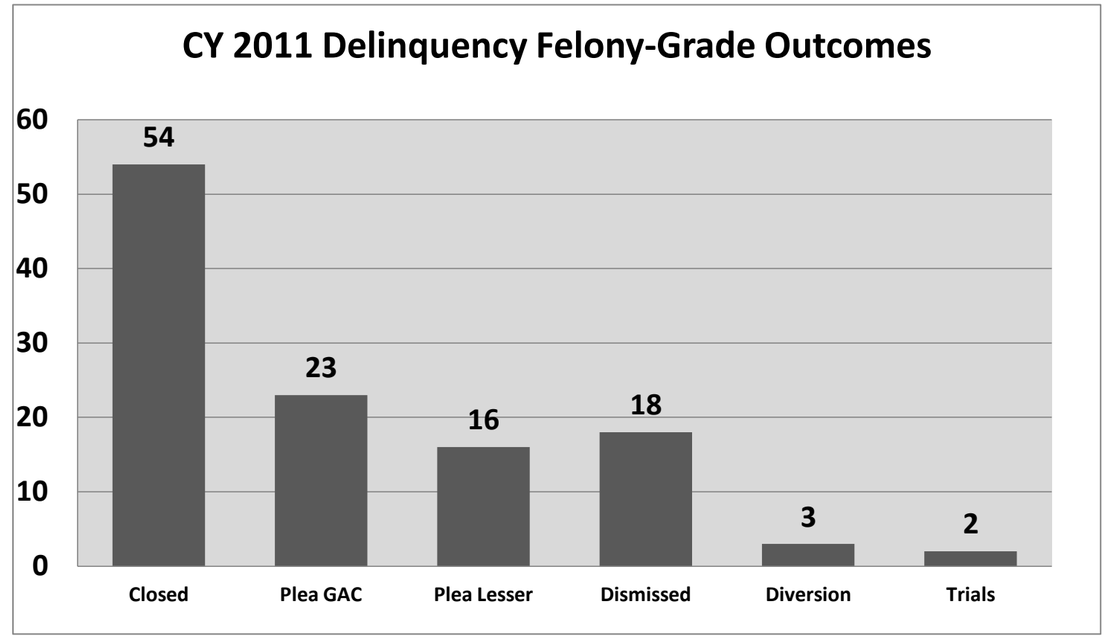

CY 2011 CINC Representing Child Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
0
0
0
Closed
Termination
Reunification
Dismissed

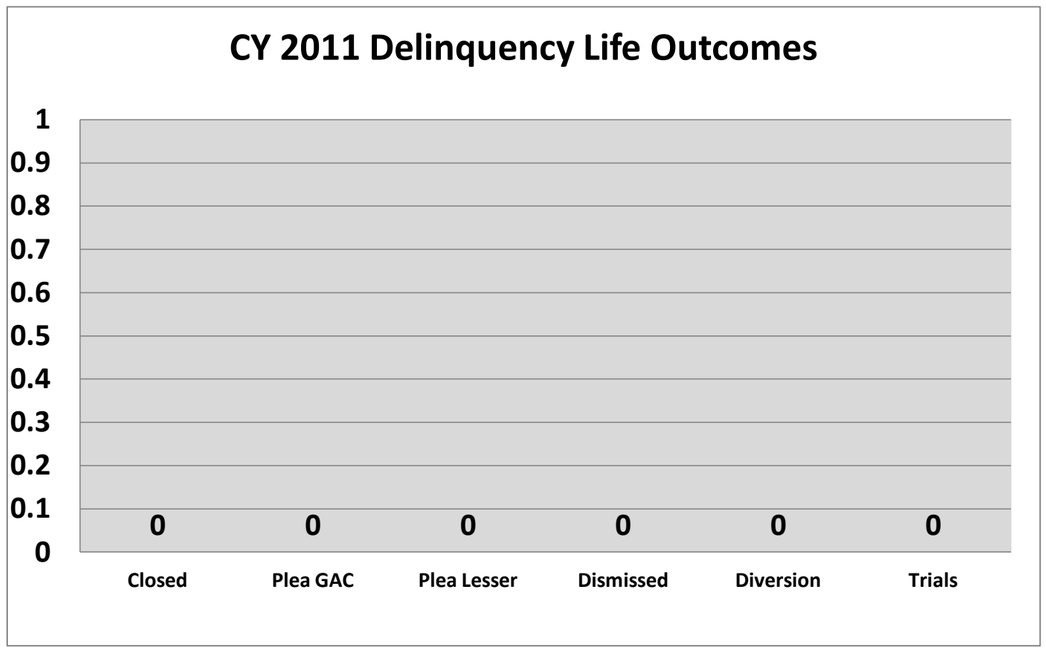

CY 2011 CINC Representing Parent Outcomes
20
18
16
14
12
10
8
6
4
2
0
19
0
0
0
Closed
Termination
Reunification
Dismissed

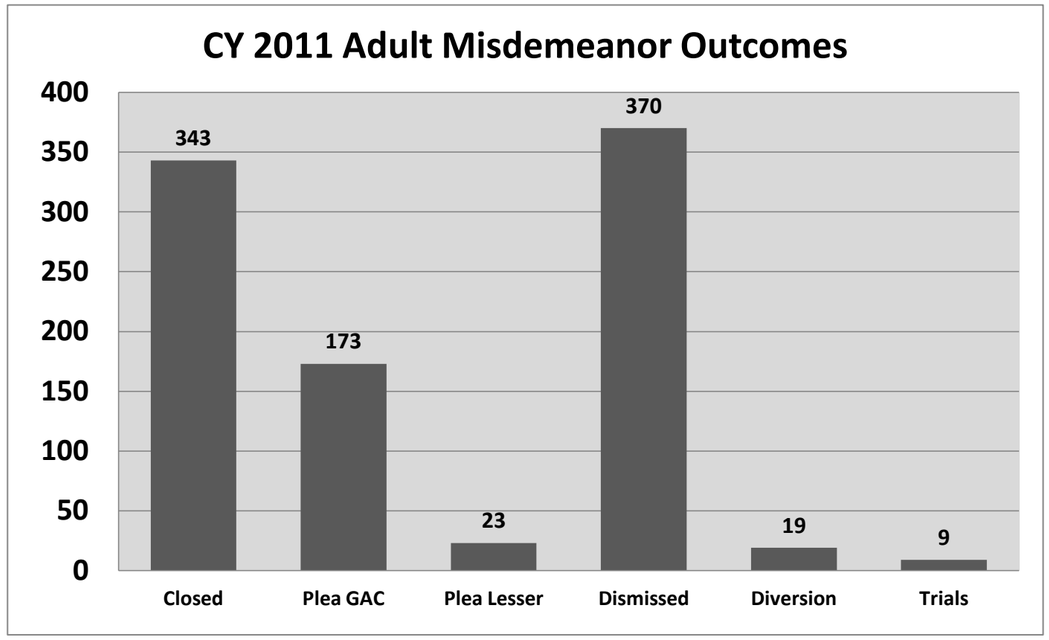

CY 2011 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

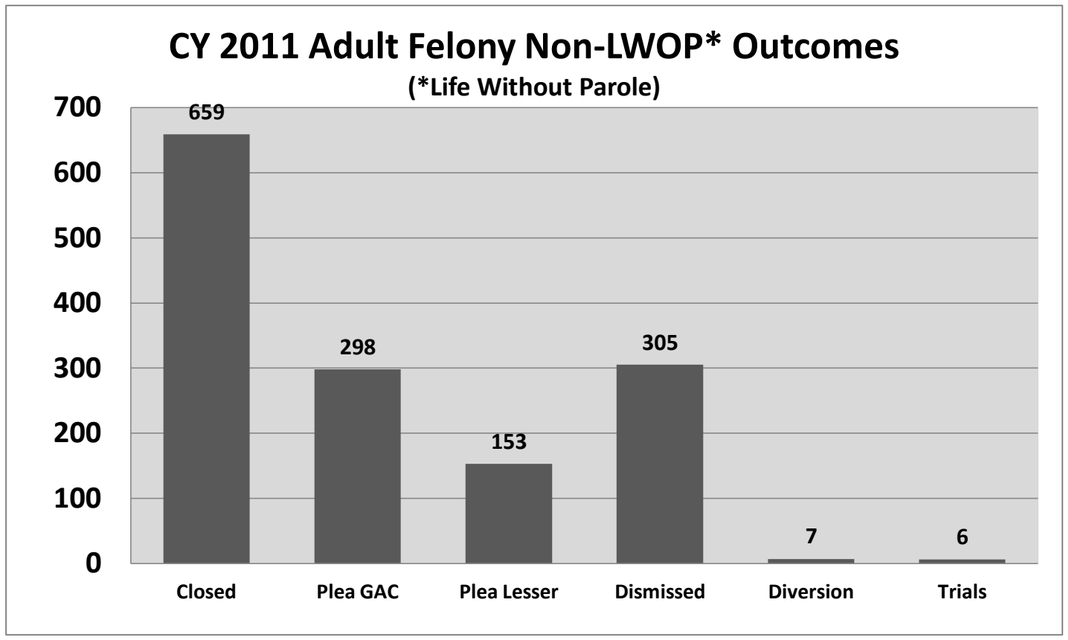

CY 2011 FINS Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
2
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

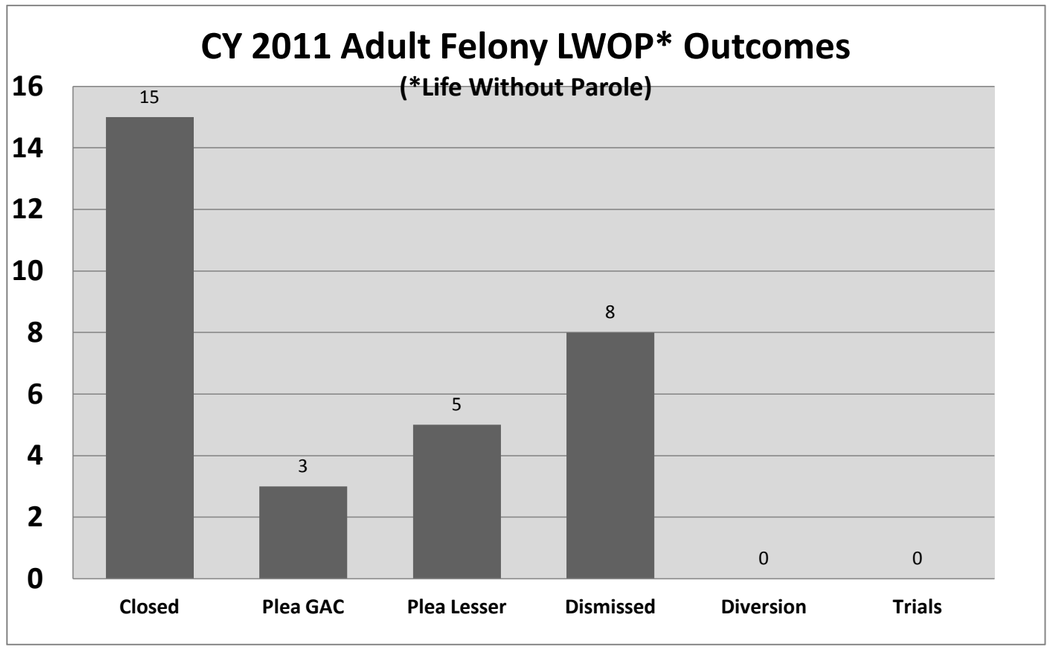

CY 2011 Delinquency Misdemeanor-Grade Outcomes
180
160
140
120
100
80
60
40
20
0
153
54
7
44
56
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

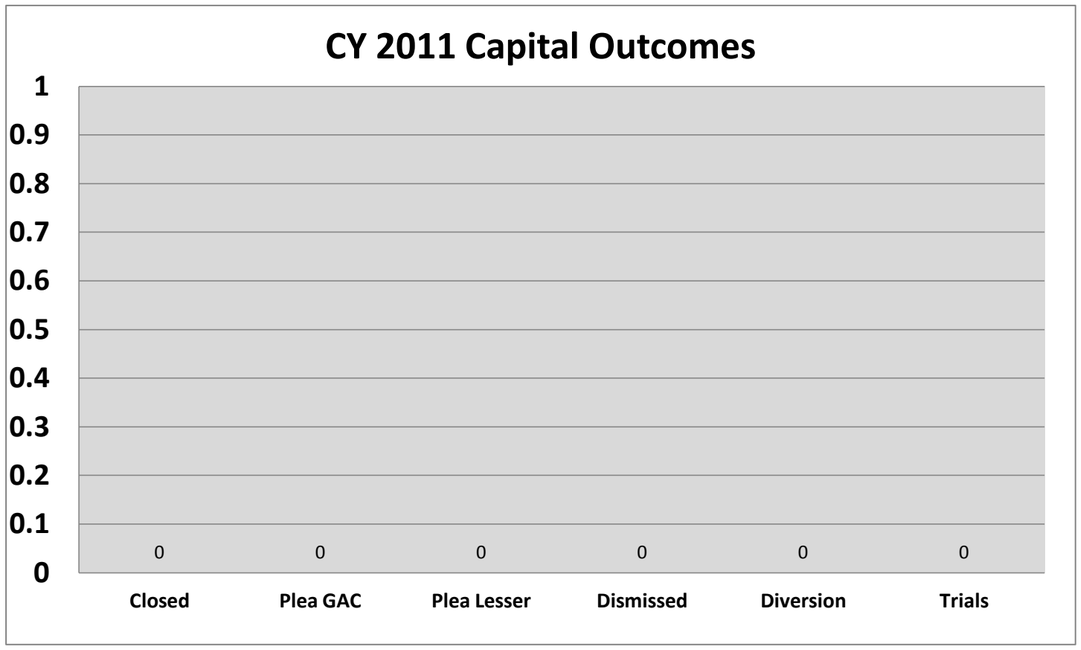

CY 2011 Delinquency Felony-Grade Outcomes
60
50
40
30
20
10
0
54
23
16
18
3
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
400
350
300
250
200
150
100
50
0
343
173
23
370
19
9
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

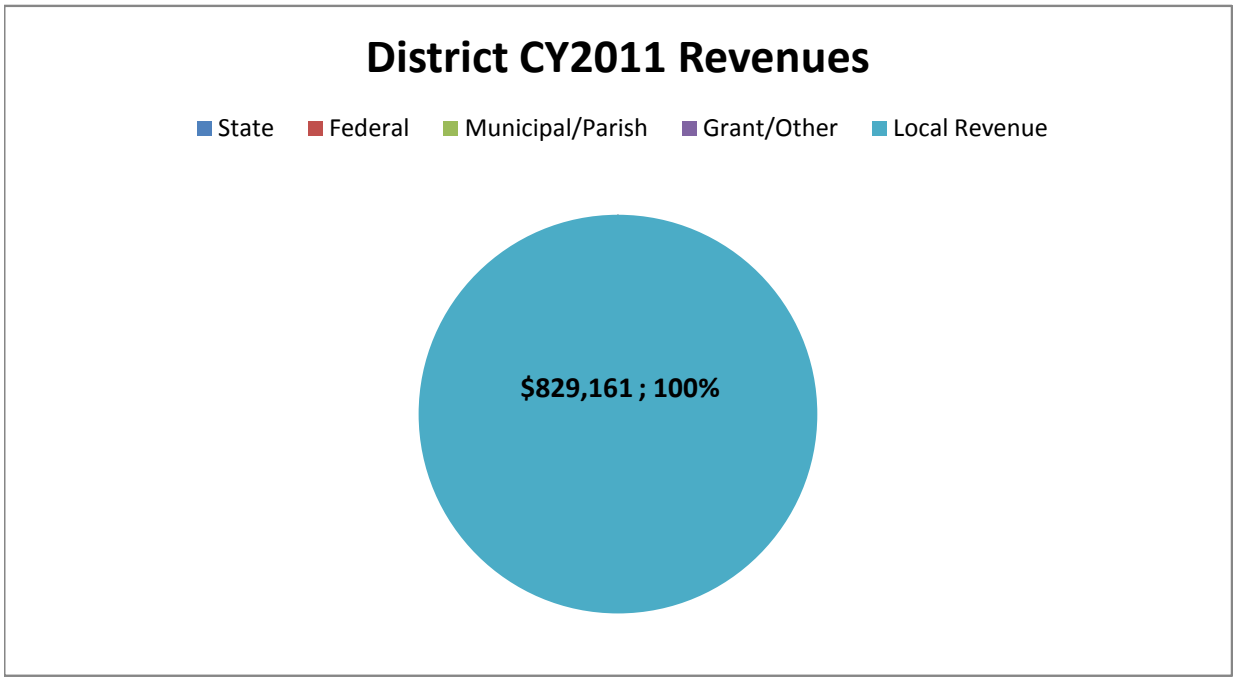

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
700
600
500
400
300
200
100
0
659
298
153
305
7
6
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

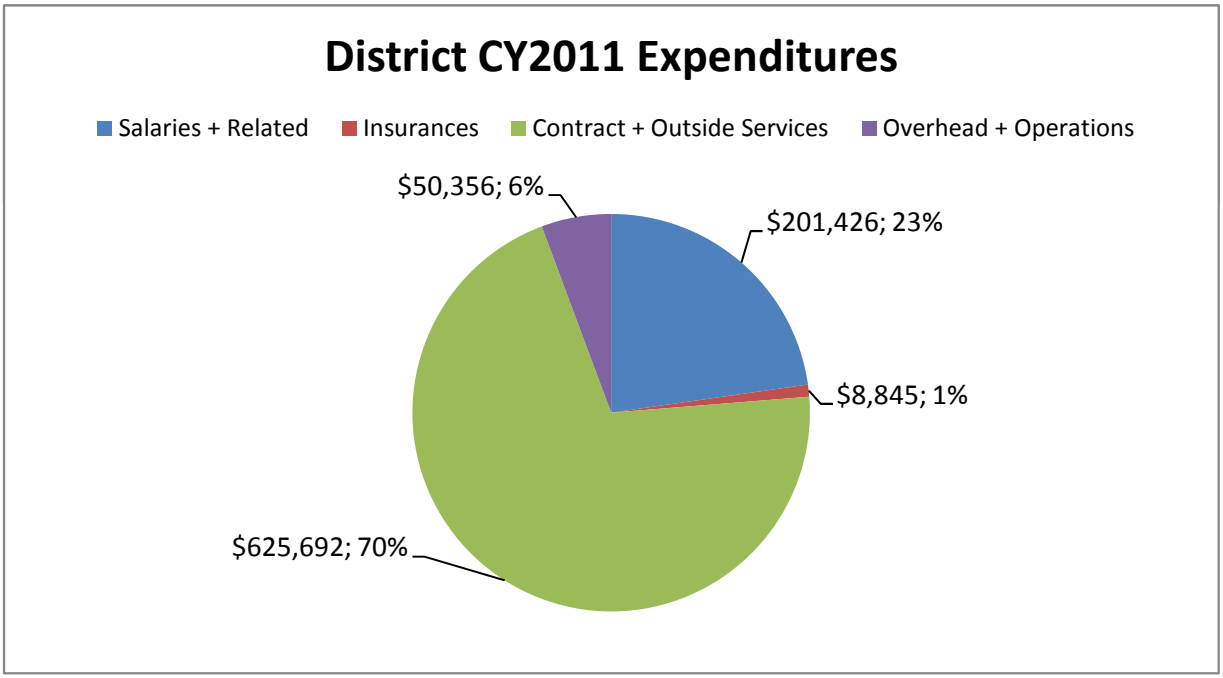

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
16
14
12
10
8
6
4
2
0
15
3
5
8
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

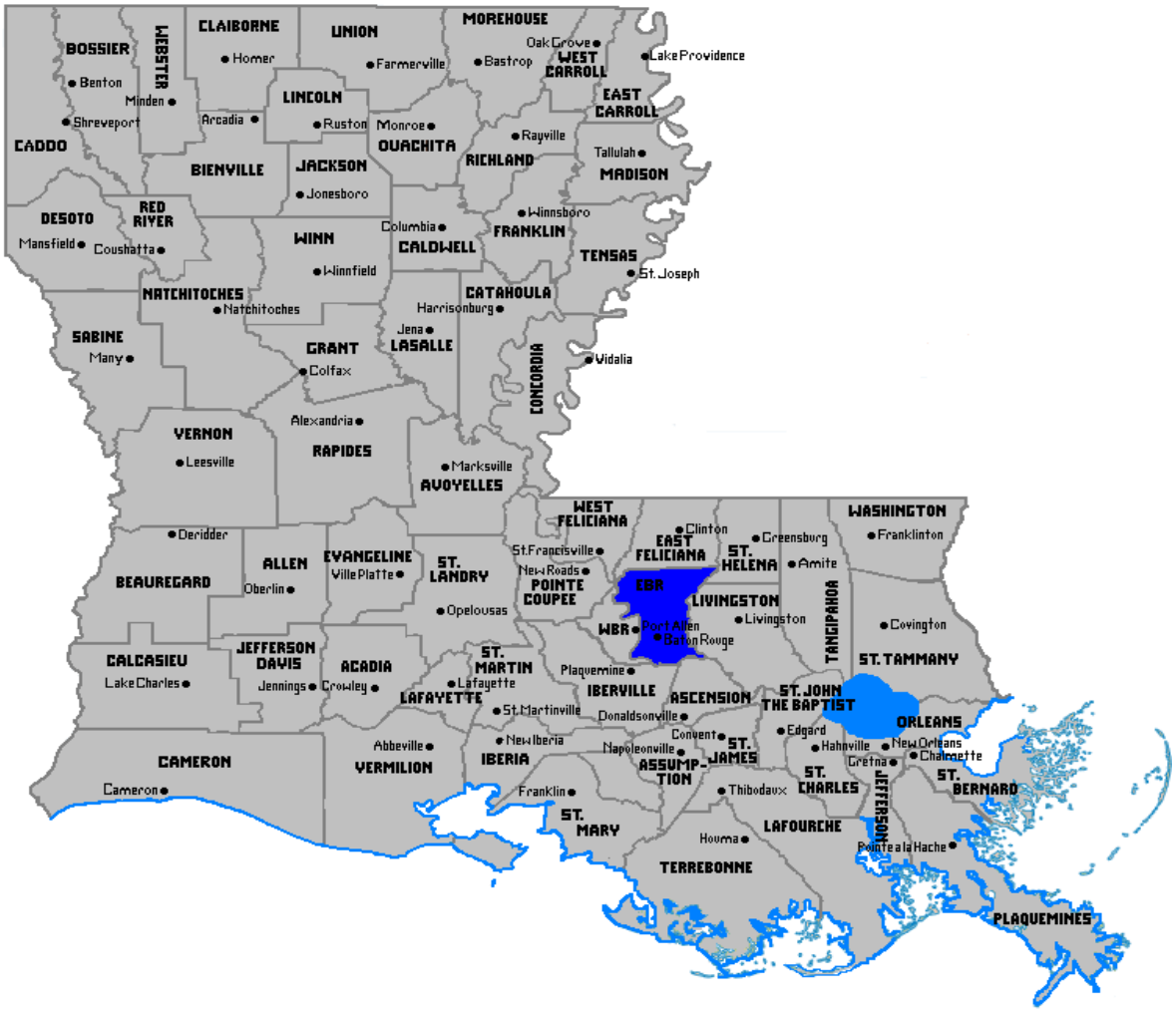

CY 2011 Capital Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 18 CY2011	Total CY11
District Defender: Jerome D'Aquila	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ -
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ -
Total State & Other	**$ -**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 733,038
Traffic Court	$ -
Traffic Camera	$ -
Municipal Court	$ 94,596
Juvenile Court	$ -
Criminal District Court	$ -
Non-itemized, lump sum collected and remitted by all courts	$ -
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ 245,902
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ 1,200
Condition of Probation	$ -
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 80,741
Department of Corrections	$ -
Donations	$ -
Interest Revenue	$ 863
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 14,518
Partial Attorney Fees Reimbursements [as per 15:176]	$ -
Other Reimbursements	$ -
Other Local Income	$ -
Total Local Revenue	**$ 829,161**
Total Revenue	**$ 829,161**

District 18 CY2011	Total CY11
District Defender: Jerome D'Aquila	
Actual Expenditures Paid	
Salaries	$ 172,918
Hospitalization and Disability Insurance	$ 9,429
Retirement	$ 1,492
Payroll Taxes	$ 16,380
Accrued Leave	$ -
Workers' Compensation	$ 1,206
Malpractice Insurance	$ 8,745
Auto/Physical Liability Insurance	$ 100
Audit/Accounting Expense	$ 18,838
Contract Clerical	$ -
Expert Witness	$ 9,988
Investigators	$ 61,538
Interpreters	$ -
Social Workers	$ -
Capital Representation	$ 2,336
Conflict	$ -
Contract - Juvenile Attorneys or CINC	$ 61,344
Misdemeanor Attorney Contracts	$ 83,328
Contract Attorneys - all other	$ 384,488
Building Lease/Rent	$ 3,970
Office Repair and Maintenance	$ 1,019
IT/Technical Support	$ 3,833
Major Acquisitions	$ 2,261
Equipment Lease/Rent	$ -
Telephone/Utilities/Postage/Internet	$ 5,929
Office Supplies	$ 4,524
Parking/Auto Tolls	$ -
Advertisements	$ -
Travel/Lodging/Per Diem/Mileage	$ 4,850
Dues and Seminars	$ 220
Law Library/Journals/Subscriptions	$ 27,338
Other Operating Expenses	$ 245
Total Expenses	**$ 886,319**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$829,161 ; 100%


District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$50,356; 6%
$201,426; 23%
$8,845; 1%
$625,692; 70%



The 19th Judicial District Public Defenders' Office

East Baton Rouge (Baton Rouge)

District Defender: Michael A. Mitchell
300 Louisiana Avenue
Baton Rouge, LA 70802
(225) 389-3150

19th Judicial District • East Baton Rouge Parish
District Defender Michael A. Mitchell • (225) 389-3150
300 Louisiana Ave. • Baton Rouge, LA • 70802

General District Information: In the 19th Judicial District, there are eight sections of District Court, five sections in Baton Rouge City court, and one section each in Baker and Zachary City Courts. There is a drug court program and a non-support court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 440,171 in this district, 103,665 of whom are children.

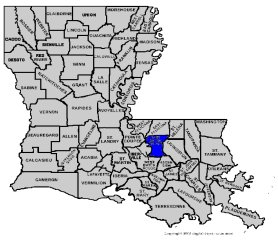
District Staff: The District Defender in this district is Michael A. Mitchell, who has served in the position for 18 years and has been a public defender in Louisiana for 26 years. The 19th Judicial District Public Defenders' Office is a mixed staff and contract office with 38 staff attorneys in addition to the District Defender and 11 part-time contract attorneys. Attorneys are permitted to have a very limited private practice (non-criminal cases within the District). In addition to the District Defender, there are ten supervising attorneys. A caseload reduction may be provided for supervising attorneys depending on the needs of their sections. The office also has 13 investigators and 13 administrative staff members.

Juvenile Defense: The 19th Judicial District has one of the four juvenile courts in Louisiana, and this court has two sections. Three full-time staff attorneys, in addition to supervising juvenile attorney Herman "Pete" Holmes, and two part-time contract attorneys handle all juvenile cases in this district. The 19th Judicial District is an Annie E. Casey Juvenile Detention Alternatives Initiative site and has an active Children and Youth Planning Board.

Indigency Determination and Availability of Clients: In the 19th Judicial District, the Public Defenders' Office makes the determination of indigence. Adult clients are held at the East Baton Rouge Parish Prison or, if held outside the district, at the Catahoula Correctional Center (Harrisonburg), C. Paul Phelps Correctional Center (DeQuincy), Riverbend Detention Center (Lake Providence), West Baton Rouge Parish Jail, or facilities in East Caroll Parish. Juvenile clients are held at the East Baton Rouge Juvenile Detention Center.

Fees and Accounting: The 19th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2011, 7,445 applications were received for services. Fees were waived for 25 applicants and were not reduced for any applicants. A total of $150,896.71 was collected in application fees. Courts in this district assess the statutory $35 special fee in every case resulting in a conviction to support local public defender services. These fees were collected by the Public Defenders' Office and by each of the courts. Courts in this district also may assess partial indigence payments for services based on clients' ability to pay. Any resulting payments are collected by the Public Defenders' Office, unless courts order that clients pay through the designated collector for that court (such as the East Baton Rouge Sheriff's Office or the Clerk of Court).

Caseload: The 19th Judicial District Public Defenders' Office reported handling 30,511 cases in 2011. Of those, 6,636 involved juvenile matters, including 4,822 Child in Need of Care representations.



The 19TH JDC Public Defenders' Office

Parish(es) & Seat(s)	East Baton Rouge - Baton Rouge
Population:	440171
Juvenile Population:	103665
District Defender	Michael A. Mitchell
Years as District (or Chief) Defender	18 yrs
Years of Public Defense	26yrs
Office Manager	Beverly G. Rice/ D. Delisle George
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Chanise Baker, Sec.; Trinitria Carey, Sec.; Yolanda Erickson, Sec.; Mildred Ewing, Sec.; D. Delisle George, Exe. Assist.; Darlene Reiff, Sec.; Florence Roberson, Sec.; Veronica Robillard, Sec/Inv.; Denise Uzee, Sec.; Fanney Dorsey, Sec.; Deitra Johnson, Sec.
Primary Office Street Address	300 Louisiana Avenue
City	Baton Rouge
ZIP	70802
Primary Phone	(225) 389-3150 (w)
Primary Mailing Address	Post Office Box 3356 Baton Rouge, LA 70821-3356
Primary Email Address	mam_opd@bellsouth.net
Primary Emergency Contact	Michael A. Mitchell
Primary Emergency Phone	(225) 937-7990 ©
Secondary Emergency Contact	D. Delisle George
Secondary Emergency Phone	(225) 241-2402 (c)
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)	N/A
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	$160,000 Annually
Courts and Locations	19th Judicial District Court (Criminal), East Baton Rouge Parish, Baton Rouge; Baton Rouge City Court; Baker City Court; Zachary City Court; Juvenile Court of Baton Rouge (2); Child Support Court (4)
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	District Court-8 Criminal Divisions; Baton Rouge City Court- 5 Divisions; Baker and Zachary City Court-1 Division each ; Juvenile Court-2 Divisions; Child Support Court-4 Divisions

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	29 Staff attorneys, District Court positions; 3 Staff attorneys (unfunded-unfilled), Serious Case positions; 6 Staff attorneys Baton Rouge City Court positions; 1 Contract Baker City Court position; 1 Contract Zachary City Court position; 2 Child Support attorney positions; 5 Juvenile Court positions; 2 CINC Attorney Contract positions;4 Contract Conflict Attorneys – District Court; 2 Conflict Contract Attorney positions - Baton Rouge City Court.
Name of Adult Detention Facilities in This District	East Baton Rouge Parish Prison
Name of Adult Detention Facilities Outside the District Which Hold Clients	Catahoula Correctional Center, Concordia; Dequincy; East Carroll; Riverbend at Lake Providence, West Baton Rouge Parish Prison
Name of Juvenile Detention Facilities In This District	East Baton Rouge Juvenile Detention Center; Jetson Center for Youth
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	N/A
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes. It is inefficient. Investigators and attorneys travel long distances to meet with clients who are housed in facilities out of parish; on occasions the client will have been transferred to another facility. The monetary cost (mileage etc.) time and inefficiency is substantial. Travel time limits the number of clients who may be seen on any given visit, thus requiring repeat trips.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No; except for the time limitation associated with travel.
District Attorney	Hillar Moore, III
Chief Judge of Criminal District Court	Richard "Chip" Moore, III, Judge 19th JDC
Juvenile Court Judges (Specify District of City Court)	Kathleen Richey, Judge ; Pamela Taylor Johnson, Judge
Drug Court Judges	Anthony Marabella, Judge 19th JDC
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Determined by the District Public Defender after review of the client's application for services, interview and verification.
When is Assignment/Appointment of Counsel Made?	Time of arrest; Time Charges are filed. Depends: at 48 hour hearing or arraignment or any point in the interim at client's request
Client Assigned by Whom and How?	District Court cases are assigned generally by Section Chief in consultation with the District Defender in serious or complicated cases. Caseloads are monitored, and the attempt is made to balance caseloads based on severity and complexity of cases.

Initial Client Intake Conducted By Whom? (Name and Title)	Generally initial client intake interviews are conducted by the section investigators. Varies. Intake is accomplished in several ways; (1) District Court Clients appointed at the 48 hr hearing are interviewed by the 72 hr investigator assigned to the parish prison. Factual and financial information is gathered and either used to seek the client's release or relayed to the Section Attorney assigned permanently to the client's case. The 72 hr investigator will consult with the permanent attorney as to a possible future course of action in the client's defense. If appointment is made later in the proceedings, intake interview may be conducted either by the 72 hr staff or the investigator assigned to the court section in which the client's case is pending; (2) BR City Court, Juvenile and non-support interviews are conducted by the intake/investigators assigned to those sections. (3) Baker/Zachary City Court intake interviews are conducted by the attorney assigned to those courts; Initial interviews are forwarded to the section secretary for file creation, data entry and docketing. Questions of eligibility are forwarded to the District Public Defender.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes, see attached
Brief Explanation of Intake Process	Please see response above. Question: Initial Client Intake?
$40 Application Fees	
How Many Applications for Services Were Received?	7445
Does the Office Collect the $40 Application Fee?	Yes
How Many Application Fees Were Waived?	25
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2011	Jan - Jun $118,680.09 + July - Dec $32,216.62 =$150,896.71
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	Insufficient Data to provide accurate itemization.
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Non-Itemized Summary is provided by the EBRP Accounting Department for District, Baton Rouge City and Juvenile Courts: Itemize summaries are provided by Baker and Zachary City Courts.
Who Collects the Assessed Court Fees?	EBRP Public Defender Office, Baker City Court, Zachary City Court, EBR City & District Courts, also EBRP Juvenile Courts
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Baker and Zachary City Courts, EBRP Juvenile Court, each provide a list of collections associated with received OPD funds. C/P Finance generates a monthly report for each day's transactions (non individual) for EBR Parish City Court and EBRP Sheriff Office for received OPD funds. Non-Support court report is handled in the Public Defender Office

Who Remits the Court Fees Collected?	Baker City Court Finance Dept., Zachary City Court Finance Dept., EBRP Juvenile Accounting Dept., and City Parish Finance Department handles EBRP City Court and District Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Baker and Zachary City Courts, EBRP Juvenile Court, each provide a list of collections associated with received OPD funds. C/P Finance generates a monthly report for each day's transactions (non individual) for EBR Parish City Court and EBRP Sheriff Office for received OPD funds. Non-Support court report is handled in the Public Defender Office
Partial Indigence Payments	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Determination and amount is made the Judge presiding over the case.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	None
Who Collects the Assessed Partial Payments?	Partial Indigency payments are collected, generally, by the District Defender Office. However, the Court may order that the client pay through the collector for that Court,i.e., Sheriff, B.R. City Court Clerk, etc...
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	The collecting agencies are beginning to develop forms, which will provided an itemized documentation of District Defender revenue collected.
Who Remits the Partial Payments Collected?	Baker City Court Finance Dept., Zachary City Court Finance Dept., EBRP Juvenile Accounting Dept., and City Parish Finance Department handles EBRP City Court and District Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	A Revenue Collection Report is submitted. Usually in lump sum form. Baker City Court Finance Dept., Zachary City Court Finance Dept., EBRP Juvenile Accounting Dept., and City Parish Finance Department handles EBRP City Court and District Court.
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	none
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Attorneys may be allowed to have a very limited (non-criminal within the District) private practice. The attorney must demonstrate an ability to handle his/her caseload responsibly The policy is under constant review. The practice is monitored and the general rule is that the private is acceptable so far as it does not interfere with the attorneys public defender duties.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes , see attached
Primary Immediate Needs	Increase in Attorney and Support Personnel.
Immediate Critical Issue Areas	Financial Assistance is needed for additional attorneys and corresponding support staff and office space for Serious case Representation (highest class felonies). In addition funding is needed for salary increasing, not only for COLAs, but also adjustments in salaries in order to bring them closer in line with other like agencies and positions.
Long-Term Critical Issue Areas	

Please List All New Hires in 2011 (Name and Title)	Jessica Perez, Attorney; Florence Roberson, Secretary. Chanise Baker, Secretary. Tarvald Smith, Attorney - Baker City Court.
Please List All Promotions in 2011 (Name and Title)	None
2011 Media Coverage and/or Major Accomplishments	Maintain the workload proficiency, education level and competency, of the Public Defender Office; while reducing the overall individual attorney case load.
Number of Expected New Attorney Hires in 2011	No additional hires; Two to Five possible layoffs;
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. Periodic In-House Training Sessions. Coaching and Mentoring by Section Chiefs and other experienced attorneys. SPDTC Training and NCDC Training.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	There are 8 sections of District Court - Each section has a Chief who is responsible for the supervision of the attorneys in the section and is the direct contact with the court; Section Chief -Juvenile Court; Chief of Baton Rouge City Court; Office Manager/Executive Assistant supervises other support staff. District Defender is responsible for overall supervision including all contract attorneys.
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	None
Please Attach Your Office Organizational Chart	See Attached
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	No. Supervisors may carry a reduced felony and/or Capital caseloads depending on section needs.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Yes, Blue Cross Blue Shield Medical and Always Dental Care. Approximately 60% of the Premium (cost) is paid from the District Defender Fund. The balance is paid by the Employee.
Regular Meetings for Any Staff, Please Describe	Yes. All Staff have regular meetings. Section Meetings daily or weekly, Full Attorney Staff Meetings bi-weekly.
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2011	25
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	6
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	1
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	The Juvenile Attorney will co-counsel with or at minimum act as consultant to the Attorney assigned to handle the Juvenile matter transferred to the District Court
Please Provide the Names of All State Representatives and Senators from Your District	Senators: Dan Claitor; Yvonne Dorsey; Sharon Weston Broome; Dale Erdey; Mack 'Bodi' White, Jr; Rick Ward, III. Representatives: Regina Barrow; Stephen Carter: Franklin Foil; Hunter Greene; Dalton Honore; Erich Ponti; Clifton Richardson; Patricia Smith; Alfred Williams; Kenny Havard;Valarie Hodges; Edward 'Ted' James.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Limited access to clients housed in the Parish Prison.

What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	(1). EBR Sheriff's Office - improved access to Parish Prison Inmate List - Having access to this list allows the OPD Staff to effectively ascertain information that will help in the preparation of defending the needs of the public. (2). Continued and improved direct access to the Clerk of Court Records. (3). Streamlined investigator's duties so that one would always be available to gather information from walk-in clients who otherwise would be difficult to locate at a later date. (4) Continued in-house training session with and without CLE credit.

Staff Directory:

Full-Time Staff Attorneys	Contact Information
Sara Anderson (Fe, Mi)	225-389-3150; sa.litigation@gmail.com
Rhonda Blacknell (Juv, Fins, Cinc/both)	225-354-1264; rblacknell20@yahoo.com
Franz N. Borghardt (Fe, Mi)	225-389-3150; fborghardt@gmail.com
Shawn Bray (Juv, Fins, Cinc/both)	225-354-1297; sqbray@bellsouth.net
Kelly Carmena (Fe, Mi)	225-389-3150; kcamena@eatel.net
Jason Chatagnier (Fe, Mi)	225-389-3150; jason@smithchatagnier.com
Scott Collier (Cap, Fe, Mi)	225-389-3150; scottcollier@cox.net
Sean Collins (Juv, Fins, Cinc/both)	225-354-1297; collins.s@cox.net
Edselle Cunningham (Cap, Fe, Mi)	225-389-3150
Laurie Earl (Fe, Mi)	225-389-3150; laurie12law@gmail.com
Monique Fields (Other)	225-389-3150; moniquefields@hotmail.com
William Frazier (Fe, Mi)	225-389-3150; trey@treyfrazier.com
Colette Greggs (Fe, Mi)	225-389-3150; cgr1219@bellsouth.net
Sonya Hall (Fe, Mi)	225-389-3150;sonya.hallgroup.law@cox.net
Earl Harrison (Other)	225-389-3150; eharri2778@aol.com
Susan Hebert (Cap, Fe, Mi)	225-389-3150; shebert111@aol.com
Nelvil Hollingsworth (Cap, Fe, Mi)	225-389-3150;skydivinglawer@aol.com
Herman Holmes (Juv, Fins, Cinc/both)	225-354-1297; hlhomes123@aol.com
Author Joiner (Cap, Mi)	225-389-3150; authorjoiner@yahoo.com
Lance Joseph (Mi)	225-389-3150; lance@joseph-law.com
Frederick Kroenke (Cap, Fe, Mi)	225-389-3150; kroenke@intersurf.com
Margaret Lagattuta (Cap, Fe, Mi)	225-389-3150; mlagattuta@publicdefenderbr.com
Quintillis Lawrence (Fe, Mi)	225-389-3150; qlawrence@publicdefenderbr.com
Benjamin Labranche (Fe, Mi)	225-389-3150; benlabran@cox.net
Jodi Lejeune (Fe, Mi)	225-389-3150; jodi14@cox.net
Sclynski Legier (Fe, Mi)	225-389-3150; sclynski.legier@att.net
Amanda Love (Fe, Mi)	225-389-3150; amandalovepd@gmail.com
Mark Marinoff (Cap, Fe, Mi)	225-389-3150; markomlaw@yahoo.com
Barry Milligan (Fe, Mi)	225-389-3150; barrydmilligan@gmail.com
Erin Mullen (Fe, Mi)	225-389-3150; ecmullen@cox.net
Adekunle Obebe (Mi)	225-389-3150; obey18@aol.com
Vergie Riley (Fe, Mi)	225-389-3150; vergieriley@yahoo.com
Darryl Robertson (Mi)	225-389-3150; dlrobsos23@yahoo.com
Alan Rome (Cap, Fe, Mi)	225-389-3150; agresq@bellsouth.net
Robert Savage (Fe, Mi)	225-389-3450; savage.robert1@gmail.com
Shea Smith (Fe, Mi)	225-389-3150; shea@smithchatagnier.com
Stephen Sterling (Fe, Mi)	225-389-3150; sterl3@hotmail.com
Kerri Landry Thomas (Fe, Mi)	225-389-3150; keriil@hotmail.com

Part-Time Contract Attorneys	Contact Information
Ronald Johnson (Mi)	225-356-3408; ronaldjohnson@bellsouth.net
Audrey Lamb (Cinc- parent)	225-387-0576; lamb_law@bellsouth.net
Steven Moore (Fe)	225-767-7778; sjmlaw@bellsouth.net
Kimberly Morgan (Cinc- parent)	225-293-8070; kmorgan@morganfirm.com
Mark Plaisance (Appellate)	225-389-3150; plais77@aol.com
Gail Horne Ray (Fe)	225-356-5252; ghray@aol.com
Francis Rougeau (Fe)	225-761-7890; borougeoulaw@bellsouth.net
David Rozas (Fe)	225-343-0010; david@rozaslaw.com
Greg Rozas (Mi)	225-343-0010; greg@rozaslaw.com
Robert Tucker (Fe)	225-346-4000; tuckerassociates@bellsouth.net
Kenneth Womack (Mi)	601-542-3556; pasosdeprogeso@aol.com
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Clyde Brandon, Staff Investigator	225-389-3150
Herman Breaux, Staff Investigator	225-389-3150
Reginald Bryant, Staff Investigator	225-389-3150
Trinitria Carey, Staff Secretary	225-389-3150
Naomi Collier, Conflict Investigator - P/T	225-365-5252
Jackie Culotta, Staff Investigator	225-389-3150
Latrica Davis, Staff Secretary	225-389-3150
Melanie Davis, Staff Secretary	225-389-3150
D. Delisle George, Exec. Assistant	225-389-3150
Beulah Decuir, Financial Accounting	225-389-3150
Fannie Dorsey, Staff Secretary	225-389-3150
Mildred Ewing, Staff Secretary	225-389-3150
Alfred Heroman, Staff Investigator	225-389-3150
Christopher Jackson, Staff IT	225-389-3150
Deitra Johnson, Staff Secretary	225-389-3150
Barbara LeBlanc, Staff Financial Secretary	225-389-3150
Robert Matthews, Staff Investigator	225-389-3150
Tammy Matzke, Conflict Investigator - P/T	225-293-8070
Dawn Moore, Staff Investigator	225-354-1264
Jeana Newton, Staff Investigator	225-389-3150
Darleen Rieff, Staff Secretary	225-389-3150
Beverly Rice, Staff Office Manager	225-389-3150
Russell Rice, Volunteer IT	225-389-3150
Veronica Robillard, Staff Investigator	225-389-3150
Mark Sanchez, Staff Investigator	225-389-3150
Rosa Sellers, Staff Investigator	225-354-1264
Debra Terrell, Staff Investigator	225-389-3150
Denise Uzee, Staff Secretary	225-389-3150

2011 District Office Technology Survey

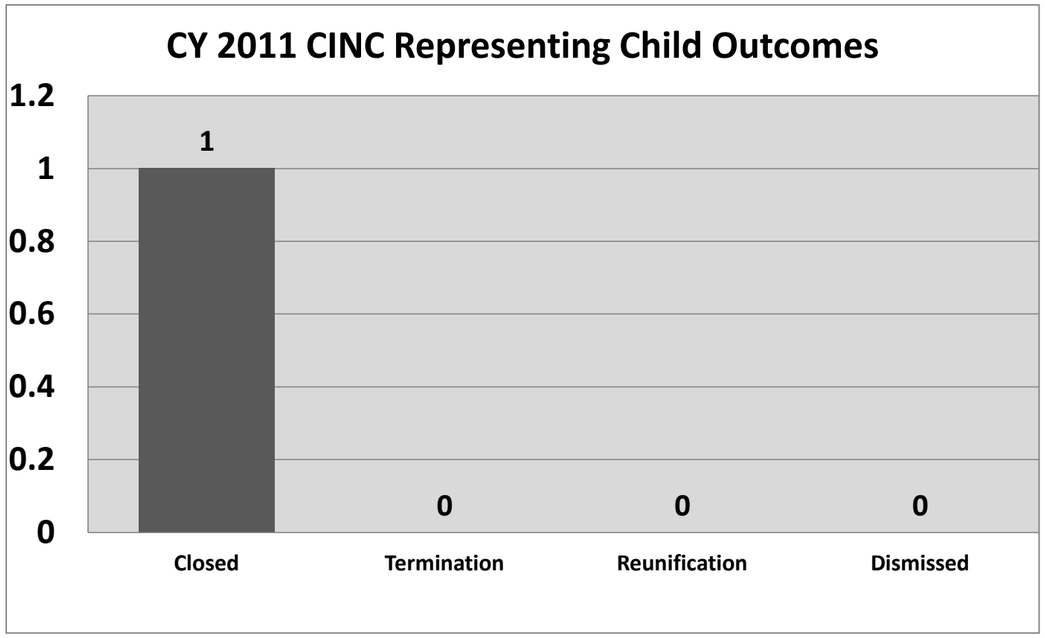
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
__Windows 7	
__Windows Vista	
Windows Server 2000/2003/2008 X	
_ Windows XP X	
__Mac OSX	
Case Management System(s): Check all that apply	
_ defenderData (LPDB statewide system) X	
Other System (please name) _____ PDOFC (in-house)	
Productivity Suites Used:	
__Microsoft Office 2010 (Word, Excel, etc.)	
_ Microsoft Office 2007 X	
Microsoft Office 2003 X	
Previous Microsoft Office version X	
_ Corel Word Perfect X	
__Other	
Internet Browsers Used:	
Internet Explorer 6 X	
_ Internet Explorer 7 or 8 X	
_ Firefox X	
__Other	
HARDWARE:	
Please enter the number of	
devices in your inventory	
_ Television, DVD, VCR 1 ea.	
_ Desktop PCs 31	
_ Laptops 42	
__Video Cameras	
_ Digital Cameras 1	
__Video Conferencing Systems	
_ B&W Laser Printers 13	
_ Color Printers 13	
_ Wireless Cards 15	
__Smartphones (Funded by Office)	
_ iPad/Tablets (Funded by Office)	

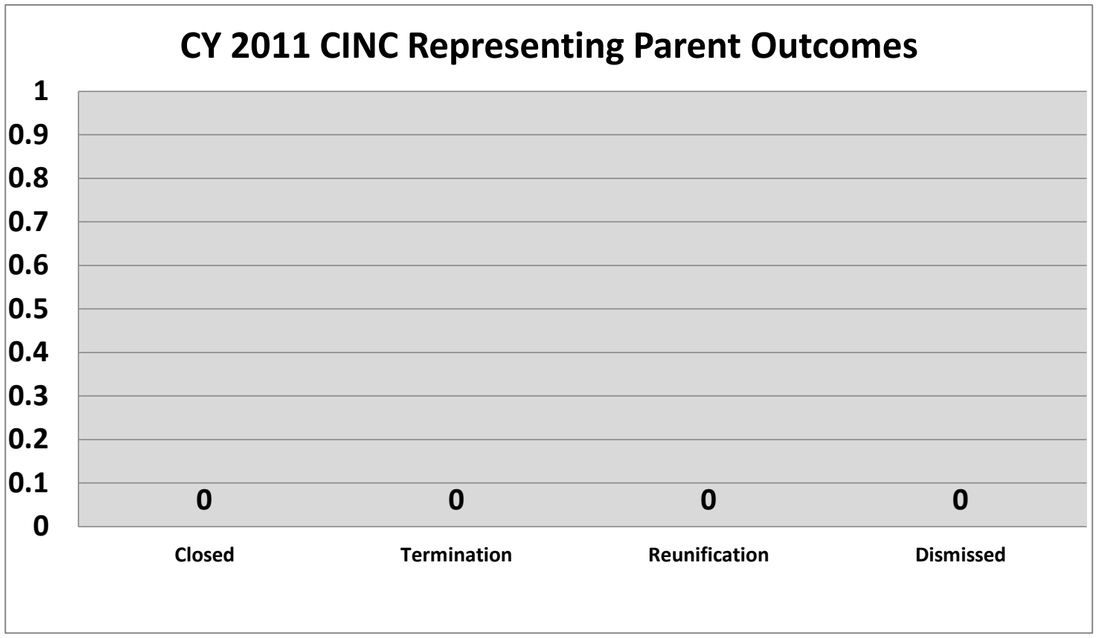
INTERNET SERVICES:	
Dialup __ Broadband X No Internet Connection	
Connection Speed: 5.5/.41 mb	
Provider Name: Bellsouth	
Email Provider: Bellsouth	
Please list any software or computer equipment in which you need training:	

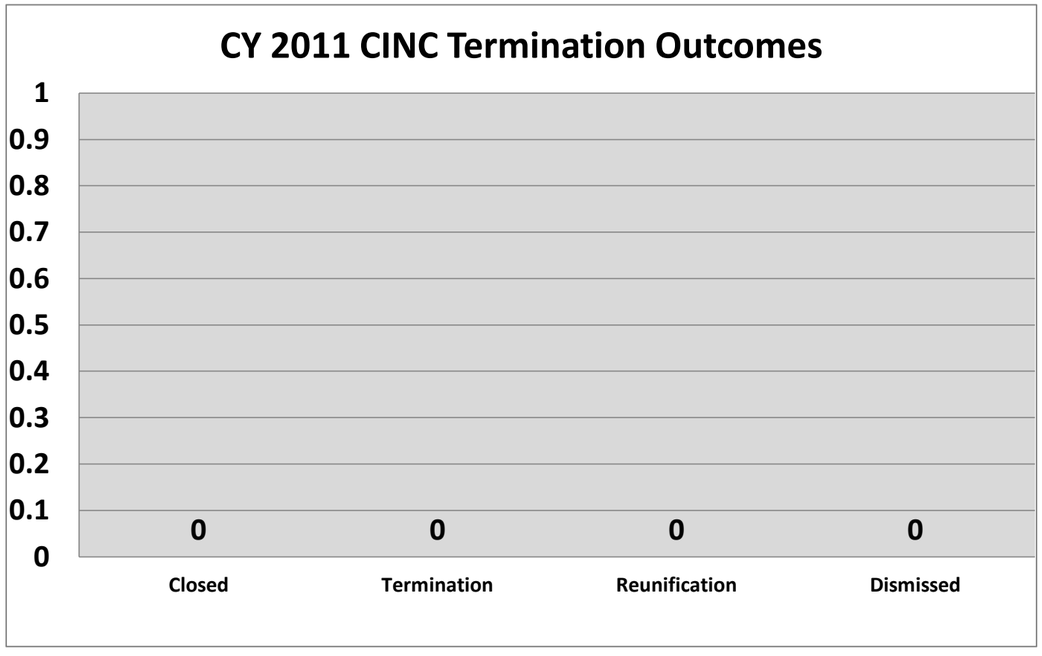
19th District Defender Office CY 2011 Caseloads & Outcomes

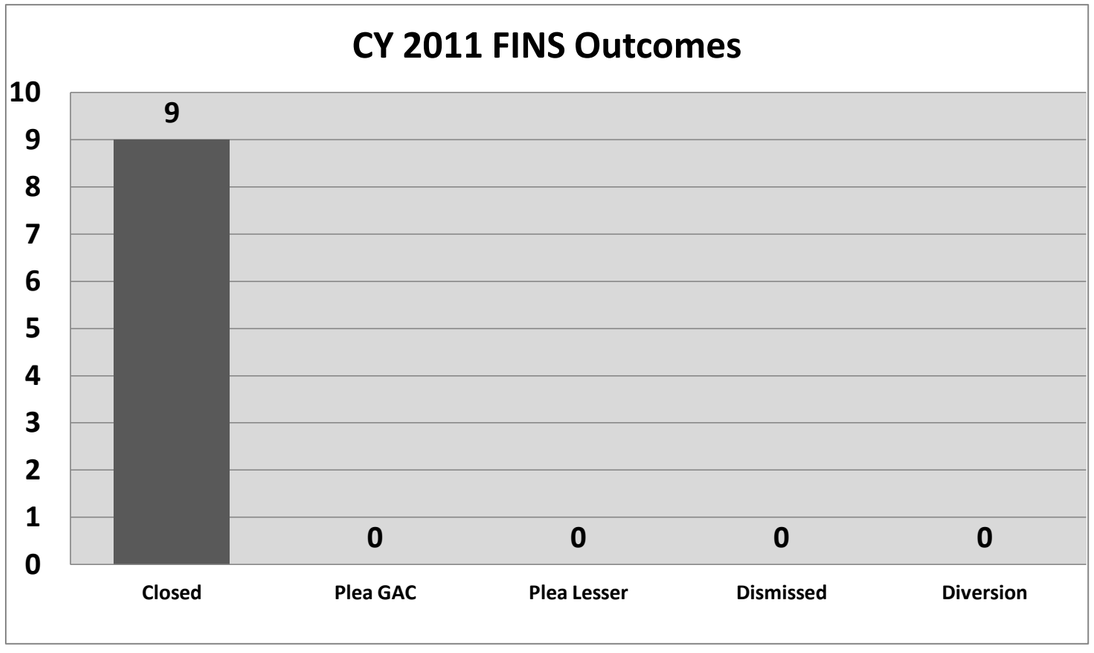
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	285	7	4265	4550	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	50	1	57	107	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	33	0	127	160	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	1	0	4	5	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	11	9	29	40	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	552	333	424	976	N/A	N/A	0	0	2	0	N/A	N/A	0	0
Delinquency Felony	362	235	434	796	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Delinquency-Life	2	0	0	2	N/A	N/A	0	0	0	-	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	7282	7403	8343	15625	N/A	N/A	1846	1138	7396	64	0	0	9	8
Adult Felony Non-LWOP**	3646	2689	4037	7683	N/A	N/A	957	742	1076	1	0	2	1	4
Adult LWOP*	24	71	178	202	N/A	N/A	15	25	40	0	0	2	0	0
Capital	4	3	7	11	N/A	N/A	5	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	101	179	223	324	N/A	N/A	42	15	6	0	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	3	22	27	30	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

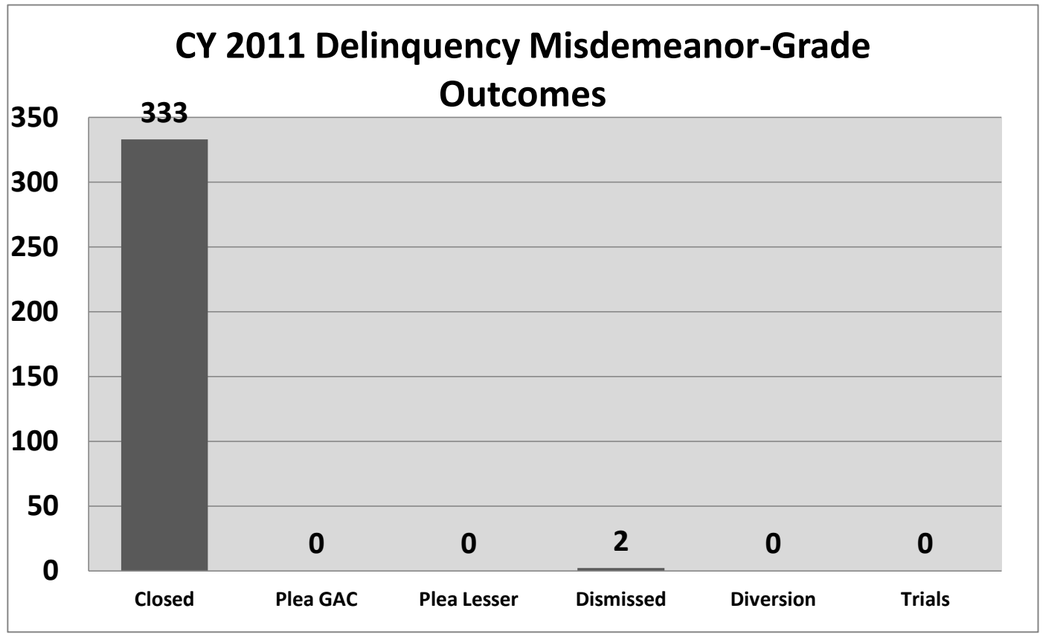
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

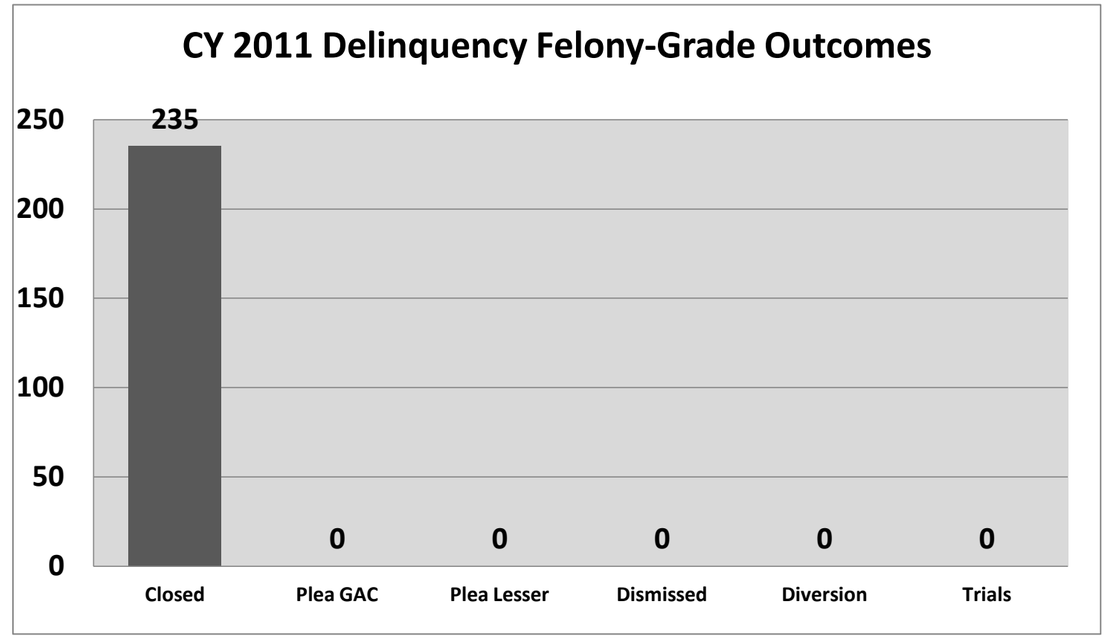

CY 2011 CINC Representing Child Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
Closed
Termination
Reunification
Dismissed

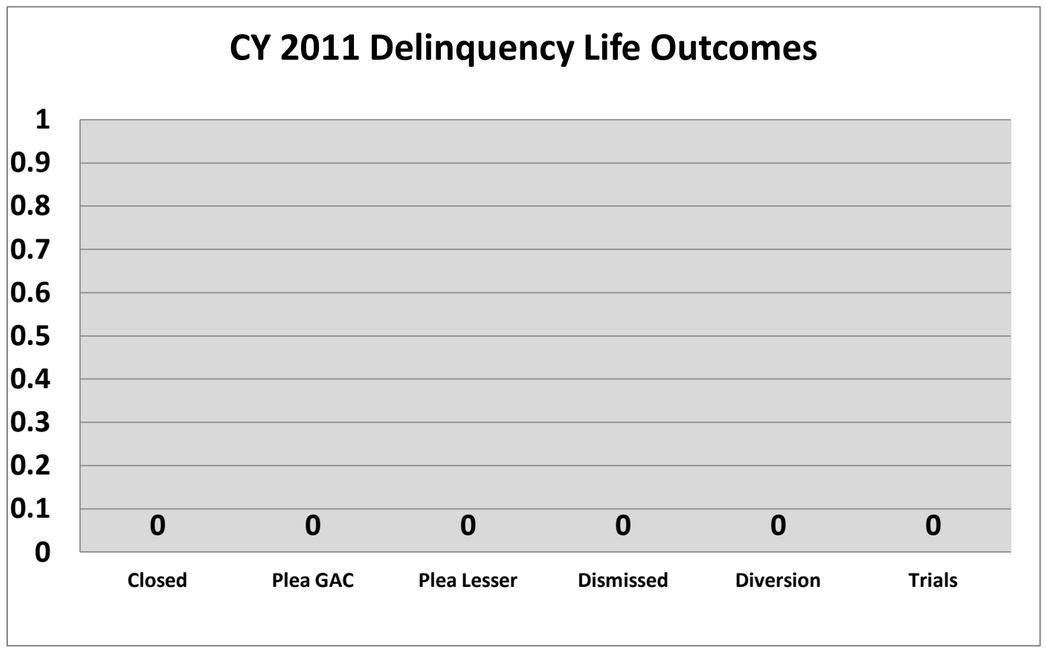

CY 2011 CINC Representing Parent Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

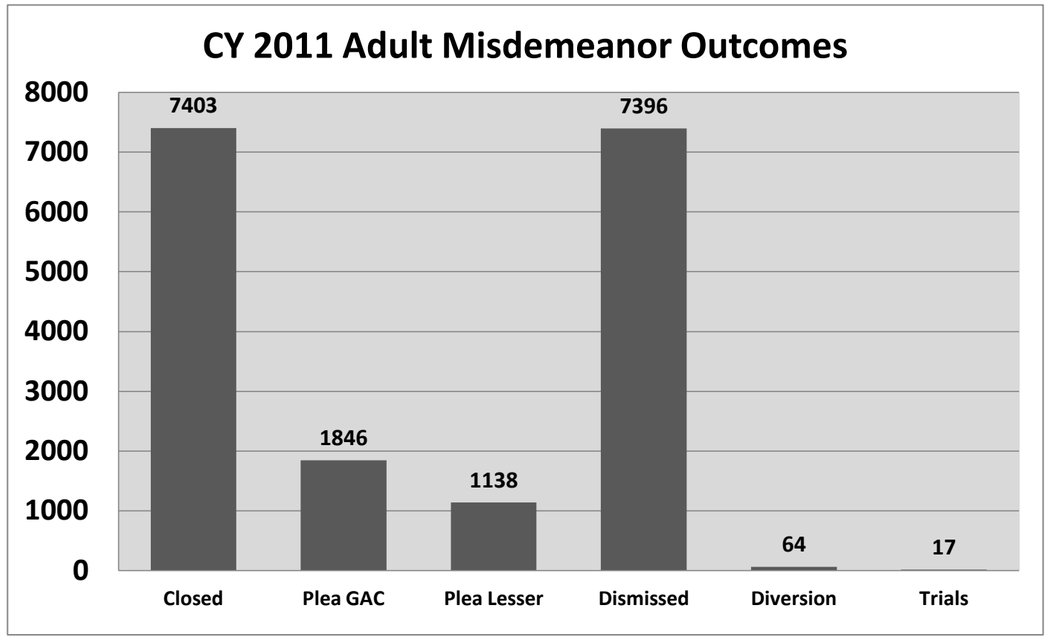

CY 2011 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

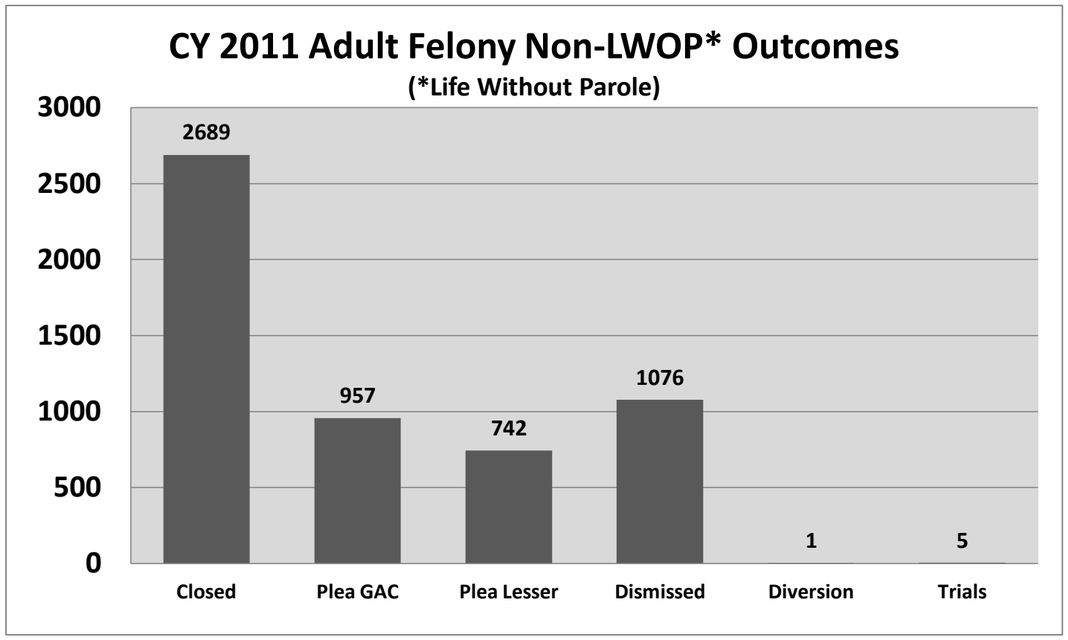

CY 2011 FINS Outcomes
10
9
8
7
6
5
4
3
2
1
0
9
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

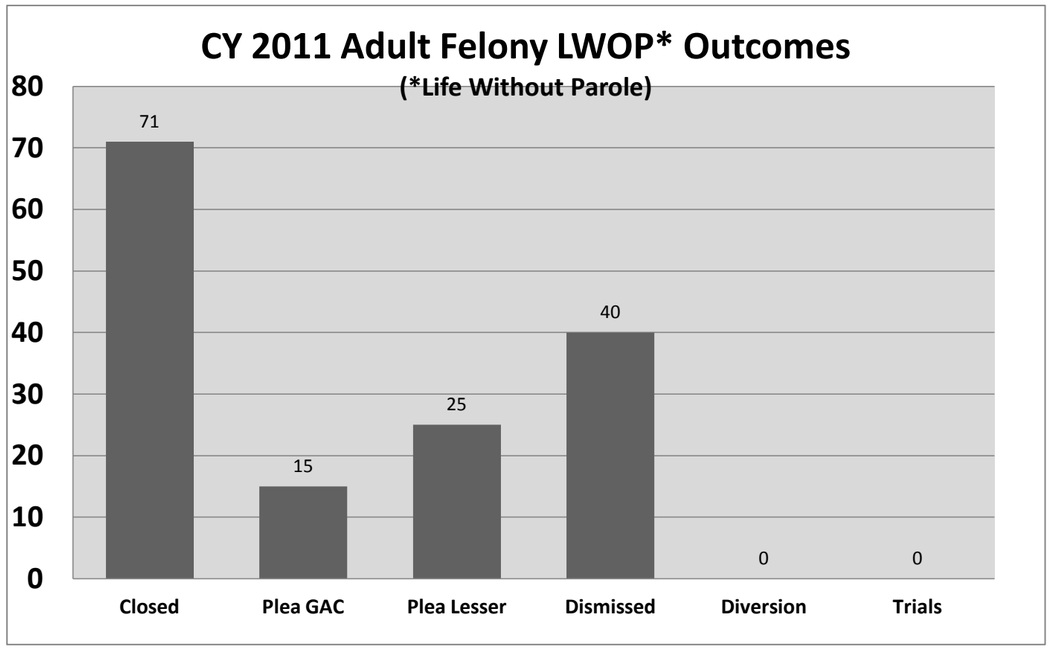

CY 2011 Delinquency Misdemeanor-Grade Outcomes
350
300
250
200
150
100
50
0
333
0
0
2
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

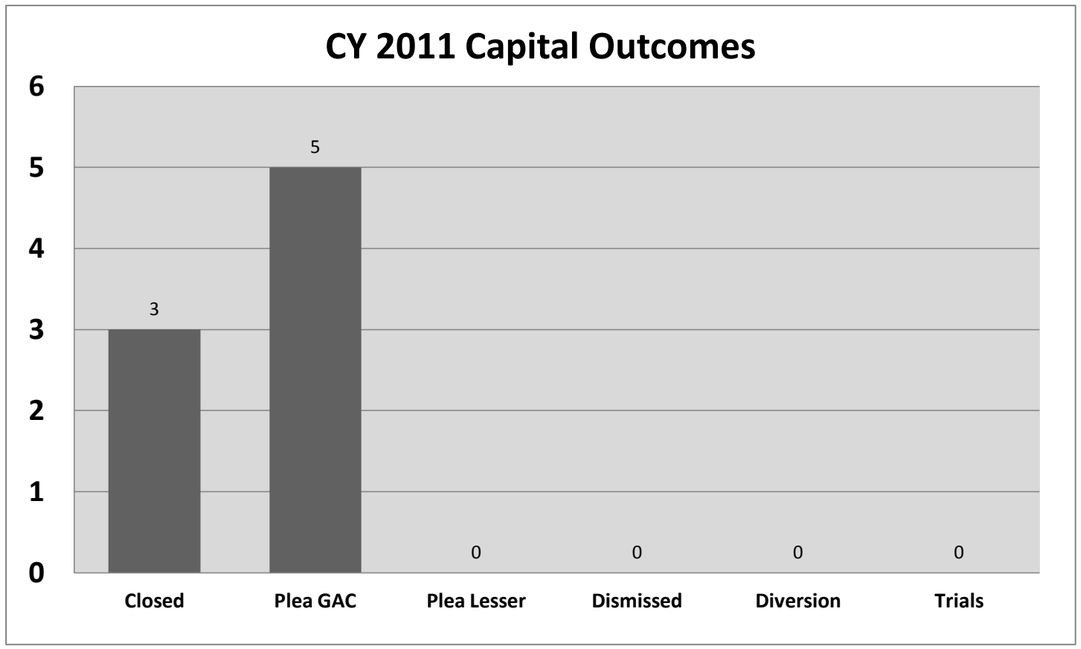

CY 2011 Delinquency Felony-Grade Outcomes
250
200
150
100
50
0
235
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
8000
7000
6000
5000
4000
3000
2000
1000
0
7403
1846
1138
7396
64
17
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

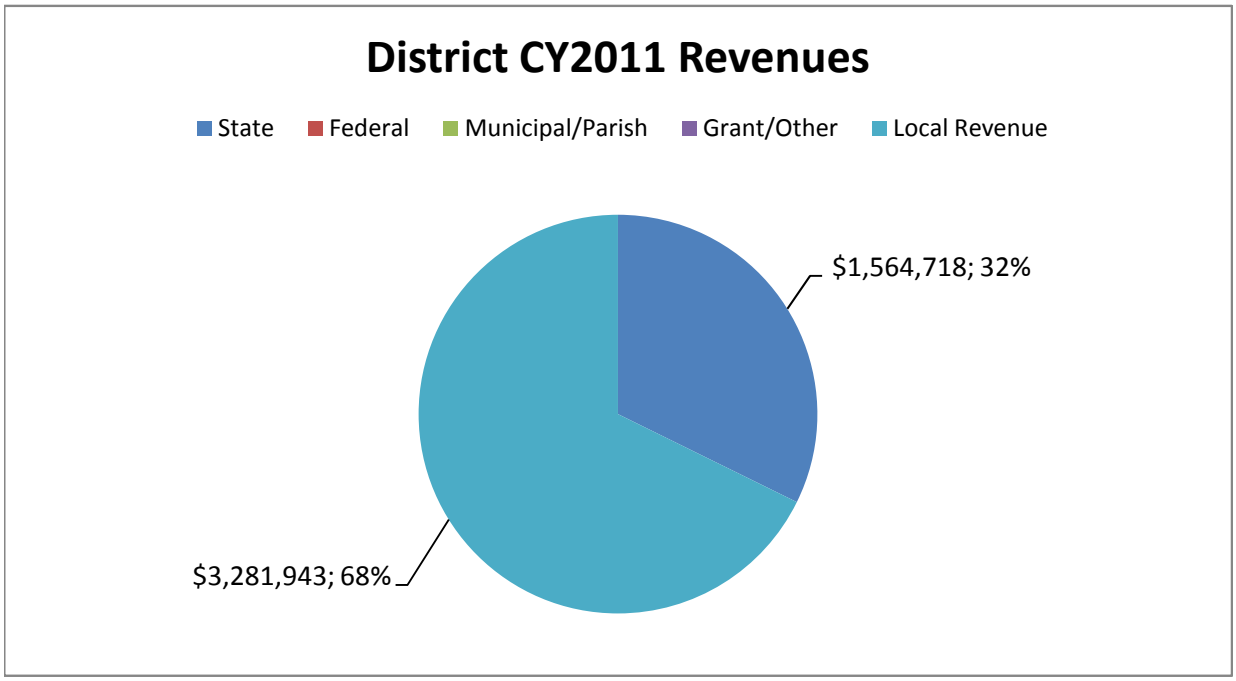

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
3000
2500
2000
1500
1000
500
0
2689
957
742
1076
1
5
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

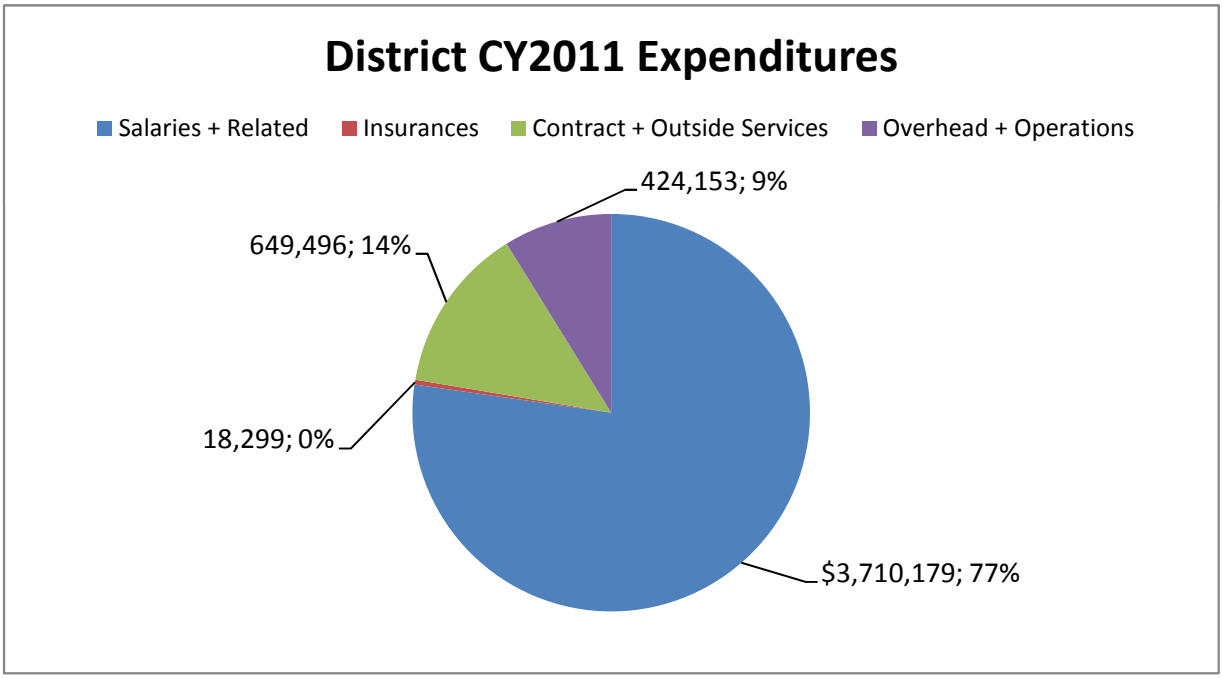

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
80
70
60
50
40
30
20
10
0
71
15
25
40
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Capital Outcomes
6
5
4
3
2
1
0
3
5
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 19 CY2011	Total CY11
District Defender: Michael Mitchell	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ 1,564,718
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ -
Total State & Other	**$ 1,564,718**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 2,620,863
Traffic Court	$ 1,365
Traffic Camera	$ -
Municipal Court	$ 721,502
Juvenile Court	$ 7,268
Criminal District Court	$ 457,075
Non-itemized, lump sum collected and remitted by all courts	$ 131,563
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ 391,425
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ -
Condition of Probation	$ -
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 371,057
Department of Corrections	$ 7,112
Donations	$ 1,421
Interest Revenue	$ 20,295
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 151,752
Partial Attorney Fees Reimbursements [as per 15:176]	$ 109,443
Other Reimbursements	$ -
Other Local Income	$ -
Total Local Revenue	**$ 3,281,943**
Total Revenue	**$ 4,846,661**

District 19 CY2011	Total CY11
District Defender: Michael Mitchell	
Actual Expenditures Paid	
Salaries	$ 3,081,992
Hospitalization and Disability Insurance	$ 368,825
Retirement	$ 214,037
Payroll Taxes	$ 37,874
Accrued Leave	$ -
Workers' Compensation	$ 7,451
Malpractice Insurance	$ 18,299
Auto/Physical Liability Insurance	$ -
Audit/Accounting Expense	$ 7,724
Contract Clerical	$ 9,176
Expert Witness	$ 3,439
Investigators	$ 2,537
Interpreters	$ -
Social Workers	$ -
Capital Representation	$ 19,883
Conflict	$ 150
Contract - Juvenile Attorneys or CINC	$ 119,646
Misdemeanor Attorney Contracts	$ 114,400
Contract Attorneys - all other	$ 326,416
Building Lease/Rent	$ 159,300
Office Repair and Maintenance	$ 17,812
IT/Technical Support	$ 46,125
Major Acquisitions	$ 1,076
Equipment Lease/Rent	$ 29,238
Telephone/Utilities/Postage/Internet	$ 28,107
Office Supplies	$ 26,820
Parking/Auto Tolls	$ 11,433
Advertisements	$ -
Travel/Lodging/Per Diem/Mileage	$ 30,252
Dues and Seminars	$ 22,350
Law Library/Journals/Subscriptions	$ 59,602
Other Operating Expenses	$ 38,164
Total Expenses	**$ 4,802,127**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$1,564,718; 32%
$3,281,943; 68%


District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
424,153; 9%
649,496; 14%
18,299; 0%
$3,710,179; 77%

The 20TH Judicial District Public Defenders' Office

East Feliciana (Jackson) - West Feliciana (Saint Francisville)

District Defender: Rhonda B. Covington
9414 Plank Rd.
Clinton, LA 70722
(225) 683-3620

20th Judicial District • East and West Feliciana Parishes
District Defender Rhonda B. Covington • (225) 683-3620
9414 Plank Rd. • Clinton, LA • 70722

General District Information: In the 20th Judicial District, there are two sections of District Court. There are no City Courts and no specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 35,892 in this district, 6,910 of whom are children.

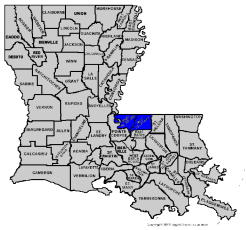
District Staff: The District Defender in this district is Rhonda B. Covington, who has served in the position for one year and has been a public defender in Louisiana for ten years. The 20th Judicial District Public Defenders' Office is a contract public defenders' office, with a full-time District Defender and three part-time contract attorneys. There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender supervises all staff. There is no caseload reduction provided for her. The office also has two administrative staff members.

Juvenile Defense: Juvenile cases are heard by District Judges in the 20th Judicial District. All defenders handle juvenile cases.

Indigency Determination and Availability of Clients: In the 20th Judicial District, the Court makes the initial determination of indigence, with further determinations of eligibility for services performed by the Public Defenders' Office. Adult clients are held in the East Feliciana Parish Jail or the West Feliciana Jail or, if held outside of the district, in the Avoyelles Correctional Center (Cottonport), the Avoyelles Marksville Detention Center or facilities in Richland, Livingston, or St. Helena Parishes. Juvenile clients are held outside of the district in the St. James Youth Center.

Fees and Accounting: The 20th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2011, 641 applications were received for services. Fees were waived for 79 applicants and were reduced for one applicant. A total of $6,340 was collected in application fees. Courts in this district assess the statutory $35 special fees in every case resulting in a conviction to support local public defender services. In 2011, the district received $124,856 in special fees, collected by the East and West Feliciana Parish Sheriffs' Offices. Courts in this district also may assess partial indigence payments for services based on clients' ability to pay. Any resulting payments are collected by the East and West Feliciana Parish Sherriffs' Offices.

Caseload: The 20th Judicial District Public Defenders' Office reported handling 895 cases in 2011. Of those, 95 involved juvenile matters, including 28 Child in Need of Care representations.



The 20TH JDC Public Defenders' Office

Parish(es) & Seat(s)	East Feliciana – Clinton, La.; West Feliciana - St. Francisville, La.
Population:	35892
Juvenile Population:	6910
District Defender	Rhonda B. Covington
Years as District (or Chief) Defender	1 year
Years of Public Defense	10
Office Manager	Laura Enfinger
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Laura Enfinger - Office Manager & Brittny Davis - Secretary
Primary Office Street Address	9414 Plank Rd.
City	Clinton, La.
ZIP	70722
Primary Phone	225-683-3620
Primary Mailing Address	P.O. Box 68, Clinton, La. 70722
Primary Email Address	rcovington20pdo@att.net
Primary Emergency Contact	Rhonda B. Covington
Primary Emergency Phone	225-719-1249
Secondary Emergency Contact	Laura Enfinger
Secondary Emergency Phone	225-721-1377
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	4789 Prosperity St., P.O. Box 575, St. Francisville, La.70775 225-784-3730
Other District Office Contact Personnel (Primary Only)	Brittny Davis
Name of Owner(s) of Office(s)	East and West Feliciana Police Jury
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	400.00
Courts and Locations	20th Judicial District Court – Clinton, La.; 20th Judicial District Court-St. Francisville, La.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	2 divisions
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	At 72 hour rule the jail notifies the district defender and office manager by phone and fax. The district defender then assigns cases to individual contract attorneys on a rotating basis. All other clients are assigned by the district defender at arraignment.
Name of Adult Detention Facilities in This District	East Feliciana Parish Detention Center; West Feliciana Parish Detention Center
Name of Adult Detention Facilities Outside the District Which Hold Clients	Cottonport, Marksville, Avoyelles Parish Correctional, Richland Parish, Livingston Parish and St. Helena Parish.
Name of Juvenile Detention Facilities In This District	No juvenile facilities
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	St. James Parish Detention Center; Office of Juvenile Justice, Baton Rouge, La.

Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	It is difficult to contact clients who are housed in other parishes except by phone which limits the content of the conversation. Additionally, we spend time traveling.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	no
District Attorney	Samuel C. D'Aquilla
Chief Judge of Criminal District Court	George H. Ware, Jr.
Juvenile Court Judges (Specify District of City Court)	George H. Ware, Jr.- 20th J.D. Court; William G. Carmichael-20th J.D. Court
Drug Court Judges	No Drug court
Mental Health Court Judges	No Mental health court
Other Specialty Court	
Name of Specialty and Brief Description:	
Indigency Determined by Whom and How?	After judge makes the initial determination, they fill out an application and we review their financial information to determine whether or not they qualify.
When is Assignment/Appointment of Counsel Made?	72 hour rule and arraignment
Client Assigned by Whom and How?	Clients are assigned to contract attorneys by the District Defender on a rotating basis.
Initial Client Intake Conducted By Whom? (Name and Title)	Laura Enfinger, Office Manager; Brittny Davis, Secretary
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes, see attachment
Brief Explanation of Intake Process	The financial information is then gathered and then a decision as to whether or they qualify. If they do not qualify
$40 Application Fees	
How Many Applications for Services Were Received?	641
Does the Office Collect the $40 Application Fee?	Yes- collection began in August 2010.
How Many Application Fees Were Waived?	79
How Many Application Fees Were Reduced?	1
Total Application Fee Dollars Collected in 2011	6340
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	We collect these fees
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	124856
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	East and West Feliciana Parish Sheriff's Office sends a check with the report each month.
Who Collects the Assessed Court Fees?	East and West Feliciana Sheriff's Office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Both parishes send a report with the check which outlines the fees collected
Who Remits the Court Fees Collected?	East and West Feliciana Parish Sheriff's Office

What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Both parishes provide a detailed report of the fees collected on our behalf whereby they provide the name and case number of the person from whom they collected the fees
Partial Indigence Payments	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	The Judge will charge the client a fee for legal services if the client is capable to pay.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	The judge makes these determinations
Who Collects the Assessed Partial Payments?	East Feliciana Parish Sheriff's Office and West Feliciana Sheriff's Office will collect fees and forward them to us. Also, the Office of Probation and Parole will collect the fees and pay them to the Sheriff's Office and they in turn will remit them to us.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	The Sheriff departments provide the name of the payee and the case number along with the fees remitted for each fee remitted to us.
Who Remits the Partial Payments Collected?	The Sheriff's Office in East Feliciana and West Feliciana.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	A detailed report is submitted by the Sheriff's Department in East Feliciana and West Feliciana
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	490.43 -- This is left over from a grant given to us for IT purposes in 2008.
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Not at this time.
a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Not at this time. It is my understanding that the State Public Defender's Office would provide us with the contracts that they recommend that we utilize.
Primary Immediate Needs	none
Immediate Critical Issue Areas	none
Long-Term Critical Issue Areas	none
Please List All New Hires in 2011 (Name and Title)	No new hires
Please List All Promotions in 2011 (Name and Title)	No promotions
2011 Media Coverage and/or Major Accomplishments	The Public Defender's Office received a not guilty verdict on a second degree murder case in East Feliciana and it was publicized in the local paper and The Advocate. The Public Defender's Office received a responsive verdict in a FLWOP case in West Feliciana and it was publicized in the local paper and The Advocate. In addition, the DD was invited to join the Board of Directors for the Head Start Program in East Feliciana Parish and she currently serves on that board. She was invited because the current board members said they were aware of the PDO's efforts to assist the community. The DD also question Governor Jindal about the lack of beds and proper care for mentally incompetent clients. This was also mentioned in The Advocate.
Number of Expected New Attorney Hires in 2011	0

Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	The DD works with all attorneys and supervises all cases. The DD helps plan strategy, engage in research, locate experts, talk to witnesses, etc and is actively involve in every case that is to go before a jury. There are no actual new attorneys.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Not at the time
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Rhonda B. Covington is the District Defender who supervises the contract attorneys, office manager and secretary. The office manager supervises the secretary.
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	No new jobs titles.
Please Attach Your Office Organizational Chart	same as last year
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	None
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	None
Regular Meetings for Any Staff, Please Describe	Meetings are periodic when needed.
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2011	2
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	All attorneys handle juvenile matters as well as adult cases. They are assigned on a rotating basis.
Please Provide the Names of All State Representatives and Senators from Your District	Tom McVea is being replaced by Kenny Havard and Robert Marionneaux, Jr. is being replaced by Rick Ward
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	none
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	Every felony case set for jury trial has two attorneys assigned. Two attorneys are automatically assigned to all LWOP cases. The attorneys spend more time communicating with each other for ideas and suggestions on how to better serve our clients

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
Rhonda B. Covington, District Defender	225-683-3620 or 225-784-3730
Part-Time Contract Attorneys	**Contact Information**
Michelle Duncan	225-683-3620, Also 225-268-8350
Cy J. D'Aquila, Jr.	225-683-3620 or 225-784-3730, Also 225-718-0506

Samuel C. Ward, Jr.	225-683-3620 or 225-784-3730, Also 225-405-8117
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Laura Enfinger, Office Manager	225-683-3620 and 225-784-3730
Brittny Davis, Secretary	225-683-3620

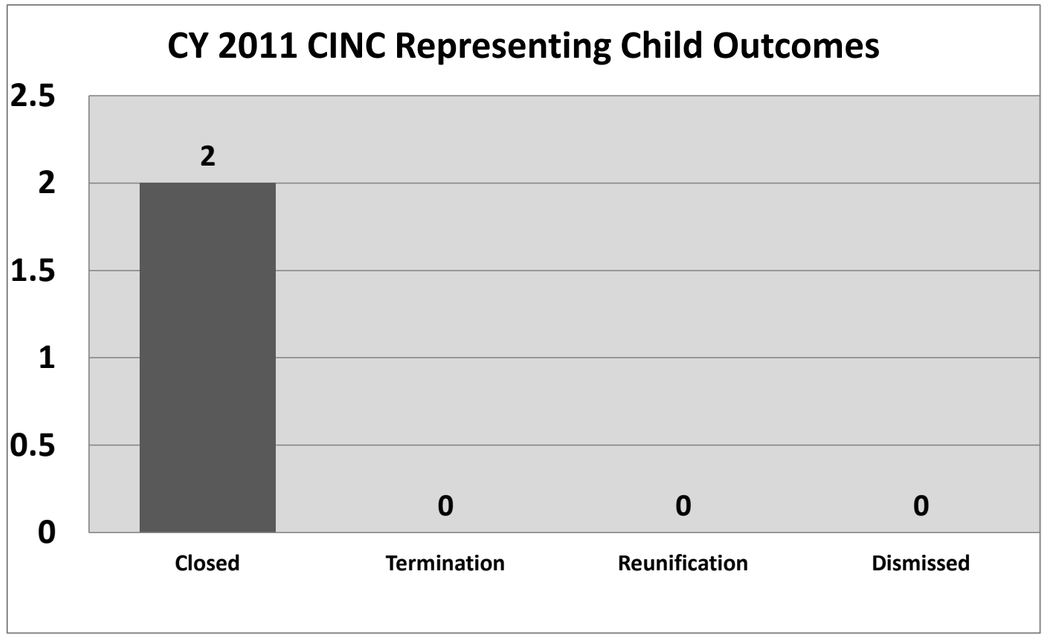
2011 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	Rhonda B. Covington, District Defender
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
__Windows 7	X
__Windows Vista	X
__Windows Server 2000/2003/2008	
__Windows XP	X
__Mac OSX	
Case Management System(s): Check all that apply	
__defenderData (LPDB statewide system)	X
__Other System (please name) _____	
Productivity Suites Used:	
__Microsoft Office 2010 (Word, Excel, etc.)	X
__Microsoft Office 2007	
__Microsoft Office 2003	
__Previous Microsoft Office version	
__Corel Word Perfect	X
__Other	
Internet Browsers Used:	
__Internet Explorer 6	
__Internet Explorer 7 or 8	X
__Firefox	
__Other	
HARDWARE:	
Please enter the number of	
devices in your inventory	
__Television, DVD, VCR	0
__Desktop PCs	3
__Laptops	3
__Video Cameras	0
__Digital Cameras	0
__Video Conferencing Systems	0
__B&W Laser Printers	1
__Color Printers	2
__Wireless Cards	0
__Smartphones (Funded by Office)	0
__iPad/Tablets (Funded by Office)	0

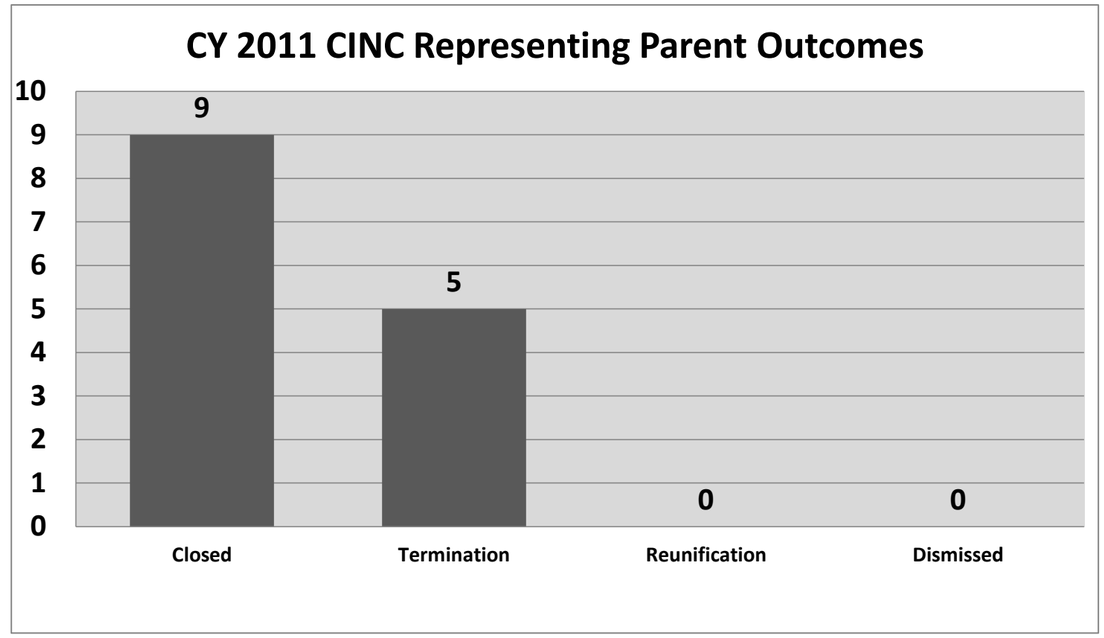
INTERNET SERVICES:	
____Dialup ___Broadband ____No Internet Connection	
Connection Speed:	6.0M
Provider Name:	AT&T
Email Provider:	ATT
Please list any software or computer equipment in which you need training:	

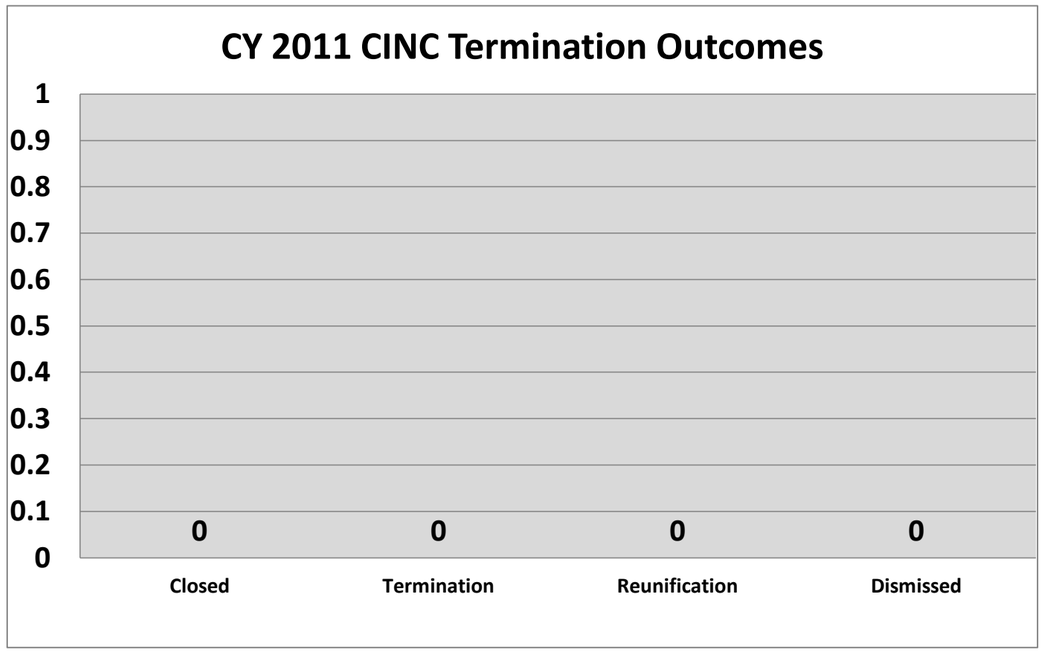
20th District Defender Office CY 2011 Caseloads & Outcomes

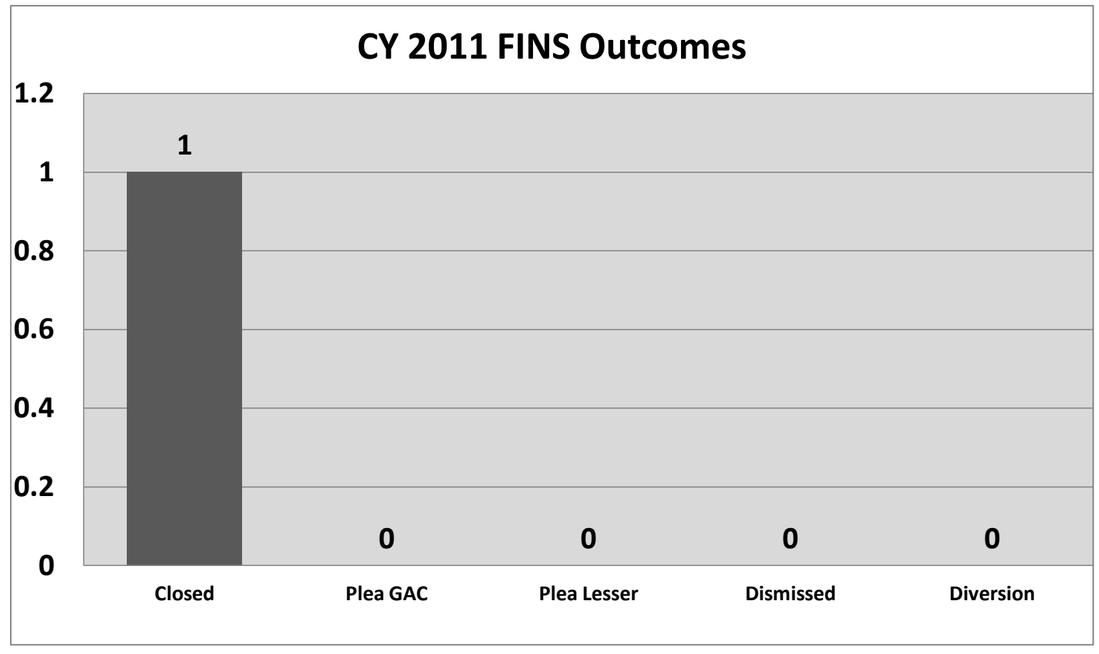
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	3	2	0	3	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	2	2	4	6	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	6	9	13	19	5	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	4	1	1	5	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	30	27	6	36	N/A	N/A	8	0	3	17	N/A	N/A	1	0
Delinquency Felony	8	15	17	25	N/A	N/A	12	0	5	0	N/A	N/A	1	1
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	1	1	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	341	276	74	415	N/A	N/A	218	3	155	13	0	0	17	7
Adult Felony Non-LWOP**	236	178	124	360	N/A	N/A	116	25	112	10	0	1	5	0
Adult LWOP*	6	4	9	15	N/A	N/A	1	2	0	0	1	0	0	0
Capital	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	8	7	1	9	N/A	N/A	1	0	1	0	N/A	N/A	N/A	N/A
Post Conviction Relief	0	1	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	1
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

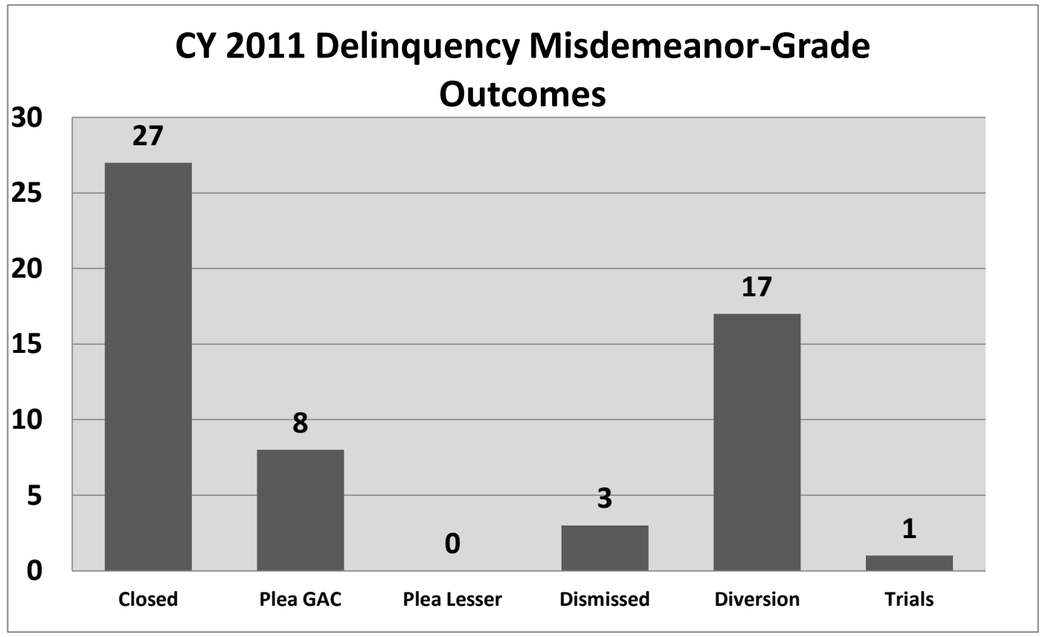
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

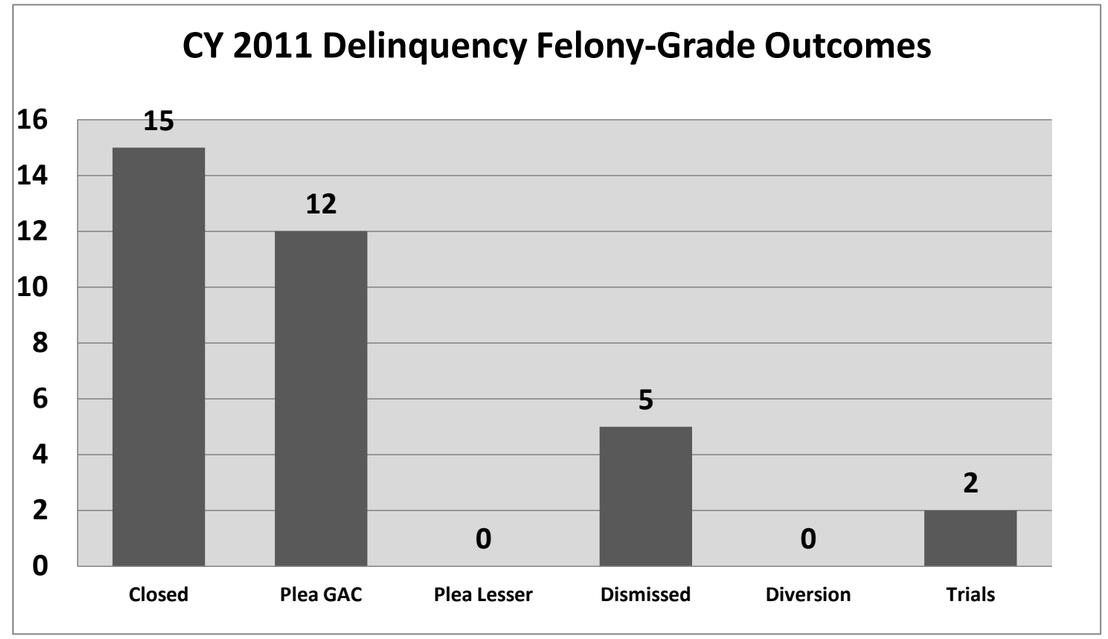

CY 2011 CINC Representing Child Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
Closed
Termination
Reunification
Dismissed

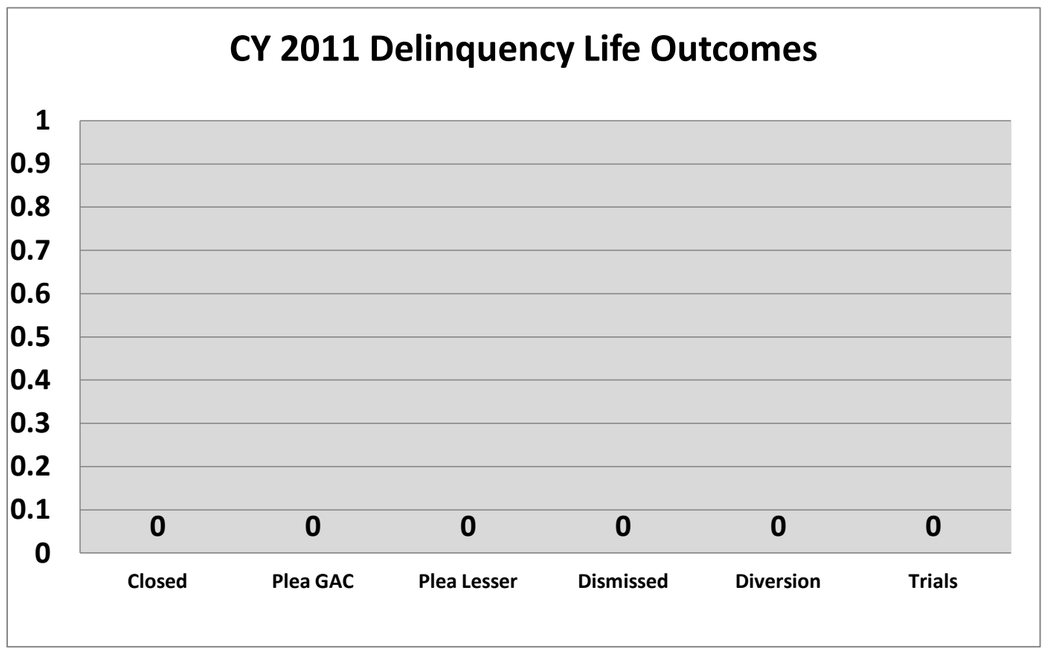

CY 2011 CINC Representing Parent Outcomes
10
9
8
7
6
5
4
3
2
1
0
9
5
0
0
Closed
Termination
Reunification
Dismissed

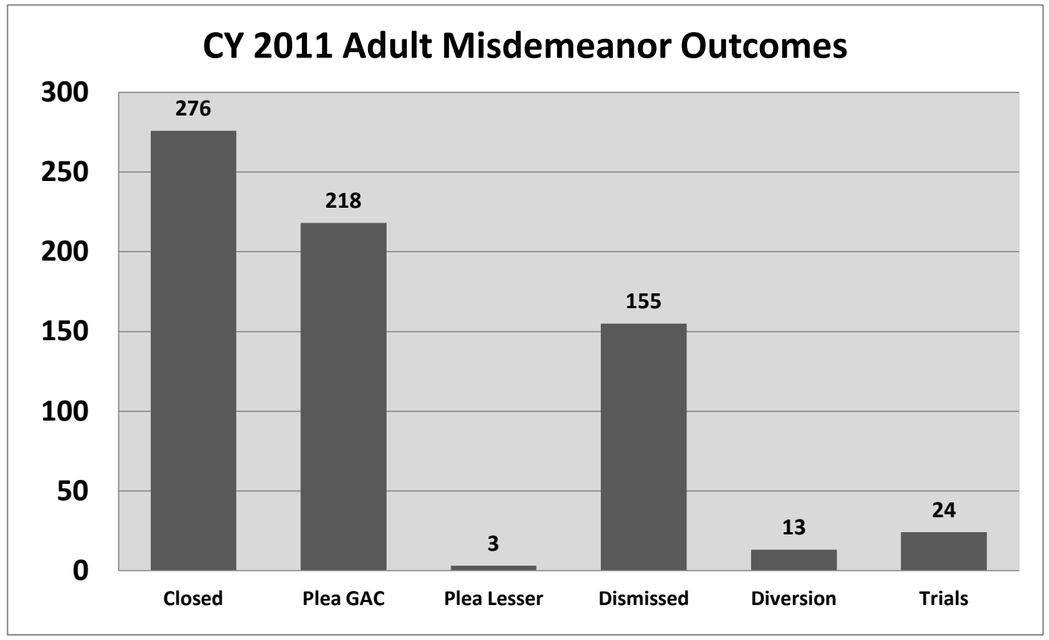

CY 2011 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

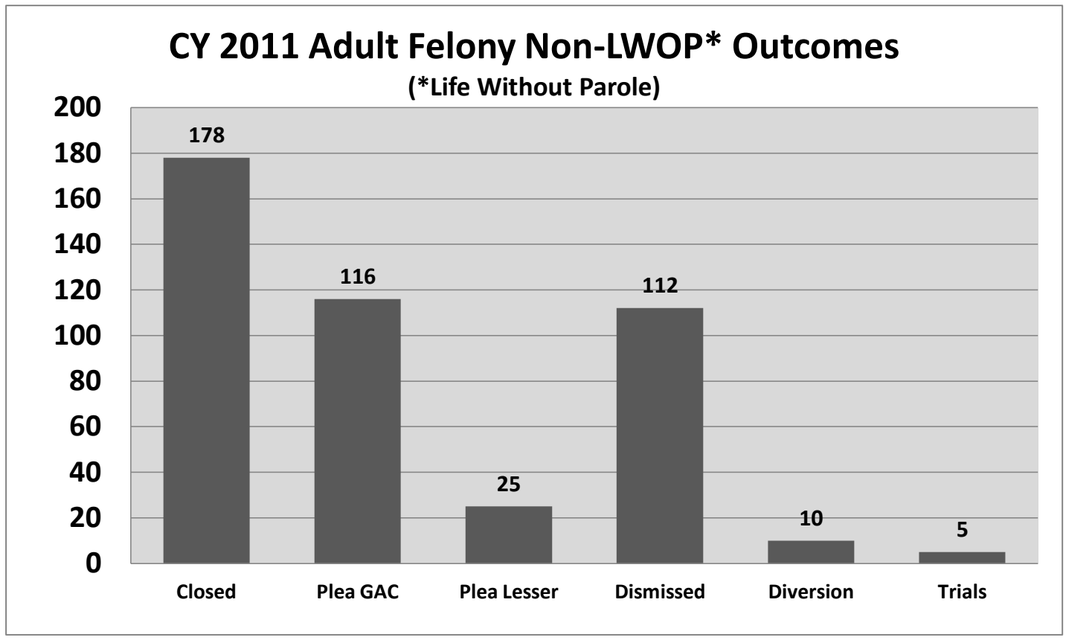

CY 2011 FINS Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

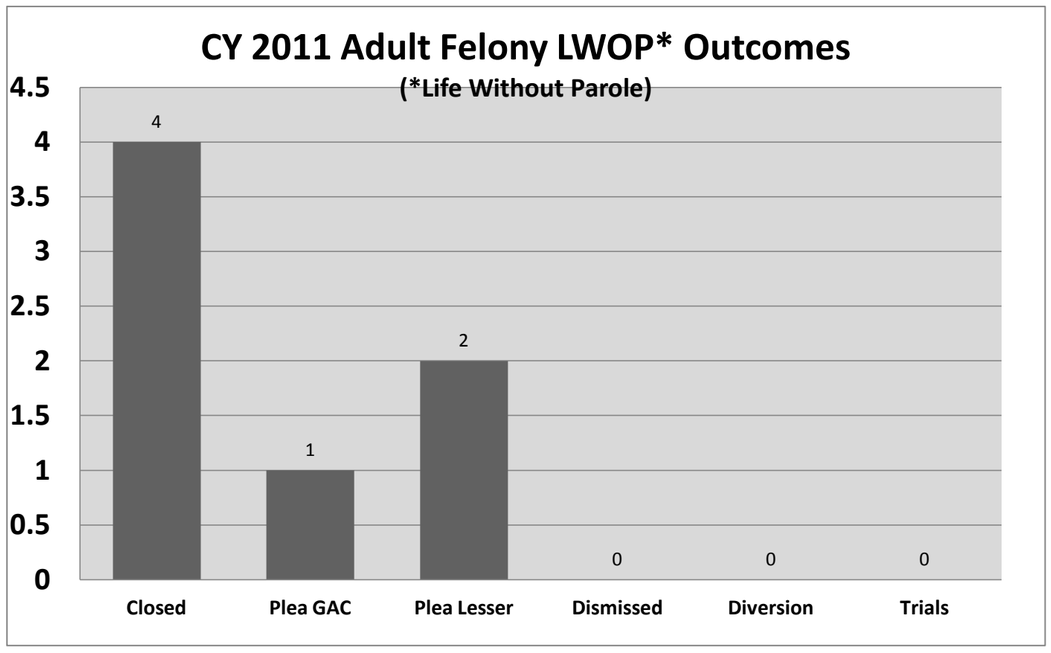

CY 2011 Delinquency Misdemeanor-Grade Outcomes
30
25
20
15
10
5
0
27
8
0
3
17
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

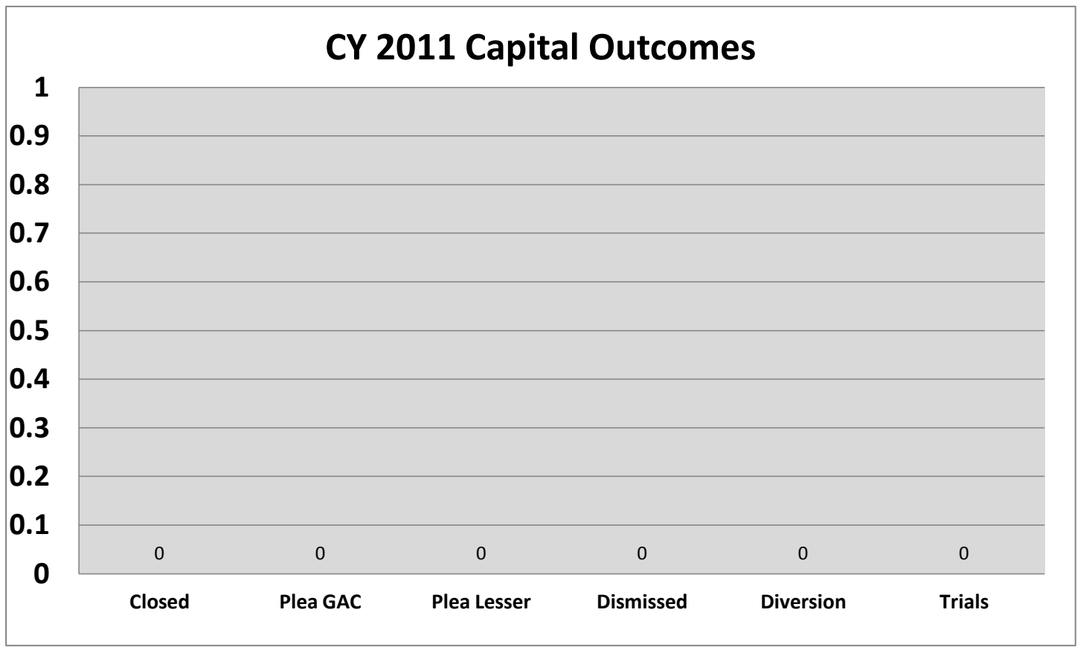

CY 2011 Delinquency Felony-Grade Outcomes
16
14
12
10
8
6
4
2
0
15
12
0
5
0
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
300
250
200
150
100
50
0
276
218
3
155
13
24
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

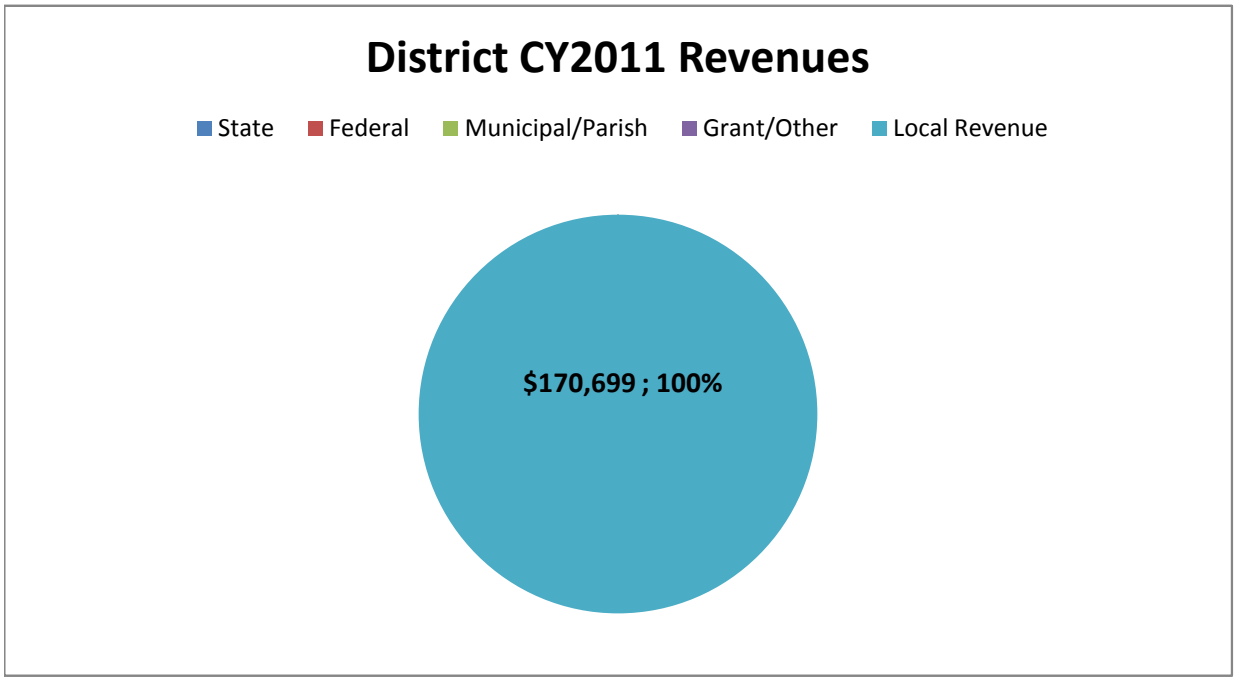

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
200
180
160
140
120
100
80
60
40
20
0
178
116
25
112
10
5
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

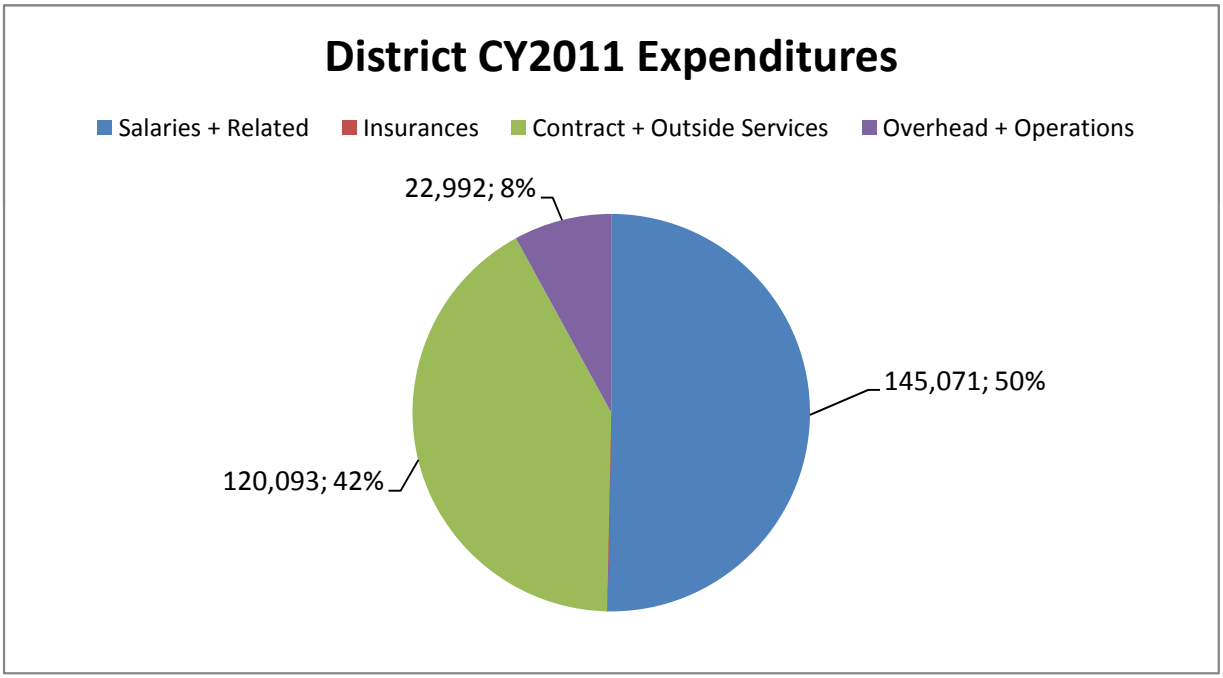

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
1
2
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

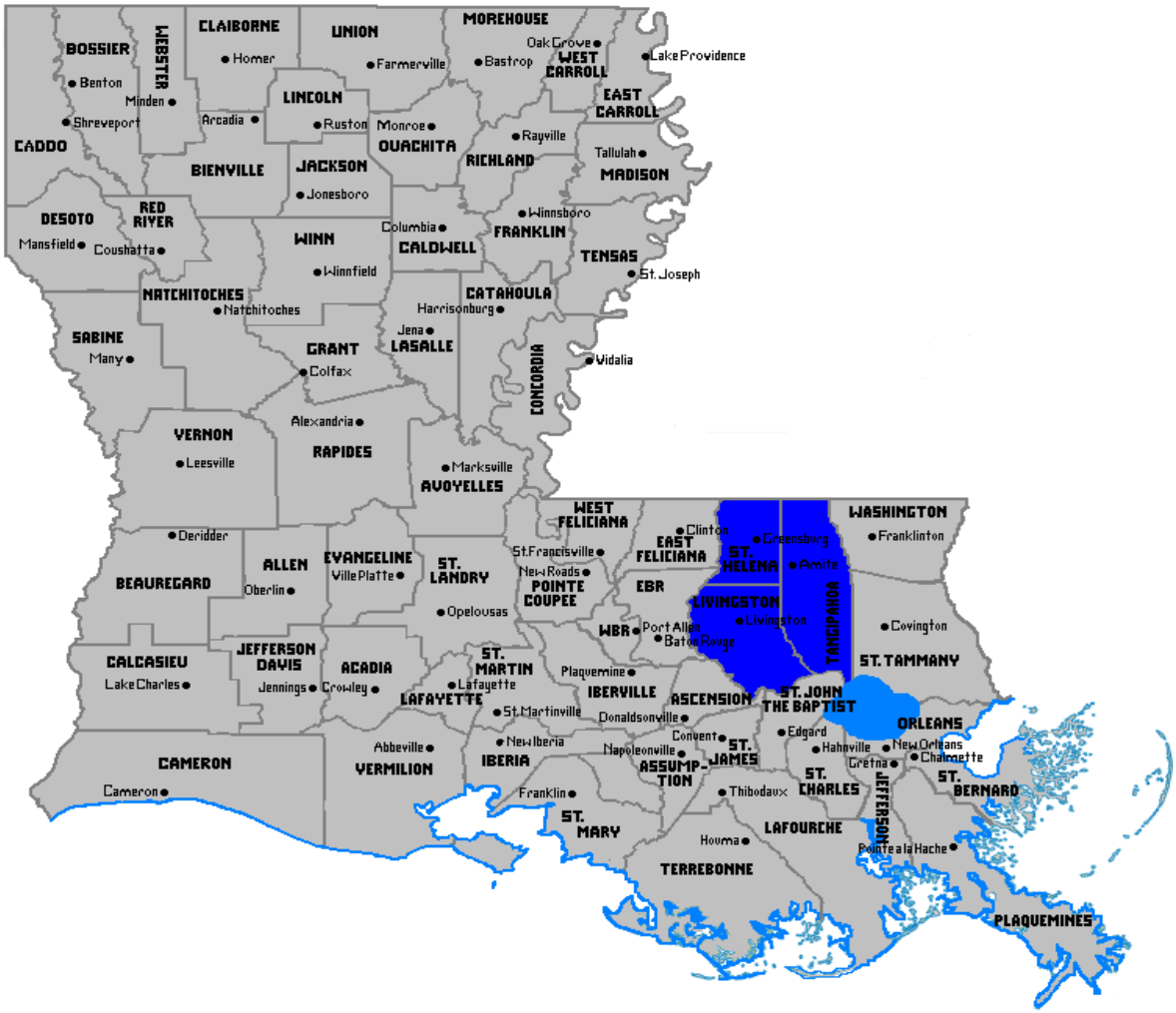

CY 2011 Capital Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 20 CY2011	Total CY11
District Defender: Rhonda Covington	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ -
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ -
Total State & Other	**$ -**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 124,856
Traffic Court	$ -
Traffic Camera	$ -
Municipal Court	$ -
Juvenile Court	$ -
Criminal District Court	$ 66,835
Non-itemized, lump sum collected and remitted by all courts	$ -
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ -
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ -
Condition of Probation	$ -
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 10,171
Department of Corrections	$ -
Donations	$ -
Interest Revenue	$ 9,407
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 6,340
Partial Attorney Fees Reimbursements [as per 15:176]	$ 19,925
Other Reimbursements	$ -
Other Local Income	$ -
Total Local Revenue	**$ 170,699**
Total Revenue	**$ 170,699**

District 20 CY2011	Total CY11
District Defender: Rhonda Covington	
Actual Expenditures Paid	
Salaries	$ 118,104
Hospitalization and Disability Insurance	$ -
Retirement	$ -
Payroll Taxes	$ 26,967
Accrued Leave	$ -
Workers' Compensation	$ -
Malpractice Insurance	$ -
Auto/Physical Liability Insurance	$ -
Audit/Accounting Expense	$ 1,826
Contract Clerical	$ -
Expert Witness	$ -
Investigators	$ 6,265
Interpreters	$ -
Social Workers	$ -
Capital Representation	$ -
Conflict	$ 6,918
Contract - Juvenile Attorneys or CINC	$ -
Misdemeanor Attorney Contracts	$ -
Contract Attorneys - all other	$ 105,000
Building Lease/Rent	$ 4,800
Office Repair and Maintenance	$ 982
IT/Technical Support	$ 85
Major Acquisitions	$ 4,804
Equipment Lease/Rent	$ -
Telephone/Utilities/Postage/Internet	$ 4,001
Office Supplies	$ 4,684
Parking/Auto Tolls	$ 17
Advertisements	$ -
Travel/Lodging/Per Diem/Mileage	$ 675
Dues and Seminars	$ 1,069
Law Library/Journals/Subscriptions	$ 1,679
Other Operating Expenses	$ 282
Total Expenses	**$ 288,156**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$170,699 ; 100%

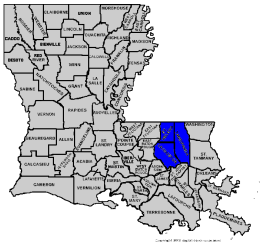

District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
22,992; 8%
145,071; 50%
120,093; 42%



The 21st Judicial District Public Defenders' Office

Livingston (Livingston) - St. Helena (Greensburg) - Tangipahoa (Amite)

District Defender: Reginald McIntyre
303 East Oak Street
Amite, LA 70422
(985) 748-4922



21st Judicial District • Livingston, St. Helena and Tangipahoa Parishes
District Defender Reginald McIntyre • (985) 748-4922
303 East Oak Street • Amite, LA • 70422

Supervision and Structure: In the 21st Judicial District, there are nine sections of District Court in the three parishes. There are two city courts (Hammond and Denham Springs), two Mayor's Courts (Ponchatoula and Walker), and one District Magistrate Court. There are drug and mental health courts as well as specialty court programs for non-support, paternity, and protective orders. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 260,326 adults, 68,513 of whom are children.

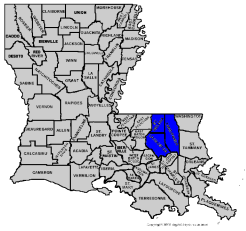
Defender Staff: The District Defender in the 21st Judicial District is Reginald McIntyre, who has served in the position for 12 years and has been a public defender in Louisiana for 22 years. The 21st Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office with 25 full-time staff attorneys, in addition to the District Defender, and ten contract attorneys. Full-time attorneys are not permitted to handle private criminal cases within the district. Contract attorneys may handle both criminal and civil private cases. In addition to the District Defender, there are four supervising attorneys. A caseload reduction is provided for supervising attorneys. The office also has three investigators and 12 administrative staff members.

Juvenile Defense: Juvenile cases are heard by one District Judge and two City Court Judges in the 21st Judicial District. Eight full-time juvenile defenders, including supervising attorney Bridget Hebert, and three part-time contract attorneys handle juvenile cases in this district.

Indigency Determination and Availability of Clients: In the 21st Judicial District, a judge makes the determination of indigence. Adult clients are held at the Tangipahoa Parish Jail, the Livingston Parish Prison, the St. Helena Parish Jail, or the Hammond City Jail. If held outside of the district, adult clients are held at the Riverbend Detention Center, Caldwell Detention Center, Claiborne Parish Detention Center, Richland Parish Detention Center, or Catahoula Parish Jail. Juvenile clients are held in the Florida Parishes Juvenile Detention Center.

Fees: The 21st Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2011, 6,691 applications were received for services. No fees were waived or reduced for applicants. A total of $44,996 was collected for application fees. Courts in this district assess the statutory $35 special fee in every case resulting in a conviction to support local public defender services. In 2011, the district received $706,880.11 in special fees, collected by the Livingston, St. Helena, and Tangipahoa Parish Sheriffs' Offices. Courts in this district do not assess partial indigence payments for services.

Caseload: The 21st Judicial District Public Defenders' Office reported handling 20,970 cases in 2011. Of those, 2,569 involved juvenile matters, including 1,047 Child in Need of Care representations.



The 21ST JDC Public Defenders' Office

Parish(es) & Seat(s)	Livingston - Livingston; St. Helena - Greensburg; Tangipahoa - Amite
Population:	260326
Juvenile Population:	68513
District Defender	Reginald McIntyre
Years as District (or Chief) Defender	12.5
Years of Public Defense	22
Office Manager	Mary Hughes
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Allen Harvey, Division Supervisor; Lieu Clark, Trial Supervisor; Bridget Herbert, Juv/CINC Supervisor; Barry Augustine, PD; Al Bensabat, PD; Sonja Bradley, PD; Summer Duhe, PD; William Dykes, PD; Lance Engolia, Sr., PD; Thomas Frierson, PD; Shawn McKee, PD; Renee Molland, PD; Barry Pike, PD; DeVonna Ponthieu, PD; Willis Ray, PD; Brad Stevens, PD; Tammy Thompson, PD; Jessica Westmoreland, PD; Erica Williams, PD; Twilia Andrews, PD; Kerry Carpenter, PD; Brett Duncan, PD; Jeff Le Saicherre, PD; Leslie McAndrew, PD; James Riddle, PD; Angela Sibley, PD; Mary Hughes, Administrator; Ramona Correnti, Asst. Administrator; Susan Andrews, Office Manager; Donelle Braud, Legal Secretary; Yalonda Erickson, Legal Secretary; Sandy Fitz, Legal Secretary; Dawn Gray, Legal Secretary; Laurie Hano, Legal Secretary; Bridgette Hughes, Legal Secretary; Melissa Milton, Legal Secretary; Samantha Oliver, Legal Secretary; Michell Sellers, Legal Secretary; Courtney Stewart, Legal Secretary; Kayanna Vernon, Legal Secretary; Brandie Bruno, Social Worker
Primary Office Street Address	303 East Oak Street
City	Amite
ZIP	70422
Primary Phone	985-748-4922
Primary Mailing Address	P.O. Box 1004, Amite 70422;
Primary Email Address	rjmcintyre@bellsouth.net
Primary Emergency Contact	Reginald McIntyre
Primary Emergency Phone	985-320-5373
Secondary Emergency Contact	Charles M. Reid
Secondary Emergency Phone	985-517-1576
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	Livingston Office: 29849 S. Magnolia St., P. O. Box 490, Livingston, LA 70754, (225) 686-2128
Other District Office Contact Personnel (Primary Only)	Susan Andrews
Name of Owner(s) of Office(s)	Amite Office - Parish Owned; Livingston Office- Dicel, L.L.C.

Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Livingston Office - Jan - October $1,300/month rent, $240/month utilities, then November - December $2,300/month rent, $240/month utilities; Amite Office - No rent, no utilities; Livingston and Amite combined telephone services - $1529/month
Courts and Locations	Tangipahoa Parish- Amite; Livingston Parish- Livingston; St. Helena Parish- Greensburg; Hammond City Court; Denham Springs City Court; Ponchatoula Mayor's Court; Beginning in April 2011, Walker Mayor's Court
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	8 Felony Divisions; 1 District Juvenile Court; Hammond City Court - Juvenile & Misd; Denham Springs City Court - Juvenile & Misd; Ponchatoula Mayor's court - Misds & Traffic; District Court Magistrate - Non-Support; Beginning in April 2011, Walker Mayor's Court
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Attorneys are assigned specifically to Divisions, City & Municipal Courts, Juvenile, CINC Parent and Non-Support
Name of Adult Detention Facilities in This District	Tangipahoa Parish Jail, Livingston Parish Jail, St. Helena Parish Jail, Hammond City Jail
Name of Adult Detention Facilities Outside the District Which Hold Clients	Riverbend Correctional Center, Caldwell Detention Center, Claiborne Detention Center, Richland Parish, Catahoula Parish
Name of Juvenile Detention Facilities In This District	Florida Parishes Juvenile Detention Center
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None of which we are aware
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	Not at this time.
District Attorney	Scott M. Perrilloux
Chief Judge of Criminal District Court	Robert H. Morrison, III
Juvenile Court Judges (Specify District of City Court)	District Court -Blair Edwards; City Court Hammond - Grace Gasaway; Denham Springs City Court - Charles Borde
Drug Court Judges	Robert H. Morrison, III, Bruce Bennett, Grace Gassaway, Charles Borde, Blair Edwards
Mental Health Court Judges	All duty judges
Other Specialty Court	Magistrate Leona Estess
Name of Specialty and Brief Description:	Non-support; Paternity; Protective Orders
Indigency Determined by Whom and How?	Judge at time of 72 hearing and arraignment by oral examination of client
When is Assignment/Appointment of Counsel Made?	Within 72 hours from time charges are filed or at arraignment
Client Assigned by Whom and How?	Through the Public Defender Office in Divisions determined by arrest date
Initial Client Intake Conducted By Whom? (Name and Title)	Warren Comish, Investigator; James Harrell, Investigator; Randy Pinion, Investigator; Brandie Bruno, Social Worker
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Attached

Brief Explanation of Intake Process	If in jail, investigator goes immediately to fill out form & attorney follows up 72 hours later with a primary attorney assigned upon allotment. If not in jail & appointed at arraignment, client is given letter & card of representing attorney & is advised to contact office to make appointment.
$40 Application Fees	
How Many Applications for Services Were Received?	6691
Does the Office Collect the $40 Application Fee?	yes
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2011	44996
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	706880.11
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Fees assessed in open Court and are recorded by Public Defender Clerical Staff assisting in Court
Who Collects the Assessed Court Fees?	Livingston Parish, St. Helena Parish and Tangipahoa Parish Sheriffs' Offices
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Fee collection documentation is provided by Livingston Parish, St. Helena Parish and Tangipahoa Parish Sheriff's Offices
Who Remits the Court Fees Collected?	Livingston Parish, St. Helena Parish and Tangipahoa Parish Sheriffs' Offices
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	The Livingston, St. Helena and Tangipahoa Parish Sheriffs' Office provide detailed listing of fee distributions.
Partial Indigence Payments	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Not Applicable
Who Collects the Assessed Partial Payments?	Not Applicable
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Not Applicable
Who Remits the Partial Payments Collected?	Not Applicable
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Not Applicable
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	N/A

Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Primarily staff -Full-time may have civil practice but no criminal practice inside the district. Contract Attorneys not full-time staff, may have both criminal & civil practice.
a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Attached
Primary Immediate Needs	Attorneys, support staff, equipment & additional space
Immediate Critical Issue Areas	Additional funding because of loss of revenue
Long-Term Critical Issue Areas	Additional funding because of loss of revenue
Please List All New Hires in 2011 (Name and Title)	Lieu Clark, Trial Supervisor; Tammy Thompson, PD; Yalonda Erickson, Legal Secretary; Donelle Braud, Legal Secretary,
Please List All Promotions in 2011 (Name and Title)	None
2011 Media Coverage and/or Major Accomplishments	State vs. Michael Varnado, 1st Degree Murder - Responsive verdict of Second Degree Murder; State vs. Benny Flowers, 1st Degree Murder - Def. pled to accessory after the fact
Number of Expected New Attorney Hires in 2011	0
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. 3 supervisors go to court & assist with caseload through probation period. Monthly training meetings with 3 Supervisors covering legal issues; Supervisors go to Court to assist with cases through probation; Trial Supervisor aids in Trial preparation.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Administrator handles clerical staff; 2 Adult case supervisors with 4 divisions each, 1 juvenile case supervisor for Juvenile/CINC and 1 Trial Supervisor
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	None
Please Attach Your Office Organizational Chart	Attached
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	Yes. Reassign Supervisors caseload to other Assistant Public Defenders
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Full time employees - paid part by Office and part by Employee
Regular Meetings for Any Staff, Please Describe	Yes. Monthly
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2011	10
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Contract Attorneys handle both Juvenile and Felony Cases.

Please Provide the Names of All State Representatives and Senators from Your District	SENATORS: Livingston Parish - Sen. Dale M. Erdey; Sen. "Jody" Amedee; St. Helena Parish - Sen. Robert "Rob" Marionneaux, Jr.; Sen. Ben Nevers; Tangipahoa Parish - Sen. Julie Quinn; Sen Jack Donahue; Sen. Ben Nevers: REPRESENTATIVES: Livingston Parish - Rep. Thomas H. McVea; Rep. J. Rogers Pope; Rep. M. J. "Mert" Smiley, Jr.; Rep. Mack A. "Bodi" White, Jr.; St. Helena Parish - Rep. John Bel Edwards; Rep. Thomas H. McVea; Tangipahoa Parish - Rep. John Bel Edwards; Rep. Thomas H. McVea; Rep. Stephen E. Pugh; Rep. John M. Schroder, Sr.; Rep. Scott M. Simon
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	High incarceration rate due to bail policy; Philosophy of Judges.
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	Added additional Attorneys to Divisions with high caseloads

Staff Directory:

Full-Time Staff Attorneys	Contact Information
Twilia A. Andrews (Fins, Juv)	225-791-4454 tandrews@andrewslawfirm.net
Barry T. Augustine (Mi, Bond Reds, Arrgns)	985-748-4922 barryta17@yahoo.com
Albert A. Bensabat, III (Cap, Division Supervisor)	985-748-4922 benslaw@i-55.com
Sonja Bradley (Mi, Jail, Bond Reds, Arrgns)	985-542-5293 bilandsonja@charter.net
Kerry D. Carpenter (Mi, Juv)	225-686-2128 kerrysfile@wmconnect.com
Brett K. Duncan (CINC; Fins, Juv,)	985-345-0660 brettkduncan@me.com
William S. Dykes (Fe)	985-748-4922 williamsdykes@bellsouth.net
Lance L. Engolia (Fe)	985-748-4922 llesr@yahoo.com
Thomas J. Frierson (Fe, Jail)	985-748-4922 tfriersonlaw@hotmail.com
Allen Harvey (Fe, Sanities, Supervisor)	985-748-4922 harveyhammond@aol.com
Shawn McKee (Fe, Tech)	985-748-4922 sam@cypresslaw.com
Renee Molland (Fe)	985-514-7185 renee_molland@yahoo.com
Barry Pike (St. Helena & Writs)	985-748-4922 bpike21pdo@gmail.com
DeVonna Ponthieu (Fe)	225-791-5552 devonnap@bellsouth.net
Willis Ray (CINC, Supervisor)	985-687-1873 wjray_98@yahoo.com
Charles M. Reid (1st Assistant)	985-748-8254 cmr22@charter.net
Brad Stevens (Fe,Jail)	985-747-1088 brad@edwardslaw.org
Jessica Westmoreland (Spanish,Fe,Jail)	985-748-3016 westmorelandlaw@gmail.com
Erica D. Williams (Fe,Mi)	985-902-7690 ericadwilliams@bellsouth.net
Lieu Clark (Fe Trial Supervisor)	985-748-4922 lvoclark@att.net
Jeff Le Saicherre (Juv)	985- 467-9009 jeff@fdltitle.com
Leslie J. McAndrew (CINC)	225-938-4589 l8627@aol.com
James Riddle (CINC)	225-664-1500 jamesriddle@yahoo.com
Angela Sibley (CINC)	985-542-4232
Tammy Thompson (Misd)	985-748-4922 tam_70124@yahoo.com
Part-Time Contract Attorneys	**Contact Information**
Jasper Brock (Fe,Mi,Juv,CINC)	225-686-0986 jasebr@msn.com
Douglas D. Brown (Fe,Mi,Juv,CINC)	985-542-0444 dbrown@dougbrownlaw.com
Summer Duhe	985-320-4141 summerduhe@live.com

Angela Elly	985-810-7455 elly_angela@hotmail.com
Patricia Hicks (Non-support)	985-386-2062 hicks.patricia@yahoo.com
Russell Hodges	225-439-6431 hodgeslawfirm@cox.net
J. Garrison Jordan (Capital)	985-345-5291 NA, e-mail: mhoover@macalusoandjordan.com
Jeff Le Saicherre	985-467-9009 jeff.lesaicherre@gmail.com
Sherman Mack (Major Felony)	225-567-0960 mack-4@charter.net
Leslie J. McAndrew (CINC)	225-664-2000 l8627@aol.com
Jeffery T. Oglesbee (Fe,Mi,Juv,CINC)	225-567-9060 jeffoglesbee@yahoo.com
Michael Thiel (Capital)	985-747-2611 mthiel@michaelthiel.com
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Susan Andrews	225-686-2128 lily_sue42@yahoo.com
Warren Comish	225-686-2128 amitepd@bellsouth.net
Ramona Correnti	985-748-4922 ramona21stpdo@hotmail.com
Sandy Fitz	985-748-4922 sandylynn25@yahoo.com
Dawn Gray	985-748-4922 dawniepoo7504@yahoo.com
Laurie Hano	225-686-2128 laurie21stpd@hotmail.com
Jimmy Harrell	985-748-4922 amitepd@bellsouth.net
Bridgette Hughes	985-748-4922 bridgettekellie@yahoo.com
Mary Hughes	985-748-4922 amitepd@bellsouth.net
Melissa L. Milton	985-748-4922 mel_748@hotmail.com
Samantha Oliver	985-748-4922 sam4985@ yahoo.com
Randy Pinion	985-748-4922 amitepd@bellsouth.net
Michell Sellers	985-748-4922 mickgirl26@hotmail.com
Courtney Stewart	225-686-2128 morgan842652@bellsouth.net
Kayanna Vernon	985-748-4922 kayannavernon@yahoo.com
Donelle Braud	225-686-2128 donellebraud@gmail.com
Yalonda Erickson	225-686-2128 yerickson21opd@yahoo.com

2011 District Office Technology Survey

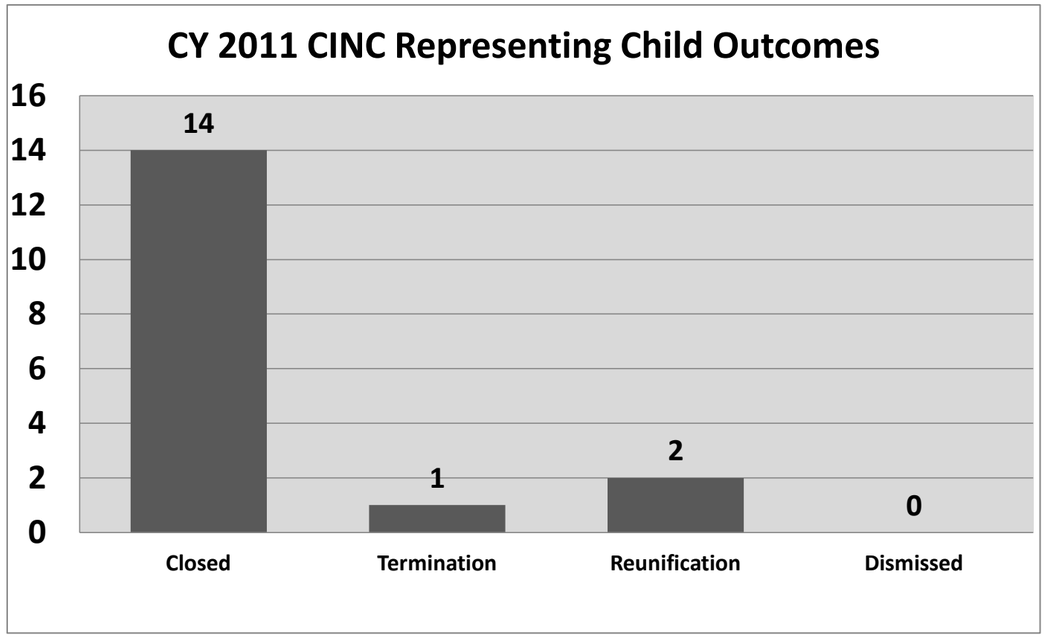
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
__Windows 7	
__Windows Vista	
__Windows Server 2000/2003/2008	
Windows XP X	
__Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system) X	
Other System (please name) X DOS Program for Older payments	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.) X	
__Microsoft Office 2007	
__Microsoft Office 2003	
__Previous Microsoft Office version	
Corel Word Perfect X	
__Other	
Internet Browsers Used:	
__Internet Explorer 6	
Internet Explorer 7 or 8 X	
__Firefox	
__Other	
HARDWARE:	
Please enter the number of	
devices in your inventory	
Television, DVD, VCR 7	
Desktop PCs 28	
Laptops 3	
Video Cameras 0	
Digital Cameras 1	
Video Conferencing Systems 0	
B&W Laser Printers 4	
Color Printers 2	
Wireless Cards 1	
Smartphones (Funded by Office) 4	
iPad/Tablets (Funded by Office) 1	

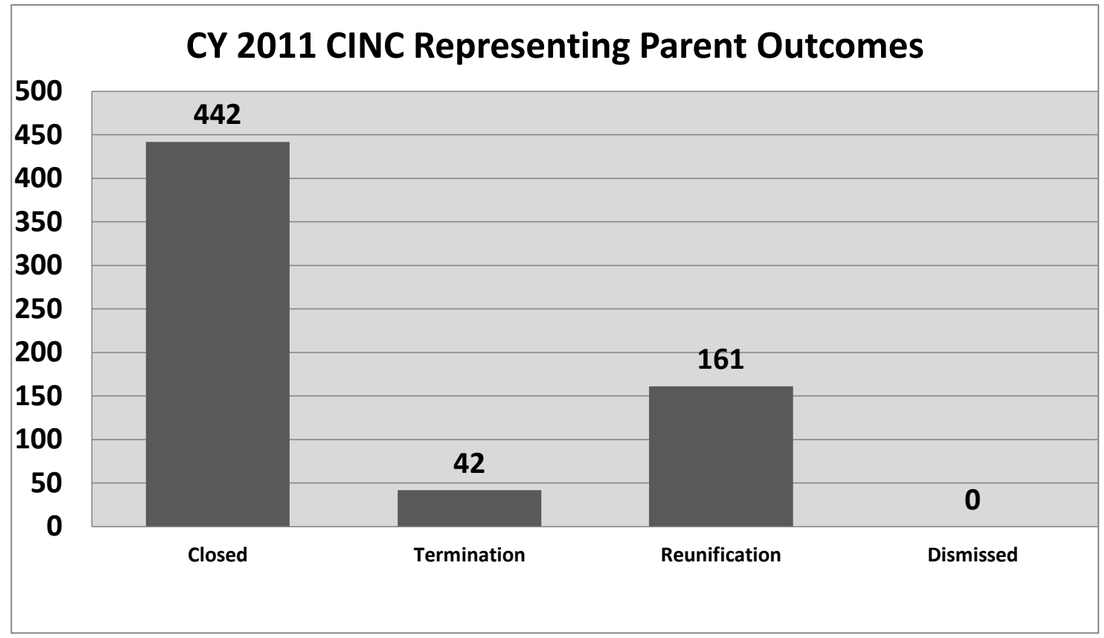
INTERNET SERVICES:	
Dialup __ Broadband X No Internet Connection	
Connection Speed: 6mbps/512kbps	
Provider Name: Bellsouth/AT&T	
Email Provider: Bellsouth/AT&T	
Please list any software or computer equipment in which you need training: Microsoft Excel	

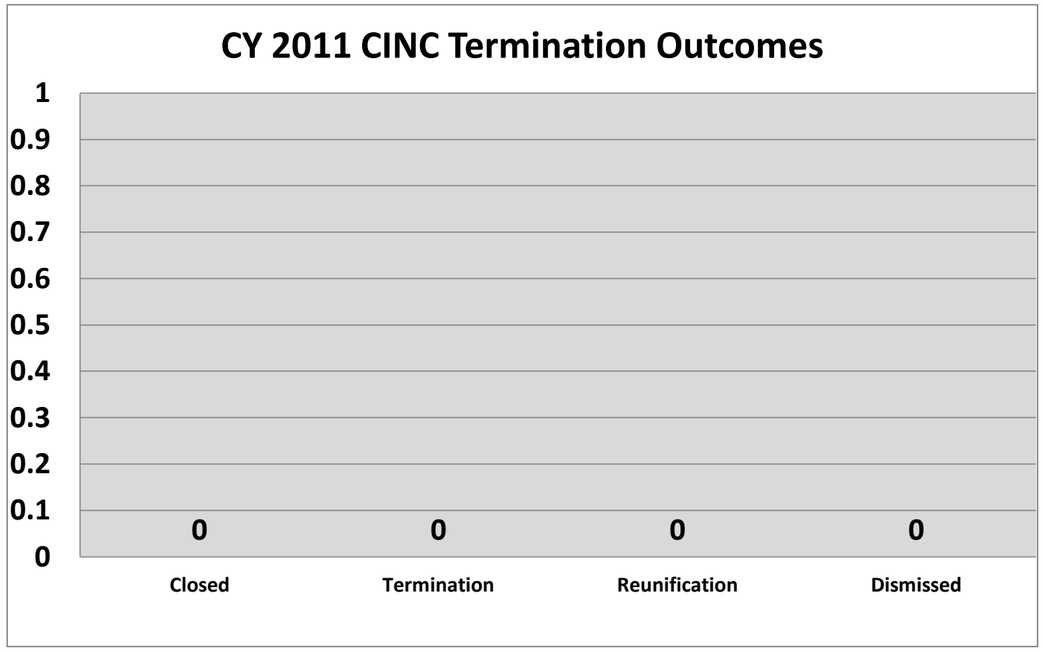
21st District Defender Office CY 2011 Caseloads & Outcomes

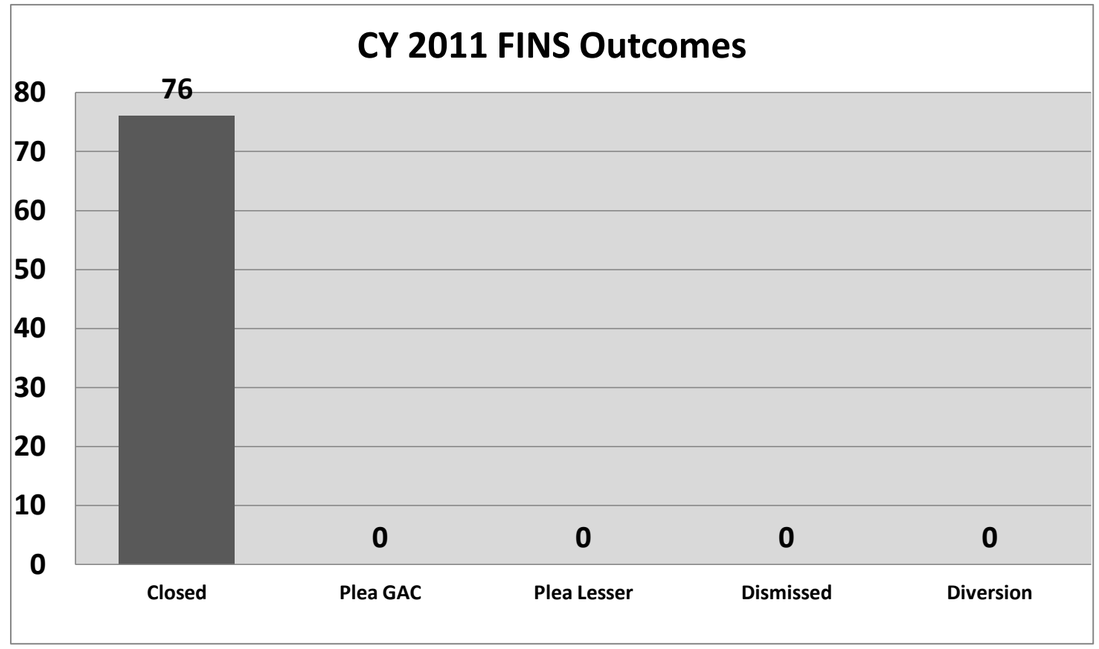
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	60	1	11	71	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	4	14	32	36	1	2	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	478	442	462	940	42	161	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	105	76	91	196	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	557	329	230	787	N/A	N/A	197	5	138	8	N/A	N/A	1	5
Delinquency Felony	274	193	165	439	N/A	N/A	151	25	114	8	N/A	N/A	4	4
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	58	57	42	100	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	7632	3896	2696	10328	N/A	N/A	4885	50	3482	3	0	0	8	29
Adult Felony Non-LWOP**	3770	3330	3503	7273	N/A	N/A	1308	253	2383	20	0	0	0	0
Adult LWOP*	42	43	76	118	N/A	N/A	8	2	35	0	1	2	0	0
Capital	0	3	6	6	N/A	N/A	0	0	0	0	0	1	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	447	468	197	644	N/A	N/A	4	1	26	0	N/A	N/A	N/A	N/A
Post Conviction Relief	10	6	3	13	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1	0
SOAP	0	7	19	19	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

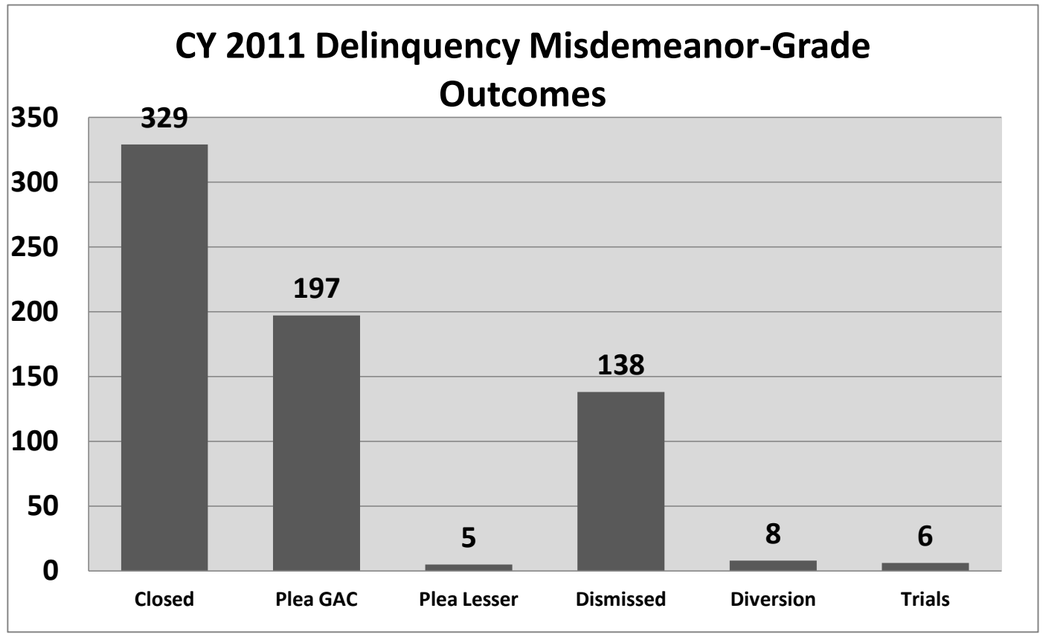
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

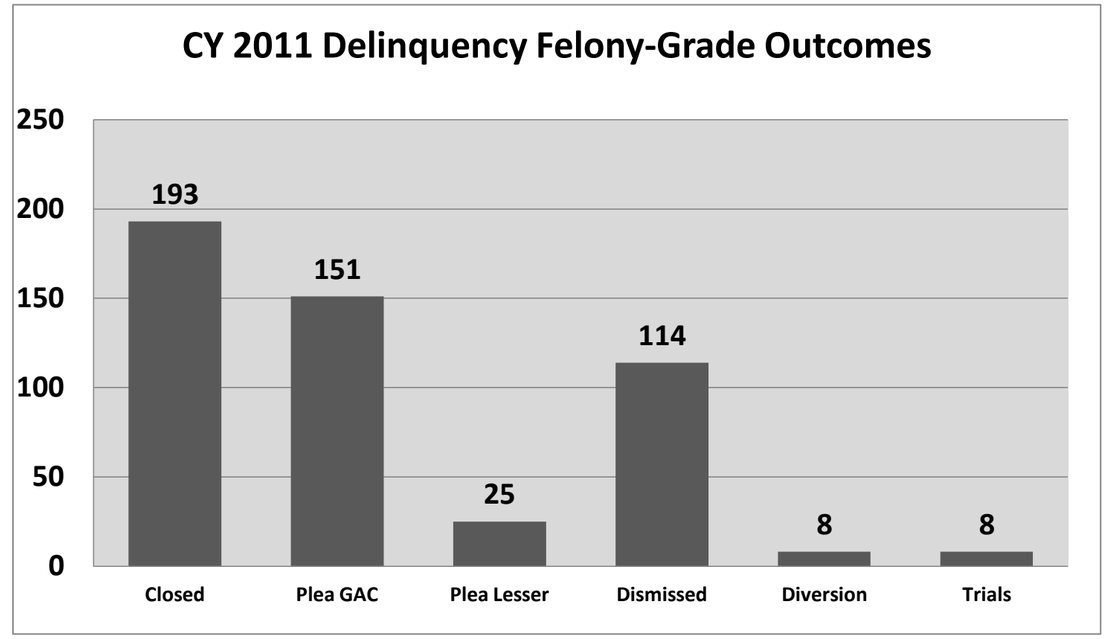

CY 2011 CINC Representing Child Outcomes
16
14
12
10
8
6
4
2
0
14
1
2
0
Closed
Termination
Reunification
Dismissed

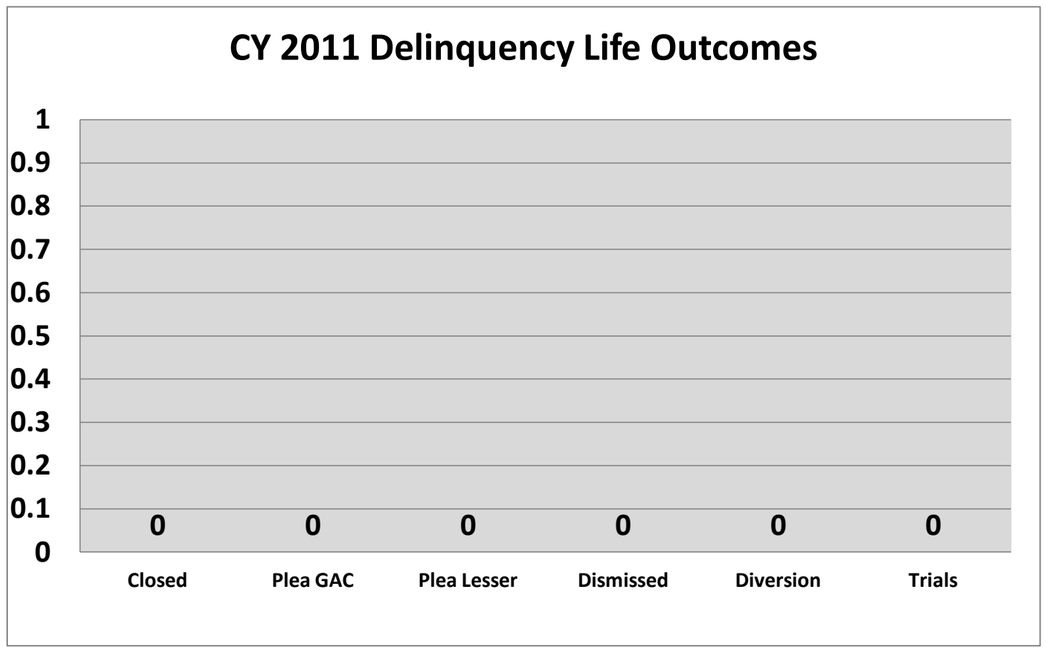

CY 2011 CINC Representing Parent Outcomes
500
450
400
350
300
250
200
150
100
50
0
442
42
161
0
Closed
Termination
Reunification
Dismissed

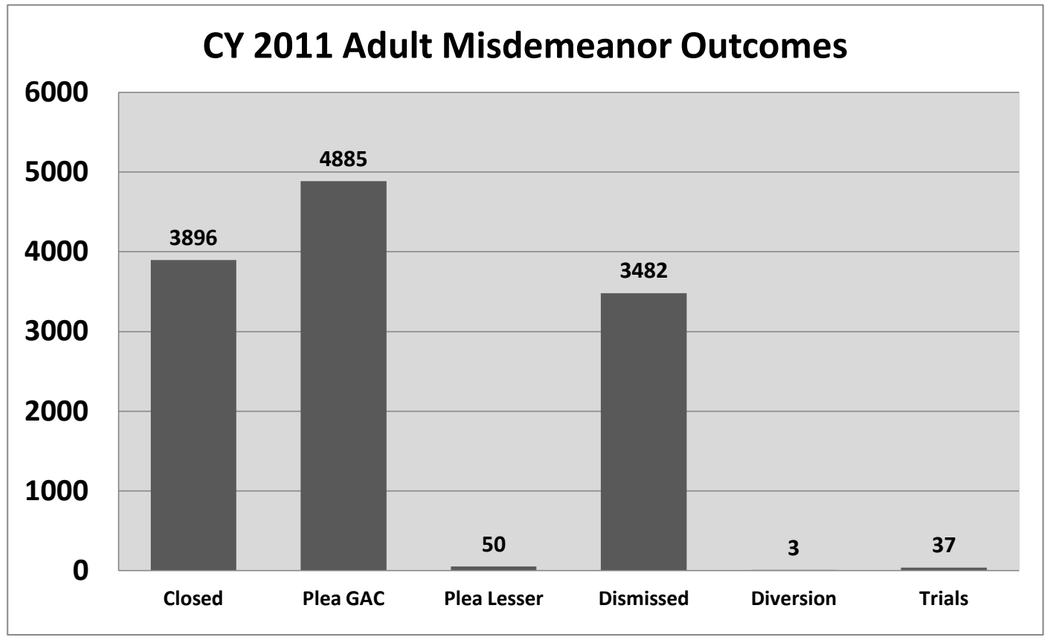

CY 2011 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

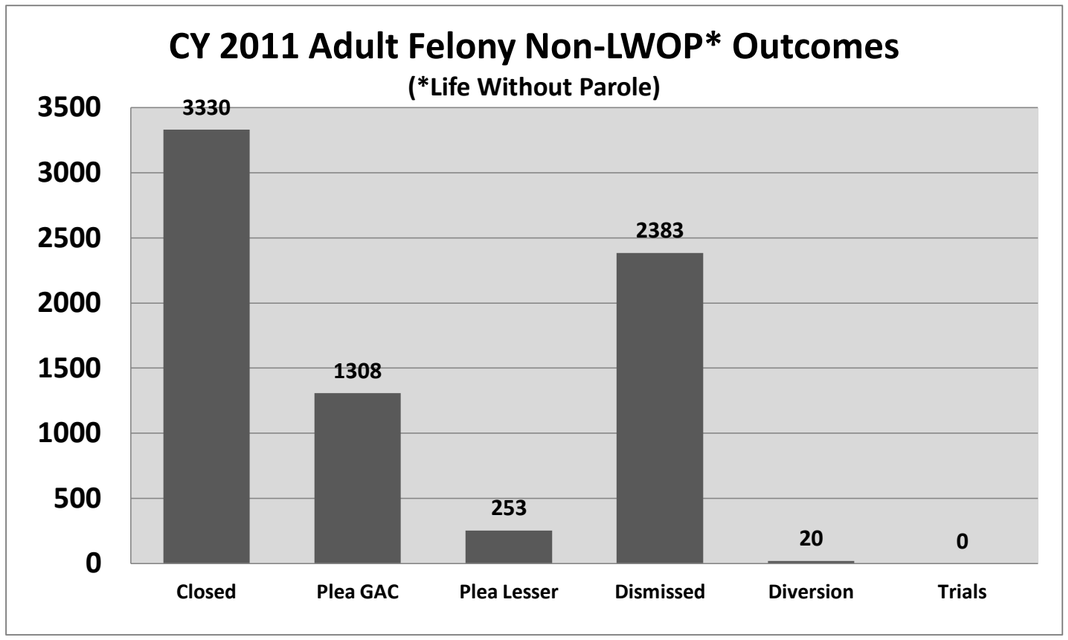

CY 2011 FINS Outcomes
80
70
60
50
40
30
20
10
0
76
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

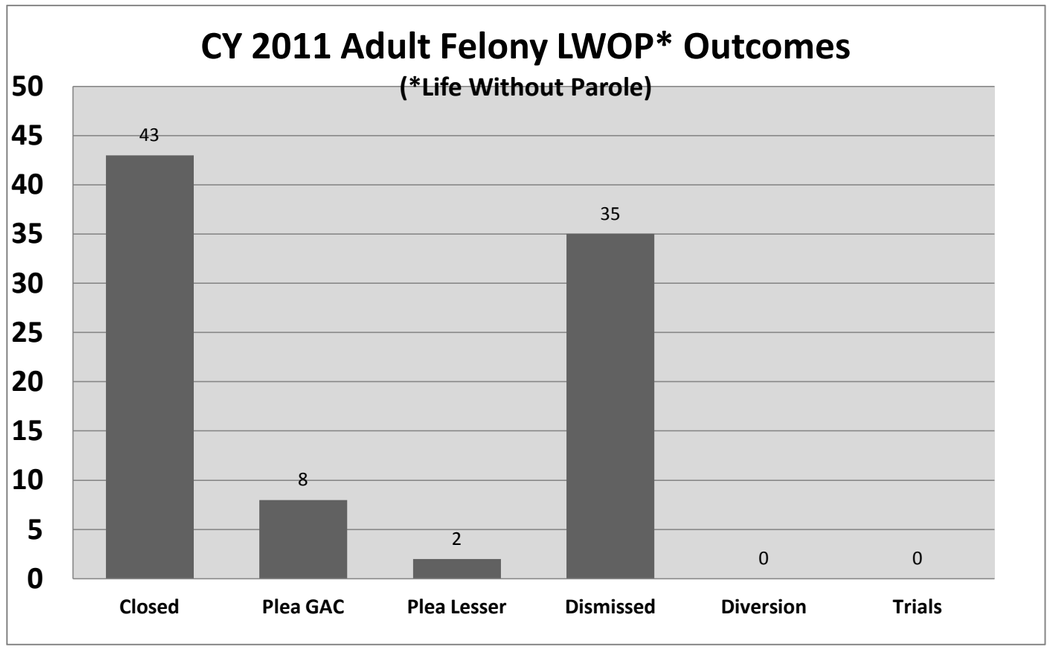

CY 2011 Delinquency Misdemeanor-Grade Outcomes
350
300
250
200
150
100
50
0
329
197
5
138
8
6
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

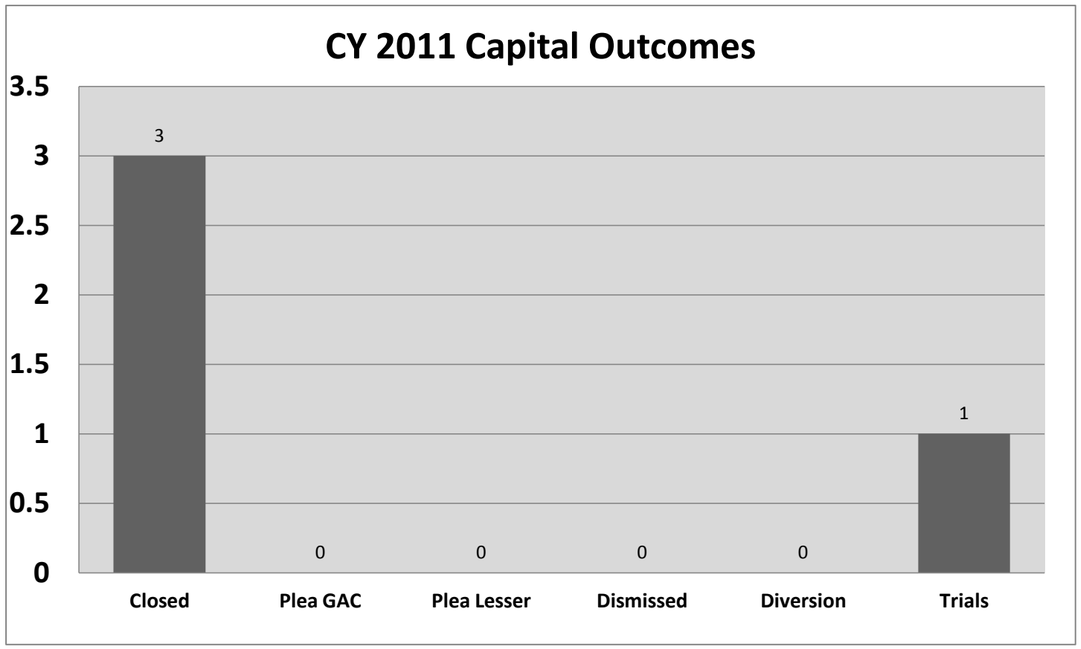

CY 2011 Delinquency Felony-Grade Outcomes
250
200
150
100
50
0
193
151
25
114
8
8
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
6000
5000
4000
3000
2000
1000
0
3896
4885
50
3482
3
37
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

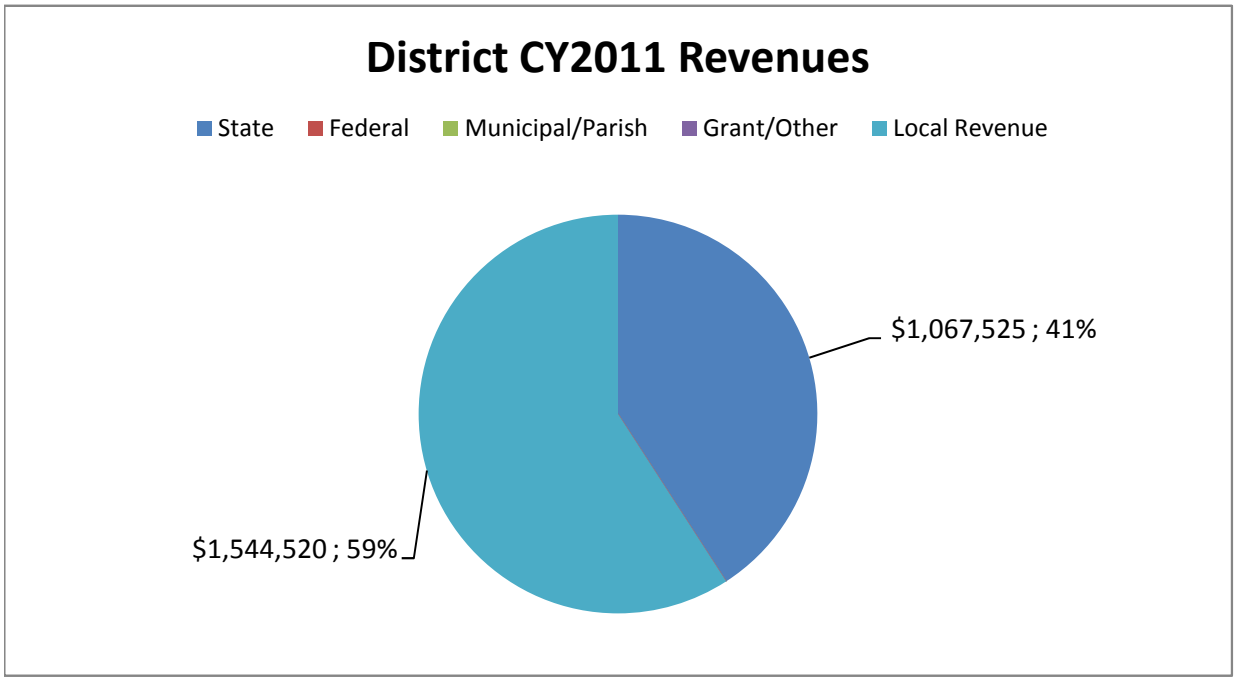

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
3500
3000
2500
2000
1500
1000
500
0
3330
1308
253
2383
20
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

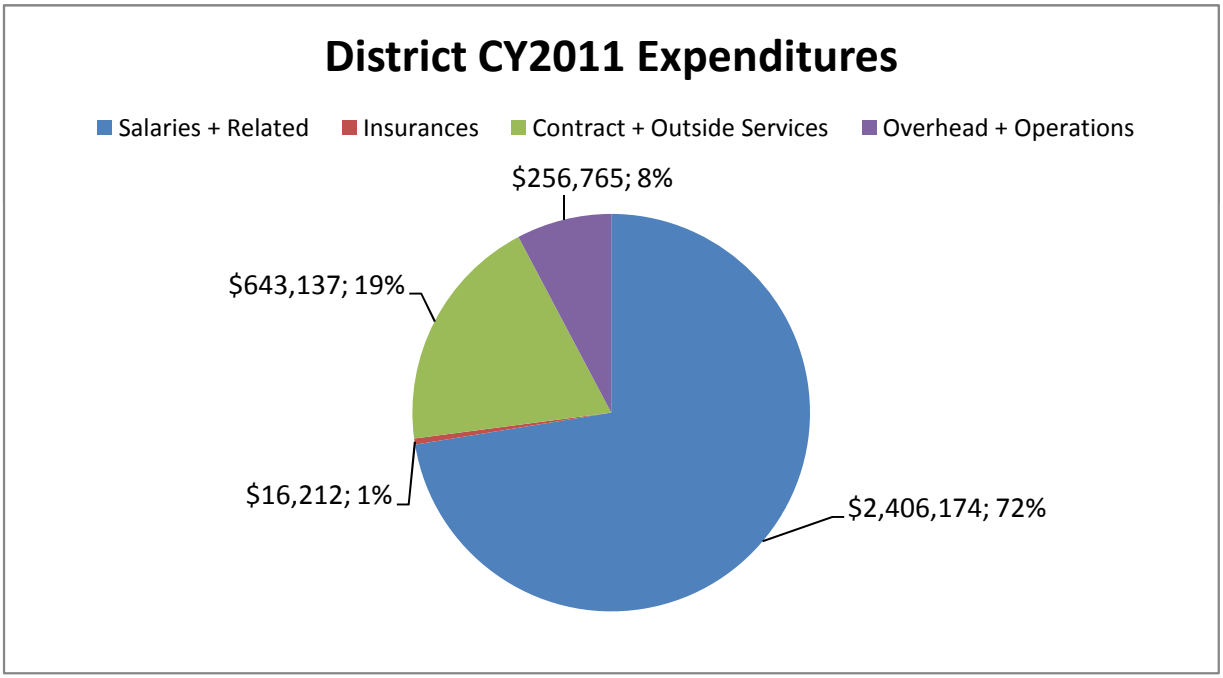

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
50
45
40
35
30
25
20
15
10
5
0
43
8
2
35
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Capital Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
0
0
0
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 21 CY2011	Total CY11
District Defender: Reginald McIntyre	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ 1,067,525
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ -
Total State & Other	**$ 1,067,525**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 1,268,069
Traffic Court	$ 205,149
Traffic Camera	$ -
Municipal Court	$ 243,109
Juvenile Court	$ -
Criminal District Court	$ -
Non-itemized, lump sum collected and remitted by all courts	$ 99,831
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ 47,147
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ -
Condition of Probation	$ 74,205
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 87,858
Department of Corrections	$ -
Donations	$ -
Interest Revenue	$ 3,390
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 44,996
Partial Attorney Fees Reimbursements [as per 15:176]	$ 38,899
Other Reimbursements	$ -
Other Local Income	$ 27,103
Total Local Revenue	**$ 1,544,520**
Total Revenue	**$ 2,612,045**

District 21 CY2011	Total CY11
District Defender: Reginald McIntyre	
Actual Expenditures Paid	
Salaries	$ 1,777,506
Hospitalization and Disability Insurance	$ 323,927
Retirement	$ 269,720
Payroll Taxes	$ 30,531
Accrued Leave	$ -
Workers' Compensation	$ 4,490
Malpractice Insurance	$ 14,099
Auto/Physical Liability Insurance	$ 2,113
Audit/Accounting Expense	$ 28,700
Contract Clerical	$ 13,423
Expert Witness	$ 53,048
Investigators	$ 990
Interpreters	$ -
Social Workers	$ -
Capital Representation	$ 15,000
Conflict	$ 402,038
Contract - Juvenile Attorneys or CINC	$ 127,665
Misdemeanor Attorney Contracts	$ -
Contract Attorneys - all other	$ -
Building Lease/Rent	$ 26,277
Office Repair and Maintenance	$ 4,691
IT/Technical Support	$ 2,273
Major Acquisitions	$ 25,346
Equipment Lease/Rent	$ 234
Telephone/Utilities/Postage/Internet	$ 34,924
Office Supplies	$ 25,933
Parking/Auto Tolls	$ 21
Advertisements	$ 17,940
Travel/Lodging/Per Diem/Mileage	$ 62,946
Dues and Seminars	$ 14,424
Law Library/Journals/Subscriptions	$ 11,568
Other Operating Expenses	$ 32,461
Total Expenses	**$ 3,322,288**

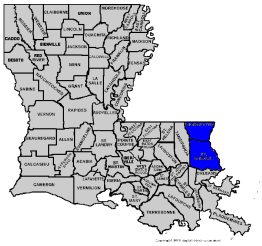

District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$1,067,525 ; 41%
$1,544,520 ; 59%


District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$256,765; 8%
$643,137; 19%
$16,212; 1%
$2,406,174; 72%

The 22ND Judicial District Public Defenders' Office

St. Tammany (Covington) - Washington (Franklinton)

District Defender: John R. Simmons, Jr.
402 North Jefferson Street
Covington, LA 70433
(985) 892-5002



22nd Judicial District • St. Tammany and Washington Parishes
District Defender John R. Simmons, Jr. • (985) 892-5002
402 North Jefferson Street • Covington, LA • 70433

General District Information: In the 22nd Judicial District, there are 17 sections of District Court and three City Courts in Bogalusa (five sections), Covington, and Slidell (five sections). There is a drug court program for adults and juveniles, a DWI court, a mental health court and a career criminal court. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 280,908 in this district, 71,999 of whom are children.

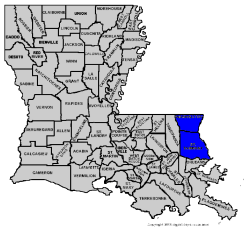
District Staff: The District Defender in the 22nd Judicial District is John R. Simmons, Jr., who has served in that position for 31 years and has been a public defender in Louisiana for 47 years. The 22nd Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office with 20 full-time staff attorneys, in addition to the District Defender, and 22 contract attorneys. Staff attorneys are permitted to represent clients in private civil cases but not in private criminal cases per office policy. Staff attorneys may accept appointments in the Federal Public Defenders' Office or in other state judicial districts if a system of reciprocity has been established with that district. The District Defender supervises all staff, and no caseload reduction is provided to him. The office also has two investigators and 11 administrative staff members.

Juvenile Defense: Juvenile cases are heard by District and City Court Judges in the 22nd Judicial District. Three staff attorneys and four part-time contract attorneys handle all juvenile cases. The 22nd Judicial District has an active Children and Youth Planning Board.

Indigency Determination and Availability of Clients: In the 22nd Judicial District, the Public Defenders' Office makes the determination of indigence. Adult clients are held at the St. Tammany or Washington Parish Jails, the Slidell City Police Corrections Division or the Bogalusa City Jail. Juvenile clients are held at the Florida Parishes Juvenile Detention Center.

Fees and Accounting: The 22nd Judicial District Public Defenders' Office collects the statutory $40 application fees from clients. In 2011, approximately 3,213 applications were received for services. Fees were waived for approximately 1,200 applicants and no fees were reduced. A total of $72,269 was collected for application fees. Courts in this district assess the statutory $35 special fee in every case resulting in a conviction to support local public defender services. In 2011, the district received $1,010,397 in special fees, collected by the St. Tammany and Washington Parish Sheriffs' Offices and the clerks of the City Courts. Partial indigence fees are not assessed. All accounting functions for this district's Public Defenders' Office are handled internally by staff.

Caseload: The 22nd Judicial District Public Defenders' Office reported handling 14,942 cases in 2011. Of those, 3,414 involved juvenile matters, including 2,321 Child in Need of Care representations.



The 22ND JDC Public Defenders' Office

Parish(es) & Seat(s)	St. Tammany Parish – Covington and Washington Parish - Franklinton
Population:	St. Tammany Parish 233,740 Washington Parish 47,768 22nd Judicial District Total 281,508
Juvenile Population:	St. Tammany Parish 60,136 Washington Parish 11,863 22nd Judicial District Total 71,999
District Defender	John R. Simmons, Jr.
Years as District (or Chief) Defender	34
Years of Public Defense	47
Office Manager	John Stevenson
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	John Allen (CINC Contract Attorney), William Arata (Cinc Contract Attorney), Nancy Bousfield (Staff Attorney), Ashton Burris (Staff Secretary), Rachel Cook (Staff Secretary), Jennifer Cruseturner (Staff Non-Support Attorney), Melissa Davis (Staff Mitigation Specialist), Shannon Donnelly (Staff Secretary), Kealy Dryer (Staff Secretary), Randall Fish (CINC Contract Attorney), Carole Gillio (CINC Contract Attorney), Joseph Harvin (Cinc Contract Attorney), Sheila Hayes (Lead Secretary Covington), John Hogue (Staff Attorney), Janice Magee (Staff Secretary), Shannon Mese (Staff Secretary), Tracy Nettles (Staff Secretary), John Stevenson (Administrator), Dana Walston (Staff Secretary-Terminated December 31, 2011), Michelle Borchers (Staff Secretary), Belinda Welsh (Staff Secretary), & Holly West (Staff Reception) are the personnel who routinely enter CMS data.
Primary Office Street Address	402 North Jefferson Avenue (New Mayor changed the name)
City	Covington
ZIP	70433-2638
Primary Phone	(985) 892-5002
Primary Mailing Address	402 North Jefferson Avenue, Covington, LA 70433 (New Mayor changed street to avenue)
Primary Email Address	22ndjdcpdo@bellsouth.net
Primary Emergency Contact	John R. Simmons, Jr.
Primary Emergency Phone	(985) 893-1684 (Home); (985) 705-1632 (Cell)
Secondary Emergency Contact	John D. Stevenson
Secondary Emergency Phone	(985) 809-0651 (Home) (985) 985-377-6023 (Cell)
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	Washington Parish District PDO Office, 919A Washington Street, Franklinton, LA 70438 (985) 839-2245 (Vox) (985) 839-5412 (Fax); Slidell and Bogalusa City Court Office, 636 Gause Blvd. Ste. 203 Slidell, LA 70458 (985) 643-2747 (Vox) (985) 643-2746 (Fax)

Other District Office Contact Personnel (Primary Only)	St. Tammany District Court-Covington Sheila Hayes, Washington Parish District Court-Franklinton Janice Kay Magee and Slidell & Bogalusa City Court Office-Slidell Tracy Nettles
Name of Owner(s) of Office(s)	Covington Office-St. Tammany Parish; Franklinton Office- Hancock Bank; Slidell Office - Bank of Louisiana
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Covington Office: No rent & utilities average $1,100/month; Franklinton Office: Rent $900/month includes utilities; Slidell Office: Rent $1,429 /month includes utilities; District Wide AT&T Communications approximately $1,300.00/month
Courts and Locations	22nd Judicial District Court - Covington; 22nd Judicial District Court - Franklinton; Slidell City Court - Slidell; Bogalusa City Court - Bogalusa; Covington City Court - Covington
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	22nd Judicial District Court, Covington, 12 Div/Sec; 22nd Judicial District Court, Franklinton, 5 Div/Sec; Slidell City Court, 5 Sections; Bogalusa City Court, 5 Sections; Covington City Court, 1 Section
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Felony cases - Divisions are assigned based upon the date of the incident at the 72-Hour hearing. Attorneys are assigned to clients once division has been allotted. Divisional attorneys are then assigned as counsel of record. The misdemeanor courts are processed with individual attorney's assigned to the applicable area of the courts.
Name of Adult Detention Facilities in This District	St. Tammany Parish Jail – Covington, LA; Washington Parish Jail – Franklinton, LA; Slidell Police Department Corrections Division – Slidell, LA; Bogalusa City Jail – Bogalusa, LA
Name of Adult Detention Facilities Outside the District Which Hold Clients	Not Applicable
Name of Juvenile Detention Facilities In This District	Florida Parish Juvenile Detention Center – Covington, LA
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Not Applicable
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes Minor travel costs and attorney travel time (opportunity cost)
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	None noted
District Attorney	Walter P. Reed
Chief Judge of Criminal District Court	Judge William Knight
Juvenile Court Judges (Specify District of City Court)	St Tammany District Court – Judge Dawn Amacker; Washington Parish District Court– Judge Mary Deveraux; Slidell City Court – Judge James Lamz; Bogalusa City Court – Judge Robert Black District Juvenile Drug Court - Judge William Burris

Drug Court Judges	Washington Parish: Judge August J. Hand, St. Tammany Parish: Judge William Knight and Judge Allison Penzato Juvenile Drug Court: Judge William Burris
Mental Health Court Judges	Judge Peter Garcia
Other Specialty Court	DWI Court: Judge Richard Swartz
Name of Specialty and Brief Description:	DWI – Court has a similar structure to drug court for follow-up and screenings of defendants Charged with DWI and the courts' remedy as set as conditions of probation. Career Criminal Court – Habitual Defenders/ Multi-Bill Defenders are handled within each Section of Felony Criminal by the sitting Judges within the Criminal Sections. Drug court offers an alternative to incarceration for nonviolent, less serious, substance abusing offenders. Drug court is designed to rehabilitate offenders through regular and intense judicial supervision, substance abuse treatment, mandatory drug testing, educational opportunities, and appropriate sanctions and incentives. The goals of drug court are successful rehabilitation of drug court clients and reduced recidivism. Court appointed case managers assist each client through the two year program. In the 22nd Judicial District, there are adult and juvenile drug court programs. The adult program serves St. Tammany and Washington Parishes while the juvenile program serves west St. Tammany Parish. Over 300 adults and 25 juveniles are served monthly by the drug court programs in the 22nd Judicial District. The 22nd Judicial District Behavioral Health Court, commencing December 1, 20111, is intended to provide an alternative sentencing option for offenders with mental health disorders or co-occurring disorders. Through this specialty court, participation in which is a special condition of probation, offenders will be judicially supervised and will be provided community services, including mental health treatment, to prevent the recurrence of behaviors that lead to justice system involvement.
Indigency Determined by Whom and How?	All jailed clients are assumed to be indigent upon intake. Investigators do have clients fill out intake documents notifying them of their liability upon bonding out. Walk-in clients are screened by the individual offices' reception personnel utilizing the 200% poverty guideline as to qualifying for public defender services.
When is Assignment/Appointment of Counsel Made?	Representation begins either at the 72-Hour hearing process and/or upon the divisional allotment procedure. Our felony staff is organized as a divisional basis and all other attorneys are assigned on a area of responsibility e.g. Misdemeanors, Non-Support, Juvenile, Fins, and Cinc arenas.

Client Assigned by Whom and How?	Applications for Public Defender Services are taken both at the Public Defender Offices and by our investigators at holding facilities. Cases are assigned to attorneys by the District Public Defender upon notification from the allotment process.
Initial Client Intake Conducted By Whom? (Name and Title)	Bruce Stacklin and Desiray Wright - Investigators; Holly West, Tracy Nettles, Dana Walston, Ashton Burris - Staff Secretaries; Shannon Christian - Assistant Public Defender, Bogalusa City Court; John Allen, William Arata, Randal Fish, Carrol Gillio & Joseph Harvin CINC Contract Attorneys
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	yes
Brief Explanation of Intake Process	Jail clients are interviewed by Investigators and screened at the 72-hour processes by Investigators or Attorneys throughout the 22nd JDC system. The potential clients are referred to reporting to the respective office for application processing or accepted as incarcerated clients. Additionally walk-in clients are processed in each office by staff personnel. Information is reviewed as to qualifying for services and shared with the potential client. A financial qualification sheet is used and an intake form that is case specific on the legal matter for the client is used to set up records and provide background and contact information for their attorney assignment and interview correspondence notification.
$40 Application Fees	
How Many Applications for Services Were Received?	3,213 Estimated based on samples by case type
Does the Office Collect the $40 Application Fee?	yes
How Many Application Fees Were Waived?	1,200 Estimated from received jail population estimates
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2011	72269
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	1010397
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	St. Tammany Parish District Court as made payable through the Sheriff of St. Tammany provides only checks for traffic and court costs with a percentage breakdown for the participating agencies. Washington Parish District Court as made payable through the Washington Parish Sheriff provides raw data on spreadsheets for defendant collections and distributions. Covington and Mandeville City Court provides summary breakdowns annotating the number of traffic, misdemeanors, and city ordinances reprehensive of the checks total. Bogalusa and Slidell City courts only provide checks for the fee without documentation.

Who Collects the Assessed Court Fees?	District court assessments are collected by the sheriff's office. City Court assessments are collected by the clerks of court personnel.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	St. Tammany Parish District Court as made payable through the Sheriff of St. Tammany provides only checks for traffic and court costs with a percentage breakdown for the participating agencies. Washington Parish District Court as made payable through the Washington Parish Sheriff provides raw data on spreadsheets for defendant collections and distributions. Covington and Mandeville City Court provides summary breakdowns annotating the number of traffic, misdemeanors, and city ordinances reprehensive of the checks total. Bogalusa and Slidell City courts only provide checks for the fee without documentation.
Who Remits the Court Fees Collected?	District Court assessments are issued by the respective parish sheriffs for St. Tammany and Washington Parishes. City courts draft their own instruments
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	St. Tammany Parish District Court as made payable through the Sheriff of St. Tammany provides only checks for traffic and court costs with a percentage breakdown for the participating agencies. Washington Parish District Court as made payable through the Washington Parish Sheriff provides raw data on spreadsheets for defendant collections and distributions. Covington and Mandeville City Court provides summary breakdowns annotating the number of traffic, misdemeanors, and city ordinances reprehensive of the checks total. Bogalusa and Slidell City courts only provide checks for the fee without documentation.
Partial Indigence Payments	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	none
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Reduced intake fees are not performed.
Who Collects the Assessed Partial Payments?	Reduced intake fees are not performed.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	All collected fees are channeled to our accounting office. At the points of collection, the monetary instrument is entered into the data base and a receipt book for each paying client. The fee accounts are performed within our Qickbooks program and deposited upon office processing.
Who Remits the Partial Payments Collected?	All deposits (remitted moneys) are deposited centrally by Linda Fussell
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Copy of the receipt from the receiving personnel along with the cashier's check or money order.
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	0

Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	An attorney employed by the organization shall not engage in the private practice of criminal law under any circumstances. Attorney employees may accept appointments to represent indigent defendants in the Federal Public Defender Office and may accept indigent appointments in other state judicial districts if a system of reciprocity has been established with a particular district. An attorney employed by the organization may engage in the private practice of civil law to the extent that such practice does not interfere with the employee's responsibilities to the organization. Any civil practice must be conducted through the employee's private office. None of the staff, facilities or resources of the Public Defender Office may be utilized to support an employee's private practice of civil law.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes, Sample Attached
Primary Immediate Needs	Awaiting the appointment of a new District Defender and pending review of the Contract offer for the Behavioral Court launch as suggested by the 22nd Judicial District Judges.
Immediate Critical Issue Areas	Awaiting the receipt of the Department of Justice Administration/LPDB recommended organizational reforms in reaction to the ACLU complaint. The anticipated scope of their consensus will provide both short and long term goals and milestones to this organization.
Long-Term Critical Issue Areas	Sustainable revenue stream to meet case load objectives as being defined in the above mentioned organizational reform.
Please List All New Hires in 2011 (Name and Title)	Mark James, Attorney; David Sirera, Attorney; Shannon Donnelley, Support Staff; Darrell Sims, Attorney; Carol Guilio, CINC Contract Attorney and Michelle Borchers, Support Staff
Please List All Promotions in 2011 (Name and Title)	John Almerico was promoted from his Misdemeanor role to a Division Felony Attorney.
2011 Media Coverage and/or Major Accomplishments	NONE
Number of Expected New Attorney Hires in 2011	NONE
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Attorneys with lesser experience in the court room are mentored with the guidance of compatible staff attorneys and/or our trial supervisor for several weeks and longer, if needed. Additionally, for trial preparations and performance in the court room our trial supervisor is available for assistance and guidance to all staff attorneys. If deemed necessary we utilize the National Criminal Defense College, Macon, GA for exercises include client interviews, jury selection, direct and cross examination, impeachment and closing arguments. Additionally during 2011 and 2012 calendar year LAPDB and/or LACDL industry specific and/or annual CLEs are provided for staff and panel attorneys.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	yes

Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	The District Public Defender is the overall supervisor of the 22nd Judicial District Public Defender Office. The District Public Defender is administratively supported by an administrative assistant, John Stevenson, and Linda Fussel for Banking deposits and reconciliations for internal controls. Operationally, the organization is divisional with capital, felony adults, adult misdemeanors, non-support and CINC/FINS/juvenile settings allocated among the attorneys as needed by the specific court's needs. Personnel within each division report operationally to their immediate supervisor, the District Public Defender.
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	NONE
Please Attach Your Office Organizational Chart	ATTACHED 2011
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	Working with Defender Data to work towards paperless client files to minimize filing storage and exportability for attorney usage.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Major Medical (HUMANA),; Dental (HUMANA), Vision (HUMANA),& Gap Insurance-for Major Medical (Morgan White Administrators Inc.) are provided for full time-staff personnel. Professional Liability Insurance - Lloyds of London
Regular Meetings for Any Staff, Please Describe	Quarterly on pay day and as needed for more specific topics.
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	6
Number of Writs Your District Handled in 2011	7
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	None known
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None Noted
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	The Juvenile attorney is normally the lead counsel in these matters and once the decision by the District Attorney's Office is made to transfer the case, the juvenile attorney liaisons with District Public Defender and the effected Divisional Felony attorney. Lines of communication and assistance are available for the needs of the client between staff elements as needed.

Please Provide the Names of All State Representatives and Senators from Your District	Louisiana Senators Senator Julie Quinn – District 6 quinnj@legis.state.la.us Senator Jack Donahue – District 11 donahuej@legis.state.la.us Senator Ben Nevers – District 12 neversb@legis.state.la.us Senator A.G. Crowe – District 1 crowea@legis.state.la.us Louisiana Representatives Representative Scott Simon simons@legis.state.la.us Representative Harold Ritchie ritchieh@legis.state.la.us Representative Kevin Pearson pearsonk@legis.state.la.us Representative John Schroder schroderj@legis.state.la.us Representative Timothy Burns burnst@legis.state.la.us Representative George Cromer
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	On-Line access to City Court data bases for client data management. Both District Court's Clerk of Courts have on-line defendant research capability. Window XP machines will not be supported by Microsoft upon the launch of Window 8 in the Spring of 2012. The physical and software upgrades may be cost/benefit restrictive suggesting replacement of PC boxes.
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	Using offsite file system for storage/retrieval and destruction of client files has free up workspace and eases file location efforts.

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
William Alford, Jr.	Work Phone 985 892 5002
	e-mail alford8@bellsouth.net
John Almerico	Work Phone 985 839 2245
	e-mail ricostbever@yahoo.com
Nancy Bousfield	Work Phone 985 643 2747
	e-mail nsbousfield@gmail.com
Michael Bradley	Work Phone 985 892-5002
	e-mail mbradley434@yahoo.com
Melissa Valdivia	Work Phone 985 892 5002
	e-mail melissalawyergirl@live.com
Michael Capdeboscq	Work Phone 985 892 5002
	e-mail amite29@yahoo.com

d Andrea Chatman	Work Phone 985 643 2747
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	e-mail 22ndjdcpdo@bellsouth.net
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David Sirera	Work Phone 985 892 5002
	dsireralaw@yahoo.com
Robert Stamps	Work Phone 985 892 5002
	e-mail bs33pdo@yahoo.com
James Talley	Work Phone 985 892 5002
	e-mail talleymanna@yahoo.com
Amanda Trosclair	Work Phone 985 892 5002
	e-mail atrosclair@gmail.com
Part-Time Contract Attorneys	**Contact Information**
CINC-Adult Part-Time Contract:	
John Allen	Work Phone 985 839 9589
	e-mail jallen@allenandfrederick.com
William Arata, Sr.	Work Phone 985-735-1368
	e-mail aratalaw@bellsouth.net
Randall Fish	Work Phone 985 882 0060
	e-mail randallfishlaw@bellsouth.net
Joseph Harvin	Work Phone 985 781 8885
	e-mail jbharvin@harvinlawfirm.com
Carole Gillio	Work Phone 985 643 4020
	gilliolawfirm@bellsouth.net
Conflict Per-Case Contract:	
Ernest Barrow	Work Phone 985-871-7374
	e-mail ernie.barrow@gmail.com
James Burke, III	Work Phone 985 892 5002
	e-mail weebels@bellsouth.net
Bruce Cameron	Work Phone 985-847-1054

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James Scott	Work Phone 985 732 2088
	e-mail litigatorlimits@hotmail.com
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
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	e-mail belindawelch_22ndjdcpdo@yahoo.com
Holly West	Work Phone 985 892 5002
	e-mail hollywest27@yahoo.com
Desirae Wright	Work Phone 985 892 5002
	e-mail desiraefwright@yahoo.com
Shannon Donnelley	Work Phone 985 892 5002
	brdgtt24@aol.com
Michelle Borcher	Work Phone 985-892-5002
	e-mail michelle.ellison1@yahoo.com

2011 District Office Technology Survey

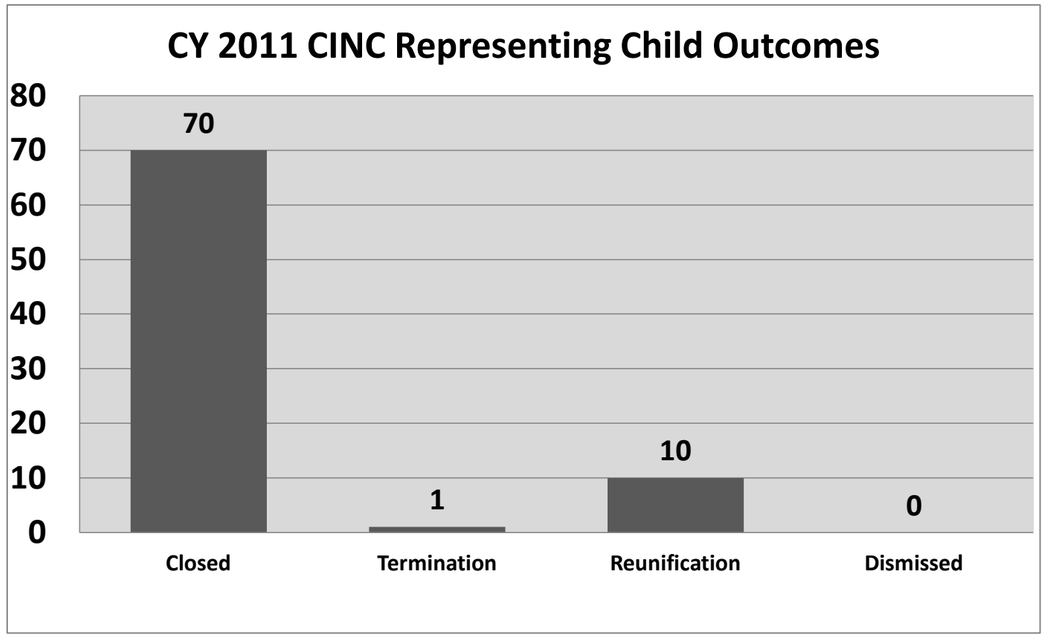
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7 x	
Windows Vista x	
Windows Server 2000/2003/2008 x	
__Windows XP x	
__Mac OSX	
Case Management System(s): Check all that apply	
__defenderData (LPDB statewide system) x	
__Other System (please name) _____	
Productivity Suites Used:	
__Microsoft Office 2010 (Word, Excel, etc.) x	
__Microsoft Office 2007 x	
Microsoft Office 2003 x	
__Previous Microsoft Office version	
__Corel Word Perfect X	
__Other	
Internet Browsers Used:	
__Internet Explorer 6	
__Internet Explorer 7 or 8 x	
__Firefox	
Other Google Chrome x	
HARDWARE:	
Please enter the number of	
devices in your inventory	
__Television, DVD, VCR Telivision (1) DVD (1) VCR (2)	
__Desktop PCs 32	
__Laptops 4	
__Video Cameras 1	
__Digital Cameras 1	
__Video Conferencing Systems 0	
__B&W Laser Printers 6	
__Color Printers 2	
__Wireless Cards 0	
__Smartphones (Funded by Office) 0	
__iPad/Tablets (Funded by Office) 0	

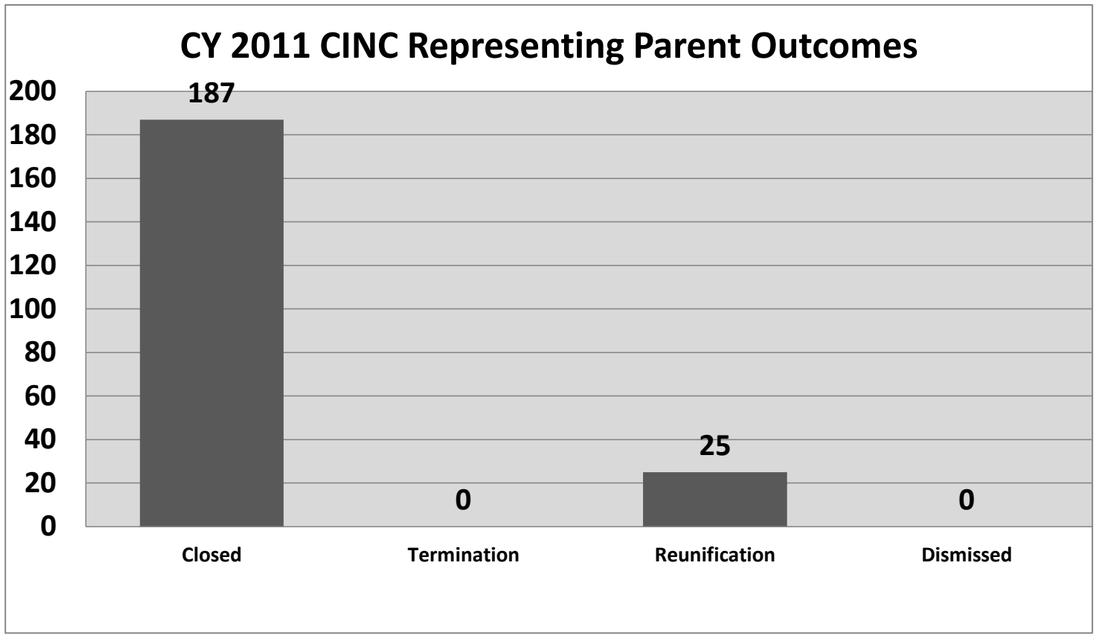
INTERNET SERVICES:	Covington Office 6.0 Mbps downstream
____Dialup _x_Broadband ____No Internet Connection	Slidell Office 3.0 Mbps downstream
Connection Speed:	Franklinton Office 3.0 Mbps downstream
Provider Name:	AT&T
Email Provider:	AT&T (Bellsouth)
Please list any software or computer equipment in which you need training:	NA

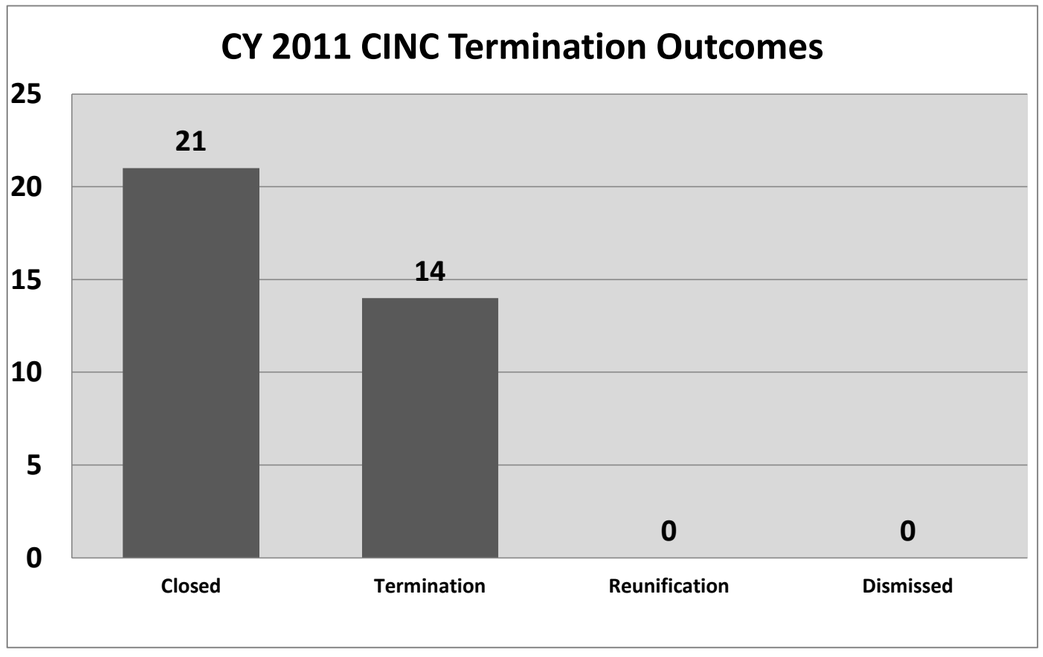
22nd District Defender Office CY 2011 Caseloads & Outcomes

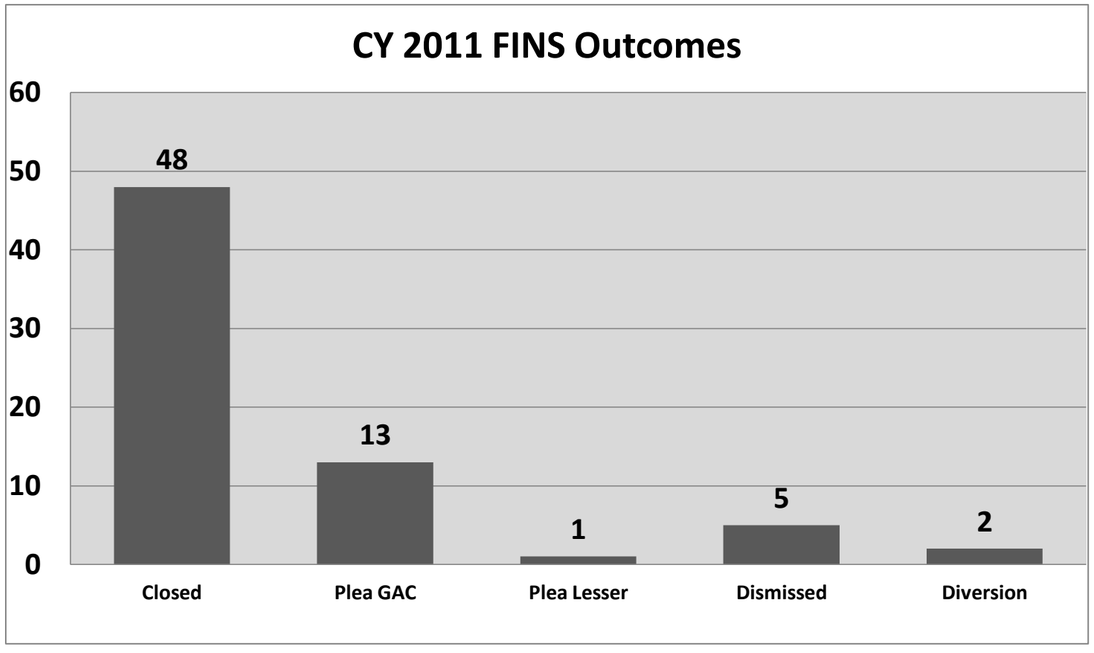
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	844	544	622	1466	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	2	70	133	135	1	10	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	308	187	412	720	0	25	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	14	21	17	31	14	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	59	48	23	82	N/A	N/A	13	1	5	2	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	447	377	137	584	N/A	N/A	172	9	109	41	N/A	N/A	4	7
Delinquency Felony	236	223	109	345	N/A	N/A	144	35	103	7	N/A	N/A	1	4
Delinquency-Life	1	0	0	1	N/A	N/A	0	0	0	-	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	26	38	24	50	N/A	N/A	3	0	1	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	3384	2482	1019	4403	N/A	N/A	1885	235	1361	21	0	0	28	4
Adult Felony Non-LWOP**	2778	1817	1243	4021	N/A	N/A	1509	104	553	12	6	31	1	12
Adult LWOP*	20	29	44	64	N/A	N/A	13	5	8	0	0	5	0	0
Capital	1	4	9	10	N/A	N/A	0	0	1	-	0	1	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	2297	2152	730	3027	N/A	N/A	9	0	11	1	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	2	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

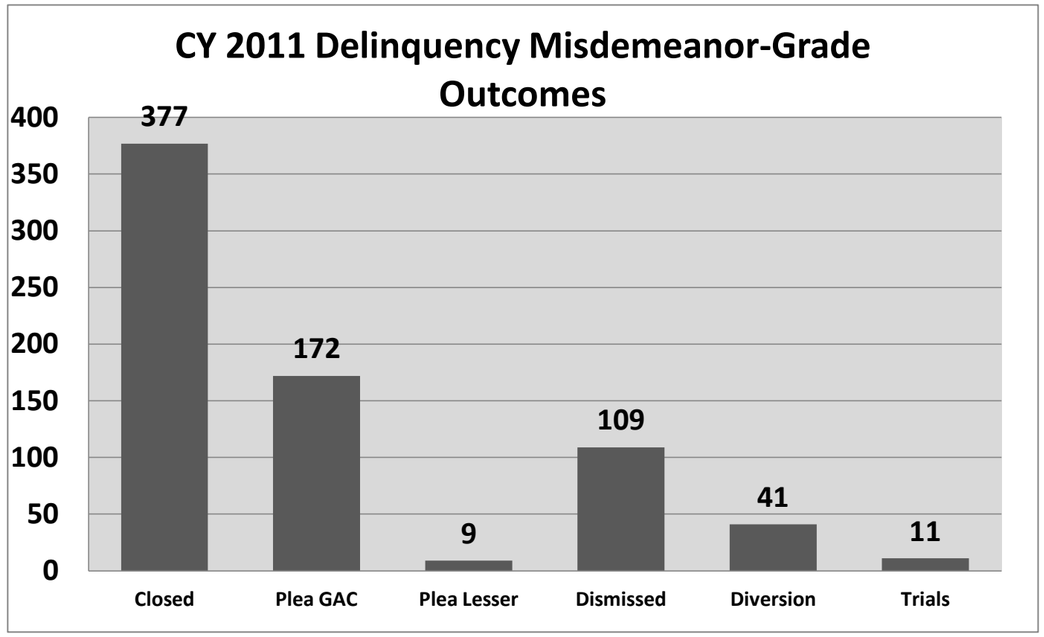
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

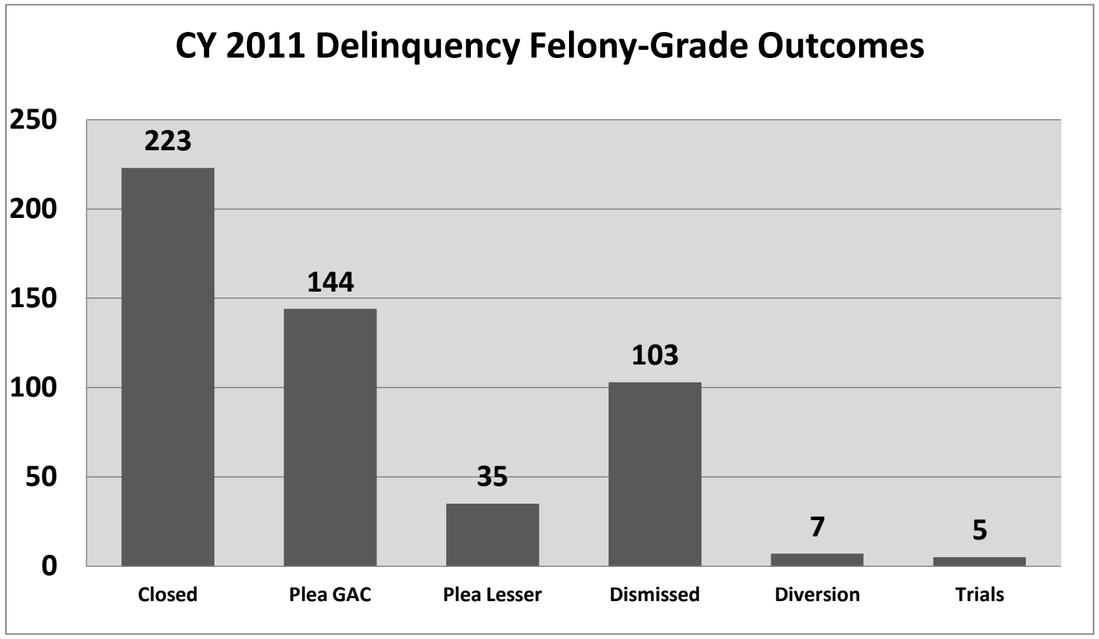

CY 2011 CINC Representing Child Outcomes
80
70
60
50
40
30
20
10
0
70
1
10
0
Closed
Termination
Reunification
Dismissed

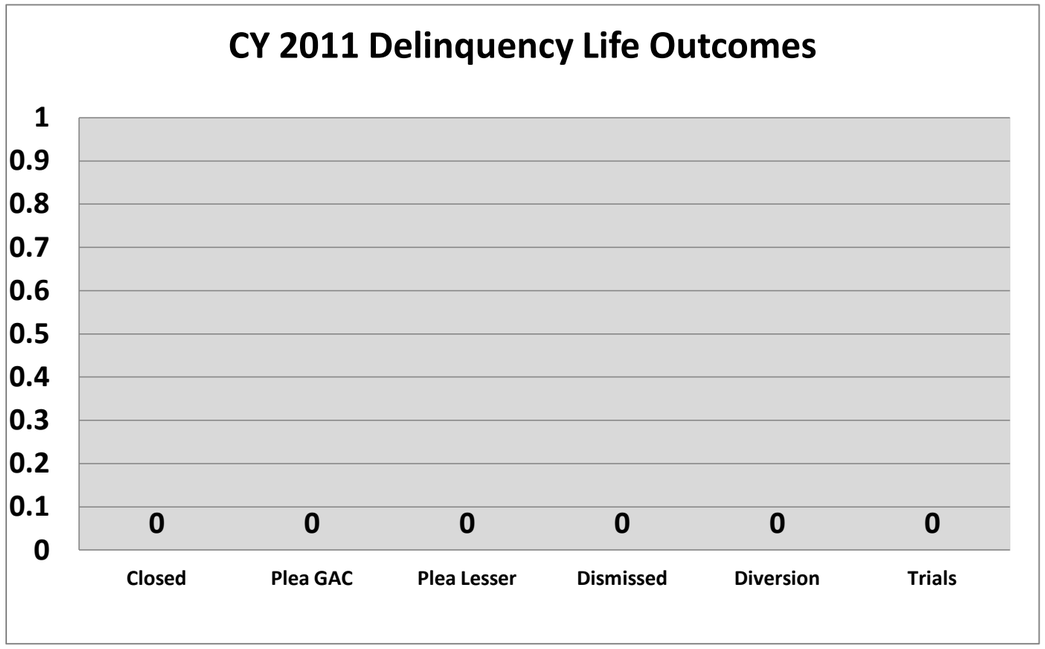

CY 2011 CINC Representing Parent Outcomes
200
180
160
140
120
100
80
60
40
20
0
187
0
25
0
Closed
Termination
Reunification
Dismissed

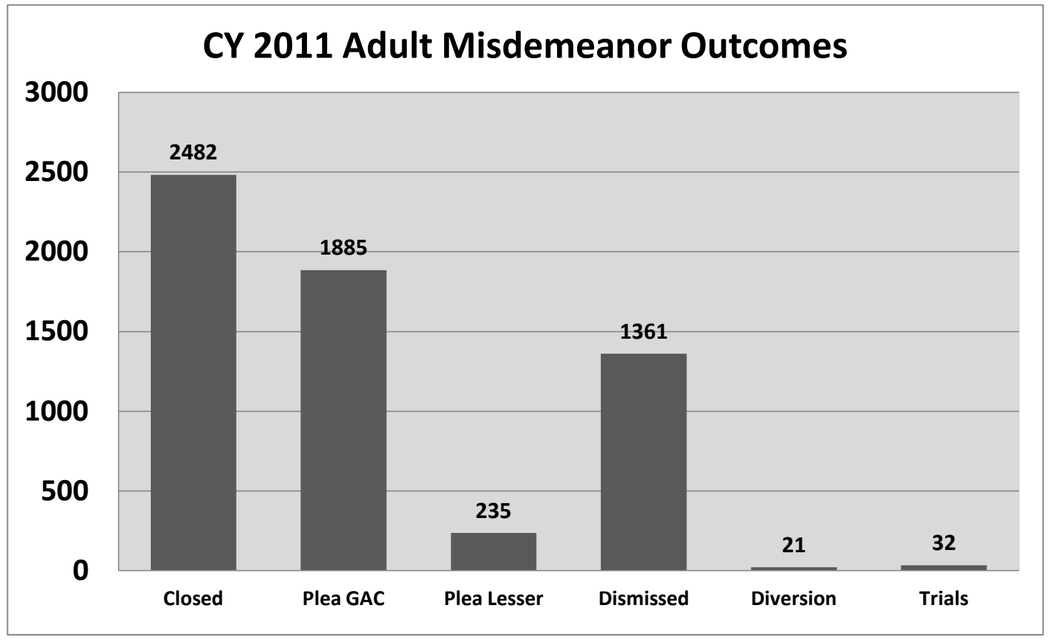

CY 2011 CINC Termination Outcomes
25
20
15
10
5
0
21
14
0
0
Closed
Termination
Reunification
Dismissed

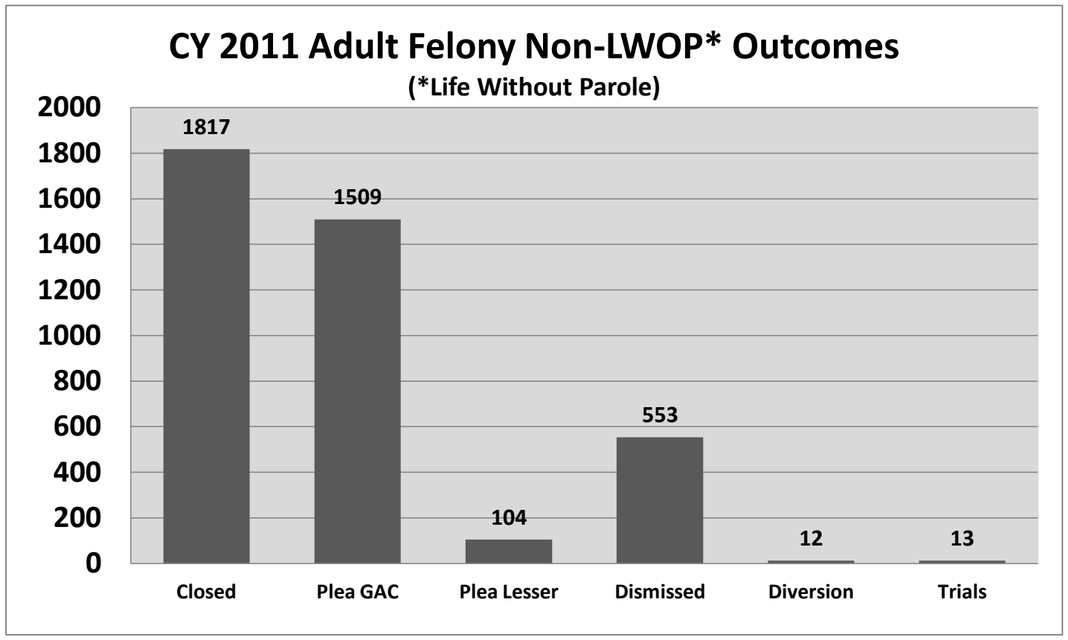

CY 2011 FINS Outcomes
60
50
40
30
20
10
0
48
13
1
5
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

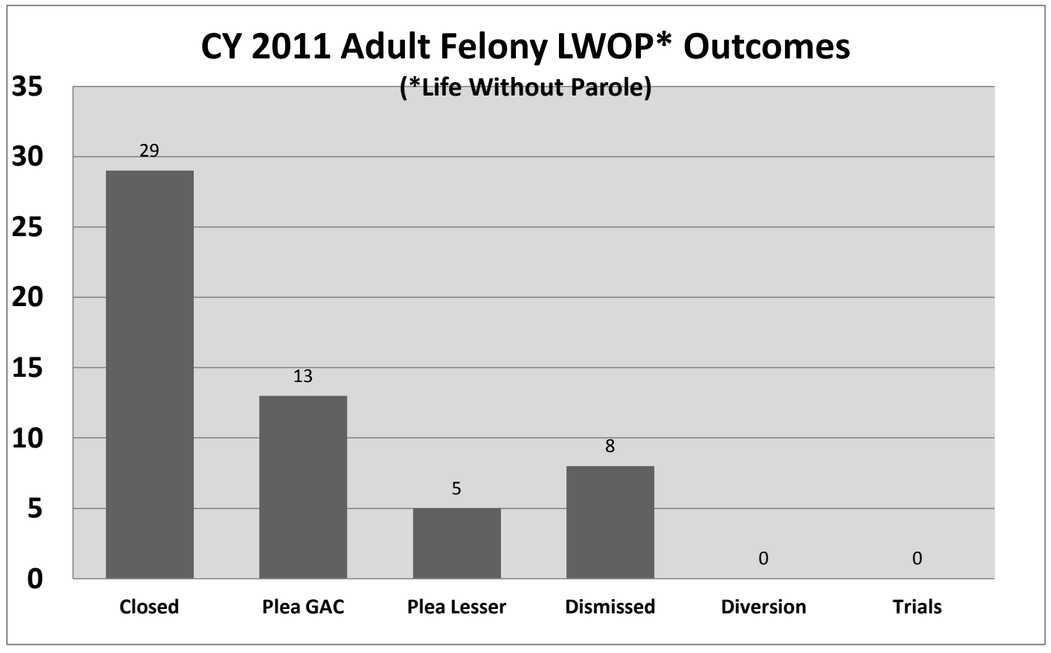

CY 2011 Delinquency Misdemeanor-Grade Outcomes
400
350
300
250
200
150
100
50
0
377
172
9
109
41
11
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

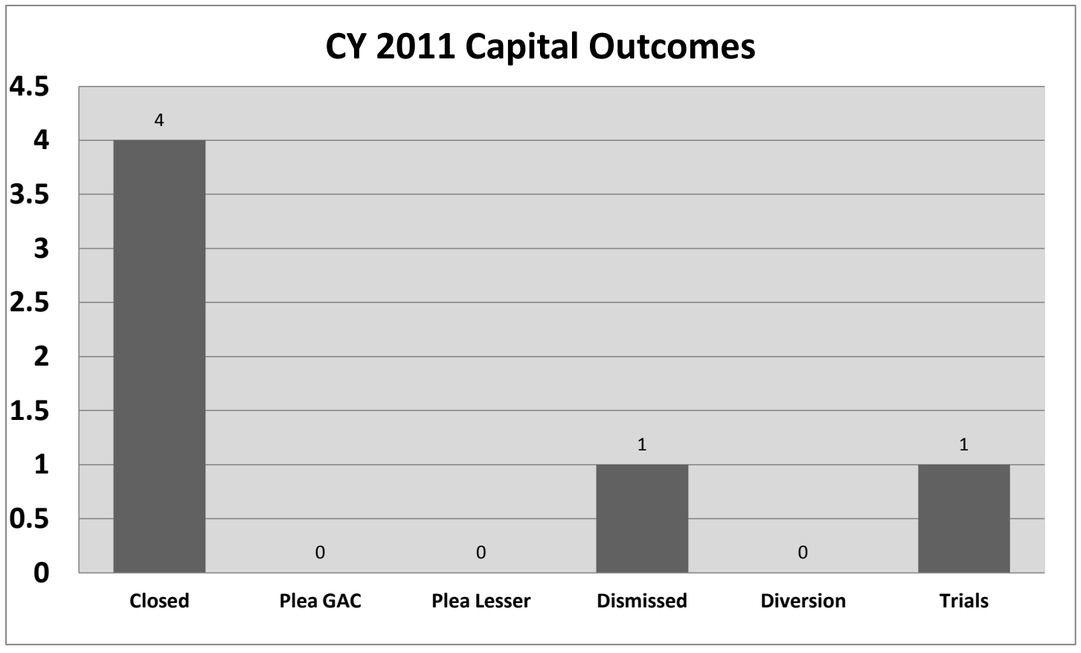

CY 2011 Delinquency Felony-Grade Outcomes
250
200
150
100
50
0
223
144
35
103
7
5
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
3000
2500
2000
1500
1000
500
0
2482
1885
235
1361
21
32
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

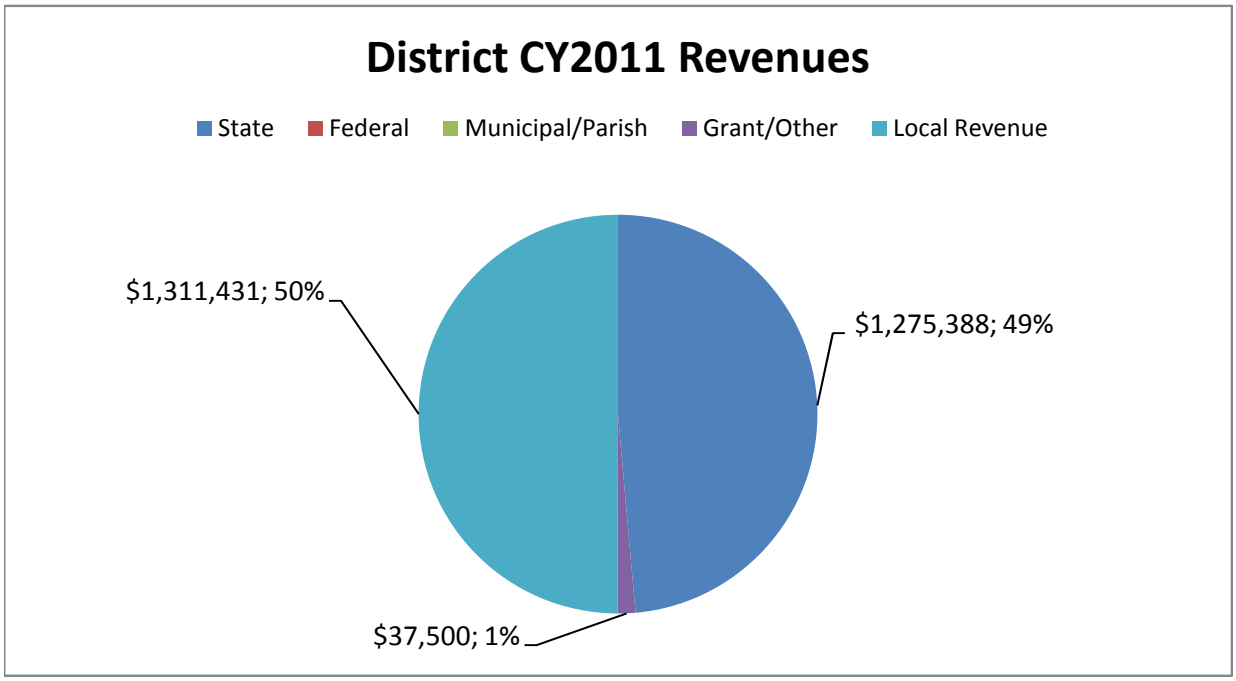

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
2000
1800
1600
1400
1200
1000
800
600
400
200
0
1817
1509
104
553
12
13
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

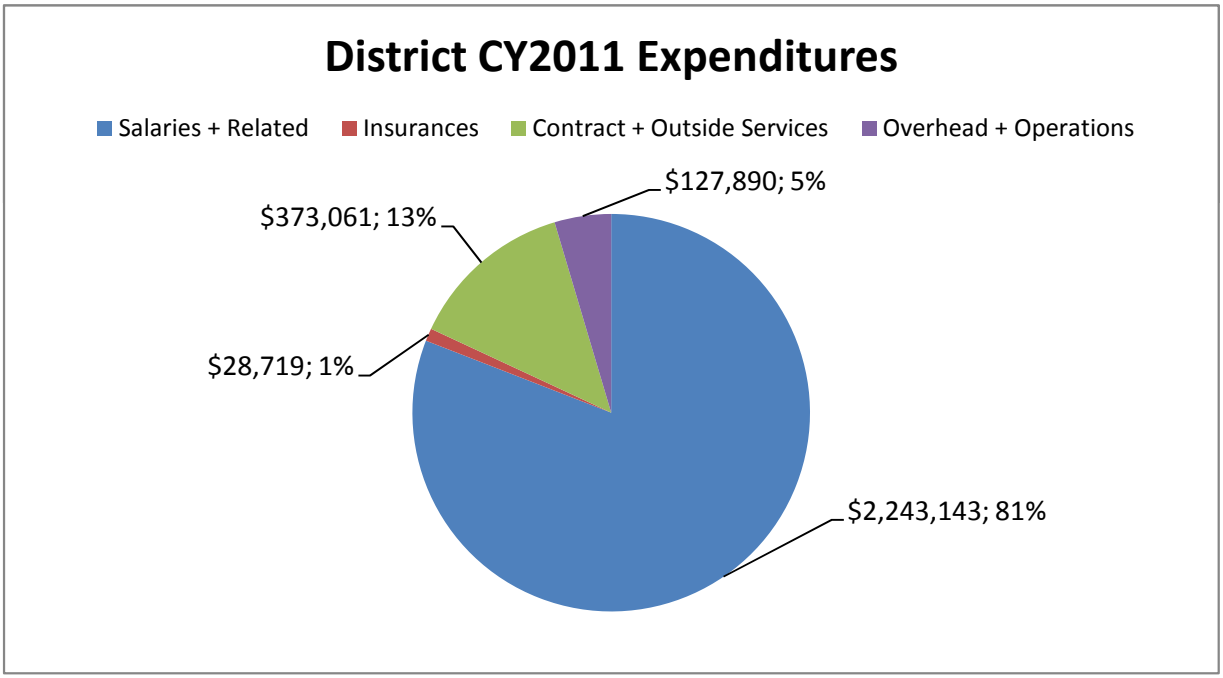

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
35
30
25
20
15
10
5
0
29
13
5
8
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

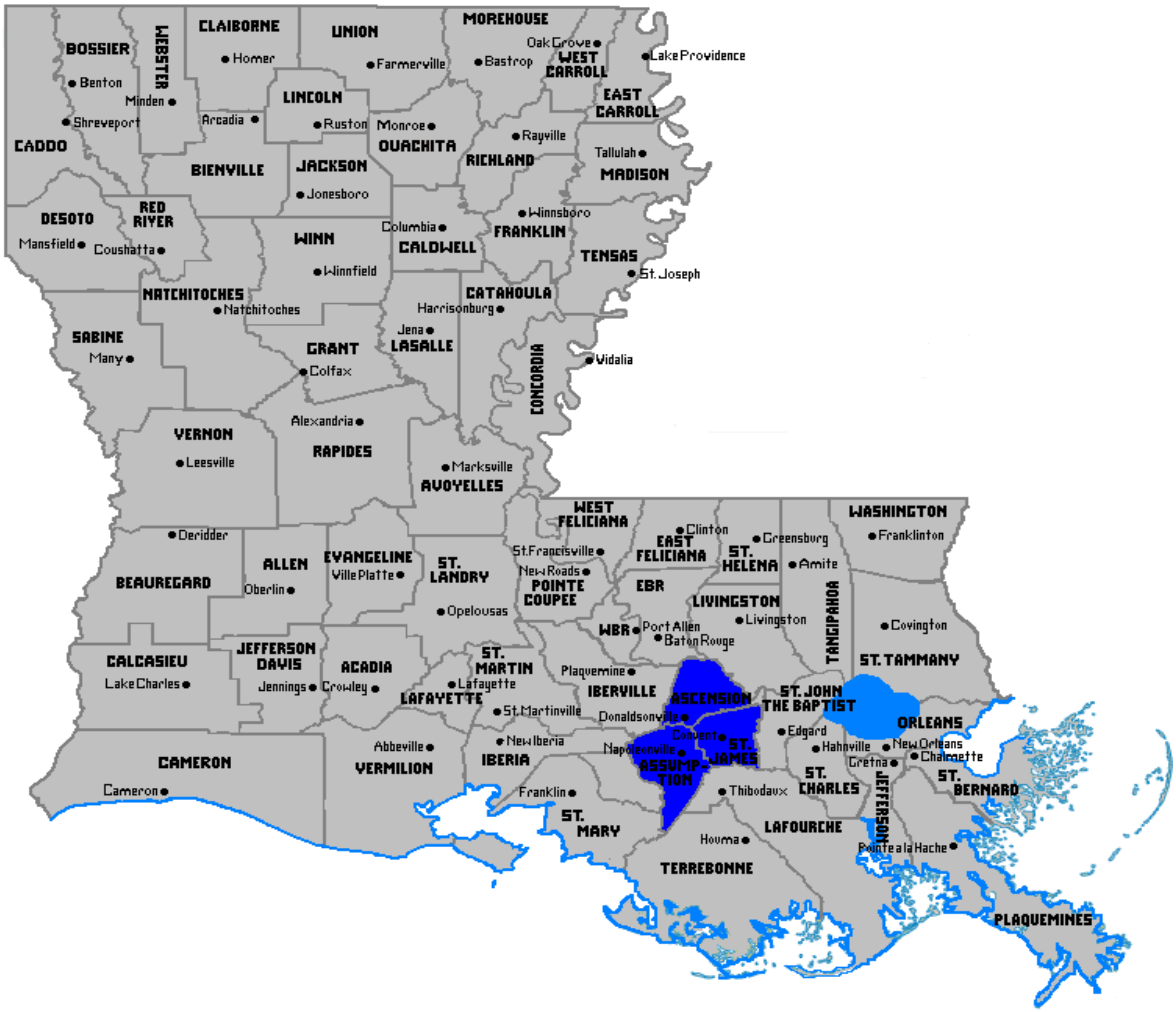

CY 2011 Capital Outcomes
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
0
0
1
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 22 CY2011	Total CY11
District Defender: John Simmons	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ 1,275,388
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ 37,500
Total State & Other	**$ 1,312,888**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 1,003,479
Traffic Court	$ 174,051
Traffic Camera	$ -
Municipal Court	$ 32,376
Juvenile Court	$ -
Criminal District Court	$ 3,010
Non-itemized, lump sum collected and remitted by all courts	$ 183,744
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ 70,577
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ -
Condition of Probation	$ 26,316
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 86,754
Department of Corrections	$ 40,537
Donations	$ -
Interest Revenue	$ 4,067
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 74,361
Partial Attorney Fees Reimbursements [as per 15:176]	$ -
Other Reimbursements	$ -
Other Local Income	$ 75,917
Total Local Revenue	**$ 1,311,431**
Total Revenue	**$ 2,624,319**

District 22 CY2011	Total CY11
District Defender: John Simmons	
Actual Expenditures Paid	
Salaries	$ 1,815,547
Hospitalization and Disability Insurance	$ 233,189
Retirement	$ -
Payroll Taxes	$ 141,600
Accrued Leave	$ 46,919
Workers' Compensation	$ 5,889
Malpractice Insurance	$ 24,063
Auto/Physical Liability Insurance	$ 4,656
Audit/Accounting Expense	$ 11,605
Contract Clerical	$ -
Expert Witness	$ 14,950
Investigators	$ 1,723
Interpreters	$ -
Social Workers	$ -
Capital Representation	$ 6,538
Conflict	$ 186,528
Contract - Juvenile Attorneys or CINC	$ 63,325
Misdemeanor Attorney Contracts	$ -
Contract Attorneys - all other	$ 87,500
Building Lease/Rent	$ 27,971
Office Repair and Maintenance	$ 698
IT/Technical Support	$ 893
Major Acquisitions	$ 1,840
Equipment Lease/Rent	$ 2,193
Telephone/Utilities/Postage/Internet	$ 30,891
Office Supplies	$ 12,531
Parking/Auto Tolls	$ 71
Advertisements	$ 1,257
Travel/Lodging/Per Diem/Mileage	$ 14,531
Dues and Seminars	$ 6,600
Law Library/Journals/Subscriptions	$ 28,468
Other Operating Expenses	$ 838
Total Expenses	**$ 2,772,812**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$1,311,431; 50%
$1,275,388; 49%
$37,500; 1%

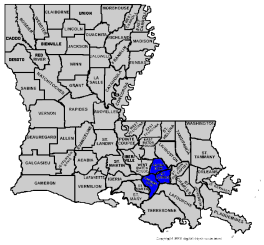

District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$127,890; 5%
$373,061; 13%
$28,719; 1%
$2,243,143; 81%



The 23rd Judicial District Public Defenders' Office

Ascension (Donaldsonville) - Assumption (Napoleonville) - St. James (Convent)

District Defender: Alan J. Robert
12320 LA Hwy. 44, Bldg. 4, Ste. B
Gonzales, LA 70737
(225) 647-9673



23rd Judicial District • Ascension, Assumption and St. James Parishes
District Defender Alan J. Robert • (225) 647-9673
12320 LA Hwy. 44, Bldg. 4, Ste. B • Gonzales, LA • 70737

General District Information: In the 23rd Judicial District, there are five sections of District Court and two Parish Courts (Gonzales and Donaldsonville). There are no City Courts. There is a specialty drug court and non-support court programs. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 152,738 in this district, 42,212 of whom are children.

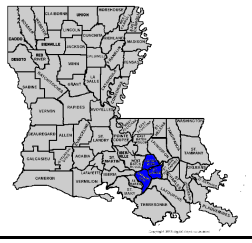
Defender Staff: The District Defender in the 23rd Judicial District is Alan J. Robert, who has served in the position for three years and has been a public defender in Louisiana for seven years. The 23rd Judicial District Public Defenders' Office is a contract public defenders' office with one full-time District Defender and 21 contract attorneys. There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender supervises all staff, and no caseload reduction is provided for him. The office also has two administrative staff members.

Juvenile Defense: Juvenile cases are heard by District Judges and one Parish Court Judge in the 23rd Judicial District. One attorney handles all juvenile cases. The 23rd Judicial District has an active Children and Youth Planning Board.

Indigency Determination and Availability of Clients: In the 23rd Judicial District, the Court makes the initial determination of indigence, with further determinations of eligibility for services done by the District Defender or his designee. Adult clients are held in Ascension Parish Jail or, if female adult clients are held outside of the district, at the Avoyelles Correctional Center. Juvenile clients are held at the St. James Detention Center or the Florida Parishes Detention Center.

Fees: The 23rd Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2011, 329 applications were received for services. No fees were waived or reduced for applicants. A total of $10,920 in application fees was collected. Courts in this district assess the statutory $35 special fee in every case resulting in a conviction to support local public defender services. These special fees are collected by the Ascension, Assumption and St. James Parish Sheriffs' Offices and clerks of court in the Parish Courts. Courts in this district may also assess partial indigence payments for services based on a client's ability to pay. A total of $4,770 was collected in partial indigence fees, collected by the Public Defenders' Office or the Sheriff if part of a plea agreement. Accounting functions for this district's Public Defenders' Office are divided between staff and a contracted certified public accountant.

Caseload: The 23rd Judicial District Public Defenders' Office reported handling 6,568 cases in 2011. Of those, 1,338 involved juvenile matters, including 614 Child in Need of Care representations.



The 23RD JDC Public Defenders' Office

Parish(es) & Seat(s)	Ascension - Donaldsonville; Assumption - Napoleonville; St. James - Convent
Population:	152738
Juvenile Population:	42212
District Defender	Alan J. Robert
Years as District (or Chief) Defender	3 (Three)
Years of Public Defense	7 (Seven)
Office Manager	Kathleen Richard
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Kathleen Richard, Phyllis Glover, & L. Monica McCrory
Primary Office Street Address	12320 LA Hwy. 44, Bldg. 4, Ste. B
City	Gonzales
ZIP	70737
Primary Phone	(225) 647-9673
Primary Mailing Address	12320 LA Hwy. 44, Bldg. 4, Ste. B, Gonzales, Louisiana 70737
Primary Email Address	alan_pdo@eatel.net
Primary Emergency Contact	Alan J. Robert, 18421 Greenbriar Avenue, Prairieville, LA 70769
Primary Emergency Phone	Cell # (225) 954-2555
Secondary Emergency Contact	Kathleen Richard
Secondary Emergency Phone	Cell # (225) 571-1892
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	Kathleen Richard - 12320 LA Hwy 44, Bldg. 4 Ste. B, Gonzales, LA 70737
Name of Owner(s) of Office(s)	Pujol & Pryor Attorneys At Law
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	1,650.00
Courts and Locations	District Court (5 divisions) in Gonzales, Donaldsonville, Napoleonville, Convent; Parish court in Gonzales & Donaldsonville; Juvenile Court in Gonzales, Donaldsonville, Napoleonville, Convent; Non-Support Court in Gonzales, Donaldsonville, Napoleonville,
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	Section A through E (5 Divisions) of District Court and Juvenile Court meeting in Donaldsonville, Gonzales, Convent and Napoleonville, (1) Parish court for Ascension Parish meeting in Gonzales, and Donaldsonville.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Public Defenders are assigned to each division by this office. Cases are assigned preliminarily by the Judges to the defenders assigned to that division by our office.
Name of Adult Detention Facilities in This District	Ascension Parish Jail, Donaldsonville, Louisiana

Name of Adult Detention Facilities Outside the District Which Hold Clients	Avoylles Correction Center, holds some females.
Name of Juvenile Detention Facilities In This District	St. James Detention Center
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Florida Parishes Detention Center, Robert, Louisiana
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes, Female juveniles are all housed outside the district.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	none
District Attorney	Ricky Babin
Chief Judge of Criminal District Court	Judge Thomas J. Kliebert, Jr. - 2012
Juvenile Court Judges (Specify District of City Court)	Judge Ralph Tureau - Div. "A"; Judge Thomas J. Kliebert, Jr. - Div. "B"; Judge Guy Holdridge - Div. "C"; Judge John L. Peytavin - Div. "D"; Judge Alvin J. Turner, Jr.- Div. "E"; Judge Marilyn Lambert Parish Court; does juvenile cases in Ascension Parish.
Drug Court Judges	Judge Guy Holdridge does a drug division in Ascension Parish.
Mental Health Court Judges	none
Other Specialty Court	Judge Marilyn Lambert;
Name of Specialty and Brief Description:	Misdemeanors in Ascension Parish; Magistrate Jessie LeBlanc, Non-Support in Ascension, Assumption & St. James
Indigency Determined by Whom and How?	Judges make initial assessment at 1st court appearance and defender assigned completes application and determination of indigence made by District Defender or his designee.
When is Assignment/Appointment of Counsel Made?	At defendants initial appearance before judicial officer where defendant learned of charge and defendant's liberty was subject to restriction.
Client Assigned by Whom and How?	The Public Defender Office gives each division of court a list of contract attorney's assigned to that division. The judge makes the initial appointment from those listed. If a conflict exist The Public Defender Office assigns new counsel.
Initial Client Intake Conducted By Whom? (Name and Title)	Judges do preliminary indigency determinations. Attorney appointed completes applications at initial meeting. Walk in clients are given applications by P.D.O. staff, and approved by the District Defender.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes (See Attached copy of Intake form)
Brief Explanation of Intake Process	As of Nov. 1, 2009, the district has adopted an intake form. After initial determination by Judge, client is advised to complete the intake form at their initial interview with their attorney.
$40 Application Fees	
How Many Applications for Services Were Received?	329 as of November 08, 2011
Does the Office Collect the $40 Application Fee?	Yes.
How Many Application Fees Were Waived?	0 (Zero)
How Many Application Fees Were Reduced?	0 (Zero)
Total Application Fee Dollars Collected in 2011	10,920.00
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	Fees paid to our office or attorney who forwards fee to our office per contract.
$35 Special Cost (Court Fees)	

Total Revenue from $35 Special Costs Received in 2011	615026.08
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Approved forms are used for reporting.
Who Collects the Assessed Court Fees?	(3) Sheriffs or city clerks
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Collecting Agencies provides detailed work sheets.
Who Remits the Court Fees Collected?	(3) Sheriffs or city clerks
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Disbursing agencies provide detailed worksheets.
Partial Indigence Payments	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	The District Defender sends recommended amounts to the judge's by written correspondence. Judge's enter amount into court minutes.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Court minutes.
Who Collects the Assessed Partial Payments?	Public Defender Office or Sheriff if part of a plea.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Public Defender Office keeps records of all fees collected by office, and Sheriff's office sends record of fees collected.
Who Remits the Partial Payments Collected?	The Sheriff's or City Clerks submit all fees collected.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Any money collected by an agency is accompanied by explanatory documentation.
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	All contract attorneys are allowed to have a private practice with certain restrictions, including conflict defined as law enforcement. Agents, PDO Clients, Employees of any of our D.A.'s offices, Sheriff's Offices and/or Louisiana State Police Officers [See Section D. (Pages 11-13) of independent contractor counsel contract.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes – (See Attached)
Primary Immediate Needs	Need assistance in Capital Cases. (Currently defending and paying for 4-6 at anticipated cost of $300,000.00.) Also, need funds to staff a full time office.
Immediate Critical Issue Areas	Need money to hire Supervisory Attorney.
Long-Term Critical Issue Areas	Money for benefits for full time defenders.
Please List All New Hires in 2011 (Name and Title)	Don Williams, Atty
Please List All Promotions in 2011 (Name and Title)	0 (Zero)
2011 Media Coverage and/or Major Accomplishments	
Number of Expected New Attorney Hires in 2011	2 (Two)

Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	We use training provided by the LPDB Staff, pay for seminars in areas of practice, and conduct 8 hours of mandatory yearly training by our office. Also we assign new defenders to a division with more experienced defenders to monitor and mentor.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	NO
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	All attorneys are independent contractors except the District Defender. They are required to follow the requirements and suggestions found in their written contract. The District Defender monitors all trials, especially serious offenses, and consults with the defender on questions of law and strategy. The District Defender visits each defender at least once per year in their office to formally evaluate each attorney's progress and maintains written reports.
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	None
Please Attach Your Office Organizational Chart	(See Attached) – Office Organizational Chart
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	N/A
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Medical benefits including health and disability provided for all (3) full time employees. (Which includes – District Defender, and 2 Staff)
Regular Meetings for Any Staff, Please Describe	Staff consists of 2 employees, who meet daily with the District Defender.
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	(4) Four
Number of Writs Your District Handled in 2011	(3) Three
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	(0) Zero
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	(0) Zero
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	We have applied for a grant and been approved for partial funding for a Pilot Program in Juvenile.
Please Provide the Names of All State Representatives and Senators from Your District	Jody Amedee, Johnny Berthelot, Eddie Lambert, Troy Brown, Clay Schexnaydre, Ed Price
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	In 2011 we have added or replaced contract attorney, transferred old staff to new positions and generally reduced caseloads per attorney. We have followed the State District Defender Contract and required all attorneys to comply with timekeeping requirements, reporting requirements, and have purchased Malpractice Insurance for all Contract Attorneys at a cost to our program of $14,000.00. Have applied for an ED-Law Grant and received approval for partial funding by L.P.D.B..
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**

Alan J. Robert	Office (225) 647-9673 or (225) 644-2968
	Cellular (225) 954-2555; Fax (225) 647-9683
	alan_pdo@eatel.net
	12320 LA Hwy 44, Bldg. 4, Ste. B
	Gonzales, LA 70737
Part-Time Contract Attorneys	**Contact Information**
Raymond B. Gautreau	rbg1937@aol.com
	Cell # (225) 717-0647
	P.O. Box 426
	Donaldsonville, LA 70346
	Phone: (225) 474-8100
	Fax: (225) 474-8104
Jarrett P. Ambeau	ambeaux@msn.com
	www.jarrettambeau.com
	804 East Cornerview
	Gonzales, LA 70737
	Phone: (225) 647-7529
	Fax: (888) 821-3163
Susan K. Jones	susankutcherjones@gmail.com
	503 E. 3rd Street
	Franklin, LA 70538
	Phone: (337) 828-3702
	Fax: (337) 828-3704
Jennifer Stokes	jen.vanmetre@gmail.com
	Cell # (225) 200-2892
	2008-B Burnside Ave.
	Gonzales, LA 70737
	Phone: (225) 647-4118
	Fax: (225) 647-4128
Christopher J. Bridges	cbridges@eatel.net
	Cell # (225) 252-3829
	1210 Worthey Road, Ste. B
	Gonzales, LA 70737
	Phone: (225) 644-7250
	Fax: (225) 647-8111
David R. Smith	david_pdo@eatel.net
	Home Office # (225) 644-7246
	12320 LA Hwy 44, Bldg. 4, Ste. B
	Gonzales, LA 70737
	Phone: (225) 647-9673
	Fax: (225) 647-9683
Blaine M. Hebert	blaine@blainehebertlaw.com
	Cell # (504) 481-7434
	1331 Barataria Blvd., Ste. A
	Marrero, LA 70072
	Phone: (504) 348-3217
	Fax: (504) 348-3218
Jeffrey M. Heggelund	jmheggel@loyno.edu
	Cell # (504) 908-0625
	1212 E. Worthey Road, Ste. B
	Gonzales, LA 70737

	(225) 644-9295
	(888) 713-2519
Shannon L. Battiste	Shannon L. Battiste- email: attorneybattiste@yahoo.com
	Cell # (225) 385-3246
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	Plaquemine, LA 70765
	Phone # (225) 757-3604
	Fax # (225) 271-8617
Gordon Dallon Bush	dallonbush@hotmail.com
	Cell # (618) 531-8007
	714 North Burnside Avenue
	Gonzales, LA 70737
	Phone: (225) 612-7727
	Fax: (225) 612-7710
Benjamin Valentine	wbvalentine@eatel.net
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	Gonzales, LA 70737
	Phone: (225) 644-6584
	Fax: (225) 644-8624
Bernard J. Francis, Sr.	attybjfrancis@bellsouth.net
	Cell # (225) 717-1622
	P.O. Box 566
	Donaldsonville, LA 70346
	Phone: (225) 473-8535
	Fax: (225) 473-6439
Ersalee C. Unangst	Ersalee C. Unangst- email: ersalee@cox.net
	Cell # (225) 715-3808
	Post Office Box 1688
	Gonzales, LA 70707-1688
	Phone # (225) 644-1406
	Fax # (225) 715-3808
John A. Gutierrez	John A. Gutierrez - email: johnnyg@eatel.net
	Cell # (225) 715-5438
	17691 Old Jefferson Hwy
	Prairieville, LA 70769
	Phone # (225) 744-3555
	Fax # (225) 744-3244
Steven C. Tureau	Steven C.Tureau - email: steven@galawfirm.net
	Cell # (225) 715-3994
	2111 S. Burnside Avenue
	Gonzales, LA 70737
	Phone # (225) 647-1300
	Fax # (225) 647-1375
	St. James Parish:
Dale Petit	Dale Petit - email: dalefromhester@webtv.net
	Cell #
	Post Office Box 213
	Hester, LA 70743
	Phone # (225) 869-5997
	Fax # (225) 869-5997
Don Williams	Don Williams - donrwilliams3@yahoo.com
	Cell # (225) 907-2673

	Post Office Box 87479
	Baton Rouge, LA 70879
	(225) 907-2673
	(225) 346-4004
	Assumption Parish:
Timothy J. Barbier	Timothy J. Barbier - timbarbier@aol.com
	Cell # (985)
	Post Office Box 950
	Napoleonville, LA 70390
	Phone # (985) 369-2337
	Fax # (985) 369-7620
Phyllis A. Southall	Phyllis A. Southall - email: psouthall225@aol.com
	Cell # (225) 610-9179
	1056 E. Worthey Road
	Gonzales, LA 70737
	Phone # (225) 644-2134
	Fax # (225) 6470658
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Kathleen Richard	Phone: (225) 647-9673 or (225) 644-2968
	Cell: (225) 571-1892
	Fax: (225) 647-9683
	12320 Louisiana Highway 44
	Building 4, Suite B
	Gonzales, Louisiana 70737
	kathleen_pdo@eatel.net
Phyllis Glover	Office (225) 647-9673
	Fax: (225) 647-9683
	12320 Louisiana Highway 44
	Building 4, Suite B
	Gonzales, Louisiana 70737
	phyllisglover19@yahoo.com

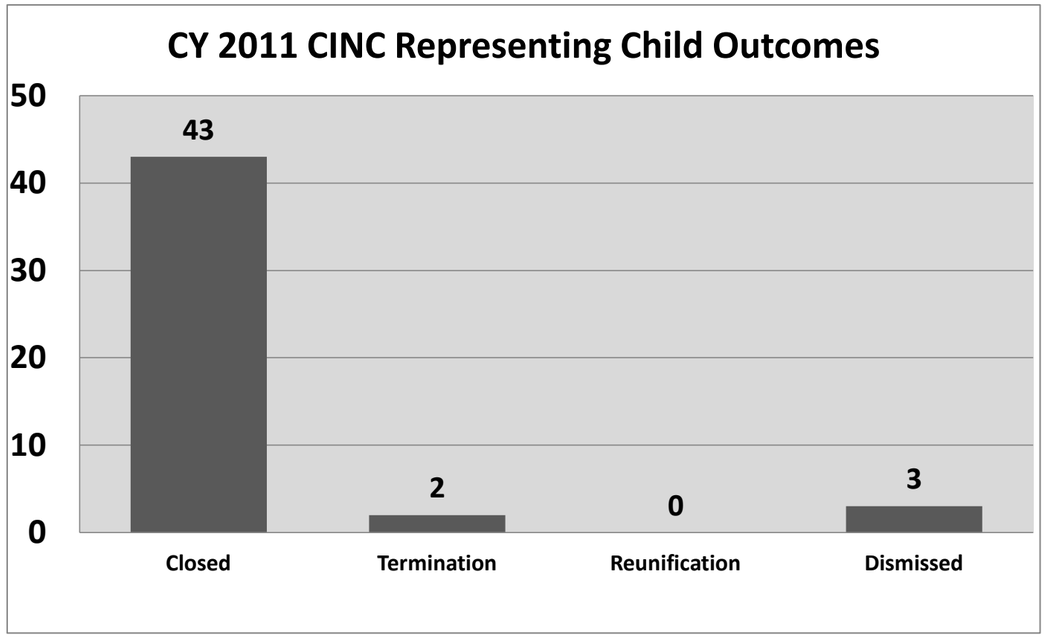
2011 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
__Windows 7	
__Windows Vista	X
__Windows Server 2000/2003/2008	
__Windows XP	X
__Mac OSX	
Case Management System(s): Check all that apply	
__defenderData (LPDB statewide system)	X
__Other System (please name) _____	
Productivity Suites Used:	
__Microsoft Office 2010 (Word, Excel, etc.)	
__Microsoft Office 2007	X
__Microsoft Office 2003	
__Previous Microsoft Office version	
__Corel Word Perfect	
__Other	
Internet Browsers Used:	
__Internet Explorer 6	
__Internet Explorer 7 or 8	X
__Firefox	
__Other	
HARDWARE:	
Please enter the number of	
devices in your inventory	
__Television, DVD, VCR	
__Desktop PCs	3
__Laptops	11
__Video Cameras	
__Digital Cameras	
__Video Conferencing Systems	
__B&W Laser Printers	2
__Color Printers	
__Wireless Cards	
__Smartphones (Funded by Office)	
__iPad/Tablets (Funded by Office)	

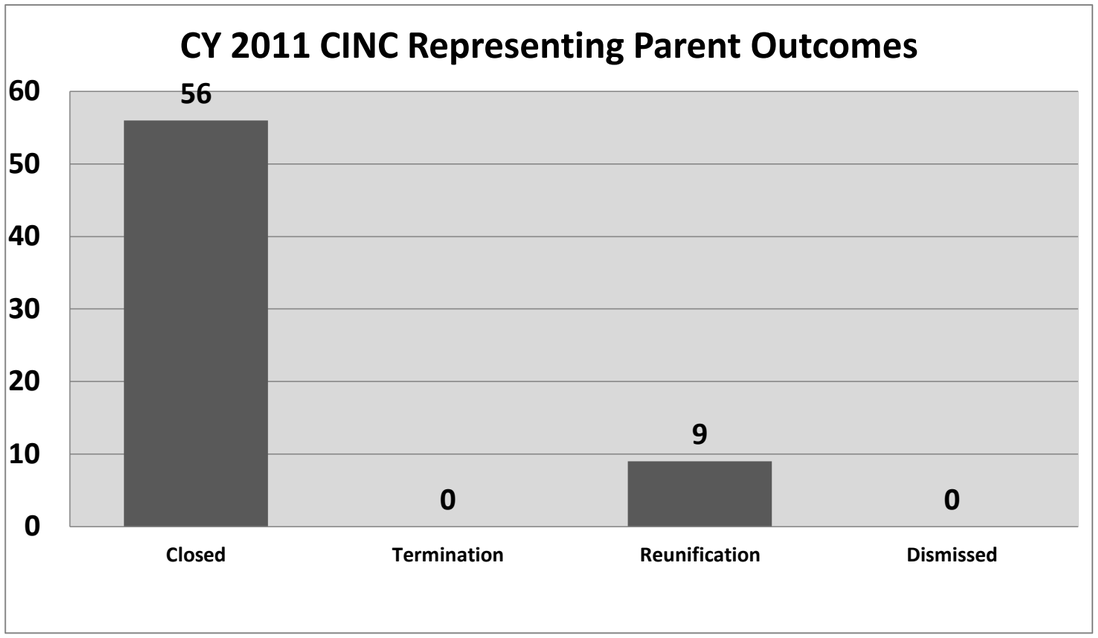
INTERNET SERVICES:	
____Dialup _X_Broadband ____No Internet Connection	Dialup
Connection Speed:	54.0 Mbpa
Provider Name:	Eatel
Email Provider:	Eatel
Please list any software or computer equipment in which you need training:	

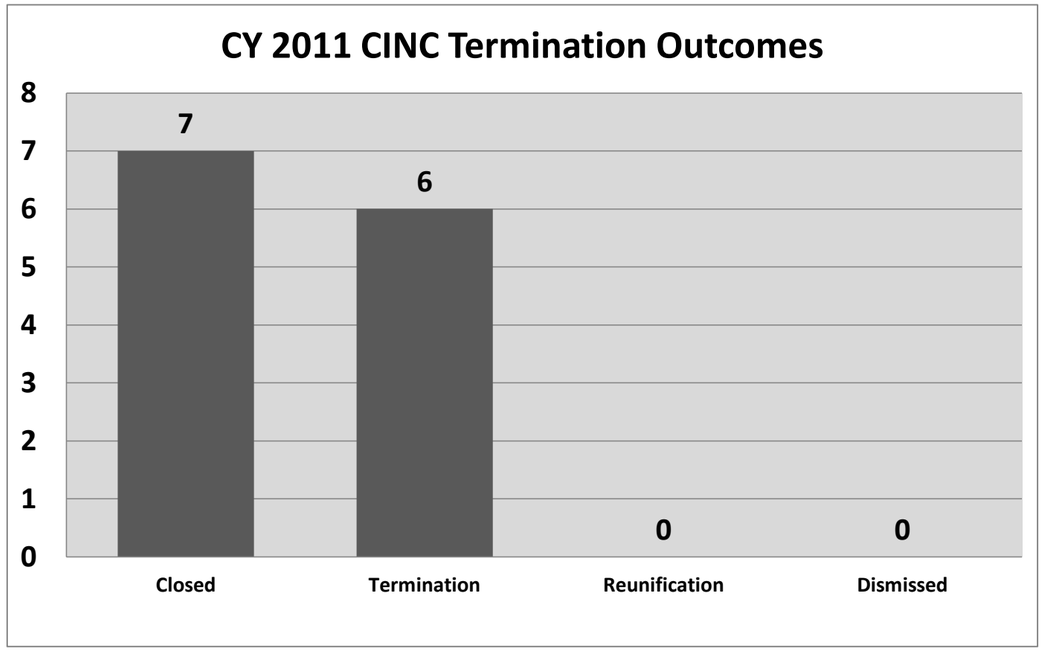
23rd District Defender Office CY 2011 Caseloads & Outcomes

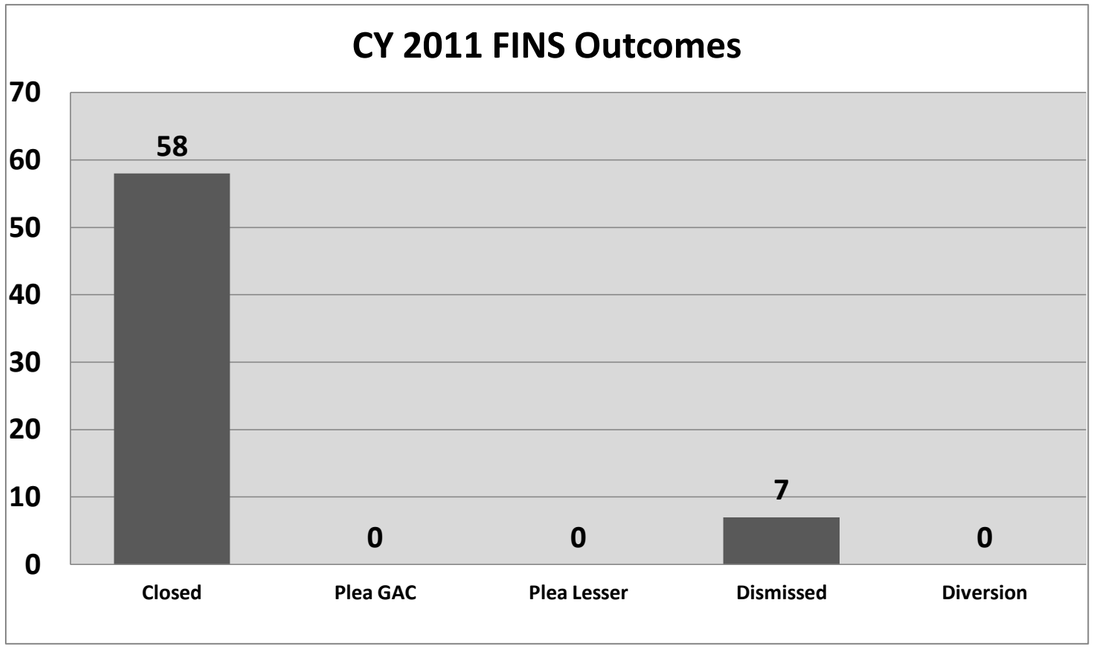
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	112	142	240	352	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	58	43	65	123	2	0	N/A	N/A	3	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	85	56	54	139	0	9	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	1	7	10	11	6	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	70	58	40	110	N/A	N/A	0	0	7	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	253	190	136	389	N/A	N/A	25	2	106	0	N/A	N/A	0	0
Delinquency Felony	119	113	90	209	N/A	N/A	7	7	67	1	N/A	N/A	0	0
Delinquency-Life	2	2	1	3	N/A	N/A	0	1	1	-	N/A	N/A	0	1
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	2	2	2	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	1042	741	551	1593	N/A	N/A	519	17	360	39	0	0	0	0
Adult Felony Non-LWOP**	1810	1654	1628	3438	N/A	N/A	934	158	1057	93	2	2	1	2
Adult LWOP*	14	21	44	58	N/A	N/A	1	5	16	0	0	2	0	0
Capital	3	4	6	9	N/A	N/A	3	0	2	-	0	1	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	26	67	95	121	N/A	N/A	12	1	11	0	N/A	N/A	N/A	N/A
Post Conviction Relief	2	4	7	9	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	2	2	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

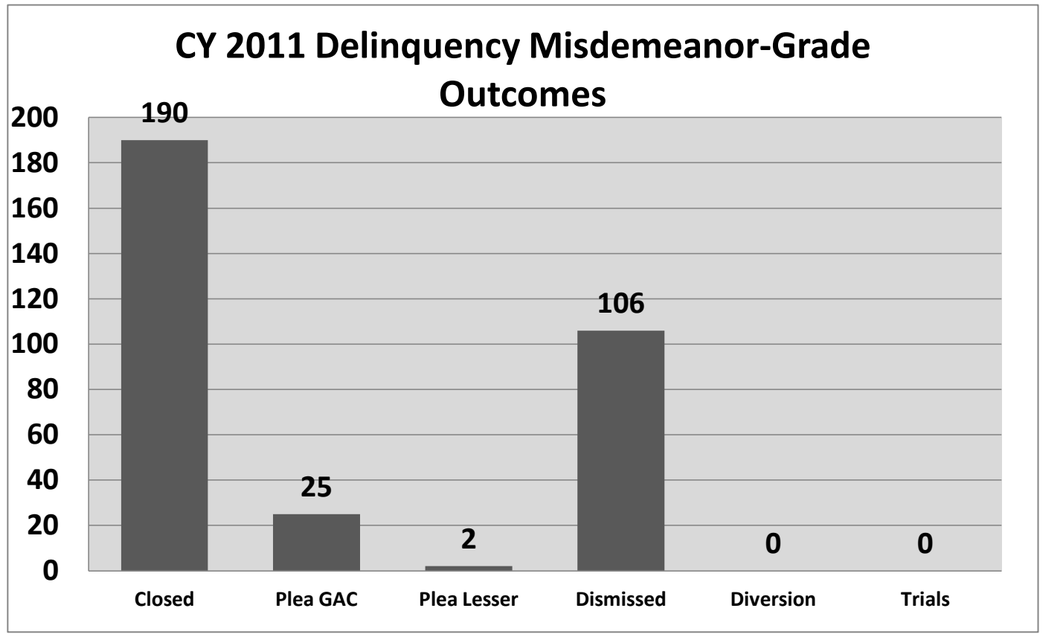
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

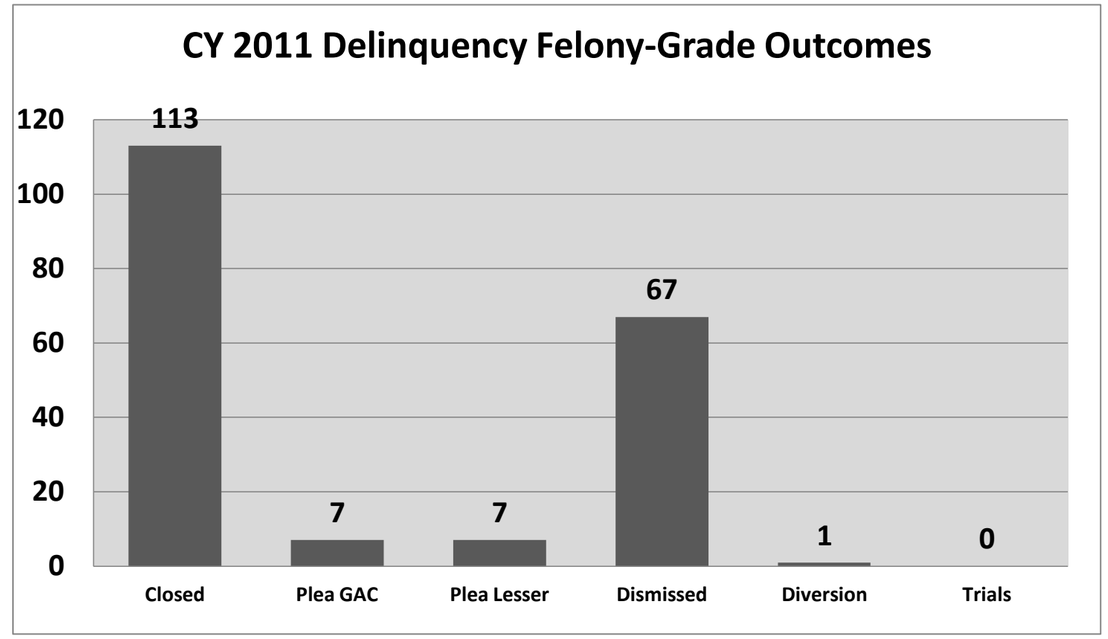

CY 2011 CINC Representing Child Outcomes
50
40
30
20
10
0
43
2
0
3
Closed
Termination
Reunification
Dismissed

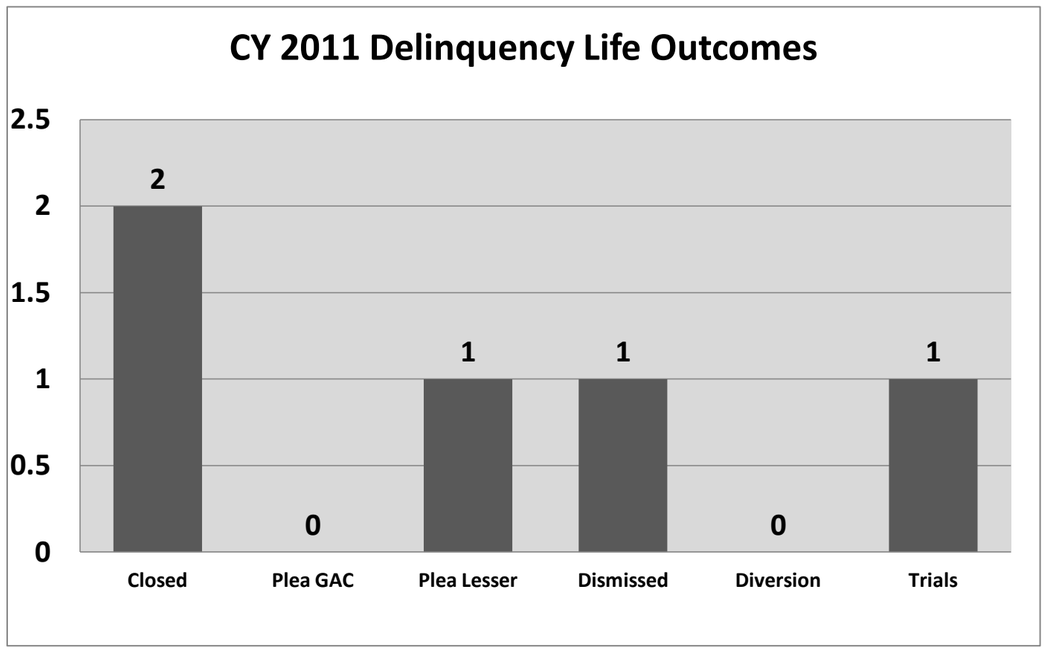

CY 2011 CINC Representing Parent Outcomes
60
50
40
30
20
10
0
56
0
9
0
Closed
Termination
Reunification
Dismissed

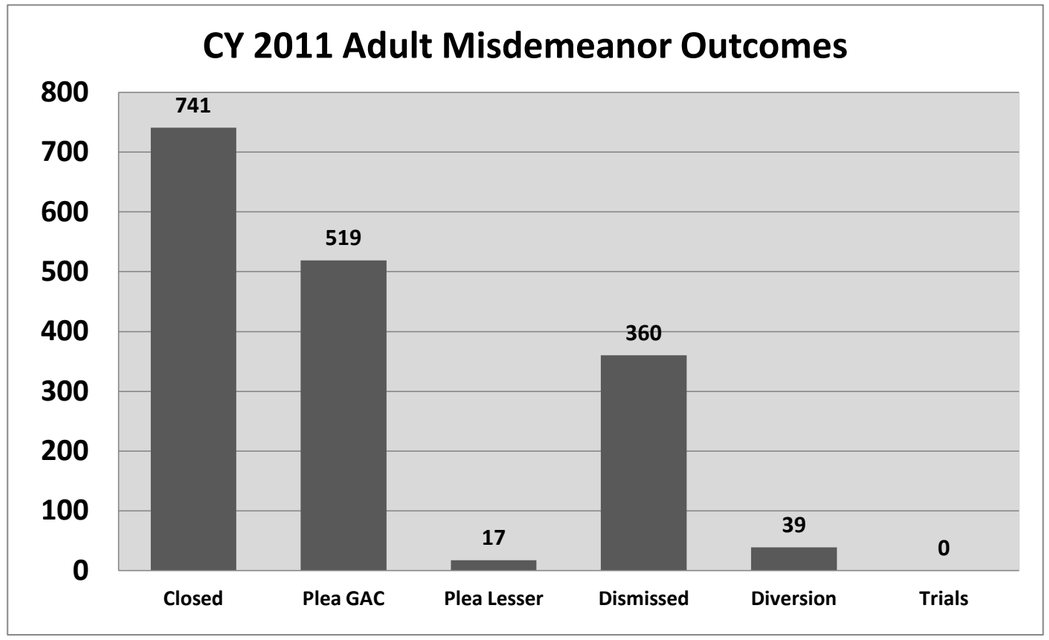

CY 2011 CINC Termination Outcomes
8
7
6
5
4
3
2
1
0
7
6
0
0
Closed
Termination
Reunification
Dismissed

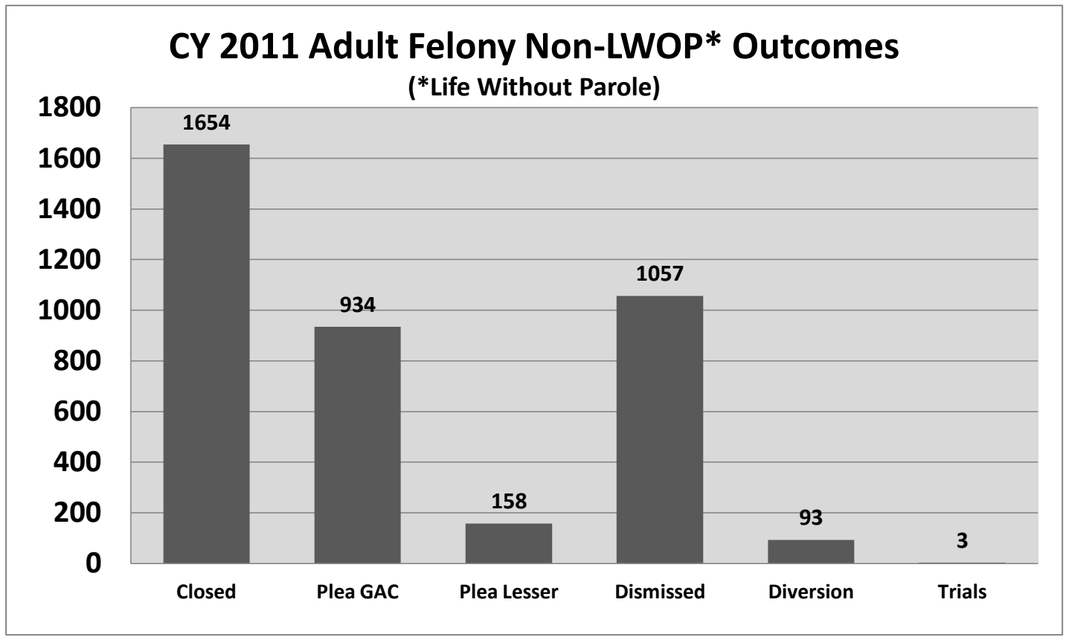

CY 2011 FINS Outcomes
70
60
50
40
30
20
10
0
58
0
0
7
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

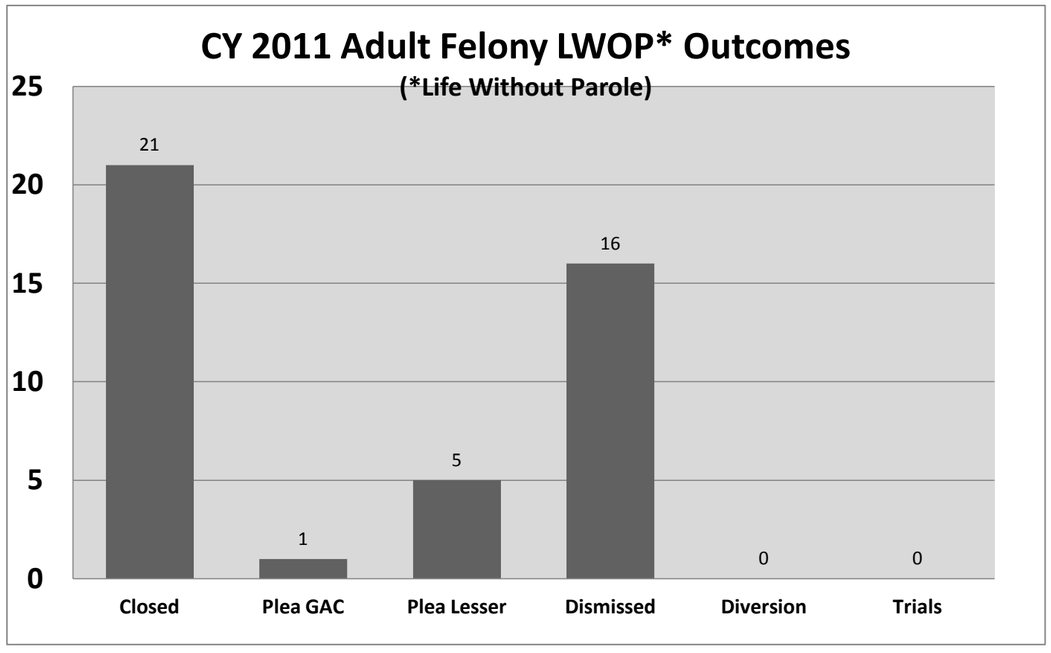

CY 2011 Delinquency Misdemeanor-Grade Outcomes
200
180
160
140
120
100
80
60
40
20
0
190
25
2
106
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

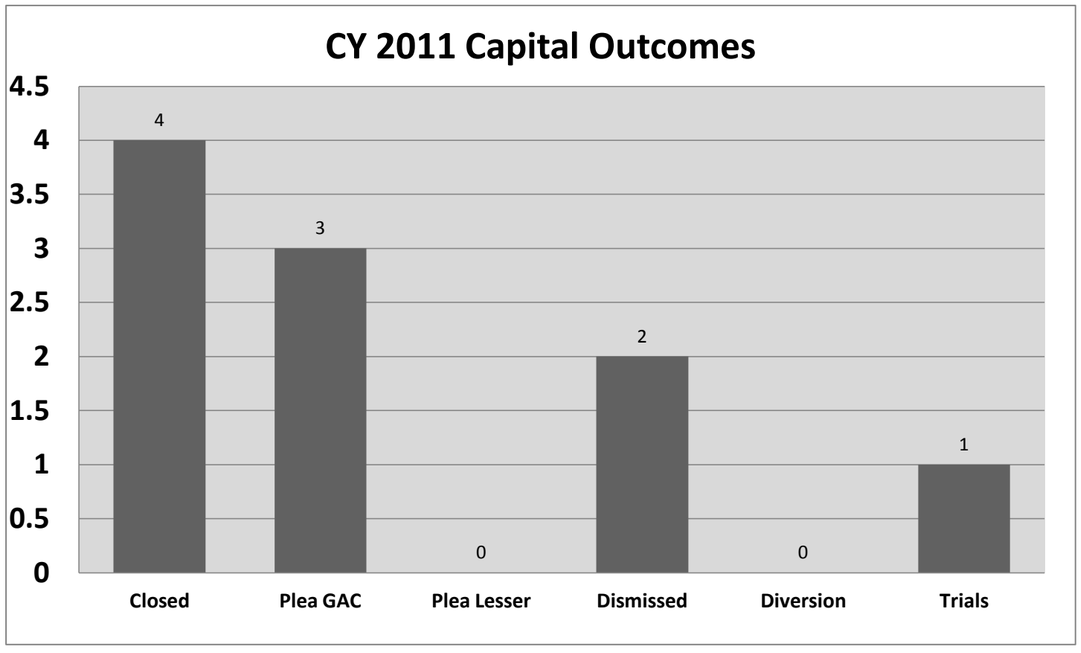

CY 2011 Delinquency Felony-Grade Outcomes
120
100
80
60
40
20
0
113
7
7
67
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
2.5
2
1.5
1
0.5
0
2
0
1
1
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
800
700
600
500
400
300
200
100
0
741
519
17
360
39
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

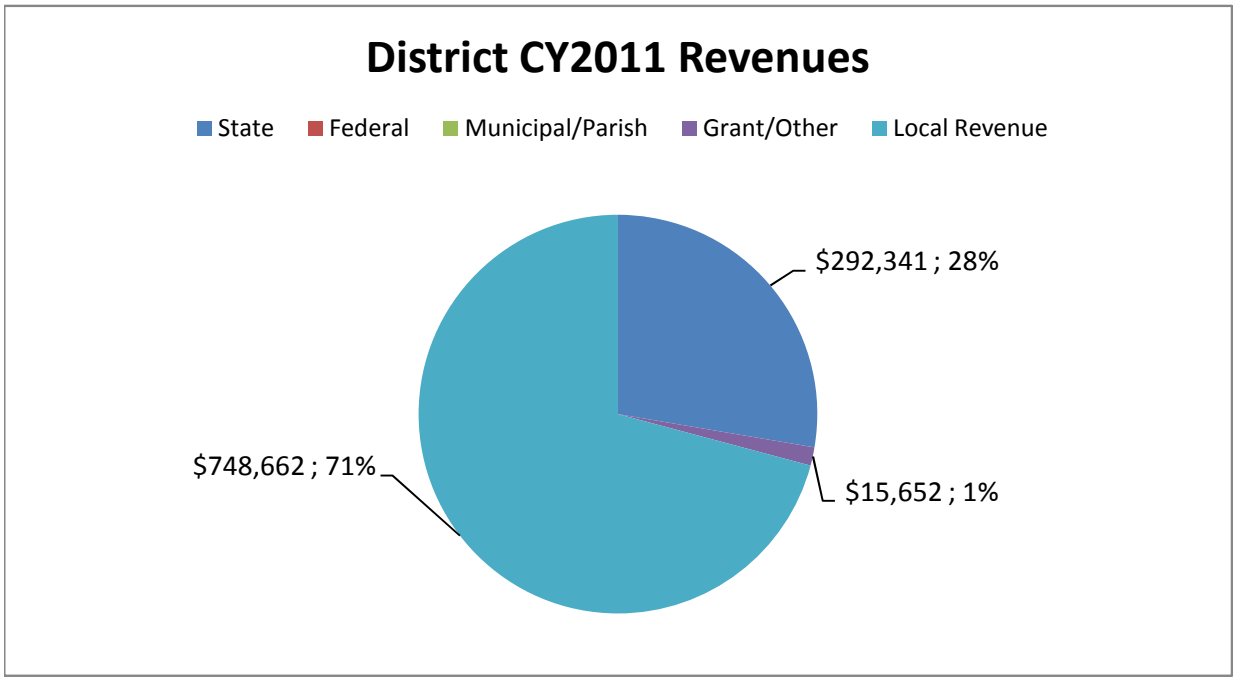

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
1800
1600
1400
1200
1000
800
600
400
200
0
1654
934
158
1057
93
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

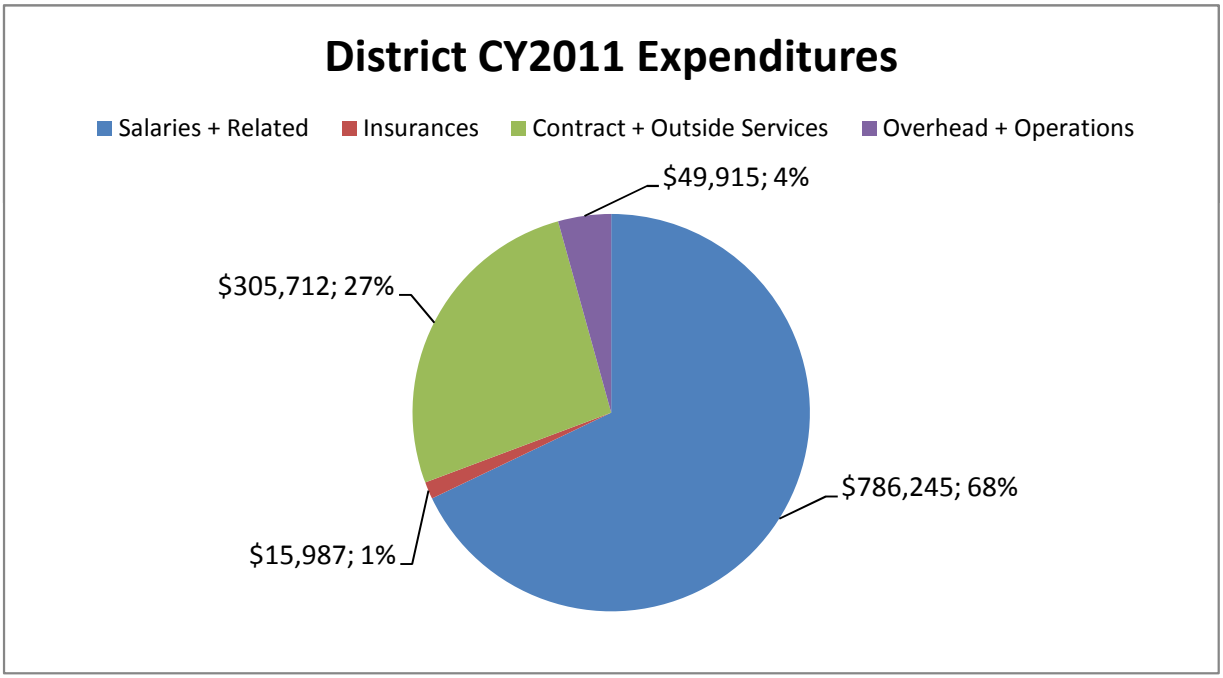

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
25
20
15
10
5
0
21
1
5
16
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

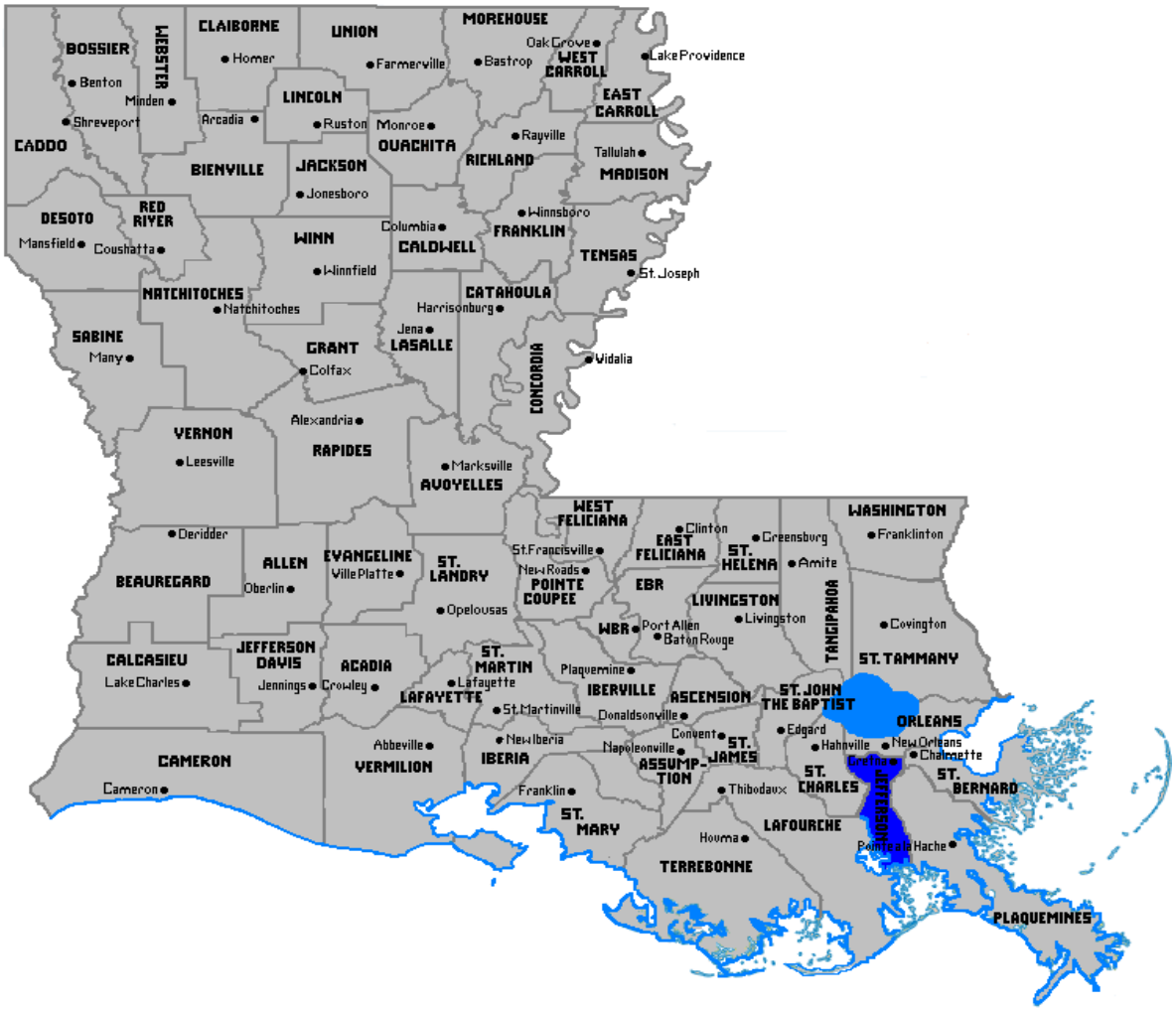

CY 2011 Capital Outcomes
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
3
0
2
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 23 CY2011	Total CY11
District Defender: Alan Robert	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ 292,341
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ 15,652
Total State & Other	**$ 307,993**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 671,355
Traffic Court	$ -
Traffic Camera	$ -
Municipal Court	$ 63,015
Juvenile Court	$ -
Criminal District Court	$ 305,058
Non-itemized, lump sum collected and remitted by all courts	$ -
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ -
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ -
Condition of Probation	$ -
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 56,644
Department of Corrections	$ -
Donations	$ -
Interest Revenue	$ 3,087
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ -
Partial Attorney Fees Reimbursements [as per 15:176]	$ 17,576
Other Reimbursements	$ -
Other Local Income	$ -
Total Local Revenue	**$ 748,662**
Total Revenue	**$ 1,056,655**

District 23 CY2011	Total CY11
District Defender: Alan Robert	
Actual Expenditures Paid	
Salaries	$ 748,161
Hospitalization and Disability Insurance	$ 22,225
Retirement	$ -
Payroll Taxes	$ 12,183
Accrued Leave	$ -
Workers' Compensation	$ 3,676
Malpractice Insurance	$ 15,987
Auto/Physical Liability Insurance	$ -
Audit/Accounting Expense	$ 4,250
Contract Clerical	$ 2,500
Expert Witness	$ 21,802
Investigators	$ 11,850
Interpreters	$ -
Social Workers	$ -
Capital Representation	$ 34,874
Conflict	$ 34,470
Contract - Juvenile Attorneys or CINC	$ -
Misdemeanor Attorney Contracts	$ 2,925
Contract Attorneys - all other	$ 193,041
Building Lease/Rent	$ 18,000
Office Repair and Maintenance	$ 3,381
IT/Technical Support	$ -
Major Acquisitions	$ -
Equipment Lease/Rent	$ -
Telephone/Utilities/Postage/Internet	$ 5,762
Office Supplies	$ 12,165
Parking/Auto Tolls	$ -
Advertisements	$ -
Travel/Lodging/Per Diem/Mileage	$ 7,528
Dues and Seminars	$ 545
Law Library/Journals/Subscriptions	$ 2,484
Other Operating Expenses	$ 50
Total Expenses	**$ 1,157,859**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$292,341 ; 28%
$15,652 ; 1%
$748,662 ; 71%


District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$49,915; 4%
$305,712; 27%
$786,245; 68%
$15,987; 1%



The 24TH Judicial District Public Defenders' Office

Jefferson (Gretna)

District Defender: Richard M. Tompson
848 2ND Street, 3RD Floor
Gretna, LA 70053
(504) 364-2824

24th Judicial District • Jefferson Parish
District Defender Richard M. Tompson • (504) 364-2824
848 2nd Street, 3rd Floor • Gretna, LA • 70053

General District Information: In the 24th Judicial District, there are 16 sections of District Court and four sections of Parish Court (two in Metairie and two in Gretna). There is one City Court in Kenner, one Commissioner's Court and one Magistrate Court. There are is a drug court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 432,552 in this district, 97,397 of whom are children.

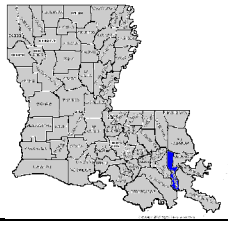
District Staff: The District Defender in the 24th Judicial District is Richard M. Tompson, who has served in that position for 23 years and has been a public defender in Louisiana for 29 years. The 24th Judicial District Public Defenders' Office is a contract public defenders' office with 31 part-time contract attorneys, including the District Defender. Attorneys are not permitted to represent clients in private criminal cases within the 24th Judicial District. The District Defender supervises all staff, and no caseload reduction is provided to him. The office also has four administrative staff members.

Juvenile Defense: The 24th Judicial District has one of the four juvenile courts in Louisiana and this court has three sections. Five attorneys handle all juvenile cases. The 24th Judicial District is a MacArthur Models for Change site, an Annie E. Casey Juvenile Detention Alternatives Initiative site, and has an active Children and Youth Planning Board.

Indigency Determination and Availability of Clients: In the 24th Judicial District, the Court makes the determination of indigence. Adult clients are held at Jefferson Parish Correctional Center. Juvenile clients are held at the Rivarde Juvenile Detention Center.

Fees and Accounting: The 24th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2011, 7,616 applications were received for services. Fees were waived for 6,622 applicants and were reduced for 27 applicants. A total of $39,393 in application fees was collected. Courts in this district assess the statutory $35 special fee in some cases resulting in a conviction to support local public defender services. In 2011, the district received $2,023,064.70 in special fees, collected by the Jefferson Parish Sheriff's Office. Courts in this district may also assess partial indigence payments for services based on a client's ability to pay. Any resulting payments are collected by the Jefferson Parish Sheriff's Office. All accounting functions for this district's Public Defenders' Office are handled internally by staff.

Caseload: The 24th Judicial District Public Defenders' Office handled 10,722 cases in 2011. Of those, 2,379 involved juvenile matters, including 662 Child in Need of Care representations.



The 24TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Jefferson
Population:	432552
Juvenile Population:	97397
District Defender	Richard M. Tompson
Years as District (or Chief) Defender	23
Years of Public Defense	29
Office Manager	Joni Langlinais
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Joni Langlinais, Office Manager, Darla Noel, Secretary, Donna Chabert, Clerk, Nancy Blanda, Clerk, Rhonda Wise, Clerk
Primary Office Street Address	848 2nd Street, 3rd Floor
City	Gretna
ZIP	70053
Primary Phone	504-364-2824
Primary Mailing Address	848 2nd Street, 3rd Floor, Gretna, LA 70053
Primary Email Address	jeff@idb.nocoxmail.com
Primary Emergency Contact	Richard M. Tompson
Primary Emergency Phone	504-554-9723 Cell
Secondary Emergency Contact	Darla Noel & Joni Langlinais
Secondary Emergency Phone	504-463-4527(Cell) 504 415-6429 (Cell)
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	First Parish Court, 924 David Dr., Metairie, LA 70003; 504-736-8980; Juvenile Court, 1546 Gretna Blvd., Harvey, LA 70058; 504 367-3500 Ext. 327
Other District Office Contact Personnel (Primary Only)	First Parish Court-Rhonda Wise; Juvenile Court-Nancy Blanda;
Name of Owner(s) of Office(s)	Julie Greenberg
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	$3,750/Monthly Rent, $175 Record Storage
Courts and Locations	24th JDC, 200 Derbigny St., Gretna, LA 70053; 1st Parish Court, 924 David Dr., Metairie, LA 70003; 2nd Parish Court, 100 Huey P. Long Ave., Gretna, LA 70053; Juvenile Court, 1546 Gretna Blvd., Harvey, LA 70058; Kenner Court, 1801 Williams Blvd., Kenner.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	24th JDC-16 Commissioner Court-1 1st Parish-2 ; 2nd Parish-2 Juvenile Court-3 City Courts-1
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	The PD assigned to the Magistrate Court is appointed by the Magistrate Judge to all in-jail clients who are qualified. The MPD represents clients until Arraignment. At Arraignment the Commissioner Court orders PDO appointment and Office Staff makes appropriate appointment
Name of Adult Detention Facilities in This District	Jefferson Parish Correctional Center
Name of Adult Detention Facilities Outside the District Which Hold Clients	none
Name of Juvenile Detention Facilities In This District	Rivarde Detention Center
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	none

Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	no
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	The Jefferson Parish Sheriff's Office stated that they are having severe staffing problems which has limited the number of prisoners kept at the local jail. This staffing problem also gives rise to other issues regarding visitation by private investigators. Therefore, they instituted a rule by which the investigators will not be allowed into the jail without the presence of the attorney who is assigned to that defendant. My first impulse was to attempt to institute some type of legal action, however I consider this a blessing in disguise in that it is requiring lawyers to visit the jail more frequently. Other than the usual delays, the attorneys themselves have no problems having access to their clients in jail.
District Attorney	Paul Connick, Jr.
Chief Judge of Criminal District Court	JUDGE JOHN MOLAISON
Juvenile Court Judges (Specify District of City Court)	Nancy Konrad, Ann Keller, Andrea Janzen
Drug Court Judges	June Darensburg & Cornelius Regan
Mental Health Court Judges	none
Other Specialty Court	Carol Kiff/Patricia Joyce - Commissioner Court; Vernon Wilty - Magistrate Court
Name of Specialty and Brief Description:	Commissioner Court handles arraignments both in jail and out of jail; also issues search warrants/arrest warrants and handles preliminary exams. Commissioners also do probable cause determinations (48 Hour).
Indigency Determined by Whom and How?	If incarcerated, by Magistrate Judge at 72 hour hearing. If on bond, at arraignment by Commissioner at Commissioner Court.
When is Assignment/Appointment of Counsel Made?	Magistrate orders appointment of Magistrate PD at 72 hour hearing, then Commissioner, at arraignment, orders PDO appointment for both in-jail and out-of-jail clients.
Client Assigned by Whom and How?	Office Staff. When the office staff puts the defendant's name, docket no. & division into the computer, it automatically defaults to one of three attorneys assigned to that division of court.
Initial Client Intake Conducted By Whom? (Name and Title)	Staff enters appointments into PDO system and provides client with a "Cover Sheet" which provides information on attorney and contact information
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	no
Brief Explanation of Intake Process	In-jail: Commissioner PD provides info on appointments from arraignment docket. Out-of-jail: Commissioner orders defendant to come to office and make application, after determining if defendant qualifies.
$40 Application Fees	
How Many Applications for Services Were Received?	7616
Does the Office Collect the $40 Application Fee?	yes
How Many Application Fees Were Waived?	6622
How Many Application Fees Were Reduced?	27
Total Application Fee Dollars Collected in 2011	39393
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	NO
$35 Special Cost (Court Fees)	

Total Revenue from $35 Special Costs Received in 2011	2023064.7
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	We hope that the courts do assess a court cost in every case but realistically we "know" that Judges waive costs on certain cases. We presently lack the ability to quantify the cases in which fees are waived.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	none
Who Collects the Assessed Court Fees?	Jefferson Parish Sheriff's Office collects all court costs and fees and then they make distribution to the appropriate entities.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	The only documentation provided is by the 1st Parish Court. The 1st Parish Court supplies us with a monetary summary of court costs collected and distributed. None of the other courts provide this information.
Who Remits the Court Fees Collected?	Jefferson Parish Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	none
Partial Indigence Payments	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	JUDGES ORDER ARBITRARY AMOUNTS
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	REPORTS FROM SHERIFF DOES NOT SEGREGATE PARTIAL PAYMENTS COLLECTED
Who Collects the Assessed Partial Payments?	JPSO PROVIDES A REPORT SHOWING AMOUNT OF COURT COST COLLECTED
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	JPSO
Who Remits the Partial Payments Collected?	ALL COURT COST FEES ARE COLLECTED AND REMITTED BY JPSO
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	NONE OTHER THAN GENERAL STATEMENT OF FEES COLLECTED
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	none
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	THIS IS PROVIDED FOR IN THEIR CONTRACT
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes, See Attached
Primary Immediate Needs	The most immediate problem is the sharp increase in cases involving Spanish speaking defendants. At the present time we have approximately 107 cases. The interpretation for the defendants is being handled by one interpreter/investigator and 1st & 2nd year
Immediate Critical Issue Areas	We have no critical issues at this time.

Long-Term Critical Issue Areas	The primary long term issue is whether or not this office can be converted to a full time staff. The determining issue will be whether or not there is sufficient funding for such a change.
Please List All New Hires in 2011 (Name and Title)	TRISHA WARD, CONTRACT ATTY., RENEE BOURG, CONTRACT ATTY., JENNIFER WOMBLE, CONTRACT ATTY.
Please List All Promotions in 2011 (Name and Title)	
2011 Media Coverage and/or Major Accomplishments	
Number of Expected New Attorney Hires in 2011	1
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	CLE and in-service training and mentoring.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	no
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	I have no mid-level supervisors. All contract attorneys are supervised by the District Defender
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	This District Defender supervises all attorneys. There are no intermediate supervisors.
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	no
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	PDO PAYS 80% AND EMPLOYEE PAYS 20%
Regular Meetings for Any Staff, Please Describe	no
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	none
Number of Writs Your District Handled in 2011	Writs originate from two sources. The first are those filed by individual contract attorneys and second the ones filed by our contract writ writer. We can quantify a total of 10 writs filed by the contract writ writer based on the payments made to him. We cannot quantify the number of writs filed by the individual contract attorneys due to the fact that there is no category provided in the PDO system to record such information.
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	10
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	None. If a case is transferred from Juvenile Court, a district court attorney who handles felony cases is appointed to represent the juvenile.
Please Provide the Names of All State Representatives and Senators from Your District	See attached list
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	none
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	none

Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Part-Time Contract Attorneys	**Contact Information**
John Benz (Fe, Mi)	
Marcy Bleich (Mi)	
Graham Bosworth	504-528-9500
Susan Ciaravella (Fe, Mi)	
Letita Davis (Cap, Fe)	attyljpdavis@gmail.com
Andrew Duffy (Fe, Mi)	
Calvin Fleming (Fe, Mi)	
Paul Fleming (Cap, Fe)	
Matthew Goetz (Fe, Mi)	
Raul Guerra (Fe)	504-443-2000
Lisa Harell (CINC/both, FINS, Ju)	
Michael Idoyaga (FINS, Ju)	
Alex Lambert (Fe, Mi)	
Denise Larson (Ju, CINC/child)	
Johnny Lee (Mi)	
Jessica Mullay (Fe, Mi)	
Marquita Naquin (Fe, Mi)	
Mark Nolting (Fe, Mi)	
Joseph Perez (Fe, Mi)	
Thomas Schexnayder (Mi)	
Evans Schmidt (Fe, Mi)	
Tracy Sheppard (Fe, Mi)	
Elizabeth Toca (CINC/child, FINS, Ju)	504-439-8151
Richard M. Tompson (District Defender)	
Jacque Touzet (Fe, Mi)	
Cesar Vazquez (Cap, Fe)	
George Vedros (Fe, Mi)	
Timon Webre (FINS, Ju, CINC/child)	
Frazilia Wiggins (Fe, Mi)	
Jarmel Williams (Fe, Mi)	
Lindsey Williams (Fe, Mi)	
Powell Miller	504-920-4897, pmillerno@gmail.com
Michael Somoza	504-265-9880, msomoza@att.net
Robert Louque	504-324-2807, robert@louquelaw.com
Autumn Town	504-528-9500, autumn@town-law.com (Fe, Mi)
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Joni Langlinais	jeff@idb.nocoxmail.com
Darla Noel	darla@idb.nocoxmail.com
Nancy Blanda	n_blanda@yahoo.com
Donna Chabert	donnachabert@yahoo.com

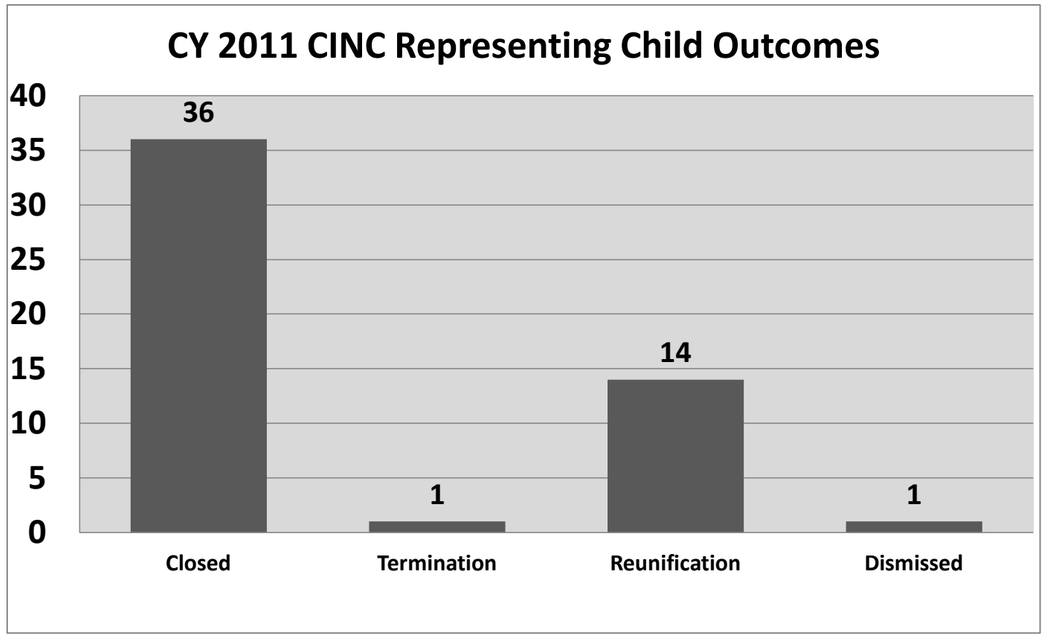
2011 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	Joni Langlinais
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
__Windows 7	X
__Windows Vista	
__Windows Server 2000/2003/2008	
__Windows XP	
__Mac OSX	
Case Management System(s): Check all that apply	
__defenderData (LPDB statewide system)	X
__Other System (please name) _____	
Productivity Suites Used:	
__Microsoft Office 2010 (Word, Excel, etc.)	
__Microsoft Office 2007	X
__Microsoft Office 2003	
__Previous Microsoft Office version	
__Corel Word Perfect	X
__Other	X
Internet Browsers Used:	
__Internet Explorer 6	
__Internet Explorer 7 or 8	X
__Firefox	
__Other	
HARDWARE:	
Please enter the number of	
devices in your inventory	
__Television, DVD, VCR	
__Desktop PCs	11
__Laptops	40
__Video Cameras	
__Digital Cameras	
__Video Conferencing Systems	
__B&W Laser Printers	11
__Color Printers	1
__Wireless Cards	1
__Smartphones (Funded by Office)	1
__iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
___Dialup ___Broadband ___No Internet Connection	
Connection Speed:	10.0/2.0

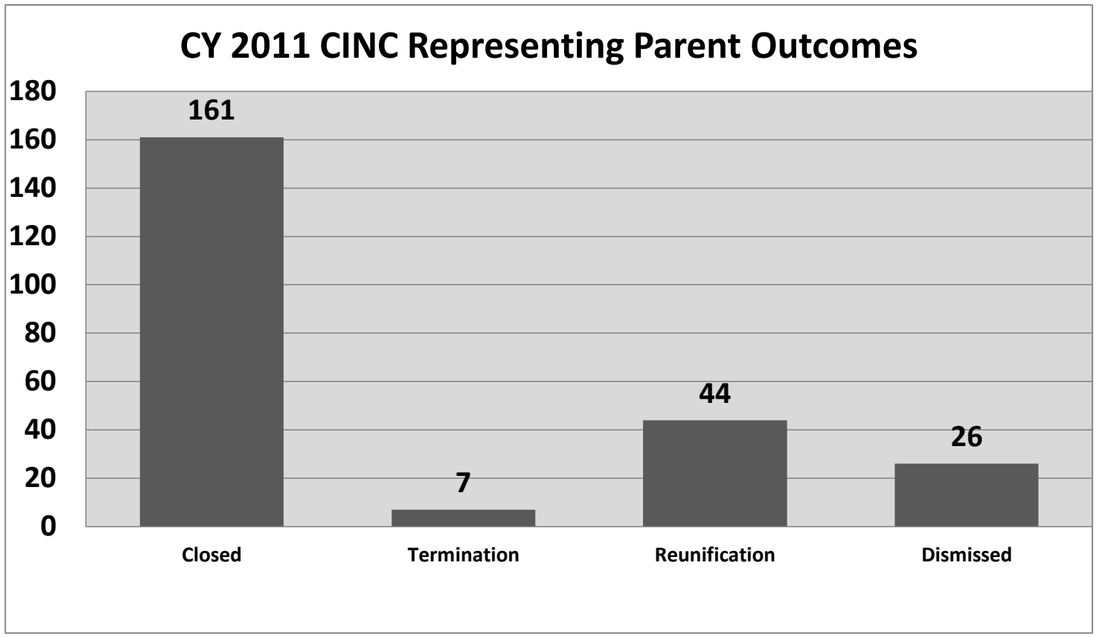
Provider Name:	Cox Communications
Email Provider:	Cox Communications
Please list any software or computer equipment in which you need training:	

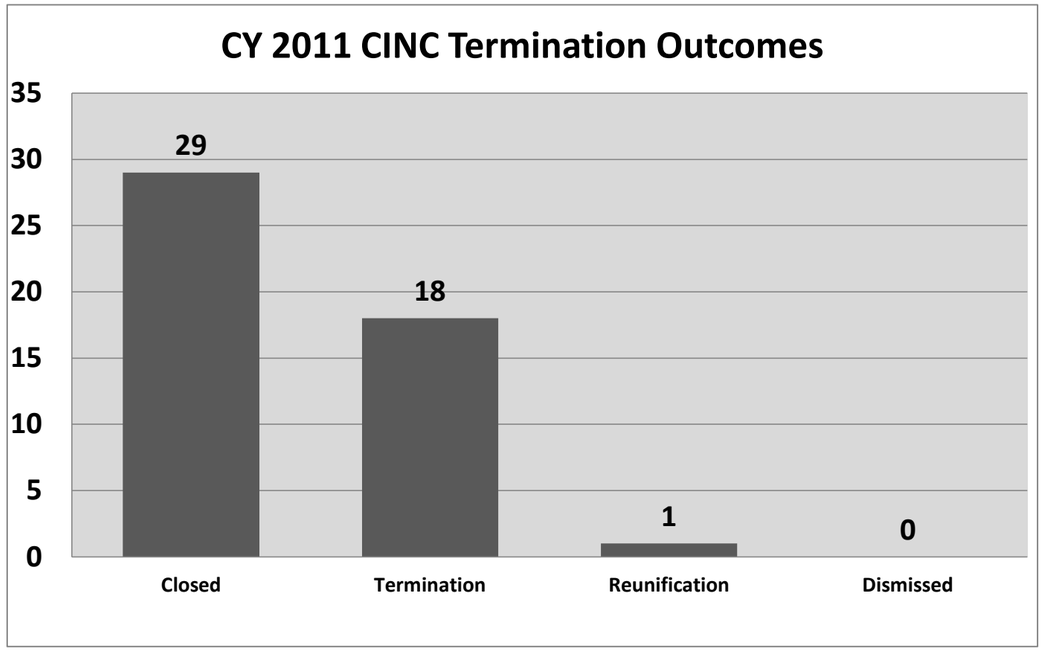
24th District Defender Office CY 2011 Caseloads & Outcomes

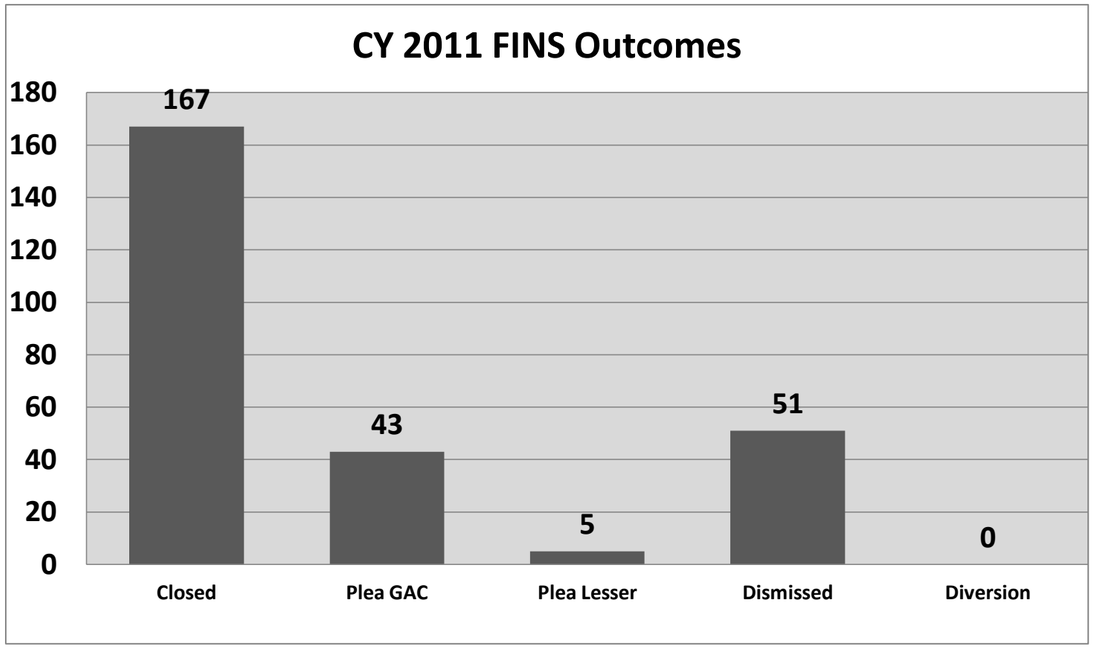
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	12	36	82	94	1	14	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	290	161	155	445	7	44	N/A	N/A	26	N/A	N/A	N/A	N/A	N/A
Termination	51	29	32	83	18	1	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	178	167	166	344	N/A	N/A	43	5	51	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	500	366	328	828	N/A	N/A	130	36	220	42	N/A	N/A	15	6
Delinquency Felony	311	255	273	584	N/A	N/A	216	36	190	17	N/A	N/A	9	9
Delinquency-Life	1	1	0	1	N/A	N/A	0	0	1	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	2753	1883	804	3557	N/A	N/A	1267	101	673	34	0	0	10	31
Adult Felony Non-LWOP**	2879	2217	1085	3964	N/A	N/A	1631	237	443	0	7	15	7	12
Adult LWOP*	35	92	140	175	N/A	N/A	50	33	16	0	3	20	1	1
Capital	2	3	1	3	N/A	N/A	0	0	0	0	0	0	0	1
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	520	407	111	631	N/A	N/A	2	0	62	0	N/A	N/A	N/A	N/A
Post Conviction Relief	2	4	3	5	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	1	1	7	8	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

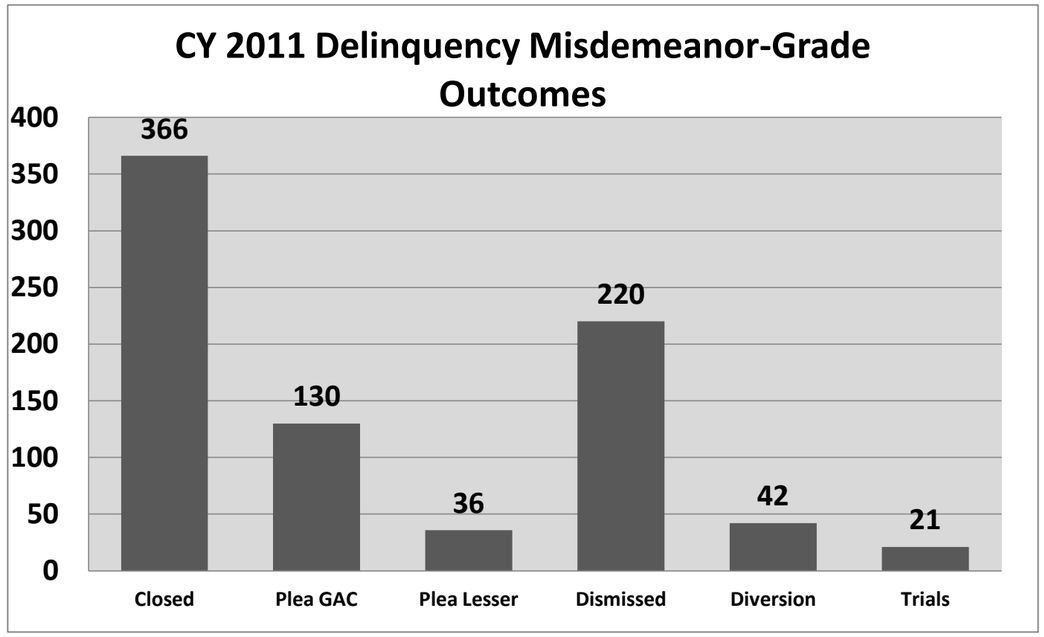
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

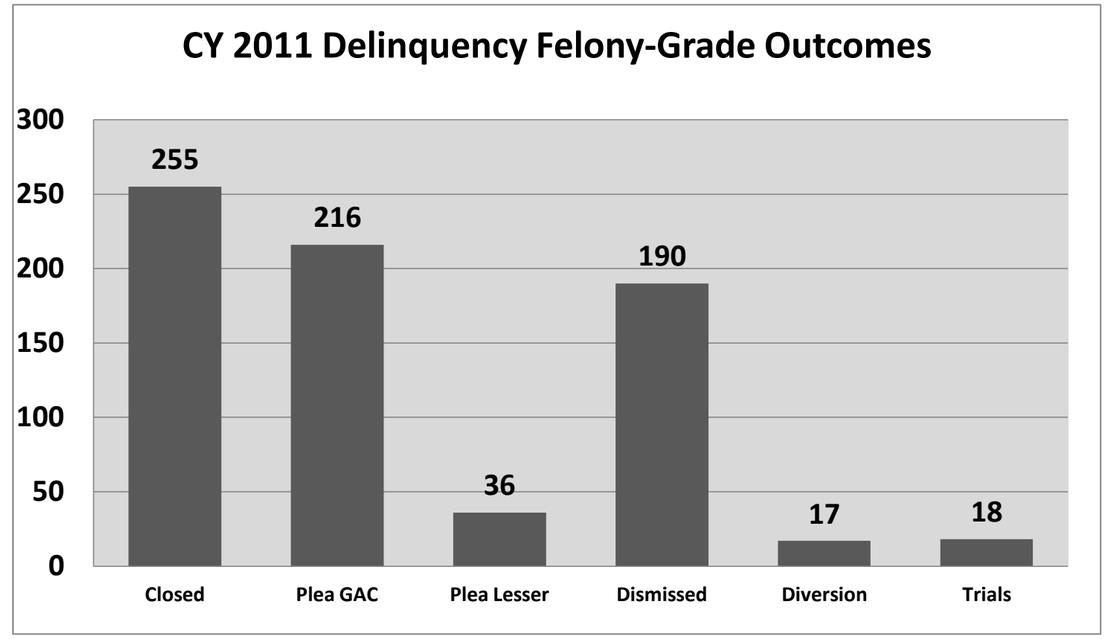

CY 2011 CINC Representing Child Outcomes
40
35
30
25
20
15
10
5
0
36
1
14
1
Closed
Termination
Reunification
Dismissed

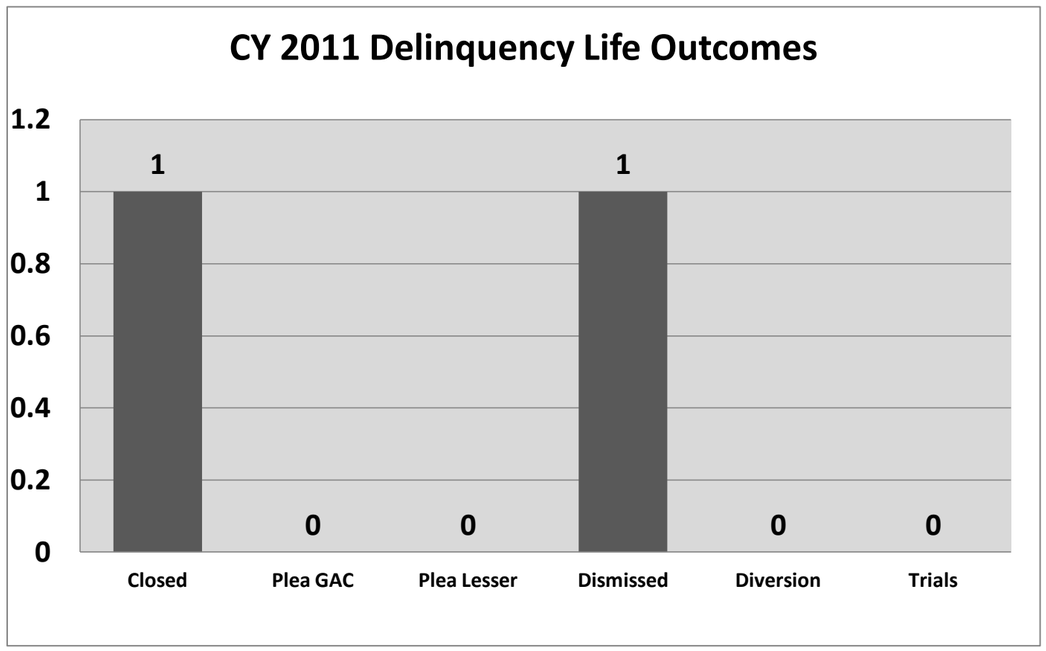

CY 2011 CINC Representing Parent Outcomes
180
160
140
120
100
80
60
40
20
0
161
7
44
26
Closed
Termination
Reunification
Dismissed

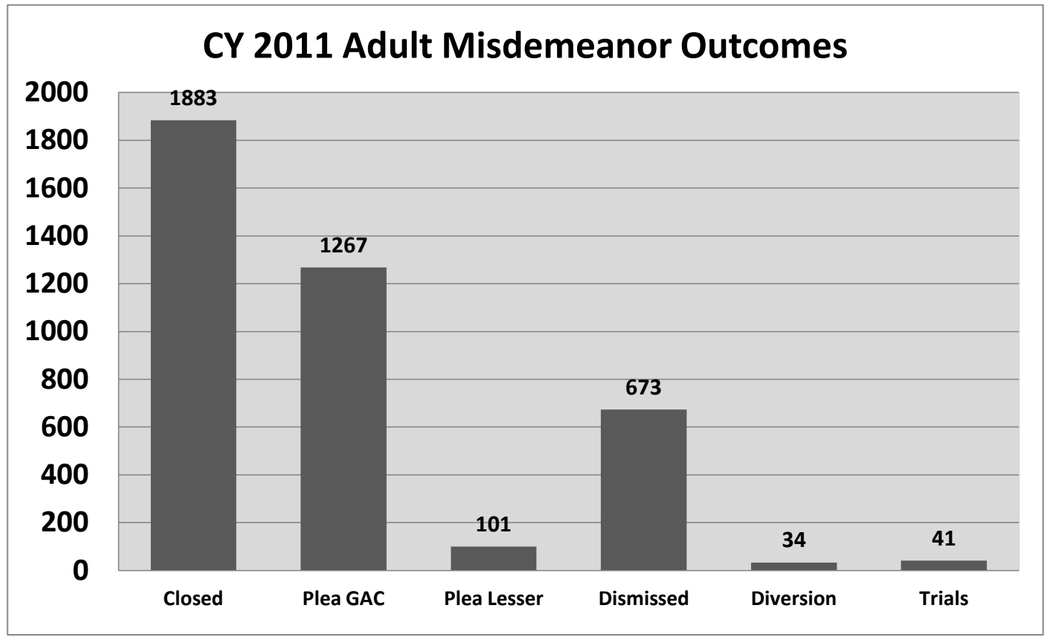

CY 2011 CINC Termination Outcomes
35
30
25
20
15
10
5
0
29
18
1
0
Closed
Termination
Reunification
Dismissed

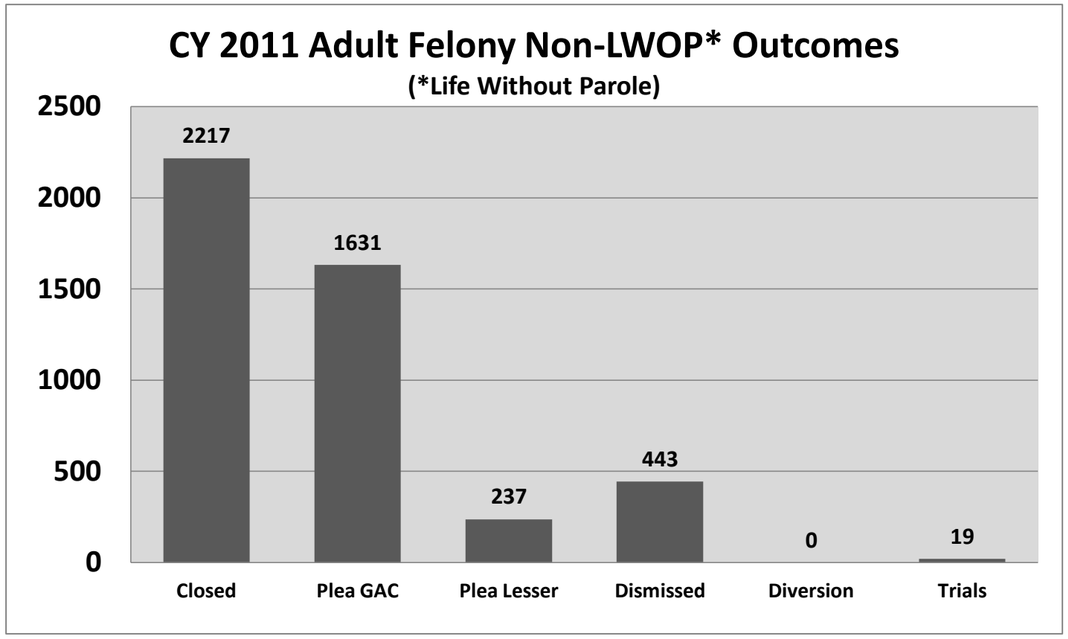

CY 2011 FINS Outcomes
180
160
140
120
100
80
60
40
20
0
167
43
5
51
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

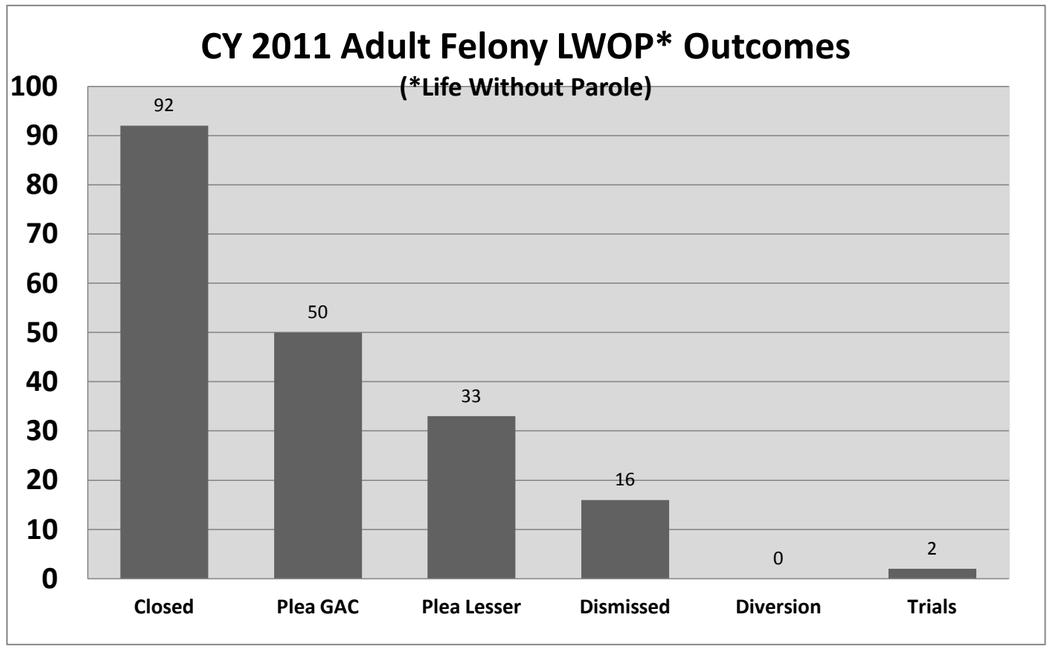

CY 2011 Delinquency Misdemeanor-Grade Outcomes
400
350
300
250
200
150
100
50
0
366
130
36
220
42
21
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

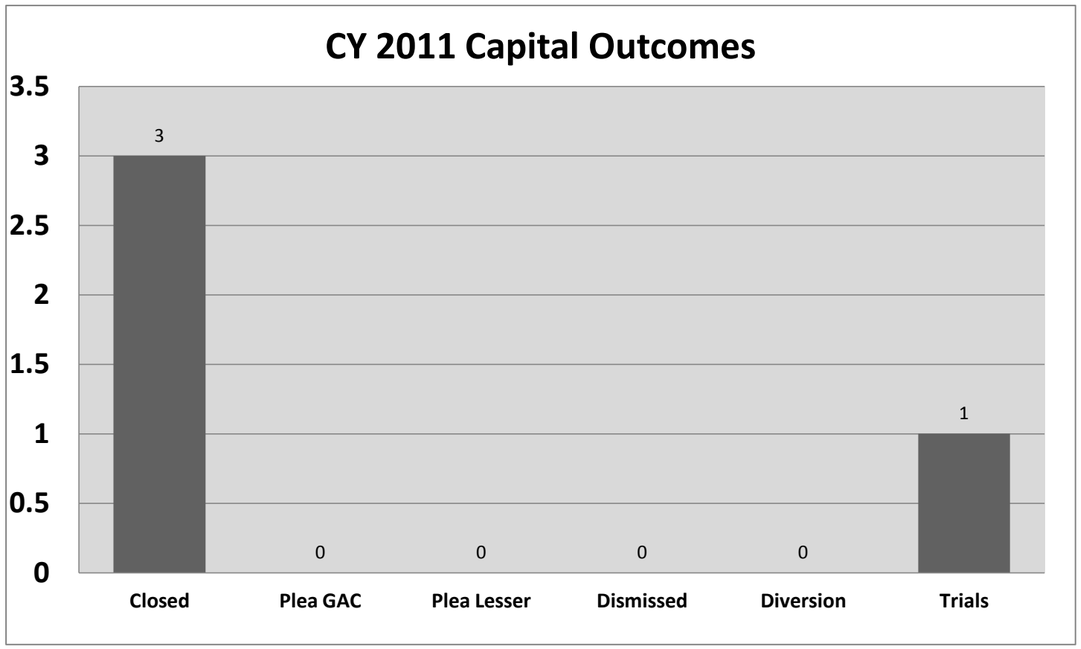

CY 2011 Delinquency Felony-Grade Outcomes
300
250
200
150
100
50
0
255
216
36
190
17
18
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
2000
1800
1600
1400
1200
1000
800
600
400
200
0
1883
1267
101
673
34
41
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

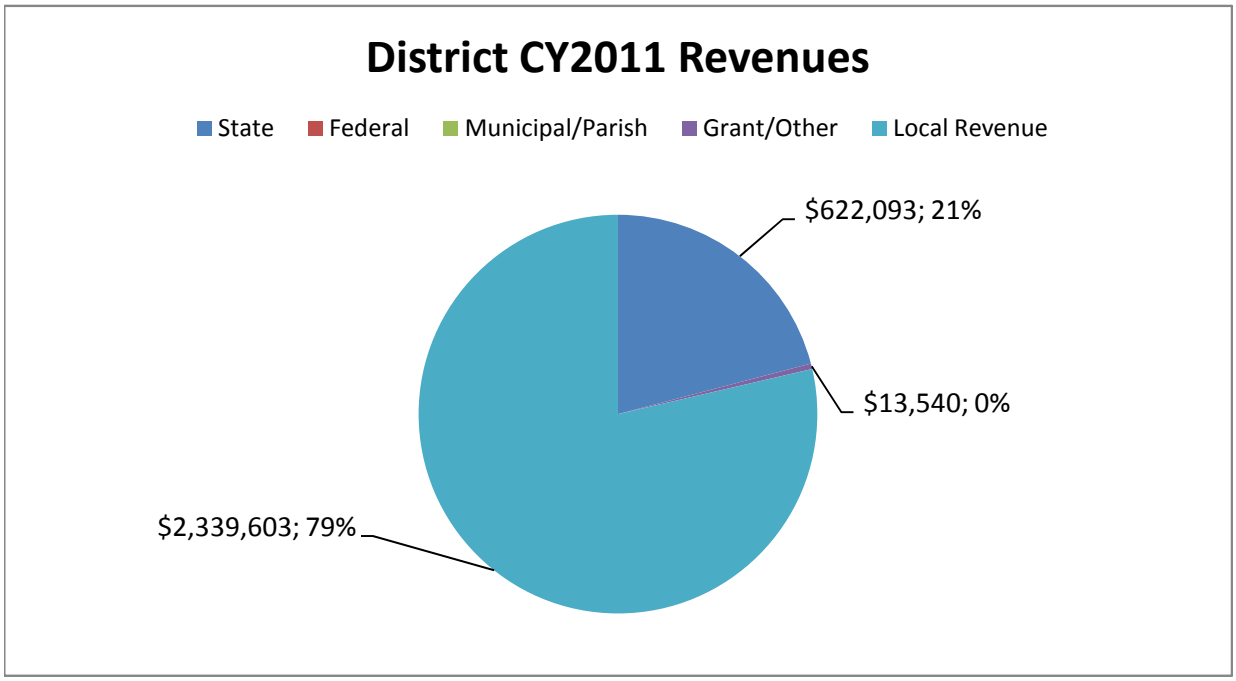

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
2500
2000
1500
1000
500
0
2217
1631
237
443
0
19
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

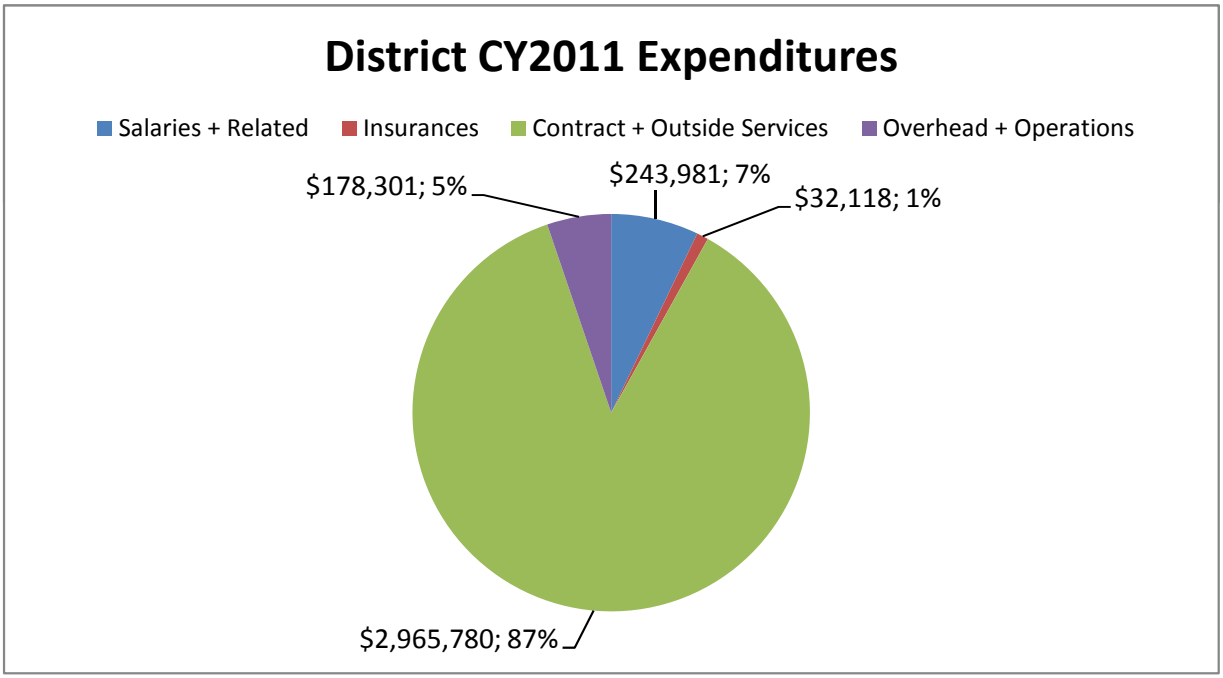

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
100
90
80
70
60
50
40
30
20
10
0
92
50
33
16
0
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

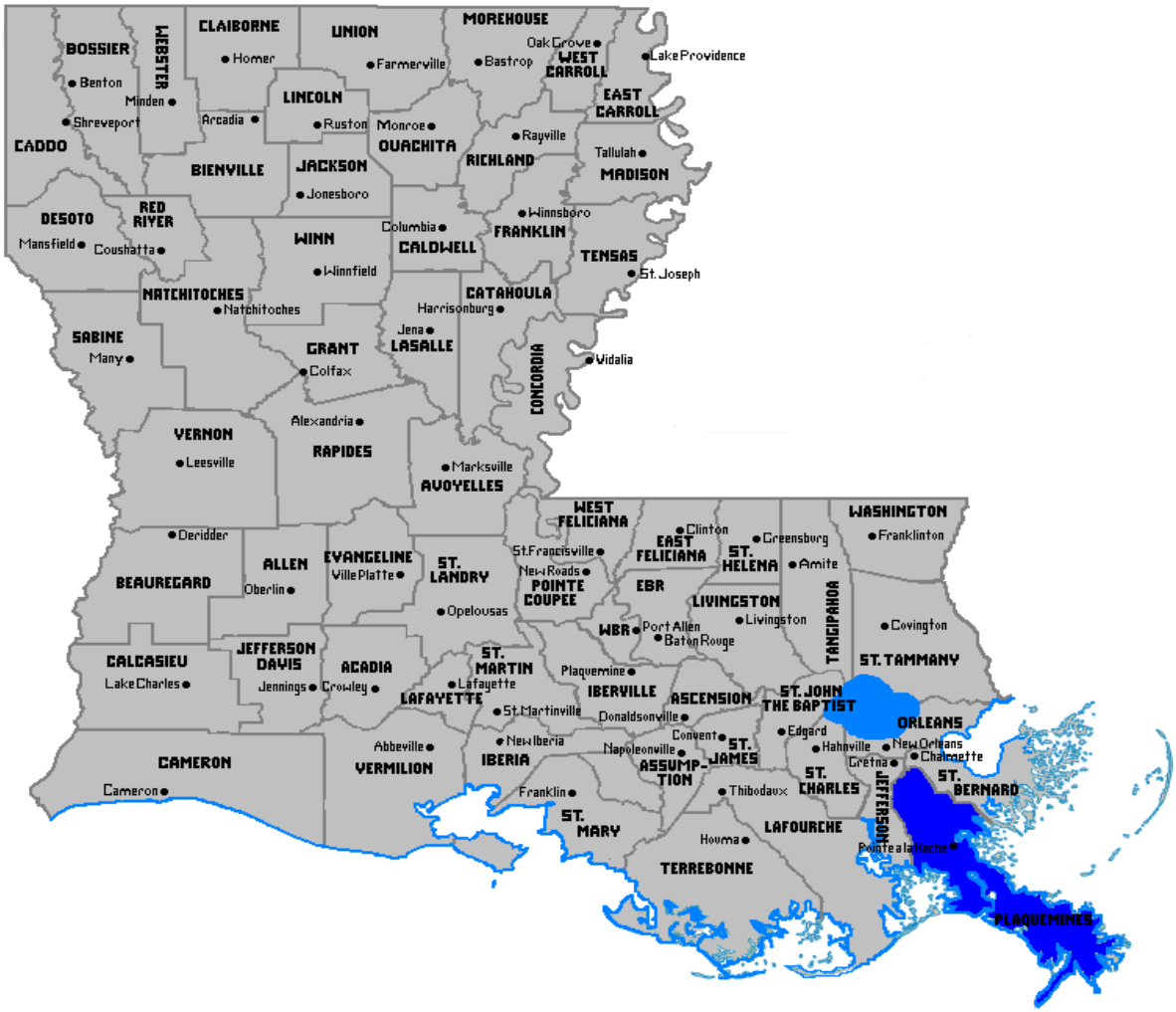

CY 2011 Capital Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
0
0
0
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 24 CY2011	Total CY11
District Defender: Richard Tompson	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ 622,093
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ 13,540
Total State & Other	**$ 635,633**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 2,036,518
Traffic Court	$ 543,862
Traffic Camera	$ -
Municipal Court	$ 310,170
Juvenile Court	$ 39,528
Criminal District Court	$ 53,029
Non-itemized, lump sum collected and remitted by all courts	$ -
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ -
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ -
Condition of Probation	$ -
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 263,059
Department of Corrections	$ -
Donations	$ -
Interest Revenue	$ 813
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 39,213
Partial Attorney Fees Reimbursements [as per 15:176]	$ -
Other Reimbursements	$ -
Other Local Income	$ -
Total Local Revenue	**$ 2,339,603**
Total Revenue	**$ 2,975,236**

District 24 CY2011	Total CY11
District Defender: Richard Tompson	
Actual Expenditures Paid	
Salaries	$ 208,608
Hospitalization and Disability Insurance	$ 5,016
Retirement	$ 29,080
Payroll Taxes	$ 1,265
Accrued Leave	$ -
Workers' Compensation	$ 12
Malpractice Insurance	$ 32,118
Auto/Physical Liability Insurance	$ -
Audit/Accounting Expense	$ 45,200
Contract Clerical	$ -
Expert Witness	$ 22,858
Investigators	$ 114,222
Interpreters	$ 5,320
Social Workers	$ -
Capital Representation	$ 218,112
Conflict	$ 2,000
Contract - Juvenile Attorneys or CINC	$ 385,740
Misdemeanor Attorney Contracts	$ 126,420
Contract Attorneys - all other	$ 2,035,009
Building Lease/Rent	$ 47,100
Office Repair and Maintenance	$ 7,395
IT/Technical Support	$ 10,899
Major Acquisitions	$ -
Equipment Lease/Rent	$ 10,710
Telephone/Utilities/Postage/Internet	$ 17,920
Office Supplies	$ 11,521
Parking/Auto Tolls	$ -
Advertisements	$ 1,242
Travel/Lodging/Per Diem/Mileage	$ 3,239
Dues and Seminars	$ 15,087
Law Library/Journals/Subscriptions	$ 21,803
Other Operating Expenses	$ 42,284
Total Expenses	**$ 3,420,180**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$622,093; 21%
$13,540; 0%
$2,339,603; 79%

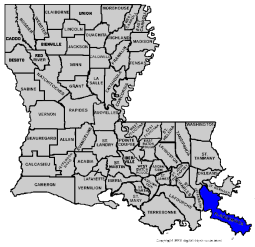

District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$178,301; 5%
$243,981; 7%
$32,118; 1%
$2,965,780; 87%



The 25TH Judicial District Public Defenders' Office

Plaquemines (Point-a-la-Hache)

District Defender: Peter Barbee
208 Avenue G
Belle Chasse, LA 70037
(504) 297-5236



25th Judicial District • Plaquemines Parish
District Defender Peter Barbee • (504) 297-5236
208 Avenue G • Belle Chasse, LA • 70037

General District Information: In the 25th Judicial District, there are two sections of District Court. There are is a drug court program and a DWI court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 23,042 in this district, 6,329 of whom are children.

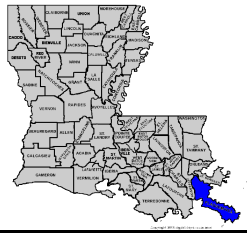
District Staff: The District Defender in this district is Peter Barbee, who has been in the position for two years and has been a public defender for 23 years. The 25th Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office with a full-time District Defender, one full-time staff attorney, and five part-time contract attorneys. There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender supervises all staff. No caseload reduction is provided to him. The office also has two administrative staff members.

Juvenile Defense: Juvenile cases are heard by one District Judge in the 25th Judicial District. The 25th Judicial District has an active Children and Youth Planning Board.

Indigency Determination and Availability of Clients: In the 25th Judicial District, the Public Defenders' Office makes the determination of indigence. Adult clients are temporarily held at Belle Chasse Lockup and, if unable to post bond, transported to Orleans Parish Prison or St. Bernard Parish Prison. Juveniles are held at the St. Bernard Parish Detention Center.

Fees and Accounting: The 25th Judicial District Public Defenders' Office collects the statutory $40 application fees from clients. In 2011, 305 applications were received for services. Fees were waived for one applicant and were not reduced for any applicants. A total of $12,440 in application fees was collected. Courts in this district assess the statutory $35 special fee in every case resulting in a conviction to support local public defender services. In 2011, the district received $121,440 in special fees, collected by the Plaquemine Parish Sheriff's Office. Courts in this district also assess partial indigence payments for services based on a client's ability to pay. This fee may be reduced or dismissed with proof of unemployment, disability, or hardship. A total of $39,153.50 was collected in partial indigence payments by the Public Defenders' Office. All accounting functions for this district's public defenders' office are handled by contracted accountant.

Caseload: The 25th Judicial District Public Defenders' Office reported handling 1,909 cases in 2011. Of those, 190 involved juvenile matters, including 35 Child in Need of Care representations.



The 25TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Plaquemines Parish- 25th Judicial District
Population:	2010-23,042
Juvenile Population:	2010-6,329
District Defender	Peter A. Barbee
Years as District (or Chief) Defender	2
Years of Public Defense	23
Office Manager	Sadie S. Guey
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Mandy Buie and Patrick Eskew
Primary Office Street Address	208 Avenue G
City	Belle Chase
ZIP	70037
Primary Phone	504-297-5236 (Fax: 504-297-5238)
Primary Mailing Address	208 Avenue G, Belle Chasse, LA 70037
Primary Email Address	sguey@25thpdo.com
Primary Emergency Contact	Peter A. Barbee
Primary Emergency Phone	(504) 376-9200 & (504) 444-1810
Secondary Emergency Contact	Sadie S. Guey
Secondary Emergency Phone	504-444-5793
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	none
Other District Office Contact Personnel (Primary Only)	Plaquemines Parish Sheriff's Office; Col. Charles S. Guey (504) 564-2525 or (504) 812-9361
Name of Owner(s) of Office(s)	Plaquemines Parish Government
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	$400-500.00
Courts and Locations	Division "A" :Division "B"; Juvenile Court and Adult Drug Court - 201 Main Street, Suite 15, Belle Chasse, LA 70037 450 F. Edward Hebert Blvd., Belle Chasse, LA 70037
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	Division "A" ;Division "B"; Juvenile Court and Adult Drug Court and DWI Court
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Magistrate is held Monday, Wednesday and Friday. An attorney from this office attends all hearings. Judge questions defendant to inquire as to their representation and gives them the option of a PDO attorney. PDO attorney interviews defendant for qualification purposes. If they qualify, the questionnaire is brought back to the office. All cases are assigned to the Chief.
Name of Adult Detention Facilities in This District	The lockup in Belle Chasse is a holding facility until all defendants have a bond set. If unable to post bond, they are transported to the Orleans Parish Prison, which is under contract to the Plaquemine Parish Sheriff's Office since Katrina.

Name of Adult Detention Facilities Outside the District Which Hold Clients	Orleans Parish Prison and St. Bernard Parish Jail
Name of Juvenile Detention Facilities In This District	n/a
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	St. Bernard Detention Facilities
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Due to a lack of funding, the office is currently understaffed. This creates the problem of a lack of resources to represent clients in distant facilities.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	We have an excellent working relationship with the Plaquemine Parish Sheriff's Office. If we need access to a client, they bring the client to us.
District Attorney	Charles Ballay
Chief Judge of Criminal District Court	Judge Kevin Conner
Juvenile Court Judges (Specify District of City Court)	Judge Michael D. Clement
Drug Court Judges	Yes. Judge Kevin Conner
Mental Health Court Judges	no
Other Specialty Court	Yes. Judge Kevin Conner
Name of Specialty and Brief Description:	DWI Court
Indigency Determined by Whom and How?	Attorneys in office determine eligibility based on the 2011 Federal Poverty Guidelines.
When is Assignment/Appointment of Counsel Made?	After magistrate hearings or any other court hearing date.
Client Assigned by Whom and How?	same as above
Initial Client Intake Conducted By Whom? (Name and Title)	Attorneys
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Before the Judge comes to the court the PDO interviews all the clients and determines whether they qualify. I complete all the information sheet that contains questions we need for the PDO computer and I sign them up. After Judge has completed the magistrate, the attorney located in our office conducts a first jail visit/interview with that client. Client is then taken back to prison unless able to bond out. The attorney in our office answers all questions that need to be answered and provides any additional help that the client needs at this time. The attorney also will typically obtain all the facts from the client on the charges client has been arrested for.
$40 Application Fees	Assessed on all defendants
How Many Applications for Services Were Received?	305
Does the Office Collect the $40 Application Fee?	Yes. By money order only.
How Many Application Fees Were Waived?	1
How Many Application Fees Were Reduced?	none
Total Application Fee Dollars Collected in 2011	12440
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	no
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	121440
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	yes

What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Monica Nicosia, Finance Dept for Plaquemine Parish Sheriff's Office gives us a written statement of all fees collected. To date, they are 5 months in arrears.
Who Collects the Assessed Court Fees?	Monica Nicosia
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Monica Nicosia gives us an itemized statement of all fees collected, along with the checks made payable to the public defender's office.
Who Remits the Court Fees Collected?	Monica Nicosia
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Same answer as number 58 above.
Partial Indigence Payments	$39,153.50 collected by PDO
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Client must provide proof of unemployment, disability or hardship to the Court. The Court may reduce or dismiss the fee, except for the $35 court fee and the $40 PDO application fee.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	The probation form from the Courts.
Who Collects the Assessed Partial Payments?	PDO by money order only.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	same as above
Who Remits the Partial Payments Collected?	Client
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	n/a
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	n/a
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Yes, there is a written policy. The attorneys are allowed to have a private practice in all parishes.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	no
Primary Immediate Needs	Support staff funding (attorneys, data entry clerks)
Immediate Critical Issue Areas	same as above
Long-Term Critical Issue Areas	same as above.
Please List All New Hires in 2011 (Name and Title)	Mandy Buie (Receptionist/Data Entry); Patrick Eskew (Attorney)
Please List All Promotions in 2011 (Name and Title)	n/a
2011 Media Coverage and/or Major Accomplishments	n/a
Number of Expected New Attorney Hires in 2011	2012: 2
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Chief, Peter A. Barbee; Administrator, Sadie S. Guey
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	

Any Policy for Workload Reduction for Supervisory Staff, Please Describe	No
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Chief and Administrator. Covered by the PDO.
Regular Meetings for Any Staff, Please Describe	Once a month.
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	n/a
Number of Writs Your District Handled in 2011	none
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	none
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	none
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Determined by the Chief on a case-by-case basis.
Please Provide the Names of All State Representatives and Senators from Your District	Senator A.G. Crowe & Senator David Heitmeier. Representative Leopole.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Plaquemine Parish Government & District Attorney's Office.
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	None. Lack of funding caused us to lay off three attorneys.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Peter A. Barbee	(504) 444-1810
Patrick Eskew	(504)319-4985
Part-Time Contract Attorneys	**Contact Information**
Amos Cormier, III	504-319-4985
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Sadie S. Guey, Administrator	
Mandy Buie, Receptionist/Data Entry	

2011 District Office Technology Survey

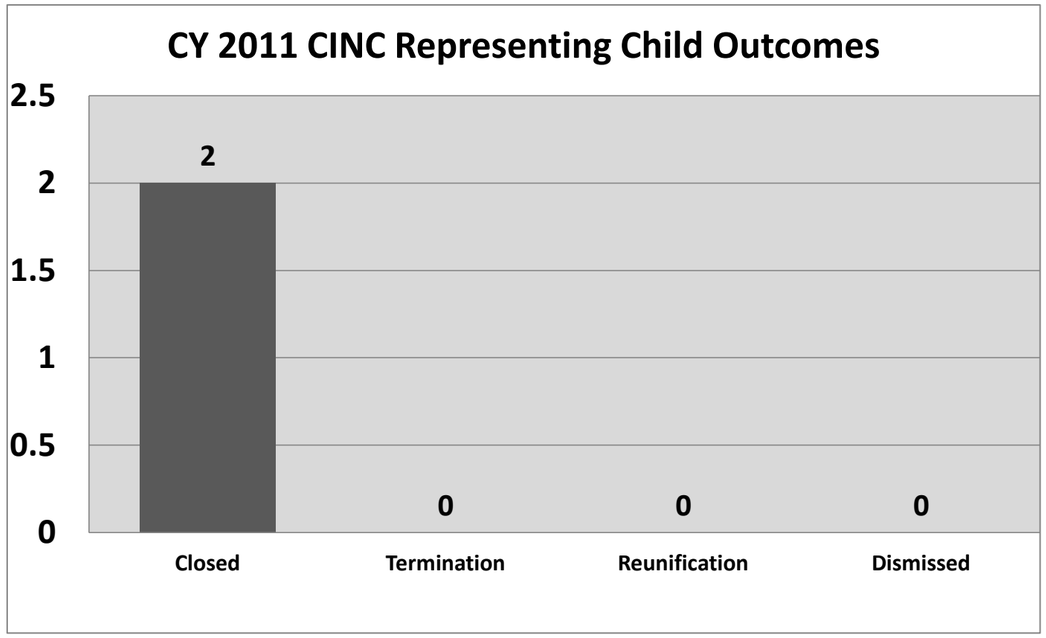
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
__Windows 7	
__Windows Vista	
__Windows Server 2000/2003/2008	
__Windows XP	
__Mac OSX	
Case Management System(s): Check all that apply	
__defenderData (LPDB statewide system)	
__Other System (please name) _____	
Productivity Suites Used:	
__Microsoft Office 2010 (Word, Excel, etc.)	
_X_Microsoft Office 2007	
__Microsoft Office 2003	
__Previous Microsoft Office version	
__Corel Word Perfect	
__Other	
Internet Browsers Used:	
__Internet Explorer 6	
__Internet Explorer 7 or 8	
__Firefox	
Other: Safari	
HARDWARE:	
Please enter the number of	
devices in your inventory	
__Television, DVD, VCR: 1	
__Desktop PC: 2	
__Laptops: 3	
__Video Cameras: 0	
__Digital Cameras: 1	
__Video Conferencing Systems: 0	
__B&W Laser Printers: 1	
__Color Printers: 1	
__Wireless Cards: 0	
__Smartphones (Funded by Office): 4	
__iPad/Tablets (Funded by Office): 0	

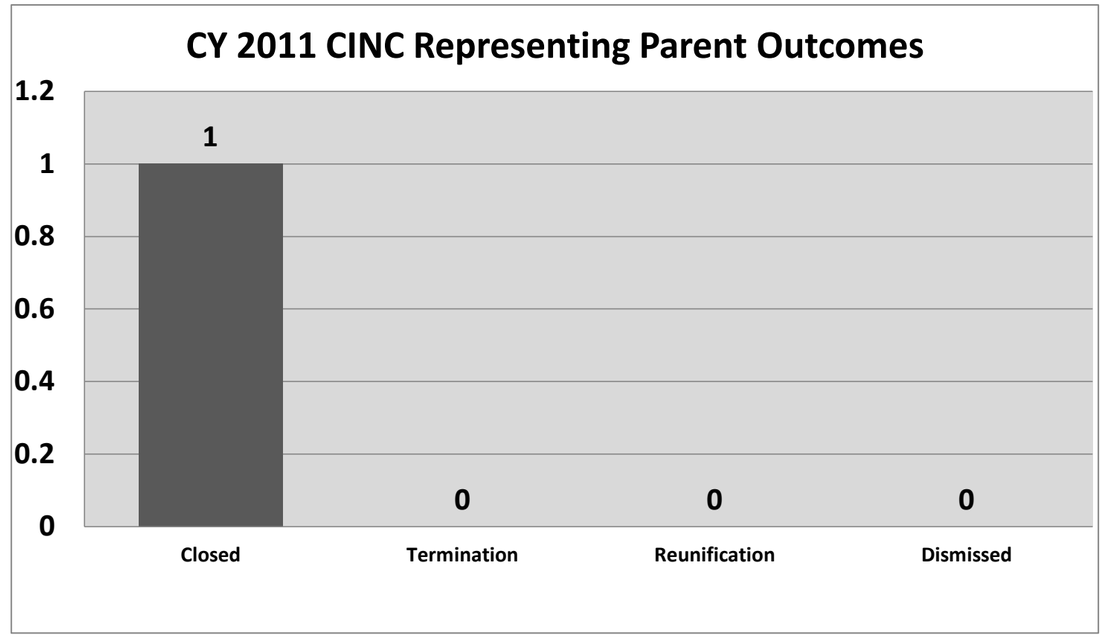
INTERNET SERVICES:	
Dialup __ Broadband x No Internet Connection	
Connection Speed: n/a	
Plaquemine Cable	
Email Provider: Rack Space	
Please list any software or computer equipment in which you need training:	

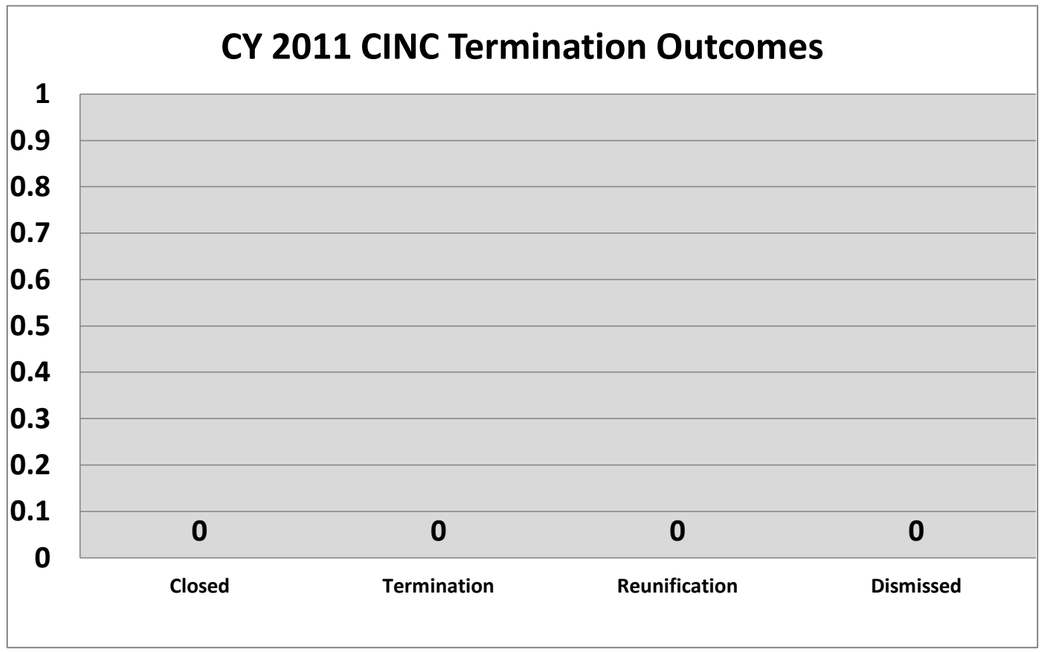
25th District Defender Office CY 2011 Caseloads & Outcomes

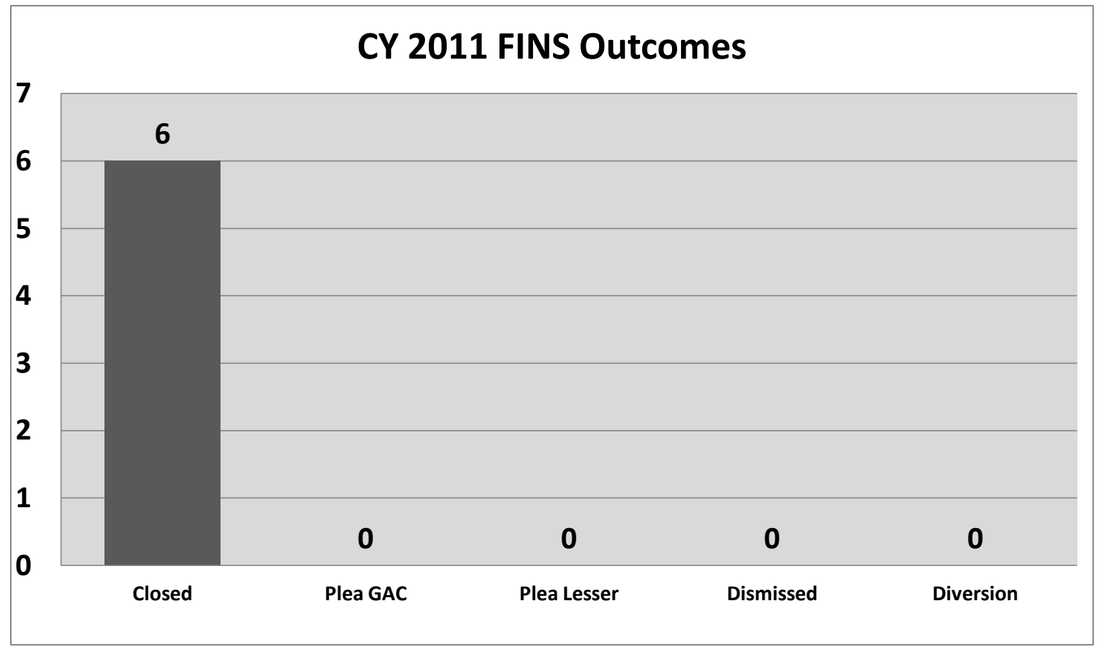
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	1	1	2	3	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	6	2	8	14	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	3	1	15	18	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	40	6	53	93	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	20	5	32	52	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Delinquency Felony	6	0	3	9	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	1	0	0	1	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	587	544	535	1122	N/A	N/A	194	28	235	30	0	0	0	0
Adult Felony Non-LWOP**	303	344	258	561	N/A	N/A	114	30	129	20	0	0	0	0
Adult LWOP*	0	2	3	3	N/A	N/A	0	0	1	0	0	0	0	0
Capital	0	3	3	3	N/A	N/A	2	1	6	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	13	16	16	29	N/A	N/A	17	2	0	0	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	1	0	0	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

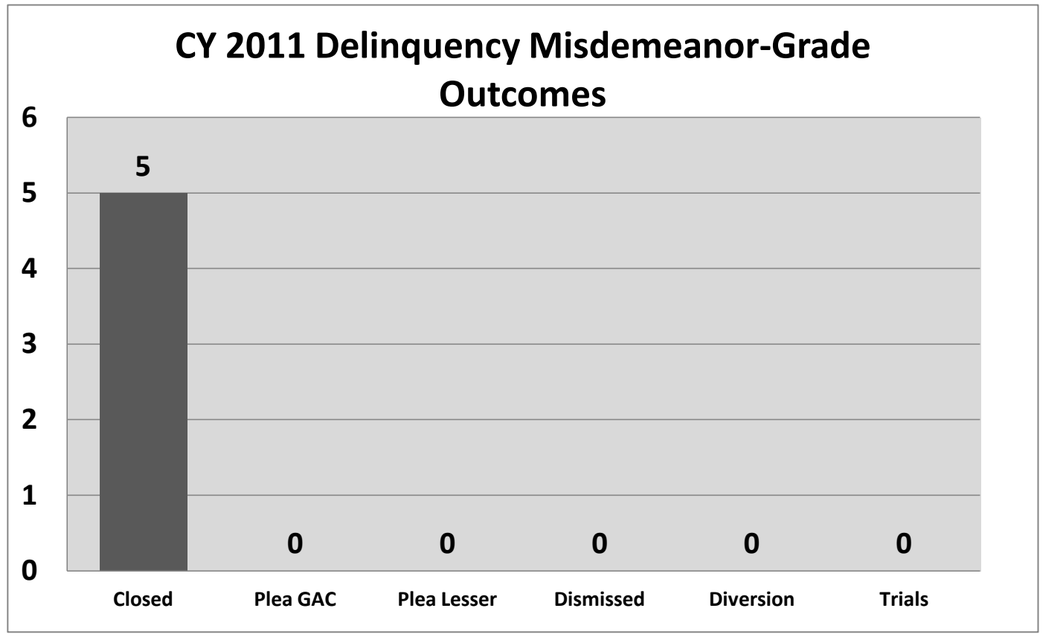
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

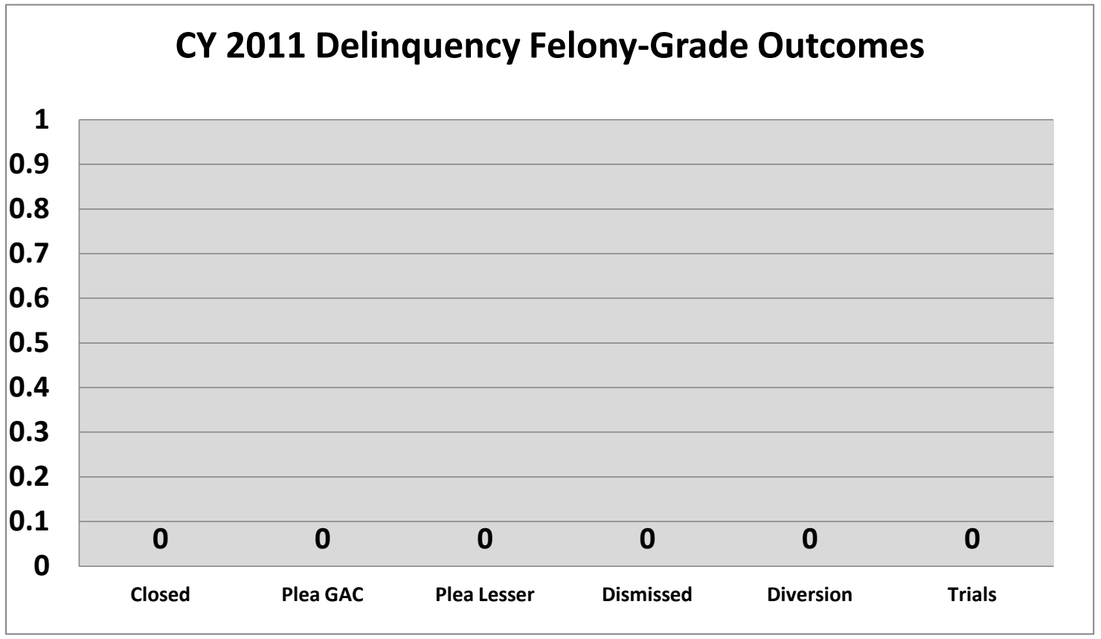

CY 2011 CINC Representing Child Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
Closed
Termination
Reunification
Dismissed

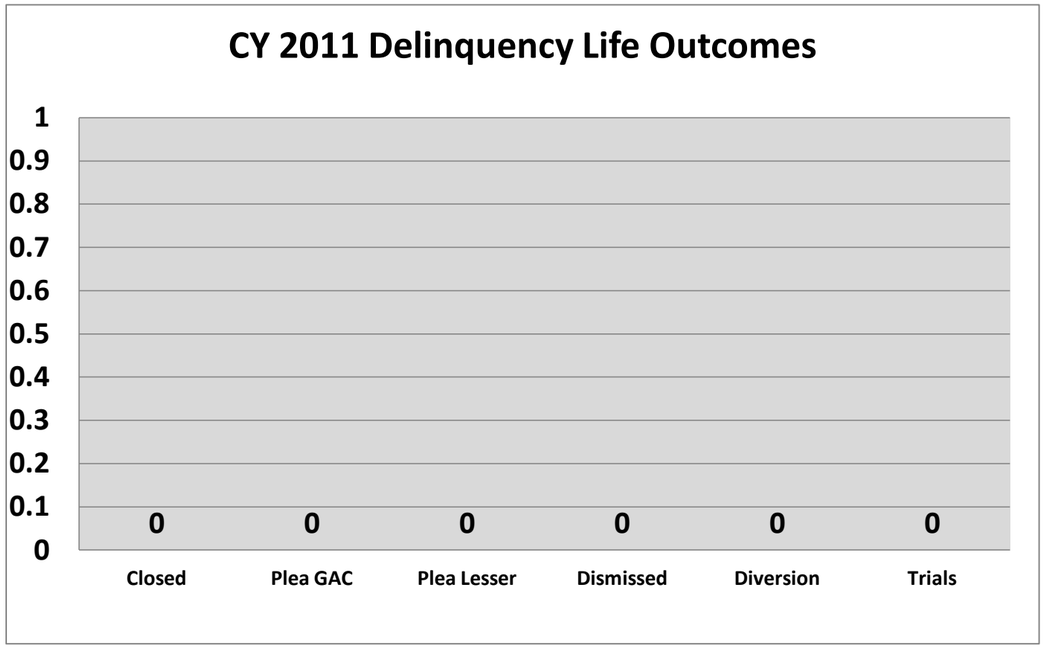

CY 2011 CINC Representing Parent Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
Closed
Termination
Reunification
Dismissed

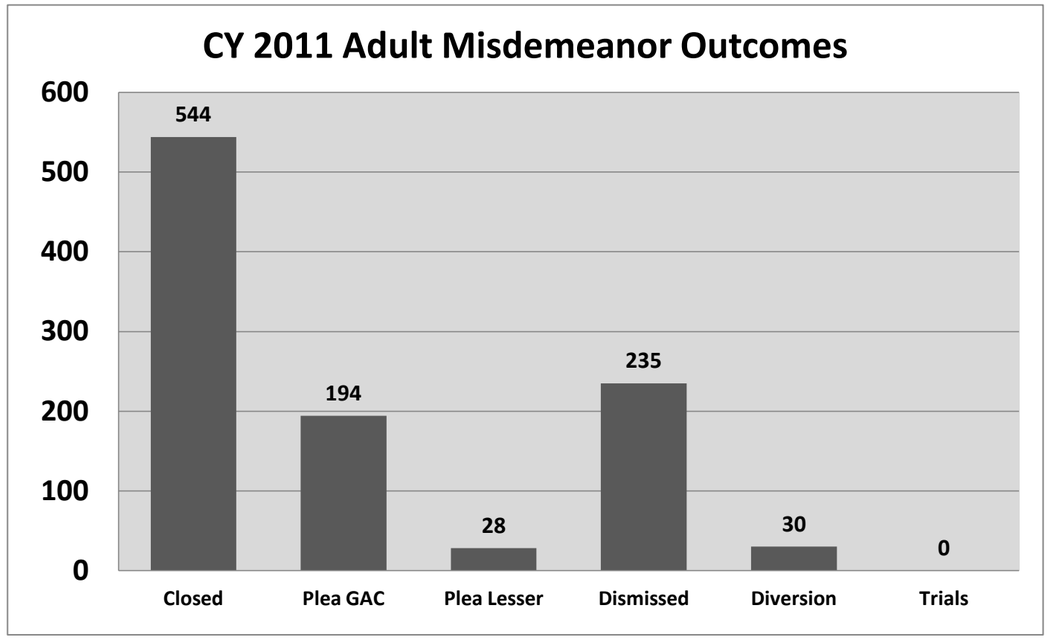

CY 2011 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

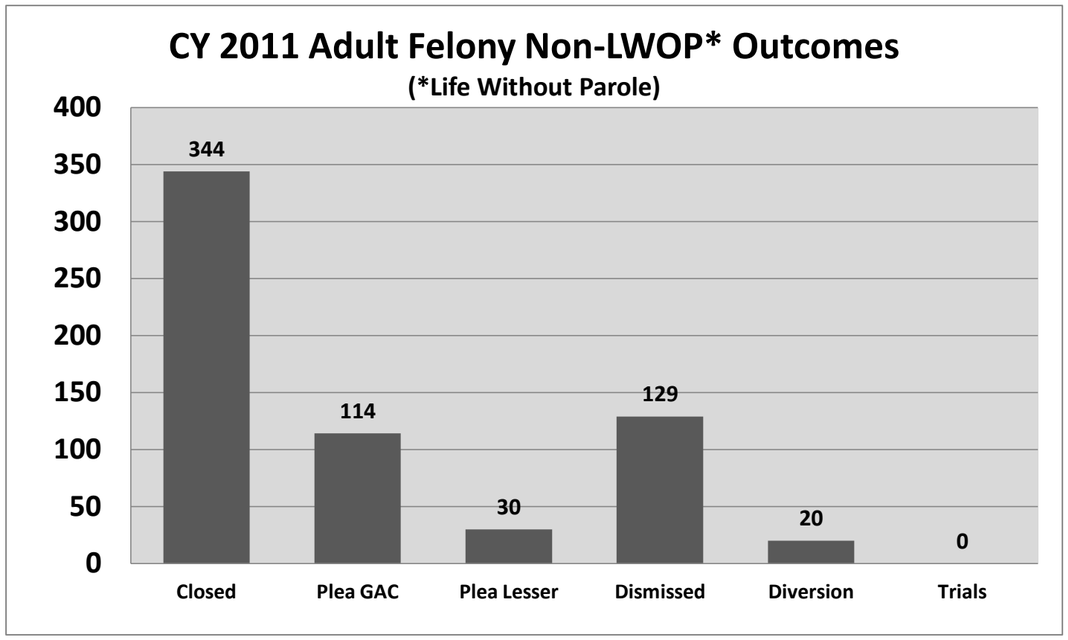

CY 2011 FINS Outcomes
7
6
5
4
3
2
1
0
6
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

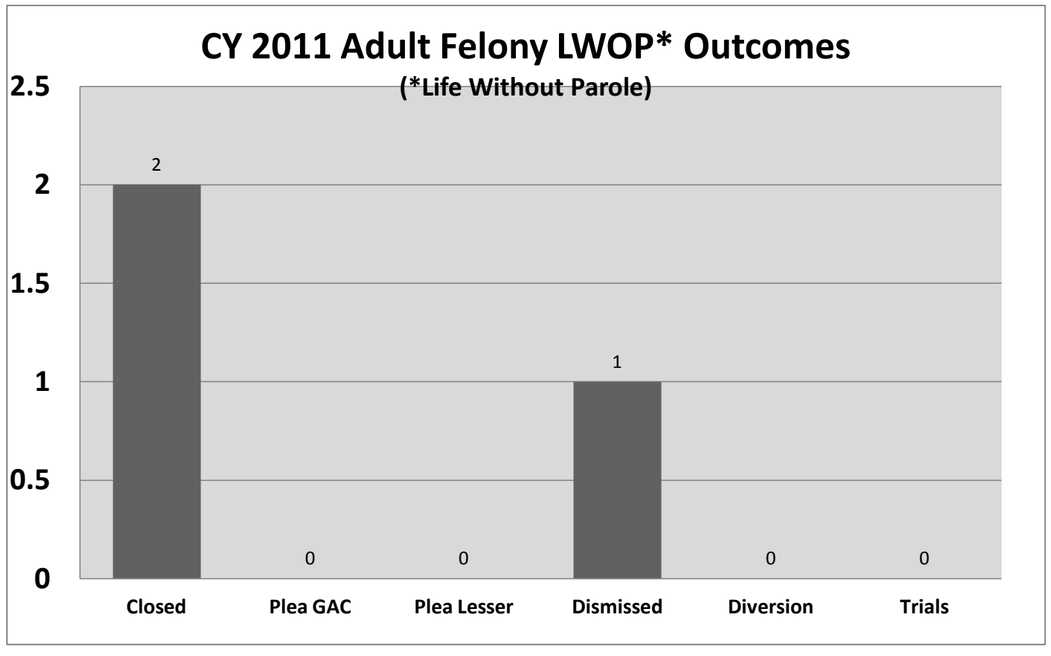

CY 2011 Delinquency Misdemeanor-Grade Outcomes
6
5
4
3
2
1
0
5
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

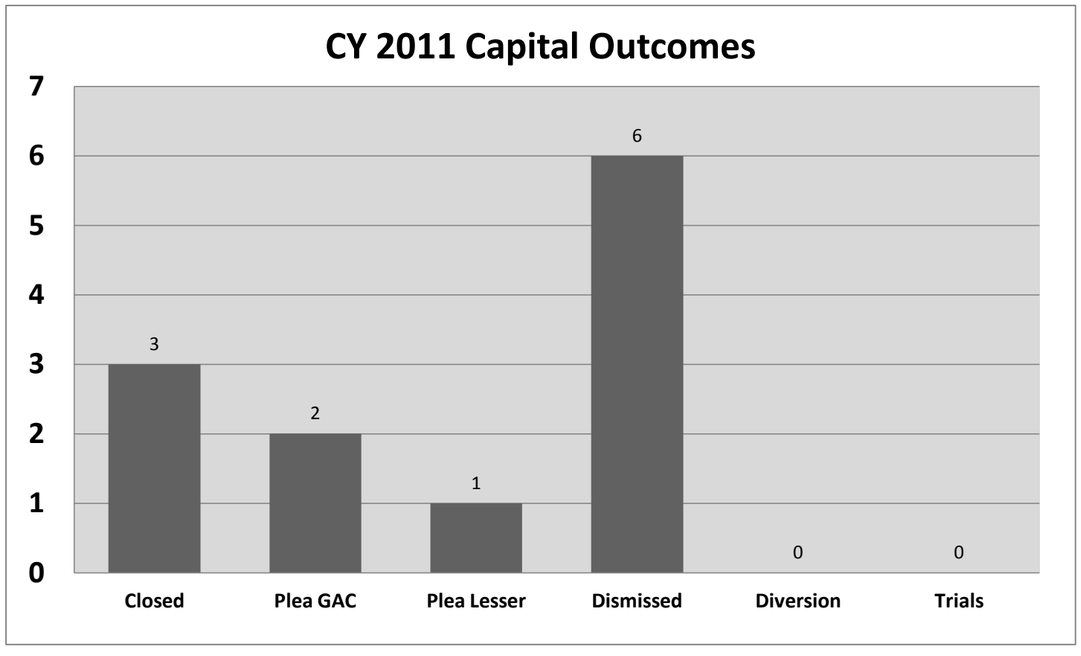

CY 2011 Delinquency Felony-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
600
500
400
300
200
100
0
544
194
28
235
30
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

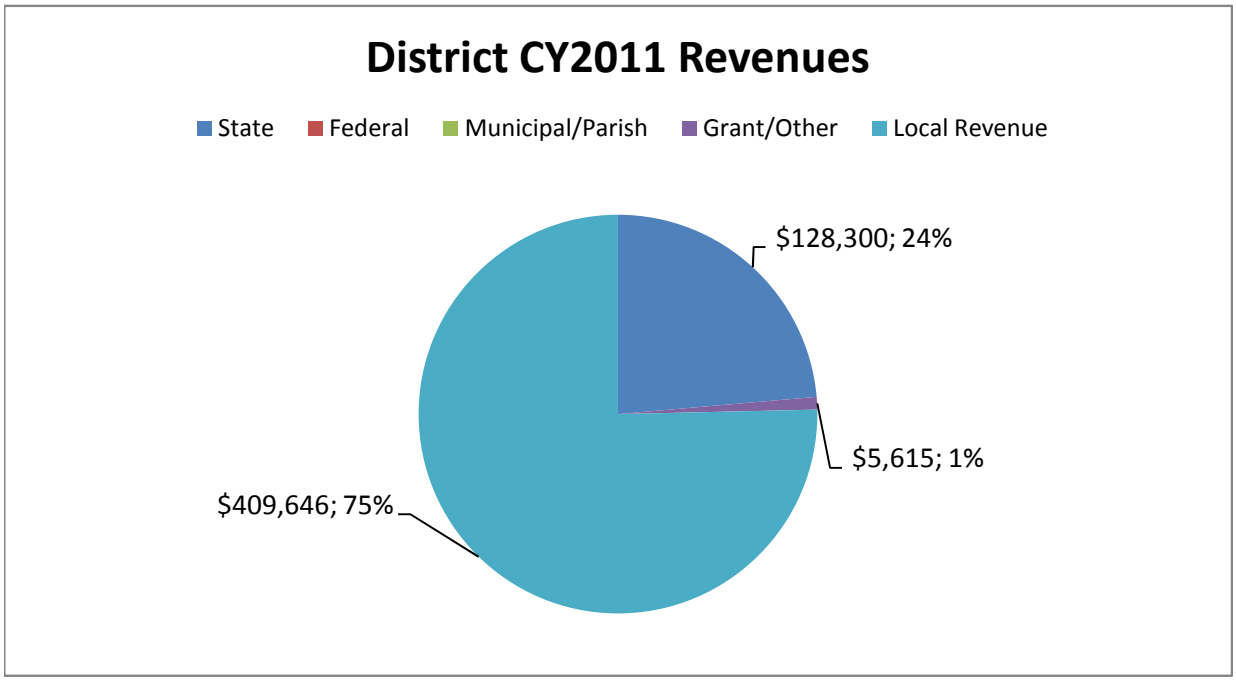

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
400
350
300
250
200
150
100
50
0
344
114
30
129
20
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

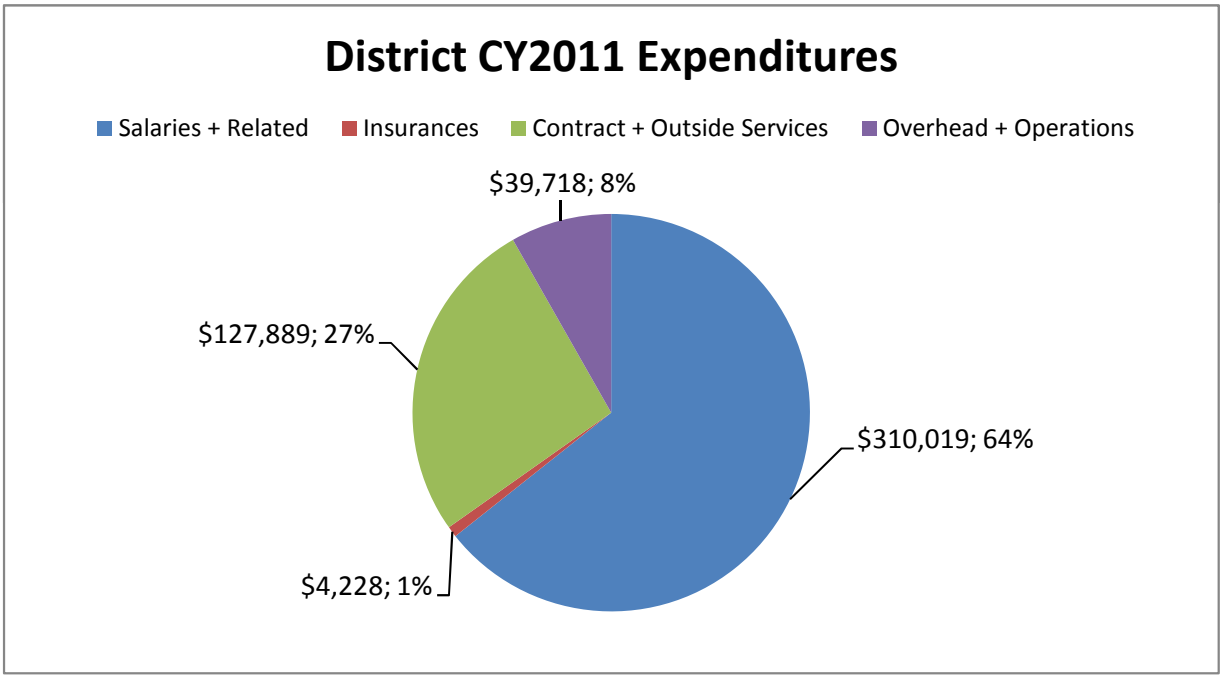

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
2.5
2
1.5
1
0.5
0
2
0
0
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

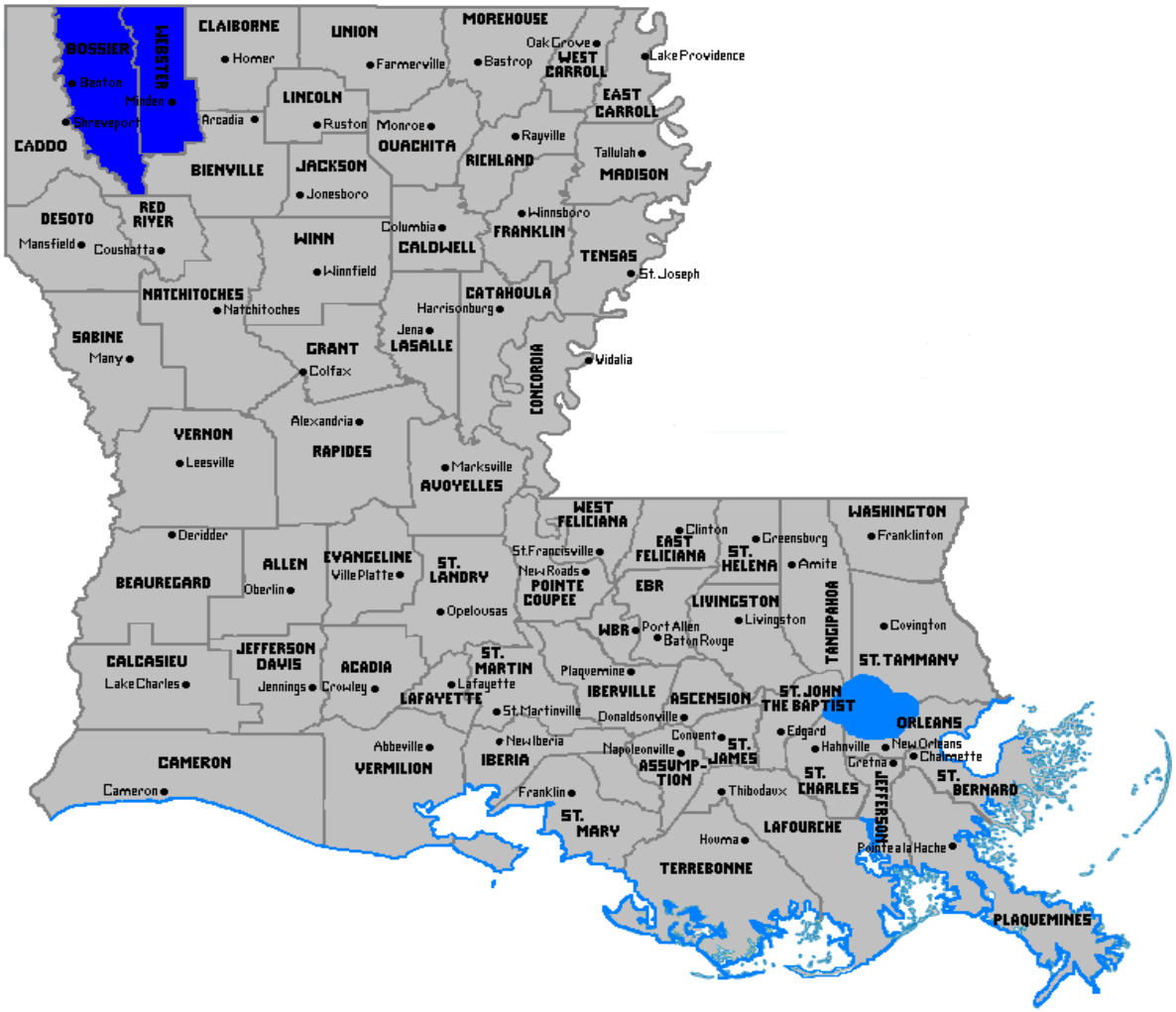

CY 2011 Capital Outcomes
7
6
5
4
3
2
1
0
3
2
1
6
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 25 CY2011	Total CY11
District Defender: Peter Barbee	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ 128,348
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ 5,615
Total State & Other	**$ 133,963**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 145,639
Traffic Court	$ -
Traffic Camera	$ -
Municipal Court	$ -
Juvenile Court	$ -
Criminal District Court	$ 4,328
Non-itemized, lump sum collected and remitted by all courts	$ 7,105
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ 122,828
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ -
Condition of Probation	$ 15,857
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 48,628
Department of Corrections	$ -
Donations	$ 96,429
Interest Revenue	$ -
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 5,550
Partial Attorney Fees Reimbursements [as per 15:176]	$ -
Other Reimbursements	$ 919
Other Local Income	$ 96,576
Total Local Revenue	**$ 409,598**
Total Revenue	**$ 543,561**

District 25 CY2011	Total CY11
District Defender: Peter Barbee	
Actual Expenditures Paid	
Salaries	$ 253,360
Hospitalization and Disability Insurance	$ 23,555
Retirement	$ 28,707
Payroll Taxes	$ 4,397
Accrued Leave	$ -
Workers' Compensation	$ -
Malpractice Insurance	$ 2,119
Auto/Physical Liability Insurance	$ 2,109
Audit/Accounting Expense	$ 26,990
Contract Clerical	$ 17,064
Expert Witness	$ 525
Investigators	$ -
Interpreters	$ -
Social Workers	$ -
Capital Representation	$ -
Conflict	$ 32,967
Contract - Juvenile Attorneys or CINC	$ 605
Misdemeanor Attorney Contracts	$ 24,753
Contract Attorneys - all other	$ 19,572
Building Lease/Rent	$ -
Office Repair and Maintenance	$ 1,276
IT/Technical Support	$ 5,414
Major Acquisitions	$ 7,778
Equipment Lease/Rent	$ -
Telephone/Utilities/Postage/Internet	$ 11,802
Office Supplies	$ 5,072
Parking/Auto Tolls	$ 2,949
Advertisements	$ 100
Travel/Lodging/Per Diem/Mileage	$ 1,816
Dues and Seminars	$ 3,309
Law Library/Journals/Subscriptions	$ 2,140
Other Operating Expenses	$ 3,477
Total Expenses	**$ 481,854**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$128,300; 24%
$5,615; 1%
$409,646; 75%


District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$39,718; 8%
$127,889; 27%
$310,019; 64%
$4,228; 1%



The 26TH Judicial District Public Defenders' Office

Bossier (Benton) - Webster (Minden)

District Defender: Pamela G. Smart
211 Burt Boulevard
Benton, LA 71006
(318) 965-0630

26th Judicial District • Bossier and Webster Parishes
District Defender Pamela G. Smart • (318) 965-0630
211 Burt Boulevard • Benton, LA • 71006

General District Information: In the 26th Judicial District, there are 15 sections of District Court and three City Courts (Bossier City, Springhill and Minden). There is a specialty drug court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 158,186 in this district, 39,744 of whom are children.

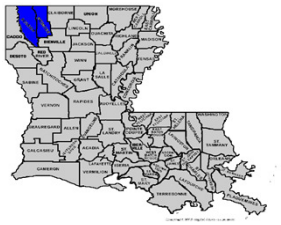
District Staff: The District Defender in this district is Pamela G. Smart, who has served in the position for one year and has been a public defender in Louisiana for 20 years. The 26th Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office, with 11 full-time staff attorneys, in addition to the District Defender, and seven part-time contract attorneys. There are no restrictions on private practice outside of the Public Defenders' Office. In addition to the District Defender, there are several supervising attorneys. A caseload reduction is provided for supervising attorneys. The office also has ten non-attorney staff members.

Juvenile Defense: Juvenile cases are heard by District and City Court judges in the 26th Judicial District. The 26th Judicial District has an active Children and Youth Planning Board. Three staff attorneys and two contract attorneys handle juvenile cases in this district.

Indigency Determination and Availability of Clients: In the 26th Judicial District, a judge makes the initial determination of indigence, with further determinations of eligibility for services performed by the Public Defenders' Office. Adult clients are usually held at the Bossier Parish Jail, Bossier City Jail, Webster Parish Jail, or Bayou Dorcheat Correctional Center. If held outside of the district, clients are held at the Caddo Correctional Center, Claiborne Parish Jail, or Shreveport City Jail. Juvenile clients are held at the Johnny Gray Jones Youth Shelter or Ware Youth Center (Bossier City or Coushatta).

Fees and Accounting: The 26th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2011, approximately 10,000 applications were received for services. No fees were waived or reduced for applicants. A total of $51,579 in application fees was collected. Courts in this district assess the statutory $35 special fee in every case resulting in a conviction to support local public defender services. The fee is reduced to $30 for non-moving traffic violations. There is no data available for the amount of special fees collected in 2011. Courts in this district may also assess partial indigence payments for services based on a client's ability to pay. Any resulting payments are usually collected by the Public Defenders' Office but may be collected by the probation and parole department. All accounting functions for this district's Public Defenders' Office are handled internally by staff.

Caseload: The 26th Judicial District Public Defender's Office reported handling 15,752 cases in 2011. Of those, 2,362 involved juvenile matters, including 324 Child in Need of Care representations.



The 26th JDC Public Defenders' Office

Parish(es) & Seat(s)	Bossier Parish- Benton; Webster Parish- Minden
Population:	TOTAL: 158,186 - Bossier Parish - 116,979; Webster Parish - 41,207
Juvenile Population:	TOTAL: 39,744 (2010 data) - Bossier Parish - 30,034; Webster Parish - 9,710
District Defender	Pamela G. Smart
Years as District (or Chief) Defender	1 year 10 months
Years of Public Defense	20 years 2 months
Office Manager	Ms. Currence is no longer employed by PDO and was not replaced.
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Amanda Roberts (Administrative Assistant); Shari Robinson (Secretary); Nancy Cooper (Secretary); Stormy Hightower (Juvenile Administrative Assistant); Christine Sullivan (Receptionist); Annie Meg Prince (Secretary); Lacy Prince (Secretary); Cindy Wilson (Secretary)
Primary Office Street Address	211 Burt Boulevard
City	Benton
ZIP	71006
Primary Phone	(318) 965-0630
Primary Mailing Address	PO Box 235, Benton, LA 71006
Primary Email Address	pgsmartlaw@yahoo.com
Primary Emergency Contact	Pamela Smart
Primary Emergency Phone	(318) 347-7827 cell
Secondary Emergency Contact	Randal Fish
Secondary Emergency Phone	(318) 349-7694 cell
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	221 Main Street, Minden, LA 71055 318-377-9255
Other District Office Contact Personnel (Primary Only)	Cindy Wilson
Name of Owner(s) of Office(s)	Both Bossier and Webster office are owned by the office. The actual entity on the title is "Indigent Defender Board".
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	$150 for storage of files due to lack of office space
Courts and Locations	26th JDC Bossier Parish - Benton; 26th JDC Webster Parish - Minden; Bossier City Court - Bossier City; Minden City Court - Minden; Springhill City Court - Springhill
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	26th JDC Bossier Parish (8: 6 felony/misdemeanor, 1 juvenile, 1 drug court); 26th JDC Webster Parish (7: 6 felony/misdemeanor, 1 juvenile); Bossier City Court (2: 1 misdemeanor, 1 juvenile); Minden City Court (2: 1 misdemeanor, 1 juvenile); Springhill City Court (2: 1 misdemeanor, 1 juvenile)

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Felony cases are assigned to the attorney for the division to which the case is assigned. LWOP cases are specially assigned to the attorney best suited for the case. In some instances, if it better serves the client, a case is specially assigned to an attorney other than the division attorney.
Name of Adult Detention Facilities in This District	Bossier Parish Maximum, Medium and Minimum (Plain Dealing); Bossier City Jail (Bossier City); Webster Parish Jail and Bayou Dorcheat Corrections Center (Minden)
Name of Adult Detention Facilities Outside the District Which Hold Clients	Caddo Correctional Center (Caddo Parish) Claiborne Parish Sheriff's Jail (Claiborne Parish) Shreveport City Jail (Caddo)
Name of Juvenile Detention Facilities In This District	Johnny Gray Jones Shelter (Bossier City); Ware Youth Center-Bossier (Bossier City)
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Youth Center-Webster (Coushatta)
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes, jails are in rural areas and we reimburse mileage to attorneys and investigators.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	no
District Attorney	Schuyler Marvin
Chief Judge of Criminal District Court	Parker Self
Juvenile Court Judges (Specify District of City Court)	Bossier Parish-Bruce Bolin (sometimes rotate among judges); Webster Parish-rotating basis; Minden City Court-John Campbell; Springhill City Court- John Slattery; Bossier City Court- Tommy Willson
Drug Court Judges	Rotating basis
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	The judges do a preliminary screening and the PDO uses a more detailed application
When is Assignment/Appointment of Counsel Made?	Felony - upon appointment of PDO; Misdemeanor - open appointment of PDO except for DWI and marijuana cases which are not assigned to a division. Capital - upon knowledge of arrest.
Client Assigned by Whom and How?	Clients are assigned by division of court unless LWOP, capital, juvenile transfer cases, and other special
Initial Client Intake Conducted By Whom? (Name and Title)	Amanda Roberts (Administrative Assistant) supervises all intake and handles all incarcerated clients. Individual secretaries handle intake of clients appointed to PDO in court. Attorneys do initial interviews.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	yes
Brief Explanation of Intake Process	When notice of appointment is received (incarcerated clients through jail appointment list and bond clients through court minutes), the information is entered into the database, a file is generated, and the case is assigned to the appropriate attorney if assignable.
$40 Application Fees	

How Many Applications for Services Were Received?	We did not track that information this year other than through the database. It is always assessed and not waived so it is more than likely somewhere around 10,000. We have now implemented procedures by which we can track this better next year for survey, LDR collections, etc.
Does the Office Collect the $40 Application Fee?	yes
How Many Application Fees Were Waived?	none
How Many Application Fees Were Reduced?	none
Total Application Fee Dollars Collected in 2011	$51,579 - We participated in the LDR offset program to increase the amount for 2012. Also, we are sending notices to clients who were assessed this fee as well as partial reimbursements in an effort to collect more money.
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	no
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	Although we do not have an exact amount, I spoke with all of the courts serviced in our district to confirm that each is collecting the $35 and the manner in which it is collected. Each agency is supposed to be providing detailed information about those amounts this year.
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	yes - however, the amount is $30 for non-moving traffic violations
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	The amount of information varies from agency to agency. So far, each agency has agreed to appropriately itemize beginning this year.
Who Collects the Assessed Court Fees?	The individual agencies-see below
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Not much information is provided currently but should be changing this year per meeting with various agencies.
Who Remits the Court Fees Collected?	Bossier City Court- Terri Spence; Bossier Sheriff's Office- Mike Rabinowitz; Webster Sheriff's Office- Sharon Bryce; Minden City Court- Becky White; Springhill City Court- Judy Smith;
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	See Above
Partial Indigence Payments	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	No formula, but we do take partial payments if client sends it via mail
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	We must rely on court minutes and attorneys in court to keep track of this information.
Who Collects the Assessed Partial Payments?	Generally, the PDO collects the partial payments. Occasionally, money is received via DOC through P&P.

What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	We collect it in the office. However, we do receive some money from DOC. Those are individually documented.
Who Remits the Partial Payments Collected?	Sometimes DOC through P&P.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	none
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	none
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Attorneys may take minimal private cases outside the jurisdiction as long as the PDO hours required for full-time status per employee handbook are fulfilled.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard	Yes (see attached)
Primary Immediate Needs	More office space for both locations and more staff.
Immediate Critical Issue Areas	Increased staffing to manage increasing caseload and in desperate need of more office space
Long-Term Critical Issue Areas	More office space for both locations
Please List All New Hires in 2011 (Name and Title)	Mark Rogers - Training/Staff Coordinator/Attorney; Sarah Giddens - Staff Attorney; Kila Bobier - Staff Attorney; Ingrid James - Contract City Court Attorney; Tristan Gilley - Contract Conflict Attorney
Please List All Promotions in 2011 (Name and Title)	Mary Ellen Halterman - Webster Coordinator; Amanda Roberts - Administrative Assistant; Stormy Hightower - Juvenile Administrative Assistant
2011 Media Coverage and/or Major Accomplishments	First degree murder case was dismissed because client (Gerald Needham) was wrongfully accused by the Bossier City police. Media coverage lasted 7+ days. The media was contacted by the chief defender for all not guilty verdicts (one included an aggravated rape).
Number of Expected New Attorney Hires in 2011	One - possibly an office manager.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	In addition to the trainings, we are now having a regular staffing session to discuss any upcoming cases that are scheduled for status conference and/or trial so that the group can discuss the case and brainstorm.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	See attached
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	The chief supervises all attorneys and support staff but there are now supervising attorneys that provide a middle tier of supervision for the attorneys. The administrative assistant provides the middle tier of supervision of the secretaries.
Please Attach Your Office Organizational Chart	Training/Staff Coordinator; Second Assistant; Webster Coordinator; Administrative Assistant; Juvenile Administrative Assistant
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	The supervisors handle less cases than the staff attorneys.

Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Available for all salaried staff. Office pays 100% of the premium for employee and 25% of the employee's family.
Regular Meetings for Any Staff, Please Describe	Yes, in 2010 meetings were held on an as needed basis. This year monthly meetings will be held.
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2011	1
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	3
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	When a juvenile defendant is transferred to adult court he/she is specially assigned to the more experienced attorneys that handle LWOP cases.
Please Provide the Names of All State Representatives and Senators from Your District	Representatives: Henry L. Burns, Roy A. Burrell, Thomas G. Carmody Jr., James H. Morris, H. Eugene Reynolds, Jeff R. Thompson. Senators: Robert Adley, Barrow Peacock.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Additionally, the fact that the judges hear criminal, civil, and domestic cases makes it problematic docketing cases.
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	We now have a full-time staff, some of whom practice in both parishes in order to make the two parish offices work more jointly and provide some continuity. We renovated the offices so that each attorney has a private place to meet with clients.

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
Pamela G. Smart	318-347-7827
Randal Fish	318-227-9648
Larrion Hillman	318-773-1593; now is a part-time contract conflict attorney
John Bokenfohr	318-518-6777; now is a part-time contract conflict attorney
Mary Jackson	318-422-9299
Mary Ellen Halterman	318-772-4382
Randy Robinson	318-452-8116
Michael Miller	318-455-4977
Bobby Stromile	318-349-3889
Josh Clayton	225-938-3239
Ted Johnson	318-294-4902
Part-Time Contract Attorneys	**Contact Information**
Christopher Broughton	318-560-7002
Kevin Berg	318-470-4130
Charlie Bradshaw	318-518-1233; possibly will not be affiliated with PDO after January 2012

Wilbert Pryor	318-426-4258
Allen Haynes	318-455-5554
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Amanda Roberts	318-423-2479
Shari Robinson	318-489-3069
Christine Sullivan	318-288-9015
Nancy Cooper	318-564-6582
Stormy Hightower	318-617-9311
Cindy Wilson	318-377-3408
Lacy Prince	318-377-6468
Annie Meg Prince	318-268-1922
Charles Kern	318-402-7820
Mark Rogers	318-415-9352 (full-time attorney)
Sarah Giddens	225-772-1130 (full-time attorney)
Kila Bobier	318-489-1875 (full-time attorney)
Sue Estess	318-655-6541 (bookkeeper)
Tristan Gilley	318-798-1605 (part-time contract conflict attorney)
Ingrid James	318-458-8467 (part-time contract attorney)

2011 District Office Technology Survey

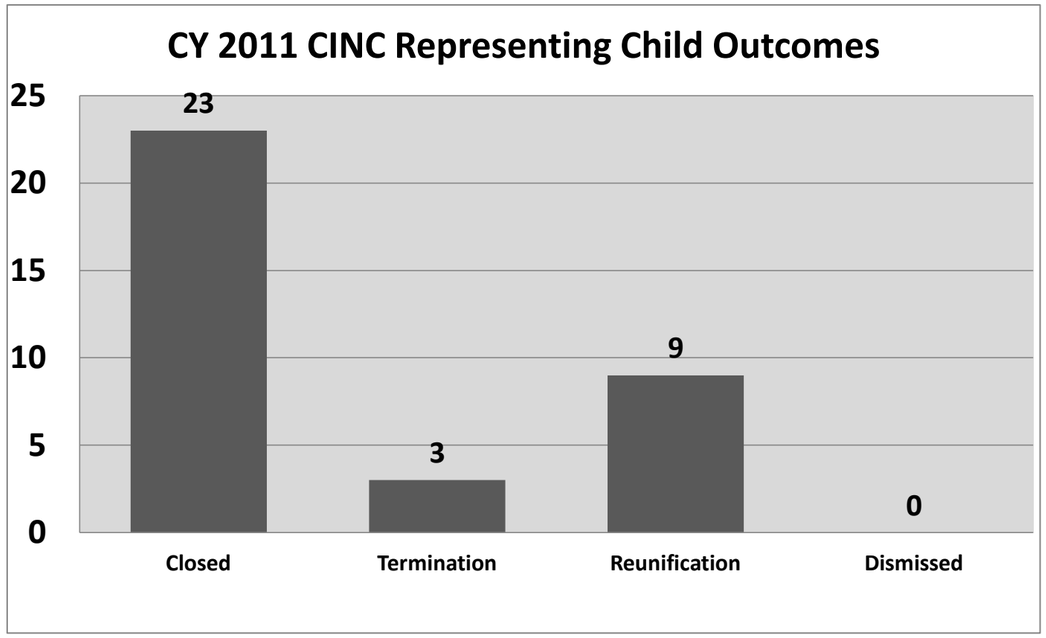
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	
Reagan Currence	
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
X Windows 7	
X Windows Vista	
X Windows Server 2000/2003/2008	
X Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
X defenderData (LPDB statewide system)	
Other System (please name)	
Productivity Suites Used:	
X Microsoft Office 2010 (Word, Excel, etc.)	
X Microsoft Office 2007	
X Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Internet Browsers Used:	
Internet Explorer 6	
X Internet Explorer 7 or 8	
Firefox	
X Other Internet Explorer 9	
HARDWARE:	
Please enter the number of	
devices in your inventory	
0 Television, DVD, VCR	
17 Desktop PCs	
3 Laptops	
0 Video Cameras	
1 Digital Cameras	
0 Video Conferencing Systems	
2 B&W Laser Printers	
3 Color Printers	
4 Wireless Cards	
0 Smartphones (Funded by Office)	
0 iPad/Tablets (Funded by Office)	

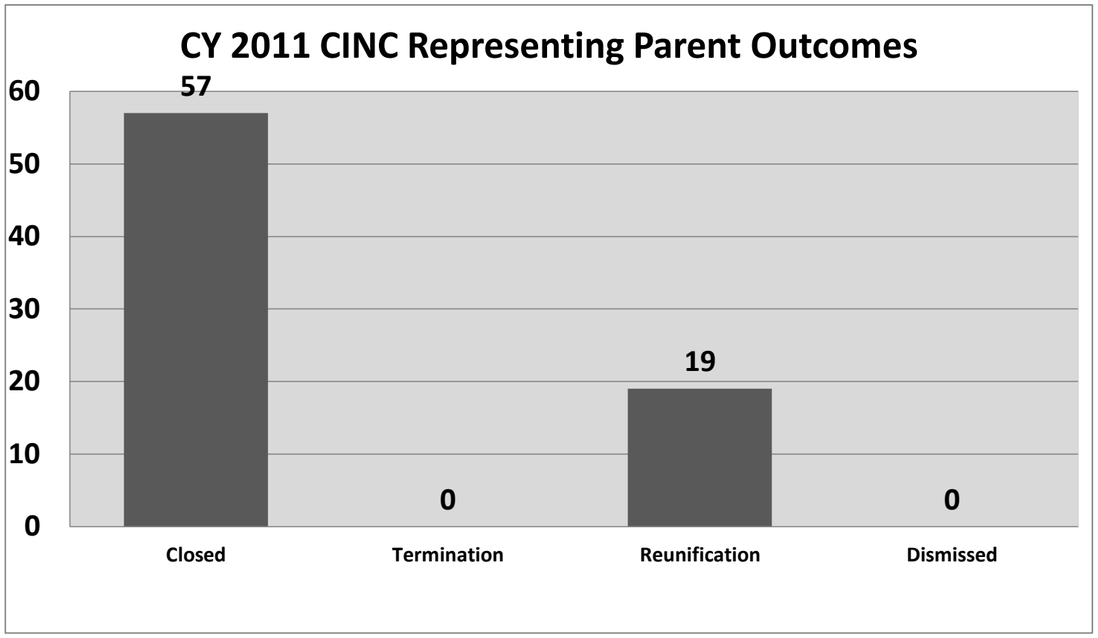
INTERNET SERVICES:	
Dialup X Broadband No Internet Connection	
Connection Speed: 1.2MB	
Provider Name: Century Link, Sudden LInk	
Email Provider: Network Solutions	
Please list any software or computer equipment in which you need training: More specific database training especially in conjunction with generating useful reports.	

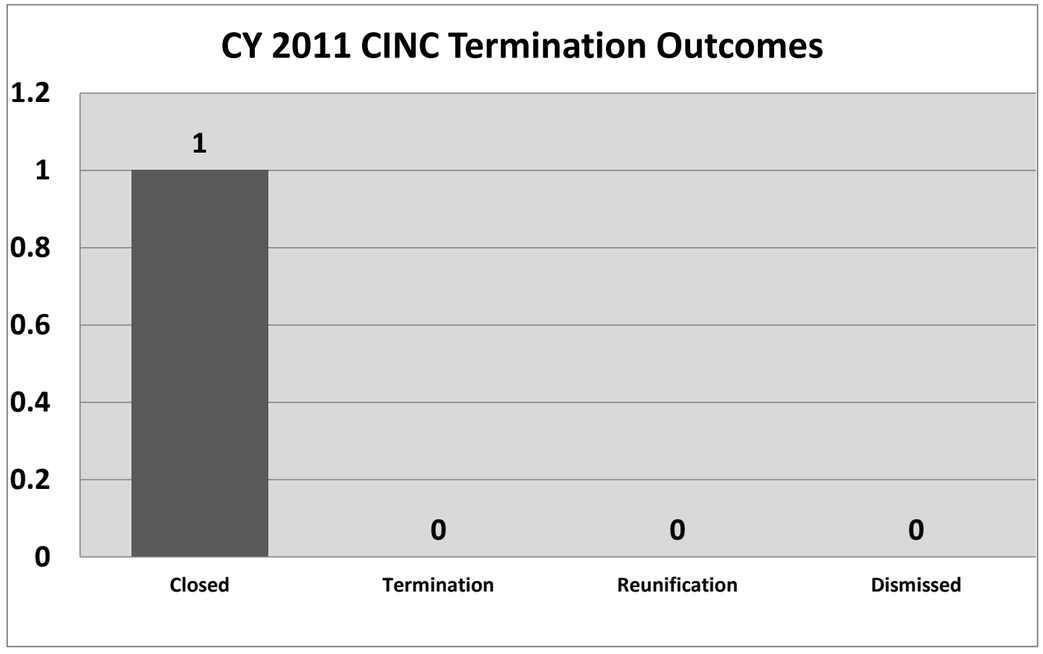
26th District Defender Office CY 2011 Caseloads & Outcomes

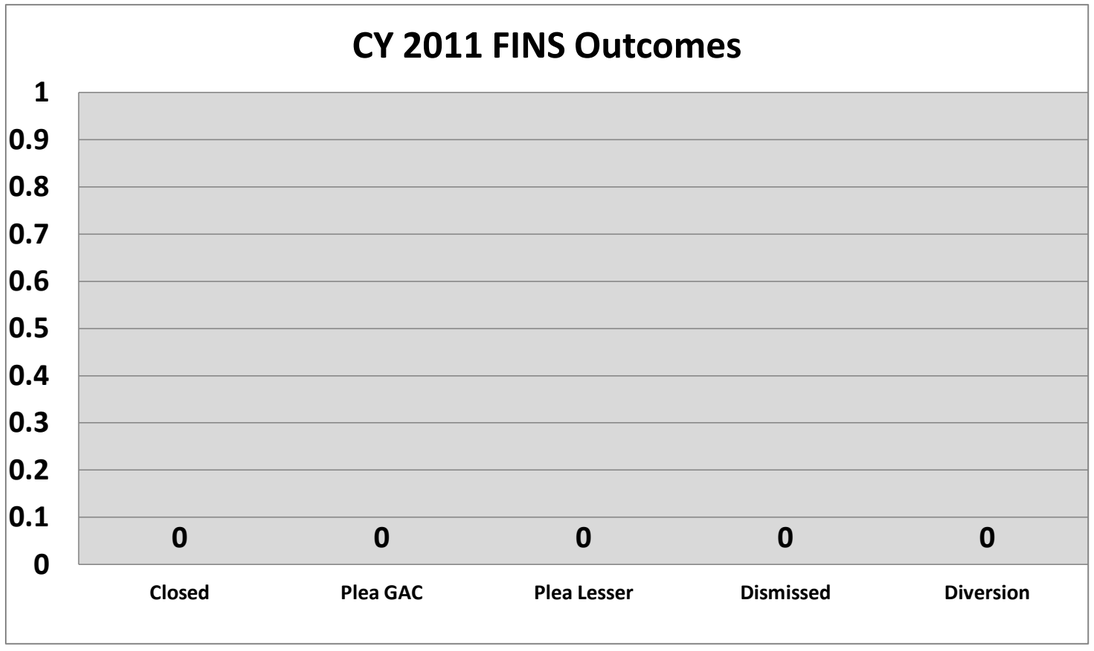
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	0	23	79	79	3	9	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	130	57	114	244	0	19	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	1	1	0	1	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	1187	805	538	1725	N/A	N/A	211	7	566	30	N/A	N/A	0	0
Delinquency Felony	182	100	131	313	N/A	N/A	22	11	73	4	N/A	N/A	0	1
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	-	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	5575	4652	2611	8186	N/A	N/A	2098	293	2515	9	0	0	10	18
Adult Felony Non-LWOP**	2800	2452	1304	4104	N/A	N/A	765	440	971	11	0	0	0	6
Adult LWOP*	27	36	41	68	N/A	N/A	7	16	12	0	0	0	0	1
Capital	3	3	1	4	N/A	N/A	1	1	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	741	539	269	1010	N/A	N/A	3	3	1	0	N/A	N/A	N/A	N/A
Post Conviction Relief	0	1	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	17	17	17	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

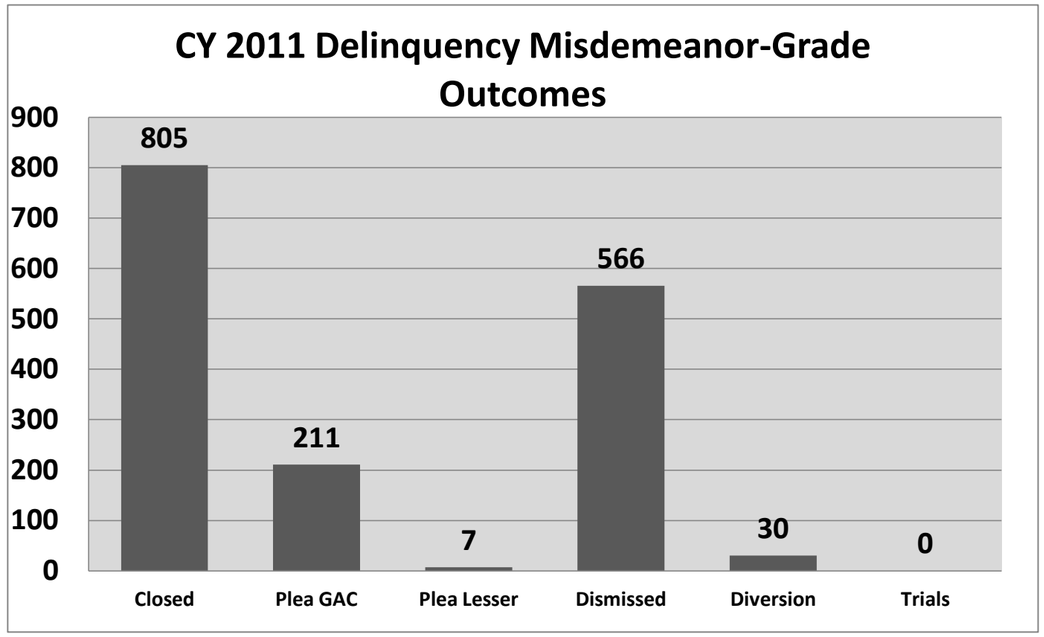
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

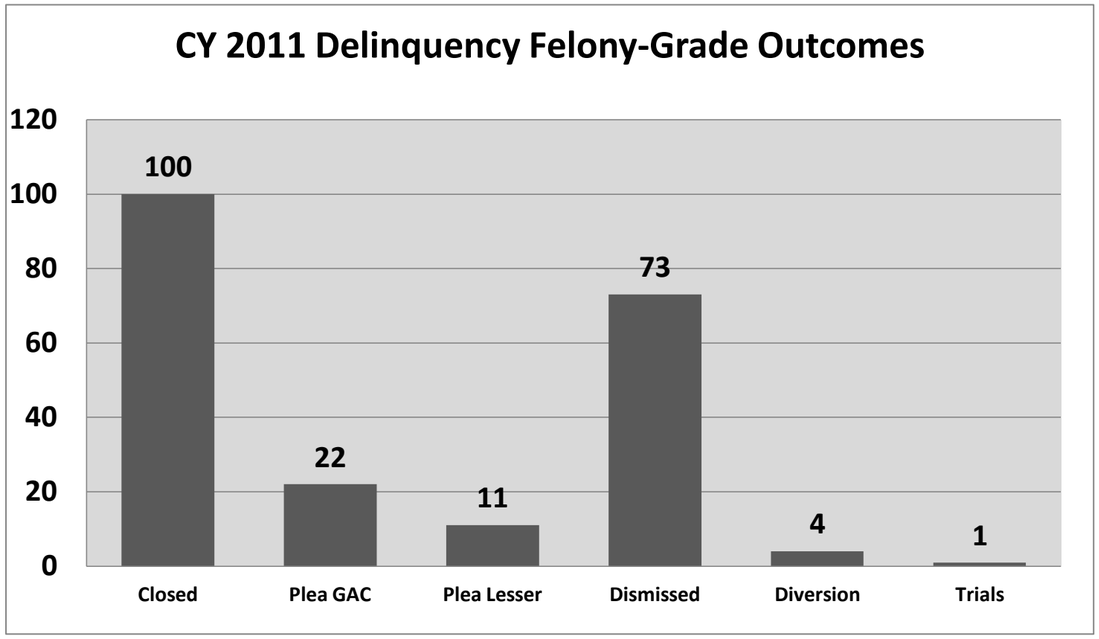

CY 2011 CINC Representing Child Outcomes
25
20
15
10
5
0
23
3
9
0
Closed
Termination
Reunification
Dismissed

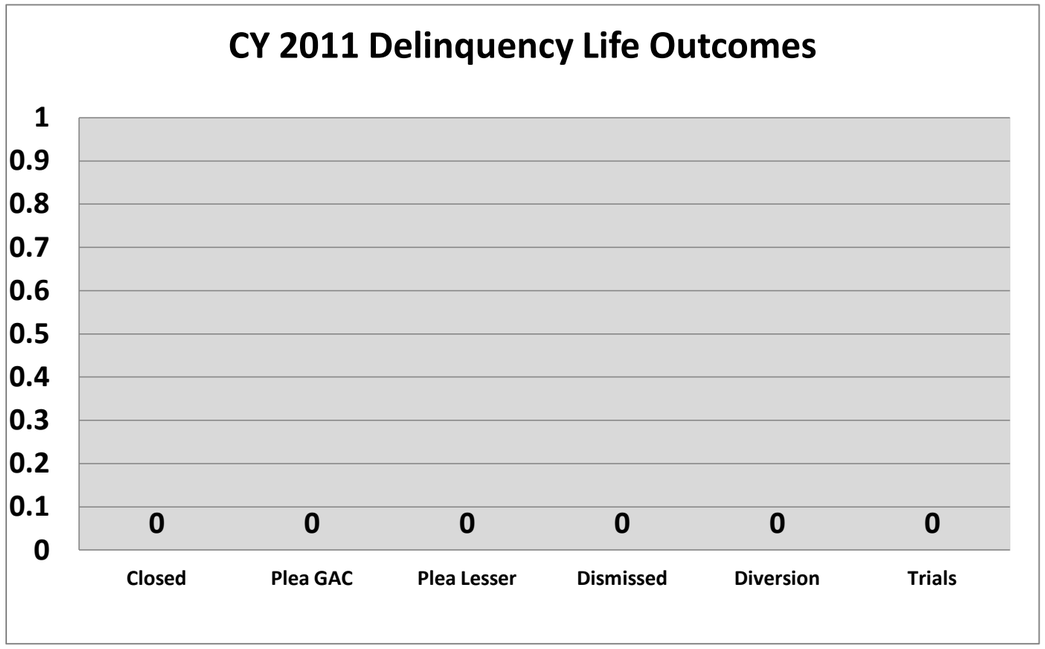

CY 2011 CINC Representing Parent Outcomes
60
50
40
30
20
10
0
57
0
19
0
Closed
Termination
Reunification
Dismissed

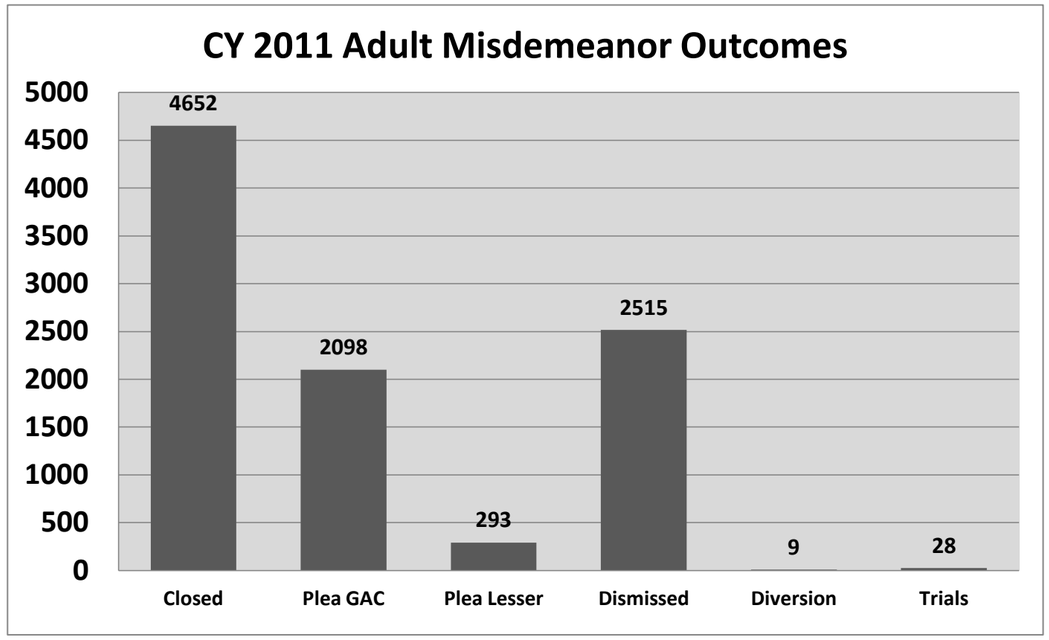

CY 2011 CINC Termination Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
Closed
Termination
Reunification
Dismissed

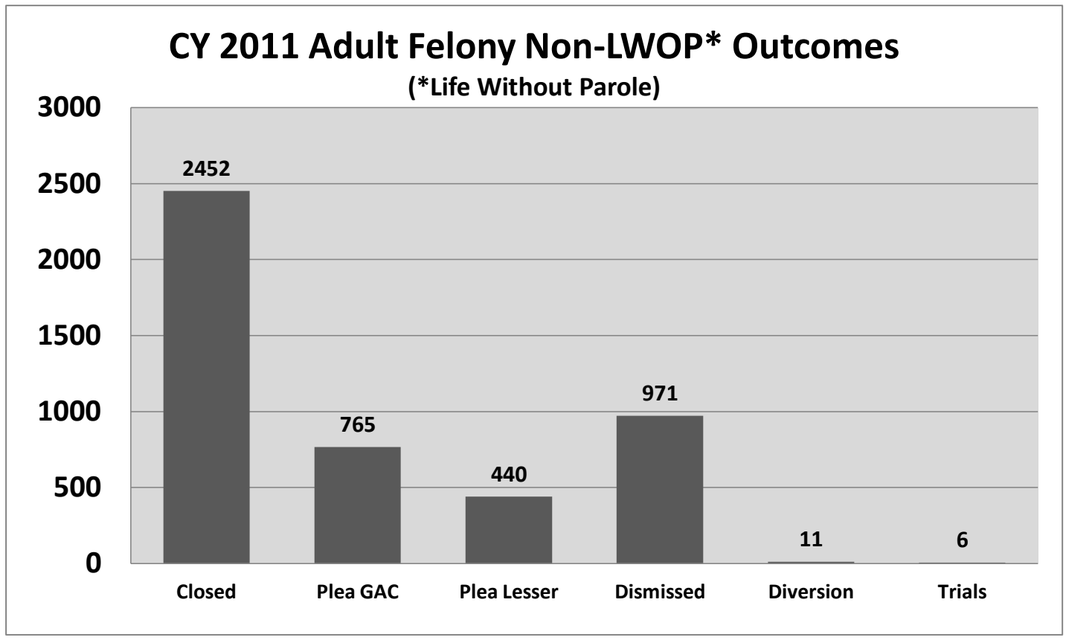

CY 2011 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

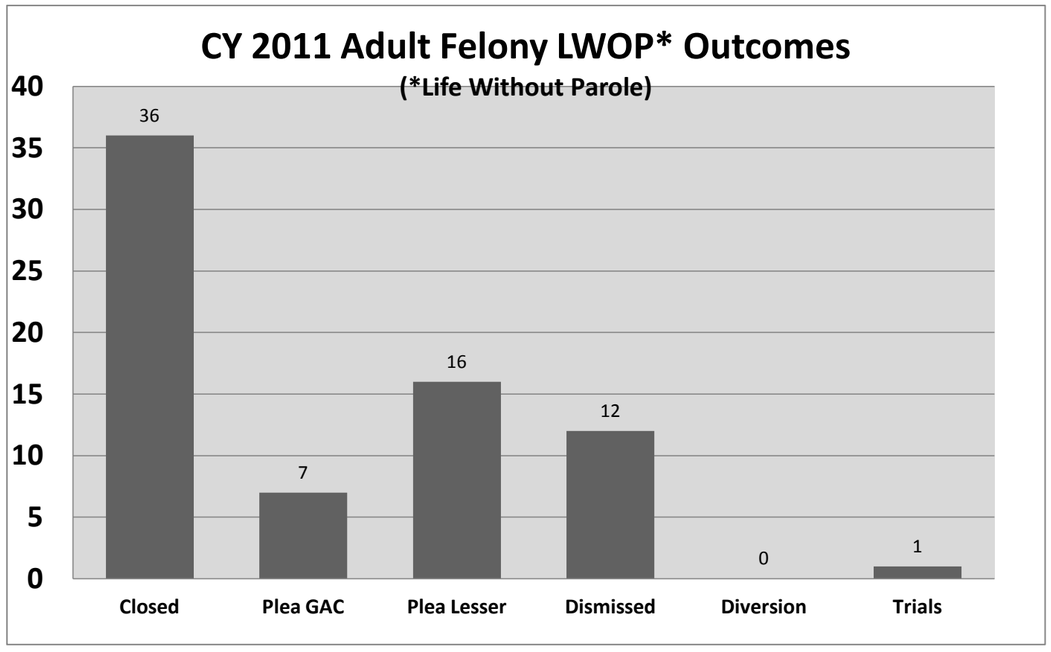

CY 2011 Delinquency Misdemeanor-Grade Outcomes
900
800
700
600
500
400
300
200
100
0
805
211
7
566
30
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

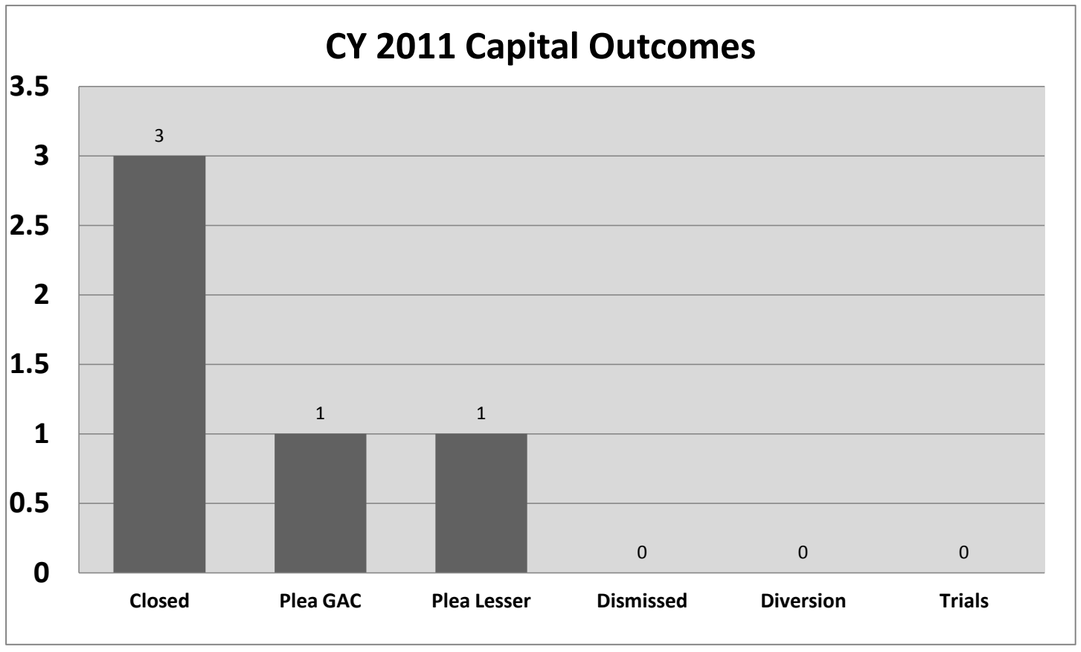

CY 2011 Delinquency Felony-Grade Outcomes
120
100
80
60
40
20
0
100
22
11
73
4
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
5000
4500
4000
3500
3000
2500
2000
1500
1000
500
0
4652
2098
293
2515
9
28
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

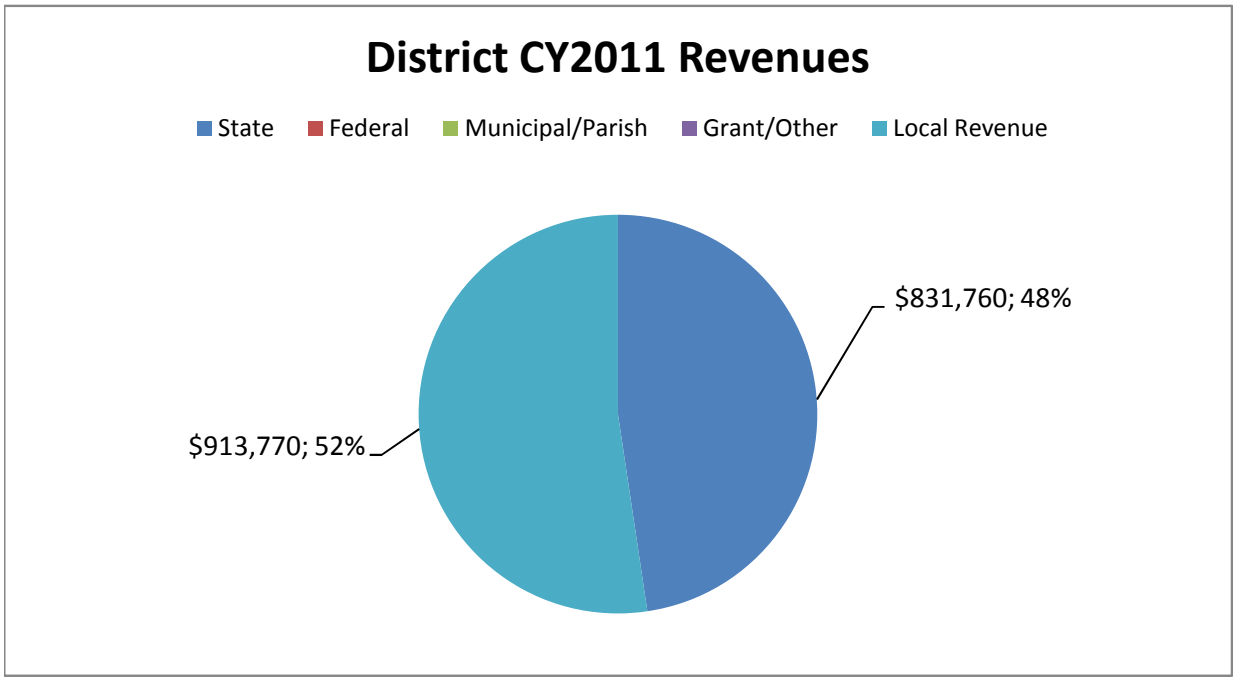

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
3000
2500
2000
1500
1000
500
0
2452
765
440
971
11
6
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

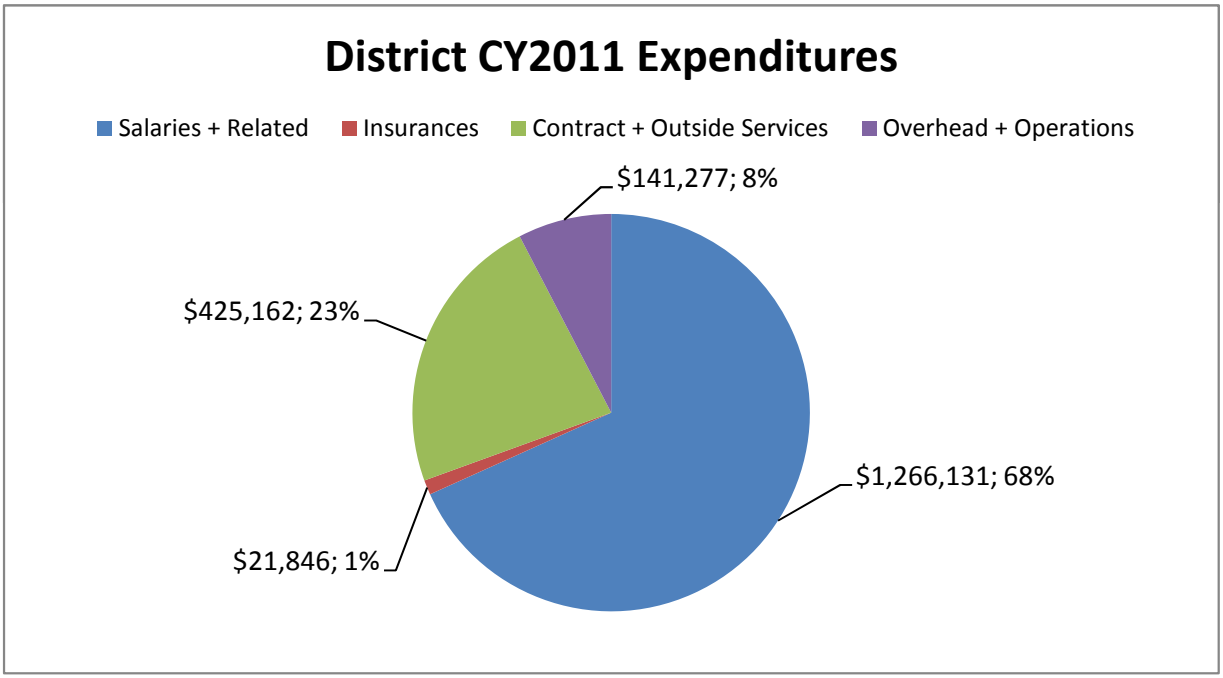

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
40
35
30
25
20
15
10
5
0
36
7
16
12
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

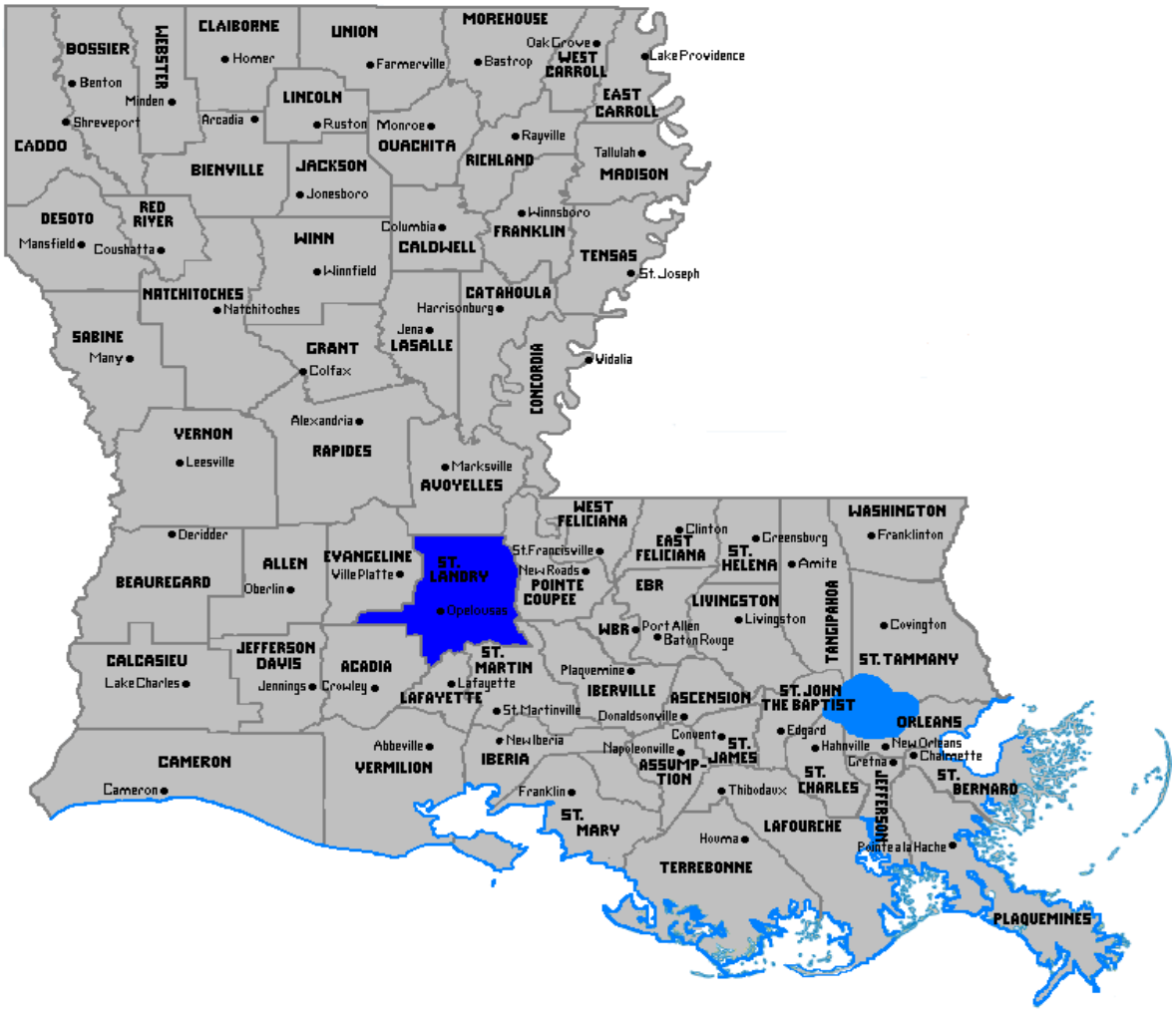

CY 2011 Capital Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
1
1
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 26 CY2011	Total CY11
District Defender: Pamela Smart	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ 831,760
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ -
Total State & Other	**$ 831,760**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 704,308
Traffic Court	$ -
Traffic Camera	$ -
Municipal Court	$ 123,422
Juvenile Court	$ -
Criminal District Court	$ -
Non-itemized, lump sum collected and remitted by all courts	$ 22,747
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ 403,211
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ 2,120
Condition of Probation	$ -
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 144,007
Department of Corrections	$ -
Donations	$ -
Interest Revenue	$ 3,224
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 50,887
Partial Attorney Fees Reimbursements [as per 15:176]	$ 11,125
Other Reimbursements	$ 219
Other Local Income	$ -
Total Local Revenue	**$ 913,770**
Total Revenue	**$ 1,745,530**

District 26 CY2011	Total CY11
District Defender: Pamela Smart	
Actual Expenditures Paid	
Salaries	$ 996,890
Hospitalization and Disability Insurance	$ 165,767
Retirement	$ 10,353
Payroll Taxes	$ 88,369
Accrued Leave	$ -
Workers' Compensation	$ 4,752
Malpractice Insurance	$ 16,611
Auto/Physical Liability Insurance	$ 5,235
Audit/Accounting Expense	$ 1,881
Contract Clerical	$ -
Expert Witness	$ 11,600
Investigators	$ -
Interpreters	$ -
Social Workers	$ -
Capital Representation	$ -
Conflict	$ 185,498
Contract - Juvenile Attorneys or CINC	$ 80,773
Misdemeanor Attorney Contracts	$ 77,667
Contract Attorneys - all other	$ 49,169
Building Lease/Rent	$ 1,093
Office Repair and Maintenance	$ 37,286
IT/Technical Support	$ 18,575
Major Acquisitions	$ 6,807
Equipment Lease/Rent	$ 5,338
Telephone/Utilities/Postage/Internet	$ 18,303
Office Supplies	$ 17,785
Parking/Auto Tolls	$ -
Advertisements	$ 149
Travel/Lodging/Per Diem/Mileage	$ 12,726
Dues and Seminars	$ 5,609
Law Library/Journals/Subscriptions	$ 21,805
Other Operating Expenses	$ 14,376
Total Expenses	**$ 1,854,416**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$831,760; 48%
$913,770; 52%


District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$141,277; 8%
$425,162; 23%
$1,266,131; 68%
$21,846; 1%



The 27TH Judicial District Public Defenders' Office

St. Landry (Opelousas)

District Defender: Edward James Lopez
125 West Landry Street
Opelousas, LA 70570
(337) 942-3003

27th Judicial District • St. Landry Parish
District Defender Edward James Lopez • (337) 942-3003
125 West Landry Street • Opelousas, LA • 70570

General District Information: In the 27th Judicial District, there are four sections of District Court and two City Courts (Opelousas and Eunice). There is a non-support court program and a drug court program. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 83,384 in this district, 22,680 of whom are children.

District Staff: The District Defender in the 27th Judicial District is Edward James Lopez, who has served in that position for 25 years and has been a public defender for 39 years. The 27th Public Defenders' Office is a contract public defenders' office with 19 part-time contract attorneys, in addition to the District Defender. There are no restrictions on private attorney practice outside of the Public Defenders' Office. The District Defender supervises all staff, and no caseload reduction is provided to him. The office also has one investigator and three administrative staff members.

Juvenile Defense: Juvenile cases are heard by District and City Court Judges in the 27th Judicial District. Eight attorneys handle all juvenile cases. The 27th Judicial District has an active Children and Youth Planning Board.

Indigency Determination and Availability of Clients: In the 27th Judicial District, a judge makes the determination of indigence. Adult clients are usually held at the St. Landry Parish Jail, Opelousas City Jail, Eunice City Jail, Porte Barre City Jail, Krotz Springs City Jail, Sunset City Jail, or Washington City Jail. When held outside the district, clients are held at the South Louisiana Detention Center (Basile) or Pine Prairie Correctional Center. Juvenile clients are held in St. Martin Parish Juvenile Training Center.

Fees: and Accounting: The 27th Judicial District the judge collects the statutory $40 application fees from clients. In 2011, 3,454 applications were received for services. No fees were waived or reduced for applicants. A total of $12,000 in application fees was collected. Courts in this district assess the statutory $35 special fee in cases resulting in a conviction where the client is not sentenced to prison, to support local public defender services. In 2011, the district received $473,190.74 in special fees, which were collected by the St. Landry Parish Sheriff's Office and the clerks of court for the City Courts in Opelousas and Eunice. Courts in this district order partial indigence payments for services in felony cases in the form of a $100 reimbursement fee to the Public Defenders' Office as a condition of probation. These fees are collected by the probation and parole department. All accounting functions for this district's Public Defenders' Office are handled by internally by staff.

Caseload: The 27th Judicial District Public Defenders' Office reported handling 7,997 open cases in 2011. Of those, 547 involved juvenile matters, including 365 Child in Need of Care representations.

The 27th JDC Public Defenders' Office

Parish(es) & Seat(s)	St. Landry - Opelousas
Population:	83384
Juvenile Population:	22680
District Defender	Edward James Lopez
Years as District (or Chief) Defender	25
Years of Public Defense	39
Office Manager	Gloria M. Bezet
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Katherine Barstow, contract clerical; Joshua Bezet, contract clerical
Primary Office Street Address	125 West Landry Street
City	Opelousas
ZIP	70570
Primary Phone	337-942-3003
Primary Mailing Address	125 West Landry Street, Opelousas, LA 70570
Primary Email Address	elopezlaw@aol.com
Primary Emergency Contact	Edward James Lopez
Primary Emergency Phone	337-351-7053
Secondary Emergency Contact	Gloria M. Bezet
Secondary Emergency Phone	337-945-9348
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	none
Other District Office Contact Personnel (Primary Only)	none
Name of Owner(s) of Office(s)	Edward James Lopez owns office building- provides office space and utilities, etc., as part of employment contract with State
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	0
Courts and Locations	27th Judicial District Court, Opelousas; Opelousas and Eunice City Courts
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	4 Divisions in 27th Judicial District Court; Opelousas City Court; Eunice City Court
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	At 72 hour hearing, Magistrate makes preliminary determination of indigency and assigns counsel
Name of Adult Detention Facilities in This District	St. Landry Parish Jail, Opelousas City Jail, Eunice City Jail, Port Barre City Jail, Krotz Springs City Jail, Sunset City Jail, Washington City Jail
Name of Adult Detention Facilities Outside the District Which Hold Clients	Basile Detention Center, Pine Prairie Detention Center
Name of Juvenile Detention Facilities In This District	none
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	St. Martin Parish Juvenile Detention Center, St. Martinville, LA

Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Out of parish facilities limit regular access of assigned cases but most inmates kept pre-trial locally.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	no
District Attorney	Earl Taylor
Chief Judge of Criminal District Court	Alonzo Harris
Juvenile Court Judges (Specify District of City Court)	District Court- Harris, Daigle, Doherty, Hebert- Opelousas City Court- Harris; Eunice City Court-Feucht
Drug Court Judges	Harris, Daigle, Doherty, Hebert- Rotation
Mental Health Court Judges	none
Other Specialty Court	non-Support
Name of Specialty and Brief Description:	non-support
Indigency Determined by Whom and How?	Judge at 72 hour hearing after questioning defendant as to his assets and ability to pay
When is Assignment/Appointment of Counsel Made?	At 72 hour hearing
Client Assigned by Whom and How?	Judge, at 72 hour hearing
Initial Client Intake Conducted By Whom? (Name and Title)	Individual assigned attorney- all contract
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	no
Brief Explanation of Intake Process	Magistrate appoints at 72 hour hearing and assesses $40.00 intake fee- Fee paid to District Office – appointed contract attorney takes client from appointment
$40 Application Fees	
How Many Applications for Services Were Received?	3454
Does the Office Collect the $40 Application Fee?	yes
How Many Application Fees Were Waived?	0
How Many Application Fees Were Reduced?	0
Total Application Fee Dollars Collected in 2011	12000
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	NO
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	473190.74
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	On every conviction where the defendant is not sent to prison.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Court costs collected by Sheriff's Office and 2 City Courts- we receive checks each month with breakdown of what money collected and how disbursed
Who Collects the Assessed Court Fees?	Sheriff, St. Landry Parish, Eunice & Opelousas City Courts
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Monthly statements accompanying disbursements
Who Remits the Court Fees Collected?	Sheriff, St. Landry Parish (District Court); Clerks- City Courts for Opelousas and Eunice

What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Monthly statements accompanying disbursements
Partial Indigence Payments	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Court usually imposes a $100 reimbursement as a condition of probation in felony cases
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	money order and name of defendant- from Prob. and Parole
Who Collects the Assessed Partial Payments?	Probation and Parole
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Prob. & Parole sends money order and defendant's name
Who Remits the Partial Payments Collected?	Prob. & Parole
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Probation & Parole sends money order and defendant's name
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	$86,250.00- LA PUBLIC DEFENDER BOARD
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Yes. All private practice is permitted
a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	No written contract in place- working on it.
Primary Immediate Needs	Enough attorneys to handle case loads
Immediate Critical Issue Areas	lowering felony case loads per attorney
Long-Term Critical Issue Areas	lowering case loads
Please List All New Hires in 2011 (Name and Title)	
Please List All Promotions in 2011 (Name and Title)	
2011 Media Coverage and/or Major Accomplishments	
Number of Expected New Attorney Hires in 2011	none
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	District Defender in District Court on all felony days and monitors attorneys' representation
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	no
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Defenders are contract attorneys -District Defender monitors work load and representation
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	Michael Grimes, Investigator
Please Attach Your Office Organizational Chart	Contract office- District Office Staff is District Defender, Secretary/Bookkeeper(Office Manager), Investigator, and contract clerical
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	none
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	none
Regular Meetings for Any Staff, Please Describe	No formal -we meet informally on court days

Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	All appeals handled by LAP
Number of Writs Your District Handled in 2011	0
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Rare for State to seek transfer
Please Provide the Names of All State Representatives and Senators from Your District	Sen. Elbert Guillory-Dist. 24; Sen. Eric Lafleur-Dist. 28; Se. Jonathan Perry- Dist. 26; Rep. Steven Olivier- Dist. 39; Rep. Ledricka Thierry-Dist. 40; Rep. Mickey Guillory-Dist. 41, Rep. Bernard LaBas- Dist. 38
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None that I can think of
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	Divided all felony contract attorneys into court divisions, basically reducing their in Court time by one-half.

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
NONE	
Part-Time Contract Attorneys	**Contact Information**
Edward J. Lopez, DD, capital, felony	337-948-6836; elopezlaw@aol.com
Shepton Hunter, (felony)	337-230-9777; shep_hunter@yahoo.com
Quincy Cawthorne, (felony)	337-948-8008; cawthorne@doranlawfirm.com
Irvin Celestine (felony)	337-948-8008; iceles521@gmail.com
Laura Rougeau, (felony)	337-457-8044; lrouge1@gmail.com
Francis Olivier, III. (felony)	337-942-9836; frankolivier@aol.com
Jarvis Claiborne (felony)	337-948-4336, jjclaibornelaw@bellsouth.net
Jeremy Dean (felony)	337-942-5111; jeremydeanlaw@yahoo.com
Nanette McClain (felony)	337-948-7887; mcclainnanette@yahoo.com
Randy Wagley (felony)	337-948-4504; d-randy-wagley-atty@lycos.com
Kenneth Willis (Drug Court)	337-948-4336;kenwill378@msn.com
Scott Mouret (Mi, JU, FINS/CINC/both)	337-948-8276; litigators@charter.net
Chris Richard (Mi, JU, FINS/CINC/both)	337-234-5505; crichard4law@yahoo.com
Rachel Arvie, (Mi, Ju, FINS/CINC/both)	337-407-2109; rlalaw07@hotmail.com
Lauren Mouret, (Mi, Ju, FINS/CINC/both)	337-948-8276;lmouret@charter.net
Daniel Fontenot (Mi, Ju, FINS/CINC/both)	337-457-1323; danpfontenot@hotmail.com
Rebecca Pierrotti (Mi, Ju, FINS/CINC/both)	337-550-8608; mrpierrotti@bellsouth.net
Brandon Guillory (Ju, FINS/CINC/both, Non-supp	337-351-5000; guil1217@bellsouth.net
Hazel Coleman (Mi, Ju, FINS/CINC/both)	337-942-4355; hazelaw1205@yahoo.com
Antonio Birotte (felony- effective 1/1/11)	337-407-9809; abirotte1@yahoo.com

Non Attorney Employees and Contractors and Other Staff	Contact Information
Michael Grimes, Investigator	337-942-3003; mikehg12@yahoo.com
Gloria Bezet, Office Manager/Secretary/Bookkeeper	337-945-9348; elopezlaw@aol.com
Katherine Barstow, contract clerical	337-351-9357; katherinebarstow@aol.com
Joshua Bezet, contract clerical	337-351-8457; jmb1122@ymail.com

2011 District Office Technology Survey

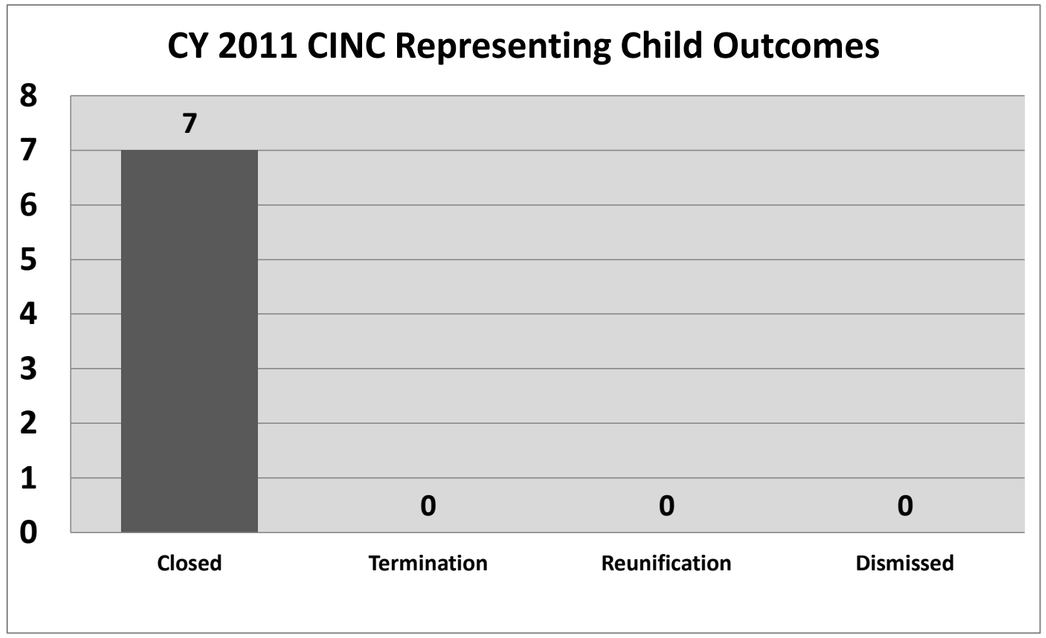
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	
Windows Vista	
Windows Server 2000/2003/2008	
__Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
__defenderData (LPDB statewide system)	
Other System (please name)_____	
Productivity Suites Used:	
__Microsoft Office 2010 (Word, Excel, etc.)	
__Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
__Corel Word Perfect	
Other	
Internet Browsers Used:	
Internet Explorer 6	
__Internet Explorer 7 or 8	
__Firefox	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory	
__Television, DVD, VCR	
__Desktop PCs	
__Laptops	
__Video Cameras	
__Digital Cameras	
__Video Conferencing Systems	
__B&W Laser Printers	
__Color Printers	
__Wireless Cards	
__Smartphones (Funded by Office)	
__iPad/Tablets (Funded by Office)	

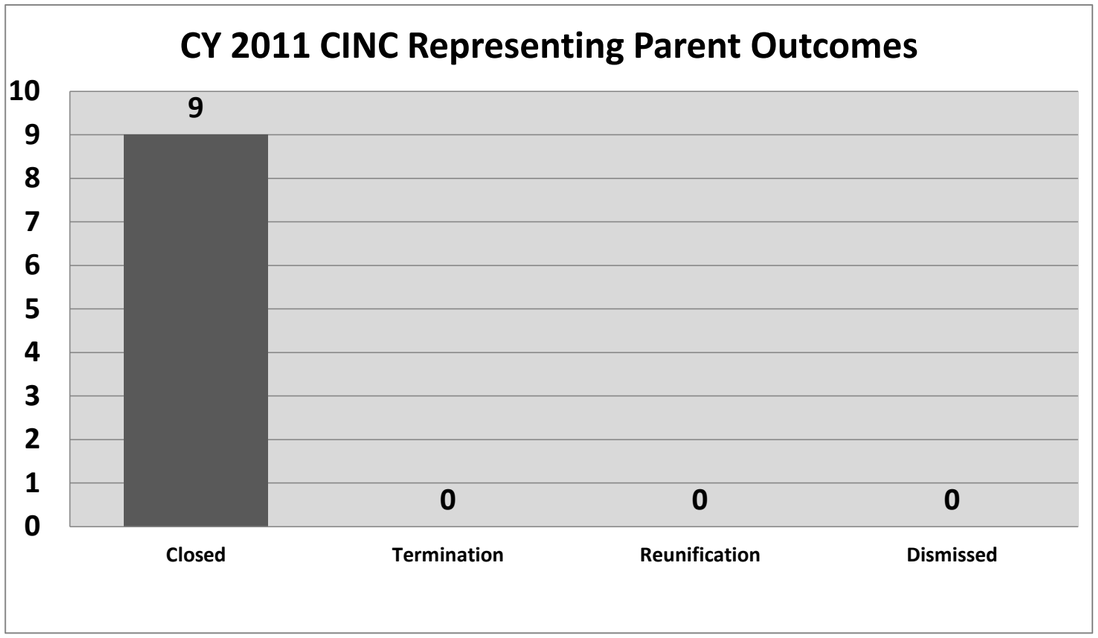
INTERNET SERVICES:	
X	
Connection Speed:	
Provider Name:	
Email Provider:	
Please list any software or computer equipment in which you need training:	

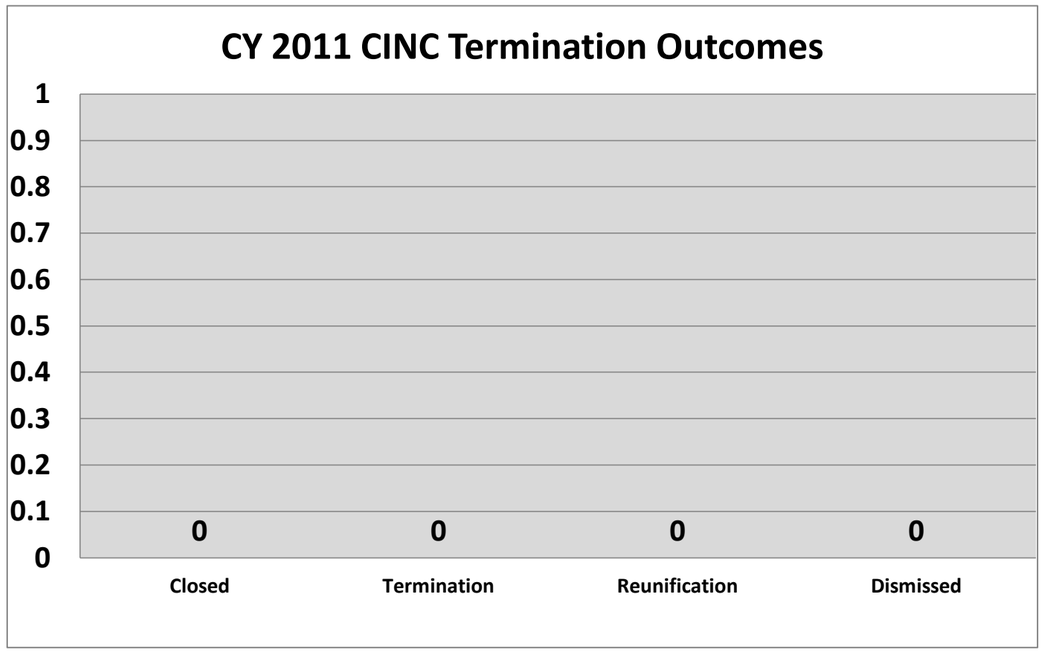
27th District Defender Office CY 2011 Caseloads & Outcomes

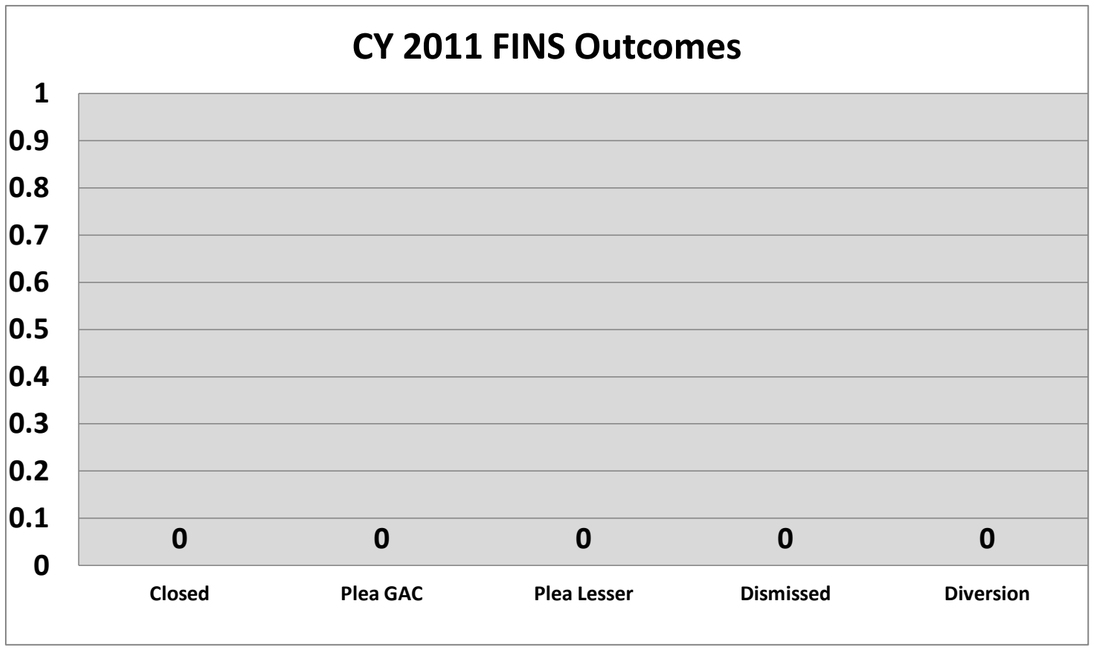
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	218	215	5	223	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	4	7	23	27	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	42	9	73	115	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	1	0	1	2	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	73	45	88	161	N/A	N/A	2	0	4	9	N/A	N/A	0	0
Delinquency Felony	7	0	6	13	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Delinquency-Life	5	0	1	6	N/A	N/A	0	0	0	-	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	2362	2013	1050	3412	N/A	N/A	1374	82	1005	5	0	0	3	3
Adult Felony Non-LWOP**	1565	814	2279	3844	N/A	N/A	579	73	501	3	0	0	0	0
Adult LWOP*	1	12	40	41	N/A	N/A	5	2	3	0	0	1	0	0
Capital	1	0	1	2	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	124	141	24	148	N/A	N/A	18	0	6	0	N/A	N/A	N/A	N/A
Post Conviction Relief	0	1	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	2	0	0	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

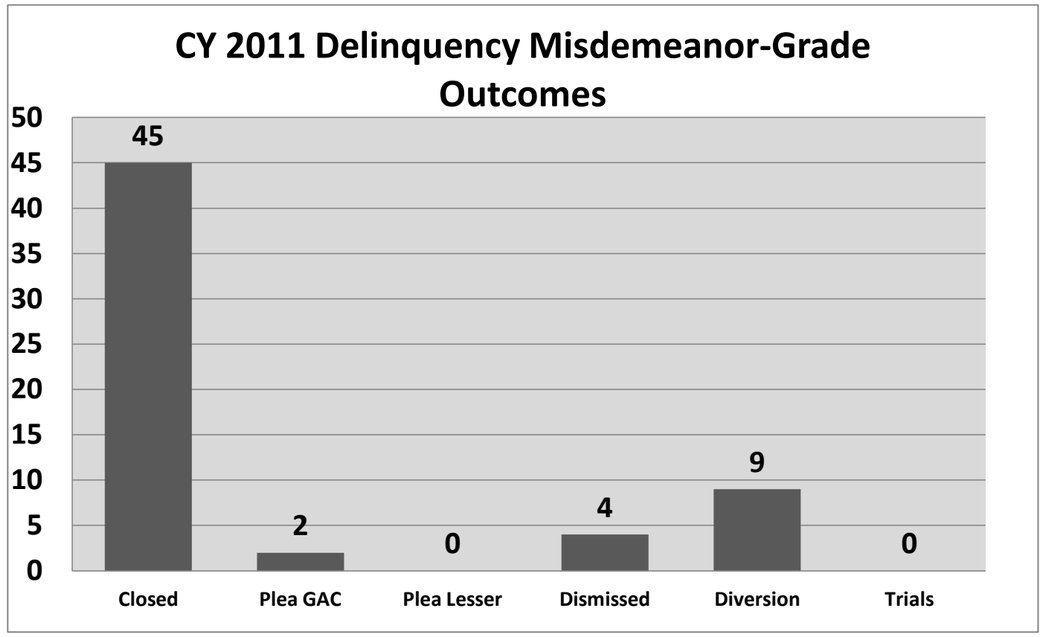
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

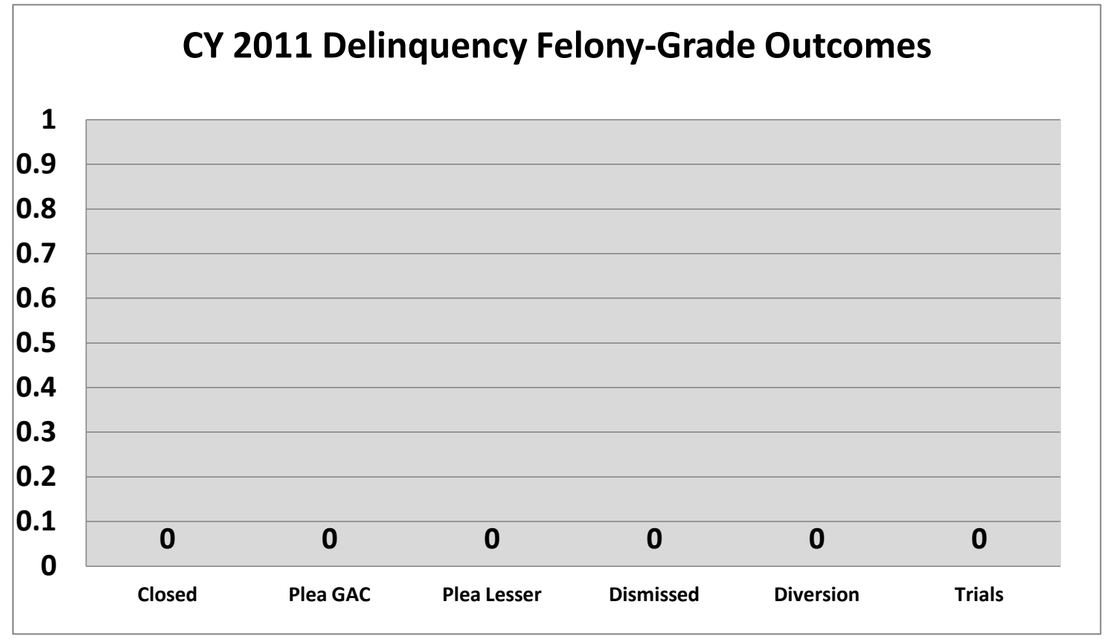

CY 2011 CINC Representing Child Outcomes
8
7
6
5
4
3
2
1
0
7
0
0
0
Closed
Termination
Reunification
Dismissed

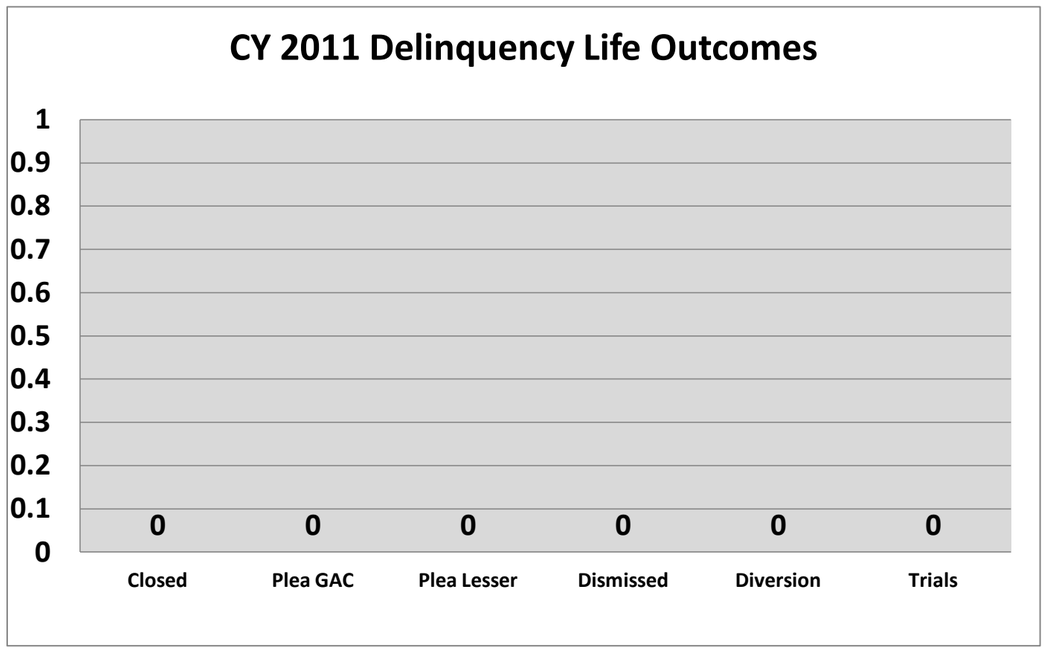

CY 2011 CINC Representing Parent Outcomes
10
9
8
7
6
5
4
3
2
1
0
9
0
0
0
Closed
Termination
Reunification
Dismissed

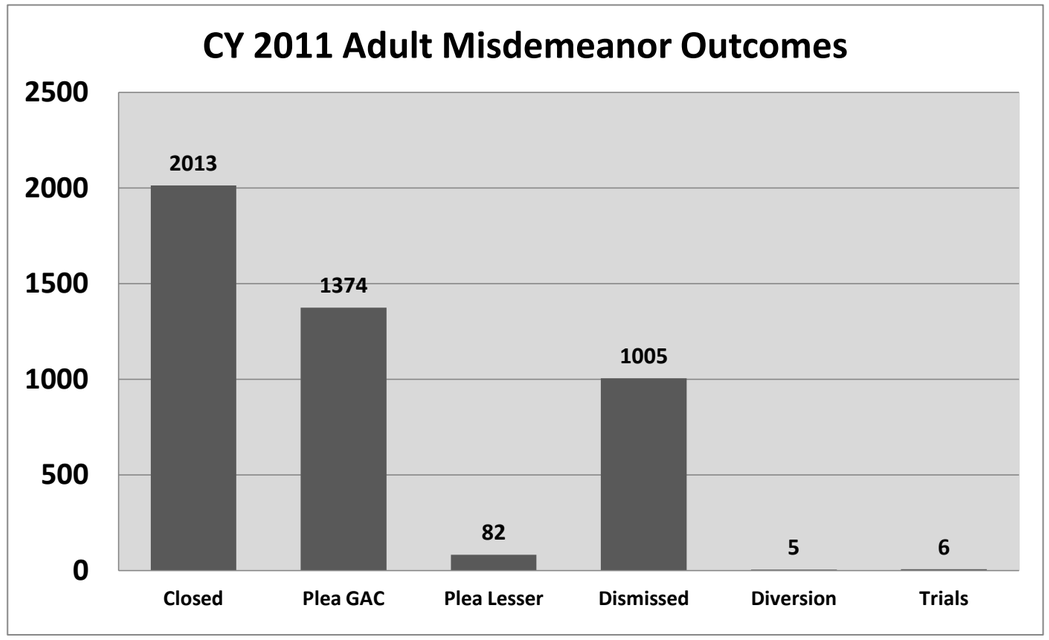

CY 2011 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

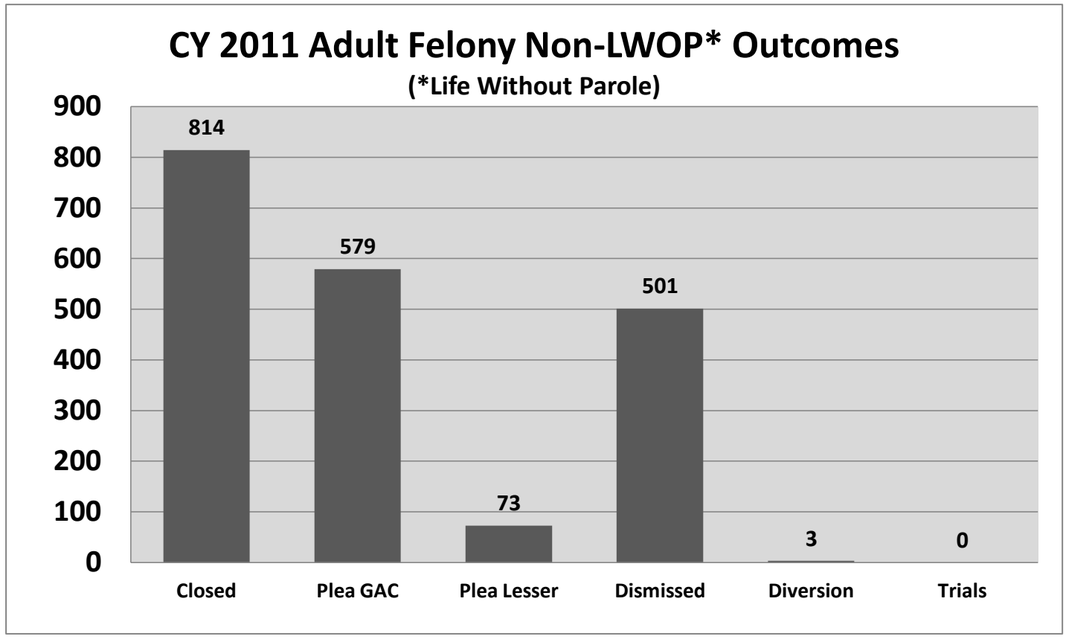

CY 2011 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

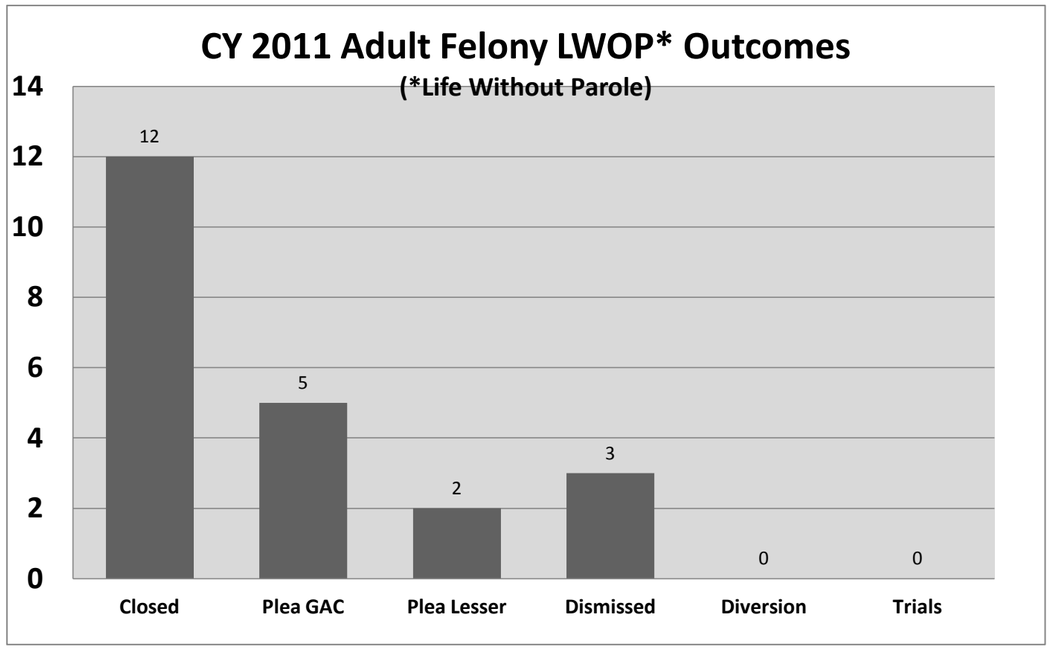

CY 2011 Delinquency Misdemeanor-Grade Outcomes
50
45
40
35
30
25
20
15
10
5
0
45
2
0
4
9
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

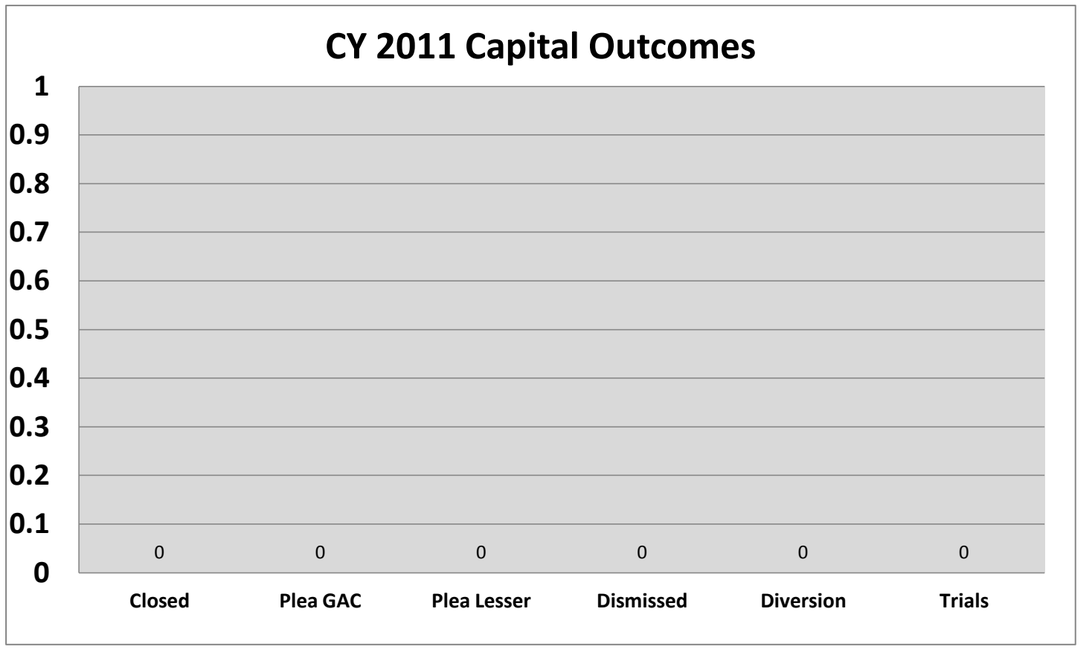

CY 2011 Delinquency Felony-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
2500
2000
1500
1000
500
0
2013
1374
82
1005
5
6
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

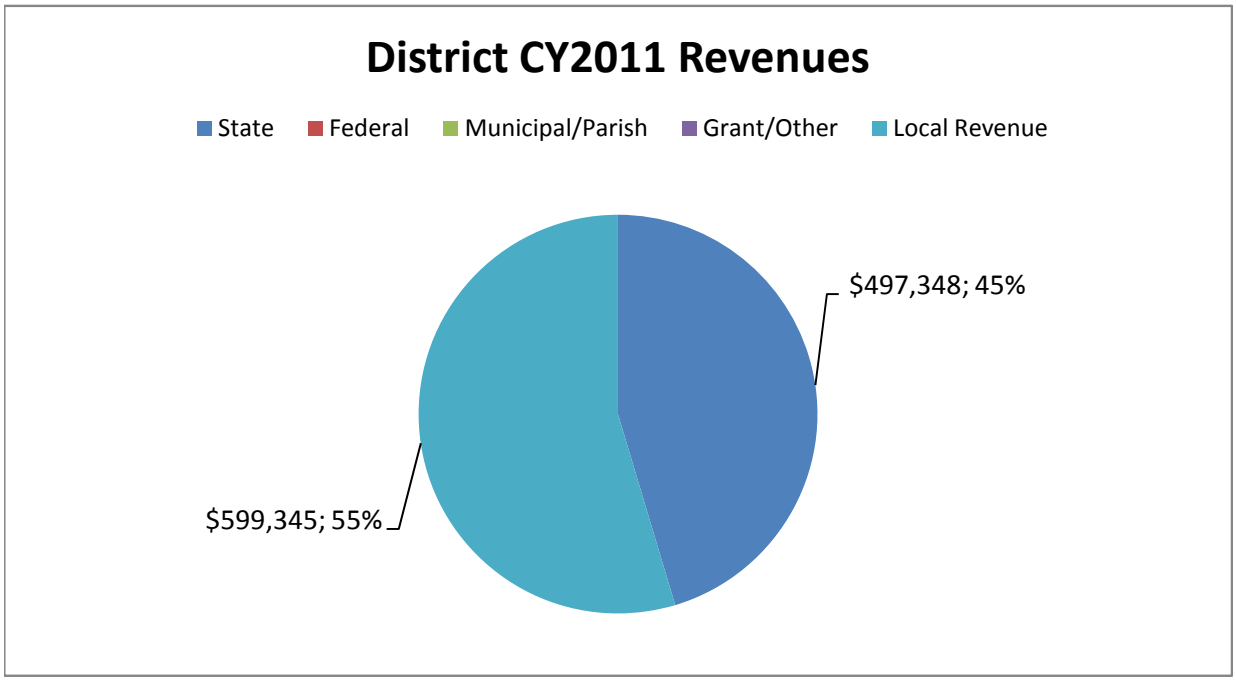

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
900
800
700
600
500
400
300
200
100
0
814
579
73
501
3
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

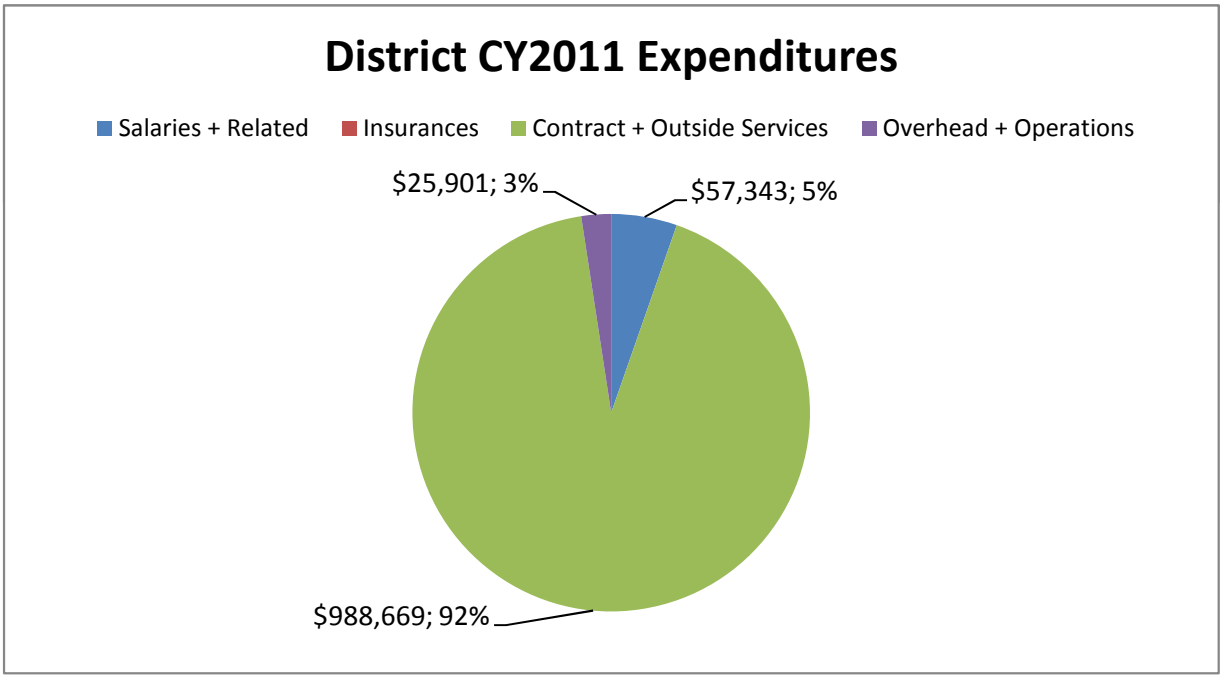

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
14
12
10
8
6
4
2
0
12
5
2
3
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

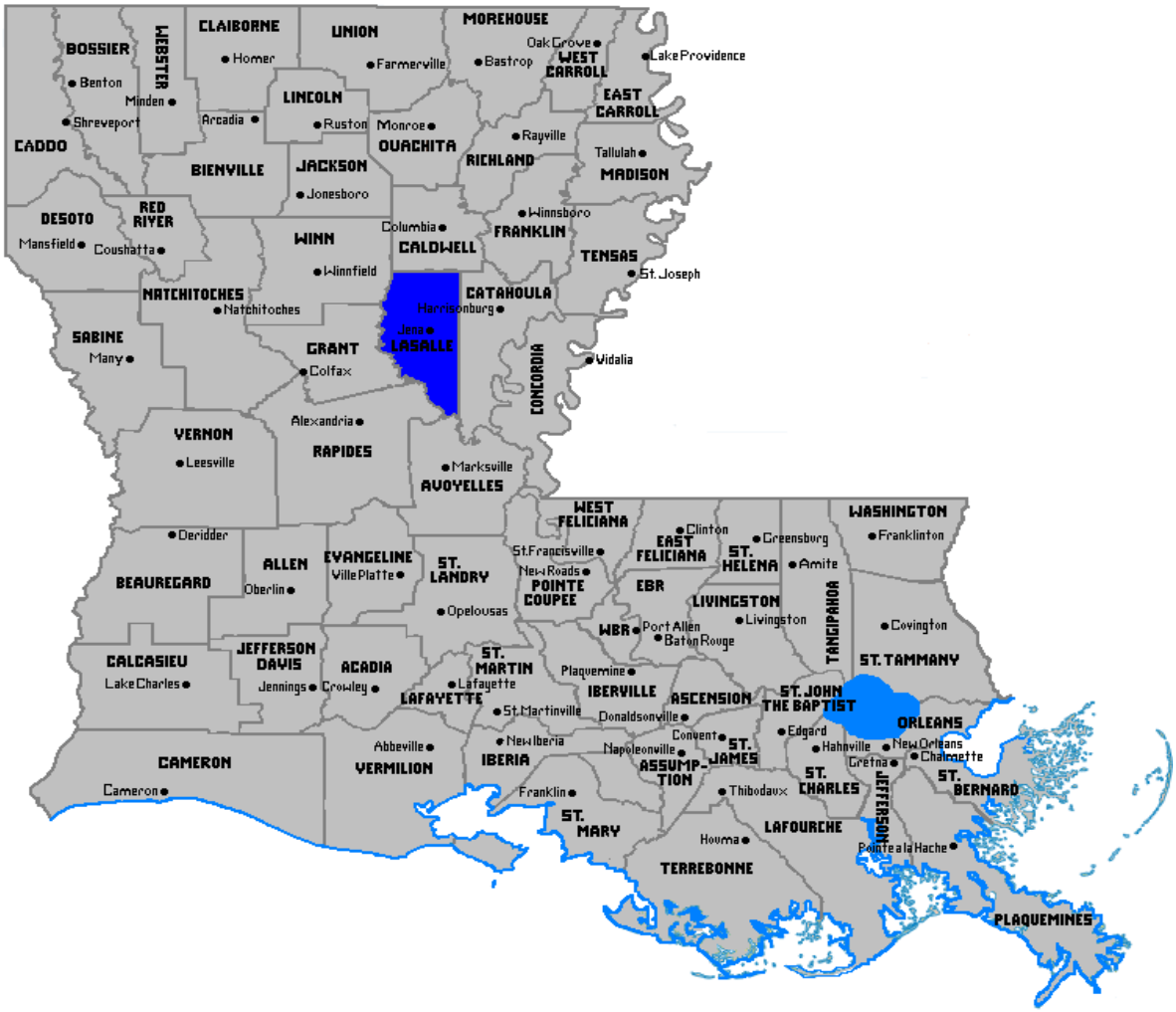

CY 2011 Capital Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 27 CY2011	Total CY11
District Defender: Edward James Lopez	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ 497,348
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ -
Total State & Other	**$ 497,348**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 509,455
Traffic Court	$ -
Traffic Camera	$ -
Municipal Court	$ -
Juvenile Court	$ -
Criminal District Court	$ -
Non-itemized, lump sum collected and remitted by all courts	$ 273,100
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ 1,065
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ -
Condition of Probation	$ -
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 59,293
Department of Corrections	$ 11,647
Donations	$ -
Interest Revenue	$ 6,950
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 12,000
Partial Attorney Fees Reimbursements [as per 15:176]	$ -
Other Reimbursements	$ -
Other Local Income	$ -
Total Local Revenue	**$ 599,345**
Total Revenue	**$ 1,096,693**

District 27 CY2011	Total CY11
District Defender: Edward James Lopez	
Actual Expenditures Paid	
Salaries	$ 48,654
Hospitalization and Disability Insurance	$ -
Retirement	$ -
Payroll Taxes	$ 8,689
Accrued Leave	$ -
Workers' Compensation	$ -
Malpractice Insurance	$ -
Auto/Physical Liability Insurance	$ -
Audit/Accounting Expense	$ 8,950
Contract Clerical	$ 12,370
Expert Witness	$ 2,900
Investigators	$ 36,000
Interpreters	$ -
Social Workers	$ -
Capital Representation	$ -
Conflict	$ 3,970
Contract - Juvenile Attorneys or CINC	$ 53,024
Misdemeanor Attorney Contracts	$ 233,220
Contract Attorneys - all other	$ 633,924
Building Lease/Rent	$ -
Office Repair and Maintenance	$ -
IT/Technical Support	$ 4,311
Major Acquisitions	$ -
Equipment Lease/Rent	$ -
Telephone/Utilities/Postage/Internet	$ 5,708
Office Supplies	$ 2,296
Parking/Auto Tolls	$ -
Advertisements	$ 31
Travel/Lodging/Per Diem/Mileage	$ 816
Dues and Seminars	$ 7,961
Law Library/Journals/Subscriptions	$ 8,916
Other Operating Expenses	$ 175
Total Expenses	**$ 1,071,913**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$497,348; 45%
$599,345; 55%


District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$25,901; 3%
$57,343; 5%
$988,669; 92%



The 28th Judicial District Public Defenders' Office

LaSalle (Jena)

District Defender: Derrick Carson
3170 N. 1st Street
Jena, LA 71342
(318) 992-0881

28th Judicial District • LaSalle Parish
District Defender Derrick Carson • (318) 922-0881
3170 N. 1st Street • Jena, LA • 71342

Supervision and Structure: In the 28th Judicial District, there is one section of District Court and no City Courts or specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 14,890 in this district, 3,524 of whom are children.

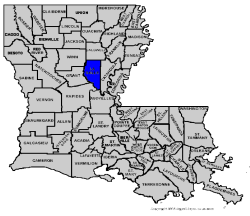
Defender Staff: The District Defender in the 28th Judicial District is Derrick Carson, who has served in the position for two years and has served as a public defender in Louisiana for seven years. The 28th Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office with one full-time staff attorney, two part-time staff attorneys, including the District Defender, and two part-time contract attorneys. Attorneys may not take private criminal cases within the district. The District Defender supervises all staff in two contiguous judicial districts, the 7th and the 28th. No caseload reduction is provided to him. The office also has two administrative staff members.

Juvenile Defense: Juvenile cases are heard by one District Judge in the 28th Judicial District. One attorney handles all juvenile cases in this district.

Indigency Determination and Availability of Clients: In the 28th Judicial District, the Public Defenders' Office makes the determination of indigence. Adult clients are held at the LaSalle Correction Center or, if held outside the district, at the Richland Parish Detention Center (females only) or at the Franklin Parish Detention Center. Juvenile clients are held in the Renaissance Home for Youth (Alexandria).

Fees: The 28th Judicial District Public Defenders' Office collects the statutory $40 application fees from clients. Fees were not waived or reduced for any applicant in 2011. A total of $1,140 in application fees was collected. Courts in this district assess the statutory $35 special fee to support local public defender services in every case resulting in a conviction. In 2011, the district received $17,440 in special fees which were collected by the LaSalle Parish Sheriff's Office. Courts in this district do not assess partial indigence payments for services based on a client's ability to pay.

Caseload: The 28th Judicial District Public Defenders' Office reported handling 737 cases in 2011. Of those, 16 involved juvenile matters, including nine Child in Need of Care representations.



The 28th JDC Public Defenders' Office

Parish(es) & Seat(s)	LaSalle - Jena
Population:	14,282
Juvenile Population:	2,666
District Defender	Derrick Carson
Years as District (or Chief) Defender	2.5
Years of Public Defense	7
Office Manager	Judy Pugh
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	
Primary Office Street Address	3170 N. 1st St
City	Jena
ZIP	71342
Primary Phone	318-992-0881
Primary Mailing Address	P.O. Box 13, Jena, LA 71342-0013
Primary Email Address	7thjudicialdistr@bellsouth.net
Primary Emergency Contact	Judy Pugh
Primary Emergency Phone	318-452-5746 cell, 318-757-2870 home
Secondary Emergency Contact	Derrick Carson
Secondary Emergency Phone	318-623-0390 cell, 318-757-0473 home
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	none
Other District Office Contact Personnel (Primary Only)	none
Name of Owner(s) of Office(s)	Jena Properties, LLC (John Verchear)
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Rent 4550.00, Phone 300.00, Utilities 680.00
Courts and Locations	28th JDC Jena, LA
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	application is made, reviewed to determine if indigent, determine whether conflict and appointed accordingly
Name of Adult Detention Facilities in This District	LaSalle Parish Courthouse, Jena, La. LaSalle Corrections, 15976 Hwy 165, Olla, La.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Richland Parish (Women only) Hwy 15, Monroe, Franklin Parish Detention, Winnsboro, La.
Name of Juvenile Detention Facilities In This District	none
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Renaissance Home for Youth, 6177 Bayou, Alexandria, La.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	yes, makes it more difficult to see clients quickly and more often, increases mileage

Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	no
District Attorney	J. Reed Waters
Chief Judge of Criminal District Court	Christopher Peters
Juvenile Court Judges (Specify District of City Court)	Judge Christopher Peters, District
Drug Court Judges	no
Mental Health Court Judges	no
Other Specialty Court	no
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Indigency determined by information given on application by Public Defender Office
When is Assignment/Appointment of Counsel Made?	72 hour hearing
Client Assigned by Whom and How?	Judge advises all defendants that if they need an attorney to contact Public Defender Office.
Initial Client Intake Conducted By Whom? (Name and Title)	Rachel Strickland, paralegal, Judy Pugh, Paralegal
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	yes
Brief Explanation of Intake Process	PDO representative goes over forms with client
$40 Application Fees	
How Many Applications for Services Were Received?	
Does the Office Collect the $40 Application Fee?	yes
How Many Application Fees Were Waived?	
How Many Application Fees Were Reduced?	
Total Application Fee Dollars Collected in 2011	1140
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	no
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	17440
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Sheriff's office provides list of fees distributed
Who Collects the Assessed Court Fees?	Sheriff's office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Sheriff's office provides list of fees distributed
Who Remits the Court Fees Collected?	Sheriff's office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Sheriff's office provides list of fees distributed
Partial Indigence Payments	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	none

What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	none
Who Collects the Assessed Partial Payments?	none
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	none
Who Remits the Partial Payments Collected?	none
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	none
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	none
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted - Yes; Criminal - No (LaSalle Parish); Private Practice Policy - Yes.
a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	no
Primary Immediate Needs	funding to continue operation of office and represent clients
Immediate Critical Issue Areas	funding to be able to continue to provide services, will not have enough funds to operate through the end of the year
Long-Term Critical Issue Areas	funding to keep and improve services
Please List All New Hires in 2011 (Name and Title)	Chasity Brown Garrett, Conflict Attorney
Please List All Promotions in 2011 (Name and Title)	none
2011 Media Coverage and/or Major Accomplishments	none
Number of Expected New Attorney Hires in 2011	if funding available at least one
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes, Chief routinely goes over cases with attys, provides advice, insight and support. Regular Staff meetings to address any problems or accomplishments
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	no
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Chief, Office Adm. Attorneys, Office Staff
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	no
Please Attach Your Office Organizational Chart	
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	none at present
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	none at present
Regular Meetings for Any Staff, Please Describe	yes
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	None, appeals are sent to appellate project
Number of Writs Your District Handled in 2011	four

Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	none
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	none
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Juvenile attorney appointed follows case with assistance of other attorney if needed
Please Provide the Names of All State Representatives and Senators from Your District	
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None at present
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	Regular staff meetings to review cases and assist if needed

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
Krystal Todd	318-992-0881
Part time staff attorneys	
David Williams	318-992-0881
Derrick Carson, Chief	318,992-0881, 318-336-7548
Part-Time Contract Attorneys	**Contact Information**
Paul Lemke	318-744-5431
Chasity Brown Garrett	
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Rachel Strickland	318-992-0881
Judy Pugh	318-992-0881, 318-336-7548

2011 District Office Technology Survey

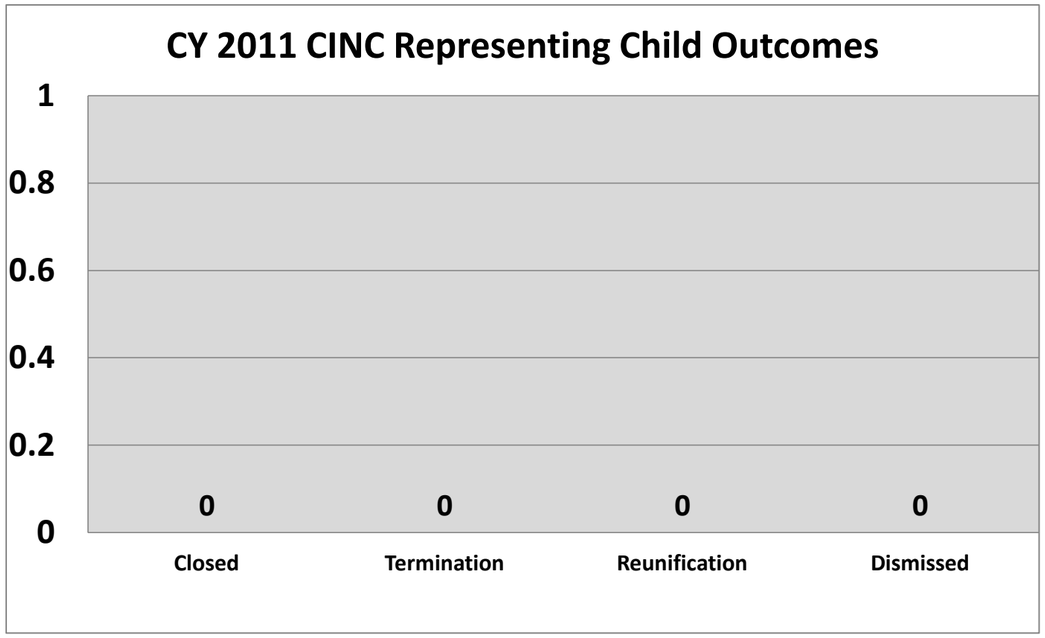
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	
Judy Pugh	
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	
Windows Vista	
Windows Server 2000/2003/2008	
x Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
x defenderData (LPDB statewide system)	
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	
x Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
x Corel Word Perfect	
Other	
Internet Browsers Used:	
Internet Explorer 6	
x Internet Explorer 7 or 8	
Firefox	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory	
0 Television, DVD, VCR	
3 Desktop PCs	
0 Laptops	
0 Video Cameras	
0 Digital Cameras	
0 Video Conferencing Systems	
2 B&W Laser Printers	
0 Color Printers	
0 Wireless Cards	
0 Smartphones (Funded by Office)	
0 iPad/Tablets (Funded by Office)	

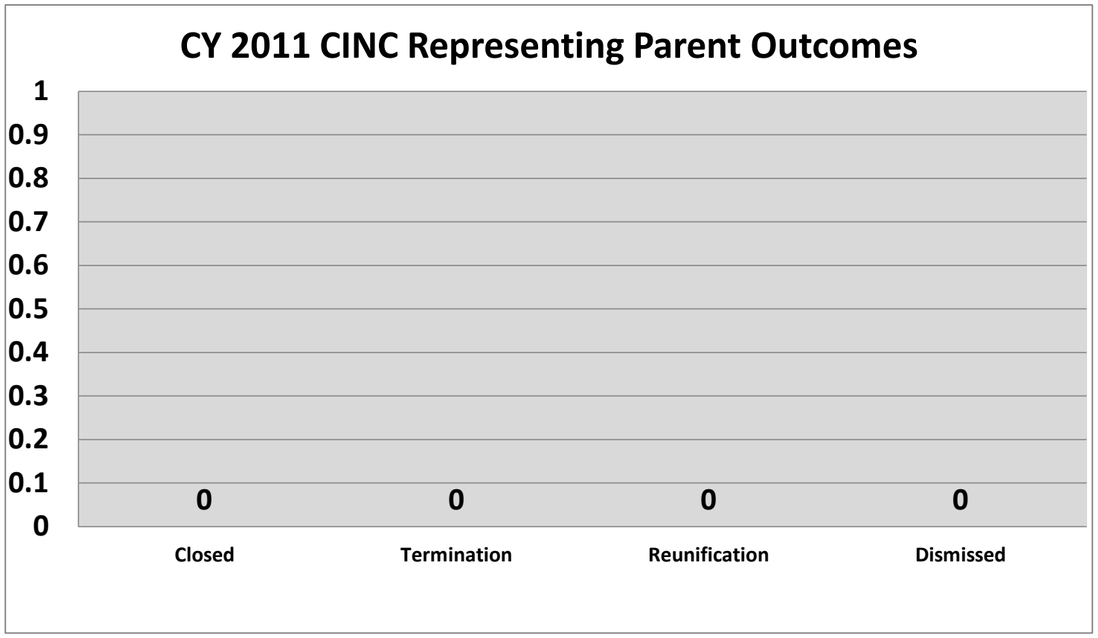
INTERNET SERVICES:	
Dialup x Broadband No Internet Connection	
Connection Speed:	
Provider Name: Century Tel	
Email Provider: Century Tel	
Please list any software or computer equipment in which you need training:	
additional data training, training seminars for support staff	

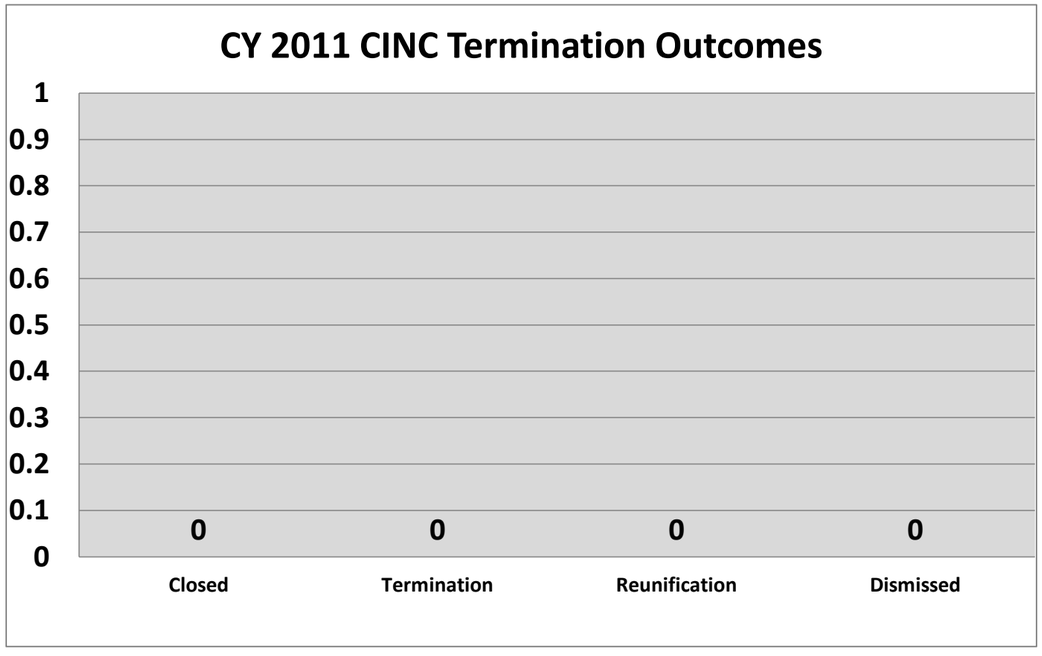
28th District Defender Office CY 2011 Caseloads & Outcomes

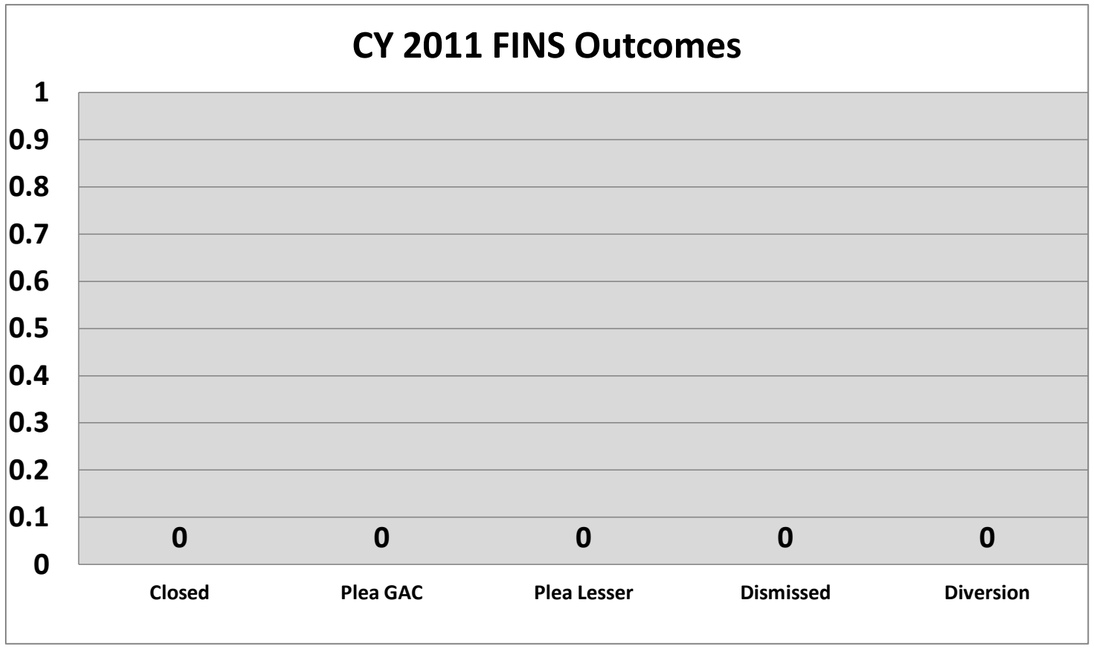
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	2	0	7	9	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	0	0	3	3	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	0	0	3	3	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Delinquency Felony	1	0	0	1	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	149	78	142	291	N/A	N/A	30	3	15	0	0	0	0	0
Adult Felony Non-LWOP**	231	107	194	425	N/A	N/A	44	19	25	0	0	0	0	0
Adult LWOP*	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0
Capital	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	2	0	2	4	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	1	0	0	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

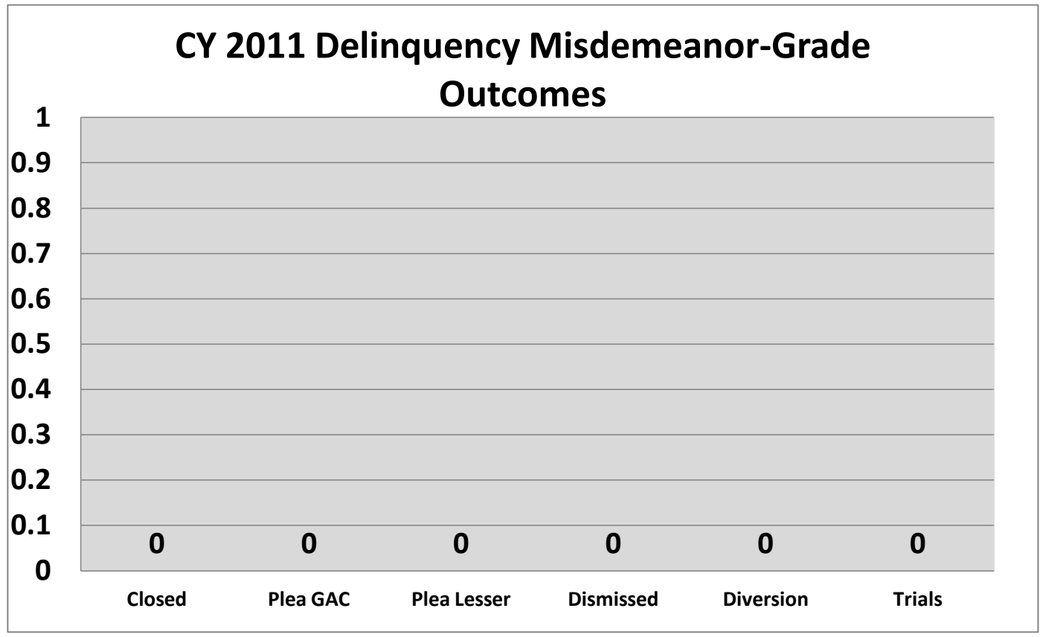
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

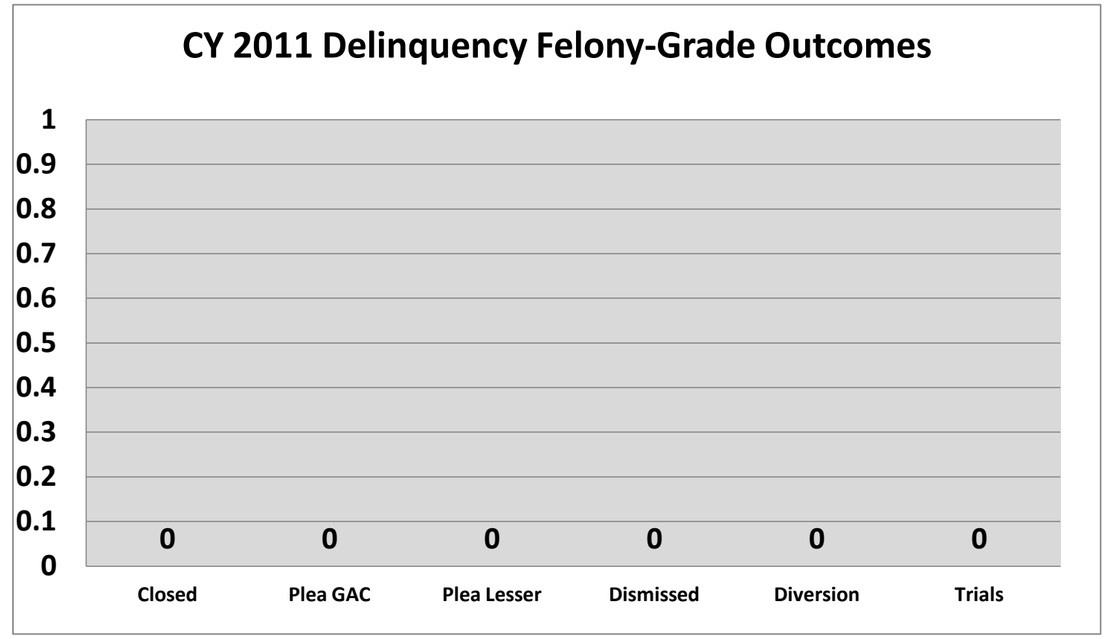

CY 2011 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

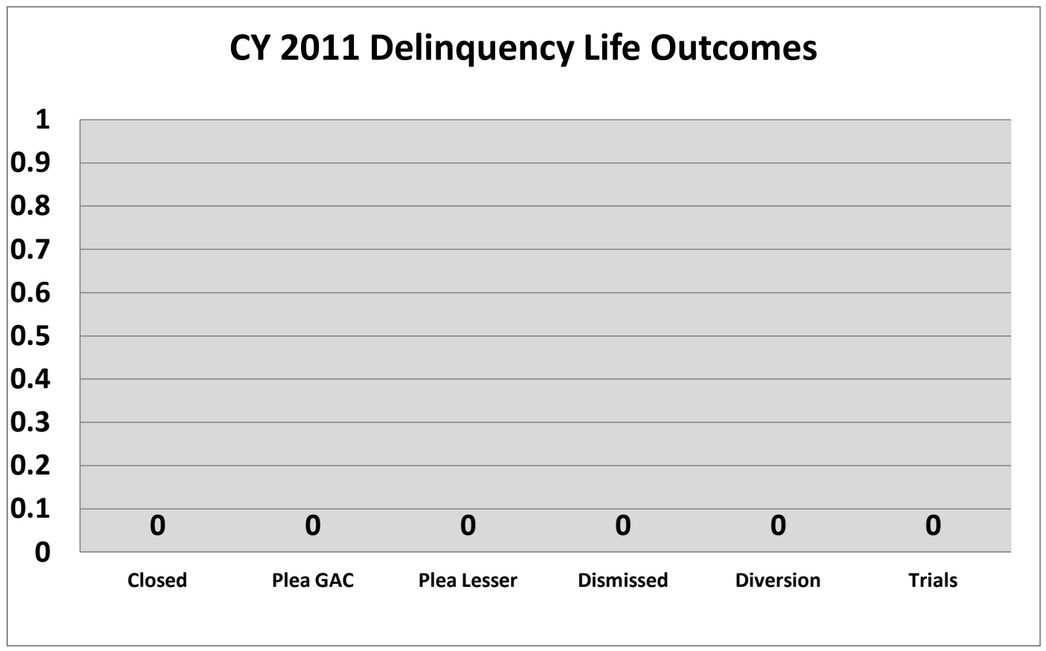

CY 2011 CINC Representing Parent Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

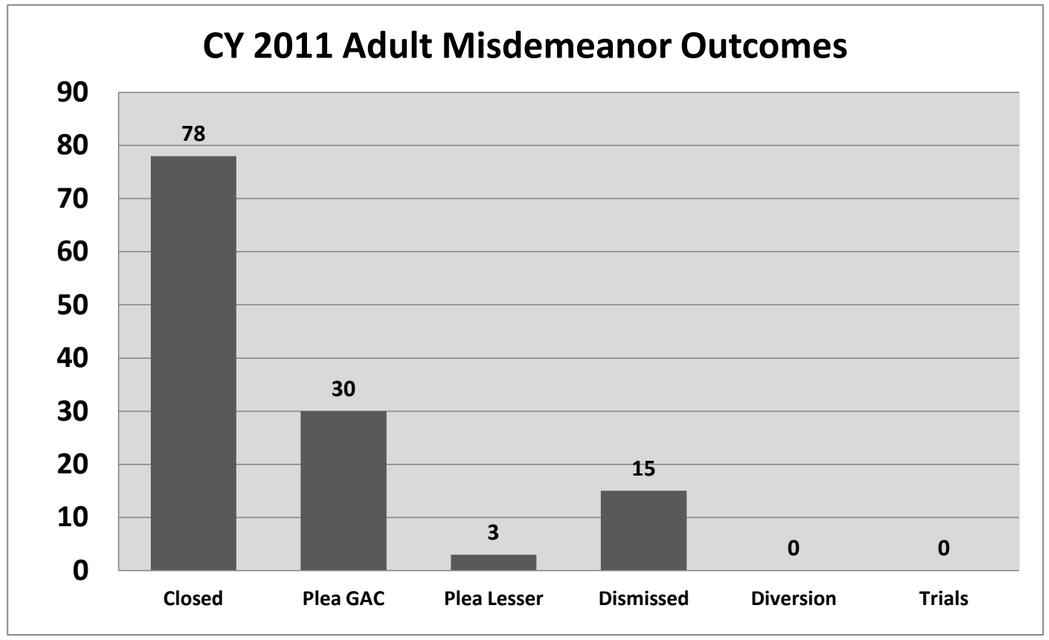

CY 2011 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

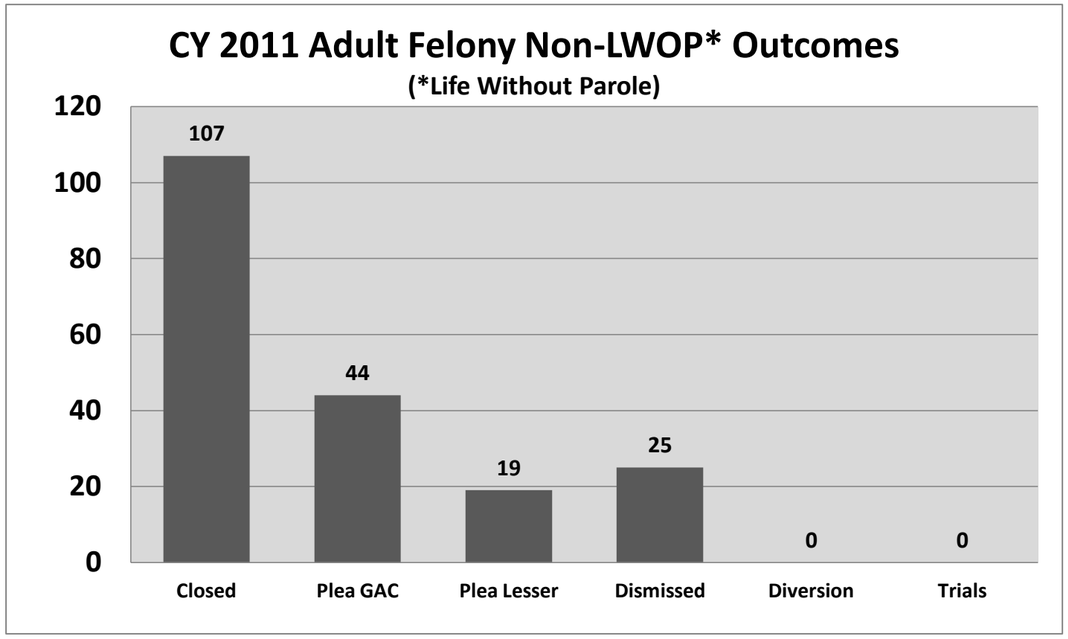

CY 2011 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

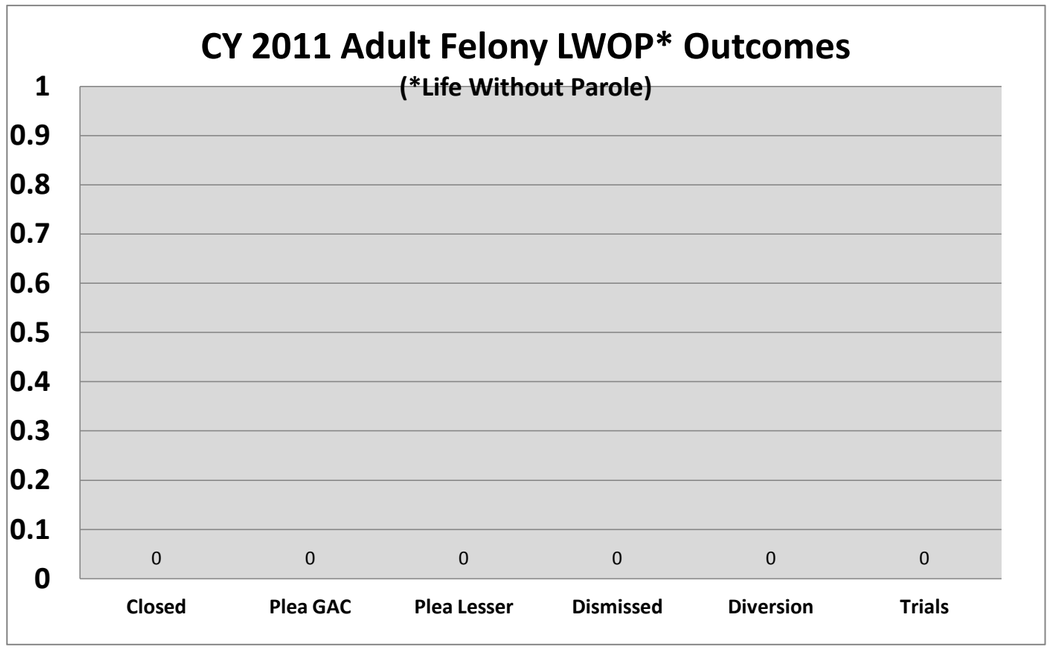

CY 2011 Delinquency Misdemeanor-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

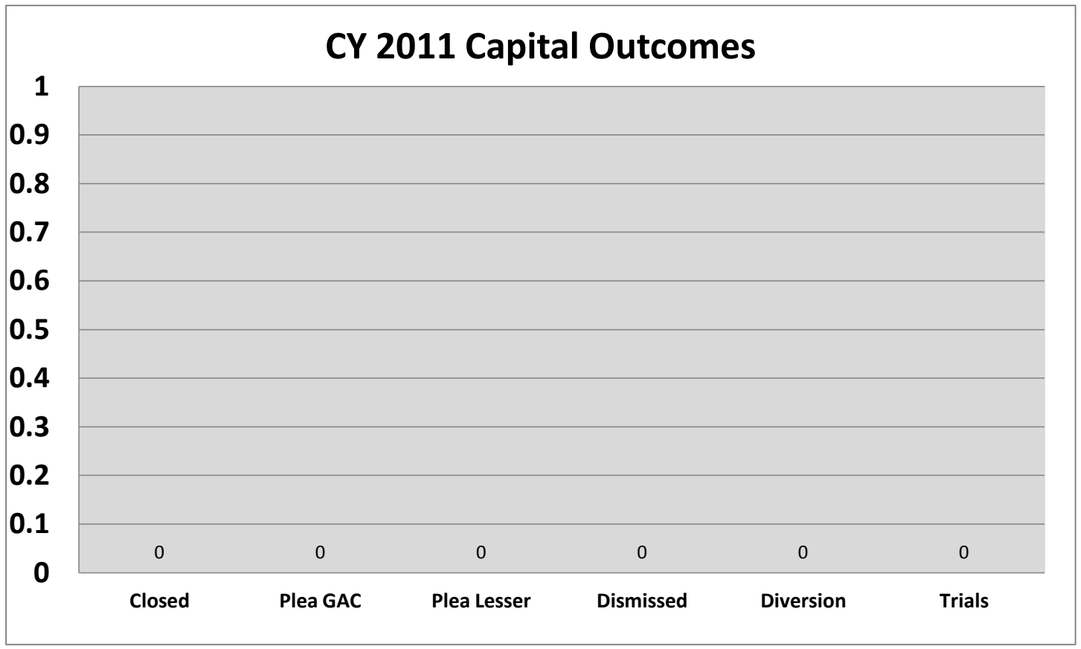

CY 2011 Delinquency Felony-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
90
80
70
60
50
40
30
20
10
0
78
30
3
15
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

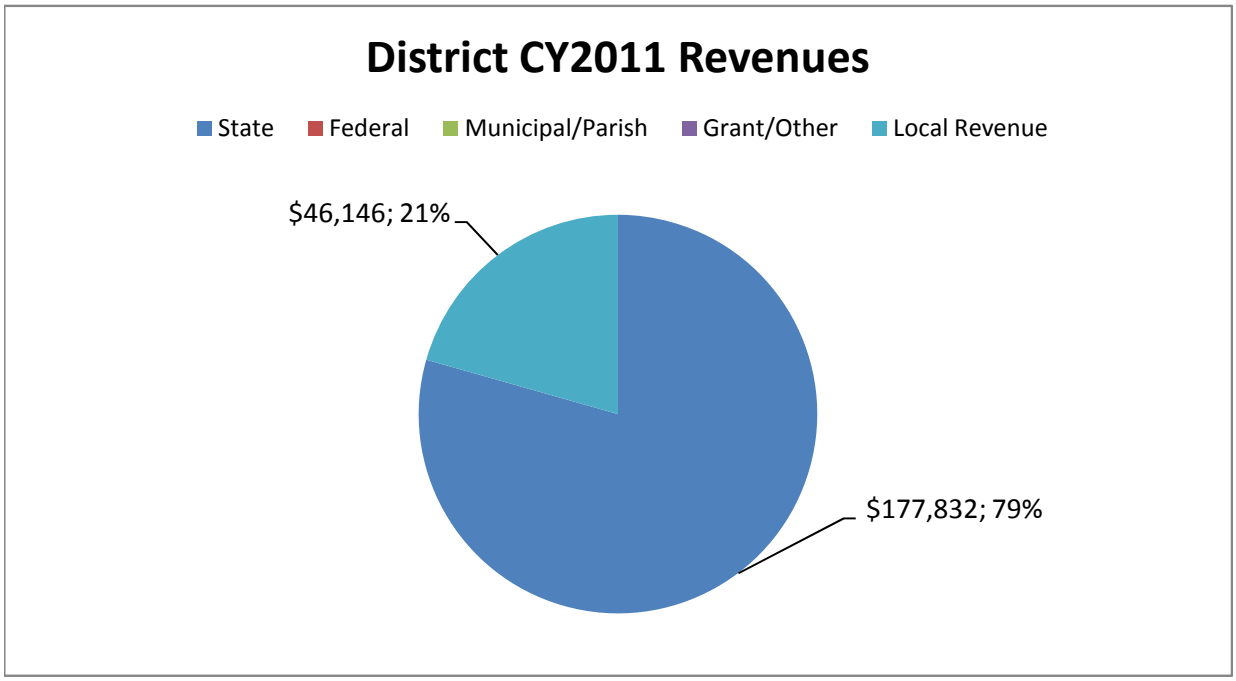

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
120
100
80
60
40
20
0
107
44
19
25
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

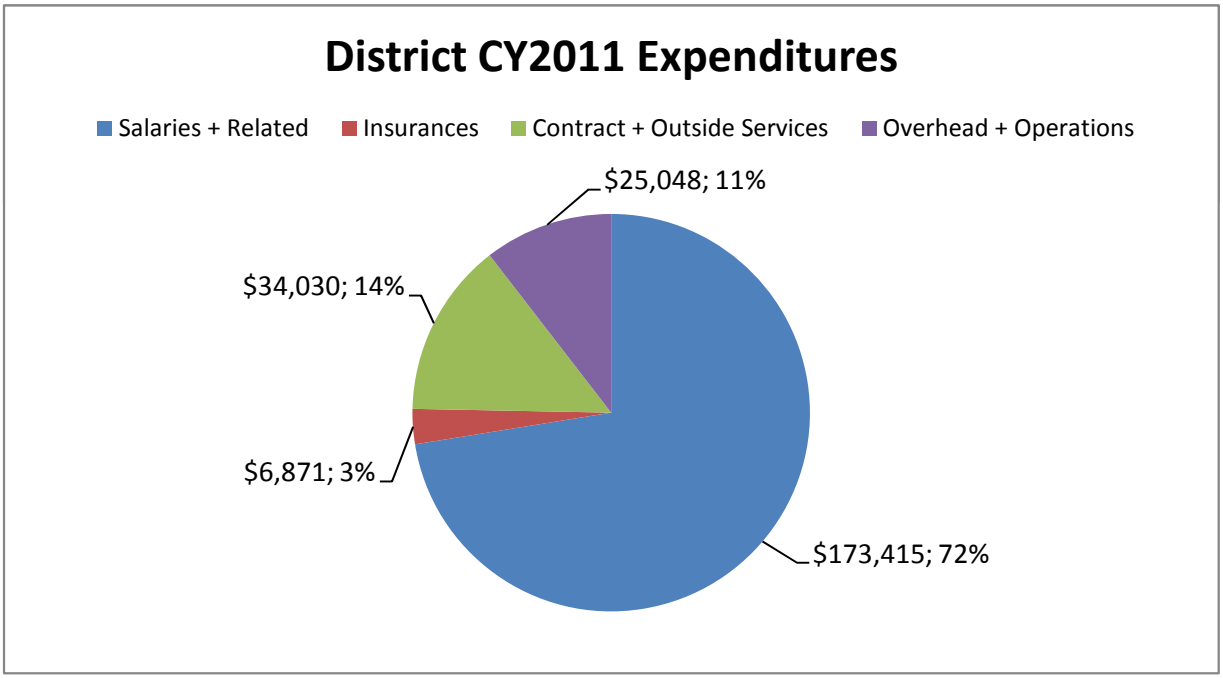

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

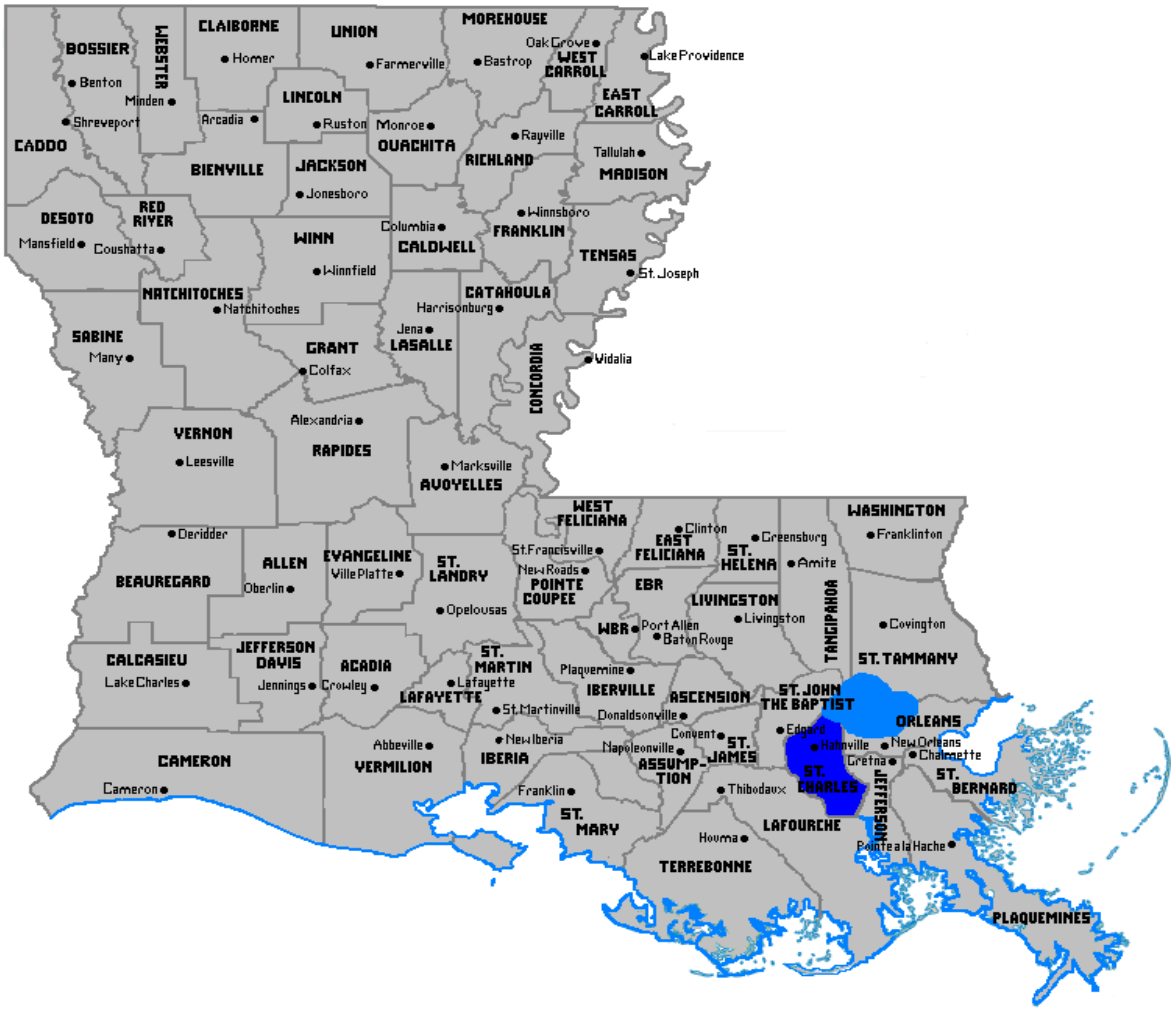

CY 2011 Capital Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 28 CY2011	Total CY11
District Defender: Derrick Carson	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ 177,832
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ -
Total State & Other	**$ 177,832**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 31,428
Traffic Court	$ -
Traffic Camera	$ -
Municipal Court	$ -
Juvenile Court	$ -
Criminal District Court	$ -
Non-itemized, lump sum collected and remitted by all courts	$ 4,200
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ 10,644
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ -
Condition of Probation	$ -
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 13,549
Department of Corrections	$ -
Donations	$ -
Interest Revenue	$ -
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 1,170
Partial Attorney Fees Reimbursements [as per 15:176]	$ -
Other Reimbursements	$ -
Other Local Income	$ -
Total Local Revenue	**$ 46,146**
Total Revenue	**$ 223,978**

District 28 CY2011	Total CY11
District Defender: Derrick Carson	
Actual Expenditures Paid	
Salaries	$ 157,400
Hospitalization and Disability Insurance	$ -
Retirement	$ -
Payroll Taxes	$ 13,889
Accrued Leave	$ -
Workers' Compensation	$ 2,126
Malpractice Insurance	$ 6,871
Auto/Physical Liability Insurance	$ -
Audit/Accounting Expense	$ 4,150
Contract Clerical	$ -
Expert Witness	$ 893
Investigators	$ -
Interpreters	$ -
Social Workers	$ -
Capital Representation	$ -
Conflict	$ 1,488
Contract - Juvenile Attorneys or CINC	$ -
Misdemeanor Attorney Contracts	$ -
Contract Attorneys - all other	$ 27,500
Building Lease/Rent	$ 6,654
Office Repair and Maintenance	$ 138
IT/Technical Support	$ -
Major Acquisitions	$ -
Equipment Lease/Rent	$ 422
Telephone/Utilities/Postage/Internet	$ 7,709
Office Supplies	$ 2,434
Parking/Auto Tolls	$ -
Advertisements	$ -
Travel/Lodging/Per Diem/Mileage	$ 5,146
Dues and Seminars	$ -
Law Library/Journals/Subscriptions	$ 637
Other Operating Expenses	$ 1,907
Total Expenses	**$ 239,364**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$46,146; 21%
$177,832; 79%


District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$25,048; 11%
$34,030; 14%
$6,871; 3%
$173,415; 72%



The 29TH Judicial District Public Defenders' Office

St. Charles (Hahnville)

District Defender: Victor E. Bradley, Jr.
15621 Airline Hwy. Suite B
Norco, LA 70079
(985) 764-2338

29th Judicial District • St. Charles Parish
District Defender Victor E. Bradley, Jr. • (985) 764-2338
15621 Airline Hwy., Suite B • Norco, LA • 70079

General District Information: In the 29th Judicial District, there are three sections of District Court. There is no City Court. There is a specialty drug court program. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 52,780 in this district, 14,208 of whom are children.

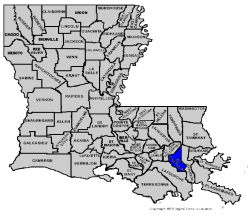
District Staff: The District Defender in this district is Victor E. Bradley, Jr., who has served in that position for 14 years and has been a public defender for 36 years. The 29th Judicial District Public Defenders' Office is a contract public defenders' office, with a full-time District Defender and ten part-time contract attorneys. There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender supervises all staff, and no caseload reduction is provided to him. The office also has three non-attorney staff members.

Juvenile Defense: Juvenile cases are heard by District Judges in the 29th Judicial District. Three attorneys represent juveniles in this district. The 29th Judicial District has an active Children and Youth Planning Board.

Indigency Determination and Availability of Clients: In the 29th Judicial District, a judge makes the determination of indigence which is then verified by the Public Defenders' Office. Adults are held at the Nelson Coleman Correctional Center. Juvenile clients are held at the St. James Youth Center or St. Bernard Juvenile Detention Center.

Fees and Accounting: The 29th Judicial District Public Defenders' Office collects the statutory $40 application fees from clients. In 2011, 18 applications were received for services. Fees were waived for two applicants and were not reduced for any applicants. A total of $760 in application fees was collected. Application fees may also be collected by the St. Charles Parish Sheriff's Office if clients are unable to pay them at the time of application. Courts in this district assess the statutory $35 special fee to support local public defender services in every case resulting in a conviction. In 2011, the district received $827,185.45 in special fees which were collected by the St. Charles Parish Sheriff's Office. Courts in this district may also assess partial indigence payments for services based on a client's ability to pay. Clients may be assessed $210 for misdemeanors or $360 or more for felonies. Any resulting payments are collected by the St. Charles Parish Sheriff's Office. All accounting functions for this district's Public Defenders' Office are handled by staff and a contracted certified public accountant.

Caseload: The 29th Judicial District Public Defenders' Office reported handling 2,272 cases in 2011. Of those, 393 involved juvenile matters, including 93 Child in Need of Care representations.



The 29th JDC Public Defenders' Office

Parish(es) & Seat(s)	St. Charles - Hahnville
Population:	52780
Juvenile Population:	14208
District Defender	Victor E. Bradley, Jr.
Years as District (or Chief) Defender	14
Years of Public Defense	36
Office Manager	Michele C. Waguespack
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Anne L. Miranda, Data Compliance Clerk
Primary Office Street Address	15621 Airline Highway, Suite B
City	Norco
ZIP	70079
Primary Phone	985-764-2338
Primary Mailing Address	P. O. Box 188, Norco, Louisiana 70079-0188
Primary Email Address	vbjr@vbjraplc.com
Primary Emergency Contact	Vic Bradley, Jr.
Primary Emergency Phone	504-905-8786 - Cell
Secondary Emergency Contact	Michele Waguespack
Secondary Emergency Phone	504-487-5835 - Cell
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)	J. Z. Russell, P. O. Box 1309, Nederland, Texas 77627
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	1100
Courts and Locations	29th Judicial District Court
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	29th Judicial District Court, Hahnville - 3 Sections
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Each of the 3 divisions is assigned 2 felony attorneys and 1 misdemeanor/juvenile attorney - judge rotates the felony appointments between the 2 felony attorneys
Name of Adult Detention Facilities in This District	Nelson Coleman Correctional Center, Killona
Name of Adult Detention Facilities Outside the District Which Hold Clients	None locally
Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	St. Bernard Detention Center or St. James Detention Center
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Travel time and expense for attorney

Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	Sometimes there is a time-waiting issue for the attorneys to see their clients due to the lack of interview space at the jail.
District Attorney	Harry Morel, Jr.
Chief Judge of Criminal District Court	M. Lauren Lemmon
Juvenile Court Judges (Specify District of City Court)	The 3 District Judges alternate juvenile court monthly
Drug Court Judges	3 Judges rotate annually
Mental Health Court Judges	None
Other Specialty Court	None
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Judge - questions defendant at initial appearance - 72-Hour Hearing - and checked at PDO when application is completed
When is Assignment/Appointment of Counsel Made?	72-Hour Hearing
Client Assigned by Whom and How?	Judge - each division is assigned from a list furnished by the District Defender 2 felony attorneys and 1 misdemeanor/juvenile attorney - judge alternates the felony appointments between the 2 felony attorneys
Initial Client Intake Conducted By Whom? (Name and Title)	Manina Dubroca, Interview Attorney
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	After appointment, normally the same day of the appointment, Ms. Dubroca goes to the jail and interviews the defendants and completes the form - copy of which is attached.
$40 Application Fees	
How Many Applications for Services Were Received?	18
Does the Office Collect the $40 Application Fee?	Yes
How Many Application Fees Were Waived?	2
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2011	760
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	Sheriff's Office - if the defendant is unable to pay the $40.00 at the time of the completion of the application form, this amount is added to the partial payment of legal fees - see #62 below
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	827185.45
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Most of the time. Sometimes they waive all fees.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Sheriff's Office
Who Collects the Assessed Court Fees?	Sheriff's Office – Bonds & Fines
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Receive bi-monthly statements from the Sheriff's Office.
Who Remits the Court Fees Collected?	Sheriff's Office – Bonds & Fines

What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Receive bi-monthly statements from the Sheriff's Office
Partial Indigence Payments	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	$210 for minor misdemeanors; $360 for felonies and sometimes a higher amount is set when case is more serious and defendant is able to pay. If defendant was unable to pay $40 at the time the application was completed, it is added to above amounts. Fees may be set by judge for major felonies and trials. Defendant who goes to prison pays no fee.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	None
Who Collects the Assessed Partial Payments?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Sheriff's Office
Who Remits the Partial Payments Collected?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Sheriff's Office
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Criminal and civil practices permitted for all attorneys; all attorneys are on contract. Attorneys are not allowed to be retained by a defendant on a case which he/she had previously been appointed to represent that defendant for that case.
a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes – copy attached.
Primary Immediate Needs	Benefits for employees
Immediate Critical Issue Areas	Training for different areas of trial practice in court. This could be by regional training and/or training videos for different parts of trial practice which could be passed out by the State and presented in each district by the District Defender.
Long-Term Critical Issue Areas	Stabilization of funding as revenues decrease
Please List All New Hires in 2011 (Name and Title)	Lauren D. Rogers - Misdemeanor/Juvenile Attorney
Please List All Promotions in 2011 (Name and Title)	David S. Moyer - from Misdemeanor/Juvenile Attorney to Felony Attorney
2011 Media Coverage and/or Major Accomplishments	As the result of a murder of an elderly resident, two juveniles were detained for her murder and one juvenile for accessory after the fact. The PDO was assigned to represent these three juveniles. A grand jury indicted the two on the charge of first degree murder, and their cases were transferred to adult court. One of these juveniles then retained private counsel. PDO counsel filed a motion to quash the indictment and was successful. Counsel were also successful in working a plea agreement for the charge of accessory after the fact to manslaughter on their two clients.
Number of Expected New Attorney Hires in 2011	None

Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. When a new attorney is hired, he/she is assigned to one of the other attorneys in the same division and/or with the attorney they are being hired to replace. As District Public Defender, I also appear in court periodically with the new attorney and provide any assistance that may be needed.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	District Public Defender supervises all attorneys and the Administrative Assistant. Administrative Assistant supervises the office staff.
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	Attached
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	N/A
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	None
Regular Meetings for Any Staff, Please Describe	As needed
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2011	1
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	Of the two juvenile defendants whose cases were transferred into adult court in 2010, one of these juveniles retained private counsel. The PDO attorney filed a motion to quash the grand jury indictment on behalf of her client. Private counsel did not file this for his client. At the hearing on PDO's motion, the judge quashed the indictment, and this one case was returned to juvenile court.
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Juvenile attorney will be assigned as second chair with the felony attorney.
Please Provide the Names of All State Representatives and Senators from Your District	Joel T. Chaisson, II, Senator - 19th District; Gary L. Smith, Jr., Representative - 56th District; Ernest D. Wooten - 105th District
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Limited visitation space at Parish jail.
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	Closer monitoring of database entries and status of pending cases.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
None	
Part-Time Contract Attorneys	**Contact Information**

John Chaisson	985-764-9911; Left PDO Office August 28, 2011
Maria Chaisson	985-764-9911
Manina Dubroca	985-785-6812
Christina Lewis	985-785-6812
Juanita Marino	985-764-1193
Mark Marino	985-764-1515
David Moyer	985-308-1509
Deanne Sirmon	985-308-0920
Fenwick A. Swann, III	985-785-5494
Wendy Williams	985-308-0510
Lauren D. Rogers	985-308-1509
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Michele Waguespack	985-764-2338
Anne Miranda	985-764-2338
Harris Farlough	985-764-2338

2011 District Office Technology Survey

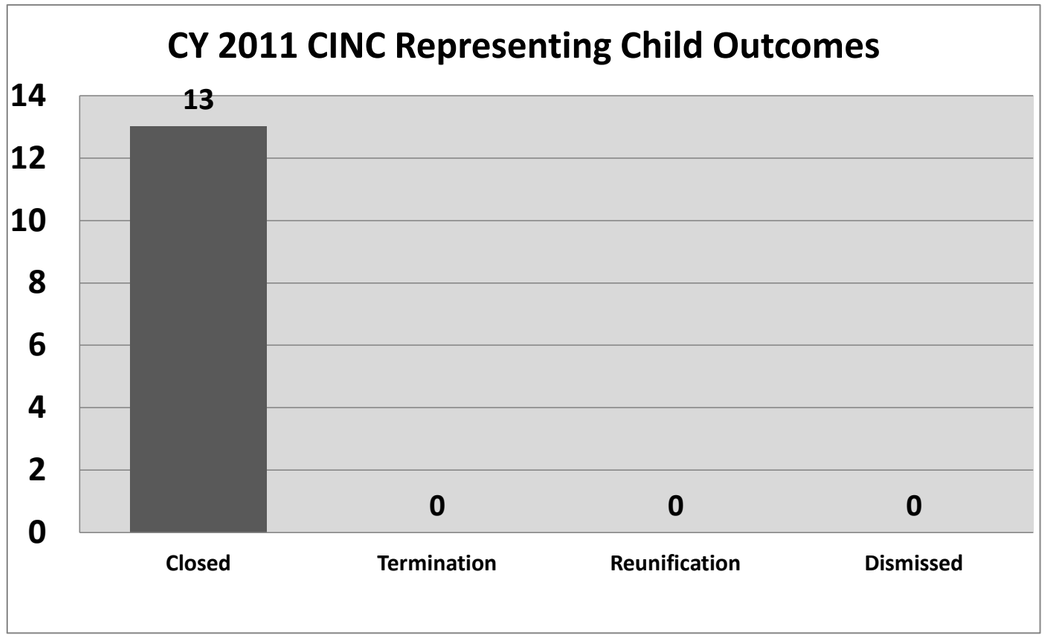
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	
Michele Waguespack	
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	
X	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	
X	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	
Microsoft Office 2007	
X	
Previous Microsoft Office version	
Corel Word Perfect	
X	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7 or 8	
Firefox	
Other	
HARDWARE:	
4 (PDO)	
devices in your inventory	
Television, DVD, VCR	
Desktop PCs	
Laptops	
2 (PDO)	
Video Conferencing Systems	
B&W Laser Printers	
Color Printers	
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	

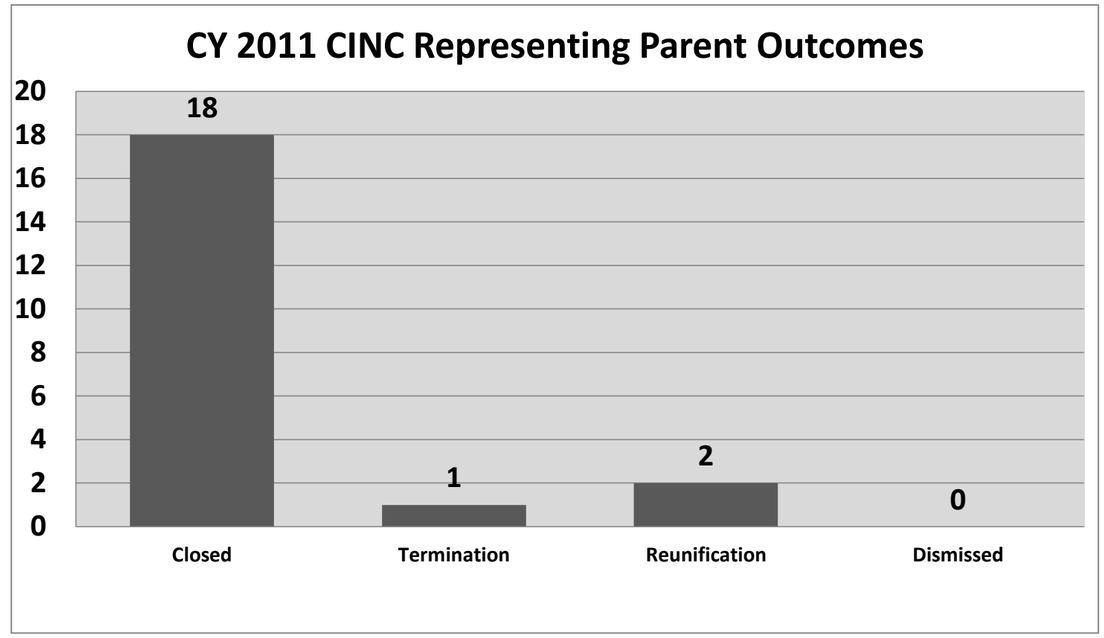
INTERNET SERVICES:	
Dialup Broadband No Internet Connection	
Connection Speed:	
Provider Name:	
Email Provider:	
Please list any software or computer equipment in which you need training:	

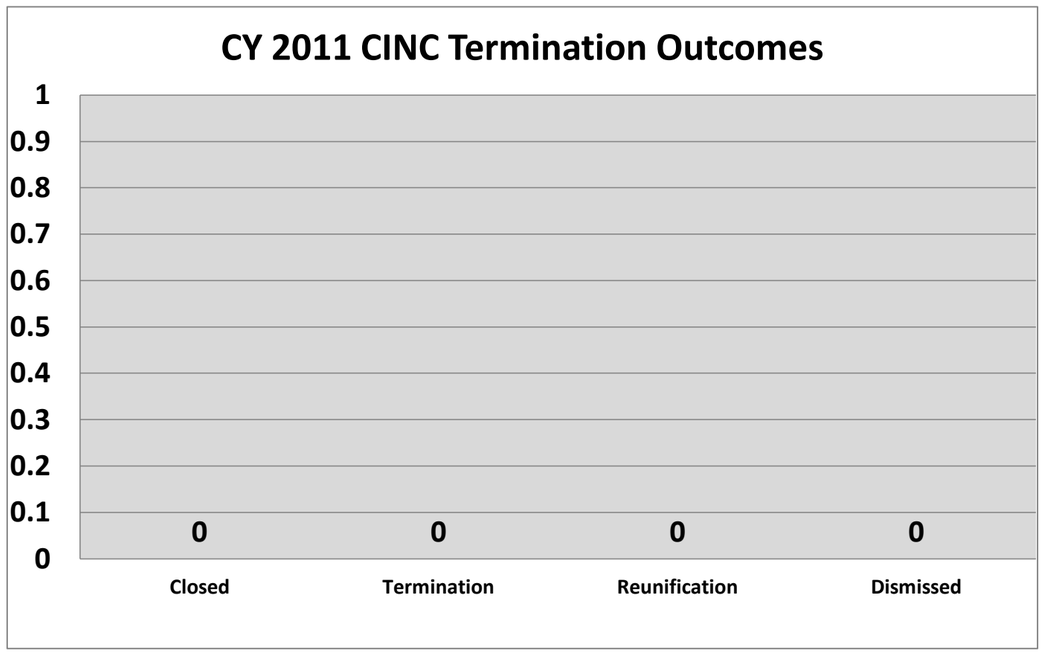
29th District Defender Office CY 2011 Caseloads & Outcomes

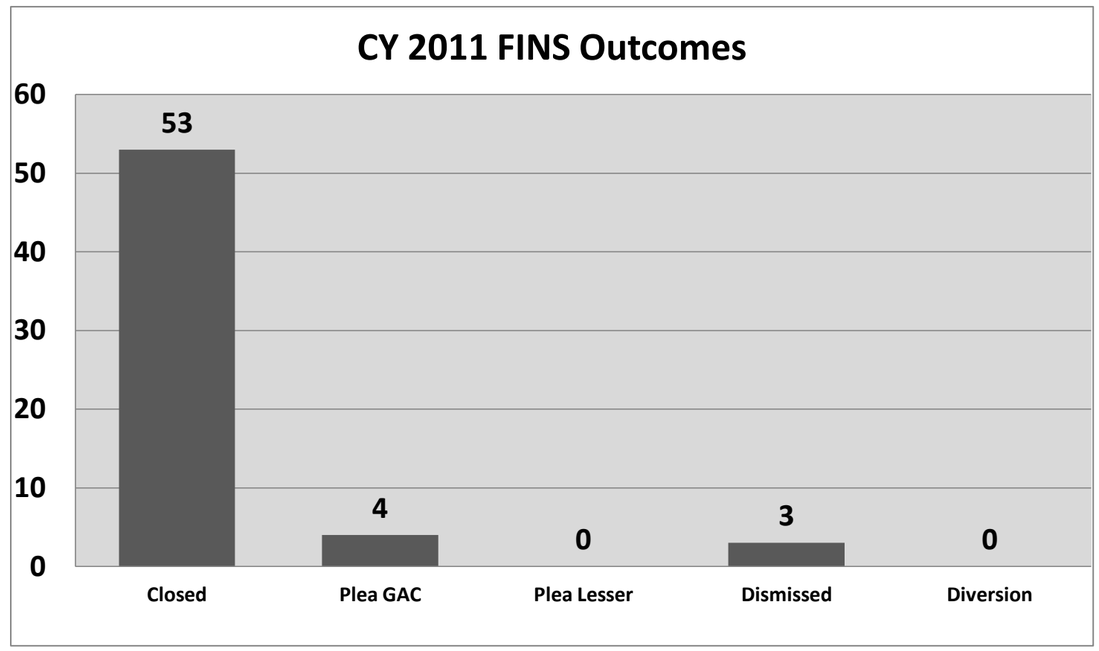
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	1	1	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	16	13	23	39	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	31	18	22	53	1	2	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	47	53	33	80	N/A	N/A	4	0	3	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	116	94	23	139	N/A	N/A	77	1	19	6	N/A	N/A	0	3
Delinquency Felony	27	33	20	47	N/A	N/A	40	2	11	1	N/A	N/A	0	0
Delinquency-Life	4	4	2	6	N/A	N/A	1	2	0	-	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	14	20	14	28	N/A	N/A	0	0	1	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	746	591	151	897	N/A	N/A	424	49	410	7	0	0	1	11
Adult Felony Non-LWOP**	621	471	162	783	N/A	N/A	199	72	559	21	0	6	0	2
Adult LWOP*	5	15	14	19	N/A	N/A	4	6	29	0	0	0	0	0
Capital	0	0	0	0	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	120	101	57	177	N/A	N/A	6	1	7	0	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	3	3	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

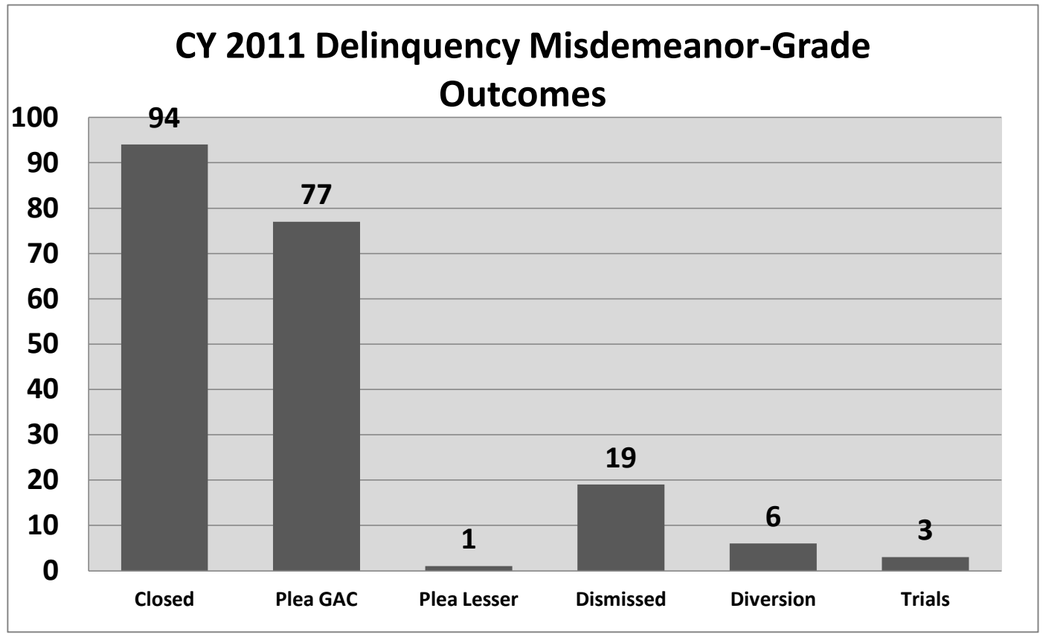
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

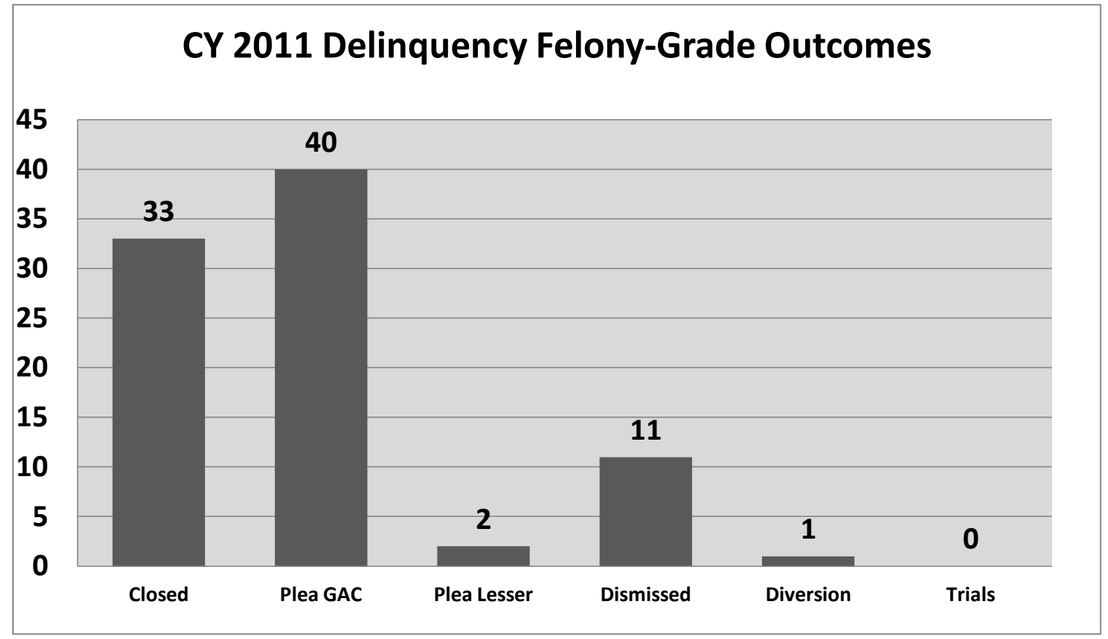

CY 2011 CINC Representing Child Outcomes
14
12
10
8
6
4
2
0
13
0
0
0
Closed
Termination
Reunification
Dismissed

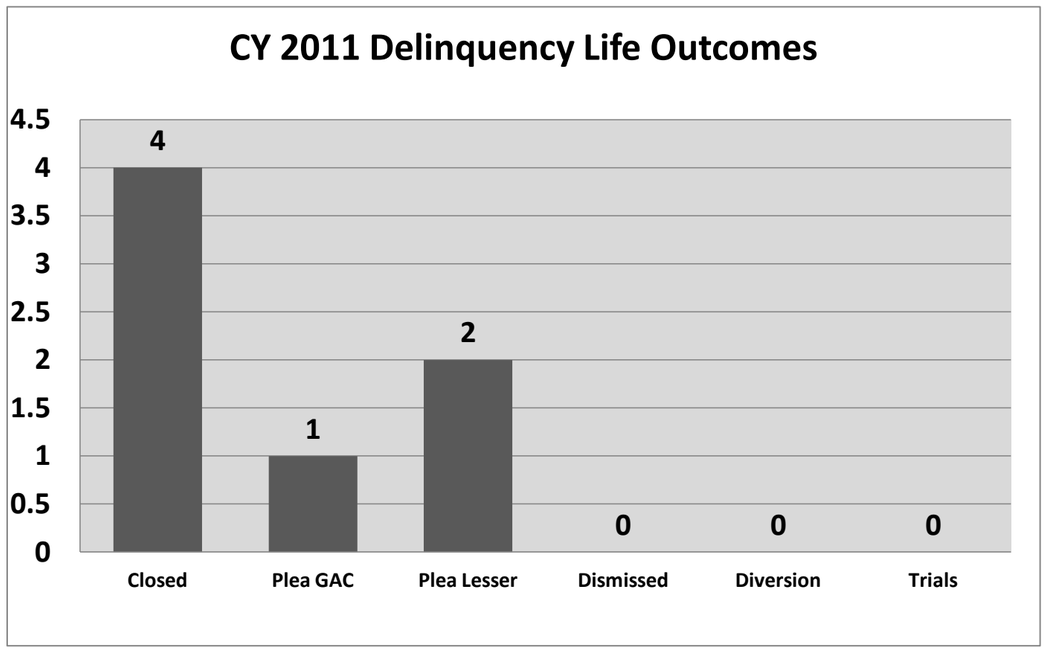

CY 2011 CINC Representing Parent Outcomes
20
18
16
14
12
10
8
6
4
2
0
18
1
2
0
Closed
Termination
Reunification
Dismissed

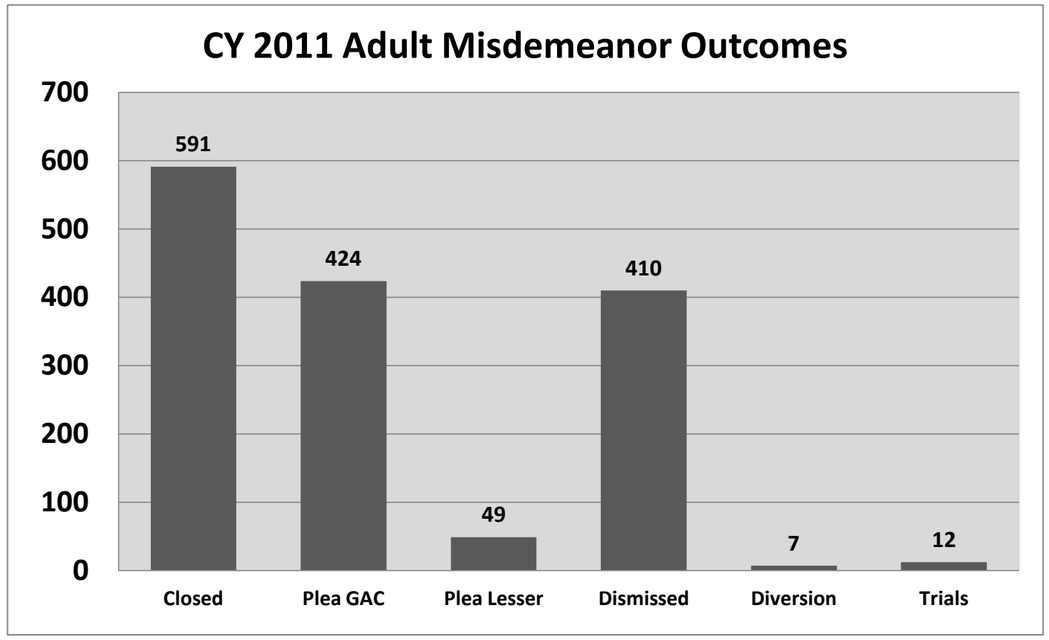

CY 2011 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

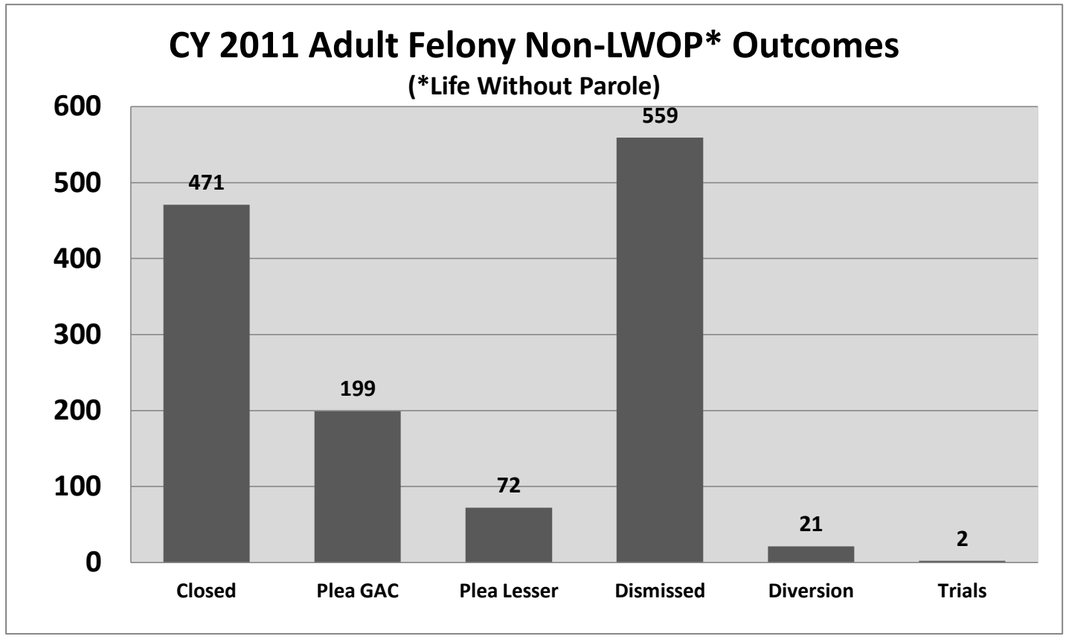

CY 2011 FINS Outcomes
60
50
40
30
20
10
0
53
4
0
3
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

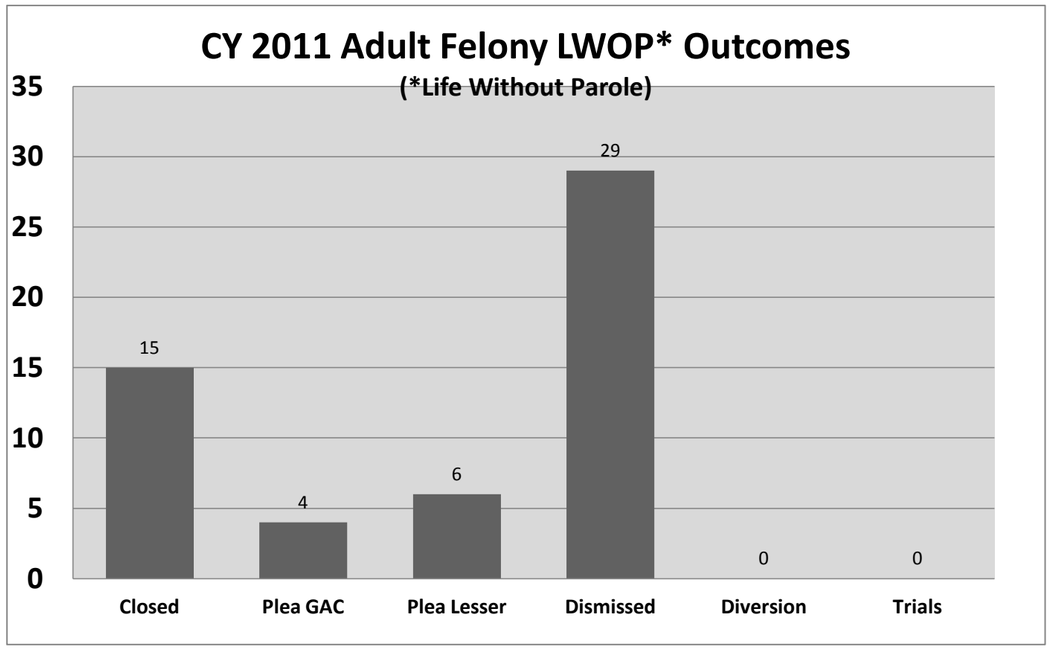

CY 2011 Delinquency Misdemeanor-Grade Outcomes
100
90
80
70
60
50
40
30
20
10
0
94
77
1
19
6
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

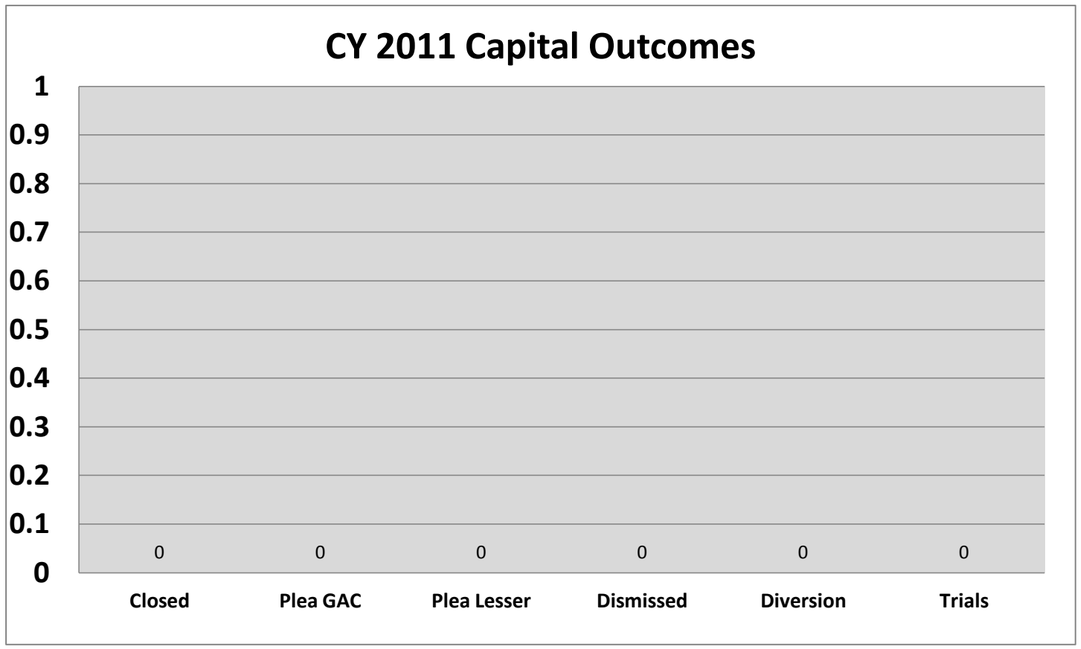

CY 2011 Delinquency Felony-Grade Outcomes
45
40
35
30
25
20
15
10
5
0
33
40
2
11
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
1
2
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
700
600
500
400
300
200
100
0
591
424
49
410
7
12
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

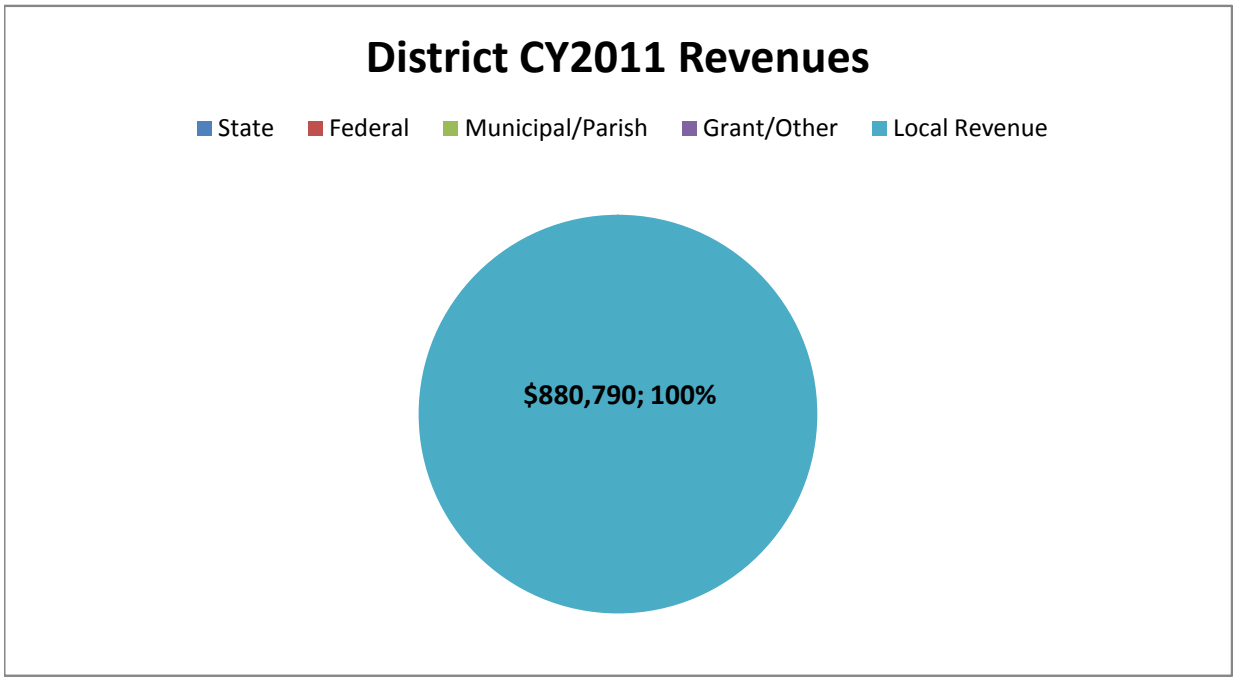

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
600
500
400
300
200
100
0
471
199
72
559
21
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

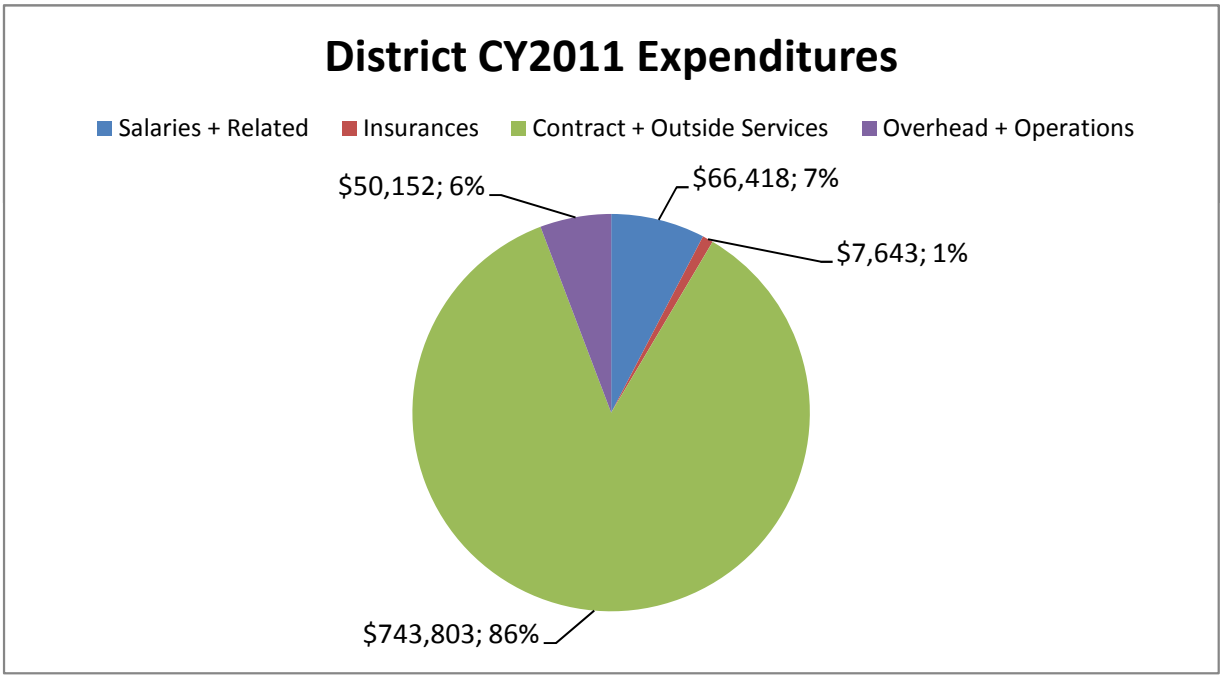

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
35
30
25
20
15
10
5
0
15
4
6
29
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

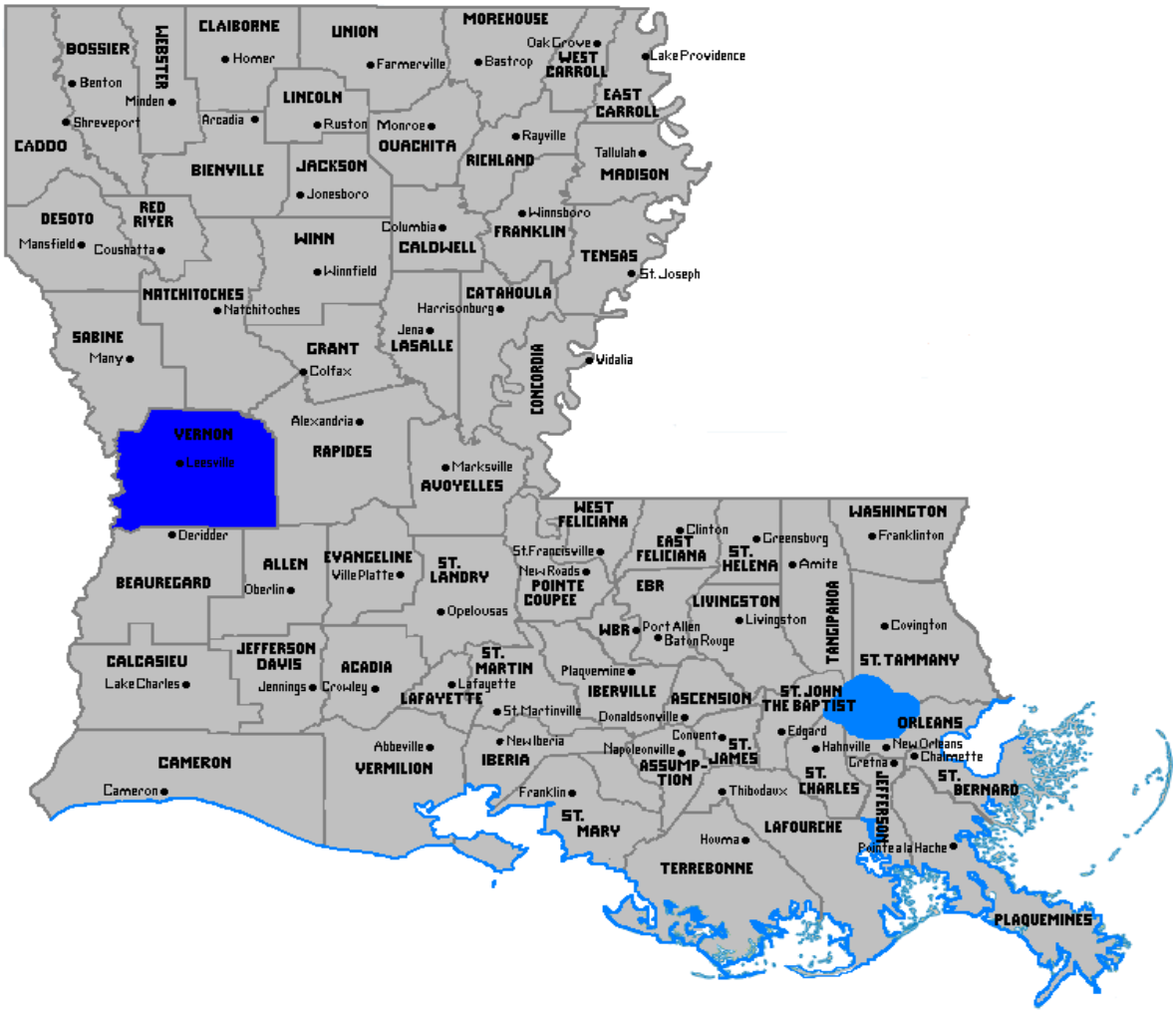

CY 2011 Capital Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 29 CY2011	Total CY11
District Defender: Victor Bradley	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ -
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ -
Total State & Other	**$ -**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 830,064
Traffic Court	$ -
Traffic Camera	$ -
Municipal Court	$ -
Juvenile Court	$ -
Criminal District Court	$ -
Non-itemized, lump sum collected and remitted by all courts	$ 118,612
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ 323,696
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ -
Condition of Probation	$ -
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 8,592
Department of Corrections	$ -
Donations	$ -
Interest Revenue	$ 5,509
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 880
Partial Attorney Fees Reimbursements [as per 15:176]	$ 34,745
Other Reimbursements	$ -
Other Local Income	$ 999
Total Local Revenue	**$ 880,790**
Total Revenue	**$ 880,790**

District 29 CY2011	Total CY11
District Defender: Victor Bradley	
Actual Expenditures Paid	
Salaries	$ 56,934
Hospitalization and Disability Insurance	$ -
Retirement	$ -
Payroll Taxes	$ 7,363
Accrued Leave	$ -
Workers' Compensation	$ 2,121
Malpractice Insurance	$ 3,860
Auto/Physical Liability Insurance	$ 3,784
Audit/Accounting Expense	$ 5,900
Contract Clerical	$ -
Expert Witness	$ 2,088
Investigators	$ 36,890
Interpreters	$ 1,575
Social Workers	$ -
Capital Representation	$ -
Conflict	$ -
Contract - Juvenile Attorneys or CINC	$ 83,063
Misdemeanor Attorney Contracts	$ 83,063
Contract Attorneys - all other	$ 529,704
Building Lease/Rent	$ -
Office Repair and Maintenance	$ -
IT/Technical Support	$ 1,521
Major Acquisitions	$ 5,155
Equipment Lease/Rent	$ -
Telephone/Utilities/Postage/Internet	$ 1,904
Office Supplies	$ 559
Parking/Auto Tolls	$ 22
Advertisements	$ 119
Travel/Lodging/Per Diem/Mileage	$ 13,371
Dues and Seminars	$ 1,385
Law Library/Journals/Subscriptions	$ 23,778
Other Operating Expenses	$ 3,858
Total Expenses	**$ 868,016**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$880,790; 100%


District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$50,152; 6%
$66,418; 7%
$7,643; 1%
$743,803; 86%



The 30th Judicial District Public Defenders' Office

Vernon (Leesville)

District Defender: Tony Tillman
501 South Fourth Street
Leesville, LA 71496
(337) 392-3077

30th Judicial District • Vernon Parish
District Defender Tony Tillman • (337) 392-3077
501 South Fourth Street • Leesville, LA • 71496

General District Information: In the 30th Judicial District, there are three sections of District Court and one City Court (Leesville). There is a specialty drug court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 52,334 in this district, 14,512 of whom are children.

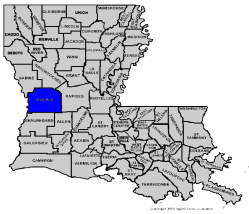
District Staff: The District Defender in this district is Tony Tillman, who has served in that position for two years and has been a public defender in Louisiana for 29 years. The 30th Judicial District Public Defenders' Office is a contract public defenders' office with nine part-time contract attorneys in addition to the District Defender. There are no restrictions on private attorney practice outside of the Public Defenders' Office. The District Defender supervises all staff, and no caseload reduction is provided to him. The office also has four non-attorney staff members.

Juvenile Defense: Juvenile cases are heard by District and City Court Judges in the 30th Judicial District. All attorneys handle juvenile cases.

Indigency Determination and Availability of Clients: In the 30th Judicial District, the Public Defenders' Office makes the determination of indigence. Adult clients are held at the Vernon Parish Jail or the Leesville City Jail. Juvenile clients are held in Ware Youth Center (Coushatta).

Fees and Accounting: The 30th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2011, 950 applications were received for services. Fees were not reduced for any applicants. A total of $5,970 was collected for application fees. Courts in this district assess the statutory $35 special fee to support local public defender services in every case resulting in a conviction. In 2011, the district received $241,304 in special fees which were collected by the Vernon Parish Sheriff's Office and the Clerk of Court for the Leesville City Court. Courts in this district also may assess partial indigence payments for services based on a client's ability to pay. The district received $443,360 in partial indigence payments which were collected by the Felony and Misdemeanor Probation Offices.

Caseload: The 30th Judicial District Public Defenders' Office reported handling 2,691 cases in 2011. Of those, 174 involved juvenile matters, including 136 Child in Need of Care representations.



The 30th JDC Public Defenders' Office

Parish(es) & Seat(s)	Vernon - Leesville
Population:	52334
Juvenile Population:	14512
District Defender	Tony Tillman
Years as District (or Chief) Defender	2
Years of Public Defense	29
Office Manager	Jennifer Prewitt
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Jennifer Prewitt; Cindy Drew; Mary Martin
Primary Office Street Address	501 South Fourth Street
City	Leesville
ZIP	71496
Primary Phone	337-392-3077
Primary Mailing Address	501 South Fourth St. Leesville, LA 71446
Primary Email Address	30pdo@tctlaw.net
Primary Emergency Contact	Tony Tillman
Primary Emergency Phone	337-208-5790
Secondary Emergency Contact	Jennifer Prewitt
Secondary Emergency Phone	318-430-0074
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	none
Other District Office Contact Personnel (Primary Only)	n/a
Name of Owner(s) of Office(s)	Tony Tillman
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	301.89
Courts and Locations	30th Judicial District Court- Vernon Parish, 215 S. 4th Street, Leesville; Leesville City Court - 101 W. Lee Street
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	3 Divisions in District Court, 1 in City
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Cases are assigned randomly to attorneys as applications are received without regard to the division. All attorneys handle cases in all divisions.
Name of Adult Detention Facilities in This District	Vernon Parish Jail, 100 East Courthouse Street, Leesville. Leesville City Jail, 101 West Lee Street, Leesville.
Name of Adult Detention Facilities Outside the District Which Hold Clients	none other than DOC facilities
Name of Juvenile Detention Facilities In This District	none
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Youth Center, Coushatta, LA

Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes, for juvenile cases. It is approximately 75 miles to the juvenile detention facility. In felony cases where the client is already a DOC prisoner access to the client is impaired by the distance.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No, other than distance issues
District Attorney	Asa Skinner
Chief Judge of Criminal District Court	John C. Ford
Juvenile Court Judges (Specify District of City Court)	District-John C. Ford, Vernon B. Clark, James R. Mitchell, City Court-Elvin C. Fontenot
Drug Court Judges	John C. Ford, Vernon B. Clark, James R. Mitchell
Mental Health Court Judges	no
Other Specialty Court	No
Name of Specialty and Brief Description:	No
Indigency Determined by Whom and How?	By the office administrator and if questionable by the district defender. The statutory definition of indigency is followed.
When is Assignment/Appointment of Counsel Made?	Approximately half of the felony counsel is assigned immediately following the 72 hour hearing, and the balance at arraignment. The majority of misdemeanor counsel is assigned at arraignment. In an effort to get applicants into the system sooner, the district defender created a notice which the Sheriff mails to the defendants along with the notice of arraignment advising the defendants to apply for counsel PRIOR to the day of arraignment. This has helped, and about half of the defendants come in before arraignment, the balance is dealt with at arraignment.
Client Assigned by Whom and How?	The office administrator makes the assignment on a rotating basis. The district defender deals with conflicts.
Initial Client Intake Conducted By Whom? (Name and Title)	Jennifer Prewitt, Office Administrator
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	The application is completed by the applicant and reviewed by the administrator who explains the process to the applicant.
$40 Application Fees	
How Many Applications for Services Were Received?	950
Does the Office Collect the $40 Application Fee?	Yes
How Many Application Fees Were Waived?	Unknown There is no way of recording this information.
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2011	5970
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	241304
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes with the rare exception if a defendant has multiple charges and is disabled or on fixed income a judge will occasionally not impose costs on all counts.

What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	None
Who Collects the Assessed Court Fees?	The Sheriff and City Clerk
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	We receive a detailed statement from the Sheriff and Leesville City Court on fees as collected.
Who Remits the Court Fees Collected?	The Sheriff and City Clerk
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Same as above
Partial Indigence Payments	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	No formula is currently used.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	We receive a detailed statement from the Felony and Misd. Probation Offices on fees as collected.
Who Collects the Assessed Partial Payments?	The Probation Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	We receive a detailed statement from the Felony and Misd. Probation Offices on fees as collected.
Who Remits the Partial Payments Collected?	Felony and Misd. Probation Offices
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	We receive a detailed statement from the Felony and Misd. Probation Offices on fees as collected.
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	0
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	All attorneys are contract attorneys and all have private practices. All attorneys rely on their private practice for their primary income.
a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Additional funds to obtain an investigator, a social worker, and additional staff. We are having difficulties getting current data into the system, and I think the only effective solution is to have all the data input by the district defenders office directly rather than rely on the individual contract attorneys. One employee can not do all the intake, bookkeeping, bill paying, office administration, etc, and do all the data input.
Immediate Critical Issue Areas	Data input is a critical area for us-since the budget is dependant on the data, our district will continue to get short changed until I can solve this problem. The attorneys continually complain that they do not mind the legal work; it is the data collection they complain about.
Long-Term Critical Issue Areas	Need of office space and staff, particularly an investigator and social worker. With a drug court and extensive OCS caseload, a social worker would greatly benefit our clients
Please List All New Hires in 2011 (Name and Title)	Wesley Bailey - Contract Attorney; Mitchel Evans - Conflict Only; Juli Andrews - Conflict Only

Please List All Promotions in 2011 (Name and Title)	
2011 Media Coverage and/or Major Accomplishments	No media coverage of consequence. We have a new DA who is intent on clearing out case backlogs. Our docket and workload and court time have greatly increased. Our attorneys continue to do good trial work; our major challenges are of an administrative nature.
Number of Expected New Attorney Hires in 2011	2-3 If money is available.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Not applicable. In the event of a new hire, I think training would be crucial.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	With only 1 full time employee supervising her is easy- she sits in an office next to mine and I see her many times a day. The attorneys are all on contract and have their own offices. I see them in court regularly, and meet with the judges and the DA and ask for observations about the attorneys' performance. I have met individually with each attorneys to discuss issues, i.e., need to document client contact, need to do more frequent jail visits, etc.
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	none
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	none
Regular Meetings for Any Staff, Please Describe	I meet with the office administrator daily, and with all attorneys monthly, and otherwise as needed. Informal meetings at the courthouse happen frequently.
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2011	1
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	All our attorneys are experienced and capable of handling these cases.
Please Provide the Names of All State Representatives and Senators from Your District	Senator John Smith and Rep James Armes
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Lack of Resources, lack of qualified personnel in area – i.e., investigators, social workers

What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	Worked with attorneys' staff to do better job on motion practice, jail visits, and data input. Met with DA and Judges to stream line court time.

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
Part-Time Contract Attorneys	**Contact Information**
Tony Tillman	337-392-3077
Brad Hicks	337-238-2800
Lisa Nelson	337-238-4704
Jack Simms	337-238-9393
Guy Smith	337-238-3558
Clay Williams	337-238-4704; Resigned
Charles Sam Jones (Conflict only)	337-463-5532
Tony Bennett (Conflict only)	337-463-8042
Wesley Bailey	337-238-4704
Mitchel Evans (Conflict Only)	337-462-5225
Juli Andrews (Conflict Only)	337-460-7989
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Jennifer Prewitt	337-392-3077
Cindy Drew	337-392-3077
Mary Jett	337-392-3077
Jeff Skidmore	337-238-4345

2011 District Office Technology Survey

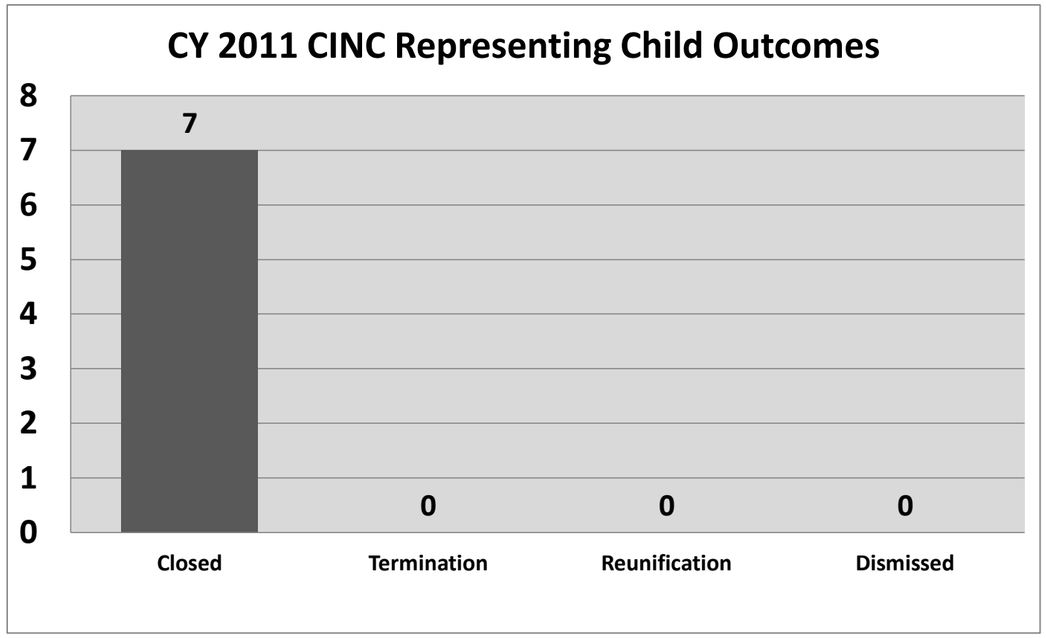
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	
Jennifer Prewitt	
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	
Windows Vista X	
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system) X	
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect X	
Other	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7 or 8 X	
Firefox	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory 7	
Television, DVD, VCR	
Desktop PCs 1	
Laptops 4	
Video Cameras	
Digital Cameras 1	
Video Conferencing Systems	
B&W Laser Printers 1	
Color Printers	
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	

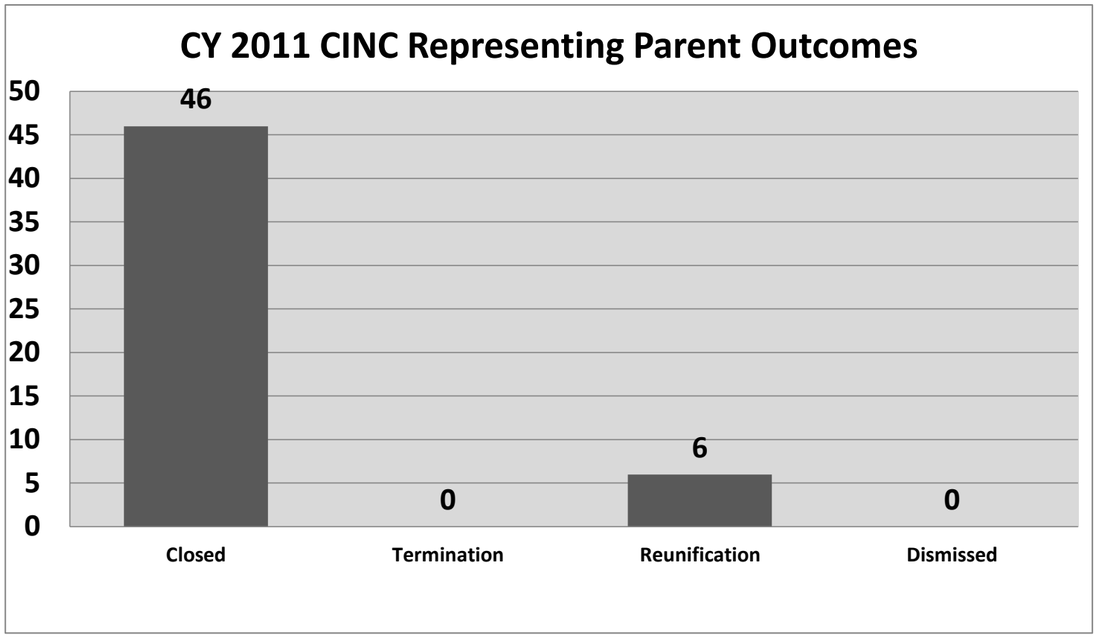
INTERNET SERVICES:	
Dialup Broadband X No Internet Connection	
Connection Speed:100.00 Mbps	
Provider Name:Sudden Link	
Email Provider: Squirral Mail	
Please list any software or computer equipment in which you need training:	

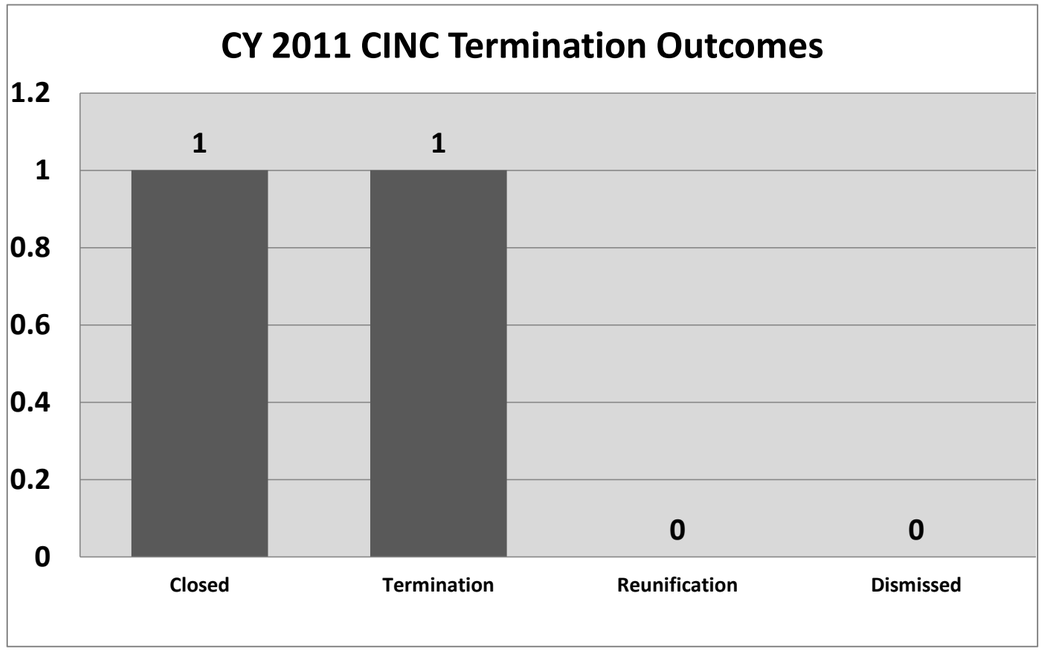
30th District Defender Office CY 2011 Caseloads & Outcomes

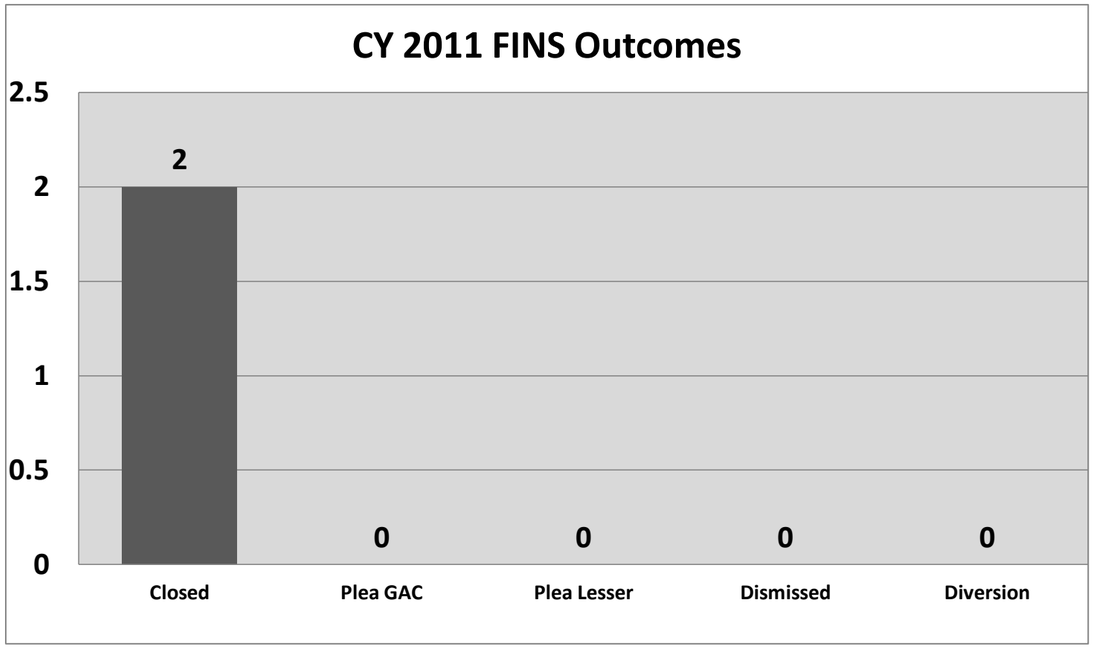
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	0	7	23	23	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	43	46	69	112	0	6	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	1	1	1	1	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	1	2	5	6	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	17	15	3	20	N/A	N/A	4	0	3	3	N/A	N/A	0	0
Delinquency Felony	3	7	7	10	N/A	N/A	3	4	9	0	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	1	2	1	2	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	520	447	393	913	N/A	N/A	191	24	255	10	0	0	0	2
Adult Felony Non-LWOP**	656	539	628	1284	N/A	N/A	214	77	281	7	0	0	0	2
Adult LWOP*	0	1	8	8	N/A	N/A	1	0	1	0	0	0	0	0
Capital	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	226	164	76	302	N/A	N/A	4	0	2	0	N/A	N/A	N/A	N/A
Post Conviction Relief	7	0	1	8	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	2	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

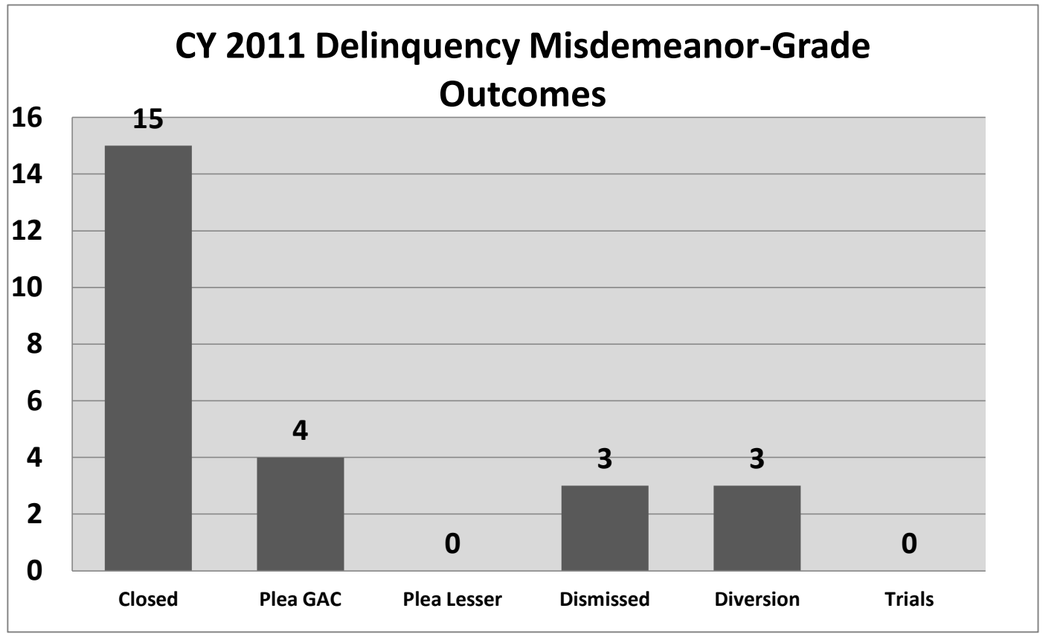
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

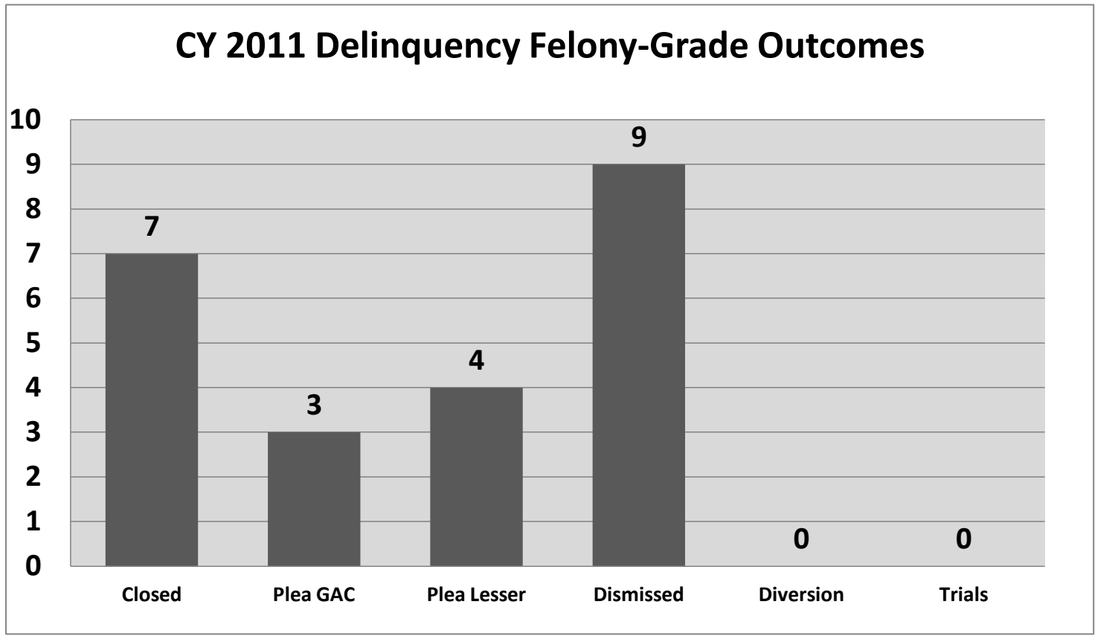

CY 2011 CINC Representing Child Outcomes
8
7
6
5
4
3
2
1
0
7
0
0
0
Closed
Termination
Reunification
Dismissed

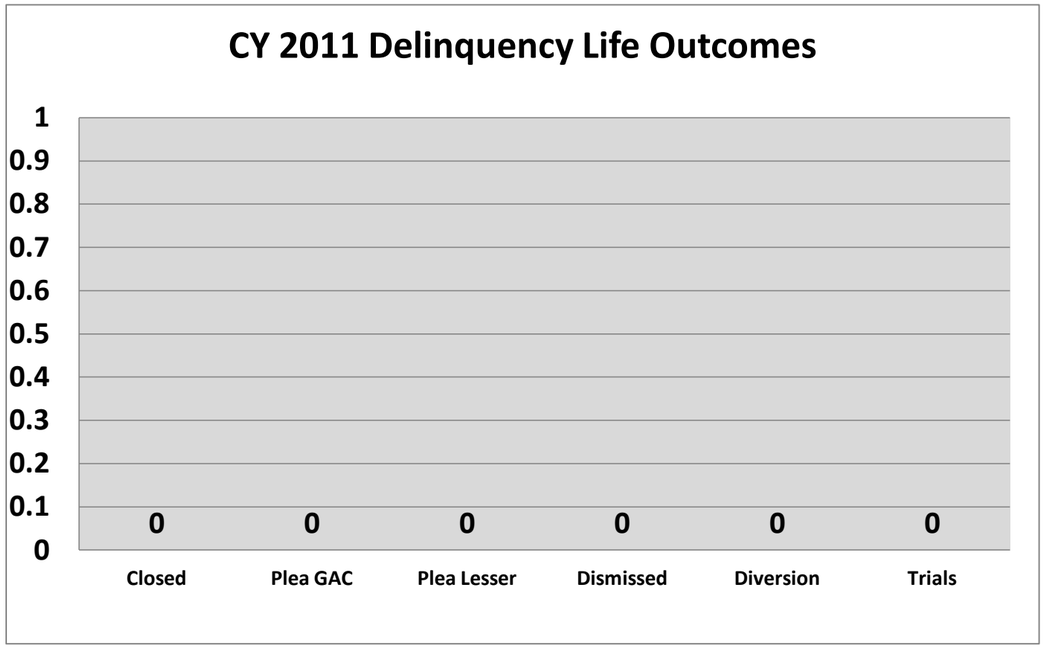

CY 2011 CINC Representing Parent Outcomes
50
45
40
35
30
25
20
15
10
5
0
46
0
6
0
Closed
Termination
Reunification
Dismissed

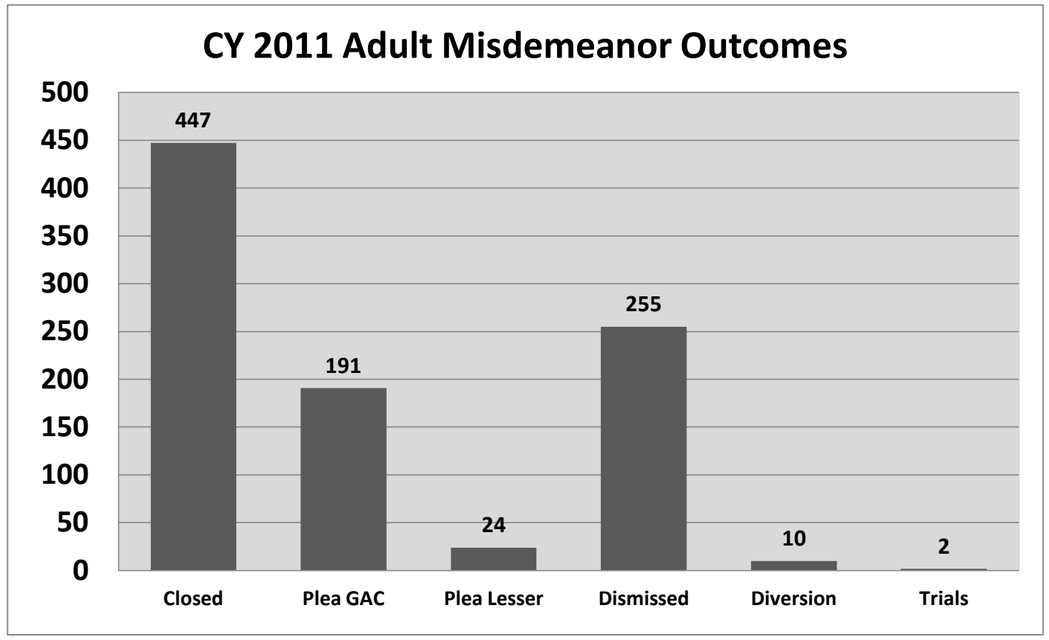

CY 2011 CINC Termination Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
1
0
0
Closed
Termination
Reunification
Dismissed

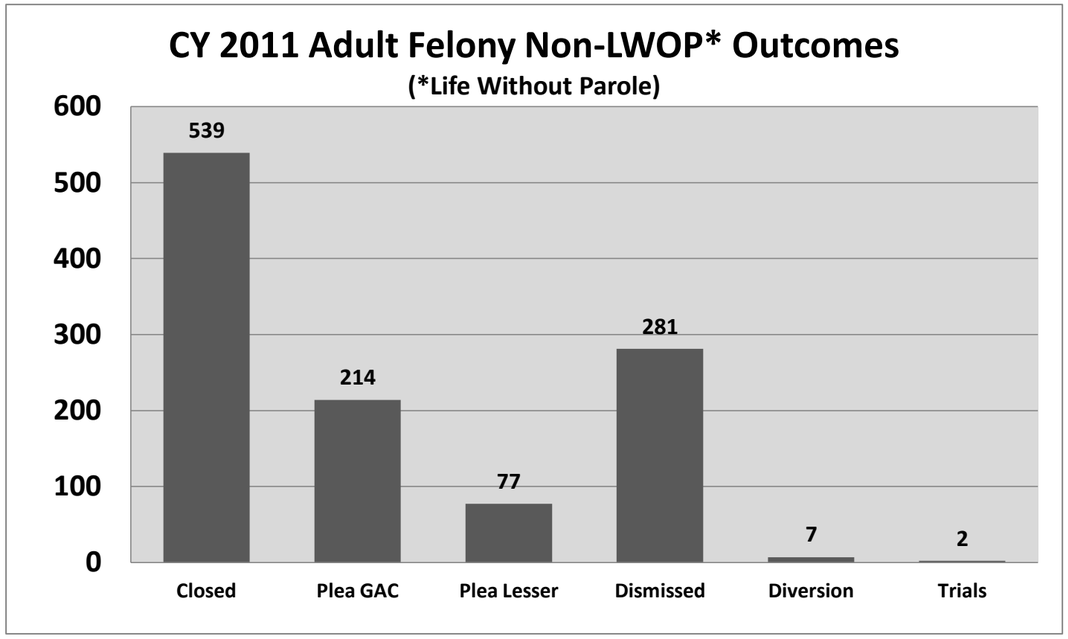

CY 2011 FINS Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

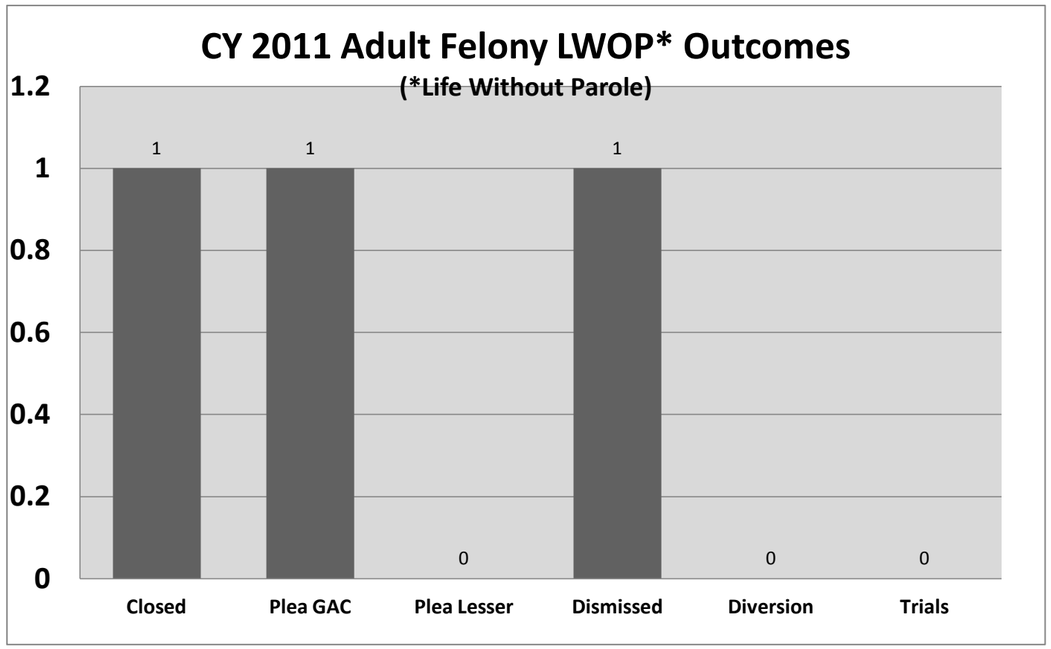

CY 2011 Delinquency Misdemeanor-Grade Outcomes
16
14
12
10
8
6
4
2
0
15
4
0
3
3
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

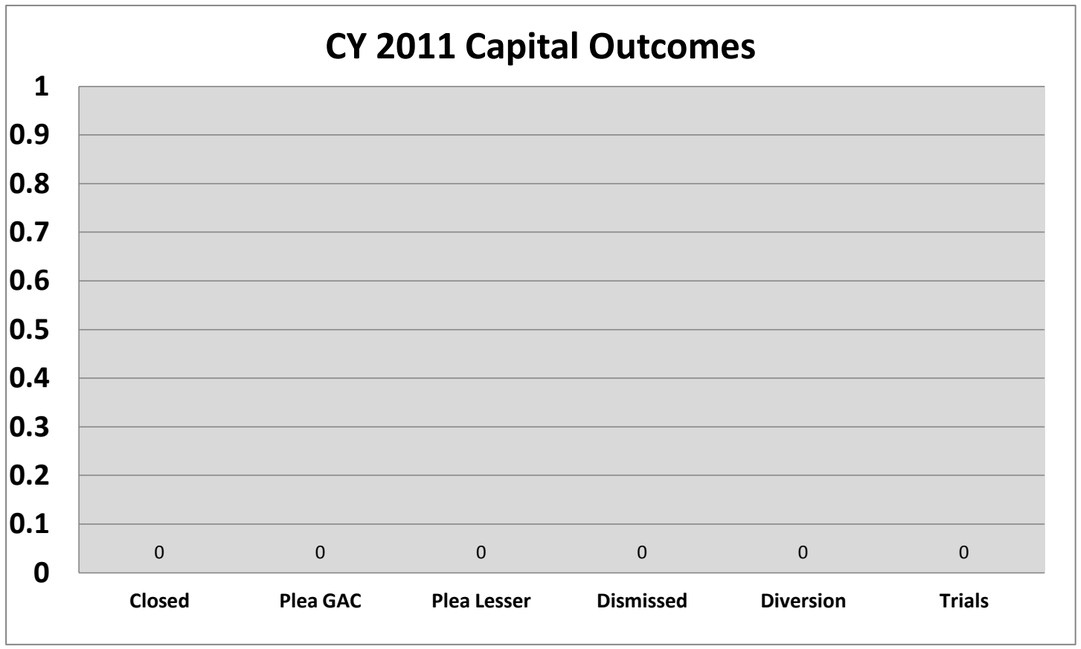

CY 2011 Delinquency Felony-Grade Outcomes
10
9
8
7
6
5
4
3
2
1
0
7
3
4
9
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
500
450
400
350
300
250
200
150
100
50
0
447
191
24
255
10
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

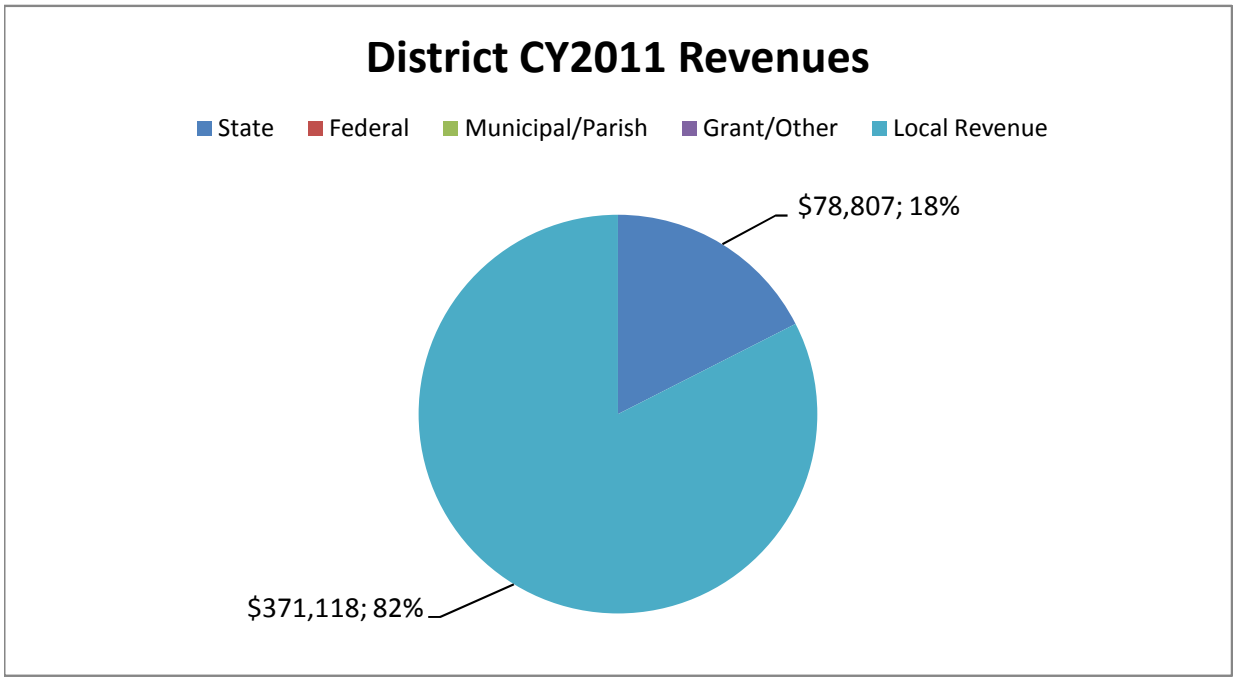

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
600
500
400
300
200
100
0
539
214
77
281
7
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

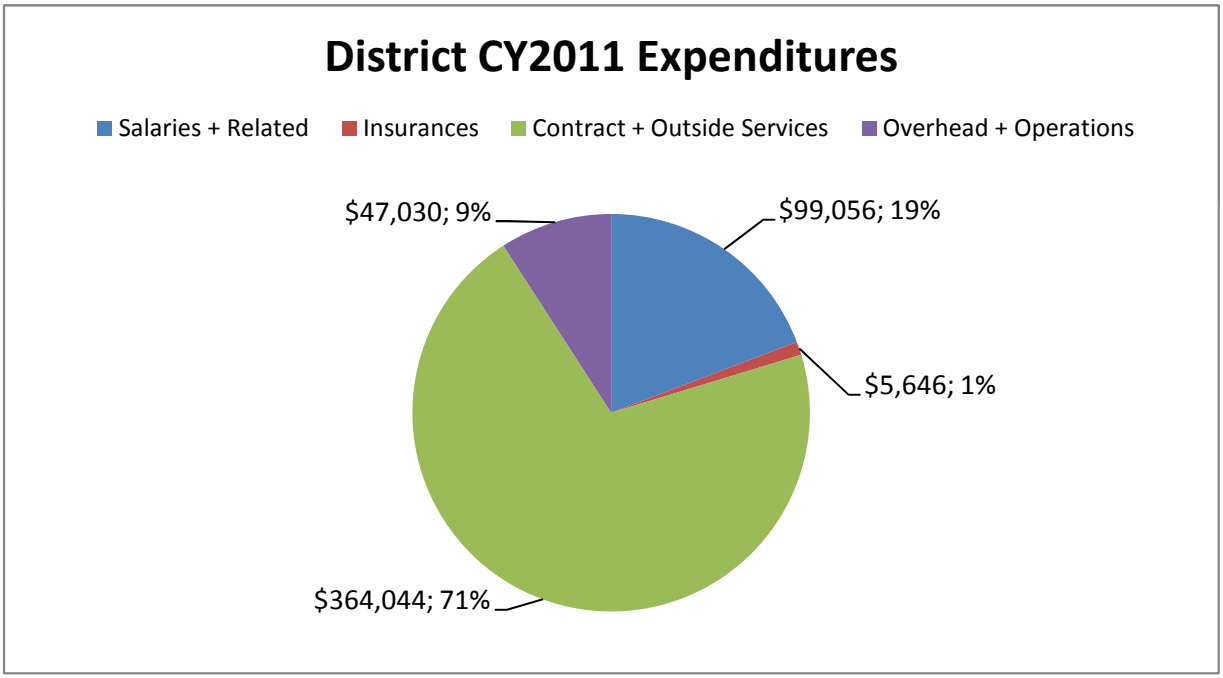

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1.2
1
0.8
0.6
0.4
0.2
0
1
1
0
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

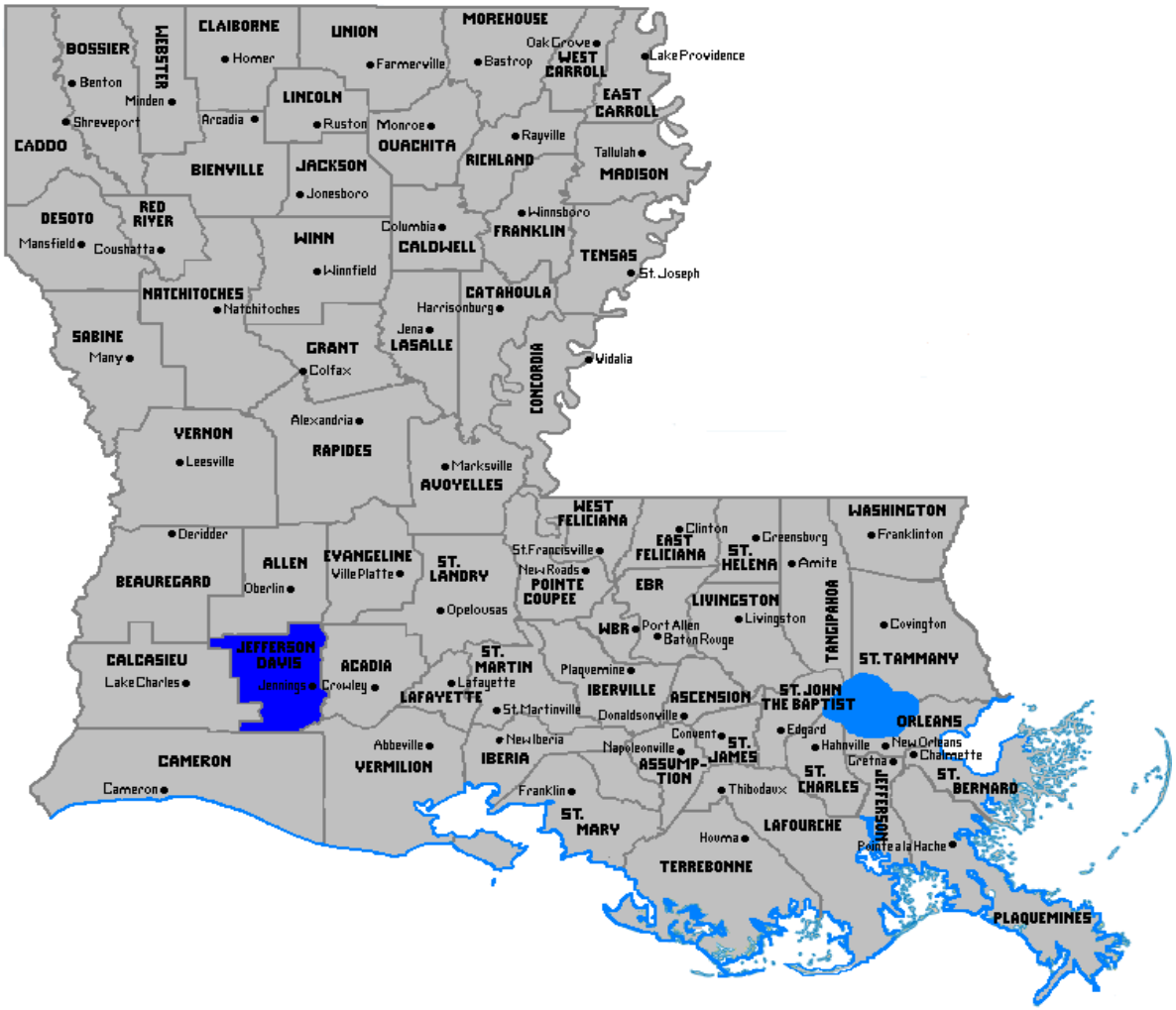

CY 2011 Capital Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 30 CY2011	Total CY11
District Defender: Tony Tillman	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ 78,807
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ -
Total State & Other	**$ 78,807**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 282,995
Traffic Court	$ -
Traffic Camera	$ -
Municipal Court	$ 29,928
Juvenile Court	$ -
Criminal District Court	$ 68,976
Non-itemized, lump sum collected and remitted by all courts	$ 24,938
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ -
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ -
Condition of Probation	$ -
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 35,950
Department of Corrections	$ -
Donations	$ -
Interest Revenue	$ -
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 5,770
Partial Attorney Fees Reimbursements [as per 15:176]	$ 46,403
Other Reimbursements	$ -
Other Local Income	$ -
Total Local Revenue	**$ 371,118**
Total Revenue	**$ 449,925**

District 30 CY2011	Total CY11
District Defender: Tony Tillman	
Actual Expenditures Paid	
Salaries	$ 94,971
Hospitalization and Disability Insurance	$ -
Retirement	$ -
Payroll Taxes	$ 3,520
Accrued Leave	$ -
Workers' Compensation	$ 565
Malpractice Insurance	$ 4,248
Auto/Physical Liability Insurance	$ 1,398
Audit/Accounting Expense	$ 4,605
Contract Clerical	$ 43,218
Expert Witness	$ 8,904
Investigators	$ 1,976
Interpreters	$ -
Social Workers	$ -
Capital Representation	$ -
Conflict	$ -
Contract - Juvenile Attorneys or CINC	$ -
Misdemeanor Attorney Contracts	$ -
Contract Attorneys - all other	$ 305,250
Building Lease/Rent	$ -
Office Repair and Maintenance	$ -
IT/Technical Support	$ 91
Major Acquisitions	$ 818
Equipment Lease/Rent	$ 4,875
Telephone/Utilities/Postage/Internet	$ 4,438
Office Supplies	$ 4,786
Parking/Auto Tolls	$ -
Advertisements	$ 55
Travel/Lodging/Per Diem/Mileage	$ 5,802
Dues and Seminars	$ 558
Law Library/Journals/Subscriptions	$ 24,109
Other Operating Expenses	$ 1,588
Total Expenses	**$ 515,776**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$78,807; 18%
$371,118; 82%


District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$47,030; 9%
$99,056; 19%
$5,646; 1%
$364,044; 71%



The 31st Judicial District Public Defenders' Office

Jefferson Davis (Jennings)

District Defender: David E. Marcantel
300 North State Street, Room 203
Jennings, LA 70546
(337) 824-4900

31st Judicial District • Jefferson Davis Parish
District Defender David E. Marcantel • (337) 824-4900
300 North State Street, Room 203 • Jennings, LA • 70546

General District Information: In the 31st Judicial District, there are three sections of District Court and three City Courts (Jennings, Welsh, and Lake Arthur). The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 31,594 in this district, 8,398 of whom are children.

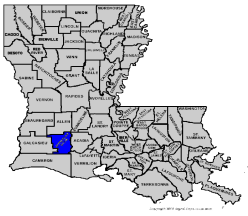
District Staff: The District Defender in this district is David E. Marcantel, who has served in the position for nine years and has been a public defender in Louisiana for 20 years. The 31st Judicial District Public Defenders' Office is a contract public defenders' office with eight part-time contract attorneys, in addition to the District Defender. There no restrictions on private attorney practice outside of the Public Defenders' Office. The District Defender supervises all staff, and no caseload reduction is provided to him. The office also has two non-attorney staff members.

Juvenile Defense: Juvenile cases are heard by District and City Court Judges in the 31st Judicial District. All attorneys handle juvenile cases.

Indigency Determination and Availability of Clients: In the 31st Judicial District, a judge makes the determination of indigence. Incarcerated clients are presumed indigent except where the Public Defenders' Office determines that a client is not indigent and a judge determines the client not to be indigent at a contradictory hearing. Adult clients are held at the Jefferson Davis Parish Jail, Jennings City Jail, Welsh City Jail, or Lake Arthur City Jail. If held outside the district, clients are held at South Louisiana Detention Center, Richland Parish Detention Center, Calcasieu Correctional Center, and Vermilion Parish Jail. Juvenile clients are held in St. James Youth Center.

Fees and Accounting: The 31st Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2011, 1,413 applications were received for services. Fees were waived for 27 applicants and were not reduced for any applicants. A total of $8,550 was collected in application fees. In 2011, the district received $459,302.75 in special fees, collected by the Jefferson Davis Parish Sheriff's Office and the Clerk of Court for Jennings City Court. Courts in this district also may assess partial indigence payments for services based on a client's ability to pay. Any resulting payments are collected by the Public Defenders' Office. All accounting functions for this district's Public Defenders' Office are handled internally by staff.

Caseload: The 31st Public Defenders' Office reported handling 2,378 cases in 2011. Of those, 139 involved juvenile matters, including 75 Child in Need of Care representations.



The 31ST JDC Public Defenders' Office

Parish(es) & Seat(s)	Jefferson Davis - Jennings
Population:	31594
Juvenile Population:	8398
District Defender	David E. Marcantel
Years as District (or Chief) Defender	9
Years of Public Defense	20
Office Manager	Derek A. Bisig
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Julie A. Marceaux, PDO Administrative Assistant; Derek A. Bisig, PDO Executive Assistant
Primary Office Street Address	300 North State Street, Room 203
City	Jennings
ZIP	70546
Primary Phone	337-824-4900
Primary Mailing Address	P.O. Box 1326, Jennings, LA 70546
Primary Email Address	derek_bisig@yahoo.com
Primary Emergency Contact	Derek A. Bisig
Primary Emergency Phone	337-368-8552
Secondary Emergency Contact	Julie A. Marceaux
Secondary Emergency Phone	337-275-6796
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)	Jefferson Davis Police Jury
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	0
Courts and Locations	31st Judicial District Court, Jefferson Davis Parish; Jennings, Welsh, Lake Arthur City Courts, and City of Jennings and Ward II Juvenile Court.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	1
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Clients are assigned an attorney by the PDO at his/her 72-hour advisement if incarcerated. Clients released on bond are assigned attorneys at his/her arraignment. In both cases, the attorneys are assigned by the PDO staff.
Name of Adult Detention Facilities in This District	Jefferson Davis Parish Jail & Jennings City Jail-Jennings; Welsh City Jail-Welsh; Lake Arthur City Jail-Lake Arthur
Name of Adult Detention Facilities Outside the District Which Hold Clients	South Louisiana Correctional Center, Richland Parish Jail, Angola, Calcasieu Correctional Center and Vermillion Parish Jail
Name of Juvenile Detention Facilities In This District	N/A
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	St. James Correctional Center

Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Clients housed in distant locations affect the quality of representation due to attorneys not being able to contact them as frequently, and it leaves them unable to meet with other clients when they travel to meet clients in distant locations. Individual attorneys absorb the cost of travel.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No difficulties having access to clients.
District Attorney	Michael C. Cassidy
Chief Judge of Criminal District Court	Steve Gunnell
Juvenile Court Judges (Specify District of City Court)	Steve Gunnell (District Court) & Daniel Stretcher (City Court)
Drug Court Judges	N/A
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	The presiding judge determines indigence. Incarcerated clients are presumed indigent and any fees are waived. Exceptions are made in cases where the DPD determines that a client is not indigent and a contradictory hearing is held in district court for determination of indigence by the district judge.
When is Assignment/Appointment of Counsel Made?	72 Hr Advisement or Arraignment
Client Assigned by Whom and How?	Julie A. Marceaux; Rotating basis
Initial Client Intake Conducted By Whom? (Name and Title)	Derek A. Bisig, Executive Assistant (incarcerated clients) Julie A. Marceaux, Administrative Assistant (clients on bond)
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes. Intake form is attached
Brief Explanation of Intake Process	Client is interviewed for a synopsis of the case and intake forms are completed to ensure 48-hour Probable Cause finding and 72-hour advisement deadlines were met. The client receives contact information for his/her attorney and a brief synopsis of the case is collected for the attorney.
$40 Application Fees	
How Many Applications for Services Were Received?	1413
Does the Office Collect the $40 Application Fee?	Yes
How Many Application Fees Were Waived?	27
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2011	8550
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	459302.75
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes

What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	The office receives a breakdown of all fines and fees collected from the Sheriff's office. The $40 PDO representation fee assessed by the Judge is remitted directly to the PDO. We receive an accounting from the Jennings City Court of those who paid fines and fees in court.
Who Collects the Assessed Court Fees?	Fines and court costs are collected by the Sheriff's office for District court. The $40 PDO fee assessed by the District Judge is collected by PDO staff. Jennings City
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	The office receives a breakdown of all fines and fees collected from the Sheriff's office. The $40 PDO representation fee assessed by the Judge is remitted directly to the PDO. We receive an accounting from the Jennings City Court of those who paid fines and fees in court.
Who Remits the Court Fees Collected?	Fines and court costs are distributed by the Sheriff's office for District court. Jennings City Court fines and fees are distributed the by the Jennings City Clerk of Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	The office receives a breakdown of all fines and fees collected from the Sheriff's office. The $40 PDO representation fee assessed by the Judge is remitted directly to the PDO. We receive an accounting from the Jennings City Court of those who paid fines and fees in court.
Partial Indigence Payments	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	All clients placed on misdemeanor or felony probation are required to pay a $40 reimbursement fee to the PDO.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	none
Who Collects the Assessed Partial Payments?	PDO Staff
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	none
Who Remits the Partial Payments Collected?	Clients
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	none
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	none
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Private practice permitted. Criminal Practice Permitted. All attorneys are prohibited from accepting a payment of money or anything of value from, or on behalf of, an Eligible Client for the performance of services contemplated under his or her Contract in his or her private capacity.
a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes, See attached documents
Primary Immediate Needs	Increase of local and state source funding.
Immediate Critical Issue Areas	Adequate space to meet with clients on court days.
Long-Term Critical Issue Areas	Parity between DA Office and PDO.
Please List All New Hires in 2011 (Name and Title)	None.

Please List All Promotions in 2011 (Name and Title)	None
2011 Media Coverage and/or Major Accomplishments	None.
Number of Expected New Attorney Hires in 2011	None.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes, the District Public Defender oversees new hires to ensure best practices and attorneys attend professional development seminars to strengthen deficiencies.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes.
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	See attached organizational chart
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	None
Please Attach Your Office Organizational Chart	See attached organizational chart.
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	None. Supervisory staff carry same workload.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Group policy for administrative staff only and is covered by the office.
Regular Meetings for Any Staff, Please Describe	Administrative Staff-weekly; Attorneys-monthly
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2011	none
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	None. This is a rarified occurrence for our district.
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None.
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	None. This is a rarified occurrence for our district.
Please Provide the Names of All State Representatives and Senators from Your District	Senator Dan Morrish; Representative Johnny Guinn
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	No notice of advisements. Court Clerks not delivering advisement sheets timely. Attorney Appointments not being filed correctly by Court Clerks.
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	Established new policies in attorney representation to ensure best practices.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Part-Time Contract Attorneys	**Contact Information**
David Marcantel	337-824-7380; dmarcantel@worldpace.net
Bill Riley	337-824-9158; billriley@hotmail.com
Charles Bull	337-734-2811; cblaw@centurytel.net

Robert Lounsberry	337-616-3888; rjllegal@gmail.com
Ric Oustalet	337-616-2323; ricoustalet@gmail.com
Joslyn Alex	337-322-1180; thealexfirm@yahoo.com
E. I. Holden Hoggatt	337-514-4551; holden.hoggatt@gmail.com
Tim Cassidy	337-824-7322; tcassidy@casslaw.com
Robert Sheffield	337-405-8546; chipshef@aol.com
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Derek A. Bisig	337-824-4900 office; 337-368-8552 cell; derek_bisig@yahoo.com
Julie A. Marceaux	337-824-4900 office; 337-275-6796; juliemarso@yahoo.com

2011 District Office Technology Survey

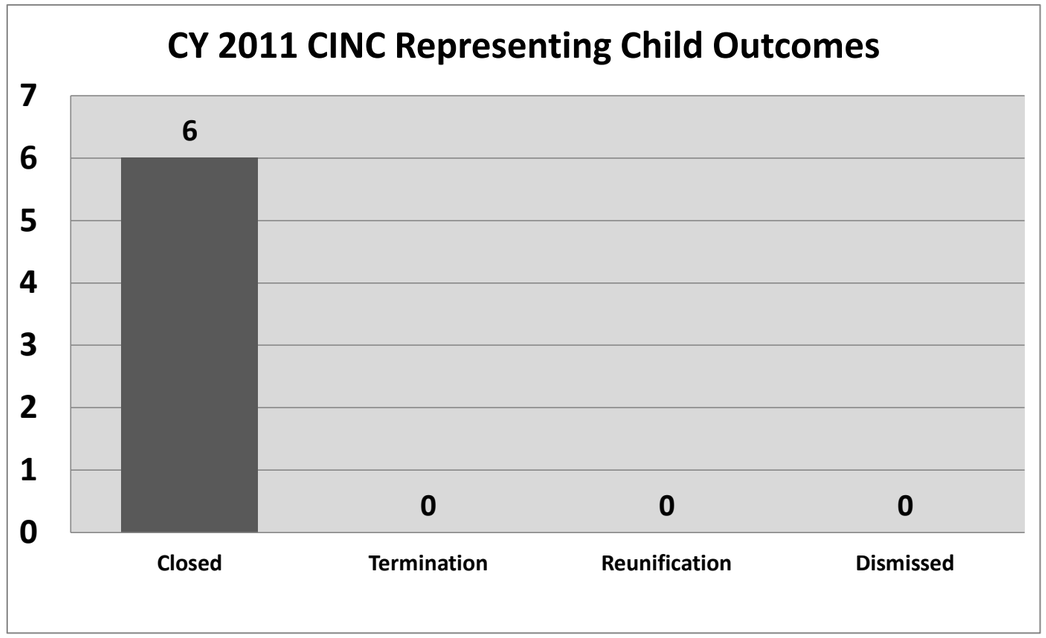
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	
Derek A. Bisig	
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7 X	
Windows Vista X	
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system) X	
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.) X	
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7 or 8 X	
Firefox	
Other X	
HARDWARE:	
Please enter the number of	
devices in your inventory	
Television, DVD, VCR: 1 Television, 1 DVD	
Desktop PCs 3	
Laptops 1	
Video Cameras 0	
Digital Cameras 0	
Video Conferencing Systems 0	
B&W Laser Printers 2	
Color Printers	
Wireless Cards 1	
Smartphones (Funded by Office) 0	
iPad/Tablets (Funded by Office) 0	

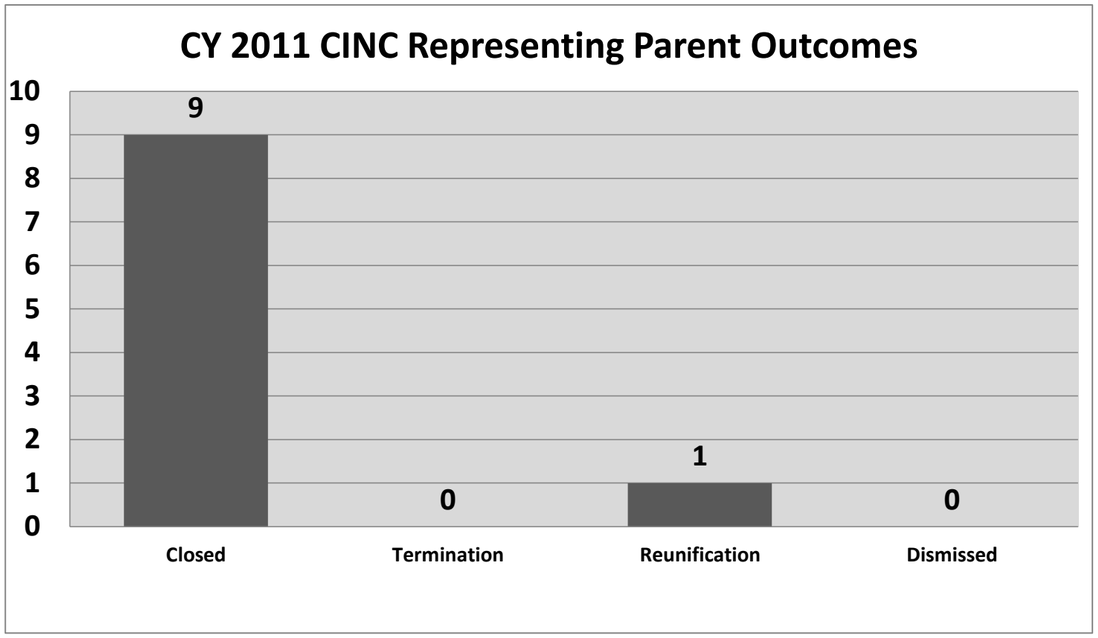
INTERNET SERVICES:	
Broadband	
Connection Speed: T3	
Provider Name: Paid for by Sheriff's Office	
Email Provider: Yahoo	
Please list any software or computer equipment in which you need training:	
None at this time, but will keep LPDB should a need arise.	

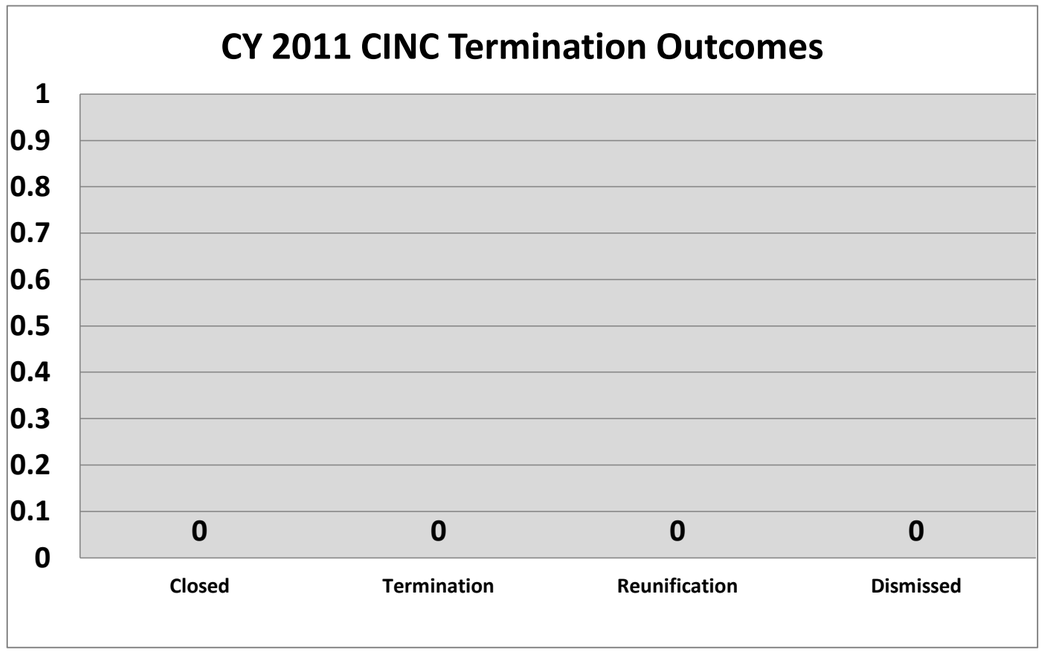
31st District Defender Office CY 2011 Caseloads & Outcomes

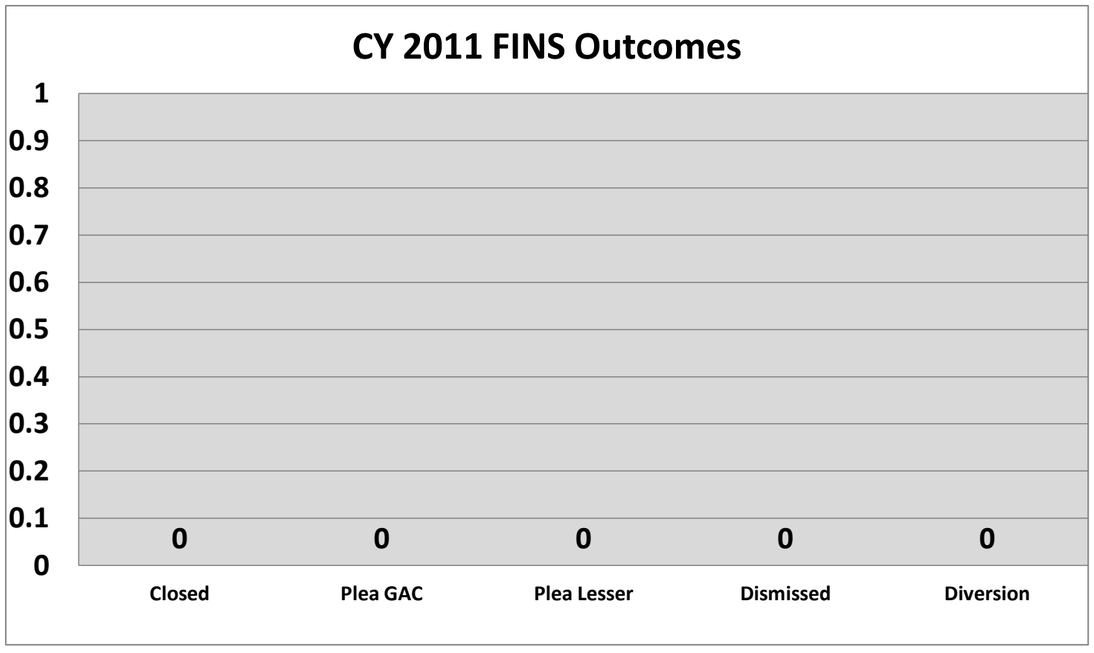
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	3	0	1	4	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	0	6	16	16	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	25	9	30	55	0	1	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	1	0	0	1	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	17	1	18	35	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Delinquency Felony	15	0	13	28	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	667	369	618	1285	N/A	N/A	221	21	184	3	0	0	0	2
Adult Felony Non-LWOP**	423	248	441	864	N/A	N/A	120	36	248	0	0	0	0	0
Adult LWOP*	9	12	12	21	N/A	N/A	4	0	20	0	0	0	0	0
Capital	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	29	12	40	69	N/A	N/A	1	0	0	0	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

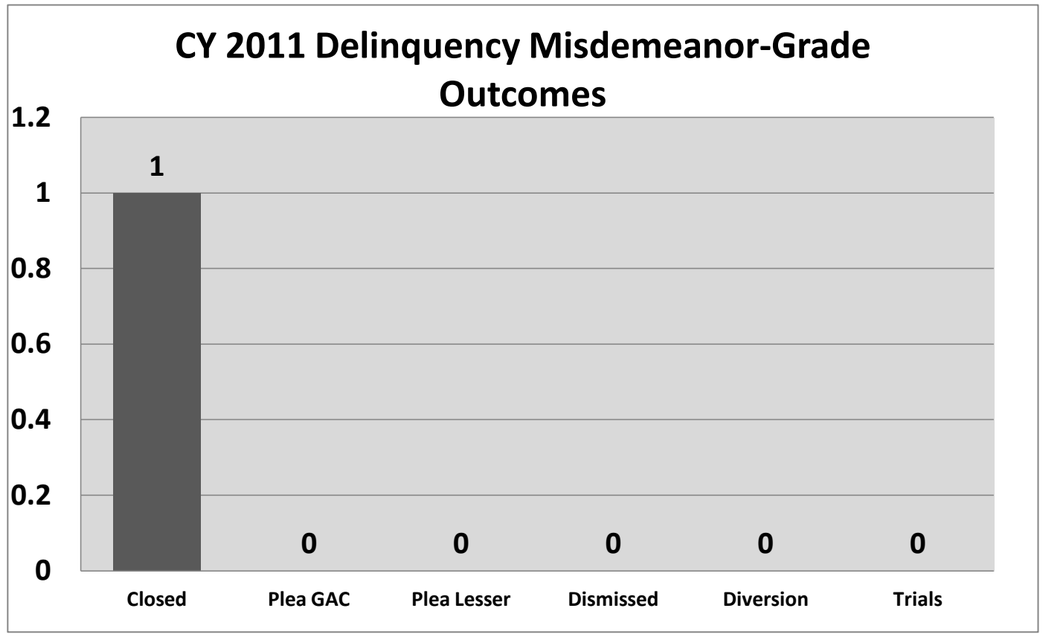
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

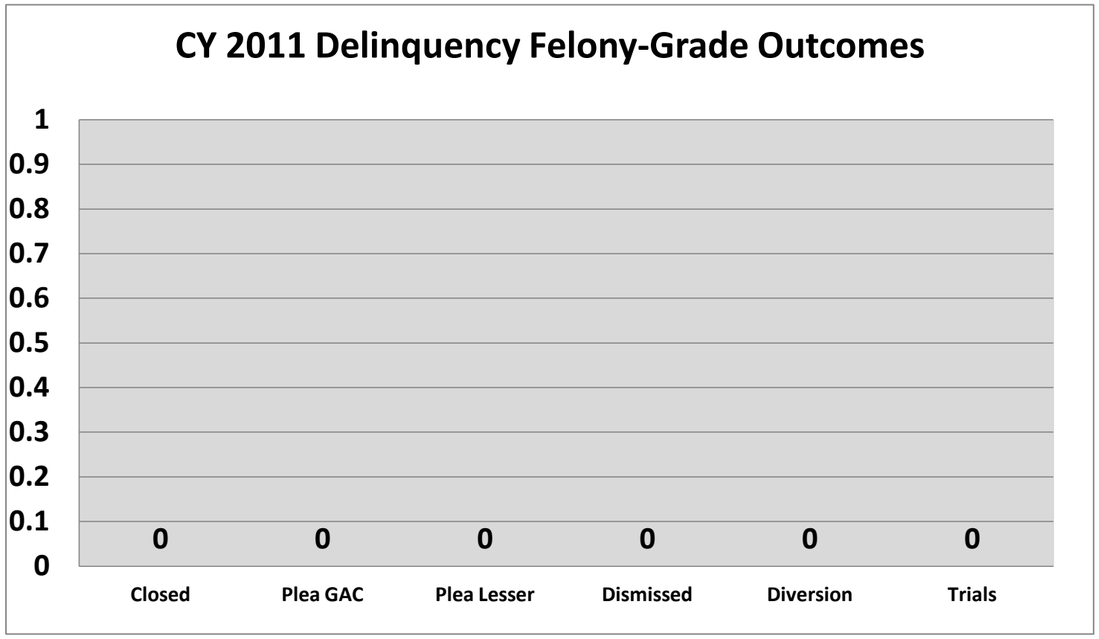

CY 2011 CINC Representing Child Outcomes
7
6
5
4
3
2
1
0
6
0
0
0
Closed
Termination
Reunification
Dismissed

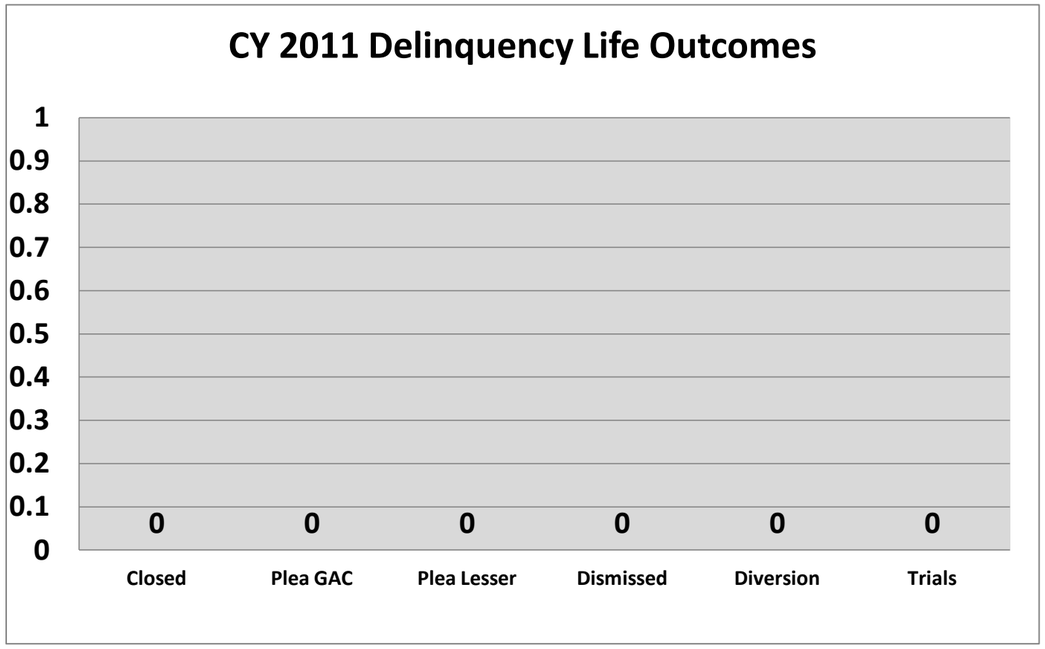

CY 2011 CINC Representing Parent Outcomes
10
9
8
7
6
5
4
3
2
1
0
9
0
1
0
Closed
Termination
Reunification
Dismissed

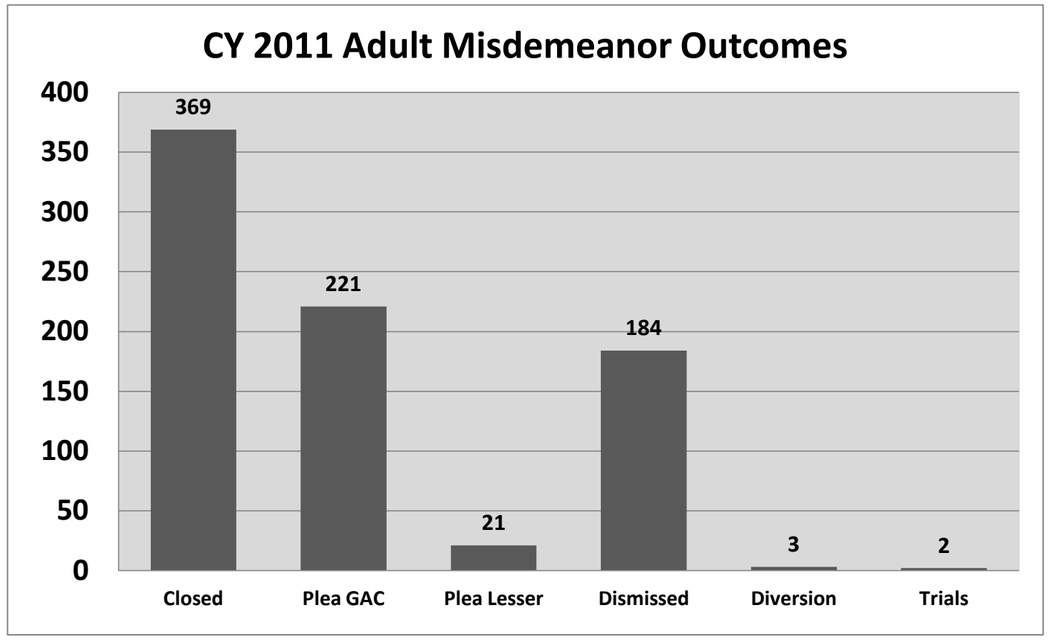

CY 2011 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

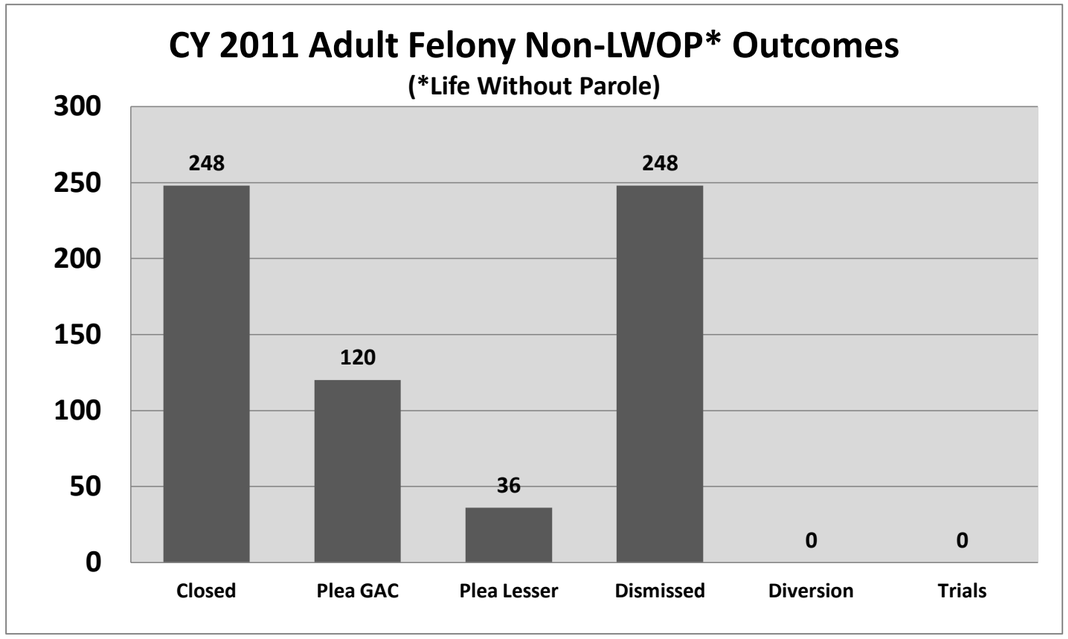

CY 2011 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

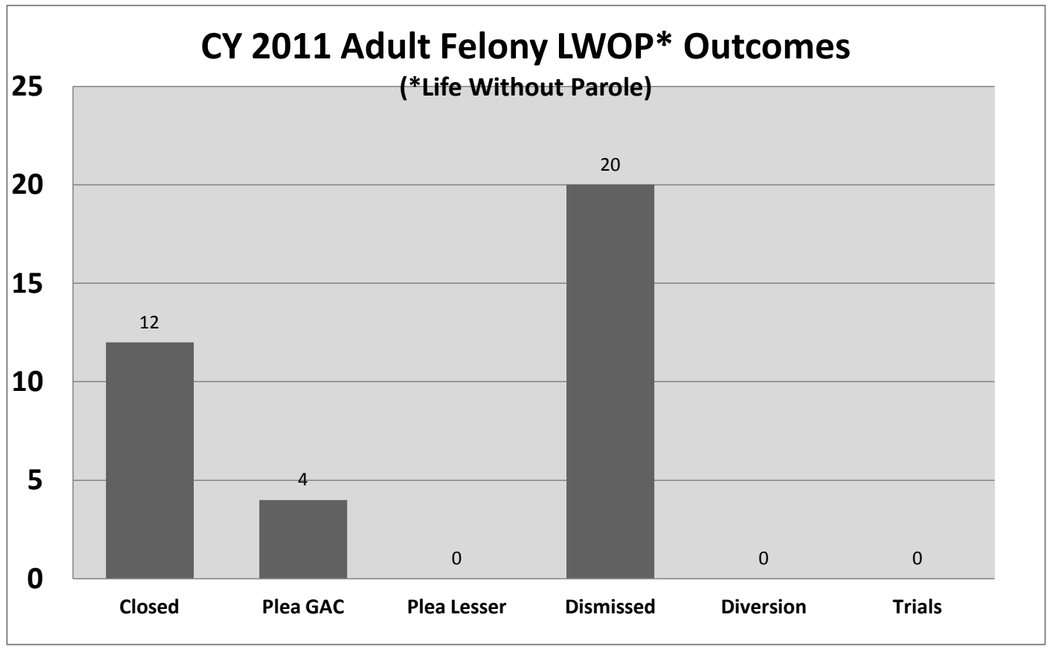

CY 2011 Delinquency Misdemeanor-Grade Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

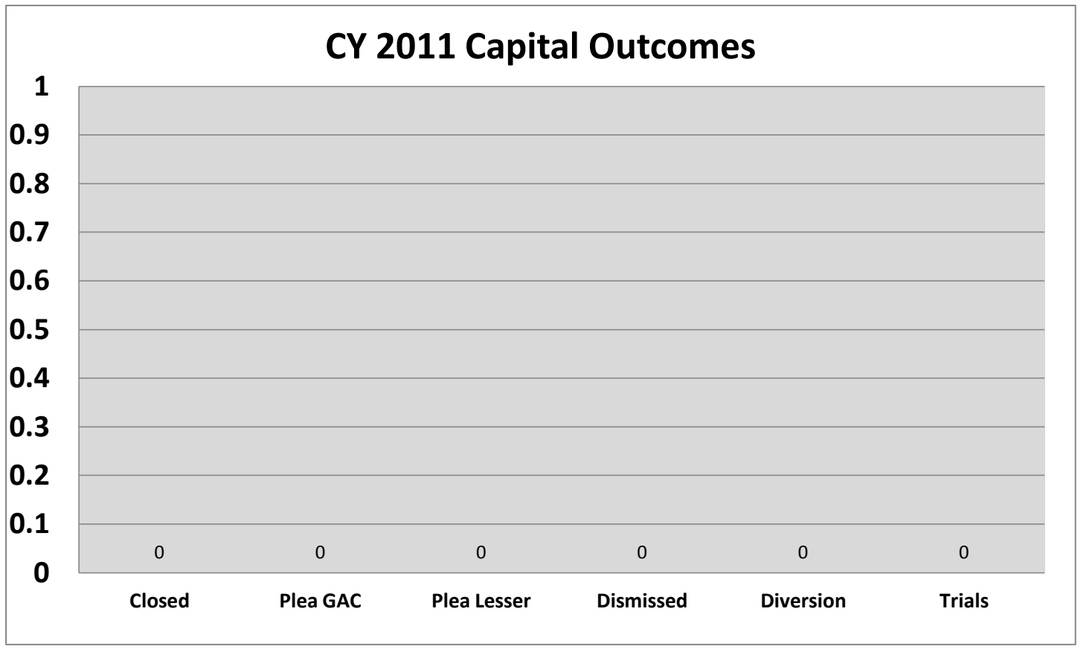

CY 2011 Delinquency Felony-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
400
350
300
250
200
150
100
50
0
369
221
21
184
3
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

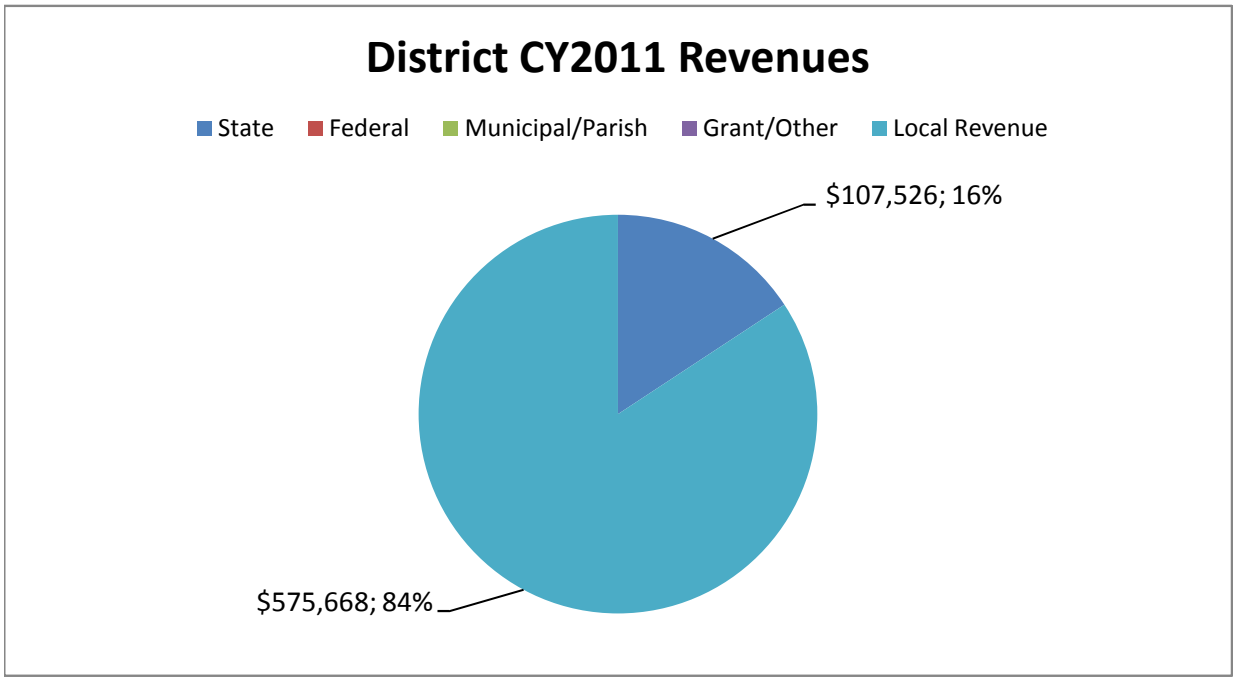

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
300
250
200
150
100
50
0
248
120
36
248
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

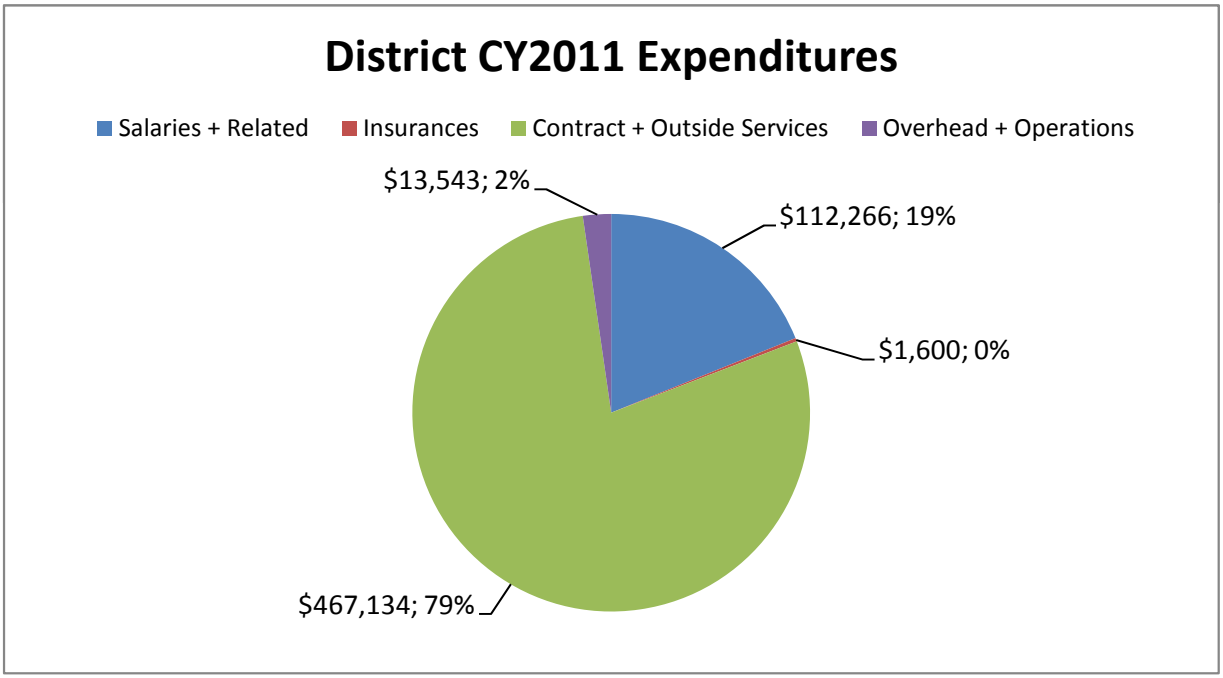

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
25
20
15
10
5
0
12
4
0
20
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

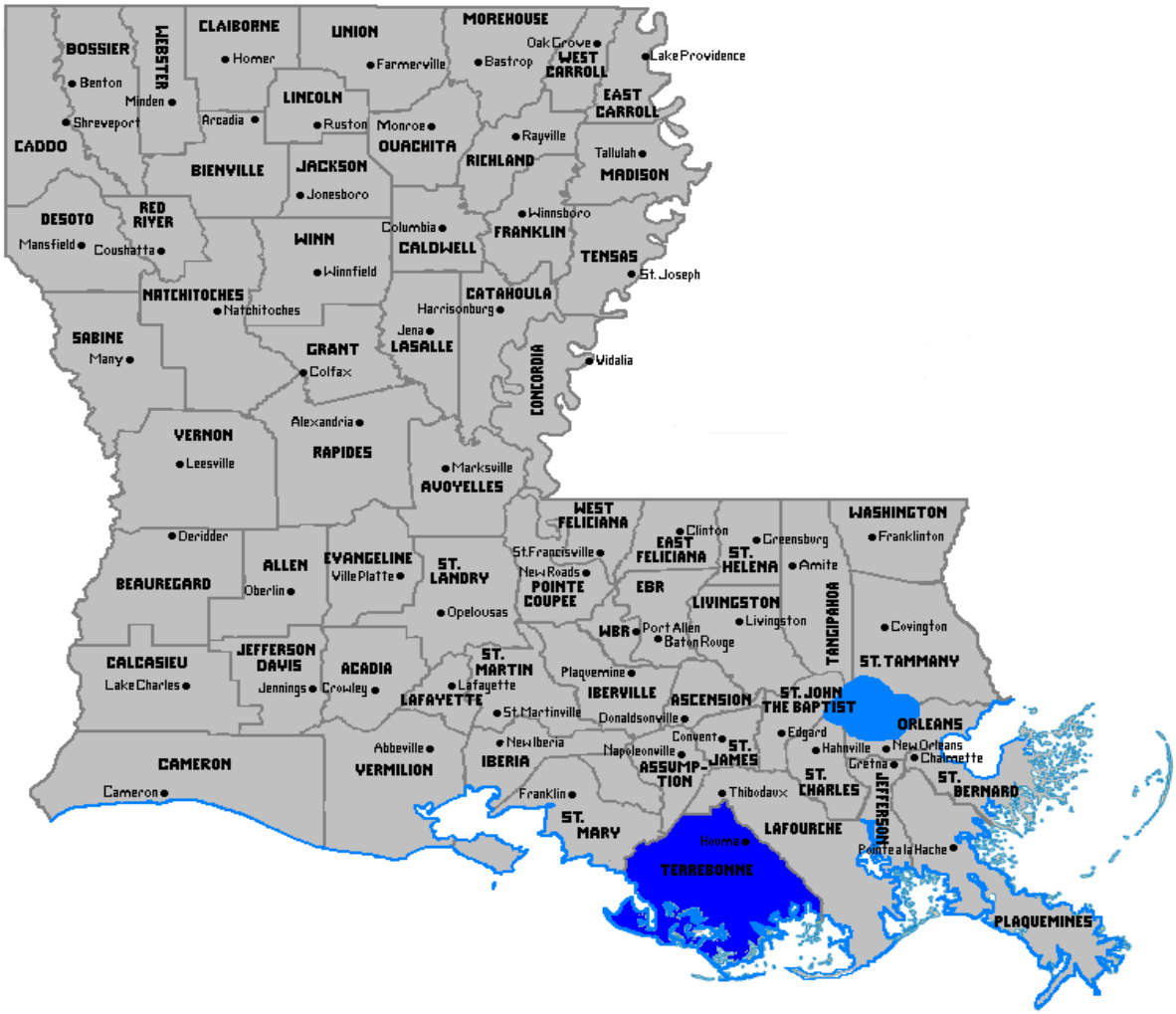

CY 2011 Capital Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 31 CY2011	Total CY11
District Defender: David Marcantel	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ 107,526
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ -
Total State & Other	**$ 107,526**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 541,957
Traffic Court	$ 214,650
Traffic Camera	$ -
Municipal Court	$ 8,315
Juvenile Court	$ -
Criminal District Court	$ 3,152
Non-itemized, lump sum collected and remitted by all courts	$ 49,295
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ -
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ -
Condition of Probation	$ 20
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 24,474
Department of Corrections	$ -
Donations	$ -
Interest Revenue	$ 8
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 8,410
Partial Attorney Fees Reimbursements [as per 15:176]	$ -
Other Reimbursements	$ -
Other Local Income	$ 800
Total Local Revenue	**$ 575,668**
Total Revenue	**$ 683,194**

District 31 CY2011	Total CY11
District Defender: David Marcantel	
Actual Expenditures Paid	
Salaries	$ 64,218
Hospitalization and Disability Insurance	$ 8,329
Retirement	$ 20,622
Payroll Taxes	$ 18,691
Accrued Leave	$ -
Workers' Compensation	$ 406
Malpractice Insurance	$ -
Auto/Physical Liability Insurance	$ 1,600
Audit/Accounting Expense	$ 6,964
Contract Clerical	$ 40
Expert Witness	$ 750
Investigators	$ 180
Interpreters	$ -
Social Workers	$ -
Capital Representation	$ -
Conflict	$ 2,063
Contract - Juvenile Attorneys or CINC	$ -
Misdemeanor Attorney Contracts	$ -
Contract Attorneys - all other	$ 456,911
Building Lease/Rent	$ -
Office Repair and Maintenance	$ 400
IT/Technical Support	$ 227
Major Acquisitions	$ -
Equipment Lease/Rent	$ -
Telephone/Utilities/Postage/Internet	$ 6,474
Office Supplies	$ 1,531
Parking/Auto Tolls	$ -
Advertisements	$ 16
Travel/Lodging/Per Diem/Mileage	$ 1,753
Dues and Seminars	$ 1,285
Law Library/Journals/Subscriptions	$ 1,633
Other Operating Expenses	$ 451
Total Expenses	**$ 594,543**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$107,526; 16%
$575,668; 84%

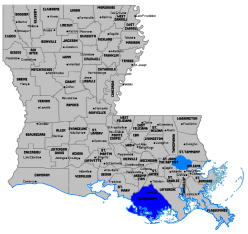

District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$13,543; 2%
$112,266; 19%
$1,600; 0%
$467,134; 79%



The 32nd Judicial District Public Defenders' Office

Terrebonne (Houma)

District Defender: Anthony Champagne
504 Belanger Street
Houma, LA 70360
(985) 873-6831



32nd Judicial District • Terrebonne Parish
District Defender Anthony Champagne • (985) 873-6831
504 Belanger Street • Houma, LA • 70360

General District Information: In the 32nd Judicial District, there are five sections of District Court and one City Court (Houma). There is a specialty drug court program. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 111,860 adults, 29,123 of whom are children.

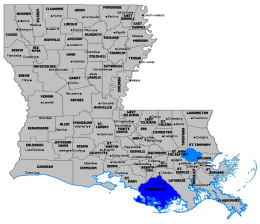
District Staff: The District Defender in this district is Anthony Champagne, who has served in the position for 25 years and been a public defender in Louisiana for 25 years. The 32nd Public Defenders' Office is a mixed staff and contract public defender office with two full-time staff attorneys in addition to the District Defender, five part-time staff attorneys and seven part-time contract attorneys. There are no restrictions on private attorney practice outside of the Public Defenders' Office. The District Defender supervises all staff, and there is no caseload reduction provided to him. The office also has seven non-attorney staff members.

Juvenile Defense: Juvenile cases are heard by one City Court Judge in the 32nd Judicial District. One staff attorney handles juvenile cases in this district.

Indigency Determination and Availability of Clients: In the 32nd Judicial District, a judge makes the initial determination of indigence which is then reviewed for concurrence or disagreement by the District Defender. Adult clients are held in Terrebonne Parish Criminal Justice Complex. Juvenile clients are held in Terrebonne Parish Juvenile Detention Center.

Fees and Accounting: The 32nd Public Defenders' Office collects the statutory $40 application fee from clients. In 2011, 1,964 applications were received for services. No fees were waived or reduced for applicants. A total of $12,250 was collected in application fees. Courts in this district assess the statutory $35 special fee to support local public defender services in every case resulting in a conviction. In 2011, the district received $745,919.98 in special fees, collected by the Terrebonne Parish Sheriff's Office. Courts in this district also may assess partial indigence payments for services based on a client's ability to pay. Any resulting payments are collected by the Terrebonne Parish Sheriff's Office and the Clerk of Court for the City Court of Houma. All accounting functions for this district's Public Defenders' Office are handled internally by staff.

Caseload: The 32nd Public Defenders' Office reported handling 5,202 cases in 2011. Of those, 1,704 involved juvenile matters, including 222 Child in Need of Care representations.



The 32nd JDC Public Defenders' Office

Parish(es) & Seat(s)	Terrebonne - Houma
Population:	111860
Juvenile Population:	29123
District Defender	Anthony Champagne
Years as District (or Chief) Defender	25
Years of Public Defense	25
Office Manager	Rachel Gravois
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Anthony Champagne, District Defender; Amy Lavender,Ashley Smith, Erika Bourgeois, Laquisha Brown, Melanie Vranish, Quita Williams, Rachel Gravois, Secretary; Amanda Mustin, Heather Fairchild, Jacques Beebe, Kathryn Lirette, Keara Plaisance, Kerry Byrne, Bernard Levy, Camille Babin, Carolyn McNabb, Leopold Babin, Matthew Ory, Robert Pastor, Todd Joffrion, Vanessa Zeringue, Attorneys.
Primary Office Street Address	504 Belanger Street
City	Houma
ZIP	70360
Primary Phone	985-873-6831
Primary Mailing Address	504 Belanger Street, Houma, LA 70360
Primary Email Address	inddef@triparish.net
Primary Emergency Contact	Anthony Champagne
Primary Emergency Phone	985-209-0755 (cell phone)
Secondary Emergency Contact	Rachel Gravois
Secondary Emergency Phone	985-856-8230 (cell phone)
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	
Name of Owner(s) of Office(s)	Anil K. Chagarlamudi - 504 Belanger Street; Storage Owner: Eric Duplantis 242 Enterprise Drive
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Total: 5,159.94: Rent-($4400.00 Building + $298.00 Storage) Utilities Monthly $461.94
Courts and Locations	32nd Judicial District Court, Divisions A-E , 7856 Main St. Courthouse Annex, Houma, 70360 Houma City Court, 8046 Main St., Houma, 70360
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	5 District Court Divisions and 1 City Court

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Contract, Full-Time Staff and Mixed Delivery: Office has been mainly a contract system. As of the signing of the District Defender's contract in late Summer, 2010 some of our attorneys have been converted to employee status. Attorneys are assigned to one district division each. The office had employed additional attorneys in each division to handle drug violations. Those positions were terminated due to lack of funding. City court has been handled by 3 attorneys on contract. During 2010 that number increased to four attorneys one of whom is an employee of the office. That figure has been reduced back to 3 attorneys due to funding issues. The one attorney who was an employee of the office has become a full time staff attorney. Conflicts are handled by various contract attorneys. Division attorneys are provided staff support by our office. The District Defender is full time staff, as well as Amanda Mustin who is a full time staff employee handling our Division "C" District Court as well as Drug Court.
Name of Adult Detention Facilities in This District	Terrebonne Parish Criminal Justice Complex, 3211 Grand Caillou Rd., Houma, LA 70363
Name of Adult Detention Facilities Outside the District Which Hold Clients	Normally, outside facilities do not hold clients
Name of Juvenile Detention Facilities In This District	Terrebonne Parish Juvenile Detention Center, 3182 Grand Caillou Rd., Houma, LA 70363
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None used outside of the parish for juveniles.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Joseph Waitz, Jr.
Chief Judge of Criminal District Court	Honorable Randall L. Bethancourt
Juvenile Court Judges (Specify District of City Court)	(City Court) Jude Fanguy
Drug Court Judges	John Walker
Mental Health Court Judges	None
Other Specialty Court	None
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Initial determination is made by the Court. Applications are taken from clients. These applications are reviewed by the District Defender who makes a determination of concurrence or disagreement and signs a certificate which is filed into the record indicating final decision.
When is Assignment/Appointment of Counsel Made?	Assignment of counsel is made upon allotment of cases in most cases which takes place within 24 to 48 hours of appointment by the Court. In cases of conflict assignments those are made as soon as possible by the District Defender upon being notified of the existence of the conflict.
Client Assigned by Whom and How?	Client is assigned after random allotment pursuant to Motion to Allot filed immediately upon initial appointment
Initial Client Intake Conducted By Whom? (Name and Title)	Heather Fairchild

Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes (See Attached)
Brief Explanation of Intake Process	All persons making application with the Office are required to pay a $40.00 fee. In some instances the District Defender may waive the fee. Those persons who are incarcerated can not pay the fee upfront and same can be waived. Some persons do not appear at the office to pay the application fee. Failure to pay is not pursued by the office as a condition of representation.
$40 Application Fees	
How Many Applications for Services Were Received?	1964
Does the Office Collect the $40 Application Fee?	Yes
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2011	12250
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	In the last two months the Sheriff's Office has begun collecting these if ordered by the Court as part of the sentence.
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	745919.98
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Recently, pursuant to meeting between District Public Defender and the five district judges application fees maybe tacked on as a condition of probation after a plea is entered by certain clients. This would then be collected by the Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	The District Attorney's Office and City Court provide us with an accounting breakdown. The Sheriff's Office provides a breakdown upon request.
Who Collects the Assessed Court Fees?	Terrebonne Parish Sheriff's Office – Bonds and Fines Division
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Spreadsheet of persons name and amount being paid to our office. Sheriff's Office
Who Remits the Court Fees Collected?	Remittance of Court Cost are as follows: 1 - all cost collected at City Court are remitted by City Court directly to the Office of the District Public Defender. 2 - All cost collected pursuant to pleas and convictions which take place in District Court are collected and remitted by the Sheriff's Office. 3 - All cost collected pursuant to payment of traffic tickets at the Terrebonne Parish District Attorney's Office are remitted by the Terrebonne Parish Consolidated Government to the Office of the District Public Defender.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Fees remitted by City Court of Houma; City Court of Houma provides the Office of the District Public Defender with a complete list of all payments made by persons in City Court of Houma. 2 - Payments remitted
Partial Indigence Payments	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	No formula used

What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	1 - City Court of Houma documentation is provided to our office by City Court of Houma regarding payments by clients for Court Ordered Reimbursement. 2 - Terrebonne Parish Sheriff's Office documentation is provided to our office by The Terrebonne Parish Sheriff's Office regarding payments by clients for Court Ordered Reimbursement.
Who Collects the Assessed Partial Payments?	City Court of Houma and Terrebonne Parish Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Remittance of Court Cost are as follows: 1 - all cost collected at City Court are remitted by City Court directly to the Office of the District Public Defender. 2 - All cost collected pursuant to pleas and convictions which take place in District Court are collected and remitted by the Sheriff's Office. 3 - All cost collected pursuant to payment of traffic tickets at the Terrebonne Parish District Attorney's Office are remitted by the Terrebonne Parish Consolidated Government to the Office of the District Public Defender.
Who Remits the Partial Payments Collected?	City Court of Houma and Terrebonne Parish Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Remittance of Court Cost are as follows: 1 - all cost collected at City Court are remitted by City Court directly to the Office of the District Public Defender. 2 - All cost collected pursuant to pleas and convictions which take place in District Court are collected and remitted by the Sheriff's Office. 3 - All cost collected pursuant to payment of traffic tickets at the Terrebonne Parish District Attorney's Office are remitted by the Terrebonne Parish Consolidated Government to the Office of the District Public Defender.
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted- yes Criminal - yes
a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	No
Primary Immediate Needs	In an effort to comply with standards, this office will have spent all of its reserve revenues by the end of this fiscal year. In an attempt to continue to operate for the entirety of the fiscal year personnel cuts were made before the fiscal year began reducing expenditures by approximately 17,000.00 per month. Local source income has not met expectations and therefore by the upcoming fiscal year additional cuts may have to be made unless additional funding is obtained.
Immediate Critical Issue Areas	Lack of Needed Personnel
Long-Term Critical Issue Areas	Shortage of funding for provision of services and resources as required by standards
Please List All New Hires in 2011 (Name and Title)	Erika Bourgeois - Secretary
Please List All Promotions in 2011 (Name and Title)	None

2011 Media Coverage and/or Major Accomplishments	Information not available
Number of Expected New Attorney Hires in 2011	Due to shortage of funding, the office does not expect to hire new attorneys in 2012.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. Attorneys are sent to various training sessions the District Defender also meets with new attorneys to coach and mentor.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	The District Defender is the supervising attorney. There are no assistant supervising attorneys. The Chief Secretary, Rachel Gravois, is the supervising secretary for all others.
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	Anthony P. Champagne
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	N/A
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Yes - Full Time employees only, 99% of policy paid by employer and 1% of policy paid by employee
Regular Meetings for Any Staff, Please Describe	Yes, the secretarial staff meets every one to three weeks; the District Defender meets with attorneys approximately once every month or two.
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2011	1
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	1
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	It is very rare that cases are transferred from our City Court which handles all juvenile matters to District Court. In those instances the attorneys who handle felonies in the District Court take over the file.
Please Provide the Names of All State Representatives and Senators from Your District	Representatives, Lenar Whitney, Gordon Dove, Jim Harrison, and Senator: Norby Chabert.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	In 2010/2011 we had increased personnel to reduce caseloads and have rented a larger building to facilitate attorneys being able to work at the office and meet with clients and witnesses. Unfortunately due to reduction of funds, personnel has been reduced.

Staff Directory:

Full-Time Staff Attorneys	Contact Information
Anthony P. Champagne	504 Belanger Street
	Houma, LA 70360

	985-873-6831
	inddef@triparish.net
Amanda Mustin	504 Belanger Street
	Houma, LA 70360
	985-873-6831
	almustin@gmail.com
Keara Plaisance	504 Belanger Street
	Houma, LA 70360
	985-873-6831
	kearap@gmail.com
Part-Time Contract Attorneys	**Contact Information**
Jacques Beebe	504 Belanger Street
	Houma, LA 70360
	985-873-6831
	jabeebe@bd-law.net
Jessica Duet - Employment Terminated	504 Belanger Street, Houma, LA 70360
	985-873-6831
	jduet@bd-law.net
Heather McAllister - Employment Terminated	504 Belanger Street, Houma, LA 70360
	985-873-6831
	hmbutler@hotmail.com
Heather Fairchild	504 Belanger Street
	Houma, LA 70360
	985-873-6831
	pethheather@hotmail.com
Kathryn Lirette	504 Belanger Street
	Houma, LA 70360
	985-873-6831
	kslirette@gmail.com
Kentley R. Fairchild - Employment Terminated	504 Belanger Street
	Houma, LA 70360
	985-873-6831
	fairchildlaw@bellsouth.net
Kerry P. Byrne	504 Belanger Street
	Houma, LA 70360
	985-873-6831
	kpbyne@bellsouth.net
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Camille Saltz Babin	7836 Park Ave.
	Houma, LA 70364
	985-580-7796
	csaltz@caillesaltz.com
John Bourgeois	513 Hwy 308
	Thibodaux, LA 70301
	985-226-0990

	jtbourgeois@hotmail.com
Robert Louque, Jr.	206 West 7th Street
	Thibodaux, LA 70301
	985-448-3133
	robert@louquelaw.com
Robert Pastor	P.O. Box 19824
	New Orleans, LA 70179
	504-486-0402
	rjpastor2001@yahoo.com
Todd Joffrion	7921 Park Ave.
	Houma, LA 70364
	985-223-3392
	tjoff@bellsouth.net
Alexander Doyle	7731 Park Ave.
	Houma, LA 70364
	985-879-3025
	bigaldoyle@aol.com
Carolyn McNabb	254 Barrow Street
	Houma, LA 70360
	985-851-2533
	carolyn@mcnabblawfirm.com
Matt Ory	524 Canal Street
	Thibodaux, LA 70301
	985-209-4270
	mattory2002@yahoo.com
Bernard Levy	209 Goode Street
	Houma, LA 70360
	985-851-5238
	levylaw2@bernardlevy.com
Vanessa Zeringue	302 Church Street, Suite 2A
	Houma, LA 70360
	985-872-2877

	vanessal@southlouisianalaw.com
Rachel Gravois	504 Belanger Street
	Houma, LA 70360
	985-873-6831
	rgravois32ndpdo@yahoo.com
Quita Wallace	504 Belanger Street
	Houma, LA 70360
	985-873-6831
	qwallace32ndpdo@yahoo.com
Amy Lavender	504 Belanger Street
	Houma, LA 70360
	985-873-6831
	alavender32npdo@yahoo.com
Melanie Vranish	504 Belanger Street
	Houma, LA 70360
	985-873-6831
	mvranish32ndpdo@yahoo.com
Andree Jimenez - Employment Terminated	504 Belanger Street
	Houma, LA 70360
	985-873-6831
	ajimenez32ndpdo@yahoo.com
Laquisha Brown	504 Belanger Street
	Houma, LA 70360
	985-873-6831
	lbrown32ndpdo@yahoo.com
Ashley Smith	504 Belanger Street
	Houma, LA 70360
	985-873-6831
	asmith32ndpdo@yahoo.com
Robert Brown	504 Belanger Street
	Houma, LA 70360
	985-873-6831
	rbrown32ndpdo@yahoo.com

2011 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.

Survey Completor's Name

Rachel B. Gravois

SOFTWARE:

Mark an X in all that apply

Operating Systems Used:

X Windows 7

Windows Vista

X Windows Server 2000/2003/2008

X Windows XP

Mac OSX

Case Management System(s): Check all that apply

defenderData (LPDB statewide system)

Other System (please name) _____

Productivity Suites Used:

X Microsoft Office 2010 (Word, Excel, etc.)

X Microsoft Office 2007

X Microsoft Office 2003

X Previous Microsoft Office version

X Corel Word Perfect

Other

Internet Browsers Used:

Internet Explorer 6

X Internet Explorer 7 or 8

Firefox

Other

HARDWARE:

Please enter the number of

devices in your inventory

3 Television, 1 DVD, 1 VCR

10 Desktop PCs

14 Laptops

1 Video Cameras

1 Digital Cameras

0 Video Conferencing Systems

1 B&W Laser Printers

12 Color Printers

1 Wireless Cards

1 Smartphones (Funded by Office)

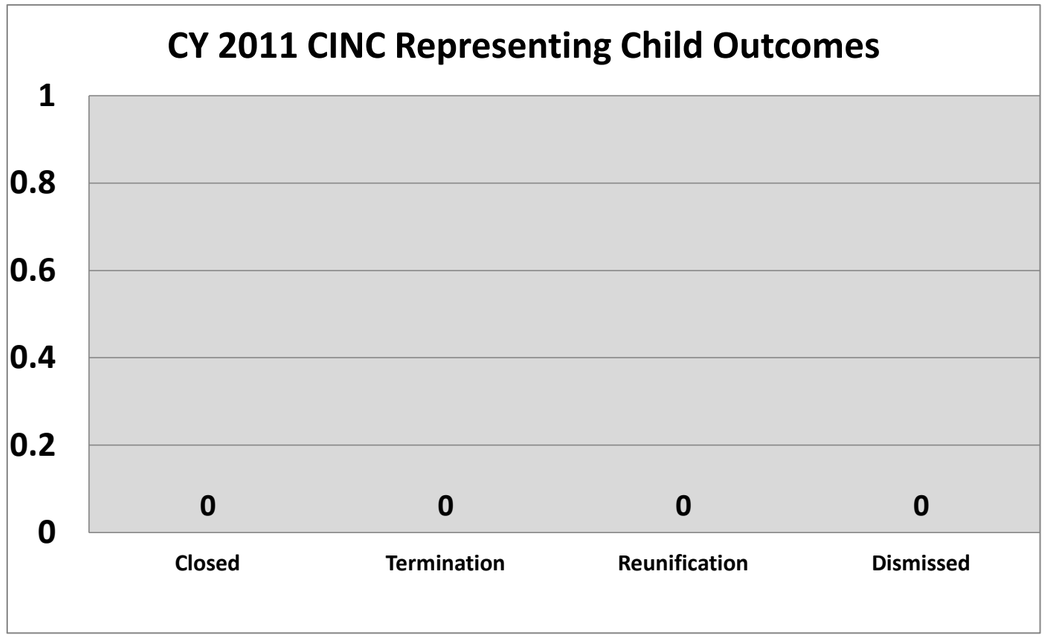
__iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup ___ Broadband X ___ No Internet Connection	
Connection Speed: 100.0 mbps	
Provider Name: Triparish.net	
Email Provider: Triparish.net & Yahoo.com	
Please list any software or computer equipment in which you need training:	

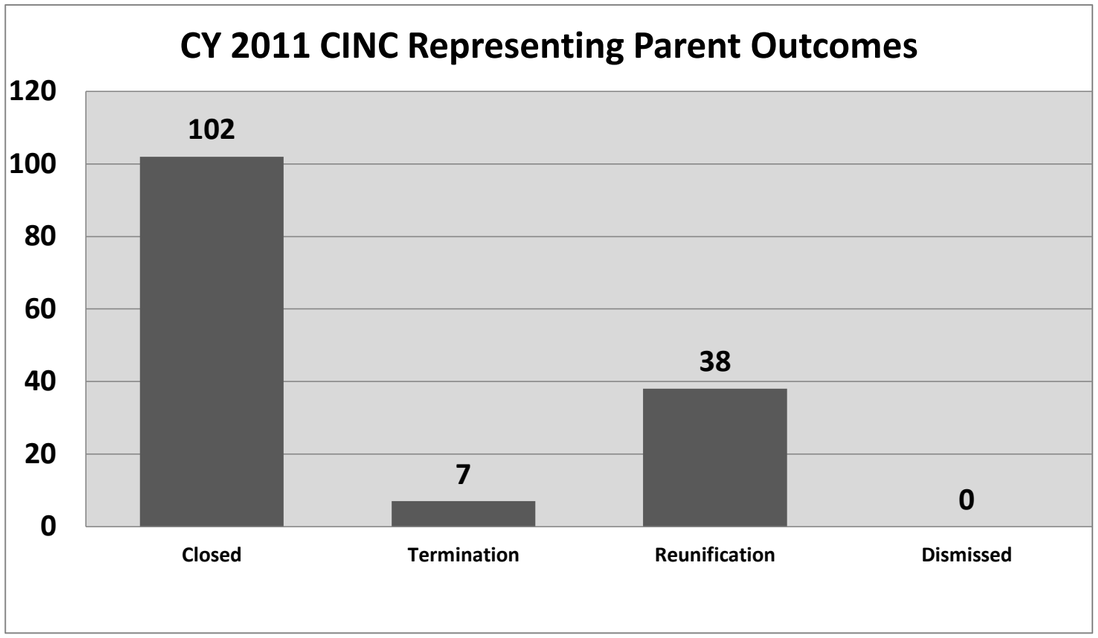
32nd District Defender Office CY 2011 Caseloads & Outcomes

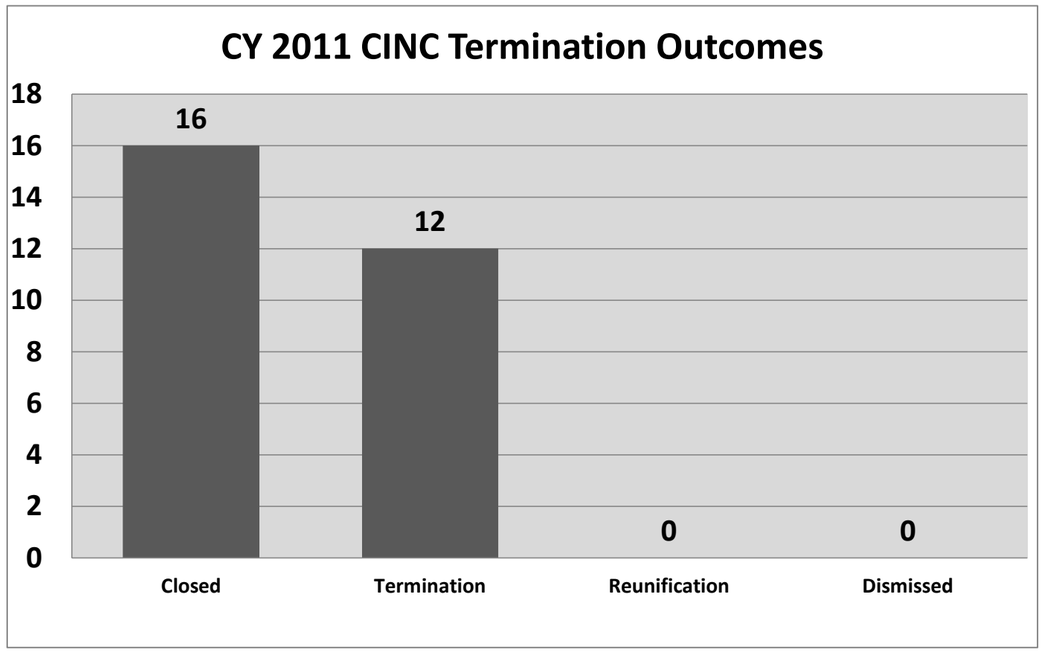
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	2	2	0	2	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	0	0	6	6	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	109	102	88	197	7	38	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	6	16	11	17	12	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	231	244	26	257	N/A	N/A	5	1	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	458	467	82	540	N/A	N/A	256	27	239	27	N/A	N/A	0	1
Delinquency Felony	195	221	52	247	N/A	N/A	119	82	136	12	N/A	N/A	0	1
Delinquency-Life	1	1	0	1	N/A	N/A	0	0	0	-	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	382	364	55	437	N/A	N/A	20	2	10	5	N/A	N/A	N/A	N/A
Adult Misdemeanor*	983	1030	272	1255	N/A	N/A	966	184	506	2	0	0	1	6
Adult Felony Non-LWOP**	1334	1211	568	1902	N/A	N/A	777	177	762	9	2	6	2	11
Adult LWOP*	13	28	43	56	N/A	N/A	4	6	43	0	1	1	0	2
Capital	2	1	0	2	N/A	N/A	0	0	1	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	159	173	92	251	N/A	N/A	12	2	12	0	N/A	N/A	N/A	N/A
Post Conviction Relief	9	8	10	19	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	7
SOAP	0	4	13	13	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

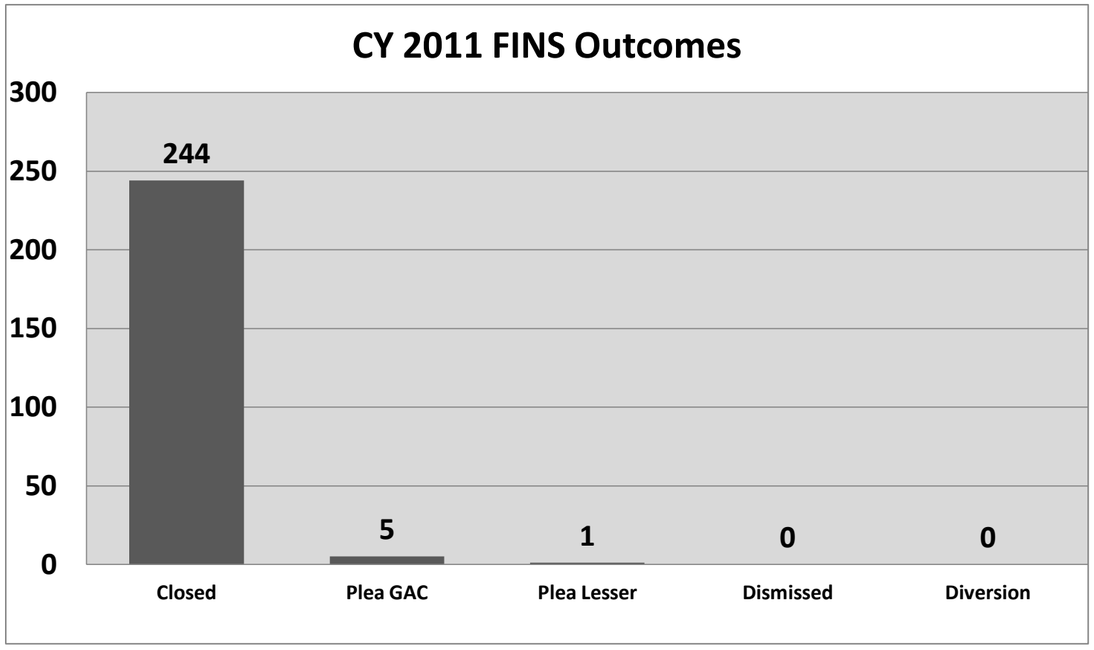
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**
****Life Without Parole**

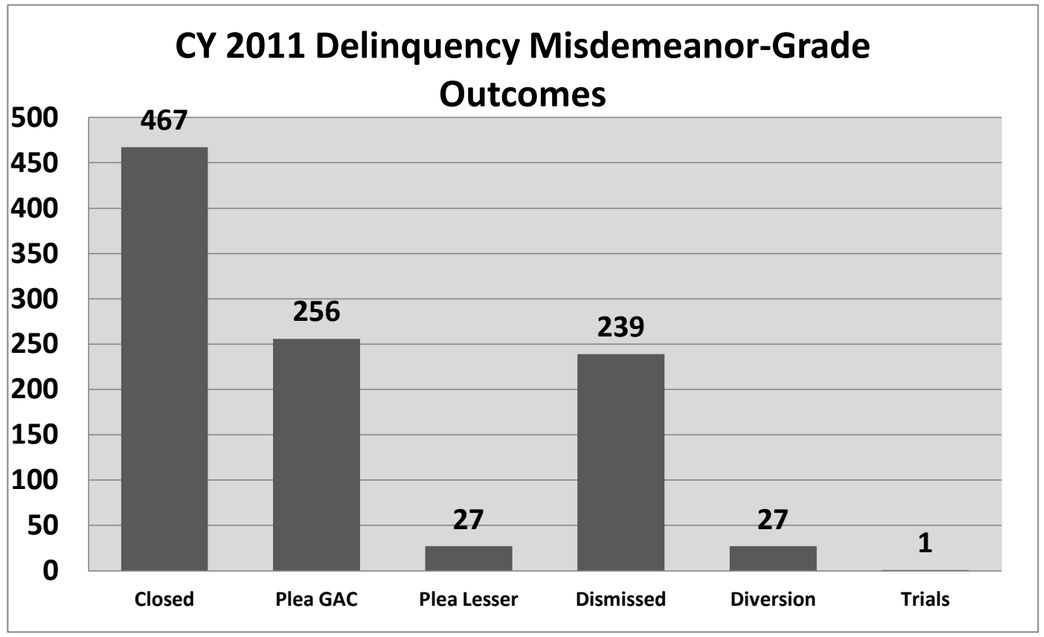
The District Defender notes that FINS cases very rarely involve a formal charge.
Case outcomes are as follows: Admit - 103; Plea Lesser - 1; Dismissals- 62; Diversion/IAA/Deferred Disposition- 14

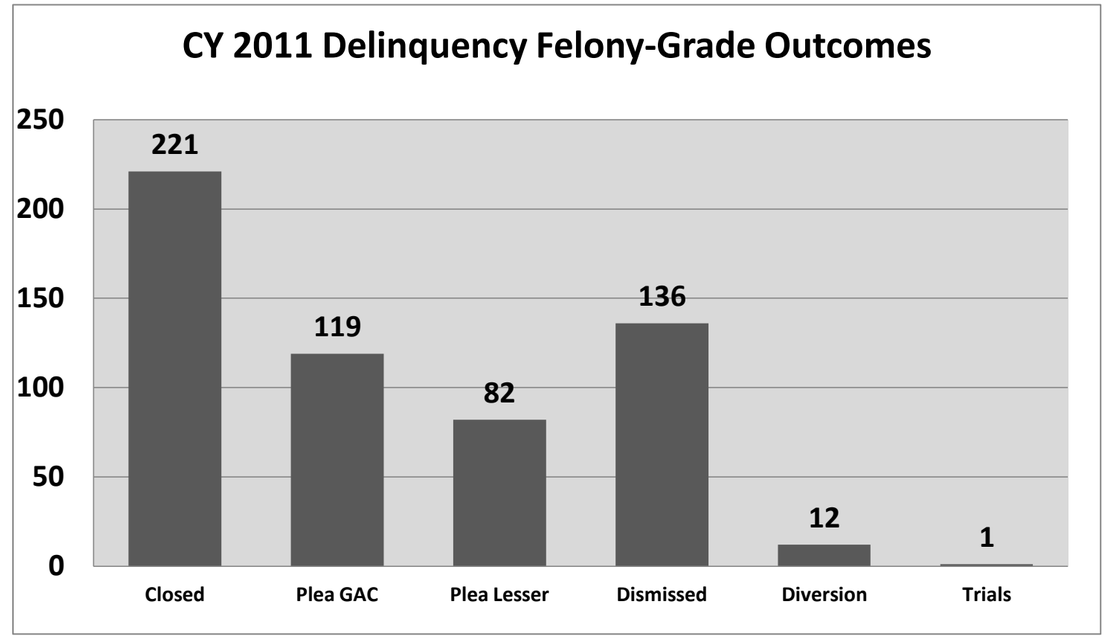

CY 2011 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

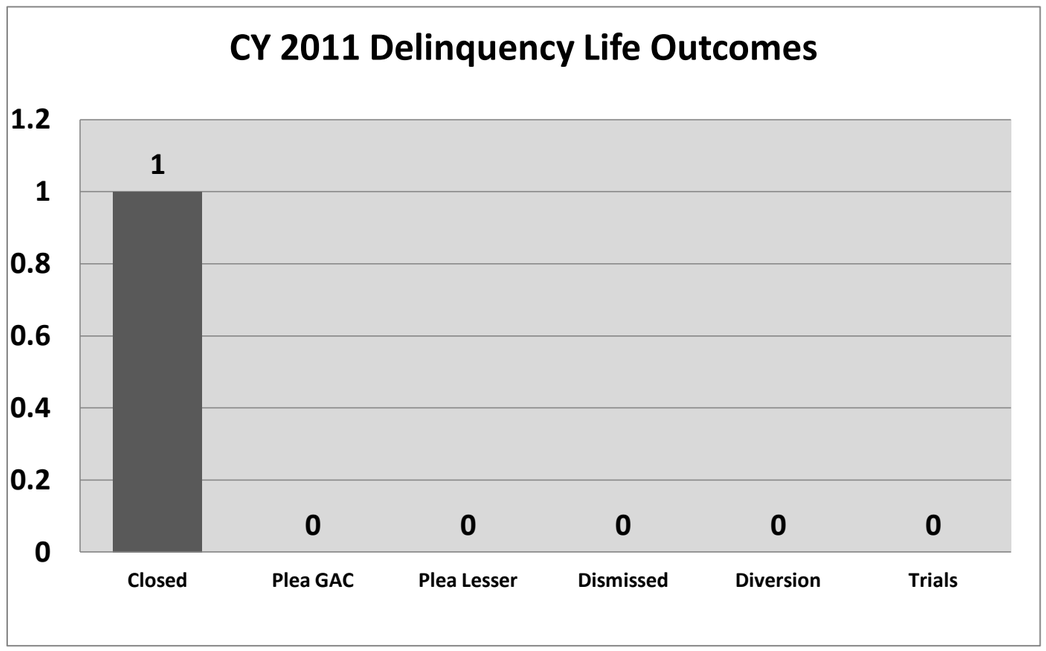

CY 2011 CINC Representing Parent Outcomes
120
100
80
60
40
20
0
102
7
38
0
Closed
Termination
Reunification
Dismissed

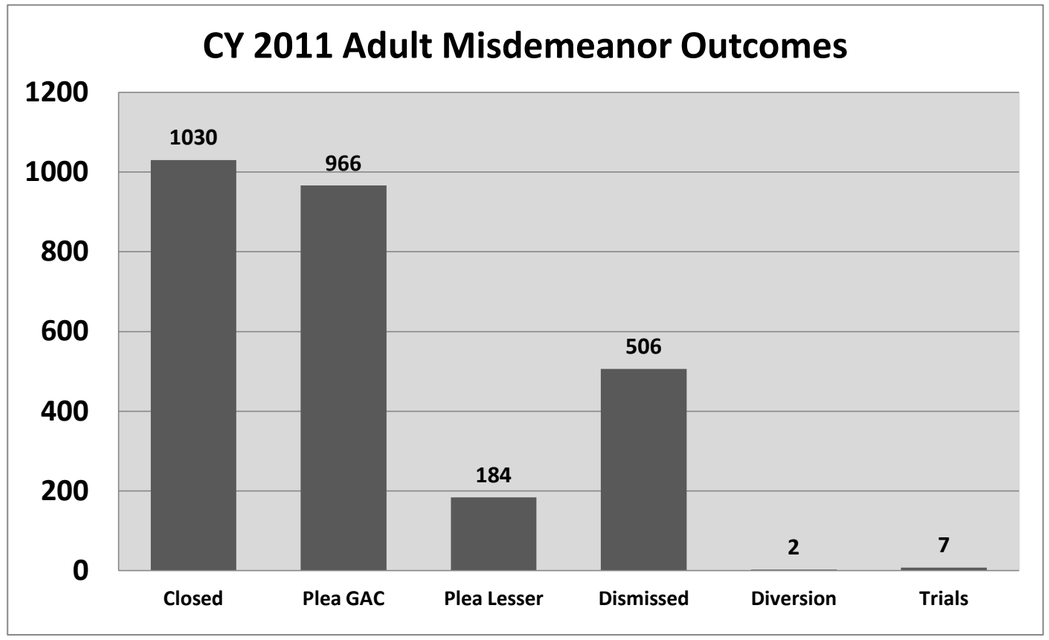

CY 2011 CINC Termination Outcomes
18
16
14
12
10
8
6
4
2
0
16
12
0
0
Closed
Termination
Reunification
Dismissed

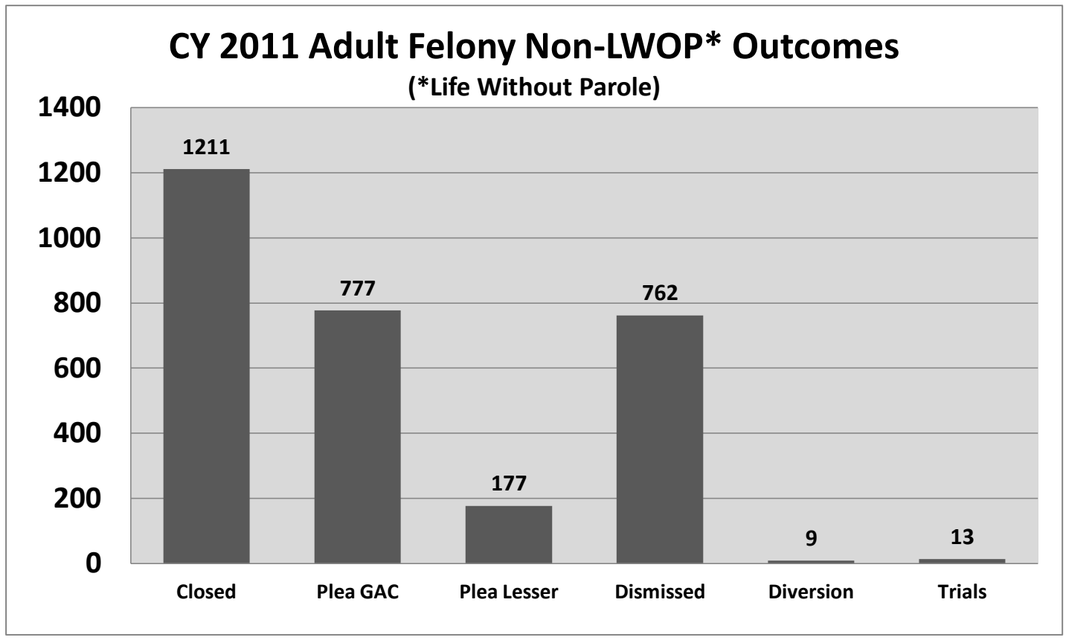

CY 2011 FINS Outcomes
300
250
200
150
100
50
0
244
5
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

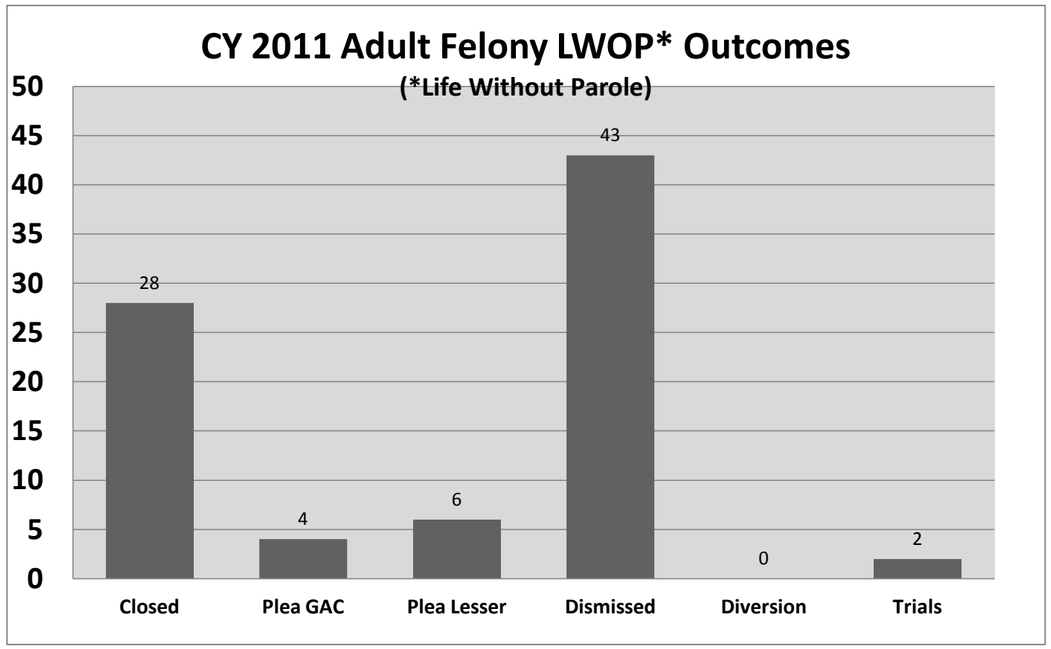

CY 2011 Delinquency Misdemeanor-Grade Outcomes
500
450
400
350
300
250
200
150
100
50
0
467
256
27
239
27
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

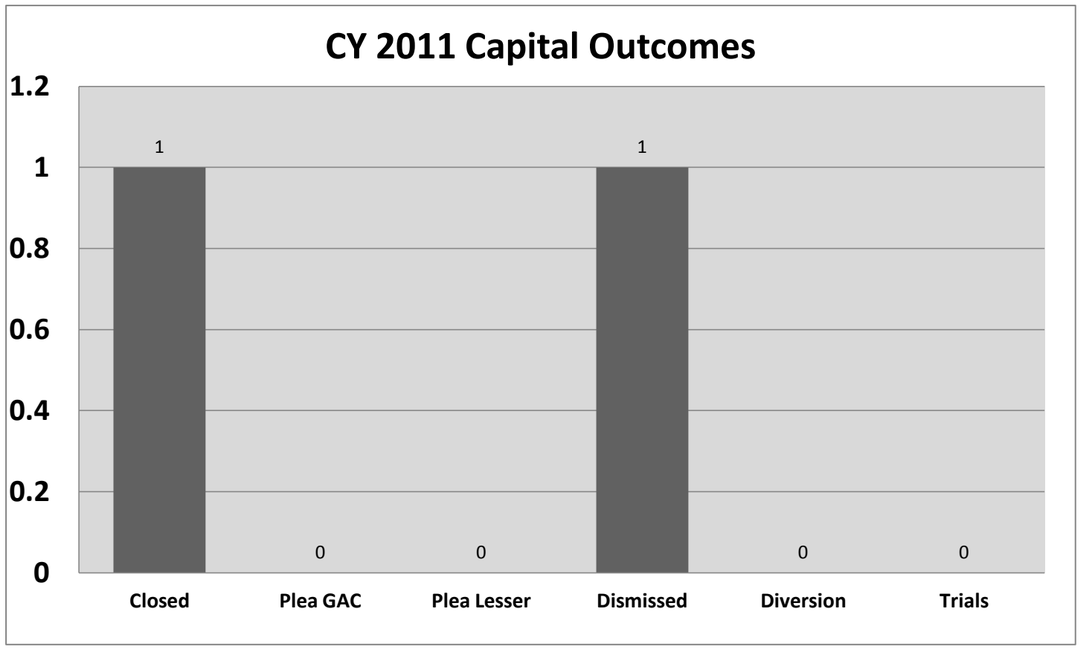

CY 2011 Delinquency Felony-Grade Outcomes
250
200
150
100
50
0
221
119
82
136
12
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
1200
1000
800
600
400
200
0
1030
966
184
506
2
7
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

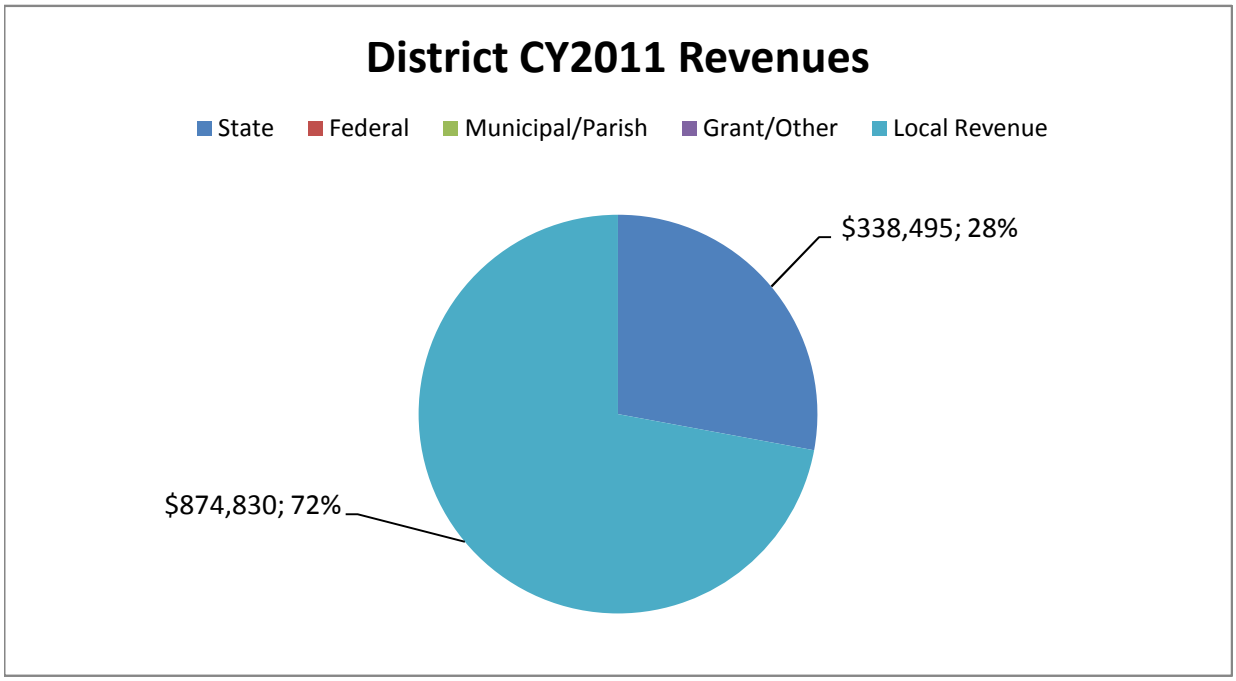

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
1400
1200
1000
800
600
400
200
0
1211
777
177
762
9
13
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

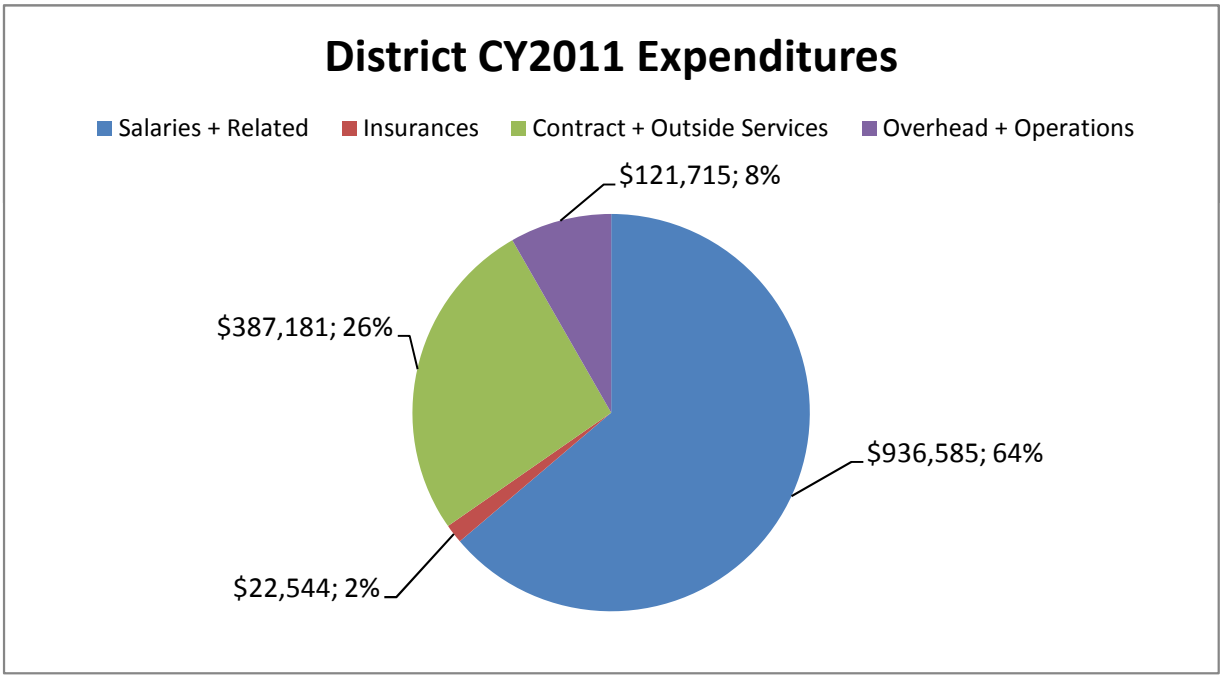

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
50
45
40
35
30
25
20
15
10
5
0
28
4
6
43
0
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

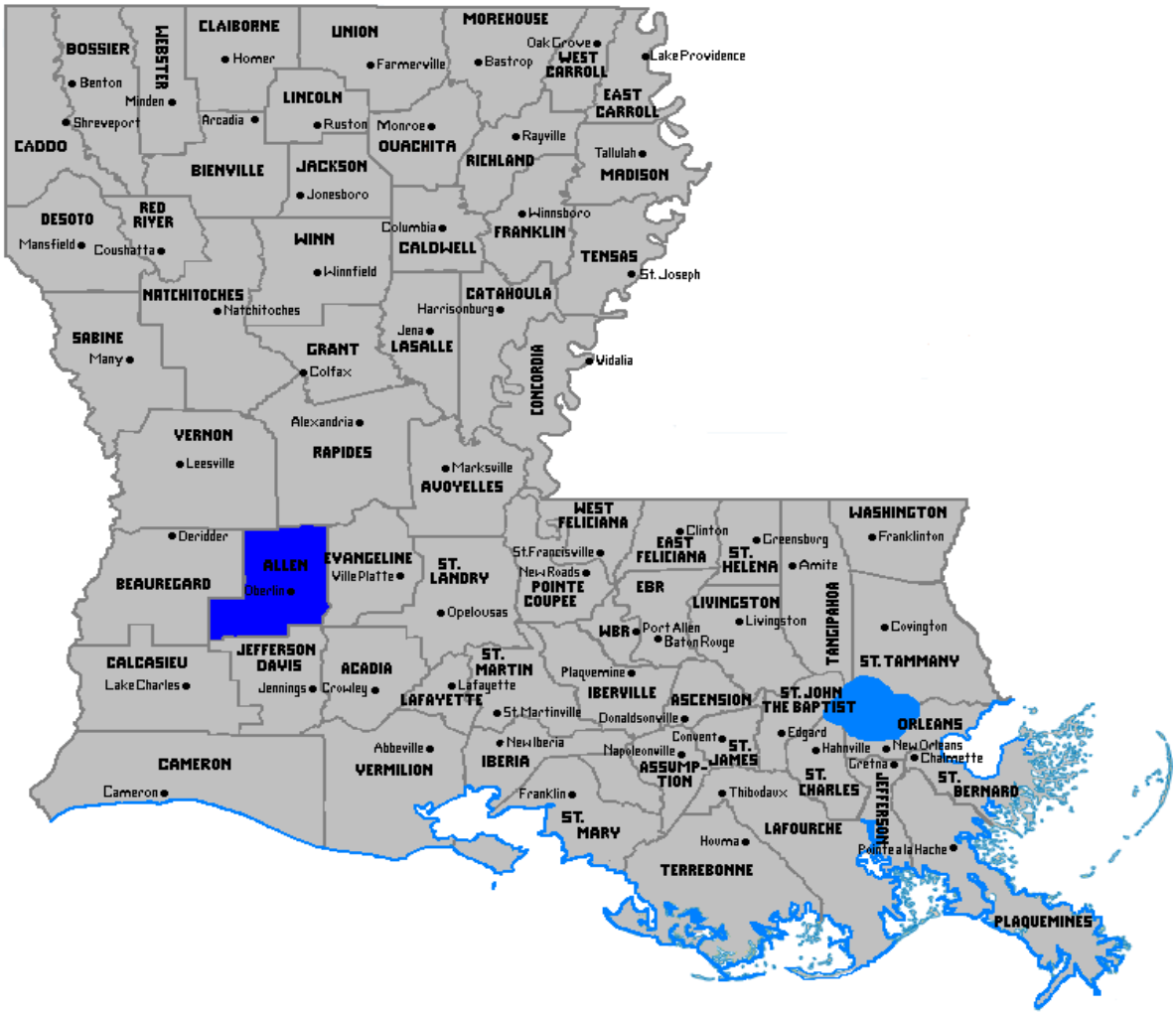

CY 2011 Capital Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 32 CY2011	Total CY11
District Defender: Anthony Champagne	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ 338,495
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ -
Total State & Other	**$ 338,495**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 745,950
Traffic Court	$ -
Traffic Camera	$ -
Municipal Court	$ -
Juvenile Court	$ -
Criminal District Court	$ 96,810
Non-itemized, lump sum collected and remitted by all courts	$ 18,505
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ -
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ 512,996
Condition of Probation	$ -
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 89,130
Department of Corrections	$ -
Donations	$ -
Interest Revenue	$ 384
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 12,410
Partial Attorney Fees Reimbursements [as per 15:176]	$ 26,928
Other Reimbursements	$ -
Other Local Income	$ 28
Total Local Revenue	**$ 874,830**
Total Revenue	**$ 1,213,325**

District 32 CY2011	Total CY11
District Defender: Anthony Champagne	
Actual Expenditures Paid	
Salaries	$ 781,120
Hospitalization and Disability Insurance	$ 47,174
Retirement	$ 75,321
Payroll Taxes	$ 30,031
Accrued Leave	$ -
Workers' Compensation	$ 2,939
Malpractice Insurance	$ 14,612
Auto/Physical Liability Insurance	$ 7,932
Audit/Accounting Expense	$ 8,500
Contract Clerical	$ -
Expert Witness	$ 1,750
Investigators	$ 10,861
Interpreters	$ 2,485
Social Workers	$ -
Capital Representation	$ -
Conflict	$ 124,201
Contract - Juvenile Attorneys or CINC	$ 107,550
Misdemeanor Attorney Contracts	$ -
Contract Attorneys - all other	$ 131,835
Building Lease/Rent	$ 61,324
Office Repair and Maintenance	$ 13,750
IT/Technical Support	$ -
Major Acquisitions	$ 5,603
Equipment Lease/Rent	$ -
Telephone/Utilities/Postage/Internet	$ 6,896
Office Supplies	$ 13,984
Parking/Auto Tolls	$ 51
Advertisements	$ 406
Travel/Lodging/Per Diem/Mileage	$ 3,780
Dues and Seminars	$ 2,543
Law Library/Journals/Subscriptions	$ 9,752
Other Operating Expenses	$ 3,625
Total Expenses	**$ 1,468,025**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$338,495; 28%
$874,830; 72%


District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$121,715; 8%
$387,181; 26%
$936,585; 64%
$22,544; 2%



The 33rd Judicial District Public Defenders' Office

Allen (Oberlin)

District Defender: David Deshotels

317 W. 6th Avenue
Oberlin, LA 70655
(337) 639-4309

33rd Judicial District • Allen Parish
District Defender David Deshotels • (337) 639-4309
317 W. 6th Avenue • Oberlin, LA • 70655

General District Information: In the 33rd Judicial District, there are two divisions in District Court and one City Court (Oakdale). There are no specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 25,764 in this district, 5,894 of whom are children.

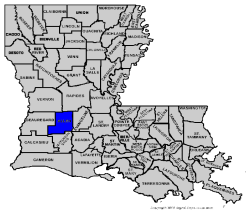
District Staff: The District Defender in this district is David Deshotels, who has served in that position for six years and has been a public defender in Louisiana for 20 years. The 33rd Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office with one full-time staff attorney in addition to the District Defender and one part-time contract attorney. Attorneys are prohibited from taking private criminal cases. The District Defender supervises all staff, and no caseload reduction is provided to him. The office also has two administrative staff members.

Juvenile Defense: Juvenile cases are heard by District Judges in the 33rd Judicial District. All three attorneys handle juvenile cases.

Indigency Determination and Availability of Clients: In the 33rd Judicial District, the Public Defenders' Office makes the determination of indigence. Adult clients are held at the Allen Parish Jail, Oakdale City Jail, or Kinder City Jail. When held outside of the district, clients are held at the Avoyelles Parish Jail, Concordia Parish Jail, Vernon Parish Jail, Beauregard Parish Jail, or Allen Correctional Center. Juvenile clients are held in various facilities throughout the state.

Fees and Accounting: The 33rd Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2011, 255 applications were received for services. No fees were waived or reduced for applicants. A total of $1,720 in application fees was collected. Courts in this district assess the statutory $35 special fee in every case resulting in a conviction to support local public defender services. In 2011, the district received $1,360 in special fees which were collected by the Allen Parish District Attorney's Office. Courts in this district may also assess partial indigence payments for services based on a client's ability to pay. Any resulting payments are collected by the Allen Parish District Attorney's Office or the district's probation and parole department.

Caseload: The 33rd Judicial District Public Defenders' Office reported handling 2,015 cases in 2011. Of those, 202 involved juvenile matters, including 49 Child in Need of Care representations.



The 33rd JDC Public Defenders' Office

Parish(es) & Seat(s)	Allen - Oberlin
Population:	25,440
Juvenile Population:	4,269
District Defender	David Deshotels
Years as District (or Chief) Defender	5
Years of Public Defense	19
Office Manager	Shirley Brady
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Sylvia Pitre - Secretary, Paige Bertrand - Secretary, Melissa Hill - Paralegal
Primary Office Street Address	317 W. 6th Avenue
City	Oberlin
ZIP	70655
Primary Phone	
Primary Mailing Address	P.O. Box 399, Oberlin, 70655
Primary Email Address	allen33idb@yahoo.com
Primary Emergency Contact	David Deshotels
Primary Emergency Phone	337-639-4309
Secondary Emergency Contact	Shirley Brady
Secondary Emergency Phone	337-639-2266
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	33rd District - Oberlin
Other District Office Contact Personnel (Primary Only)	Sylvia Pitre—337-639-4309
Name of Owner(s) of Office(s)	E. David Deshotels
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	District Defender owns the office building which is free of mortgage. District Defenders part time civil practice pays office overhead and utilities. No rent is paid to District Defender for use of office. Office Taxes - $2,000.00 per year. Utilities and phone - $700.00 per month. O(office supplies - Paper, copy machine expenses, etc. - $300.00 per month.
Courts and Locations	33rd District - Oberlin; Oakdale City Court, Oakdale, Louisiana
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	2 divisions in District Court and 1 in Oakdale City Court
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	On a ten case random rotation basis; 5 cases go to District Defender, David Deshotels. 4 cases go to Chad Guidry, and 1 case goes to Craig Hill.
Name of Adult Detention Facilities in This District	Allen Parish Jail, Oberlin. Oakdale City Jail, Oakdale. Kinder City Jail, Kinder. Often there is over crowding and inmates are housed at other detention facilities around the state.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Avoyelles Parish Jail, Concordia Parish Jail, Vernon Parish Jail and Beauregard Parish Jail and Allen Correctional Facility, which is privately run.

Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	During overcrowding clients held at several other facilities in different parishes
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Causes difficulty for client access. Prior to trial or hearings lawyers request clients be transferred back to Oberlin jail for better client access
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	Rarely. See above answer
District Attorney	Todd Nesom (District Attorney)
Chief Judge of Criminal District Court	Joel Davis and Patricia Cole; Judi Abrusley is Oakdale City Court Judge
Juvenile Court Judges (Specify District of City Court)	Joel Davis and Patricia Cole
Drug Court Judges	None
Mental Health Court Judges	None
Other Specialty Court	None
Name of Specialty and Brief Description:	None
Indigency Determined by Whom and How?	Public Defender Secretary, Sylvia Pitre. She interviews and they fill out applications. Cases are assigned to lawyers on rotating basis.
When is Assignment/Appointment of Counsel Made?	Soon after 72 hour hearing
Client Assigned by Whom and How?	David Deshotels on a rotating basis
Initial Client Intake Conducted By Whom? (Name and Title)	Sylvia Pitre, Public Defender Secretary
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes, Mailed with original report.
Brief Explanation of Intake Process	After 72 hour hearing, Ms. Pitre interviews and allows clients to fill out intake information and Chief determines if client is indigent or not.
$40 Application Fees	
How Many Applications for Services Were Received?	255
Does the Office Collect the $40 Application Fee?	Attempts are made to collect the $40.00 dollar application fee, but clients seldom pay.
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2011	1720
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	1,360.00
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	None
Who Collects the Assessed Court Fees?	The District Attorney's office collects the fees.

What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	none
Who Remits the Court Fees Collected?	Shirley Brady
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None
Partial Indigence Payments	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Dept to income ratio
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	None
Who Collects the Assessed Partial Payments?	DA office or their probation officer.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Partial Payments Collected?	Shirley Brady
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	The lawyers are not to take hired criminal cases. They do part-time civil cases.
a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Contract is verbal with Lawyers in District.
Primary Immediate Needs	None at this time
Immediate Critical Issue Areas	None at this time
Long-Term Critical Issue Areas	None at this time
Please List All New Hires in 2011 (Name and Title)	None
Please List All Promotions in 2011 (Name and Title)	None
2011 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2011	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. I personally assist other attorneys with case issues. I also ask for their assistance on issues
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	E. David Deshotels is the Chief and he overseas work of the two other attorneys and office employees.
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	N/A
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	N/A
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	None

Regular Meetings for Any Staff, Please Describe	Chief sees other lawyers and 2 employees on daily basis in office and in court room.
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	Mr. Deshotels has won all of his jury trials for the past 3 years. No appeals taken. LAP has handled all other appealed cases.
Number of Writs Your District Handled in 2011	Approximately 4 were filed.
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	None to my knowledge
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	N/A
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Myself and other attorneys are certified and experienced juvenile attorney's. However, no such cases have been transferred in 10 or more years.
Please Provide the Names of All State Representatives and Senators from Your District	State Rep. Dorothy Sue Hill; State Senator Eric LaFleur
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	My experience has always been in the court room. Administrative duties are taking some getting use to.
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
E. David Deshotels- Chief	337-639-4309 (office) 337-639-2454(fax)
	P.O. Box 399
	317 West 6th Avenue
	Oberlin, LA 70655
	allen33idb@yahoo.com
Chad Guidry	337-738-2280 (office) 337-738-2985 (fax)
	P.O. Box 447
	831 4th Avenue
	Kinder, LA 70648
Part-Time Contract Attorneys	**Contact Information**
Craig R. Hill	337-639-2127 (office) 337-639-2134 (fax)
	P.O. Box 1260
	Oberlin, LA 70655
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Shirley Brady- Financial Secretary	337-639-2266
Sylvia Pitre- IDB Secretary	337-639-4309

2011 District Office Technology Survey

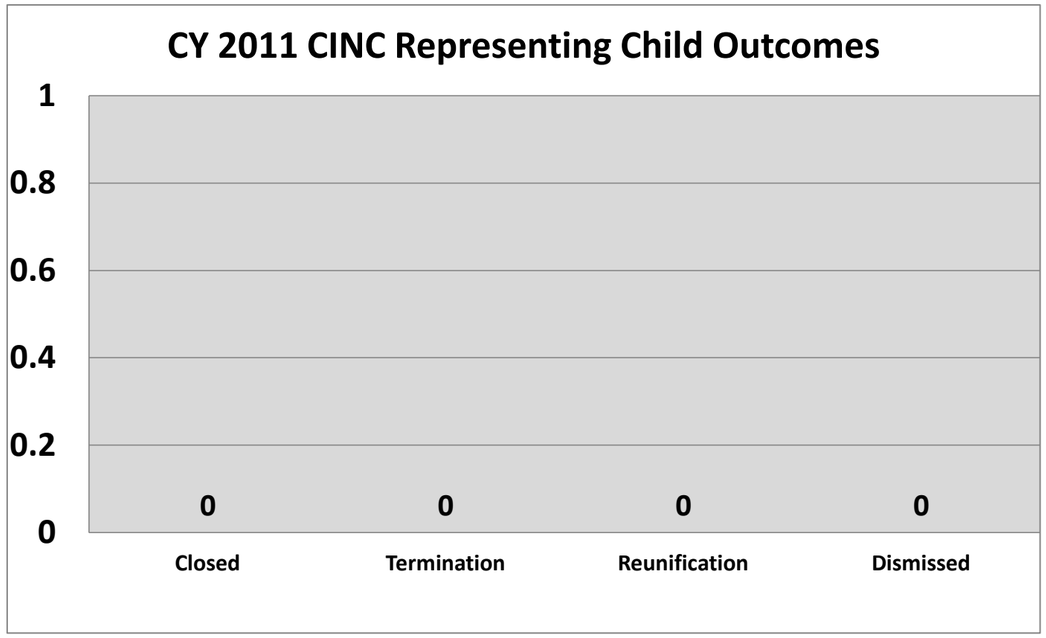
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
X	
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	
OK	
OK	
OK	
N/A	
Other System (please name)	
X	
OK	
OK	
N/A	
OK	
Corel Word Perfect	
Other	
OK	
Internet Browsers Used:	
OK	
OK	
Firefox	
Other	
None	
Please enter the number of	
None	
None	
None	
None	
Video Cameras	
Digital Cameras	
Video Conferencing Systems	
B&W Laser Printers	
Color Printers	
Wireless Cards	
Smartphones (Funded by Office)	
n/a	

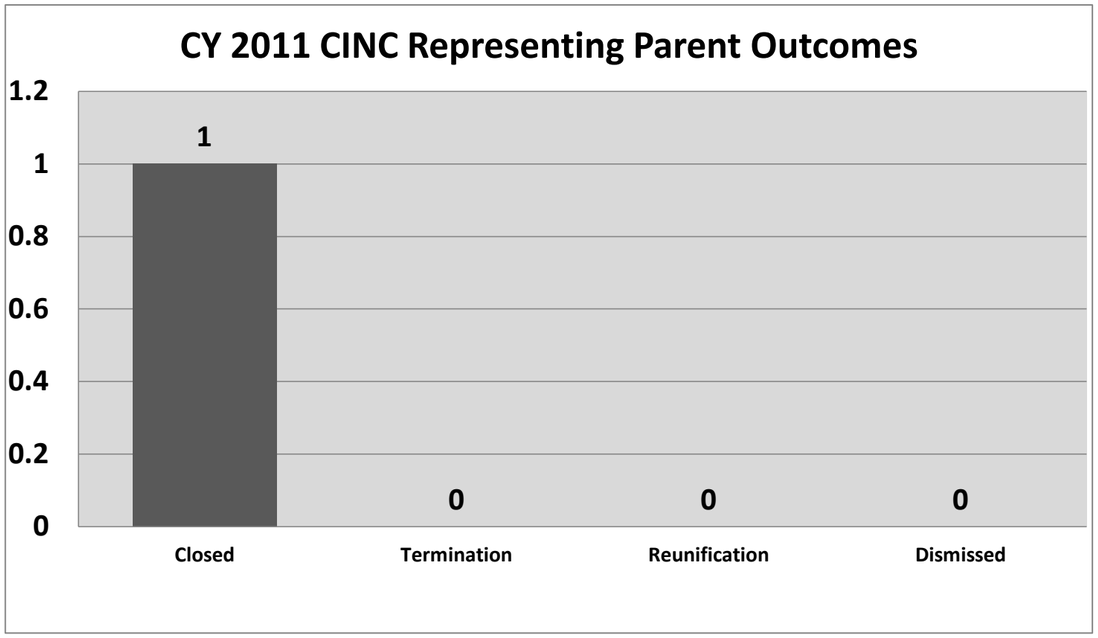
ok	
ok	
Dialup Broadband No Internet Connection N/A	
Connection Speed: N/A	
Provider Name: N/A	
Email Provider: Yahoo	
Please list any software or computer equipment in which you need training:	

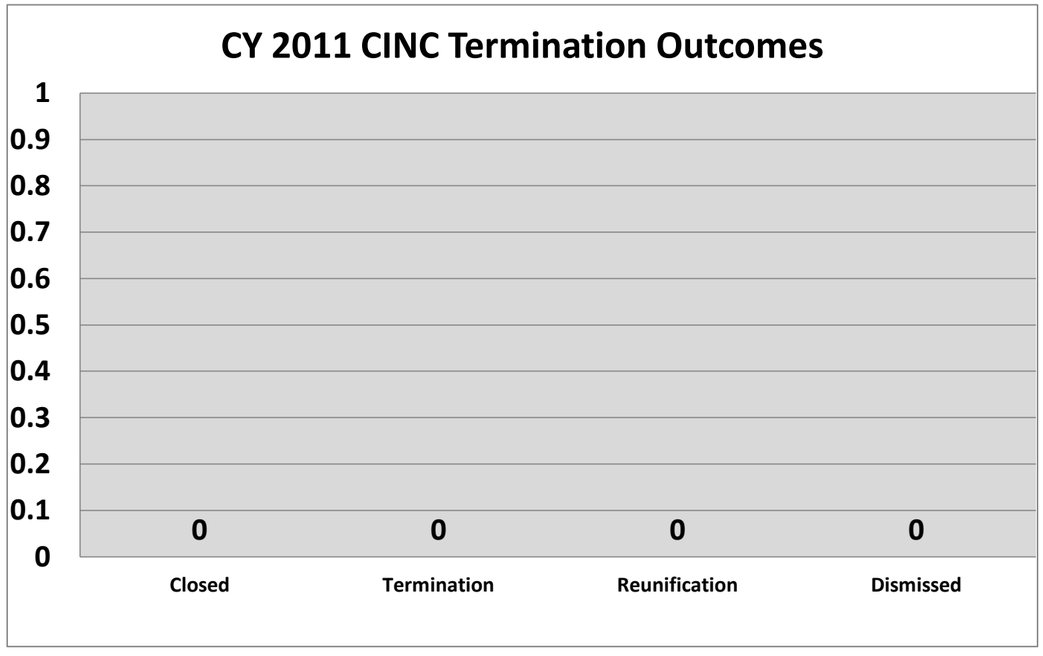
33rd District Defender Office CY 2011 Caseloads & Outcomes

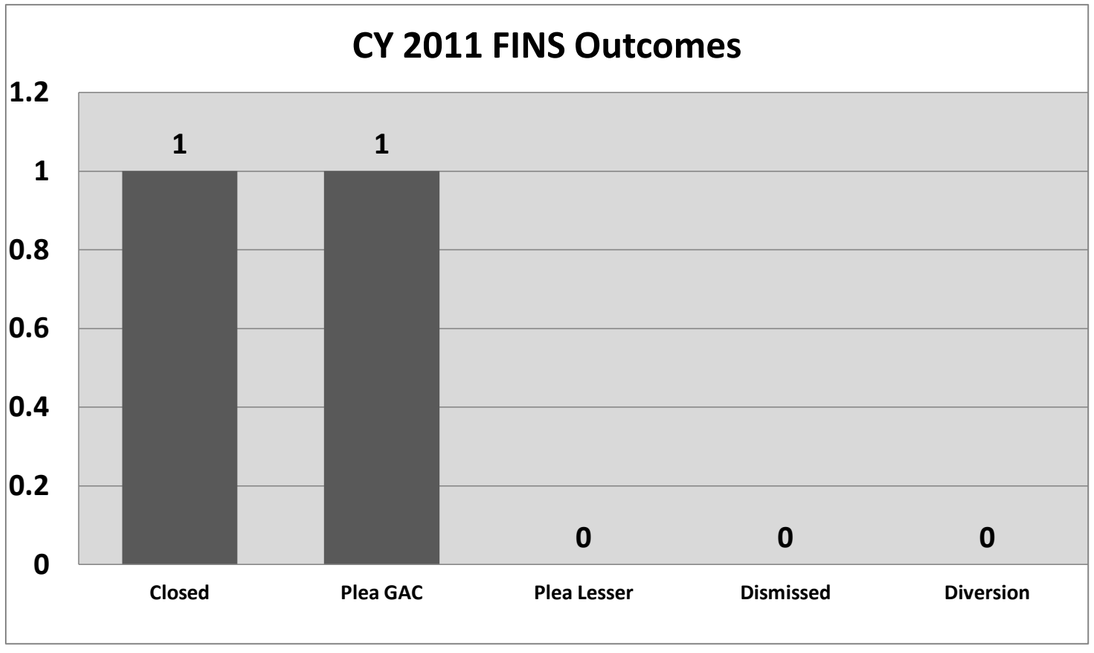
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	3	0	17	20	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	11	1	18	29	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	13	1	3	16	N/A	N/A	1	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	64	10	55	119	N/A	N/A	4	3	0	0	N/A	N/A	0	0
Delinquency Felony	12	4	6	18	N/A	N/A	5	9	0	0	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	315	80	368	683	N/A	N/A	21	23	53	0	0	0	0	0
Adult Felony Non-LWOP**	412	126	560	972	N/A	N/A	45	75	176	0	0	0	0	0
Adult LWOP*	1	1	5	6	N/A	N/A	0	1	0	0	0	0	0	0
Capital	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	119	83	31	150	N/A	N/A	1	0	0	0	N/A	N/A	N/A	N/A
Post Conviction Relief	1	0	1	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

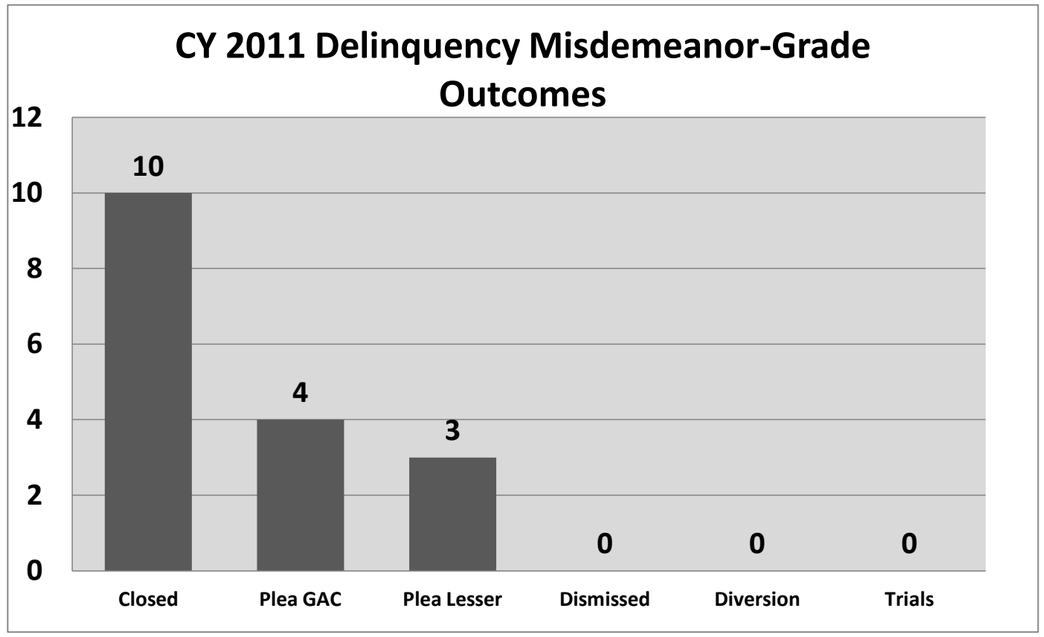
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

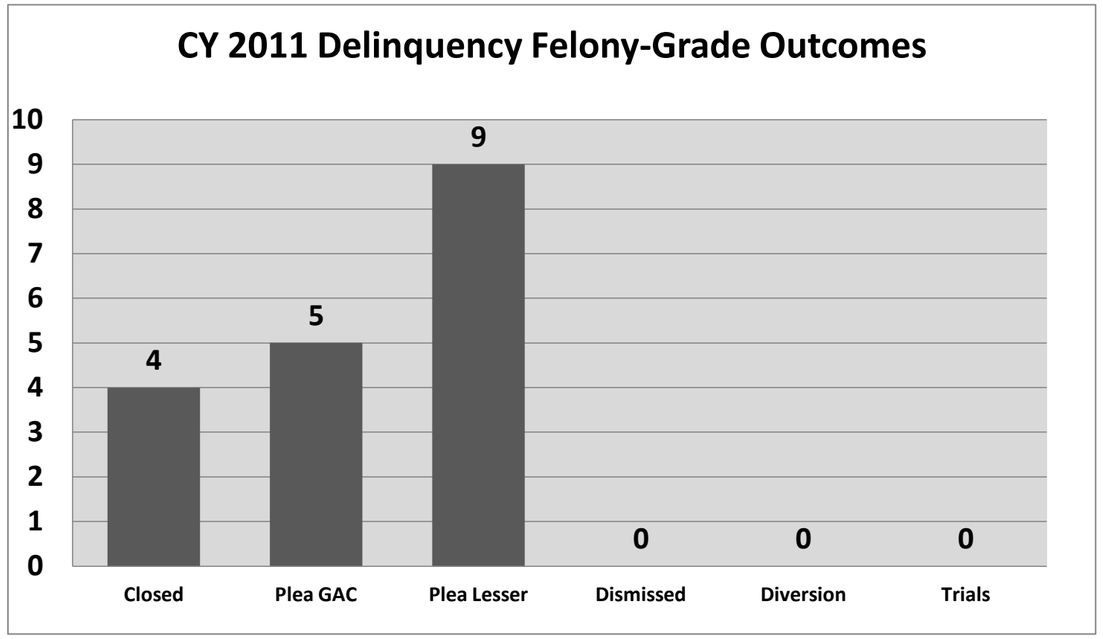

CY 2011 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

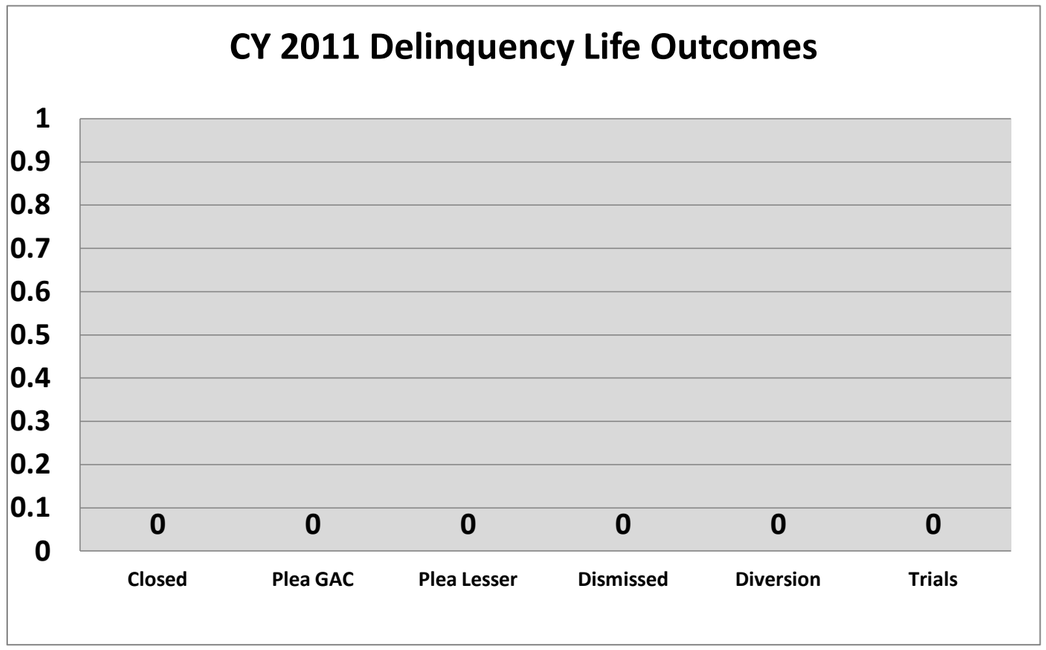

CY 2011 CINC Representing Parent Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
Closed
Termination
Reunification
Dismissed


CY 2011 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed


CY 2011 FINS Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
1
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion


CY 2011 Delinquency Misdemeanor-Grade Outcomes
12
10
8
6
4
2
0
10
4
3
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Felony-Grade Outcomes
10
9
8
7
6
5
4
3
2
1
0
4
5
9
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
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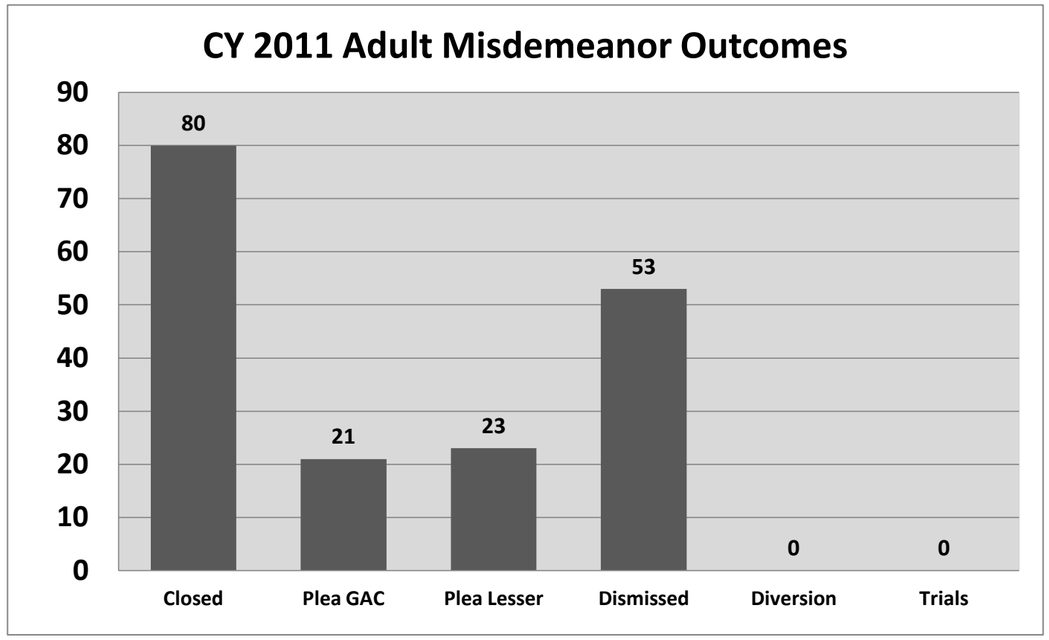
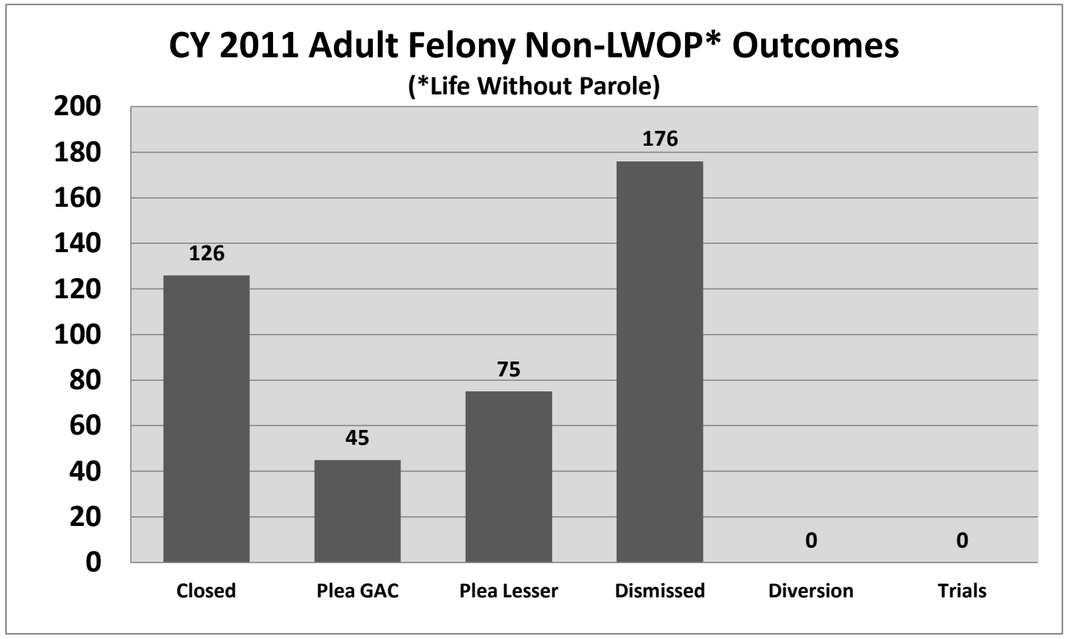
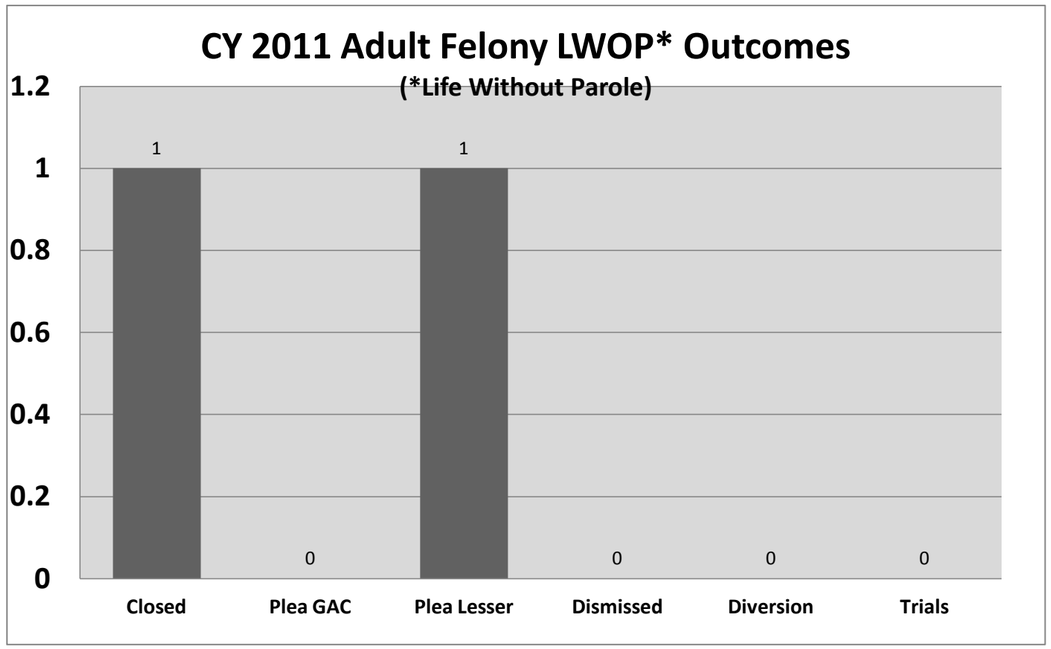
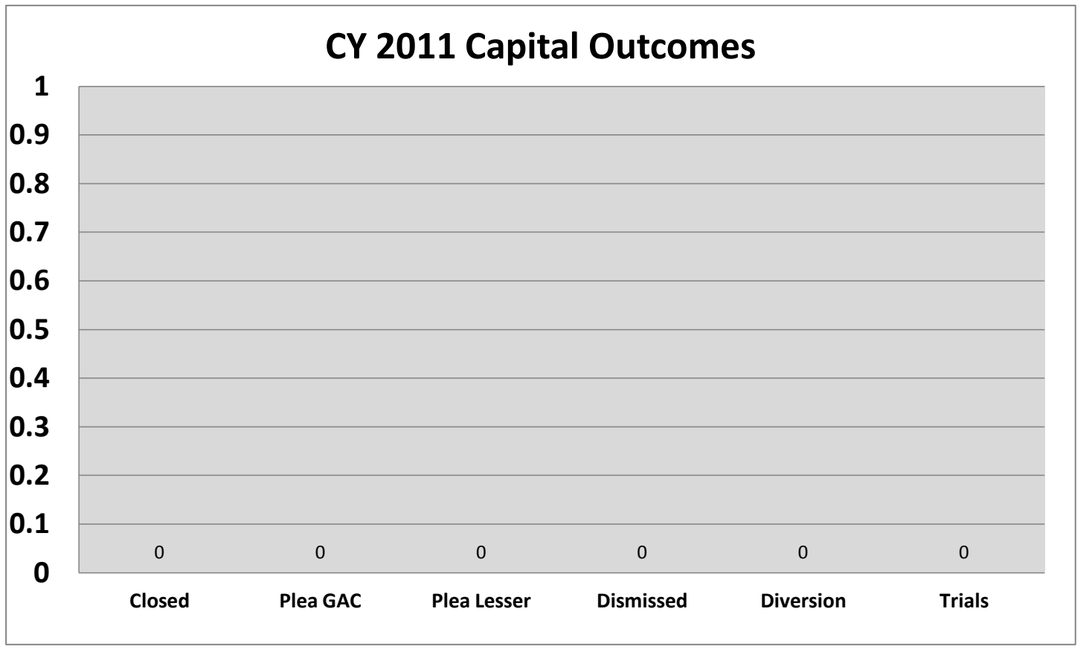
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
90
80
70
60
50
40
30
20
10
0
80
21
23
53
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

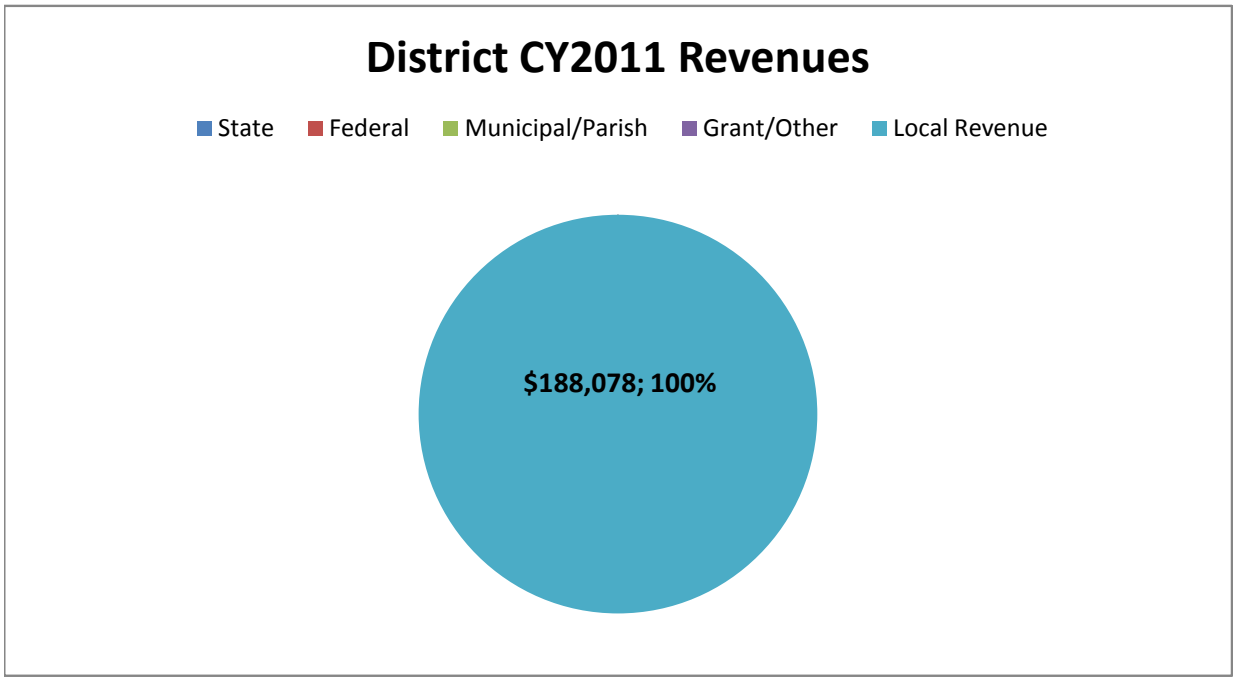

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
200
180
160
140
120
100
80
60
40
20
0
126
45
75
176
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

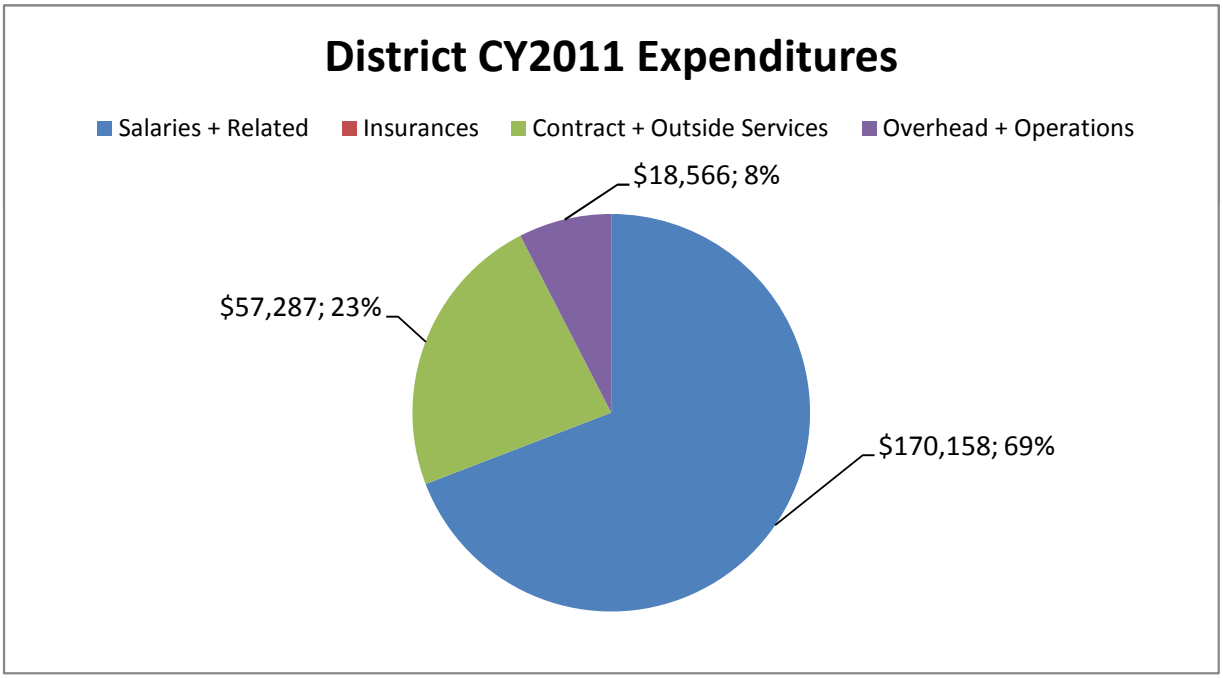

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1.2
1
0.8
0.6
0.4
0.2
0
1
0
1
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

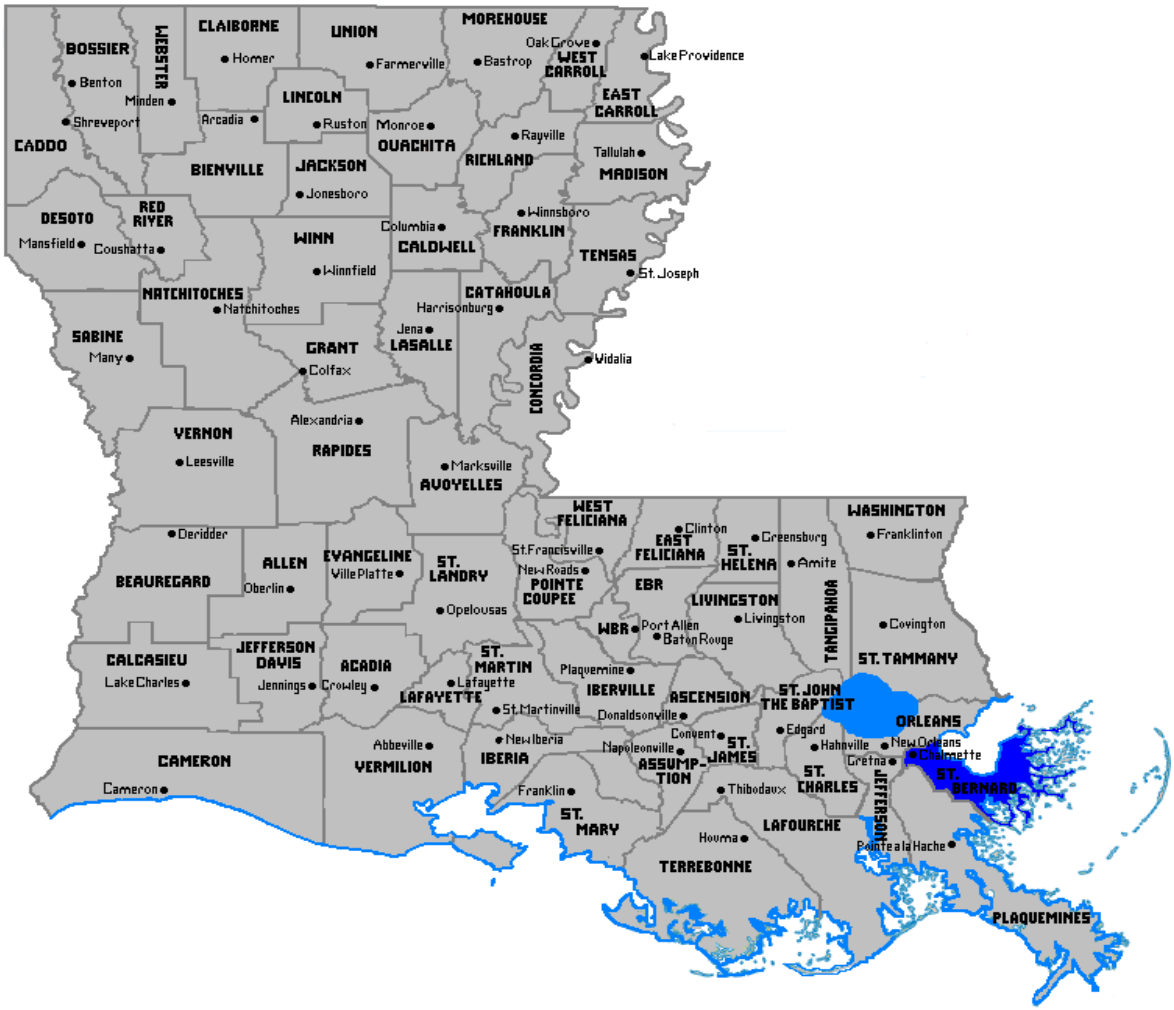

CY 2011 Capital Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 33 CY2011	Total CY11
District Defender: David Deshotels	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ -
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ -
Total State & Other	**$ -**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 176,859
Traffic Court	$ -
Traffic Camera	$ -
Municipal Court	$ -
Juvenile Court	$ -
Criminal District Court	$ -
Non-itemized, lump sum collected and remitted by all courts	$ 29,467
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ 51,933
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ -
Condition of Probation	$ -
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 5,849
Department of Corrections	$ -
Donations	$ -
Interest Revenue	$ 41
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 1,520
Partial Attorney Fees Reimbursements [as per 15:176]	$ 1,727
Other Reimbursements	$ -
Other Local Income	$ 2,082
Total Local Revenue	**$ 188,078**
Total Revenue	**$ 188,078**

District 33 CY2011	Total CY11
District Defender: David Deshotels	
Actual Expenditures Paid	
Salaries	$ 107,771
Hospitalization and Disability Insurance	$ -
Retirement	$ 32,034
Payroll Taxes	$ 30,353
Accrued Leave	$ -
Workers' Compensation	$ -
Malpractice Insurance	$ -
Auto/Physical Liability Insurance	$ -
Audit/Accounting Expense	$ 2,238
Contract Clerical	$ -
Expert Witness	$ 1,030
Investigators	$ -
Interpreters	$ 225
Social Workers	$ -
Capital Representation	$ -
Conflict	$ 11,664
Contract - Juvenile Attorneys or CINC	$ 19,863
Misdemeanor Attorney Contracts	$ 9,233
Contract Attorneys - all other	$ 10,018
Building Lease/Rent	$ -
Office Repair and Maintenance	$ -
IT/Technical Support	$ 3,016
Major Acquisitions	$ 240
Equipment Lease/Rent	$ -
Telephone/Utilities/Postage/Internet	$ 431
Office Supplies	$ 247
Parking/Auto Tolls	$ -
Advertisements	$ -
Travel/Lodging/Per Diem/Mileage	$ 143
Dues and Seminars	$ -
Law Library/Journals/Subscriptions	$ 1,807
Other Operating Expenses	$ 15,698
Total Expenses	**$ 246,010**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$188,078; 100%


District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$18,566; 8%
$57,287; 23%
$170,158; 69%



The 34TH Judicial District Public Defenders' Office

St. Bernard (Chalmette)

District Defender: Thomas H. Gernhauser
1009 W. Moreau Street
Chalmette, LA 70043
(504) 278-4438

34th Judicial District • St. Bernard Parish
District Defender Thomas H. Gernhauser • (504) 278-4438
1009 W. Moreau Street • Chalmette, LA • 70043

General District Information: In the 34th Judicial District, there are five sections of District Court and no City Courts. There is a specialty drug court program for both juveniles and adults. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 35,897 in this district, 9,177 of whom are children.

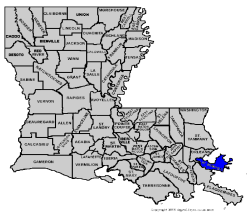
District Staff: The District Defender in this district is Thomas H. Gernhauser, who has served in the position for two years and has been a public defender in Louisiana for 12 years. The 34th Judicial District Public Defenders' Office is a contract public defenders' office with three part-time contract attorneys in addition to the District Defender. There are no restrictions on private attorney practice outside of the Public Defenders' Office. The District Defender supervises all staff, and there is no caseload reduction provided to him. The office also has two administrative staff members.

Juvenile Defense: Juvenile cases are heard by District Judges in the 34th Judicial District. All attorneys handle juvenile cases.

Indigency Determination and Availability of Clients: In the 34th Judicial District, the appointed public defender makes the determination of indigence. Adult clients are held in the St. Bernard Parish Prison. Juvenile clients are usually held in the St. Bernard Parish Juvenile Detention Center, but they may be held in Department of Corrections' facilities or Orleans Parish facilities if there is overcrowding or during hurricanes.

Fees and Accounting: The 34th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2011, 449 applications were received for services. Fees were waived for three applicants and were reduced for three applicants. A total of $18,535.75 in application fees was collected. Courts in this district assess the statutory $35 special fee to support local public defender services in every case resulting in a conviction. The Public Defenders' Office is working with the new Sheriff's administration to collect these fees. Courts in this district also may assess partial indigence payments for services based on a client's ability to pay. Any resulting payments are collected by the St. Bernard Sheriff's Office. All accounting functions for this district's Public Defenders' Office are handled internally by staff.

Caseload: The 34th Judicial District Public Defenders' Office reported handling 4,884 cases in 2011. Of those, 415 involved juvenile matters, including 131 Child in Need of Care representations.



The 34th JDC Public Defenders' Office

Parish(es) & Seat(s)	St. Bernard - Chalmette
Population:	40,000
Juvenile Population:	5,400
District Defender	Thomas H. Gernhauser
Years as District (or Chief) Defender	2
Years of Public Defense	12 Yrs
Office Manager	Bambi Bruscato
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Bambi Bruscato-Legal Secretary / Office Manager, Sharon Schaefer-Paralegal, Thomas Gernhauser-District Defender, Joshua Gordon- Contract Attorney, Thomas Dunn-Contract Attorney, Joseph Browning-Contract Attorney, William Egan-Contract Attorney, Alvin Clavin-Investigator
Primary Office Street Address	1009 W. Moreau Street
City	Chalmette
ZIP	70043
Primary Phone	504-278-4438
Primary Mailing Address	same as above
Primary Email Address	idb34jdc@yahoo.com
Primary Emergency Contact	Thomas H. Gernhauser
Primary Emergency Phone	504-289-9450-Cell
Secondary Emergency Contact	Bambi Bruscato
Secondary Emergency Phone	504-237-4437Cell
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)	N/A
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	N/A
Courts and Locations	34 Judicial District Court St. Bernard Parish
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	5 Divisions
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	One attorney is assigned to each division of court and we have a pool of 4 conflict attorneys to handle any conflict cases. We file motions in 14 days, the clerk of court's office assigns a division of court and then it is assigned to the attorney for that division.
Name of Adult Detention Facilities in This District	St. Bernard Parish Prison
Name of Adult Detention Facilities Outside the District Which Hold Clients	Louisiana State penitentiary or Elaine Hunt correctional center
Name of Juvenile Detention Facilities In This District	ST. Bernard Parish Juvenile Detention Center
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	DOC for storms and seldom in DOC or Orleans in part for overcrowding. Seldom recently.

Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Jack Rowley
Chief Judge of Criminal District Court	Rotates per year per division. Judge Fernandez
Juvenile Court Judges (Specify District of City Court)	All five divisions sit as Juvenile and adult Judges
Drug Court Judges	Juvenile - Judge Sanborn & Adult - Judge Vaughn
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	BY EACH ATTORNEY and by INCOME affidavit sheet. See attached sheet
When is Assignment/Appointment of Counsel Made?	Time of arrest - Magistrate
Client Assigned by Whom and How?	Individual attorney. If incarcerated - at magistrate; appointment takes place after application and
Initial Client Intake Conducted By Whom? (Name and Title)	Bambi Bruscato-Legal Secretary / Office Manager, Sharon Schaefer-Paralegal
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	yes
Brief Explanation of Intake Process	See Attached Form
$40 Application Fees	
How Many Applications for Services Were Received?	449
Does the Office Collect the $40 Application Fee?	At times the fee may be waived by the court if the defendant is in an in house drug rehab program and cannot seek employment at that time and/or incarcerated
How Many Application Fees Were Waived?	3
How Many Application Fees Were Reduced?	3
Total Application Fee Dollars Collected in 2011	18535.75
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	no
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	uncertain, previously contacted new Sheriff's administration to follow statutory requirements of reporting. Note:(previous 2010 amount appears to reflect the $40 application fee rather than the $35 special cost).
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	None
Who Collects the Assessed Court Fees?	St. Bernard Sheriff's Dept.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Court Fees Collected?	St. Bernard Sheriff's Dept.

What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None
Partial Indigence Payments	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	This office files a motion to determine counsel
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	none
Who Collects the Assessed Partial Payments?	St. Bernard Parish Sheriff's Department
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	none
Who Remits the Partial Payments Collected?	Office does not levy fees but when income and/or financial information may lead to a belief of non-indigence courts have fixed fees when "motion to determine counsel" is heard and court feels a fee should be paid to the Public Defender Office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	none
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	none
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	All attorneys in our office are part-time independent contractors and are allowed to have a private practice.
a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes please see attached
Primary Immediate Needs	Increase DAF Allotment in order to contract an attorney for Div. C presently represented by District Defender in addition to other duties.
Immediate Critical Issue Areas	none
Long-Term Critical Issue Areas	Funding
Please List All New Hires in 2011 (Name and Title)	Thomas D. Dunn- Attorney for Div. B court Albert E. Clavin- Investigator
Please List All Promotions in 2011 (Name and Title)	none
2011 Media Coverage and/or Major Accomplishments	St. Bernard News, St. Bernard Voice, Times Picayune Courthouse Square ground breaking. Newsletter/website - guest lecturer, 4 LWOP dismissed 3 pled to lesser charges, State Licensed Investigator and new Public Defender Office accommodations in government court building.
Number of Expected New Attorney Hires in 2011	0 No funding Available
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. Introduction to the database, shadowed attorneys while performing duties through out every aspect of the 34th criminal court system.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Monthly staff meetings, unannounced observation of attorney during court proceeding. Constant review of database reports, individual meetings with staff and attorneys to discuss performance issues.

Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	Juvenile Contract Attorney position but was not able to renew contract because of funding issues.
Please Attach Your Office Organizational Chart	See Attached Sheet
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	With additional staff attorneys and funding supervisor may reduce case load. Supervisor currently maintains an equal case load as all other staff attorneys.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Bambi Bruscato-Legal Secretary/Office Manager, Sharon Schaefer- Paralegal are the only staff with medical benefits that are provided through the St.
Regular Meetings for Any Staff, Please Describe	We have regular meetings twice a month
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	1
Number of Writs Your District Handled in 2011	1
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	2
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	The Juvenile would remain in the same division with same attorney throughout.
Please Provide the Names of All State Representatives and Senators from Your District	Senator A.G. Crowe and Representative Ray Garafaolo
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	CINC Appointments
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	Acquired contract juvenile attorney, established permanent office accommodations in new government court office building presently under construction.

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
Part-Time Contract Attorneys	**Contact Information**
Thomas Gernhauser- Div C	gernhausert62435@bellsouth.net
Joshua Gordon- Div A	jd.gordan.esq@gmail.com
Karen Middleton- Div B - No longer contracted with this office after December 31, 2011	karenyarem@aol.com
Joseph Browning- Div D	jwbrowni@aol.com
William Egan- Div E	empressthree@bellsouth.net
Larry Aisola- Conflict Attorney - No longer contracted with this office	lawlmaj@aol.com
Tammy Thompson- Conflict Attorney - No longer contracted with this office	tam_70124@yahoo.com
Leigh Ann Rood- CINC Appointment - No longer contracted with this office	34thpdo@gmail.com

Non Attorney Employees and Contractors and Other Staff	Contact Information
Bambi Bruscato- Administrative Assistant	idb34jdc@yahoo.com
Tami Menard- Receptionist / Secretary - No longer with this office	504-278-4438
Sharon Schaefer- Paralegal	504-278-4438
Leigh Ann Rood- Investigator - No longer with this office	34thpdo@gmail.com

2011 District Office Technology Survey

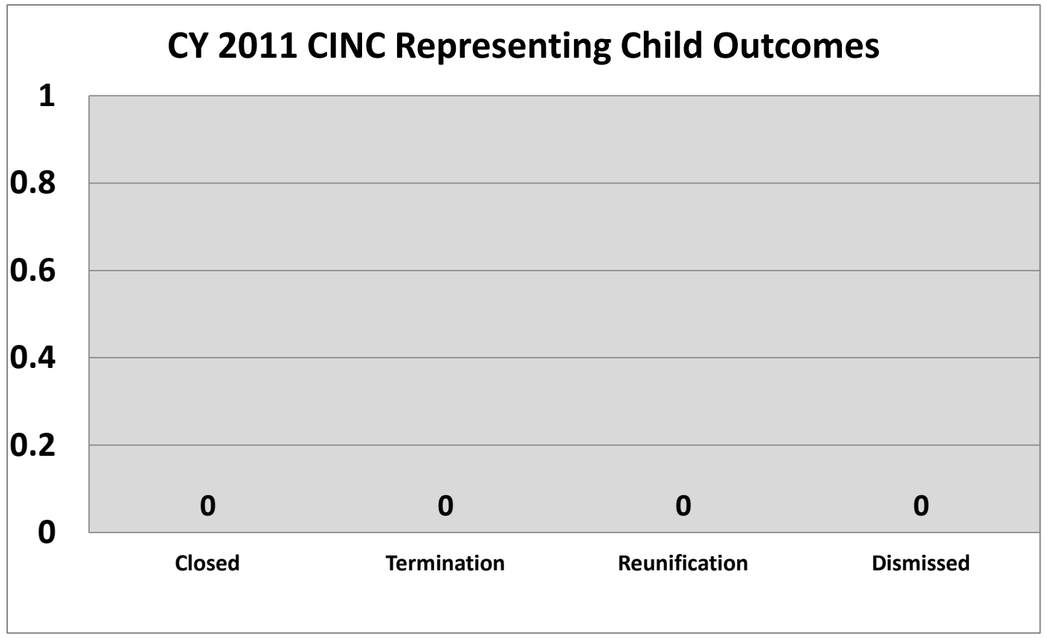
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7-X	
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP-X	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7 or 8	
Firefox	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory	
Television, DVD, VCR 1	
Desktop PCs 0	
Laptops 11	
Video Cameras 1	
Digital Cameras 1	
Video Conferencing Systems 0	
B&W Laser Printers 5	
Color Printers 1	
Wireless Cards 0	
Smartphones (Funded by Office) 0	
iPad/Tablets (Funded by Office) 0	

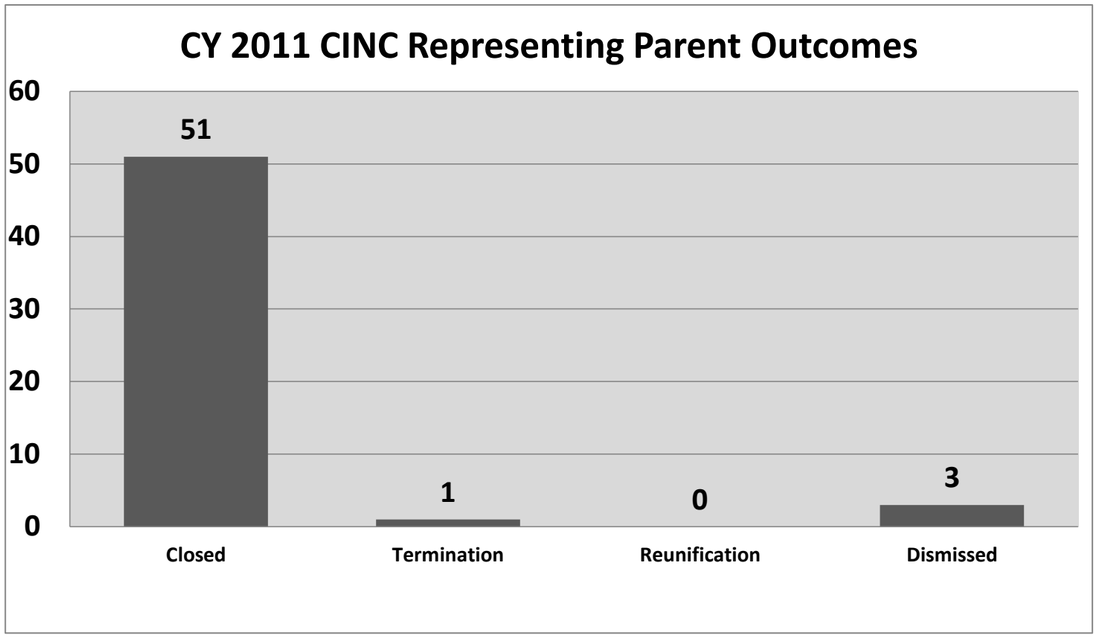
INTERNET SERVICES:	
Dialup Broadband No Internet Connection	
Connection Speed: Broadband	
Provider Name: Cox Cable	
Email Provider: Yahoo	
Please list any software or computer equipment in which you need training:	

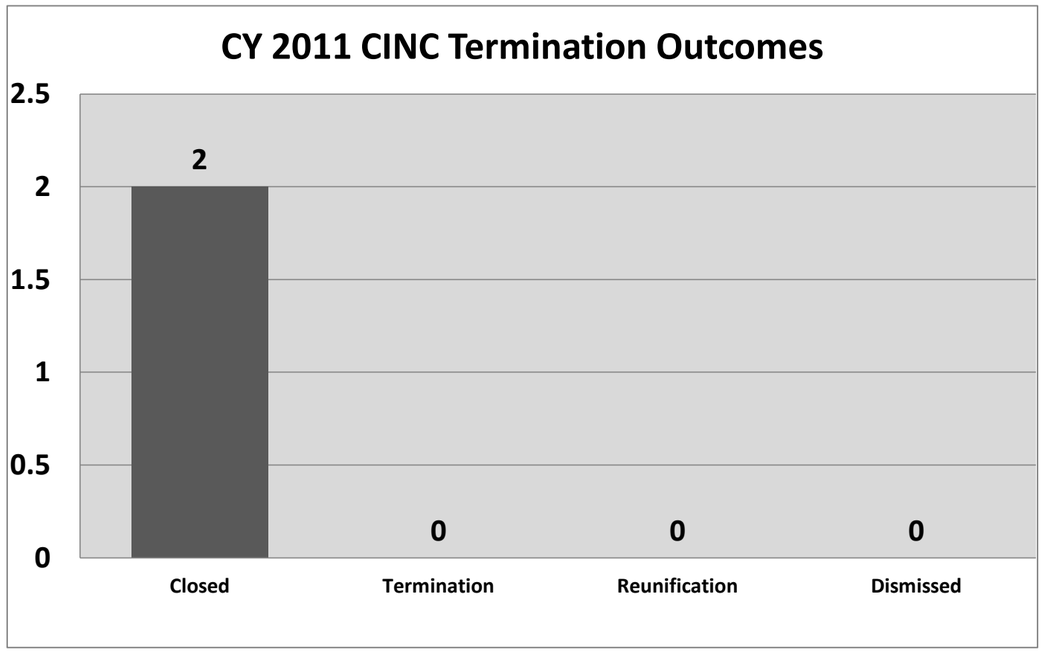
34th District Defender Office CY 2011 Caseloads & Outcomes

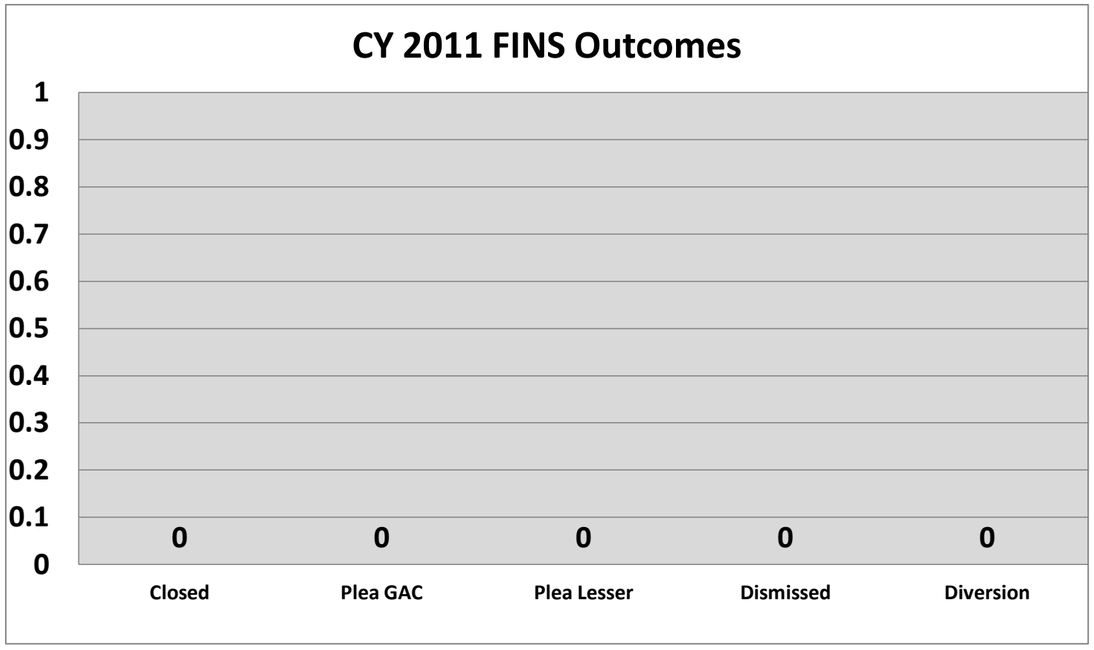
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	65	51	65	130	1	0	N/A	N/A	3	N/A	N/A	N/A	N/A	N/A
Termination	1	2	0	1	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	1	0	0	1	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	131	191	81	212	N/A	N/A	92	0	28	2	N/A	N/A	0	0
Delinquency Felony	29	39	17	46	N/A	N/A	16	3	10	1	N/A	N/A	0	0
Delinquency-Life	1	1	0	1	N/A	N/A	0	0	1	-	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	16	21	8	24	N/A	N/A	4	0	2	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	1496	1737	514	2010	N/A	N/A	639	21	824	12	0	0	2	1
Adult Felony Non-LWOP**	1387	1662	850	2237	N/A	N/A	249	78	670	3	0	0	0	0
Adult LWOP*	11	12	9	20	N/A	N/A	0	3	4	0	0	1	0	0
Capital	0	0	0	0	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	111	151	86	197	N/A	N/A	2	1	18	0	N/A	N/A	N/A	N/A
Post Conviction Relief	0	4	5	5	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

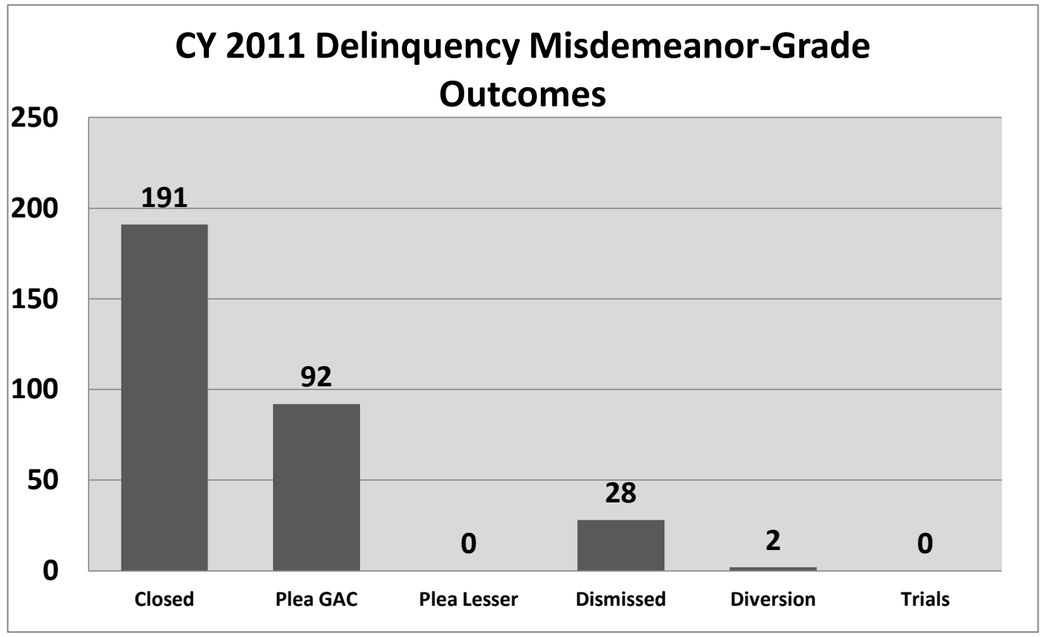
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

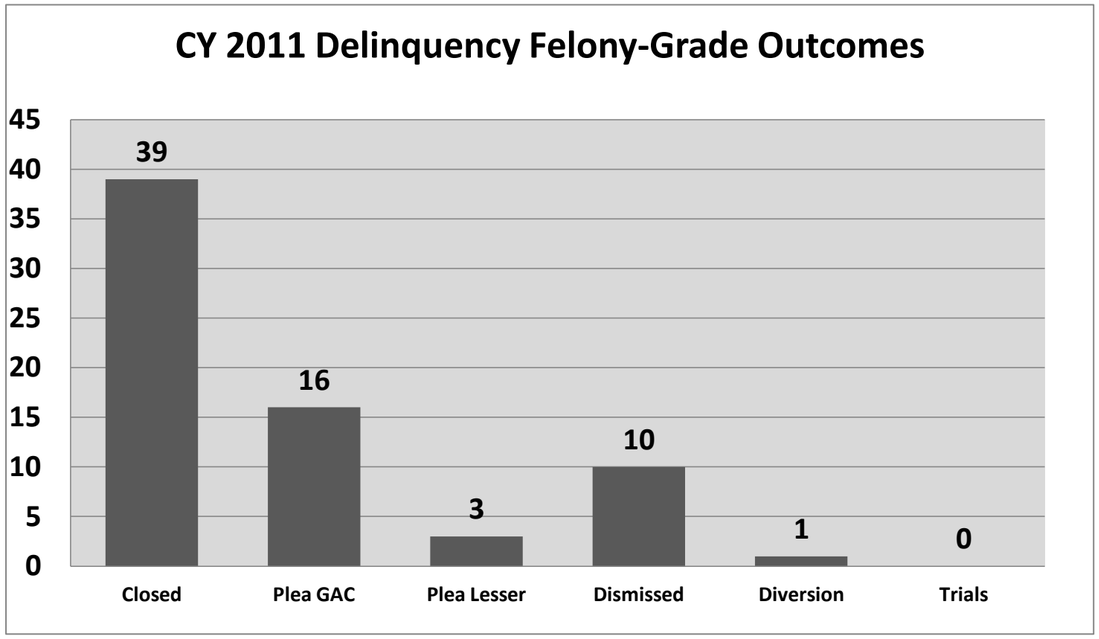

CY 2011 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

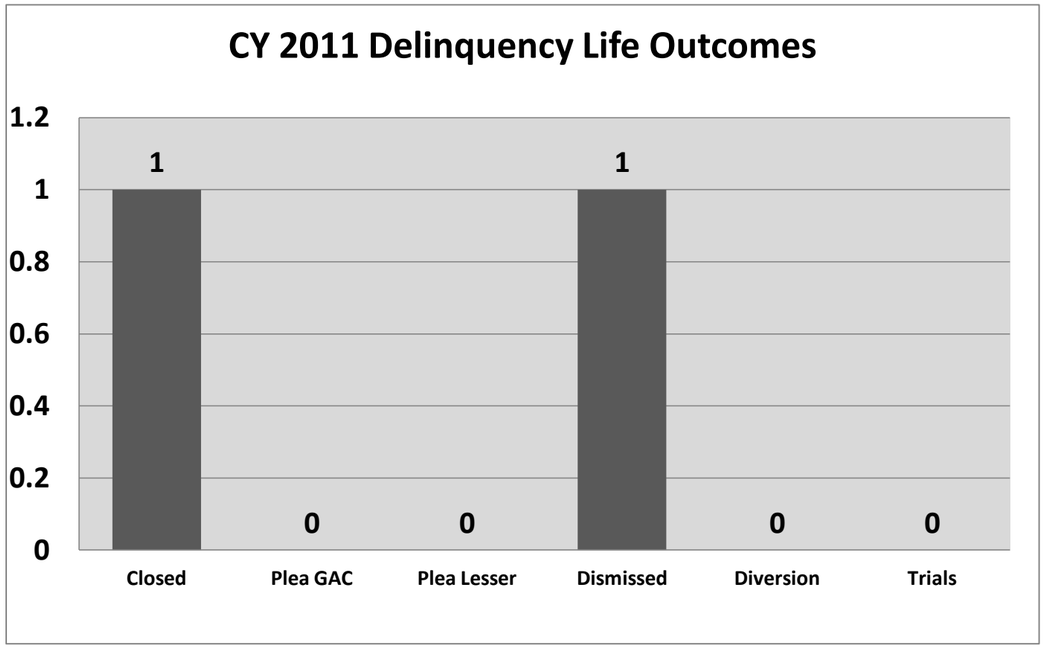

CY 2011 CINC Representing Parent Outcomes
60
50
40
30
20
10
0
51
1
0
3
Closed
Termination
Reunification
Dismissed

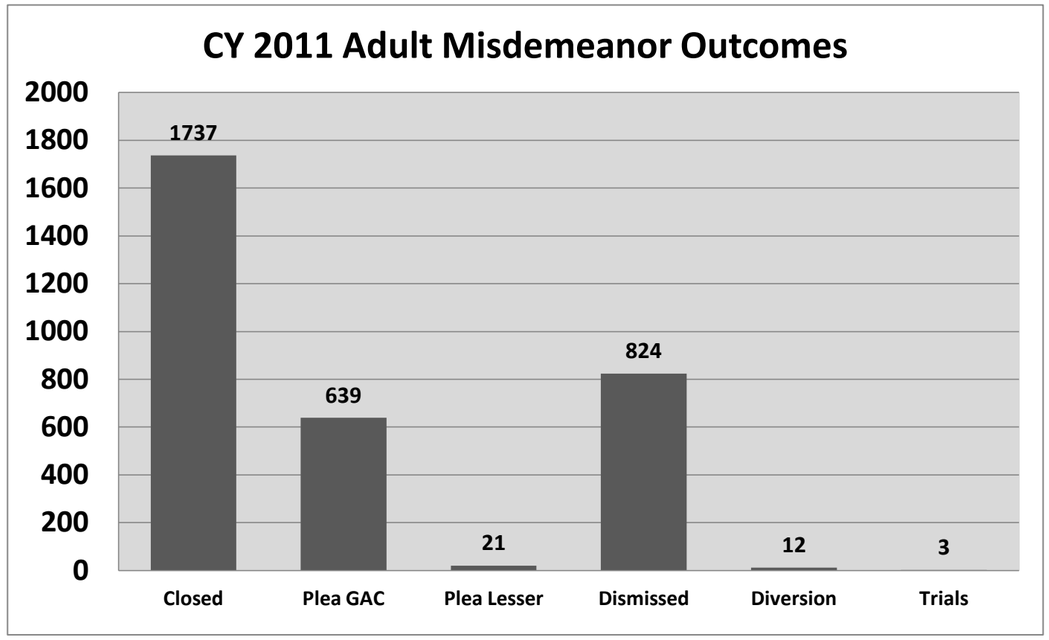

CY 2011 CINC Termination Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
Closed
Termination
Reunification
Dismissed

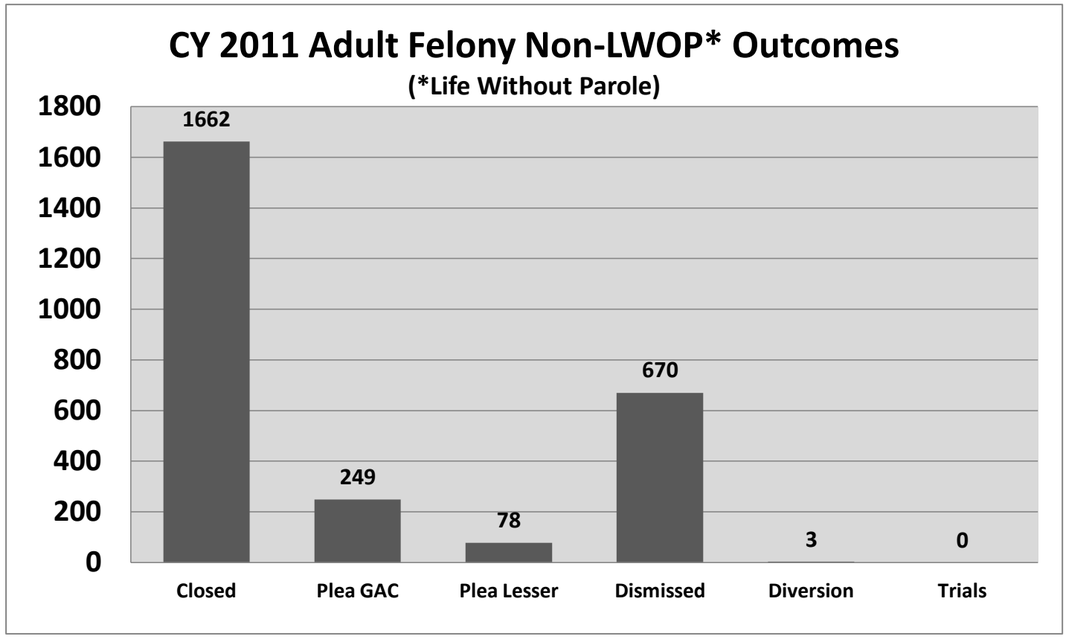

CY 2011 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

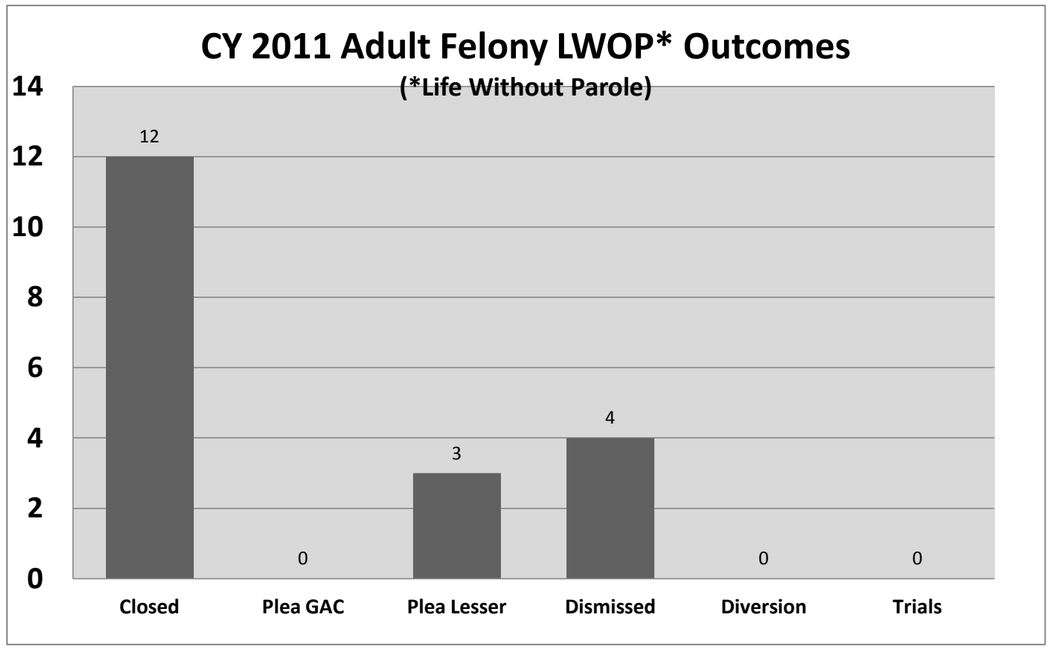

CY 2011 Delinquency Misdemeanor-Grade Outcomes
250
200
150
100
50
0
191
92
0
28
2
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

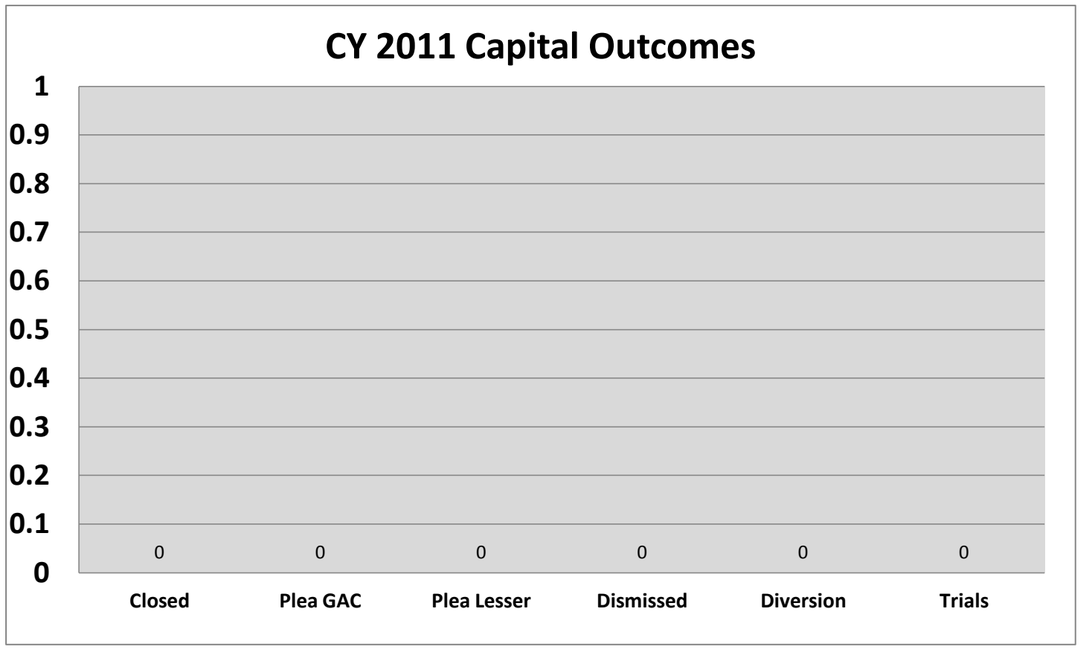

CY 2011 Delinquency Felony-Grade Outcomes
45
40
35
30
25
20
15
10
5
0
39
16
3
10
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
2000
1800
1600
1400
1200
1000
800
600
400
200
0
1737
639
21
824
12
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

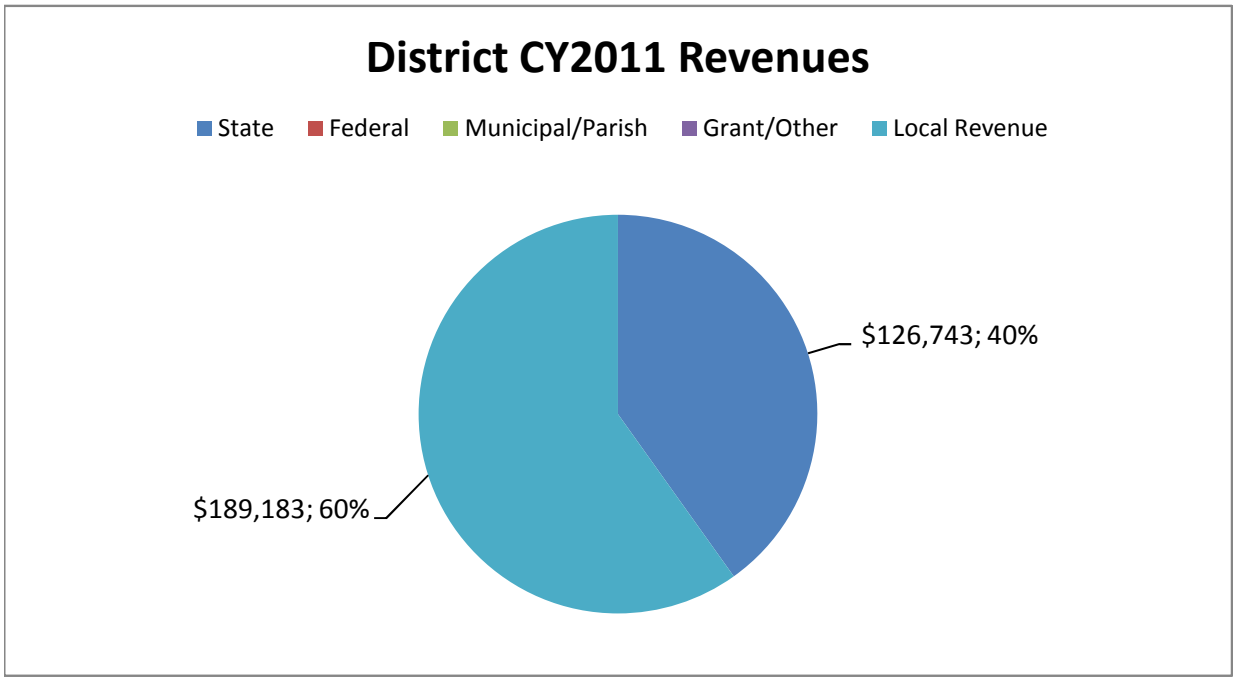

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
1800
1600
1400
1200
1000
800
600
400
200
0
1662
249
78
670
3
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

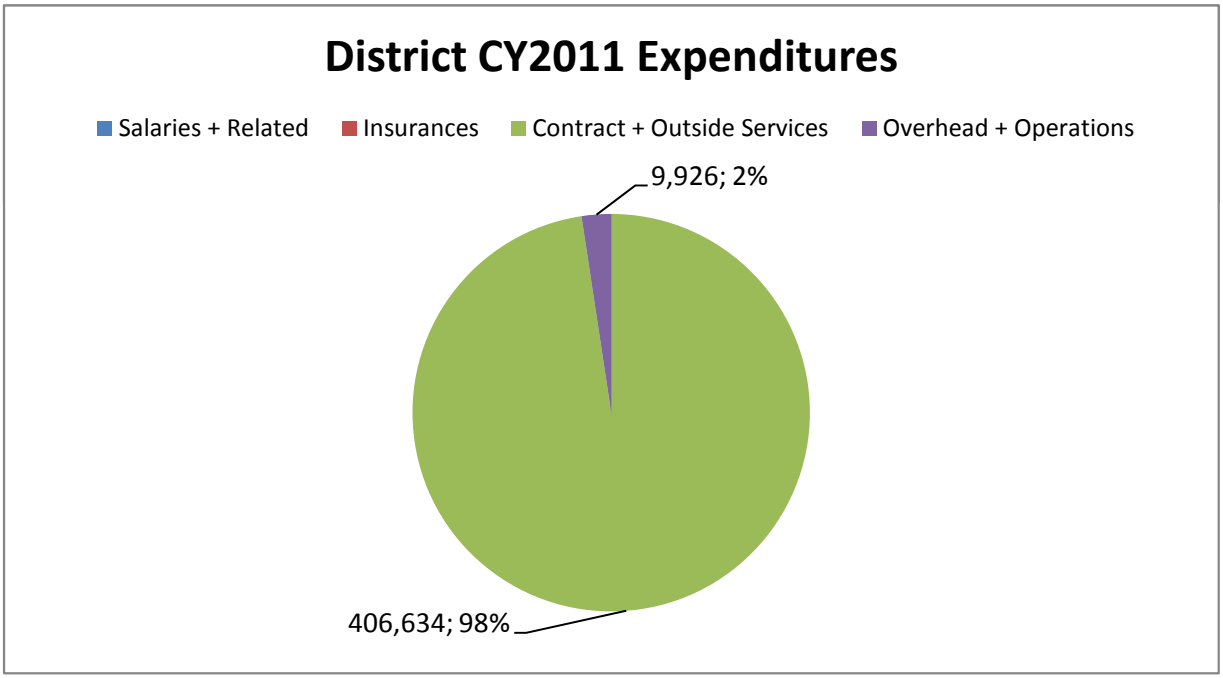

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
14
12
10
8
6
4
2
0
12
0
3
4
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

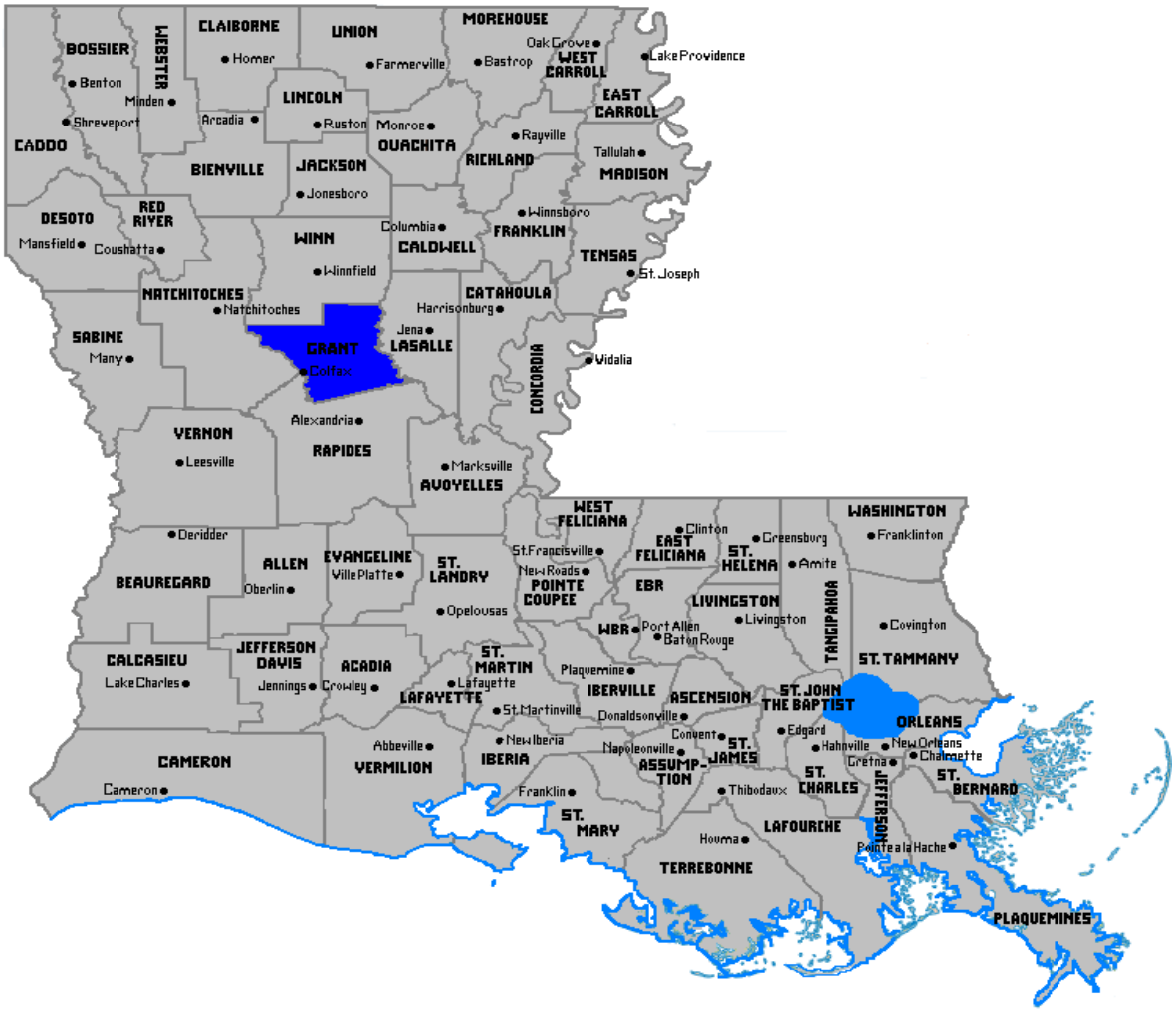

CY 2011 Capital Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 34 CY2011	Total CY11
District Defender: Thomas Gernhauser	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ 126,743
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ -
Total State & Other	**$ 126,743**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 124,182
Traffic Court	$ -
Traffic Camera	$ -
Municipal Court	$ -
Juvenile Court	$ -
Criminal District Court	$ 150
Non-itemized, lump sum collected and remitted by all courts	$ 122
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ 78,181
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ -
Condition of Probation	$ 20
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 45,905
Department of Corrections	$ -
Donations	$ -
Interest Revenue	$ 41
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 18,336
Partial Attorney Fees Reimbursements [as per 15:176]	$ -
Other Reimbursements	$ -
Other Local Income	$ 700
Total Local Revenue	**$ 189,183**
Total Revenue	**$ 315,926**

District 34 CY2011	Total CY11
District Defender: Thomas Gernhauser	
Actual Expenditures Paid	
Salaries	$ -
Hospitalization and Disability Insurance	$ -
Retirement	$ -
Payroll Taxes	$ -
Accrued Leave	$ -
Workers' Compensation	$ -
Malpractice Insurance	$ -
Auto/Physical Liability Insurance	$ -
Audit/Accounting Expense	$ 8,000
Contract Clerical	$ 6,000
Expert Witness	$ 1,095
Investigators	$ 23,333
Interpreters	$ 2,781
Social Workers	$ -
Capital Representation	$ -
Conflict	$ 78,720
Contract - Juvenile Attorneys or CINC	$ 57,529
Misdemeanor Attorney Contracts	$ 105,415
Contract Attorneys - all other	$ 123,500
Building Lease/Rent	$ 328
Office Repair and Maintenance	$ -
IT/Technical Support	$ 262
Major Acquisitions	$ -
Equipment Lease/Rent	$ -
Telephone/Utilities/Postage/Internet	$ 266
Office Supplies	$ 4,625
Parking/Auto Tolls	$ -
Advertisements	$ 162
Travel/Lodging/Per Diem/Mileage	$ 77
Dues and Seminars	$ -
Law Library/Journals/Subscriptions	$ 1,198
Other Operating Expenses	$ 3,270
Total Expenses	**$ 416,560**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$126,743; 40%
$189,183; 60%


District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
9,926; 2%
406,634; 98%



The 35TH Judicial District Public Defenders' Office

Grant (Colfax)

District Defender: Robert L. Kennedy
352 Second Street
Colfax, LA 71417
(318) 627-3255

35th Judicial District • Grant Parish
District Defender Robert L. Kennedy • (318) 627-3255
352 Second St. • Colfax, LA • 71417

General District Information: In the 35th Judicial District, there is one section in District Court. There are no City Courts. There are no specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 22,309 in this district, 5,151 of whom are children.

District Staff: The District Defender in this district is Robert L. Kennedy, who has served in the position for 40 years and has been a public defender in Louisiana for 43 years. The 35th Judicial District public defenders' office is a contract public defenders' office with one full-time District Defender and two part-time contract attorneys. There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender supervises all staff, and there is no caseload reduction provided to him. The office also has one administrative staff member.

Juvenile Defense: Juvenile cases are heard by the District Judge in the 35th Judicial District. All attorneys handle juvenile cases.

Indigency Determination and Availability of Clients: In the 35th Judicial District, the Public Defenders' Office makes the determination of indigence. Adult clients are held in the Grant Parish Detention Center or, when held outside of district, in Avoyelles Parish. Juvenile clients are held in Rapides or Avoyelles Parishes.

Fees and Accounting: The 35th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2011, approximately 426 applications were received for services, but fees are not collected on most applications. A total of $1,595 in application fees was collected by the local office of probation and parole in 2011. Courts in this district assess the statutory $35 special fee in every case resulting in a conviction to support local public defender services. In 2011, the district received $86,074 in special fees, collected by the Grant Parish Sheriff's Office. The Court assesses a partial indigence fee of $300 for misdemeanor convictions and $600 to $1,550 for felony convictions. These fees are collected by the office of probation and parole. All accounting functions for this district's Public Defenders' Office are handled internally.

Caseload: The 35th Judicial District Public Defenders' Office reported handling 680 cases in 2011. Of those, 190 involved juvenile matters, including 119 Child in Need of Care representations.

The 35TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Grant - Colfax
Population:	22309
Juvenile Population:	5151
District Defender	Robert L. Kennedy
Years as District (or Chief) Defender	Since inception of District Defender System
Years of Public Defense	43.5
Office Manager	Bettye F. Wall
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Bettye F. Wall, Office Manager
Primary Office Street Address	352 Second Street
City	Colfax
ZIP	71417
Primary Phone	318-627-3255
Primary Mailing Address	P.O. Box 222, Colfax, 71417
Primary Email Address	kennedyrobertl@bellsouth.net
Primary Emergency Contact	Robert L. Kennedy
Primary Emergency Phone	318-792-7914 - cell
Secondary Emergency Contact	Ken Rodenbeck
Secondary Emergency Phone	318-613-5115 - cell
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	None
Name of Owner(s) of Office(s)	Robert L. Kennedy
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	None paid to Owner
Courts and Locations	35th Judicial District Court, 200 Main Street, Colfax LA 71417
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	One
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Cases are assigned to two part-time contract attorneys and District Defender who are on salary. If more than 3 co-defendants non-contract conflict attorneys are assigned who are paid by the case.
Name of Adult Detention Facilities in This District	Grant Parish Detention Facility
Name of Adult Detention Facilities Outside the District Which Hold Clients	Avoyelles Parish Detention Facility
Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Avoyelles and Rapides Parish
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Often persons are arrested and shipped before PDO is notified and they can be interviewed. When an attorney is appointed he has to expend extra time for travel to meet with the client.

Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	James P. Lemoine
Chief Judge of Criminal District Court	Warren Willett
Juvenile Court Judges (Specify District of City Court)	Yes. Warren Willett
Drug Court Judges	No
Mental Health Court Judges	No
Other Specialty Court	No
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Chief Indigent Defender by application (see form attached)
When is Assignment/Appointment of Counsel Made?	Within 72 hours of arrest
Client Assigned by Whom and How?	Chief by notification form given to client
Initial Client Intake Conducted By Whom? (Name and Title)	Robert L. Kennedy, Chief
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Bettye Wall interviews when Chief is out of the office and unable to interview within above time period.
$40 Application Fees	
How Many Applications for Services Were Received?	426 estimated. Unable to keep an accurate count due to only part time personnel to handle necessary work.
Does the Office Collect the $40 Application Fee?	Yes
How Many Application Fees Were Waived?	Fees are not collected on 95% of applications at the time of appointment, however the fee is assessed as part of the sentence imposed. See also response to item 46.
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2011	1595
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	Yes. Office of probation and parole.
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	86074
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	None
Who Collects the Assessed Court Fees?	Sheriff
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Court Fees Collected?	Sheriff
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None
Partial Indigence Payments	

Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Standard fees:$600.00 for felonies, $300.00 for misdemeanors; Felony Category 1-$750.00, Felony Category 2-$1,050.00, Felony Category 3-$1,550.00
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Clerk of Court by providing copy of court minutes and Office of Probation and Parole.
Who Collects the Assessed Partial Payments?	Office of Probation and Parole
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Statement showing amount paid and balance owed provided by Office of Probation and Parole included with all payments.
Who Remits the Partial Payments Collected?	Office of Probation and Parole.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Statements from Office of Probation and Parole
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted - yes
a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Because of the uncertainty of the amount of revenue that is going to be collected by the Sheriff a possible deficit could occur, however the amount can't be determined until about April 2012.
Immediate Critical Issue Areas	Funding
Long-Term Critical Issue Areas	See primary needs above.
Please List All New Hires in 2011 (Name and Title)	Scott M. Prudhomme Part-Time Contract Attorney
Please List All Promotions in 2011 (Name and Title)	None
2011 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2011	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	N/A
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Chief supervises attorney and non-attorneys
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	None
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	No
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No
Regular Meetings for Any Staff, Please Describe	I have a staff of one (1), the office manager, and I see her every day.
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2011	None

Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	None
Please Provide the Names of All State Representatives and Senators from Your District	Rep. Billy R. Chandler, P. O. Box 100, Dry Prong, LA.; Sen. Gerald Long, P. O. Box 151, Winnfield, LA 71483
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Unable to answer without clarification of meaning of "External Factors".
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	More time is being spent in court supervising and advising contract attorneys.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Part-Time Contract Attorneys	**Contact Information**
Joseph P. Beck, III	P. O. Box 6, Ball, LA 71405 (318)640-9202
Scott M. Prudhomme	P. O. Box 281, Colfax, LA 71417 (318)627-3551
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Bettye F. Wall	352 2nd St, Colfax, LA 71417 (318)627-3255

2011 District Office Technology Survey

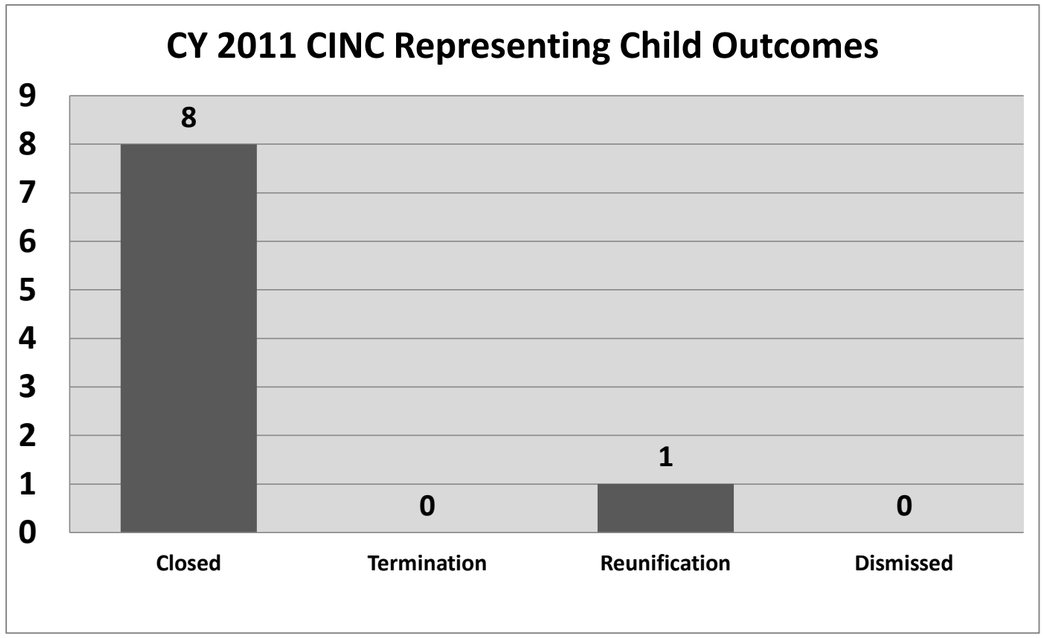
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	Bettye F. Wall
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
__Windows 7	
__Windows Vista	
__Windows Server 2000/2003/2008	
X Windows XP	
__Mac OSX	
Case Management System(s): Check all that apply	
_X defenderData (LPDB statewide system)	
__Other System (please name) _____	
Productivity Suites Used:	
__Microsoft Office 2010 (Word, Excel, etc.)	
_X Microsoft Office 2007	
__Microsoft Office 2003	
__Previous Microsoft Office version	
__Corel Word Perfect	
__Other	
Internet Browsers Used:	
__Internet Explorer 6	
_X Internet Explorer 7 or 8	
_X Firefox	
__Other	
HARDWARE:	
Please enter the number of	
devices in your inventory	
_1 Television, DVD, VCR	
__Desktop PCs	
_1 Laptops	
__Video Cameras	
__Digital Cameras	
__Video Conferencing Systems	
_1 B&W Laser Printers	
__Color Printers	
__Wireless Cards	
__Smartphones (Funded by Office)	
__iPad/Tablets (Funded by Office)	

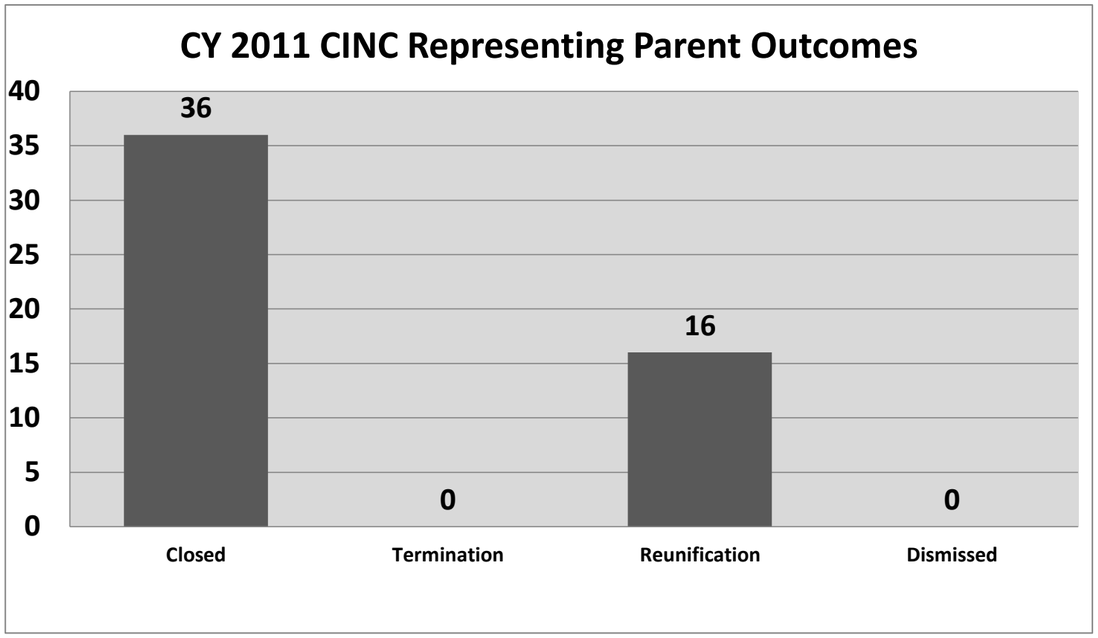
INTERNET SERVICES:	
____Dialup _X_Broadband ____No Internet Connection	
Connection Speed:	6Mbps x 512Kpbs
Provider Name:	AT&T
Email Provider:	AT&T
Please list any software or computer equipment in which you need training:	

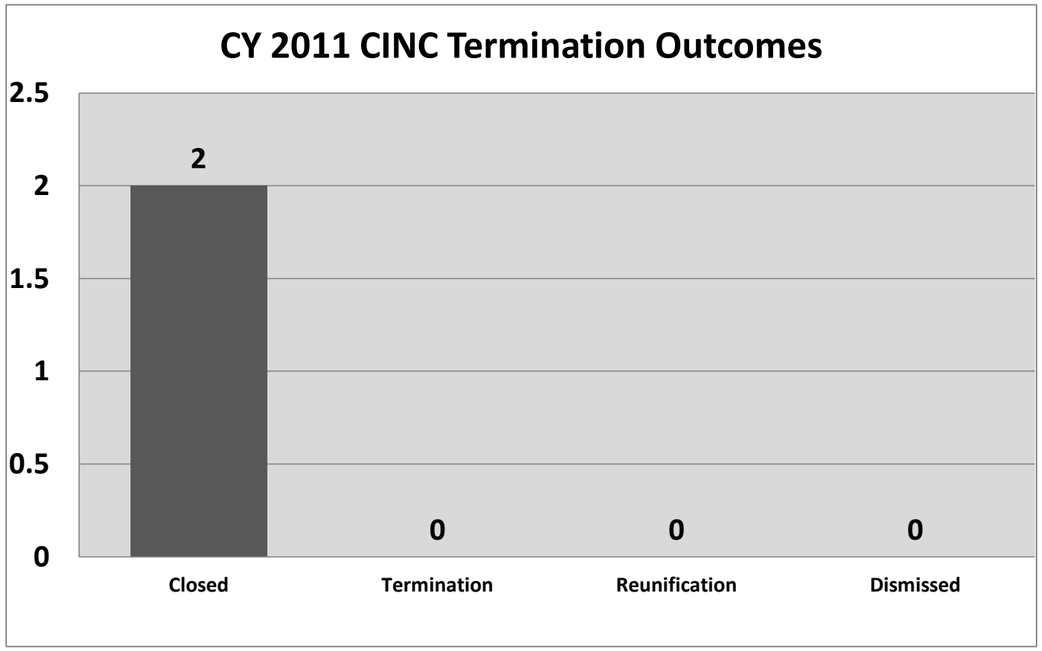
35th District Defender Office CY 2011 Caseloads & Outcomes

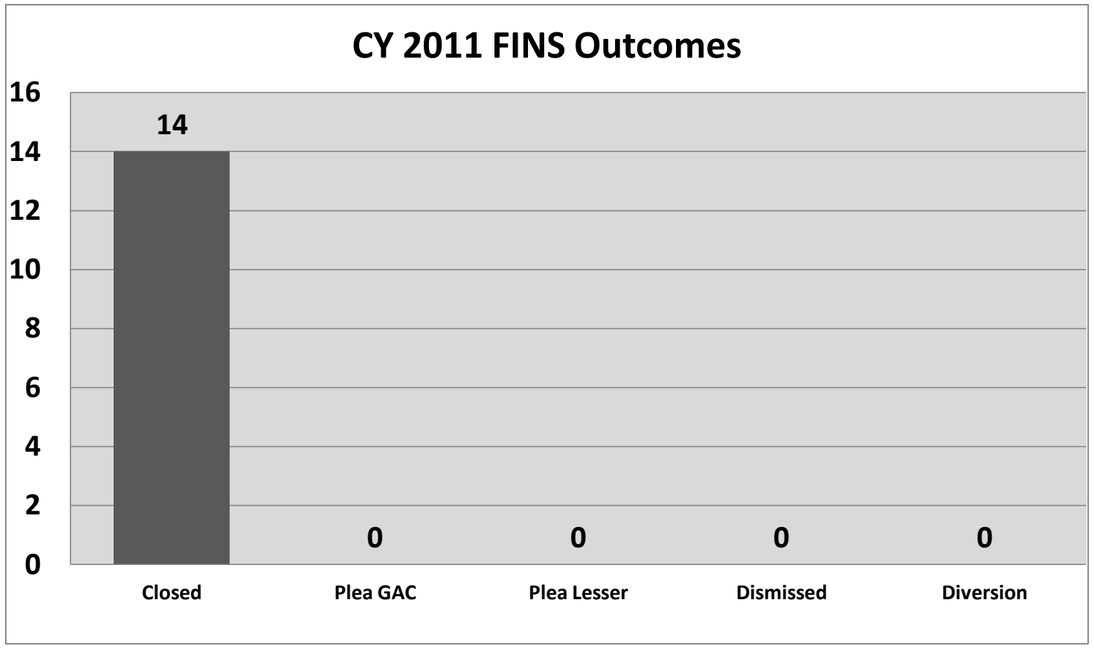
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	0	8	18	18	0	1	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	49	36	49	98	0	16	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	2	3	3	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	11	14	16	27	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	12	10	16	28	N/A	N/A	1	0	10	0	N/A	N/A	0	0
Delinquency Felony	9	3	7	16	N/A	N/A	0	0	3	0	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	59	57	31	90	N/A	N/A	24	1	60	0	0	0	0	0
Adult Felony Non-LWOP**	257	242	142	399	N/A	N/A	175	20	211	0	0	0	1	0
Adult LWOP*	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0
Capital	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Post Conviction Relief	0	1	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

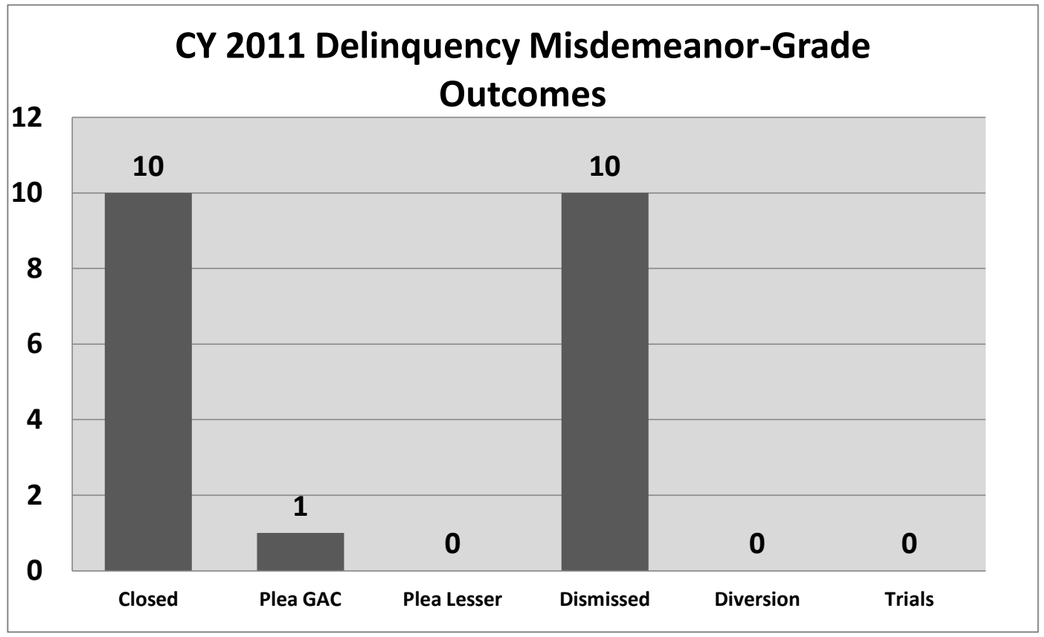
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

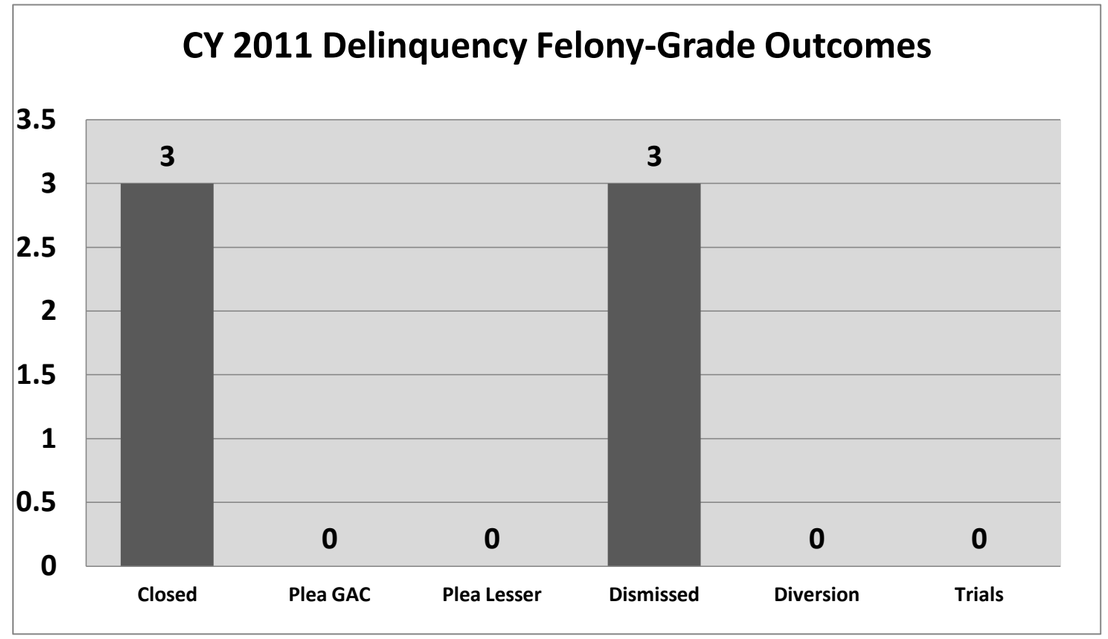

CY 2011 CINC Representing Child Outcomes
9
8
7
6
5
4
3
2
1
0
8
0
1
0
Closed
Termination
Reunification
Dismissed

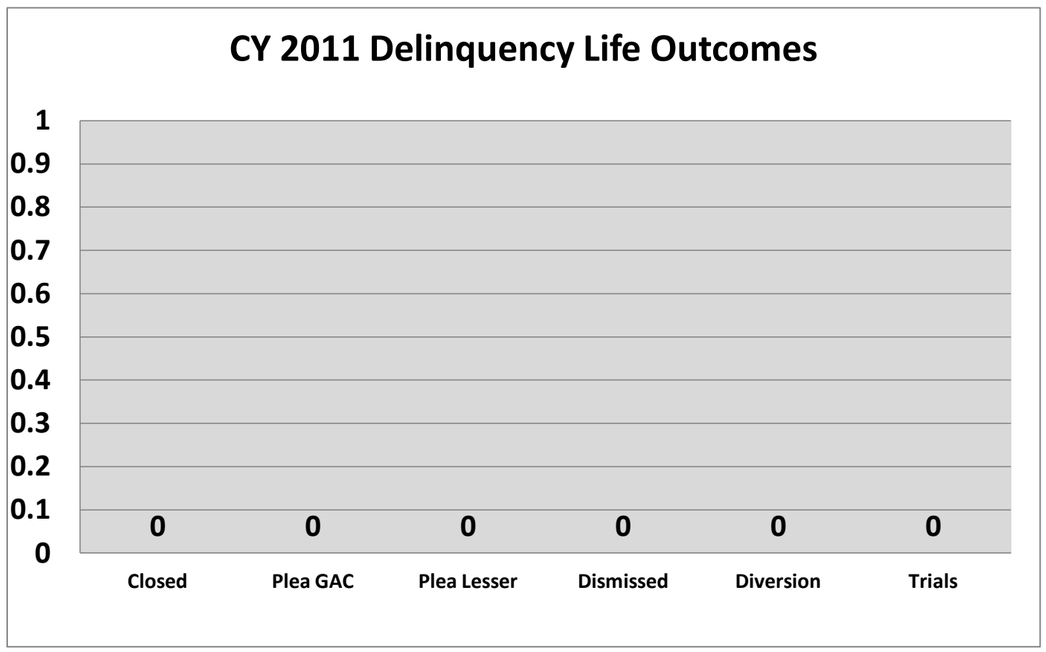

CY 2011 CINC Representing Parent Outcomes
40
35
30
25
20
15
10
5
0
36
0
16
0
Closed
Termination
Reunification
Dismissed

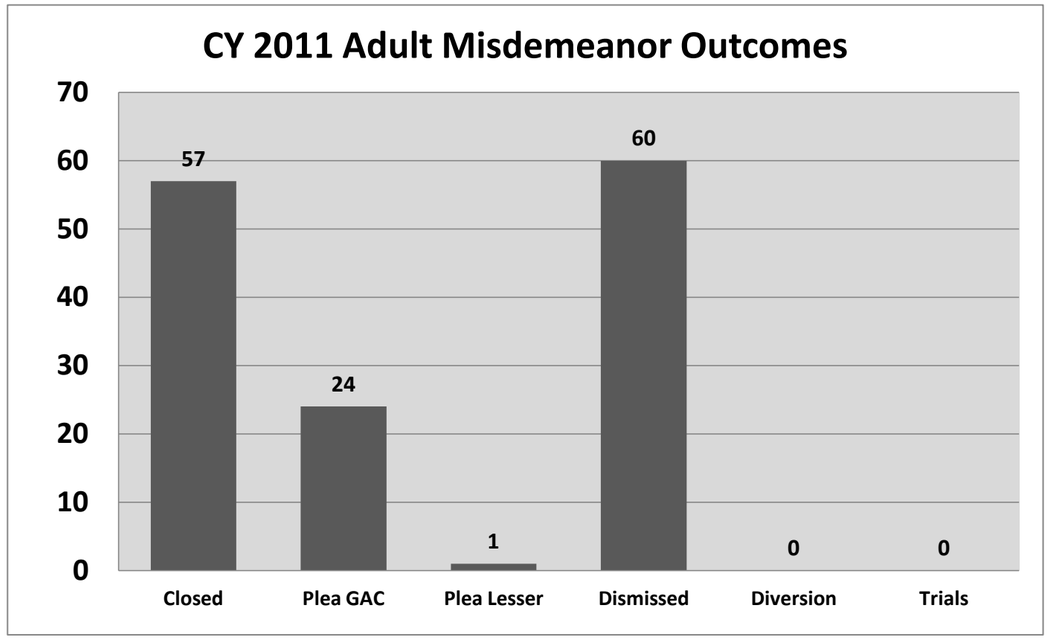

CY 2011 CINC Termination Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
Closed
Termination
Reunification
Dismissed

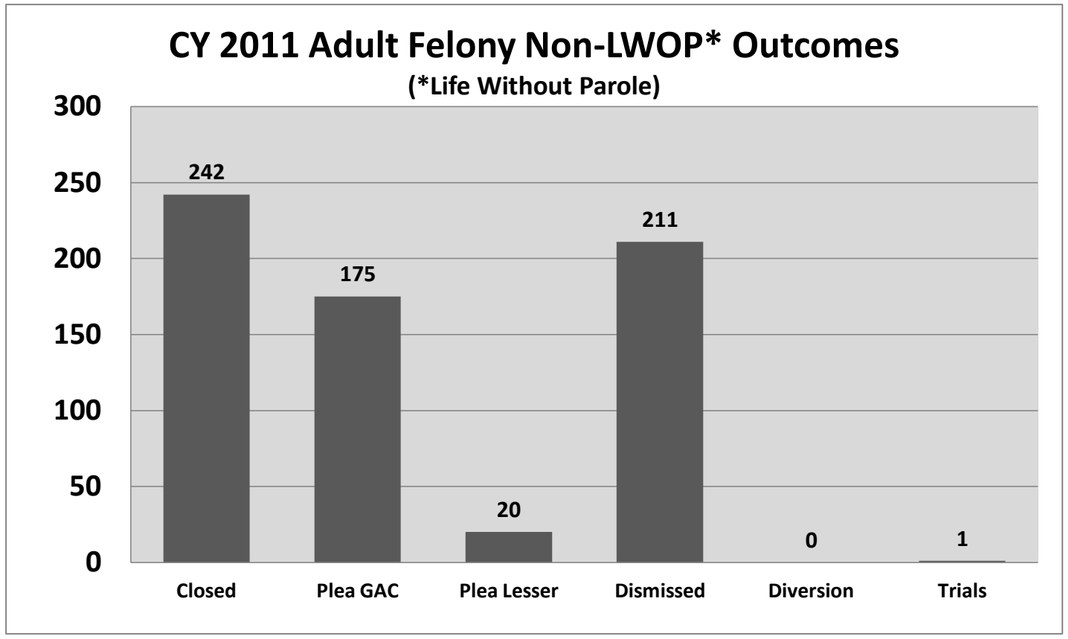

CY 2011 FINS Outcomes
16
14
12
10
8
6
4
2
0
14
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

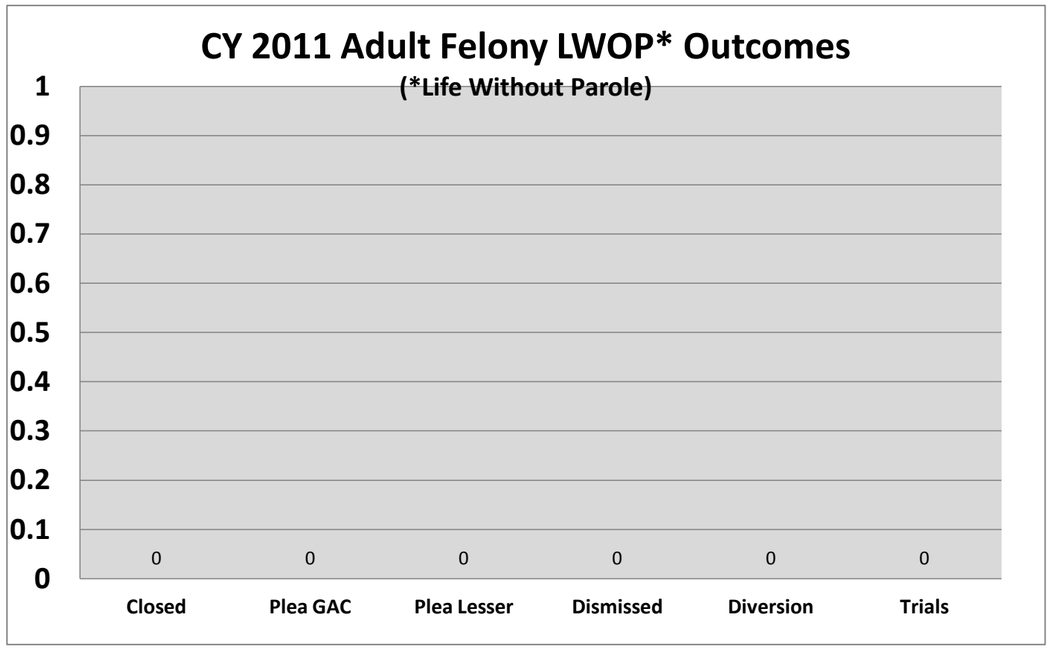

CY 2011 Delinquency Misdemeanor-Grade Outcomes
12
10
8
6
4
2
0
10
1
0
10
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

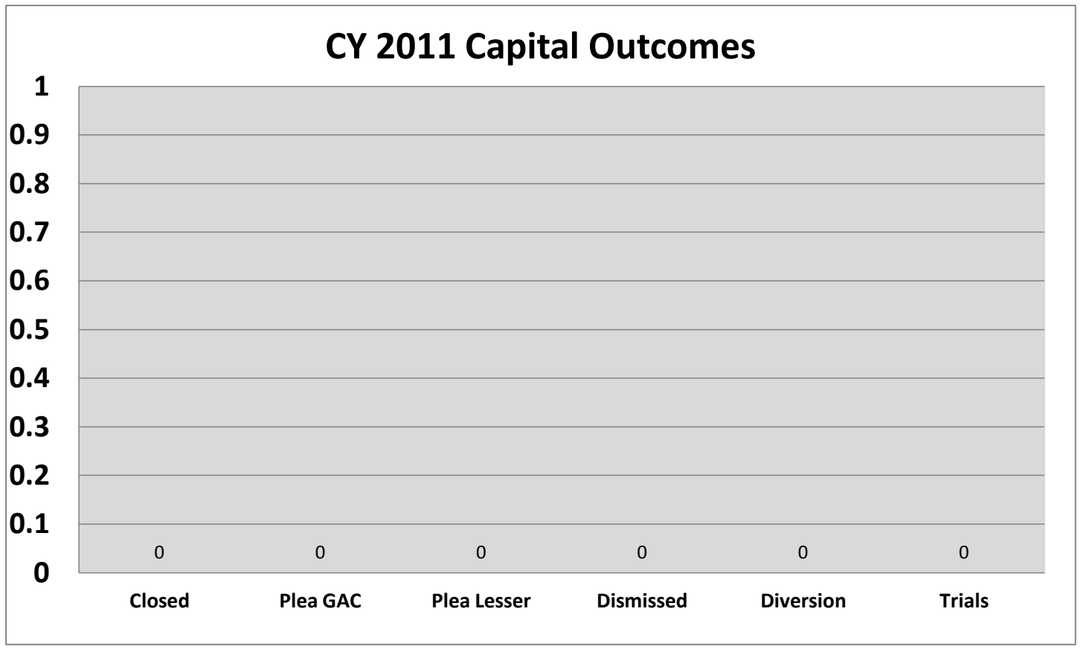

CY 2011 Delinquency Felony-Grade Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
0
0
3
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
70
60
50
40
30
20
10
0
57
24
1
60
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

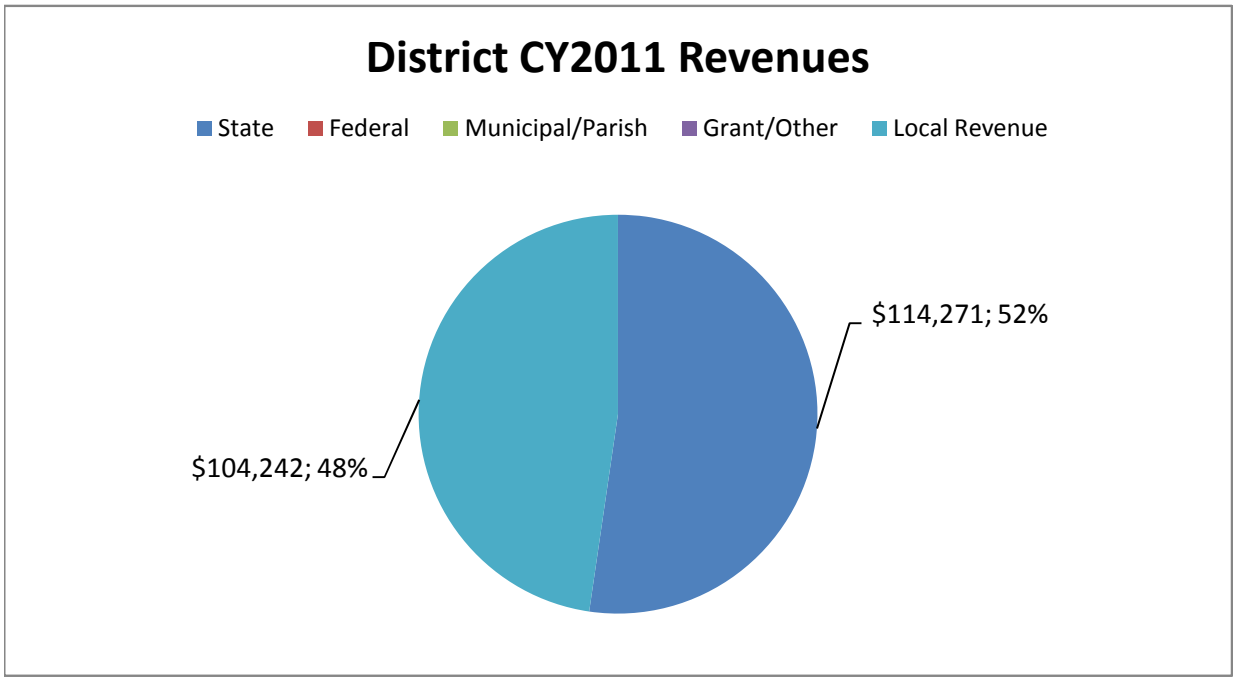

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
300
250
200
150
100
50
0
242
175
20
211
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

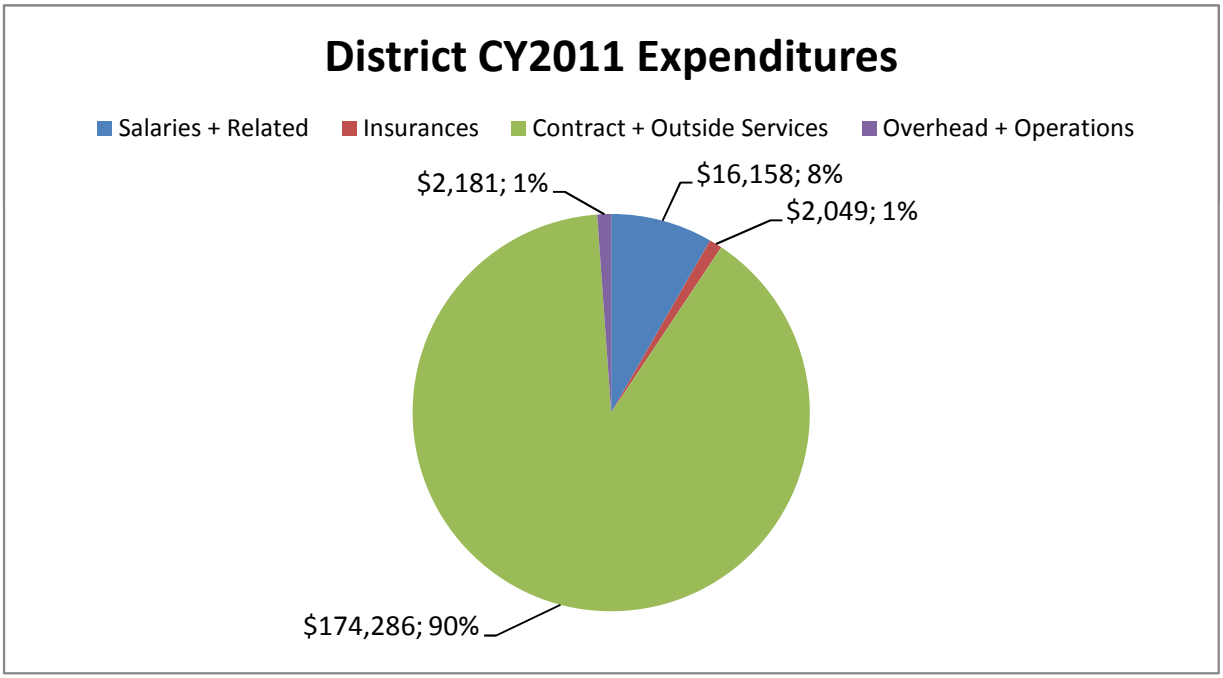

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

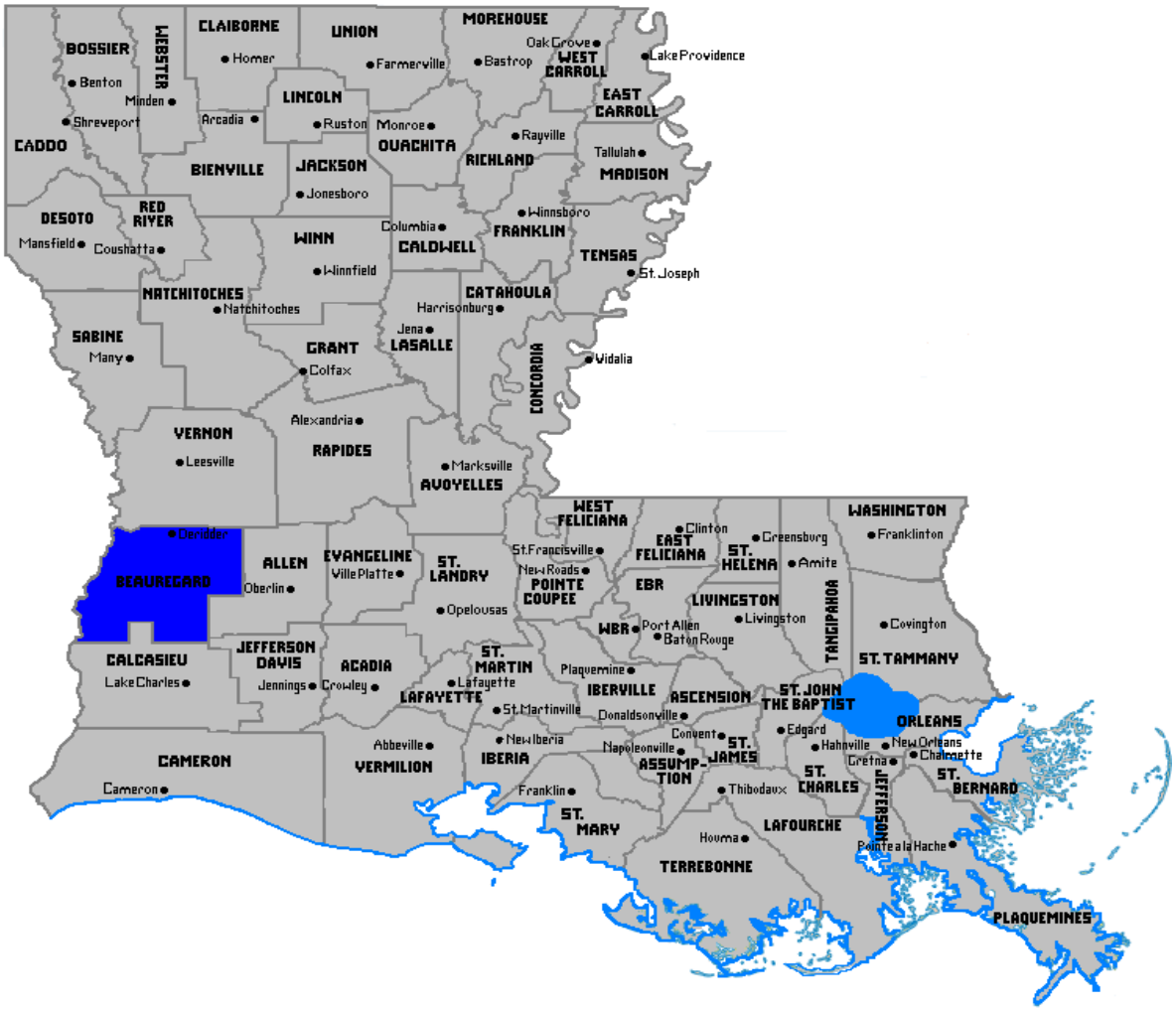

CY 2011 Capital Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 35 CY2011	Total CY11
District Defender: Robert Kennedy	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ 114,271
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ -
Total State & Other	**$ 114,271**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 86,075
Traffic Court	$ -
Traffic Camera	$ -
Municipal Court	$ -
Juvenile Court	$ -
Criminal District Court	$ -
Non-itemized, lump sum collected and remitted by all courts	$ 30,109
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ 10,617
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ -
Condition of Probation	$ -
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 4,871
Department of Corrections	$ -
Donations	$ -
Interest Revenue	$ 205
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 1,595
Partial Attorney Fees Reimbursements [as per 15:176]	$ 11,496
Other Reimbursements	$ -
Other Local Income	$ -
Total Local Revenue	**$ 104,242**
Total Revenue	**$ 218,513**

District 35 CY2011	Total CY11
District Defender: Robert Kennedy	
Actual Expenditures Paid	
Salaries	$ 15,000
Hospitalization and Disability Insurance	$ -
Retirement	$ -
Payroll Taxes	$ 1,158
Accrued Leave	$ -
Workers' Compensation	$ -
Malpractice Insurance	$ 2,049
Auto/Physical Liability Insurance	$ -
Audit/Accounting Expense	$ -
Contract Clerical	$ -
Expert Witness	$ -
Investigators	$ 500
Interpreters	$ -
Social Workers	$ -
Capital Representation	$ -
Conflict	$ 3,150
Contract - Juvenile Attorneys or CINC	$ -
Misdemeanor Attorney Contracts	$ -
Contract Attorneys - all other	$ 170,636
Building Lease/Rent	$ -
Office Repair and Maintenance	$ -
IT/Technical Support	$ -
Major Acquisitions	$ -
Equipment Lease/Rent	$ -
Telephone/Utilities/Postage/Internet	$ 589
Office Supplies	$ 1,260
Parking/Auto Tolls	$ -
Advertisements	$ -
Travel/Lodging/Per Diem/Mileage	$ -
Dues and Seminars	$ -
Law Library/Journals/Subscriptions	$ -
Other Operating Expenses	$ 332
Total Expenses	**$ 194,674**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$114,271; 52%
$104,242; 48%

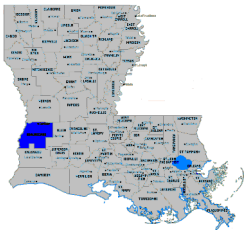

District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$2,181; 1%
$16,158; 8%
$2,049; 1%
$174,286; 90%



The 36TH Judicial District Public Defenders' Office

Beauregard (DeRidder)

District Defender: David L. Wallace
518 North Pine Street
DeRidder, LA 70634
(337) 462-8891



36th Judicial District • Beauregard Parish
District Defender David Wallace • (337) 462-8891
518 North Pine Street • DeRidder, LA • 70634

General District Information: In the 36th Judicial District, there are two sections of District Court and no City Courts or specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 35,654 in this district, 9,295 of whom are children.

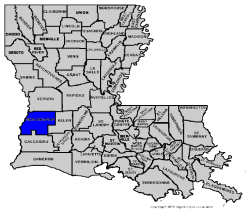
District Staff: The District Defender in this district is David Wallace, who has served in the position for three years and been a public defender in Louisiana for 27 years. The 36th Judicial District Public Defenders' Office is a contract public defenders' office with five part-time contract attorneys in addition to the District Defender. There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender supervises all staff, and there is no caseload reduction provided to him. The office also has two investigators and one administrative staff members.

Juvenile Defense: Juvenile cases are heard by District Judges in the 36th Judicial District. All attorneys handle juvenile cases.

Indigency Determination and Availability of Clients: In the 36th Judicial District, a judge makes the determination of indigence. Adult clients are held at the C. Paul Phelps Correctional Center. Female clients are often housed in Avoyelles Simmesport Detention Center because of overcrowding. Juvenile clients are held in Ware Youth Center (Coushatta), Calcasieu Parish Juvenile Detention Center, or in St. James Youth Center.

Fees and Accounting: The 36th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2011, 736 applications were received for services. Fees were waived for two applicants and were not reduced for any applicants. A total of $10,812 in application fees was collected by the probation and parole department. Courts in this district assess the statutory $35 special fee to support local public defender services in every case resulting in a conviction. These special fees are collected by local and state probation offices. Courts in this district may also assess partial indigence payments for services based on a client's ability to pay. Any resulting payments are collected by the Public Defenders' Office, if paid before conviction, and by the district's probation and parole department after conviction. All accounting functions for this district's Public Defenders' Office are handled internally by staff.

Caseload: The 36th Judicial District Public Defenders' Office reported handling 916 cases in 2011. Of those, 102 involved juvenile matters, including 63 Child in Need of Care representations.



The 36th JDC Public Defenders' Office

Parish(es) & Seat(s)	Beauregard - DeRidder
Population:	35654
Juvenile Population:	9295
District Defender	David L. Wallace
Years as District (or Chief) Defender	3 years, 2 months
Years of Public Defense	27 years
Office Manager	Rosie Kolarik
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Cathy Lopez, Data Entry Clerk & Inmate Liaison
Primary Office Street Address	518 North Pine Street
City	DeRidder
ZIP	70634
Primary Phone	337-462-8891
Primary Mailing Address	PO Box 489, DeRidder, 70634
Primary Email Address	wnblawoffice@bellsouth.net
Primary Emergency Contact	David L. Wallace
Primary Emergency Phone	337-462-0473 office
Secondary Emergency Contact	337-462-8891 office
Secondary Emergency Phone	337-462-2144 office
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)	David L. Wallace
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	300.00 Month (Utilities Only)
Courts and Locations	36th Judicial District Court, Divisions A & B, P.O. Box 1148, DeRidder, 70634
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	(2) Two Divisions: Division A - Judge Martha A. O'Neal; Division B - Judge C. Kerry Anderson. Judges rotate on a monthly basis between civil and criminal dockets
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	The presiding Judge issues an Appointment of Counsel Order or Assigns the client to the PDO at the 72 hour hearing, which is noted on the "Notice of Custody Order" either of these are forwarded to the PDO for assignment of counsel on a rotational basis.
Name of Adult Detention Facilities in This District	C. Paul Phelps Correctional Center, Post Office Box 1056, DeQuincy, LA 70633 (DOC facility)
Name of Adult Detention Facilities Outside the District Which Hold Clients	Avoyelles-Simmesport Women's Detention Ctr., Simmesport, LA Parish females are often housed there due to overcrowding.
Name of Juvenile Detention Facilities In This District	None

Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Youth Center 3565 Highway 71 Coushatta, LA; Calcasieu Parish Juvenile Detention Center Lake Charles, LA; St. James Youth Center, St. James, LA
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	This causes lack of access to clients, as well as additional expense and time traveling to these facilities. Ware Youth Center – 225 miles roundtrip; Calcasieu Juv. Center – 105 miles roundtrip; St. James Youth Ctr – 430 miles roundtrip
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	Upon arrest clients are only allowed one phone call to a bondsman only. Often clients are denied phone access and/or knowledge of bond amount if any has been set.
District Attorney	David W. Burton
Chief Judge of Criminal District Court	Martha Ann O'Neal
Juvenile Court Judges (Specify District of City Court)	Same as above
Drug Court Judges	Same as above
Mental Health Court Judges	Same as above
Other Specialty Court	None
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Judge, based upon application completed by defendant and interview conducted by Judge.
When is Assignment/Appointment of Counsel Made?	Judge assigns PDO within 72 hours of arrest, at arraignment or other court hearing.
Client Assigned by Whom and How?	PDO assigns counsel based upon a rotation of attorneys, division, and case type.
Initial Client Intake Conducted By Whom? (Name and Title)	Cathy Lopez, PDO Liaison
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Application completed by client, $40 fee paid to Ms. Lopez at arraignment, or paid at office in person at a later time. Application is then presented to the Judge who interviews the client, determines indigency and amount of fees to be paid to the PDO. Judge then signs and forwards an "Appointment of Counsel Order" to the PDO. For incarcerated clients, Ms. Lopez meets with client at jail to complete the application; she submits the application to the presiding Judge at the time of the 72 hour hearing. Judge completes Notice of Custody Order to either deny or approve. Ms. Lopez brings the completed order to the PDO. PDO makes assignment and advises Ms. Lopez what attorney will represent what client. Ms. Lopez then meets with client within 24 hours to advise them who their attorney is as well as conducting the initial interview and advising client of their rights, and contact information for their counsel.
$40 Application Fees	
How Many Applications for Services Were Received?	736
Does the Office Collect the $40 Application Fee?	Yes
How Many Application Fees Were Waived?	2
How Many Application Fees Were Reduced?	0
Total Application Fee Dollars Collected in 2011	10,812.00

Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	Probation & Parole collects fees after conviction of defendants.
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	unknown
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Appointment of Counsel Order signed by Judge; notes the application fee as well as any ordered amount.
Who Collects the Assessed Court Fees?	State Probation Office if client placed on Felony Probation. Local office if misdemeanor case. Louisiana District Probation Offices forward collected fees to our office via U. S. mail.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Fees collected in office are given a written receipt as well as receipt from PDO database. Sheriff's Office, Civil Division
Who Remits the Court Fees Collected?	District Attorney – Bond Forfeitures; Sheriff's Office provides a "break-down" of fees with each payment
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	District Attorney also provides name, total bond amount, and amount allotted to PDO with each payment.
Partial Indigence Payments	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Determined by District Judge
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	
Who Collects the Assessed Partial Payments?	
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	
Who Remits the Partial Payments Collected?	
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	No
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted - yes; Criminal Practice - yes; Private Practice Policy - yes.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Not at this time.
Primary Immediate Needs	Funding for experts and expenses
Immediate Critical Issue Areas	Funding
Long-Term Critical Issue Areas	Funding
Please List All New Hires in 2011 (Name and Title)	Jodi C. Andrews, Contract Attorney
Please List All Promotions in 2011 (Name and Title)	None
2011 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2011	None

Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes, as needed or as requested.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Director, Individual Attorneys, Support Staff; Individual Defenders supervise their assistants in their offices.
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	District Director, Office Manager, Clerk
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	None
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	None
Regular Meetings for Any Staff, Please Describe	None regular, meetings held as needed
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	All referred to Appellate Counsel
Number of Writs Your District Handled in 2011	4
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	All District Defenders are experienced in Juvenile Defense. Clients are assigned on a rotational basis just as adult cases are.
Please Provide the Names of All State Representatives and Senators from Your District	Senator – John R. Smith; Representative Dorothy S. Hill; Representative James K. Armes III; Representative Michael E. Danahay; Representative Brett F. Geymann
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	We constantly work to get bonds set on individuals (even misdemeanor) some may get set several days later, but the jail doesn't get them in and tell the client the amount so they can bond. Also, clients are only allowed one phone call and only to a bondsman. Clients are not allowed to contact a family or friend to assist them. PDO staff has to take the initiative to contact City PD or Sheriff, then Judge to try to get a bond set, this is even on Disturbing the Peace charges etc.
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	Our staff meets with the client within 24 hours of appointment to advise them of their rights, who their counsel is and how to contact him/her. Staff makes phone calls for client to contact family for bond assistance or to ask them to bring items the clients that are allowed at the jail.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Part-Time Contract Attorneys	**Contact Information**
David L. Wallace, District Director	(337) 462-8891
Tony A. Bennett, District Defender	(337) 463-8042

Mitchel M. Evans, II, District Defender	(337) 462-5225
Leslie R. Leavoy, Jr., District Defender (no longer with PDO)	(337) 462-6051
Charles A. Jones, III., District Defender	(337) 463-5532
Jodi C. Andrews, District Defender – Jan 2011	(337) 460-4987
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Rosie Kolarik	(337) 462-0473
Shirley Taylor	(337) 462-8891
Paul Lopez, Investigator	(337) 463-4700
Cathy Lopez, Investigator	(337) 463-4700

2011 District Office Technology Survey

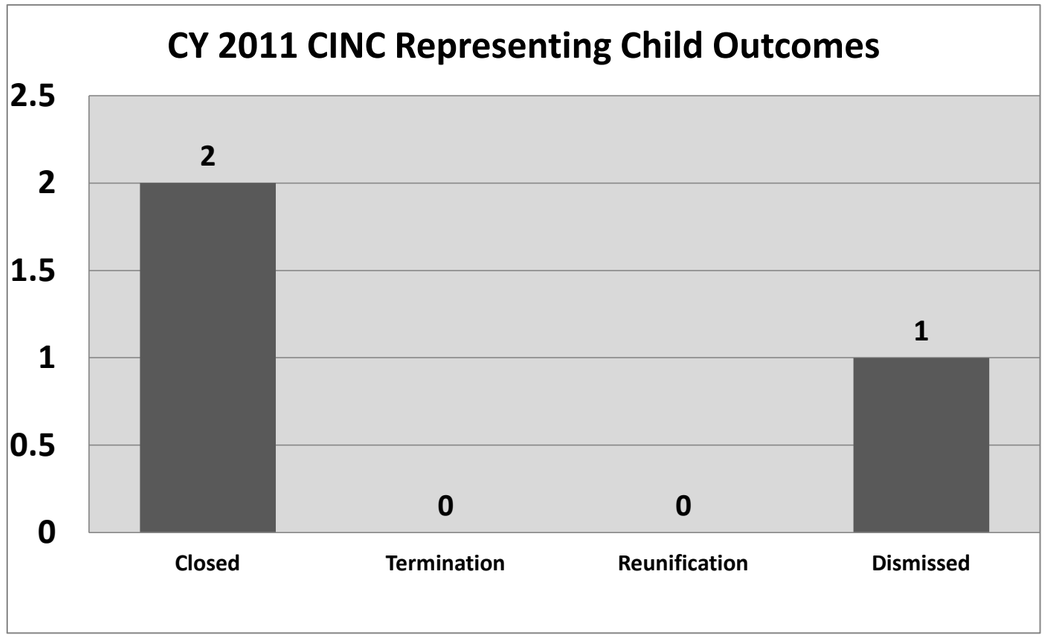
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	
Rosie Kolarik	
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
X Windows 7	
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
X defenderData (LPDB statewide system)	
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	
X Microsoft Office2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Internet Browsers Used:	
Internet Explorer 6	
X Internet Explorer 7 or 8	
Firefox	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory	
1 Television, DVD, VCR	
1 Desktop PCs	
1 laptop	
Video Cameras	
Digital Cameras	
Video Conferencing Systems	
1 B&W Laser Printers	
Color Printers	
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	

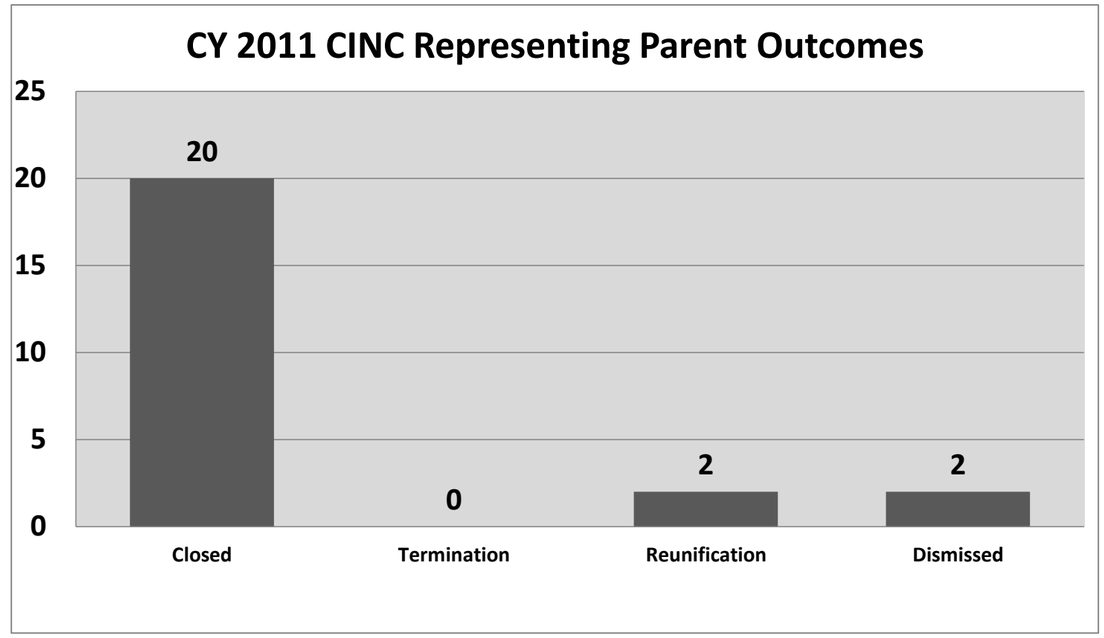
INTERNET SERVICES:	
X Dialup Broadband No Internet Connection	
DSL	
AT&T	
AT&T	
Please list any software or computer equipment in which you need training:	

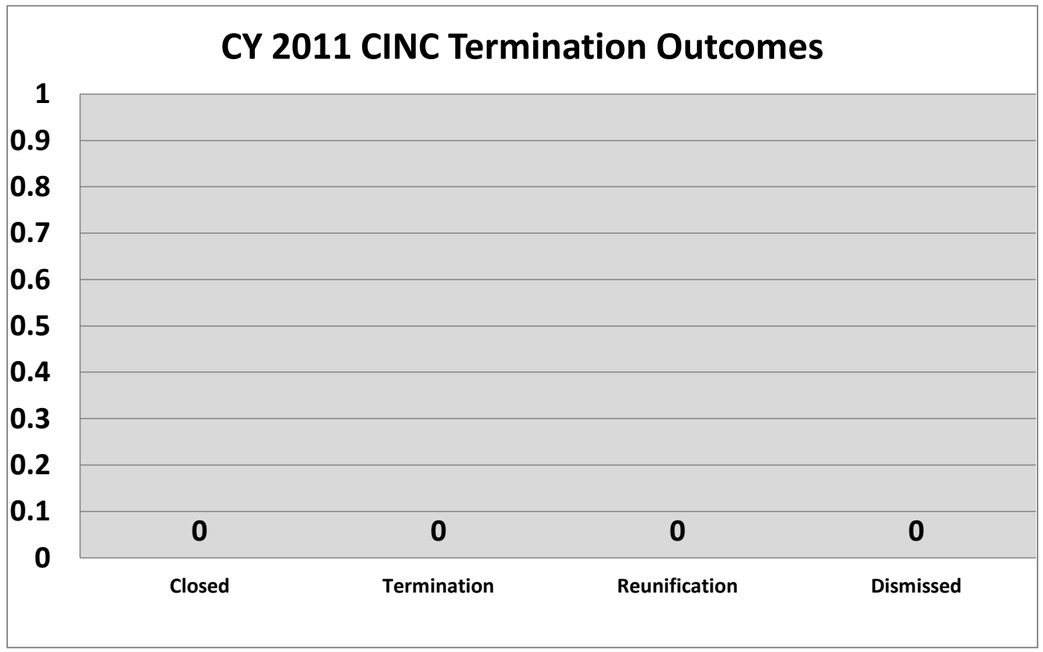
36th District Defender Office CY 2011 Caseloads & Outcomes

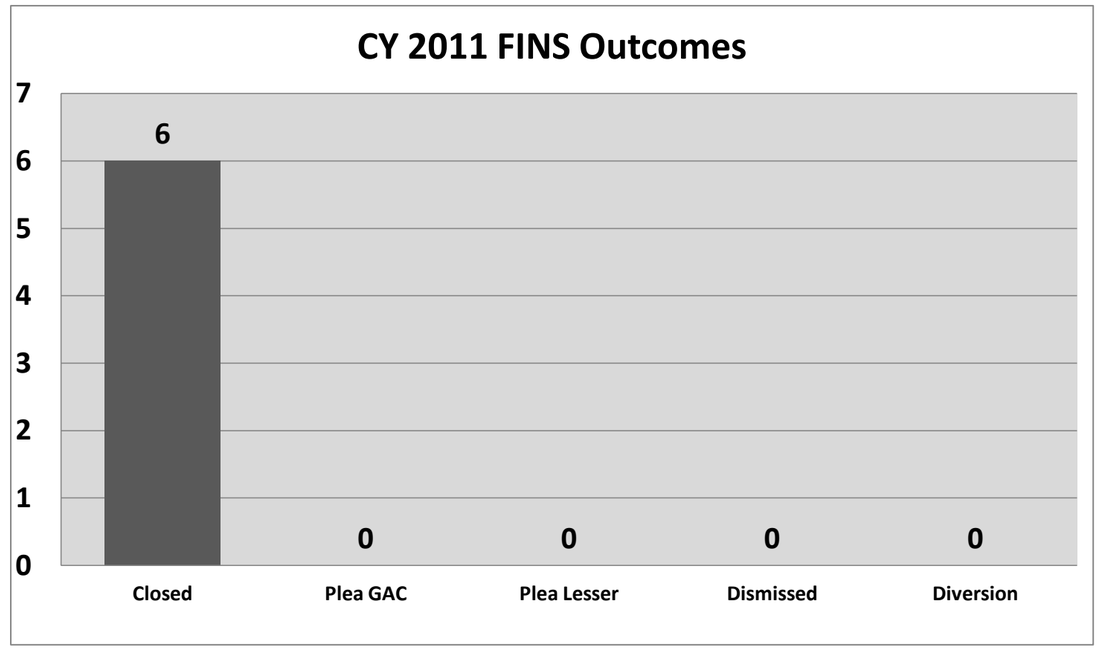
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	1	2	2	3	0	0	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	33	20	27	60	0	2	N/A	N/A	2	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	7	6	4	11	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	9	4	1	10	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Delinquency Felony	11	9	6	17	N/A	N/A	16	0	5	0	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	1	1	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	333	324	98	431	N/A	N/A	258	10	236	0	0	0	0	0
Adult Felony Non-LWOP**	255	208	111	366	N/A	N/A	202	38	299	0	0	0	0	0
Adult LWOP*	9	7	7	16	N/A	N/A	5	0	3	0	0	2	0	0
Capital	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Post Conviction Relief	0	1	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

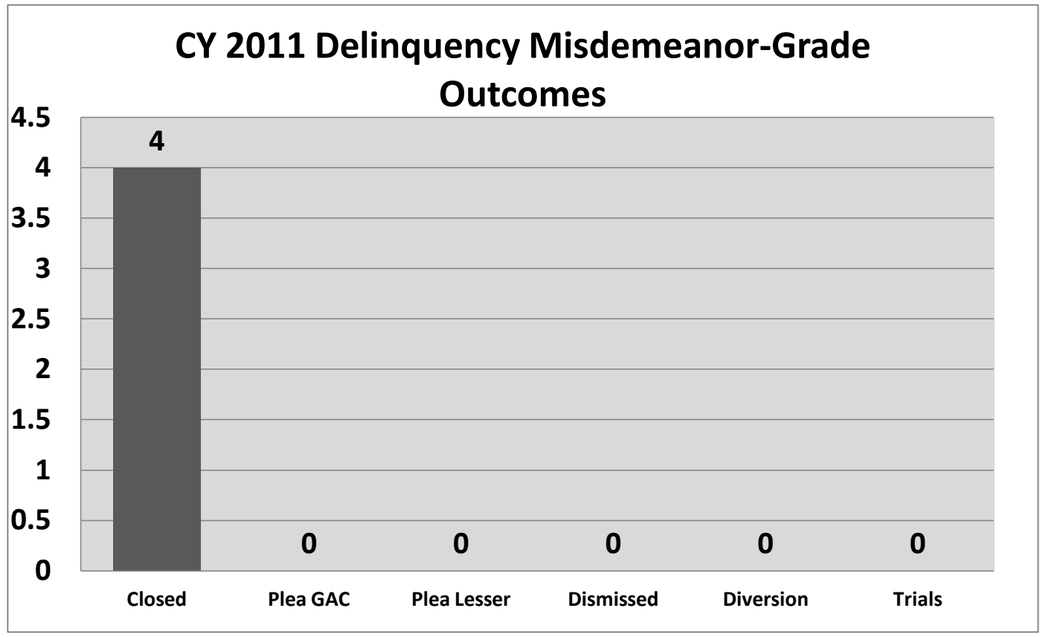
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

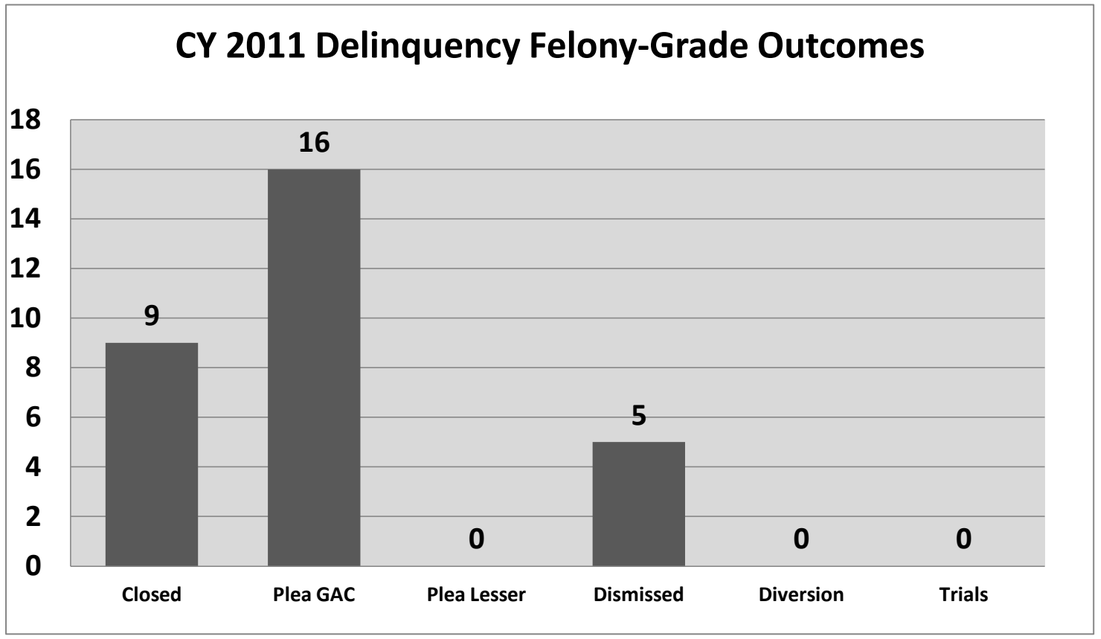

CY 2011 CINC Representing Child Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
1
Closed
Termination
Reunification
Dismissed

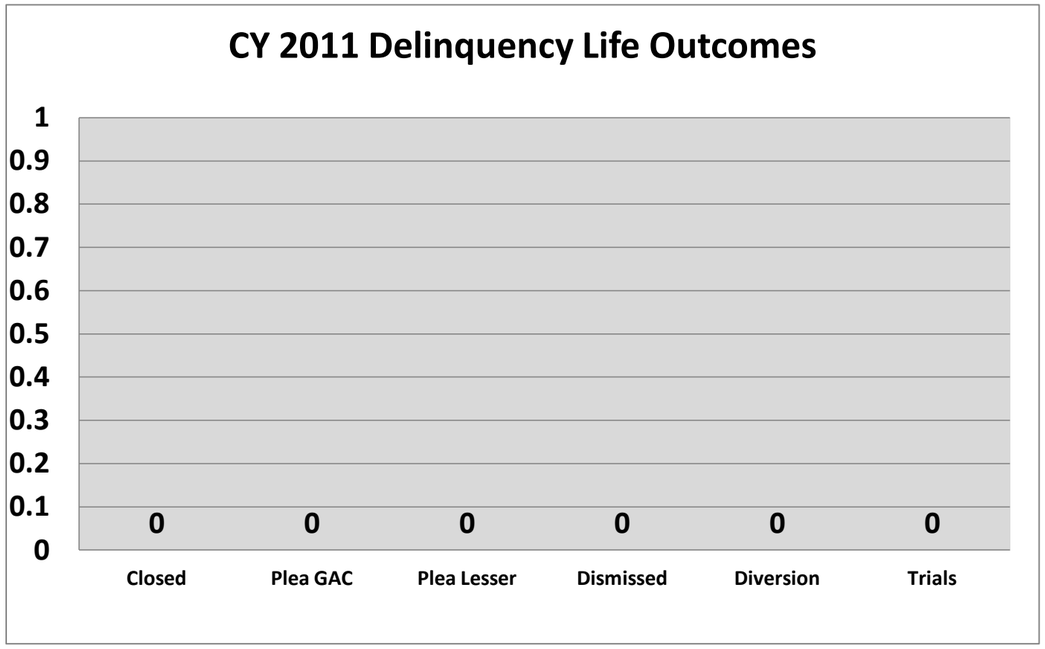

CY 2011 CINC Representing Parent Outcomes
25
20
15
10
5
0
20
0
2
2
Closed
Termination
Reunification
Dismissed

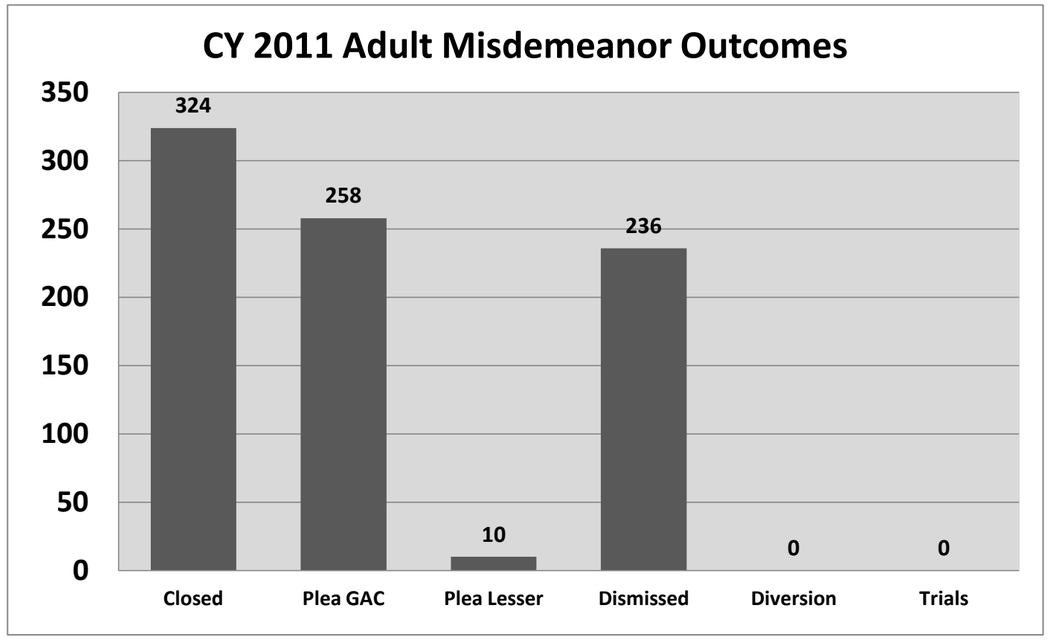

CY 2011 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

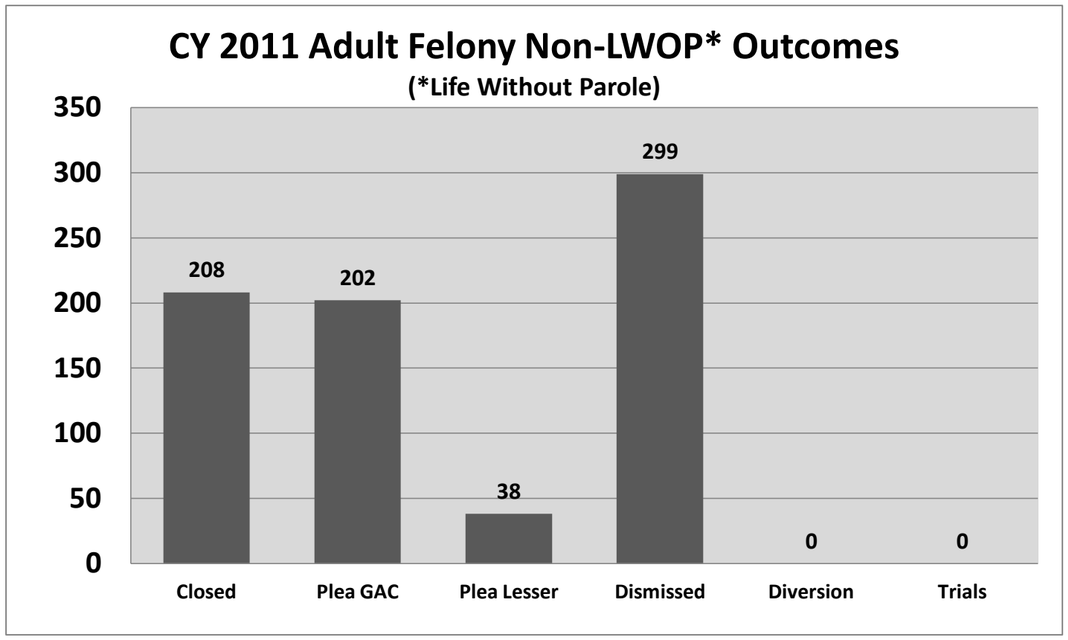

CY 2011 FINS Outcomes
7
6
5
4
3
2
1
0
6
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

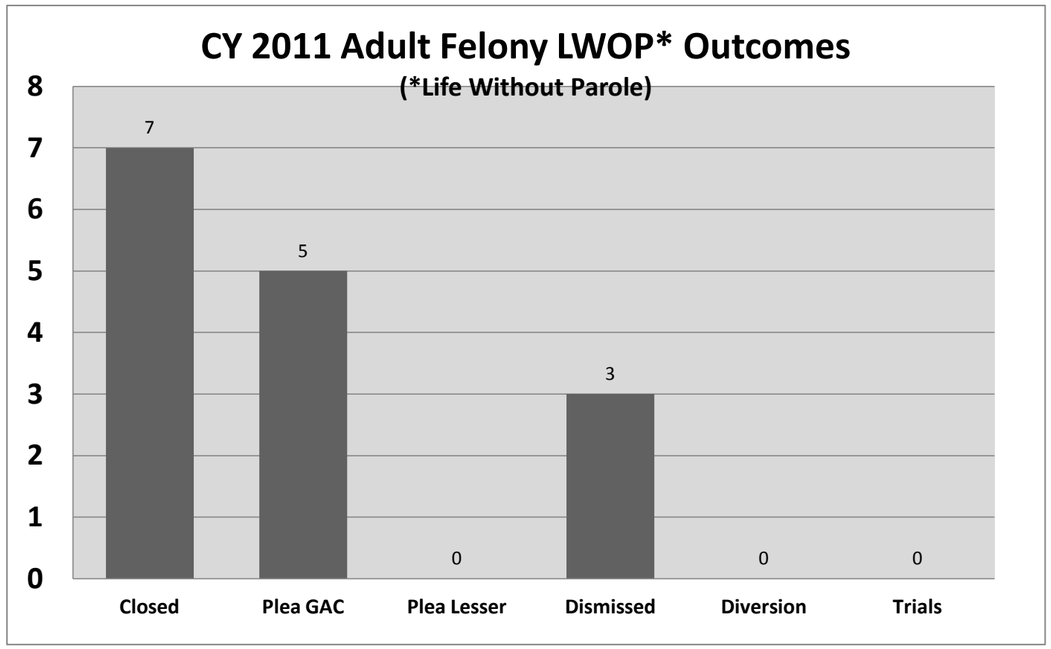

CY 2011 Delinquency Misdemeanor-Grade Outcomes
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

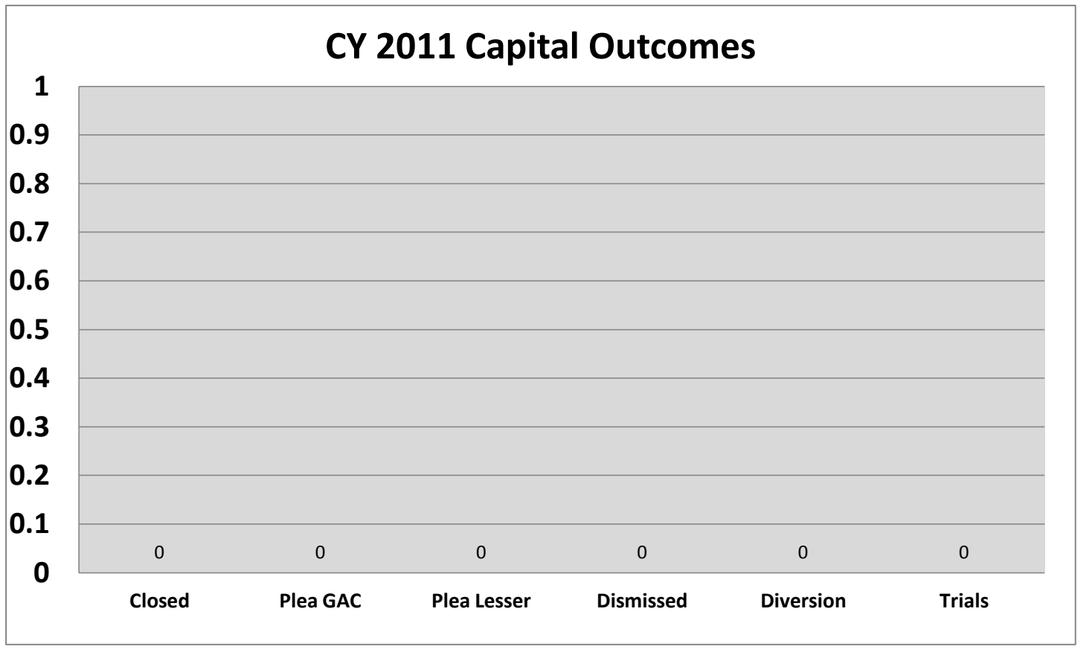

CY 2011 Delinquency Felony-Grade Outcomes
18
16
14
12
10
8
6
4
2
0
9
16
0
5
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
350
300
250
200
150
100
50
0
324
258
10
236
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

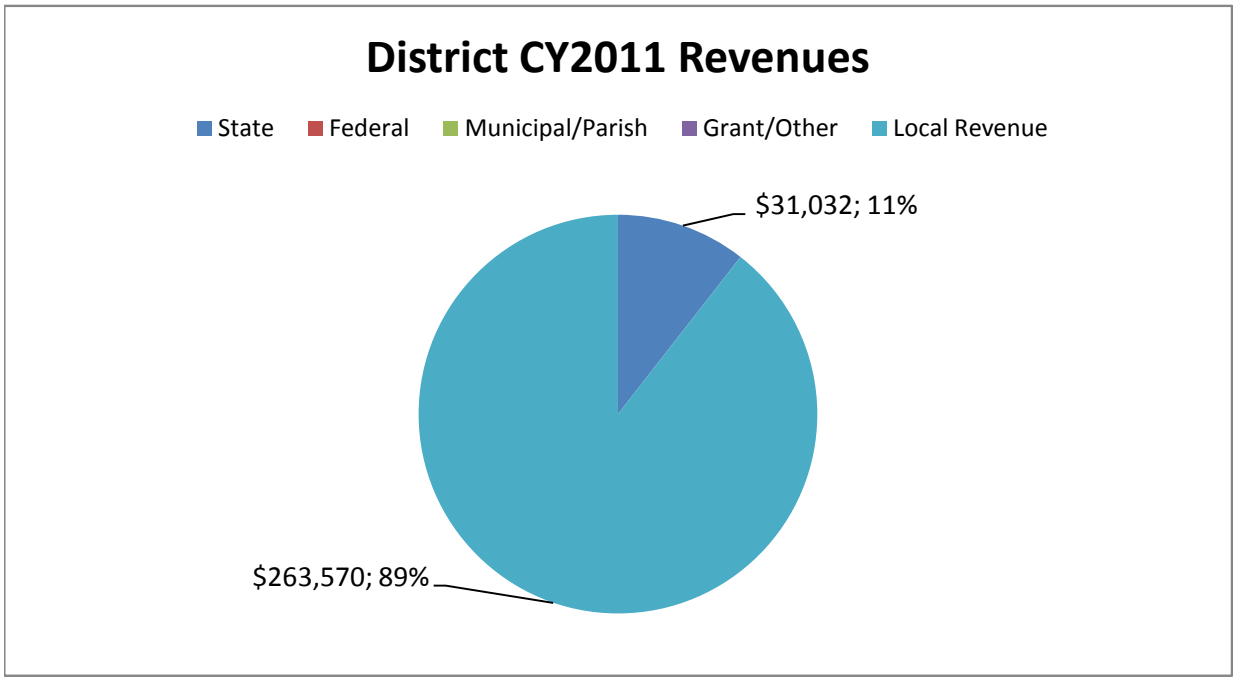

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
350
300
250
200
150
100
50
0
208
202
38
299
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

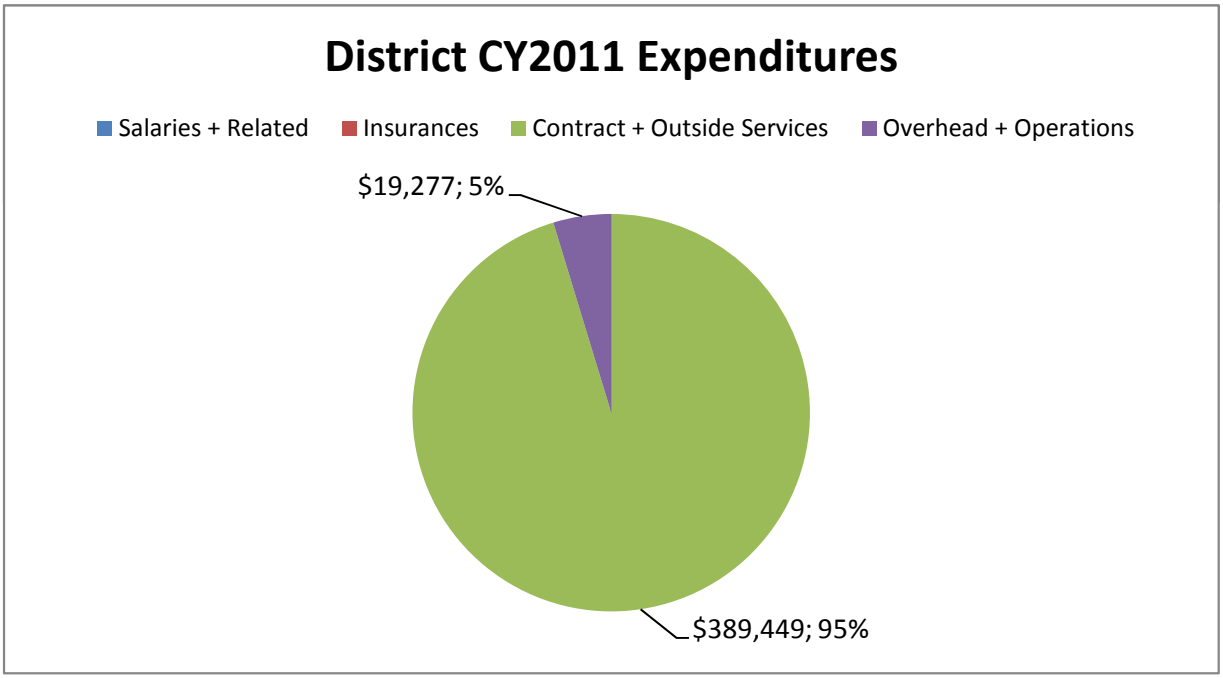

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
8
7
6
5
4
3
2
1
0
7
5
0
3
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

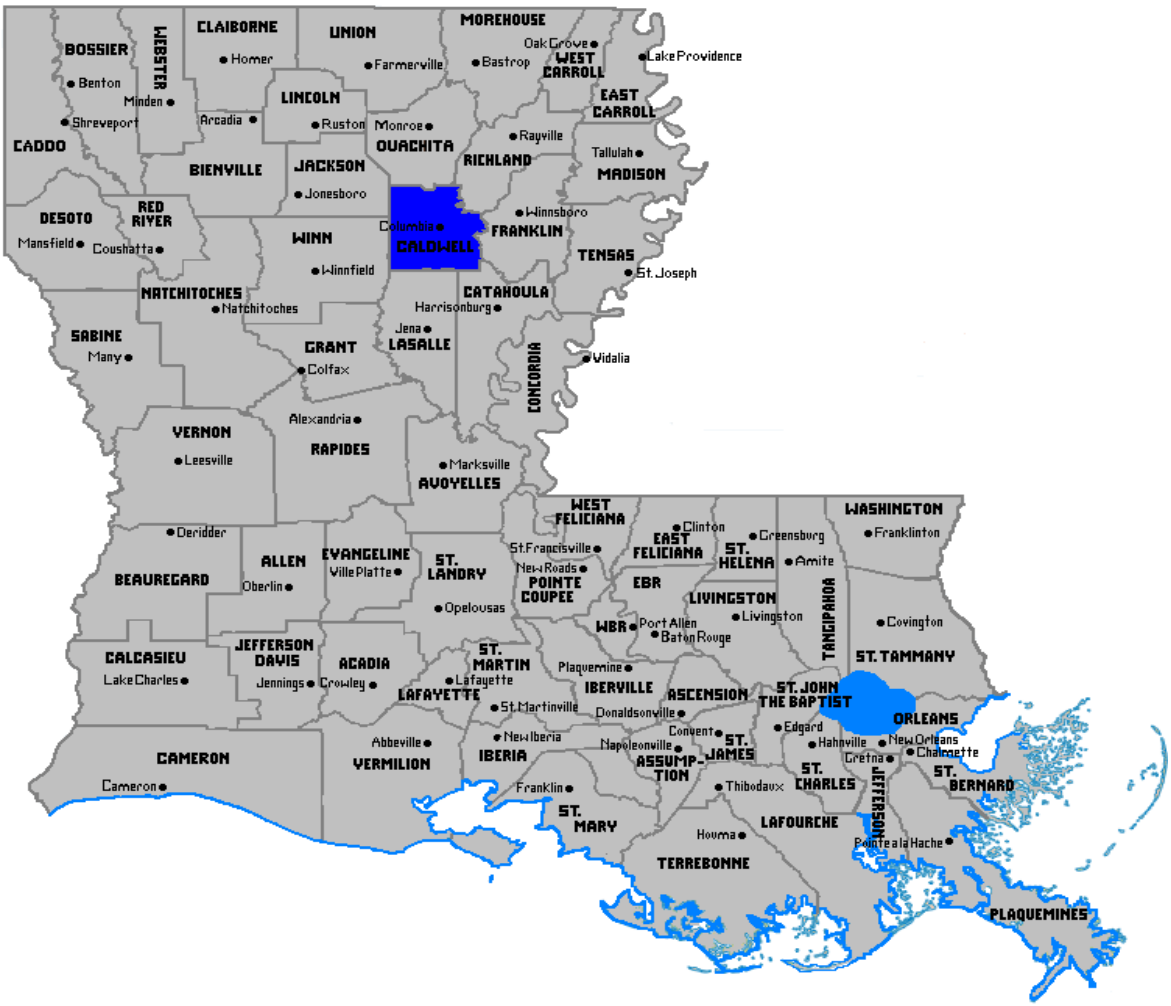

CY 2011 Capital Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 36 CY2011	Total CY11
District Defender: David Wallace	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ 31,032
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ -
Total State & Other	**$ 31,032**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 194,917
Traffic Court	$ 43,500
Traffic Camera	$ -
Municipal Court	$ -
Juvenile Court	$ -
Criminal District Court	$ 13,284
Non-itemized, lump sum collected and remitted by all courts	$ -
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ 138,133
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ -
Condition of Probation	$ -
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 22,728
Department of Corrections	$ -
Donations	$ -
Interest Revenue	$ 1,267
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 10,332
Partial Attorney Fees Reimbursements [as per 15:176]	$ 31,663
Other Reimbursements	$ -
Other Local Income	$ 2,663
Total Local Revenue	**$ 263,570**
Total Revenue	**$ 294,602**

District 36 CY2011	Total CY11
District Defender: David Wallace	
Actual Expenditures Paid	
Salaries	$ -
Hospitalization and Disability Insurance	$ -
Retirement	$ -
Payroll Taxes	$ -
Accrued Leave	$ -
Workers' Compensation	$ -
Malpractice Insurance	$ -
Auto/Physical Liability Insurance	$ -
Audit/Accounting Expense	$ 5,050
Contract Clerical	$ 18,950
Expert Witness	$ 10,715
Investigators	$ 54,928
Interpreters	$ -
Social Workers	$ -
Capital Representation	$ -
Conflict	$ -
Contract - Juvenile Attorneys or CINC	$ -
Misdemeanor Attorney Contracts	$ 26,500
Contract Attorneys - all other	$ 273,306
Building Lease/Rent	$ -
Office Repair and Maintenance	$ -
IT/Technical Support	$ -
Major Acquisitions	$ 278
Equipment Lease/Rent	$ 192
Telephone/Utilities/Postage/Internet	$ 2,031
Office Supplies	$ 980
Parking/Auto Tolls	$ -
Advertisements	$ -
Travel/Lodging/Per Diem/Mileage	$ 2,440
Dues and Seminars	$ 510
Law Library/Journals/Subscriptions	$ 12,316
Other Operating Expenses	$ 530
Total Expenses	**$ 408,726**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$31,032; 11%
$263,570; 89%


District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$19,277; 5%
$389,449; 95%



The 37TH Judicial District Public Defenders' Office

Caldwell (Columbia)

District Defender: Louis Champagne
301 Wall Street
Columbia, LA 71418
(318) 649-2626

37th Judicial District • Caldwell Parish
District Defender Louis Champagne • (318) 649-2626
301 Wall Street • Columbia, LA • 71418

General District Information: In the 37th Judicial District, there is one section in District Court and no City Courts. There is a drug court and a mental health court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 10,132 in this district, 2,374 of whom are children.

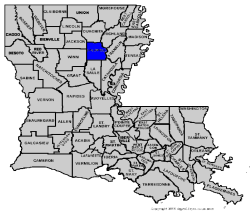
District Staff: The District Defender in this district is Louis Champagne, who has served in the position for ten years and has been a public defender in Louisiana for 14 years. The 37th Judicial District Public Defenders' Office is a contract public defenders' office with two part-time contract attorneys in addition to the District Defender. There are no restrictions on private attorney practice outside of the Public Defenders' Office. The District Defender supervises all staff and there is no caseload reduction provided to him. The office also has one investigator and one administrative staff member.

Juvenile Defense: Juvenile cases are heard by the District Judge in the 37th Judicial District. One attorney handles juvenile cases in this district.

Indigency Determination and Availability of Clients: In the 37th Judicial District, the Public Defenders' Office makes the determination of indigence. Adult male clients are held at Caldwell Correctional Center, while adult female clients are held in facilities in Richland or Franklin Parish. Juvenile clients are held in Green Oaks Detention Center (Monroe).

Fees and Accounting: The 37th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2011, 150 applications were received for services. No fees were waived or reduced for applicants. A total of $3,400 in application fees was collected. Courts in this district assess the statutory $35 special fee to support local public defender services in every case resulting in a conviction. In 2011, the district received $18,776.50 in special fees which are collected by the Caldwell Parish Sheriff's Office. Courts in this district may also assess partial indigence payments for services based on a client's ability to pay. All accounting functions for this district's Public Defenders' Office are handled internally by staff.

Caseload: The 37th Judicial District Public Defenders' Office reported handling 1,115 cases in 2011. Of those, two involved juvenile matters, including one Child in Need of Care representation.



The 37th JDC Public Defenders' Office

Parish(es) & Seat(s)	Caldwell - Columbia
Population:	10132
Juvenile Population:	2374
District Defender	Louis Champagne
Years as District (or Chief) Defender	10
Years of Public Defense	14
Office Manager	Terri L. Graves
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Terri L. Graves
Primary Office Street Address	301 Wall Street
City	Columbia
ZIP	71418
Primary Phone	(318) 649-2626
Primary Mailing Address	P.O. Box 1029, Columbia, 71418
Primary Email Address	lchamp050@aol.com
Primary Emergency Contact	Louis Champagne
Primary Emergency Phone	318-649-2626; Fax: 318-649-0212
Secondary Emergency Contact	
Secondary Emergency Phone	
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	
Other District Office Contact Personnel (Primary Only)	
Name of Owner(s) of Office(s)	Louis Champagne owns 1/2 of the office building and the Estate of Governor John J. McKeithen, owns 1/2 of the office building. IDB doesn't pay any rent, utilities, or any other office expenses at this time.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	1,400.00
Courts and Locations	37th Judicial District Court, Columbia
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	301 Wall Street, Columbia, 71418
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Mixed Delivery
Name of Adult Detention Facilities in This District	Caldwell Correctional Center - Men
Name of Adult Detention Facilities Outside the District Which Hold Clients	Richland & Franklin - Women
Name of Juvenile Detention Facilities In This District	
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Green Oaks - Ouachita Parish

Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Mark McKee
Chief Judge of Criminal District Court	Don C. Burns
Juvenile Court Judges (Specify District of City Court)	Don C. Burns
Drug Court Judges	Don C. Burns
Mental Health Court Judges	Don C. Burns
Other Specialty Court	No.
Name of Specialty and Brief Description:	
Indigency Determined by Whom and How?	Chief Defender, Information from IDB Application
When is Assignment/Appointment of Counsel Made?	Time charges are filed
Client Assigned by Whom and How?	Chief Defender
Initial Client Intake Conducted By Whom? (Name and Title)	Terri L. Graves, Legal Assistant; Billy Varnell, Investigator
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Billy Varnell handles all investigation and some intake. Terri L. Graves handles all intake and interviews with female prisoners.
$40 Application Fees	
How Many Applications for Services Were Received?	150
Does the Office Collect the $40 Application Fee?	Yes
How Many Application Fees Were Waived?	none
How Many Application Fees Were Reduced?	none
Total Application Fee Dollars Collected in 2011	3,400.00
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	no
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	18776.5
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	A monthly statement is provided by the Caldwell Parish Sheriff Office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	A monthly statement is provided by the Caldwell Parish Sheriff's Office.
Who Collects the Assessed Court Fees?	CPSO & DOC probation and parole
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	A monthly statement is provided by the CPSO and probation and parole
Who Remits the Court Fees Collected?	CPSO & DOC probation and parole
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	A monthly statement is provided by the CPSO and probation and parole.
Partial Indigence Payments	

Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	If ordered by the Judge - after a hearing to determine how much the defendant can afford. The Judge usually determines the amount owed to IDB.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	
Who Collects the Assessed Partial Payments?	
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	
Who Remits the Partial Payments Collected?	
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	IDB attorneys can have a private practice but must devote majority of their time to IDB based on caseload.
a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Increase funding received to provide quality IDB defense
Immediate Critical Issue Areas	None
Long-Term Critical Issue Areas	Having enough funding to provide quality IDB defense.
Please List All New Hires in 2011 (Name and Title)	
Please List All Promotions in 2011 (Name and Title)	
2011 Media Coverage and/or Major Accomplishments	
Number of Expected New Attorney Hires in 2011	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes, in office training on Motions, Trials, and all other aspects of legal representation is provided. The attorneys also meet to discuss cases.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	None at this time.
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Louis meets with attorneys and staff on a daily basis to discuss status of cases and review work product.
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	None
Please Attach Your Office Organizational Chart	
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	Monitor cases for compliance with state guidelines.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No
Regular Meetings for Any Staff, Please Describe	Yes, meet on weekly basis
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2011	None

Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Juvenile Attorney, Dina Domangue, handles all transferred cases
Please Provide the Names of All State Representatives and Senators from Your District	Representative Noble E. Ellington; Senator Neil Riser
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Political turmoil between the District Attorney and Sheriff affect the number of arrests and the type of arrests.
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	Mandatory attendance to CLE provided by IDB.

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
Louis V. Champagne	(318) 649-2626
Dina F. Domangue	(318) 649-2626
Part-Time Contract Attorneys	**Contact Information**
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Terri L. Graves	(318) 649-2626
Billy Varnell	(318) 649-2626

2011 District Office Technology Survey

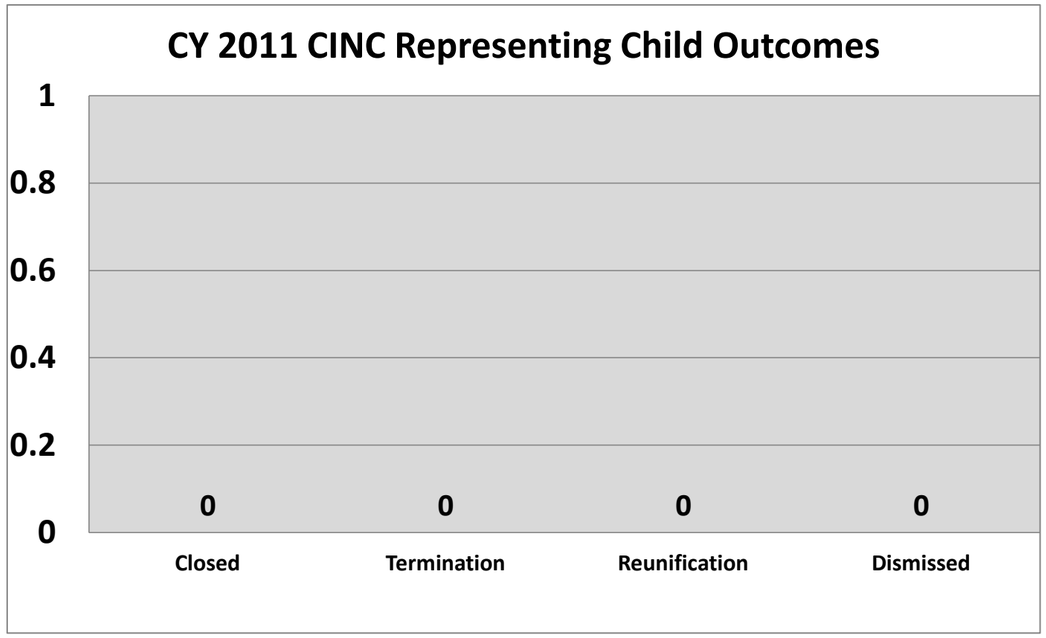
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	
Terri L. Graves	
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	
X Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
X defenderData (LPDB statewide system)	
Other System (please name) X - Abacus	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	
X Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
X Corel Word Perfect	
Other	
Internet Browsers Used:	
X Internet Explorer 6	
Internet Explorer 7 or 8	
X Firefox	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory	
Television, DVD, VCR	
Desktop PCs	
Laptops	
Video Cameras	
Digital Cameras	
Video Conferencing Systems	
B&W Laser Printers	
Color Printers	
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	

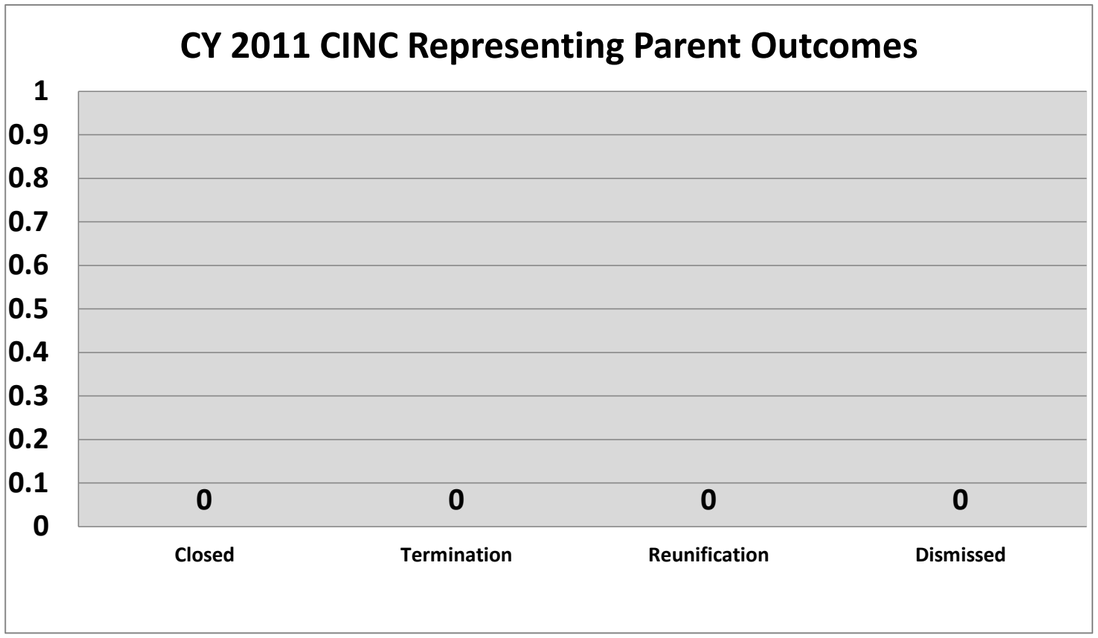
INTERNET SERVICES:	
X Dialup Broadband No Internet Connection	
Connection Speed:	
Provider Name: AT&T	
Email Provider: AT&T, American Online and Yahoo	
Please list any software or computer equipment in which you need training:	

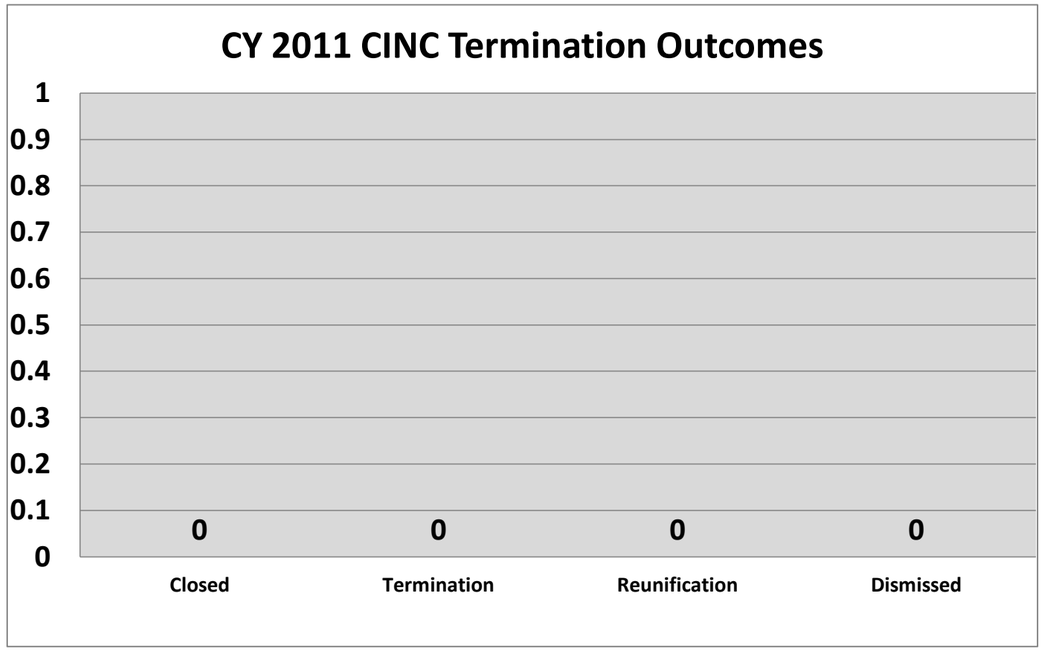
37th District Defender Office CY 2011 Caseloads & Outcomes

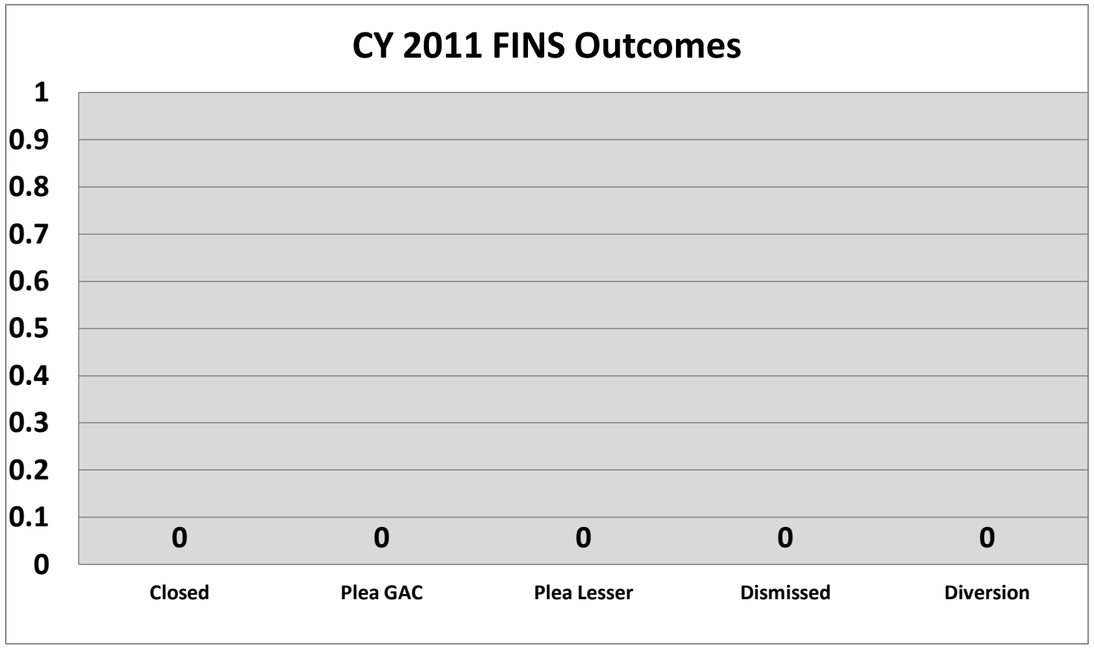
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	1	0	0	1	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	0	0	1	1	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Delinquency Felony	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	258	464	380	638	N/A	N/A	24	1	82	11	0	0	0	0
Adult Felony Non-LWOP**	143	165	331	474	N/A	N/A	40	11	65	2	0	0	0	0
Adult LWOP*	0	0	1	1	N/A	N/A	0	0	0	0	0	0	0	0
Capital	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

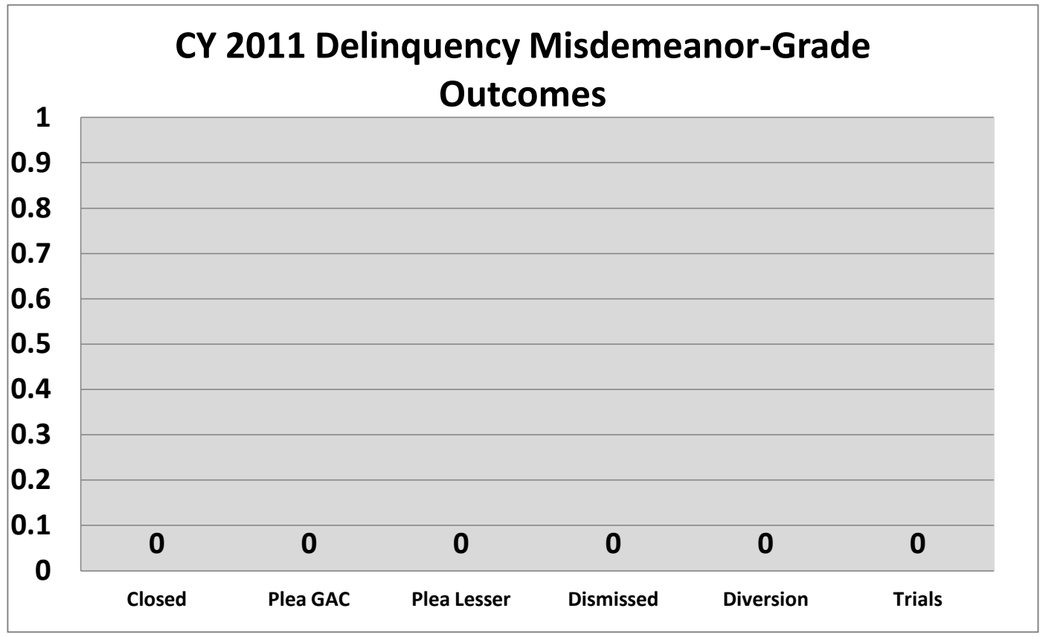
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

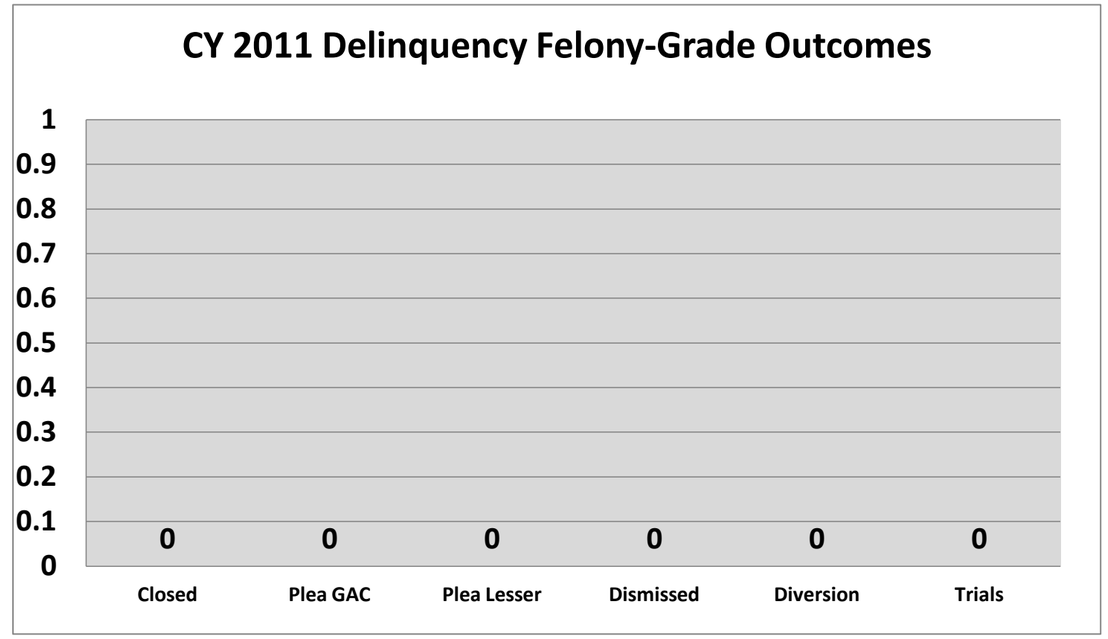

CY 2011 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

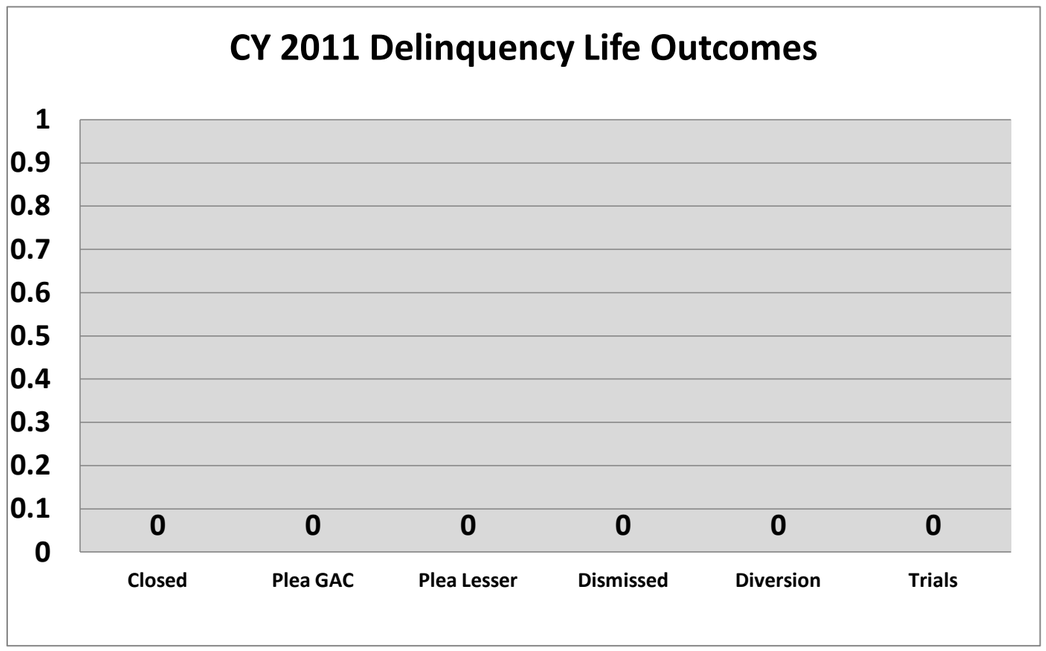

CY 2011 CINC Representing Parent Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

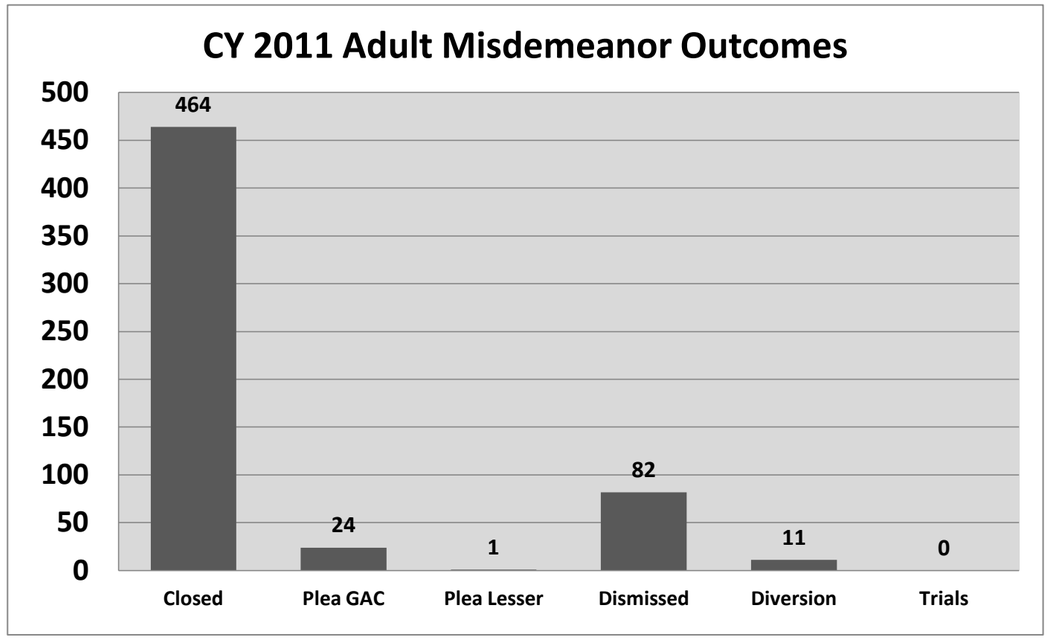

CY 2011 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

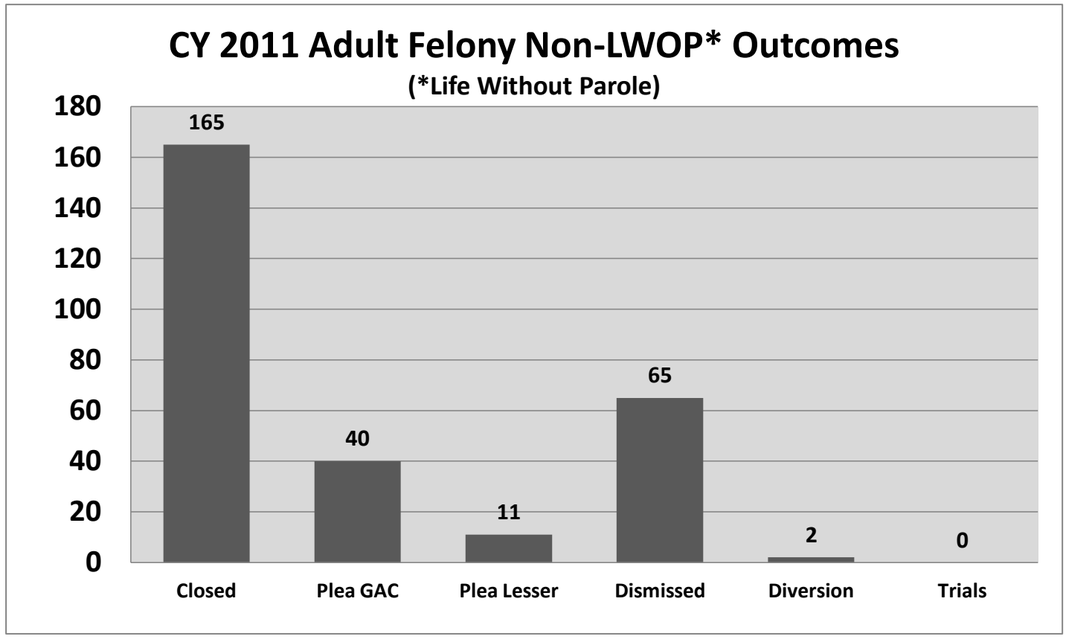

CY 2011 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

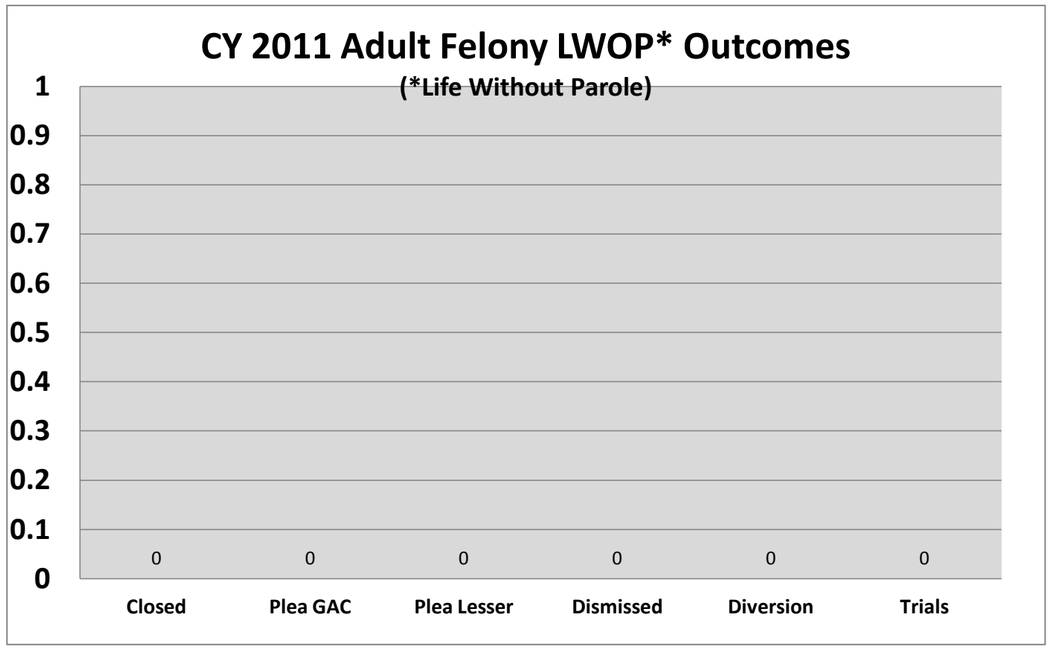

CY 2011 Delinquency Misdemeanor-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

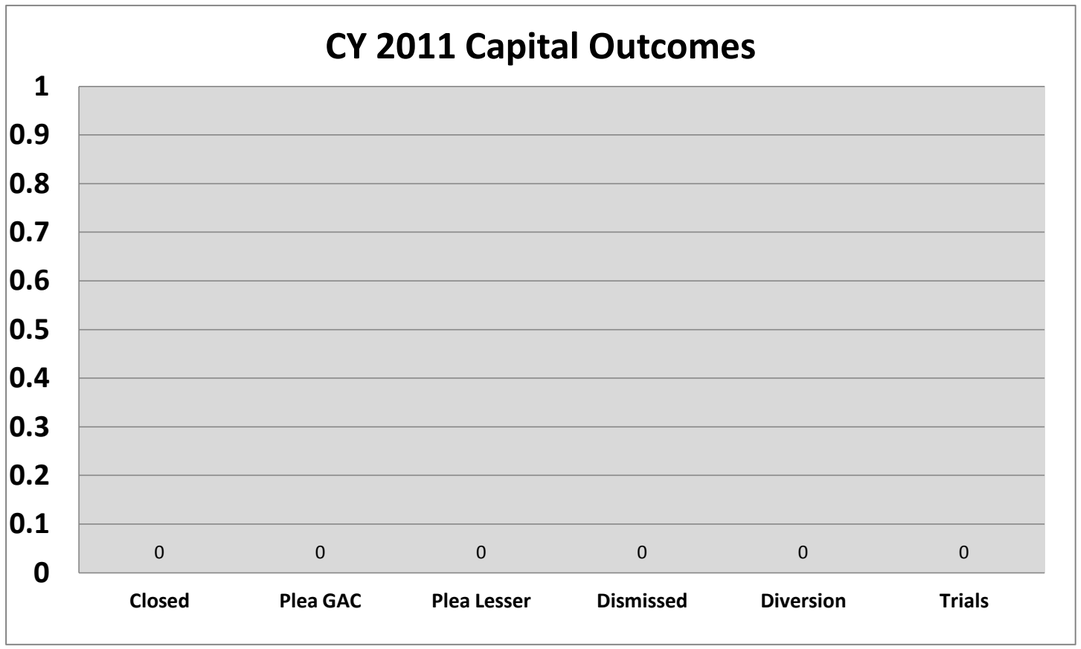

CY 2011 Delinquency Felony-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
500
450
400
350
300
250
200
150
100
50
0
464
24
1
82
11
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

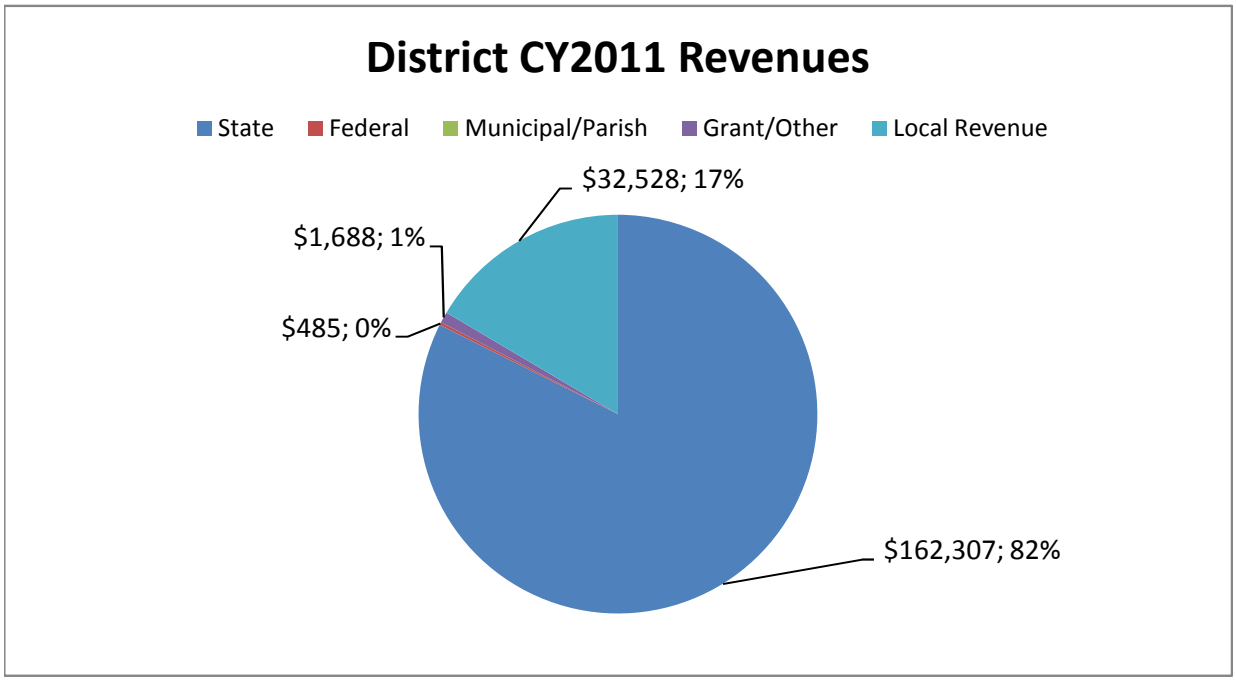

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
180
160
140
120
100
80
60
40
20
0
165
40
11
65
2
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

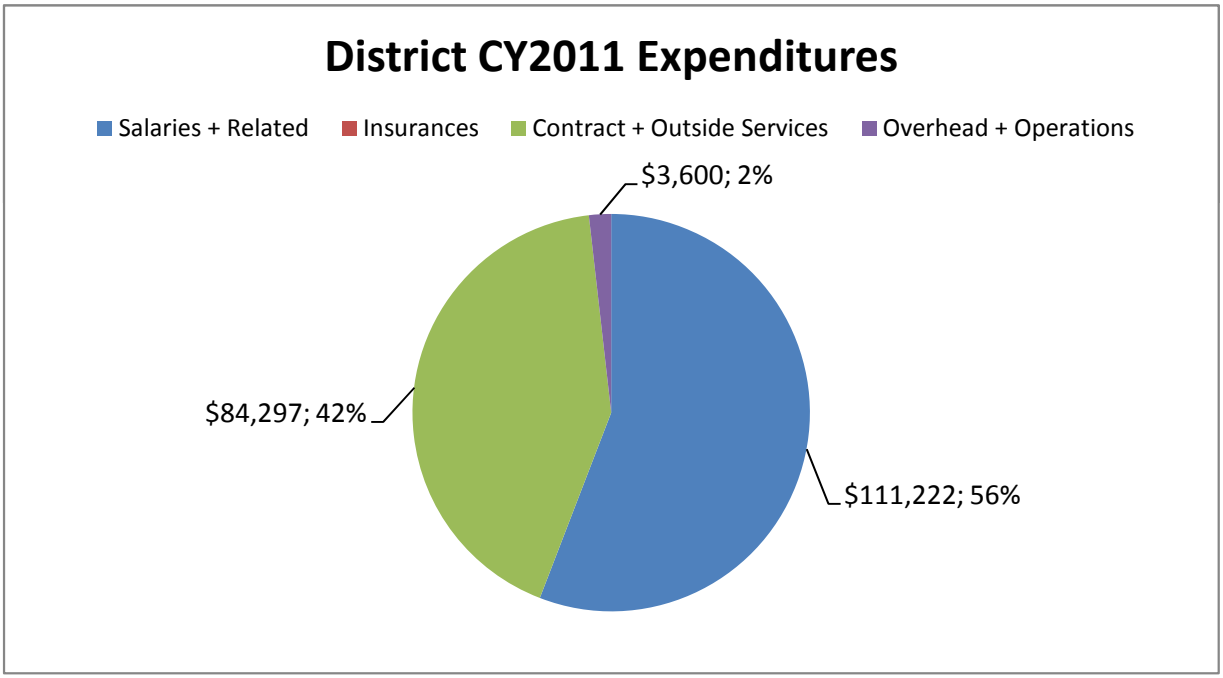

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Capital Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 37 CY2011	Total CY11
District Defender: Louis Champagne	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ 162,307
Federal Revenue	$ 485
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ 1,688
Total State & Other	**$ 164,480**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 17,713
Traffic Court	$ -
Traffic Camera	$ -
Municipal Court	$ -
Juvenile Court	$ -
Criminal District Court	$ -
Non-itemized, lump sum collected and remitted by all courts	$ -
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ 17,713
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ -
Condition of Probation	$ -
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ -
Department of Corrections	$ 4,290
Donations	$ -
Interest Revenue	$ -
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 3,710
Partial Attorney Fees Reimbursements [as per 15:176]	$ 4,350
Other Reimbursements	$ 1,475
Other Local Income	$ 990
Total Local Revenue	**$ 32,528**
Total Revenue	**$ 197,008**

District 37 CY2011	Total CY11
District Defender: Louis Champagne	
Actual Expenditures Paid	
Salaries	$ 106,525
Hospitalization and Disability Insurance	$ -
Retirement	$ -
Payroll Taxes	$ 4,697
Accrued Leave	$ -
Workers' Compensation	$ -
Malpractice Insurance	$ -
Auto/Physical Liability Insurance	$ -
Audit/Accounting Expense	$ 1,662
Contract Clerical	$ -
Expert Witness	$ -
Investigators	$ 18,000
Interpreters	$ -
Social Workers	$ -
Capital Representation	$ -
Conflict	$ 2,927
Contract - Juvenile Attorneys or CINC	$ -
Misdemeanor Attorney Contracts	$ 11,250
Contract Attorneys - all other	$ 50,458
Building Lease/Rent	$ -
Office Repair and Maintenance	$ -
IT/Technical Support	$ -
Major Acquisitions	$ -
Equipment Lease/Rent	$ -
Telephone/Utilities/Postage/Internet	$ -
Office Supplies	$ -
Parking/Auto Tolls	$ -
Advertisements	$ -
Travel/Lodging/Per Diem/Mileage	$ 3,600
Dues and Seminars	$ -
Law Library/Journals/Subscriptions	$ -
Other Operating Expenses	$ -
Total Expenses	**$ 199,118**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$32,528; 17%
$1,688; 1%
$485; 0%
$162,307; 82%


District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$3,600; 2%
$84,297; 42%
$111,222; 56%

The 38TH Judicial District Public Defenders' Office

Cameron (Cameron)

District Defender: James "Jay" T. Dixon, Jr.
Cameron Parish Courthouse, 119 Smith Circle, 3rd Floor
Cameron, LA 70631
(337) 775-8131

38th Judicial District • Cameron Parish
District Defender James "Jay" T. Dixon, Jr. • (337) 775-8131
Cameron Parish Courthouse, 119 Smith Circle, 3rd Floor • Cameron, LA • 70631

General District Information: In the 38th Judicial District, there is one section of District Court and no City or specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 6,839 in this district, 1,656 of whom are children.

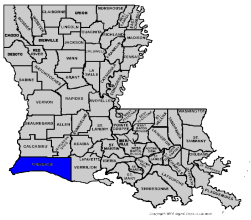
District Staff: The District Defender in this district is James "Jay" T. Dixon, Jr., who has served in that position for one year and has been a public defender in Louisiana for eight years. The 38th Judicial District Public Defenders' Office is a contract Public Defenders' Office with six part-time contract attorneys in addition to the District Defender. There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender supervises all staff in two contiguous judicial districts, the 14th and 38th. No caseload reduction is provided to him. The office also has two administrative staff members.

Juvenile Defense: Juvenile cases are heard by the District Judge in the 38th Judicial District. The district has an active Children and Youth Planning Board.

Indigence Determination and Availability of Clients: In the 38th Judicial District, a judge makes the determination of indigence. Adult clients are held at the Cameron Parish Jail. No facilities inside or outside of the district hold juveniles from this district.

Fees and Accounting: The 38th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2011, 115 applications were received for services. Fees were not waived or reduced for any applicants. A total of $1,960 was collected in application fees by the Cameron Parish Sheriff's Office. Courts in this district assess the statutory $35 special fee in every case resulting in a conviction to support local public defenders services. In 2011, the district received $69,182 in special fees, which were collected by the Cameron Parish Sheriff's Office. Courts in this district may also assess partial indigence payments for services based on clients' ability to pay. Any resulting payments are collected by the Public Defenders' Office.

Caseload: The 38th Judicial District Public Defenders' Office reported handling 508 cases in 2011. Of those, three involved juvenile matters, including one Child in Need of Care representations.



The 38th JDC Public Defenders' Office

Parish(es) & Seat(s)	Cameron - Cameron
Population:	6839
Juvenile Population:	1656
District Defender	James (Jay) T. Dixon, Jr.
Years as District (or Chief) Defender	1
Years of Public Defense	8
Office Manager	Lance Thibodeaux
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Lance Thibodeaux, Office Manager; Contract attorneys are responsible for entering their own data.
Primary Office Street Address	Cameron Parish Courthouse, 3rd Floor,119 Smith Circle
City	Cameron
ZIP	70631
Primary Phone	337-775-8131
Primary Mailing Address	same
Primary Email Address	jaydixon@pdolaw.org
Primary Emergency Contact	Jay Dixon
Primary Emergency Phone	337-303-8061
Secondary Emergency Contact	N/A
Secondary Emergency Phone	N/A
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	Lance Thibodeaux, (337) 309-0854
Name of Owner(s) of Office(s)	Space provided in Parish Courthouse.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Space provided by parish at no cost.
Courts and Locations	38th JDC, Cameron, LA
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	One division with both adult and juvenile sections
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Chief Defender is assigned all cases. If conflict arises, conflict counsel appointed.
Name of Adult Detention Facilities in This District	Cameron Parish Jail
Name of Adult Detention Facilities Outside the District Which Hold Clients	N/A
Name of Juvenile Detention Facilities In This District	N/A
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	N/A
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No

Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Cecil Sanner
Chief Judge of Criminal District Court	Penelope Richard
Juvenile Court Judges (Specify District of City Court)	Penelope Richard
Drug Court Judges	N/A
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	By the Judge upon application. Defendant submits written application and they are questioned by Judge.
When is Assignment/Appointment of Counsel Made?	During 72-hour court or Arraignment
Client Assigned by Whom and How?	By Judge, Orally
Initial Client Intake Conducted By Whom? (Name and Title)	Chief Defender or Conflict Attorney Assigned
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes, same as last year
Brief Explanation of Intake Process	Defendant completes application and pays $40 application fee. Application is given to Judge at arraignment. If Judge makes appointments at 72 hour hearing then no application fee is taken.
$40 Application Fees	
How Many Applications for Services Were Received?	115
Does the Office Collect the $40 Application Fee?	Yes
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2011	1,960.00
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	Cameron Parish Sheriff's Office
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	69182
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Fee is assessed as part of court costs.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Unknown
Who Collects the Assessed Court Fees?	Parish Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Unknown
Who Remits the Court Fees Collected?	Unknown
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Unknown
Partial Indigence Payments	

Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	
Who Collects the Assessed Partial Payments?	
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	
Who Remits the Partial Payments Collected?	
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	N/A
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted. Criminal practice permitted. No written private practice policy in place.
a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	No written contract.
Primary Immediate Needs	N/A
Immediate Critical Issue Areas	N/A
Long-Term Critical Issue Areas	N/A
Please List All New Hires in 2011 (Name and Title)	Robert Sheffield, primary contract attorney.
Please List All Promotions in 2011 (Name and Title)	None
2011 Media Coverage and/or Major Accomplishments	N/A
Number of Expected New Attorney Hires in 2011	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	I meet with new attorneys on conflict list to discuss procedures.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	The District Defender supervises all contract attorneys.
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	None
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	None
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	None
Regular Meetings for Any Staff, Please Describe	Quarterly meetings are called for all contract attorneys.
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2011	1

Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	N/A
Please Provide the Names of All State Representatives and Senators from Your District	Senator Dan "Blade" Morrish; Rep. Jonathan W. Perry
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	N/A
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	We hired a primary contract attorney to handle the vast majority of the cases arising in Cameron Parish. We are looking into a satellite office in Calcasieu Parish.

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
None	
Part-Time Contract Attorneys	**Contact Information**
Carla Chrisco	(337) 433-0348
Claude Devall	(337) 439-5788
Bryan Gill	(337) 433-8116
Michael McHale	(337) 990-0093
Robert Sheffield	(337) 855-4887
Leslie Musso	(337) 433-1414
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Lance Thibodeaux	(337) 309-0854
Bonnie Conner	(337) 775-5718

2011 District Office Technology Survey

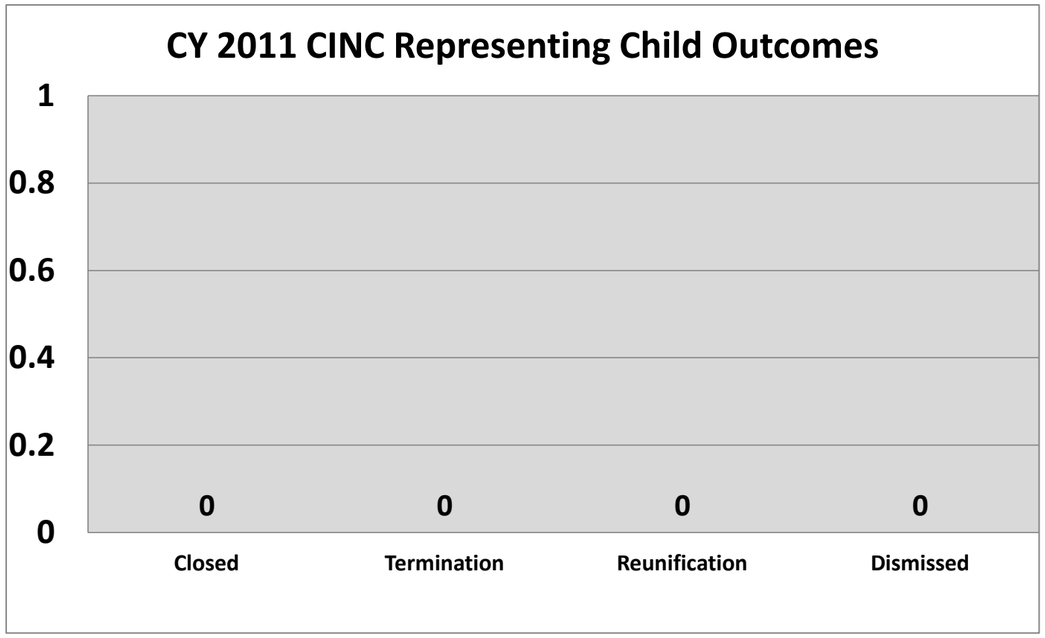
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
__Windows 7	
X Windows Vista	
__Windows Server 2000/2003/2008	
__Windows XP	
__Mac OSX	
Case Management System(s): Check all that apply	
X defenderData (LPDB statewide system)	
__Other System (please name) _____	
Productivity Suites Used:	
__Microsoft Office 2010 (Word, Excel, etc.)	
X Microsoft Office 2007	
__Microsoft Office 2003	
__Previous Microsoft Office version	
__Corel Word Perfect	
__Other	
Internet Browsers Used:	
__Internet Explorer 6	
__Internet Explorer 7 or 8	
X Firefox	
__Other	
HARDWARE:	
Please enter the number of	
devices in your inventory	
__Television, DVD, VCR	
2 Desktop PCs	
__Laptops	
1 Video Cameras	
__Digital Cameras	
__Video Conferencing Systems	
1 B&W Laser Printers	
__Color Printers	
__Wireless Cards	
__Smartphones (Funded by Office)	
__iPad/Tablets (Funded by Office)	

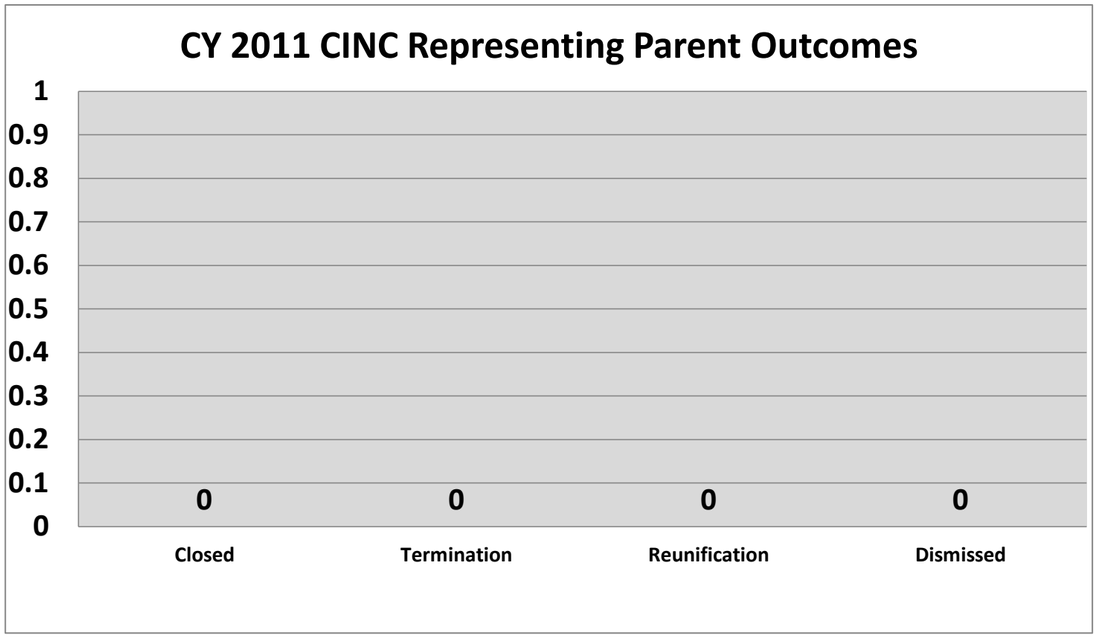
INTERNET SERVICES:	
____Dialup _X_Broadband ____No Internet Connection	
Connection Speed: 100 mb/s	
Provider Name: Cameron Communications	
Email Provider: Cameron Communications	
Please list any software or computer equipment in which you need training:	

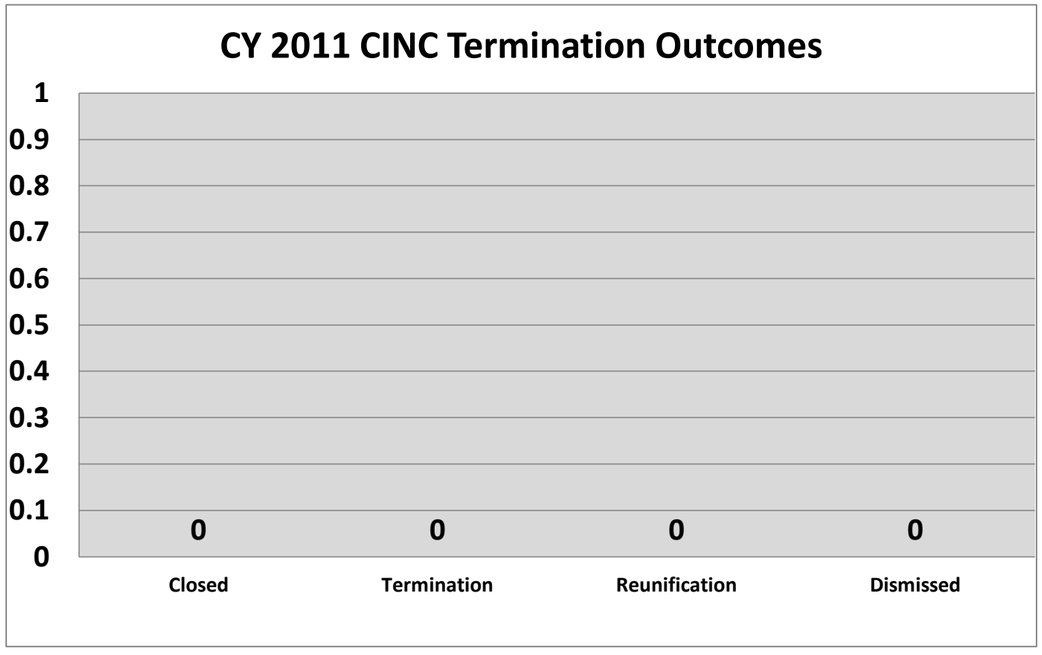
38th District Defender Office CY 2011 Caseloads & Outcomes

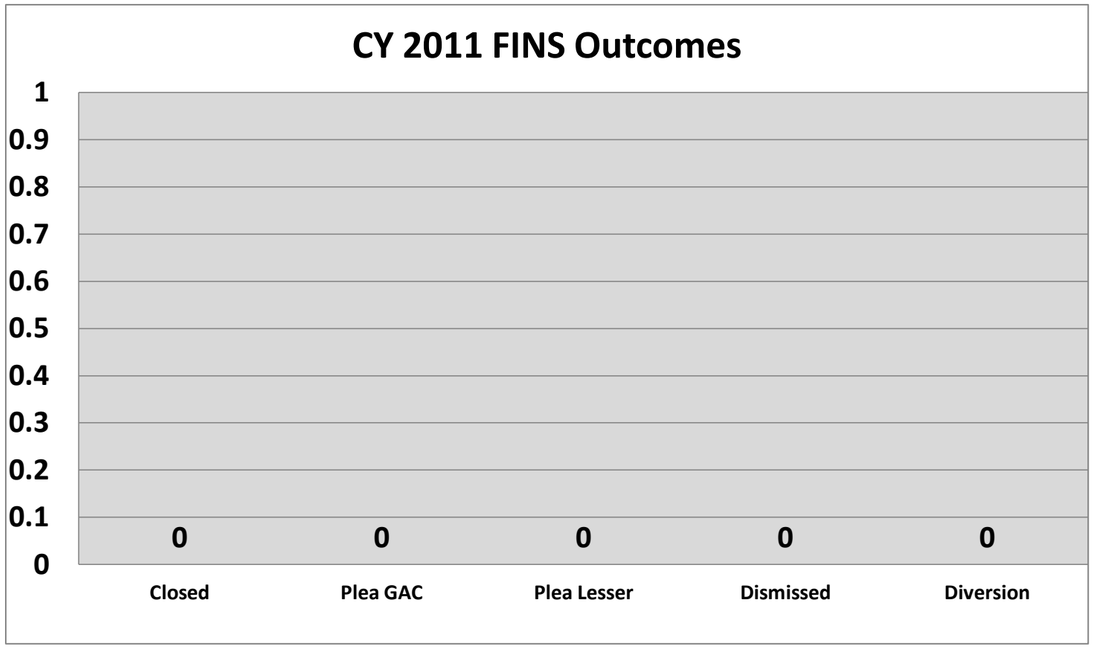
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	1	0	0	1	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	0	0	1	1	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Delinquency Felony	0	0	1	1	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	-	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	57	63	222	279	N/A	N/A	14	0	38	0	0	0	0	0
Adult Felony Non-LWOP**	53	63	165	218	N/A	N/A	14	7	30	0	0	0	0	1
Adult LWOP*	1	1	0	1	N/A	N/A	0	1	0	0	0	0	0	0
Capital	0	0	0	0	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	4	4	3	7	N/A	N/A	1	0	2	0	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

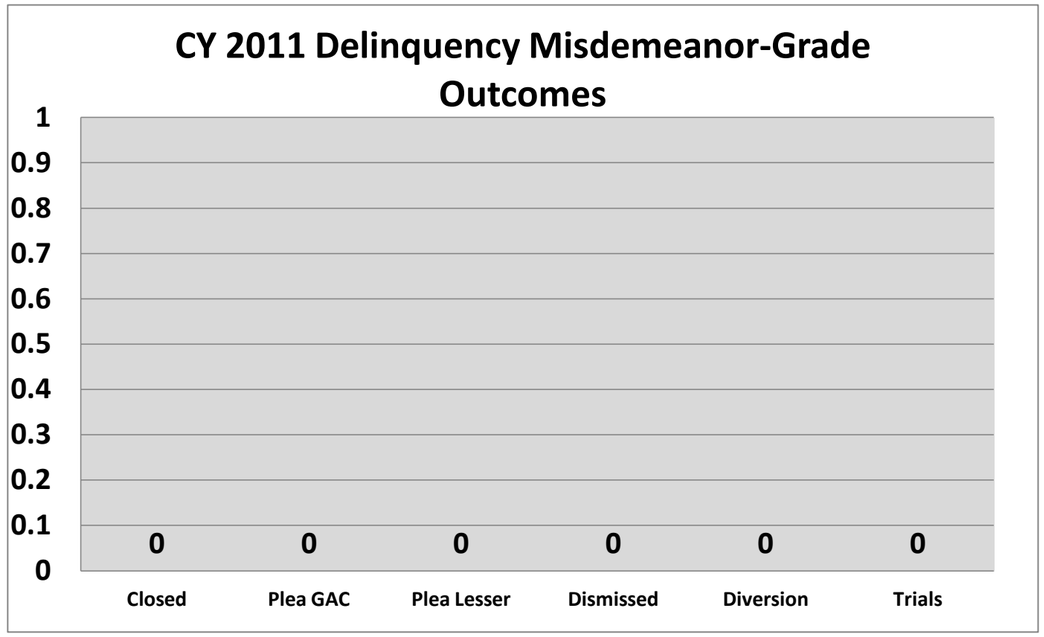
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

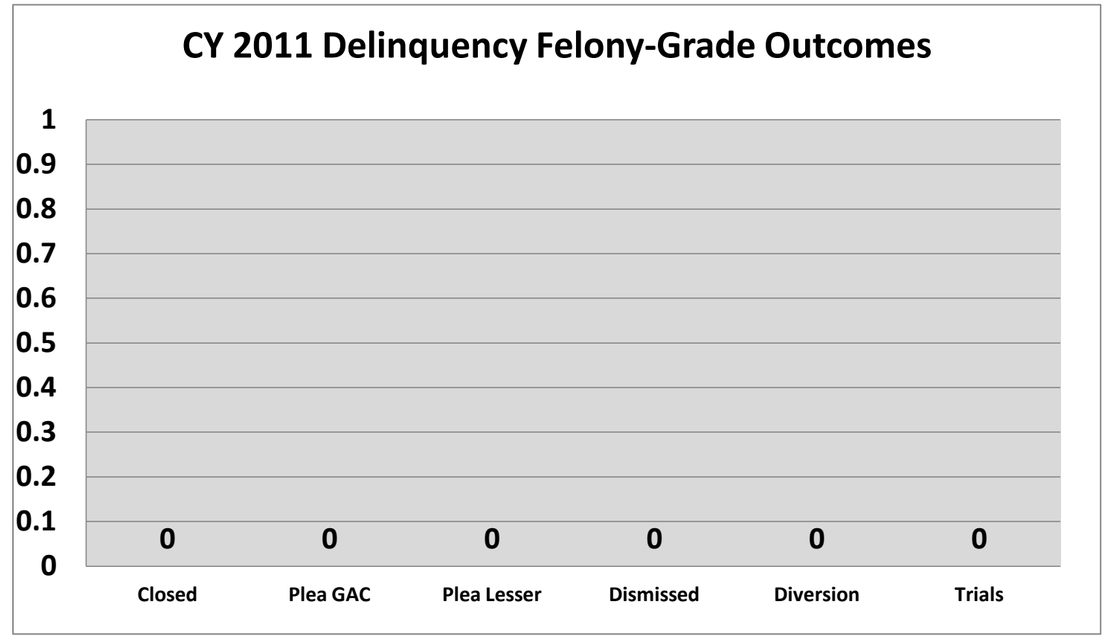

CY 2011 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

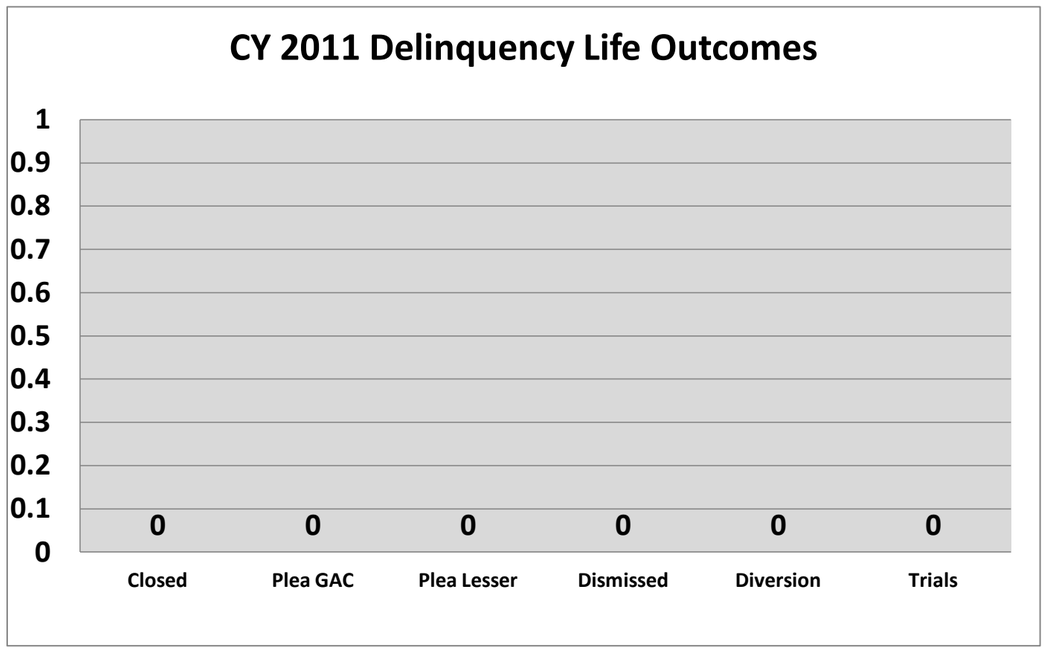

CY 2011 CINC Representing Parent Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

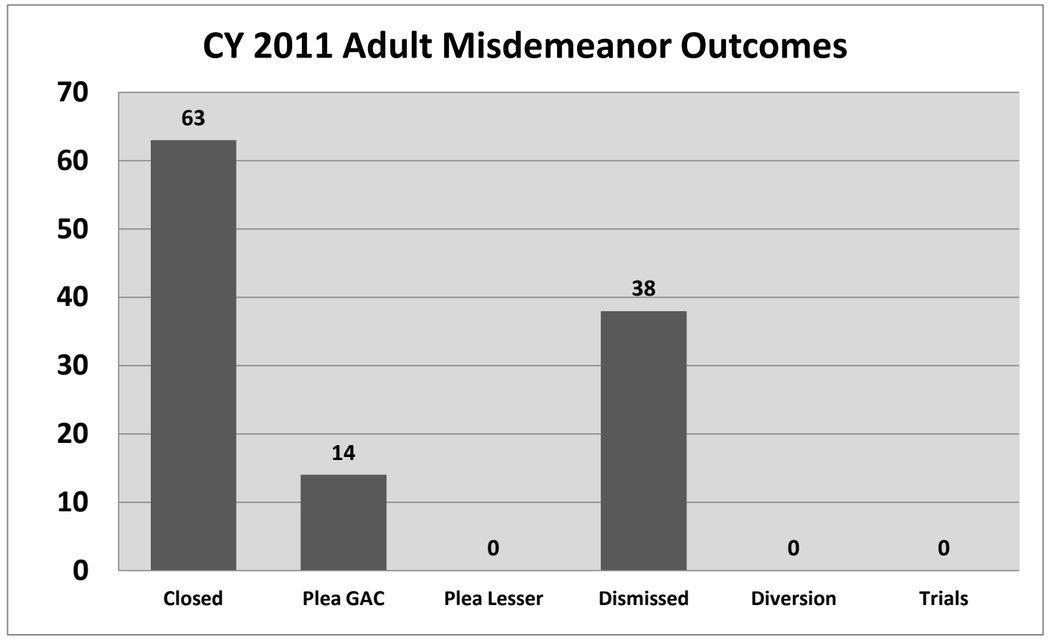

CY 2011 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

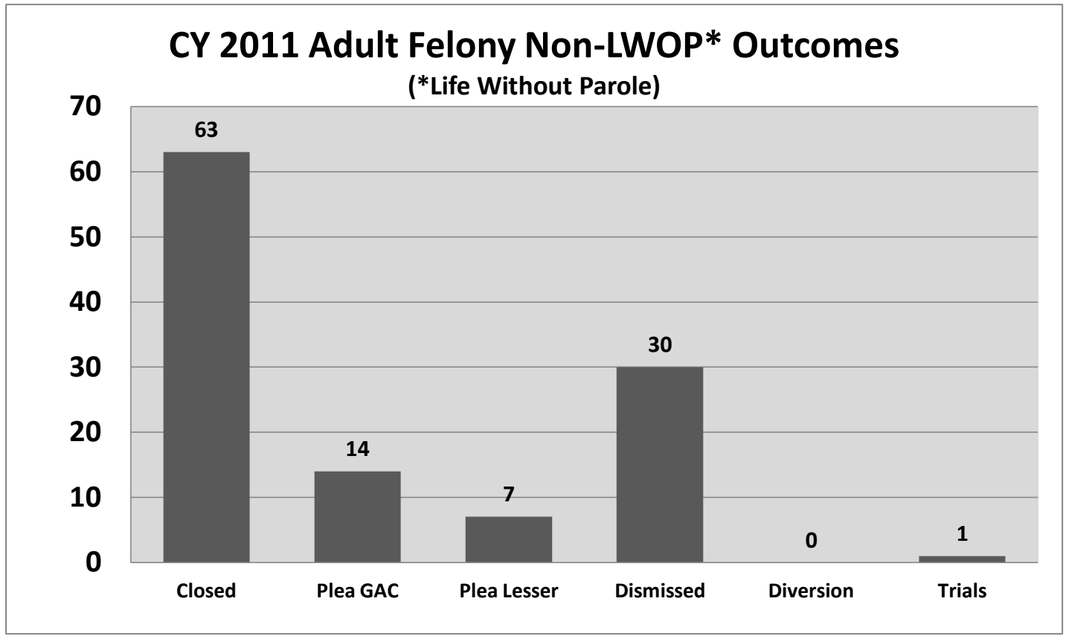

CY 2011 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

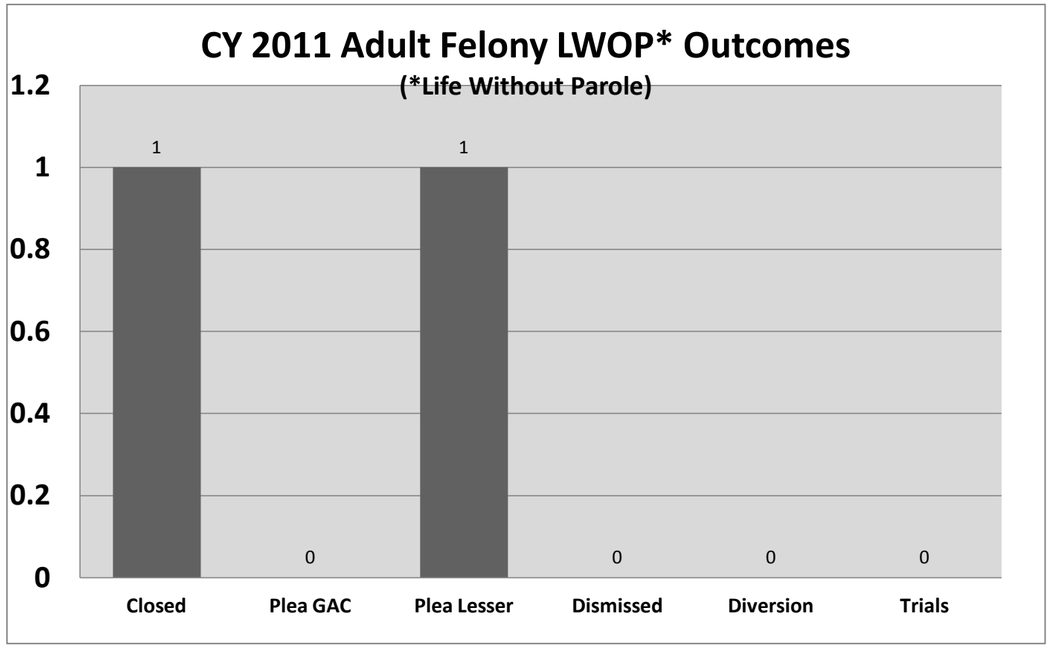

CY 2011 Delinquency Misdemeanor-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

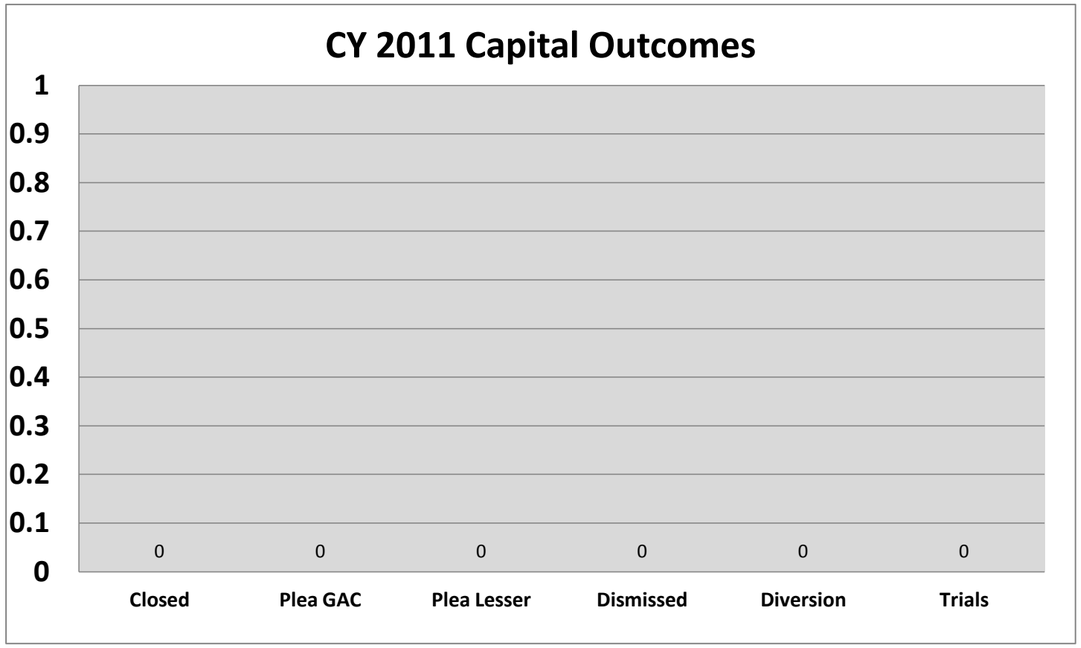

CY 2011 Delinquency Felony-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
70
60
50
40
30
20
10
0
63
14
0
38
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

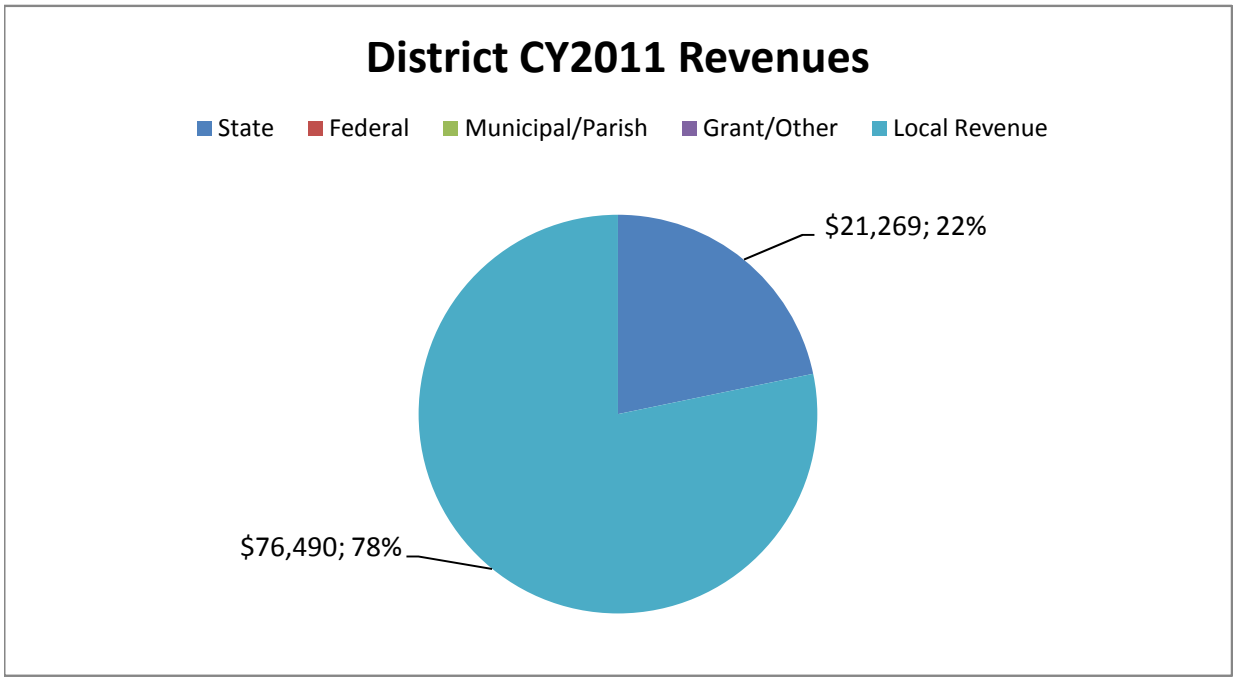

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
70
60
50
40
30
20
10
0
63
14
7
30
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

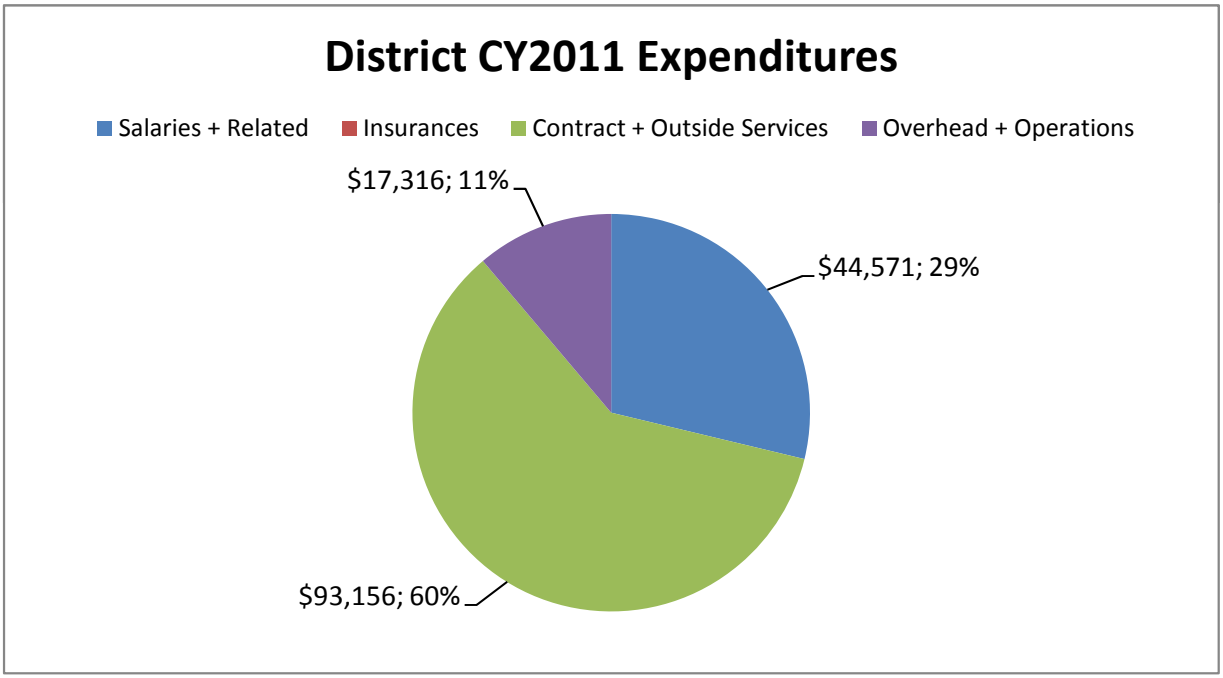

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1.2
1
0.8
0.6
0.4
0.2
0
1
0
1
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

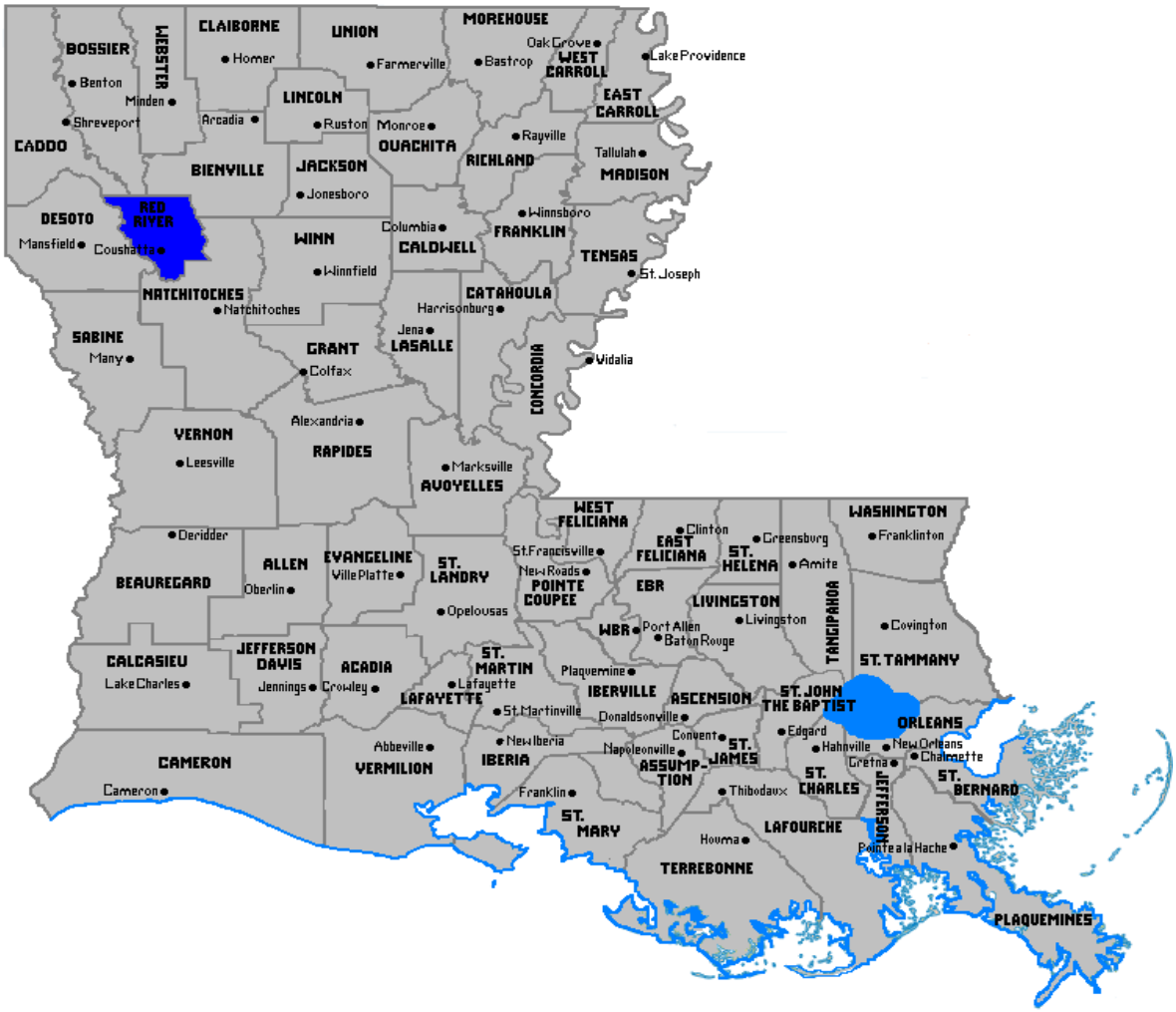

CY 2011 Capital Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 38 CY2011	Total CY11
District Defender: James Dixon	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ 21,269
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ -
Total State & Other	**$ 21,269**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 71,072
Traffic Court	$ -
Traffic Camera	$ -
Municipal Court	$ -
Juvenile Court	$ -
Criminal District Court	$ -
Non-itemized, lump sum collected and remitted by all courts	$ 38,509
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ -
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ -
Condition of Probation	$ -
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 3,846
Department of Corrections	$ -
Donations	$ -
Interest Revenue	$ 131
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 1,440
Partial Attorney Fees Reimbursements [as per 15:176]	$ -
Other Reimbursements	$ -
Other Local Income	$ -
Total Local Revenue	**$ 76,490**
Total Revenue	**$ 97,759**

District 38 CY2011	Total CY11
District Defender: James Dixon	
Actual Expenditures Paid	
Salaries	$ 37,423
Hospitalization and Disability Insurance	$ 246
Retirement	$ 5,898
Payroll Taxes	$ 545
Accrued Leave	$ -
Workers' Compensation	$ 459
Malpractice Insurance	$ -
Auto/Physical Liability Insurance	$ -
Audit/Accounting Expense	$ 9,335
Contract Clerical	$ 19,200
Expert Witness	$ -
Investigators	$ -
Interpreters	$ -
Social Workers	$ -
Capital Representation	$ -
Conflict	$ 64,621
Contract - Juvenile Attorneys or CINC	$ -
Misdemeanor Attorney Contracts	$ -
Contract Attorneys - all other	$ -
Building Lease/Rent	$ -
Office Repair and Maintenance	$ -
IT/Technical Support	$ -
Major Acquisitions	$ -
Equipment Lease/Rent	$ 3,600
Telephone/Utilities/Postage/Internet	$ 2,414
Office Supplies	$ 1,416
Parking/Auto Tolls	$ -
Advertisements	$ -
Travel/Lodging/Per Diem/Mileage	$ -
Dues and Seminars	$ -
Law Library/Journals/Subscriptions	$ 5,999
Other Operating Expenses	$ 3,888
Total Expenses	**$ 155,043**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$21,269; 22%
$76,490; 78%


District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$17,316; 11%
$44,571; 29%
$93,156; 60%



The 39TH Judicial District Public Defenders' Office

Red River (Coushatta)

District Defender: Brian McRae
111 N. Washington Street
Mansfield, LA 71052
(318) 872-2973

39th Judicial District • Red River Parish
District Defender Brian McRae • (318) 872-2973
111 N. Washington St. • Mansfield, LA • 71052

General District Information: In the 39th Judicial District, there is one section of District Court and no City Court or specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 9,091 in this district, 2,313 of whom are children.

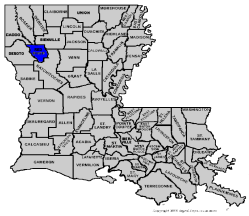
District Staff: The District Defender in this district is Brian McRae, who has served in the position for two years and has been a public defender in Louisiana for 17 years. The 39th Judicial District Parish Public Defenders' Office is a mixed staff and contract public defenders' office with a full-time staff District Defender and one part-time contract attorney. There are no restrictions on private attorney practice outside of the Public Defenders' Office. The District Defender supervises all staff and there is no caseload reduction provided to him. The office also has two administrative staff members.

Juvenile Defense: Juvenile cases are heard by the District Judge in the 39th Judicial District. Juvenile cases are handled by the juvenile defenders from the 1st Judicial District (Caddo Parish).

Indigency Determination and Availability of Clients: In the 39th Judicial District, the judge makes the determination of indigence. Adult male clients are held in the Red River Parish Jail, while adult female clients are held in the Bossier Maximum Security Facility (Bossier City). Juvenile clients are held in Ware Youth Center.

Fees and Accounting: The 39th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2011, 247 applications were received for services. A total of $1,440 in application fees was collected. Courts in this district assess the statutory $35 special fee to support local public defender services in every case resulting in a conviction. In 2011, the district received $40,775 in special fees, which were collected by the Red River Parish Sheriff's Office. The Public Defenders' Office may assess partial indigence payments for services based on a client's ability to pay. Any resulting payments are collected by the district's probation and parole department. All accounting functions for this district's Public Defenders' Office are handled internally by staff.

Caseload: The 39th Judicial District Public Defenders' Office reported handling 470 cases in 2011. Of those, nine involved juvenile matters, including seven Child in Need of Care representations.



The 39th JDC Public Defenders' Office

Parish(es) & Seat(s)	Red River - Coushatta
Population:	9091
Juvenile Population:	2313
District Defender	Brian McRae
Years as District (or Chief) Defender	2
Years of Public Defense	17
Office Manager	Valerie Wells
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Valerie Wells, Data Base Supervisor
Primary Office Street Address	111 N. Washington St.
City	Mansfield
ZIP	71052
Primary Phone	318-872-2973
Primary Mailing Address	P.O. Box 612 Mansfield La. 71052
Primary Email Address	mcraebuffalo381@aol.com
Primary Emergency Contact	Brian McRae
Primary Emergency Phone	cell 318-286-2486 Brian McRae
Secondary Emergency Contact	Valerie Wells
Secondary Emergency Phone	cell 318-455-1077
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	Valerie Wells
Name of Owner(s) of Office(s)	Brian McRae
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Donated by Chief Public Defender Brian McRae
Courts and Locations	District, Coushatta
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	1
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	I have one contract attorney, Scott Kendrick. Cases are assigned once I receive a copy of the 72-hour, the client is interviewed via closed circuit TV and the interview sheet at 72 is forwarded to counsel.
Name of Adult Detention Facilities in This District	Red River Detention Center
Name of Adult Detention Facilities Outside the District Which Hold Clients	Women are taken to Bossier Max
Name of Juvenile Detention Facilities In This District	Ware Youth Center, Coushatta
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No

Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Julie Jones
Chief Judge of Criminal District Court	Lewis Sams
Juvenile Court Judges (Specify District of City Court)	Lewis Sams
Drug Court Judges	No
Mental Health Court Judges	No
Other Specialty Court	No
Name of Specialty and Brief Description:	None
Indigency Determined by Whom and How?	Judge Sams, at 72-hour interview, poverty level of client
When is Assignment/Appointment of Counsel Made?	At 72 Hour
Client Assigned by Whom and How?	Chief Defender
Initial Client Intake Conducted By Whom? (Name and Title)	Brian McRae, Chief Defender
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Primarily by teleconference within 72 hours of notice of appointment.
$40 Application Fees	yes
How Many Applications for Services Were Received?	247
Does the Office Collect the $40 Application Fee?	yes
How Many Application Fees Were Waived?	247
How Many Application Fees Were Reduced?	none
Total Application Fee Dollars Collected in 2011	1440
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	no
$35 Special Cost (Court Fees)	yes
Total Revenue from $35 Special Costs Received in 2011	40775
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Form provided by Red River Sheriffs Department
Who Collects the Assessed Court Fees?	Sheriff's office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Sheriff's office, per court minutes
Who Remits the Court Fees Collected?	Sheriff's office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Form provided by Red River Sheriffs Office
Partial Indigence Payments	just initiated- thus far we have collected nothing.
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	District Defender makes determination.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Provided by probations office/ form.
Who Collects the Assessed Partial Payments?	Peggy McCoy

What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Report from probation
Who Remits the Partial Payments Collected?	probation office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Report from probation office
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	No
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted - yes, Criminal Practice yes, Private Practice Policy - no. I have no policy prohibiting a contract attorney from private practice.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	None
Primary Immediate Needs	More Funding
Immediate Critical Issue Areas	More Funding
Long-Term Critical Issue Areas	More Funding
Please List All New Hires in 2011 (Name and Title)	none
Please List All Promotions in 2011 (Name and Title)	none
2011 Media Coverage and/or Major Accomplishments	none
Number of Expected New Attorney Hires in 2011	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	We also have bi-monthly staff meetings.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Brian McRae, Scott Kendrick, Valerie Wells and Peggy McCoy
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	See Attached
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	N/A
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No
Regular Meetings for Any Staff, Please Describe	Yes, monthly for defenders. Weekly for office staff.
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2011	Unknown
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	N/A

Please Provide the Names of All State Representatives and Senators from Your District	Richard Burford; Cherry Cheek
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Inability to hire lawyers within the district.
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	Increased use of investigator services; More aggressive approach to addressing state's factual allegations.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Brian McRae – Chief Defender	P.O. Box 612 Mansfield, Louisiana 71052
	Email:mcraebuffalo381@aol.com
	Phone: 318-872-2973
	Fax:318-872-6262
	Cell#: 318-286-2486
Part-Time Contract Attorneys	**Contact Information**
D. Scott Kendrick	1762 Texas St. Natchitoches, La. 71457
	E-mail: Taco@cp-tel.net
	Phone: 318-354-9146
	Fax: 318-354-9144
	Cell#: 318-471-0110
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Valerie Wells	P.O. Box 612 Mansfield, La. 71052
	E-mail: Valerie.rose.19@hotmail.com
	Phone: 318-872-6250
	Fax: 318-872-6262
	Cell#: 318-455-1077
Peggy McCoy	P.O. Box 401 Coushatta, La. 71019
	Phone:318-932-6206
	Fax: 318-932-8586

2011 District Office Technology Survey

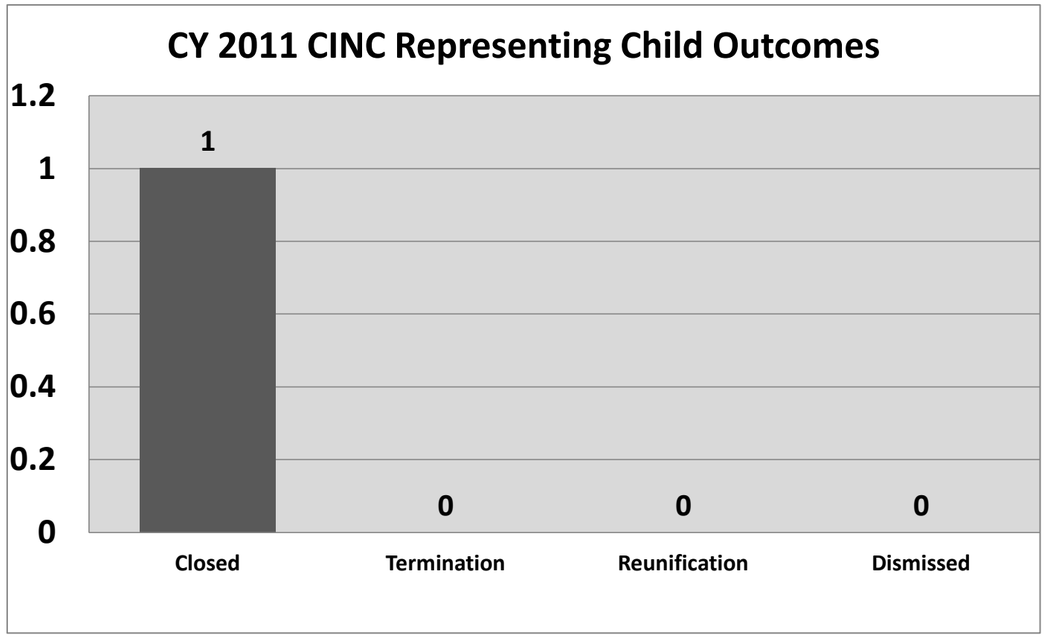
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
__Windows 7	
__Windows Vista	
X Windows Server 2000/2003/2008	
X Windows XP	
__Mac OSX	
Case Management System(s): Check all that apply	
X defenderData (LPDB statewide system)	
__Other System (please name) _____	
Productivity Suites Used:	
__Microsoft Office 2010 (Word, Excel, etc.)	
X Microsoft Office 2007	
__Microsoft Office 2003	
__Previous Microsoft Office version	
__Corel Word Perfect	
__Other	
Internet Browsers Used:	
__Internet Explorer 6	
X Internet Explorer 7 or 8	
__Firefox	
__Other	
HARDWARE:	
Please enter the number of	
devices in your inventory	
1 Television, 1 DVD, VCR	
4 Desktop PCs	
1 Laptops	
1 Video Cameras	
__Digital Cameras	
1 Video Conferencing Systems	
1 B&W Laser Printers	
__Color Printers	
__Wireless Cards	
__Smartphones (Funded by Office)	
__iPad/Tablets (Funded by Office)	

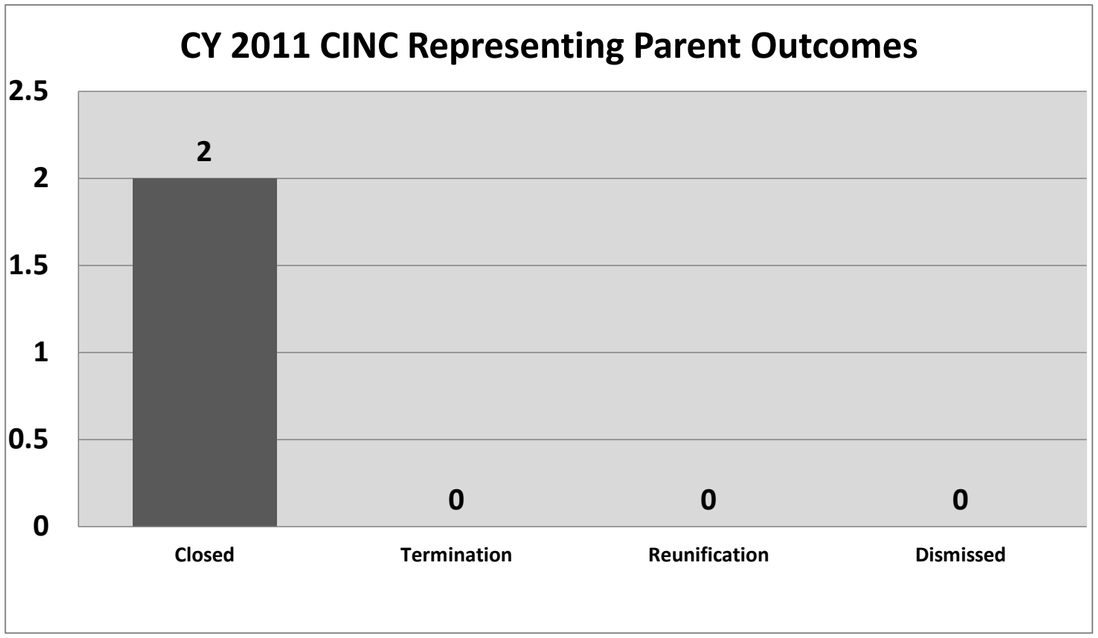
INTERNET SERVICES:	
____Dialup _X_Broadband ____No Internet Connection	
Connection Speed: High	
Provider Name: BellSouth	
Email Provider: cp-tel, AOL, Hotmail	
Please list any software or computer equipment in which you need training:	
Excel	

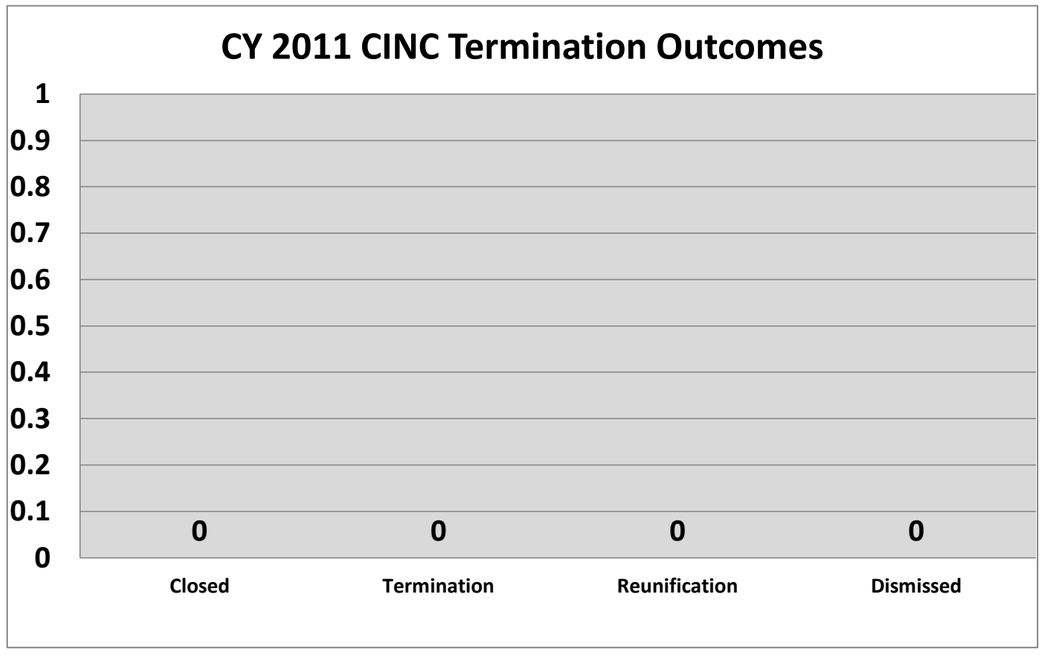
39th District Defender Office CY 2011 Caseloads & Outcomes

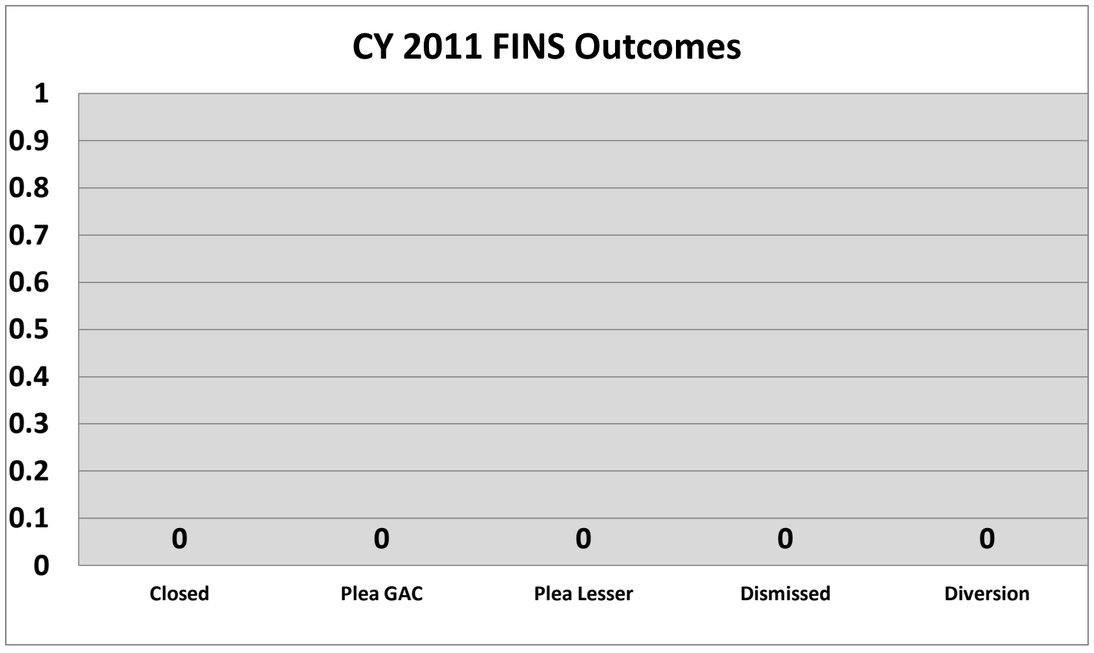
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	0	1	2	2	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	0	2	5	5	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Delinquency Felony	0	1	2	2	N/A	N/A	1	0	1	0	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	178	169	53	231	N/A	N/A	93	9	90	5	0	0	4	0
Adult Felony Non-LWOP**	114	111	42	156	N/A	N/A	45	20	38	0	0	0	0	0
Adult LWOP*	0	4	4	4	N/A	N/A	0	3	2	0	0	0	0	0
Capital	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	50	33	20	70	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

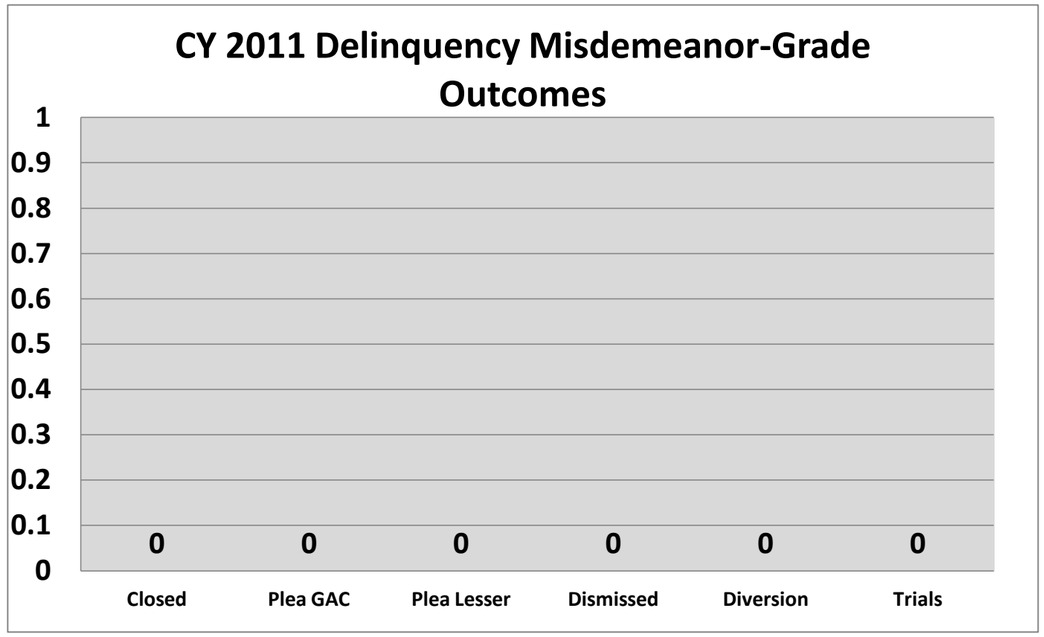
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

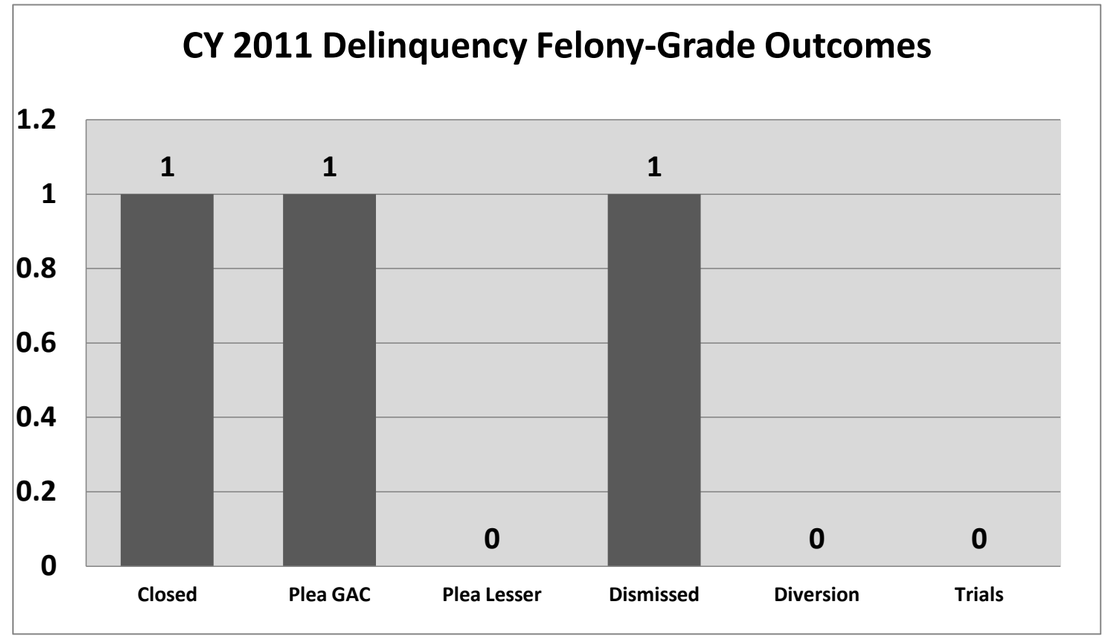

CY 2011 CINC Representing Child Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
Closed
Termination
Reunification
Dismissed

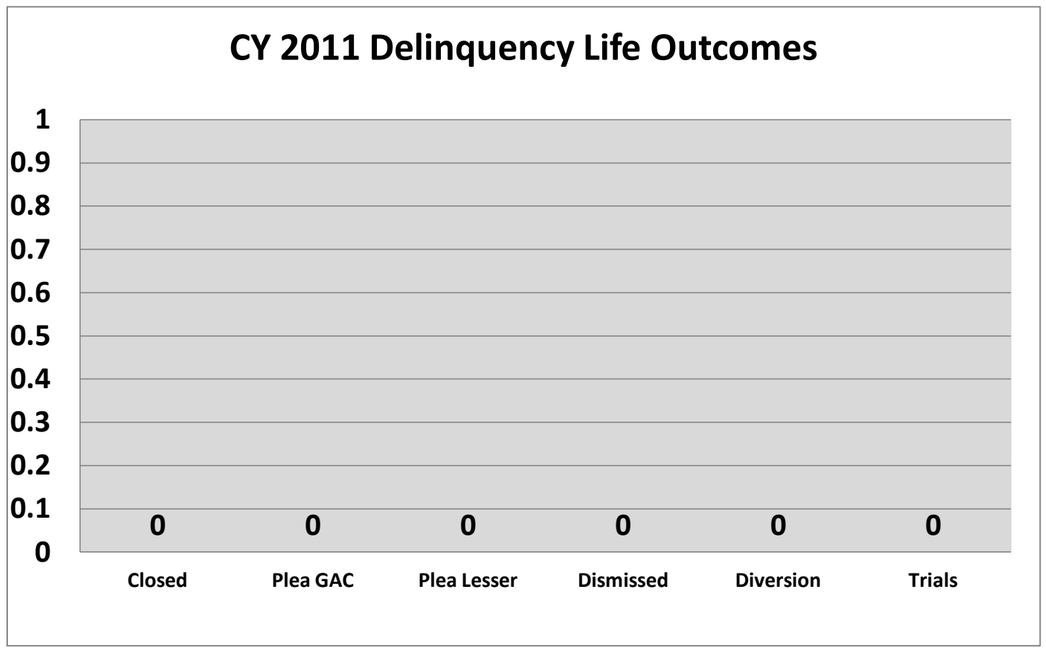

CY 2011 CINC Representing Parent Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
Closed
Termination
Reunification
Dismissed

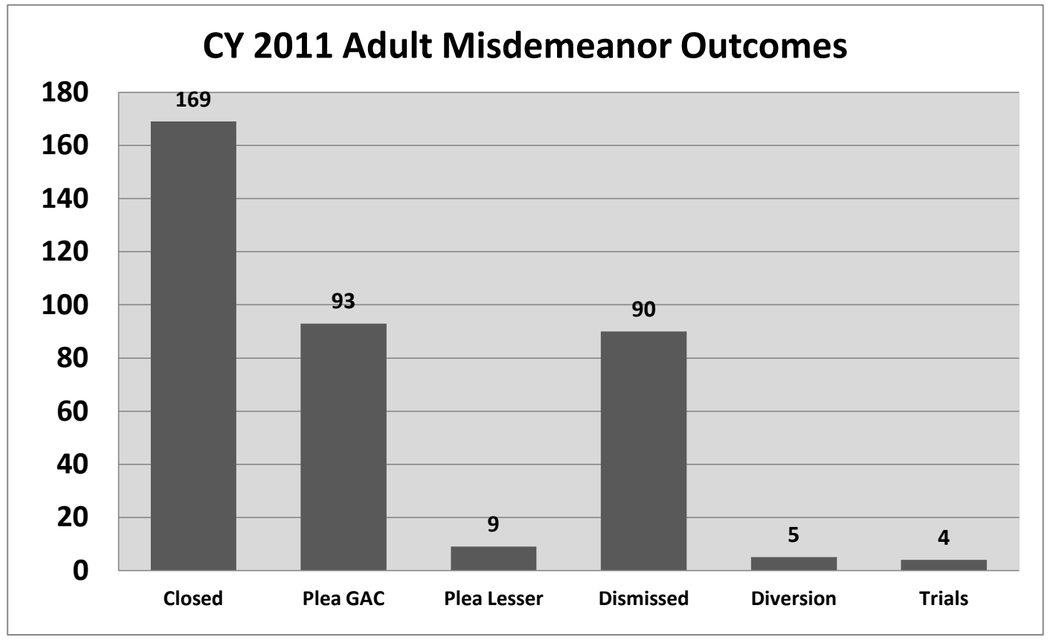

CY 2011 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

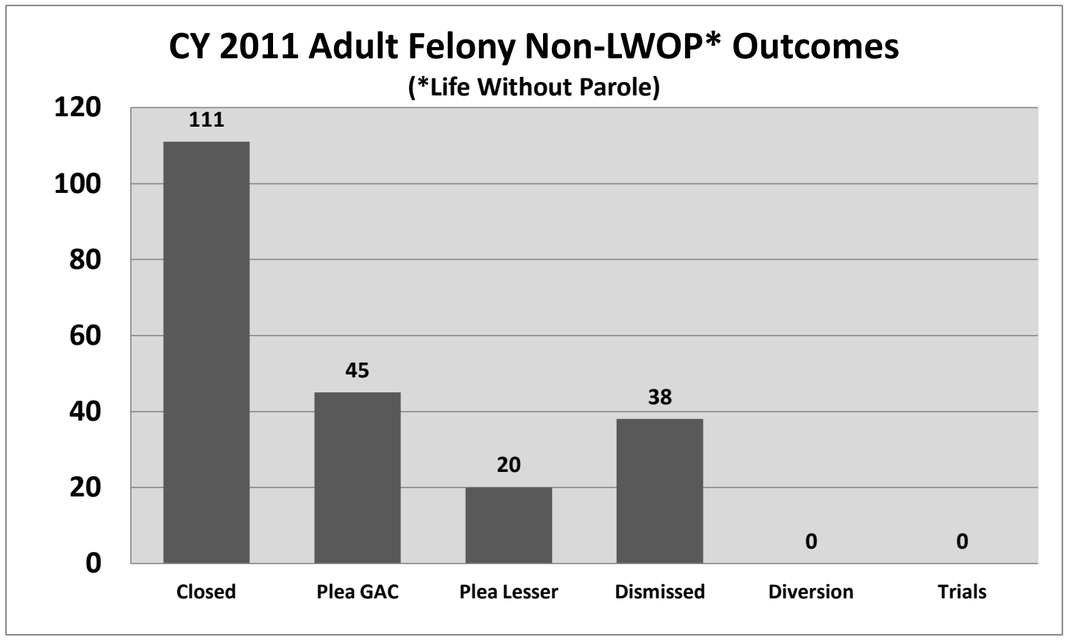

CY 2011 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

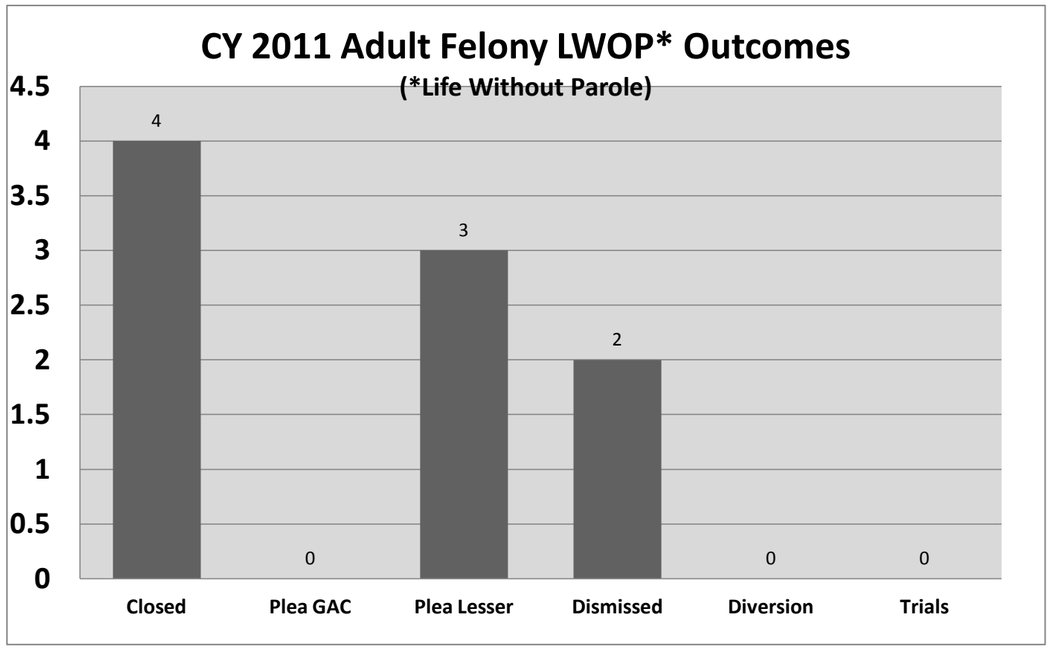

CY 2011 Delinquency Misdemeanor-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

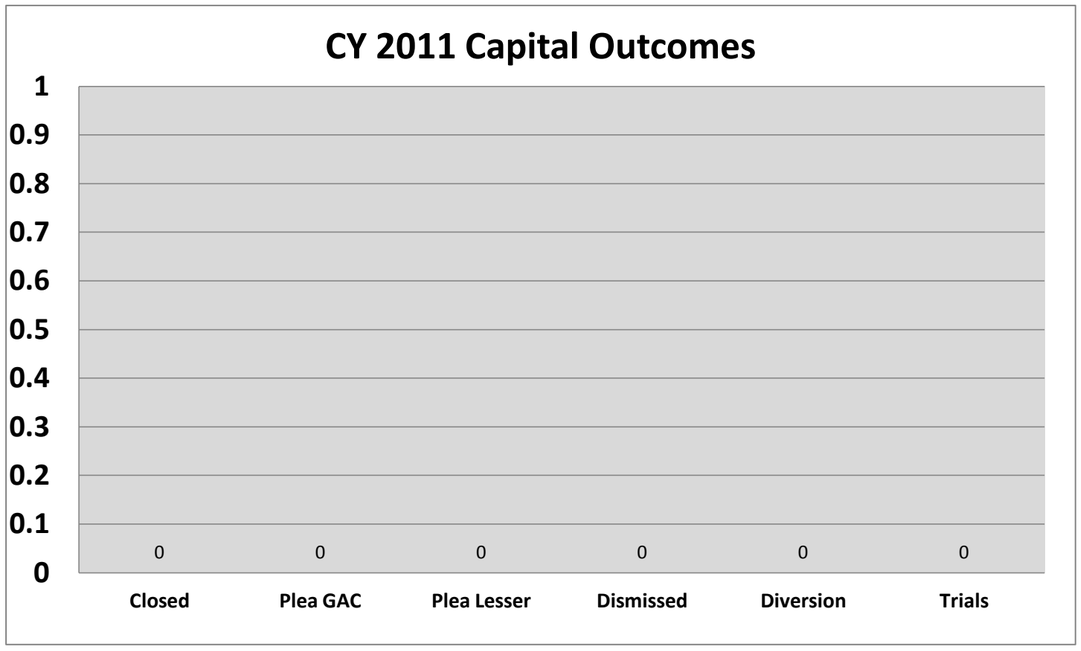

CY 2011 Delinquency Felony-Grade Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
1
0
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
180
160
140
120
100
80
60
40
20
0
169
93
9
90
5
4
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

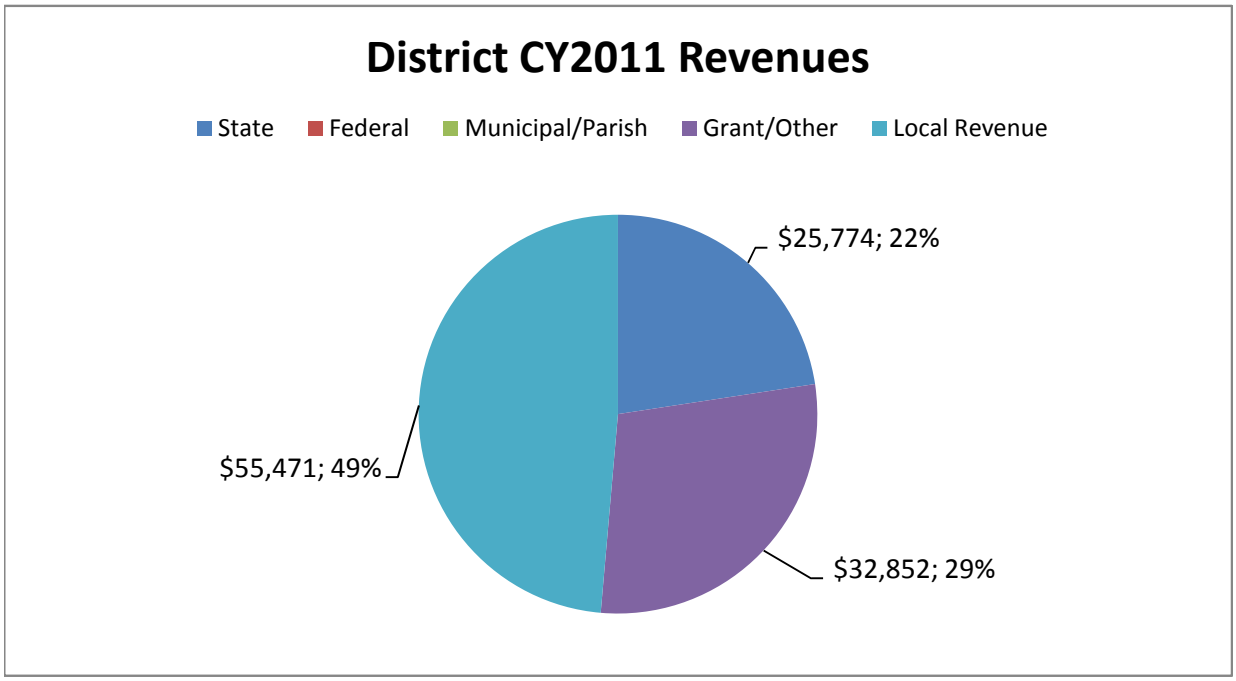

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
120
100
80
60
40
20
0
111
45
20
38
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

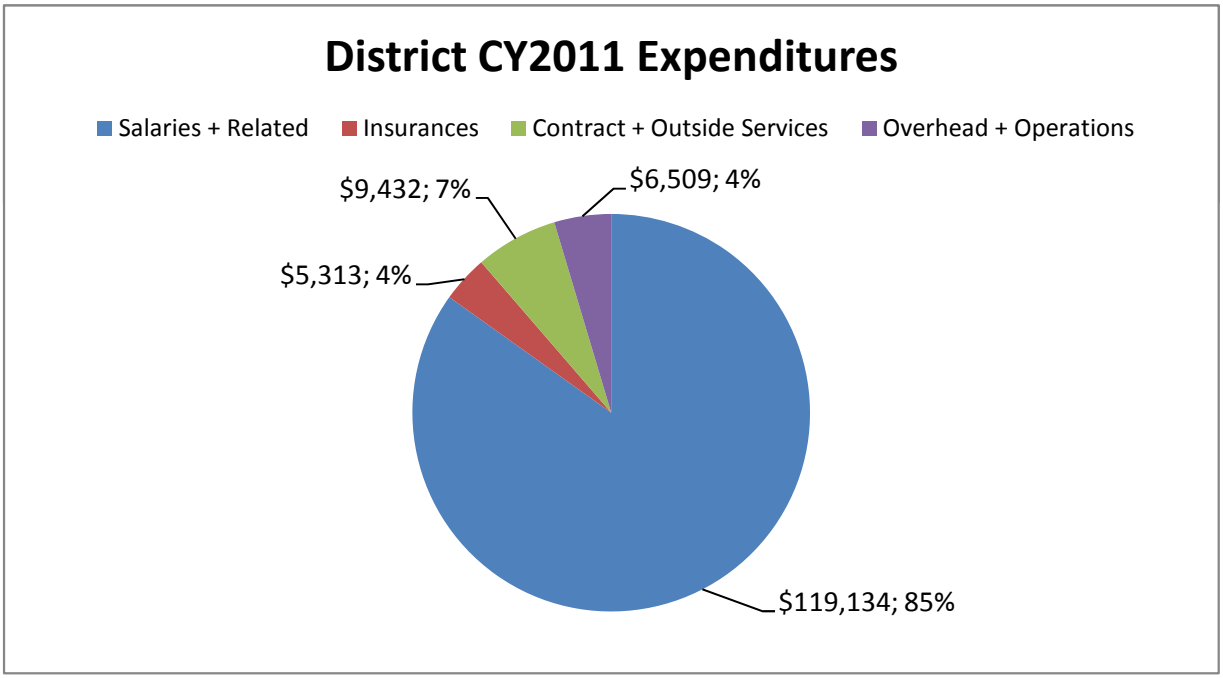

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
0
3
2
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Capital Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 39 CY2011	Total CY11
District Defender: Brian McRae	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ 25,774
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ 32,852
Total State & Other	**$ 58,626**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 47,200
Traffic Court	$ -
Traffic Camera	$ -
Municipal Court	$ -
Juvenile Court	$ -
Criminal District Court	$ 18,525
Non-itemized, lump sum collected and remitted by all courts	$ -
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ -
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ -
Condition of Probation	$ -
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 6,344
Department of Corrections	$ -
Donations	$ -
Interest Revenue	$ 170
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 1,440
Partial Attorney Fees Reimbursements [as per 15:176]	$ -
Other Reimbursements	$ 317
Other Local Income	$ -
Total Local Revenue	**$ 55,471**
Total Revenue	**$ 114,097**

District 39 CY2011	Total CY11
District Defender: Brian McRae	
Actual Expenditures Paid	
Salaries	$ 110,631
Hospitalization and Disability Insurance	$ -
Retirement	$ -
Payroll Taxes	$ 8,078
Accrued Leave	$ -
Workers' Compensation	$ 425
Malpractice Insurance	$ 4,653
Auto/Physical Liability Insurance	$ 660
Audit/Accounting Expense	$ 1,000
Contract Clerical	$ -
Expert Witness	$ -
Investigators	$ 1,722
Interpreters	$ -
Social Workers	$ -
Capital Representation	$ -
Conflict	$ 5,138
Contract - Juvenile Attorneys or CINC	$ -
Misdemeanor Attorney Contracts	$ -
Contract Attorneys - all other	$ -
Building Lease/Rent	$ 3,200
Office Repair and Maintenance	$ 312
IT/Technical Support	$ 1,572
Major Acquisitions	$ -
Equipment Lease/Rent	$ -
Telephone/Utilities/Postage/Internet	$ 439
Office Supplies	$ -
Parking/Auto Tolls	$ -
Advertisements	$ -
Travel/Lodging/Per Diem/Mileage	$ 2,558
Dues and Seminars	$ -
Law Library/Journals/Subscriptions	$ -
Other Operating Expenses	$ -
Total Expenses	**$ 140,387**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$25,774; 22%
$55,471; 49%
$32,852; 29%


District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$9,432; 7%
$6,509; 4%
$5,313; 4%
$119,134; 85%

The 40th Judicial District Public Defenders' Office

St. John the Baptist (Edgard)

District Defender: Richard B. Stricks
75 Dominican Drive, Suite 202
LaPlace, LA 70068
(985) 651-6677

40th Judicial District • St. John the Baptist Parish
District Defender Richard B. Stricks • (985) 651-6677
75 Dominican Drive, Suite 202 • LaPlace, LA • 70068

General District Information: In the 40th Judicial District, there are three sections of District Court and no City Courts. There is a drug court program and a truancy court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 45,924 in this district, 12,356 of whom are children.

District Staff: The District Defender in this district is Richard B. Stricks, who has served in the position for 16 years and has been a public defender for 16 years. The 40th Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office with a full-time District Defender, two part-time staff attorneys, and nine part-time contract attorneys. In addition to the District Defender, there is one supervising attorney. No caseload reduction is provided to supervising attorneys. The office also has two investigators and three administrative staff members.

Juvenile Defense: Juvenile cases are heard by District Judges in the 40th Judicial District. All attorneys handle juvenile cases in this district. The 40th Judicial District has an active Children and Youth Planning Board.

Indigency Determination and Availability of Clients: In the 40th Judicial District, the Public Defenders' Office makes the determination of indigence. Adult clients are usually held in facilities at Sherman Walker Correctional Center or St. John Parish Prison. Juvenile clients are held in St. James Youth Center.

Fees and Accounting: The 40th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2011, 254 applications were received for services. Fees were only waived for clients with several pending cases and were not reduced for any applicants. A total of $9,115 in application fees was collected. Courts in this district assess the statutory $35 special fee in some cases resulting in a conviction to support local public defender services. Special fees may be waived if clients face a long term of incarceration without suspension or when defenders request credit for time served in lieu of payment. In 2011, the district received $700,603.86 in special fees, which were collected by the St. John the Baptist Parish Sheriff's Office. The Public Defenders' Office may assess partial indigence payments for services based on a client's ability to pay. Any resulting payments are collected by the Public Defenders' Office. All accounting functions for this district's Public Defenders' Office are handled internally by staff.

Caseload: The 40th Judicial District Public Defenders' Office reported handling 2,922 cases in 2011. Of those, 540 involved juvenile matters, including 131 Child in Need of Care representations.

The 40th JDC Public Defenders' Office

Parish(es) & Seat(s)	St. John the Baptist - Edgard
Population:	45924
Juvenile Population:	12356
District Defender	Richard B. Stricks
Years as District (or Chief) Defender	16
Years of Public Defense	16
Office Manager	Diana G. Tambunga
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Ashley A. Bogac, secretarial; Diana G. Tambunga, secretarial
Primary Office Street Address	75 Dominican Drive, Suite 202
City	La Place
ZIP	70068-3400
Primary Phone	985-651-6677 ext. 200
Primary Mailing Address	same as primary office street address
Primary Email Address	rbstricks@stjohnpdo.org
Primary Emergency Contact	Richard B. Stricks
Primary Emergency Phone	cell: 504-559-1434
Secondary Emergency Contact	Diana G. Tambunga
Secondary Emergency Phone	cell: 504-462-8577
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	none
Other District Office Contact Personnel (Primary Only)	n/a
Name of Owner(s) of Office(s)	Cypress Property Management, Henry W. Tatje III, Managing Partner (lessor)
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	$1200.00 rent and $677.00 utilities, including phone, long distance, electricity, postage, and internet connections
Courts and Locations	District Court is located in Edgard (West Bank); Annex Courthouse is located in La Place (East Bank)
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	Three Divisions of Court. Each Division holds court in both the District and Annex Courthouses.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	According to a pre-set grid or table, the cases are generally divided among the lawyers based on the division of court and the last digit of the case number. Example: In each division of court, the cases that end in an odd digit are normally assigned to one attorney and those ending in an even digit are assigned to another. When there are more than two clients in any case, the lawyers who handle cases in another division of court are assigned according to that grid.
Name of Adult Detention Facilities in This District	1.) Sherman Walker Correctional Center; 2.) St. John the Baptist Parish Jail ("old jail"); Both are located in La Place.

Name of Adult Detention Facilities Outside the District Which Hold Clients	For security reasons, some St. John inmates are housed in other parish prisons.
Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	St. James Parish Youth Detention Center; St. James, Louisiana
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes; Minimal budget impact due to mileage reimbursements.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	Yes; each local jail has only one attorney booth. Thus, only one attorney at a time can visit clients in jail, unless the public visitation area is used.
District Attorney	Thomas Daley
Chief Judge of Criminal District Court	Rotates annually. 2011=Judge Madeline Jasmine; 2012=Judge Mary Hotard Becnel
Juvenile Court Judges (Specify District of City Court)	Division A- Judge Madeline Jasmine; Division B= Judge Mary Hotard Becnel; Division C= Judge Sterling J. Snowdy; All are District Court Judges
Drug Court Judges	Judge Madeline Jasmine
Mental Health Court Judges	None
Other Specialty Court	Yes
Name of Specialty and Brief Description:	Truancy Court. The judge reviews the attendance of juveniles registered in schools of St. John the Baptist Parish, including absences and tardiness. Nearly 80% of cases are resolved during the initial stage, where the judge orders that both the juvenile and the parent comply with the attendance policy of the school. At a subsequent date, if the juvenile is not in compliance, the FINS coordinator files a truancy petition alleging that the juvenile is either not attending school or has a substantial amount of tardiness. If the District Attorney determines that the parent is at fault, a misdemeanor charge of improper supervision may be filed against him/her and a trial may be held in truancy court.
Indigency Determined by Whom and How?	Every Wednesday and Thursday, during office hours, the Public Defender Office takes applications from persons who are not incarcerated and who are seeking a public defender. The applicant is questioned using a standardized application form, which may be longer depending on the financial circumstances. A similar form is used for applicants in juvenile court. The sworn application is reviewed by the District Defender who then either assigns counsel or files a certification of ineligibility.

When is Assignment/Appointment of Counsel Made?	Within 72 hours after arrest, the duty judge speaks to the inmates by telephone or by video. An order appointing counsel is faxed to the PDO. The District Public Defender is appointed by name to all cases. He or an investigator does the initial interview, generally within 3 judicial days. Some initial interviews are conducted by video conference between the District Defender and inmates at the Correctional Center. The client is given a paper with information about applying for services upon release on bail and the name and phone number (free, not collect, calls) of the staff or contract defender who is assigned. That information is also filed into the court record. For those who post bail, counsel is assigned after a formal application is made (see previous answer).
Client Assigned by Whom and How?	The duty judge assigns the District Defender who then re-assigns cases to a staff or contract attorney. See previous answers.
Initial Client Intake Conducted By Whom? (Name and Title)	When the order assigning counsel is received at the PDO, or after formal application, the information is entered into the database by either Diana G. Tambunga, secretary, or Ashley A. Bogac, secretary.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	The lawyers have been provided with an interview sheet to use when conducting client interviews at the jail. The first jail visit or video conference is done by the District Defender, during which data is entered into the database and a photo is taken. A note is made of any information needed. In most misdemeanor cases, no formal interview sheet is used for initial interviews. Copies of the interview sheets are attached, labeled Exhibit A.
Brief Explanation of Intake Process	
$40 Application Fees	
How Many Applications for Services Were Received?	
Does the Office Collect the $40 Application Fee?	Yes
How Many Application Fees Were Waived?	Unknown; The application fee is waived only when a defendant has applied and been approved in an open pending case, and is subsequently charged in a new case, and is seeking the services of the PDO. Only then is the fee waived in the second case.
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2011	$9,115.00
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	$700,603.86
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes; except in some cases, where a term of incarceration, without suspension, is actually imposed. Additionally, if a client is arrested for failing to appear in court to prove that they have paid the court costs, the appointed lawyer may request credit for time served, in lieu of payment, in which case the money is not collected.

What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	In those cases handled by a Public Defender, information is received from the trial lawyer. In all other cases, no documentation is provided regarding the fees assessed except that as to the mandatory $35 fee, a monthly report is received from the sheriff, showing court costs collected. That document does not inform us which cases have been paid in full or whether partial payment was received.
Who Collects the Assessed Court Fees?	As to the mandatory $35 court fee, the sheriff collects the funds and distributes them monthly. Other court ordered fees are collected directly from the clients at the Public Defender Office or by a probation officer.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	As to the mandatory $35 court fee, a monthly statement is received from the sheriff specifying the amount collected. Ordered fees, over and above the mandatory $35 court fee, are entered into the database from information received from the trial lawyer. A collection letter is then sent out to the client and followed up by a report to the Louisiana Department of Revenue's "Refund Offset Program" if said fees are not paid in a timely manner.
Who Remits the Court Fees Collected?	Court Costs, including the mandatory $35 court fee, are distributed by the sheriff.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	As to the mandatory $35 court fee, a monthly statement is received from the sheriff specifying the amount distributed. Ordered fees, over and above the mandatory $35 court fee, are entered into the database when received.
Partial Indigence Payments	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	At the time of application, if the answers to the financial inquiries indicate that the defendant is partially indigent, he/she is requested by the District Defender to set a reasonable weekly or monthly amount to pay until the disposition of the case.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	A record is made at the time of the application and certification is submitted to the judge. If the judge orders the payment, it is entered into the database as an ordered fee by either Diana G. Tambunga or Ashley A. Bogac.
Who Collects the Assessed Partial Payments?	The PDO staff collects the assessed partial payments.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	A receipt is given and the payment is entered into the database by PDO staff.
Who Remits the Partial Payments Collected?	The clients, either in person or by mail.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	See above.
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	0
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Yes; Yes.

For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes. A copy is attached, labeled Exhibit B.
Primary Immediate Needs	Reinstatement of expert testing funds for all felonies.
Immediate Critical Issue Areas	Vast monthly fluctuation of locally generated funds, particularly court cost (special assessments).
Long-Term Critical Issue Areas	See above.
Please List All New Hires in 2011 (Name and Title)	none
Please List All Promotions in 2011 (Name and Title)	none
2011 Media Coverage and/or Major Accomplishments	Two lawyers, Edward R. Greenlee and Nghana Lewis Gauff, won jury acquittals. Both cases received local media coverage.
Number of Expected New Attorney Hires in 2011	Unknown.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes, principally on a case by case basis and at monthly meetings of the District Personnel.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	The District Defender is the only supervisor for non-attorneys; There is one mid-level supervisor for attorneys.
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	No; but one attorney has been assigned supervisory duties.
Please Attach Your Office Organizational Chart	In development.
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	The District Defender has reassigned a certain class of cases, originally assigned to Edward R. Greenlee, to an attorney with a lower caseload.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	One full time attorney and the full time secretary receive medical benefits. The employee portion is paid 100% from PDO funds. Spousal portions are paid for by the employee.
Regular Meetings for Any Staff, Please Describe	There is a meeting of the District Personnel usually on the last Wednesday of each month, ten months of the year (excluding November and December).
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	1 CINC case with 2 appellants and 2 lawyers
Number of Writs Your District Handled in 2011	4
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	1
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	None
Please Provide the Names of All State Representatives and Senators from Your District	State Representatives - Clay Schexnayder, District 81, Gregory Miller, District 56, Randal Ganes, District 57; State Senator - Troy Brown, District 2 (all elected in 2011)

Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Because there is only one attorney booth at the jail, lack of sufficient facility for more than one attorney to interview clients at the jail.
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	As set forth in last year's report as a plan, we have added a mid-level supervisor. There have been enhancements in supplemental pay, which lawyers can earn by performing certain services.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
District Defender, Richard B. Stricks	985-651-6677 ext 201; rbstricks@stjohnpdo.org
Part-Time Contract Attorneys	**Contact Information**
Tomy J. Acosta	985-536-9700; tjacosta@stjohnpdo.org
Kevin L. Ambres	985-651-3838; klambres@stjohnpdo.org
Fontella D. Baker	504-628-7538; fdfountain@stjohnpdo.org
Toni S. Becnel	985-651-6101; tonis11@hotmail.com
Richard J. Brazan, Jr.	1-225-413-7024; rjbrazan@stjohnpdo.org
Eric R. Goza	1-225-926-6384; ergoza@stjohnpdo.org
Nghana Lewis Gauff	504-782-6564; ntlewis@stjohnpdo.org
Lantz Savage	504-361-8892; lsavage@stjohnpdo.org
Newton T. Savoie	504-822-4010; ntsavoie@stjohnpdo.org
Part-Time Staff Attorneys	**Contact Information**
Edward R. Greenlee	985-651-6677ext 204; ergreenlee@stjohnpdo.org
Victor M. Ortiz	985-651-6677 ext 202; vmortiz@stjohnpdo.org
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Ashley A. Bogac, secretarial	985-651-6677 ext 203; aabogac@stjohnpdo.org
Don Carter, investigator	504-559-5871; doncarter1290@yahoo.com
Diana G. Tambunga, secretarial	985-651-6677ext200; dgtambunga@stjohnpdo.org
Cheryl R. Taylor, book keeper	985-359-8947; crtaylor@stjohnpdo.org
Gregory Scott, investigator	985-487-3383; gsi313investigations@yahoo.com

2011 District Office Technology Survey

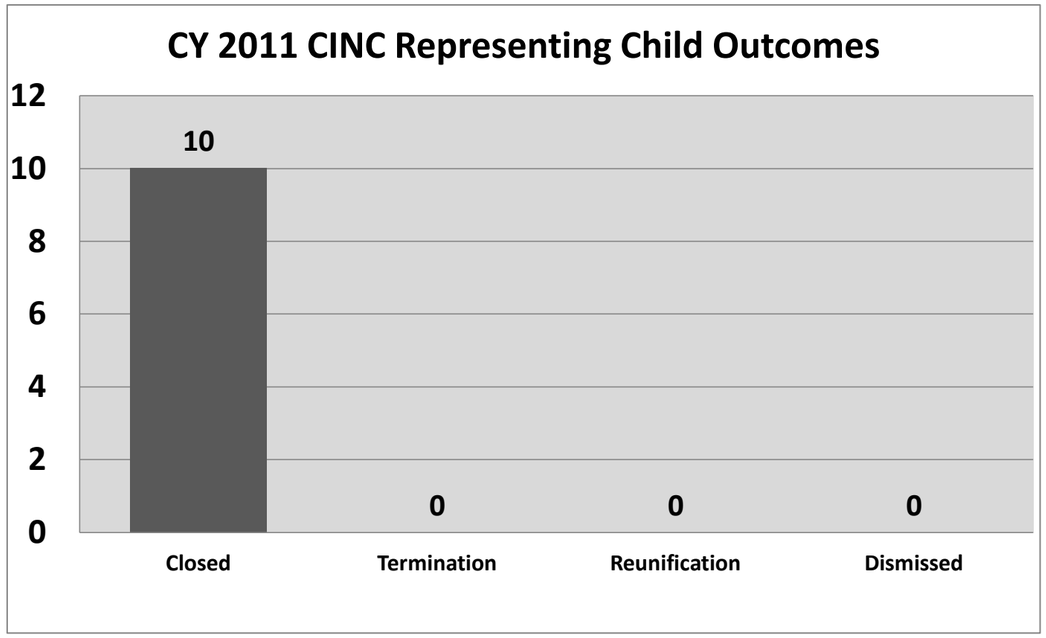
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	
Richard B. Stricks	
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7 X	
Windows Vista	
Windows Server 2000/2003/2008 X	
Windows XP X	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system) X	
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.) X	
Microsoft Office 2007 X	
Microsoft Office 2003 X	
Previous Microsoft Office version	
Corel Word Perfect X	
Other	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7 or 8 X	
Firefox X	
Other X (Google Chrome)	
HARDWARE:	
Please enter the number of	
devices in your inventory	
Television, DVD, VCR 0	
Desktop PCs 7	
Laptops 11	
Video Cameras 0	
Digital Cameras 2	
Video Conferencing Systems 3	
B&W Laser Printers 2	
Color Printers 2	
Wireless Cards 1	
Smartphones (Funded by Office) 0	

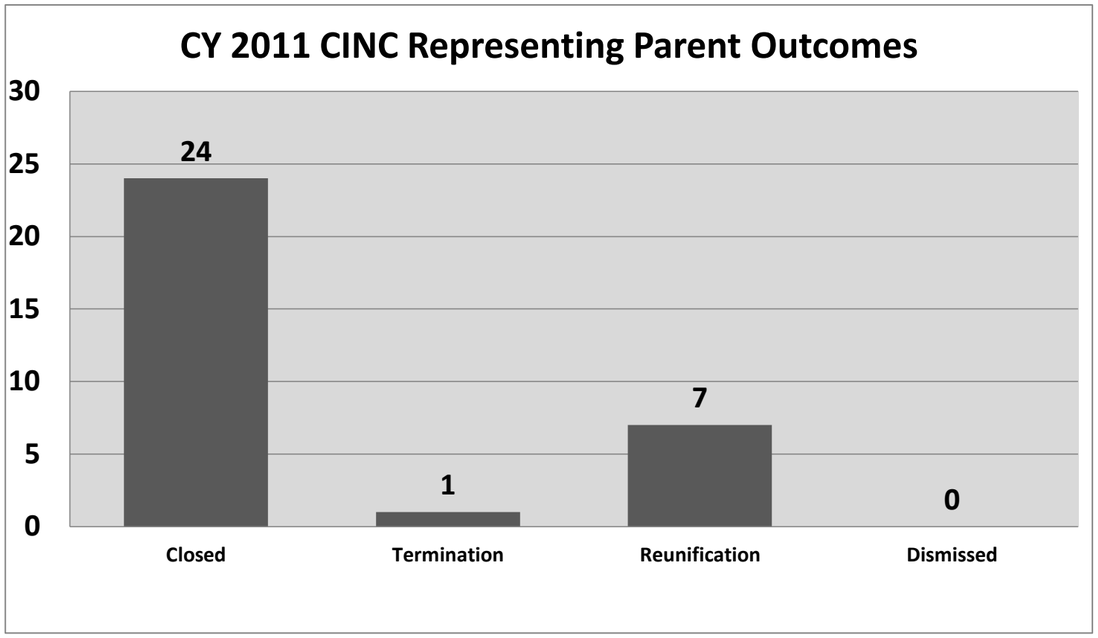
iPad/Tablets (Funded by Office) 1	
INTERNET SERVICES:	
Dialup Broadband X No Internet Connection	
Connection Speed: 100.0 Mbps	
Provider Name: Reserve Telecommunications (RTC)	
Email Provider: GoDaddy.com	
Please list any software or computer equipment in which you need training:	
Web Page Construction	

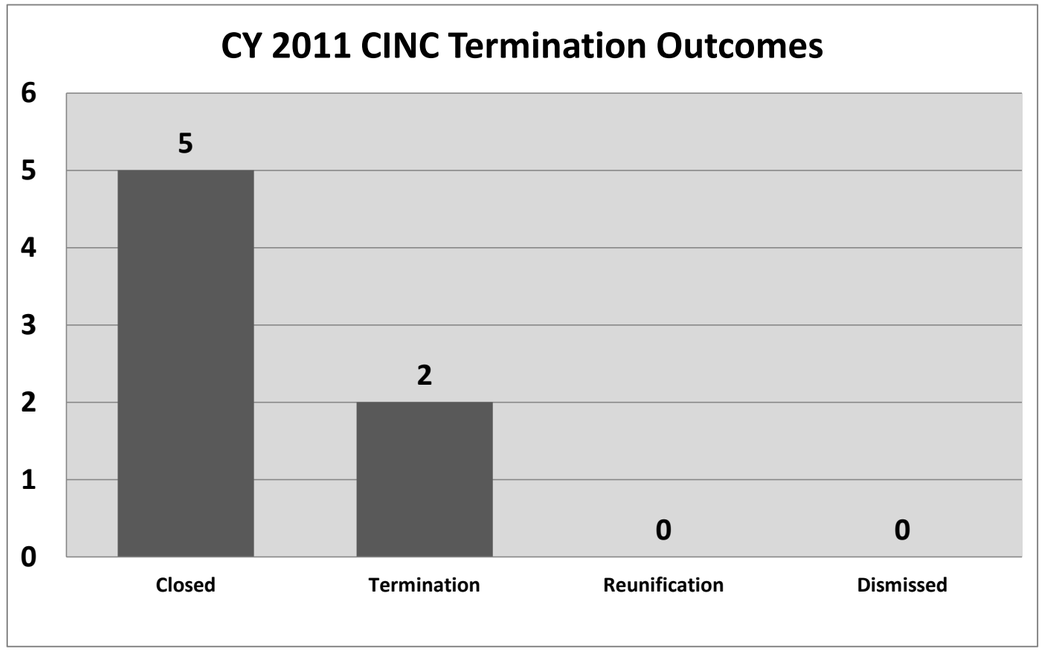
40th District Defender Office CY 2011 Caseloads & Outcomes

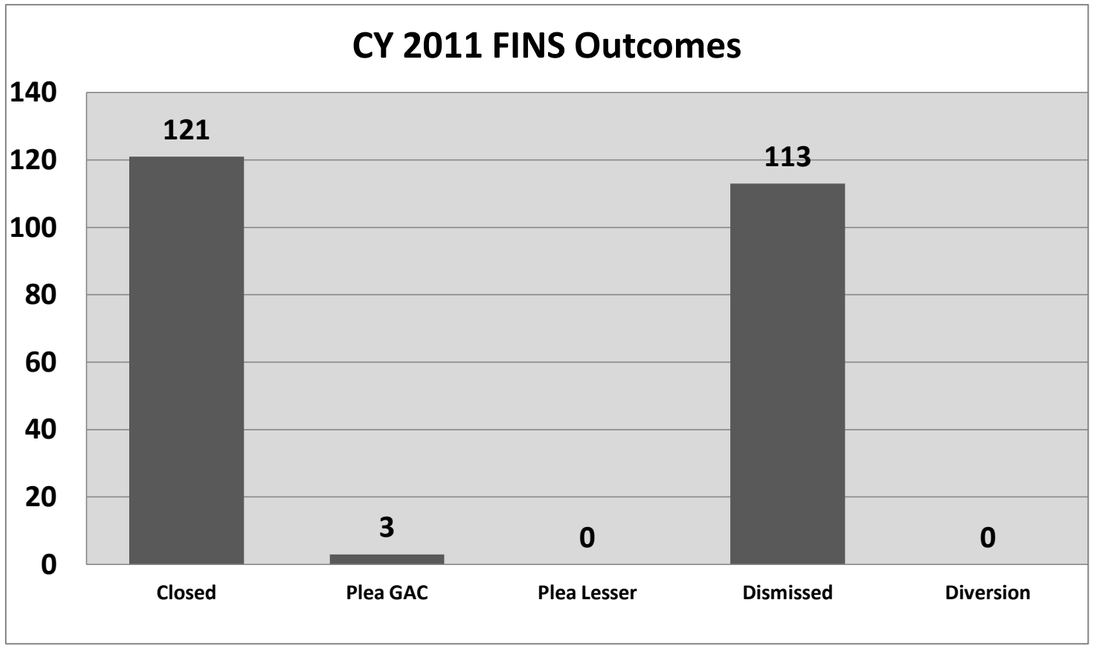
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	19	17	14	33	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	0	10	13	13	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	43	24	25	68	1	7	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	2	5	15	17	2	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	63	121	97	160	N/A	N/A	3	0	113	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	55	96	132	187	N/A	N/A	5	4	61	27	N/A	N/A	0	0
Delinquency Felony	26	40	36	62	N/A	N/A	7	8	38	5	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	-	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	821	822	419	1240	N/A	N/A	427	22	788	17	0	0	1	0
Adult Felony Non-LWOP**	436	505	570	1006	N/A	N/A	294	56	400	11	0	1	0	0
Adult LWOP*	2	8	10	12	N/A	N/A	0	1	4	0	1	2	0	0
Capital	1	1	0	1	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	65	77	54	119	N/A	N/A	5	0	11	0	N/A	N/A	N/A	N/A
Post Conviction Relief	2	2	2	4	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	2
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

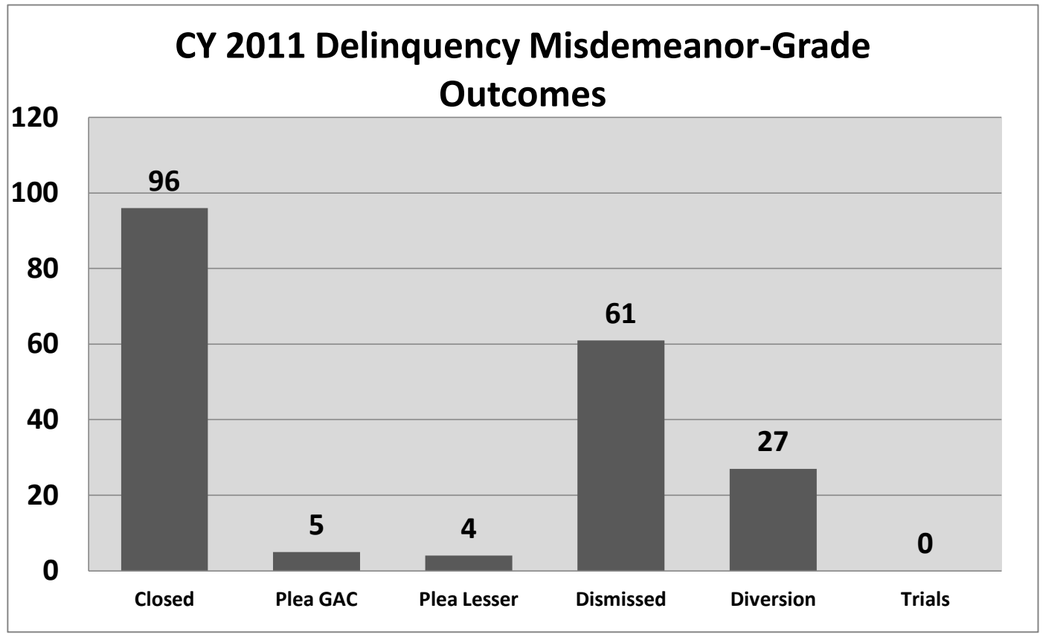
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

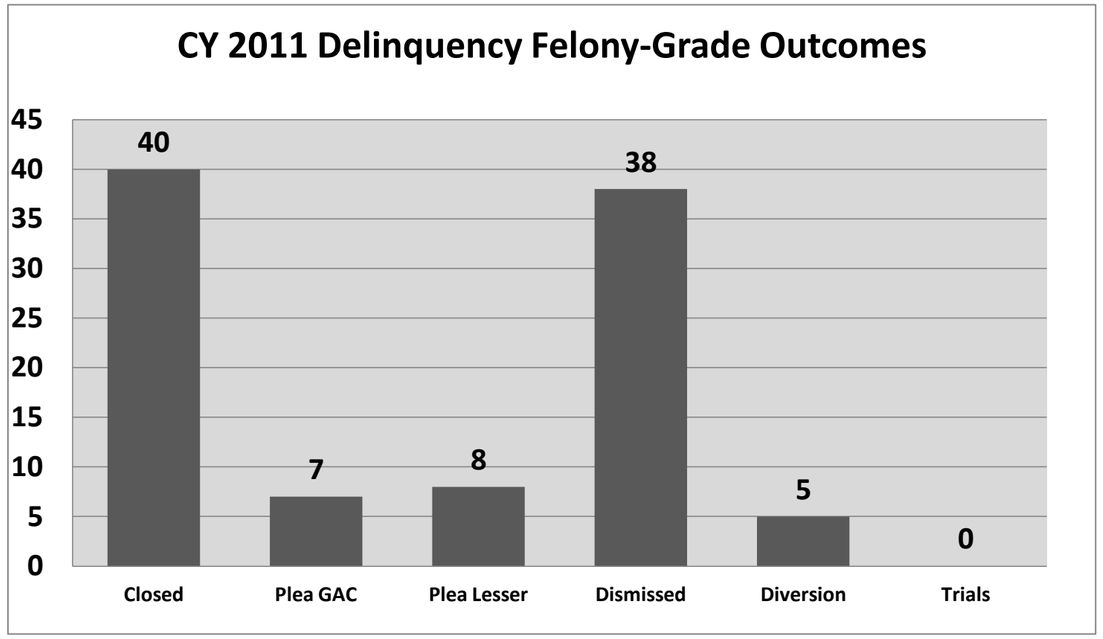

CY 2011 CINC Representing Child Outcomes
12
10
8
6
4
2
0
10
0
0
0
Closed
Termination
Reunification
Dismissed

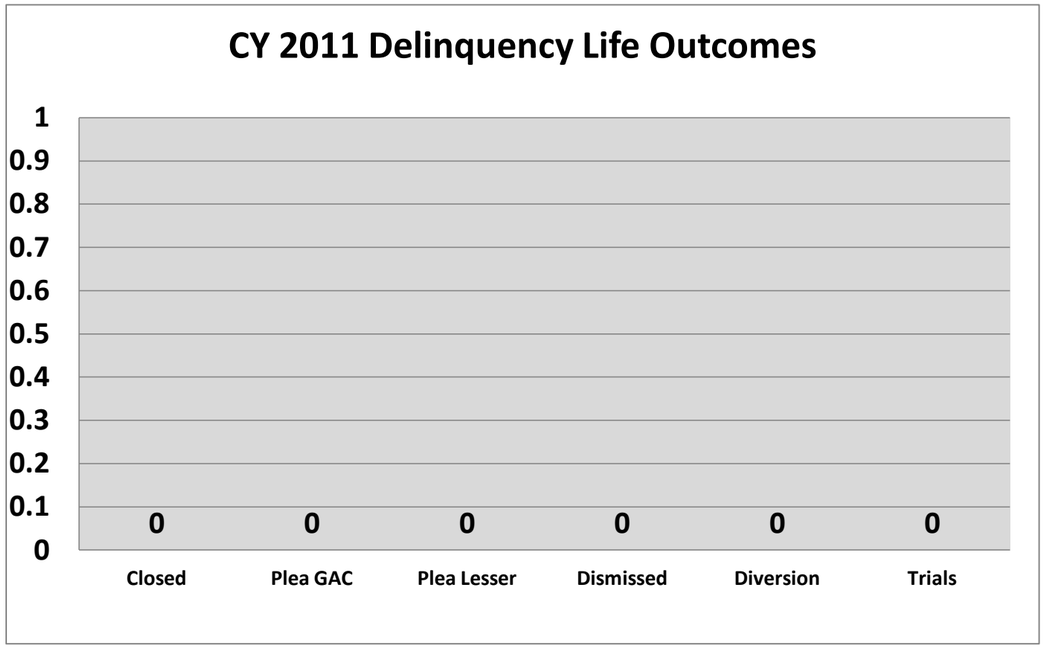

CY 2011 CINC Representing Parent Outcomes
30
25
20
15
10
5
0
24
1
7
0
Closed
Termination
Reunification
Dismissed

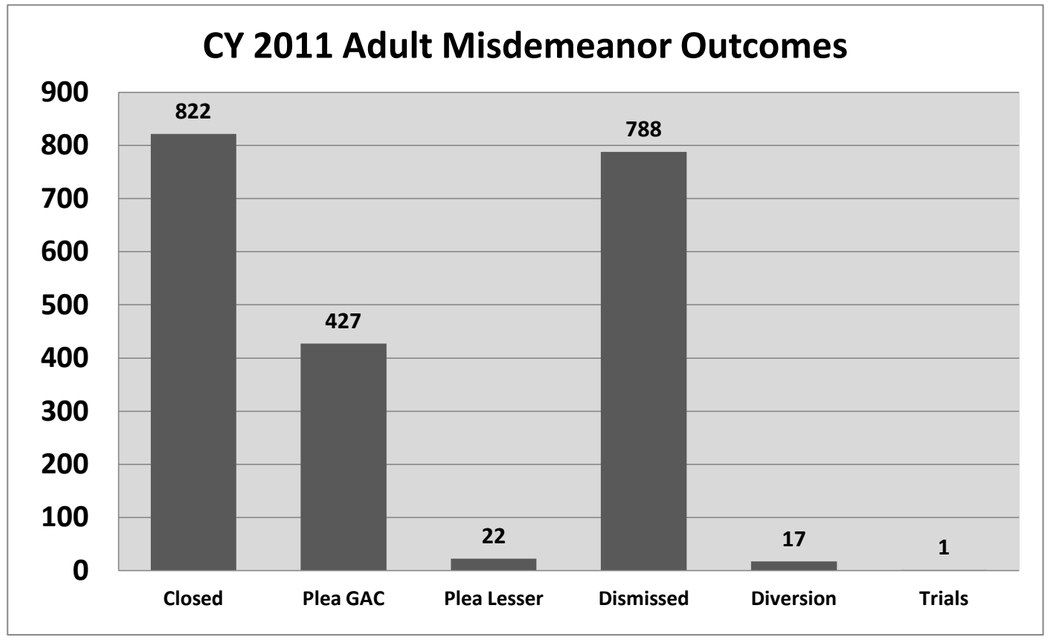

CY 2011 CINC Termination Outcomes
6
5
4
3
2
1
0
5
2
0
0
Closed
Termination
Reunification
Dismissed

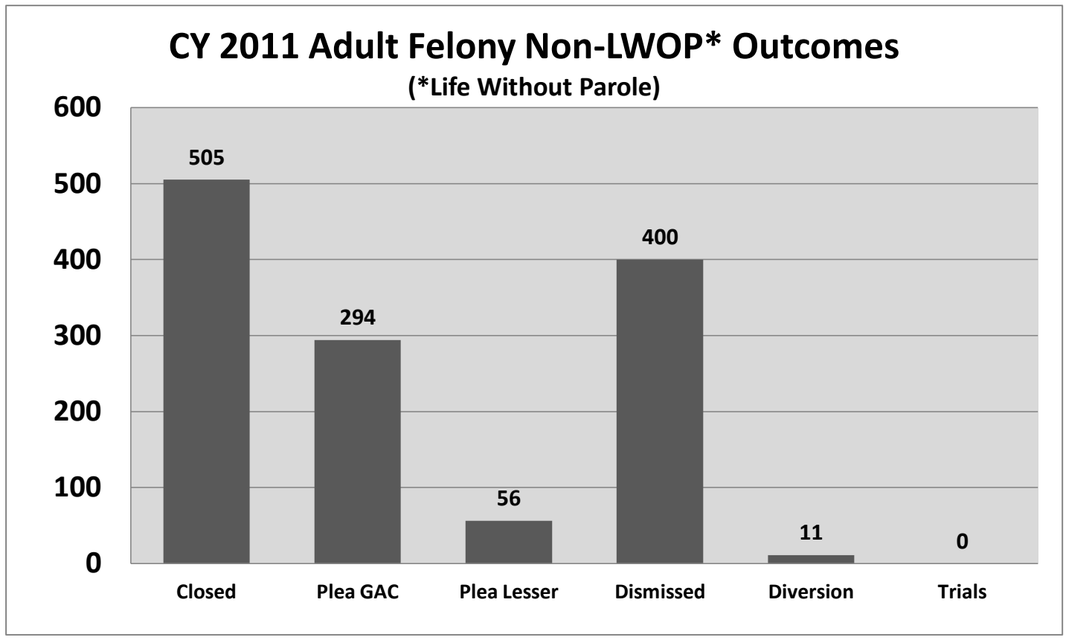

CY 2011 FINS Outcomes
140
120
100
80
60
40
20
0
121
3
0
113
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

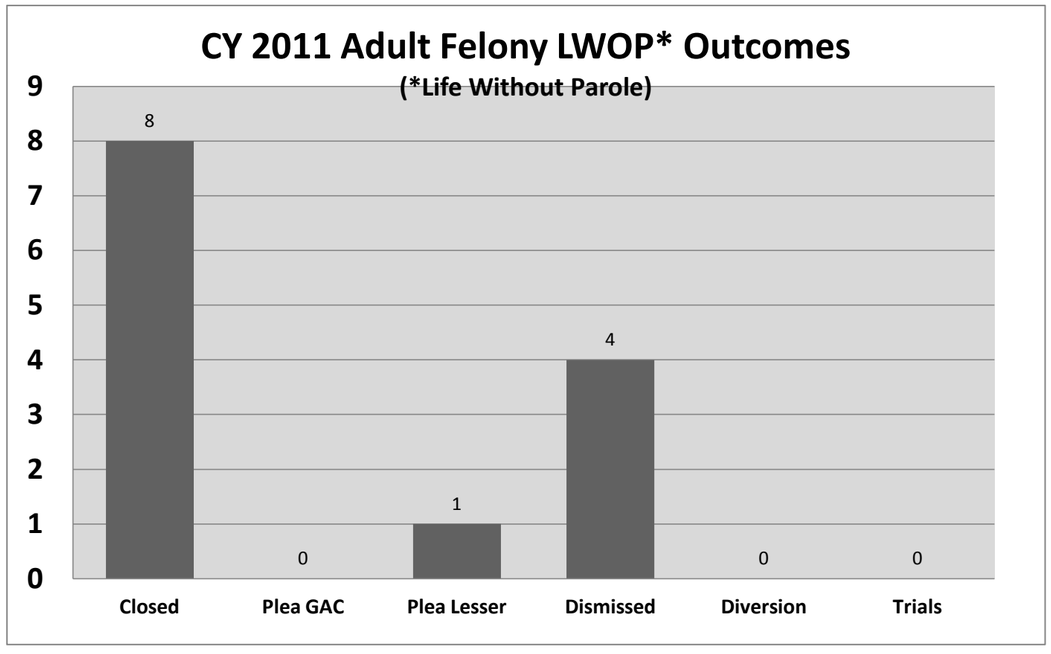

CY 2011 Delinquency Misdemeanor-Grade Outcomes
120
100
80
60
40
20
0
96
5
4
61
27
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

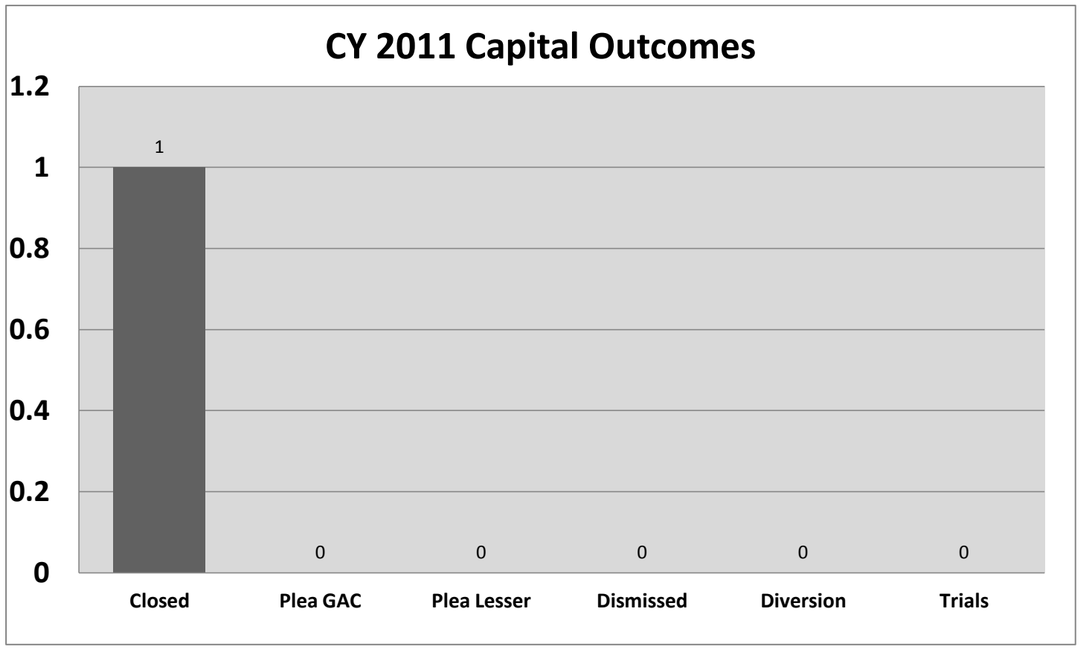

CY 2011 Delinquency Felony-Grade Outcomes
45
40
35
30
25
20
15
10
5
0
40
7
8
38
5
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
900
800
700
600
500
400
300
200
100
0
822
427
22
788
17
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

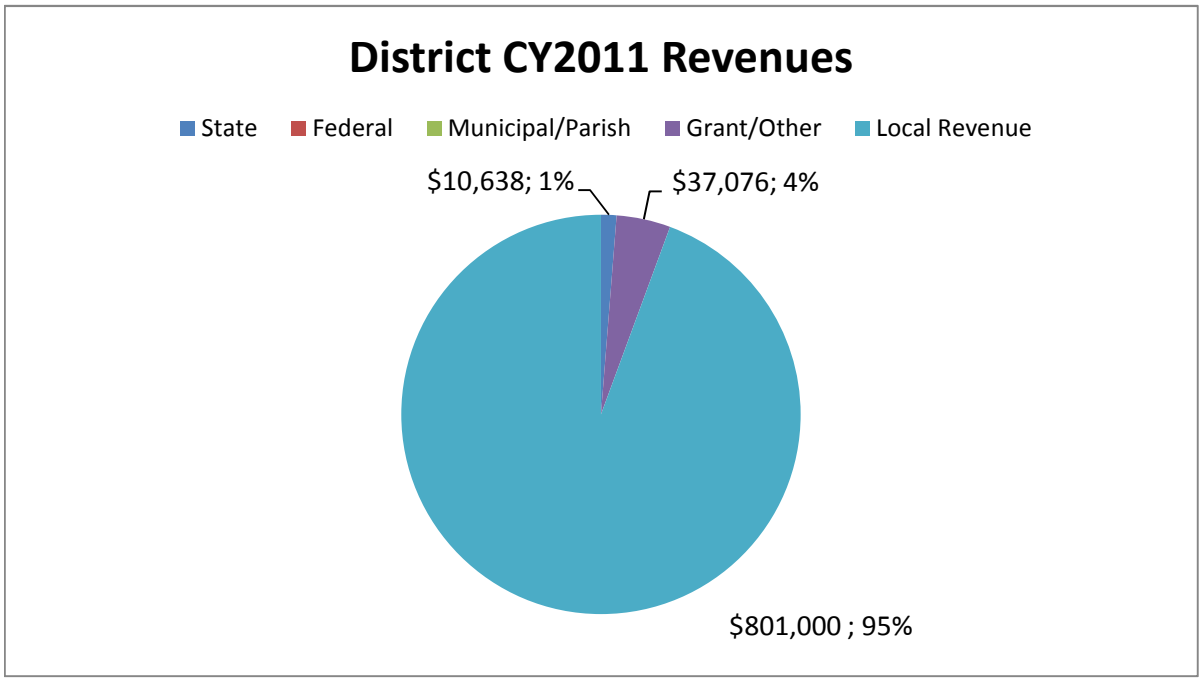

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
600
500
400
300
200
100
0
505
294
56
400
11
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

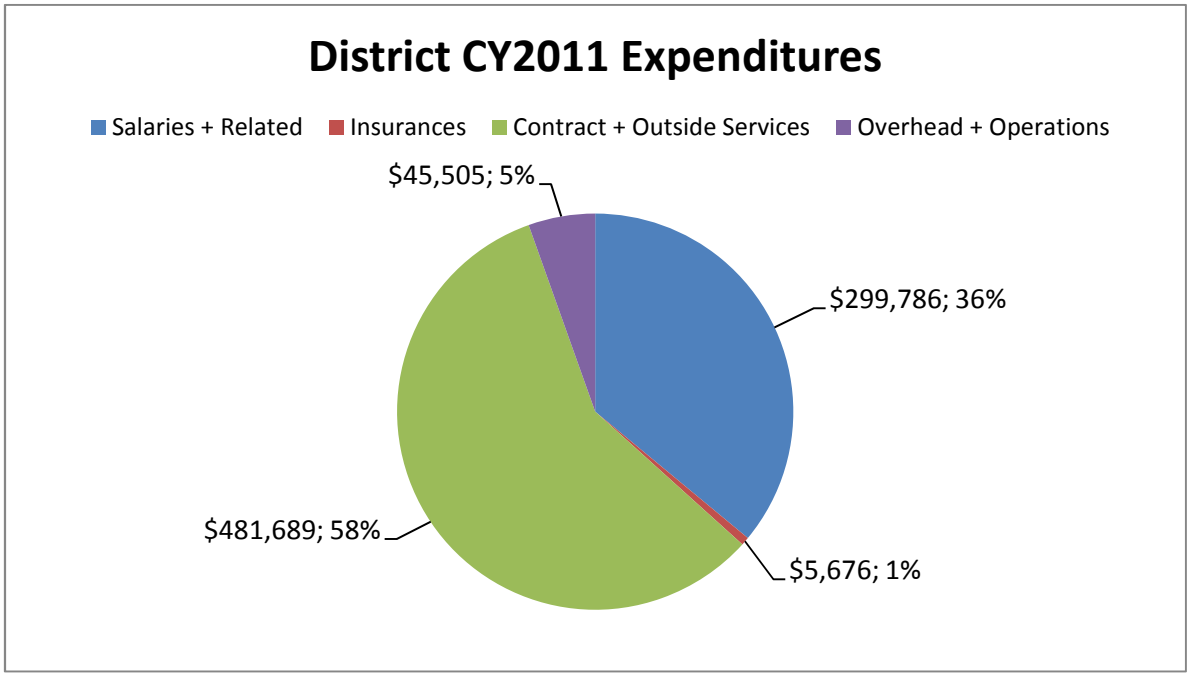

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
9
8
7
6
5
4
3
2
1
0
8
0
1
4
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Capital Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 40 CY2011	Total CY11
District Defender: Richard Stricks	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ 10,638
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ 37,076
Total State & Other	**$ 47,714**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 736,437
Traffic Court	$ -
Traffic Camera	$ -
Municipal Court	$ -
Juvenile Court	$ -
Criminal District Court	$ -
Non-itemized, lump sum collected and remitted by all courts	$ 61,663
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ 212,842
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ 35,833
Condition of Probation	$ 1,830
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 12,663
Department of Corrections	$ -
Donations	$ -
Interest Revenue	$ 232
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 9,824
Partial Attorney Fees Reimbursements [as per 15:176]	$ 18,902
Other Reimbursements	$ -
Other Local Income	$ 21,112
Total Local Revenue	**$ 801,000**
Total Revenue	**$ 848,714**

District 40 CY2011	Total CY11
District Defender: Richard Stricks	
Actual Expenditures Paid	
Salaries	$ 269,310
Hospitalization and Disability Insurance	$ 5,627
Retirement	$ -
Payroll Taxes	$ 21,037
Accrued Leave	$ -
Workers' Compensation	$ 3,811
Malpractice Insurance	$ 1,491
Auto/Physical Liability Insurance	$ 4,185
Audit/Accounting Expense	$ 509
Contract Clerical	$ -
Expert Witness	$ 2,700
Investigators	$ 62,254
Interpreters	$ -
Social Workers	$ -
Capital Representation	$ -
Conflict	$ 1,500
Contract - Juvenile Attorneys or CINC	$ 106,800
Misdemeanor Attorney Contracts	$ 26,000
Contract Attorneys - all other	$ 277,202
Building Lease/Rent	$ 14,400
Office Repair and Maintenance	$ 2,660
IT/Technical Support	$ 4,724
Major Acquisitions	$ 887
Equipment Lease/Rent	$ 1,826
Telephone/Utilities/Postage/Internet	$ 7,571
Office Supplies	$ 3,048
Parking/Auto Tolls	$ 61
Advertisements	$ 65
Travel/Lodging/Per Diem/Mileage	$ 3,904
Dues and Seminars	$ 2,805
Law Library/Journals/Subscriptions	$ 5,720
Other Operating Expenses	$ 2,558
Total Expenses	**$ 832,656**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$10,638; 1%
$37,076; 4%
$801,000 ; 95%


District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$45,505; 5%
$299,786; 36%
$481,689; 58%
$5,676; 1%

The 41st Judicial District Public Defenders' Office

Orleans (New Orleans)

District Defender: Derwyn D. Bunton
2601 Tulane Avenue, Ste. 700
New Orleans, LA 70119
(504) 821-8101

41st Judicial District • Orleans Parish
District Defender Derwyn D. Bunton • (504) 821-8101
2601 Tulane Avenue, Suite 700 • New Orleans, LA • 70119

General District Information: In the 41st Judicial District, there are 12 sections of District Court, four sections of Municipal Court, one section of Criminal Magistrate Court, four sections of Criminal Commissioners Court, and four sections of Traffic Court. There are specialty drug courts as well as mental health court programs. There is also a re-entry court program and a veterans' court program. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 343,829 in this district, 73,215 of whom are children.

District Staff: The District Defender in this district is Derwyn D. Bunton, who has served in the position for two years and has been a public defender in Louisiana for seven years. The 41st Judicial District Public Defenders' Office is a full-time public defenders' office, with 72 full-time staff attorneys in addition to the District Defender. Full-time attorneys are not permitted to represent clients in private cases. In addition to the District Defender, there are 13 supervising attorneys including one Deputy District Defender, two Assistant District Defenders, and eight supervising attorneys. A caseload reduction is provided for supervising attorneys. The office also has 14 investigators and 24 administrative staff members.

Juvenile Defense: The 41st Judicial District has one of the four juvenile courts in Louisiana. There are six sections. Child In Need of Care cases are handled by 41st Judicial District Public Defenders' Office. The Public Defenders' Office contracts with Juvenile Regional Services, Inc. (JRS), a nonprofit organization, to represent juveniles in other types of cases. Josh Perry is the Director of JRS. The 41st Judicial District has an active Children and Youth Planning Board and is an Annie E. Casey Juvenile Detention Alternatives Initiative site.

Indigency Determination and Availability of Clients: In the 41st Judicial District, the judicial officer makes the determination of indigence. Adult clients are held in Orleans Parish Prison. Juvenile clients are held in the Youth Study Center.

Fees and Accounting: Clients in the 41st Judicial District are assessed the $40 statutory application fee. Fees are waived for incarcerated indigent clients, and fees are not reduced for any applicants. By agreement, the cashier's offices for the courts collect these fees for the Public Defenders' Office. No fees were received in 2011. The Office is working with the Judicial Administrator's Office for remittance of these fees. Courts in this district assess the $35 special fee to support local public defender services in every case resulting in a conviction. In 2011, the district received $1,562,398 in special fees which are collected by the cashier's offices and remitted by the Judicial Administrators. Courts in this district may also assess partial indigence payments for services based on a client's ability to pay. Any resulting payments are collected by the Public Defenders' Office.

Caseload: The 41st Judicial District Public Defenders' Office reported handling 30,103 cases in 2011. Of those, 1,074 involved juvenile matters, including 59 Child in Need of Care representations.

The 41ST JDC Public Defenders' Office

Parish(es) & Seat(s)	Orleans - New Orleans
Population:	348829
Juvenile Population:	73215
District Defender	Derwyn D. Bunton
Years as District (or Chief) Defender	3
Years of Public Defense	6
Office Manager	Dannielle Berger
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	
	Sandra Allen, PT Office Administrator
	Dannielle Berger, Director of Administration
	Clarence Bickham, Pretrial Services Administrator - CDC
	Gwendolyn Colvon, PT Receptionist
	Rashaun Combre, Client and Court Support Administrator
	Noelle Deltufo (LA Delta Corp Fellow), Client Advocate
	Megan Faunce, Special Projects Administrator
	Nathan Fennel, Special Projects Administrator
	Soraya Gallegos, Pretrial Services - Interpreter
	Daniel Hoesterey (LA Delta Corp), Client and Court Support Administrator
	Lindsey Hortenstine, Conflict Division Administrator
	Janice Isaac, Client and Court Support Administrator
	Cody Klaila, Client and Court Support Administrator
	April Leblanc, Client and Court Support Administrator
	Chinwe Onyenekwy (LA Delta Corp), Pretrial Services Administrator - Municipal
	Edward Phillips (JVC Volunteer), Pretrial Services Administrator - CDC
	David Ramsey, Pretrial Services Coordinator - Municipal
	Chasity Redman, Client and Court Support Administrator
	Abigail Reikow, Social Worker,
	Virginia Ryan, Pretrial Services Administrator - CDC
	Martina Sakryd, Human Resources Manager
	Caitlin Sanford (JVC Volunteer), Pretrial Services Administrator - CDC
	Tamika Stewart, Conflict Panel Administrator
	Rhonda Tusa, Office Support Administrator
Primary Office Street Address	2601 Tulane Avenue; Suite 700
City	New Orleans
ZIP	70119
Primary Phone	504-821-8101
Primary Mailing Address	2601 Tulane Avenue; Suite 700;, New Orleans, LA 70119

Primary Email Address	webmaster@opdla.org
Primary Emergency Contact	Derwyn D. Bunton
Primary Emergency Phone	504-224-0958
Secondary Emergency Contact	Michael Bradley
Secondary Emergency Phone	504-298-8673
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)	Phil Stein (Tulane Towers)
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	$24,500/month
Courts and Locations	Criminal District Court - 2700 Tulane Avenue, New Orleans, 70119; Juvenile Court, 421 Loyola Avenue, New Orleans, LA, 70112; Municipal Court, 727 South Broad, New Orleans, 70119; Traffic Court, 727 South Broad, New Orleans, 70119; Magistrate Court, 2700 Tulane Avenue, New Orleans, 70119
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	Criminal District Court (12); Juvenile Court (6); Municipal Court (4); Traffic Court (4); Criminal Magistrate Court (1); Criminal Commissioners (4)
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Continuous representation of all clients from first appearances through sentencing in Criminal District Court and Magistrate Court. In Municipal and Traffic Courts, we currently employ part-time lawyers who are assigned to sections of court; we anticipate converting these positions to fulltime as soon as our budget permits. OPD contracts out Juvenile Court work to Juvenile Regional Services (JRS). JRS employs a continuous representation method.
Name of Adult Detention Facilities in This District	Orleans Parish Prison, House of Detention, Templeman 5, Conchetta, and Central Lockup
Name of Adult Detention Facilities Outside the District Which Hold Clients	Not Applicable
Name of Juvenile Detention Facilities In This District	Youth Study Center; 1100 Milton Street, New Orleans, LA 70122
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Not Applicable
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	OPD is not able to adequately represent clients held at facilities distant from Orleans Parish. With regard to clients with mental health issues held at Feliciana, we are attempting to institute a programmatic response, tasking a small unit of attorneys with handling mental health cases. This is a significant outlay of limited budget resources, but is necessary for the adequate representation of all clients.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	Yes. Visitation and access to incarcerated clients is extremely difficult. Attorney visitation hours are limited and subject to change without notice. Attorneys frequently wait an hour or more to see a client. We have met several times with Sheriff Gusman in a fruitless attempt to resolve these difficulties. As a result, a lawsuit has been filed.
District Attorney	Hon. Leon Cannizzaro
Chief Judge of Criminal District Court	Hon. Camille Buras
Juvenile Court Judges (Specify District of City Court)	Hon. Ernestine Gray is the Chief Judge of the Orleans Parish Juvenile Court
Drug Court Judges	Judges: Linda Van Davis, Benjamin Willard, Julian Parker, Camille Buras, Karen Herman

Mental Health Court Judges	Hon. Arthur Hunter
Other Specialty Court	Orleans Parish currently operates a Re-entry Court and Veteran's Court.
Name of Specialty and Brief Description:	The Re-entry Court is designed to assist clients returning to the community after longer term incarceration in State correctional facilities. Veterans Court is designed to assist military veterans gain access to programming and support designed to assist them and prevent criminal involvement.
Indigency Determined by Whom and How?	In Criminal District Court, the judicial officer at first appearance determines indigency for arrestees. OPD is no longer permitted to assist the court in this process. Most often, there is no extended colloquy between the arrestee and the judicial officer before the determination is made. Sometimes, there is no inquiry or determination at all. In those situations, OPD files motions to determine indigency for those still incarcerated after 48 hours (and therefore, presumptively indigent). At arraignment, judges routinely revisit indigency determinations. In Municipal Court, first appearance and arraignment occur simultaneously. Incarcerated arrestees are presumed indigent by the court. Those not in custody who cannot afford to hire attorneys are referred to OPD staff, who interviews the defendant and makes a recommendation to the court.
When is Assignment/Appointment of Counsel Made?	OPD provisionally assigns attorneys to cases before or shortly after first appearances. Attorneys do not commence working on a case unless and until OPD is formally appointed to the case by a judicial officer.
Client Assigned by Whom and How?	OPD case assignments are handled by our supervising attorneys and administrative staff, generally under the supervision of our Chief of Trials (Kendall Green) Clients are assigned according to a pre-determined case pickup schedule based on a rule of court adopted by the Criminal District Court en banc in 2011.
Initial Client Intake Conducted By Whom? (Name and Title)	Initial client intake is conducted either by the assigned attorney or by a Pretrial Coordinator assigned to that attorney's team.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Read above
$40 Application Fees	OPD and the judges of the Orleans Parish Criminal District Court entered into an agreement to work cooperatively to carry out the mandates of La. R.S. 15:1758. On June 3, 2011, the judges met en banc and approved a plan to assist OPD in the collection of the $40.00 application fee. If a defendant is deemed to be indigent at arraignment, the judge will order the defendant to pay the application fee of $40 to the cashier on the first floor of Criminal District Court. In Municipal Court, any application fee is paid to OPD staff.

How Many Applications for Services Were Received?	Once the court determines a defendant to be indigent and appoints OPD to represent the defendant, there is no additional application that the defendant must complete in order to receive representation. The defendant may complete a brief client questionnaire with contact information, medical issues, and other issues the defendant may want to bring to the attention of the assigned attorney.
Does the Office Collect the $40 Application Fee?	No. OPD does not physically collect the $40 fee from the indigent defendant. The defendants are ordered by the court to pay the fee to the Cashier's Office in the Criminal District Court. The defendants are provided with a payment slip which they are to bring to the Cashier's Office. In Municipal Court, any application fee is paid to OPD staff.
How Many Application Fees Were Waived?	Pursuant to an agreement entered into with the Criminal District Court, the court will not order pretrial detained, indigent defendants to pay the $40 application fee. In other words, the fee is practically waived for incarcerated, indigent defendants.
How Many Application Fees Were Reduced?	Pursuant to an agreement entered into with the Criminal District Court, the application fee is not reduced. The defendant must pay the full $40.
Total Application Fee Dollars Collected in 2011	Pursuant to an agreement entered into with the Criminal District court, the Judicial Administrator's Office is tasked with providing OPD with monthly reports of fees collected, the total amount and from whom. To date, the OPD not received such reports nor payments from the JA's Office.
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	OPD does not physically collect the $40 fee from the indigent defendant in Criminal District Court. The defendants are ordered by the court to pay the fee to the Cashier's Office in the Criminal District Court. The defendants are provided with a payment slip which they are to bring to the Cashier's Office.
$35 Special Cost (Court Fees)	
Total Revenue from $35 Special Costs Received in 2011	$1,562,398.00
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Every time there is a conviction, judges assess court costs. Included in the court costs is the $35 special cost. The judges do not specify on the record that they are assessing the $35 special fee, but the understanding is that the $35 special fee is included in the total cost of court costs that is assessed to each convicted defendant.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	The Courts' Judicial Administrators are responsible for providing documentation to OPD as to the total amount of the special fee collected each month and from whom. This accounting is not done on a regular basis, however, by the JA's Office. Sometimes, the JA's Office provides OPD with a check without an explanatory accounting of the source of the money tendered.
Who Collects the Assessed Court Fees?	The Cashier's Offices in the courts collect all court fines, fees and costs.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	The Judicial Administrators are responsible for providing documentation to OPD on a regular basis, however, as noted above, this does not happen.
Who Remits the Court Fees Collected?	The Judicial Administrator's Office under the direction of the judges en banc.

What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	The courts are responsible for providing documentation to OPD on a regular basis, however, as noted above, this does not happen.
Partial Indigence Payments	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	The judges will determine whether a defendant is indigent or partially indigent. If the defendant is partially indigent, the judges will assess a representation fee to the defendant. The judges do not provide any documentation to the defendant but orders the defendant to pay the Indigent Defender Fund either by the next court date or by the end of the case.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	N/A
Who Collects the Assessed Partial Payments?	The defendant is ordered to pay the Indigent Defender Fund directly. The defendant then comes to OPD and makes a payment or a payment arrangement with the administrative staff.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Since this fee is collected by OPD directly, OPD is responsible for accounting this money.
Who Remits the Partial Payments Collected?	Again, since this fee is collected by OPD directly, OPD is responsible for accounting this money from collection to remittance.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Again, since this fee is collected by OPD directly, OPD is responsible for accounting this money from collection to remittance.
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	OPD doesn't allow private practice for its full-time staff attorneys.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Not Applicable
Primary Immediate Needs	Increased funding to provide effective representation to the indigent and experienced legal staff.
Immediate Critical Issue Areas	Data management, training, funding technology (hardware and software) and staff
Long-Term Critical Issue Areas	Stable adequate funding, training and staff
Please List All New Hires in 2011 (Name and Title)	
	Zachary Carpenter, Staff Attorney - CDC
	Christen Chapman, Staff Attorney - CDC
	Sarah Chervinsky, Staff Attorney - CDC
	Ashley Georgia, Staff Attorney - CDC
	Logan Greenberg, Staff Attorney - Conflict Division
	Alexander Liu, Staff Attorney - CDC
	Mary Murphy, Staff Attorney - CDC
	Joshua Perry, General Counsel
	Benjamin Plener, Staff Attorney - Special Litigation
	LeighAnn Rood, Staff Attorney - Conflict Division
	Lindsay Samuel, Staff Attorney - CDC
	Ramona Washington, PT Staff Attorney - Municipal / Traffic
	Seth Wayne (Yale Fellow), Staff Attorney - Special Litigation

	Layne Hilton, Paralegal
	Cecilia Ndounda, Paralegal
	Kevin Roberts, Paralegal
	Jalicia Corley, Staff Investigator - Conflict Division
	Randall Cunningham, Staff Investigator - CDC
	Harlan Davis, Staff Investigator - CDC
	Stephen Fuller, Staff Investigator - CDC
	Jason Joffe, Staff Investigator - CDC
	Sarah Stender, Staff Investigator - CDC
	Sandra Allen, PT Office Administrator
	Noelle Deltufo (LA Delta Corp), Defender Services - Client Advocate
	Nathan Fennel, Pretrial Services Administrator - CDC
	Soraya Gallegos, Pretrial Services - Interpreter
	Daniel Hoesterey (LA Delta Corp), Pretrial Services Administrator - CDC
	Chinwe Onyenekwy (LA Delta Corp), Pretrial Services Administrator - Municipal
	Edward Phillips (JVC Volunteer), Pretrial Services Administrator - CDC
	Abigail Reikow, Social Worker
	Caitlin Sanford (JVC Volunteer), Pretrial Services Administrator - CDC
Please List All Promotions in 2011 (Name and Title)	Barksdale Hortenstine, Supervising Attorney
2011 Media Coverage and/or Major Accomplishments	
Number of Expected New Attorney Hires in 2011	OPD will hire approximately 6 New Attorneys in 2012. Of the 6 new attorneys, 2 will likely be PDC fellows.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. OPD provides training designed by our Training Director. Newly admitted attorney hires receive approximately 6 weeks of training prior to representing clients autonomously.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes

Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	OPD is divided into supervisory groups, led by supervising attorneys and leadership staff. A copy of OPD's supervisory tree is included with this narrative.
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	N/A
Please Attach Your Office Organizational Chart	Sure
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	When staff attorneys reach a certain level, they are taken out of the normal case pick up schedule and given time to work down their existing workload.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	OPD offers Blue Cross Medical and Dental Insurance. OPD pays 100% percent of the monthly health premium. The employee pays 100% of the monthly dental premium.
Regular Meetings for Any Staff, Please Describe	Quarterly All-Staff Meetings; Monthly Management Meetings.
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2011	129
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	We do not maintain exact numbers, but such transfers are in excess of 40 per year.
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	Unknown
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	When a transferable charge enters juvenile court, our office is notified and we send one of our lawyers with 3 years or more of experience to juvenile court to assist Juvenile Regional Services with the transfer hearing.
Please Provide the Names of All State Representatives and Senators from Your District	See: http://house.louisiana.gov/H_Reps/By_Deleg/H_Reps_Deleg_Orleans.asp
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	We endure a hostile political environment where zealous advocacy for our clients is met with confrontation and derision.
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	We have been successful with local funding initiatives, and OPD has a much improved management and administrative structure.
Staff Directory:	
Attorneys	
Meredith Angelson	(504) 827-8240 office
Staff Attorney	(504) 821-5285 fax
	mangelson@opdla.org
Russell Barksdale	(504) 827-7049 office
Staff Attorney	(504) 821-5285 fax
	rbarksdale@opdla.org
Jesse Beasley	(504) 827-8210 office
Conflict Staff Attorney	(504) 827-4198 fax
	jbeasley@opdla.org
Clarke Beljean	(504) 827-8164 office
Staff Attorney	(504) 821-5285 fax
	cbeljean@opdla.org
Emilia Beskind	(504) 827-8183 office
Staff Attorney	(504) 821-5285 fax

	ebeskind@opdla.org
William Boggs	(504) 827-8165 office
Assistant District Defender	(504) 821-5285 fax
	wboggs@opdla.org
Lauren Boudreaux	(504) 827-8173 office
Staff Attorney	(504) 821-5285 fax
	lboudreaux@opdla.org
Michael Bradley	(504) 827-8201 office
Deputy District Defender	(504) 821-5285 fax
	mbradley@opdla.org
Derwyn Bunton	(504) 827-8204 office
District Defender	(504) 821-5285 fax
	dbunton@opdla.org
Zachary Carpenter	(504) 827-8236 office
Staff Attorney	(504) 821-5285 fax
	zcarpenter@opdla.org
James Carrington	(504) 827-8237 office
Staff Attorney	(504) 821-5285 fax
	jcarrington@opdla.org
Christen Chapman	(504) 827-7056 office
Staff Attorney	(504) 821-5285 fax
	cchapman@opdla.org
Sarah Chervinsky	(504) 827-7050 office
Staff Attorney	(504) 821-5285 fax
	schervinsky@opdla.org
Aaron Clark-Rizzio	(504) 827-8195 office
Staff Attorney	(504) 821-5285 fax
	aclarkrizzio@opdla.org
Elizabeth Coe	(504) 827-8226 office
Staff Attorney	(504) 821-5285 fax
	ecoe@opdla.org
Judith Defraites	(504) 821-8101 office
Municipal/Traffic Atty	(504) 821-5285 fax
	jadefraites@earthlink.net
Donald Donnelly	(504) 827-8169 office
Staff Attorney	(504) 821-5285 fax
	ddonnelly@opdla.org
Carrie Ellis	(504) 827-8222 office
Supervising Attorney	(504) 821-5285 fax
	cellis@opdla.org
Daniel Engelberg	(504) 827-8186 office
Supervising Attorney	(504) 821-5285 fax
	dengelberg@opdla.org
Anna Fecker	(504) 827-8218 office
Staff Attorney	(504) 821-5285 fax
	afecker@opdla.org
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	afraser@opdla.org
Anna Friedberg	(504) 827-8168 office
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	afriedberg@opdla.org
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	vgentry@opdla.org
Ashley Georgia	(504) 827-8192 office
Staff Attorney	(504) 821-5285 fax
	ageorgia@opdla.org
Kendall Green	(504) 827-8172 office
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	kgreen@opdla.org
Logan Greenberg	(504) 827-8188 office
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	lgreenberg@opdla.org
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	khardin@opdla.org
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	arielh@opdla.org
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Staff Attorney	(504) 821-5285 fax
	jharper@opdla.org
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	nap61@aol.com
Nzinga Hill	(504) 827-8215 office
CINC Supervising Attorney	(504) 821-5285 fax
	nhill@opdla.org
Mariah Holder	(504) 827-8257 office
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	mholder@opdla.org
Barksdale Hortenstine	(504) 827-8207 office
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Walter Keith Hurtt	(504) 827-8177 office
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	khurtt@opdla.org
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Staff Attorney	(504) 821-5285 fax
	pjoseph@opdla.org
Janette Jurado	(504) 827-8180 office
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	jjurado@opdla.org
Louise Klaila	(504) 827-8228 office
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	lklaila@opdla.org
Carlotta Lepingwell	(504) 827-8167 office
Staff Attorney	(504) 821-5285 fax
	clepingwell@opdla.org
Alexander Liu	(504) 827-7058 office
Staff Attorney	(504) 821-5285 fax
	aliu@opdla.org
Chanel Long	(504) 827-8256 office
Staff Attorney	(504) 821-5285 fax
	clong@opdla.org
Eric Malveau	(504) 827-8174 office

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Supervising Attorney	(504) 821-5285 fax
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Municipal/Traffic Atty	(504) 821-5285 fax
	marraymc@aol.com
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Christopher Murell	(504) 827-8232 office
Staff Attorney	(504) 821-5285 fax
	cmurell@opdla.org
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	cparker@opdla.org
Lisa Parker	(504) 827-8223 office
Staff Attorney	(504) 821-5285 fax
	lparker@opdla.org
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Staff Attorney	(504) 821-5285 fax
	jpasquarella@opdla.org
Norman Pettingill	(504) 821-8101 office
Municipal/Traffic Atty	(504) 821-5285 fax
	nap61@aol.com
Benjamin Plener	(504) 827-8185 office
Staff Attorney	(504) 821-5285 fax
	bplener@opdla.org
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Staff Attorney	(504) 821-5285 fax
	creingold@opdla.org
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Supervising Attorney	(504) 821-5285 fax
	mrobnett@opdla.org
Leon Roche	(504) 827-8209 office
Staff Attorney	(504) 821-5285 fax
	lroche@opdla.org
LeighAnn Rood	(504) 827-8259 office
Conflict Staff Attorney	(504) 827-4198 fax
	lrood@opdla.org
Lindsay Samuel	(504) 827-8229 office
Staff Attorney	(504) 821-5285 fax
	lsamuel@opdla.org
Loren Scott Sherman	(504) 827-8189 office
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	ssherman@opdla.org
Harry Tervalon	(504) 827-8205 office
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	htervalon@opdla.org
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Staff Attorney	(504) 821-5285 fax
	atest@opdla.org
Joseph Thorp	(504) 827-8251 office
Staff Attorney	(504) 821-5285 fax
	jthorp@opdla.org
Jerrod Thompson-Hicks	(504) 827-8235 office
Staff Attorney	(504) 821-5285 fax
	jthompsonhicks@opdla.org
Jason Ullman	(504) 827-8225 office
Staff Attorney	(504) 821-5285 fax
	jullman@opdla.org
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	svanborst@opdla.org
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CINC Attorney	(504) 821-5285 fax
	evarela@opdla.org
Emily Voshell	(504) 827-8244 office
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Layne Hilton	(504) 827-8248 office
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Cecilia Ndounda	(504) 827-8181 office
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	rcunningham@opdla.org
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	cklaila@opdla.org
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	vryan@opdla.org
Martina Sakryd	(504) 827-8199 office
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	msakryd@opdla.org
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	csanford@opdla.org
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Rhonda Tusa	(504) 827-8194 office
Office Support	(504) 821-5285 fax
	rtusa@opdla.org

2011 District Office Technology Survey

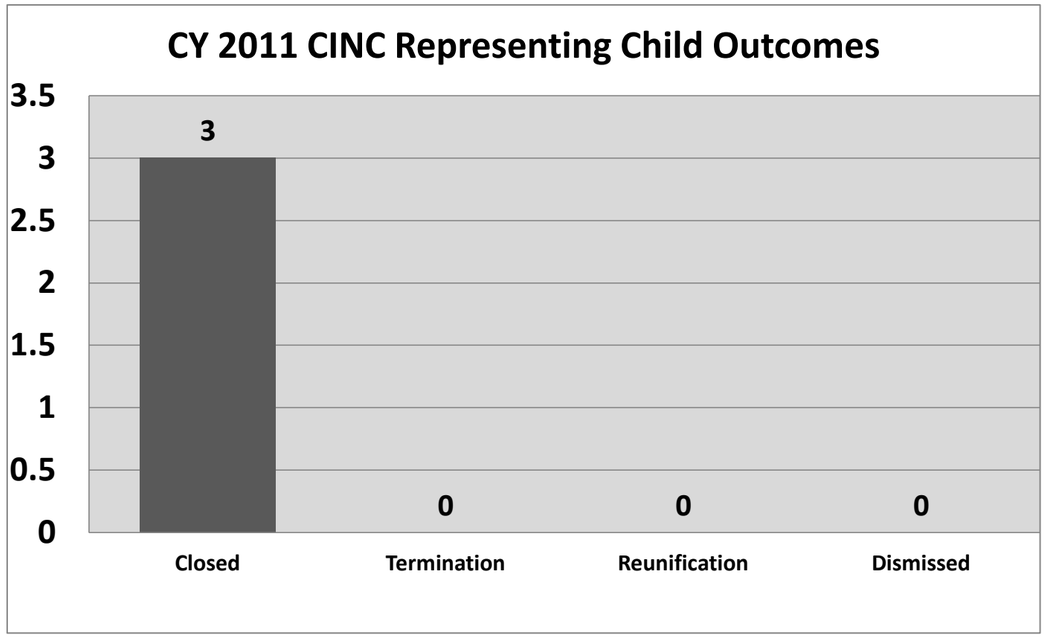
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	
Derwyn D. Bunton	
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
X Windows 7	
X Windows Vista	
X Windows Server 2000/2003/2008	
X Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
X defenderData (LPDB statewide system)	
Other System (please name) Matrix	
Productivity Suites Used:	
X Microsoft Office 2010 (Word, Excel, etc.)	
X Microsoft Office 2007	
X Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Internet Browsers Used:	
Internet Explorer 6	
X Internet Explorer 7 or 8	
X Firefox	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory	
1 Television, DVD, VCR	
10 Desktop PCs	
120 Laptops	
01 Video Cameras	
14 Digital Cameras	
00 Video Conferencing Systems	
08 B&W Laser Printers	
02 Color Printers	
00 Wireless Cards	
17 Smartphones (Funded by Office)	
00 iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup X Broadband No Internet Connection	

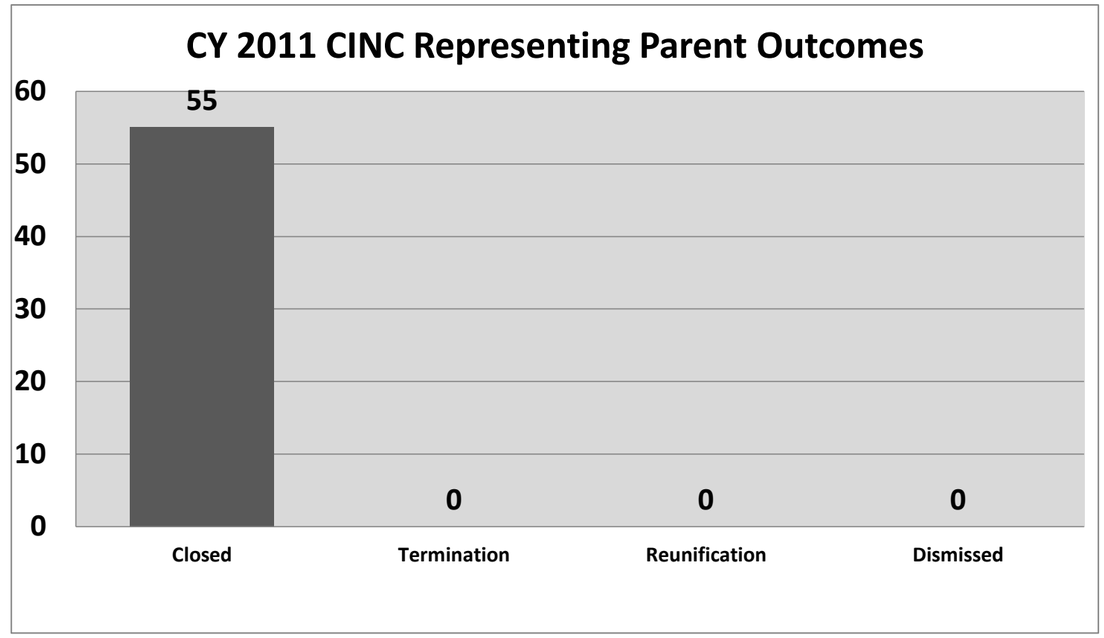
Connection Speed: 10 down 2 up	
Provider Name: Cox Communications	
Email Provider: OPD	
Please list any software or computer equipment in which you need training:	

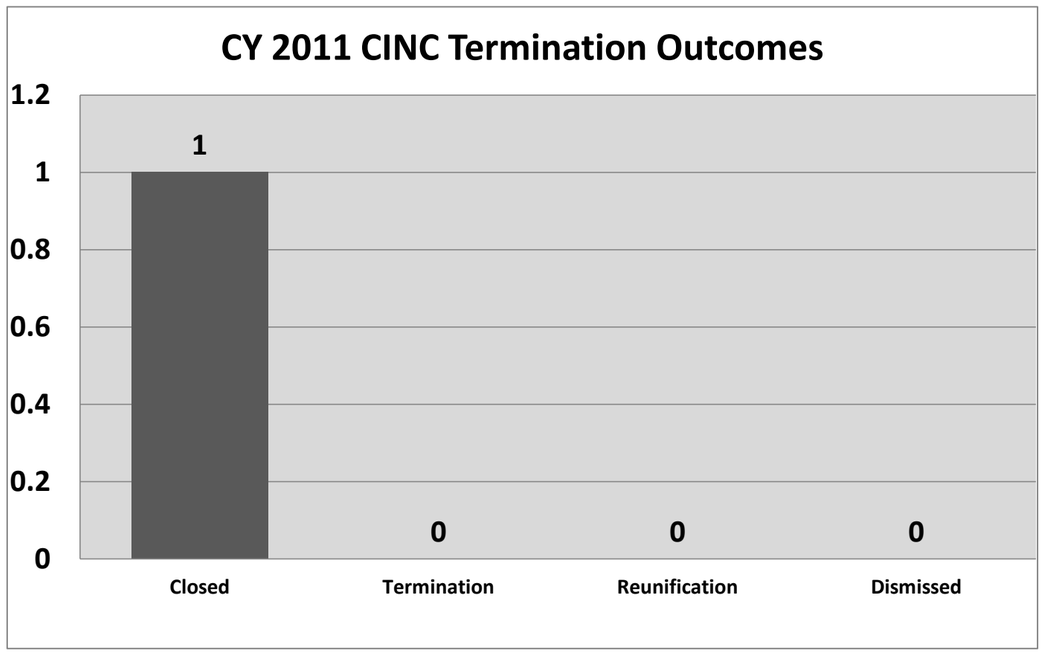
41st District Defender Office CY 2011 Caseloads & Outcomes

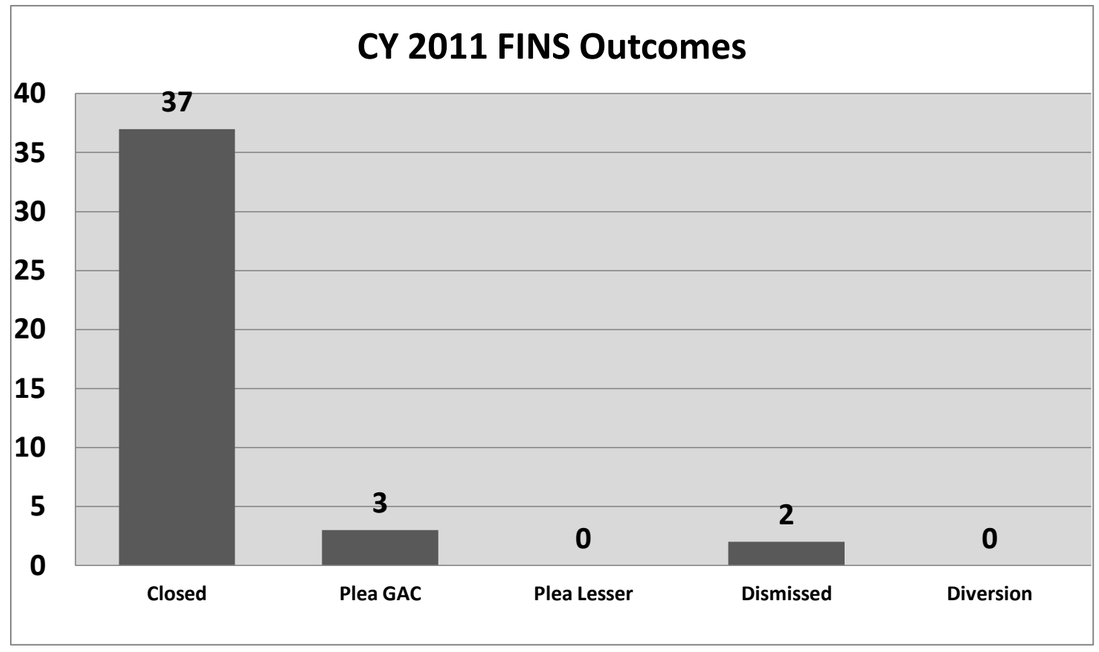
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	0	3	7	7	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	72	55	61	133	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	2	1	0	2	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	46	37	31	77	N/A	N/A	3	0	2	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	311	211	166	477	N/A	N/A	58	2	20	19	N/A	N/A	3	4
Delinquency Felony	174	202	198	372	N/A	N/A	62	17	45	18	N/A	N/A	2	9
Delinquency-Life	4	1	2	6	N/A	N/A	0	0	0	-	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	18130	16690	1975	20105	N/A	N/A	758	95	1886	6	1	2	34	31
Adult Felony Non-LWOP**	5749	5373	3025	8774	N/A	N/A	1184	321	1599	39	43	45	31	44
Adult LWOP*	46	44	57	103	N/A	N/A	2	6	22	0	5	12	0	0
Capital	3	12	34	37	N/A	N/A	0	3	4	-	0	0	0	1
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	1	6	8	9	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

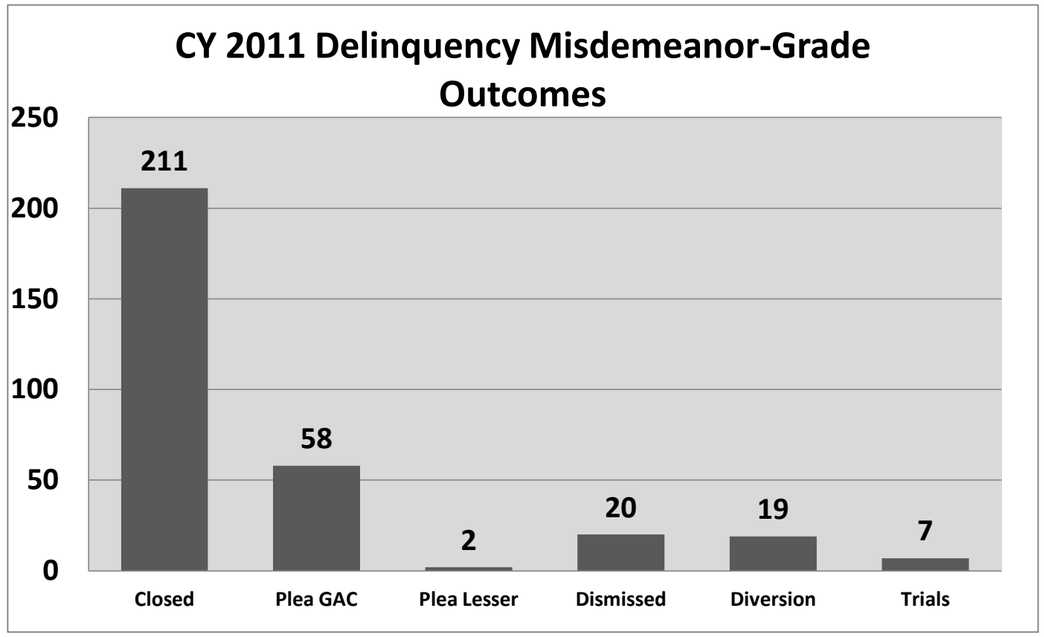
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

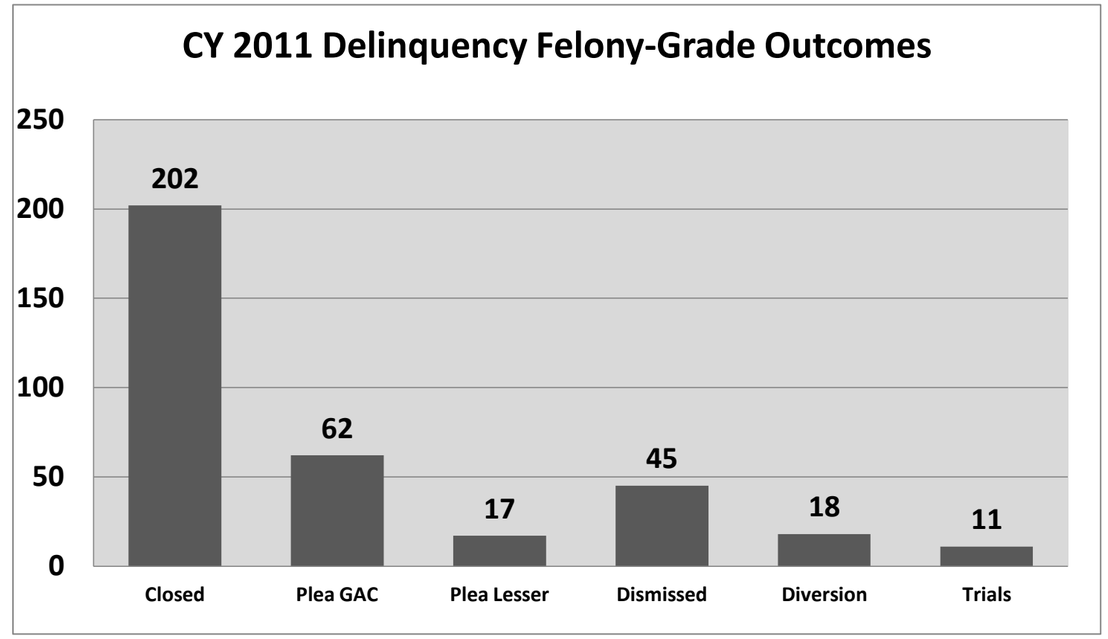

CY 2011 CINC Representing Child Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
0
0
0
Closed
Termination
Reunification
Dismissed

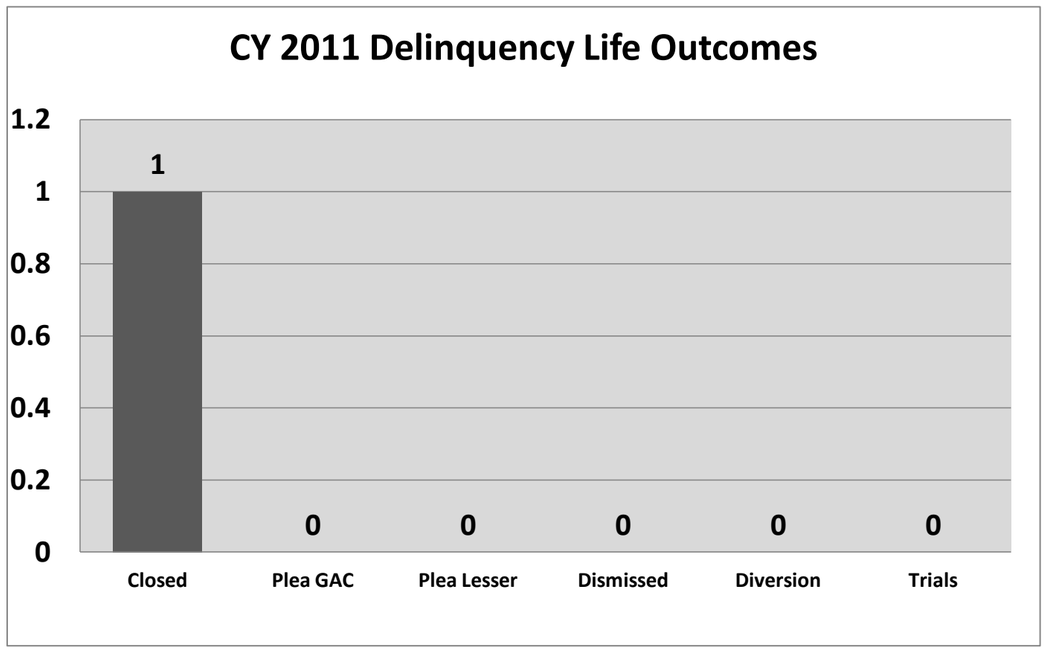

CY 2011 CINC Representing Parent Outcomes
60
50
40
30
20
10
0
55
0
0
0
Closed
Termination
Reunification
Dismissed

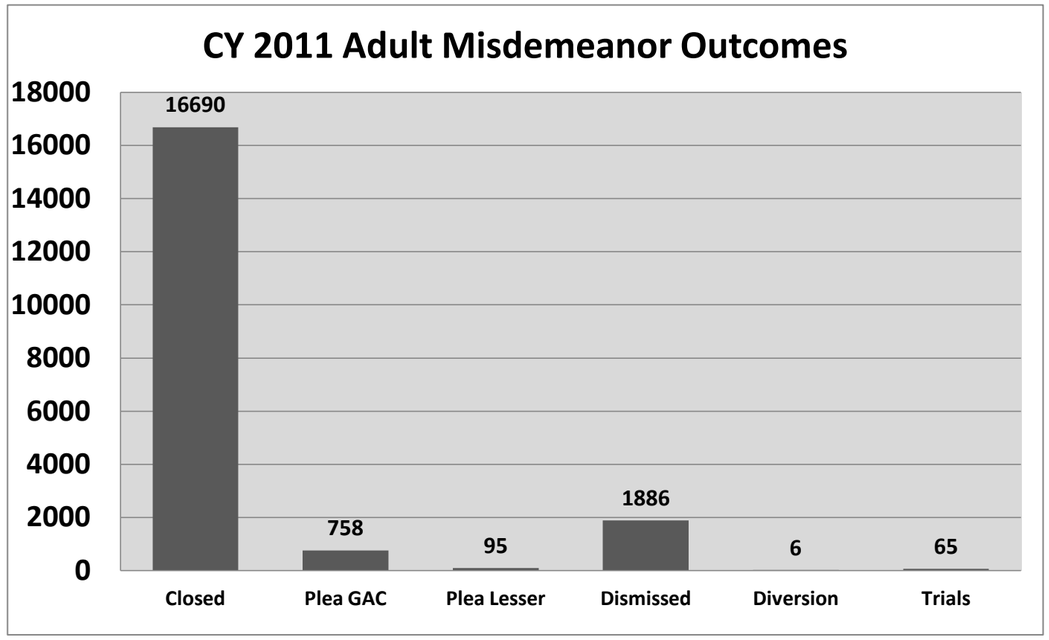

CY 2011 CINC Termination Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
Closed
Termination
Reunification
Dismissed

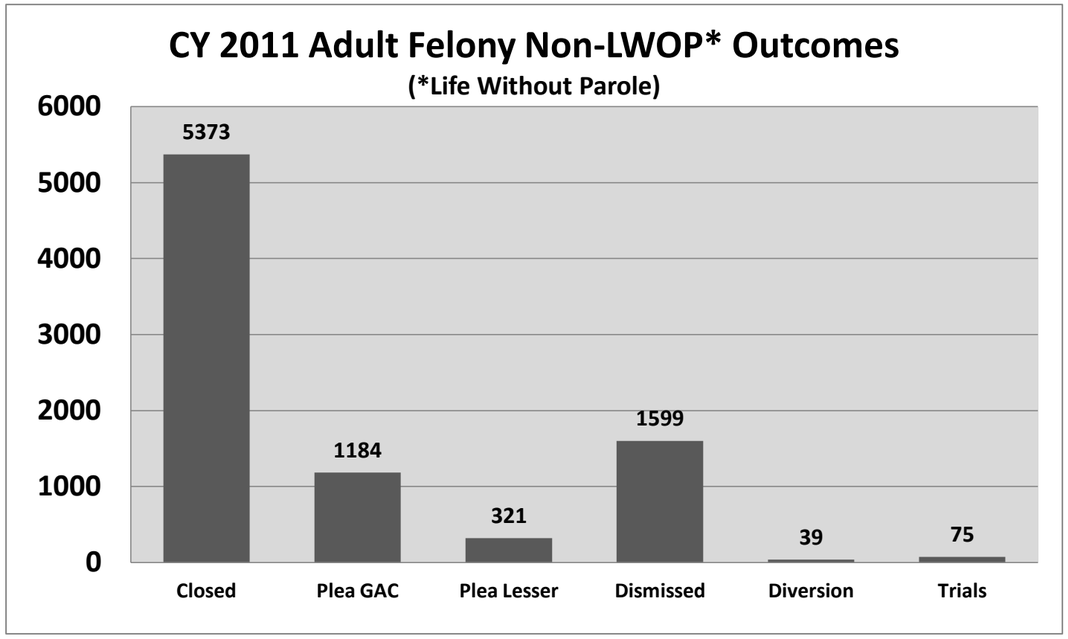

CY 2011 FINS Outcomes
40
35
30
25
20
15
10
5
0
37
3
0
2
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

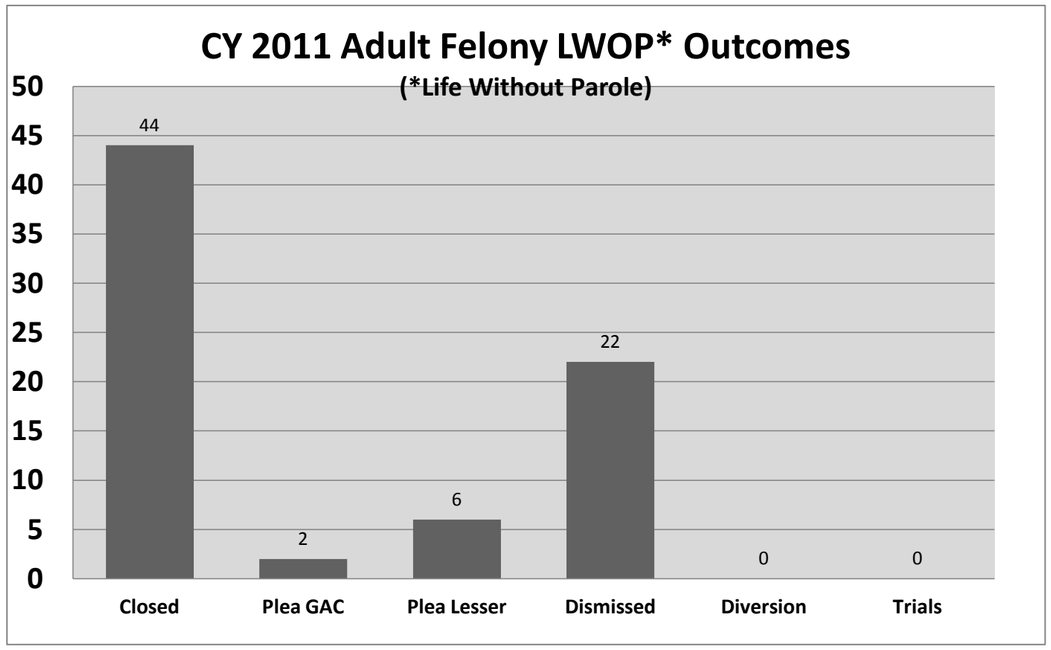

CY 2011 Delinquency Misdemeanor-Grade Outcomes
250
200
150
100
50
0
211
58
2
20
19
7
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

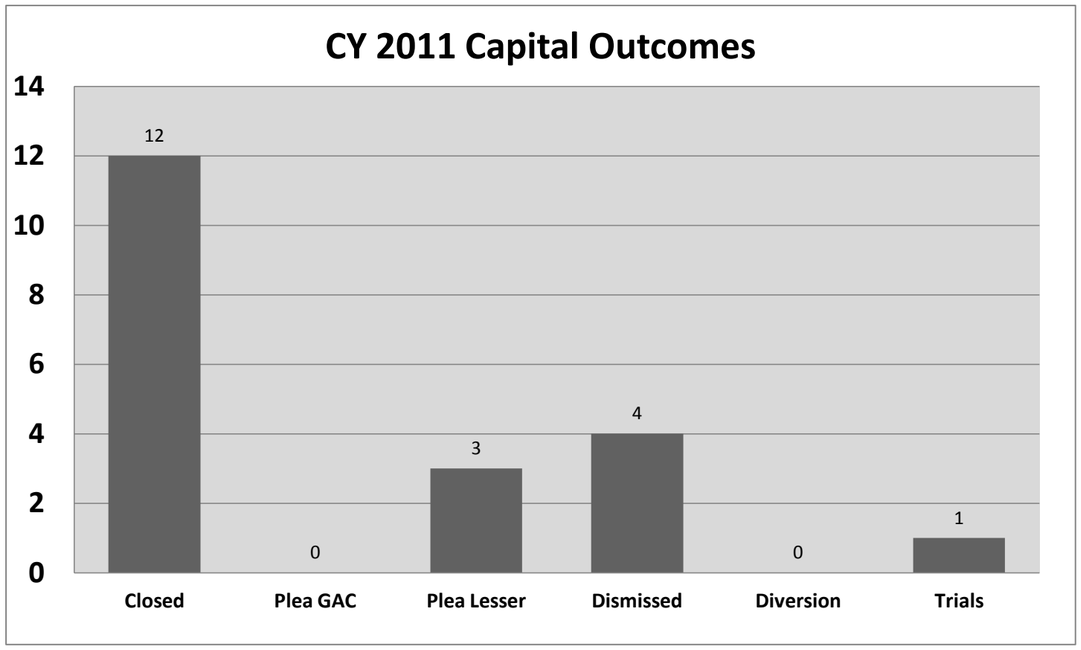

CY 2011 Delinquency Felony-Grade Outcomes
250
200
150
100
50
0
202
62
17
45
18
11
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
18000
16000
14000
12000
10000
8000
6000
4000
2000
0
16690
758
95
1886
6
65
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

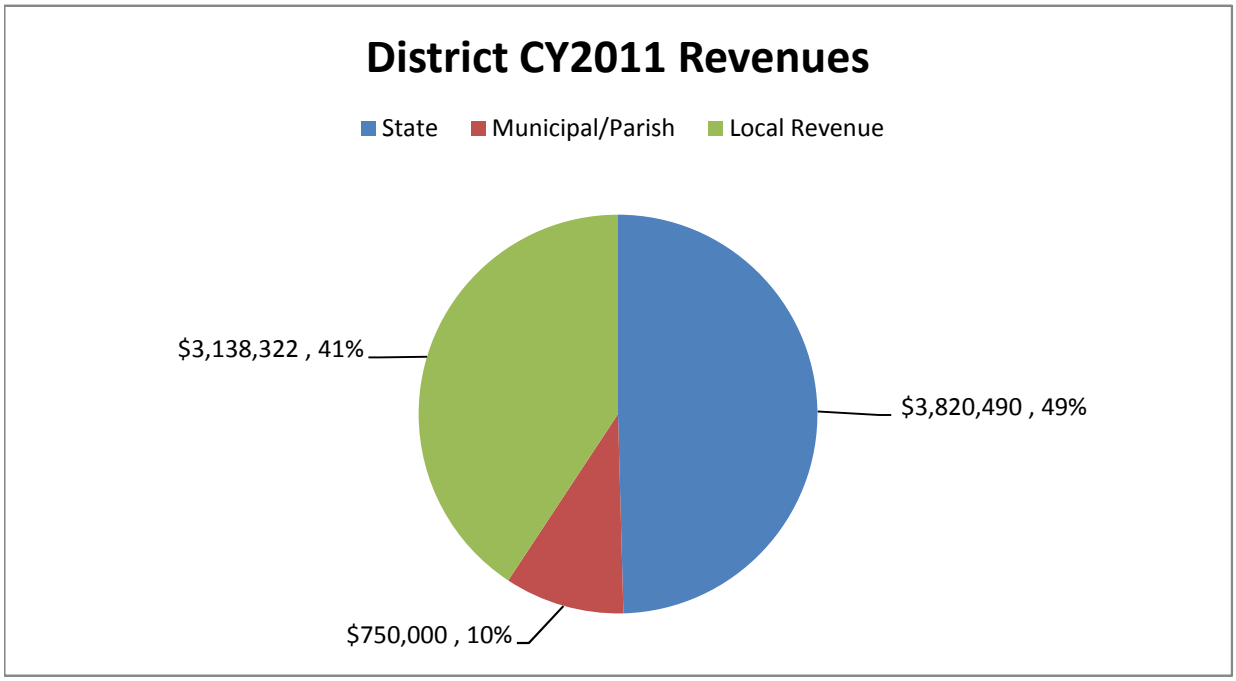

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
6000
5000
4000
3000
2000
1000
0
5373
1184
321
1599
39
75
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

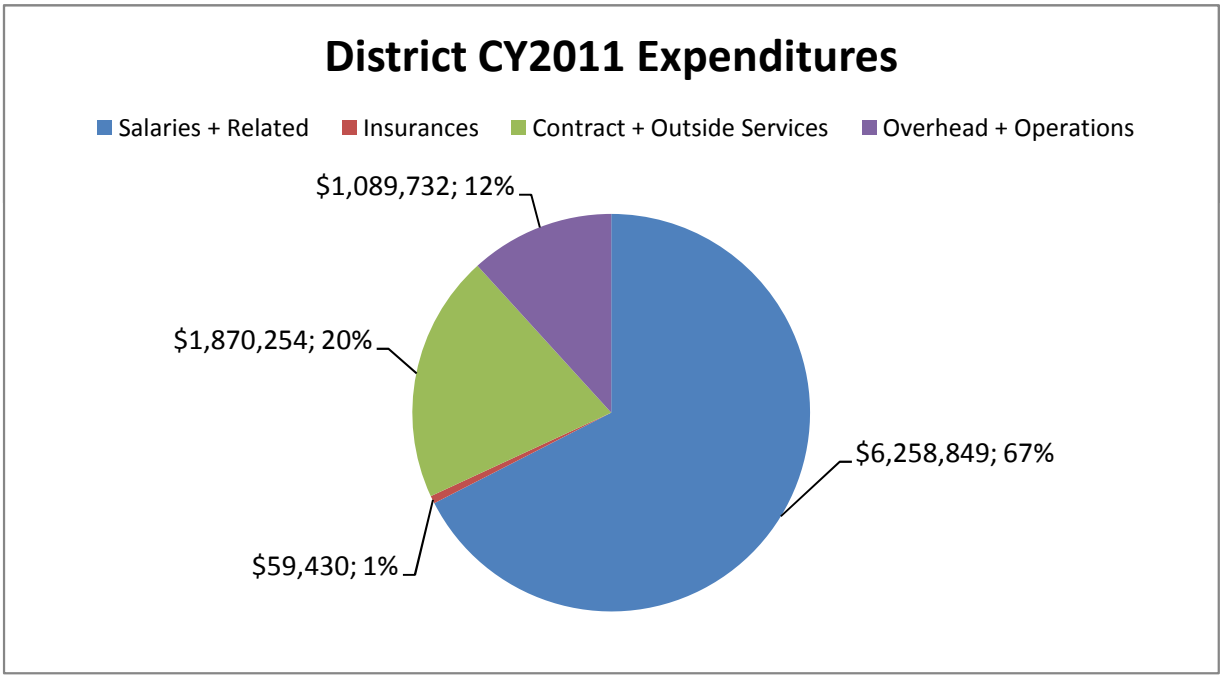

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
50
45
40
35
30
25
20
15
10
5
0
44
2
6
22
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

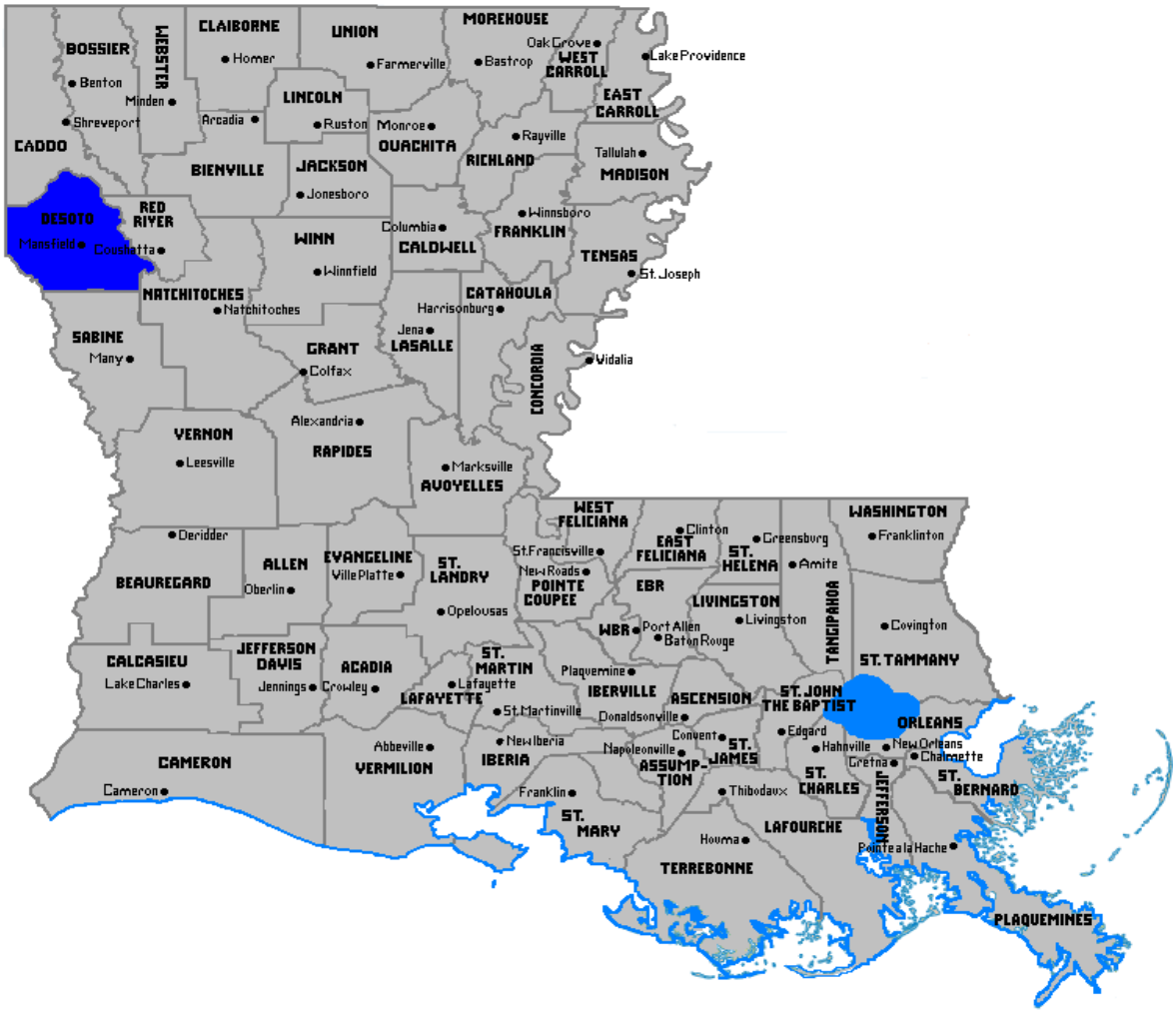

CY 2011 Capital Outcomes
14
12
10
8
6
4
2
0
12
0
3
4
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 41 CY2011	Total CY11
District Defender: Derwyn Bunton	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ 3,820,490
Federal Revenue	$ -
Municipal/Parish Revenue	$ 750,000
Grant/Other Revenue	
Total State & Other	**$ 4,570,490**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 2,296,857
Traffic Court	$ 497,049
Traffic Camera	$ 160,210
Municipal Court	$ 55,650
Juvenile Court	$ 1,570
Criminal District Court	$ 34,079
Non-itemized, lump sum collected and remitted by all courts	$ 245,579
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ -
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ -
Condition of Probation	$ 11,922
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 226,401
Department of Corrections	$ -
Donations	$ 500
Interest Revenue	$ 98
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ -
Partial Attorney Fees Reimbursements [as per 15:176]	$ 169,408
Other Reimbursements	$ 65,100
Other Local Income	$ 368,038
Total Local Revenue	**$ 3,138,322**
Total Revenue	**$ 7,708,812**

District 41 CY2011	Total CY11
District Defender: Derwyn Bunton	
Actual Expenditures Paid	
Salaries	$ 5,193,188
Hospitalization and Disability Insurance	$ 643,535
Retirement	$ -
Payroll Taxes	$ 410,619
Accrued Leave	$ -
Workers' Compensation	$ 11,507
Malpractice Insurance	$ 51,484
Auto/Physical Liability Insurance	$ 7,947
Audit/Accounting Expense	$ 25,845
Contract Clerical	$ 22,329
Expert Witness	$ 52,489
Investigators	$ -
Interpreters	$ -
Social Workers	$ -
Capital Representation	$ 546,833
Conflict	$ 708,407
Contract - Juvenile Attorneys or CINC	$ 450,000
Misdemeanor Attorney Contracts	$ -
Contract Attorneys - all other	$ -
Building Lease/Rent	$ 294,000
Office Repair and Maintenance	$ 5,450
IT/Technical Support	$ 64,350
Major Acquisitions	$ 19,330
Equipment Lease/Rent	$ 11,722
Telephone/Utilities/Postage/Internet	$ 85,122
Office Supplies	$ 67,630
Parking/Auto Tolls	$ -
Advertisements	$ -
Travel/Lodging/Per Diem/Mileage	$ 38,175
Dues and Seminars	$ 110,481
Law Library/Journals/Subscriptions	$ 32,549
Other Operating Expenses	$ 425,273
Total Expenses	**$ 9,278,266**


District CY2011 Revenues
State
Municipal/Parish
Local Revenue
$3,138,322 , 41%
$3,820,490 , 49%
$750,000 , 10%


District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$1,089,732; 12%
$1,870,254; 20%
$6,258,849; 67%
$59,430; 1%



The 42nd Judicial District Public Defenders' Office

DeSoto (Mansfield)

District Defender: Steven R. Thomas
111 North Washington
Mansfield, LA 71052
(318) 872-6250

42nd Judicial District • DeSoto Parish
District Defender Steven R. Thomas • (318) 872-6250
111 North Washington • Mansfield, LA • 71052

General District Information: In the 42nd Judicial District, there are two sections of District Court and three Mayor's Courts (Mansfield, Logansport, and Stonewall). The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 26,656 in this district, 6,650 of whom are children.

District Staff: The District Defender in this district is Steven R. Thomas, who has served in the position for 12 years and has been a public defender in Louisiana for 31 years. The 42nd Judicial District Public Defenders' Office is a mixed staff and contract public defender's office with a full-time staff District Defender and five part-time contract attorneys. There are no restrictions on private practice outside of the Public Defenders' Office. In addition to the District Defender (who supervises staff in the 11th and 42nd Judicial Districts), there is one supervising attorney. A caseload reduction is provided for supervising attorneys. The office also has one investigator and four administrative staff members.

Juvenile Defense: Juvenile cases are heard by one District Judge in the 42nd Judicial District. All attorneys handle juvenile cases in this district.

Indigency Determination and Availability of Clients: In the 42nd Judicial District, a judge makes the determination of indigence. Adult clients are usually held in the DeSoto Parish Detention Center. Juvenile clients are held in the Ware Youth Center (Coushatta).

Fees and Accounting: The 42nd Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2011, 397 applications were received for services. Fees were waived for 70 applicants and were not reduced for any applicants. A total of $8,000 in application fees was collected. Courts in this district assess the statutory $35 special fee to support local public defender services in every case resulting in a conviction. In 2011, the district received $440,302 in special fees which were collected by the DeSoto Parish Sheriff's Office. The Public Defenders' Office in this district may also assess partial indigence payments for services based on a client's ability to pay. Any resulting payments are collected by the local probation office. All accounting functions for this district's Public Defenders' Office are handled internally by staff and a contract accountant.

Caseload: The 42nd Judicial District Public Defenders' Office reported handling 1,613 cases in 2011. Of those, 128 involved juvenile matters, including 56 Child in Need of Care representations.

The 42nd JDC Public Defenders' Office

Parish(es) & Seat(s)	DeSoto-Mansfield
Population:	26,656
Juvenile Population:	6,650
District Defender	Steven R. Thomas
Years as District (or Chief) Defender	12
Years of Public Defense	31
Office Manager	Cheri Sewell
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Cheri Sewell, Valerie Wells & Pam Mathis
Primary Office Street Address	111 North Washington
City	Mansfield
ZIP	71052
Primary Phone	318-872-6250
Primary Mailing Address	P.O. Box 1004 Mansfield La. 71052
Primary Email Address	Steven R. Thomas
Primary Emergency Contact	stevenrthomas@bellsouth.net
Primary Emergency Phone	cell 318-465-7001
Secondary Emergency Contact	Brian McRae
Secondary Emergency Phone	cell 318-286-2486
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	Brian McRae cell 318-286-2486
Name of Owner(s) of Office(s)	Steven R. Thomas
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Donated by Steven R. Thomas
Courts and Locations	42nd JDC Desoto Parish, Mansfield, Juvenile and Mayor's court in Mansfield, Stonewall and Logansport, La.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	Two CDC Divisions; Three Mayor's Court- Mansfield, Logansport, Stonewall
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	All 72 hour hearing forms are sent to District Defender who assigns attorneys.
Name of Adult Detention Facilities in This District	DeSoto Parish Detention Center, 205 Franklin Mansfield La. 71052
Name of Adult Detention Facilities Outside the District Which Hold Clients	N/A
Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Youth Center, Coushatta La.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes, distance from clients impacts access and greatly increases costs for attorneys, mileage, etc.

Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Richard Johnson
Chief Judge of Criminal District Court	Robert Burgess
Juvenile Court Judges (Specify District of City Court)	Robert Burgess
Drug Court Judges	N/A
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Initially, at 72 hour by district judge based on poverty guidelines
When is Assignment/Appointment of Counsel Made?	Within 72 hours of notice to PD office
Client Assigned by Whom and How?	Chief Defender, attorney notified by fax and on database.
Initial Client Intake Conducted By Whom? (Name and Title)	Brian C. McRae, Intake Attorney.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Primarily by teleconference within 72 hours of notice of appointment
$40 Application Fees	yes
How Many Applications for Services Were Received?	397
Does the Office Collect the $40 Application Fee?	yes
How Many Application Fees Were Waived?	70
How Many Application Fees Were Reduced?	0
Total Application Fee Dollars Collected in 2011	8000
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	no
$35 Special Cost (Court Fees)	yes
Total Revenue from $35 Special Costs Received in 2011	440302
Does the Court Assess the Mandatory (R.S. 15:168) $35 Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Form provided by Desoto Sheriffs Department
Who Collects the Assessed Court Fees?	Desoto Sheriffs office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Sheriffs Department and copy of disbursement form
Who Remits the Court Fees Collected?	Desoto Parish Sheriff
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Check stub from Desoto Parish Sheriff and disbursement form.
Partial Indigence Payments	Just initiated- thus far collected $220.00
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	District Defender makes determination
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Provided by probation office/form.
Who Collects the Assessed Partial Payments?	Probation Office

What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Report From probation
Who Remits the Partial Payments Collected?	Probation Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Report from probation office
Amount, If Any, of Grant Monies (Excluding DAF Received) Currently Unencumbered or Unexpended as of December 31, 2011. If Any, Also List Source.	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted with private practice policy.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes (see attached)
Primary Immediate Needs	More funding.
Immediate Critical Issue Areas	While our revenue from LACE has rebounded somewhat, the 11th/42nd combined districts under a joint venture agreement continue to be "insolvent" according to information supplied at the 307 Board Meeting on 8/24/10. I need to hire at least one (1) more attorney in the 11th and another in the 42nd in order to get more in line with caseload standards, and, to effect a minimum level of specialization in both districts i.e. LWOP cases, sex crimes and other "serious felonies".
Long-Term Critical Issue Areas	funding
Please List All New Hires in 2011 (Name and Title)	Richard Woolbert. Contract Attorney
Please List All Promotions in 2011 (Name and Title)	
2011 Media Coverage and/or Major Accomplishments	
Number of Expected New Attorney Hires in 2011	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	We also have bi-monthly staff training.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Chief Defender- Steven R. Thomas, Assistant District Defender- Brian C. McRae, and staff contract attorneys.
Have Any New Job Titles Been Added to Your District Office in 2011? (Please List Name and Title)	none
Please Attach Your Office Organizational Chart	
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	Supervisory staff has reduced caseload.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No
Regular Meetings for Any Staff, Please Describe	yes, bi-monthly training for attorneys and semi annual training sessions for support staff
Number of Appeals Your District Handled in 2011 (As Opposed to Those Cases Transferred to LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2011	Unknown

Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2011	none
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Both attorneys responsible for representation in juvenile delinquency cases also handle adult felonies. The case stays with them.
Please Provide the Names of All State Representatives and Senators from Your District	Cherri Cheek, Senator; Richard Burford, State Representative
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	1. Inability to hire lawyers from within the district. 2. Geographical size of district. 3. Grudging cooperation from judges and other officials re: change 4. Attorney turnover and dissatisfaction due to changes mandated by 307 Board.
What Changes Have You Implemented in Your District Office in 2011 That Have Improved the Delivery of Public Defender Services?	Assigned attorneys for each division in Desoto Parish to provide opportunity for growth of helpful relationships; Improved teleconferencing to give increased access to incarcerated clients; Began to specialize e.g. LWOP, sex crimes.

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
Steven R. Thomas - District Defender	P.O. Box 1004 Mansfield, La. 71052
	E-mail: stevenrthomas@bellsouth.net
	Phone: 318-872-6250 Fax: 318-872-6262
	Cell#: 318-465-7001
Part-Time Contract Attorneys	**Contact Information**
Brooks Greer	P.O. Box 4737 Shreveport, La. 71134
	E-mail: jbg@ratcliffandgreer.com
	Phone: 318-221-1711 Fax: 318-222-7611
	Cell#: 318-347-3937
Charles H. Kammer, III	820 Jordan St. Suite 480 Shreveport, La. 71101
	E-mail: pete@kandhlawoffice.com
	Phone: 318-222-0293 Fax: 318-425-1644
	Cell#: 318-990-9247
Pugh H. Huckaby, III	820 Jordon St. Suite 480 Shreveport, La. 71101
	E-mail: sonny@kandhlawoffice.com
	Phone: 318-222-0293 Fax: 318-425-1644
	Cell#: 318-422-9980
Shante' Wells	401 Edwards St. Suite 1111 Shreveport, La. 71101
	E-mail: syrw74@gmail.com
	Phone: 318-841-1233 Fax: 318-841-1234
	Cell#: 318-349-1441
Angela Waltman	220 Carroll St. Suite A-1 Shreveport, La. 71105
	E-mail: AngelaWaltman@gmail.com
	Phone: 318-865-3899 Fax: 318-213-8933
	Cell#: 318-294-9199

Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Kem Jones - Investigator	P.O. Box 441 Mansfield, La. 71052
	E-mail: kljprivateinvestigator@hotmail.com
	Phone: 318-872-2988 Fax: 318-872-2982
	Cell#: 318-461-7841
Maura Dees - Accountant	122 Jefferson St. Mansfield, La. 71052
	E-mail: mmdees@hotmail.com
	Phone: 318-872-3007 Fax: 318-872-1357
	Cell#: 318-453-0230
Cheri Sewell – Data Compliance Manager	P.O. Box 1004 Mansfield, La. 71052
	E-mail: cheri.sewell@hotmail.com
	Phone: 318-872-6250 Fax: 318-872-6262
	Cell#: 318-461-3218
Pam Mathis - Data Support Coordinator	P.O. Box 1004 Mansfield, La. 71052
	E-mail: p.mathis@live.com
	Phone: 318-872-6250 Fax: 318-872-6262
	Cell#: 318-423-4005
Valerie Wells – Data Resource Manager	P.O. Box 612 Mansfield, La. 71052
	E-mail: Valerie.rose.19@hotmail.com
	Phone: 318-872-2973 Fax: 318-872-6262
	Cell#: 318-455-1077

2011 District Office Technology Survey

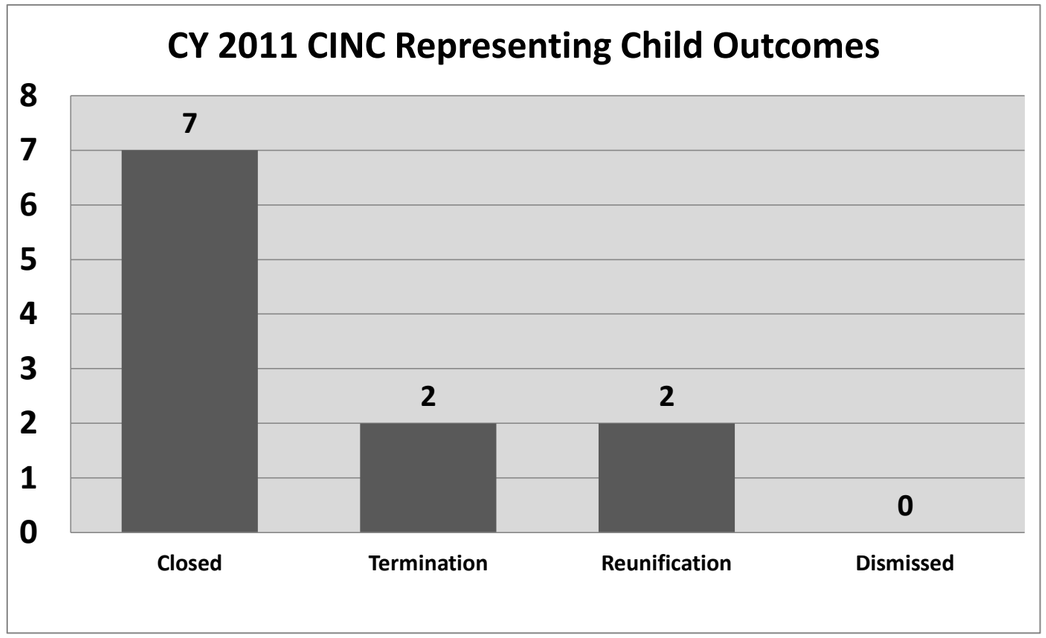
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completor's Name	
Valerie Wells	
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
X	
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
X	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	
Other System (please name)	
ok	
Productivity Suites Used:	
X	
X	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
ok	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7 or 8	
Firefox	
Other	
HARDWARE:	
ok	
ok	
Television, DVD, VCR	
4	
1	
Video Cameras	
Digital Cameras	
Video Conferencing Systems	
B&W Laser Printers	
Color Printers	
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	

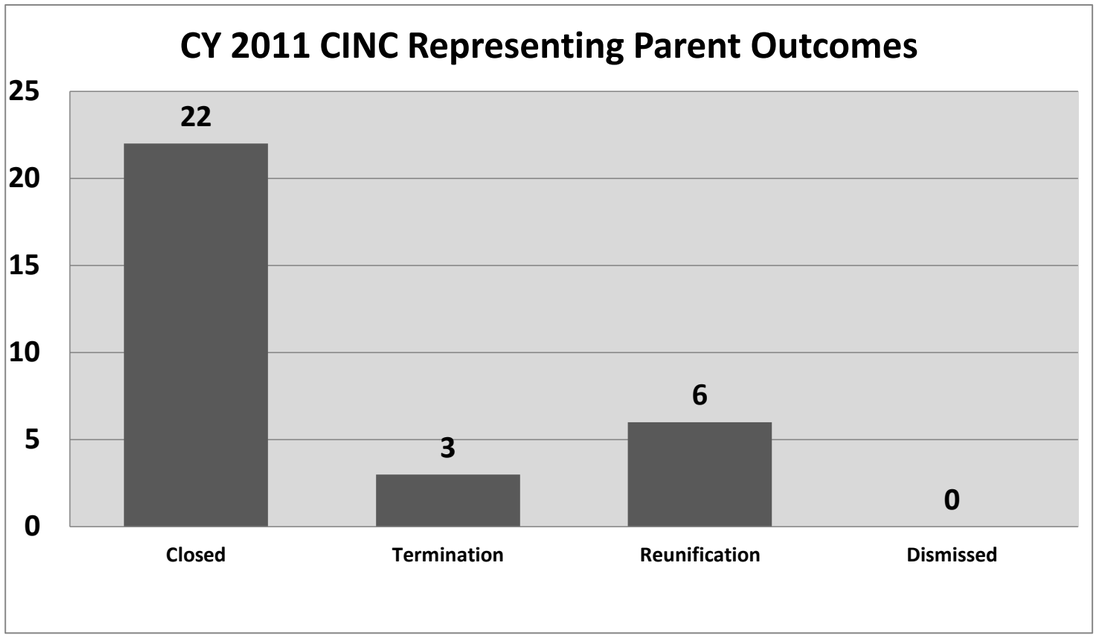
INTERNET SERVICES:	
Dialup Broadband No Internet Connection	
high	
bellsouth	
aol,hotmail, bellsouth	
Please list any software or computer equipment in which you need training:	
excel	

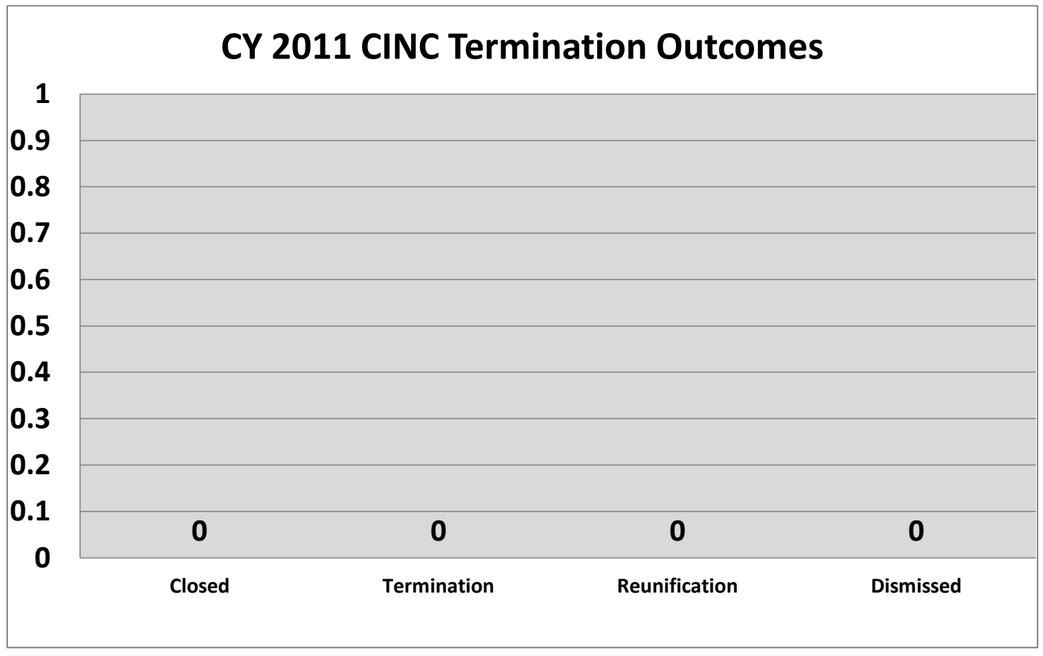
42nd District Defender Office CY 2011 Caseloads & Outcomes

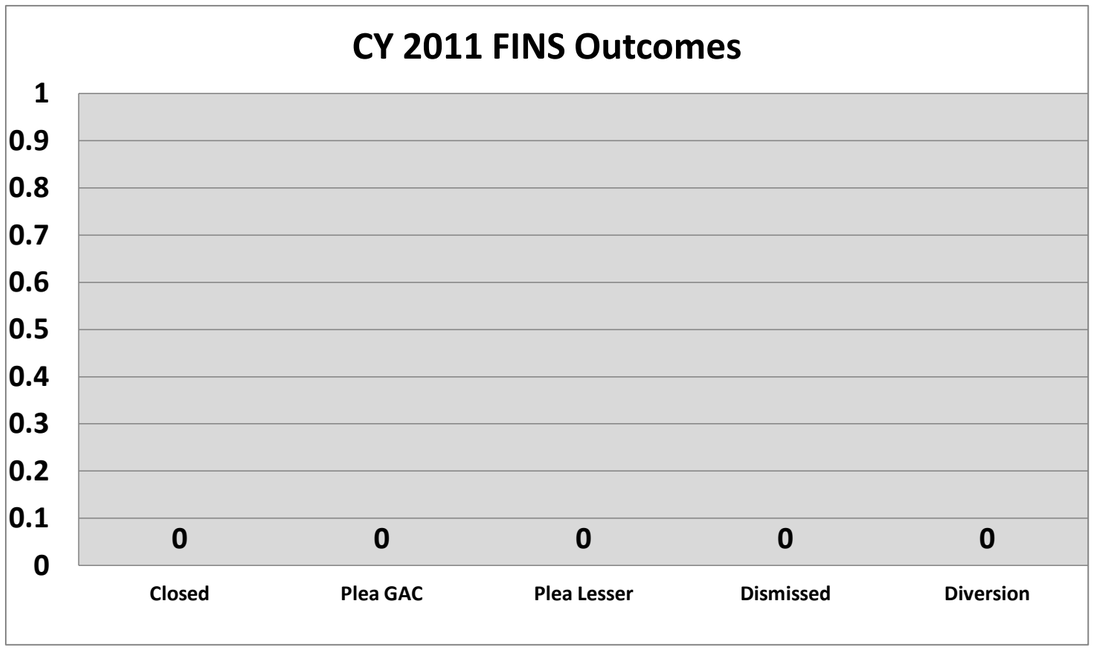
Case Type	New Cases 1/1/2011-12/31/2011	Closed Cases 1/1/2011-12/31/2011	Pending Cases (# of Cases pending on 12/31/10)	# of Cases pending on 12/31/10 plus New Cases Received Jan 1 - Dec 31, 2011	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	0	7	10	10	2	2	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	15	22	31	46	3	6	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	33	28	11	44	N/A	N/A	18	1	3	0	N/A	N/A	0	0
Delinquency Felony	16	18	12	28	N/A	N/A	8	2	5	1	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Adult Misdemeanor*	474	450	209	683	N/A	N/A	209	18	365	20	0	0	5	10
Adult Felony Non-LWOP**	352	367	234	586	N/A	N/A	64	88	187	29	0	0	0	2
Adult LWOP*	5	8	8	13	N/A	N/A	1	2	7	0	0	0	0	0
Capital	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	167	147	34	201	N/A	N/A	0	0	1	0	N/A	N/A	N/A	N/A
Post Conviction Relief	1	0	0	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

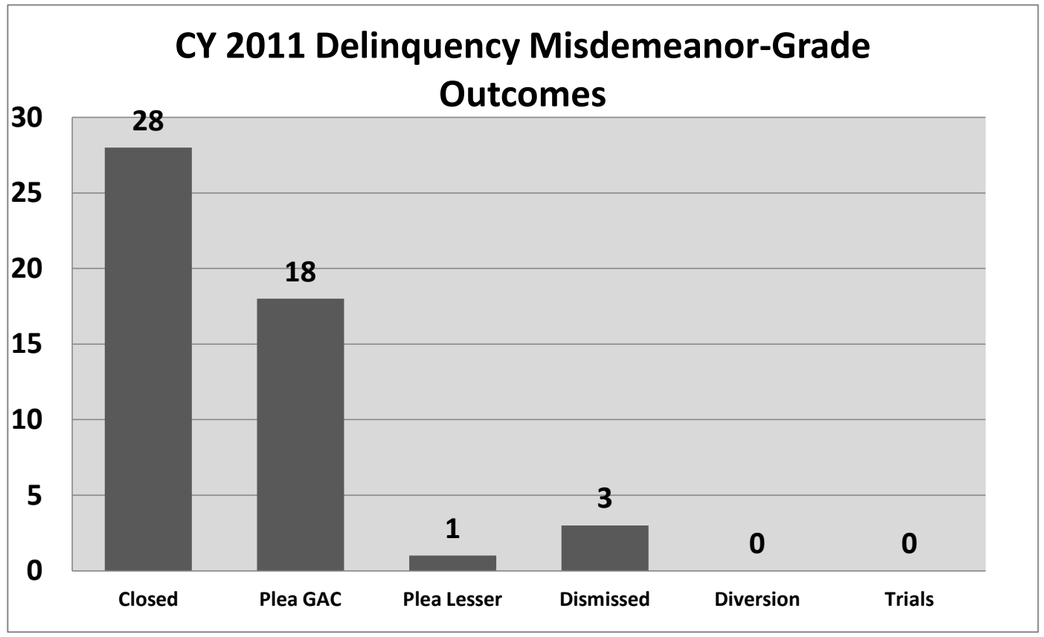
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole

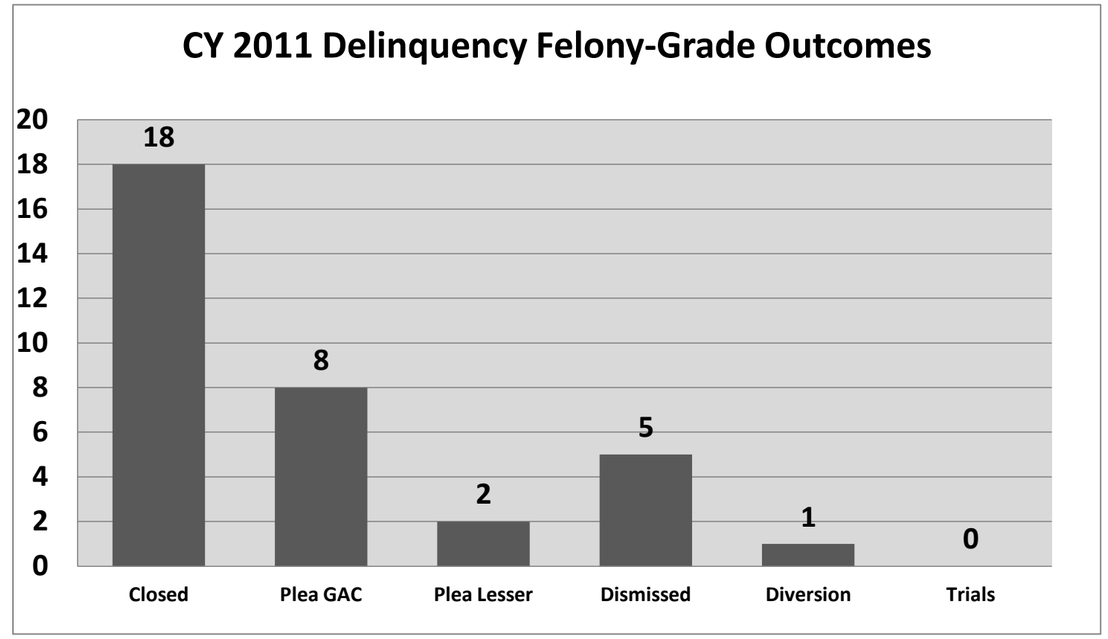

CY 2011 CINC Representing Child Outcomes
8
7
6
5
4
3
2
1
0
7
2
2
0
Closed
Termination
Reunification
Dismissed

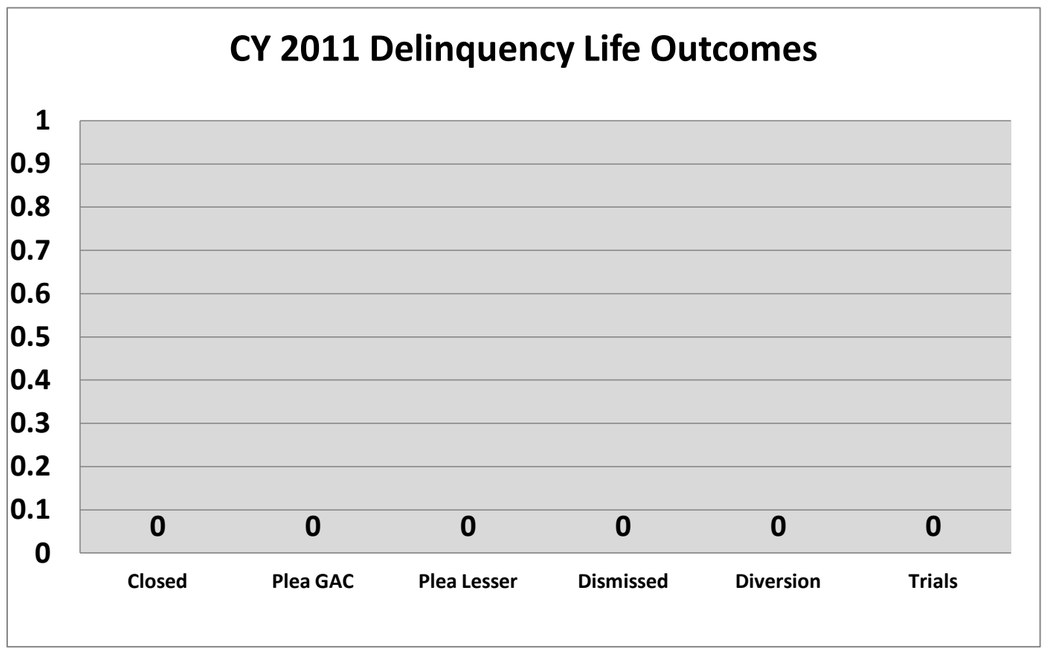

CY 2011 CINC Representing Parent Outcomes
25
20
15
10
5
0
22
3
6
0
Closed
Termination
Reunification
Dismissed

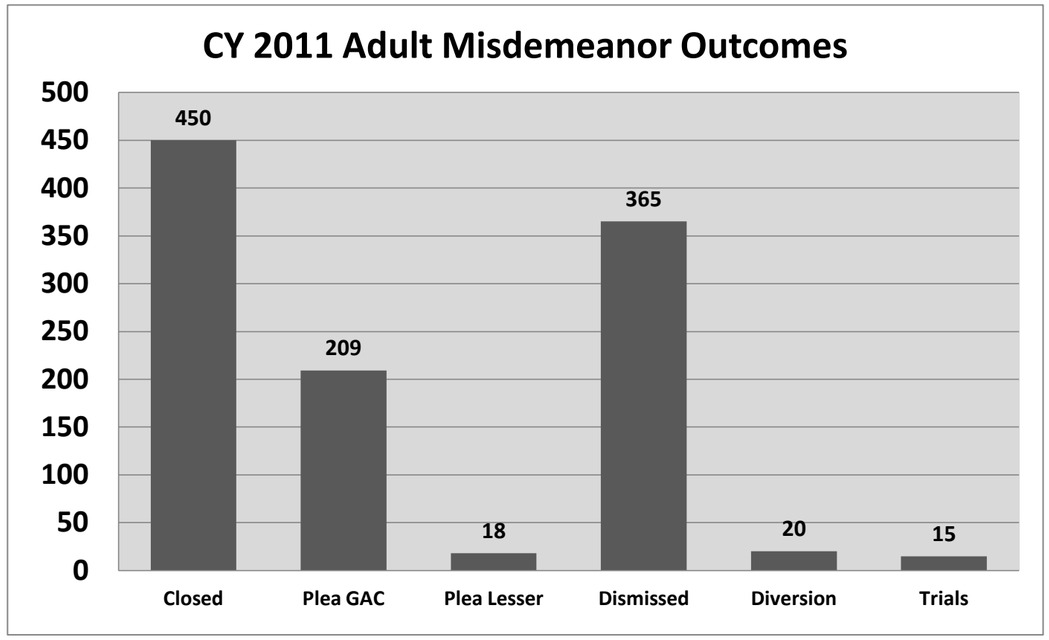

CY 2011 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

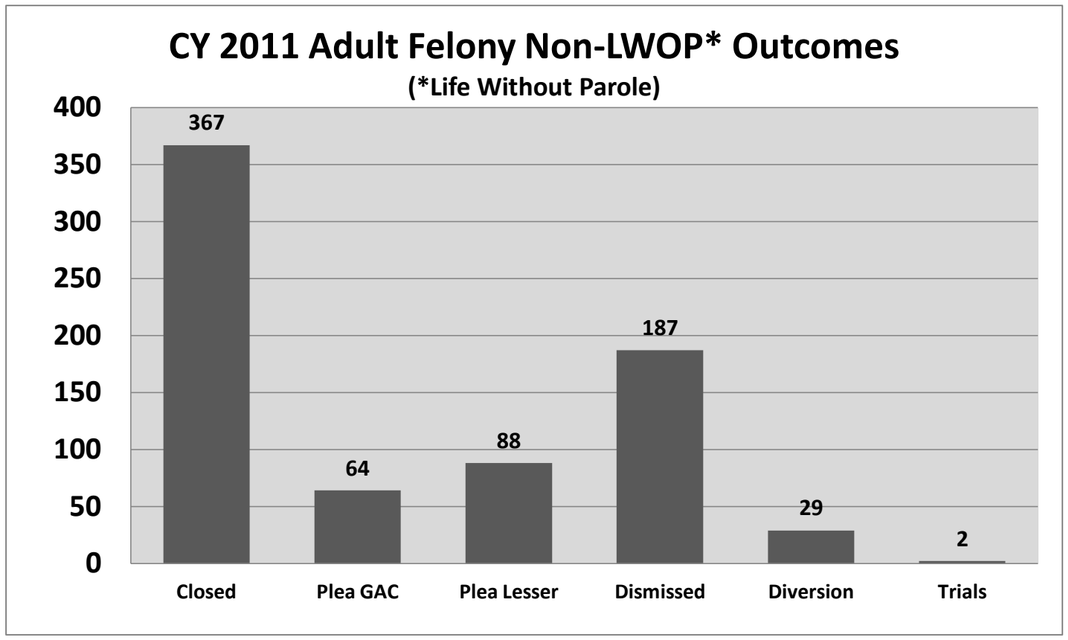

CY 2011 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

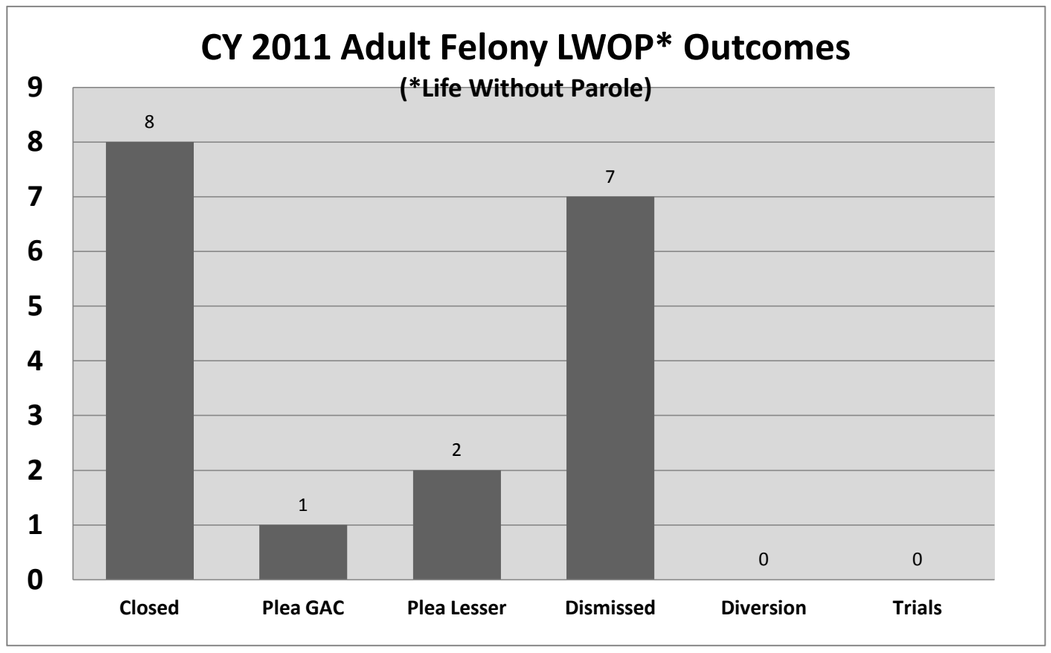

CY 2011 Delinquency Misdemeanor-Grade Outcomes
30
25
20
15
10
5
0
28
18
1
3
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

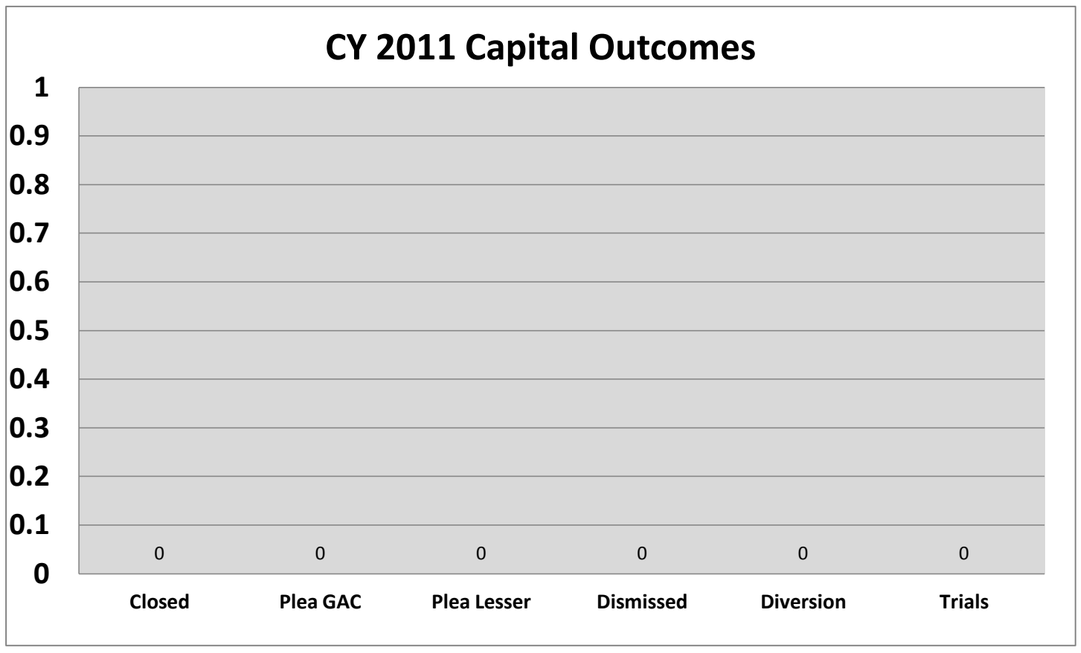

CY 2011 Delinquency Felony-Grade Outcomes
20
18
16
14
12
10
8
6
4
2
0
18
8
2
5
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Adult Misdemeanor Outcomes
500
450
400
350
300
250
200
150
100
50
0
450
209
18
365
20
15
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

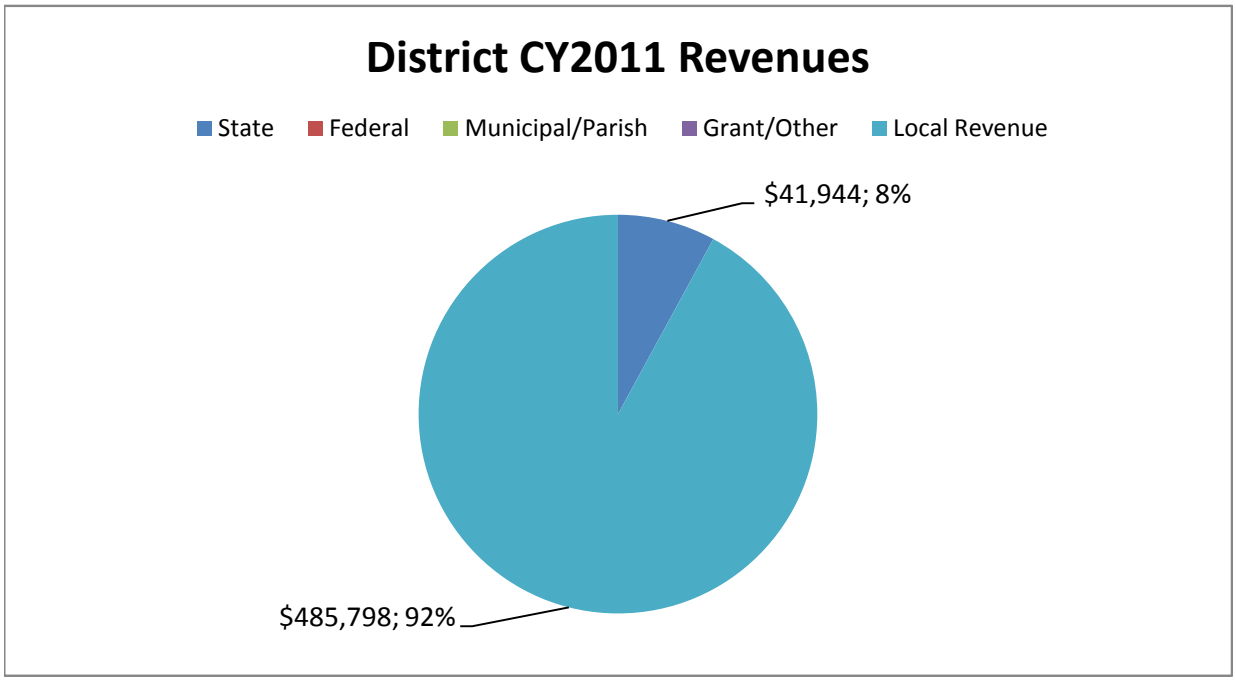

CY 2011 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
400
350
300
250
200
150
100
50
0
367
64
88
187
29
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

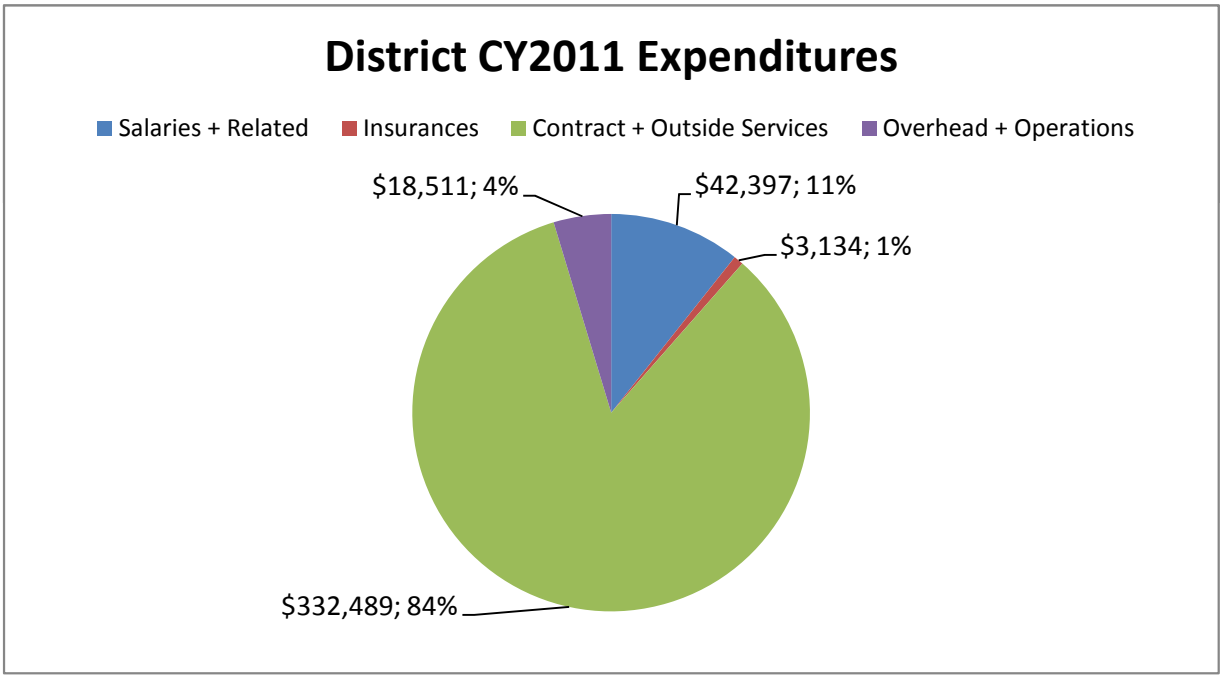

CY 2011 Adult Felony LWOP* Outcomes
(*Life Without Parole)
9
8
7
6
5
4
3
2
1
0
8
1
2
7
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2011 Capital Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 42 CY2011	Total CY11
District Defender: Steven Thomas	
Revenue:	
State Revenue (Total DAF, CINC & Emergency Funds received)	$ 41,944
Federal Revenue	$ -
Municipal/Parish Revenue	$ -
Grant/Other Revenue	$ -
Total State & Other	**$ 41,944**
Local Revenue:	
Total of $35 Special (Court) Costs [for all convictions, guilty pleas, nolo contendres and failure-to-appear/bond forfeitures as per 15:168 B(1)]	$ 457,231
Traffic Court	$ -
Traffic Camera	$ -
Municipal Court	$ -
Juvenile Court	$ -
Criminal District Court	$ -
Non-itemized, lump sum collected and remitted by all courts	$ 237,256
Non-Itemized lump sum assessed by the court and collected and remitted by the Sheriff(s) here	$ -
Non-Itemized lump sum assessed by the court and collected and remitted by the Police Juries here	$ -
Condition of Probation	$ -
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$ 19,826
Department of Corrections	$ -
Donations	$ -
Interest Revenue	$ 822
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$ 7,920
Partial Attorney Fees Reimbursements [as per 15:176]	$ -
Other Reimbursements	$ -
Other Local Income	$ -
Total Local Revenue	**$ 485,798**
Total Revenue	**$ 527,742**

District 42 CY2011	Total CY11
District Defender: Steven Thomas	
Actual Expenditures Paid	
Salaries	$ 39,250
Hospitalization and Disability Insurance	$ -
Retirement	$ -
Payroll Taxes	$ 3,003
Accrued Leave	$ -
Workers' Compensation	$ 145
Malpractice Insurance	$ 3,134
Auto/Physical Liability Insurance	$ -
Audit/Accounting Expense	$ 7,850
Contract Clerical	$ -
Expert Witness	$ 1,590
Investigators	$ 16,000
Interpreters	$ 145
Social Workers	$ -
Capital Representation	$ -
Conflict	$ 5,271
Contract - Juvenile Attorneys or CINC	$ 40,000
Misdemeanor Attorney Contracts	$ 33,000
Contract Attorneys - all other	$ 223,865
Building Lease/Rent	$ -
Office Repair and Maintenance	$ -
IT/Technical Support	$ 4,768
Major Acquisitions	$ -
Equipment Lease/Rent	$ -
Telephone/Utilities/Postage/Internet	$ -
Office Supplies	$ 1,687
Parking/Auto Tolls	$ -
Advertisements	$ 204
Travel/Lodging/Per Diem/Mileage	$ 14,639
Dues and Seminars	$ 419
Law Library/Journals/Subscriptions	$ 893
Other Operating Expenses	$ 670
Total Expenses	**$ 396,531**


District CY2011 Revenues
State
Federal
Municipal/Parish
Grant/Other
Local Revenue
$41,944; 8%
$485,798; 92%


District CY2011 Expenditures
Salaries + Related
Insurances
Contract + Outside Services
Overhead + Operations
$18,511; 4%
$42,397; 11%
$3,134; 1%
$332,489; 84%