LPDB 2014 Annual Board Report
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Bobby Jindal
Governor

Judge Robert J. Burns (Ret.)
Chairman

James T. Dixon, Jr.
State Public Defender

January 27, 2015

In 2007, 95 legislators co-authored the Louisiana Public Defender Act, in recognition of widespread problems in the quality and consistency of the State's constitutional obligations to provide legal representation to more than 200,000 of Louisiana's residents annually who cannot afford legal counsel. At the head of this crisis were issues related to insufficient revenues, lack of uniform binding standards and guidelines for client representation, and inadequate oversight and accountability. The Louisiana Public Defender Act (Act 307) dissolved all local district public defender boards and transferred supervision and oversight of the local offices to the newly created Louisiana Public Defender Board (LPDB). The policies and procedures implemented by LPDB have resulted in increased supervision and training, standards and guidelines, as well as improved client representation and outcomes.

During 2014, LPDB worked diligently to monitor the quality of client representation by observing court proceedings in more than a dozen jurisdictions and completed comprehensive site visit assessments in four Judicial District Public Defender Offices and one of the program offices. Staff drafted the Performance Standards for Criminal Defense Representation in Indigent Capital Cases, which were officially promulgated on January 20, 2015. Additionally, staff hosted numerous statewide and regional trainings, which are free for public defenders, in furtherance of the state's goal to improve the quality of representation received by indigent clients. LPDB, along with agency staff, has been closely monitoring the financial status of Louisiana's public defense system as it is expected that prior to the end of FY16 at least 25 of the state's 42 Public Defender Offices will become insolvent.

Louisiana's criminal justice system is at a crossroads. Statewide, 66% of public defense revenues are received through local funding which is based on an instable funding stream that is heavily reliant on traffic tickets and court costs. Public Defender Offices have no control over these revenue streams, their collection, or disbursement. The financial crisis that is expected within the defense community affects all members of the criminal justice community. Without sufficient resources necessary to provide the constitutionally guaranteed right to counsel, many districts will be required to begin restriction of services (public defenders offices will be required to lay off attorneys to reduce expenditures, while remaining attorneys will be forced to refuse new cases to adhere to professional and Constitutional requirements), potentially grinding the entire criminal justice system to a halt. The financial crisis faced within the defense community is simply a foreshadowing of the crisis which will face the other members of the criminal justice system in the upcoming years, and in some cases have already come to fruition – as the prosecution and judiciary also rely on user fees to fund a large portion of each agency's duties and functions.

LPDB, its district offices, and contract programs have been good stewards of public dollars implementing policies and procedures which have improved supervision, training, standards and

guidelines, and client outcomes while aiming to increase revenues and decrease expenditures. The agency welcomes the feedback and support of our criminal justice, governmental, and legislative partners as LPDB continues to develop and implement policy initiatives designed to improve the long-term viability of the state's public defense system. However, going back to the "meet, greet, and plea" systems which have resulted in Louisiana having the distinction as the Prison Capital of the World and also the highest exoneration rate per capita in the United States is not an option. In the face of this financial crisis, LPDB must require its district and program offices to reduce the number of services provided by public defenders to eliminate deficit spending while maintaining high quality representation to clients represented by public defenders.

Attached is the LPDB 2014 Annual Report chronicling developments and status of public defense in Louisiana.

Thank you.

James T. Dixon, Jr.
State Public Defender
Louisiana Public Defender Board

LPDB CY 2014 RECOMMENDATIONS FOR NEEDED CHANGES IN THE LAW

1) Restructure of Funding Streams for the Criminal justice System

   In conjunction with the Louisiana State Bar Association's 2015 Mid-Year Meeting of the House of Delegates and the passage of Resolution 8, The Louisiana Public Defender Board urges the legislature to create a legislative task force that includes representatives of the legislature, judiciary, prosecution, public defense system, law enforcement, clerks of court, and other essential stakeholders. This legislative task force should be urged and requested to study more reliable mechanisms for funding the criminal justice system and develop recommendations to ensure that all components of the criminal justice system receive adequate funding and other resources necessary to protect public safety by holding offenders accountable and effectively administering justice in Louisiana.

2) Reclassification of Misdemeanors

   In conjunction with the Louisiana State Bar Association's 2015 Mid-Year Meeting of the House of Delegates and the passage of Resolution 8 and 2010 LSBA resolution, the Louisiana Public Defender Board urges the legislature to refer the study of reclassification of certain misdemeanors to the Louisiana Law Institute. In light of the cost of representation, the extensive collateral consequences of misdemeanor convictions and their impact on citizens' ability to join or remain in the workforce, reclassification of selected misdemeanors potentially could save the state millions of dollars.

3) Redefinition of "Child"

   Finally, in keeping with modern Neuroscience and Child and Adolescent Development Theory, the LPDB staff recommends the legislature amend Children's Code Art. 804(1) to change the definition of a child to "any person under the age of twenty-one, including an emancipated minor, who commits a delinquent act before attaining eighteen years of age." This will raise the maximum age of juvenile court jurisdiction to eighteen years of age which is more consistent with principles of academic development.

2014 ANNUAL REPORT UPDATE ON STRATEGIC PLANNING IMPLEMENTATION (as required by La. R.S. 39:31)

The mission of the Louisiana Public Defender Board is:

In pursuit of equal justice, the Louisiana Public Defender Board (LPDB) advocates for clients, supports practitioners and protects the public by continually improving the services guaranteed by the constitutional right to counsel. Through its commitment to performance standards, ethical excellence, data-driven practices and client-centered advocacy, LPDB oversees the delivery of high quality legal services affecting adults, children and families, and supports community well-being across Louisiana.

The vision statement of the Louisiana Public Defender Board is:

The Louisiana Public Defender Board (LPDB), a recognized leader in the delivery of client-centered legal representation services, is a dynamic and engaged partner in local, state and national criminal and juvenile justice systems. LPDB and its public defender offices prevent wrongful conviction, protect due process and constitutional rights, increase public safety, promote fiscal responsibility, and support economic growth throughout Louisiana.

Goal 1/4) LPDB will attain adequate budgetary and other resources that are essential for the delivery and supervision of the high quality, ethical legal defense representation services on behalf of LPDB's indigent adult and juvenile clients throughout the state of Louisiana.

- Submitted FY 14 budget requesting $42.5M; awarded $33,612,948 (79.1%).
- Procured and successfully completed all deliverables for the Louisiana Commission on Law Enforcement and the Administration of Justice (LCLE) Grant ($110,000).
- Obtained appropriation of $400,000 to fund Angola 5 appellate work.
- Procured a grant to contract with an auditor to conduct audits of multiple public defender offices, which included corrective action plans, as appropriate.
- Refined the expert funding request protocol for improved efficiency in approving expert witness requests.
- Conducted 3 full-scale compliance site visits (including stakeholder outreach) in the 16th, 29th, and 41st Judicial Districts to verify and improve accuracy in reporting, assess the quality of representation, and evaluate the office's internal practices and standing in the criminal justice and juvenile justice community.
- Observed court proceedings in 16 districts, including the 1st, 9th, 11th, 12th, 15th, 16th, 18th, 19th, 23rd, 25th, 29th, 30th, 33rd , 40th, 41st, and 42nd districts.
- Maintained online financial and personnel compensation reporting tools.
- Continued monthly financial reporting of all Monthly Financial Reports submitted by the districts.
- Continued to use "needs-based" budget request process to identify a statewide public defense budget that incorporates national workload standards and other identified essential expenses.

- Printed (with LCLE grant funds) the promulgated *Criminal Justice System At A Crossroads* and *CINC Parent Guide to the Court Process*.

Goal 2/4) LPDB will cultivate a technologically proficient defender community that utilizes up-to-date data-driven practices in its case management and systemic advocacy.

- Maintained district online monthly financial and personnel compensation reporting and district budget request tools, which integrate with the case management system and the district-level dashboard reports (developed in 2013), and offered technical support as needed.
- Maintained an online SOAP invoicing tool for SOAP line attorneys statewide which improved the efficiency and oversight of SOAP representation expenses with support from Budget and Special Projects Divisions.
- Maintained a fully web-based Continuity of Operations Plan (COOP) communications system which allows displaced and mobile district management to e-message with state-level officers, board members, and with each other from any computer or handheld device with internet access (permitting them to communicate and update contact information in an online database in real-time as often as needed), and conducted a successful training-drill with the district offices and program offices.
- Continued to develop a prototype for a revision of capital case data collection on the database to better follow the unique flow of capital criminal procedure and presented to key users.
- SPD Dixon was invited to join the NLADA Council of Chief Defenders.
- Procured a grant to develop step-wise mandatory data collection fields.

Goal 3/4) LPDB will create and offer a statewide training and learning program for attorneys and non-attorney professionals that develops, promotes and supports their delivery across the state of effective, high quality legal representation services for all adult and juvenile clients.

- Conducted two Defender Training Institute events to train public defenders in a broad range of skills including trial advocacy and client communications. The first session was held January 12-17, 2014, in Baton Rouge and was attended by 26 participants. The second session was held September 6-11, 2014, in Woodworth, LA, and was attended by 31 participants.
- Conducted the annual Juvenile Defender Training in May 2014 in Baton Rouge, Louisiana; Sixty-four (64) juvenile defenders took part in the three day training that provided separate sessions for attorneys representing children in delinquency cases and attorneys representing parents in Child in Need of Care (CINC) cases. Trainers conducted sessions on Interviewing & Counseling the Juvenile Client, Challenging Juvenile Adjudicative Competence, Defending Drug Cases, Storytelling, Strategies for Keeping Families Together, Communicating With Clients With Intellectual Disability, and Client-Centeredness.

- Hosted the annual two-day Defender Leadership Training on March 13-14, 2014. 52 District Defenders, Program Directors and staff supervisors attended the program entitled "Strategies for Increasing Resources and Improving Representation." At the training, defender leaders worked alongside nationally renowned faculty and local peers to address issues they face as defender leaders in procuring funding and in improving practice in financially limited circumstances.
- Planned and conducted small-scale regional trainings for new or infrequent juvenile defenders, with sessions on juvenile delinquency procedure, the role of the juvenile defender, and substantive legal differences between juvenile delinquency and adult criminal law. Sessions were held in Lafayette, Natchitoches, and Laplace, with a faculty of local peers and LPDB personnel. Twenty-eight (28) defenders attended these sessions.
- Procured funding and arranged faculty for training defenders on using the team model of representation in Child In Need Of Care (CINC) cases. Nationally recognized trainers conducted 1 ½ days of training on December 3-4, 2014, on incorporating social workers into the CINC practice. Twenty-one (21) defenders attended this training.
- The 2014 Capital Defender Training was held in New Orleans on October 22-24, 2014, wherein 4 capital defense teams participated in a confidential three-day conference working actively on their currently-pending capital cases with facilitation and support of experienced faculty; Eighty-five (85) participants, including public defenders, investigators, and mitigation specialists attended the specialized training.
- The Legislative Update was held on December 12, 2014, providing 14 defenders with an update of all bills passed in 2014 that affect criminal law and procedure.
- Engaged in ongoing efforts to develop and implement LPDB's 5-year Strategic Plan and continue building a library of LPDB training materials.

Goal 4/4) LPDB will develop, cultivate and support leaders in each district office that share and promote LPDB's vision of standards-based, community oriented, data driven and client-centered legal representation, while respecting local variances in defense delivery mechanisms

- Conducted site visits to the following 4 district offices/programs, with outreach to District Defenders, front-line defenders, judges, clerks, and prosecutors to develop an accurate appreciation of systemic issues related to local public defense delivery:
    - 16th (St. Mary, St. Martin, Iberia Parishes)
    - 29th (St. Charles Parish)
    - 30th (Vernon Parish)
    - 41st (Orleans Parish)

- Supported the Southern Juvenile Defender Annual Regional Conference for Louisiana participants
- DPD-DJDS Pittman financed his own way to the National Juvenile Defender Center's annual summit in Louisville, Kentucky, on October 24-26, 2014; the annual Southern Juvenile Defender Center Summit in Tupelo, Mississippi on June 13-14, 2014; and

attended the National Juvenile Defender Center JTIP Certification Program in Chicago, Illinois on July 24-26, through scholarship.

- SPD James Dixon and CCC Jean Faria attended, with a partial scholarship and personal funds, the National Association for Public Defense Leadership Training in Lexington, KY, August 18-22, 2014.
- Commenced development of the Defender Leadership Training (March 2015)
- Convened the District Defender Advisory Council 2 times, March 10 and July 21, 2015
- Held 5 District Defender Meetings on topics including restriction of services, time-keeping, appointment practices, site visit protocols, and funding:
    - March 21, 2014, Alexandria
    - July 10, 2014, Baton Rouge
    - July 25, 2014, Natchitoches
    - December 5, 2014, Alexandria
    - December 16, 2014, Baton Rouge
- Conducted outreach meetings with the following :
    - Sen. Morrell, Baton Rouge, LA
    - Sen. Martiny, Metairie, LA
    - Sen. Kostelka, Monroe, LA
    - Sen. Johns, Lake Charles, LA
    - Sen. Guillory, Opelousas, LA
    - Sen. Smith, Leesville, LA
    - Sen. Walsworth, West Monroe, LA
    - Sen. Tarver, Shreveport, LA
    - Rep. Kleckley, Lake Charles, LA
    - Rep. Danahay, Sulphur, LA
    - Rep. Lopinto, Metairie, LA
    - Rep. Terry Landry, New Iberia, LA
    - Rep. Gaines, LaPlace, LA
    - Rep. Patrick Williams, Shreveport, LA
- Convened 2 Juvenile Defender Advisory Council meetings, plus additional electronic collaboration
- Continued to develop the Community Oriented Defender Toolkit for release in CY 2015
- Commenced drafting Standards of Representation in Family In Need Of Services (FINS) cases.
- Commenced promulgation process for *LPDB Performance Standards for Representation of Clients in Capital Cases*.
- Worked in collaboration with various task forces and committees to improve the administration of criminal and juvenile justice throughout Louisiana
- Applied for a grant from Baptist Community Ministries to support the addition of social worker support in Child In Need of Care cases in Jefferson Parish
- Participated on many worthy projects that required collaboration with other Criminal Justice System agency partners and stakeholders, including:
    - LSBA Criminal Justice Committee
    - Louisiana Supreme Court Rules Committee
    - Louisiana Sentencing Commission (commission member)

- Community Oriented Defender Network
- Louisiana Commission on Law Enforcement and the Administration of Justice (commission member)
- *Graham v. Florida* Task Force
- Louisiana State Law Institute
- National Juvenile Justice Network
- Louisiana's Together We Can Conference
- Louisiana State Law Institute Children's Code Committee (member)
- Louisiana State Bar Association Children's Law Committee
- Language Access Coalition
- Domestic Violence Task Force
- Louisiana Drug Policy Board (member)
- Juvenile Justice Implementation Commission (member)
- Task Force for Legal Representation in CINC
- ABA Task Force on Comprehensive Representation
- Southern Juvenile Defender Center Advisory Committee
- Center for Excellence/ Pelican State Center for Children and Families
- Capital Punishment Impact Commission (member)
- Pretrial Services Commission (member)
- Code of Criminal Procedure Revision Committee (member)
- Pelican Center Training Committee (member)
- Court Improvement Program Advisory Committee (member)
- NAPD Workload Committee (member)
- NAPD Juvenile Committee (member)
- NAPD Steering Committee (member)
- ABA Indigent Defense Advisory Group

LOUISIANA PUBLIC DEFENDER BOARD
BOARD OF DIRECTORS
2014

Judge Robert J. Burns, (Ret.), Chairman*
6046 General Haig Boulevard
New Orleans, LA
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Appointed by Chief Justice
Louisiana Supreme Court
Designated Chairman, March, 2014
Term: 01/01/2011 – 12/31/2014

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Term: 4/5/2013 - 01/31/2017

Seat Vacant
Appointed by the Governor

Seat Vacant
Appointed by Chief Justice
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Conference
01/01/2014 – 12/31/2017

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Non-Voting, Ex-Officio
Appointed: 2007

**Chairman is designated by the Governor*

LOUISIANA PUBLIC DEFENDER BOARD
CHAIRMAN OF THE BOARD
2014

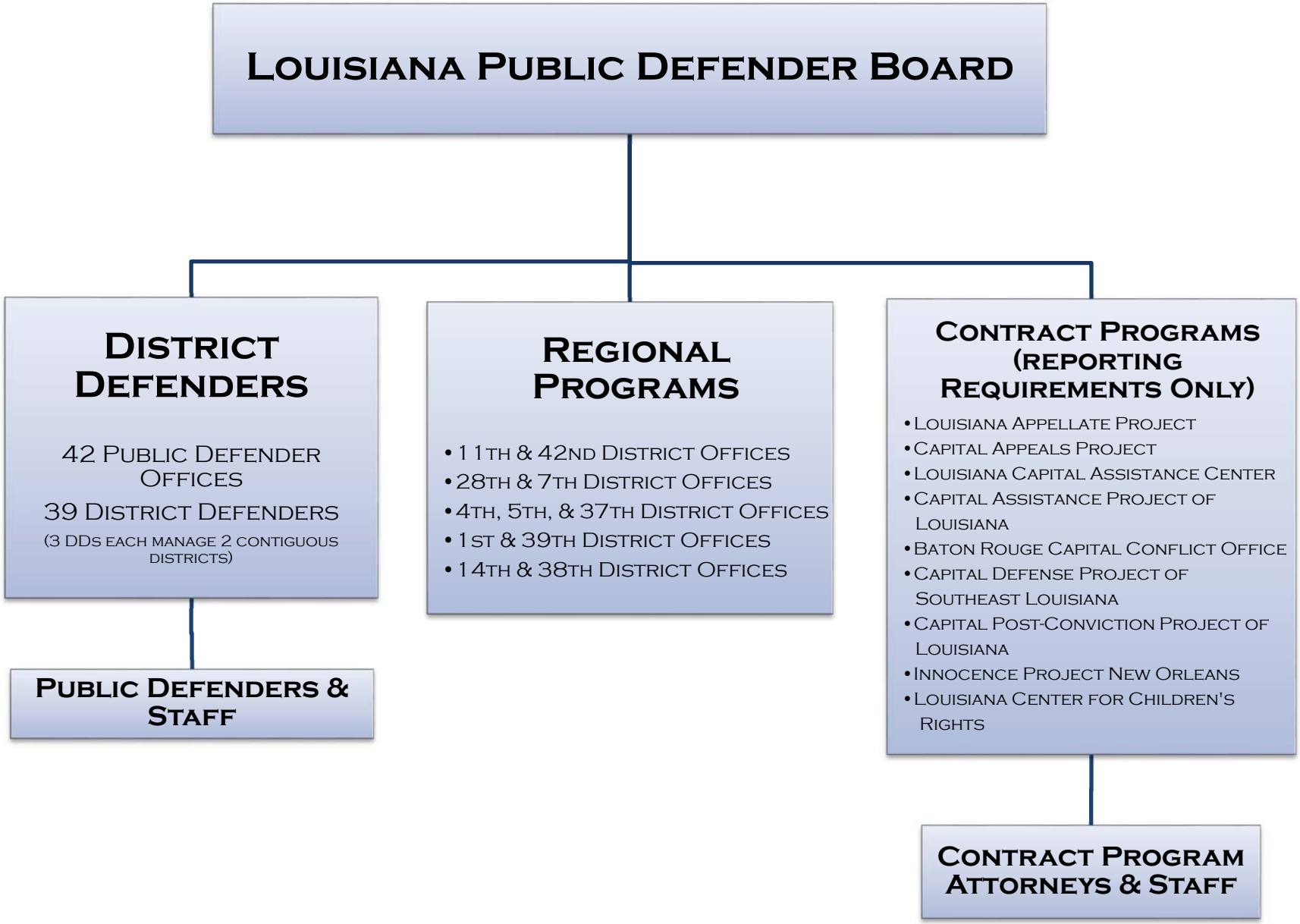
Robert J. Burns, Retired Judge
New Orleans, Louisiana

Robert J. Burns was elected a State District Judge in 1978 for the 24th Judicial District Court for the Parish of Jefferson. He was re-elected parish wide without opposition in 1984 and 1990. He did not seek re-election in 1996. Judge Burns served many years on the Board of Governors of the Louisiana Judicial College by appointment of the Louisiana Supreme Court. He is a 1969 graduate of the Loyola Law School in New Orleans, Louisiana and practiced civil law before being elected a judge.

Since retirement, Judge Burns has accepted assignments from the Louisiana Supreme Court in high profile cases, both criminal and civil. Judge Burns was named to the Constitution Project's death penalty initiative, Washington D.C. in 2001. The committee published *Mandatory Justice, Eighteen Reforms to the Death Penalty.* He is currently a panel member of Perry Dampf Dispute Solutions, a Louisiana mediation and arbitration company.

In 2008, Judge Burns accepted then Louisiana Supreme Court Chief Judge Pascal Calogero's appointment to the Louisiana Public Defender Board meeting the statutory requirement of being a retired judge with extensive criminal law experience. In March of 2014, Judge Burns was designated by the Governor to serve as the LPDB Chairman.

Judge Burns is a former Kiwanis Club president and is also currently Chairman of the Board of Brother Martin High School, New Orleans, Louisiana. In December of 2014, Judge Burns accepted the Louisiana Association of Criminal Defense Attorneys' Trustee of Freedom Gideon Award.


Louisiana Public Defender Board
District Defenders
42 Public Defender Offices
39 District Defenders
(3 DDs each manage 2 contiguous districts)
Public Defenders & Staff
Regional Programs
• 11th & 42nd District Offices
• 28th & 7th District Offices
• 4th, 5th, & 37th District Offices
• 1st & 39th District Offices
• 14th & 38th District Offices
Contract Programs (reporting Requirements Only)
• Louisiana Appellate Project
• Capital Appeals Project
• Louisiana Capital Assistance Center
• Capital Assistance Project of Louisiana
• Baton Rouge Capital Conflict Office
• Capital Defense Project of Southeast Louisiana
• Capital Post-Conviction Project of Louisiana
• Innocence Project New Orleans
• Louisiana Center for Children's Rights
Contract Program Attorneys & Staff

LOUISIANA PUBLIC DEFENDER BOARD STAFF
2014

James T. Dixon, Jr., State Public Defender
James "Jay" Dixon was born at the United States Military Academy in West Point, NY into an army family. He moved throughout his childhood and graduated from high school in Madrid, Spain. After graduating from Bucknell University, he enrolled at Loyola Law School in New Orleans to pursue a law degree. Since graduating, his legal experience has been diverse. Mr. Dixon served as a law clerk at the Louisiana Supreme Court for former Justice Pike Hall. He had a private practice in New Orleans, while serving with the Jefferson Parish Public Defender's Office as contract counsel and later joined the St. John Parish Public Defender Office as a full-time line defender. He then served as the Attorney General for the Republic of Palau, a small island nation in the Pacific Ocean. Upon his return to the United States, Mr. Dixon was the Judicial Administrator for the 12th Circuit Court for the State of Virginia. After Hurricanes Katrina and Rita, he and his wife felt compelled to return to Louisiana. He accepted a position as a contract defender for the Lafayette Parish Public Defender Office. He was later selected and accepted the position of District Defender for the Parishes of Calcasieu and Cameron where he served from January 2011 through November 2013. He is the recipient of the Louisiana State Bar Association's Catherine D. Kimball Award (2013) and the Louisiana Association of Criminal Defense Lawyers' Public Defender Gideon Award (2014). Mr. Dixon is married and has two beautiful children.

Barbara Baier, General Counsel
Barbara Gelpi Baier became General Counsel for the LPDB on July 21, 2014. Her career with the court system began as a Probation Officer for Baton Rouge City Court Probation with a focus on counseling and rehabilitation of substance abuse offenders. Later, she attended Southern University Law Center and started her legal career in private practice in the field of insurance defense. During this time, Ms. Baier served as an ad hoc judge for Baton Rouge City Court and was an active member of the Baton Rouge Bar Association, particularly with the Pro Bono Project. From 1997 through 2006 she was a member of the BRBA's Board of Directors and in 2007 served as its President. Prior to joining the staff at LPDB, Ms. Baier was an attorney for the Louisiana Department of the Treasury where she advised the agency on issues of contracts, legislation, policy and procedures, and various aspects of funding for the state.

William Boggs, Deputy Public Defender/Director of Training
William Boggs spent over seven years with the Orleans Public Defenders office in New Orleans, Louisiana before joining LPDB. He started as a Staff Attorney before becoming a Supervising Attorney and, eventually, the Director of Training and Development. In 2014 when he joined LPDB, he left the Orleans Public Defenders as the Deputy Chief Defender and lead attorney of the Capital Defense Unit. He attended Columbia Law School and after graduation worked as a law clerk in federal district court in Manhattan, New York. After 3 years in corporate litigation in London and New York, he wanted to represent indigent clients and joined the NY Legal Aid Society where he worked as a staff attorney in the Criminal Defense Division for 3.5 years before moving to Louisiana in 2007. He has appeared as a commentator on "CBS News: 48 Hour Mystery" and "CNN Presents" with Soledad O'Brien. He resigned his position with LPDB in December 2014.

Gina M. Carley, Administrative Coordinator/ITM Division
Gina Carley joined the LPDB in August of 2010 as Administrative Coordinator and works as assistant to the ITM Division. Ms. Carley has over fourteen years of administrative experience. She worked for six years in various offices of State government, as well as six years for Shaw Environmental. Ms. Carley is a graduate of Excelsior College with an Associate of Science Degree in Liberal Arts.

Natashia M. Carter, Budget Officer
Natashia M. Carter joined LPDB in July 2009. Prior to joining LPDB, Ms. Carter was an Accountant with the Department of Economic Development in the Fiscal Division of the Office of the Secretary for over five years. In her position with Economic Development, Ms. Carter was responsible for all payables, auditing and reimbursing employee travel along with many other duties. Ms. Carter holds a Bachelor of Science in Business/Accounting. In May of 2014, Ms. Carter assumed the position of Budget Administrator, having managed the agency's accounts for over five years.

Latrice R. Clark, Administrative Coordinator/Purchasing-Procurement
Life-long Baton Rouge resident Latrice R. Clark initially joined the LPDB staff in August 2008 as a temporary employee. She has eleven years of administrative experience and is state certified in fleet and property management. Mrs. Clark oversees the maintenance of the office vehicles, property inventory, purchasing, and office travel procedures. In addition to those duties, Ms. Clark serves as the office receptionist and mail manager. She joined the staff permanently in November 2008 and resigned her position in September, 2014.

Jean M. Faria, Capital Case Coordinator
Jean M. Faria currently serves as the Capital Case Coordinator for the Louisiana Public Defender Board. She served as the first State Public Defender from June 2008 through February 2013. For the previous 11 years, Ms. Faria served as the Assistant Federal Defender for the Middle and Western Districts of Louisiana, in Baton Rouge, Louisiana. From 1995-1997 she was the Chief Executive Officer of the Louisiana Indigent Defender Board in New Orleans. Prior to that, Ms. Faria worked as a public defender in the 19th Judicial District Public Defenders' Office in Baton Rouge.

Ms. Faria has been active in the public defense reform movement, both locally and nationally, for many years. She is a charter member of the Louisiana Association of Criminal Defense Lawyers and long-standing member of the National Association of Criminal Defense Lawyers. For more than 10 years she served on the Board of Directors of the National Legal Aid and Defender Association, serving as Chair of the Board for two years, and spent significant time as the Chair of the Defender Policy Group within that organization. She is a former Chair of the Indigent Defense Advisory Group (IDAG) to the Standing Committee on Legal Aid and Indigent Defendants (SCLAID) and remains an active member of IDAG and the Louisiana and American Bar Associations. Ms. Faria regularly lectures at criminal defense trainings and participates in policy research of state public defender systems around the county. In December 2009, she was awarded the Justice Albert Tate Jr. Award.

Ms. Faria received a Bachelor of Arts in English from the University of Massachusetts, at Amherst and received her J.D. from the Paul M. Hebert Law Center at Louisiana State University.

Julie Gregory, Paralegal/Training Assistant
Julie Gregory joined LPDB in August 2010. Prior to joining LPDB, Ms. Gregory worked at a firm as a paralegal for five years, primarily in the insurance defense field. In 2001, Ms. Gregory earned her Bachelor of Arts in Sociology with a concentration in Criminology from Louisiana State University and received her paralegal certification from LSU's continuing education program in 2003. In November, 2014, after four years of providing specialized administrative services to the Director of Training, Ms. Gregory assumed the title of Training Assistant.

Anne Gwin, Paralegal, Executive Assistant to the State Public Defender
Anne Gwin graduated from Louisiana State University in 1982 with a Bachelor of Science in Liberal Arts. She was employed at that time with the Department of Culture, Recreation and Tourism and for ten years worked as a project manager and an executive assistant. In 1992, she took an office manager/legal secretary position with prominent Baton Rouge criminal defense attorney John Di Giulio. In 1999, Ms. Gwin received her paralegal certification from LSU's continuing education program. After 17 years of private sector criminal defense associated work in city, district and federal courts, she joined the staff of the Louisiana Public Defender Board in October 2008 as assistant to the Trial Level Compliance Officer. In November of 2009, Ms. Gwin accepted the position of Executive Assistant to the State Public Defender.

Caressa Hall, Accountant
Caressa Hall accepted the accountant position with LPDB in September, 2014. Ms. Hall obtained her Bachelor's degree in Accounting from Southern University in 2005. She brings with her state accounting systems experience, having worked as an Accountant for the Division of Administration, Office of Financial Support and Services and the Louisiana Department of Insurance for six years prior to joining LPDB.

Heather H. Hall, Special Projects Advisor
Heather H. Hall joined the LPDB staff as Special Projects Advisor in November 2008. For the previous four years, Ms. Hall worked as the Director of the Louisiana Justice Coalition, a non-profit, 16-member agency coalition committed to public defense reform in Louisiana. In that capacity, Ms. Hall built a consensus of support around the American Bar Association's *Ten Principles of a Public Defense Delivery System*, solicited media attention and support for reform, undertook a diverse public education campaign in all 64 parishes, and initiated community-oriented defense projects in select districts. Ms. Hall received her Bachelor's Degrees in Religion and History from the University of Rochester (Rochester, NY) in 2002. Ms. Hall resigned the position of Special Projects Advisor in May of 2014.

Tierre Hazlewood, Administrative Coordinator/Capital Division
Tierre E. Hazlewood was born into an army family. She grew up on military installations and joined the Air Force at age 18. She served five years active duty and six years in the Louisiana Air National Guard for a total of 11 years military service. Ms. Hazlewood also served a six-month deployment to Afghanistan as a vehicle fleet manger, as well as a 12-month tour at Osan

Air Base, Korea. She assisted in the Hurricane Gustav relief efforts in 2008 in which she worked at Homeland Security as part of her National Guard activation. Ms. Hazlewood has a Bachelor's Degree in Criminal Justice and a Master's degree in Applied Sociology from Southeastern Louisiana University. She joined LPDB after leaving the Louisiana State Police where she worked as an Administrative Assistant in the Assistant Superintendent's office. She currently serves as Administrative Coordinator to the Capital Division.

Chase May, Tech Support Specialist
Chase May graduated from LSU with a Bachelor of Arts degree in Economics in 2007. After graduating, he began his career in Information Technology in 2008 as a Support Technician with Innovative Computers, an I.T. consulting company serving local businesses in Gonzales and Baton Rouge. Mr. May rejoined the LPDB staff in August 2012 after previously serving for 2½ years

Elizabeth Perry, Paralegal - Compliance/Legal Divisions
Beth Perry joined LPDB in October, 2012. Ms. Perry provides paralegal services to the Compliance and Legal Divisions. Prior to joining LPDB, Ms. Perry was a Case Administrator for the Clerk of Court for the Middle District of Louisiana for over 16 years. In her position with the Clerk, Ms. Perry was primarily responsible for automated case management for U. S. District and Magistrate Judges. In addition, Ms. Perry also performed Quality Control and Management support and provided extensive training for attorneys and staff in electronic case filing. Ms. Perry received her paralegal certification from LSU's continuing education program in 2001.

Richard Pittman, Deputy Public Defender/Director of Juvenile Defender Services
Richard Pittman was hired by the Louisiana Public Defender Board on May 28, 2013, to be the Deputy Public Defender - Director of Juvenile Defender Services. He began his career in public defense in Juvenile Court and in criminal courts in 2006, and continued in the practice until his appointment as Deputy Public Defender. From 2006-2013, he represented juveniles accused of delinquency, parents and children in abuse and neglect cases, adults accused of misdemeanors and felonies up to and including capital murder. He had guardian ad litem certification which he maintained from 2006 until 2013. Prior to his public defense practice, Mr. Pittman worked in the field of personal injury litigation.

Mr. Pittman graduated from East Ascension High School in Gonzales, Louisiana, in 1992. Thereafter he attended Louisiana State University and obtained a Bachelor of Science degree in Chemical Engineering in 1996. He then obtained a Masters of Chemical Engineering from the University of Delaware in 1999. By then he was working as a consultant for C.F. Picou Associates, a Baton Rouge firm specializing in process control with business worldwide. In 2001, Mr. Pittman decided to go to law school and was admitted to the University Of Alabama School Of Law in 2002, graduating with honors in 2005. While at the University of Alabama School of Law, he was awarded the Order of Samaritan for public service and volunteerism.

Cristine Roussel, Case Management Systems Analyst
Cristine Roussel joined the LPDB staff as CMS Report Analyst in February 2012. Prior to joining LPDB, Ms. Roussel worked in private sector as a business analyst. Ms. Roussel earned her Bachelor's Degree in Psychology from LSU, in 2003. From 2003 to 2008 she was a Doctoral

student in Cognitive/Experimental Psychology with a concentration in Statistics. She earned her Master's in Cognitive Psychology in 2005.

Rachel Smith, Administrative Coordinator/Purchasing and Procurement
Rachel Smith joined LPDB in November 2014 as an Administrative Assistant in the Purchasing and Procurement Division and also serves as the Fleet, Property Control and Travel Manager. Ms. Smith has over 22 years of experience with state government in administrative support roles having worked with Office of Public Health, Louisiana Workforce Commission, and Office of the Secretary. She is a native of New Orleans and moved to Baton Rouge in 2005 as a result of Hurricane Katrina. Ms. Smith has a passion for feeding the homeless and helping anyone in need.

Tiffany Simpson, Juvenile Justice Compliance Officer/Director of Legislative Affairs
Tiffany Simpson became the Juvenile Justice Compliance Officer on August 5, 2013 and assumed a dual role as the agency's Director of Legislative Affairs in September, 2014. Prior to joining LPDB, Dr. Simpson was appointed to serve as the Executive Director of the Children's Cabinet in the Office of the Governor. As the Executive Director of the Children's Cabinet, Dr. Simpson ensured the coordination of policy, planning, and budgeting among state services for children and families and also served as a policy advisor to the Governor on child-related issues. Dr. Simpson earned Bachelor's degrees in Psychology and Sociology with a concentration in Criminology from Louisiana State University and was awarded her Doctorate in Applied Developmental Psychology from the University of New Orleans.

Erik Stilling, Ph.D., Program Development and Resource Management Officer
Dr. Erik Stilling started with LPDB on September 24, 2008. Dr. Stilling began his career in the engineering department of WLAE-TV in New Orleans. After earning a doctorate, he taught Mass Communication Technology and Journalism at Nicholls State and served as the first Director of the Office of Distance Education, implementing compressed video and web-based technologies and applications for adult learners. From 2000-2005, Dr. Stilling worked in California at Holy Names University and as Dean at Expressions College for the Digital Arts, both in the Silicon Valley.

Dr. Stilling returned to New Orleans after Hurricane Katrina to develop a data collection and analysis system as part of the MacArthur Models for Change program in the Jefferson Parish Department of Juvenile Services. This system was used to determine evidence-based alternatives to formal processing of juveniles facing detention and adjudication. Dr. Stilling started as a member of the founding team at LPDB in September of 2008 and since has helped LPDB to implement a new statewide database reporting and data analysis system encompassing legal, financial and personnel data collection and analyses to improve district- and state-level management as well as inter-district and emergency communication systems and online reporting and monitoring of field offices across the state. He earned his Bachelor's Degree in Communications from Loyola University in New Orleans in 1987 and was awarded his Doctorate in Mass Communication from the University of Tennessee-Knoxville in 1992.

Aliseia Williams, Administrative Coordinator/Payroll

Aliseia Williams joined LPDB in June of 2014. Prior to joining LPDB, Ms. Williams worked as an Administrative Coordinator and a Contracts/Grants Reviewer for the state of Louisiana. She has over ten years of administrative experience. Currently, Ms. Williams serves as Payroll Administrator and also provides administrative support to the Juvenile Division.

LOUISIANA PUBLIC DEFENDER BOARD
CONTRACT PROGRAMS (CY14)

Although the Louisiana Public Defender Board has a legislative mandate to provide representation in a number of areas, it does not have authority to provide direct client representation or to hire public defender staff. In order to meet the State's Constitutional duty to provide legal representation to indigent clients, the board has contracted with a number of 501(c)(3) organizations, as permitted by La. R. S. 15:147 (C) (1), to represent indigent defendants in delinquency, capital, and appellate cases where conflicts or caseload limits prevent the local district defender office from handling the case. In addition, the Board is required by La. R. S. 15:169 and 15:178 to appoint counsel for appellate and post-conviction cases in which a death sentence has been imposed at the trial level. It should be noted that each of the directors of these programs handles a caseload as well as the administrative responsibilities.

The LPDB's contracts with each program office contain provisions for monthly reporting to the LPDB and for audits by the Legislative Auditor. They also provide for performance standards enforceable by the state board, and for termination of the contracts for failure to meet board requirements. These requirements include adhering to the ethical rules of the Louisiana Supreme Court, violations of which may result in termination of the contracts.

Those programs are as follows:

Louisiana Center for Children's Rights

Formerly known as Juvenile Regional Services (JRS), the Louisiana Center for Children's Rights (LCCR) is a nonprofit law office whose mission is to "defend the right of every Louisiana child to fairness, dignity, and opportunity." – LCCR is the juvenile public defender in New Orleans, providing holistic, client-driven advocacy for more than 1,000 indigent young people in the city's juvenile justice system every year.

Statewide, LCCR works to protect and expand the right of every Louisiana child to high-quality legal representation, and advocates for a fairer, more compassionate, and genuinely rehabilitative juvenile justice system. LCCR's strategies include legislative advocacy, litigation, and training and technical assistance for Louisiana's juvenile defender community. LCCR'S Executive Director is Josh Perry.

Louisiana Appellate Project (LAP)

The Louisiana Appellate Project provides appellate representation for indigents in all non-capital felony appeals arising in all of the districts. This includes felony-grade adjudications for juveniles. All district public defender offices have contracted with LAP to supplement its staff with these appellate services. There is no cost to the district public defender for these services as it is a form of supplemental assistance provided by the state board. Jim Looney is the director who contracts with appellate attorneys around the state to handle the appeals.

Handling the appeals in non-capital cases includes work in the appellate court and, when professionally appropriate, filing for writs to the Supreme Court. It also includes specifically those cases appealed by the State, such as when a statute is declared unconstitutional.

Baton Rouge Capital Conflict Office (BRCCO)

Under the leadership of David Price, BRCCO employs the team approach to capital defense as required by the Capital Guidelines. The office includes a staff of attorneys, mitigation specialists, and private investigators which promotes cost-efficiency.

The office is currently handling cases throughout the state, in an effort to ensure that all defendants facing the death penalty are represented by counsel.

Louisiana Capital Assistance Center (LCAC)

Richard Bourke serves as director of LCAC and employs a staff of lawyers, mitigation specialists and investigators. Founded 20 years ago in its current form, this program provides leadership, mentoring, and guidance to the capital defense community. Its predecessors influenced capital representation since the early days of the restoration of the death penalty in the South.

LCAC provides direct services statewide and also provides representation in motion for new trial proceedings. This year, LCAC has taken on the new responsibility of serving as resource counsel to provisionally certified defense lawyers pursuant to Capital Defense Guideline 915(G)(2). This involves providing intensive services to lawyers across the state in over a dozen pending capital cases. This service is essential to educating, mentoring and overseeing the work of provisionally certified counsel to ensure the delivery of quality legal representation.

LCAC has also been active in East Baton Rouge Parish serving as counsel for the limited purpose of protecting the rights of persons facing the death penalty who are not otherwise represented by counsel. In addition to direct services, LCAC provides general support services to other organizations and often is able to ameliorate crises faced by counsel.

Capital Defense Project of Southeast Louisiana (CDPSELA)

Kerry Cuccia is the director of the Capital Defense Project of Southeast Louisiana. The primary responsibility of CDPSELA is to handle capital cases in Orleans Parish. Although the program was originally created to handle cases in which the Orleans Public Defender Office (OPD) was excluded because of conflicts, CDPSELA now is the first-call provider for indigent defense in capital cases in Orleans Parish.

CDPSELA also accepts cases in other jurisdictions when necessary because of conflicts or caseload limits. CDPSELA and its staff are recognized as providing representation at

the highest levels of competence. Its concentration on preliminary examination practice appears to be a primary factor in a decline in the number of first degree murder indictments in Orleans Parish. The result is that many of the cases are formally charged as lesser offenses, often second degree murder. Second degree murder cases are generally then referred to the Orleans Public Defender Office.

Capital Post Conviction Project of Louisiana (CPCPL)

This organization handles post-conviction representation of indigent defendants whose cases have progressed through the trial and appellate levels. The staff lawyers who handle cases as they become eligible have successfully represented a number of defendants whose cases were overturned for such reasons as ineffective assistance of counsel at the trial or appellate level, failure by prosecutors to disclose important evidence, newly discovered evidence of innocence, and evidence adduced as a result of junk science.

Gary Clements is the director of CPCPL and has his staff working on as many cases as ethical caseload standards permit at any particular time. The program also monitors cases in the pipeline in order to keep track of future needs and caseloads.

Capital Appeals Project (CAP)

Sarah Ottinger is the director of the Capital Appeals Project which handles all capital appeals for indigents who have been sentenced to death. Her staff includes additional attorneys who work out of their New Orleans office, as their cases automatically go to the Louisiana Supreme Court as a matter of law. This project has had several cases with national impact because of favorable decisions by the U. S. Supreme Court. Some of the cases which have been overturned were handled or are being handled in the trial court by the CAP lawyers. CAP has also agreed to handle post-conviction cases wherein CPCPL is ineligible due to conflicts. CAP acts as resource counsel to public defenders across the state.

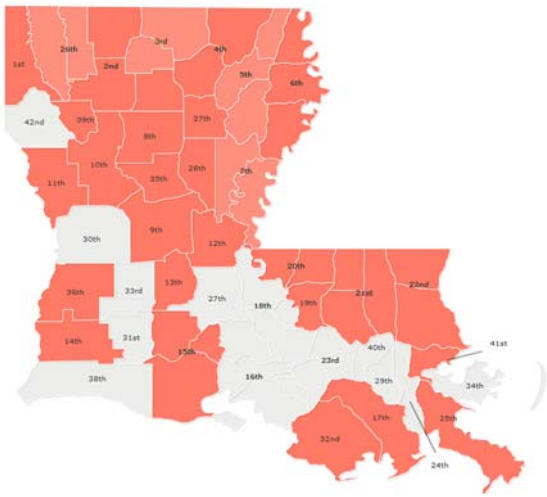
Innocence Project New Orleans (IPNO)

The Louisiana Public Defender Board has a contract for partial funding of the Innocence Project New Orleans which, since its inception, has won the freedom or exoneration of 42 wrongfully convicted Louisiana prisoners who have served a total of nearly 699 years in prison. All except two of IPNO's freed clients were sentenced to life without parole and seven were teenagers when they were wrongly arrested. IPNO has also investigated and reported on systemic problems in Orleans involving the suppression of crucial evidence by prosecutors and police. Emily Maw is the director of IPNO. The office attracts student interns from around the world and is in the forefront of Louisiana in the use of DNA evidence.

DIVISIONAL OFFICER ANNUAL SUMMARY REPORTS (CY14)

The reformation of public defense in Louisiana is an on-going process. It began with the passage of the Louisiana Public Defender Act in 2007, re-organizing an antiquated delivery system for indigent defense. The previous delivery system all too often culminated in a "meet, greet and plea" system whereby defense counsel was reduced to the role of a mere participant during a plea, rather than an advocate for the client. The Act also removed undue influence from judges, prosecutors, and local officials from the supervision of public defender offices. These shortcomings in the indigent defense system contributed to Louisiana's dubious status of having the highest incarceration rate in the entire world.

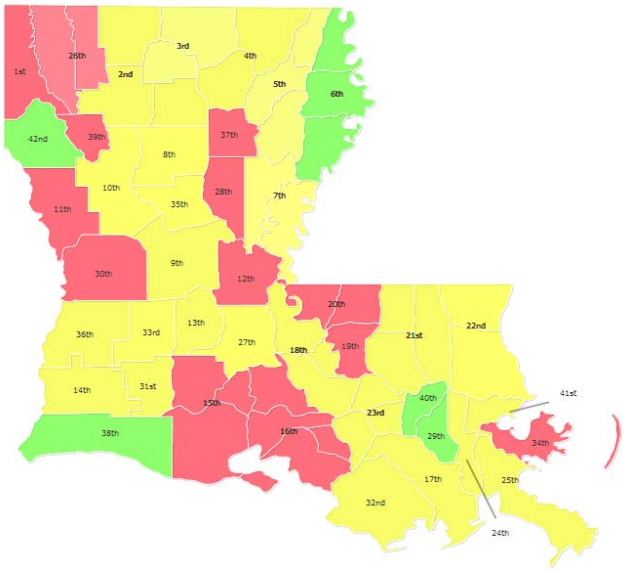
With the Louisiana Public Defender Act, we have been able to pass new standards for the delivery of public defense. The quality of public defense has risen statewide; however, public defense remains severely underfunded. This is not a new development. We have known for some time that public defense is underfunded and have warned of a time when we could no longer avoid a collapse of the entire system. The Louisiana Public Defender Board (LPDB) has worked diligently to keep district defender offices solvent throughout the state for the past six years and, with a couple of exceptions, has been able to avoid financial failure. The map below indicates every district (in red) that has received one of various forms of emergency assistance from the LPDB since 2010 to avoid financial crisis.



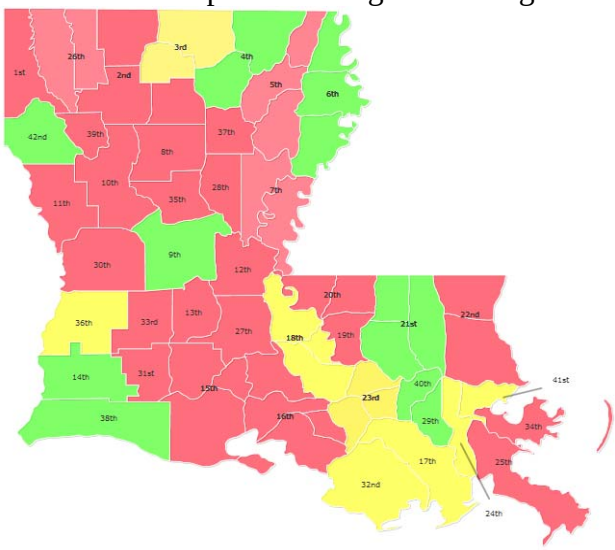
The LPDB has never had adequate funding to support a properly functioning public defense system. Further, the local funding that districts receive is unstable, unreliable, and untenable. Almost two-thirds of the funding for the Louisiana Public Defense system comes from court fees. A majority of those funds are derived from traffic tickets. LPDB has no control over traffic enforcement or prosecution. Law enforcement can unilaterally reduce traffic enforcement. Traffic cases can be diverted so that no proceeds reach the public defender in the district. These funds can be reduced by severe weather, elections and other political vagaries, judicial action, reductions in road traffic, and the lack of interstate or major highways in a particular jurisdiction. Further, district offices are entirely reliant upon their counterparts in the criminal justice system to collect and remit the fines and fees needed to operate their respective offices.

Upon assuming the position of State Public Defender during Fiscal Year 2014, I asked staff to look closely at the financial status of each and every district in Louisiana. We were able to determine

that a financial crisis was, indeed, imminent. While we may be able to avoid fiscal hardship in Fiscal Year 2015, the projections for fiscal year 2016 are more severe. As shown on the map below, we anticipate 14 District Public Defender Offices will face fiscal shortfalls before July 1, 2015, the beginning of the 2016 fiscal year. The map below shows, in red, the districts that will not have enough money to make it through this fiscal year. The districts in yellow will make it through the fiscal year, but are headed to eventual financial insolvency. Districts in green are solvent and accruing fund balances.



While LPDB may be able to avoid a financial crisis in the current fiscal year, FY15, we will be unable to avoid widespread financial failure in FY16. We expect to see systemic failure in the public defense system in Louisiana. We expect at least 25 of 42 district offices will lack the funds to cover their expenses during the coming fiscal year, FY16, as noted on the map below.



The Board has been actively seeking solutions to this crisis. We sought legislation to increase special court costs dedicated to public defense from $35 to $55. The legislature responded and approved an increase, but only to $45. It was anticipated this would result in a 25% increase in

local funding and solve the financial shortfall for most, but not all districts. Due to the volatility of this funding stream, as mentioned above, the 25% expected increase in revenues did not materialize and we remained underfunded. The Board has adopted policies requiring districts to spend down fund balances to a percentage of annual expenditures. This allowed for the disbursal of available funds to districts in trouble and lacking a fund balance in order to avoid financial failure. It also developed a District Assistance Fund Adjustment Formula which withheld a portion of state funds from districts accruing funds and re-allocating those funds to districts in need. The Board has initiated policies that allow districts to keep any specially allocated money obtained from local governments in a manner that will not affect the funding received from the state. When necessary, we have initiated litigation in districts where funding was unlawfully diverted from public defense. The staff has been actively pursuing an outreach program whereby we have conducted strategic meetings to educate and discuss possible solutions with stakeholders, including but not limited to the Governor's Office, the Louisiana Supreme Court, State Senators and Representatives, Louisiana District Attorney Association, local government and judges.

Despite our best efforts, Louisiana Public Defense is facing a financial crisis. Districts throughout the state will be entering a restriction of services. These districts will not have sufficient funding to provide all of the services they have provided in the past and will be required to limit or eliminate some of those services. This could take a number of forms. Smaller districts will simply have to limit the number of cases they accept. To do otherwise would result in caseloads so high so has to render their lawyers' representation ineffective, in violation of state statutes, the state and federal constitutions, and the Louisiana Rules of Professional Responsibility. Placing a limit on the cases accepted by a Public Defender Office will result in waiting lists and leave criminal defendants unrepresented until a defender is available to take their case. This also leaves the State open to legal attack and litigation regarding right to counsel. In some larger districts, the local bar has been called upon to handle cases, pro bono. This will also lead to litigation by attorneys being asked to provide legal services without pay. All of these restriction of services plans could result in the widespread release of those incarcerated on charges for which they do not have attorney pursuant to *State v. Citizen*, 2004-1841, (La.4/1/05), 898 So.2d 325. This has become a public safety issue. We are also concerned the lack of funding for public defense could result in federal litigation and a remedy imposed by the federal courts.

Our office has established an outreach program whereby we actively seek out our partners in the criminal justice system and in state government to inform them of the upcoming crisis and to discuss possible solutions to the situation. We have contacted the Governor's Office, the Louisiana Supreme Court, State Senators and Representatives, District Attorneys, Judges, local government officials, and civic groups in an attempt to avoid this calamity. We will continue to work with all interested parties in finding a solution to protect our clients and our community.

Budget Division

LPDB is in receipt of a Byrne Jag grant from the Louisiana Commission of Law Enforcement (LCLE) in the amount of $104,579. The original grant period was from April 1, 2014 through

March 31, 2015; however, since the awarding of the grant, the end date has been modified to end on June, 30, 2015. To date, all grant activities including timely and accurate submission of monthly billing have been completed. Using the LCLE grant we have contracted with an auditor, Ms. Corlis Green, and SSA consultants.

Ms. Green was contracted to assist in reviewing and evaluating district monthly financial reports and local revenue remittances and performing audit field work as needed. She has completed field reviews, reports, and exit interviews with several different districts across the state. When not in the field conducting audits and reviews, she is developing a Financial Management Handbook for use by the district public defender offices.

LPDB has entered into two contracts with SSA Consultants. One contract is to assist LPDB staff to strategically develop its Case Management System (CMS). This system will be used to collect increasingly sophisticated data to improve the quality of defense services for defenders and advocates across all districts. This system will also provide a more effective method of monitoring defense services.

The second contract with SSA Consultants is an agreement to assist the Board in strategically developing the Board's communication and outreach plans.

On Tuesday, March 11, 2014, staff attended the House Committee on Appropriations hearing for HB1 of the 2014 Regular Session. The 2015 executive budget recommendation for LPDB of $33,821,218 was reviewed with minimal questions posed to the staff.

LPDB received the official Letter of Appropriation from the State's Office of Planning and Budget for FY 15 on July 2, 2014. The total budget for LPDB for FY 15 is $33,821,218. This compares to the FY 14 final budget of $33,612,948 as of June 30, 2014. The budget was loaded into the State's financial system on July 15, 2014.

The agency's annual operating budget for FY 2016 was submitted to the State of Louisiana's Office of Planning and Budget on October 15, 2014. The needs-based budget for fiscal year 2016 which begins July 1, 2015 totals $62,165,241. This request, compared to our current budget of $34,111,854, represents an 82% increase. Included in the request is an increase to the Louisiana Public Defender Fund in the amount of 23 million (rounded) to the districts and one million (rounded) to increase the Contract Programs expert witness fees and to fund mitigation specialists and expert witnesses in order to conform to the new Capital Performance Standards. Also requested is an increase to the Indigent Parent Representation Program Fund of approximately four million. This program has never been properly funded and we hope to employ social workers for parent attorneys statewide.

In addition to the LCLE grant, we received approval from the Joint Legislative Committee on the Budget on October 17, 2014 to add a Casey Family Grant in the amount of $17,050, which was used to provide support to parents of children who need legal representation. It allowed the Public Defender Office in the 24th Judicial District (Jefferson Parish) to hire one part time Social Worker for 10 weeks and obtain training for their attorneys. The grant period expired December 31, 2014.

STATUTORY OFFICER ANNUAL SUMMARY REPORTS (CY14)

Compliance Division – Trial Level

The Compliance Division has not had a Trial Level Compliance Officer on staff at any time this year, despite the best efforts of the State Public Defender and staff to identify appropriate candidates. As a result, LPDB's responsibilities for monitoring compliance have been divided between other staff members.

Capital Case Coordinator Jean Faria has actively monitored capital defense around the state. There are currently 79 active capital cases in the state at the trial level, with eight cases currently on the wait-list for representation. Ms. Faria convened a team to draft and vet proposed performance standards for capital defense. The result was a comprehensive set of standards that covered staffing, investigation, trial standards, mitigation, and other aspects of capital defense. Ms. Faria was also instrumental in reforming how the Expert Witness Fund is accessed by defenders and how experts get paid for their work.

LPDB's Director of Legislative Affairs – Juvenile Justice Compliance Officer Dr. Tiffany Simpson led LPDB's effort to draft and adopt a new and more comprehensive site visit protocol. The protocol has been completed and adopted by the Board, and includes a combination of database and reporting review, court observation, file review, employee and stakeholder surveys and input, and interviews with the District Defender and district office staff. This protocol enables LPDB staff to better assess the quality of representation and cost-effectiveness of a district public defender office. In 2014, staff conducted the first four formal compliance site visits, having completed assessments of the 29th (St. Charles), 41st (Orleans), 16th (St. Martin, Iberia, and St. Mary), and 30th (Vernon) districts. Because a number of districts are at risk of going into Restriction of Services (ROS) early in 2015, staff has immediate plans to conduct a number site visits around the states using this protocol.

Deputy Public Defender-Director of Juvenile Defender Services Richard Pittman has been tasked with receiving and investigating client complaints that the Board receives from around the state.

Program Development and Resource Management Division (PDRM)

This division has a broad array of responsibilities falling under the headings of Program Development and Resource (information) Management (PDRM). Per the requirements of Act 307, the Division implemented online or otherwise automated technologies to assist district-level management with reporting on financial, personnel compensation and budget requests, as well as programs and technologies to promote local-level data-driven decision-making. Regarding Resource/Information Management, the Division produced scores of analyses most of which provided insight to financial solvency and changes in local revenues following the Act 578 (of 2012) court fee increases—not always positive changes. Many of these studies also contributed to a deeper and broader understanding of district office capacity for representation. A more detailed compilation of board meeting topics presented by the PDRM division follows.

STATUTORY OFFICER ANNUAL SUMMARY REPORTS (CY14)

Jan 7 2014

Resource Management
The PDRM Division has been preparing for the statutorily mandated annual reporting season. PDRM staff has been updating the necessary online documents and print-production templates needed for the Annual Report (district narrative, financial, and caseload templates), as well as providing assistance in answering district questions. The Division has organized and reconciled the capital expert witness fund from 2009 to the present with staff having developed a prototype of an accounting system to better track available expert witness funds for the future.

Staff continues to generate numerous ad hoc and workload reports on various topics such as caseloads and finances. Since the last board meeting, PDRM Director Dr. Erik Stilling participated in the Budget Committee meeting, weekly staff meetings, and the DDAC meeting.

Program Development
In an effort to assist districts in cleaning up their cases on the database, the PDRM Division has coordinated a batch autoclose process. Staff has encouraged all districts to update their autodormant cases, as this will provide more accurate year end case reporting. PDRM staff has contacted districts regarding the criteria in which LPDB will autoclose cases. Cases which are currently in auto-dormant status and which have not been touched (last modified) in over 2 years, will be changed to "autoclosed" and the closed date will be the last date the case was modified.

The PDRM Division is in the process of adding enhancements to the database: quantifiable sentencing data, arresting agencies, location of arrest incident, and an alert system to notify attorneys of transferable charges and to alert LPDB staff and district management of juvenile cases closed due to being transferred to adult/criminal jurisdiction.

The Division is in the final stages of development of the addition of the monthly Compensation Report to the database. Staff has been working with JusticeWorks to test the Compensation Report, create a district tutorial, and schedule district webinars. The report should be available for district use in February 2014.

Finally, staff has initiated the heat-maps on the state-level dashboards and moved the system to beta testing.

March 10, 2014

The PDRM staff produced the annual report to the Joint Legislative Committee on Budget which was submitted before deadline and subsequently published on the LPDB.LA.GOV website. The Division also completed analyses on the district by district costs of handling cases arising from correctional or detention facilities. The division produced an analysis and corresponding map of

capital case capacity within each district overlain with a map of the average annual number of new capital cases expected to arise within each district to establish the vulnerability of each district in the event of program budget cuts. The PDRM staff developed analyses and charts for an upcoming Louisiana Campaign for Equal Justice (LCEJ) presentation at the Louisiana Bar Association's Criminal Justice System Funding Summit. The Division also produced analyses and heat maps on the districts' changes in revenue pre-and post-Act 578 and assisted the SPD in a survey of each of the 31 districts reporting less than expected increases in revenue.

May 12 2014

The PDRM Division completed and deployed the district Monthly Compensation Report to the database which makes Louisiana the only state with attorney case activity data directly linked to attorney earnings data. PDRM staff conducted webinar trainings with representatives of all but two districts, tested programs, and wrote tutorials. The online Compensation Report provides a more efficient way for districts to meet their contractual requirement of submitting monthly reports to LPDB on all salaries, wages, professional service contract amounts or other earnings. This report also tracks whether an employee is reported by 1099 or W-2 tax form, if they receive health or retirement benefits, and their employment status (full time, mainly public defense, part time, intermittent). A new "attorney only" section tracks whether the attorney handles mostly adult or juvenile cases, has supervisory duties, and the types of work the attorney primarily performs (CINC, capital, or city court work).

Similarly, the PDRM Division developed and deployed the district pro forma budget documents to the database. PDRM staff tested programs and wrote tutorials. The new online pro forma budget system is very convenient as it retrieves numerous data fields and performs necessary calculations automatically which in years past required many hours of district time researching. This new financial management tool will make budget submission much simpler, and will help districts make well-founded estimates based on comparisons between the previous year's expended amounts and the current year's projected amounts through the new preview report included in this new technology. It will provide comparative percentages of previous and current year's budgets and permit the districts to offer the best estimate of their expenditures for the coming year. Using the preview report function, districts can test different pro forma amounts and preview and edit them before submitting their pro forma budget to LPDB.

The PDRM Division assisted in following-up with districts who were notified regarding unexpectedly low court fee remittances received since the passage of Act 578 which provides for an increase is such fees.

STATUTORY OFFICER ANNUAL SUMMARY REPORTS (CY14)

Sep 4 2014

Resource Management

District Attorney Parity Research: In order to gather information regarding amenities received by DAs and expense-sharing practices within districts, the PDRM staff developed and distributed a DA amenities survey to districts. Staff compiled results and created corresponding graphics.

Act 578 Shortfall Study: Staff also created a survey and made follow-up phone calls regarding districts' self-identified reasons for failure of Act 578 revenues to meet the expectations of the statute in their district. In a nutshell, the reasons offered by participating districts with low revenues were *reduced police activity* (for a variety of reasons) and *increased DA diversions*. The report was produced in the form of a heat-map.

Fund Balance Depletion Study: The PDRM Division completed a district Fund Balance Depletion study by creating a document that shows districts' statewide expenditures, revenues and estimated fund balance depletions from calendar year 2010 to 2013.

Statewide Regional Conflict Panel Proposal: The Division developed a rough draft of a regional conflict office plan, with accompanying analysis and heat-map which could potentially save as much as $1.8M annually.

Training Documents: In collaboration with the Office of Juvenile Trial-level Compliance, PDRM staff produced many analyses and graphics for the August 2014 Board training document "Unequal Justice" as well as numerous graphics and tutorials for the Budget Committee training in July.

Solvency Projections and Year End "Scour" funding: PDRM staff completed district solvency projections, and analyzed the District Assistance Fund FY15 solvency status after adjustment formula, and the DAF FY16 and FY17 adjusted and unadjusted insolvency dates. Staff assisted in determining the available year end disbursement dollar amount.

Department of Corrections cases count study: PDRM staff created a flag on the database to count every new juvenile or criminal case from the past three months that involves an incident (allegedly) caused by a client while in the physical custody of DOC/OJJ, per direction from the Board. Staff created tutorials, as well as an automatic pop-up reminders for users to identify appropriate cases for subsequent analysis. The three-month tracking will end the beginning of September and staff will compile results.

Program Development

Automated District Budget Submission Software: **Cost-savings from this software in the first year was $10,200** (based on the value of the time saved in labor; for LPDB staff $2,700 and $7,500 in the 42 districts). The software provides a self-calculating "scratch pad' for districts to produce pro forma budgets well in advance of the official June budget request deadline. Software will not allow submission of the pro forma budget until fully balanced, but does allow balanced pro forma

data to be copied directly into the June budget request with great labor savings. Cost of the software development was less than $3,500. Cost-savings for all subsequent years of software use is estimated to be $10,200 plus cost of living adjustments (if any).

Time-Keeping Software: The PDRM Division created a mockup software application to improve attorney timekeeping on the database which will be used as a basis for the timekeeping database feature for a proposed time-keeping study for case-weighting.

Fee Data Security Feature: The Division implemented a new database security permission group called "Fee Edit" which carefully controls the ability of users to edit the "fee" tab of a case giving district office management the ability to allow or prohibit users' access to edit fee data (paid, unpaid, amounts, etc.,) resulting in an increase of oversight and accountability.

Nov 13 2014

The PDRM Division successfully uploaded the CY14 Annual Report Survey questionnaires to the web for completion by the districts along with detailed instructions. The upload and subsequent download (data collections and compilation) processes were also tested and succeeded. Many districts have already begun filling out the questionnaire, as recommended by staff.

Staff completed three notable research projects: the DOC-OJJ representation study which determined that the number of cases that Public Defender Offices handle in lieu of Department of Corrections attorneys is negligible; the FY13 District Defender Salary Range Review; and the SCR99 Desirability, Feasibility and Practicality of Fulltime Offices (versus Contract Offices) Analysis. The DOC-OJJ study is complete, the Salary Review is complete including the re-analysis using caseload in lieu of populations; the SCR99 is analyses are complete and edits to the narrative underway. The submittal deadline is January 15 2015.

PDRM Division staff produced solvency projections for the year FY16 both with and without bailouts rolling into FY16 from FY15 shortfalls. In collaboration with the Legislative Affairs Director, staff developed, produced, refined and completed analyses and corresponding full-color graphics for all 42 districts' individual Crossroads Outreach Campaign "one-pagers."

Staff also worked very closely with Legislative Fiscal Office Analyst Zach Rau to produce statistics and graphics to support his article in the Legislature's Fiscal Newsletter "Focus on the Fisc" which was very much supportive of LPDB and corroborates the Crossroads Outreach Campaign inferences and predictions.

Finally, working with the Capital Case Coordinator, the PDRM Director took preliminary steps in the case weighting workload study-timesheet project which will entail development of timekeeping compliance among PDO attorneys.

STATUTORY OFFICER ANNUAL SUMMARY REPORTS (CY14)

Juvenile Division

The Juvenile Division has been staffed by Deputy Public Defender – Director of Juvenile Defender Services (DPD-DJDS) Richard M. Pittman and Juvenile Justice Compliance Officer (JJCO) Dr. Tiffany Simpson for the entire calendar year 2014. In addition, Dr. Simpson was given the title Director of Legislative Affairs (DLA) in the middle of the year.

DPD-DJDS Pittman and DLA-JJCO Simpson have participated in a number of stakeholder groups during the year, including the Juvenile Justice Act Implementation Commission, the Task Force For the Representation of Children in Child In Need Of Care Cases, the Pelican Center Training Committee, the Children Justice Act Committee, The Court Improvement Project Advisory Committee, the Children's Code Committee, and the Juvenile Committee of the Sentencing Commission. These organizations have produced a variety of outputs that have benefited defenders, children, and parents, including access to training, bills passed by the legislature and signed into law, and support for grant applications. Specifically these organizations had the following accomplishments:

- were instrumental in passing reform of Title VI of the Children's Code to improve access to counsel for children and parents in Child In Need of Care cases,
- presented day-long training for CINC attorneys and stakeholders through the National Association of Counsel for Children (NACC),
- monitored and held accountable the Office of Juvenile Justice in its struggles to support reform of juvenile justice,
- promoted training on human trafficking,
- promoted best practices for forensic interviewing of alleged child abuse victims,
- supported LPDB in obtaining funding for social worker support for public defenders in Jefferson Parish,
- financially supported nearly a dozen public defenders in seeking certification as a child welfare specialist from NACC, and
- formally recommended to the legislature that they adopt a law that cloaks social workers in the indigent defense system in the attorney-client privilege.

In addition to these state-level stakeholder organizations, Mr. Pittman and Dr. Simpson have been involved in the leadership of national organizations. Mr. Pittman serves on the Advisory Committee of the Southern Juvenile Defender Center, which is looking to hold its annual Summit in New Orleans in 2015. He also serves as co-chair of the Juvenile Committee of the National Association for Public Defense and is on the Steering Committee of the same organization. The Juvenile Division has also re-organized the Juvenile Defender Advisory Council which held two meetings in 2014.

The Juvenile Division organized its annual Juvenile Defender Training (JDT) on May 14-16, 2014. Trainees attended sessions on Interviewing & Counseling the Youth Client, Juvenile Adjudicative

Competency, Defending Drug Cases, Storytelling as Advocacy, Advanced Child Welfare Parents Representation, Keeping Children Connected to Their Parents and Biological Families, Communicating with Clients with Intellectual Disabilities, and Client Centered Representation. A total of sixty-four (64) defenders attended these trainings. The Juvenile Division is currently busily planning next year's Juvenile Defender Training event, which will occur on January 27-29, 2015.

In addition to the annual JDT event, the Juvenile Division has organized three regionalized basic trainings in juvenile defense. These trainings were presented in Lafayette, Natchitoches, and Laplace using a combination of LPDB staff and experienced local practitioners as trainers to cover juvenile delinquency procedure, attorney ethics, and juvenile delinquency substantive law. These events were intended to provide basic training to new or infrequent juvenile defenders and to promote regional leadership in the field. A total of 28 defenders trained at these events.

DPD-DJDS Pittman became certified in the National Juvenile Defender Center's comprehensive training protocol, known as Juvenile Training Immersion Program (JTIP), a 40-course curriculum of juvenile delinquency defense training for beginning and experienced defenders alike by attending 3-day , invitation-only program in Chicago, Illinois, in July of 2014. Louisiana has four certified JTIP trainers, and JTIP trainings have been a part of the most recent JDT as well as the regional training program. DPD-DJDS Pittman also attended the annual National Juvenile Defender Center Summit in Louisville, Kentucky, in October of 2014 and the Southern Juvenile Defender Center Summit in Tupelo, Mississippi, in June of 2014. On June 11, 2014, Mr. Pittman addressed a group of foster children from the New Orleans area about avoiding the dangers of human trafficking.

The Juvenile Division has observed juvenile court proceedings in many districts around the state this year, including the 41st (Orleans), 32nd (Terrebonne), 12th (Avoyelles), 18th (Pointe Coupee, W. Baton Rouge, Iberville), 25th (Plaquemines), 23rd (Ascension, Assumption, St. James), and the 9th (Rapides). The Juvenile Division has also observed court in other jurisdictions as part of LPDB's formal Compliance site visit protocol, detailed in the Compliance Section of this report. The Juvenile Division has also maintained a list serve hosted by the National Juvenile Defender Center, which has served as an important vehicle for the Division to communicate with the field and for attorneys in the field to seek support or assistance from their peers. In the calendar year 2014, there were more than 330 messages posted to the list serve.

Last but not least, Mr. Pittman sat for the Louisiana Bar Exam in February of 2014 and was informed that he passed and was admitted to the bar in April of 2014. He had previously been licensed in the State of Alabama and practiced law there.

Training Division

2014 was a transitional year for the Training Division. The Division has attempted to move to a model of more accessible and practical training for public defenders throughout the State of Louisiana.

During the week of January 12-17, 2014, the staff held an intensive six-day training for new public defenders through the Defender Training Institute. We invited thirty attendees as students before nationally recognized instructors to provide client-centered, high quality skills training. Over this period, attendees were instructed in criminal investigation, theory and theme building, voir dire, opening statements, plea negotiations, cross-examination, direct examination, trial tactics, impeachment, and closing arguments. These are just the basic skills presented. The attendees were also trained to see how all of these areas are connected and how to provide a defense that includes all aspects of the training to provide a client-centered defense.

On March 13-14, 2014, Defender Leadership Training included over 50 leaders of indigent defense in Louisiana. Instructors from New York and Florida were invited to help District Defenders expand funding sources and provide hone their leadership skills.

The Training Division contributed to the Train the Trainers program organized by Judge Wicker of the 29th Judicial District. Our training presentation on La.C.Cr.P. 890.1 will be the model presentation for Judges, District Attorneys, and defense lawyers.

May 14 – 16, 2014

The Training Division conducted the annual Juvenile Defender Training in May 2014 in Baton Rouge, Louisiana. Sixty-four (64) juvenile defenders took part in the three-day training that provided separate sessions for attorneys representing children in delinquency cases and attorneys representing parents in Child in Need of Care (CINC) cases. Trainers conducted sessions on Interviewing & Counseling the Juvenile Client, Challenging Juvenile Adjudicative Competence, Defending Drug Cases, Storytelling, Strategies for Keeping Families Together, Communicating With Clients With Intellectual Disability, and Client-Centeredness.

August 29, 2014, November 13, 2014 and December 11, 2014

The Division planned and conducted small-scale regional trainings for new or infrequent juvenile defenders, with sessions on juvenile delinquency procedure, the role of the juvenile defender, and substantive legal differences between juvenile delinquency and adult criminal law. Sessions were held in Lafayette, Natchitoches, and Laplace, with a combination of local peers and LPDB personnel as faculty. Twenty-eight (28) defenders attended these sessions.

The annual Defender Training Institute was held September 6-11, 2014 in Woodworth, Louisiana with over 30 participants. The curriculum was modified to reflect an emphasis on Louisiana specific practice while teaching the highest national standards. The choice of a new location was a financial savings and contributed to building a sense of community. We look forward to return visits to Woodworth as a more central location to encourage participation from districts across the state. We were fortunate to receive some recognition in an article on the National Association of Public Defenders website lauding the location and our commitment to creating a community of Louisiana public defenders. (For your reference, you may visit it here: http://publicdefenders.us/?q=node%2F602).

The annual Capital Defense Training seminar was held October 22-24, 2014 in New Orleans, Louisiana. More than 75 enrolled in the program with several teams bringing an actual case for brainstorming. Our desire this year was to demonstrate how to translate abstract concepts into actual courtroom presentations for effective capital defense. We emphasized several areas of law and the importance of mitigation. We have many ideas for future capital trainings to make this seminar an even greater direct assistance to practitioners in the field.

December 3 – 4, 2014

The Division procured funding and arranged faculty for training for defenders on using the team model of representation in Child in Need of Care cases. Nationally recognized trainers conducted 1½ days of training on December 3 - 4, 2014 in New Orleans, Louisiana on incorporating social workers into the CINC practice. Twenty-one (21) defenders attended this training.

December 12, 2014

The Legislative Update was held in December 2014, in Baton Rouge, Louisiana providing 14 defenders with an update of all bills passed in 2014 that affect criminal law and procedure.

The Director of Training and the Administrative Program Specialist engaged in ongoing efforts to develop and implement LPDB's 5-year Strategic Plan and continue building a library of LPDB training materials.

Capital Division[1]

January 7, 2014

As of January 2, 2014 there are 93 open capital trial level cases: Thirty-seven are pre-indictment and 56 are post-indictment. Fifty-nine of the 93 cases are staffed according to the Louisiana Capital Defense Guidelines. There are six capital appeals, two non-capital appeals, three capital pre-trial consultation cases; three conflict capital post-conviction cases; one capital motion for new trial being handled by Capital Appeals Project. There are 41 capital post-conviction cases being handled directly by the not-for-profit Capital Post-Conviction Project of Louisiana. CPCPL contracts with outside counsel for case conflicts and work load overload and currently has 16 contracts for state capital post-conviction cases.

Staff discussed a needed change to the Protocol for Management of the Capital Expert Witness Fund (See attached p. 5 § 6.2.) Staff proposes that the language be changed from "annual maximum amount" to "monthly maximum amount". The change would limit staff to approving

[1] The information regarding the Capital Division is comprised of a compilation of Division's dated reports to the State Public Defender.

expert witness requests on a monthly basis, up to the amount of the monthly disbursement of Expert Witness Fund which is normally $50,000 per month.

The Office of Contractual Review has approved the contract redirecting the capital funds from the Capital Defense Project of Southeast Louisiana[2] and the Capital Assistance Project of Louisiana[3] in the amounts of $331,000 and $100,000, respectively to the Expert Witness Fund. As of January 2, 2014 there are $383,789.24 in pending requests for approval for expert witness services.

In relation to the Expert Witness Fund, a subpoena duces tecum was served on the Capital Case Coordinator in the *State v. Brian Smith* case; Docket Nos. 2012-CR-303; 2012-CR-313 and 2012-CR-366 in the 40th Judicial District (St. John the Baptist Parish), requesting all documents regarding expert witness applications, requests for approvals, billing, invoicing and payments made by LPDB to the Louisiana Capital Assistance Center (LCAC) for legal services in *State v. Brian Smith* "or other capital cases between August 16, 2012 and the present date." The subpoena is dated December 30, 2013, is signed by Judge Sterling Snowdy and is returnable January 9, 2014 at 10:00 a.m. The Division is currently seeking *pro bono* counsel to file a Motion to Quash the subpoena and to appear and argue the Motion.

The Capital Case Coordinator was advised by trial counsel in *State v. Wilbert Thibodeaux*, Docket No.: 2013-190149, 16th JDC that the Court will be issuing subpoenas to the State Public Defender and the Capital Case Coordinator in the above captioned matter for testimony on January 9, 2014.

Seventy-six capital defenders attended the LPDB Capital Defender Training held in New Orleans from October 23-25, 2013. The evaluations regarding faculty, the plenaries and the break outs were excellent. The major complaint was that the facility was too cold.

In November the Capital Certification Advisory Group reviewed 10 new applications for certification. Two applicants were denied certification. One applicant was approved as Trial Lead Counsel, five applicants were certified as Trial Associate Counsel; two were certified as Appellate Associate Counsel; and, three were certified as Post-Conviction Associate Counsel. The Application for Recertification has been designed and will be sent to capital counsel previously certified this week as the Louisiana Capital Defense Guidelines require receipt of the applications for recertification by January 31. Additionally, one provisionally certified Trial Associate Counsel completed the necessary training and became fully certified in December.

Staff, working with the Capital Working Group, created a Capital Assessment tool to be used to evaluate the district offices' and contract programs' compliance with LPDB Capital Defense Guidelines, protocols, rules and procedures. The first program evaluation was conducted on site December 17-20, 2013, by John Holdridge and the Capital Case Coordinator in Shreveport to

[2] The Capital Defense Project of Southeast Louisiana (CDPSELA) is located in New Orleans, Louisiana. Mr. Kerry Cuccia is the Executive Director.

[3] The Capital Assistance Project of Louisiana (CAPOLA) is located in Shreveport, Louisiana, Mr. Richard Goorley is the Executive Director.

assess the Capital Assistance Project of Louisiana. Two days were spent reviewing files, file management, interviewing staff members, reviewing time sheets, office financial information and office practices. Additional information is being requested from the program and once received and evaluated, the Assessment will be sent to CAPOLA's Executive Director for comment and response.

Two versions of the Capital Performance Standards (CPS) have been sent to select members of the Capital Working Group for their evaluation and input. The versions are very different and input from the capital litigators on the Board is welcome. If you did not receive copies of the draft CPSs and would like to review them, please let the Capital Case Coordinator know. The Louisiana Legislative Auditors report criticized the agency for not having promulgated the CPS. This is a priority for the Capital Case Coordinator as the CPS provide an objective basis for measuring capital defenders' performance.
Considerable work has been done on the capital wing of defenderData our case management system (CMS). Working with the ITM Division several changes have been made which allow staff to better monitor the cases in the field.

March 10, 2014

Currently, Christopher Sepulvado has a reprieve from the United States District Court in the Middle District of Louisiana. He was under a warrant of execution scheduled for February 13, 2014, when Judge James Brady issued a temporary restraining order putting off the execution 90 days, to no earlier than May 4, 2014. There is an April 7 trial date on the preliminary injunction testing the constitutionality of the state's execution protocol.

There are 98 appointed capital cases at the trial court level where the death penalty has not been withdrawn. This number includes pre-indictment, post-indictment and motion for new trial cases.

Performance Standards

Using the Louisiana Legislative Auditor's Report on the Capital Division as a springboard, the Capital Working Group (CWG), Chaired by Ms. Rebecca Hudsmith, met after the last Board meeting. The CWG was presented with two draft versions of the Capital Performance Standards. After considerable discussion it was decided that the authors of the two versions would work together to combine portions of each set of standards. The completed document was circulated last week to the CWG which voted to present the Capital Performance Standards contained in the materials to the full Board for adoption. Should the Board move to adopt the Performance Standards, subsequently, they will be vetted to various members of the criminal justice system, absent significant changes, the standards will be submitted for promulgation.

Capital State Plan

All of the District Capital Plans were redrafted and/or conformed to the original template sent out to the districts in 2011. The plans have been updated to reflect indigent capital defense demand statistics for the preceding five years, collecting the following pertinent data: the average number

of capital arrests per year; the average number of capital indictments per year; the average number of capital trials per year and the average number of death sentences per year. The districts were also asked to report the current trial level indigent capital cases in the district based on whether the cases were pre or post-indictment along with the total number of non-conflict cases, conflict cases and overflow cases. Nearly half of the district plans have been submitted, we are awaiting the district plans from 22 districts which either did not respond or did not respond properly.

Program Assessments

As part of the ongoing Capital Assistance Project of Louisiana (CAPOLA)[4] Assessment, staff has conducted to in-depth post-verdict file reviews of two cases in which the death penalty was returned. The files were located off-site in the offices of Capital Appeals Project (CAP)[5] and Louisiana Capital Assistance Center in New Orleans. The file reviews took several days in January and February to go through each file and document their contents and organization. The Assessment, with its numerous attachments, is nearly complete. When finished the document will be sent to Mr. Goorley and the CWG for review and comment.

Certification and Re-Certification

Pursuant to the Louisiana Capital Guidelines an Application for Re-Certification was created. January 31, 2014 was the deadline for receipt of the Applications for Re-Certification in currently held roles. Those attorneys seeking to be approved for a different role, e.g., from trial associate counsel to trial lead counsel, had to apply for certification in the new role. Nine attorneys are applying for Certification and 115 are applying for re-certification. The list of all applicants' names will be submitted to the Office of Disciplinary Counsel and all applications materials will be made available to the Capital Certification Advisory Committee (CCAC) which consists of James Boren, John Di Giulio, Rebecca Hudsmith, John Landis, Tom Lorenzi, John Reed, Herschel Richard, and Rick Schroeder. John Holdridge, with whom LPDB contracts for his expertise and assistance in the Capital Division, staffs this committee along with the capital case coordinator.

As during the last certification process, CCAC members will be paired and assigned equal numbers of applications to review in-depth and the entire committee will vet all of the applicants over the course of several weekend teleconferences. It takes a tremendous amount of work to go through this process and division staff is extremely grateful for the dedication and hard work the committee members donate to this important process. John Holdridge, with whom LPDB contracts for his expertise and assistance in the Capital Division, staffs this committee along with the capital case coordinator.

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[4] CAPOLA is located in Shreveport, LA. Mr. Richard Goorley is the Executive Director. Pursuant to its contract, CAPOLA delivers capital trial representation to Caddo (1st JD); Winn (8th JD); LaSalle (28th JD); Grant (35th JD); Red River (39th JD) and in other parishes statewide as needed.

[5] In addition to covering all of the capital appeals, pursuant to its contract CAP provides resource services, motion for new trial practice, and representation in post-conviction capital cases where there is a conflict with Capital Post- Conviction Center of Louisiana (CPCPL). CAP's Executive Director is Ms. Sarah Ottinger. Their offices are located in New Orleans.

STATUTORY OFFICER ANNUAL SUMMARY REPORTS (CY14)

Division Staff Changes

Since the January 7, 2014 Board meeting the Division's Administrative Coordinator, Michele Burbank, moved to Lafayette and recently obtained a new position with a significant pay raise. We wish her well, but will miss her hard work and good humor. The Administrative Coordinator position, shared with the Juvenile Division is being advertised and we hope to have it filled very soon. Currently, Tierre Hazlewood, who is currently doing our timekeeping and payroll is ably assisting the capital case coordinator.

Litigation

As most of the case specific litigation is based on the lack of Expert Witness Funding, the capital case coordinator has been working with the State Public Defender to cover all of the subpoenas and court orders to appear. Since the last Board meeting either the Public Defender of the Capital Case Coordinator has testified in *State v. Brian Smith*, *State v. Wilbert Thibodeaux*, *State v. Lee Turner*, *State v. Brian Horn.* We are currently under subpoena in *State v. Landon Broussard* for March 3, 2014 in Lafayette. A ruling is expected in *Edge v. LPDB* in April.

Updates and specifics regarding the pending litigation will be discussed in Executive Session.

May 12, 2014

There are 83 open appointed capital cases at the trial court level where the death penalty has not been withdrawn. This number includes pre-indictment, post-indictment and motion for new trial cases. Currently there are eleven (11) capital cases set for trial through the end of 2014 and five capital cases set for trial in 2015.

We currently have two cases on a waiting list for counsel: *State v. Jerrard Major*, Docket Number: M-30918, 17th Judicial District, Parish of Lafourche; and *State v. Kinoski Wilson*, Docket Number: 22nd Judicial District, Parish of St. Tammany.

Performance Standards

All comments received during the comment period were compiled and integrated into the draft Capital Performance Standards, previously approved by the Board. The Capital Working Group comprised of Chair Rebecca Hudsmith, Leo Hamilton, Bob Lancaster, Herb Larson, Tom Lorenzi reviewed the revised draft and recommend them to the full Board for approval.

Compliance with Reporting Requirements

While most districts and programs fully comply with monthly trial and financial reporting requirements, timely filing of monthly Capital Trial Report Forms continues to be a problem for some. Because this is a chronic problem which has required staff to chase after the data, staff has chosen to simply report to the Board those districts which are non-compliant.

STATUTORY OFFICER ANNUAL SUMMARY REPORTS (CY14)

The following Districts and Programs failed to file their Capital Trial Report Forms by the 5th of the month or at all. Districts which failed to file in April and/or May are: the 2nd (Bienville, Claiborne, Jackson); the 5th Franklin, Richland, West Carroll) the 6th, (East Carroll, Madison, Tensas); the 8th, (Winn); and, the 21st (Livingston, St. Helena, Tangipahoa); the 22nd (St. Tammany, Washington); the 32nd (Terrebonne); the 33rd (Allen), the 34th (St. Bernard) and the 36th (Beauregard). Failure to report is the absence of data, not the presence of accurate data, especially in districts without capital filings. Where there are no capital cases, the reporting form requires entering the district, parish(es), month, year and the word "NONE", and the name of the person preparing the form.

Those districts reporting late in April are: the 9th (Rapides reporting 4/9/14); the 15th (Lafayette, Acadia, Vermillion reporting 4/23/14) and the 18th (West Baton Rouge, Iberville, Pointe Coupee, Iberville and Pointe Coupee reports were received 4/24/14). Late reporting affects staff's ability to assign counsel and resources.

Capital Time Sheet and Guide

As part of your materials you will see the new District Capital Time Sheet and Guide. This was one of the recommendations from the Louisiana Legislative Auditor's Report which now has been created. The time sheet was developed with a great deal of input from John Holdridge and the capital program directors which all have timekeeping systems. The database will be modified in the future to collect this information.

Program Assessments

The Capital Assistance Project of Louisiana (CAPOLA) Assessment and Attachments were vetted to the Capital Working Group. The final product was sent via E-mail and U. S. Mail on April 22, 2014 to each member of CAPOLA's Board of Directors. The Board was given ten days to respond to the Assessments findings, conclusions and recommendations. The response was due May 2, 2014. The Capital Appeals Project[6] (CAP) will be preparing the Motion for New Trial in Mr. Horn's case. Mr. Horn's file will be reviewed once it is in CAP's possession.

One of the CAPOLA Board members has asked to meet with the State Public Defender, the Capital Case Coordinator for further information. The Capital Case Coordinator discussed the matter with the Chair of the Capital Working Group, Ms. Hudsmith, who agreed that Mr. Holdridge should attend the meeting as he was involved in the site assessment. We are currently working on a date in May for the meeting.

Certification and Re-Certification

The Office of Disciplinary Counsel has responded to our inquiry about each of the eligible applicants for Re-Certification and for Certification. Applicants' MCLE transcripts have been

reviewed for compliance with the Capital Defense Guidelines. January 31, 2014 was the deadline for receipt of the Applications for Re-Certification in currently held roles. Those attorneys seeking to be approved for a different role, e.g., from trial associate counsel to trial lead counsel, had to apply for certification in the new role. Nine attorneys applied for Certification and 117 applied for re-certification. A significant number of applicants submitted incomplete forms, the wrong forms or the incorrect Certificate of Good Standing, requiring notification to the applicant and waiting on the returned documents. As a result we delayed the start of the review process. A number of applicants did not respond to the notification of deficiencies and we have elected to proceed without including them in the process. Due to uncorrected deficiencies the number of applicants eligible for Re-Certification and Certification has dropped.

We will complete scanning the applications to upload by 16th of May and present the uploaded applications materials to the Capital Certification Advisory Committee (CCAC) which consists of James Boren, John Di Giulio, Rebecca Hudsmith, John Landis, Tom Lorenzi, John Reed, Herschel Richard, and Rick Schroeder. John Holdridge, with whom LPDB contracts for his expertise and assistance in the Capital Division, staffs this committee along with the capital case coordinator.

As during the last certification process, CCAC members will be paired and assigned equal numbers of applications to review in-depth and the entire committee will vet all of the applicants over the course of several weekend teleconferences. It takes a tremendous amount of work to go through this process and division staff is extremely grateful for the dedication and hard work the committee members donate to this important process

The Capital Division will revise the certain portions of the applications and the Guides to each type of application to address the root cause of the deficiencies.

Contracts

In the absence of General Counsel, the capital case coordinator has reviewed and revised all of the capital and non-capital contracts for FY 2015. All contracts to the non-profits, except CAPOLA, were sent to the programs at the end of last month. The contract for John Holdridge was completed this week.

Litigation and the Expert Witness Fund

As most of the case specific litigation is based on the lack of Expert Witness Funding, the capital case coordinator has been working with the State Public Defender to cover all of the subpoenas and court orders to appear. The First Circuit Court of Appeal ruled in LPDB's favor in *State v. Wilbert Thibodeaux* finding that the district court judge could not order the Board to pay a lump sum of money to the district defender in the 16th Judicial District for expert witness services which had not been rendered. A ruling is expected in *Edge v. LPDB*, in May.

The funding hearing set for May 2, 2014 in *State v. Matthew Flugence*, in Gretna has been continued without date. Our counsel in *State v. Vincent*, in Lake Charles has filed a Motion to Quash the subpoenas duces tecum issued to the State Public Defender and Natashia Carter, the

Budget Officer. After a successful teleconference the *Vincent* hearing was canceled. The capital case coordinator is still expected to testify June 26, 2014 in *State v. Melvin Maxie*, in Sabine.

Updates and specifics regarding the pending litigation will be discussed in Executive Session.

We continue to closely monitor the Expert Witness Fund. $61,558.52 is available for the remainder of FY 14. Under the new protocols, expert witness applications received in May, are authorized to begin work in June. Once a Request for Expert Funds is approved, the funds are earmarked for that case, to be paid for from that month's allotment.

To date for FY 14 the EWF has paid $164,480 for mitigation specialists. Based on the Board's vote to pursue the September 2013 proposal to hire two mitigation specialists who would be housed in the programs to provide mitigation services outside the 501(c)3s.

November 13, 2014

At the time of this writing, staff is unable to provide accurate numbers at the trial court level as three of the large offices with large capital numbers have failed to timely and/or completely file their Capital Case Trial Reports. Understanding that these numbers will change, there are 94 of capital cases at the trial court level as of November 6, 2014.

Currently there are four cases on the capital trial waiting list.

Second CAPOLA Assessment

The second CAPOLA Assessment has been sent to you for your review. The Capital Working Group, chaired by Rebecca Hudsmith, along with members Bob Lancaster, Herb Larson, Tom Lorenzi, and Leo Hamilton will make their recommendation to the Board based on the vote taken November 5, 2014.

At this writing, CAPOLA currently has three cases: State v. Kenneth Willis before Judge O'Callahan in Caddo Parish, State v. Stacey Blount-Juneau and State v. Robert Barthelemy before Judge Beasley in Sabine Parish. There is a fourth case, State v. Tarika Wilson before Judge Dorroh in Caddo Parish. However, she relieved CAPOLA as counsel of record and appointed Elton Richey and Jay Florence in their individual capacities, without CAPOLA support or resources. Mr. Richey subsequently moved to withdraw from both the Willis and Wilson matters. Those motions were granted. Mr. Florence was assigned to all four cases as trial associate counsel.

Staff appointed Mr. Robert Noel to enroll as trial lead counsel in Mr. Willis' case and anticipate a contract for legal services with him. He has asked that Mr. Florence stay on that case as trial associate counsel. Staff will request a legal contract for services with Mr. Florence to continue representing Mr. Willis.

As to Ms. Wilson's case, Staff asked Mr. Ross Owen to enroll as trial lead counsel. Mr. Florence has asked to stay on this case. LPDB anticipates contracts for legal services with each attorney.

Additionally, LPDB will provide funding for core team members selected by counsel and properly applied for through the Expert Witness Fund on all cases previously handled by CAPOLA.

CAPOLA has taken the position that their reserve fund balance of over $600,000 is "already earned" and they will not use the funds to defray the cost of representing the capital defendants whom LPDB previously has appointed them to represent. CAPOLA seeks to keep the reserve fund balance comprised solely of state funding and filed *Citizen* litigation seeking additional compensation from July 1, 2014 through the present for representing LPDB clients.

LPDB filed a Petition for Declaratory Judgment, and Injunctive Relief and Petition for Accounting on the state contract, in the Nineteenth Judicial District.

Expert Witness Fund Update

Currently, properly documented and reasoned requests for expert funds which are granted authorize experts to begin their work in January 2015. Based on comments from capital trial lawyers and several judges, the Capital Working Group has made a recommendation that the internal operating procedure regarding administration of the expert witness fund be amended. The amendment would allow core team members, namely mitigation specialists and investigators, begin work immediately to preserve evidence and work with the client during the critical time after arrest. While they may begin work immediately, they will not be paid until the funding is available. This change in the protocol will be presented to the Board for approval.

Currently $525,526.82 is encumbered; $62,202.96 has been released and returned to the fund due to staleness; $152,835.01 is the remaining balance available through June 30, 2015. A properly documented request for approval for an expert witness approved today, has the start date of March, 2015 to begin working.

State Capital Plan

Working with the Louisiana Capital Assistance Project and their new fellow, Sophia Harris, we are reviewing capital charging and indictment trends over the last five years to develop the state capital plan, required by statute. With Ms. Harris' help we are calculating the number of arrests, those that lead to capital indictments, the length of time between arrest and charging, the life of the case at the trial court level and outcomes.

We have updated all of the district capital plans and are beginning to sift through the data to determine how best to cover the location and number of cases in the system.

Weighted Case Load Study

The Capital Division held the first organizational meeting with three district defenders to organize the work plan for the pilot time keeping/case weighting study required by our enabling legislation.

Staff has requested assistance from the American Bar Association and is awaiting their decision. Several Executive Staff members are involved in the study. The participating jurisdictions are Orleans, East Baton Rouge and Natchitoches Parishes. We would like to have one multi-district parish volunteer, however none has come forward. Once the cases are broken down into various classes or types of case, DefenderData time keeping will be used, with events tied to our trial court performance standards. Time will be kept uniformly over a 26 week period. During that time an independent accounting firm will be commissioned to provide data analysis.

The second portion of the study will involve a blue ribbon panel which will select 10 stellar defenders and 10 stellar private criminal lawyers who will decide how much time each task should take for each case type, for lawyers, and at a minimum investigators. That data will be used to determine how much time should be spent on the actual caseload of each office, which in turn will determine the number of staff needed to properly handle the cases in each participating office.

For those Board members interested in the methodology you may access the seminal document at the following link:
http://www.americanbar.org/content/dam/aba/events/legal_aid_indigent_defendants/2014/ls_sclaid_5c_the_missouri_project_report.pdf

Special Projects Division

The Special Projects Division worked on a variety of projects in to promote LPDB's mission and meet statutory mandates. The division produced and disseminated the LPDB e-newsletter to over 900 subscribers. Also, it was responsible for updating the website with relevant announcements, employment opportunities, and local, state and national public defense information. Special Projects assisted with the final publication of the *Trial Court Performance Standards* for CINC and Delinquency and the *Capital Defense Guidelines*, printed a training brochure for job fairs and recruitment, worked with the Juvenile Compliance Officer on a guide for parents and clients in Child in Need of Care/Termination of Parental Rights Cases, began a compilation of policies passed by LPDB , drafted and compiled material for the State Public Defender's legislative outreach project, drafted media submissions relating to death row exoneration and completed an Angola 5 Fact sheet as a distributable resource.

Special Projects monitored the 2013 and 2014 LCLE grants from financial reports and site visits and assisted with the compilation of information needed for the Financial Management Guide. In April, 2014, the division completed the reporting for the 2013 LCLE grant and prepared contracts and other materials for the continuation of the April 1, 2014 grant specific to the development of the Case Management System (CMS).

In collaboration with the ITM Division, Special Projects collected information from the Sex Offender Assessment Panel (SOAP) Contract attorneys in LPDB's effort to improve the SOAP

online invoicing tool. Use of the electronic invoice submittal resulted in more prompt billing submittal and payments.

The Special Projects Division also worked extensively with the Juvenile and Training Division in the development of the Juvenile Defender Training and supported the training development/implementation for the Defender Leadership Training.

Special Projects developed a Community Oriented Defender (COD) Toolkit, conducted expenditure research for the Joint Legislative Committee on the Budget Report, , participated in the review of legislation prior to the 2014 legislative session, maintained records and tax filing status of the Louisiana Justice Coalition and served as the LPDB liaison to the Office of Student Financial Assistance in the promotion of the John R. Justice Loan Repayment Program for public defenders.

FY 2013–14 BOARD MEMBER ATTENDANCE
at the
LOUISIANA PUBLIC DEFENDER BOARD MEETINGS

Eight or more Board members attended each of the Board's seven meetings during FY 2014, fulfilling the eight-member quorum requirement set forth in La. R.S. 15:151.

The membership attendance by date is set forth below:

1. **July 31, 2013 --** ***11 voting members, 1 ex officio member present***

Frank Neuner, Chairman	Luceia LeDoux
Robert Burns	Hector Linares
Leo Hamilton	Tom Lorenzi
Frank Holthaus	Pam Metzger
Dan Krutz	Majeeda Snead
Robert Lancaster	
	Ex Officio:
	Rebecca Hudsmith

2. **September 16, 2013 --** ***10 voting members, 0 ex officio member present***

Frank Neuner, Chairman	Luceia LeDoux
Robert Burns	Hector Linares
Addison Goff	Tom Lorenzi
Leo Hamilton	Majeeda Snead
Dan Krutz	Gina Womack

3. **October 29, 2013 – 15** ***voting members, 1 ex officio members present***

Frank Neuner, Chairman	Hector Linares
Robert Burns	Tom Lorenzi
Addison Goff	Pam Metzger
Leo Hamilton	Jacqueline Nash
Frank Holthaus	Herschel Richard
Dan Krutz	Majeeda Snead
Robert Lancaster	Gina Womack
Luceia LeDoux	
	Ex Officio:
	Rebecca Hudsmith

FY 2013–14 BOARD MEMBER ATTENDANCE
at the
LOUISIANA PUBLIC DEFENDER BOARD MEETINGS

4. January 7, 2014 – ***12 voting members, 0 ex officio members present***

Robert Burns
Addison Goff
Leo Hamilton
Frank Holthaus
Dan Krutz
Herbert Larson
Hector Linares
Tom Lorenzi
Jacqueline Nash
Herschel Richard
Majeeda Snead
Gina Womack

5. March 10, 2014 -- 10 ***voting members, 0 ex officio members present:***

Robert Burns
Hampton Carver
Addison Goff
Leo Hamilton
Herbert Larson
Hector Linares
Tom Lorenzi
Jacqueline Nash
Herschel Richard
Gina Womack

6. April 14, 2014 – 9 ***voting members, 1 ex officio members present:***

Robert Burns
Addison Goff
Leo Hamilton
Robert Lancaster
Hector Linares
Tom Lorenzi
Jacqueline Nash
Herschel Richard
Gina Womack

Ex Officio:
Rebecca Hudsmith

7. May 12, 2014 – 8 ***voting members, 0 ex officio members present:***

Robert Burns
Hampton Carver
Leo Hamilton
Robert Lancaster
Herbert Larson
Hector Linares
Tom Lorenzi
Herschel Richard

DECISIONS AND ACTIONS
of the
LOUISIANA PUBLIC DEFENDER BOARD FY 2014

July 31, 2013 Meeting

1. The Board accepted the Staff's recommendation to hire Dr. Tiffany Simpson to fill the Juvenile Justice Compliance Officer position.

2. The Board accepted the Budget Committee's recommendation to approve the contract with Rudie R. Soileau, Jr. for legal representation of the Board in *State v. Vincent*.

3. The Board accepted the Budget Committee's recommendation to require "Needs-Based Budget Requests" from each district Defender to be submitted by October 1, annually.

4. The Board accepted the Policy Committee's recommendation to create a *"Policy Development Working Group"* to develop policies required by La. R.S. 15:148(B).

5. The Board ratified the recommendation to retain Mr. Tony Tillman (District Defender/Vernon Parish) as Interim District Defender in the 9th Judicial District/Rapides Parish.

6. The Board approved the Staff's recommendation to submit a grant proposal to Louisiana Commission on Law Enforcement for CY 2014 to be used to continue funding the auditor position and, thereafter, an LPDB outreach campaign if any funds were available.

7. The Board moved for Staff to organize a Board retreat to address governance and the Board's strategic plan process.

September 16, 2013 Meeting

1. The Board moved to delay the selection of the State Public Defender until more information could be gathered for the SPD Selection Working Group; however, the three candidates were given the opportunity to address the Board for five minutes as well as an additional five minutes for one person to speak on his/her behalf. A question and answer session from the Board members followed.

2. The Board accepted the recommendation of the Budget Committee to implement the Expert Witness Fund protocols

3. The Board accepted the recommendation of the Budget Committee to reduce the FY 14 fee schedule for experts of five to fifteen percent but allowing for exceptions.
4. The Board accepted the Budget Committee's recommendation to adopt the "*Guide for Developing a Needs-Based Budget Request"* for the district defender offices.

DECISIONS AND ACTIONS
of the
LOUISIANA PUBLIC DEFENDER BOARD FY 2014

5. The Board moved to extend Interim District Defender Tony Tillman's term to October 31, 2013 (District 9/Rapides Parish.).

October 29, 2013 Meeting

1. The Board moved to appoint Mr. Jay Dixon, who received the majority vote, as the next State Public Defender. His official start was to be December 1, 2013

2. The Board accepted the Staff's recommendation to appoint Mr. Glenn Cortello as the District Defender for District 9 (Rapides Parish) at a salary equal to that of the previous District Defender.

3. The Board ratified the Budget Committee's recommendation to submit the FY 15 budget for $53 million, which incorporated all Districts' Needs-Based Budgets and included a request for an increase in the TO from 16 to 19.

4. The Board moved to give the Budget Committee the authority to delegate authority to Staff to renew 501(C)(3) contracts and disperse the second half of the DAF to the districts. The action was taken because the full Board would not meet again before December 31, 2013.

5. The Board moved to amend the Louisiana Appellate Program's contract to incorporate funds from CDPSELA and CAPOLA and redirect a portion of the funds to the Expert Witness Fund.

6. The Board accepted the Policy Committee's recommendation to adopt a policy that LPDB shall never assume any financial responsibility in trial level DOC cases.

7. The Board ratified the Staff's request to contract with the Decuir Law Firm for representation in the 19th JDC and the Riviere Law Firm in the 17th Judicial District (*State v. Brown).* This action was taken in order to comply with a court order.

8. The Board ratified Staff's request to contract for services in the Angola 5 cases.

9. The Board moved to form a Capital Litigation Working Group to oversee capital litigation.

DECISIONS AND ACTIONS
of the
LOUISIANA PUBLIC DEFENDER BOARD FY 2014

January 7, 2014 Meeting

1. Vice Chairman Robert Burns thanked Frank Neuner and Julie Ferris for their contributions to the LPDB. He also welcomed new board members Hampton Carver and Herbert Larson and the incoming State Public Defender James T. "Jay" Dixon, Jr.

2. The Board moved to appoint Herbert Larson and Gina Womack to the Budget Committee. Professor Snead was appointed chairwoman.

3. The Board approved the Budget Committee's recommendation for a salary increase for District Defender Tony Tillman based on merit and ability, noting the increase was in line with current approved salary ranges.

4. The Board moved to hire Ms. Lori Honore as the new Budget Officer, to include a start date of January 21, 2014.

5. The Board accepted Mr. Holthaus' request to be removed from the Capital Working Group and his request to be on the Policy Committee. Professor Jacqueline Nash also volunteered to be on the Policy Committee. Due to this action, the Committee was restored to a membership of five.

6. The Board approved the Policy Committee's recommendation that Section 6.2 of the Protocol for Management of the Capital Expert Witness Fund be amended.

7. A resolution, prepared at the direction of the Board to clarify LPDB's position that it is not responsible for providing indigent representation to inmates charged with a crime while in the custody of DOC, was presented to the Board (see October 29, 2014 meeting). After presentation of discrepancies in the practices of district offices statewide and other opposing opinions, the Board moved to table the issue for future discussion.

8. Pending the appointment of a new District Defender in Calcasieu/Cameron Parish (14th/38th Judicial Districts), the Board moved to appoint Mr. Harry Fontenot at a salary of $100,000.00 retroactive to December 1, 2013.

DECISIONS AND ACTIONS
of the
LOUISIANA PUBLIC DEFENDER BOARD FY 2014

March 10, 2014

1. The Board moved to table the "Executive Staff Performance Evaluations" item on the agenda until the appointment of Board members to the evaluating committee until a permanent Chairman of the Board is appointed.

2. The Board moved to accept the Budget Committee's recommendation to have $30,000.00 of the funds available for reallocation made available to District 10 (Natchitoches Parish) due to the financial crisis the district was experiencing.

3. The Board moved to accept the Budget Committee's recommendation to hold the $30,000.00 remaining in reallocated funds in reserve for District 16 (Iberia, St. Martin, St. Mary Parishes) and District 2 (Claiborne, Bienville, Jackson Parishes) should the need arise. The Board gave the Staff the authority to disperse the funds if needed before the next Board meeting.

4. The Board moved to accept the Policy Committee's recommendation that the research of DOC inmates charged with crimes while in custody (see January 7, 2014 meeting) be approached in two ways: 1) research those districts that have a DOC facility and 2) all districts will flag on the database all DOC inmates represented by the Public Defender Office. Juvenile inmates are to be included in this study.

5. After a presentation by Mr. Josh Perry, Executive Director of the Louisiana Center for children's Rights, the Board moved to accept the merger of LCCR and JJPL.

6. The Board approved the Capital Trial Standards presented by Ms. Jean Faria.

April 14, 2014

1. Following Ms. Majeeda Snead's resignation from the Board, a vacancy was left on the Budget Committee. The Board moved to appoint Hampton Carver to fill the vacancy.

2. The Board approved the Budget Committee's recommendation to authorize Staff to distribute the necessary funds to District 7 (Catahoula/Concordia Parishes), District 10 (Natchitoches Parish), and District 16 (Iberia, St. Martin, St. Mary Parish) when the need arises some time before June 30, 2014.

DECISIONS AND ACTIONS
of the
LOUISIANA PUBLIC DEFENDER BOARD FY 2014

3. The Board approved the Budget Committee's recommendation for standstill budgets and six month contract terms for the contract programs for FY15, with the exception of the Louisiana Appellate Project (which requested additional funds to cover the cost of Lexis-Nexis.) The recommendation and approval excluded CAPOLA pending the on-going assessment results.

4. The Board approved the Budget Committee's recommendation for standstill budgets for all districts for FY15.

5. The Board approved the recommendation of the Budget Committee to create a pilot program to fund two mitigation specialists to be used only by the districts on capital cases. The experts would be supervised by CDPSLA/Kerry Cuccia and District 15 Public Defender Office (Paul Marx).

6. The Board approved the recommendation of the Budget and Policy Committees to schedule a retreat in August 2014 with a consultant to assist in addressing the funding crisis and development of media relations and outreach.

7. The Board approved the recommendation of the Budget Committee to hire Interim District Defender Harry Fontenot for the permanent position in the 14th/38th District (Calcasieu/Cameron Parish) with an annual salary of $115,000.00.

May 12, 2014 Meeting

1. The Board approved the Policy Committee's recommendation to adopt the timekeeping form and guide to be used by districts and contract programs providing capital services as recommended by the Legislative Auditor's report of January 2014.

2. The Board approved moving forward with promulgation of the Capital Performance Standards as prepared by the Capital Working Group in the Louisiana Administrative Code.

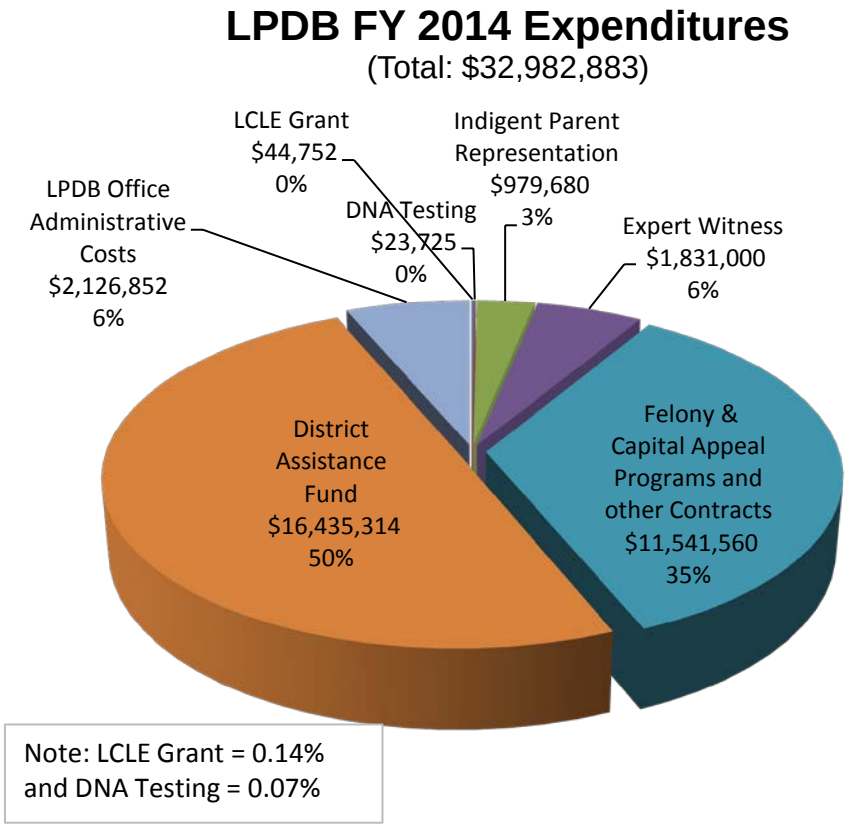
3. The Board moved to hire Mr. William Boggs as the Deputy Public Defender, Director of Training for an annual salary of $110,000, scheduled to start June 1, 2014.

4. The Board approved the Budget Committee's recommendation to adopt the FY 15 distribution plan of the DAF as presented by Dr. Stilling and to distribute FY 14 final year end DAF funds according to that distribution plan.

Louisiana Public Defender Board
Expenditures For FY2014

SALARIES	**$**	**972,155**
OTHER COMPENSATION	**$**	**163,832**
RELATED BENEFITS	**$**	**446,482**
TOTAL PERSONAL SERVICES	**$**	**1,582,469**
TRAVEL	**$**	**25,650**
OPERATING SERVICES	**$**	**368,478**
SUPPLIES	**$**	**13,493**
TOTAL OPERATING EXPENSES	**$**	**407,621**
PROFESSIONAL SERVICES	**$**	**245,627**
INTERAGENCY TRANSFER	**$**	**102,895**
OTHER CHARGES	**$**	**30,639,528**
ACQUISITIONS	**$**	**4,743**
TOTAL ALL EXPENDITURES	**$**	**32,982,883**

Positions	
Classified T.O	**7**
Unclassified T.O	**8**
Non-T.O	**5**
Total Positions	**20**



CY 2014 Revenues and Expenditures

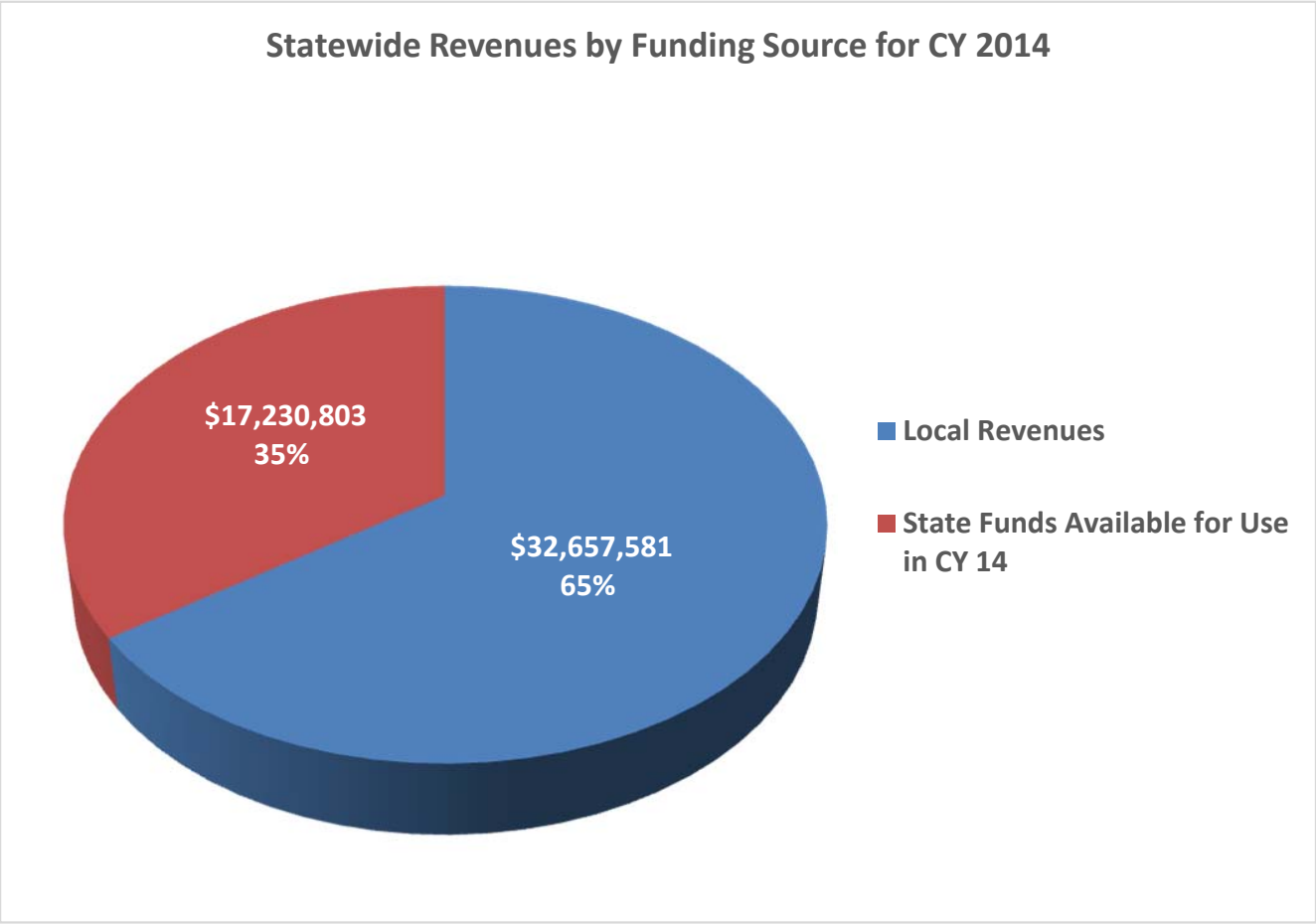
District	Total CY14 State Funds Distributed	State Funds Available for Use in CY14	Total Local Funding Received by Districts in CY14	Combined State and Local Funds Available for Use in CY14	Percent of Total Revenue Funded by State for Use in CY14	Total CY14 Expenditures	Estimated CY14 Fund Balance Depletion	Raw Cases Handled in CY14
1	1,425,463	1,697,750	1,595,281	3,293,031	51.56%	3,412,424	-119,393	18,016
2	121,592	185,623	243,726	429,349	43.23%	386,792		1,043
3	198,573	140,040	341,960	482,000	29.05%	564,986	-82,987	1,971
4	750,540	630,085	1,489,565	2,119,650	29.73%	2,360,967	-241,317	11,609
5	140,188	94,809	308,316	403,125	23.52%	549,476	-146,351	2,530
6	143,659	96,615	408,752	505,368	19.12%	507,394	-2,026	1,665
7	231,881	184,737	130,456	315,193	58.61%	324,028	-8,835	2,496
8	166,391	160,700	80,668	241,367	66.58%	229,460		963
9	246,267	160,993	740,604	901,597	17.86%	1,058,315	-156,717	6,807
10	380,538	347,206	184,238	531,445	65.33%	480,506		1,608
11	195,716	233,415	73,583	306,998	76.03%	440,659	-133,660	1,589
12	173,814	94,006	215,793	309,799	30.34%	387,430	-77,631	3,438
13	157,730	185,185	92,319	277,504	66.73%	283,912	-6,408	1,467
14	793,057	1,043,239	1,158,614	2,201,854	47.38%	2,003,261		16,399
15	1,269,573	1,608,864	2,290,503	3,899,367	41.26%	3,876,771		18,112
16	719,162	662,500	1,271,333	1,933,832	34.26%	1,961,512	-27,680	8,749
17	326,950	297,826	527,376	825,202	36.09%	779,881		4,693
18	120,511	107,262	630,316	737,578	0.00%	934,714	-197,136	2,352
19	1,322,214	1,252,289	3,639,774	4,892,062	25.60%	5,385,672	-493,610	22,620
20	108,464	92,390	121,716	214,106	0.00%	298,317	-84,211	783
21	1,109,933	890,865	1,817,204	2,708,068	32.90%	2,950,139	-242,071	15,078
22	1,221,146	1,526,521	1,480,025	3,006,546	50.77%	2,966,480		13,816
23	243,448	273,727	786,010	1,059,737	25.83%	1,160,105	-100,368	5,704
24	675,457	605,018	2,605,128	3,210,146	18.85%	3,317,709	-107,563	10,400
25	53,542	104,497	168,108	272,605	38.33%	341,793	-69,188	1,412
26	734,288	592,750	740,178	1,332,928	44.47%	1,706,972	-374,044	14,190
27	356,437	340,683	442,325	783,008	43.51%	1,089,116	-306,108	6,840
28	103,962	67,885	70,840	138,725	48.94%	206,408	-67,683	816
29	0	0	1,445,913	1,445,913	0.00%	1,147,095		2,075
30	77,942	44,384	454,103	498,487	8.90%	618,246	-119,759	2,045
31	67,040	107,478	346,240	453,717	23.69%	571,082	-117,365	1,425
32	430,613	388,732	871,309	1,260,041	30.85%	1,462,815	-202,774	4,868
33	35,452	70,774	184,415	255,189	27.73%	286,436	-31,247	531
34	187,839	112,431	139,938	252,368	44.55%	389,951	-137,582	3,634
35	96,165	59,436	107,270	166,706	35.65%	203,229	-36,523	696
36	62,899	94,564	283,685	378,249	25.00%	358,874		879
37	141,974	117,955	42,210	160,164	73.65%	198,276	-38,111	639
38	0	0	90,599	90,599	0.00%	83,741		51
39	66,340	84,996	38,956	123,952	68.57%	130,188	-6,236	489
40	33,231	91,661	761,992	853,653	10.74%	704,101		2,142
41	2,353,811	2,380,913	3,697,222	6,078,135	39.17%	6,397,924	-319,789	22,011
42	0	0	539,019	539,019	0.00%	433,824		1,538
Totals	$17,043,799	$17,230,803	$32,657,581	$49,888,384	34.54%	$52,950,981	-4,054,372	240,189

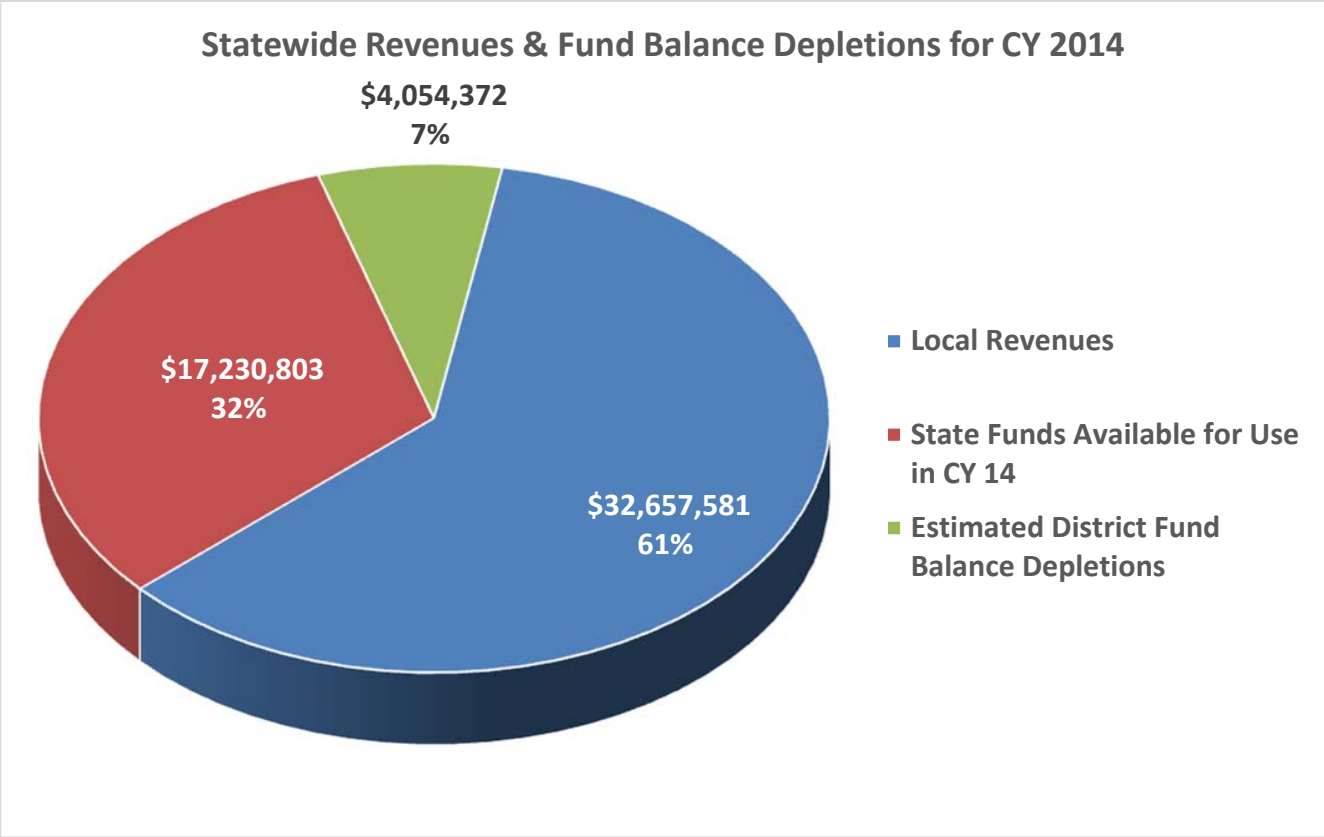
Local Revenues $ 32,657,581
State Funds Available for Use in CY 14 $ 17,230,803
Estimated District Fund Balance Depletions $ 4,054,372

NOTE: The difference between "CY14 State Funds Distributed" and "State Funds Available for Use in CY14" is an artifact of using parts of two fiscal year disbursements for a single calendar year report.

NOTE: District 41 - CY14 local revenue includes $931,007 general appropriation from the City of New Orleans.

NOTE: Fund Balance Depletion estimated by subtracting district expenditures from available state & local revenues.


Statewide Revenues by Funding Source for CY 2014
$17,230,803
35%
$32,657,581
65%
Local Revenues
State Funds Available for Use in CY 14


Statewide Revenues & Fund Balance Depletions for CY 2014
$4,054,372
7%
$17,230,803
32%
$32,657,581
61%
Local Revenues
State Funds Available for Use in CY 14
Estimated District Fund Balance Depletions

DISTRICT REPORTS DATA COLLECTION METHODOLOGY (CY14)

The following district reports cover each individual Judicial District Public Defenders' Office regarding several factors: basic office information, district structures, caseload information and budget information. This information is reported to LPDB by the District Defenders to the best of their knowledge and belief at the time of the submission. Preceding each district's report is an executive summary produced by LPDB staff using the self-reported information from each district as well as LPDB analytics, including information regarding solvency projections, Pre- and Post-Act 578 revenues changes, caseload changes and statewide comparisons and legal representation improvements. It should be noted that staffing information in the summaries represents a "snap-shot" of data collected near year's end (November-December), and as such could be different in any given month, as staff headcounts can change unexpectedly. Also, in some limited instances, LPDB staff did change the self-reported information from the district to reflect the most current Census information. Aside from changes in Census data, the district report executive summaries represent each district's self-reports on their caseload and fiscal activity and on their local procedures and environments.

The first part of each district's report is a narrative which lists basic contact information, including emergency contact information; descriptions of the structure of the local office and the local criminal justice system, including key figures in the local system; the staffing and supervisory structure of the local office; contact information for the assistant public defenders; and an inventory of the office's present hardware and software. These data are self-reported by the districts through the web-based annual survey questionnaire distributed to each District Defender near year's end, with the exception of the district's total population and juvenile population data (by parish) which were provided respectively by the U.S. Census Bureau and the Annie E. Casey Foundation.

The second part is a report of the district's public defender aggregated new and pending (from prior years) caseloads and outcomes of cases closed in CY 2014. These data are also self-reported by the district offices, gathered through each district's data entry in the case management system. The data are collected throughout the year by each attorney or the attorney's designee through entry to the LPDB online database. It should be noted that in CY 2011, the LPDB purchased a new case management system and deployed it in June, 2011. Data preceding June 2011 was converted and migrated into the new database from the old database also in June 2011. Data is reported on new cases, closed cases, cases from prior years which are still pending, and the total of new and pending cases. Some cases listed as pending have been open for several years yet have been periodically reviewed by the districts to ensure these are truly still open cases, noting that complex cases such as juvenile, felony, capital and life without parole (LWOP) cases may indeed remain open even after several years. Additionally, data is reported on the disposition of charges in very broad categories for presentation purposes, with labels such as Guilty as Charged, Dismissed, and Plea to Lesser Charge, for example, each of which include numerous outcomes similar to these broad labels. Nonetheless, the disposition data reported do give an impression of the outcomes of cases and charges. It should also be noted that given the February 1, 2015 deadline

DISTRICT REPORTS DATA COLLECTION METHODOLOGY (CY14)

for submission of this Calendar Year 2014 annual report, case closings and pending cases may not be completely up-to-date, particularly cases handled very near the end of the calendar year because the time-lag between case activity at year's end and case data entry which may have precluded this very latest activity from being entered in time for this February 1 report.

The third part of these district reports addresses revenues and expenditures. State revenues are distributed by the Louisiana Public Defender Board to the individual district public defender offices (PDOs) on a fiscal-year basis. In an effort to report the amount of state revenue received by a district in a meaningful way on a calendar year-basis, the state revenue portion of the financial summaries that follow were computed by adding all of the District Assistance and Indigent Parent Representation Funds distributed during the second half of FY 13-14 (plus all other funds disbursed between January and June, 2014) and all of the District Assistance Fund and Indigent Parent Representation Fund distributed during the first half of FY 14-15 (July through December 2014). These calendar year totals are labelled "Available for use in CY14." All other information contained in the financial summaries that follow was taken from unaudited financial statements, which were submitted through the online case management system to the Louisiana Public Defender Board by the individual Public Defender Offices (PDOs) on a monthly basis during the preceding calendar year. These monthly financial reports are now reported online (since August 2012), and all prior monthly reports since 2008 were converted and migrated into the database.

The 1st Judicial District Public Defenders' Office

Caddo (Shreveport)

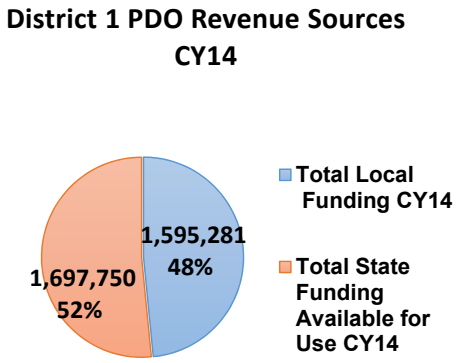
District Defender: Alan Golden
400 Travis Street, Suite 2000
Shreveport, LA 71101
(318) 221-2220

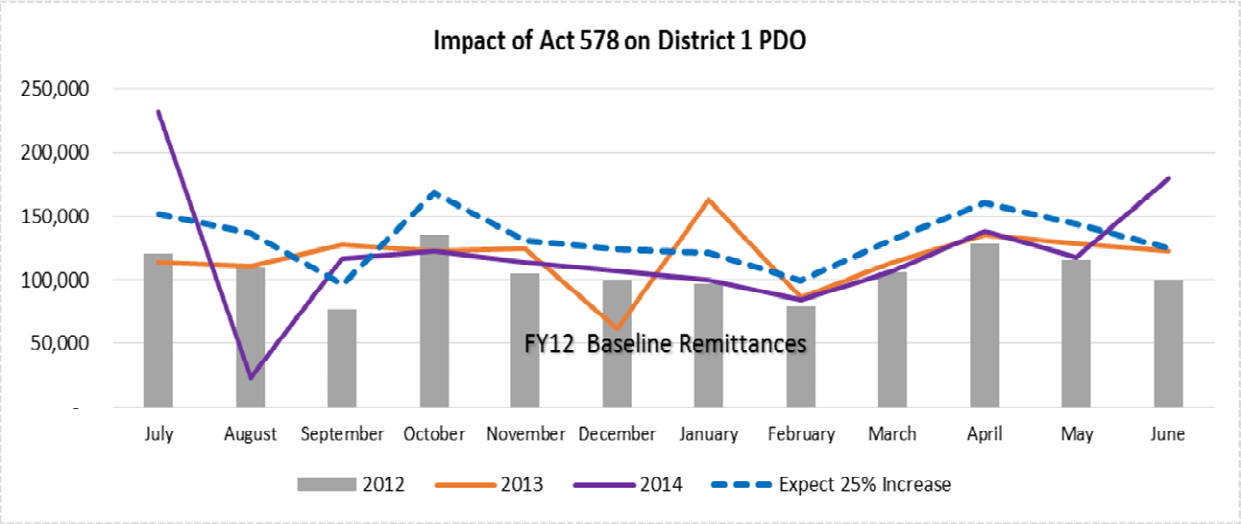
1ST JUDICIAL DISTRICT

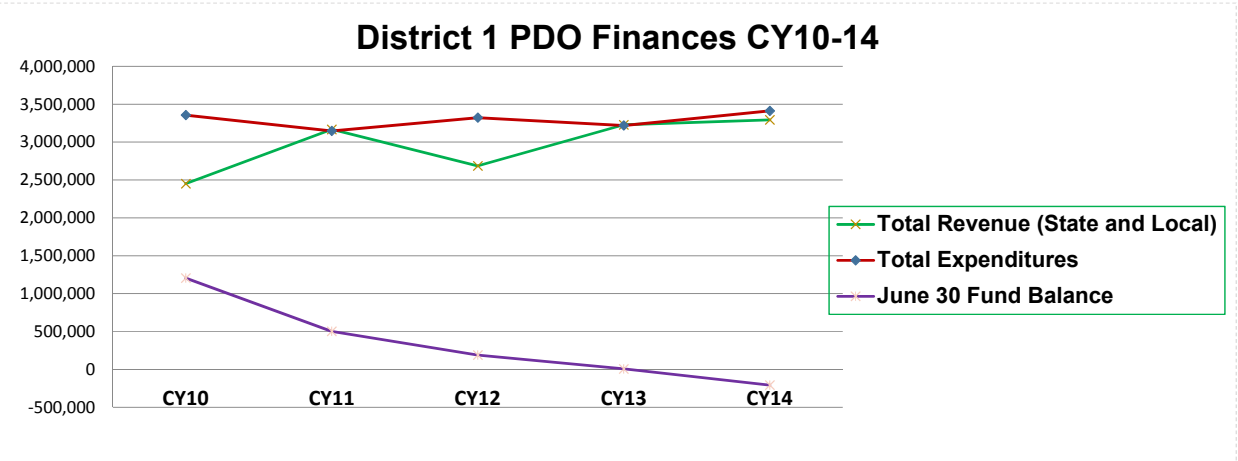
During calendar year 2014, the 1st Judicial District Public Defenders Office handled 18,016 cases. The office received $3,293,031 in total revenues to handle these cases, approximately 48% of which came from local funding. This funding was derived primarily from traffic tickets and special court costs.

With the exception of a few months since FY13, the 1st has generally failed to realize the 25% increase in local funds (blue dotted line, below) that was expected to materialize as a result of Act 578 (2012).

The 1st Judicial District office exhausted its fund balance in 2013. Without a significant increase in revenues or reduction in expenditures, the office is expected to become insolvent toward the end of FY15.





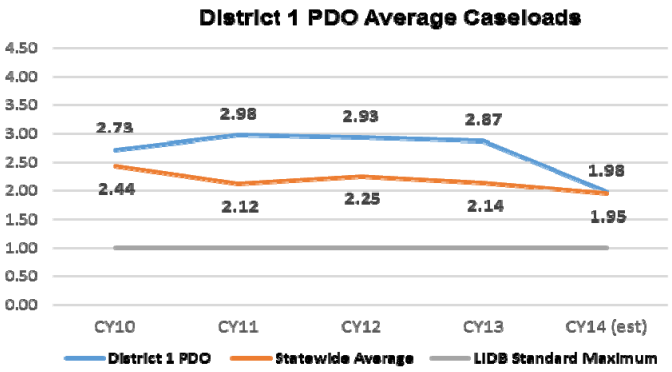


CADDO PARISH

Alan Golden
District Defender
400 Travis Street, Suite 2000
Shreveport, LA 71101
318-221-2220

In the 1st Judicial District, public defense attorneys make an average annual salary of $58,465 while maintaining caseloads almost twice the recommended caseload limit for each attorney.

Although caseloads remain high due to insufficient revenues, through increased training and supervision, adult client outcomes have significantly improved over the last five years.

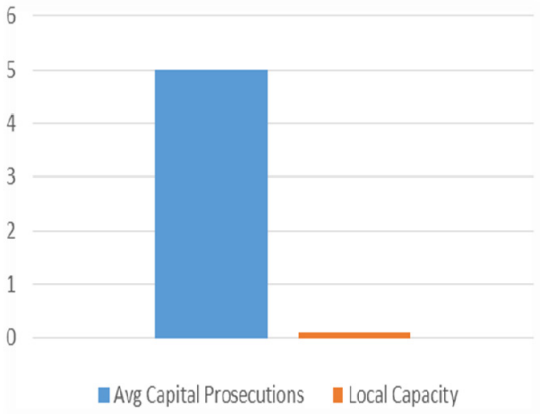


CAPITAL REPRESENTATION

Since 2009, the 1st Judicial District has averaged 5 new capital prosecutions each year.

However the district has no local capacity for capital prosecutions and is completely reliant on program offices for representation.

Without the contract programs, capital cases cannot be tried in the 1st Judicial District due to a lack of capitally certified attorneys and/or funding to support capital services in the District Office.



The 1ST JDC Public Defenders' Office

Parish(es) & Seat(s)	Caddo - Shreveport
Population	254,969
Juvenile Population	63,234
District Defender	Alan Golden
Years as District Defender	16 yrs 11 mos
Years in Public Defense	23 yrs 7 mos
Office Manager	Cindy Murray
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Jim McClure, Information & Technology Administrator.
Primary Office Street Address	400 Travis Street, Suite 2000
City	Shreveport
ZIP	71101
Primary Phone	318-221-2220
Primary Mailing Address	Same
Primary Fax Number	318-221-2247
Primary Emergency Contact	Alan Golden
Primary Emergency Phone	318-455-6023 Cell
Secondary Emergency Contact	Cindy Murray
Secondary Emergency Phone	318-218-4990 Cell
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	Juvenile Office: 2800 Youree Dr., Suite 204, Shreveport, LA 71104, 318-212-1801. City Court Office 1234 Texas St. 71101. 318-673-5481.
Other District Office Contact Personnel (Primary Only)	Kristen Bernard (Juvenile Office) 318-564-4243. Alex Rubenstein (City Court Office) 318-820-8811.
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Avant Properties/Beck Building (Main Office); Celt Center (Juvenile Office).
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Main: $15,043; Juvenile $4,546
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Caddo Parish Commission
Courts and Locations	1st Judicial District Court, Caddo Parish, Shreveport; Caddo Parish Juvenile Court, Shreveport City Court; Red River District Court (39th JDC - Juvenile only); Coushatta.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	1st Judicial District Court - 5 sections of criminal court. Caddo Juvenile Court - 3 sections of juvenile court (2 delinquency, 1 CINC); Shreveport City Court - 1 section of criminal court; Red River District Court - 1 section of criminal court.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Mixed. Dist. Ct. Felony: Full-time in-house felony staff with conflicts panel. Juvenile: Full-time, in-house staff with delinquency non-volunteer list and CINC conflicts panel; City Ct. Misd: fullltime supervising attorney with parttime assistant. District Ct. Misd: - contract panel.

Name of Adult Detention Facilities in This District	The Caddo Correctional Center, Shreveport, LA.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Natchitoches Detention Center, Union Parish Detention Center, Bayou Dorcheat Detention Center (Webster Parish).
Name of Juvenile Detention Facilities In This District	The Caddo Juvenile Correctional Center, Shreveport, LA.
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Clients not held outside parish.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	Yes. Because generally only juveniles that are considered dangerous or a flight risk are being held in detention. The PDO is attempting to change that policy.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Charles Scott
Chief Judge of Criminal District Court	Robert Waddell
Juvenile Court Judges (Specify District of City Court)	David Matlock, Paul Young, Shonda Stone
Drug Court Judges	Craig Marcotte
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Indigency is initially determined by the presiding judge, then verified by us based on information given in the "Application for Indigency" as per Office Policy in accordance with the Federal Poverty Guidelines.
When is Assignment/Appointment of Counsel Made?	When charges are filed. If incarcerated - at 72-hr. hearing. If on bond - at arraignment.
Initial Client Intake Conducted By Whom? (Name and Title)	Primarily by Julia Cloud and D'Arcy Kinard, secretary.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	We personally visit incarcerated client within 3 days of appointment to gather information relative to pretrial release.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	3,029
How Many Application Fees Were Waived?	23
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2014	50,795
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	1,207,597

Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	No. Sentencing judges routinely waive this Special Cost in cases involving multiple offenses by running the costs concurrently. On rate occasions, for very poor clients, sentencing judges may them costs altogether.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	See below.
Who Collects the Assessed Court Fees?	The City Marshall's Office collects for City Court and the Caddo Parish Sheriff collects for District Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	At our request both the City Marshall's Office and the Caddo Parish Sheriff's Office have been providing a monthly breakdown of fees collected.
Who Remits the Court Fees Collected?	The City Marshall's Office for City Court and Caddo Parish Sheriff's Office for District Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	The Caddo Parish Commission provides us with on line access to all checks and credits remitted by the City Marshall's Office and the Caddo Sheriff's Office. In addition the commission provides us with a monthly tally of all fees collected on our monthly budget report.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Partial reimbursement is required as follows: All felonies, except IWC - $500; IWC felonies - and misdemeanors - $300. These amounts may be reduced or altogether waived upon request by the client. Reductions and waivers are determined by the DPD on a case by case basis by reference to the federal poverty guidelines and the ability of the client to pay.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	We keep track of all agreements issued by the PDO assessing partial reimbursement. We do not keep track partial reimbursement assessments imposed by the courts.
Who Collects the Assessed Partial Payments?	Partial reimbursement payments are collected both directly by the PDO and by the Probation and Parole departments of the state and sheriff's office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	The PDO documents all fees collected both directly by the office and indirectly from Probation and Parole upon receipt of checks.
Who Remits the Partial Payments Collected?	Clients remit partial payments directly to us or indirectly to Probation and Parole, which in turn remits collected sums to us.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	For sums remitted directly to us, we log payments on a spreadsheet. For sums remitted to Probation and Parole, the department sends us a lump sum check with documentation detailing what each client paid.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	17,650
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	The offices has a written private practice policy.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Building up and maintaining an adequate cash reserve. In addition, adding more staff to reduce workloads.

Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	Yes. I submitted a proposed ROS plan to the Director of LPBD on January 9, 2015.
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	Yes. I have eliminated the IT position.
Immediate Critical Issue Areas	Building up and maintaining an adequate cash reserve.
Long-Term Critical Issue Areas	Building up and maintaining an adequate cash reserve.
Please List All New Hires in 2014 (Name and Title)	Smith-Brown, Sarah (Staff Attorney); Fisher, Richard (Staff Attorney); Bloomfield, Kathryn (Staff Attorney); Tucker, Vikki (Secretary); Chatmon, Celethia (Receptionist); Owen, Ross (CINC Conflict Attorney); Berg, Kevin (Felony Conflict Attorney).
Please List All Promotions in 2014 (Name and Title)	None
2014 Media Coverage and/or Major Accomplishments	There has been recent and ongoing media coverage over our financial plight and the need to eventually restrict services.
Number of Expected New Attorney Hires in 2015	0
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. I and the senior attorneys teach new attorneys how to handle a case from assignment to completion, including conducting client interviews, litigating hearings, reading discovery, requesting investigations, preparing case plans and actually trying cases. In addition, I conduct in-house workshops on litigation techniques. Also we send new attorneys to litigation colleges.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	I supervise the 5 Senior Staff Attorneys, the Juvenile Court Supervisor and the City Court Supervisor. The Senior Staff Attorneys supervise the staff attorneys in his or her sections, The Office Manager and Assistant Manager/Network Administrator supervise the support staff, including the secretaries, investigators, database inputters and bookkeeper. The Juvenile court supervisor oversees entire Juvenile Office staff. The City Court supervisor oversees the entire City Court Staff.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	See attached
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	Yes. As per proposed plan, I plan to eliminate the district court misdemeanor, which is a non-conflict panel and have my staff attorneys assume representation in those cases. Additionally, I plan to reduce the felony conflict panel from 6 to 3 attorneys who will handle only serious or complicated cases.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Yes. CPDO provides major medical health insurance, paying 75% of premiums.
Regular Meetings for Any Staff, Please Describe	Yes. I conduct regular meetings with the attorney staff and the manager and assistant manager conduct meetings with the support staff.
Number of NEW capital cases in CY14 handled by your office	0

Number of pending capital cases (received prior to CY14) handled by your office during CY14?	0
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2014	4
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	4
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	No special procedures exist.
Please Provide the Names of All State Representatives and Senators from Your District	Senators: Sherri Cheek, B. L. Shaw, Greg Tarver. Representatives: Richard Buford, Roy Burrell, Thomas Carmody, James Morris, Barbara Norton, Alan Seabaugh, Patrick Williams.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Minimum mandatory sentences and the Habitual Offender Law often compels clients to plead guilty to offenses they might otherwise be not guilty of.
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	None

Staff Directory:

Full-Time Staff Attorneys	Contact Information
Alan Golden	318-221-2220
Kurt Goins	318-221-2220
David McClatchey	318-221-2220
Michelle AndrePont	318-221-2220
Mary Harried	318-221-2220
Rickey Swift	318-221-2220
Michael Bowers	318-221-2220
Michael Enright	318-221-2220
Carolyn Sartin	318-221-2220
Alex Rubenstein	318-673-5480
Ernest Gilliam, III	318-221-2220
Kristen Bernard	318-212-1801
Kia Richardson	318-212-1801
George Harp	318-212-1801
Heather Courtney	318-212-1801
Danielle Brown	318-221-2220
Samuel Goodwin	318-212-1801
James Andes	318-221-2220
LeLeshia Alford	318-221-2220
Justin Courtney	318-212-1801
Part-Time Contract Attorneys	**Contact Information**
Stan Lockard	318-990-1122
Frank Zaccaria	318-752-1281
Ross Shacklette	318-222-3256
Zach Blanchard	318-222-3256

Mark Frederick	318-868-8943
William Haynes	318-455-5554
Wilbert Pryor	318-426-4258
Sonia Cassidy	318-658-9930
Charles McCollum	318-658-9933
Carlos Prudhomme	318-458-8561
Kammi Whatley	318-393-1953
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Cindy Murray	318-841-1627
Jim McClure	318-841-1625
Rodger Swan	318-221-2220
Bryn Gouge	318-212-1801
Michael Bennett	318-221-2220
Wanda Hudson	318-221-2220
Julia Cloud	318-221-2220
Lisa Akins	318-221-2220
Sharon Edwards	318-221-2220
Belinda Poole	318-221-2220
Lucky Raley	318-221-2220
Veda Clinton	318-212-1801
Deborah Jacobs	318-673-5480
D'Arcy Holland	318-221-2220
Layne Carver	318-221-2220
Amber Day	318-221-2220
Kelli Sanders	318-212-1801
Smith-Brown, Sarah	318-221-2220
Fisher, Richard	318-221-2220
Bloomfield, Kathryn	318-221-2220
Berg, Kevin	318-946-8962
Tucker, Vikki	318-221-2220
Chatmon, Celethia	318-221-2220
Owen, Ross	318-458-6185

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Jim McClure
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	x
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	x
Microsoft Office 2010	x
Microsoft Office 2007	x
Microsoft Office 2003	None
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	x
Internet Explorer 9	x
Firefox	x
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	

Television	
DVD	2
VCR	2
Desktop PCs	76 includes 34 in storage
Laptops	12
Video Cameras	1
Digital Cameras	1
Video Conferencing Systems	2
B&W Laser Printers	2
Color Printers	16
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	27 x 27
Provider Name:	Comcast
Email Provider:	Bluebird Wireless
Please list any software or computer equipment in which you need training:	None

1st District Defender Office CY 2014 Caseloads & Outcomes

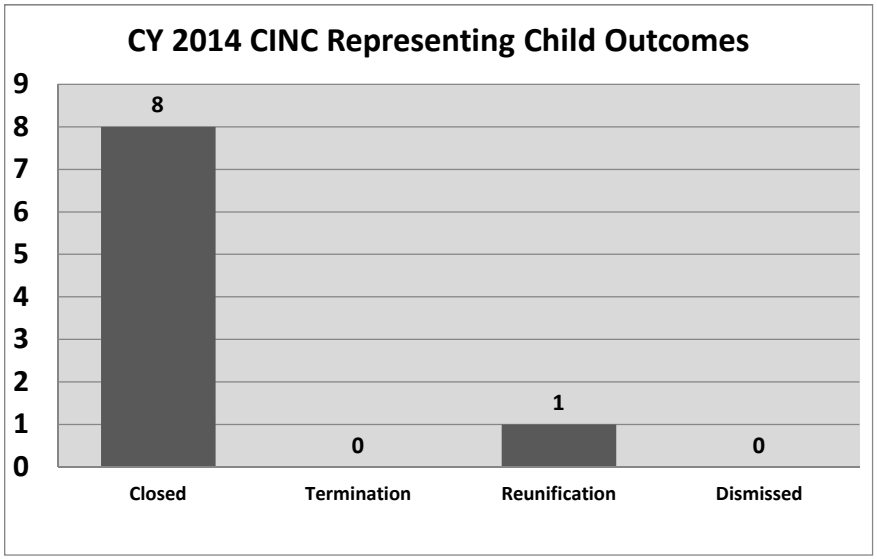
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	6	5	0	6	N/A	N/A	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	10	8	7	17	0	1	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	429	241	188	617	0	117	N/A	N/A	18	N/A	N/A	N/A	N/A	N/A	0
Termination	24	8	2	26	5	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	309	171	76	385	N/A	N/A	0	0	62	29	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	812	508	180	992	N/A	N/A	39	6	290	35	N/A	N/A	7	4	11
Delinquency Felony	305	152	81	386	N/A	N/A	11	6	76	3	N/A	N/A	1	1	2
Delinquency-Life	9	4	5	14	N/A	N/A	0	1	2	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	9617	9610	48	9665	N/A	N/A	11	1	12	0	0	0	0	0	0
Adult Felony Non-LWOP**	3841	3413	1264	5105	N/A	N/A	1385	960	1700	0	5	16	9	8	38
Adult LWOP	109	81	79	188	N/A	N/A	18	10	19	0	0	8	0	1	9
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	501	432	113	614	N/A	N/A	139	41	131	0	N/A	N/A	N/A	N/A	0
PCR	1	1	0	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	1	1
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

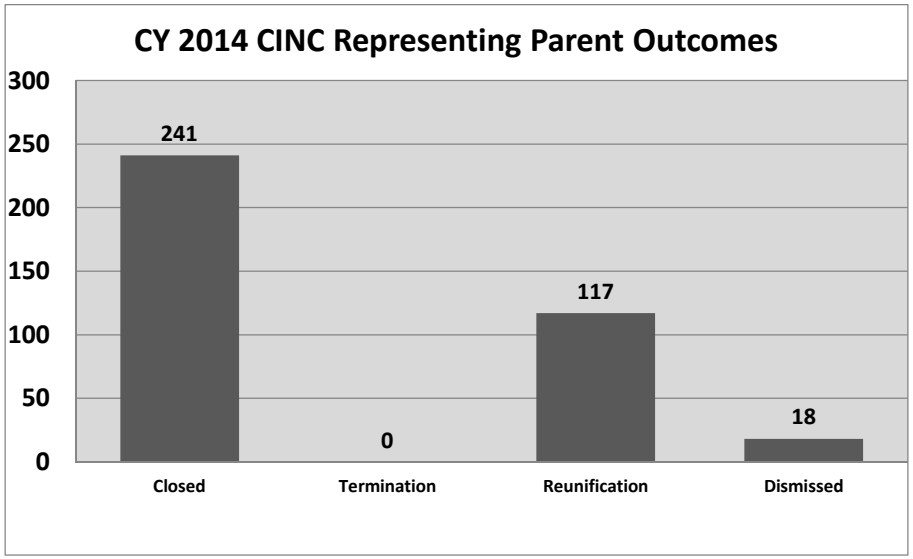
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

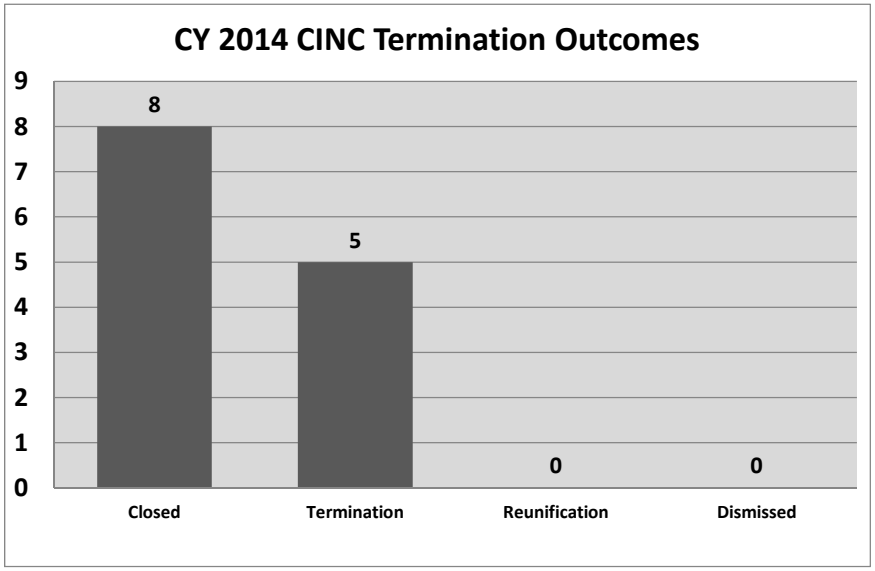
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

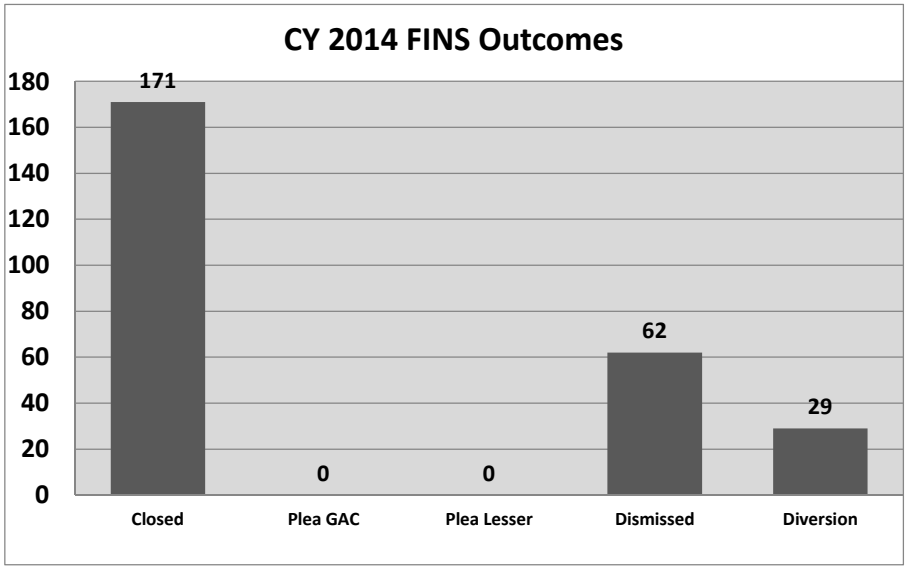
****Life Without Parole**

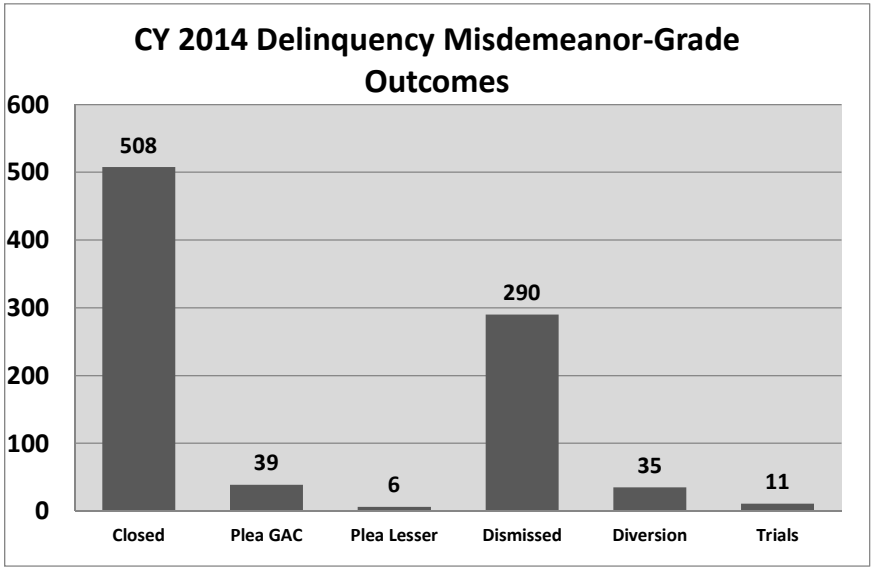
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

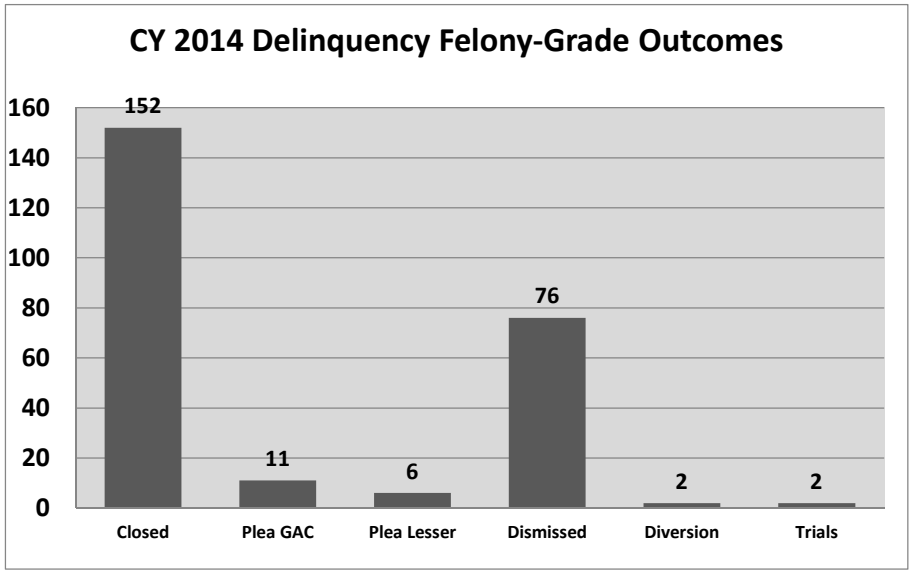

CY 2014 CINC Representing Child Outcomes
9
8
7
6
5
4
3
2
1
0
8
0
1
0
Closed
Termination
Reunification
Dismissed

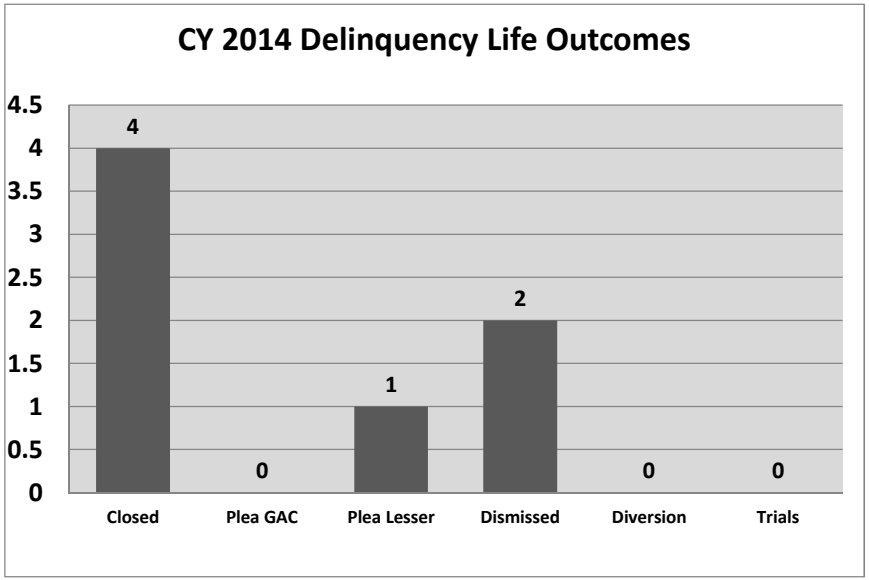

CY 2014 CINC Representing Parent Outcomes
300
250
200
150
100
50
0
241
0
117
18
Closed
Termination
Reunification
Dismissed

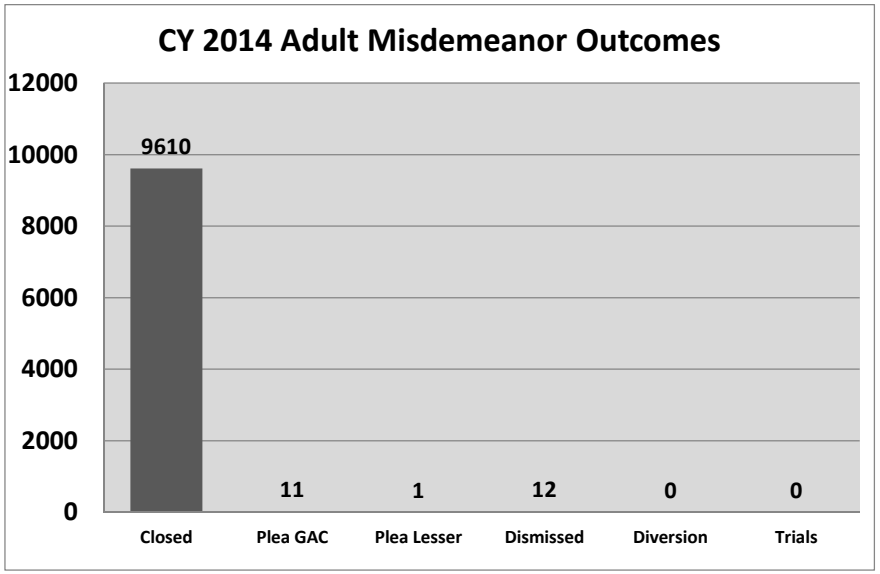

CY 2014 CINC Termination Outcomes
9
8
7
6
5
4
3
2
1
0
8
5
0
0
Closed
Termination
Reunification
Dismissed

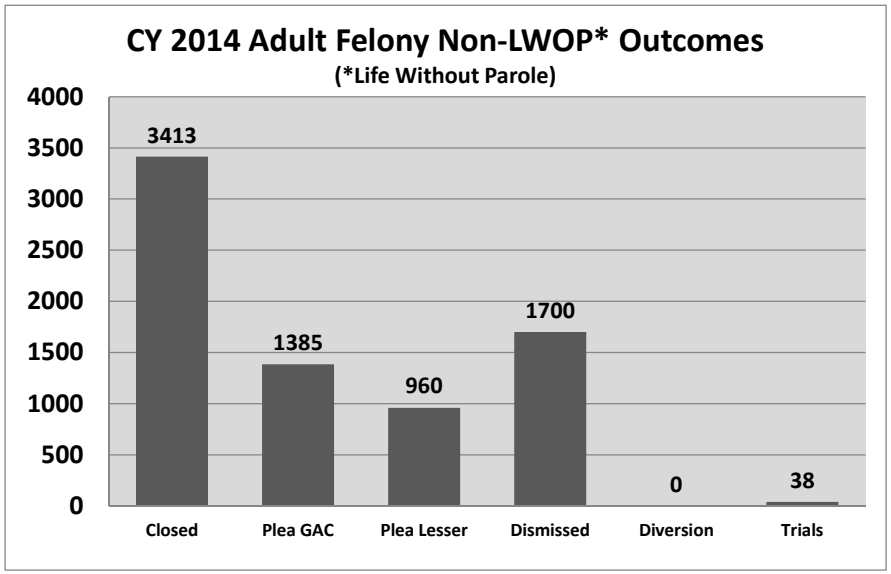

CY 2014 FINS Outcomes
180
160
140
120
100
80
60
40
20
0
171
0
0
62
29
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

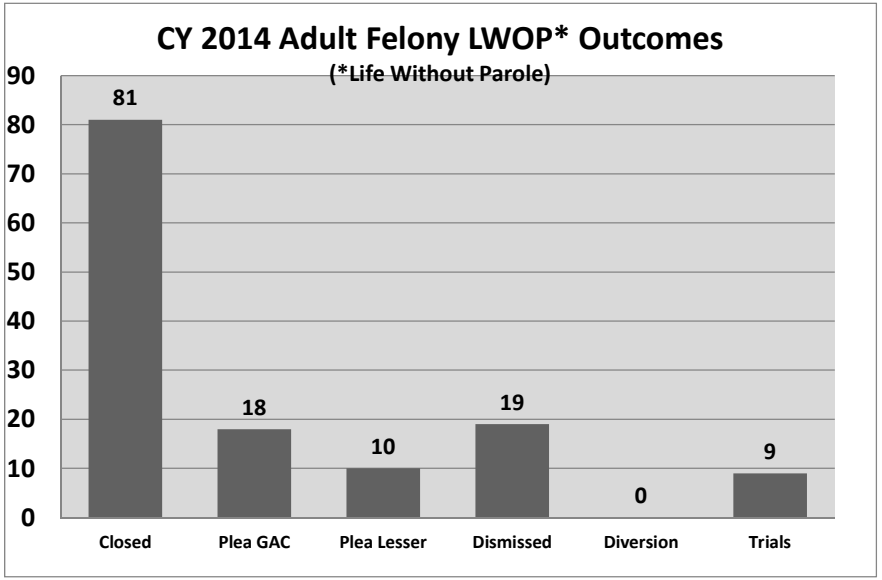

CY 2014 Delinquency Misdemeanor-Grade Outcomes
600
500
400
300
200
100
0
508
39
6
290
35
11
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

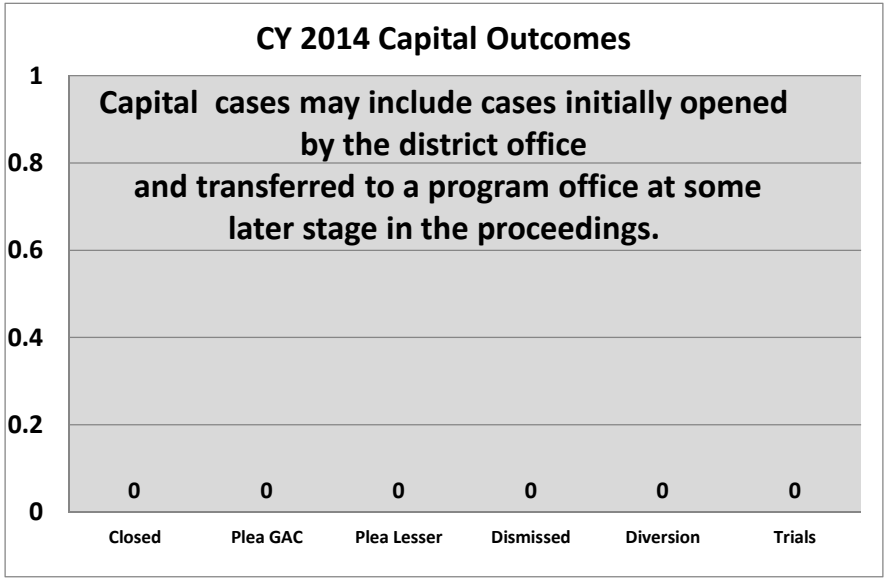

CY 2014 Delinquency Felony-Grade Outcomes
160
140
120
100
80
60
40
20
0
152
11
6
76
2
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
0
1
2
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
12000
10000
8000
6000
4000
2000
0
9610
11
1
12
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

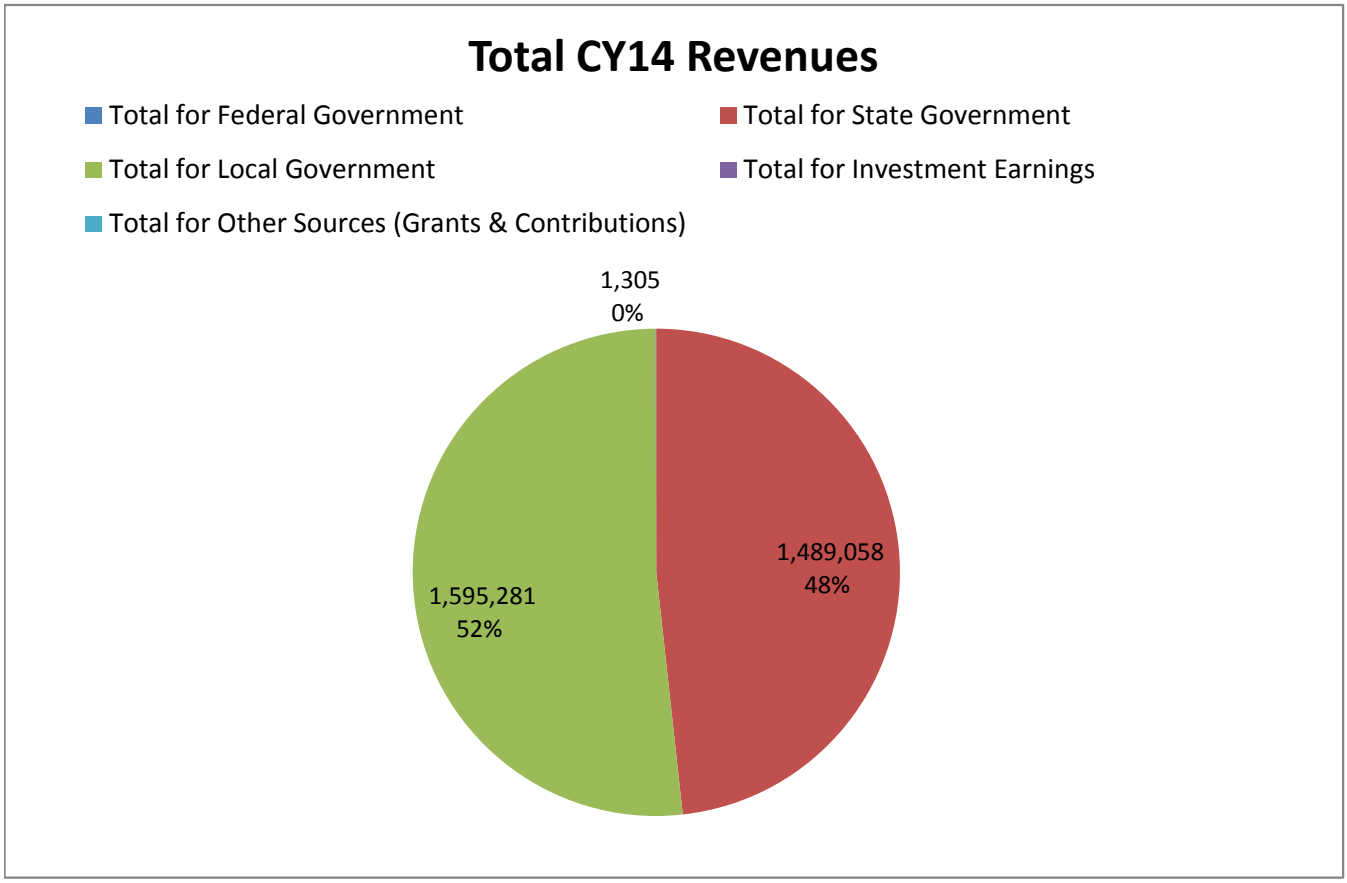

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
4000
3500
3000
2500
2000
1500
1000
500
0
3413
1385
960
1700
0
38
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

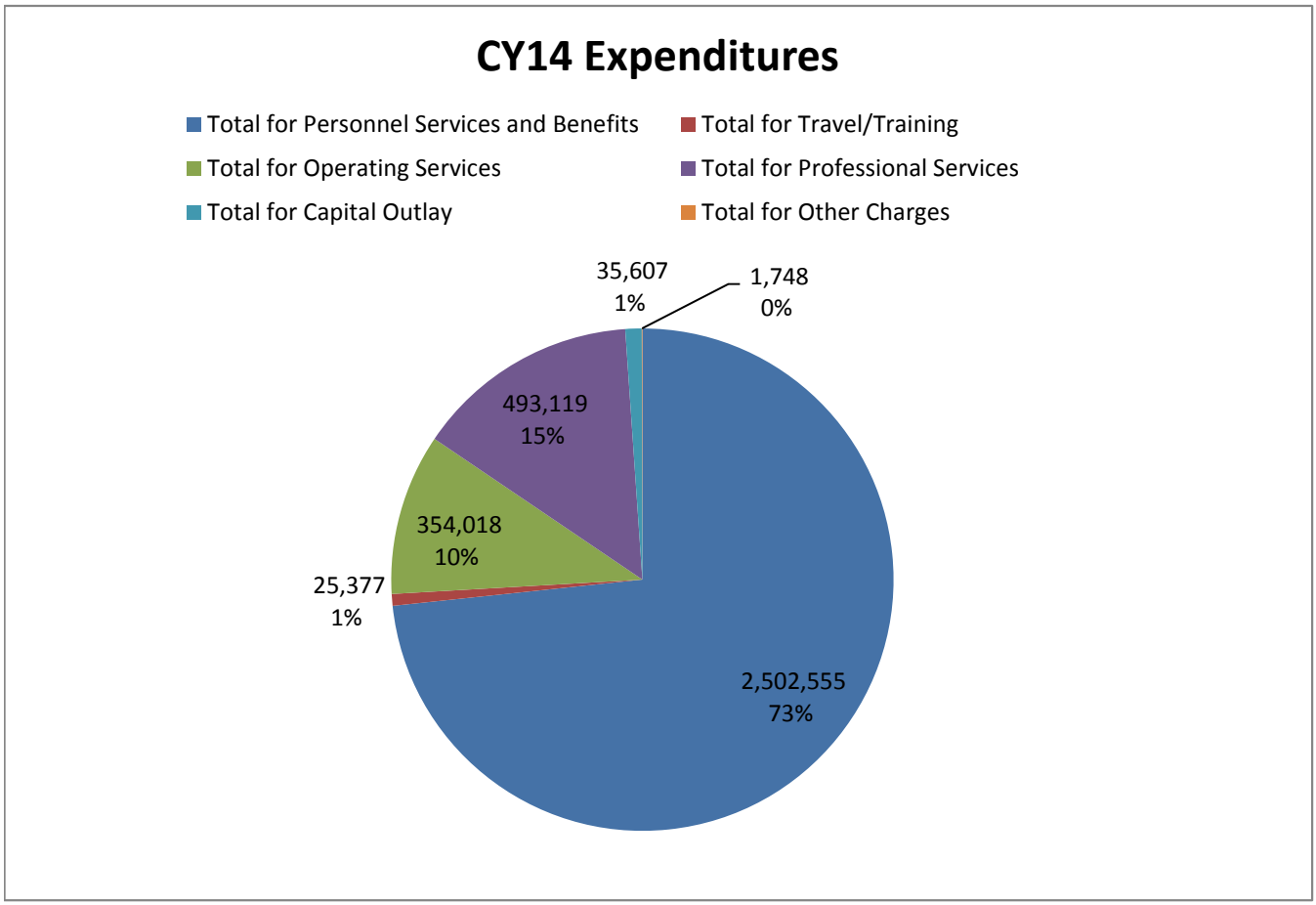

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
90
80
70
60
50
40
30
20
10
0
81
18
10
19
0
9
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

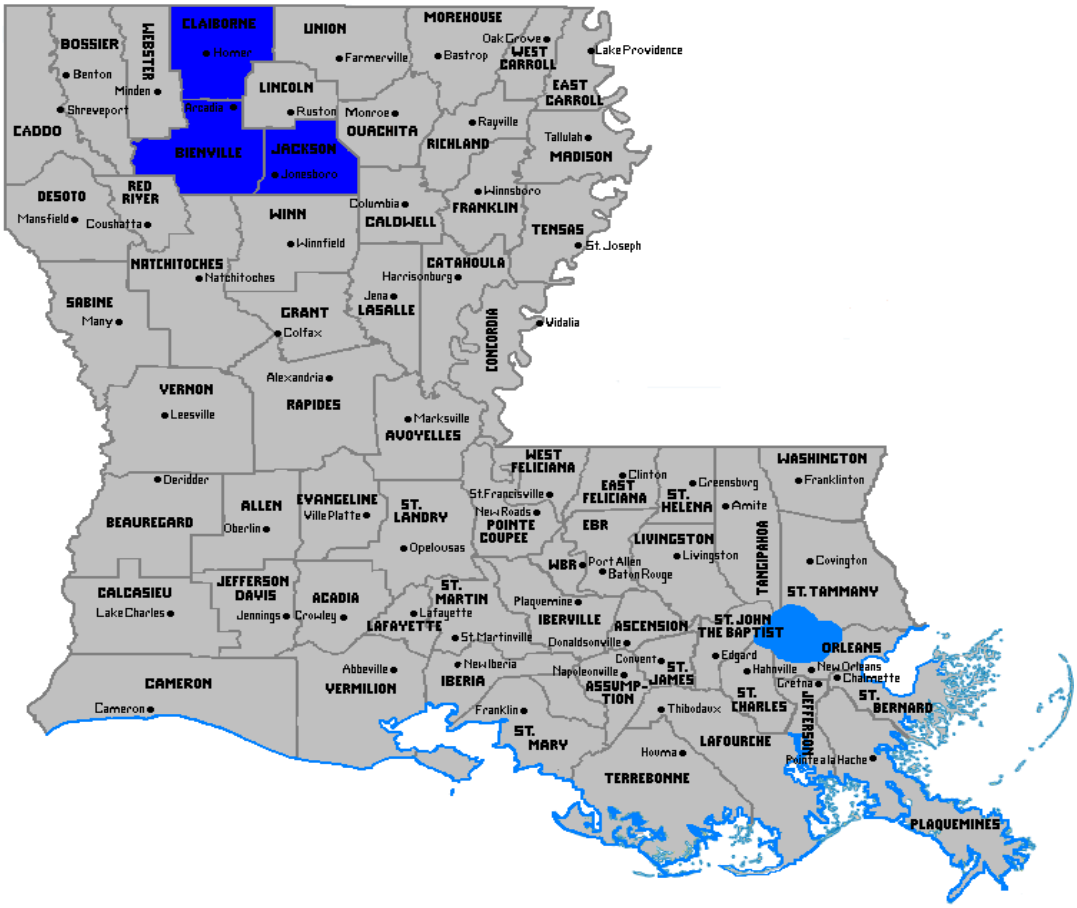

CY 2014 Capital Outcomes
1
0.8
0.6
0.4
0.2
0
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 1 CY2014	Total CY2014
District Defender: Alan Golden	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	9,418
Child in Need of Care (CINC)	162,258
District Assistance Fund (DAF)	1,317,382
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	1,489,058
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	212,545
Traffic Camera	-
Grants	86,250
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	288,543
Traffic Court	939,497
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	1,228,040
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	50,795
Partial Attorney Fees Reimbursements [as per 15:176]	17,650
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	68,445
Total for Local Government	1,595,281
Investment Earnings	
Interest Income	1,305
Other Investment Income - List source(s)	-
Total for Investment Earnings	1,305
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	3,085,644

District 1 CY2014	Total CY2014
District Defender: Alan Golden	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	1,970,290
Accrued Leave	-
Payroll Taxes	26,109
Hospitalization and Disability Insurance	293,370
Retirement	212,786
Other	-
Total for Personnel Services and Benefits	2,502,555
Travel/Training	
Parking/Auto Tolls	11,361
Travel/Lodging/Per Diem/Mileage	14,015
Total for Travel/Training	25,377
Operating Services	
Advertisements	244
Workers' Compensation	7,228
Insurance - Malpractice	13,223
Insurance - Auto/Physical Liability	1,898
Insurance - Other	-
Lease - Office	227,072
Lease - Auto/Equipment	10,348
Lease - Other	13,725
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	16,539
Dues and Seminars	15,203
Law Library/Journals/Subscriptions	22,524
Office Supplies	26,014
Total for Operating Services	354,018
Professional Services	
Audit/Accounting Expense	9,200
Contract Clerical	-
Expert Witness	6,690
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	230,083
Contract - Juvenile Attorneys or CINC	125,125
Misdemeanor Attorney Contracts	103,750
Contract Attorneys - all other	-
IT/Technical Support	18,270
Total for Professional Services	493,119
Capital Outlay	
Major Acquisitions	35,607
Total for Capital Outlay	35,607
Other Charges	
Other Operating Expenses	1,748
Total for Other Charges	1,748
Total for EXPENDITURES	3,412,424


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
1,305
0%
1,489,058
48%
1,595,281
52%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
35,607
1%
1,748
0%
493,119
15%
354,018
10%
25,377
1%
2,502,555
73%



The 2ND Judicial District Public Defenders' Office

Bienville (Arcadia) - Claiborne (Homer) - Jackson (Jonesboro)

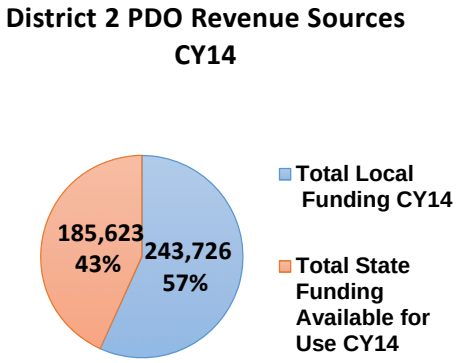
District Defender: J. Clay Carroll
525 East Court Avenue
Jonesboro, LA 71251-0471
(318) 259-4184

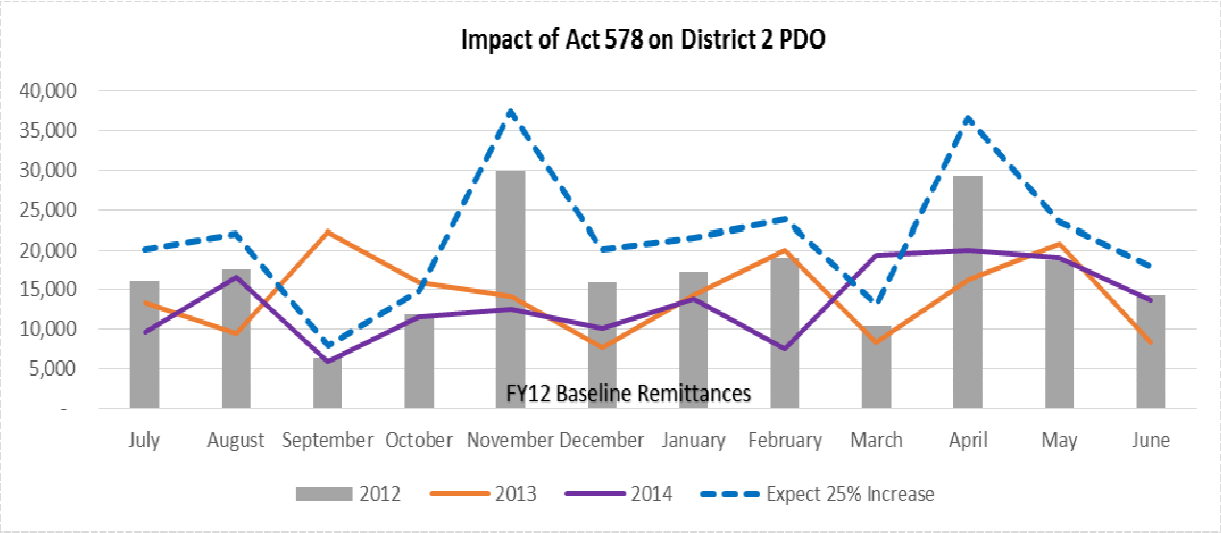
2ND JUDICIAL DISTRICT

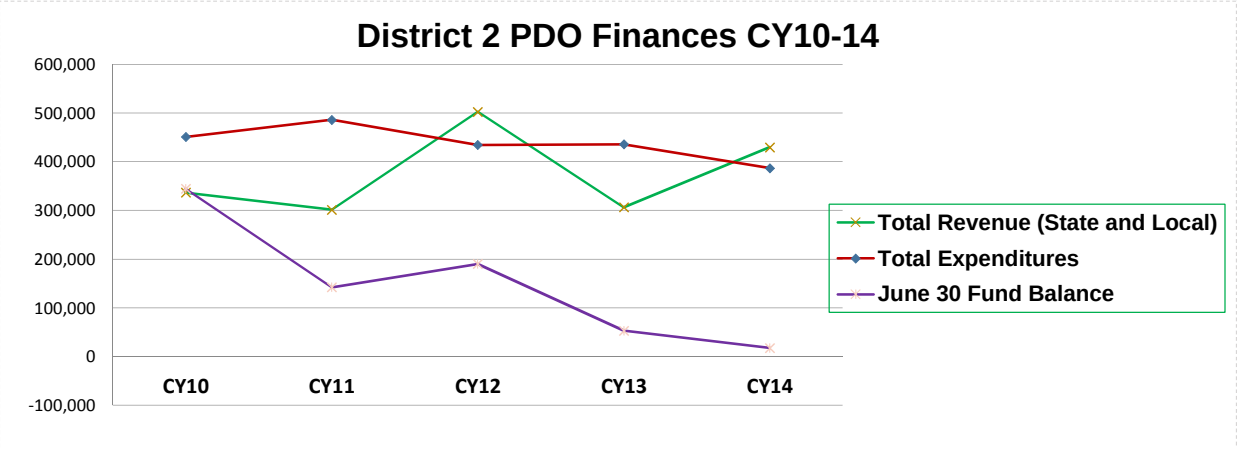
During calendar year 2014, the 2nd Judicial District Public Defenders Office handled 1,043 cases. The office received $429,349 in total revenues to handle these cases, approximately 57% of which came from local funding. This funding was derived primarily from traffic tickets and special court costs.

With the exception of a few anomalies, the 2nd has generally failed to realize the 25% increase in local funds that was expected to materialize as a result of Act 578 (2012).

The 2nd Judicial District office had very nearly exhausted its fund balance by June 2014 . Without a significant increase in revenues or reduction in expenditures, the office is expected to become insolvent during FY16.





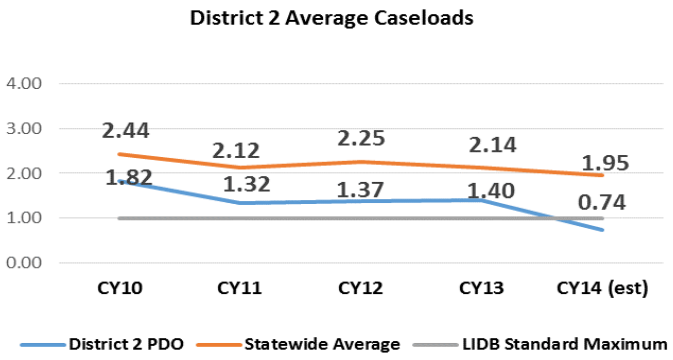


BIENVILLE, CLAIBORNE, & JACKSON PARISHES

J. Clay Carroll
District Defender
525 East Court Avenue
Jonesboro, LA 71251
318-259-4184

In the 2nd Judicial District, public defense attorneys are retained on a contract basis with the average annual contract being $53,760. Public defense attorneys in the district maintain caseloads near the recommended caseload limit for each attorney.

The 2nd Judicial District is a rural district that handles only a small number of cases each year, making generalizations difficult. However, public defense attorneys have benefited from the training and supervision offered by LPDB.

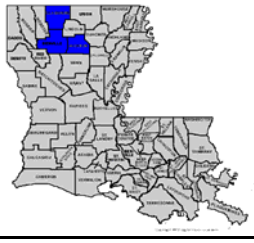


CAPITAL REPRESENTATION

Since 2009, the 2nd Judicial District has handled one new capital prosecution.

However the district has no local capacity for capital prosecutions and is completely reliant on program offices for representation.

Without the contract programs, capital cases cannot be tried in the 2nd Judicial District due to a lack of capitally certified attorneys and/or funding to support capital services in the District Office.



The 2ND JDC Public Defenders' Office

Parish(es) & Seat(s)	Bienville - Arcadia; Claiborne - Homer; Jackson - Jonesboro
Population	47,822
Juvenile Population	10,425
District Defender	J. Clay Carroll
Years as District Defender	11
Years in Public Defense	16
Office Manager	Sallie Fenn
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Each attorney is responsible for their own CMS data entry.
Primary Office Street Address	525 East Court Avenue
City	Jonesboro
ZIP	71251-0471
Primary Phone	318-259-4184
Primary Mailing Address	P.O. Box 471, Jonesboro, 71251-0471
Primary Fax Number	318-259-6278
Primary Emergency Contact	Clay Carroll
Primary Emergency Phone	318-243-4482
Secondary Emergency Contact	Sallie Fenn
Secondary Emergency Phone	318-259-4184
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Bobby Culpepper
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	none
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Yes
Courts and Locations	2nd JDC Div. A, 513 N. Main St., Homer, LA 71040; 2nd JDC Div. B, 200 Courthouse, 500 E. Court St., Jonesboro, LA 71251; 2nd JDC Div. C, 208 Courthouse, 100 Courthouse Dr., Arcadia, LA 71001
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	3 divisions
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Claiborne Parish - 1 attorney is assigned all felonies except drug cases and DWI and 1 attorney is assigned all misd. and drug and DWI felonies; Bienville and Jackson Parishes - 1 attorney in each parish is assigned all criminal cases

Name of Adult Detention Facilities in This District	Claiborne Parish Detention Center, Homer; Claiborne Parish Jail, Homer; Jackson Parish Correctional Center, Jonesboro; Bienville Parish Jail, Arcadia
Name of Adult Detention Facilities Outside the District Which Hold Clients	Bayou Dorchet Corr. Cntr, Minden; Richland Parish Det. Cntr, Rayville; LaSalle Corr. Cntr, Olla; Union Parish Det. Cntr., Farmerville
Name of Juvenile Detention Facilities In This District	N/A
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Youth Center, Coushatta; Green Oaks Detention Center, Monroe
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Many detainees are held in facilities which are 30 to 90 miles away resulting in additional time and travel costs per visit
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	No. While there is no policy the shackles are usually removed prior to entering the courtroom
Has Your District Experienced Any Difficulty Accessing	No
District Attorney	Jonathan Stewart
Chief Judge of Criminal District Court	Jenifer Ward Clason
Juvenile Court Judges (Specify District of City Court)	N/A
Drug Court Judges	N/A
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Indigency is determined by each assistant public defender after review of the applicant's financial information as provided.
When is Assignment/Appointment of Counsel Made?	At the 72 hr. hearing if in custody and at arraignment if out on bond.
Initial Client Intake Conducted By Whom? (Name and Title)	Each assistant district defender in each parish handles intake
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Attorney visits with the client, explains general process and gathers needed information
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	480
How Many Application Fees Were Waived?	195
How Many Application Fees Were Reduced?	none
Total Application Fee Dollars Collected in 2014	5,760
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	

Total Revenue from $45/$35 Special Costs Received in 2014	196,567
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Reports from each Sheriff
Who Collects the Assessed Court Fees?	Sheriff of each Parish
What, If Any, Accounting Documentation is Provided	Summary report from Sheriff
Who Remits the Court Fees Collected?	Sheriff of each Parish
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	A breakdown sheet is provided showing the total collections and how much is paid to each entity listed.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	This determination is made by the Judge in each Division in conjunction with the assigned defender.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Attorney and/or probation provides amount assessed
Who Collects the Assessed Partial Payments?	Probation officer or payment is made directly to my office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Payment form showing amount of payment, total payments made to date and total assessment is sent with each payment.
Who Remits the Partial Payments Collected?	Probation officer or client
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom	Same as fees collected
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	10,958
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Private practice permitted, but No policy. While there is No formal policy, each attorney is aware primary responsibility is to the defender's office and No cases are to be taken that will be in conflict. The general policy of the former local board has been in place for over 12 years and I was advised of it when I was first hired.
For the Contract Attorneys in Your District, Is There a	Yes
Primary Immediate Needs	None
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	no
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	no

Immediate Critical Issue Areas	Funding. The district is projected to have no reserves at the end of the fiscal year and if additional funding is not secured all contract attorneys may not be renewed. The district is also without the services of a full time investigator and need to be replaced as soon as funds are available.
Long-Term Critical Issue Areas	Caseload and/or workload will have to be reviewed on an ongoing basis to make sure that each attorney is within state standards. The issue will become whether appropriate funding will be available to meet future staffing needs.
Please List All New Hires in 2014 (Name and Title)	Scott Killen - Contract Attorney; Josh Clayton - Contract Conflict Attorney
Please List All Promotions in 2014 (Name and Title)	None
2014 Media Coverage and/or Major Accomplishments	N/A
Number of Expected New Attorney Hires in 2015	4
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Each new hire is assigned a veteran defender to mentor new attorneys.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	District Defender supervises all attorneys and the investigator.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	District Defender directly supervises all attorneys and
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	The district defender is the only supervisor and does maintain a reduced caseload.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	District Defender is partially reimbursed for medical insurance.

Regular Meetings for Any Staff, Please Describe	Quarterly meetings are scheduled for all staff .
Number of NEW capital cases in CY14 handled by your office	none
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	none
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2014	None
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	All attorneys in the 2nd JDC are experienced with Juvenile Defendants.
Please Provide the Names of All State Representatives and Senators from Your District	Sen. Robert Kostelka, Sen. Robert Adley, , Sen. Richard Gallot, Jr., Rep. Patrick Jefferson, Rep. James Fannin
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	No changes in 2014
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
None	
Part-Time Contract Attorneys	**Contact Information**
J. Clay Carroll	318-259-4184
Darrell R. Avery	318-259-9040
William Rick Warren	318-377-8150
Scott Killen	318-436-9954
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Sallie Fenn	318-259-4184

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	J. Clay Carroll
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	x
Microsoft Office 2010	x
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	x
Internet Explorer 9	x
Firefox	x
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	

Television	
DVD	
VCR	
Desktop PCs	
Laptops	5
Video Cameras	
Digital Cameras	1
Video Conferencing Systems	
B&W Laser Printers	
Color Printers	
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	
Email Provider:	
Please list any software or computer equipment in which you need training:	

2nd District Defender Office CY 2014 Caseloads & Outcomes

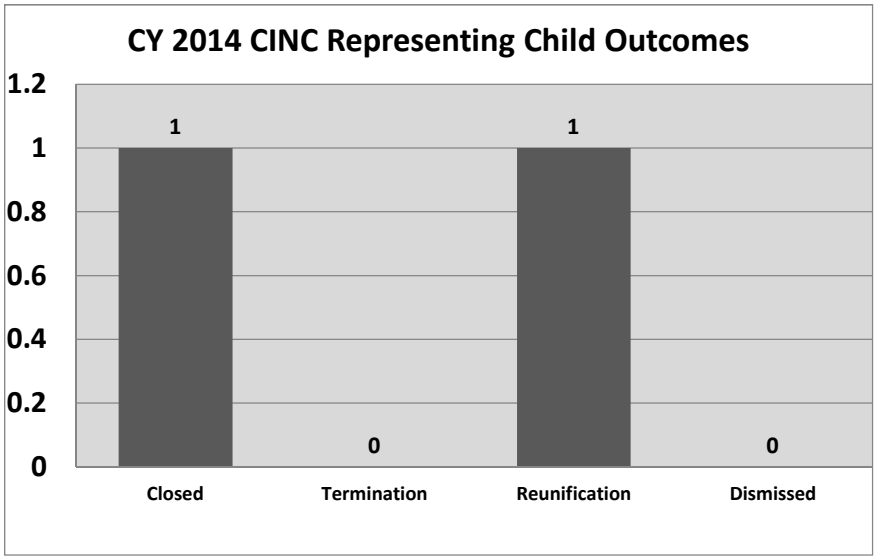
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	1	3	3	0	1	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	3	2	3	6	0	3	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	16	12	4	20	N/A	N/A	1	0	7	1	N/A	N/A	0	0	0
Delinquency Felony	2	3	1	3	N/A	N/A	0	0	1	0	N/A	N/A	0	0	0
Delinquency-Life	1	0	0	1	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	288	133	77	365	N/A	N/A	73	10	131	4	0	0	0	0	0
Adult Felony Non-LWOP**	416	192	183	599	N/A	N/A	68	30	108	0	0	0	0	0	0
Adult LWOP	4	2	3	7	N/A	N/A	0	1	1	0	0	1	0	0	1
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	27	30	12	39	N/A	N/A	1	0	1	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

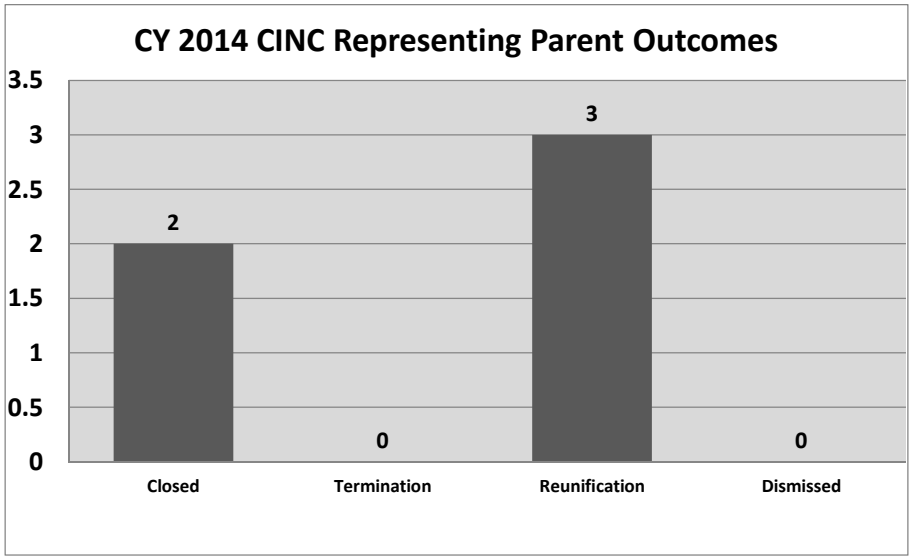
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

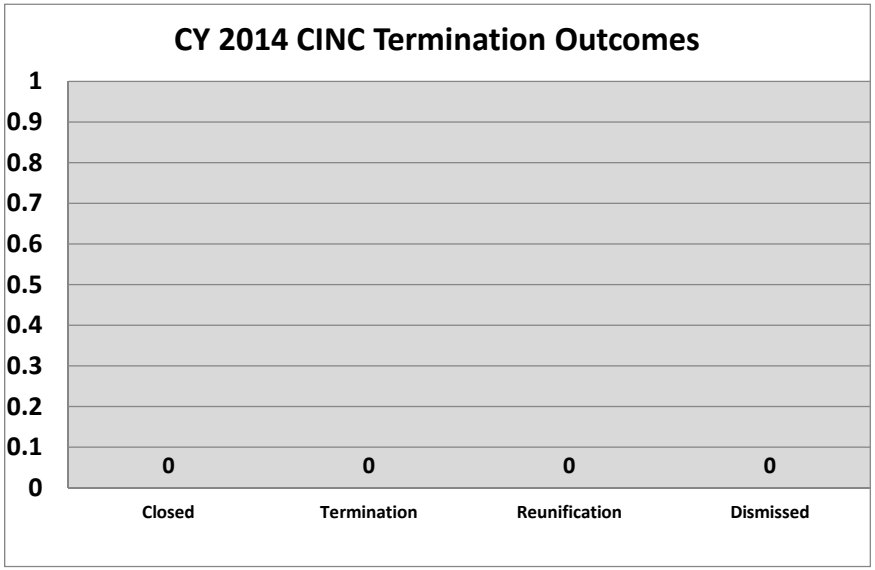
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

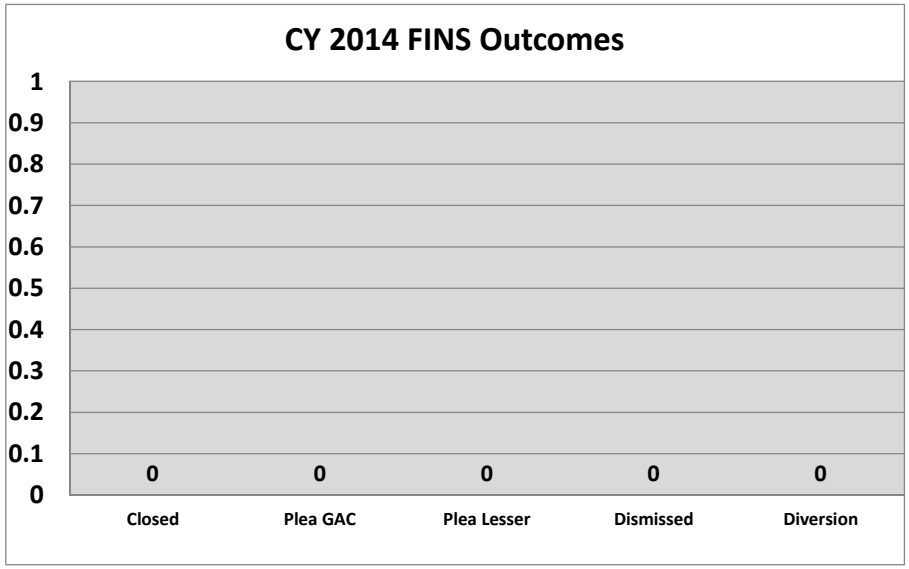
****Life Without Parole**

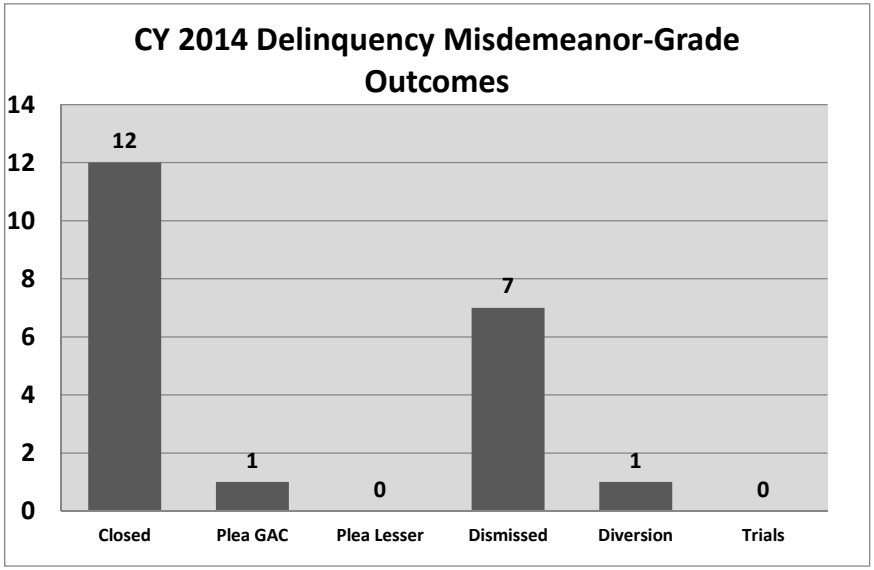
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

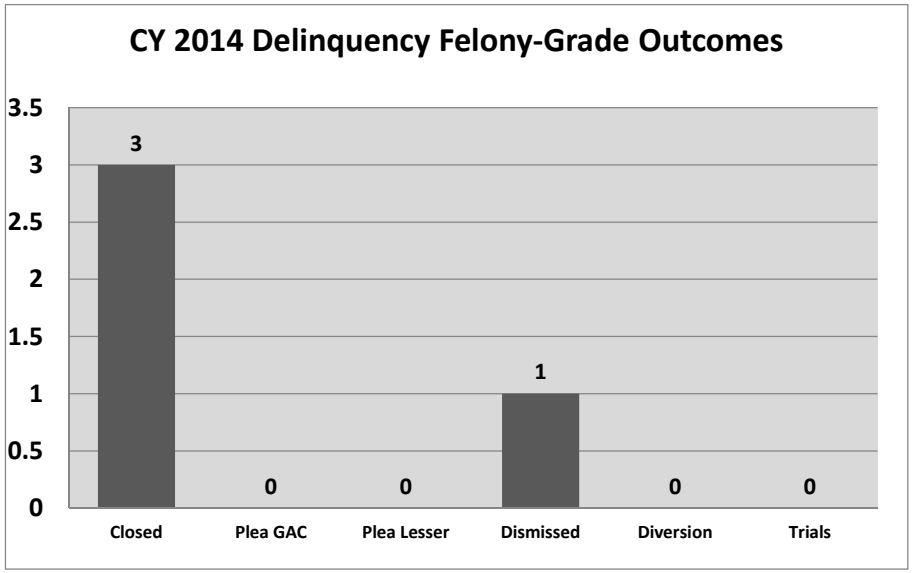

CY 2014 CINC Representing Child Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
1
0
Closed
Termination
Reunification
Dismissed

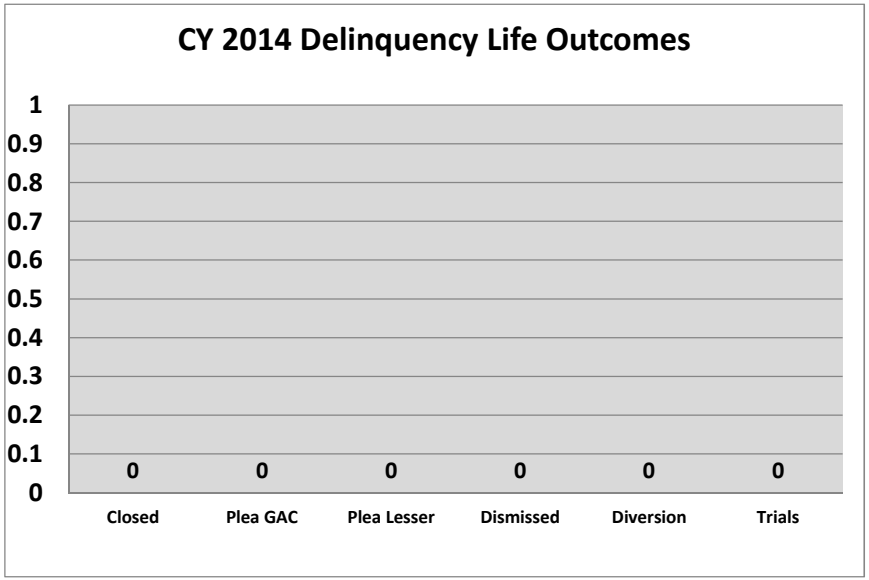

CY 2014 CINC Representing Parent Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
2
0
3
0
Closed
Termination
Reunification
Dismissed

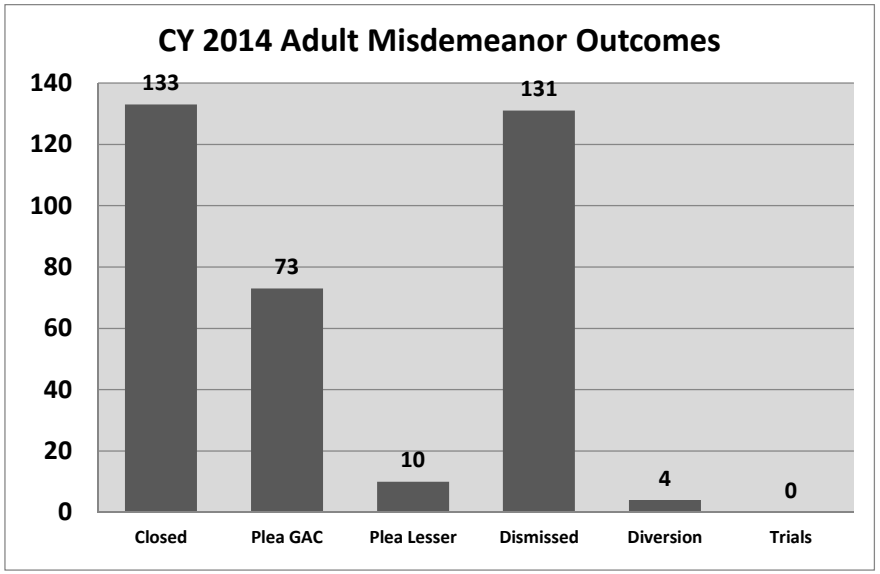

CY 2014 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

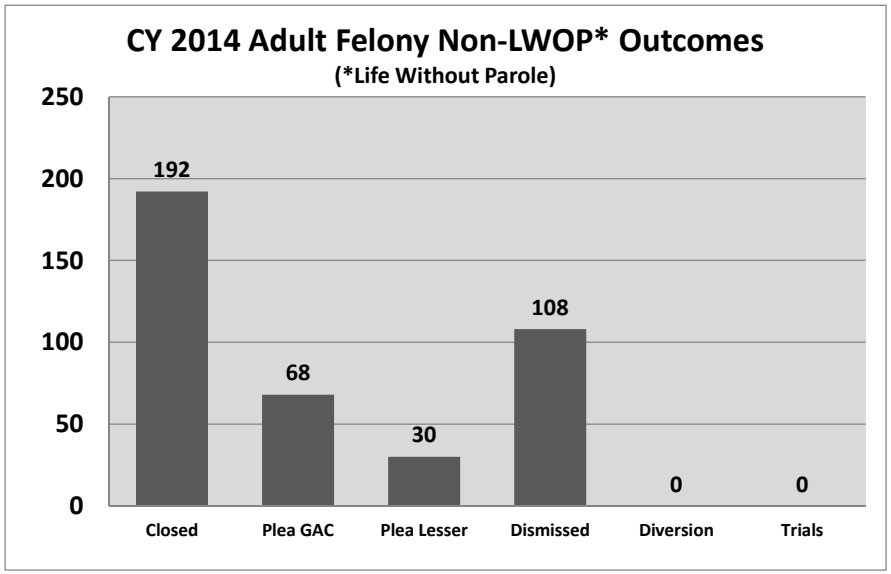

CY 2014 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

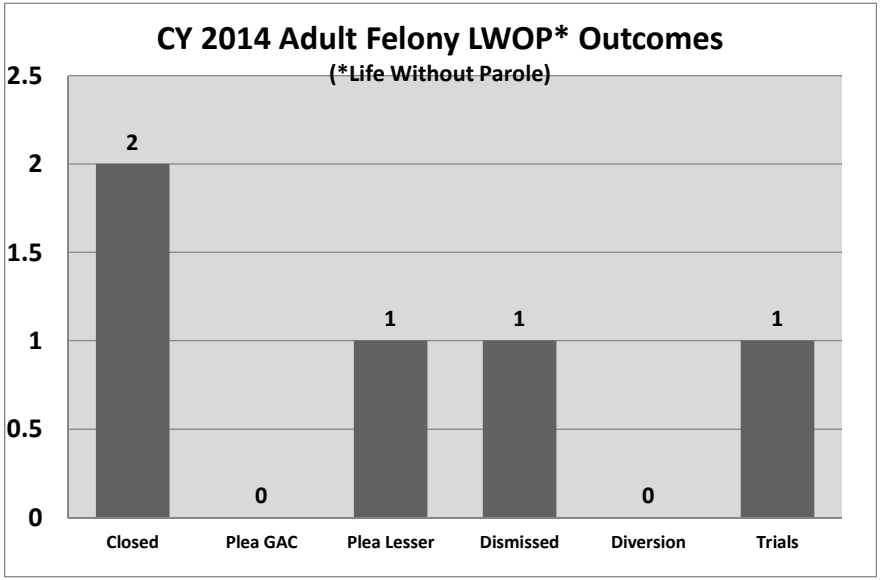

CY 2014 Delinquency Misdemeanor-Grade Outcomes
14
12
10
8
6
4
2
0
12
1
0
7
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

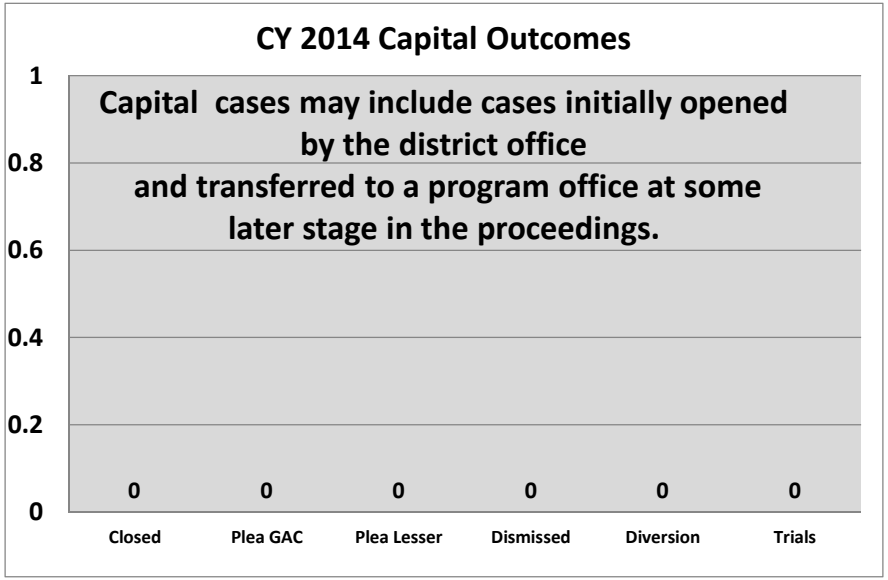

CY 2014 Delinquency Felony-Grade Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
0
0
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
140
120
100
80
60
40
20
0
133
73
10
131
4
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

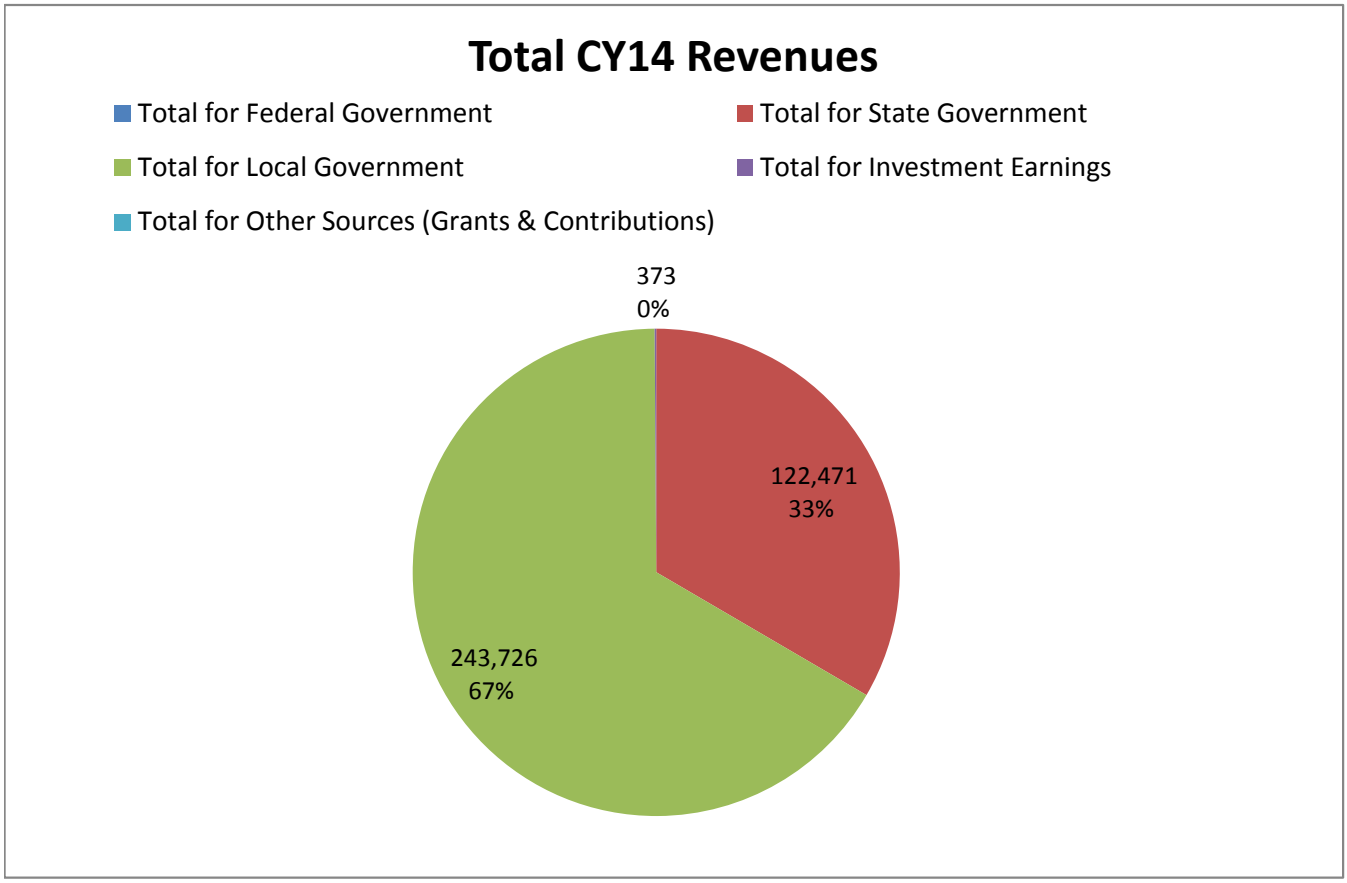

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
250
200
150
100
50
0
192
68
30
108
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

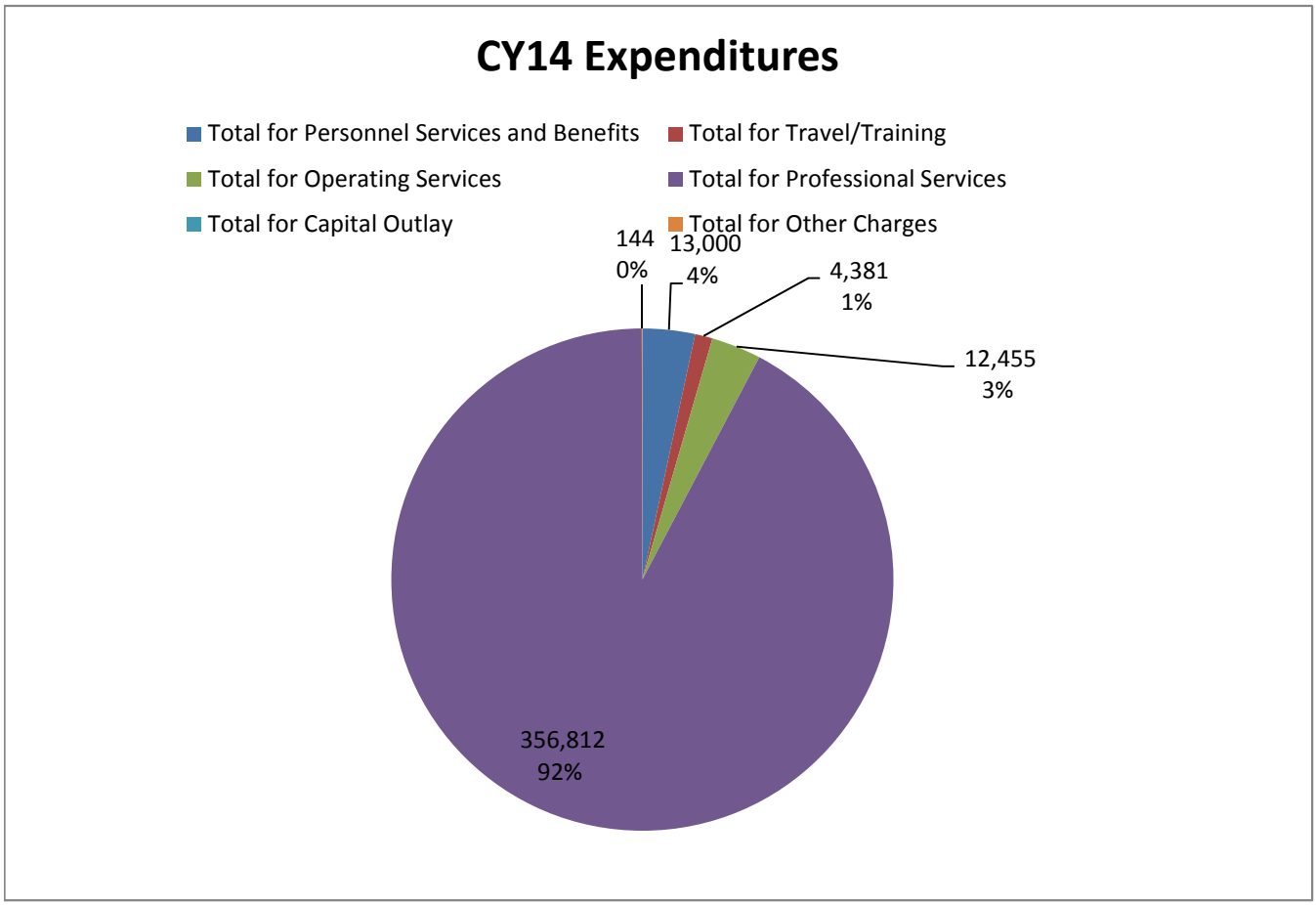

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
2.5
2
1.5
1
0.5
0
2
0
1
1
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

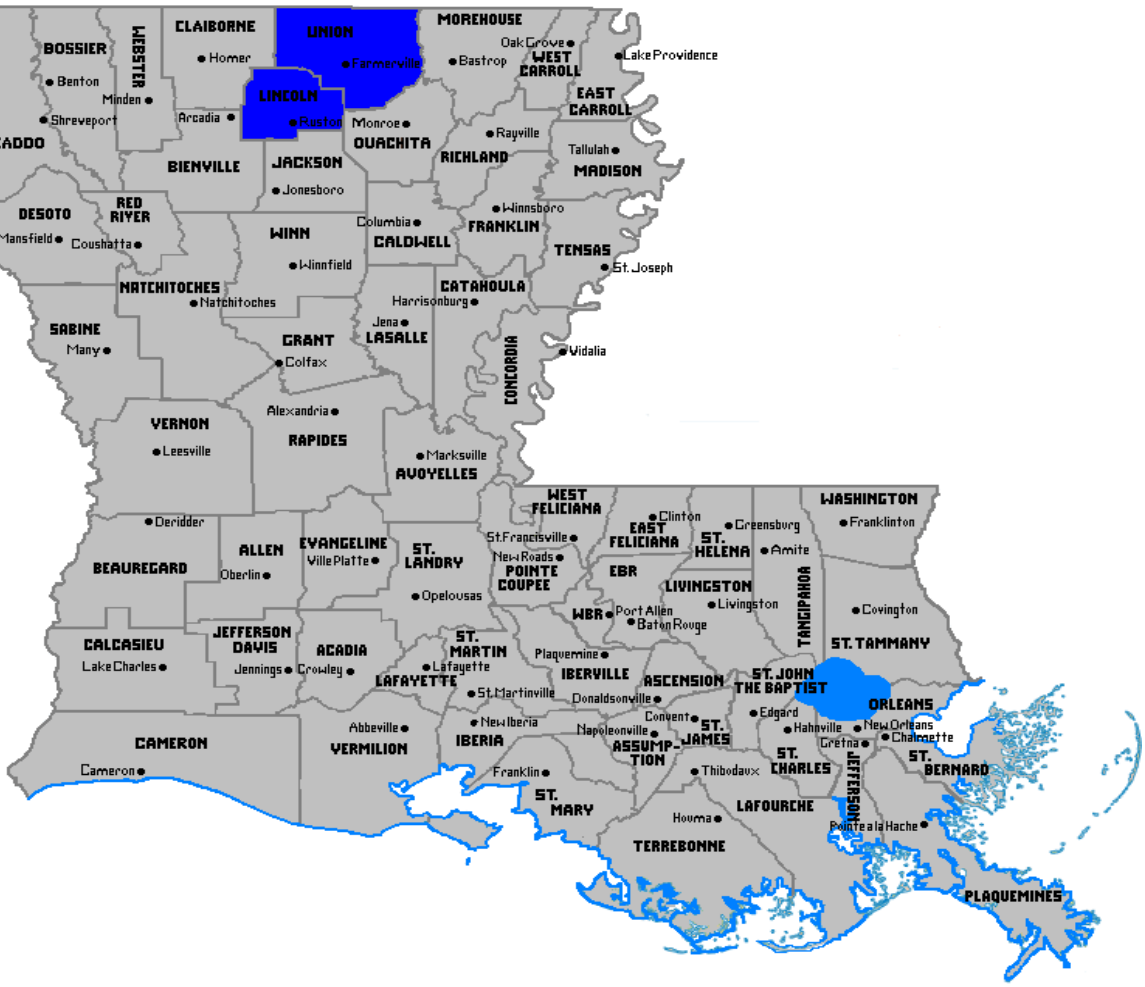

CY 2014 Capital Outcomes
1
0.8
0.6
0.4
0.2
0
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 2 CY2014	Total CY2014
District Defender: Clay Carroll	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	2,585
District Assistance Fund (DAF)	119,886
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	122,471
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	27,840
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	2,600
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	196,567
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	196,567
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	5,760
Partial Attorney Fees Reimbursements [as per 15:176]	10,958
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	16,718
Total for Local Government	243,726
Investment Earnings	
Interest Income	373
Other Investment Income - List source(s)	-
Total for Investment Earnings	373
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	366,570

District 2 CY2014	Total CY2014
District Defender: Clay Carroll	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	-
Accrued Leave	-
Payroll Taxes	-
Hospitalization and Disability Insurance	13,000
Retirement	-
Other	-
Total for Personnel Services and Benefits	13,000
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	4,381
Total for Travel/Training	4,381
Operating Services	
Advertisements	-
Workers' Compensation	-
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	2,094
Insurance - Other	-
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	862
Office - Telephone/Utilities/Postage/Internet	136
Dues and Seminars	398
Law Library/Journals/Subscriptions	8,965
Office Supplies	-
Total for Operating Services	12,455
Professional Services	
Audit/Accounting Expense	7,000
Contract Clerical	-
Expert Witness	400
Investigators	3,100
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	33,000
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	313,312
IT/Technical Support	-
Total for Professional Services	356,812
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	144
Total for Other Charges	144
Total for EXPENDITURES	386,792


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
373
0%
122,471
33%
243,726
67%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
144
0%
13,000
4%
4,381
1%
12,455
3%
356,812
92%



The 3RD Judicial District Public Defenders' Office

Lincoln (Ruston) - Union (Farmerville)

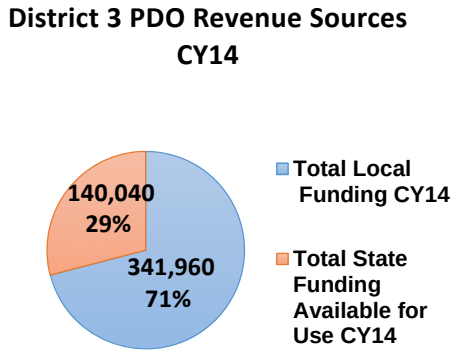
District Defender: Lewis A. Jones
307 North Trenton Street, Suite 102
Ruston, LA 71270
(318) 255-5100

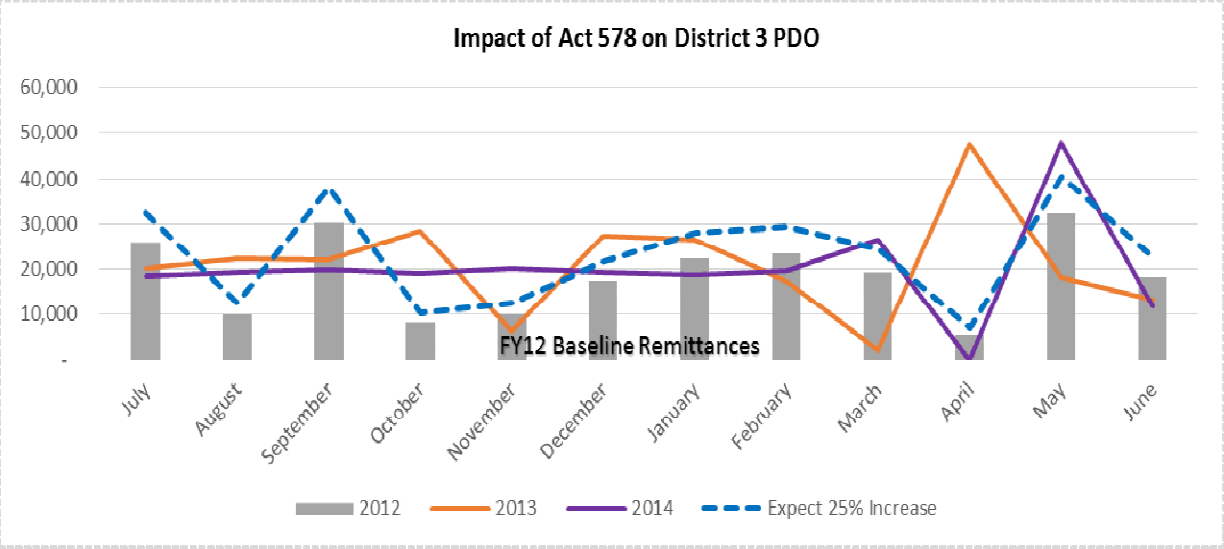
3RD JUDICIAL DISTRICT

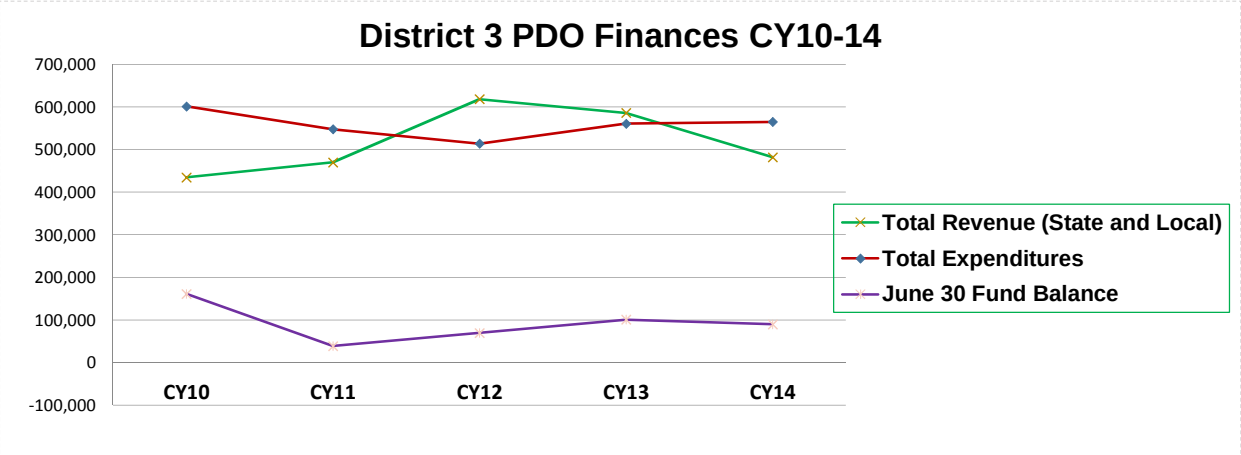
During calendar year 2014, the 3rd Judicial District Public Defenders Office handled 1,971 cases. The office received $482,000 in total revenues to handle these cases, approximately 71% of which came from local funding. This funding was derived primarily from traffic tickets and special court costs.

Since the inception of Act 578 (2012), local revenues associated with court costs have been unstable and erratic. As shown in the graph below, revenues have fallen below the 25% expected increase fifty percent of the time.

The 3rd Judicial District office's expenditures exceeded the office's revenues in CY10, CY11 and CY14 . The fund balance grew slightly in CY12 and CY13. While it is too early to project when the 3rd Judicial District office will exhaust its fund balance, without a significant increase in revenues or reduction in expenditures, the office will eventually become insolvent.





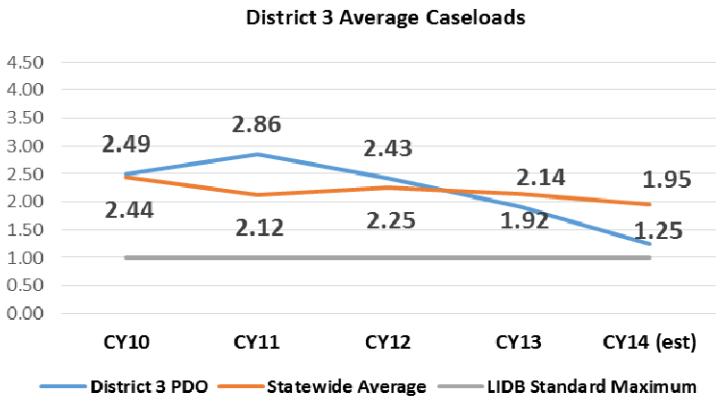


LINCOLN AND UNION PARISHES

Lewis A. Jones
District Defender
307 N. Trenton Street, Suite 102
Ruston, LA 71270
318-255-5100

In the 3rd Judicial District, public defense attorneys maintain caseloads in excess of the recommended caseload limit for each attorney.
However, since CY13 caseloads in this district have been below the state average overload.

Since its inception in 2007, LPDB has continually strived to improve the quality of representation through supervision, adherence to standards of representation, and training. These improvements to representation are the cornerstones which lead to improved outcomes for clients.

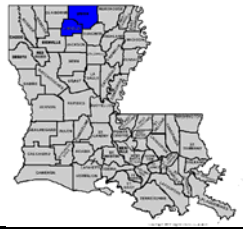


CAPITAL REPRESENTATION

Since 2009, the 3rd Judicial District has handled one new capital prosecution.

However the district has no local capacity for capital prosecutions and is completely reliant on program offices for representation.

Without the contract programs, capital cases cannot be tried in the 3rd Judicial District due to a lack of capitally certified attorneys and/or funding to support capital services in the District Office.



The 3RD JDC Public Defenders' Office

Parish(es) & Seat(s)	Lincoln - Ruston; Union - Farmerville
Population	69,456
Juvenile Population	14,833
District Defender	Lewis A. Jones
Years as District Defender	21 years, 8 months
Years in Public Defense	25
Office Manager	Rebecca Pesnell
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Rebecca Pesnell, office manager; Melissa Bryan, secretary; Nikki Brantley, secretary.
Primary Office Street Address	307 North Trenton Street, Suite 102
City	Ruston
ZIP	71270
Primary Phone	318-255-5100
Primary Mailing Address	Same
Primary Fax Number	318-255-4375
Primary Emergency Contact	Lewis A. Jones
Primary Emergency Phone	318-503-1444 (cell)
Secondary Emergency Contact	Gina L. Jones
Secondary Emergency Phone	318-251-3200 (work)
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Tom Sumrall
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	675
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Stephanie Perry of Wade & Perry, CPAs
Courts and Locations	3rd Judicial District Court, Lincoln Parish, Ruston; Ruston City Court; 3rd Judicial District Court, Union Parish, Farmerville
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	3 divisions in Lincoln District, 3 divisions in Union District, 1 in Ruston City Court, and a Drug Court in Lincoln and Union District Courts.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	One contract attorney handles Ruston City Court and Lincoln juvenile cases; one contract attorney handles felonies in Union Parish; one contract attorney handles misdemeanor, conflict, and juvenile cases in Union Parish; one contract attorney handles Lincoln misdemeanors; one contract attorney handles conflict cases and one criminal division in Lincoln Parish; one contract attorney handles all criminal cases in a separate division in Lincoln Parish; one contract attorney handles all criminal cases in a separate division in Lincoln Parish.

Name of Adult Detention Facilities in This District	Lincoln Parish Detention Center and Union Parish Detention Center
Name of Adult Detention Facilities Outside the District Which Hold Clients	Jackson Parish Correctional Center (Jonesboro) and Wade Correctional Center (Homer)
Name of Juvenile Detention Facilities In This District	There are no "juvenile detention facilities"; however, juveniles are sometimes held at the Methodist Children's Home in Ruston.
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Johnny Gray Detention Center (Bossier City), Ware Detention (Coushatta), Green Oaks Detention Center (Monroe)
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	It is difficult to communicate with clients who are housed in parishes other than that in which their charges are pending.
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	Court does not have a written shackling procedure. Generally, they are not brought into the courtroom in leg restraints or hand cuffs. There is usually a bailiff at each courtroom door, but the juvenile is not restrained in the courtroom.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	John F. Belton, as of 1/12/15
Chief Judge of Criminal District Court	Jay B. McCallum
Juvenile Court Judges (Specify District of City Court)	Jay B. McCallum in Union Parish and Thomas W. Rogers in Lincoln Parish.
Drug Court Judges	Cynthia T. Woodard in Lincoln Parish and Jay B. McCallum in Union Parish.
Mental Health Court Judges	No
Other Specialty Court	None
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	If incarcerated, determined by judge via telephone within 72 hours of arrest. Otherwise, determined in court at the arraignment by the contract attorney handling court on that particular day.
When is Assignment/Appointment of Counsel Made?	By telephone within 72 hours of arrest if in custody. If not, at arraignment.
Initial Client Intake Conducted By Whom? (Name and Title)	Robert Earle, contract attorney, in Union Parish. Forrest Moegle, contract attorney, in Lincoln Parish.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Within 72 hours of appointment, lawyer responsible for doing the intake visits with the defendant, answers any questions that they may have, and completes the intake form.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	Approximately 340
How Many Application Fees Were Waived?	Not sure exactly. Probably less than 50.
How Many Application Fees Were Reduced?	Less than 5.
Total Application Fee Dollars Collected in 2014	15,510
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	245,401
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes

What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	None
Who Collects the Assessed Court Fees?	Sheriff in district court and Marshal in city court. If on felony probation, may be collected through probation & parole.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	We receive documentation showing our portion of the fees collected from the collecting agencies; however, we do not get anything showing what was collected and distributed to other agencies.
Who Remits the Court Fees Collected?	Sheriff in district court and Marshal in city court. If collected through probation & parole, they do.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	The Lincoln Parish Sheriff's Office, Union Parish Sheriff's Office, and the Ruston Marshal's Office provide documentation showing the number of cases for which the fee was collected and the total collected.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Rate charged, if any, is determined by the Court; however, this is rarely, if ever, done.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	None
Who Collects the Assessed Partial Payments?	Either the sheriff or the marshal's office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Partial Payments Collected?	Either the sheriff or Ruston Marshal.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	The Lincoln Parish Sheriff's Office, Union Parish Sheriff's Office, and the Ruston Marshal's Office provide documentation showing the number of cases for which the fee was collected and the total collected.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	This is not broken out by the remitting agencies, so I cannot give an accurate figure. I would guess less than $1000.
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Attorneys are permitted to have a private practice as long as it does not conflict with their contractual obligations; however, the policy is not in writing.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Not at this time.
Primary Immediate Needs	A guaranteed, steady flow of funding and 2 new computers.
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	No
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	No
Immediate Critical Issue Areas	Continued funding.
Long-Term Critical Issue Areas	Sufficient funding.
Please List All New Hires in 2014 (Name and Title)	None
Please List All Promotions in 2014 (Name and Title)	None
2014 Media Coverage and/or Major Accomplishments	None

Number of Expected New Attorney Hires in 2015	As of 1/31/15, I will no longer be the District Public Defender. I also expect one of my contract attorneys to resign. We will need a new District Defender and at least one contract attorney.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Have only hired one new attorney in years, and that attorney had many years of criminal experience. I have observed him in court and offered suggestions and tips that I thought would be helpful.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Other than the district defender, we only have 6 attorneys. All attorneys are directly supervised by the district defender. All attorneys are contract and, therefore, supervise their own support staff.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	All 6 contract attorneys are directly supervised by the District Defender.
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	No
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No medical benefits provided.
Regular Meetings for Any Staff, Please Describe	No
Number of NEW capital cases in CY14 handled by your office	0
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	0
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2014	None
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	All of our attorneys have experience with juvenile defendants.
Please Provide the Names of All State Representatives and Senators from Your District	Representatives are Rob Shadoin and Patrick Jefferson. Senator is Bob Kostelka.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None that I can think of.
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	None

Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
None	
Part-Time Contract Attorneys	**Contact Information**
Gina L. Jones	318-251-3200
Forrest L. Moegle	318-254-0100
Rick Candler	318-255-1670
Deanna McCallum	318-368-3348
Robert Earle	318-368-2246
Bruce Hampton	318-368-7444
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Rebecca Pesnell	318-255-5100
Donnie Kimbell	318-245-3401

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Lewis A. Jones
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	
Windows 7	
Windows Vista	x
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	
Microsoft Office 2010	
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	x
Firefox	x
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	0
DVD	0
VCR	0

Desktop PCs	2
Laptops	0
Video Cameras	0
Digital Cameras	0
Video Conferencing Systems	0
B&W Laser Printers	1
Color Printers	0
Wireless Cards	0
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	5.33 Mb/s
Provider Name:	AT&T
Email Provider:	
Please list any software or computer equipment in which you need training:	Word and Power Point.

3rd District Defender Office CY 2014 Caseloads & Outcomes

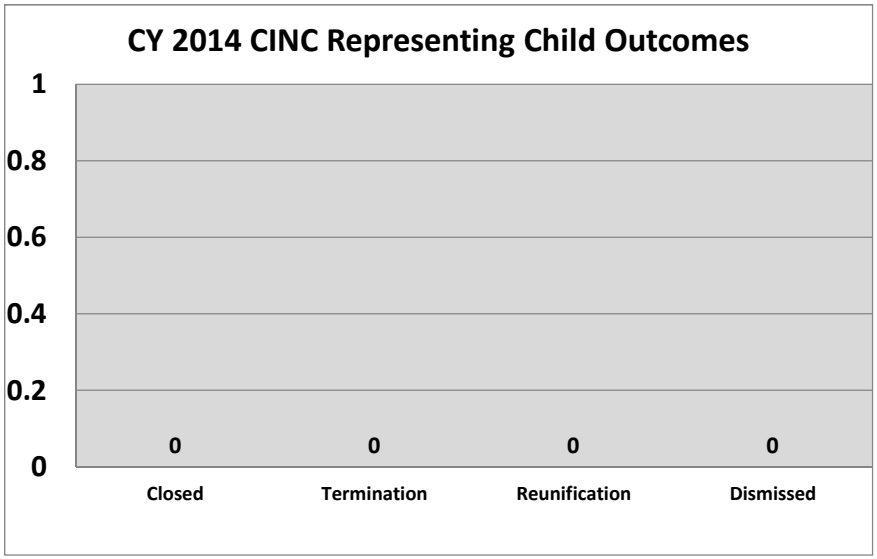
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	17	10	3	20	0	5	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	1	1	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	0	0	2	2	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Delinquency Felony	0	1	2	2	N/A	N/A	0	0	1	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	646	347	191	837	N/A	N/A	228	30	104	0	0	0	5	0	5
Adult Felony Non-LWOP**	522	345	234	756	N/A	N/A	305	78	59	0	0	1	0	2	3
Adult LWOP	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	245	154	107	352	N/A	N/A	0	0	5	0	N/A	N/A	N/A	N/A	0
PCR	1	0	0	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

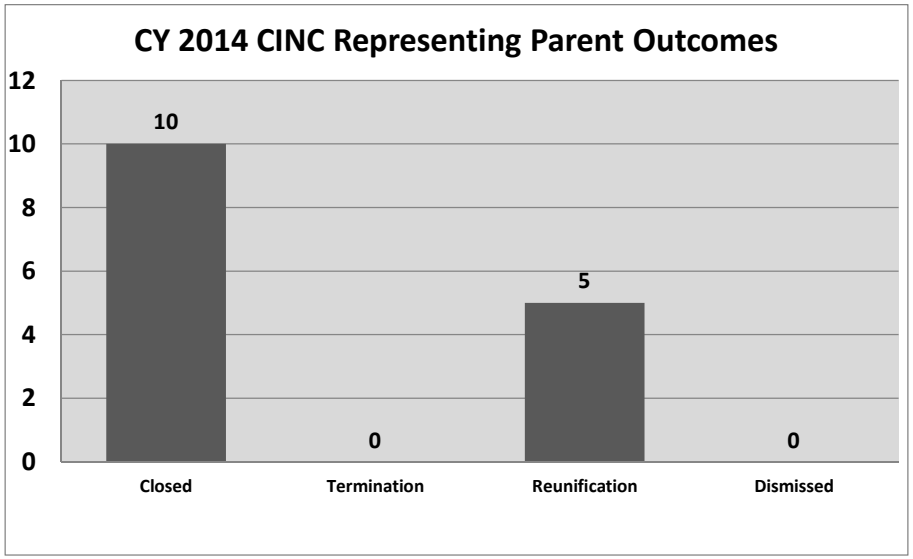
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

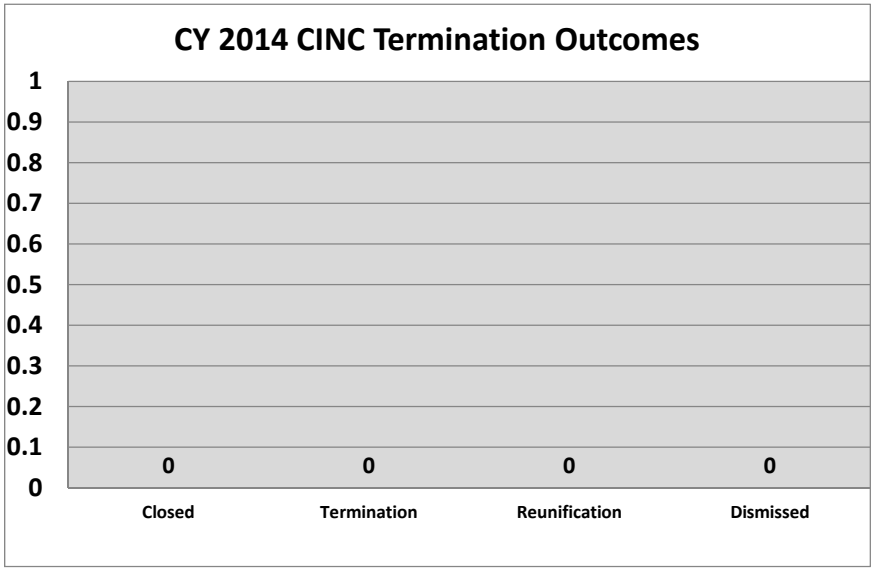
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

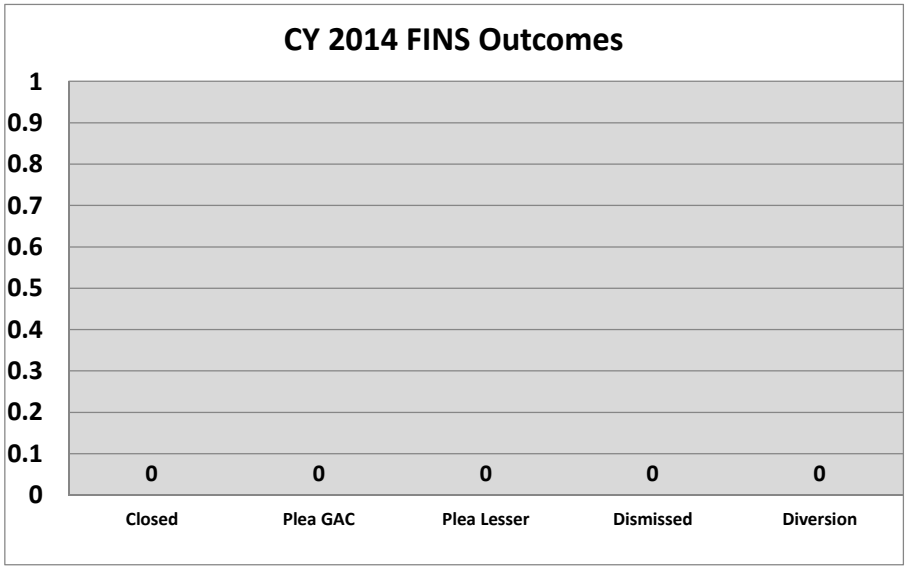
****Life Without Parole**

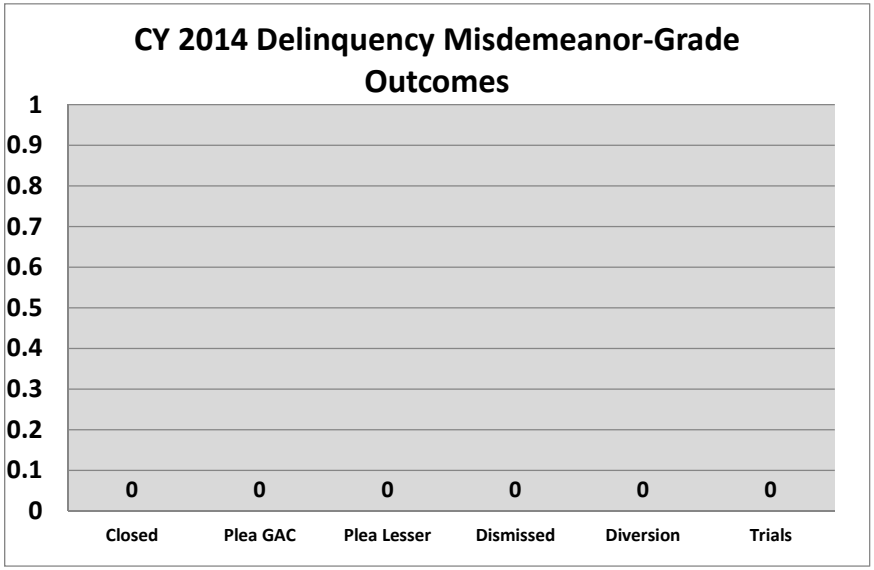
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

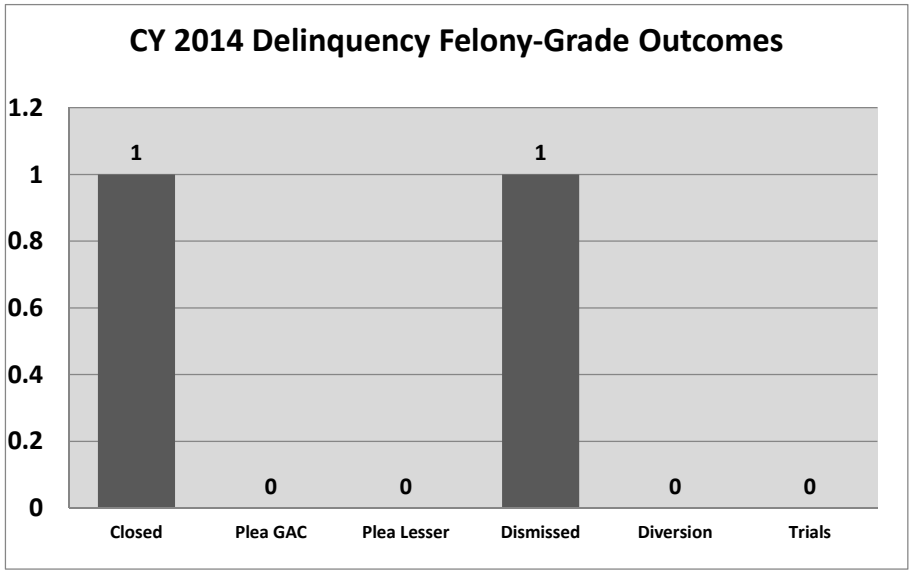

CY 2014 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

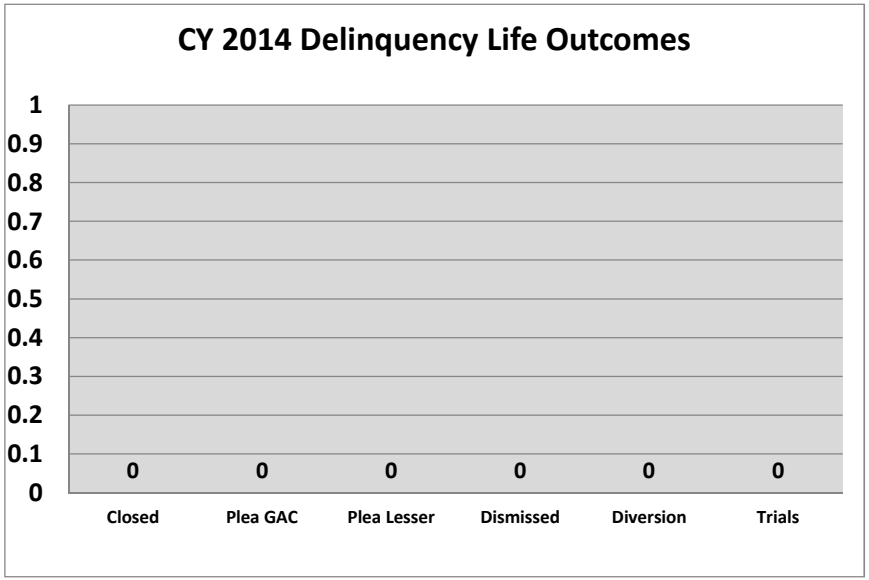

CY 2014 CINC Representing Parent Outcomes
12
10
8
6
4
2
0
10
0
5
0
Closed
Termination
Reunification
Dismissed

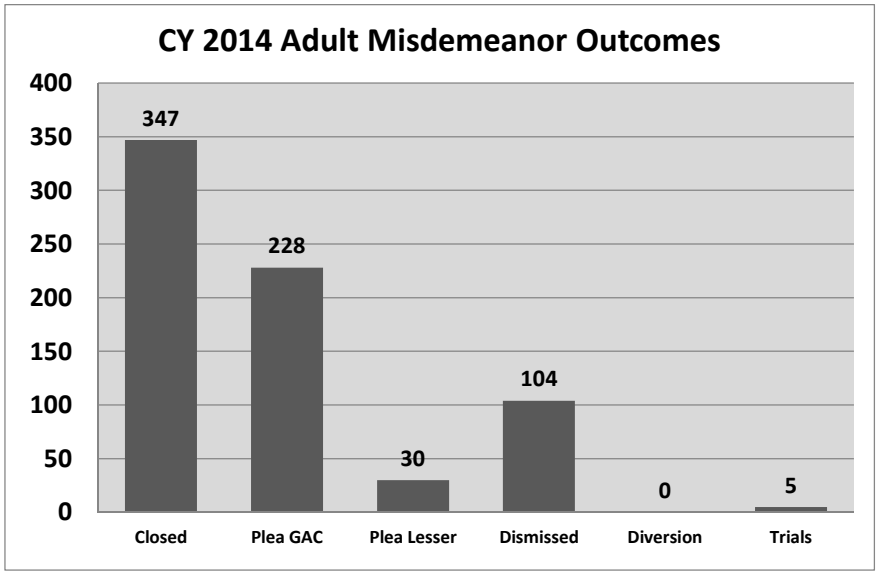

CY 2014 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

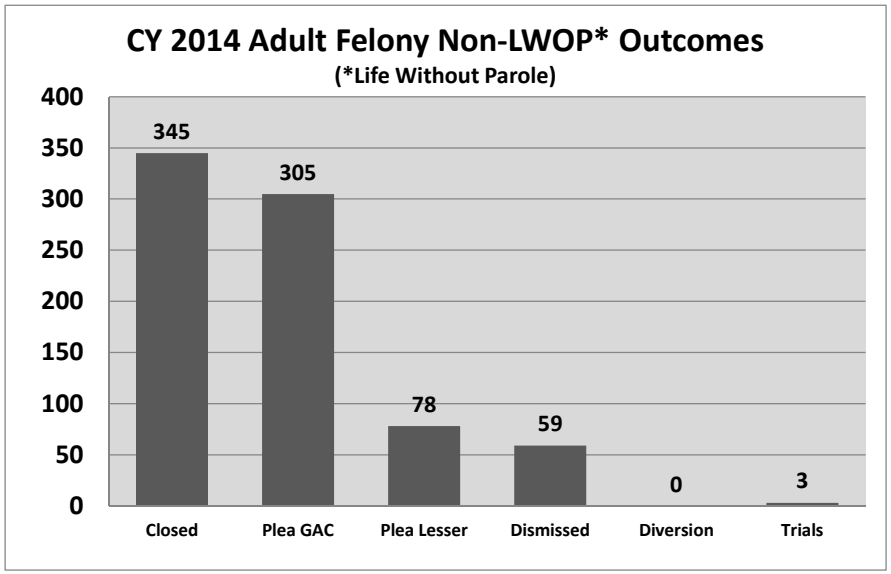

CY 2014 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

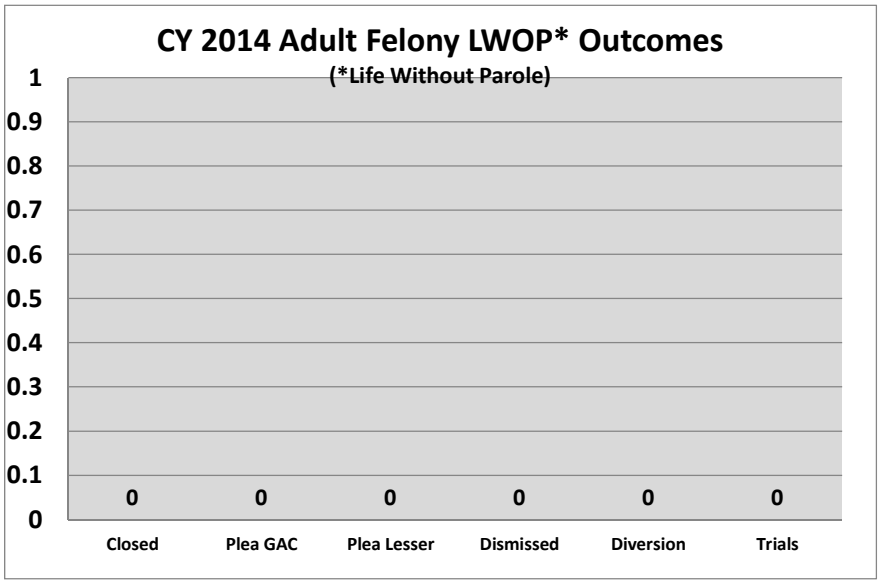

CY 2014 Delinquency Misdemeanor-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

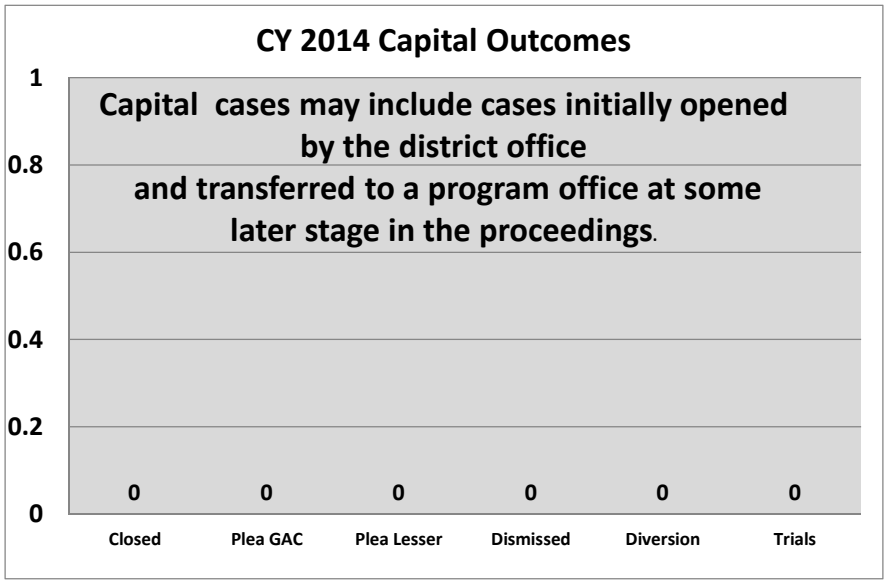

CY 2014 Delinquency Felony-Grade Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
400
350
300
250
200
150
100
50
0
347
228
30
104
0
5
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

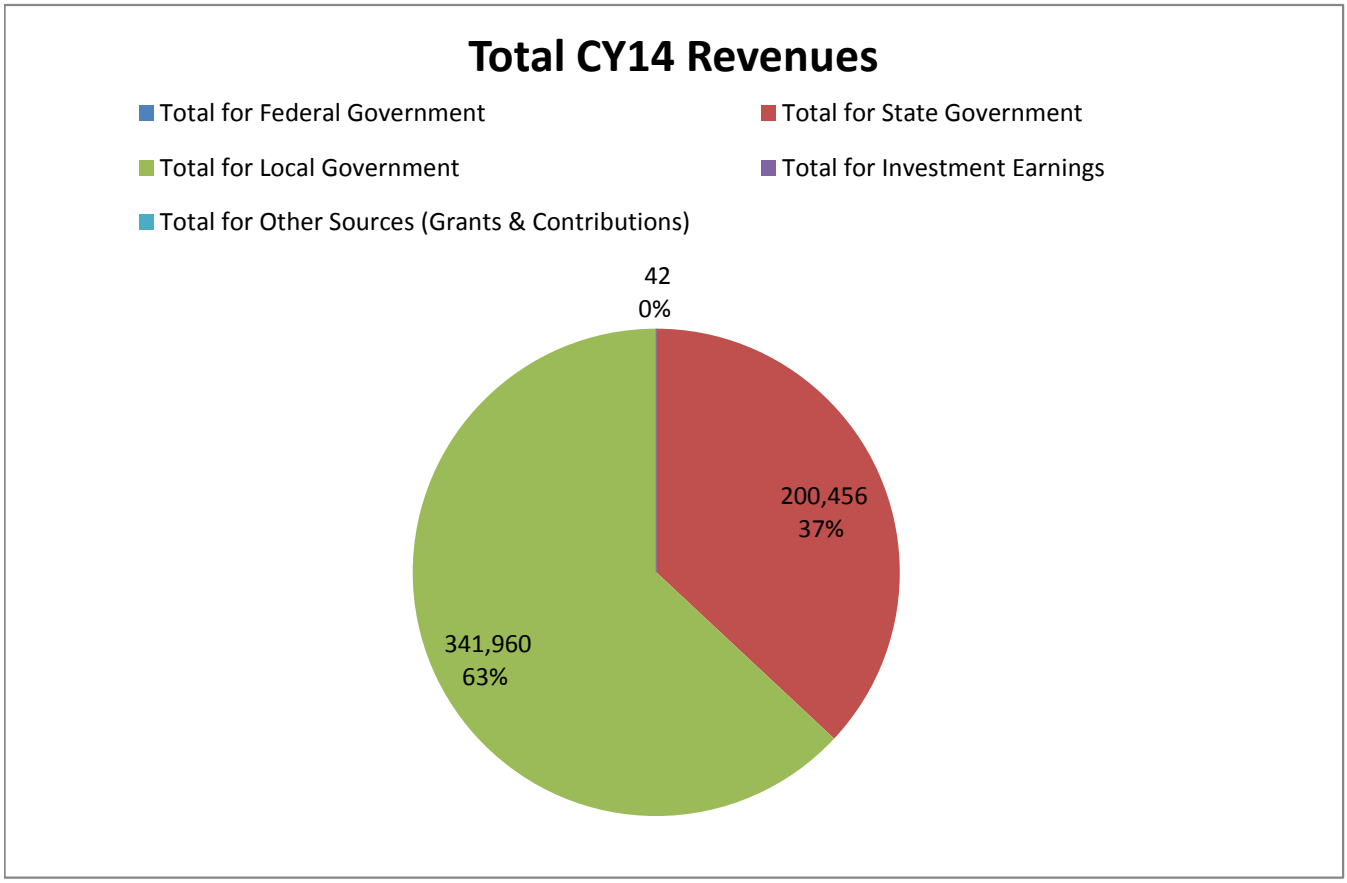

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
400
350
300
250
200
150
100
50
0
345
305
78
59
0
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

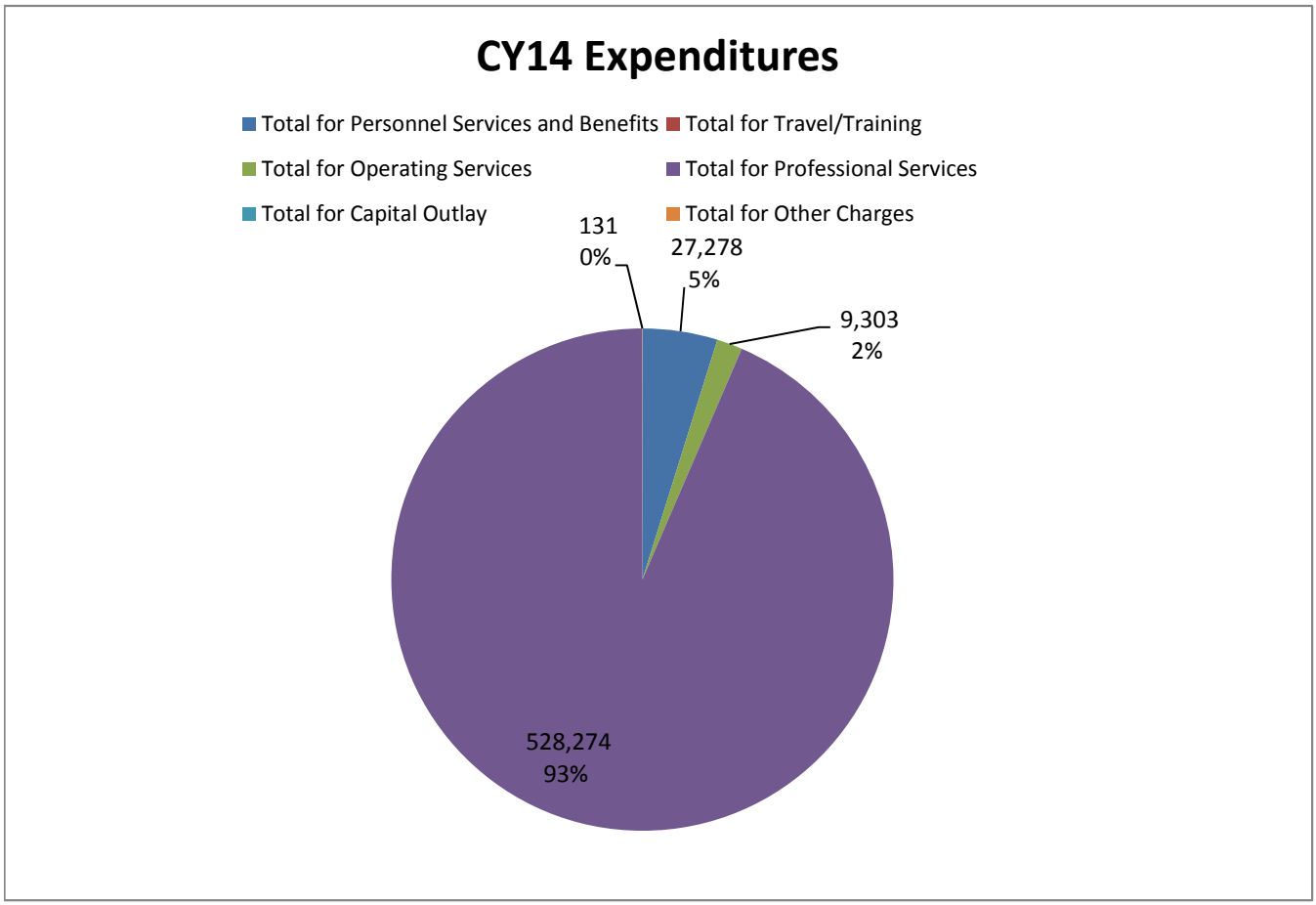

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

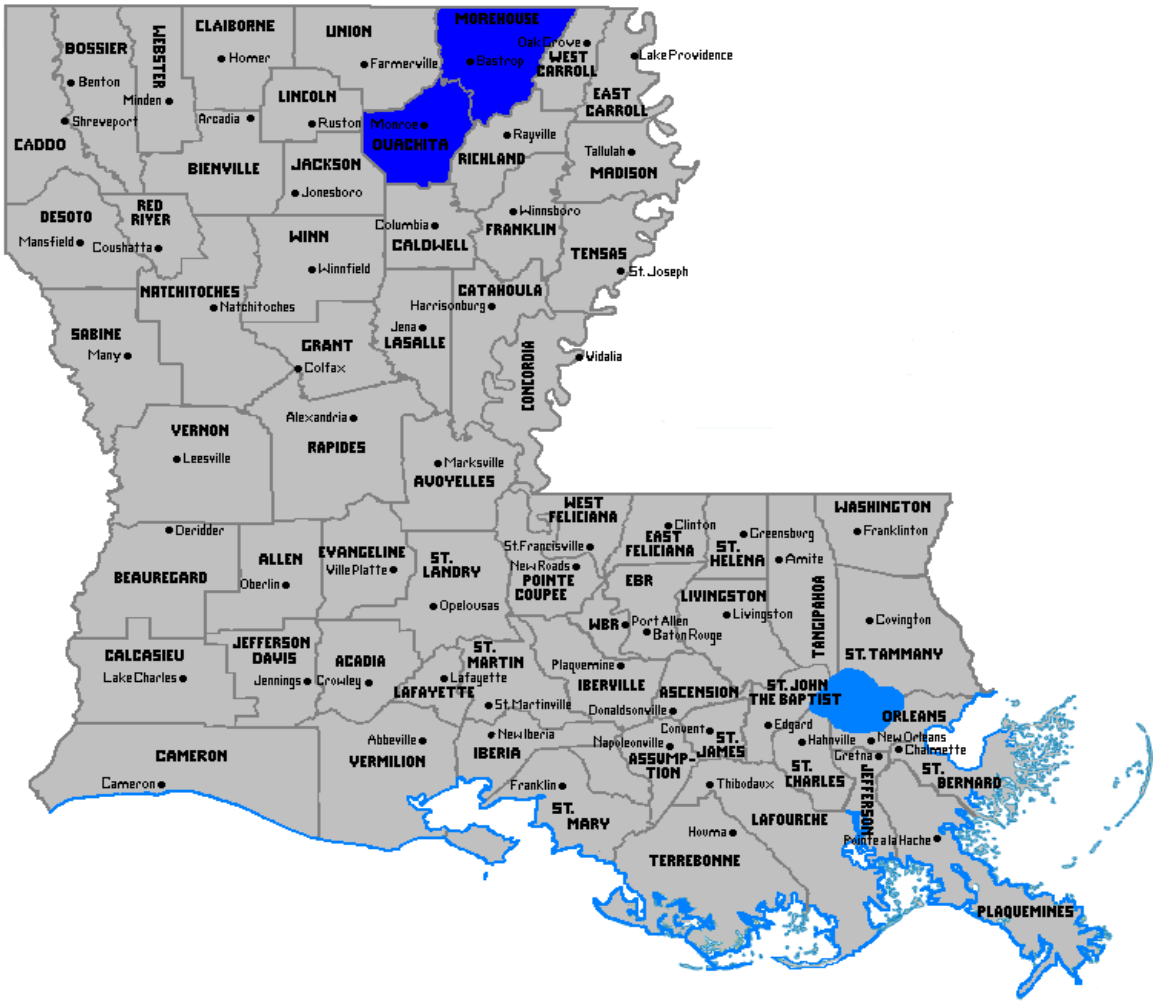

CY 2014 Capital Outcomes
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 3 CY2014	Total CY2014
District Defender: Lewis A. Jones	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	6,454
District Assistance Fund (DAF)	194,002
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	200,456
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	315
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	62,939
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	55,187
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	225
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	169,921
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	18,605
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	243,939
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	15,510
Partial Attorney Fees Reimbursements [as per 15:176]	18,658
Other Reimbursements	-
Other Local Income -List source(s)	600
Total for Charges For Services	34,768
Total for Local Government	341,960
Investment Earnings	
Interest Income	42
Other Investment Income - List source(s)	-
Total for Investment Earnings	42
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	542,458

District 3 CY2014	Total CY2014
District Defender: Lewis A. Jones	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	25,200
Accrued Leave	-
Payroll Taxes	2,078
Hospitalization and Disability Insurance	-
Retirement	-
Other	0
Total for Personnel Services and Benefits	27,278
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	-
Total for Travel/Training	
Operating Services	
Advertisements	-
Workers' Compensation	-
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	739
Insurance - Other	-
Lease - Office	5,640
Lease - Auto/Equipment	-
Lease - Other	1,840
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	1,084
Dues and Seminars	-
Law Library/Journals/Subscriptions	-
Office Supplies	-
Total for Operating Services	9,303
Professional Services	
Audit/Accounting Expense	9,470
Contract Clerical	-
Expert Witness	-
Investigators	37,500
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	-
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	92,400
Contract Attorneys - all other	388,904
IT/Technical Support	-
Total for Professional Services	528,274
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	131
Total for Other Charges	131
Total for EXPENDITURES	564,986


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
42
0%
200,456
37%
341,960
63%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
131
0%
27,278
5%
9,303
2%
528,274
93%



The 4th Judicial District Public Defenders' Office

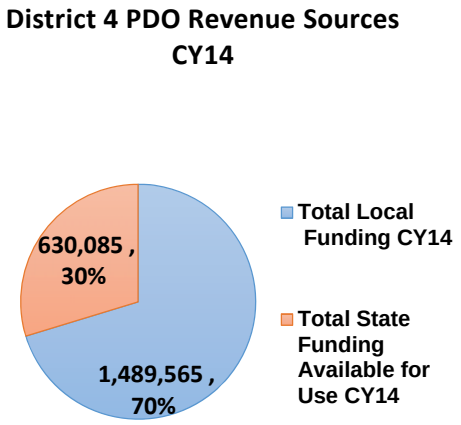
Morehouse (Bastrop) - Ouachita (Monroe)

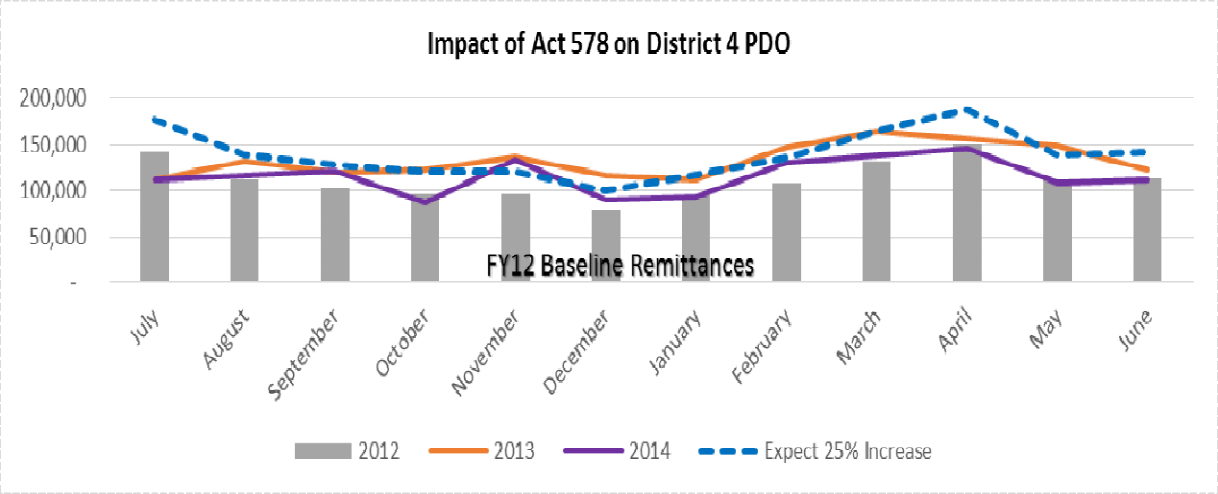
District Defender: Michael A. Courteau
714 St. John Street
Monroe, LA 71201
(318) 322-6643

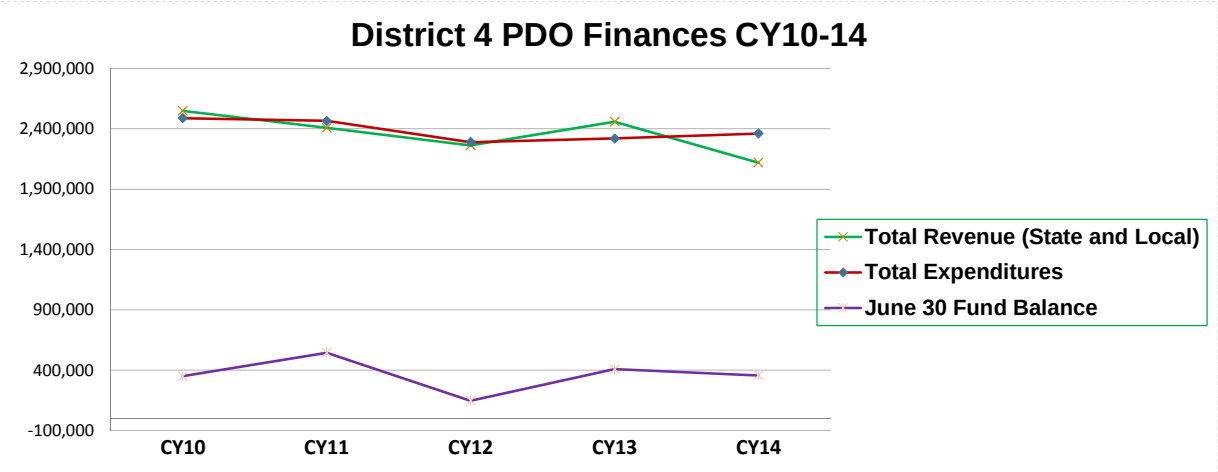
4TH JUDICIAL DISTRICT

During calendar year 2014, the 4th Judicial District Public Defenders Office handled 11,609 cases. The office received $2,119,650 in total revenues to handle these cases, approximately 70% of which came from local funding. This funding was derived primarily from traffic tickets and special court costs. The 4th Judicial District office relies heavily on local revenues collected during peak months. However, as shown in the graph below during the months of May, June, July, and August 2014, receipts were down more than $60,000. The 4th Judicial District office is not currently engaged in deficit spending. However if revenues continue to decline, the Judicial District will begin depleting the office's fund balance.

With the exception of seven months in the past two years since Act 578 (2012) was enacted, the 4th has generally failed to realize the 25% increase in local funds that was expected to materialize as a result of Act 578).



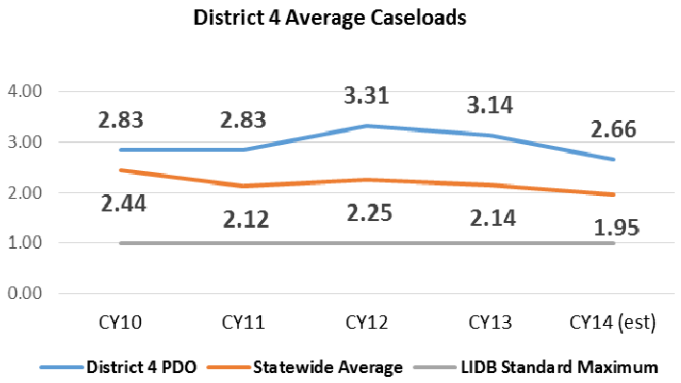




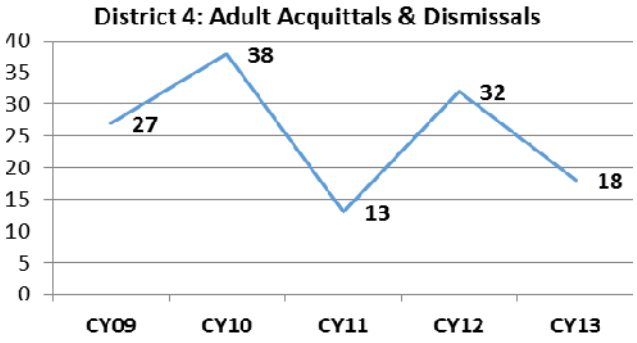
OUACHITA AND MOREHOUSE PARISHES

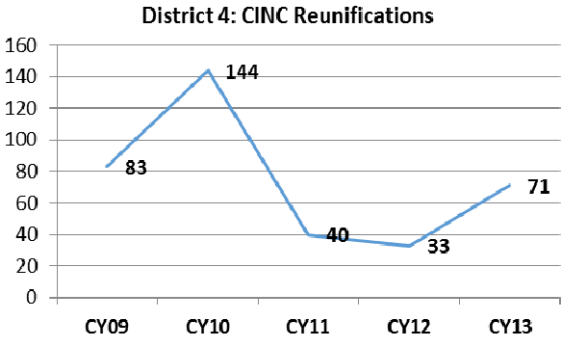
Michael A. Courteau
District Defender
714 St. John Street
Monroe, LA 71201
318-322-6643

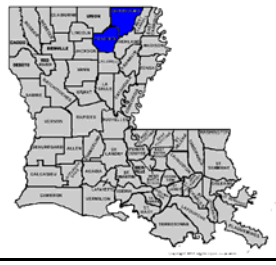
In the 4th Judicial District, public defense attorneys make an average annual salary of $58,457 while maintaining caseloads almost three times the recommended caseload limit for each attorney.



Reliance on insufficient revenues have resulted in caseloads in excess of established caseload limits. Excessive caseloads limit each defender's ability to provide effect assistance of counsel to his/her clients.







The 4TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Ouachita - Monroe and Morehouse - Bastrop (4th JDC), Juvenile Only-West Carroll - Oak Grove, Franklin - Winnsboro and Richland - Rayville (5th JDC); and Caldwell - Columbia (37th JDC).
Population	183,277
Juvenile Population	62,517
District Defender	Michael A. Courteau
Years as District Defender	22
Years in Public Defense	25
Office Manager	Dixie Stout
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Zuleika Quinn - Data Entry Clerk, Bernay Hall - Receptionist, Carolyn Breedlove - Data Entry Clerk, Toyia Giles - Data Entry Clerk, Dylan Smith -Juvenile Investigator/Data Entry Clerk, Shondria Newton - Data Entry Clerk.
Primary Office Street Address	714 St. John Street
City	Monroe
ZIP	71201
Primary Phone	318-322-6643
Primary Mailing Address	714 Saint John Street
Primary Fax Number	318-325-7814
Primary Emergency Contact	Michael A. Courteau
Primary Emergency Phone	318-614-4727
Secondary Emergency Contact	Bob Noel
Secondary Emergency Phone	318-366-6668
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Owned by 4th JDC Public Defender Office
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	$650 (Utilities) No mortgage/rent.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	George McGuffee

Courts and Locations	4th Judicial District Court, Ouachita and Morehouse Parishes in Monroe and Bastrop (includes Juvenile Courts); Monroe, West Monroe and Bastrop City Courts, Green Oaks Detention Center. 5th and 37th Judicial District Courts - Juvenile; Rayville, Winnsboro, and Oak Grove City Courts, NOTE: The PD office in the 4th Judicial District also handles juvenile matters in the 5th and 37th Districts. The juvenile data is compiled by the 4th JDC and reflected here.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	4 Sections in Ouachita Parish; 2 Sections in Morehouse Parish.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Ouachita Parish- Cases are assigned by case number and section. Morehouse Parish- by the Judge. Monroe City- by Staff, Juvenile in 5th, 37th, and 4th District, Monroe City and West Monroe City- determined by the case type.
Name of Adult Detention Facilities in This District	Ouachita Correctional Center; Morehouse Correctional; Bastrop City Jail
Name of Adult Detention Facilities Outside the District Which Hold Clients	Collingston Correctional Center, Richwood Detention Center, Richland Parish Detention Center
Name of Juvenile Detention Facilities In This District	Green Oaks Detention Center; Swanson's
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Christian Acres
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	Yes.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	Yes, during the period of time that a new video conference system was installed, visitation by attorney was limited.
District Attorney	Jerry Jones
Chief Judge of Criminal District Court	Judge Stephen Winters
Juvenile Court Judges (Specify District of City Court)	Chief Judge Sharon Marchman
Drug Court Judges	Yes. Judge Sharon Marchman
Mental Health Court Judges	No
Other Specialty Court	No
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Determined by Qualifications Investigators.
When is Assignment/Appointment of Counsel Made?	Upon determination of indigency and availability of case number and section.
Initial Client Intake Conducted By Whom? (Name and Title)	Adult- Ray Cook, Mary Coleman, Carolyn Walker, Kenny Robideaux. Juvenile- Dylan Smith, Carolyn Breedlove.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes. Adult and Juvenile forms are both attached.

Brief Explanation of Intake Process	Qualification investigators are present in court and at jails and juvenile facilities to interview and determine qualifications as soon as the potential client is referred by a judge.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	7,823
How Many Application Fees Were Waived?	2,298
How Many Application Fees Were Reduced?	N/A
Total Application Fee Dollars Collected in 2014	$67,889
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	1,301,077
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Sheriff and Clerks provide documentation.
Who Collects the Assessed Court Fees?	Sheriff
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Yes. Provided by the Sheriff and Clerks.
Who Remits the Court Fees Collected?	Sheriff, Clerk for Monroe City Court, West Monroe Marshall's Office, Probation
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Yes. Provided by the Sheriff and Clerk of Court.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Dependent upon each client's financial circumstances.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	None
Who Collects the Assessed Partial Payments?	We collect $40 partial, Sheriff and various clerks collect in the other parishes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Partial Payments Collected?	We collect $40 partial, Sheriff and various clerks collect in the other parishes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Each collecting agency now provides documentation.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted provided no conflict with indigent appointed cases

For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes. There are two contracts attached, one for adult and one for juvenile attorneys.
Primary Immediate Needs	Adequate funding.
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	Probably not this year.
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	Paul Moore and Bobby Stephenson. Both were contract employees.
Immediate Critical Issue Areas	Local funding is down considerably. Measures have been taken to hopefully increase local funding.
Long-Term Critical Issue Areas	Consistent, reliable funding.
Please List All New Hires in 2014 (Name and Title)	Dylan Smith- Juvenile Qualifications Investigator and Data Entry Clerk, Carolyn Breedlove- Child Support Qualifications Investigator and Data Entry Clerk, Bernay Hall - Receptionist, Toyia Giles - Data Entry Clerk, Lou Walker - Investigator, Amber Dannehl - Data Entry Clerk.
Please List All Promotions in 2014 (Name and Title)	Zuleika Quinn- Data Entry Clerk, Misty Emerel - IT Administrator.
2014 Media Coverage and/or Major Accomplishments	Refined Investigator Services.
Number of Expected New Attorney Hires in 2015	0
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. Nine training sessions per year. Mandatory attendance for all Contract Attorneys for a minimum of six sessions.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Yes. See attached.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	See attached.
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	Yes, as of 12/1/08
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Yes. District Defender.
Regular Meetings for Any Staff, Please Describe	Monthly mandatory training done at PD Office. Nine training sessions per year. Monthly contract lawyers and section heads meetings. Section heads formally meet with their lawyers ranging from monthly for juvenile to semi-annually for misdemeanor. One seminar per year paid for by ID office for continued juvenile or capital qualifications. Other requests considered individually by Dist. Defender, but attendance at seminar for capital penalty phase lawyer is encouraged.
Number of NEW capital cases in CY14 handled by your office	None

Number of pending capital cases (received prior to CY14) handled by your office during CY14?	None
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2014	4
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	1
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	The Juvenile Section Head, Bobby Manning handles all these cases
Please Provide the Names of All State Representatives and Senators from Your District	Representatives - Steve Plyant, Charles Chaney, Katrina Jackson, Jay Morris III, James Fannin, Frank Hoffman, Marcus Hunter. Senators - Neil Riser, Mike Walsworth, Francis Thompson, Bob Kostelka
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Logistics in that the local Correctional Center requires thirty driving minutes for an in-person conference.
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	More specific hands on monthly training for contract attorneys.

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
Courteau, Michael A.	318-322-6643
Part-Time Contract Attorneys	**Contact Information**
Adams, Layne	318-387-5552
Balsamo, Katy	318-812-3434
Bernheim, Sadye	318-387-4805
Britton, George	318-323-6107
Brown, Elizabeth	318-372-1731

Caldwell, Walter	318-396-0540
Cooper, Carl	318-387-1644
DeCelle, Malcolm	318-387-3500
Domangue, Dina	318-649-2626
Donald, Randy	318-322-8442
Hemphill, Caroline	318-439-0122
Hunter, Daniel	318-388-0883
Loveridge, David	318-361-5065
Manning, Bobby	318-324-1411
McElroy, Scott	318-283-0428
Noel, Bob	318-388-1700
Nolen, Jay	318-388-1655
Oliveaux, Darrell	318-340-7900
Perkins, Lee	318-387-5552
Racer, Bryan	318-324-1304
Ross, James	318-322-8776
Sullivan, Peggy	318-855-6038
Toombs, Clara	318-855-4864
Trahan, Ken	318-387-2776
Williams, Derrick	318-807-9045
Jones, Frederick	318-325-2644
Magee, Trey	318-340-7900
Allen, Marcy	318-362-0057
Burrell, VaRhonda	318-323-6107
Pierre, Rodney	318-323-4777
Charles Brumfield	318-281-4907
John Ellis	318-201-4212
David Summersgill	318-387-8331
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Branum, Chris	318-322-6643
Coleman, Mary	318-322-6643
Cook, Ray	318-322-6643
Emerel, Misty	318-322-6643
McGuffee, George	318-325-5867
Newton, Shondria	318-322-6643
Stout, Dixie	318-322-6643
Walker, Carolyn	318-322-6643
Wawrzyniak, Kazimer	318-322-6643
Quinn, Zuleika	318-322-6643
Robideaux, Kenny	318-322-6643
Bernay Hall	318-322-6643
Lou Walker	318-322-6643
Toyia Giles	318-322-6643
Dylan Smith	318-322-6643

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Misty Emerel
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	x
Windows 7	x
Windows Vista	x
Windows Server 2000/2003/2008	x
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	x
Microsoft Office 2010	x
Microsoft Office 2007	x
Microsoft Office 2003	x
Previous Microsoft Office version	
Corel Word Perfect	
Other	x
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	x
Firefox	x
Google Chrome	x
Other	

HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	0
DVD	0
VCR	0
Desktop PCs	13
Laptops	6
Video Cameras	2
Digital Cameras	7
Video Conferencing Systems	1
B&W Laser Printers	2
Color Printers	14
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	2
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	20mb
Provider Name:	Ouachita Parish Sheriff's Office/Centurytel
Email Provider:	N/A
Please list any software or computer equipment in which you need training:	

4th District Defender Office CY 2014 Caseloads & Outcomes

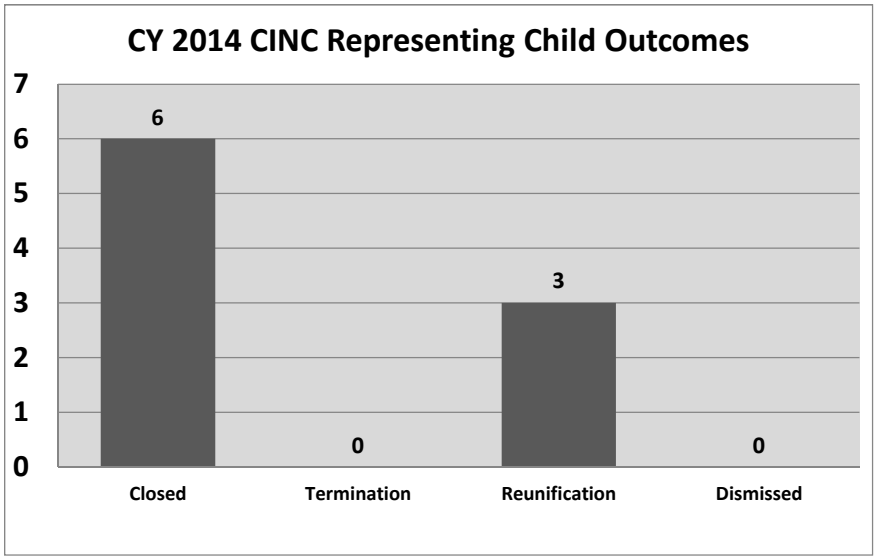
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	286	268	66	352	N/A	N/A	N/A	N/A	41	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	1	6	8	9	0	3	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	342	262	352	694	0	70	N/A	N/A	4	N/A	N/A	N/A	N/A	N/A	0
Termination	8	4	1	9	4	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	92	37	27	119	N/A	N/A	0	0	11	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	290	183	116	406	N/A	N/A	43	18	109	8	N/A	N/A	3	2	5
Delinquency Felony	104	96	88	192	N/A	N/A	34	25	69	1	N/A	N/A	0	0	0
Delinquency-Life	3	0	0	3	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	37	18	7	44	N/A	N/A	1	1	4	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	3470	3367	1361	4831	N/A	N/A	1102	506	796	58	0	0	9	31	40
Adult Felony Non-LWOP**	3091	2579	1697	4788	N/A	N/A	770	417	2293	8	0	29	0	24	53
Adult LWOP	50	60	88	138	N/A	N/A	11	27	44	0	0	3	0	2	5
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	19	15	3	22	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	2	1	0	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	1	1
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

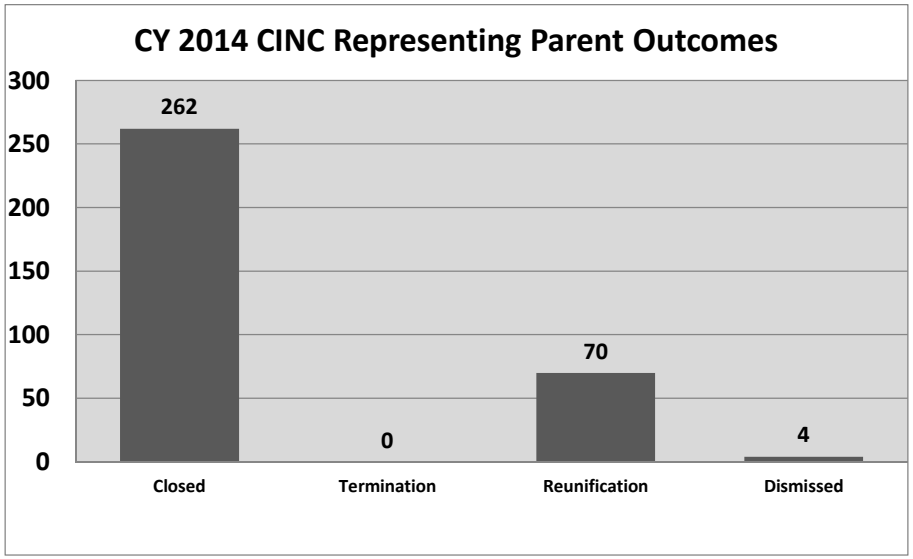
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

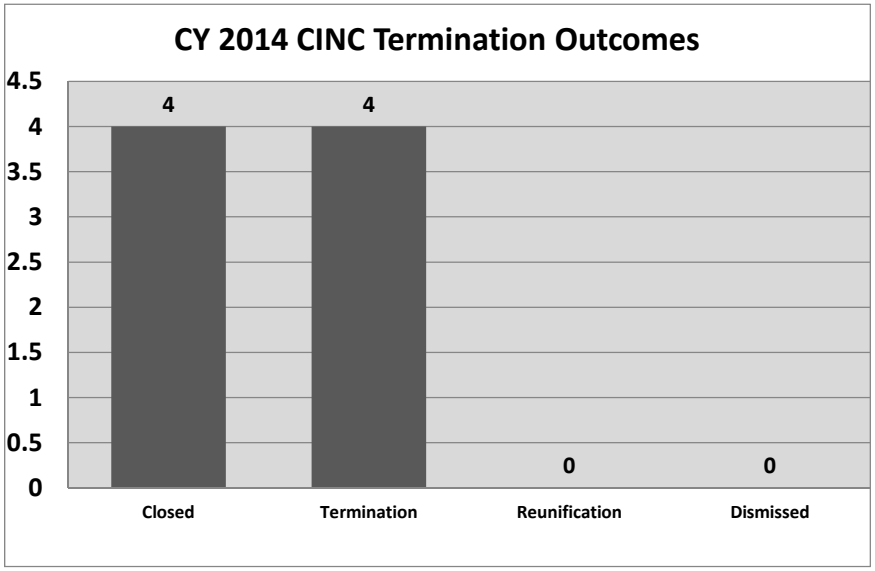
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

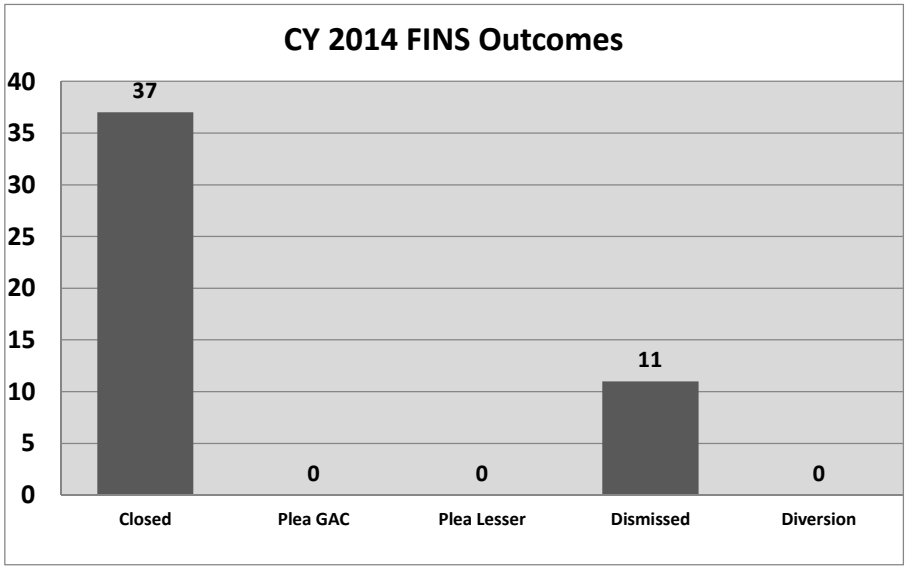
****Life Without Parole**

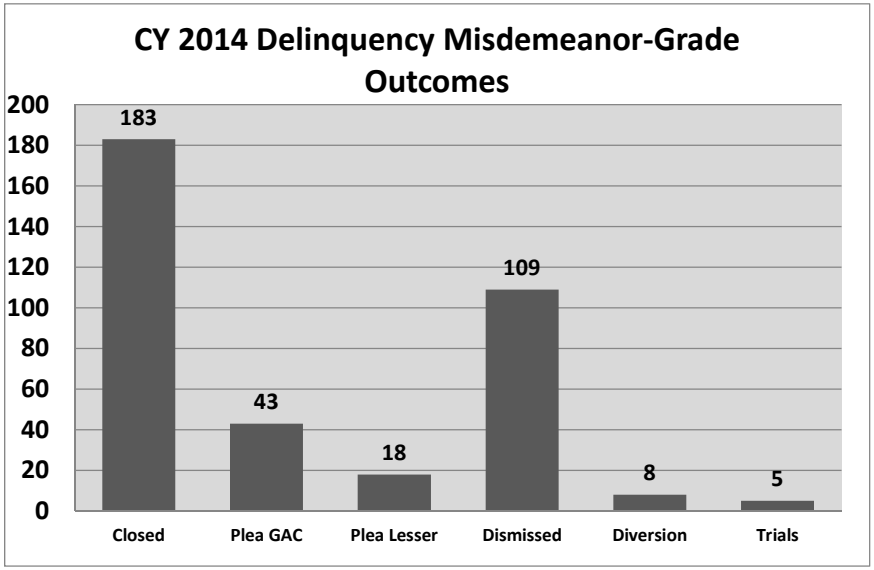
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

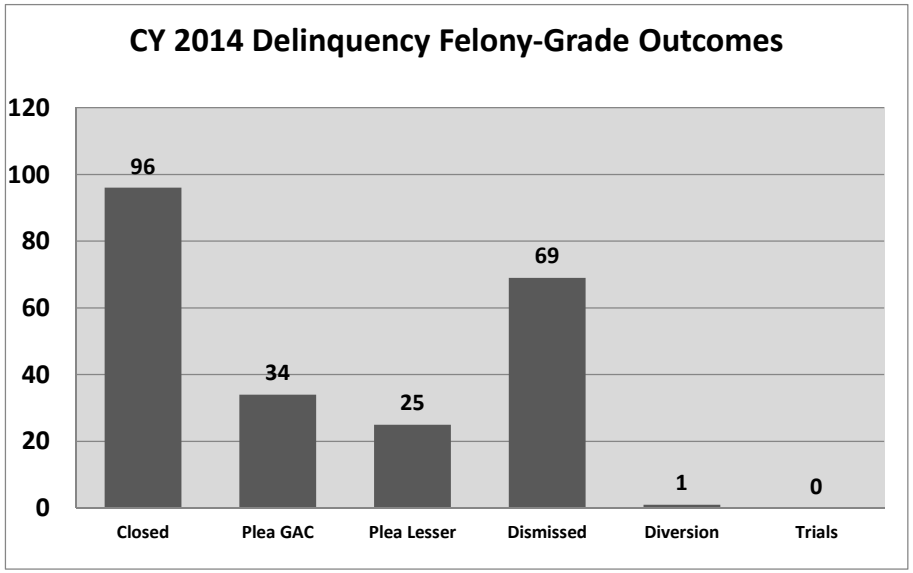

CY 2014 CINC Representing Child Outcomes
7
6
5
4
3
2
1
0
6
0
3
0
Closed
Termination
Reunification
Dismissed

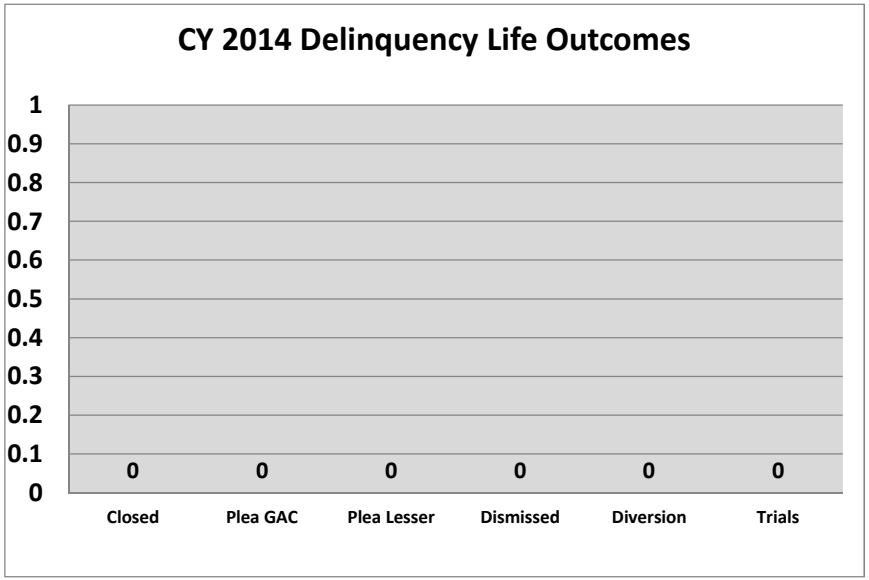

CY 2014 CINC Representing Parent Outcomes
300
250
200
150
100
50
0
262
0
70
4
Closed
Termination
Reunification
Dismissed

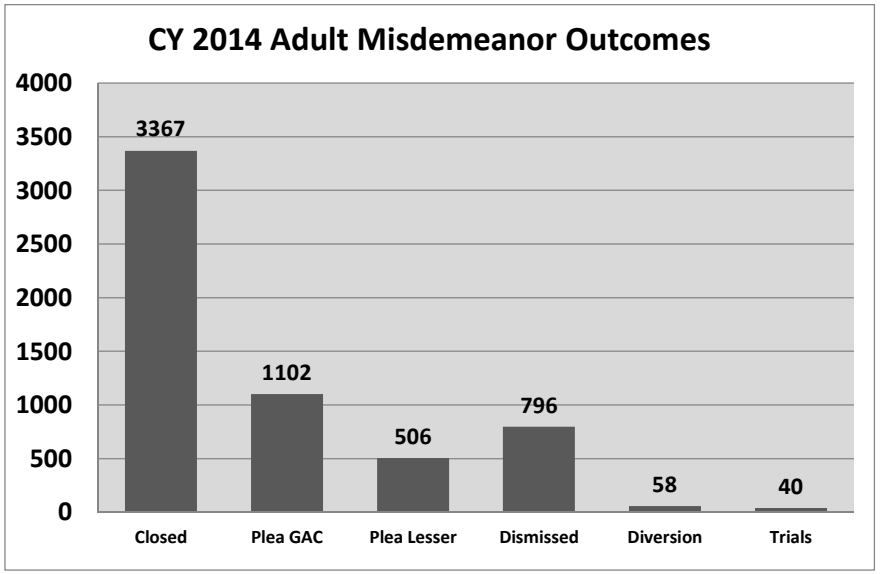

CY 2014 CINC Termination Outcomes
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
4
0
0
Closed
Termination
Reunification
Dismissed

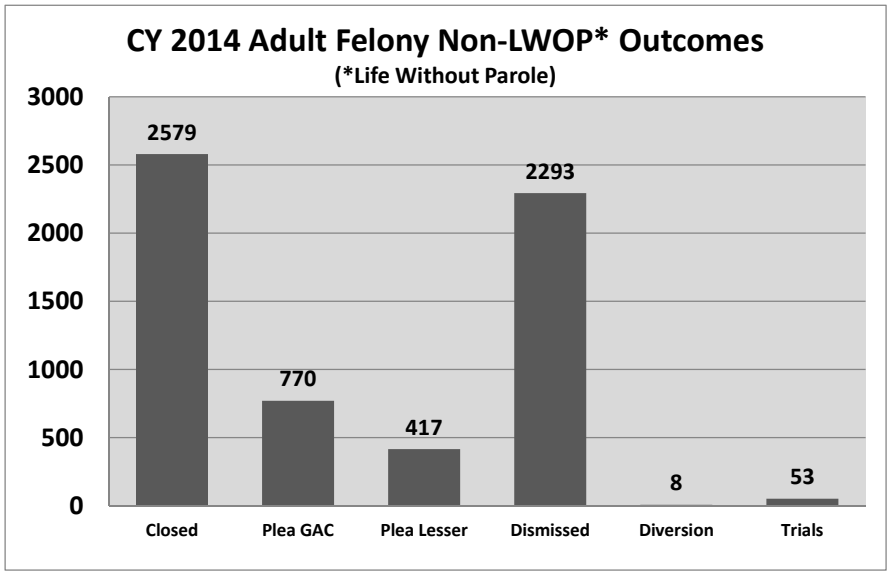

CY 2014 FINS Outcomes
40
35
30
25
20
15
10
5
0
37
0
0
11
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

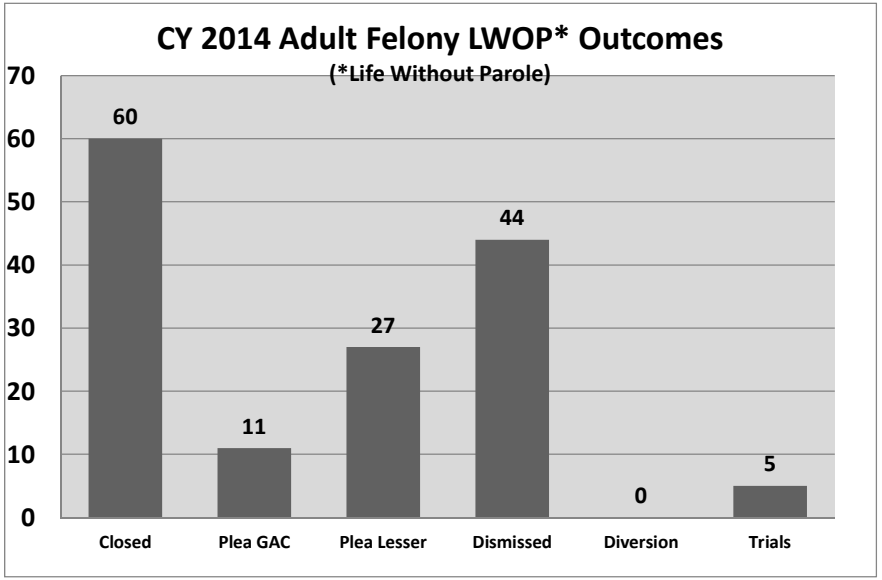

CY 2014 Delinquency Misdemeanor-Grade Outcomes
200
180
160
140
120
100
80
60
40
20
0
183
43
18
109
8
5
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

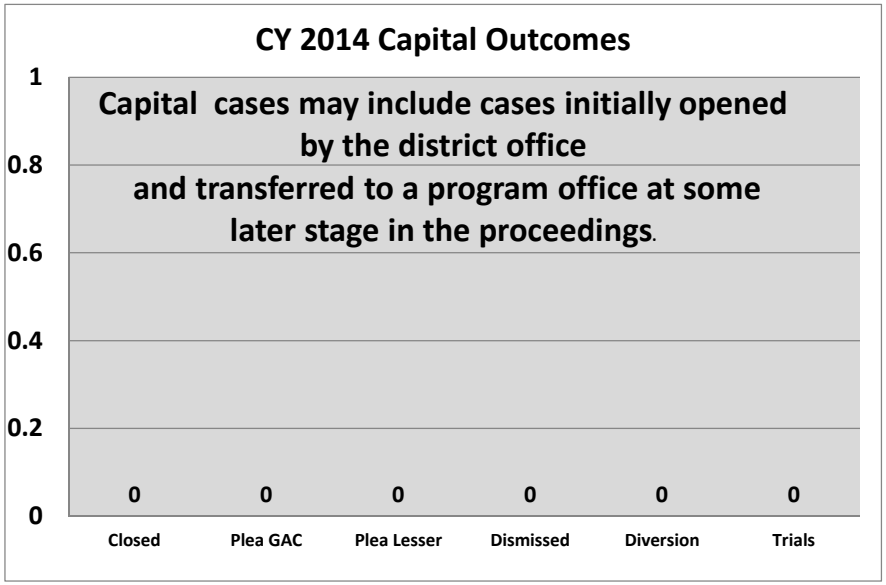

CY 2014 Delinquency Felony-Grade Outcomes
120
100
80
60
40
20
0
96
34
25
69
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
4000
3500
3000
2500
2000
1500
1000
500
0
3367
1102
506
796
58
40
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

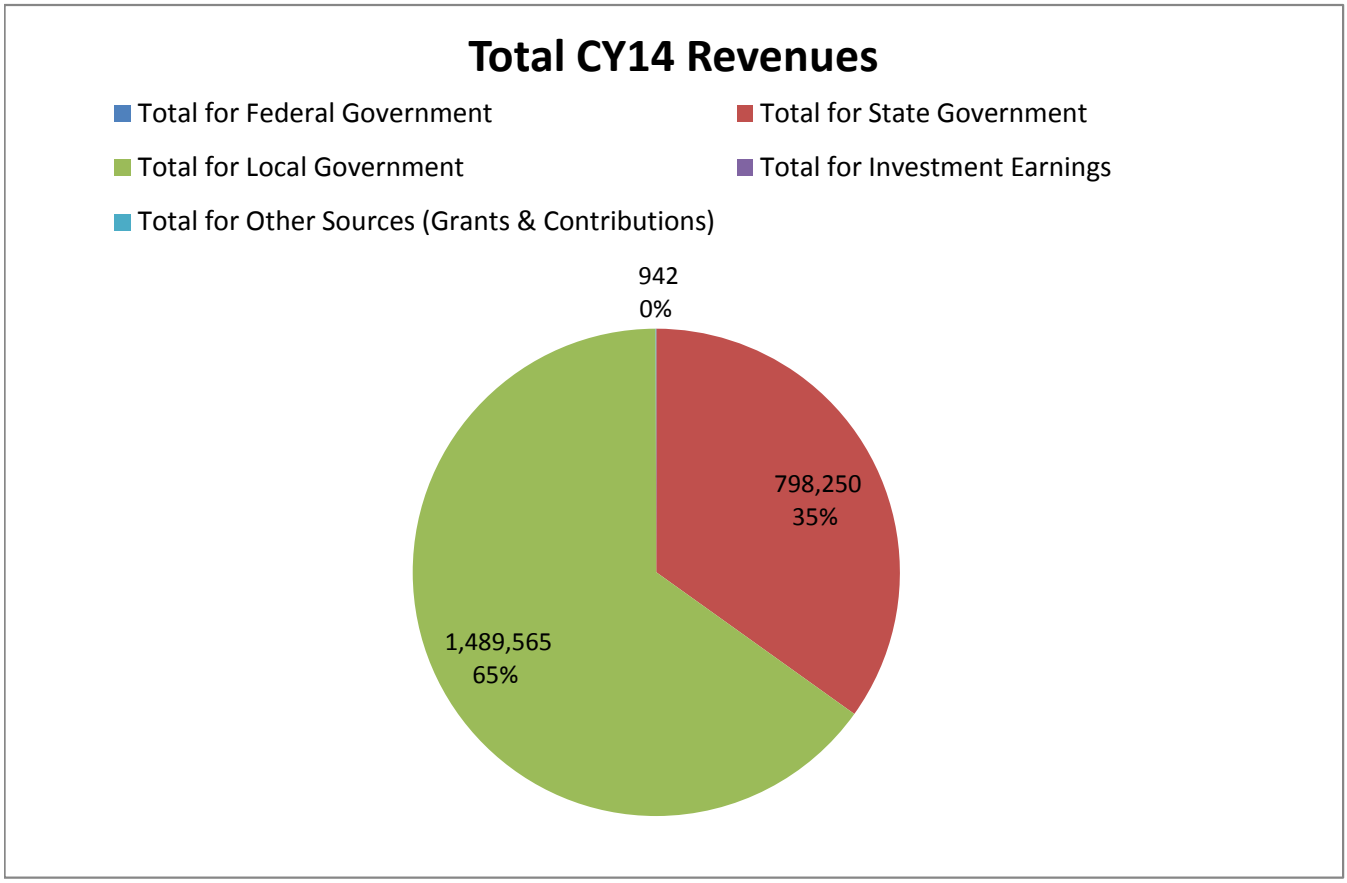

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
3000
2500
2000
1500
1000
500
0
2579
770
417
2293
8
53
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

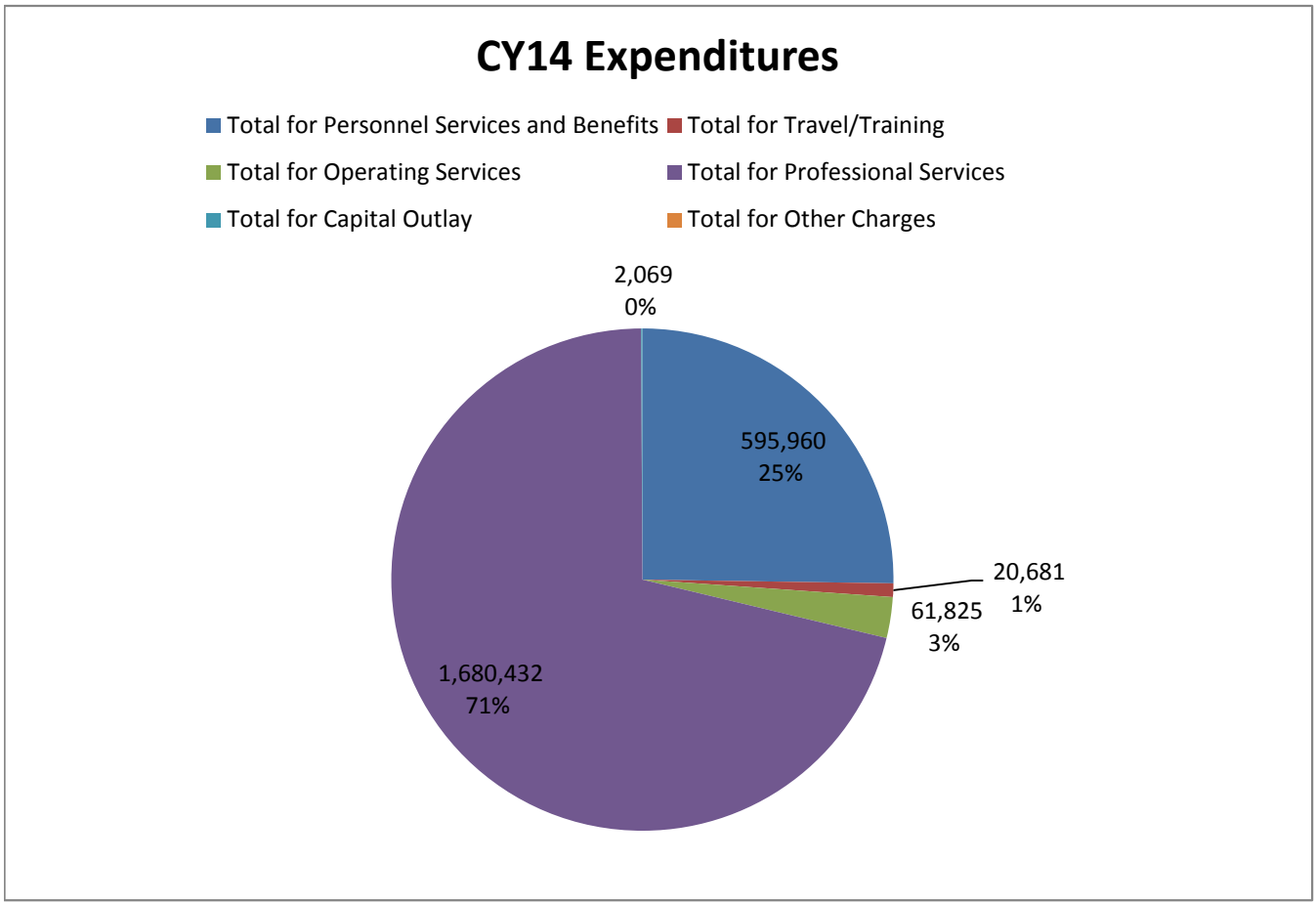

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
70
60
50
40
30
20
10
0
60
11
27
44
0
5
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

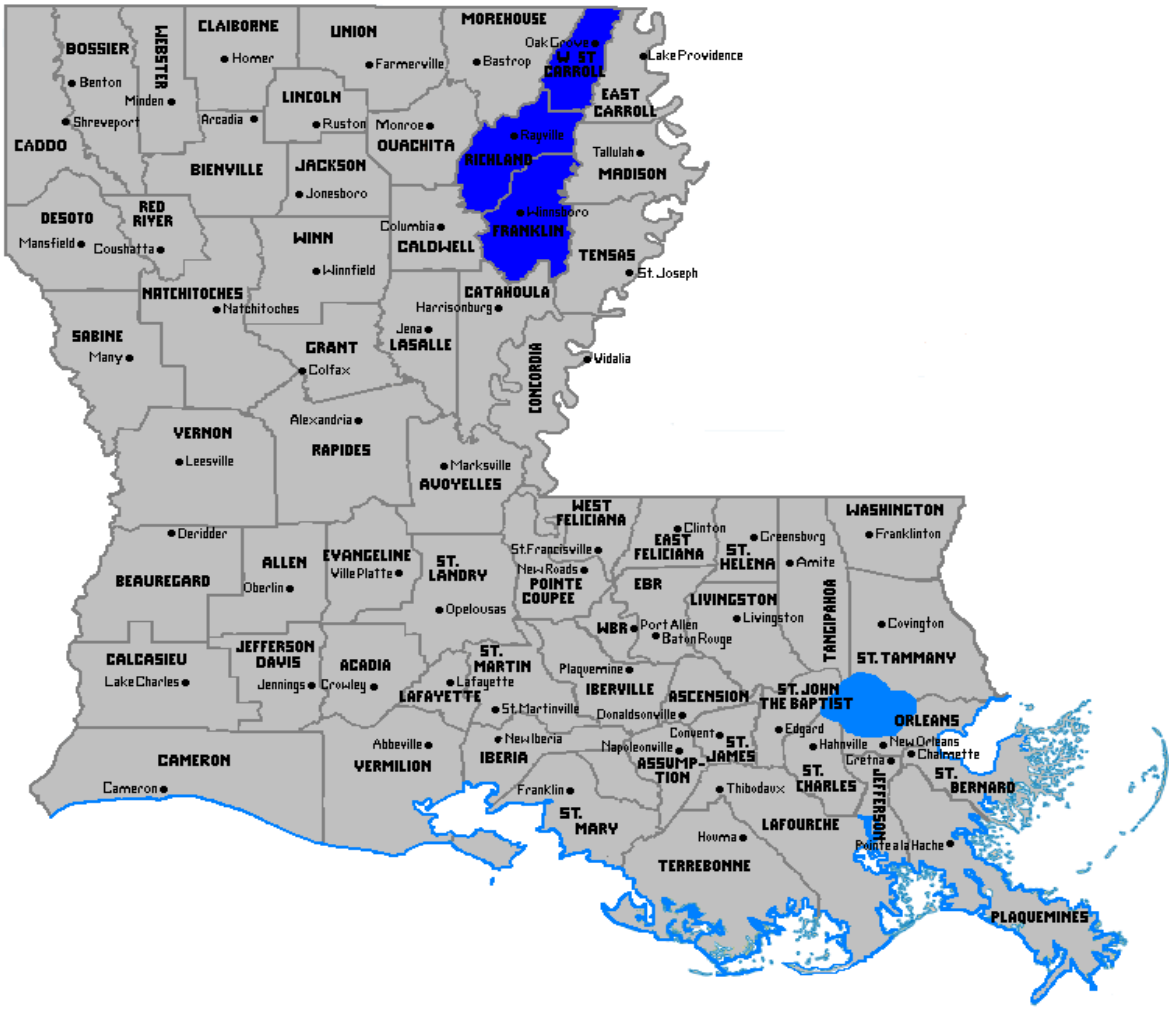

CY 2014 Capital Outcomes
1
0.8
0.6
0.4
0.2
0
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 4 CY2014	Total CY2014
District Defender: Mike A. Courteau	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	143,604
District Assistance Fund (DAF)	654,646
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	798,250
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	10,550
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	31,559
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	187,720
City & City-Ward Courts	408,752
Judicial District Courts	700,082
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	29,262
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	1,325,816
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	62,320
Partial Attorney Fees Reimbursements [as per 15:176]	59,320
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	121,640
Total for Local Government	1,489,565
Investment Earnings	
Interest Income	-
Other Investment Income - List source(s)	-
Total for Investment Earnings	
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	942
Total for Other Sources (Grants & Contributions)	942
Total for REVENUE	2,288,757

District 4 CY2014	Total CY2014
District Defender: Mike A. Courteau	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	551,311
Accrued Leave	-
Payroll Taxes	44,649
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
Total for Personnel Services and Benefits	595,960
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	20,681
Total for Travel/Training	20,681
Operating Services	
Advertisements	335
Workers' Compensation	2,455
Insurance - Malpractice	2,269
Insurance - Auto/Physical Liability	460
Insurance - Other	2,710
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	13,973
Office - Telephone/Utilities/Postage/Internet	15,498
Dues and Seminars	510
Law Library/Journals/Subscriptions	-
Office Supplies	23,614
Total for Operating Services	61,825
Professional Services	
Audit/Accounting Expense	28,663
Contract Clerical	28,196
Expert Witness	17,081
Investigators	8,386
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	-
Contract - Juvenile Attorneys or CINC	360,000
Misdemeanor Attorney Contracts	296,400
Contract Attorneys - all other	928,758
IT/Technical Support	12,949
Total for Professional Services	1,680,432
Capital Outlay	
Major Acquisitions	2,069
Total for Capital Outlay	2,069
Other Charges	
Other Operating Expenses	-
Total for Other Charges	
Total for EXPENDITURES	2,360,967


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
942
0%
798,250
35%
1,489,565
65%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
2,069
0%
595,960
25%
20,681
1%
61,825
3%
1,680,432
71%



The 5TH Judicial District Public Defenders' Office

Franklin (Winnsboro) - Richland (Rayville) - West Carroll (Oak Grove)

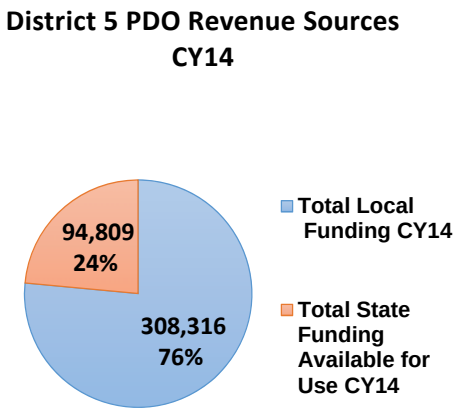
District Defender: James M. Miller
712 East Jefferson Street
Oak Grove, LA 71263
(318) 428-9430

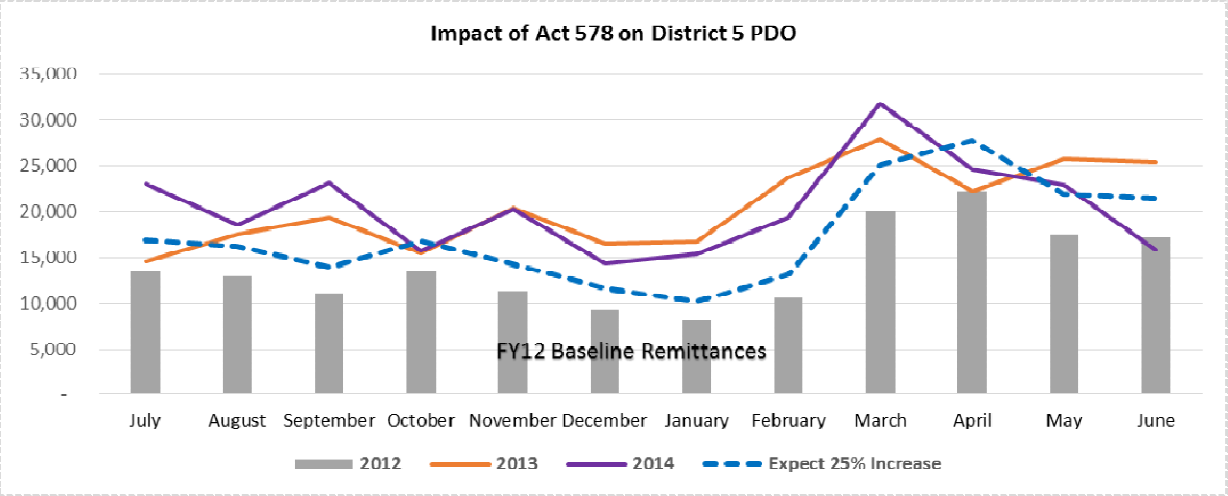
5TH JUDICIAL DISTRICT

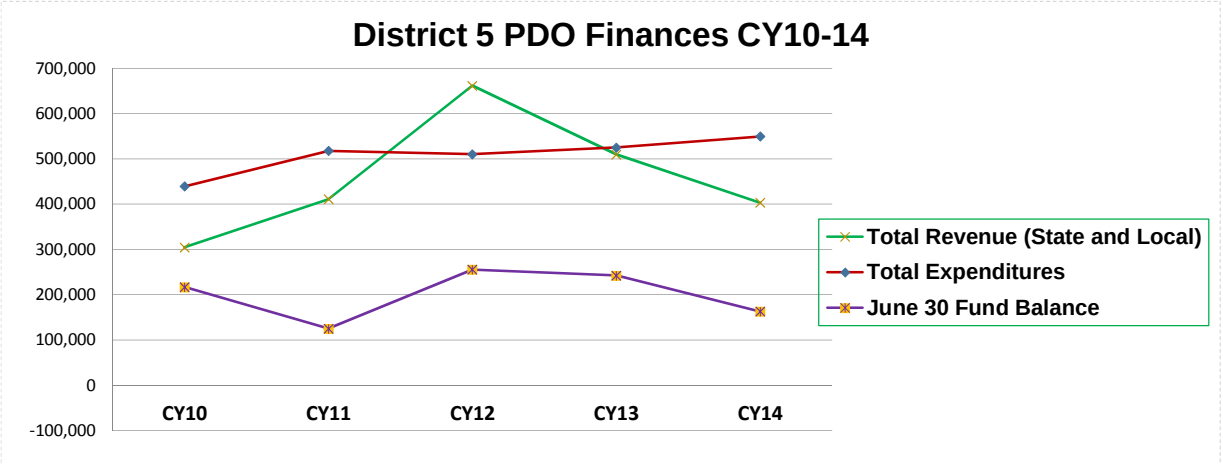
During calendar year 2014, the 5th Judicial District Public Defenders Office handled 2,530 cases. The office received $403,125 in total revenues to handle these cases, approximately 76% of which came from local funding. This funding was derived primarily from traffic tickets and special court costs.

Since the inception of Act 578 (2012), local revenues have generally increased at a rate equal to or greater than expected, however the expenditures of the 5th Judicial District office continue to exceed revenues since CY10 in all but one year- CY12.

Therefore, the fund balance has been on the decline since CY12. Without a significant increase in revenues or reduction in expenditures, the office is expected to become insolvent toward the end of FY16.



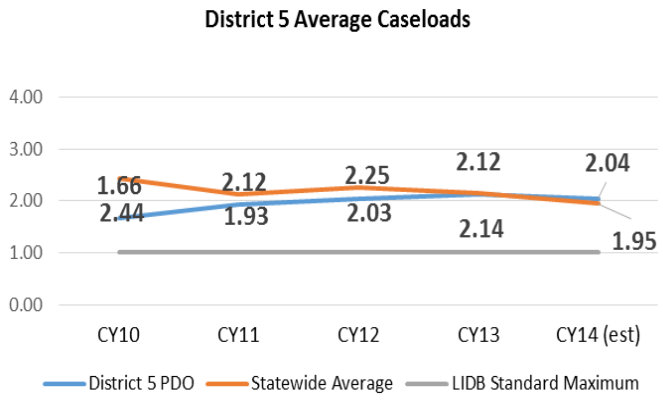




WEST CARROLL, RICHLAND, FRANKLIN PARISHES

James Miller
District Defender
712 E. Jefferson St.
Oak Grove, LA 71263
318-428-9430

In the 5th Judicial District, public defense attorneys maintain caseloads twice the recommended caseload limit for each attorney, hovering near or above the state average overload.



CAPITAL REPRESENTATION

Since 2009, the 5th Judicial District has handled four new capital prosecutions.

However the district has no local capacity for capital prosecutions and is completely reliant on program offices for representation.

Without the contract programs, capital cases cannot be tried in the 5th Judicial District due to a lack of capitally certified attorneys and/or funding to support capital services in the District Office.

The 5TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Franklin - Winnsboro; Richland - Rayville; West Carroll - Oak Grove
Population	52,893
Juvenile Population	13,223
District Defender	James M. Miller
Years as District Defender	24
Years in Public Defense	39
Office Manager	Autumn Craig
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Autumn Craig, Database Compliance Officer; Mitzi Riser, Data Entry; Buffie McSwain, Data Entry; Jessica Patrick, Data Entry; Emily Shields, Data Entry; Amanda Wilkins, Data Entry.
Primary Office Street Address	712 East Jefferson Street
City	Oak Grove
ZIP	71263
Primary Phone	318-428-9430
Primary Mailing Address	P.O. Drawer 1207, Oak Grove, LA 71263
Primary Fax Number	318-428-4031
Primary Emergency Contact	James M. Miller
Primary Emergency Phone	318-428-8201
Secondary Emergency Contact	Autumn Craig
Secondary Emergency Phone	318-669-0321
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	None
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	20/20 Eyecare
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	$600 rent plus $231.18 utilities total $831.18
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	John M. Gathings, CPA
Courts and Locations	Franklin Parish District Court, Winnsboro; Richland Parish District Court, Rayville; West Carroll Parish District Court, Oak Grove; and Winnsboro City Court, Winnsboro.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	3 Divisions in 3 District Courts; 1 Division in Winnsboro City Court.

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Six attorneys working for the Chief, plus the Chief, makes 7 attorneys in this district. Three handle one-half of the felony workload in Franklin and Richland, and the same 3 handle all misdemeanors and felonies in West Carroll. One handles all misdemeanors and one-half of the felonies in Richland. Two attorneys each handle one-fourth of the felonies in Franklin, and those same 2 each handle one-half of all misdemeanors in Franklin. Those same 2 attorneys each handle one-half of the misdemeanor workload in Winnsboro City Court. The Chief does not handle cases and serves as only an administrator. The Chief makes all appointments of counsel.
Name of Adult Detention Facilities in This District	Franklin Detention Center; Winnsboro; Richland Detention Center, Rayville; West Carroll Parish Jail, Oak Grove.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Morehouse Detention Center, Collinston; Morehouse Parish Jail, Bastrop, LA; and Riverbend Detention Center, Lake Providence, LA.
Name of Juvenile Detention Facilities In This District	None in district
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	N/A -- The 5th District does not handle juvenile cases.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No, not so far
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	N/A - The 5th District does not handle juvenile cases.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	John M. Lancaster
Chief Judge of Criminal District Court	Judge James M. Stephens
Juvenile Court Judges (Specify District of City Court)	District Judge Terry Doughty is the juvenile court judge.
Drug Court Judges	Terry A. Doughty
Mental Health Court Judges	No
Other Specialty Court	Yes
Name of Specialty and Brief Description:	Non-support court and domestic disputes are handled by a Magistrate Judge.
Indigency Determined by Whom and How?	Judge-Questions them as to their financial status.
When is Assignment/Appointment of Counsel Made?	At time of arrest. If incarcerated -appointment within 72 hours of arrest. If on bond - judge will appoint at arraignment if determined indigent
Initial Client Intake Conducted By Whom? (Name and Title)	James E. Hudson, Investigator
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes

Brief Explanation of Intake Process	Investigator meets with defendant, fills out personal data sheet, explains system, notes client's comments and forwards compiled information to appointed attorney and handles any follow-up investigation.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	When Judges question as to indigency, if the person is found indigent the $40 assessment fee is assessed. We do not keep a record of how many the Judges have questioned. This is done by the Judges at arraignment.
How Many Application Fees Were Waived?	We do not keep a record of that. Sometimes the Judges do not assess those that are in jail.
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2014	5,590
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	226,637
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Franklin Parish Sheriff sends a detailed print out of money disbursed. Richland and West Carroll Sheriffs sends a form with their disbursement. West Carroll Sheriff also sends a print out. Winnsboro City Court sends a form with their disbursement. Attached is the form.
Who Collects the Assessed Court Fees?	The 3 Sheriffs and the Judge of Winnsboro City Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Franklin Parish Sheriff sends a detailed print out of money disbursed. Richland and West Carroll Sheriffs sends a form with their disbursement. West Carroll Sheriff also sends a print out. Winnsboro City Court sends a form with their disbursement.
Who Remits the Court Fees Collected?	The 3 Sheriffs and Winnsboro City Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Franklin Parish Sheriff sends a detailed print out of money disbursed. Richland and West Carroll Sheriffs sends a form with their disbursement. West Carroll Sheriff also sends a print out. Winnsboro City Court sends a form with their disbursement.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	This is not done.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	N/A
Who Collects the Assessed Partial Payments?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	N/A

Who Remits the Partial Payments Collected?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	N/A
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted. All attorneys are part-time (supposedly) but the workload is so heavy it seems full-time. Attorneys can take retained criminal cases and can maintain their usual private practice. This policy is not in writing.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	There is no written contract.
Primary Immediate Needs	Sufficient funding from State Office.
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	No
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	No
Immediate Critical Issue Areas	Funding from the State
Long-Term Critical Issue Areas	Funding from the State
Please List All New Hires in 2014 (Name and Title)	Emily Shields, Attorney
Please List All Promotions in 2014 (Name and Title)	None
2014 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2015	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	All 6 attorneys consult with each other about how to handle difficult cases; and also consult with the Chief.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Chief Defender James Miller supervises 6 attorneys, the part-time office secretary, CPA and investigator.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	We do not have such a chart.
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	No
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No

Regular Meetings for Any Staff, Please Describe	We maintain constant contact with each other through email and phone conferences.
Number of NEW capital cases in CY14 handled by your office	0
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	0
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2014	None
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	Juvenile cases are handled by the 4th District, not the 5th District.
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	Such cases are handled in juvenile court and juvenile court matters are handled by the 4th District, not the 5th District.
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	In juvenile court the attorneys are provided by the 4th District, not the 5th District. If juveniles are transferred to adult court, one of the 6 attorneys will be appointed to represent that defendant as an adult.
Please Provide the Names of All State Representatives and Senators from Your District	Senator Neil Riser, Senator Francis Thompson, Senator Mike Walsworth, Representative Steven E. Pylant, Representative Charles R. Chaney, & Representative John C. Morris, III.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	None
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
None	
Part-Time Contract Attorneys	**Contact Information**
James M. Miller	318-428-9430
Ellis, Carey J. III	318-728-2049
Caroline Hemphill	318-435-9595
Dawn H. Mims	318-728-9830
Robert N. Kordisch	318-303-4511
Emily Shields	318-435-7525
Amanda M. Wilkins	318-600-4246
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
James E. Hudson	318-376-9060
John Gathings	318-428-2973
Autumn Craig	318-428-9430

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	James M. Miller
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	
Microsoft Office 2010	x
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	
Quicken	
Intuit	
Other (list here):	None
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	x
Internet Explorer 9	x
Firefox	
Google Chrome	
Other	
HARDWARE:	

Please enter the number of	
devices in your inventory.	
Television	
DVD	
VCR	
Desktop PCs	1
Laptops	7, with 3 inoperable
Video Cameras	
Digital Cameras	
Video Conferencing Systems	
B&W Laser Printers	3, with 2 inoperable
Color Printers	1
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
	1 APC Battery Backup
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	AT&T
Email Provider:	AT&T
Please list any software or computer equipment in which you need training:	None

5th District Defender Office CY 2014 Caseloads & Outcomes

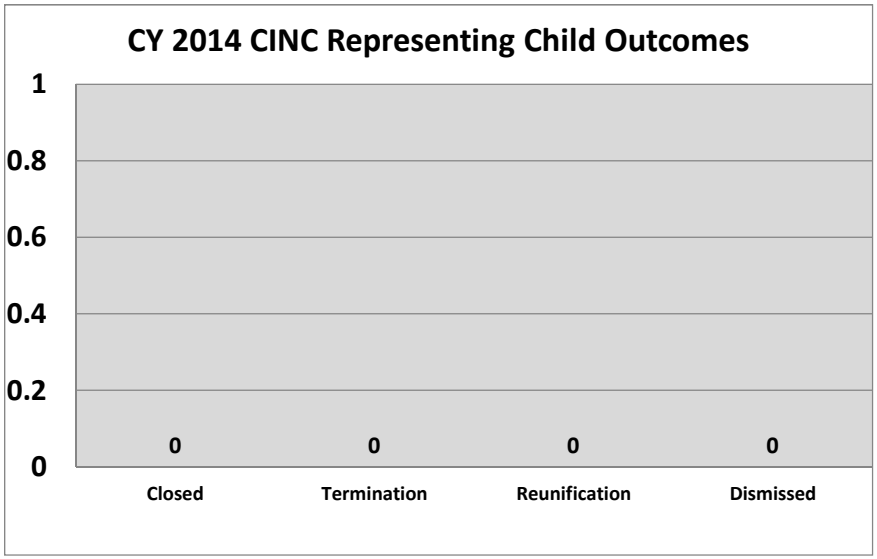
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Delinquency Felony	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	746	839	373	1119	N/A	N/A	345	145	305	0	0	0	2	4	6
Adult Felony Non-LWOP**	865	946	526	1391	N/A	N/A	488	158	326	0	0	2	0	6	8
Adult LWOP	3	1	2	5	N/A	N/A	1	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	7	10	8	15	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

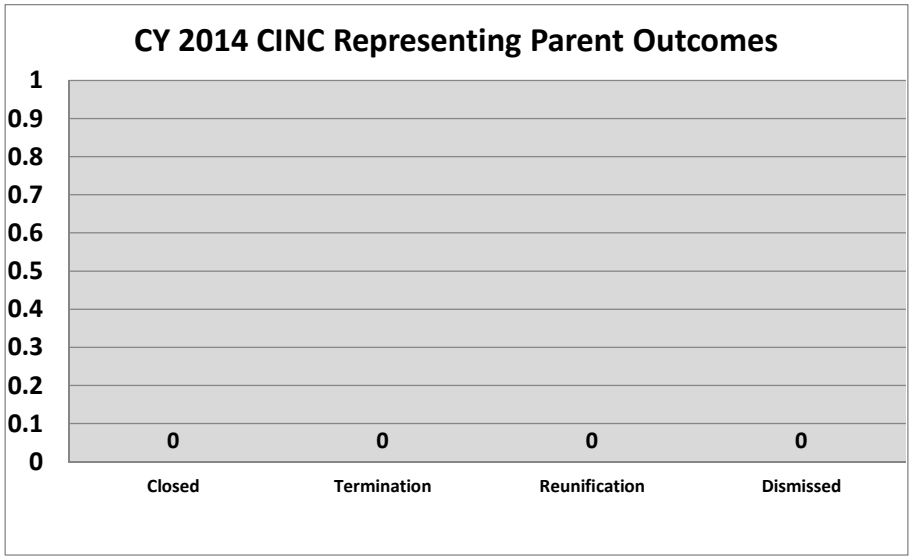
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

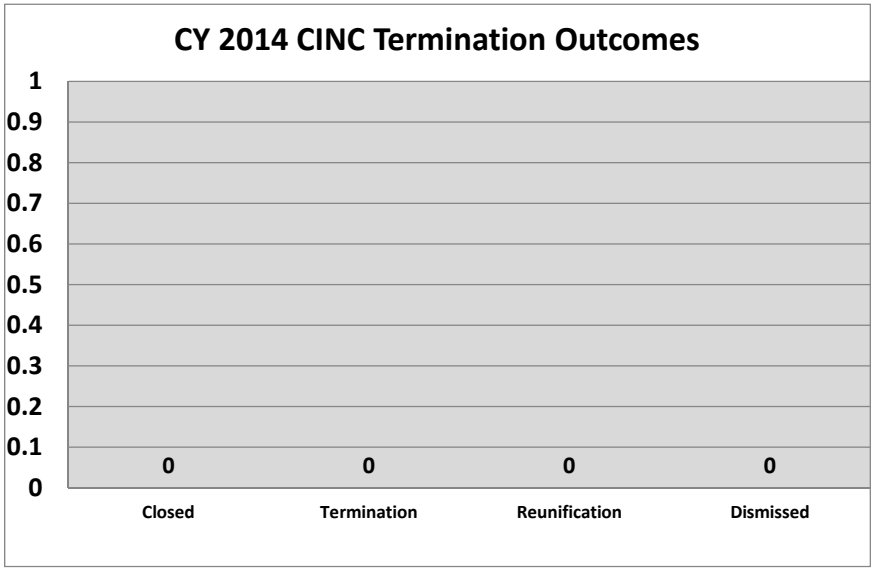
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

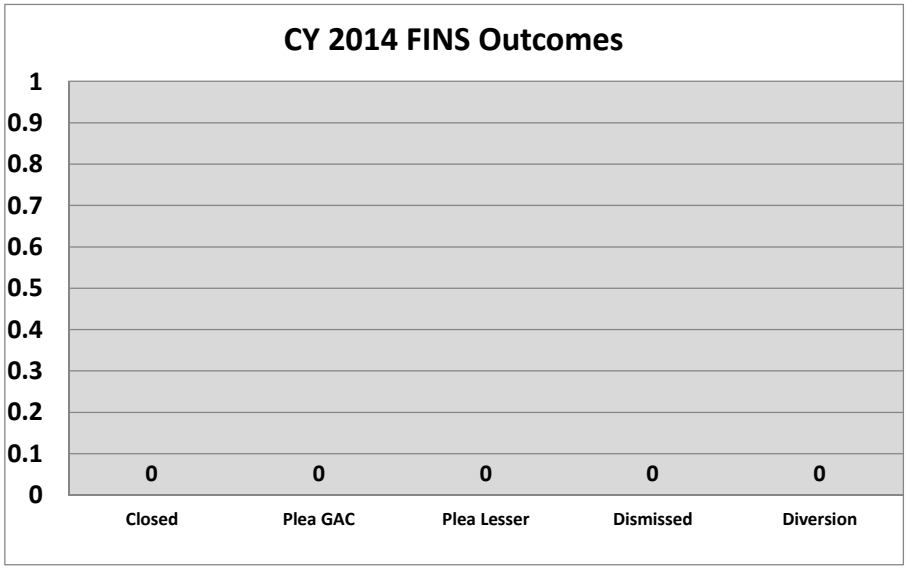
****Life Without Parole**

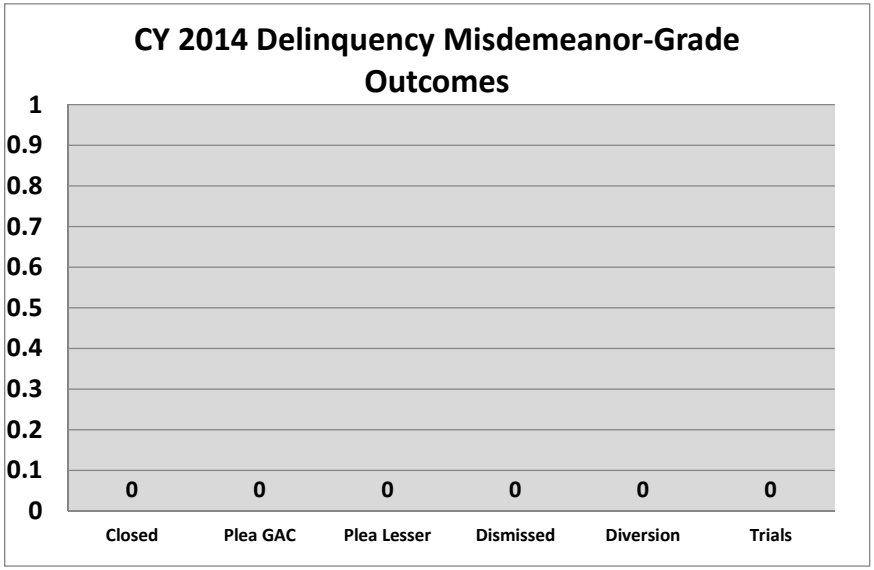
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

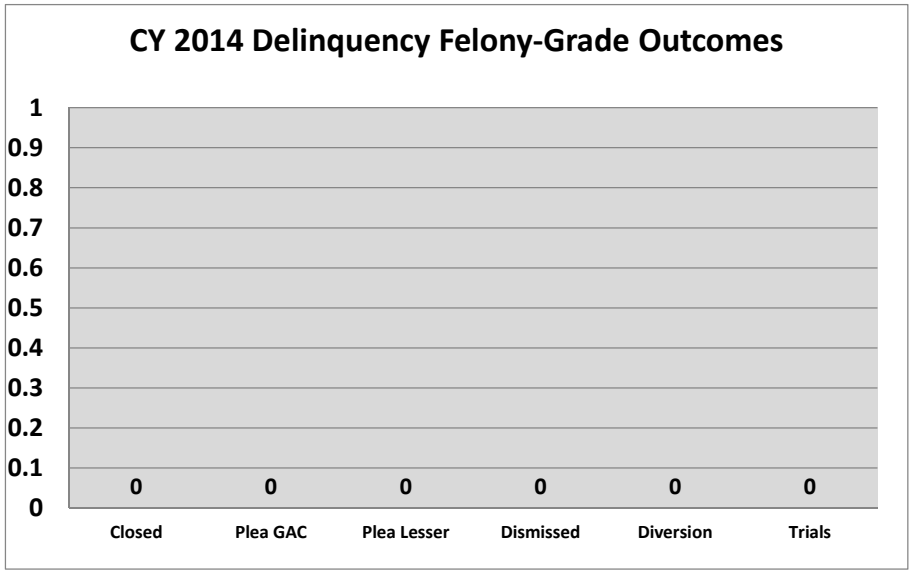

CY 2014 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

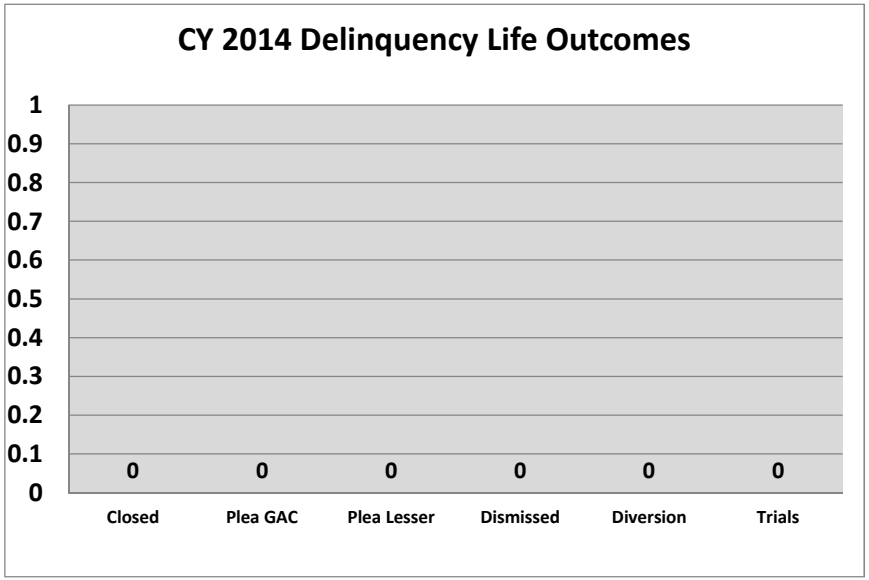

CY 2014 CINC Representing Parent Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed


CY 2014 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed


CY 2014 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion


CY 2014 Delinquency Misdemeanor-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Felony-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
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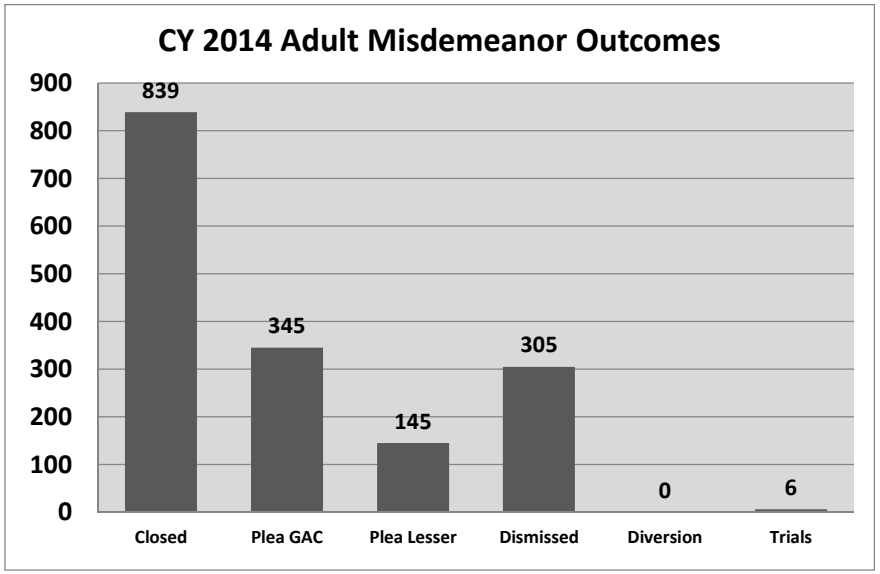
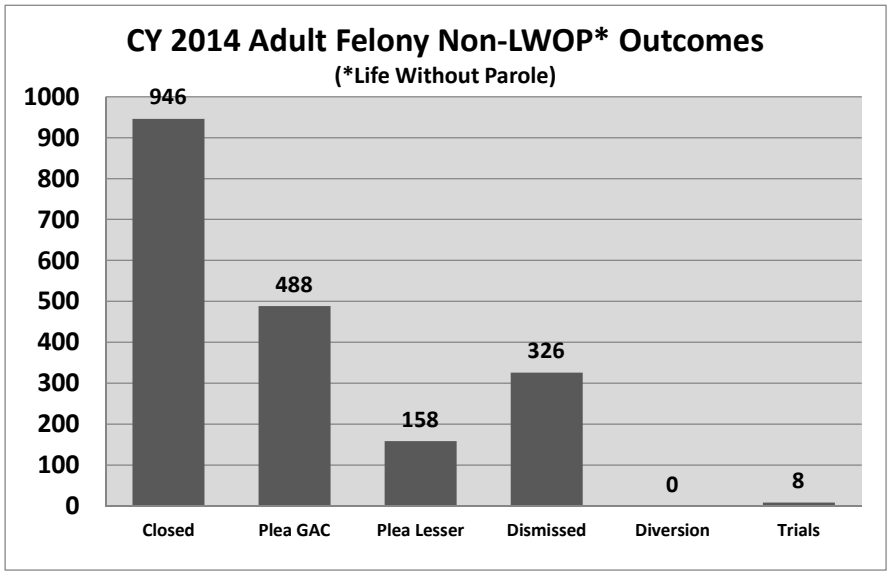
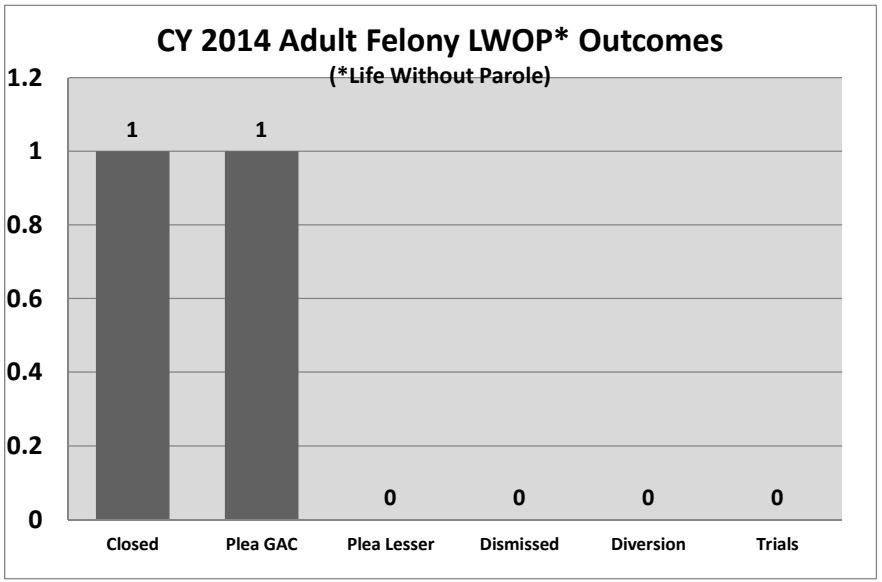
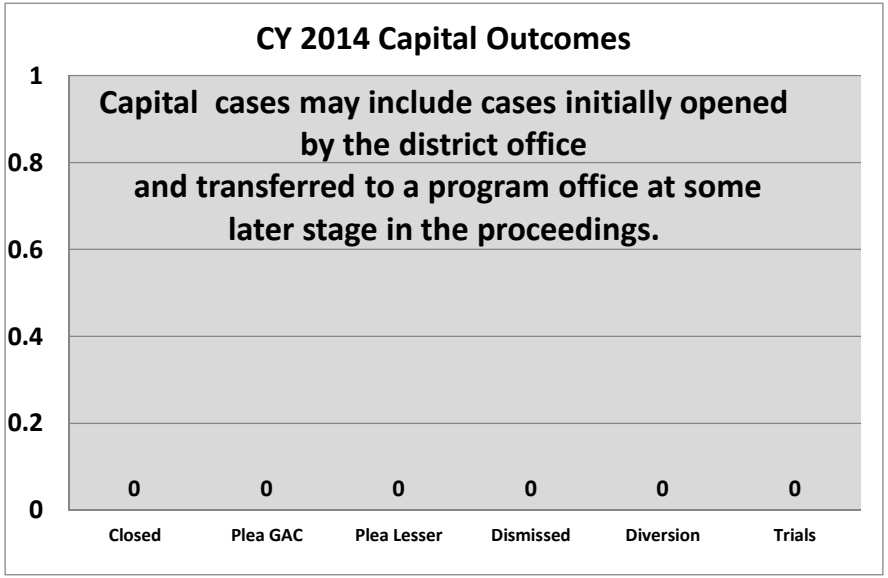
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
900
800
700
600
500
400
300
200
100
0
839
345
145
305
0
6
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

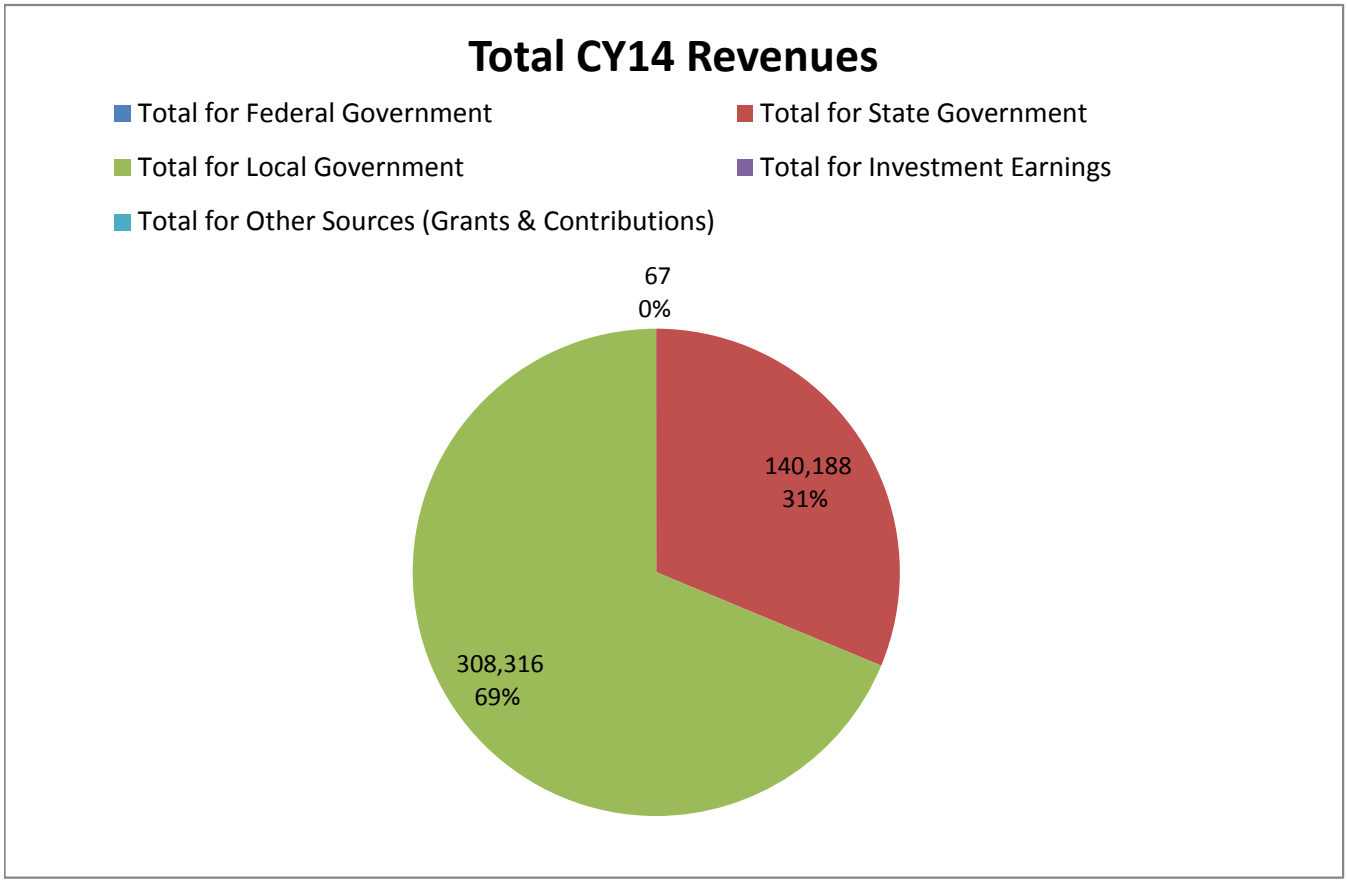

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
1000
900
800
700
600
500
400
300
200
100
0
946
488
158
326
0
8
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

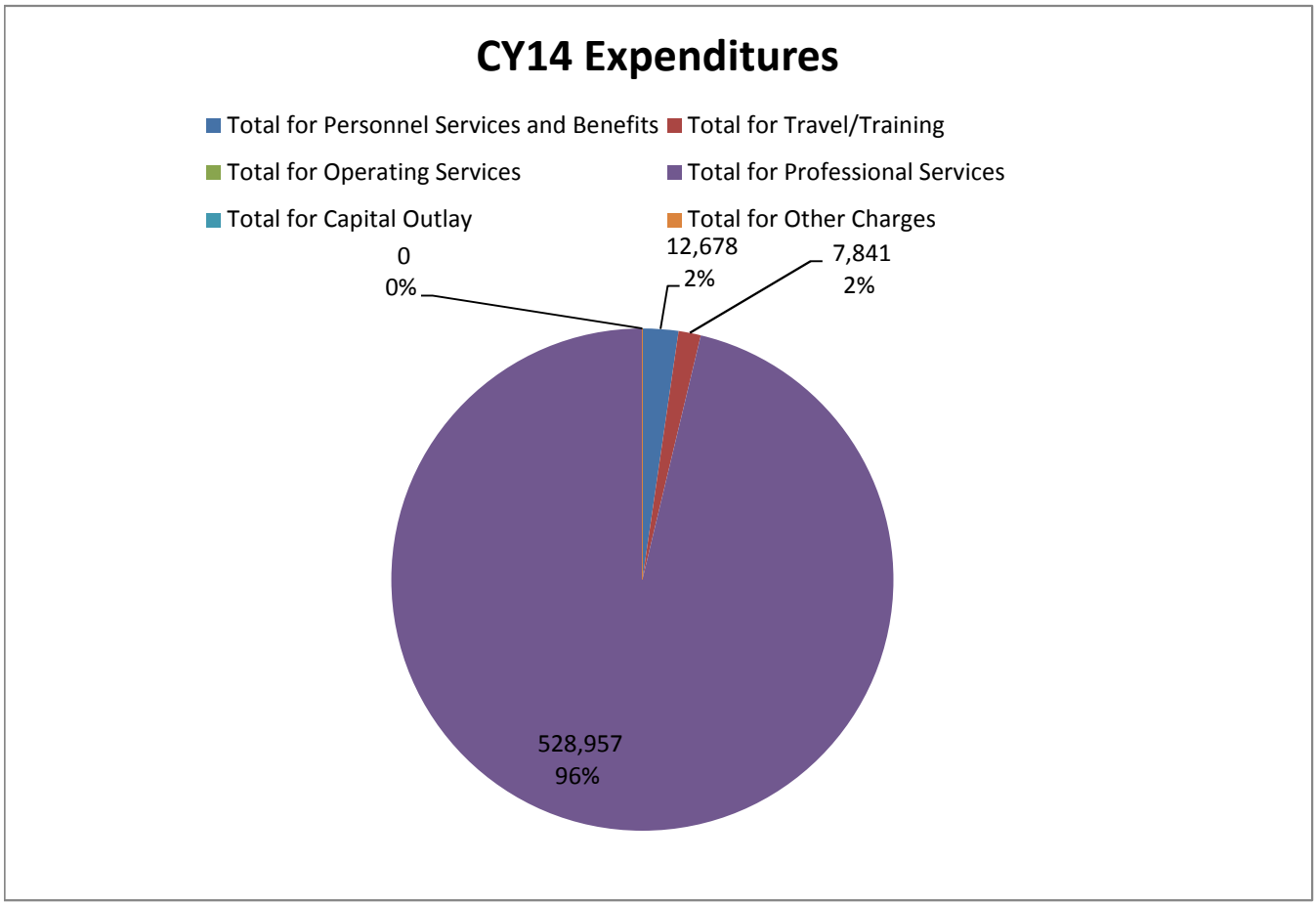

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1.2
1
0.8
0.6
0.4
0.2
0
1
1
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

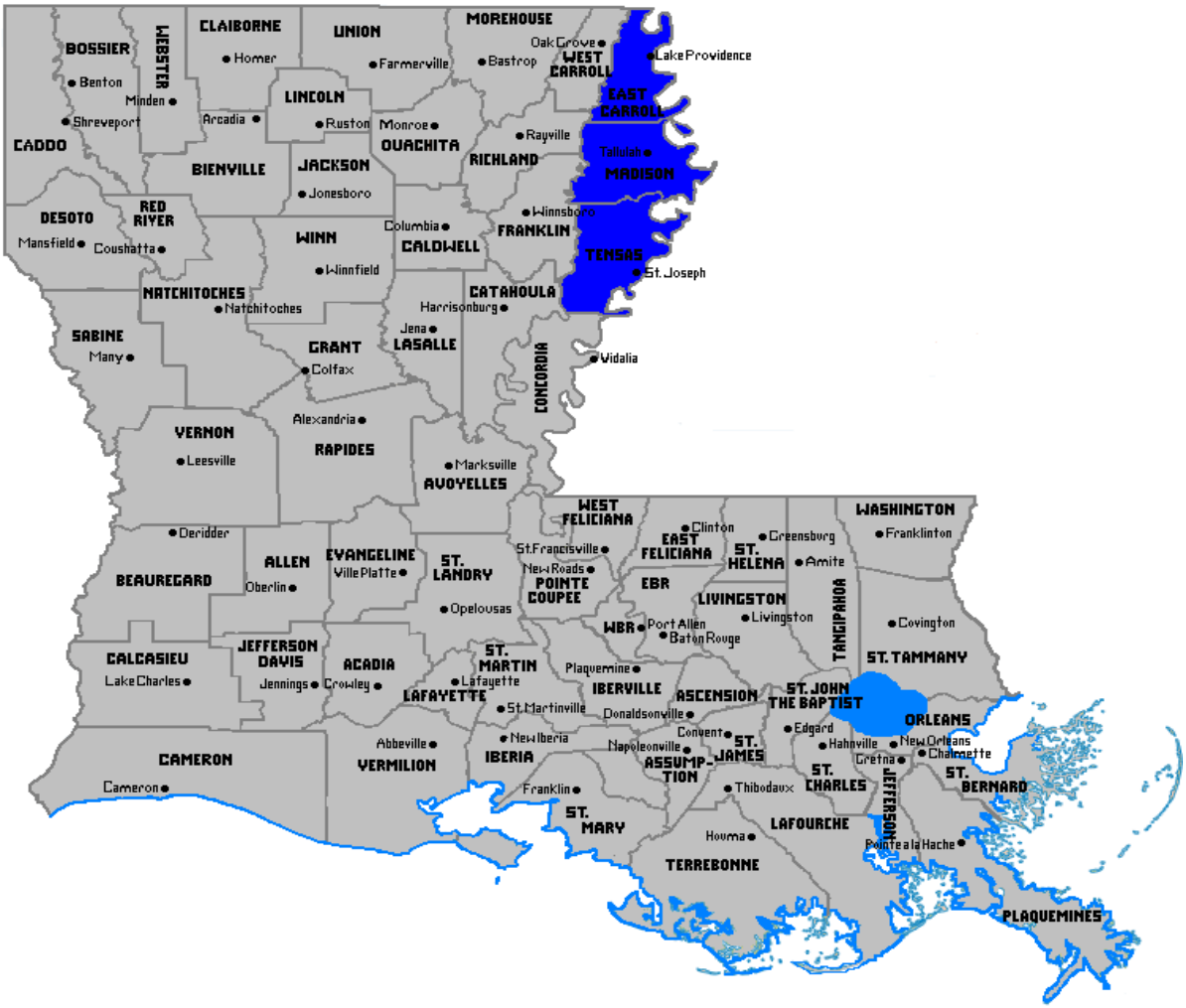

CY 2014 Capital Outcomes
1
0.8
0.6
0.4
0.2
0
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 5 CY2014	Total CY2014
District Defender: James M. Miller	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	-
District Assistance Fund (DAF)	140,188
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	140,188
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	25,208
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	47,985
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	2,896
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	67,795
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	14,459
Parish Courts	-
Traffic Court	143,306
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	1,078
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	226,637
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	5,590
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	5,590
Total for Local Government	308,316
Investment Earnings	
Interest Income	67
Other Investment Income - List source(s)	-
Total for Investment Earnings	67
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	448,571

District 5 CY2014	Total CY2014
District Defender: James M. Miller	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	10,800
Accrued Leave	-
Payroll Taxes	1,838
Hospitalization and Disability Insurance	-
Retirement	-
Other	40
Total for Personnel Services and Benefits	12,678
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	7,841
Total for Travel/Training	7,841
Operating Services	
Advertisements	-
Workers' Compensation	-
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	-
Insurance - Other	-
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	-
Dues and Seminars	-
Law Library/Journals/Subscriptions	-
Office Supplies	-
Total for Operating Services	
Professional Services	
Audit/Accounting Expense	8,183
Contract Clerical	-
Expert Witness	-
Investigators	39,500
Interpreters	-
Social Workers	-
Capital Representation	4,785
Conflict	-
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	476,489
IT/Technical Support	-
Total for Professional Services	528,957
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	0
Total for Other Charges	0
Total for EXPENDITURES	549,476


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
67
0%
140,188
31%
308,316
69%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
0
0%
12,678
2%
7,841
2%
528,957
96%



The 6TH Judicial District Public Defenders' Office

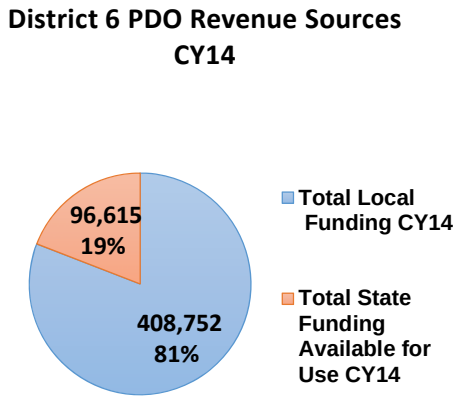
East Carroll (Lake Providence) - Madison (Tallulah) - Tensas (St. Joseph)

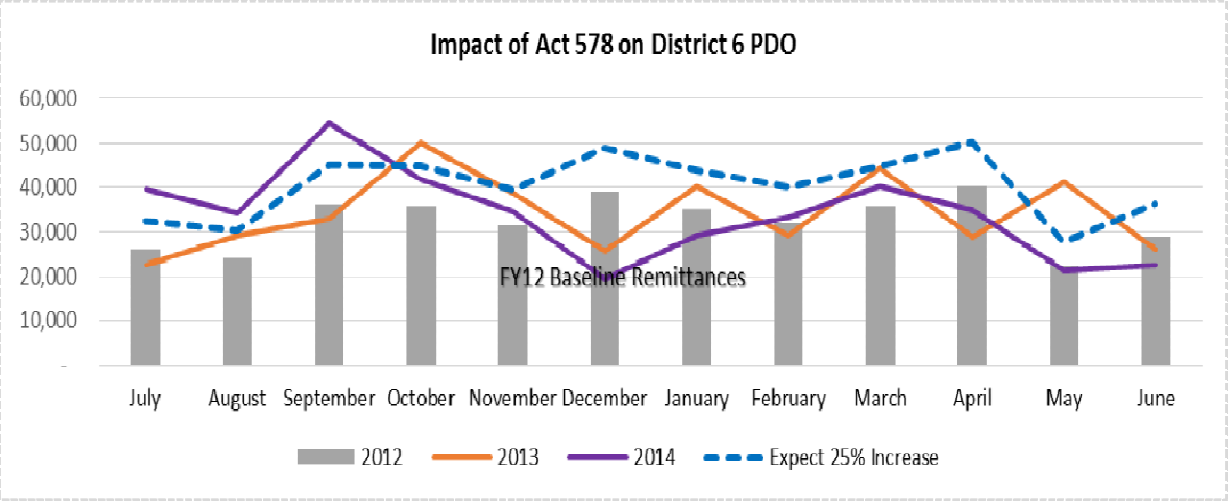
District Defender: LeRoy Smith, Jr.
411 Dabney Street
Tallulah, LA 71282
(318) 574-2554, (318) 434-0101

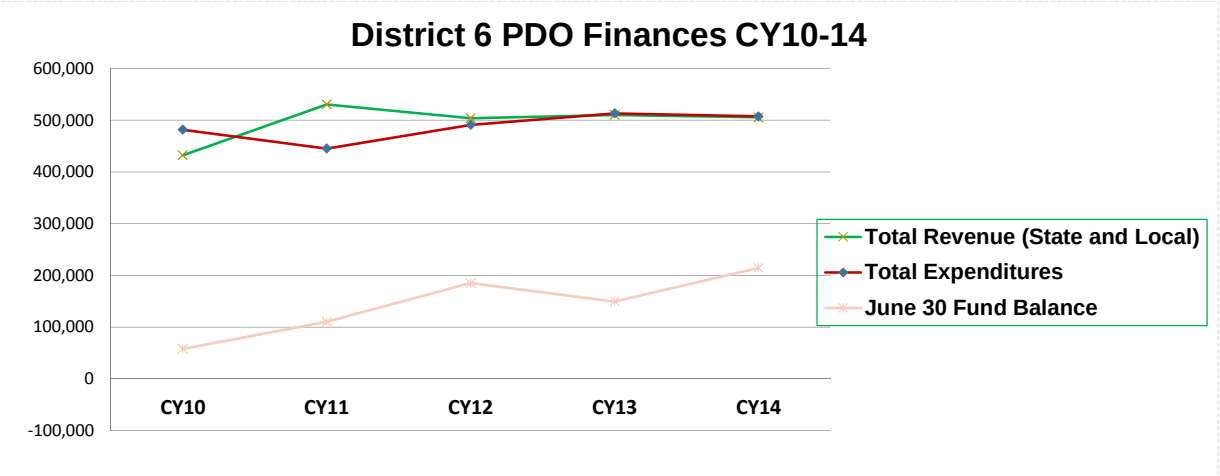
6TH JUDICIAL DISTRICT

During calendar year 2014, the 6th Judicial District Public Defenders Office handled 1,665 cases. The office received $505,368 in total revenues to handle these cases, approximately 81% of which came from local funding. This funding was derived primarily from traffic tickets and special court costs.

With the exception of a few anomalies, the 6th has generally failed to realize the 25% increase in local funds that was expected to materialize as a result of Act 578 (2012).





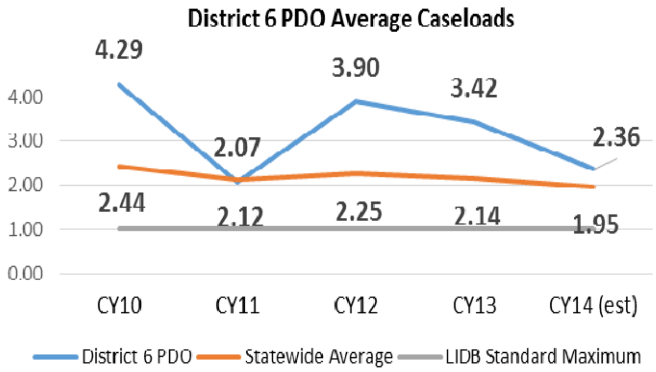


EAST CARROLL, MADISON, TENSAS PARISHES

Leroy Smith, Jr.
District Defender
411 Dabney Street
Tallulah, LA 71282
318-574-2554

In the 6th Judicial District, public defense attorneys maintain caseloads more than twice the recommended caseload limit for each attorney.

The 6th Judicial District is a rural district that handles only a small number of cases each year, making comparisons difficult. However, public defense attorneys have benefitted from the training and supervision offered by LPDB.

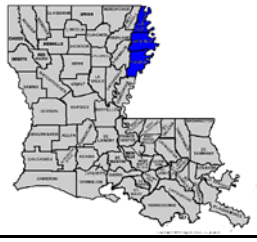


CAPITAL REPRESENTATION

Since 2009, there have been no new capital prosecutions in the 6th Judicial District.

However the district has no local capacity for capital prosecutions and is completely reliant on program offices for representation.

Without the contract programs, capital cases cannot be tried in the 6th Judicial District due to a lack of capitally certified attorneys and/or funding to support capital services in the District Office.



The 6TH JDC Public Defenders' Office

Parish(es) & Seat(s)	East Carroll - Lake Providence; Madison - Tallulah; Tensas - St. Joseph.
Population	26,415
Juvenile Population	4,251
District Defender	LeRoy Smith, Jr.
Years as District Defender	19 years
Years in Public Defense	19 years
Office Manager	Kathy Grady
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Kathy Grady, Office Manager
Primary Office Street Address	411 Dabney Street
City	Tallulah
ZIP	71282
Primary Phone	318-574-2554 or 318-434-0101
Primary Mailing Address	P. O. Box 486, Tallulah, 71282
Primary Fax Number	318-574-2536
Primary Emergency Contact	LeRoy Smith, Jr.
Primary Emergency Phone	318-341-1088
Secondary Emergency Contact	Kathy Grady (Office Manager)
Secondary Emergency Phone	318-341-0667
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	100 Cedar St Tallulah, La, 71282; Courthouse Building, Lake Providence, La 71250; 201 Hancock St St Joseph, La 71366
Other District Office Contact Personnel (Primary Only)	Sandra Bishop, Tallulah; Anita Perry, Lake Providence; Burney Ratcliff, St Joseph.
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Sidney Johnson; Owner.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Monthly rent $600; Utilities $965.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	David Hart, (Auditor) and May & Co.
Courts and Locations	6th JDC- Madison Court-- Tallulah, LA; Tensas Court-- St Joseph, LA; East Carroll Court--Lake Providence, LA.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	2 Divisions A --- Judge Michael Lancaster; Division B --- Judge John Crigler.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Each Lawyer is assign to a parish.
Name of Adult Detention Facilities in This District	Madison Correctional -Tallulah, LA; Riverbend Correctional - Lake Providence; Tensas Correctional - Waterproof, LA.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Richland Parish Correctional- Rayville, LA
Name of Juvenile Detention Facilities In This District	Christian Acres - Tallulah, LA

Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes, Increases mileage costs because of the distances between facilities.
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	Sometime, depending on their crime.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	James Paxton
Chief Judge of Criminal District Court	Judge Michael Lancaster & Judge John Crigler
Juvenile Court Judges (Specify District of City Court)	6th Judge Michael Lancaster & Judge John Crigler
Drug Court Judges	None
Mental Health Court Judges	None
Other Specialty Court	CINC, FINS, Non Support Court, Traffic Court
Name of Specialty and Brief Description:	None
Indigency Determined by Whom and How?	Defender Office, Filling out a financial report.
When is Assignment/Appointment of Counsel Made?	Time of arrest
Initial Client Intake Conducted By Whom? (Name and Title)	Tommy Dunning and Kimble Marshall, Investigators.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes.
Brief Explanation of Intake Process	When our lawyers are appointed our investigator goes to where the client is housed to take information from client.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	101
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2014	3,995
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	Yes. Through the sheriff's office if they pled guilty.
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	339,238
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Madison Parish – Lisa Byrd, Tensas Parish – Nicei Gregory, East Carroll Parish- Lisa Cody, (EC does not send documentation).
Who Collects the Assessed Court Fees?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Madison Parish-Lisa Byrd; Tensas Parish-Nicei Gregory; East Carroll Parish-Lisa Cody.
Who Remits the Court Fees Collected?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Print out from Tensas, Madison and East Carroll.

Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Court assesses fees based on ability to pay.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Madison, Tensas, and East Carroll
Who Collects the Assessed Partial Payments?	Madison, Tensas, and East Carroll
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Same as above
Who Remits the Partial Payments Collected?	Sheriff's Department
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Same as above
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	3,120
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted - Criminal Practice
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Funds to hire additional attorneys
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	No
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	None
Immediate Critical Issue Areas	Number of conflict cases
Long-Term Critical Issue Areas	Instability of fines and costs
Please List All New Hires in 2014 (Name and Title)	None
Please List All Promotions in 2014 (Name and Title)	None
2014 Media Coverage and/or Major Accomplishments	Monthly court docket much faster and gained open file discovery.
Number of Expected New Attorney Hires in 2015	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Public Defender 2nd chair for younger attorneys in Jury trials.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Public Defender reviews case loads and assignments.

Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	See Attachment
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	No
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Yes. Blue Cross-Blue Shield for office manager and one (1) investigator.
Regular Meetings for Any Staff, Please Describe	Monthly
Number of NEW capital cases in CY14 handled by your office	0
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	None
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2014	0
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Assigned by Parishes
Please Provide the Names of All State Representatives and Senators from Your District	Madison Sen. Francis Thompson, Rep. Andy Andrews, Tensas Sen Franxis Thompson, Rep. Andy Andrews, East Carroll Sen Francis Thompson Rep Sam Little
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Size of District
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	None
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
None	
Part-Time Contract Attorneys	**Contact Information**
LeRoy Smith	318-574-4111
Angela Claxton	318-574-5666
Jami Crews	601-317-7381
Douglas Busari	318-574-2955
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Kathy Grady	318-574-2554
Tommy Dunning	318-574-2554
Kimble Marshall	318-574-2554

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Kathy Grady
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	
Windows 7	x
Windows Vista	x
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	
Microsoft Office 2010	x
Microsoft Office 2007	
Microsoft Office 2003	x
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	1
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	x
Internet Explorer 9	x
Firefox	
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	1

DVD	0
VCR	0
Desktop PCs	2
Laptops	1
Video Cameras	0
Digital Cameras	2
Video Conferencing Systems	0
B&W Laser Printers	2
Color Printers	2
Wireless Cards	0
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	6mb down .5mb up
Provider Name:	Bell South
Email Provider:	Bell South
Please list any software or computer equipment in which you need training:	None

6th District Defender Office CY 2014 Caseloads & Outcomes

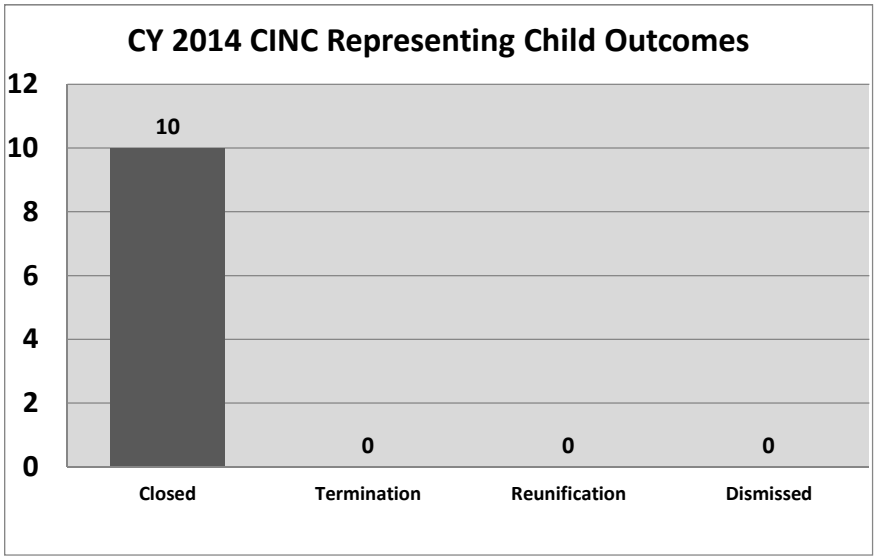
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	20	21	21	41	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	10	19	19	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	25	15	28	53	0	1	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	2	4	3	5	N/A	N/A	0	0	1	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	17	12	2	19	N/A	N/A	13	0	1	0	N/A	N/A	0	0	0
Delinquency Felony	37	27	0	37	N/A	N/A	33	4	0	0	N/A	N/A	1	0	1
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	370	311	176	546	N/A	N/A	100	36	257	0	0	1	0	1	2
Adult Felony Non-LWOP**	562	539	383	945	N/A	N/A	125	138	402	0	0	1	0	2	3
Adult LWOP	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

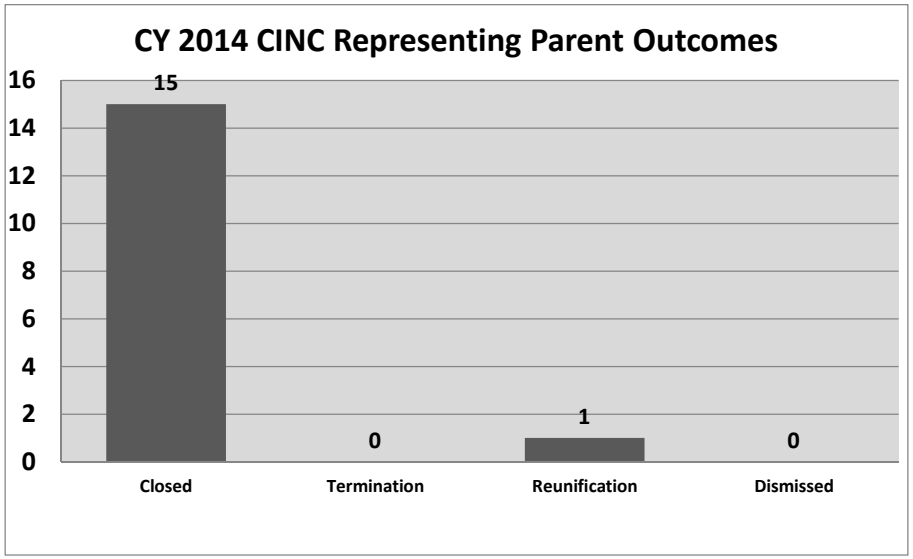
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

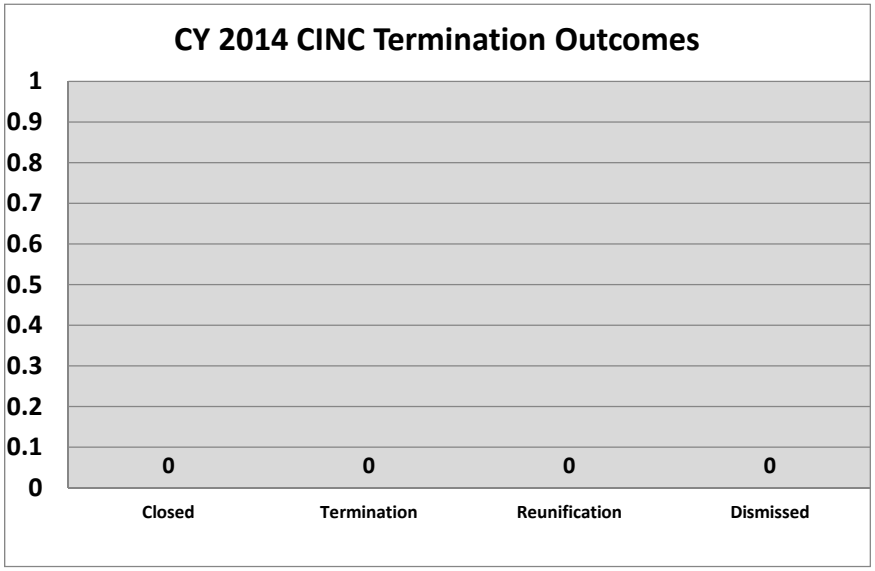
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

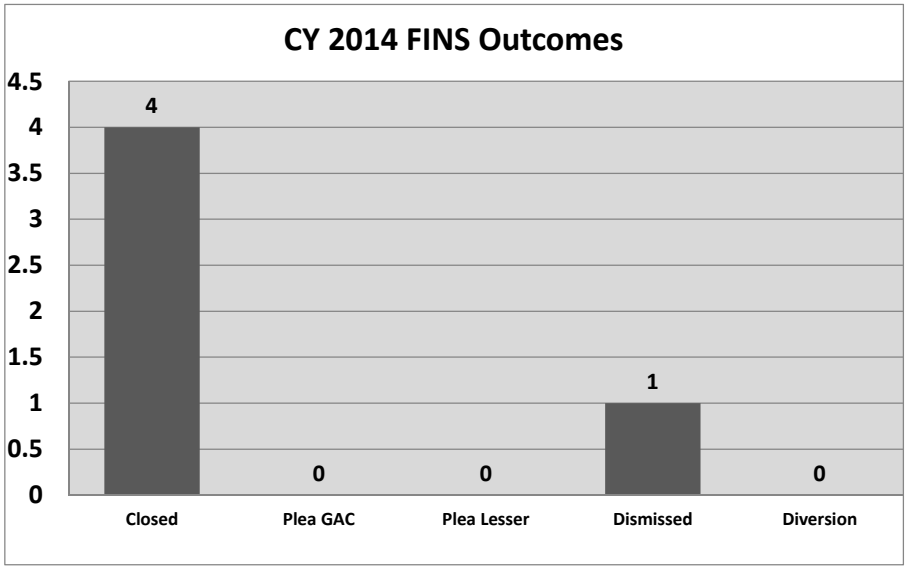
****Life Without Parole**

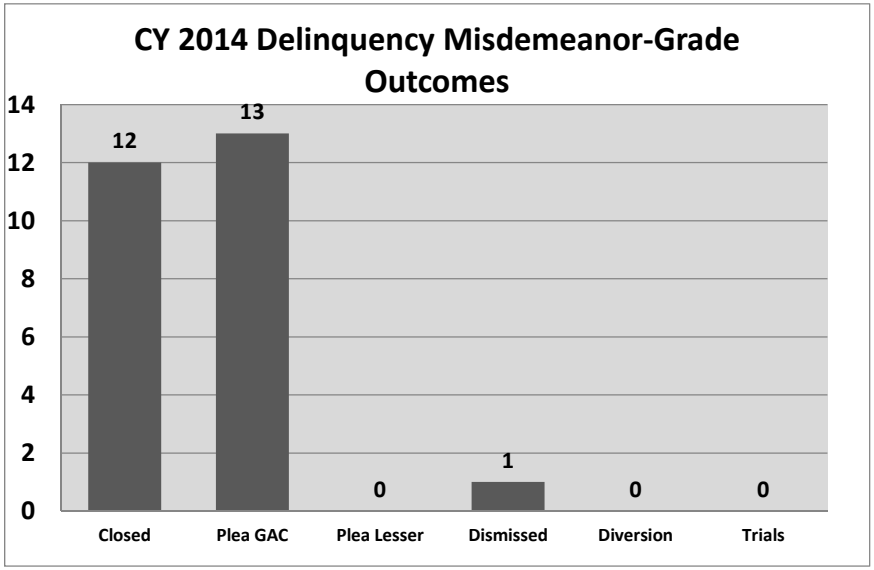
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

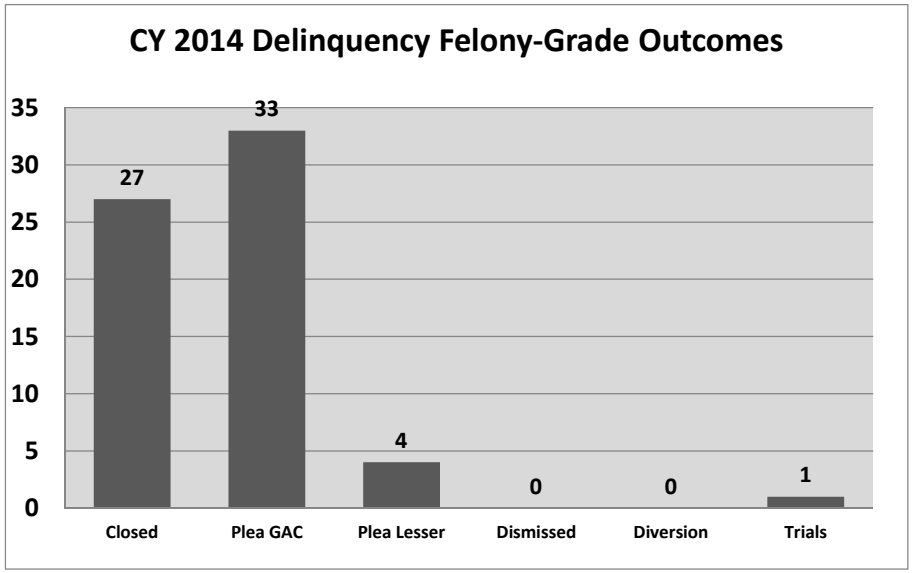

CY 2014 CINC Representing Child Outcomes
12
10
8
6
4
2
0
10
0
0
0
Closed
Termination
Reunification
Dismissed

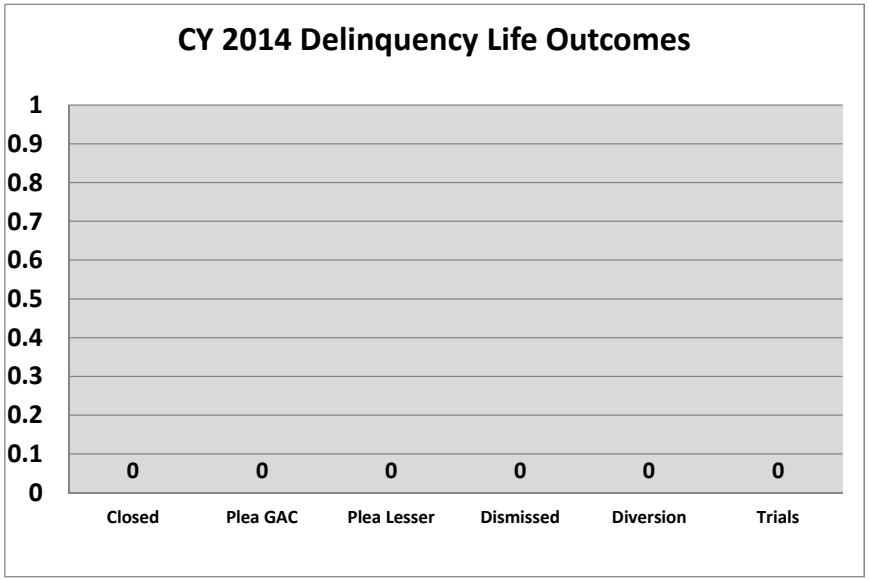

CY 2014 CINC Representing Parent Outcomes
16
14
12
10
8
6
4
2
0
15
0
1
0
Closed
Termination
Reunification
Dismissed

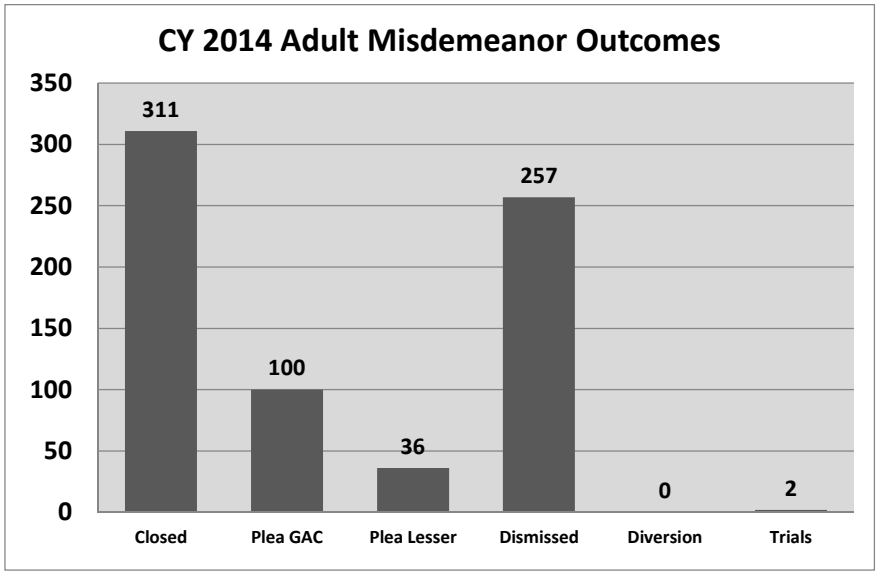

CY 2014 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

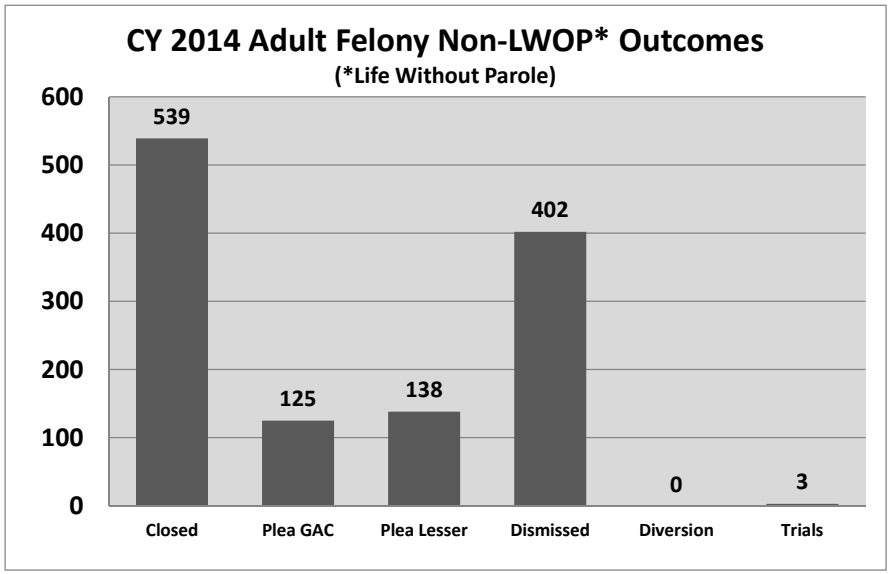

CY 2014 FINS Outcomes
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
0
0
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

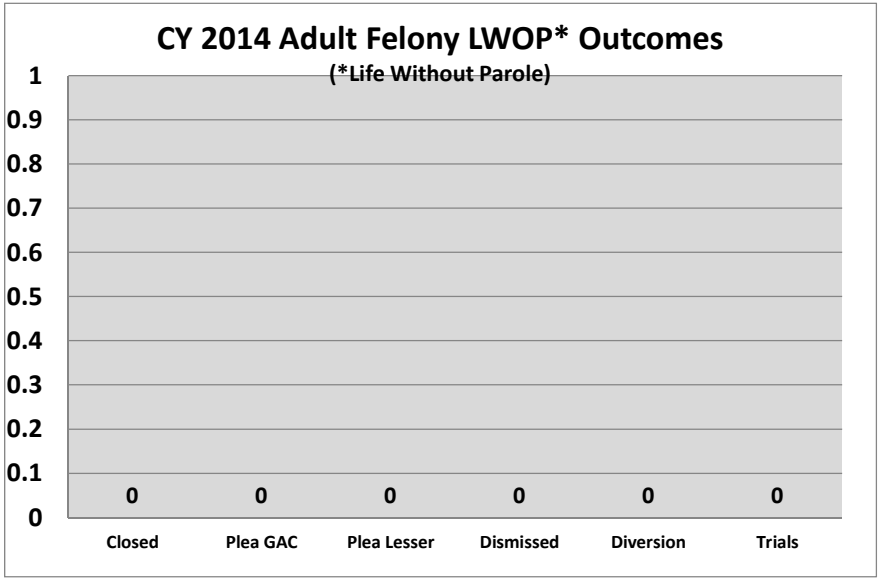

CY 2014 Delinquency Misdemeanor-Grade Outcomes
14
12
10
8
6
4
2
0
12
13
0
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

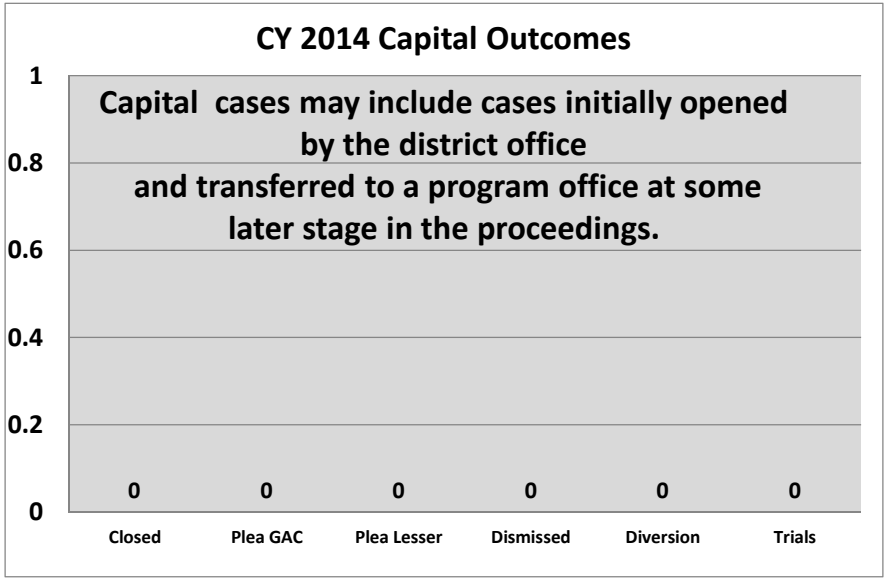

CY 2014 Delinquency Felony-Grade Outcomes
35
30
25
20
15
10
5
0
27
33
4
0
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
350
300
250
200
150
100
50
0
311
100
36
257
0
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

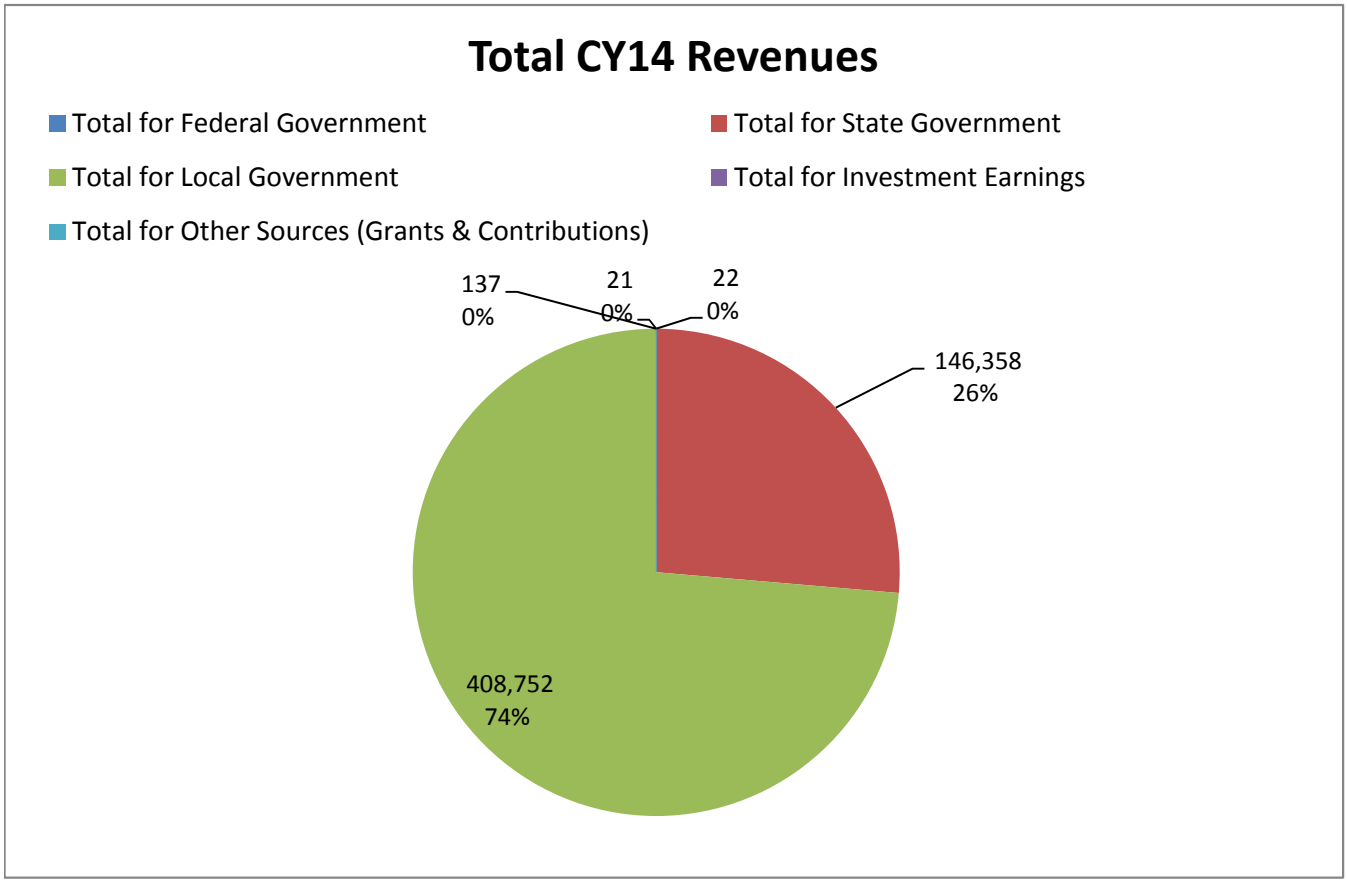

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
600
500
400
300
200
100
0
539
125
138
402
0
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

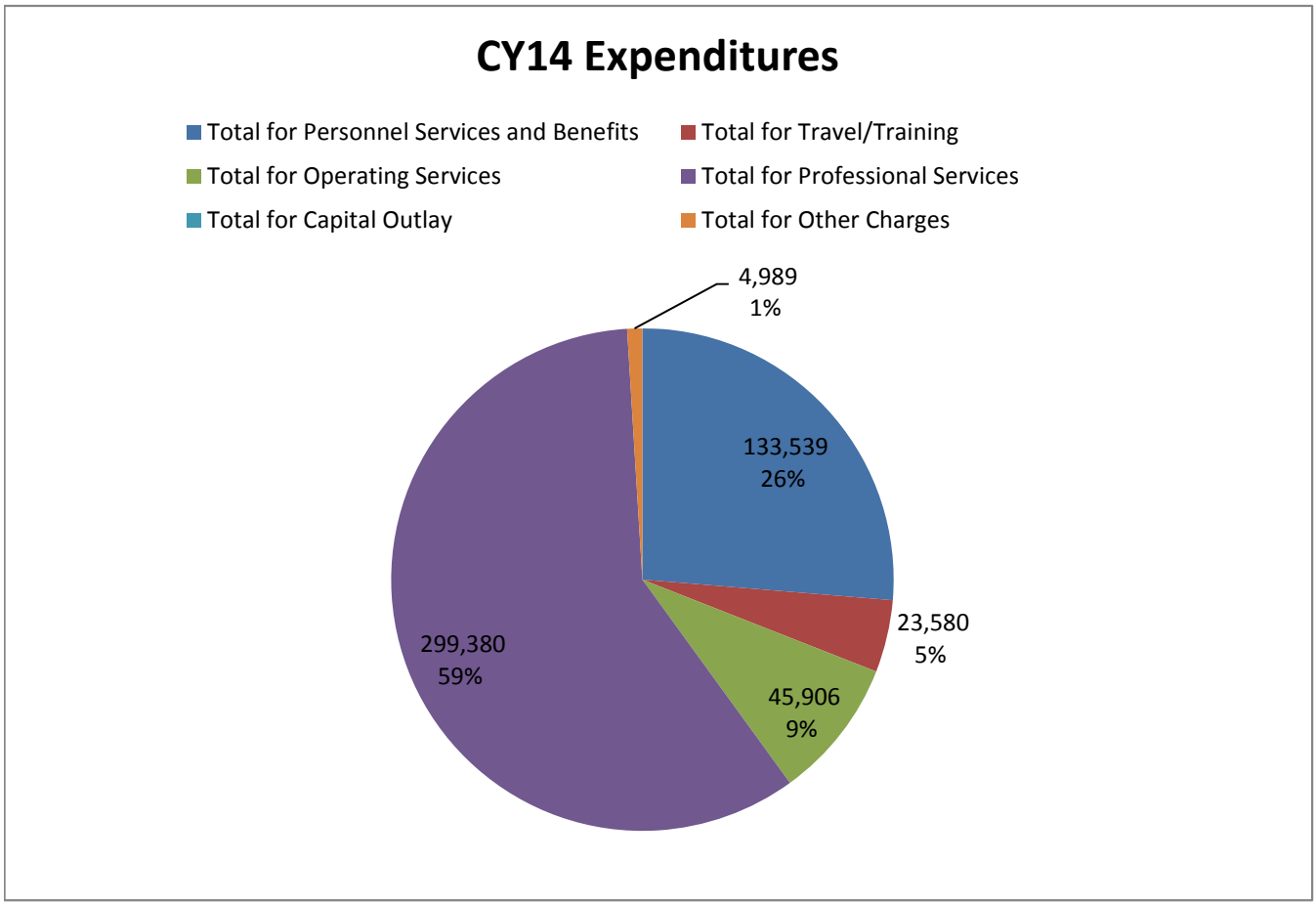

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

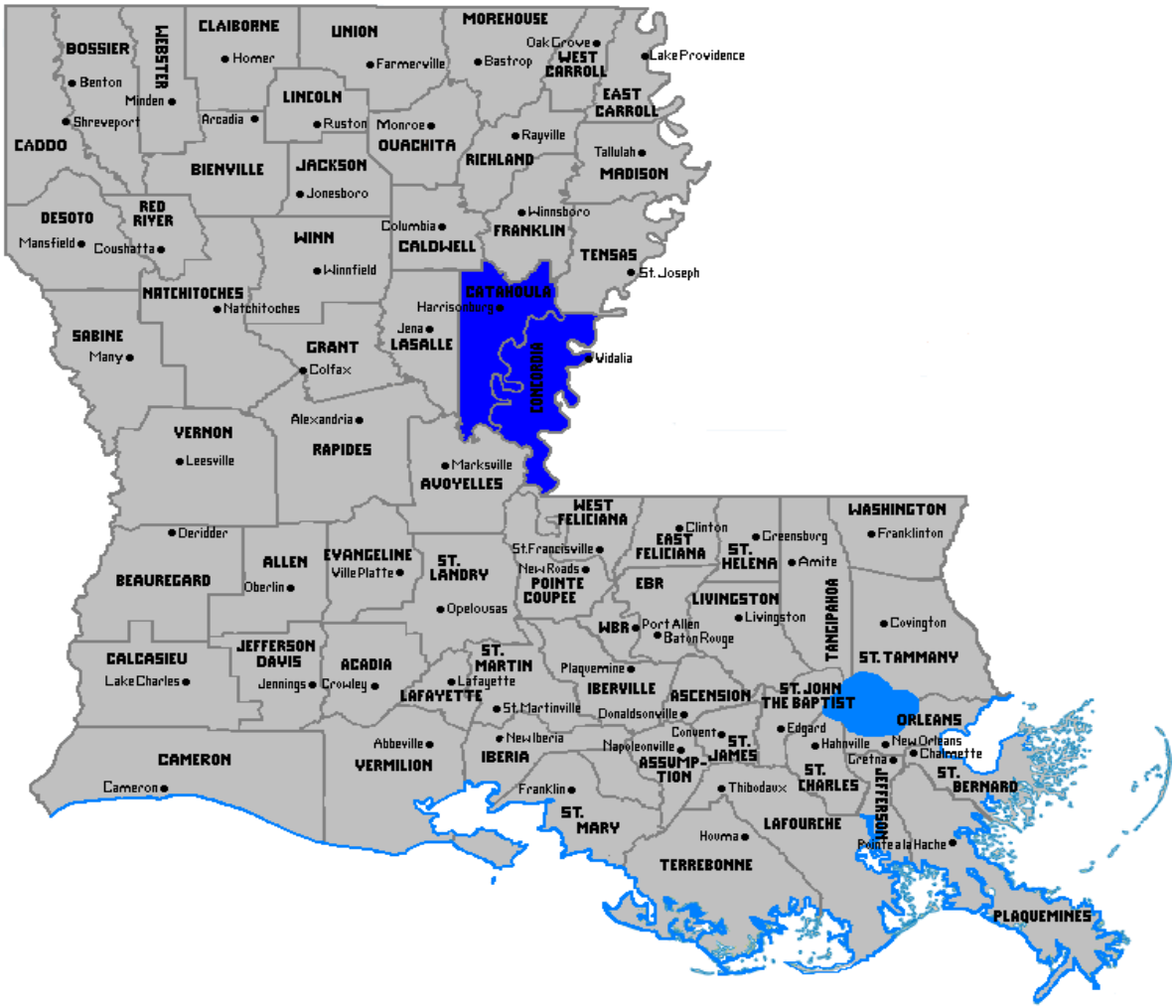

CY 2014 Capital Outcomes
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 6 CY2014	Total CY2014
District Defender: Leroy Smith, Jr.	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	22
Total for Federal Government	22
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	9,810
District Assistance Fund (DAF)	136,548
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	146,358
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	26,010
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	375,626
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	375,626
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	3,995
Partial Attorney Fees Reimbursements [as per 15:176]	3,121
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	7,116
Total for Local Government	408,752
Investment Earnings	
Interest Income	137
Other Investment Income - List source(s)	-
Total for Investment Earnings	137
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	21
Total for Other Sources (Grants & Contributions)	21
Total for REVENUE	555,290

District 6 CY2014	Total CY2014
District Defender: Leroy Smith, Jr.	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	100,012
Accrued Leave	-
Payroll Taxes	22,199
Hospitalization and Disability Insurance	10,519
Retirement	-
Other	808
Total for Personnel Services and Benefits	133,539
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	23,580
Total for Travel/Training	23,580
Operating Services	
Advertisements	-
Workers' Compensation	-
Insurance - Malpractice	5,608
Insurance - Auto/Physical Liability	2,090
Insurance - Other	-
Lease - Office	7,200
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	2,217
Office - Telephone/Utilities/Postage/Internet	9,568
Dues and Seminars	2,037
Law Library/Journals/Subscriptions	15,431
Office Supplies	1,755
Total for Operating Services	45,906
Professional Services	
Audit/Accounting Expense	6,835
Contract Clerical	-
Expert Witness	700
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	3,435
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	23,830
Contract Attorneys - all other	264,580
IT/Technical Support	-
Total for Professional Services	299,380
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	4,989
Total for Other Charges	4,989
Total for EXPENDITURES	507,394


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
137
0%
21
0%
22
0%
146,358
26%
408,752
74%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
4,989
1%
133,539
26%
23,580
5%
45,906
9%
299,380
59%



The 7th Judicial District Public Defenders' Office

Catahoula (Harrisonburg) - Concordia (Vidalia)

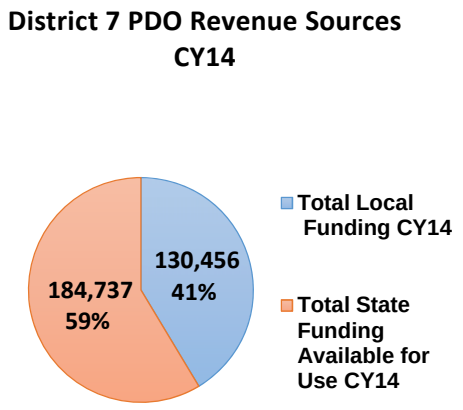
District Defender: Derrick Carson
4001 Carter Street, Room 4
Vidalia, LA 71373
(318) 336-7548

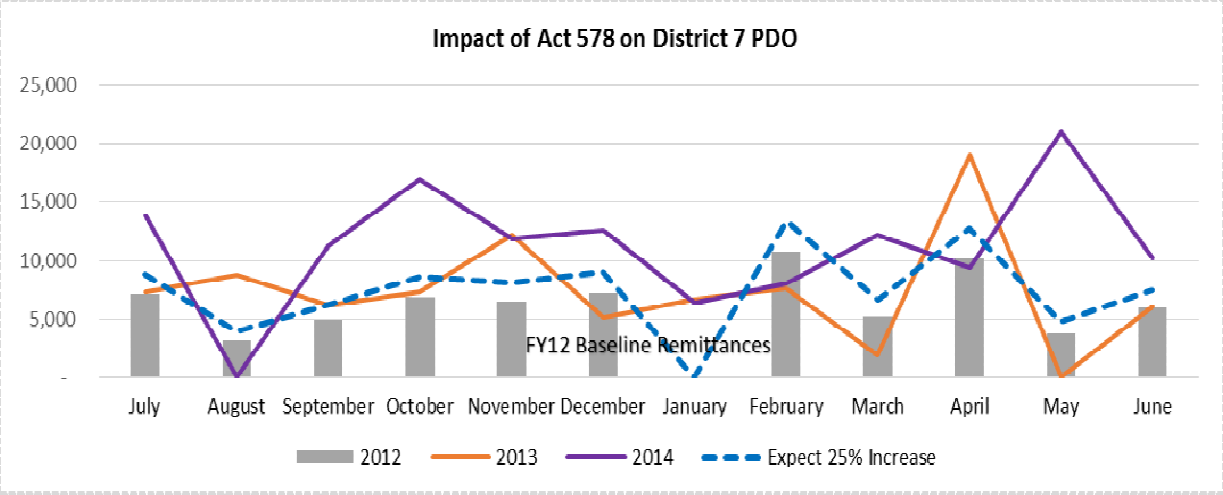
7TH JUDICIAL DISTRICT

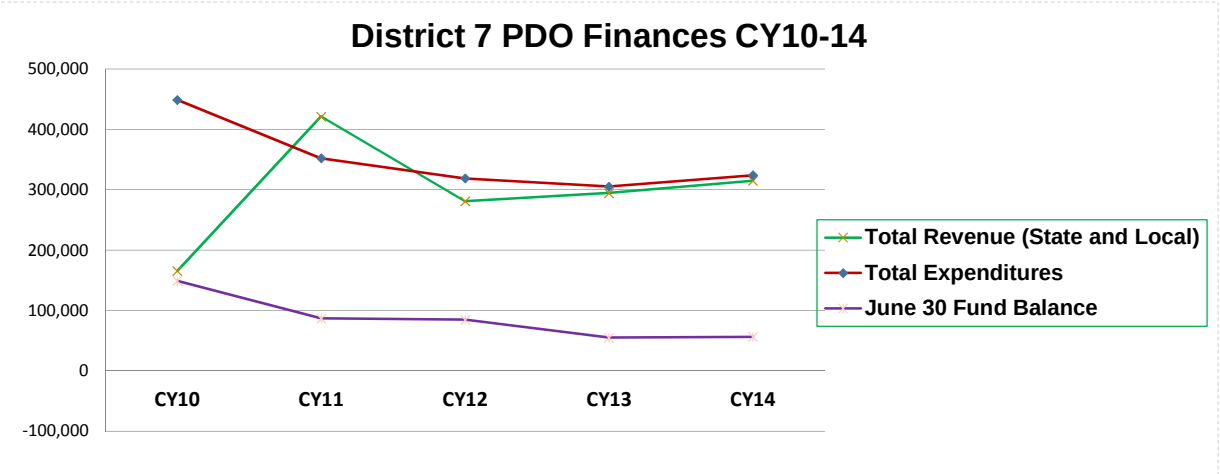
During calendar year 2014, the 7th Judicial District Public Defenders Office handled 2,496 cases. The office received $315,193 in total revenues to handle these cases, approximately 41% of which came from local funding. This funding was derived primarily from traffic tickets and special court costs.

Since the inception of Act 578 (2012), local revenues associated with court costs have been unstable and erratic. As shown in the graph below, revenues have fallen below the 25% expected increase fifty percent of the time.

The 7th Judicial District office has nearly exhausted its fund balance. Without a significant increase in revenues or reduction in expenditures, the office is expected to become insolvent during FY16.





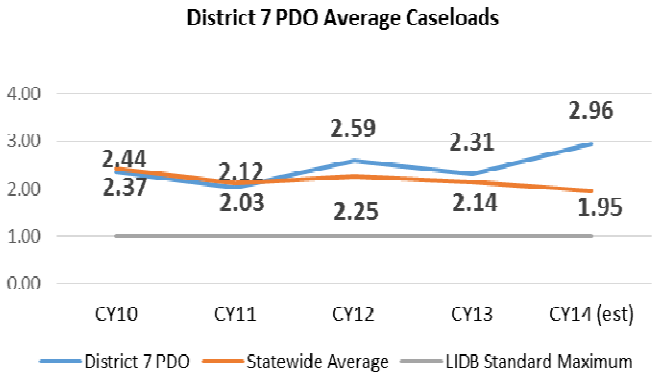


CATAHOULA, CONCORDIA PARISHES

Derrick Carson
District Defender
4001 Carter Street, Room 4
Vidalia, LA 71373
318-336-7548

In the 7th Judicial District, public defense attorneys maintain caseloads almost three times the recommended caseload limit for each attorney.

The 7th Judicial District is a rural district that handles only a small number of cases each year, making comparisons difficult. However, public defense attorneys have benefited from the training and supervision offered by LPDB.

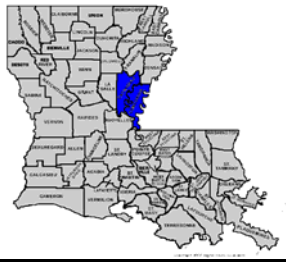


CAPITAL REPRESENTATION

Since 2009, there have been no new capital prosecutions in the 7th Judicial District.

However the district has no local capacity for capital prosecutions and is completely reliant on program offices for representation.

Without the contract programs, capital cases cannot be tried in the 7th Judicial District due to a lack of capitally certified attorneys and/or funding to support capital services in the District Office.



The 7TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Concordia - Vidalia; Catahoula - Harrisonburg
Population	29,449
Juvenile Population	5,580
District Defender	Derrick Carson
Years as District Defender	14
Years in Public Defense	14
Office Manager	Judy Pugh
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Porchia Matthews
Primary Office Street Address	4001 Carter Street, Room 4
City	Vidalia
ZIP	71373
Primary Phone	318-336-7548
Primary Mailing Address	4001 Carter Street, Room 4, Vidalia, La. 71373
Primary Fax Number	318-336-2179
Primary Emergency Contact	Judy Pugh
Primary Emergency Phone	318-452-5746; 318-336-7548; 318-757-2870
Secondary Emergency Contact	Derrick Carson
Secondary Emergency Phone	318-623-0390; 318-757-0473
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	None
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Concordia Parish Police Jury
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	None. Space provided by police jury.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Jeri Sue Tosspon, CPA.
Courts and Locations	7th Judicial District Court; Concordia Parish, Vidalia; 7th Judicial District Court, Catahoula Parish, Harrisonburg, La.; Vidalia City Court, Vidalia, La. (Ferriday Mayor's Court and Jonesville Mayor's Court, we do not represent nor get funds from these two courts).
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	Div. A, Judge Kathy Johnson, Div. B. Judge Leo Boothe, Vidalia City Court, Judge George Murray.

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Cases are referred by court to IDB office at magistrate hearing by form that is filled out by Clerk and sent to IDB office. Form is received, clients are interviewed, information is reviewed and counsel assigned.
Name of Adult Detention Facilities in This District	Concordia Parish Correctional Facility; Catahoula Correctional Facility.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Franklin Detention Center, Winnsboro, La. And women are held at Richland Corrections, Monroe, La.
Name of Juvenile Detention Facilities In This District	None in parish.
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	The district used the St. James Juvenile Detention Center until its closure in June 2013, and since then juvenile clients had been housed at Assumption Youth Center and other facilities around the state at different times.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Inability to see clients on regular basis; budgeting travel expense; using time for travel that could be used to see local clients.
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	Yes
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	Catahoula Corrections allows access but does not try to accommodate, i.e. making investigator and attorneys wait longer periods to see clients.
District Attorney	Brad Burgett
Chief Judge of Criminal District Court	Judge Kathy Johnson
Juvenile Court Judges (Specify District of City Court)	Div. A, Judge Kathy Johnson, Div. B, Judge Leo Boothe.
Drug Court Judges	No
Mental Health Court Judges	No
Other Specialty Court	Yes. Judge George Murray, Vidalia City Court.
Name of Specialty and Brief Description:	Misdemeanor cases within the Vidalia city limits.
Indigency Determined by Whom and How?	Judge determines at magistrate hearing, refers to PDO, application filled out.
When is Assignment/Appointment of Counsel Made?	Time of arrest. Both incarcerated and bonded defendants are appointed counsel at magistrate hearing or arraignment.
Initial Client Intake Conducted By Whom? (Name and Title)	Jimmie Darden, Investigator, Derrick Carson, Attorney; Judy Pugh, Paralegal, Porchia Matthews, Data Entry
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes have a application form, interview sheet that is filled out at interview.
Brief Explanation of Intake Process	Defendant appointed at Magistrate Hearing, appointment sheet filled out by clerk, sent to our office someone interviews defendant.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	1,949
How Many Application Fees Were Waived?	None

How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2014	5,491
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	93,111 is total collected from parishes do not have itemized list 23,960 collected from City of Vidalia, not itemized.
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Disbursement sheet provided by Sheriff's Office.
Who Collects the Assessed Court Fees?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Disbursement sheet provided by Sheriff's Office.
Who Remits the Court Fees Collected?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Disbursement sheet provided by Sheriff's Office.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	If defendant's income is above normal range for this area and above guidelines a completed form is submitted to Judge to determine payment amount.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	If fees assessed copy of court minutes from Clerk of Court.
Who Collects the Assessed Partial Payments?	Judge orders to pay our office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Sheriff's Office
Who Remits the Partial Payments Collected?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Sheriff's Office
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	2,692
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted, but no policy established.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Funding- having to cut employees time and salaries, having to cut attorneys and/or not replace when one leaves.
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	Possibility, keeping close eye on spending and looking for ways to increase spending.

In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	None at present
Immediate Critical Issue Areas	Funding to continue providing services.
Long-Term Critical Issue Areas	Funding & Training.
Please List All New Hires in 2014 (Name and Title)	Andy Magoun-Contract Attorney, Anna Ferguson, Conflict Counsel, Darrell Hickman-Conflict Counsel, Devan Pardue, Conflict Counsel, conflict counsels are part time as needed basis.
Please List All Promotions in 2014 (Name and Title)	None
2014 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2015	If funding available, at least three.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	None
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	No organization chart District operates under the Chief who oversees and delegates cases to the attorneys. Office Administration and Chief oversee the office.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	None
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	None
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	None
Regular Meetings for Any Staff, Please Describe	Yes, usually quarterly, discuss any new information, get feedback.
Number of NEW capital cases in CY14 handled by your office	None
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	None
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2014	None
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Juvenile Attorney follows case.
Please Provide the Names of All State Representatives and Senators from Your District	Andy Anders, Representative; Vance McAllister Senator for 2014

Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Timely receiving information to identify potential conflicts and distance for client visitation for women housed elsewhere.
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	None due to funding issues
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
None	
Part-Time Contract Attorneys	**Contact Information**
Robert Clark	319-336-5886
HuCheryl Walker	601-334-0862
Andy Magoun	318-403-1101
Anna Ferguson	318-757-1700
John Reeves	318-744-5457
Darrell Hickman	318-730-2403
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Jimmie Darden	318-336-7548
Judy Pugh, Paralegal/Administrator	318-336-7548
Porchia Matthews	318-336-7548

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Judy Pugh
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	
Microsoft Office 2010	
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	
Firefox	
Google Chrome	x
Other	Mozilla Firefox

HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	1
DVD	0
VCR	0
Desktop PCs	3
Laptops	0
Video Cameras	0
Digital Cameras	
Video Conferencing Systems	0
B&W Laser Printers	2
Color Printers	1
Wireless Cards	1
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	
No Internet Connection	
Connection Speed:	
Provider Name:	Cableone
Email Provider:	ATT
Please list any software or computer equipment in which you need training:	

7th District Defender Office CY 2014 Caseloads & Outcomes

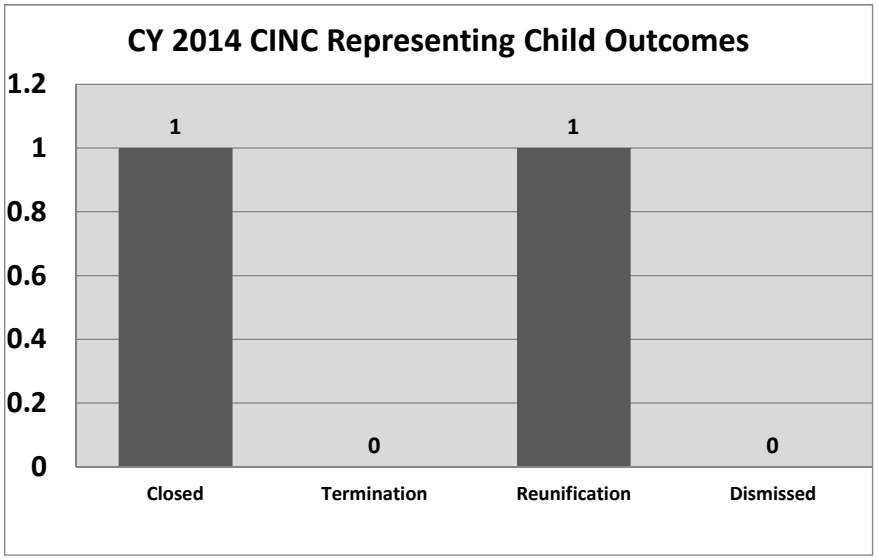
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	2	0	0	2	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	1	1	1	2	0	1	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	28	8	22	50	0	4	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	2	3	2	4	N/A	N/A	2	0	0	0	N/A	N/A	0	0	0
Delinquency Felony	43	16	3	46	N/A	N/A	14	1	0	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	503	338	130	633	N/A	N/A	14	3	13	0	0	0	0	0	0
Adult Felony Non-LWOP**	1368	1026	387	1755	N/A	N/A	28	14	54	0	0	2	0	0	2
Adult LWOP	1	0	0	1	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	1	1	2	3	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

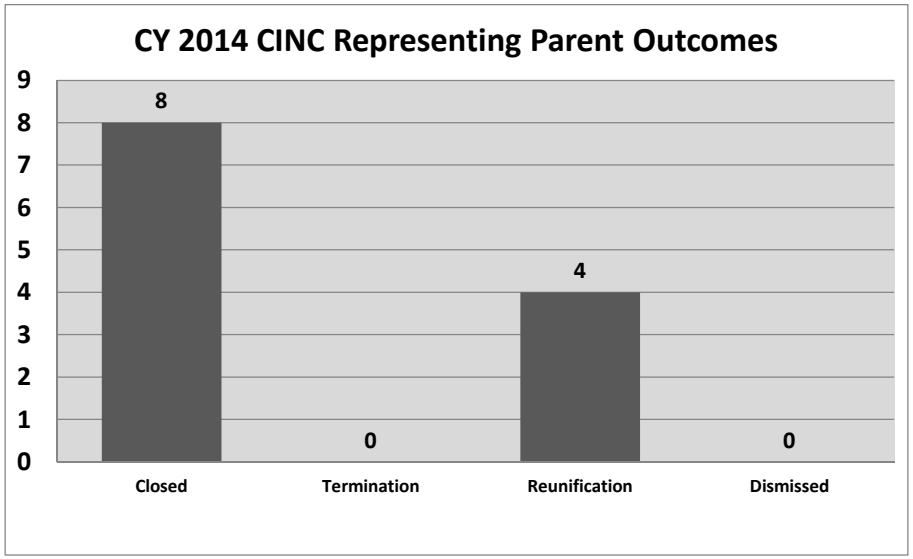
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

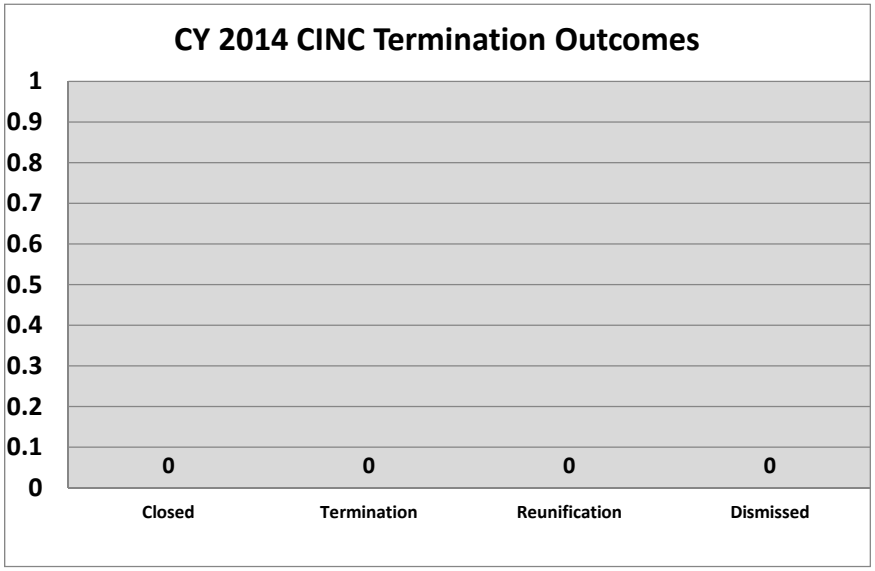
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

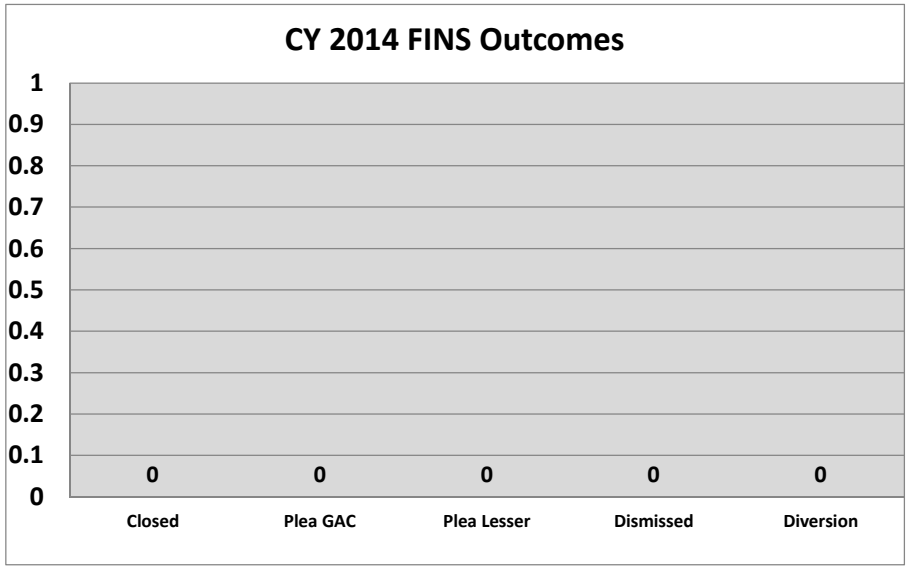
****Life Without Parole**

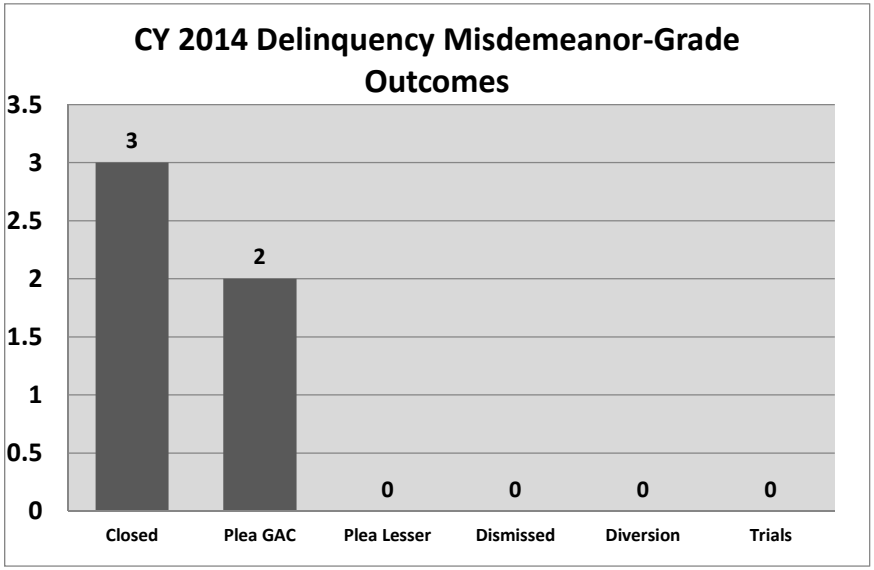
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

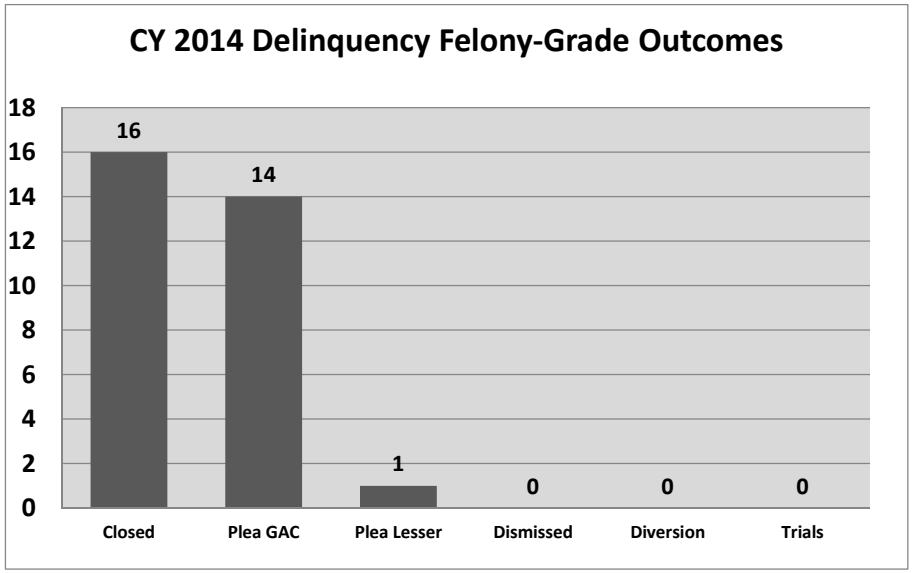

CY 2014 CINC Representing Child Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
1
0
Closed
Termination
Reunification
Dismissed

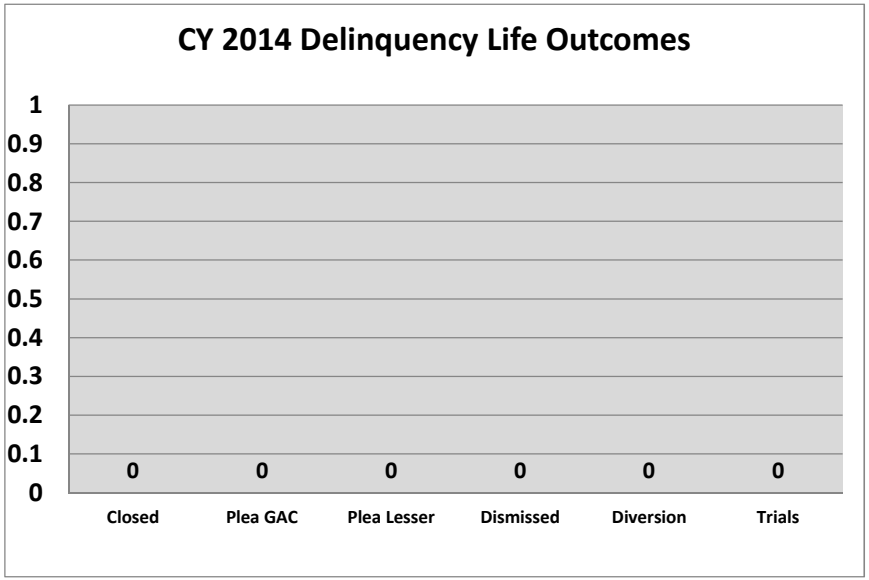

CY 2014 CINC Representing Parent Outcomes
9
8
7
6
5
4
3
2
1
0
8
0
4
0
Closed
Termination
Reunification
Dismissed

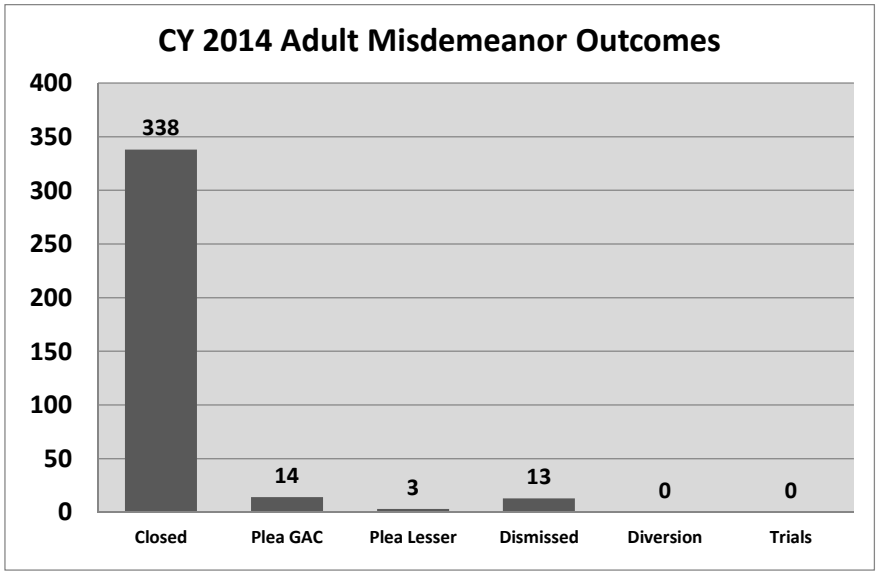

CY 2014 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

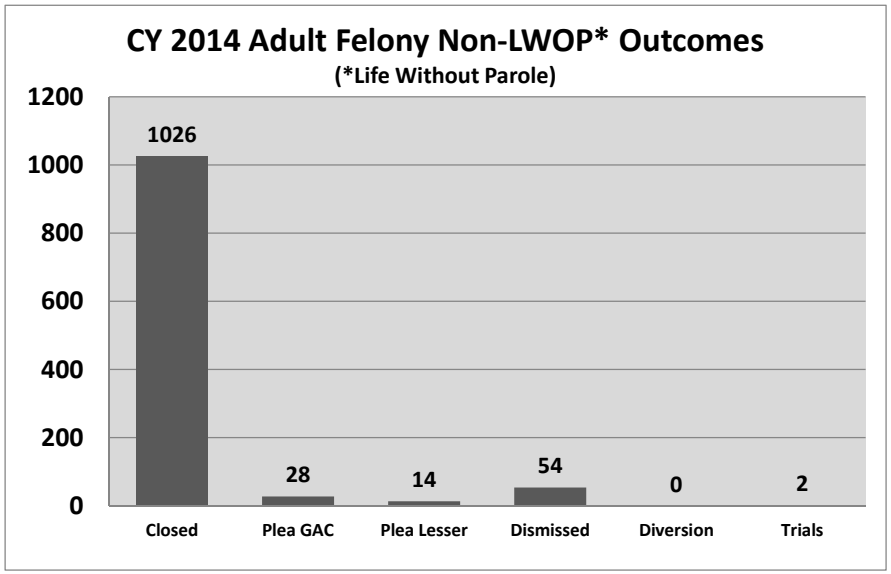

CY 2014 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

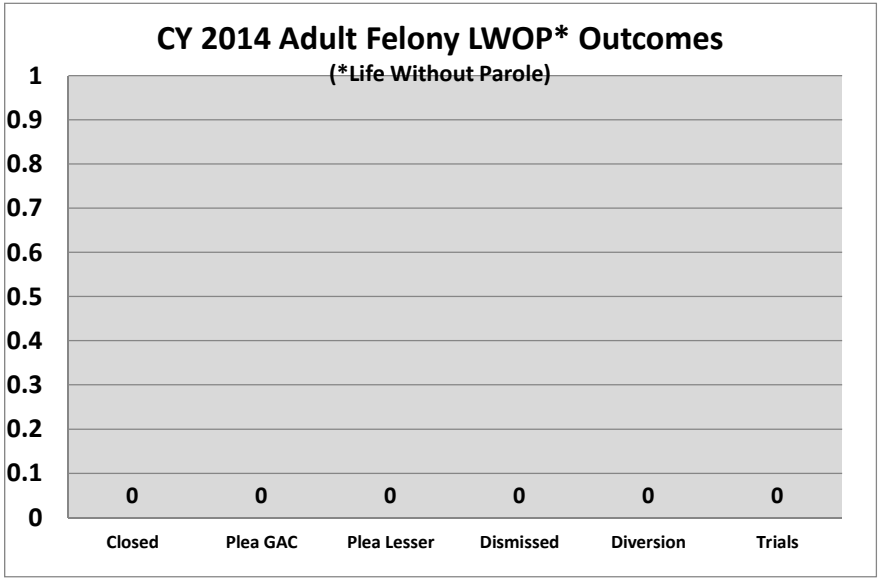

CY 2014 Delinquency Misdemeanor-Grade Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
2
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

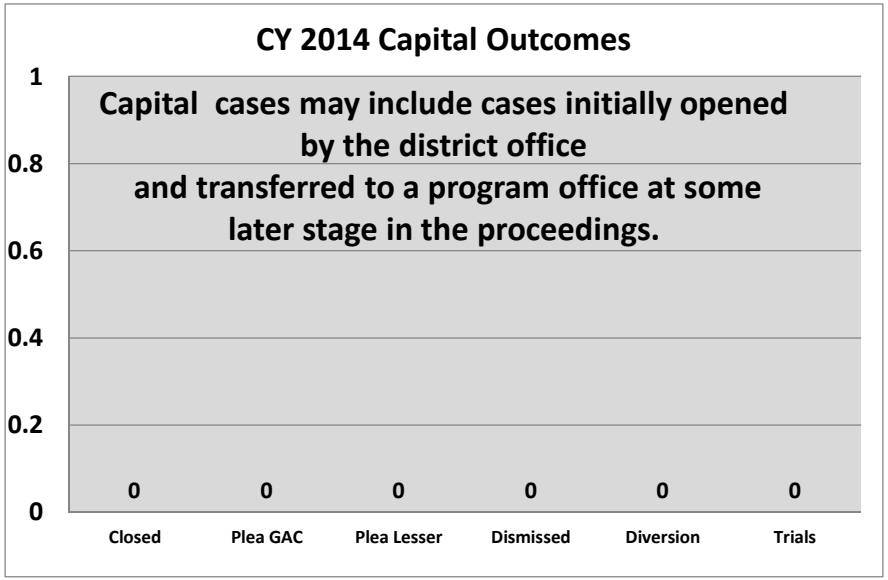

CY 2014 Delinquency Felony-Grade Outcomes
18
16
14
12
10
8
6
4
2
0
16
14
1
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
400
350
300
250
200
150
100
50
0
338
14
3
13
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

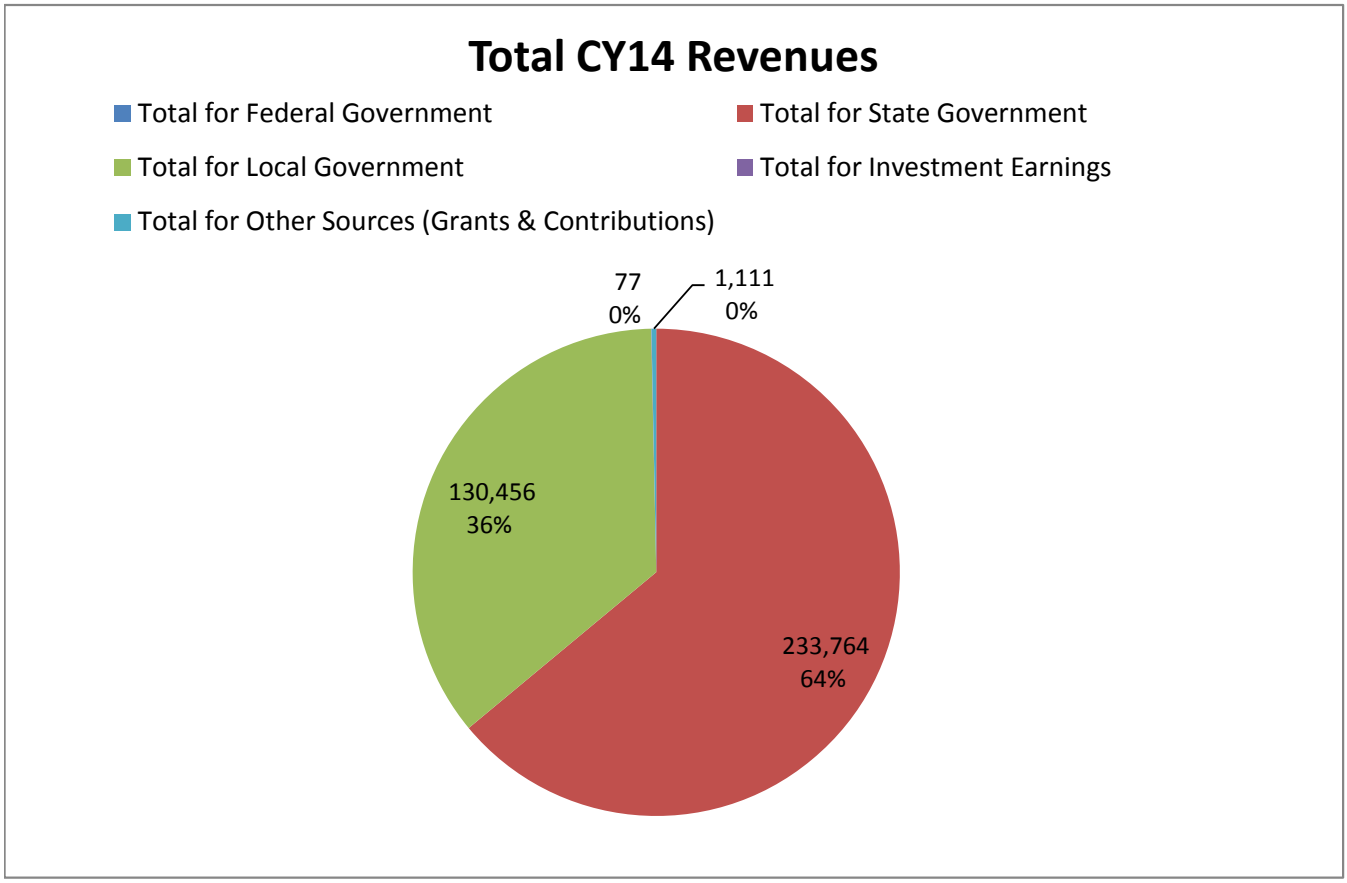

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
1200
1000
800
600
400
200
0
1026
28
14
54
0
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

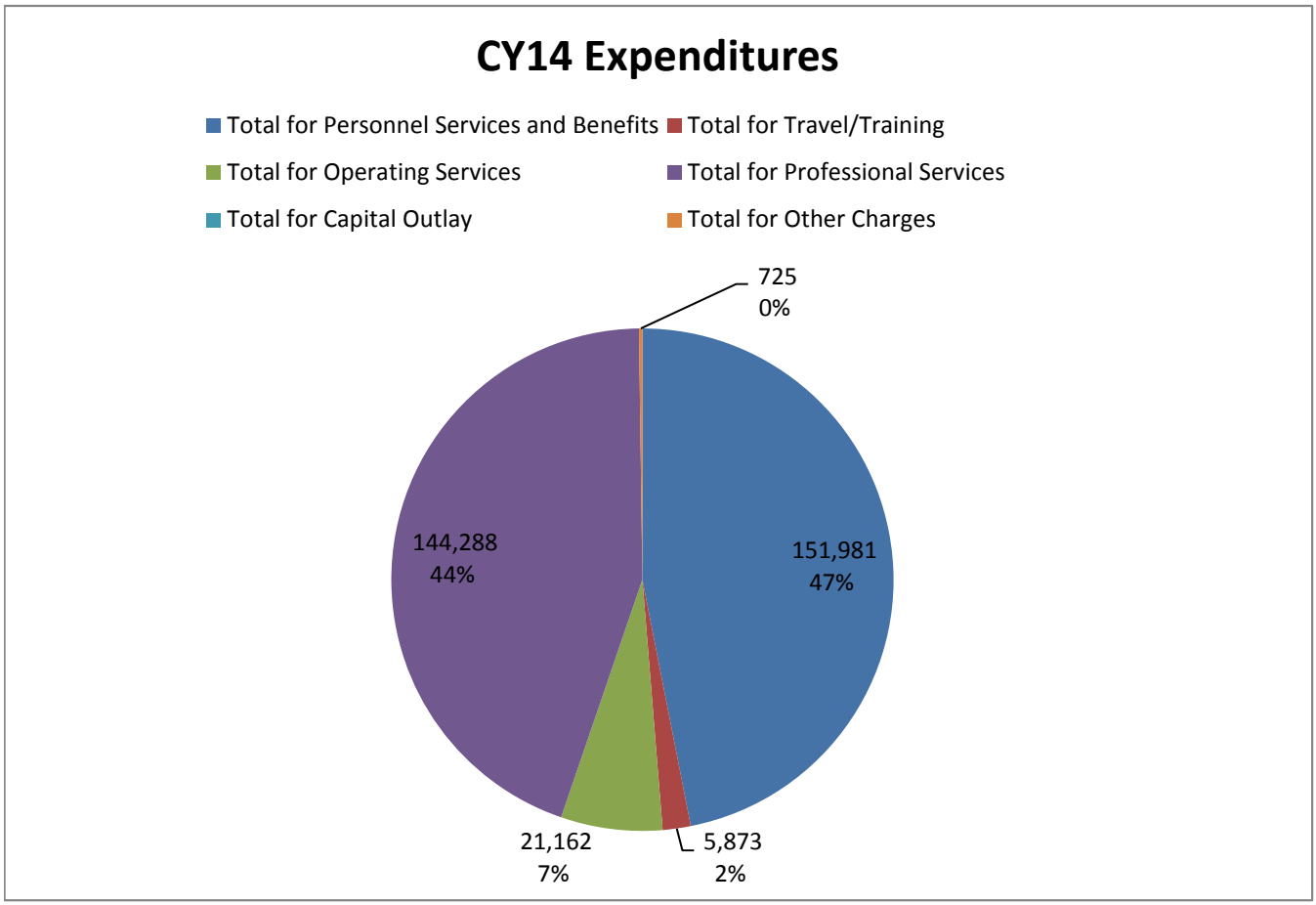

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

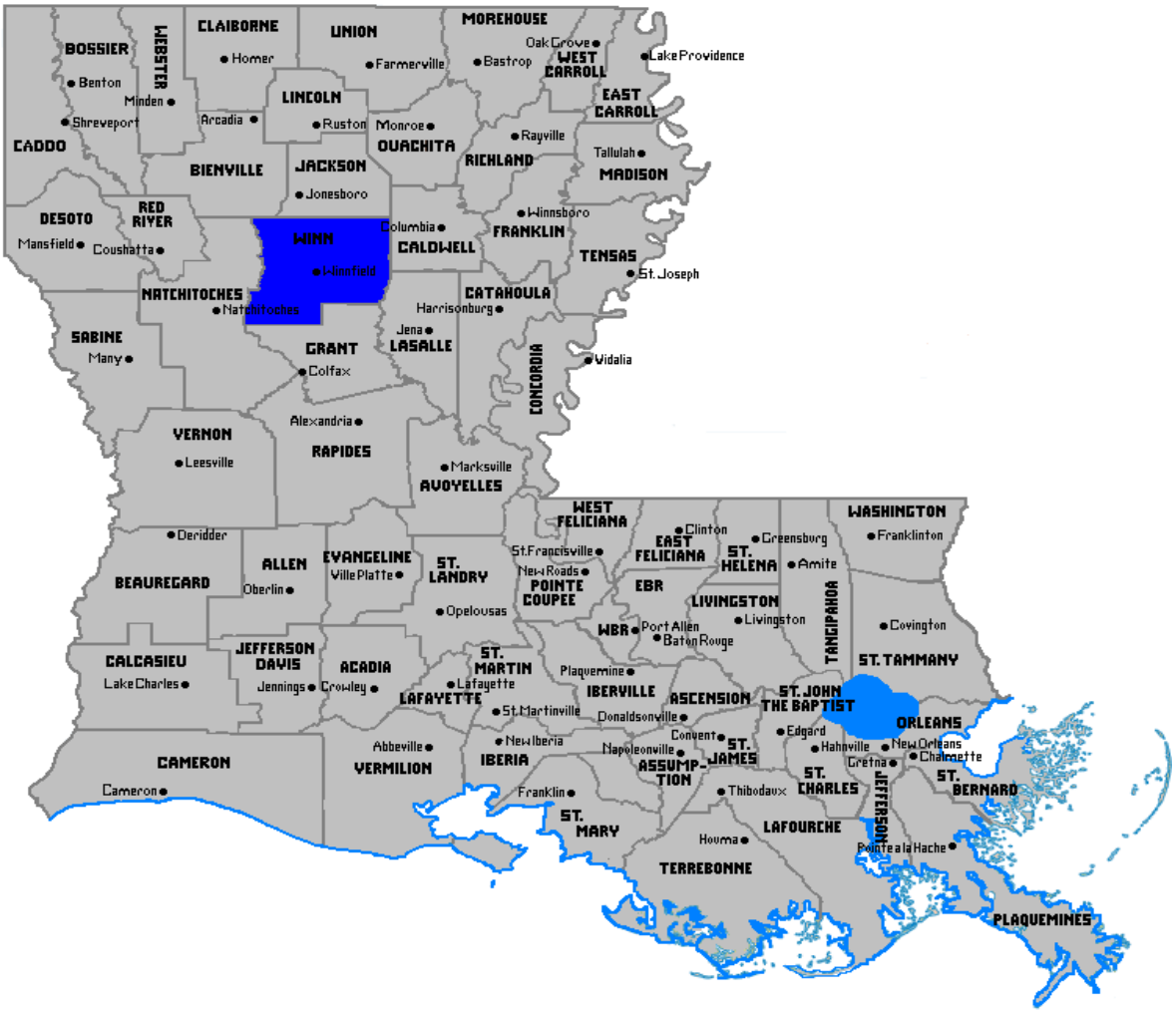

CY 2014 Capital Outcomes
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 7 CY2014	Total CY2014
District Defender: Derrick Carson	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	5,558
District Assistance Fund (DAF)	198,598
Supplemental/Emergency Funds	29,608
Grants	-
Other State Income -List source(s)	-
Total for State Government	233,764
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	4,070
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	13,470
Parish Courts	39,285
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	67,005
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	119,760
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	6,626
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	6,626
Total for Local Government	130,456
Investment Earnings	
Interest Income	77
Other Investment Income - List source(s)	-
Total for Investment Earnings	77
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	1,111
Total for Other Sources (Grants & Contributions)	1,111
Total for REVENUE	365,408

District 7 CY2014	Total CY2014
District Defender: Derrick Carson	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	130,695
Accrued Leave	-
Payroll Taxes	2,734
Hospitalization and Disability Insurance	-
Retirement	18,552
Other	-
Total for Personnel Services and Benefits	151,981
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	5,873
Total for Travel/Training	5,873
Operating Services	
Advertisements	-
Workers' Compensation	-
Insurance - Malpractice	4,911
Insurance - Auto/Physical Liability	-
Insurance - Other	250
Lease - Office	421
Lease - Auto/Equipment	1,367
Lease - Other	550
Office Repair and Maintenance	150
Office - Telephone/Utilities/Postage/Internet	4,979
Dues and Seminars	-
Law Library/Journals/Subscriptions	4,000
Office Supplies	4,534
Total for Operating Services	21,162
Professional Services	
Audit/Accounting Expense	5,163
Contract Clerical	-
Expert Witness	-
Investigators	17,973
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	73,091
Contract - Juvenile Attorneys or CINC	10,462
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	37,600
IT/Technical Support	-
Total for Professional Services	144,288
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	725
Total for Other Charges	725
Total for EXPENDITURES	324,028


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
77
0%
1,111
0%
130,456
36%
233,764
64%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
725
0%
144,288
44%
151,981
47%
21,162
7%
5,873
2%



The 8TH Judicial District Public Defenders' Office

Winn (Winnfield)

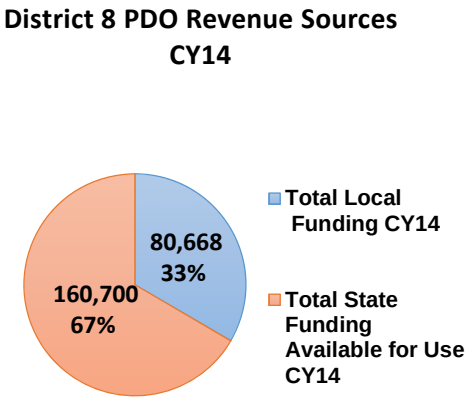
District Defender: Herman A. Castete
116 West Main Street
Winnfield, LA 71483
(318) 628-3592

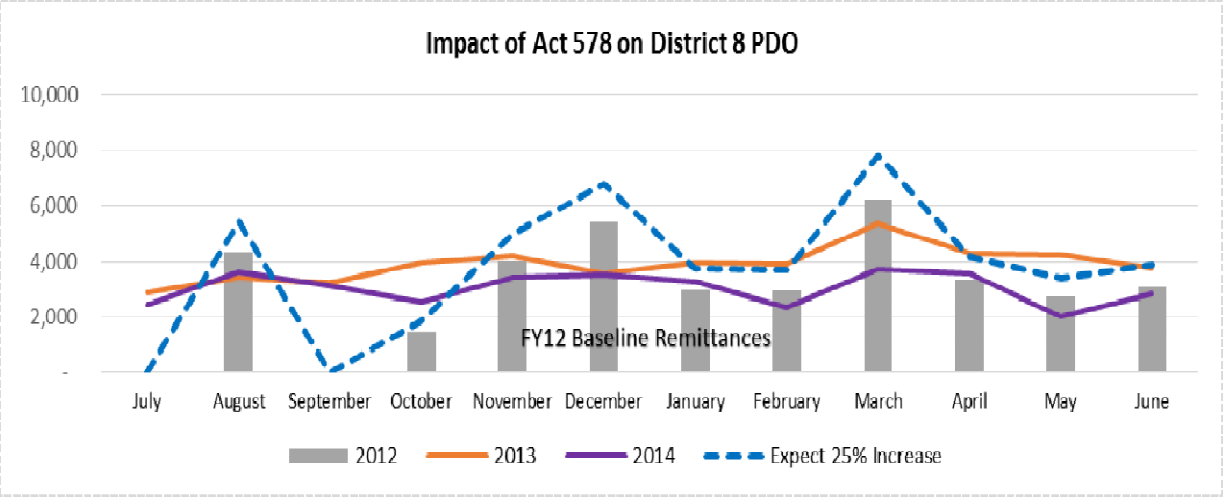
8TH JUDICIAL DISTRICT

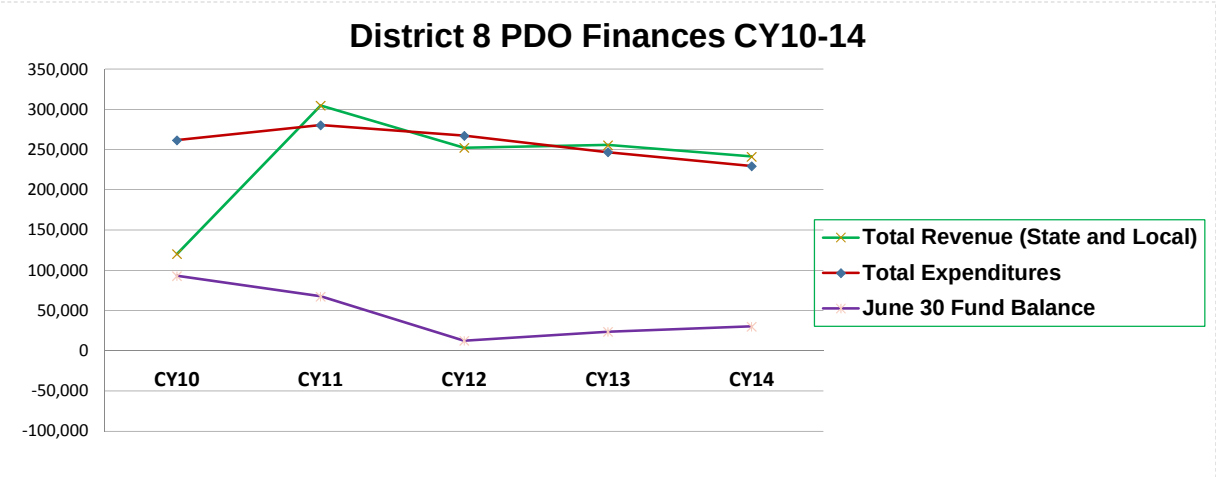
During calendar year 2014, the 8th Judicial District Public Defenders Office handled 963 cases. The office received $241,367 in total revenues to handle these cases. As local funding is largely insufficient, approximately 67% of revenues came from state funding.

With the exception of a few months, the 8th Judicial Office has generally failed to realize the 25% increase in local funds that was expected to materialize as a result of Act 578 (2012).

The 8th Judicial District office has nearly exhausted its fund balance. Without an increase in revenues or reduction in expenditures, the office is expected to become insolvent during FY16.





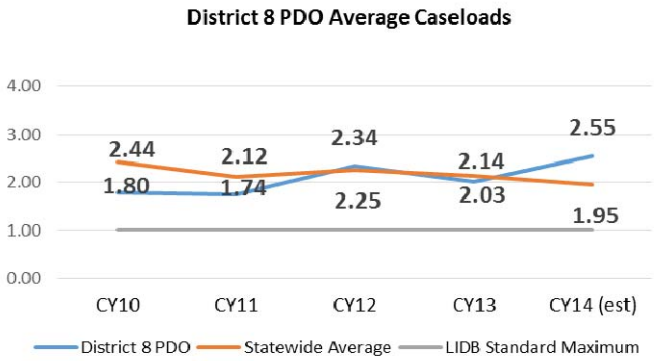


WINN PARISH

Herman A. Castete
District Defender
116 West Main Street
Winnfield, LA 71483
318-628-3592

In the 8th Judicial District, public defense attorneys maintain caseloads more than twice the recommended caseload limit for each attorney.

The 8th Judicial District is a rural district that handles only a small number of cases each year, making comparisons difficult. However, public defense attorneys have benefited from the training and supervision offered by LPDB.

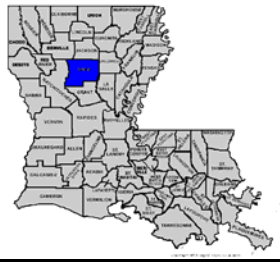


CAPITAL REPRESENTATION

Since 2009, there have been no new capital prosecutions in the 8th Judicial District.

However the district has no local capacity for capital prosecutions and is completely reliant on program offices for representation.

Without the contract programs, capital cases cannot be tried in the 8th Judicial District due to a lack of capitally certified attorneys and/or funding to support capital services in the District Office.



The 8TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Winn - Winnfield
Population	15,313
Juvenile Population	3,442
District Defender	Herman A. Castete
Years as District Defender	14
Years in Public Defense	34
Office Manager	Herman Castete
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Vicky Keiffer, Jan Brown
Primary Office Street Address	116 West Main Street
City	Winnfield
ZIP	71483
Primary Phone	318-628-3592
Primary Mailing Address	Post Office Box 428, Winnfield, LA 71483
Primary Fax Number	318-628-5080
Primary Emergency Contact	Herman Castete
Primary Emergency Phone	318-628-3592
Secondary Emergency Contact	Deborah C. Castete
Secondary Emergency Phone	318-805-4525
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	None
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Lasyone Rentals, Lasyone Building, Winnfield, LA
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	1,600
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Yes
Courts and Locations	8th Judicial District Court, Winnfield, LA 71483
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	One
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Counsel assigned temporarily at 72 hours hearing and normally permanently assigned at arraignment. Felony cases are assigned to the felony attorney and misdemeanors to the misdemeanor attorney except in conflict situations in which both may be appointed as needed as well as a contracted conflict attorney.

Name of Adult Detention Facilities in This District	Winn Parish Jail, Winnfield, LA; Winnfield City Jail, Winnfield, LA
Name of Adult Detention Facilities Outside the District Which Hold Clients	Jackson Parish Detention Center, Jonesboro, LA; Caldwell Detention Center, Columbia, LA; Catahoula Detention Center, Harrisonburg, LA.
Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Detention Center, Coushatta, LA.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No.
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	Juveniles are not routinely shackled. The Court's policy is that shackles be used only if they are a flight risk or considered a danger to others.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	None since the new Sheriff took office.
District Attorney	Christopher Nevils
Chief Judge of Criminal District Court	Jacque D. Derr (1/1/09)
Juvenile Court Judges (Specify District of City Court)	Jacque D. Derr, District Judge
Drug Court Judges	None
Mental Health Court Judges	None
Other Specialty Court	None
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Public Defender in court at the time of arraignment.
When is Assignment/Appointment of Counsel Made?	Time of arrest. Incarcerated defendant - counsel appointed within 72 hours of arrest; bonded defendant - at arraignment.
Initial Client Intake Conducted By Whom? (Name and Title)	Michael Hataway, Investigator for the District Public Defender or John Wooten, Jr.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes.
Brief Explanation of Intake Process	Investigator usually does initial interview and reports to Chief Defender who then assigns counsel.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes.
How Many Applications for Services Were Received?	360
How Many Application Fees Were Waived?	150
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2014	7,580
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	35,930

Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Itemized listing submitted with payment from WPSO.
Who Collects the Assessed Court Fees?	WPSO
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Itemized listing submitted with payment from WPSO.
Who Remits the Court Fees Collected?	WPSO
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Itemized listing submitted with payment from WPSO.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Determined by Public Defender and Judge.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Copy of sentencing document furnished at time Defendant is sentenced.
Who Collects the Assessed Partial Payments?	Public Defender's Office (Vicky Keiffer, Jan Brown, John Wooten, Mike Hataway).
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Copy of receipt for payment from database; office receipt book; original money order.
Who Remits the Partial Payments Collected?	Clients remit to Public Defender Office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Copy of receipt for payment from database; office receipt book; original money order.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	22,793
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	All attorneys are contract and therefore can maintain a private practice.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Accountant, Conflict Attorney
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	Yes. Termination of new cases for Juvenile and CINC Attorney. Position to be terminated after pending cases are completed. Terminate one part-time investigator. Terminate one part-time secretary. Discontinue West Law.
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	No. Action is to begin Monday, January 12, 2015.
Immediate Critical Issue Areas	DAF Funding
Long-Term Critical Issue Areas	DAF Funding
Please List All New Hires in 2014 (Name and Title)	None
Please List All Promotions in 2014 (Name and Title)	None

2014 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2015	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. Case by case review, analysis and preparation until attorney is ready for solo.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	District Defender personally oversees the operation of the office. Attorneys are assigned cases and their progress is supervised as required. Non-attorney personnel have specific task assignments which are supervised by the District Defender.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	None. Everyone answers to the District Defender.
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	None for District Defender. No new Juvenile and CINC cases will be taken after 1/12/15.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No.
Regular Meetings for Any Staff, Please Describe	State Board Meetings when not in conflict with Court Docket; Office Staff Meetings monthly.
Number of NEW capital cases in CY14 handled by your office	0
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	0
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2014	0
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	None
Please Provide the Names of All State Representatives and Senators from Your District	Jim Fannin Representative; Robert Kostelka Senator; Rick Gallot Senator; Gerald Long Senator.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	No changes in service have been implemented.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
None	

Part-Time Contract Attorneys	**Contact Information**
Herman A. Castete - District Defender	318-628-3592
Laura J. Johnson	318-628-3592
Keith Gates	318-648-9800
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Michael Hataway – Investigator	318-628-3592
John Wooten, Jr. – Investigator	318-628-3592
Vicky Keiffer	318-628-3592
Jan Brown	318-628-3592

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Herman Castete
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	x
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	6
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	
Microsoft Office 2010	x
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	
Quicken	x
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	x
Internet Explorer 9	x
Firefox	x
Google Chrome	x
Other	

HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	0
DVD	5 thru computer
VCR	0
Desktop PCs	5
Laptops	2
Video Cameras	0
Digital Cameras	0
Video Conferencing Systems	0
B&W Laser Printers	3
Color Printers	1
Wireless Cards	2
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	Sudden Link
Email Provider:	
Please list any software or computer equipment in which you need training:	Quick Books

8th District Defender Office CY 2014 Caseloads & Outcomes

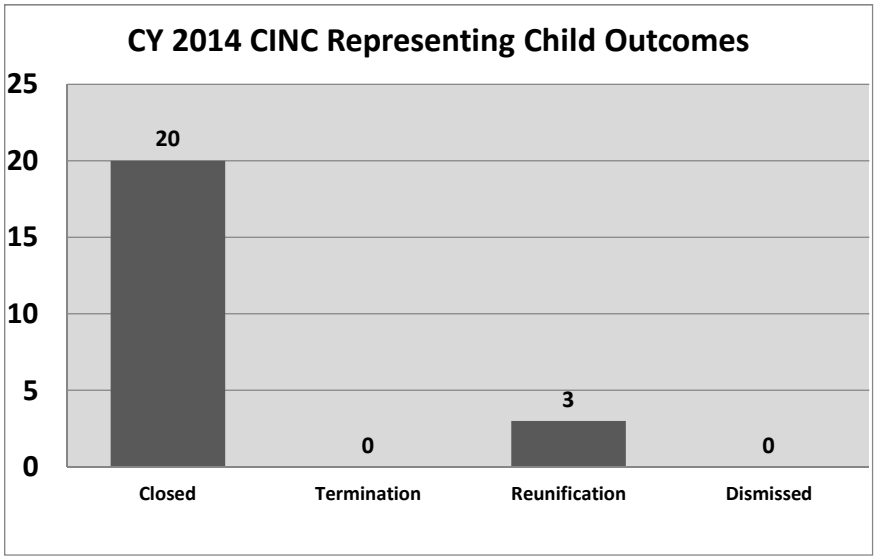
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	13	20	19	32	0	3	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	25	25	23	48	0	10	N/A	N/A	3	N/A	N/A	N/A	N/A	N/A	0
Termination	0	10	12	12	8	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	22	26	9	31	N/A	N/A	5	1	13	4	N/A	N/A	1	0	1
Delinquency Felony	4	4	1	5	N/A	N/A	2	0	3	1	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	237	207	96	333	N/A	N/A	105	29	226	0	0	0	0	2	2
Adult Felony Non-LWOP**	251	252	169	420	N/A	N/A	94	75	294	0	0	3	0	0	3
Adult LWOP	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	54	33	28	82	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

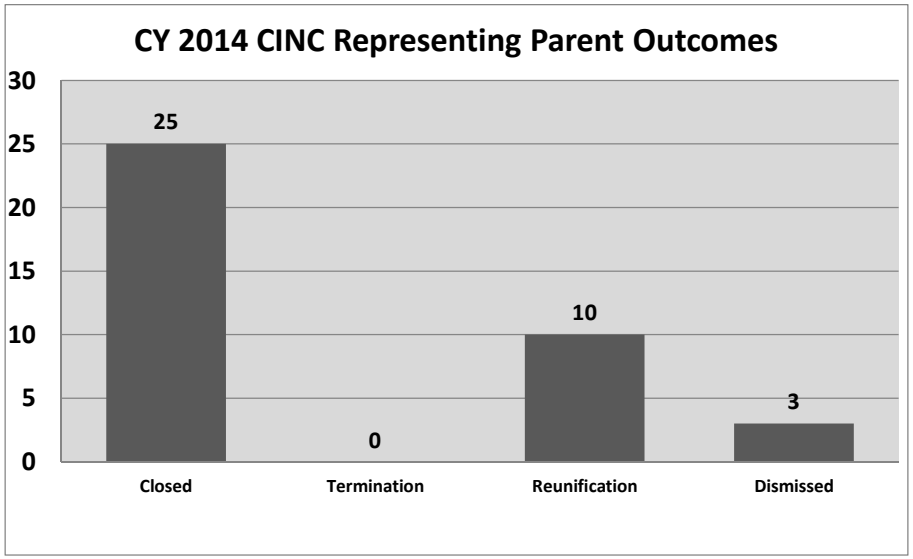
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

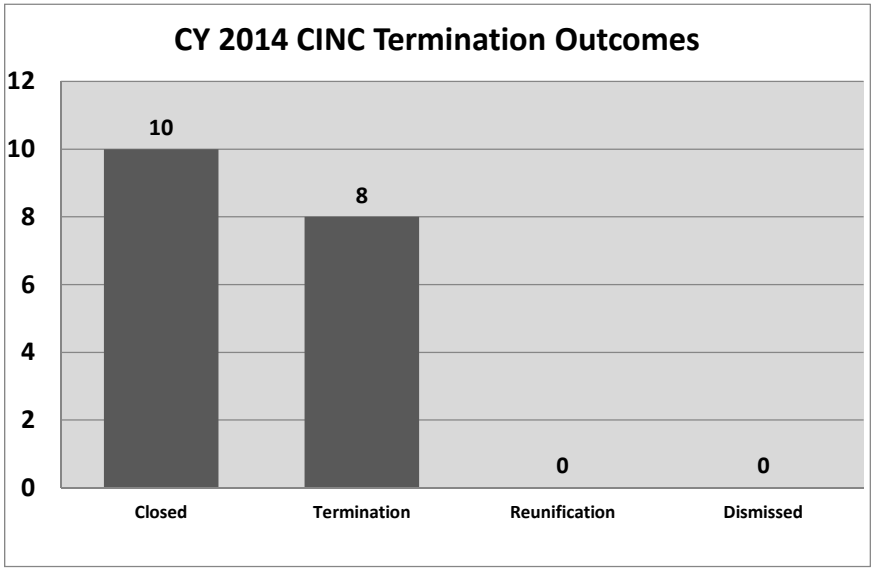
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

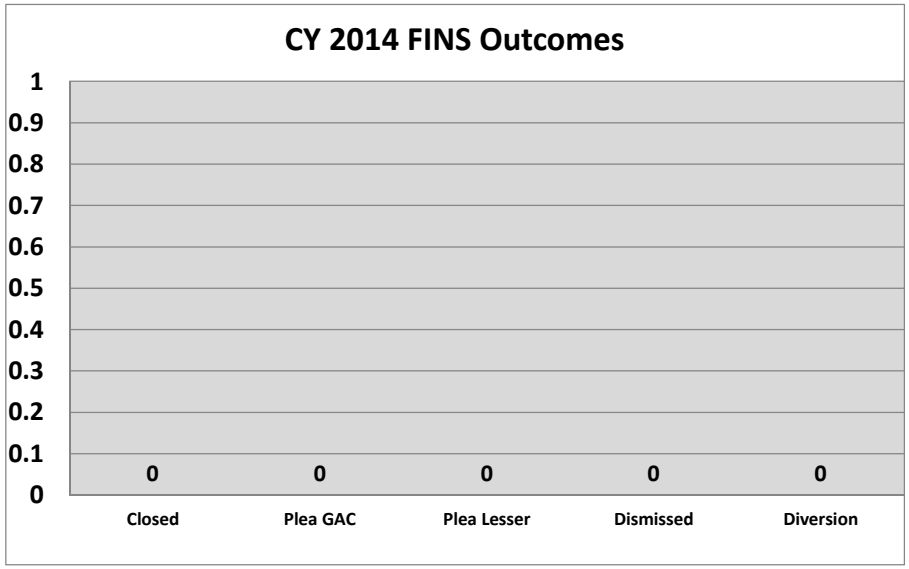
****Life Without Parole**

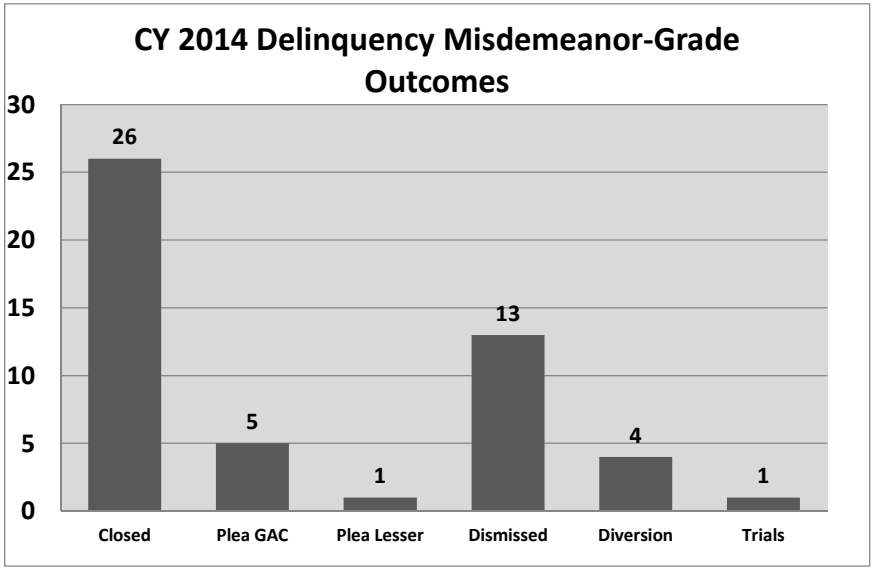
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

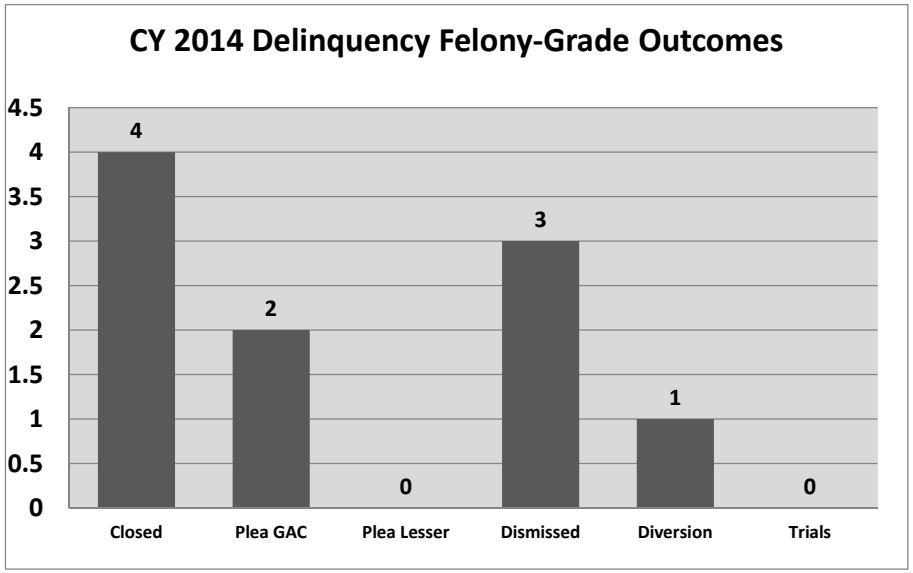

CY 2014 CINC Representing Child Outcomes
25
20
15
10
5
0
20
0
3
0
Closed
Termination
Reunification
Dismissed

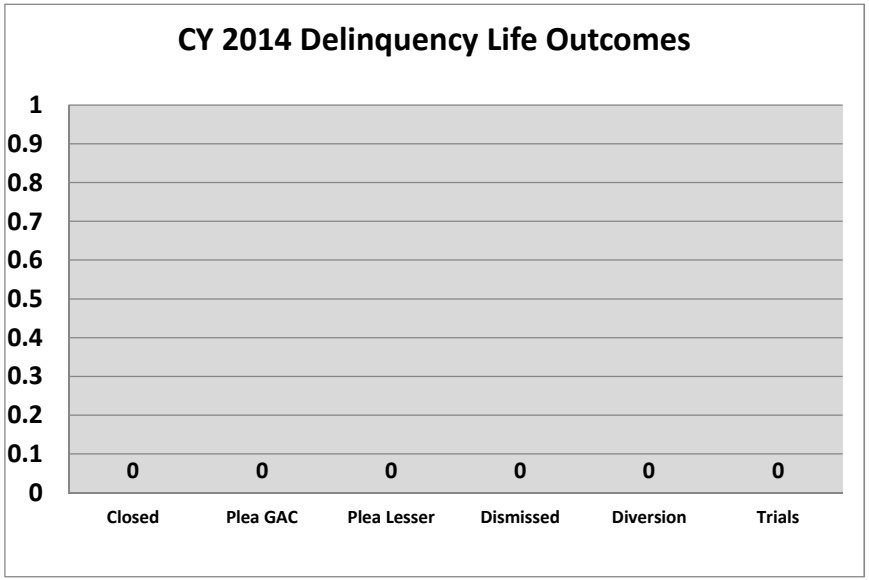

CY 2014 CINC Representing Parent Outcomes
30
25
20
15
10
5
0
25
0
10
3
Closed
Termination
Reunification
Dismissed

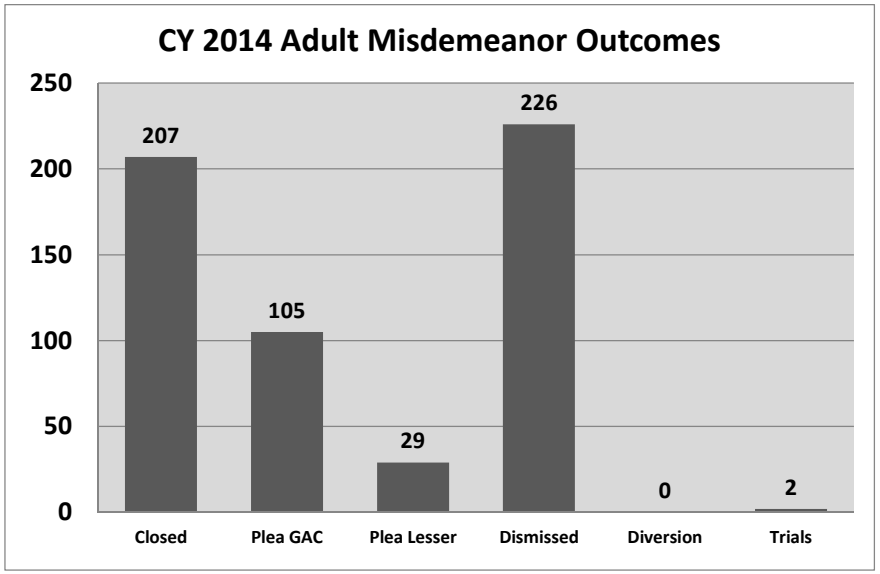

CY 2014 CINC Termination Outcomes
12
10
8
6
4
2
0
10
8
0
0
Closed
Termination
Reunification
Dismissed

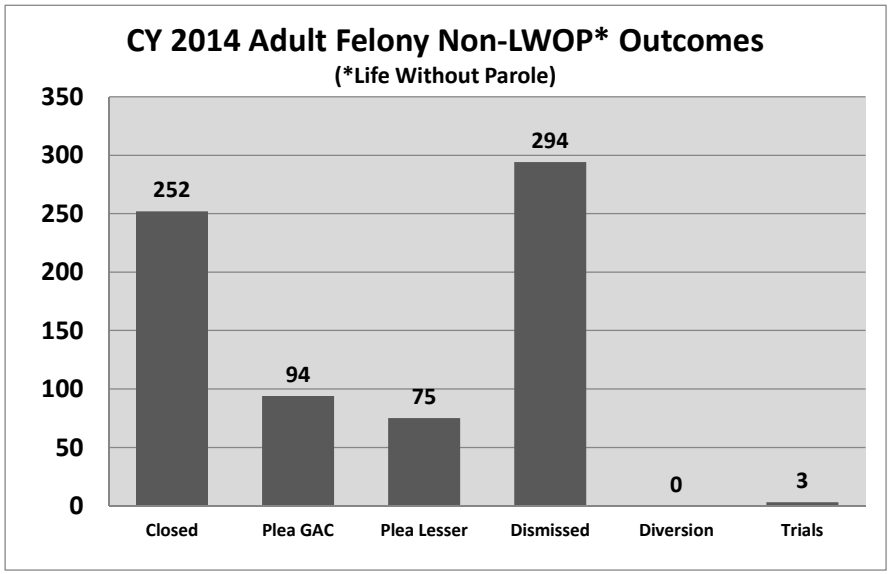

CY 2014 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

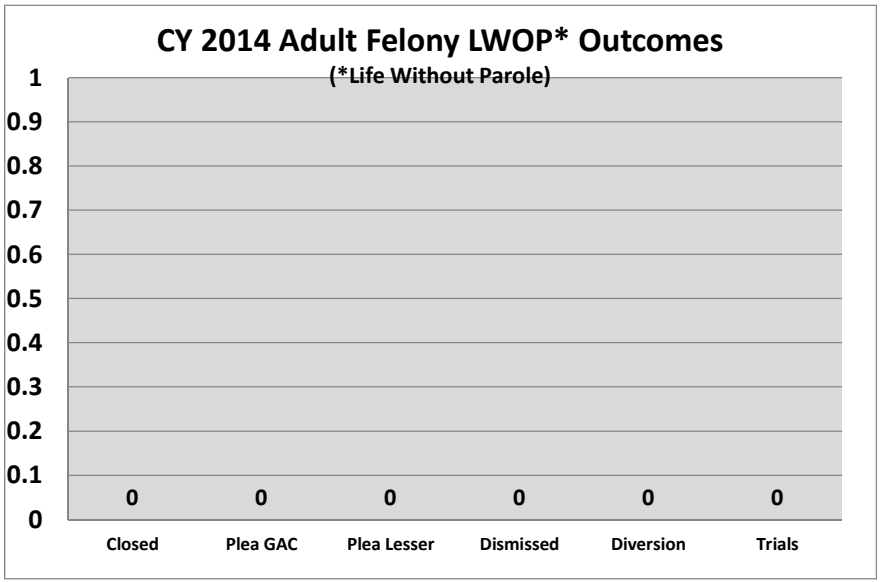

CY 2014 Delinquency Misdemeanor-Grade Outcomes
30
25
20
15
10
5
0
26
5
1
13
4
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

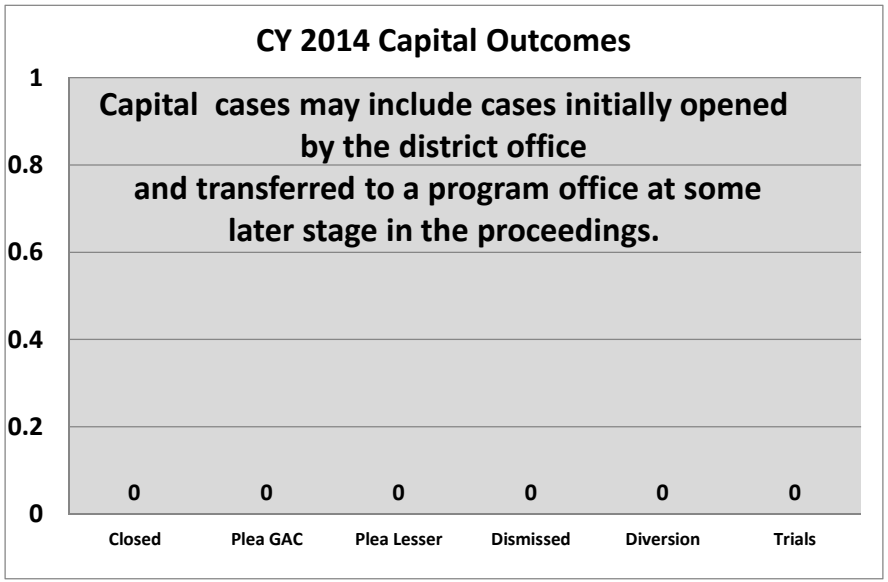

CY 2014 Delinquency Felony-Grade Outcomes
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
2
0
3
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
250
200
150
100
50
0
207
105
29
226
0
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

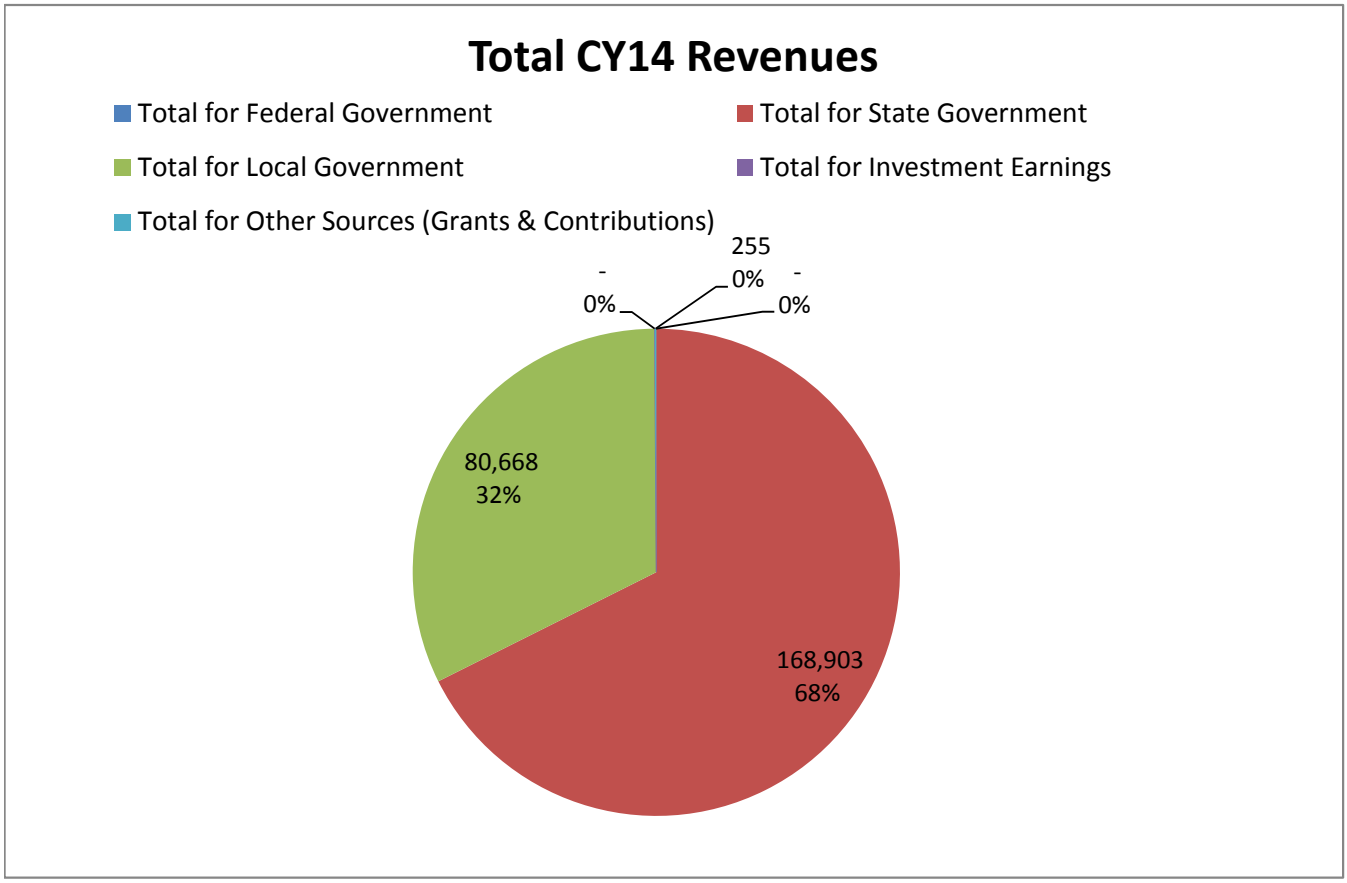

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
350
300
250
200
150
100
50
0
252
94
75
294
0
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

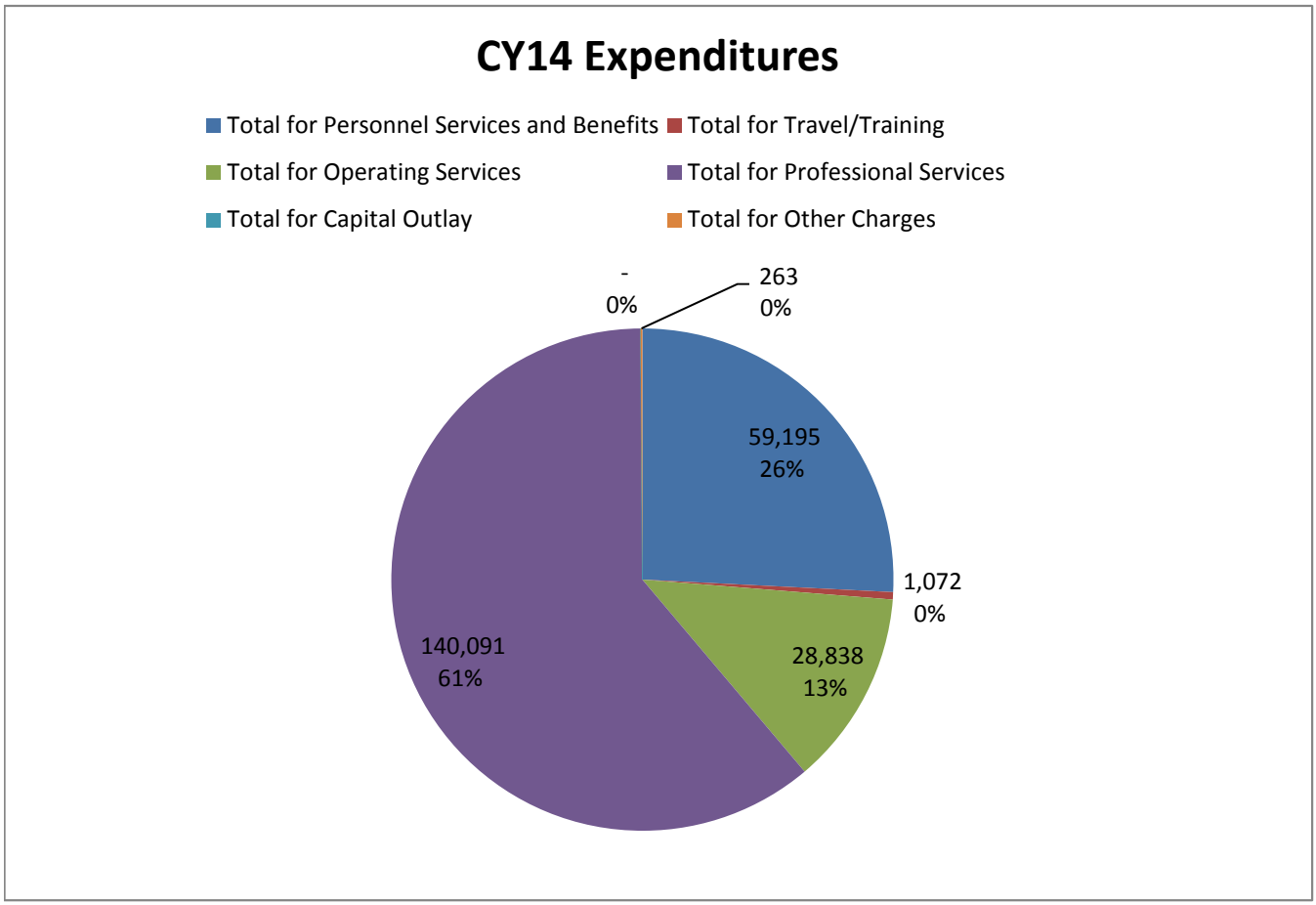

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Capital Outcomes
1
0.8
0.6
0.4
0.2
0
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 8 CY2014	Total CY2014
District Defender: Herman A. Castete	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	-
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	7,435
District Assistance Fund (DAF)	148,224
Supplemental/Emergency Funds	13,244
Grants	-
Other State Income -List source(s)	-
Total for State Government	168,903
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	12,365
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	35,930
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	35,930
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	7,581
Partial Attorney Fees Reimbursements [as per 15:176]	24,793
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	32,373
Total for Local Government	80,668
Investment Earnings	
Interest Income	-
Other Investment Income - List source(s)	-
Total for Investment Earnings	-
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	255
Total for Other Sources (Grants & Contributions)	255
Total for REVENUE	249,826

District 8 CY2014	Total CY2014
District Defender: Herman A. Castete	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	53,718
Accrued Leave	-
Payroll Taxes	5,020
Hospitalization and Disability Insurance	-
Retirement	-
Other	457
Total for Personnel Services and Benefits	59,195
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	1,072
Total for Travel/Training	1,072
Operating Services	
Advertisements	-
Workers' Compensation	1,100
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	-
Insurance - Other	337
Lease - Office	6,000
Lease - Auto/Equipment	1,543
Lease - Other	-
Office Repair and Maintenance	2,805
Office - Telephone/Utilities/Postage/Internet	10,629
Dues and Seminars	700
Law Library/Journals/Subscriptions	3,523
Office Supplies	2,201
Total for Operating Services	28,838
Professional Services	
Audit/Accounting Expense	2,920
Contract Clerical	-
Expert Witness	-
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	4,500
Contract - Juvenile Attorneys or CINC	18,000
Misdemeanor Attorney Contracts	30,000
Contract Attorneys - all other	84,000
IT/Technical Support	671
Total for Professional Services	140,091
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	-
Other Charges	
Other Operating Expenses	263
Total for Other Charges	263
Total for EXPENDITURES	229,460


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
-
0%
255
0%
-
0%
80,668
32%
168,903
68%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
-
0%
263
0%
59,195
26%
1,072
0%
28,838
13%
140,091
61%

The 9th Judicial District Public Defender's Office

Rapides (Alexandria)

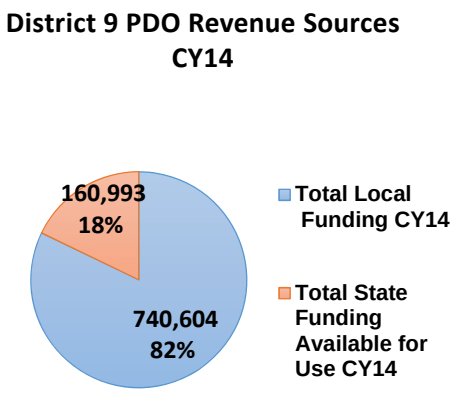
District Defender: Glen G. Cortello
1115 6th Street
Alexandria, LA 71301
(318) 443-7082

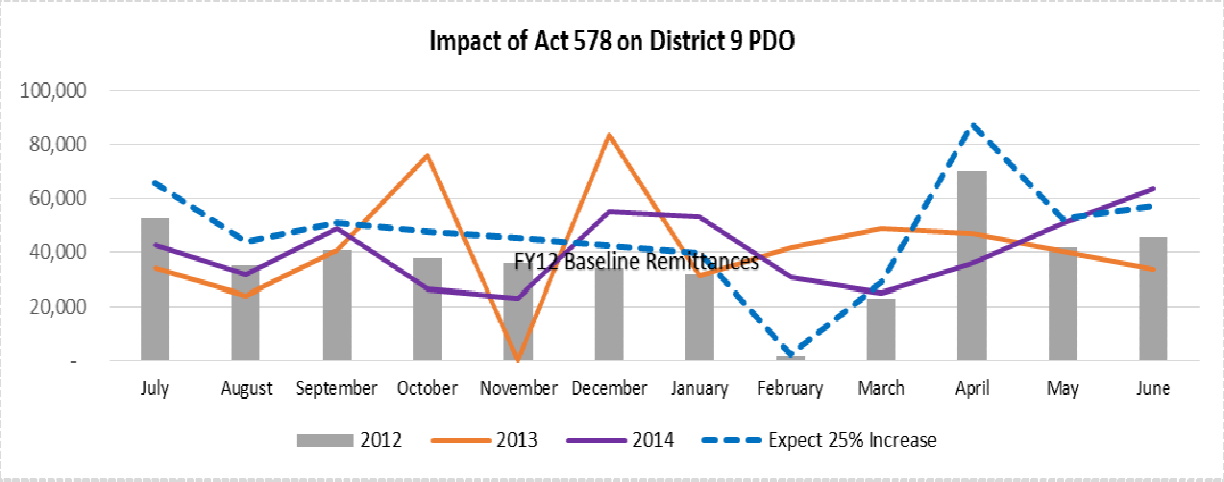
9TH JUDICIAL DISTRICT

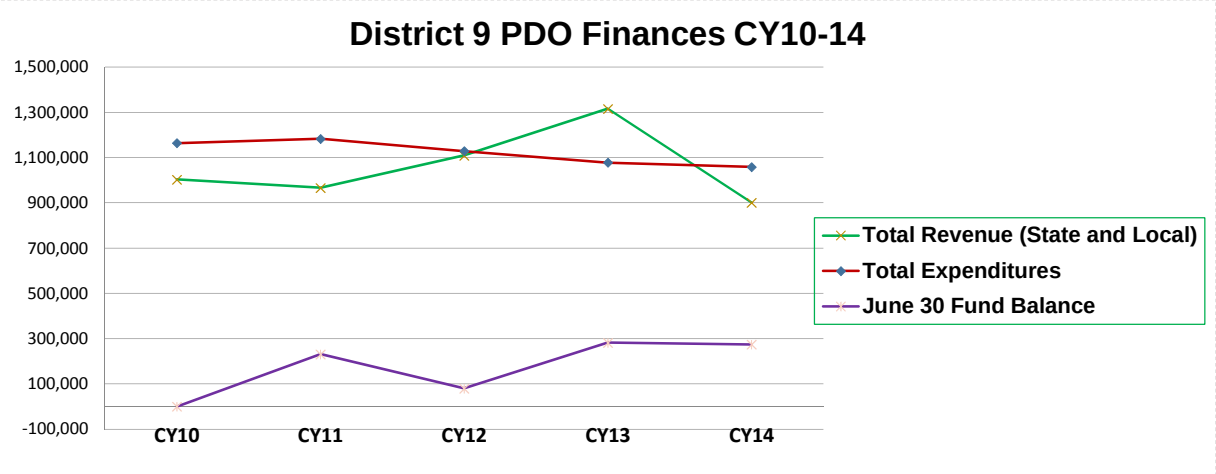
During calendar year 2014, the 9th Judicial District Public Defenders Office handled 6,807 cases. The office received $901,597 in total revenues to handle these cases, approximately 82% of which came from local funding. This funding was derived primarily from traffic tickets and special court costs.

Since the inception of Act 578 (2012), local revenues associated with court costs have been unstable and erratic. As shown in the graph below, revenues have fallen below the 25% expected increase more than fifty percent of the time.

The 9th Judicial District office is not currently engaged in deficit spending. However, revenues are largely insufficient resulting in attorney caseloads that exceed client representation standards.



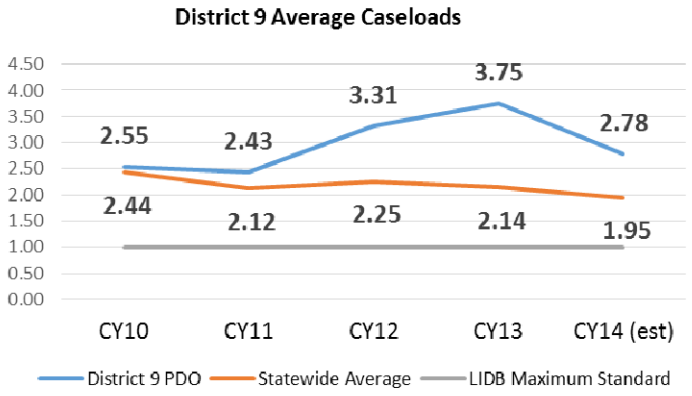




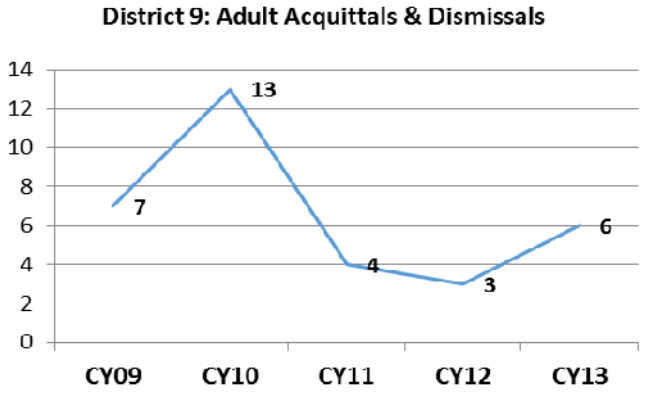
RAPIDES PARISH

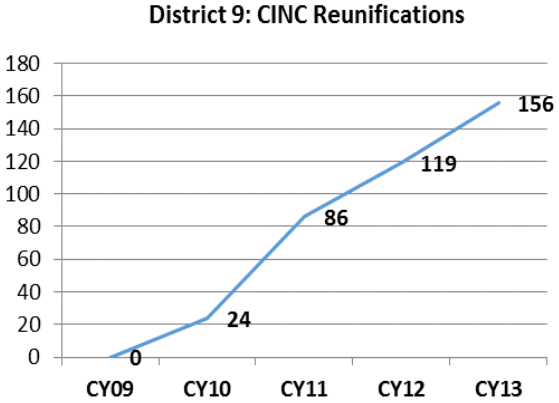
Glenn G. Cortello
District Defender
1115 6th Street
Alexandria, LA 71301
318-443-7082

In the 9th Judicial District, public defense attorneys make an average annual salary of $50,739 while maintaining caseloads almost three times the recommended caseload limit for each attorney



Although caseloads remain high due to insufficient revenues, through increased training and supervision, adult client acquittals and dismissals are relatively frequent and CINC reunifications have significantly improved over the last five years.





The 9TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Rapides - Alexandria
Population	131,613
Juvenile Population	33,900
District Defender	Glenn G. Cortello
Years as District Defender	1
Years in Public Defense	10
Office Manager	Sara V. Strother
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Cheryl Gauthier, Jessica Martinez, Debra Warren
Primary Office Street Address	1115 6th Street
City	Alexandria
ZIP	71301
Primary Phone	318-443-7082
Primary Mailing Address	P O Box 166 Alexandria, LA 71301
Primary Fax Number	318-443-7085
Primary Emergency Contact	Glenn G. Cortello
Primary Emergency Phone	318-623-7135
Secondary Emergency Contact	Sara V. Strother
Secondary Emergency Phone	318-613-4305
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	Investigative/Juvenile Division - 525 Johnston Street, Alexandria, 71301
Other District Office Contact Personnel (Primary Only)	Cecil Bunn, Chief Investigator, (318) 442-8752
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	1115 6th Street, Lyle Guillory; Owner, Johnston Street, LaVergne Turpin.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	6th St - $1,000 - 4th St - $400
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	No. Payne, Moore & Herrington
Courts and Locations	Ninth Judicial District Court, Rapides Parish, Alexandria; Alexandria City Court; Pineville City Court; Ninth Judicial District Juvenile Court.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	9th Judicial District Court – 2, 1 Standby Court for Extra Trials; Alexandria City Court - 1; Pineville City Court – 1.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Felony attorneys are appointed counsel on a rotated basis. Misdemeanor attorneys are appointed counsel on a rotated basis where necessary and also appointed at court during arraignment; Juvenile cases are appointed by type to individual juvenile attorneys specifically assigned by Supervising Juvenile Defender. Four attorneys man this court and one other attorney is available on a standby basis.
Name of Adult Detention Facilities in This District	DC-1, Rapides Courthouse, Murray Street, Alexandria; DC-3, 7400 Academy Drive, Alexandria.

Name of Adult Detention Facilities Outside the District Which Hold Clients	None
Name of Juvenile Detention Facilities In This District	Renaissance Home for Youth - 6177 Bayou Rapides Road, Alexandria
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes, it affects office functions and the attorneys assigned, but have never made representation impossible, just harder on the system, usually when clients are transferred to other parishes for charges in those jurisdictions.
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	Yes
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	Only when we have to drive to conduct an interview. Sometimes it necessitates written correspondence.
District Attorney	Phillip Terrell
Chief Judge of Criminal District Court	Hon. J. Davidson
Juvenile Court Judges (Specify District of City Court)	Hon. Patricia Koch
Drug Court Judges	Hon M. Doggett
Mental Health Court Judges	No.
Other Specialty Court	Yes.
Name of Specialty and Brief Description:	Hon. J. Davidson
Indigency Determined by Whom and How?	Glenn G. Cortello and Sara Strother
When is Assignment/Appointment of Counsel Made?	At the 230.1 hearing in the jail; if on bond - as soon as he/she makes application at PD Office or at arraignment.
Initial Client Intake Conducted By Whom? (Name and Title)	Glenn G. Cortello Sara Strother
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	If the district defender is not available, the office manager handles intake -- processes the application and appoints attorney; or, the investigators if in jail.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	5,307
How Many Application Fees Were Waived?	332
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2014	31,715
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	629,170
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	We receive monthly documentation total, but not individual listing from all three courts.

Who Collects the Assessed Court Fees?	The Sheriff in 9th J.D.; the City Marshall in Alex Cty Ct; the Clerk in Pineville City Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	The Sheriff in 9th J.D.; the City Marshall in Alex Cty Ct; the Clerk in Pineville City Court.
Who Remits the Court Fees Collected?	The Sheriff in 9th J.D.; the City Marshall in Alex Cty Ct; the Clerk in Pineville City Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	The Sheriff in 9th J.D.; the City Marshall in Alex Cty Ct; the Clerk in Pineville City Court.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	The usual fee for misdemeanor representation is -$0 to $100; Felony representation - $100 - $250 and up to $400 in unusual cases. Usually no fee accessed for juveniles
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	The usual fee for misdemeanor representation is -$0 to $100; Felony representation - $100 - $250 and up to $400 in unusual cases. Usually no fee accessed for juveniles
Who Collects the Assessed Partial Payments?	This office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None. We collect.
Who Remits the Partial Payments Collected?	This office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None. We collect.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	41,354
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Yes it is in writing; i.e. their contract
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Received under 180,000 for 2014.
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	No
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	No
Immediate Critical Issue Areas	Restoration of DAF funds that have been cut.
Long-Term Critical Issue Areas	Retaining enough capital attorneys on staff so we do not have to go outside the district.
Please List All New Hires in 2014 (Name and Title)	Debra Warren - Full Time
Please List All Promotions in 2014 (Name and Title)	None
2014 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2015	Some attorneys transferring to DA Office. In process of replacements.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes, District Defender taught law for 10 years in graduate school. He now mentors all new attorneys.

Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes, Handbooks – Supplemented as new policies or revisions of policies occur.
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Sam Giordano-Misd; Heather Cooley-Juv.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	None
Please Attach Your Office Organizational Chart	Have none.
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	Yes. Two of the three do. Misdemeanor supervisor does not.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No. Only workmen's compensation coverage for attorney and staff.
Regular Meetings for Any Staff, Please Describe	As needed
Number of NEW capital cases in CY14 handled by your office	0
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	0
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2014	None
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None.
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	None
Please Provide the Names of All State Representatives and Senators from Your District	Rep Hazel, Harris, Dixon Senators, Gallot, Long, Riser
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	Better morale, new District Defender.

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
Glenn G. Cortello	318-443-7083
Part-Time Contract Attorneys	**Contact Information**
Bridgett Brown	318-443-9000
James Chrishon	318-448-6353
Deidre Fuller	318-448-3456
Mahogany Watkins	318-442-6240
Michael Jeansonne	318-290-3240
Sam Giordano	318-445-5567
Earl Vassar	318-715-2630
Ronald Collins	318-769-1111
Clifton Spears	318-442-6240
Heather Cooley	318-445-3121

Joseph Kutch	318-448-6155
J. Marc Lampert	318-445-4528
Shelby Bohannon	318-445-7477
Darryl Hickman	318-448-6353
Harold Murry	318-448-0000
Allen Smith	318-448-3234
Brian Thompson	318-473-0052
Camille Giordano	318-445-5567
Robert Elliott	318-487-5218
Tiffany Sanders	318-443-9080
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Strother, Sara	318-443-7082
Testa, Helen	318-443-7082
Gauthier, Cheryl	318-443-7082
Martinez, Jessica	318-443-7082
Westbrook, Linda	318-443-7082
Bunn, Cecil	318-443-7082
Higgs, Leslile	318-443-7082
Debra Warren - Full-Time	318-443-7082
Vercher, Brandon	318-443-7082

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Sara Strother
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	x
Windows 7	x
Windows Vista	x
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	
Microsoft Office 2010	x
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	x
Firefox	
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	

Television	
DVD	
VCR	
Desktop PCs	9
Laptops	3
Video Cameras	
Digital Cameras	
Video Conferencing Systems	
B&W Laser Printers	
Color Printers	9
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	Suddenlink
Email Provider:	
Please list any software or computer equipment in which you need training:	

9th District Defender Office CY 2014 Caseloads & Outcomes

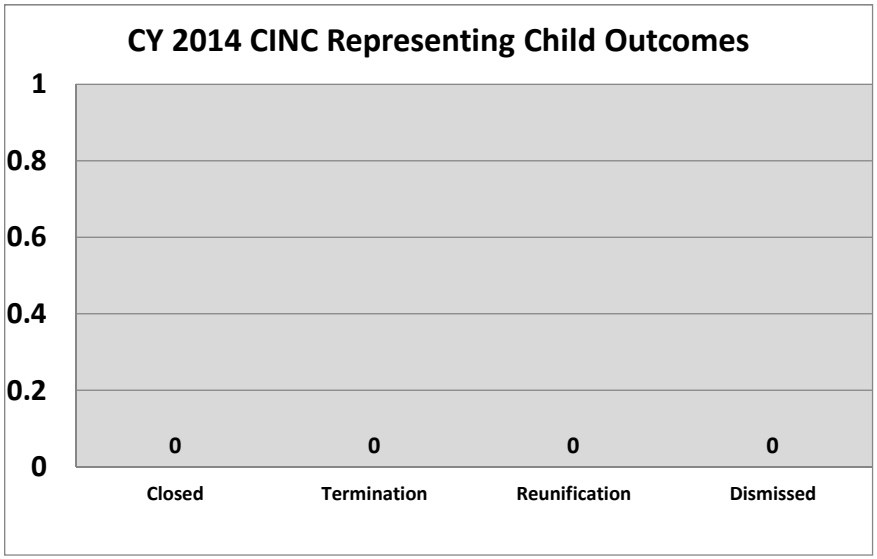
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	6	0	0	6	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	244	297	211	455	0	196	N/A	N/A	20	N/A	N/A	N/A	N/A	N/A	0
Termination	42	48	18	60	46	0	N/A	N/A	16	N/A	N/A	N/A	N/A	N/A	0
FINS	42	41	17	59	N/A	N/A	0	0	16	9	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	13	11	6	19	N/A	N/A	7	1	4	3	N/A	N/A	0	0	0
Delinquency Felony	81	68	27	108	N/A	N/A	59	8	22	21	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	2750	2623	273	3023	N/A	N/A	1163	213	1397	131	0	0	2	0	2
Adult Felony Non-LWOP**	1830	1706	928	2758	N/A	N/A	831	292	1370	0	0	2	3	0	5
Adult LWOP	36	37	35	71	N/A	N/A	27	14	1589	0	0	2	0	0	2
Capital***	1	3	2	3	N/A	N/A	0	1	0	0	0	0	0	0	0
Revocations	241	188	1	242	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	1	2	2	3	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

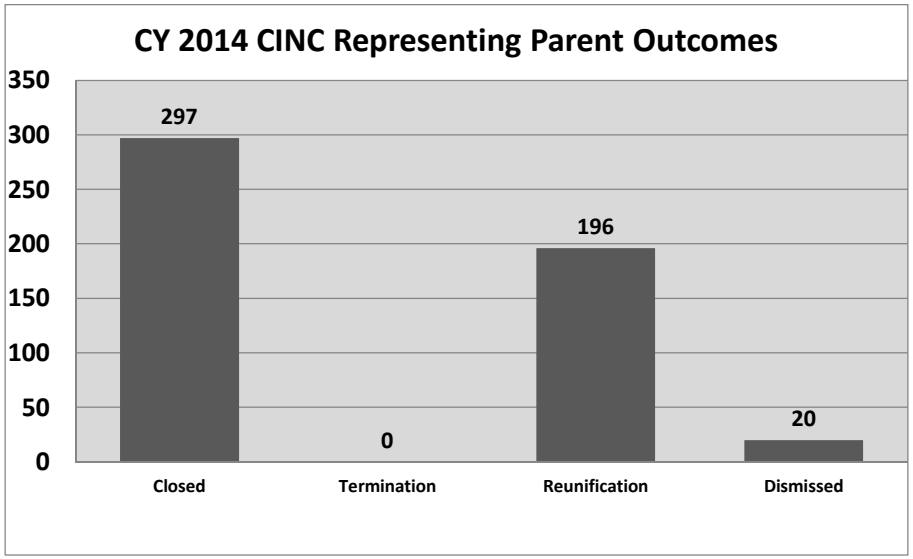
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

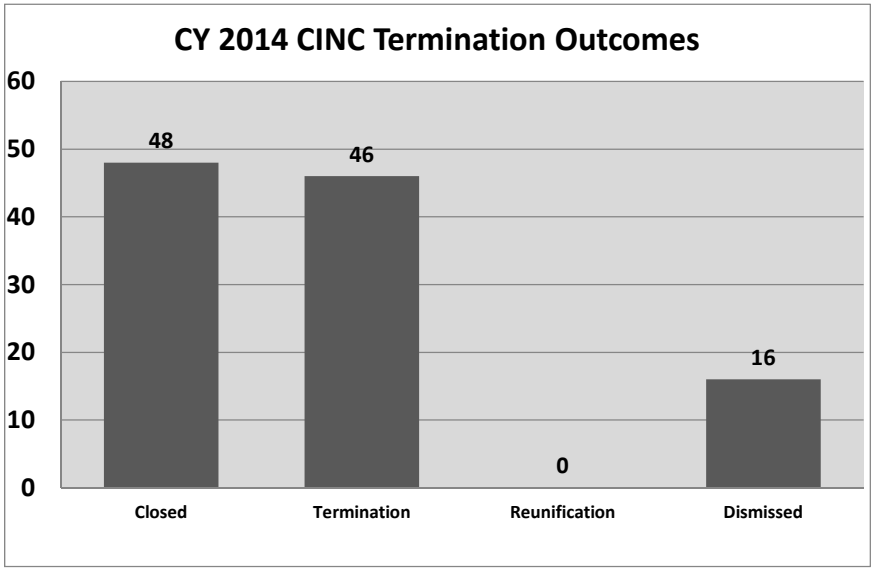
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

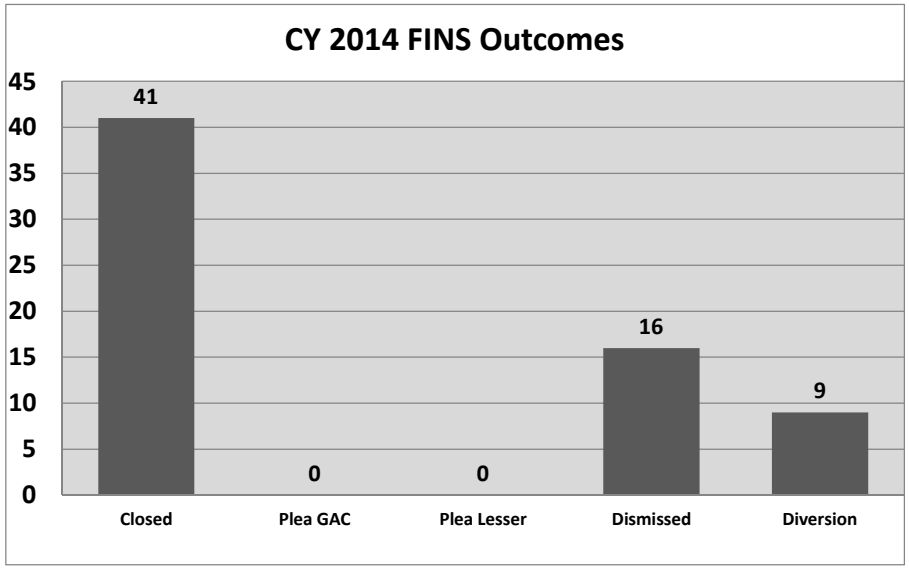
****Life Without Parole**

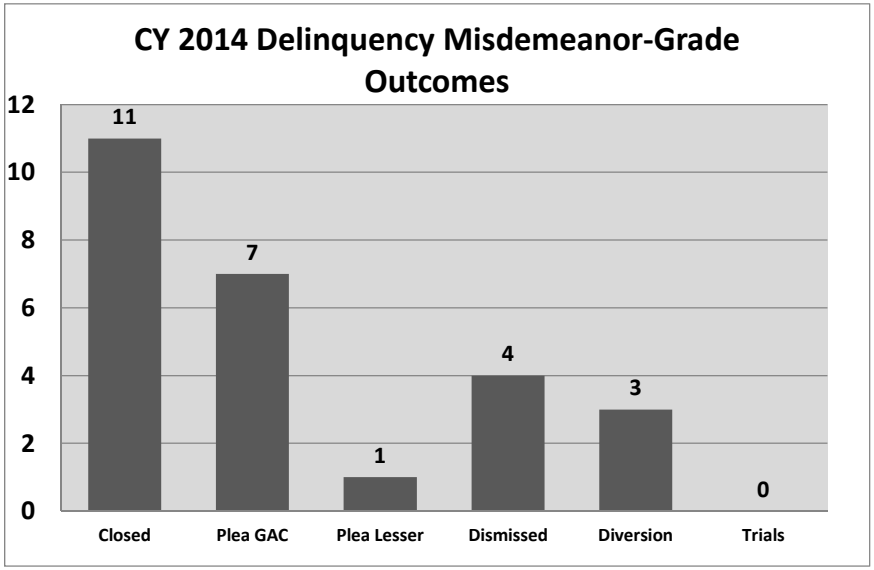
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

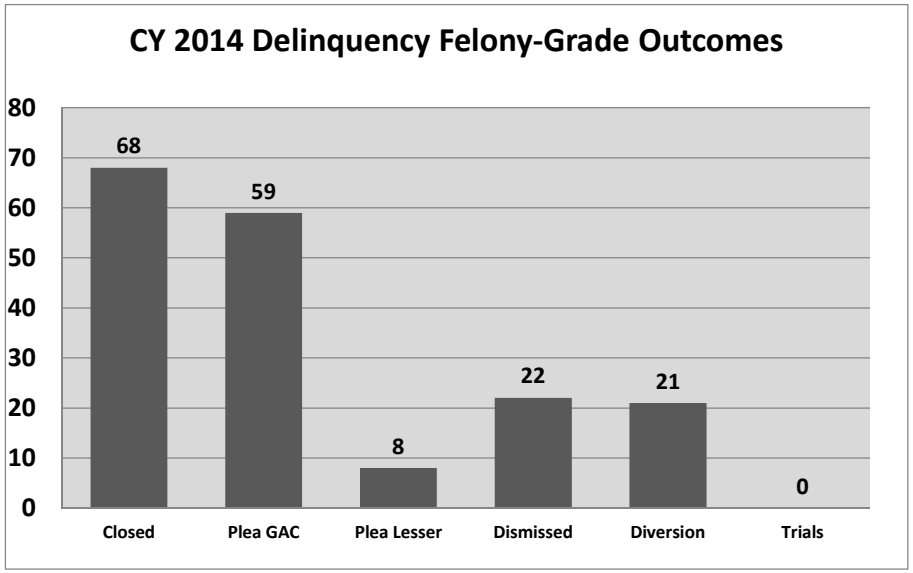

CY 2014 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

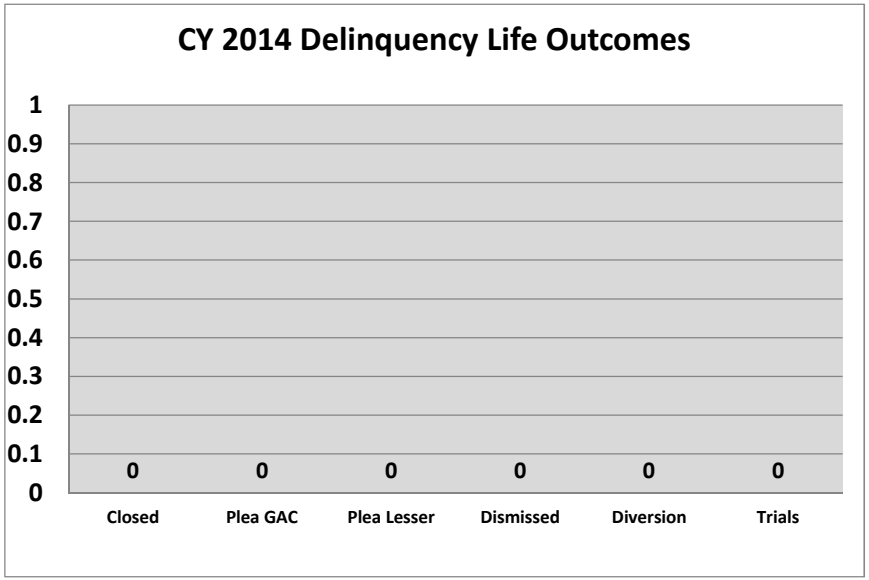

CY 2014 CINC Representing Parent Outcomes
350
300
250
200
150
100
50
0
297
0
196
20
Closed
Termination
Reunification
Dismissed

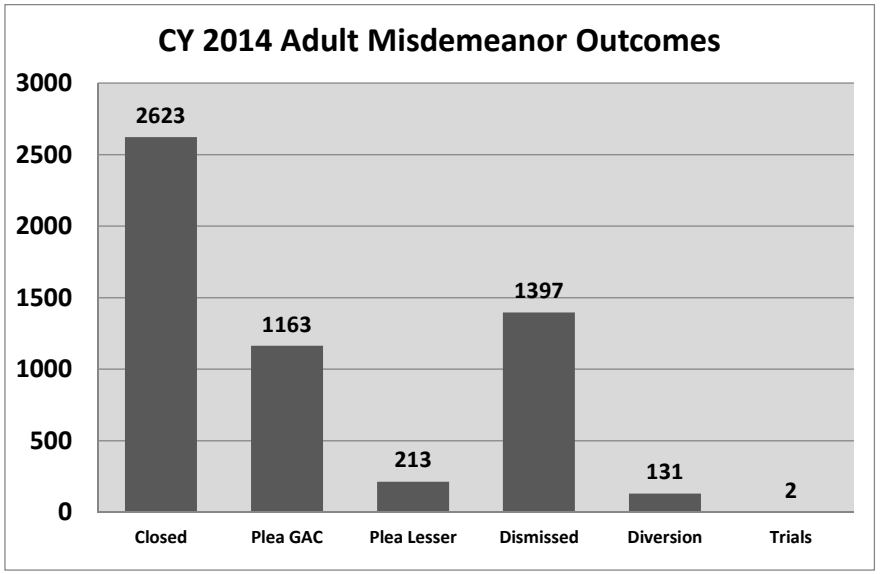

CY 2014 CINC Termination Outcomes
60
50
40
30
20
10
0
48
46
0
16
Closed
Termination
Reunification
Dismissed

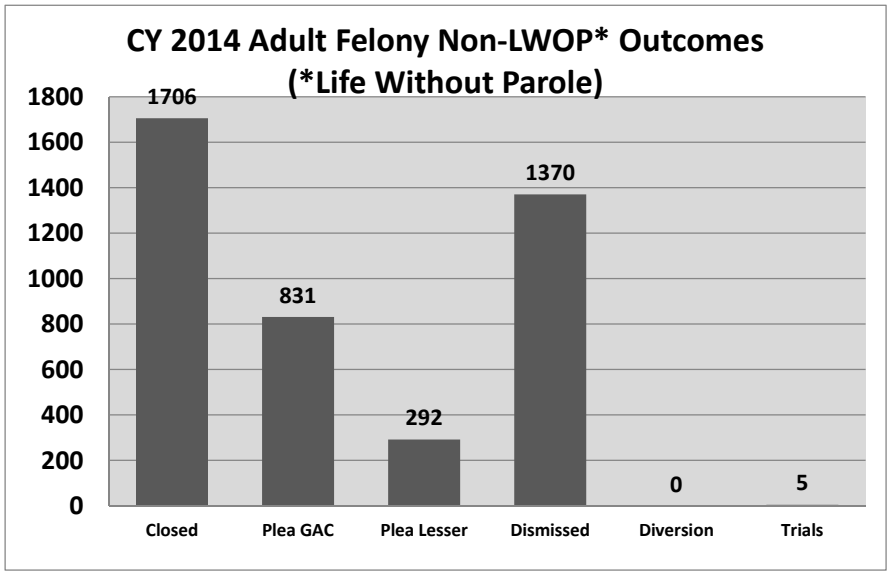

CY 2014 FINS Outcomes
45
40
35
30
25
20
15
10
5
0
41
0
0
16
9
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

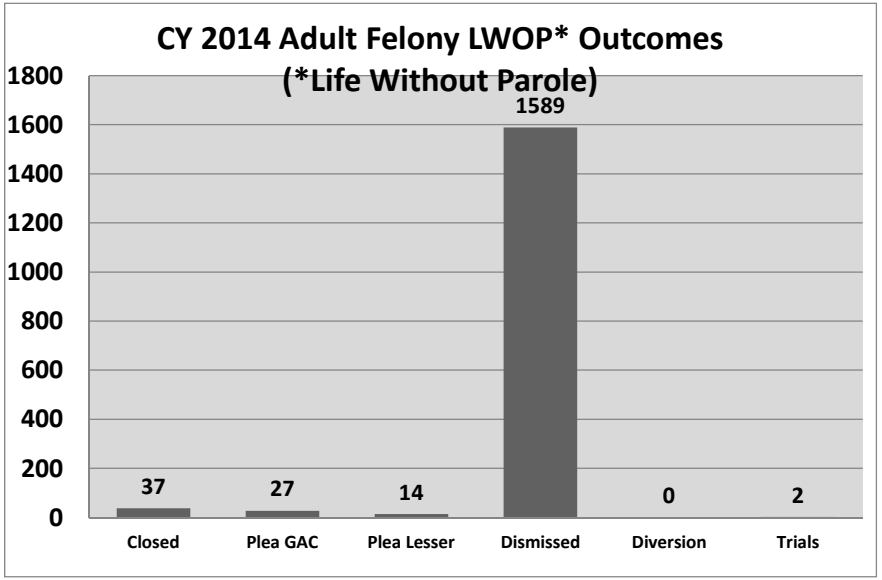

CY 2014 Delinquency Misdemeanor-Grade Outcomes
12
10
8
6
4
2
0
11
7
1
4
3
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

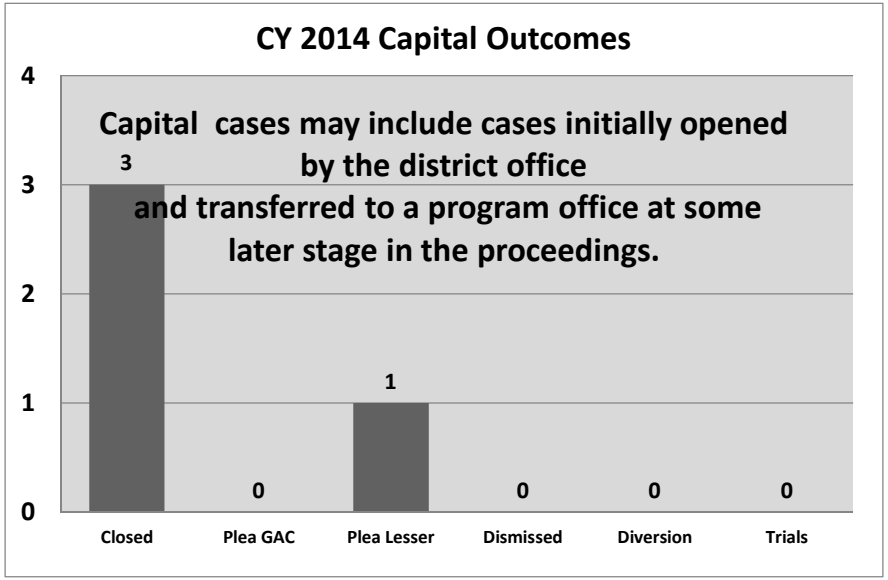

CY 2014 Delinquency Felony-Grade Outcomes
80
70
60
50
40
30
20
10
0
68
59
8
22
21
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
3000
2500
2000
1500
1000
500
0
2623
1163
213
1397
131
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

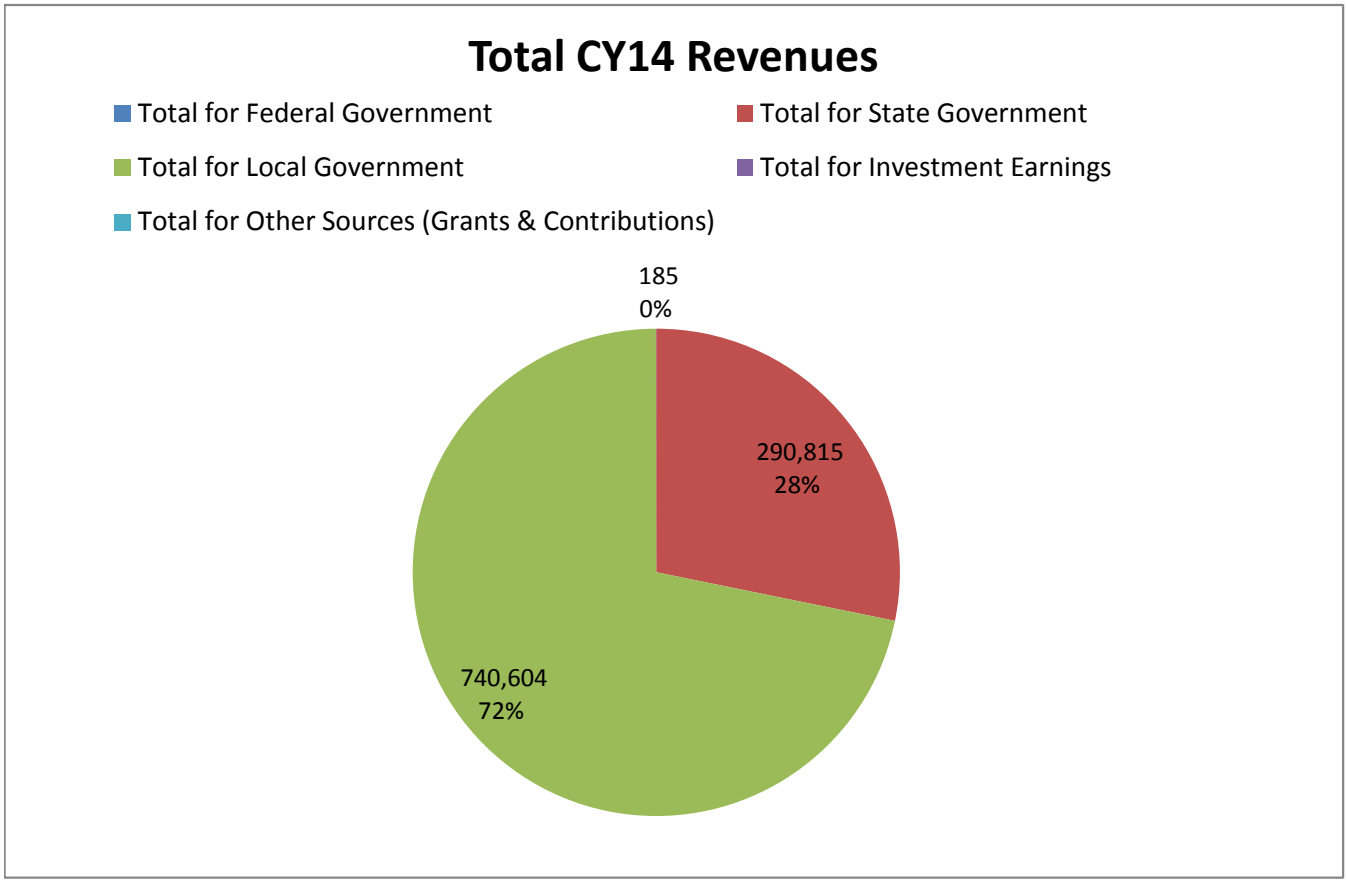

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
1800
1600
1400
1200
1000
800
600
400
200
0
1706
831
292
1370
0
5
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

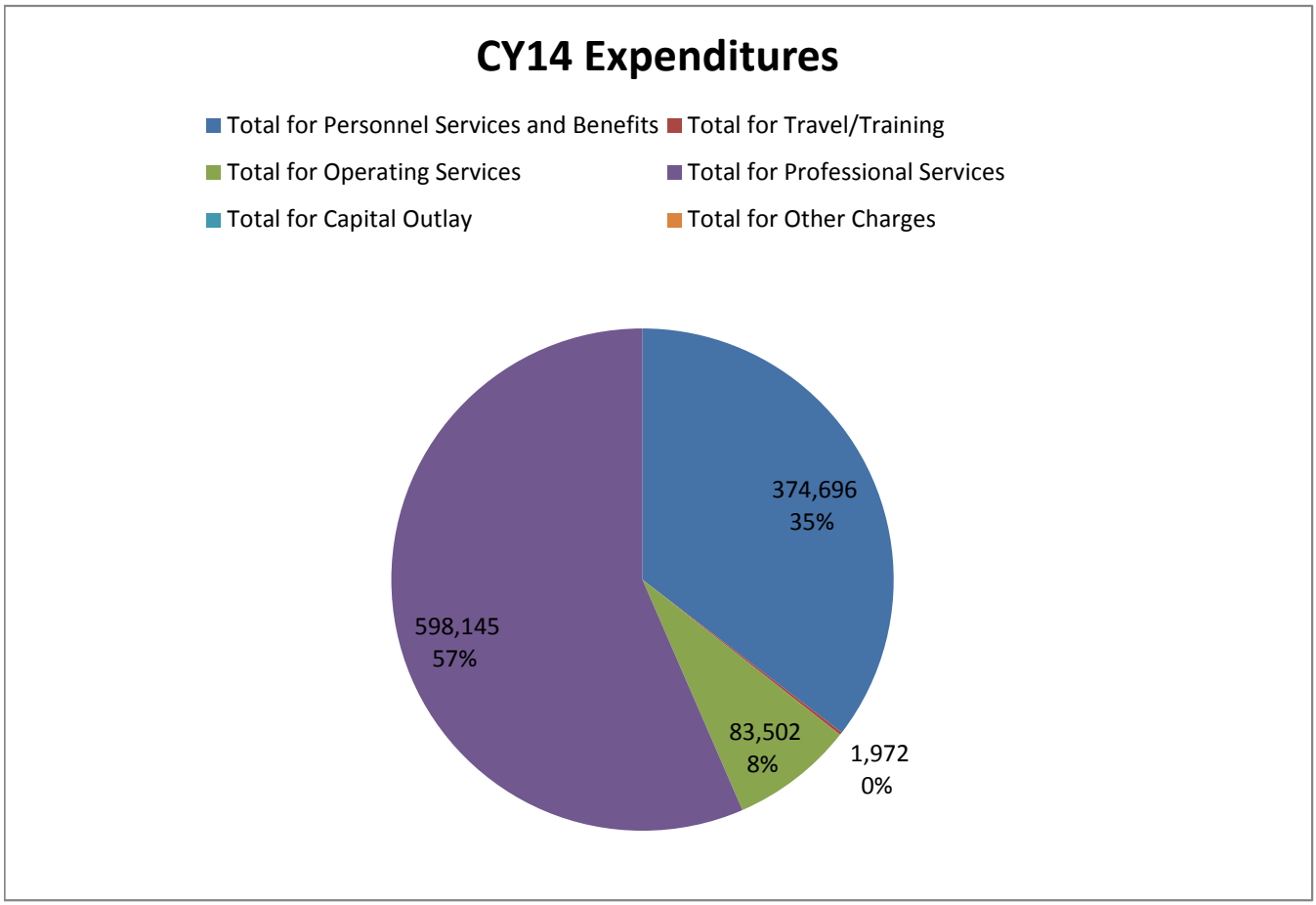

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1800
1600
1400
1200
1000
800
600
400
200
0
37
27
14
1589
0
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

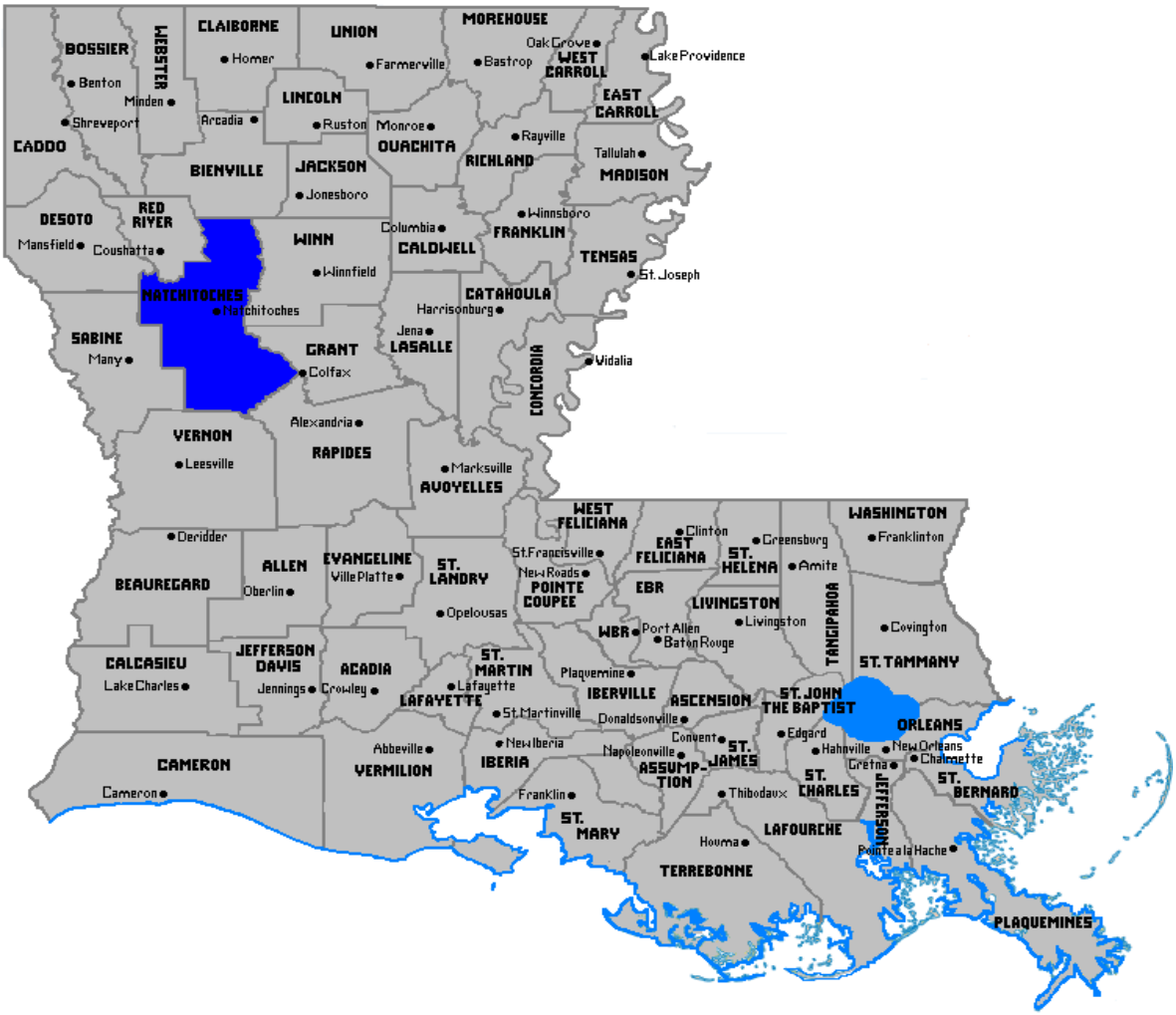

CY 2014 Capital Outcomes
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
4
3
2
1
0
3
0
1
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 9 CY2014	Total CY2014
District Defender: Glenn G. Cortello	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	114,767
District Assistance Fund (DAF)	170,548
Supplemental/Emergency Funds	-
Grants	5,500
Other State Income -List source(s)	-
Total for State Government	290,815
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	53,841
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	313,219
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	302,617
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	615,836
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	70,928
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	70,928
Total for Local Government	740,604
Investment Earnings	
Interest Income	185
Other Investment Income - List source(s)	-
Total for Investment Earnings	185
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	1,031,604

District 9 CY2014	Total CY2014
District Defender: Glenn G. Cortello	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	320,788
Accrued Leave	-
Payroll Taxes	5,037
Hospitalization and Disability Insurance	-
Retirement	48,871
Other	-
Total for Personnel Services and Benefits	374,696
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	1,972
Total for Travel/Training	1,972
Operating Services	
Advertisements	1,654
Workers' Compensation	1,438
Insurance - Malpractice	19,593
Insurance - Auto/Physical Liability	-
Insurance - Other	-
Lease - Office	18,000
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	21,814
Dues and Seminars	3,238
Law Library/Journals/Subscriptions	-
Office Supplies	17,766
Total for Operating Services	83,502
Professional Services	
Audit/Accounting Expense	19,428
Contract Clerical	-
Expert Witness	1,500
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	-
Contract - Juvenile Attorneys or CINC	102,575
Misdemeanor Attorney Contracts	117,800
Contract Attorneys - all other	356,842
IT/Technical Support	-
Total for Professional Services	598,145
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	-
Total for Other Charges	
Total for EXPENDITURES	1,058,315


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
185
0%
290,815
28%
740,604
72%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
374,696
35%
598,145
57%
83,502
8%
1,972
0%



The 10TH Judicial District Public Defenders' Office

Natchitoches (Natchitoches)

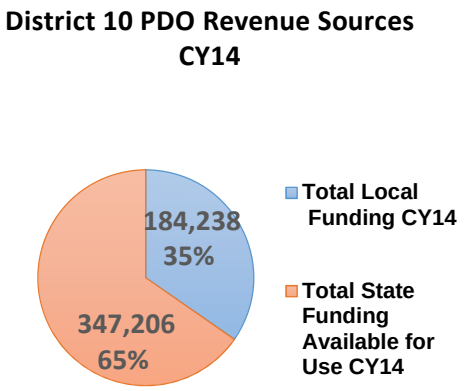
District Defender: Brett Brunson
710 Third Street
Natchitoches, LA 71457
(318) 352-9311

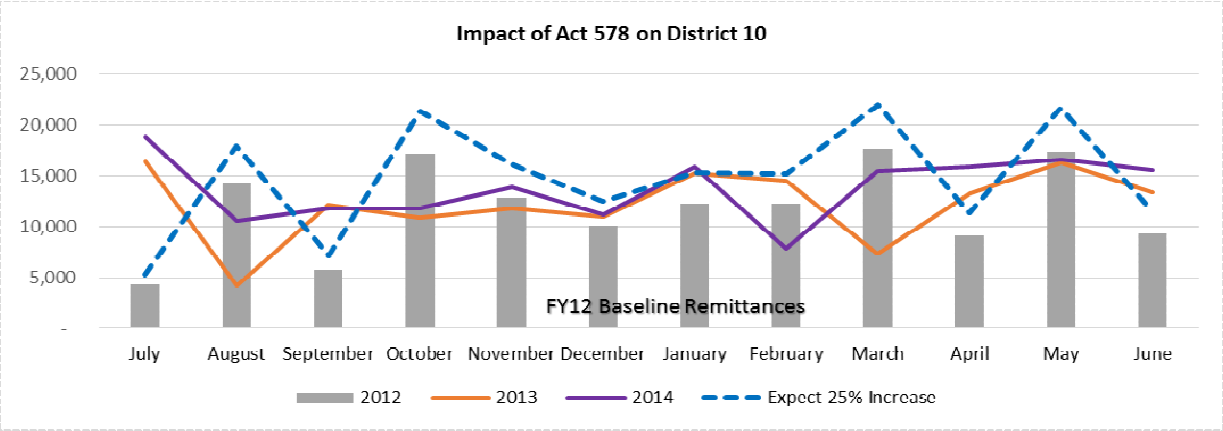
10TH JUDICIAL DISTRICT

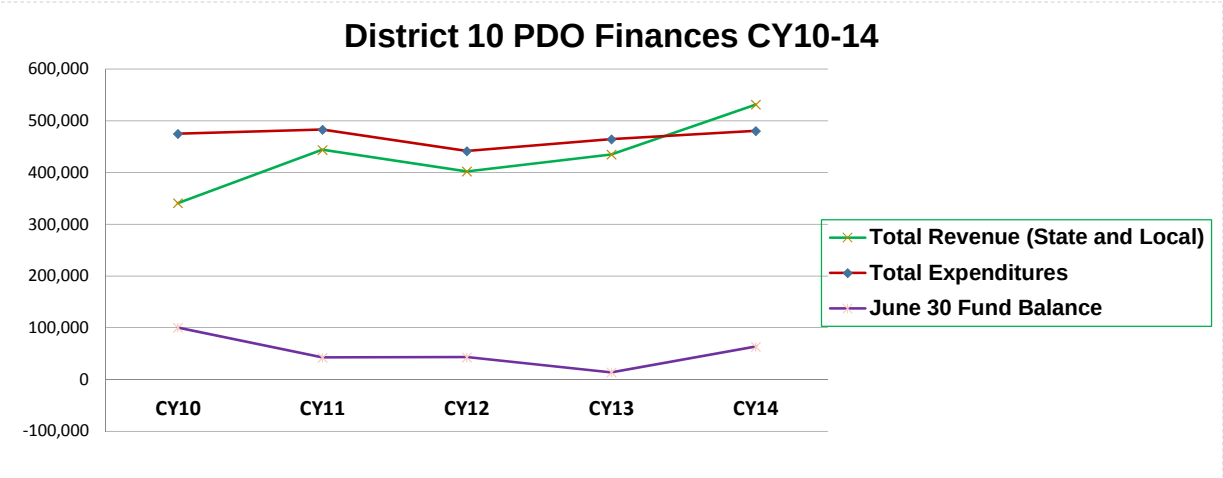
During calendar year 2014, the 10th Judicial District Public Defenders Office handled 1,608 cases. The office received $531,445 in total revenues to handle these cases. As local funding is largely insufficient, approximately 65% of revenues came from state funding.

Since the inception of Act 578 (2012), local revenues associated with court costs have been unstable and erratic. As shown in the graph below, revenues have fallen below the 25% expected increase fifty percent of the time.

The 10th Judicial District office has nearly exhausted its fund balance, which just six years ago was $270,436. Without a significant increase in revenues or reduction in expenditures, the office is expected to become insolvent during FY16.





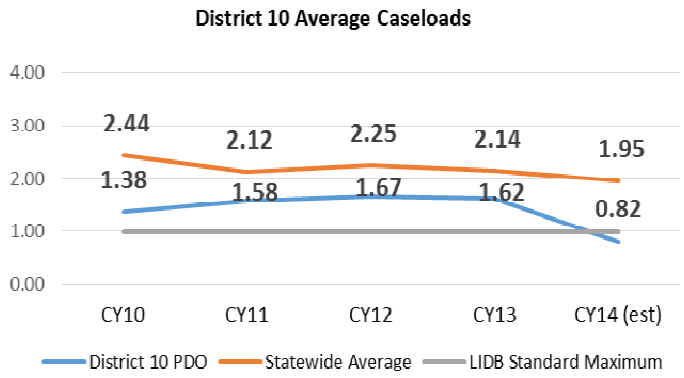


NATCHITOCHES PARISH

Brett Brunson
District Defender
710 Third Street
Natchitoches, LA 71457
318-352-9311

In the 10th Judicial District, public defense attorneys maintain caseloads near the recommended caseload limit for each attorney.

Through increased training and supervision, client outcomes in CINC cases have significantly improved over the last five years.

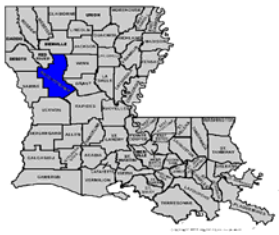


CAPITAL REPRESENTATION

Since 2009, there have been no new capital prosecutions in the 10th Judicial District.

However the district has no local capacity for capital prosecutions and is completely reliant on program offices for representation.

Without the contract programs, capital cases cannot be tried in the 10th Judicial District due to a lack of capitally certified attorneys and/or funding to support capital services in the District Office.



The 10TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Natchitoches - Natchitoches
Population	39,566
Juvenile Population	9,600
District Defender	Brett Brunson
Years as District Defender	7.5
Years in Public Defense	12.5
Office Manager	Alice Martin
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Alice Martin, Office Manager, and Holly Spillman, file clerk.
Primary Office Street Address	710 Third Street
City	Natchitoches
ZIP	71457
Primary Phone	318-352-9311
Primary Mailing Address	PO Box 12, Natchitoches, LA 71458
Primary Fax Number	318-352-8019
Primary Emergency Contact	Brett Brunson
Primary Emergency Phone	318-471-9806 - cell
Secondary Emergency Contact	Alice Martin
Secondary Emergency Phone	318-663-4522 - cell
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	none
Other District Office Contact Personnel (Primary Only)	none
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	McCoy, Roberts & Begnaud, L.L.C.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	1,600
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Rozier, Harrington & McKay, CPAs
Courts and Locations	10th Judicial District Court, Natchitoches Parish, 200 Church Street, Natchitoches, 71457; Natchitoches City Court, 314 Amulet Street, Natchitoches, 71457.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	3 - 2 District Court Division and 1 City Court
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Judges forward assignment requests to the PDO and PDO assigns contract attorneys. Volunteers are appointed in CINC and a few juvenile cases.

Name of Adult Detention Facilities in This District	Natchitoches Parish Detention Center, 299 Edwina Drive, Natchitoches, LA, 71457
Name of Adult Detention Facilities Outside the District Which Hold Clients	Avoyelles Parish Detention Center, Richland Parish Jail.
Name of Juvenile Detention Facilities In This District	N/A
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Youth Center, Rt.1 Box 6000 (Hwy 71), Coushatta, LA 71019
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Client contact is less frequent and more costly due to travel expenses. We receive tardy notifications of out-of-parish detainment.
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	Yes. At request of counsel, they allow removal.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Van H. Kyzar
Chief Judge of Criminal District Court	Eric R. Harrington
Juvenile Court Judges (Specify District of City Court)	Yes. Dee Ann Hawthorne - District Court
Drug Court Judges	Yes. Eric R. Harrington
Mental Health Court Judges	No
Other Specialty Court	Yes. Fred Gahagan
Name of Specialty and Brief Description:	City Court - Adult Misdemeanor, FINS, CINC, and Juvenile Delinquency
Indigency Determined by Whom and How?	Administrator - application is reviewed and determination is made using the Annual Federal Poverty Guidelines. (200%)
When is Assignment/Appointment of Counsel Made?	If incarcerated, after 72-hour hearing; If out on bond, at arraignment
Initial Client Intake Conducted By Whom? (Name and Title)	Alice Martin, Administrator
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Application is reviewed and determination is made using the Annual Federal Poverty Guidelines. (200%)
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	700+
How Many Application Fees Were Waived?	None / Fee is always requested, but not always received.
How Many Application Fees Were Reduced?	None / they are given an option to pay in increments.
Total Application Fee Dollars Collected in 2014	6,569
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	84,971 from S.O. 86,028 from City

Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	They say they do, but we have observed multiple cases in which they did not. Usually those involving multiple year sentences to hard labor.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	None
Who Collects the Assessed Court Fees?	Sheriff & City Marshall
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Itemized Lists
Who Remits the Court Fees Collected?	Sheriff & City Marshall
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Itemized Lists
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	When the client is between 100% and 200% of the federal poverty guidelines, we request the court to impose a partial reimbursement. We are sending an order to the judge at arraignment, but only a few have been ordered to pay to date.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	None
Who Collects the Assessed Partial Payments?	PDO if it is imposed at arraignment. City Marshall and Sheriff if it is imposed as part of a sentence.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Partial Payments Collected?	City Marshall and Sheriff.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	The payments are listed on the itemization and we have to distinguish between them and the $35 assessments.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	1,350
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted. The District Defender is the only full time employee who does not represent other clients. Other attorneys are part-time contract attorneys and would not contract if they gave up private practice to do so.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	More money.
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	No. We should be ok until February 2016. I have met with our 2 new judges and they have agreed to sign partial reimbursement orders at arraignment, for payments to the PDO while charges are pending rather than after a plea.
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	No. But we are losing our investigator in January 2015 and are unable to replace him. Kem Jones.
Immediate Critical Issue Areas	Lack of reserve funds. Lack of stable revenue.
Long-Term Critical Issue Areas	Funding

Please List All New Hires in 2014 (Name and Title)	Verity Bell, contract attorney to replace Charles Whitehead, Jr.
Please List All Promotions in 2014 (Name and Title)	None
2014 Media Coverage and/or Major Accomplishments	Shreveport Times, Natchitoches Times and area TV covered PDO assignment of 3 codefendants charged with human trafficking. David Williams, Kathryn Wydhalm & Verity Bell successfully handled bond reduction hearing at which serious challenge was made on the merits, resulting in 90% reductions of bonds and release of clients. Brett Brunson presented on Professionalism at LACDL Crim Lit seminar and was elected President of the association for 2015.
Number of Expected New Attorney Hires in 2015	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	All. New attorney is sent to LPDB, LPDA or LACDL seminars. I suggest hearings and trials to observe. I get them experience with misdemeanors and then appoint them as co-counsel with me to learn how to handle felony matters. I provide resources and advice.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	We are small, so I directly supervise all staff and contract attorneys.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	N/A 1 Full Time Employee
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	No written policy, but as the only supervisory staff, the District Defender attends most court dates and observes and assists contract attorneys. All attorneys are experienced enough to handle serious felony trials. We use a team approach to jury trials, with at least two attorneys.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No.
Regular Meetings for Any Staff, Please Describe	Monthly meetings with all staff. LPDB meetings. Regional District Defender Meetings and LACDL Board Meetings and phone conferences.
Number of NEW capital cases in CY14 handled by your office	0
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	0
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2014	1
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	1
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0

Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	N/A
Please Provide the Names of All State Representatives and Senators from Your District	Gerald Long, State Senator; Kenny Cox, State Representative
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	We implemented a rotating schedule for contract attorneys to attend 72 hr. hearings and encourage them to see their clients at the Detention Center when they are out there. The District Defender has assisted contract attorneys in preparing for trial and trying cases. We have encouraged a team approach to trial preparation, particularly crime scene investigation and voir dire preparation. I share important court decisions and helpful information from the LACDL list serve with all attorneys. I continue to participate in the District Defender Group started several years ago to gain insight into what other districts are doing and to share that with our attorneys. I have tried to more closely monitor local funding, following a precipitous decline in funding last summer. I have met with the judges, DA, LPDB staff and other District Defenders in an effort to address the problem and increase local funding.

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
Ted Brett Brunson	318-352-9311
Part-Time Contract Attorneys	**Contact Information**
Jason Methvin	318-352-7272
Kathryn Widhalm	318-352-9311
Bell, Verity	318-573-2213
David Williams	318-792-2583
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Charles Whitehead, III	318-352-6481
Alice Martin	318-352-9311
Kem Jones	318-872-2988

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Brett Brunson
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	
Windows 7	
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	
Microsoft Office 2010	x
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	
Quicken	
Intuit	
Other (list here):	Client Bookkeeping Solutions
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	
Firefox	x
Google Chrome	
Other	

HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	
DVD	
VCR	
Desktop PCs	3 provided by the District Defender
Laptops	
Video Cameras	
Digital Cameras	2
Video Conferencing Systems	1
B&W Laser Printers	2
Color Printers	1
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	cp-tel
Email Provider:	cp-tel
Please list any software or computer equipment in which you need training:	

10th District Defender Office CY 2014 Caseloads & Outcomes

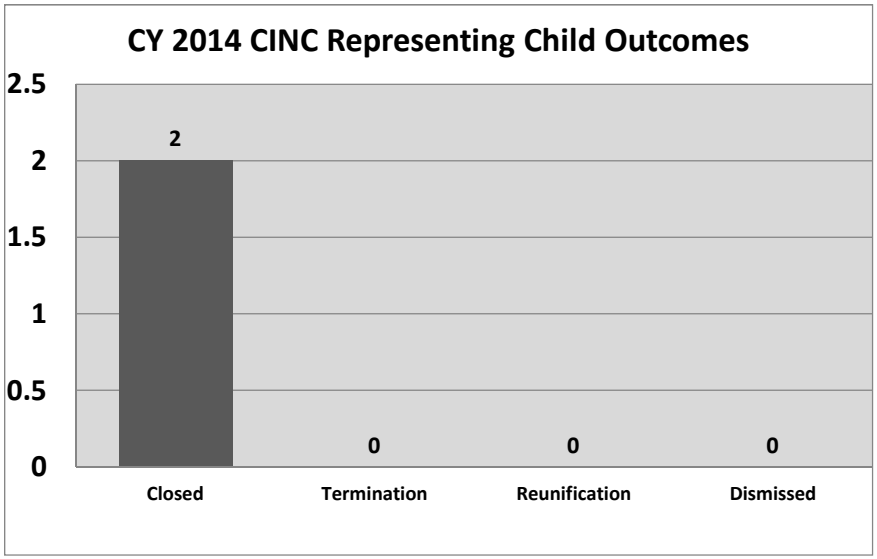
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	1	2	2	3	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	15	17	30	45	0	10	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	1	1	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	2	4	5	7	N/A	N/A	0	0	3	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	40	30	18	58	N/A	N/A	5	0	23	2	N/A	N/A	0	0	0
Delinquency Felony	16	19	21	37	N/A	N/A	5	1	33	3	N/A	N/A	0	1	1
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	253	183	112	365	N/A	N/A	50	8	201	16	0	0	0	0	0
Adult Felony Non-LWOP**	634	487	412	1046	N/A	N/A	164	99	820	35	0	4	0	7	11
Adult LWOP	4	9	14	18	N/A	N/A	0	5	4	0	0	1	0	0	1
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	7	67	21	28	N/A	N/A	2	0	5	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

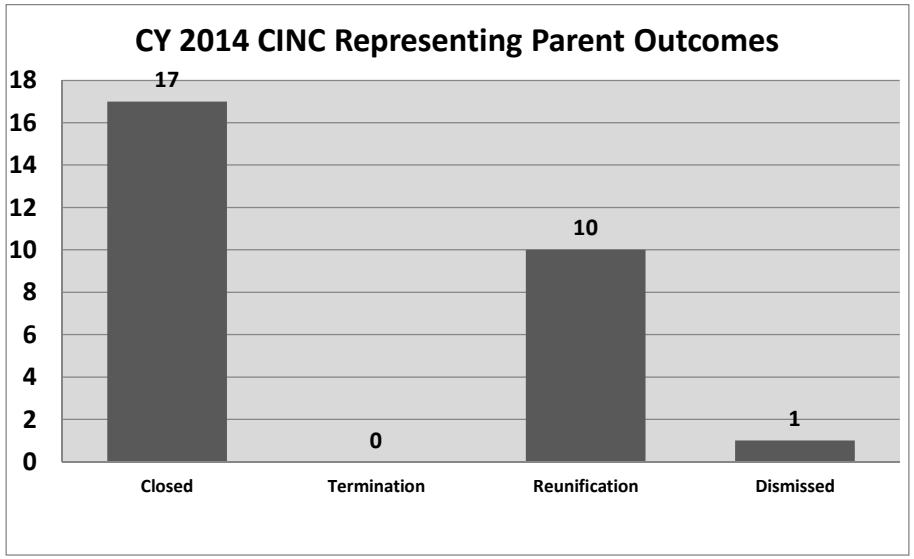
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

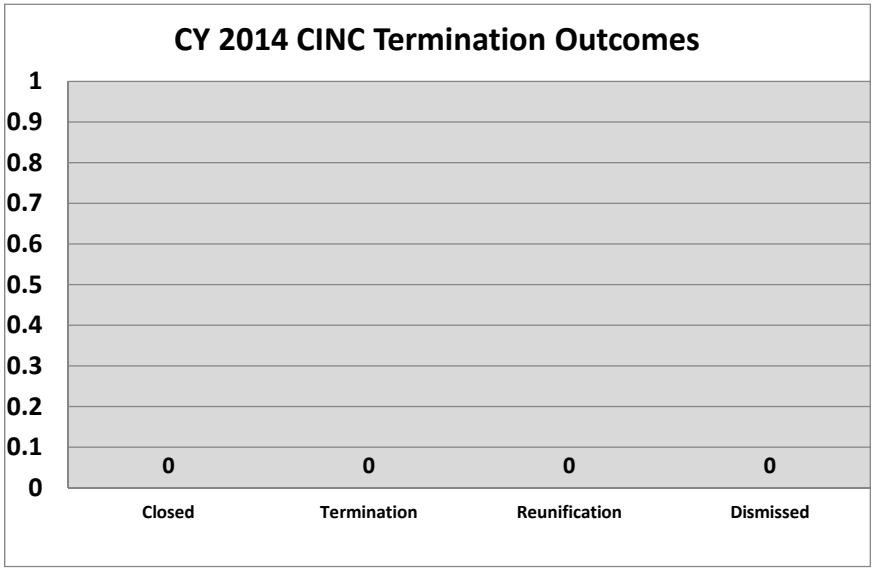
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

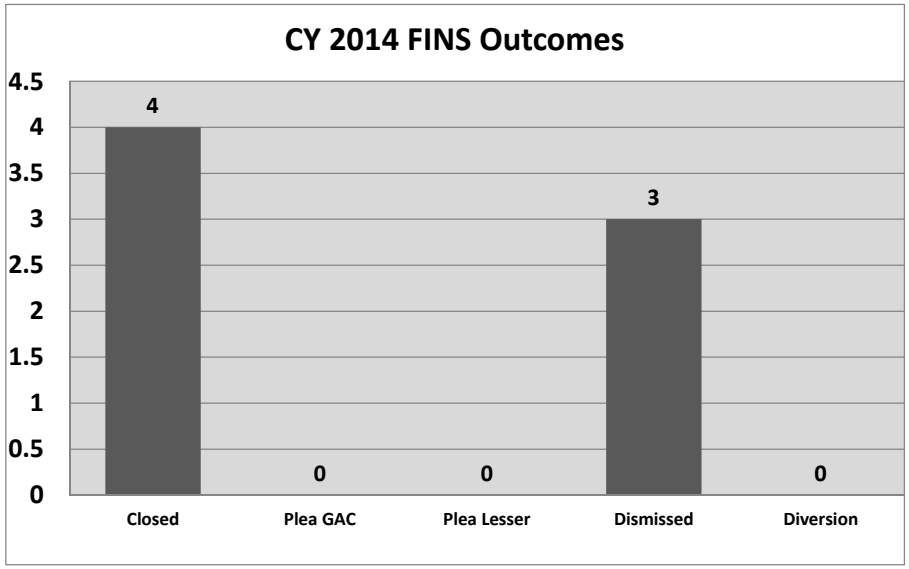
****Life Without Parole**

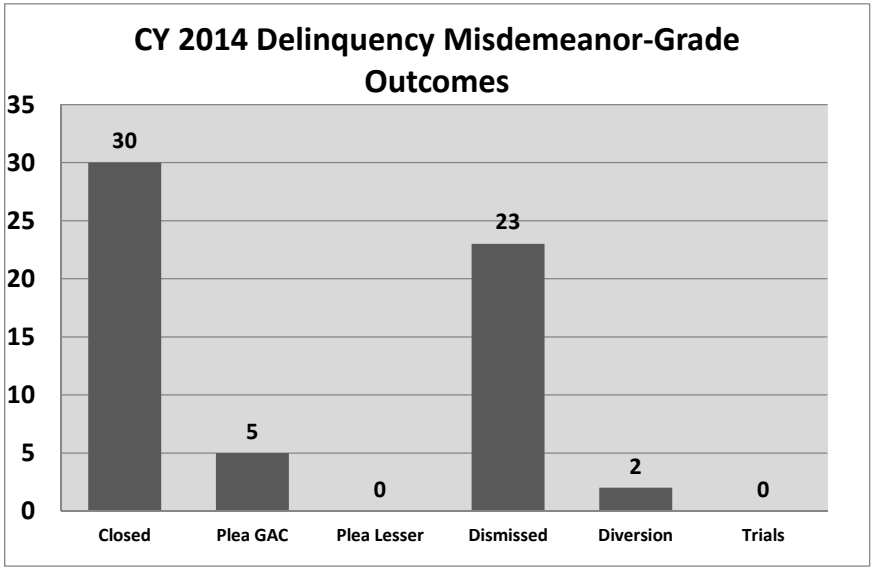
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

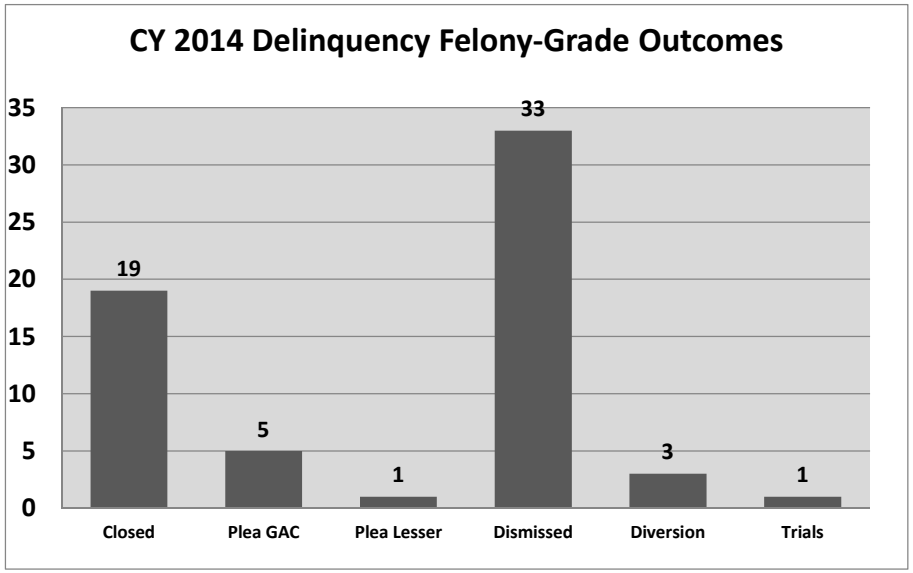

CY 2014 CINC Representing Child Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
Closed
Termination
Reunification
Dismissed

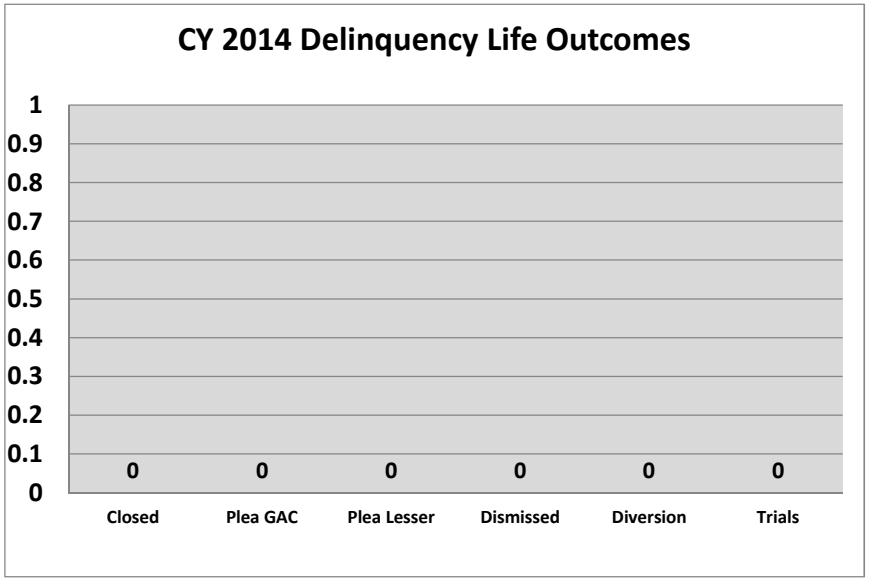

CY 2014 CINC Representing Parent Outcomes
18
16
14
12
10
8
6
4
2
0
17
0
10
1
Closed
Termination
Reunification
Dismissed

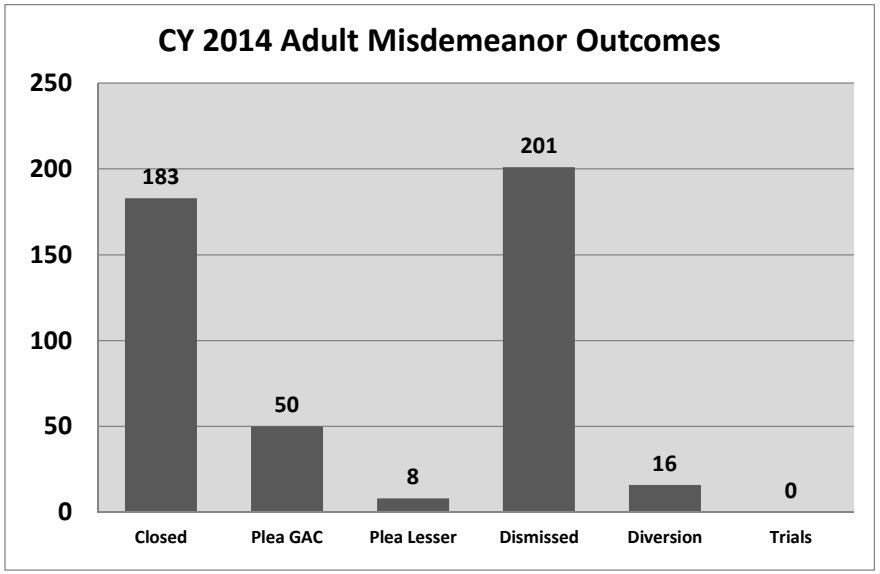

CY 2014 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

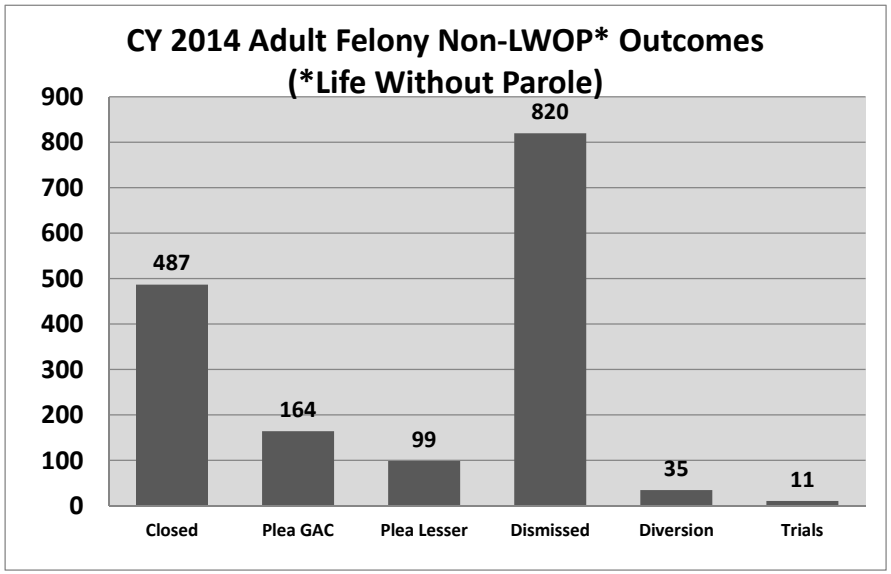

CY 2014 FINS Outcomes
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
0
0
3
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

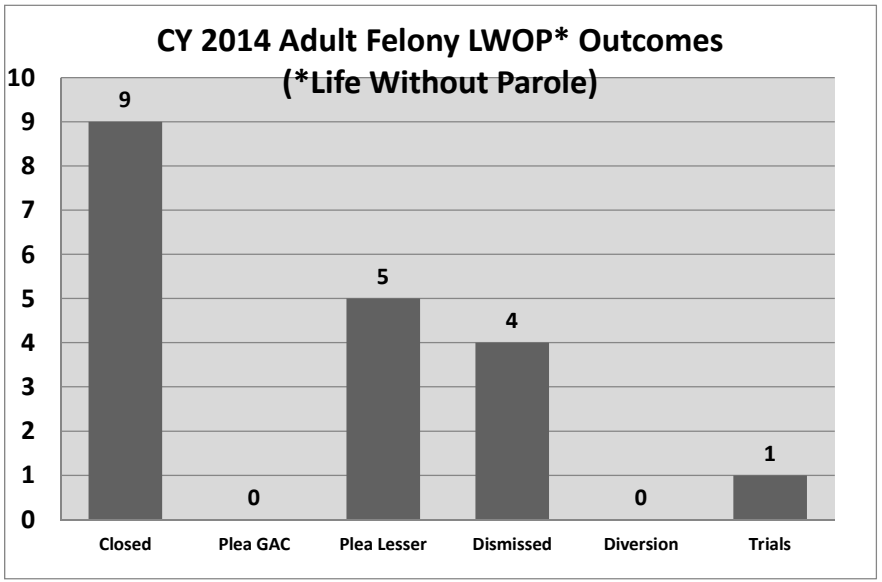

CY 2014 Delinquency Misdemeanor-Grade Outcomes
35
30
25
20
15
10
5
0
30
5
0
23
2
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

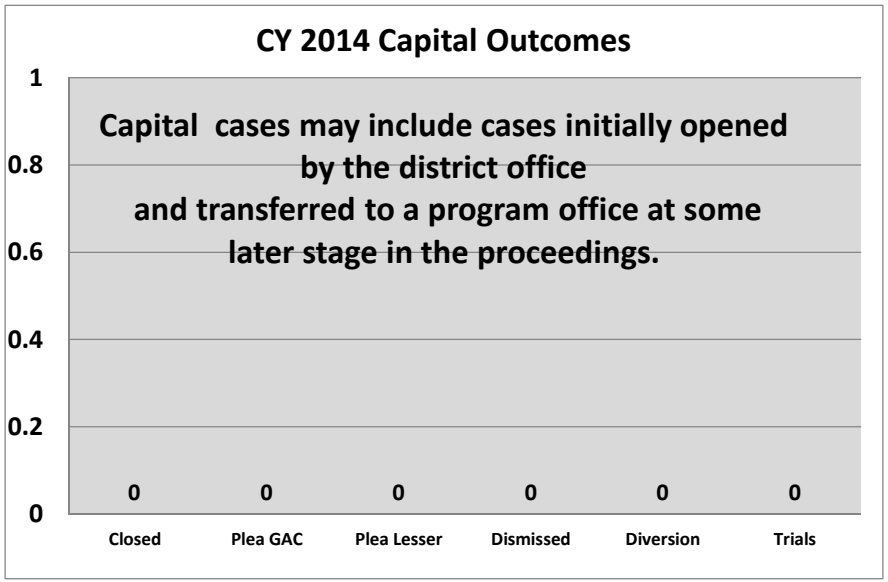

CY 2014 Delinquency Felony-Grade Outcomes
35
30
25
20
15
10
5
0
19
5
1
33
3
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
250
200
150
100
50
0
183
50
8
201
16
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

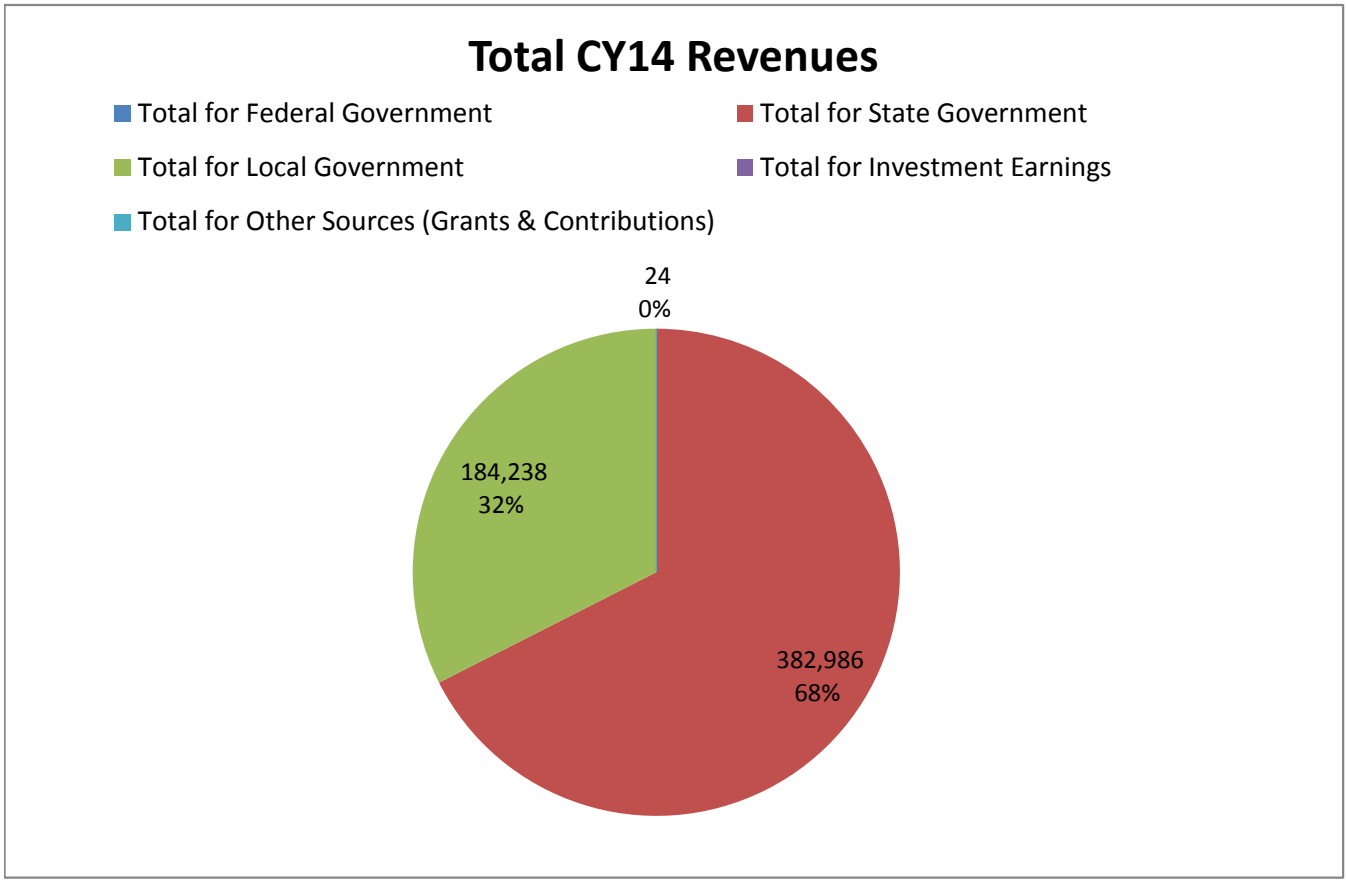

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
900
800
700
600
500
400
300
200
100
0
487
164
99
820
35
11
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

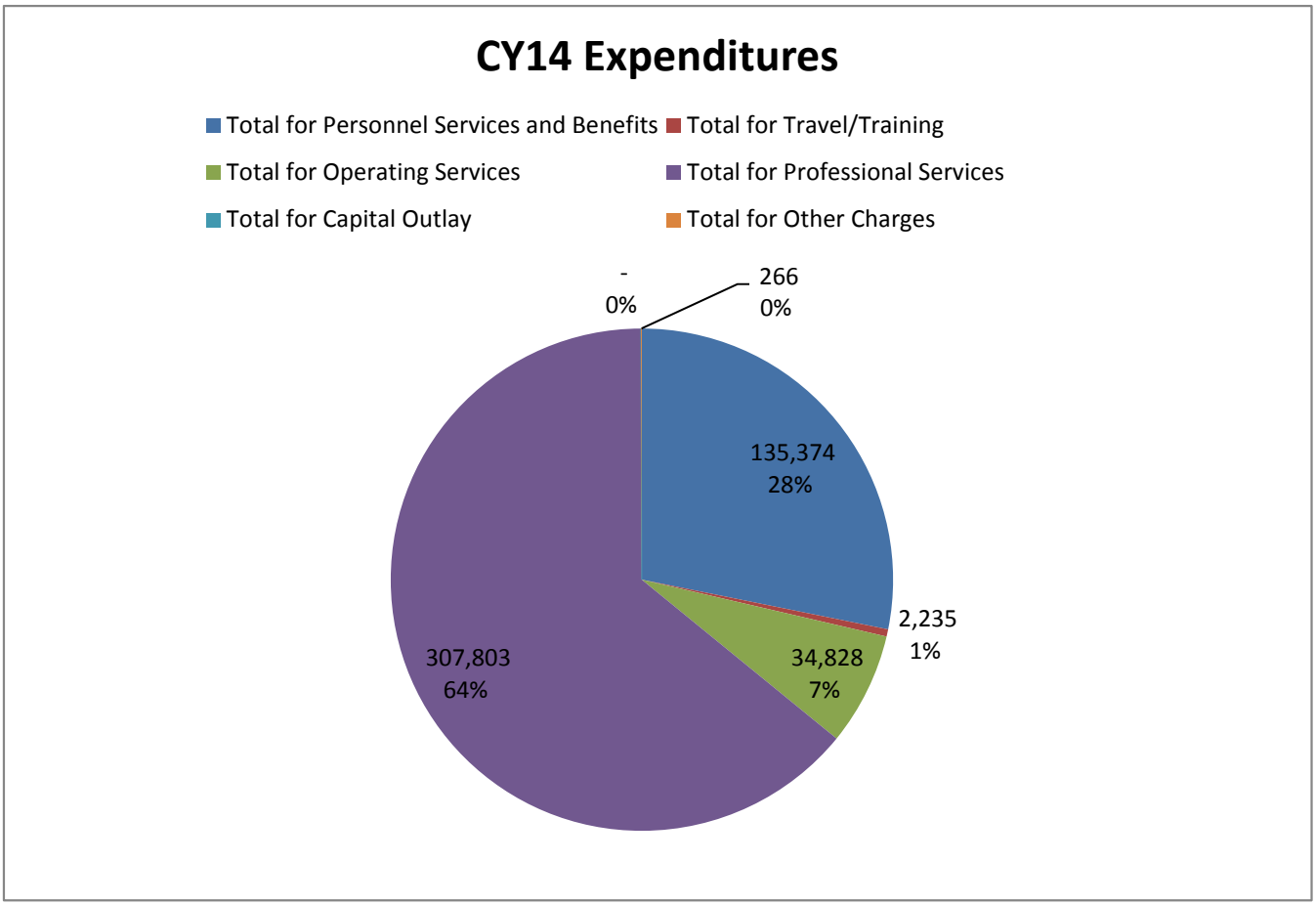

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
10
9
8
7
6
5
4
3
2
1
0
9
0
5
4
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

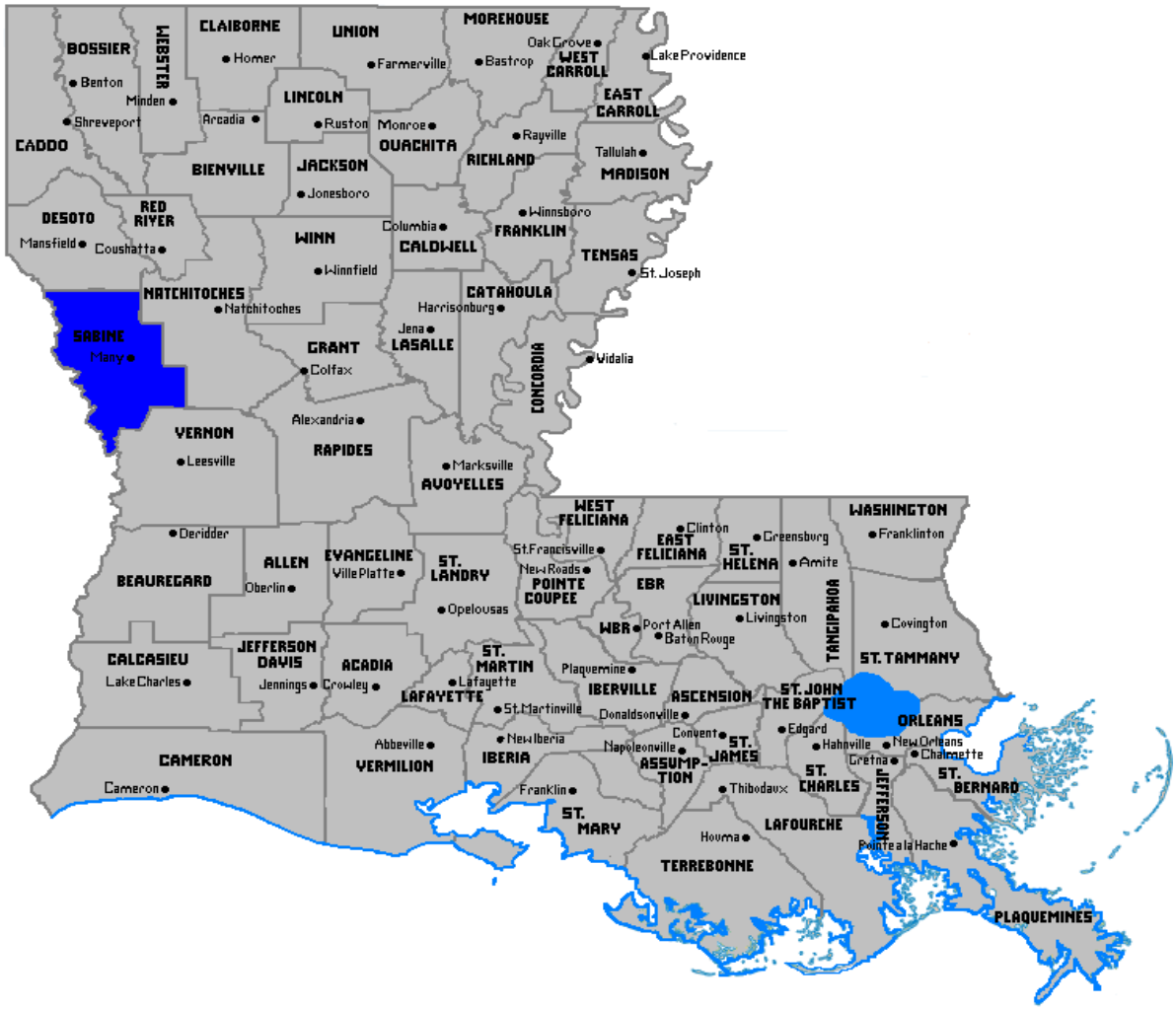

CY 2014 Capital Outcomes
1
0.8
0.6
0.4
0.2
0
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 10 CY2014	Total CY2014
District Defender: Brett Bunson	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	8,343
District Assistance Fund (DAF)	305,460
Supplemental/Emergency Funds	69,183
Grants	-
Other State Income -List source(s)	-
Total for State Government	382,986
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	-
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	96,338
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	79,980
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	176,318
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	6,570
Partial Attorney Fees Reimbursements [as per 15:176]	1,350
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	7,920
Total for Local Government	184,238
Investment Earnings	
Interest Income	-
Other Investment Income - List source(s)	-
Total for Investment Earnings	
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	24
Total for Other Sources (Grants & Contributions)	24
Total for REVENUE	567,249

District 10 CY2014	Total CY2014
District Defender: Brett Bunson	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	112,178
Accrued Leave	-
Payroll Taxes	23,196
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
Total for Personnel Services and Benefits	135,374
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	2,235
Total for Travel/Training	2,235
Operating Services	
Advertisements	-
Workers' Compensation	-
Insurance - Malpractice	7,214
Insurance - Auto/Physical Liability	-
Insurance - Other	-
Lease - Office	12,000
Lease - Auto/Equipment	2,007
Lease - Other	-
Office Repair and Maintenance	384
Office - Telephone/Utilities/Postage/Internet	7,978
Dues and Seminars	3,143
Law Library/Journals/Subscriptions	809
Office Supplies	1,292
Total for Operating Services	34,828
Professional Services	
Audit/Accounting Expense	5,807
Contract Clerical	25,200
Expert Witness	-
Investigators	31,250
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	10,859
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	5,000
Contract Attorneys - all other	229,687
IT/Technical Support	-
Total for Professional Services	307,803
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	-
Other Charges	
Other Operating Expenses	266
Total for Other Charges	266
Total for EXPENDITURES	480,506


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
24
0%
184,238
32%
382,986
68%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
-
0%
266
0%
135,374
28%
2,235
1%
34,828
7%
307,803
64%



The 11TH Judicial District Public Defenders' Office

Sabine (Many)

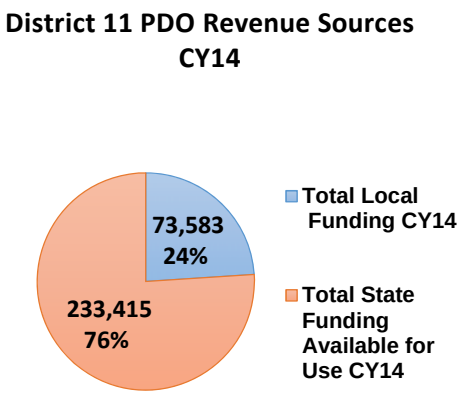
District Defender: Steven R. Thomas
111 North Washington
Mansfield, LA 71052
(318) 872-6250

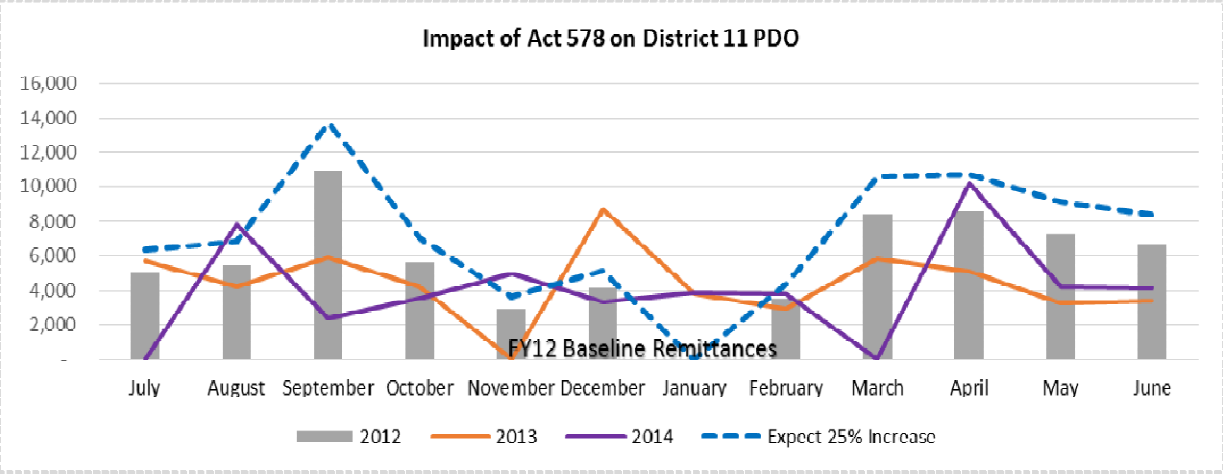
11TH JUDICIAL DISTRICT

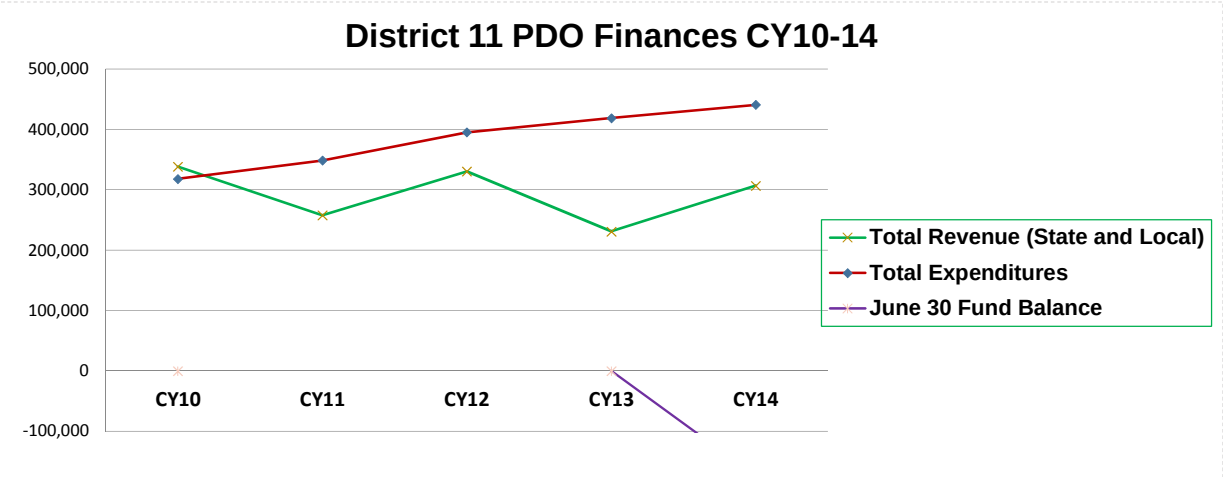
During calendar year 2014, the 11th Judicial District Public Defenders Office handled 1,589 cases. The office received $306.998 in total revenues to handle these cases. As local funding is largely insufficient, approximately 76% of revenues came from state funding.

The 11th has failed to realize the 25% increase in local funds that was expected to materialize as a result of Act 578 (2012), in fact revenues are generally lower than pre-Act 578 levels.

The 11th Judicial District office's expenditures exceed the office's revenues. The district has remained solvent only due to a cooperative endeavor agreement with the 42nd Judicial District.





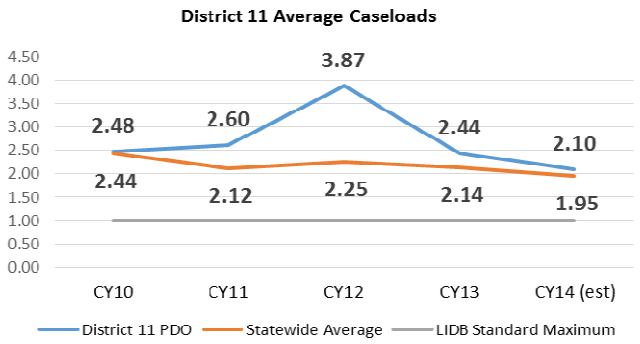


SABINE PARISH

Steven Thomas
District Defender
111 N. Washington Avenue
Mansfield, LA 71052
318-872-6250

In the 11th Judicial District, public defense attorneys maintain caseloads twice the recommended caseload limit for each attorney.

The 11th Judicial District is a rural district that handles only a small number of cases each year. However, public defense attorneys have benefited from the training and supervision offered by LPDB.



CAPITAL REPRESENTATION

Since 2009, the 11th Judicial District has handled five new capital prosecutions.

However the district has no local capacity for capital prosecutions and is completely reliant on program offices for representation.

Without the contract programs, capital cases cannot be tried in the 11th Judicial District due to a lack of capitally certified attorneys and/or funding to support capital services in the District Office.

The 11TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Sabine - Many
Population	24,233
Juvenile Population	5,922
District Defender	Steven R. Thomas
Years as District Defender	15
Years in Public Defense	34
Office Manager	Cheri Sewell
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Valerie Wells, Cheri Sewell & Pam Mathis
Primary Office Street Address	111 North Washington
City	Mansfield
ZIP	71052
Primary Phone	318-872-6250
Primary Mailing Address	P.O. Box 1004 Mansfield La. 71052
Primary Fax Number	318-872-6262
Primary Emergency Contact	Steven R. Thomas
Primary Emergency Phone	cell: 318-465-7001
Secondary Emergency Contact	Brian McRae
Secondary Emergency Phone	cell: 318-286-2486 Brian McRae
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	Brian McRae cell: 318-286-2486
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Steven R. Thomas
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Donated by Steven R. Thomas
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Deborah Dees CPA
Courts and Locations	11 JDC Sabine Parish, Many, Louisiana, Mayor's Court, Many, Louisiana
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	One division
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	All 72 hour hearing forms are sent to District Defender who assigns attorneys.
Name of Adult Detention Facilities in This District	Sabine Parish Detention Center, P.O. Box 1550, Many La. 71449
Name of Adult Detention Facilities Outside the District Which Hold Clients	N/A

Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Youth Center, Coushatta La.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes, distance from clients impacts access and greatly increases costs for attorneys, mileage, etc.
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Don M. Burkett
Chief Judge of Criminal District Court	Stephen Beasley
Juvenile Court Judges (Specify District of City Court)	Stephen Beasley
Drug Court Judges	N/A
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Initially, at 72 hour by district judge based on poverty guidelines. Subsequently after questionnaire by district defender.
When is Assignment/Appointment of Counsel Made?	Time of arrest. Within 72 hours of notice to PD office
Initial Client Intake Conducted By Whom? (Name and Title)	Brian C. McRae, Intake Attorney.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes.
Brief Explanation of Intake Process	Primarily by teleconference within 72 hours of notice of appointment
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	308
How Many Application Fees Were Waived?	135
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2014	7,360
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	62,459
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Form Provided by Sabine Sheriffs Department

Who Collects the Assessed Court Fees?	Sabine Sheriffs Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Check stub from Sabine Sheriffs Department and copy of disbursement form.
Who Remits the Court Fees Collected?	Sabine Parish Sheriff
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Check Stub from Sabine and copy of form from Sabine Sheriffs Office
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	District Defender makes determination
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Provided by probation office/form.
Who Collects the Assessed Partial Payments?	Probation office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Report from Probation office
Who Remits the Partial Payments Collected?	Probation Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Report from Probation Office
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	2,865
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Private practice is permitted for contract attorneys. No it is not in writing.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	More funding.
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	No
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	No, not yet
Immediate Critical Issue Areas	Critical shortfall in revenue. The 11th has little/no concern and is unwilling to change anything. uncertainty in revenue source makes it difficult to plan and impossible to grow/improve my program. Poor revenue from Sabine is getting progressively worse and any reduction in DAF would force us to reconsider the fairness of the agreement and practical/moral basis for continuing it.
Long-Term Critical Issue Areas	See above.
Please List All New Hires in 2014 (Name and Title)	None
Please List All Promotions in 2014 (Name and Title)	None

2014 Media Coverage and/or Major Accomplishments	State vs. Ingram, T-Dale Woolbert, successfully presented a writ to the La. Supreme Court reversing the Third Circuit of Appeals grant of a Motion to Suppress. I included this because such a thing is as rare as an Alabama fan with a full set of teeth.
Number of Expected New Attorney Hires in 2015	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes, I pay for seminars for attorneys. I also work individually with attorneys about strategies and approach on particular cases. We also train on the data base. We have quarterly training as well.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Chief Defender- Steven R. Thomas, Assistant District Defender- Brian C. McRae, and staff contract attorneys.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	None
Please Attach Your Office Organizational Chart	See attached
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	Supervisory staff has reduced case load.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No
Regular Meetings for Any Staff, Please Describe	Yes, quarterly staff meetings for attorneys, and bi-monthly staff meeting for support staff.
Number of NEW capital cases in CY14 handled by your office	State vs. Barttholemy is a 2014 capital case in which we provided initial representation.
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	0
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2014	3
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Both. Attorneys responsible for representation in juvenile delinquency cases also handle adult felonies. The case stays with them.
Please Provide the Names of All State Representatives and Senators from Your District	Frank A. Howard, State Representative, Gerald Long, Senator
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Attorney dissatisfaction due to changes mandated by the 307 board.
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	Improved house training for attorneys and staff

Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Steven R. Thomas	318-872-6250
Part-Time Contract Attorneys	**Contact Information**
Brian C. McRae	318-872-2973
D. Scott Kendrick	318-354-9146
Richard Woolbert	318-918-5767
Rebecca Rial	318-645-6265
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Kem Jones	318-872-2988
Maura Dees	318-872-3007
Cheri Sewell	318-872-6250
Pam Mathis	318-872-6250
Valerie Wells	318-872-2973

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Valerie Wells
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	x
Microsoft Office 2010	x
Microsoft Office 2007	x
Microsoft Office 2003	x
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	
Internet Explorer 9	
Firefox	x
Google Chrome	x
Other	

HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	0
DVD	1
VCR	0
Desktop PCs	6
Laptops	3
Video Cameras	0
Digital Cameras	0
Video Conferencing Systems	2
B&W Laser Printers	0
Color Printers	0
Wireless Cards	0
Smartphones (Funded by Office)	1
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	High
Provider Name:	cep-tel
Email Provider:	cep-tel
Please list any software or computer equipment in which you need training:	

11th District Defender Office CY 2014 Caseloads & Outcomes

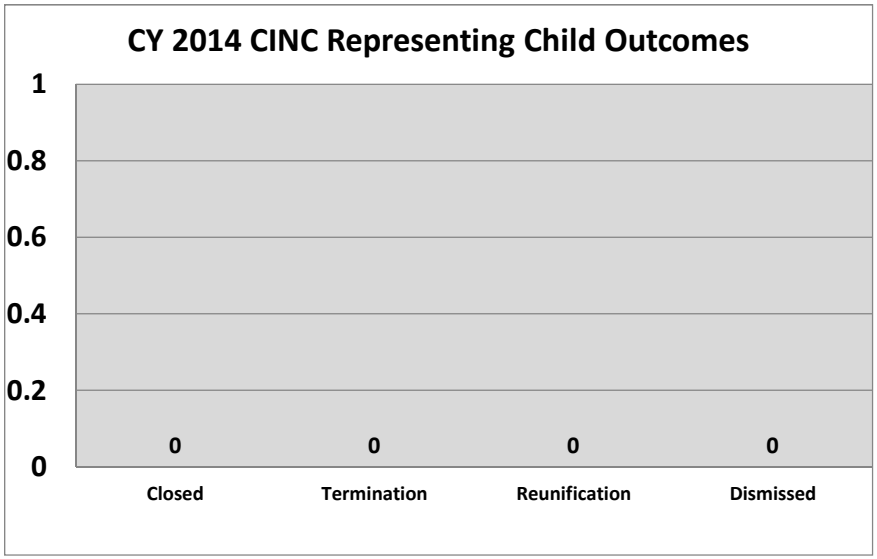
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	2	1	0	2	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	54	37	75	129	0	12	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	53	8	4	57	N/A	N/A	8	0	0	0	N/A	N/A	0	0	0
Delinquency Felony	16	2	6	22	N/A	N/A	2	0	0	0	N/A	N/A	0	0	0
Delinquency-Life	1	0	0	1	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	430	451	139	569	N/A	N/A	303	17	323	3	0	0	7	12	19
Adult Felony Non-LWOP**	394	374	157	551	N/A	N/A	232	69	150	6	0	1	4	1	6
Adult LWOP	3	0	0	3	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	226	225	27	253	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	1	1	1	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

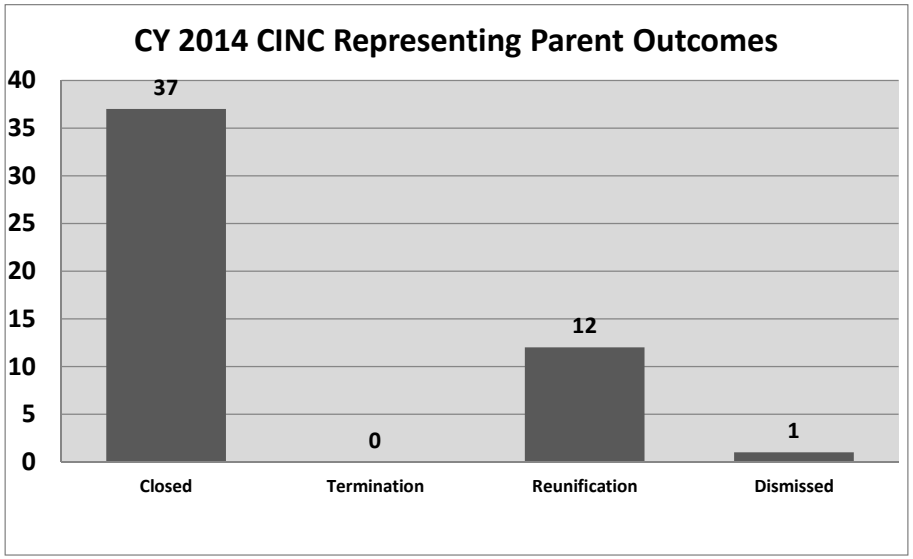
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

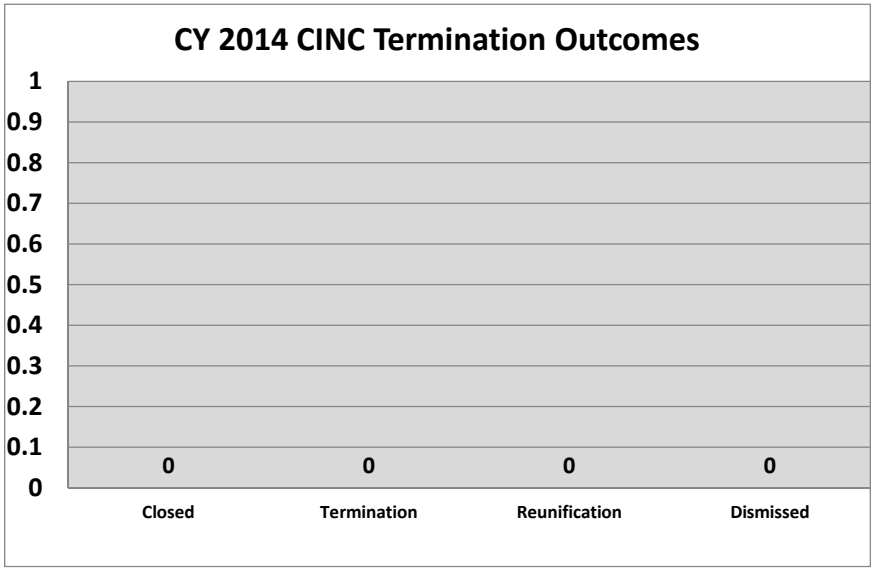
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

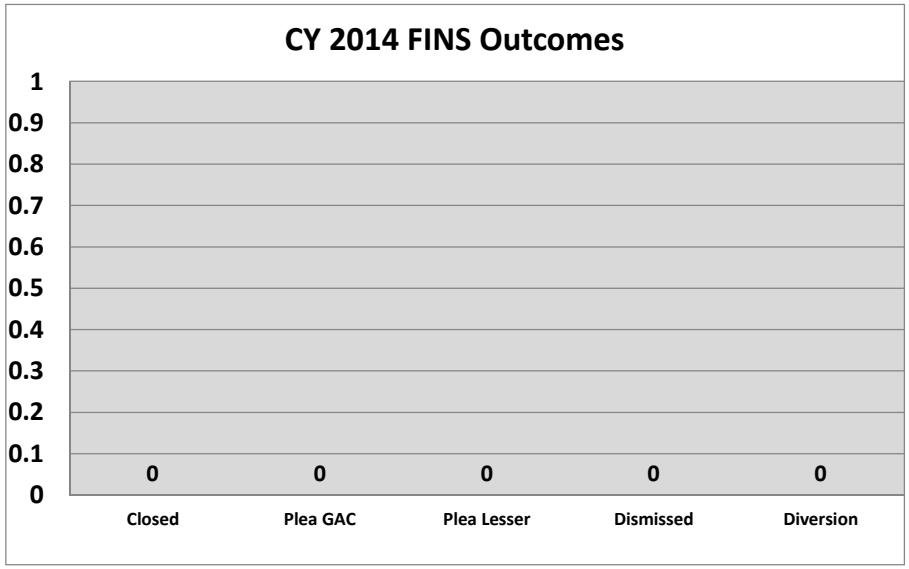
****Life Without Parole**

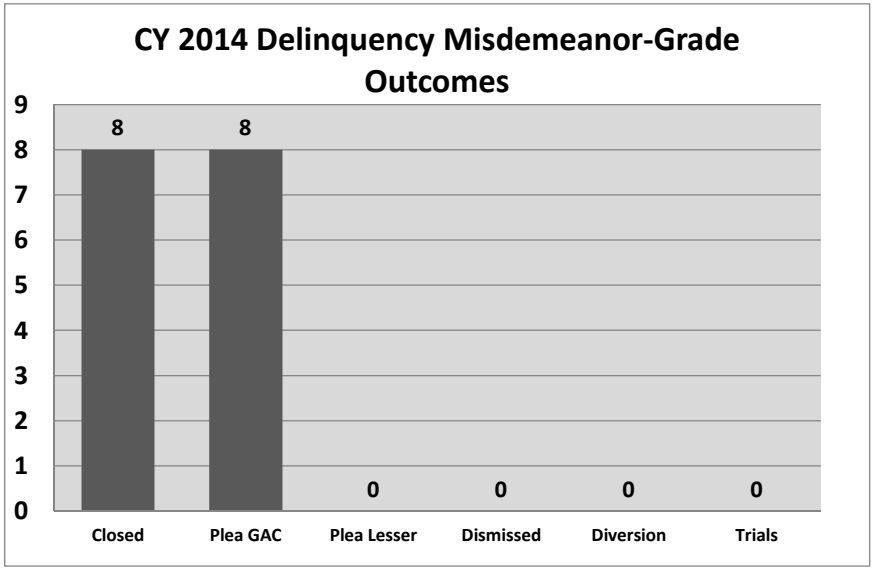
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

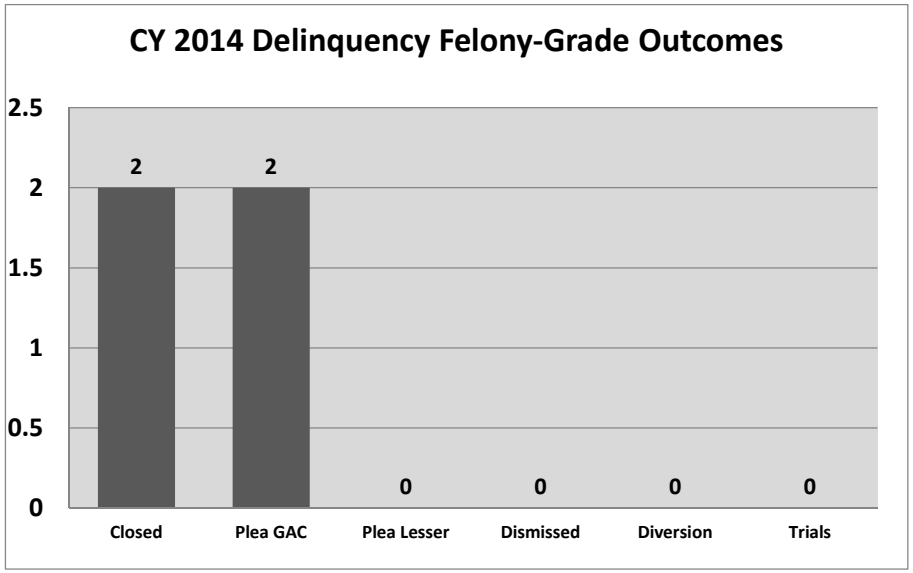

CY 2014 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

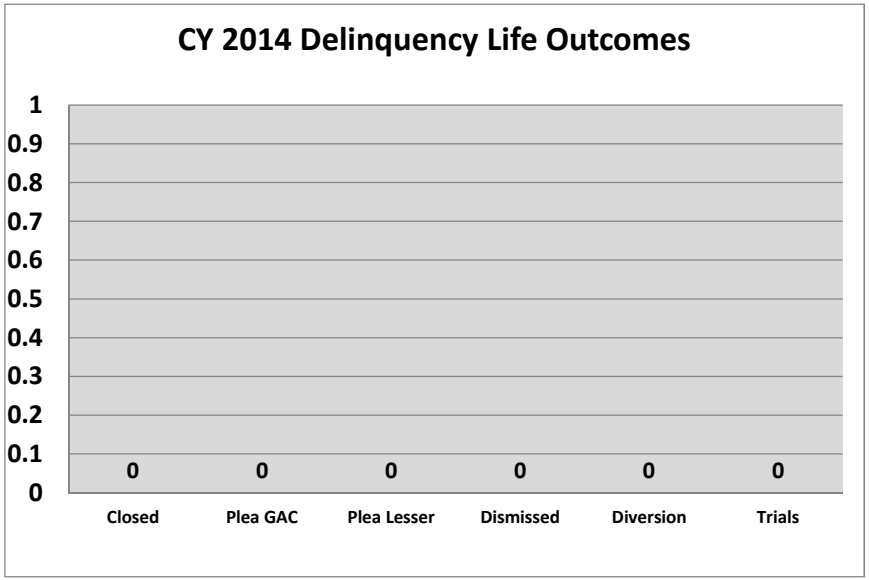

CY 2014 CINC Representing Parent Outcomes
40
35
30
25
20
15
10
5
0
37
0
12
1
Closed
Termination
Reunification
Dismissed

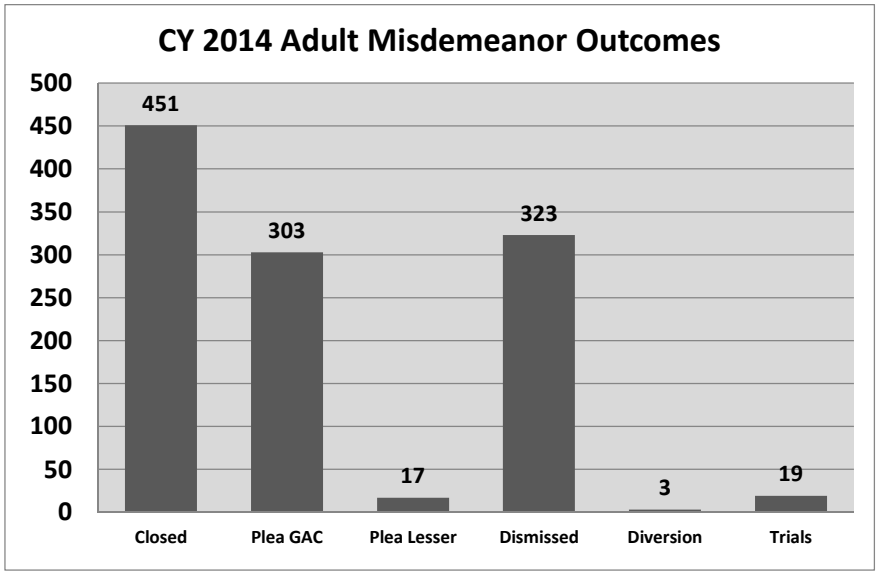

CY 2014 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

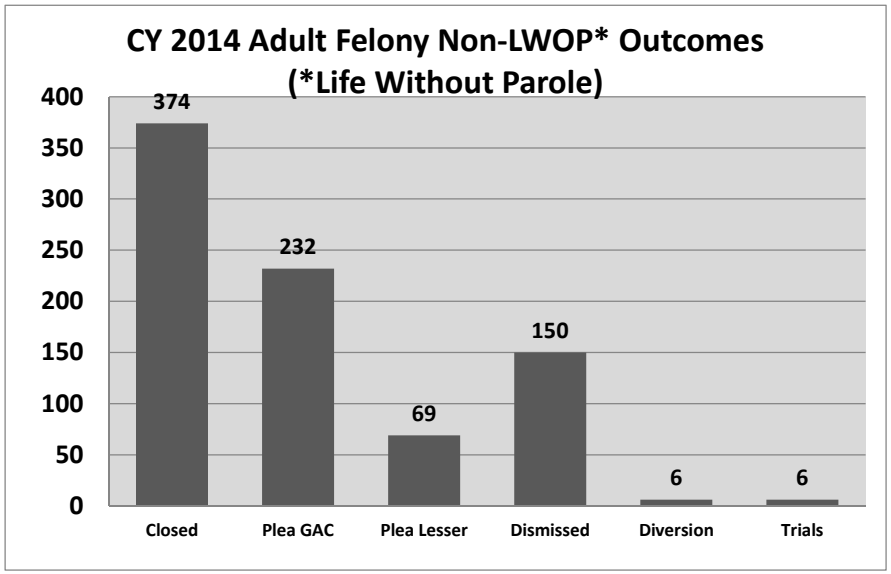

CY 2014 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

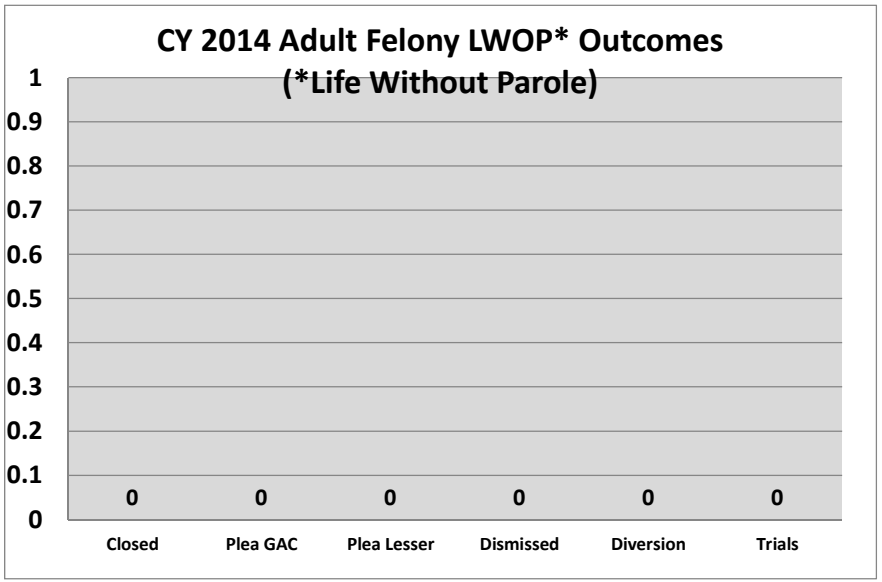

CY 2014 Delinquency Misdemeanor-Grade Outcomes
9
8
7
6
5
4
3
2
1
0
8
8
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

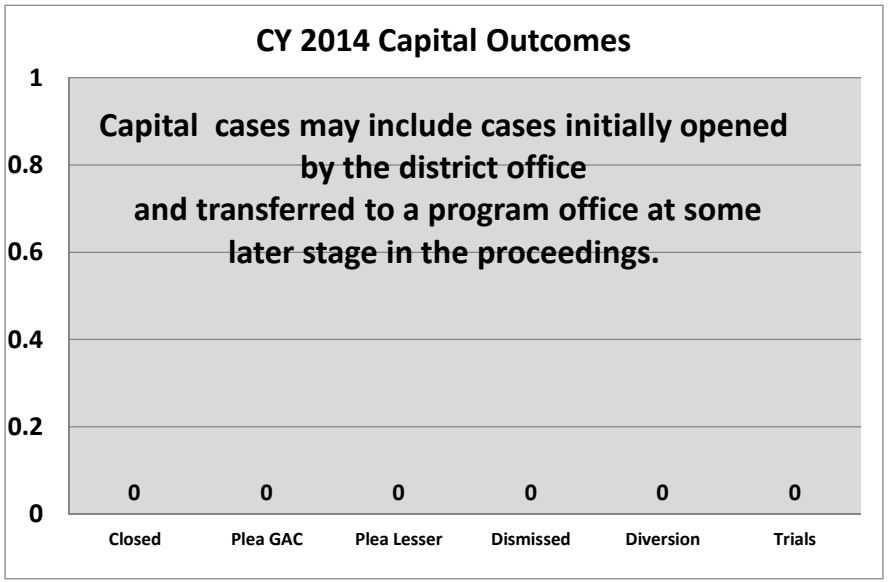

CY 2014 Delinquency Felony-Grade Outcomes
2.5
2
1.5
1
0.5
0
2
2
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
500
450
400
350
300
250
200
150
100
50
0
451
303
17
323
3
19
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

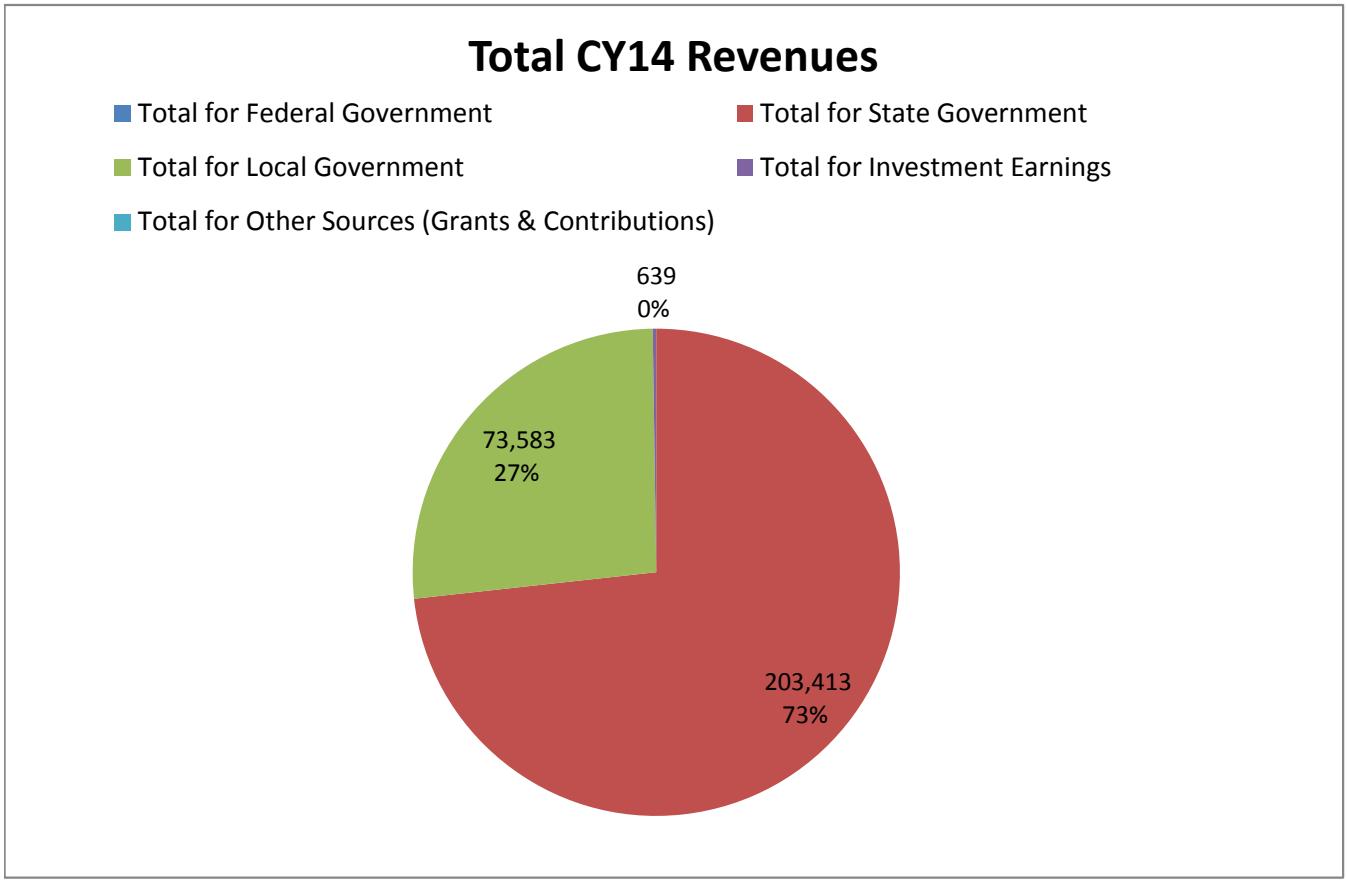

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
400
350
300
250
200
150
100
50
0
374
232
69
150
6
6
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

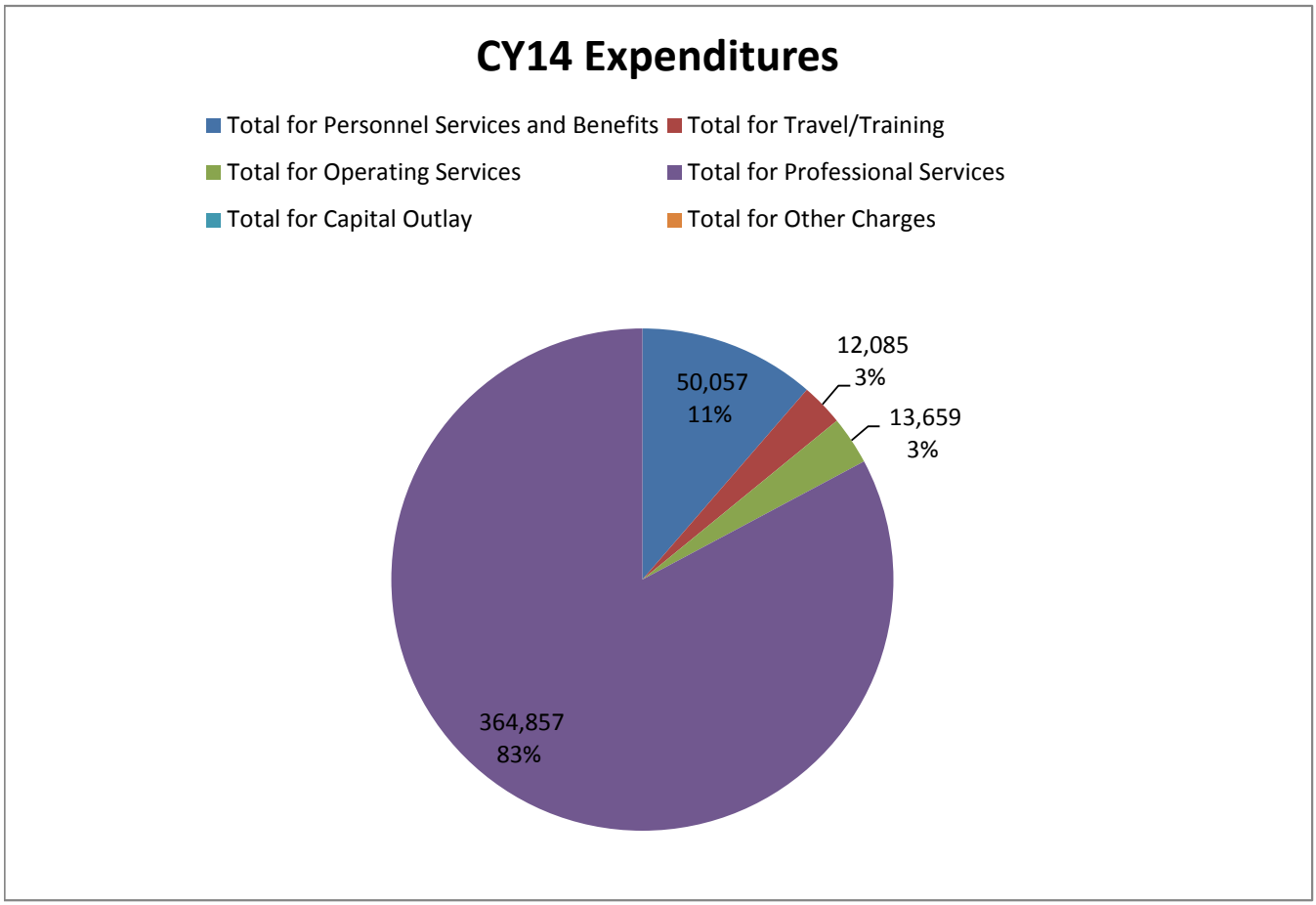

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

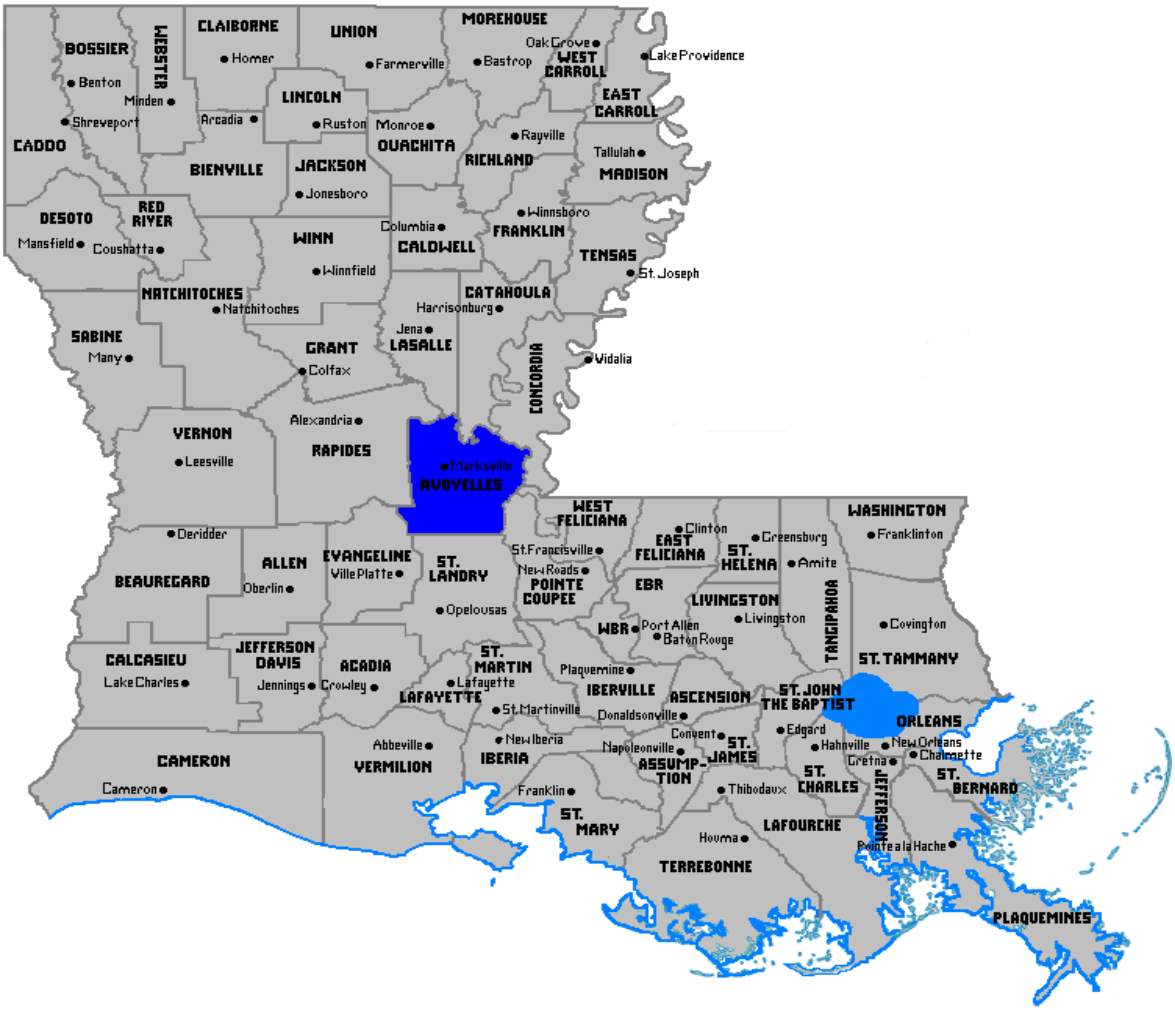

CY 2014 Capital Outcomes
1
0.8
0.6
0.4
0.2
0
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 11 CY2014	Total CY2014
District Defender: Steven R. Thomas	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	23,257
District Assistance Fund (DAF)	180,056
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	100
Total for State Government	203,413
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	13,324
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	550
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	49,781
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	49,781
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	7,160
Partial Attorney Fees Reimbursements [as per 15:176]	2,768
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	9,928
Total for Local Government	73,583
Investment Earnings	
Interest Income	639
Other Investment Income - List source(s)	-
Total for Investment Earnings	639
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	277,635

District 11 CY2014	Total CY2014
District Defender: Steven R. Thomas	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	46,500
Accrued Leave	-
Payroll Taxes	3,557
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
Total for Personnel Services and Benefits	50,057
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	12,085
Total for Travel/Training	12,085
Operating Services	
Advertisements	167
Workers' Compensation	239
Insurance - Malpractice	2,255
Insurance - Auto/Physical Liability	-
Insurance - Other	1,260
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	6,076
Dues and Seminars	1,496
Law Library/Journals/Subscriptions	929
Office Supplies	1,236
Total for Operating Services	13,659
Professional Services	
Audit/Accounting Expense	5,025
Contract Clerical	-
Expert Witness	1,000
Investigators	15,000
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	18,603
Contract - Juvenile Attorneys or CINC	36,000
Misdemeanor Attorney Contracts	12,000
Contract Attorneys - all other	276,481
IT/Technical Support	749
Total for Professional Services	364,857
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	-
Total for Other Charges	
Total for EXPENDITURES	440,659


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
639
0%
73,583
27%
203,413
73%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
50,057
11%
12,085
3%
13,659
3%
364,857
83%



The 12TH Judicial District Public Defenders' Office

Avoyelles (Marksville)

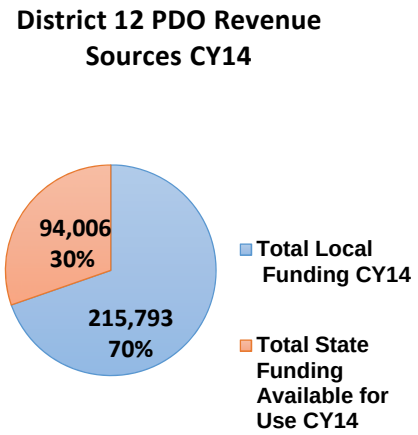
District Defender: Bradley P. Dauzat
110 E. Mark Street
Marksville, LA 71351
(318) 253-0091

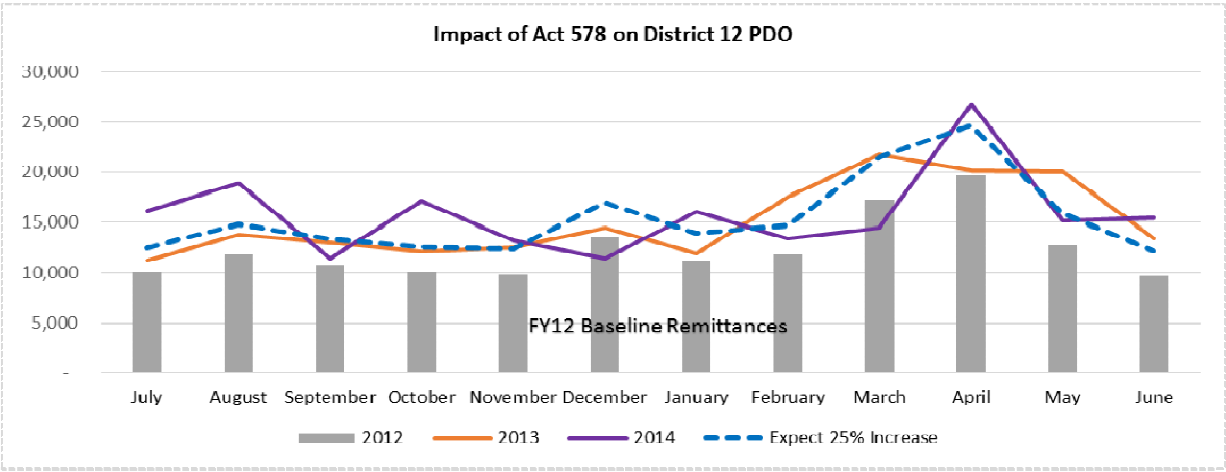
12TH JUDICIAL DISTRICT

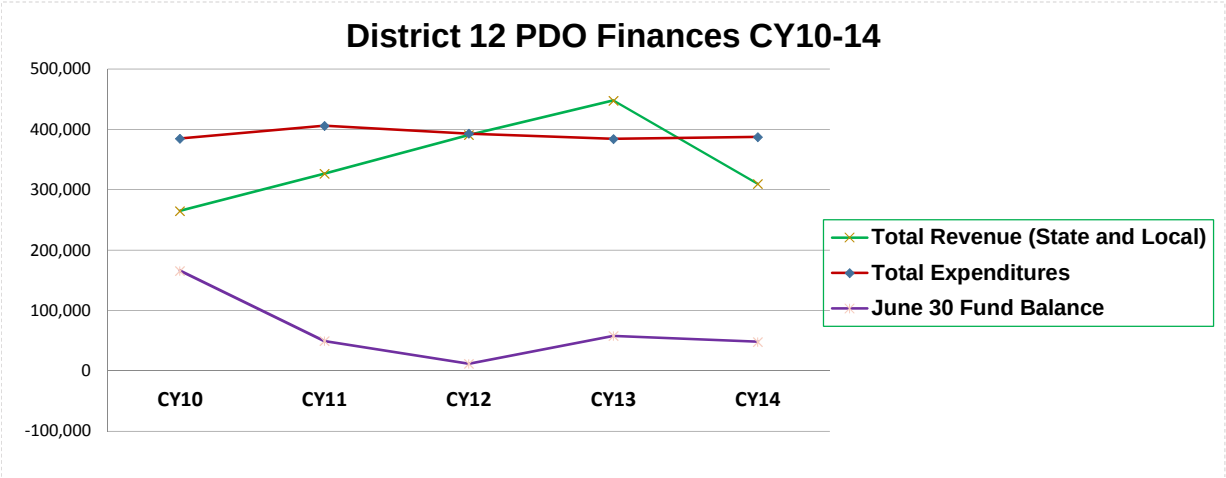
During calendar year 2014, the 12th Judicial District Public Defenders Office handled 3,438 cases. The office received $309,799 in total revenues to handle these cases, approximately 70% of which came from local funding. This funding was derived primarily from traffic tickets and special court costs.

Since the inception of Act 578 (2012), local revenues associated with court costs have fallen below the 25% expected increase more than seventy-five percent of the time.

The 12th Judicial District office has nearly exhausted its fund. Without a significant increase in revenues or reduction in expenditures, the office is expected to become insolvent toward the end of FY15.





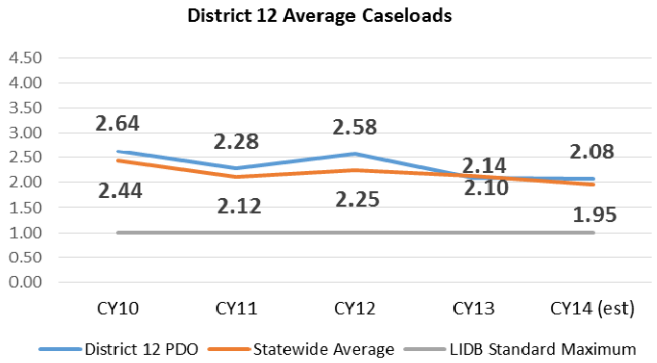


AVOYELLES PARISH

Bradley P. Dauzat
District Defender
110 E. Mark Street
Marksville, LA 71351
318-253-0091

In the 12th Judicial District, public defense attorneys make an average annual salary of $46,693 while maintaining caseloads twice the recommended caseload limit for each attorney.

Although caseloads remain high due to insufficient revenues, through increased training and supervision, adult client outcomes have significantly improved over the last five years.



CAPITAL REPRESENTATION

Since 2009, the 12th Judicial District has handled one new capital prosecution.

However the district has no local capacity for capital prosecutions and is completely reliant on program offices for representation.

Without the contract programs, capital cases cannot be tried in the 12th Judicial District due to a lack of capitally certified attorneys and/or funding to support capital services in the District Office.

The 12TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Avoyelles - Marksville
Population	42,073
Juvenile Population	10,054
District Defender	Bradley P. Dauzat
Years as District Defender	7
Years in Public Defense	9
Office Manager	V. Elaine Benjamin
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	V. Elaine Benjamin
Primary Office Street Address	110 E Mark Street
City	Marksville
ZIP	71351
Primary Phone	318-253-0091
Primary Mailing Address	P.O. Box 111, Marksville, LA 71351
Primary Fax Number	318-253-0088
Primary Emergency Contact	Elaine Benjamin
Primary Emergency Phone	318-253-0091
Secondary Emergency Contact	Bradley Dauzat
Secondary Emergency Phone	318-253-7964
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	None
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	bdmanagement
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	1,350
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Ducote & Company
Courts and Locations	12th Judicial District Court, Avoyelles Parish, Marksville; Marksville City Court; Bunkie City Court.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	4- 2 district court divisions 2 city courts.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	2 criminal court divisions - 2 public defenders (contract) per division handling felonies; 1 attorney handles misd. in both divisions; 1 full time juvenile attorney - district and city courts and 2 conflict hourly attorney as needed (felony & CINC).
Name of Adult Detention Facilities in This District	Bunkie Detention Center; Sheriff"s Office/Men's Parish Jail.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Rapides (only for special cases - rare/frequent).
Name of Juvenile Detention Facilities In This District	Avoyelles Parish Sheriff's Office Temporary Housing.

Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Rapides (only for special cases - rare/frequent).
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Marginally -- however, defense attorney are allowed any request necessary to facilitate proper representation.
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	No shackles before the Judge.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	None
District Attorney	Charles Riddle, III
Chief Judge of Criminal District Court	William Bennett
Juvenile Court Judges (Specify District of City Court)	William Bennett District Court, Kerry Spruill, District Court, Angelo Piazza III Marksville City Court; Derrick Earles Bunkie City Court.
Drug Court Judges	William Bennett
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Initial inquiry by Judge then by application to chief defender. Incarceration automatically qualifies.
When is Assignment/Appointment of Counsel Made?	At 72 hour hearing. If incarcerated - at 72 hour hearing; if on bond - at 72 hour hearing, upon application, or at arraignment - whichever occurs first.
Initial Client Intake Conducted By Whom? (Name and Title)	Bradley Dauzat, Chief Defender
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes, no change from previous form.
Brief Explanation of Intake Process	The chief defender is the primary counsel at 72 hour hearing. At arraignment, a more thorough intake is completed which becomes part of the client file.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	1,140
How Many Application Fees Were Waived?	None, applications fees waived on inmate clients.
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2014	9,300
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	192,919
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Collected by Sheriff & Judicial Administrator.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Monthly invoices from Sheriff and from City Courts.
Who Collects the Assessed Court Fees?	Sheriff and City Court Clerks
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Itemized listing is provided each month.

Who Remits the Court Fees Collected?	Sheriff
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	See above
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	N/A
Who Collects the Assessed Partial Payments?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	N/A
Who Remits the Partial Payments Collected?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	N/A
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	0
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Private practice and criminal practice permitted provide no conflict.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Insure funding and continued training of personnel.
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	Yes
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	None as of date
Immediate Critical Issue Areas	Provide a central file storage area for all closed P.D. files. Adjust other structure to meet fiscal issues.
Long-Term Critical Issue Areas	Explore possibility of purchasing a building for the PDO.
Please List All New Hires in 2014 (Name and Title)	None
Please List All Promotions in 2014 (Name and Title)	None
2014 Media Coverage and/or Major Accomplishments	The foremost accomplishment by this office is the advances made in docket control determining which cases get the proper focus to shorten the time from arrest to trial. Also, profile article in local publication on District Defender.
Number of Expected New Attorney Hires in 2015	No new attorneys.

Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	12th JDC has 2 criminal court divisions with 2 defenders (1 senior and 1 junior) in each along with the chief. Each junior has a more experienced senior attorney upon which they can get advice and experience. Juniors are asked to sit on senior trials and seniors are asked to monitor junior trials. Chief monitors all. Juvenile defender is responsible only to the client and the chief. Chief takes criminal cases because he chooses to and each defender is assigned cases equally by the chief.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	None
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	12th JDC has 2 criminal court divisions with 2 defenders (1 senior and 1 junior) in each along with the chief. Each junior has a more experienced senior attorney upon which they can get advice and experience. Juniors are asked to sit on senior trials and seniors are asked to monitor junior trials. Chief monitors all. Juvenile defender is responsible only to the client and the chief. Chief takes criminal cases because he chooses to and each defender is assigned cases equally by the chief.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	None
Please Attach Your Office Organizational Chart	No chart necessary
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	No. See supervisory structure above.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Elaine Benjamin
Regular Meetings for Any Staff, Please Describe	Chief Defender Bradley Dauzat attends state board meetings each month.
Number of NEW capital cases in CY14 handled by your office	None
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	None
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2014	None
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	None
Please Provide the Names of All State Representatives and Senators from Your District	Robert Johnson – Rep. Eric Lafleur - Senate.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Clients failure to consult with his/her counsel.
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	More effort was spent in supervisory role and file review with defenders.

Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Bradley Dauzat	318-253-7964
Maxwell Bordelon	318-253-0091
Part-Time Contract Attorneys	**Contact Information**
Keith Manuel	318-253-5126
Derek Manuel	318-717-1199
Allen Smith	318-448-3234
Mary Helen Johnson	318-253-0935
Derrick Whittington	318-253-5852
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Elaine Benjamin	318-253-0091
Freeman Ford	318-253-0091

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	V. Elaine Benjamin
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	x (own excel program to monitor clients)
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	
Microsoft Office 2010	x
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	x
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	
Internet Explorer 9	
Firefox	x
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	

Television	0
DVD	3
VCR	0
Desktop PCs	1
Laptops	4
Video Cameras	0
Digital Cameras	0
Video Conferencing Systems	0
B&W Laser Printers	2
Color Printers	1
Wireless Cards	0
Smartphones (Funded by Office)	2
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	AT&T
Email Provider:	AT&T
Please list any software or computer equipment in which you need training:	Power Point

12th District Defender Office CY 2014 Caseloads & Outcomes

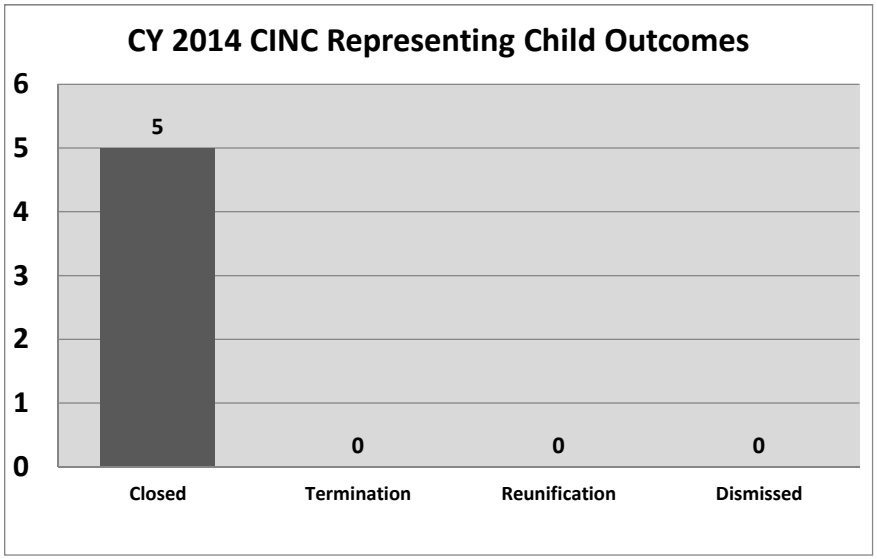
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	5	6	6	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	2	7	7	9	3	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	45	34	34	79	N/A	N/A	0	0	0	1	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	52	388	387	439	N/A	N/A	11	1	9	2	N/A	N/A	0	7	7
Delinquency Felony	27	21	25	52	N/A	N/A	1	0	7	1	N/A	N/A	0	5	5
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	1293	1289	297	1590	N/A	N/A	617	52	496	52	4	1	4	6	15
Adult Felony Non-LWOP**	751	1000	504	1255	N/A	N/A	429	193	191	52	2	8	1	1	12
Adult LWOP	5	7	3	8	N/A	N/A	1	1	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

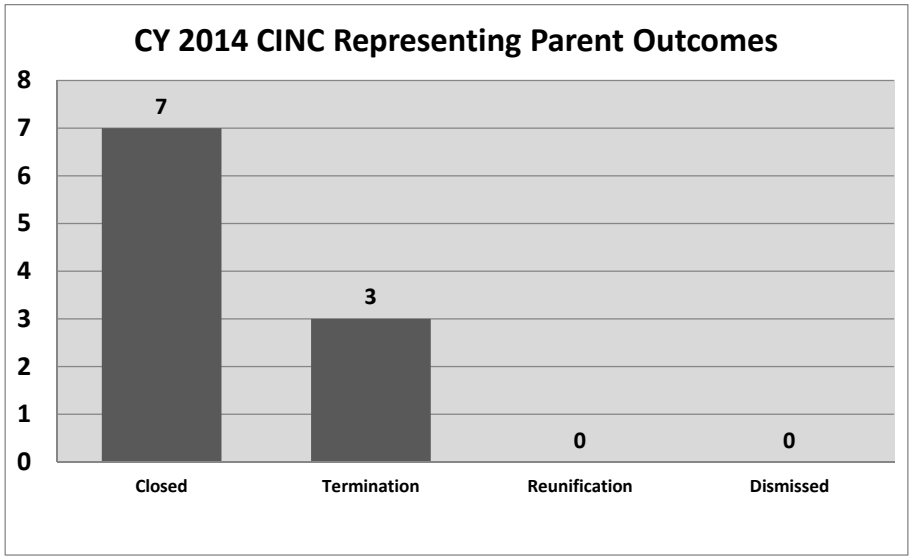
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

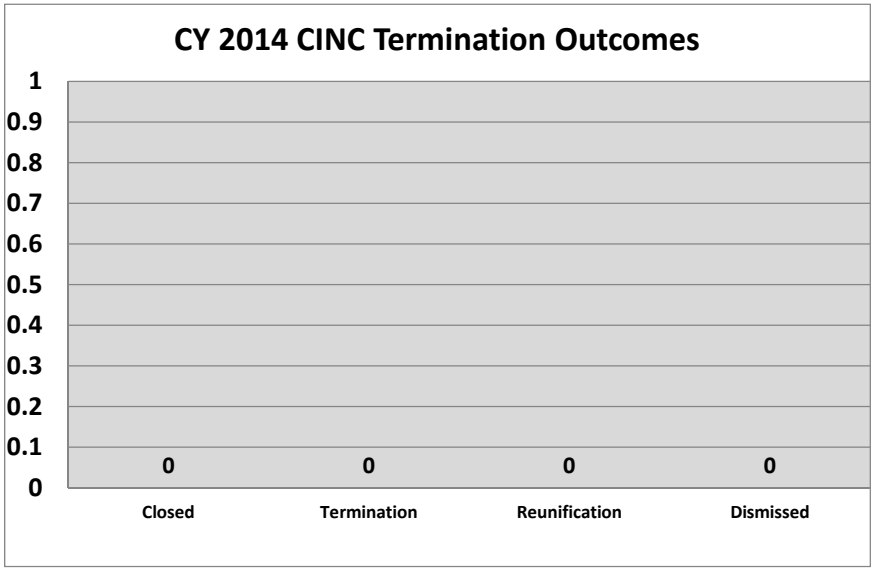
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

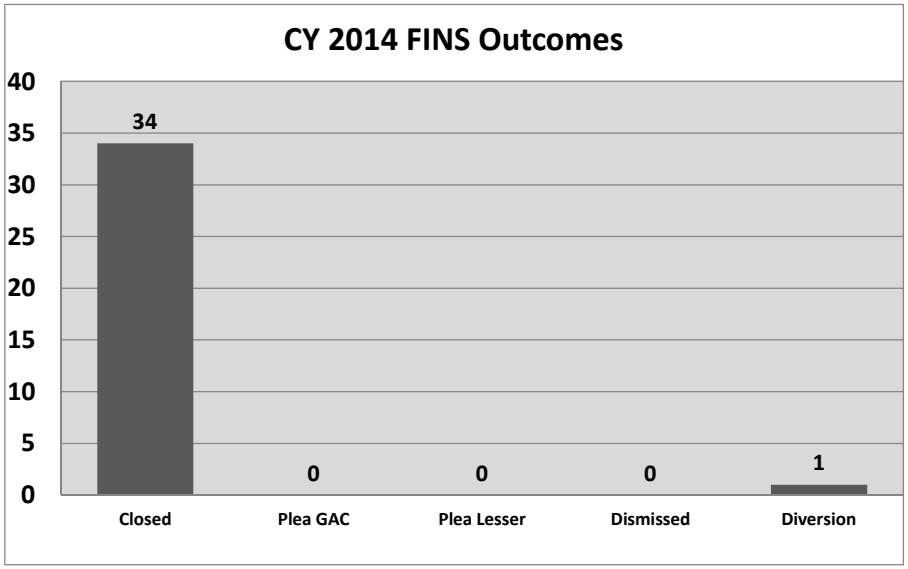
****Life Without Parole**

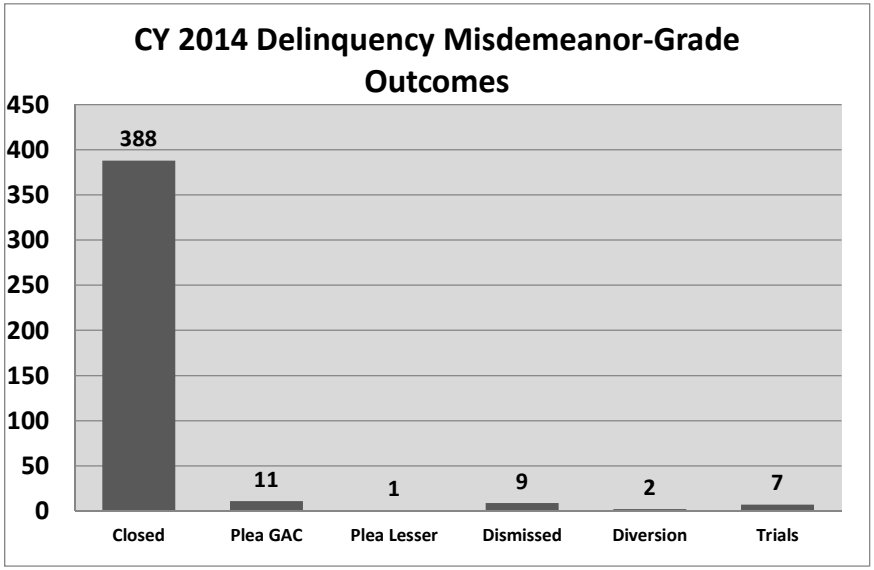
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

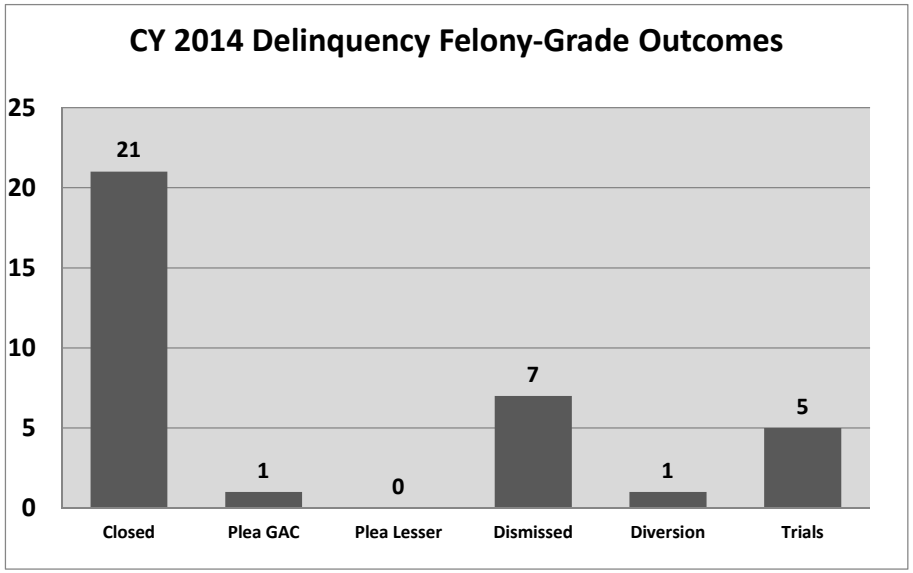

CY 2014 CINC Representing Child Outcomes
6
5
4
3
2
1
0
5
0
0
0
Closed
Termination
Reunification
Dismissed

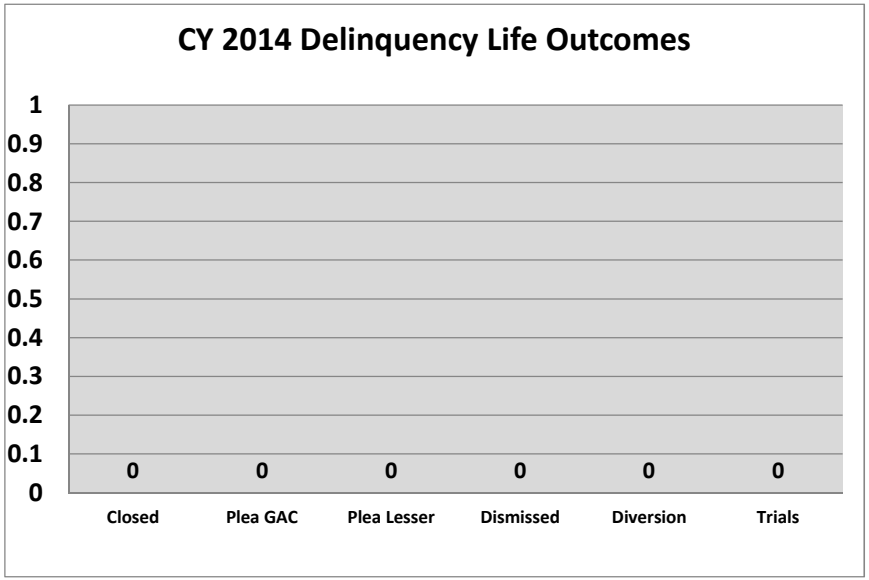

CY 2014 CINC Representing Parent Outcomes
8
7
6
5
4
3
2
1
0
7
3
0
0
Closed
Termination
Reunification
Dismissed

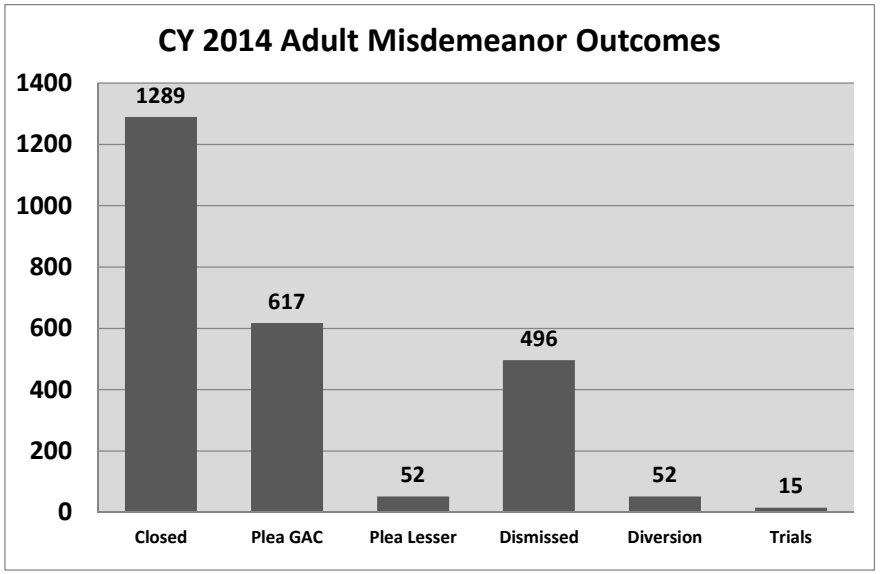

CY 2014 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

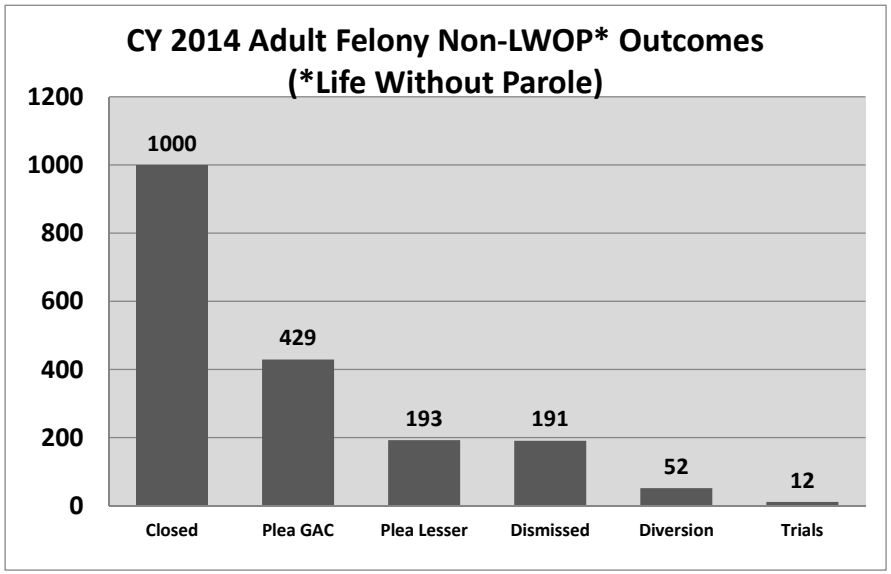

CY 2014 FINS Outcomes
40
35
30
25
20
15
10
5
0
34
0
0
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

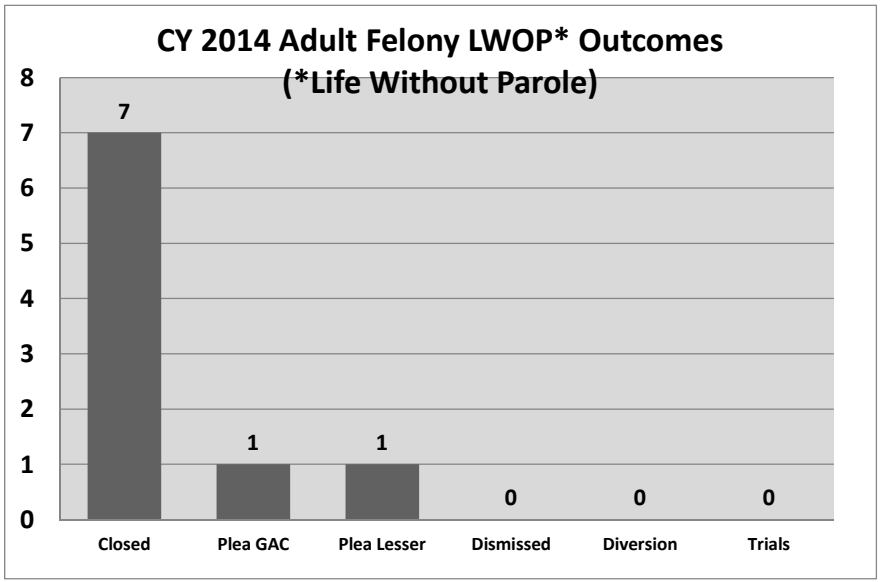

CY 2014 Delinquency Misdemeanor-Grade Outcomes
450
400
350
300
250
200
150
100
50
0
388
11
1
9
2
7
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

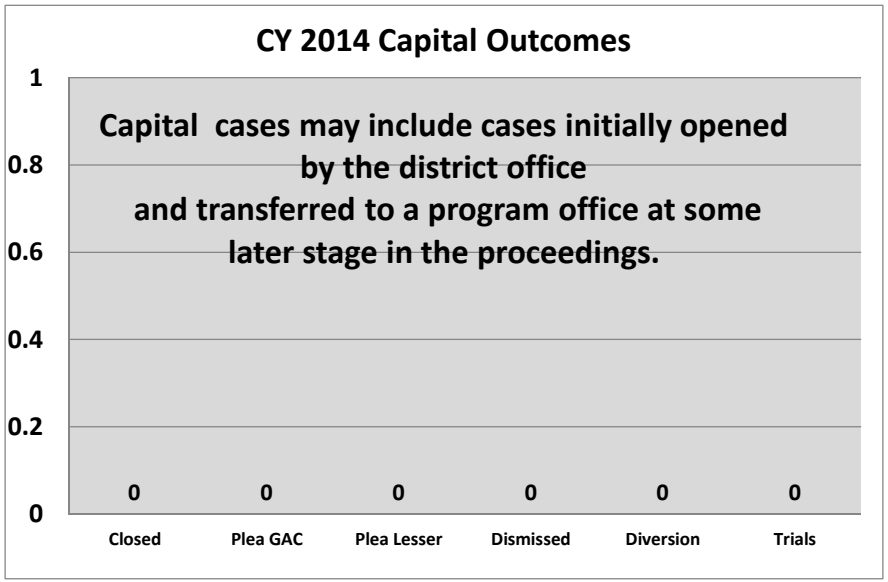

CY 2014 Delinquency Felony-Grade Outcomes
25
20
15
10
5
0
21
1
0
7
1
5
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
1400
1200
1000
800
600
400
200
0
1289
617
52
496
52
15
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

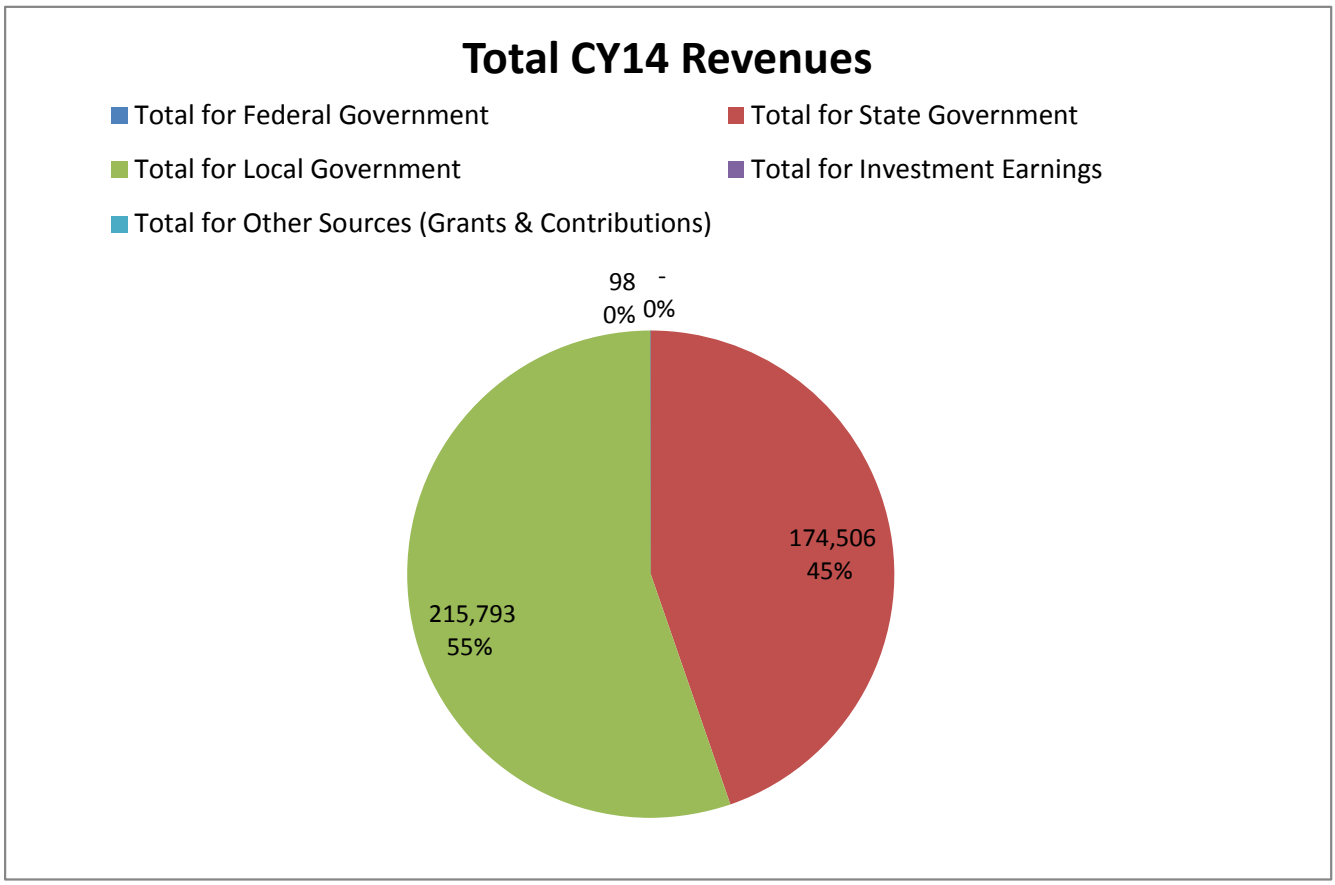

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
1200
1000
800
600
400
200
0
1000
429
193
191
52
12
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

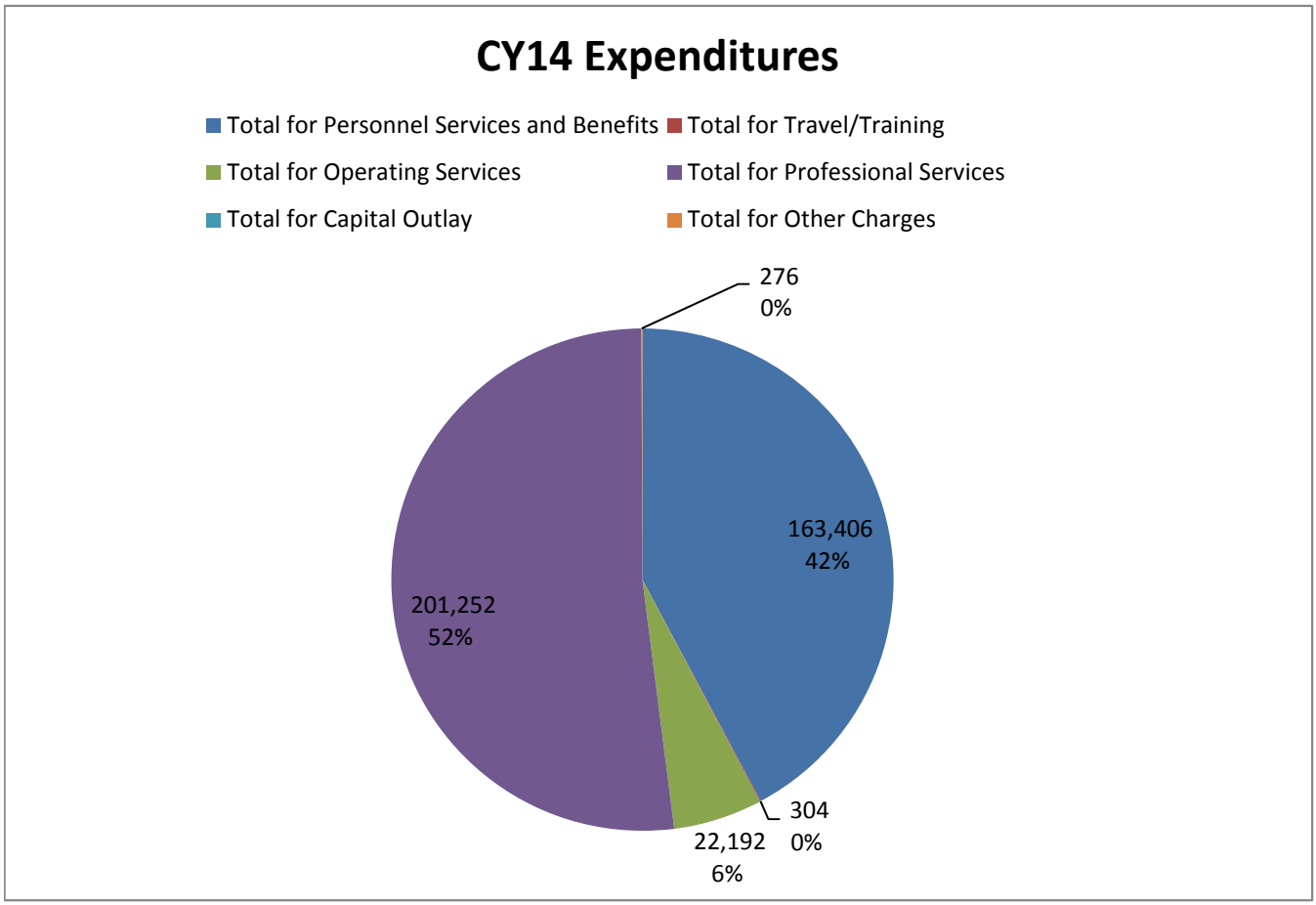

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
8
7
6
5
4
3
2
1
0
7
1
1
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Capital Outcomes
1
0.8
0.6
0.4
0.2
0
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 12 CY2014	Total CY2014
District Defender: Bradley P. Dauzat	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	-
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	1,589
District Assistance Fund (DAF)	159,616
Supplemental/Emergency Funds	13,301
Grants	-
Other State Income -List source(s)	-
Total for State Government	174,506
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	13,281
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	42,729
Judicial District Courts	103,414
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	38,290
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	447
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	184,880
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	10,242
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	-
Other Local Income -List source(s)	7,390
Total for Charges For Services	17,632
Total for Local Government	215,793
Investment Earnings	
Interest Income	98
Other Investment Income - List source(s)	-
Total for Investment Earnings	98
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	390,397

District 12 CY2014	Total CY2014
District Defender: Bradley P. Dauzat	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	137,600
Accrued Leave	-
Payroll Taxes	2,492
Hospitalization and Disability Insurance	3,815
Retirement	19,499
Other	-
Total for Personnel Services and Benefits	163,406
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	304
Total for Travel/Training	304
Operating Services	
Advertisements	-
Workers' Compensation	-
Insurance - Malpractice	5,968
Insurance - Auto/Physical Liability	-
Insurance - Other	-
Lease - Office	7,800
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	7,382
Dues and Seminars	-
Law Library/Journals/Subscriptions	-
Office Supplies	1,042
Total for Operating Services	22,192
Professional Services	
Audit/Accounting Expense	3,102
Contract Clerical	-
Expert Witness	-
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	1,807
Contract - Juvenile Attorneys or CINC	253
Misdemeanor Attorney Contracts	30,100
Contract Attorneys - all other	165,800
IT/Technical Support	190
Total for Professional Services	201,252
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	276
Total for Other Charges	276
Total for EXPENDITURES	387,430


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
98
0%
-
0%
174,506
45%
215,793
55%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
276
0%
163,406
42%
201,252
52%
304
0%
22,192
6%

The 13TH Judicial District Public Defenders' Office

Evangeline (Ville Platte)

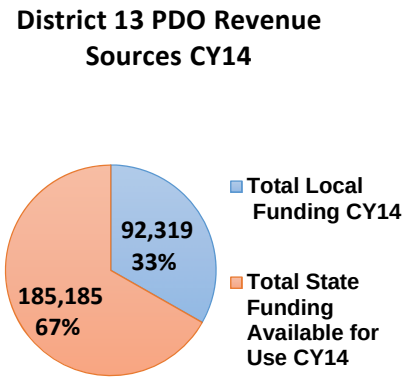
District Defender: Alex D. Chapman, Jr.
801 West Lincoln Road
Ville Platte, LA 70586
(337) 363-2229

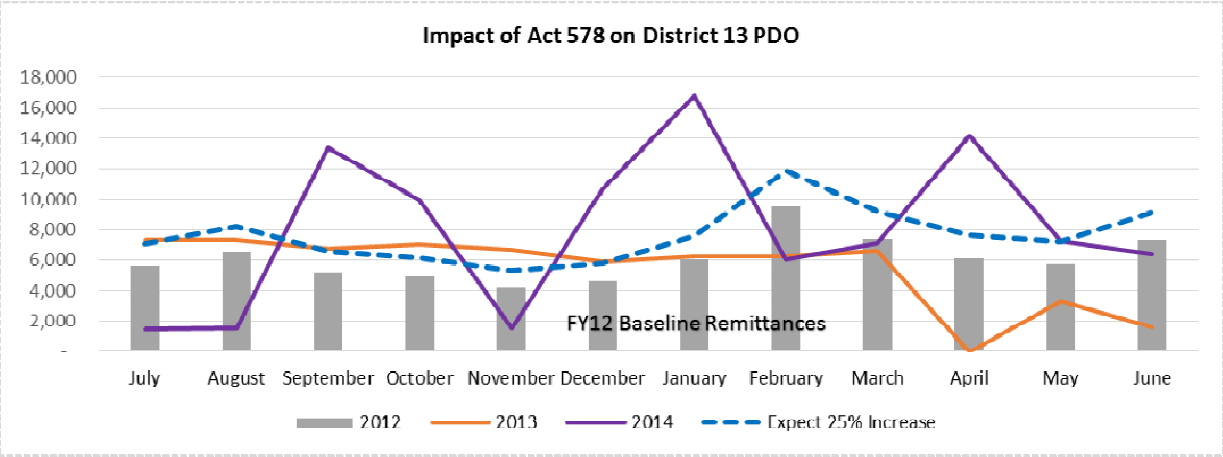
13TH JUDICIAL DISTRICT

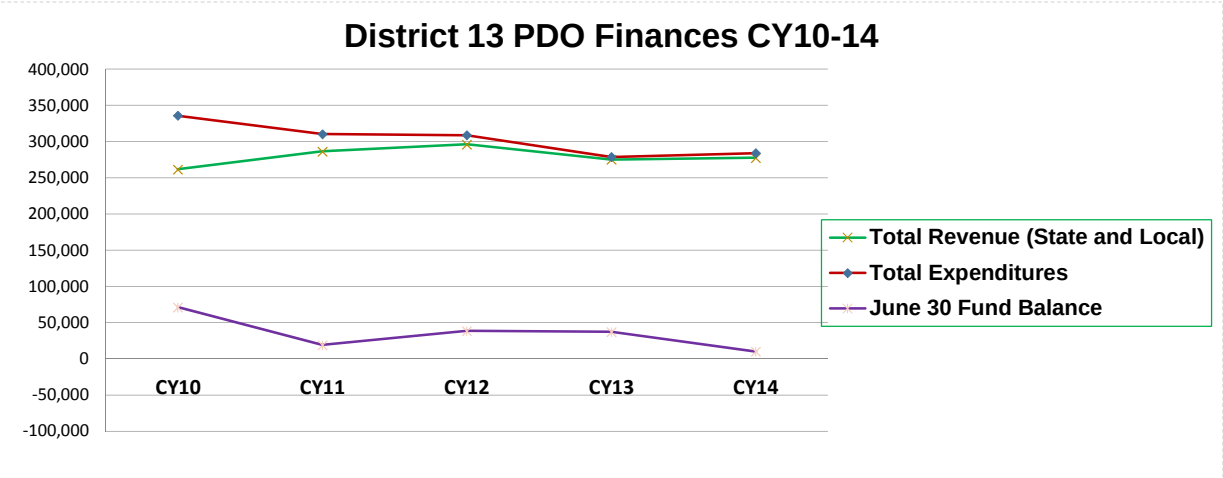
During calendar year 2014, the 13th Judicial District Public Defenders Office handled 1,467 cases. The office received $277,504 in total revenues to handle these cases. As local funding is largely insufficient, approximately 67% of revenues came from state funding.

With the exception of a few month, the 13th has generally failed to realize the 25% increase in local funds that was expected to materialize as a result of Act 578 (2012).

The 13th Judicial District office has exhausted its fund balance. Without an increase in revenues or reduction in expenditures, the office is expected to become insolvent during FY16.





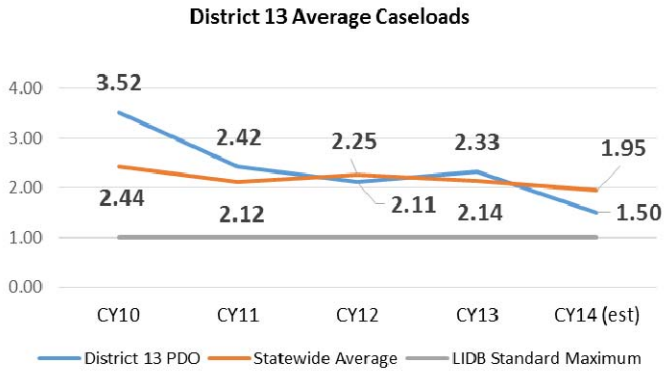


EVANGELINE PARISH

Alex D. Chapman, Jr.
District Defender
801 West Lincoln Road
Ville Platte, LA 70586
337-363-2229

In the 13th Judicial District, public defense attorneys maintain caseloads in excess of the recommended caseload limit for each attorney.
However, the caseloads have fallen much more in line with state average workloads..

The 13th Judicial District is a rural district that handles only a small number of cases each year, making comparisons difficult. However, public defense attorneys have benefited from the training and supervision offered by LPDB.



CAPITAL REPRESENTATION

Since 2009, there have been no new capital prosecutions in the 13th Judicial District.

However the district has no local capacity for capital prosecutions and is completely reliant on program offices for representation.

Without the contract programs, capital cases cannot be tried in the 13th Judicial District due to a lack of capitally certified attorneys and/or funding to support capital services in the District Office.

The 13TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Evangeline - Ville Platte
Population	33,984
Juvenile Population	9,167
District Defender	Alex D. Chapman, Jr.
Years as District Defender	9
Years in Public Defense	16
Office Manager	Phyllis Lafleur
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Phyllis Lafleur - Admn. Asst/Secretary/Data Entry; Faye Chapman - Secretary/Data Entry; Anna Pellerin - Secretary/Data Entry; Renee Brown - Secretary/Data Entry; Tosha LeBouef - Secretary/Data Entry.
Primary Office Street Address	801 W. Lincoln Road
City	Ville Platte
ZIP	70586
Primary Phone	337-363-2229
Primary Mailing Address	Same as street address.
Primary Fax Number	337-363-6024
Primary Emergency Contact	Alex D. Chapman, Jr.
Primary Emergency Phone	337-831-0058 - cell
Secondary Emergency Contact	Phyllis Lafleur
Secondary Emergency Phone	337-789-1176 - cell
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Helen Dardeau. Rent paid to Ms. Dardeau.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	2,179.50/month combined
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Kolder, Champagne, Slaven & Co.
Courts and Locations	13th Judicial District Court, Ville Platte, LA; Ville Platte City Court, Ville Platte, LA
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	District Court - 2 divisions; City Court - 1 division.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	In Dist. Ct. def's are sequentially appointed at arraign or 72 hr hearings. In Juv. Proceedings 1 atty handles Dist. Ct. matters and 1 atty handles City Ct. matters.
Name of Adult Detention Facilities in This District	Evangeline Parish Sher. Dept., Ville Platte, LA; Basile Correctional, Basile, LA; Pine Prairie Correctional, Pine Prairie, LA; Mamou City Jail, Mamou, LA; Ville Platte City Jail, Ville Platte, LA.

Name of Adult Detention Facilities Outside the District Which Hold Clients	Allen Correctional Ctr., Kinder, LA; Avoyelles Bunkie Det. Ctr., Bunkie, LA; Avoyelles Women's Correctional, Simmesport, LA.
Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	No. Juveniles are unshackled.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Trent S. Brignac
Chief Judge of Criminal District Court	John Larry Vidrine; Thomas F. Fuselier
Juvenile Court Judges (Specify District of City Court)	John Larry Vidrine and Thomas F. Fuselier - District Court; Donald J. Launey - City Court.
Drug Court Judges	None
Mental Health Court Judges	None
Other Specialty Court	None
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Initially Judges at time of appointment of attorney.
When is Assignment/Appointment of Counsel Made?	Time charges are filed. If is incarcerated - at 72 hour court hearing. If bonded out-at arraignment.
Initial Client Intake Conducted By Whom? (Name and Title)	Attorney
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	The appointments are assigned during open court proceedings and/or faxed to attorney by Sheriff's Dept. for incarcerated clients and mailed to attorney by Clerk of Court for non-incarcerated clients.
Brief Explanation of Intake Process	Incarcerated clients visited by assigned indigent defense attorney within 72 hours of appointment to determine bond issues, need for investigation, conflicts and family communication.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	No
How Many Applications for Services Were Received?	N/A
How Many Application Fees Were Waived?	N/A
How Many Application Fees Were Reduced?	N/A
Total Application Fee Dollars Collected in 2014	N/A
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	N/A
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	Evangeline Parish Sheriff's Dept. - 78,117; Ville Platte City Court - 13,383; DOC - 6,334
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Private pay only.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Plea Bargain Agreements and Court Minutes.

Who Collects the Assessed Court Fees?	Probation and Parole, Evangeline Parish Sheriff Dept. and Ville Platte City Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Evangeline Parish Sheriff Dept.
Who Remits the Court Fees Collected?	Probation and Parole, Evangeline Parish Sheriff Dept. and Ville Platte City Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Evangeline Parish Sheriff Dept.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	N/A
Who Collects the Assessed Partial Payments?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	N/A
Who Remits the Partial Payments Collected?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	N/A
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Private criminal practice by Indigent Defense Attorneys in this district is allowed but extremely rare.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes. See Attachment
Primary Immediate Needs	Maintain current funding and re-hiring investigators.
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	Yes, We will terminate the floater attorney position.
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	No
Immediate Critical Issue Areas	Maintain current funding and re-hiring investigators.
Long-Term Critical Issue Areas	Maintain current funding and re-hiring investigators.
Please List All New Hires in 2014 (Name and Title)	N/A
Please List All Promotions in 2014 (Name and Title)	N/A
2014 Media Coverage and/or Major Accomplishments	Local radio and newspaper accounts of mistrial and Lessor Responsive Verdict.
Number of Expected New Attorney Hires in 2015	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. Monitoring, directly and indirectly, all attorneys and investigators.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Distribute information from Louisiana Indigence Defense Board.

Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	District Defender - Alex Chapman, Jr. is supervising attorney for all indigent defenders; Supervising attorney for District Defender is Kelly Tate. 2 juvenile attorneys - one for 13th JDC and one for Ville Platte City Court; District Defender's office has one staff assistant to coordinate assignments, monthly reports and payroll. NOTE: the district's current structure only came into place after June, 2008, because prior to that the 13th JD Board/Judges distributed juvenile attorney and investigator funds by hiring (2) additional attorneys and three(3) additional investigators.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	None
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	No
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No
Regular Meetings for Any Staff, Please Describe	No
Number of NEW capital cases in CY14 handled by your office	3
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	0
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2014	0
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	This is within the purview of the two juvenile attorneys of this district.
Please Provide the Names of All State Representatives and Senators from Your District	State Representative – Bernard LeBas, State Senator – Eric Lafleur, Both of the 38th district
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	Always tried to be fair and supportive to all district personnel.

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
None	

Part-Time Contract Attorneys	**Contact Information**
Alex D. Chapman, Jr.	337-363-2229
Kelly Tate	337-468-5271
Floyd Dupre	337-363-8058
Jacob Fusilier	337-363-6661
Justin West	337-363-2772

Alicia Phillips-Kelly	337-363-1955
Gilbert J. Aucoin	337-363-2223
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Phyllis Lafleur	337-363-2229
Faye Chapman	337-468-5271
Tosha LeBouef	337-363-2223
Anna Pellerin	337-363-1955
Renee Brown	337-3632772

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Phyllis Lafleur and Alex Chapman
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	x
Microsoft Office 2010	
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	x
Internet Explorer 9	
Firefox	x
Google Chrome	
Other	Internet Explorer 11
HARDWARE:	
Please enter the number of	
devices in your inventory.	

Television	
DVD	
VCR	
Desktop PCs	
Laptops	2
Video Cameras	
Digital Cameras	1
Video Conferencing Systems	
B&W Laser Printers	
Color Printers	
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	
No Internet Connection	
Connection Speed:	1792 KB
Provider Name:	Centurylink DSL
Email Provider:	Centurylink DSL
Please list any software or computer equipment in which you need training:	

13th District Defender Office CY 2014 Caseloads & Outcomes

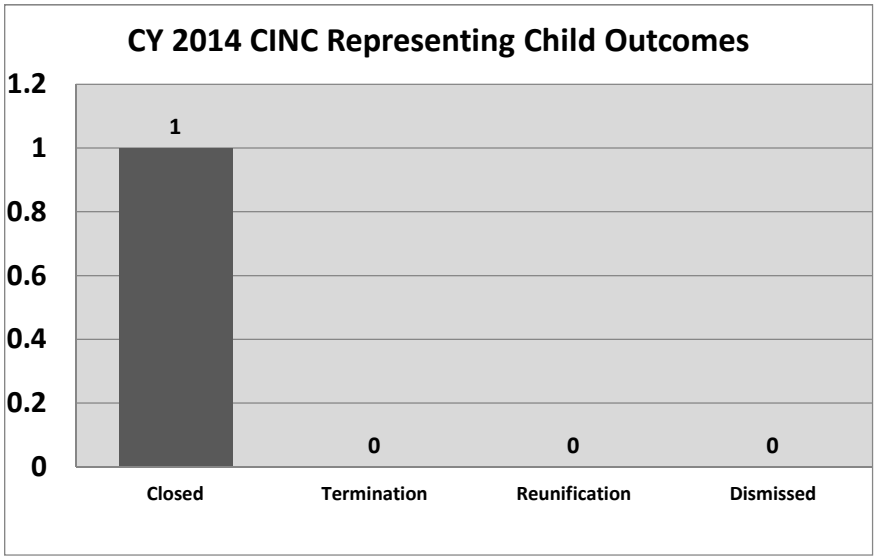
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	1	1	1	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	10	13	3	13	0	4	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	14	26	15	29	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	182	201	43	225	N/A	N/A	74	0	169	0	N/A	N/A	0	0	0
Delinquency Felony	46	51	10	56	N/A	N/A	55	0	42	2	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	176	126	60	236	N/A	N/A	114	5	73	5	0	0	0	1	1
Adult Felony Non-LWOP**	455	299	225	680	N/A	N/A	249	42	165	21	2	0	0	3	5
Adult LWOP	3	0	1	4	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	3	0	0	3	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	220	0	0	220	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

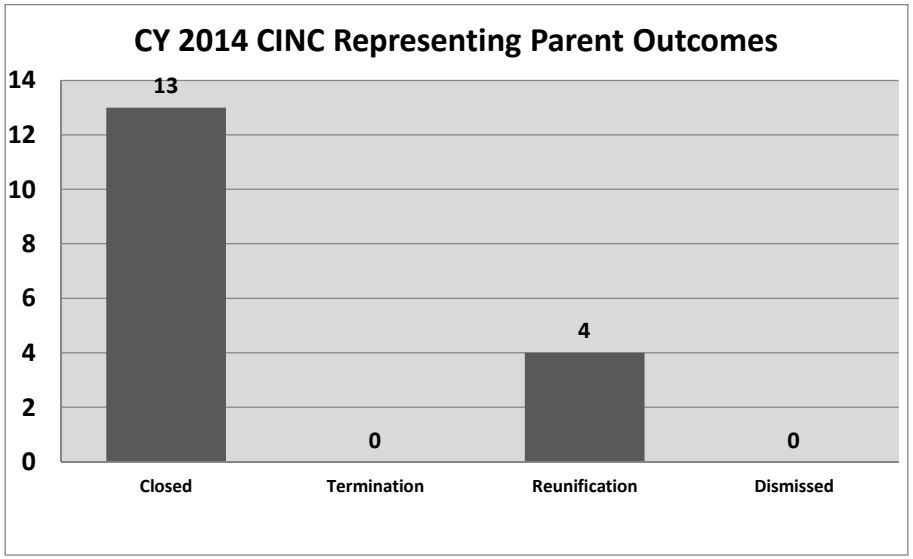
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

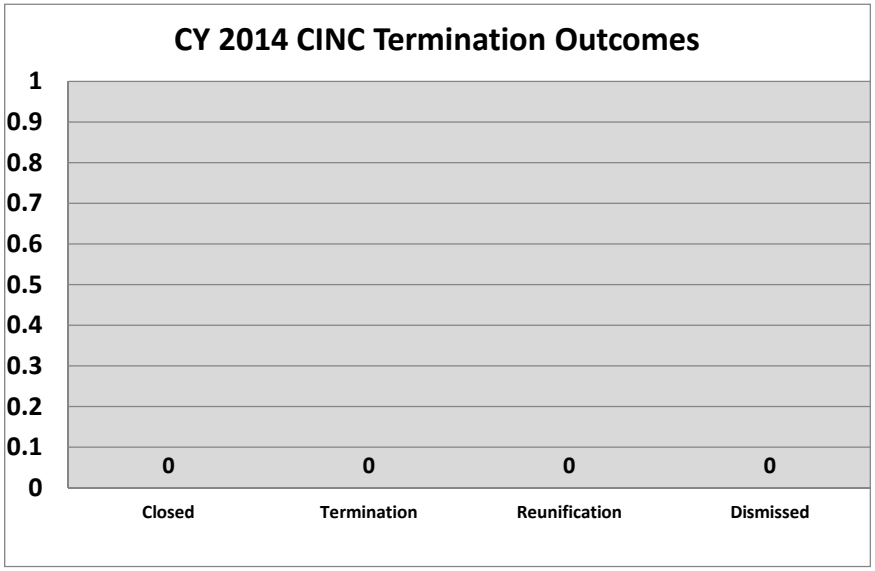
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

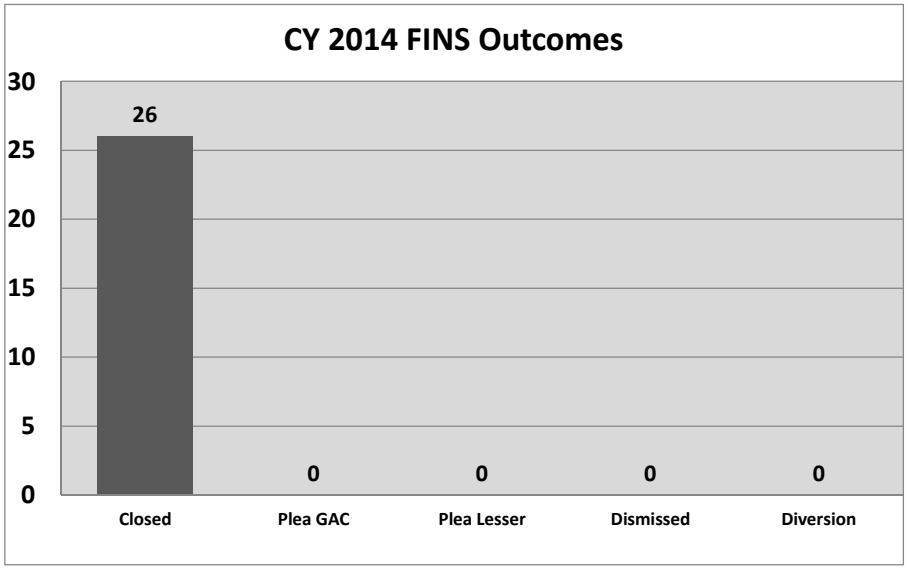
****Life Without Parole**

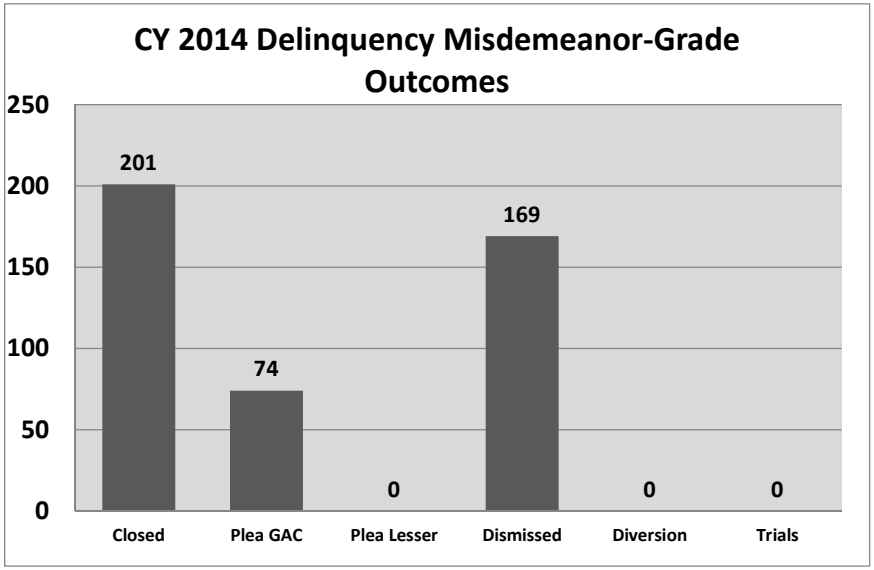
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

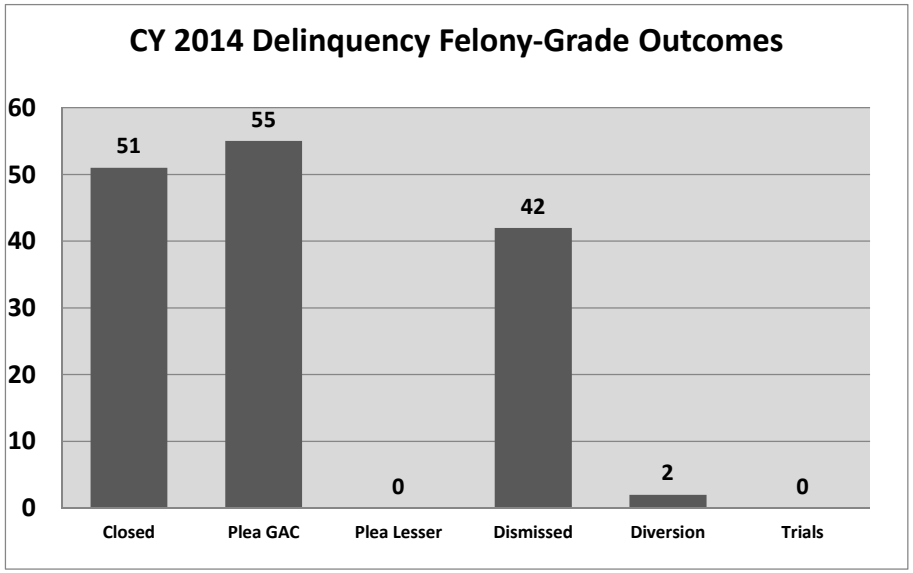

CY 2014 CINC Representing Child Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
Closed
Termination
Reunification
Dismissed

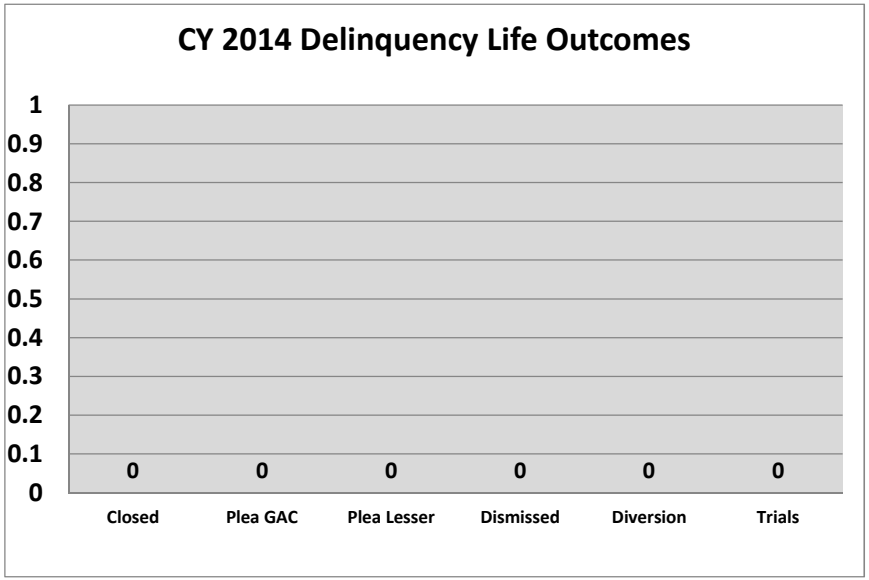

CY 2014 CINC Representing Parent Outcomes
14
12
10
8
6
4
2
0
13
0
4
0
Closed
Termination
Reunification
Dismissed

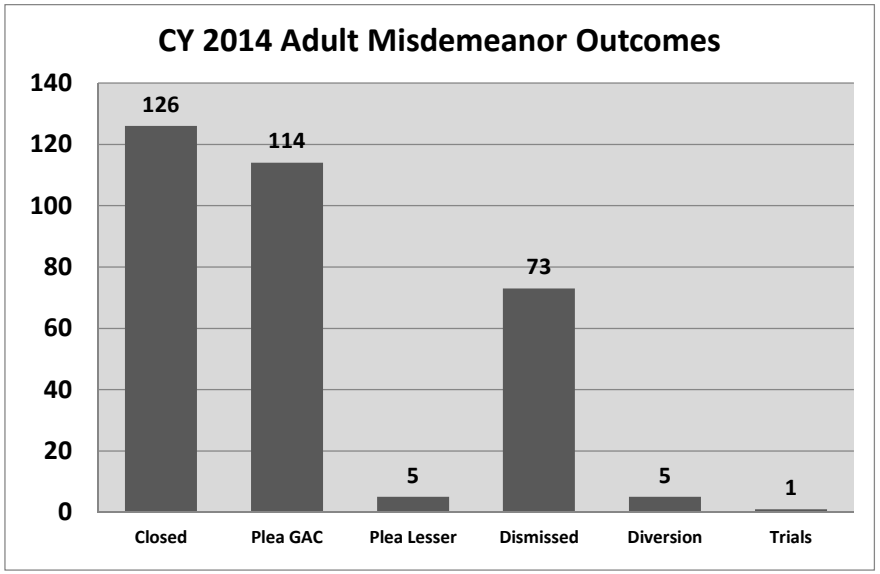

CY 2014 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

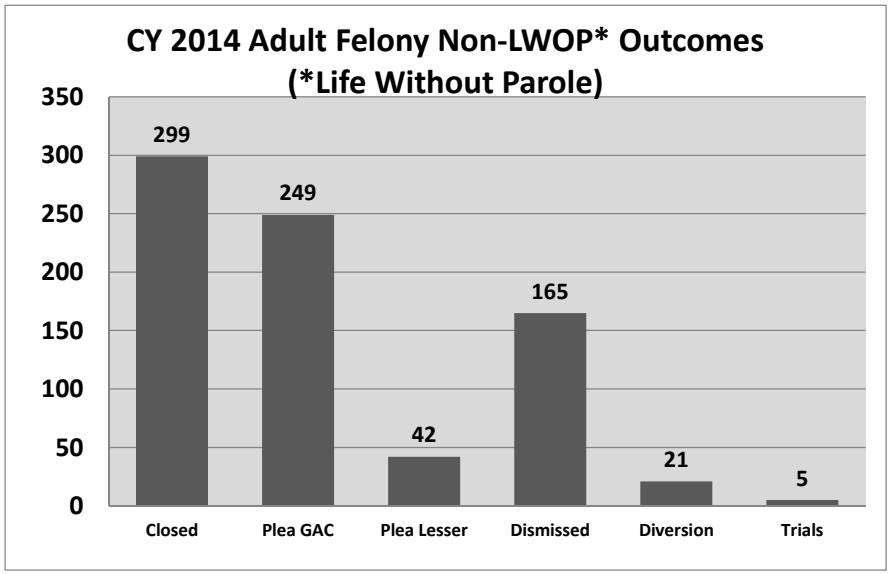

CY 2014 FINS Outcomes
30
25
20
15
10
5
0
26
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

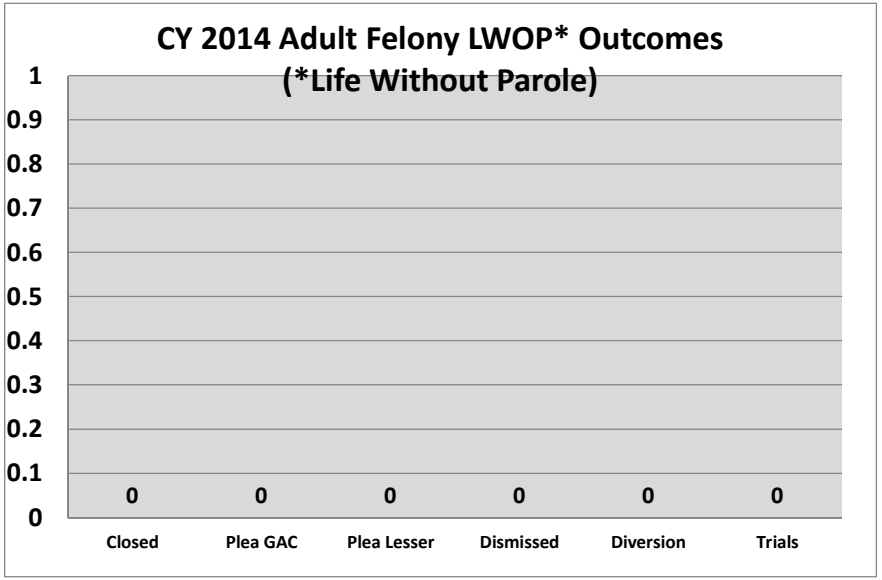

CY 2014 Delinquency Misdemeanor-Grade Outcomes
250
200
150
100
50
0
201
74
0
169
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

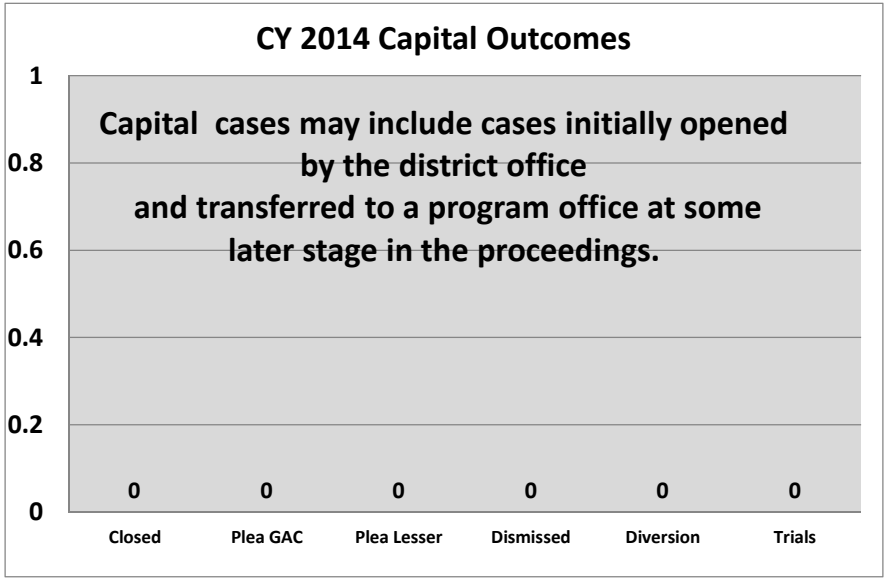

CY 2014 Delinquency Felony-Grade Outcomes
60
50
40
30
20
10
0
51
55
0
42
2
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
140
120
100
80
60
40
20
0
126
114
5
73
5
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

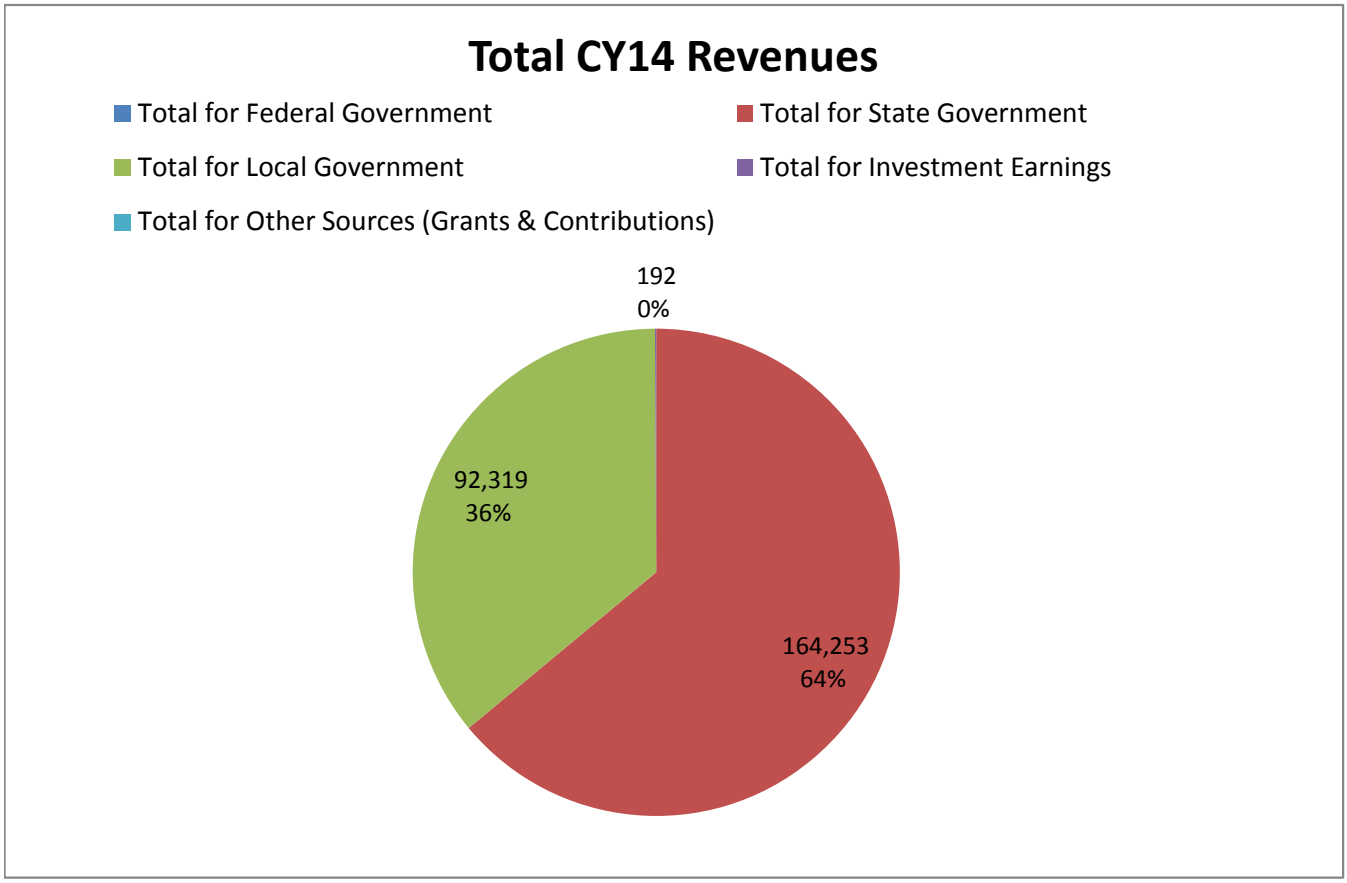

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
350
300
250
200
150
100
50
0
299
249
42
165
21
5
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

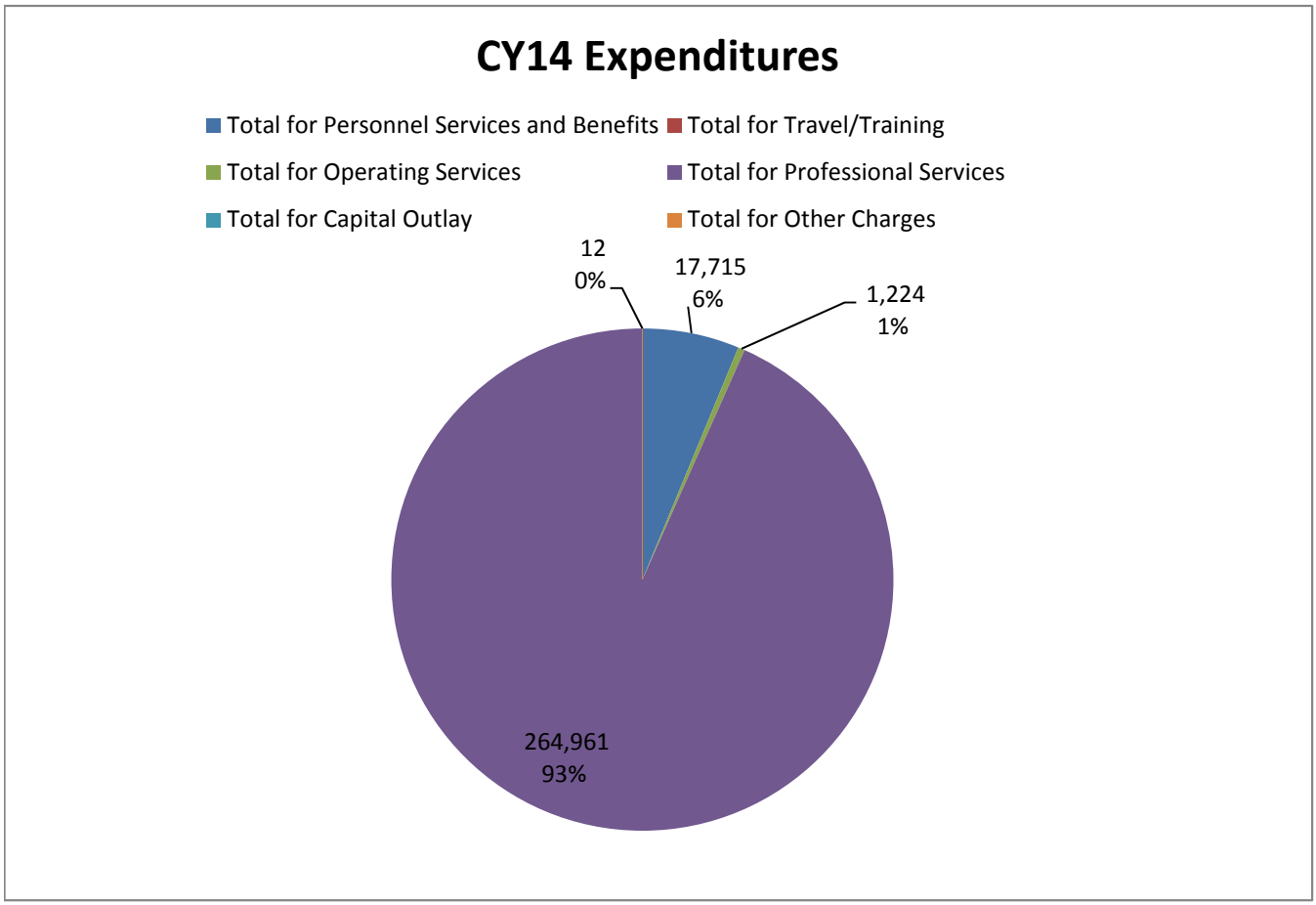

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

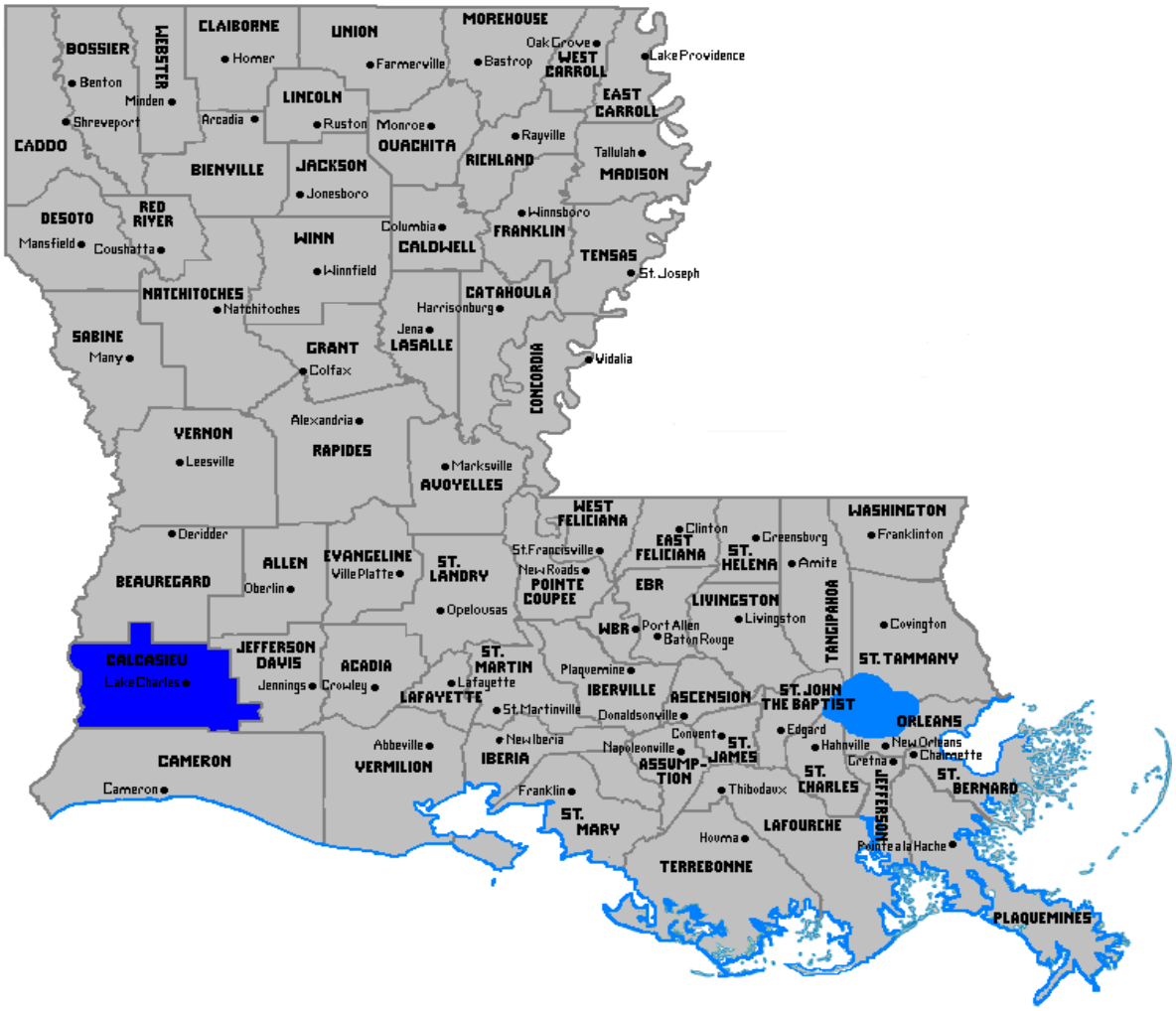

CY 2014 Capital Outcomes
1
0.8
0.6
0.4
0.2
0
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 13 CY2014	Total CY2014
District Defender: Alex D. Chapman, Jr.	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	6,334
Child in Need of Care (CINC)	445
District Assistance Fund (DAF)	157,474
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	164,253
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	-
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	13,383
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	78,117
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	91,500
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	-
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	819
Other Local Income -List source(s)	-
Total for Charges For Services	819
Total for Local Government	92,319
Investment Earnings	
Interest Income	192
Other Investment Income - List source(s)	-
Total for Investment Earnings	192
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	256,765

District 13 CY2014	Total CY2014
District Defender: Alex D. Chapman, Jr.	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	14,042
Accrued Leave	-
Payroll Taxes	1,258
Hospitalization and Disability Insurance	-
Retirement	-
Other	2,415
Total for Personnel Services and Benefits	17,715
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	-
Total for Travel/Training	
Operating Services	
Advertisements	-
Workers' Compensation	-
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	-
Insurance - Other	-
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	-
Dues and Seminars	319
Law Library/Journals/Subscriptions	906
Office Supplies	-
Total for Operating Services	1,224
Professional Services	
Audit/Accounting Expense	5,240
Contract Clerical	13,080
Expert Witness	910
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	500
Contract - Juvenile Attorneys or CINC	38,196
Misdemeanor Attorney Contracts	16,350
Contract Attorneys - all other	190,000
IT/Technical Support	684
Total for Professional Services	264,961
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	12
Total for Other Charges	12
Total for EXPENDITURES	283,912


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
192
0%
92,319
36%
164,253
64%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
12
0%
17,715
6%
1,224
1%
264,961
93%



The 14TH Judicial District Public Defenders' Office

Calcasieu (Lake Charles)

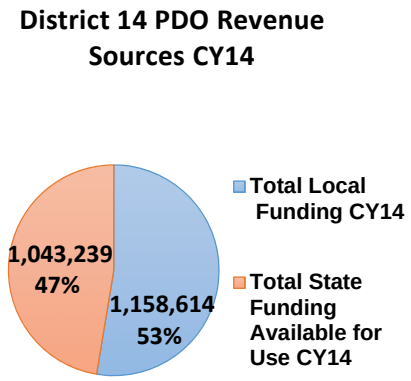
District Defender: Harry Fontenot
1032 Ryan Street
Lake Charles, LA 70601
(337) 436-1718

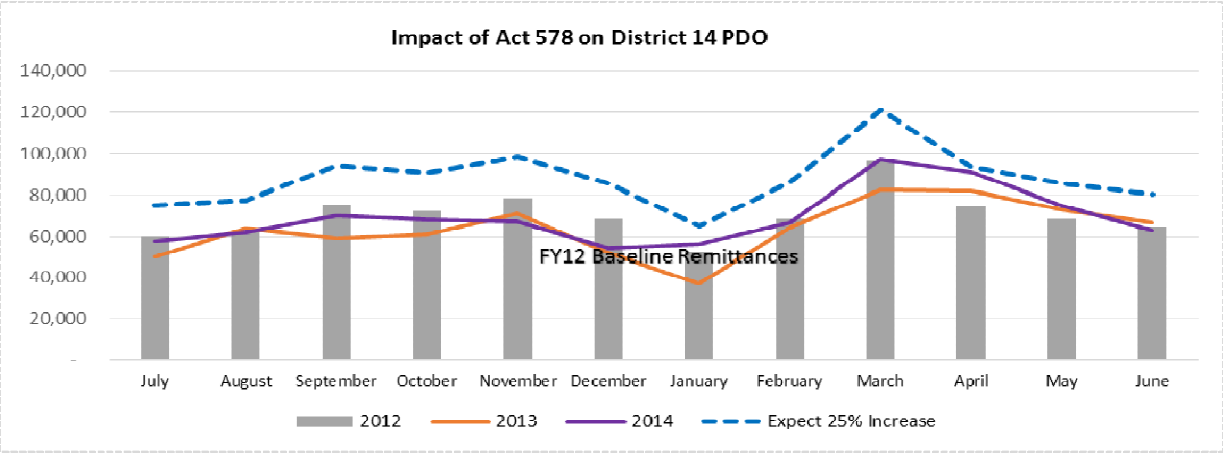
14TH JUDICIAL DISTRICT

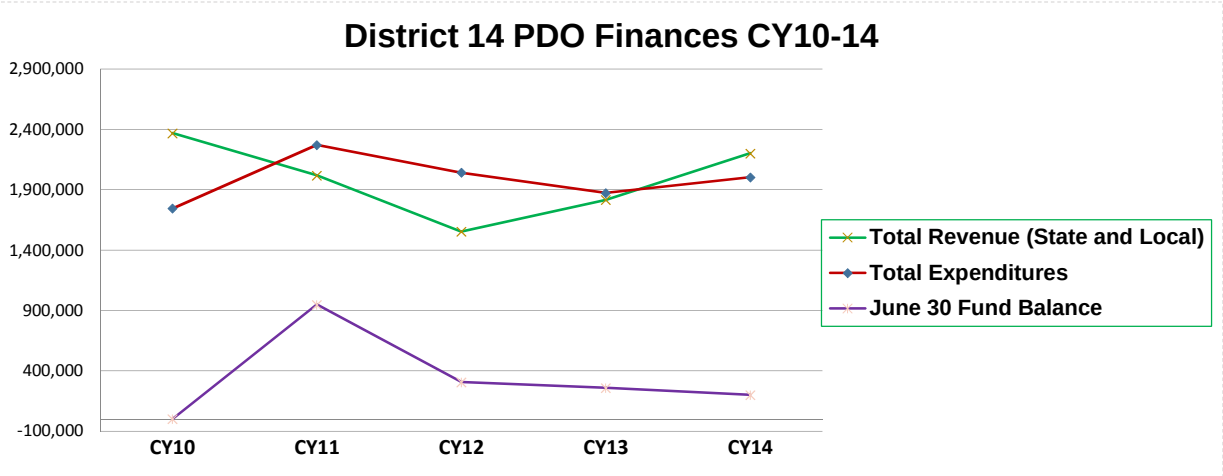
During calendar year 2014, the 14th Judicial District Public Defenders Office handled 16,399 cases. The office received $2,201,854 in total revenues to handle these cases, approximately 53% of which came from local funding. This funding was derived primarily from traffic tickets and special court costs.

The 25% increase in local funds expected as a result of Act 578 (2012) has never materialized in the 14th Judicial District.

The 14th Judicial District office is not currently engaged in deficit spending. However revenues are largely insufficient, resulting in attorney caseloads which exceed client representation standards.



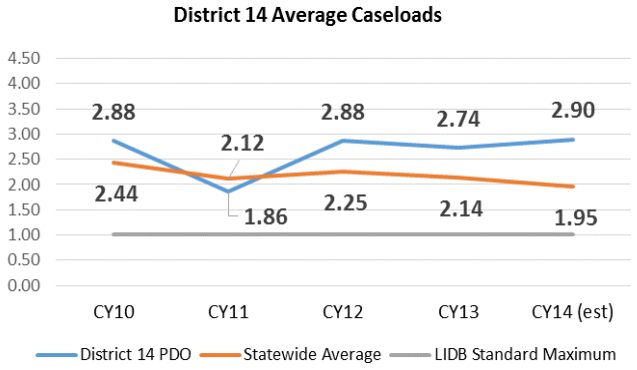




CALCASIEU PARISH

Harry Fontenot
District Defender
1032 Ryan Street
Lake Charles, LA 70602
337-436-1718

In the 14th Judicial District, public defense maintain caseloads almost three times the recommended caseload limit for each attorney.



CAPITAL REPRESENTATION

Since 2009, the 14th Judicial District has handled two new capital prosecutions.

However, the district has no local capacity for capital prosecutions and is completely reliant on program offices for representation.

Without the contract programs, capital cases cannot be tried in the 14th Judicial District due to a lack of capitally certified attorneys and/or funding to support capital services in the District Office.

The 14th JDC Public Defenders' Office

Parish(es) & Seat(s)	Calcasieu - Lake Charles
Population	192,768
Juvenile Population	49,012
District Defender	Harry Fontenot (December 1, 2013)
Years as District Defender	2
Years in Public Defense	16
Office Manager	Mitchell P. Bergeron - Deputy District Defender & Chief financial Officer
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Kelly Rosteet - Secretary
Primary Office Street Address	1032 Ryan Street
City	Lake Charles
ZIP	70601
Primary Phone	337-436-1718
Primary Mailing Address	P.O. Box 3757, Lake Charles, LA 70602
Primary Fax Number	337-494-0370
Primary Emergency Contact	Harry Fontenot
Primary Emergency Phone	337-405-9771
Secondary Emergency Contact	Mitchell Bergeron
Secondary Emergency Phone	337-529-0907
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Calcasieu Parish Police Jury
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	6,882
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Yes
Courts and Locations	14th Judicial District Court, Calcasieu Parish, Lake Charles; Lake Charles City Court; and Sulphur City Court.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	14th JDC - 9 divisions, there is no specified section or division dedicated to Criminal Court - 2 divisions are dedicated to Family/Juvenile Court and 7 divisions exercise Civil and Criminal Jurisdiction; Lake Charles City Court - 2 divisions of court; and, Sulphur City Court - 1 division.

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	We have seven (7) felony contract attorneys. One of the attorneys handle life without parole (LWOP) cases in all divisions and the other six (6) handle the six (6) felony divisions. The cases are assigned on a rotating basis with each attorney having the primary appointment in their assigned division. One part time misdemeanor attorney is contracted to lake Charles City Court. Conflict appointments are made by the City Judge(s) to the private bar on a per hour basis. One (1) contract misdemeanor attorney is contracted to the 14th JDC to handle two (2) divisions while our two (2) misdemeanor full time attorneys handle the remaining divisions in the 14th JDC and Sulphur City Court (State and City). We have one (1) attorney handling CINC cases with two (2) contract attorneys handling CINC conflicts. If the cases exceed the conflict attorneys, the judges appoint the local bar pro bono. We have one (1) attorney handling Juvenile matters while assisted by a juvenile investigator. The two (2) contract attorneys in CINC handle juvenile conflicts on a per hour basis. We have felony attorneys assigned to each division of district court. Two (2) attorneys are Life without Parole (LWOP) attorneys each handling three (3) divisions of district Court. The 2 LWOP attorneys also act as line supervisors and trainers of the line attorneys.
Name of Adult Detention Facilities in This District	Calcasieu Correctional Center, Lake Charles, Louisiana
Name of Adult Detention Facilities Outside the District Which Hold Clients	None
Name of Juvenile Detention Facilities In This District	Juvenile Detention Center, Lake Charles, Louisiana
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	If a juvenile is in custody and is accused of a crime of violence then they appear before the judge in shackles. If the juvenile is not accused of a violent crime or is not in custody then the do not appear in shackles.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	John DeRosier
Chief Judge of Criminal District Court	David Ritchie
Juvenile Court Judges (Specify District of City Court)	Lilynn Cutrer and Guy Bradberry
Drug Court Judges	G. Michael Canaday, David Ritchie and Clayton B. Davis
Mental Health Court Judges	Robert Wyatt
Other Specialty Court	None
Name of Specialty and Brief Description:	None

Indigency Determined by Whom and How?	Upon requesting counsel, the accused is required to fill out an application for court-appointed counsel. The application is presented to the judge who makes the indigency determination.
When is Assignment/Appointment of Counsel Made?	Time charges are filed. If incarcerated - at 72 hour hearing; if on bond - at arraignment.
Initial Client Intake Conducted By Whom? (Name and Title)	Combination of Attorneys and/or Investigators
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Intake is done by either an attorney or investigator who is assigned to complete that work on a given week.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	3,252
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2014	46,338
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	732,014
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	A spreadsheet is provided by the Calcasieu Parish Sheriff's Dept. for the fees collected in the District Court. A summary sheet is provided by the Lake Charles City Court and Sulphur City Court.
Who Collects the Assessed Court Fees?	Calcasieu Parish Sheriff Dept. as well as Clerk's office for Lake Charles City Court and Sulphur City Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Same as above
Who Remits the Court Fees Collected?	Calcasieu Parish Sheriff Dept., Lake Charles City Court, and Sulphur City Court
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Same as above
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Upon reviewing an application, the judge will make a determination as to whether fees are due.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	The PDO receives notice from the clerk's office of the assessment of attorney fees.
Who Collects the Assessed Partial Payments?	The PDO collects these fees.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	We prepare and maintain that documentation.
Who Remits the Partial Payments Collected?	The clients, themselves.

What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Done in office.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	70,899
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	All attorneys employed by PD office are fulltime with no outside practice permitted. Contract attorneys are considered part-time and have their own private practices.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	See attached
Primary Immediate Needs	Adequate funds to maintain the attorneys at full-time.
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	No
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	The Chief Investigator retired. We held off replacing him to save funds. Because of his retirement and level of his pay no longer an issue we were able to hire two (2) additional investigators/trial assistants to take his place. These 2 individuals will provide investigation and act as trial assistants so the secretaries will not have to attend court and can stay caught up on their work as the secretaries handle two (2) attorneys each and other assigned duties.
Immediate Critical Issue Areas	Adequate funds to maintain the attorneys as full-time employees.
Long-Term Critical Issue Areas	Adequate funding.
Please List All New Hires in 2014 (Name and Title)	Heather Basco - secretary; Tori Broussard - secretary; Jennifer Romero - secretary; Amanda Hale - investigator/trial assistant; Alicia Savoy - investigator/trial assistant.
Please List All Promotions in 2014 (Name and Title)	Andy Casanave - Line supervisor; E. King Alexander - Line supervisor; Heather Basco - Investigator.
2014 Media Coverage and/or Major Accomplishments	Joshua Monroe was awarded the Blackstone Award. Several attorneys won jury and bench trials or received responsive verdicts.
Number of Expected New Attorney Hires in 2015	None at this time.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Our office sponsored a CLE that allowed the attorneys to receive all their hours without costs. The seminar qualified for cle hours and was offered to the criminal defense bar free of charge. Our LWOP attorneys were promoted to line supervisors and 2nd chair all trials. We also have monthly brain storming meetings. We also have staff meeting to discuss upcoming trials and strategy.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes

Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	District defender Harry Fontenot oversees all aspects of the office. Deputy District defender Mitchell Bergeron has supervisory authority over all employees and is the Chief Financial Officer. LWOP attorneys Andrew Casanave and E. King Alexander were promoted to Line Supervisors and have supervisory authority over their division and support staff. All supervisors act as mentors and training officers.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	Andrew Casanave and E. King Alexander have been named Line Supervisors. Also, two (2) investigator/trial assistants have been named to replaced the retired Chief Investigator.
Please Attach Your Office Organizational Chart	N/A
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	None
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Yes. Staff provided with health, dental and life insurance without deductions from their salary.
Regular Meetings for Any Staff, Please Describe	Meetings are scheduled for the first Monday of every month. Other meetings are scheduled as needed. (eg. one is set for Jan. 19, 2013.)
Number of NEW capital cases in CY14 handled by your office	None
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	None
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2014	4
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	An LWOP attorney will assist the Juvenile attorney in any hearing which involves transfer.
Please Provide the Names of All State Representatives and Senators from Your District	John Smith, Senator; Dan Moorish, Senator; Ron Johns, Senator; Mke Danahay, Representative; Brett Geymann, Representative; John Guinn, Representative; Charles Kleckley, Representative; A.B. Franklin, Representative; Dorothy Hill, Representative; Bob Hensgens, Representative.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Clients were being appointed without the required application for appointment and without the required colloquay to determine indigent status. The District defender informed the judiciary that the 14th JDC PDO would not accept an appointment unless an application was made and a determination of indigency was done. This has resulted in more applications and better records for the office.
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	See above.

Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Mitch Bergeron	337-436-1718
E. King Alexander	337-436-1718
Andrew Casanave	337-436-1718
Steven Coward	337-436-1718
Harry Fontenot	337-436-1718
Joshua Monroe	337-436-1718
Heath Dorsey	337-436-1718
Marsha Montgomery	337-436-1718
Elizabeth Traub	337-436-1718
Scott Rogers	337-436-1718
Mike Stratton	337-436-1718
James Flammang	337-436-1718
Necole Williams	337-436-1718
Ralph Williams	337-436-1718
Jacob Richard	337-436-1718
Part-Time Contract Attorneys	**Contact Information**
Robert Shelton	337-497-0011
J. Wade Smith	337-436-8424
Corey Rubin	337-990-5004
Donald Guidry	337-794-1794
Ben Cormier	337-564-6863
Eugene Bouquet	337-433-9900
Samara Sabin	337-433-3305
Allison Antoon	337-433-1621
Non Attorney Employees, Contractors, and Other Staff	**Contact Information**
Heather Basco	337-436-1718
Amanda Hale	337-436-1718
Amanda Papillion	337-436-1718
Sandra Reay	337-436-1718
Pam Jones	337-436-1718
Paula Nixon	337-436-1718
Kelly Rosteet	337-436-1718
Jean Jessup	337-436-1718
Amanda Welch	337-436-1718
Tori Broussard	337-436-1718
Alicia Savoy	337-436-1718
Jennifer Romero	337-436-1718

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Harry Fontenot
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	
Microsoft Office 2010	x
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	x
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	x
Firefox	x
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	

Television	1
DVD	None
VCR	None
Desktop PCs	35
Laptops	1
Video Cameras	1
Digital Cameras	1
Video Conferencing Systems	None
B&W Laser Printers	None
Color Printers	1
Wireless Cards	1
Smartphones (Funded by Office)	None
iPad/Tablets (Funded by Office)	None
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	12mb
Provider Name:	suddenlink
Email Provider:	gmail
Please list any software or computer equipment in which you need training:	DefenderData training always useful.

14th District Defender Office CY 2014 Caseloads & Outcomes

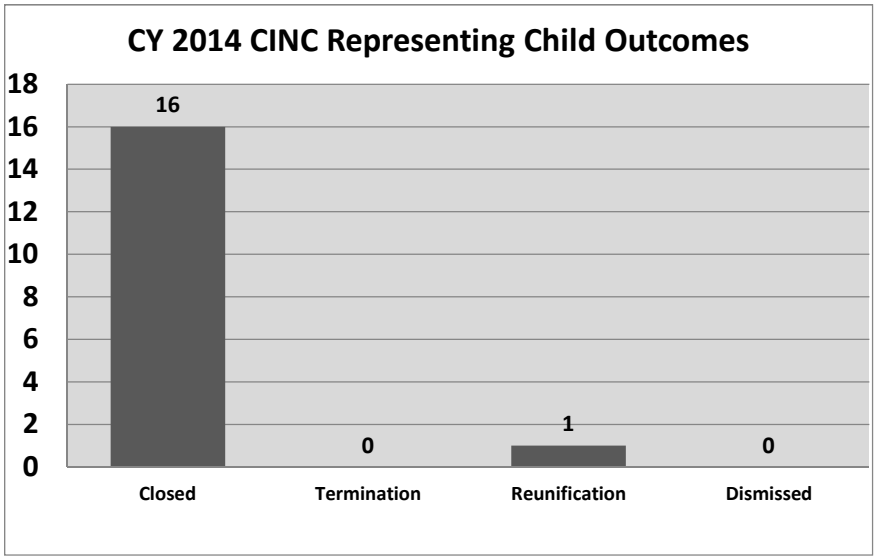
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	2	16	17	19	0	1	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	270	381	405	675	1	48	N/A	N/A	14	N/A	N/A	N/A	N/A	N/A	0
Termination	39	49	29	68	13	1	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	26	50	60	86	N/A	N/A	3	0	4	1	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	333	384	399	732	N/A	N/A	140	4	85	18	N/A	N/A	0	1	1
Delinquency Felony	160	209	272	432	N/A	N/A	109	24	80	13	N/A	N/A	0	0	0
Delinquency-Life	2	2	0	2	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	33	126	66	99	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	2798	3596	2821	5619	N/A	N/A	1894	245	1701	9	0	1	1	1	3
Adult Felony Non-LWOP**	3753	3881	3840	7593	N/A	N/A	1594	338	2675	13	0	4	4	38	46
Adult LWOP	3	25	53	56	N/A	N/A	5	3	14	0	0	1	0	1	2
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	518	532	496	1014	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	1	1	1	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	2	2	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

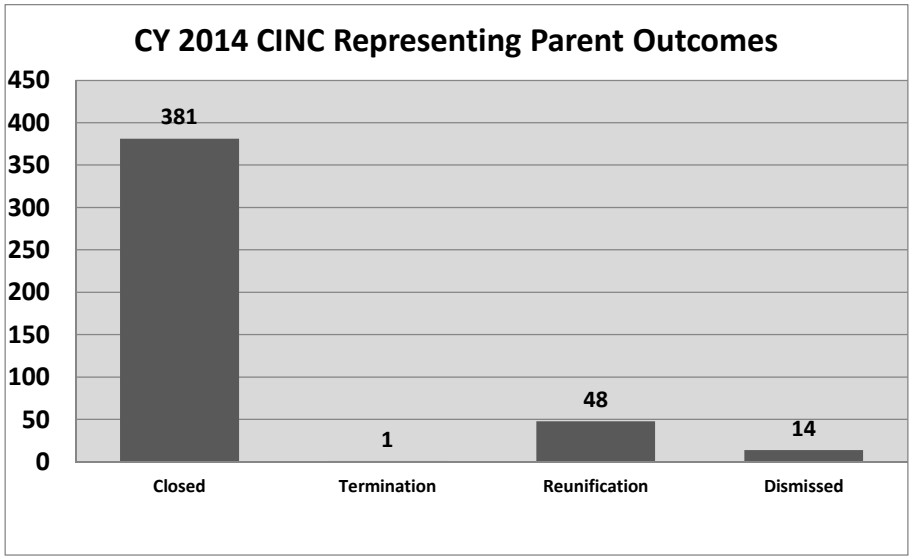
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

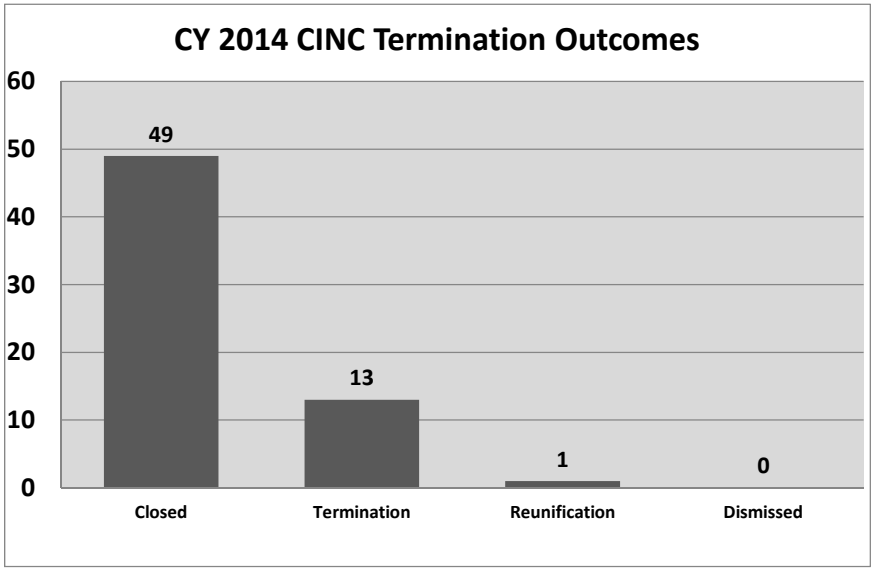
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

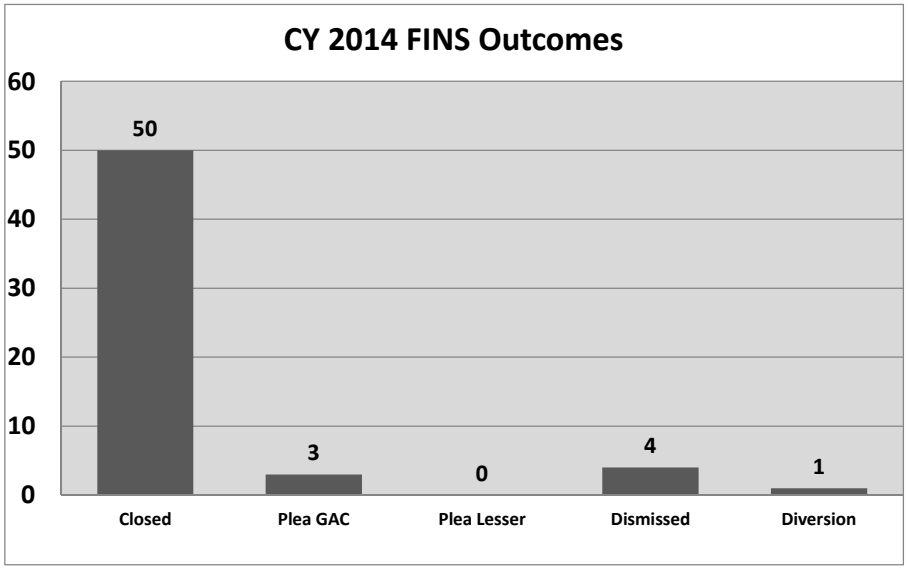
****Life Without Parole**

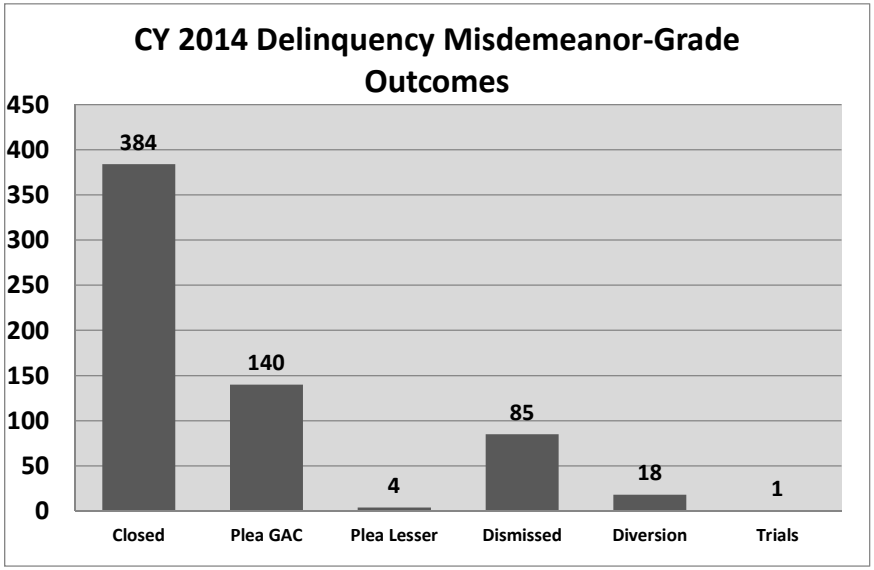
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

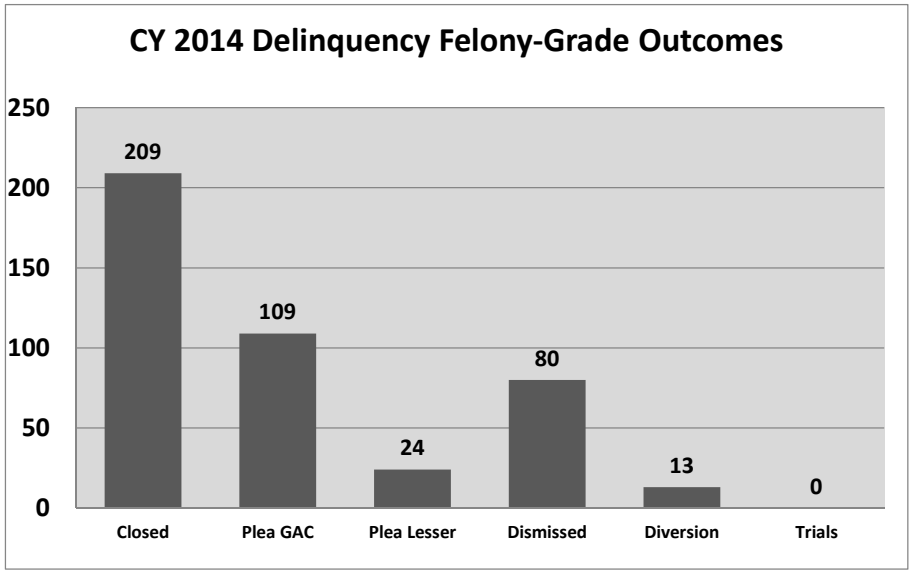

CY 2014 CINC Representing Child Outcomes
18
16
14
12
10
8
6
4
2
0
16
0
1
0
Closed
Termination
Reunification
Dismissed

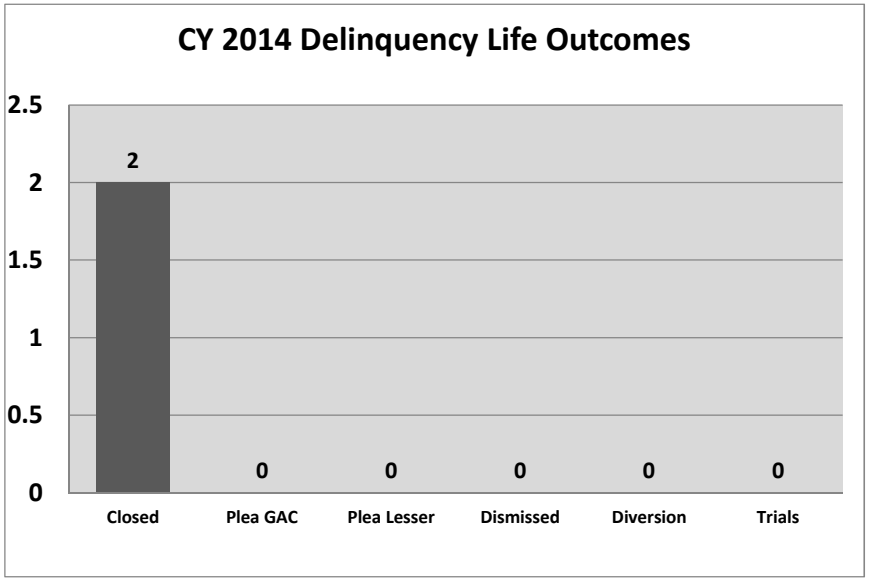

CY 2014 CINC Representing Parent Outcomes
450
400
350
300
250
200
150
100
50
0
381
1
48
14
Closed
Termination
Reunification
Dismissed

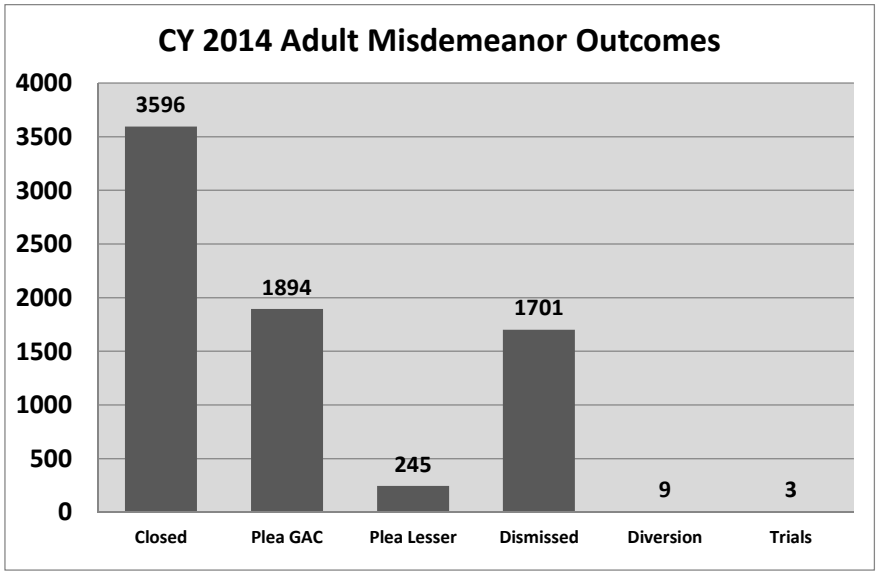

CY 2014 CINC Termination Outcomes
60
50
40
30
20
10
0
49
13
1
0
Closed
Termination
Reunification
Dismissed

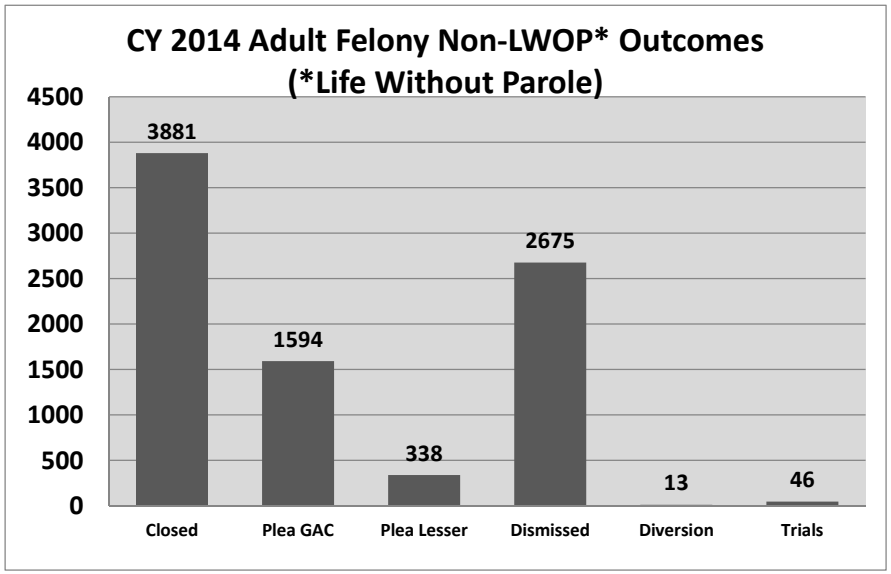

CY 2014 FINS Outcomes
60
50
40
30
20
10
0
50
3
0
4
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

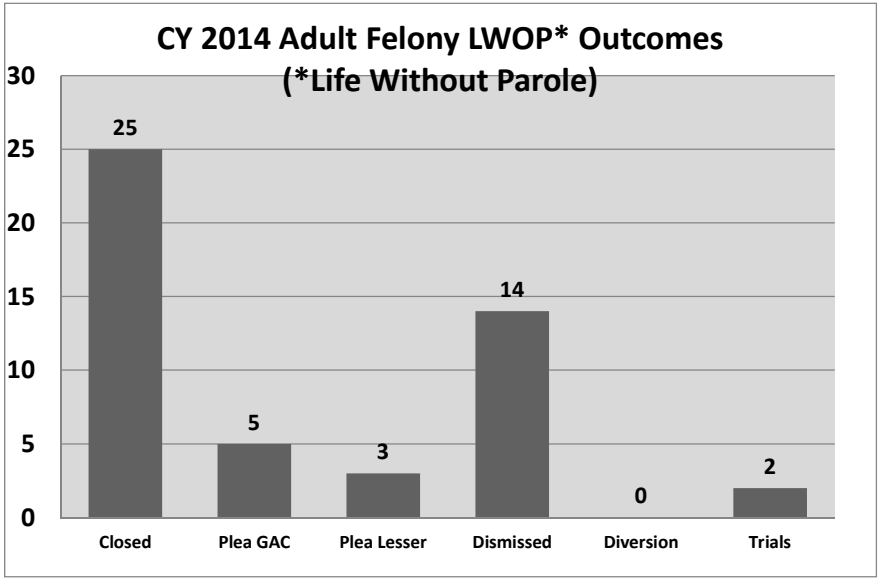

CY 2014 Delinquency Misdemeanor-Grade Outcomes
450
400
350
300
250
200
150
100
50
0
384
140
4
85
18
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

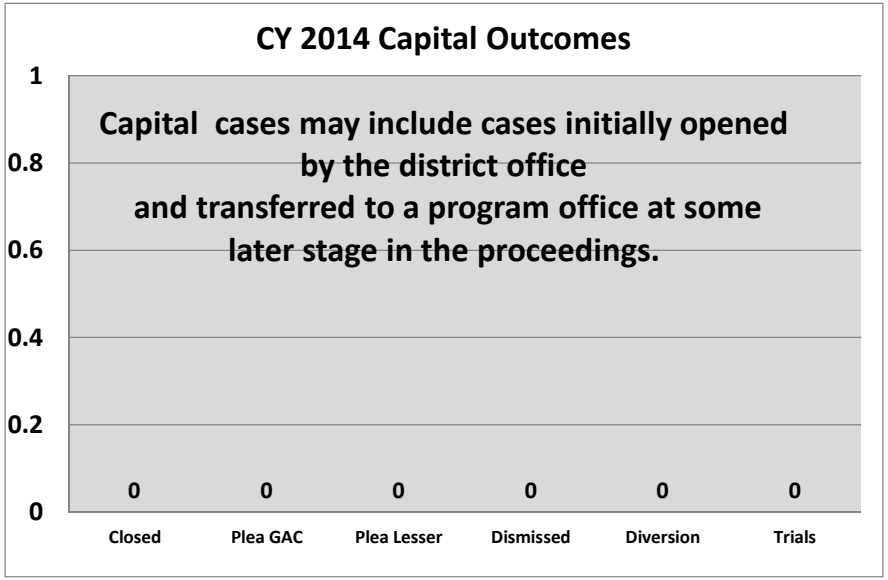

CY 2014 Delinquency Felony-Grade Outcomes
250
200
150
100
50
0
209
109
24
80
13
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
4000
3500
3000
2500
2000
1500
1000
500
0
3596
1894
245
1701
9
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

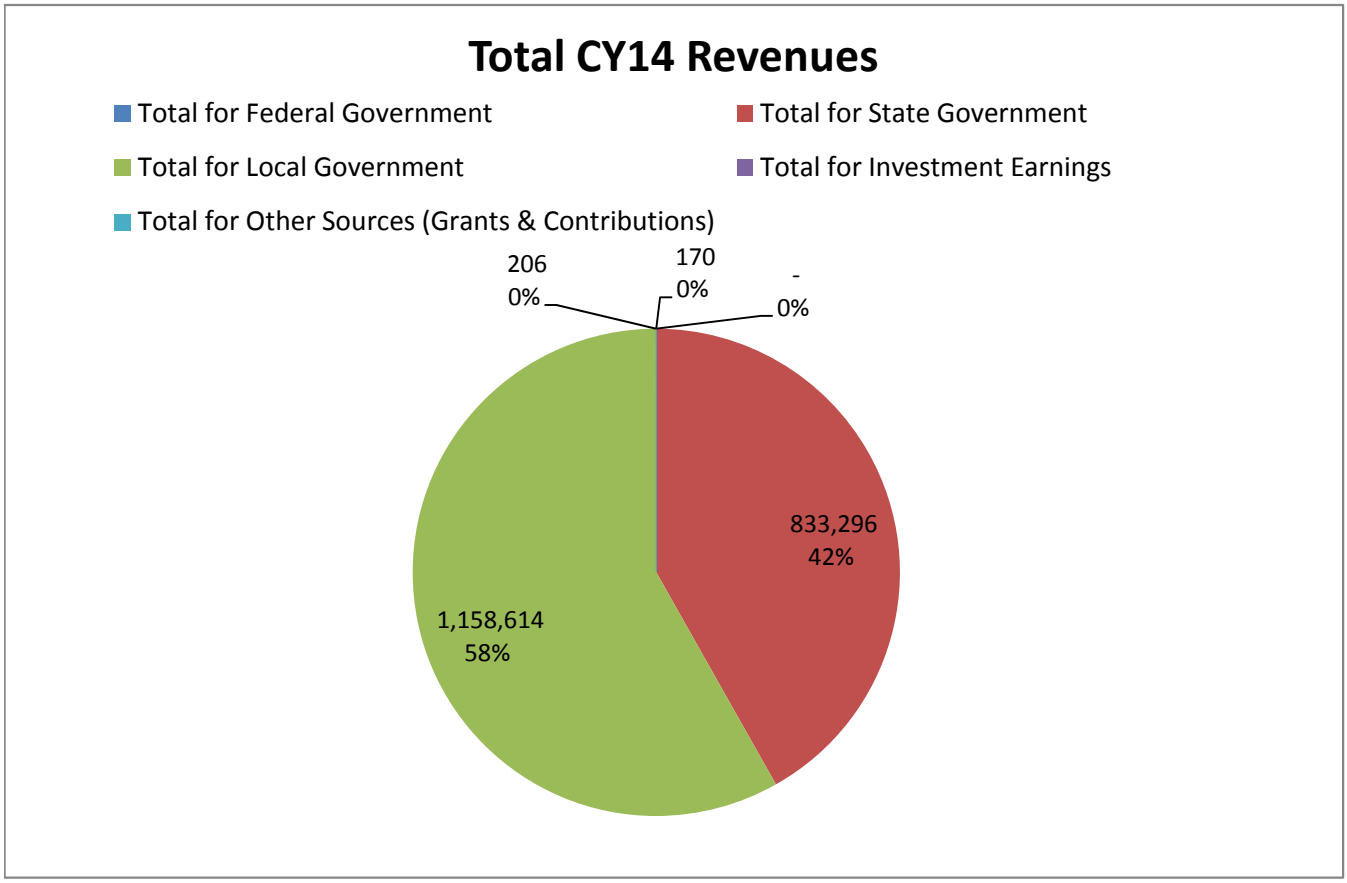

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
4500
4000
3500
3000
2500
2000
1500
1000
500
0
3881
1594
338
2675
13
46
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

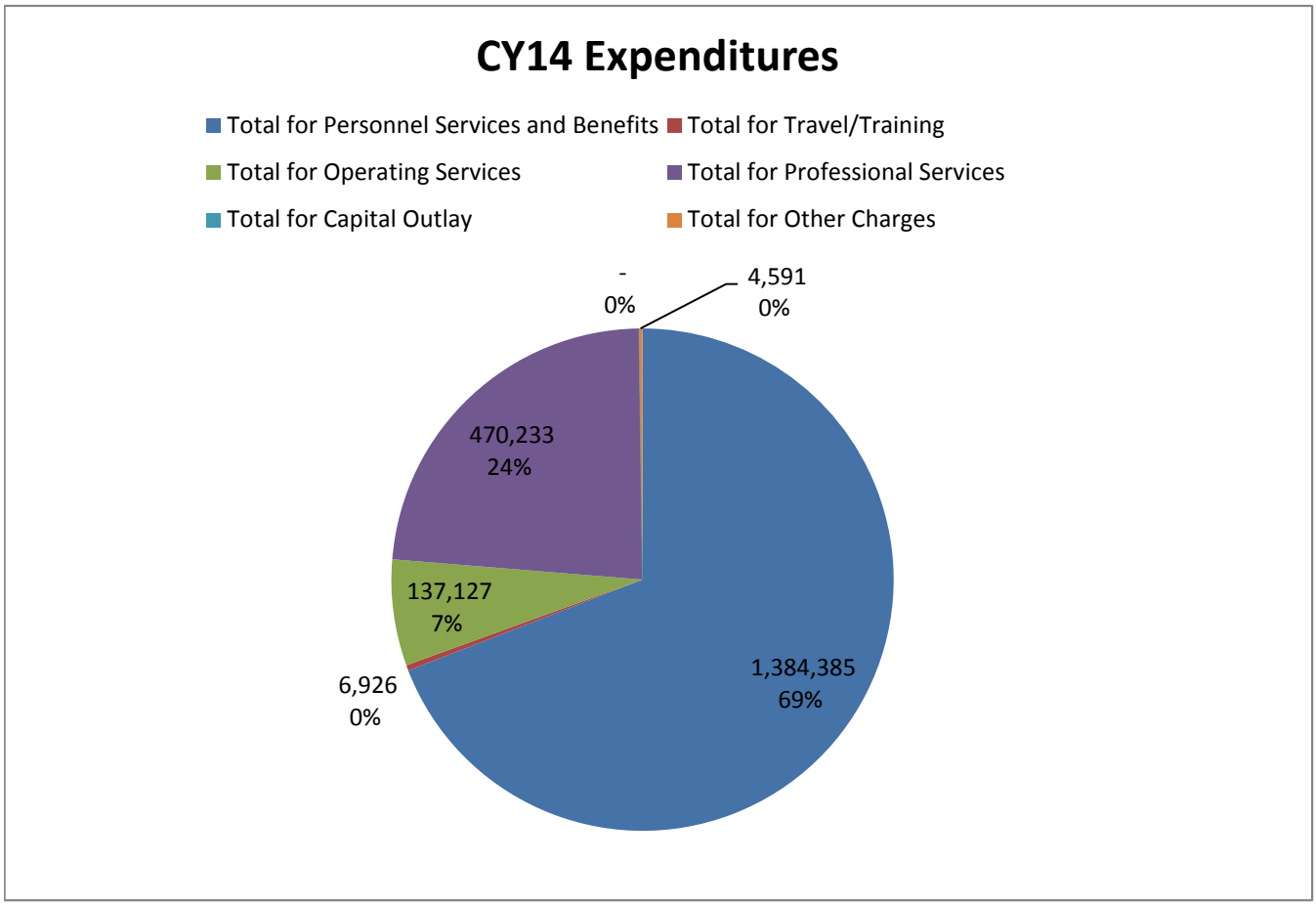

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
30
25
20
15
10
5
0
25
5
3
14
0
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

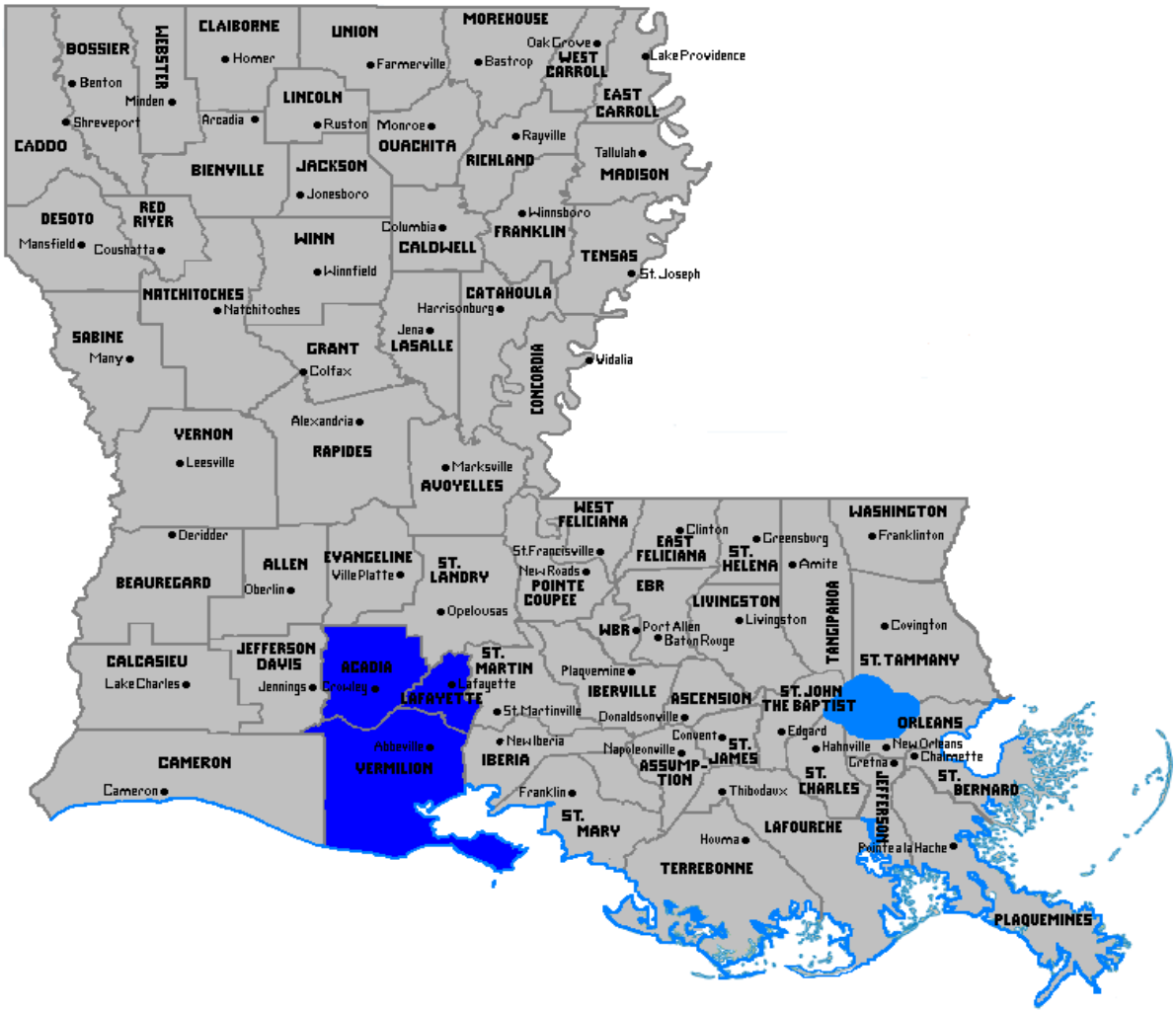

CY 2014 Capital Outcomes
1
0.8
0.6
0.4
0.2
0
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 14 CY2014	Total CY2014
District Defender: Harry Fontenot	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	-
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	107,086
District Assistance Fund (DAF)	720,210
Supplemental/Emergency Funds	6,000
Grants	-
Other State Income -List source(s)	-
Total for State Government	833,296
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	166,756
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	29,701
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	403,511
Judicial District Courts	116,491
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	83,600
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	212,012
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	19,859
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	835,473
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	46,339
Partial Attorney Fees Reimbursements [as per 15:176]	70,900
Other Reimbursements	8,686
Other Local Income -List source(s)	760
Total for Charges For Services	126,684
Total for Local Government	1,158,614
Investment Earnings	
Interest Income	206
Other Investment Income - List source(s)	-
Total for Investment Earnings	206
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	170
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	170
Total for REVENUE	1,992,287

District 14 CY2014	Total CY2014
District Defender: Harry Fontenot	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	1,136,083
Accrued Leave	-
Payroll Taxes	88,166
Hospitalization and Disability Insurance	139,883
Retirement	20,252
Other	-
Total for Personnel Services and Benefits	1,384,385
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	6,926
Total for Travel/Training	6,926
Operating Services	
Advertisements	230
Workers' Compensation	5,600
Insurance - Malpractice	15,621
Insurance - Auto/Physical Liability	1,361
Insurance - Other	-
Lease - Office	42,944
Lease - Auto/Equipment	131
Lease - Other	-
Office Repair and Maintenance	1,670
Office - Telephone/Utilities/Postage/Internet	16,325
Dues and Seminars	6,045
Law Library/Journals/Subscriptions	22,786
Office Supplies	24,415
Total for Operating Services	137,127
Professional Services	
Audit/Accounting Expense	16,000
Contract Clerical	17,392
Expert Witness	12,825
Investigators	1,110
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	327,667
Contract - Juvenile Attorneys or CINC	64,000
Misdemeanor Attorney Contracts	22,500
Contract Attorneys - all other	2,920
IT/Technical Support	5,818
Total for Professional Services	470,233
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	-
Other Charges	
Other Operating Expenses	4,591
Total for Other Charges	4,591
Total for EXPENDITURES	2,003,261


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
206
0%
170
0%
-
0%
833,296
42%
1,158,614
58%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
-
0%
4,591
0%
470,233
24%
137,127
7%
6,926
0%
1,384,385
69%



The 15TH Judicial District Public Defenders' Office

Acadia (Crowley) - Lafayette (Lafayette) - Vermilion (Abbeville)

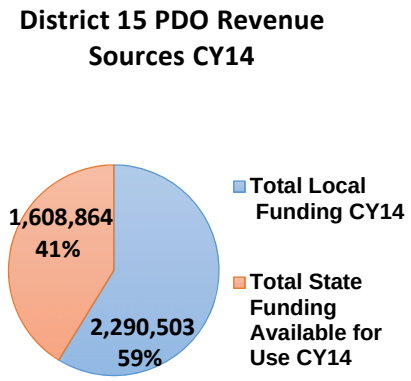
District Defender: G. Paul Marx
600 Jefferson Street, Suite 902
Lafayette, LA 70501
(337) 232-9345

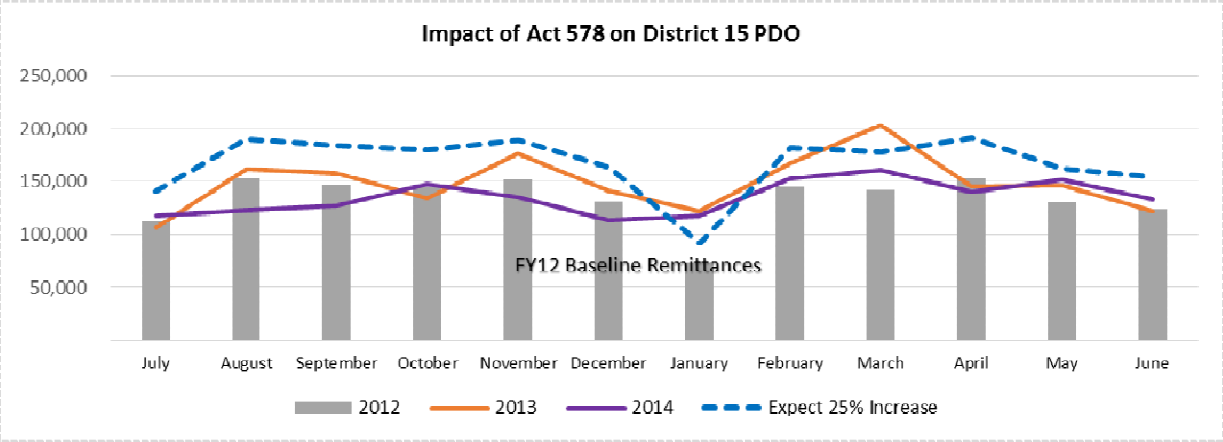
15TH JUDICIAL DISTRICT

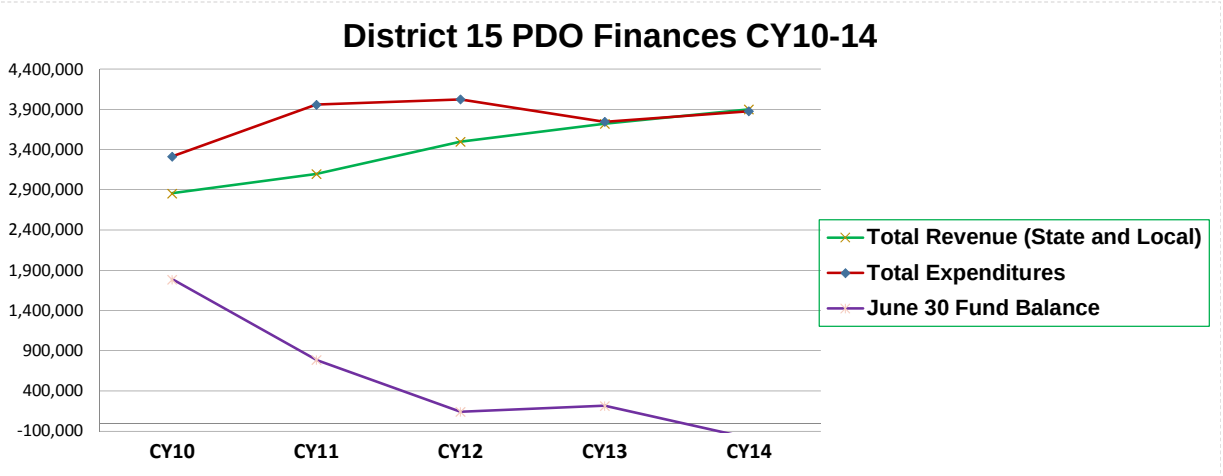
During calendar year 2014, the 15th Judicial District Public Defenders Office handled 18,112 cases. The office received $3,899,367 in total revenues to handle these cases, approximately 59% of which came from local funding. This funding was derived primarily from traffic tickets and special court costs.

The 15th Judicial District has almost never realized the 25% increase in local funds that was expected to materialize as a result of Act 578 (2012).

The 15th Judicial District office has exhausted its fund balance. Without an increase in revenues or reduction in expenditures, the office is expected to become insolvent toward the end of FY15.



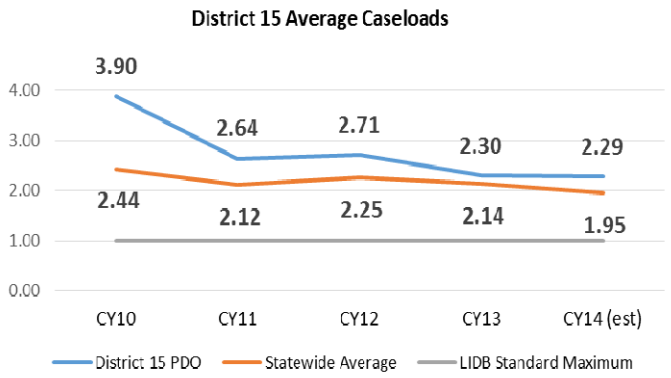




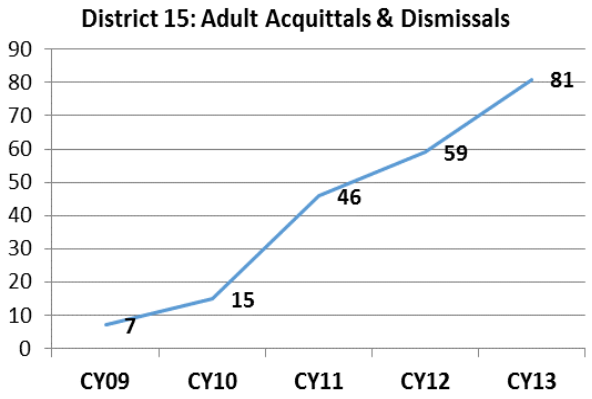
ACADIA, LAFAYETTE, VERMILLION PARISHES

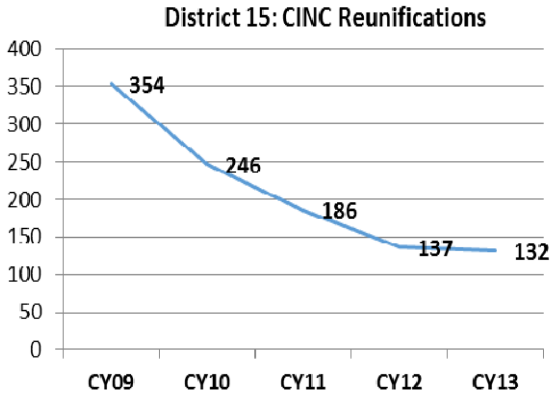
G. Paul Marx
District Defender
600 Jefferson Street, Suite 902
Lafayette, LA 70502
337-232-9345

In the 15th Judicial District, public defense attorneys maintain caseloads more than twice the recommended caseload limit for each attorney.



Although caseloads remain high due to insufficient revenues, through increased training and supervision, adult client outcomes have significantly improved over the last five years.





The 15TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Acadia - Crowley; Lafayette - Lafayette; Vermilion - Abbeville
Population	352,302
Juvenile Population	87,488
District Defender	G Paul Marx
Years as District Defender	Oct 2010 to present, and 1987-2000
Years in Public Defense	34
Office Manager	Chris St. Julien - Business Team Leader
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Data Clerks: April Broussard, Brittany Broussard, Annette Guidry, Jaminka Clay, Lindsay Bernard, Germaine Arceneaux, Paula Miguez, Kasandra Washington, Megan Delcambre, Allison Green, Caitlin Ard and Javonna Charles.
Primary Office Street Address	600 Jefferson Street, Suite 902
City	Lafayette
ZIP	70501
Primary Phone	337-232-9345
Primary Mailing Address	Post Office Box 3622, Lafayette, LA 70502
Primary Fax Number	337-232-1169
Primary Emergency Contact	G Paul Marx
Primary Emergency Phone	337-278-6518
Secondary Emergency Contact	Chris St. Julien
Secondary Emergency Phone	337-344-7488
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	Acadia - 521 SW Court Circle, Crowley, Post Office Box 252, Crowley, LA 70527; Vermilion - 204 Charity Street, Abbeville, LA 70510.
Other District Office Contact Personnel (Primary Only)	ACADIA: Annette Guidry, Germaine Arceneaux. VERMILION: April Broussard, Brittany Broussard.
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Acadia: Red Drum, Inc., Lafayette: Chase Tower, LLC; Vermilion: Area Holdings, LLC (larger office).
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Acadia-750; Lafayette-12,479; Vermilion-900.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Accounting is internal with a CPA firm which verifies monthly accounting and provides summary report. J. L. Sonnier, CPA. This CPA has governmental accounting compliance expertise as well.
Courts and Locations	15th Judicial District Court, Lafayette Parish, 800 S. Buchanan, Lafayette; 15th Judicial District Court, Acadia Parish, Crowley; 15th Judicial District Court, Vermilion Parish, 100 N. State Street, Abbeville; Crowley City Court; Rayne City Court; Lafayette City Court; Abbeville City Court, 208 State Street, Abbeville; Kaplan City Court; Mayor's Courts, Lafayette Parish: Carencro, Youngsville, Scott.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	Lafayette- 5 Criminal Divisions, including one for all drug offenses; 2 juvenile Divisions in addition; Acadia 2 Criminal Divisions; Vermilion 2 Criminal Divisions.

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Some attorneys are cross-tracked, meaning they have clients in more than a single division. This is moving away from "judge assigned" to "client assigned".
Name of Adult Detention Facilities in This District	Acadia Parish Detention Center, 1061 Capital Avenue, Crowley, 70526; Acadia Parish Jail, 1037 Capital Avenue, Crowley, 70526; Lafayette Parish Correctional Center; Vermilion Parish Correctional Center - 14202 Savoy Road, Abbeville, 70510.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Avoyelles Marksville Detention Center, Marksville, LA; New Iberia Correction Center, New Iberia, LA ; Richland Detention Center, Rayville, LA.
Name of Juvenile Detention Facilities In This District	Lafayette Juvenile Detention Center.
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Lafayette Parish Juvenile Detention, PO Box 2399, Lafayette, LA; Assumption Youth Detention Center, 122 Parish Complex Rd, Napoleonville, LA 70390.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	DD has worked with facilities to bring back inmates. Writs for transfer are filed as needed. This problem has been less serious in 2013 with reduced jail population.
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	Yes. Juveniles subject to detention are held in isolation conditions for the first 24 to 48 hours. They come to court secured exactly as if they were adult offenders. Wrists shackled, sometimes to belt and sometimes with legs shackled.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	Rarely and only when inmate is a security concern or has a Hard Labor Conviction.
District Attorney	Effective January 12, 2015 Keith Stutes
Chief Judge of Criminal District Court	Effective January 1, Marylin Castle
Juvenile Court Judges (Specify District of City Court)	Lafayette City Court - Doug Saloom & Francie Bouillion; Kaplan City Court - Stanton Hardee (effective January 2015) ; Crowley City Court - Maltese Trahan; Lafayette District Court - Thomas Duplantier; Vermilion District Court - Ed Broussard, Laurie Hulin & Thomas Duplantier; Acadia District Court.
Drug Court Judges	Judge Jules Edwards (adult) and Thomas Duplantier (juvenile)
Mental Health Court Judges	Still no mental health court.
Other Specialty Court	Yes
Name of Specialty and Brief Description:	Adult DWI Treatment Court.
Indigency Determined by Whom and How?	Court makes initial referral in most cases. Intake then consists of review of financial statement unless incarcerated, and appointment of counsel if client is unable to afford counsel of their choice.
When is Assignment/Appointment of Counsel Made?	Vertical appointment based on time of offense for all felonies. Inmates appointed out of 72s or as soon as PDO is aware. Those not detained as soon as application is approved.
Initial Client Intake Conducted By Whom? (Name and Title)	Lindsey McManus, Jamika Clay, Germaine Arceneaux, April Broussard, Annette Guidry, Britanny Broussard, Kasandra Washington, Javonna Charles, Megan Delcambre, Paula Miguez, Thomas Harang (Clerical Staff); Chris St. Julien, (Business Team Leader).
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes. Most applications are taken in court for the arraignment. However, some clients do come to the office to complete the application.

Brief Explanation of Intake Process	Clients provide basic financial information. Unless the client has exceptional resources, only the application fee is requested.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	We believe the intake fee is rarely collected in City Courts as there is resistance to the time needed and we do not have sufficient personnel to handle the number of applicants. In calendar year 2015 we are going to make a push in specific City Courts on this issue. This could include litigation.
How Many Applications for Services Were Received?	5,358
How Many Application Fees Were Waived?	4,565
How Many Application Fees Were Reduced?	14
Total Application Fee Dollars Collected in 2014	83,501
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	Generally no, otherwise some cases go to the Sheriff for collection without separate accounting.
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	1,702,133
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Assessed as general court costs. No waiver generally but PDs are advised to move for waiver if client hardship would result from assessment.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	A disbursement detail indicating the number of cases assessed and the dollar amount collected and disbursed is provided by most of our city courts. District Court collections are reflected on the same kind of report from each Sheriff's Office.
Who Collects the Assessed Court Fees?	City Courts, District Court the Parish Sheriff's Office and Mayor's Courts.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	A disbursement detail indicating the number of cases assessed and the dollar amount collected and disbursed is provided by most of our city courts. District Court collections are reflected on the same kind of report from each Sheriff's Office.
Who Remits the Court Fees Collected?	City Courts, District Court the Parish Sheriff's Office and Mayor's Courts either the PD or the town clerk.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	A disbursement detail indicating the number of cases assessed and the dollar amount collected and disbursed is provided by most of our city courts. District Court collections are reflected on the same kind of report from each Sheriff's Office.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	District court adopted a Rule in cooperation with District Defender in 2011. Provides those over Poverty Guidelines will be assess fixed fee. In addition, clients may decide to make their own voluntary contribution.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	The court issues an Order at the beginning of the case. The PDO keeps a record of payments during litigation, and at sentencing the trial court may order the collection through the court which then informs the PDO of payments at the time those are sent to us.
Who Collects the Assessed Partial Payments?	The PDO keeps a record of payments during litigation, and at sentencing the trial court may order the collection through the court which the Sheriff collects and remits those payment to PDO monthly.

What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Lafayette Parish Sheriff reports detail for the largest parish. Other sheriffs provide less detailed reports.
Who Remits the Partial Payments Collected?	Clients pay during litigation and then after final judgment payment is through the presiding court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	A detailed report which includes client names, docket numbers and payments is provided by the Lafayette Parish Sheriff Office for any fees collected by that office.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	202,353
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Full time attorneys have no private practice. Contractors must limit outside practice and must treat PD clients exactly as other clients. Explicit contractual terms plus directives from District Defender.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Revised contract for FY 2013. This revision is attached.
Primary Immediate Needs	Funding for full time Capital and an additional $3 Million for fully serving all clients. We have hired an MSW for Capital Mitigation in some of our cases. But would still suggest the $175,000 budget item makes sense for us and also LPDB.
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	Yes, unless several things happen: 1) Lafayette City Court actively supports our collections and allows application fees; 2) The new D.A. implements Bond Forfeiture processing and begins making effective collections; 3) Other City Courts and Misdemeanor Courts come into full compliance.
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	We had the advantage of three attorneys working on Gideon's Promise Law School Partnership Grant, so when several contract lawyers left we were able to move full time staff in for 3 felony lawyers and saw a savings from that attrition. But no cuts as such for budget failures: some posts remain unfilled.
Immediate Critical Issue Areas	Capital Certification; City Court collection and compliance with Application fees; Still short on many things, including clerical support and about 3 million dollars worth of lawyers and resources.
Long-Term Critical Issue Areas	Development of new young talent. An LPDB that focuses on assisting the local fund mission in every way possible, including equal treatment for our Capital Defense Division when compared to outside programs.
Please List All New Hires in 2014 (Name and Title)	Full Time: Thomas Rimmer, Felony; Jack Talaska, Felony; Jorge Costales, Megan Delcambre, Clerical; Paula Miguez, Clerical; Lucy Melcanon, Juvenile; Chase Edwards, Felony and Juvenile Conflict.
Please List All Promotions in 2014 (Name and Title)	Chad Ikerd, First Assistant
2014 Media Coverage and/or Major Accomplishments	Continued coverage of funding issues, including shortfall in Lafayette City Court and an Editorial critical of City Judges for not doing better by the PDO. Award recognizing District Defender for efforts on Indigent Defense from Gidoen's Promise, with TV and print coverage. Several reports of acquittals and reduced charges in specific Felony and Death Penalty cases.

Number of Expected New Attorney Hires in 2015	Have application in for 4 Gideon Law School Partnership Fellows, which would work year one at essentially no cost. Appears 2 to 3 are likely.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes, including one to one mentoring, team meetings, quarterly CLE on relevant topics. Also one attorney has attended Capital Trial Training in Arizona, and two studied the Colorado Method in Denver.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Still fledgling. Should have felony supervisor in Vermilion in 2015.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	Track 1 Section Chief. Full time Juvenile Drug Court and Family Preservation Court attorneys.
Please Attach Your Office Organizational Chart	Attached
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	Team Leaders have reduced caseloads. District Defender takes a Capital Case or two because of a lack of certified counsel. Otherwise only to mentor staff counsel.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	All full time employees are enrolled for health and dental benefits after 60 days of employment.
Regular Meetings for Any Staff, Please Describe	Team Leaders meet regularly with District Defender. Executive Committee meets with District Defender regularly. Think Tanks for Capital, Issue Meetings, Database and other training.
Number of NEW capital cases in CY14 handled by your office	10
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	4
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	18
Number of Writs Your District Handled in 2014	45
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	4
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Counsel will work with Juvenile attorney who is first assigned and preference will be given to appointment of a lawyer with Juvenile Justice expertise.
Please Provide the Names of All State Representatives and Senators from Your District	STATE REPS: Nancy Landry (R #31); Stephen Ortego (D#39); Mickey Guillory (D#41); Jack Montoucet (D#42); Stuart Bishop (R#43);Vincent Pierre (D#44); Joel Robideaux (R#45); Bob Hensgens (D#47); Taylor Barras (R#48); Simone Champagne (R#49) Terry Landry (D#96) STATE SENATORS: Fred Mills (D#22); Page Cortez (D#23); Elbert L. Guillory (D#24); Dan Morrish (D#25); Jonathan Perry (R#26); Eric LaFleur (D#28).

Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Some resistance from other agencies on basic things like providing copies, discovery, and the role of the public defenders. Our sources indicate stakeholders and others see the office as more professional and effective since October 2010. Regional director for Children and Family Services came in for a meeting with District Defender and expressed appreciation for our engagement with kids in court, noting we had uncovered improprieties on a CFS case agent's handling a mom's visiting rights.
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	District Defender has joined cooperative effort identified as the Criminal Justice Coordinating Committee for Lafayette Parish. This group considers common systemic problems and has promoted a number of initiatives for reform, including better information for clients on court dates; reducing incarceration rates for juveniles; mitigating detention time for failures to appear and moving the court to evidence based solutions for systemic problems. Three new lawyers trained at Gideon's Promise come to the district essentially at no charge through the Law School Partnership Program of Gideon's Promise, which provides for a stipend in the first full year of the new lawyers' work. Two other attorneys trained at LSU attended the training this year, and will be in continued training for the next three years along with the three LSP fellows.

Staff Directory:

Full-Time Staff Attorneys	Contact Information
Marx, G. Paul	337-456-1643
Brown, Janet	337-232-9345
Ikerd, Chad	337-232-9345
Hogan, Jane	337-232-9345
Martin, Amanda	337-898-2090
Brown, Harry	337-232-9345
Brown, Elliott	337-232-9345
Rubin, David	337-232-9345
Valdez, Kevin	337-232-9345
Davenport, Tracy	337-232-9345
Roberts, Chaz	337-232-9345
DeMahy, Suzanne	337-898-2090
Scandrett, Richard	337-232-9345
Donnelly, Kevin	337-232-9345
Hangartner, Lilian	337-232-9345
Graham, Caitlin	337-232-9345
Rimmer, Thomas	337-232-9345
Talaska, Jack	337-232-9345
Costales, Jorge	337-232-9345
Part-Time Contract Attorneys	**Contact Information**
Block, Gerald	337-232-9396
McCann, Randle	337-232-1255

Garrett, Valerie	337-232-1600
Register, Jr., Harold	337-981-6644
Amos, Valex	337-291-9115
Alonzo, Thomas V.	337-704-2615
Gautreaux, Kay	337-232-7747
Cloutier, Monique	337-658-5245
Mose, Travis	337-232-7239
Beaner, Christ	337-303-4333
LaRue, Chris	337-291-9100
Lejeune, Clay	337-788-1505
Howie, Glenn	337-785-8500
Harrington, Thomas	337-783-8580
Landry, Michael	337-788-1850
Stefanski, John	337-783-7000
Veazey, Linda	337-893-5076
Garrott, Louis	337-893-8111
Pillette, Raven	337-898-2090
Guidry, Nicole	337-740-8885
Edwards, Chase	337-233-9995
Alexander, Xavier	337-374-1822
Register, III, Harold D.	337-988-6644
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
St. Julien, Chris	337-232-9345
McManus-Bernard, Lindsay	337-232-9345
Clay, Jaminka	337-232-9345
Broussard, April	337-232-9345
Guidry, Annette	337-232-9345
Arceneaux, Germaine	337-232-9345
Broussard, Brittany	337-232-9345
Charles-Young, JaVonna	337-232-9345
Harang, Thomas	337-232-9345
Washington, Kasandra	337-232-9345
Miguez, Paula	337-232-9345
Delcambre, Megan	337-232-9345
Allison Green	337-232-9345
Caitlin Ard	337-232-9345

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	G. Paul Marx and Chris St. Julien
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	x
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	x
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	
Microsoft Office 2010	x
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	x
Internet Explorer 9	x
Firefox	x
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	

Television	1
DVD	0
VCR	0
Desktop PCs	40
Laptops	5
Video Cameras	1
Digital Cameras	0
Video Conferencing Systems	0
B&W Laser Printers	18
Color Printers	6
Wireless Cards	1
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	2
INTERNET SERVICES:	
Dialup	No
Broadband	
No Internet Connection	
Connection Speed:	125 mbps
Provider Name:	LUS & Cox
Email Provider:	Local Server through LUS Fiber
Please list any software or computer equipment in which you need training:	None

15th District Defender Office CY 2014 Caseloads & Outcomes

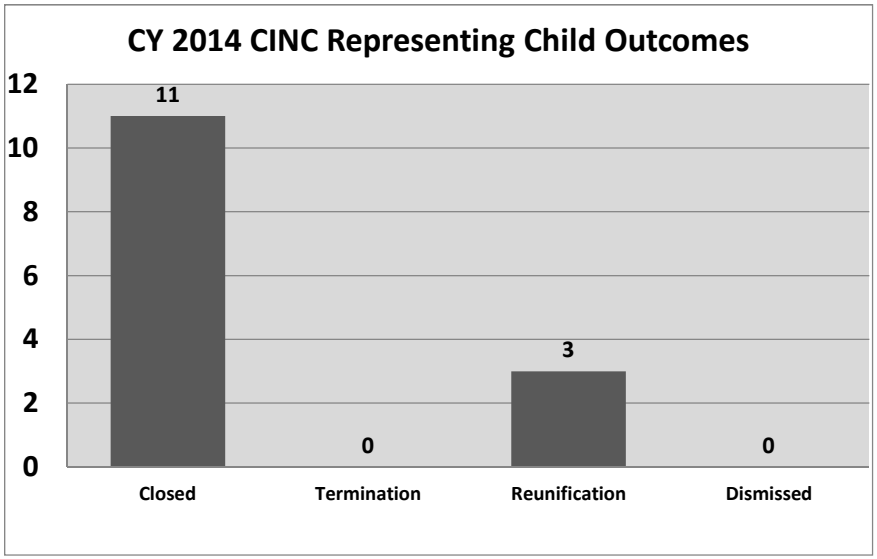
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	433	468	96	529	N/A	N/A	N/A	N/A	14	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	4	11	19	23	0	3	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	319	263	313	632	0	144	N/A	N/A	57	N/A	N/A	N/A	N/A	N/A	0
Termination	33	27	15	48	29	0	N/A	N/A	4	N/A	N/A	N/A	N/A	N/A	0
FINS	39	32	26	65	N/A	N/A	0	0	14	9	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	609	518	335	944	N/A	N/A	144	2	260	219	N/A	N/A	4	1	5
Delinquency Felony	349	286	171	520	N/A	N/A	180	16	187	49	N/A	N/A	1	3	4
Delinquency-Life	4	2	1	5	N/A	N/A	0	0	1	1	N/A	N/A	0	0	0
Juvenile Revocations	0	4	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	4492	3984	1677	6169	N/A	N/A	2876	96	1826	0	0	0	13	30	43
Adult Felony Non-LWOP**	4280	4589	4135	8415	N/A	N/A	2274	1208	3639	1	7	7	3	12	29
Adult LWOP	57	94	123	180	N/A	N/A	20	38	83	0	0	5	0	1	6
Capital***	6	2	2	8	N/A	N/A	1	0	0	0	0	0	0	0	0
Revocations	349	1161	202	551	N/A	N/A	0	0	2	0	N/A	N/A	N/A	N/A	0
PCR	14	4	7	21	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1	2	3
SOAP	0	0	2	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

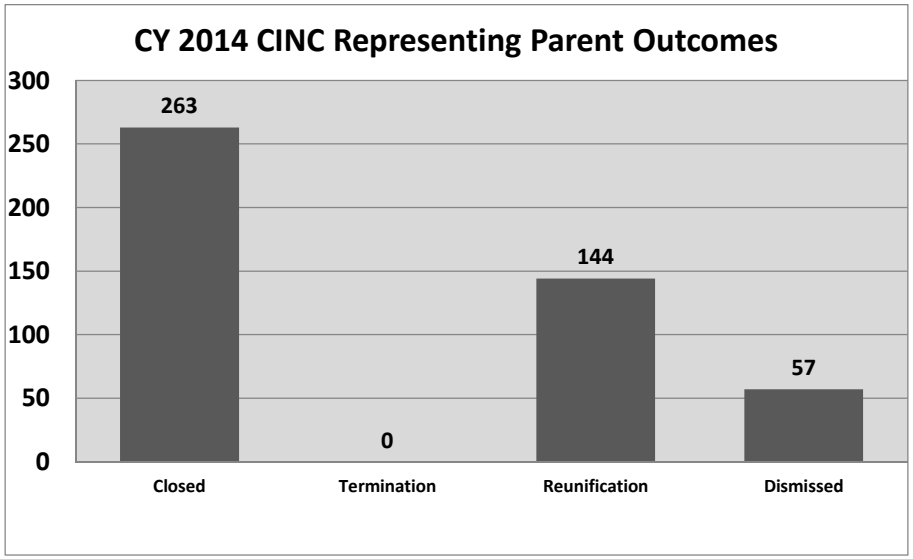
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

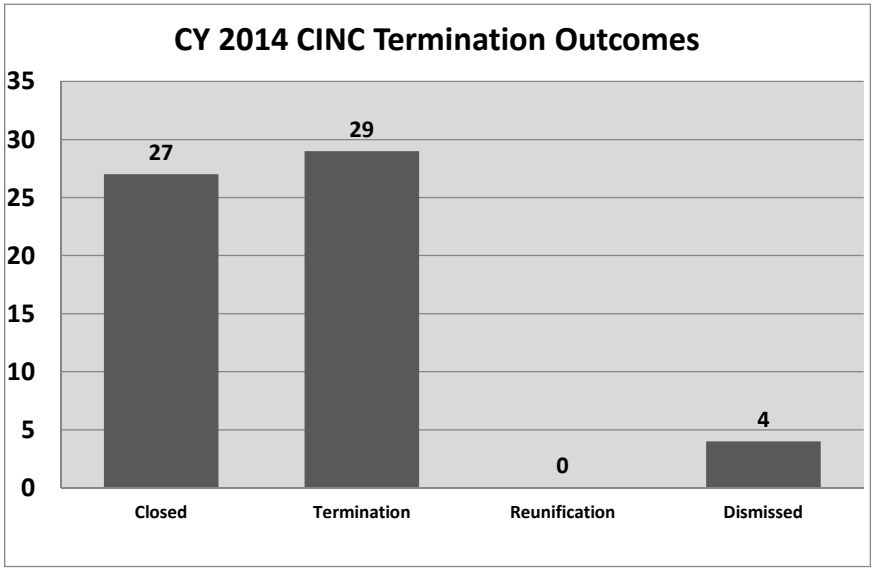
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

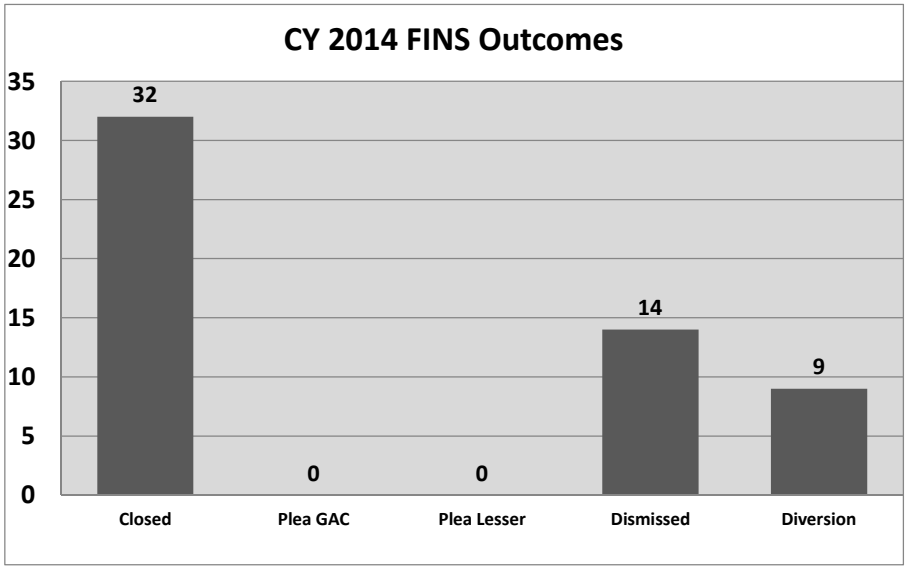
****Life Without Parole**

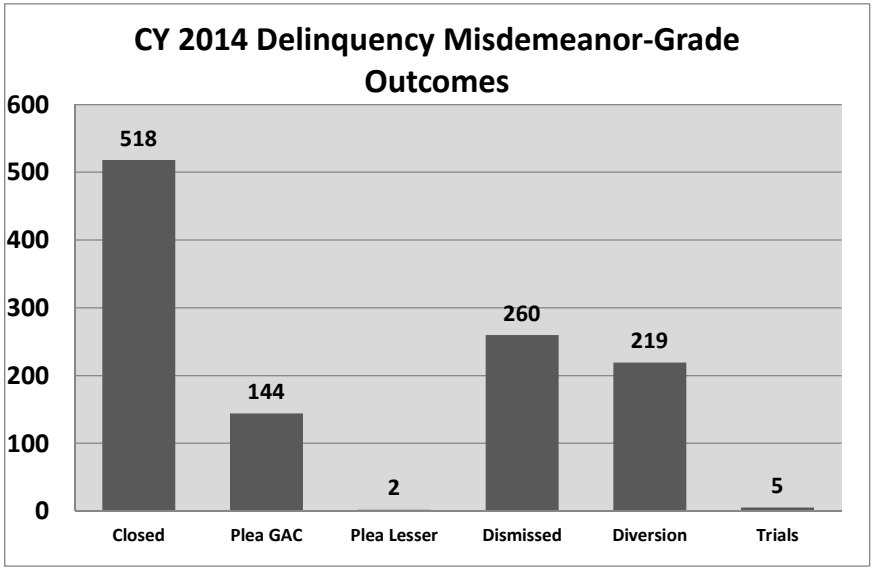
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

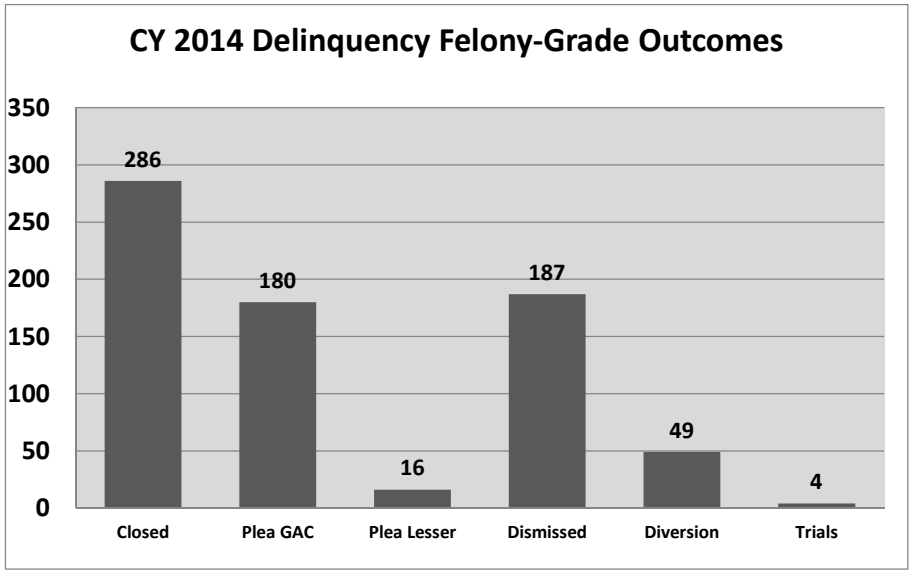

CY 2014 CINC Representing Child Outcomes
12
10
8
6
4
2
0
11
0
3
0
Closed
Termination
Reunification
Dismissed

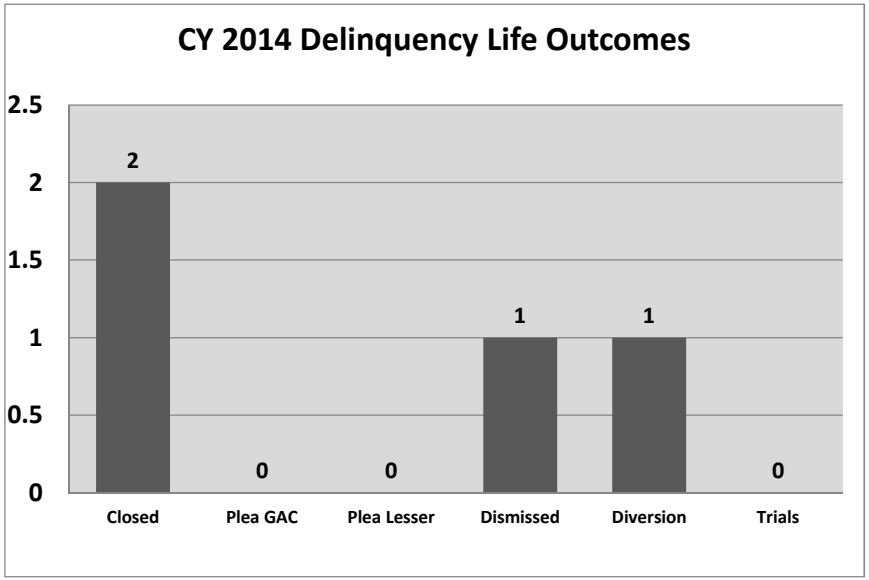

CY 2014 CINC Representing Parent Outcomes
300
250
200
150
100
50
0
263
0
144
57
Closed
Termination
Reunification
Dismissed

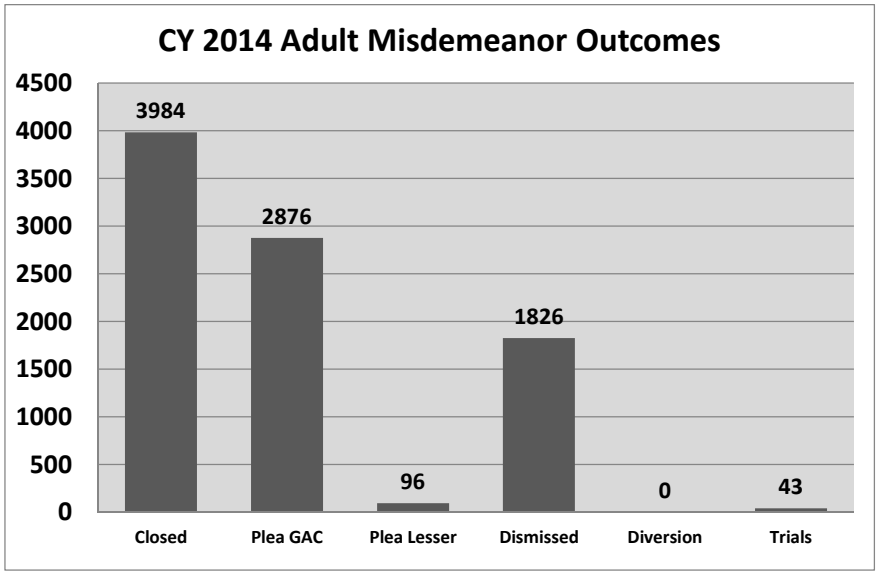

CY 2014 CINC Termination Outcomes
35
30
25
20
15
10
5
0
27
29
0
4
Closed
Termination
Reunification
Dismissed

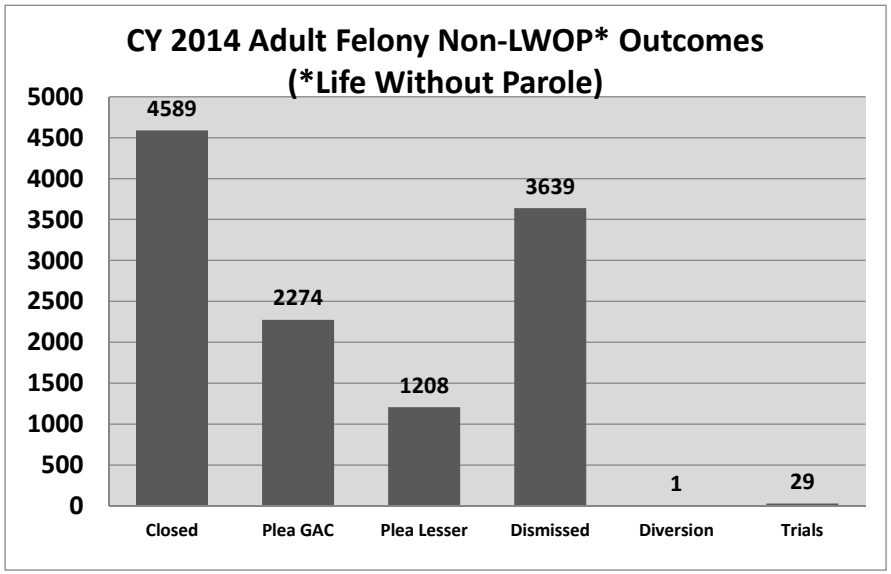

CY 2014 FINS Outcomes
35
30
25
20
15
10
5
0
32
0
0
14
9
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

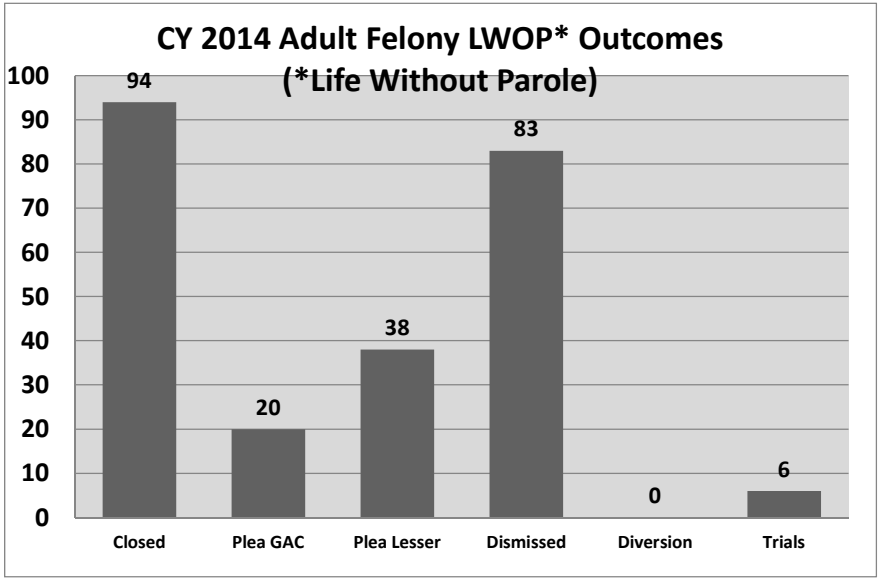

CY 2014 Delinquency Misdemeanor-Grade Outcomes
600
500
400
300
200
100
0
518
144
2
260
219
5
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

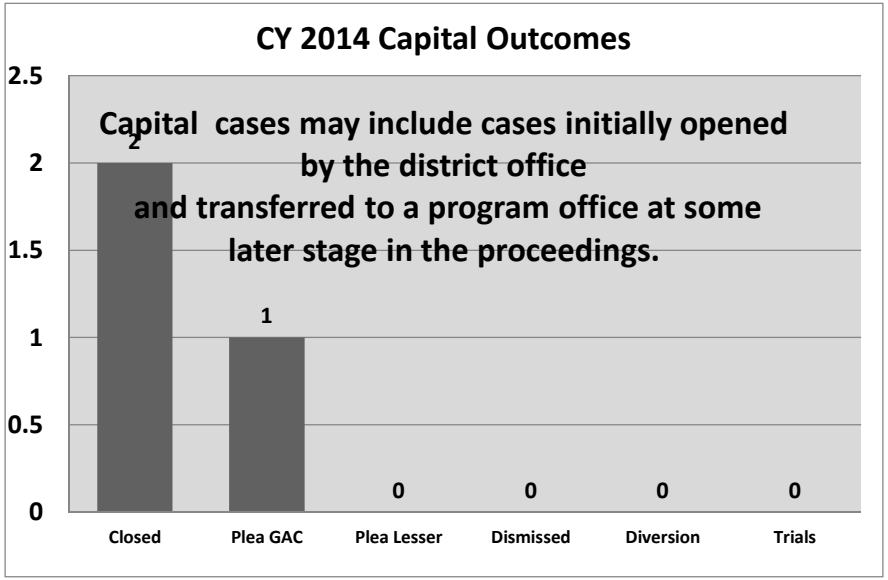

CY 2014 Delinquency Felony-Grade Outcomes
350
300
250
200
150
100
50
0
286
180
16
187
49
4
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
1
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials





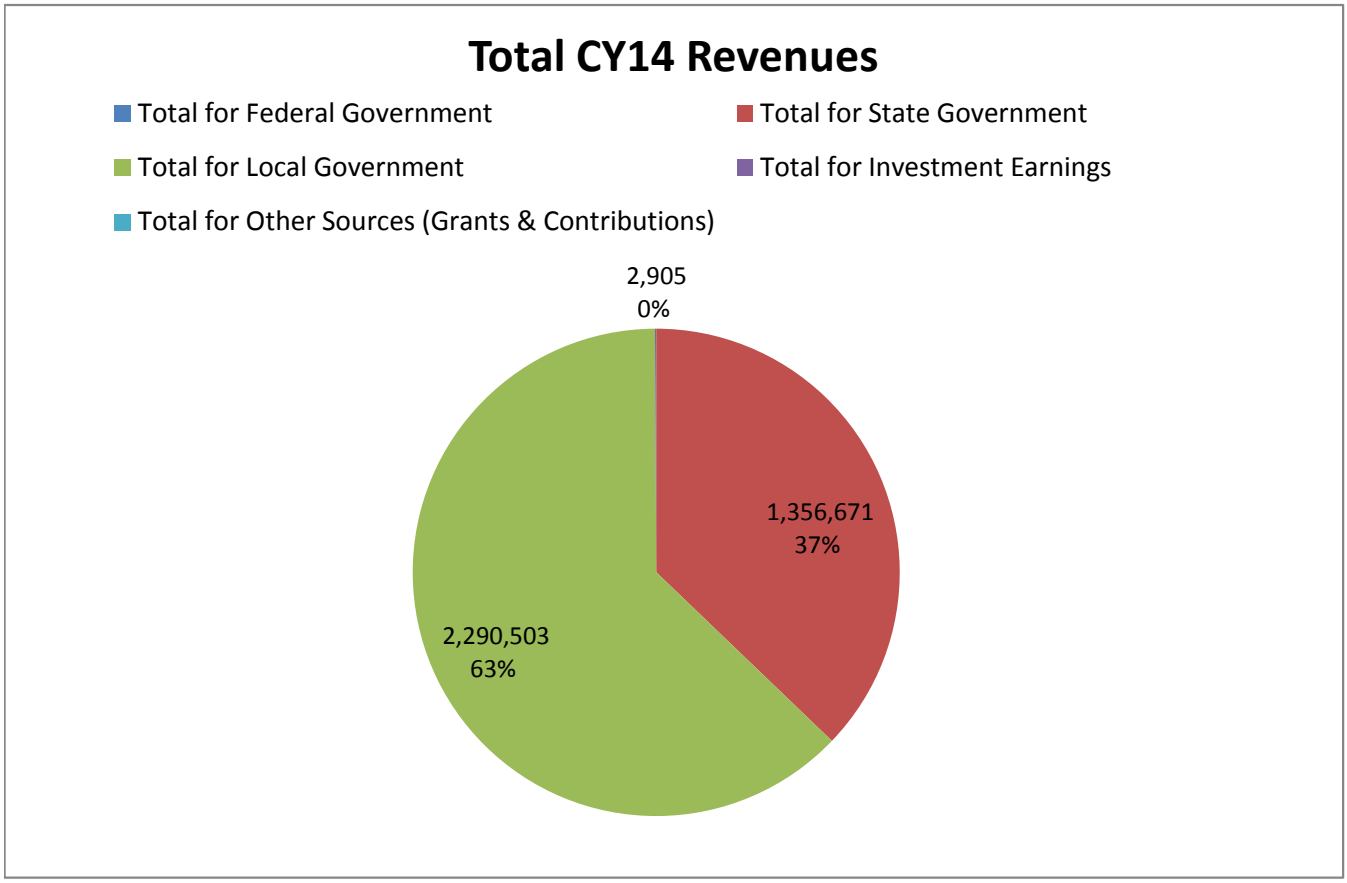


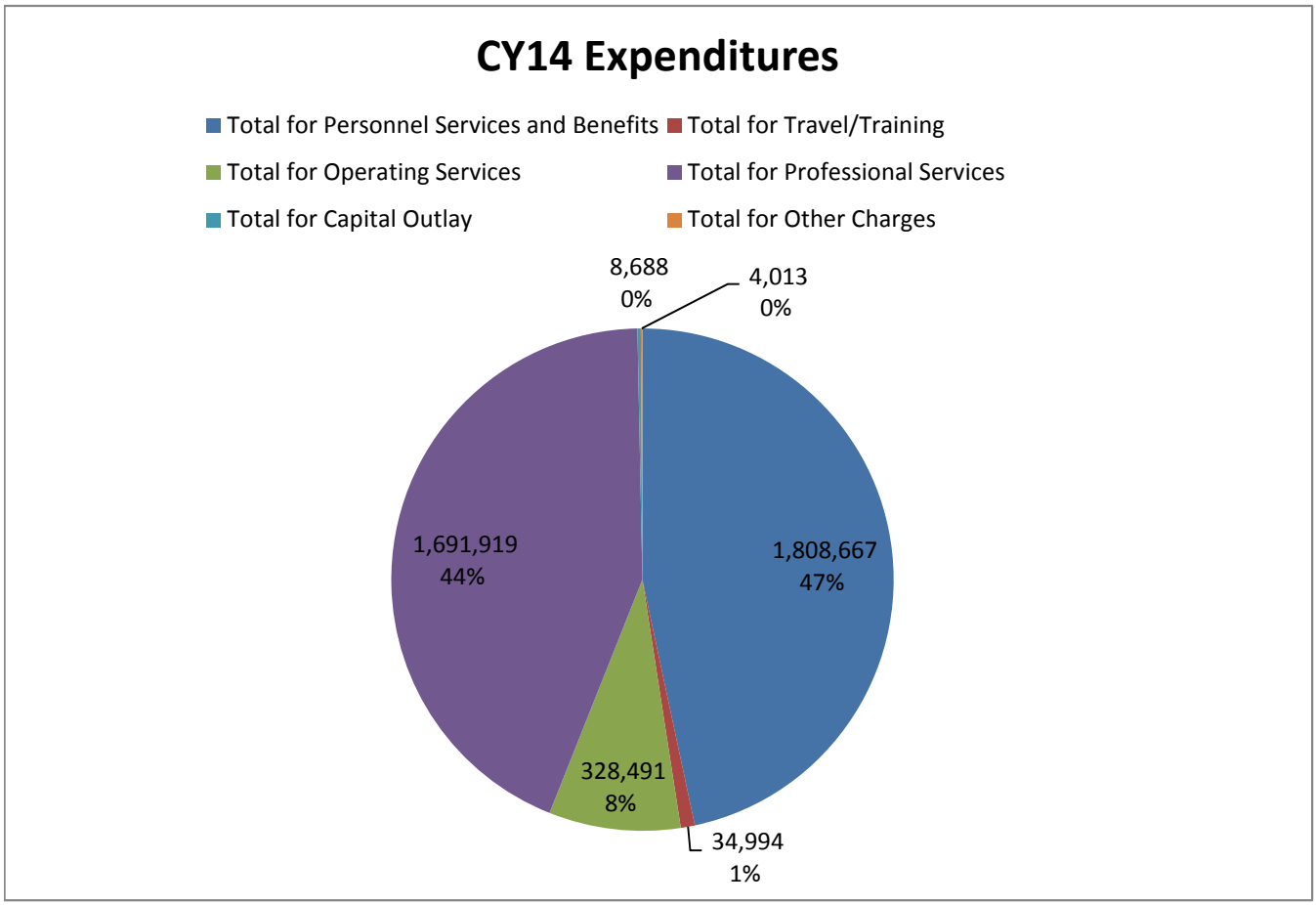


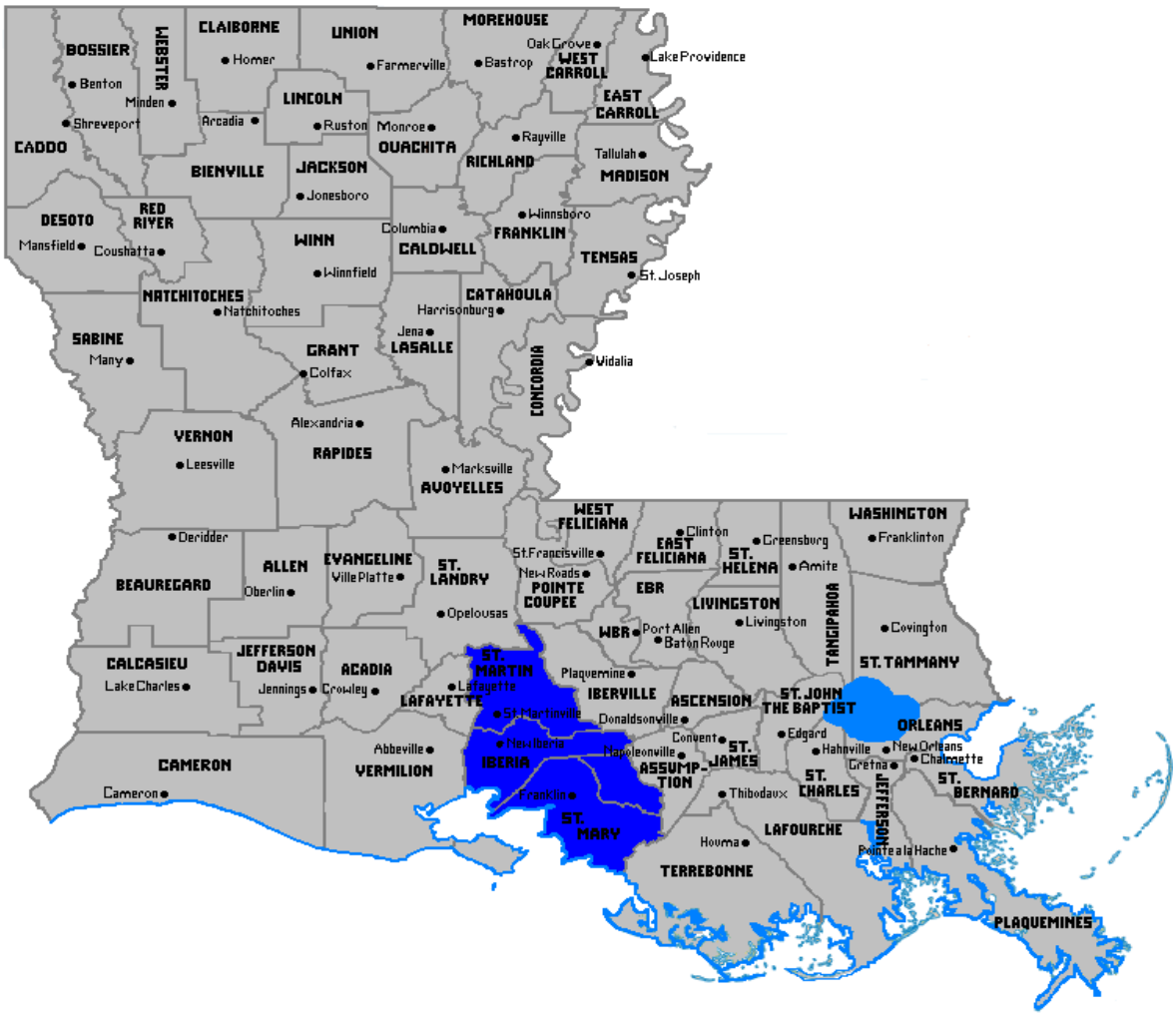
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

District 15 CY2014	Total CY2014
District Defender: G. Paul Marx	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	144,078
District Assistance Fund (DAF)	1,127,990
Supplemental/Emergency Funds	45,591
Grants	-
Other State Income -List source(s)	39,012
Total for State Government	1,356,671
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	303,935
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	4,800
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	411,152
City & City-Ward Courts	998,031
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	284,056
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	1,693,239
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	84,502
Partial Attorney Fees Reimbursements [as per 15:176]	202,852
Other Reimbursements	-
Other Local Income -List source(s)	1,175
Total for Charges For Services	288,529
Total for Local Government	2,290,503
Investment Earnings	
Interest Income	2,905
Other Investment Income - List source(s)	-
Total for Investment Earnings	2,905
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	3,650,079

District 15 CY2014	Total CY2014
District Defender: G. Paul Marx	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	1,533,217
Accrued Leave	-
Payroll Taxes	116,194
Hospitalization and Disability Insurance	143,316
Retirement	15,941
Other	-
Total for Personnel Services and Benefits	1,808,667
Travel/Training	
Parking/Auto Tolls	4,453
Travel/Lodging/Per Diem/Mileage	30,541
Total for Travel/Training	34,994
Operating Services	
Advertisements	866
Workers' Compensation	5,603
Insurance - Malpractice	14,138
Insurance - Auto/Physical Liability	4,524
Insurance - Other	77
Lease - Office	149,775
Lease - Auto/Equipment	15,646
Lease - Other	3,994
Office Repair and Maintenance	2,489
Office - Telephone/Utilities/Postage/Internet	28,102
Dues and Seminars	29,846
Law Library/Journals/Subscriptions	13,766
Office Supplies	59,667
Total for Operating Services	328,491
Professional Services	
Audit/Accounting Expense	17,450
Contract Clerical	-
Expert Witness	95,697
Investigators	33,356
Interpreters	-
Social Workers	-
Capital Representation	107,211
Conflict	26,905
Contract - Juvenile Attorneys or CINC	157,609
Misdemeanor Attorney Contracts	192,592
Contract Attorneys - all other	1,039,038
IT/Technical Support	22,060
Total for Professional Services	1,691,919
Capital Outlay	
Major Acquisitions	8,688
Total for Capital Outlay	8,688
Other Charges	
Other Operating Expenses	4,013
Total for Other Charges	4,013
Total for EXPENDITURES	3,876,771


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
2,905
0%
1,356,671
37%
2,290,503
63%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
8,688
0%
4,013
0%
1,691,919
44%
1,808,667
47%
328,491
8%
34,994
1%



The 16TH Judicial District Public Defenders' Office

Iberia (New Iberia) - Saint Martin (St. Martinville) - Saint Mary (Franklin)

District Defender: M. Craig Colwart
(Interim District Defender Tony Champagne effective January 1st, 2015)

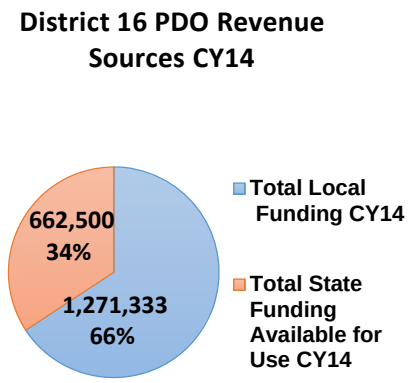
107 Wilson Street
Franklin, LA 70538
(337) 828-3628

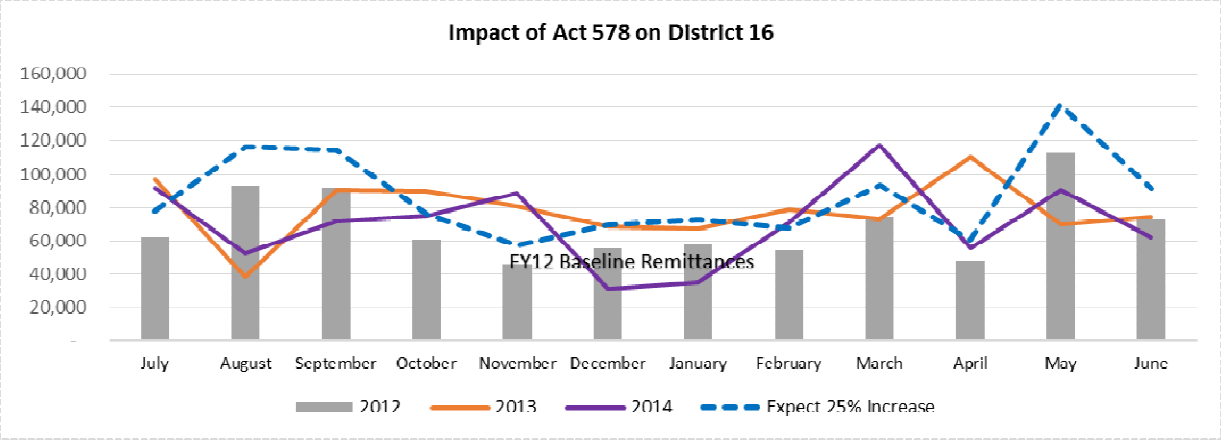
16TH JUDICIAL DISTRICT

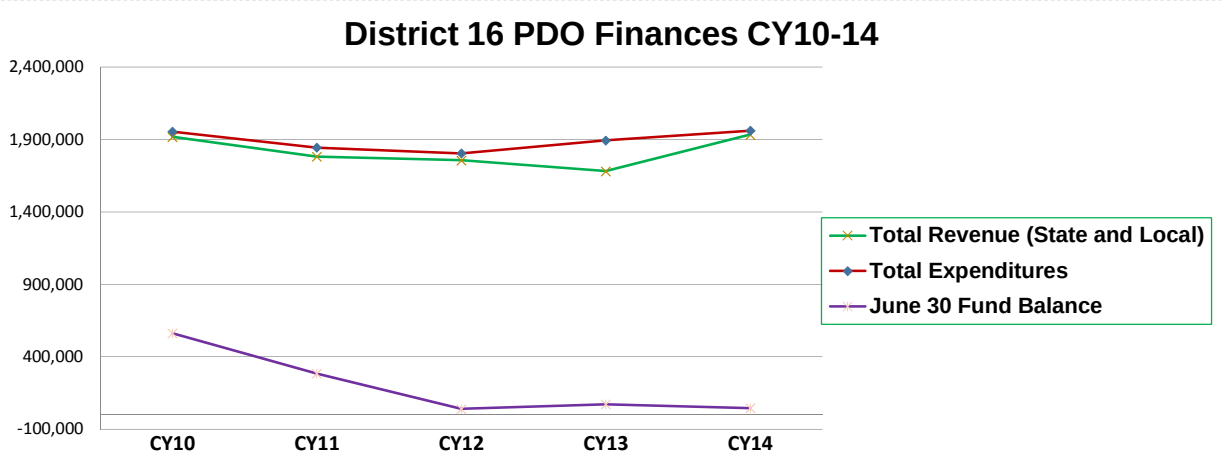
During calendar year 2014, the 16th Judicial District Public Defenders Office handled 8,749 cases. The office received $1,933,832 in total revenues to handle these cases, approximately 66% of which came from local funding. This funding was derived primarily from traffic tickets and special court costs.

With the exception of a few anomalies, the 16th has generally failed to realize the 25% increase in local funds that was expected to materialize as a result of Act 578 (2012).

The 16th Judicial District office has nearly exhausted its fund balance. Without a significant increase in revenues or reduction in expenditures, the office is expected to become insolvent toward the end of FY15.



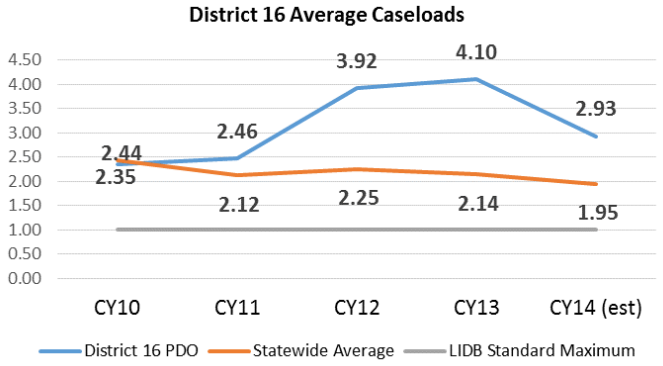




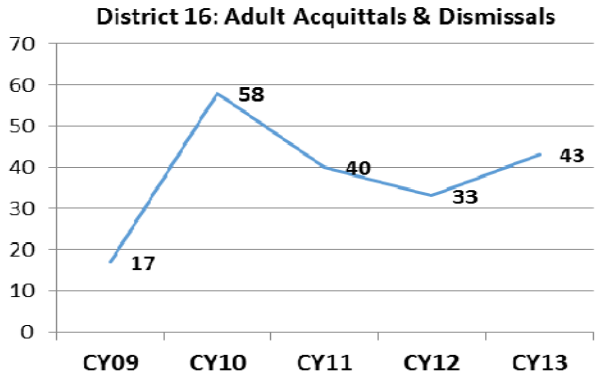
IBERIA, ST. MARTIN, ST. MARY PARISHES

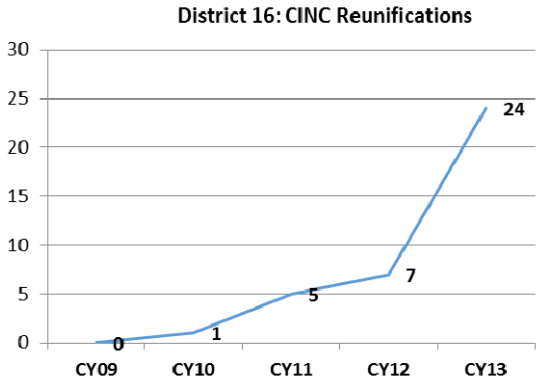
Craig Colwart,
District Defender
(Anthony Champagne
Interim as of January 1, 2015)
107 Wilson Street
Franklin, LA 70538
337-828-3628

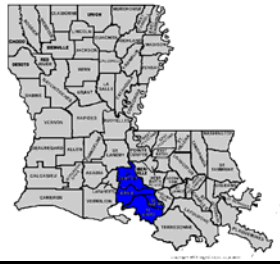
In the 16th Judicial District, public defense attorneys make an average annual salary of $57,369 while maintaining caseloads almost three times the recommended caseload limit for each attorney.



Although caseloads remain high, due to insufficient revenues, through increased training and supervision, CINC and adult client outcomes have significantly improved over the last five years.







The 16TH JDC Public Defenders' Office

Parish(es) & Seat(s)	St. Mary Parish, Franklin; Iberia Parish New Iberia; St. Martin Parish, St. Martinville.
Population	180,900
Juvenile Population	47,517
District Defender	M. Craig Colwart (Interim District Defender Tony Champagne effective January 1st, 2015)
Years as District Defender	19
Years in Public Defense	33
Office Manager	Mary Glaubrecht
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Tasha Rymer, Denise Frederick, Christina Lopez, Jaraya White, Josie Berthelot, Glenda Neuville, Natalie Robin, Kristen Noel, Nancy Cormier, Amber Olivier, Teresa Landry.
Primary Office Street Address	107 Wilson Street
City	Franklin
ZIP	70538
Primary Phone	337-828-3628
Primary Mailing Address	P.O.Box 1226 Franklin, La. 70538
Primary Fax Number	337-828-3864
Primary Emergency Contact	Tony Champagne
Primary Emergency Phone	985-209-0755
Secondary Emergency Contact	Teresa Landry
Secondary Emergency Phone	337-578-0855
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	Iberia – 110 W. Washington Street, New Iberia, LA 70560 - 337-365-4006 --- St. Martin – 106 Berard St, St. Martinville LA 70582 337-394-1446.
Other District Office Contact Personnel (Primary Only)	St. Martinville - Josie Berthelot Iberia Parish - Natalie Robin
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	St. Mary Parish – Teche Land Rentals & Clarkson Brown; Iberia Parish - Asma Malahmeh; St. Martin Parish – Estate of Kathleen Willis.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Monthly utilities for all three offices: 1,200 Rent for all three offices: 4,257.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Yes

Courts and Locations	16th Judicial District, St. Mary parish, Franklin, LA 16th Judicial District, Iberia Parish, New Iberia, LA ; 16th Judicial District Court, St. Martin Parish, St. Martinville, LA; Morgan City City Court, Franklin City Court, Jeanerette City Court, New Iberia City Court, Breaux Bridge City Court; Patterson Mayor Court, St. Martinville Mayor Court.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	8 Criminal Divisions of 16th Judicial District Court; 1 Division in each of the above listed city courts and mayor courts.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Attorneys are assigned to each section of court.
Name of Adult Detention Facilities in This District	St. Mary Parish Law Enforcement Center, Centerville, LA; Berwick City Jail, Berwick, LA; Morgan City City Jail, Morgan City, LA; Jeanerette City Jail, Jeanerette, LA; Patterson City Jail, Patterson, LA; Iberia Parish Jail, Iberia Parish, LA; New Iberia City Jail, New Iberia, LA; St. Martin Parish Jail, St. Martinville, LA; Breaux Bridge, LA; Breaux Bridge City Jail, Breaux Bridge, LA;
Name of Adult Detention Facilities Outside the District Which Hold Clients	Lafayette Parish Jail, St. Landry Parish Jail, Avoyelles Parish Jail.
Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	The district used the St. James Juvenile Detention Center until its closure in June 2013, and since then juvenile clients had been housed in Assumption Parish Detention Facility; Lafayette Parish Detention Facility; Jeanerette City Jail (only if there are no adults already being held there).
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes. Attorneys are having a hard time visiting their out-of-district clients.
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	Yes.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	Yes. St. Martin Parish jail recently changed their visitation procedures which include clients are shackled; hand and feet; only one attorney at a time can visit and now there's only one visiting room which does not have a door on it.
District Attorney	Bo Duhe as of 01/12/2015
Chief Judge of Criminal District Court	Vincent Borne
Juvenile Court Judges (Specify District of City Court)	There are no elected juvenile judges, however the following judges handle juvenile cases within the district: 16th Judicial District Court – Keith Comeaux, Curtis Sigur, Lori Landry; New Iberia City Court – Trey Haik; Franklin City Court – Jim Supple; Jeanerette City Court – Cameron Simmons; Morgan City City Court – Kim Stansbury; Breaux Bridge City Court – Randy Angelle.
Drug Court Judges	Keith Comeaux, Vincent Borne, Anthony Thibodeaux
Mental Health Court Judges	None

Other Specialty Court	DWI Court
Name of Specialty and Brief Description:	Handles DWI 2nd, 3rd, & 4th Offenders
Indigency Determined by Whom and How?	By the chief defender upon receiving notice of appointment.
When is Assignment/Appointment of Counsel Made?	Initial appearance and/or when the case is allotted into a section a of court
Initial Client Intake Conducted By Whom? (Name and Title)	Iberia Parish: Kristen Noel
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Within three days of appointment, investigators go to various local jails to do intake for the jail clients. An appointment letter is either given or sent to bond clients for intake interview.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	6,284
How Many Application Fees Were Waived?	Less than 15
How Many Application Fees Were Reduced?	0
Total Application Fee Dollars Collected in 2014	51,227
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	870,000
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Minute entries from the clerk of court and documentation sent by respective collection agency.
Who Collects the Assessed Court Fees?	Sheriff's office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Respective agency sends invoice along with the monthly check.
Who Remits the Court Fees Collected?	Sheriff's office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	When the sheriff's office sends us a check they attach a receipt of all fees collected and disbursed.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Half fee.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Minute entries provided by the clerk of each respective court.
Who Collects the Assessed Partial Payments?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Sheriff's Office & DOC
Who Remits the Partial Payments Collected?	Sheriff's Office & DOC

What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Receipts from the respective sheriff's office in each parish.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Attorneys are not allowed to have a private practice within the section of court they are assigned.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	None
Primary Immediate Needs	Even MORE money to run the office.
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	Yes - Attrition
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	None as of 01/09/2015
Immediate Critical Issue Areas	Better and less expensive health care plan.
Long-Term Critical Issue Areas	More money to run the office.
Please List All New Hires in 2014 (Name and Title)	Kristen Noel - Investigator; Jaraya White - Receptionist; Ian Alpha, Felony Attorney.
Please List All Promotions in 2014 (Name and Title)	0
2014 Media Coverage and/or Major Accomplishments	Several newspaper articles regarding PDO finances and numerous articles about representation in a specific capital case.
Number of Expected New Attorney Hires in 2015	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	The office no longer pays for CLE but does pay for hotel and mileage to state Board sponsored CLEs
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Chief Defender, 1 Senior Felony Attorney per parish; A Senior/Misdemeanor/City Court/Juvenile attorney, Office Administrator, Office Manager – Iberia Parish, Office Manager – St. Martin Parish, Senior Investigator.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	Yes. Tracks the state board regulations for restriction of services.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Office provides a health plan and pays up to $500 of the premium and up to 1/2 of the deductible, not to exceed $1,000 per year.
Regular Meetings for Any Staff, Please Describe	Monthly.
Number of NEW capital cases in CY14 handled by your office	0
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	2

Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2014	0
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	3
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	If a juvenile case is transferred to adult court, the juvenile attorney stays on the case and works with the felony attorney assigned to the case as lead counsel.
Please Provide the Names of All State Representatives and Senators from Your District	Sen. Brett Allain; Rep. Taylor Barras; Rep. Simone Champagne; Rep. Sam Jones; Rep. Joe Harrison; Senator Fred Mills; State Rep. Terry Landry; Rep. Mike Huval
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Having one office in each parish sometimes makes it difficult for our clients to travel to our offices to meet with the attorneys.
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	None

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
M. Craig Colwart	337-339-4115
Part-Time Contract Attorneys	**Contact Information**
Shentell Brown	337-335-7882
Alicia Butler	337-380-8824
Michael Caffery	337-828-3628
Kay Clark	337-365-3800
Susan Dorsey	337-828-9545
Robert Duffy	985-397-3779
Nancy Dunning	337-893-6182
S. Marie Johnson	337-560-5088
Edward Jones	985-397-0271
Gary LeGros	337-519-4621
Lewis Pittman	337-365-3800
Maggie Simon	337-359-8701
Maggie Anne Simon	337-519-0791
Robert Tracy	337-828-9545
Ferdinand Valteau	337-828-9545
Renee Louviere	337-365-4006
Keith Crawford	337-394-6950
Ian Alpha	337-394-1446

Non Attorney Employees and Contractors and Other Staff	Contact Information
Mary Glaubrecht	337-828-9545
Teresa Landry	337-578-1707
Denise Stelly	337-828-9545
Christina Lopez	337-828-9545
Deniesee Robertson	985-384-2157
Tina Turner	985-412-6093
Glenda Nueville	337-230-9024
Josie Berthelot	337-230-2118
Leo "Pope" Huval	337-394-6950
Natalie Robin	337-365-4006
Nancy Cormier	337-365-4006
Amber Olivier	337-365-4006
Tasha Rymer	337-828-9545
Kristen Noel	337-365-4006
Jaraya White	337-394-1446

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Teresa Landry/IT Director
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	
Windows 7	x
Windows Vista	x
Windows Server 2000/2003/2008	x
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	
Microsoft Office 2010	x
Microsoft Office 2007	x
Microsoft Office 2003	x
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	
Quicken	
Intuit	
Other (list here):	Mas 90
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	x
Internet Explorer 9	x
Firefox	x
Google Chrome	x
Other	

HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	2
DVD	0
VCR	0
Desktop PCs	18 + 2 servers
Laptops	9
Video Cameras	1
Digital Cameras	1
Video Conferencing Systems	0
B&W Laser Printers	7
Color Printers	4
Wireless Cards	0
Smartphones (Funded by Office)	3
iPad/Tablets (Funded by Office)	1
INTERNET SERVICES:	
Dialup	
Broadband	AT&T Uverse
No Internet Connection	
Connection Speed:	14.90 Mbps
Provider Name:	AT&T
Email Provider:	tekhead.biz
Please list any software or computer equipment in which you need training:	

16th District Defender Office CY 2014 Caseloads & Outcomes

NOTE: District Defender no longer with office at time of this report, figures are tentative

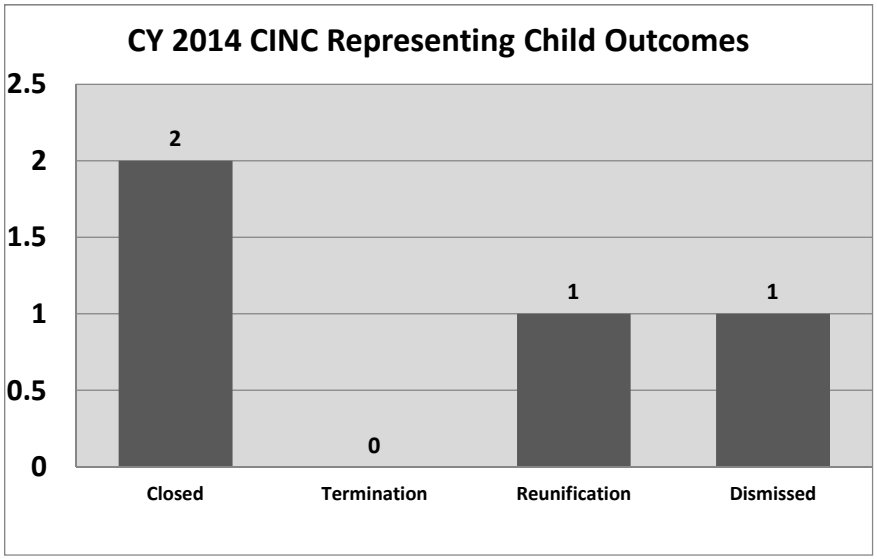
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	8	2	4	12	0	1	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	78	53	45	123	0	22	N/A	N/A	7	N/A	N/A	N/A	N/A	N/A	0
Termination	7	7	0	7	11	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	131	102	24	155	N/A	N/A	0	0	18	1	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	347	280	33	380	N/A	N/A	153	14	94	47	N/A	N/A	4	14	18
Delinquency Felony	89	73	17	106	N/A	N/A	27	5	51	4	N/A	N/A	1	3	4
Delinquency-Life	2	2	0	2	N/A	N/A	0	0	1	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	3291	2839	987	4278	N/A	N/A	2151	160	2073	16	0	0	29	69	98
Adult Felony Non-LWOP**	2341	1617	1255	3596	N/A	N/A	976	224	1464	37	2	2	0	2	6
Adult LWOP	0	2	4	4	N/A	N/A	0	1	3	0	0	0	0	1	1
Capital***	0	0	2	2	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	75	133	9	84	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

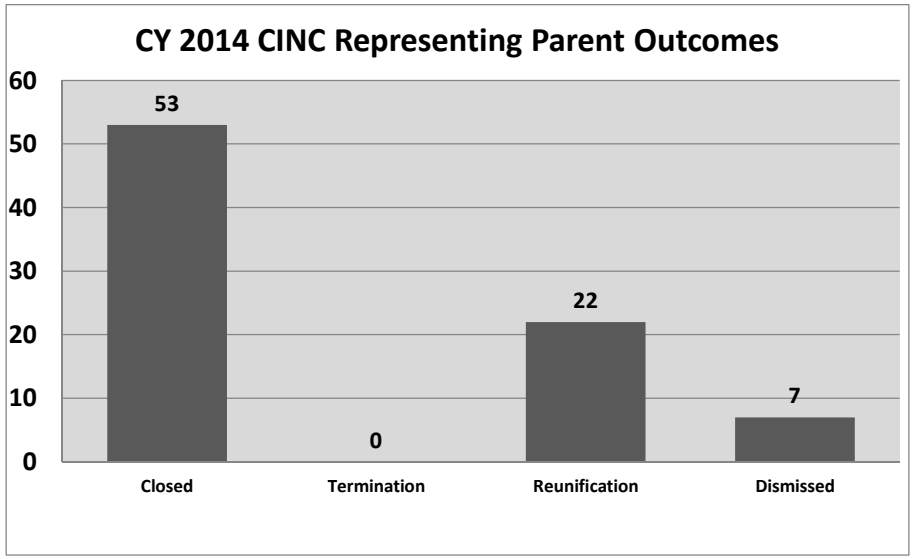
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

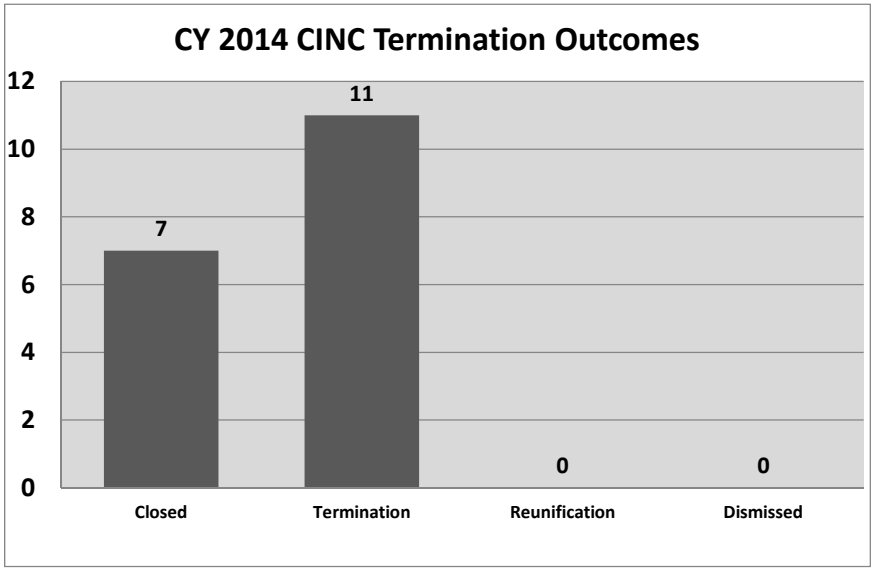
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

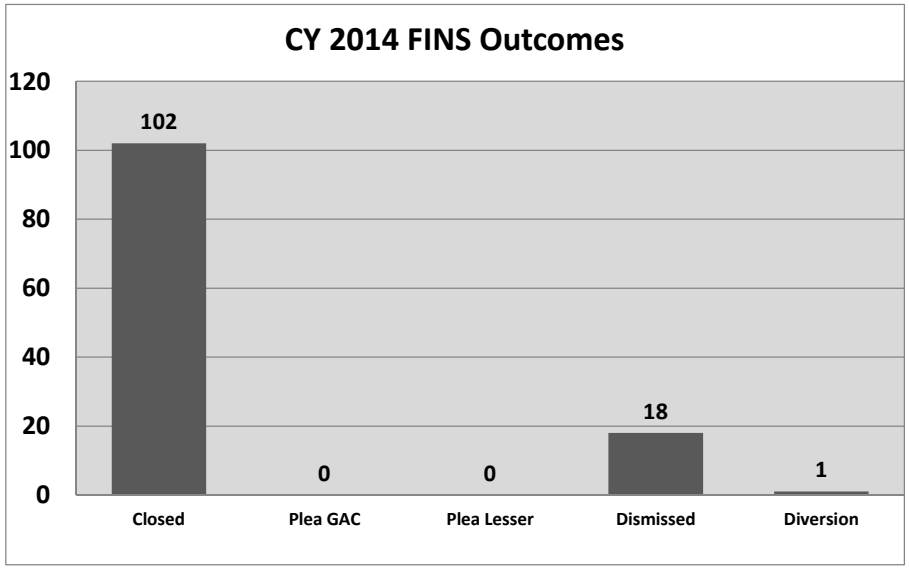
****Life Without Parole**

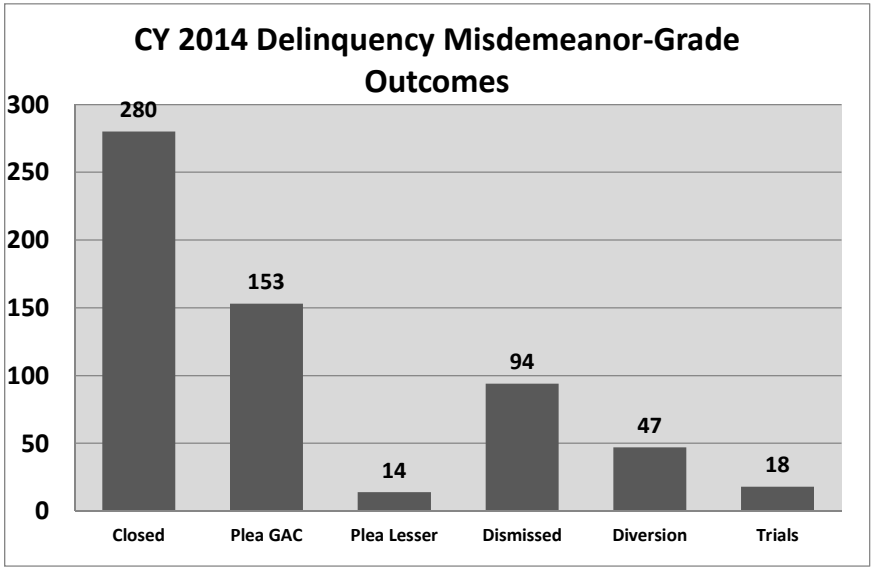
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

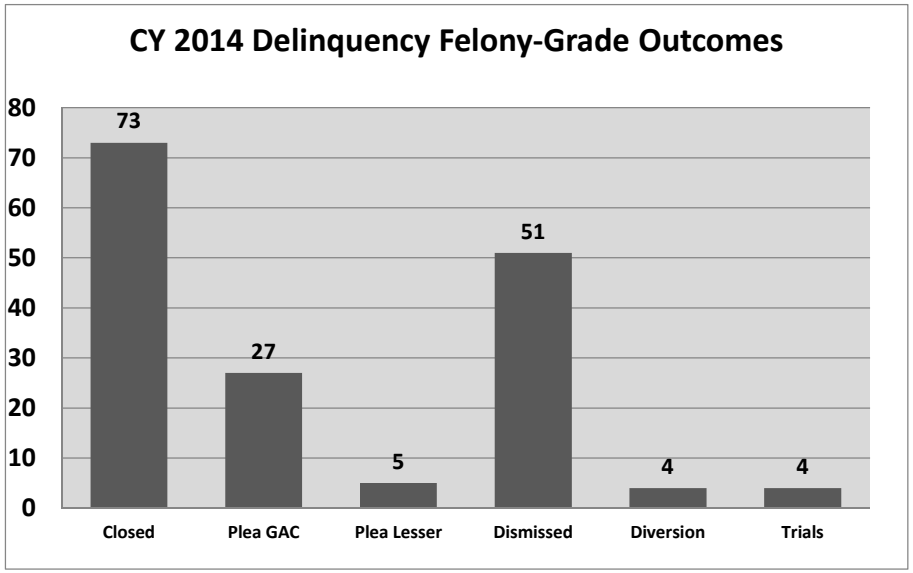

CY 2014 CINC Representing Child Outcomes
2.5
2
1.5
1
0.5
0
2
0
1
1
Closed
Termination
Reunification
Dismissed

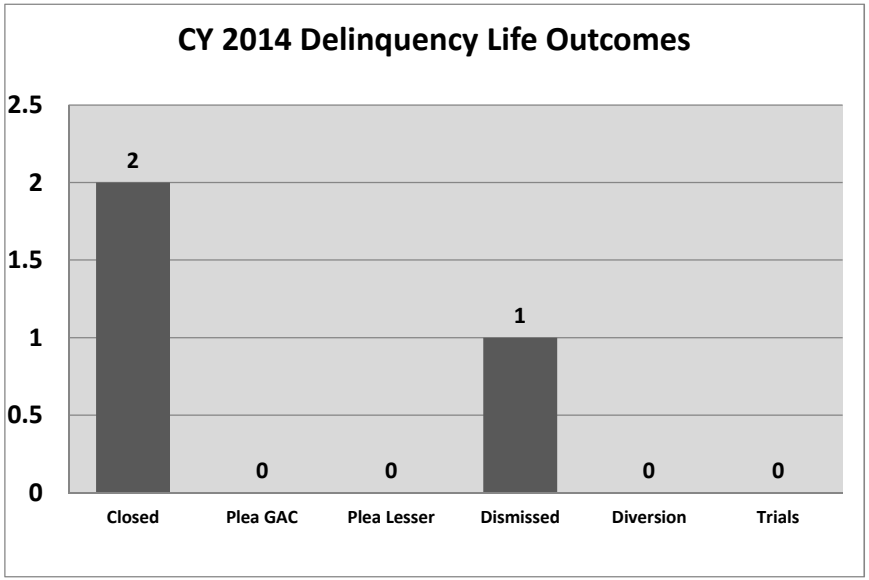

CY 2014 CINC Representing Parent Outcomes
60
50
40
30
20
10
0
53
0
22
7
Closed
Termination
Reunification
Dismissed

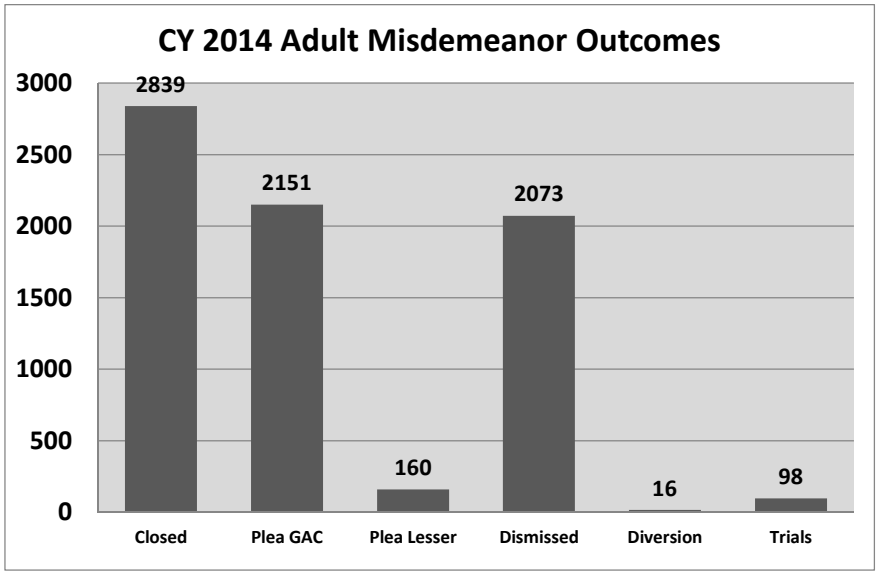

CY 2014 CINC Termination Outcomes
12
10
8
6
4
2
0
7
11
0
0
Closed
Termination
Reunification
Dismissed

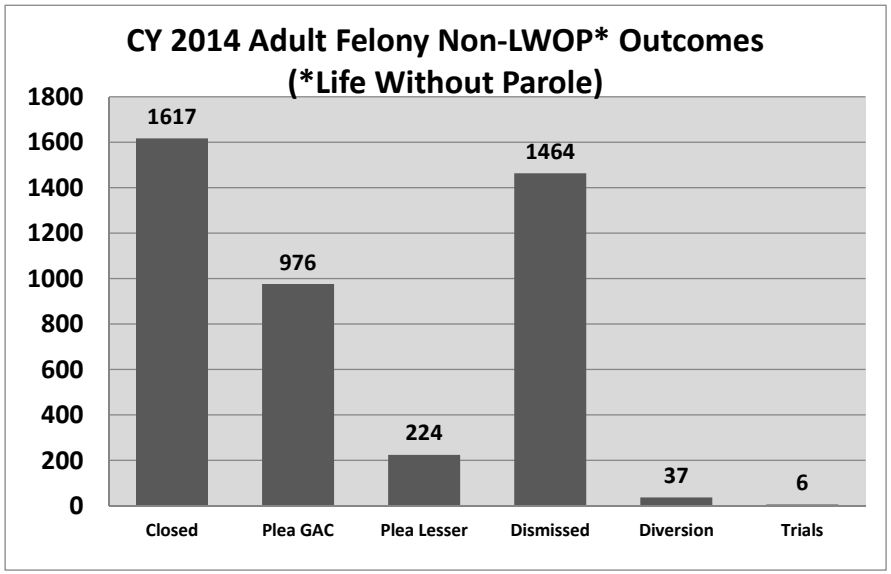

CY 2014 FINS Outcomes
120
100
80
60
40
20
0
102
0
0
18
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

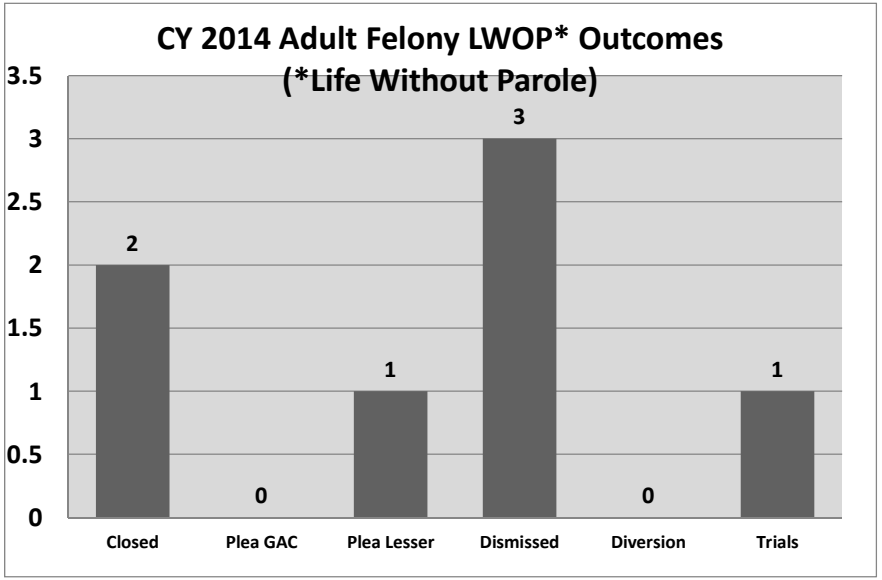

CY 2014 Delinquency Misdemeanor-Grade Outcomes
300
250
200
150
100
50
0
280
153
14
94
47
18
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

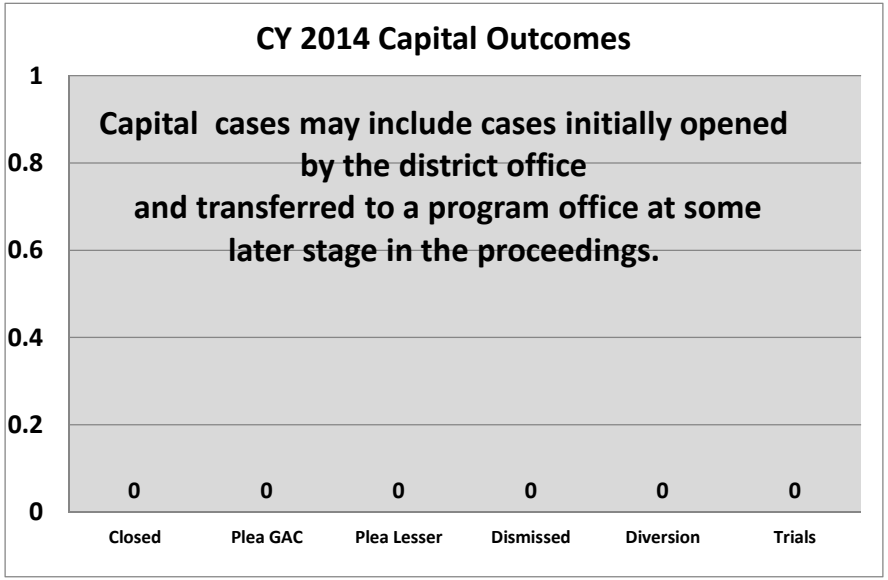

CY 2014 Delinquency Felony-Grade Outcomes
80
70
60
50
40
30
20
10
0
73
27
5
51
4
4
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
3000
2500
2000
1500
1000
500
0
2839
2151
160
2073
16
98
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

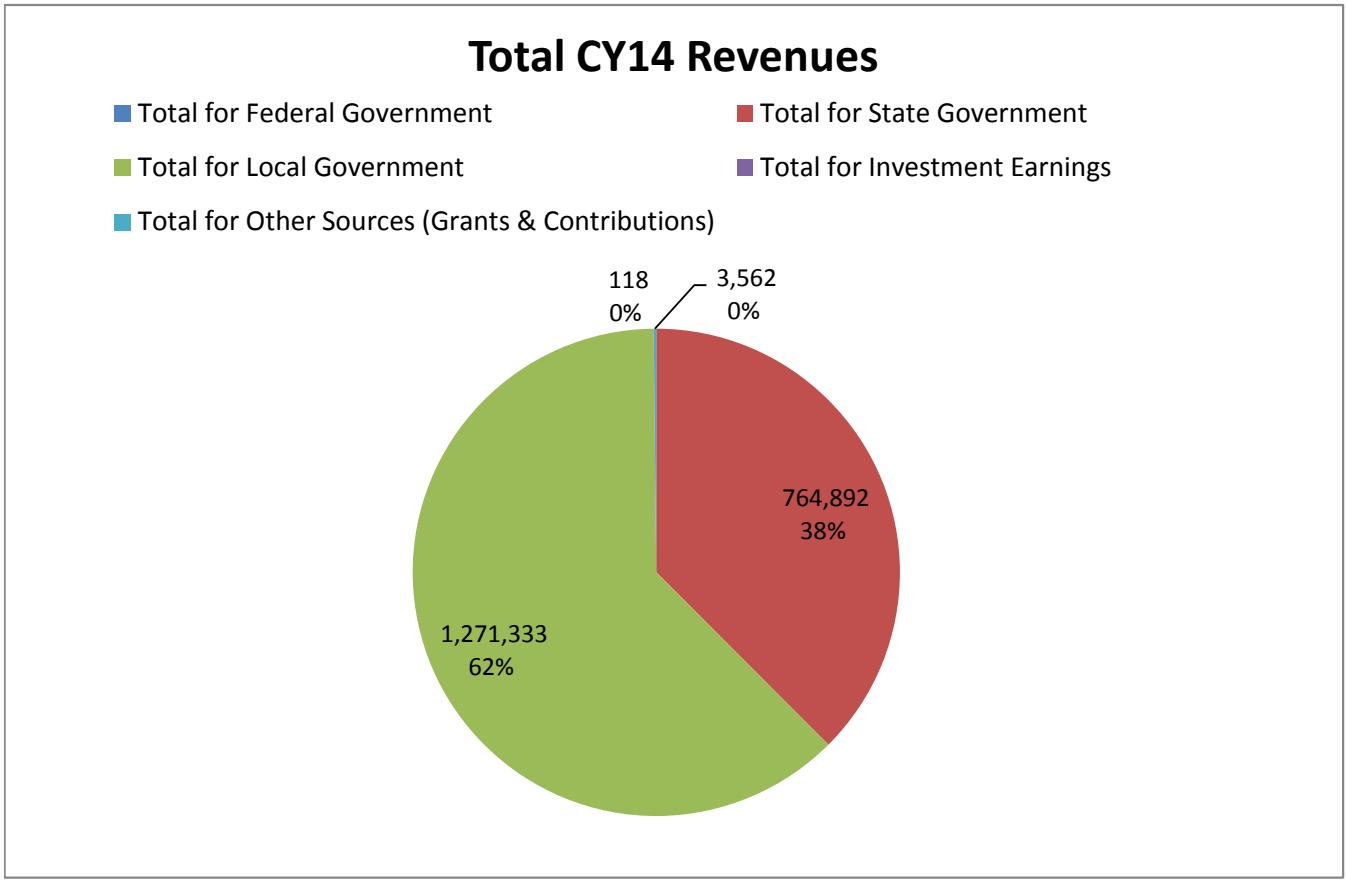

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
1800
1600
1400
1200
1000
800
600
400
200
0
1617
976
224
1464
37
6
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

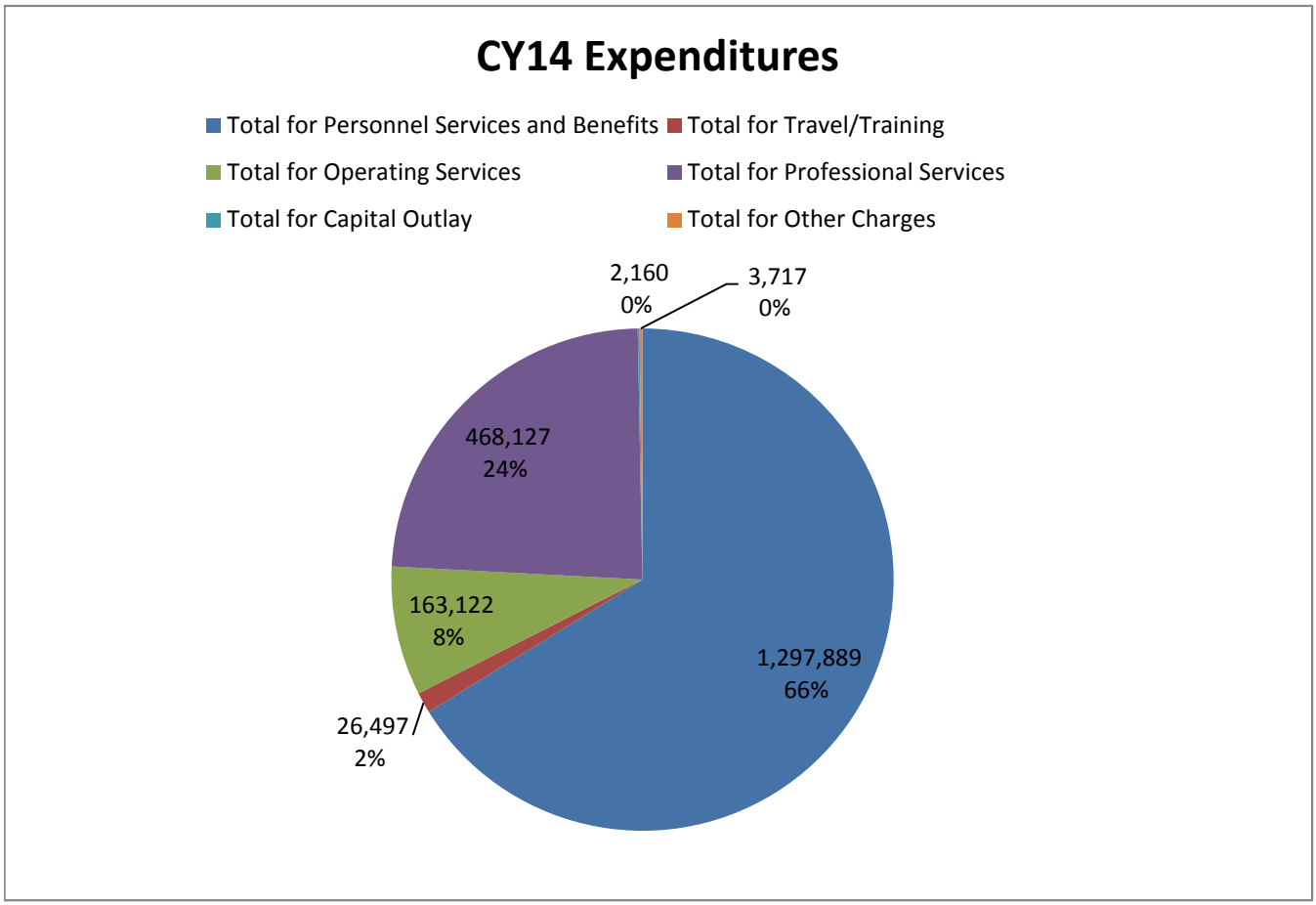

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
3.5
3
2.5
2
1.5
1
0.5
0
2
0
1
3
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

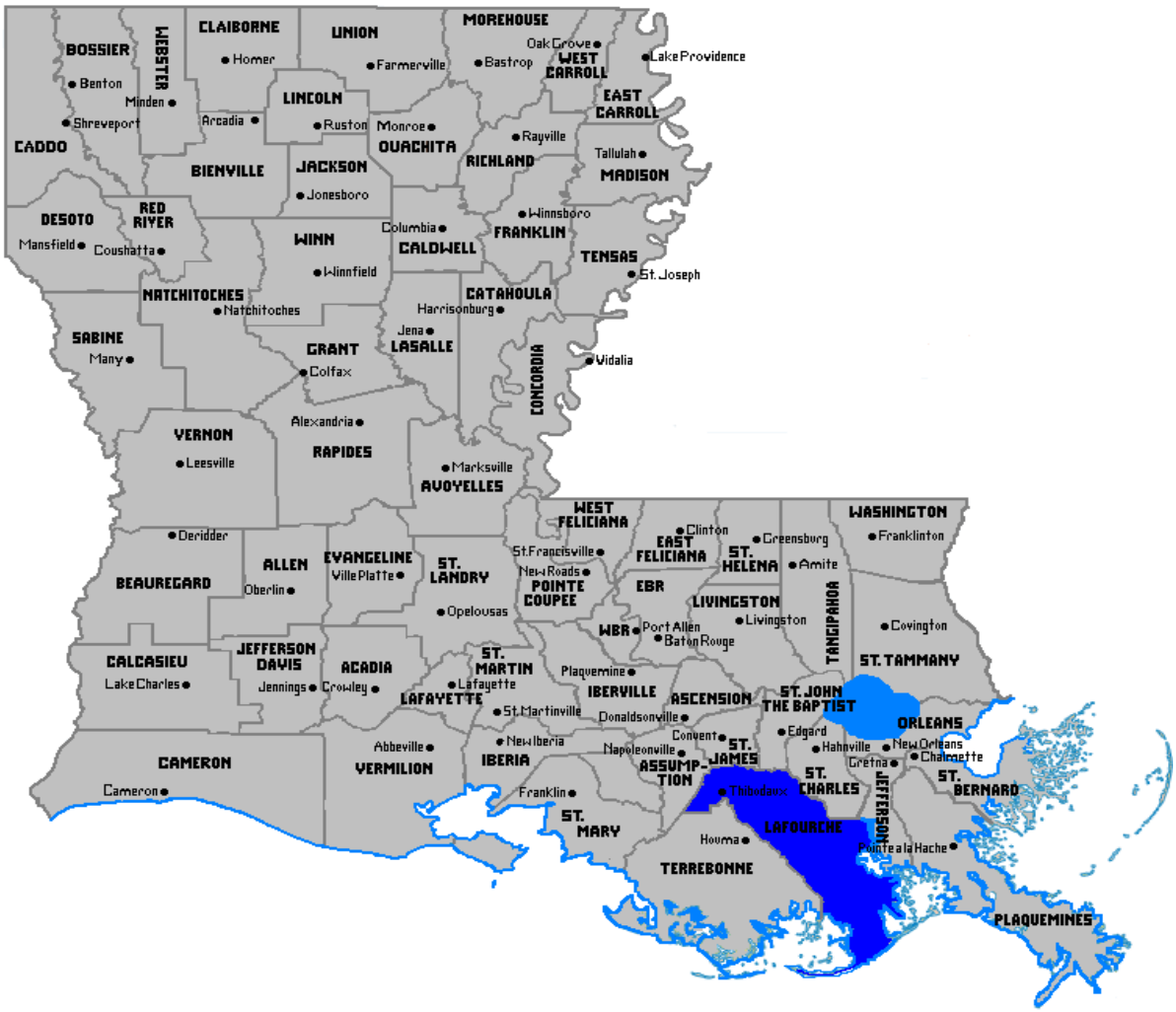

CY 2014 Capital Outcomes
1
0.8
0.6
0.4
0.2
0
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 16 CY2014	Total CY2014
District Defender: Craig Colwart	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	34,982
District Assistance Fund (DAF)	612,960
Supplemental/Emergency Funds	82,646
Grants	-
Other State Income -List source(s)	34,304
Total for State Government	764,892
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	41,236
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	340,941
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	261,839
City & City-Ward Courts	377,106
Judicial District Courts	195,546
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	834,491
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	54,665
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	54,665
Total for Local Government	1,271,333
Investment Earnings	
Interest Income	118
Other Investment Income - List source(s)	-
Total for Investment Earnings	118
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	3,562
Total for Other Sources (Grants & Contributions)	3,562
Total for REVENUE	2,039,905

District 16 CY2014	Total CY2014
District Defender: Craig Colwart	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	1,048,928
Accrued Leave	8,240
Payroll Taxes	70,007
Hospitalization and Disability Insurance	144,274
Retirement	26,440
Other	-
Total for Personnel Services and Benefits	1,297,889
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	26,497
Total for Travel/Training	26,497
Operating Services	
Advertisements	361
Workers' Compensation	5,476
Insurance - Malpractice	11,622
Insurance - Auto/Physical Liability	1,060
Insurance - Other	-
Lease - Office	43,243
Lease - Auto/Equipment	11,289
Lease - Other	-
Office Repair and Maintenance	14,736
Office - Telephone/Utilities/Postage/Internet	40,122
Dues and Seminars	5,513
Law Library/Journals/Subscriptions	13,461
Office Supplies	16,238
Total for Operating Services	163,122
Professional Services	
Audit/Accounting Expense	30,779
Contract Clerical	-
Expert Witness	22,609
Investigators	15,621
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	48,394
Contract - Juvenile Attorneys or CINC	150,723
Misdemeanor Attorney Contracts	54,745
Contract Attorneys - all other	142,977
IT/Technical Support	2,278
Total for Professional Services	468,127
Capital Outlay	
Major Acquisitions	2,160
Total for Capital Outlay	2,160
Other Charges	
Other Operating Expenses	3,717
Total for Other Charges	3,717
Total for EXPENDITURES	1,961,512


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
118
0%
3,562
0%
764,892
38%
1,271,333
62%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
2,160
0%
3,717
0%
468,127
24%
163,122
8%
1,297,889
66%
26,497
2%



The 17TH Judicial District Public Defenders' Office

Lafourche (Thibodaux)

District Defender: Christopher J. Boudreaux
(Interim District Defender Victor E. Bradley, Jr. effective December 1st, 2014)

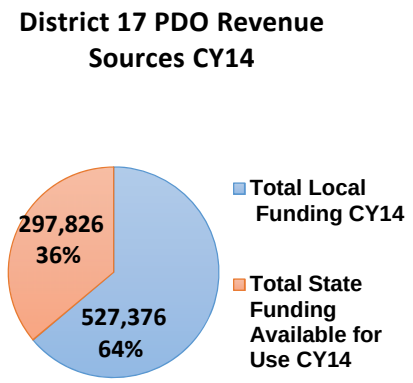
204 Green Street
Thibodaux, LA 70301
(985) 446-8808

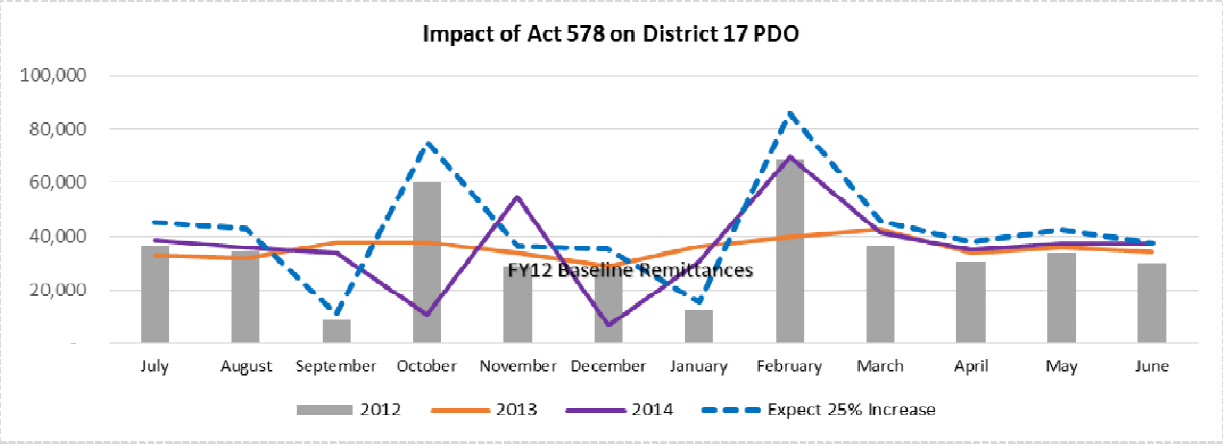
17TH JUDICIAL DISTRICT

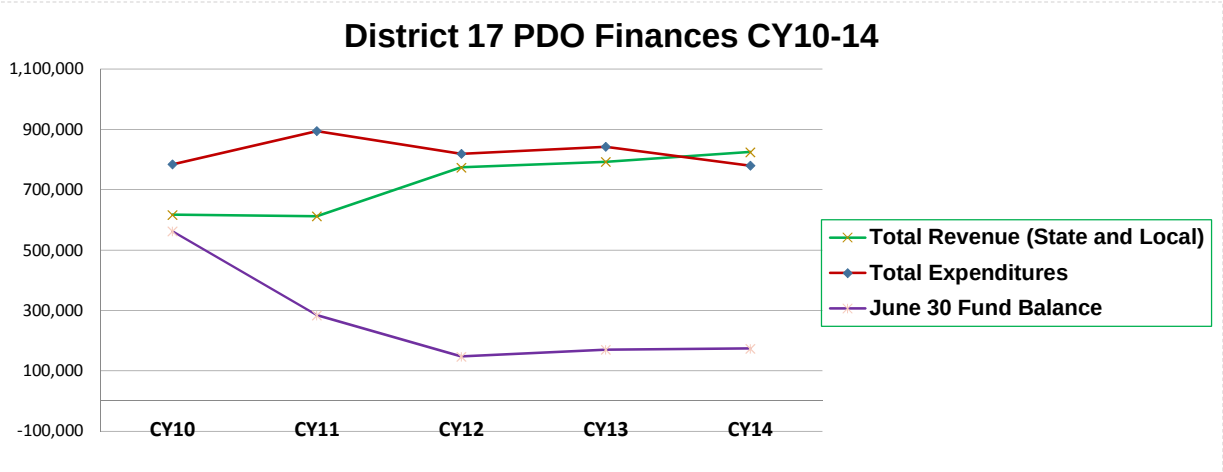
During calendar year 2014, the 17th Judicial District Public Defenders Office handled 4,693 cases. The office received $825,202 in total revenues to handle these cases, approximately 64% of which came from local funding. This funding was derived primarily from traffic tickets and special court costs.

With very few exceptions, the 17th has generally failed to realize the 25% increase in local funds that was expected to materialize as a result of Act 578 (2012).

The 17th Judicial District office's expenditures generally exceed the office's revenues. While it is too early to project when the 17th Judicial District office will exhaust its fund balance. Without an increase in revenues or reduction in expenditures, the office will continue to deplete its relatively small fund balance eventually becoming insolvent.





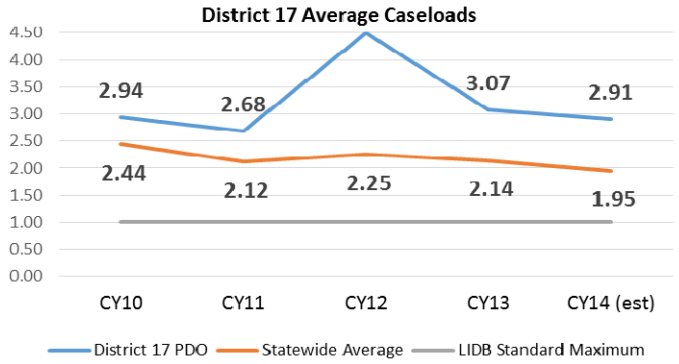


LAFOURCHE PARISH

Christopher Boudreaux
District Defender
(Victor E. Bradley, Jr.
Interim as of December 1, 2014)
204 Green Street
Thibodaux, LA 70301
985-446-8808

In the 17th Judicial District, public defense attorneys maintain caseloads almost three times the recommended caseload limit for each attorney.

Reliance on insufficient revenues has resulted in caseloads that by far exceed established caseload limits. Excessive cases limit each defender's ability to provide effect assistance of counsel to their clients.



CAPITAL REPRESENTATION

Since 2009, the 17th Judicial District has handled 9 new capital prosecutions.

However the district has no local capacity for capital prosecutions and is completely reliant on program offices for representation.

Without the contract programs, capital cases cannot be tried in the 17th Judicial District due to a lack of capitally certified attorneys and/or funding to support capital services in the District Office.

The 17TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Lafourche-Thibodaux, La.
Population	97,891
Juvenile Population	24,012
District Defender	Christopher J. Boudreaux (Interim District Defender Victor E.Bradley, Jr. effective December 1st, 2014)
Years as District Defender	1 Mo.
Years in Public Defense	30
Office Manager	Lawrence Autin
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Christie C. Boudreaux, Lisa J. Washington. Charity R. Taylor
Primary Office Street Address	204 Green Street
City	Thibodaux
ZIP	70301
Primary Phone	985-446-8808
Primary Mailing Address	204 Green Street, Thibodaux, LA 70301
Primary Fax Number	985-446-8818
Primary Emergency Contact	Victor E. Bradley,Jr
Primary Emergency Phone	985-764-2338
Secondary Emergency Contact	Lawrence Autin
Secondary Emergency Phone	985-413-0284
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	204 Green Street, Thibodaux, LA 70301 phone: 985-446-8808 fax: 985-446-8818
Other District Office Contact Personnel (Primary Only)	None
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Amy B. Roth
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	2,550
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	In-House
Courts and Locations	17th Judicial District Court, Lafourche Parish, Div. A-E, 201 Green St. & 303 West 3rd Street, Thibodeaux, 70301; Thibodeaux City Court, 1309 Canal Blvd. Thibodeaux, 70301
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	A, B, C, D, & E only (1) division in City Court

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Full time attorneys handle a different division of court and our office and the duty attorney is assigned at magistrate then a permanent division is assigned at arraignment or before if a motion is filed.
Name of Adult Detention Facilities in This District	Lafourche Parish Detention Center
Name of Adult Detention Facilities Outside the District Which Hold Clients	East Carroll; St.Charles; Riverbend; Avoyelles Markville & Simmesport
Name of Juvenile Detention Facilities In This District	Lafourche Parish Juvenile Justice Facility
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Camille A. Morvant, II
Chief Judge of Criminal District Court	John E. Leblanc
Juvenile Court Judges (Specify District of City Court)	Mark Chiasson, City Court; John E. Leblanc, F.Hugh Larose; Steve Miller; Christopher J. Boudreaux; Walter Lanier,lll.
Drug Court Judges	Walter I. Lanier,lll
Mental Health Court Judges	None
Other Specialty Court	None
Name of Specialty and Brief Description:	None
Indigency Determined by Whom and How?	Judge in open court refers to our office for final determination
When is Assignment/Appointment of Counsel Made?	Time of arrest (Magistrate hearing); Time charges are filed.
Initial Client Intake Conducted By Whom? (Name and Title)	Attorney, Charles Caillouet
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	At detention center within 72 hours or if they are not in jail a registered letter is sent immediately for them to come to our office.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes, when possible
How Many Applications for Services Were Received?	3,667
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2014	13,035

Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	315,351
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	None
Who Collects the Assessed Court Fees?	Sheriff for District Court/City Clerk for City
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Court Fees Collected?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Court orders additional payment if and when requested by counsel, or on courts own motion
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	None
Who Collects the Assessed Partial Payments?	Our office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Partial Payments Collected?	None
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	No restriction on private practice. Duties of indigent defense take priority over private practice.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	No written contract
Primary Immediate Needs	Additional funding for additional staff attorneys and investigators.
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	Should be o.k. until 7/31/15
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	No investigator; less 1 girl in the office.
Immediate Critical Issue Areas	Funding for adequate salary and Hospitalization.

Long-Term Critical Issue Areas	Remove the cost of capital cases from this office.
Please List All New Hires in 2014 (Name and Title)	Maria Dugas new Divisin A Staff Attorney
Please List All Promotions in 2014 (Name and Title)	Maria Dugas (promoted to Division A Staff Attorney
2014 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2015	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Trained by District Defender
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	District Defender for attorneys, Office Manager for non attorney staff.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	None
Please Attach Your Office Organizational Chart	Office employee are supervised by office manager, Lawrence Autin who answer to the District Defender all attorneys answer to the District Defender.
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	None
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	None
Regular Meetings for Any Staff, Please Describe	When necessary called for by District Defender.
Number of NEW capital cases in CY14 handled by your office	1
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	1
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2014	None
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	None
Please Provide the Names of All State Representatives and Senators from Your District	Rep. Joseph Harrison, Lenar Whitney, Jerry Gisclair and Jerome Richard; Senators Troy Brown, Gary Smith, Norbert Chaubert, R.L.Allain
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Inadequate jail facilities delay contact with inmates.
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	None

Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Andrew Wise	985-446-8808
Garyland Wallis	985-446-8808
George Ledet	985-446-8808
Julie Erny	985-446-8808
Maria E. Dugas	985-262-1299
Part-Time Contract Attorneys	**Contact Information**
Andrea Stentz	985-446-8808
David Arceneaux	985-446-8808
L. Charles Caillouet	985-446-8808
Carlton J. Cheramie	985-446-8808
Wilbert Billiot	985-446-8808
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Christie Boudreaux	985-446-8808
Lisa Washington	985-446-8808
Charity Taylor	985-446-8808
Victor Bradley, Jr.	985-764-2338

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Lawrence Autin
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	
Microsoft Office 2010	
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	
Quicken	x
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	
Internet Explorer 9	
Firefox	
Google Chrome	x
Other	

HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	1
DVD	
VCR	1
Desktop PCs	8
Laptops	2
Video Cameras	
Digital Cameras	
Video Conferencing Systems	
B&W Laser Printers	5
Color Printers	1
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	X
No Internet Connection	
Connection Speed:	6
Provider Name:	Charter Business
Email Provider:	Charter Business
Please list any software or computer equipment in which you need training:	None

17th District Defender Office CY 2014 Caseloads & Outcomes

NOTE: District Defender no longer with office at time of this report, figures are tentative

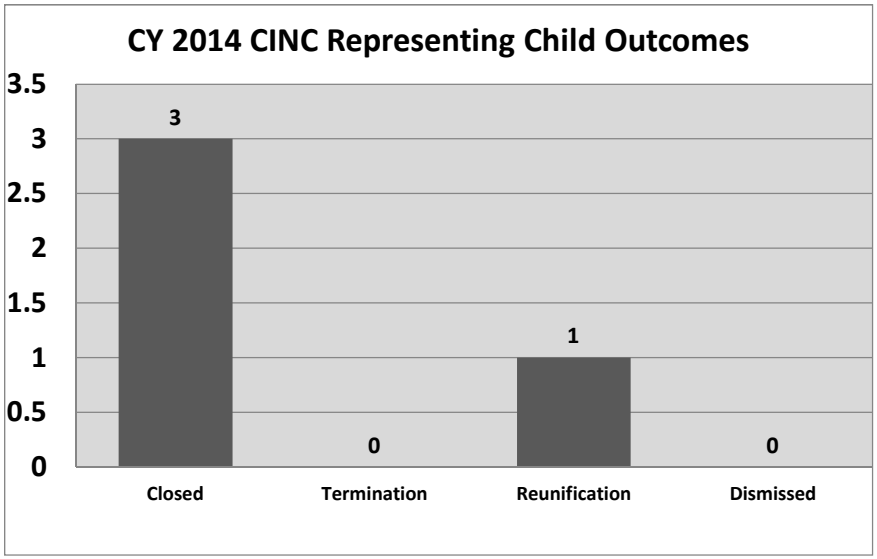
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	2	3	7	9	0	1	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	64	38	42	106	0	29	N/A	N/A	23	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	1	1	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	73	84	28	101	N/A	N/A	0	0	53	1	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	261	252	44	305	N/A	N/A	250	7	116	0	N/A	N/A	1	0	1
Delinquency Felony	85	97	29	114	N/A	N/A	155	13	60	0	N/A	N/A	2	1	3
Delinquency-Life	2	5	3	5	N/A	N/A	3	0	2	0	N/A	N/A	0	0	0
Juvenile Revocations	0	55	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	1789	1828	528	2317	N/A	N/A	1385	70	1075	5	0	0	0	1	1
Adult Felony Non-LWOP**	1077	1194	550	1627	N/A	N/A	760	251	643	6	0	3	0	2	5
Adult LWOP	18	31	23	41	N/A	N/A	9	9	31	0	0	2	0	0	2
Capital***	2	0	1	3	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	46	214	13	59	N/A	N/A	1	0	6	0	N/A	N/A	N/A	N/A	0
PCR	2	3	3	5	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	3	3
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

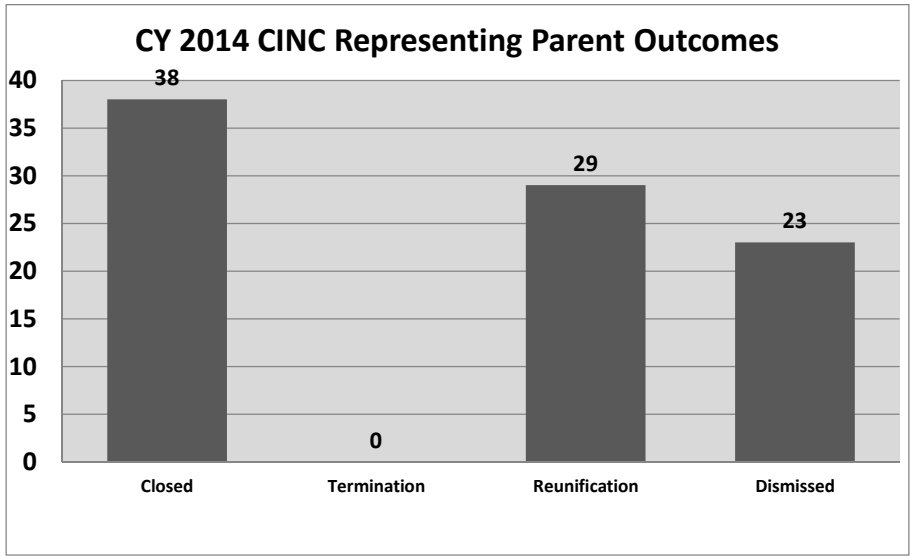
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

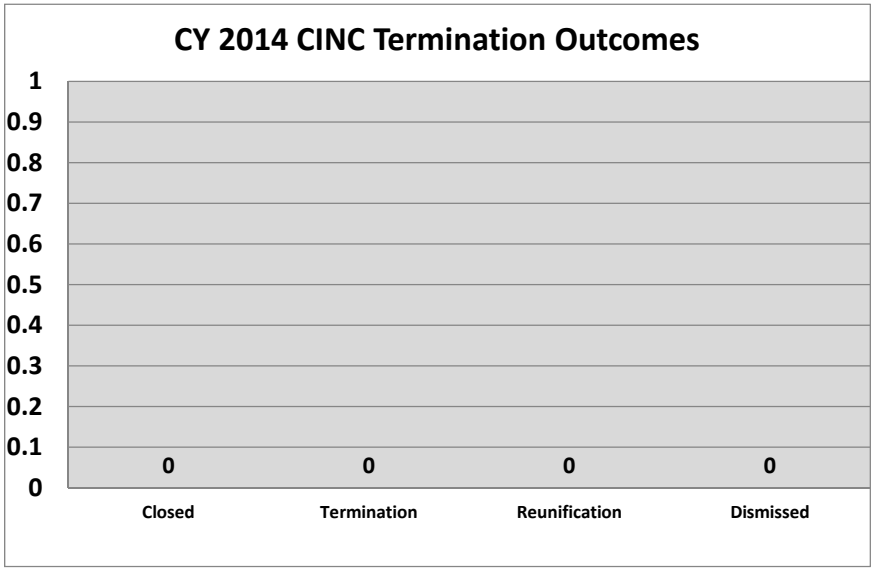
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

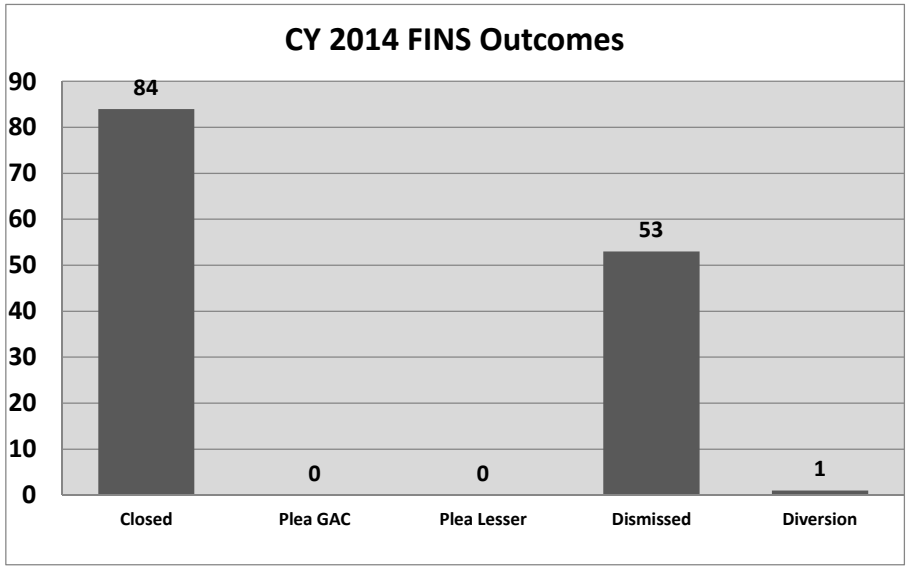
****Life Without Parole**

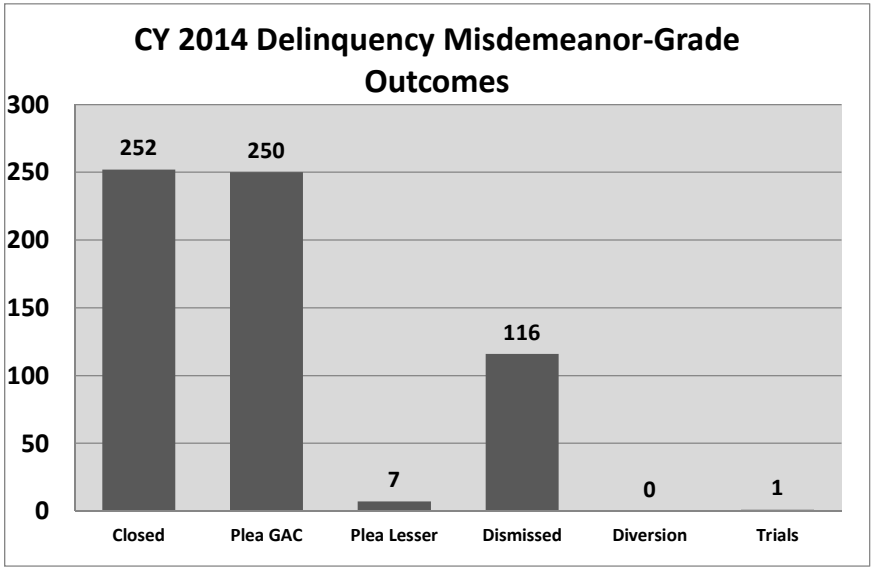
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

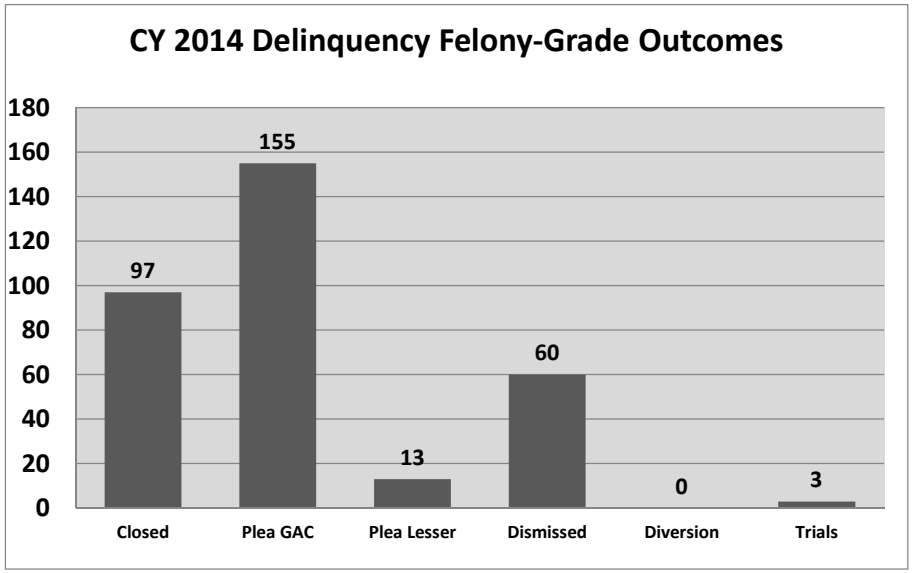

CY 2014 CINC Representing Child Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
0
1
0
Closed
Termination
Reunification
Dismissed

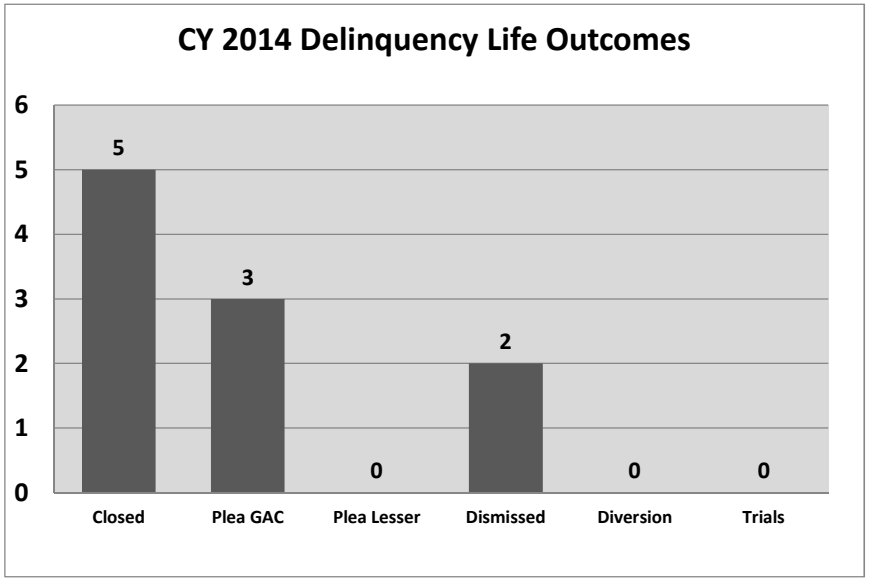

CY 2014 CINC Representing Parent Outcomes
40
35
30
25
20
15
10
5
0
38
0
29
23
Closed
Termination
Reunification
Dismissed

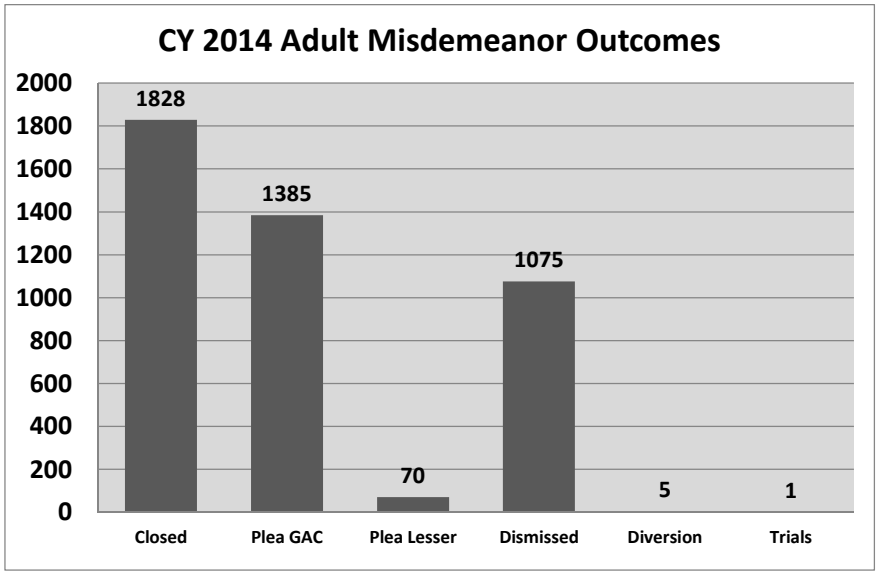

CY 2014 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

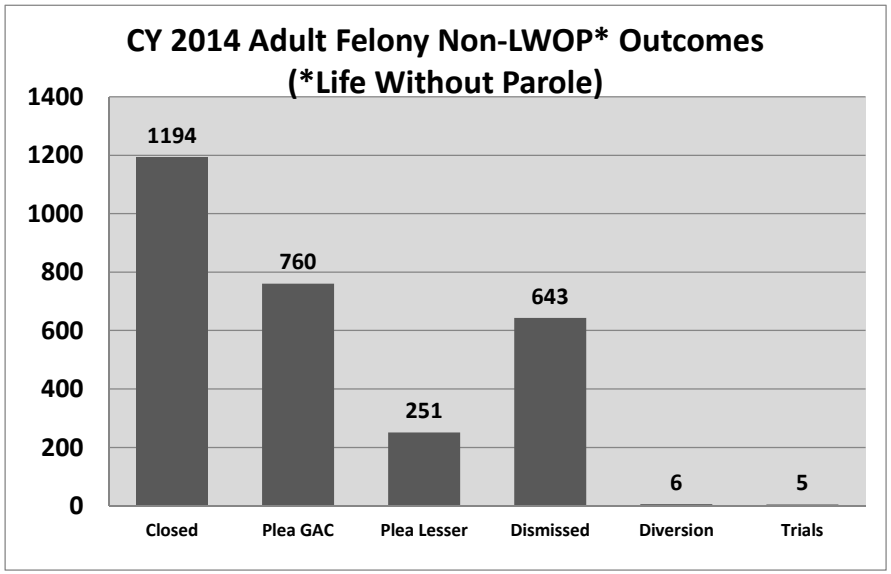

CY 2014 FINS Outcomes
90
80
70
60
50
40
30
20
10
0
84
0
0
53
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

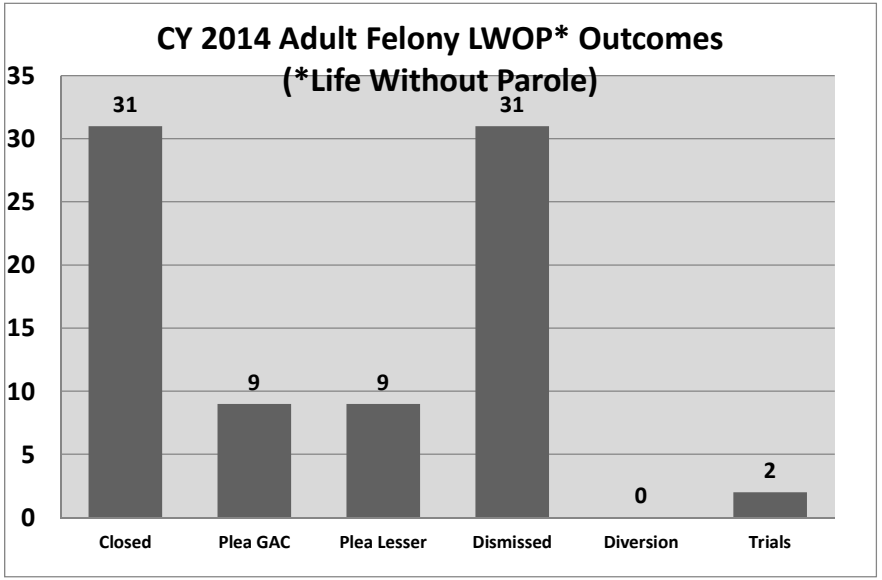

CY 2014 Delinquency Misdemeanor-Grade Outcomes
300
250
200
150
100
50
0
252
250
7
116
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

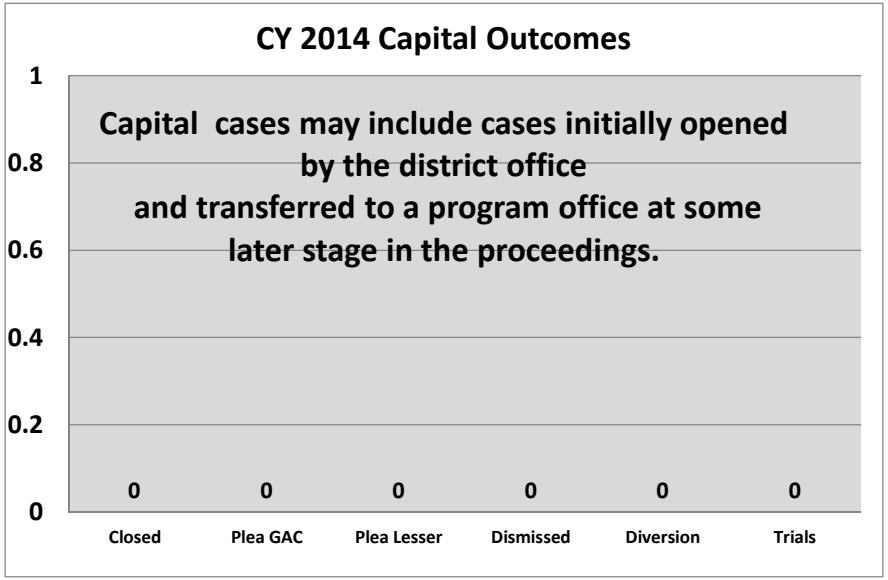

CY 2014 Delinquency Felony-Grade Outcomes
180
160
140
120
100
80
60
40
20
0
97
155
13
60
0
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
6
5
4
3
2
1
0
5
3
0
2
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
2000
1800
1600
1400
1200
1000
800
600
400
200
0
1828
1385
70
1075
5
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

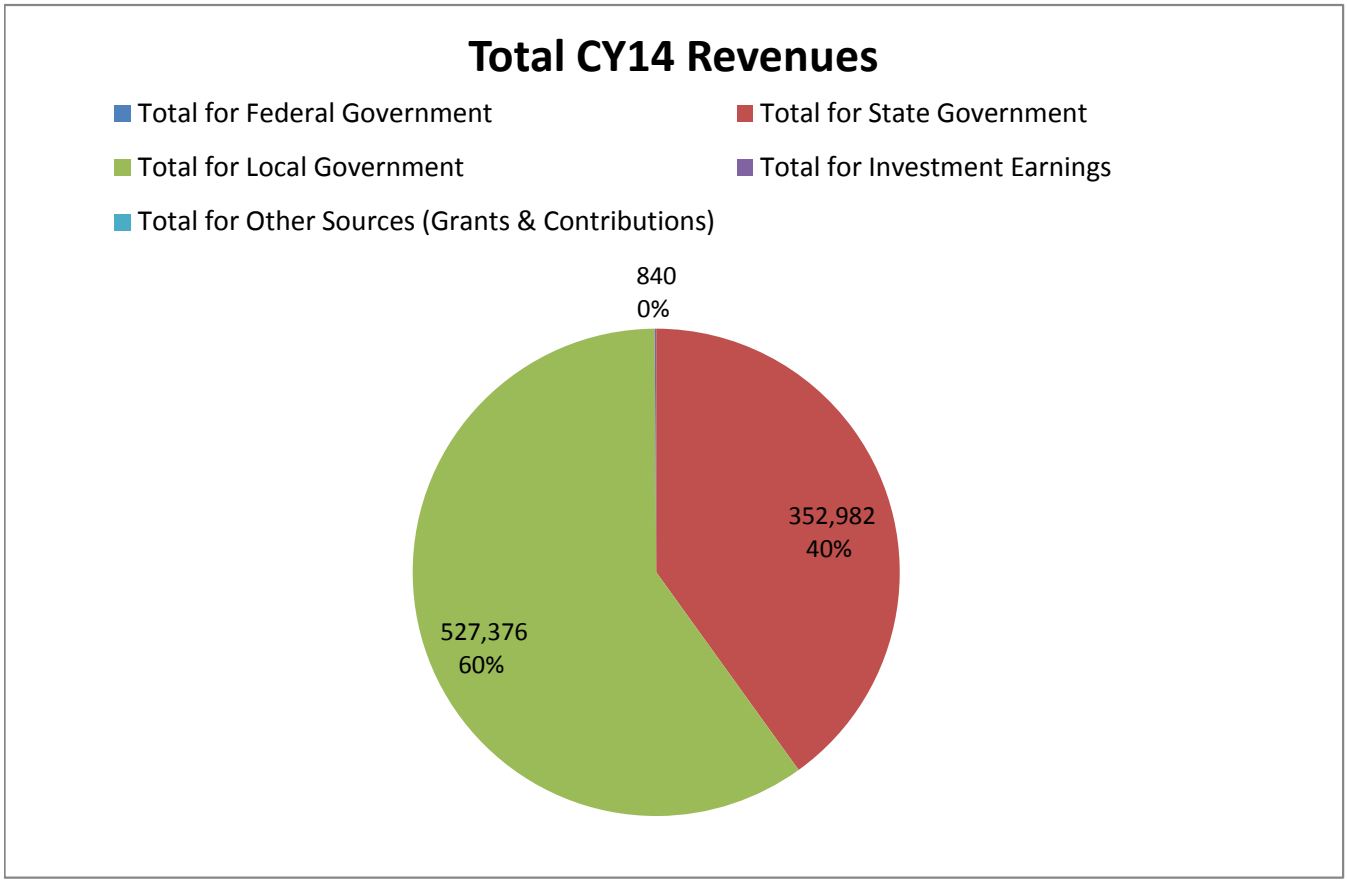

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
1400
1200
1000
800
600
400
200
0
1194
760
251
643
6
5
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

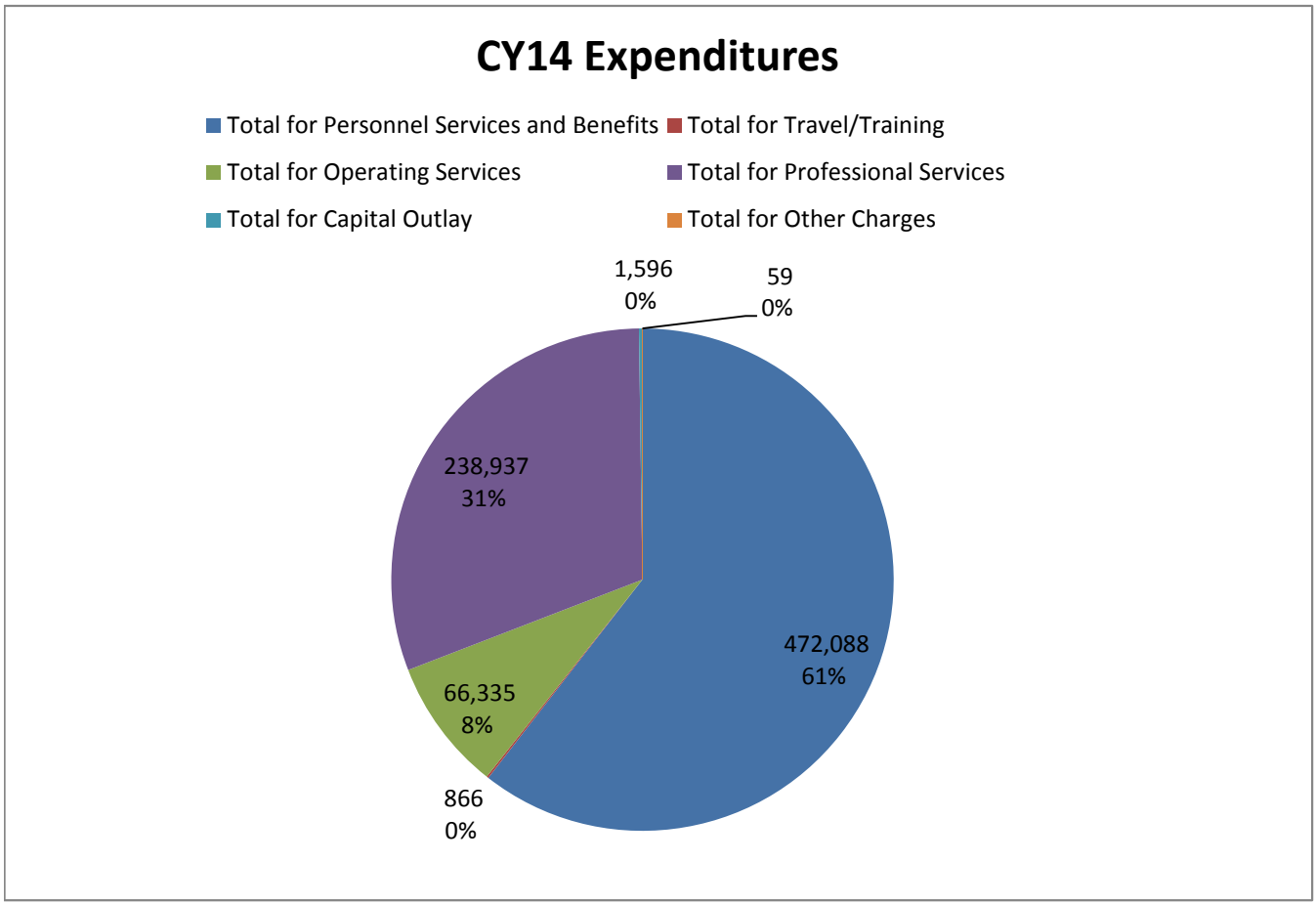

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
35
30
25
20
15
10
5
0
31
9
9
31
0
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

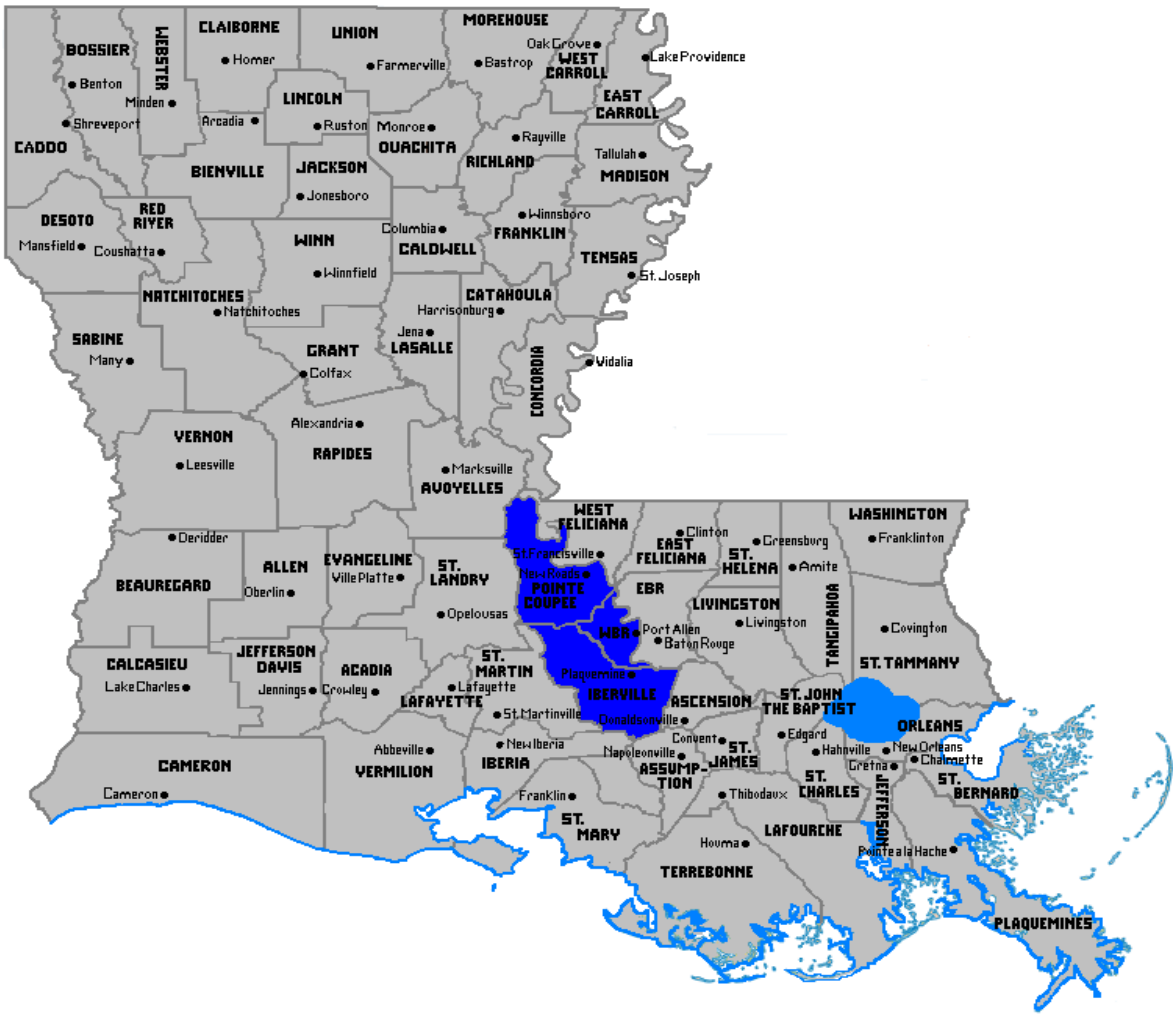

CY 2014 Capital Outcomes
1
0.8
0.6
0.4
0.2
0
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 17 CY2014	Total CY2014
District Defender: Christopher Boudreaux	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	21,517
District Assistance Fund (DAF)	311,712
Supplemental/Emergency Funds	-
Grants	19,753
Other State Income -List source(s)	-
Total for State Government	352,982
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	56,232
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	4,730
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	374,045
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	6,800
Municipal Court	68,870
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	449,715
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	12,750
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	2,128
Other Local Income -List source(s)	1,821
Total for Charges For Services	16,699
Total for Local Government	527,376
Investment Earnings	
Interest Income	60
Other Investment Income - List source(s)	780
Total for Investment Earnings	840
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	881,198

District 17 CY2014	Total CY2014
District Defender: Christopher Boudreaux	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	391,725
Accrued Leave	-
Payroll Taxes	30,893
Hospitalization and Disability Insurance	-
Retirement	49,469
Other	-
Total for Personnel Services and Benefits	472,088
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	866
Total for Travel/Training	866
Operating Services	
Advertisements	837
Workers' Compensation	3,011
Insurance - Malpractice	7,131
Insurance - Auto/Physical Liability	-
Insurance - Other	866
Lease - Office	24,000
Lease - Auto/Equipment	-
Lease - Other	871
Office Repair and Maintenance	252
Office - Telephone/Utilities/Postage/Internet	11,532
Dues and Seminars	251
Law Library/Journals/Subscriptions	12,296
Office Supplies	5,288
Total for Operating Services	66,335
Professional Services	
Audit/Accounting Expense	3,800
Contract Clerical	-
Expert Witness	50
Investigators	767
Interpreters	-
Social Workers	-
Capital Representation	19,753
Conflict	59,039
Contract - Juvenile Attorneys or CINC	51,282
Misdemeanor Attorney Contracts	41,664
Contract Attorneys - all other	62,229
IT/Technical Support	354
Total for Professional Services	238,937
Capital Outlay	
Major Acquisitions	1,596
Total for Capital Outlay	1,596
Other Charges	
Other Operating Expenses	59
Total for Other Charges	59
Total for EXPENDITURES	779,881


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
840
0%
352,982
40%
527,376
60%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
1,596
0%
59
0%
238,937
31%
472,088
61%
66,335
8%
866
0%



The 18th Judicial District Public Defenders' Office

Iberville (Plaquemine) - Pointe Coupee (New Roads) - West Baton Rouge (Port Allen)

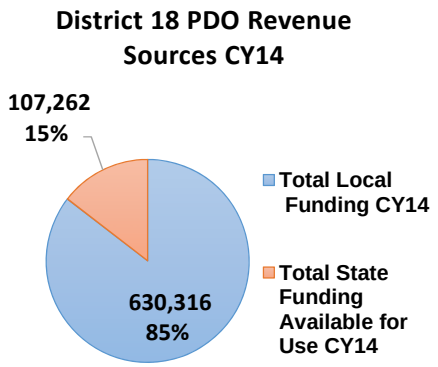
District Defender: C. Jerome D'Aquila
308 E. Main Street
New Roads, LA 70764
(225) 683-9083

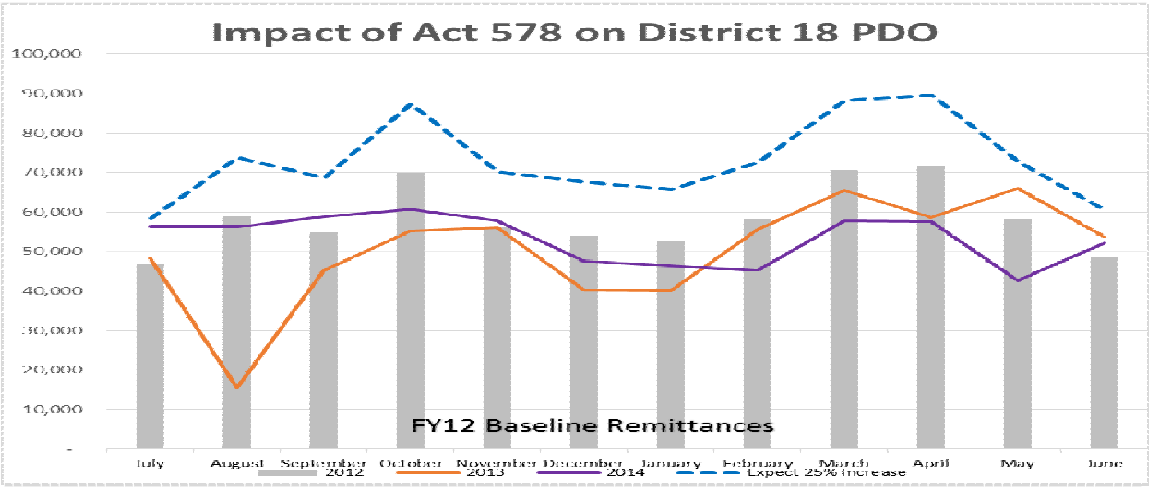
18TH JUDICIAL DISTRICT

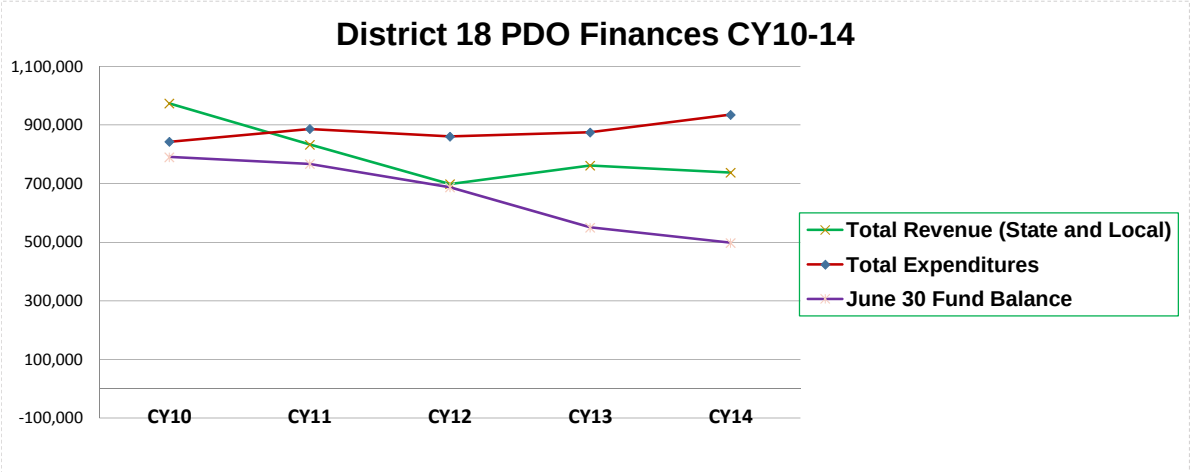
During calendar year 2014, the 18th Judicial District Public Defenders Office handled 2,352 cases. The office has traditionally been self-reliant as 100% of its revenues were derived from local funding which came primarily from traffic tickets and special court costs. Between FY11 and FY14, local revenues have decreased to the extent that in FY14, for the first time, the State began providing financial assistance to help cover the gap between the district's revenues and expenditures.

Since the passage of Act 578 (2012) in the 18th Judicial District, the expected 25% increase in local revenues (dotted blue line, below) has consistently failed to materialize. As shown in the graph below, during August 2012, almost immediately following the passage of Act 578, local revenues plummeted to their lowest levels in three years (orange line).

The long-term decrease in local revenues has forced the fund balance into a sharp and continuous decline.





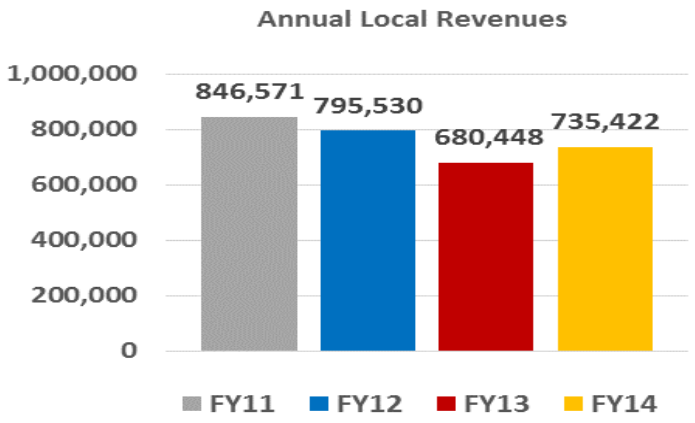


IBERVILLE, POINTE COUPEE, AND WEST BATON ROUGE PARISHES

C. Jerome D'Aquila
District Defender
308 East Main Street
New Roads, LA 70764
225-638-9083

Between FY11 and FY14, the Judicial District Office's local revenues have decreased while expenditures have remained relatively constant.

Local revenues have decreased to the extent that in FY14, for the first time, the State began providing an appropriation to help cover the gap between the district's revenues and expenditures.



The 18TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Iberville - Plaquemine; Pointe Coupee - New Roads; West Baton Rouge - Port Allen
Population	80,439 using 2013 estimates from US Census Quick Facts
Juvenile Population	18,328 using 2013 estimates from US Census Quick Facts
District Defender	C. Jerome D'Aquila
Years as District Defender	42
Years in Public Defense	42
Office Manager	None
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Support Staff - Cheryl Stewart(Iberville), Dana Kirkland(Pointe Coupee) Bridgette Berndt & Casey Scalise(WBR).
Primary Office Street Address	308 E. Main St.
City	New Roads
ZIP	70764
Primary Phone	225-683-9083
Primary Mailing Address	P. O. Box 866, New Roads LA 70760
Primary Fax Number	225-638-7227
Primary Emergency Contact	C. Jerome D'Aquila
Primary Emergency Phone	225-638-9083 (O) 225-931-6956 (Cell)
Secondary Emergency Contact	Thomas Nelson
Secondary Emergency Phone	225-638-9083 (O) 225-718-2708 (Cell)
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	Iberville Parish - 58050 Meriam St., Courthouse Bldg., 3rd Floor; Plaquemine 70765, 225-687-5215; Pointe Coupee Parish - 308 E. Main St., New Roads 70764, 225-638-9083; West Baton Rouge Parish - 850 8th St., Courthouse Bldg. Room #27, 2nd Floor, Port Allen 70767, 225-387-6209.
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Iberville Parish(Iberville Courthouse) no rent paid WBR Parish(WBR Courthouse) no rent paid C Jerome D'Aquila (Pointe Coupee office) no rent paid.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	No rent and/or utilities are paid at any location.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Not handled in-house, accounting contracted with Accountant Chris Guerin.
Courts and Locations	18th Judicial District Court, Iberville, Pointe Coupee, West Baton Rouge Parishes; Port Allen City Court.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	18th JDC four(4) divisions; Port Allen City Court(1) division.

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Contract felony attorneys are assigned to a particular division and contract misdemeanor attorneys are appointed to share juvenile and misdemeanor cases. The contract attorneys decide amongst themselves how to allocate the cases.
Name of Adult Detention Facilities in This District	WBR Detention Center - Port Allen Pointe Coupee Detention Center - New Roads Iberville Parish Jail - Plaquemine
Name of Adult Detention Facilities Outside the District Which Hold Clients	N/A
Name of Juvenile Detention Facilities In This District	N/A
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	St James Parish Youth Center closed, now using Assumption Juvenile Detention Center in Napoleonville LA
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Affects office budget by putting strain on travel budget.
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Richard "Ricky" Ward
Chief Judge of Criminal District Court	J. Robin Free
Juvenile Court Judges (Specify District of City Court)	J. Robin Free West Baton Rouge Parish James J. Best Pointe Coupee Parish Alvin Batiste & William Dupont Iberville Parish
Drug Court Judges	Alvin Batiste Iberville Parish James J. Best Pointe Coupee Parish West Baton Rouge Parish (no drug court)
Mental Health Court Judges	None
Other Specialty Court	William T. Kleinpeter
Name of Specialty and Brief Description:	City Court of Port Allen Hearing Officer for Non-Support Court
Indigency Determined by Whom and How?	Interrogation by the Court
When is Assignment/Appointment of Counsel Made?	At the 72 hour hearing or arraignment date.
Initial Client Intake Conducted By Whom? (Name and Title)	Support Staff Cheryl Stewart(Iberville), Dana Kirkland(Pointe Coupee), Bridgette Berndt & Casey Scalise(WBR) & Investigator Larry Jones.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	If client is in jail, intake is conducted by investigator at the 72 hour hearing. If client is bonded, intake is conducted by support staff and then interviewed by an attorney on appointment date. Only attorneys gather facts about the case.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	357
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2014	14,280

Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	520,255
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Court Fees are assessed based on Appointed Cases not on Case Convictions.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	See attached documents.
Who Collects the Assessed Court Fees?	Sheriff's Office in respective Parishes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	See attached documents.
Who Remits the Court Fees Collected?	Sheriff's Office in respective Parishes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	See attached documents.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	N/A
Who Collects the Assessed Partial Payments?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	N/A
Who Remits the Partial Payments Collected?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	N/A
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	0
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Private practice permitted. Duties as Public Defender take priority. Criminal practice/representation permitted if retained prior to appointment as Public Defender.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Para-legal(1) & Investigator(1)
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	No
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	No
Immediate Critical Issue Areas	None
Long-Term Critical Issue Areas	Attorney(1), Para-legal(1) & Investigator(1).
Please List All New Hires in 2014 (Name and Title)	(1) Contract Attorney Greg Rome & (1) Law Student/Clerk Phillip Prejean.

Please List All Promotions in 2014 (Name and Title)	None
2014 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2015	0
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Newly contracted attorneys are initially assisted/helped by an experienced contract attorney.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Since the attorneys are independent contractors very little hands-on supervision is required, only exception is supervisory requirements imposed by the LPDB.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	To be provided by 1/31/2013.
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	No
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Yes. Two(2) contract attorneys receive $250 monthly to offset healthcare costs.
Regular Meetings for Any Staff, Please Describe	No regular staff meetings are held.
Number of NEW capital cases in CY14 handled by your office	1 (8/5/2014 Deloach, Granville, Davis, Johnson & Thomas)
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	1 (7/10/2013 Howard)
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	All cases transferred to LAP.
Number of Writs Your District Handled in 2014	2
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Due to funding 18th JDC has one Public Defender handling all Juvenile cases and transfers.
Please Provide the Names of All State Representatives and Senators from Your District	Major Thibaut Representative; Karen St. Germain Representative; Kenneth Havard Representative; Edward Price Representative; Regina Barrow Representative; Rick Ward Senator; Troy Brown Senator.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	None
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
None	
Part-Time Contract Attorneys	**Contact Information**

C Jerome D'Aquila	225-638-9083
Thomas Nelson	225-638-9083
John Aydell	225-336-3000
Miracle Myles	225-769-0100
George Grace	225-642-4000
Kevin Kimball	225-344-0220
Lagretta Lazard	225-344-7000
Michael Parks	225-638-3516
Tonya Lurry	225-387-6209
Tommy Thompson	225-389-1234
David Marquette	225-928-0310
Greg Rome	225-938-5724
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Larry Jones	225-387-6209
Dana Kirkland	225-638-9083
Bridgette Berndt	225-387-6209
Cheryle Stewart	225-687-5215
Chris Guerin	225-505-4093
Casey Scalise	225-387-6209
Phillip Prejean	213-703-5101

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Chris Guerin
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	
Microsoft Office 2010	x
Microsoft Office 2007	x
Microsoft Office 2003	x
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	x
Internet Explorer 9	
Firefox	
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	

Television	3
DVD	3
VCR	0
Desktop PCs	4
Laptops	11
Video Cameras	0
Digital Cameras	1
Video Conferencing Systems	0
B&W Laser Printers	0
Color Printers	3
Wireless Cards	11
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	Cox Communications
Email Provider:	Various
Please list any software or computer equipment in which you need training:	

18th District Defender Office CY 2014 Caseloads & Outcomes

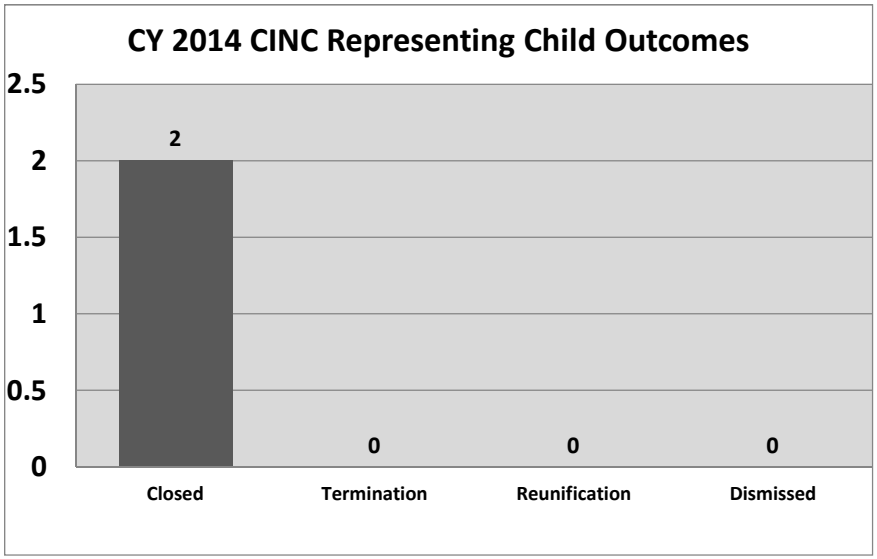
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	20	28	96	116	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	2	2	2	4	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	52	53	44	96	0	22	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	1	1	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	206	212	40	246	N/A	N/A	53	9	62	103	N/A	N/A	0	0	0
Delinquency Felony	60	52	8	68	N/A	N/A	26	18	24	7	N/A	N/A	1	1	2
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	560	476	150	710	N/A	N/A	287	27	394	6	0	0	7	8	15
Adult Felony Non-LWOP**	688	641	405	1093	N/A	N/A	325	207	171	1	0	2	1	2	5
Adult LWOP	4	9	14	18	N/A	N/A	2	3	1	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

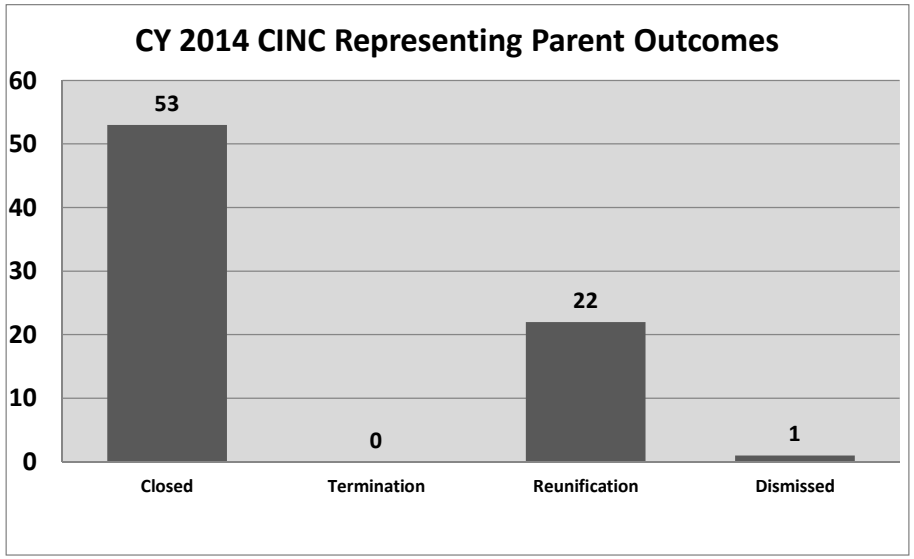
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

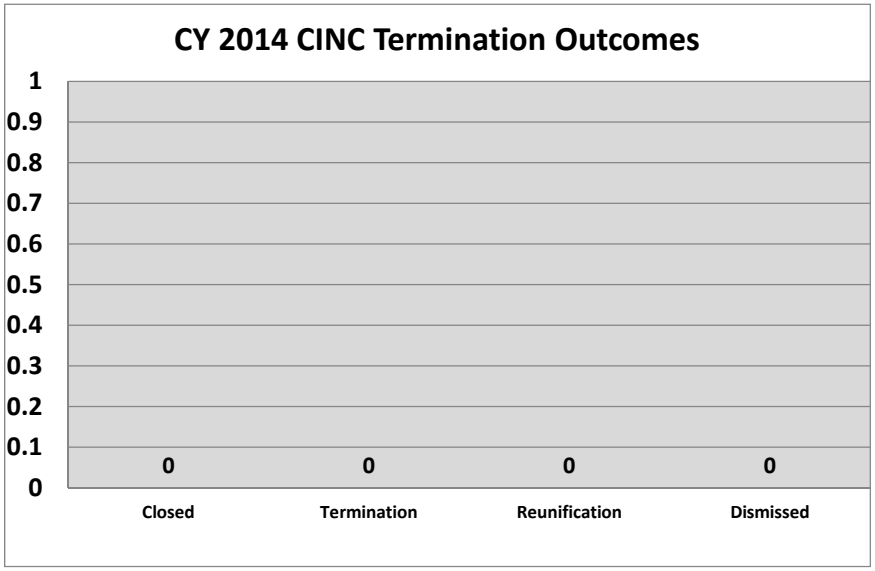
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

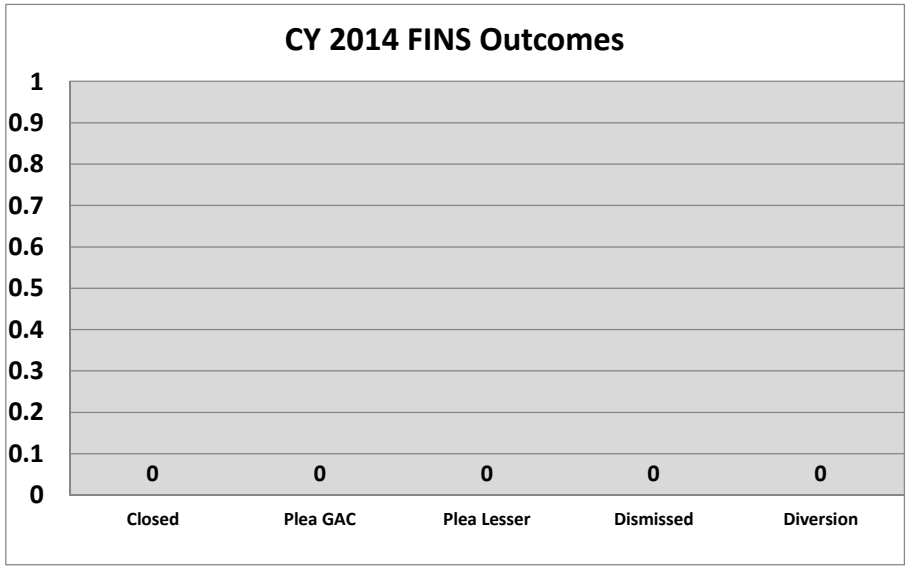
****Life Without Parole**

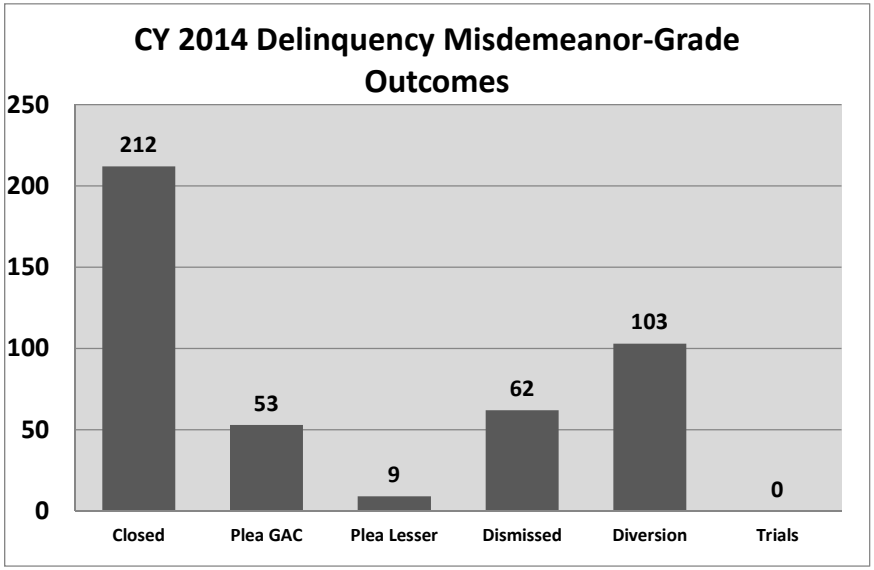
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

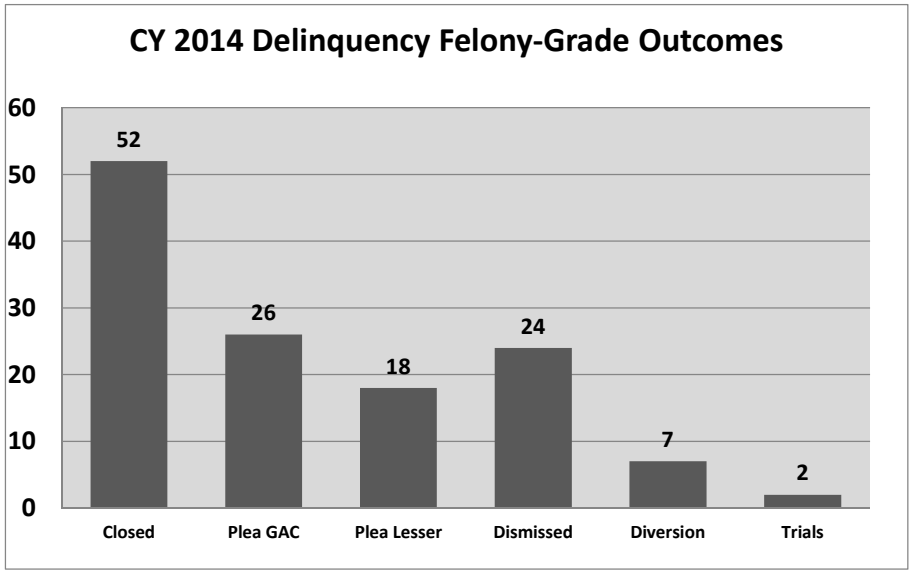

CY 2014 CINC Representing Child Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
Closed
Termination
Reunification
Dismissed

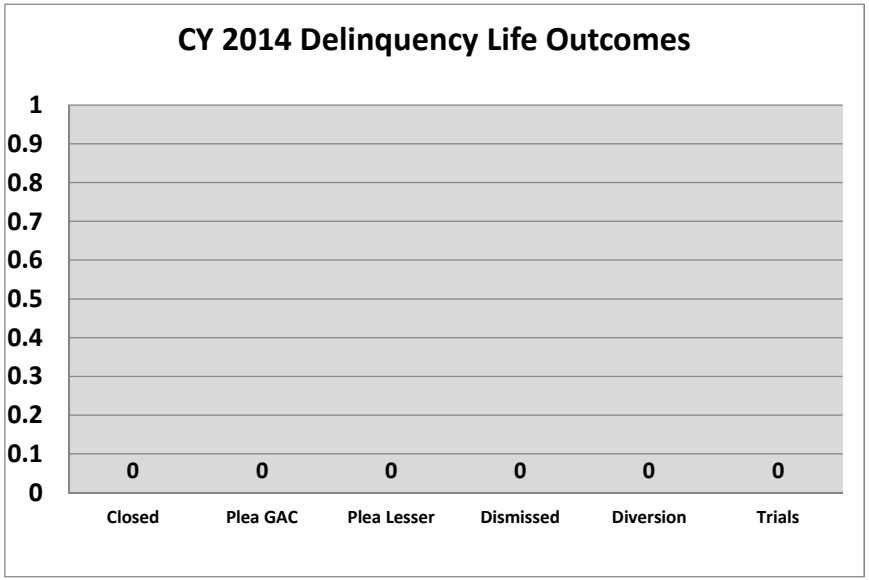

CY 2014 CINC Representing Parent Outcomes
60
50
40
30
20
10
0
53
0
22
1
Closed
Termination
Reunification
Dismissed

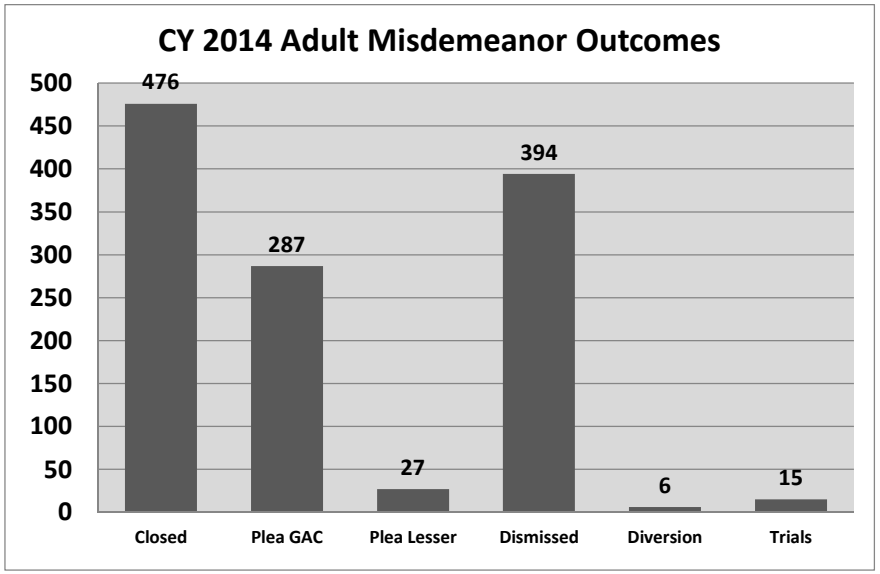

CY 2014 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

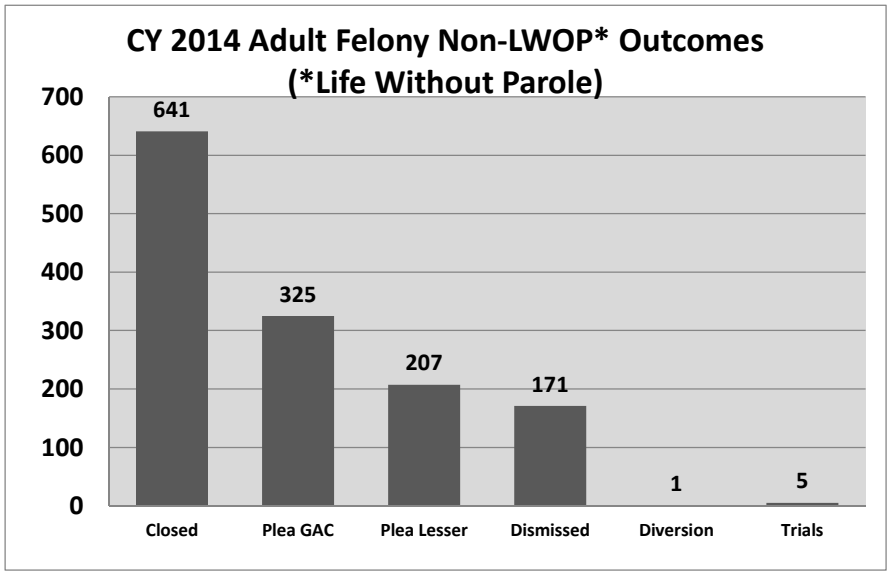

CY 2014 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

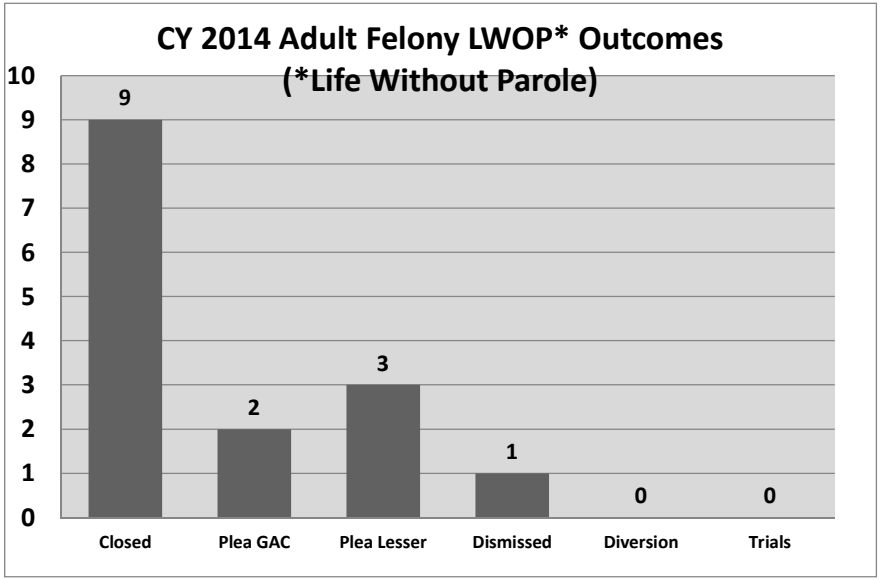

CY 2014 Delinquency Misdemeanor-Grade Outcomes
250
200
150
100
50
0
212
53
9
62
103
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

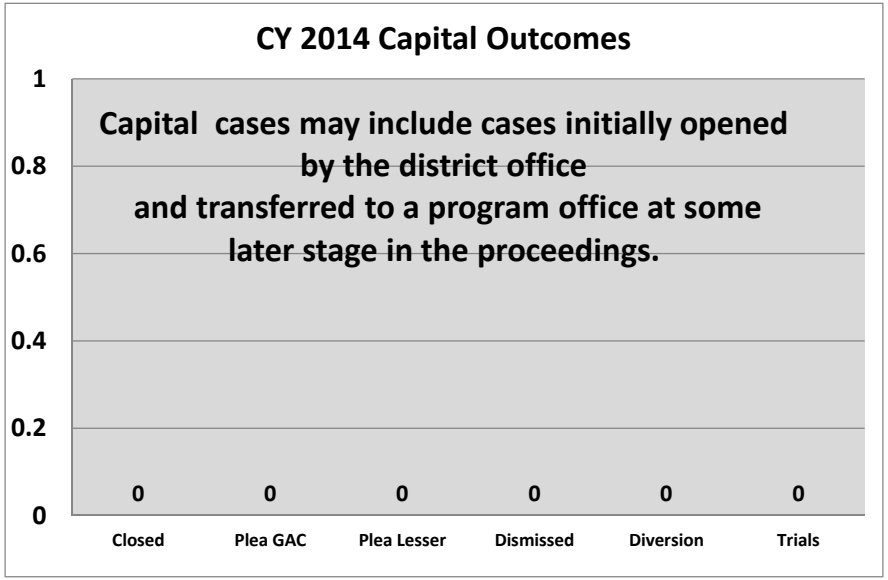

CY 2014 Delinquency Felony-Grade Outcomes
60
50
40
30
20
10
0
52
26
18
24
7
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
500
450
400
350
300
250
200
150
100
50
0
476
287
27
394
6
15
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

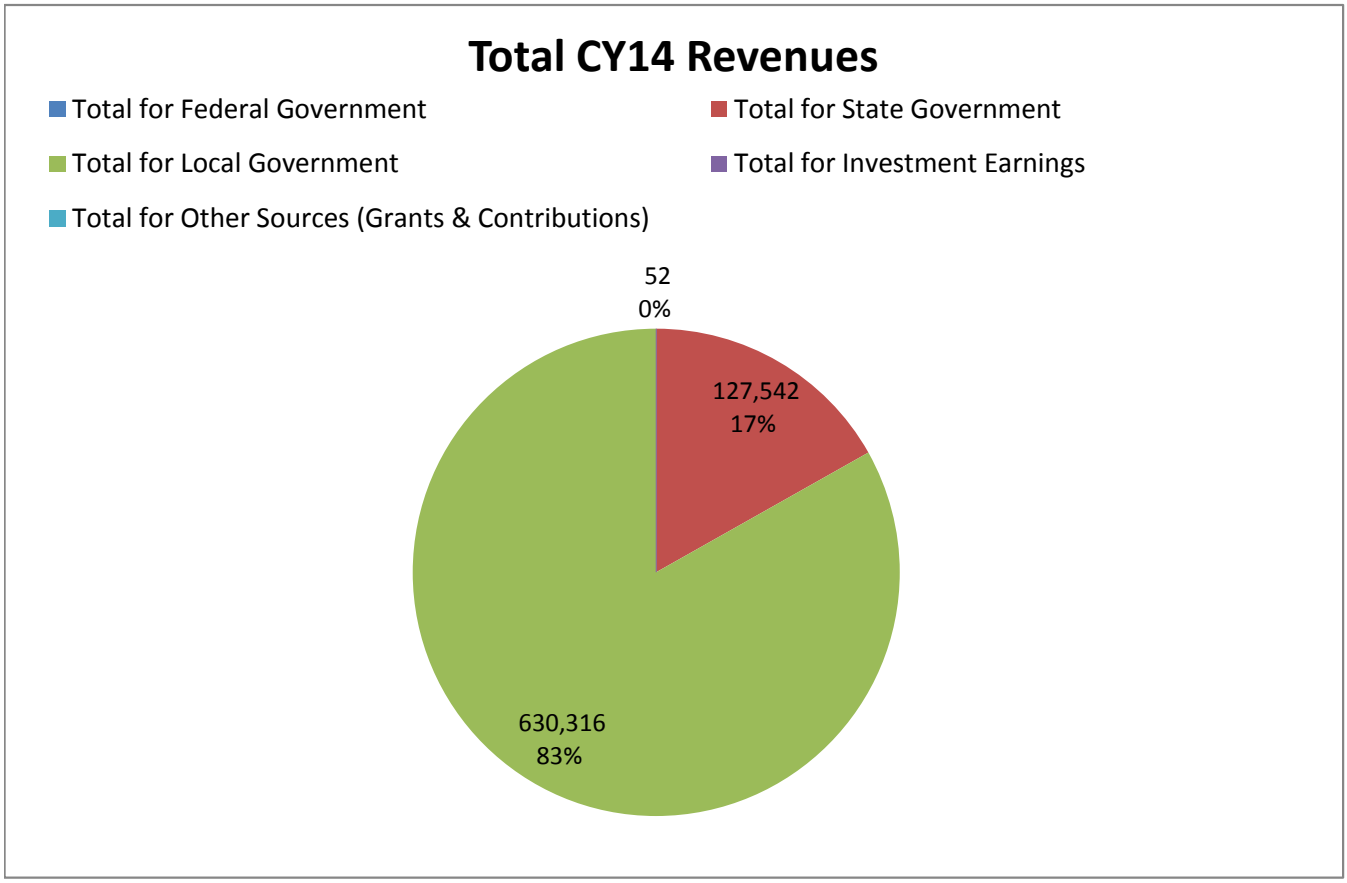

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
700
600
500
400
300
200
100
0
641
325
207
171
1
5
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

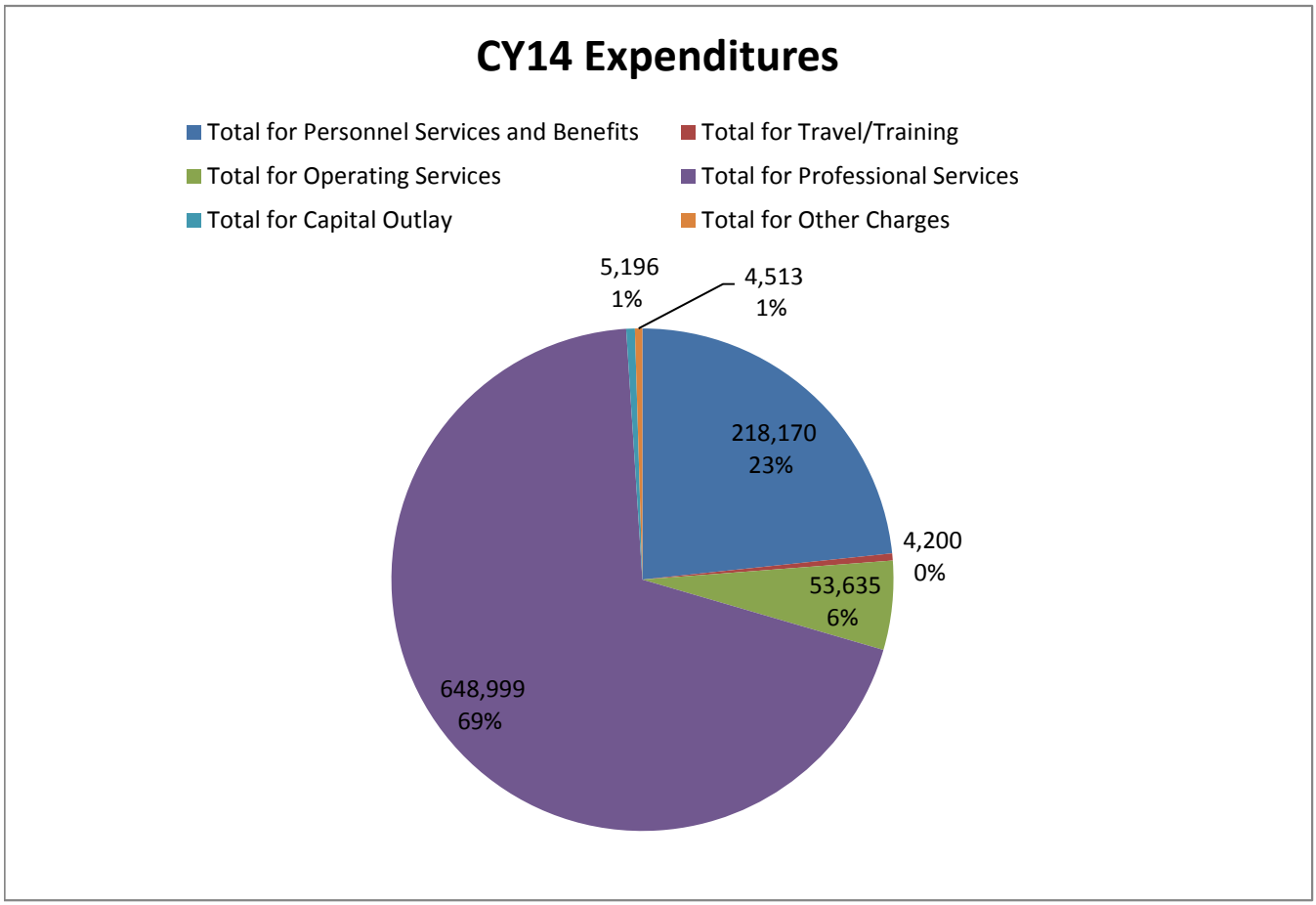

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
10
9
8
7
6
5
4
3
2
1
0
9
2
3
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Capital Outcomes
1
0.8
0.6
0.4
0.2
0
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 18 CY2014	Total CY2014
District Defender: Jerome D'Aquila	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	17,922
District Assistance Fund (DAF)	109,620
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	127,542
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	73,418
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	600
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	203,538
Judicial District Courts	329,874
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	533,412
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	19,121
Partial Attorney Fees Reimbursements [as per 15:176]	3,065
Other Reimbursements	-
Other Local Income -List source(s)	700
Total for Charges For Services	22,886
Total for Local Government	630,316
Investment Earnings	
Interest Income	52
Other Investment Income - List source(s)	-
Total for Investment Earnings	52
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	757,910

District 18 CY2014	Total CY2014
District Defender: Jerome D'Aquila	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	193,410
Accrued Leave	-
Payroll Taxes	19,147
Hospitalization and Disability Insurance	5,614
Retirement	-
Other	-
Total for Personnel Services and Benefits	218,170
Travel/Training	
Parking/Auto Tolls	350
Travel/Lodging/Per Diem/Mileage	3,850
Total for Travel/Training	4,200
Operating Services	
Advertisements	847
Workers' Compensation	2,246
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	-
Insurance - Other	100
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	3,950
Office Repair and Maintenance	1,175
Office - Telephone/Utilities/Postage/Internet	8,393
Dues and Seminars	-
Law Library/Journals/Subscriptions	29,367
Office Supplies	7,557
Total for Operating Services	53,635
Professional Services	
Audit/Accounting Expense	26,935
Contract Clerical	-
Expert Witness	8,000
Investigators	66,301
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	-
Contract - Juvenile Attorneys or CINC	61,344
Misdemeanor Attorney Contracts	71,323
Contract Attorneys - all other	414,546
IT/Technical Support	550
Total for Professional Services	648,999
Capital Outlay	
Major Acquisitions	5,196
Total for Capital Outlay	5,196
Other Charges	
Other Operating Expenses	4,513
Total for Other Charges	4,513
Total for EXPENDITURES	934,714


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
52
0%
127,542
17%
630,316
83%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
5,196
1%
4,513
1%
218,170
23%
4,200
0%
53,635
6%
648,999
69%

The 19TH Judicial District Public Defenders' Office

East Baton Rouge (Baton Rouge)

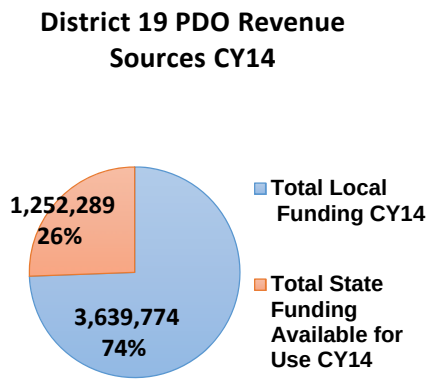
District Defender: Michael A. Mitchell
300 Louisiana Avenue
Baton Rouge, LA 70802
(225) 389-3150

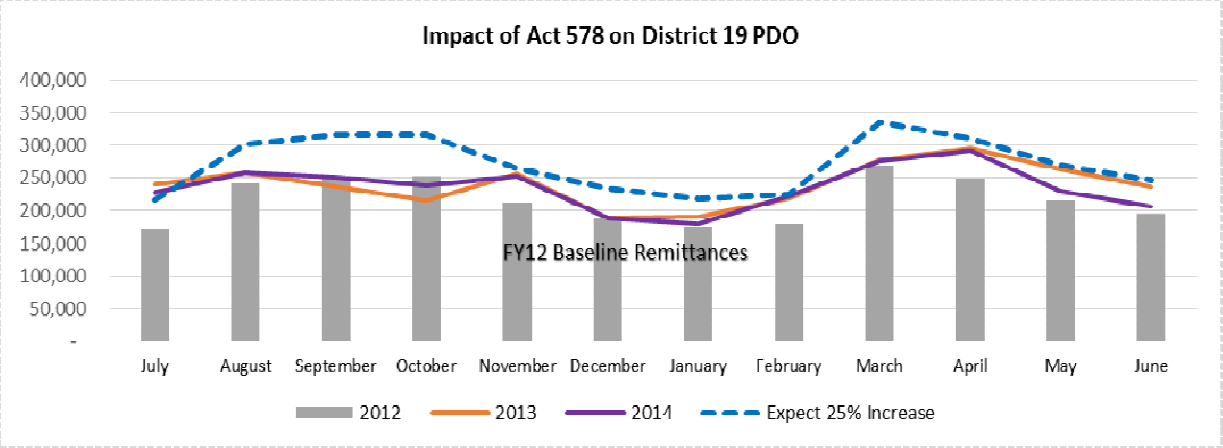
19TH JUDICIAL DISTRICT

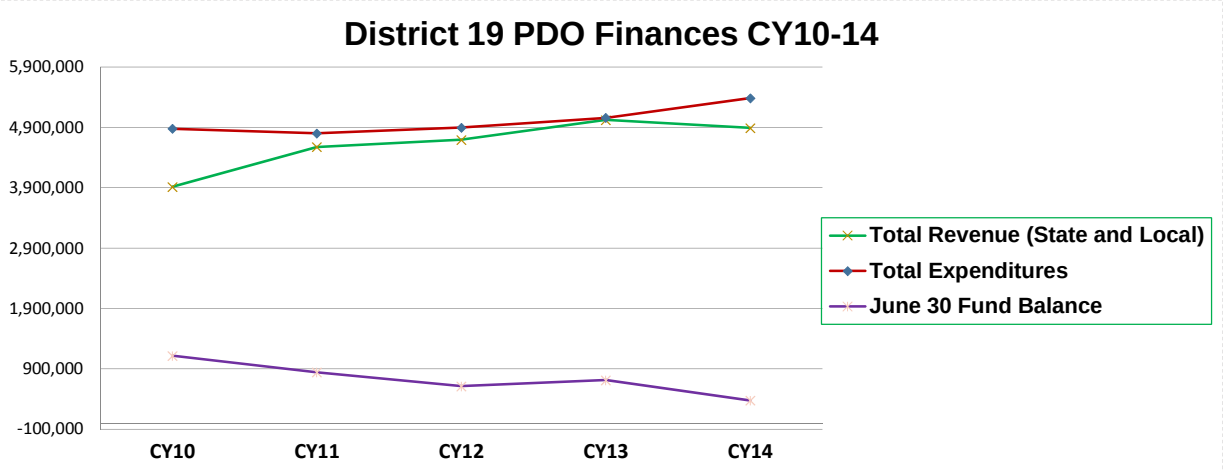
During calendar year 2014, the 19th Judicial District Public Defenders Office handled 22,620 cases. The office received $4,892,062 in total revenues to handle these cases, approximately 74% of which came from local funding. This funding was derived primarily from traffic tickets and special court costs.

The 19th Judicial District has generally failed to realize the 25% increase in local funds that was expected to materialize as a result of Act 578 (2012).

The 19th Judicial District office has nearly exhausted its fund balance. Without a significant increase in revenues or reduction in expenditures, the office is expected to become insolvent toward the end of FY15.



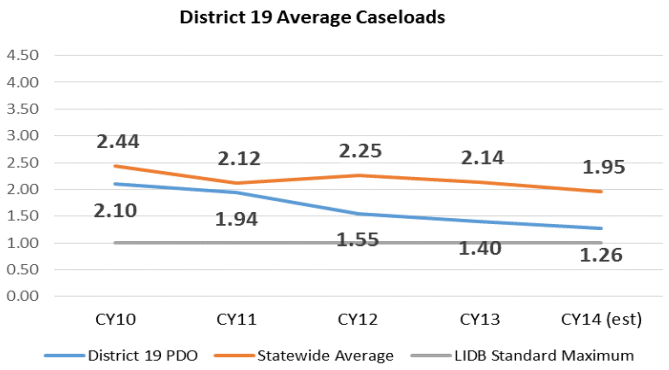




EAST BATON ROUGE PARISH

Michael A. Mitchell
District Defender
300 Louisiana Avenue
Baton Rouge, LA 70802
225-389-3150

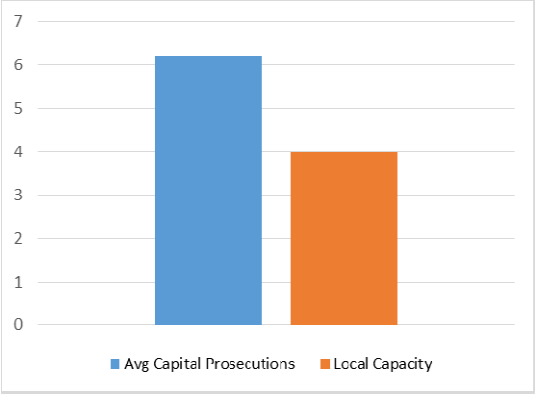
In the 19th Judicial District, public defense attorneys make an average annual salary of $55,046 while maintaining caseloads above the LIDAB Standard Maximum recommended caseload limit for each attorney.



CAPITAL REPRESENTATION

Since 2009, the 19th Judicial District has averaged 6.2 new capital prosecutions each year. However the district only has the local capacity to handle four capital prosecutions and are almost completely reliant on program offices for representation.

Without the contract programs, the ability to prosecute capital cases will be greatly reduced in the 19th Judicial District due to a lack of capitally certified attorneys or funding to support capital services in the District Office.



The 19TH JDC Public Defenders' Office

Parish(es) & Seat(s)	East Baton Rouge - Baton Rouge
Population	445,227
Juvenile Population	102,402
District Defender	Michael A. Mitchell
Years as District Defender	21
Years in Public Defense	29
Office Manager	Beulah Decuir/ Dawn D. George
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Angie Barnes, Sec.: Stephanie Dangerfield, Sec.: Melanie Davis, Sec; Monica Dickerson, Sec.; Verna Dogan, Sec.; Fannie Dorsey, Sec.; Mildred Ewing, Sec.; D. Delisle George, Exe. Assist.; Shalyn Lewis, Sec,; Kizzy Parker, Sec.; Darlene Reiff, Sec.; Florence Roberson, Sec.; Veronica Robillard, Sec.; Shannanqua Wright, Sec.
Primary Office Street Address	300 Louisiana Avenue
City	Baton Rouge
ZIP	70802
Primary Phone	225-389-3150 (w)
Primary Mailing Address	Post Office Box 3356 Baton Rouge, LA 70821-3356
Primary Fax Number	225-389-5418
Primary Emergency Contact	Michael A. Mitchell
Primary Emergency Phone	225-937-7990 cell
Secondary Emergency Contact	D. Delisle George
Secondary Emergency Phone	225-241-2402 (c)
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	East Baton Rouge City Parish building.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	$169,664 Rent Annually + $ 23,341 Utilities Annually = $16,084 Monthly.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Handled In-House utilizing Paychex Online, QuickBooks, with Monthly Review by John McKowen, CPA.
Courts and Locations	19th Judicial District Court (Criminal), East Baton Rouge Parish, Baton Rouge; Baton Rouge City Court; Baker City Court; Zachary City Court; Juvenile Court of Baton Rouge (2); Child Support Court (4).
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	District Court-8 Criminal Divisions; Baton Rouge City Court- 5 Divisions; Baker and Zachary City Court-1 Division each ; Juvenile Court-2 Divisions; Child Support Court-4 Divisions.

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Attorneys are assigned cases based on their experience, caseload and interest. Currently 32 Staff attorneys, District Court positions ; 1 Staff attorneys (unfunded); 5 (vacant - unfunded) Serious Case positions; 7 Staff attorneys Baton Rouge City Court positions, 3 (unfunded-unfilled) ; 1 Contract attorney Baker City Court position; 1 Contract attorney Zachary City Court position; 3 Child Support attorney positions, (1 retiring); 5 Staff Attorney Juvenile Court positions, (1 unfilled); 2 CINC Attorney Contract positions; 6 Contract Conflict Attorneys – District Court; 2 Conflict Contract Attorney positions - Baton Rouge City Court.
Name of Adult Detention Facilities in This District	East Baton Rouge Parish Prison
Name of Adult Detention Facilities Outside the District Which Hold Clients	Catahoula Correctional Center, Concordia; Dequincy; East Carroll; LaSalle Correctional; Pine Prairie, West Baton Rouge Parish Prison.
Name of Juvenile Detention Facilities In This District	East Baton Rouge Juvenile Detention Center.
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	N/A
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes. It is inefficient. Investigators and attorneys travel long distances to meet with clients who are housed in facilities out of parish; on occasions the client will have been transferred to another facility. The monetary cost (mileage etc.) time and inefficiency is substantial. Travel time limits the number of clients who may be seen on any given visit, thus requiring repeat trips.
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	Yes, Shackling is placed at the ankles, not the hands.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No; except for the time limitation associated with travel.
District Attorney	Hillar Moore, III
Chief Judge of Criminal District Court	Donald R. Johnson, Judge 19th JDC
Juvenile Court Judges (Specify District of City Court)	Kathleen Richey, Judge ; Pamela Taylor Johnson, Judge.
Drug Court Judges	Anthony Marabella, Judge 19th JDC.
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Determined by the District Public Defender after review of the client's application for services, interview and verification.
When is Assignment/Appointment of Counsel Made?	Time of arrest; Time Charges are filed. Depends: at 48 hour hearing or arraignment or any point in the interim at client's request.

Initial Client Intake Conducted By Whom? (Name and Title)	(1) Developed uniform Investigation Request Form with distribution and centralization of records. (2) Hired Law students to assist the investigators primarily in the area of initial Client Intake, under Supervision. (3) Established a monthly Homicide and Serious Case List distribution report, it is published on or about the 20th of each month, providing all dates and actions upcoming for the following month, with a dual breakdown of chronological order, and section of court along with Defense Attorney identifiers. (4) Established an enhanced current status board for the Homicide & Serious case designation to include conflict Information concerning both victim, Co-defendants and witnesses. (5) Implemented enhanced Discovery procedure for all City Court cases where documentation is presented to the Defense at least two weeks prior to court date.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes.
Brief Explanation of Intake Process	Please see response above. Question: Initial Client Intake
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	7,677
How Many Application Fees Were Waived?	3
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2014	145,977
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	2,835,624
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Itemized list is provided by the EBRP Accounting Department for District Court. Baton Rouge City Court Accounting Department provide itemized reports for City Court. Itemized list is provided by EBRP Juvenile Courts: Itemize list are provided by Baker and Zachary City Courts.
Who Collects the Assessed Court Fees?	EBRP Public Defender Office, Baker City Court, Zachary City Court, EBR City & District Courts, also EBRP Juvenile Courts.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Baker City court, East Baton Rouge and District courts, EBRP Juvenile court, and Zachary City Court each provide a list of collections associated with received OPD funds. EBR Parish Finance Department generates a monthly report for each day's deposited funds for the EBRP City Court and EBRP Sheriff Office which are forwarded by them to the Public Defender Office. Non-Support court received funds report is handled in the Public Defender Office.

Who Remits the Court Fees Collected?	Baker City Court Finance Dept., Zachary City Court Finance Dept., EBRP Juvenile Accounting Dept., and City Parish Finance Department handles EBRP City Court and District Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Baker City Court, EBRP Juvenile Court, and Zachary City Courts, each provide a list of collections associated with received OPD funds. C/P Finance generates a monthly report for each day's transactions for EBRP City Court and EBRP Sheriff Office for received OPD funds. EBRP City Court and EBRP Clerk of Court (District Court) provide a list of collections associated with received OPD funds. Non-Support court report is handled in the Public Defender Office.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Determination and amount is made by the Judge presiding over the case.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Attorney's court minutes and notes; also Clerk of Court Minutes and Records.
Who Collects the Assessed Partial Payments?	Partial Indigency payments are collected, generally, by the District Defender Office. However, the Court may order that the client pay through the collector for that Court,i.e., Sheriff, B.R. City Court Clerk, etc...
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Baker City Court, EBR City Court Accounting Department, EBRP Juvenile Court, and Zachary City Court provides itemized list of funds collected. EBRP Sheriff is not presently accepting Partial Indigence Payments.
Who Remits the Partial Payments Collected?	Baker City Court Finance Dept., Zachary City Court Finance Dept., EBRP Juvenile Accounting Dept., and City Parish Finance Department handles EBRP City Court and District Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Partial Indigency payments are collected, generally, by the District Defender Office. However, the Court may order that the client pay through the collector for that Court,i.e., Sheriff, B.R. City Court Clerk, etc...
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	116,479
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Attorneys may be allowed to have a very limited (non-criminal within the District) private practice. The attorney must demonstrate an ability to handle his/her caseload responsibly The policy is under constant review. The practice is monitored and the general rule is that the private practice is acceptable so far as it does not interfere with the attorneys public defender duties.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Increase in Attorneys and Support Personnel. Additional office space. Update technical hardware resources, computer hardware, software and communication equipment and facilities.
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	Yes, Implementation of ROS Plans for 2014-2015 fiscal Year will likely be proposed in the 19th Judicial District and presented to the LPDB for approval.

In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	Yes: Twelve (12) Administrative, Secretarial, Investigative and Attorney position were eliminated primarily by attrition. Representing a projected future savings of approximately $ 160,000.
Immediate Critical Issue Areas	Financial Assistance is needed for additional attorneys and corresponding support staff and office space for Serious case Representation (highest class felonies). In addition funding is needed for salary increasing, not only for COLAs, but also adjustments in salaries in order to bring them closer in line with other like agencies and positions.
Long-Term Critical Issue Areas	Immediate Critical Issue Areas" which continue to remain the same (funding). This deficiency leads to high turn over of trained staff personnel and higher training cost.
Please List All New Hires in 2014 (Name and Title)	5 Attorneys resigned or on leave, 4 new hires Hafiz Follmar, Teresa Hatfield, Natalie Marocco (hired and resigned) , Todd Tyson; 1 Office Manager retired; 1 Investigator resigned and 1 Investigator on indefinite leave, 1 Investigator hired Pamela Hart; 2 Secretaries resigned, 2 hired Angie Barnes, Stephanie Dangerfield; 2 Contract Conflict Assistants resigned, 2 hired Ashley Collins (hired and resigned), Raushanah Hunter; 3 P/T Clerical Assistant resigned, 4 hired Stephanie Dangerfield(hired and accepted secretary position), Takaila Greensword, Brent Hall, Jarvis Joseph; 6 P/T Intake Interviewers resigned, 6 hired David Greene, Shandell George, Nahshon Route, Anthony Stewart, Talisha Tanner, Elizabeth Warner: 1 Maintenance Contractor resign, 1 hired, Donna Pearson; 1 Interim transition Office- Mgr Contractor Russell Rice.
Please List All Promotions in 2014 (Name and Title)	Stephanie Dangerfield from P/T Clerical Assistant to Staff Secretary, Hafiz Folmar from P/T Intake Interviewer to Staff Attorney, Bevan Sabo from P/T Intake Interviewer to Staff Attorney, Arvind Viswanathan from P/T Intake Interviewer to Staff Attorney
2014 Media Coverage and/or Major Accomplishments	Maintain the workload proficiency, education level and competency, of the Public Defender Office; while reducing the overall individual attorney case load.
Number of Expected New Attorney Hires in 2015	Replacement of existing personnel who resigned; filling two required positions (see line 27) and funding for eight required positions but unfunded.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. Periodic In-House Training Sessions. Coaching and Mentoring by Section Chiefs and other experienced attorneys. SPDTC Training and NCDC Training.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	There are 8 sections of District Court - Each section has a Chief who is responsible for the supervision of the attorneys in the section and is the direct contact with the court; Section Chief -Juvenile Court; Chief of Baton Rouge City Court; Office Manager/Executive Assistant supervises other support staff. District Defender is responsible for overall supervision including all contract attorneys.

Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	P/T Intake Interviewer
Please Attach Your Office Organizational Chart	See Attached
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	No. Supervisors may carry a reduced felony and/or Capital caseloads depending on section needs.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Yes, Blue Cross Blue Shield Medical and Always Dental Care. Approximately 58% of the Premium (cost) is paid from the District Defender Fund. The balance is paid by the Employee. The cost of this benefit is increasing by 18% beginning in CY15.
Regular Meetings for Any Staff, Please Describe	Yes. All Staff have regular meetings. Section Meetings daily or weekly, Full Attorney Staff Meetings bi-weekly.
Number of NEW capital cases in CY14 handled by your office	None
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	2, Tillman, Jerry;Turner, Lee
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	1
Number of Writs Your District Handled in 2014	12
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	11
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	5
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	The Juvenile Attorney will co-counsel with or at minimum act as consultant to the Attorney assigned to handle the Juvenile matter transferred to the District Court
Please Provide the Names of All State Representatives and Senators from Your District	Senators: Dan Claitor; Yvonne Dorsey; Sharon Weston Broome; Dale Erdey; Rick Ward, III; Mack 'Bodi' White, Jr. Representatives: Regina Barrow; Stephen Carter: Franklin Foil; Kenneth Havard; Valarie Hodge; Dalton Honore; Barry Ivey; Edward 'Ted' James; Erich Ponti; Patricia Smith; Vacant - District 66; Alfred Williams.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Limited access to clients housed in the Parish Prison.
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	Continued to develop and improve upon changes previously implemented.

Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Shawn Bray	225-354-1297
Kelly Carmena	225-389-3150
Jason Chatagnier	225-389-3150
Scott Collier	225-389-3150
Sean Collins	225-389-3150
Laurie Tate	225-389-3150
Monique Fields	225-389-3150
Sonya Hall	225-389-3150
Earl Harrison	225-389-3150
Susan Hebert	225-389-3150
Herman Holmes	225-354-1297
Margaret Lagattuta	225-389-3150
Jodi Lejeune	225-389-3150
Sclynski Legier	225-389-3150
Barry Milligan	225-389-3150
Erin Mullen	225-389-3150
Adekunle Obebe	225-389-3150
Darryl Robertson	225-389-3150
Alan Rome	225-389-3150
Shea Smith	225-389-3150
Stephen Sterling	225-389-3150
Jonathan Augustine	225-389-3150
Melissa Buza	225-389-3150
Wren'nel Gibson	225-354-1250
Max Guthrie	225-389-3150
Kinasiyumki Kimble	225-389-3150
Oscar Magee	225-389-3150
Jennifer Racca	225-389-3150
Rolando Urbina	225-389-3150
Hafiz Folami	225 389 3150
Natale Marocco	225 389 3150
Teresa Hatfield	225 389 3150
Arvind Viswanathan	225 389 3150
Todd Tyson	225 389 3150
Part-Time Contract Attorneys	**Contact Information**
Ronald Johnson	225-356-3408
Audrey Lamb	225-387-0576
Mark Plaisance	225-389-3150
Gail Horne Ray	225-356-5252
Francis Rougeau	225-761-7890
David Rozas	225-343-0010
Greg Rozas	225-343-0010
Robert Tucker	225-346-4000
Kenneth Womack	601-542-3556
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Clyde Brandon	225-389-3150
Jackie Culotta	225-389-3150

Latrica Davis	225-389-3150
Melanie Davis	225-389-3150
D. Delisle George	225-389-3150
Beulah Decuir	225-389-3150
Fannie Dorsey	225-389-3150
Mildred Ewing	225-389-3150
Alfred Heroman	225-389-3150
Barbara LeBlanc	225-389-3150
Robert Matthews	225-389-3150
Dawn Moore	225-354-1264
Jeana Newton	225-389-3150
Darleen Rieff	225-389-3150
Veronica Robillard	225-389-3150
Mark Sanchez	225-389-3150
Rosa Sellers	225-354-1264
Debra Terrell	225-389-3150
Jack Harrison	225-354-1264
Jason Hessick	225-389-3150
Parker Marschall	225-389-3150
James Murray	225-389-3150
Afi Pattterson	225-389-3150
Robert Ray	225-389-3150
Joshua Newville	225-389-3150
Robert Ray	225-389-3150
Vernon Thomas	225-389-3150
Carson Marcantel	225-709-9000
Tarvald Smith	225-387-2416
Monica Dickerson	225-389-3150
Verna Dogan	225-389-3150
Shalyn Lewis	225-389-3150
Florence Roberson	225-389-3150
Jacie Saunders	225-346-3000
Don Zuelke	225-389-3150
Kizzy Parker	225-389-3150
Shanaquoa Wright	225-389-3150
Denise Bolden	225-761-7890
Ashley Edward	225-709-9000
Lucia Hill	225-346-3000
Jane Thomas	225-767-6225
Melody George	225-767-6225
Theophile Jones	225-389-3150
Eva Martinez	225-389-3150
Talisha Tanner	225-389-3150
Keith Verrett	225-389-3150
Angie Barnes	225 389 3150
Stephanie Dangerfield	225 389 3150
Shandell George	225 389 3150
David Greene	225 389 3150
Takaila Greensword	225 389 3150
Brent Hall	225 389 3150
Pamela Hart	225 389 3150
Nelvil Hollingsworth	225 389 3150

Raushanah Hunter	225-356-5252
Jarvis Joseph	225 389 3150
Donna Pearson	225 389 3150
Russell Rice	225 3893150
Nahshon Route	225 389 3150
Anthony Stewart	225 389 3150
Talisha Tanner	225 389 3150
Elizabeth Warner	225 389 3150

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Michael A. Mitchell
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	x
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	x
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	x
Microsoft Office 2010	x
Microsoft Office 2007	x
Microsoft Office 2003	x
Previous Microsoft Office version	x
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	x
Internet Explorer 7	x
Internet Explorer 8	x
Internet Explorer 9	x
Firefox	x
Google Chrome	x
Other	Internet Explorer11
HARDWARE:	
Please enter the number of	
devices in your inventory.	

Television	1
DVD	1
VCR	1
Desktop PCs	24
Laptops	51
Video Cameras	
Digital Cameras	1
Video Conferencing Systems	
B&W Laser Printers	23
Color Printers	13
Wireless Cards	9
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	6 MB Down / 420 KB UP
Provider Name:	AT&T
Email Provider:	In House
Please list any software or computer equipment in which you need training:	DefenderData, Windows Server 2008

19th District Defender Office CY 2014 Caseloads & Outcomes

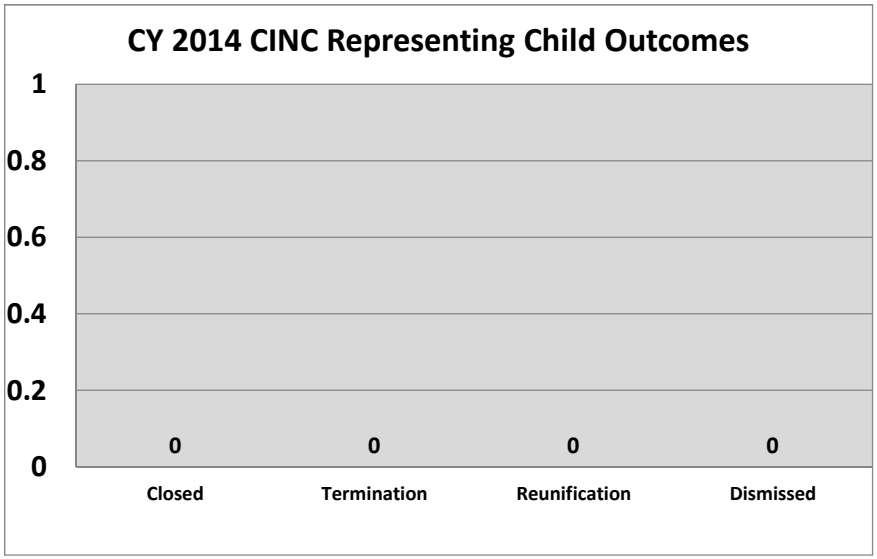
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	168	2	514	682	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	92	14	39	131	0	5	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	1	0	0	1	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	11	1	0	11	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	188	5	3	191	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Delinquency Felony	155	3	1	156	N/A	N/A	0	0	2	0	N/A	N/A	0	0	0
Delinquency-Life	1	0	0	1	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	7166	8947	6794	13960	N/A	N/A	2469	1661	4608	16	0	2	14	16	32
Adult Felony Non-LWOP**	3497	3283	3319	6816	N/A	N/A	1187	965	1400	0	1	4	0	9	14
Adult LWOP	31	34	64	95	N/A	N/A	4	11	10	0	2	2	0	3	7
Capital***	3	7	7	10	N/A	N/A	3	0	2	0	0	0	0	0	0
Revocations	395	282	171	566	N/A	N/A	3	3	1	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

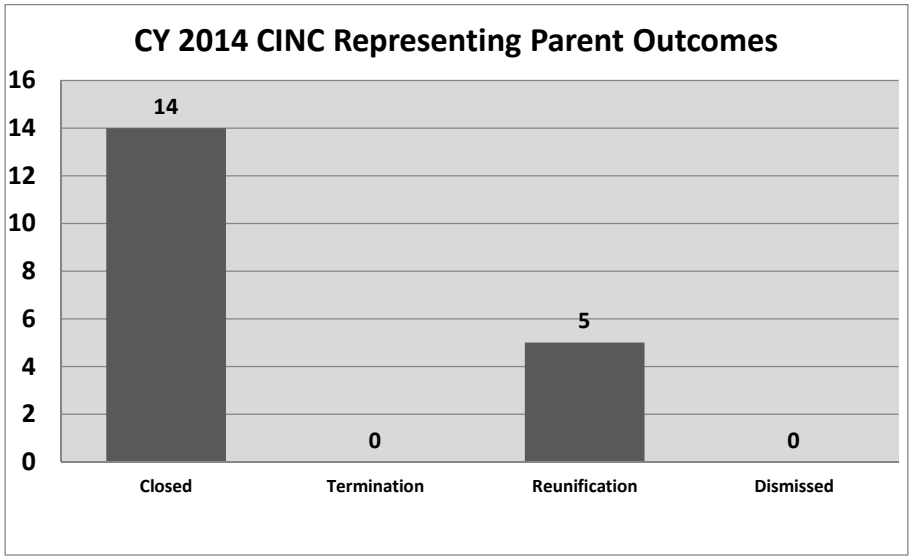
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

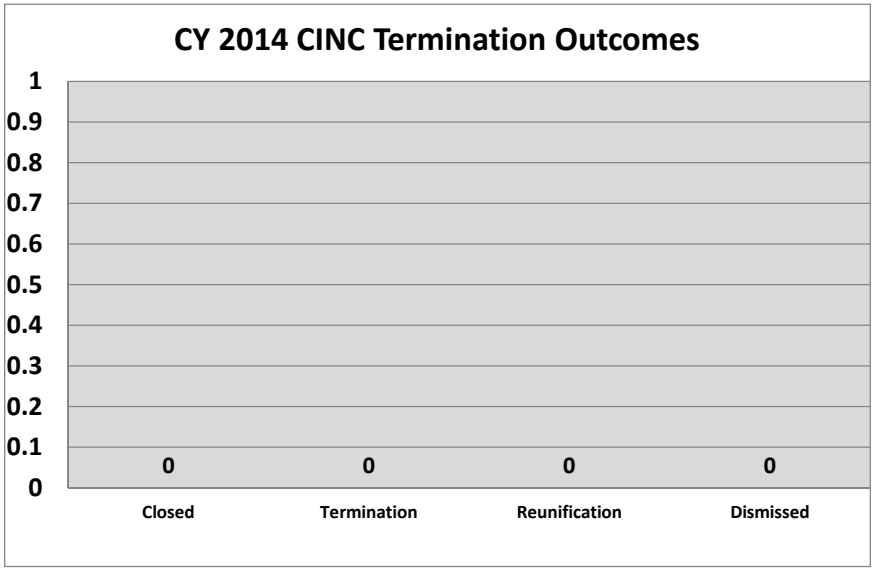
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

****Life Without Parole**

*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**


CY 2014 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed


CY 2014 CINC Representing Parent Outcomes
16
14
12
10
8
6
4
2
0
14
0
5
0
Closed
Termination
Reunification
Dismissed


CY 2014 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
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0
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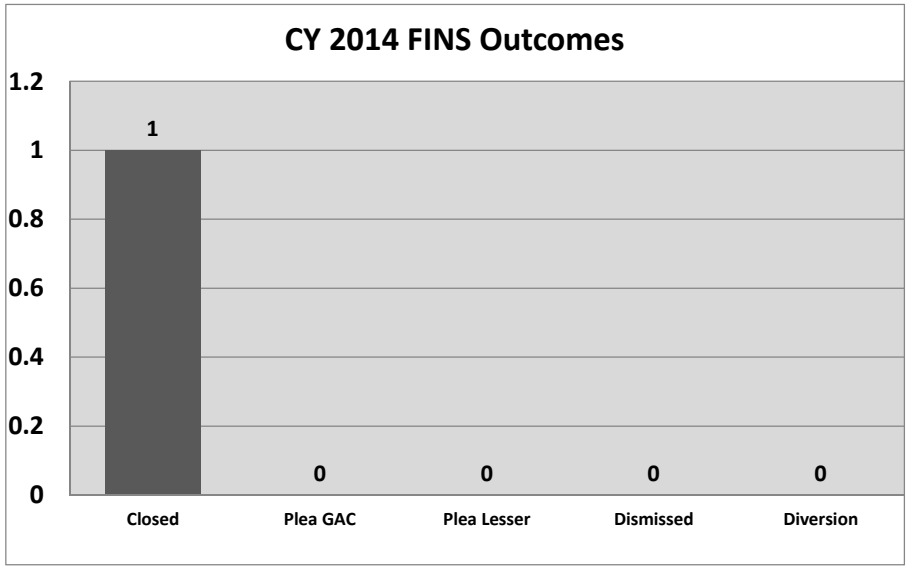
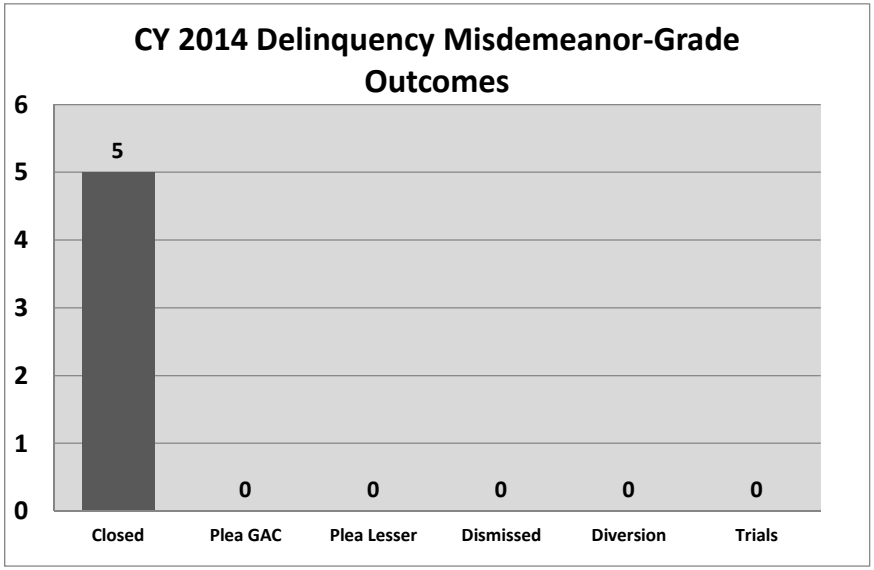
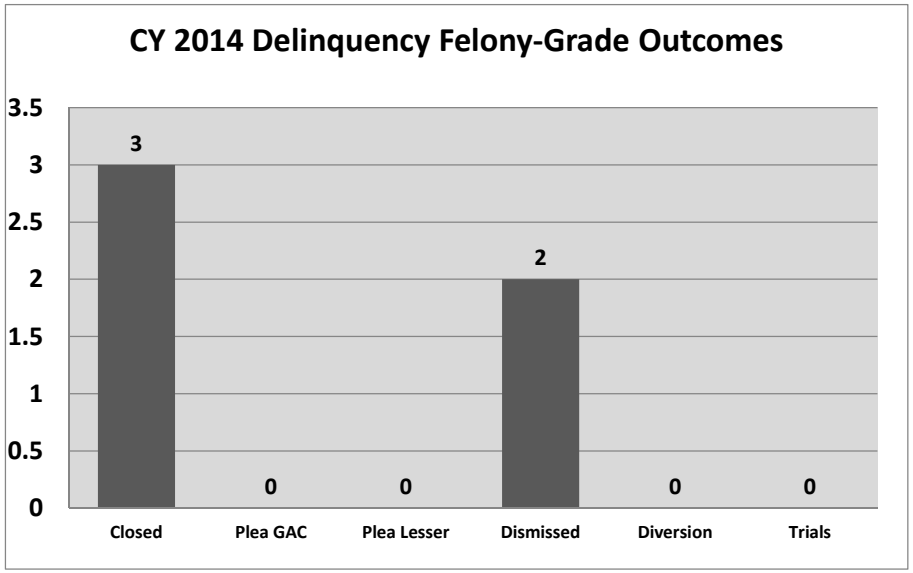
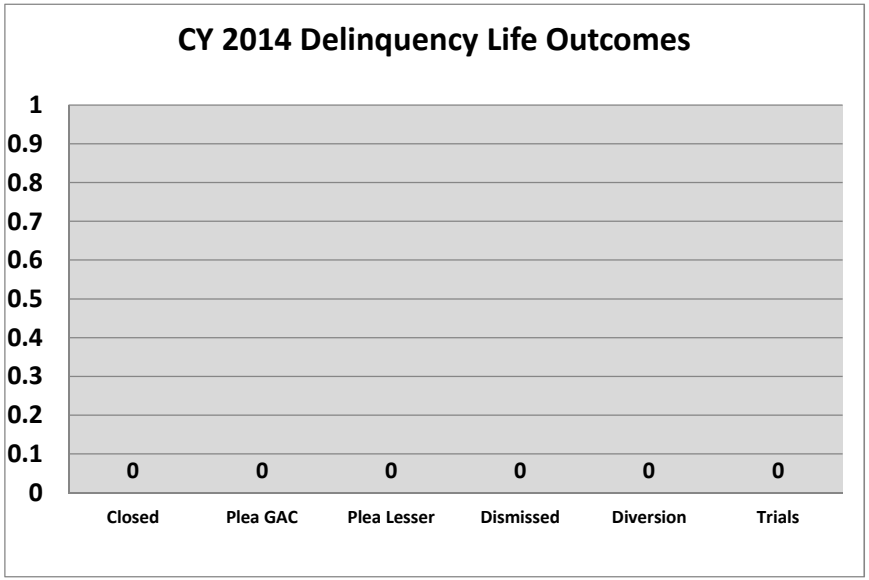
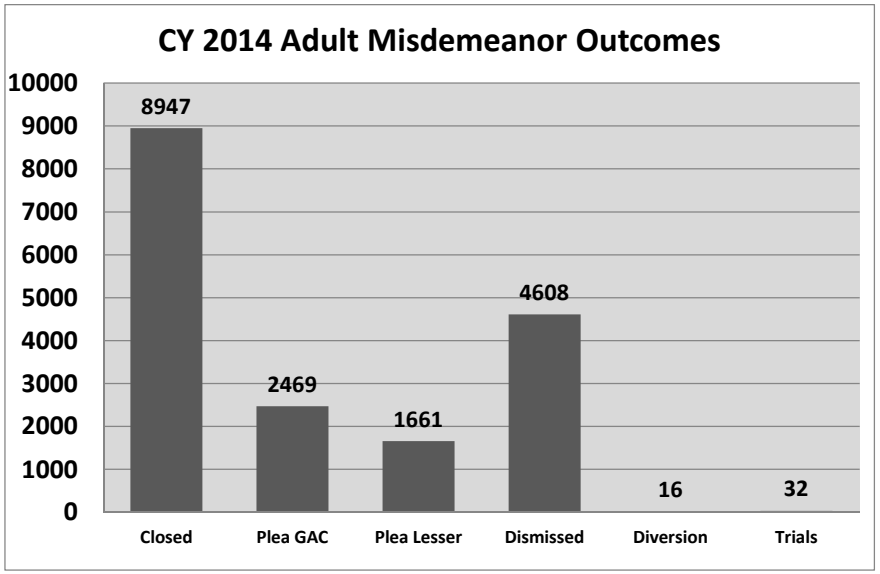
0
Closed
Termination
Reunification
Dismissed

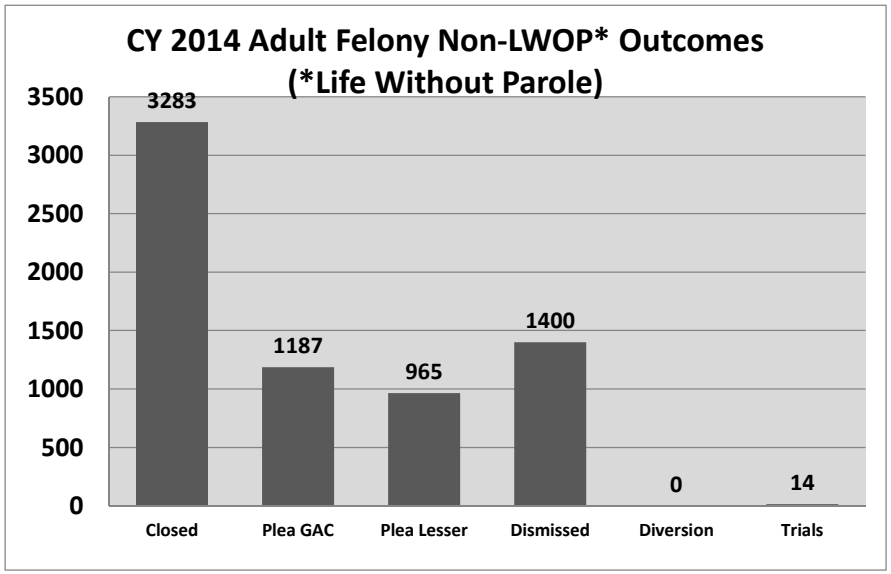

CY 2014 FINS Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

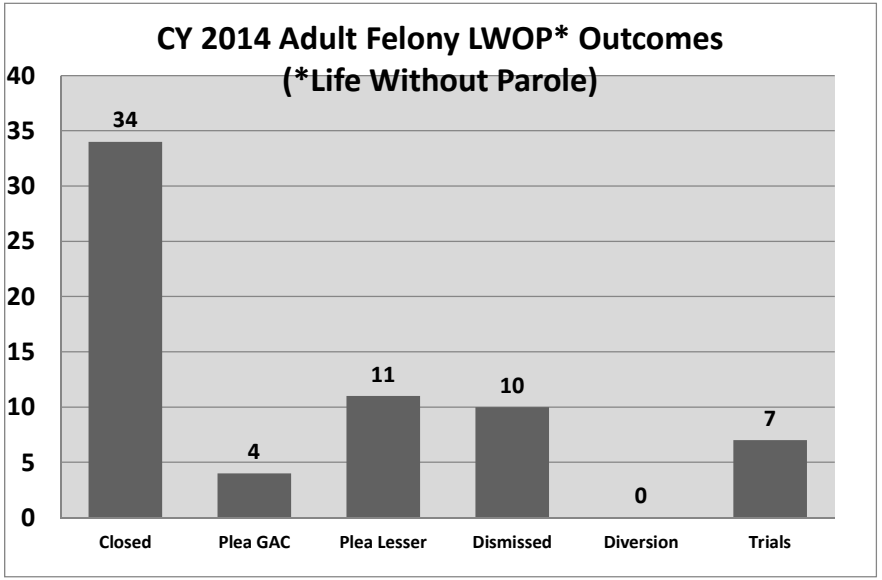

CY 2014 Delinquency Misdemeanor-Grade Outcomes
6
5
4
3
2
1
0
5
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

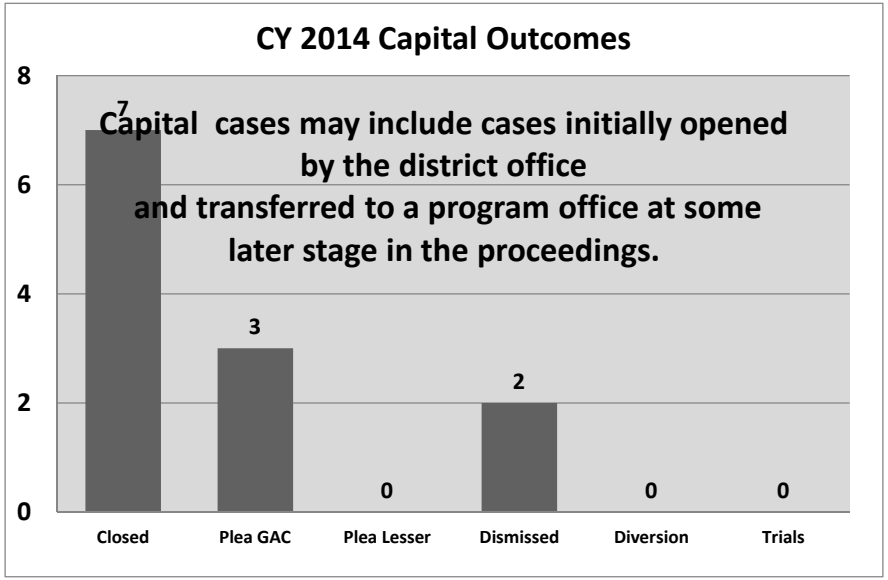

CY 2014 Delinquency Felony-Grade Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
0
0
2
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
10000
9000
8000
7000
6000
5000
4000
3000
2000
1000
0
8947
2469
1661
4608
16
32
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

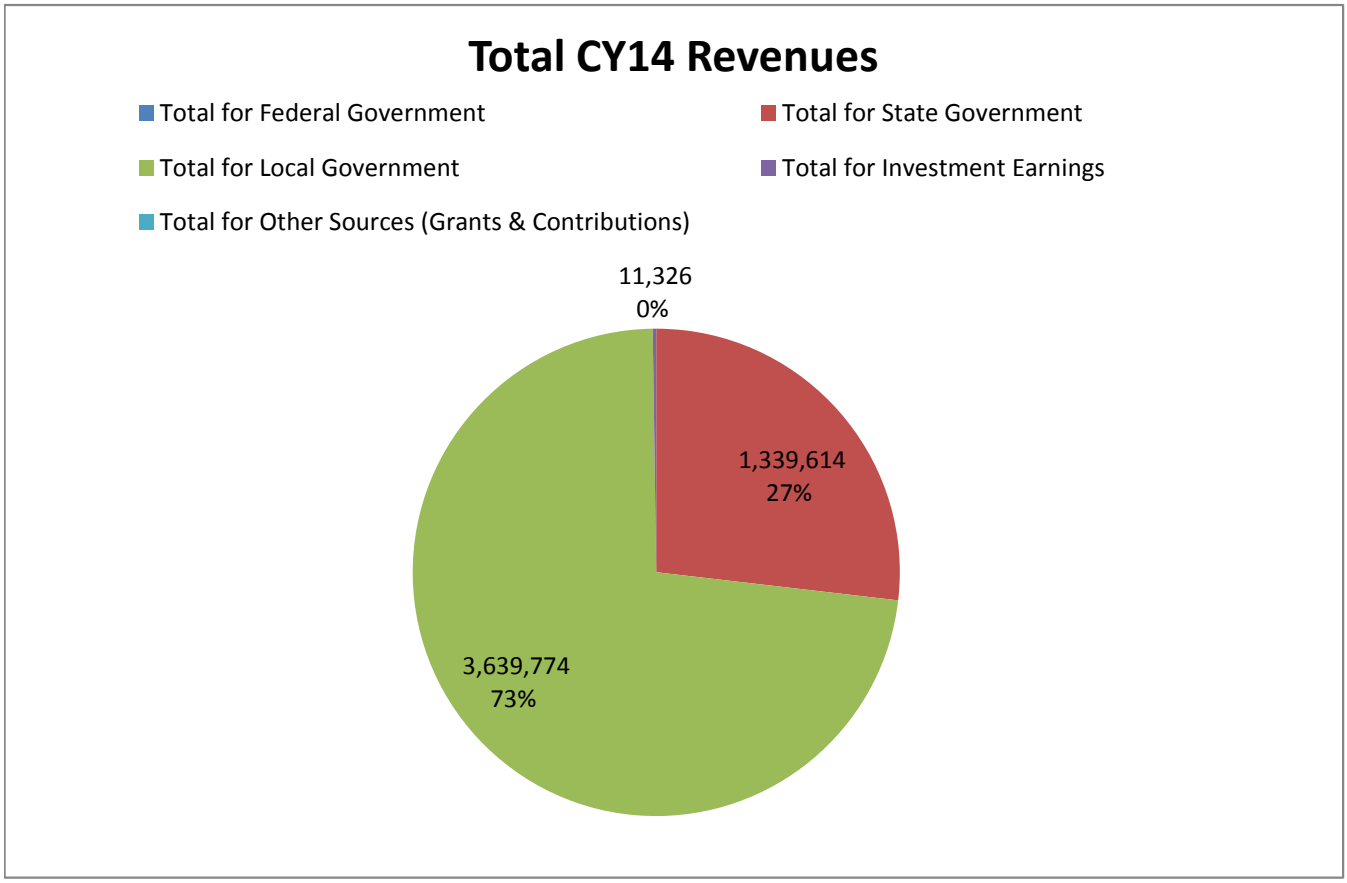

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
3500
3000
2500
2000
1500
1000
500
0
3283
1187
965
1400
0
14
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

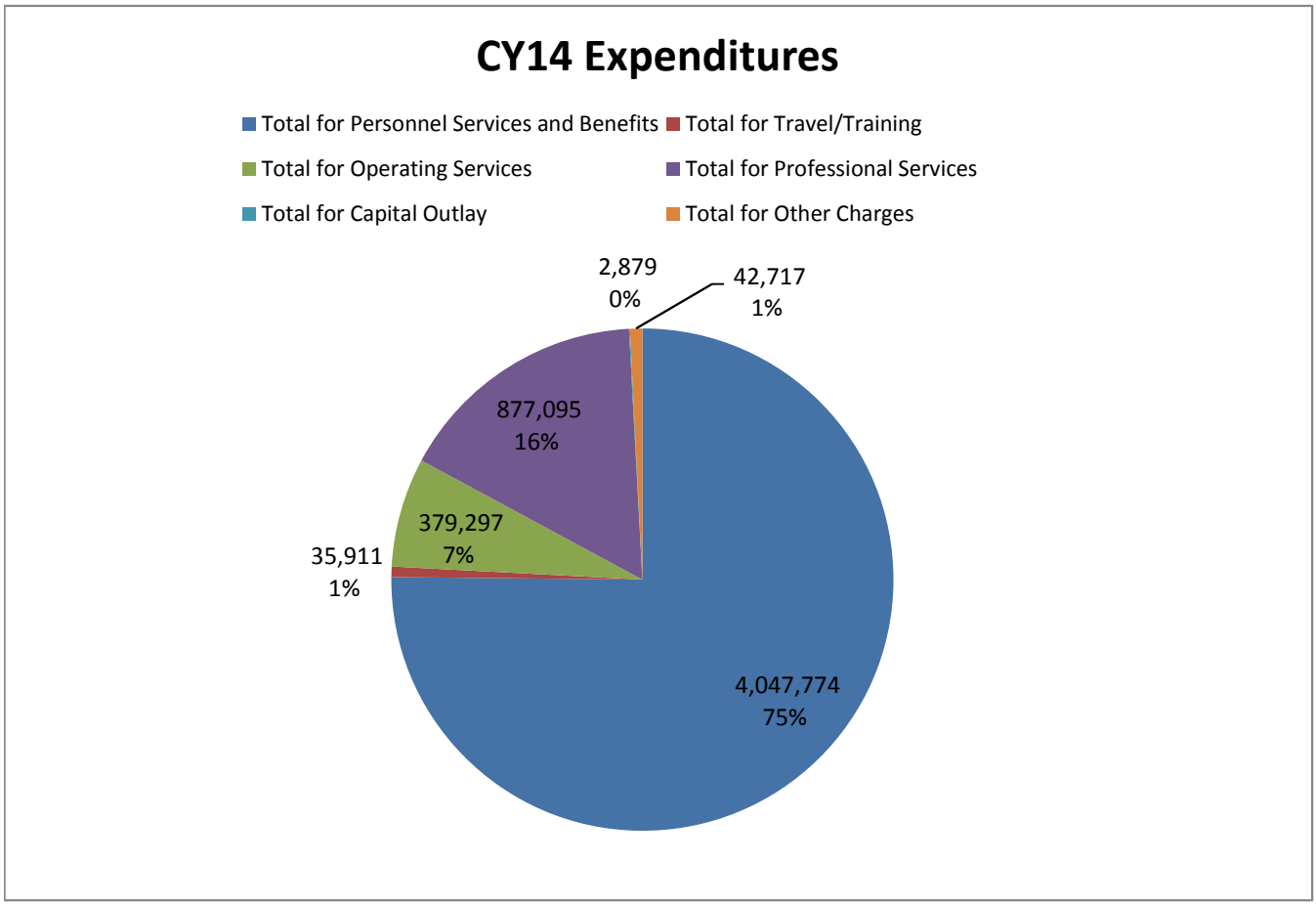

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
40
35
30
25
20
15
10
5
0
34
4
11
10
0
7
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Capital Outcomes
8
6
4
2
0
7
3
0
2
0
0
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 19 CY2014	Total CY2014
District Defender: Michael Mitchell	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	4,405
Child in Need of Care (CINC)	39,777
District Assistance Fund (DAF)	1,295,432
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	1,339,614
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	454,883
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	100
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	977,418
Juvenile Court	10,870
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	1,845,114
Parish Courts	-
Traffic Court	2,223
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	2,835,624
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	147,087
Partial Attorney Fees Reimbursements [as per 15:176]	117,599
Other Reimbursements	80,717
Other Local Income -List source(s)	3,764
Total for Charges For Services	349,166
Total for Local Government	3,639,774
Investment Earnings	
Interest Income	11,326
Other Investment Income - List source(s)	-
Total for Investment Earnings	11,326
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	4,990,714

District 19 CY2014	Total CY2014
District Defender: Michael Mitchell	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	3,301,426
Accrued Leave	-
Payroll Taxes	41,624
Hospitalization and Disability Insurance	466,180
Retirement	238,544
Other	-
Total for Personnel Services and Benefits	4,047,774
Travel/Training	
Parking/Auto Tolls	6,071
Travel/Lodging/Per Diem/Mileage	29,840
Total for Travel/Training	35,911
Operating Services	
Advertisements	-
Workers' Compensation	7,955
Insurance - Malpractice	17,650
Insurance - Auto/Physical Liability	-
Insurance - Other	2,193
Lease - Office	169,664
Lease - Auto/Equipment	29,013
Lease - Other	5,606
Office Repair and Maintenance	20,252
Office - Telephone/Utilities/Postage/Internet	24,576
Dues and Seminars	25,235
Law Library/Journals/Subscriptions	51,050
Office Supplies	26,103
Total for Operating Services	379,297
Professional Services	
Audit/Accounting Expense	8,536
Contract Clerical	47,170
Expert Witness	123,855
Investigators	48,901
Interpreters	-
Social Workers	-
Capital Representation	156
Conflict	-
Contract - Juvenile Attorneys or CINC	117,716
Misdemeanor Attorney Contracts	130,461
Contract Attorneys - all other	393,358
IT/Technical Support	6,943
Total for Professional Services	877,095
Capital Outlay	
Major Acquisitions	2,879
Total for Capital Outlay	2,879
Other Charges	
Other Operating Expenses	42,717
Total for Other Charges	42,717
Total for EXPENDITURES	5,385,672


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
11,326
0%
1,339,614
27%
3,639,774
73%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
2,879
0%
42,717
1%
877,095
16%
379,297
7%
35,911
1%
4,047,774
75%

The 20TH Judicial District Public Defenders' Office

East Feliciana (Clinton) - West Feliciana (Saint Francisville)

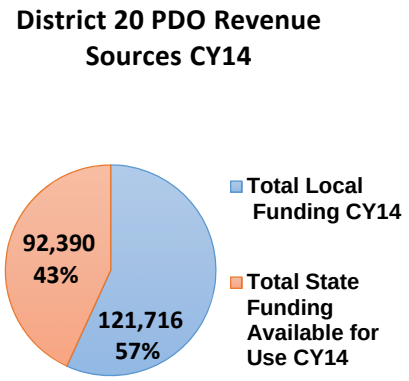
District Defender: Rhonda B. Covington
12213 Jackson Street
Clinton, LA 70722
(225) 683-3620

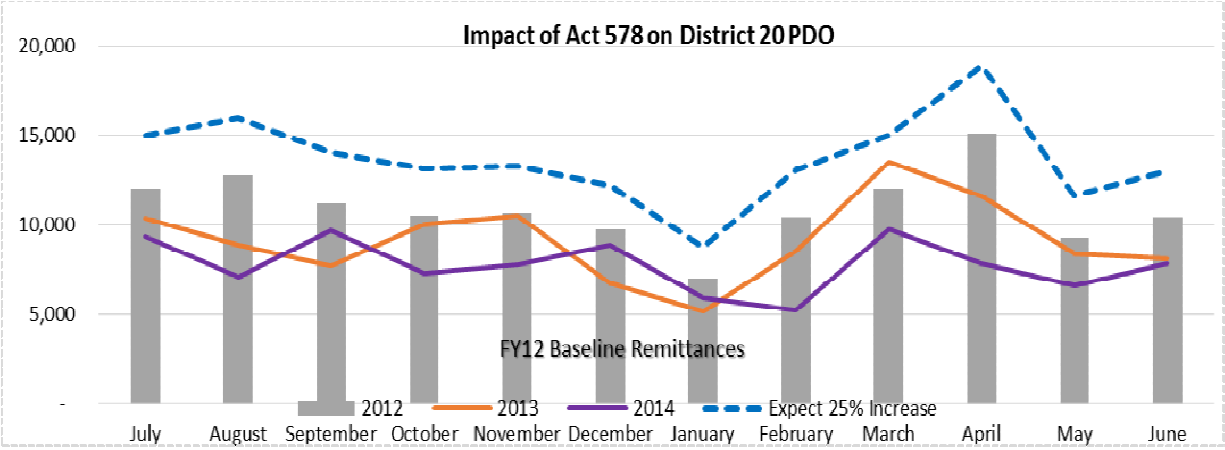
20TH JUDICIAL DISTRICT

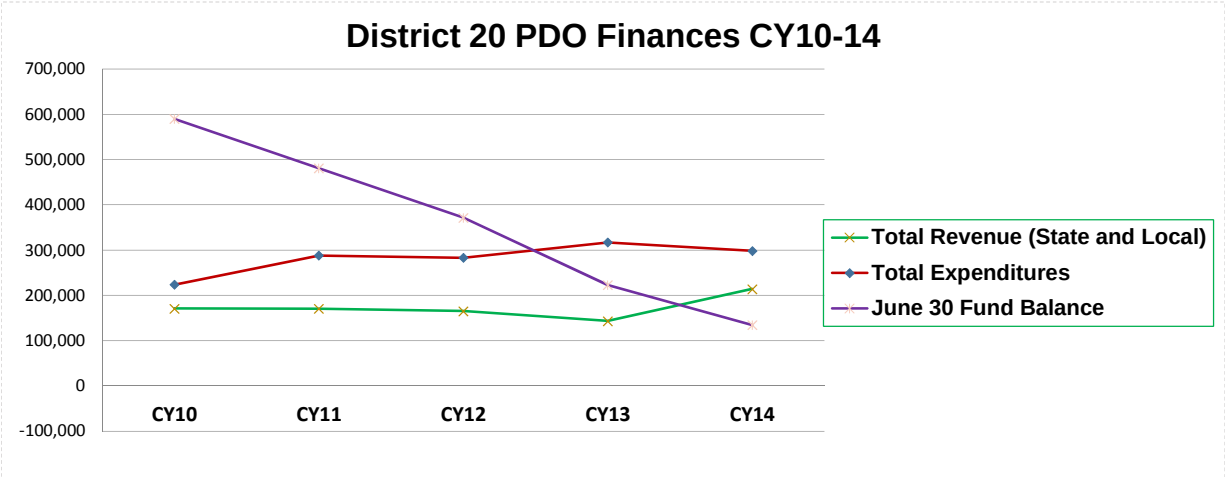
During calendar year 2014, the 20h Judicial District Public Defenders Office handled 783 cases. The office received $214,106 in total revenues to handle these cases, approximately 57% of which came from local funding. This funding was derived primarily from traffic tickets and special court costs.

The 20th Judicial District has always failed to realize the 25% increase in local funds that was expected to materialize as a result of Act 578 (2012).

The 20th Judicial District office has nearly exhausted its fund balance which has been in steep decline since CY10. Without a significant increase in revenues or reduction in expenditures, the office is expected to become insolvent toward the end of FY15.





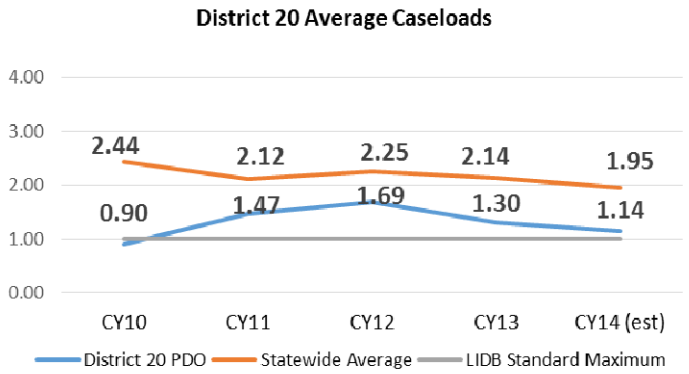


EAST FELICIANA AND WEST FELICIANA PARISHES

Rhonda B. Covington
District Defender
12213 Jackson Street
Clinton, LA 70722
225-683-3620

In the 20th Judicial District, public defense attorneys maintain caseloads near the recommended caseload limit for each attorney.

The 20th Judicial District is a rural district that handles only a small number of cases each year, making comparisons difficult. However, public defense attorneys have benefited from the training and supervision offered by LPDB.



CAPITAL REPRESENTATION

Since 2009, there have been no new capital prosecutions in the 20th Judicial District.

However the district has no local capacity for capital prosecutions and is completely reliant on program offices for representation.

Without the contract programs, capital cases cannot be tried in the 20th Judicial District due to a lack of capitally certified attorneys and/or funding to support capital services in the District Office.

The 20TH JDC Public Defenders' Office

Parish(es) & Seat(s)	East Feliciana – Clinton, La.; West Feliciana - St. Francisville, La.
Population	35,892
Juvenile Population	6,910
District Defender	Rhonda B. Covington
Years as District Defender	4.5
Years in Public Defense	13
Office Manager	None
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Ashly Slocum - secretary in EF (will be part-time soon) and Ashley Armand (part-time) secretary - WF.
Primary Office Street Address	12213 Jackson St.
City	Clinton, La.
ZIP	70722
Primary Phone	225-683-3620
Primary Mailing Address	P.O. Box 68, Clinton, La. 70722
Primary Fax Number	225-683-3669
Primary Emergency Contact	Rhonda B. Covington
Primary Emergency Phone	225-719-1249
Secondary Emergency Contact	Ashley Armand
Secondary Emergency Phone	225-718-0575
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	4789 Prosperity St., P.O. Box 575, St. Francisville, La.70775 225-784-3730
Other District Office Contact Personnel (Primary Only)	Ashley Slocum
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Feliciana Builders, LLC & West Feliciana Parish Police Jury
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	1,100
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	In-House
Courts and Locations	20th Judicial District Court – Clinton, La.; 20th Judicial District Court-St. Francisville, La.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	2 divisions
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	At 72 hour rule the jail Notifies the district defender and office manager by phone and fax. The district defender then assigns cases to individual contract attorneys on a rotating basis. All other clients are assigned by the district defender at arraignment.

Name of Adult Detention Facilities in This District	East Feliciana Parish Detention Center; West Feliciana Parish Detention Center
Name of Adult Detention Facilities Outside the District Which Hold Clients	Cottonport, Marksville, Avoyelles Parish Correctional, Richland Parish, Livingston Parish and St. Helena Parish.
Name of Juvenile Detention Facilities In This District	No juvenile facilities
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Assumption Parish Juvenile Facility
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	It is difficult to contact clients who are housed in other parishes except by phone which limits the content of the conversation. Additionally, we spend time traveling.
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	No -- Juveniles are not shackled.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	Sometimes in East Feliciana -- the jail is understaffed and they have no one to get the inmate for us and no one to remain outside the door when we talk to them.
District Attorney	Samuel C. D'Aquilla
Chief Judge of Criminal District Court	William G. Carmichael
Juvenile Court Judges (Specify District of City Court)	William G. Carmichael, 20th J.D. and Kathryn Betsy Jones, 20th J.D.
Drug Court Judges	No Drug court
Mental Health Court Judges	No Mental Health Court
Other Specialty Court	None
Name of Specialty and Brief Description:	
Indigency Determined by Whom and How?	After judge makes the initial determination, they fill out an application and we review their financial information to determine whether or not they qualify.
When is Assignment/Appointment of Counsel Made?	72 hour rule and arraignment.
Initial Client Intake Conducted By Whom? (Name and Title)	Ashly Socum, Ashly Armand, or Rhonda Covington
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes, see attachment
Brief Explanation of Intake Process	In addition, client & Judge are Notified when they do not qualify
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes - collection began in August 2010.
How Many Applications for Services Were Received?	618
How Many Application Fees Were Waived?	0
How Many Application Fees Were Reduced?	0
Total Application Fee Dollars Collected in 2014	4,460
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	We collect these fees.
$45/$35 Special Cost (Court Fees, per R.S.15:168)	

Total Revenue from $45/$35 Special Costs Received in 2014	82,932 - We do not have the December figures because we do not receive those funds until the end of January.
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	No - People who are sentenced to prison without any probation time or suspension in sentence are Not assessed court cost or any other fees.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	East and West Feliciana Parish Sheriff's Office sends a check with the report each month.
Who Collects the Assessed Court Fees?	East and West Feliciana Sheriff's Office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Both parishes send a report with the check which outlines the fees collected.
Who Remits the Court Fees Collected?	East and West Feliciana Parish Sheriff's Office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	East Feliciana will not provide the sheet created by the state.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	The Judge will charge the client a fee for legal services if the client is capable to pay.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	The judge makes these determinations.
Who Collects the Assessed Partial Payments?	East Feliciana Parish Sheriff's Office and West Feliciana Sheriff's Office will collect fees and forward them to us. Also, the Office of Probation and Parole will collect the fees and pay them to the Sheriff's Office and they in turn will remit them to us.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	West Feliciana Sheriff's Office gives us the name and amount on the sheet provided by the state. East Feliciana provides us with a printout of names and fees collected and we must determine which fees are court cost, bond fees, and partial payments.
Who Remits the Partial Payments Collected?	The Sheriff's Office in East Feliciana and West Feliciana.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	West Feliciana submits the form provided by the state along with the check. East Feliciana provides a printout of names and amounts collected by the department. We must then determine what the fees where collected for.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	15,172 -- this does not include December because we do not receive those funds until the end of January.
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	No -- all attorneys are contract attorneys
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Money & adequate staff

Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	Yes- have already submitted a ROS report
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	Yes - Terminated 1 contract attorney -- terminated one secretary -- reduced another secretary to part-time, and eliminated the office cleaning staff.
Immediate Critical Issue Areas	Money & Staff
Long-Term Critical Issue Areas	Money & Staff
Please List All New Hires in 2014 (Name and Title)	Ashley Slocum -- Office manager replaced Laura Enfinger. Now the Office Manage is also part-time.
Please List All Promotions in 2014 (Name and Title)	No promotions.
2014 Media Coverage and/or Major Accomplishments	Sued the sheriff of East Feliciana to acquire copies of probable cause affidavits. We won on this issue.
Number of Expected New Attorney Hires in 2015	0
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	The DD works with all attorneys and supervises all cases. the DD helps plan strategy, engage in research, locate experts, talk to witnesses, etc. and is very active in every case that goes before a jury. We hired one new attorney this year. In addition to working with him one on one, he also "shadowed" an experienced attorney and worked with him on a number of cases.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Rhonda B. Covington is the District Defender who supervises the contract attorneys, office manager and secretary. The office manager supervises the secretary.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	No new jobs titles.
Please Attach Your Office Organizational Chart	Attached
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	Caseload/workload will be increasing due to layoffs.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	None
Regular Meetings for Any Staff, Please Describe	Meetings are periodic when needed.
Number of NEW capital cases in CY14 handled by your office	0
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	0
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2014	1
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	0

Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	All attorneys handle juvenile matters as well as adult cases. They are assigned on a rotating basis.
Please Provide the Names of All State Representatives and Senators from Your District	Kenny Havard, Rick Ward, Neil Riser, John Bel Edwards, Major Tibeaut
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Cooperation from the jail in EF. We do not receive 72 hour appointments timely, nor do we receive Affidavits of Probable Cause timely. We are turned away from the jail many times because our visits are NEVER a good time for them.
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	Suing the sheriff of EF has helped us to get more documentation early on in the process.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Rhonda B. Covington	225-683-3620
Part-Time Contract Attorneys	**Contact Information**
Michelle Duncan	225-683-3620
Cy J. D'Aquila, Jr.	225-683-3620
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Ashley Armand	225-784-3730
Slocum, Ashley	225-683-3620

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Rhonda B. Covington
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	x
Windows 7	x
Windows Vista	x
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	x
Microsoft Office 2010	x
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	
Firefox	
Google Chrome	
Other	Internet Explorer 11

HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	
DVD	
VCR	
Desktop PCs	1
Laptops	4
Video Cameras	
Digital Cameras	
Video Conferencing Systems	
B&W Laser Printers	1
Color Printers	2
Wireless Cards	0
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	1
	Projector
INTERNET SERVICES:	
Dialup	
Broadband	uverse
No Internet Connection	
Connection Speed:	18mb
Provider Name:	AT&T
Email Provider:	AT&T
Please list any software or computer equipment in which you need training:	

20th District Defender Office CY 2014 Caseloads & Outcomes

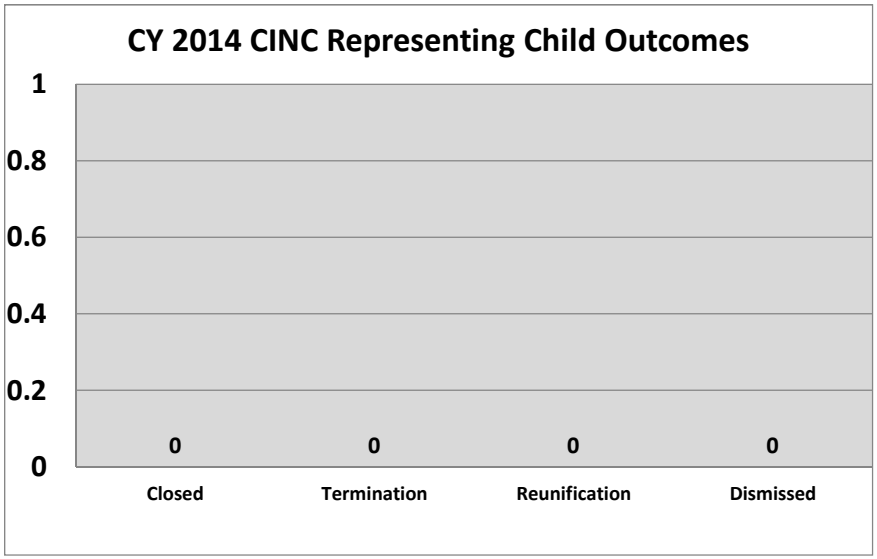
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	14	6	12	26	0	4	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	2	0	0	2	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	8	9	5	13	N/A	N/A	6	0	2	2	N/A	N/A	0	0	0
Delinquency Felony	17	8	6	23	N/A	N/A	4	0	0	9	N/A	N/A	0	0	0
Delinquency-Life	1	0	0	1	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	242	189	46	288	N/A	N/A	153	3	10	0	0	1	0	0	1
Adult Felony Non-LWOP**	303	206	111	414	N/A	N/A	136	34	9	0	0	0	4	3	7
Adult LWOP	6	3	1	7	N/A	N/A	1	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	5	8	3	8	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	1	0	0	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

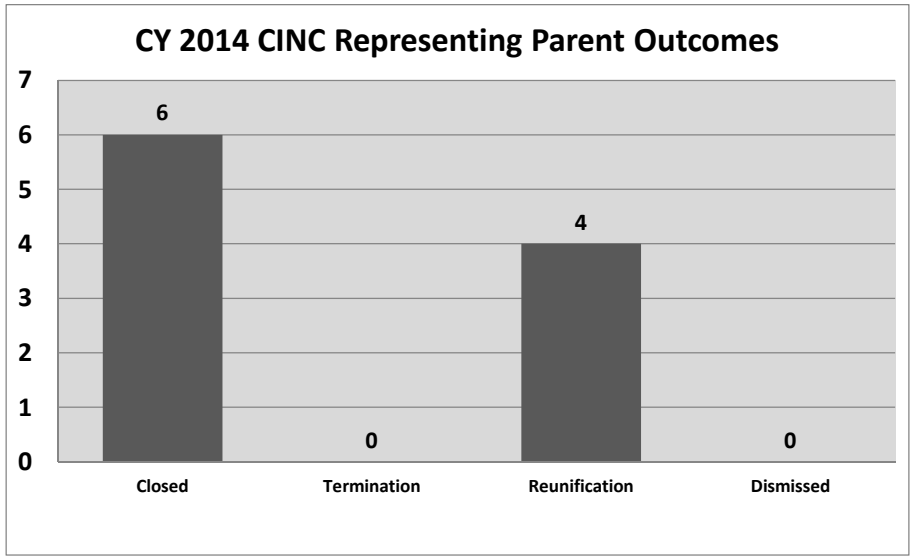
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

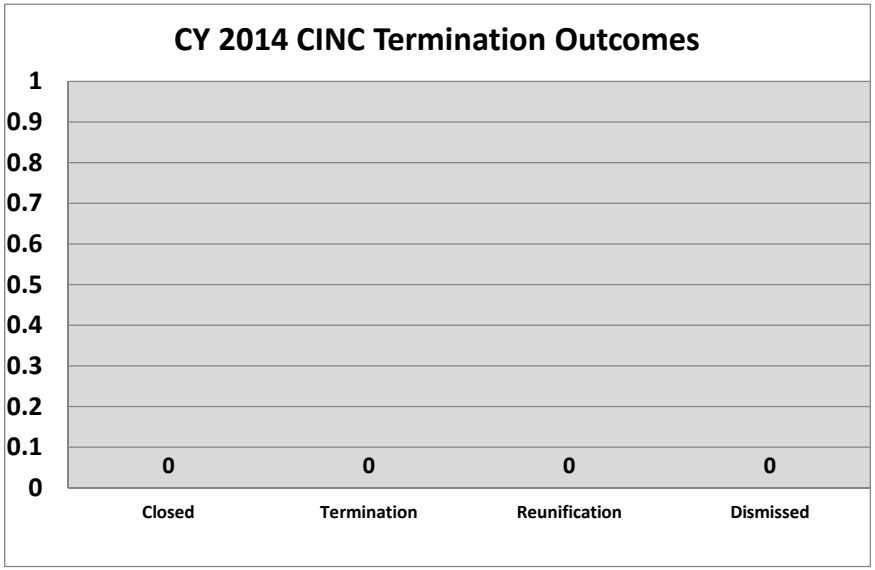
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

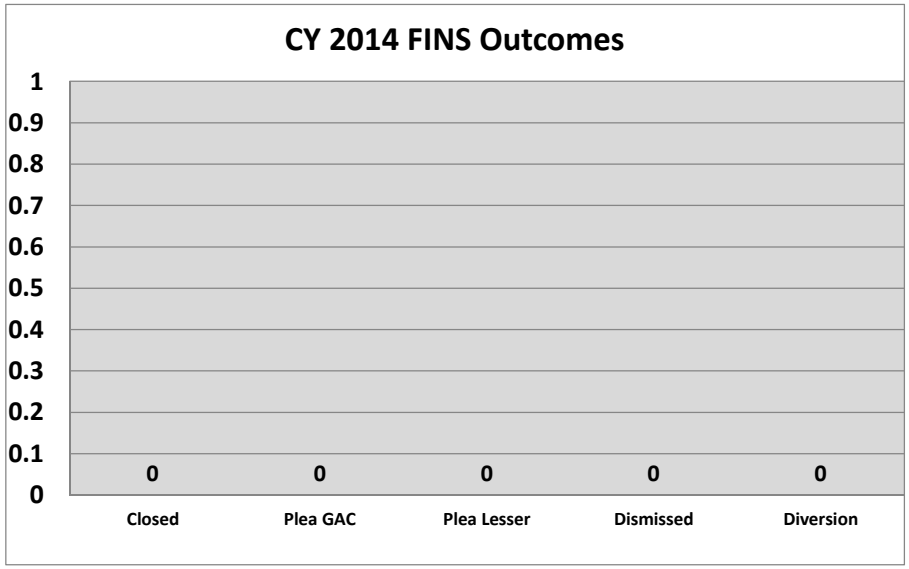
****Life Without Parole**

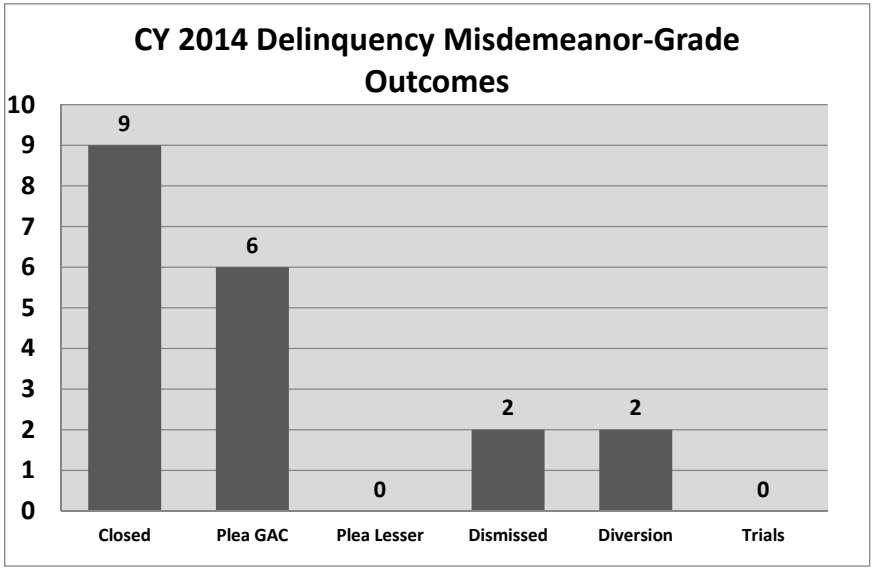
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

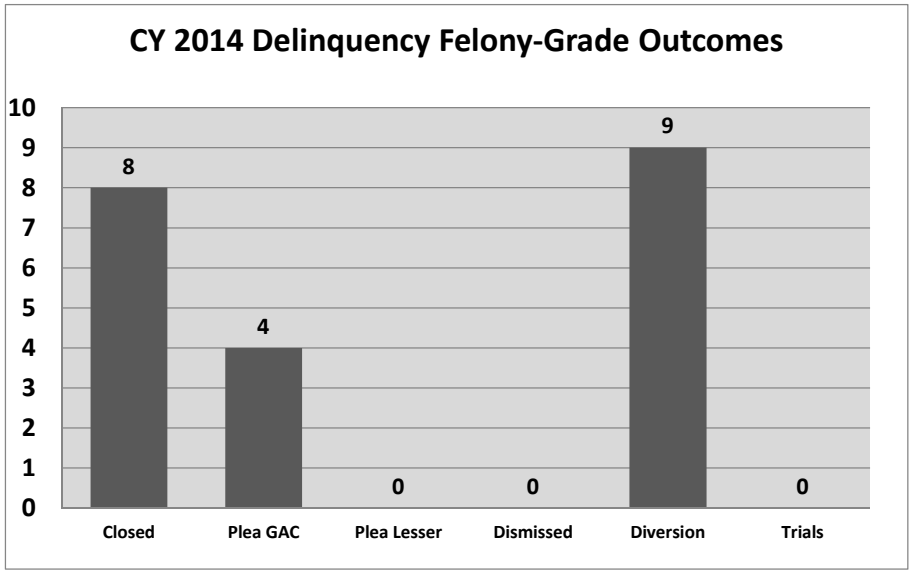

CY 2014 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

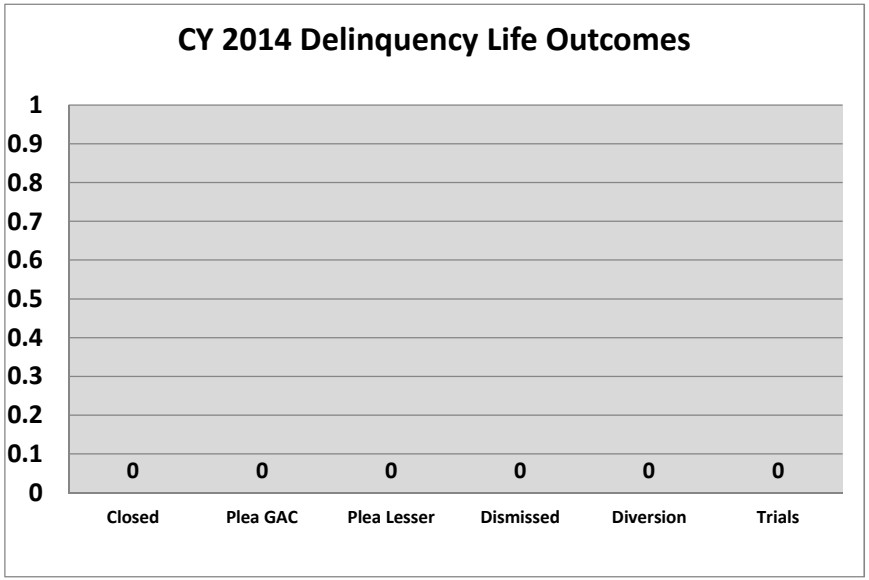

CY 2014 CINC Representing Parent Outcomes
7
6
5
4
3
2
1
0
6
0
4
0
Closed
Termination
Reunification
Dismissed

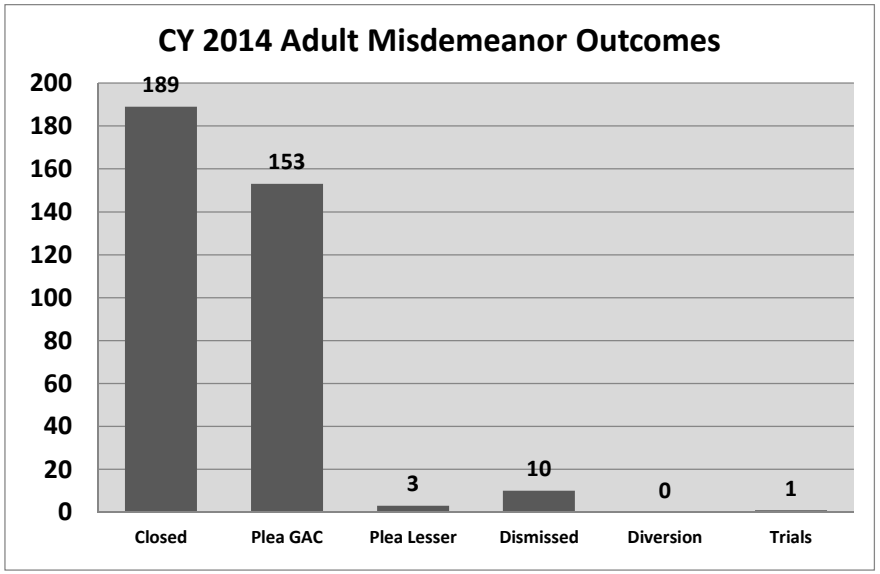

CY 2014 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

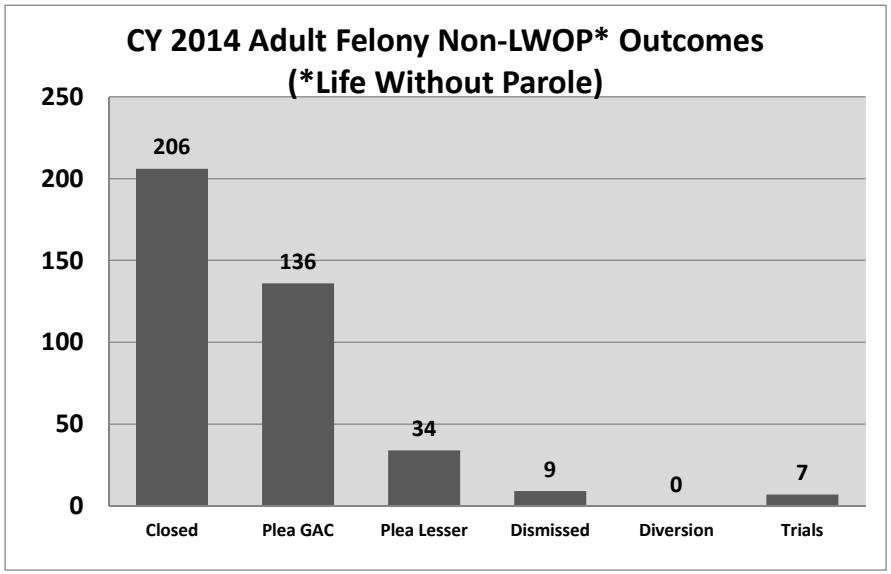

CY 2014 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

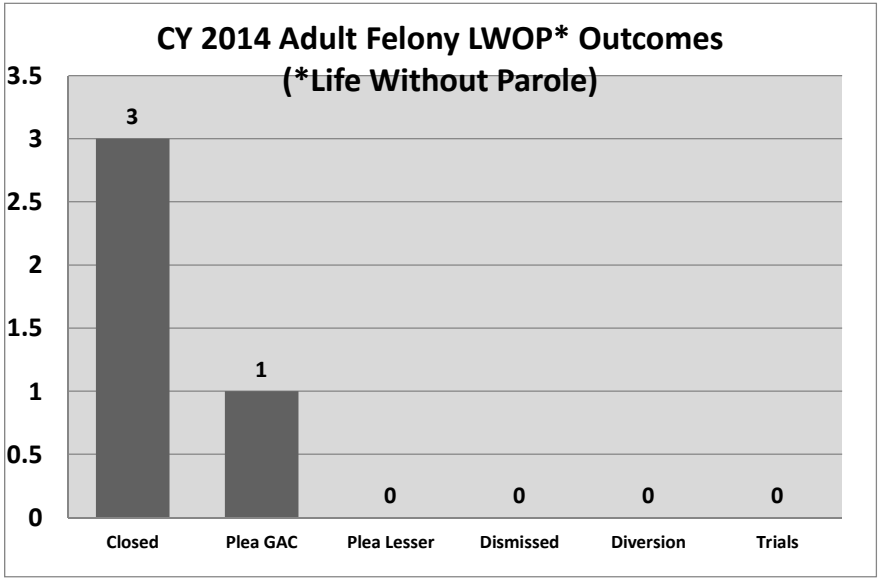

CY 2014 Delinquency Misdemeanor-Grade Outcomes
10
9
8
7
6
5
4
3
2
1
0
9
6
0
2
2
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

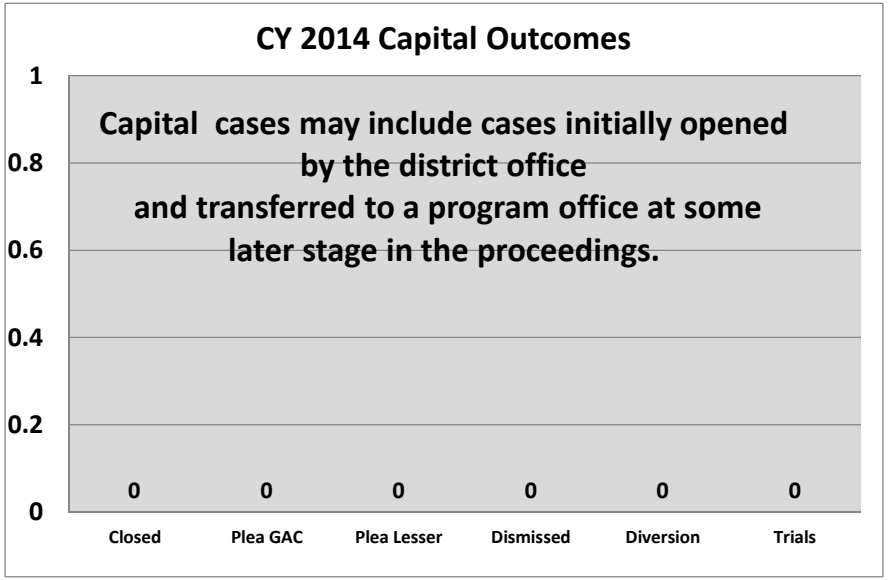

CY 2014 Delinquency Felony-Grade Outcomes
10
9
8
7
6
5
4
3
2
1
0
8
4
0
0
9
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
200
180
160
140
120
100
80
60
40
20
0
189
153
3
10
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

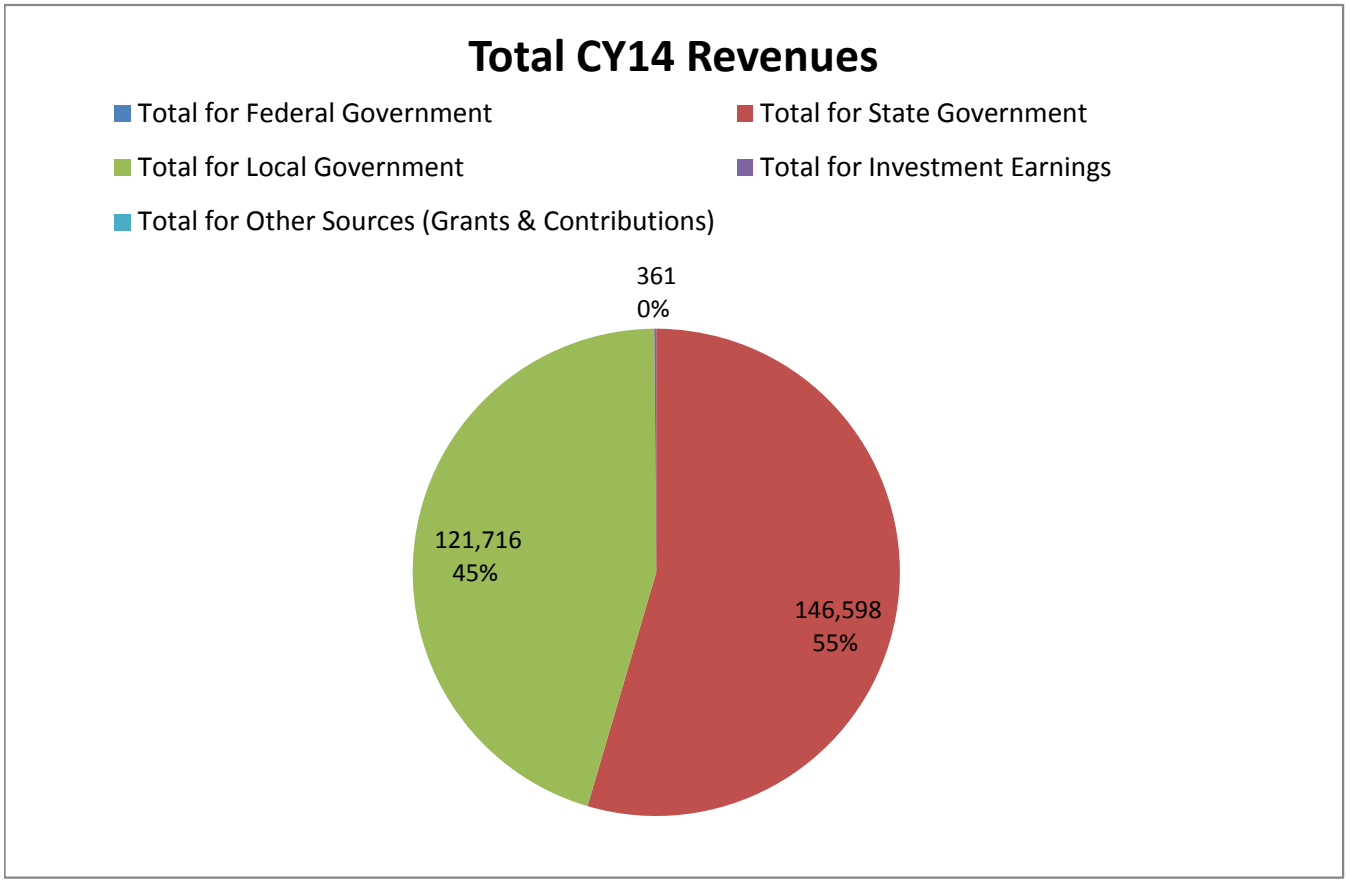

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
250
200
150
100
50
0
206
136
34
9
0
7
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

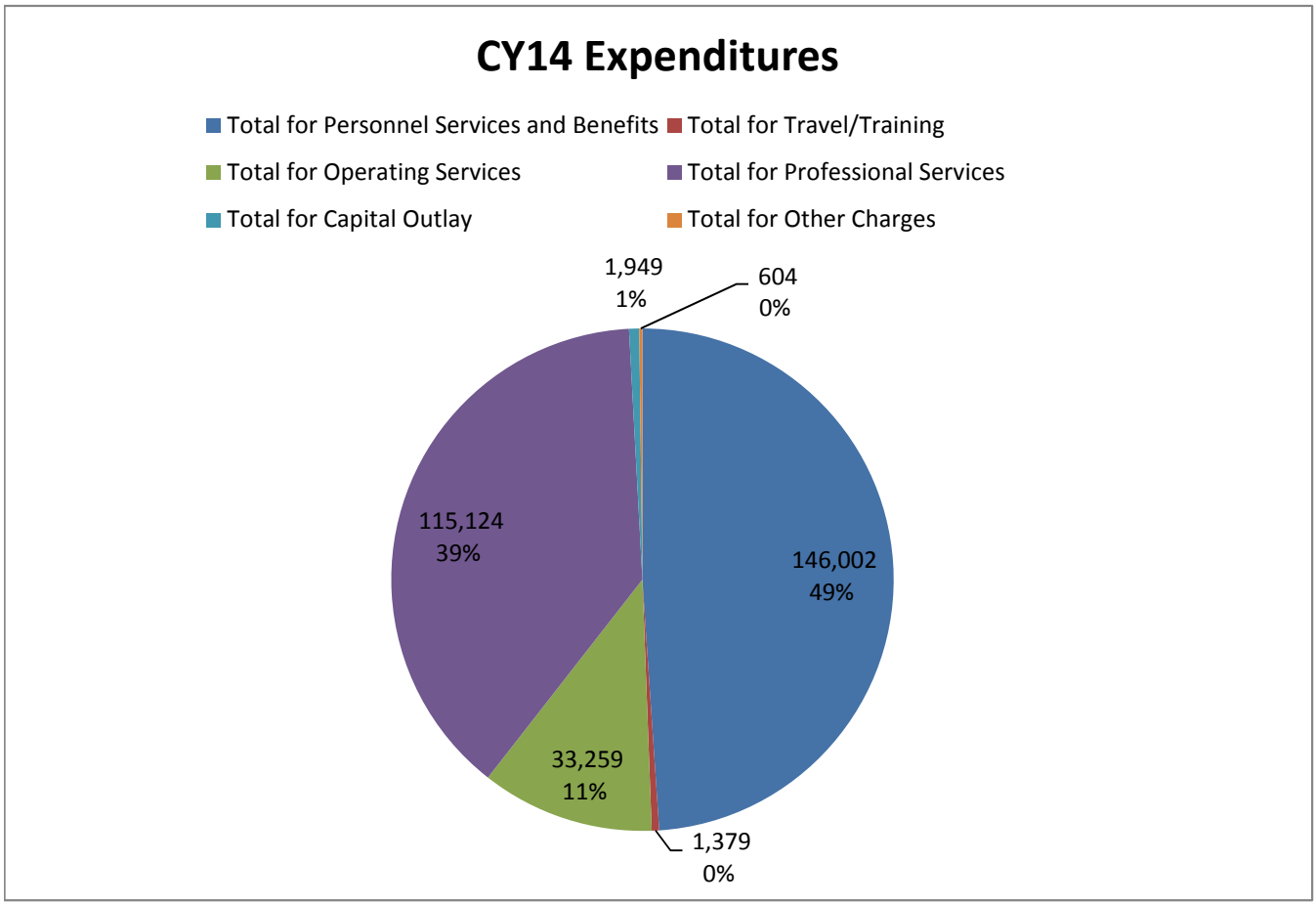

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
3.5
3
2.5
2
1.5
1
0.5
0
3
1
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

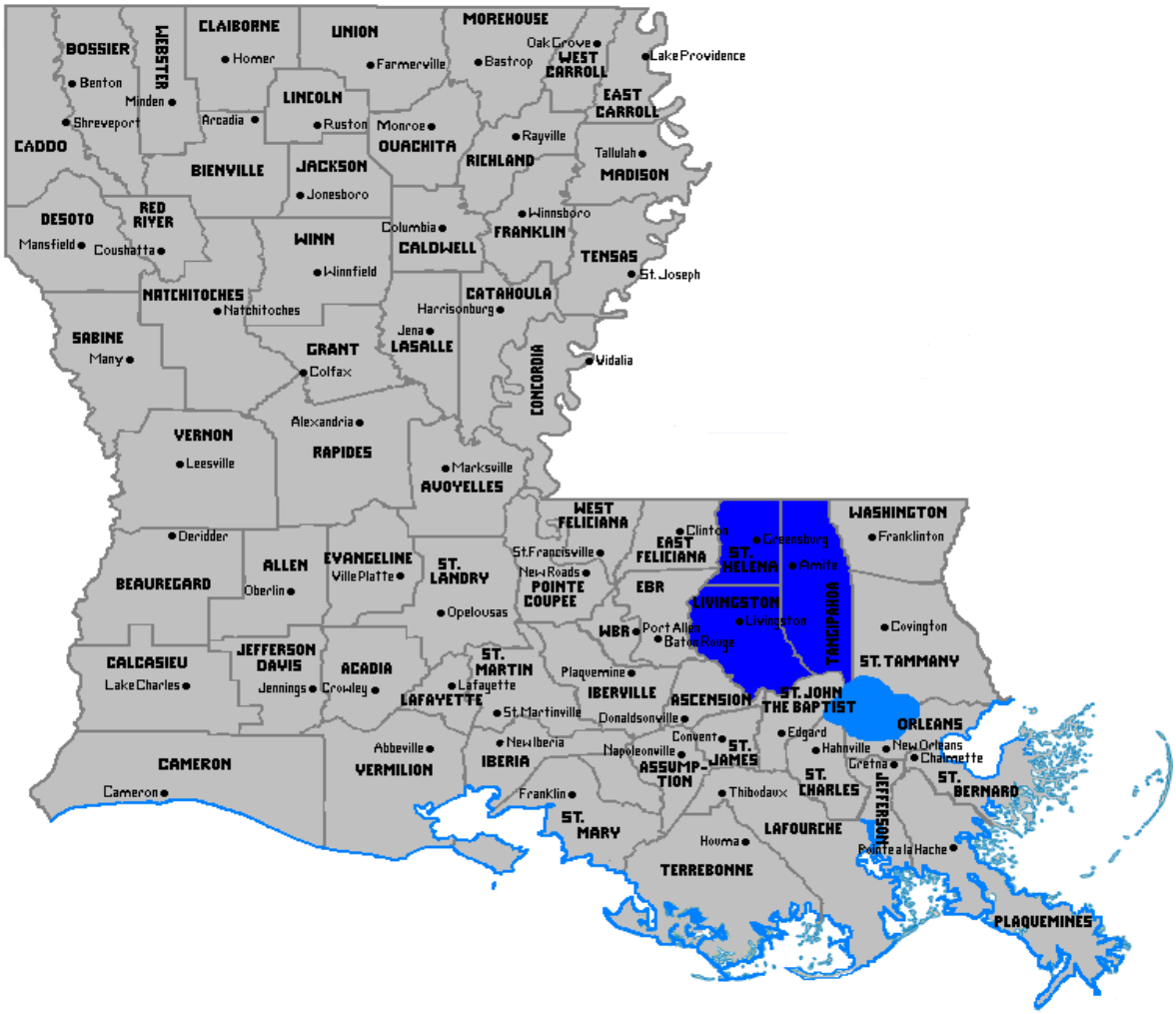

CY 2014 Capital Outcomes
1
0.8
0.6
0.4
0.2
0
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 20 CY2014	Total CY2014
District Defender: Rhonda Covington	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	3,627
District Assistance Fund (DAF)	142,971
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	146,598
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	11,472
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	88,162
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	88,162
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	4,700
Partial Attorney Fees Reimbursements [as per 15:176]	17,264
Other Reimbursements	119
Other Local Income -List source(s)	-
Total for Charges For Services	22,083
Total for Local Government	121,716
Investment Earnings	
Interest Income	361
Other Investment Income - List source(s)	-
Total for Investment Earnings	361
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	268,676

District 20 CY2014	Total CY2014
District Defender: Rhonda Covington	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	132,318
Accrued Leave	-
Payroll Taxes	10,757
Hospitalization and Disability Insurance	2,927
Retirement	-
Other	-
Total for Personnel Services and Benefits	146,002
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	1,379
Total for Travel/Training	1,379
Operating Services	
Advertisements	-
Workers' Compensation	-
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	508
Insurance - Other	-
Lease - Office	9,000
Lease - Auto/Equipment	-
Lease - Other	660
Office Repair and Maintenance	2,638
Office - Telephone/Utilities/Postage/Internet	7,988
Dues and Seminars	660
Law Library/Journals/Subscriptions	8,546
Office Supplies	3,258
Total for Operating Services	33,259
Professional Services	
Audit/Accounting Expense	2,288
Contract Clerical	-
Expert Witness	-
Investigators	399
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	5,425
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	106,900
IT/Technical Support	113
Total for Professional Services	115,124
Capital Outlay	
Major Acquisitions	1,949
Total for Capital Outlay	1,949
Other Charges	
Other Operating Expenses	604
Total for Other Charges	604
Total for EXPENDITURES	298,317


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
361
0%
121,716
45%
146,598
55%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
1,949
1%
604
0%
115,124
39%
146,002
49%
33,259
11%
1,379
0%



The 21st Judicial District Public Defenders' Office

Livingston (Livingston) - St. Helena (Greensburg) - Tangipahoa (Amite)

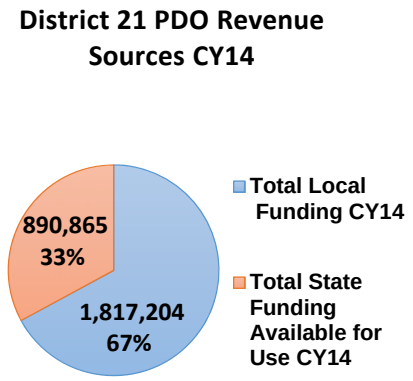
District Defender: Reginald McIntyre
303 East Oak Street
Amite, LA 70422
(985) 748-4922

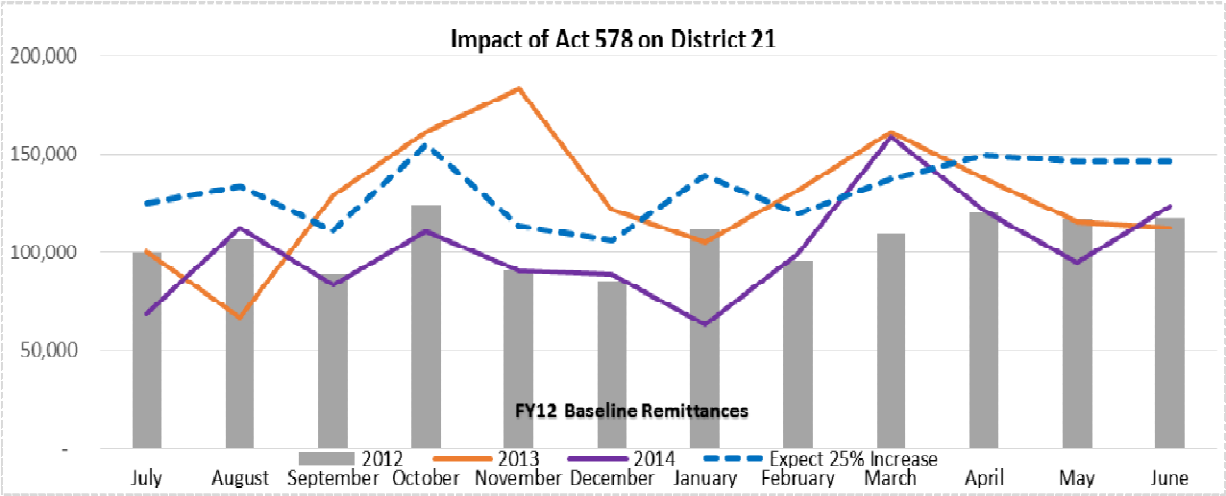
21ST JUDICIAL DISTRICT

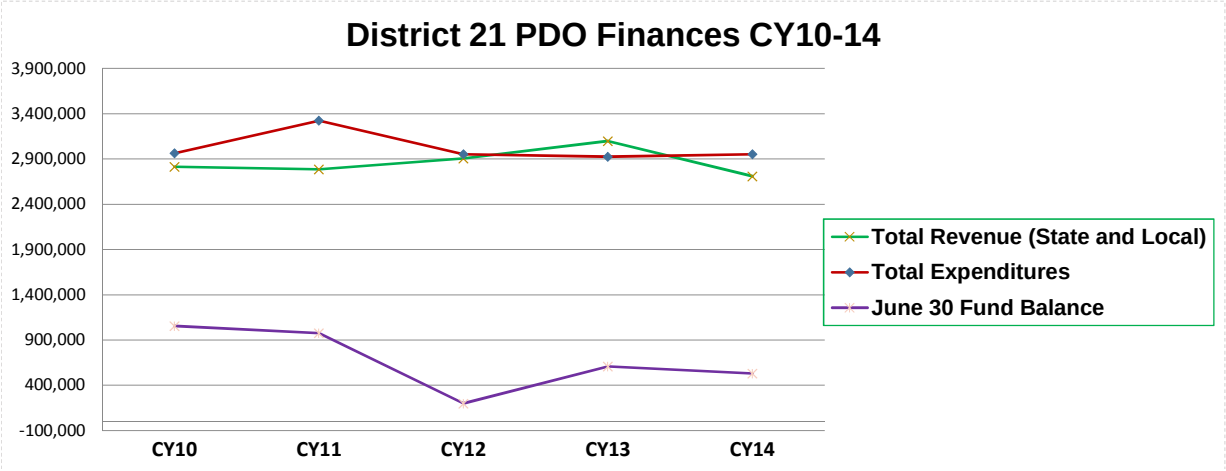
During calendar year 2014, the 21st Judicial District Public Defenders Office handled 15,078 cases. The office received $2,708,068 in total revenues to handle these cases, approximately 67% of which came from local funding. This funding was derived primarily from traffic tickets and special court costs.

With the exception of a few anomalies, the 21st has generally failed to realize the 25% increase in local funds that was expected to materialize as a result of Act 578 (2012).

The 21st Judicial District office's expenditures exceed the office's revenues. While it is too early to project when the 21st Judicial District office will exhaust its fund balance, without a significant increase in revenues or reduction in expenditures, the office will eventually become insolvent.





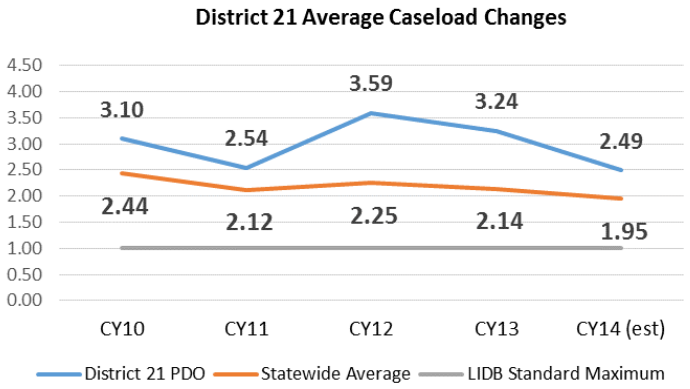


LIVINGSTON, ST. HELENA, TANGIPAHOA PARISHES

Reginald McIntyre
District Defender
303 E. Oak Street
Amite, LA 70422
985-748-4922

In the 21st Judicial District, public defense attorneys make an average annual salary of $58,738 while maintaining caseloads more than twice the recommended caseload limit for each attorney.

Although caseloads remain high due to insufficient revenues, through increased training and supervision, client outcomes in CINC cases have significantly improved over the last five years.



CAPITAL REPRESENTATION

Since 2009, the 21st Judicial District has handled 10 new capital prosecutions.

However the district has no local capacity for capital prosecutions and is completely reliant on program offices for representation.

Without the contract programs, capital cases cannot be tried in the 21st Judicial District due to a lack of capitally certified attorneys and/or funding to support capital services in the District Office.

The 21ST JDC Public Defenders' Office

Parish(es) & Seat(s)	Livingston - Livingston; St. Helena - Greensburg; Tangipahoa - Amite
Population	260,326
Juvenile Population	68,513
District Defender	Reginald McIntyre
Years as District Defender	15.5
Years in Public Defense	25
Office Manager	Mary Hughes
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Mary Hughes, Administrator; Ramona Correnti; Asst. Administrator; Susan Andrew, Office Manager; Legal Secretaries: Donelle Braud; Melissa Dufrecehe; Sandy Fitz; Dawn Gray; Laurie Hano; Bridgette Hughes; Samantha Kelly; Michell Sellers; Kayanna Vernon
Primary Office Street Address	303 East Oak Street
City	Amite
ZIP	70422
Primary Phone	985-748-4922
Primary Mailing Address	P.O. Box 1004, Amite 70422;
Primary Fax Number	985-748 - 2933
Primary Emergency Contact	Reginald McIntyre
Primary Emergency Phone	985-320-5373
Secondary Emergency Contact	Charles M. Reid
Secondary Emergency Phone	985-517-1576
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	Livingston Office: 29849 S. Magnolia St., P. O. Box 490, Livingston, LA 70754, (225) 686-2128
Other District Office Contact Personnel (Primary Only)	Susan Andrews
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Amite Office - Parish Owned; Livingston Office- Dicel, L.L.C.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Livingston Office - Jan - October $1,300/month rent, $240/month utilities, then November - December $2,300/month rent, $240/month utilities; Amite Office - No rent, no utilities; Livingston and Amite combined telephone services - $1529/month.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Sherri Oliver, CPA

Courts and Locations	Tangipahoa Parish - Amite; Livingston Parish - Livingston; St. Helena Parish - Greensburg; Hammond City Court, Hammond; Denham Springs City Court, Denham Springs; Ponchatoula Mayor's Court, Ponchatoula; Walker Mayor's Court, Walker.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	6 District Criminal Divisions; 2 District Family Court Divisions; 1 District Juvenile Court; Hammond City Court - Juvenile & Misd Adult; Denham Springs City Court - Juvenile & Misd Adult; Ponchatoula Mayor's Court -Misd Adult & Traffic; Walker Mayor's Court - Misd Adult & Traffic; 2 District Family Court Magistrates.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Attorneys are assigned specifically to Divisions, City & Municipal Courts, Juvenile, CINC Parent and Non-Support.
Name of Adult Detention Facilities in This District	Tangipahoa Parish Jail, Livingston Parish Jail, St. Helena Parish Jail, Hammond City Jail.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Riverbend Correctional Center, Caldwell Detention Center, Claiborne Detention Center, Richland Parish, Catahoula Parish.
Name of Juvenile Detention Facilities In This District	Florida Parishes Juvenile Detention Center.
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None of which we are aware.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	Yes
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	Not at this time.
District Attorney	Scott M. Perrilloux
Chief Judge of Criminal District Court	Robert H. Morrison, III
Juvenile Court Judges (Specify District of City Court)	District Court -Blair Edwards; City Court Hammond - Grace Gasaway; Denham Springs City Court - Charles Borde.
Drug Court Judges	Robert H. Morrison, III, Bruce Bennett, Grace Gassaway, Charles Borde, Blair Edwards.
Mental Health Court Judges	All duty judges.
Other Specialty Court	Magistrate Erica Sledge and Magistrate Carolyn Ott
Name of Specialty and Brief Description:	Non-Support; Paternity; Protective Orders.
Indigency Determined by Whom and How?	Judge at time of 72 hearing and arraignment by oral examination of client.
When is Assignment/Appointment of Counsel Made?	Within 72 hours from time charges are filed or at arraignment.
Initial Client Intake Conducted By Whom? (Name and Title)	Randy Pinion, Investigator; Ronald Stilley, Contract Investigator.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Attached

Brief Explanation of Intake Process	If in jail, investigator goes immediately to fill out form for intake with a primary attorney assigned upon allotment. If not in jail & appointed at arraignment, client is given letter & card of representing attorney & is advised to contact office to make appointment.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	7,118
How Many Application Fees Were Waived?	0
How Many Application Fees Were Reduced?	0
Total Application Fee Dollars Collected in 2014	44,561
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	1,307,795
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Fees assessed in open Court and are recorded by Public Defender Clerical Staff assisting in Court.
Who Collects the Assessed Court Fees?	Livingston Parish, St. Helena Parish and Tangipahoa Parish Sheriff's Offices; Hammond City Court, Denham Springs City Court, Walker Mayor' Court and Ponchatoula Mayor's Court Clerks of Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Fee collection documentation is provided by Livingston Parish, St. Helena Parish and Tangipahoa Parish Sheriff's Offices; Hammond City Court, Denham Springs City Court, Walker Mayor' Court and Ponchatoula Mayor's Court Clerks of Court.
Who Remits the Court Fees Collected?	Livingston Parish, St. Helena Parish and Tangipahoa Parish Sheriff's Offices; Hammond City Court, Denham Springs City Court, Walker Mayor' Court and Ponchatoula Mayor's Court Clerks of Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Fee collection documentation is provided by Livingston Parish, St. Helena Parish and Tangipahoa Parish Sheriff's Offices; Hammond City Court, Denham Springs City Court, Walker Mayor' Court and Ponchatoula Mayor's Court Clerks of Court.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	N/A

Who Collects the Assessed Partial Payments?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	N/A
Who Remits the Partial Payments Collected?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	N/A
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Primarily staff -Full-time may have civil practice but no criminal practice inside the district. Contract Attorneys not full-time staff, may have both criminal & civil practice.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Attached
Primary Immediate Needs	Attorneys, support staff, equipment & additional space.
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	No
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	No
Immediate Critical Issue Areas	Additional funding needed.
Long-Term Critical Issue Areas	Additional funding needed.
Please List All New Hires in 2014 (Name and Title)	Tim Fondren, Chris Edwards, Latoia Dyson-Williams, E. Taylor Glass
Please List All Promotions in 2014 (Name and Title)	Vanessa Williams, Trial Supervisor
2014 Media Coverage and/or Major Accomplishments	Many - but we keep it local.
Number of Expected New Attorney Hires in 2015	2
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. 5 Supervisors go to Court & assist with caseload through probation period. Monthly training meetings with 5 Supervisors covering legal issues; Trial Supervisors aid in Trial preparation.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Administrator handles clerical staff; 2 Adult case Supervisors with 3 divisions each; 1 Juvenile/CINC Supervisor and 1 Trial Supervisor.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	Attached
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	No new caseload policy has been done this year.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Full time employees - paid part by Office and part by Employee.

Regular Meetings for Any Staff, Please Describe	Yes. Monthly
Number of NEW capital cases in CY14 handled by your office	None
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	1
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2014	1
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Contract Attorneys handle both Juvenile and Felony Cases.
Please Provide the Names of All State Representatives and Senators from Your District	SENATORS: Livingston Parish -Sen. Dale M. Erdy; Sen. "Jody" Amedee; Sen. Mack "Bodi" White; St. Helena Parish - Sen. Rick Ward, III; Sen. Mack "Bodi" White; Tangipahoa Parish - Sen. Mack "Bodi" White; Sen. Jack Donahue; Sen. Ben Nevers; Sen. Dale M. Erdy. REPRESENTATIVES: Livingston Parish: Rep. Valarie Hodges;Rep.Sherman Q. Mack; Rep. J. Rogers Pope; Rep. Clay Schexnayder; St. Helena Parish: Rep. John Bel Edwards; Tangipahoa Parish: Rep. Christopher Broadwater; Rep. John Bel Edwards; Rep. Stephen E. Pugh; Rep. Scott M. Simon.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	High incarceration rate due to bail policy; Philosophy of Judges.
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	None

Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Reginald McIntyre	985-748-4922
Charles Reid	985-748-4922
Allen Harvey	985-748-4922
Bridget Hebert	985-748-4922
Barry Augustine	985-748-4922
William Dykes	985-748-4922
Thomas Frierson	985-748-4922
Renee Molland	985-748-4922
Willis Ray	985-748-4922
Brad Stevens	985-748-4922
Tammy Thompson	985-748-4922
Clay Waterman	985-748-4922
Erica Williams	985-748-4922
Kerry Carpenter	985-748-4922
Brett Duncan	985-748-4922
Angelia Huszar	985-748-4922
Jeff LeSaicherre	985-748-4922
Leslie McAndrew	985-748-4922
Barry Pike	985-748-4922
Angela Sibley	985-748-4922
Ryan Brown	985-748-4922
E. Taylor Glass	985-748-4922
Chris Edwards	985-748-4922
Part-Time Contract Attorneys	**Contact Information**
Vanessa Williams	985-748-4922
Cory Blunk	985-748-4922
Patricia Hicks	985-748-4922
Kim Resetar	985-748-4922
Jasper Brock, IV	985-748-4922
Summer Duhe	985-748-4922
Nicky Muscarello	985-748-4922
Matthew Todd	985-748-4922
Tim Fondren	985-748-4922
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Mary Hughes	985-748-4922
Ramona Correnti	985-748-4922
Susan Andrews	985-748-4922
Donelle Braud	985-748-4922
Melissa Dufreche	985-748-4922
Sandy Fitz	985-748-4922
Dawn Gray	985-748-4922
Laurie Hano	985-748-4922
Bridgette Hughes	985-748-4922

Samantha Kelly	985-748-4922
Michell Sellers	985-748-4922
Kayanna Vernon	985-748-4922
Randy Pinion	985-748-4922
Ronald Stilley	985-748-4922
LaToia Dyson-Williams	985-748-4922
Capital Contract Attorneys	**Contact Information**
Gary Jordan	985-748-4922
Mike Thiel	985-748-4922
Margaret Lagattutta	985-748-4922
Susan Jones	985-748-4922

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Ramona Correnti
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	x
Windows 7	
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	
Microsoft Office 2010	x
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	
Quicken	
Intuit	
Other (list here):	Personalized Accounting Software utilized by Sherri Oliver, CPA
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	x
Firefox	x
Google Chrome	x
Other	

HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	3
DVD	4
VCR	2
Desktop PCs	25
Laptops	3
Video Cameras	0
Digital Cameras	2
Video Conferencing Systems	0
B&W Laser Printers	3
Color Printers	2
Wireless Cards	1
Smartphones (Funded by Office)	4
iPad/Tablets (Funded by Office)	1
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	6mbps/512kbps
Provider Name:	Bellsouth/AT&T
Email Provider:	Bellsouth/AT&T
Please list any software or computer equipment in which you need training:	Microsoft Excel

21st District Defender Office CY 2014 Caseloads & Outcomes

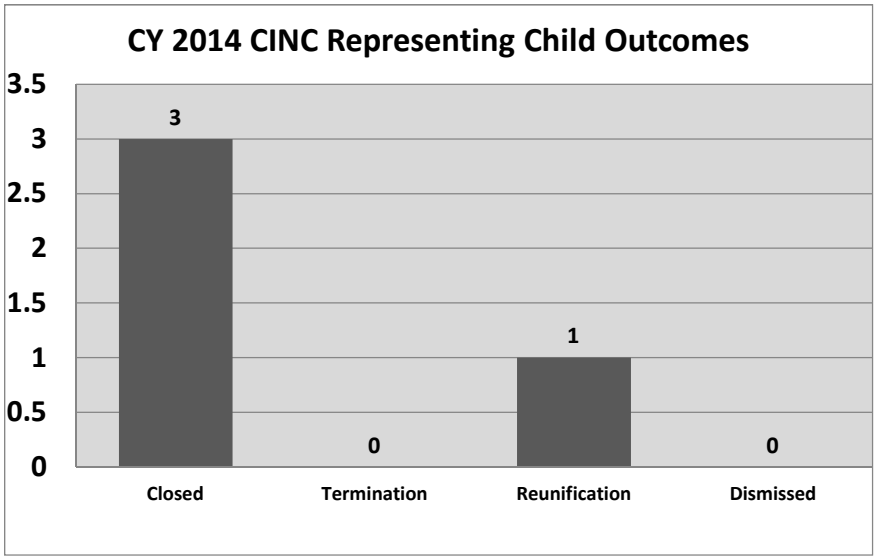
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	899	1	19	918	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	2	3	3	5	0	1	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	455	423	353	808	0	181	N/A	N/A	71	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	151	86	25	176	N/A	N/A	1	0	15	3	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	403	321	111	514	N/A	N/A	291	5	186	40	N/A	N/A	0	14	14
Delinquency Felony	79	95	51	130	N/A	N/A	65	11	66	2	N/A	N/A	0	11	11
Delinquency-Life	2	1	0	2	N/A	N/A	1	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	34	41	8	42	N/A	N/A	0	0	1	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	6365	3947	2059	5784	N/A	N/A	2250	20	2772	0	1	0	10	10	21
Adult Felony Non-LWOP**	3354	3930	2609	5963	N/A	N/A	1883	183	988	0	0	6	4	4	14
Adult LWOP	48	44	51	99	N/A	N/A	15	4	9	0	0	3	0	0	3
Capital***	0	1	3	3	N/A	N/A	0	0	0	0	0	1	0	0	1
Revocations	456	513	167	623	N/A	N/A	27	0	35	0	N/A	N/A	N/A	N/A	0
PCR	6	6	4	10	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	5	5
SOAP	0	1	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

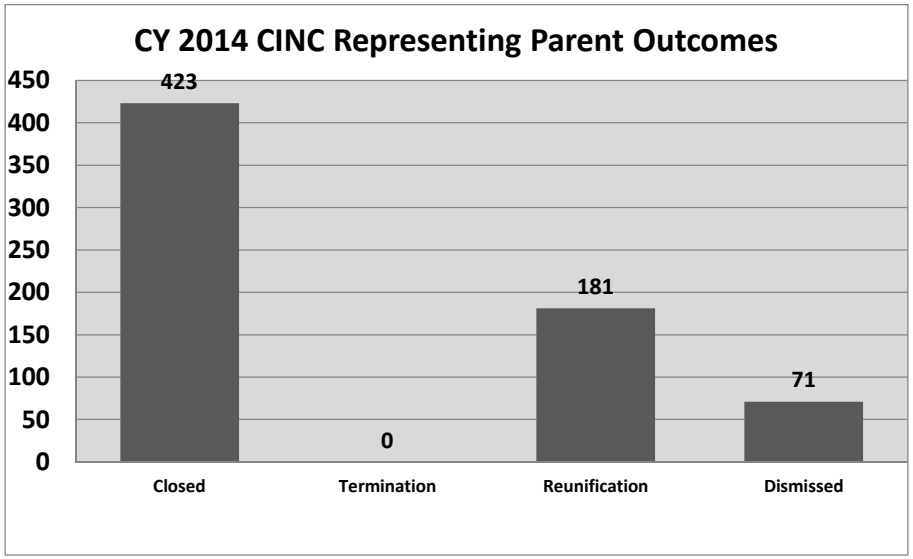
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

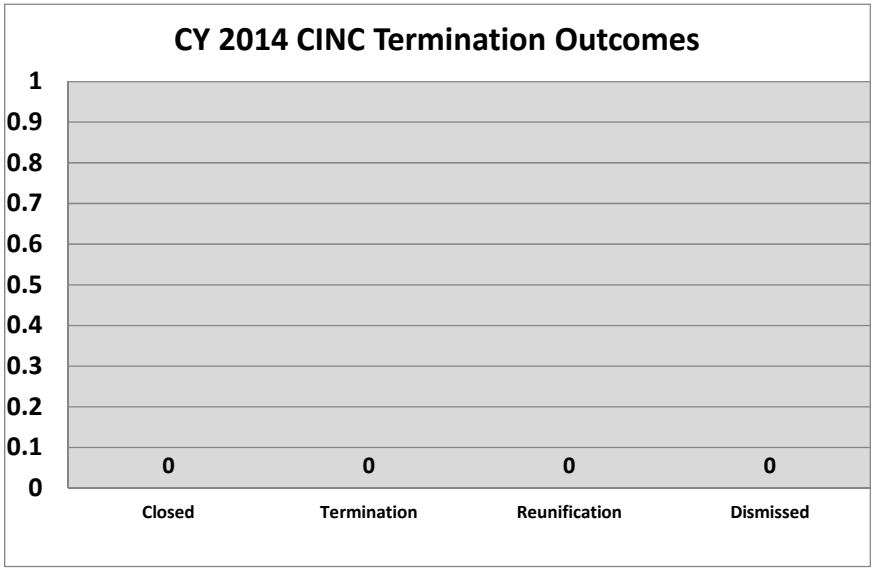
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

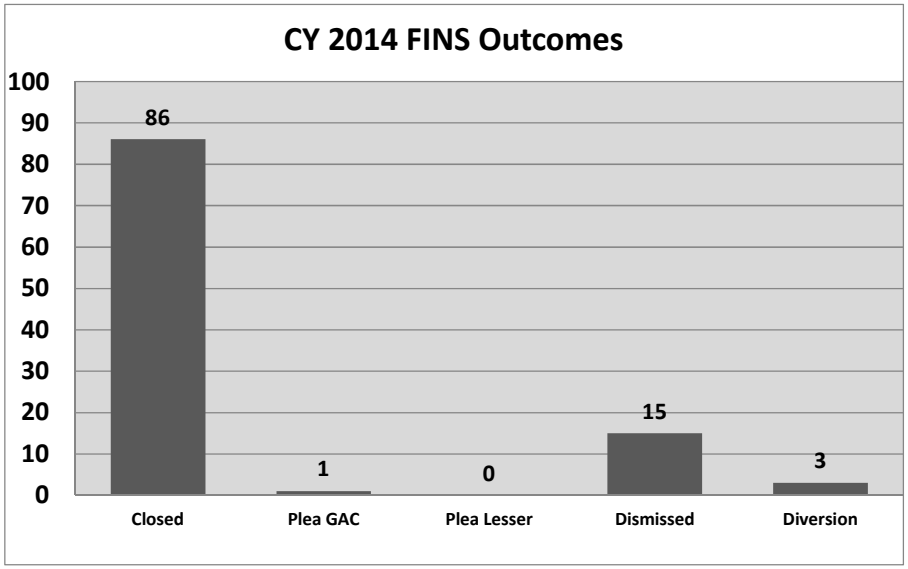
****Life Without Parole**

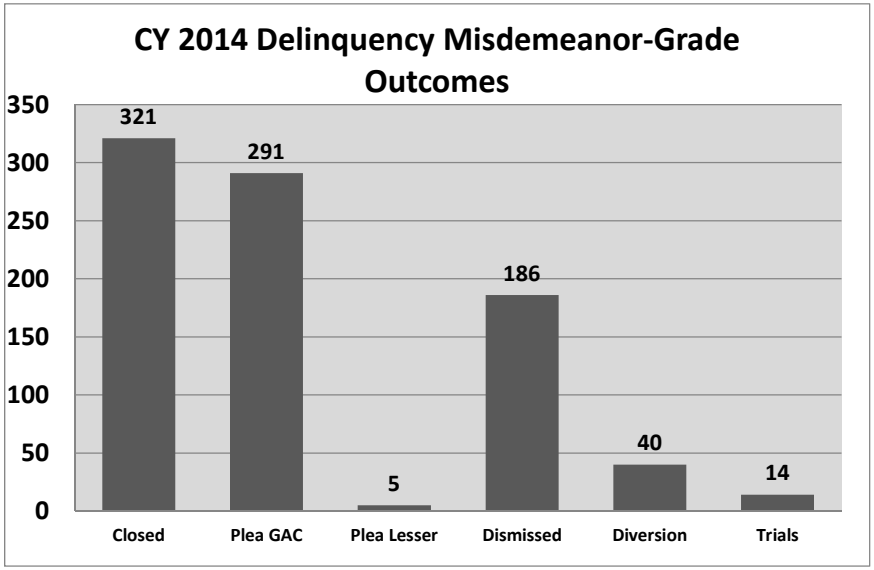
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

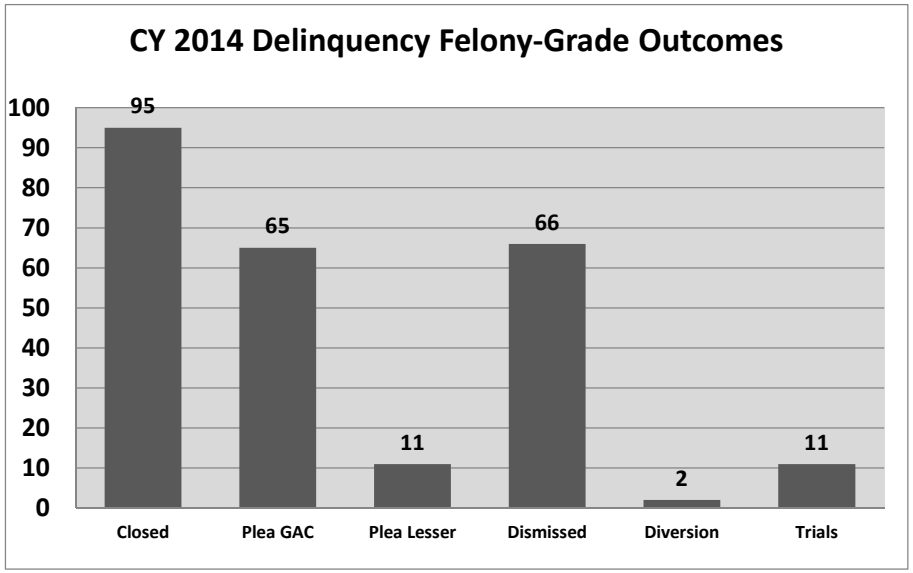

CY 2014 CINC Representing Child Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
0
1
0
Closed
Termination
Reunification
Dismissed

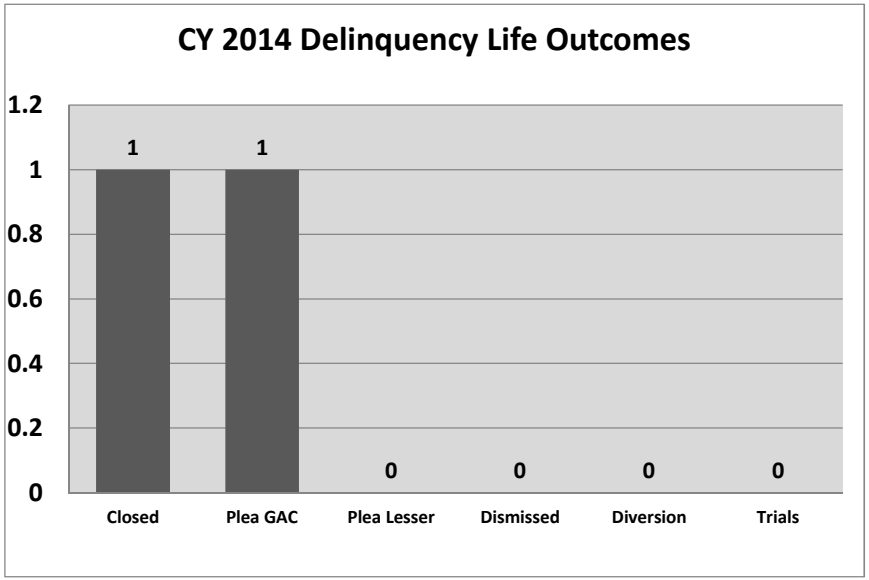

CY 2014 CINC Representing Parent Outcomes
450
400
350
300
250
200
150
100
50
0
423
0
181
71
Closed
Termination
Reunification
Dismissed

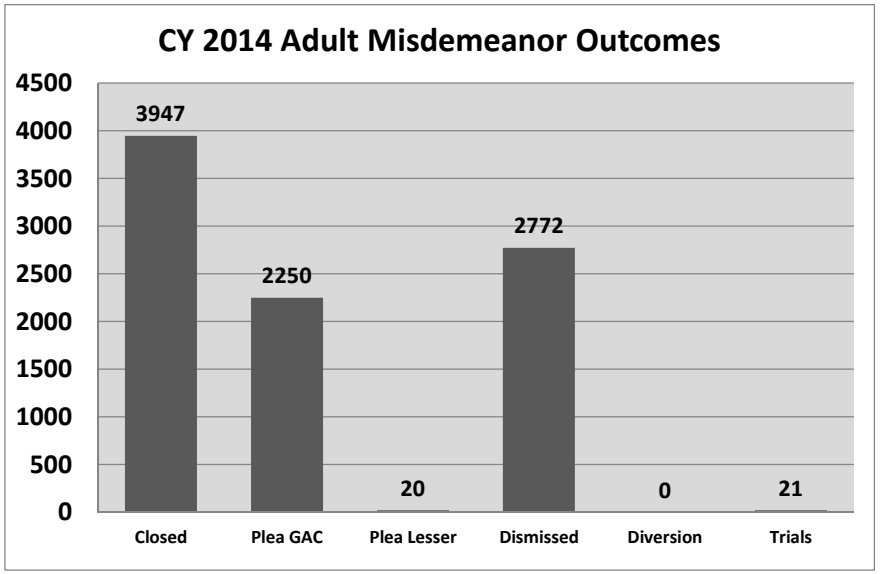

CY 2014 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

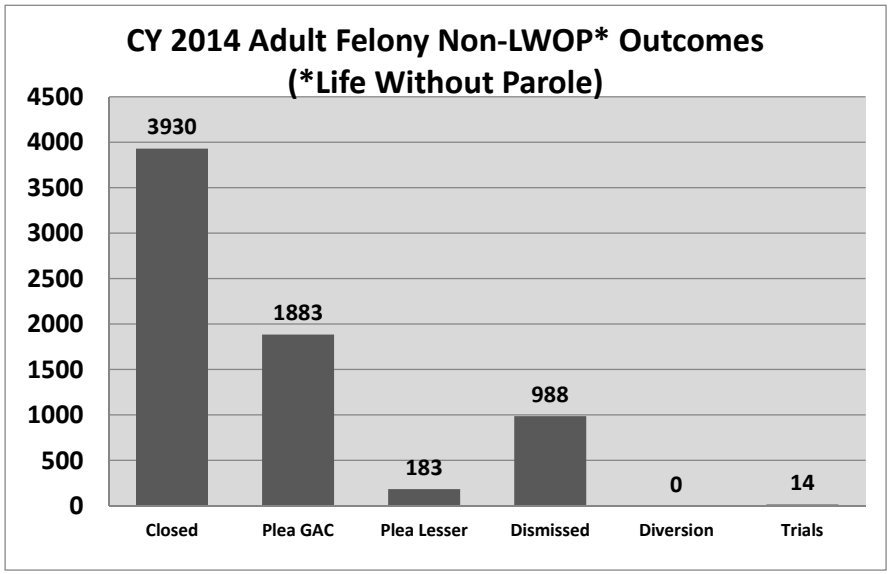

CY 2014 FINS Outcomes
100
90
80
70
60
50
40
30
20
10
0
86
1
0
15
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

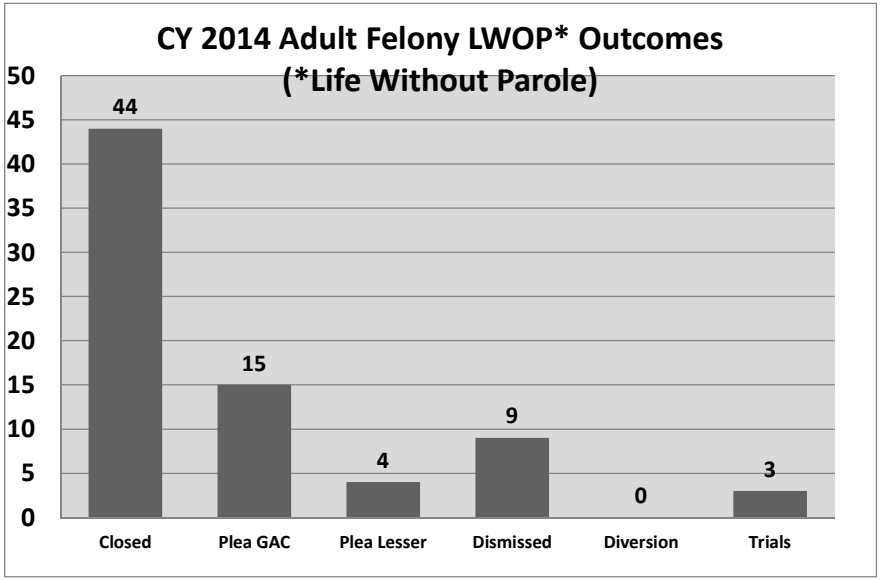

CY 2014 Delinquency Misdemeanor-Grade Outcomes
350
300
250
200
150
100
50
0
321
291
5
186
40
14
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

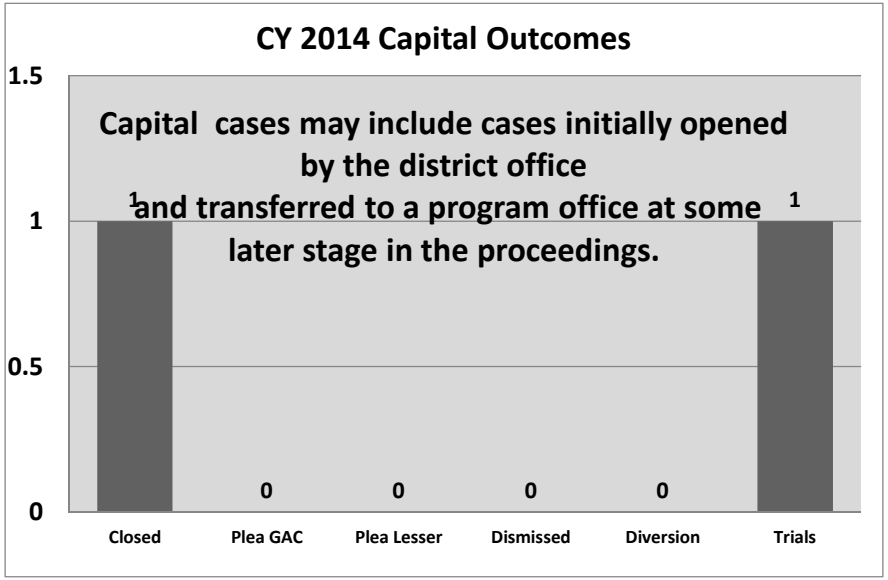

CY 2014 Delinquency Felony-Grade Outcomes
100
90
80
70
60
50
40
30
20
10
0
95
65
11
66
2
11
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
1
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
4500
4000
3500
3000
2500
2000
1500
1000
500
0
3947
2250
20
2772
0
21
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

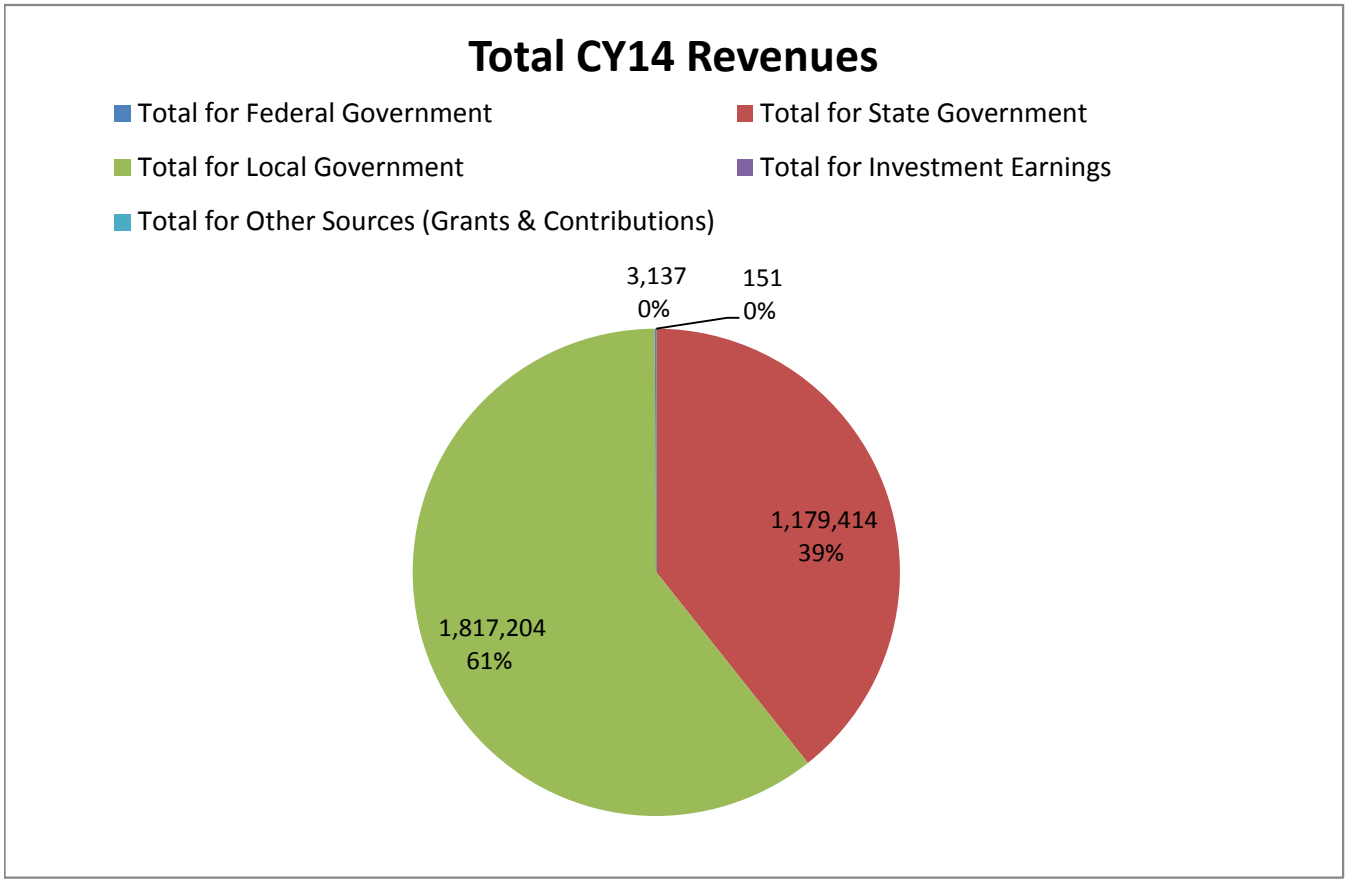

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
4500
4000
3500
3000
2500
2000
1500
1000
500
0
3930
1883
183
988
0
14
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

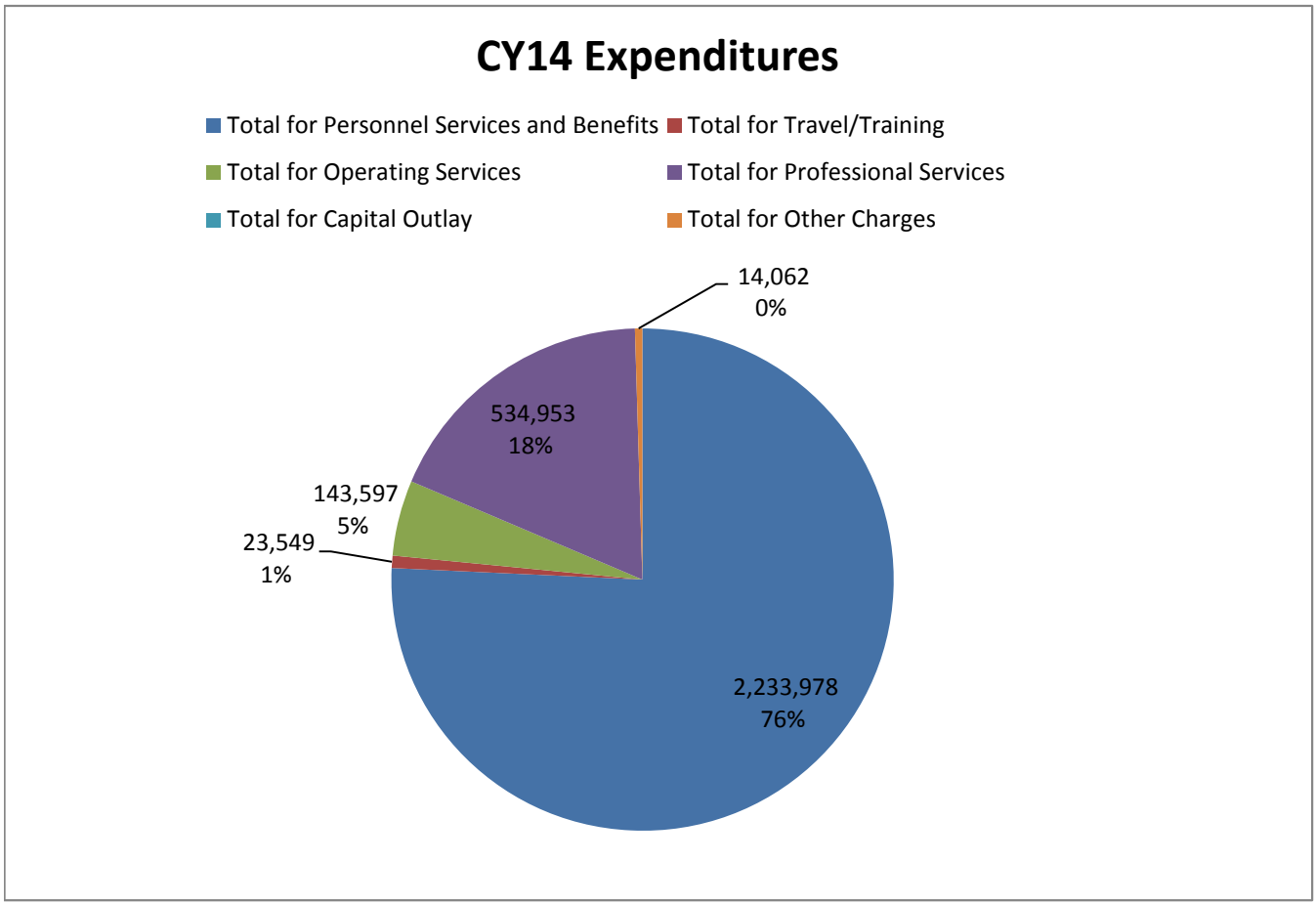

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
50
45
40
35
30
25
20
15
10
5
0
44
15
4
9
0
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Capital Outcomes
1.5
1
0.5
0
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
1
0
0
0
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 21 CY2014	Total CY2014
District Defender: Reginald McIntyre	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	163,196
District Assistance Fund (DAF)	1,000,348
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	15,870
Total for State Government	1,179,414
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	287,496
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	138,707
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	25,000
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	154,886
Municipal Court	638,127
Parish Courts	-
Traffic Court	514,782
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	1,307,795
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	44,861
Partial Attorney Fees Reimbursements [as per 15:176]	13,345
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	58,206
Total for Local Government	1,817,204
Investment Earnings	
Interest Income	600
Other Investment Income - List source(s)	2,537
Total for Investment Earnings	3,137
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	151
Total for Other Sources (Grants & Contributions)	151
Total for REVENUE	2,999,906

District 21 CY2014	Total CY2014
District Defender: Reginald McIntyre	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	1,622,480
Accrued Leave	-
Payroll Taxes	27,798
Hospitalization and Disability Insurance	321,552
Retirement	262,149
Other	-
Total for Personnel Services and Benefits	2,233,978
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	23,549
Total for Travel/Training	23,549
Operating Services	
Advertisements	1,584
Workers' Compensation	7,394
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	19,528
Insurance - Other	2,662
Lease - Office	32,738
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	3,306
Office - Telephone/Utilities/Postage/Internet	33,379
Dues and Seminars	12,667
Law Library/Journals/Subscriptions	9,186
Office Supplies	21,155
Total for Operating Services	143,597
Professional Services	
Audit/Accounting Expense	43,575
Contract Clerical	11,500
Expert Witness	35,899
Investigators	29,545
Interpreters	-
Social Workers	-
Capital Representation	10,000
Conflict	290,934
Contract - Juvenile Attorneys or CINC	26,500
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	87,000
IT/Technical Support	-
Total for Professional Services	534,953
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	14,062
Total for Other Charges	14,062
Total for EXPENDITURES	2,950,139


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
3,137
0%
151
0%
1,179,414
39%
1,817,204
61%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
14,062
0%
534,953
18%
143,597
5%
23,549
1%
2,233,978
76%

The 22nd Judicial District Public Defenders' Office

St. Tammany (Covington) - Washington (Franklinton)

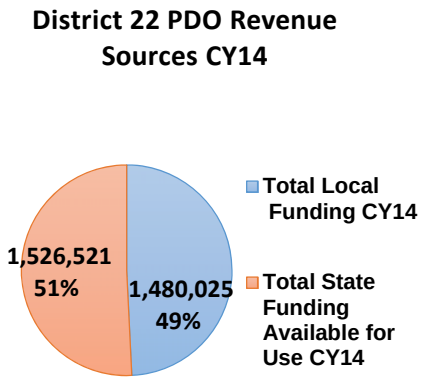
District Defender: John W. Lindner, II
402 North Jefferson Avenue
Covington, LA 70433
(985) 892-5002

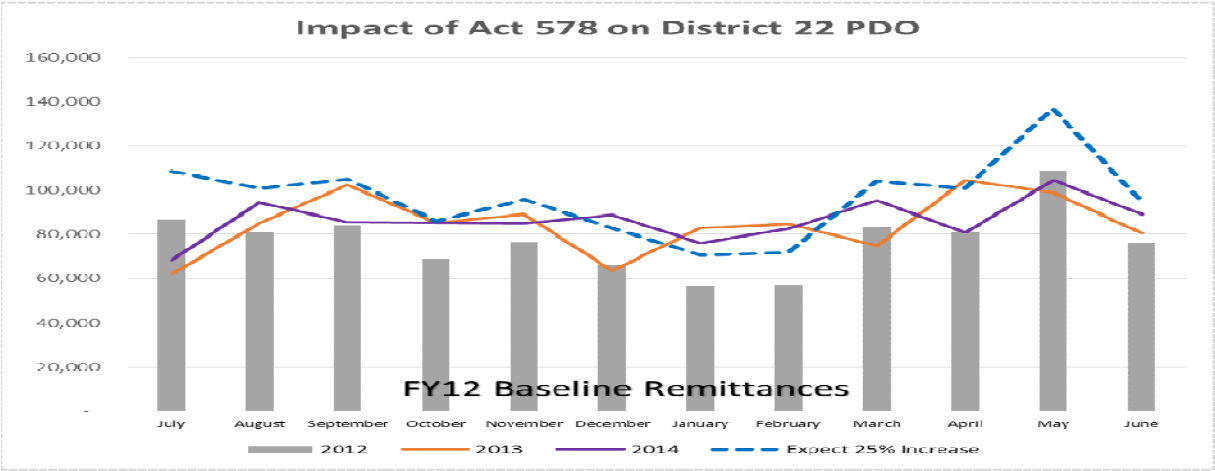
22ND JUDICIAL DISTRICT

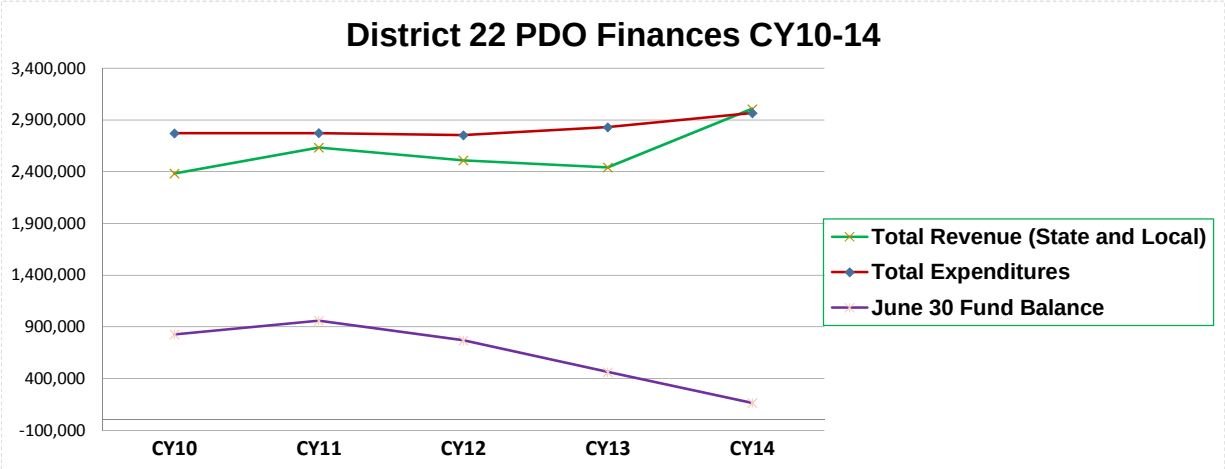
During calendar year 2014, the 22nd Judicial District Public Defenders Office handled 13,816 cases. The office received $3,006,546 in total revenues to handle these cases, approximately 49% of which came from local funding. This funding was derived primarily from traffic tickets and special court costs.

Since the inception of Act 578 (2012), local revenues been higher than in past years, but remain below the 25% expected increase in all but a very few months.

The 22nd Judicial District office's expenditures typically exceeded the office's revenues until CY14 where they were roughly balanced with revenues. Unless the recent balance of revenues and expenditures is maintained, the office is destined to become insolvent.



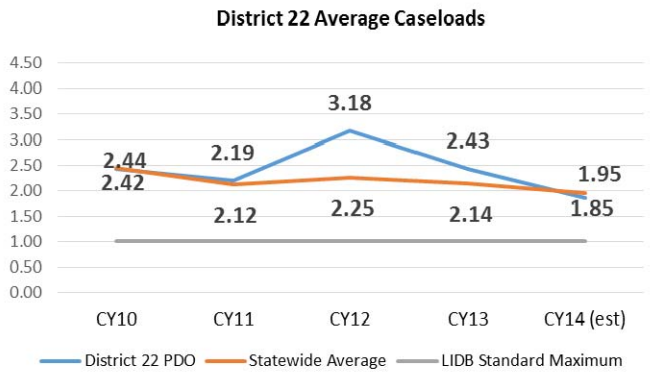




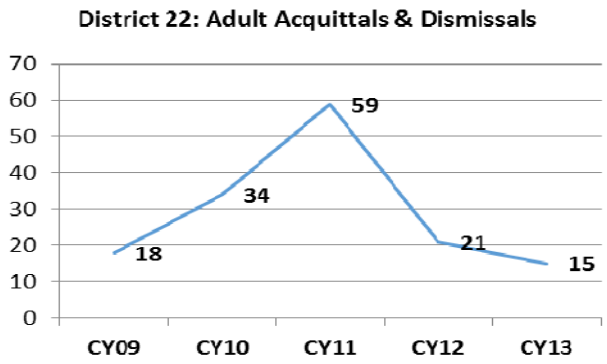
ST. TAMMANY, WASHINGTON PARISHES

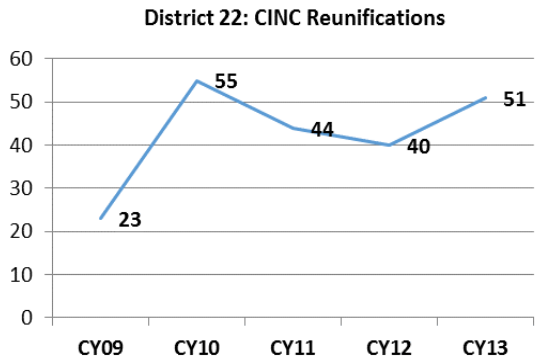
John W. Lindner II
District Defender
402 North Jefferson Avenue
Covington, LA 70433
985-892-5002

In the 22nd Judicial District, public defense attorneys make an average annual salary of $44,929 while maintaining caseloads almost twice the recommended caseload limit for each attorney.



Although caseloads remain high due to insufficient revenues, through increased training and supervision, client outcomes in CINC cases have significantly improved over the last five years.





The 22ND JDC Public Defenders' Office

Parish(es) & Seat(s)	St. Tammany Parish – Covington and Washington Parish - Franklinton
Population	U.S. Census Estimate 2013 for St. Tammany Parish 242,333 and Washington Parish 46,419 totaling 288,752 for the District.
Juvenile Population	U.S. Census Estimate 2013 for St. Tammany Parish 24.8% (60,098) and 24.3% for Washington Parish (11,279) totaling 71,377.
District Defender	John W. Lindner, II
Years as District Defender	3
Years in Public Defense	15
Office Manager	Sheila Hayes/Covington - Ashley Fitzmorris/Franklinton - Tracey Nettles/Slidell.
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	John Stevenson Admin, Jerry Fontenot Contract Capital Defender, James McNary Contract Capital Defender, David CheathamContract CINC Attorney, RandallFish Contract CINC Attorney, Joseph Harvin Contract CINC Attorney, Victor "Papai, Jr."Contract CINC Attorney, Linda Stadler Contract CINC Attorney, John Almerico Line Defender, David Anderson Line Defender, Nancy Bousfield Line Defender, Melissa Brink Line Defender, Michael Capdeboscq Line Defender, Oliver Carriere Trial Supervisor, d Andrea Chatman Line Defender, David Craig, Jr. Line Defender, Nicholas Cressy Line Defender, Ariyal Fabre Line Defender, John Hogue, III Line Defender, Peter Ierardi Line Defender, David Knight Line Defender, Kevin Linder Line Defender, John Lindner District Defender, Milton Masinter Line Defender, Shannon Mese Line Defender, Addy MoralesLine Defender, James ScottLine Defender, DarrellSimsLine Defender, Amanda TrosclairLine Defender, CorinneWarren Line Defender, Melissa DavisStaff Investigator, Bruce Stacklin Staff Investigator, Ashton Burris Staff Secretary, Loretta CassStaff Secretary, Rachel CookStaff Secretary, Dawn DaresStaff Paralegal, Shannon DonnellyStaff Secretary KealyDryerStaff Secretary, Ashley Fitzmorris Office Manager, Melissa Graves Staff Secretary, Melissa Guyett Staff Secretary, Sheila Hayes Office Manager, Gina LibertoStaff Secretary, Tracy Nettles Staff Secretary, Belinda Welch Staff Secretary, Leslie Williams Staff Secretary
Primary Office Street Address	402 North Jefferson Avenue
City	Covington
ZIP	70433-2638
Primary Phone	985-892-5002
Primary Mailing Address	402 North Jefferson Avenue Covington, LA 70433
Primary Fax Number	985-898-0102
Primary Emergency Contact	John W. Lindner, II
Primary Emergency Phone	985-778-6205
Secondary Emergency Contact	John D. Stevenson
Secondary Emergency Phone	985-377-6023

Other District Office(s) Physical and Mailing Addresses and Phone Numbers	Washington Parish District PDO Office and Bogalusa City Court Office, 919A Washington Street, Franklinton, LA 70438 (985) 839-2245 (Vox) (985) 839-5412 (Fax); Slidell City Court 520 Old Spanish Trail Ste. D2 Slidell, LA 70458 (985) 643-2747 (Vox) (985) 643-2746 (Fax).
Other District Office Contact Personnel (Primary Only)	St. Tammany District Court-Covington Sheila Hayes, Washington Parish District Court-Franklinton Ashley Ingram and Slidell & Bogalusa City Court Office-Slidell Tracy Nettles
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Covington Office - St. Tammany Parish; Slidell Office - St. Tammany Parish; & Franklinton Office - Whitney/Hancock Bank.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Covington Office - No rent/est. utilities $1,100 per month // Franklinton Office - $900.00 monthly rental and no direct utilities // Slidell Office - No rent and no direct utilities. Area wide communications averages $1,100 per month with some expansions & enhancements to the system. Previously reported rent increases do to Parish Office remodel of the Covington Office was never billed by the Parish to this office.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	In-House with Legislative Audits performed by Laport CPAs and Business Advisors
Courts and Locations	22nd Judicial District Court - Covington; 22nd Judicial District Court - Franklinton; Slidell City Court - Slidell; Bogalusa City Court - Bogalusa; Covington City Court - Covington.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	22nd JDC Covington: 8 adult criminal divisions; 1 juvenile; Franklinton: 2 adult criminal divisions, 1 juvenile; Bogalusa City Court: 1 adult, 1 juvenile; Slidell City Court: 1 adult, 1 juvenile; Covington City Court: 1 adult.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Felony cases - Divisions are assigned based upon the date of the incident at the 72-Hour hearing. Attorneys are assigned to clients once division has been allotted. Divisional attorneys are then assigned as counsel of record. The misdemeanor courts are processed with individual attorney's assigned to the applicable area of the courts.
Name of Adult Detention Facilities in This District	St. Tammany Parish Jail – Covington, LA; Washington Parish Jail – Franklinton, LA; Slidell Police Department Corrections Division – Slidell, LA; Bogalusa City Jail – Bogalusa, LA
Name of Adult Detention Facilities Outside the District Which Hold Clients	N/A
Name of Juvenile Detention Facilities In This District	Florida Parish Juvenile Detention Center – Covington, LA
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	N/A
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes Minor travel costs and attorney travel time (opportunity cost).
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	The District Courts in St. Tammany and Washington Parishes have adopted a rule which requires that the juveniles be unshackled while in court.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	There were some problems with the St. Tammany Parish jail. However, these problems have been resolved after meetings with judges and sheriff.
District Attorney	Warren Montgomery 2015
Chief Judge of Criminal District Court	Judge Allison Penzato

Juvenile Court Judges (Specify District of City Court)	St. Tammany and Washington parishes: Judge William Burris; Slidell City Court: Judge James Lamz; Bogalusa City Court: Judge Robert Black.
Drug Court Judges	Washington Parish: Judge Martin Coady; St. Tammany Parish: Judge A.J. Hnad and Judge Alllison Penzato. Juvenile Drug Court has been replaced with Family Re-unification Court.
Mental Health Court Judges	Judge Peter Garcia
Other Specialty Court	Sobriety Court: Judge Richard Swartz; Re-Entry Court: Judge William Knight; Family Reunification Court: Judge William Burris.
Name of Specialty and Brief Description:	Sobriety Court: specifically designed for clients with 3rd and 4th offense DWI. Re-Entry Court: designed for clients facing substantial sentences because of mandatory minimum sentences and/or multiple offender status. Client is sent to Angola for two years and assigned to mentor (LWOP inmate) Must complete training program and counseling. Upon release is monitored by court in a setting similar to Drug Court. Drug court offers an alternative to incarceration for nonviolent, less serious, substance abusing offenders. Drug court is designed to rehabilitate offenders through regular and intense judicial supervision, substance abuse treatment, mandatory drug testing, educational opportunities, and appropriate sanctions and incentives. The goals of drug court are successful rehabilitation of drug court clients and reduced recidivism. Court appointed case managers assist each client through the two year program. Family Re-unification Court assists families who are involved with the Department of Child and Family Services (DCFS) and has replaced the Juvenile Drug Court. The adult program serves St. Tammany and Washington Parishes while the juvenile program serves West St. Tammany Parish. Over 300 adults and 25 juveniles are served monthly by the drug court programs in the 22nd Judicial District. The 22nd Judicial District Behavioral Health Court, commenced July 1, 2013, is intended to provide an alternative sentencing option for offenders with mental health disorders or co-occurring disorders. We are performing services with monthly court funded contributions totaling $50,000 per year per contractual arrangement. Through this specialty court, participation in which is a special condition of probation, offenders will be judicially supervised and will be provided community services, including mental health treatment, to prevent the recurrence of behaviors that lead to justice system involvement.
Indigency Determined by Whom and How?	All jailed clients are assumed to be indigent upon intake. Investigators do have clients fill out intake documents notifying them of their liability upon bonding out. Walk-in clients are screened by the individual offices' reception personnel utilizing the 200% poverty guideline as to qualifying for public defender services.
When is Assignment/Appointment of Counsel Made?	Representation begins either at the 72-Hour hearing process and/or upon the divisional allotment procedure. Our felony staff is organized as a divisional basis and all other attorneys are assigned on a area of responsibility e.g. Misdemeanors, Non-Support, Juvenile, Fins, and CINC arenas.
Initial Client Intake Conducted By Whom? (Name and Title)	Shannon Donnelly, Tracy Nettles :Staff Secretaries; Norris Scott - Assistant Public Defender, Bogalusa City Court; Victor Papai, Linda Stadler, Randal Fish, & Joseph Harvin CINC Contract Attorneys.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Attached

Brief Explanation of Intake Process	Jail clients are interviewed by Investigators and screened at the 72-hour processes by Investigators or Attorneys throughout the 22nd JDC system. The potential clients are referred to reporting to the respective office for application processing or accepted as incarcerated clients. Additionally walk-in clients are processed in each office by staff personnel. Information is reviewed as to qualifying for services and shared with the potential client. A financial qualification sheet is used and an intake form that is case specific on the legal matter for the client is used to set up records and provide background and contact information for their attorney assignment and interview correspondence notification.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	Estimated 6,728
How Many Application Fees Were Waived?	Estimated 2,174; 2004 wavers from Jail applicants and 70 waived from 15:157 exclusions.
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2014	62,509
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	1,076,838
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Without itemized accountability from St. Tammany Parish Sherriff's Department and the City Court of Slidell; the documentation supporting the accessing fee requirement is not empirically verifiable. No reports of inconsistencies are known from the Legislative Audit process of these two concerns.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	St. Tammany Parish District Court as made payable through the Sheriff of St. Tammany provides only checks for traffic and court costs with a percentage breakdown for the participating agencies. Washington Parish District Court as made payable through the Washington Parish Sheriff provides raw data on spreadsheets for defendant collections and distributions. Covington and Mandeville City Court provides summary breakdowns annotating the number of traffic, misdemeanors, and city ordinances reprehensive of the checks total. Bogalusa and Slidell City courts only provide and occasionally supply supporting documentation.
Who Collects the Assessed Court Fees?	District court assessments are collected by the sheriff's office. City Court assessments are collected by the clerks of court personnel.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	St. Tammany Parish District Court as made payable through the Sheriff of St. Tammany provides only checks for traffic and court costs with a percentage breakdown for the participating agencies. Washington Parish District Court as made payable through the Washington Parish Sheriff provides raw data on spreadsheets for defendant collections and distributions. Covington and Mandeville City Court provides summary breakdowns annotating the number of traffic, misdemeanors, and city ordinances reprehensive of the checks total. Bogalusa and Slidell City courts provide checks for the fee with periodic documentation. All documentation data transmitted to LPDB monthly.

Who Remits the Court Fees Collected?	District Court assessments are issued by the respective parish sheriffs for St. Tammany and Washington Parishes. City courts draft their own instruments
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	St. Tammany Parish District Court as made payable through the Sheriff of St. Tammany provides only checks for traffic and court costs with a percentage breakdown for the participating agencies. Washington Parish District Court as made payable through the Washington Parish Sheriff provides raw data on spreadsheets for defendant collections and distributions. Covington and Mandeville City Court provides summary breakdowns annotating the number of traffic, misdemeanors, and city ordinances reprehensive of the checks total. Bogalusa and Slidell City courts provide checks for the fee with periodic documentation. All documentation data transmitted to LPDB monthly.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	The office is in the process of formulating a procedure for Partial Indigency.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	See above.
Who Collects the Assessed Partial Payments?	See above.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	All collected fees are channeled to our accounting office. At the points of collection, the monetary instrument is entered into the data base and a receipt book for each paying client. The fee accounts are performed within our QuickBooks program and deposited upon office processing.
Who Remits the Partial Payments Collected?	All deposits (remitted moneys) are deposited by John Stevenson
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Applications, Defender Data Base Receipts, Hand Written Receipts, Credit/Debit Card Receipts, Copies of Money Orders/Cashiers Checks, QuickBooks Deposits Slips for each Client/Payor
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	None to date
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	The office is moving toward Full Time status. All new hires agree to work at Public Defender office on a full time basis. Long term attorneys are encouraged to scale back any private practice.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Attached
Primary Immediate Needs	In need of at least two additional investigators. We have secured funding for renovations of Covington office.
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	Restriction of Services is projected for FY2017.
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	There is the possibility for downsizing in anticipation of Restriction of Services.

Immediate Critical Issue Areas	Stabilized funding; additional funds for expert witnesses; retirement plan for attorneys and staff; insuring courts are remitting all fees owed and forcing courts to provide itemized details of source of fees.
Long-Term Critical Issue Areas	Increased revenues to improve delivery of services; gaining access to Judicial Expense Fund to help offset funding shortages.
Please List All New Hires in 2014 (Name and Title)	Ariyal J. Fabre: Line Defender, Corinne Warren: Line Defender, Addy Moralles: Line Defender, James Scott: Line Defender, Nicholas Cressy (Rehire): Line Attorney, Loretta Cass: Staff Secretary (PT), and Melissa Graves: Staff Secretary (PT)
Please List All Promotions in 2014 (Name and Title)	Oliver Carriere was named Trial Supervisor. Amanda Trosclair was named Supervisor of Misdemeanor and Juvenile. Both Corinne Warren and Nicolas Cressy have been accepted into the Louisiana State Bar and are being integrated as Line Defenders under Instruction.
2014 Media Coverage and/or Major Accomplishments	The new Director has become more involved in community affairs in an effort to gain support of public for the office. This has included regular speaking engagements at public meetings and Bar Association functions. In addition, he is working with news media in effort to spotlight work and accomplishments of the office.
Number of Expected New Attorney Hires in 2015	It is anticipated that two - three Line Defenders will resign in the coming months. New hires will depend upon revenues.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	All new hires who are recent law school graduates are required to attend Defender Training with LPDB. The office is instituting monthly CLE sessions for all attorneys.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Unchanged to date. Revision in planning
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	The District Defender is the overall supervisor of the office. The support staff is supervised by Sheila Hayes (Covington, LA) and Ashley Fitzmorris (Washington Parish). Ms. Hayes and Ms. Fitzmorris report directly to the District Defender. Jack Stevenson (CFO) is responsible for accounting and collecting and depositing of funds. He also reports directly to the District Defender. All felony attorneys are supervised by their Trial Supervisor who in turn reports to the District Defender. Misdemeanor, juvenile, non-support, and CINC attorneys and staff report to Ms. Amanda Trosclair who was recently named supervisor of these divisions. Ms. Trosclair reports to the District Defender.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	Oliver Carriere remains as trial supervisor. John Hogue, and Kevin Linder have formed the District LWOP Defense Team.
Please Attach Your Office Organizational Chart	2015 Attached
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	Scanners deployed to enhance Defender Data utility to cover client file data. Hard copy records still maintained as permanent record reference and destroyed by storage service after five years of completion of case.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Major Medical (HUMANA),; Dental (Blue Cross Blue Shield), Vision (Blue Cross Blue Shield),& Gap Insurance-for Major Medical (Assurant Employee Benefits.) are provided for full time-staff personnel. Professional Liability Insurance - Lloyds of London
Regular Meetings for Any Staff, Please Describe	Quarterly on pay day and as needed for more specific topics.
Number of NEW capital cases in CY14 handled by your office	5 (3 may be considered without death penalty)

Number of pending capital cases (received prior to CY14) handled by your office during CY14?	7
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	1
Number of Writs Your District Handled in 2014	1
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	4
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	1
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	When a juvenile is transferred to adult court, the juvenile attorney who handled the case prior to transfer is assigned to the felony case as co-counsel with the division attorney.
Please Provide the Names of All State Representatives and Senators from Your District	Senators: Jack Donahue, Ben Nevers, & A.G. Crowe. Representatives: Timothy G. Burns, Gregory Cromer, Paul Hollis, J. Kevin Pearson, Harod Ritchie, John Schroder, Sr., & Scott Simon.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None noted.
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	Vertical representation is now fully operational. The Line Defenders have been organized in teams which allows representation in different divisions. In-house training of attorneys and staff has been increased.

Staff Directory:

Full-Time Staff Attorneys	Contact Information
Anderson, David	985-892-5002
Almerico, John	985-892-5002
Bousfield, Nancy	985-643-2747
Morales, Addy	985-892-5002
Brink, Melissa	985-892-5002
Capdeboscq, Michael	985-892-5002
Chatman, d Andrea	985-643-2747
Craig, David Jr.	985-892-5002
Fabre, Ariyal	985-276-6366
Masinter, Milton	985-892-5002
Hogue, John	985-839-2245
Ierardi, Peter	985-839-2245
Knight, David	985-635-4885
Linder, Kevin	985-892-5002
Mese, Shannon	985-839-2245
Lindner, John	985-892-5002
Sims, Darrell	985-892-5002
Warren, Corrine	985-892-5002
Trosclair, Amanda	985-892-5002
Scott, James	985-264-2797
Cressy, Nicolas	985-892-5002

Part-Time Contract Attorneys	**Contact Information**
CINC-Adult Part-Time Contract:	
Cheatham, David	985-732-3600
Stadler, Linda	985-727-6771
Fish, Randall	985-882-0060
Harvin, Joseph	985-781-8885
Papai, Victor	504-231-8790
McNary, James	985-892-8743
Fontenot, Jerry	985-898-5038
Stamps, Robert	985-892-5002
Conflict Per-Case Contract:	**Contact Information**
Barrow, Ernest	985-871-7374
Burke, James III.	985-892-5002
Champagne, Matthew	
Carollo, David	985-643-8223
Fontenot, Jerry	985-898-5038
Jolissaint, Mark	985-641-5596
Knight, James	985-795-9200
Mecca, James	985-892-4006
Devereaux, Matthew	985-249-6100
Yazbeck, Rachel	504-586-8088
Tran, Lam	985-892-2945
Meissner, Brian	985-590-4428
Tusa, Alan	985-893-9980
Greenland, Richard	985-893-8900
Yazbeck, Timothy	504-586-8088
Thiel, Michael	985-340-8181
Jordan, J. Garrison	985-429-1316
Baurer, Ernest	504-610-5645
Moorman, James	985-809-8050
Oldenburg, Gair	504-931-0809
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Burris, Ashton	985-892-5002
Cook, Rachel	985-839-2245
Davis, Melissa	985-892-5002
Dryer, Kealy	985-276-6366
Liberto, Gina	985-892-5002
Hayes, Sheila	985-892-5002
Graves, Melissa	985-893-2245
Nettles, Tracy	985-643-2747
Stacklin, Bruce	985-892-5002
Stevenson, John	985-892-5002
Welsh, Belinda	985-892-5002
Guyett, Michelle	985-892-5002
Donnelley, Shannon	985-892-5002
Fitzmorris, Ashley	985-893-2245
Stacklin, Bruce	985-892-5002

Dares, Dawn	985-892-5002
Cass, Loretta	985-276-6366

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	John Stevenson
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	x
Windows 7	x
Windows Vista	x
Windows Server 2000/2003/2008	x May be moving away from physical server to cloud based file share/printing server environment 2015
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	x
Microsoft Office 2010	x
Microsoft Office 2007	x
Microsoft Office 2003	x
Previous Microsoft Office version	
Corel Word Perfect	x
Other	x Open Office
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	x
Firefox	x
Google Chrome	x
Other	x Internet Explorer 10 & 11
HARDWARE:	
Please enter the number of	

devices in your inventory.	
Television	1
DVD	1
VCR	0
Desktop PCs	32
Laptops	3
Video Cameras	1
Digital Cameras	1
Video Conferencing Systems	0
B&W Laser Printers	5
Color Printers	1
Wireless Cards	0
Smartphones (Funded by Office)	1
iPad/Tablets (Funded by Office)	0
Video/Digital Projector	VIDEO/DIGITAL PROJECTOR (1)
INTERNET SERVICES:	
Dialup	N/A
Broadband	24 MBPS U-VERSE COVINGTON//18 MBPS U-VERSE SLIDELL OFFICE//DSL 6 MBPS FRANKLINTON
No Internet Connection	N/A
Connection Speed:	24/18/6 MBPS
Provider Name:	AT&T
Email Provider:	AT&T and IPAGE.COM for 22ndjdpdo.org mail
Please list any software or computer equipment in which you need training:	2 LAP TOPS 2 NOTE PADS

22nd District Defender Office CY 2014 Caseloads & Outcomes

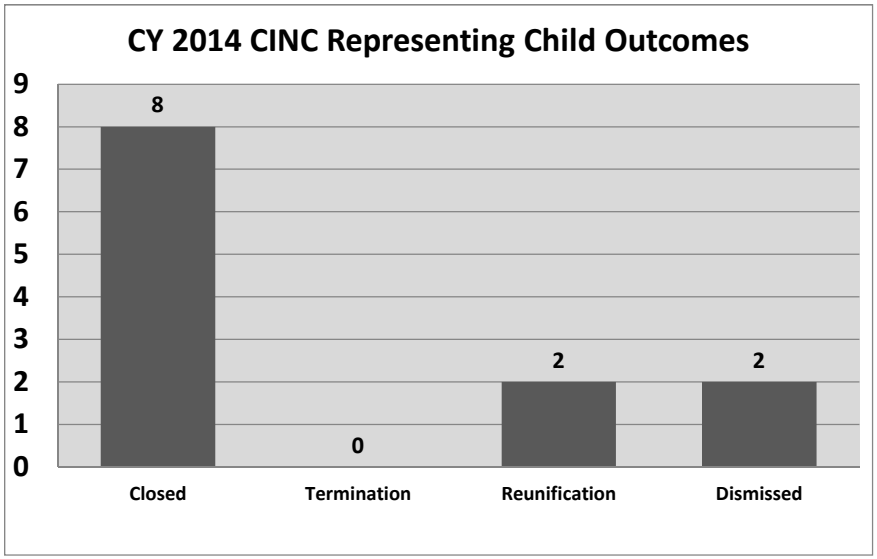
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	1622	193	267	1889	N/A	N/A	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	4	8	26	30	0	2	N/A	N/A	2	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	503	404	391	894	0	147	N/A	N/A	7	N/A	N/A	N/A	N/A	N/A	0
Termination	22	21	6	28	24	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	112	41	17	129	N/A	N/A	1	0	13	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	326	204	112	438	N/A	N/A	146	14	90	22	N/A	N/A	0	4	4
Delinquency Felony	115	99	67	182	N/A	N/A	56	22	67	4	N/A	N/A	0	6	6
Delinquency-Life	4	1	1	5	N/A	N/A	1	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	1	18	0	1	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	3024	3135	1444	4468	N/A	N/A	2178	342	1503	11	0	3	7	8	18
Adult Felony Non-LWOP**	2868	2470	1389	4257	N/A	N/A	2188	212	611	29	3	34	4	6	47
Adult LWOP	22	29	28	50	N/A	N/A	5	12	1	0	0	2	0	0	2
Capital***	8	4	6	14	N/A	N/A	2	0	0	0	0	0	0	0	0
Revocations	1129	1707	301	1430	N/A	N/A	2	0	9	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	1	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

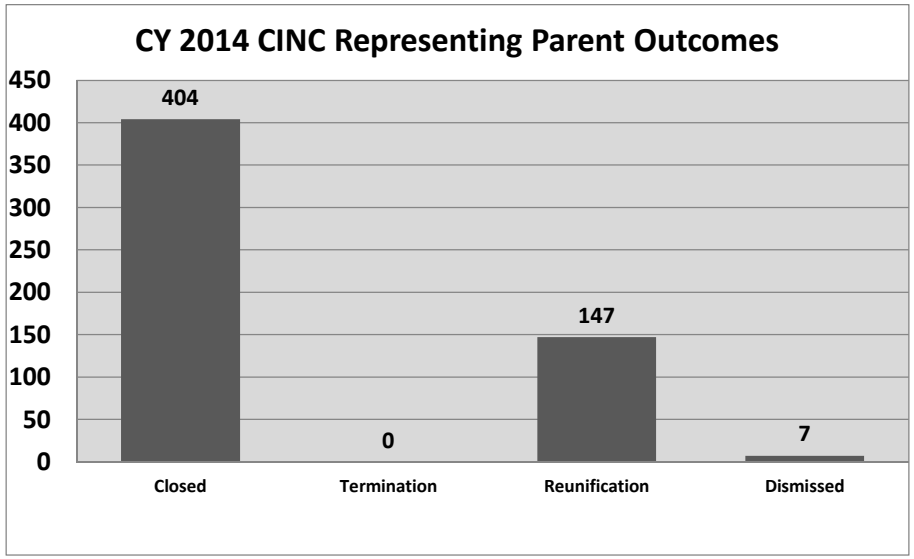
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

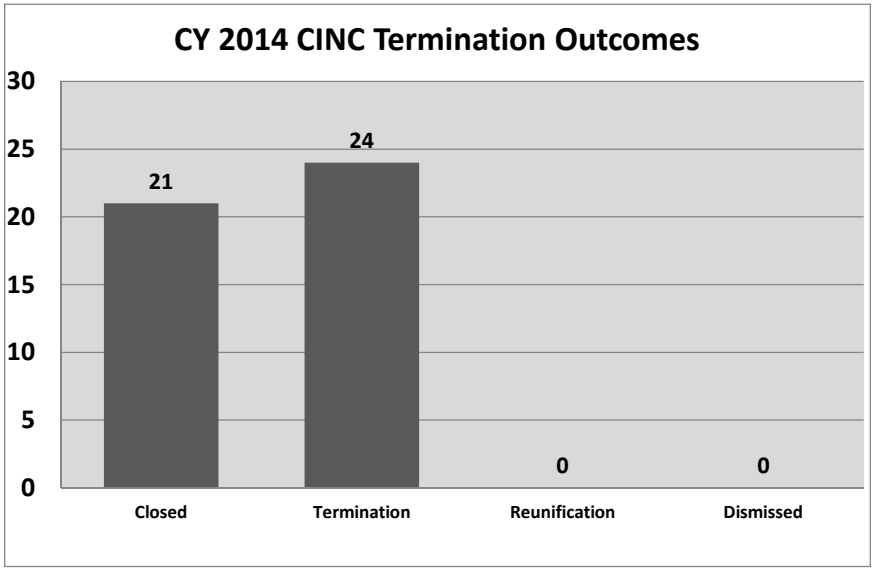
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

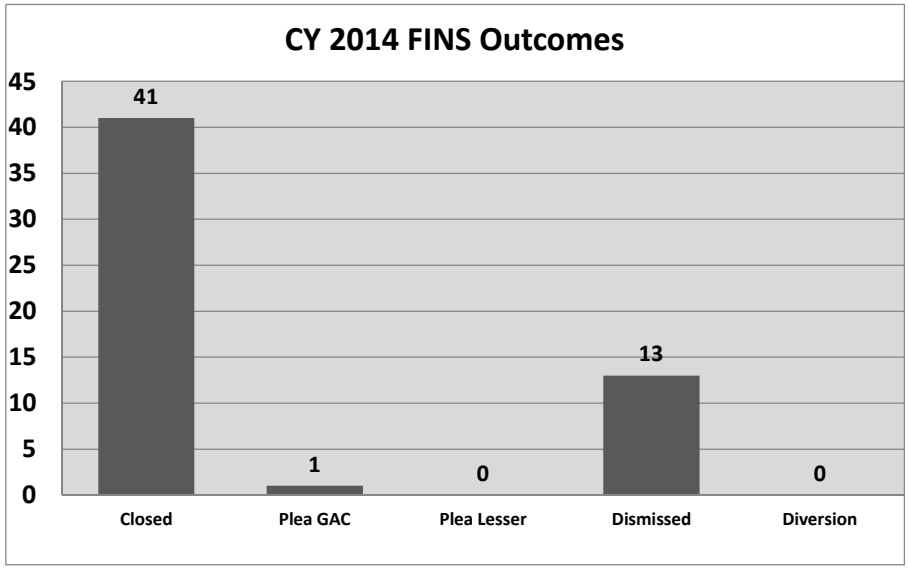
****Life Without Parole**

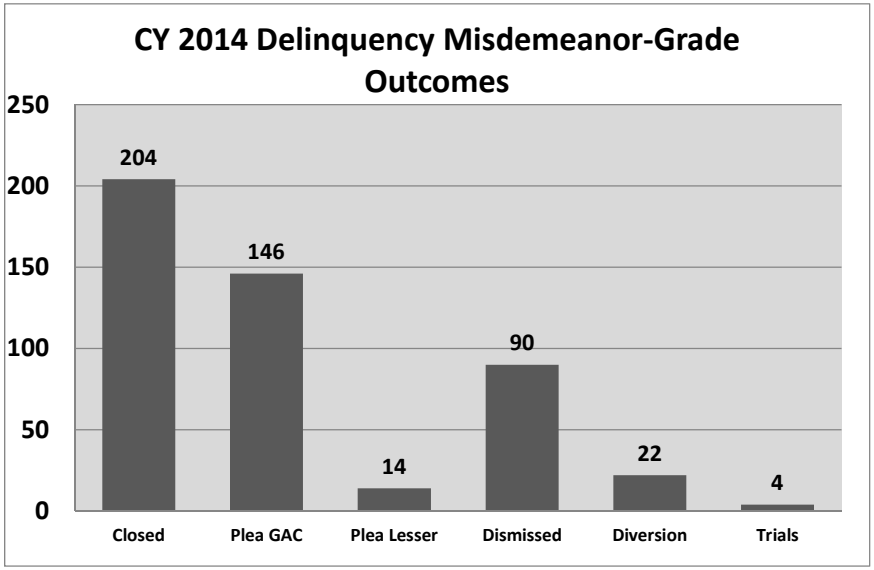
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

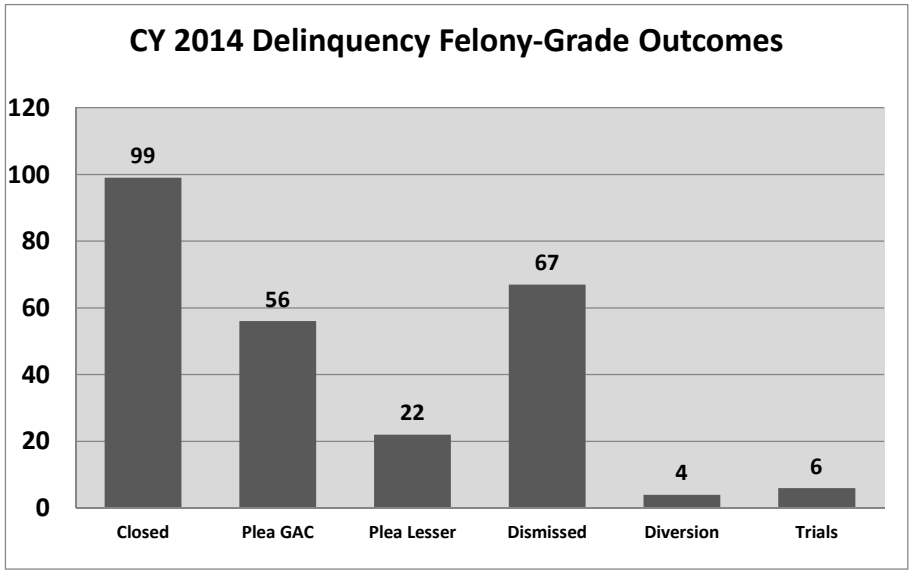

CY 2014 CINC Representing Child Outcomes
9
8
7
6
5
4
3
2
1
0
8
0
2
2
Closed
Termination
Reunification
Dismissed

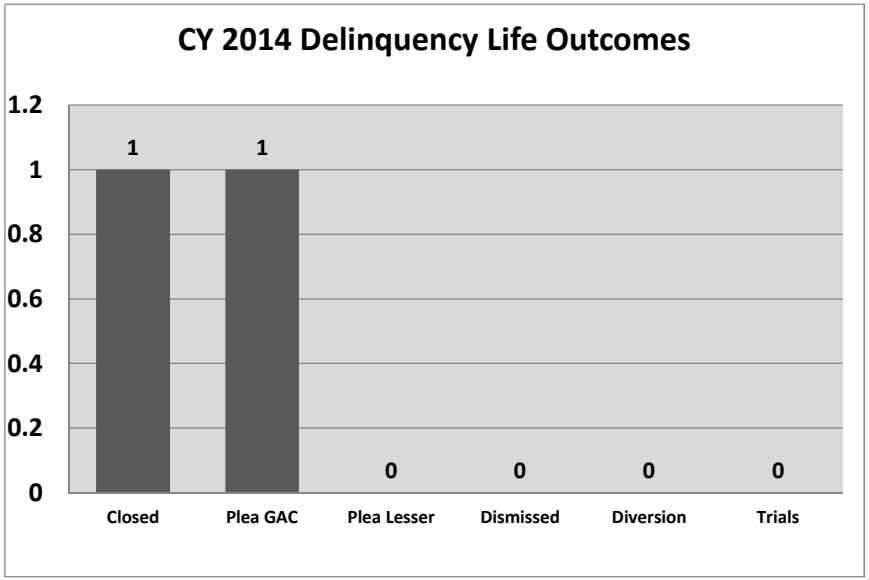

CY 2014 CINC Representing Parent Outcomes
450
400
350
300
250
200
150
100
50
0
404
0
147
7
Closed
Termination
Reunification
Dismissed

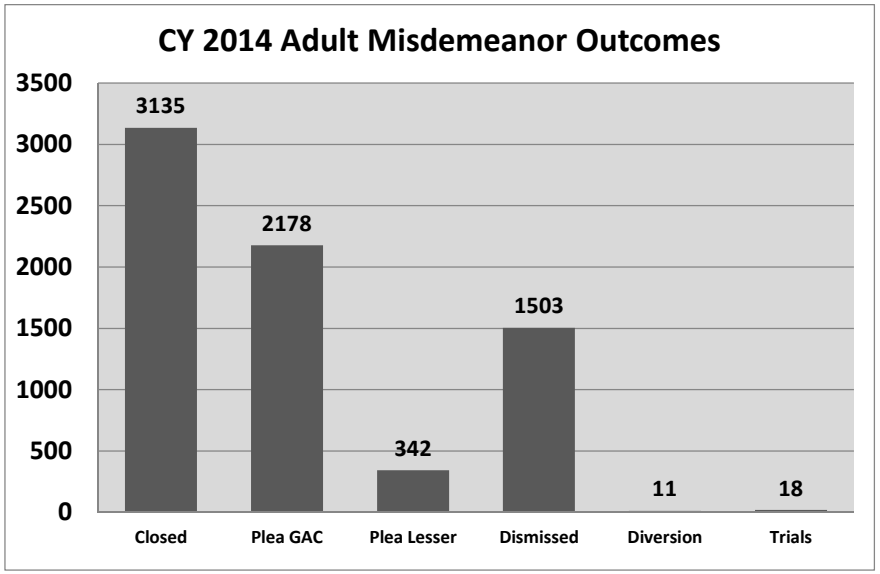

CY 2014 CINC Termination Outcomes
30
25
20
15
10
5
0
21
24
0
0
Closed
Termination
Reunification
Dismissed

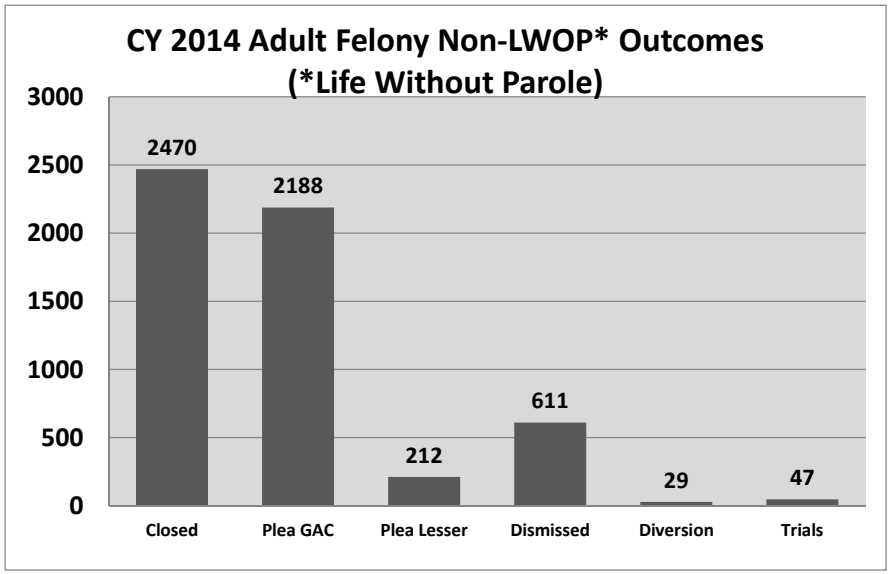

CY 2014 FINS Outcomes
45
40
35
30
25
20
15
10
5
0
41
1
0
13
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

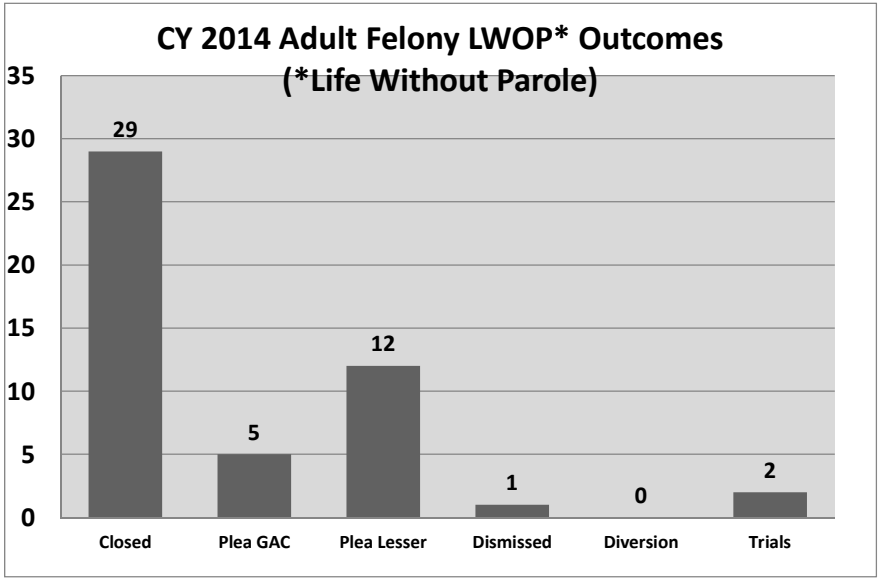

CY 2014 Delinquency Misdemeanor-Grade Outcomes
250
200
150
100
50
0
204
146
14
90
22
4
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

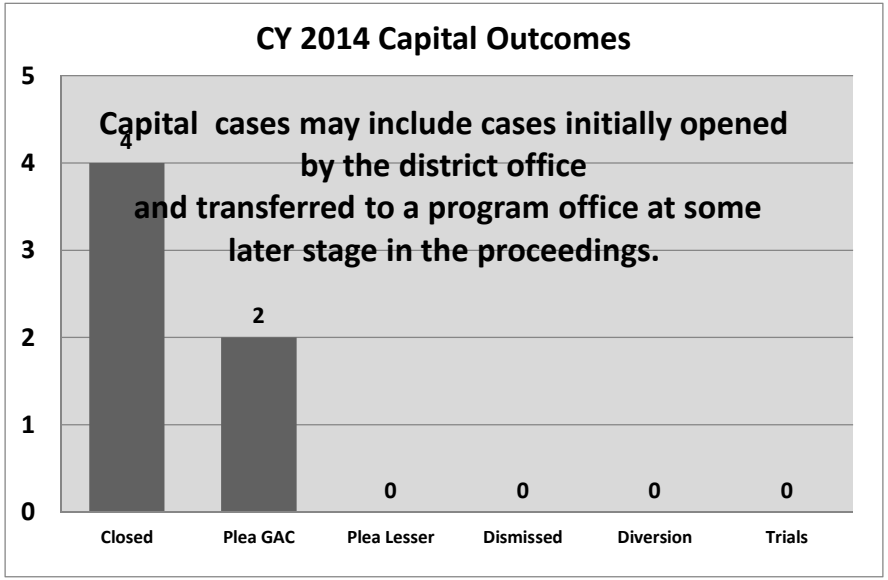

CY 2014 Delinquency Felony-Grade Outcomes
120
100
80
60
40
20
0
99
56
22
67
4
6
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
1
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
3500
3000
2500
2000
1500
1000
500
0
3135
2178
342
1503
11
18
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

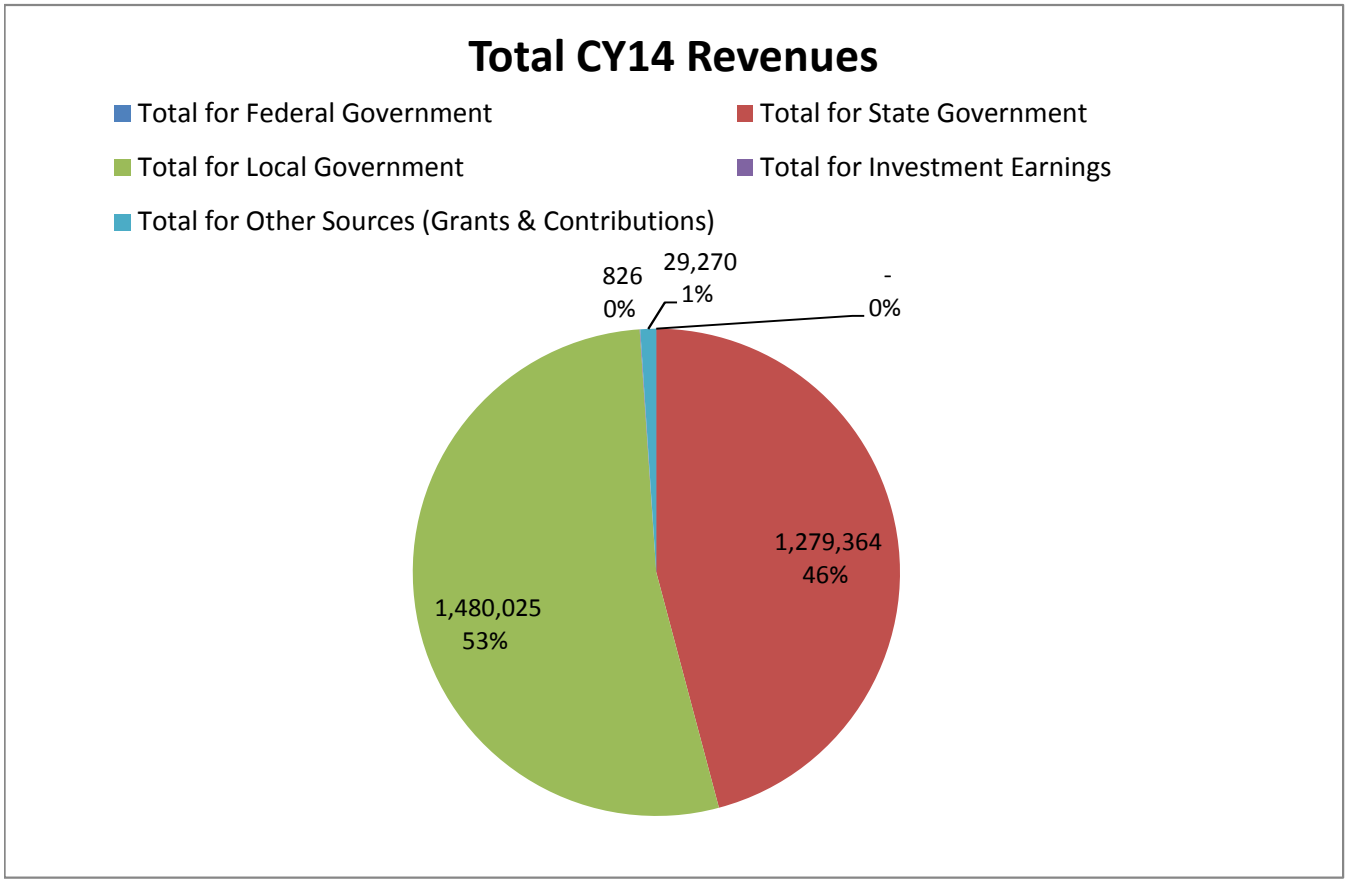

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
3000
2500
2000
1500
1000
500
0
2470
2188
212
611
29
47
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

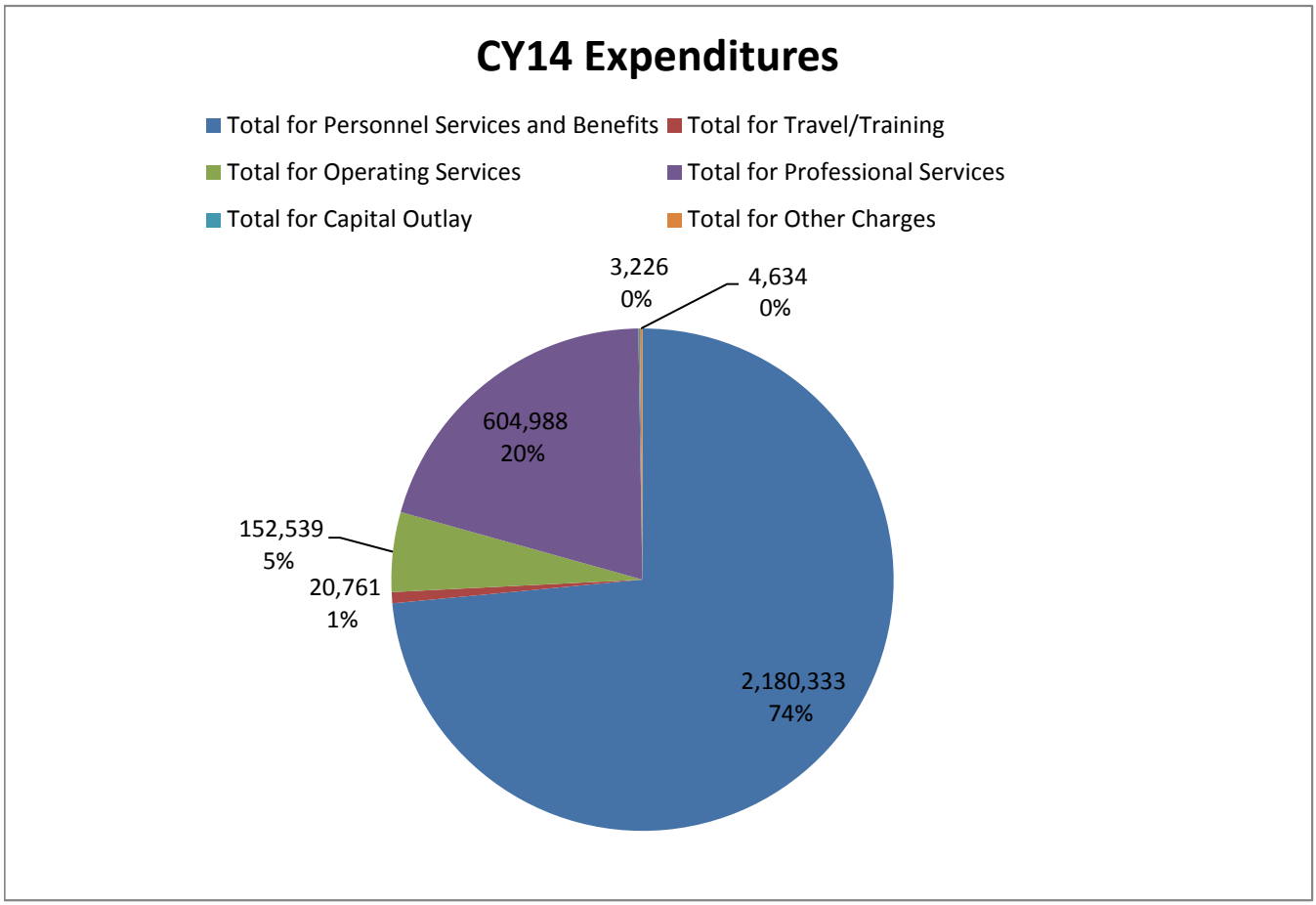

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
35
30
25
20
15
10
5
0
29
5
12
1
0
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

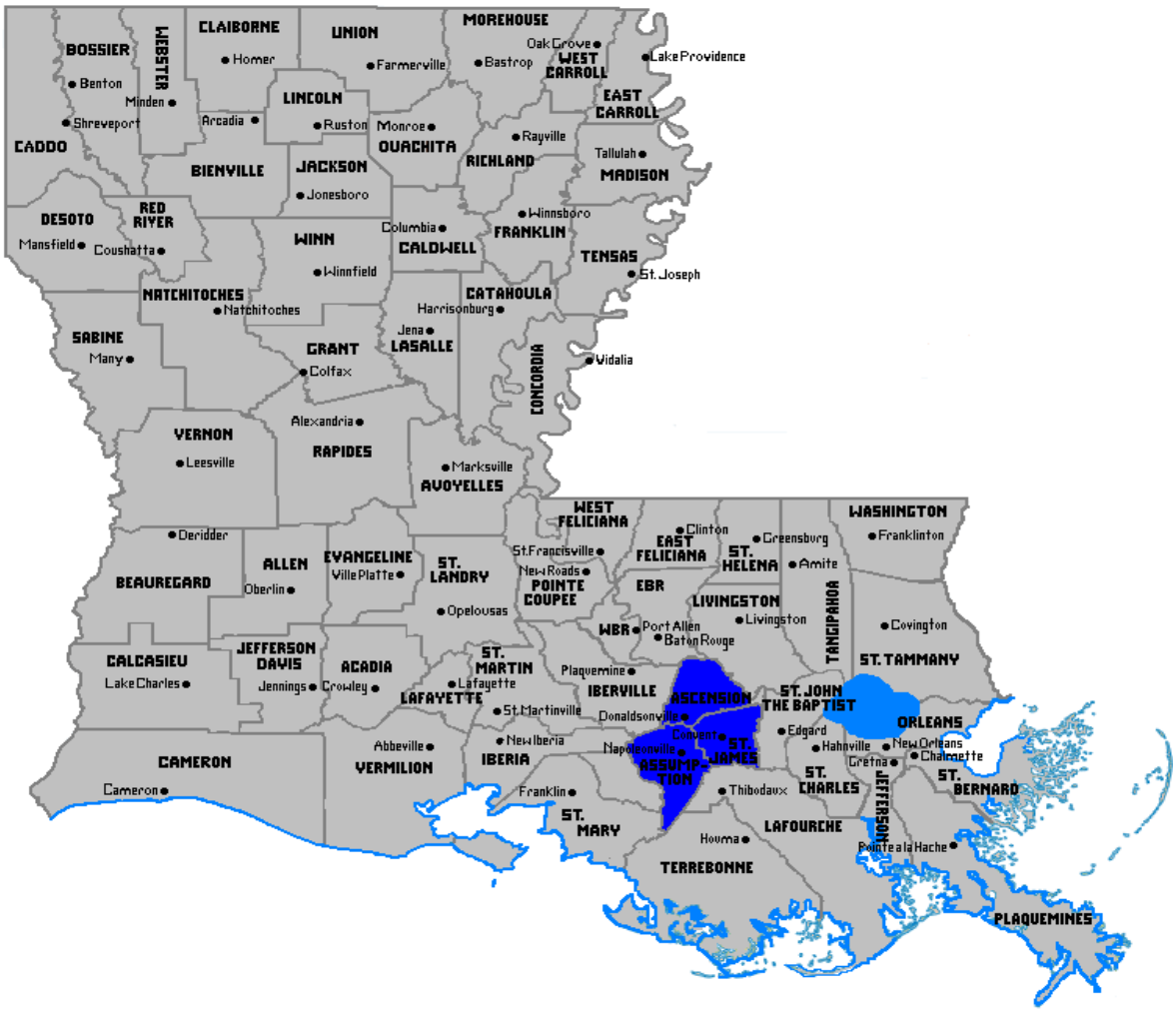

CY 2014 Capital Outcomes
5
4
3
2
1
0
4
2
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials
Capital cases may include cases initially opened
by the district office
and transferred to a program office at some
later stage in the proceedings.

District 22 CY2014	Total CY2014
District Defender: John Lindner, II	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	-
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	100,965
District Assistance Fund (DAF)	1,105,936
Supplemental/Emergency Funds	45,634
Grants	-
Other State Income -List source(s)	26,829
Total for State Government	1,279,364
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	46,083
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	166,758
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	127,003
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	5,200
City & City-Ward Courts	-
Judicial District Courts	4,879
Juvenile Court	871
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	91,570
Magistrates' Courts	-
Municipal Court	46,160
Parish Courts	-
Traffic Court	35,998
Non-itemized, lump sum collected and remitted by all courts	113,622
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	778,538
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	1,076,838
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	63,343
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	63,343
Total for Local Government	1,480,025
Investment Earnings	
Interest Income	826
Other Investment Income - List source(s)	-
Total for Investment Earnings	826
Other Sources (Grants & Contributions)	
Non-Profit Organizations	24,000
Private Organizations	-
Corporate	-
Other - List source(s)	5,270
Total for Other Sources (Grants & Contributions)	29,270
Total for REVENUE	2,789,485

District 22 CY2014	Total CY2014
District Defender: John Lindner, II	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	1,797,467
Accrued Leave	45,870
Payroll Taxes	146,063
Hospitalization and Disability Insurance	190,933
Retirement	-
Other	-
Total for Personnel Services and Benefits	2,180,333
Travel/Training	
Parking/Auto Tolls	199
Travel/Lodging/Per Diem/Mileage	20,562
Total for Travel/Training	20,761
Operating Services	
Advertisements	1,911
Workers' Compensation	9,028
Insurance - Malpractice	19,029
Insurance - Auto/Physical Liability	2,626
Insurance - Other	522
Lease - Office	13,500
Lease - Auto/Equipment	4,863
Lease - Other	-
Office Repair and Maintenance	11,281
Office - Telephone/Utilities/Postage/Internet	29,086
Dues and Seminars	10,447
Law Library/Journals/Subscriptions	23,641
Office Supplies	26,606
Total for Operating Services	152,539
Professional Services	
Audit/Accounting Expense	10,000
Contract Clerical	-
Expert Witness	23,941
Investigators	10,975
Interpreters	-
Social Workers	-
Capital Representation	130,678
Conflict	233,929
Contract - Juvenile Attorneys or CINC	150,277
Misdemeanor Attorney Contracts	45,000
Contract Attorneys - all other	-
IT/Technical Support	188
Total for Professional Services	604,988
Capital Outlay	
Major Acquisitions	3,226
Total for Capital Outlay	3,226
Other Charges	
Other Operating Expenses	4,634
Total for Other Charges	4,634
Total for EXPENDITURES	2,966,480


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
826
0%
29,270
1%
-
0%
1,279,364
46%
1,480,025
53%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
3,226
0%
4,634
0%
604,988
20%
152,539
5%
20,761
1%
2,180,333
74%



The 23rd Judicial District Public Defenders' Office

Ascension (Donaldsonville) - Assumption (Napoleonville) - St. James (Convent)

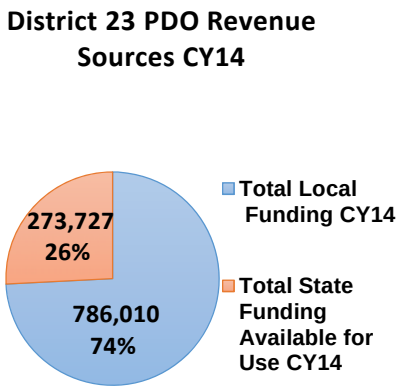
District Defender: Alan J. Robert
12320 LA Hwy. 44, Bldg. 4, Ste. B
Gonzales, LA 70737
(225) 647-9673

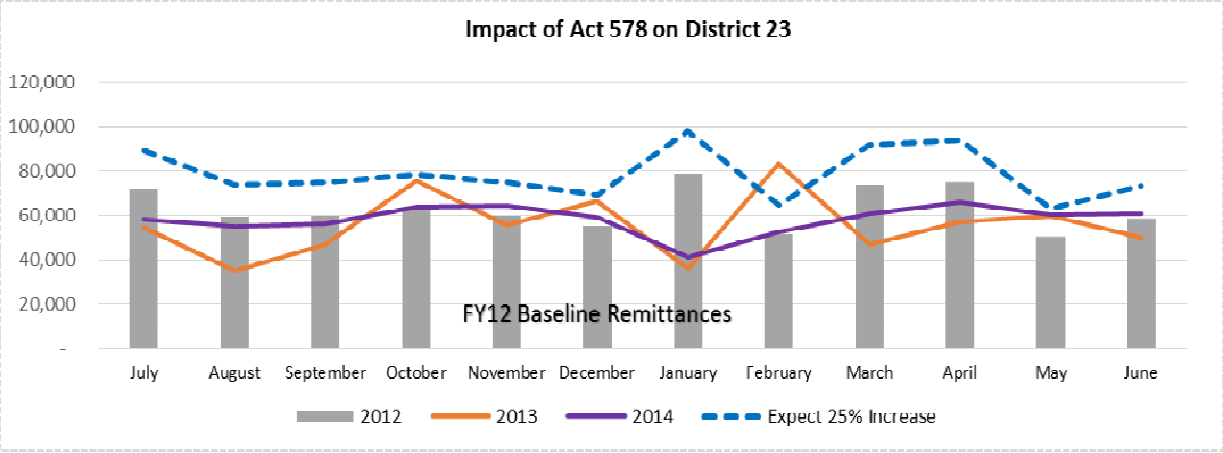
23RD JUDICIAL DISTRICT
ASCENSION, ASSUMPTION, ST. JAMES PARISHES

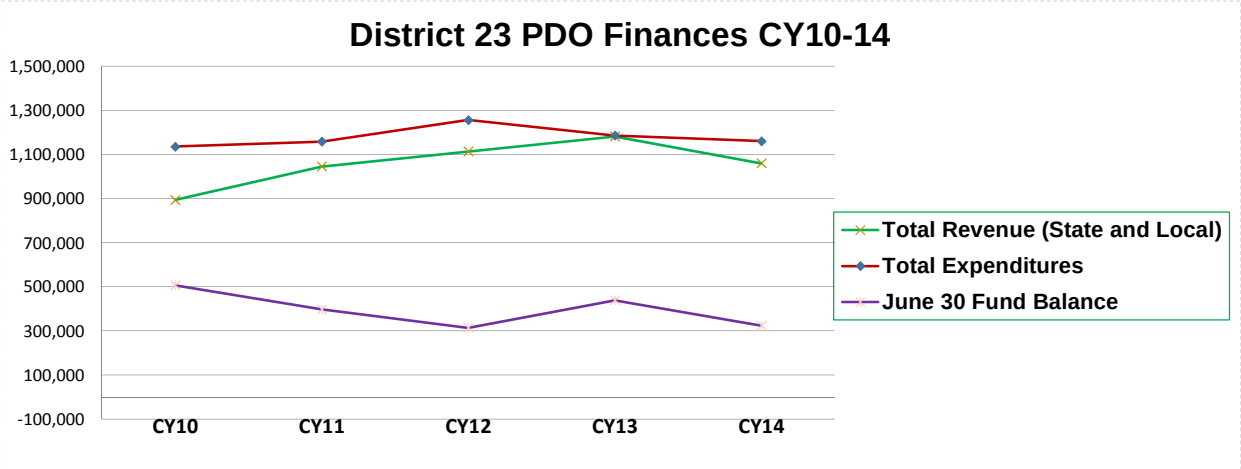
During calendar year 2014, the 23rd Judicial District Public Defenders Office handled 5,704 cases. The office received $1,059,737 in total revenues to handle these cases, approximately 74% of which came from local funding. This funding was derived primarily from traffic tickets and special court costs.

With the exception of a single instance, the 23rd has always failed to realize the 25% increase in local funds that was expected to materialize as a result of Act 578 (2012).

The 23rd Judicial District office's expenditures exceed the office's revenues. While it is too early to project when the 23rd Judicial District office will exhaust its fund balance, without an increase in revenues or reduction in expenditures, the office will continue to deplete its fund balance eventually becoming insolvent.







The 23RD JDC Public Defenders' Office

Parish(es) & Seat(s)	Ascension - Donaldsonville; Assumption - Napoleonville; St. James - Convent.
Population	159,332
Juvenile Population	42,487
District Defender	Alan J. Robert
Years as District Defender	6
Years in Public Defense	10
Office Manager	Phyllis Glover
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Phyllis Glover, L. Monica McCrory , Sidnie Carr
Primary Office Street Address	12320 LA Hwy. 44, Bldg. 4, Ste. B
City	Gonzales
ZIP	70737
Primary Phone	225-647-9673
Primary Mailing Address	12320 LA Hwy. 44, Bldg. 4, Ste. B, Gonzales, Louisiana, 70737.
Primary Fax Number	225-647-9683
Primary Emergency Contact	Alan J. Robert, 18421 Greenbriar Avenue, Prairieville, LA 70769.
Primary Emergency Phone	225-954-2555
Secondary Emergency Contact	Phyllis Glover
Secondary Emergency Phone	225-313-2258
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	Phyllis Glover-12320 La. Hwy 44 Bldg 4 Ste B, Gonzales, La. 70737
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Pujol & Pryor Attorneys At Law
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	1,650
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	J. Wayne Sheets, CPA , outside CPA services
Courts and Locations	District Court (5 divisions) in Gonzales, Donaldsonville, Napoleonville, Convent; Parish court in Gonzales & Donaldsonville; Juvenile Court in Gonzales, Donaldsonville, Napoleonville, Convent; Non-Support Court in Gonzales, Donaldsonville, Napoleonville.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	Section A through E (5 Divisions) of District Court and Juvenile Court meeting in Donaldsonville, Gonzales, Convent and Napoleonville, (1) Parish court for Ascension Parish meeting in Gonzales, and Donaldsonville.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Public Defenders are assigned to each division by this office. Cases are assigned preliminarily by the Judges to the defenders assigned to that division by our office.

Name of Adult Detention Facilities in This District	Ascension Parish Jail, Donaldsonville, Louisiana
Name of Adult Detention Facilities Outside the District Which Hold Clients	Avoyelles Correction Center, holds some females.
Name of Juvenile Detention Facilities In This District	Assumption Parish Juvenile Detention Center.
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes. Most juvenile cases are in Ascension Parish and detention facility is in Assumption Parish.
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	Yes. If they are considered dangerous by the transporting deputy.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	None
District Attorney	Ricky Babin
Chief Judge of Criminal District Court	Judge Alvin Turner Jr.- 2015
Juvenile Court Judges (Specify District of City Court)	Judge Jason Verdigets- Div. "A"; Judge Thomas J. Kliebert, Jr. Div. "B"; Judge Tess Percy Stromberg Div."C" ; Judge Jessie LeBlanc Div"D"; Judge Alvin Turner, Jr. "E" ; Judge Marilyn Lambert- Parish Court does juvenile cases in Ascension Parish.
Drug Court Judges	Judge Tess Percy Stromberg will continue the drug section in Div. "C"
Mental Health Court Judges	None
Other Specialty Court	Judge Lambert - Parish Court (Misdemeanor in Ascension Parish).
Name of Specialty and Brief Description:	Misdemeanors assigned to Parish Court in Ascension Parish: Non Support heard by a hearing officer TBA for 2015.
Indigency Determined by Whom and How?	Judges make initial assessment at 72 hour hearing or 1st court appearance and defender assigned completes application and determination of indigence made by District Defender or his designee.
When is Assignment/Appointment of Counsel Made?	At defendants initial appearance before judicial officer where defendant learned of charge and defendant's liberty was subject to restriction.
Initial Client Intake Conducted By Whom? (Name and Title)	Judges do preliminary indigency determinations. Attorney appointed completes applications at initial meeting. Walk in clients are given applications by P.D.O. staff, and approved by the District Defender.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Upon appointment by a judge client is given an application and contact information on their attorney. they are advised to complete the application and return to our office with the application fee or to mail the same. walk ins are provided with an application to complete and it is reviewed by the district defender or his designee for qualification. upon approval an attorney is assigned an contact information given to the client.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	409

How Many Application Fees Were Waived?	9
How Many Application Fees Were Reduced?	0
Total Application Fee Dollars Collected in 2014	16,165
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	Fees paid to our office or attorney who forwards fee to our office per contract.
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	653,252
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Forms approved by the state Staff are attached to all receipts from the 3 Sheriffs and City Clerk.
Who Collects the Assessed Court Fees?	Three Sheriffs and one City Clerk.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Collecting Agencies provides detailed work sheets
Who Remits the Court Fees Collected?	(3) Sheriffs or City Clerks
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Forms approved by the state Staff are attached to all receipts from the 3 Sheriffs and One City Clerk.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	The District Defender sends recommended amounts to the judge's by written correspondence. Judge's enter amount into court minutes.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Court minutes.
Who Collects the Assessed Partial Payments?	Public Defender Office or Sheriff if part of a plea.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Public Defender Office keeps records of all fees collected by office, and Sheriff's office sends record of fees collected.
Who Remits the Partial Payments Collected?	The Sheriff's or City Clerks submit all fees collected.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Any money collected by an agency is accompanied by explanatory documentation.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	3,934
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Yes. Yes, private employment is addressed in the Attorney Contract with the Public Defender Office.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	See Attached Contract.
Primary Immediate Needs	We need funds to hire a social worker and staff investigator.
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	No
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	We have reduced salary rather than reducing attorneys. We anticipate eliminating a non support attorney in June 2015 .We have replaced a full time staff member with a part time hourly worker.
Immediate Critical Issue Areas	Funding for investigators for capital cases which has been passed down to our office by board action in 2014.

Long-Term Critical Issue Areas	Money for benefits for full time defenders.
Please List All New Hires in 2014 (Name and Title)	Rick Alessi contract attorney and Tricia Ward, contract attorney; these are replacement attorneys for non renewed positions and not new positions.
Please List All Promotions in 2014 (Name and Title)	None
2014 Media Coverage and/or Major Accomplishments	Resolved several capital cases by plea to non capital crime.
Number of Expected New Attorney Hires in 2015	We will only replace attorneys who leave are not retained. No new positions are expected.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	We use training provided by the LPDB Staff, pay for seminars in areas of practice, and conduct 8 hours of mandatory yearly training by our office. Also we assign new defenders to a division with more experienced defenders to monitor and mentor. We have a full time Litigation Supervisor as of July 2013.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No. attorney contract includes duties and responsibilities of the independent contractors.
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	All attorneys are independent contractors except the District Defender, and the Litigation Supervisor. They are required to follow the requirements and suggestions found in their written contract. The District Defender, and/or the Litigation Supervisor monitors all trials, especially serious offenses, and consults with the defender on questions of law and strategy. The District Defender visits each defender at least once per year in their office to formally evaluate each attorney's progress and maintains written reports.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	None
Please Attach Your Office Organizational Chart	See Attached.
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	None
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Medical benefits provided for all full time staff Personal (1), and the District Defender and Litigation Supervisor.
Regular Meetings for Any Staff, Please Describe	Staff consist of 1 full time and 1 part time employee. They meet daily with the District Defender or the Litigation Supervisor.
Number of NEW capital cases in CY14 handled by your office	3
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	5
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	1
Number of Writs Your District Handled in 2014	4
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	4
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	3
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Cases transferred are assigned a felony trial attorney who is assisted by the juvenile attorney originally assigned

Please Provide the Names of All State Representatives and Senators from Your District	Jody Amedee, Johnny Berthelot, Eddie Lambert, Troy Brown, Clay Schexnaydre, Ed Price.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	The District Attorney has recently begun an extended diversion program that will reduce our revenue from the $45.00 Special Assessment. also one municipality closed its police department costing us about $80,000. in anticipated loss revenue.
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	We have a full time Litigation Supervisor, In House Capital Attorney. Health Insurance for all full time employees, Workman Comp insurance, Malpractice Insurance, premises insurance, and non owned auto insurance.

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
Robert, Alan J.	225-647-9673
Jones, Susan Kutcher	225-647-9674
Part-Time Contract Attorneys	**Contact Information**
Ambeau, Jarrett P.	225-395-0794
Bridges, Christopher J.	225-644-7250
Smith, David R.	225-647-7246
Hebert, Blaine M.	504-481-7434
Heggelund, Jeffrey M.	225-6449295
Battiste, Shannon L.	225-364-0424
Valentine, Wesley Benjamin	225-644-6584
Francis, Sr., Bernard J.	225-473-8535
Unangst, Ersalee C.	225-363-6547
Gutierrez, John A.	225-744-3555
Petit, Dale J.	225-869-5997
Williams, Don R.	225-907-2673
Barbier, Timothy J.	985-369-2337
Ward, Trisha	504-358-8690
Alessi, Rick A.	225 644 7855
Belanger, Ashley	225-252-2736
Messer, Rusty M.	225-644-1255
Myles-Crosby, Tiffany	225-590-3838
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Carr, Sidnie	225 644 2968
Glover, Phyllis D.	225-647-9673

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Alan J. Robert
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	
Microsoft Office 2010	x
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	Will be implementing this Year.
Quicken	
Intuit	
Other (list here):	J. Wayne Sheets, C.P.A.
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	x
Internet Explorer 9	
Firefox	x
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	

Television	
DVD	
VCR	
Desktop PCs	2
Laptops	2
Video Cameras	
Digital Cameras	
Video Conferencing Systems	
B&W Laser Printers	1
Color Printers	
Wireless Cards	
Smartphones (Funded by Office)	1
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	2MB = upload of 256
Provider Name:	Eatel
Email Provider:	Eatel
Please list any software or computer equipment in which you need training:	None

23rd District Defender Office CY 2014 Caseloads & Outcomes

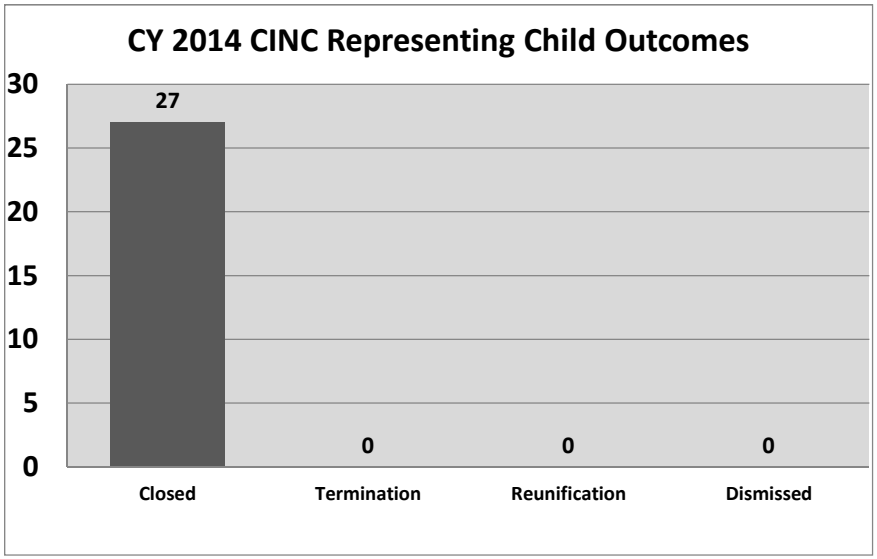
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	66	44	36	102	N/A	N/A	N/A	N/A	2	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	21	27	19	40	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	82	90	86	168	0	22	N/A	N/A	2	N/A	N/A	N/A	N/A	N/A	0
Termination	4	5	1	5	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	52	58	33	85	N/A	N/A	0	0	32	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	263	327	184	447	N/A	N/A	15	3	120	18	N/A	N/A	0	0	0
Delinquency Felony	96	94	56	152	N/A	N/A	24	5	78	32	N/A	N/A	0	3	3
Delinquency-Life	4	11	7	11	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	4	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	1247	1228	338	1585	N/A	N/A	188	18	206	8	0	0	3	2	5
Adult Felony Non-LWOP**	1704	1595	1303	3007	N/A	N/A	638	172	728	160	2	7	0	6	15
Adult LWOP	0	7	11	11	N/A	N/A	0	1	2	0	0	2	0	0	2
Capital***	2	1	1	3	N/A	N/A	2	1	2	0	0	0	0	0	0
Revocations	32	74	40	72	N/A	N/A	9	1	5	0	N/A	N/A	N/A	N/A	0
PCR	7	4	9	16	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1	2	3
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

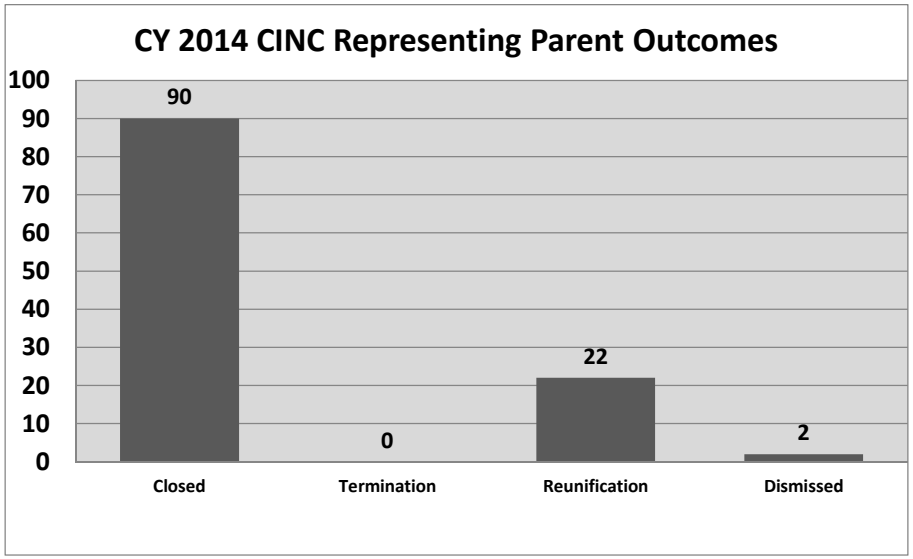
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

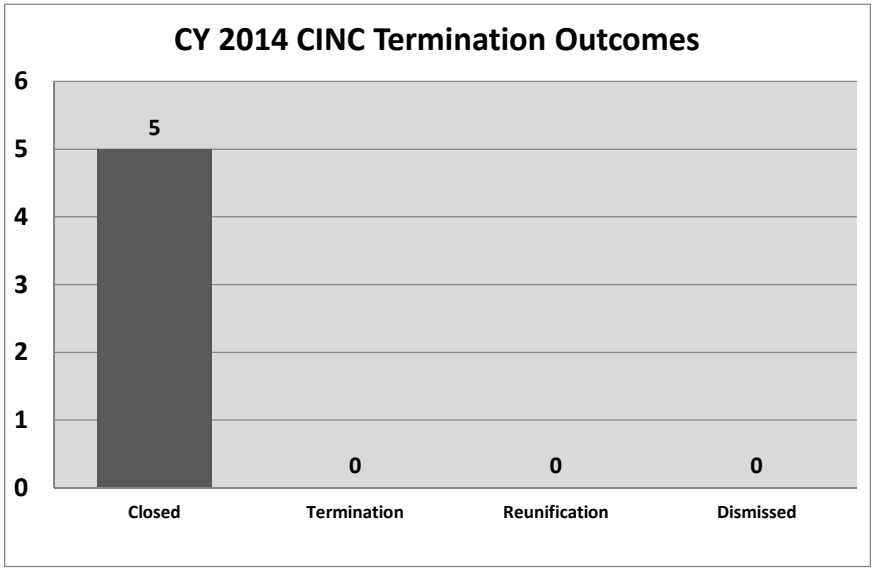
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

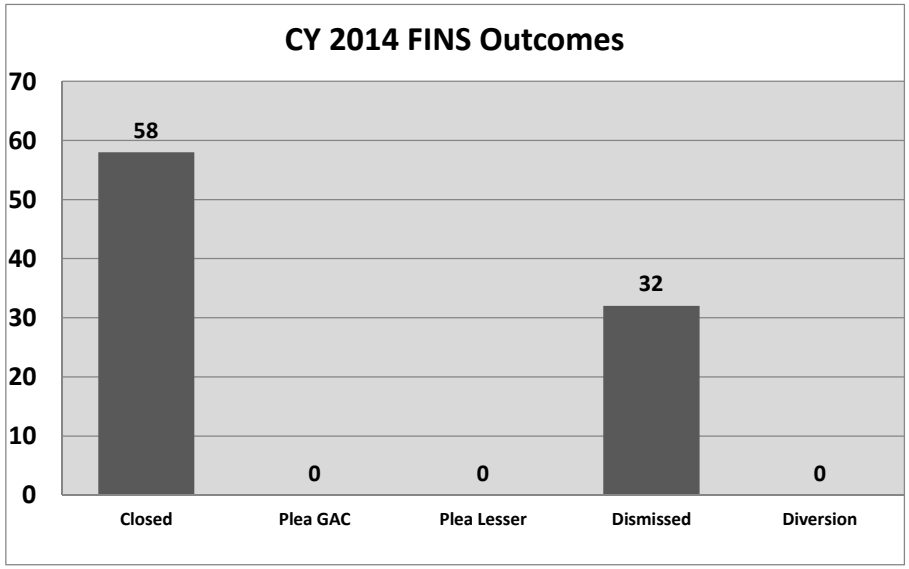
****Life Without Parole**

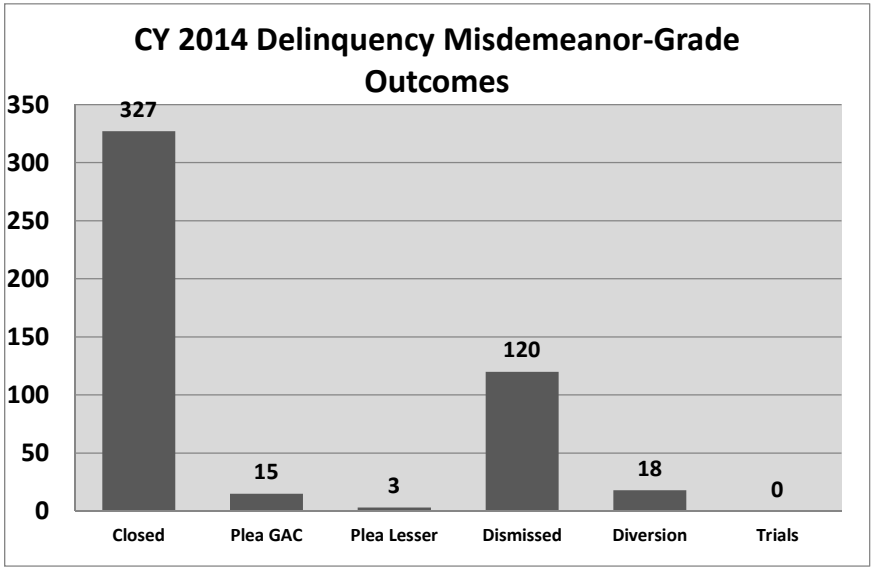
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

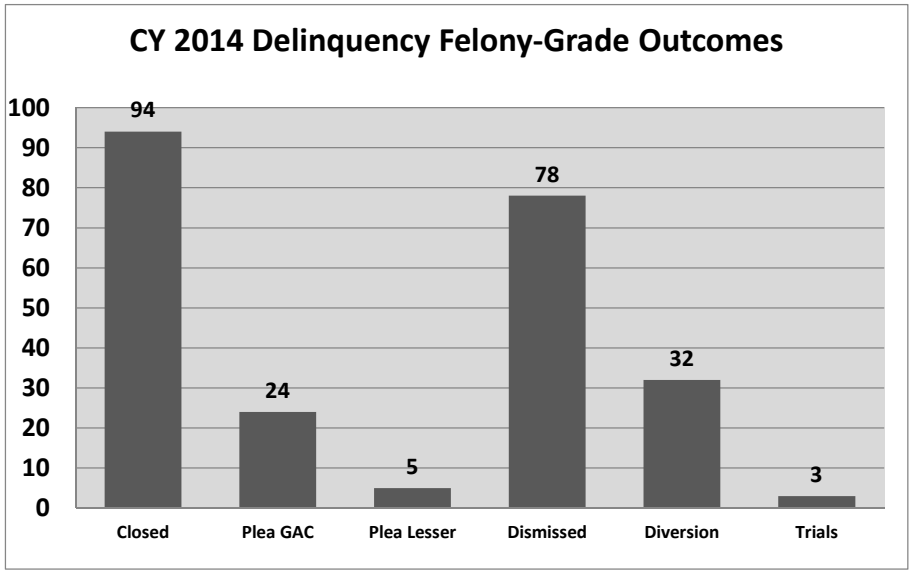

CY 2014 CINC Representing Child Outcomes
30
25
20
15
10
5
0
27
0
0
0
Closed
Termination
Reunification
Dismissed

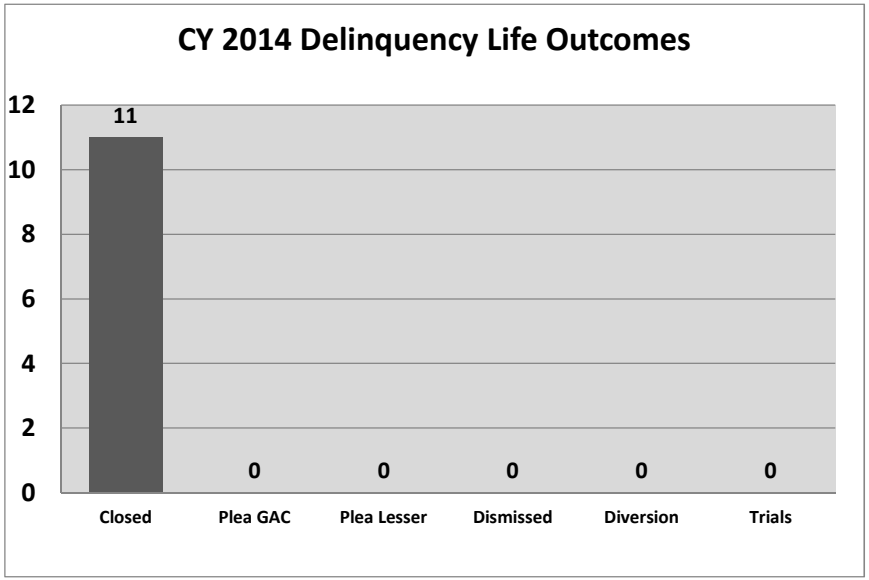

CY 2014 CINC Representing Parent Outcomes
100
90
80
70
60
50
40
30
20
10
0
90
0
22
2
Closed
Termination
Reunification
Dismissed

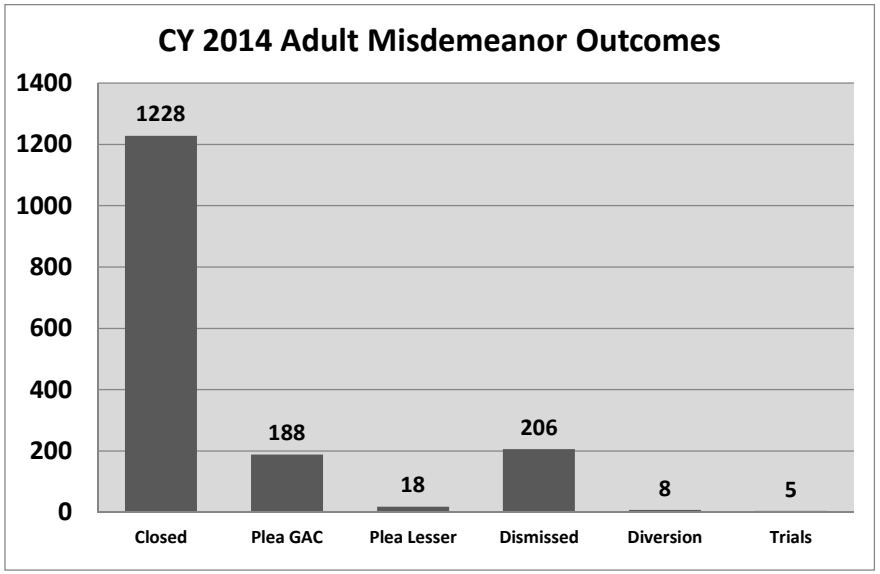

CY 2014 CINC Termination Outcomes
6
5
4
3
2
1
0
5
0
0
0
Closed
Termination
Reunification
Dismissed

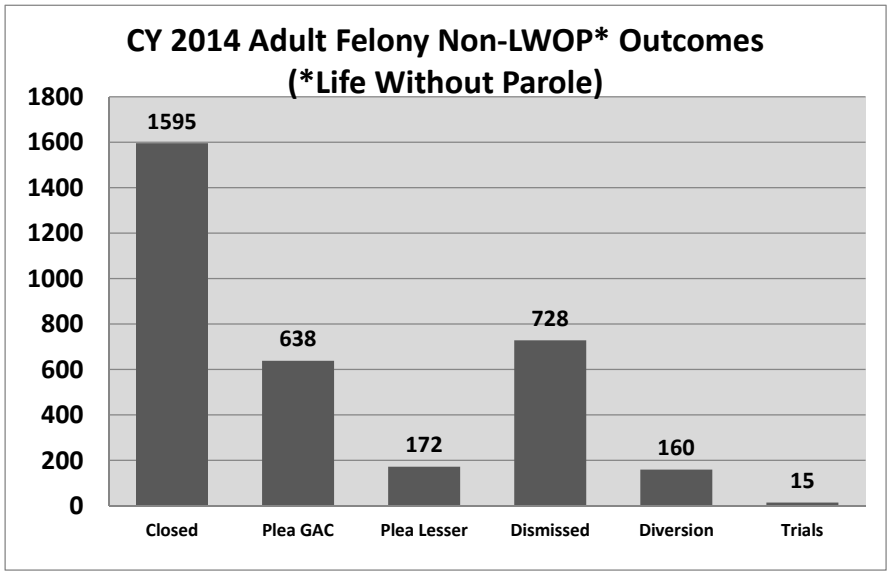

CY 2014 FINS Outcomes
70
60
50
40
30
20
10
0
58
0
0
32
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

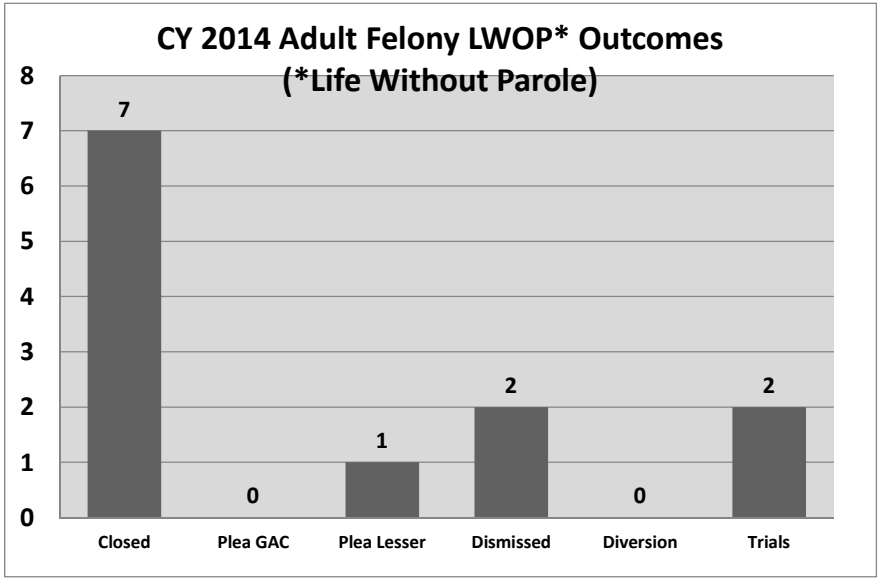

CY 2014 Delinquency Misdemeanor-Grade Outcomes
350
300
250
200
150
100
50
0
327
15
3
120
18
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

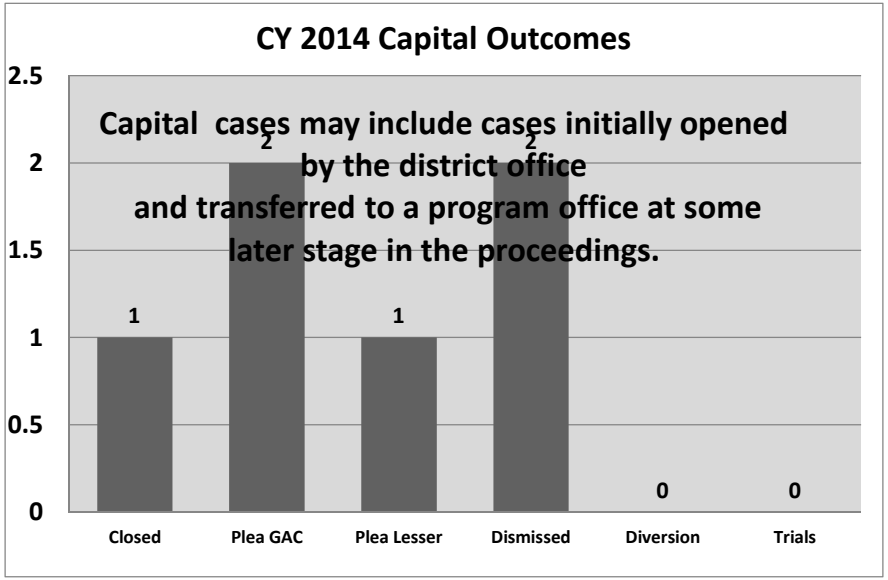

CY 2014 Delinquency Felony-Grade Outcomes
100
90
80
70
60
50
40
30
20
10
0
94
24
5
78
32
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
12
10
8
6
4
2
0
11
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
1400
1200
1000
800
600
400
200
0
1228
188
18
206
8
5
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

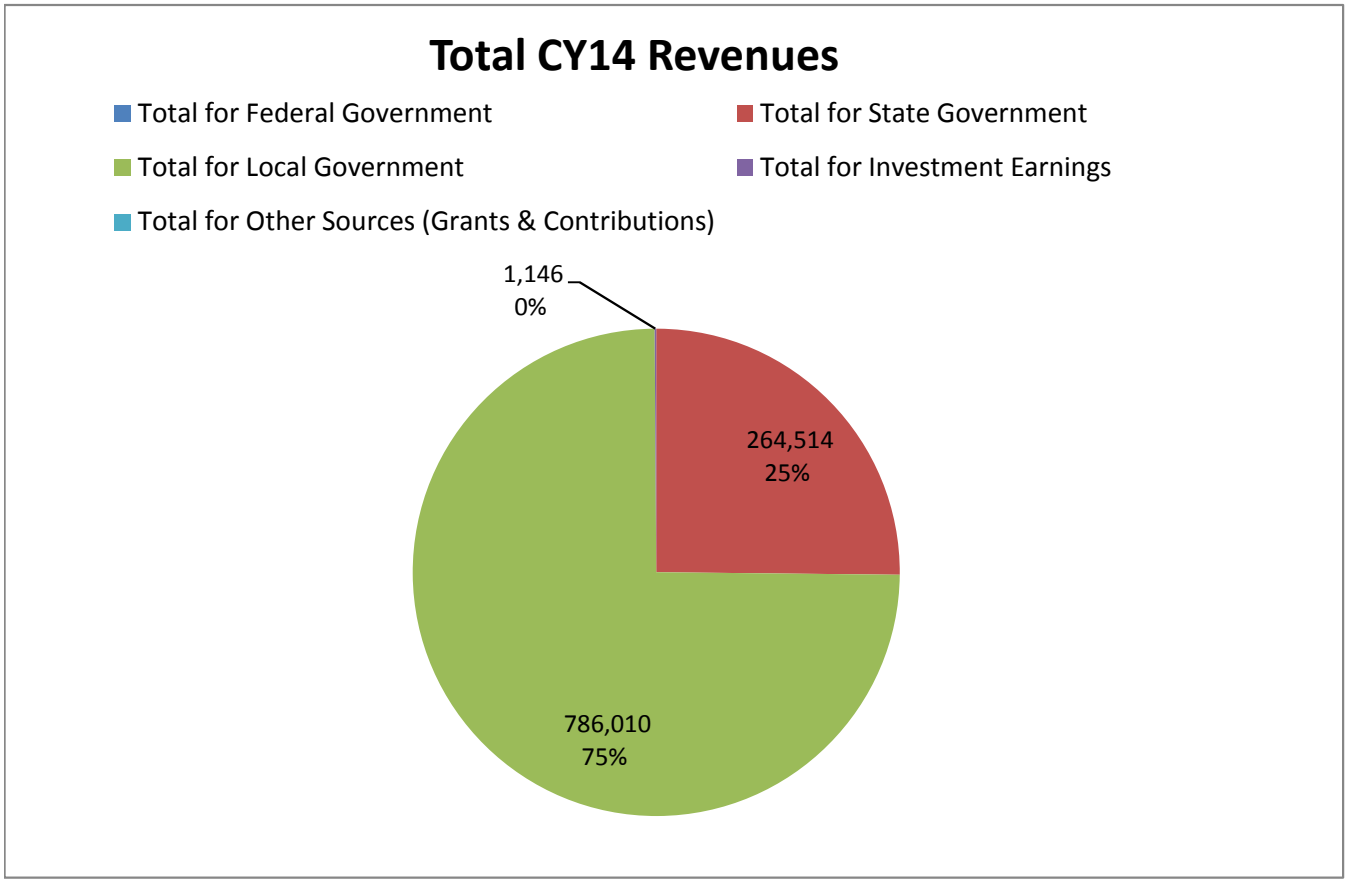

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
1800
1600
1400
1200
1000
800
600
400
200
0
1595
638
172
728
160
15
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

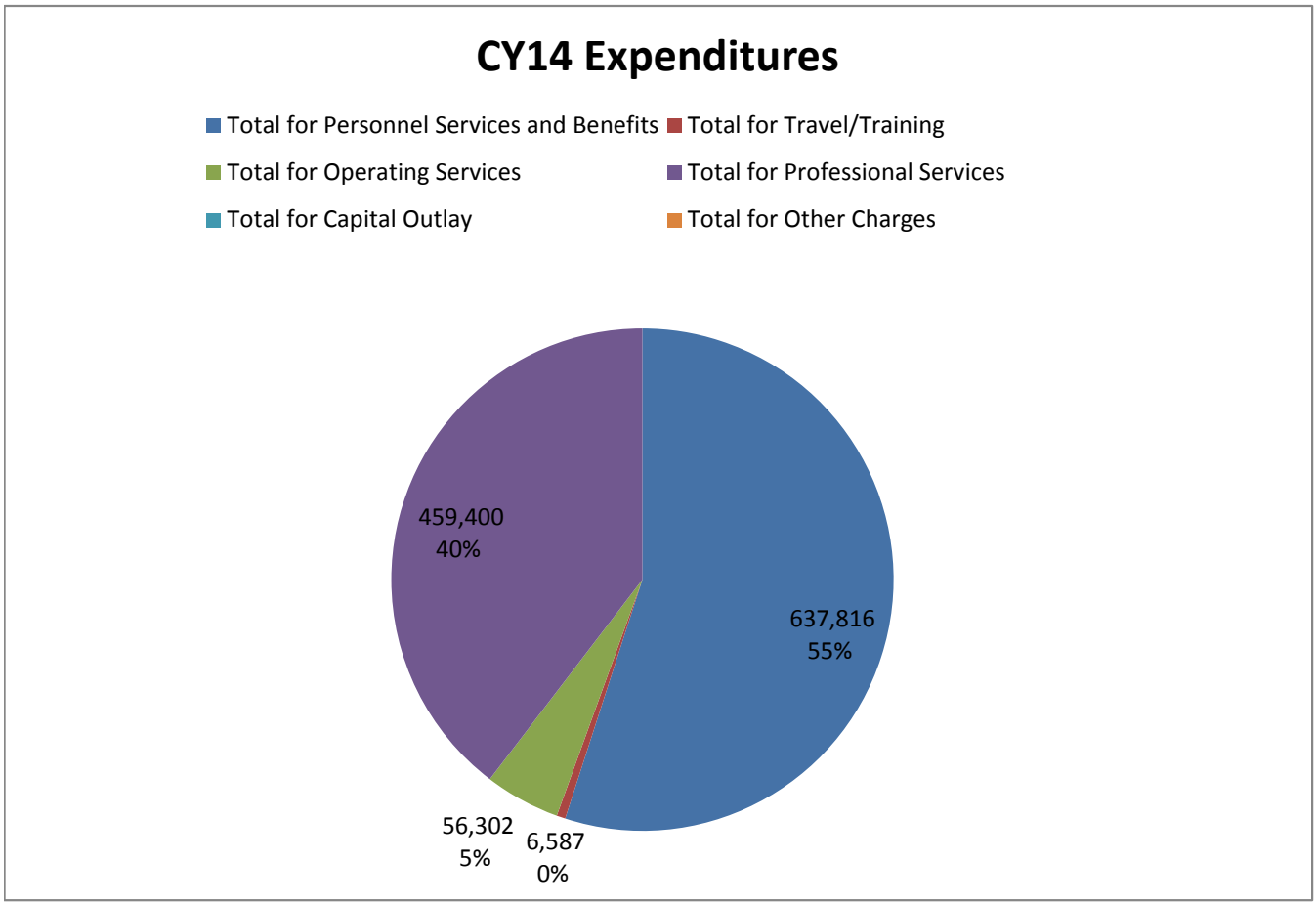

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
8
7
6
5
4
3
2
1
0
7
0
1
2
0
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Capital Outcomes
2.5
2
1.5
1
0.5
0
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
1
2
1
2
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 23 CY2014	Total CY2014
District Defender: Alan Robert	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	29,776
District Assistance Fund (DAF)	186,126
Supplemental/Emergency Funds	37,402
Grants	1,272
Other State Income -List source(s)	9,938
Total for State Government	264,514
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	127,118
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	320
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	532,888
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	105,585
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	638,473
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	16,085
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	-
Other Local Income -List source(s)	4,014
Total for Charges For Services	20,099
Total for Local Government	786,010
Investment Earnings	
Interest Income	1,146
Other Investment Income - List source(s)	-
Total for Investment Earnings	1,146
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	1,051,671

District 23 CY2014	Total CY2014
District Defender: Alan Robert	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	221,462
Accrued Leave	-
Payroll Taxes	17,752
Hospitalization and Disability Insurance	32,058
Retirement	-
Other	366,544
Total for Personnel Services and Benefits	637,816
Travel/Training	
Parking/Auto Tolls	2,907
Travel/Lodging/Per Diem/Mileage	3,680
Total for Travel/Training	6,587
Operating Services	
Advertisements	-
Workers' Compensation	1,062
Insurance - Malpractice	13,296
Insurance - Auto/Physical Liability	-
Insurance - Other	-
Lease - Office	18,000
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	2,821
Office - Telephone/Utilities/Postage/Internet	7,753
Dues and Seminars	1,150
Law Library/Journals/Subscriptions	5,288
Office Supplies	6,932
Total for Operating Services	56,302
Professional Services	
Audit/Accounting Expense	11,952
Contract Clerical	500
Expert Witness	19,311
Investigators	880
Interpreters	-
Social Workers	-
Capital Representation	15,034
Conflict	9,244
Contract - Juvenile Attorneys or CINC	30,328
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	372,151
IT/Technical Support	-
Total for Professional Services	459,400
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	-
Total for Other Charges	
Total for EXPENDITURES	1,160,105


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
1,146
0%
264,514
25%
786,010
75%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
459,400
40%
637,816
55%
56,302
5%
6,587
0%

The 24TH Judicial District Public Defenders' Office

Jefferson (Gretna)

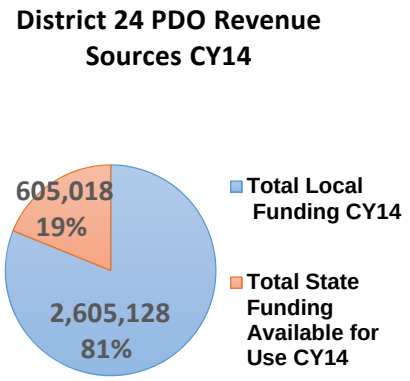
District Defender: Richard M. Tompson
848 2ND Street, 3RD Floor
Gretna, LA 70053
(504) 364-2824

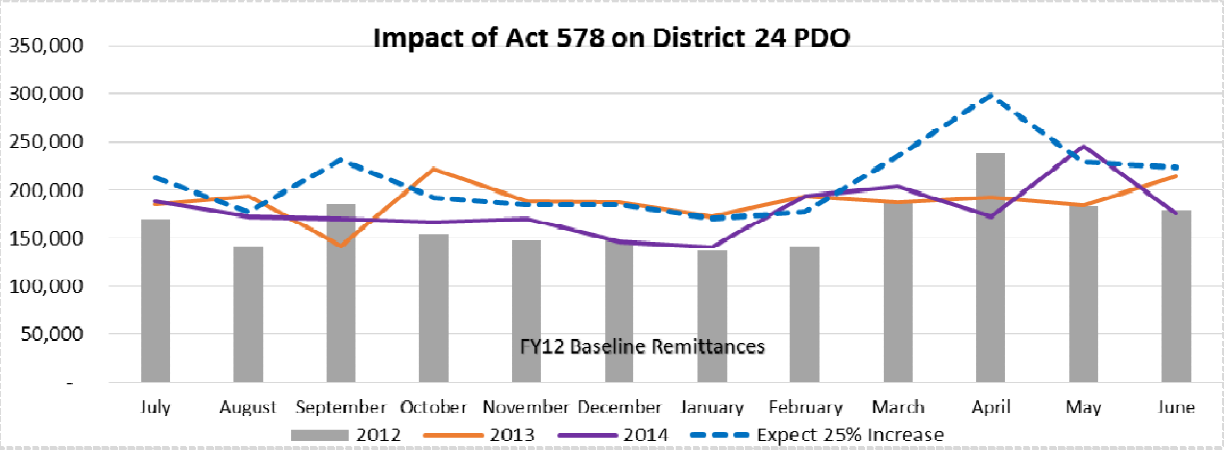
24TH JUDICIAL DISTRICT

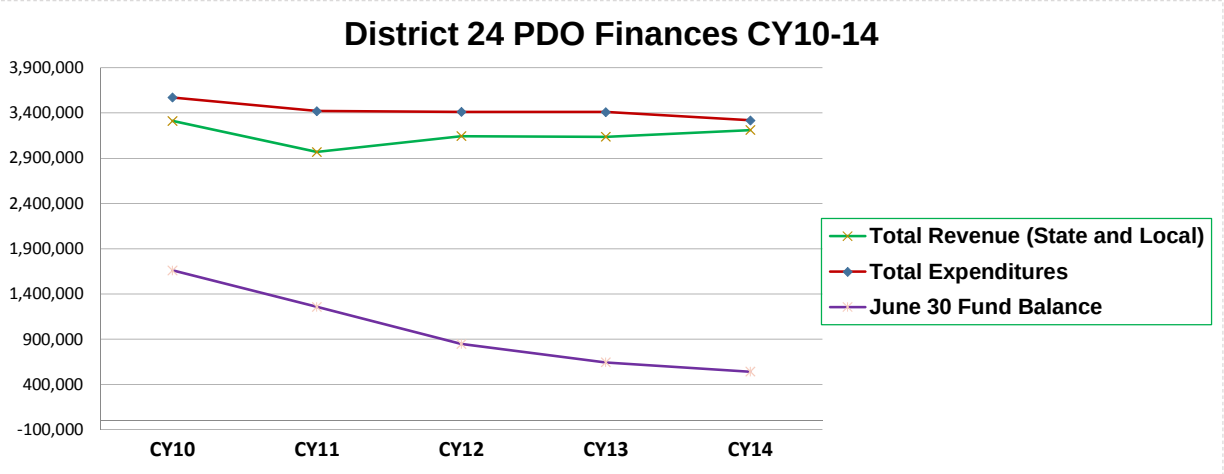
During calendar year 2014, the 24th Judicial District Public Defenders Office handled 10,400 cases. The office received $3,210,146 in total revenues to handle these cases, approximately 81% of which came from local funding. This funding was derived primarily from traffic tickets and special court costs.

Since the inception of Act 578 (2012), the 25% expected increase in local have failed to materialize more than fifty percent of the time.

The 24th Judicial District office's expenditures exceed the office's revenues. While it is too early to project precisely when the 24th Judicial District office will exhaust its fund balance, without an increase in revenues or reduction in expenditures, the office will continue to deplete its fund balance at the current steep rate inevitably becoming insolvent.



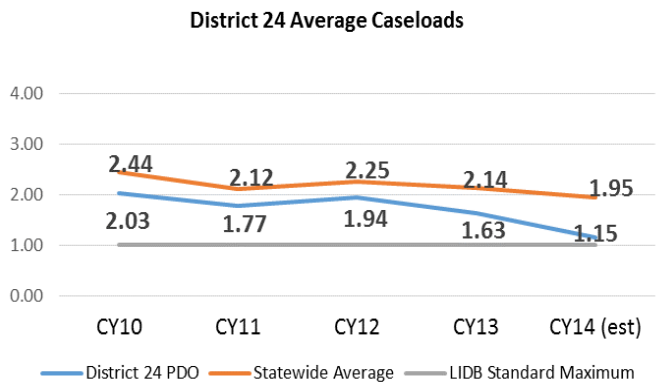




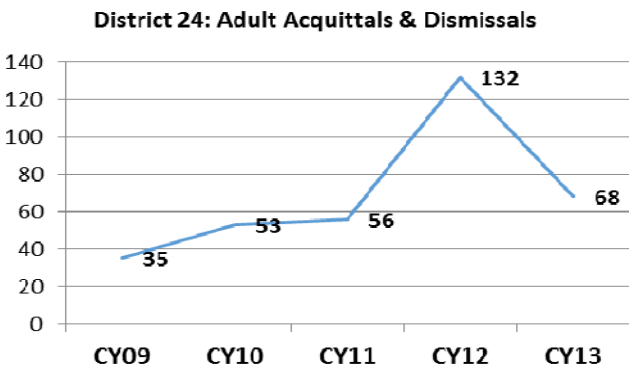
JEFFERSON PARISH

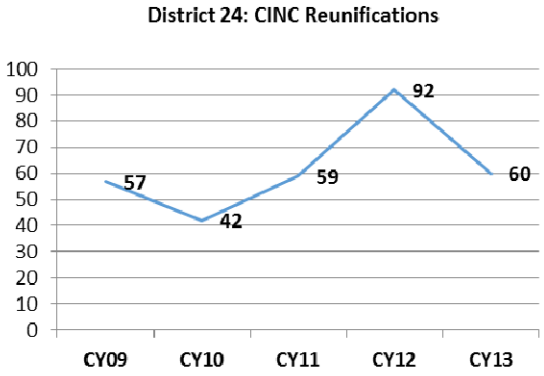
Richard M. Tompson
District Defender
848 2nd Street, 3rd Floor
Gretna, LA 70053
504-364-2824

In the 24th Judicial District, public defense attorneys maintain caseloads near the recommended caseload limit for each attorney.



Through increased training and supervision, adult client outcomes have significantly improved over the last five years.





The 24TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Jefferson - Gretna
Population	433,676
Juvenile Population	96,276
District Defender	Richard M. Tompson
Years as District Defender	26
Years in Public Defense	32
Office Manager	Darla Noel
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Darla Noel, Office Manager, Lisa Leblanc, Clerk. Joni Langlinais, retired.
Primary Office Street Address	848 2nd Street, 3rd Floor
City	Gretna
ZIP	70053
Primary Phone	504-364-2824
Primary Mailing Address	848 2nd Street, 3rd Floor, Gretna, LA 70053
Primary Fax Number	504-364-2852
Primary Emergency Contact	Richard M. Tompson
Primary Emergency Phone	504-554-9723 Cell
Secondary Emergency Contact	Darla Noel
Secondary Emergency Phone	504-463-4527
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	First Parish Court, 924 David Dr., Metairie, LA 70003; 504-736-8980; Juvenile Court, 1546 Gretna Blvd., Harvey, LA 70058; 504 367-3500 Ext. 327.
Other District Office Contact Personnel (Primary Only)	First Parish Court-Rhonda Wise; Juvenile Court-Nancy Blanda.
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Julie Greenberg
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	$4,250 monthly rent.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	In house.
Courts and Locations	24th JDC, 200 Derbigny St., Gretna, LA 70053; 1st Parish Court, 924 David Dr., Metairie, LA 70003; 2nd Parish Court, 100 Huey P. Long Ave., Gretna, LA 70053; Juvenile Court, 1546 Gretna Blvd., Harvey, LA 70058; Kenner Court, 1801 Williams Blvd., Kenner.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	24th JDC-16 Commissioner Court-1 1st Parish-2 ; 2nd Parish-2 Juvenile Court-3 City Courts-1.

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	The PD assigned to the Magistrate Court is appointed by the Magistrate Judge to all in-jail clients who are qualified. The MPD represents clients until Arraignment. At Arraignment the Commissioner Court orders PDO appointment and Office Staff makes appropriate appointment.
Name of Adult Detention Facilities in This District	Jefferson Parish Correctional Center
Name of Adult Detention Facilities Outside the District Which Hold Clients	None
Name of Juvenile Detention Facilities In This District	Rivarde Detention Center
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	Yes
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	The Jefferson Parish Sheriff's Office stated that they are having severe staffing problems which has limited the number of prisoners kept at the local jail. This staffing problem also gives rise to other issues regarding visitation by private investigators. Therefore, they instituted a rule by which the investigators will not be allowed into the jail without the presence of the attorney who is assigned to that defendant. My first impulse was to attempt to institute some type of legal action, however I consider this a blessing in disguise in that it is requiring lawyers to visit the jail more frequently. Other than the usual delays, the attorneys themselves have no problems having access to their clients in jail.
District Attorney	Paul Connick, Jr.
Chief Judge of Criminal District Court	Judge June Darensburg
Juvenile Court Judges (Specify District of City Court)	Baron Burmaster, Ann Keller, Andrea Janzen
Drug Court Judges	June Darensburg & Cornelius Regan
Mental Health Court Judges	None
Other Specialty Court	Paul Schneider, Patricia Joyce, Commissioner Court.
Name of Specialty and Brief Description:	Commissioner Court handles arraignments both in jail and out of jail; also issues search warrants/arrest warrants and handles preliminary exams. Commissioners also do probable cause determinations (48 Hour).
Indigency Determined by Whom and How?	If incarcerated, by Magistrate Judge at 72 hour hearing. If on bond, at arraignment by Commissioner at Commissioner Court.

When is Assignment/Appointment of Counsel Made?	Magistrate orders appointment of Magistrate PD at 72 hour hearing, then Commissioner, at arraignment, orders PDO appointment for both in-jail and out-of-jail clients.
Initial Client Intake Conducted By Whom? (Name and Title)	Staff enters appointments into PDO system and provides client with a "Cover Sheet" which provides information on attorney and contact information.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	No
Brief Explanation of Intake Process	In-jail: Commissioner PD provides info on appointments from arraignment docket. Out-of-jail: Commissioner orders defendant to come to office and make application, after determining if defendant qualifies.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	7,867
How Many Application Fees Were Waived?	N/A
How Many Application Fees Were Reduced?	18
Total Application Fee Dollars Collected in 2014	48,669
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	2,147,601
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	We hope that the courts do assess a court cost in every case but realistically we "know" that Judges waive costs on certain cases. We presently lack the ability to quantify the cases in which fees are waived.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	None
Who Collects the Assessed Court Fees?	Jefferson Parish Sheriff's Office collects all court costs and fees and then they make distribution to the appropriate entities.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	1st and 2nd Parish and the City of Kenner.
Who Remits the Court Fees Collected?	Jefferson Parish Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Judges order arbitrary amounts.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Reports from Sheriff does not segregate partial payments collected.
Who Collects the Assessed Partial Payments?	JPSO provides a report showing amount of court collected.

What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	JPSO
Who Remits the Partial Payments Collected?	All court cost fees are collected and remitted by JPSO.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None other than general statement of fees collected.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	Partial Indigence Payments not reported separately, therefore cannot give amounts. Estimate would be that amount would be small.
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	This is provided for in their contract.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	The attorney assigned to 1st Parish Court was elected to Bench and we now reassigned one of our bi-lingual attorneys to represent the clients in 1st Parish Court.
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	No
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	We lost 2 District Court attorneys by attrition and 1 Parish Court attorney by election to Bench. We are not replacing 2 District Court people and transferred 1 Commissioner Court attorney to Parish Court. These changes result in a net loss of 3 attorneys.
Immediate Critical Issue Areas	We have no critical issues at this time.
Long-Term Critical Issue Areas	We are anticipating that the funding for our office in the coming year will not be sufficient to maintain the present level of services. One of the solutions would be a reduction in services program.
Please List All New Hires in 2014 (Name and Title)	Cindy Cimino
Please List All Promotions in 2014 (Name and Title)	Paul Fleming-Deputy District Defender
2014 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2015	0
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	CLE and in-service training and mentoring.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	The new Deputy District Defender now assumes a supervisory role under the District Defender.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	Yes, Paul Fleming-Deputy District Defender.
Please Attach Your Office Organizational Chart	The new Deputy District Defender now assumes a supervisory role under the District Defender.

Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	No
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Medical benefits are no longer provided.
Regular Meetings for Any Staff, Please Describe	No
Number of NEW capital cases in CY14 handled by your office	4
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	1
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2014	We do not file writs on final judgments, i.e. rules to revoke, misd. convictions. Attorneys do file writs during course of handling cases, but Data System cannot capture this number.
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	Not available.
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	None. If a case is transferred from Juvenile Court, a district court attorney who handles felony cases is appointed to represent the juvenile.
Please Provide the Names of All State Representatives and Senators from Your District	List provided separately.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	Fully operational e-filing system for the filing of Pre-trial motions.

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
None	
Part-Time Contract Attorneys	**Contact Information**
John Benz	504-361-8330
Marcy Bleich	504-400-4845
Graham Bosworth	504-528-9500
Letita Davis	504-913-0643
Andrew Duffy	504-621-1475
Paul Fleming	504-432-5534
Matthew Goetz	504-388-6153
Raul Guerra	504-443-2000
Lisa Harell	504-908-4294
Alex Lambert	504-259-5827
Denise Larson	504-481-3437

Johnny Lee	504-722-1659
Jessica Mullay	504-258-7294
Marquita Naquin	504-256-7020
Mark Nolting	504-559-4952
Joseph Perez	504-367-9999
Thomas Schexnayder	504-258-0089
Tracy Sheppard	504-339-2995
Elizabeth Toca	504-439-8151
Richard M. Tompson	504-554-9723
Jacque Touzet	504-388-8621
Cesar Vazquez	504-465-0908
George Vedros	504-473-8328
Frazilia Wiggins	504-460-9936
Jarmel Williams	504-223-1299
Lindsey Williams	504-908-5879
Powell Miller	504-920-4897
Michael Somoza	504-265-9880
Robert Louque	504-324-2807
Autumn Town	504-528-9500
Scott, Brad	504-782-0026
Laurence, Annie	504-940-8475
Bowman, Nelson	504-858-4082
Friedberg, Anna	504-444-8557
Cimino, Cindy	504-302-8386
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Darla Noel	504-364-2824
Nancy Blanda	504-364-2820
Donna Chabert	504-364-2820
Lisa Leblanc	504-415-9036

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Darla Noel
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	
Microsoft Office 2010	
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	x
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	x
Firefox	x
Google Chrome	x
Other	

HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	3
DVD	1
VCR	0
Desktop PCs	11
Laptops	39
Video Cameras	0
Digital Cameras	1
Video Conferencing Systems	0
B&W Laser Printers	9
Color Printers	1
Wireless Cards	1
Smartphones (Funded by Office)	1
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	10 Mbps x 2 Mbps
Provider Name:	Cox
Email Provider:	Cox
Please list any software or computer equipment in which you need training:	

24th District Defender Office CY 2014 Caseloads & Outcomes

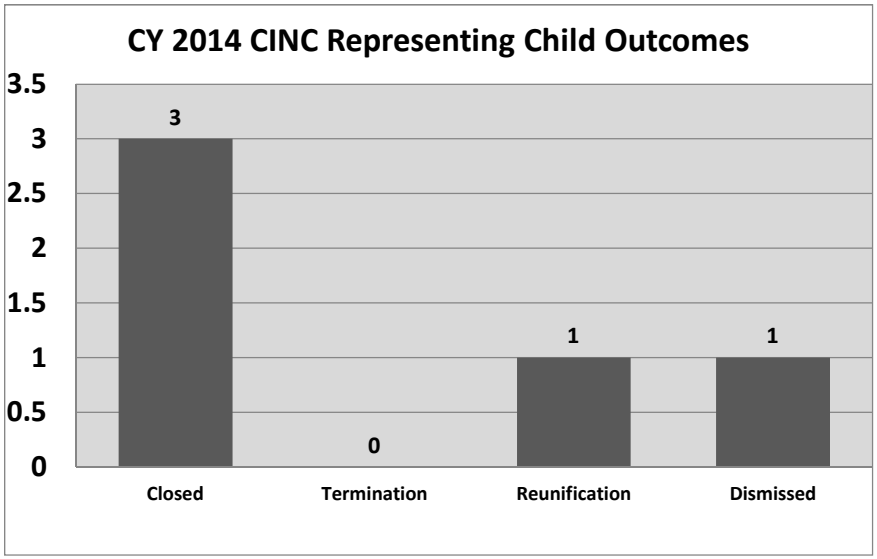
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	3	8	8	0	1	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	271	271	168	439	0	84	N/A	N/A	77	N/A	N/A	N/A	N/A	N/A	0
Termination	49	59	27	76	52	0	N/A	N/A	5	N/A	N/A	N/A	N/A	N/A	0
FINS	53	66	28	81	N/A	N/A	2	0	23	7	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	307	365	185	492	N/A	N/A	229	44	232	75	N/A	N/A	4	18	22
Delinquency Felony	157	130	47	204	N/A	N/A	93	40	70	19	N/A	N/A	4	4	8
Delinquency-Life	1	1	1	2	N/A	N/A	0	0	2	1	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	3657	2799	1027	4684	N/A	N/A	2548	190	1301	27	0	8	9	20	37
Adult Felony Non-LWOP**	3195	3191	984	4179	N/A	N/A	2228	354	414	0	1	15	10	5	31
Adult LWOP	17	28	40	57	N/A	N/A	21	9	7	0	2	6	0	3	11
Capital***	2	1	1	3	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	138	512	30	168	N/A	N/A	0	0	3	0	N/A	N/A	N/A	N/A	0
PCR	5	4	2	7	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	3	3
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

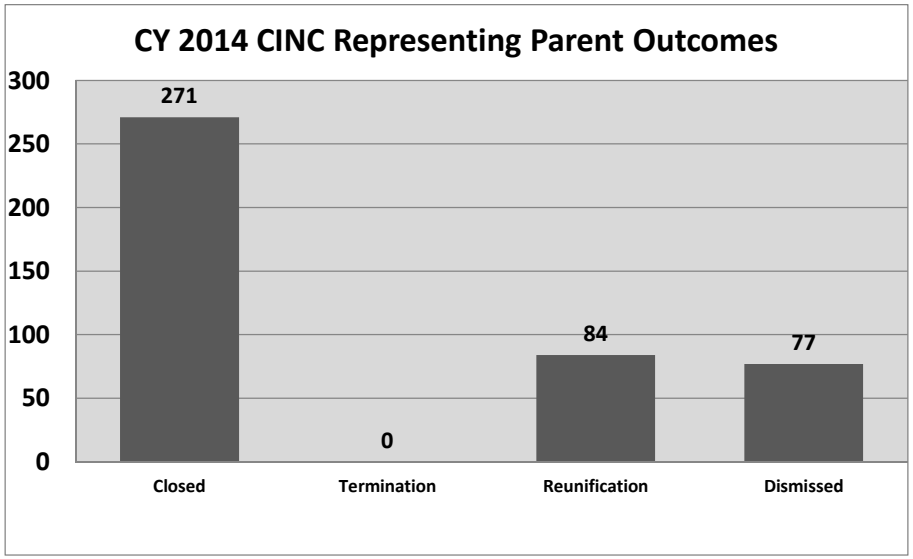
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

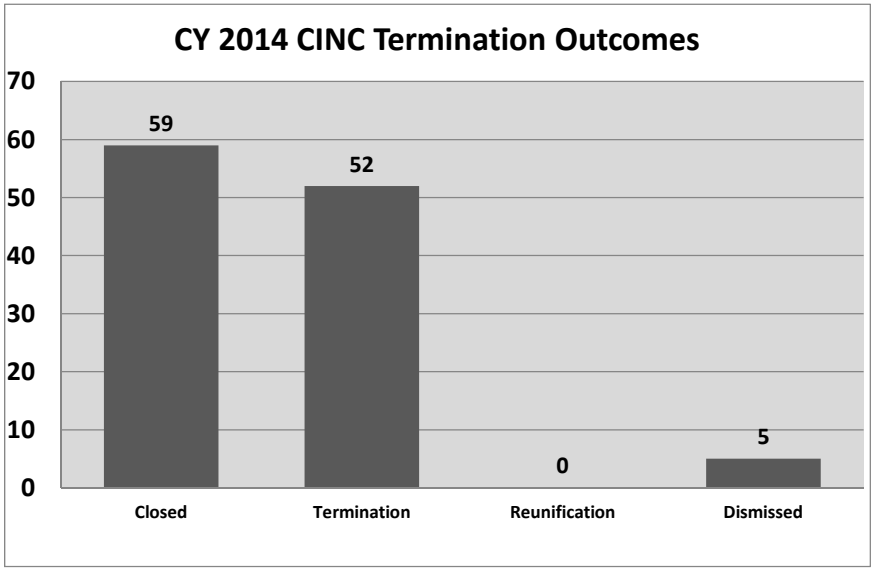
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

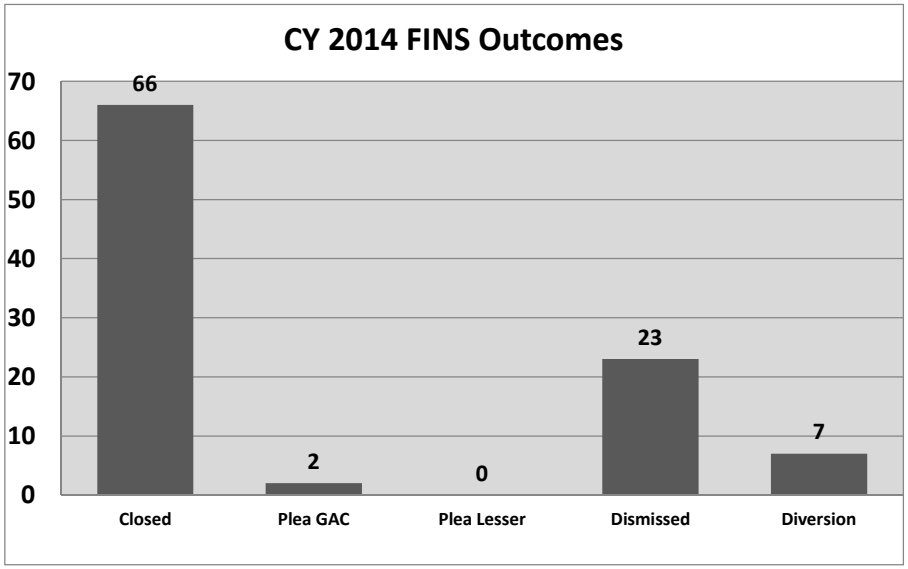
****Life Without Parole**

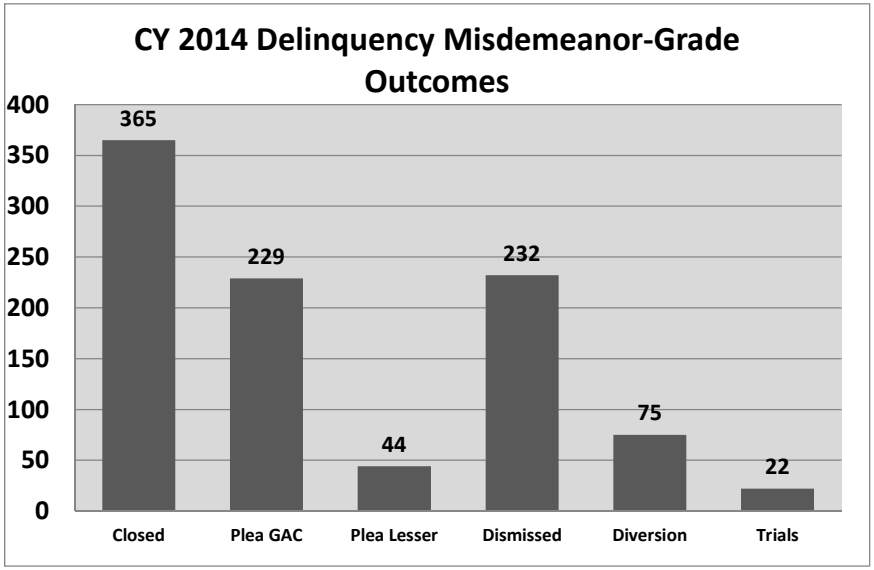
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

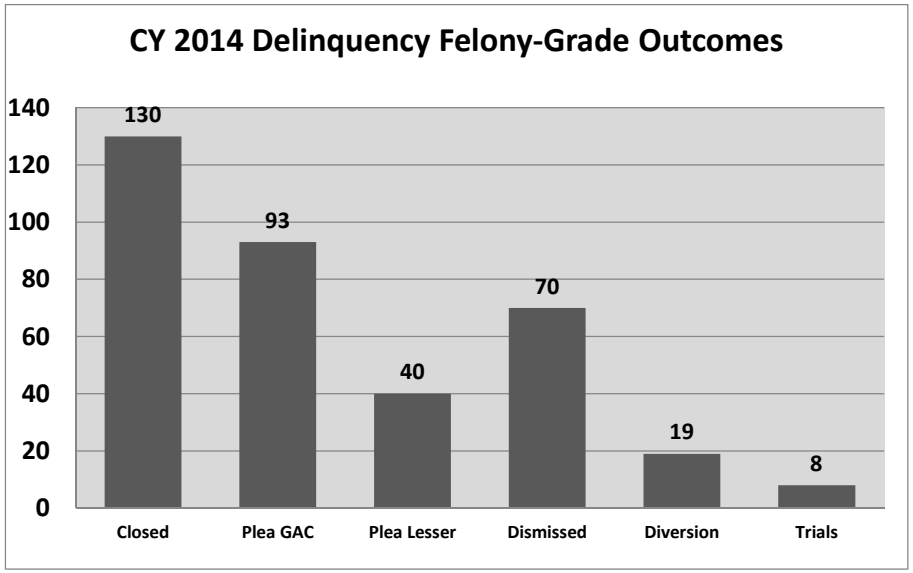

CY 2014 CINC Representing Child Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
0
1
1
Closed
Termination
Reunification
Dismissed

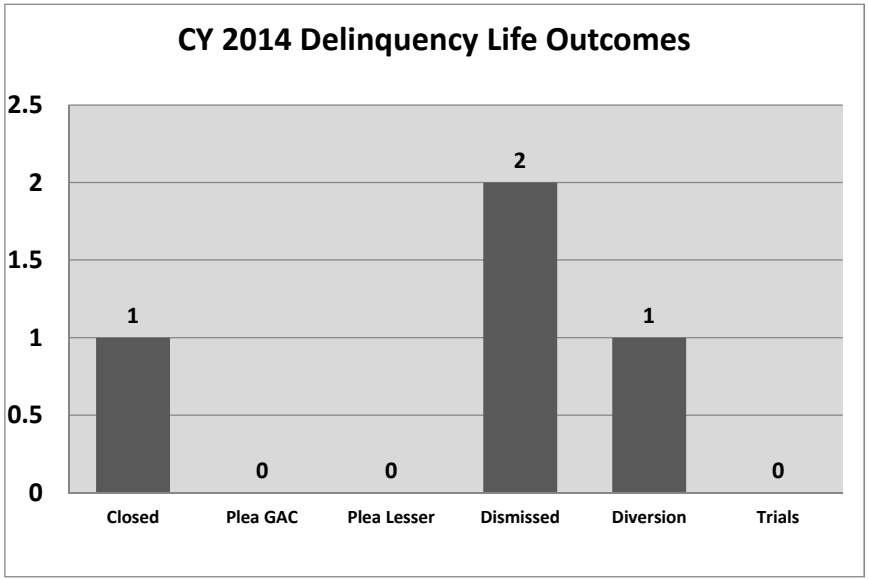

CY 2014 CINC Representing Parent Outcomes
300
250
200
150
100
50
0
271
0
84
77
Closed
Termination
Reunification
Dismissed

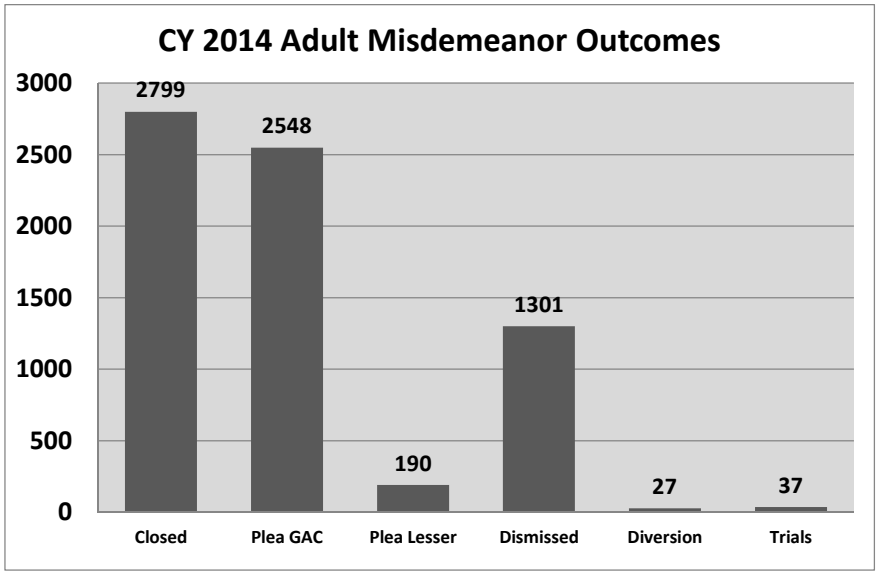

CY 2014 CINC Termination Outcomes
70
60
50
40
30
20
10
0
59
52
0
5
Closed
Termination
Reunification
Dismissed

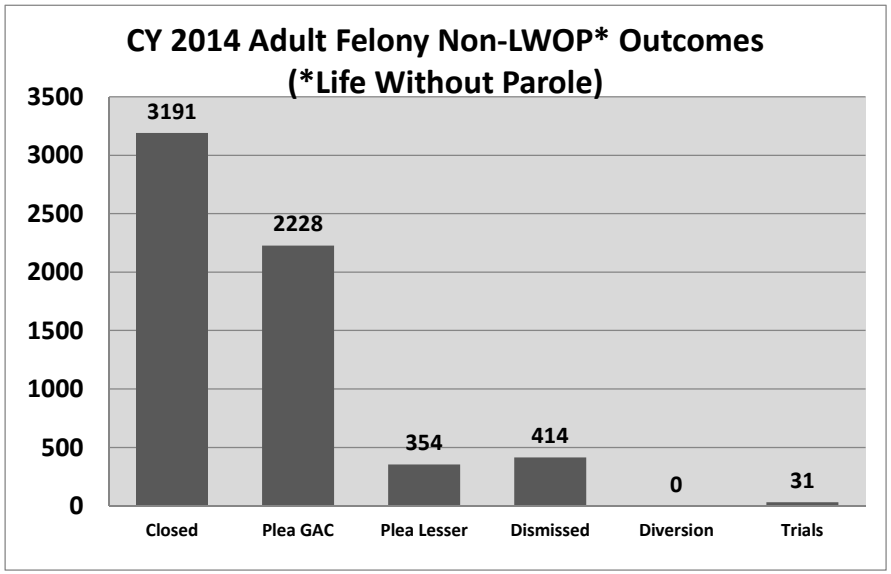

CY 2014 FINS Outcomes
70
60
50
40
30
20
10
0
66
2
0
23
7
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

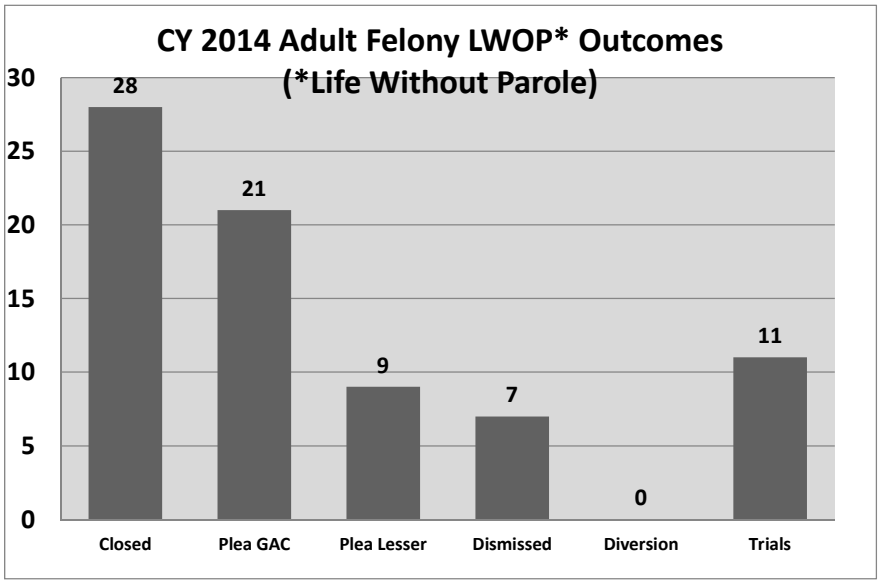

CY 2014 Delinquency Misdemeanor-Grade Outcomes
400
350
300
250
200
150
100
50
0
365
229
44
232
75
22
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

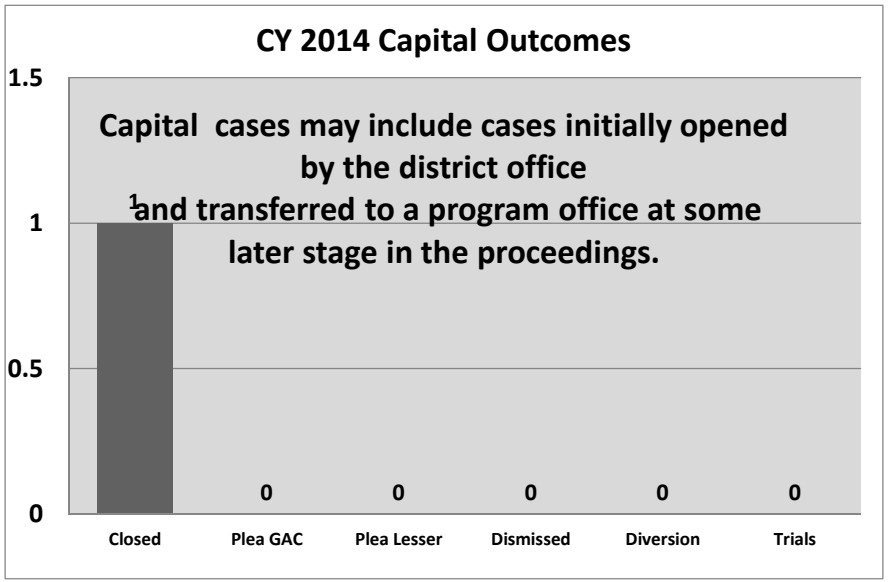

CY 2014 Delinquency Felony-Grade Outcomes
140
120
100
80
60
40
20
0
130
93
40
70
19
8
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
2.5
2
1.5
1
0.5
0
1
0
0
2
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
3000
2500
2000
1500
1000
500
0
2799
2548
190
1301
27
37
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

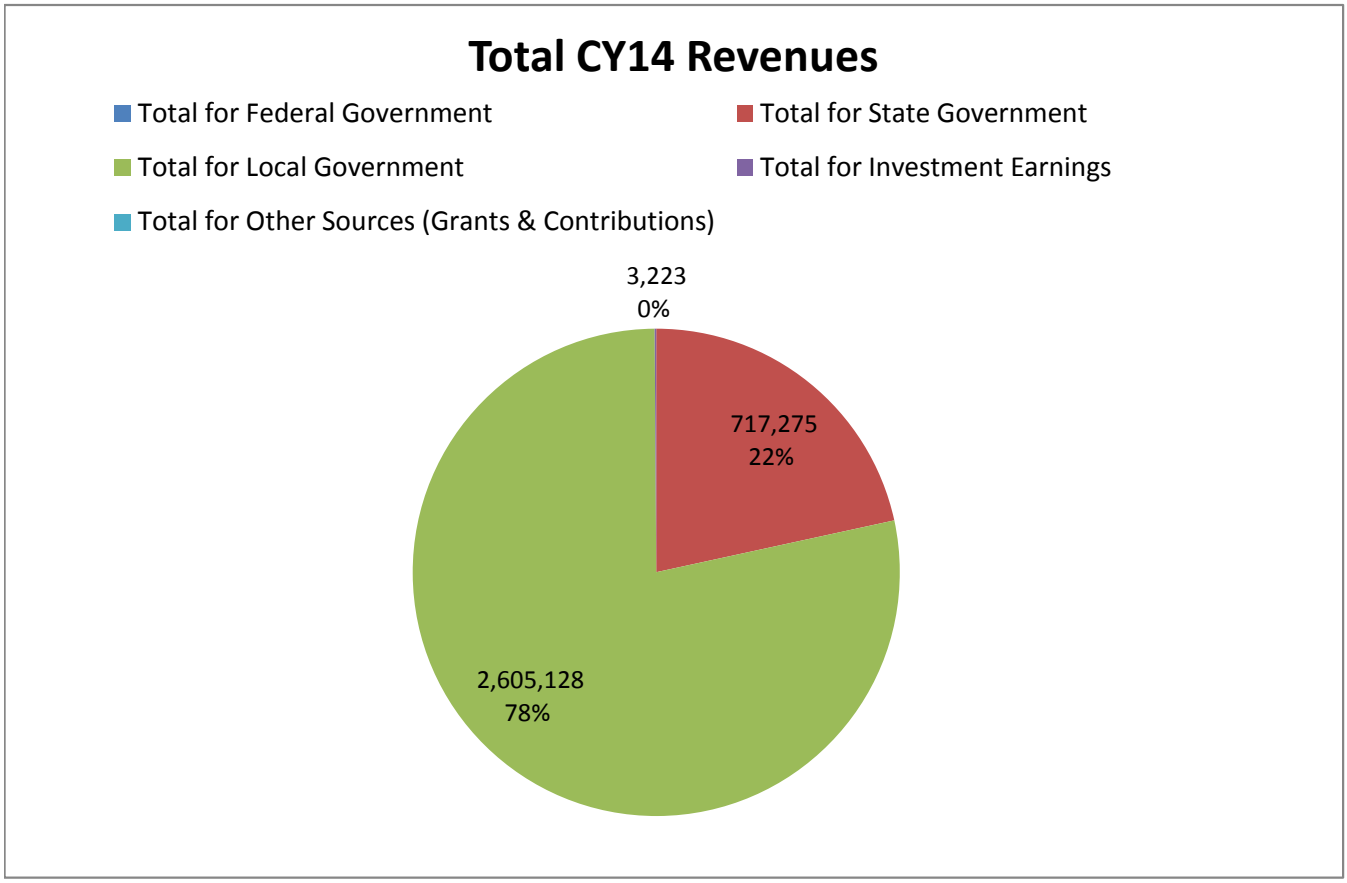

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
3500
3000
2500
2000
1500
1000
500
0
3191
2228
354
414
0
31
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

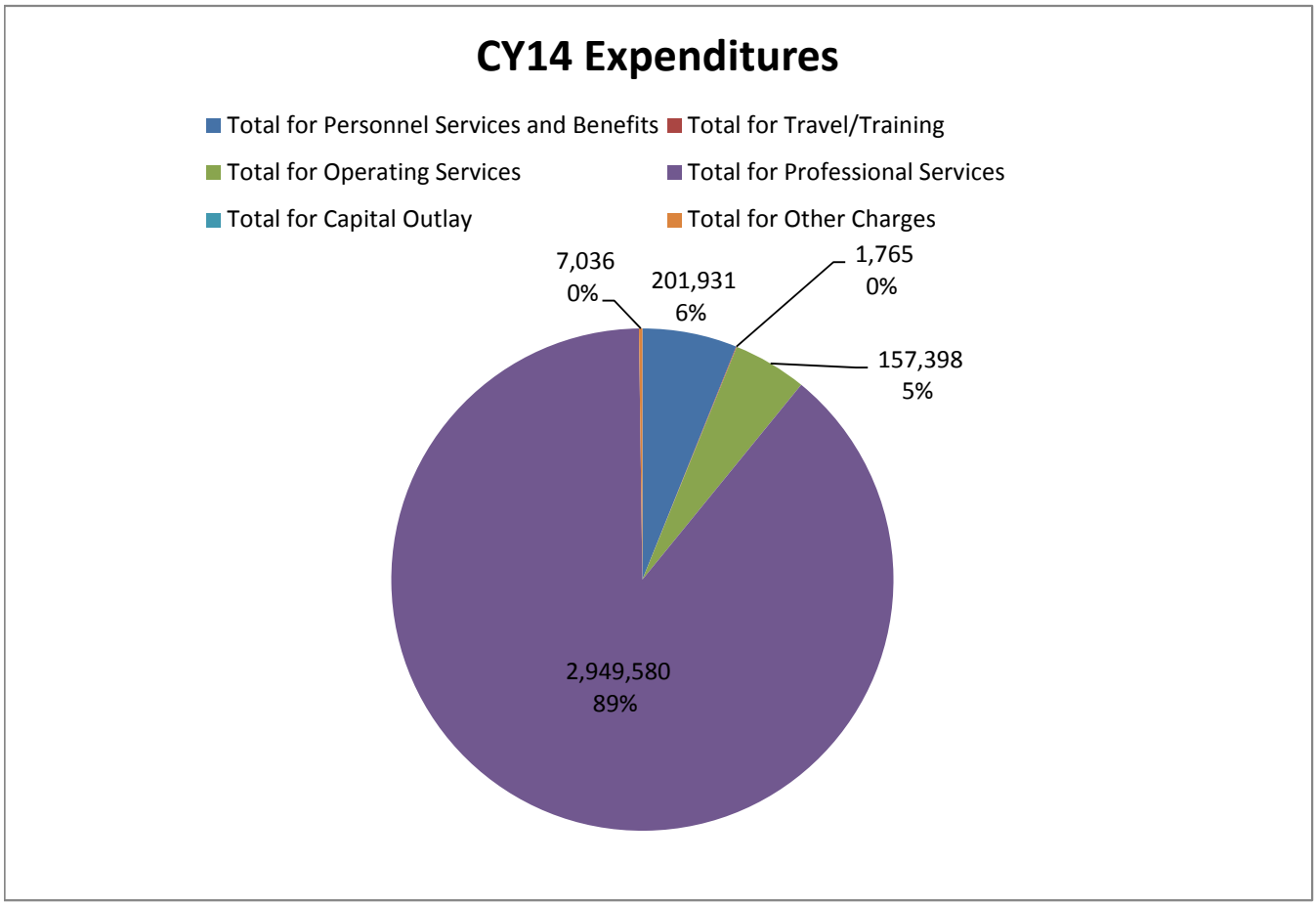

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
30
25
20
15
10
5
0
28
21
9
7
0
11
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

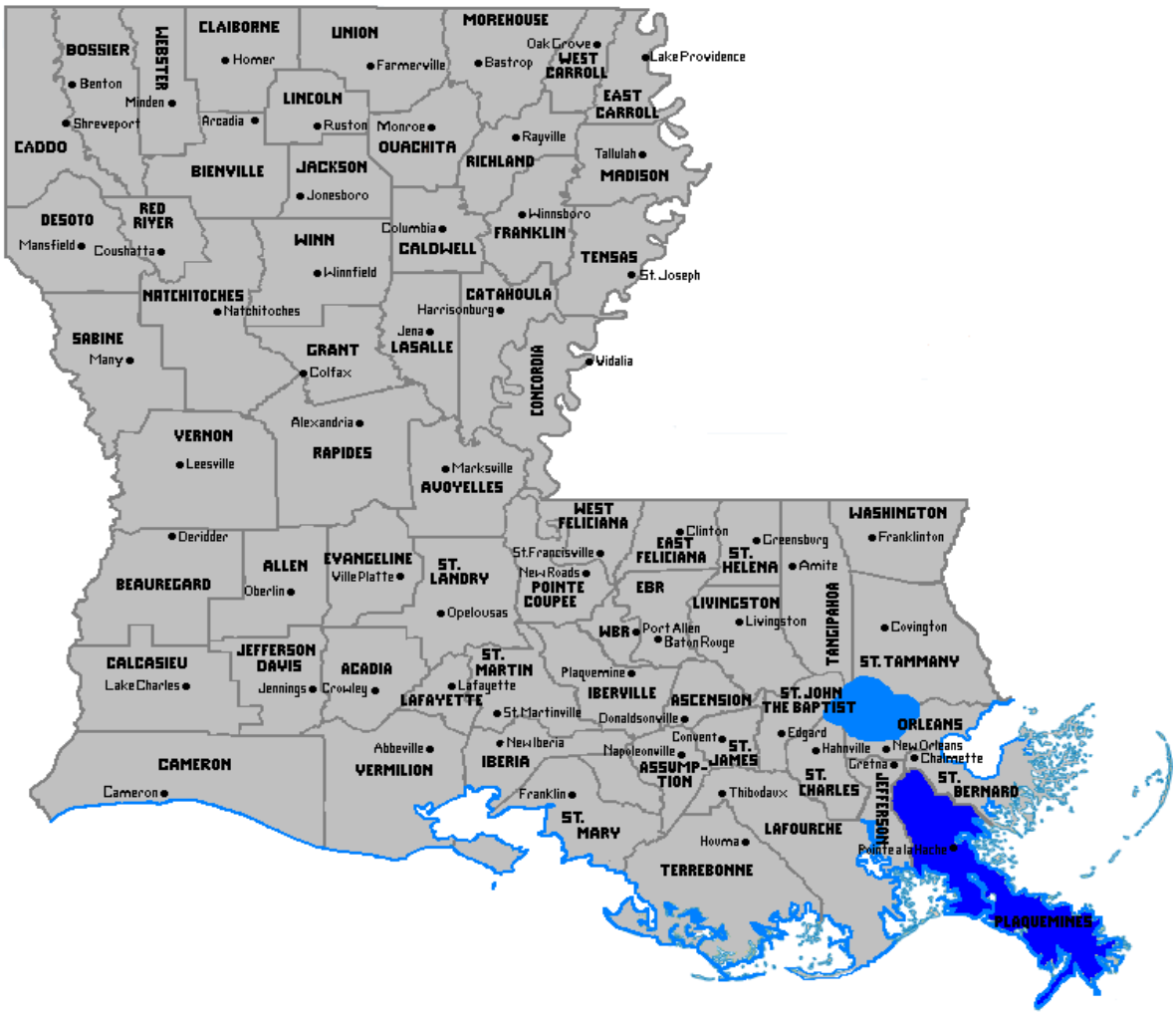

CY 2014 Capital Outcomes
1.5
1
0.5
0
1
0
0
0
0
0
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 24 CY2014	Total CY2014
District Defender: Richard Tompson	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	85,568
District Assistance Fund (DAF)	608,299
Supplemental/Emergency Funds	9,588
Grants	-
Other State Income -List source(s)	13,820
Total for State Government	717,275
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	376,750
Traffic Camera	-
Grants	32,500
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	654,379
Judicial District Courts	143,628
Juvenile Court	37,509
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	1,312,085
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	2,147,601
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	46,458
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	1,819
Other Local Income -List source(s)	-
Total for Charges For Services	48,277
Total for Local Government	2,605,128
Investment Earnings	
Interest Income	3,223
Other Investment Income - List source(s)	-
Total for Investment Earnings	3,223
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	3,325,626

District 24 CY2014	Total CY2014
District Defender: Richard Tompson	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	176,507
Accrued Leave	-
Payroll Taxes	2,337
Hospitalization and Disability Insurance	-
Retirement	23,087
Other	-
Total for Personnel Services and Benefits	201,931
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	1,765
Total for Travel/Training	1,765
Operating Services	
Advertisements	4,894
Workers' Compensation	836
Insurance - Malpractice	31,293
Insurance - Auto/Physical Liability	-
Insurance - Other	3,684
Lease - Office	53,100
Lease - Auto/Equipment	8,652
Lease - Other	-
Office Repair and Maintenance	7,089
Office - Telephone/Utilities/Postage/Internet	17,723
Dues and Seminars	9,160
Law Library/Journals/Subscriptions	6,223
Office Supplies	14,745
Total for Operating Services	157,398
Professional Services	
Audit/Accounting Expense	45,200
Contract Clerical	3,018
Expert Witness	31,672
Investigators	76,286
Interpreters	6,900
Social Workers	-
Capital Representation	181,762
Conflict	-
Contract - Juvenile Attorneys or CINC	385,739
Misdemeanor Attorney Contracts	126,417
Contract Attorneys - all other	2,085,424
IT/Technical Support	7,162
Total for Professional Services	2,949,580
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	7,036
Total for Other Charges	7,036
Total for EXPENDITURES	3,317,709


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
3,223
0%
717,275
22%
2,605,128
78%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
7,036
0%
201,931
6%
1,765
0%
157,398
5%
2,949,580
89%



The 25TH Judicial District Public Defenders' Office

Plaquemines (Point-a-la-Hache)

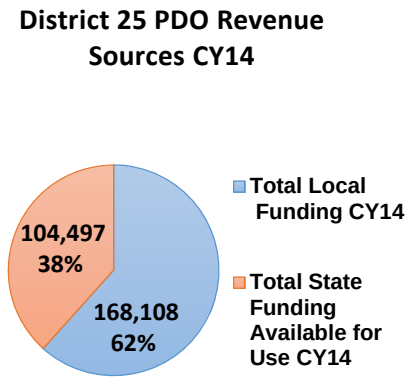
District Defender: Matthew Robnett
208 Avenue G.
Belle Chasse, LA 70037
(504) 297-5236

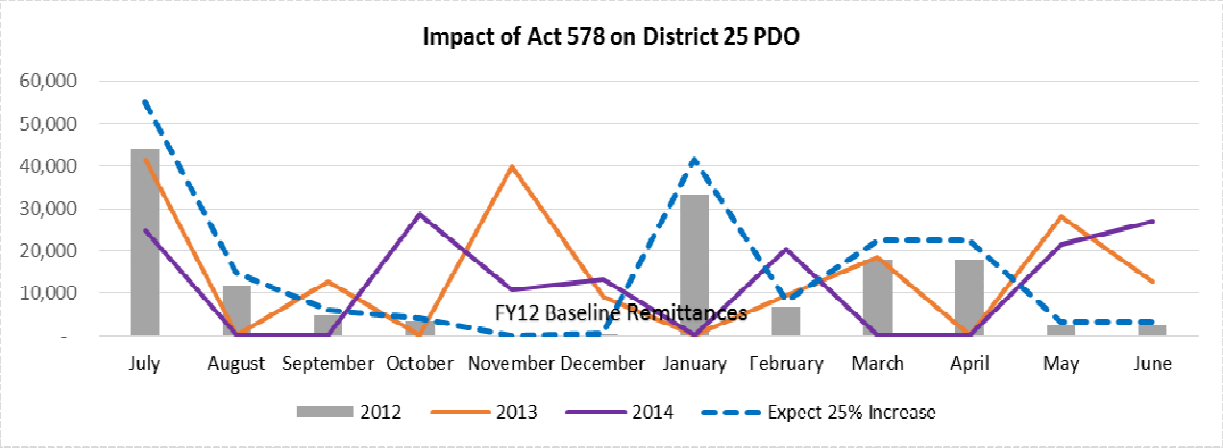
25TH JUDICIAL DISTRICT

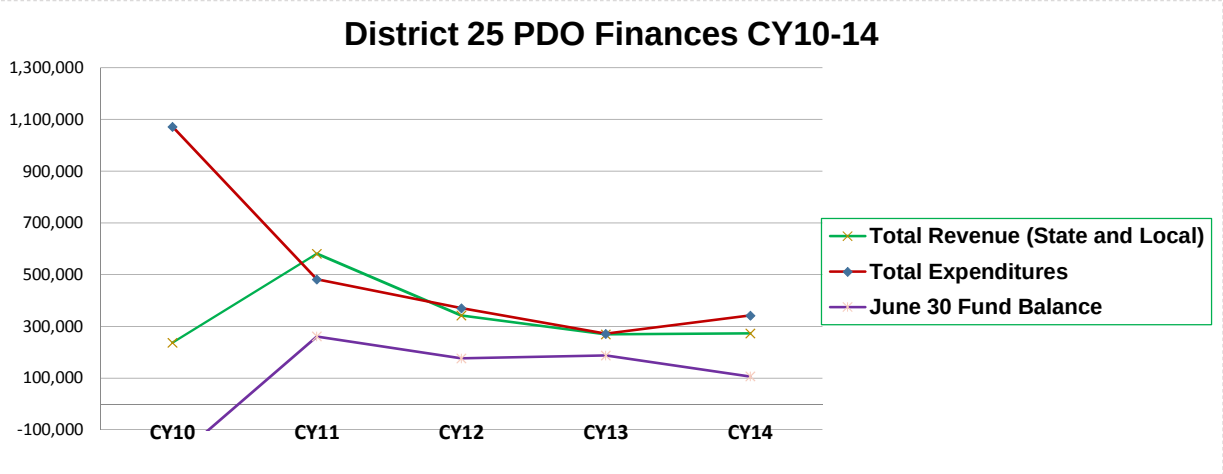
During calendar year 2014, the 25th Judicial District Public Defenders Office handled 1,412 cases. The office received $272,605 in total revenues to handle these cases, approximately 62% of which came from local funding. This funding was derived primarily from traffic tickets and special court costs.

Since the inception of Act 578 (2012), local revenues associated with court costs have been unstable and erratic apparently due to irregular remittance schedules as shown in the graph below. Revenues have often fallen below the 25% expected increase and then again exceeded it with no apparent pattern.

The 25th Judicial District office has nearly exhausted its fund balance, and without a significant increase in revenues or reduction in expenditures, the office is expected to become insolvent during FY16.



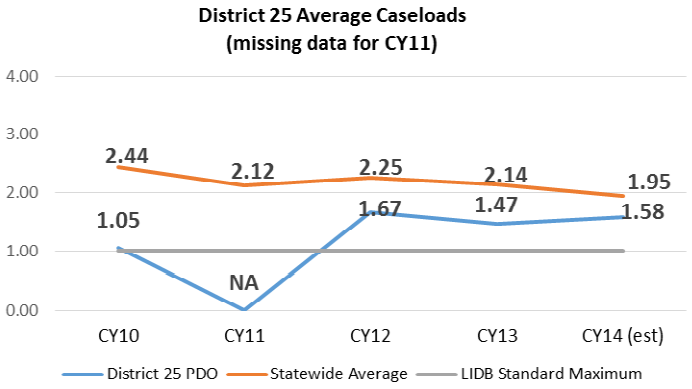




PLAQUEMINES PARISHES

Matthew Robnett
District Defender
208 Avenue G
Belle Chasse, LA 70037
504-297-5236

In the 25th Judicial District, public defense attorneys make an average annual salary of $53,750 while maintaining caseloads in excess of the recommended caseload limit for each attorney.



CAPITAL REPRESENTATION

Since 2009, there have been no new capital prosecutions in the 25th Judicial District.

However the district has no local capacity for capital prosecutions and is completely reliant on program offices for representation.

Without the contract programs, capital cases cannot be tried in the 25th Judicial District due to a lack of capitally certified attorneys and/or funding to support capital services in the District Office.

The 25TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Plaquemines Parish - 25th Judicial District
Population	2013- 23,550
Juvenile Population	2013-7,913
District Defender	Matthew Robnett
Years as District Defender	1 year 8 months
Years in Public Defense	9
Office Manager	Mandy Buie
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Mandy Buie-Office Manager, Matthew Robnett-Chief Defender, Amos Cormier-Contract Attorney, Clarke Beljean-Staff Attorney, Keith Rovira-CPA.
Primary Office Street Address	208 Avenue G
City	Belle Chasse
ZIP	70037
Primary Phone	504-297-5236
Primary Mailing Address	208 Avenue G, Belle Chasse, LA 70037
Primary Fax Number	504-297-5297
Primary Emergency Contact	Matthew Robnett
Primary Emergency Phone	504-421-1053
Secondary Emergency Contact	Mandy Buie
Secondary Emergency Phone	504-329-6228
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	None
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Plaquemines Parish Government
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	None
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	No, Keith Rovira
Courts and Locations	Division "A" :Division "B"; Juvenile Court and Adult Drug Court - 201 Main Street, Suite 15, Belle Chasse, LA 70037 450 F. Edward Hebert Blvd., Belle Chasse, LA 70037
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	Division "A" ;Division "B"; Juvenile Court and Adult Drug Court.

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Magistrate is held Monday, Wednesday and Friday. An attorney from this office attends all hearings. Judge questions defendant to inquire as to their representation and gives them the option of a PDO attorney. PDO attorney interviews defendant for qualification purposes. If they qualify, the questionnaire is brought back to the office. Assignment of cases are rotated between all Attorneys.
Name of Adult Detention Facilities in This District	The lockup in Belle Chasse is a holding facility until all defendants have a bond set. If unable to post bond, they are transported to the Orleans Parish Prison, which is under contract to the Plaquemine Parish Sheriff's Office since Katrina.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Orleans Parish Prison and St. Bernard Parish Jail.
Name of Juvenile Detention Facilities In This District	N/A
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	St. Bernard Detention Facilities.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Due to a lack of funding, the office is currently understaffed. This creates the problem of a lack of resources to represent clients in distant facilities.
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	Juveniles are often transported in shackles if in custody. Once transported, Judge will generally order shackles to be removed or deputy will remove at attorney's request.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	Due to Hurricane Katrina our Detained Clients are housed at Orleans Parish Prison. This sometimes makes it very difficult to access our Detained Clients. Because our office has an excellent work relationship with the Plaquemine Parish Sheriff's Office, they will, when possible transport our client to us.
District Attorney	Charles Ballay
Chief Judge of Criminal District Court	Judge Kevin Conner Division "A"
Juvenile Court Judges (Specify District of City Court)	Judge Michael D. Clement Division "B"
Drug Court Judges	Yes, Kevin Conner Division "A"
Mental Health Court Judges	No
Other Specialty Court	None
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Office personnel determine eligibility based on the 2013 Federal Poverty Guidelines.
When is Assignment/Appointment of Counsel Made?	After magistrate hearings or any other court hearing date.
Initial Client Intake Conducted By Whom? (Name and Title)	Attorneys
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes

Brief Explanation of Intake Process	Before the Judge comes to the court the PDO interviews all the clients and determines whether they qualify. I complete all the information sheet that contains questions we need for the PDO computer and I sign them up. After Judge has completed the magistrate, the attorney located in our office conducts a first jail visit/interview with that client. Client is then taken back to prison unless able to bond out. The attorney in our office answers all questions that need to be answered and provides any additional help that the client needs at this time. The attorney also will typically obtain all the facts from the client on the charges client has been arrested for.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes. By money order only.
How Many Applications for Services Were Received?	787
How Many Application Fees Were Waived?	N/A
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2014	4,400
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	110,320
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Monica Nicosia, Finance Dept for Plaquemine Parish Sheriff's Office gives us a written statement of all fees collected.
Who Collects the Assessed Court Fees?	Monica Nicosia
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Monica Nicosia, PPSO Finance gives us an itemized statement of all fees collected, along with the checks made payable to the public defender's office.
Who Remits the Court Fees Collected?	Monica Nicosia, PPSO Finance.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Monica Nicosia, PPSO Finance gives us an itemized statement of all fees collected, along with the checks made payable to the public defender's office.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Client must provide proof of unemployment, disability or hardship to the Court. The Court may reduce or dismiss the fee.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	None
Who Collects the Assessed Partial Payments?	PDO by money order only.

What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	PDO by money order only.
Who Remits the Partial Payments Collected?	Client
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	$0 No one was determined to be partially Indigent in 2014
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Full time Staff Attorneys are not allowed to practice privately.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Funding (Attorney, Investigator)
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	According to projections from LPDB restrictions are not foreseen until 2016.
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	No
Immediate Critical Issue Areas	Funding (Attorneys)
Long-Term Critical Issue Areas	Funding (Support staff, Data Entry Clerk)
Please List All New Hires in 2014 (Name and Title)	None
Please List All Promotions in 2014 (Name and Title)	None
2014 Media Coverage and/or Major Accomplishments	N/A
Number of Expected New Attorney Hires in 2015	0
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes however no Attorneys were hired in 2014.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Matt Robnett Chief Defender, Mandy Buie Office manager.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	See Attached
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	No
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Medical Benefits are offered to all full time Employees and payed by the office.
Regular Meetings for Any Staff, Please Describe	Meet informally several times a week.
Number of NEW capital cases in CY14 handled by your office	None
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	None

Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2014	1
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Determined by the Chief on a case-by-case basis.
Please Provide the Names of All State Representatives and Senators from Your District	Senator A.G. Crowe, Senator John A. Alario Jr. & Senator David Heitmeier. Representative Chris Leopold.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Distance to Detained Clients.
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	None
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Clarke Beljean	504-655-0223
Matt Robnett	504-421-1053
Part-Time Contract Attorneys	**Contact Information**
Amos Cormier	504-343-2667
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Mandy Buie - Office Manager	504-297-5236

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Mandy Buie
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	N/A
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	x
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	N/A
Microsoft Office 2010	x 2011
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	x
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	X
Internet Explorer 8	
Internet Explorer 9	
Firefox	x
Google Chrome	x
Other	Safari

HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	3
DVD	1 DVD VCR Combo
VCR	0
Desktop PCs	3
Laptops	6
Video Cameras	0
Digital Cameras	0
Video Conferencing Systems	0
B&W Laser Printers	1
Color Printers	1
Wireless Cards	0
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	N/A
Connection Speed:	N/A
Provider Name:	NewWave
Email Provider:	Rackspace
Please list any software or computer equipment in which you need training:	

25th District Defender Office CY 2014 Caseloads & Outcomes

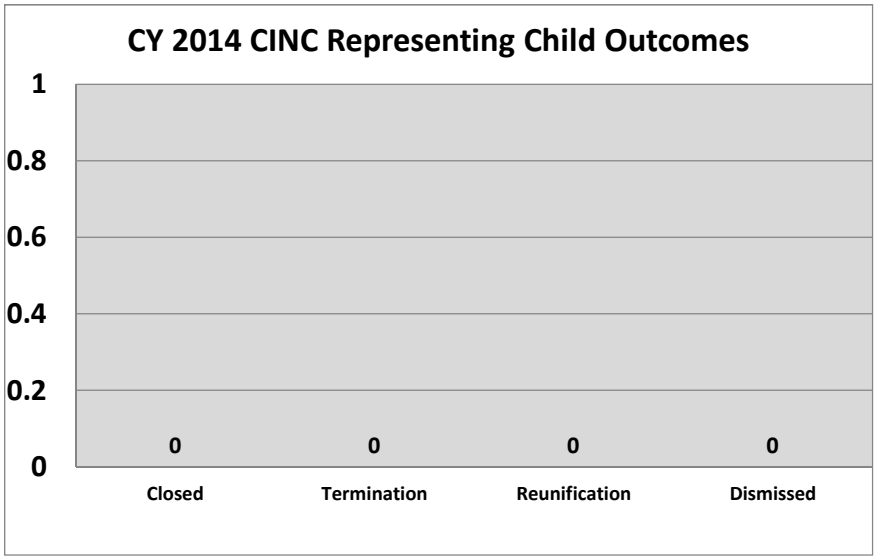
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	3	28	28	31	0	10	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	7	18	18	25	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	21	13	10	31	N/A	N/A	2	0	6	0	N/A	N/A	0	0	0
Delinquency Felony	18	9	5	23	N/A	N/A	2	2	3	0	N/A	N/A	0	0	0
Delinquency-Life	0	1	1	1	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	449	510	268	717	N/A	N/A	303	35	242	8	0	0	0	0	0
Adult Felony Non-LWOP**	284	366	213	497	N/A	N/A	165	72	102	0	0	2	0	2	4
Adult LWOP	2	1	1	3	N/A	N/A	0	0	0	0	0	1	0	0	1
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	7	0	77	84	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

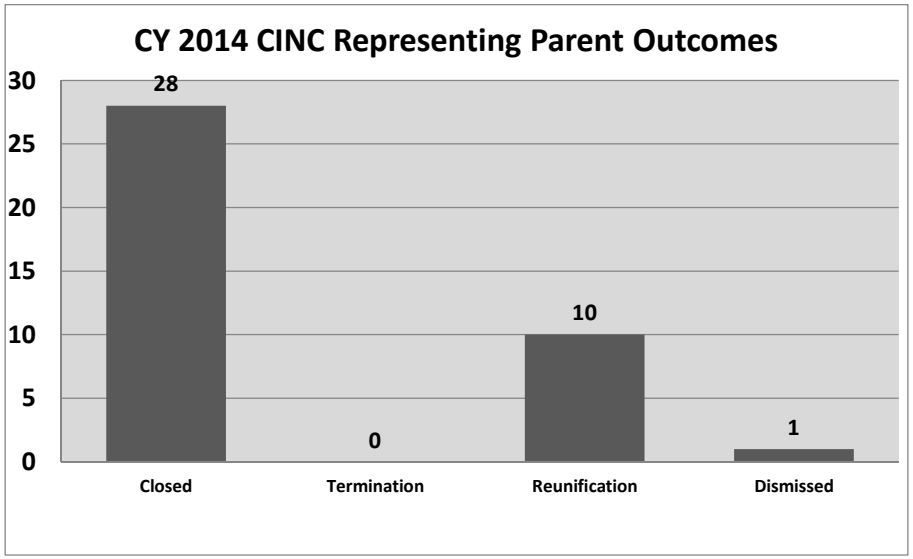
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

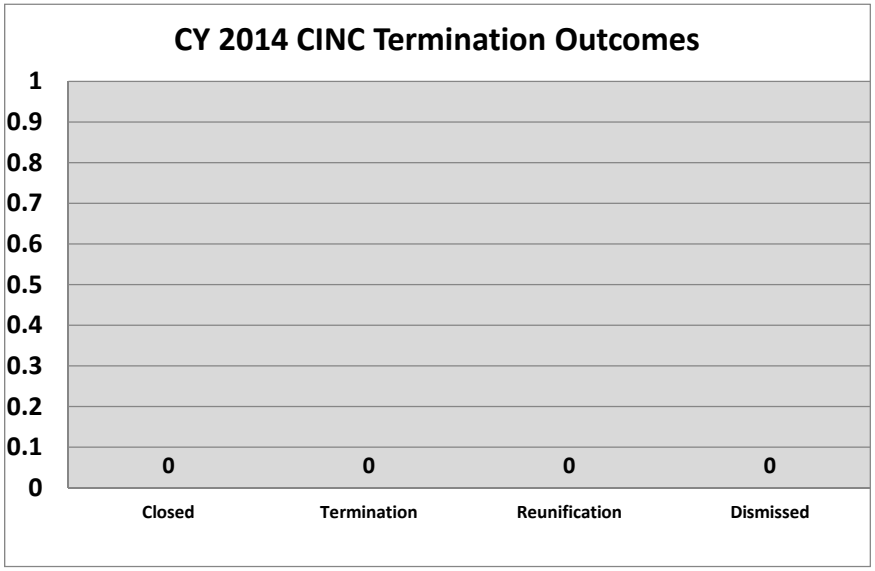
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

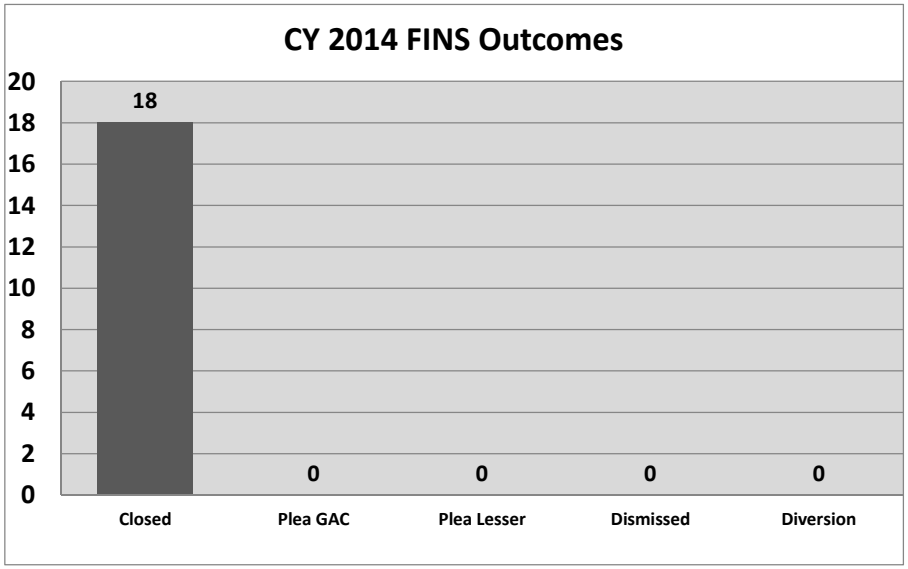
****Life Without Parole**

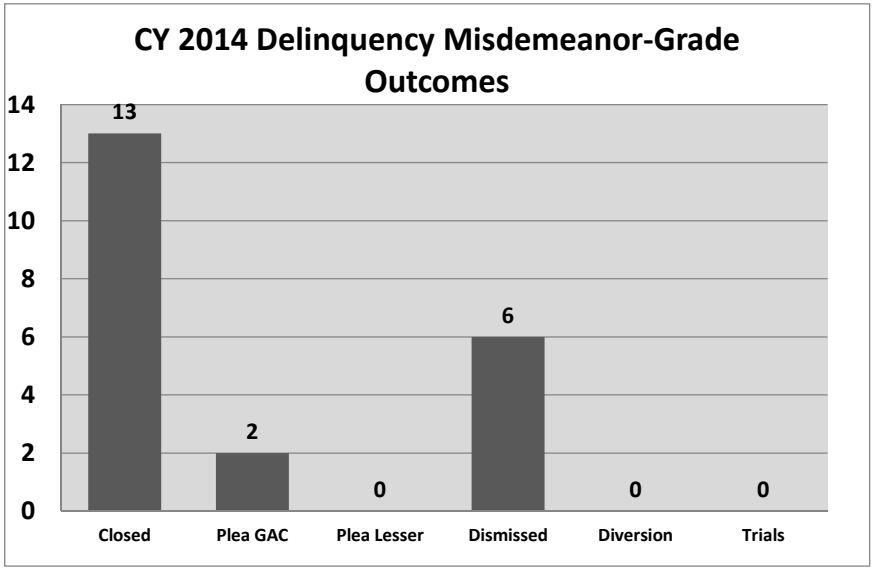
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

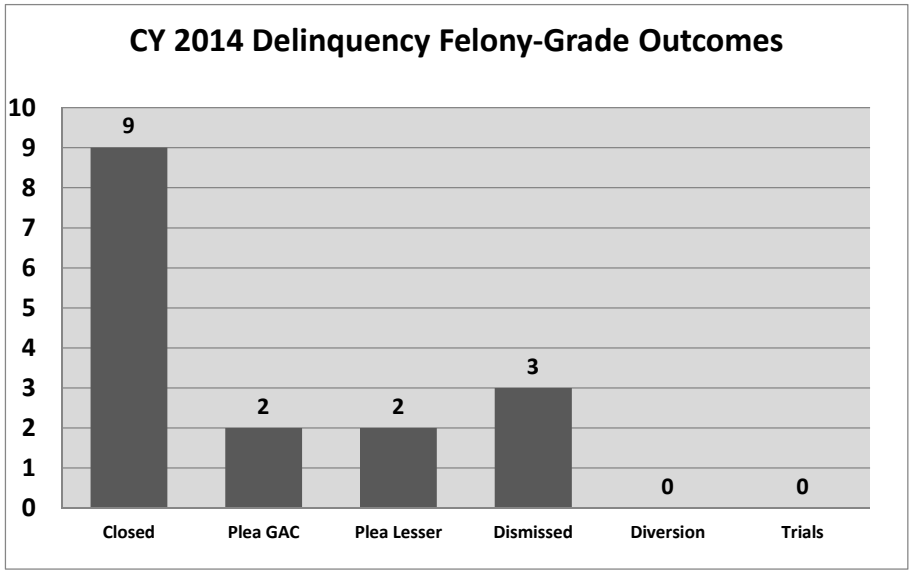

CY 2014 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

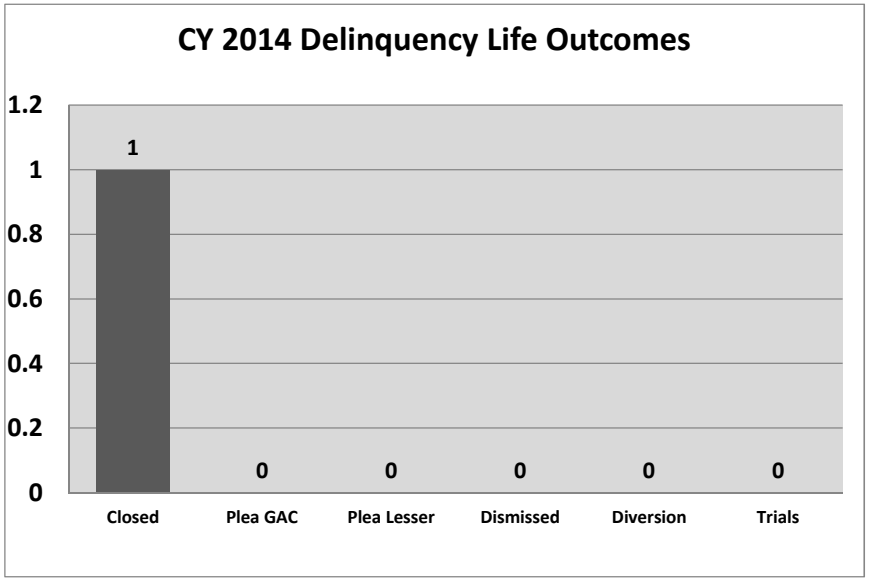

CY 2014 CINC Representing Parent Outcomes
30
25
20
15
10
5
0
28
0
10
1
Closed
Termination
Reunification
Dismissed

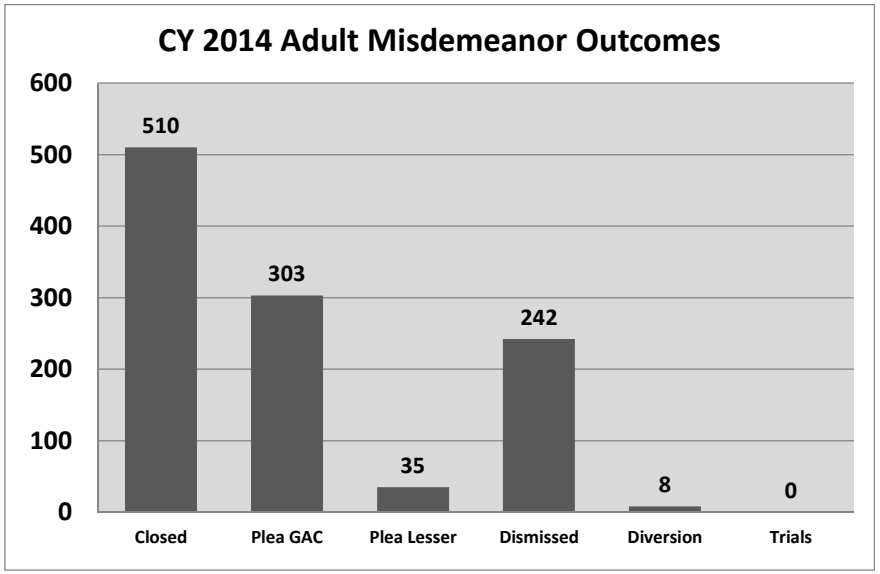

CY 2014 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

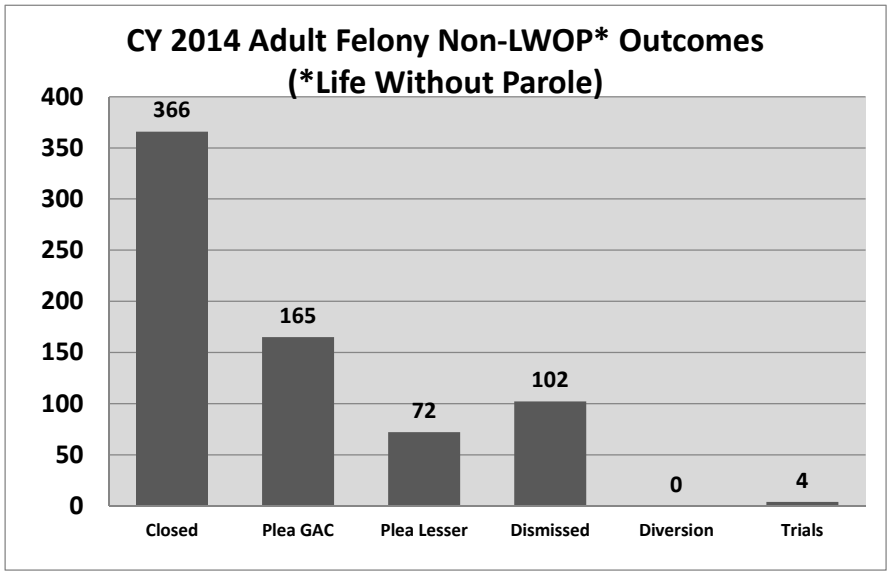

CY 2014 FINS Outcomes
20
18
16
14
12
10
8
6
4
2
0
18
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

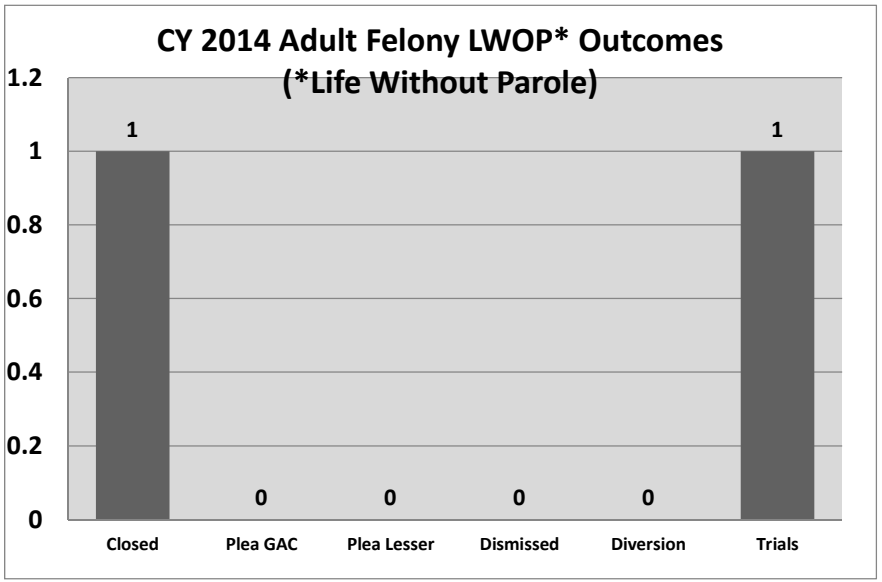

CY 2014 Delinquency Misdemeanor-Grade Outcomes
14
12
10
8
6
4
2
0
13
2
0
6
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

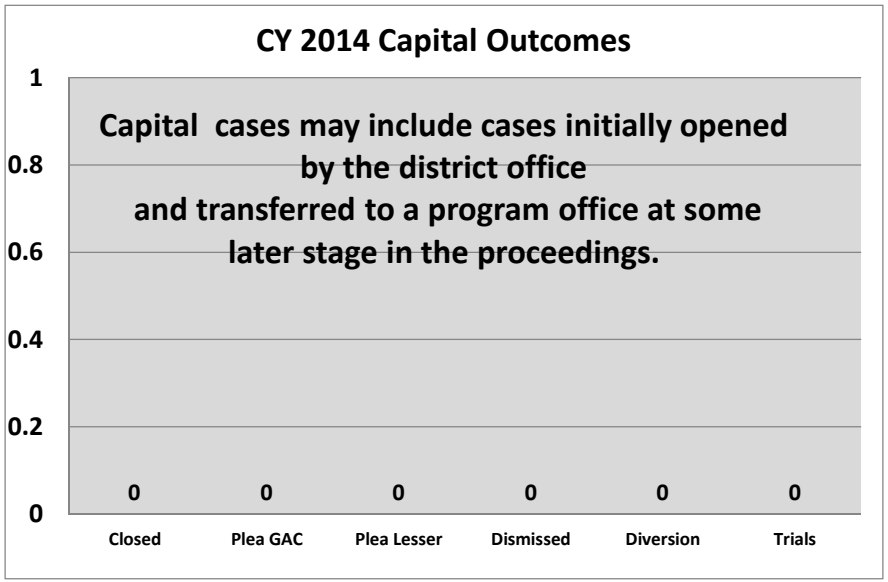

CY 2014 Delinquency Felony-Grade Outcomes
10
9
8
7
6
5
4
3
2
1
0
9
2
2
3
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
600
500
400
300
200
100
0
510
303
35
242
8
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

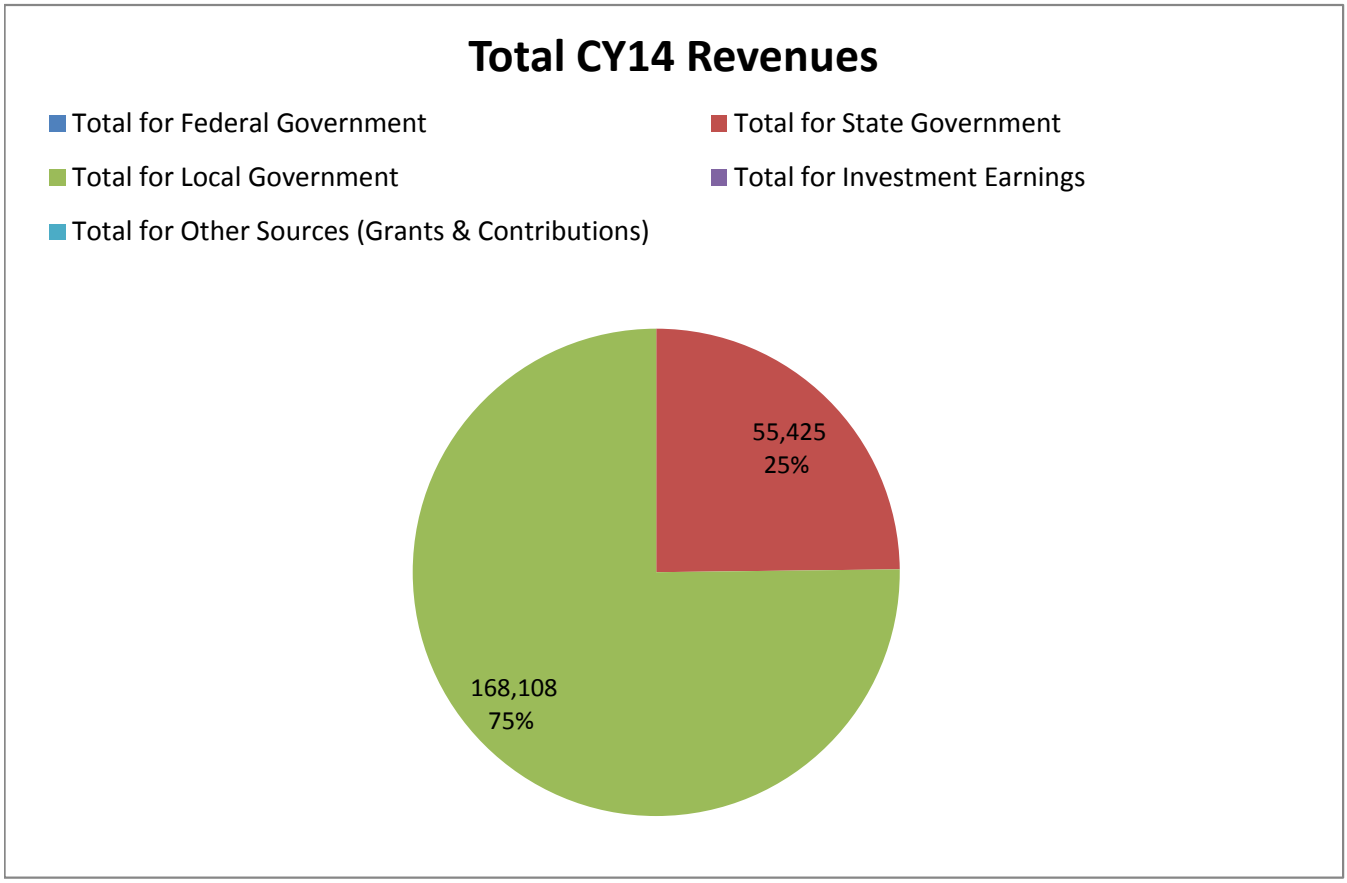

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
400
350
300
250
200
150
100
50
0
366
165
72
102
0
4
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

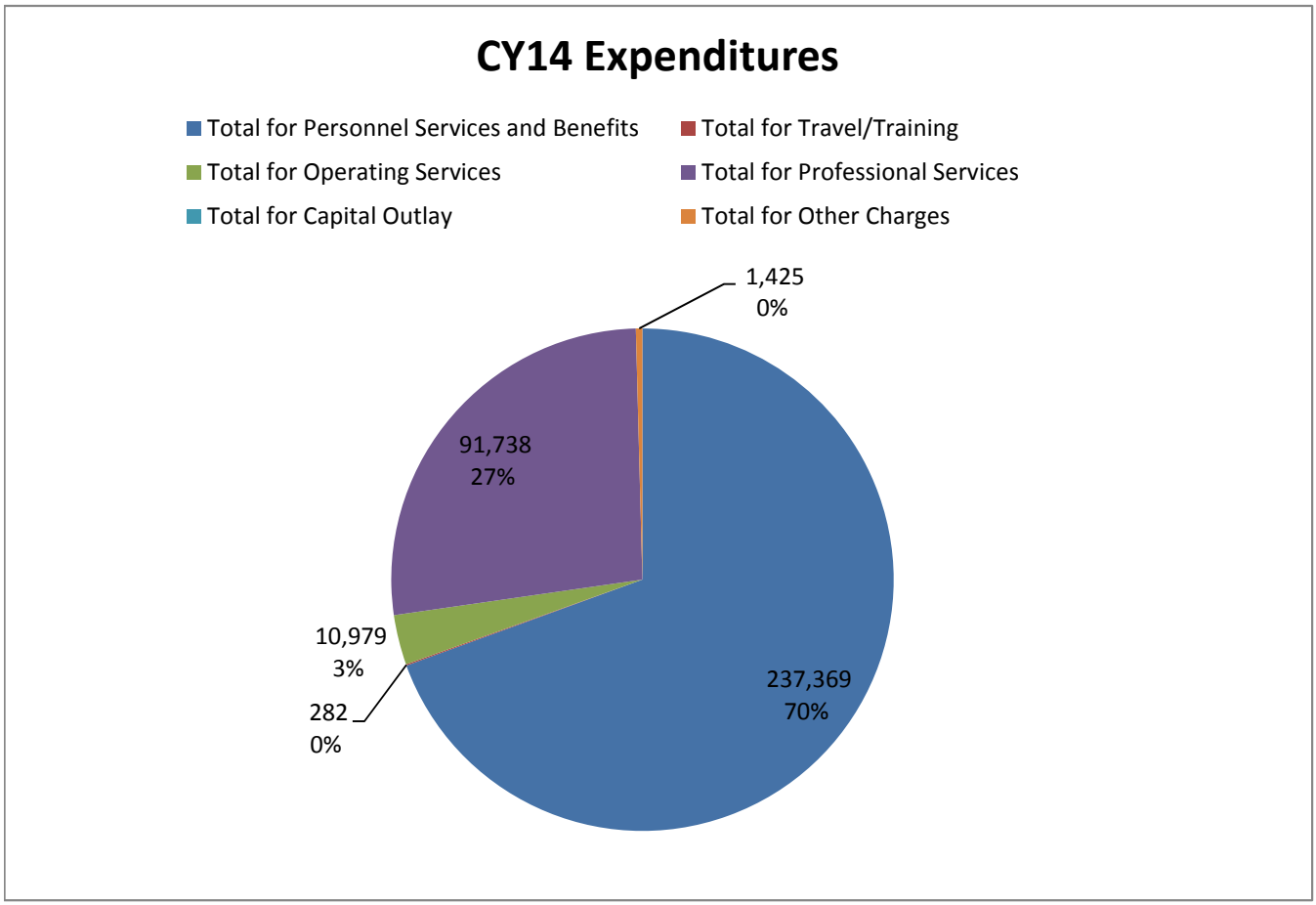

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

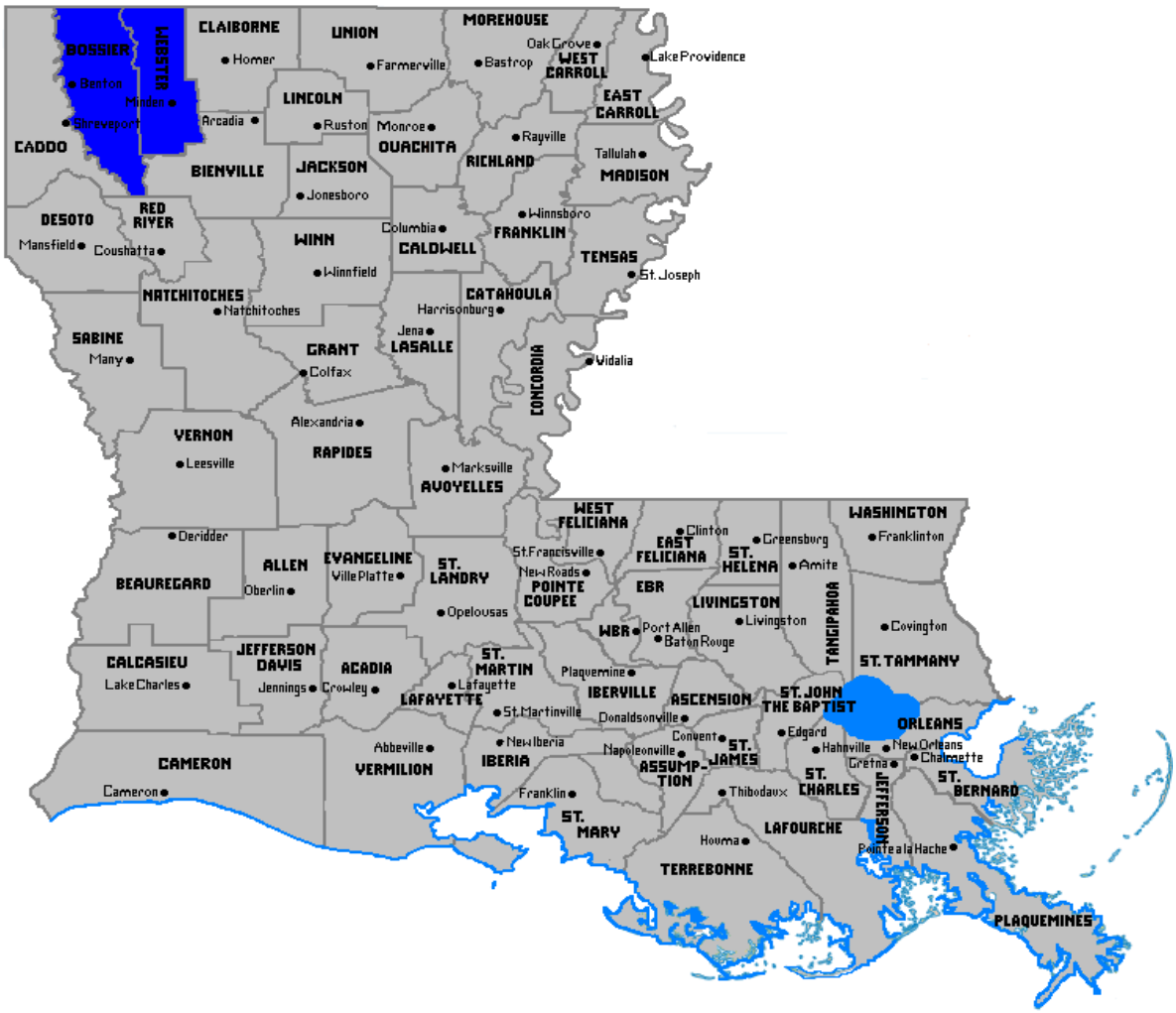

CY 2014 Capital Outcomes
1
0.8
0.6
0.4
0.2
0
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 25 CY2014	Total CY2014
District Defender: Matthew Robnett	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	6,041
District Assistance Fund (DAF)	49,384
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	55,425
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	7,908
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	29,746
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	12,987
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	110,320
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	110,320
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	4,400
Partial Attorney Fees Reimbursements [as per 15:176]	775
Other Reimbursements	-
Other Local Income -List source(s)	1,972
Total for Charges For Services	7,147
Total for Local Government	168,108
Investment Earnings	
Interest Income	-
Other Investment Income - List source(s)	-
Total for Investment Earnings	
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	223,533

District 25 CY2014	Total CY2014
District Defender: Matthew Robnett	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	190,170
Accrued Leave	-
Payroll Taxes	2,955
Hospitalization and Disability Insurance	11,311
Retirement	32,933
Other	-
Total for Personnel Services and Benefits	237,369
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	282
Total for Travel/Training	282
Operating Services	
Advertisements	120
Workers' Compensation	-
Insurance - Malpractice	2,580
Insurance - Auto/Physical Liability	-
Insurance - Other	-
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	919
Office - Telephone/Utilities/Postage/Internet	5,399
Dues and Seminars	-
Law Library/Journals/Subscriptions	576
Office Supplies	1,385
Total for Operating Services	10,979
Professional Services	
Audit/Accounting Expense	30,345
Contract Clerical	-
Expert Witness	1,114
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	10,067
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	50,000
IT/Technical Support	213
Total for Professional Services	91,738
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	1,425
Total for Other Charges	1,425
Total for EXPENDITURES	341,793


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
55,425
25%
168,108
75%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
1,425
0%
91,738
27%
10,979
3%
282
0%
237,369
70%



The 26TH Judicial District Public Defenders' Office

Bossier (Benton) - Webster (Minden)

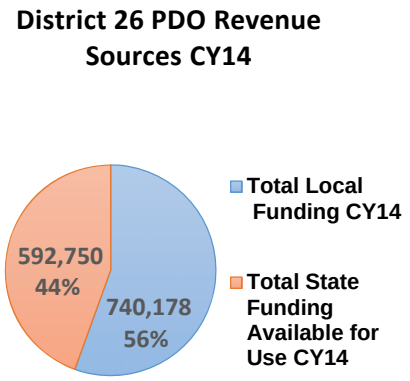
District Defender: Pamela G. Smart
211 Burt Boulevard
Benton, LA 71006
(318) 965-0630

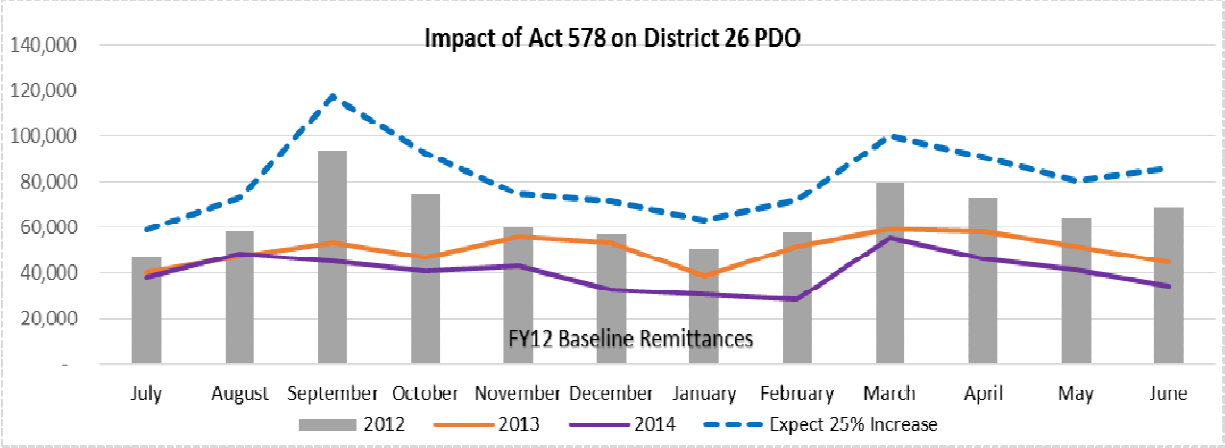
26TH JUDICIAL DISTRICT

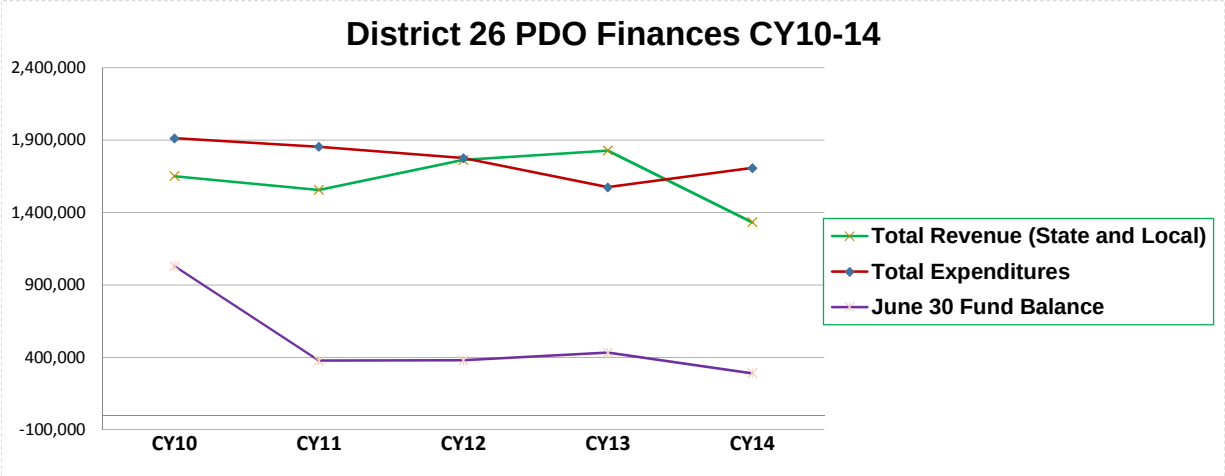
During calendar year 2014, the 26th Judicial District Public Defenders Office handled 14,190 cases. The office received $1,332,928 in total revenues to handle these cases, approximately 56% of which came from local funding. This funding was derived primarily from traffic tickets and special court costs.

Since the passage of Act 578 (2012) in the 26th Judicial District, the expected 25% increase in local revenues has never materialized.

The 26th Judicial District office has nearly exhausted its fund balance, without a significant increase in revenues or reduction in expenditures, the office is expected to become insolvent toward the end of FY15.



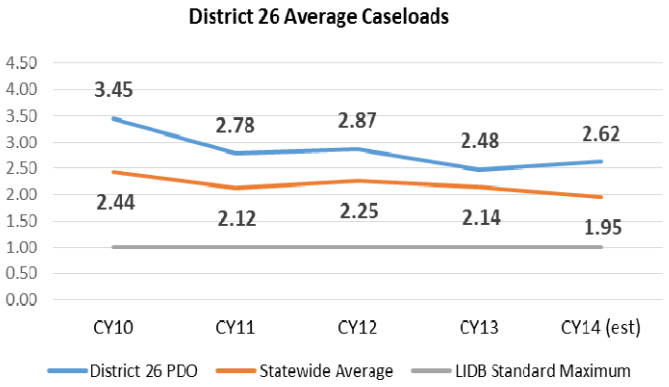




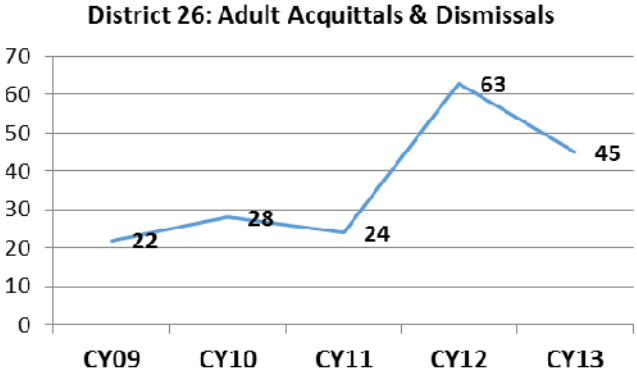
BOSSIER AND WEBSTER PARISHES

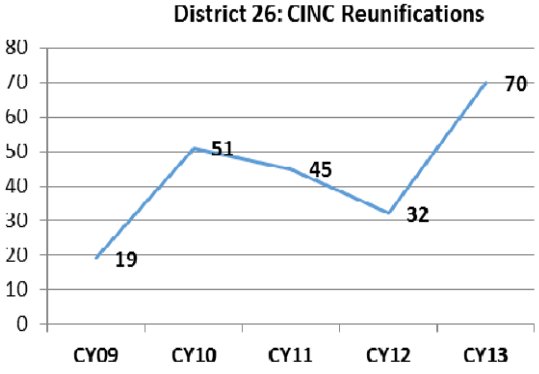
Pamela G. Smart
District Defender
211 Burt Boulevard
Benton, LA 71006
318-965-0630

In the 26th Judicial District, public defense attorneys maintain caseloads more than twice the recommended caseload limit for each attorney.



Although caseloads remain high due to insufficient revenues, through increased training and supervision, CINC and adult client outcomes have significantly improved over the last five years.





The 26th JDC Public Defenders' Office

Parish(es) & Seat(s)	Bossier Parish- Benton; Webster Parish- Minden.
Population	TOTAL: 164,501 - Bossier Parish - 123,823; Webster - 40,678. Source - 2013 estimates based on 2010 Census (www.quickfacts.census.gov).
Juvenile Population	TOTAL: 40,764 - Bossier Parish - 31,327; Webster Parish - 9,437. Same source as listed above.
District Defender	Pamela G. Smart
Years as District Defender	4 years 10 months
Years in Public Defense	23 years 2 months
Office Manager	Keevia Johnson
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Amanda Roberts (Data Entry Specialist/Secretary); Karen Robinson (Secretary); Nancy Cooper (Secretary); Stormy Hightower (Secretary); Christine Sullivan (Receptionist); Elaine Skinner (Secretary); LaKeia Taylor (Secretary/Receptionist); Keevia Johnson (Office Manager).
Primary Office Street Address	211 Burt Boulevard
City	Benton
ZIP	71006
Primary Phone	318-965-0630
Primary Mailing Address	PO Box 235, Benton, LA 71006
Primary Fax Number	318-965-5521
Primary Emergency Contact	Pamela Smart
Primary Emergency Phone	318-347-7827 cell
Secondary Emergency Contact	Keevia Johnson
Secondary Emergency Phone	318-230-8939 cell
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	221 Main Street, Minden, LA 71055; Phone 318-377-9255; Fax 318-377-8148
Other District Office Contact Personnel (Primary Only)	LaKeia Taylor
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Both Bossier and Webster office are owned by the office. The actual entity on the title is "Indigent Defender Board".
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	TOTAL: 2,637 - File Storage - 103; Utilities - 1,741; Building Maintenance -793
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	All bills and payroll are handled by Heath Crager, CPA.

Courts and Locations	26th JDC Bossier Parish - Benton; 26th JDC Webster Parish - Minden; Bossier City Court - Bossier City; Minden City Court - Minden; Springhill City Court - Springhill.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	26th JDC Bossier Parish (10: 6 felony/misdemeanor, 1 juvenile, 1 adult drug court, 1 juvenile drug court, 1 non-support); 26th JDC Webster Parish (8: 6 felony/misdemeanor, 1 juvenile, 1 non-support); Bossier City Court (2: 1 misdemeanor, 1 juvenile); Minden City Court (3: 1 misdemeanor, 1 juvenile, 1 juvenile drug court); Springhill City Court (3: 1 misdemeanor, 1 juvenile, 1 juvenile drug court).
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Felony cases are assigned to the attorney for the division to which the case is assigned. LWOP cases are specially assigned to the attorney best suited for the case. In some instances, if it better serves the client, a case is specially assigned to an attorney other than the division attorney. Misdemeanor cases are now assigned to a division like the felony cases so the attorney assignment for those cases are now the same as for felony cases.
Name of Adult Detention Facilities in This District	Bossier Parish Maximum, Medium and Minimum (Plain Dealing); Bossier City Jail (Bossier City); Webster Parish Jail and Bayou Dorcheat Corrections Center (Minden).
Name of Adult Detention Facilities Outside the District Which Hold Clients	Caddo Correctional Center (Caddo Parish) Claiborne Parish Sheriff's Jail (Claiborne Parish) Shreveport City Jail (Caddo).
Name of Juvenile Detention Facilities In This District	Johnny Gray Jones Shelter (Bossier City).
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Youth Center-Webster Parish only through an arrangement with Webster Parish Police Jury (Coushatta)
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	We no longer reimburse staff for mileage effective July 1, 2014. The jails are in rural locations so travel time is at least 20' to many facilities and longer if housed in a surrounding parish facility.
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	Yes.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Schuyler Marvin
Chief Judge of Criminal District Court	Parker Self
Juvenile Court Judges (Specify District of City Court)	Bossier Parish - rotates; Webster Parish - rotates; Minden City Court - John C. Campbell until Dec. 2014, now Sherb Sentell; Springhill City Court - John Slattery; Bossier City Court - Tommy Wilson; Hearing Officer - Ret. Judge Bruce Bolin.
Drug Court Judges	Rotates
Mental Health Court Judges	N/A

Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	The judges do a preliminary screening and the PDO uses a more detailed application.
When is Assignment/Appointment of Counsel Made?	Non-capital felonies and misdemeanors - upon appointment of PDO. Capital cases - upon knowledge of arrest.
Initial Client Intake Conducted By Whom? (Name and Title)	Bossier Parish: Amanda Roberts (Data Entry Specialist/Secretary) determines/crosschecks case assignments, conflicts, etc. The secretary for the division in which the case is assigned enters the case into the database and notifies the attorney to whom it is assigned. If a case is assigned to a staff attorney, the secretary then prepares the file, enters further information into the database, prepares discovery motion, and forwards the file to the attorney. Webster Parish: LaKeia Taylor (Secretary/Receptionist) determines/crosschecks case assignments, conflicts, etc. and consults with Amanda Roberts when necessary. She then enters the case into the database and notifies the attorney to whom it is assigned. If is a case assigned to a staff attorney, Ms. Taylor then prepares the file, enters further information into the database, prepares discovery motion, and forwards the file to the attorney. Initial interviews are done by the attorney to whom the case is assigned. In LWOP cases, the investigator is usually present at the initial interview as well. The Chief Defender reviews case assignments as well.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	When notice of appointment is received (incarcerated clients through jail appointment list and bond clients through court minutes), the information is entered into the database, a file is generated, and the case is assigned to the appropriate attorney. Conflict cases are assigned to the appropriate conflict counsel who receives notice of appointment via database-generated e-mail and regular e-mail.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	4,358
How Many Application Fees Were Waived?	5
How Many Application Fees Were Reduced?	None but we do accept partial payments.
Total Application Fee Dollars Collected in 2014	59,759
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	456,176

Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes. However, the amount is $30 for non-moving traffic violations.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	The agencies from whom we receive fees itemize as far as how much money was collected for bond fees, mandatory assessments, etc. However, we only receive a list of defendants who were assessed the mandatory assessment from Minden City Court.
Who Collects the Assessed Court Fees?	Bossier City Court - Terri Spence; Bossier Sheriff - Mike Rabinowitz; Webster Sheriff - Kaye Taverner; Minden City Court - Becky White; Springhill City Court - Judy Smith.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	The person at each agency that writes the check for the fees either submits the itemization form provided by LPDB or itemizes the amounts on the check stub.
Who Remits the Court Fees Collected?	Bossier City Court - Terri Spence; Bossier Sheriff - Mike Rabinowitz; Webster Sheriff - Kaye Taverner; Minden City Court - Becky White; Springhill City Court - Judy Smith.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Bossier City Court - Terri Spence; Bossier Sheriff - Mike Rabinowitz; Webster Sheriff - Kaye Taverner; Minden City Court - Becky White; Springhill City Court - Judy Smith.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Either determined by the court or the court will consider recommendation from office based on financial information ascertained by the PDO.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	We must rely on court minutes and attorneys in court to keep track of this information.
Who Collects the Assessed Partial Payments?	Generally, the PDO collects the partial payments. Occasionally, money is received via DOC through P&P.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	We collect it in the office. However, we do receive some money from DOC. Those are individually documented.
Who Remits the Partial Payments Collected?	The client sends it directly to the PDO. Sometimes we receive money from DOC through P&P.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None. The office receives the payments directly.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	6,190

Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	The written policy is contained in the Employee Manual. Attorneys may take very minimal private cases outside the jurisdiction as long as full-time hours required by the PDO are fulfilled. However, the Chief Defender must be informed of the private case to make sure there is no conflict. Most attorneys that do private practice do routine wills, curatorships, some private criminal in other jurisdictions, and some appointed cases in federal court or through the Department of Corrections.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	More office space and money to renovate/maintain the offices we have. More money to increase staff, to reimburse attorneys for travel to rural jails, to be able to send staff for training. No one is reimbursed for anything. Eventually, this will lead to loss of good trial lawyers.
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	Yes. To increase revenues - The PDO stays in communication with the various agencies that send revenues, the court, and any other stakeholder to uncover other revenue sources and to make sure that the PDO is getting all the money that it should be. To reduce expenditures - The PDO has taken a variety of measures over the last several months in anticipation of these budgetary shortfalls. Both the Bossier Parish and Webster Parish police juries no longer require the PDO to pay any reimbursement towards transcript costs. Additionally, the Bossier Parish Police Jury assisted with some of the maintenance of the Bossier office and provided a small space in the Courthouse Annex Building for juvenile staff. We renegotiated our contracts with Westlaw for legal research and code books for attorneys, Innovative Office for the Webster parish copy machine rental, and Allied Services for trash pick-up in Bossier. The staff attorneys no longer receive reimbursement for travel to seminars and jails nor do they receive reimbursement for LSBA or local bar association dues or CLE tuition. We ceased providing employer-paid disability insurance and switched health insurance plans to one in which the office has a significant savings each month without reducing the quality of the plan for the employees.
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	1 non-support attorney; 1 staff attorney - The resulting staff now consists of a staff attorney for each of the six divisions of court and a senior attorney for all life without parole cases; 1 contract attorney who handled adult truancy cases in truancy court - Parents charged with misdemeanors related to their children's truancy cases are now appearing on the regular misdemeanor docket so PDO staff attorneys now handle those cases.

Immediate Critical Issue Areas	Office renovations in Webster and more support staff to sufficiently handle the database. Office conditions are bad.
Long-Term Critical Issue Areas	More office space for both locations
Please List All New Hires in 2014 (Name and Title)	Misdemeanor Contract Attorneys - Krystal Aires (no longer with office); Shandrika Jackson. Secretary - Karen Robinson.
Please List All Promotions in 2014 (Name and Title)	None
2014 Media Coverage and/or Major Accomplishments	Mostly special news coverage about funding issues with the PDO.
Number of Expected New Attorney Hires in 2015	None due to reduced revenues and state funding.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	New attorneys shadow staff attorneys for a couple of weeks to observe court, jail visits, etc. The "buddy system" is used on all cases proceeding to trial and on certain cases due to the nature and the complexity of the case as a tool to learn the possible ways an investigator may be used, motion practice, etc.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	The attorneys are supervised by the LWOP attorney and the Chief District Defender who observe court, discuss cases with attorneys, and generally act as mentors. Another senior attorney handles collection of time sheets, sign-in sheets, and issues that might arise with the other staff attorneys. The support staff is supervised by the office manager (general human resource issues) and the Data Entry Specialist (monitors the database).
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	No new job titles have been added but some duties have changed to relieve the workload of some of the support staff. We no longer handle non-support court in either parish due to no right to representation by PDO for those individuals in non-support court.
Please Attach Your Office Organizational Chart	Attached
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	The primary senior attorney who observes court and assists with case planning has a reduced case load.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Full-Time Benefits: HEALTH - Option A Plan - Office pays 100% of the premiums for the employee; Option B Plan (Upgrade) - Office pays the amount per employee that it pays for Option A and the employee pays the difference in premium. The office pays 25% of the premium for the spouse and children with both plans. DENTAL - Employee pays 100%. VISION - Employee pays 100%.
Regular Meetings for Any Staff, Please Describe	Meetings are conducted as needed due to space constraints and number of locations of offices and courts.
Number of NEW capital cases in CY14 handled by your office	3

Number of pending capital cases (received prior to CY14) handled by your office during CY14?	6
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2014	1
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	1
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	When a juvenile defendant is transferred to adult court he/she is specially assigned to the more experienced attorneys that handle LWOP cases.
Please Provide the Names of All State Representatives and Senators from Your District	Representatives: Henry L. Burns, Roy A. Burrell, Thomas G. Carmody Jr., James H. Morris, H. Eugene Reynolds, Vacancy in District 8 (formerly Jeff R. Thompson who is now a judge in the 26th JDC). Senators: Robert Adley, Barrow Peacock.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	District has grown and PDO has evolved for the better but criminal justice system as a whole remains static. Operating procedures should evolve with the growing population.
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	Overall quality of attorneys has improved.

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
Pamela G. Smart	318-347-7827
Randal Fish	318-349-7694
Mary Ellen Halterman	318-773-4382
Michael Miller	318-455-4977
Sarah Giddens	225-772-1130
Ted Johnson	318-294-4902
Jeremy Babers	318-518-1621
Jessica Davis	601-807-4149
K. Wayne Dishman	318-344-3374
Part-Time Contract Attorneys	**Contact Information**
Larrion Hillman	318-773-1593
Tristan Gilley	318-798-1605
Christopher Broughton	318-560-7002
Kevin Berg	318-470-4130
Wilbert Pryor	318-426-4258
Allen Haynes	318-455-5554
Lee Harville	318-470-9582
Sangbahn Scere	318-489-5818

David Harvey	318-547-0017
Chris Stahl	318-578-2924
Jackson, Shandrika	318-276-6268
Hall, Senae	318-272-1321
Stromile, Bobby	318-349-3889
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Amanda Roberts	318-423-2479
Christine Sullivan	318-288-9015
Nancy Cooper	318-564-6582
Stormy Hightower	318-617-9311
Charles Kern	318-402-7820
Keevia Johnson	318-230-8939
Ruth Elaine Skinner	903-650-1116
Lakeia Taylor	318-371-9919
Robinson, Karen	318-674-0205

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Pamela G. Smart
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	x
Microsoft Office 2010	x
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	x
Firefox	x
Google Chrome	x
Other	

HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	0
DVD	0
VCR	0
Desktop PCs	26
Laptops	5
Video Cameras	0
Digital Cameras	1
Video Conferencing Systems	0
B&W Laser Printers	0
Color Printers	3
Wireless Cards	0
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	Sudden Link & Century Link
Email Provider:	Network Solutions
Please list any software or computer equipment in which you need training:	Database refresher for support staff would be beneficial since there have been so many updates/changes to the system.

26th District Defender Office CY 2014 Caseloads & Outcomes

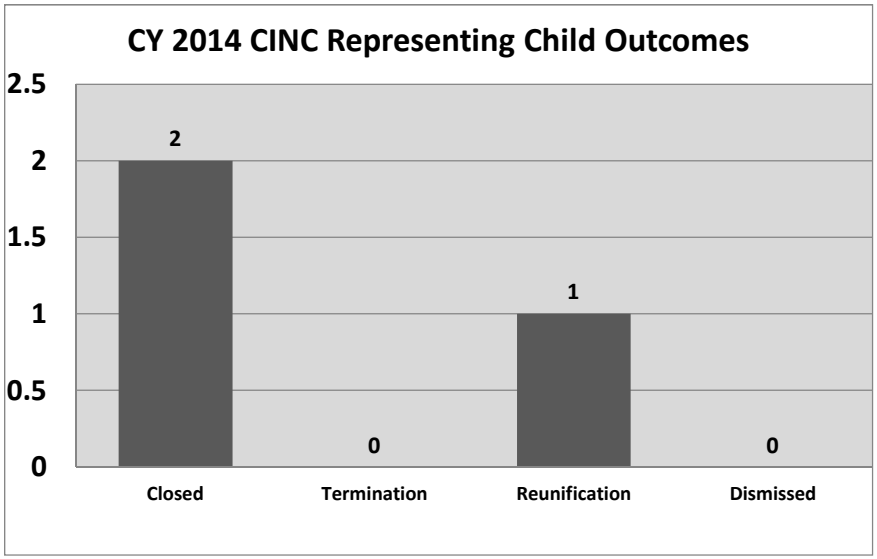
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	61	134	71	132	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	1	2	10	11	0	1	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	152	108	149	301	0	50	N/A	N/A	2	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	197	147	99	296	N/A	N/A	4	0	98	9	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	726	472	569	1295	N/A	N/A	98	19	323	76	N/A	N/A	0	1	1
Delinquency Felony	131	119	143	274	N/A	N/A	29	21	102	16	N/A	N/A	0	3	3
Delinquency-Life	2	2	0	2	N/A	N/A	1	0	0	2	N/A	N/A	0	0	0
Juvenile Revocations	1	3	2	3	N/A	N/A	1	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	4856	4440	1797	6653	N/A	N/A	2268	246	2298	0	0	0	5	27	32
Adult Felony Non-LWOP**	2845	2643	1431	4276	N/A	N/A	938	531	1376	3	0	13	0	8	21
Adult LWOP	20	11	15	35	N/A	N/A	0	2	3	0	0	3	0	0	3
Capital***	3	2	1	4	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	756	796	150	906	N/A	N/A	1	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	2	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

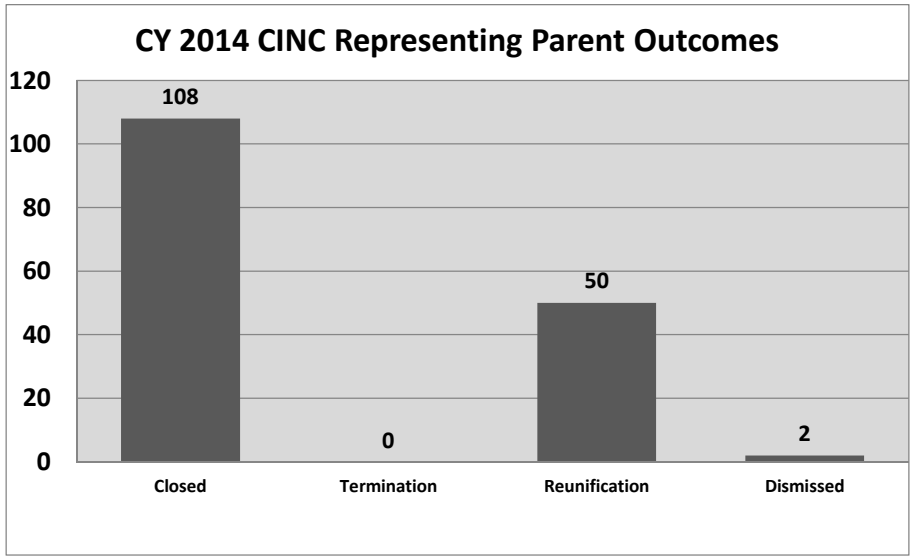
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

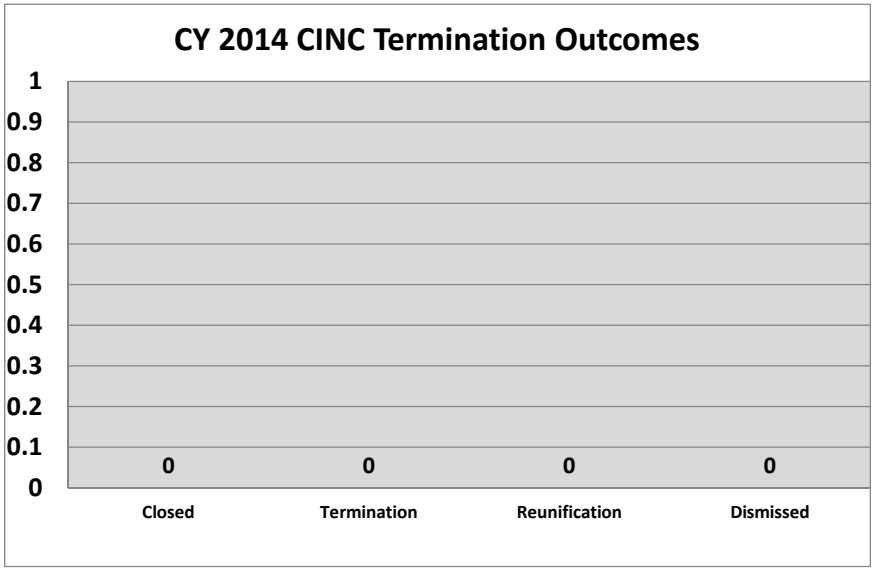
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

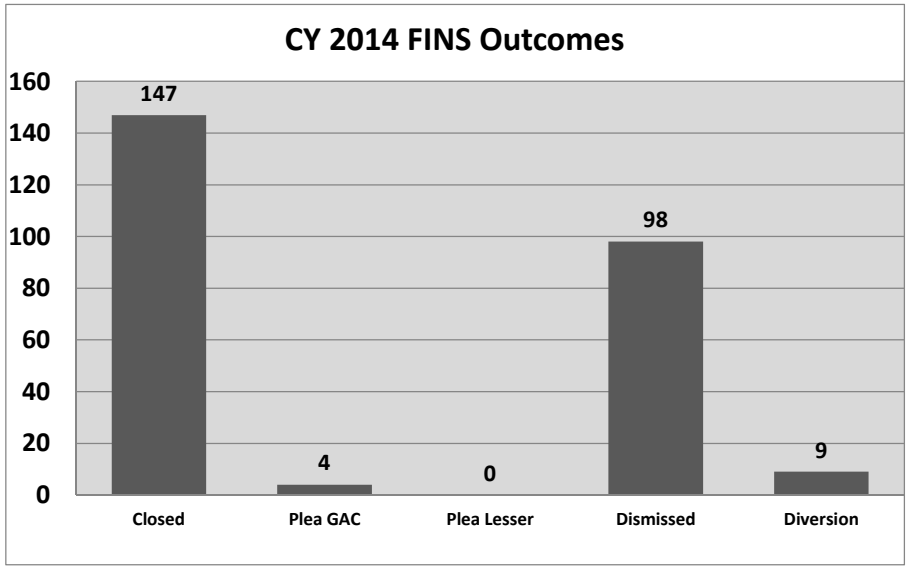
****Life Without Parole**

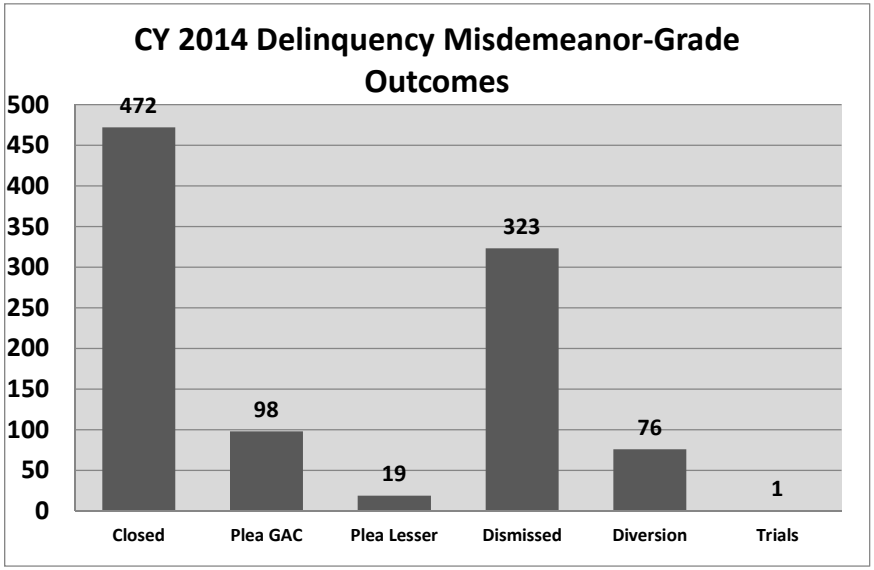
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

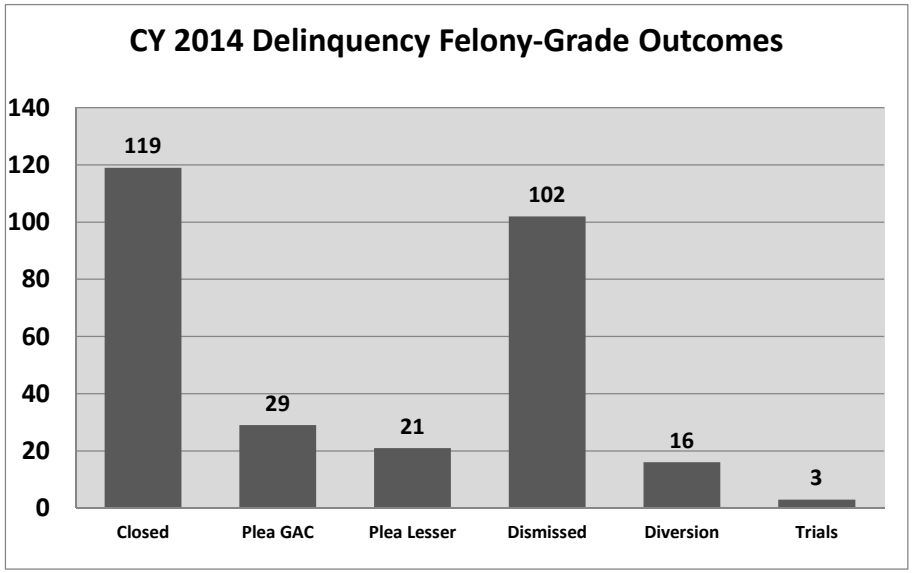

CY 2014 CINC Representing Child Outcomes
2.5
2
1.5
1
0.5
0
2
0
1
0
Closed
Termination
Reunification
Dismissed

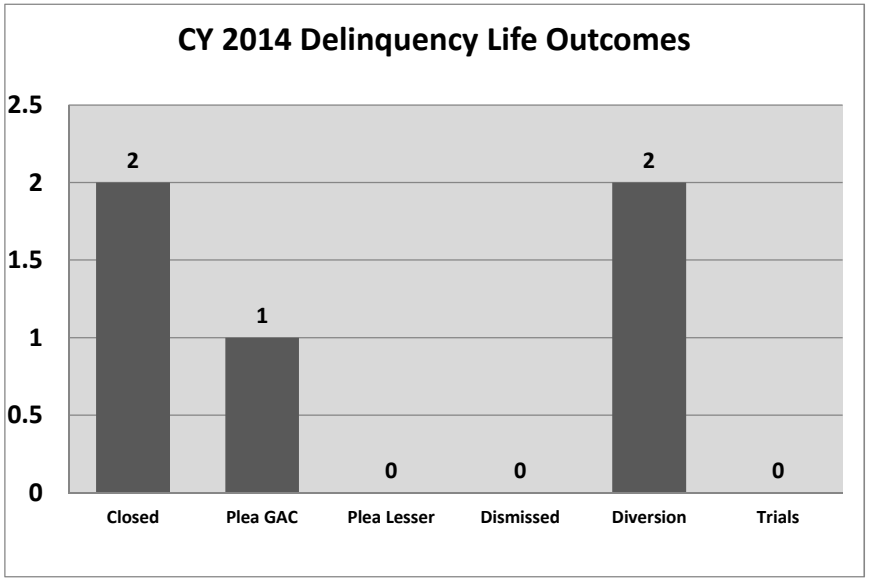

CY 2014 CINC Representing Parent Outcomes
120
100
80
60
40
20
0
108
0
50
2
Closed
Termination
Reunification
Dismissed

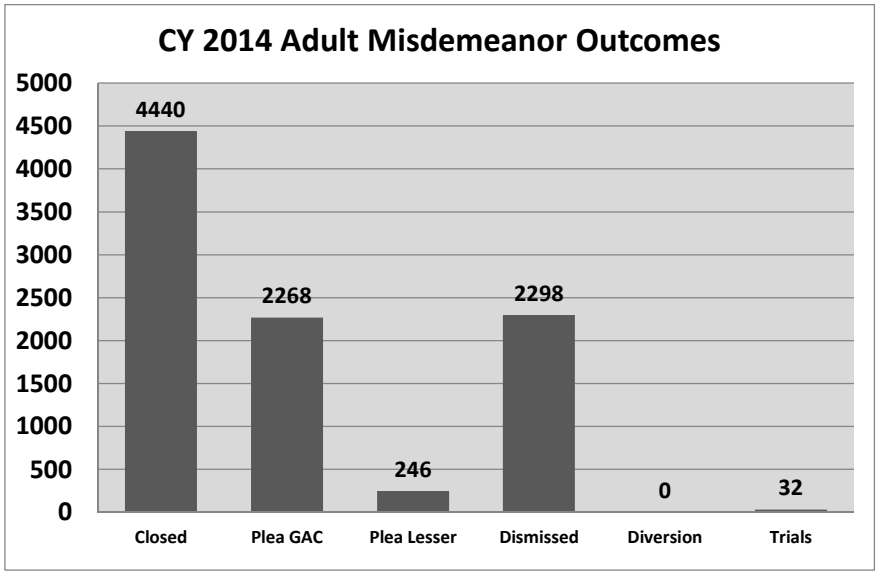

CY 2014 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

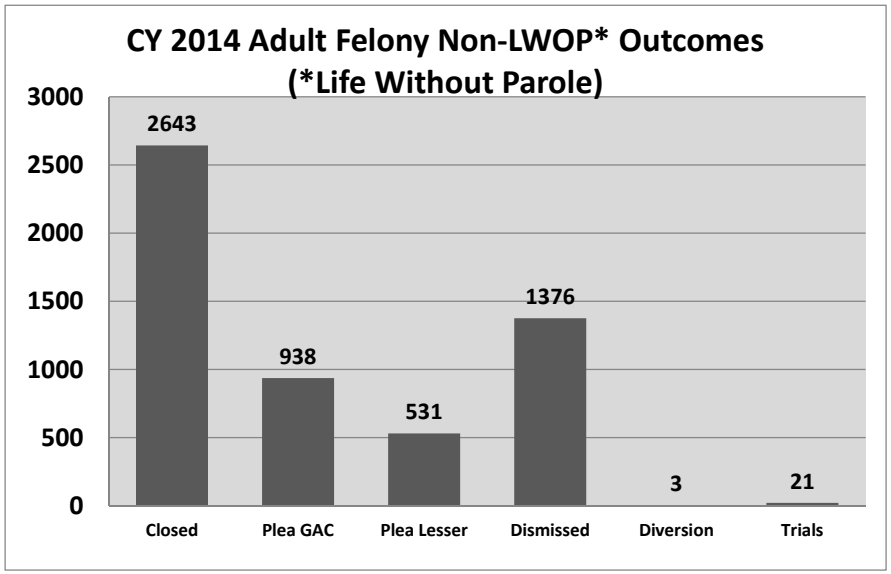

CY 2014 FINS Outcomes
160
140
120
100
80
60
40
20
0
147
4
0
98
9
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

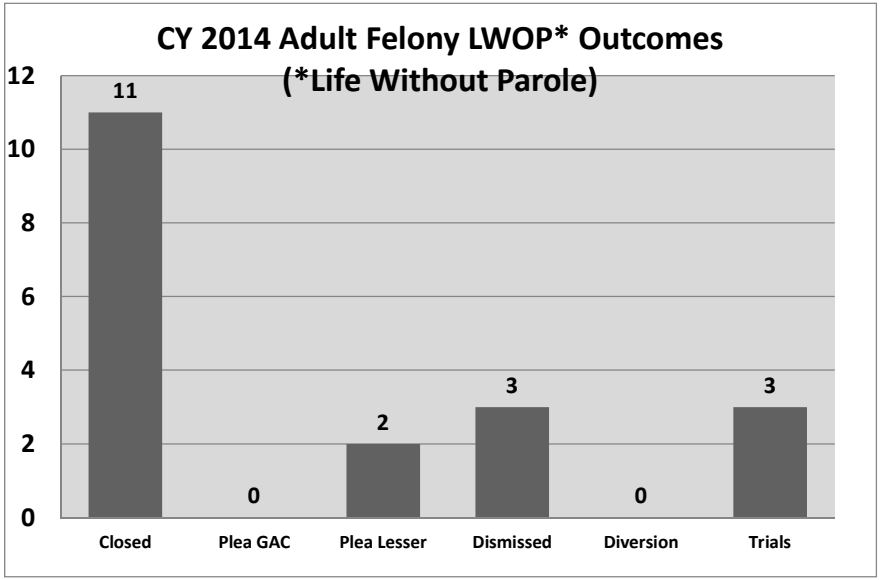

CY 2014 Delinquency Misdemeanor-Grade Outcomes
500
450
400
350
300
250
200
150
100
50
0
472
98
19
323
76
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

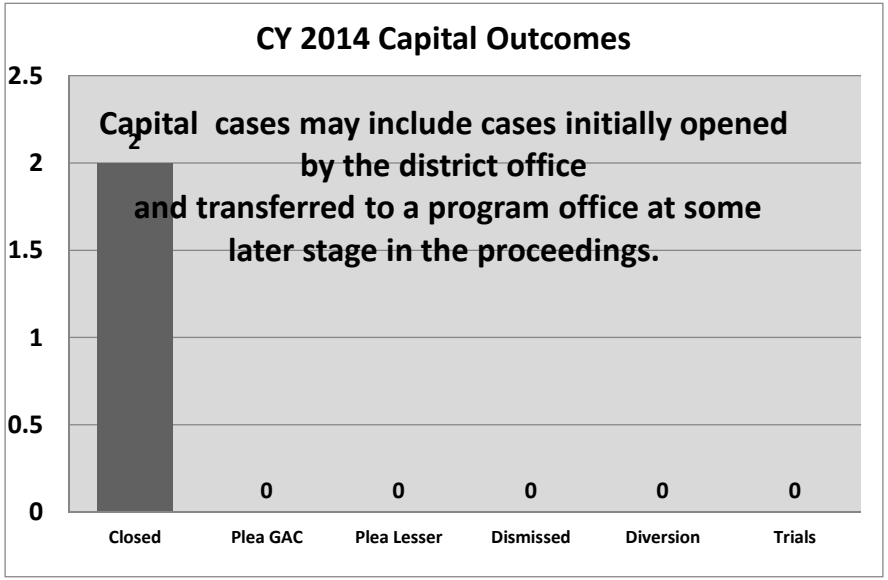

CY 2014 Delinquency Felony-Grade Outcomes
140
120
100
80
60
40
20
0
119
29
21
102
16
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
2.5
2
1.5
1
0.5
0
2
1
0
0
2
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
5000
4500
4000
3500
3000
2500
2000
1500
1000
500
0
4440
2268
246
2298
0
32
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

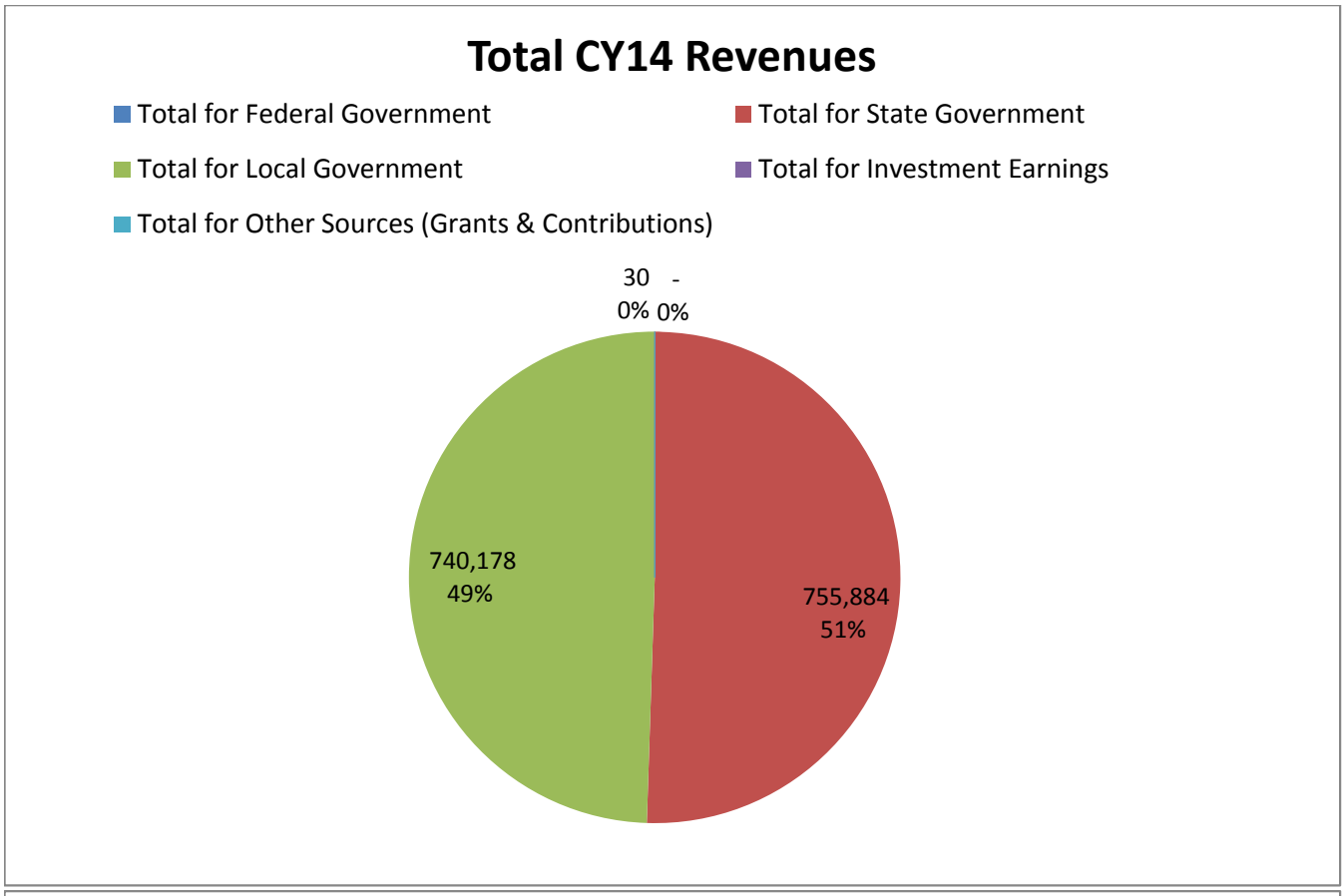

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
3000
2500
2000
1500
1000
500
0
2643
938
531
1376
3
21
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

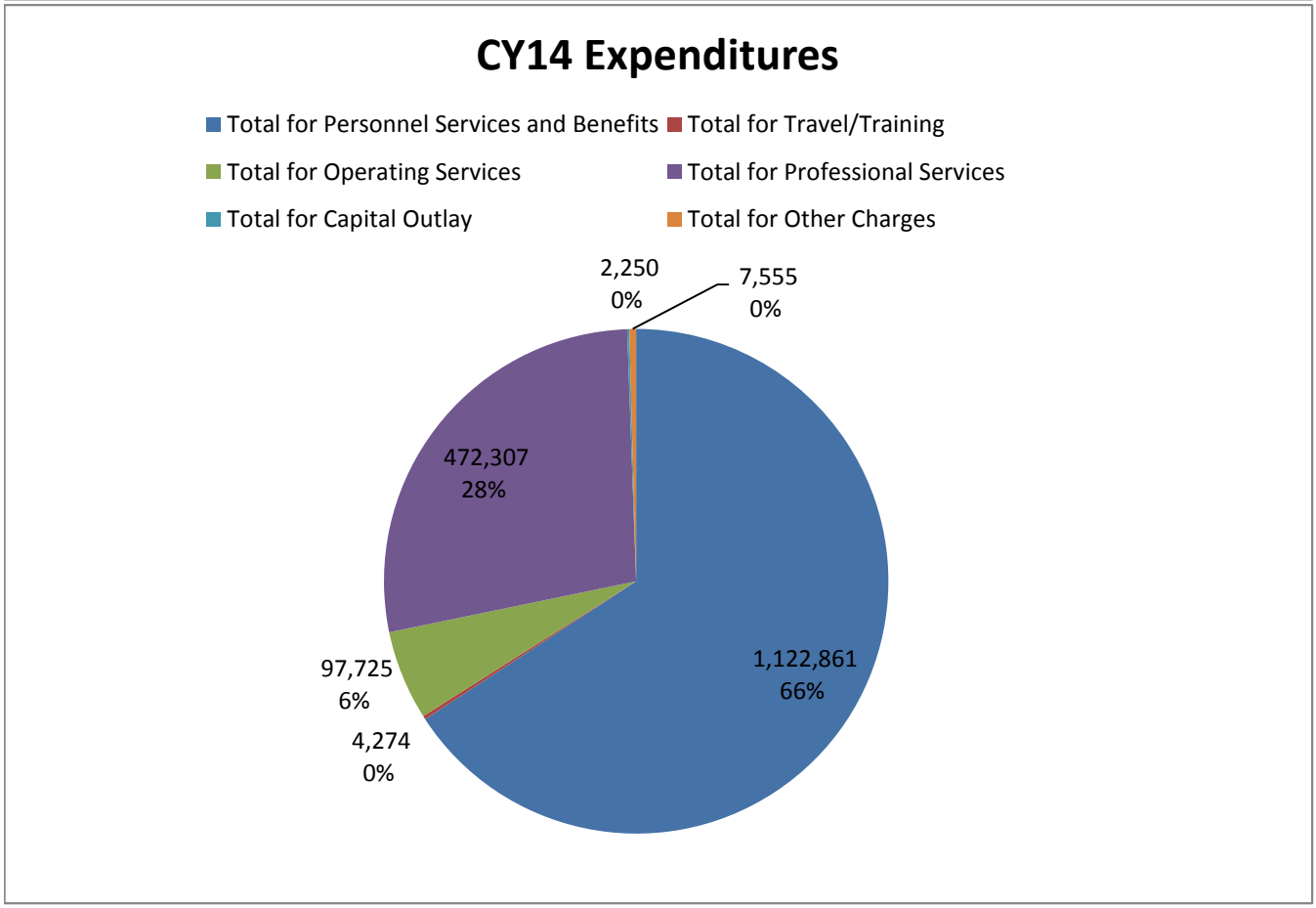

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
12
10
8
6
4
2
0
11
0
2
3
0
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

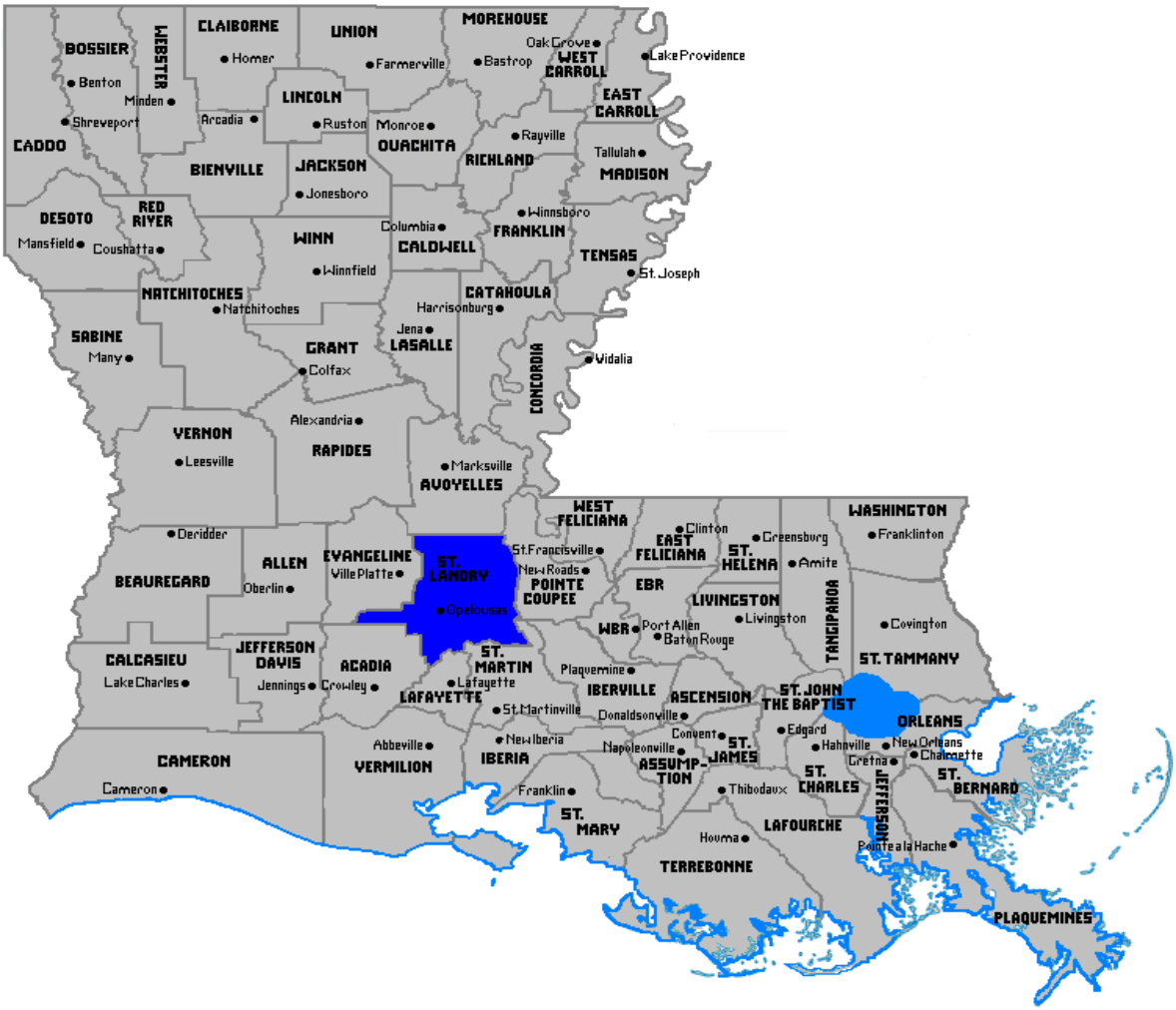

CY 2014 Capital Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
0
0
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 26 CY2014	Total CY2014
District Defender: Pamela Smart	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	42,206
District Assistance Fund (DAF)	683,368
Supplemental/Emergency Funds	30,310
Grants	-
Other State Income -List source(s)	-
Total for State Government	755,884
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	201,278
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	285,962
City & City-Ward Courts	186,916
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	472,877
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	59,719
Partial Attorney Fees Reimbursements [as per 15:176]	6,190
Other Reimbursements	113
Other Local Income -List source(s)	-
Total for Charges For Services	66,023
Total for Local Government	740,178
Investment Earnings	
Interest Income	30
Other Investment Income - List source(s)	-
Total for Investment Earnings	30
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	-
Total for REVENUE	1,496,092

District 26 CY2014	Total CY2014
District Defender: Pamela Smart	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	767,287
Accrued Leave	-
Payroll Taxes	137,780
Hospitalization and Disability Insurance	195,943
Retirement	21,076
Other	775
Total for Personnel Services and Benefits	1,122,861
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	4,274
Total for Travel/Training	4,274
Operating Services	
Advertisements	132
Workers' Compensation	5,391
Insurance - Malpractice	11,161
Insurance - Auto/Physical Liability	3,793
Insurance - Other	758
Lease - Office	-
Lease - Auto/Equipment	5,511
Lease - Other	1,237
Office Repair and Maintenance	13,410
Office - Telephone/Utilities/Postage/Internet	23,987
Dues and Seminars	-
Law Library/Journals/Subscriptions	21,905
Office Supplies	10,441
Total for Operating Services	97,725
Professional Services	
Audit/Accounting Expense	13,584
Contract Clerical	11,494
Expert Witness	450
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	236,700
Contract - Juvenile Attorneys or CINC	119,129
Misdemeanor Attorney Contracts	55,551
Contract Attorneys - all other	13,120
IT/Technical Support	22,279
Total for Professional Services	472,307
Capital Outlay	
Major Acquisitions	2,250
Total for Capital Outlay	2,250
Other Charges	
Other Operating Expenses	7,555
Total for Other Charges	7,555
Total for EXPENDITURES	1,706,972


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
30
0%
-
0%
740,178
49%
755,884
51%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
2,250
0%
7,555
0%
472,307
28%
97,725
6%
4,274
0%
1,122,861
66%



The 27TH Judicial District Public Defenders' Office

St. Landry (Opelousas)

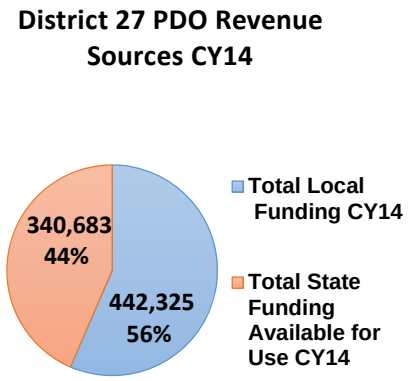
District Defender: Edward James Lopez
125 West Landry Street
Opelousas, LA 70570
(337) 942-3003

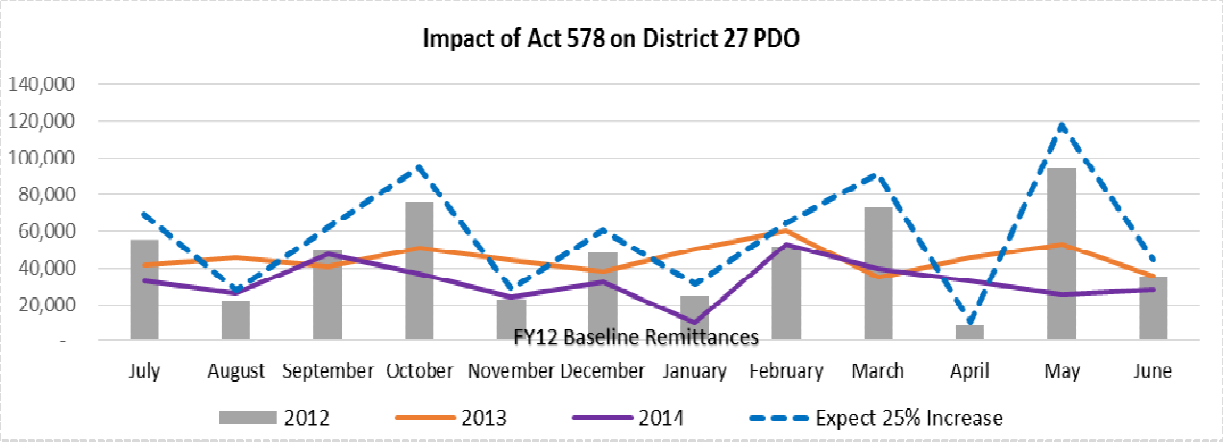
27TH JUDICIAL DISTRICT

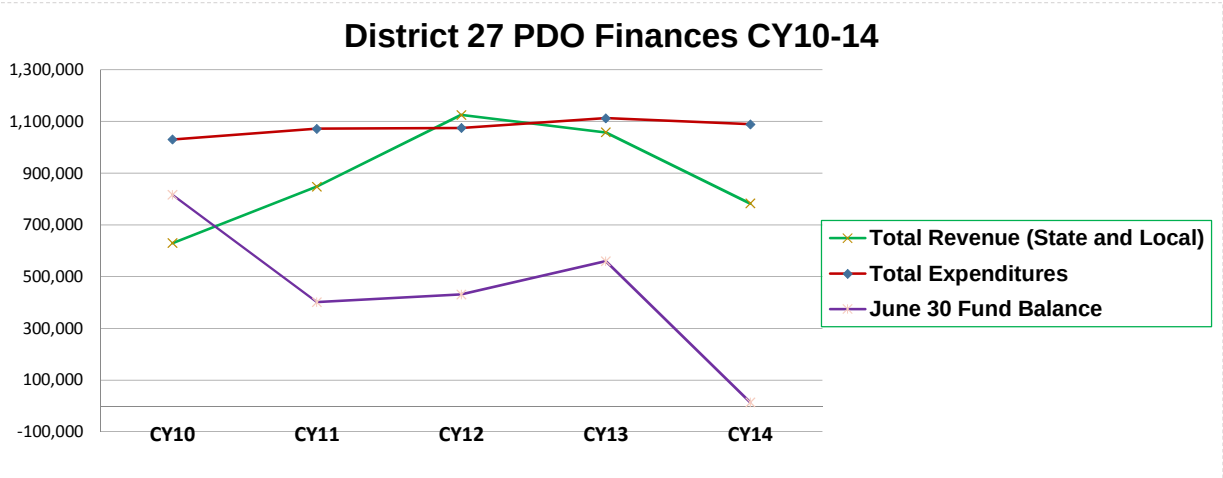
During calendar year 2014, the 27th Judicial District Public Defenders Office handled 6,840 cases. The office received $783,008 in total revenues to handle these cases, approximately 56% of which came from local funding. This funding was derived primarily from traffic tickets and special court costs.

With the exception of a few anomalies, the 27th has generally failed to realize the 25% increase in local funds that was expected to materialize as a result of Act 578 (2012).

The 27th Judicial District office has nearly exhausted its fund balance. Without a significant increase in revenues or reduction in expenditures, the office is expected to become insolvent during FY15.





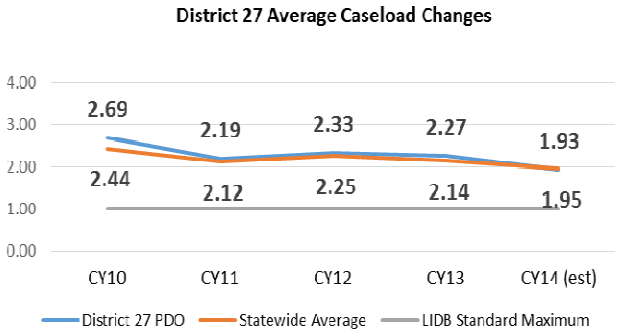


ST. LANDRY PARISH

Edward J. Lopez
District Defender
125 West Landry Street
Opelousas, LA 70570
337-942-3003

In the 27th Judicial District, public defense attorneys make an average annual salary of $67,171 while maintaining caseloads almost twice the recommended caseload limit for each attorney.

Although caseloads remain high due to insufficient revenues, through increased training and supervision, client outcomes in CINC cases have significantly improved over the last five years.



CAPITAL REPRESENTATION

Since 2009, the 27th Judicial District Public Defenders Office has handled 9 new capital prosecutions.

However the district has no local capacity for capital prosecutions and is completely reliant on program offices for representation.

Without the contract programs, capital cases cannot be tried in the 27th Judicial District due to a lack of capitally certified attorneys and/or funding to support capital services in the District Office.

The 27th JDC Public Defenders' Office

Parish(es) & Seat(s)	St. Landry - Opelousas
Population	83,454
Juvenile Population	22,532
District Defender	Edward James Lopez
Years as District Defender	28
Years in Public Defense	42
Office Manager	Gloria M. Bezet
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Gloria Bezet, Ashley Davis, Gabriel Hunter, Joshua Bezet.
Primary Office Street Address	125 West Landry Street
City	Opelousas
ZIP	70570
Primary Phone	337-942-3003
Primary Mailing Address	125 West Landry Street, Opelousas, LA 70570
Primary Fax Number	337-948-7706
Primary Emergency Contact	Edward James Lopez
Primary Emergency Phone	337-351-7053
Secondary Emergency Contact	Gloria M. Bezet
Secondary Emergency Phone	337-945-9348
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	None
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Edward James Lopez owns office building - provides office space and utilities, etc., as part of employment contract with State.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	0
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	John Dowling & Co., P. O. Box 433, Opelousas, LA 70570 (CPA firm)
Courts and Locations	27th Judicial District Court, Opelousas; Opelousas and Eunice City Courts.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	4 Divisions in 27th Judicial District Court; Opelousas City Court; Eunice City Court.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	At 72 hour hearing, Magistrate makes preliminary determination of indigency and assigns counsel.
Name of Adult Detention Facilities in This District	St. Landry Parish Jail, Opelousas City Jail, Eunice City Jail, Port Barre City Jail, Krotz Springs City Jail, Sunset City Jail, Washington City Jail.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Basile Detention Center, Pine Prairie Detention Center.
Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	St. Martin Parish Juvenile Detention Center, St. Martinville, LA

Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Out of parish facilities limit regular access of assigned cases but most inmates kept pre-trial locally.
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	Juveniles do not appear in Court shackled unless there is a serious fear that they will try to abscond.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Earl Taylor
Chief Judge of Criminal District Court	Alonzo Harris
Juvenile Court Judges (Specify District of City Court)	New Judges elected to replace Daigle and Hebert. Took office January, 2015. Division B- Gerard Caswell; Division D- Jason Meche.
Drug Court Judges	See above.
Mental Health Court Judges	None
Other Specialty Court	Non-Support
Name of Specialty and Brief Description:	Non-Support
Indigency Determined by Whom and How?	Judge at 72 hour hearing after questioning defendant as to his assets and ability to pay.
When is Assignment/Appointment of Counsel Made?	At 72 hour hearing.
Initial Client Intake Conducted By Whom? (Name and Title)	Individual assigned attorney - all contract.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	No
Brief Explanation of Intake Process	Magistrate appoints at 72 hour hearing and assesses $40.00 intake fee- Fee paid to District Office – appointed contract attorney takes client from appointment.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes.
How Many Applications for Services Were Received?	5,627
How Many Application Fees Were Waived?	0
How Many Application Fees Were Reduced?	0
Total Application Fee Dollars Collected in 2014	17,581- Application fees collected by Opelousas City Court are included in their monthly check sent to us.
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	District Court fees collected by office- Eunice City Court fees collected by district office- Opelousas City Court fees collected by Opelousas City Court.
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	347,468 Note: December disbursements not yet received. Approximate amounts added to get total.
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	On every conviction where the defendant is not sent to prison.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Court costs collected by Sheriff's Office and 2 City Courts - we receive checks each month with breakdown of what money collected and how disbursed.
Who Collects the Assessed Court Fees?	Sheriff, St. Landry Parish, Eunice & Opelousas City Courts.

What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Monthly statements accompanying disbursements.
Who Remits the Court Fees Collected?	Sheriff, St. Landry Parish (District Court); Clerks- City Courts for Opelousas and Eunice.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Monthly statements accompanying disbursements.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Court usually imposes a $100 reimbursement as a condition of probation in felony cases.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Money order and name of defendant- from Prob. and Parole.
Who Collects the Assessed Partial Payments?	Probation and Parole
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Prob. & Parole sends money order and defendant's name.
Who Remits the Partial Payments Collected?	Prob. & Parole
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Probation & Parole sends money order and defendant's name.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Yes. All private practice is permitted
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	No written contract in place - working on it.
Primary Immediate Needs	Enough attorneys to handle case loads
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	No
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	No
Immediate Critical Issue Areas	Lowering felony case loads per attorney
Long-Term Critical Issue Areas	Lowering case loads
Please List All New Hires in 2014 (Name and Title)	Roy Richard, Felony
Please List All Promotions in 2014 (Name and Title)	None
2014 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2015	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	District Defender in District Court on all felony days and monitors attorneys' representation.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Defenders are contract attorneys -District Defender monitors work load and representation.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	None

Please Attach Your Office Organizational Chart	Contract office- District Office Staff is District Defender, Secretary/Bookkeeper (Office Manager, Investigator, and Clerical).
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	None
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	None
Regular Meetings for Any Staff, Please Describe	No formal -we meet informally on court days.
Number of NEW capital cases in CY14 handled by your office	None
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	None
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	All appeals handled by LAP.
Number of Writs Your District Handled in 2014	0
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Rare for State to seek transfer.
Please Provide the Names of All State Representatives and Senators from Your District	Sen. Elbert Gullory- Dist. 24, Sen. Eric Lafleur- Dist. 28- Sen. Jonathan Perry- Dist. 26- Sen. Fred H. Mills; Rep. Mickey Guillory- Dist. 41- Rep. Mike Huval- Dist. 46- Rep. Stephen J. Ortego- Dist. 39- Rep. Ledricka Johnson Thierry- Dist. 40. Rep. H. Bernard LeBas, Dist. 38.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	Divided all felony contract attorneys into court divisions, basically reducing their in Court time by one-half.

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
None	

Part-Time Contract Attorneys	**Contact Information**
Edward J. Lopez	337-948-6836
Shepton Hunter	337-230-9777
Quincy Cawthorne	337-948-8008
Irvin Celestine	337-407-2898
Laura Rougeau	337-457-5999
Francis Olivier, III.	337-407-0996
Nanette McClain	337-948-7887
Randy Wagley	337-948-4504
Kenneth Willis	337-284-0244
Scott Mouret	337-948-8276
Chris Richard	337-234-5505
Rachel Arvie	337-407-2109

Lauren Mouret	337-948-8276
Daniel Fontenot	337-457-1323
Rebecca Pierrotti	337-550-8608
Brandon Guillory	337-351-5000
Hazel Coleman	337-532-8273
Antonio Birotte	337-407-2898
Roy Richard	337-678-1750
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Michael Grimes	337-942-3003
Gloria Bezet	337-945-9348
Ashley Davis	337-692-3121
Joshua Bezet	337-351-8457
Gabriel Hunter	337-230-0105

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Gloria M. Bezet
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	
Microsoft Office 2010	
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	x
Firefox	x
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	

Television	2
DVD	1
VCR	1
Desktop PCs	1
Laptops	4
Video Cameras	0
Digital Cameras	0
Video Conferencing Systems	9
B&W Laser Printers	1
Color Printers	
Wireless Cards	1
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	A T & T- UVerse
Email Provider:	AOL
Please list any software or computer equipment in which you need training:	

27th District Defender Office CY 2014 Caseloads & Outcomes

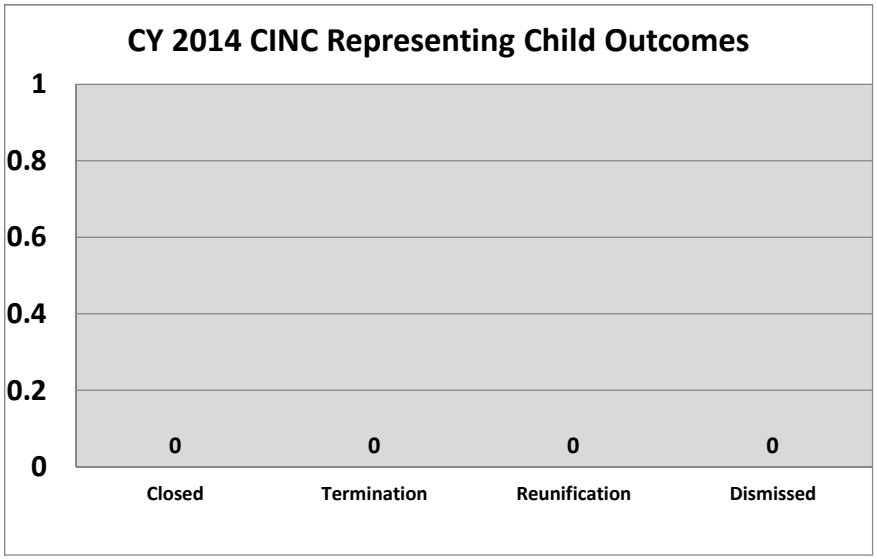
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	4	4	0	4	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	1	1	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	21	9	7	28	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	2	1	0	2	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	22	28	9	31	N/A	N/A	2	0	1	26	N/A	N/A	0	0	0
Delinquency Felony	2	2	1	3	N/A	N/A	1	0	0	1	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	2173	2280	852	3025	N/A	N/A	1550	77	947	8	0	0	2	3	5
Adult Felony Non-LWOP**	1570	1584	1992	3562	N/A	N/A	1362	26	849	11	0	0	0	0	0
Adult LWOP	7	5	9	16	N/A	N/A	2	0	0	1	0	1	0	0	1
Capital***	2	1	7	9	N/A	N/A	1	0	0	0	0	0	0	0	0
Revocations	153	153	5	158	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

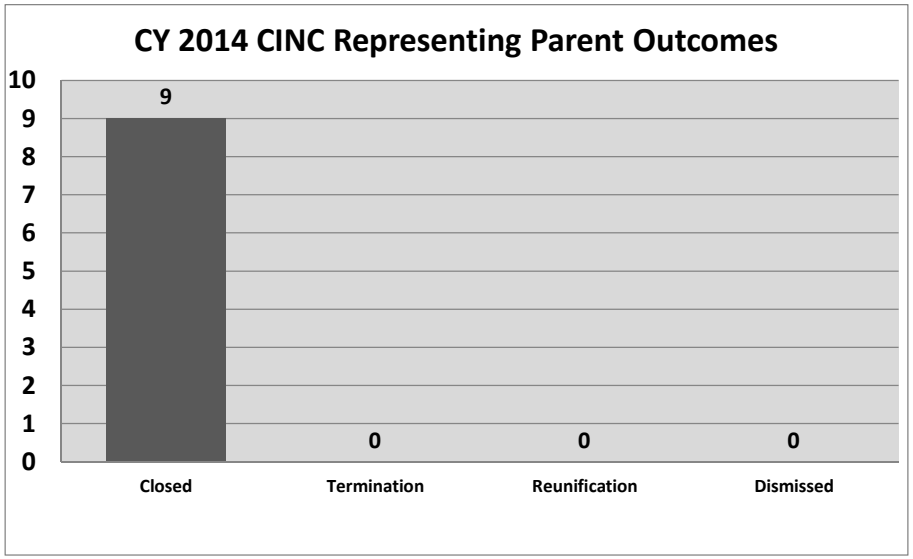
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

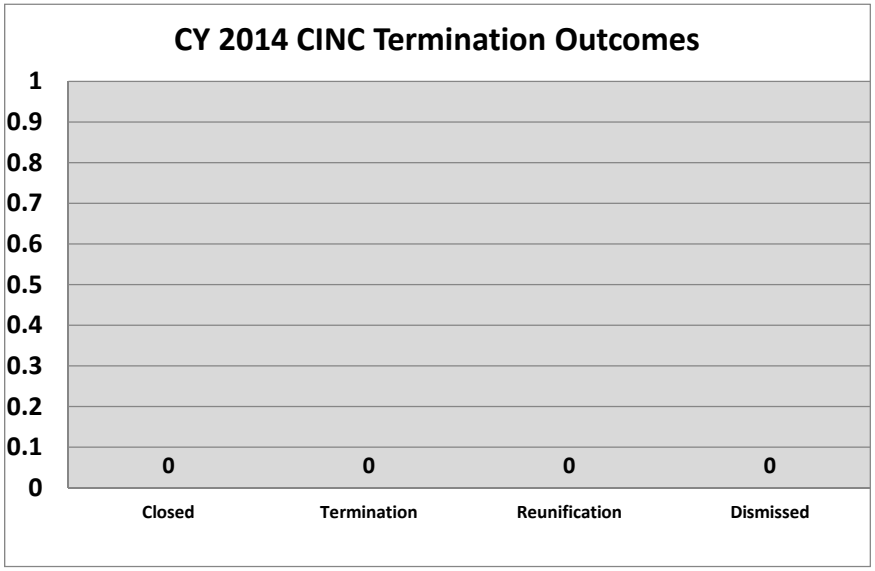
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

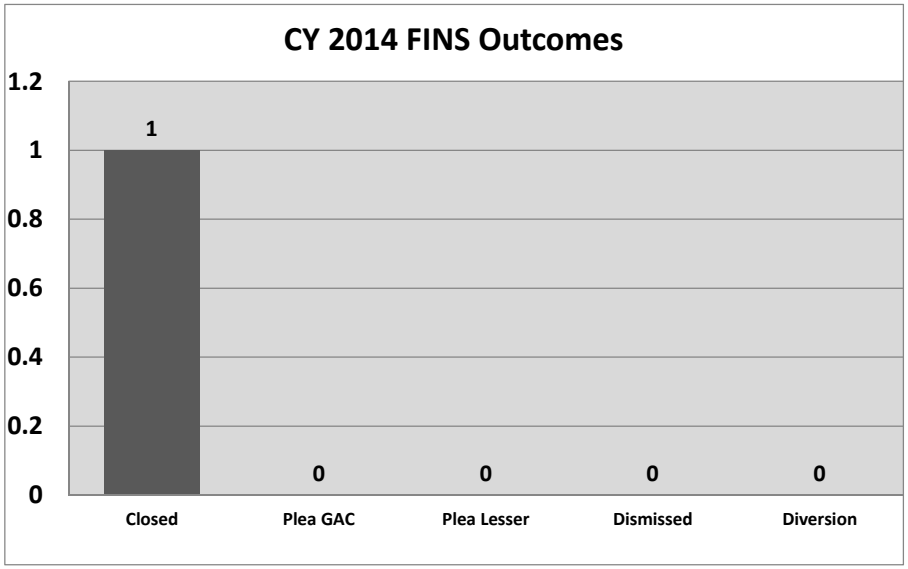
****Life Without Parole**

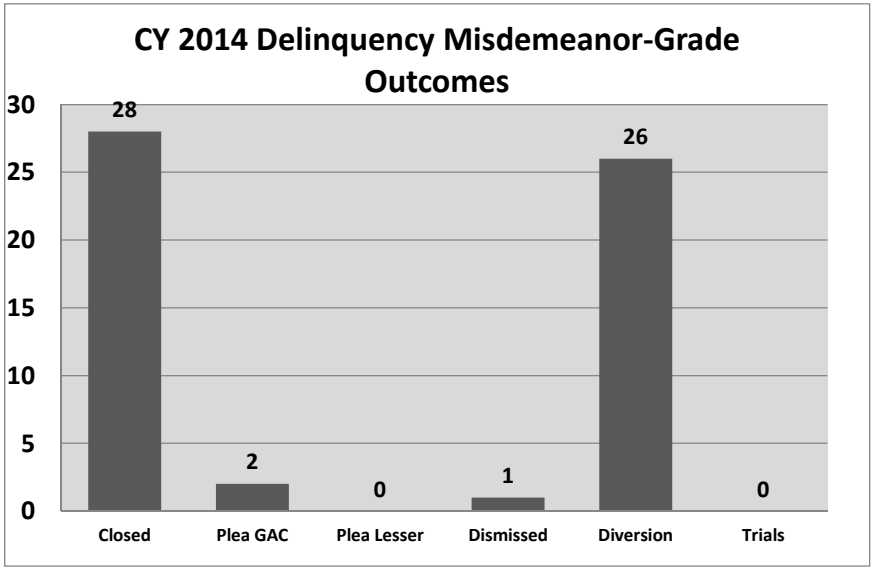
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

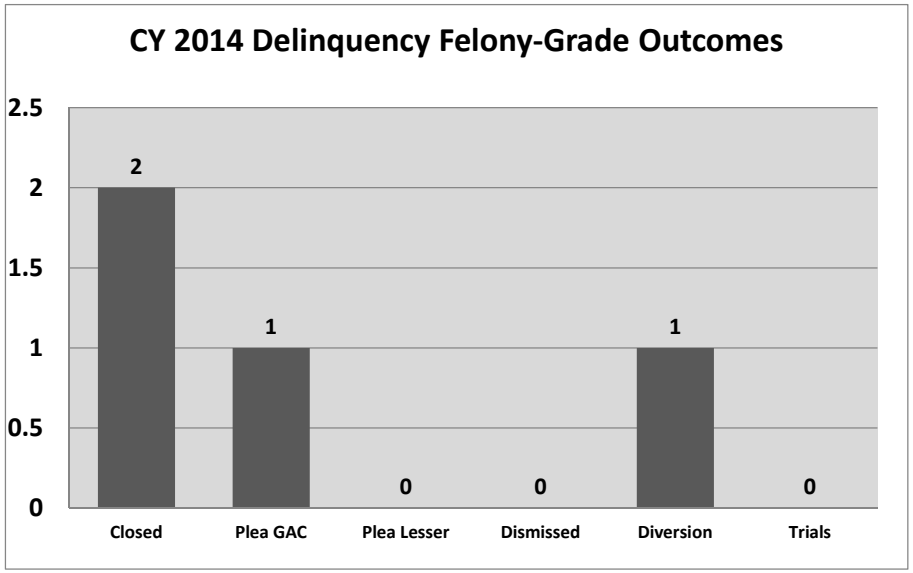

CY 2014 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

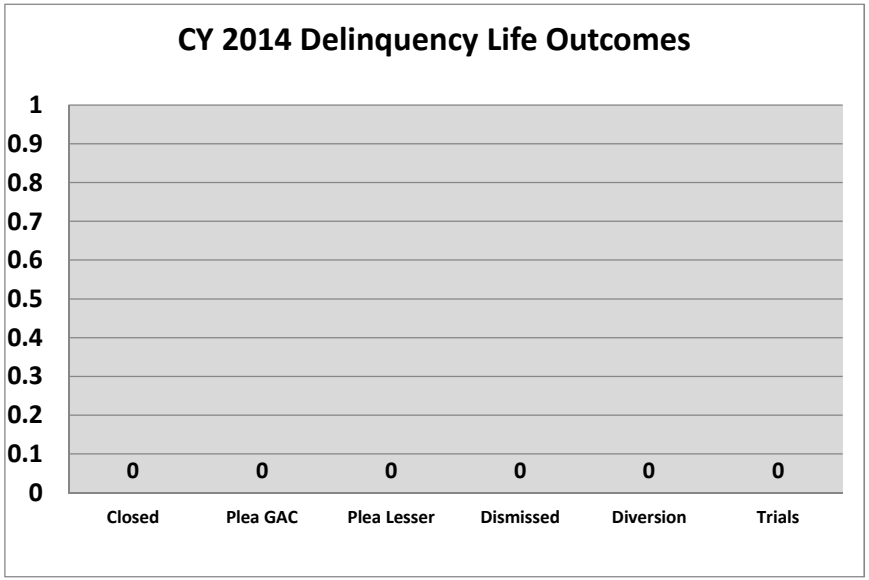

CY 2014 CINC Representing Parent Outcomes
10
9
8
7
6
5
4
3
2
1
0
9
0
0
0
Closed
Termination
Reunification
Dismissed

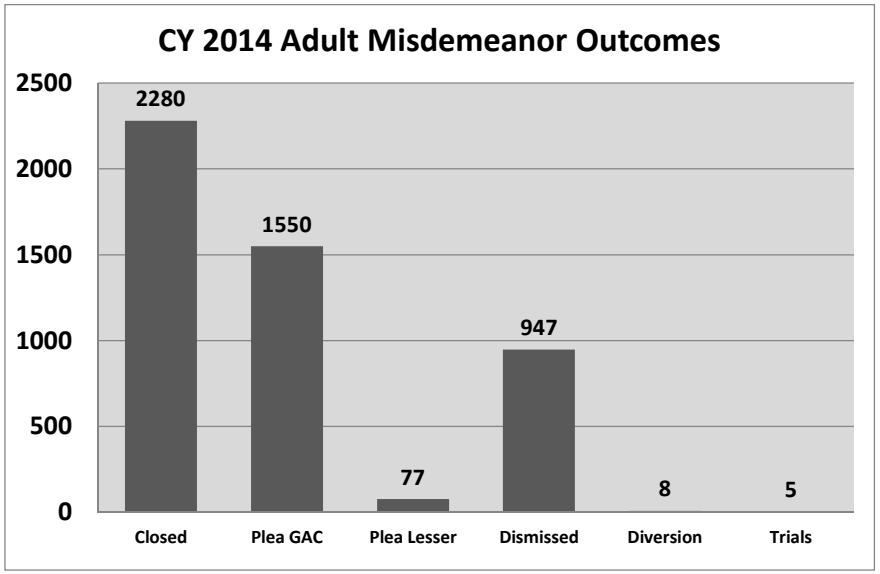

CY 2014 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

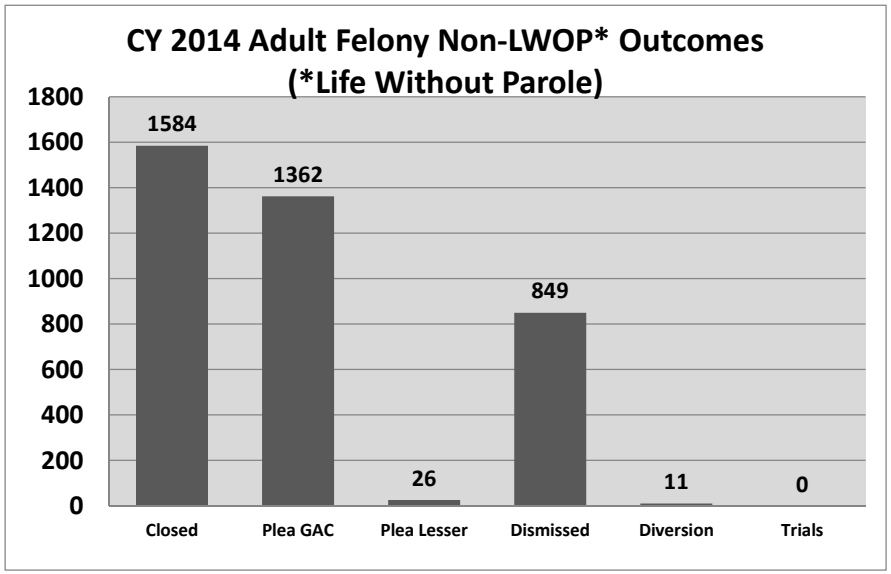

CY 2014 FINS Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

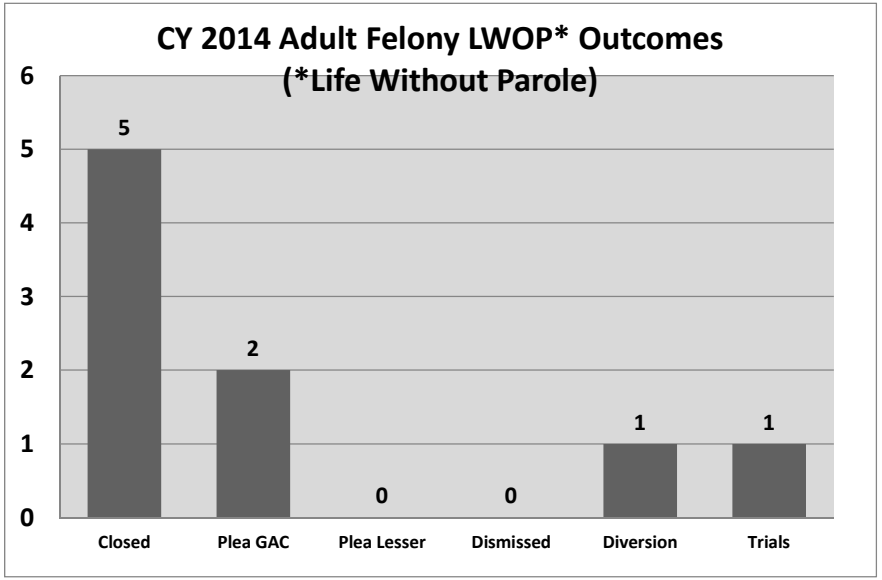

CY 2014 Delinquency Misdemeanor-Grade Outcomes
30
25
20
15
10
5
0
28
2
0
1
26
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

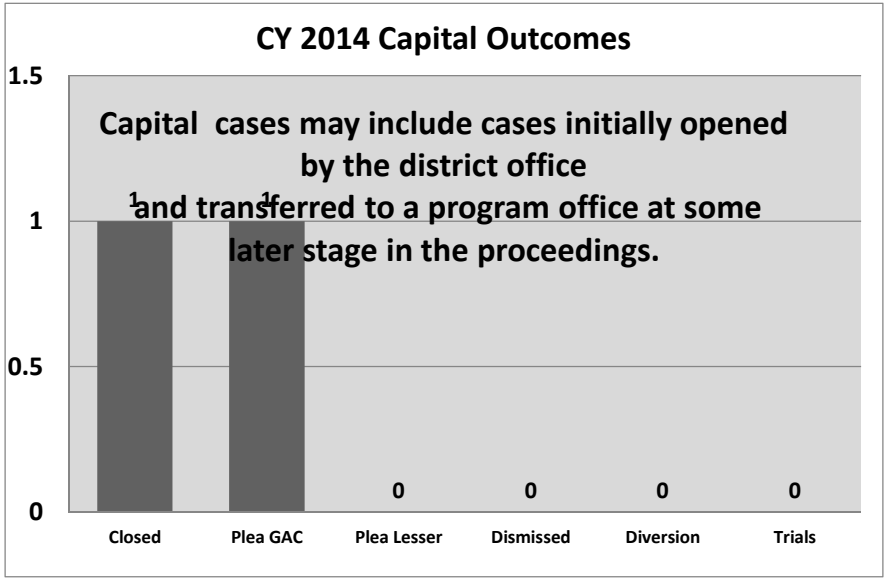

CY 2014 Delinquency Felony-Grade Outcomes
2.5
2
1.5
1
0.5
0
2
1
0
0
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
2500
2000
1500
1000
500
0
2280
1550
77
947
8
5
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

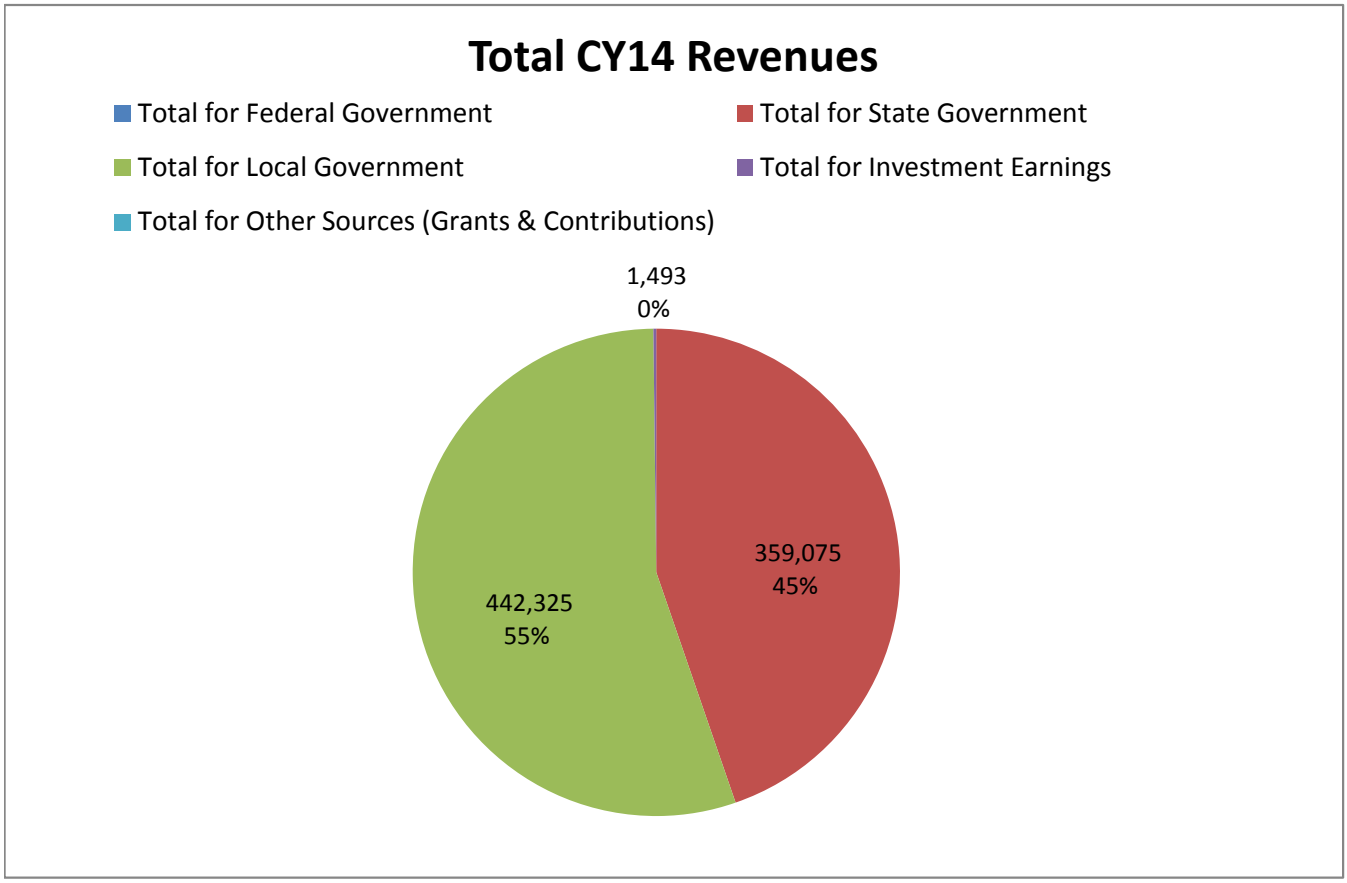

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
1800
1600
1400
1200
1000
800
600
400
200
0
1584
1362
26
849
11
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

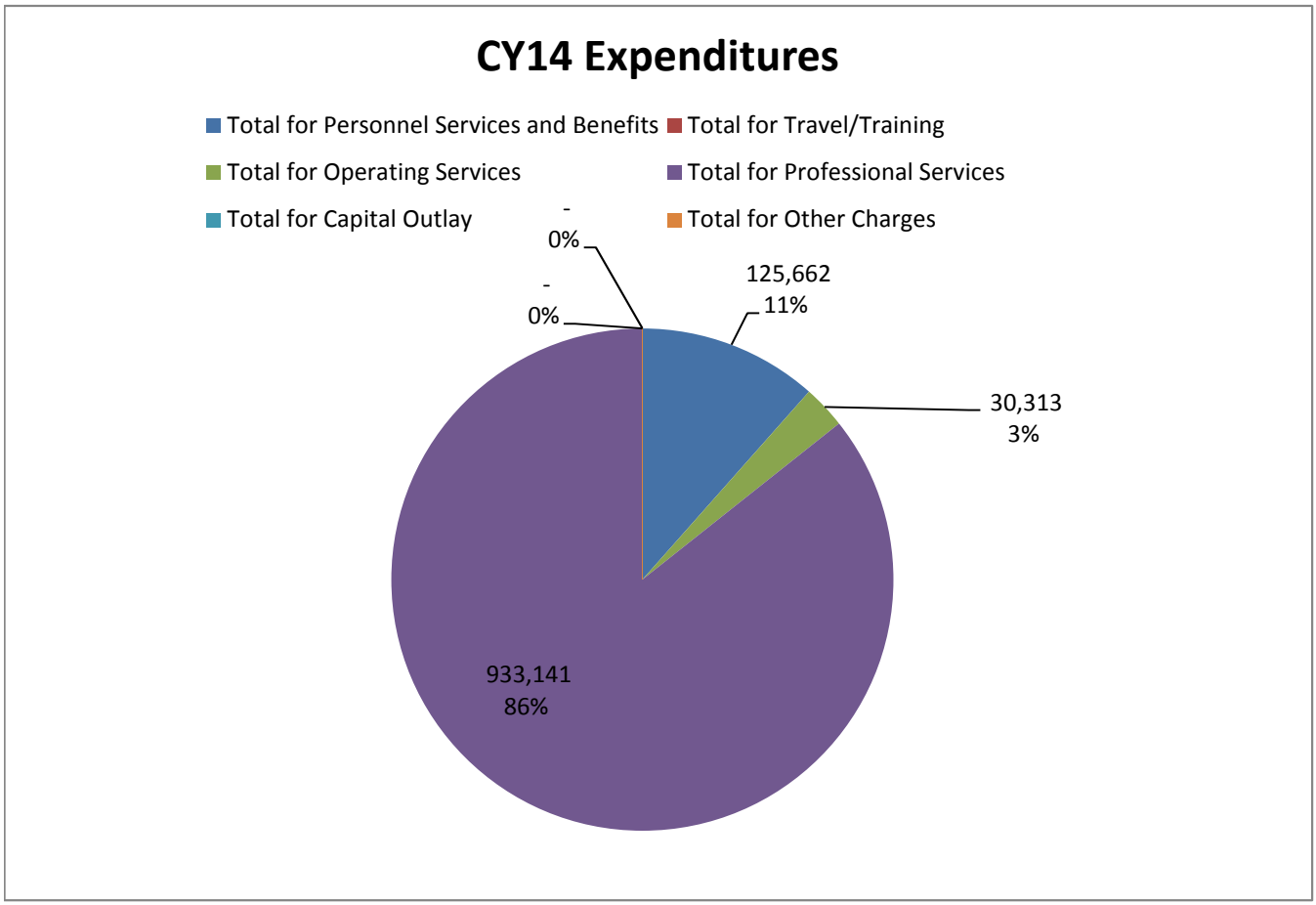

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
6
5
4
3
2
1
0
5
2
0
0
1
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

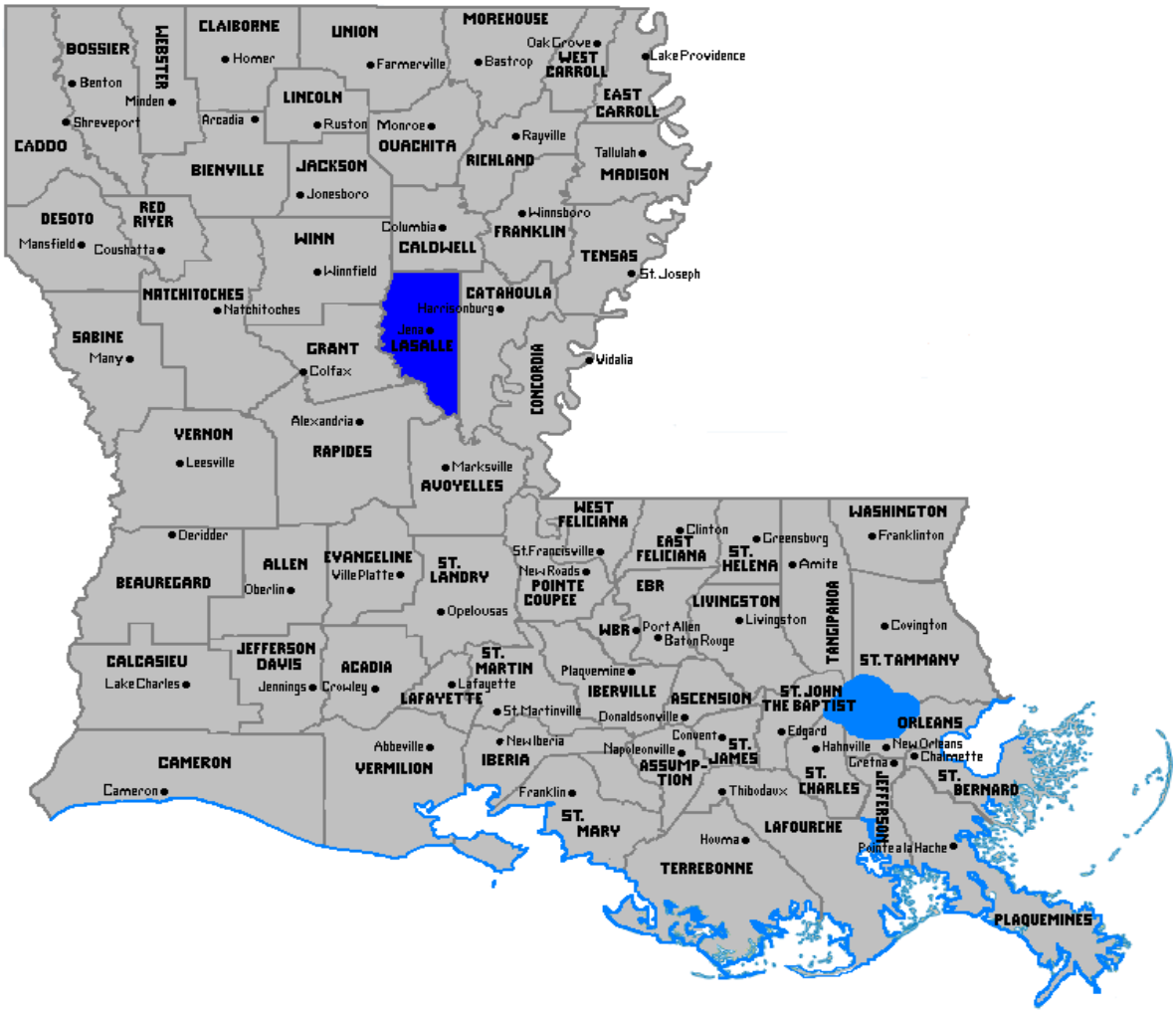

CY 2014 Capital Outcomes
1.5
1
0.5
0
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
1
1
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 27 CY2014	Total CY2014
District Defender: Edward Lopez	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	7,687
District Assistance Fund (DAF)	333,022
Supplemental/Emergency Funds	18,366
Grants	-
Other State Income -List source(s)	-
Total for State Government	359,075
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	12,382
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	69,099
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	130,868
Judicial District Courts	212,445
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	343,313
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	17,531
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	17,531
Total for Local Government	442,325
Investment Earnings	
Interest Income	1,493
Other Investment Income - List source(s)	-
Total for Investment Earnings	1,493
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	802,893

District 27 CY2014	Total CY2014
District Defender: Edward Lopez	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	117,004
Accrued Leave	-
Payroll Taxes	8,658
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
Total for Personnel Services and Benefits	125,662
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	-
Total for Travel/Training	
Operating Services	
Advertisements	38
Workers' Compensation	-
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	-
Insurance - Other	-
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	11,984
Dues and Seminars	1,797
Law Library/Journals/Subscriptions	11,778
Office Supplies	4,716
Total for Operating Services	30,313
Professional Services	
Audit/Accounting Expense	8,170
Contract Clerical	92
Expert Witness	2,700
Investigators	1,560
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	11,015
Contract - Juvenile Attorneys or CINC	44,152
Misdemeanor Attorney Contracts	222,333
Contract Attorneys - all other	643,119
IT/Technical Support	-
Total for Professional Services	933,141
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	-
Other Charges	
Other Operating Expenses	-
Total for Other Charges	-
Total for EXPENDITURES	1,089,116


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
1,493
0%
359,075
45%
442,325
55%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
-
0%
-
0%
125,662
11%
30,313
3%
933,141
86%



The 28th Judicial District Public Defenders' Office

LaSalle (Jena)

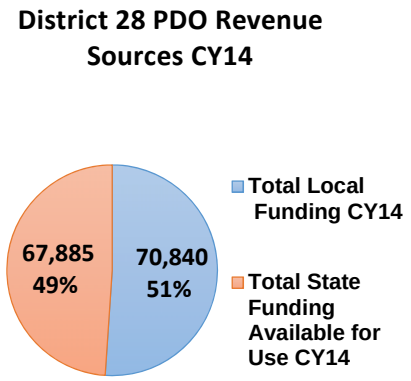
District Defender: Derrick Carson
3170 N. 1st Street
Jena, LA 71342
(318) 992-0881

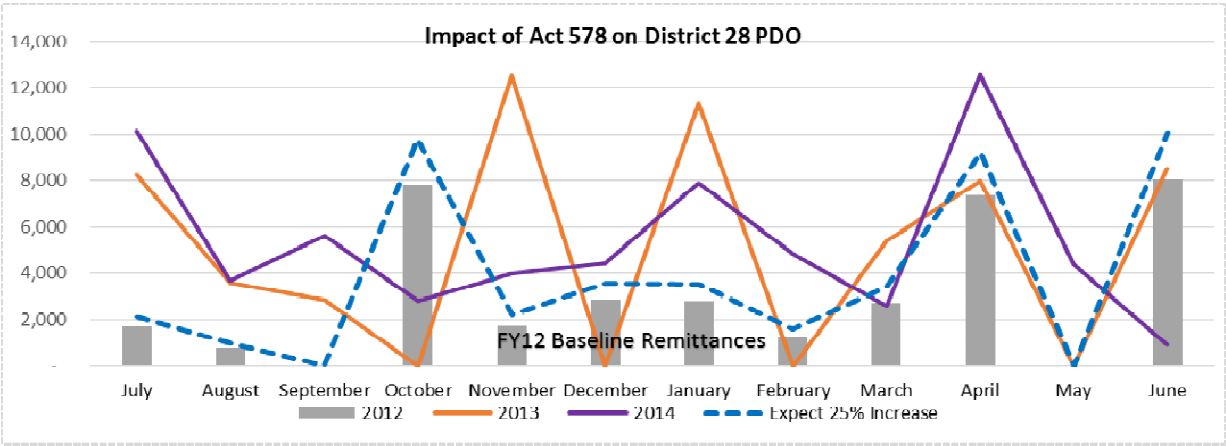
28TH JUDICIAL DISTRICT

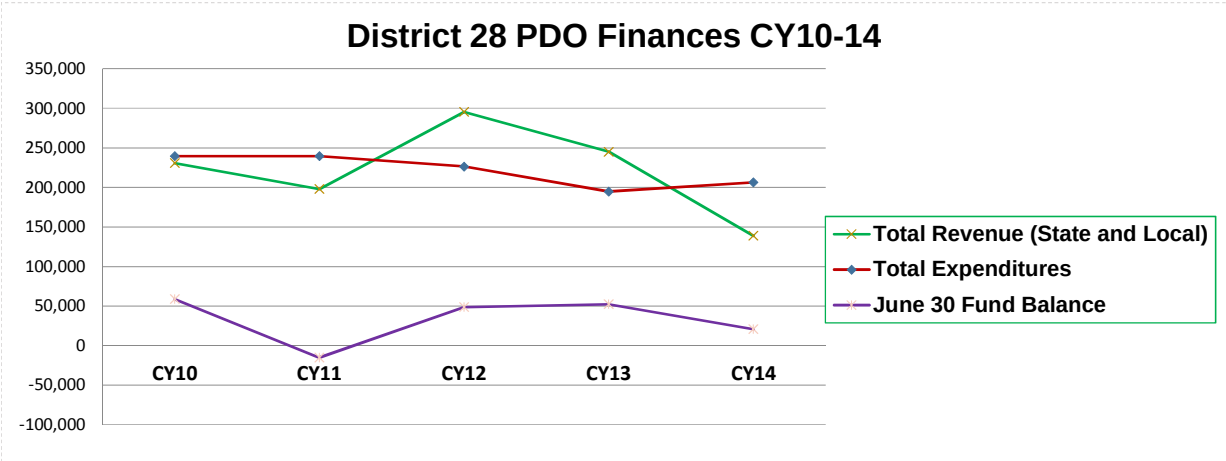
During calendar year 2014, the 28th Judicial District Public Defenders Office handled 816 cases. The office received $138,725 in total revenues to handle these cases. Local funds derived primarily from traffic tickets and special court costs are insufficient to support client representation, as approximately 49% of the district's revenues came from state funding.

Since the inception of Act 578 (2012), local revenues associated with court costs have been unstable and erratic due in part to remittances arriving every other month in 2013 as shown in the graph below. Revenues have fallen below the 25% expected increase quite often.

The 28th Judicial District office has nearly exhausted its fund balance. Without a significant increase in revenues or reduction in expenditures, the office is expected to become insolvent toward the end of FY15.





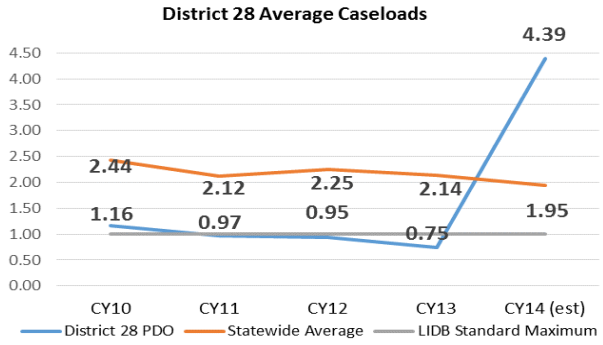


LASALLE PARISH

Derrick Carson
District Defender
3170 N. First Street
Jena, LA 71342
318-992-0881

In the 28th Judicial District, public defense attorneys make an average annual salary of $45,802. Due to a reduction on staff and an increase in workload, public defense attorneys in the district are currently maintaining caseloads more than four times the recommended caseload limit for each attorney.

The 28th Judicial District is a rural district that handles only a small number of cases each year, making comparisons difficult. However, public defense attorneys have benefited from the training and supervision offered by LPDB.



CAPITAL REPRESENTATION

Since 2009, the 28th Judicial District Public Defenders Office has averages less than one new capital case per year.

The district has no local capacity for capital prosecutions and is completely reliant on program offices for representation.

Without the contract programs, capital cases cannot be tried in the 28th Judicial District due to a lack of capitally certified attorneys and/or funding to support capital services in the District Office.

The 28th JDC Public Defenders' Office

Parish(es) & Seat(s)	LaSalle - Jena
Population	14,890
Juvenile Population	3,524
District Defender	Derrick Carson
Years as District Defender	5.5
Years in Public Defense	14
Office Manager	Judy Pugh
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Jami Wishum, Data Entry, Judy Pugh, Paralegal, Office Admin.
Primary Office Street Address	3170 N. 1st St
City	Jena
ZIP	71342
Primary Phone	318-992-0881
Primary Mailing Address	P.O. Box 13, Jena, LA 71342-0013
Primary Fax Number	318-992-0887
Primary Emergency Contact	Judy Pugh
Primary Emergency Phone	318-452-5746 cell, 318-757-2870 home
Secondary Emergency Contact	Derrick Carson
Secondary Emergency Phone	318-623-0390 cell, 318-757-0473 home
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	None
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Jena Properties, LLC (John Verchear)
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Rent 6,600; Phone 2,576; Utilities 6,206.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Jeri Sue Tosspon
Courts and Locations	28th JDC Jena, LA
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	1
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Application is made, reviewed to determine if indigent, determine whether conflict and appointed accordingly.
Name of Adult Detention Facilities in This District	LaSalle Parish Courthouse, Jena, La. LaSalle Corrections, 15976 Hwy 165, Olla, La.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Richland Parish (Women only) Hwy 15, Monroe, Franklin Parish Detention, Winnsboro, La.
Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Renaissance Home for Youth, 6177 Bayou, Alexandria, La.

Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes, makes it more difficult to see clients quickly and more often, increases mileage.
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	No, do not normally house juveniles.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	J. Reed Walter
Chief Judge of Criminal District Court	Christopher Peters
Juvenile Court Judges (Specify District of City Court)	Judge Christopher Peters
Drug Court Judges	No
Mental Health Court Judges	No
Other Specialty Court	No
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Indigency determined by information given on application to public defender's Office. Judge does not screen sends everyone.
When is Assignment/Appointment of Counsel Made?	72 hour hearing
Initial Client Intake Conducted By Whom? (Name and Title)	Jami Wishum, data entry; Judy Pugh Paralegal & Office Adm.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	PDO representative goes over forms with client
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	308
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2014	2,680
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	16,452 this amount designated for $45.00 fee
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Sheriff's office provides list of fees distributed.
Who Collects the Assessed Court Fees?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Sheriff's office provides list of fees distributed.
Who Remits the Court Fees Collected?	Sheriff's office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Sheriff's office provides list of fees distributed.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	

Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	None
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	None
Who Collects the Assessed Partial Payments?	None
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Partial Payments Collected?	None
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	0
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted-Yes Criminal, No written private practice policy.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Funding to continue operation of office and to be able to represent clients.
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	Yes, restriction of services within next 2 months, plan submitted to state.
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	No terminations, one attorney downsizing to part time due to health issues.
Immediate Critical Issue Areas	Funding to be able to continue to provide services and represent clients.
Long-Term Critical Issue Areas	Funding to keep and improve services.
Please List All New Hires in 2014 (Name and Title)	Paul Lemke, replaced Jermaine Harris, Darrell Hickman assist in conflict cases.
Please List All Promotions in 2014 (Name and Title)	None
2014 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2015	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes, Chief routinely goes over cases with attorneys, provides advice, insight and support. Regular staff meetings to address any problems or accomplishments.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Chief, Office Adm. Attorneys, Office Staff
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	None
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	None at present
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	None

Regular Meetings for Any Staff, Please Describe	Yes, Chief normally meets with stall approximately every quarter to go over new information, reviews and takes suggestions.
Number of NEW capital cases in CY14 handled by your office	None
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	None
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None appeals are sent to appellate project.
Number of Writs Your District Handled in 2014	None
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Juvenile attorney appointed follows case with assistance of other attorney if needed.
Please Provide the Names of All State Representatives and Senators from Your District	Terry Brown, Steve Pylant, Representatives, Senator Neil Riser
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Attitude of Judicial System towards the Public Defender Office, in particular the Judge.
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	None
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Krystal Todd	318-992-0881
Part-Time Contract Attorneys	**Contact Information**
Derrick Carson	318-992-0881
Jermaine Harris	318-992-0881
Robert Clark	318-336-5886
John Reeves	318-744-5457
Darrell Hickman	318-730-2403
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Jami Wishum	318-992-0881
Judy Pugh	318-992-0881

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Judy Pugh
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	
Microsoft Office 2010	x
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	
Internet Explorer 9	
Firefox	x
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	

Television	0
DVD	0
VCR	0
Desktop PCs	3
Laptops	1
Video Cameras	0
Digital Cameras	0
Video Conferencing Systems	0
B&W Laser Printers	1
Color Printers	0
Wireless Cards	
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	
No Internet Connection	
Connection Speed:	
Provider Name:	Centurylink
Email Provider:	Centurylink
Please list any software or computer equipment in which you need training:	

28th District Defender Office CY 2014 Caseloads & Outcomes

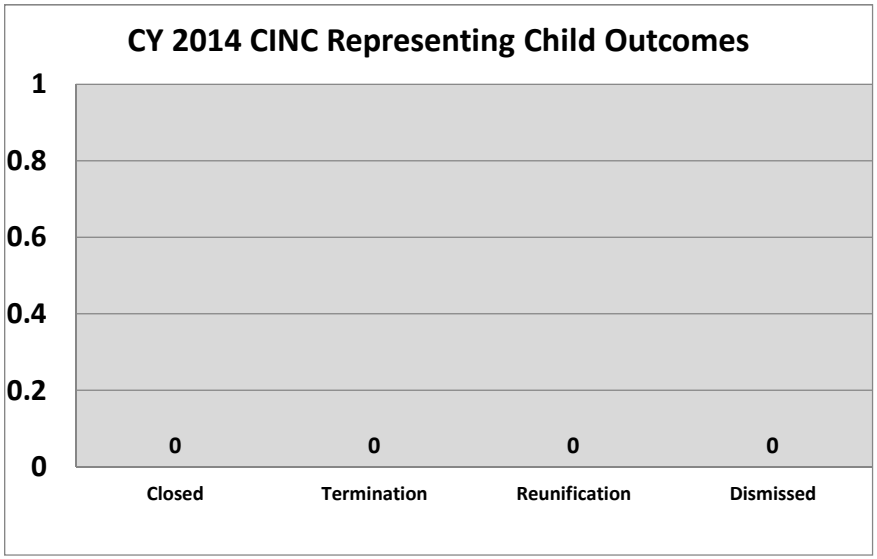
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	2	2	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	0	0	7	7	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	3	3	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	11	2	3	14	N/A	N/A	0	0	0	1	N/A	N/A	0	0	0
Delinquency Felony	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	138	61	163	301	N/A	N/A	49	1	5	0	0	0	0	0	0
Adult Felony Non-LWOP**	159	82	329	488	N/A	N/A	51	2	8	0	0	0	0	0	0
Adult LWOP	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

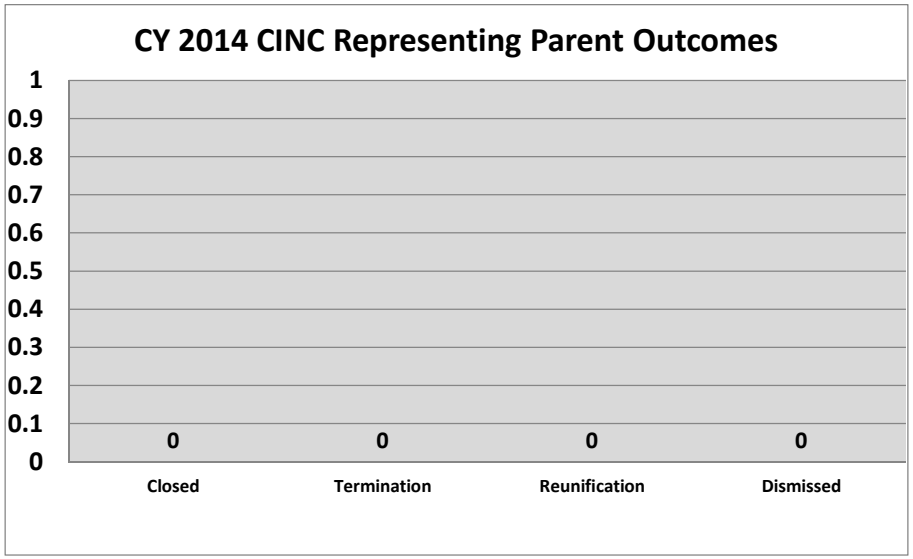
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

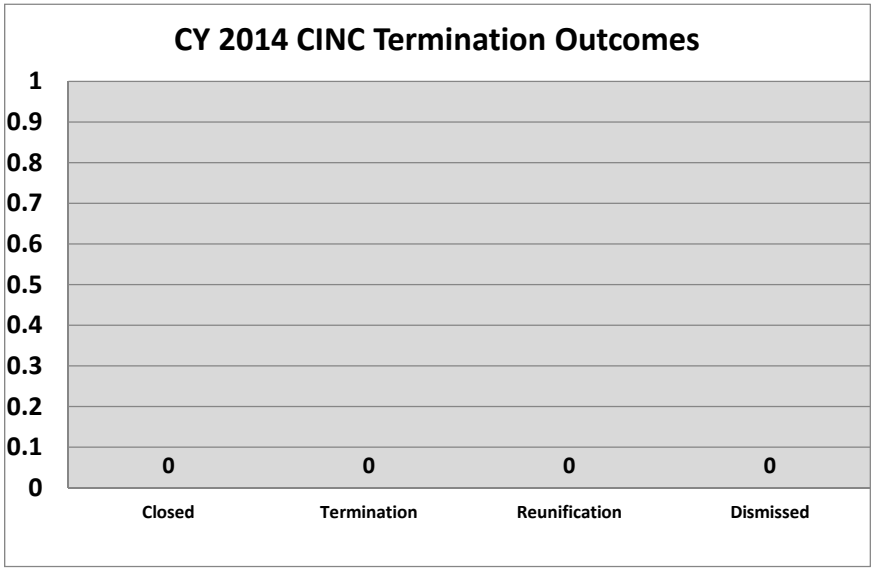
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

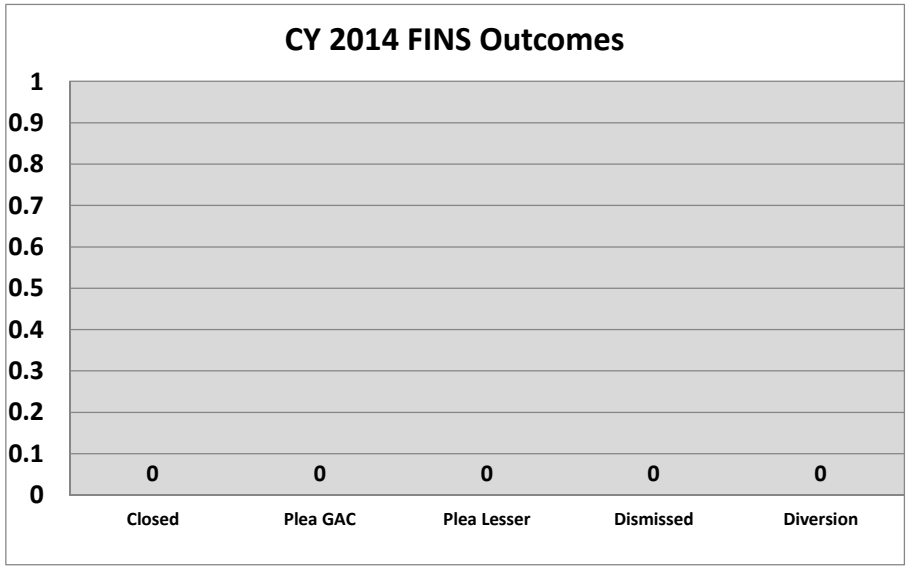
****Life Without Parole**

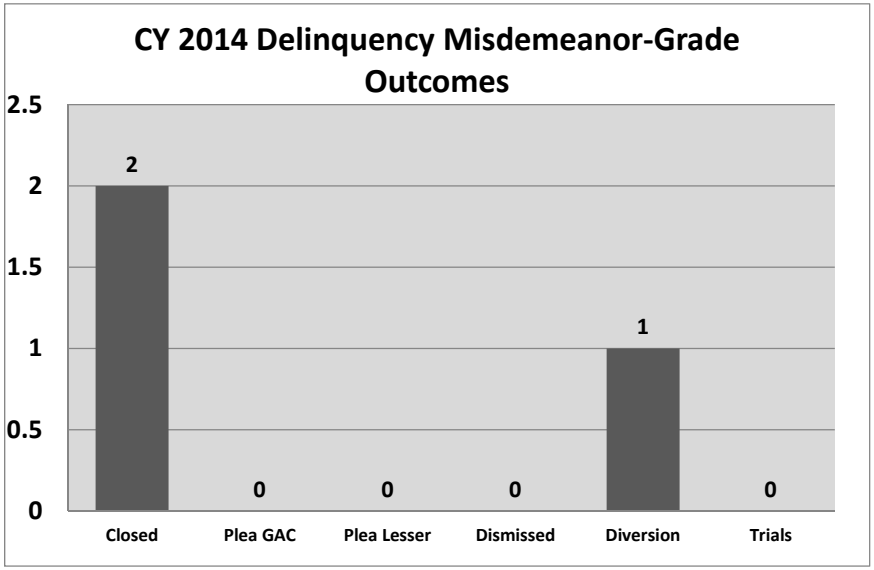
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

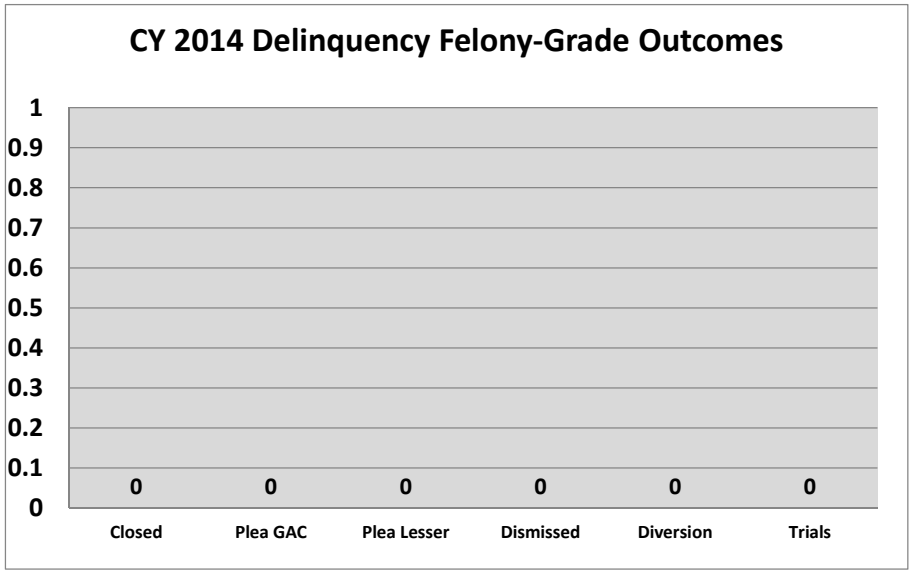

CY 2014 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

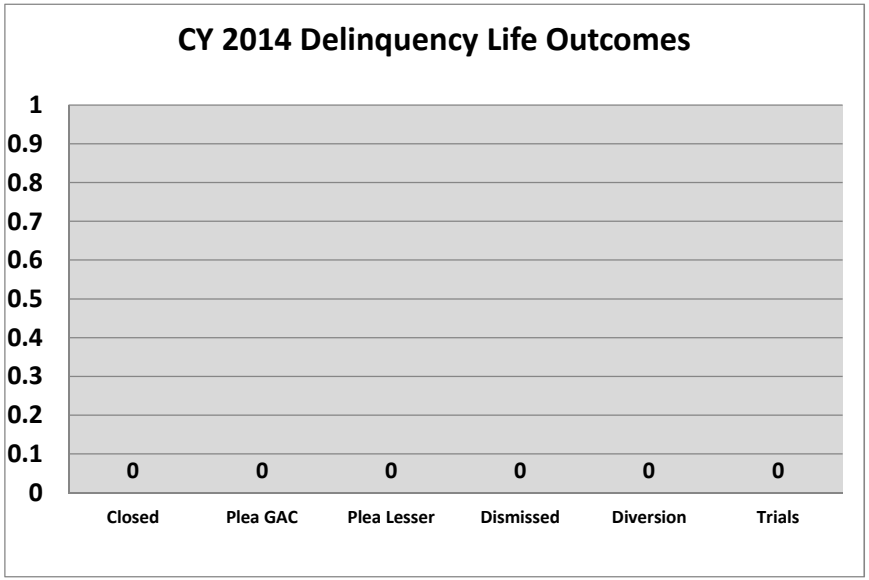

CY 2014 CINC Representing Parent Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

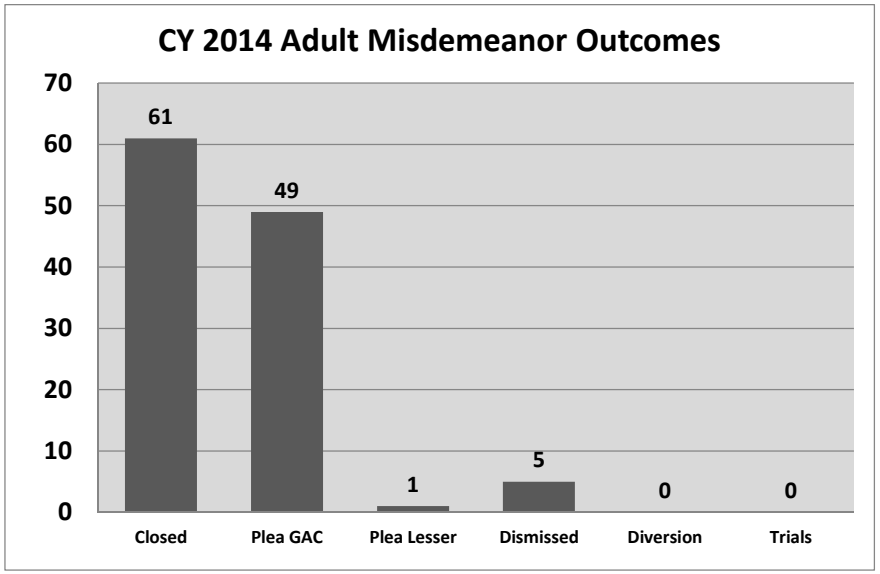

CY 2014 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

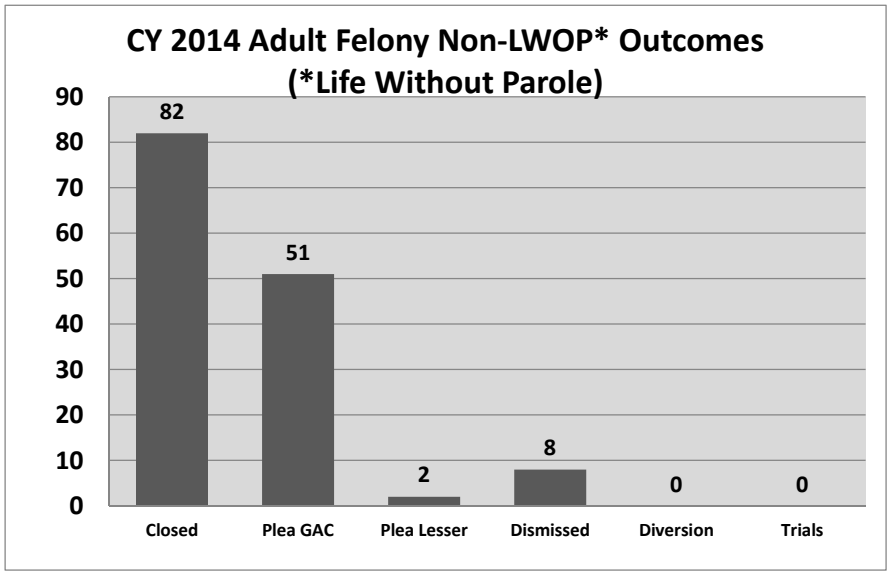

CY 2014 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

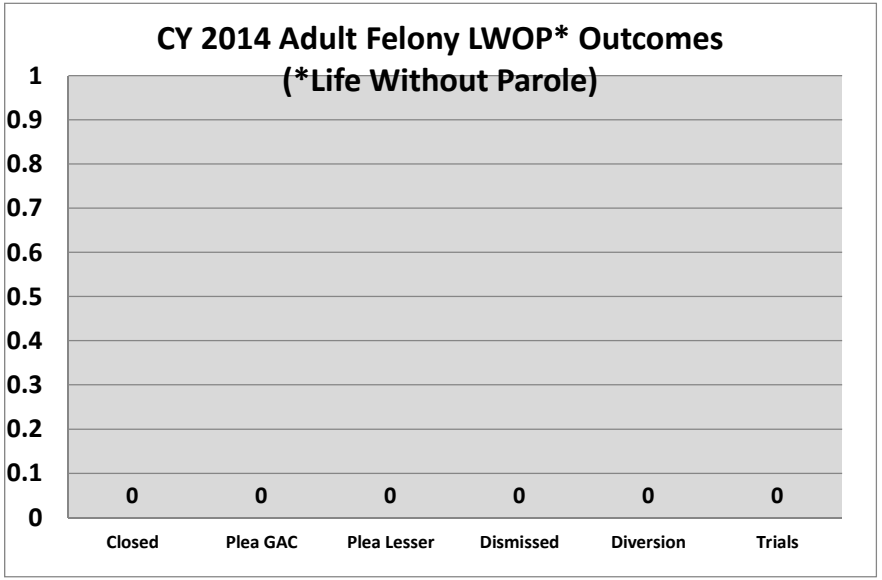

CY 2014 Delinquency Misdemeanor-Grade Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

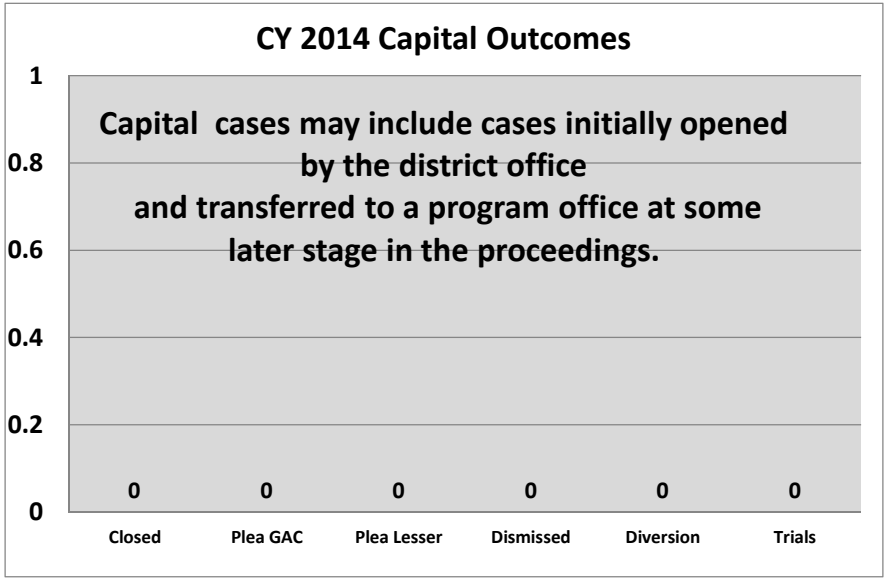

CY 2014 Delinquency Felony-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
70
60
50
40
30
20
10
0
61
49
1
5
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

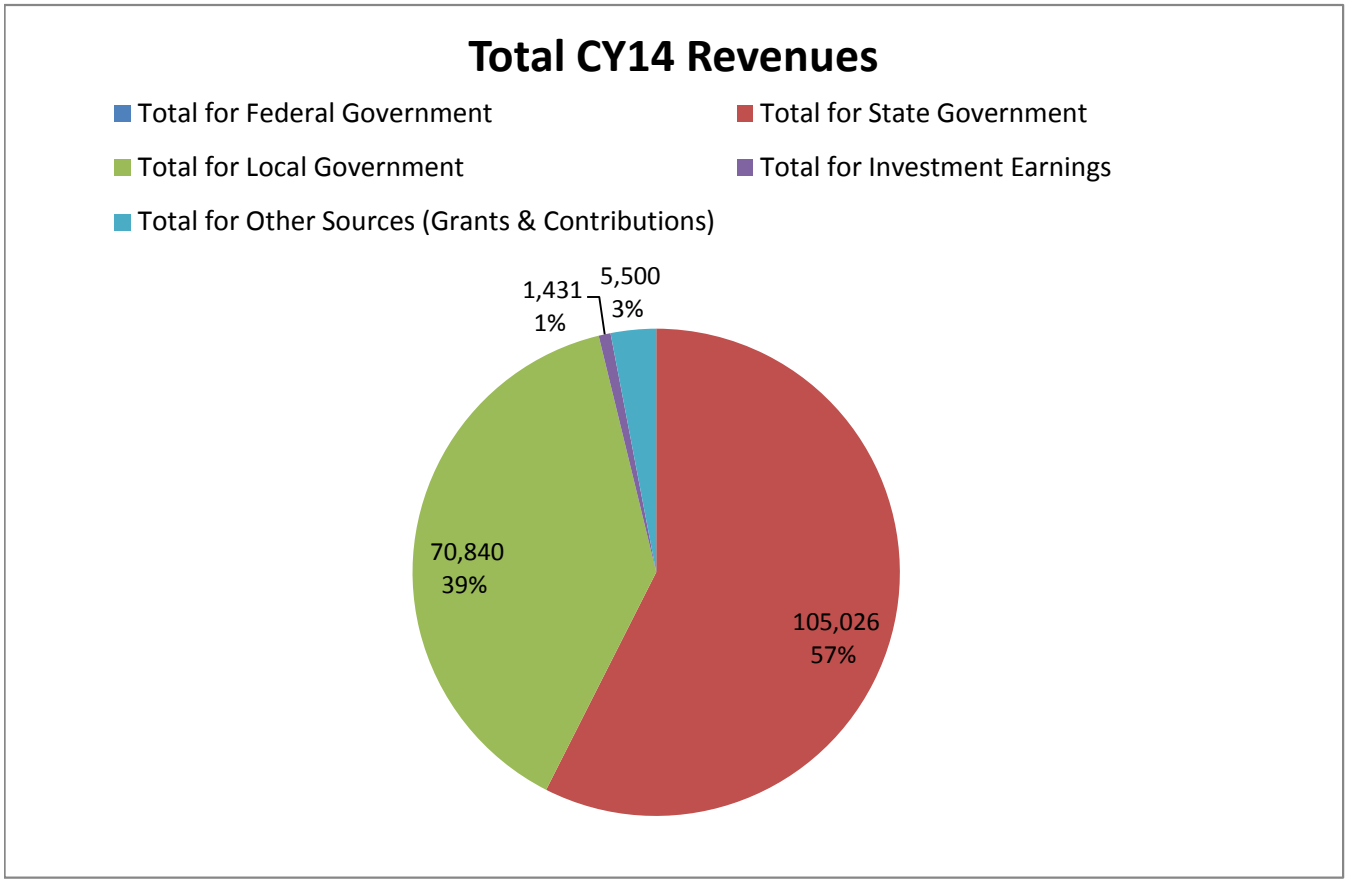

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
90
80
70
60
50
40
30
20
10
0
82
51
2
8
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

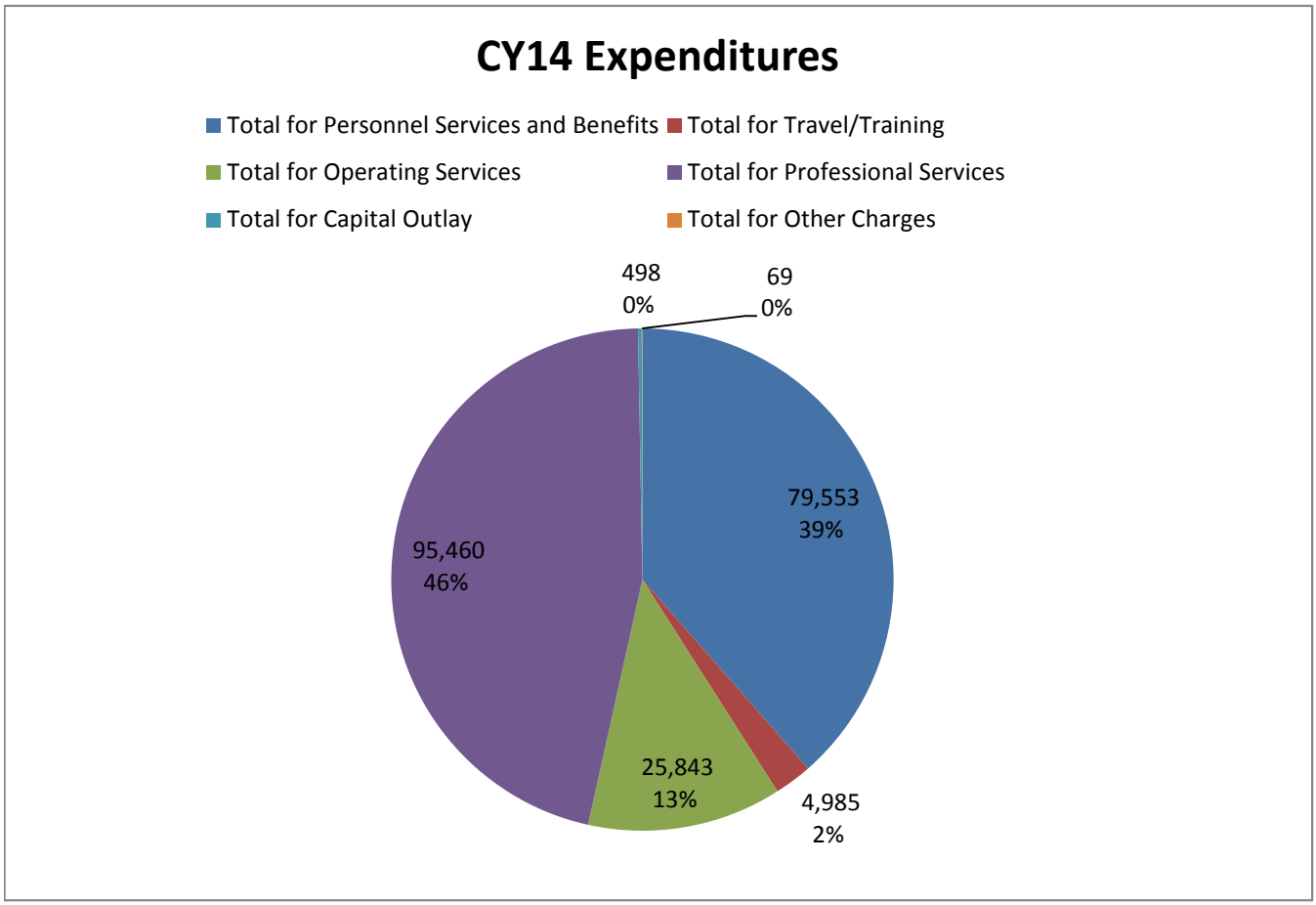

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Capital Outcomes
1
0.8
0.6
0.4
0.2
0
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 28 CY2014	Total CY2014
District Defender: Derrick Carson	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	985
District Assistance Fund (DAF)	103,228
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	813
Total for State Government	105,026
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	7,667
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	21,793
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	30,521
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	8,298
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	60,612
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	2,560
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	2,560
Total for Local Government	70,840
Investment Earnings	
Interest Income	-
Other Investment Income - List source(s)	1,431
Total for Investment Earnings	1,431
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	5,500
Total for Other Sources (Grants & Contributions)	5,500
Total for REVENUE	182,797

District 28 CY2014	Total CY2014
District Defender: Derrick Carson	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	73,867
Accrued Leave	-
Payroll Taxes	5,686
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
Total for Personnel Services and Benefits	79,553
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	4,985
Total for Travel/Training	4,985
Operating Services	
Advertisements	-
Workers' Compensation	2,986
Insurance - Malpractice	3,887
Insurance - Auto/Physical Liability	-
Insurance - Other	440
Lease - Office	6,648
Lease - Auto/Equipment	295
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	8,709
Dues and Seminars	-
Law Library/Journals/Subscriptions	1,026
Office Supplies	1,851
Total for Operating Services	25,843
Professional Services	
Audit/Accounting Expense	7,371
Contract Clerical	-
Expert Witness	-
Investigators	573
Interpreters	65
Social Workers	-
Capital Representation	-
Conflict	16,516
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	69,801
IT/Technical Support	1,134
Total for Professional Services	95,460
Capital Outlay	
Major Acquisitions	498
Total for Capital Outlay	498
Other Charges	
Other Operating Expenses	69
Total for Other Charges	69
Total for EXPENDITURES	206,408


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
1,431
1%
5,500
3%
70,840
39%
105,026
57%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
498
0%
69
0%
79,553
39%
95,460
46%
25,843
13%
4,985
2%

The 29th Judicial District Public Defenders' Office

St. Charles (Hahnville)

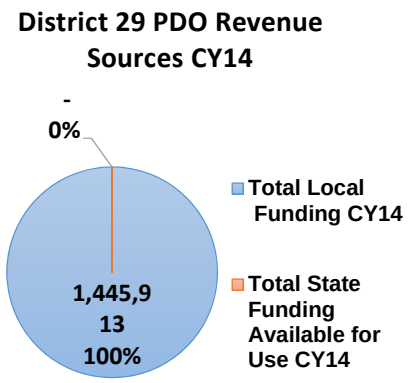
District Defender: Victor E. Bradley, Jr.
15621 Airline Hwy. Suite B
Norco, LA 70079
(985) 764-2338

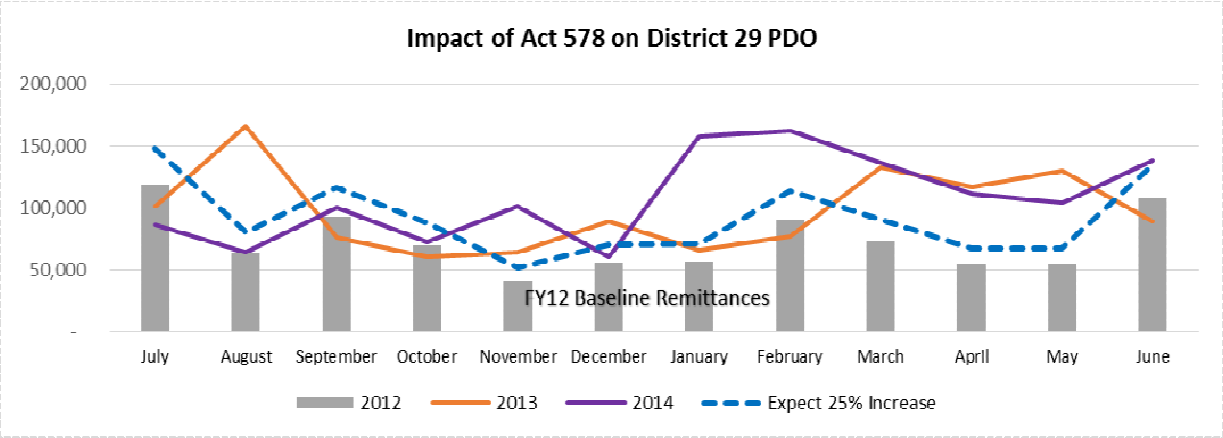
29TH JUDICIAL DISTRICT

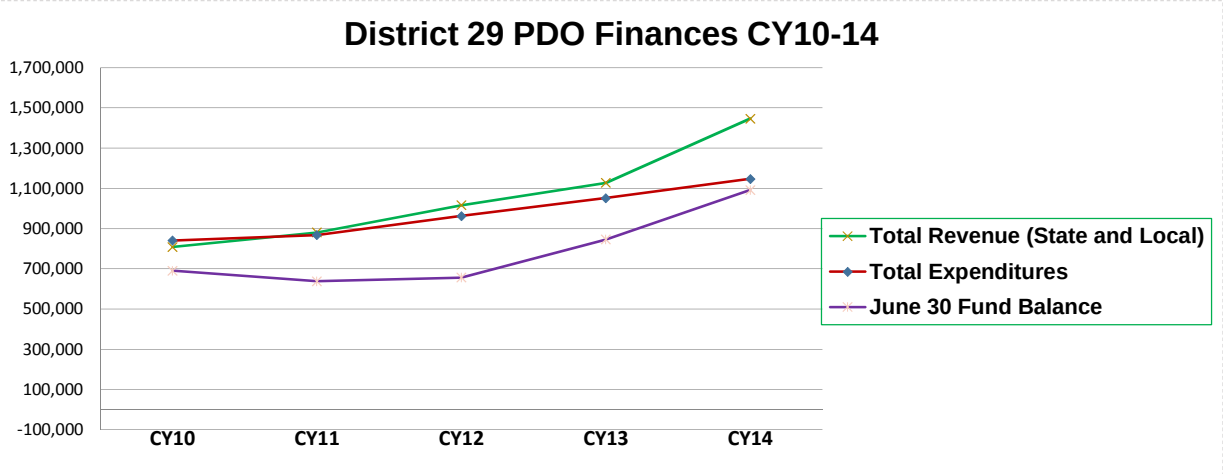
During calendar year 2014, the 29th Judicial District Public Defenders Office handled 2,075 cases. The office is self-reliant as 100% of its revenues were derived from local funding which came primarily from traffic tickets and special court costs.

Between CY11 and CY14, the Judicial District Office's local revenues have continued to increase. Consistent revenues have allowed the District Defender to provide living wages to support staff and public defense attorneys, while also maintaining attorney caseloads near the recommended caseload limits.

Since the passage of Act 578 (2012) the 29th Judicial District is one of the only districts in the state to almost consistently meet or exceed the expected 25% increase in local revenues.





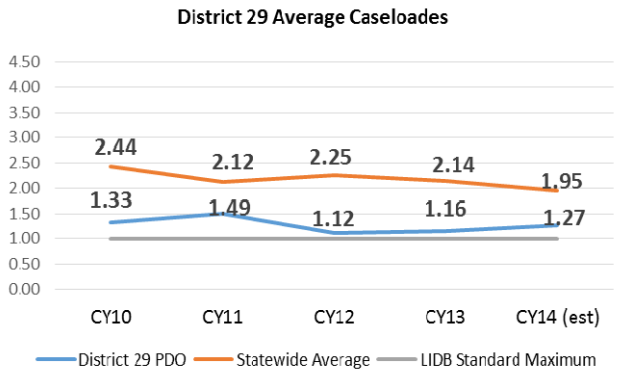


ST. CHARLES PARISH

Victor E. Bradley, Jr.
District Defender
15621 Airline Highway, Ste. B
Norco, LA 70079-0188
985-764-2338

In the 29th Judicial District, public defense attorneys maintain caseloads near the recommended caseload limit for each attorney and well below the state average.

Through increased training and supervision, client outcomes have significantly improved over the last five years.



CAPITAL REPRESENTATION

Since 2009, the 29th Judicial District has handled one new capital prosecution.

However, the district has no local capacity for capital prosecutions and is completely reliant on program offices for representation.

Without the contract programs, capital cases cannot be tried in the 29th Judicial District due to a lack of capitally certified attorneys and/or funding to support capital services in the District Office.

The 29th JDC Public Defenders' Office

Parish(es) & Seat(s)	St. Charles - Hahnville
Population	52,670
Juvenile Population	13,484
District Defender	Victor E. Bradley, Jr.
Years as District Defender	17
Years in Public Defense	39
Office Manager	Michele C. Waguespack
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Anne L. Miranda, Data Compliance Clerk
Primary Office Street Address	15621 Airline Highway, Suite B
City	Norco
ZIP	70079
Primary Phone	985-764-2338
Primary Mailing Address	P. O. Box 188, Norco, Louisiana 70079-0188
Primary Fax Number	985-764-1479
Primary Emergency Contact	Vic Bradley, Jr.
Primary Emergency Phone	504-905-8786 - Cell
Secondary Emergency Contact	Michele Waguespack
Secondary Emergency Phone	504-487-5835 - Cell
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	New Orleans Recovery LLC
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	1,300
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Yes
Courts and Locations	29th Judicial District Court
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	29th Judicial District Court, Hahnville - 3 Sections.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Each of the 3 divisions is assigned 2 felony attorneys and 1 misdemeanor/ juvenile attorney. After the judge determines indigency at the 72-hour hearing, a list of those defendants who are entitled to be appointed counsel is sent to the PDO where felony cases are rotated between that division's 2 attorneys and misdemeanor cases are assigned to that division's attorney.

Name of Adult Detention Facilities in This District	Nelson Coleman Correctional Center, Killona
Name of Adult Detention Facilities Outside the District Which Hold Clients	None locally.
Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Assumption Youth Detention Center, 122 Parish Complex Road, Napoleonville, LA.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Travel time and expense for attorney
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	Yes, they are kept shackled the entire time.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	At the St. Charles Parish Jail sometimes there is a time-waiting issue for the attorneys to see their clients due to the lack of interview space at the jail.
District Attorney	Joel T. Chaisson, II
Chief Judge of Criminal District Court	Emile R. St. Pierre
Juvenile Court Judges (Specify District of City Court)	The 3 District Judges alternate juvenile court monthly.
Drug Court Judges	3 Judges rotate annually.
Mental Health Court Judges	None
Other Specialty Court	Yes
Name of Specialty and Brief Description:	Juvenile Drug Court
Indigency Determined by Whom and How?	Judge - questions defendant at initial appearance - 72-Hour Hearing - and checked at PDO when application is completed.
When is Assignment/Appointment of Counsel Made?	Each of the 3 divisions is assigned 2 felony attorneys and 1 misdemeanor/ juvenile attorney. After the judge determines indigency at the 72-hour hearing, a list of those defendants who are entitled to be appointed counsel is sent to the PDO where felony cases are rotated between that division's 2 attorneys and misdemeanor cases are assigned to that division's attorney.
Initial Client Intake Conducted By Whom? (Name and Title)	Manina Dubroca, Interview Attorney
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	After the determination of indigency, Ms. Dubroca goes to the jail and interviews the defendants and completes the form - copy of which is attached.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	None
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2014	5,839

Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	Sheriff's Office - if the defendant is unable to pay the $40.00 at the time of the completion of the application form, this amount is added to the partial payment of legal fees - see below
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	1,385,132
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Most of the time. Sometimes they waive all fees.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Sheriff's Office
Who Collects the Assessed Court Fees?	Sheriff's Office – Bonds & Fines
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Receive bi-monthly statements from the Sheriff's Office.
Who Remits the Court Fees Collected?	Sheriff's Office – Bonds & Fines
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Receive bi-monthly statements from the Sheriff's Office.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	$300.00 for minor misdemeanors; $400.00 for felonies and sometimes a higher amount is set when case is more serious and defendant is able to pay. If defendant was unable to pay $40 at the time the application was completed, it is added to above amounts. Fee may be set by judge for major felonies and trials. Defendant who goes to prison pays no fee.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	None
Who Collects the Assessed Partial Payments?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	A Disbursement Summary is provided by the Sheriff's Office indicating settlement dates and the amounts.
Who Remits the Partial Payments Collected?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Sheriff's Office
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Criminal and civil practices are permitted for all attorneys; all attorneys are on contract. Attorneys are Not allowed to be retained by a defendant on a case in which he/she had previously been appointed to represent that defendant for that case. Yes, attorneys have been advised of this in writing.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes – copy attached.
Primary Immediate Needs	Benefits for employees

Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	No
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	No
Immediate Critical Issue Areas	Training for different areas of trial practice in court. This could be by regional training and/or training videos for different parts of trial practice which could be passed out by the State and presented in each district by the District Defender.
Long-Term Critical Issue Areas	Insufficient space at Parish Jail for attorney/client conferences.
Please List All New Hires in 2014 (Name and Title)	Don Paul Landry - Conflict Attorney/Special Projects.
Please List All Promotions in 2014 (Name and Title)	None
2014 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2015	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. When a new attorney is hired, he/she is assigned to one of the other attorneys in the same division and/or with the attorney they are being hired to replace. As District Public Defender, I also appear in court periodically with the new attorney and provide any assistance that may be needed.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	District Public Defender supervises all attorneys and the Administrative Assistant. Administrative Assistant supervises the office staff.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	Yes, Don Paul Landry, Conflict Attorney and Special Projects.
Please Attach Your Office Organizational Chart	Attached
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	N/A
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Yes, for full-time employees. PDO pays 75%, employee pays 25%.
Regular Meetings for Any Staff, Please Describe	As needed
Number of NEW capital cases in CY14 handled by your office	3 Capital Arrests - 2 cases were reduced to non-capital charges; 1 case defendant retained private counsel.
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	None
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2014	5
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	0

Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Juvenile attorney will be assigned as second chair with the felony attorney.
Please Provide the Names of All State Representatives and Senators from Your District	Gary L. Smith, Jr., - Senator - 19th District; Gregory A. Miller - Representative - 56th District; Randal L. Gaines - Representative - 57th District; Thomas P. Willmott - Representative - 92nd District
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Limited visitation space at Parish jail.
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	In the process of hiring a Social Worker.

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
None	
Part-Time Contract Attorneys	**Contact Information**
Chaisson, Maria M.	985-307-1094
Dubroca, Manina	985-785-6212
Lewis, Christina	985-725-6812
Marino, Juanita R.	985-764-1193
Marino, Mark A.	985-764-1515
Moyer, David S.	985-308-1509
Williams, Deanne R.	985-308-0920
Swann, III, Fenwick A.	985-785-5494
Williams, Wendy J.	985-308-0510
Rogers, Lauren D.	985-308-1509
Landry, Don Paul	985-785-5494
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Waguespack, Michele C.	985-764-2338
Miranda, Anne L.	985-764-2338
Rook, John E.	985-764-2338
Findley, Jamie B.	985-764-2338

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Michele Waguespack
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	x
Windows XP	x
Mac OSX	No
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	No
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	
Microsoft Office 2010	x
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	x
Quicken	x
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	x
Internet Explorer 9	x
Firefox	x
Google Chrome	x
Other	

HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	
DVD	
VCR	
Desktop PCs	4
Laptops	3
Video Cameras	
Digital Cameras	1
Video Conferencing Systems	
B&W Laser Printers	3
Color Printers	2
Wireless Cards	
Smartphones (Funded by Office)	1
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	8mb
Provider Name:	Cox Cable
Email Provider:	Go Daddy/Exchange
Please list any software or computer equipment in which you need training:	Excel

29th District Defender Office CY 2014 Caseloads & Outcomes

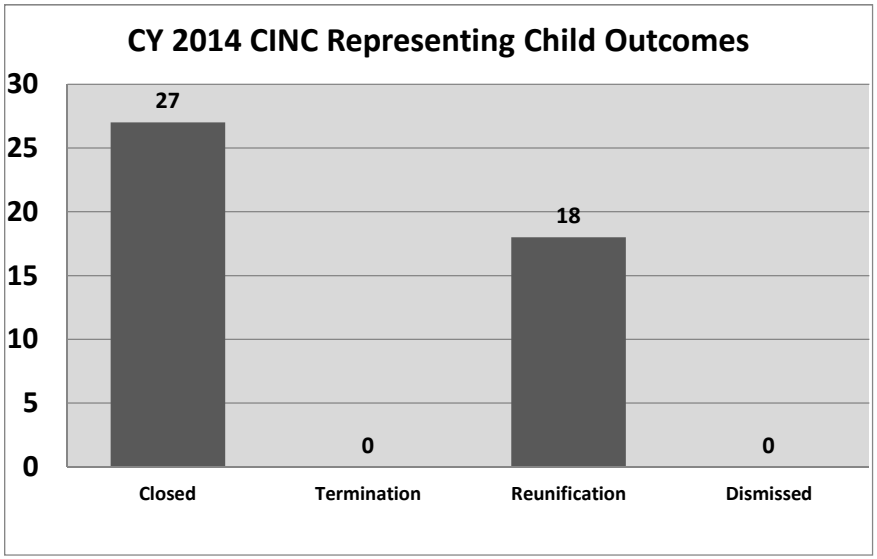
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	13	27	23	36	0	18	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	32	24	18	50	0	21	N/A	N/A	5	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	27	43	24	51	N/A	N/A	1	0	25	1	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	140	137	41	181	N/A	N/A	104	0	60	17	N/A	N/A	0	2	2
Delinquency Felony	39	34	16	55	N/A	N/A	31	1	21	2	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	6	5	5	11	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	536	561	215	751	N/A	N/A	388	30	308	17	0	1	1	2	4
Adult Felony Non-LWOP**	638	529	184	822	N/A	N/A	238	84	379	7	0	0	1	0	1
Adult LWOP	3	8	9	12	N/A	N/A	1	2	10	0	0	1	0	0	1
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	69	70	37	106	N/A	N/A	1	1	4	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

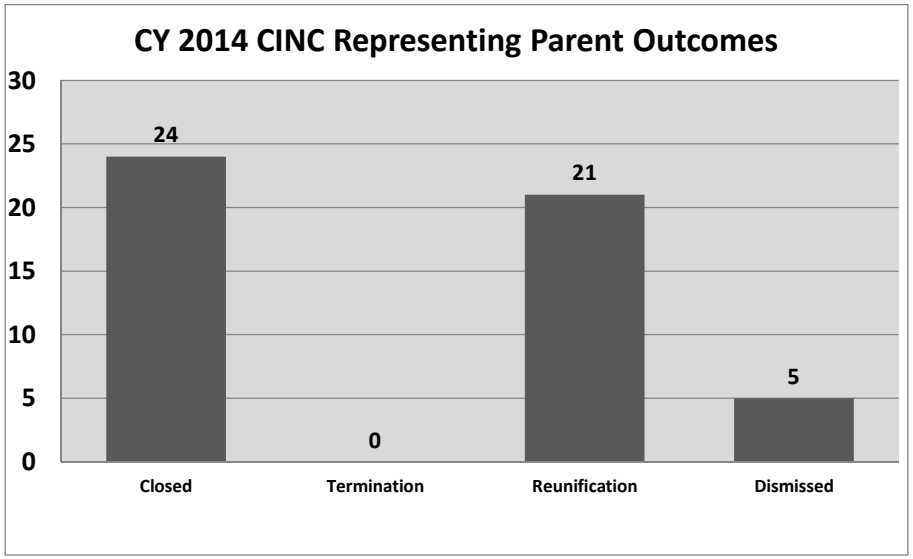
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

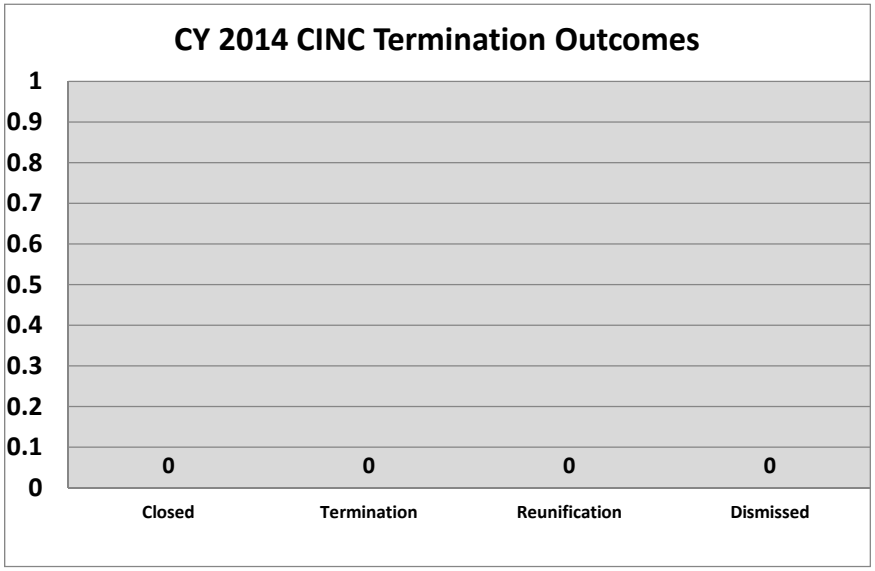
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

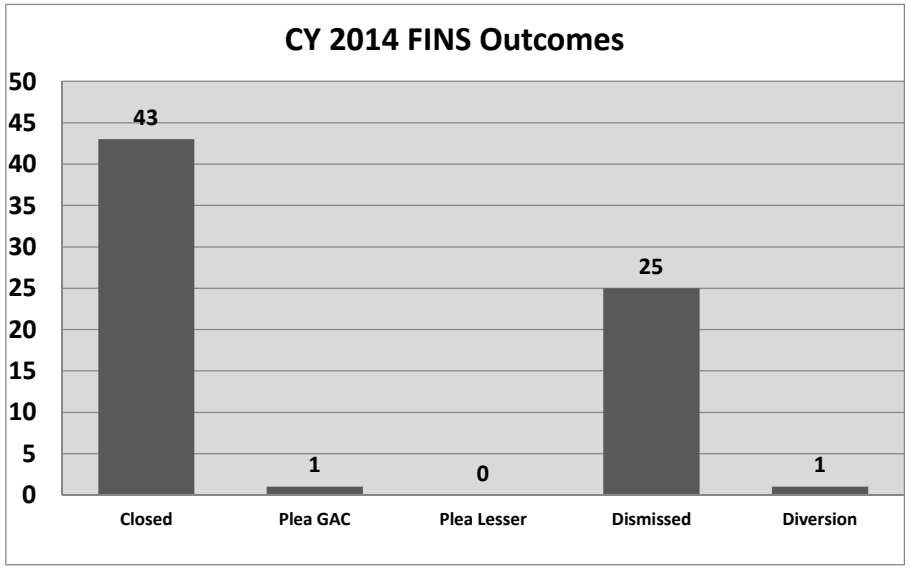
****Life Without Parole**

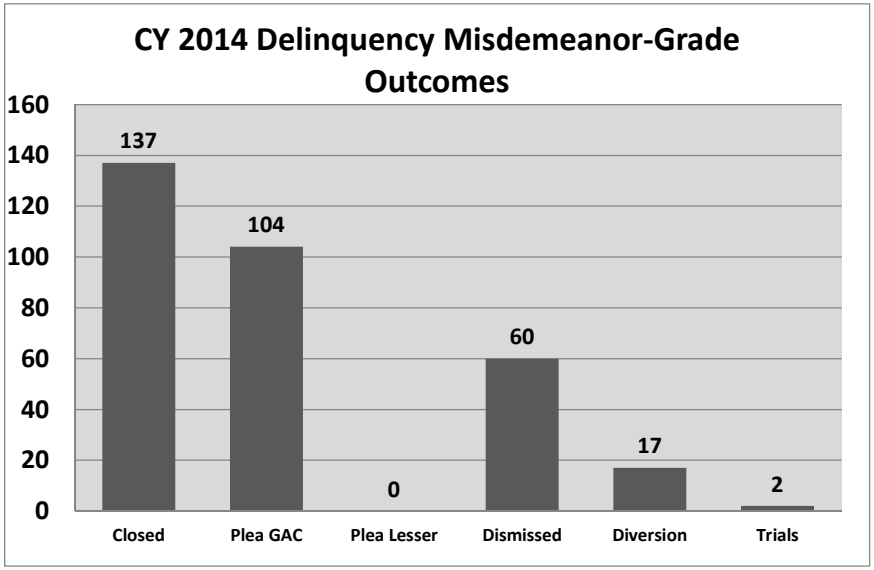
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

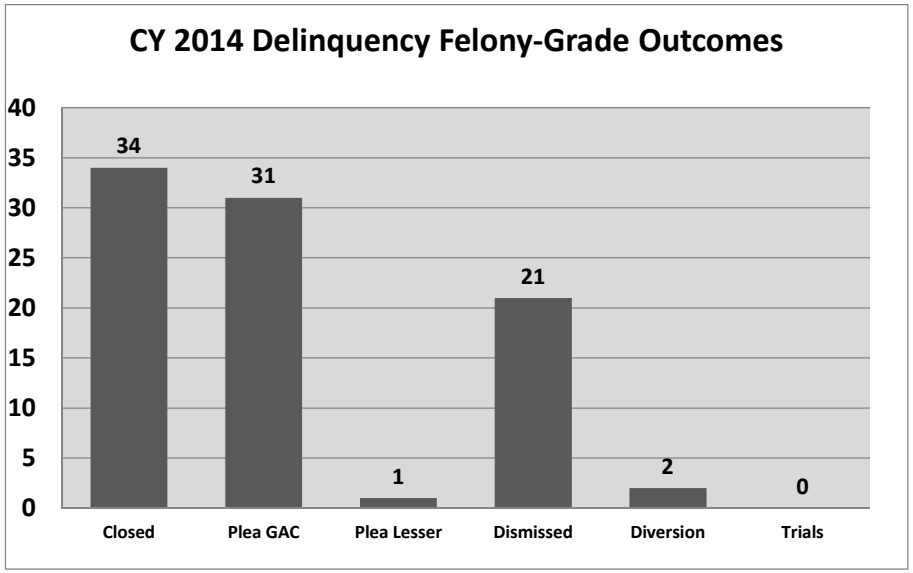

CY 2014 CINC Representing Child Outcomes
30
25
20
15
10
5
0
27
0
18
0
Closed
Termination
Reunification
Dismissed

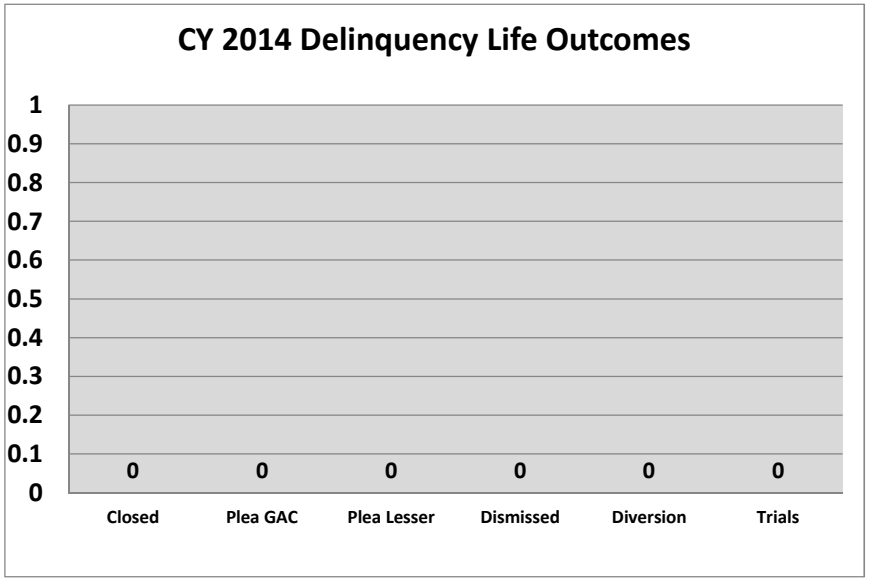

CY 2014 CINC Representing Parent Outcomes
30
25
20
15
10
5
0
24
0
21
5
Closed
Termination
Reunification
Dismissed

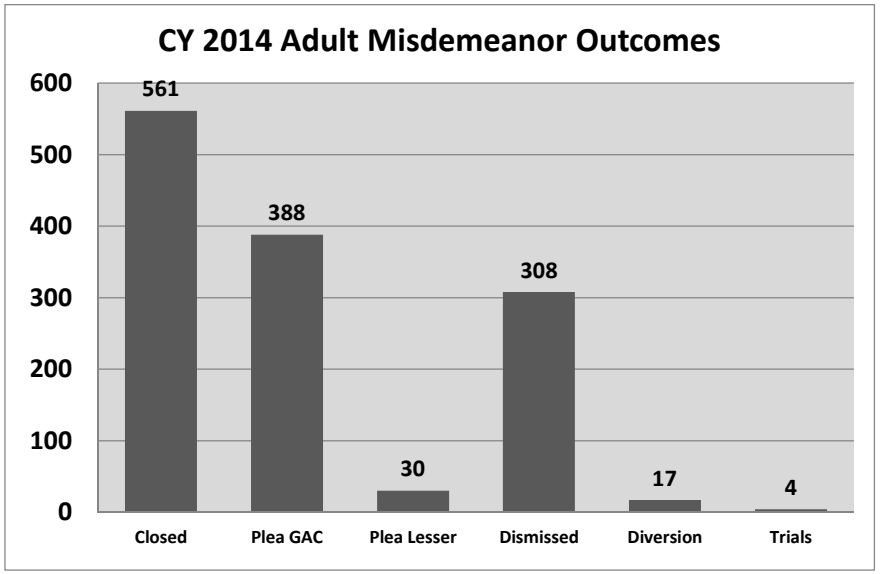

CY 2014 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

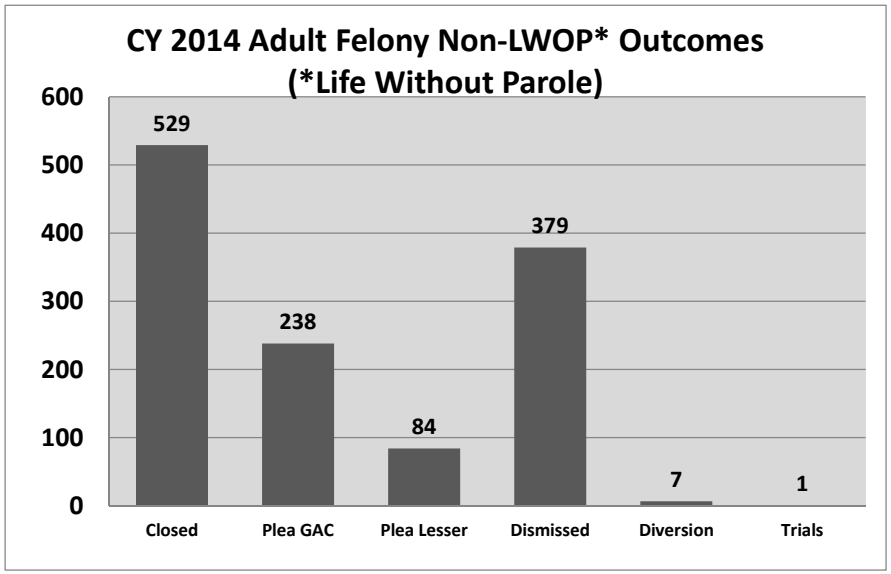

CY 2014 FINS Outcomes
50
45
40
35
30
25
20
15
10
5
0
43
1
0
25
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

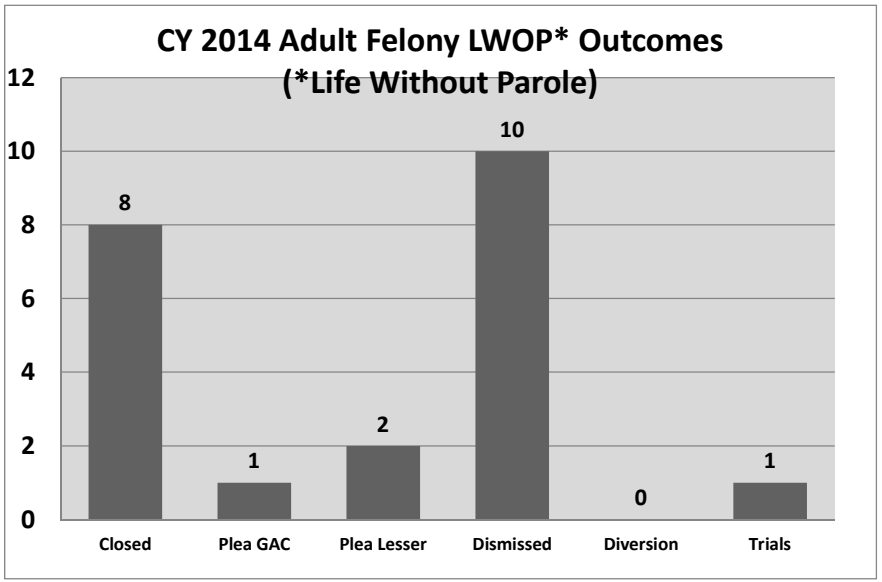

CY 2014 Delinquency Misdemeanor-Grade Outcomes
160
140
120
100
80
60
40
20
0
137
104
0
60
17
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

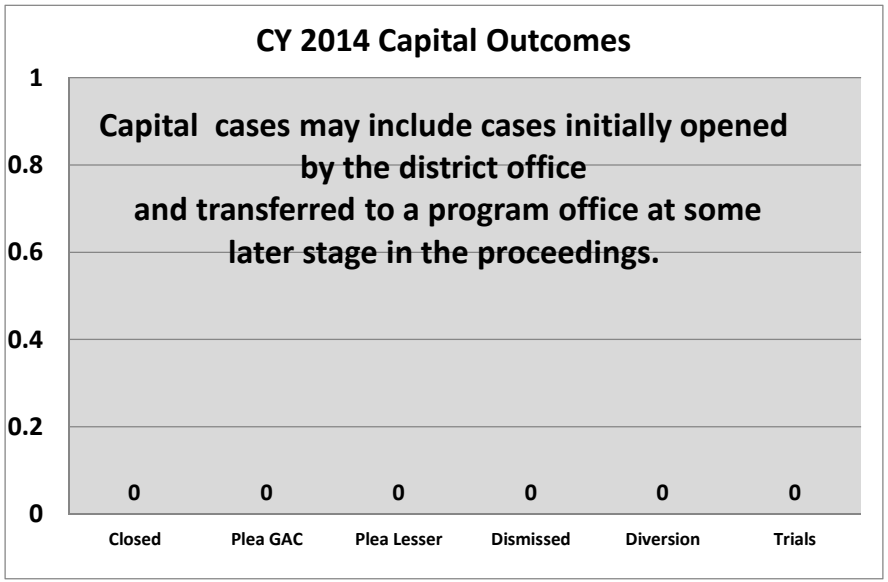

CY 2014 Delinquency Felony-Grade Outcomes
40
35
30
25
20
15
10
5
0
34
31
1
21
2
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
600
500
400
300
200
100
0
561
388
30
308
17
4
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

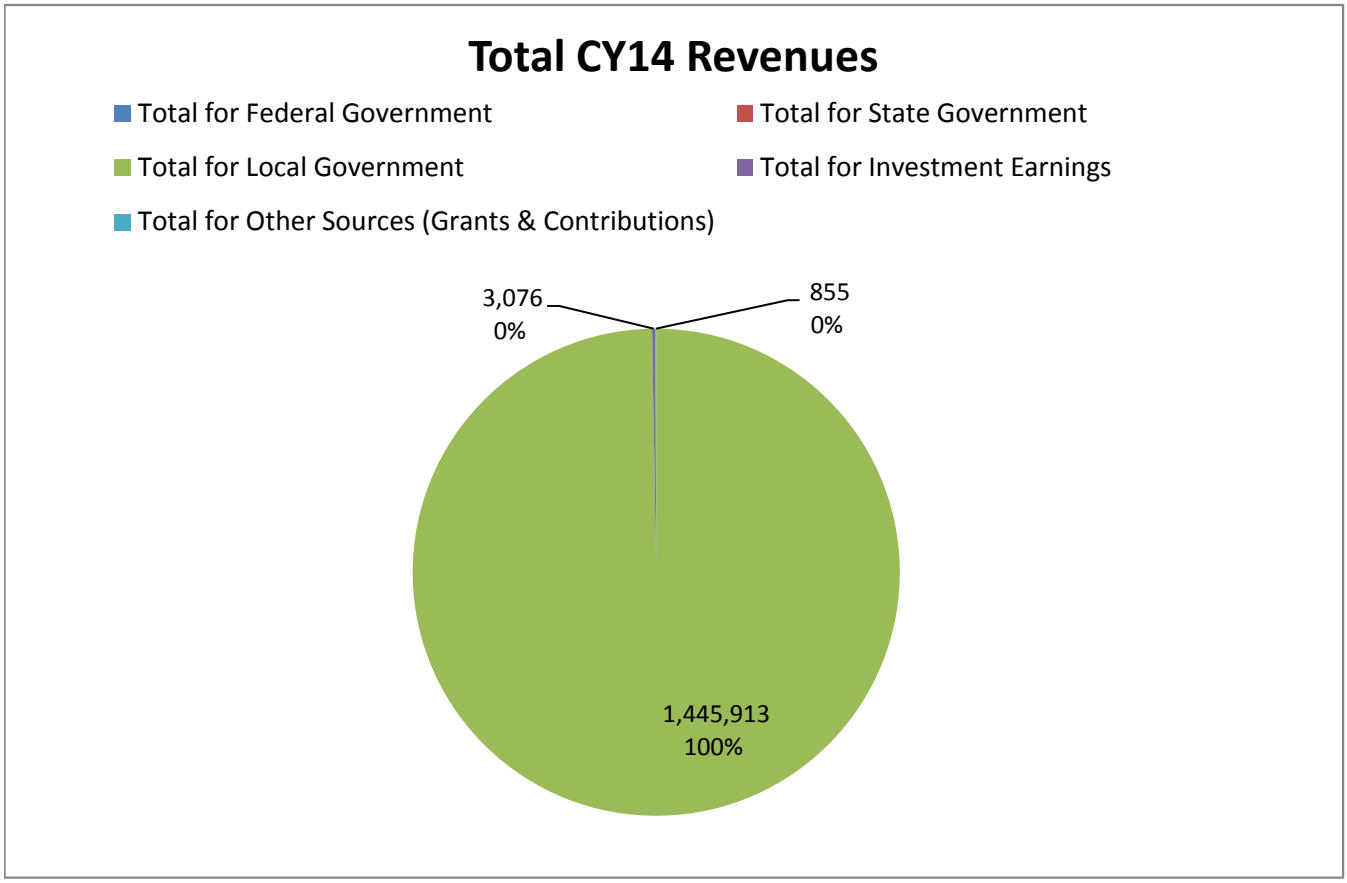

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
600
500
400
300
200
100
0
529
238
84
379
7
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

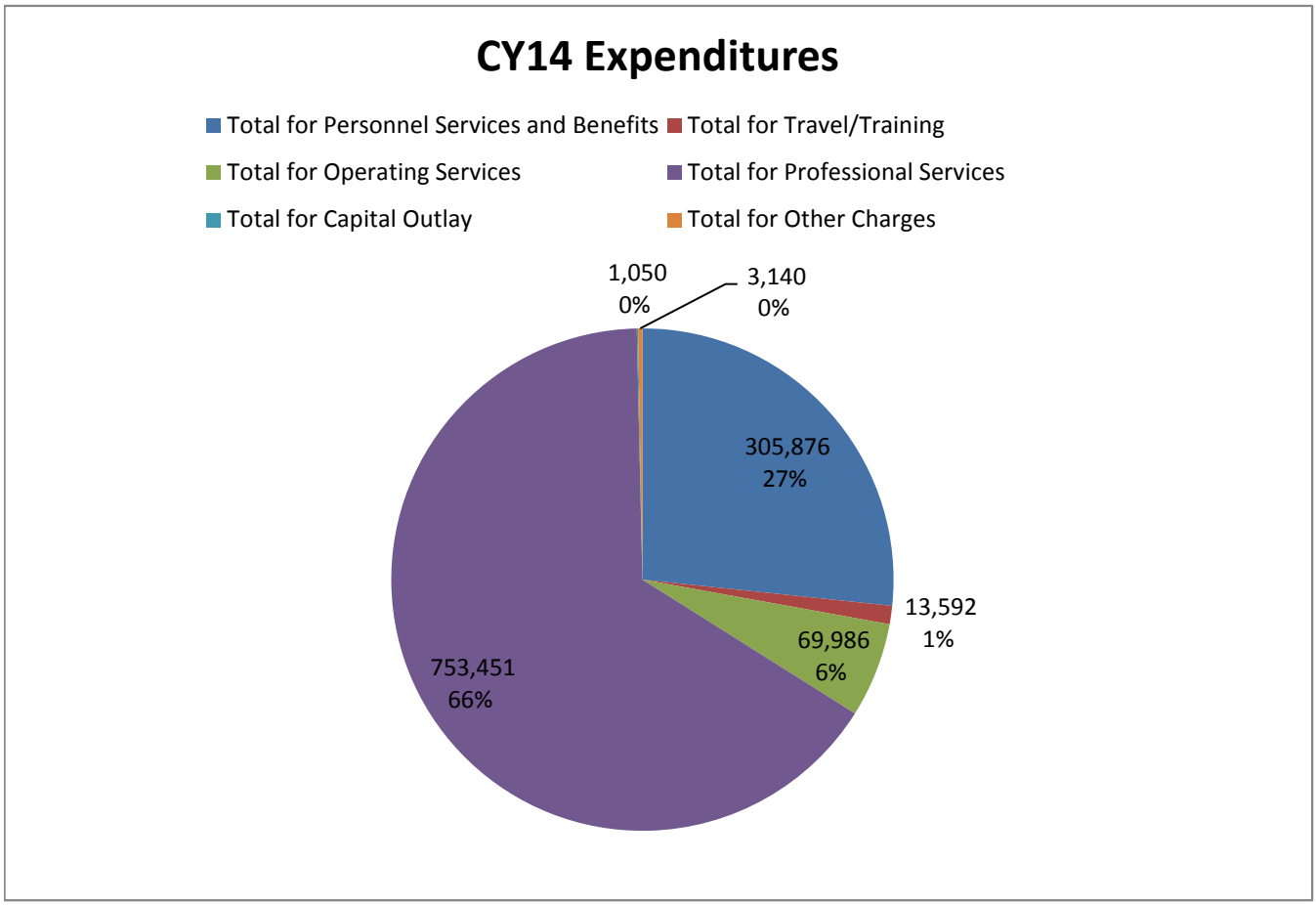

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
12
10
8
6
4
2
0
8
1
2
10
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

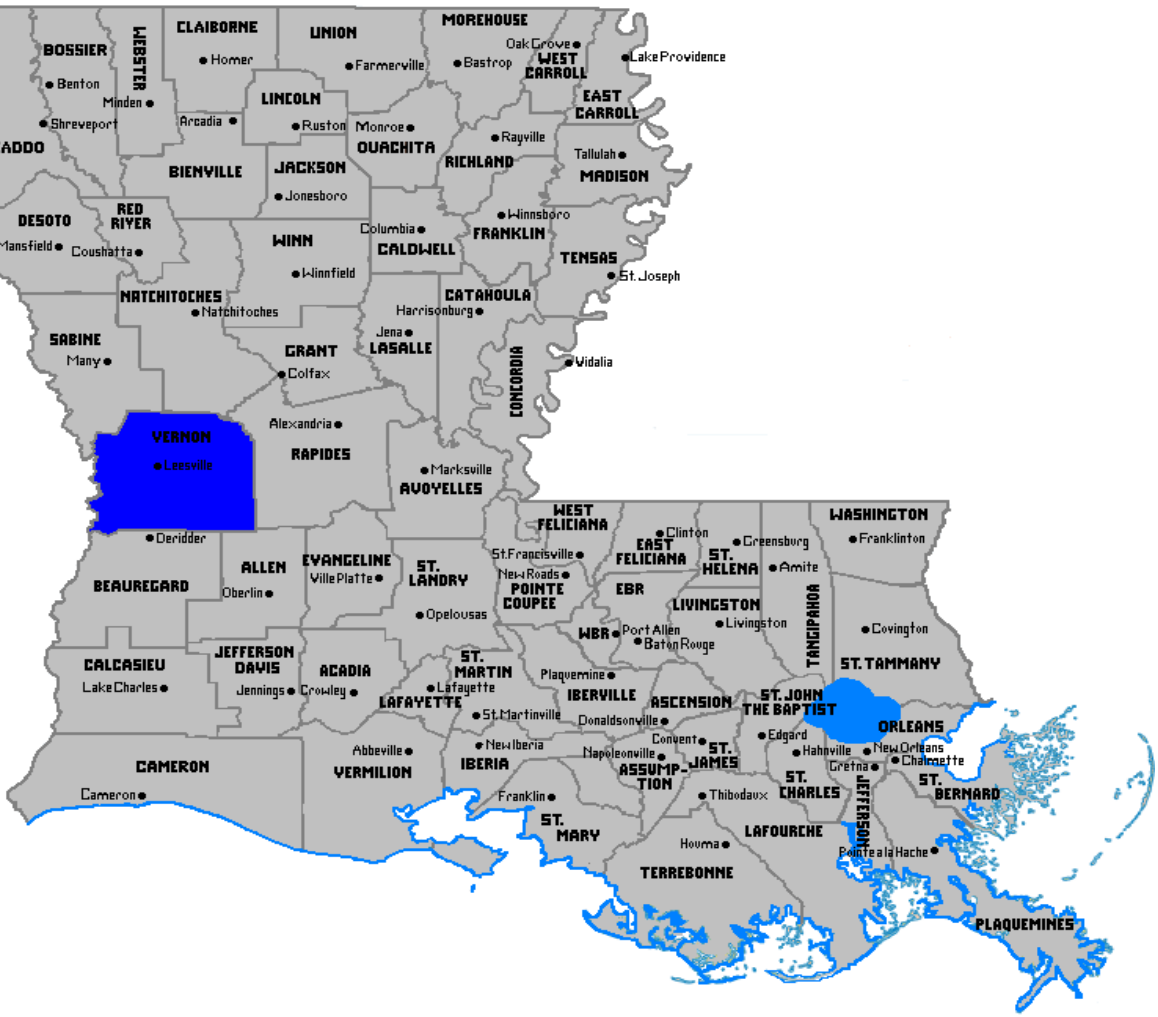

CY 2014 Capital Outcomes
1
0.8
0.6
0.4
0.2
0
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 29 CY2014	Total CY2014
District Defender: Victor Bradley, Jr.	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	-
District Assistance Fund (DAF)	-
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	11,438
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	1,391,265
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	1,391,265
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	5,936
Partial Attorney Fees Reimbursements [as per 15:176]	35,419
Other Reimbursements	1,855
Other Local Income -List source(s)	-
Total for Charges For Services	43,210
Total for Local Government	1,445,913
Investment Earnings	
Interest Income	3,076
Other Investment Income - List source(s)	-
Total for Investment Earnings	3,076
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	855
Total for Other Sources (Grants & Contributions)	855
Total for REVENUE	1,449,844

District 29 CY2014	Total CY2014
District Defender: Victor Bradley, Jr.	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	265,014
Accrued Leave	-
Payroll Taxes	26,888
Hospitalization and Disability Insurance	13,974
Retirement	-
Other	-
Total for Personnel Services and Benefits	305,876
Travel/Training	
Parking/Auto Tolls	23
Travel/Lodging/Per Diem/Mileage	13,569
Total for Travel/Training	13,592
Operating Services	
Advertisements	410
Workers' Compensation	2,964
Insurance - Malpractice	3,860
Insurance - Auto/Physical Liability	4,161
Insurance - Other	380
Lease - Office	7,200
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	2,611
Office - Telephone/Utilities/Postage/Internet	7,947
Dues and Seminars	5,531
Law Library/Journals/Subscriptions	31,981
Office Supplies	2,942
Total for Operating Services	69,986
Professional Services	
Audit/Accounting Expense	7,250
Contract Clerical	-
Expert Witness	6,125
Investigators	920
Interpreters	1,240
Social Workers	-
Capital Representation	-
Conflict	15,637
Contract - Juvenile Attorneys or CINC	103,415
Misdemeanor Attorney Contracts	103,415
Contract Attorneys - all other	509,747
IT/Technical Support	5,703
Total for Professional Services	753,451
Capital Outlay	
Major Acquisitions	1,050
Total for Capital Outlay	1,050
Other Charges	
Other Operating Expenses	3,140
Total for Other Charges	3,140
Total for EXPENDITURES	1,147,095


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
3,076
0%
855
0%
1,445,913
100%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
1,050
0%
3,140
0%
305,876
27%
13,592
1%
69,986
6%
753,451
66%



The 30TH Judicial District Public Defenders' Office

Vernon (Leesville)

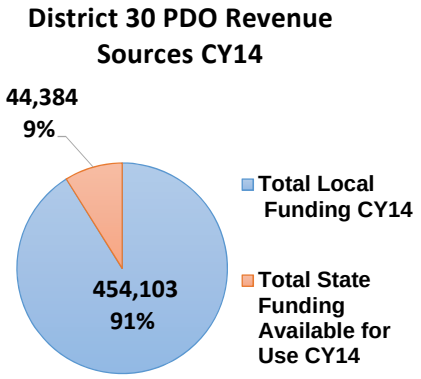
District Defender: Tony Tillman
501 South Fourth Street
Leesville, LA 71446
(337) 392-3077

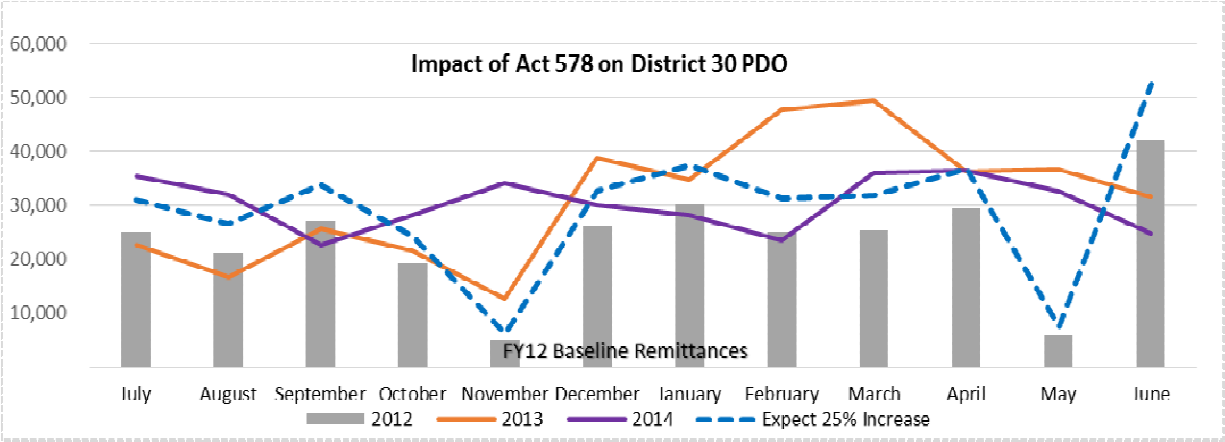
30TH JUDICIAL DISTRICT

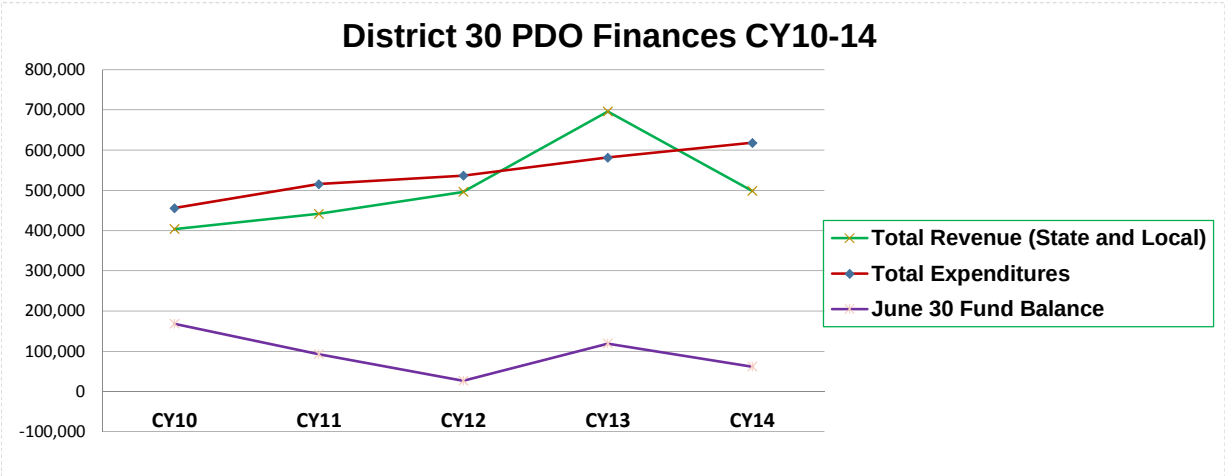
During calendar year 2014 the 30th Judicial District Public Defenders Office handled 2,045 cases. The office received $498,487 in total revenues to handle these cases, approximately 91% of which came from local funding. This funding was derived primarily from traffic tickets and special court costs.

Since the inception of Act 578 (2012), local revenues associated with court costs have been unstable and erratic. As shown in the graph below, revenues have fallen below the 25% expected increase more than fifty percent of the time.

The 30th Judicial District office nearly exhausted its fund balance in 2012 and has replenished it somewhat in later year. However, declining local revenues in CY14 have forced the fund balance into decline again.. Without a significant increase in revenues or reduction in





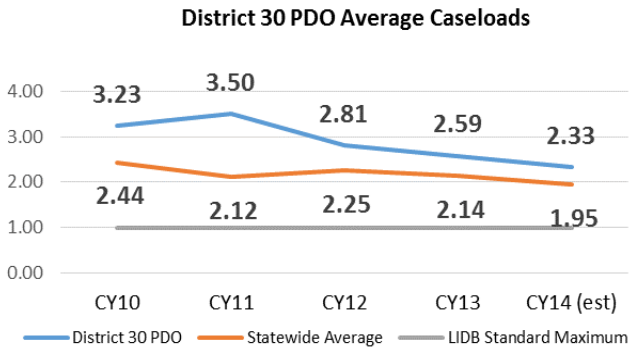


VERNON PARISH

Tony Tillman
District Defender
501 South Fourth Street
Leesville, LA 71496
337-392-3077

In the 30th Judicial District, public defense attorneys make an average annual salary of $57,784 while maintaining caseloads more than twice the recommended caseload limit for each attorney.

Although caseloads remain high due to insufficient revenues, through increased training and supervision, adult client outcomes have significantly improved over the last five years.



CAPITAL REPRESENTATION

Since 2009, the 30th Judicial District has not handled any new capital prosecutions.

However the district has no local capacity for capital prosecutions and is completely reliant on program offices for representation.

Without the contract programs, capital cases cannot be tried in the 30th Judicial District due to a lack of capitally certified attorneys and/or funding to support capital services in the District Office.

The 30th JDC Public Defenders' Office

Parish(es) & Seat(s)	Vernon - Leesville
Population	52,334
Juvenile Population	14,512
District Defender	Tony Tillman
Years as District Defender	6
Years in Public Defense	32
Office Manager	Jennifer Prewitt
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Jennifer Prewitt; Cindy Drew; Lakyn Moldenhauer
Primary Office Street Address	501 South Fourth Street
City	Leesville
ZIP	71496
Primary Phone	337-392-3077
Primary Mailing Address	501 South Fourth St. Leesville, LA 71446
Primary Fax Number	337-392-3078
Primary Emergency Contact	Tony Tillman
Primary Emergency Phone	337-208-5790
Secondary Emergency Contact	Jennifer Prewitt
Secondary Emergency Phone	318-430-0074
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Tony Tillman
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	302
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Yes
Courts and Locations	30th Judicial District Court- Vernon Parish, 215 S. 4th Street, Leesville; Leesville City Court - 101 W. Lee Street
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	3 Divisions in District Court, 1 in City
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Cases are assigned randomly to attorneys as applications are received without regard to the division. All attorneys handle cases in all divisions.
Name of Adult Detention Facilities in This District	Vernon Parish Jail, 100 East Courthouse Street, Leesville. Leesville City Jail, 101 West Lee Street, Leesville.
Name of Adult Detention Facilities Outside the District Which Hold Clients	None other than DOC facilities.
Name of Juvenile Detention Facilities In This District	None

Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Youth Center, Coushatta, LA
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes, for juvenile cases. It is approximately 75 miles to the juvenile detention facility. In felony cases where the client is already a DOC prisoner access to the client is impaired by the distance.
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	Yes
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No, other than distance issues.
District Attorney	Asa Skinner
Chief Judge of Criminal District Court	John C. Ford
Juvenile Court Judges (Specify District of City Court)	District-John C. Ford, Vernon B. Clark, James R. Mitchell, City Court-Elvin C. Fontenot
Drug Court Judges	John C. Ford
Mental Health Court Judges	No
Other Specialty Court	No
Name of Specialty and Brief Description:	No
Indigency Determined by Whom and How?	By the office administrator and if questionable by the district defender. The statutory definition of indigency is followed.
When is Assignment/Appointment of Counsel Made?	Approximately half of the felony counsel is assigned immediately following the 72 hour hearing, and the balance at arraignment. The majority of misdemeanor counsel is assigned at arraignment. In an effort to get applicants into the system sooner, the district defender created a Notice which the Sheriff mails to the defendants along with the Notice of arraignment advising the defendants to apply for counsel PRIOR to the day of arraignment. This has helped, and about half of the defendants come in before arraignment, the balance is dealt with at arraignment.
Initial Client Intake Conducted By Whom? (Name and Title)	Jennifer Prewitt, Office Administrator
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	The application is completed by the applicant and reviewed by the administrator who explains the process to the applicant.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	1,349
How Many Application Fees Were Waived?	None reported.
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2014	7,974
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	360,752

Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes with the rare exception if a defendant has multiple charges and is disabled or on fixed income a judge will occasionally Not impose costs on all counts.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	We receive detailed information from all agencies who provide us with income. Tony Tillman then reviews each one.
Who Collects the Assessed Court Fees?	The Sheriff and City Clerk
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	We receive a detailed statement from the Sheriff and Leesville City Court on fees as collected.
Who Remits the Court Fees Collected?	The Sheriff and City Clerk
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Same as above
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	No formula is currently used.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	We receive a detailed statement from the Felony and Misd. Probation Offices on fees as collected.
Who Collects the Assessed Partial Payments?	The Probation Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	We receive a detailed statement from the Felony and Misd. Probation Offices on fees as collected.
Who Remits the Partial Payments Collected?	Felony and Misd. Probation Offices
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	We receive a detailed statement from the Felony and Misd. Probation Offices on fees as collected.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	52,612
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	All attorneys are contract attorneys and all have private practices. All attorneys rely on their private practice for their primary income.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Additional funds to obtain an investigator, a social worker, and additional staff. We are having difficulties getting current data into the system, and I think the only effective solution is to have all the data input by the district defenders office directly rather than rely on the individual contract attorneys. One employee can Not do all the intake, bookkeeping, bill paying, office administration, etc, and do all the data input.
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	We are already in the process and will find out if our ROS plan is approved by the Board.
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	None

Immediate Critical Issue Areas	Data input is a critical area for us-since the budget is dependent on the data, our district will continue to get short changed until I can solve this problem. The attorneys continually complain that they do Not mind the legal work; it is the data collection they complain about.
Long-Term Critical Issue Areas	Need of office space and staff, particularly an investigator and social worker. With a drug court and extensive OCS caseload, a social worker would greatly benefit our clients
Please List All New Hires in 2014 (Name and Title)	None
Please List All Promotions in 2014 (Name and Title)	None
2014 Media Coverage and/or Major Accomplishments	We received coverage on a case that Katie Beaird and Wesley Bailey won. It was the first jury trial for both attorneys.
Number of Expected New Attorney Hires in 2015	We will Not hire any new attorneys.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	We send them to CLE and if the need assistance Tony Tillman meets with them alone or with their clients to discuss any problems that they are having.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	With only 1 full time employee supervising her is easy-she sits in an office next to mine and I see her many times a day. The attorneys are all on contract and have their own offices. I see them in court regularly, and meet with the judges and the DA and ask for observations about the attorneys' performance. I have met individually with each attorneys to discuss issues, i.e., need to document client contact, need to do more frequent jail visits, etc.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	Attached.
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	None
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	None
Regular Meetings for Any Staff, Please Describe	Tony Tillman meets with the office administrator daily, and with all attorneys monthly, and otherwise as needed. Informal meetings at the courthouse happen frequently.
Number of NEW capital cases in CY14 handled by your office	None
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	None
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2014	None
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	None

Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	All our attorneys are experienced and capable of handling these cases.
Please Provide the Names of All State Representatives and Senators from Your District	Senator John Smith, Rep James Armes, Rep Frankie Howard
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Lack of Resources, lack of qualified personnel in area – i.e., investigators, social workers.
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	Worked with attorneys' staff to do better job on motion practice, jail visits, and data input. Met with DA and Judges to stream line court time.

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
None	
Part-Time Contract Attorneys	**Contact Information**
Tony Tillman	337-392-3077
Brad Hicks	337-208-0449
Lisa Nelson	337-238-4704
Jack Simms	337-238-9393
Clay Williams	337-238-4704
Charles Sam Jones	337-463-5532
Wesley Bailey	337-238-4704
Mitchel Evans	337-462-5225
Juli Andrews	337-460-7989
Misty Smith	337-238-2800
Clay Williams	337-238-4704
Mary "Katie" Beaird	337-944-0299
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Jennifer Prewitt	337-392-3077
Cindy Drew	337-392-3077
Jeff Skidmore	337-238-4345
Lakyn Modenhauer	337-392-3077

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Jennifer Prewitt
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	
Windows 7	
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	
Microsoft Office 2010	x
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	
Firefox	x
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	

Television	
DVD	
VCR	
Desktop PCs	1
Laptops	1
Video Cameras	
Digital Cameras	1
Video Conferencing Systems	
B&W Laser Printers	1
Color Printers	We have contract with Xerox
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	x and WIFI
No Internet Connection	
Connection Speed:	
Provider Name:	Sudden Link
Email Provider:	Squirrel Mail
Please list any software or computer equipment in which you need training:	

30th District Defender Office CY 2014 Caseloads & Outcomes

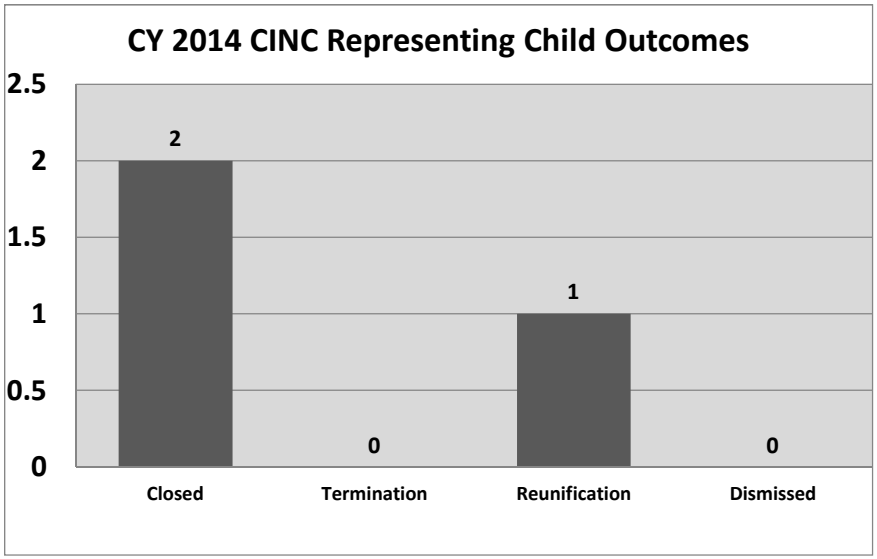
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	2	2	2	0	1	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	54	43	35	89	0	35	N/A	N/A	2	N/A	N/A	N/A	N/A	N/A	0
Termination	1	1	0	1	1	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	1	1	0	1	N/A	N/A	0	0	0	1	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	16	11	5	21	N/A	N/A	7	1	2	4	N/A	N/A	0	0	0
Delinquency Felony	11	12	2	13	N/A	N/A	7	4	9	4	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	573	498	202	775	N/A	N/A	346	41	315	30	0	0	3	5	8
Adult Felony Non-LWOP**	499	465	344	843	N/A	N/A	256	134	320	1	0	1	0	7	8
Adult LWOP	1	1	2	3	N/A	N/A	0	0	1	0	0	0	0	1	1
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	237	180	59	296	N/A	N/A	0	0	12	0	N/A	N/A	N/A	N/A	0
PCR	1	0	0	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

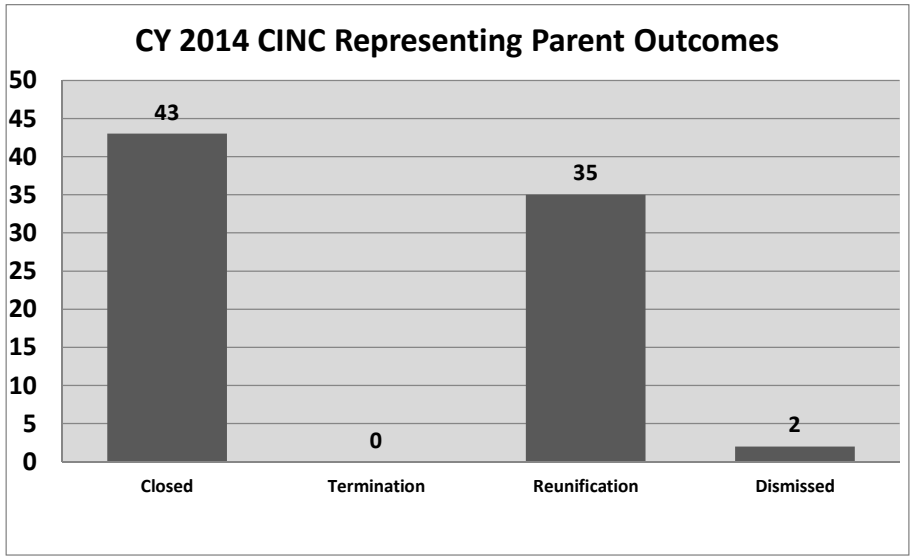
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

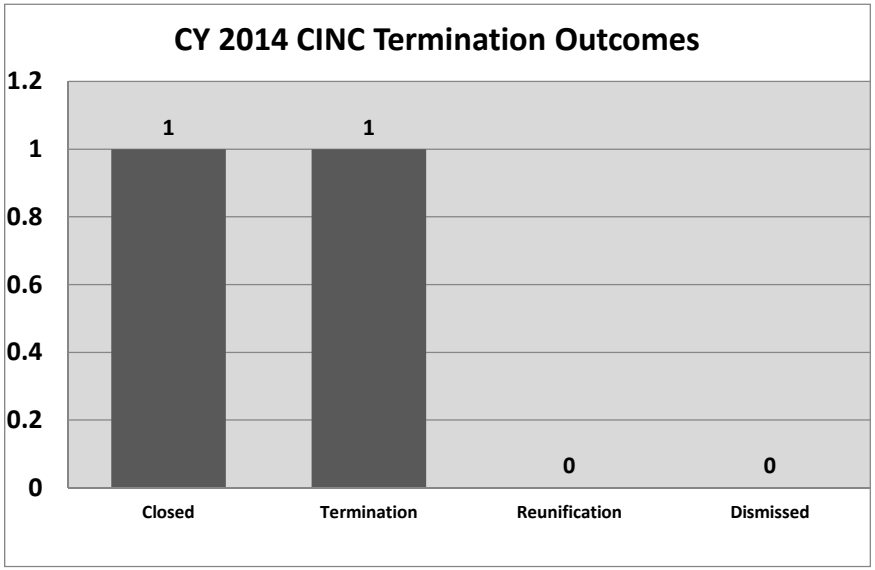
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

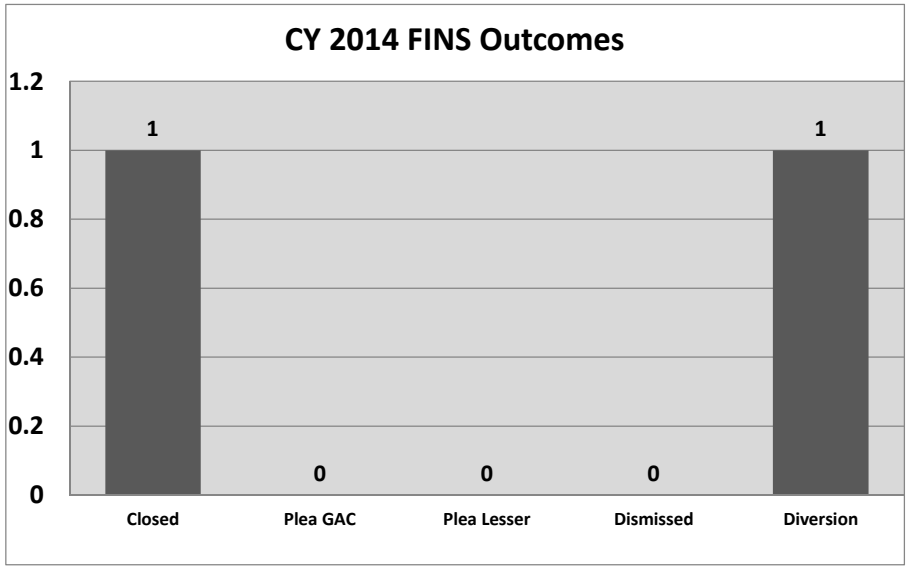
****Life Without Parole**

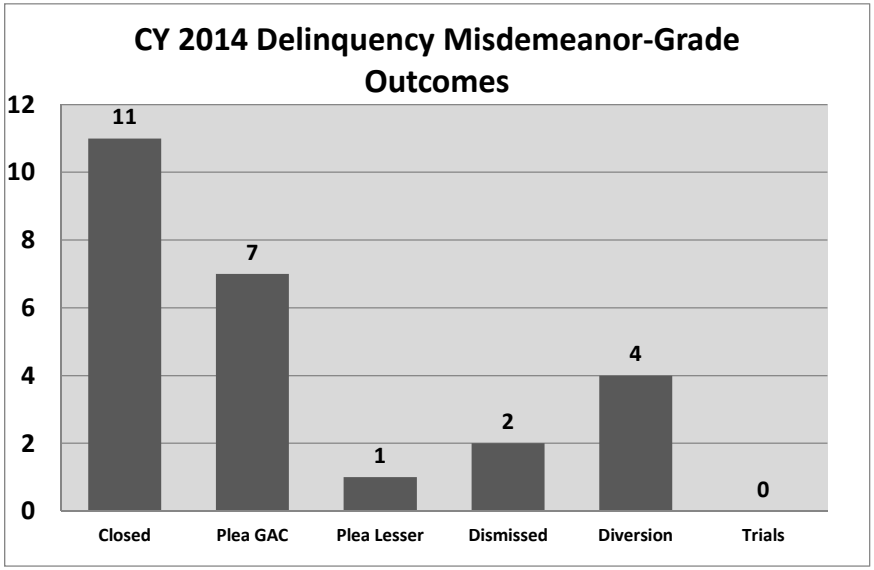
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

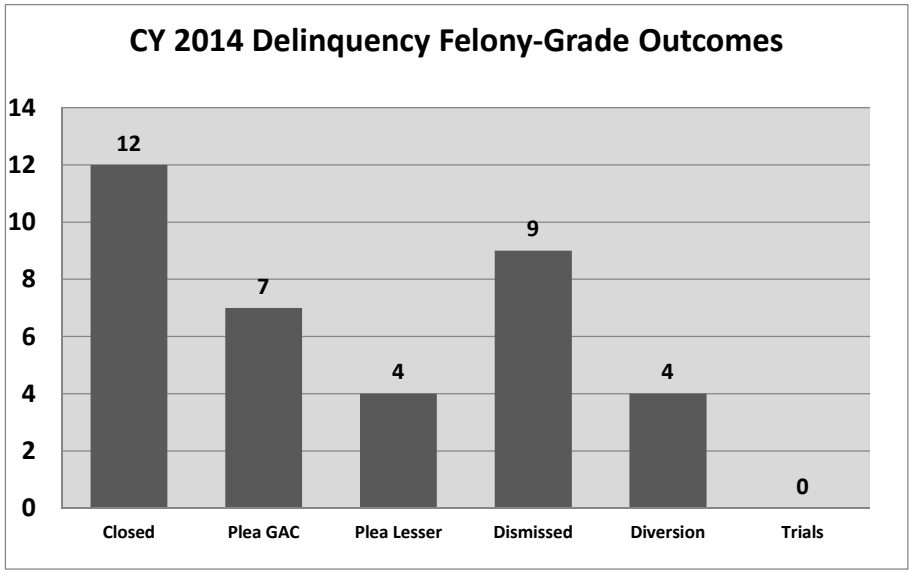

CY 2014 CINC Representing Child Outcomes
2.5
2
1.5
1
0.5
0
2
0
1
0
Closed
Termination
Reunification
Dismissed

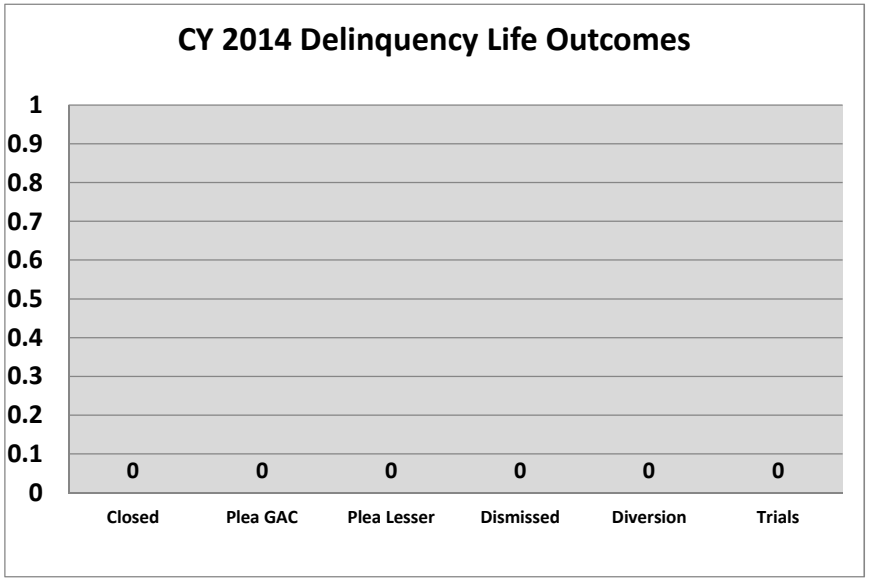

CY 2014 CINC Representing Parent Outcomes
50
45
40
35
30
25
20
15
10
5
0
43
0
35
2
Closed
Termination
Reunification
Dismissed

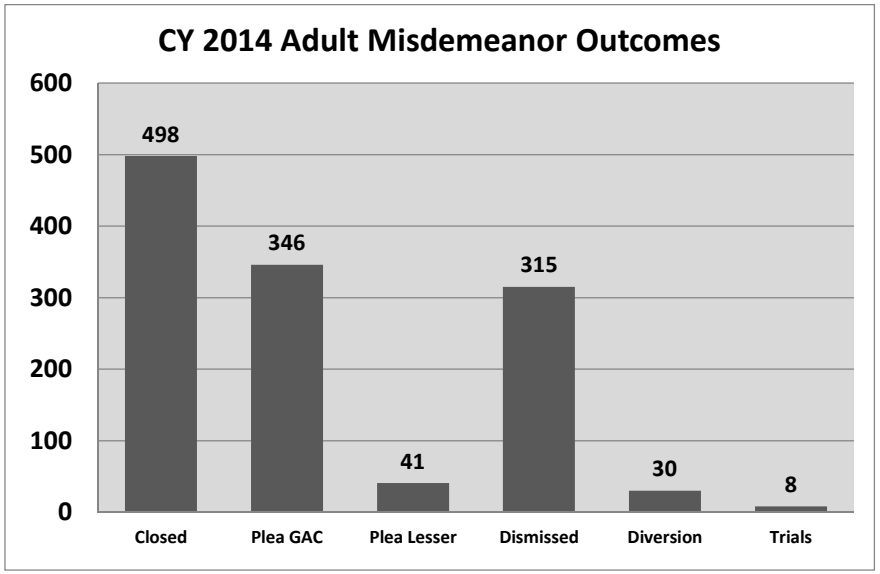

CY 2014 CINC Termination Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
1
0
0
Closed
Termination
Reunification
Dismissed

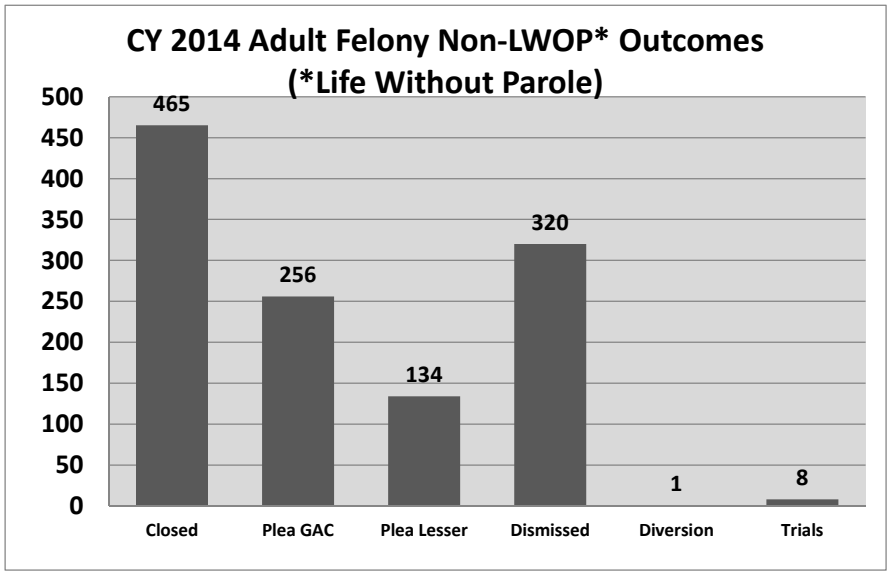

CY 2014 FINS Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

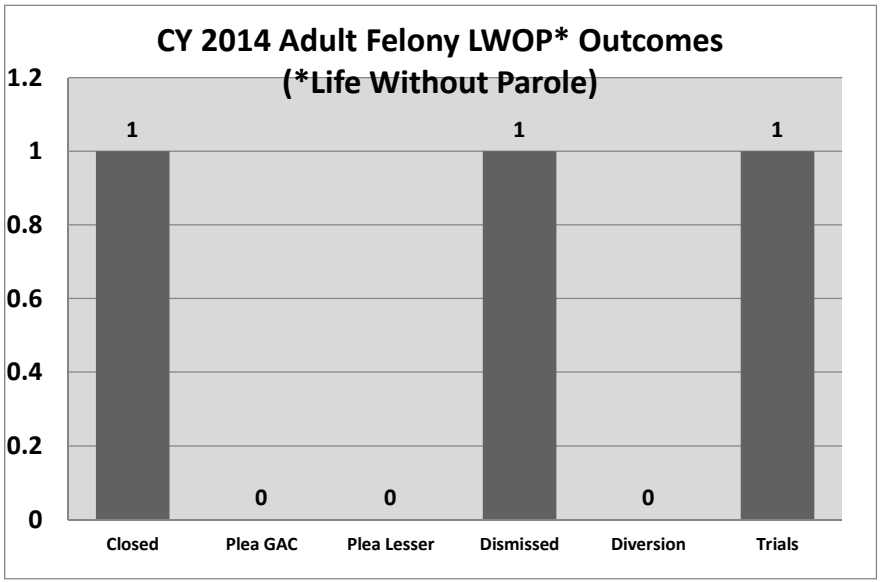

CY 2014 Delinquency Misdemeanor-Grade Outcomes
12
10
8
6
4
2
0
11
7
1
2
4
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

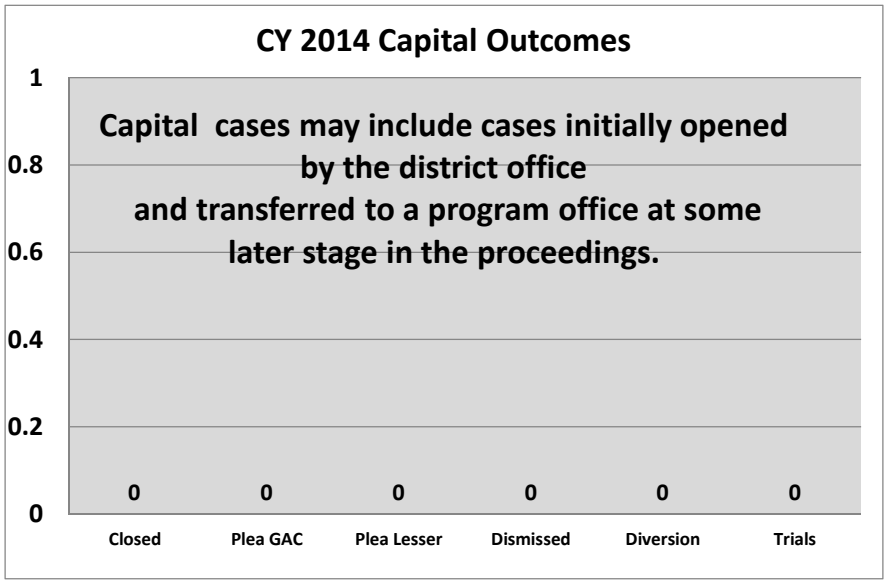

CY 2014 Delinquency Felony-Grade Outcomes
14
12
10
8
6
4
2
0
12
7
4
9
4
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
600
500
400
300
200
100
0
498
346
41
315
30
8
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

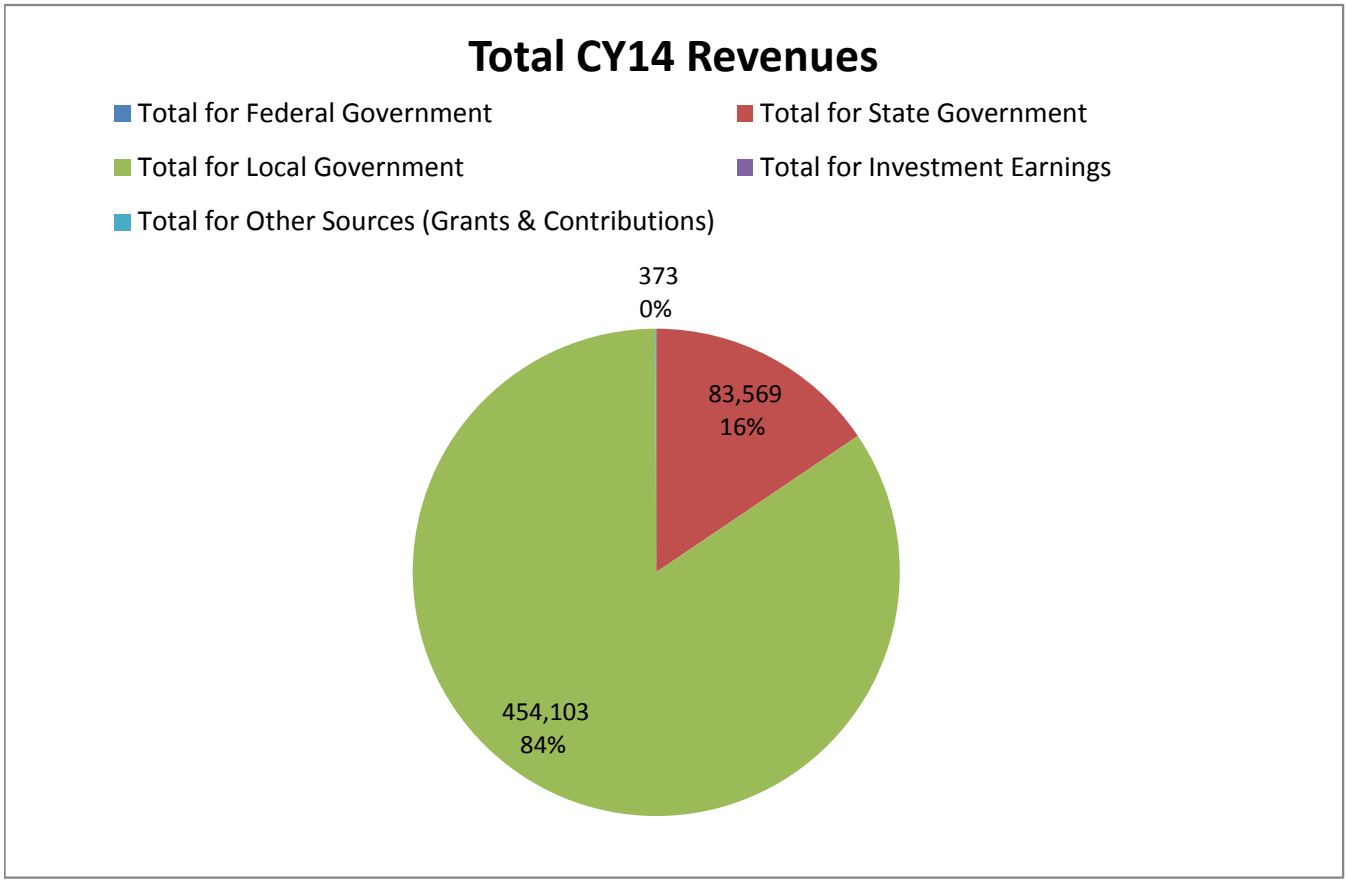

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
500
450
400
350
300
250
200
150
100
50
0
465
256
134
320
1
8
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

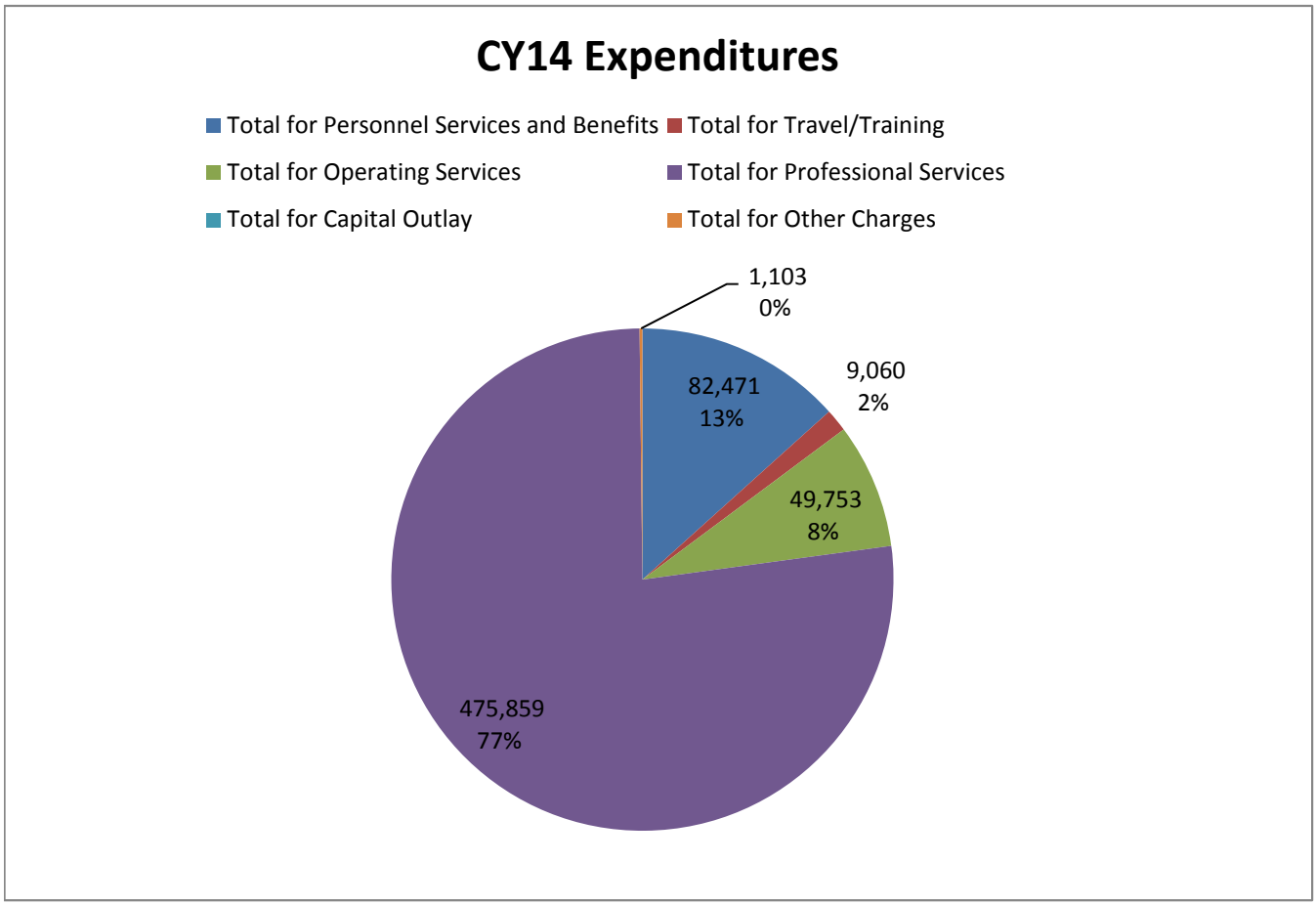

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
1
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

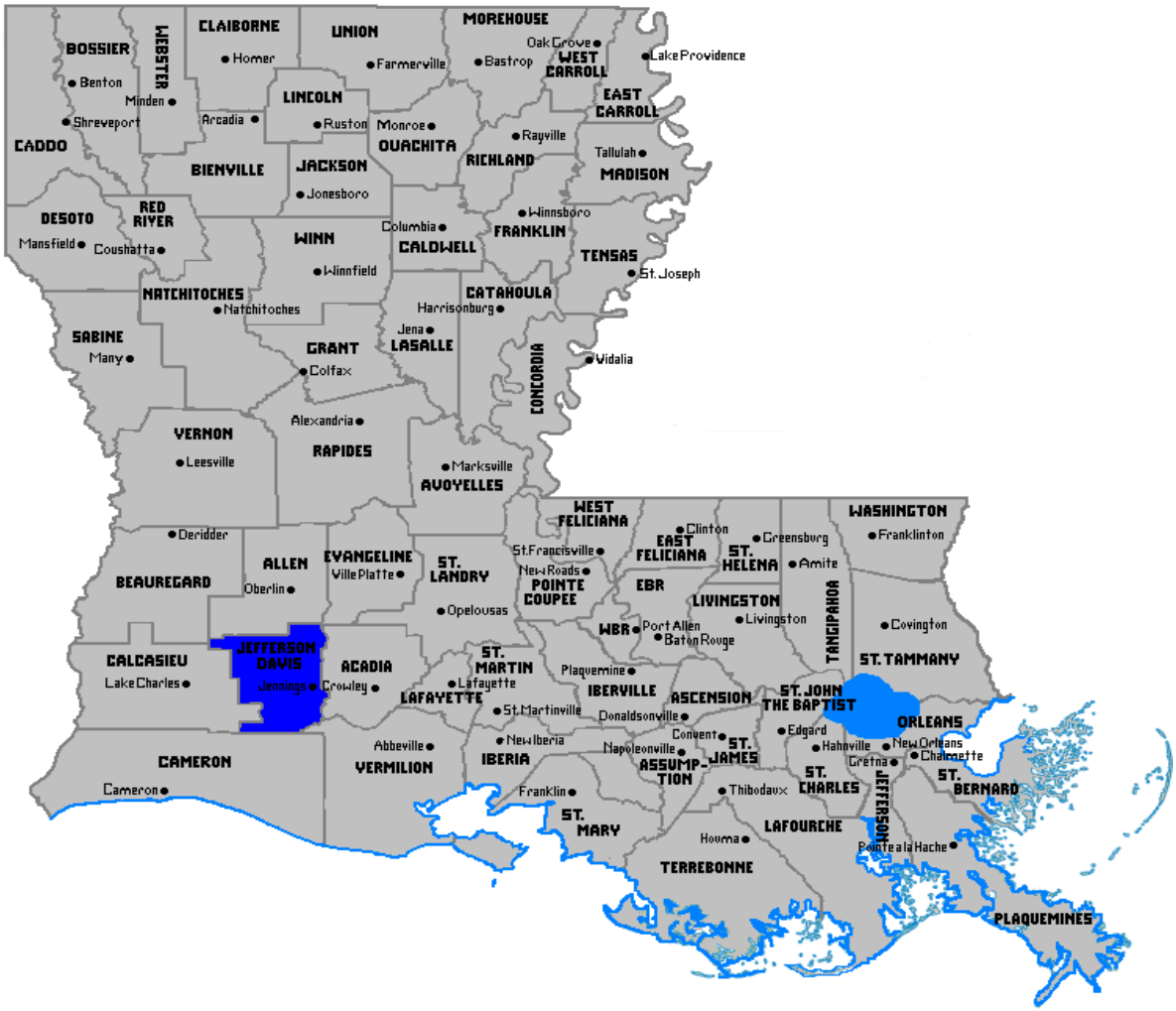

CY 2014 Capital Outcomes
1
0.8
0.6
0.4
0.2
0
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 30 CY2014	Total CY2014
District Defender: Tony Tillman	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	16,413
District Assistance Fund (DAF)	67,156
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	83,569
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	32,801
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	266,294
City & City-Ward Courts	91,862
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	358,157
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	7,974
Partial Attorney Fees Reimbursements [as per 15:176]	55,172
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	63,146
Total for Local Government	454,103
Investment Earnings	
Interest Income	-
Other Investment Income - List source(s)	-
Total for Investment Earnings	
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	373
Total for Other Sources (Grants & Contributions)	373
Total for REVENUE	538,045

District 30 CY2014	Total CY2014
District Defender: Tony Tillman	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	77,858
Accrued Leave	-
Payroll Taxes	4,613
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
Total for Personnel Services and Benefits	82,471
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	9,060
Total for Travel/Training	9,060
Operating Services	
Advertisements	26
Workers' Compensation	557
Insurance - Malpractice	5,666
Insurance - Auto/Physical Liability	-
Insurance - Other	1,362
Lease - Office	-
Lease - Auto/Equipment	4,576
Lease - Other	470
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	5,036
Dues and Seminars	1,255
Law Library/Journals/Subscriptions	28,416
Office Supplies	2,389
Total for Operating Services	49,753
Professional Services	
Audit/Accounting Expense	390
Contract Clerical	-
Expert Witness	5,653
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	4,444
Conflict	1,526
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	462,976
IT/Technical Support	870
Total for Professional Services	475,859
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	1,103
Total for Other Charges	1,103
Total for EXPENDITURES	618,246


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
373
0%
83,569
16%
454,103
84%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
1,103
0%
9,060
2%
82,471
13%
49,753
8%
475,859
77%



The 31st Judicial District Public Defenders' Office

Jefferson Davis (Jennings)

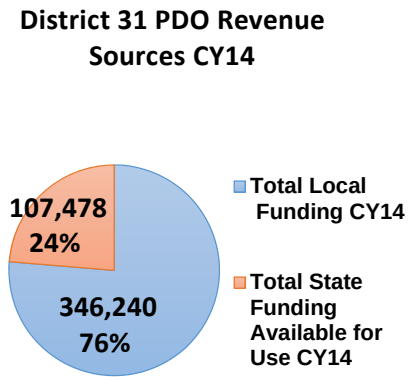
District Defender: David E. Marcantel
300 North State Street, Room 203
Jennings, LA 70546
(337) 824-4900

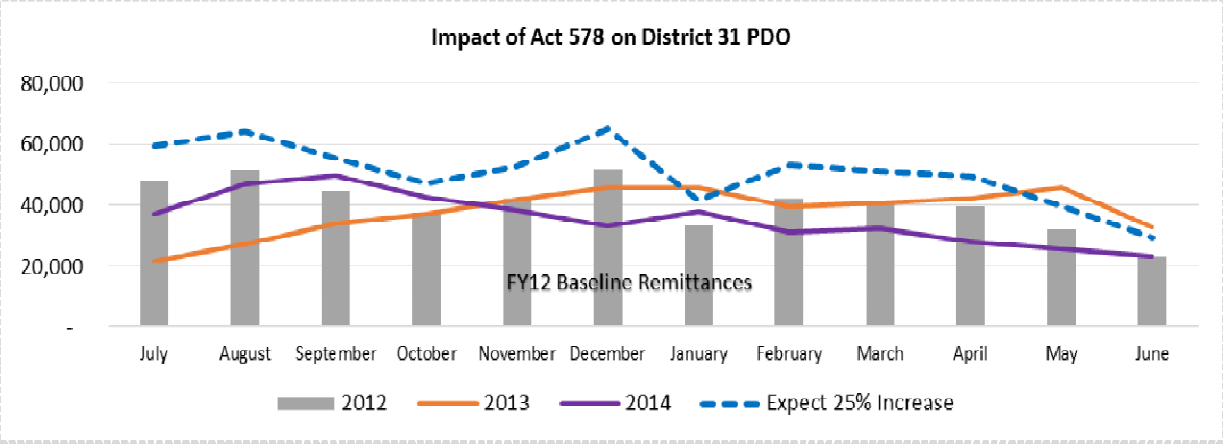
31ST JUDICIAL DISTRICT

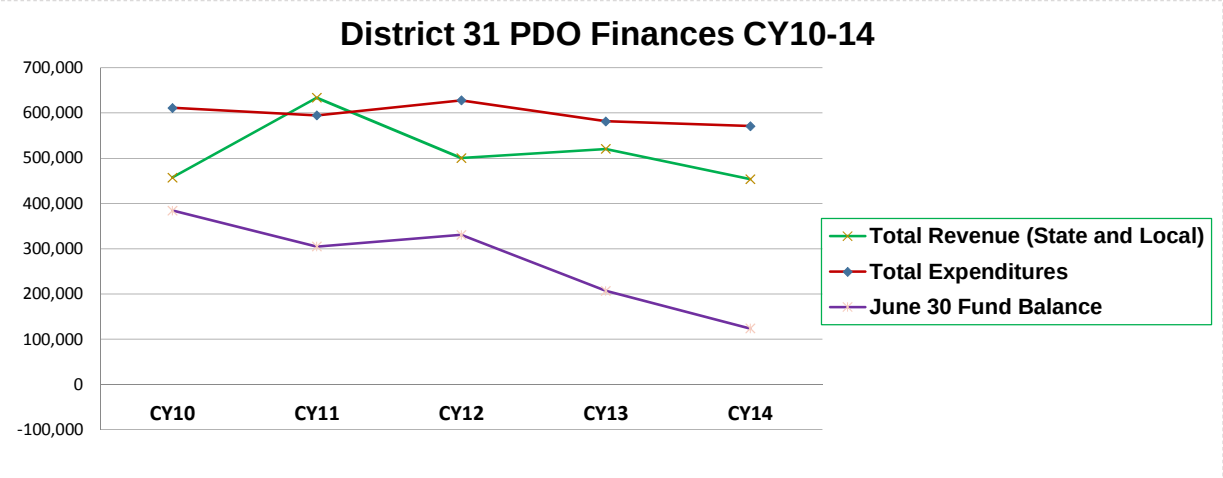
During calendar year 2014, the 31st Judicial District Public Defenders Office handled 1,425 cases. The office received $453,717 in total revenues to handle these cases, approximately 76% of which came from local funding. This funding was derived primarily from traffic tickets and special court costs.

Since the passage of Act 578 (2012), the 31st has generally failed to realize the 25% increase in local funds that was expected to materialize.

As local revenues have declined, the 31st Judicial District Office has relied heavily on its fund balance. While it is too early to project when the 31st Judicial District Office will exhaust its fund balance, without an increase in revenues or reduction in expenditures the office will eventually become insolvent.



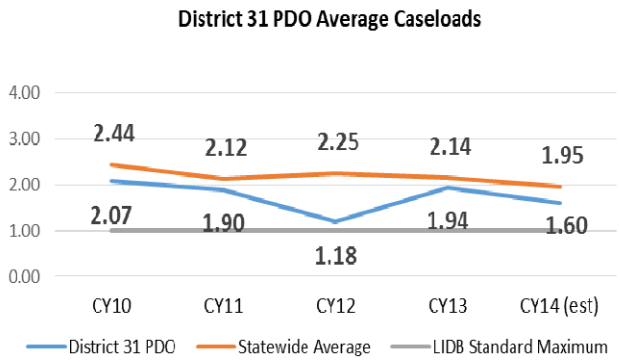




JEFFERSON DAVIS PARISH

David E. Marcantel
District Defender
300 North State Street, Room 203
Jennings, LA 70546
337-824-4900

In the 31st Judicial District, public defense attorneys make an average annual salary of $64,416 while maintaining caseloads in excess of the recommended caseload limit for each attorney.



CAPITAL REPRESENTATION

Since 2009, there have been no new capital prosecutions in the 31st Judicial District.

However the district has no local capacity for capital prosecutions and is completely reliant on program offices for representation.

Without the contract programs, capital cases cannot be tried in the 31st Judicial District due to a lack of capitally certified attorneys and/or funding to support capital services in the District Office.

The 31ST JDC Public Defenders' Office

Parish(es) & Seat(s)	Jefferson Davis - Jennings
Population	31,301
Juvenile Population	8,075
District Defender	David E. Marcantel
Years as District Defender	12
Years in Public Defense	23
Office Manager	Derek A. Bisig
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Julie A. Marceaux, PDO Administrative Assistant; Derek A. Bisig, PDO Executive Assistant.
Primary Office Street Address	300 North State Street, Room 203
City	Jennings
ZIP	70546
Primary Phone	337-824-4900
Primary Mailing Address	P.O. Box 1326, Jennings, LA 70546
Primary Fax Number	337-824-1009
Primary Emergency Contact	Derek A. Bisig
Primary Emergency Phone	337-824-7380
Secondary Emergency Contact	Julie A. Marceaux
Secondary Emergency Phone	337-824-7381
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Jefferson Davis Police Jury
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	0
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Accounting is handled In-House. However, payroll of W-2 employees is tabulated by Mike Gillespie, CPA and is entered In-house by PDO staff.
Courts and Locations	31st Judicial District Court, Jefferson Davis Parish; Jennings, Welsh, Lake Arthur City Courts, and City of Jennings and Ward II Juvenile Court.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	4
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Clients are assigned an attorney by the PDO at his/her 72-hour advisement if incarcerated. Clients released on bond are assigned attorneys at his/her arraignment. In both cases, the attorneys are assigned by the PDO staff. For incarcerated clients, a PDO staff member meets with the client within 72-hours of arrest.
Name of Adult Detention Facilities in This District	Jefferson Davis Parish Jail & Jennings City Jail-Jennings; Welsh City Jail-Welsh; Lake Arthur City Jail-Lake Arthur.

Name of Adult Detention Facilities Outside the District Which Hold Clients	South Louisiana Correctional Center, Richland Parish Jail, Angola, Calcasieu Correctional Center and Vermillion Parish Jail.
Name of Juvenile Detention Facilities In This District	N/A
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Assumption Parish Detention Center
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Clients housed in distant locations affect the quality of representation due to attorneys Not being able to contact them as frequently, and it leaves them unable to meet with other clients when they travel to meet clients in distant locations. Individual attorneys absorb the cost of travel.
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	Yes
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No difficulties having access to clients.
District Attorney	Michael C. Cassidy
Chief Judge of Criminal District Court	Steve Gunnell
Juvenile Court Judges (Specify District of City Court)	Steve Gunnell (District Court) & Daniel Stretcher (City Court).
Drug Court Judges	N/A
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	The presiding judge determines indigence. Incarcerated clients are presumed indigent. When a client is thought to not be indigent, a contradictory hearing is held in a district court for determination of indigence.
When is Assignment/Appointment of Counsel Made?	72 Hr Advisement or Arraignment
Initial Client Intake Conducted By Whom? (Name and Title)	Derek A. Bisig, Executive Assistant (incarcerated clients) Julie A. Marceaux, Administrative Assistant (clients on bond)
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes. Intake form is attached
Brief Explanation of Intake Process	Client is interviewed for a synopsis of the case and intake forms are completed to ensure 48-hour Probable Cause finding and 72-hour advisement deadlines were met. The client receives contact information for his/her attorney and a brief synopsis of the case is collected for the attorney.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	863
How Many Application Fees Were Waived?	11
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2014	6,525
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	

Total Revenue from $45/$35 Special Costs Received in 2014	325,122
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	The office receives a breakdown of all fines and fees collected from the Sheriff's office. The $40 PDO representation fee assessed by the Judge is remitted directly to the PDO. We receive an accounting from the Jennings City Court of those who paid fines and fees in court.
Who Collects the Assessed Court Fees?	Fines and court costs are collected by the Sheriff's office for District court. The $40 PDO fee assessed by the District Judge is collected by PDO staff. Jennings City Court fines and fees are collected the by the Jennings City Clerk of Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	The office receives a breakdown of all fines and fees collected from the Sheriff's office. The $40 PDO representation fee assessed by the Judge is remitted directly to the PDO. We receive an accounting from the Jennings City Court of those who paid fines and fees in court.
Who Remits the Court Fees Collected?	Fines and court costs are distributed by the Sheriff's office for District court. Jennings City Court fines and fees are distributed the by the Jennings City Clerk of Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	The office receives a breakdown of all fines and fees collected from the Sheriff's office. The $40 PDO representation fee assessed by the Judge is remitted directly to the PDO. We receive an accounting from the Jennings City Court of those who paid fines and fees in court.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	All clients placed on misdemeanor or felony probation are required to pay a $40 reimbursement fee to the PDO.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Notes are taken in court by PDO staff and accounting and remittance are done in-house.
Who Collects the Assessed Partial Payments?	PDO Staff
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Partial Payments Collected?	Clients
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	None ordered.
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Private criminal practice is permitted. The policy is in writing in the contract attorney employment contract.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes, See attached documents
Primary Immediate Needs	Increase of local and state source funding.

Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	Yes, notify community steak holders of restriction of services intention. The PDO will no longer fund conflict representation, interpreters, or investigators. More restrictions may take place depending on revenue decreases.
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	Yes, Charles Bull. A 15% reduction in attorney and staff compensation has also been implemented.
Immediate Critical Issue Areas	Increase of Local and State revenues.
Long-Term Critical Issue Areas	Parity between DA Office and PDO.
Please List All New Hires in 2014 (Name and Title)	None
Please List All Promotions in 2014 (Name and Title)	None
2014 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2015	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes, the District Public Defender oversees new hires to ensure best practices and attorneys attend professional development seminars to strengthen deficiencies.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	See attached organizational chart
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	None
Please Attach Your Office Organizational Chart	See attached organizational chart.
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	None. Supervisory staff carry same workload.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Medical benefits are provided by the office for W-2 employees only.
Regular Meetings for Any Staff, Please Describe	Administrative Staff-weekly; Attorneys-monthly
Number of NEW capital cases in CY14 handled by your office	0
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	0
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2014	0
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	None. This is a rarified occurrence for our district.
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	None. This is a rarified occurrence for our district.
Please Provide the Names of All State Representatives and Senators from Your District	Senator Dan Morrish; Representative Johnny Guinn.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None

What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	Established new policies in attorney representation to ensure best practices.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
None	
Part-Time Contract Attorneys	**Contact Information**
David Marcantel	337-824-7380
Bill Riley	337-824-9158
Robert Lounsberry	337-616-3888
Ric Oustalet	337-616-2323
Joslyn Alex	337-322-1180
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Derek A. Bisig	337-824-4900
Julie A. Marceaux	337-824-4900

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Derek A. Bisig
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	x
Microsoft Office 2010	x
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	x
Firefox	
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	

Television	0
DVD	1
VCR	0
Desktop PCs	3
Laptops	1
Video Cameras	0
Digital Cameras	0
Video Conferencing Systems	0
B&W Laser Printers	2
Color Printers	1
Wireless Cards	1
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	T3
Provider Name:	Provided by the sheriff's office for the courthouse.
Email Provider:	
Please list any software or computer equipment in which you need training:	

31st District Defender Office CY 2014 Caseloads & Outcomes

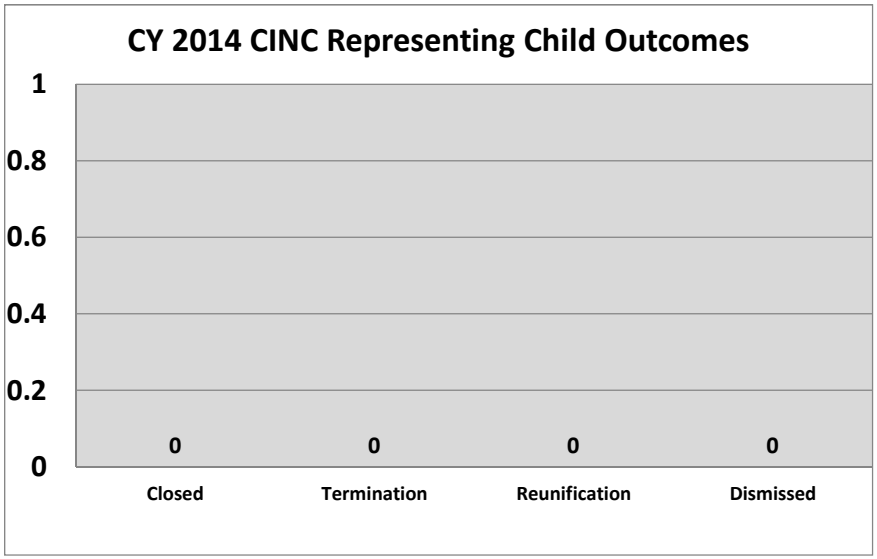
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	1	0	0	1	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	30	3	8	38	0	0	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	13	10	8	21	N/A	N/A	7	1	0	0	N/A	N/A	0	0	0
Delinquency Felony	6	3	4	10	N/A	N/A	1	0	1	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	474	367	213	687	N/A	N/A	132	8	121	2	0	0	0	6	6
Adult Felony Non-LWOP**	335	245	266	601	N/A	N/A	109	5	114	0	0	0	0	0	0
Adult LWOP	2	3	5	7	N/A	N/A	1	0	1	0	0	1	0	0	1
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	42	42	18	60	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

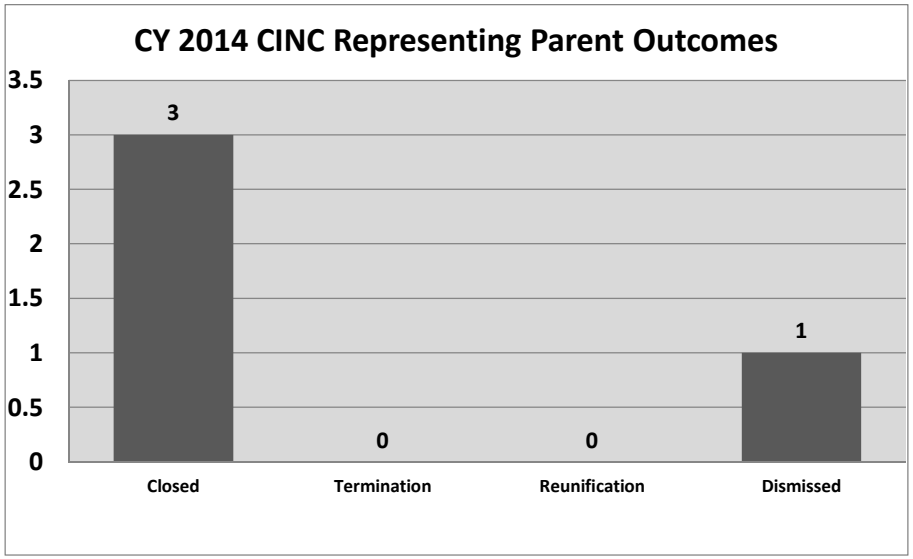
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

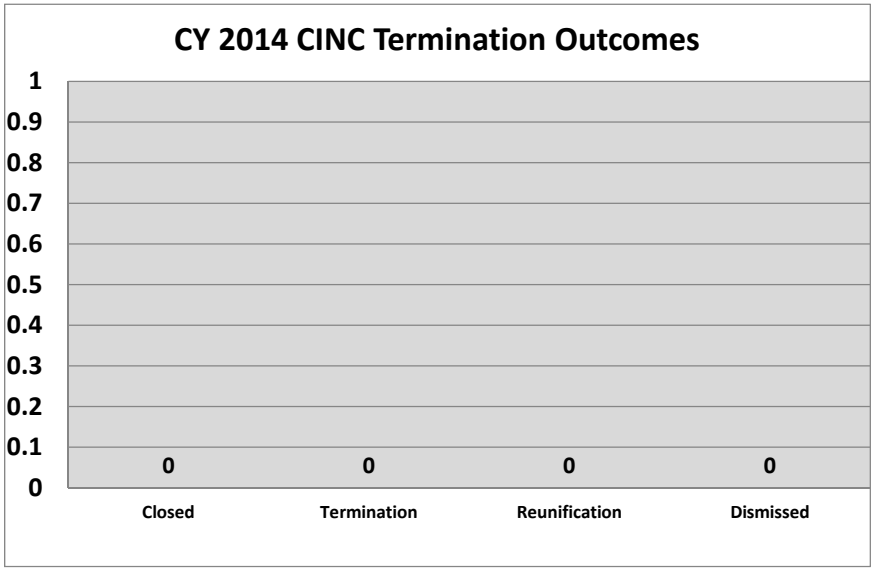
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

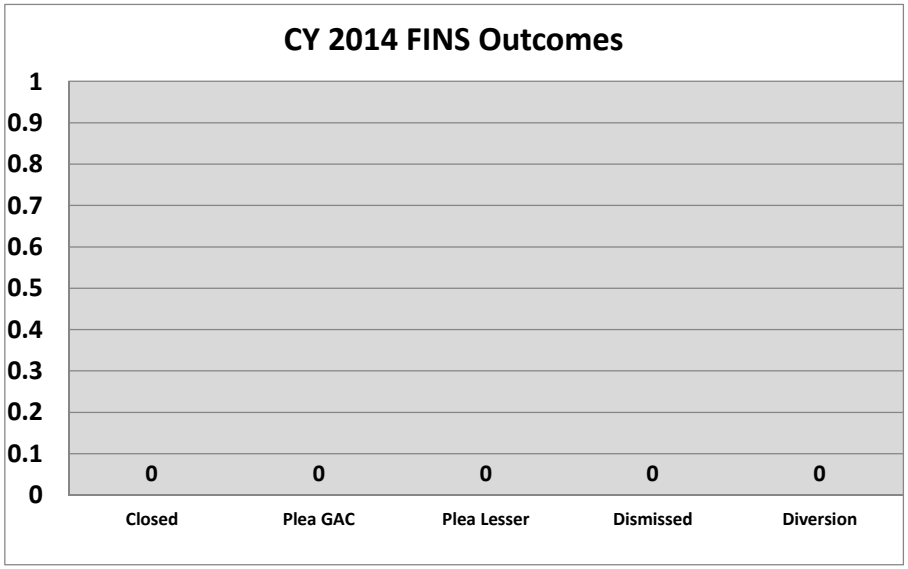
****Life Without Parole**

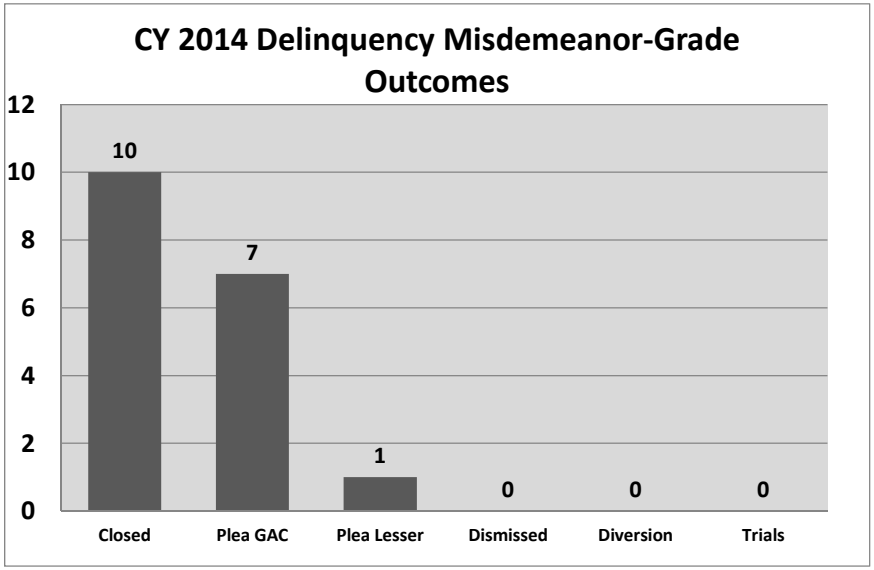
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

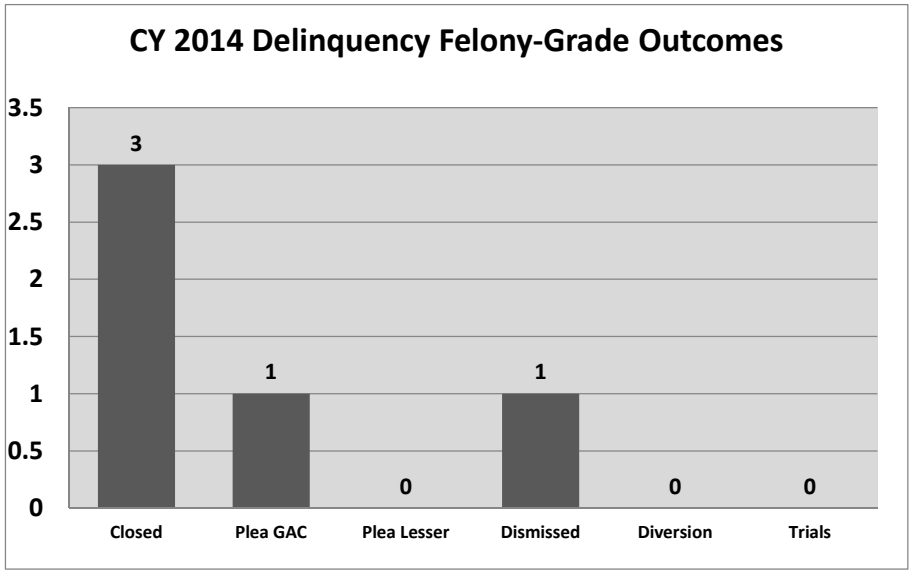

CY 2014 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

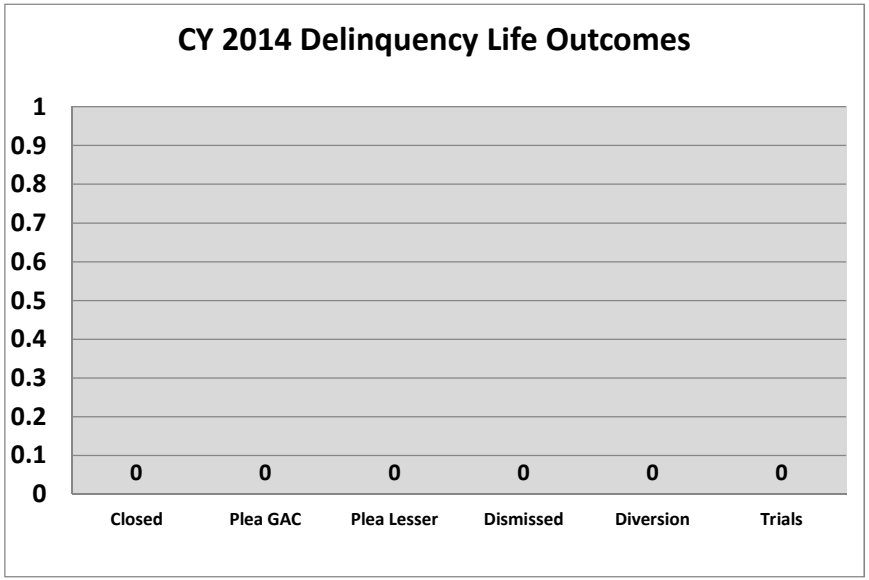

CY 2014 CINC Representing Parent Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
0
0
1
Closed
Termination
Reunification
Dismissed

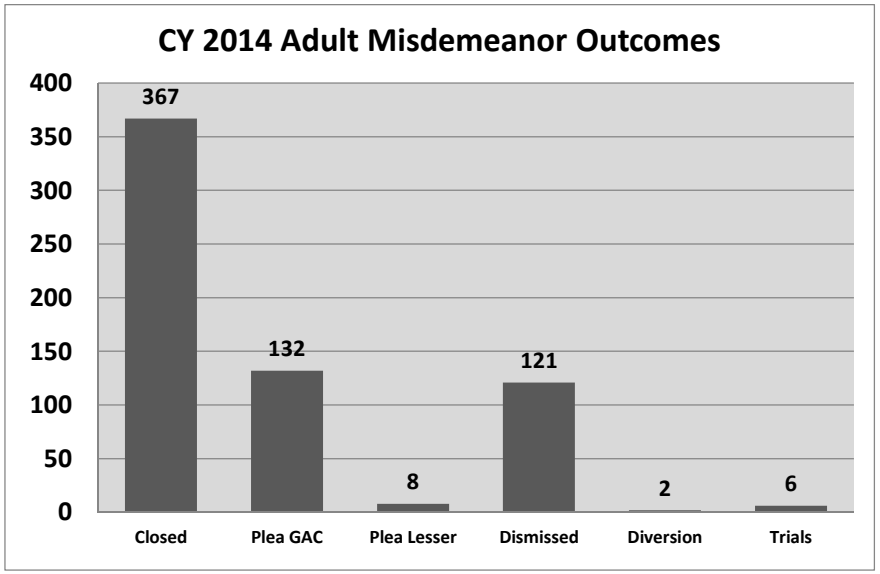

CY 2014 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

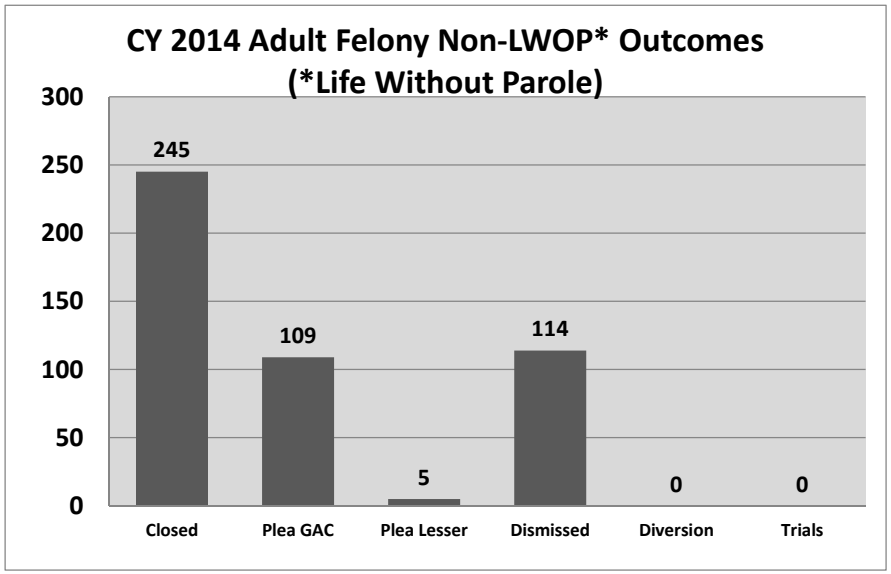

CY 2014 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

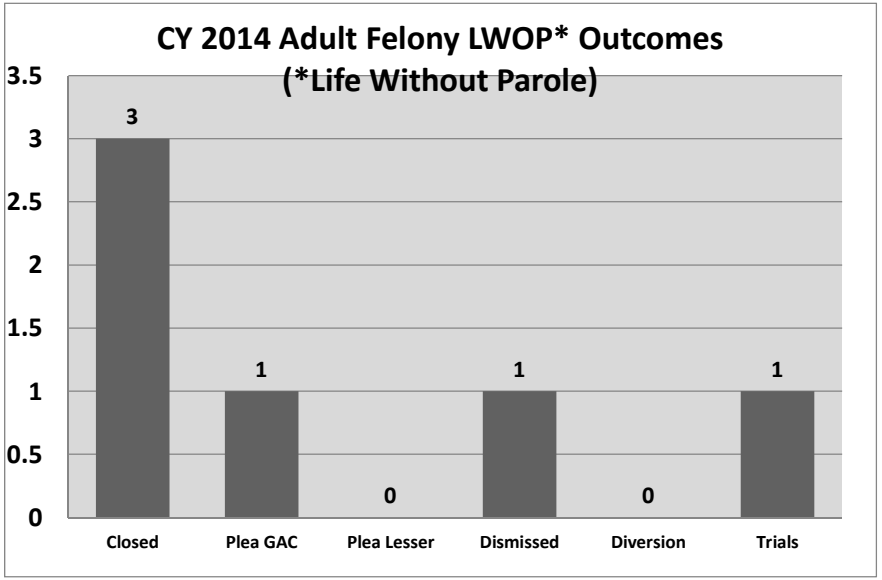

CY 2014 Delinquency Misdemeanor-Grade Outcomes
12
10
8
6
4
2
0
10
7
1
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

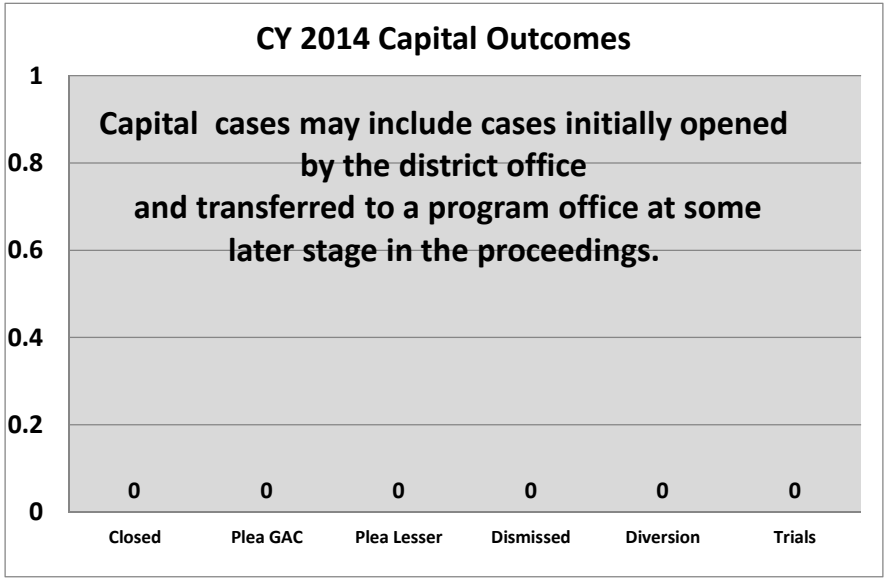

CY 2014 Delinquency Felony-Grade Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
1
0
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
400
350
300
250
200
150
100
50
0
367
132
8
121
2
6
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

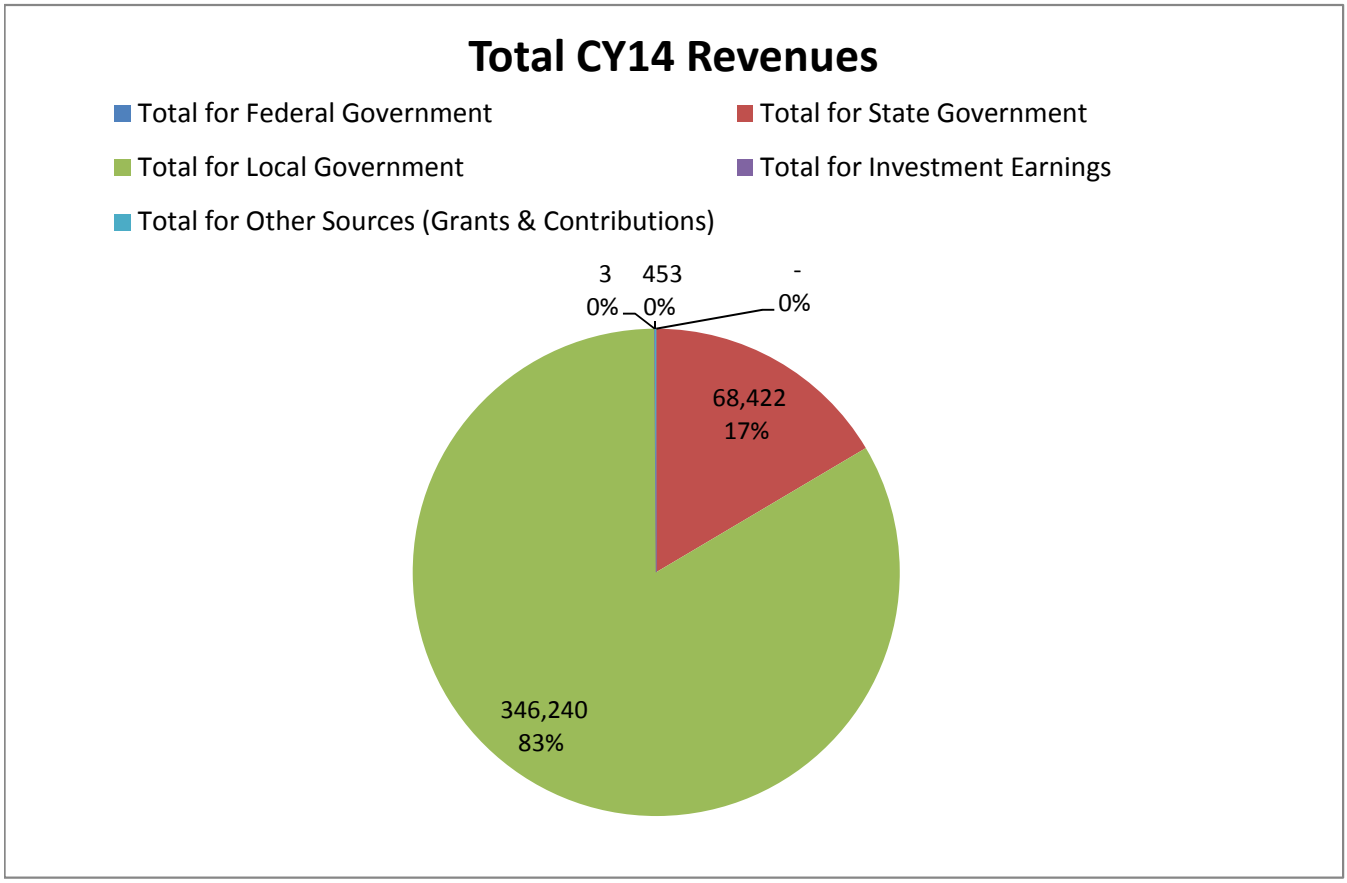

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
300
250
200
150
100
50
0
245
109
5
114
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

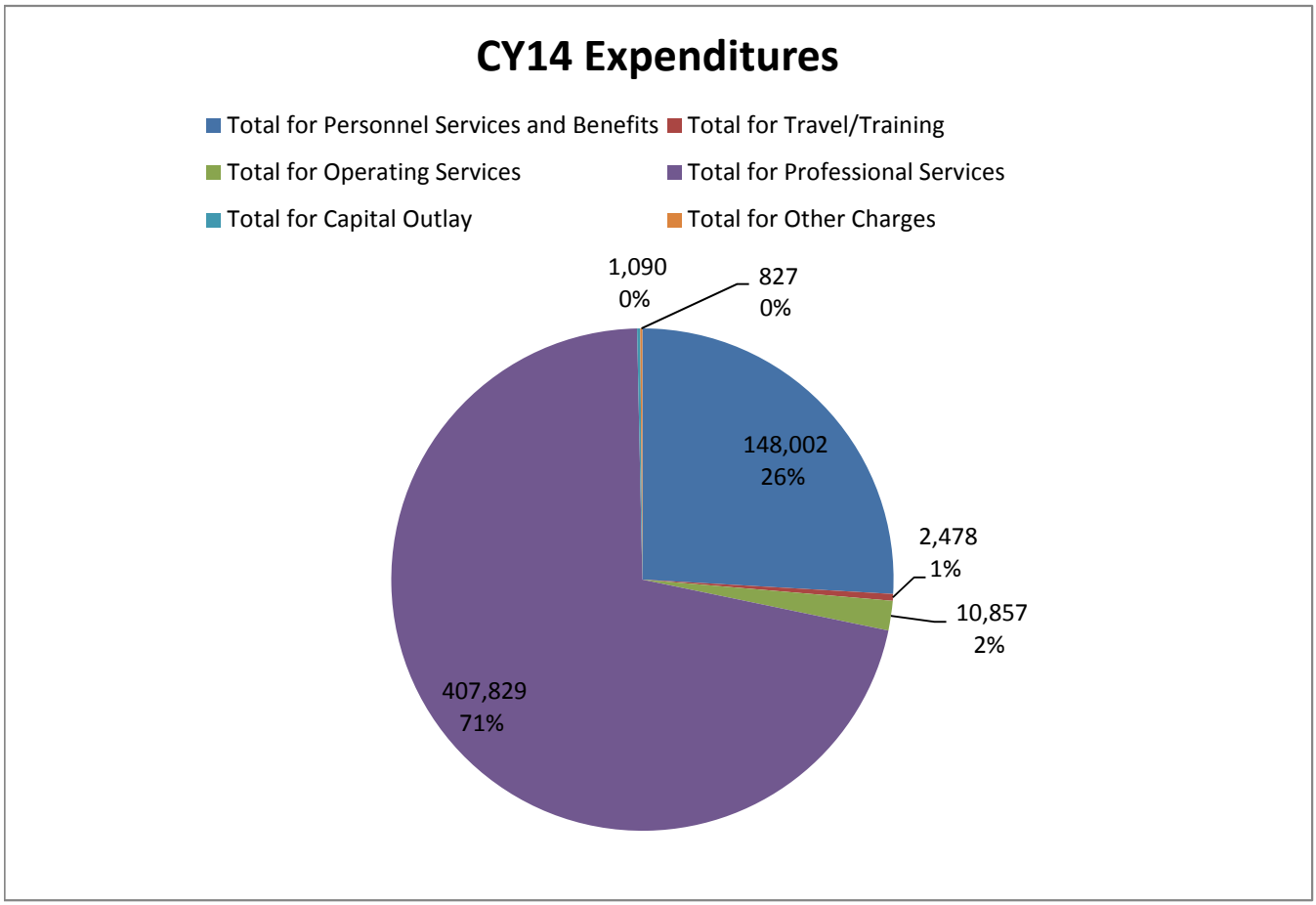

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
3.5
3
2.5
2
1.5
1
0.5
0
3
1
0
1
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

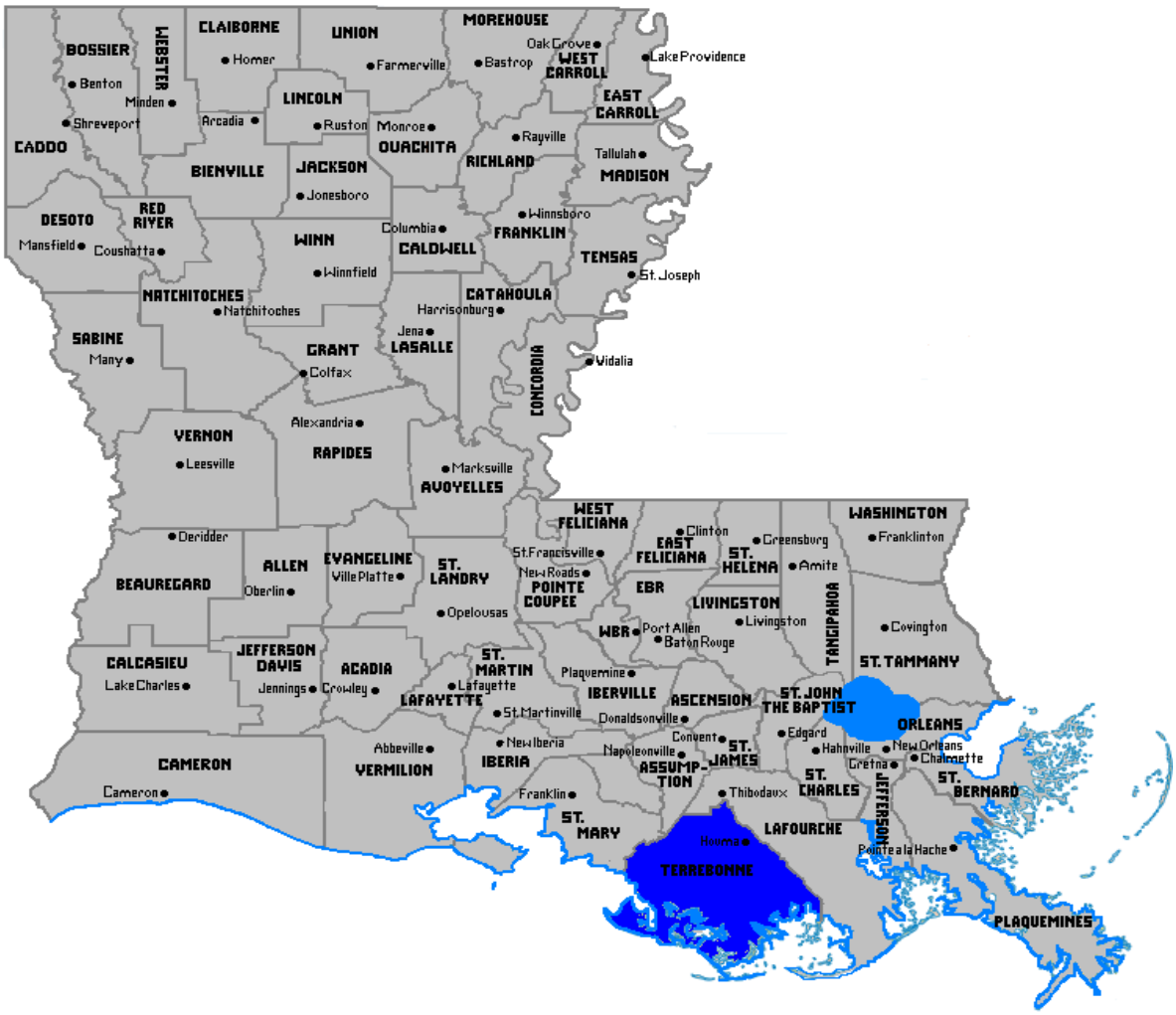

CY 2014 Capital Outcomes
1
0.8
0.6
0.4
0.2
0
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 31 CY2014	Total CY2014
District Defender: David Marcantel	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	-
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	4,554
District Assistance Fund (DAF)	63,868
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	68,422
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	40
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	13,093
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	1,000
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	25,522
Judicial District Courts	7,235
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	292,815
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	325,572
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	6,535
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	6,535
Total for Local Government	346,240
Investment Earnings	
Interest Income	3
Other Investment Income - List source(s)	-
Total for Investment Earnings	3
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	453
Total for Other Sources (Grants & Contributions)	453
Total for REVENUE	415,118

District 31 CY2014	Total CY2014
District Defender: David Marcantel	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	83,835
Accrued Leave	-
Payroll Taxes	25,565
Hospitalization and Disability Insurance	11,511
Retirement	27,091
Other	-
Total for Personnel Services and Benefits	148,002
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	2,478
Total for Travel/Training	2,478
Operating Services	
Advertisements	139
Workers' Compensation	800
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	270
Insurance - Other	231
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	84
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	5,938
Dues and Seminars	-
Law Library/Journals/Subscriptions	623
Office Supplies	2,771
Total for Operating Services	10,857
Professional Services	
Audit/Accounting Expense	10,750
Contract Clerical	1,000
Expert Witness	-
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	1,200
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	51,558
Contract Attorneys - all other	343,196
IT/Technical Support	125
Total for Professional Services	407,829
Capital Outlay	
Major Acquisitions	1,090
Total for Capital Outlay	1,090
Other Charges	
Other Operating Expenses	827
Total for Other Charges	827
Total for EXPENDITURES	571,082


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
3
0%
453
0%
-
0%
68,422
17%
346,240
83%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
1,090
0%
827
0%
148,002
26%
2,478
1%
10,857
2%
407,829
71%



The 32ND Judicial District Public Defenders' Office

Terrebonne (Houma)

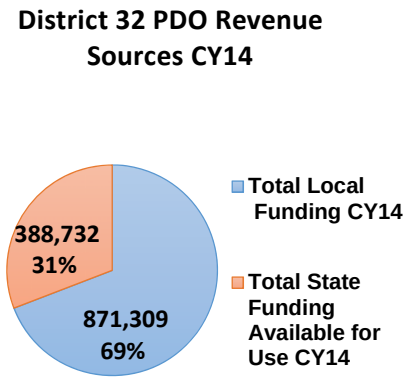
District Defender: Anthony Champagne
504 Belanger Street
Houma, LA 70360
(985) 873-6831

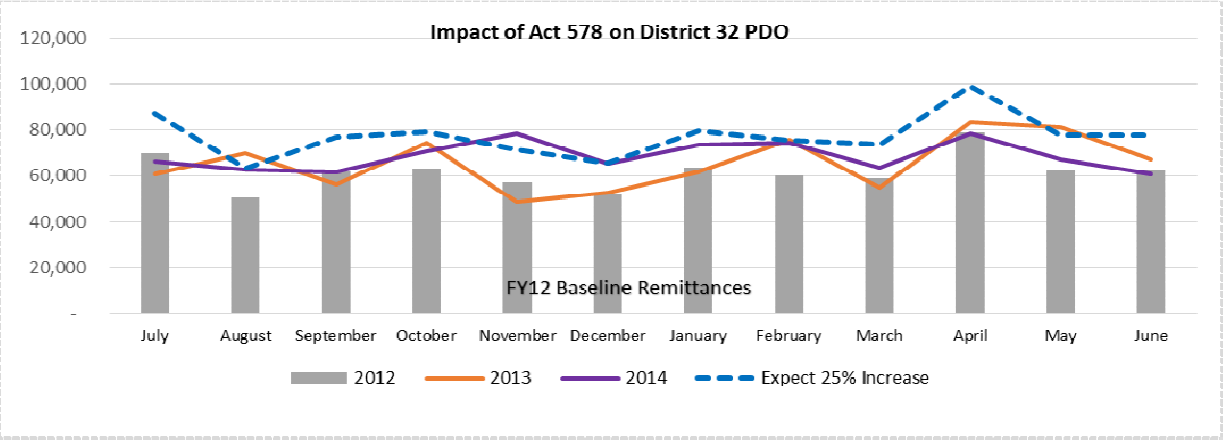
32ND JUDICIAL DISTRICT

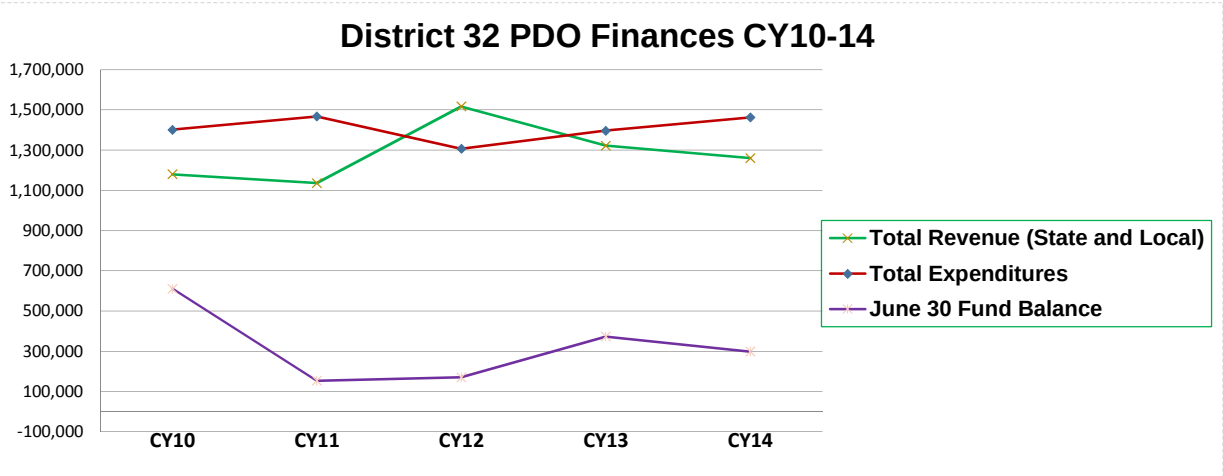
During calendar year 2014, the 32nd Judicial District Public Defenders Office handled 4,868 cases. The office received $1,260,041 , 69% of which came from local funding. This funding was derived primarily from traffic tickets and special court costs.

With the exception of a few anomalies, the 32nd has generally failed to realize the 25% increase in local funds that was expected to materialize as a result of Act 578 (2012).

The 32nd Judicial District office's expenditures generally exceed the office's revenues. While it is too early to project when the 32nd Judicial District office will exhaust its fund balance, without an increase in revenues or reduction of expenditures, the office will continue to deplete its fund balance eventually becoming insolvent.



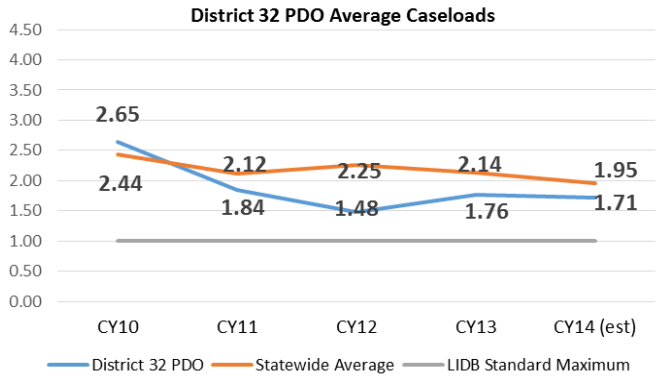




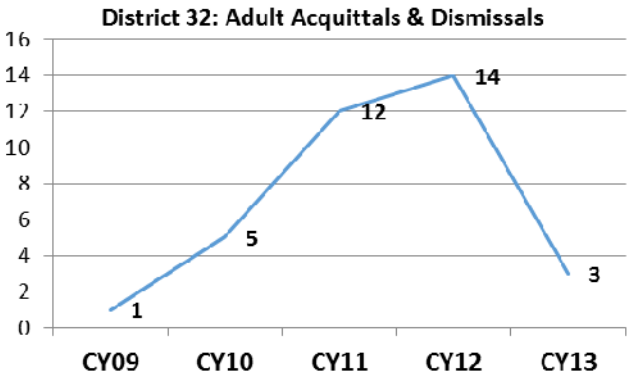
TERREBONNE PARISH

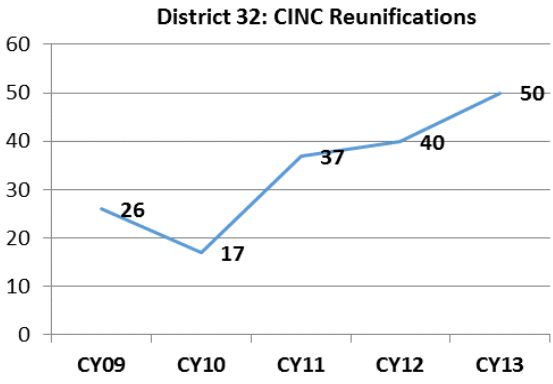
Anthony P. Champagne
District Defender
504 Belanger Street
Houma, LA 70360
985-873-6831

In the 32nd Judicial District, public defense attorneys maintain caseloads almost twice the recommended caseload limit for each attorney.



Although caseloads remain high due to insufficient revenues, through increased training and supervision, client outcomes in CINC cases have significantly improved over the last five years and acquittals and dismissals have rapidly increased since 2009 albeit with a recent drop in CY13.





The 32nd JDC Public Defenders' Office

Parish(es) & Seat(s)	Terrebonne - Houma
Population	112,749
Juvenile Population	28,864
District Defender	Anthony Champagne
Years as District Defender	28
Years in Public Defense	28
Office Manager	Quita Wallace
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Anthony Champagne-District Defender; Amy Lavender, Brea Verret, Holly Adams, Hailley Roussell, Kaylyn Collins, Quita Wallace, Rebecca James-Secretaries; Allie Leblanc, Amanda Mustin, Carmelita Ratna, Teresa King, Jessica Duet, Jacques Beebe, Michael Billiot, Kathryn Lirette, Keara Plaisance, Kerry Byrne, Carolyn McNabb, Todd Joffrion, Vanessa Zeringue, Tanner Magee-Attorneys
Primary Office Street Address	504 Belanger Street
City	Houma
ZIP	70360
Primary Phone	985-873-6831
Primary Mailing Address	504 Belanger Street, Houma, LA 70360
Primary Fax Number	985-873-6574
Primary Emergency Contact	Anthony Champagne
Primary Emergency Phone	985-209-0755 (cell phone)
Secondary Emergency Contact	Quita Wallace
Secondary Emergency Phone	985-873-6831
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	None
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Anil K. Chagarlamudi - 504 Belanger Street; Storage Owner: Eric Duplantis 242 Enterprise Drive
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Total: 5,196; Rent: 4,400; Storage: 328; Monthly Utilities 468
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Both in house and by, Terri St. Peter.
Courts and Locations	32nd Judicial District Court, Divisions A-E , 7856 Main St. Courthouse Annex, Houma, 70360 Houma City Court, 8046 Main St., Houma, 70360.

Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	5 District Court Divisions and 1 City Court
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Various attorneys are assigned to specific court rooms. We file Motions to Allot cases within 24-48 hours of appointment. Those cases go to the attorneys assigned to those divisions. This pertains to in-house attorneys. Conflict cases are assigned to conflict attorneys by the District Public Defender.
Name of Adult Detention Facilities in This District	Terrebonne Parish Criminal Justice Complex, 3211 Grand Caillou Rd., Houma, LA 70363.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Normally, outside facilities do not hold clients.
Name of Juvenile Detention Facilities In This District	Terrebonne Parish Juvenile Detention Center, 3182 Grand Caillou Rd., Houma, LA 70363.
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None used outside of the parish for juveniles.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	Yes
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	None, other than lengthy waiting periods to be able to see clients.
District Attorney	Joseph Waitz, Jr.
Chief Judge of Criminal District Court	David W. Arceneaux
Juvenile Court Judges (Specify District of City Court)	Jude Fanguy - City Court
Drug Court Judges	John Walker
Mental Health Court Judges	None
Other Specialty Court	None
Name of Specialty and Brief Description:	N/A - None
Indigency Determined by Whom and How?	Initial determination is made by the Court. Applications are taken from clients. These applications are reviewed by the District Defender who makes a determination of concurrence or disagreement and signs a certificate which is filed into the record indicating final decision.
When is Assignment/Appointment of Counsel Made?	Assignment of counsel is made upon allotment of cases in most cases which takes place within 24 to 48 hours of appointment by the Court. In cases of conflict assignments those are made as soon as possible by the District Defender upon being notified of the existence of the conflict.
Initial Client Intake Conducted By Whom? (Name and Title)	Teresa King Full Time Staff Attorney.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes

Brief Explanation of Intake Process	All persons making application with the Office are required to pay a $40.00 fee. In some instances the District Defender may waive the fee. Those persons who are incarcerated can not pay the fee upfront and same can be waived. Some persons do not appear at the office to pay the application fee. Failure to pay is not pursued by the office as a condition of representation.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	2,323
How Many Application Fees Were Waived?	0
How Many Application Fees Were Reduced?	0
Total Application Fee Dollars Collected in 2014	19,433
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	Yes, Sheriff's Office
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	744,038
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Recently, pursuant to meeting between District Public Defender and the five district judges application fees maybe tacked on as a condition of probation after a plea is entered by certain clients. This would then be collected by the Sheriff's Office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	The District Attorney's Office, Sheriff's Office and City Court provide us with an accounting breakdown.
Who Collects the Assessed Court Fees?	The District Attorney's Office, City Court and Sheriff's Office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Spreadsheet of person's name and amount being paid to our office (Sheriff/District Attorney/City Court/Police Jury)
Who Remits the Court Fees Collected?	Remittance of Court Cost are as follows: 1 - all cost collected at City Court are remitted by City Court directly to the Office of the District Public Defender. 2 - All cost collected pursuant to pleas and convictions which take place in District Court are collected and remitted by the Sheriff's Office. 3 - All cost collected pursuant to payment of traffic tickets at the Terrebonne Parish District Attorney's Office are remitted by the Terrebonne Parish Consolidated Government to the Office of the District Public Defender.

What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Fees remitted by City Court of Houma; City Court of Houma provides the Office of the District Public Defender with a complete list of all payments made by persons in City Court of Houma. 2 - Payments remitted by the Terrebonne Parish Consolidated Government; The District Attorney's Office, who initially collects all of these provides our office with a complete break down of cost collected in all different types of violations. In addition the name of each person making payments is listed with the amounts collected from each person. 3 - Payments remitted by the Terrebonne Parish Sheriff's Office provides our office with a complete break down of cost collected in all different types of violations. In addition the name of each person making payments is listed with amounts collected from each person.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	No formula used.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	1 - City Court of Houma documentation is provided to our office by City Court of Houma regarding payments by clients for Court Ordered Reimbursement. 2 - Terrebonne Parish Sheriff's Office documentation is provided to our office by The Terrebonne Parish Sheriff's Office regarding payments by clients for Court Ordered Reimbursement.
Who Collects the Assessed Partial Payments?	City Court of Houma and Terrebonne Parish Sheriff's Office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Remittance of Court Cost are as follows: 1 - all cost collected at City Court are remitted by City Court directly to the Office of the District Public Defender. 2 - All cost collected pursuant to pleas and convictions which take place in District Court are collected and remitted by the Sheriff's Office. 3 - All cost collected pursuant to payment of traffic tickets at the Terrebonne Parish District Attorney's Office are remitted by the Terrebonne Parish Consolidated Government to the Office of the District Public Defender.
Who Remits the Partial Payments Collected?	City Court of Houma and Terrebonne Parish Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Remittance of Court Cost are as follows: 1 - all cost collected at City Court are remitted by City Court directly to the Office of the District Public Defender. 2 - All cost collected pursuant to pleas and convictions which take place in District Court are collected and remitted by the Sheriff's Office. 3 - All cost collected pursuant to payment of traffic tickets at the Terrebonne Parish District Attorney's Office are remitted by the Terrebonne Parish Consolidated Government to the Office of the District Public Defender.

Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	27,524
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted- yes Criminal - yes
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes (see attached)
Primary Immediate Needs	As mentioned on this item in previous reports, this office once employed two attorneys for each district court division. One attorney handled all cases involving violations of control dangerous substance statutes. The other attorney handled all other cases. Three years ago, before the State Board adopted the restriction of service protocol rules, this office cut the five positions for handling drug violation cases. Even with the legislation for increase of court costs, we have not realized the type of revenue that would allow for the reinstatement of those positions. Reinstatement of these positions would help substantially in the reduction of caseloads for the remaining five division attorneys.
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	No
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	No
Immediate Critical Issue Areas	Lack of Needed Personnel.
Long-Term Critical Issue Areas	Shortage of funding for provision of services and resources as required by standards.
Please List All New Hires in 2014 (Name and Title)	Jacques Beebe, Jessica Duet-Conflict Attorneys; Kaylyn Collins, Rebecca James, Hailley Roussell, Brea Verret-Secretaries.
Please List All Promotions in 2014 (Name and Title)	None
2014 Media Coverage and/or Major Accomplishments	N/A
Number of Expected New Attorney Hires in 2015	Due to shortage of funding, the office does not expect to hire new attorneys in 2014.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. Attorneys are sent to various training sessions the District Defender also meets with new attorneys to coach and mentor.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	We do not provide employee policy manuals. We do provide Statutory Criminal Law and Procedure handbooks, as well as Criminal Trial Practice handbooks by Gail Dalton Schlosser.
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Effective October 2013 Quita Wallace is the chief secretary; supervising all other secretaries. See #78, Amanda Mustin sharing in supervising of attorneys.

Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	Amanda Mustin assists District Defender with supervision of attorneys with focus on assuring compliance with data base entry requirements and on training. Quita Wallace assists District Defender by supervising secretaries and training new secretary hires. District Defender supervises all attorneys, secretarial staff and investigator.
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	N/A
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Yes - Full Time employees only, 99% of policy paid by employer and 1% of policy paid by employee.
Regular Meetings for Any Staff, Please Describe	Yes, the secretarial staff meets every one to three weeks; the District Defender meets with attorneys approximately once every month or two.
Number of NEW capital cases in CY14 handled by your office	None
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	None
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	All appeals are handled by the Louisiana Appellate Project.
Number of Writs Your District Handled in 2014	3
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	2
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	It is very rare that cases are transferred from our City Court which handles all juvenile matters to District Court. In those instances the attorneys who handle felonies in the District Court take over the file, unless the case was originally handled in juvenile court by a contract or conflict attorney, in that instance the case is handled by the same attorney if qualified.
Please Provide the Names of All State Representatives and Senators from Your District	Representatives: Gordon Dove, Joe Harrison, Lenar Whitney; Senators: Brett Allain, Norbert Chabert.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Shortage of attorneys interested in doing this type of work.
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	None

Staff Directory:

Full-Time Staff Attorneys	Contact Information
Anthony P. Champagne	985-873-6831
Amanda Mustin	985-873-6831
Keara Plaisance	985-873-6831

Teresa King	985-873-6831
Part-Time Contract Attorneys	**Contact Information**
Kathryn Lirette	985-873-6831
Kerry P. Byrne	985-873-6831
Magee, Tanner	985-873-6831
Leblanc, Allie	985-873-6831
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Robert Pastor	504-486-0402
Todd Joffrion	985-223-3392
Carolyn McNabb	985-851-2533
Vanessa Zeringue	985-872-2877
Quita Wallace	985-873-6831
Amy Lavender	985-873-6831
Robert Brown	985-873-6831
Holly Adams	985-873-6831
Billiot Michael	985-873-8307
Carmelita Ratna	504-388-7170
Rebecca James	985-873-6831
Kaylyn Collins	985-873-6831
Hailley Roussell	985-873-6831
Brea Verret	985-873-6831
2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Quita L. Wallace
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	x
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	

Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	X
Microsoft Office 2010	x
Microsoft Office 2007	x
Microsoft Office 2003	x
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	x
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	x
Internet Explorer 9	x
Firefox	x
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	4
DVD	1
VCR	1
Desktop PCs	10
Laptops	17
Video Cameras	1
Digital Cameras	1
Video Conferencing Systems	0
B&W Laser Printers	2
Color Printers	10
Wireless Cards	0
Smartphones (Funded by Office)	1
iPad/Tablets (Funded by Office)	0
Scanner	1
Fax	1
INTERNET SERVICES:	
Dialup	
Broadband	x

No Internet Connection	
Connection Speed:	100.0 MBPS
Provider Name:	TRIPARISH.NET
Email Provider:	TRIPARISH.NET & YAHOO.COM
Please list any software or computer equipment in which you need training:	None

32nd District Defender Office CY 2014 Caseloads & Outcomes

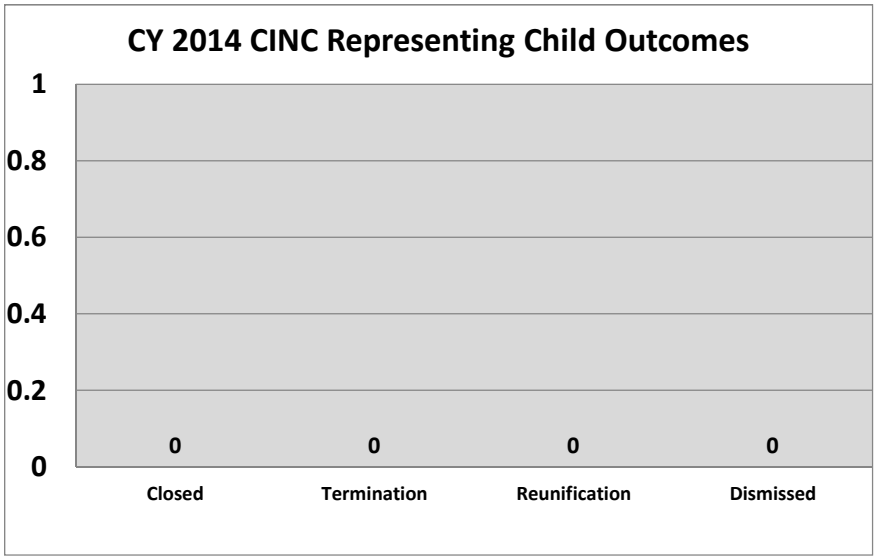
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	4	0	1	5	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	200	165	115	315	3	103	N/A	N/A	5	N/A	N/A	N/A	N/A	N/A	0
Termination	13	11	0	13	17	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	118	138	43	161	N/A	N/A	2	2	47	15	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	507	576	199	706	N/A	N/A	427	16	245	81	N/A	N/A	0	3	3
Delinquency Felony	118	138	64	182	N/A	N/A	105	34	92	15	N/A	N/A	0	3	3
Delinquency-Life	3	0	0	3	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	51	329	63	114	N/A	N/A	17	1	21	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	1125	1057	235	1360	N/A	N/A	1313	47	269	5	0	0	0	1	1
Adult Felony Non-LWOP**	1289	1258	607	1896	N/A	N/A	762	284	478	18	2	4	1	7	14
Adult LWOP	9	13	16	25	N/A	N/A	6	8	8	0	0	0	0	1	1
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	35	149	34	69	N/A	N/A	11	1	6	0	N/A	N/A	N/A	N/A	0
PCR	3	8	8	11	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	6	6
SOAP	0	8	8	8	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

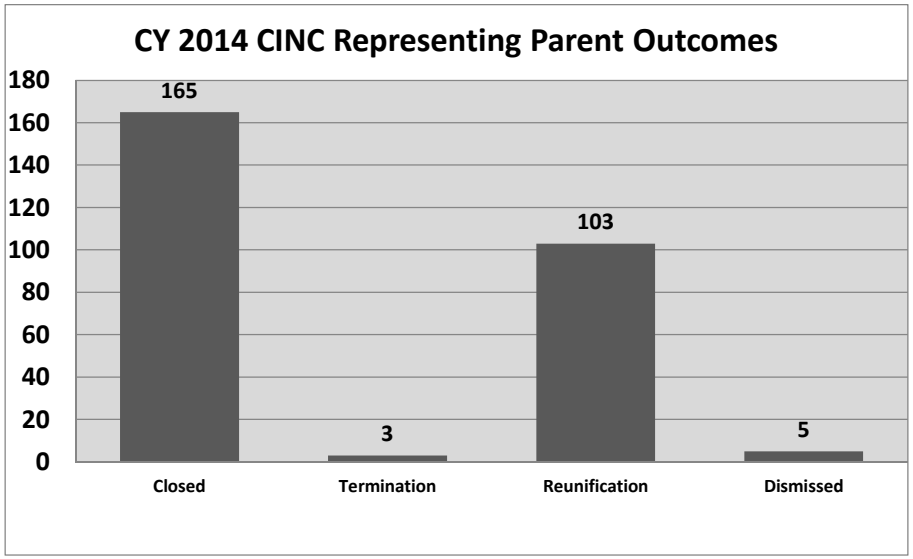
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

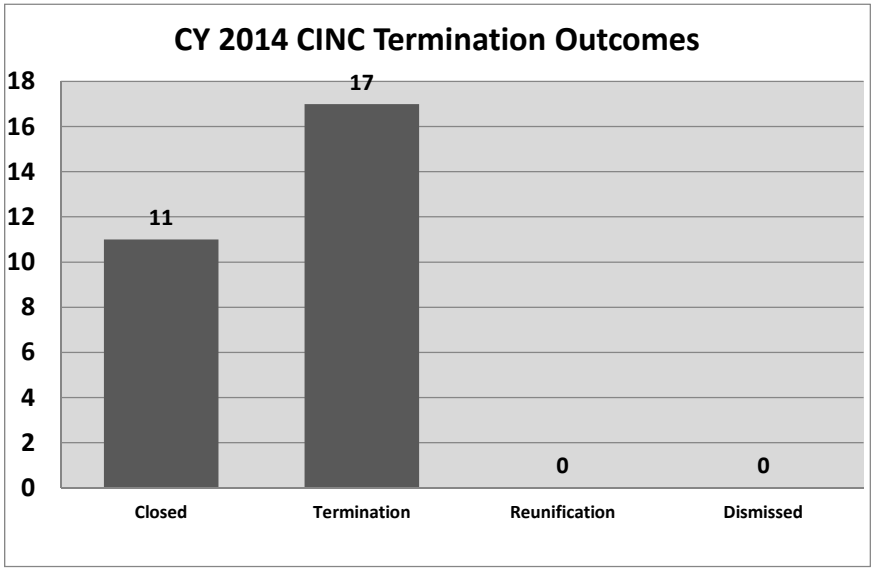
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

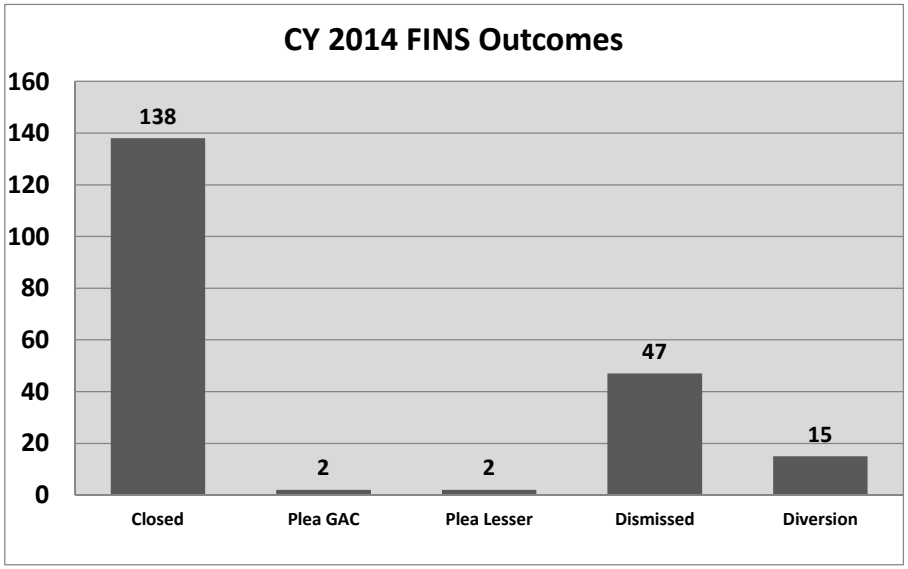
****Life Without Parole**

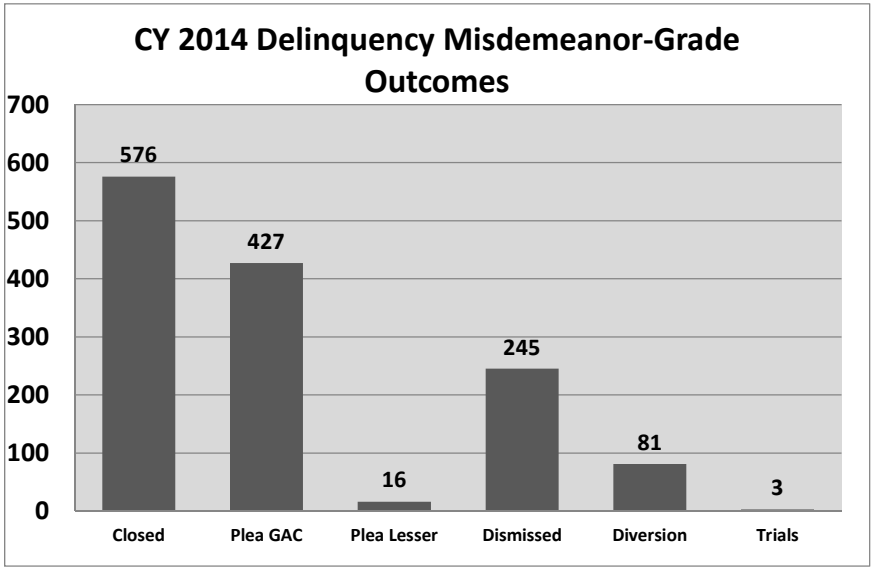
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

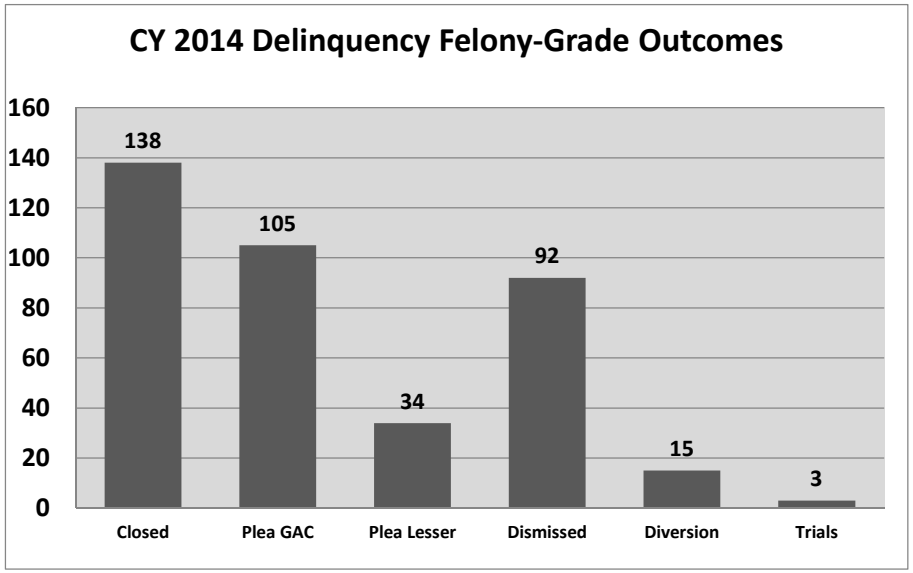

CY 2014 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

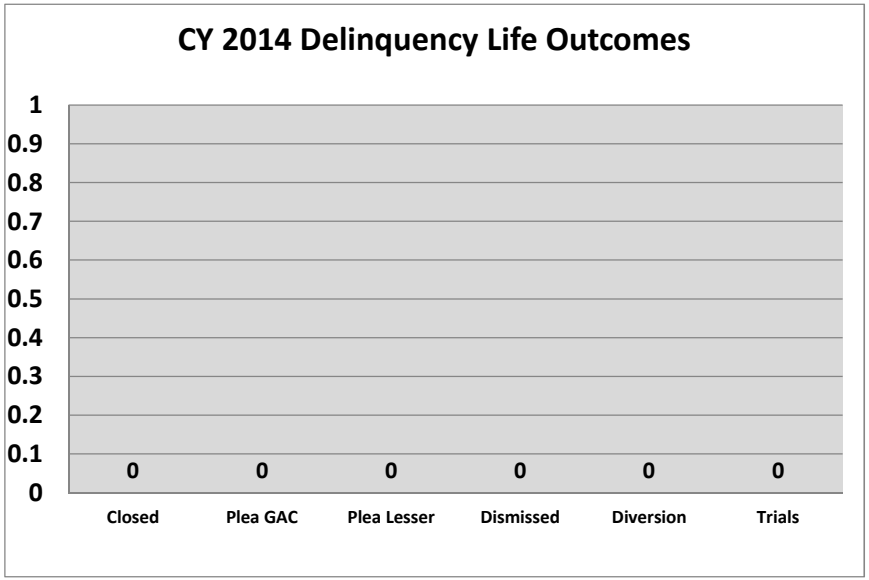

CY 2014 CINC Representing Parent Outcomes
180
160
140
120
100
80
60
40
20
0
165
3
103
5
Closed
Termination
Reunification
Dismissed

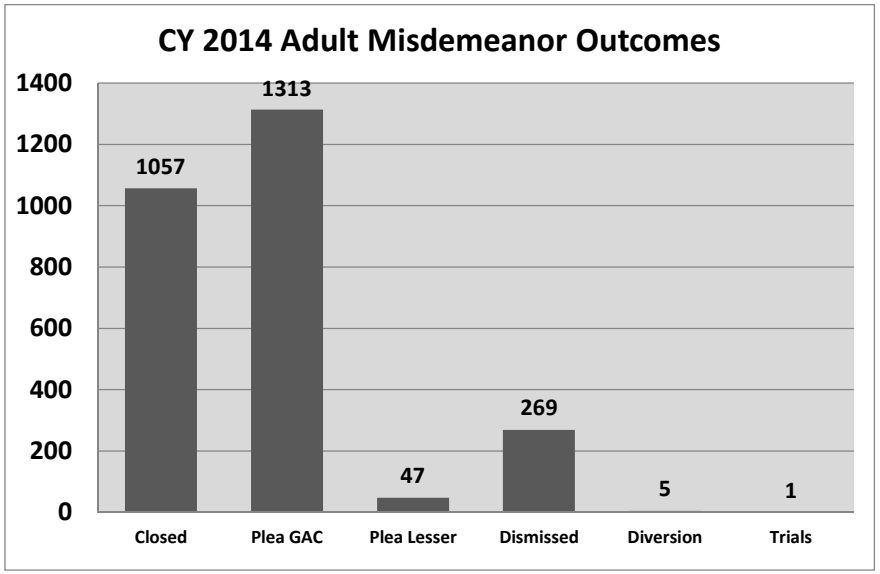

CY 2014 CINC Termination Outcomes
18
16
14
12
10
8
6
4
2
0
11
17
0
0
Closed
Termination
Reunification
Dismissed

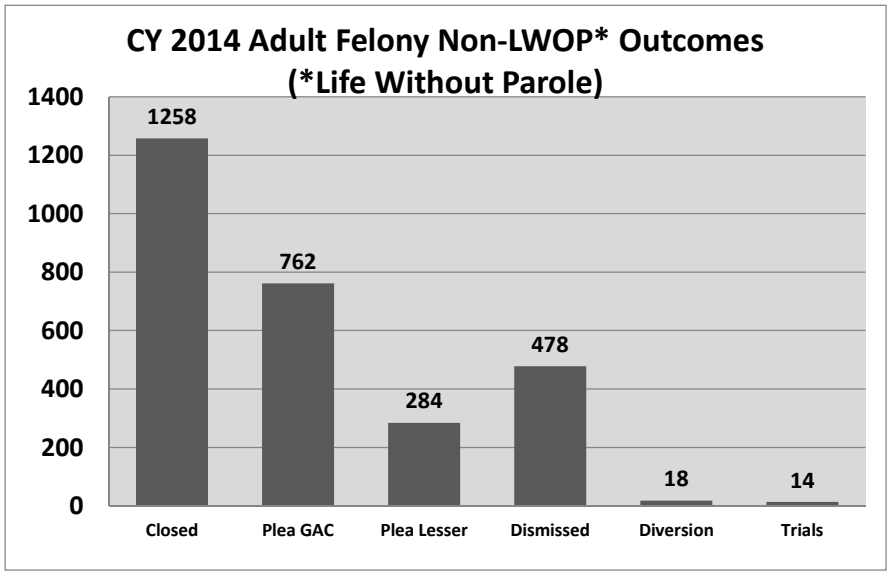

CY 2014 FINS Outcomes
160
140
120
100
80
60
40
20
0
138
2
2
47
15
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

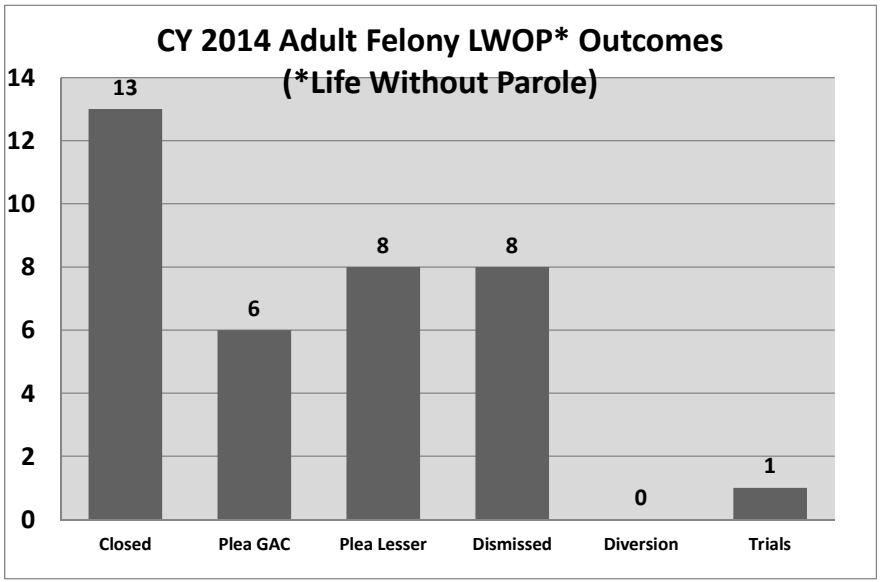

CY 2014 Delinquency Misdemeanor-Grade Outcomes
700
600
500
400
300
200
100
0
576
427
16
245
81
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

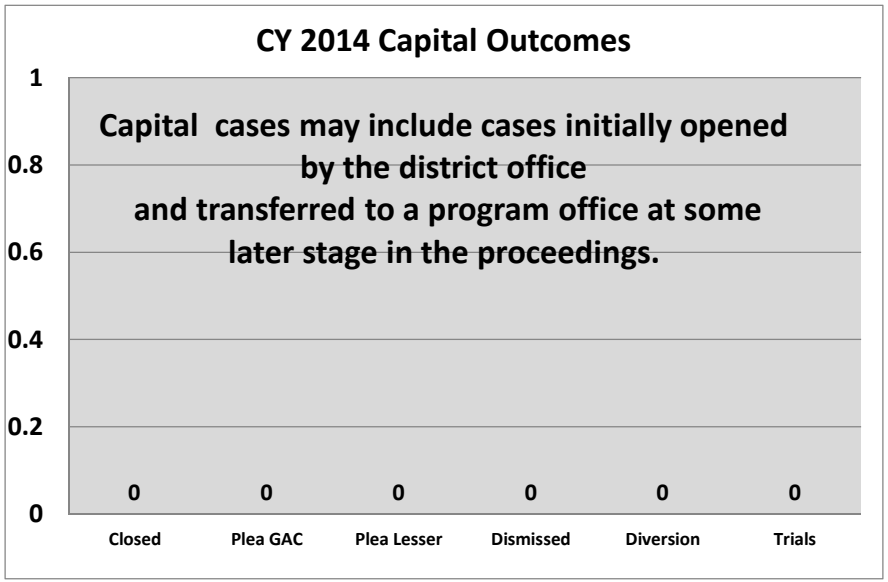

CY 2014 Delinquency Felony-Grade Outcomes
160
140
120
100
80
60
40
20
0
138
105
34
92
15
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
1400
1200
1000
800
600
400
200
0
1057
1313
47
269
5
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

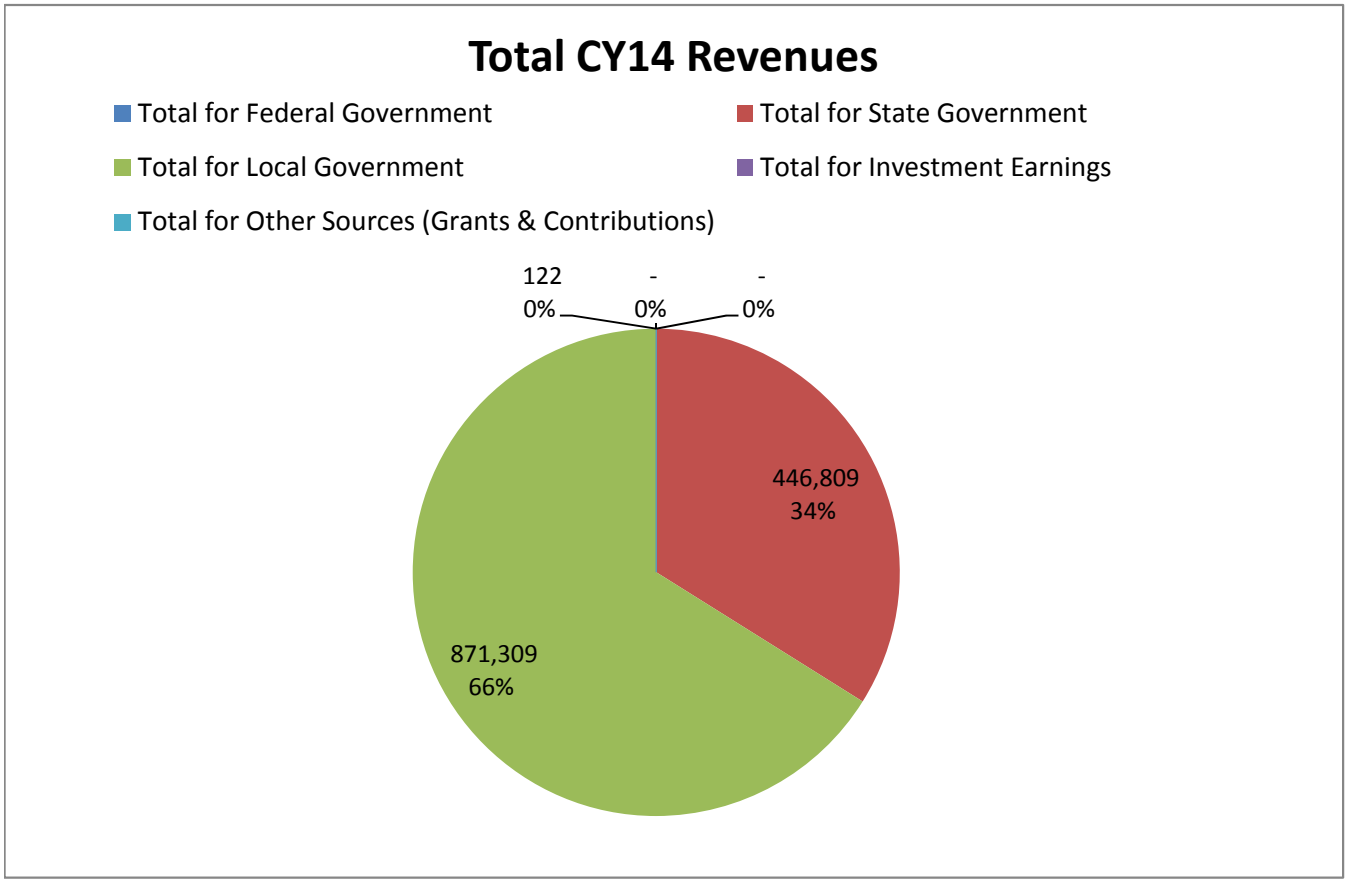

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
1400
1200
1000
800
600
400
200
0
1258
762
284
478
18
14
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

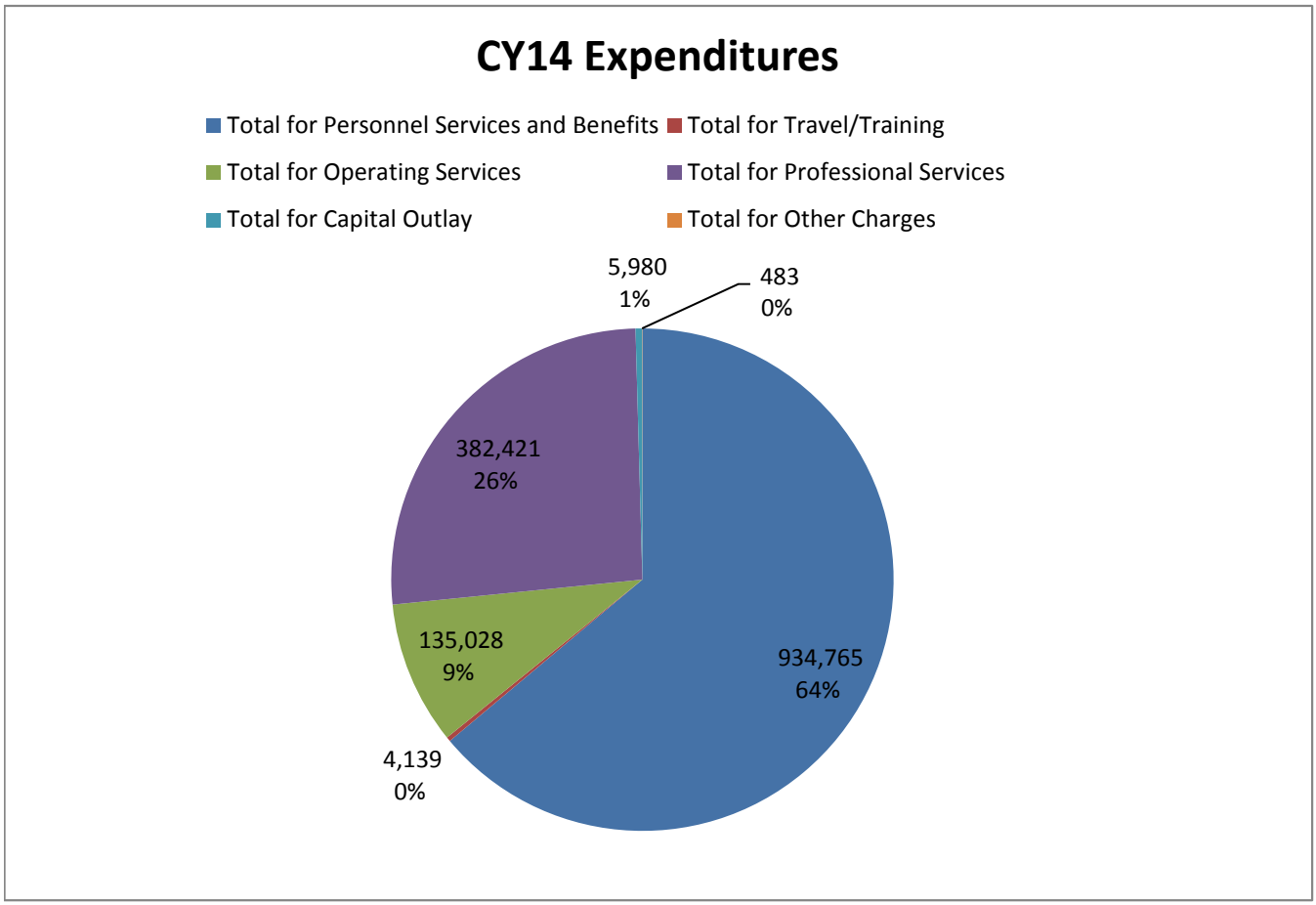

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
14
12
10
8
6
4
2
0
13
6
8
8
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

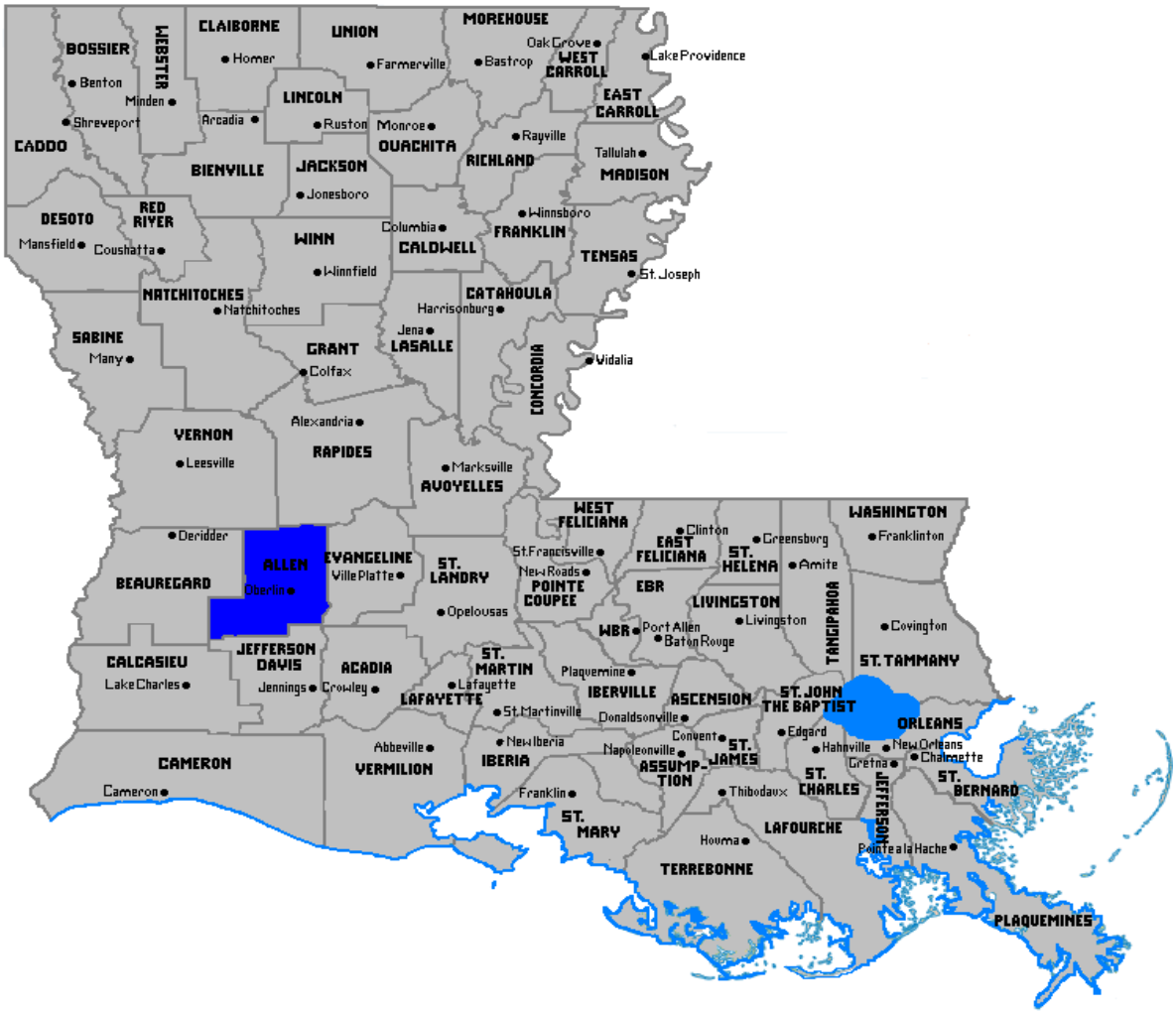

CY 2014 Capital Outcomes
1
0.8
0.6
0.4
0.2
0
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 32 CY2014	Total CY2014
District Defender: Anthony Champagne	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	-
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	48,591
District Assistance Fund (DAF)	398,218
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	446,809
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	80,303
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	203,520
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	75,397
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	465,122
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	744,039
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	19,443
Partial Attorney Fees Reimbursements [as per 15:176]	27,525
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	46,968
Total for Local Government	871,309
Investment Earnings	
Interest Income	122
Other Investment Income - List source(s)	-
Total for Investment Earnings	122
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	-
Total for REVENUE	1,318,239

District 32 CY2014	Total CY2014
District Defender: Anthony Champagne	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	764,137
Accrued Leave	-
Payroll Taxes	22,627
Hospitalization and Disability Insurance	55,995
Retirement	92,005
Other	-
Total for Personnel Services and Benefits	934,765
Travel/Training	
Parking/Auto Tolls	18
Travel/Lodging/Per Diem/Mileage	4,121
Total for Travel/Training	4,139
Operating Services	
Advertisements	17
Workers' Compensation	3,037
Insurance - Malpractice	14,384
Insurance - Auto/Physical Liability	7,568
Insurance - Other	948
Lease - Office	56,703
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	13,850
Office - Telephone/Utilities/Postage/Internet	7,306
Dues and Seminars	4,266
Law Library/Journals/Subscriptions	14,432
Office Supplies	12,518
Total for Operating Services	135,028
Professional Services	
Audit/Accounting Expense	13,996
Contract Clerical	-
Expert Witness	5,163
Investigators	2,820
Interpreters	4,369
Social Workers	-
Capital Representation	-
Conflict	169,432
Contract - Juvenile Attorneys or CINC	66,000
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	120,641
IT/Technical Support	-
Total for Professional Services	382,421
Capital Outlay	
Major Acquisitions	5,980
Total for Capital Outlay	5,980
Other Charges	
Other Operating Expenses	483
Total for Other Charges	483
Total for EXPENDITURES	1,462,815


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
122
0%
-
0%
-
0%
446,809
34%
871,309
66%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
5,980
1%
483
0%
382,421
26%
135,028
9%
934,765
64%
4,139
0%



The 33RD Judicial District Public Defenders' Office

Allen (Oberlin)

District Defender: David Deshotels
(Interim District Defender Alex Chapman effective January 1st, 2015)

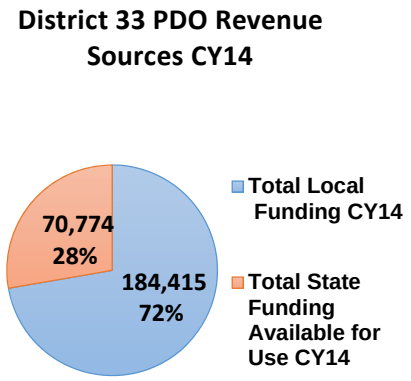
317 W. 6TH Avenue
Oberlin, LA 70655
(337) 639-4309

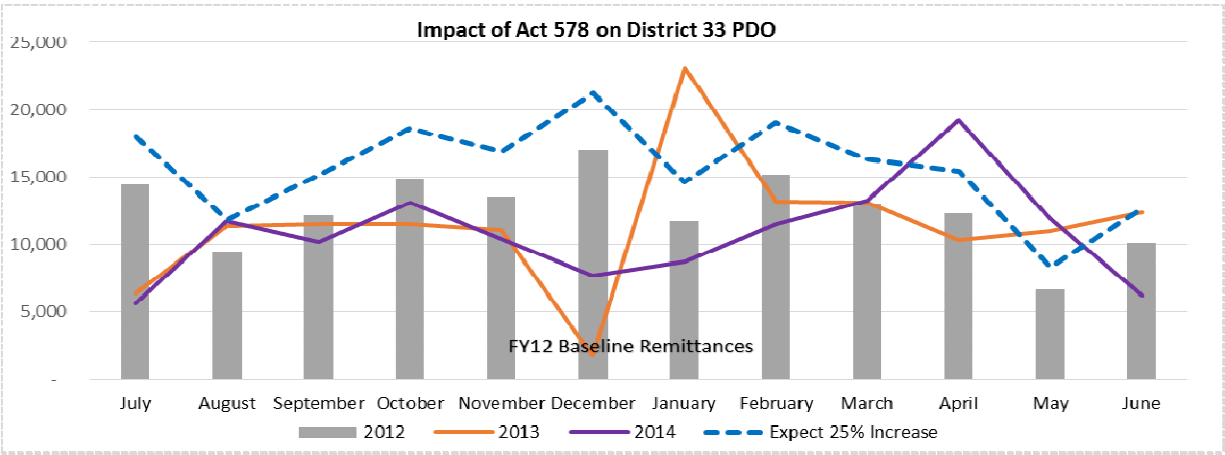
33RD JUDICIAL DISTRICT

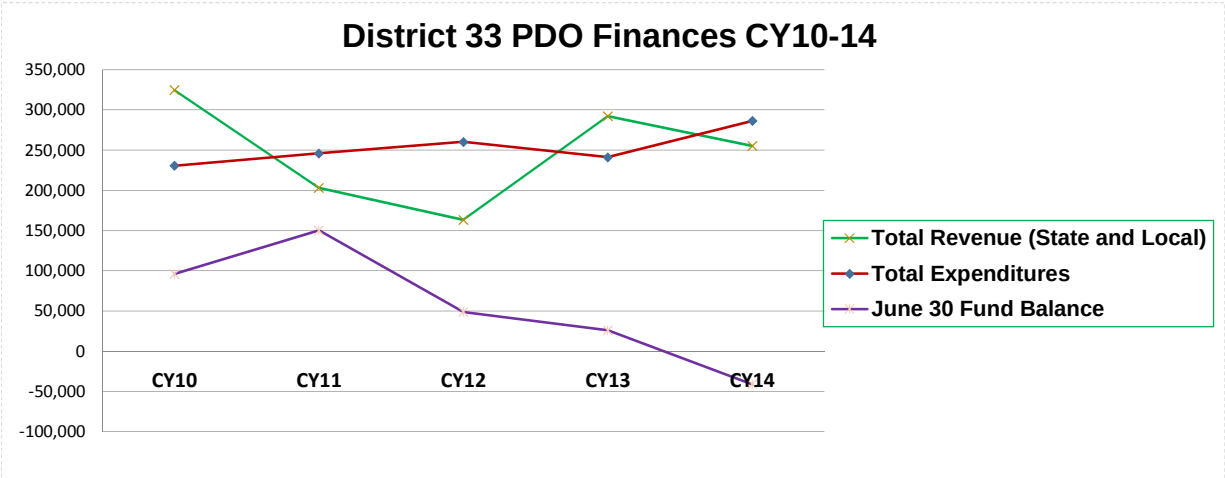
During calendar year 2014, the 33rd Judicial District Public Defenders Office handled 531 cases. The office received $255,189 in total revenues to handle these cases, approximately 72% of which came from local funding. This funding was derived primarily from traffic tickets and special court costs.

With the exception of a few anomalies, the 33rd has generally failed to realize the 25% increase in local funds that was expected to materialize as a result of Act 578 (2012).

The 33rd Judicial District office has exhausted its fund balance. Without a significant increase in revenues or reduction in expenditures, the office is expected to become insolvent during FY16.





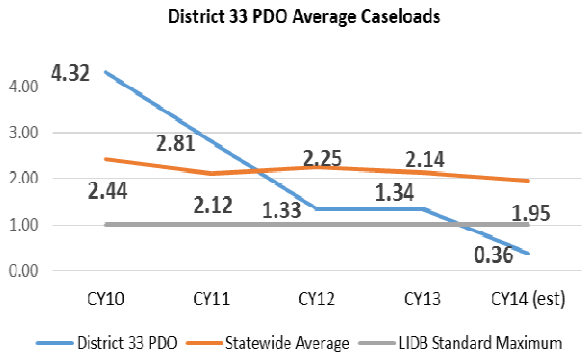


ALLEN PARISH

David Deshotels
District Defender
(Alex D. Chapman
Interim as of January 1, 2015)
317 W. 6th Avenue
Oberlin, LA 70655
318-255-5100

In the 33rd Judicial District, public defense attorneys maintain caseloads below the recommended caseload limit for each attorney.

The 33rd Judicial District is a rural district that handles only a small number of cases each year, making comparisons difficult. However, public defense attorneys have benefited from the training and supervision offered by LPDB.

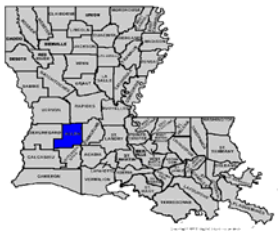


CAPITAL REPRESENTATION

Since 2009, there have been no new capital prosecutions in the 33rd Judicial District.

However the district has no local capacity for capital prosecutions and is completely reliant on program offices for representation.

Without the contract programs, capital cases cannot be tried in the 33rd Judicial District due to a lack of capitally certified attorneys and/or funding to support capital services in the District Office.



The 33rd JDC Public Defenders' Office

Parish(es) & Seat(s)	Allen-Oberlin
Population	25,440
Juvenile Population	4,269
District Defender	Mr. Deshotels resigned as District Defender as of December 31, 2014
Years as District Defender	8
Years in Public Defense	22
Office Manager	Shirley Brady
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Paige Bertrand, Secretary; Melissa Baker, Paralegal; Alecia Duplechain quit in 10/22/2014.
Primary Office Street Address	As of 12/31/2014 this is no longer the primary address for the office, a new address will be provided when new district defender is appointed.
City	As of 12/31/2014 this is no longer the primary address for the office, a new address will be provided when new district defender is appointed.
ZIP	As of 12/31/2014 this is no longer the primary address for the office, a new address will be provided when new district defender is appointed.
Primary Phone	As of 12/31/2014 this is no longer the primary address for the office, a new address will be provided when new district defender is appointed.
Primary Mailing Address	As of 12/31/2014 this is no longer the primary address for the office, a new address will be provided when new district defender is appointed.
Primary Fax Number	As of 12/31/2014 this is no longer the primary address for the office, a new address will be provided when new district defender is appointed.
Primary Emergency Contact	Alex Chapman
Primary Emergency Phone	337-363-2229
Secondary Emergency Contact	Shirley Brady
Secondary Emergency Phone	337-639-2266
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	33rd District- Oberlin
Other District Office Contact Personnel (Primary Only)	Ms. Duplechain is no longer employed by the PD office. When a new secretary is employed this information will be provided.
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	E. David Deshotels, however as of 12/31/14 this building will no longer be used.

Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	District Defender owns the office building which is free of mortgage. District Defenders part time civil practice pays office overhead and utilities. No rent is paid to District Defender for use of office. Office Taxes -$2,000.00 per year. Utilities and phone-$700.00 per month. Office supplies-Paper, Copy machine expenses, etc.-$300.00 per month.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Shirley Brady does all reports and is assisted by the Districts CPA.
Courts and Locations	33rd District- Oberlin; Oakdale City Court, Oakdale Louisiana.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	2 Divisions in District Court and 1 in Oakdale City Court.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	As of 12/31/14 this information will change and Chad Guidry and John Demoruelle will share the case load
Name of Adult Detention Facilities in This District	Allen Parish Jail, Oberlin. Oakdale City Jail, Oakdale. Kinder City Jail, Kinder. Often there is over crowding and inmates are housed at other detention facilities around the state.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Avoyelles Parish Jail, Concordia Parish Jail, Vernon Parish Jail and Beauregard Parish Jail and Allen Correctional Facility, which is privately run.
Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	During overcrowding clients held at several other facilities in different parishes.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Causes difficulty for client access. Prior to trial or hearings lawyers request clients to be transferred back to Oberlin Jail for better client access.
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	Not routinely. To my knowledge the 33rd doesn't not have a shackling policy and procedure in place for juveniles.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	Rarely. See above answer
District Attorney	Todd Nesom (District Attorney)
Chief Judge of Criminal District Court	Judge Patricia Cole retired as of 12/31/14 and Judge David Deshotels was elected as the new Judge for Division B.
Juvenile Court Judges (Specify District of City Court)	Joel Davis and Patricia Cole Judge Cole, retired 12/31/14.
Drug Court Judges	None
Mental Health Court Judges	None
Other Specialty Court	None
Name of Specialty and Brief Description:	None
Indigency Determined by Whom and How?	Ms Duplechain interviewed the potential clients until 10/22/14. After that the interviews were done Jan Horton who was Mr. Deshotels civil secretary until 12/31/14.
When is Assignment/Appointment of Counsel Made?	Soon after 72 hour hearing.

Initial Client Intake Conducted By Whom? (Name and Title)	Alecia Duplechain, Public Defender Secretary.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes, Mailed with original report.
Brief Explanation of Intake Process	After 72 hour hearing, Mrs. Duplechain interviews and allows clients to fill out intake information and Chief determines if client is indigent or not.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Attempts are made to collect the $40.00 dollar application fee, but clients seldom pay.
How Many Applications for Services Were Received?	428
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2014	4,587
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	157,696
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	None
Who Collects the Assessed Court Fees?	The District Attorney's office collects the fees.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Court Fees Collected?	Alecia Duplechain
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Dept to income ratio.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	None
Who Collects the Assessed Partial Payments?	DA office or their probation officer.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Partial Payments Collected?	Alecia Duplechain
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	The lawyers are not to take hired criminal cases. They do part-time civil cases.

For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Contract is verbal with Lawyers in District.
Primary Immediate Needs	None at this time
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	At this time I do not see the district entering a Restriction of Services for CY2015.
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	No staff reduction has occurred.
Immediate Critical Issue Areas	Awaiting an appoint of new chief defender
Long-Term Critical Issue Areas	None at this time, when new chief is appointed he may can address this matter more efficiently
Please List All New Hires in 2014 (Name and Title)	Elizabeth Bond, just did data entry on a very limited bases and worked only 1 or 2 days per week. Jan Horton, also began interviewing clients after Ms. Duplechain quit, but her duties ended on 12/31/14.
Please List All Promotions in 2014 (Name and Title)	None
2014 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2015	Unknown at this time
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. I personally assist other attorneys with case issues. I also ask for their assistance on issues.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	E. David Deshotels is the Chief and he overseas work of the three other attorneys and office employees.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	N/A
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	N/A
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	None
Regular Meetings for Any Staff, Please Describe	Chief sees other lawyers and 2 employees on daily basis in office and in court room.
Number of NEW capital cases in CY14 handled by your office	None
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	None
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	All appeals are handled by the Louisiana Appellate Project.
Number of Writs Your District Handled in 2014	Unknown at this time
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	None of my knowledge

Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	N/A
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Myself and other attorneys are certified and experienced juvenile attorney's. However, no such cases have been transferred in 10 or more years.
Please Provide the Names of All State Representatives and Senators from Your District	State Rep. Dorothy Sue Hill; State Senator Eric LaFluer.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	My experience has always been in the court room. Administrative duties are taking some getting use to.
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	More communication with the other attorney's.

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
E. David Deshotels (As of 12/31/14 Mr. Deshotels is no longer Chief PD in Allen Parish)	337-639-4309
Chad Guidry	337-738-2280
Part-Time Contract Attorneys	**Contact Information**
Craig R. Hill	337-639-2127
John Demoruelle	337-639-4600
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Shirley Brady	337-639-2266

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Jan Horton
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	
Microsoft Office 2010	
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	
Internet Explorer 9	
Firefox	
Google Chrome	
Other	

HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	
DVD	
VCR	
Desktop PCs	2
Laptops	2
Video Cameras	
Digital Cameras	
Video Conferencing Systems	
B&W Laser Printers	2
Color Printers	
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	Centurylink
Email Provider:	Yahoo
Please list any software or computer equipment in which you need training:	

33rd District Defender Office CY 2014 Caseloads & Outcomes

NOTE: District Defender no longer with office at time of this report, juvenile figures are tentative

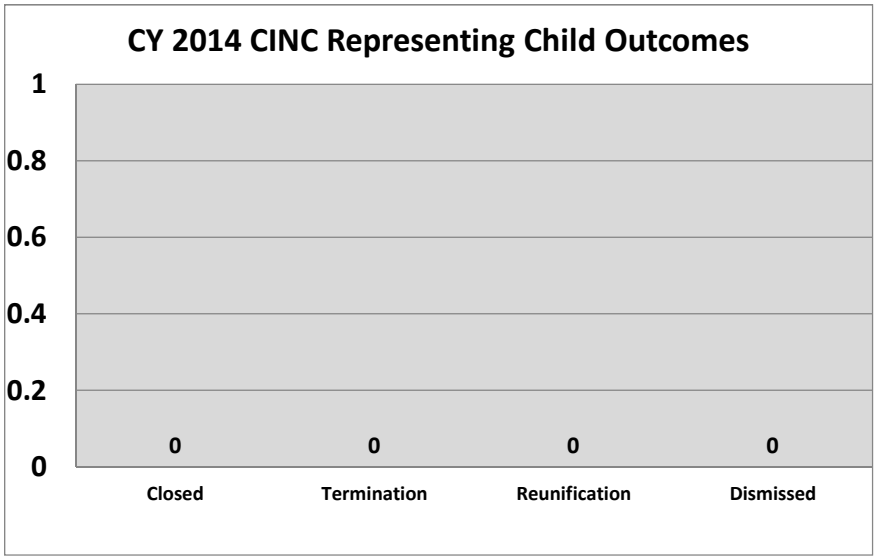
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	33	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	4	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	40	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Delinquency Felony	30	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Delinquency-Life	3	0	0	3	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	129	31	24	153	N/A	N/A	4	2	0	0	0	0	0	0	0
Adult Felony Non-LWOP**	274	62	66	340	N/A	N/A	4	1	0	0	0	0	0	0	0
Adult LWOP	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	25	21	10	35	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

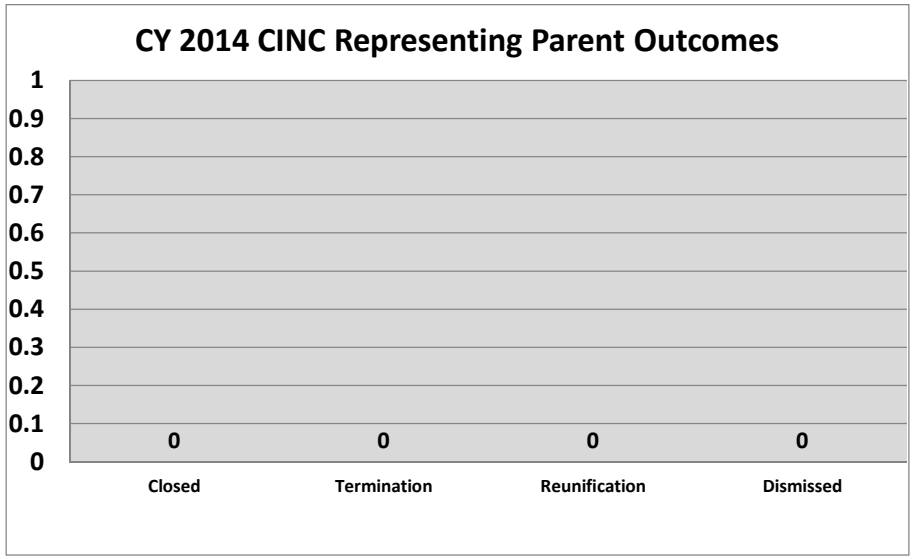
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

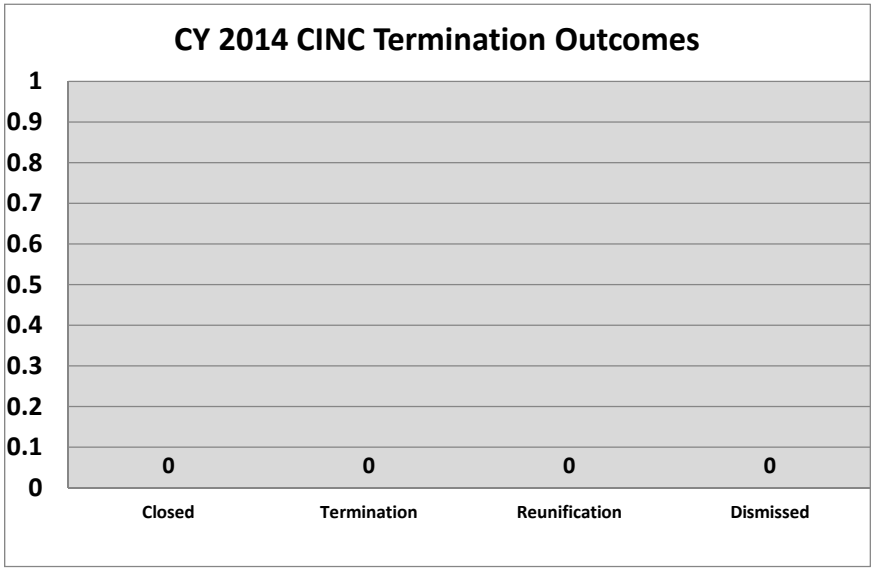
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

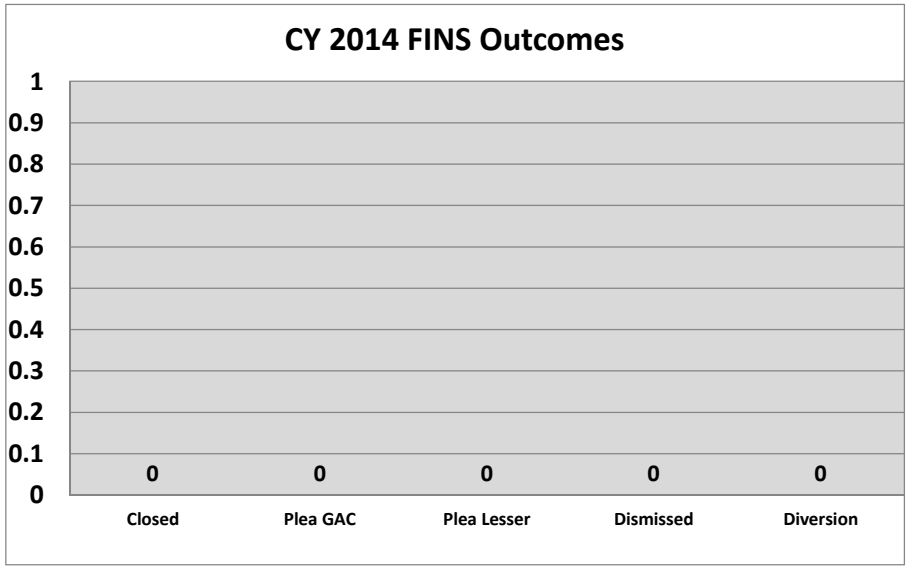
****Life Without Parole**

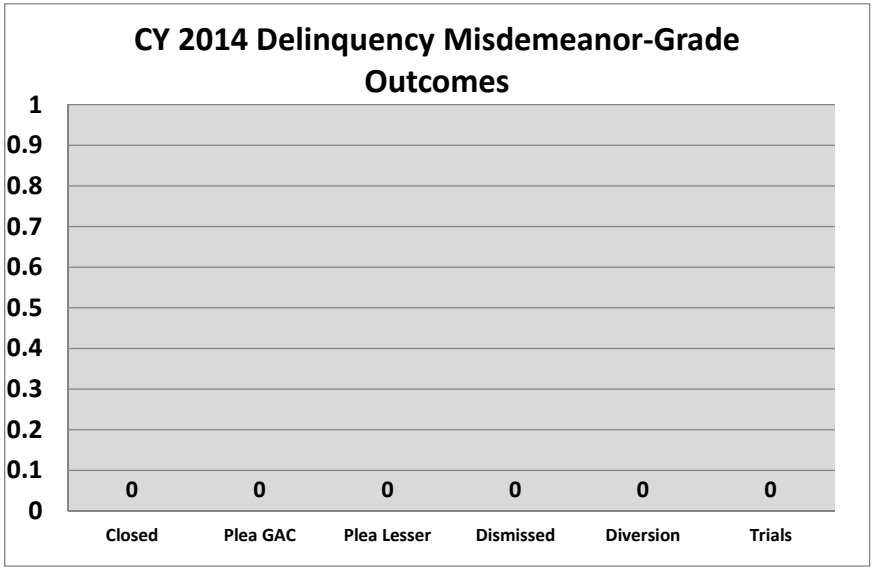
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

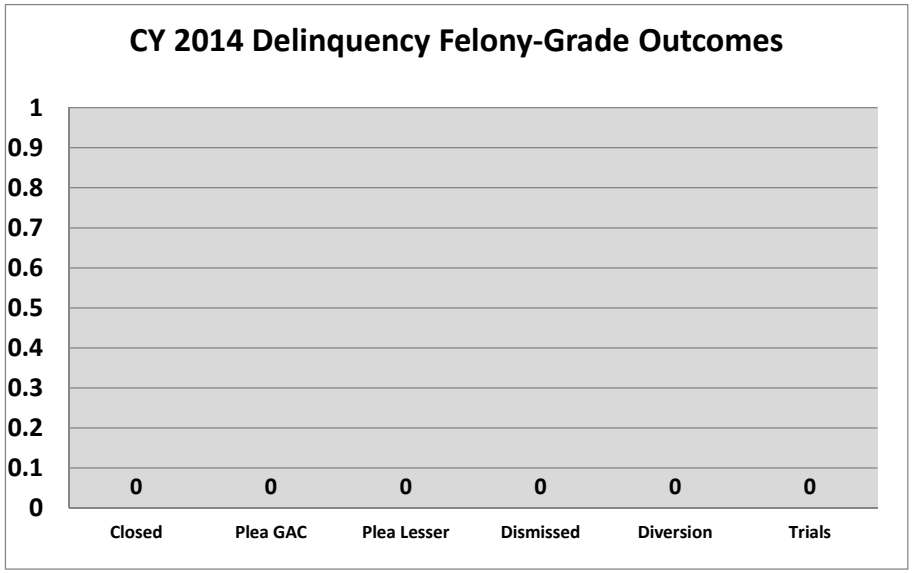

CY 2014 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

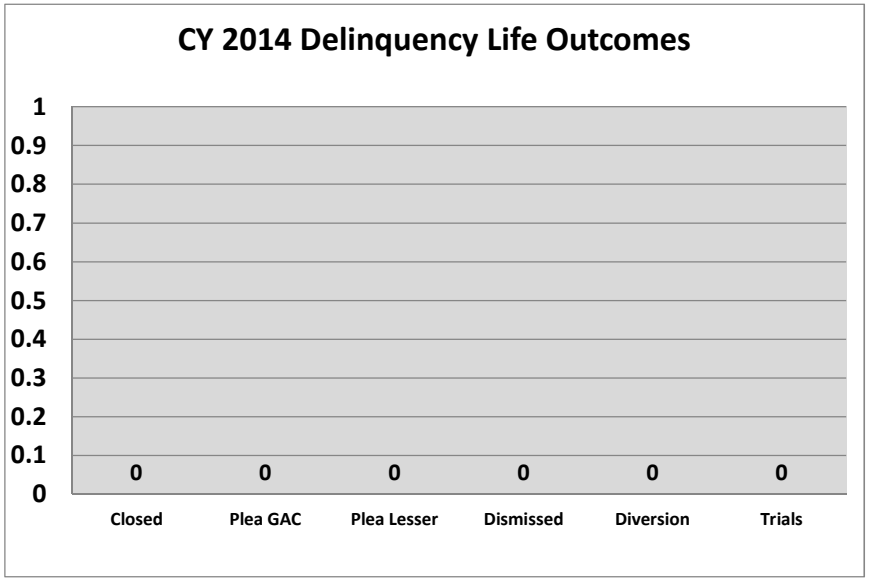

CY 2014 CINC Representing Parent Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

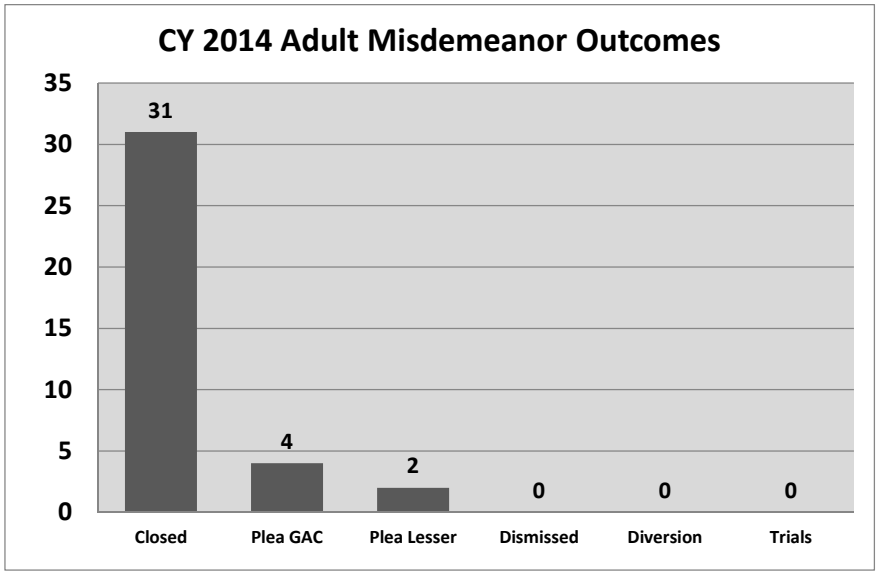

CY 2014 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

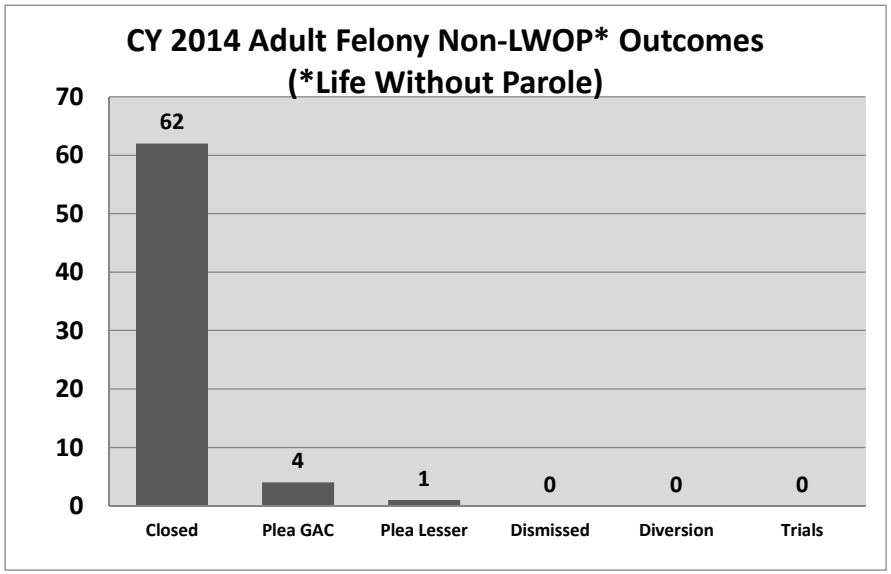

CY 2014 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

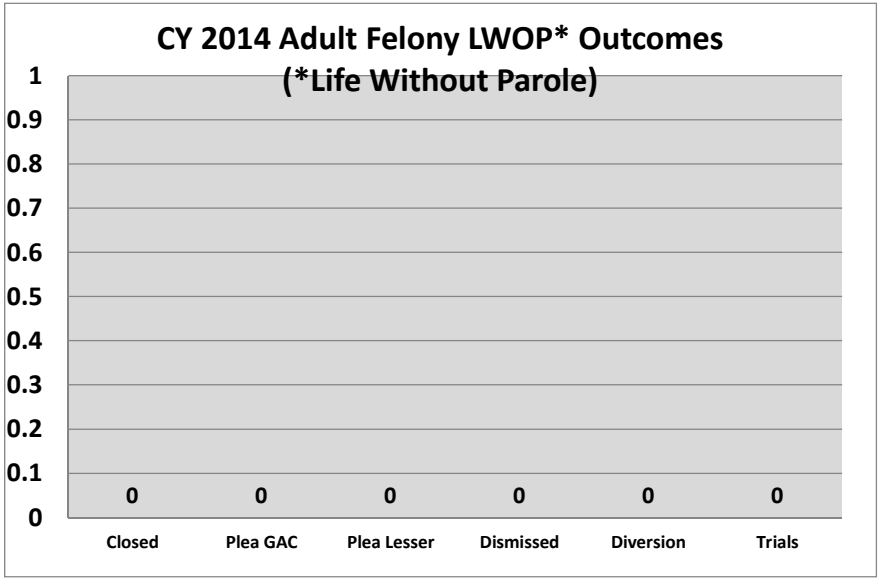

CY 2014 Delinquency Misdemeanor-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

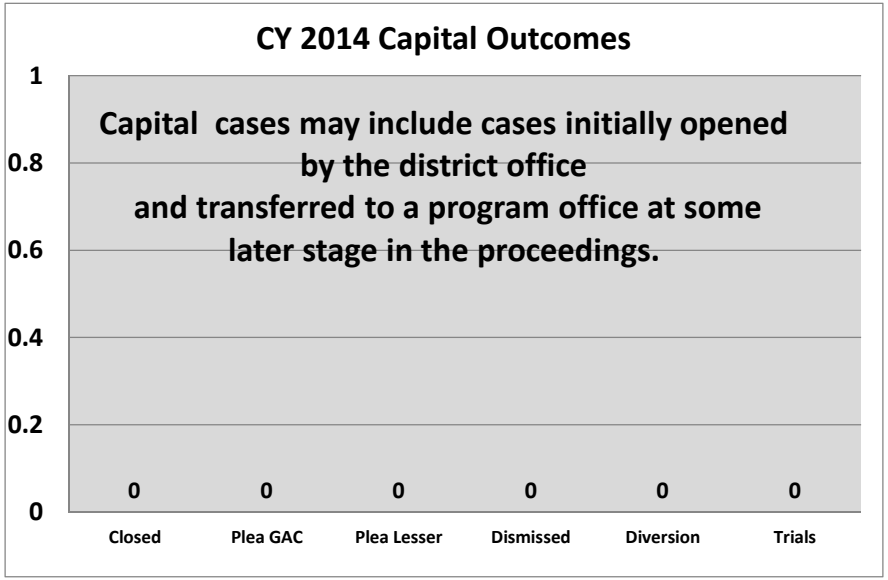

CY 2014 Delinquency Felony-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
35
30
25
20
15
10
5
0
31
4
2
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

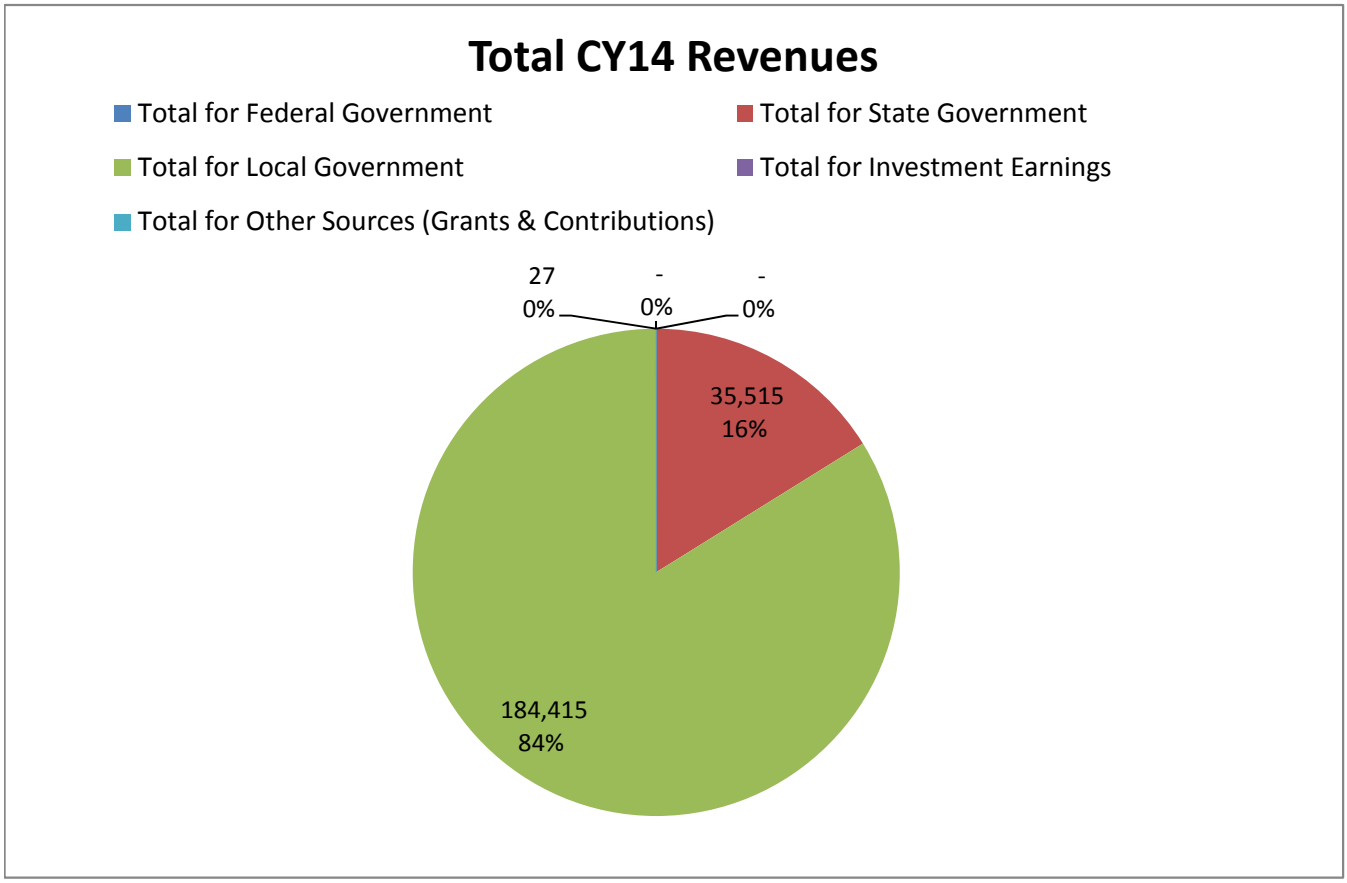

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
70
60
50
40
30
20
10
0
62
4
1
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

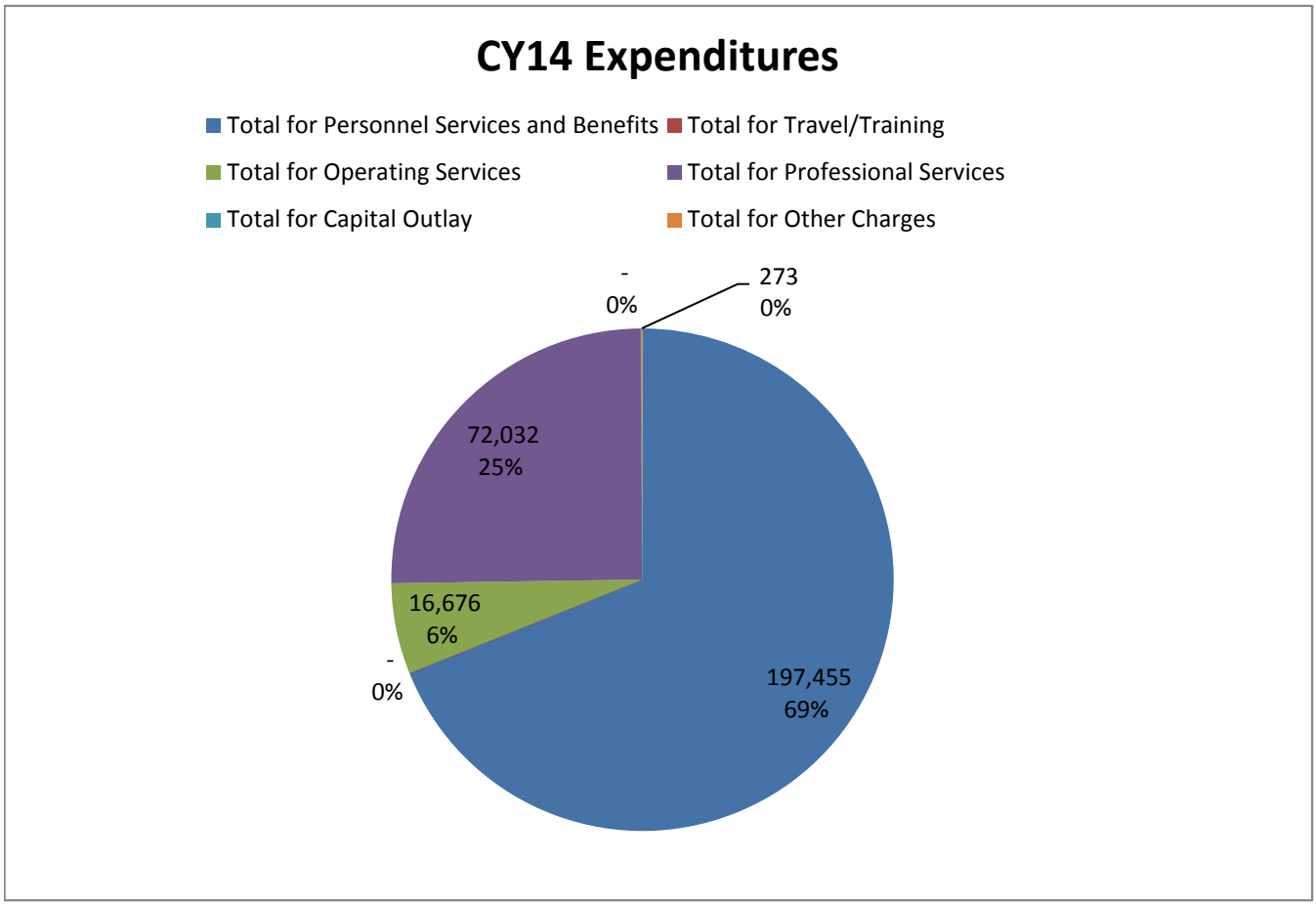

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

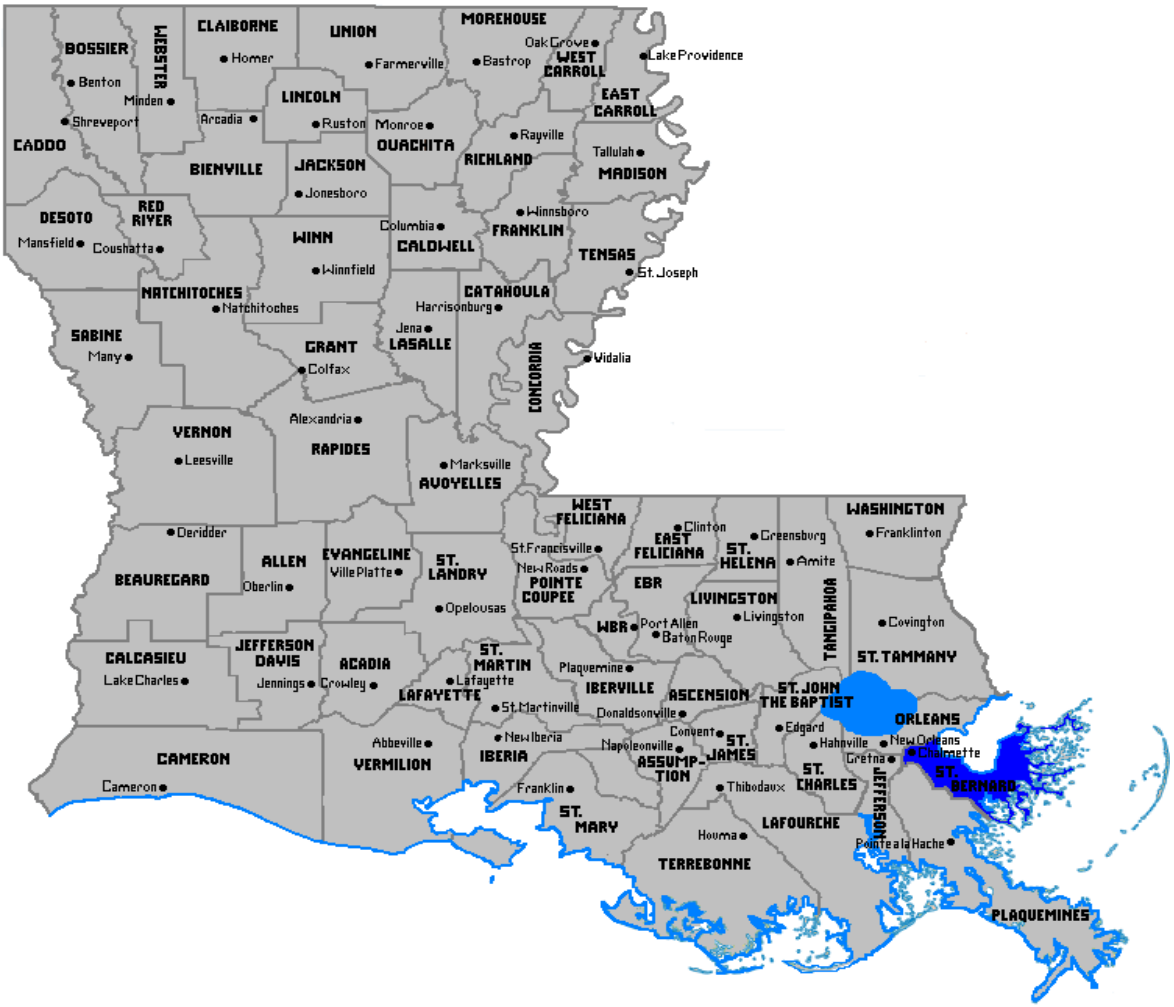

CY 2014 Capital Outcomes
1
0.8
0.6
0.4
0.2
0
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 33 CY2014	Total CY2014
District Defender: David Deshotels	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	-
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	195
District Assistance Fund (DAF)	35,320
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	35,515
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	1,439
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	17,207
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	18,741
City & City-Ward Courts	51,735
Judicial District Courts	86,623
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	157,099
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	4,587
Partial Attorney Fees Reimbursements [as per 15:176]	4,084
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	8,670
Total for Local Government	184,415
Investment Earnings	
Interest Income	27
Other Investment Income - List source(s)	-
Total for Investment Earnings	27
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	-
Total for REVENUE	219,957

District 33 CY2014	Total CY2014
District Defender: David Deshotels	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	170,663
Accrued Leave	-
Payroll Taxes	4,475
Hospitalization and Disability Insurance	-
Retirement	22,317
Other	-
Total for Personnel Services and Benefits	197,455
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	-
Total for Travel/Training	-
Operating Services	
Advertisements	-
Workers' Compensation	-
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	-
Insurance - Other	1,260
Lease - Office	12,000
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	58
Dues and Seminars	-
Law Library/Journals/Subscriptions	2,577
Office Supplies	781
Total for Operating Services	16,676
Professional Services	
Audit/Accounting Expense	11,685
Contract Clerical	6,934
Expert Witness	8,829
Investigators	-
Interpreters	2,225
Social Workers	-
Capital Representation	-
Conflict	27,945
Contract - Juvenile Attorneys or CINC	7,764
Misdemeanor Attorney Contracts	428
Contract Attorneys - all other	6,222
IT/Technical Support	-
Total for Professional Services	72,032
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	-
Other Charges	
Other Operating Expenses	273
Total for Other Charges	273
Total for EXPENDITURES	286,436


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
27
0%
-
0%
-
0%
35,515
16%
184,415
84%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
-
0%
273
0%
72,032
25%
16,676
6%
-
0%
197,455
69%



The 34TH Judicial District Public Defenders' Office

St. Bernard (Chalmette)

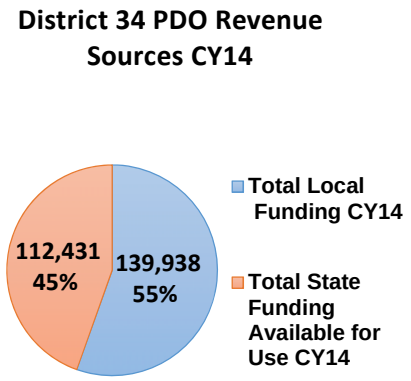
District Defender: Thomas H. Gernhauser
2118 Jackson Blvd., Suite B
Chalmette, LA 70043
(504) 278-4438

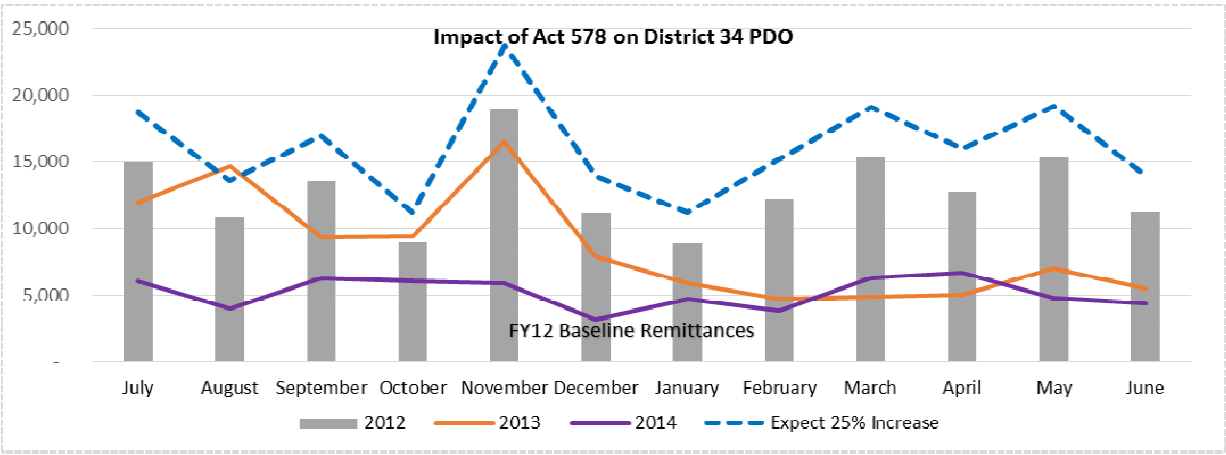
34TH JUDICIAL DISTRICT

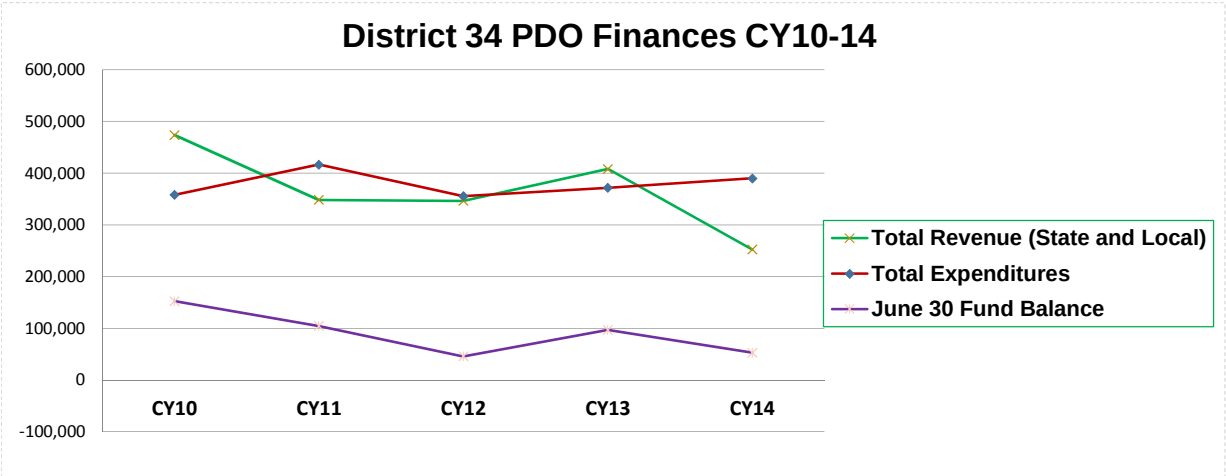
During calendar year 2014, the 34th Judicial District Public Defenders Office handled 3,634 cases. The office received $252,368 in total revenues to handle these cases. As local funding is largely insufficient, approximately 55% of revenues came from local funding.

The 34th has failed to realize the 25% increase in local funds that was expected to materialize as a result of Act 578 (2012), in fact revenues are generally lower than pre-Act 578 levels.

The 34th Judicial District office has nearly exhausted its fund balance in CY14, and the declining local revenues in CY14 will accelerate the fund balance depletion. Without a significant increase in revenues or reduction in expenditures, the office is expected to become insolvent toward the end of FY15.





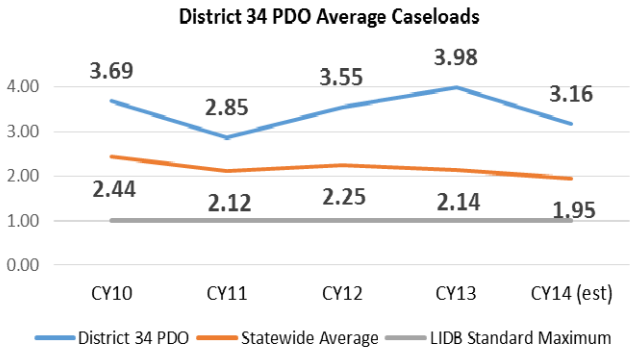


ST. BERNARD PARISH

Thomas H. Gernhauser
District Defender
2118 Jackson Blvd., Suite B
Chalmette, LA 70043
504-278-4438

In the 34th Judicial District, public defense attorneys make an average annual salary of $43,550 while maintaining caseloads more than three times the recommended caseload limit for each attorney.

Although caseloads remain high due to insufficient revenues, through increased training and supervision, client outcomes have significantly improved over the last five years.



CAPITAL REPRESENTATION

Since 2009, the 34th Judicial District has handled one new capital prosecution.

However the district has no local capacity for capital prosecutions and is completely reliant on program offices for representation.

Without the contract programs, capital cases cannot be tried in the 34th Judicial District due to a lack of capitally certified attorneys and/or funding to support capital services in the District Office.

The 34th JDC Public Defenders' Office

Parish(es) & Seat(s)	St. Bernard - Chalmette
Population	43,482
Juvenile Population	11,566
District Defender	Thomas H. Gernhauser
Years as District Defender	5
Years in Public Defense	15
Office Manager	Bambi Bruscato
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	All contracted attorneys and DD and Office Manager.
Primary Office Street Address	2118 Jackson Blvd., Suite B
City	Chalmette
ZIP	70043
Primary Phone	504-278-4438
Primary Mailing Address	Same as above
Primary Fax Number	504-278-4439
Primary Emergency Contact	Thomas H. Gernhauser
Primary Emergency Phone	504-289-9450-Cell
Secondary Emergency Contact	Bambi Bruscato
Secondary Emergency Phone	504-237-4437 Cell
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	N/A
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	N/A
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Yes
Courts and Locations	34 Judicial District Court St. Bernard Parish
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	5 Divisions
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	One attorney is assigned to each division of court and we have a pool of at least 6 conflict attorneys to handle any conflict cases. Motions are filed within 14 days, the clerk of court's office assigns a division of court and then it is assigned to the attorney for that division.
Name of Adult Detention Facilities in This District	St. Bernard Parish Prison

Name of Adult Detention Facilities Outside the District Which Hold Clients	Louisiana State Penitentiary or Elaine Hunt Correctional Center
Name of Juvenile Detention Facilities In This District	St. Bernard Parish Juvenile Detention Center
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	DOC for storms and seldom in DOC or Orleans in part for overcrowding. Seldom recently.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	Yes
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Perry Nicosia
Chief Judge of Criminal District Court	Rotates per year per division, Judge Buckley.
Juvenile Court Judges (Specify District of City Court)	All five divisions sit as Juvenile and adult Judges.
Drug Court Judges	Juvenile - Judge Sanborn & Adult - Judge Vaughn.
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	By each attorney and by income affidavit sheet. See attached sheet.
When is Assignment/Appointment of Counsel Made?	Time of arrest - Magistrate.
Initial Client Intake Conducted By Whom? (Name and Title)	Bambi Bruscato-Legal Secretary / Office Manager.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	See Attached Form
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Also may be waived by District Defender after interview and review of financial documentation provided as requested in the application/intake form.
How Many Applications for Services Were Received?	185 This office is appointed by the Court as counsel to all incarcerated defendants, at magistrate and subsequently if incarcerated and unable to post bond. All defendants that have the means to be released on bond must apply and qualify for representation by the PDO.

How Many Application Fees Were Waived?	35 The court appoints this office to every incarcerated defendant at magistrate and those post bond hearing that do not have the means to bond out of jail. These incarcerated clients may be considered as waived. All other defendants that have been released on bond must apply for representation, at this point a determination is made for the ability to pay the application fee and may be waived.
How Many Application Fees Were Reduced?	5
Total Application Fee Dollars Collected in 2014	7,802 The application fee is applied to each felony billed by the DA and assigned a case #, with a maximum of 3.
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	65,823
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	The fee is included in all Court Costs, in cases where the defendant has been incarcerated and will continue incarceration after conviction without release, costs may not be assessed.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Yes, an accounting pursuant to Act 366 will be provided with each disbursement.
Who Collects the Assessed Court Fees?	St. Bernard Sheriff's Dept.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	See above
Who Remits the Court Fees Collected?	St. Bernard Sheriff's Dept.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Act 366 documentation is now being provided by the SBSO.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	This office files a motion to determine counsel.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Act 366 documentation is now being provided by the SBSO.
Who Collects the Assessed Partial Payments?	St. Bernard Parish Sheriff's Department
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Act 366 documentation is now being provided by the SBSO.
Who Remits the Partial Payments Collected?	Office does not levy fees but when income and/or financial information may lead to a belief of non-indigence courts have fixed fees when "motion to determine counsel" is heard and court feels a fee should be paid to the Public Defender Office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Documentation pursuant to Act 366.

Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	18,938
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	All attorneys in our office are part-time independent contractors and are allowed to have a private practice.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes, please see attached
Primary Immediate Needs	Funding and an increased DAF for same reasons as well as an open contract for an Investigator, and more attorneys.
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	In conversations with the LPDB and the state Public Defender the possibility of ROS has been brought to our attention. In response, we have met with all judges, and the new District Attorney and made them aware of a possible ROS in FY 15. Expenditures have been closely monitored. Cuts in the amounts of some expenditures are being considered, as well as contracts. Assurances have been given by the new District Attorney for a PDO allowance to be included in fees for various new diversion programs. The courts have been advised of the non-waiver aspect of the $45 fee. Certain judges are also reconsidering appointments and qualifications of potential clients, with partial indigence. Discussions and meetings with local legislators are being scheduled. Office space, an employee, utilities, telephone and internet services continue to be supplied by parish government.
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	Not at this time
Immediate Critical Issue Areas	Investigator, Additional attorneys.
Long-Term Critical Issue Areas	Funding to acquire Juvenile attorney, Misdemeanor attorney and Division C attorney where the DD presently handles all matters.
Please List All New Hires in 2014 (Name and Title)	None
Please List All Promotions in 2014 (Name and Title)	None
2014 Media Coverage and/or Major Accomplishments	4 True Bill Capital indictments that were previously reduced to 2 degree, and prosecuted as non-capital in 2014 as a result of motions filed by this office. 4 of the 4 plea bargained from Capital/2 deg murder to a manslaughter conviction in 2014. 2 other LWOP dismissed in 2014. 1 Termination Trial in favor of Parent, A writ was denied in a CINC/Termination proceeding in favor of the parent with Appellate Court affirming District Court after brief and argument by this office. 4 reunifications with the parents before Termination.
Number of Expected New Attorney Hires in 2015	0 No funding

Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	This year both the DD and AS gave one on one Database instruction on multiple occasions to all attorneys. Mentoring included participation of DD in drafting and filing of Capital Cases reduced to LWOP.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Monthly staff meetings, unannounced observation of attorney during court proceeding. Constant review of database reports, one on one database training and assistance and individual meetings with staff and attorneys to discuss performance issues.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	None
Please Attach Your Office Organizational Chart	Attached separately
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	Funding needed for additional staff for assistance in Database input as well as need for additional attorneys.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Bambi Bruscato -Legal Secretary/Office Manger is the only staff member. She is provided medical benefits through the St. Bernard Parish Government.
Regular Meetings for Any Staff, Please Describe	We have regular meetings twice a month.
Number of NEW capital cases in CY14 handled by your office	0
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	4
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	1
Number of Writs Your District Handled in 2014	2
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	The Juvenile would remain in the same division with same attorney throughout.
Please Provide the Names of All State Representatives and Senators from Your District	Senator A.G. Crowe and Representative Ray Garafaolo.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	CINC appointments, trials and subsequent Termination Appeals and lack of attorneys as the DA's office has increased the number of ADA attorneys as well as staffing.
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	No, because of the lack of funding to the office.
Staff Directory:	

Full-Time Staff Attorneys	Contact Information
Thomas Gernhauser	504-278-4438
Part-Time Contract Attorneys	**Contact Information**
Joshua Gordon	504-278-4438
Joseph Browning	504-278-4438
William Egan	504-278-4438
Thomas Dunn	504-669-1129
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Bambi Bruscato	504-278-4438

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Thomas Gernhauser
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	
Windows 7	x
Windows Vista	x
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	
Microsoft Office 2010	x
Microsoft Office 2007	
Microsoft Office 2003	x
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	x
Internet Explorer 9	x
Firefox	x
Google Chrome	
Other	

HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	1
DVD	1
VCR	1
Desktop PCs	0
Laptops	8
Video Cameras	1
Digital Cameras	1
Video Conferencing Systems	0
B&W Laser Printers	4
Color Printers	1
Wireless Cards	1
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	4g
Provider Name:	Verizon
Email Provider:	Yahoo
Please list any software or computer equipment in which you need training:	New computers with new operating software as many office computers are now well over 5 years old, as well as all operating software.

34th District Defender Office CY 2014 Caseloads & Outcomes

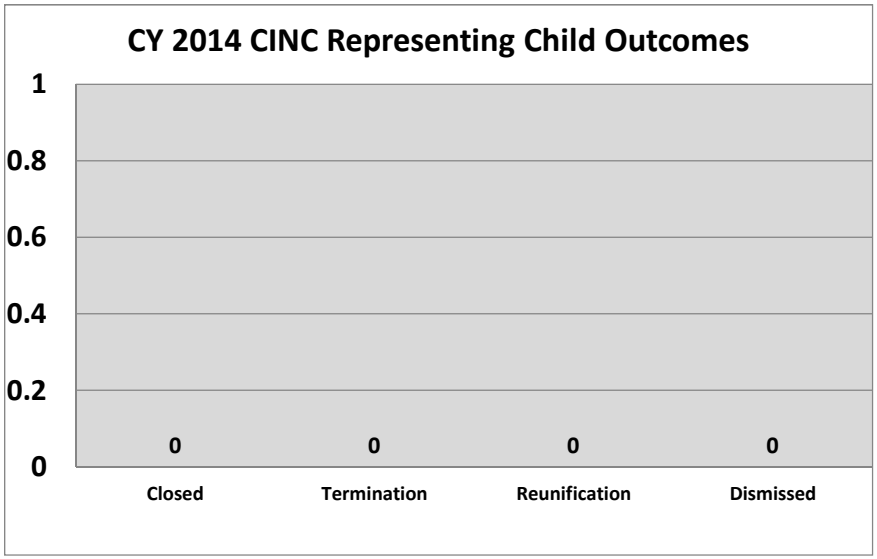
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	53	39	50	103	0	5	N/A	N/A	20	N/A	N/A	N/A	N/A	N/A	0
Termination	6	3	2	8	2	0	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	154	157	13	167	N/A	N/A	150	7	49	0	N/A	N/A	0	0	0
Delinquency Felony	38	39	2	40	N/A	N/A	36	11	47	0	N/A	N/A	0	2	2
Delinquency-Life	0	2	3	3	N/A	N/A	0	2	0	0	N/A	N/A	0	1	1
Juvenile Revocations	12	12	0	12	N/A	N/A	1	0	4	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	1465	1422	297	1762	N/A	N/A	501	11	786	10	0	0	0	1	1
Adult Felony Non-LWOP**	1011	836	460	1471	N/A	N/A	132	58	335	2	0	2	0	0	2
Adult LWOP	4	8	8	12	N/A	N/A	1	5	4	0	0	0	0	0	0
Capital***	0	1	1	1	N/A	N/A	0	1	0	0	0	0	0	0	0
Revocations	49	46	5	54	N/A	N/A	0	0	3	0	N/A	N/A	N/A	N/A	0
PCR	1	0	0	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

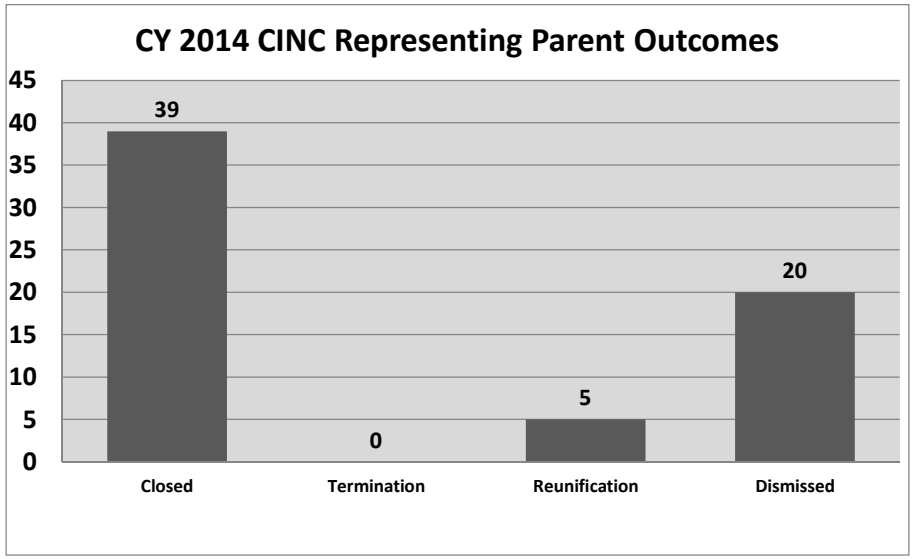
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

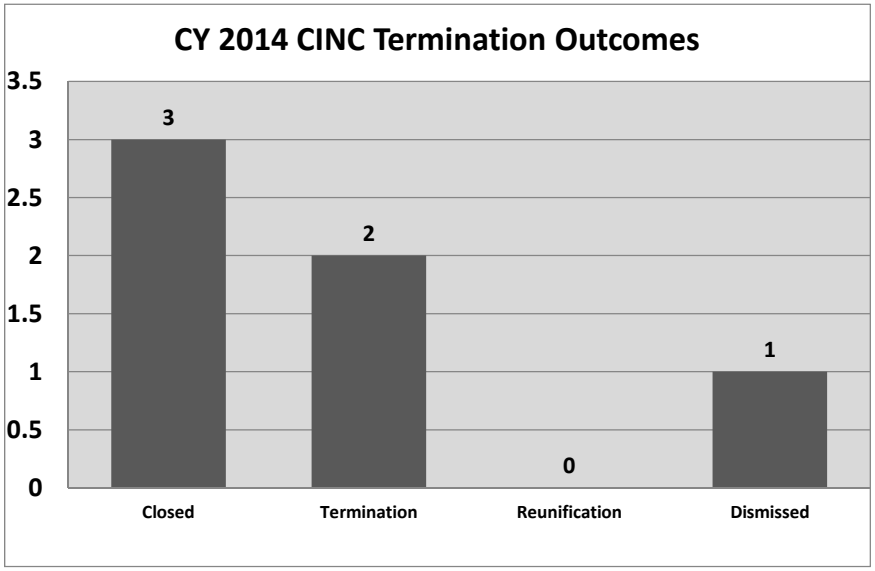
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

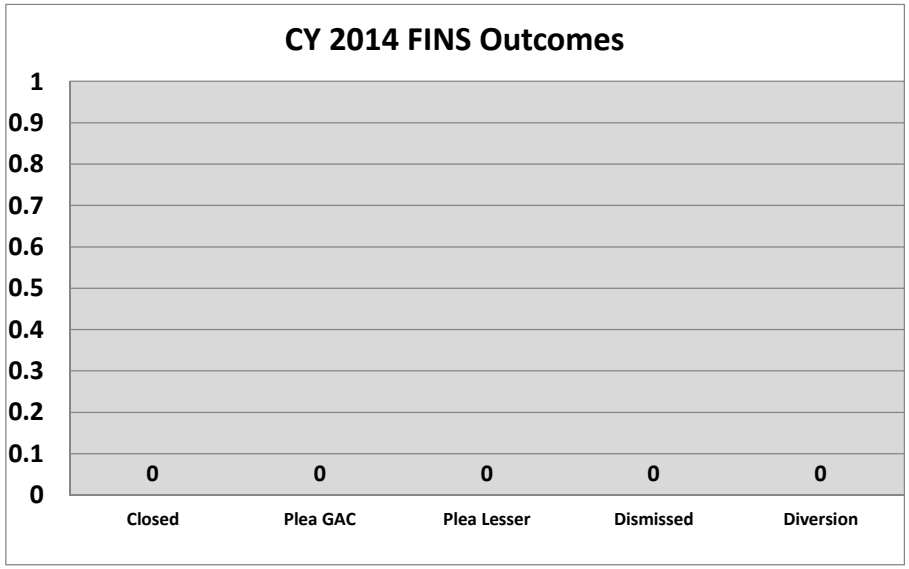
****Life Without Parole**

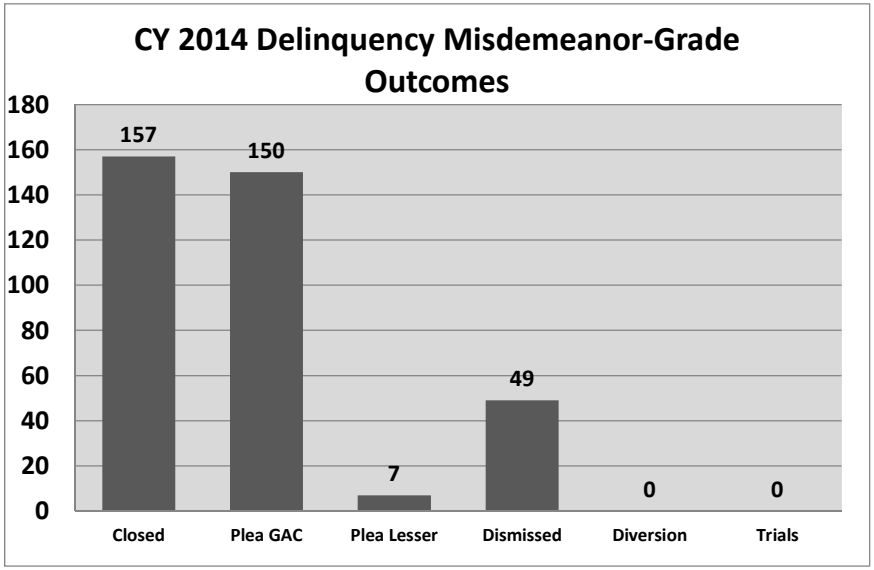
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

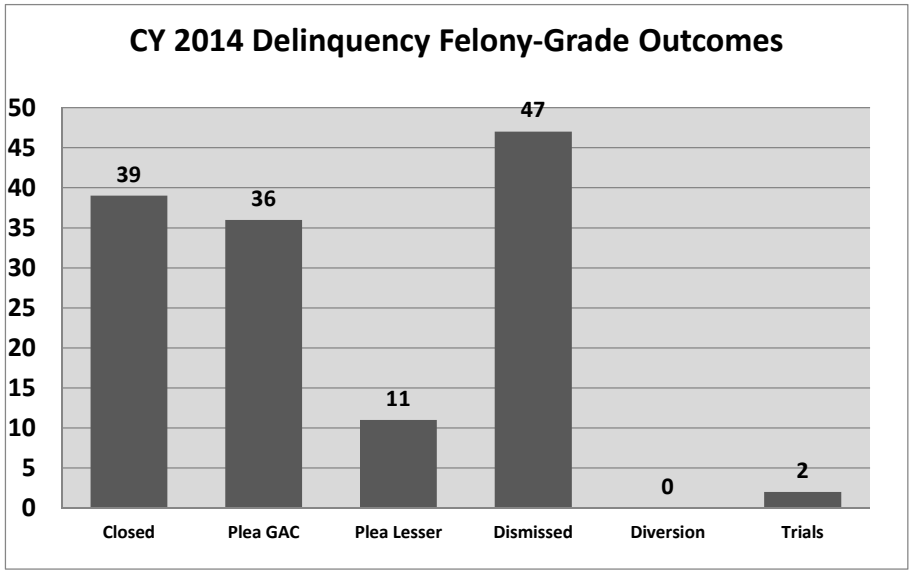

CY 2014 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

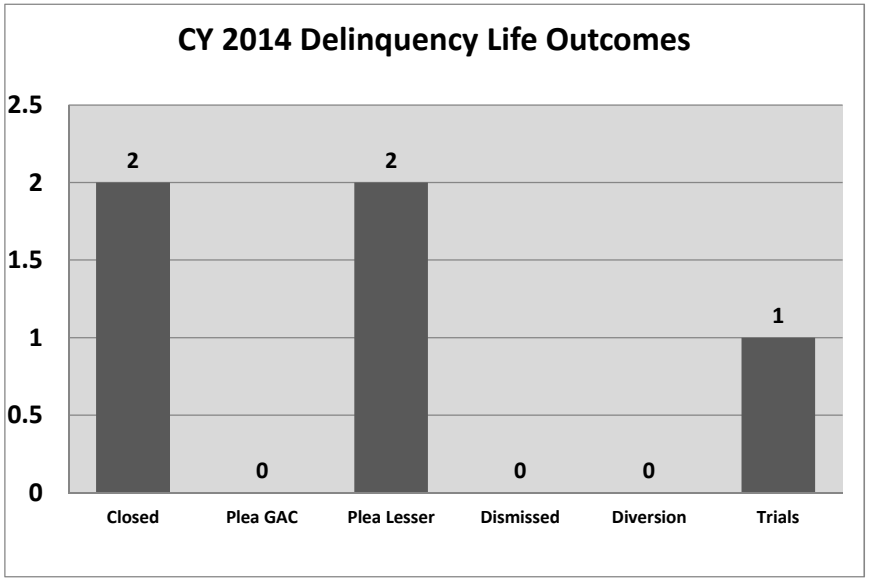

CY 2014 CINC Representing Parent Outcomes
45
40
35
30
25
20
15
10
5
0
39
0
5
20
Closed
Termination
Reunification
Dismissed

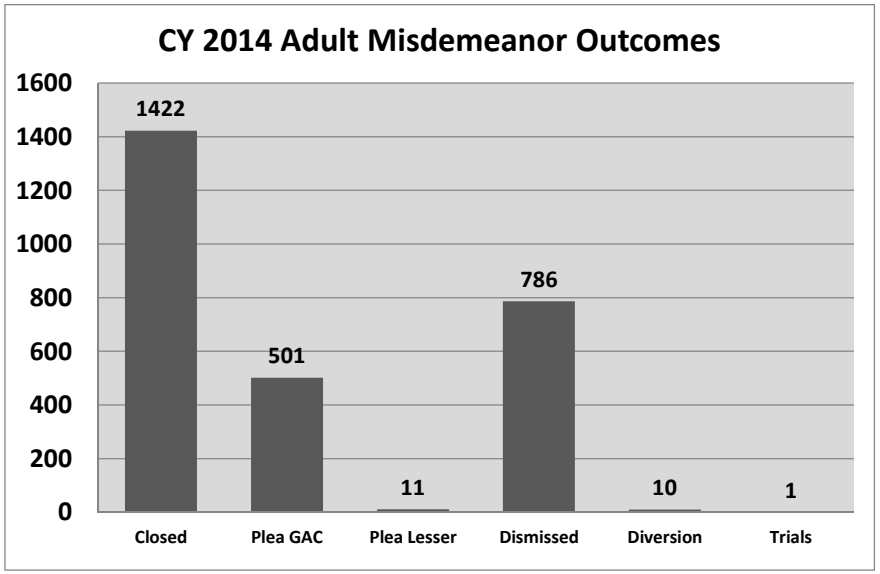

CY 2014 CINC Termination Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
2
0
1
Closed
Termination
Reunification
Dismissed

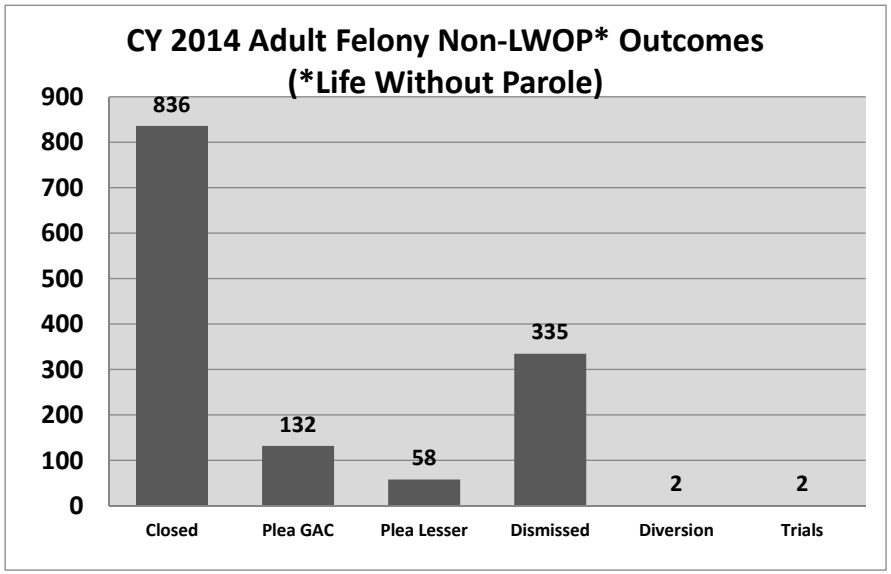

CY 2014 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

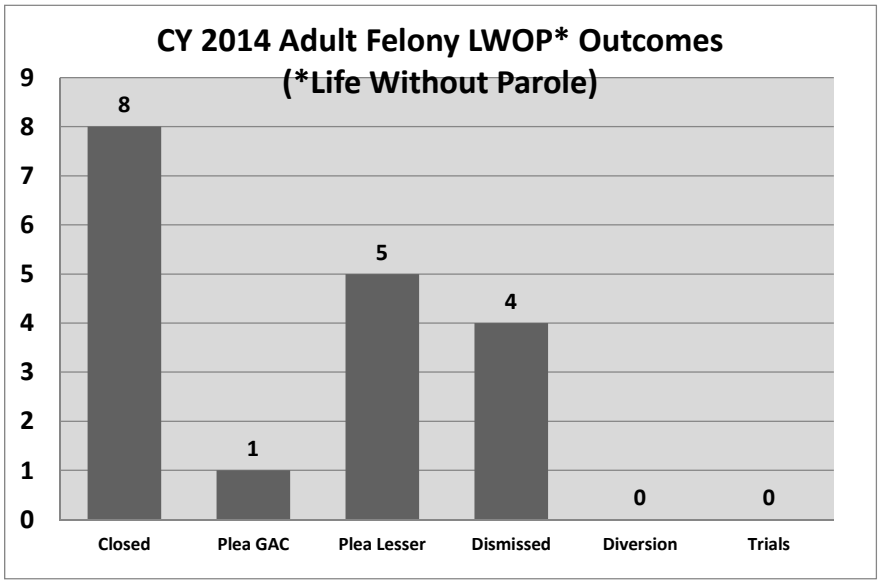

CY 2014 Delinquency Misdemeanor-Grade Outcomes
180
160
140
120
100
80
60
40
20
0
157
150
7
49
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

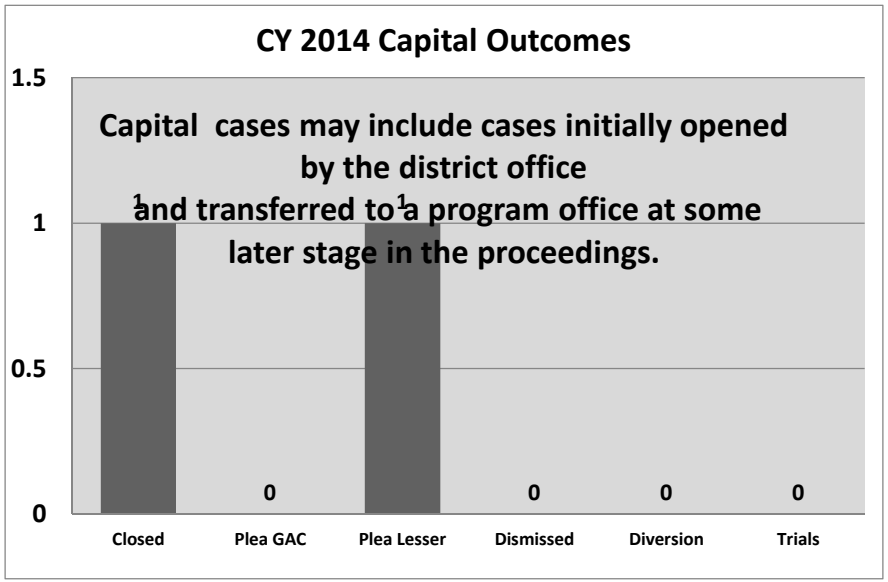

CY 2014 Delinquency Felony-Grade Outcomes
50
45
40
35
30
25
20
15
10
5
0
39
36
11
47
0
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
2.5
2
1.5
1
0.5
0
2
0
2
0
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
1600
1400
1200
1000
800
600
400
200
0
1422
501
11
786
10
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

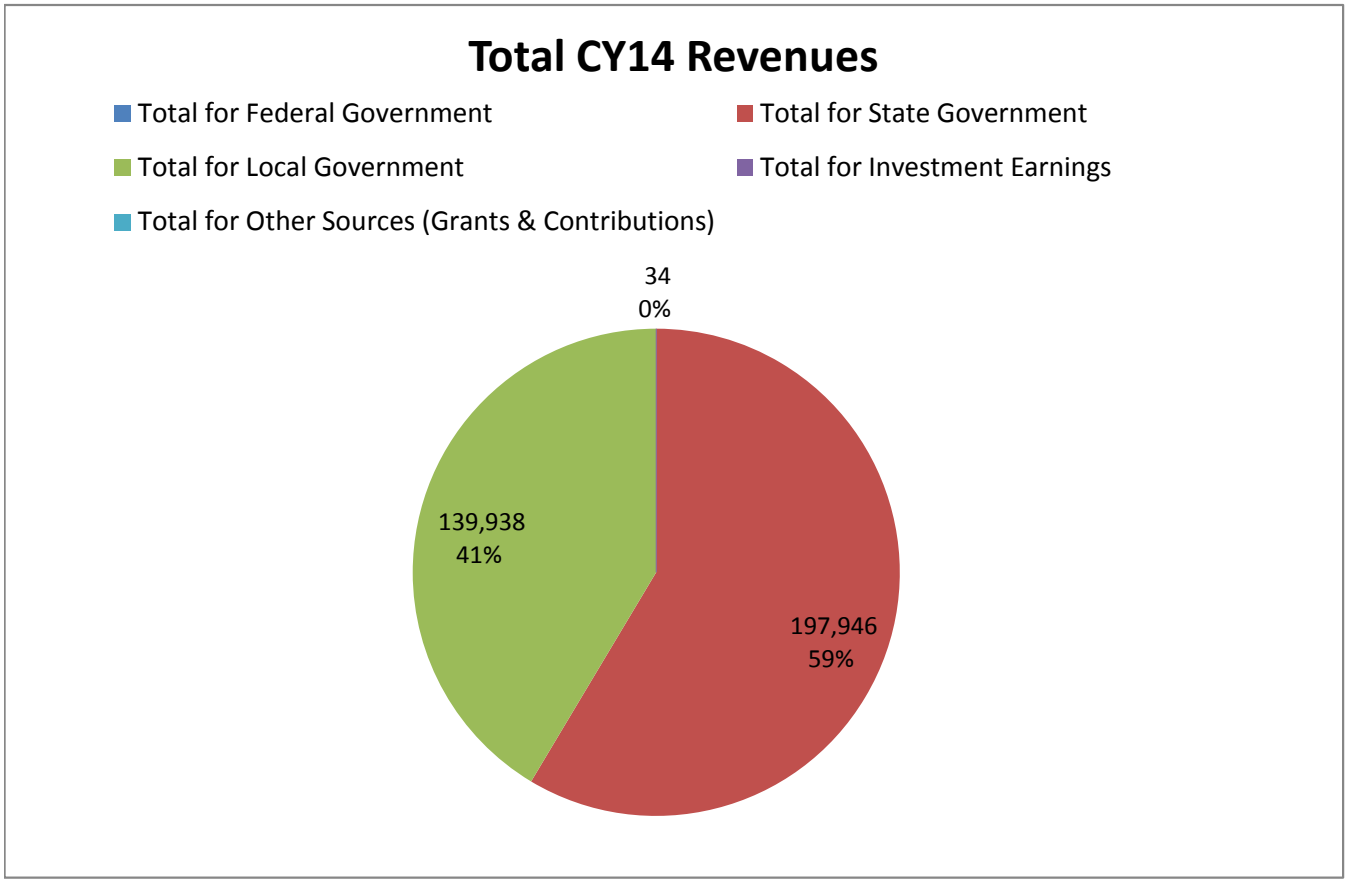

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
900
800
700
600
500
400
300
200
100
0
836
132
58
335
2
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

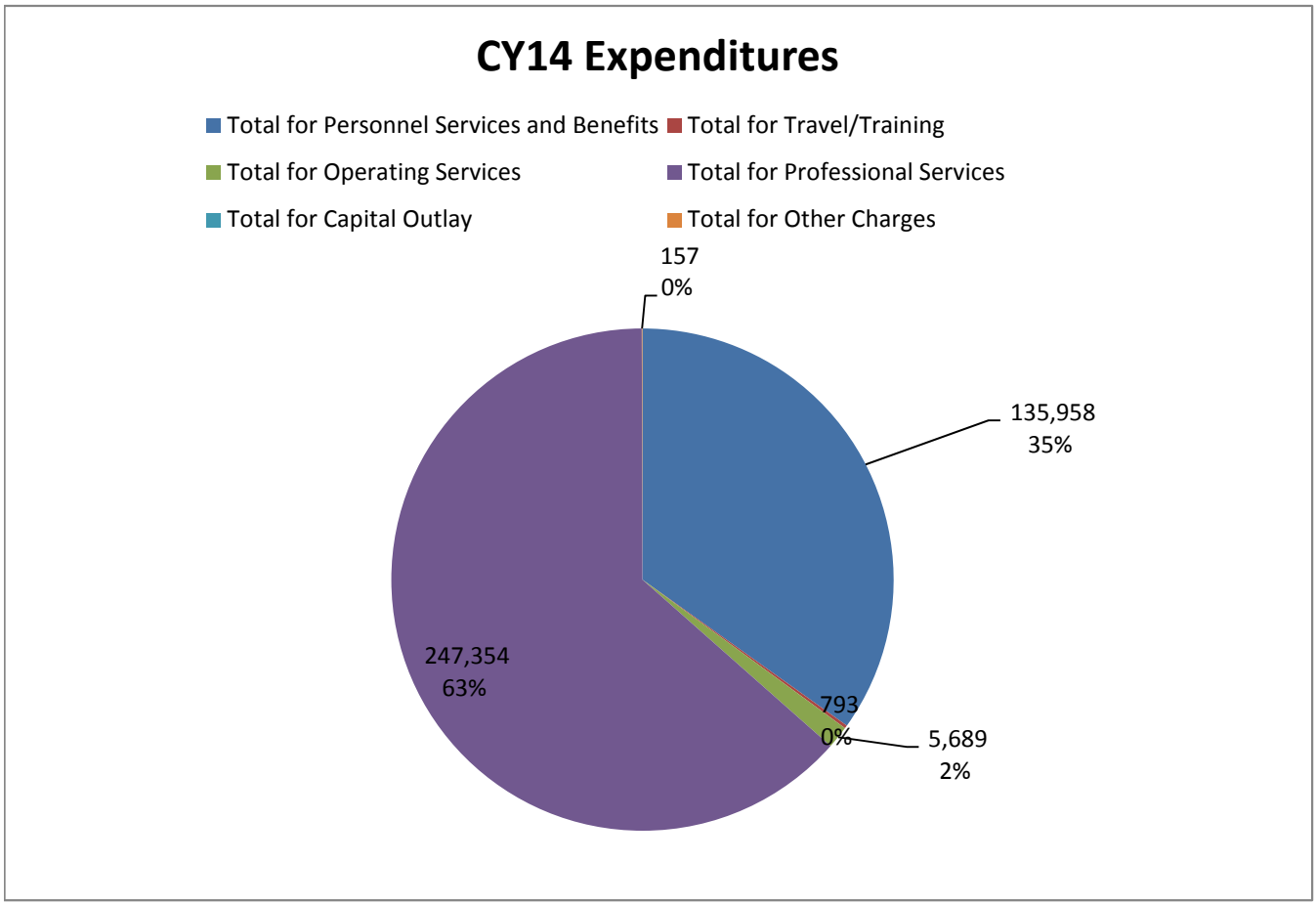

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
9
8
7
6
5
4
3
2
1
0
8
1
5
4
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

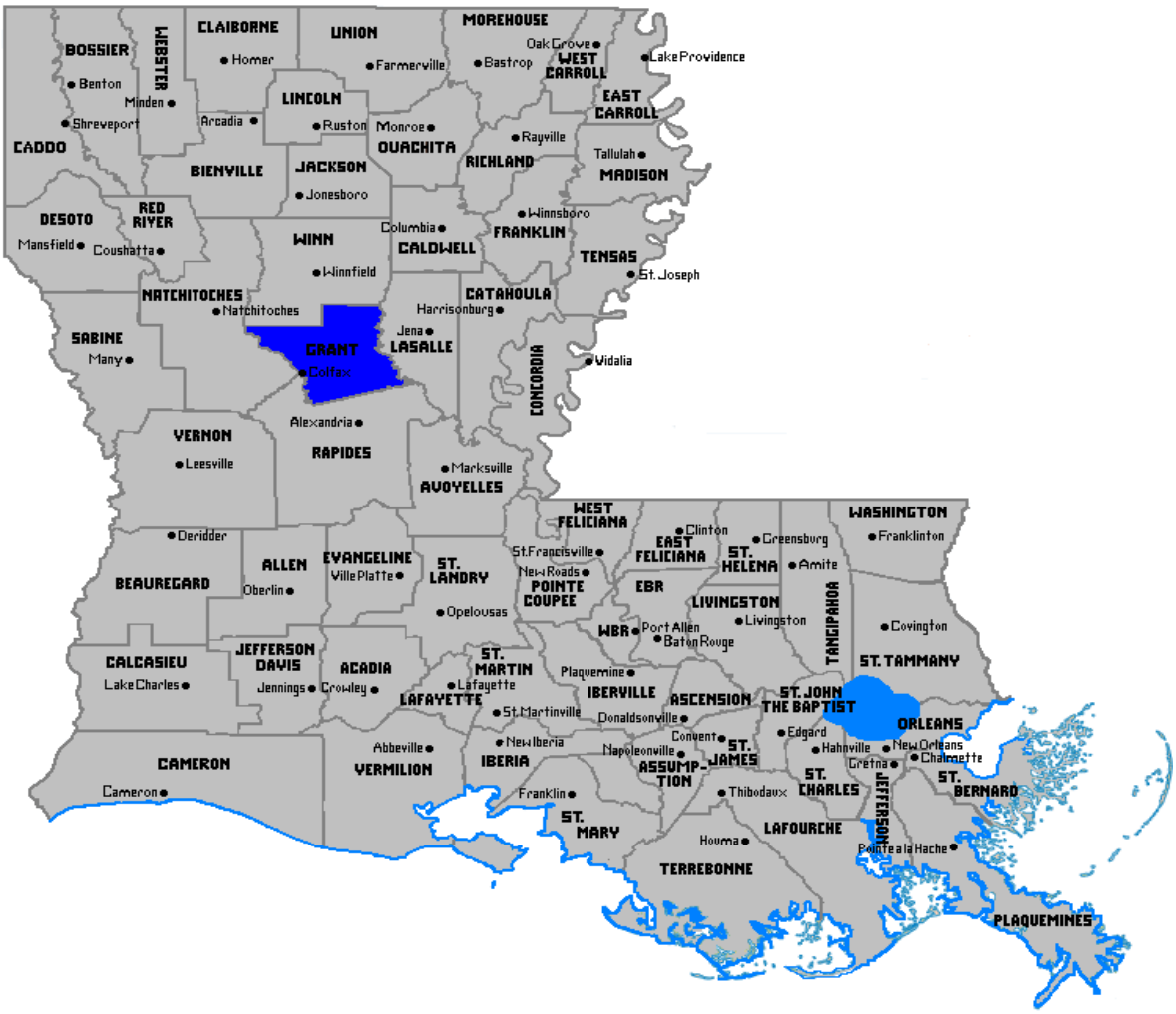

CY 2014 Capital Outcomes
1.5
1
0.5
0
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
1
1
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 34 CY2014	Total CY2014
District Defender: Thomas Gernhauser	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	28,348
District Assistance Fund (DAF)	169,598
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	197,946
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	48,996
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	28,543
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	37,307
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	65,850
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	6,160
Partial Attorney Fees Reimbursements [as per 15:176]	18,932
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	25,092
Total for Local Government	139,938
Investment Earnings	
Interest Income	34
Other Investment Income - List source(s)	-
Total for Investment Earnings	34
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	337,918

District 34 CY2014	Total CY2014
District Defender: Thomas Gernhauser	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	94,000
Accrued Leave	-
Payroll Taxes	33,235
Hospitalization and Disability Insurance	-
Retirement	8,722
Other	-
Total for Personnel Services and Benefits	135,958
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	793
Total for Travel/Training	793
Operating Services	
Advertisements	40
Workers' Compensation	-
Insurance - Malpractice	2,122
Insurance - Auto/Physical Liability	-
Insurance - Other	-
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	706
Dues and Seminars	810
Law Library/Journals/Subscriptions	816
Office Supplies	1,195
Total for Operating Services	5,689
Professional Services	
Audit/Accounting Expense	8,500
Contract Clerical	9,050
Expert Witness	-
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	51,404
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	178,400
IT/Technical Support	-
Total for Professional Services	247,354
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	157
Total for Other Charges	157
Total for EXPENDITURES	389,951


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
34
0%
139,938
41%
197,946
59%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
157
0%
135,958
35%
247,354
63%
793
0%
5,689
2%



The 35TH Judicial District Public Defenders' Office

Grant (Colfax)

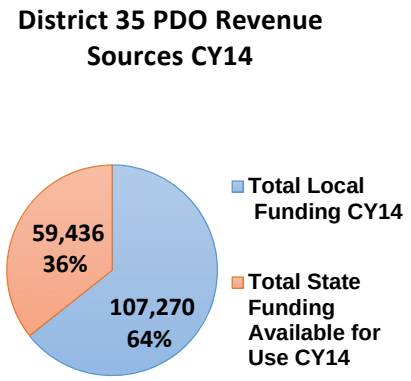
District Defender: Robert L. Kennedy
352 Second Street
Colfax, LA 71417
(318) 627-3255

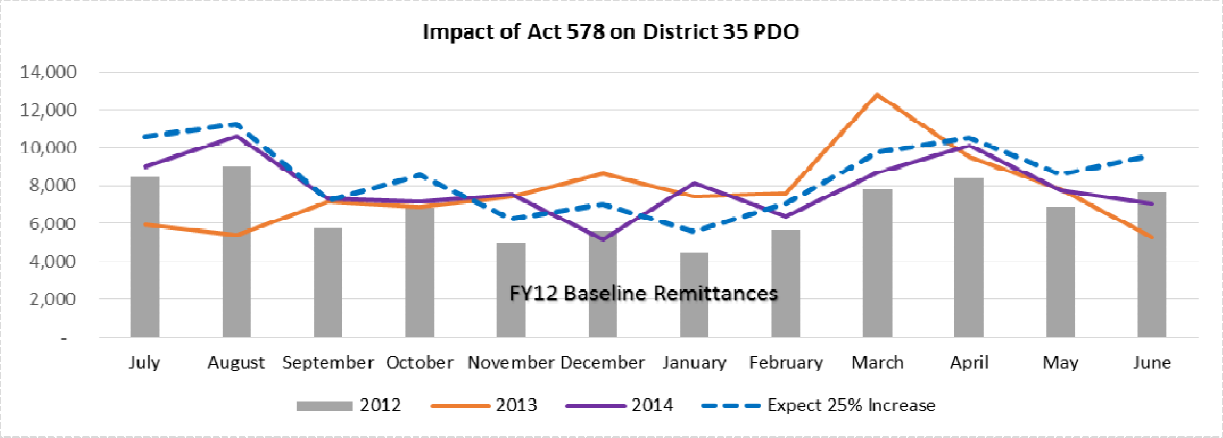
35TH JUDICIAL DISTRICT

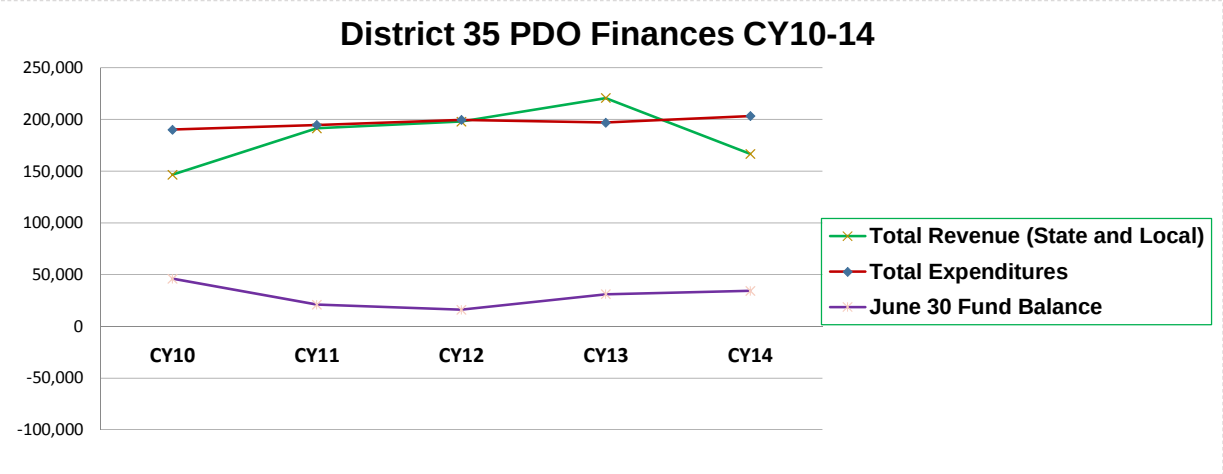
During calendar year 2014, the 35th Judicial District Public Defenders Office handled 696 cases. The office received $166,706 in total revenues to handle these cases, approximately 64% of which came from local funding. This funding was derived primarily from traffic tickets and special court costs.

With the exception of a few anomalies, the 35th has generally failed to realize the 25% increase in local funds that was expected to materialize as a result of Act 578 (2012).

The 35th Judicial District office has nearly exhausted its fund balance and CY14 revenues are in decline. Without a significant increase in revenues or reduction in expenditures, the office is expected to become insolvent during FY16.





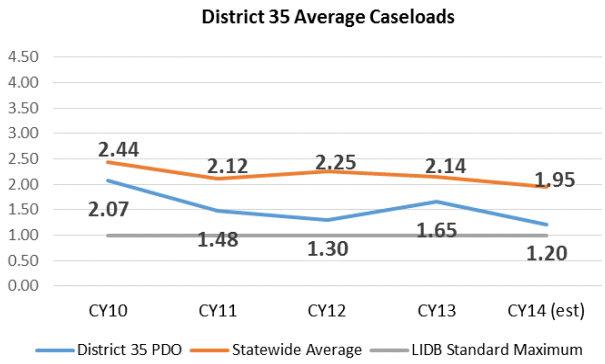


GRANT PARISH

Robert L. Kennedy
District Defender
352 Second Street
Colfax, LA 71417
318-627-3255

In the 35th Judicial District, public defense attorneys maintain caseloads near the recommended caseload limit for each attorney.

The 35th Judicial District is a rural district that handles only a small number of cases each year, making comparisons difficult. However, public defense attorneys have benefited from the training and supervision offered by LPDB.



CAPITAL REPRESENTATION

Since 2009, there have been no new capital prosecutions in the 35th Judicial District.

However the district has no local capacity for capital prosecutions and is completely reliant on program offices for representation.
Without the contract programs, capital cases cannot be tried in the 35th Judicial District due to a lack of capitally certified attorneys and/or funding to support capital services in the District Office.

The 35TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Grant - Colfax
Population	22,030
Juvenile Population	4,802
District Defender	Robert L. Kennedy
Years as District Defender	Since inception of District Defender System.
Years in Public Defense	46.5
Office Manager	Bettye F. Wall
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Bettye F. Wall, Office Manager
Primary Office Street Address	352 Second Street
City	Colfax
ZIP	71417
Primary Phone	318-627-3255
Primary Mailing Address	P.O. Box 222, Colfax, 71417
Primary Fax Number	318-627-2432
Primary Emergency Contact	Robert L. Kennedy
Primary Emergency Phone	318-792-7914 - cell
Secondary Emergency Contact	Glenn Cortello
Secondary Emergency Phone	318-443-7082
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	None
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Robert L. Kennedy
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	None paid to Owner.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Yes
Courts and Locations	35th Judicial District Court, 200 Main Street, Colfax LA 71417
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	One
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Cases are assigned to two part-time contract attorneys and District Defender who are on salary. If more than 3 co-defendants non-contract conflict attorneys are assigned who are paid by the case.
Name of Adult Detention Facilities in This District	Grant Parish Detention Facility
Name of Adult Detention Facilities Outside the District Which Hold Clients	Avoyelles Parish Detention Facility
Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Avoyelles and Rapides Parish

Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Often persons are arrested and shipped before PDO is notified and they can be interviewed. When an attorney is appointed he has to expend extra time for travel to meet with the client.
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	No. The court has no shackling policy and procedure, however if a juvenile is brought to court in shackles, the public defender will request that the shackles be removed.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	James P. Lemoine
Chief Judge of Criminal District Court	Warren Willett
Juvenile Court Judges (Specify District of City Court)	Yes. Warren Willett
Drug Court Judges	No
Mental Health Court Judges	No
Other Specialty Court	No
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Chief Indigent Defender by application (see form attached)
When is Assignment/Appointment of Counsel Made?	Within 72 hours of arrest.
Initial Client Intake Conducted By Whom? (Name and Title)	Robert L. Kennedy, Chief
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Bettye Wall interviews when Chief is out of the office and unable to interview within above time period.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	372 estimated
How Many Application Fees Were Waived?	9
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2014	1,690
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	Louisiana Fee Collection
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	94,415
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Monthly Remittance Report provided by Sheriff
Who Collects the Assessed Court Fees?	Sheriff
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Court Fees Collected?	Sheriff
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	

Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Standard fees:$600 for felonies, $300 for misdemeanors; Felony Category 1 - 750 Felony Category 2 - 1,050, Felony Category 3 - 1,550.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Clerk of Court by providing copy of court minutes and Office of Probation and Parole.
Who Collects the Assessed Partial Payments?	Louisiana Fee Collection
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Provided by Louisiana Fee Collection
Who Remits the Partial Payments Collected?	Louisiana Fee Collection
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Louisiana Fee Collection shows on check stubs
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	11,165
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted - yes
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Funding to avoid deficit and Restriction of Services
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	No
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	No
Immediate Critical Issue Areas	Funding
Long-Term Critical Issue Areas	Funding
Please List All New Hires in 2014 (Name and Title)	None
Please List All Promotions in 2014 (Name and Title)	None
2014 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2015	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	N/A
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Chief supervises attorney and non-attorneys.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	None
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	No
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No
Regular Meetings for Any Staff, Please Describe	Daily interaction. I have a staff of one (1), the office manager.

Number of NEW capital cases in CY14 handled by your office	0
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	0
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2014	None
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	None
Please Provide the Names of All State Representatives and Senators from Your District	Rep. Terry Brown-Dist 22
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Unable to answer without clarification of meaning of "External Factors".
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	More time is being spent in court supervising and advising contract attorneys.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
None	
Part-Time Contract Attorneys	**Contact Information**
Beck, III, Joseph P.	318-640-9202
Wilson, Thomas G.	318-201-2807
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Wall, Bettye F.	318-627-3255

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Bettye F. Wall
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	
Microsoft Office 2010	x
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	x
Firefox	x
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	

Television	
DVD	1
VCR	
Desktop PCs	1
Laptops	1
Video Cameras	
Digital Cameras	
Video Conferencing Systems	
B&W Laser Printers	2
Color Printers	
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	1
No Internet Connection	
Connection Speed:	150KB/sec
Provider Name:	AT&T
Email Provider:	Windows Live
Please list any software or computer equipment in which you need training:	

35th District Defender Office CY 2014 Caseloads & Outcomes

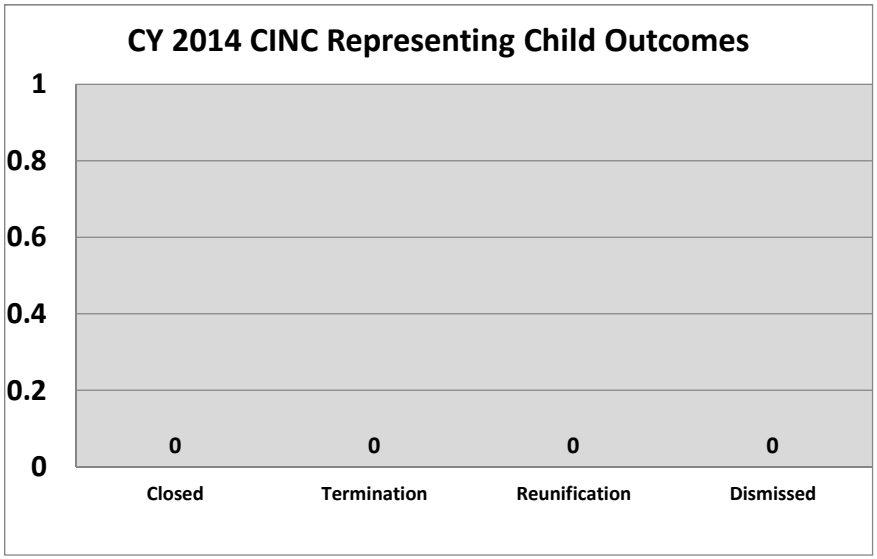
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	35	27	20	55	0	9	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	6	9	6	12	7	2	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	5	2	1	6	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	19	11	0	19	N/A	N/A	7	0	4	4	N/A	N/A	0	0	0
Delinquency Felony	11	3	0	11	N/A	N/A	1	0	1	2	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	4	4	0	4	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	104	84	41	145	N/A	N/A	19	0	118	0	0	0	0	0	0
Adult Felony Non-LWOP**	344	258	100	444	N/A	N/A	199	4	110	0	0	1	1	0	2
Adult LWOP	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

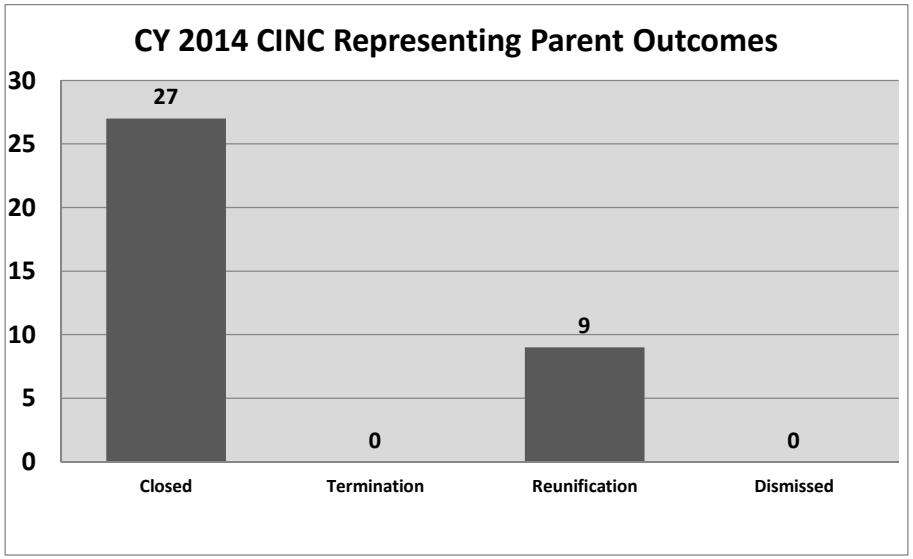
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

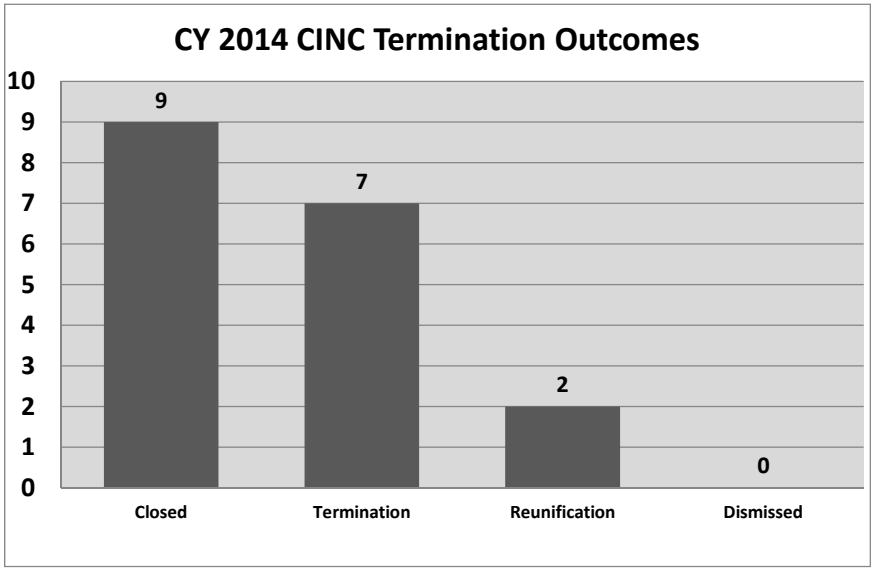
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

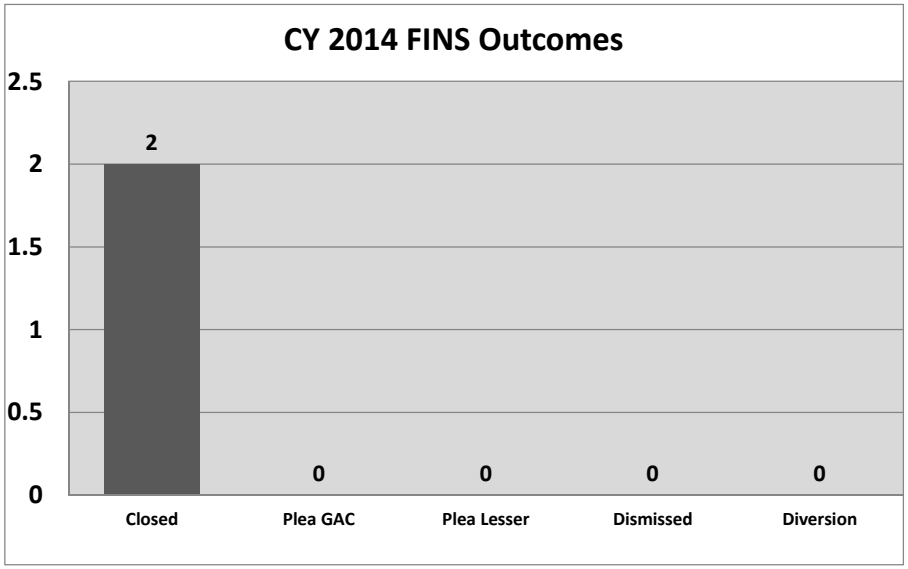
****Life Without Parole**

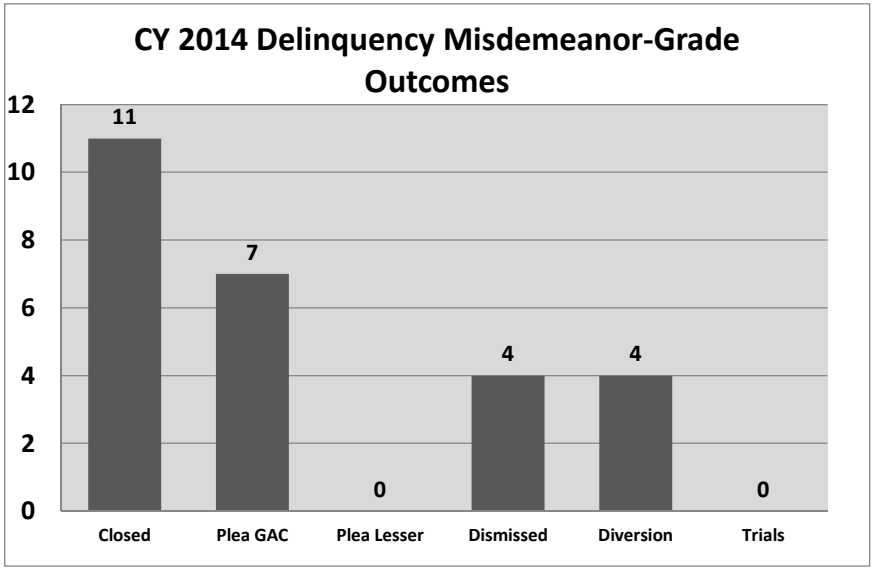
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

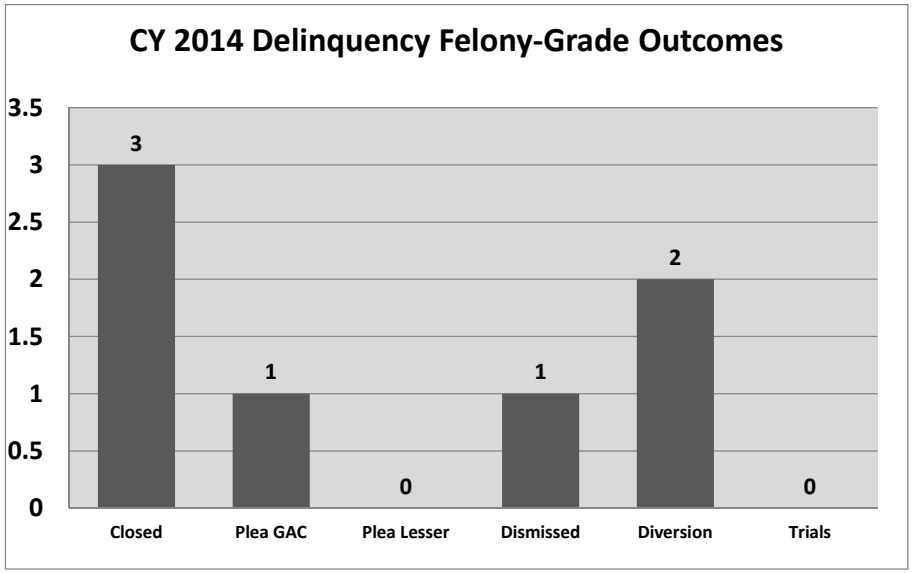

CY 2014 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

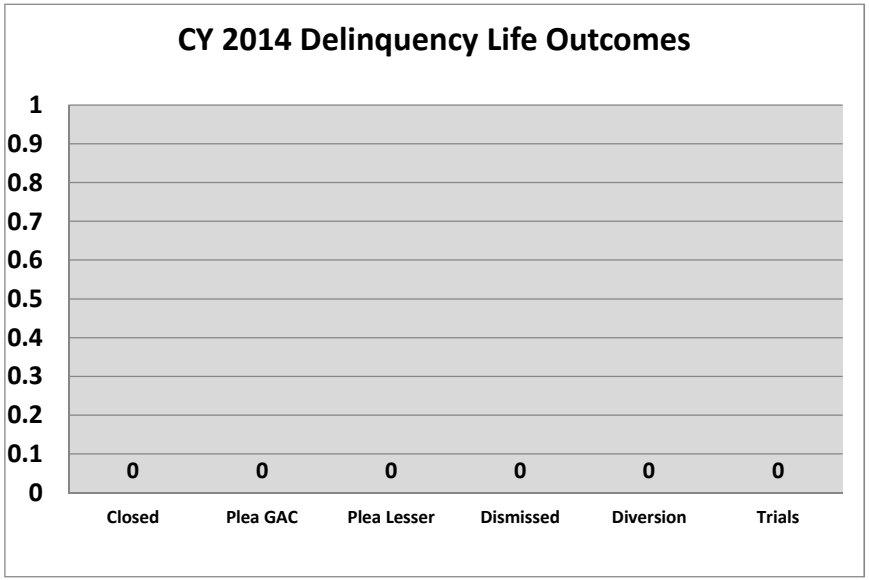

CY 2014 CINC Representing Parent Outcomes
30
25
20
15
10
5
0
27
0
9
0
Closed
Termination
Reunification
Dismissed

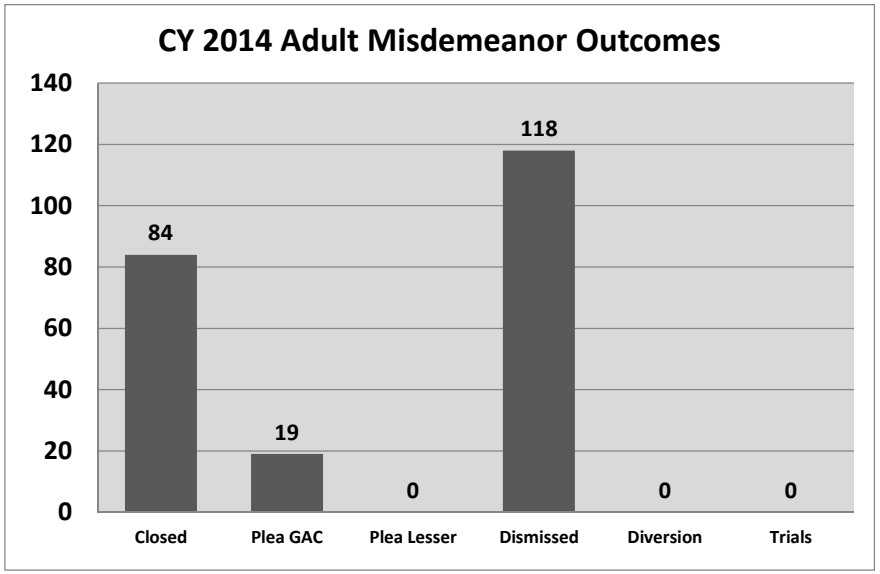

CY 2014 CINC Termination Outcomes
10
9
8
7
6
5
4
3
2
1
0
9
7
2
0
Closed
Termination
Reunification
Dismissed

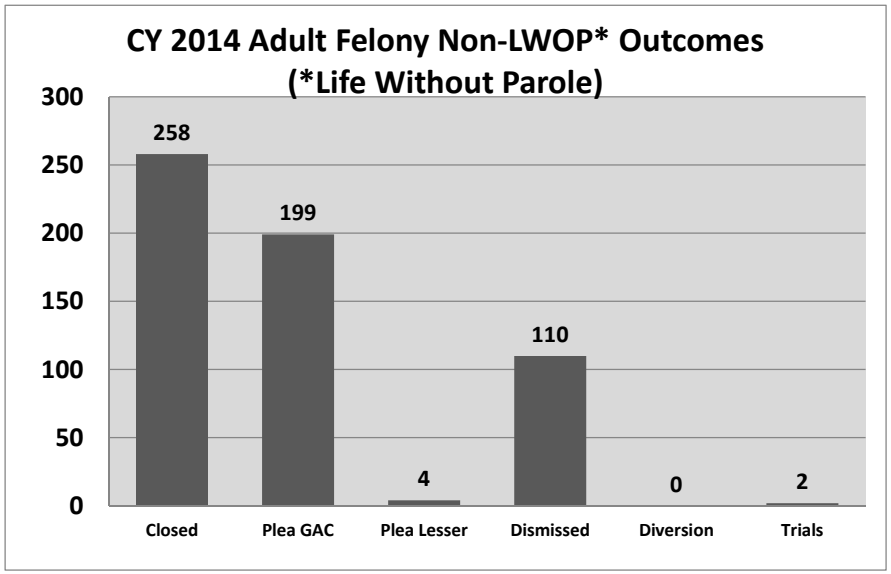

CY 2014 FINS Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

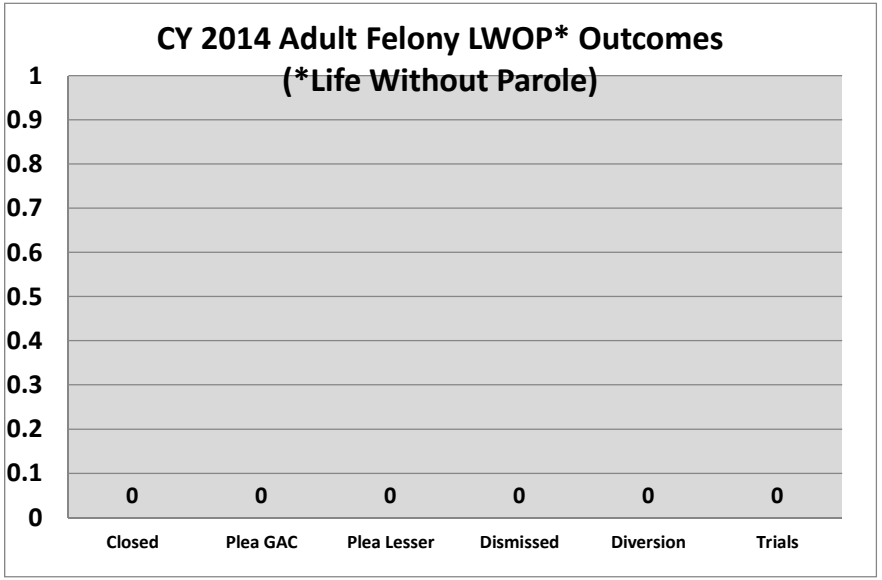

CY 2014 Delinquency Misdemeanor-Grade Outcomes
12
10
8
6
4
2
0
11
7
0
4
4
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

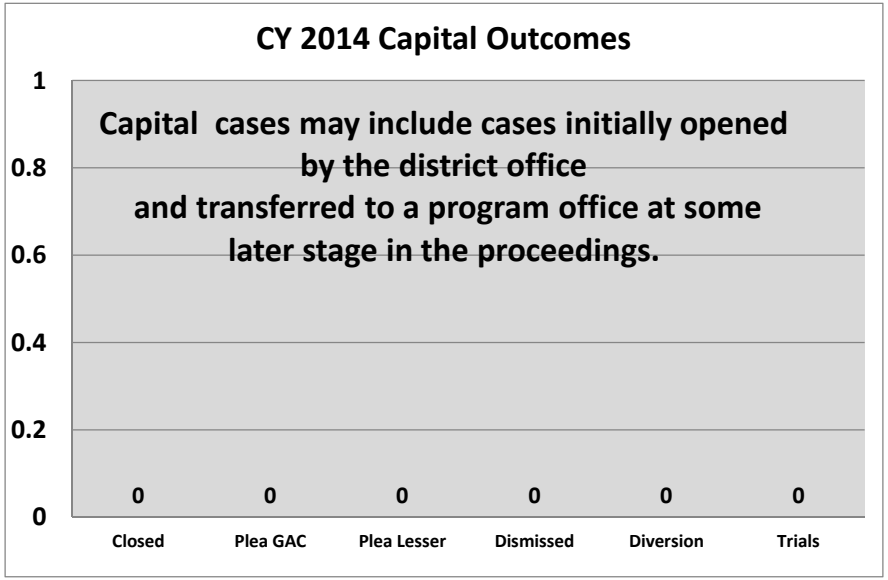

CY 2014 Delinquency Felony-Grade Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
1
0
1
2
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
140
120
100
80
60
40
20
0
84
19
0
118
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

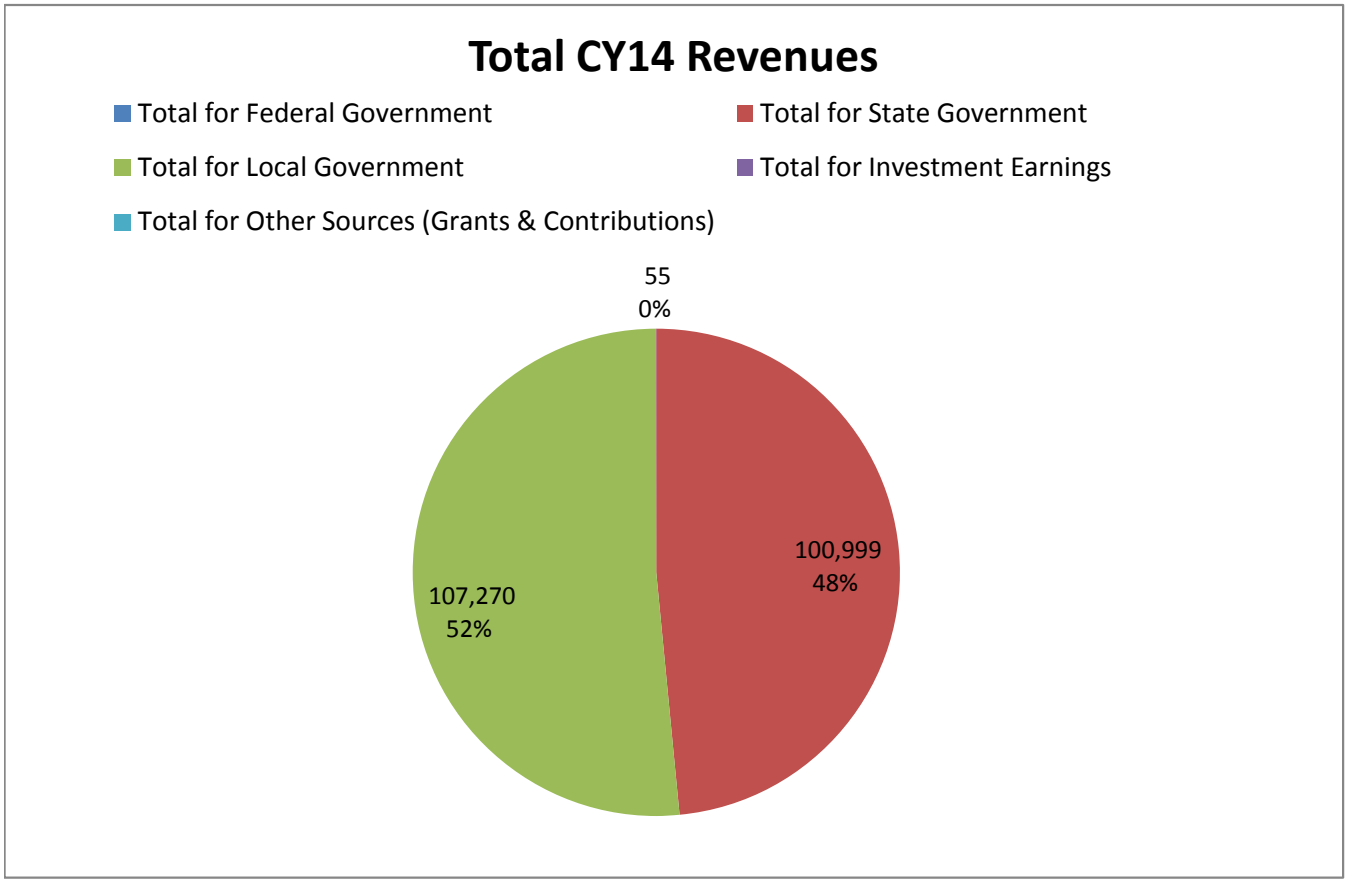

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
300
250
200
150
100
50
0
258
199
4
110
0
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

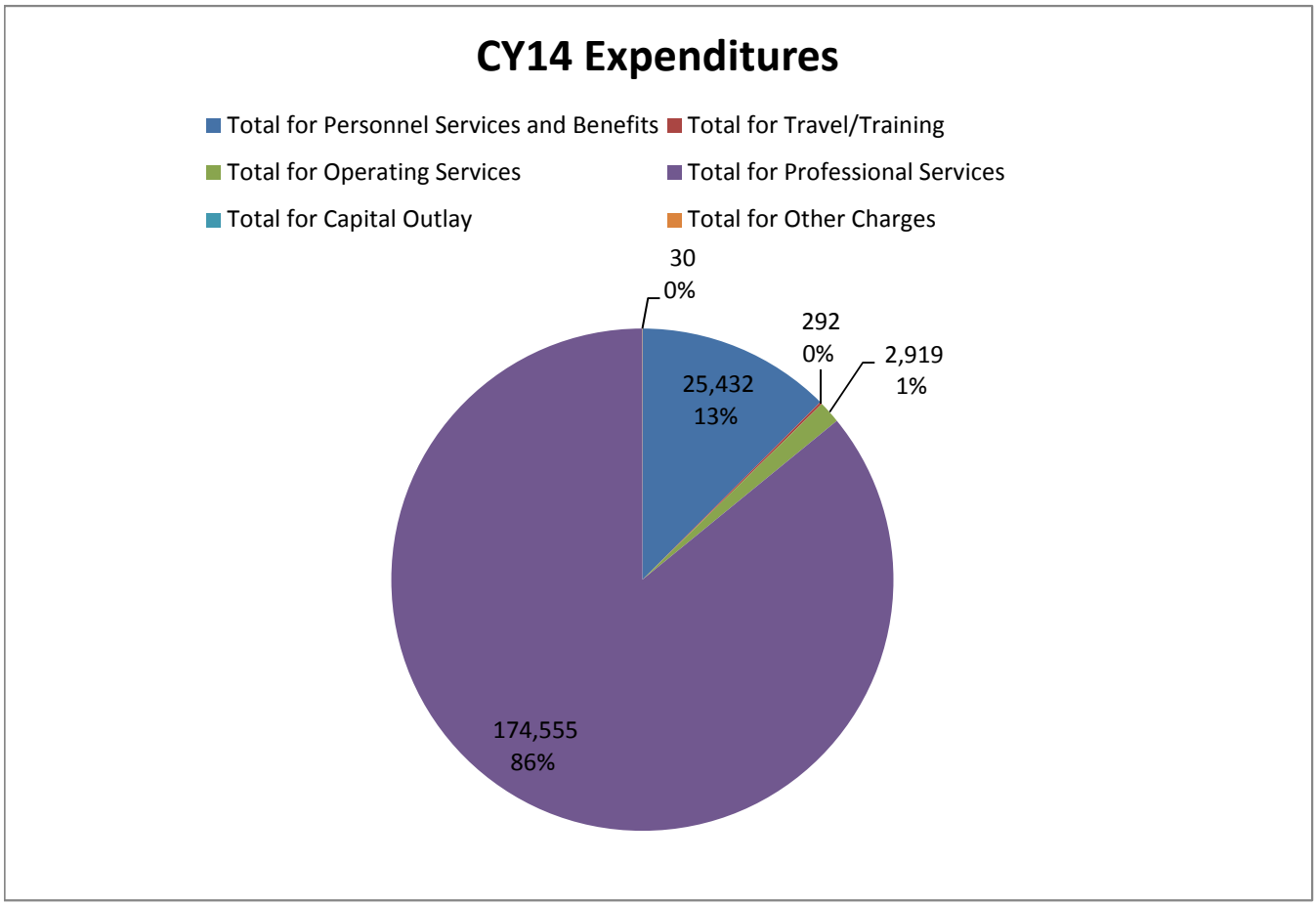

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

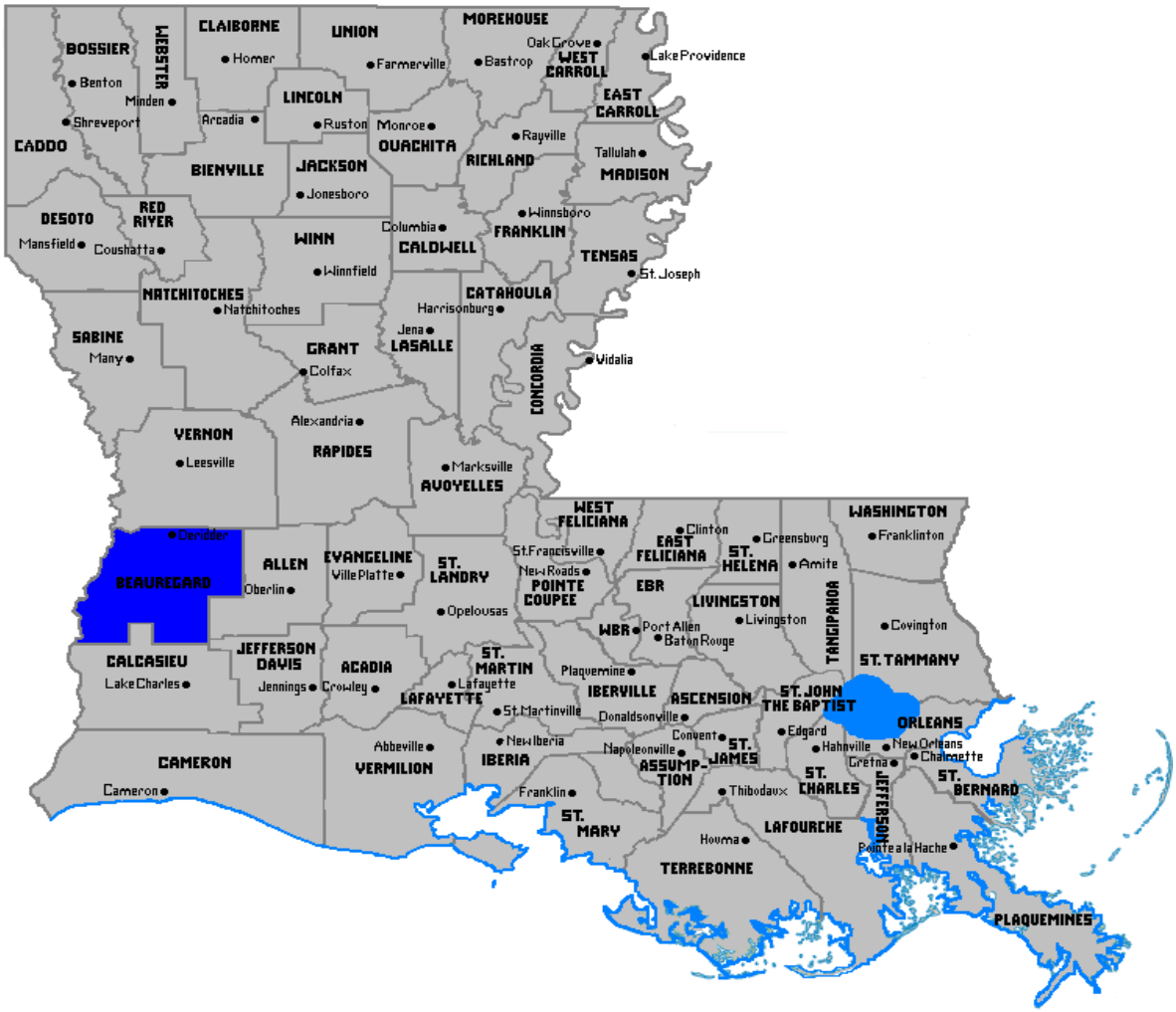

CY 2014 Capital Outcomes
1
0.8
0.6
0.4
0.2
0
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 35 CY2014	Total CY2014
District Defender: Robert Kennedy	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	15,252
District Assistance Fund (DAF)	78,906
Supplemental/Emergency Funds	6,841
Grants	-
Other State Income -List source(s)	-
Total for State Government	100,999
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	1,713
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	92,702
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	92,702
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	1,690
Partial Attorney Fees Reimbursements [as per 15:176]	11,166
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	12,856
Total for Local Government	107,270
Investment Earnings	
Interest Income	55
Other Investment Income - List source(s)	-
Total for Investment Earnings	55
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	208,324

District 35 CY2014	Total CY2014
District Defender: Robert Kennedy	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	23,500
Accrued Leave	-
Payroll Taxes	1,932
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
Total for Personnel Services and Benefits	25,432
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	292
Total for Travel/Training	292
Operating Services	
Advertisements	-
Workers' Compensation	-
Insurance - Malpractice	1,914
Insurance - Auto/Physical Liability	-
Insurance - Other	135
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	615
Dues and Seminars	-
Law Library/Journals/Subscriptions	-
Office Supplies	255
Total for Operating Services	2,919
Professional Services	
Audit/Accounting Expense	1,817
Contract Clerical	-
Expert Witness	-
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	3,450
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	169,090
IT/Technical Support	198
Total for Professional Services	174,555
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	30
Total for Other Charges	30
Total for EXPENDITURES	203,229


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
55
0%
100,999
48%
107,270
52%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
30
0%
292
0%
2,919
1%
25,432
13%
174,555
86%



The 36TH Judicial District Public Defenders' Office

Beauregard (DeRidder)

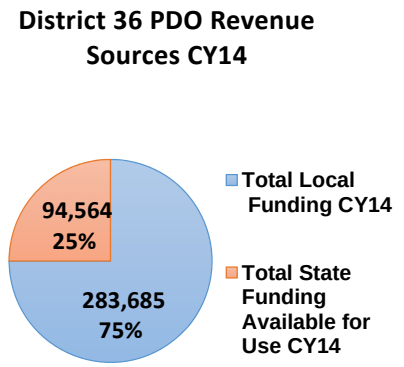
District Defender: David L. Wallace
518 North Pine Street
DeRidder, LA 70634
(337) 462-8891

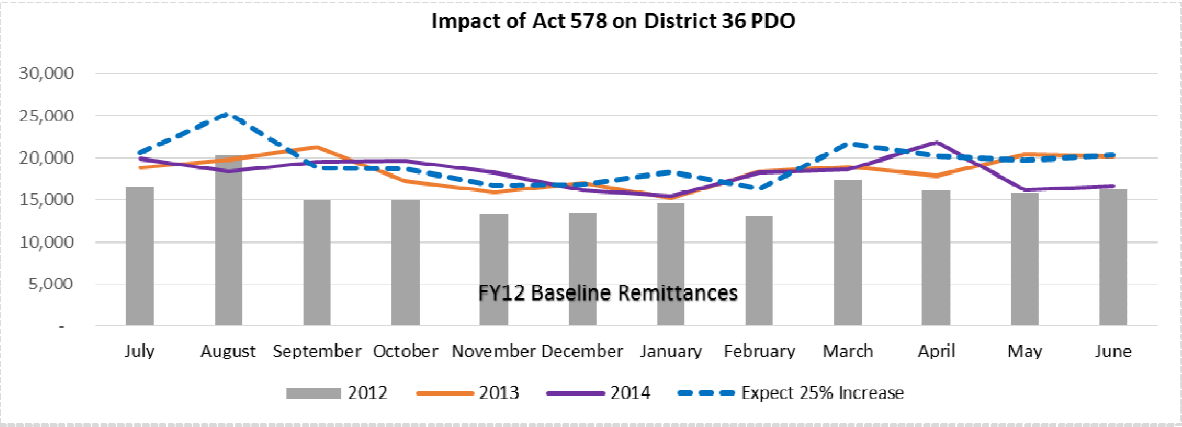
36TH JUDICIAL DISTRICT

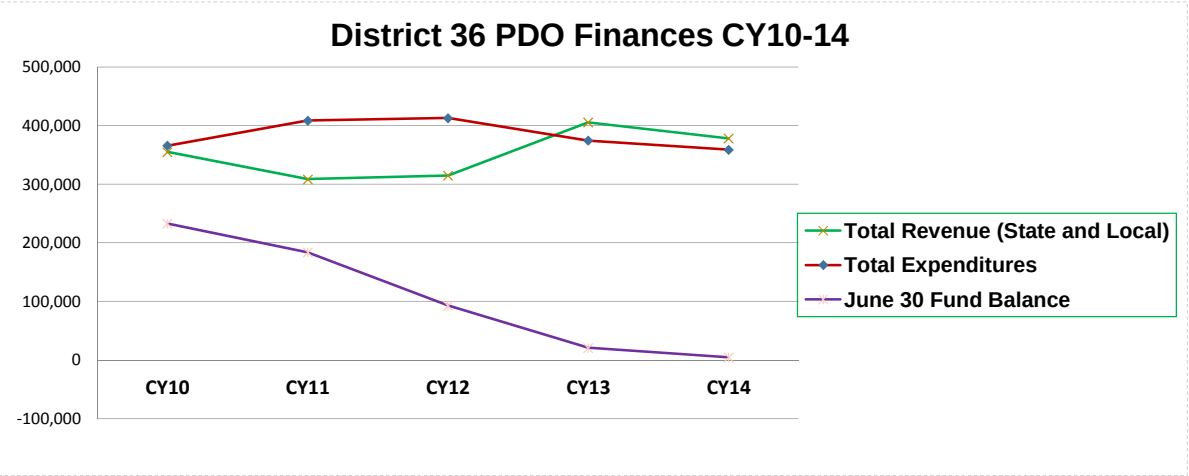
During calendar year 2014, the 36th Judicial District Public Defenders Office handled 879 cases. The office received $378,249 in total revenues to handle these cases, approximately 75% of which came from local funding. This funding was derived primarily from traffic tickets and special court costs.

With the exception of a few anomalies, the 36th Judicial District has generally failed to realize the 25% increase in local funds that was expected to materialize as a result of Act 578 (2012).

The 36th Judicial District office's expenditures exceed the office's revenues except in CY13 and CY14 where revenues very slightly exceed expenditures. While it is too early to project when the 36th Judicial District office will exhaust its fund balance, without an increase in revenues or reduction in expenditures, the office will continue to deplete its fund balance eventually becoming insolvent.



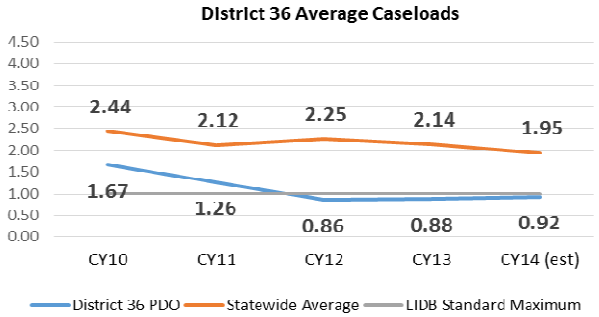




BEAUREGARD PARISH

David L. Wallace
District Defender
518 North Pine Street
DeRidder, LA 70634
337-462-8891

In the 36th Judicial District, public defense attorneys make an average annual salary of $48,569 while maintaining caseloads near the recommended caseload limit for each attorney.



CAPITAL REPRESENTATION

Since 2009, there have been no new capital prosecutions in the 36th Judicial District.

However the district has no local capacity for capital prosecutions and is completely reliant on program offices for representation.

Without the contract programs, capital cases cannot be tried in the 36th Judicial District due to a lack of capitally certified attorneys and/or funding to support capital services in the District Office.

The 36th JDC Public Defenders' Office

Parish(es) & Seat(s)	Beauregard - DeRidder
Population	35,654
Juvenile Population	9,295
District Defender	David L. Wallace
Years as District Defender	6
Years in Public Defense	32
Office Manager	Rosie Kolarik
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Cathy Lopez, Data Entry Clerk & Inmate Liaison
Primary Office Street Address	518 North Pine Street
City	DeRidder
ZIP	70634
Primary Phone	337-462-8891
Primary Mailing Address	PO Box 489, DeRidder, 70634
Primary Fax Number	337-462-3810
Primary Emergency Contact	David L. Wallace
Primary Emergency Phone	337-462-0473 office
Secondary Emergency Contact	337-462-8891 office
Secondary Emergency Phone	337-462-2144 office
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	David L. Wallace
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	300 Month (Utilities Only)
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Yes
Courts and Locations	36th Judicial District Court, Divisions A & B, P.O. Box 1148, DeRidder, 70634
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	(2) Two Divisions: Division A - Judge Martha A. O'Neal; Division B - Judge C. Kerry Anderson. Judges rotate on a monthly basis between civil and criminal dockets.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	The presiding Judge issues an Appointment of Counsel Order or Assigns the client to the PDO at the 72 hour hearing, which is noted on the "Notice of Custody Order" either of these are forwarded to the PDO for assignment of counsel on a rotational basis.

Name of Adult Detention Facilities in This District	C. Paul Phelps Correctional closed on 11/01/2013. The only adult facility in this parish is the Beauregard Parish Jail.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Avoyelles-Simmesport Women's Detention Ctr., Simmesport, LA Parish females are often housed there due to overcrowding.
Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Youth Center 3565 Highway 71 Coushatta, LA; Calcasieu Parish Juvenile Detention Center Lake Charles, LA; The District used the St. James Juvenile Detention Center until its closure in June, 2013, and since then juvenile clients have been housed in Bridge City Center for Youth in Bridge City, Louisiana.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	This causes lack of access to clients, as well as additional expense and time traveling to these facilities. Ware Youth Center – 225 miles roundtrip; Calcasieu Juv. Center – 105 miles roundtrip; St. James Youth Ctr – 430 miles roundtrip.
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	No. Officers are in court room and holding room if juveniles are in custody.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	Upon arrest clients are only allowed one phone call to a bondsman only. Often clients are denied phone access and/or knowledge of bond amount if any has been set.
District Attorney	New DA as of 01/12/15 - Jame R. Lestage
Chief Judge of Criminal District Court	Martha Ann O'Neal
Juvenile Court Judges (Specify District of City Court)	Same as above
Drug Court Judges	Same as above
Mental Health Court Judges	Same as above
Other Specialty Court	None
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Judge, based upon application completed by defendant and interview conducted by Judge.
When is Assignment/Appointment of Counsel Made?	Judge assigns PDO within 72 hours of arrest, at arraignment or other court hearing.
Initial Client Intake Conducted By Whom? (Name and Title)	Cathy Lopez, PDO Liaison
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes

Brief Explanation of Intake Process	Application completed by client, $40 fee paid to Ms. Lopez at arraignment, or paid at office in person at a later time. Application is then presented to the Judge who interviews the client, determines indigency and amount of fees to be paid to the PDO. Judge then signs and forwards an "Appointment of Counsel Order" to the PDO. For incarcerated clients, Ms. Lopez meets with client at jail to complete the application; she submits the application to the presiding Judge at the time of the 72 hour hearing. Judge completes Notice of Custody Order to either deny or approve. Ms. Lopez brings the completed order to the PDO. PDO makes assignment and advises Ms. Lopez what attorney will represent what client. Ms. Lopez then meets with client within 24 hours to advise them who their attorney is as well as conducting the initial interview and advising client of their rights, and contact information for their counsel.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	660
How Many Application Fees Were Waived?	0
How Many Application Fees Were Reduced?	0
Total Application Fee Dollars Collected in 2014	10,049
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	Probation & Parole collects fees after conviction of defendants.
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	215,457
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Appointment of Counsel Order signed by Judge; notes the application fee as well as any ordered amount.
Who Collects the Assessed Court Fees?	State Probation Office if client placed on Felony Probation. Local office if misdemeanor case. Louisiana District Probation Offices forward collected fees to our office via U. S. mail.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Fees collected in office are given a written receipt as well as receipt from PDO database. Sheriff's Office, Civil Division.
Who Remits the Court Fees Collected?	District Attorney – Bond Forfeitures; Sheriff's Office provides a "break-down" of fees with each payment.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	District Attorney also provides name, total bond amount, and amount allotted to PDO with each payment.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	

Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Determined by District Judge
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Application for court appointed counsel filled out by applications & final determination of fees by Judge(s).
Who Collects the Assessed Partial Payments?	PDO Office if paid before conviction. Probation & Parole after conviction.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Probation & Parole sends money orders from defendants.
Who Remits the Partial Payments Collected?	Defendants individually before conviction and Probation & Parole after conviction.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Letter from Probation & Parole along with payment.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	35,613
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted - yes; Criminal Practice - yes; Private Practice Policy - yes.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Not at this time.
Primary Immediate Needs	Funding for experts & all other expenses.
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	Unknown
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	No
Immediate Critical Issue Areas	Funding
Long-Term Critical Issue Areas	Funding
Please List All New Hires in 2014 (Name and Title)	Elizabeth B. Carr & Shanta Tomeka Gilbert
Please List All Promotions in 2014 (Name and Title)	None
2014 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2015	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes, as needed or as requested.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Director, Individual Attorneys, Support Staff; Individual Defenders supervise their assistants in their offices.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	District Director, Office Manager, Clerk

Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	None
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	None
Regular Meetings for Any Staff, Please Describe	None regular, meetings held as needed
Number of NEW capital cases in CY14 handled by your office	0
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	0
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	All referred to Appellate Counsel
Number of Writs Your District Handled in 2014	2
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	All District Defenders are experienced in Juvenile Defense. Clients are assigned on a rotational basis just as adult cases are.
Please Provide the Names of All State Representatives and Senators from Your District	Senator – John R. Smith; Representative Dorothy S. Hill; Representative James K. Armes III; Representative Michael E. Danahay; Representative Brett F. Geymann.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	We constantly work to get bonds set on individuals (even misdemeanor) some may get set several days later, but the jail doesn't get them in and tell the client the amount so they can bond. Also, clients are only allowed one phone call and only to a bondsman. Clients are not allowed to contact a family or friend to assist them. PDO staff has to take the initiative to contact City PD or Sheriff, then Judge to try to get a bond set, this is even on Disturbing the Peace charges etc.
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	Our staff meets with the client within 24 hours of appointment to advise them of their rights, who their counsel is and how to contact him/her. Staff makes phone calls for client to contact family for bond assistance or to ask them to bring items the clients that are allowed at the jail.

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
None	

Part-Time Contract Attorneys	**Contact Information**
David L. Wallace	337-462-8891
Mitchel M. Evans, II	337-462-5225
Jodi C. Andrews	337-460-4987
Elizabeth B. Carr	337-462-8891

Shanta Tomka Gilbert	337-202-1871
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Rosie Kolarik	337-462-0473
Paul Lopez	337-463-4700
Cathy Lopez	337-462-8891

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Rosie Kolarik
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	x
Windows 7	
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	x
Microsoft Office 2010	
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	
Quicken	x
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	x
Internet Explorer 9	
Firefox	
Google Chrome	x
Other	

HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	
DVD	
VCR	
Desktop PCs	1
Laptops	1
Video Cameras	
Digital Cameras	
Video Conferencing Systems	
B&W Laser Printers	1
Color Printers	
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	x
Broadband	
No Internet Connection	
Connection Speed:	DSL
Provider Name:	AT&T
Email Provider:	AT&T
Please list any software or computer equipment in which you need training:	

36th District Defender Office CY 2014 Caseloads & Outcomes

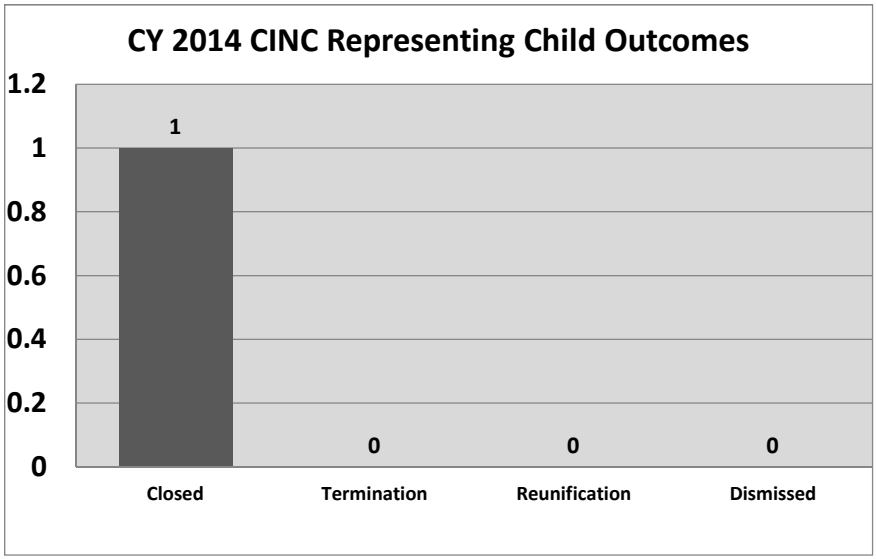
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	1	1	1	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	49	30	35	84	0	6	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	6	3	3	9	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	8	5	2	10	N/A	N/A	3	0	2	0	N/A	N/A	0	0	0
Delinquency Felony	6	8	5	11	N/A	N/A	11	0	1	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	309	277	95	404	N/A	N/A	261	8	128	0	0	0	0	3	3
Adult Felony Non-LWOP**	243	198	104	347	N/A	N/A	168	25	109	0	0	2	0	0	2
Adult LWOP	3	6	7	10	N/A	N/A	4	2	7	0	0	1	0	0	1
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	2	2	0	2	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	1	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

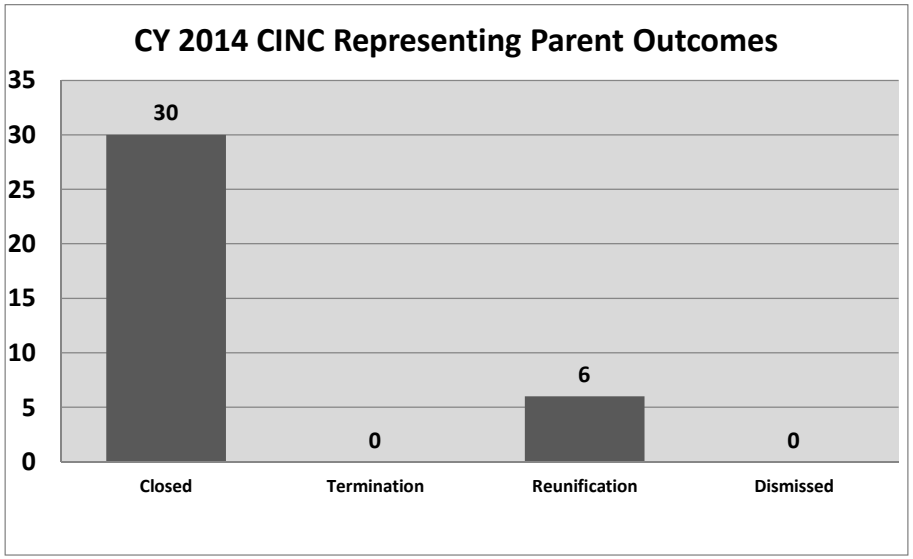
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

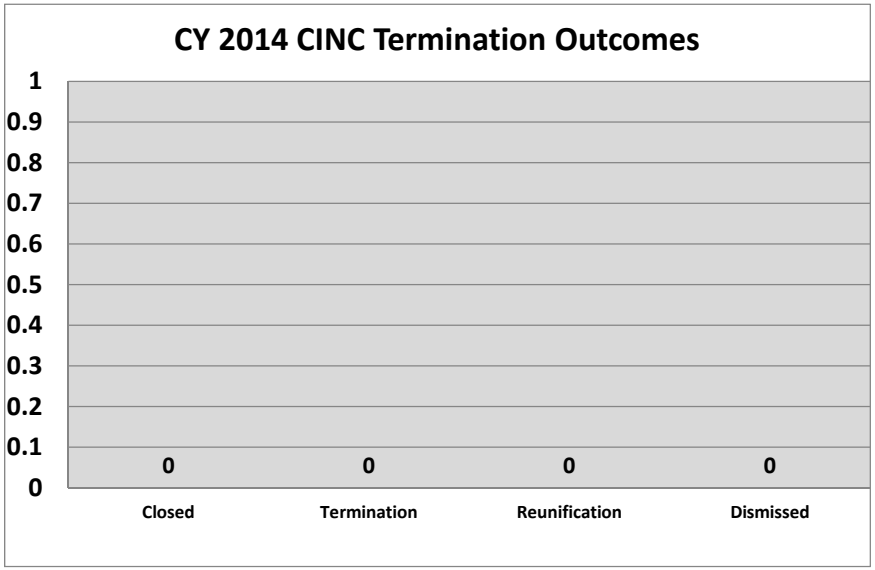
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

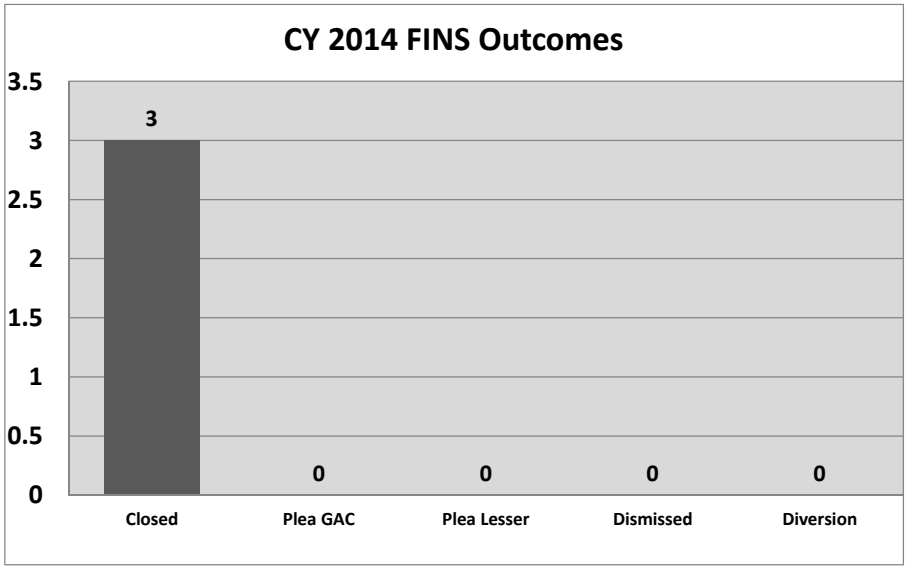
****Life Without Parole**

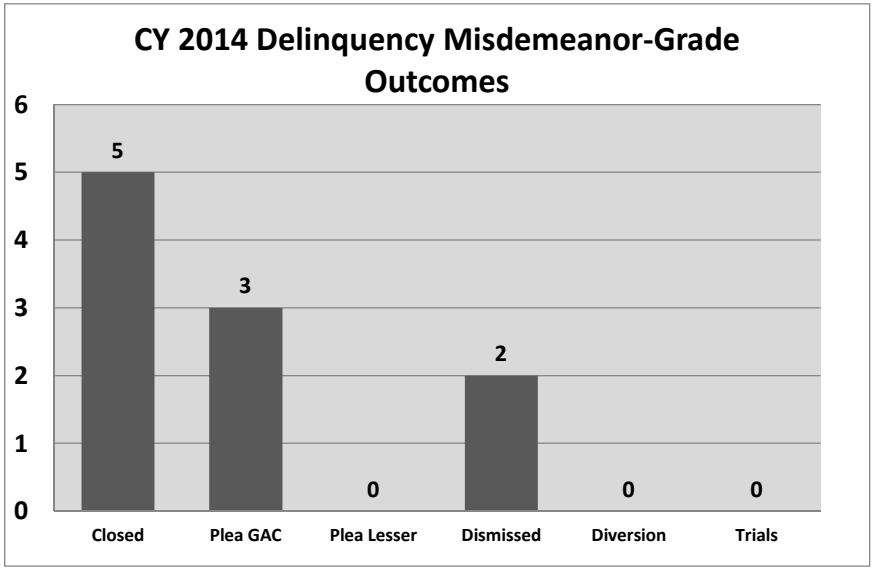
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

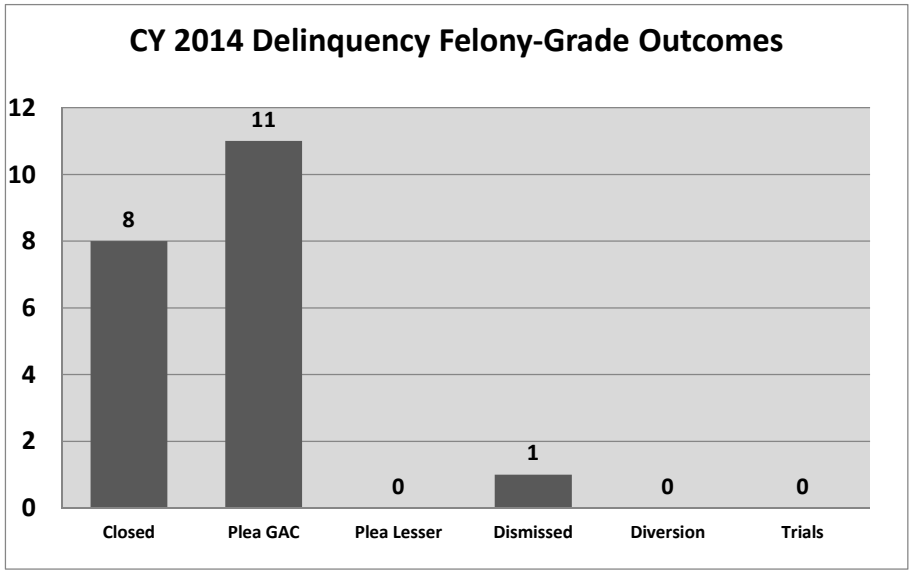

CY 2014 CINC Representing Child Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
Closed
Termination
Reunification
Dismissed

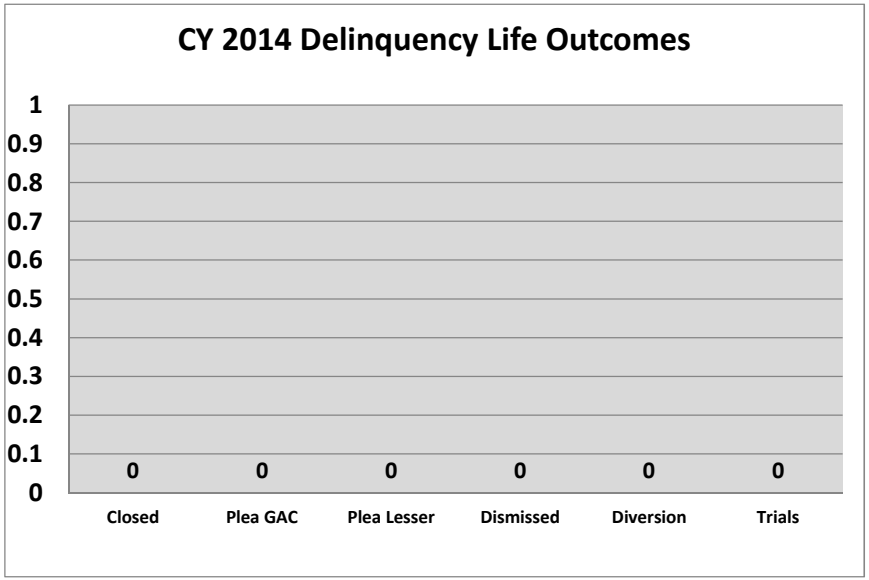

CY 2014 CINC Representing Parent Outcomes
35
30
25
20
15
10
5
0
30
0
6
0
Closed
Termination
Reunification
Dismissed

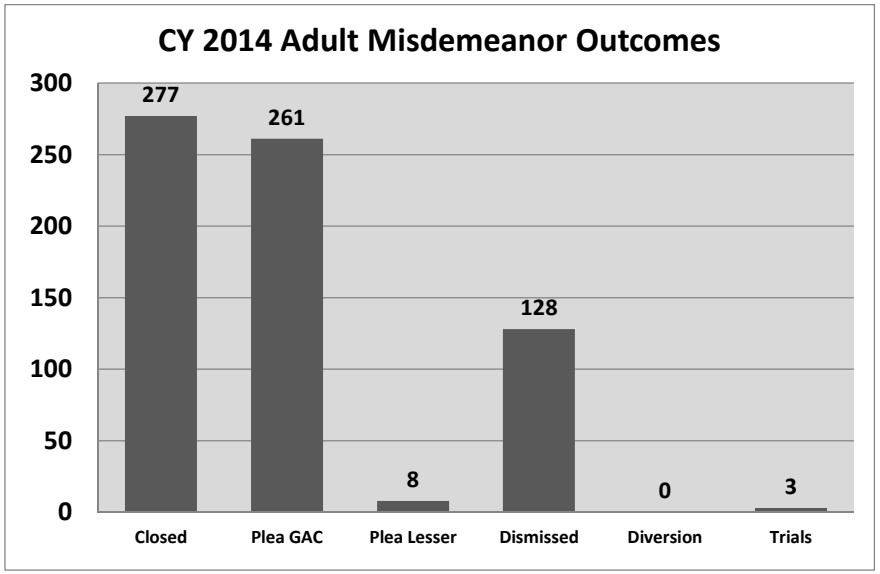

CY 2014 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

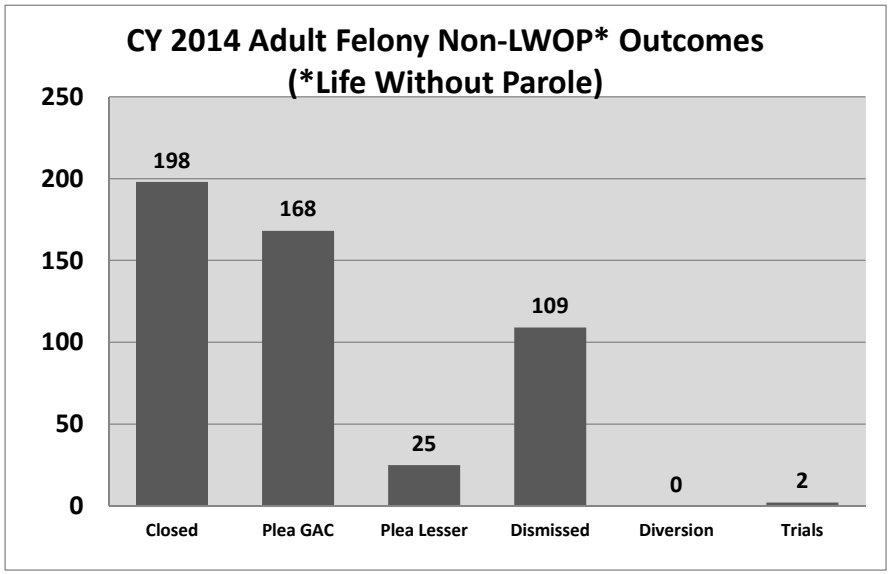

CY 2014 FINS Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

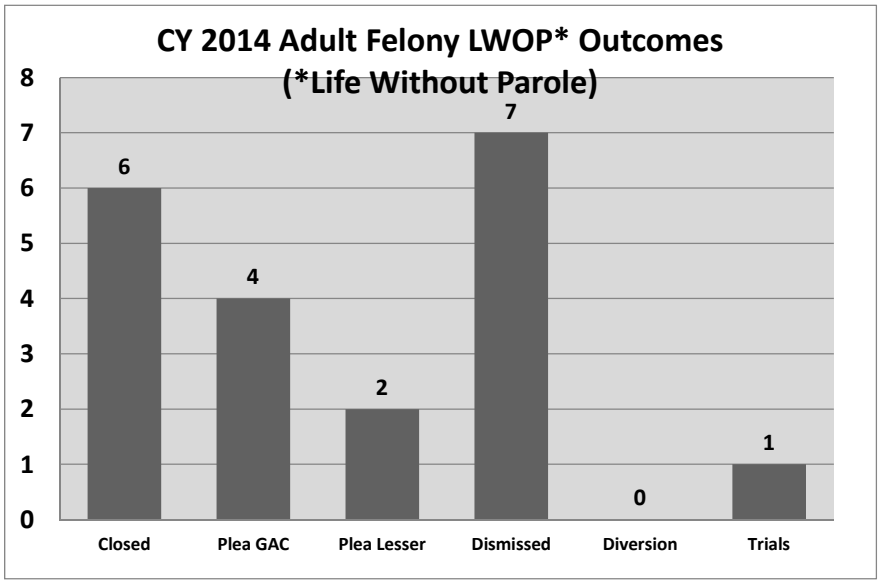

CY 2014 Delinquency Misdemeanor-Grade Outcomes
6
5
4
3
2
1
0
5
3
0
2
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

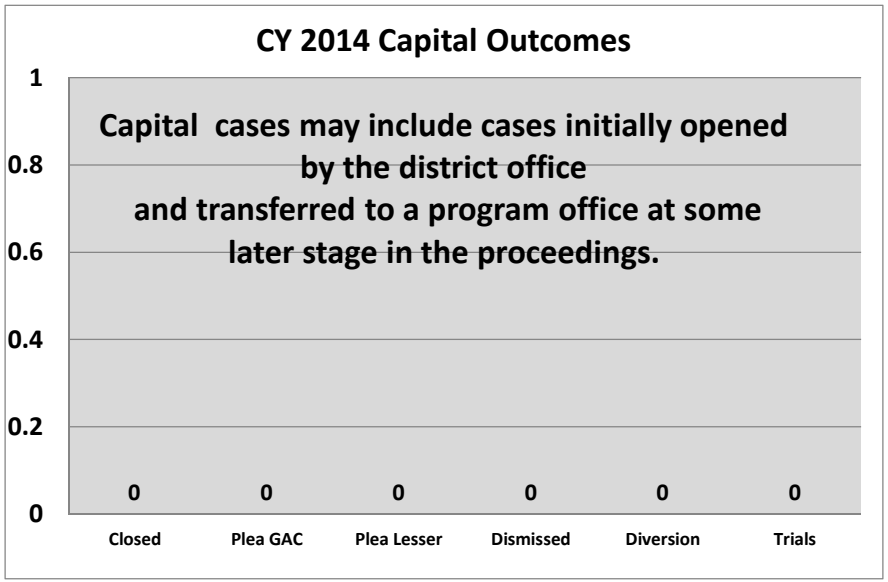

CY 2014 Delinquency Felony-Grade Outcomes
12
10
8
6
4
2
0
8
11
0
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
300
250
200
150
100
50
0
277
261
8
128
0
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

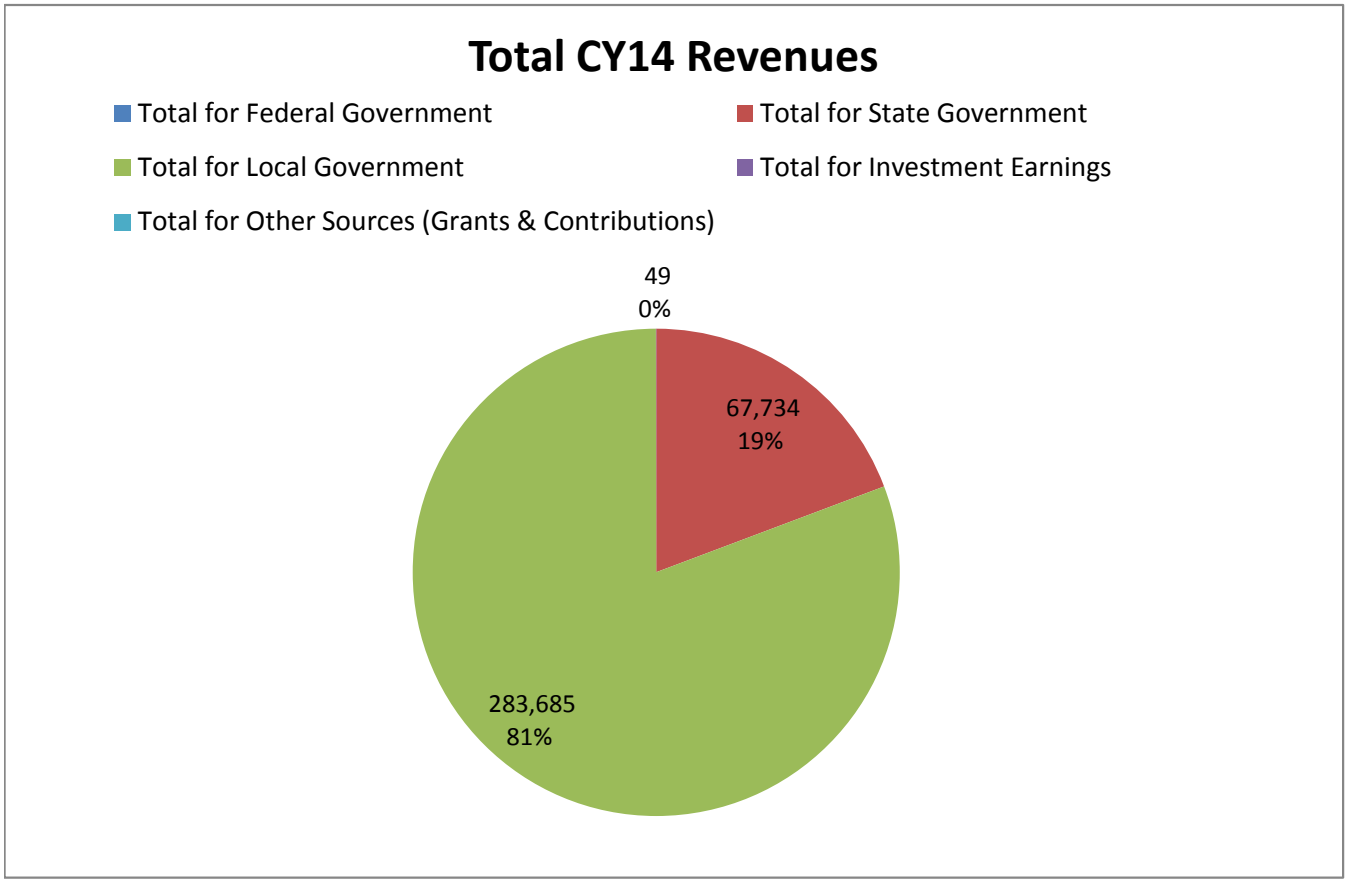

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
250
200
150
100
50
0
198
168
25
109
0
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

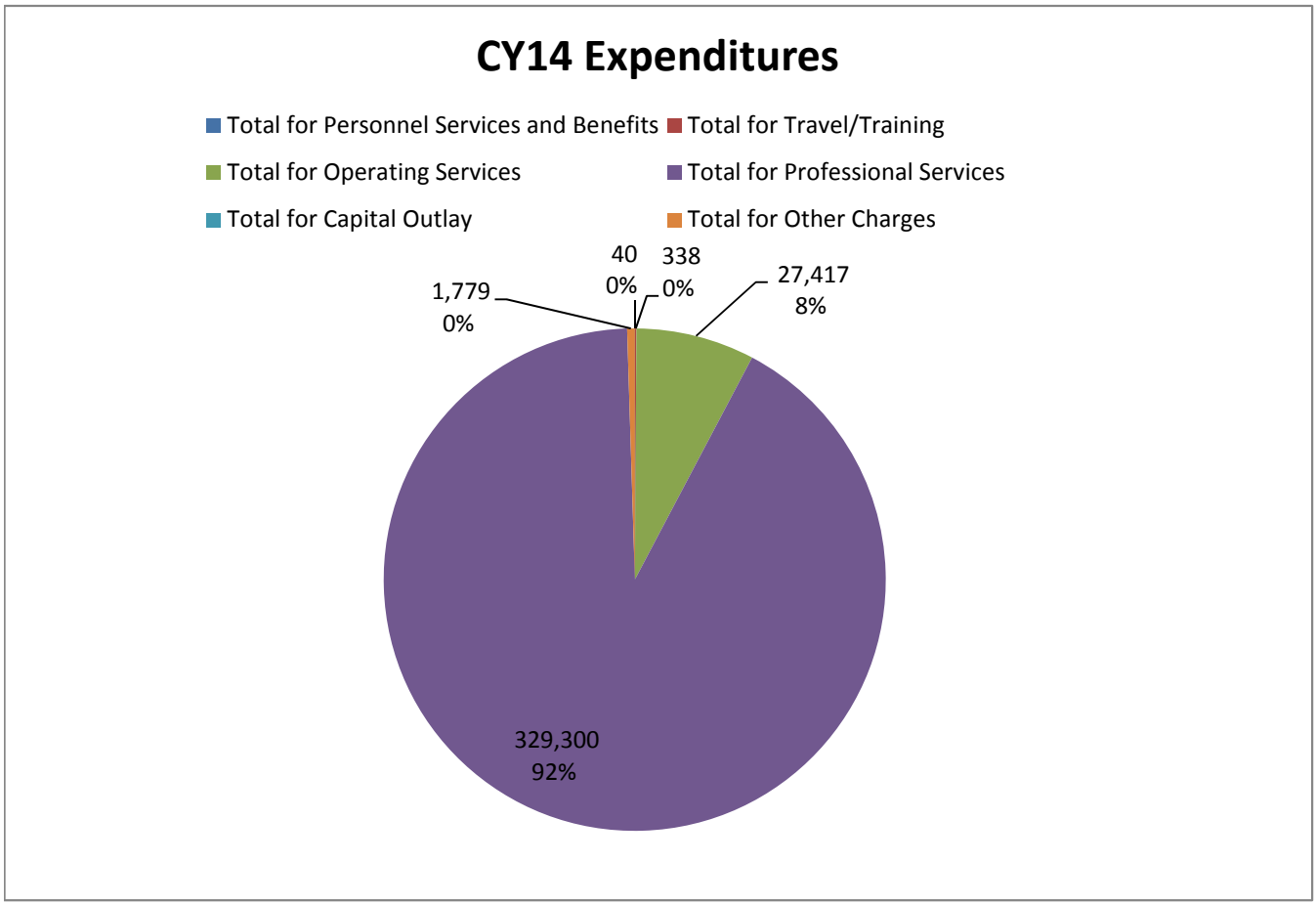

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
8
7
6
5
4
3
2
1
0
6
4
2
7
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

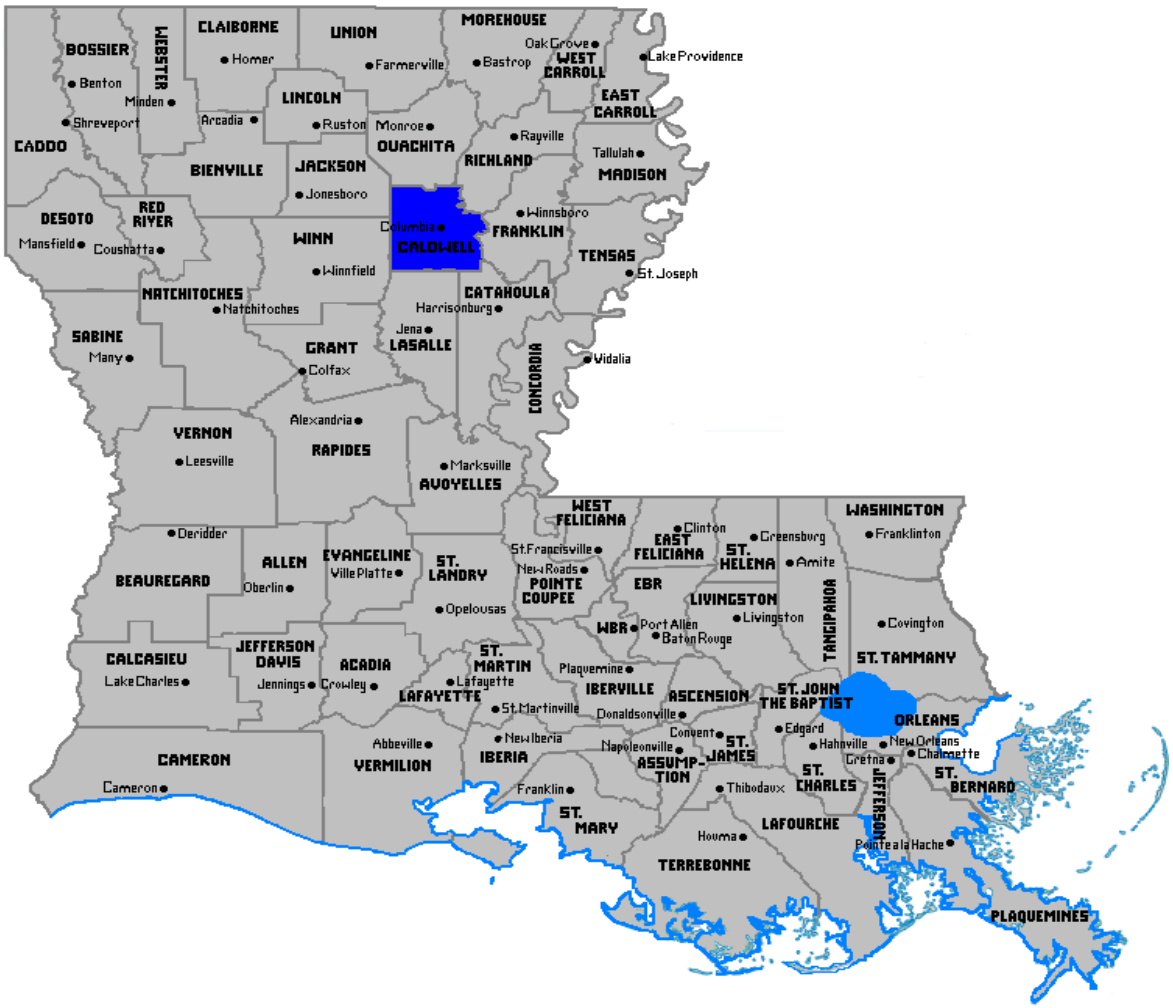

CY 2014 Capital Outcomes
1
0.8
0.6
0.4
0.2
0
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 36 CY2014	Total CY2014
District Defender: David Wallace	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	14,562
District Assistance Fund (DAF)	53,172
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	67,734
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	17,351
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	5,033
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	36,868
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	178,589
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	215,457
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	10,049
Partial Attorney Fees Reimbursements [as per 15:176]	35,619
Other Reimbursements	176
Other Local Income -List source(s)	-
Total for Charges For Services	45,844
Total for Local Government	283,685
Investment Earnings	
Interest Income	49
Other Investment Income - List source(s)	-
Total for Investment Earnings	49
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	351,468

District 36 CY2014	Total CY2014
District Defender: David Wallace	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	-
Accrued Leave	-
Payroll Taxes	-
Hospitalization and Disability Insurance	-
Retirement	-
Other	40
Total for Personnel Services and Benefits	40
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	338
Total for Travel/Training	338
Operating Services	
Advertisements	-
Workers' Compensation	-
Insurance - Malpractice	4,405
Insurance - Auto/Physical Liability	155
Insurance - Other	1,064
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	192
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	3,386
Dues and Seminars	385
Law Library/Journals/Subscriptions	16,966
Office Supplies	865
Total for Operating Services	27,417
Professional Services	
Audit/Accounting Expense	5,600
Contract Clerical	15,500
Expert Witness	-
Investigators	74,700
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	2,500
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	68,500
Contract Attorneys - all other	162,500
IT/Technical Support	-
Total for Professional Services	329,300
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	1,779
Total for Other Charges	1,779
Total for EXPENDITURES	358,874


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
49
0%
67,734
19%
283,685
81%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
40
0%
338
0%
1,779
0%
27,417
8%
329,300
92%



The 37TH Judicial District Public Defenders' Office

Caldwell (Columbia)

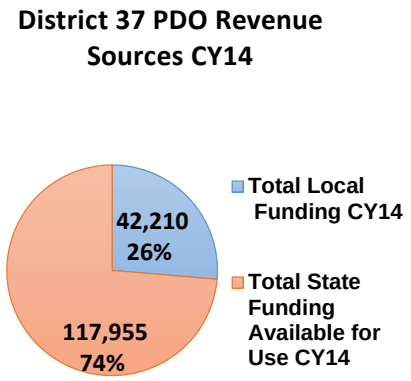
District Defender: Louis Champagne
301 Wall Street
Columbia, LA 71418
(318) 649-2626

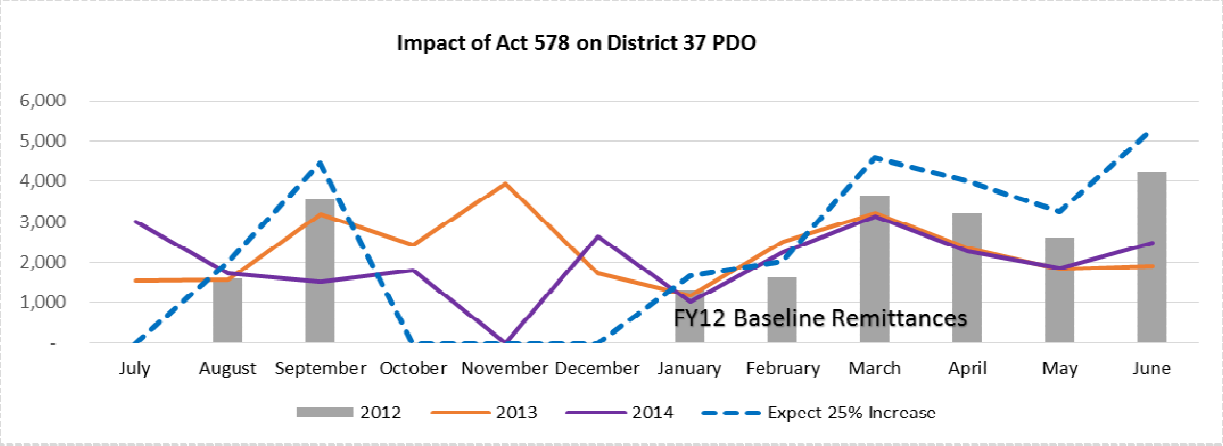
37TH JUDICIAL DISTRICT

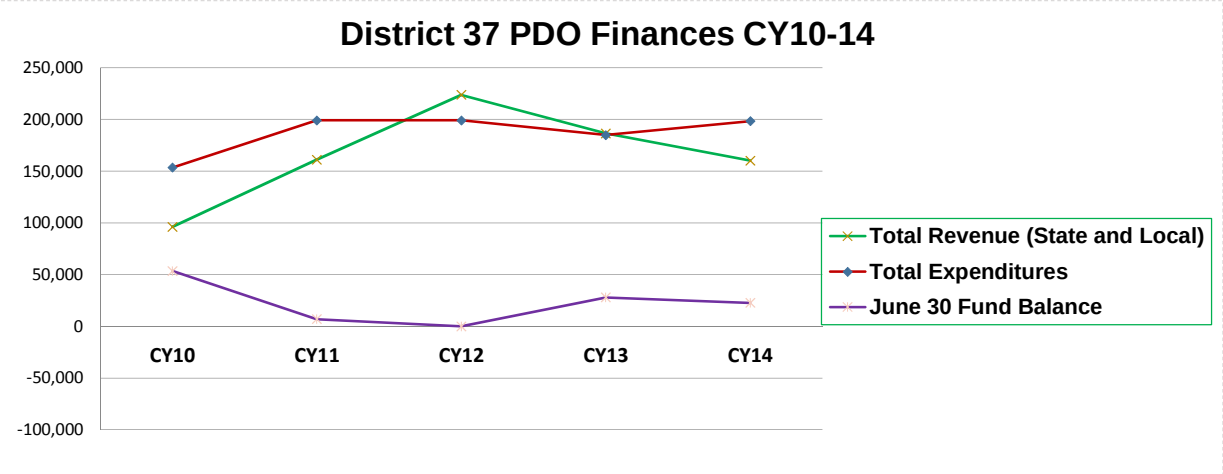
During calendar year 2014, the 37th Judicial District Public Defenders Office handled 639 cases. The office received $160,164 in total revenues to handle these cases. As local funding is largely insufficient, approximately 74% of revenues came from state funding.

With the exception of those months when no local funds were remitted in the baseline year of 2012, the 37th has generally failed to realize the 25% increase in local funds that was expected to materialize as a result of Act 578 (2012).

The 37th Judicial District office has nearly exhausted its fund balance while CY14 local revenues are in decline. Without a significant increase in revenues or reduction in expenditures, the office is expected to become insolvent toward the end of FY15.





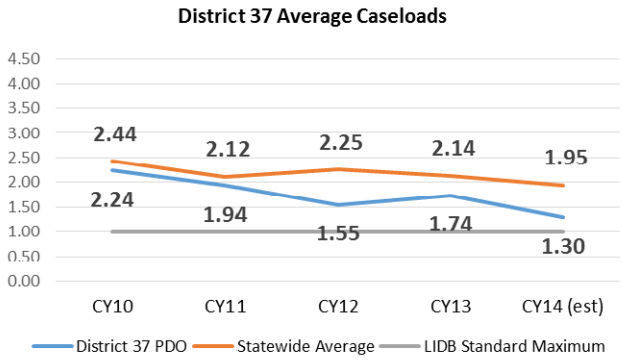


CALDWELL PARISH

Louis V. Champagne
District Defender
301 Wall Street
Columbia, LA 71418
318-649-2626

In the 37th Judicial District, public defense attorneys maintain caseloads in excess of the recommended caseload limit for each attorney.

The 37th Judicial District is a rural district that handles only a small number of cases each year, making comparisons difficult. However, public defense attorneys have benefited from the training and supervision offered by LPDB.



CAPITAL REPRESENTATION

Since 2009, there have been no new capital prosecutions in the 37th Judicial District.

However the district has no local capacity for capital prosecutions and is completely reliant on program offices for representation.

Without the contract programs, capital cases cannot be tried in the 37th Judicial District due to a lack of capitally certified attorneys and/or funding to support capital services in the District Office.

The 37th JDC Public Defenders' Office

Parish(es) & Seat(s)	Caldwell - Columbia
Population	10,132
Juvenile Population	2,374
District Defender	Louis Champagne
Years as District Defender	13
Years in Public Defense	17
Office Manager	Terri L. Graves
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Terri L. Graves
Primary Office Street Address	301 Wall Street
City	Columbia
ZIP	71418
Primary Phone	318-649-2626
Primary Mailing Address	P.O. Box 1029, Columbia, 71418
Primary Fax Number	318-649-0212
Primary Emergency Contact	Louis Champagne
Primary Emergency Phone	318-649-2626
Secondary Emergency Contact	Terri L. Graves
Secondary Emergency Phone	318-649-7046
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	No other addresses or phone numbers.
Other District Office Contact Personnel (Primary Only)	None
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Louis Champagne owns 1/2 of the office building and the Estate of Governor John J. McKeithen, owns 1/2 of the office building. IDB doesn't pay any rent, utilities, or any other office expenses at this time.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	1,400
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Day to day bookkeeping is handled in this office, however, our annual Audit is done by Mary Jo Finley, CPA.
Courts and Locations	37th Judicial District Court, Columbia, Louisiana
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	1
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Mixed Delivery
Name of Adult Detention Facilities in This District	Caldwell Correctional Center, Caldwell Parish Detention Center and Caldwell Parish Jail.

Name of Adult Detention Facilities Outside the District Which Hold Clients	Richland & Franklin - Women
Name of Juvenile Detention Facilities In This District	Swanson Center for Youth at Columbia, this facility is located in Columbia, however, the Parish is not allowed to hold juveniles there.
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Green Oaks - Ouachita Parish
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	Very rarely. If they are being held in detention at the time of juvenile hearing, the Office of Juvenile Justice officer brings them and they are in handcuffs.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	2014, but our district has a new district attorney which will take office on January 9, 2015.
Chief Judge of Criminal District Court	2014, but our district has a new district judge which took office on January 1, 2015.
Juvenile Court Judges (Specify District of City Court)	2014, but our district has a new district judge which took office on January 1, 2015.
Drug Court Judges	2014, but our district has a new district judge which took office on January 1, 2015.
Mental Health Court Judges	2014, but our district has a new district judge which took office on January 1, 2015.
Other Specialty Court	No
Name of Specialty and Brief Description:	None
Indigency Determined by Whom and How?	Chief Defender, Information from IDB Application.
When is Assignment/Appointment of Counsel Made?	72 hour hearing and sometimes when person comes for arraignment.
Initial Client Intake Conducted By Whom? (Name and Title)	Terri L. Graves, Legal Assistant; Billy Varnell, Investigator.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Billy Varnell handles all investigation and some intake. Terri L. Graves handles all intake and interviews with female prisoners.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	204
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2014	3,740
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	23,152

Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	A monthly statement is provided by the Caldwell Parish Sheriff Office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	A monthly statement is provided by the Caldwell Parish Sheriff's Office.
Who Collects the Assessed Court Fees?	CPSO & DOC probation and parole.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	A monthly statement is provided by the CPSO and probation and parole.
Who Remits the Court Fees Collected?	CPSO & DOC probation and parole.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	A monthly statement is provided by the CPSO and probation and parole.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	If ordered by the Judge - after a hearing to determine how much the defendant can afford. The Judge usually determines the amount owed to IDB.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	There is no accounting documentation, other than my receipt.
Who Collects the Assessed Partial Payments?	Those fees are collected by this office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	There is no accounting documentation, other than my receipt.
Who Remits the Partial Payments Collected?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	N/A
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	0
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	IDB attorneys can have a private practice but must devote majority of their time to IDB based on caseload.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Increase funding received to provide quality IDB defense.
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	Presently our office is in communication with the State Office regarding changes which we are proposing to make to our budget. Letters are presently being prepared to send to the Judge, District Attorney and other offices advising them of the potential restriction of services by the Public Defender Office.
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	No staff have been terminated. Ashley P. Thomas with our office was recently elected 37th Judicial District Judge. With his leaving our IDB office, Joseph W. Grassi has been employed to take his place.
Immediate Critical Issue Areas	None

Long-Term Critical Issue Areas	Having enough funding to provide quality IDB defense.
Please List All New Hires in 2014 (Name and Title)	Joseph W. Grassi, Contract Attorney
Please List All Promotions in 2014 (Name and Title)	None
2014 Media Coverage and/or Major Accomplishments	Our proceeds from the LACE program ceased as of July, 2014. 2014 was an election year and a new district attorney was ultimately elected. Unless the new DA continues that program, this income will cease permanently. We received approximately $8,950.00 in proceeds from the LACE program in 2014.
Number of Expected New Attorney Hires in 2015	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes, in office training on Motions, Trials, and all other aspects of legal representation is provided. The attorneys also meet to discuss cases.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	None at this time.
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Louis meets with attorneys and staff on a daily basis to discuss status of cases and review work product.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	None
Please Attach Your Office Organizational Chart	Yes
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	Monitor cases for compliance with state guidelines.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No
Regular Meetings for Any Staff, Please Describe	Yes, meet on weekly basis
Number of NEW capital cases in CY14 handled by your office	None
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	None
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2014	None
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Juvenile Attorney, Dina Domangue, handles all juvenile cases. Our juvenile is handled by the 4th JD IDB office in Monroe.
Please Provide the Names of All State Representatives and Senators from Your District	Representative Steven E. Pylant and Senator Neil Riser.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	2014 was an election year. Because of the pending elections, the LACE tickets stopped and there is still political turmoil between the District Attorney, Mark McKee and the Sheriff Office.

What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	Mandatory attendance to CLE provided by IDB.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Champagne, Louis V.	318-649-2626
Thomas, Ashley P.	318-649-2626
Joseph W. Grassi	318-649-2626
Part-Time Contract Attorneys	**Contact Information**
None	
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Graves, Terri L.	318-649-2626
Varnell, Billy	318-649-2626

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Terri L. Graves
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	
Windows 7	x Professional
Windows Vista	
Windows Server 2000/2003/2008	x
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	Abacus
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	x
Microsoft Office 2010	
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	12
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	x
Internet Explorer 7	x
Internet Explorer 8	
Internet Explorer 9	10 & 11
Firefox	x
Google Chrome	x
Other	

HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	
DVD	
VCR	
Desktop PCs	3
Laptops	3
Video Cameras	
Digital Cameras	1
Video Conferencing Systems	
B&W Laser Printers	4
Color Printers	
Wireless Cards	
Smartphones (Funded by Office)	2
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	IP DSL
No Internet Connection	
Connection Speed:	18 meg
Provider Name:	AT & T
Email Provider:	AT & T, America Online & Yahoo
Please list any software or computer equipment in which you need training:	None

37th District Defender Office CY 2014 Caseloads & Outcomes

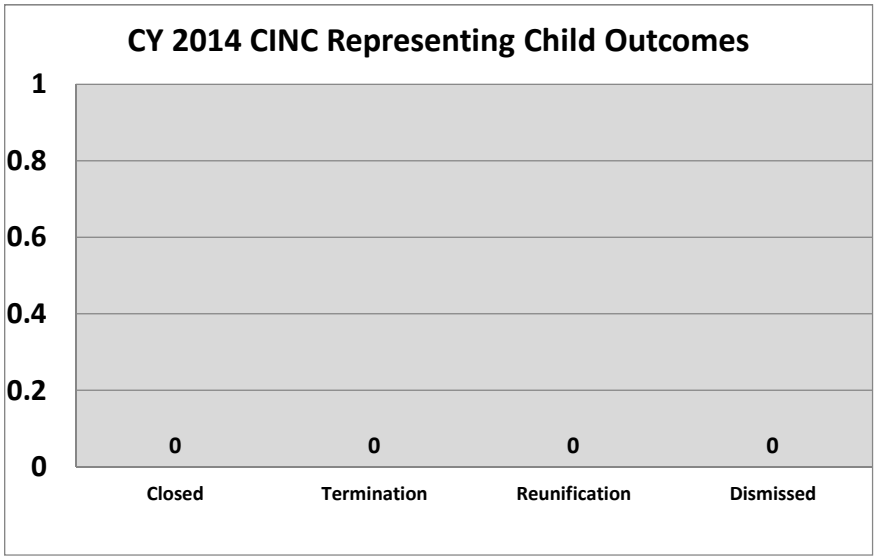
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Delinquency Felony	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	241	224	101	342	N/A	N/A	53	4	173	0	0	0	0	0	0
Adult Felony Non-LWOP**	204	185	93	297	N/A	N/A	97	5	124	0	0	0	0	0	0
Adult LWOP	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

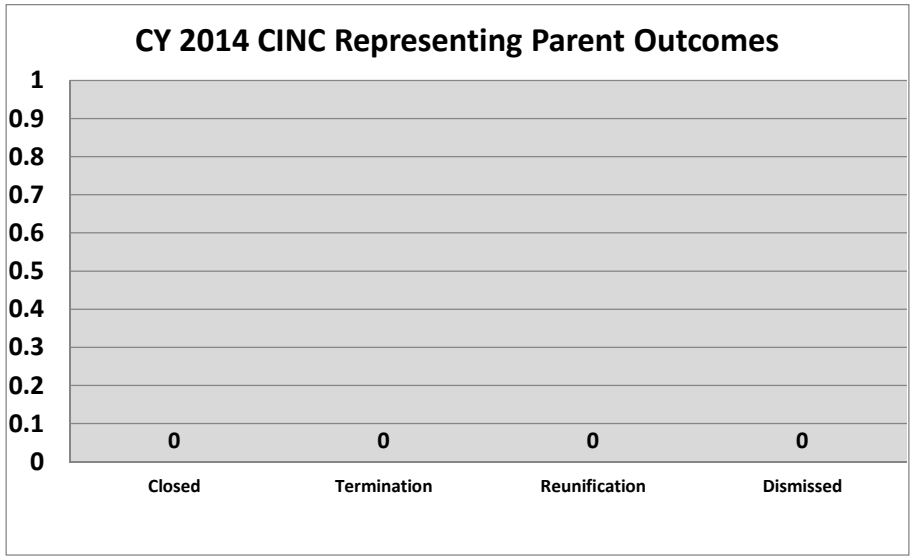
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

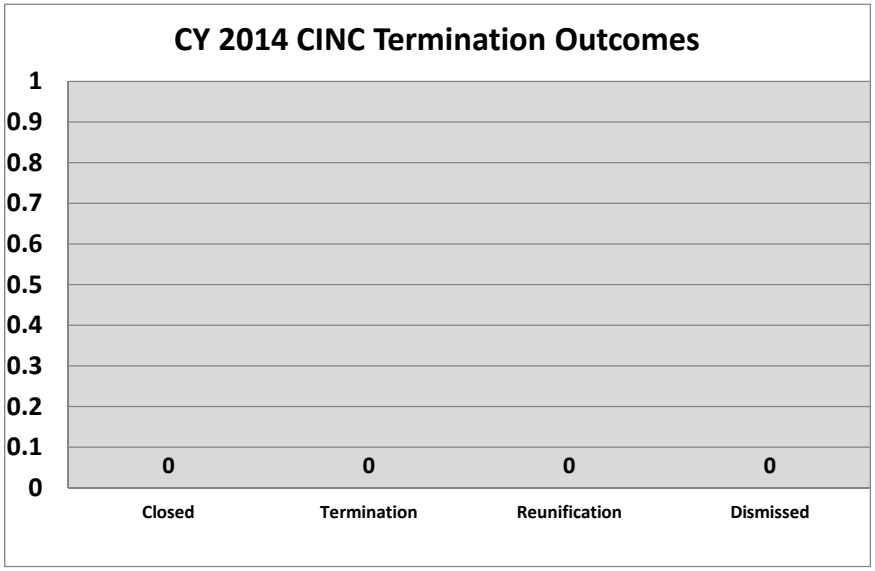
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

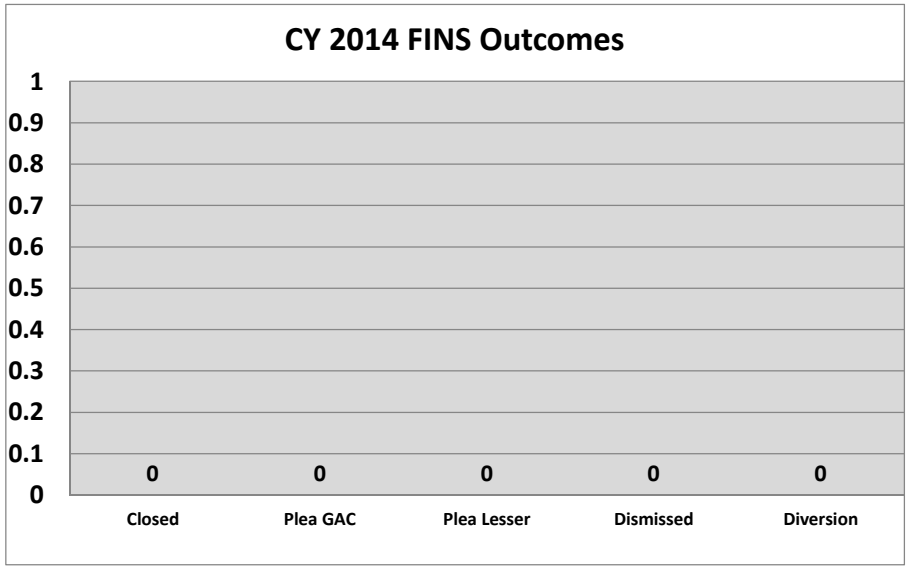
****Life Without Parole**

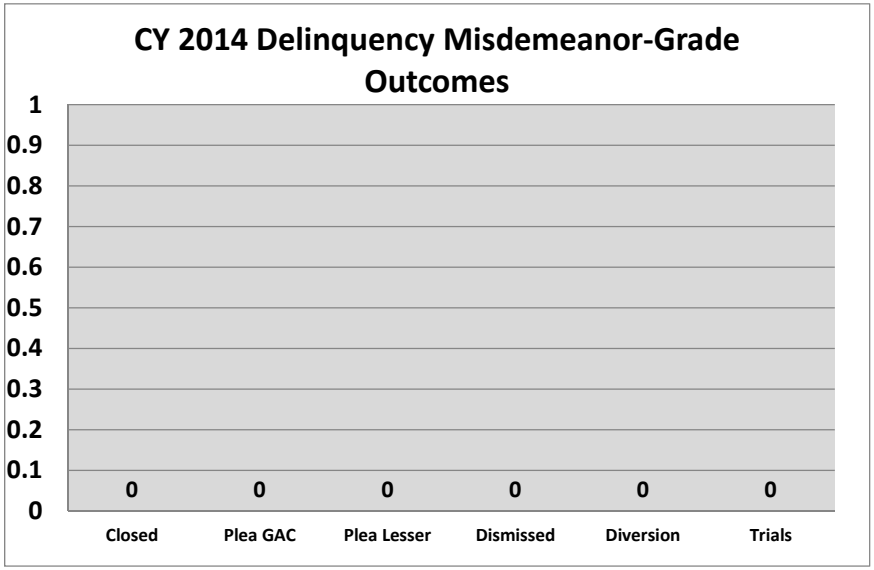
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

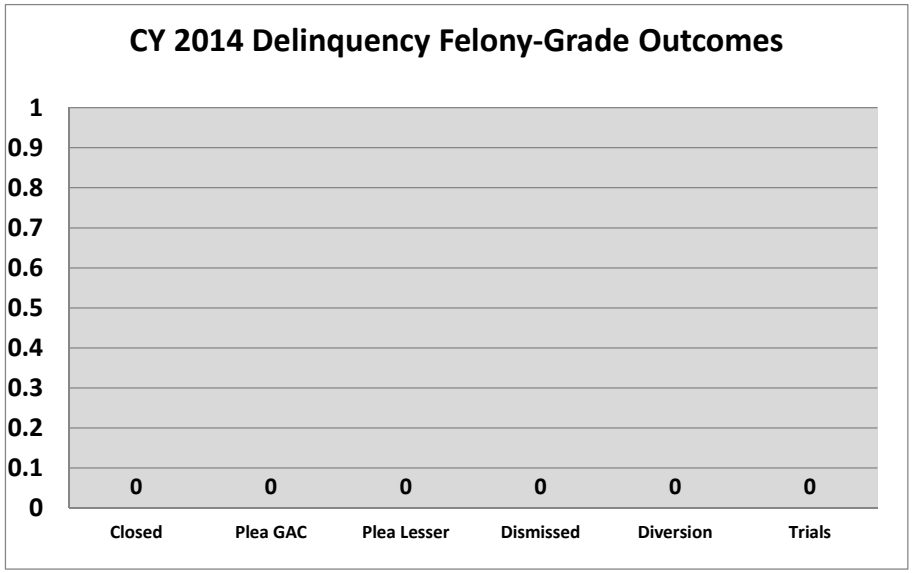

CY 2014 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

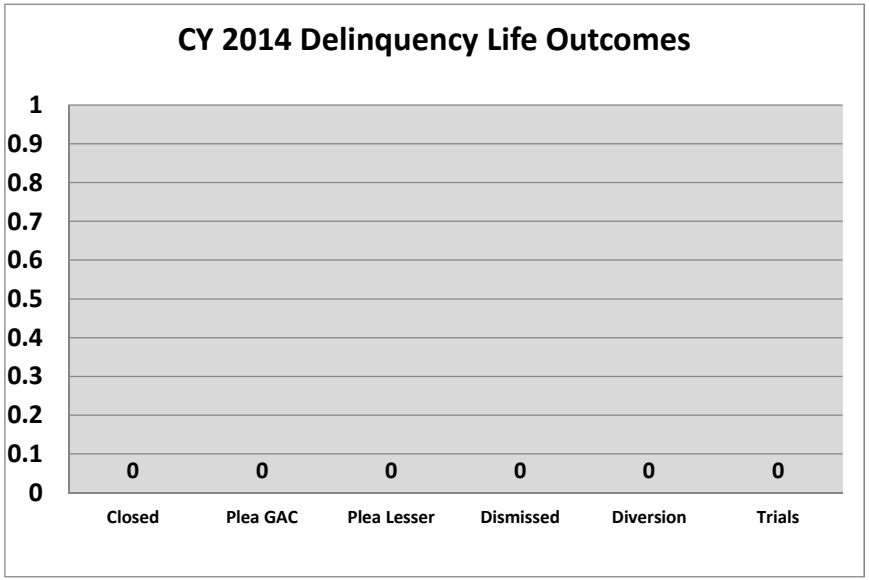

CY 2014 CINC Representing Parent Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

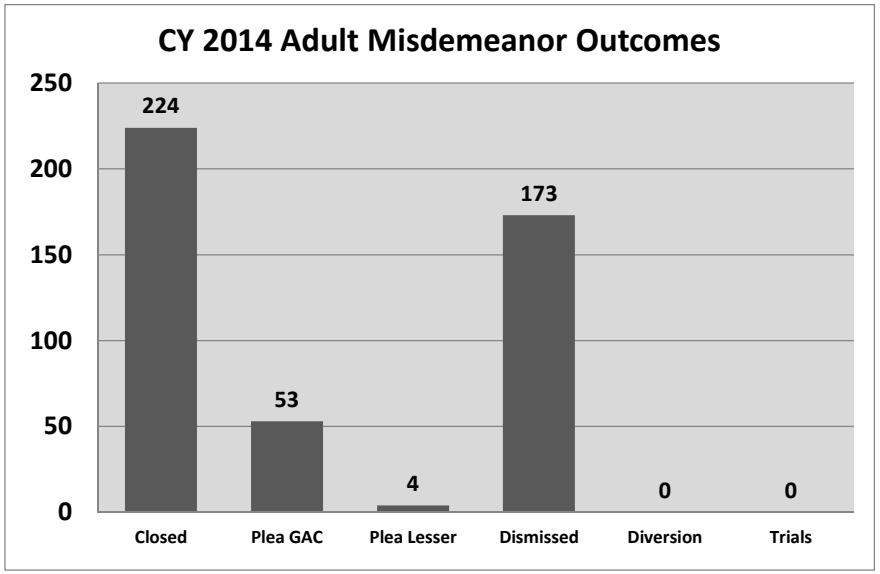

CY 2014 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

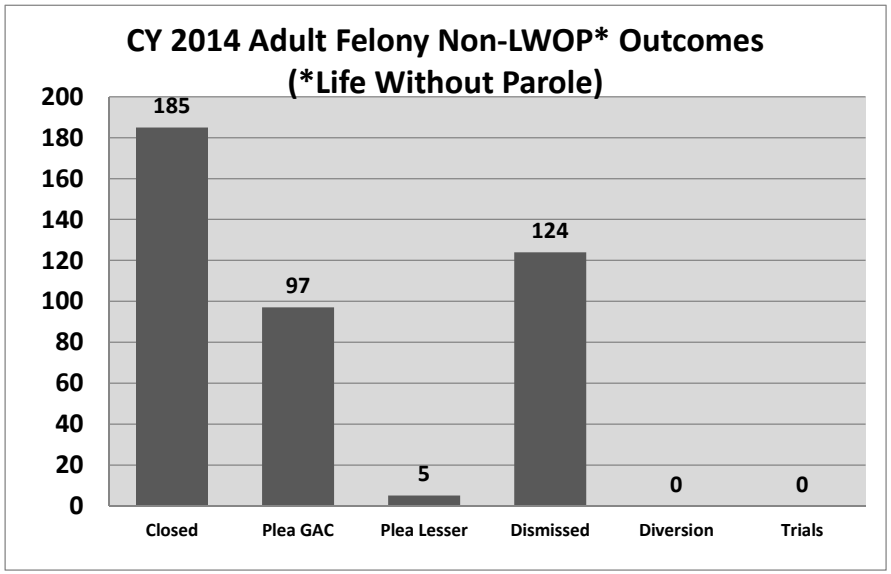

CY 2014 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

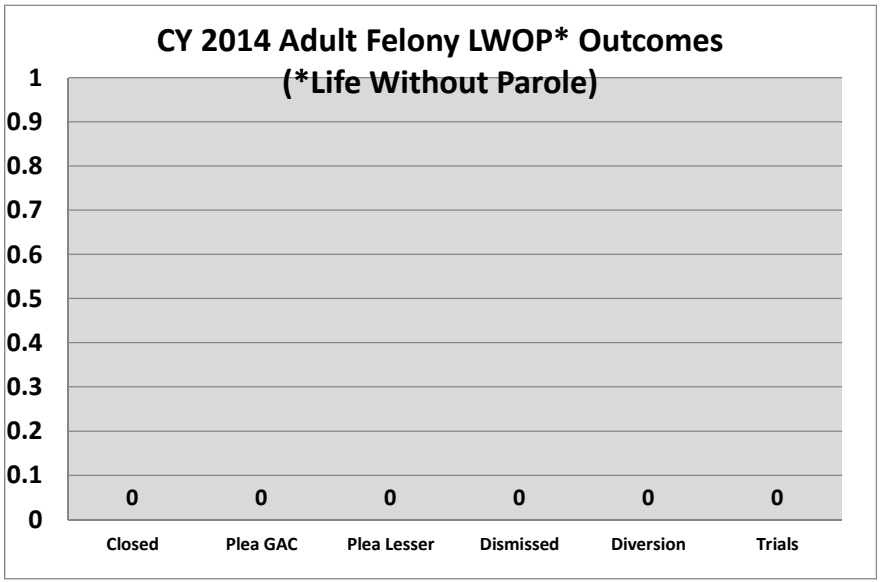

CY 2014 Delinquency Misdemeanor-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

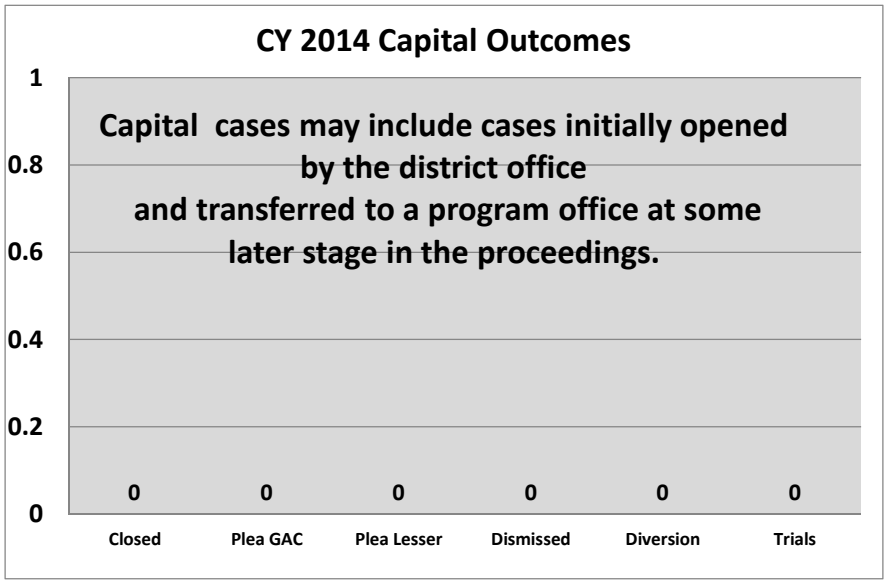

CY 2014 Delinquency Felony-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
250
200
150
100
50
0
224
53
4
173
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

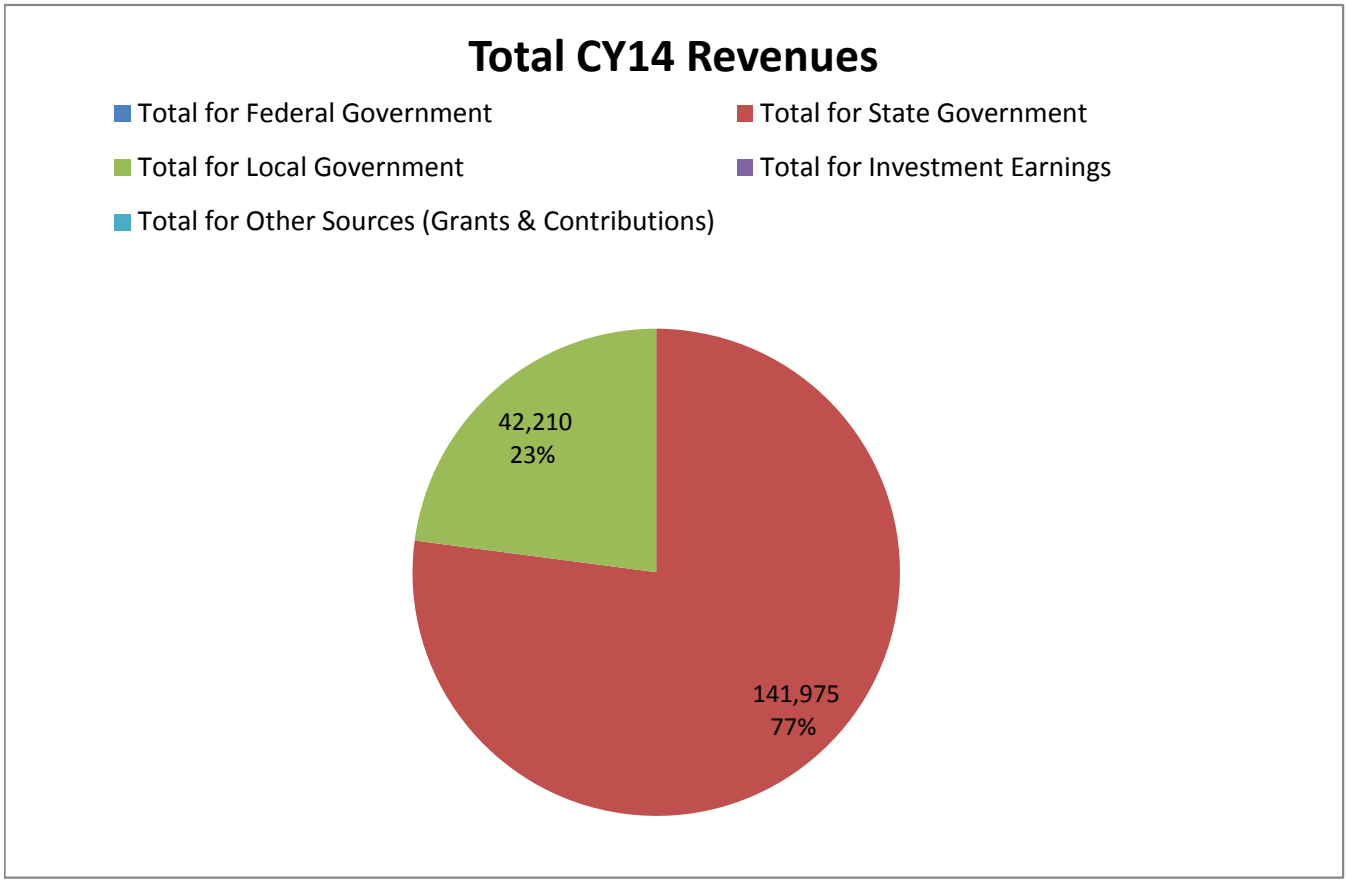

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
200
180
160
140
120
100
80
60
40
20
0
185
97
5
124
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

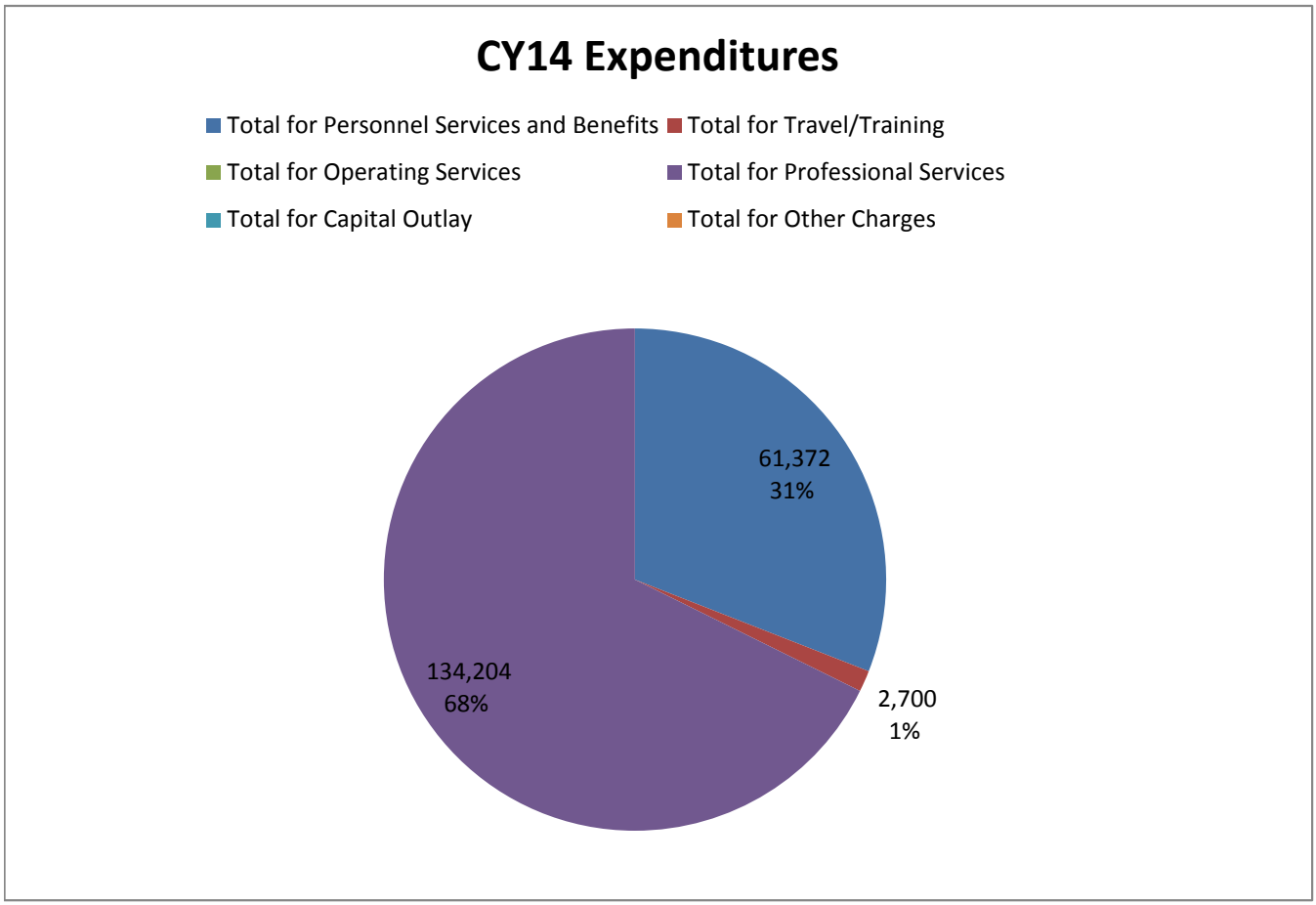

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Capital Outcomes
1
0.8
0.6
0.4
0.2
0
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 37 CY2014	Total CY2014
District Defender: Louis Champagne	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	-
District Assistance Fund (DAF)	130,898
Supplemental/Emergency Funds	11,077
Grants	-
Other State Income -List source(s)	-
Total for State Government	141,975
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	4,701
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	-
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	9,797
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	23,152
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	23,152
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	3,740
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	-
Other Local Income -List source(s)	820
Total for Charges For Services	4,560
Total for Local Government	42,210
Investment Earnings	
Interest Income	-
Other Investment Income - List source(s)	-
Total for Investment Earnings	
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	184,185

District 37 CY2014	Total CY2014
District Defender: Louis Champagne	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	56,072
Accrued Leave	-
Payroll Taxes	5,299
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
Total for Personnel Services and Benefits	61,372
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	2,700
Total for Travel/Training	2,700
Operating Services	
Advertisements	-
Workers' Compensation	-
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	-
Insurance - Other	-
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	-
Dues and Seminars	-
Law Library/Journals/Subscriptions	-
Office Supplies	-
Total for Operating Services	
Professional Services	
Audit/Accounting Expense	4,151
Contract Clerical	-
Expert Witness	-
Investigators	18,000
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	-
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	112,053
IT/Technical Support	-
Total for Professional Services	134,204
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	-
Total for Other Charges	
Total for EXPENDITURES	198,276


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
42,210
23%
141,975
77%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
61,372
31%
134,204
68%
2,700
1%

The 38TH Judicial District Public Defenders' Office

Cameron (Cameron)

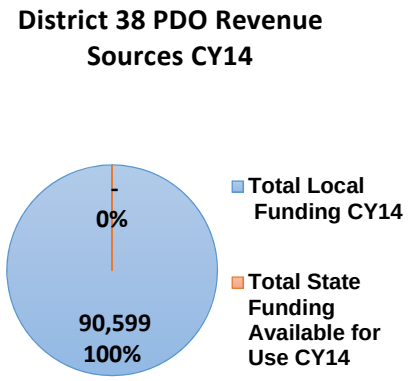
District Defender: Harry Fontenot
Cameron Parish Courthouse, 119 Smith Circle, 3rd Floor
Cameron, LA 70631
(337) 775-8131

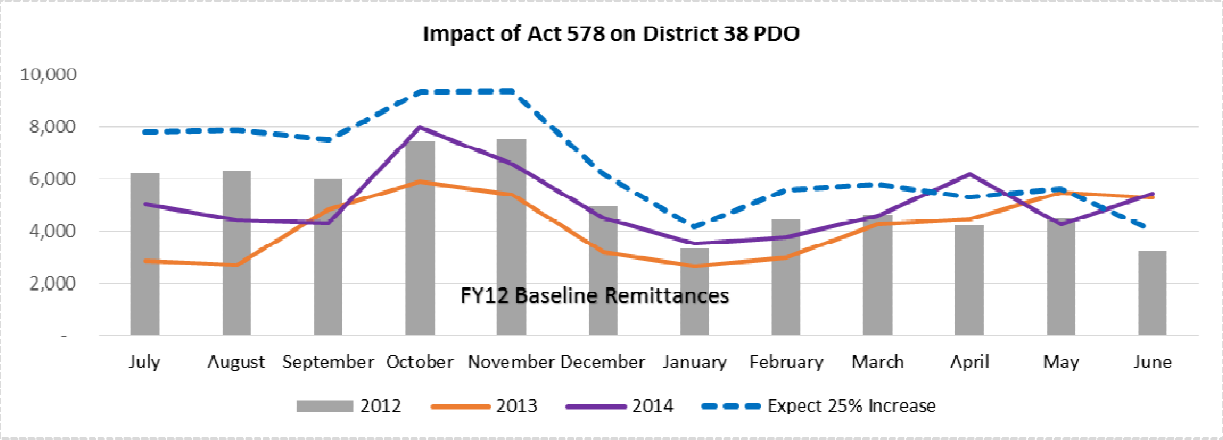
38TH JUDICIAL DISTRICT

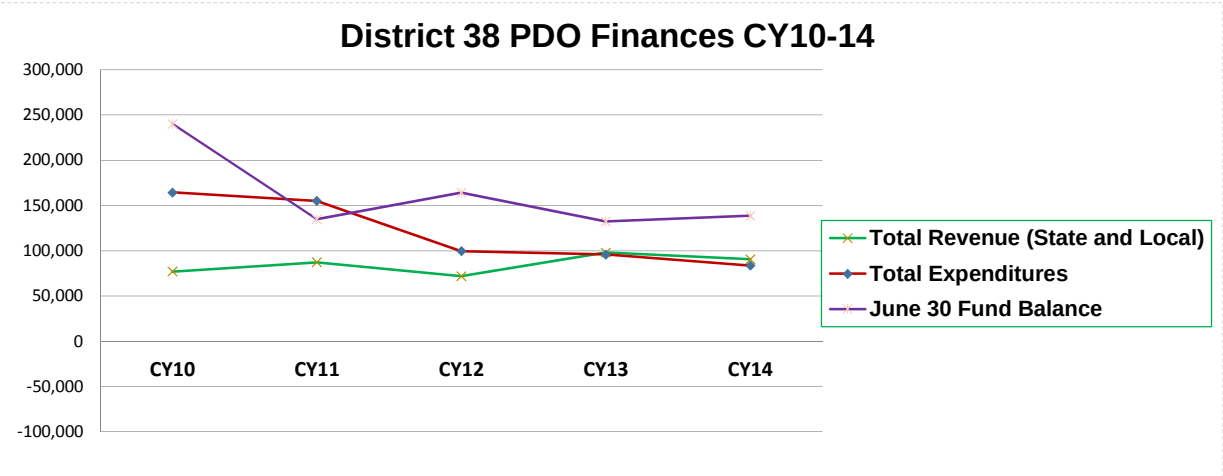
During calendar year 2014, the 38th Judicial District Public Defenders Office handled 51 cases. The office received $90,599 in total revenues to handle these cases, 100% of which came from local funding. This funding was derived primarily from traffic tickets and special court costs.

With the exception of a few anomalies, the 38th has generally failed to realize the 25% increase in local funds that was expected to materialize as a result of Act 578 (2012).

The 38th Judicial District office is not currently engaged in deficit spending. However, a recent spike in attorney caseloads may lead depletion of the district's fund balance.





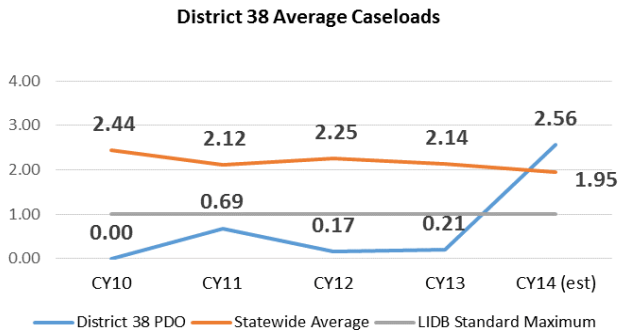


CAMERON PARISH

Harry Fontenot
District Defender
119 Smith Circle, 3rd Floor
Cameron, LA 70631
337-775-8131

During calendar year 2014, attorney caseloads have increased in the 38th Judicial District. Public defense attorneys are currently maintaining caseloads more than two and one half times the recommended caseload limit for each attorney.

The 38th Judicial District is a rural district that handles only a small number of cases each year. However, public defense attorneys have benefited from the training and supervision offered by LPDB.



CAPITAL REPRESENTATION

Since 2009, there have been no new capital prosecutions in the 38th Judicial District.

However the district has no local capacity for capital prosecutions and are completely reliant on program offices for representation.

Without the contract programs, capital cases cannot be tried in the 38th Judicial District due to a lack of capitally certified attorneys and/or funding to support capital services in the District Office.

The 38th JDC Public Defenders' Office

Parish(es) & Seat(s)	Cameron - Cameron
Population	6,839
Juvenile Population	1,656
District Defender	Harry Fontenot
Years as District Defender	2
Years in Public Defense	16
Office Manager	Lance Thibodeaux
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Lance Thibodeaux, Office Manager; Contract attorneys are responsible for entering their own data.
Primary Office Street Address	Cameron Parish Courthouse, 3rd Floor,119 Smith Circle
City	Cameron
ZIP	70631
Primary Phone	337-775-8131
Primary Mailing Address	Same
Primary Fax Number	337-775-8136
Primary Emergency Contact	Harry Fontenot
Primary Emergency Phone	337-405-9771
Secondary Emergency Contact	Lance Thibodeaux 337-309-0854
Secondary Emergency Phone	N/A
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	P.O. Box 3757, Lake Charles, LA 70602
Other District Office Contact Personnel (Primary Only)	Lance Thibodeaux, 337-309-0854
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Space provided in Parish Courthouse.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Space provided by parish at no cost.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Bonnie Connor, accountant for Cameron Parish.
Courts and Locations	38th JDC, Cameron, LA
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	One division with both adult and juvenile sections.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Chief Defender is assigned all cases. If conflict arises, conflict counsel appointed.
Name of Adult Detention Facilities in This District	Cameron Parish Jail

Name of Adult Detention Facilities Outside the District Which Hold Clients	N/A
Name of Juvenile Detention Facilities In This District	N/A
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	N/A
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	No. Juveniles are usually not held in detention and appear with their parents for court. They are not shackled since they are not in custody.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Cecil Sanner
Chief Judge of Criminal District Court	Penelope Richard
Juvenile Court Judges (Specify District of City Court)	Penelope Richard
Drug Court Judges	N/A
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	By the Judge upon application. Defendant submits written application and they are questioned by Judge.
When is Assignment/Appointment of Counsel Made?	During 72-hour court or Arraignment.
Initial Client Intake Conducted By Whom? (Name and Title)	Chief Defender or Conflict Attorney Assigned.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes, same as last year.
Brief Explanation of Intake Process	Defendant completes application and pays $40 application fee. Application is given to Judge at arraignment. If Judge makes appointments at 72 hour hearing then no application fee is taken.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	77
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2014	2,840
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	Cameron Parish Sheriff's Office
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	78,075

Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Fee is assessed as part of court costs.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Unknown
Who Collects the Assessed Court Fees?	Parish Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Unknown
Who Remits the Court Fees Collected?	Sheriff's Department
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	The Sheriff's department sends a list every month of the fees collected and the person's name who paid the fees.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	The judge makes an assessment upon reviewing the application for services.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	N/A
Who Collects the Assessed Partial Payments?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Partial Payments Collected?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	N/A
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted. Criminal practice permitted. No written private practice policy in place.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	No written contract.
Primary Immediate Needs	N/A
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	No
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	No
Immediate Critical Issue Areas	N/A
Long-Term Critical Issue Areas	Funding
Please List All New Hires in 2014 (Name and Title)	N/A
Please List All Promotions in 2014 (Name and Title)	None
2014 Media Coverage and/or Major Accomplishments	N/A

Number of Expected New Attorney Hires in 2015	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	I meet with new attorneys on conflict list to discuss procedures.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	The District Defender supervises all contract attorneys.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	None
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	None
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	None
Regular Meetings for Any Staff, Please Describe	Quarterly meetings are called for all contract attorneys.
Number of NEW capital cases in CY14 handled by your office	None
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	None
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2014	0
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	N/A
Please Provide the Names of All State Representatives and Senators from Your District	Senator Dan "Blade" Morrish; Rep. Bob Hensgens
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	The population in the parish is small and dispersed.
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	Have established an office in Calcasieu which Cameron attorneys can use.

Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Harry Fontenot	337-405-9771
Part-Time Contract Attorneys	**Contact Information**
Ben Cormier	337-564-6863
Claude Devall	337-439-5788
Bryan Gill	337-433-8116
Michael McHale	337-990-0093
Robert Sheffield	337-855-4887
Leslie Musso	337-433-1414
Brent Hawkins	337-502-5146
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Lance Thibodeaux	337-309-0854
Bonnie Conner	337-775-5718

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Harry Fontenot
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	x
Windows 7	
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	x
Microsoft Office 2010	
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	
Internet Explorer 9	
Firefox	x
Google Chrome	
Other	

HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	None
DVD	None
VCR	None
Desktop PCs	2
Laptops	None
Video Cameras	None
Digital Cameras	None
Video Conferencing Systems	None
B&W Laser Printers	1
Color Printers	None
Wireless Cards	None
Smartphones (Funded by Office)	None
iPad/Tablets (Funded by Office)	None
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	256 kb
Provider Name:	Camtel
Email Provider:	gmail
Please list any software or computer equipment in which you need training:	

38th District Defender Office CY 2014 Caseloads & Outcomes

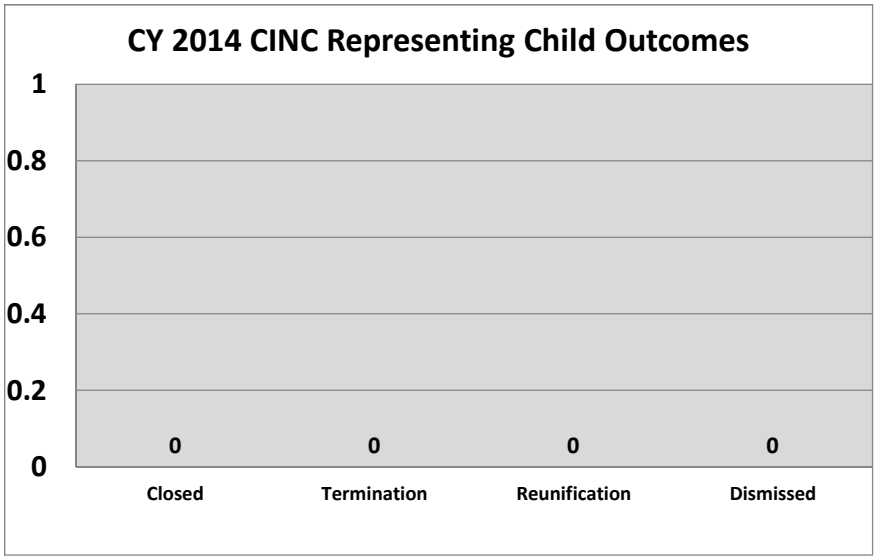
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Delinquency Felony	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	26	1	1	27	N/A	N/A	0	0	1	0	0	0	0	0	0
Adult Felony Non-LWOP**	20	8	3	23	N/A	N/A	3	1	5	0	0	0	0	0	0
Adult LWOP	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	1	1	0	1	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

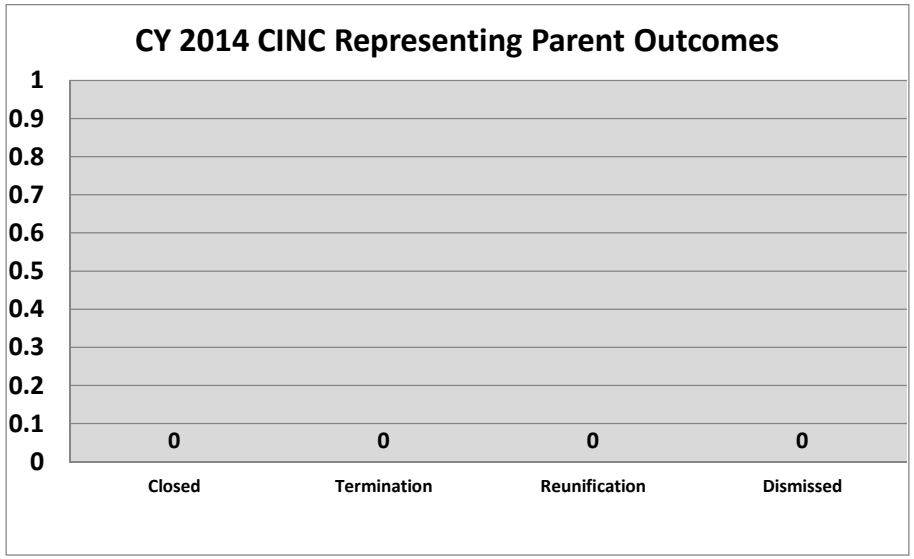
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

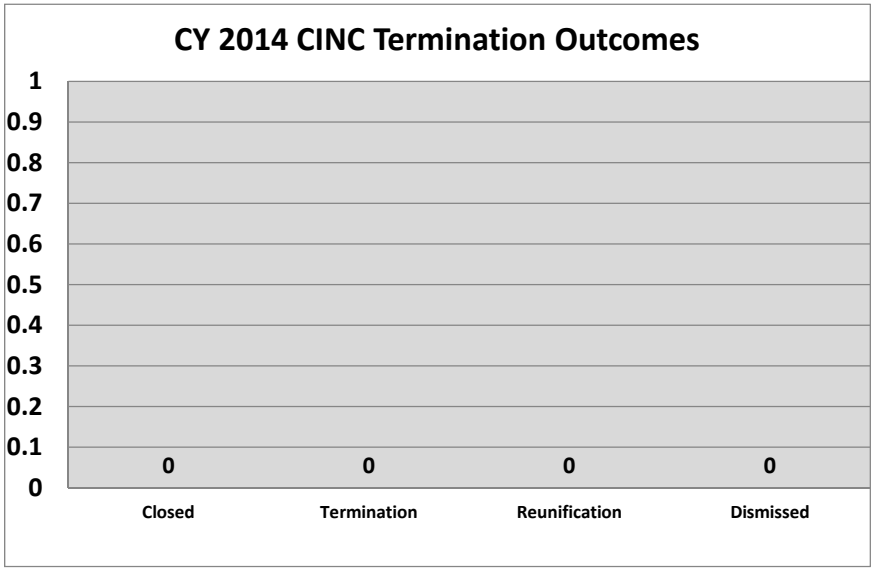
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

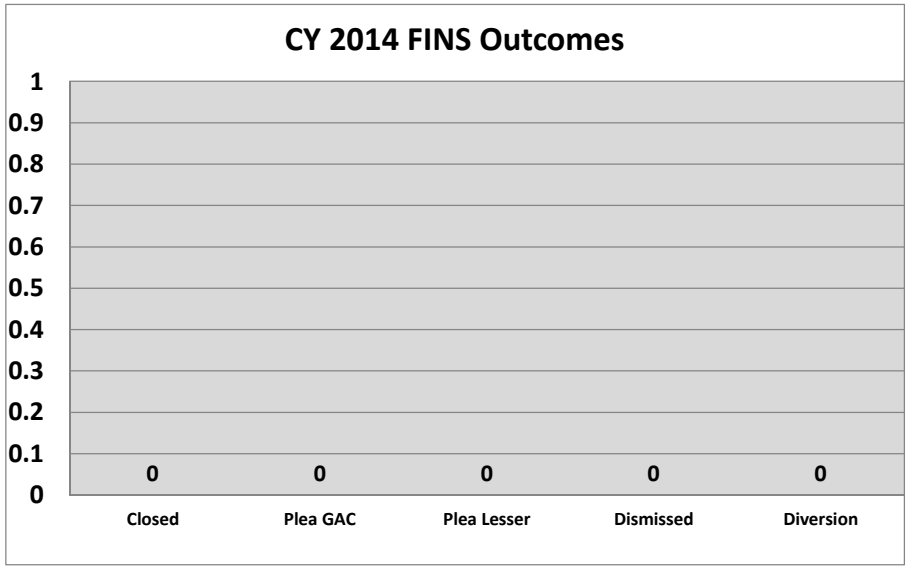
****Life Without Parole**

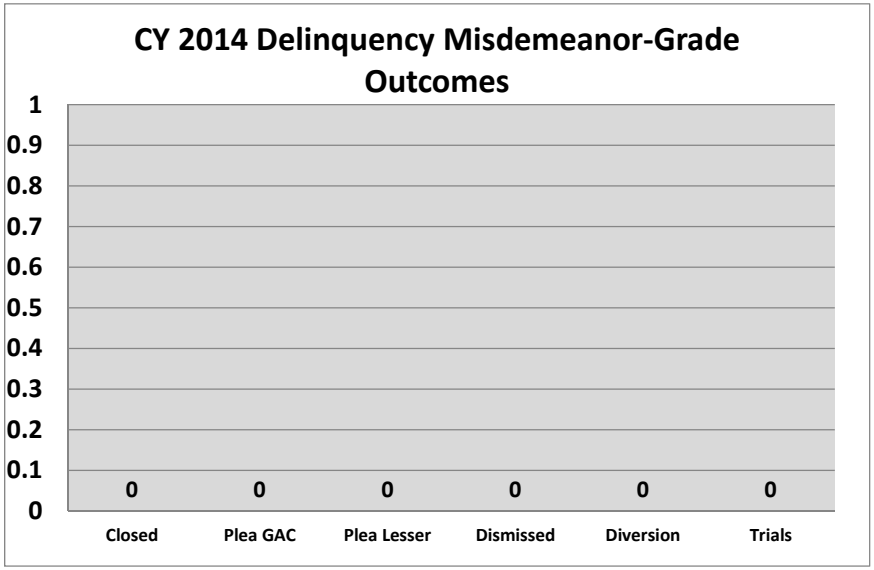
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

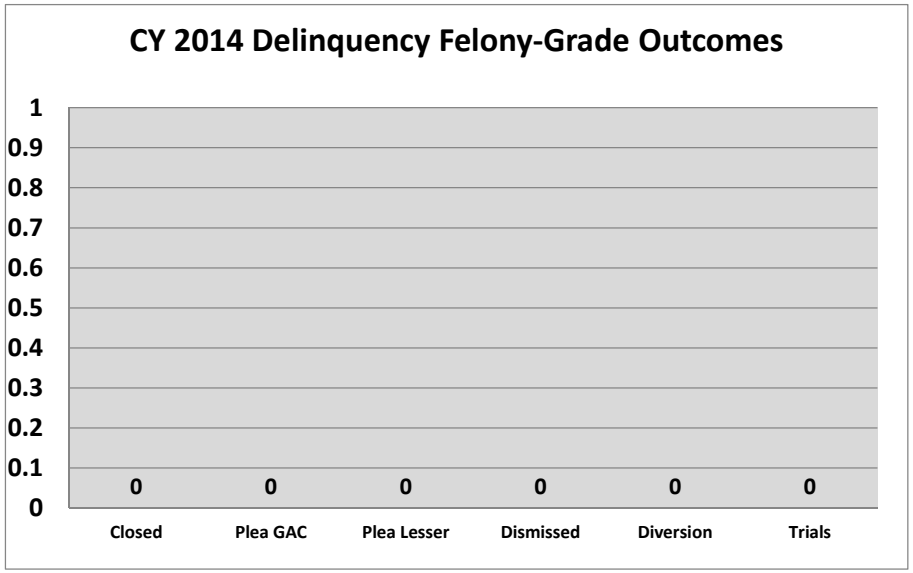

CY 2014 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

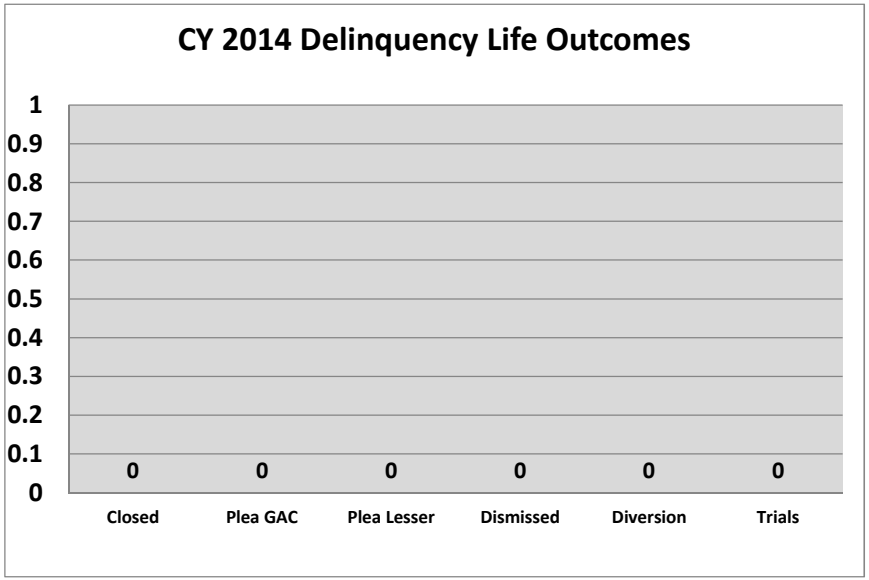

CY 2014 CINC Representing Parent Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

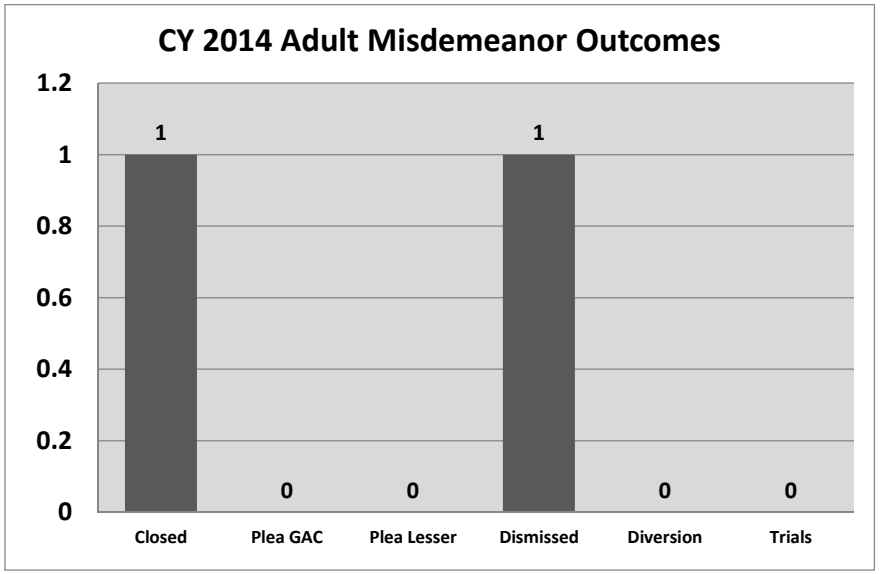

CY 2014 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

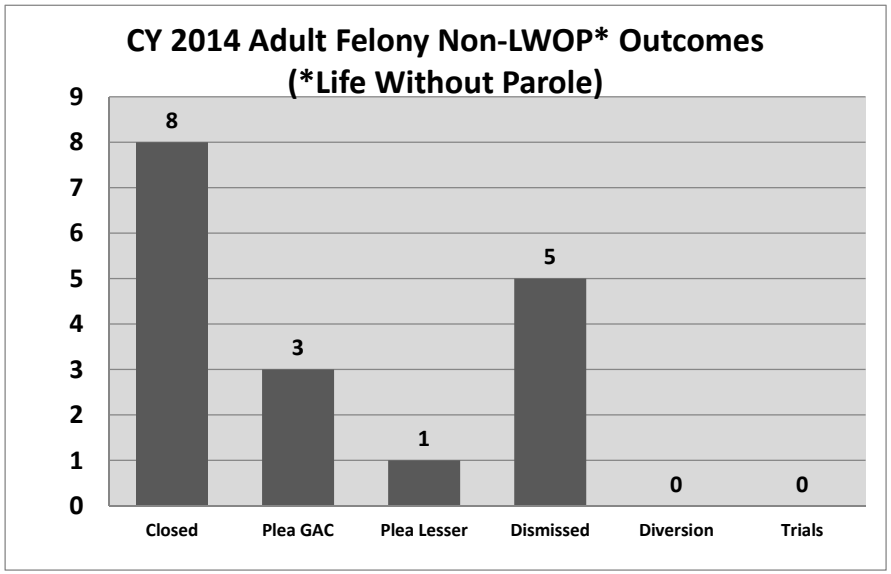

CY 2014 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

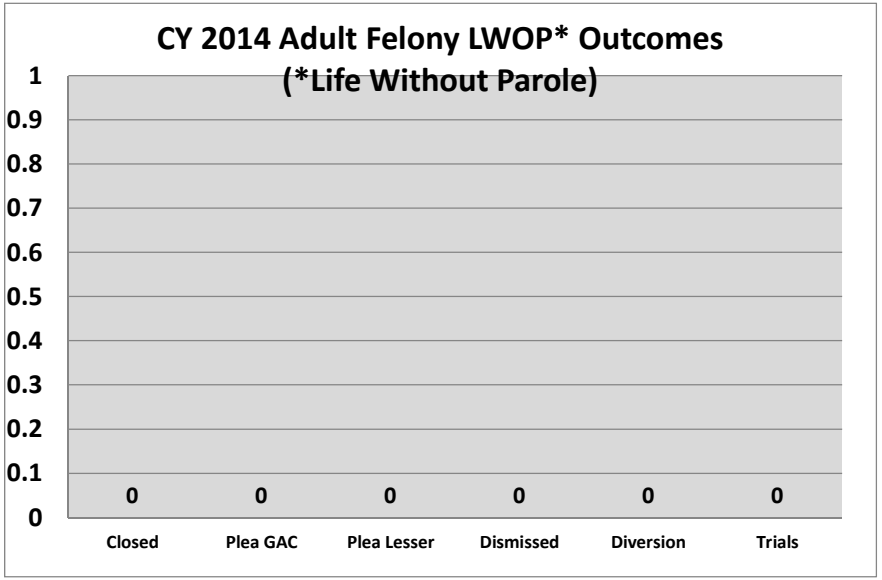

CY 2014 Delinquency Misdemeanor-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

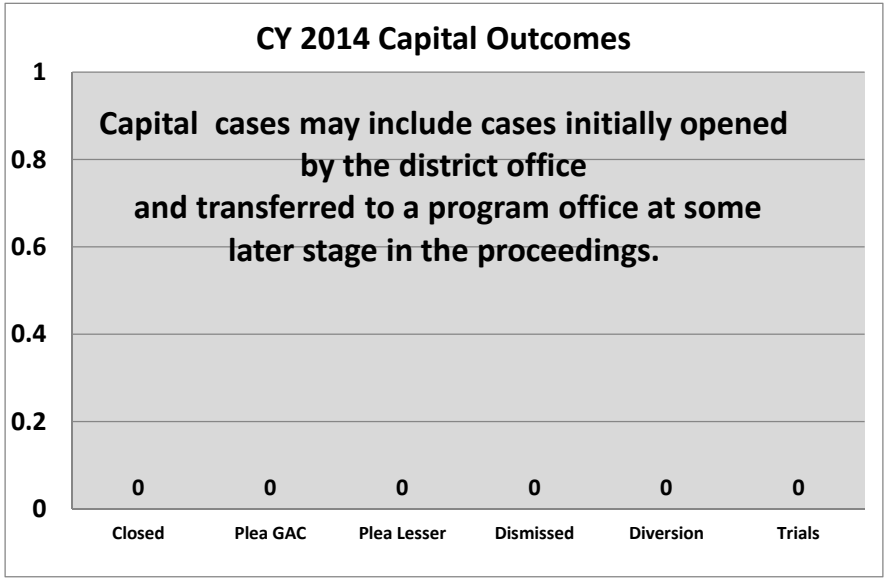

CY 2014 Delinquency Felony-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

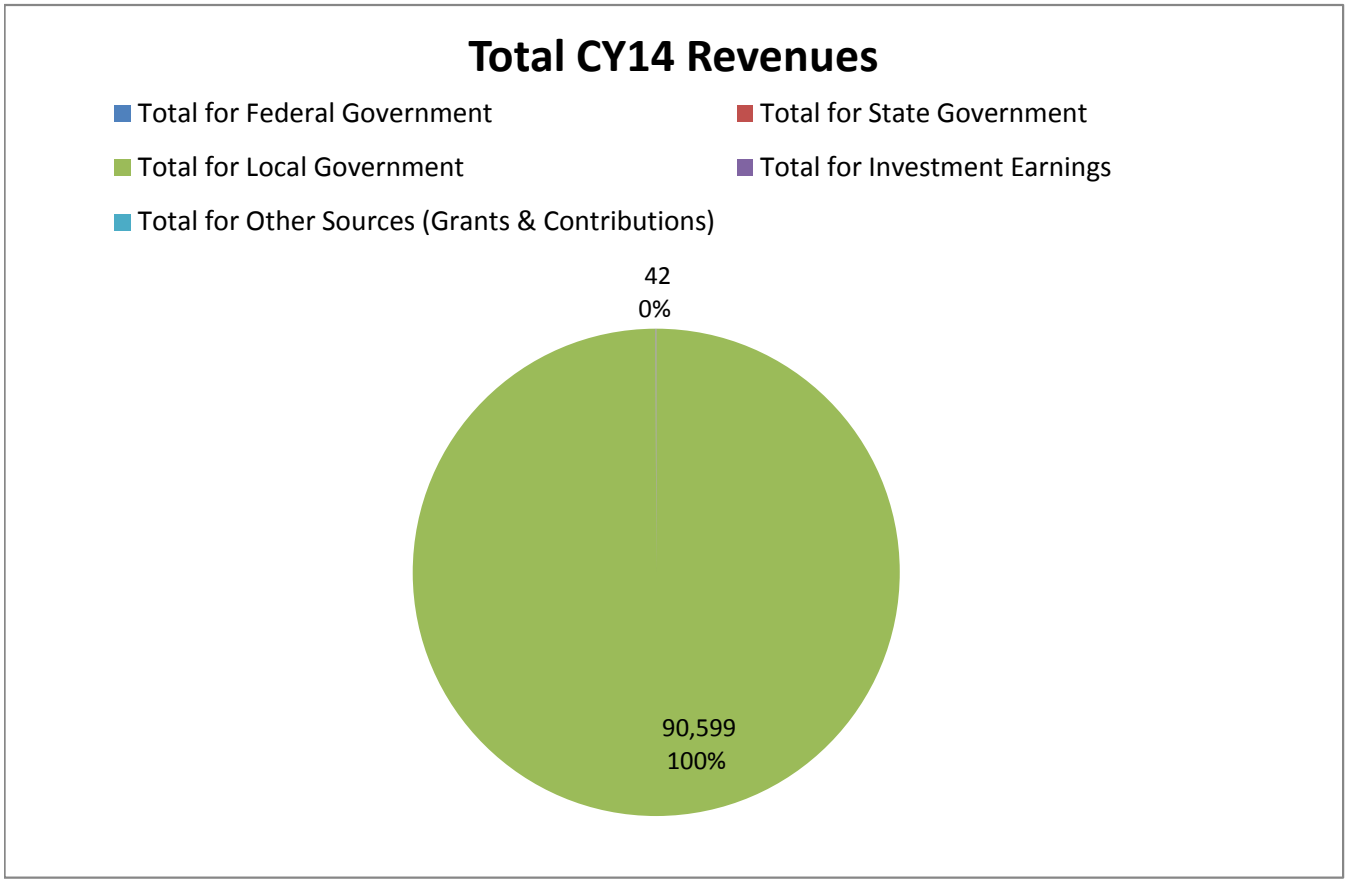

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
9
8
7
6
5
4
3
2
1
0
8
3
1
5
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

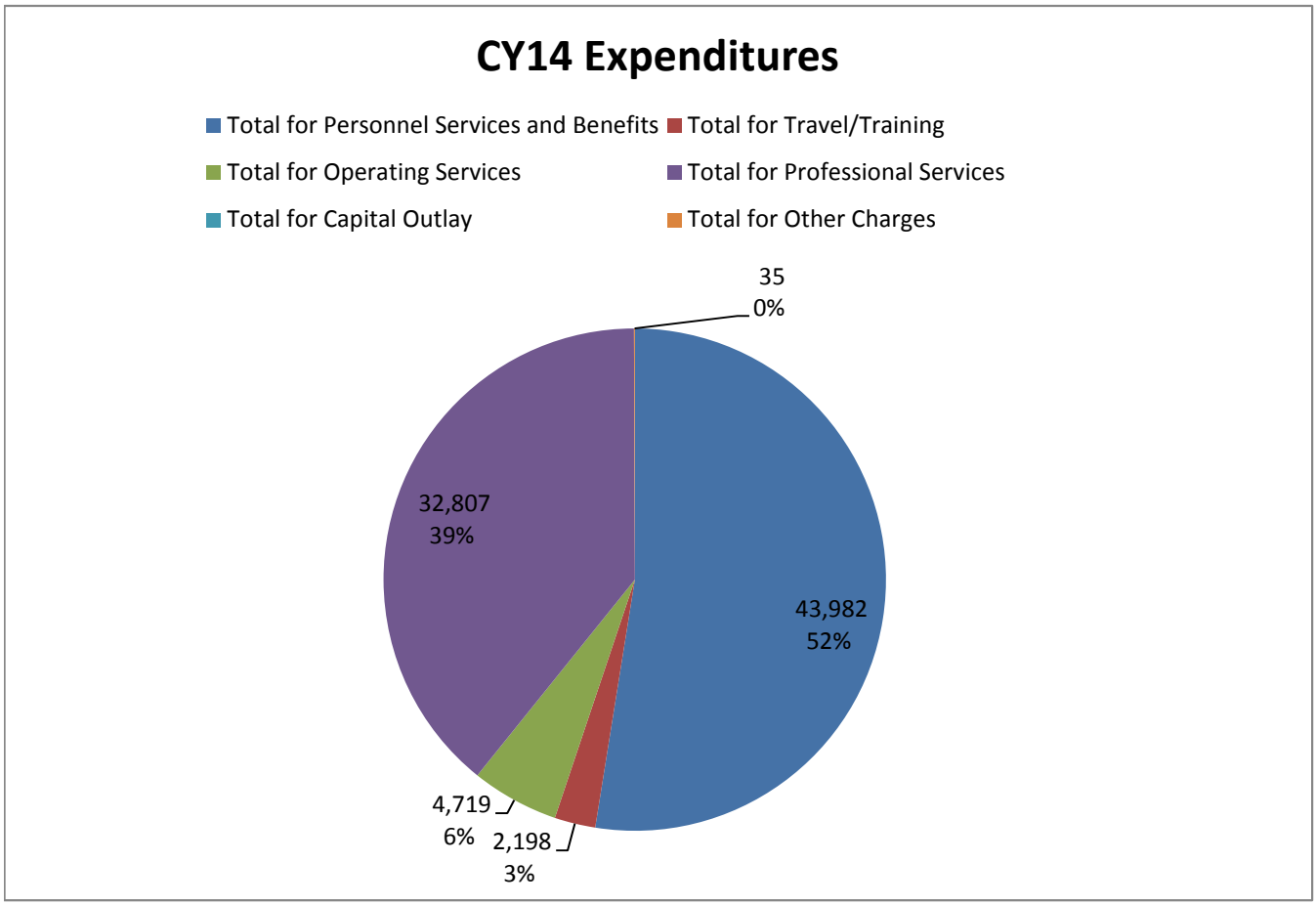

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

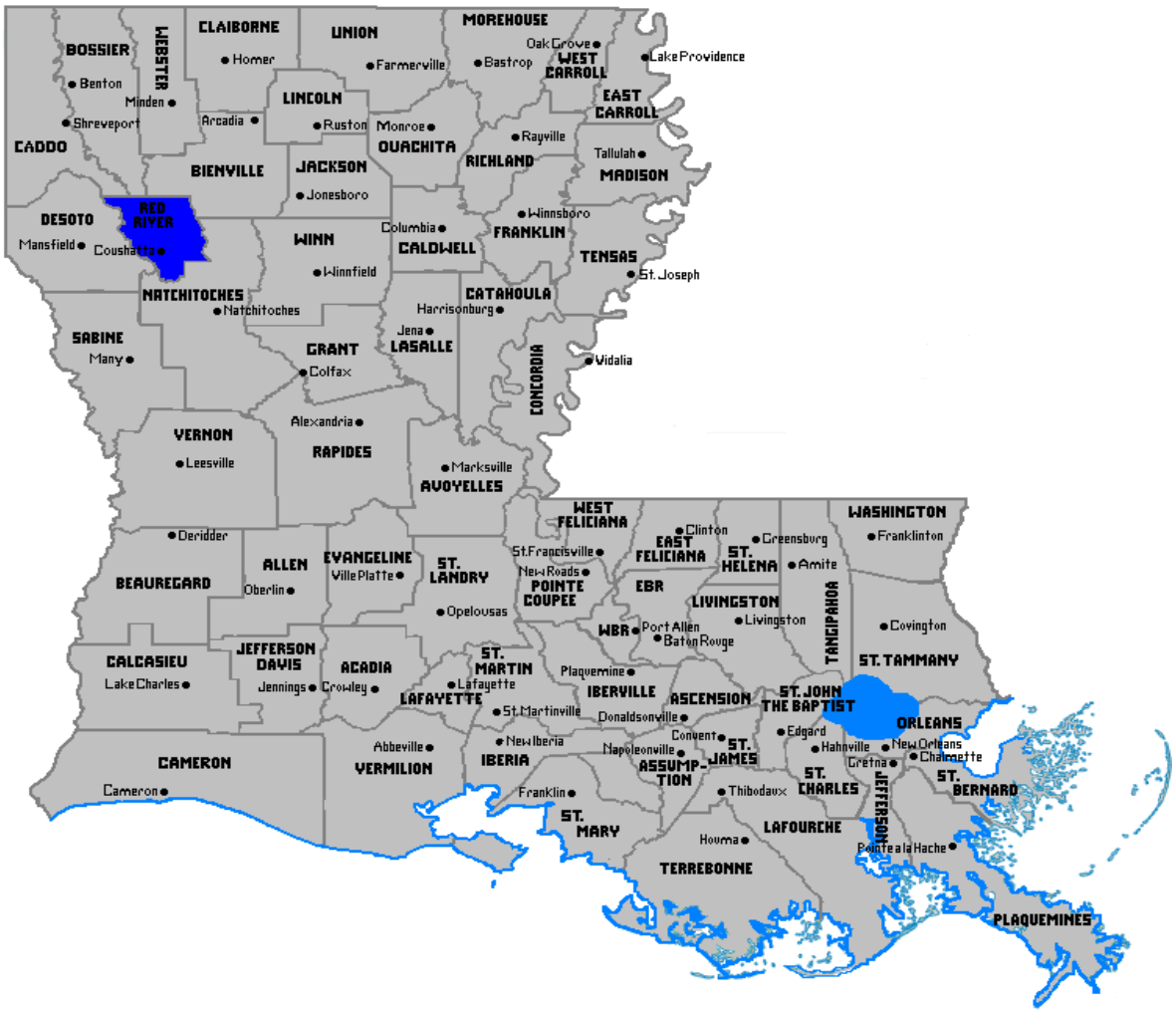

CY 2014 Capital Outcomes
1
0.8
0.6
0.4
0.2
0
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 38 CY2014	Total CY2014
District Defender: Harry Fontenot	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	-
District Assistance Fund (DAF)	-
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	6,759
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	80,966
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	80,966
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	2,840
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	35
Other Local Income -List source(s)	-
Total for Charges For Services	2,875
Total for Local Government	90,599
Investment Earnings	
Interest Income	42
Other Investment Income - List source(s)	-
Total for Investment Earnings	42
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	90,642

District 38 CY2014	Total CY2014
District Defender: Harry Fontenot	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	37,077
Accrued Leave	-
Payroll Taxes	538
Hospitalization and Disability Insurance	435
Retirement	5,932
Other	-
Total for Personnel Services and Benefits	43,982
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	2,198
Total for Travel/Training	2,198
Operating Services	
Advertisements	-
Workers' Compensation	564
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	-
Insurance - Other	-
Lease - Office	-
Lease - Auto/Equipment	355
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	2,534
Dues and Seminars	80
Law Library/Journals/Subscriptions	473
Office Supplies	712
Total for Operating Services	4,719
Professional Services	
Audit/Accounting Expense	11,000
Contract Clerical	19,200
Expert Witness	-
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	2,607
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	-
IT/Technical Support	-
Total for Professional Services	32,807
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	35
Total for Other Charges	35
Total for EXPENDITURES	83,741


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
42
0%
90,599
100%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
35
0%
32,807
39%
43,982
52%
4,719
6%
2,198
3%



The 39th Judicial District Public Defenders' Office

Red River (Coushatta)

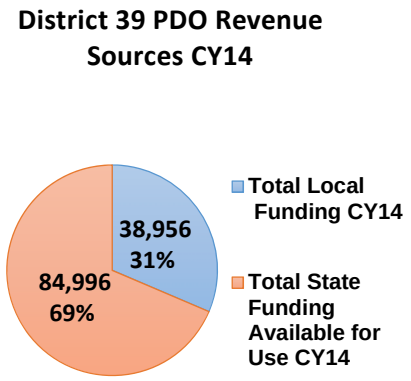
District Defender: Brian McRae
111 N. Washington Street
Mansfield, LA 71052
(318) 872-2973

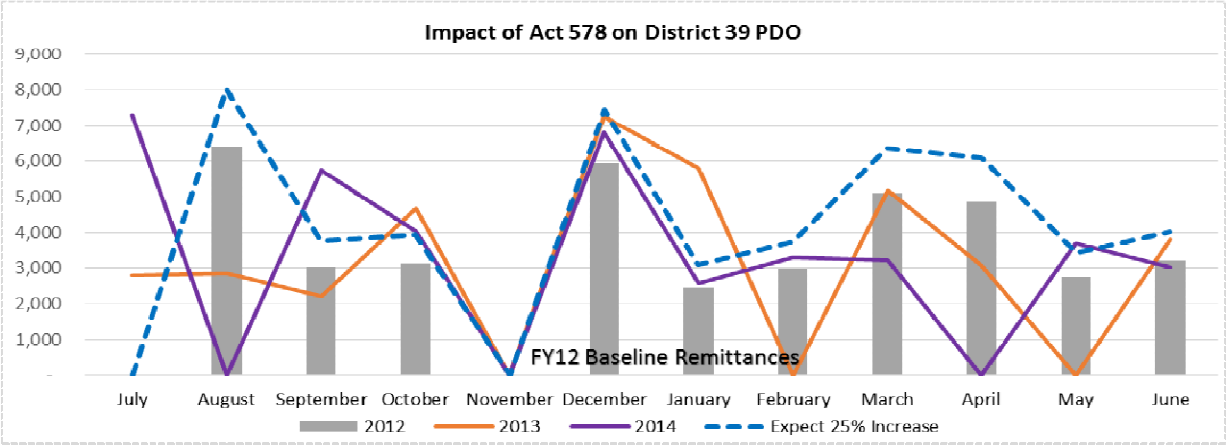
39TH JUDICIAL DISTRICT

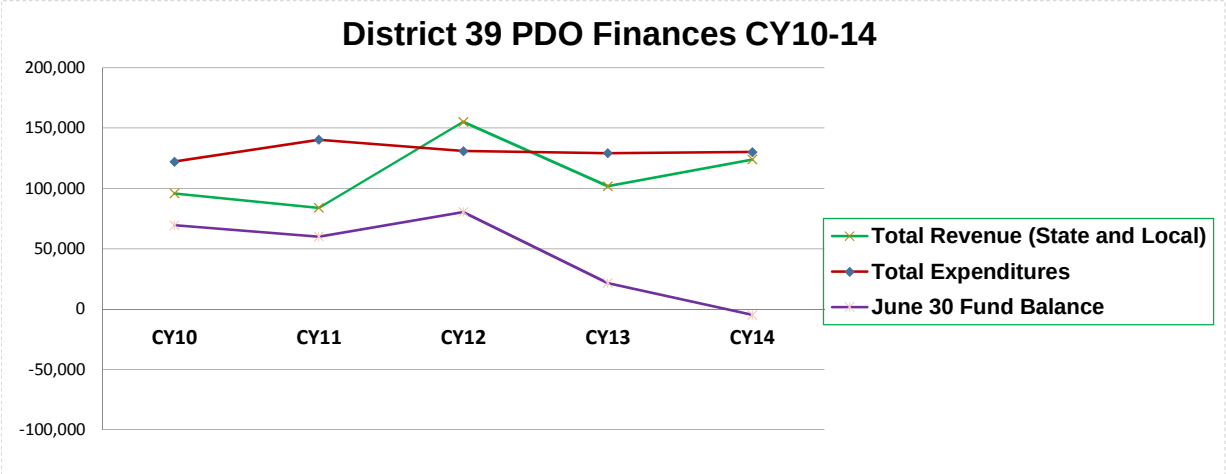
During calendar year 2014, the 39th Judicial District Public Defenders Office handled 489 cases. The office received $123,952 in total revenues to handle these cases, approximately 31% of which came from local funding. This funding was derived primarily from traffic tickets and special court costs.

With the exception of a few anomalies, the 39th Judicial District has generally failed to realize the 25% increase in local funds that was expected to materialize as a result of Act 578 (2012).

The 39th Judicial District office exhausted its fund balance. Without a significant increase in revenues or reduction in expenditures, the office is expected to become insolvent toward the end of FY15.





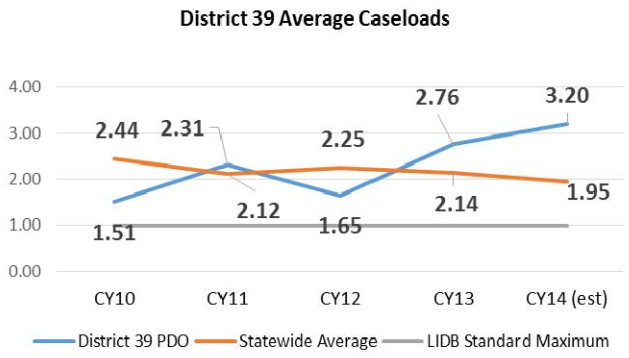


RED RIVER PARISH

Brian McRae
District Defender
111 N. Washington Street
Mansfield, LA 71052
318-872-2973

In the 39th Judicial District, public defense attorneys maintain caseloads more than three times the recommended caseload limit for each attorney.

Reliance on insufficient revenues have resulted in caseloads that exceed established caseload limits. As shown in the outcome figures below, excessive caseloads limit each defender's ability to provide effect assistance of counsel to his/her clients.



CAPITAL REPRESENTATION

Since 2009, there have been no new capital prosecutions in the 39th Judicial District.

However the district has no local capacity for capital prosecutions and is completely reliant on program offices for representation.

Without the contract programs, capital cases cannot be tried in the 39th Judicial District due to a lack of capitally certified attorneys and/or funding to support capital services in the District Office.

The 39th JDC Public Defenders' Office

Parish(es) & Seat(s)	Red River - Coushatta
Population	9,091
Juvenile Population	2,313
District Defender	Brian McRae
Years as District Defender	5
Years in Public Defense	20
Office Manager	Valerie Wells
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Valerie Wells, Data Base Supervisor
Primary Office Street Address	111 N. Washington St.
City	Mansfield
ZIP	71052
Primary Phone	318-872-2973
Primary Mailing Address	P.O. Box 612 Mansfield La. 71052
Primary Fax Number	318-872-6262
Primary Emergency Contact	Brian McRae
Primary Emergency Phone	cell 318-286-2486 Brian McRae
Secondary Emergency Contact	Valerie Wells
Secondary Emergency Phone	cell 318-455-1077
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	Valerie Wells
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Brian McRae
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Donated by Chief Public Defender Brian McRae
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Peggy McCoy
Courts and Locations	District, Coushatta
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	1
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	I have one contract attorney, Scott Kendrick. Cases are assigned once I receive a copy of the 72-hour, the client is interviewed via closed circuit TV and the interview sheet at 72 is forwarded to counsel.
Name of Adult Detention Facilities in This District	Red River Detention Center
Name of Adult Detention Facilities Outside the District Which Hold Clients	Women are taken to Bossier Max
Name of Juvenile Detention Facilities In This District	Ware Youth Center, Coushatta
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None

Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Julie Jones
Chief Judge of Criminal District Court	Lewis Sams
Juvenile Court Judges (Specify District of City Court)	Lewis Sams
Drug Court Judges	No
Mental Health Court Judges	No
Other Specialty Court	No
Name of Specialty and Brief Description:	None
Indigency Determined by Whom and How?	Judge Sams, at 72-hour interview, poverty level of client.
When is Assignment/Appointment of Counsel Made?	At 72 Hour
Initial Client Intake Conducted By Whom? (Name and Title)	Brian McRae, Chief Defender
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Primarily by teleconference within 72 hours of notice of appointment.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	118
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2014	1,160
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	32,292
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Form provided by Red River Sheriffs Department.
Who Collects the Assessed Court Fees?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Sheriff's Office, per court minutes.
Who Remits the Court Fees Collected?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Form provided by Red River Sheriffs Office.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	

Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	District Defender makes determination.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Provided by Probations Office/ form.
Who Collects the Assessed Partial Payments?	Peggy McCoy
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Report from Probation Office.
Who Remits the Partial Payments Collected?	Probation Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Report from Probation Office.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted - yes, Criminal Practice yes, Private Practice Policy - no. I have no policy prohibiting a contract attorney from private practice.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	None
Primary Immediate Needs	More Funding
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	Yes, next years DAF will carry us threw September 2015, then our funds will be completely exhausted. Local revenue of $2400 per month will not support ANY attorney.
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	No
Immediate Critical Issue Areas	More Funding
Long-Term Critical Issue Areas	More Funding
Please List All New Hires in 2014 (Name and Title)	None
Please List All Promotions in 2014 (Name and Title)	None
2014 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2015	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes, I pay for seminars and require attendance at LPDB training. I also work individually with attorneys about strategies and approach on particular cases. We also train on the data base. We have quarterly training as well.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Brian McRae, Scott Kendrick, Valerie Wells and Peggy McCoy.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	Attached
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	N/A
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No

Regular Meetings for Any Staff, Please Describe	Yes, monthly for defenders. Weekly for office staff.
Number of NEW capital cases in CY14 handled by your office	0
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	0
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2014	Unknown
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	N/A
Please Provide the Names of All State Representatives and Senators from Your District	Richard Burford; Cherry Cheek
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Inability to hire lawyers within the district.
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	Increased use of investigator services; More aggressive approach to addressing state's factual allegations.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Brian McRae	318-286-2486
Part-Time Contract Attorneys	**Contact Information**
D. Scott Kendrick	318-354-9146
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Valerie Wells	318-455-1077
Peggy McCoy	318-932-6206

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Valerie Wells
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	
Microsoft Office 2010	x
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	
Internet Explorer 9	
Firefox	x
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	

Television	
DVD	1
VCR	
Desktop PCs	3
Laptops	1
Video Cameras	1
Digital Cameras	
Video Conferencing Systems	1
B&W Laser Printers	
Color Printers	
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	High
Provider Name:	cp-tel
Email Provider:	Hotmail, AOL
Please list any software or computer equipment in which you need training:	

39th District Defender Office CY 2014 Caseloads & Outcomes

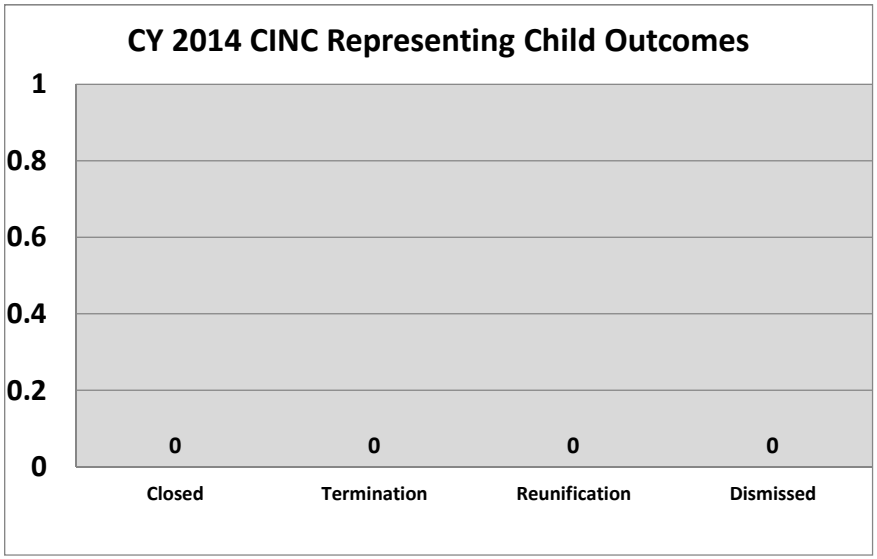
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	4	3	5	9	0	3	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Delinquency Felony	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	164	149	42	206	N/A	N/A	91	4	108	6	0	0	1	3	4
Adult Felony Non-LWOP**	139	129	45	184	N/A	N/A	67	19	69	0	0	0	0	1	1
Adult LWOP	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	46	76	43	89	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	1	0	0	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

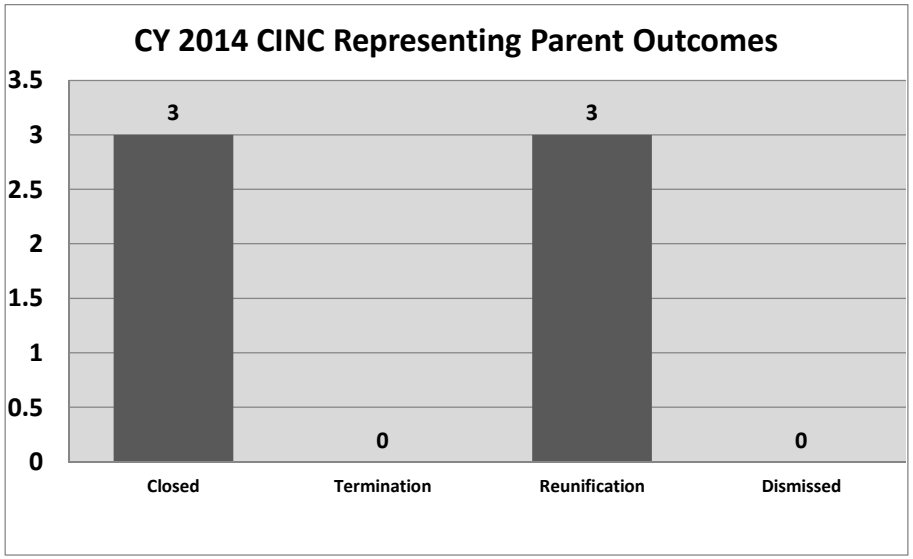
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

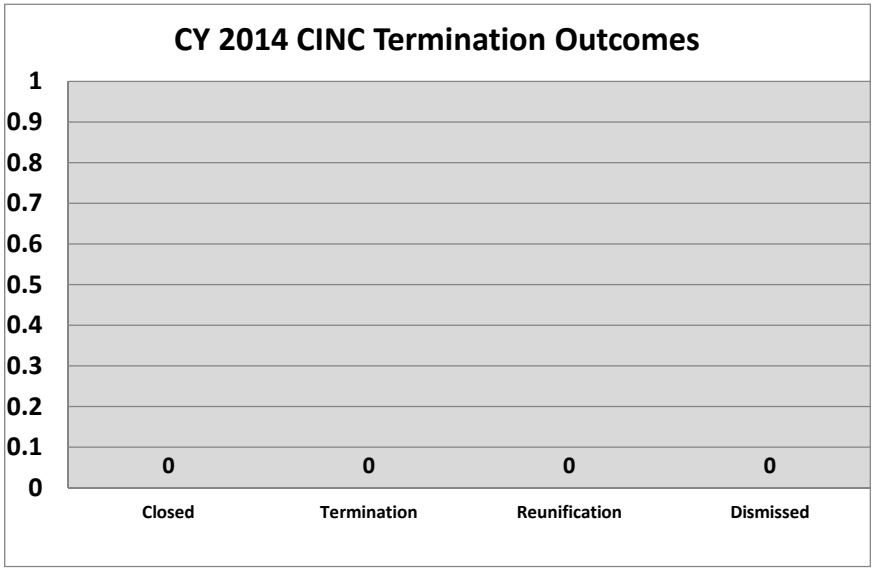
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

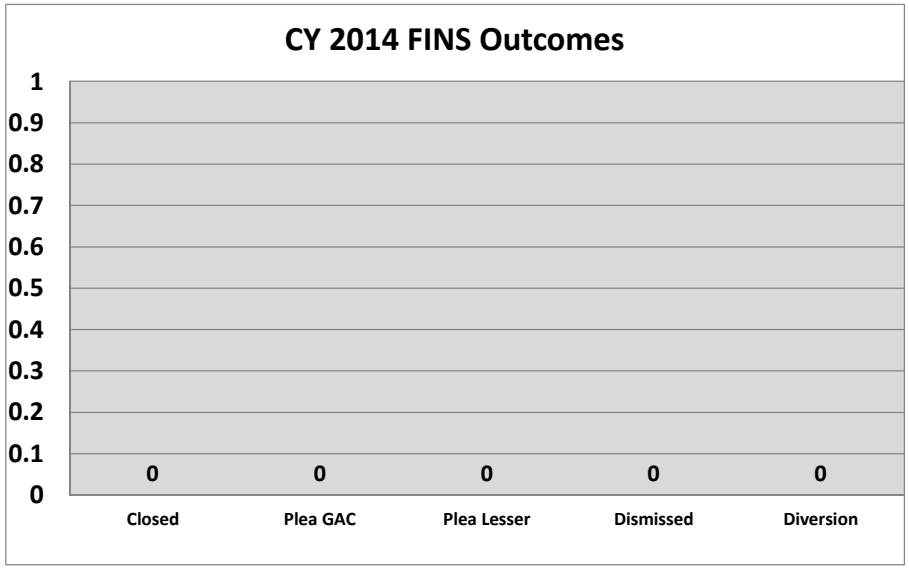
****Life Without Parole**

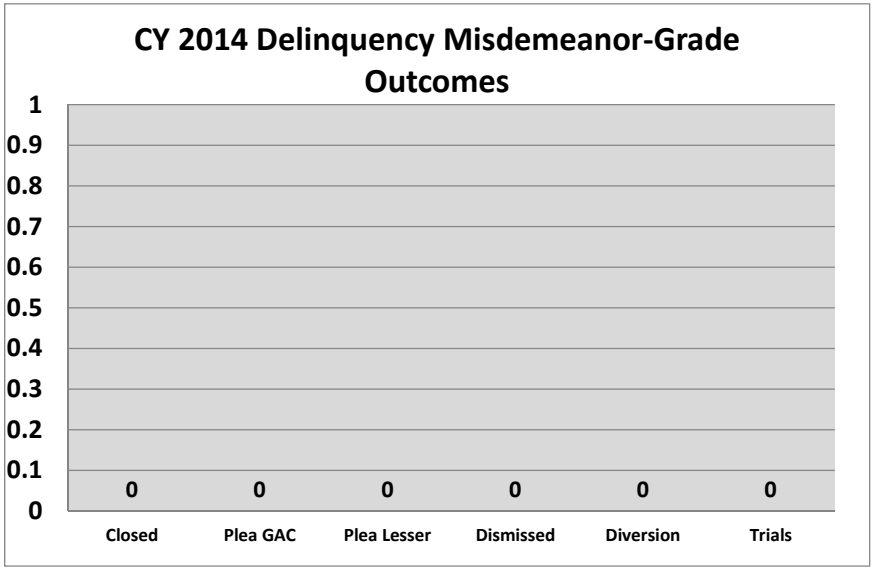
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

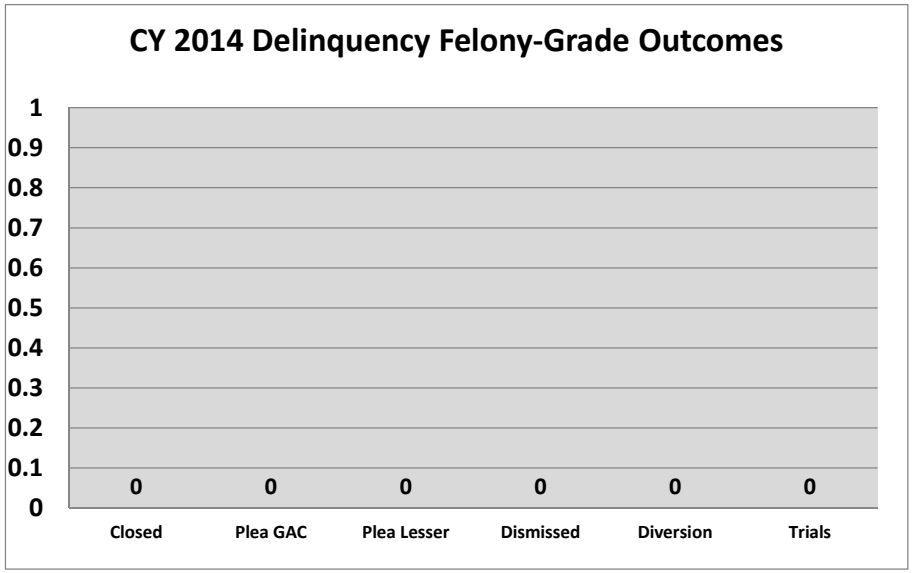

CY 2014 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

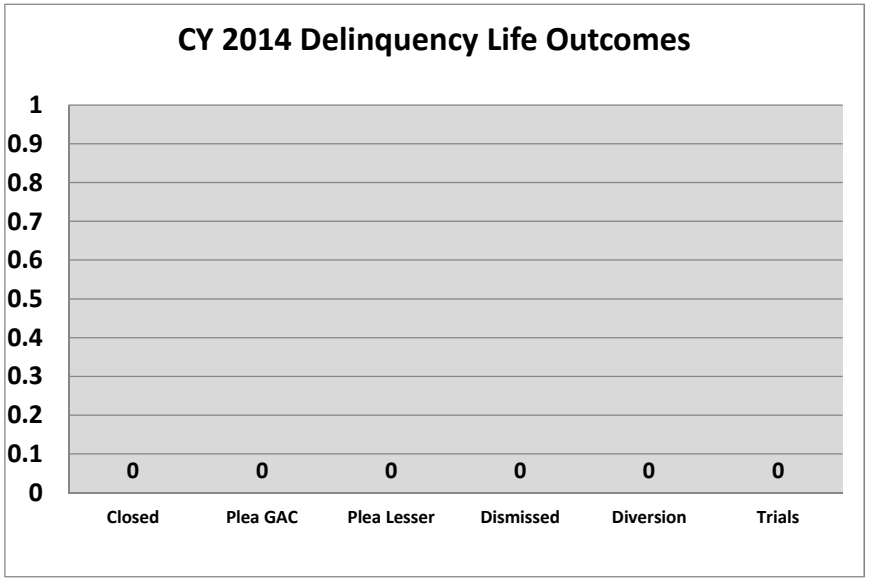

CY 2014 CINC Representing Parent Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
0
3
0
Closed
Termination
Reunification
Dismissed

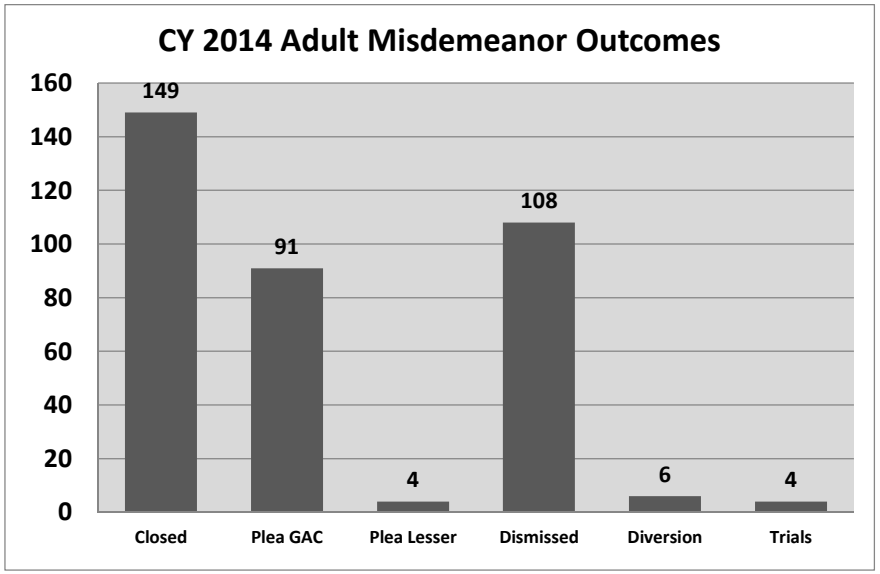

CY 2014 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

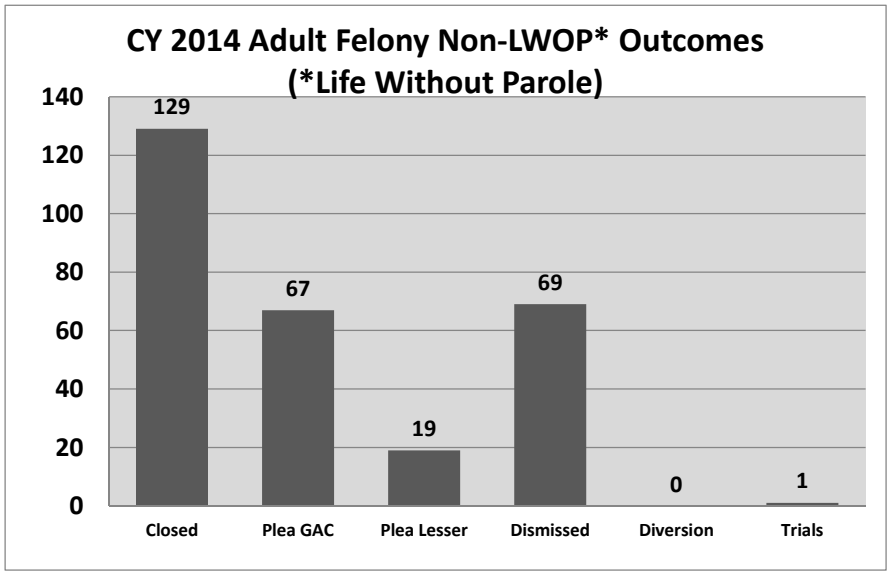

CY 2014 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

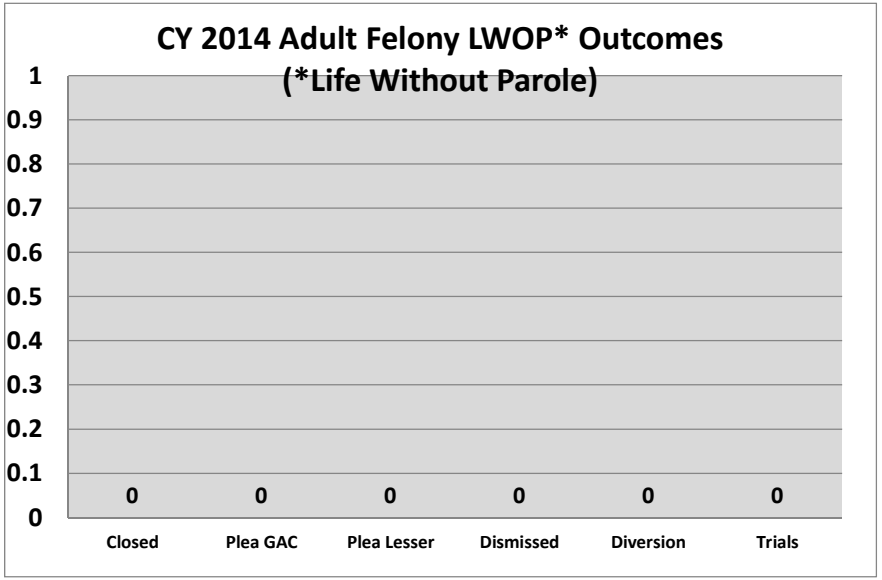

CY 2014 Delinquency Misdemeanor-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

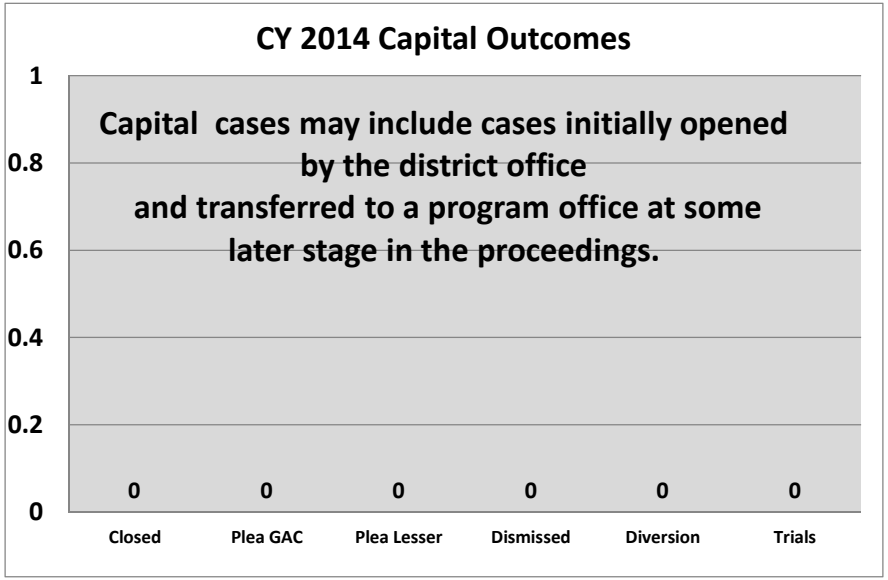

CY 2014 Delinquency Felony-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
160
140
120
100
80
60
40
20
0
149
91
4
108
6
4
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

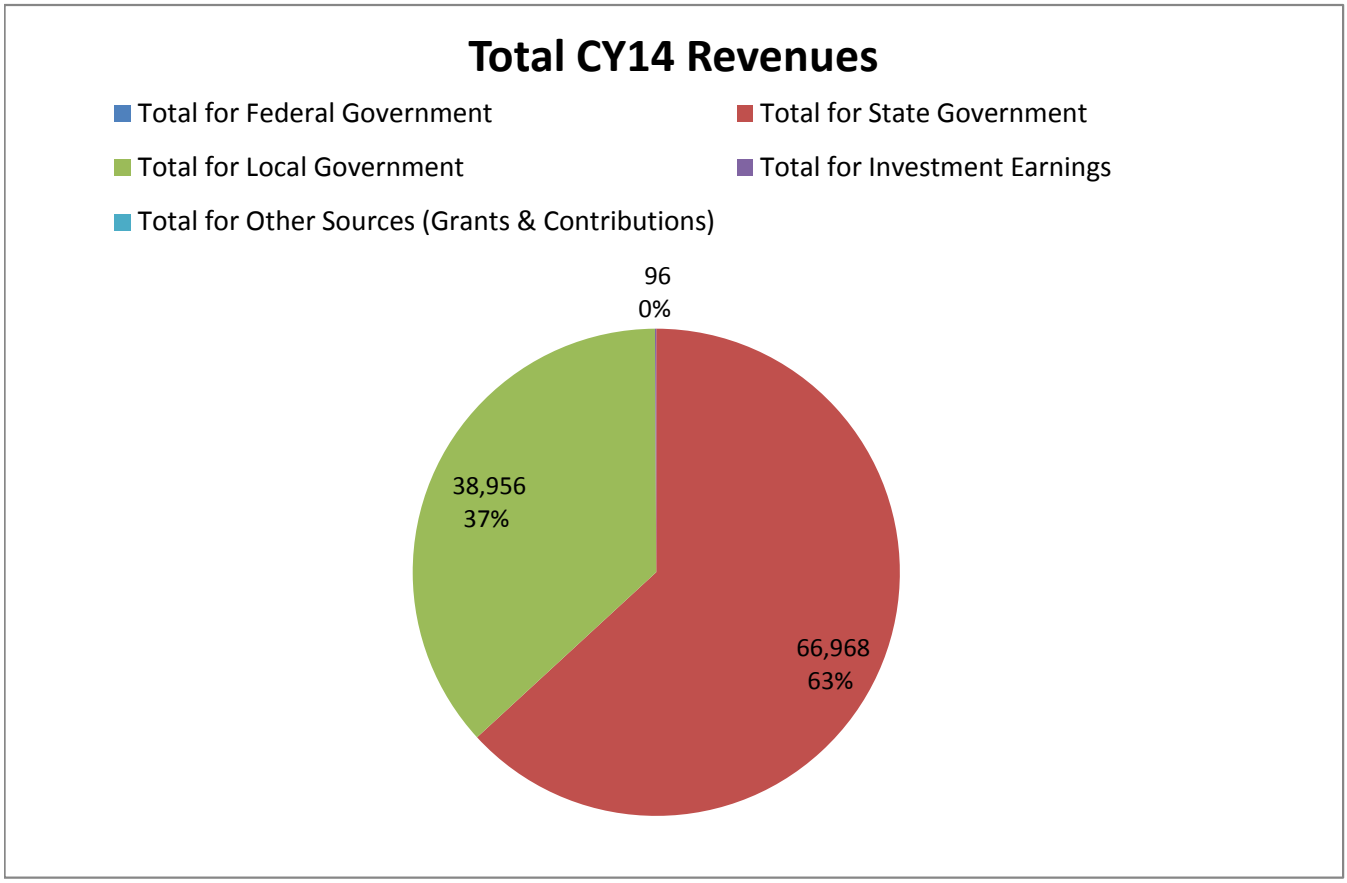

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
140
120
100
80
60
40
20
0
129
67
19
69
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

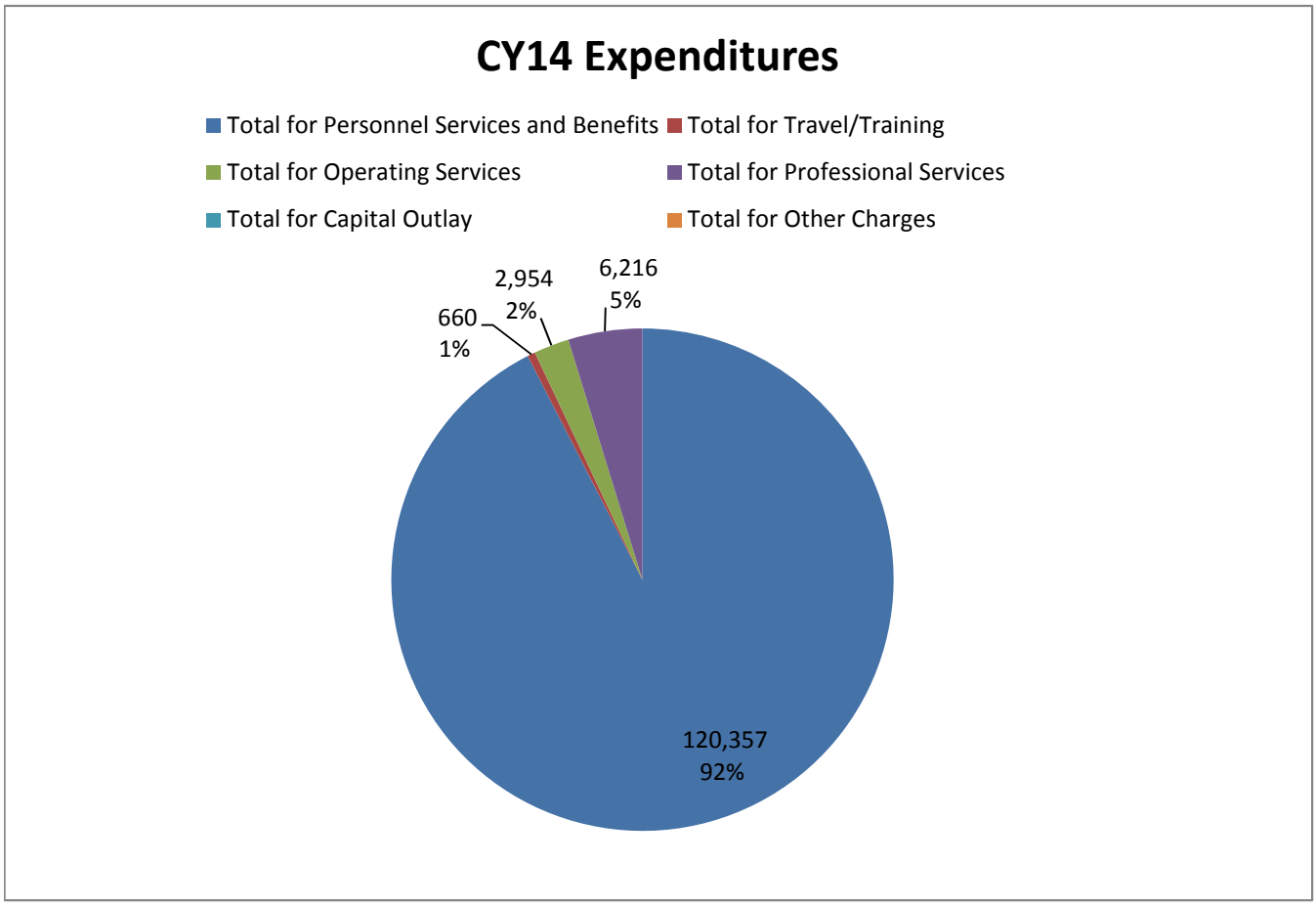

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Capital Outcomes
1
0.8
0.6
0.4
0.2
0
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 39 CY2014	Total CY2014
District Defender: Brian McRae	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	2,014
District Assistance Fund (DAF)	58,076
Supplemental/Emergency Funds	6,878
Grants	-
Other State Income -List source(s)	-
Total for State Government	66,968
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	5,504
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	32,292
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	32,292
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	1,160
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	1,160
Total for Local Government	38,956
Investment Earnings	
Interest Income	96
Other Investment Income - List source(s)	-
Total for Investment Earnings	96
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	106,020

District 39 CY2014	Total CY2014
District Defender: Brian McRae	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	109,997
Accrued Leave	-
Payroll Taxes	10,360
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
Total for Personnel Services and Benefits	120,357
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	660
Total for Travel/Training	660
Operating Services	
Advertisements	-
Workers' Compensation	478
Insurance - Malpractice	1,966
Insurance - Auto/Physical Liability	511
Insurance - Other	-
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	-
Dues and Seminars	-
Law Library/Journals/Subscriptions	-
Office Supplies	-
Total for Operating Services	2,954
Professional Services	
Audit/Accounting Expense	1,000
Contract Clerical	-
Expert Witness	-
Investigators	632
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	3,013
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	-
IT/Technical Support	1,572
Total for Professional Services	6,216
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	-
Total for Other Charges	
Total for EXPENDITURES	130,188


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
96
0%
38,956
37%
66,968
63%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
2,954
2%
6,216
5%
660
1%
120,357
92%

The 40th Judicial District Public Defenders' Office

St. John the Baptist (Edgard)

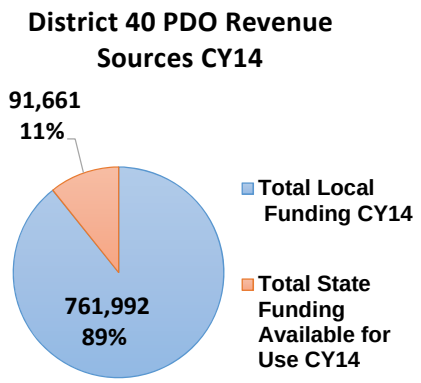
District Defender: Richard B. Stricks
75 Dominican Drive, Suite 202
LaPlace, LA 70068-3400
(985) 651-6677 x 200

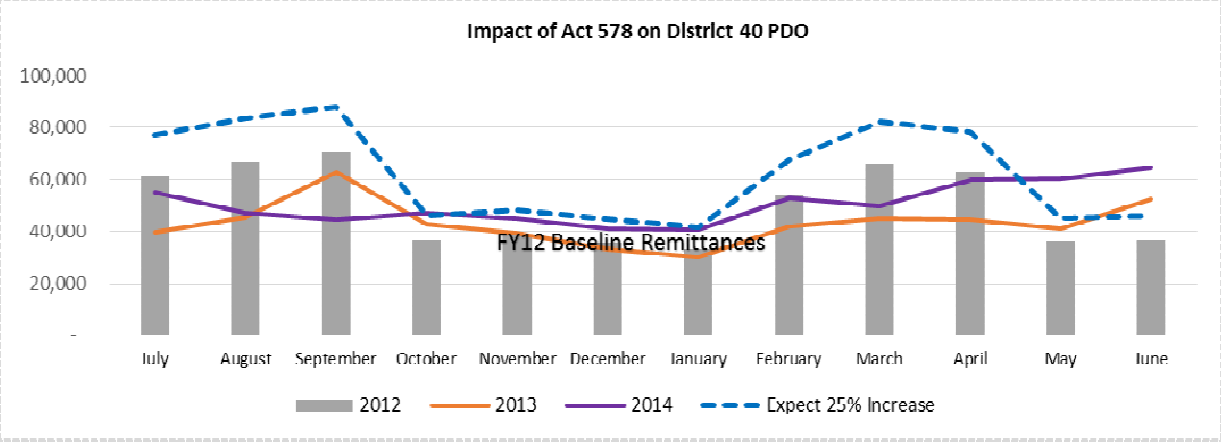
40TH JUDICIAL DISTRICT

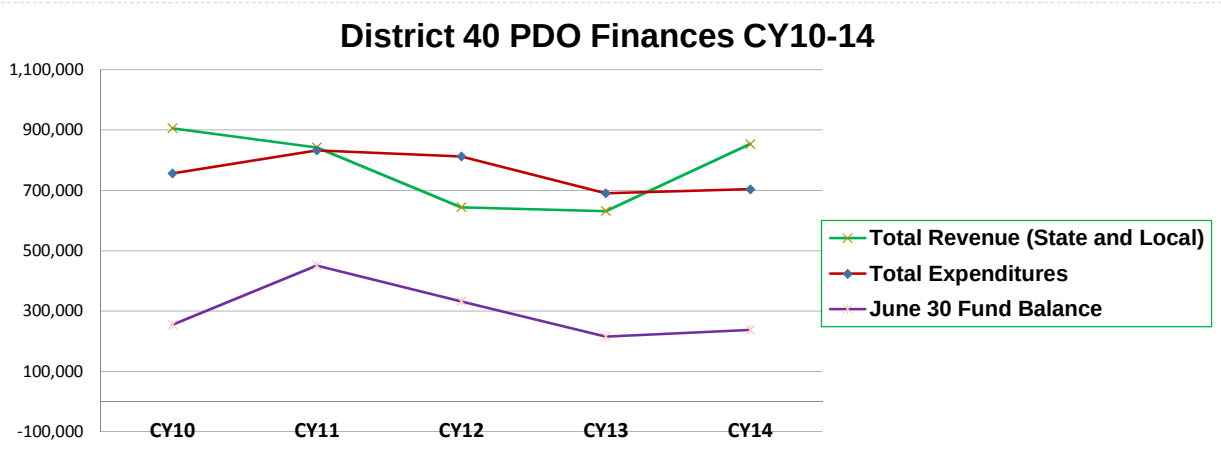
During calendar year 2014, the 40th Judicial District Public Defenders Office handled 2,142 cases. The office has traditionally been self-reliant as 100% of its revenues were derived from local funding which came primarily from traffic tickets and special court costs.

Since the passage of Act 578 (2012) in the 40th Judicial District, the expected 25% increase in local revenues has consistently failed to materialize.

Between FY11 and FY14, the Judicial District Office's local revenues have decreased while expenditures have remained relatively constant. Local revenues have decreased to the extent that in FY14, for the first time, the State began providing an appropriation to help cover the gap between the district's revenues and expenditures.





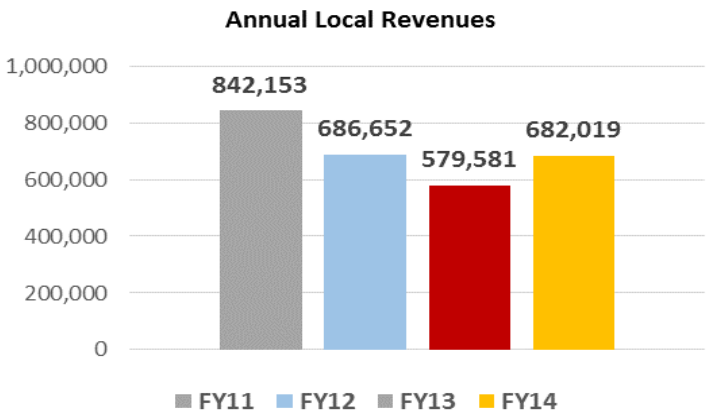


ST. JOHN PARISH

Richard B. Stricks
District Defender
75 Dominican Drive, Suite 202
LaPlace, LA 70068
985-651-6677

Between FY11 and FY14, the Judicial District Office's local revenues have decreased while expenditures have remained relatively constant.

Local revenues have decreased to the extent that in FY14, for the first time, the State began providing an appropriation to help cover the gap between the district's revenues and expenditures. Recently, in FY14 local revenues are on the incline, but nowhere near the FY11 baseline.



The 40th JDC Public Defenders' Office

Parish(es) & Seat(s)	St. John the Baptist - Edgard
Population	45,924
Juvenile Population	11,757
District Defender	Richard B. Stricks
Years as District Defender	19
Years in Public Defense	19
Office Manager	None
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Ashley A. Bogac, secretarial; Diana G. Tambunga, secretarial
Primary Office Street Address	75 Dominican Drive, Suite 202
City	La Place
ZIP	70068-3400
Primary Phone	985-651-6677 ext. 200
Primary Mailing Address	Same as primary office street address.
Primary Fax Number	985-651-5800
Primary Emergency Contact	Richard B. Stricks
Primary Emergency Phone	cell: 504-559-1434
Secondary Emergency Contact	Diana G. Tambunga or Ashley A. Bogac
Secondary Emergency Phone	cell: 504-462-8577 or cell: 504-982-4001
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Cypress Property Management, Henry W. Tatje III, Managing Partner (lessor).
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	$1,200 rent and $539 utilities, including phone, long distance, electricity, postage, and internet connections.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Yes
Courts and Locations	District Court is located in Edgard (West Bank); Annex Courthouse is located in La Place (East Bank).
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	Three Divisions of Court. Each Division holds court in both the District and Annex Courthouses.

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	According to a pre-set grid or table, the cases are generally divided among the lawyers based on the division of court and the last digit of the case number. Example: In each division of court, the cases that end in an odd digit are normally assigned to one attorney and those ending in an even digit are assigned to another. When a defendant has more than one case in a division of court, the same lawyer is assigned to all such cases. When there are more than two clients in any case, the lawyers who handle cases in another division of court are assigned according to that grid. A copy of the grid has been attached to the electronic version of the district narrative.
Name of Adult Detention Facilities in This District	1. Sherman Walker Correctional Center; 2. St. John the Baptist Parish Jail ("old jail"); Both are located in La Place.
Name of Adult Detention Facilities Outside the District Which Hold Clients	For security reasons, some St. John inmates are housed in other parishes, typically Nelson Coleman Correctional Center in St. Charles parish.
Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Assumption Parish Youth Detention Center; Napoleonville, Louisiana.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes; to get to the Youth Detention Center from the Public Defenders Office requires approximately 2 hours and is a 85.2 miles round trip.
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	Yes; each juvenile is transported in shackles and remains shackled during the hearing. Only once the judge orders the juvenile's release from custody are the shackles removed.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	Yes; each local jail has only one attorney booth. Thus, only one attorney at a time can visit clients in jail, unless the public visitation area is used. Also, the hours for attorney visitation are restricted, limited to only 6 hours per day, 3 hours in the morning and 3 hours in the afternoon, with a 2 hour break in between. Attorney visitation during weekends and holidays is also restricted and requires advanced permission from the warden.
District Attorney	Thomas Daley; Bridgette Dinvaut will be sworn in as District Attorney on January 12, 2015.
Chief Judge of Criminal District Court	Rotates annually; 2014 = Judge Madeline Jasmine; 2015 = Judge Mary Hotard Becnel.
Juvenile Court Judges (Specify District of City Court)	Division A- Judge Madeline Jasmine; Division B= Judge Mary Hotard Becnel; Division C= Judge Sterling J. Snowdy; All are District Court Judges
Drug Court Judges	Judge Madeline Jasmine
Mental Health Court Judges	None
Other Specialty Court	Yes

Name of Specialty and Brief Description:	Truancy Court. The judge reviews the attendance of juveniles registered in schools of St. John the Baptist Parish, including absences and tardiness. Nearly 80% of cases are resolved during the initial stage, where the judge orders that both the juvenile and the parent comply with the attendance policy of the school. At a subsequent date, if the juvenile is not in compliance, the FINS coordinator files a truancy petition alleging that the juvenile is either not attending school or has a substantial amount of tardiness. If the District Attorney determines that the parent is at fault, a misdemeanor charge of improper supervision may be filed against him/her and a trial may be held in truancy or misdemeanor court. Judge Mary Hotard Becnel presides over Truancy Court.
Indigency Determined by Whom and How?	Every Thursday, during office hours, the Public Defender Office takes applications from persons who are not incarcerated and who are seeking a public defender. The applicant is questioned using a standardized application form, which may be longer depending on the financial circumstances. The sworn application is reviewed by the District Defender who then either assigns counsel or files a certification of ineligibility. Both the "Affidavit of Poverty and Application for Public Defender Services" (short form) and the "Application for Public Defender Services" (long form) have been attached to the electronic version of the district narrative. Also the "Notice of Assignment of Counsel" and the "Certification Regarding Eligibility for the Services of a Public Defender" have been attached to the electronic version of the district narrative.
When is Assignment/Appointment of Counsel Made?	Within 72 hours after arrest, the duty judge speaks to the inmates by telephone or by video. An order appointing counsel is faxed to the PDO. The District Public Defender is appointed by name to all cases. He or an investigator does the initial jail visit to assign a line defender, generally within 3 judicial days. The client is given a paper with information about applying for services upon release on bail and the name and phone number (free, not collect, calls) of the defender who is assigned. That information is also filed into the court record. For those who post bail, counsel is assigned after a formal application is made (see previous answer).
Initial Client Intake Conducted By Whom? (Name and Title)	When the order appointing counsel is received at the PDO, or after formal application, the information is entered into the database by either Diana G. Tambunga, secretary, or Ashley A. Bogac, secretary.

Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	The lawyers have been provided with an interview sheet to use when conducting client interviews at the jail. The first jail visit or video conference is done by the District Defender, during which data is entered into the database and notes are made. In most misdemeanor cases, no formal interview sheet is used for initial interviews. Copies of the interview sheets are attached, labeled Exhibit A.
Brief Explanation of Intake Process	The lawyers have been provided with an interview sheet to use when conducting client interviews at the jail. The first jail visit or video conference is done by the District Defender, during which data is entered into the database and notes are made. A line defender is assigned by the District Defender. In most misdemeanor cases, no formal interview sheet is used for initial interviews. Copies of the interview sheets are attached, labeled Exhibit A.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	Approximately 202
How Many Application Fees Were Waived?	Unknown; The application fee is waived while the defendant is incarcerated and only when a defendant has applied and been approved in an open pending case, and is subsequently charged in a new case. Only then is the fee waived in the second case.
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2014	8,073. Previous reported amount (reported for CY2013) was inaccurate since other income was erroneously included.
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	679,819
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes; except in some cases, where a term of incarceration, without suspension, is actually imposed. Additionally, if a client is arrested for failing to appear in court to prove that they have paid the court costs, the appointed lawyer may request credit for time served, in lieu of payment, in which case the money is not collected.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	In those cases handled by a Public Defender, information is received from the trial lawyer. Ordered fees, over and above the mandatory $45 court fee, are entered into the database from information received from the trial lawyer. A collection letter is then sent out to the client and followed up by a report to the Louisiana Department of Revenue's "Refund Offset Program" if said fees are not paid in a timely manner.

Who Collects the Assessed Court Fees?	As to the mandatory $45 court fee, the sheriff collects the funds and distributes them monthly. Other court ordered fees are collected directly from the clients at the Public Defender Office or by a probation officer.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	As to the mandatory $45 court fee, a monthly statement is received from the sheriff specifying the amount collected. The District Attorney provides a monthly print out of costs collected. The Sheriff provides a form similar to that created by the LPDB.
Who Remits the Court Fees Collected?	Court Costs, including the mandatory $45 court fee, are distributed by the sheriff.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	As to the mandatory $45 court fee, a monthly statement is received from the sheriff specifying the amount distributed. Ordered fees, over and above the mandatory $45 court fee, are entered into the database when received.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	At the time of application, if the answers to the financial inquiries indicate that the defendant is partially indigent, he/she is requested by the District Defender to set a reasonable weekly or monthly amount to pay until the disposition of the case, without creating a substantial financial hardship to him/herself or to his/her dependent(s).
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	A record is made at the time of the application and certification is submitted to the judge. If the judge orders the payment, it is entered into the database as an ordered fee by either Diana G. Tambunga or Ashley A. Bogac.
Who Collects the Assessed Partial Payments?	The PDO staff collects the assessed partial payments.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	A receipt is given and the payment is entered into the database by PDO staff.
Who Remits the Partial Payments Collected?	The clients, either in person or by mail, remit the payments.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	See above.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	36,623
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Yes; Yes.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes. Copies of the "Independent Contractor Agreement" effective July 1, 2014 and the "Guidelines for District Personnel Associated with the 40th Judicial District Public Defender Office" effective July 1, 2014 have been attached to the electronic version of the district narrative, both labeled Exhibit B.
Primary Immediate Needs	Reinstatement of expert testing funds for all felonies, warehousing facility for closed files, and increase in traffic ticket issuance to 2010 level.

Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	No
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	No
Immediate Critical Issue Areas	Monthly fluctuation of locally generated funds, particularly court cost (special assessments) and the capital and non-capital cases involving Brian Smith, Kyle Joekel, and Charles McQuarter III.
Long-Term Critical Issue Areas	Monthly fluctuation of locally generated funds, particularly court cost (special assessments) and capital cases.
Please List All New Hires in 2014 (Name and Title)	Annika Mengisen - contract attorney; Matthew Whitworth - contract attorney; Lisa M. Parker - employed staff attorney.
Please List All Promotions in 2014 (Name and Title)	None
2014 Media Coverage and/or Major Accomplishments	Roth, Monique. "Fund balance for Public Defenders Office jumps [to] $356,000." L'Observateur 13 Dec. 2014: 3A. Print.
Number of Expected New Attorney Hires in 2015	1
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes, principally on a case by case basis and at monthly meetings of the District Personnel.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	The District Defender is the only supervisor for both attorneys and non-attorneys in this District.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	In development.
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	N/A. There are no supervisors other than the District Defender.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	None; all dental and medical insurance benefits have been eliminated. There is no employer contribution for health insurance.
Regular Meetings for Any Staff, Please Describe	There is a meeting of the District Personnel usually on the last Wednesday of each month, ten months of the year (excluding November and December).
Number of NEW capital cases in CY14 handled by your office	2 capital cases were received CY14; however, only 1 case, Charles McQuarter III, is still being prosecuted as a capital case.
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	2 - Brian Smith and Kyle Joekel
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	2
Number of Writs Your District Handled in 2014	2
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	2

Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Initially juvenile defenders are assigned; they coordinate with the adult defenders.
Please Provide the Names of All State Representatives and Senators from Your District	State Representatives: Clay Schexnayder, District 81, Gregory A. Miller, District 56, Randal L. Gaines, District 57; State Senators: Troy Brown, District 2, Gary Smith, District 19
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	With only one closed attorney booth at the jail, there is a lack of private facilities for more than one attorney to interview clients at the jail. Also, there are restrictive time limitations at the jail for the attorneys to meet with their clients. Elimination of the Reserve/Edgard Ferry now requires a 48 mile round trip to the Edgard court house from the office.
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	Monthly monitoring of Sheriff's Office activity regarding traffic ticket issuance and jail visitation conditions; meeting monthly with the District Attorney regarding a broad range of issues including finances and individual cases.

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
Richard B. Stricks	985-651-6677 ext 201
Part-Time Contract Attorneys	**Contact Information**
Ambres, Kevin L.	985-651-3838
Fontella D. Baker	504-628-7538
Carter, Eric M.	504-733-3538
Eric R. Goza	225-926-6384
Leigh Ann Rood	504-451-6830
Savoie, Newton T.	504-822-4010
Victor M. Ortiz	985-651-6677 ext 202
Janette Juarado	985-651-6677
Jurado, Janette L.	504-656-6685
Mengisen, Annika K.	504-913-5234
Whitworth, Matthew J.	504-491-0225
Parker, Lisa M.	985-651-6677 ext 204
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Ashley A. Bogac	985-651-6677 ext 203
Don Carter	504-559-5871
Diana G. Tambunga	985-651-6677 ext 200
Cheryl R. Taylor	985-359-8947
Gregory Scott	985-487-3383

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Richard B. Stricks
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	x
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	x
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	x
Microsoft Office 2010	x
Microsoft Office 2007	x
Microsoft Office 2003	x
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	x
Internet Explorer 9	
Firefox	x
Google Chrome	x
Other	Internet Explorer 11

HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	0
DVD	0
VCR	0
Desktop PCs	6
Laptops	10
Video Cameras	0
Digital Cameras	0
Video Conferencing Systems	3
B&W Laser Printers	2
Color Printers	2
Wireless Cards	0
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	1
	1 B&W InkJet Printer
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	100 Mbps
Provider Name:	Reserve Telecommunications (RTC)
Email Provider:	GoDaddy.com
Please list any software or computer equipment in which you need training:	Excel & Database training

40th District Defender Office CY 2014 Caseloads & Outcomes

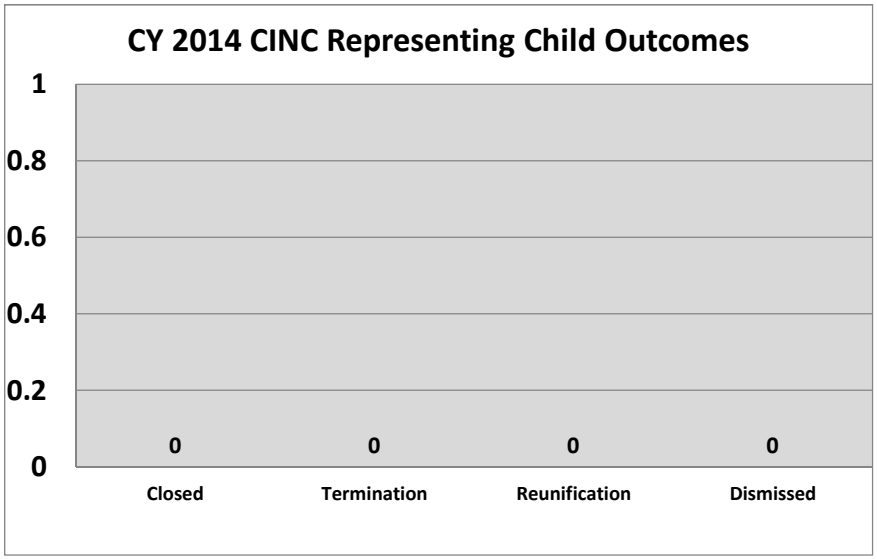
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	27	25	10	37	N/A	N/A	N/A	N/A	4	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	47	17	20	67	0	7	N/A	N/A	2	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	9	9	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	14	14	15	29	N/A	N/A	0	0	12	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	51	31	22	73	N/A	N/A	4	2	34	6	N/A	N/A	0	0	0
Delinquency Felony	23	22	16	39	N/A	N/A	2	2	41	0	N/A	N/A	0	1	1
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	846	673	324	1170	N/A	N/A	240	14	660	0	0	0	6	1	7
Adult Felony Non-LWOP**	455	318	237	692	N/A	N/A	70	55	177	0	0	0	0	1	1
Adult LWOP	4	3	5	9	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	3	1	1	4	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	3	8	6	9	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	1	1	3	4	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

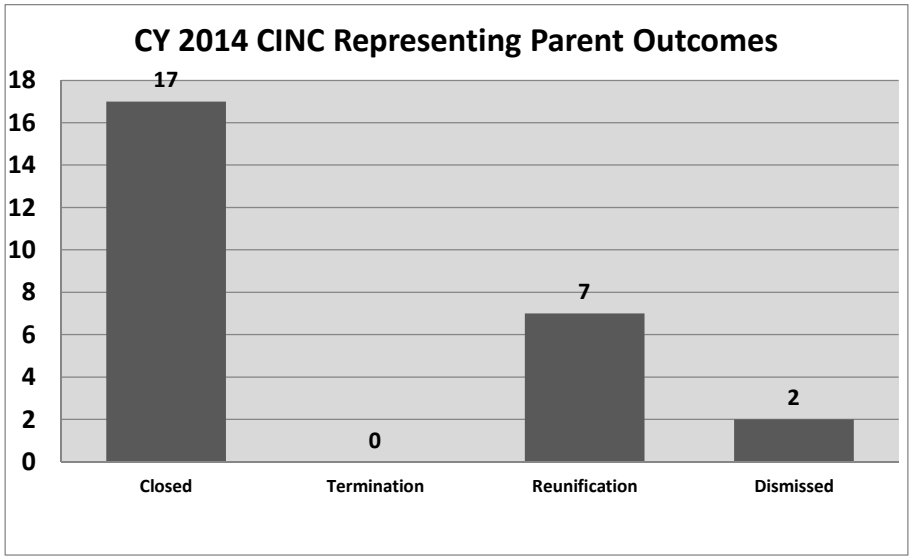
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

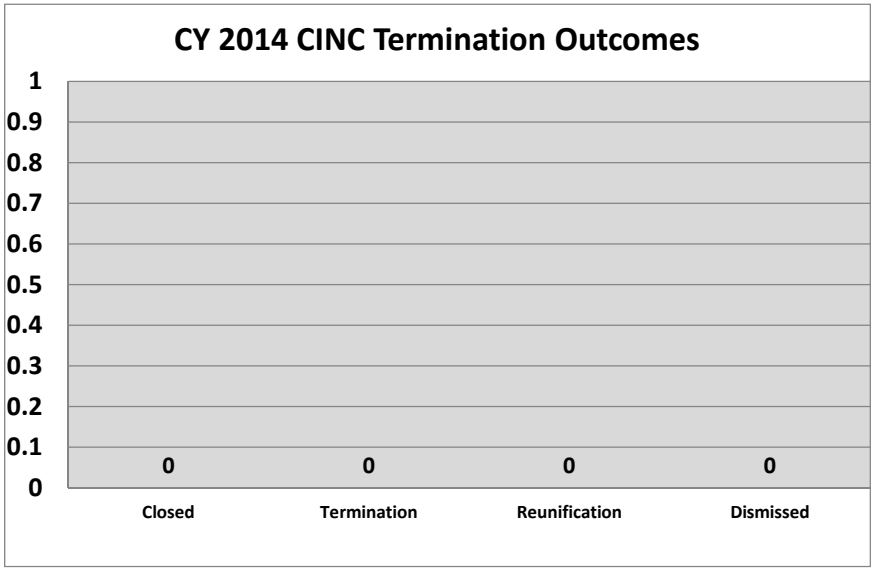
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

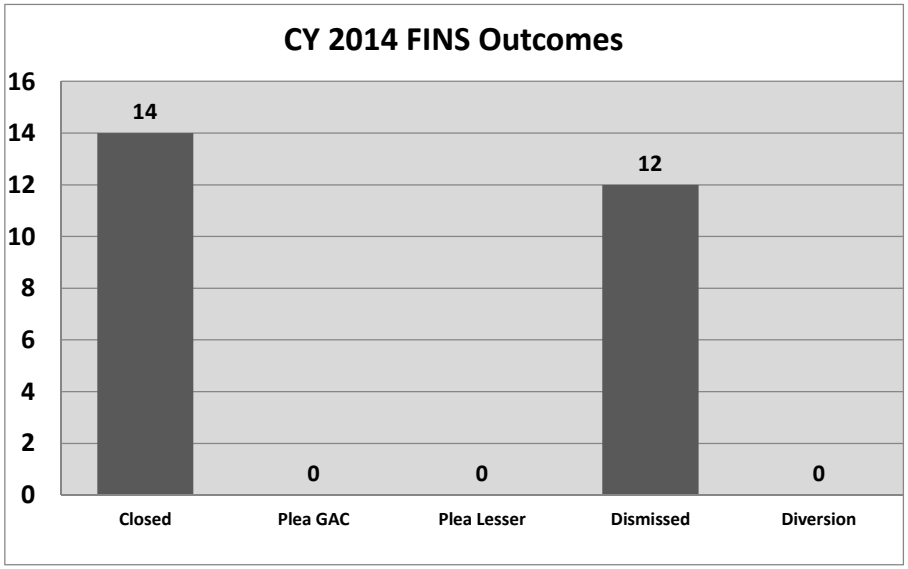
****Life Without Parole**

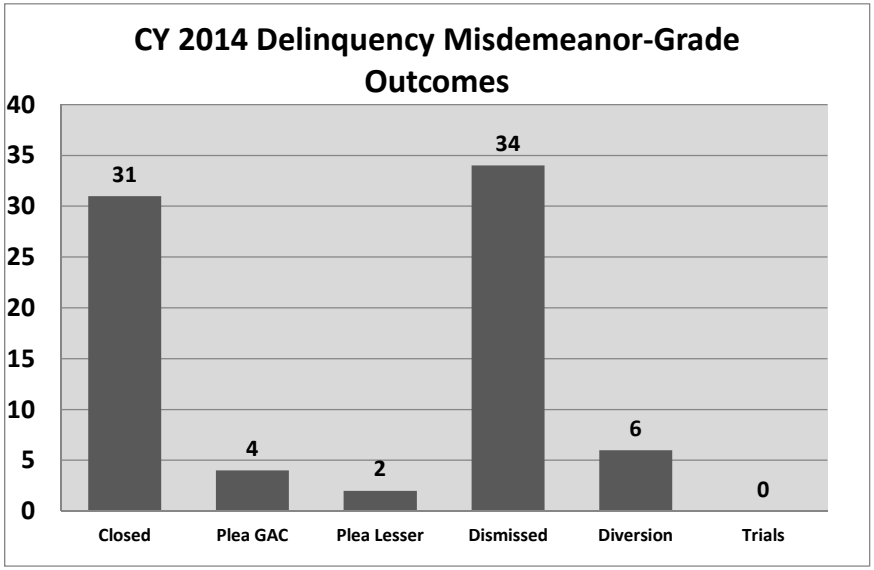
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

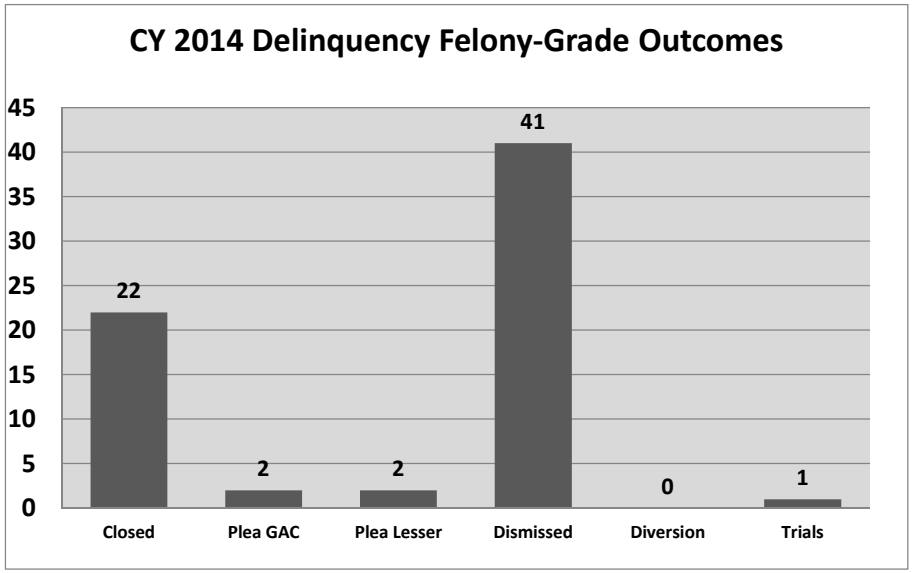

CY 2014 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

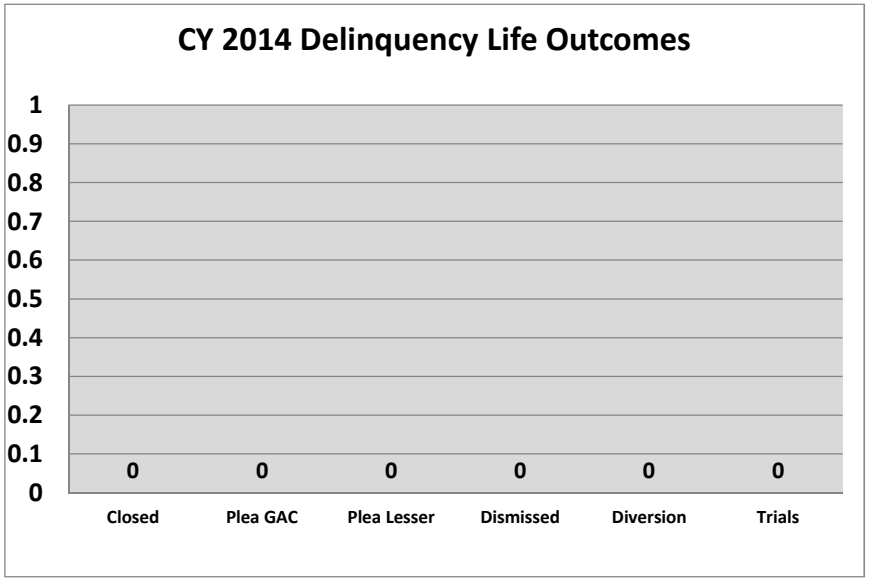

CY 2014 CINC Representing Parent Outcomes
18
16
14
12
10
8
6
4
2
0
17
0
7
2
Closed
Termination
Reunification
Dismissed


CY 2014 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed


CY 2014 FINS Outcomes
16
14
12
10
8
6
4
2
0
14
0
0
12
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion


CY 2014 Delinquency Misdemeanor-Grade Outcomes
40
35
30
25
20
15
10
5
0
31
4
2
34
6
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Felony-Grade Outcomes
45
40
35
30
25
20
15
10
5
0
22
2
2
41
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
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0
0
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0
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0
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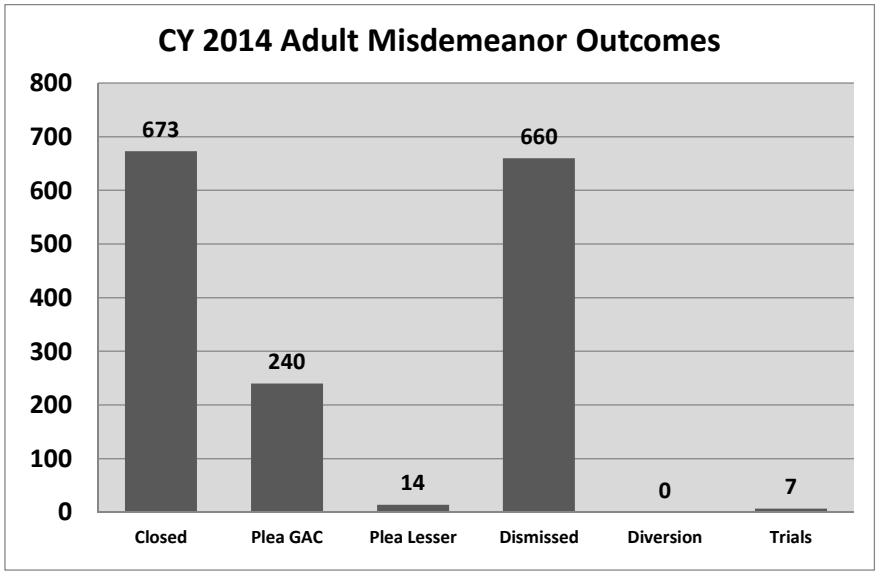
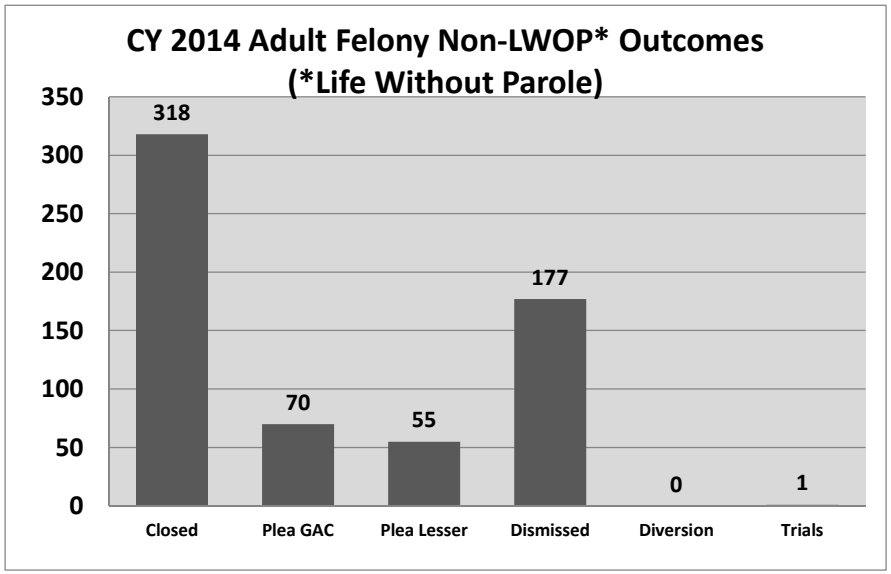
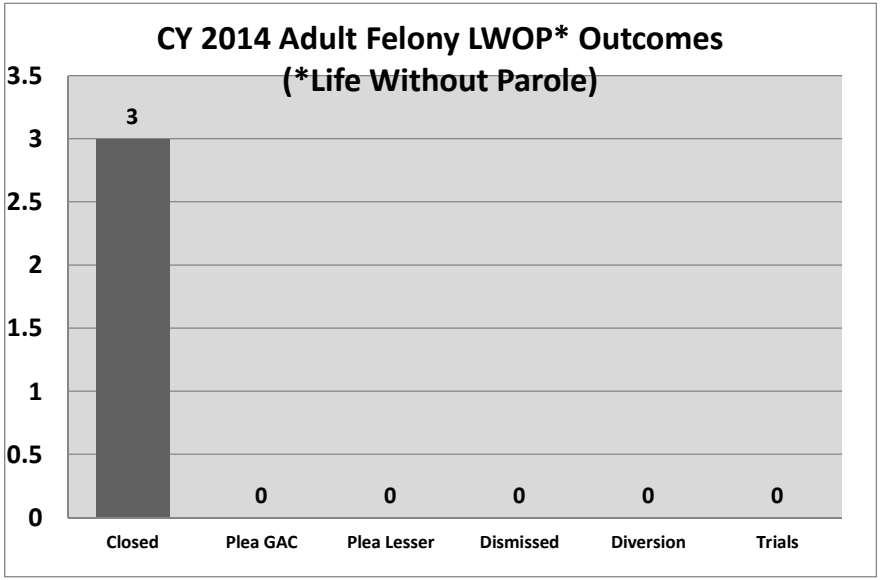
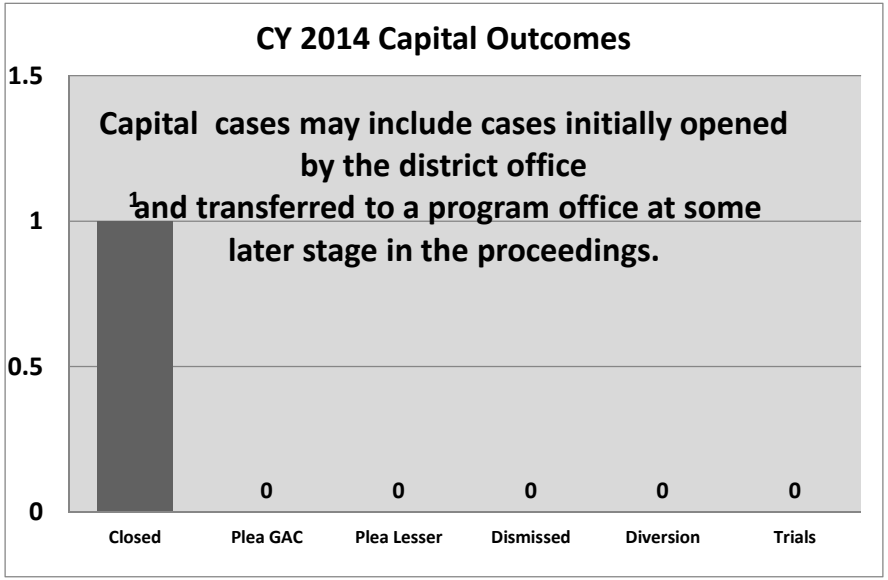
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
800
700
600
500
400
300
200
100
0
673
240
14
660
0
7
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

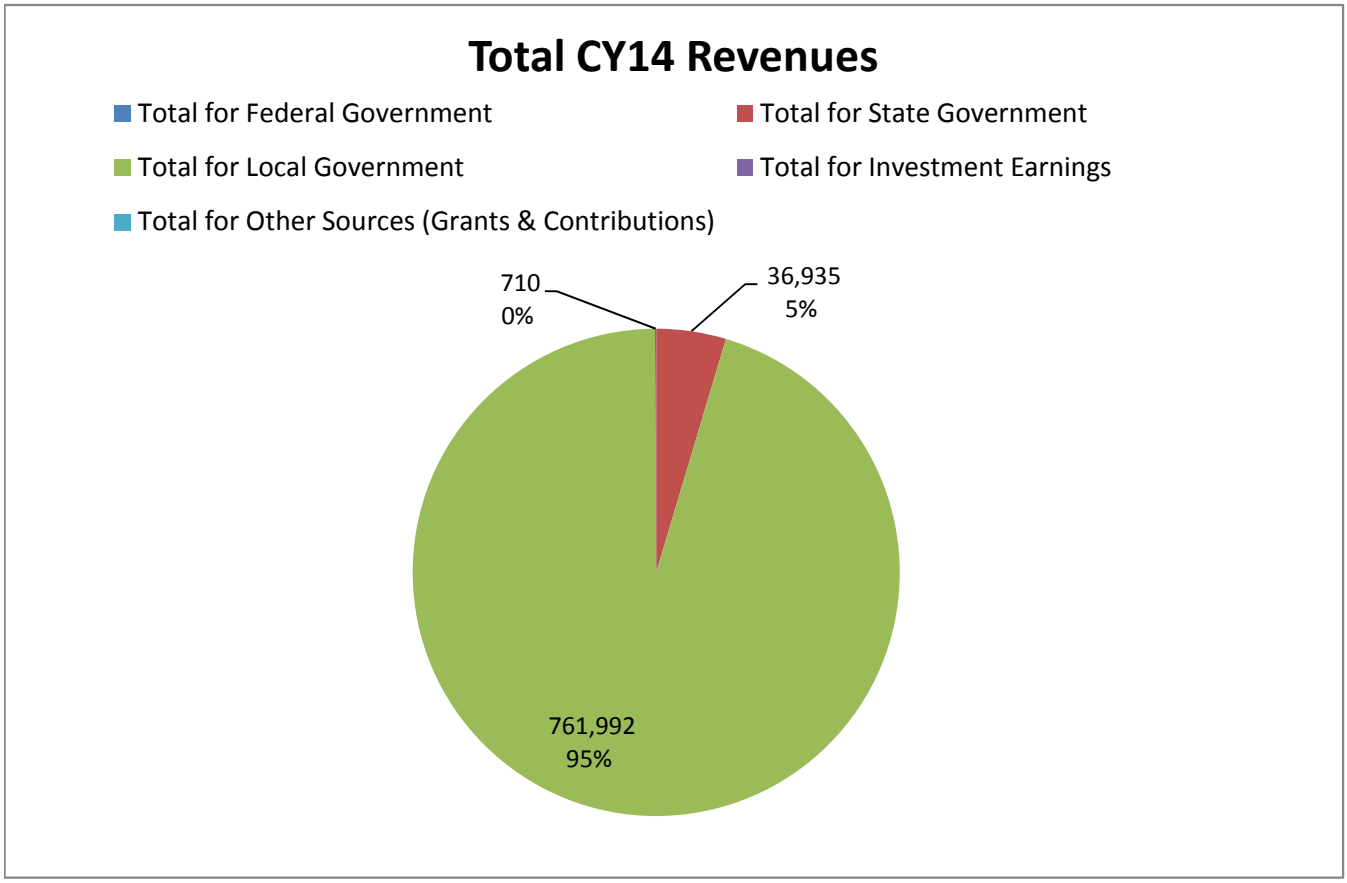

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
350
300
250
200
150
100
50
0
318
70
55
177
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

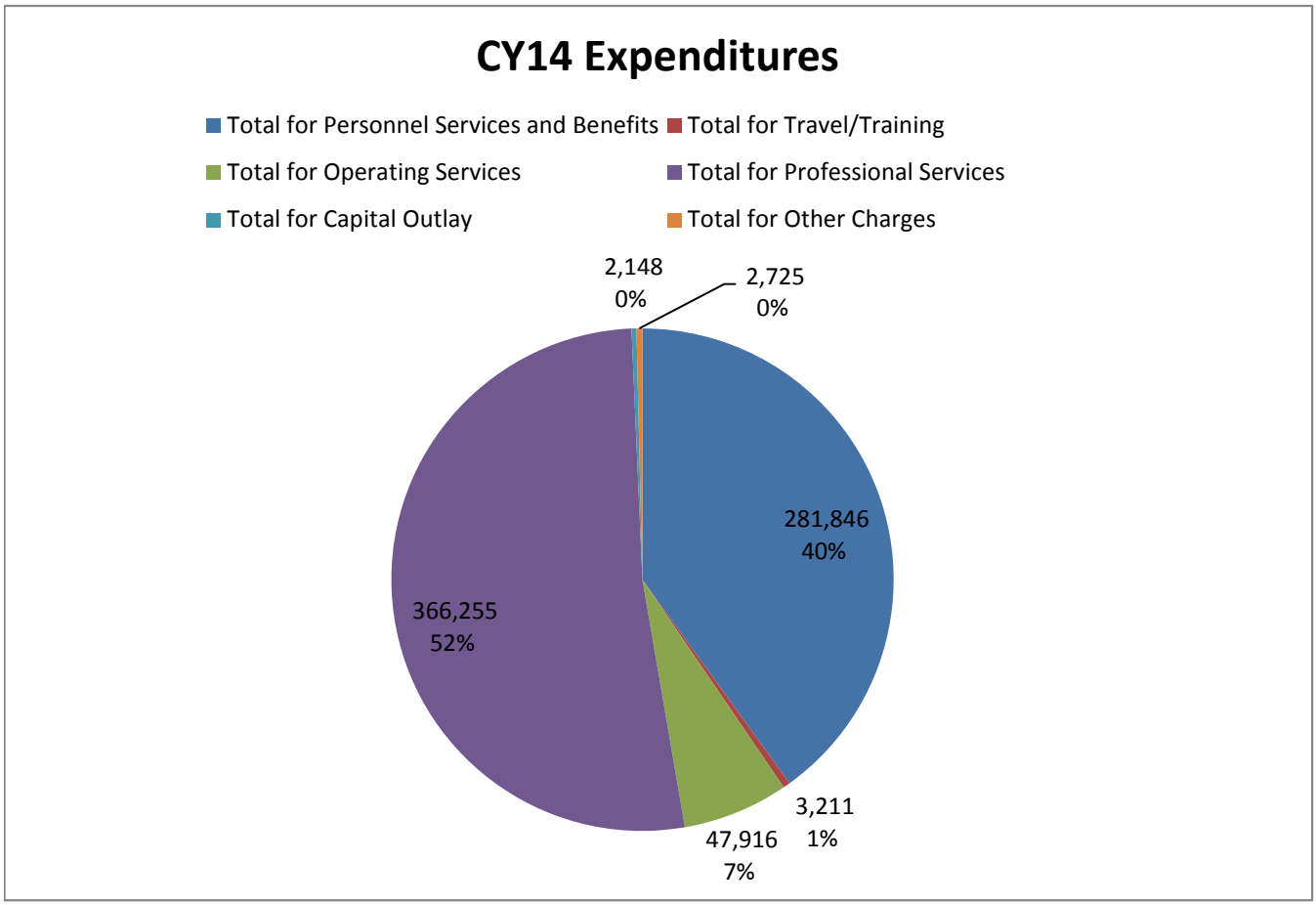

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
3.5
3
2.5
2
1.5
1
0.5
0
3
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Capital Outcomes
1.5
1
0.5
0
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
1
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 40 CY2014	Total CY2014
District Defender: Richard Stricks	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	10,027
District Assistance Fund (DAF)	26,908
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	36,935
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	32,376
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	29,968
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	5,280
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	315
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	680,674
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	680,989
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	7,953
Partial Attorney Fees Reimbursements [as per 15:176]	885
Other Reimbursements	3,511
Other Local Income -List source(s)	1,030
Total for Charges For Services	13,379
Total for Local Government	761,992
Investment Earnings	
Interest Income	20
Other Investment Income - List source(s)	691
Total for Investment Earnings	710
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	799,637

District 40 CY2014	Total CY2014
District Defender: Richard Stricks	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	260,751
Accrued Leave	-
Payroll Taxes	21,095
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
Total for Personnel Services and Benefits	281,846
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	3,211
Total for Travel/Training	3,211
Operating Services	
Advertisements	43
Workers' Compensation	1,541
Insurance - Malpractice	9,309
Insurance - Auto/Physical Liability	2,079
Insurance - Other	-
Lease - Office	14,400
Lease - Auto/Equipment	2,902
Lease - Other	-
Office Repair and Maintenance	1,747
Office - Telephone/Utilities/Postage/Internet	6,469
Dues and Seminars	3,253
Law Library/Journals/Subscriptions	3,447
Office Supplies	2,727
Total for Operating Services	47,916
Professional Services	
Audit/Accounting Expense	6,800
Contract Clerical	-
Expert Witness	500
Investigators	37,700
Interpreters	330
Social Workers	143
Capital Representation	623
Conflict	-
Contract - Juvenile Attorneys or CINC	98,100
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	219,780
IT/Technical Support	2,280
Total for Professional Services	366,255
Capital Outlay	
Major Acquisitions	2,148
Total for Capital Outlay	2,148
Other Charges	
Other Operating Expenses	2,725
Total for Other Charges	2,725
Total for EXPENDITURES	704,101


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
710
0%
36,935
5%
761,992
95%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
2,148
0%
2,725
0%
281,846
40%
366,255
52%
3,211
1%
47,916
7%

The 41st Judicial District Public Defenders' Office

Orleans (New Orleans)

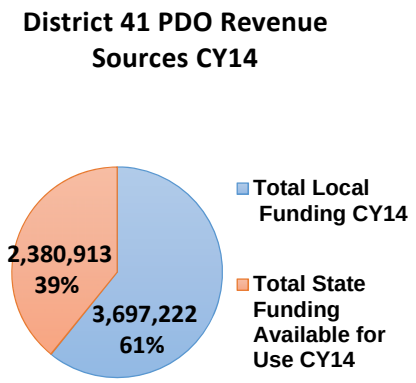
District Defender: Derwyn D. Bunton
2601 Tulane Avenue, Ste. 700
New Orleans, LA 70119
(504) 821-8101

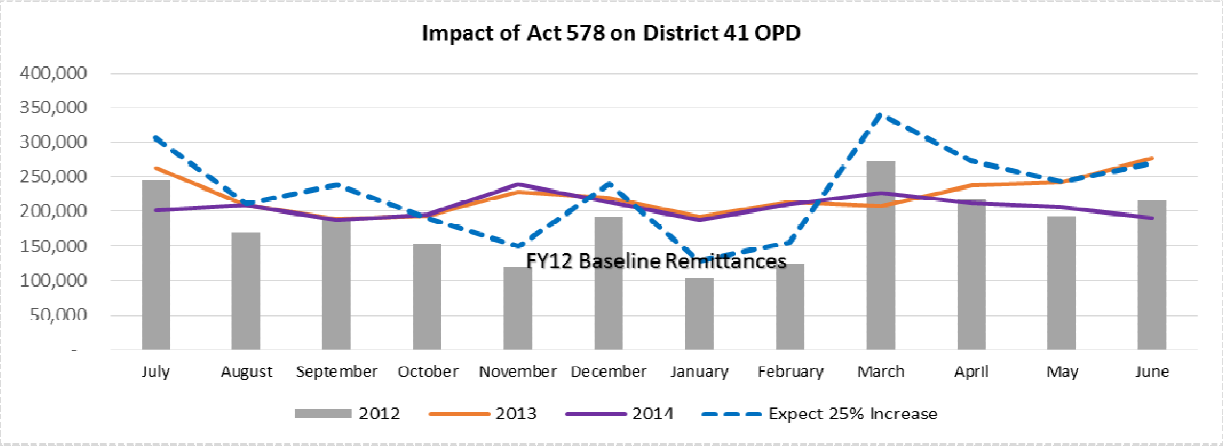
41ST JUDICIAL DISTRICT

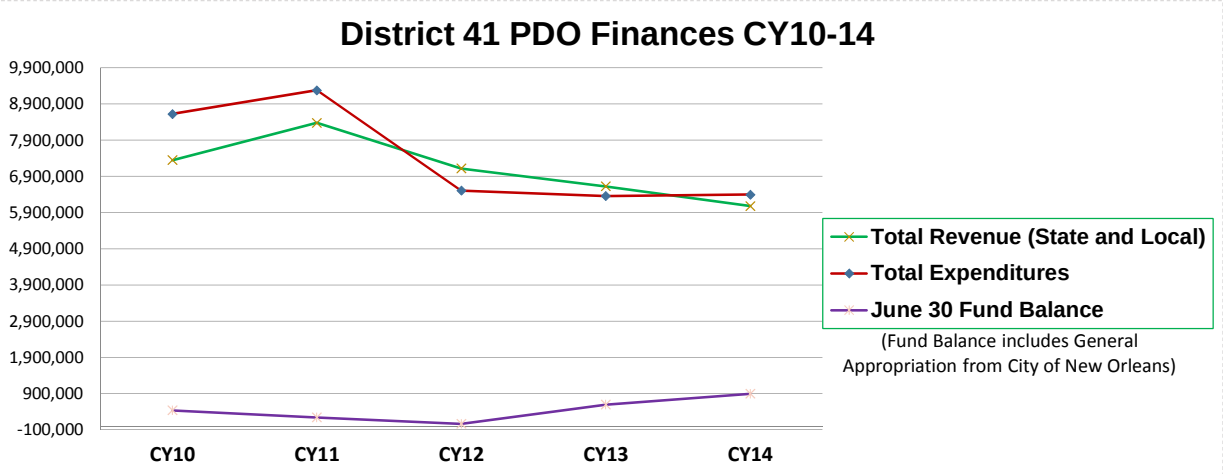
During calendar year 2014, the 41st Judicial District Public Defenders Office handled 22,011 cases. The office received $6,078,135 in total revenues to handle these cases, approximately 61% of which came from local funding. This funding was derived primarily from traffic tickets and special court costs.

With the exception of a few anomalies, the 41st Judicial District has generally failed to realize the 25% increase in local funds that was expected to materialize as a result of Act 578 (2012).

The 41st Judicial District office has exhausted its fund balance, however due to significant investments made by the City of New Orleans, the office is expected to remain solvent.





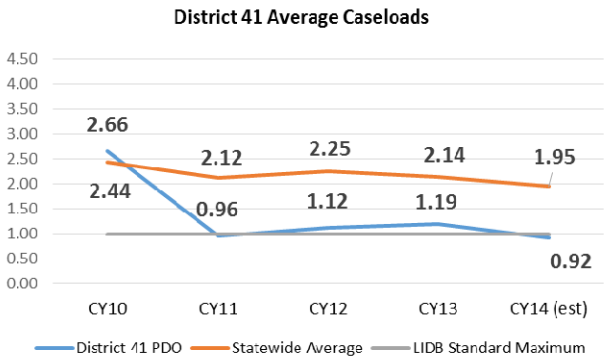


ORLEANS PUBLIC DEFENDERS

Derwyn D. Bunton
District Defender
2601 Tulane Avenue, Suite 700
New Orleans, LA 70119
504-821-8101

In the 41st Judicial District, public defense attorneys make an average annual salary of $51,570 while maintaining caseloads near the recommended caseload limit for each attorney.

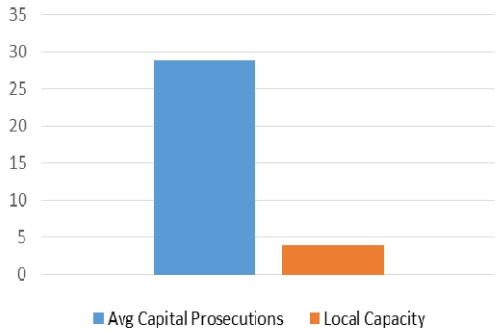
Through increased training and supervision, client outcomes have significantly improved over the last five years.



CAPITAL REPRESENTATION

Since 2009, the 41st Judicial District has averaged 29 new capital prosecutions each year. However, the district only has the local capacity to handle four capital prosecutions and is almost completely reliant on program offices for representation.

Without the contract programs, the ability to prosecute capital cases will be greatly reduced in the 41st Judicial District due to a lack of capitally certified attorneys and/or funding to support capital services in the District Office.



The 41ST JDC Public Defenders' Office

Parish(es) & Seat(s)	Orleans - New Orleans
Population	378,715
Juvenile Population	91,270
District Defender	Derwyn D. Bunton
Years as District Defender	6
Years in Public Defense	9
Office Manager	Dannielle Berger, Director of Administration
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	DeMouy, Ashley; Diemer, Kim; Earl, Marya; Flemming, John; Klaila, Cody; LeBlanc April; McCarty, Jacob; Redman, Chasity.
Primary Office Street Address	2601 Tulane Avenue; Suite 700
City	New Orleans
ZIP	70119
Primary Phone	504-821-8101
Primary Mailing Address	2601 Tulane Avenue; Suite 700;, New Orleans, LA 70119
Primary Fax Number	504-821-5285
Primary Emergency Contact	Derwyn D. Bunton
Primary Emergency Phone	504-224-0958
Secondary Emergency Contact	Jee Park, Deputy District Defender
Secondary Emergency Phone	504-224-0963
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Karen Glaser (Tulane Towers)
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	$22,000/month
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Accounting Services are handled in house. Annual financial and compliance audit provided by Bruno & Tervalon CPA's. Semi-monthly payroll provided by ADP, Inc.
Courts and Locations	Criminal District Court - 2700 Tulane Avenue, New Orleans, 70119; Juvenile Court, 421 Loyola Avenue, New Orleans, LA, 70112; Municipal Court, 727 South Broad, New Orleans, 70119; Traffic Court, 727 South Broad, New Orleans, 70119; Magistrate Court, 2700 Tulane Avenue, New Orleans, 70119
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	Criminal District Court (12); Juvenile Court (6); Municipal Court (4); Traffic Court (4); Criminal Magistrate Court (1); Criminal Commissioners (4).

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Once appointed to the case by a judicial officer, after an initial conflict analysis, OPD assigns the case to either the OPD trial division, the OPD conflict division, or the OPD conflict panel. Within each of these, a case is assigned to an individual attorney based on the type of case/charge and the practice level of the attorney. OPD does continuous representation of all clients from appointment through the final disposition of the case. In the OPD Trial Division, case assignments are also made based on the initial allotment of the section of court for the case. In Municipal Court, all cases are misdemeanors and are at the same practice level. There, four full-time lawyers are permanently assigned to sections of court and cases are assigned after appointment based on the section of court for the case. Another full-time lawyer is also assigned to Municipal Court to handle cases in all sections of court. OPD employs one part-time attorney for Traffic Court and all traffic cases go to that attorney. Juvenile Court work is mostly handled independently by the Louisiana Center for Children's Rights (formally Juvenile Regional Services) through a contract between LCCR and the Louisiana Public Defender Board. Both the OPD Trial Divisiona nd the OPD Conflict Division represent juvenile clients who face the possibility of either discretionary or mandatory transfer from Juvenile Court to Criminal District Court. There is continuous representation of juvenile transfer clients by OPD Trial Division and OPD Conflict Division -- starting from the clients initial continued custody through disposition of the case in either Juvenile or Criminal District Court.
Name of Adult Detention Facilities in This District	Orleans Parish Prison, Templeman Phase V, Conchetta, Tents, Temporary Detention Center, and Central Lockup.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Orleans Parish may house pre-trial clients outside the parish due to a lack of appropriate capacity in Orleans Parish Prison facilities, which is undergoing construction. For instance, OPD clients with accute mental illness are housed at the Hunt Correctional Facility. Other OPD clients are housed in St. Charles Parish. Additionally, OPD is called upon to represent clients held in Louisiana Department of Public Safety and Corrections (State) facilities. This usually occurs because clients are serving a sentence for one charge (or set of charges) while awaiting trial on another charge or charges.
Name of Juvenile Detention Facilities In This District	Youth Study Center; 1100 Milton Street, New Orleans, LA 70122
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	N/A
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	OPD is not able to adequately represent clients held at facilities distant from Orleans Parish. With regard to clients with mental health issues held at Feliciana, we are attempting to institute a programmatic response, tasking a small unit of attorneys with handling mental health cases. This is a significant outlay of limited budget resources, but is necessary for the adequate representation of all clients.
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	Yes

Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	Due to difficulties seeing our detained clients in Orleans Parish Prison - long wait-times, lack of confidential and private meeting areas, irregular visitation hours - OPD sued Sheriff Marlin Gusman in Orleans Parish Civil District Court. OPD entered into a stipulated judgment and conditions are improving under the watchful eye of the court. Also, clients detained in facilities outside Orleans Parish hinder access to clients and costs OPD additional expenses for its staff to visit clients.
District Attorney	Hon. Leon Cannizzaro
Chief Judge of Criminal District Court	Hon. Benedict Willard
Juvenile Court Judges (Specify District of City Court)	Judges: Ernestine Gray (Chief Judge), Candice Bates-Anderson, Lawrence Lagarde, Mark Doherty, Tammy Stewart, Yolanda King.
Drug Court Judges	Judges: Tracey Flemmings-Daviller "B"; Benedict Willard "C"; Camille Buras "H"; Karen Herman "I"; Darryl Derbigny "J"; Franz Zibilich "L"; and Harry Cantrell "Magistrate". Julian Parker "G" discontinued its drug court during in 2014.
Mental Health Court Judges	Judge Karen Herman "I", Judge Desiree Charbonnet "C"Municpal Court.
Other Specialty Court	Re-entry Court, Judge Laurie White "A"; Veteran's Court, Judge Authur Hunter "K"; and Domestic Violence Court, Judge Harry Cantrell "Magistrate"; Homeless Court, Judge Paul Sens "A" Municipal Court.
Name of Specialty and Brief Description:	The Re-entry Court is designed to assist clients returning to the community after longer term incarceration in State correctional facilities. Veterans Court is designed to assist military veterans gain access to programming and support designed to assist them and prevent criminal involvement. Domestic Violence Court is an intensive probation. Homeless Court is designed to assist the homeless receive much needed treatment and services.
Indigency Determined by Whom and How?	In Criminal District Court, the judicial officer at first appearance determines indigency for arrestees - often with the assistance of information gathered by interviews of the arrestee by New Orleans Pretrial Services. Sometimes, there is also a colloquy between the arrestee and the judicial officer before the determination is made. If an arrestee has not been deemed indigent at first appearances, the arrestee is then set for a hearing to determine counsel (HTDC) within a week. If the arrestee is still incarcerated at the HTDC, and has not secured private counsel, the arrestee is deemed indigent and appointed to OPD. In Criminal District Court, judges routinely revisit indigency determinations at arraignment. In Municipal Court, first appearance and arraignment occur simultaneously. Incarcerated arrestees are presumed indigent by the court. Those not in custody who cannot afford to hire attorneys are referred to OPD staff, who interview the defendant and makes a recommendation to the Court. The Municipal Court judge then makes a decision regarding indigency.
When is Assignment/Appointment of Counsel Made?	OPD assigns counsel after an indigency and appointment determination is made by the Court. For the majority of assignments, OPD assigns an attorney to the case on the same day OPD is assigned to the case. When appointment is made at night or weekends, OPD assigns the case to an attorney within 24 hours.
Initial Client Intake Conducted By Whom? (Name and Title)	At First Appearances, initial client intake is conducted either by the magistrate attorney or by a client advocate from OPD's Client Services Division. After appointment, the attorney assigned does the initial interview. If the OPD client is incarcerated, the initial interview is conducted by the assigned attorney within 72 hours of appointment.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes

Brief Explanation of Intake Process	OPD and the judges of the Orleans Parish Criminal District Court entered into an agreement to work cooperatively to carry out the mandates of La. R.S. 15:1758. On June 3, 2011, the judges met en banc and approved a plan to assist OPD in the collection of the $40.00 application fee. If a defendant is deemed to be indigent at arraignment, the judge will order the defendant to pay the application fee of $40 to the cashier on the first floor of Criminal District Court. In Municipal Court, any application fee is paid to OPD staff.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes, the OPD collects the application fee in Municipal Court. No, the OPD does not collect the application fee in Criminal District Court. The fee is paid to the CDC's cashier.
How Many Applications for Services Were Received?	Once the court determines a defendant to be indigent and appoints OPD to represent the defendant, there is no additional application that the defendant must complete in order to receive representation. The defendant may complete a brief client questionnaire with contact information, medical issues, and other issues the defendant may want to bring to the attention of the assigned attorney.
How Many Application Fees Were Waived?	Pursuant to an agreement entered into with the Criminal District Court, the court will not order pretrial detained, indigent defendants to pay the $40 application fee. In other words, the fee is practically waived for incarcerated, indigent defendants.
How Many Application Fees Were Reduced?	Pursuant to an agreement entered into with the Criminal District Court, the application fee is not reduced. The defendant must pay the full $40.
Total Application Fee Dollars Collected in 2014	$8,771 ($3,761 from Criminal District Court (CDC), collected by CDC cashiers and $5,010 from Municipal Court, collected by OPD).
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	OPD does not physically collect the $40 fee from the indigent defendant in Criminal District Court. The defendants are ordered by the court to pay the fee to the Cashier's Office in the Criminal District Court. The defendants are provided with a payment slip which they are to bring to the Cashier's Office. The Criminal District Court charges a 25% collection fee.
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	1,642,933 (Revenue was down in 2014. However, in 2013, $200,180 in safety belt revenue was included in the $2,120,118 total that should not have been).
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Every time there is a conviction, judges assess court costs. Included in the court costs is the mandatory special cost. Many judges do not specify on the record that they are assessing the mandatory special cost. Thus, the understanding is the special cost is included in the total court costs that is assessed to each convicted defendant.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	In a monthly remittance from Traffic, Municipal and Criminal District Court, a payment summary is included with the payment. The payment summary includes: the defendants name, section and case number, date the costs are assessed and collected, amount of assessment and actual collection.
Who Collects the Assessed Court Fees?	The Cashier's Offices in the courts collect all court fines, fees and costs.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	The Judicial Administrators are responsible for providing documentation to OPD on a monthly basis.
Who Remits the Court Fees Collected?	The Judicial Administrator's Office under the direction of the judges en banc.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	In a monthly remittance from Traffic Court, Municipal Court, the Sheriff's office (quarterly) and Criminal District Court, a payment summary is included with the payment. The payment summary includes: the defendants name, section and case number, date the costs are assessed and collected, amount of assessment and actual collection.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	

Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	The judges will determine whether a defendant is indigent or partially indigent. If the defendant is partially indigent, the judges will assess a representation fee to the defendant. The judges do not provide any documentation to the defendant but orders the defendant to pay the Indigent Defender Fund either by the next court date or by the end of the case.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	N/A
Who Collects the Assessed Partial Payments?	The defendant is ordered to pay the Indigent Defender Fund directly. The defendant then comes to OPD and makes a payment or a payment arrangement with the administrative staff.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Since this fee is collected by OPD directly, OPD is responsible for accounting this money.
Who Remits the Partial Payments Collected?	Again, since this fee is collected by OPD directly, OPD is responsible for accounting this money from collection to remittance.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Again, since this fee is collected by OPD directly, OPD is responsible for accounting this money from collection to remittance.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	0
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	OPD doesn't allow private practice for its full-time staff attorneys.
There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the	Yes. The contract is attached.
Primary Immediate Needs	Increased funding to provide effective representation to the indigent and experienced legal staff.
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	No
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	No
Immediate Critical Issue Areas	Data management, training, funding technology (hardware and software) and staff.
Long-Term Critical Issue Areas	Stable adequate funding, training and staff.
Please List All New Hires in 2014 (Name and Title)	Ackerman, John: Staff Investigator; Barbery, Marcos: Juvenile Mitigation Specialist; Brockway, James: Staff Attorney CDC; Chernow, Alexis: Staff Attorney CDC; Frampton, Thomas: Staff Attorney CDC; Jeffrey, Lindsay: Staff Attorney CDC; Jones, Sara: Investigator Fellow; Kennedy, Kareem: Client Advocate; Lommers-Johnson, Hannah: Staff Attorney Municipal Court; McCarty, Jacob: Client and Court Support Administrator Municipal Court; Miller, Jared: Staff Attorney CDC; Moroz, Stanislav: Staff Attorney CDC; Muse, Jack: Paralegal; Orzechowski, Karen: Paralegal; Rabinovitz, Chana Rose: Staff Investigator; Reeds, Laura: Staff Attorney CDC; Sickle, Allison: Administrative Assistant Conflicts Division; VanCleave, Anna: Capital Division Chief; Whittler, Chelsea: Staff Investigator; Woods, Brian: Staff Attorney CDC. FULL-TIME VOLUNTEERS: Joseph, Samuel: Client Services (Jesuit Volunteer Corps); Holland, Brenna: Client Services Municipal Court (Jesuit Volunteer Corps); Eversley, Mariama: Technology and Social Media Coordinator (LA Delta Service Corps); Benusa, Elise: Program Outreach and Community Awareness Coordinator Municipal Court (LA Delta Service Corps); Chrisinger, Laura: Program Outreach and Community Awareness Coordinator CDC (LA Delta Service Corps)

Please List All Promotions in 2014 (Name and Title)	Earl, Marya: Supervising Client and Court Support Administrator; Ellis, Carrie: Training Director/Leadership; Engelberg, Daniel: Deputy Chief of Trials/Leadership; Pasquarella, Jill: Supervising Attorney CDC; Reingold, Colin: Supervising Attorney Special Litigation; Thompson, Sierra: Supervising Attorney Conflicts Division; Weidenhaft, Donna: Training Supervisor.
2014 Media Coverage and/or Major Accomplishments	OPD and New Orleans featured in national multi-part NPR story, "Guilty and Charged"; In relation to National Bernard Noble Sentencing Advocacy – working with the Drug Policy Alliance, Orleans Public Defenders was featured in Rolling Stone, "The Great Marijuana Experiment", The Lens, Al Jazeera America, and Huffington Post; Derwyn Bunton was featured on the local "Health Issues" broadcast; Derwyn Bunton's Letter to the Editor regarding the Sheriff's inmate move, "Letter: Moving New Orleans Inmates Untenable" in the New Orleans Advocate; Derwyn Bunton featured on WBOK 1230AM, The Good Morning Show; Orleans Public Defenders featured in story on justice in New Orleans "For Public Defenders in New Orleans, Getting Justice Means Waiting… and Waiting"; Derwyn Bunton featured on National Association for Public Defense's blog/newsletter, "Gideon is Rising"; Derwyn Bunton featured as continued legal expert for WWL's coverage of Darren Sharper case; Derwyn Bunton Op-Ed on New Orleans Judicial Elections, "Vote Tomorrow for Judges Willing to Back Sentencing Reform"; Marcos Barbery Op-Ed on Juveniles Sentenced to Life, "Children Condemned to Life: In Film", The Investigative Fund; Derwyn Bunton on WBOK 1230AM to discuss public defense and current criminal justice issues on the Good Morning Show and Good Life Show with Chris Sylvain; Derwyn Bunton featured on National Association for Public Defense blog/newsletter, "Ferguson, New York, New Orleans and the Presumption of Guilt"; Derwyn Bunton Letter in Response to Craig Mordock Op-Ed on GVRS Payments, "Public Defenders Are Doing Their Part, But Need More Resources"; Extensive continued coverage of daily court proceedings, criminal justice and public defense happenings. COMMUNITY OUTREACH/AWARDS/RECOGNITION: Orleans Public Defenders featured by LSBA in Diversity Spotlight; Kenny Green, OPD's Chief of Trials, named CityBusiness 2014 Leader in Law in February; Continued publication of quarterly newsletter, Defense Matters; Expansion of social media outreach with launch of OPD Twitter account, @OrleansDefender; 2013 Annual Report published on March 15, 2014; Ben Sullivan Fellowship Launch Party; Orleans Public Defenders honors 2nd annual "Clyde Merritt Award" Recipients; LA Bar Journal features awards ceremony; Orleans Public Defenders hosts high school students for the US District Court Boss for a Day Program; Orleans Public Defenders honored by the Innocence Project of New Orleans as a Criminal Justice Hero; Derwyn Bunton was the Keynote Speaker at the Iowa Public Defender Association Criminal Law Seminar; Orleans Public Defenders hosted several high school students for LSBA Suit Up Program; Orleans Public Defenders' staff join local organization Puentes for the Latino Heritage Festival; Orleans Public Defenders co-hosted a career diversity panel with Tulane Law School's Black Law Students Association where Derwyn Bunton was a featured panelists in September;
2014 Media Coverage and/or Major Accomplishments (continued)	Derwyn Bunton hosted a webinar for the National Association of Public Defenders, "And Then That Happened"; Derwyn Bunton is Career Speaker at St. Augustine High School; Derwyn Bunton is a featured panelist at Harvard Law School's Criminal Law Panel in; Derwyn Bunton is featured at the New Orleans Film Festival Gideon's Army Screening Panel; Hosted Sub-Sahara African Criminal Justice Delegation; Criminal Justice Demonstration; Vast pre- and post-demonstration media coverage in both print, broadcast and radio; Derwyn Bunton moderated YEP Gun Violence Panel
Number of Expected New Attorney Hires in 2015	OPD expects to hire approximately six attorneys in 2015. All new attorney hires will be based on budget considerations, grant funding, caseload analysis, office needs and attrition.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. OPD provides training designed by our Training Director. Newly admitted attorney hires receive approximately 6 weeks of training prior to representing clients autonomously and then weekly training during their first year of practice. Additionally, the Training Director and Training Supervisor provide intensive supervision, including review of written preparation, courtroom observation, and regular meetings to discuss the new attorneys' development.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	OPD is divided into supervisory groups, led by supervising attorneys and leadership staff. A copy of OPD's supervisory tree is included with this narrative.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	Yes. Barbery, Marcos: Juvenile Mitigation Specialist (grant funded); VanCleave, Anna: Capital Division Chief

Please Attach Your Office Organizational Chart	Attached.
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	When staff attorneys reach a certain level, they are taken out of the normal case pick up schedule and given time to work down their existing workload. Supervisors have a half case-load to enable them to better carry out their supervisor duties.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	OPD offers Blue Cross Medical and Dental Insurance. OPD pays 100% percent of the monthly health premium. The employee pays 100% of the monthly dental premium.
Regular Meetings for Any Staff, Please Describe	Quarterly All-Staff Meetings; Monthly Management Meeting; Weekly Leadership Meetings.
Number of NEW capital cases in CY14 handled by your office	7
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	3
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	OPD handled 8 direct appeals in 2014 and numerous responses to State appeals regarding Motions to Quash granted by the trial court.
Number of Writs Your District Handled in 2014	OPD's Special Litigation Division handled 83 writs. Many more were handled by individual staff attorneys.
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	For 2014, based on OPD Defender Data, there were 30 cases in the district with children under 17 that were transferred of directly filed in Adult Court.
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	There were no cases that OPD is aware of where a transfer was denied by the Juvenile Court. There were, however, based on OPD Defender Data, five cases where a "transferrable" offense was, in fact, not transferred to Adult Court.
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	OPD has a "Juvenile Transfer Squad", composed of approximately 3 attorneys with at least 3 years of experience who expressed particular interest working with juvenile clients. When a transferable charge enters juvenile court, our office is notified and we send one of our members from the Juvenile Transfer Squad to juvenile court to do the continued custody/transfer hearing. The assigned OPD attorney then stays on the case through disposition.
Please Provide the Names of All State Representatives and Senators from Your District	See: http://house.louisiana.gov/H_Reps/By_Deleg/H_Reps_Deleg_Orleans.asp
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	The ongoing issue regarding jail visitation and contact/confidential visits, which is currently under a stipulated judgment from a lawsuit filed on behalf of OPD, affects delivery of services. Hostile and unprofessional reaction to zealous advocacy for our clients, especially in the presence of our clients, affects our delivery of services. The inability to meaningfully consult with and interview clients after appointment and before first appearances, affects our advocacy for our clients at First Appearances.

What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	OPD increased its training capacity in 2014 - holding numerous CLE sessions, monthly investigator trainings, weekly trainings for new attorneys, and weekly caserounds by practice level. OPD improved and grew both the Capital Division (started in late 2012) and the Conflict Division (re-started in late 2012). 2014 also nvolved continued implementation of planned changes to the OPD conflict panel. The quality of panel attorneys has improved and the billing process was simplified and streamlined for increased savings. In addition, in 2014 OPD sought outside funding sources to improve delivery of Public Defender Services -- including the Ben Levick-Sullivan investigative fellowship and City funding for an an additional social worker for Client Service Division. 2014 was the second full year of our reorganized, consolidated Client Services Division, which assists OPD in fulfilling its mission to advocate for our clients in a more holistic and comprehensive manner. 958 new direct services were intitated to 574 different OPD clients (with new 2014 cases) by OPD's Client Services Division -- including alternatives to incarceration, assisting with substance abuse and mental health treatment for clients, social service referrals and mitigation.

Staff Directory:

Staff Name	Contact Information
Ackerman, John	504-827-8221
Anderson, Lauren	504-827-8190
Barbery, Marcos	504-827-8181
Barksdale, Russell	504-827-7049
Barksdale, Chasity	504-827-8179
Berger, Dannielle	504-827-8200
Blume, Taryn	504-827-8219
Boudreaux, Lauren	504-827-8173
Brockway, James	504-571-8919
Bunton, Derwyn	504-827-8204
Burkhart, John	504-827-8167
Carpenter, Zachary	504-827-8236
Carrington, James	504-827-8237
Chang, Melody	504-827-7045
Chapman, Chapman	504-827-7056
Chernow, Alexis	504-571-8920
Chervinsky, Sarah	504-827-7050
Corley, Jalicia	504-571-8912
Cousins, Adrienne	504-827-8177
Cziment, Stella	504-827-8250
Deltufo, Noelle	504-827-8202
DeMouy, Ashley	504-827-8233
Derrick, Elizabeth	504-827-8212
Diemer, Kim	504-827-8199
Earl, Marya	504-827-7023
Ellis, Carrie	504-827-8222
Engberg, Zoe	504-827-8179
Engelberg, Daniel	504-827-8186
Fecker, Anna	504-827-8218
Fennell, Nathan	504-827-7047
Flanagan, Anne	504-827-8171
Frampton, Thomas	504-827-8165
Fraser, Amanda	504-827-8205

Green, Kendall	504-827-8172
Gumina, Max	504-827-8168
Hardin, Kenneth	504-827-8227
Harshaw, D Omavi	504-827-8180
Heisser, Nicole	504-827-8175
Hill, Nzinga	504-827-8215
Holladay, Ashley	504-827-8176
Horn, Christine	504-827-8247
Hortenstine, Barksdale	504-827-8207
Hortenstine, Lindsay	504-827-8169
Howard, Kiah	504-827-8163
Hull, Jennifer	504-827-8249
Jeffrey, Lindsay	504-827-8170
Jobe, Phillip	504-827-8208
Jones, Sara	504-827-8174
Kennedy, Kareem	504-571-8915
Kim, David	504-827-8226
Klaila, Cody	504-827-8253
Lampkin, Keith	504-827-8211
LeBlanc, April	504-827-8254
Lee, Andrew	504-827-8191
Lommers-Johnson, Hannah	504-827-8244
Long, Chanel	504-827-8256
McCarty, Jacob	504-658-9765
Miller, Jared	504-571-8921
Moroz, Stanislav	504-571-8918
Murell, Christopher	504-827-8232
Muse, Muse	504-571-8922
Orjuela, Zachary	504-827-8257
Orzechowski, Karen	504-821-8103
Occhiogrosso-Schwartz, Joshua	504-827-8230
Park, Jee	504-827-8187
Parsons, Ginger	504-827-8182
Pasquarella, Jill	504-827-8161
Peng, Tina	504-827-8251
Pettingill, Norman	504-821-8101
Pichon, Joshua	504-827-8239
Rabinovitz, Chana Rose	504-827-8183
Redman, Chasity	504-827-8224
Reeds, Laura	504-827-8240
Reingold, Colin	504-827-8220
Roche', Leon	504-827-8209
Rowe, Arthur	504-827-8188
Ryan, Virgina	504-827-8206
Sallah, Joyce	504-827-8210
Samuel, Lindsay	504-827-8229
Sherman, Scott	504-827-8189
Sickle, Allison	504-827-8231
Snowden, William	504-827-8225
Thomas, Kimberly	504-827-7051
Thompson, Sierra	504-827-8196
Valdez, Eladio	504-827-8214

VanCleave, Anna	504-827-8185
Vogel, Matthew	504-571-8923
Wayne, Seth	504-827-7059
Weeks, Nia	504-827-8216
Weidenhaft, Donna	504-827-8203
Whittler, Chelsea	504-827-8178
Woods, Brian	504-827-7058
Zacharias, Richard	504-827-8184

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Dannielle Berger
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	
Windows 7	x
Windows Vista	x
Windows Server 2000/2003/2008	x
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	
Microsoft Office 2010	x
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	x
Internet Explorer 9	x
Firefox	x
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	1
DVD	1
VCR	1

Desktop PCs	12
Laptops	101
Video Cameras	1
Digital Cameras	13
Video Conferencing Systems	0
B&W Laser Printers	14
Color Printers	5
Wireless Cards	0
Smartphones (Funded by Office)	15
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	15 mbs down
Provider Name:	Cox Communications
Email Provider:	Microsoft Hosted
Please list any software or computer equipment in which you need training:	

41st District Defender Office CY 2014 Caseloads & Outcomes

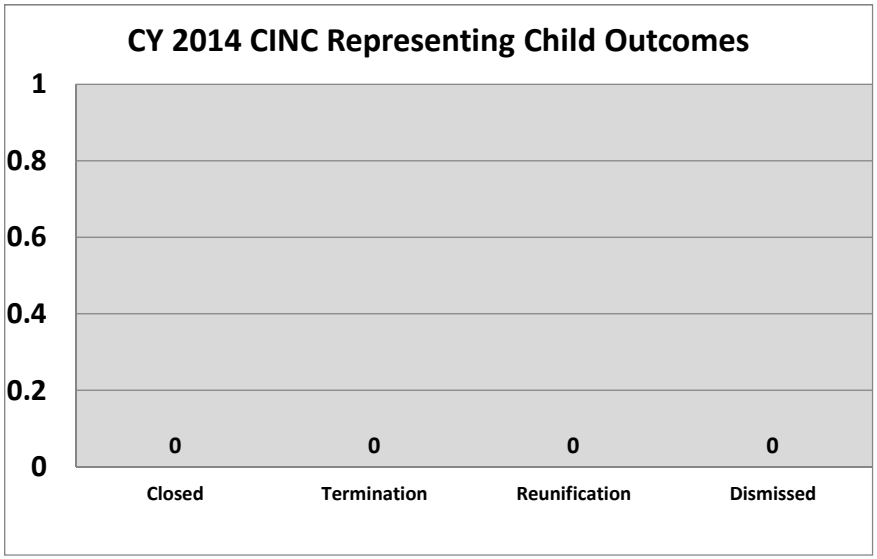
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	64	53	14	78	0	7	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	4	4	0	4	3	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	27	31	19	46	N/A	N/A	0	0	3	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	238	248	137	375	N/A	N/A	134	6	50	0	N/A	N/A	3	2	5
Delinquency Felony	283	246	169	452	N/A	N/A	131	36	64	0	N/A	N/A	1	3	4
Delinquency-Life	38	11	6	44	N/A	N/A	0	3	2	0	N/A	N/A	0	0	0
Juvenile Revocations	5	40	0	5	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor	9100	7092	886	9986	N/A	N/A	3416	164	2428	2	0	0	10	4	14
Adult Felony Non-LWOP	5926	4665	1786	7712	N/A	N/A	2686	1203	479	0	3	12	7	23	45
Adult LWOP	97	75	113	210	N/A	N/A	0	89	27	0	0	2	0	1	3
Capital	3	5	6	9	N/A	N/A	4	0	0	0	0	0	0	0	0
Revocations	2893	2595	197	3090	N/A	N/A	2	0	26	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

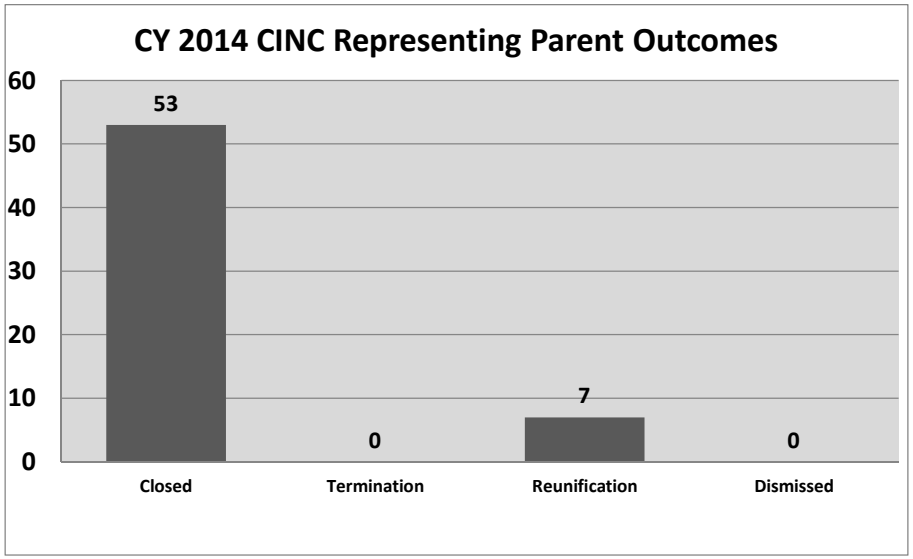
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

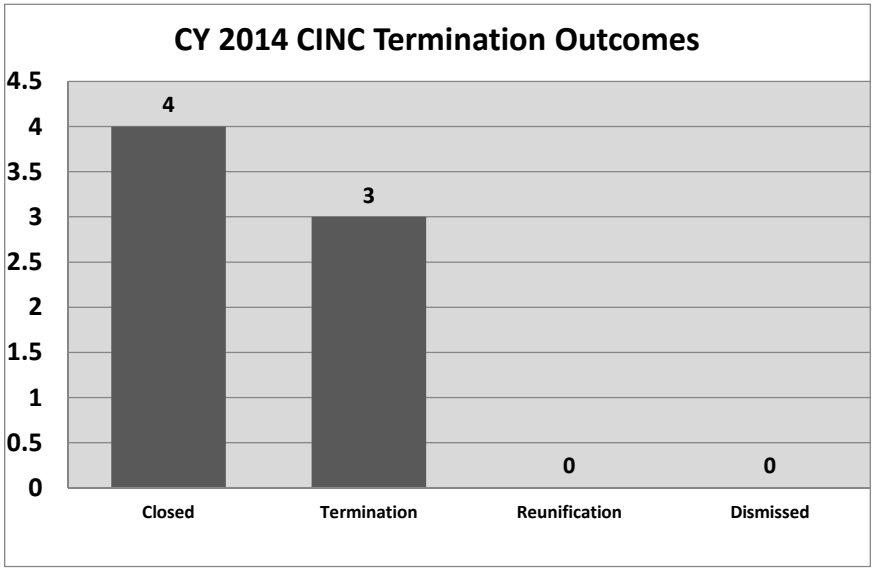
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

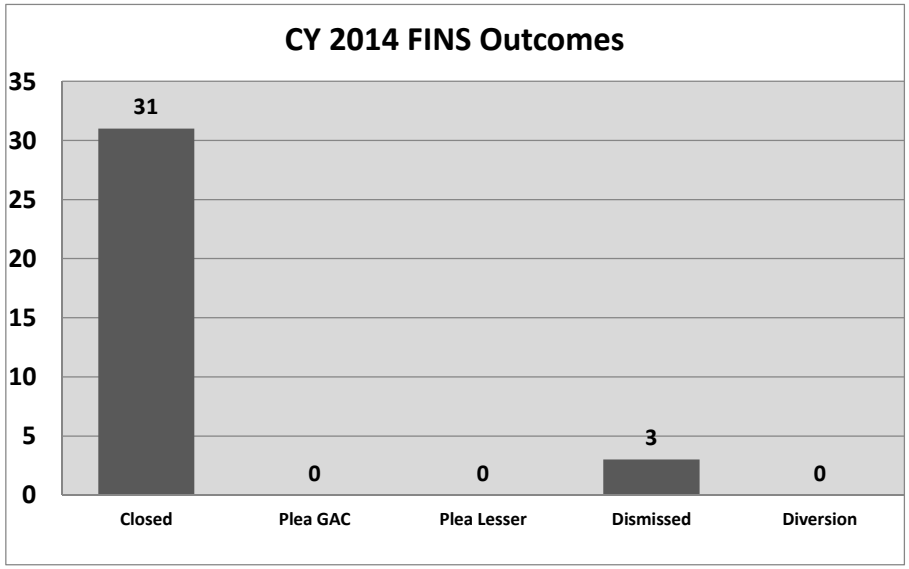
****Life Without Parole**

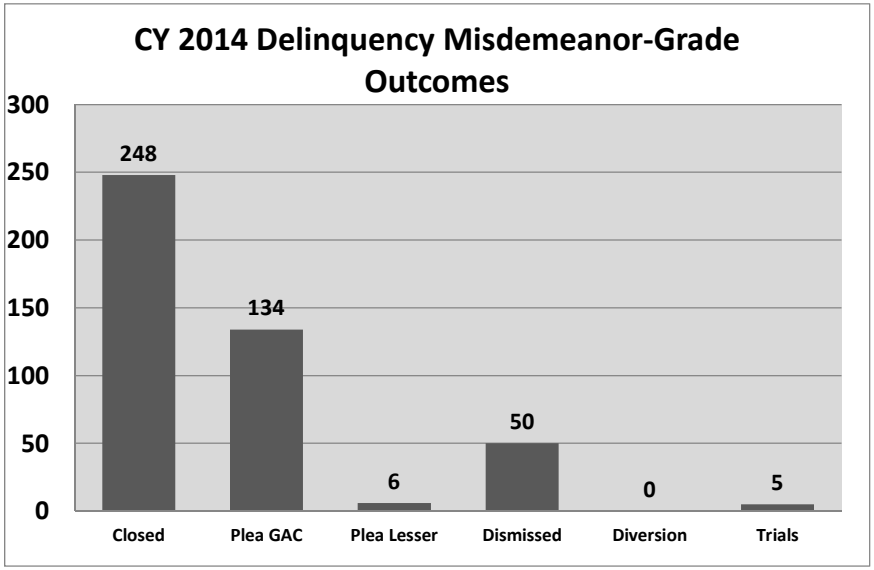
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

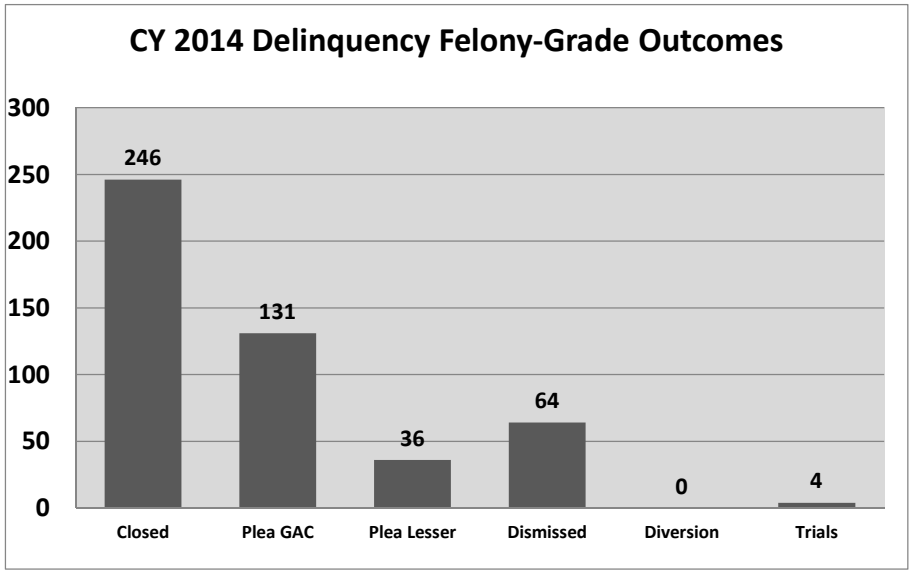

CY 2014 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

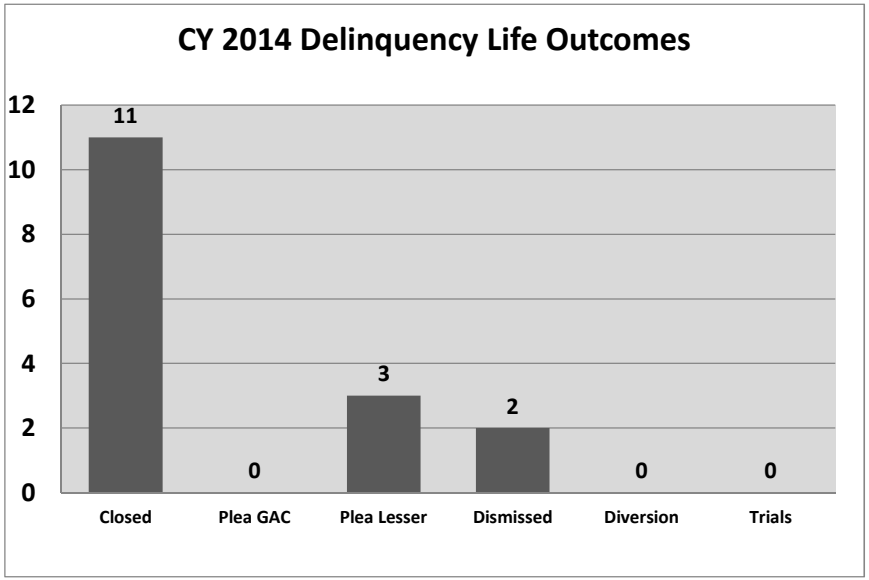

CY 2014 CINC Representing Parent Outcomes
60
50
40
30
20
10
0
53
0
7
0
Closed
Termination
Reunification
Dismissed

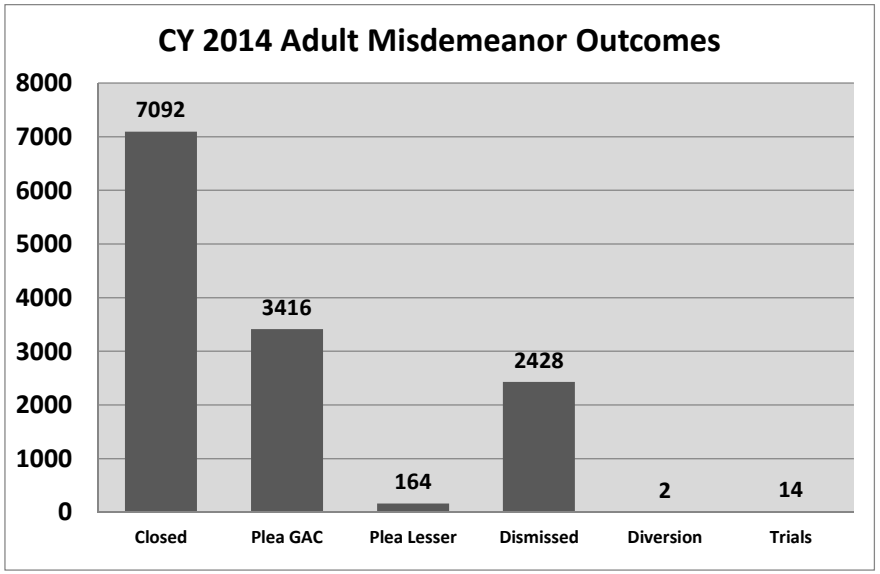

CY 2014 CINC Termination Outcomes
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
3
0
0
Closed
Termination
Reunification
Dismissed

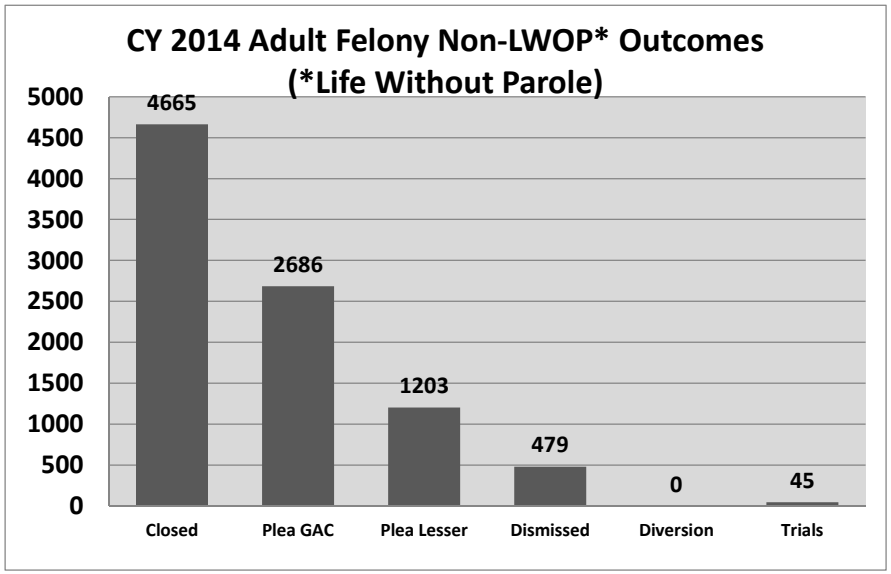

CY 2014 FINS Outcomes
35
30
25
20
15
10
5
0
31
0
0
3
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

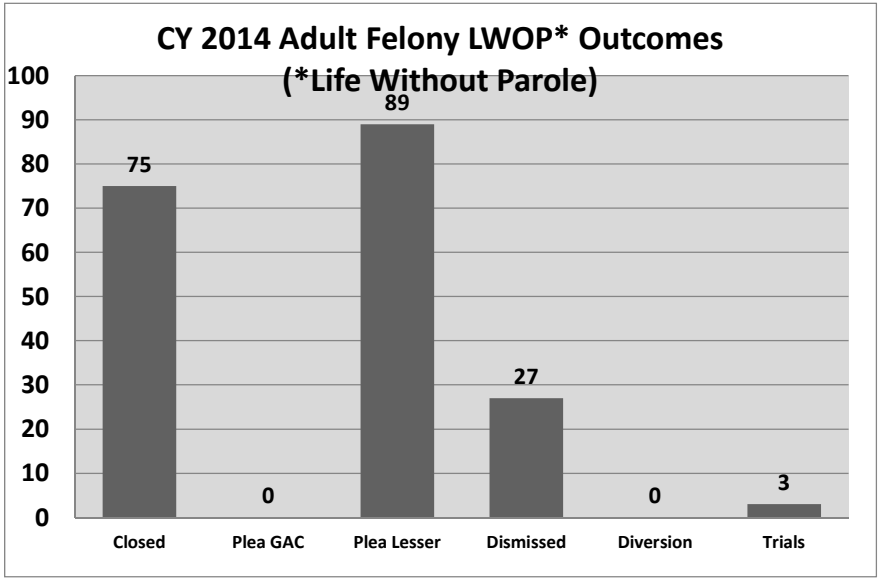

CY 2014 Delinquency Misdemeanor-Grade Outcomes
300
250
200
150
100
50
0
248
134
6
50
0
5
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

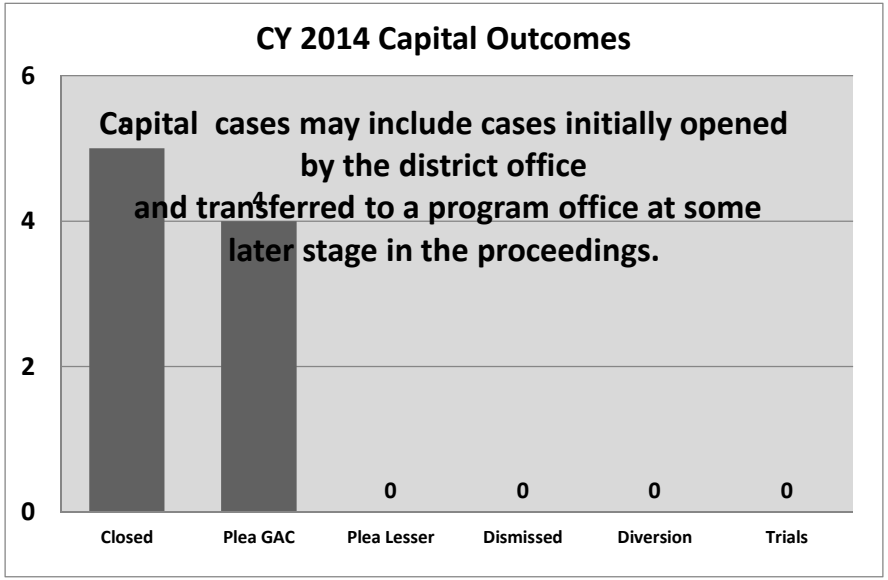

CY 2014 Delinquency Felony-Grade Outcomes
300
250
200
150
100
50
0
246
131
36
64
0
4
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
12
10
8
6
4
2
0
11
0
3
2
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
8000
7000
6000
5000
4000
3000
2000
1000
0
7092
3416
164
2428
2
14
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

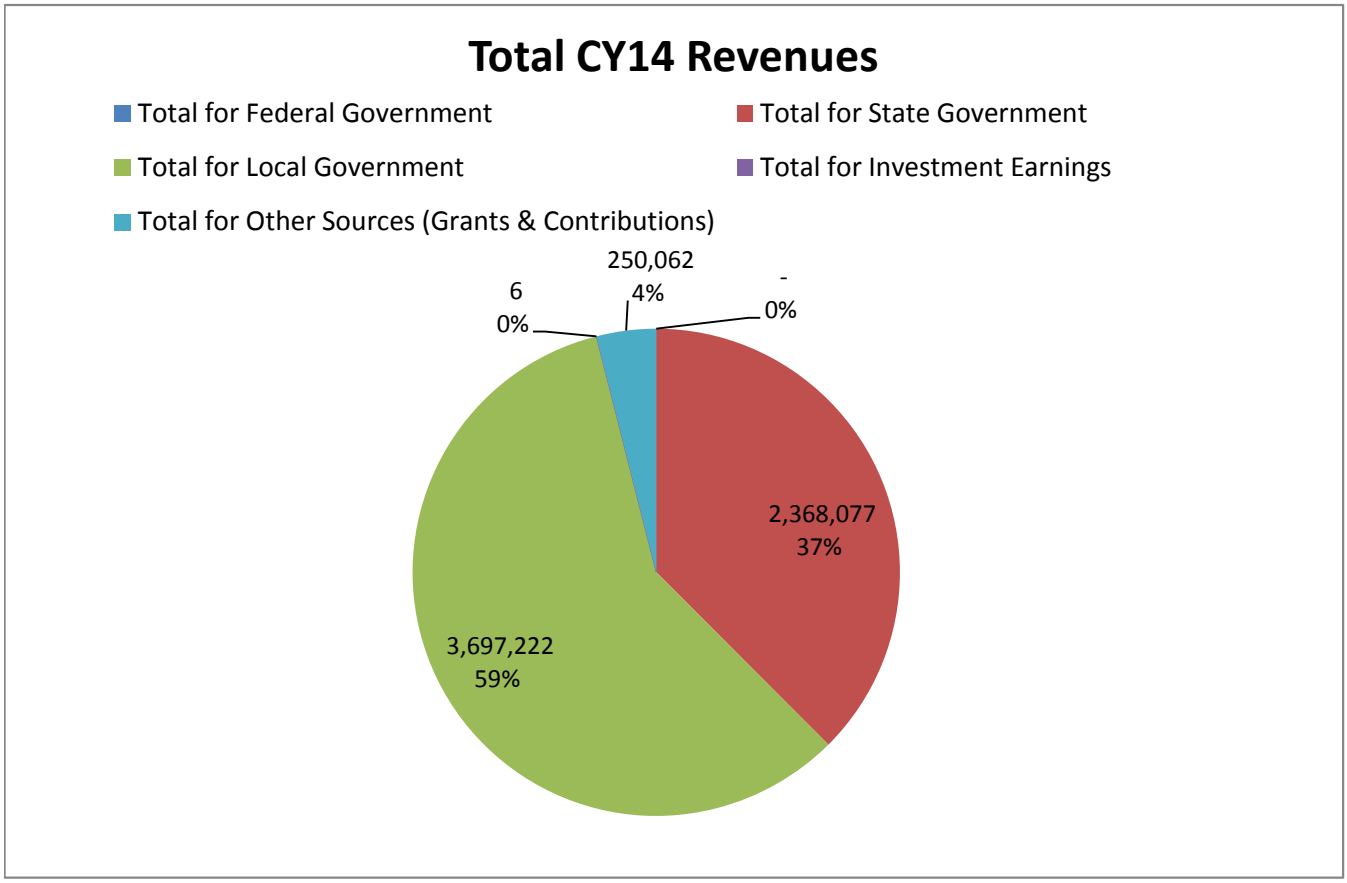

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
5000
4500
4000
3500
3000
2500
2000
1500
1000
500
0
4665
2686
1203
479
0
45
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

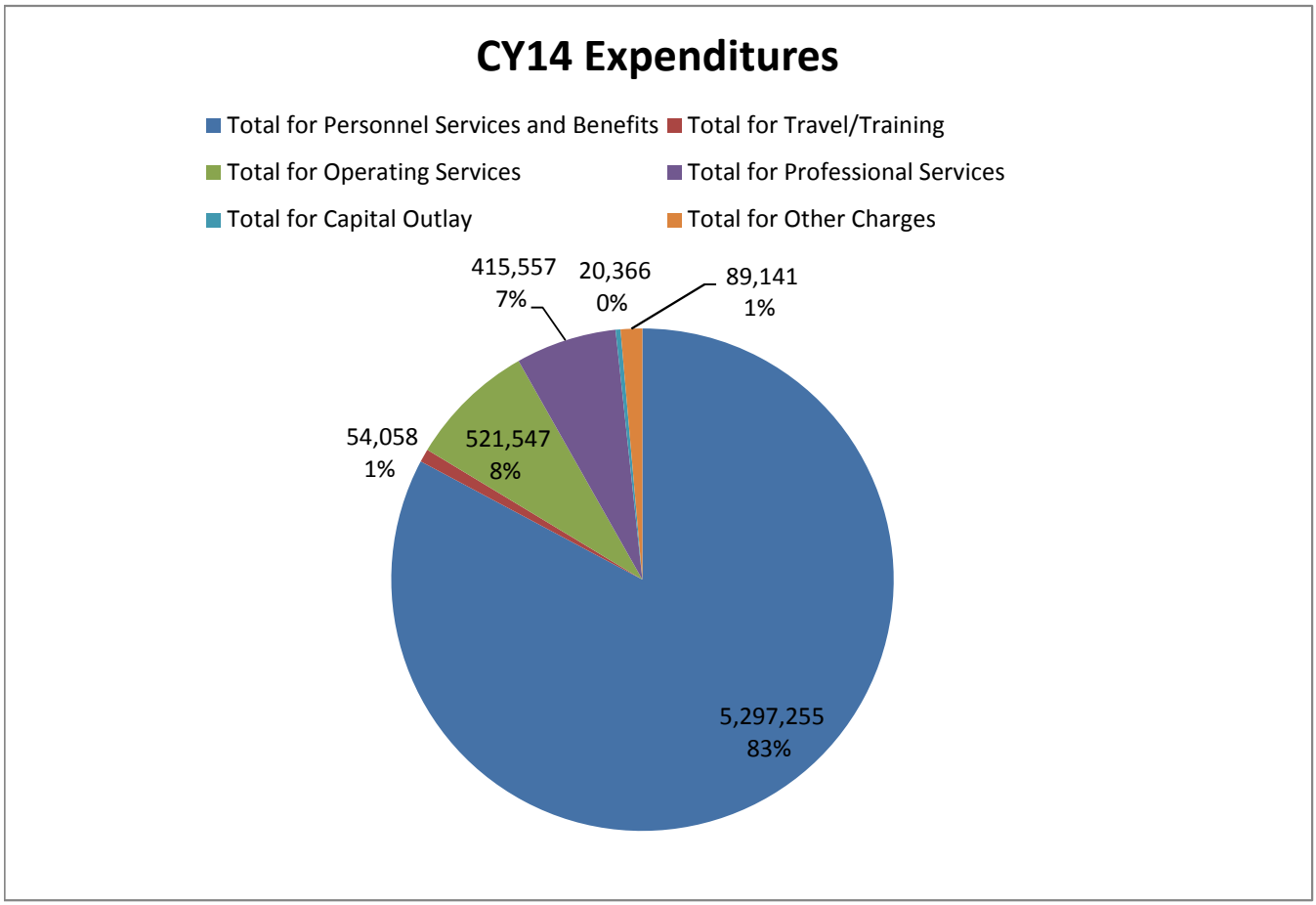

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
100
90
80
70
60
50
40
30
20
10
0
75
0
89
27
0
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

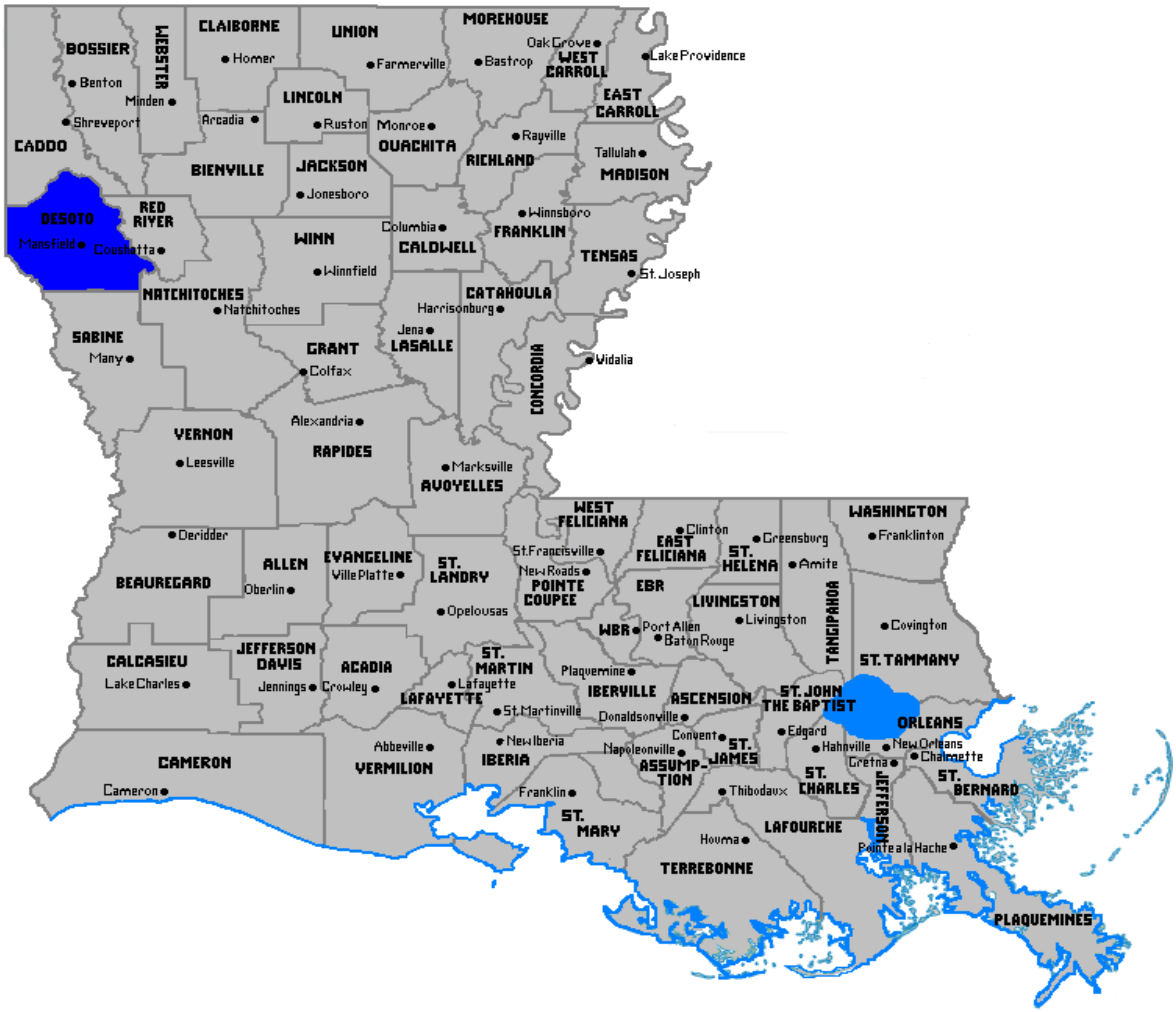

CY 2014 Capital Outcomes
6
4
2
0
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
4
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 41 CY2014	Total CY2014
District Defender: Derwyn Bunton	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	-
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	12,842
District Assistance Fund (DAF)	2,341,692
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	13,543
Total for State Government	2,368,077
Local Government	
Appropriations - General	931,007
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	3,771
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	224,924
Traffic Camera	666,935
Grants	39,721
Other Local Income -List source(s)	153,355
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	61,588
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	53
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	190,554
Parish Courts	-
Traffic Court	1,390,738
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	1,642,933
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	9,089
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	25,488
Other Local Income -List source(s)	-
Total for Charges For Services	34,577
Total for Local Government	3,697,222
Investment Earnings	
Interest Income	6
Other Investment Income - List source(s)	-
Total for Investment Earnings	6
Other Sources (Grants & Contributions)	
Non-Profit Organizations	24,168
Private Organizations	207,000
Corporate	-
Other - List source(s)	18,895
Total for Other Sources (Grants & Contributions)	250,062
Total for REVENUE	6,315,368

District 41 CY2014	Total CY2014
District Defender: Derwyn Bunton	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	4,411,323
Accrued Leave	15,181
Payroll Taxes	350,592
Hospitalization and Disability Insurance	520,159
Retirement	-
Other	-
Total for Personnel Services and Benefits	5,297,255
Travel/Training	
Parking/Auto Tolls	2,215
Travel/Lodging/Per Diem/Mileage	51,843
Total for Travel/Training	54,058
Operating Services	
Advertisements	-
Workers' Compensation	9,061
Insurance - Malpractice	49,298
Insurance - Auto/Physical Liability	8,896
Insurance - Other	-
Lease - Office	264,000
Lease - Auto/Equipment	5,193
Lease - Other	-
Office Repair and Maintenance	11,038
Office - Telephone/Utilities/Postage/Internet	59,474
Dues and Seminars	28,567
Law Library/Journals/Subscriptions	33,092
Office Supplies	52,929
Total for Operating Services	521,547
Professional Services	
Audit/Accounting Expense	26,819
Contract Clerical	-
Expert Witness	38,317
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	42,779
Conflict	214,542
Contract - Juvenile Attorneys or CINC	22,000
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	-
IT/Technical Support	71,100
Total for Professional Services	415,557
Capital Outlay	
Major Acquisitions	20,366
Total for Capital Outlay	20,366
Other Charges	
Other Operating Expenses	89,141
Total for Other Charges	89,141
Total for EXPENDITURES	6,397,924


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
250,062
4%
6
0%
-
0%
2,368,077
37%
3,697,222
59%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
415,557
7%
20,366
0%
89,141
1%
54,058
1%
521,547
8%
5,297,255
83%



The 42nd Judicial District Public Defenders' Office

DeSoto (Mansfield)

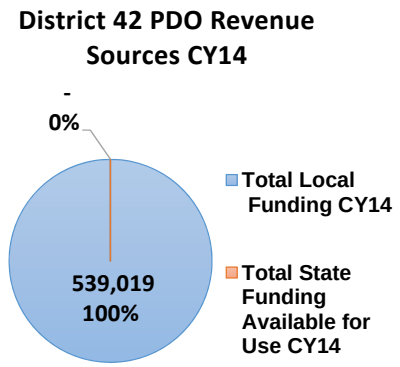
District Defender: Steven R. Thomas
111 North Washington Avenue
Mansfield, LA 71052
(318) 872-6250

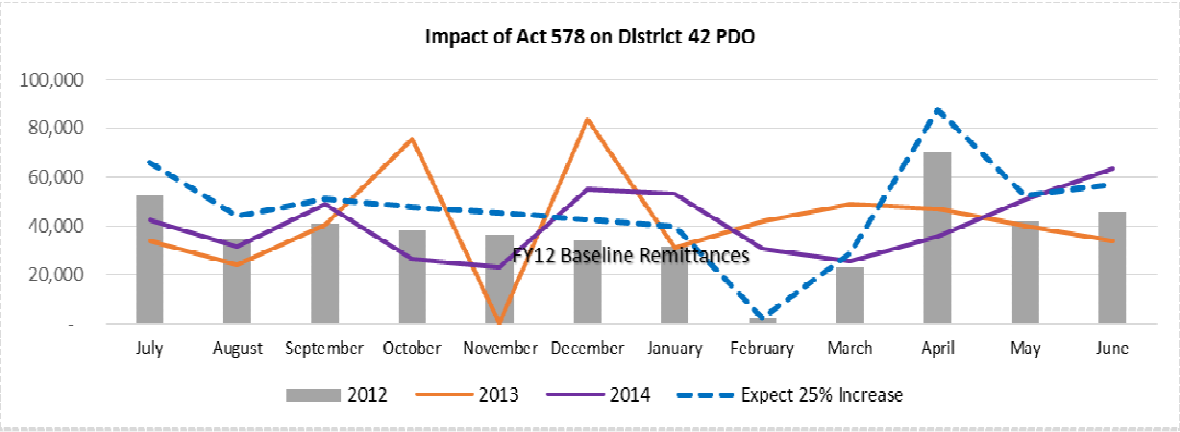
42ND JUDICIAL DISTRICT
DESOTO PARISH

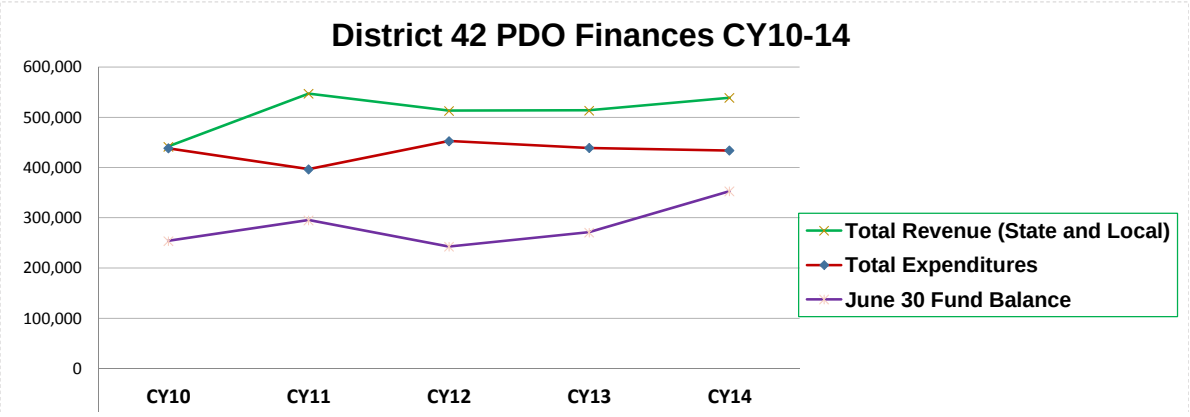
During calendar year 2014, the 42nd Judicial District Public Defenders Office handled 1,538 cases. Traditionally self-reliant, the 42nd PDO's local revenues have slowly increased since FY11, primarily from traffic tickets and special court costs, with a notable FY13 increase during the Haynesville Shale Natural Gas Boom.

From FY11 to FY14 expenditures have remained relatively constant resulting in Fund Balance accruals. By virtue of a Cooperative Endeavor Agreement with the 11th PDO following the creation of the 42nd, the fund balance of both districts are shared. The shortfalls in the 11th are slowly depleting gains in the 42nd.

Since the passage of Act 578 (2012) in the 42nd PDO, the expected 25% increase in local revenues has frequently failed to materialize. Act 578 revenue expectations were met or exceeded in only 8 out of 24 months during FY13 and FY14, as shown in the graph below.







The 42nd JDC Public Defenders' Office

Parish(es) & Seat(s)	DeSoto-Mansfield
Population	26,656
Juvenile Population	6,650
District Defender	Steven R. Thomas
Years as District Defender	15
Years in Public Defense	34
Office Manager	Cheri Sewell
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Cheri Sewell, Valerie Wells & Pam Mathis
Primary Office Street Address	111 North Washington
City	Mansfield
ZIP	71052
Primary Phone	318-872-6250
Primary Mailing Address	P.O. Box 1004 Mansfield La. 71052
Primary Fax Number	318-872-6262
Primary Emergency Contact	Steven R. Thomas
Primary Emergency Phone	Cell 318-465-7001
Secondary Emergency Contact	Brian McRae
Secondary Emergency Phone	cell 318-286-2486
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	Brian McRae cell 318-286-2486
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Steven R. Thomas
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Donated by Steven R. Thomas
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Deborah Dees CPA
Courts and Locations	42nd JDC Desoto Parish, Mansfield, Juvenile and Mayor's court in Mansfield, Stonewall and Logansport, La.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	Two CDC Divisions; Three Mayor's Court- Mansfield, Logansport, Stonewall
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	All 72 hour hearing forms are sent to District Defender who assigns attorneys.
Name of Adult Detention Facilities in This District	DeSoto Parish Detention Center, 205 Franklin Mansfield La. 71052
Name of Adult Detention Facilities Outside the District Which Hold Clients	N/A

Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Youth Center, Coushatta La.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes, distance from clients impacts access and greatly increases costs for attorneys, mileage, etc.
Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure.	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Gary Evans takes office 1/12/15
Chief Judge of Criminal District Court	Robert Burgess
Juvenile Court Judges (Specify District of City Court)	Robert Burgess
Drug Court Judges	N/A
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Subsequently, after questionnaire by district defender.
When is Assignment/Appointment of Counsel Made?	Within 72 hours of Notice to PD office.
Initial Client Intake Conducted By Whom? (Name and Title)	Brian C. McRae, Intake Attorney.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Primarily by teleconference within 72 hours of Notice of appointment.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	405
How Many Application Fees Were Waived?	190
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2014	8,960
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2014	516,394
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Form provided by Desoto Sheriffs Department.
Who Collects the Assessed Court Fees?	Desoto Sheriffs Office

What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Check stub from Desoto Sheriffs Department and copy of disbursement form.
Who Remits the Court Fees Collected?	Desoto Parish Sheriff
to You Regarding Fees Remitted to You and by Whom is it Provided?	Check stub from Desoto Parish Sheriff and disbursement form.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	District Defender makes determination.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Provided by probation office/form.
Who Collects the Assessed Partial Payments?	Probation Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Report from Probation Office
Who Remits the Partial Payments Collected?	Probation Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Report from probation office.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY14	10,270
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Private practice is permitted for contract attorneys. No it is not in writing.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes (see attached)
Primary Immediate Needs	More funding.
Do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?	No
In CY14, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.	No
Immediate Critical Issue Areas	Uncertainty in revenue source makes it difficult to plan and impossible to grow/improve my program. Poor revenue from Sabine is getting progressively worse and any reduction in DAF would force us to reconsider the fairness of the agreement and the practical/moral basis for continuing it.
Long-Term Critical Issue Areas	More funding.
Please List All New Hires in 2014 (Name and Title)	None
Please List All Promotions in 2014 (Name and Title)	None
2014 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2015	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	We have quarterly training.

Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Chief Defender- Steven R. Thomas, Assistant District Defender- Brian C. McRae, and staff contract attorneys.
Have Any New Job Titles Been Added to Your District Office in 2014? (Please List Name and Title)	None
Please Attach Your Office Organizational Chart	See attached
Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe	Supervisory staff has reduced caseload.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No
Regular Meetings for Any Staff, Please Describe	Yes, quarterly training, staff meetings for attorneys, bi-monthly staff meetings for support staff.
Number of NEW capital cases in CY14 handled by your office	Two "capital" cases are being handled by staff (non-certified).
Number of pending capital cases (received prior to CY14) handled by your office during CY14?	None
Number of Appeals Your District Handled in 2014 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2014	2
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2014	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Both attorneys responsible for representation in juvenile delinquency cases also handle adult felonies. The case stays with them.
Please Provide the Names of All State Representatives and Senators from Your District	Cherri Cheek, Senator; Richard Burford, State Representative
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Attorney dissatisfaction due to changes in the 307 board
What Changes Have You Implemented in Your District Office in 2014 That Have Improved the Delivery of Public Defender Services?	Improved in house training for attorney's and staff.

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
Steven R. Thomas	318-465-7001
Part-Time Contract Attorneys	**Contact Information**
Brooks Greer	318-671-4360
Charles H. Kammer, III	318-222-0293
Pugh H. Huckaby, III	318-222-0293
Shante' Wells	318-841-1233
Angela Waltman	318-865-3899

Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Kem Jones	318-872-2988
Maura Dees	318-872-3007
Cheri Sewell	318-872-6250
Pam Mathis	318-872-6250
Valerie Wells	318-872-2973

2014 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Valerie Wells
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 8	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	x
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2013 (Word, Excel, etc.)	
Microsoft Office 2010	x
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	
Internet Explorer 9	
Firefox	x
Google Chrome	
Other	

HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	0
DVD	1
VCR	0
Desktop PCs	5
Laptops	3
Video Cameras	0
Digital Cameras	0
Video Conferencing Systems	2
B&W Laser Printers	0
Color Printers	0
Wireless Cards	0
Smartphones (Funded by Office)	1
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	
No Internet Connection	
Connection Speed:	High
Provider Name:	cp-tel
Email Provider:	cp-tel
Please list any software or computer equipment in which you need training:	

42nd District Defender Office CY 2014 Caseloads & Outcomes

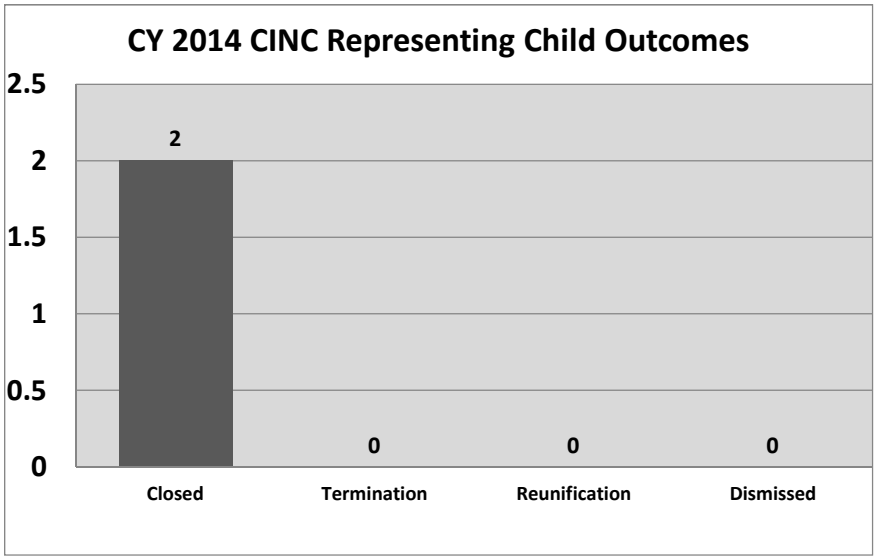
Case Type	New Cases 01/1/2014-12/31/2014	Closed Cases 01/1/2014-12/31/2014	Pending Cases* (# of Cases pending on 12/31/2013)	# of Cases pending on 12/31/2013 plus New Cases Received 01/1/2014-12/31/2014	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	2	4	4	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	12	12	18	30	0	6	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	35	46	18	53	N/A	N/A	25	1	7	9	N/A	N/A	0	0	0
Delinquency Felony	21	25	7	28	N/A	N/A	18	2	1	0	N/A	N/A	0	1	1
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	546	367	138	684	N/A	N/A	124	15	300	1	0	0	2	2	4
Adult Felony Non-LWOP**	409	414	188	597	N/A	N/A	91	114	269	6	1	7	0	9	17
Adult LWOP	0	2	2	2	N/A	N/A	0	2	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	115	100	24	139	N/A	N/A	0	0	10	0	N/A	N/A	N/A	N/A	0
PCR	0	1	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1	0	1
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

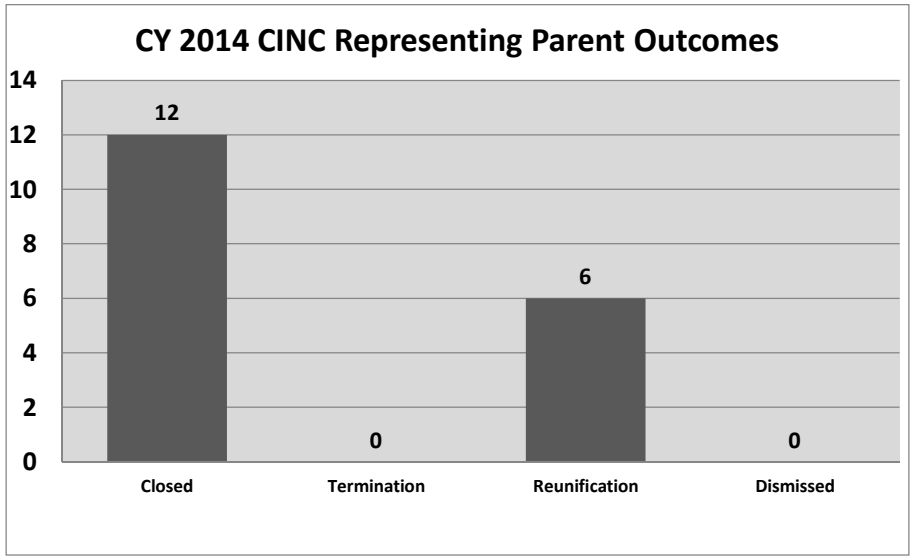
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

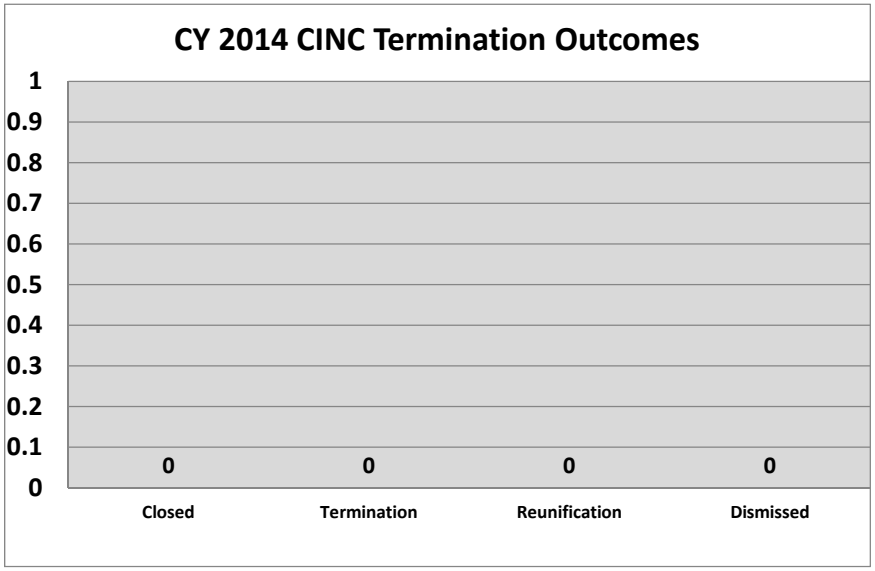
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

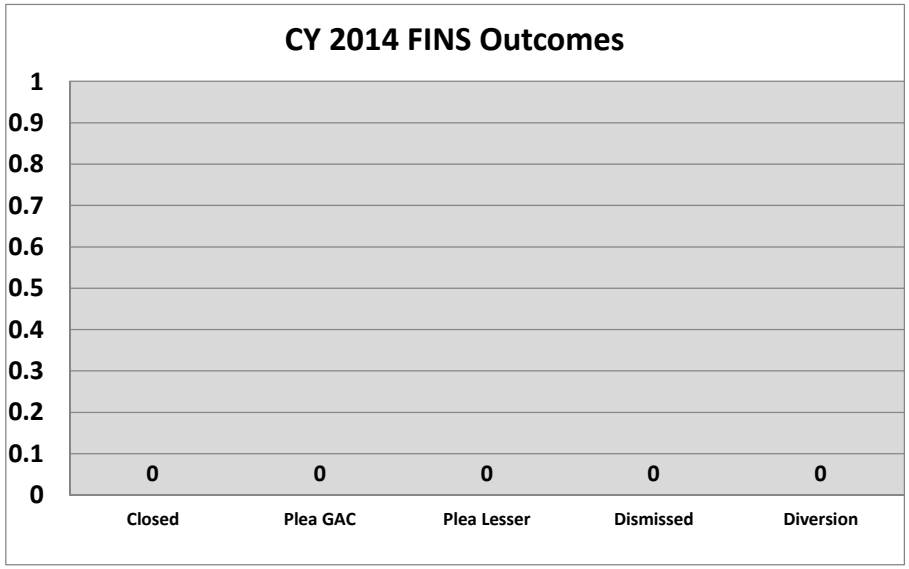
****Life Without Parole**

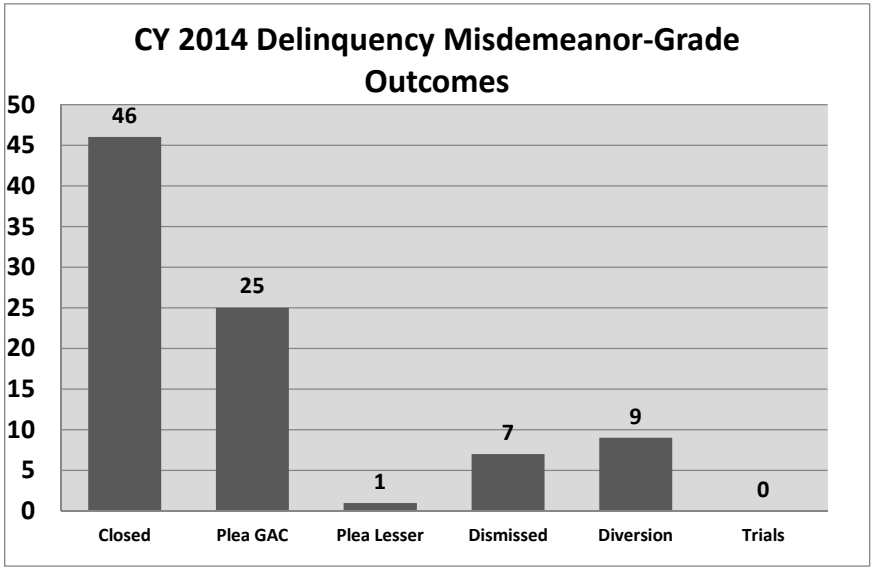
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

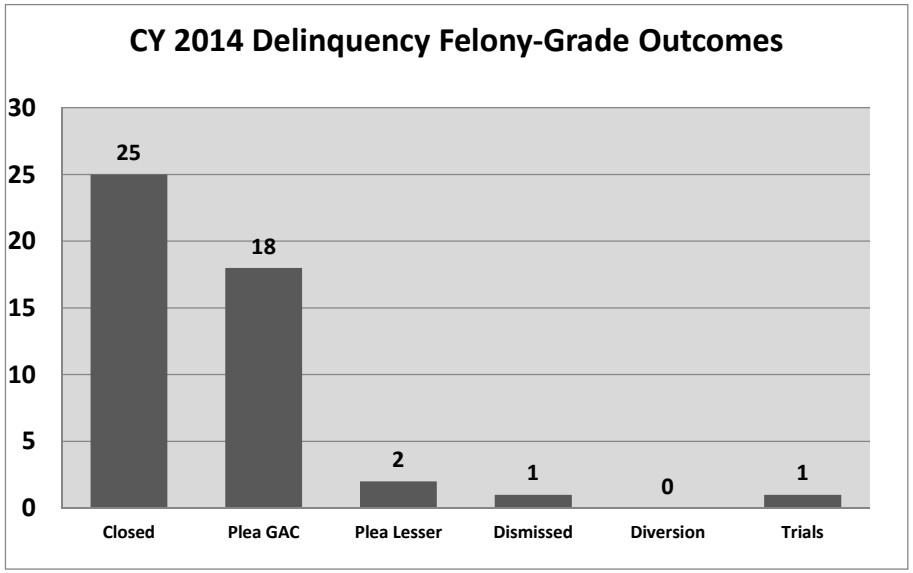

CY 2014 CINC Representing Child Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
Closed
Termination
Reunification
Dismissed

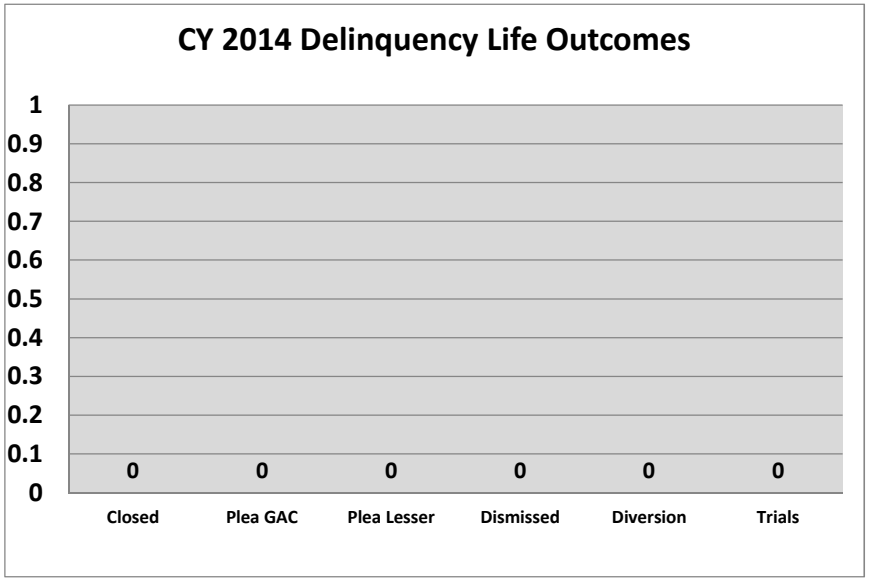

CY 2014 CINC Representing Parent Outcomes
14
12
10
8
6
4
2
0
12
0
6
0
Closed
Termination
Reunification
Dismissed

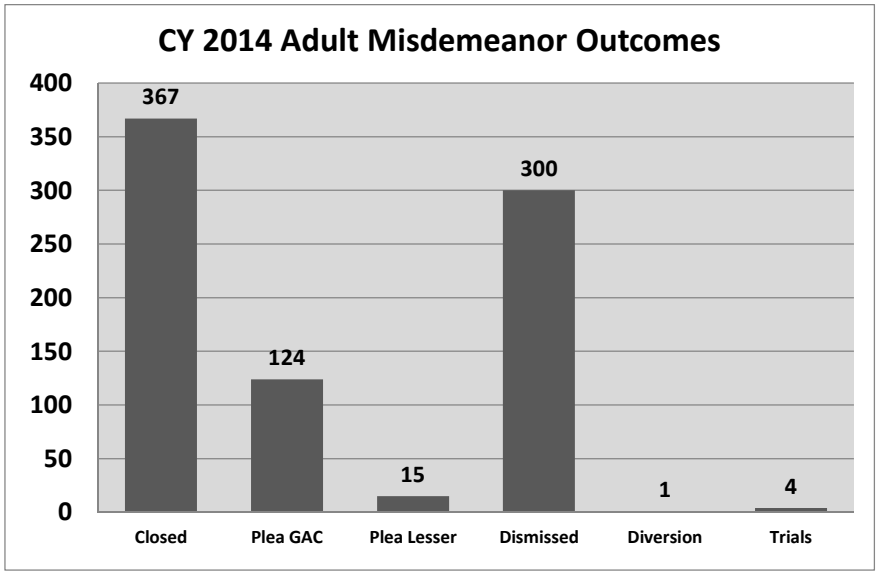

CY 2014 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

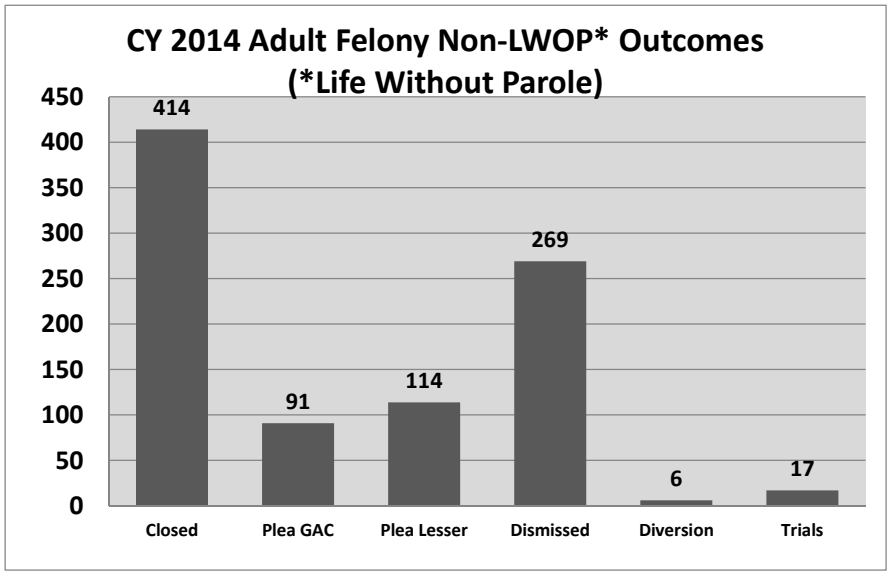

CY 2014 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

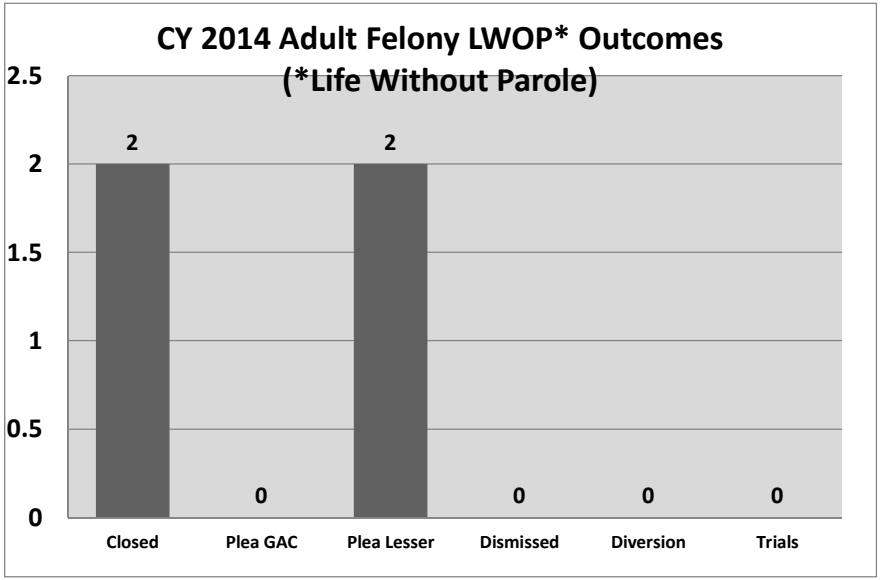

CY 2014 Delinquency Misdemeanor-Grade Outcomes
50
45
40
35
30
25
20
15
10
5
0
46
25
1
7
9
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

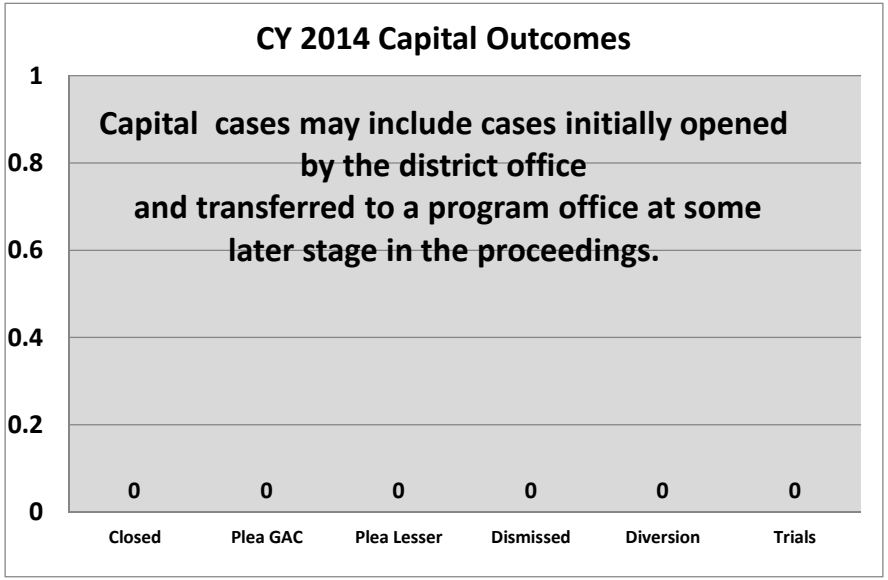

CY 2014 Delinquency Felony-Grade Outcomes
30
25
20
15
10
5
0
25
18
2
1
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Adult Misdemeanor Outcomes
400
350
300
250
200
150
100
50
0
367
124
15
300
1
4
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

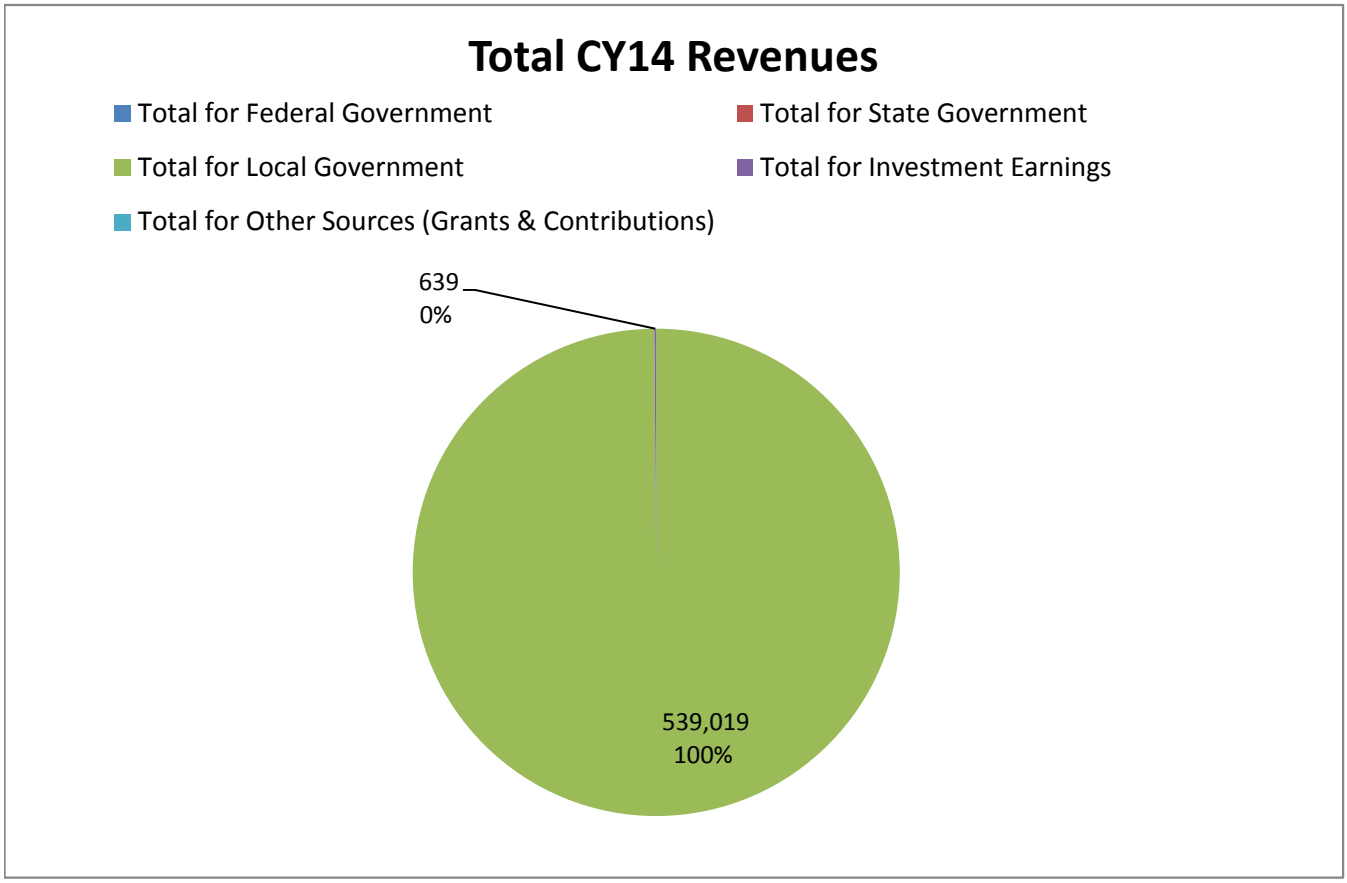

CY 2014 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
450
400
350
300
250
200
150
100
50
0
414
91
114
269
6
17
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

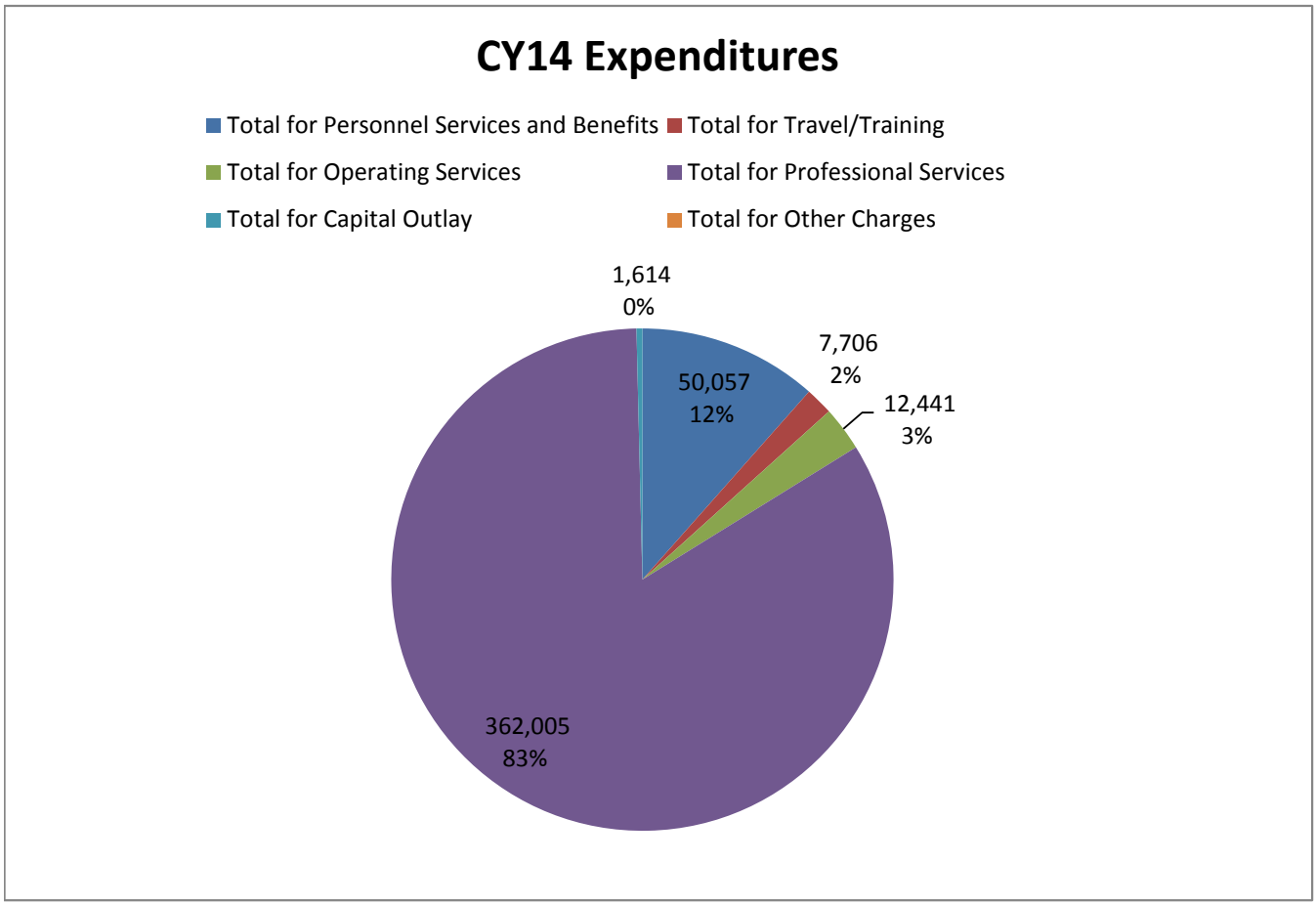

CY 2014 Adult Felony LWOP* Outcomes
(*Life Without Parole)
2.5
2
1.5
1
0.5
0
2
0
2
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2014 Capital Outcomes
1
0.8
0.6
0.4
0.2
0
Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 42 CY2014	Total CY2014
District Defender: Steven Thomas	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	-
District Assistance Fund (DAF)	-
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	8,500
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	18,320
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	500,652
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	500,652
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	9,680
Partial Attorney Fees Reimbursements [as per 15:176]	1,641
Other Reimbursements	226
Other Local Income -List source(s)	-
Total for Charges For Services	11,548
Total for Local Government	539,019
Investment Earnings	
Interest Income	639
Other Investment Income - List source(s)	-
Total for Investment Earnings	639
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	539,658

District 42 CY2014	Total CY2014
District Defender: Steven Thomas	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	46,500
Accrued Leave	-
Payroll Taxes	3,557
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
Total for Personnel Services and Benefits	50,057
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	7,706
Total for Travel/Training	7,706
Operating Services	
Advertisements	351
Workers' Compensation	239
Insurance - Malpractice	2,255
Insurance - Auto/Physical Liability	-
Insurance - Other	1,260
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	4,283
Dues and Seminars	1,188
Law Library/Journals/Subscriptions	1,364
Office Supplies	1,502
Total for Operating Services	12,441
Professional Services	
Audit/Accounting Expense	5,025
Contract Clerical	-
Expert Witness	850
Investigators	15,000
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	1,500
Contract - Juvenile Attorneys or CINC	30,000
Misdemeanor Attorney Contracts	36,000
Contract Attorneys - all other	272,781
IT/Technical Support	849
Total for Professional Services	362,005
Capital Outlay	
Major Acquisitions	1,614
Total for Capital Outlay	1,614
Other Charges	
Other Operating Expenses	-
Total for Other Charges	
Total for EXPENDITURES	433,824


Total CY14 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
639
0%
539,019
100%


CY14 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
1,614
0%
7,706
2%
50,057
12%
12,441
3%
362,005
83%