LPDB 2013 Annual Board Report
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Bobby Jindal
Governor

Judge Robert J. Burns (Ret.)
Vice Chairman

James T. Dixon, Jr.
State Public Defender

> "A society cannot send people to jail for the simple fact they are poor. This is a basic American belief. The establishment of the Louisiana Public Defender Board exhibits this state's recognition of its awesome prosecutorial power and the need to provide a balance to those powers, thereby protecting the most vulnerable and demonstrating its dedication to the rights of all its citizens."

In 2007, the Louisiana legislature drafted and passed the Louisiana Public Defender Act and created the Louisiana Public Defender Board (LPDB). The Board has worked diligently over the years to oversee the delivery of high quality legal services affecting adults, children and families, and support well-being across Louisiana. This has been accomplished through a commitment to performance standards, ethical excellence, data-driven practices and client-centered advocacy.

In 2013, the LPDB overcame a number of obstacles to make great strides in the advancement of public defense. In 2012, due to financial hardship two districts, the 14th (Calcasieu Parish) and 41st (Orleans Parish), were required to enter service restrictions. In 2013, both Calcasieu Parish and Orleans Parish have lifted any service restrictions in their respective jurisdictions and have returned to full capacity in their delivery of services. Further, it was anticipated the district defender offices in the 7th (Catahoula-Concordia Parishes), the 8th (Winn Parish), and the 37th (Caldwell Parish) would enter service restrictions in early 2013. The LPDB was able to assist these districts in avoiding any restriction of services in these parishes in 2013.

For the first time, the LPDB overhauled the annual budget process to quantify a "needs based" budget for FY15 based on state and national workload standards to more accurately identify the funds needed to provide adequate legal representation to indigent clients. This allowed district management to produce a budget request grounded in real caseload data to support the actual funds needed to properly staff, equip, and supply their offices, as opposed to prior budget requests which generally asked for status quo funding. This process also was used in Child in Need of Care (CINC) and Termination of Parental Rights (TPR) cases, as these services are provided through a district funding appropriation.

In furtherance of our oversight obligations of the various district defender offices, site visits to review financial source documents and bookkeeping entries, as well as internal financial controls, were made to the following districts during the 2013 calendar year: 1st (Caddo), 3rd (Union/Lincoln), 4th (Morehouse/Ouachita), 7th (Catahoula/Concordia), 8th (Winn), 10th (Natchitoches), 11th (Sabine), 18th (Iberville/Point Coupee/West Baton Rouge), 21st (Tangipahoa/Livingston/St. Helena), 22nd (St. Tammany/Washington), 28th (LaSalle), 30th (Vernon), 33rd (Allen), and 42nd (DeSoto). The LPDB continues to work with all districts to verify and improve accuracy in reporting and in implementing online financial and personnel compensation reporting tools.

LPDB received a one-year Byrne/JAG grant administered though the Louisiana Commission on Law Enforcement (LCLE) for $103,573. These funds were used to create contract capacity with an auditor to conduct in-district audits of up to 10 district offices, develop and begin uniform

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monthly review of the district's financial report, print the promulgated performance standards and Capital Defense Guidelines that identify the obligations of attorneys in providing defense services to eligible indigent defendants, and create a financial resource guide for the districts which identify best-practices.

We also conducted trial level compliance visits statewide to evaluate the delivery of services of indigent defenders and to ensure adherence to the Trial Court Performance Standards, Trial Court Performance Standards for Delinquency Representation, and Trial Performance Standards for Children In Need Of Care (CINC) Representation. At the beginning of 2013, Trial Compliance Officer (TLCO) John DiGiulio conducted site visits to the 7th (Concordia), 14th (Calcasieu), 19th (East Baton Rouge), 36th (Beauregard), and 41st (Orleans) districts before returning to private practice in June of 2013. Upon his departure, his primary duties were assumed by various staff members.

In May of 2013, a new Deputy Public Defender-Director of Juvenile Defender Services (DPD-DJDS), Richard Pittman, joined the staff of the LPDB. In August of 2013, Dr. Tiffany Simpson joined the staff as Juvenile Justice Compliance Officer (JJCO). The Interim State Public Defender Julie Ferris, accompanied by DPD-DJDS Pittman, visited the 30th (Vernon) district office. Mr. Pittman also conducted site visits to the 10th (Natchitoches) and 33rd (Allen) districts. Further, accompanied by Dr. Simpson, he conducted site visits to 21st (Tangipahoa/Livingston/St. Helena), the 16th (St. Martin/St. Mary/Iberia), and 23rd (Ascension/Assumption/St. James) districts. In addition, Mr. Pittman observed court proceedings in 15th Judicial District Court in Lafayette and the 22nd Judicial District Court in St. Tammany Parish. Finally, Capital Coordinator Jean Faria conducted a site visit to the Shreveport office of CAPOLA, LCAC, CAP, CDSELA, and BRCCO, 501(c) (3) offices which represents clients charged with capital crimes.

Using actual data reported by District Attorneys and Clerks of Court, throughout Louisiana, our Division of Information and Technology Management (ITM) tracked the effects of Act 578 upon the various districts. In particular, we were able to identify those districts which did not seem to be receiving the amounts due under the new provisions. The Division also produced analysis on individual court compliance with Act 366 (mandatory itemization of remittance to district PDO's). This data was transmitted to the legislative auditor.

In furtherance of our requirement to provide training to staff and attorneys in public defense, our Training Division held five statewide trainings: Juvenile Defender Training, Defender Leadership Training, *Miller v. Alabama* Training, Investigator Workshop, and Capital Defender Training. All of these sessions were centered on the mission to train and develop a values-based, client-centered defender culture that will deliver high quality legal representation to our clients. Of particular interest was the *Miller v. Alabama* training. This was a training session for districts representing clients affected by the landmark United State Supreme Court decision *Miller v. Alabama,* which determined children cannot be given automatic life-without-parole sentences in adult court except in extraordinary circumstances. This two-day training was presented for attorneys, investigators, and mitigation specialists representing juveniles exposed or sentenced to life-without-parole sentences.

Despite repeated turnover, the Capital Division has had a number of accomplishments in 2013. Our Capital Case Coordinator, Juliet Yackel left the agency in February 2013. Jean Faria

accepted the position in March. The second capital defense attorney certification process, pursuant to the Capital Defense Guidelines, was conducted wherein nine applicants (81% of the applicant pool) were certified. The Expert Witness Fund Application was improved and new protocols were developed to provide practitioners with clear instructions regarding the application for expert witness funds in capital cases. In conjunction with the ITM Division, the Capital Division developed and refined a database for the Expert Witness Fund to improve capital reporting, accuracy of data, and tracking of funds.

It should be noted that all of these accomplishments occurred despite a 42% turnover rate in personnel over the 2103 fiscal year. There has been significant change in the LPDB and in staff. We will greatly miss the leadership of Chairman Frank X. Neuner, Jr., as he resigned at the end of 2013 after completing three terms upon appointment of the Governor. He has been a champion of public defense in this state. His contributions to the LPDB cannot be adequately presented by this author. He will be sorely missed. Julie Ferris served as the Interim State Public Defender for most of 2013. Well before that, her leadership guided LPDB through very difficult times. She left the office at the end of January 2014 which was a great loss for the office. As is the case, Board member terms end and new members join. With change comes opportunity. We are very excited to face the future together and look forward to the opportunity to improve public defense in Louisiana.

James T. Dixon, Jr.
State Public Defender

LPDB CY 2013 RECOMMENDATIONS FOR NEEDED CHANGES IN THE LAW

In accordance with La. R.S. 15:147(B)(4)(a), the Louisiana Public Defender Board is to recommend all needed changes in the law regarding the Board or any regulated activity. Based on its work and experience since its creation, the Board suggests the following changes to the Louisiana Public Defender Act of 2007.

1) The Board recommends amending R.S. 15:158(A)(3) to read, with respect to qualifications for the Juvenile Justice Compliance Officer:

> Be an attorney licensed to practice law in the United States with at least three years experience in the defense of juveniles in delinquency proceedings, or possess a master's degree in public administration <u>or a doctoral degree in any field</u> from an accredited school or university and possess five years of progressively responsible experience conducting organizational assessments and, if licensed as an attorney in a state other than Louisiana, become licensed as an attorney in this state within one year of being employed by the Board.

(Alteration underlined)

2) The Board recommends amending the Louisiana Code of Criminal Procedure Art. 926.1(A)(1) to remove the language that limits applicability to applications filed prior to August 31, 2014. In that case, subparagraph (2) can be removed entirely as superfluous.

3) Because of the unique nature of this office, and the particular experiences that individuals who have experienced the criminal justice system have, those who have been convicted of a crime can offer unique insights into the strengths and the weaknesses of indigent defense, and can provide opportunities for training and feedback to enhance best practices in ways that are difficult to find in other quarters. Mindful of the need to assure efficient and prudent administration of both the quality of defense practice and the public fisc, we request that LPDB be allowed to contract with individuals with felony convictions, with the scope of the authority reasonably limited in duration, amount of compensation, and purpose.

2013 ANNUAL REPORT UPDATE ON STRATEGIC PLANNING IMPLEMENTATION (as required by La. R.S. 39:31)

The mission of the Louisiana Public Defender Board is:

In pursuit of equal justice, the Louisiana Public Defender Board (LPDB) advocates for clients, supports practitioners and protects the public by continually improving the services guaranteed by the constitutional right to counsel. Through its commitment to performance standards, ethical excellence, data-driven practices and client-centered advocacy, LPDB oversees the delivery of high quality legal services affecting adults, children and families, and supports community well-being across Louisiana.

The vision statement of the Louisiana Public Defender Board is:

The Louisiana Public Defender Board (LPDB), a recognized leader in the delivery of client-centered legal representation services, is a dynamic and engaged partner in local, state and national criminal and juvenile justice systems. LPDB and its public defender offices prevent wrongful conviction, protect due process and constitutional rights, increase public safety, promote fiscal responsibility, and support economic growth throughout Louisiana.

Goal Revision 2013

In July 2013, LPDB revised its Strategic Plan that was originally submitted in July 2010. During that process, LPDB removed objectives that had been completed, added objectives that have since evolved, identified additional capacity that reflect current staffing and reduced duplication. As part of the efforts to create a more concise and accessible plan, LPDB removed one goal[1] from the FY 2011-2015 plan and distributed the objectives that it contained into the remaining four goals (which were unchanged). The following report on strategic plan implementation reflects the FY14-19 strategic plan, which is posted on our website at www.lpdb.la.gov

Goal 1/4) LPDB will attain adequate budgetary and other resources that are essential for the delivery and supervision of the high quality, ethical legal defense representation services on behalf of LPDB's indigent adult and juvenile clients throughout the State of Louisiana.

- Submitted FY 14 budget requesting $42.5M; awarded $33,612,948 (79.1%)
- Procured and successfully completed all deliverables for the 2012 Louisiana Commission on Law Enforcement and the Administration of Justice (LCLE) Grant ($103,573)
- Obtained increased appropriation of $597,000 to fund Angola 5 appellate work ($197,000 for FY12 and $400,000 for FY13)

[1] The removed goal was: ***The LPDB leadership team will create an effective communications system that facilitates the exchange of meaningful information between the leadership team and stakeholders across the state.***

- Contracted with an auditor to conduct audits of multiple public defender offices, which included corrective action plans, as appropriate
- Revised the expert funding request protocol, for more informed review and efficiency in approving expert witness request.
- Conducted 11 site visits (including stakeholder outreach) in the 1st, 3rd, 4th, 7th, 10th, 11th, 22nd, 28th, 30th, 33rd, and 42nd Judicial Districts to verify and improve accuracy in reporting
- Collaborated with the Information Technology and Management Division in implementing online financial and personnel compensation reporting tools
- Began monthly financial reporting of all Monthly Financial Reports submitted by the districts
- Sought support from the Louisiana Legislative Auditor for the 17 districts that fail to receive itemized revenue reports from their local remitting agencies in compliance with state law
- Overhauled the annual budget process to quantify a "needs-based" budget for FY15 based on state and national workload standards and other identified essential expenses (which included the creation of a 'Guide for Developing a Needs-Based Budget' that was provided to the districts and thorough review of district submitted budget expenditures)
- Parsed out the resources needed to provide representation in Child in Need of Care (CINC) and Termination of Parental Rights (TPR cases) since these services are provided through a district funding appropriation
- Supported efforts to secure Fellowship capacity (through Equal Justice Works, Open Society Institute and Skadden Fellowship opportunities) to provide special education advocacy in partnership with the 19th Judicial Public Defenders' Office
- Printed (with LCLE grant funds) the promulgated *Trial Court Performance Standards for Attorneys Representing Children in Delinquency Proceedings, Trial Court Performance Standards for Attorneys Representing Parents in Child in Need of Care and Termination of Parental Rights Cases, and Capital Defense Guidelines*

Goal 2/4) LPDB will cultivate a technologically proficient defender community that utilizes up-to-date data-driven practices in its case management and systemic advocacy.

- Collaborated with the Budget Division in developing and implementing district online monthly financial and personnel compensation reporting and district budget request tools which integrate with the case management system and the district-level dashboard reports (which were developed last year)
- Developed and implemented an online SOAP invoicing tool for SOAP line attorneys statewide to improve the efficiency and oversight of SOAP representation expenses with support from Budget and Special Projects Divisions
- Developed and implemented a fully web-based Continuity of Operations Plan (COOP) communications system which allows displaced and mobile district management to e-message with state-level officers, board members and with each other from any computer or handheld device with internet access permitting them to communicate and update

contact information in an online database in real-time as often as needed, and conducted a successful training-drill with the district offices and program offices

- In close collaboration with the Juvenile Services Division and with the Louisiana Center for Children's Rights (LCCR) (formerly known as Juvenile Regional Services, or JRS), staff advanced a major revision of the juvenile tabs on the case management system which allows the attorneys and management to view the data from a client-oriented perspective and to collect data on the "whole client" including data related to medical, educational and residential issues
- Developed a prototype for a revision of capital case data collection on the database to better follow the unique flow of capital criminal procedure and presented to key users
- Participated in the on-going LCLE Sentencing Commission Research and Technology Subcommittee in efforts to create a uniform statewide charge-code table which will be a firm foundation for inter-agency data transfer in order to help foster data sharing across all criminal justice agency data entry and analysis personnel throughout the state

Goal 3/4) LPDB will create and offer a statewide training and learning program for attorneys and non-attorney professionals that develops, promotes and supports their delivery across the state of effective, high quality legal representation services for all adult and juvenile clients.

- Conducted the annual Juvenile Defender Training in January 2013 in Baton Rouge, Louisiana; Thirty juvenile defenders took part in the three day training that provided separate sessions for attorneys representing children in delinquency cases and attorneys representing parents in Child in Need of Care (CINC) cases
- Hosted the annual two-day Defender Leadership Training on March 7-8, 2013 training 58 District Defenders, Program Directors and staff supervisors attended the program entitled "Using Gideon's Promise to Achieve Justice." At the training, defender leaders worked alongside nationally renowned faculty and representatives from Spitfire Communications to address issues they face as defender leaders and develop communication strategies for achieving progress on behalf of their staff and clients.
- Sponsored and arranged a training session on May 17, featuring Tracy Davenport, one of the four LPDB Train-the-Trainers honorees for the 15th Judicial District entitled "LGBT Youth in the Juvenile Justice System"; Nine public defenders took part in the training, which educated attorneys who represent indigent children in delinquency proceedings; On the same day, Kay Franks, another Train-the-Trainers honoree held a training session for the 4th Judicial District discussing recent Louisiana Supreme Court decisions in juvenile law. Twenty-five public defenders participated in the training
- Co-sponsored with Juvenile Justice Project of Louisiana (JJPL) a training entitled *Miller v. Alabama* Sentencing and Resentencing on May 24-25. The two day training was for attorneys, investigators and mitigation specialists representing juveniles, convicted of homicide, who are now eligible for sentencing or resentencing under the United States Supreme Court's recent decision in *Miller v. Alabama*. Thirty-two public defenders and twelve mitigation specialists and investigators participated in the training
- Conducted a training session about motions practice in delinquency courts for the 14th Judicial District on June 6, featuring the third Train-the-Trainers honoree, Necole

Williams; Seven public defenders attended the training entitled "Juvenile Defense Training"

- Held the annual Investigator Workshop on July 15-16, 2013 in Baton Rouge; Fifty public defender investigators took part in the two day training, which focused on investigating misdemeanor or felony cases involving military veterans. Participants learned about the traumas associated with military service and the proper techniques for obtaining military records and additional information for a veteran client or complaining witness
- The 2013 Capital Defender Training, "Developing the Case for Life," was held in New Orleans in October 2013 wherein ten capital defense teams participated in the confidential three-day conference working actively on their currently-pending capital cases with facilitation and support of experienced faculty; Seventy-six participants, including public defenders, investigators and mitigation specialists attended the specialized training.
- On November 18-19, the Defender Leadership Training make-up session was held for the five District Defenders who were unable to attend the Defender Leadership Training in March; The makeup session was a condensed version of the original training
- The Legislative Update was held in December 2013, providing twelve defenders with an update of all bills passed in 2013 that affect criminal law and procedure.
- The Director of Training, the Assistant Training Director and the Training Coordinator/Paralegal engaged in ongoing efforts to develop and implement LPDB's 5-year Strategic Plan and continue building a library of LPDB training materials

Goal 4/4) LPDB will develop, cultivate and support leaders in each district office that share and promote LPDB's vision of standards-based, community oriented, data driven and client-centered legal representation, while respecting local variances in defense delivery mechanisms

- Staff undertook site visits to the following 16 district offices/programs, conducting outreach with District Defenders, front-line defenders, judges, clerks, and prosecutors to develop an accurate appreciation of systemic issues relating to local public defense delivery:
    - 1st (Caddo Parish)
    - 7th (Catahoula-Concordia Parishes)
    - 8th (Winn Parish)
    - 9th (Rapides Parish)
    - 10th (Natchitoches Parish)
    - 14th (Calcasieu Parish)
    - 15th (Lafayette-Vermilion-Acadia Parishes)
    - 16th (St. Martin-Iberia-St. Mary Parishes)
    - 22nd (St. Tammany-Washington Parishes)
    - 23rd (Ascension-Assumption-St. James Parishes)
    - 25th (Plaquemines Parish)
    - 26th (Bossier-Webster Parishes)
    - 28th (LaSalle Parish)
    - 34th (St. Bernard Parish)

  - 37th (Caldwell Parish)
  - 41st (Orleans Parish)

- Supported the Southern Juvenile Defender Annual Regional Conference for Louisiana participants
- Sent DPD-DJDS Pittman to the American Bar Association Center on Children and Law's 3rd National Parent Attorney Conference in Washington D.C. on July 10-11, 2013; the National Juvenile Defender Center's annual summit in Scottsdale, Arizona, on November 1-3, 2013; and, along with JJCO Simpson, attended the Models for Change Working Meeting in Washington, D.C., on December 16-17, 2013 (all expenses of these trips were borne by grants or scholarships) in order to learn of national trends in child welfare and juvenile justice, network with state and national allies, and develop skills to bring back to practitioners in Louisiana.
- Sent the SPA to the Community Oriented Defender Network Annual Conference in New York City, New York on July 21-23, 2013 (no state funds were used to fund this travel)
- Began development of the Defender Leadership Training (March 2014) focusing on the Board's previously adopted (September 2012) Anti-Discrimination Statement
- Convened the District Defender Advisory Council four times
- Responded to more than four dozen complaints referred to our office per the Board-adopted Client Complaint Policy
- Made edits to the Community Oriented Defender Toolkit with all staff for release in CY 2014
- The State Public Defender (sometimes with Board support) conducted evaluations of all staff through an improved protocol
- Staff from all divisions work in collaboration with various task forces and committees to improve the administration of criminal and juvenile justice throughout Louisiana
- LPDB dedicated (and continues to dedicate)s staff to participate on many worthy projects that require collaboration with other Criminal Justice System agency partners and stakeholders, including:
  - LSBA Criminal Justice Committee
  - Louisiana Supreme Court Rules Committee
  - Louisiana Sentencing Commission (commission member)
  - Community Oriented Defender Network
  - Louisiana Commission on Law Enforcement and the Administration of Justice (commission member)
  - *Graham v. Florida* Task Force
  - Juvenile Indigent Defense Action Network (one of 8 member-states)
  - Louisiana State Law Institute
  - National Juvenile Justice Network
  - Louisiana's Together We Can Conference
  - Louisiana State Law Institute Children's Code Committee
  - Louisiana State Bar Association Children's Law Committee
  - Language Access Coalition
  - Domestic Violence Task Force
  - Louisiana Drug Policy Board (member)

- Juvenile Justice Implementation Commission (member)
- Task Force for Legal Representation in CINC
- ABA Task Force on Comprehensive Representation
- Southern Juvenile Defender Center Advisory Committee
- ABA Standing Committee on Legal Aid and Indigent Defense
- Center for Excellence/ Pelican State Center for Children and Families

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2013-2014

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Non-Voting, Ex-Officio, No term

Frank X. Neuner, Jr.
Partner, NeunerPate, LLC, Attorneys at Law
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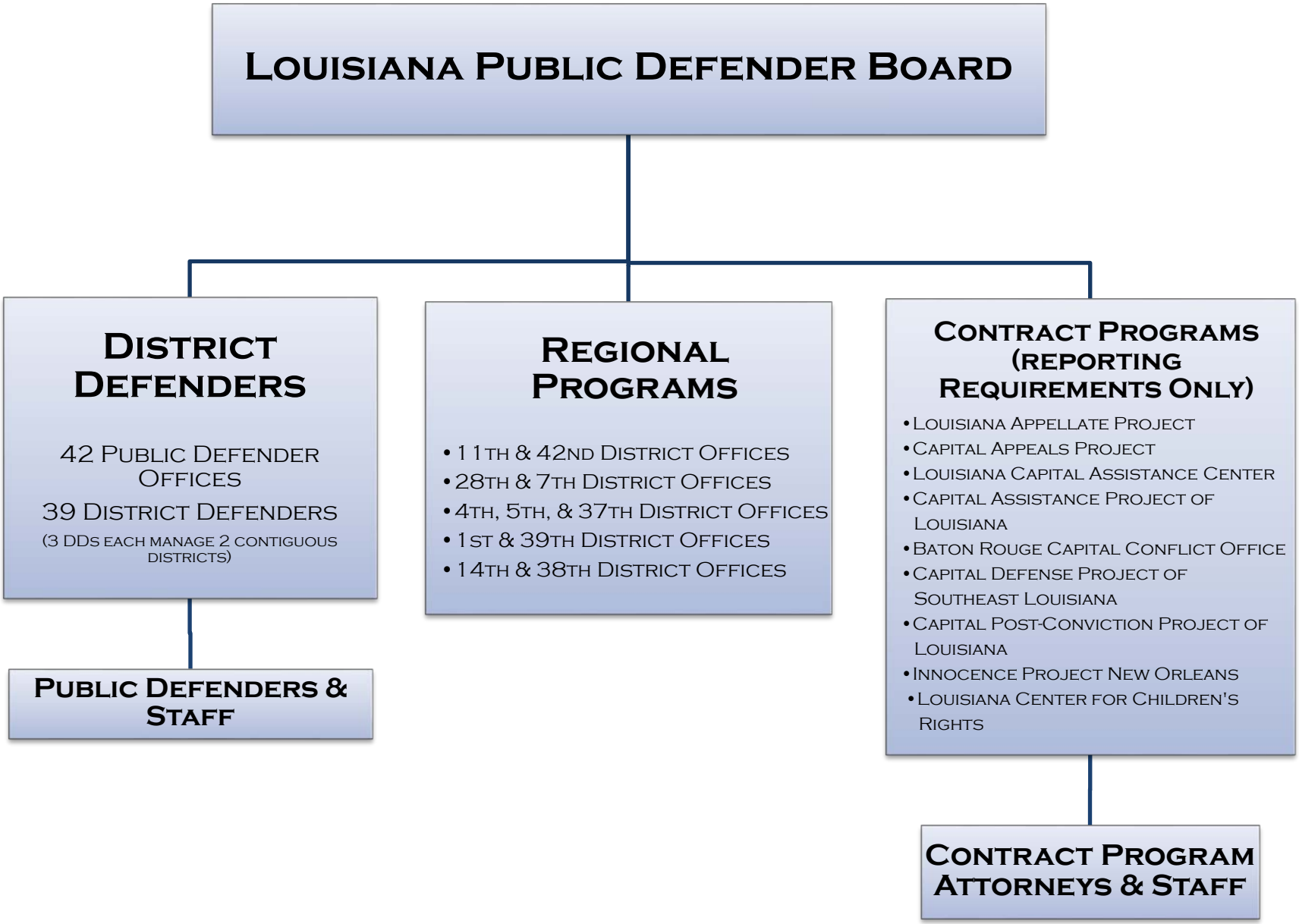
Frank X. Neuner, Jr. received a Bachelor of Science degree in 1972 and a Juris Doctor in 1976 from Louisiana State University. He has been a partner with NeunerPate (formerly Laborde & Neuner) in Lafayette, Louisiana since its formation in 1987 and serves as the Managing Partner. He was admitted to the Texas Bar in 1994.

Mr. Neuner is a member of Louisiana, Texas and American Bar Associations, the Louisiana Association of Defense Counsel, the Defense Research Institute and the Maritime Law Association of the United States. He served as Treasurer of the Louisiana State Bar Association from 2002-2004, and was President of the Louisiana State Bar Association in 2005-2006, providing leadership to respond to the legal disasters left in the wake of Hurricanes Katrina and Rita. Mr. Neuner is a past President and Board Member of the Lafayette Parish Bar Association and the Lafayette Parish Bar Foundation, and was a member of the House of Delegates of the Louisiana State Bar Association from 1980-1996. He was on the Board of Governors of the Louisiana State Bar Association from 1997-1999. Mr. Neuner was recently elected as the ABA State Delegate for Louisiana.

Mr. Neuner served as the Chairman of the Louisiana Public Defender Board until December 31, 2013. He was appointed to the Drug Policy Board by Governor Bobby Jindal in 2008. In 2011, the Louisiana Public Defender Board appointed him to the Juvenile Justice Implementation Commission.

In 2006, the Louisiana State Bar Association's twenty living Past Presidents honored Mr. Neuner for his outstanding service to the profession, the judiciary and the public in response to the unprecedented challenges of Hurricanes Katrina and Rita. Later in 2006, the Louisiana

Association of Criminal Defense Lawyers presented Mr. Neuner with the Public Defender Gideon Award. In 2008, the LSU Paul M. Hebert Law Center named Mr. Neuner as the Distinguished Alumni of the Year. In addition to his efforts to reform Louisiana's public defense system, he has served as a resource for numerous other states' reform efforts, traveling to and speaking at national conferences to share his insight on improving state public defense and criminal justice systems. In July 2013, Mr. Neuner traveled to The Hague, Netherlands to present on Louisiana's legal and justice systems at the World Justice Forum (panel entitled, "Disaster Relief: Improving the Legal Framework"). He developed the concept for the American Inns of Court program "Money Talk$... So Nobody Walks" with Camille Domingue of the U.S. Department of Justice as the program's primary author and LPDB staff members contributing to the script. The program was awarded First Place in August, 2013.


Louisiana Public Defender Board
District Defenders
42 Public Defender Offices
39 District Defenders
(3 DDs each manage 2 contiguous districts)
Public Defenders & Staff
Regional Programs
• 11th & 42nd District Offices
• 28th & 7th District Offices
• 4th, 5th, & 37th District Offices
• 1st & 39th District Offices
• 14th & 38th District Offices
Contract Programs (reporting Requirements Only)
• Louisiana Appellate Project
• Capital Appeals Project
• Louisiana Capital Assistance Center
• Capital Assistance Project of Louisiana
• Baton Rouge Capital Conflict Office
• Capital Defense Project of Southeast Louisiana
• Capital Post-Conviction Project of Louisiana
• Innocence Project New Orleans
• Louisiana Center for Children's Rights
Contract Program Attorneys & Staff

LOUISIANA PUBLIC DEFENDER BOARD STAFF
2013

James T. Dixon, Jr., State Public Defender
James 'Jay' Dixon was born at the United States Military Academy in West Point, NY into an army family. He moved throughout his childhood and graduated from high school in Madrid, Spain. After graduating from Bucknell University, he enrolled at Loyola Law School in New Orleans to pursue a law degree. Since graduating, his legal experience has been diverse. Mr. Dixon served as a law clerk at the Louisiana Supreme Court for former Justice Pike Hall. He had a private practice in New Orleans, while serving with the Jefferson Parish Public Defender's Office as contract counsel and later joined the St. John Parish Public Defender Office as a full-time line defender. He then served as the Attorney General for the Republic of Palau, a small island nation in the Pacific Ocean. Upon his return to the United States, Mr. Dixon was the Judicial Administrator for the 12th Circuit Court for the State of Virginia. After Hurricanes Katrina and Rita, he and his wife felt compelled to return to Louisiana. He accepted a position as a contract defender for the Lafayette Parish Public Defender Office. He was later selected and accepted the position of District Defender for the Parishes of Calcasieu and Cameron where he has served from January 2011 through November 2013. He is married and has two beautiful children.

Marianne Buchanan, C.P.A., Budget Officer
Marianne Buchanan graduated from Western Michigan University, Kalamazoo, Michigan with a Bachelor of Business Administration in April 1982. After moving to Louisiana, she was employed by the Louisiana Department of Transportation and Development in Baton Rouge in their Audit Section, August of 1982. In 1992, she moved to the Budget Section at DOTD and moved from Budget Manager to Budget Administrator 2 over a 16-year period. After 26 ½ years at DOTD, she joined the staff at the Louisiana Public Defender Board on February 23, 2009. Ms. Buchanan left LPDB in July of 2010 after accepting the position of Deputy Undersecretary of the Office of Juvenile Justice, from which she retired in April of 2011. In October of 2011, Ms. Buchanan returned to LPDB on a part-time/seasonal basis to assist in budgetary matters. Ms. Buchanan is a licensed CPA with the State of Louisiana.

Michele Burbank, Administrative Coordinator, Capital/Juvenile Divisions*
Michele Burbank joined the Louisiana Public Defender Board in January, 2013 with a wealth of experience from the legal and medical communities statewide. Ms. Burbank was chosen by the Lafayette Parish Bar Association to establish the first centralized LPBA administrative office and Law Library in 1987. During this time, she also facilitated the Association's continuing education opportunities and developed and administered the pro bono program.

Thereafter, Ms. Burbank was employed for 17 years at Baton Rouge General Medical Center where she coordinated the continuing medical education, graduate medical education, risk management and service excellence programs. During this time she was involved in designing and establishing several new initiatives for the hospital. Ms. Burbank holds an Associate Certificate in Office Administration from University of Louisiana-Lafayette, FINRA Series 6 Investment Products and Variable Contracts certification, Louisiana Life, Health and Accident License, and is a commissioned Louisiana State Notary.

Gina M. Carley, Administrative Coordinator
Gina Carley joined the LPDB in August of 2010 as Administrative Coordinator and works as assistant to the ITM Division. Ms. Carley has over fourteen years of administrative experience. She worked for six years in various offices of New York State government, as well as six years working for Shaw Environmental. Ms. Carley is a graduate of Excelsior College with an Associate of Science Degree in Liberal Arts.

Natashia M. Carter, Accountant
Natashia M. Carter joined LPDB in July 2009. Prior to joining LPDB, Ms. Carter was an Accountant with the Department of Economic Development in the Fiscal Division of the Office of the Secretary for over five years. In her position with Economic Development, Ms. Carter was responsible for all payables, auditing and reimbursing employee travel along with many other duties. Ms. Carter earned her Bachelor of Science in Business/Accounting.

Latrice R. Clark, Administrative Coordinator
Life-long Baton Rouge resident Latrice R. Clark initially joined the LPDB staff in August 2008 as a temporary employee. She has eleven years of administrative experience and is state certified in fleet and property management. Mrs. Clark oversees the maintenance of the office vehicles, property inventory, purchasing and office travel procedures. In addition to those duties, Ms. Clark serves as the office receptionist and mail manager. She joined the staff permanently in November 2008.

John E. Di Giulio, Trial-Level Compliance Officer
John Di Giulio has been a full time criminal defense lawyer for most of his forty years since graduating from Harvard Law School. He was admitted to the Louisiana Bar in 1977. During and after working as an associate with Camille Gravel, he handled hundreds of felony cases in state and federal courts in Louisiana and many other states, including a number of very high profile cases.

Mr. Di Giulio has taken numerous appointed and pro bono criminal cases and has been a proponent of advancing professional standards and compensation for public defenders, including service on the Louisiana Indigent Defense Assistance Board. He has been an ex officio member of the Louisiana Public Defender Association. He was a charter member of the Louisiana Association of Criminal Defense Lawyers, has served on the Board of Directors for more than twenty years, and has been elected to every executive position including President, and chairman of the CLE and Legislative committees. He is the recipient of several President's Awards from LACDL as well as the Sam Dalton Capital Defense award. In December, 2012, he received the Justice Albert Tate, Jr. Award, LACDL's most prestigious award, in recognition of his career-long excellence as a criminal defense practitioner and his extraordinary contributions to the pursuit of equal access to justice for indigent defendants in Louisiana.

Mr. Di Giulio resigned his position at LPDB as Trial Level Compliance Officer in June, 2013, to return to private practice.

Jean M. Faria, Capital Case Coordinator
Jean M. Faria currently serves as the Capital Case Coordinator for the Louisiana Public Defender Board. She served as the first State Public Defender from June 2008 through February 2013. For the previous 11 years, Ms. Faria served as the Assistant Federal Defender for the Middle and Western Districts of Louisiana, in Baton Rouge, Louisiana. From 1995-1997 she was the Chief Executive Officer of the Louisiana Indigent Defender Board in New Orleans. Prior to that, Ms. Faria worked as a public defender in the 19th Judicial District Public Defenders' Office in Baton Rouge.

Ms. Faria has been active in the public defense reform movement, both locally and nationally, for many years. She is a charter member of the Louisiana Association of Criminal Defense Lawyers and long-standing member of the National Association of Criminal Defense Lawyers. For more than 10 years she served on the Board of Directors of the National Legal Aid and Defender Association serving as Chair of the Board for two years and spent significant time as the Chair of the Defender Policy Group within that organization. She is a former Chair of the Indigent Defense Advisory Group (IDAG) to the Standing Committee on Legal Aid and Indigent Defendants (SCLAID) and remains an active member of IDAG and the Louisiana and American Bar Associations. Ms. Faria regularly lectures at criminal defense trainings and participates in policy research of state public defender systems around the county. In December 2009, she was awarded the Justice Albert Tate Jr. Award.

Ms. Faria received a Bachelor of Arts in English from the University of Massachusetts, at Amherst and received her J.D. from the Paul M. Hebert Law Center at Louisiana State University.

Julie H. Ferris, Interim State Public Defender
Julie H. Ferris took office as the LPDB Deputy Public Defender - Director of Training on April 1, 2009. In February of 2013, Ms. Ferris assumed the position of Interim State Public Defender until December 2013. Before joining the Louisiana Public Defender Board, Ms. Ferris practiced in Louisiana where she defended indigent men and women who were charged with serious felony and capital offenses. In late 2005 and early 2006, Ms. Ferris was a member of the small team of volunteer attorneys who litigated petitions for *habeas corpus* on behalf of 2,000 Hurricanes Katrina and Rita inmate evacuees who were held in jail in violation of their constitutional rights. In 2008, she researched and co-wrote an *amicus curiae* brief to the United States Supreme Court in Kennedy v. Louisiana arguing the unconstitutionality of the death penalty for a non-homicide rape (cited in majority opinion at 554 U.S. at 550 (2008)).

In addition to designing and implementing a comprehensive public defender training program in Louisiana, Ms. Ferris has served on the faculty of the National Defender Training Project's Public Defender Trial Advocacy Program, the Kentucky Department of Public Advocacy Litigation Persuasion Institute, and the Southern Public Defender Training Center's Summer Institute. She currently serves on the Board of Governors and the Criminal Justice Committee of the Louisiana State Bar Association. She also serves as co-chair of the CLE Committee of the Louisiana Association of Criminal Defense Lawyers, and was previously co-chair of the Amicus and Legislative Committees. Ms. Ferris graduated *magna cum laude* from Louisiana College with a Bachelor of Science in Criminal Justice. She received her J.D. from the Paul M. Hebert

Law Center at LSU where she was a member of the *Louisiana Law Review* and was elected into the Order of the Coif. She is admitted in Louisiana state courts and the various United States District Courts throughout Louisiana.

Julie Gregory, Paralegal, Training Division
Julie Gregory joined LPDB in August 2010. Prior to joining LPDB, Ms. Gregory worked at a firm as a paralegal for five years, primarily in the insurance defense field. In 2001, Ms. Gregory earned her Bachelor of Arts in Sociology with a concentration in Criminology from Louisiana State University and received her paralegal certification from LSU's continuing education program in 2003.

Anne Gwin, Paralegal, Executive Assistant to the State Public Defender
Anne Gwin graduated from Louisiana State University in 1982 with a Bachelor of Science in Liberal Arts. She was employed at that time with the Department of Culture, Recreation and Tourism and for ten years worked as a project manager and an executive assistant. In 1992, she took an office manager/legal secretary position with prominent Baton Rouge criminal defense attorney John Di Giulio. In 1999, Ms. Gwin received her paralegal certification from LSU's continuing education program. After 17 years of private sector criminal defense work in city, district and federal courts, she joined the staff of the Louisiana Public Defender Board in October 2008 as assistant to the Trial Level Compliance Officer. In November of 2009, Ms. Gwin accepted the position of Executive Assistant to the State Public Defender.

Heather H. Hall, Special Projects Advisor
Heather H. Hall joined the LPDB staff as Special Projects Advisor in November 2008. For the previous four years, Ms. Hall worked as the Director of the Louisiana Justice Coalition, a non-profit, 16-member agency coalition committed to public defense reform in Louisiana. In that capacity, Ms. Hall built consensus of support around the American Bar Association's *Ten Principles of a Public Defense Delivery System,* solicited media attention and support for reform, undertook a diverse public education campaign in all 64 parishes, and initiated community-oriented defense projects in select districts. Ms. Hall received her Bachelor's Degrees in Religion and History from the University of Rochester (Rochester, NY) in 2002.

Sarah H. Hall, Research Assistant
Sarah Hall is a 2009 graduate of Loyola University New Orleans. She joined the staff at LPDB in October, 2009. Since moving to New Orleans in 2005, Ms. Hall has worked with a variety of social justice organizations, including the Juvenile Justice Project of Louisiana, Louisiana Justice Coalition and Catherine V. Beane Consulting. From 2009-2010 she was an AmeriCorps Literacy Teacher for the Youth Empowerment Project/NOPLAY (New Orleans Providing Literacy to All Youth) in New Orleans, which served youth whose education was interrupted by contact with the juvenile justice system. Ms. Hall is proficient in Spanish, has participated in social service projects in Africa, India and Venezuela, and is a regular volunteer for a number of local causes. When Ms. Hall's temporary position ended, she chose to leave the agency to focus on a career with the National Park Service.

Roger W. Harris, General Counsel
Roger W. Harris became General Counsel for the Louisiana Public Defender Board in August 2009. Mr. Harris brings extensive state government experience to the staff, having previously served as General Counsel, and later as Assistant Legislative Auditor and General Counsel, to Louisiana's Office of Legislative Auditor. Mr. Harris also served as Legal Counsel to the Legislative Audit Advisory Council, one of four joint standing committees of the Louisiana Legislature; Chairman of the Law Enforcement Officers and Firemen's Survivor Benefit Review Board, a state board that awards benefits to the survivors of law enforcement officers and firemen killed in the line of duty; and, as a member of Louisiana State University's adjunct faculty.

Mr. Harris received a Bachelor of Science in Finance from Louisiana State University in 1984 and a Juris Doctor from the Paul M. Hebert Law Center at Louisiana State University in 1989. Mr. Harris was admitted to the Louisiana Bar in 1989 and the Wyoming Bar in 1996.

Mr. Harris resigned as General Counsel in August, 2013 to accept a position with the Louisiana Legislative Auditor.

Irene Oritseweyinmi Joe, Assistant Training Director
Irene Joe graduated from Stanford University School of Law in May of 2006 with pro bono honors. Immediately after graduation, Irene completed a capital post-conviction fellowship with the Equal Justice Initiative of Alabama in Montgomery, Alabama. After the fellowship, Ms. Joe completed a federal clerkship for the Honorable Napoleon A. Jones, Jr. of the United States District Court for the Southern District of California in San Diego, California. She began working in New Orleans as an attorney in the trial division of the Orleans Public Defenders in the fall of 2008 but soon became the Assistant Special Litigation Counsel. As the Assistant Special Litigation Counsel, Ms. Joe helped build a division tasked with systemic litigation, legislative advocacy, and the creation and maintenance of resources for attorneys, investigators, and other employees of the public defender office to aid in the holistic representation of clients.

Ms. Joe was born in Sapele, Nigeria, and moved to the United States when she was three years old. She completed her undergraduate studies at the University of Texas at Austin with departmental and university-wide honors in 2003, and won the William Jennings Bryan Award for Undergraduate Honors Theses for her thesis entitled "Was There a Place for Anger? An Analysis of African American Militancy in American Politics Since the Gary Convention." She joined LPDB in September 2011 but resigned the Assistant Training Director position in July, 2013, to pursue a teaching career in California.

Chase May, Tech Support Specialist
Chase May graduated from LSU with a Bachelor of Arts degree in Economics in 2007. After graduating, he began his career in Information Technology in 2008 as a Support Technician with Innovative Computers, an I.T. consulting company serving local businesses in Gonzales and Baton Rouge. Mr. May rejoined the LPDB staff in August 2012 after previously serving for 2½ years.

Elizabeth Perry, Paralegal, Compliance/Legal Divisions
Beth Perry joined LPDB in October 2012. Ms. Perry provides paralegal services to the Compliance and Legal Divisions. Prior to joining LPDB, Ms. Perry was a Case Administrator for the Clerk of Court for the Middle District of Louisiana for over 16 years. In her position with the Clerk, Ms. Perry was primarily responsible for automated case management for U. S. District and Magistrate Judges. In addition, Ms. Perry also performed Quality Control and Management support and provided extensive training for attorneys and staff in electronic case filing. Ms. Perry received her paralegal certification from LSU's continuing education program in 2001.

Richard Pittman, Deputy Public Defender/Director of Juvenile Defender Services
Richard Pittman was hired by the Louisiana Public Defender Board on May 28, 2013, to be the Deputy Public Defender - Director of Juvenile Defender Services. He began his career in public defense in Juvenile Court and in criminal courts in 2006, and continued in the practice until his appointment as Deputy Public Defender. From 2006-2013, he represented juveniles accused of delinquency, parents and children in abuse and neglect cases, adults accused of misdemeanors and felonies up to an including capital murder. He had guardian ad litem certification which he maintained from 2006 until 2013. Prior to his public defense practice, Mr. Pittman worked in the field of personal injury litigation.

Mr. Pittman graduated from East Ascension High School in Gonzales, Louisiana, in 1992. Thereafter he attended Louisiana State University and obtained a Bachelor of Science degree in Chemical Engineering in 1996. He then obtained a Masters of Chemical Engineering from the University of Delaware in 1999. By then he was working as a consultant for C.F. Picou Associates, a Baton Rouge firm specializing in process control with business worldwide. In 2001, Mr. Pittman decided to go to law school and was admitted to the University of Alabama School of Law in 2002, graduating with honors in 2005. While at the University of Alabama School of Law, he was awarded the Order of Samaritan for public service and volunteerism.

Cristine Roussel, Case Management Systems Analyst
Cristine Roussel joined the LPDB staff as CMS Report Analyst in February 2012. Prior to joining LPDB, Ms. Roussel worked in private sector as a business analyst. Ms. Roussel earned her Bachelor’s Degree in Psychology from LSU, in 2003. From 2003 to 2008 she was a Doctoral student in Cognitive/Experimental Psychology with a concentration in Statistics. She earned her Master’s in Cognitive Psychology in 2005.

Tiffany Simpson, Juvenile Justice Compliance Officer
Tiffany Simpson became the Juvenile Justice Compliance Officer on August 5, 2013. Prior to joining LPDB, Dr. Simpson was appointed to serve as the Executive Director of the Children's Cabinet in the Office of the Governor. As the Executive Director of the Children's Cabinet, Dr. Simpson ensured the coordination of policy, planning, and budgeting among state services for children and families and also served as a policy advisor to the Governor on child-related issues. Dr. Simpson earned Bachelor's degrees in Psychology and Sociology with a concentration in Criminology from Louisiana State University and was awarded her Doctorate in Applied Developmental Psychology from the University of New Orleans.

Erik Stilling, Ph.D., Information Technology & Management Officer
Dr. Erik Stilling took office as the Information and Technology Management Officer on September 24, 2008. Dr. Stilling began his career in the engineering department of WLAE-TV in New Orleans. After earning a doctorate, he taught Mass Communication Technology and Journalism at Nicholls State and served as the first Director of the Office of Distance Education, implementing compressed video and web-based technologies and applications for adult learners. From 2000-2005, Dr. Stilling worked in California at Holy Names University and as Dean at Expressions College for the Digital Arts, both in the Silicon Valley.

Dr. Stilling returned to New Orleans after Hurricane Katrina to develop a data collection and analysis system as part of the MacArthur Models for Change program in the Jefferson Parish Department of Juvenile Services. This system was used to determine evidence-based alternatives to formal processing of juveniles facing detention and adjudication. Dr. Stilling started as a member of founding team at LPDB in September of 2008 and since has helped LPDB to implement a new statewide database and reporting system encompassing legal, financial and personnel data collection and analyses to improve district- and state-level management as well as inter-district and emergency communication systems and online reporting and monitoring of field offices across the state. He earned his Bachelor's Degree in Communications from Loyola University in New Orleans in 1987 and was awarded his Doctorate in Mass Communication from the University of Tennessee-Knoxville in 1992.

Sean Williams, Data Management Technician
Sean Williams joined the LPDB staff as Technical Assistant in July 2009. Mr. Williams graduated from the Kelley School of Business, Indiana University (Bloomington, IN) in 1995 with a Bachelor of Science in Marketing. Prior to joining LPDB, Mr. Williams worked in IT procurement and inter-organizational workflow management in the financial industry. Mr. Williams left the employment of LPDB in August to pursue personal goals.

Angel W. Williams, Budget Officer
Angel Williams joined the Louisiana Public Defender Board on October 31, 2011. Ms. Williams has an extensive background in federal, state, and nonprofit accounting, financial management, compliance, budgeting, forecasting, financials analysis, and process improvement. She began her career in 2001 with the USDA Forest Service as a Federal Accountant/Budget Analyst where she gained a broad knowledge of federal accounting, appropriations laws, and budgetary execution laws.

Ms. Williams worked in the public services sector as a Management Analyst for BearingPoint, Inc. from 2005-2007 acquiring experience in project financial management, as well as software implementation for federal and telecommunication clients. From 2007-2010, she served as the Budget and Operations Manager for the American Cancer Society's National Home Office (ACS-NHO) headquartered in Atlanta, Georgia, where she was responsible for coordinating and managing the annual budget, forecast, and operational planning process. During her tenure with ACS-NHO, Ms. Williams served as a key leader in the implementation of a web-based budgeting tool to improve tracking of budget vs. actual costs. She was also responsible for the development of financial and programmatic data reports used to support various business decisions. Most

recently, Ms. Williams served as a Budget Analyst 2 for the Georgia Department of Education (GaDOE) managing federally funded grants, providing budgetary guidance, and ensuring compliance with federal regulations for the 21st Century Community Learning Centers afterschool program.

Ms. Williams earned her Bachelor's Degree in Accounting and Finance from Southern University and A&M College in Baton Rouge, Louisiana, in 2002 and completed her MBA studies with a concentration in Accounting and Finance in May of 2012. Ms. Williams resigned as LPDB's Budget Officer in June of 2013.

Juliet Yackel, Capital Case Coordinator

Juliet Yackel has devoted her career to defending persons facing the death penalty nationwide, with special emphasis on advocating for the intellectually disabled. She was first introduced to capital defense while a student at Tulane Law School, where she served as a law clerk for the Orleans Indigent Defender Program in New Orleans. After law school, Ms. Yackel joined the Capital Unit of the Indiana State Public Defender where she represented death row inmates in post-conviction proceedings. Three years later, she established a private practice in Chicago, Illinois and became active in the trial aspect of capital litigation. In 1997, she started a capital mitigation practice concentrating on complex state and federal capital cases.

Ms. Yackel routinely serves as faculty at national, state, and local capital training events across the country. She also develops curricula for public defender agencies, law schools, and national organizations related to capital defense. She is immediate past president of the National Alliance of Sentencing Advocates and Mitigation Specialists, and served on the Executive and Training Committees of that organization for many years.

Ms. Yackel is a recipient of the Indiana Bar Foundation's Pro Bono Publico Award and her work has been featured on A&E and Biography. Ms. Yackel received a Bachelor of Arts in Political Science from Purdue University in 1989, and a Juris Doctor from Tulane Law School in 1992. She is admitted to practice in the United States Supreme Court, State of Illinois, State of Indiana, Northern District of Illinois, and Northern District of Indiana. Ms. Yackel joined the staff of LPDB in August 2012 and resigned the position in June of 2013 to return to her capital mitigation practice.

LOUISIANA PUBLIC DEFENDER BOARD
CONTRACT PROGRAMS

Although the Louisiana Public Defender Board has a legislative mandate to provide representation in a number of areas, it does not have authority to provide direct client representation or to hire public defender staff. In order to meet the State's Constitutional duty to provide legal representation to indigent clients, the board has contracted with a number of 501(c)3 organizations, as permitted by La. R. S. 15:147 C (1), to represent indigent defendants in delinquency, capital, and appellate cases where conflicts or caseload limits prevent the local district defender office from handling the case. In addition, the Board is required by La. R. S. 15:169 and 15:178 to appoint counsel for appellate and post-conviction cases in which a death sentence has been imposed at the trial level. It should be noted that each of the directors of these programs handles a caseload as well as the administrative responsibilities.

The LPDB's contracts with each program office contain provisions for monthly reporting to the LPDB and for audits by the Legislative Auditor. They also provide for performance standards enforceable by the state board, and for termination of the contracts for failure to meet board requirements. These requirements include adhering to the ethical rules of the Louisiana Supreme Court, violations of which may result in termination of the contracts.

Those programs are as follows:

Louisiana Center for Children's Rights

Formerly known as Juvenile Regional Services (JRS) the Louisiana Center for Children's Rights (LCCR) is a nonprofit law office whose mission is to "defend the right of every Louisiana child to fairness, dignity, and opportunity." LCCR is the juvenile public defender in New Orleans, providing holistic, client-driven advocacy for more than 1,000 indigent young people in the city's juvenile justice system every year.

Statewide, LCCR works to protect and expand the right of every Louisiana child to high-quality legal representation, and advocates for a fairer, more compassionate, and genuinely rehabilitative juvenile justice system. LCCR's strategies include legislative advocacy, litigation, and training and technical assistance for Louisiana's juvenile defender community. LCCR'S Executive Director is Josh Perry.

Louisiana Appellate Project (LAP)

The Louisiana Appellate Project provides appellate representation for indigents in all non-capital felony appeals arising in all of the districts. This includes felony-grade adjudications for juveniles. All district public defender offices have contracted with the LAP to supplement its staff with these appellate services. There is no cost to the district public defender for these services as it is a form of supplemental assistance provided by the state board. Jim Looney is the director who contracts with appellate attorneys around the state to handle the appeals.

Handling the appeals in non-capital cases includes the work in the appellate court and, when professionally appropriate, filing for writs to the Supreme Court. It also includes specifically those cases appealed by the State, such as when a statute is declared unconstitutional.

Baton Rouge Capital Conflict Office (BRCCO)

Under the leadership of David Price, BRCCO employs the team approach to capital defense as required by the Capital Guidelines. The office includes a staff of attorneys, mitigation specialists, and private investigators which promotes cost-efficiency.

The office is currently handling cases throughout the state, in an effort to ensure that all defendants facing the death penalty are represented by counsel.

Louisiana Capital Assistance Center (LCAC)

Richard Bourke serves as director of LCAC and employs a staff of lawyers, mitigation specialists and investigators. Founded 20 years ago in its current form, this program provides leadership, mentoring, and guidance to the capital defense community. Its predecessors influenced capital representation since the early days of the restoration of the death penalty in the South.

LCAC provides direct services statewide and also provides representation in motion for new trial proceedings. This year, LCAC has taken on the new responsibility of serving as resource counsel to provisionally certified defense lawyers pursuant to Capital Defense Guideline 915(G)(2). This involves providing intensive services to lawyers across the state in over a dozen pending capital cases. This service is essential to educating, mentoring and overseeing the work of provisionally certified counsel to ensure the delivery of quality legal representation.

LCAC has also been active in East Baton Rouge Parish serving as counsel for the limited purpose of protecting the rights of persons facing the death penalty who are not otherwise represented by counsel. In addition to direct services, LCAC provides general support services to other organizations and often is able to ameliorate crises faced by counsel.

Capital Assistance Project of Louisiana (CAPOLA)

CAPOLA is located in Shreveport and handles capital cases at the trial level in Caddo Parish as well as other jurisdictions, primarily in the northern part of the state. Richard Goorley is the director of the office and employs a staff of lawyers, investigators and mitigation specialists. The use of in-house mitigation specialists allows the office to deliver cost-effective services pursuant to the team approach.

CAPOLA attempts whenever possible to keep its workload in the Northwest part of the State. However, like the other programs CAPOLA is by necessity currently handling

cases statewide to ensure that persons facing the death penalty are represented by counsel.

Capital Defense Project of Southeast Louisiana (CDPSELA)

Kerry Cuccia is the director of the Capital Defense Project of Southeast Louisiana. The primary responsibility of CDPSELA is to handle capital cases in Orleans Parish. Although the program was originally created to handle cases in which the Orleans Public Defender Office (OPD) was excluded because of conflicts, CDPSELA now is the first-call provider for indigent defense in capital cases in Orleans Parish.

CDPSELA also accepts cases in other jurisdictions when necessary because of conflicts or caseload limits. CDPSELA and its staff are recognized as providing representation at the highest levels of competence. Its concentration on preliminary examination practice appears to be a primary factor in a decline in the number of first degree murder indictments in Orleans Parish. The result is that many of the cases are formally charged as lesser offenses, often second degree murder. Second degree murder cases are generally then referred to the Orleans Public Defender Office.

Capital Post Conviction Project of Louisiana (CPCPL)

This organization handles post-conviction representation of indigent defendants whose cases have progressed through the trial and appellate levels. The staff lawyers who handle cases as they become eligible have successfully represented a number of defendants whose cases are overturned for such reasons as ineffective assistance of counsel at the trial or appellate level, failure by prosecutors to disclose important evidence, newly discovered evidence of innocence, and evidence adduced as a result of junk science.

Gary Clements is the director of CPCPL and has his staff working on as many cases as ethical caseload standards permit at any particular time. The program also monitors cases in the pipeline in order to keep track of future needs and caseloads.

Capital Appeals Project (CAP)

Sarah Ottinger is the director of the Capital Appeals Project which handles all capital appeals for indigents who have been sentenced to death. Her staff includes additional attorneys who work out of their New Orleans office, as their cases automatically go to the Louisiana Supreme Court as a matter of law. This project has had several cases with national impact because of favorable decisions by the U. S. Supreme Court. Some of the cases which have been overturned were handled or are being handled in the trial court by the CAP lawyers. CAP has also agreed to handle post-conviction cases wherein CPCPL is ineligible due to conflicts. CAP acts as resource counsel to public defenders across the state.

Innocence Project New Orleans (IPNO)

The Louisiana Public Defender Board has a contract for partial funding of the Innocence Project New Orleans which, since its inception, has won the freedom or exoneration of 14 wrongfully convicted Louisiana prisoners who have served a total of nearly 226 years in prison. All except two of IPNO's freed clients were sentenced to life without parole and seven were teenagers when they were wrongly arrested. IPNO has also investigated and reported on systemic problems in Orleans involving the suppression of crucial evidence by prosecutors and police. Emily Maw is the director of IPNO. The office uses student interns from around the world and is in the forefront of Louisiana in the use of DNA evidence.

STATUTORY OFFICER ANNUAL SUMMARY REPORTS

Budget Division

The Budget Committee, which was established in 2009, met six times throughout the year to address fiscal policy and financial issues. The Committee, comprised of three active Board members, generally meets several weeks in advance of scheduled Board meetings. The primary focus of this Committee is to analyze fiscal and other relevant data in order to develop recommendations for policies and procedures for fiscal matters concerning the statewide delivery of public defender services.

In CY13, the LPDB disbursed a total of $17.2M to the 42 judicial districts; $499,747 from the Parent Representation Fund and $16.7M from the District Assistance Fund (DAF). Although $17.2 was disbursed in CY13, $17.5M was actually available for use in the calendar year CY13 due to the November 2012 disbursements which were not disbursed in CY13, but were intended for use for the second half of the fiscal year FY13 (for the months of January-June of Calendar Year 2013). More specifically, of the $17.5 M available for use in CY13, $7.1M was disbursed at the end of CY12, but intended for use in CY13. The reason for this difference is an artifact of using parts of two different fiscal year disbursements for a single calendar year report.

Site visits to review financial source documents and bookkeeping entries, as well as internal controls, including proper segregation of duties, were made to the following judicial districts during calendar year 2013: 7th (Catahoula, Concordia), 10th (Natchitoches) , 11th (Sabine) , 42nd (DeSoto), 30th (Vernon), 1st (Caddo), 3rd (Union, Lincoln), 4th (Morehouse,Ouachita), 22nd (St. Tammany, Washington), 33rd (Allen), and 28th (LaSalle). The Budget Division continues to work with the districts to verify and improve accuracy in reporting and to collaborate with the Information Technology and Management Division in implementing online financial and personnel compensation reporting tools. Additionally, the LPDB staff and the districts continue to work with Sheriffs and other local offices and agencies to ensure that districts are receiving proper court fees as mandated by law.

LPDB received a one-year Byrne/Jag grant administered through the Louisiana Commission on Law Enforcement (LCLE) for $126,309. These funds were used to 1) increase the technological proficiency of the public defender system in Louisiana (both its Case Management System technology and in-office technological resources in the district offices and at the state office) and 2) increase capacity within the state public defender agency to identify data-supported policy reforms (both in isolation and in concert with other criminal justice agency-partners) to improve the efficient administration of justice, statewide.

Also, LPDB was successful in obtaining increased appropriation of $597,000 to fund Angola 5 appellate work in FY 12. Of those funds $197,000 was for use in FY12 and $400,000 for use in FY13, In addition $250,000 was also secured to fund Sex Offender Appeals Panels through June 30, 2013. The date to use those funds was extended to June 30, 2014 in large measure due to the docket speeds beyond the control of the defense.

LPDB staff worked diligently and cohesively to prepare and submit all legally required budget documents and requests in a timely manner to the Division of Administration, Office of Planning

and Budget, Office of the Governor, Legislative Auditor, Legislative Fiscal Office and the Joint Legislative Committee on the Budget.

Compliance Division – Trial Level

The Trial Level Compliance Officer (TLCO), created by the Legislature in R.S. 15:157, addressed funding needs of indigent representation statewide by attending meetings with state and local officials, and appeared when necessary before legislative committees.

At the start of 2013, John Di Giulio occupied the TLCO position. He conducted site visits to numerous judicial districts before returning to private practice in June of 2013. Generally, District Defenders, some line defenders, judges, clerks, and prosecutors were interviewed to evaluate the delivery of services to indigent defenders.

Compliance also participated in Board, Budget Committee, Policy Committee, District Defender Advisory Council, and Assistant Defender Advisory Council meetings, as well as some meetings concerning contracts with District Defenders and Program Directors.

Compliance Officer Di Giulio also participated in numerous meetings of the Sentencing Commission and its various subcommittees and working groups, the Supreme Court's Rules Committee, the Louisiana Law Institute, and the Louisiana Bar Association's Criminal Justice Committee.

After TLCO Di Giulio returned to private practice, various members of staff performed some of the essential duties of the position. Interim State Public Defender Julie Ferris conducted a site visit to the 30th (Vernon) accompanied by Deputy Public Defender-Director of Juvenile Defender Services (DPD-DJDS) Richard M. Pittman. DPD-DJDS Pittman conducted site visits to the 10th (Natchitoches), 33rd (Allen) accompanied by Juvenile Justice Compliance Officer (JJCO) Dr. Tiffany Simpson, 21st (Livingston, Tangipahoa, St. Helena), the 16th (St. Martin, Iberia, and St. Mary) accompanied by Juvenile Compliance Officer (JJCO) Simpson, and the 23rd (Ascension, Assumption, St. James) accompanied by JJCO Simpson. In addition, DPD-DJDS Pittman observed court proceedings in the 15th District Court in Lafayette Parish and the 22nd District Court in St. Tammany Parish. Capital Case Coordinator Jean Faria conducted a site visit to the Shreveport office of CAPOLA, a 501(c)(3) contract office which represents clients charged with capital offenses.

JJCO Simpson drafted a new compliance visit protocol that will be implemented in 2014. This protocol will make site visits more comprehensive and will allow for more reliable evaluation of performance of state district offices.

Compliance, either TLCO Di Giulio or DPD-DJDS Pittman, ably assisted by staff member Beth Perry and often in consultation with the entire staff, also reviewed and responded to dozens of client complaints pursuant to Board policy. Some are still pending.

Additionally, Compliance continued to work on developing short-term and long-range planning for further implementation of the reform goals set forth by the Legislature in Act 307 of 2007.

Information and Technology Management Division

New Technology and Media for General Administration

An interactive, real-time web-based state-level dashboard report was implemented which provides at-a-glance gauges for LPDB Board and Staff supervisors illustrating results on a single color-coded Louisiana State map of districts (a heat-map). The heat-map can present a single variable (e.g., caseload, open cases, pending cases, annual expenditures, annual revenues, etc.) or the users can choose to correlate two variables such as expenditure dollars per local revenue dollars to highlight districts with relatively healthier or more feeble cash-flows, for instance. Most notably, the heat-map allows for uploading any tables of externally generated data to be illustrated on the map which allows for limitless and extremely agile data presentation in real-time.

In collaboration with the Special Projects Division, the Information and Technology Management Division (ITM) staff completed the development of an automated, online SOAP invoicing system which unobtrusively allows detailed case data to be tracked.

Case Management System Technology Procurement Policy and Administration

In close collaboration with the Juvenile Services Division and with the Louisiana Center for Children's Rights (LCCR) (formerly known as Juvenile Regional Services, or JRS), staff advanced a major revision of the juvenile tabs on the case management system which allows the attorneys and management to view the data from a client-oriented perspective and to collect data on the "whole client" including data related to medical, educational and housing issues. Also, a prototype revision of capital case data collection on the database was also developed and presented to key users (more below).

The ITM Division participated in the on-going LCLE Sentencing Commission Research and Technology Subcommittee in efforts to create an updatable uniform statewide charge-code table which will be a firm foundation for inter-agency data transfer.

ITM Office Policy and Administration

In its first major activity of the year, in the month of January, the ITM Division spearheaded and coordinated the production and dissemination of the 700+ page LPDB 2012 Annual Report by the deadline, February 1, 2013. The office also completed the automation of district caseload and monthly financial reports through the CMS database and has completed the prototype of the monthly Personnel Compensation Report currently delivered via email in Excel format. These Excel sheets will be migrated to the defenderData platform in early spring of 2014. At year's end, the Division began the preparation for the 2013 annual report.

Budget Policy and Administration

ITM staff finalized and implemented the monthly financial data collection and reporting functionalities in defenderData, and migrated all prior excel-based monthly reports since 2008

into the new defenderData-based system creating a 6-year-longitudinal database for every district by month which feed into the dashboard reports for district- and state-level management decision-making.

Using actual data reported by DAs and Clerks, the Division generated analyses and presented a heat-map on apparent compliance with Act 578 (the $10 "Special Costs" fee increase), thereby identifying a plethora of districts which are either not receiving their due amounts, or are winning an inordinate percentage of cases- including traffic tickets. Whether the former or latter is true is not determinable at this time because the data provided by these external agencies do not include the outcome of the case, but instead mere case counts. Nonetheless, the heat-map identifies those districts with the greatest abnormalities, thereby focusing LPDB and district investigation efforts. The division also produced analyses on individual courts' compliance with Act 366 (mandatory itemization of remittances to the district PDOs). This data was relayed to the Legislative Auditor in search of assistance achieving Act 366 compliance from remitting agencies.

In collaboration with the Executive Staff, the ITM Division created, distributed and tracked responses to a Needs-Based Budget survey sent to all districts. The purpose of this survey was to permit district management to produce a budget request grounded in real caseload data which supports the actual funds needed to properly staff, equip and supply their offices as opposed to prior budget requests which generally asked for status quo funding. This will inform the Office of Planning and Budget about the true costs of running a fully compliant statewide public defender system.

The ITM Division completed recommendations for each district's estimated DAF and CINC disbursements for FY14 and also produced fiscal-year-end solvency projections for end-of-year FY13 DAF disbursements. ITM staff emailed to every district notifying them of their estimated DAF and CINC amounts for the first half of FY14 (July 1st – Dec. 31st).

The ITM Division produced analyses identifying line attorney salary averages, standard deviations, means and medians which help inform the initial development of salary scales for line defenders.

Capital Case Coordinator Office Policy and Administration

The ITM Division advanced the development of the data collection for capital programs based on extensive correspondence and meetings with capital case experts and data architecture experts and developed a mock-up/prototype in the word-press/gravity-forms medium which was presented to and generally well-received by- capital program directors as well as some of those district defenders with notable capital caseloads. The project is now ready for initial sketching in defenderData.

In concert with the Capital division, the ITM staff also produced an excel-based pivot-table program for the expert witness fund database (created by the Capital Division) from 2008 to present, and generated analyses which reconciled the funds across time. Perhaps most notably, staff devised a prototype in excel to automate the balancing of pre-approved (contract maximum)

dollar amounts against actual expenditures and then against the over-all annual allotment of $600,000 which can be carried-forward from year to year until the $600,000 is fully expended.

Safety and Emergency Preparedness Policy and Administration

The office created a fully web-based Continuity of Operations Plan (COOP) communications system which allows displaced and mobile district management to e-message with state-level officers, board members and with each other from any computer or handheld device with internet access and permits them to update contact information in an online database in real-time as often as needed. Staff conducted a successful Continuity of Operations Plan (COOP) communication drill in which all LPDB staff, districts and contract programs confirmed access to the emergency communication system.

Juvenile Division

In 2013, Louisiana's public defenders continued to represent clients in juvenile cases in all forty-two judicial districts. Four of those districts have statutorily-created Juvenile Courts: the 1st (Caddo Parish), the 19th (East Baton Rouge Parish), the 24th (Jefferson Parish), and the 41st (Orleans Parish). The remaining thirty-eight districts hear juvenile cases in City and/or District Court. Louisiana's juvenile cases are divided into three categories: delinquency, Families In Need of Services (FINS), and Child In Need of Care (CINC). A delinquency case arises when a child under 17 years of age is accused of an act that would, if the child was an adult, be considered a criminal act. FINS cases involve children who are not charged with committing criminal acts but who are accused of "status" offenses, such as running away from home, truancy or ungovernable behavior. These are acts that adults are privileged to do but carry legal consequences when done by a child. CINC cases involve allegations of child abuse and neglect which can lead to the removal of children from their home; public defenders represent accused parents in those cases. In 2013, Louisiana's juvenile defenders handled more than 32,000 cases (more than 19,000 new cases received in CY13 and more than 13,000 pending cases carried forward into CY13 from prior years).

The Juvenile Division added two new staff members in 2013. On May 28, 2013, Richard M. Pittman joined the staff of LPDB as Deputy Public Defender – Director of Juvenile Defender Services. Prior to joining the staff of LPDB, Mr. Pittman had been in private practice in Alabama where he represented juveniles accused of delinquency or status offenses, parents accused of abuse or neglect in the Child Welfare system, and also defended indigent adults in criminal court.

On August 5, 2013, Dr. Tiffany Simpson joined the staff as the Juvenile Justice Compliance Officer. Prior to joining the staff of LPDB, Dr. Simpson served as the Executive Director of the Children's Cabinet in the Office of the Governor and policy advisor to the Governor on issues related to Juvenile Justice and Early Childhood Care and Education.

In 2013, LPDB renewed its contract with Juvenile Regional Services (JRS), a 501(c)(3) not-for-profit corporation. JRS has since changed its trade name to the Louisiana Center for Children's Rights (LaCCR). LaCCR provides all juvenile delinquency and FINS representation for the 41st

Judicial District (Orleans), represents children in post-dispositional advocacy in the 22nd, and provides supplemental state-wide services to LPDB and other districts. These services include serving as faculty for training, providing juvenile-specific feedback on the LPDB Case Management System, pursuing post-disposition funding, developing programmatic evaluation tools, and contributing to the list-serv.

The Juvenile Division and supporting staff conducted four site visits throughout the state since June 2013 to monitor compliance with the standards set forth in the *Trial Court Performance Standards for Attorneys Representing Juveniles in Delinquency Proceedings* and the *Trial Court Performance Standards for Attorneys representing Parents in Child in Need of Care and Termination of Parental Rights Cases*. The Juvenile Division continued to encourage cross-district learning, research-sharing, and other forms of support to the various districts. The Juvenile Justice Compliance Officer is in the final stages of developing a site visit protocol and uniform mechanism of assessment. The protocols will be utilized across all divisions to assess the performance of districts and program offices.

The Juvenile Division is also actively involved in training for juvenile defenders. LPDB hosted a training session for attorneys representing clients affected by the landmark *Miller v. Alabama* Supreme Court decision which determined that children could not be given automatic life-without-parole sentences in adult court except in extraordinary circumstances. This gives rise to a new layer of representation for attorneys who represent children who are charged in adult court with crimes that could result in a life-without-parole sentence, who will now have an opportunity to advocate for mitigation. In the wake of the 2012 Train-the-Trainers event, which was designed to increase leadership skills and participation among Louisiana's juvenile defenders, Tracy Davenport of the 15th Judicial District held a training session on May 17, 2013 entitled LGBT Youth in the Juvenile Justice System and Necole Williams of the 14th Judicial District conducted a training session about motions practice in delinquency court. All of these trainings are detailed more fully in the Training Division section of this report.

Working with the ITM Division and other juvenile defenders and defender-leaders in the field, LPDB made a number of improvements to the Case Management System (CMS) for juvenile defenders. These changes reflect the specialized practice of juvenile law and the prescriptions of the Louisiana Children's Code (as opposed to the Code of Criminal Procedure) to provide an increasingly tailored system of improving juvenile practice and collecting juvenile-specific data sets. The Juvenile Division is currently working on a comprehensive overhaul of the CMS as it relates to juvenile representation to promote more client-centered representation and the Positive Youth Development model of representation, including but not limited to increasing awareness of educational, housing, health, and mentorship needs, as well as an initiative promoting awareness of sexual orientation and gender identity and expression (SOGIE) impact on juvenile justice. The CMS continues to house 28 standard model motions accessible to all juvenile defenders to support the expectations of representation laid out in the *Trial Court Performance Standards for Attorneys Representing Children in Delinquency Proceedings*.

DPD-DJDS Pittman attended the American Bar Association Center on Children and Law's 3rd National Parent Attorney Conference in Washington D.C. July 10-11, 2013. He also attended the National Juvenile Defender Center's annual summit in Scottsdale, Arizona, on November 1-3,

2013. Both DPD-DJDS Pittman and JJCO Simpson attended the Models for Change Working Meeting in Washington, D.C., on December 16-17, 2013. All expenses of these trips were borne by grants or scholarships. At these meetings, the juvenile division learned of national trends in child welfare and juvenile justice, networked with state and national allies, and developed skills to bring to practitioners in Louisiana.

The Juvenile Division continues to be an active partner in legislative task forces and work groups on juvenile-related issues on both the state and national level. This included participating in meetings of the Juvenile Justice Implementation Commission, , Center for Excellence/Pelican State Center for Children and Families, the CINC Task Force, the Domestic Violence Study Group, the Sentencing Commission, the Children's Justice Act Work Group, Safety Guide Implementation Work Group, the Commission on Criminal Justice, and the Juvenile Detention Alternatives Initiative.

The Juvenile Division regularly meets with juvenile court stakeholders, including judges, district attorneys, DCFS personnel, children's attorneys, the Court Improvement Project, and others. The Juvenile Division presented at a CINC-related training in New Iberia on September 9, 2013, and spoke to Prof. Hector Linares's Juvenile Representation Clinic on November 20, 2013.

LPDB Board members and staff have also been part of a collaborative statewide effort to restructure and improve service delivery in parent representation of CINC cases. LPDB continues to work to improve permanency outcomes and family reunification in all districts across the state.

On November 5, 2013, in *State v. Tate*, the Louisiana Supreme Court decided that the historic United States Supreme Court decision in *Miller v. Alabama*, which declared that automatic life sentences without the possibility of parole were cruel and unusual punishment violative of the protections of the Eighth Amendment, was not retroactive. This was a setback for defenders who are attempting to get new sentences for people who were committed for life for offenses committed as children. Louisiana has the second largest number of prisoners serving life sentences for crimes committed as juveniles in the country – over 300 current prisoners. LPDB has been working with allies, both locally and nationally, to ensure that the state's obligation in these cases are met. It is expected that the United States Supreme Court will agree to hear this case or one of the many like it around the country.

Training Division

The mission of the Training Division is to train and inspire a values-based, client-centered defender culture that will deliver high quality legal representation to our clients. In furtherance of that mission, the Training Division provided five statewide, three local, one co-sponsored and one makeup session trainings in 2013.

The five statewide trainings were designed to address the various issues affecting public defender work. The annual Juvenile Defender Training was held in January 2013 in Baton Rouge, Louisiana. Thirty juvenile defenders took part in the three day training that provided

separate sessions for attorneys representing children in delinquency cases and attorneys representing parents in Child in Need of Care (CINC) cases. The program focused on skills training for new and experienced defenders and provided updates on new statutes and case law pertinent to the juvenile justice system. LPDB's four train-the-trainer trainees participated as faculty for the juvenile training and led sessions on Families in Need of Services (FINS) findings and procedures, as well as recent developments in delinquency case law.

The annual Defender Leadership Training was held on March 7-8, 2013. Fifty eight District Defenders, Program Directors and staff supervisors attended the two day interactive program entitled "Using Gideon's Promise to Achieve Justice." At the training, defender leaders worked alongside nationally renowned faculty and representatives from Spitfire Communications to address issues they face as defender leaders and develop communication strategies for achieving progress on behalf of their staff and clients. Board Chairman Frank Neuner opened the training with a discussion of advances made in the last year and a discussion of the objectives for the upcoming year. The training was well-received by the participants, with several participants commenting that it was the best training they had ever attended and were looking forward to implementing the techniques and ideas they learned in their districts.

On May 17, Tracy Davenport, one of the four Train-the-Trainers honorees held a training session for the 15th Judicial District entitled LGBT Youth in the Juvenile Justice System. Nine public defenders took part in the training, which educated attorneys who represent indigent children in delinquency proceedings. Specifically, the training included plenary instruction on strategies for representing lesbian, gay, bisexual and transgendered youth in delinquency cases in a manner consistent with the client's stated goals and interest, as well as how to talk to clients about sexual orientation and gender identity. On the same day, Kay Franks, another Train-the-Trainers honoree held a training session for the 4th Judicial District discussing recent Louisiana Supreme Court decisions in juvenile law. Twenty-five public defenders participated in the training.

The Louisiana Public Defender Board (LPDB) and the Juvenile Justice Project of Louisiana (JJPL) co-sponsored a training entitled *Miller v. Alabama* Sentencing and Resentencing on May 24-25. The two day training was for attorneys, investigators and mitigation specialists representing juveniles, convicted of homicide, who are now eligible for sentencing or resentencing under the United States Supreme Court's recent decision in *Miller v. Alabama*. Thirty-two public defenders and twelve mitigation specialists and investigators participated in the training. Participants that brought active cases were able to work in small breakout groups with esteemed faculty on specific issues, while those without active cases, were still invited to attend.

On June 6, the third Train-the-Trainers honoree, Necole Williams conducted a training session about motions practice in delinquency courts for the 14th Judicial District. Seven public defenders attended the training entitled "Juvenile Defense Training".

The annual Investigator Workshop was held July 15-16, 2013 in Baton Rouge, Louisiana. Fifty public defender investigators took part in the two day training, which focused on investigating misdemeanor or felony cases involving military veterans. Participants learned about the traumas associated with military service and the proper techniques for obtaining military records and

additional information for a veteran client or complaining witness. Participants also received training on ethics and professionalism, as well as advanced techniques for interviewing and taking witness statements.

The 2013 Capital Defender Training, "Developing the Case for Life," was held in New Orleans in October 2013. Ten capital defense teams participated in the confidential three-day conference working actively on their currently-pending capital cases with facilitation and support of experienced faculty. Seventy-six participants, including public defenders, investigators and mitigation specialists attended the specialized training.

On November 18-19, the Defender Leadership Training make-up session was held for the five District Defenders who were unable to attend the Defender Leadership Training in March. The makeup session was a condensed version of the original training.

The Legislative Update was held in December 2013, providing twelve defenders with an update of all bills passed in 2013 that affect criminal law and procedure.

The Director of Training, the Assistant Training Director and the Training Coordinator/Paralegal engaged in ongoing efforts to develop and implement LPDB's 5-year Strategic Plan and continue building a library of LPDB training materials.

Board Created Positions/Divisions

Capital Division

Ms. Juliet Yackel served as the Capital Case Coordinator from mid-2012 until her departure in February of 2013. In March of 2013, Jean Faria accepted the position and John Holdridge's contract was extended to allow him to facilitate Ms. Faria's transition into her new role.

The second capital defense attorney certification process pursuant to the Capital Defense Guidelines was completed, with applications considered by a statewide panel of distinguished practitioners. Eighty-one percent of all applicants were certified as follows: 9 applicants were granted certification to provide defense representation at trial, two were certified to provide representation on direct appeal, and four were certified to handle capital cases in post-conviction proceedings. One applicant did not meet statutory minimum requirements. One applicant withdrew his application. Two applicants were denied certification. The draft application for re-certification was developed and finalized at the end of the year.

An appeals process was developed to hear appeals from the denial of certification from the first round of certification. A 3-member panel was assembled to hear these appeals. Of the three capital defenders who sought appeals, two withdrew their appeals and the third went through the process on August 14, 2013. The denial of certification by the State Public Defender was upheld by the three member panel.

Oversight of provisionally certified counsel was implemented by Capital Case Coordinator, Ms. Yackle. Individually tailored oversight plans were developed for those counsel who wished to continue representing indigent capitally charged clients. Resource counsel and approved mitigation specialists were assigned to those counsel for whom oversight measures were recommended by the review committee and deemed appropriate by the State Public Defender. The oversight of provisionally certified counsel continues.

The Expert Witness Fund Application was improved to provide more focused and detailed information to the Capital Case Coordinator in making the decision whether to fund the request for approval. Two new protocols were developed to provide practitioners with clear instructions regarding application for expert witness funds in capital cases. The Protocol for Obtaining Funds from the Capital Expert Witness Fund was approved by the Board in September of 2013 and imposes strict controls on the application process and access to the fund. The Protocol for Managing the Capital Expert Witness Fund is an internal operating procedure which imposes equally strict controls on the Capital Case Coordinator in the oversight of the fund.

In addition to the protocols, the Information Technology and Management Division has worked with the Capital Case Coordinator on refining a database for the Expert Witness Fund. The conversion of the paper system to a database consumed a large portion of the summer. The process took much longer than expected and required continual refinement and support provided by ITM. ITM has also worked with the Capital Division to improve the capital portion of the defenderData case management system. As a result, capital trial level reporting is improving, as is the accuracy of the capital data

Capital Defense Services were the focus of this year's Performance Audit by the Louisiana Legislative Auditor. The audit spanned several months and required several meetings, gathering specified data, producing documents and addressing follow-up questions and clarification.

A District and Program Office Capital Assessment Form was developed and reviewed by the Board's Capital Working Group. The document was used by Mr. Holdridge and Ms. Faria who conducted a program assessment of CAPOLA in Shreveport in December. The statewide group of mitigation specialists formed by Ms. Yackle to foster the professional development, identify the needs, and provide ongoing support to this essential segment of the capital defense community continues to meet, albeit sporadically.

Special Projects Division

Below is a brief description of the primary activities of the LPDB Special Projects Advisor in calendar year 2013. In addition, the Special Projects Advisor participates as an executive staff member and supports other staff on LPDB projects and decision-making outside of the Special Projects Division.

Through applications drafted by the Special Projects Advisor, LPDB sought another grant from the Louisiana Commission on Law Enforcement and the Administration of Justice. That application was successful (in the amount of $104,579), and will provide for continuance of an

on-staff auditor to enhance financial oversight capacity, and provide small funds to continue to improve the LPDB Case Management System. LPDB's worked with a prospective Fellow to apply for special education advocacy in the 19th Judicial District with the Skadden, Open Society Institute and Equal Justice Works Fellowship programs. Neither the Skadden or Open Society institute was successful; the Equal Justice Works application is pending.

In addition to making grant applications, the Special Projects Advisor appropriately administered its 2013 Louisiana Commission on Law Enforcement and the Administration of Justice grant in the amount of $103,573 (which provided for improvements and increased capacity to manage the agencies new Case Management System) by timely filing all programmatic and financial reports.

The Special Projects Advisor proactively monitors all media related to public defense, both locally and nationally. Whenever possible, she coordinates responses to media coverage through Letters to the Editor, guest opinion submissions and reporter outreach. As appropriate, LPDB circulates press releases relating to developments at the agency, or within the state or local criminal justice systems. During 2013, LPDB issued 4 formal press statements and news items. She also wrote three guest columns celebrating the 50th anniversary of the Gideon decision which were placed in Shreveport, Baton Rouge and Lake Charles, and created a Gideon anniversary material for the field. With support from other staff, the Special Projects Advisor plays a primary role in the drafting of these releases and other communications to the field, policy-makers and public. She created Power Point presentations for Chairman Neuner before the Spring Judges Conference and the State Bar Association.

The Special Projects Advisor has coordinated a number of programs designed to improve communication between LPDB (board members and staff) and the field and among the 42 district public defender offices and nine contract programs themselves. Toward this end, the Special Projects Advisor supported the listserv for juvenile defenders (100+ members). These moderated listservs allow free, easy communication across the state. She also created a password-protected section of the website for District Defenders, per their request. She worked closely with the Orleans Public Defenders to coordinate their messaging for their grant-supported 'Louisiana Campaign for Equal Justice.' Finally, the Special Projects Advisor supported the District Defender Advisory Council in meeting development and support materials.

LPDB maintained its 450-page website through 2013. The website provides materials for the public, policy-makers, practitioners, clients, agency-partners and public defender offices nationally**.** In 2013, the LPDB website averaged about 3,711 unique visitors per month (up from approximately 3,600 in 2012), viewing well over 167,000 pages. In 2013, the website received more than one million hits (well over 90,000 per month). The Special Project Advisor and/or a member of the ITM division post relevant news, all media statements, board meeting materials, strategic planning documents, defender resources, legislative updates, upcoming events (LPDB and non-LPDB), employment postings, contact information and other critical information on its website almost daily. In addition, the Special Projects Advisor works to develop print materials such as fact sheets, recruitment materials, client resources, timelines and promotional/informational brochures. Per the deliverables of the LCLE 2013 grant, LPDB designed, printed and disseminated the *Capital Defense Guidelines*, *Trial Court Performance Standards for Attorneys Representing Children in Delinquency Proceedings*, and *Trial Court*

Performance Standards for Attorneys Representing Parents in Child in Need of Care and Termination of Parental Rights Cases. The Trial Court Performance Standards (general) will be printed and released in early 2014.

LPDB also produces an e-newsletter. To save costs and relieve internal staff capacity issues, the e-newsletter shifted from bi-monthly distribution to distribution once every month. The e-newsletter ran 8 issues in the calendar year, reaching nearly 1,000 subscribers. Each e-newsletter contains recent information about case law, policy changes or other news (encouraging guest submissions from the field), notes changes in public defender policy in Louisiana and around the country, and consistently promotes the next LPDB board meetings and available trainings. All divisions within the agency write content and provide support for the e-newsletter.

The Special Projects Advisor also works with relevant staff to provide division-appropriate orientation to new staff, either at the state agency or District Defenders. This orientation includes a review of the website, strategic plan, newsletter, media clips, and other relevant information. It is conducted within 30 days of a new hire.

The Special Projects Advisor contributed to the revision and updating of the five-year LPDB strategic plan, and the creation of new, improved performance indicators.

In July, the Special Projects Advisor attended the Community Oriented Defender (COD) Network Annual Conference, hosted by the Brennan Center for Justice at New York University School of Law. (No state funds were used to fund this travel.)

The Special Projects Advisor assisted many other divisions in their projects. Related to training, the Special Projects Advisor supported the implementation of the Defender Leadership Training and the Defender Leadership Training –Make-Up Session, and also created a Training Brochure for promotion of LPDB Training Programs and is working with the Arc of Louisiana to provide trainings related to representing clients with intellectual disability in the districts. She also worked with LACDL and the Vera Institute to support sentencing training made possible by a BJA grant awarded to the Louisiana Department of Corrections.

Related to the budget, the Special Projects Advisor took the lead on correspondence with the Louisiana Legislative Auditor as it relates to itemization of local revenues, and with the development and implementation of the Needs-Based Budget Guide. Specifically related to the budget process, the Special Projects Advisor created a 'Guide to Developing a Needs-Based Budget Request.'

Related to compliance, the Special Projects Advisor in collaboration with the ITM Division completed work related to representation in Sex Offender Appointment Panels, including developing an online invoicing mechanism, developing internal protocols for SOAP supervision, and developing a protocol for managing the SOAP Expert Witness Fund.

Related to juvenile work, the Special Projects Advisor provided information from the field and worked with the Louisiana Supreme Court on a variety of CINC issues and CINC reforms. This year, in the FY15 budget request, LPDB made a needs-based request for CINC appropriation.

The Special Projects Advisor also helped the Interim State Public Defender provide data and make formal presentations before the CINC Task Force, reviewed and made comments on the CIP Cornerstone Project, and facilitated contact with the Louisiana Bar Foundation CINC case data technician to make relevant improvements on the LPDB Case Management System. She served on the Southern Juvenile Defender Advisory Council until the hiring of Richard Pittman, and supported their Regional Summit in Greenville, SC on June 7-8).

Finally, the Special Projects Advisor also devoted time – in concert with other staff members – on developing salary ranges, exploring mandatory data collection, providing compliance with the LLA performance audit, investigating state-wide Lexis/Nexus subscriptions, creating a District Assessment protocol (which since became the platform for the LPDB Compliance Program) and in the review of requests for proposals related to SCR 99 (evaluating the cost-efficiency of full-time versus contract delivery methods).

FY 2012–13 Board Member Attendance of the Louisiana Public Defender Board Meetings

Eight or more Board members attended each of the Board's six meetings during FY 2013, fulfilling the eight-member quorum requirement set forth in La. R.S. 15:151.

The membership attendance by date is set forth below:

1. **September 11, 2012** -- ***10 voting members, 1 ex officio member present***

Frank Neuner, Chairman	Luceia LeDoux
Judge Robert Burns	Tom Lorenzi
Sam Dalton	Pam Metzger
Leo Hamilton	Gina Womack
Frank Holthaus	
Dan Krutz	
	Ex Officio:
	Rebecca Hudsmith

2. **November 8, 2012** – ***10 voting members, 0 ex officio member present***

Frank Neuner, Chairman	Luceia LeDoux
Judge Robert Burns	Tom Lorenzi
Leo Hamilton	Pam Metzger
Frank Holthaus	Majeeda Snead
Dan Krutz	Gina Womack

3. **January 16, 2013** – ***10 voting members, 0 ex officio members present***

Frank Neuner, Chairman	Luceia LeDoux
Judge Robert Burns	Tom Lorenzi
Addison Goff	Pam Metzger
Leo Hamilton	Majeeda Snead
Dan Krutz	Gina Womack

4. **February 20, 2013** – ***11 voting members, 0 ex officio members present***

Frank Neuner, Chairman	Tom Lorenzi
Judge Robert Burns	Pam Metzger
Leo Hamilton	Herschel Richard Jr.
Frank Holthaus	Majeeda Snead
Dan Krutz	Gina Womack
Luceia LeDoux	

FY 2012–13 Board Member Attendance
of the
Louisiana Public Defender Board Meetings

5. April 2, 2013 -- ***9 voting members, 0 ex officio members present:***

Frank Neuner, Chairman
Robert Burns
Add Goff
Leo Hamilton
Dan Krutz
Luceia LeDoux
Tom Lorenzi
Herschel Richard
Majeeda Snead

6. May 21, 2013 – ***11 voting members, 1 ex officio members present:***

Frank Neuner, Chairman
Robert Burns
Luceia LeDoux
Dan Krutz
Luceia LeDoux
Hector Linares
Tom Lorenzi
Pam Metzger
Herschel Richard
Majeeda Snead
Gina Womack

Ex Officio:
Rebecca Hudsmith

Decisions and Actions
of the
Louisiana Public Defender Board FY 2013

September 11, 2012 Meeting

- Board accepted the resignation of Board Member Samuel Dalton effective at midnight on September 12, 2012.

- Board approved a proclamation bestowing honorary Board membership upon Justice Pascal Calogero.

- Board accepted the Budget Committee's recommendation to raise District Defender Thomas Gernhauser's annual salary from $80,000 to $92,000.

- Board adopted the LSBA's Diversity Statement.

- Board adopted the Anti-Discrimination statement to be applied to the delivery of services to clients.

- Board approved the Policy Committee's recommendation to present statutory changes in one bill to the Legislature in 2013, as follows: 1) amending of the language in La. R.S. 15:147E; 2) deleting the requirement that the Board hold three of its eight mandatory meetings outside East Baton Rouge Parish; 3) updating the statutory description/qualifications for the Deputy State Public Defender/Director of Juvenile Service; and, 4) lowering the number of annual mandatory Board meetings from eight to six.

- Board was agreed that LPDB would continue its membership with NLADA.

- Board offered and Mr. Richard Tompson (District 24) accepted the Interim District Defender position for the 25th Judicial District pending the hiring of a new District Defender.

November 8, 2012 Meeting

- Board approved the Budget Committee's recommendation that the second half of the DAF and CINC funds allocated to the districts, as originally calculated without included Act 578 increases, be distributed immediately.

- Board approved the Budget Committee's recommendation that the contract program offices be given the second half of their budgeted expenditures with their new six month contracts for the period January 1, 2013 to June 30, 2013.

Decisions and Actions
of the
Louisiana Public Defender Board FY 2013

- Board approved the Budget Committee's recommendation for an additional supplement in the amount of $25,000 to Mr. John Holdridge for his continued work on the capital attorney certification process and the training of the Capital Case Coordinator.

- Board accepted the Budget Committee's recommendation for a $42.5M annual budget request for FY 14.

- Board accepted the Budget Committee's recommendation to approve staff to request authority to seek up to three additional T.O. positions, an increase from 16 to 19.

- In response to *subpoenas duces tecum* being served on LPDB and the contract programs for financial and caseload information in the Vincent/Repponde cases (Calcasieu), and the contract programs having to retain counsel to file motions to quash, the Board approved staff to also retain counsel to challenge the subpoena and to file a motion to quash on the Board's behalf.

- Board approved contracts for attorneys to handle 2013 SOAP cases, capped at $6,000 on each case for attorney fees with a cap of $2,000 for investigators/mitigation experts.

- Board accepted the Policy Committee's recommendation to freeze all LPDB funded out-of-state travel for Board and Board staff, but allowing out-of-state travel on LPDB business that would be reimbursed by other agencies/organizations.

- Board approved the final Bill language for the proposed statutory changes to be presented in the fiscal-only 2013 Legislative Session.

January 16, 2013 Meeting

- Board accepted the Budget Committee's recommendation to appoint Reverend Krutz as Budget Committee Chairman, replacing Luceia LeDoux.

- Board accepted the recommendation of the Policy Committee that staff research other states' policies and develop a whistleblower policy for the districts for potential Board adoption.

- Board accepted the amended Capital Certification Appeals Process language.

Decisions and Actions
of the
Louisiana Public Defender Board FY 2013

- Board formed the Capital Numbers Working Group made up of Board members with capital experience to oversee the research and management of the capital case numbers. The working group is made up of Mr. Lorenzi, Mr. Holthaus, Ms. Rebecca Hudsmith and Mr. Hamilton with Ms. LeDoux and Prof. Metzger agreeing to be available when needed.

- Board formed the Personnel Working Group comprised of Mr. Hamilton, Rev. Krutz, Ms. Womack, Mr. Holthaus and Prof. Metzger to review and evaluate the State Public Defender, the proposed Division of Duties, and her individual skills.

February 20, 2013 Meeting

- Board appointed Julie Kilborn as the Interim State Public Defender until further order of the Board.

- Board directed the Personnel Working Group to provide an outline of a checklist for the evaluation of executive staff.

- Board directed General Counsel Roger Harris prepare a checklist of Board's compliance with Act 307.

April 2, 2013 Meeting

- Board appointed Judge Robert Burns (Ret.) as Board Vice-Chairman, in compliance with R.S. 15:151(C).

- Board accepted staff recommendation to hire Matthew Robnett as District Defender for the 25th Judicial District (Plaquemines Parish).

- Board accepted the Budget Committee's recommendation that FY14 funding to the contract programs be the same as FY 13 and that the contract terms be for six months (through Dec. 31, 2013).

- Board accepted the Budget Committee's recommended to approve eight professional services contracts for the following amounts/services: Mr. David Greer, Auditor, $47,500; Mr. John Holdridge, to continue assistance in the Capital Division, up to $50,000; collectively, $200,000 divided among four S.O.A.P. attorneys for legal services with $50,000 reserved

for expert witnesses; and, an extension to December 31, 2013, of the current FY 13 contracts with CPCPL and CAP for legal services on the Angola 5 appellate cases.

- The Board accepted the Budget Committee's recommendation to approve five contracts for Consulting Services: Baby Mogul – two separate contracts for website hosting and for designer services in the amounts of $1,800 and $10,000 respectively; Don Dovie, for I.T. emergency back-up services in the amount of $10,000; for Justice Works for on-going upgrades and customizations to the CMS database in the amount of $46,000 and to David Newhouse, for work in conjunction with Justice Works for further development and data compilation in the amount of $47,500.

- Board approved the Budget Committee's recommendation to consider an exception to its out-of-state travel restriction policy allowing five or six executive staff members to attend the Community Oriented Defense Conference in New York in July, 2013, at a cost not to exceed $9,500.

- Board accepted the Budget Committee's recommendation, pursuant to staff's projections, to immediately disburse DAF in the amount of $116,109 to District 14 to cover shortfall.

- Board approved LPDB's collaborative partnership with the Louisiana Supreme Court, Court Improvement Program which will pay for expenses for one staff member and four additional juvenile defenders to attend a ABA Parent Attorney conference in Washington D. C. in return for those five then working with the Supreme Court to develop trainings and a 12-month strategic plan for the delivery of parent representation.

- Board accepted the Policy Committee's recommendation to approve the amended protocol for assessing district and district defender performance and for maintaining a historical record of districts' progress. The amended version contains changes to the evaluation scale to correspond with the State's Performance Evaluation System (PES) in an effort to be uniform and fair.

Decisions and Actions
of the
Louisiana Public Defender Board FY 2013

- Board accepted the Policy Committee's recommendation to adopt a uniform capital time keeping policy for the districts.

- Board accepted the Policy Committee's recommendation to adopt the Whistleblower Policy which protects any public defense employees and contractors who report wrongdoing from retaliation or threat of retaliation by an employer or contractor.

- Board approved Mr. Richard Pittman for the position of Deputy Public Defender-Director of Juvenile Services position.

- Board directed staff to forward the IRS's most recent correspondence to Mr. Ralph Stephens and request his formal opinion as to whether the taxation issue in District 3 is resolved by the actual form change or if there is further action required by the District.

- Board directed staff to work with District Defender Derwyn Bunton to propose a plan for Board review and recommendation that better defines the District-Board partnership.

- Board agreed to formally object to the Attorney General's dismissal in *Stanley v. Casanave* (Calcasieu Parish/District 14) unless all costs are paid by someone other than the Board and directed staff to convey the Board's decision to the AG's office.

<u>May 21, 2013 Meeting</u>

- Board approved the Budget Committee's recommendation for the DAF distribution to the following districts for the following amounts totaling $328,074:

District 1	$126,915
District 10	$ 12,132
District 14	$ 6,998
District 15	$164,543
District 33	$ 13,181
District 36	$ 4,305

Decisions and Actions
of the
Louisiana Public Defender Board FY 2013

- Board accepted the Budget Committee's recommendation that the Board give the Budget Committee approval to authorize staff to distribute final FY13 DAF in June based on districts' needs, negating the necessity for a Board meeting to do so.

- Board accepted the Budget Committee's request to approve Committee authorization to approve staff's distribution of the initial FY14 DAF to districts in amounts equal to the initial FY 13 DAF disbursements. This stand-still disbursement was decided on pending more complete data on the funds generated by the Act 578 fee increase.

- Board ratified the salary for the new District Defender in District 25 (Plaquemines Parish), as recommended by the Budget Committee.

- Board approved the adjustment of the fund distribution to LAP for FY 14 by providing one initial payment in July, 2013 in the amount of $250,000 to cover the outstanding payment requests due and thereafter providing the balance of the fund in monthly installments of $50,000 until the annual allotment is expended, to result in bringing the expert witness fund current in FY 14. Further, the Board agreed that no funding would be approved or expended beyond the FY 14 allocation.

- Board directed the Capital Case Coordinator to draft guidelines recommending what expenses should and should not be paid out of the expert witness fund, including whether the cost of mitigation specialists should be paid from the fund.

- Board adopted the emergency meeting protocol on the recommendation of Budget and Policy Committees.

- Board accepted the Policy Committee's recommendation that Executive Staff evaluations be completed on an annual basis and further accepted Mr. Neuner's appointments to a working group comprised of Mr. Neuner, Mr. Hamilton, Prof. Metzger, Rev. Krutz and Judge Burns to assist in those evaluations.

Decisions and Actions
of the
Louisiana Public Defender Board FY 2013

- On recommendation of the Policy Committee, the Board ratified the FY 14 CAP contract, which contained a change which was not reported to the Board at the last meeting.

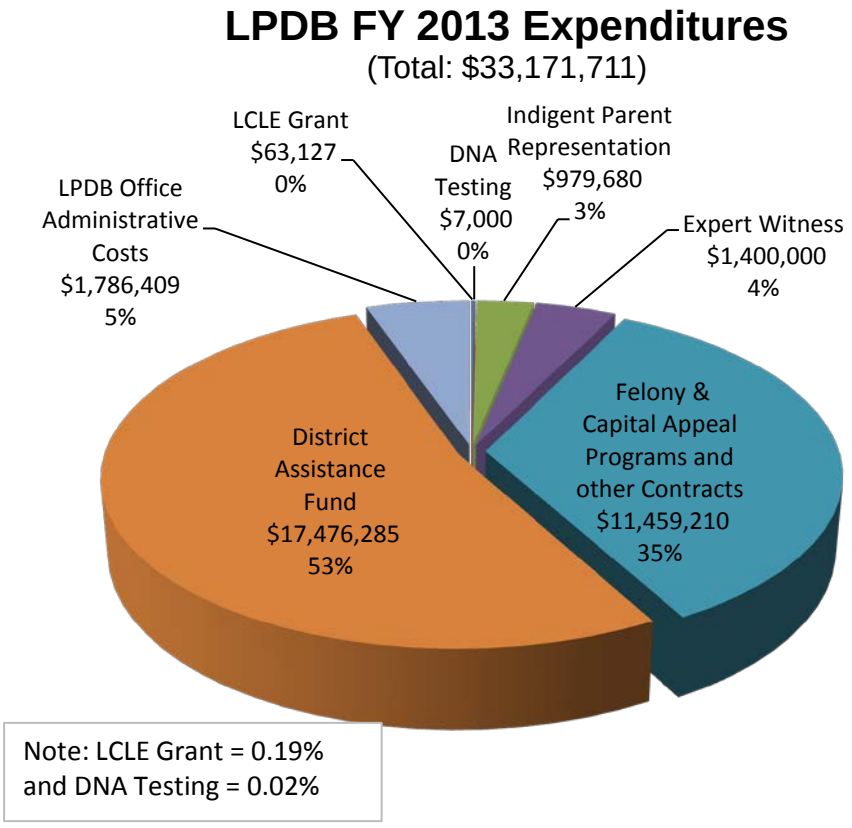
- Board adopted the Strategic Plan for FYs 14 -19 that lays out goals and objectives for LDPB for the next five years and the strategies for reaching those goals.

- Board approved a search for a permanent State Public Defender and the appointments of Judge Burns, Rev. Krutz, Professor Snead, and Ms. Womack to a working group to oversee the search.

Louisiana Public Defender Board
Expenditures For FY2013

SALARIES	**$**	**1,024,579**
OTHER COMPENSATION	**$**	**280,193**
RELATED BENEFITS	**$**	**440,972**
TOTAL PERSONAL SERVICES	**$**	**1,745,744**
TRAVEL	**$**	**44,904**
OPERATING SERVICES	**$**	**371,325**
SUPPLIES	**$**	**20,383**
TOTAL OPERATING EXPENSES	**$**	**436,612**
PROFESSIONAL SERVICES	**$**	**272,985**
INTERAGENCY TRANSFER	**$**	**56,486**
OTHER CHARGES	**$**	**30,650,178**
ACQUISITIONS	**$**	**9,706**
TOTAL ALL EXPENDITURES	**$**	**33,171,711**

Positions	
Classified T.O	**7**
Unclassified T.O	**9**
Non-T.O	**7**
Total Positions (Admin.)	**23**



CY 2013 Revenues and Expenditures

District	Total CY13 State Funds Distributed	State Funds Available for Use in CY13	Total Local Funding Received by Districts	Combined State and Local Funds Available for Use in CY13	Percent of Total Revenue Funded by State for Use in CY13	Total CY13 Expenditures	Estimated CY13 Fund Balance Depletion	Raw Cases Handled in CY13
1	1,747,752	1,355,695	1,872,974	3,228,669	41.99%	3,218,725		22,191
2	174,414	100,880	205,596	306,476	32.92%	435,589	-129,113	1,345
3	151,800	226,666	358,974	585,640	38.70%	560,676		2,601
4	609,173	804,610	1,653,850	2,458,460	32.73%	2,319,215		13,029
5	112,319	175,208	334,553	509,761	34.37%	525,149	-15,388	2,651
6	43,487	44,514	465,511	510,025	8.73%	513,034	-3,009	1,884
7	133,881	163,452	131,194	294,646	55.47%	305,186	-10,541	2,468
8	158,129	179,418	76,191	255,609	70.19%	246,778		936
9	197,008	394,016	922,020	1,316,036	29.94%	1,077,420		7,170
10	258,922	263,386	171,509	434,895	60.56%	464,305	-29,410	1,446
11	208,566	161,678	69,500	231,178	69.94%	418,887	-187,709	1,685
12	110,112	220,224	227,612	447,836	49.18%	384,238		3,102
13	212,485	212,588	62,568	275,156	77.26%	278,718	-3,562	1,641
14	1,055,462	768,748	1,048,261	1,817,009	42.31%	1,873,639	-56,629	15,222
15	1,728,264	1,481,975	2,238,285	3,720,260	39.84%	3,744,970	-24,710	17,241
16	436,386	373,138	1,307,899	1,681,037	22.20%	1,893,570	-212,533	9,341
17	280,539	307,614	485,091	792,705	38.81%	842,591	-49,886	5,526
18	41,561	0	762,045	762,045	0.00%	874,659	-112,614	2,588
19	1,244,921	1,334,260	3,689,062	5,023,322	26.56%	5,057,347	-34,025	22,918
20	36,941	0	143,624	143,624	0.00%	317,014	-173,390	728
21	932,419	1,302,626	1,794,050	3,096,676	42.07%	2,924,308		15,931
22	1,369,299	1,021,912	1,420,301	2,442,213	41.84%	2,830,598	-388,384	10,868
23	293,734	340,784	840,786	1,181,570	28.84%	1,186,017	-4,447	6,466
24	528,541	607,662	2,528,216	3,135,878	19.38%	3,411,301	-275,423	10,797
25	107,956	64,618	204,069	268,687	24.05%	271,182	-2,495	1,599
26	676,737	969,546	858,403	1,827,949	53.04%	1,575,087		14,225
27	387,042	472,570	584,867	1,057,437	44.69%	1,112,315	-54,878	6,676
28	105,124	179,174	65,707	244,881	73.17%	194,683		538
29	0	0	1,127,527	1,127,527	0.00%	1,052,027		2,065
30	72,329	144,658	551,176	695,834	20.79%	581,617		2,170
31	72,371	0	520,485	520,485	0.00%	581,611	-61,127	1,821
32	341,159	367,862	954,273	1,322,135	27.82%	1,396,653	-74,517	4,493
33	145,532	121,516	170,707	292,223	41.58%	241,205		676
34	123,079	227,376	180,675	408,051	55.72%	371,855		3,654
35	54,372	103,296	117,368	220,664	46.81%	197,034		647
36	133,631	101,474	304,274	405,748	25.01%	374,445		898
37	107,583	132,308	54,081	186,389	70.98%	184,959		736
38	5,325	10,650	87,281	97,931	10.87%	95,781		61
39	87,707	53,273	48,528	101,801	52.33%	129,271	-27,470	618
40	87,094	30,420	600,817	631,237	4.82%	690,725	-59,489	2,196
41	2,656,490	2,656,490	3,962,896	6,619,386	40.13%	6,357,982		23,304
42	0	0	513,657	513,657	0.00%	438,876		1,676
Totals	$17,229,646	$17,476,285	$33,716,461	$51,192,746	34.14%	$51,551,239	-$1,990,749	247,828

Local Revenues $ 33,716,461

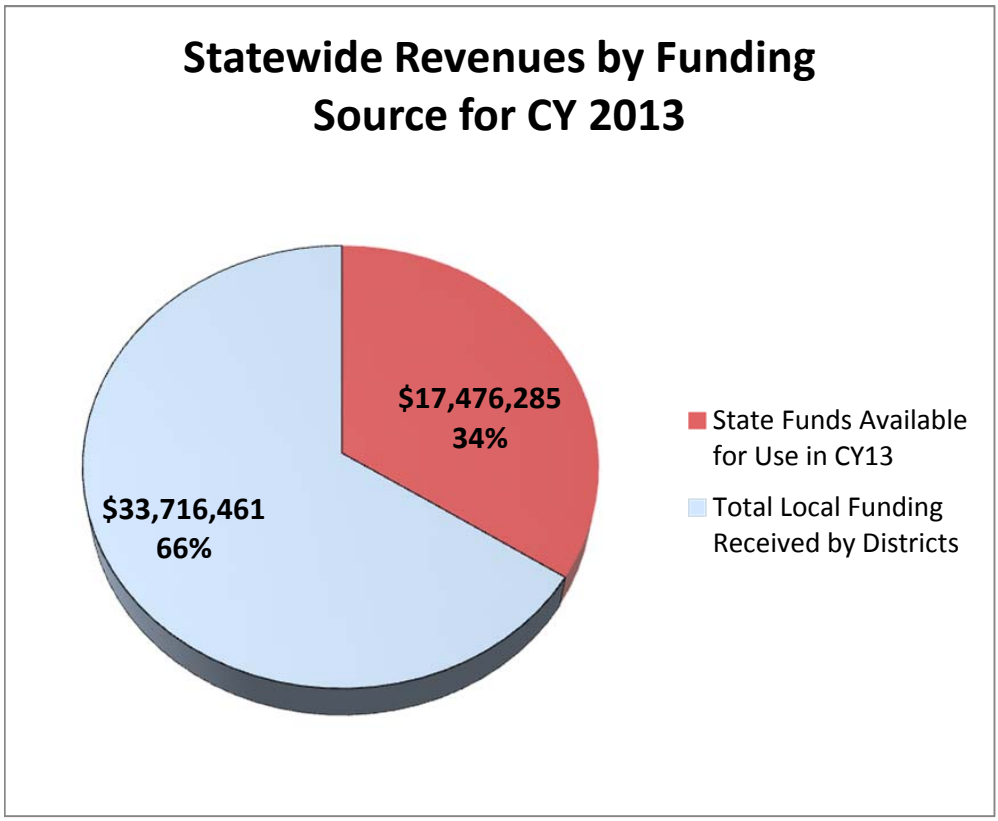
State Funds Available for Use in CY 13 $ 17,476,285

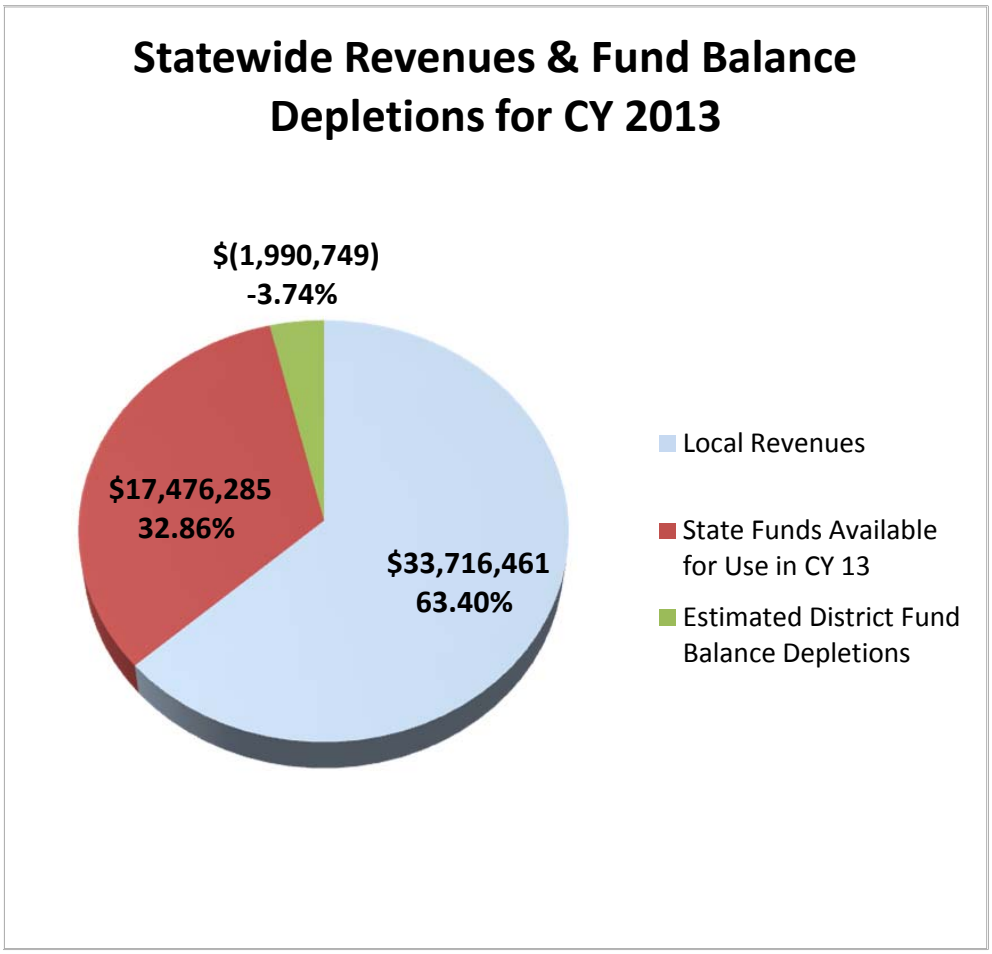
Estimated District Fund Balance Depletions $ (1,990,749)

NOTE: The difference between "CY13 State Funds Distributed" and "State Funds Available for Use in CY13" is an artifact of using parts of two fiscal year disbursements for a single calendar year report.

NOTE: District 41 - CY13 local revenue includes $801,188 in appropriations from the City of New Orleans.

NOTE: Fund Balance Depletion calculated by subtracting district expenditures from available state & local revenues.


Statewide Revenues by Funding Source for CY 2013
$17,476,285
34%
$33,716,461
66%
State Funds Available for Use in CY13
Total Local Funding Received by Districts


Statewide Revenues & Fund Balance Depletions for CY 2013
$(1,990,749)
-3.74%
$17,476,285
32.86%
$33,716,461
63.40%
Local Revenues
State Funds Available for Use in CY 13
Estimated District Fund Balance Depletions

District Reports Data Collection Methodology

The following district reports cover each individual Judicial District Public Defenders' Office regarding several factors: basic office information, district structures, caseload information and budget information. This information is reported to LPDB by the District Defenders to the best of their knowledge and belief at the time of the submission. Preceding each district's report is an executive summary produced by LPDB staff using the self-reported information from each district, including information regarding staffing. It should be noted that staffing information in the summaries represents a "snap-shot" of data collected near year's end (November-December), and as such could be different in any given month, as staff headcounts can change unexpectedly. Also, in some limited instances, LPDB staff did change the self-reported information from the district to reflect current Census information. Aside from changes in Census data, the district report executive summaries represent each district's self-reports on their caseload and fiscal activity and on their local procedures and environments.

The first part of each district's report is a narrative listing basic contact information, including emergency contact information; descriptions of the structure of the local office and the local criminal justice system, including key figures in the local system; the staffing and supervisory structure of the local office; contact information for the assistant public defenders; and an inventory of the office's present hardware and software. These data are self-reported by the districts through the web-based annual survey questionnaire distributed to each District Defender near year's end, with the exception of the district's total population and juvenile population data (by parish) which were provided respectively by the U.S. Census Bureau and the Annie E. Casey Foundation.

The second part is a report of the district's public defender aggregated new and pending (from prior years) caseloads and outcomes of closed cases in CY 2013. These data are also self-reported by the district offices, gathered through each district's data entry in the case management system. The data are collected throughout the year by each attorney or the attorney's designee through entry to the LPDB online database. It should be noted that in CY 2011, the LPDB purchased a new case management system and deployed it in June, 2011. Data preceding June 2011 was converted and migrated into the new database from the old database also in June. Data is reported on new cases, closed cases, cases from prior years which are still pending, and the total of new and pending cases. Some cases listed as pending have been open for several years and such cases are currently under review as they may need to be closed, while others such as juvenile cases, felony, capital and life without parole (LWOP) cases may indeed still be open even after several years. Additionally, data is reported on the disposition of charges in very broad categories, with labels such as Guilty as Charged, Dismissed, and Plea to Lesser Charge, for example, which include various outcomes related to these broad labels. Nonetheless, the disposition data reported do give an impression of the outcomes of cases and charges. It should also be noted that given the February 1, 2014 deadline for submission of this Calendar Year annual report, case closings and pending cases may not be completely up-to-date, particularly cases handled very near the end of the calendar year because the time-lag between

case activity at year's end and case data entry which may have precluded this very latest activity from being entered in time for this report.

The third part of these district reports addresses revenues and expenditures. State revenues are distributed by the Louisiana Public Defender Board to the individual district public defender offices (PDOs) on a fiscal-year basis. In an effort to report the amount of state revenue received by a district in a meaningful way on a calendar year-basis, the state revenue portion of the financial summaries that follow were computed by adding all of the District Assistance and Indigent Parent Representation Funds distributed during the second half of FY 12-13 (plus all other funds disbursed between January and June, 2013) and all of the District Assistance Fund and Indigent Parent Representation Fund distributed during the first half of FY 13-14 (July through December 2013). All other information contained in the financial summaries that follow was taken from unaudited financial statements, which were submitted through the online case management system to the Louisiana Public Defender Board by the individual Public Defender Offices (PDOs) on a monthly basis during the preceding calendar year. These monthly financial reports are now reported online (since August 2012), and all prior monthly reports since 2008 were converted and migrated into the database.

The 1st Judicial District Public Defenders' Office

Caddo (Shreveport)

District Defender: Alan Golden
400 Travis Street, Suite 2000
Shreveport, LA 71101
(318) 221-2220

1st Judicial District • Caddo Parish
District Defender Alan Golden • (318) 221-2220
400 Travis Street, Suite 2000 • Shreveport, LA • 71101

General District Information: In the 1st Judicial District, there are five sections of District Court, three sections of Juvenile Court, and one City Court (Shreveport). There is a drug court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 257,051 in this district, 63,234 of whom are children.

District Staff: The District Defender in this district is Alan Golden, who has served in the position more than 15 years and has been a public defender in Louisiana more than 22 years. The 1st Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office. At the end of 2013 the district reported 24 full-time staff attorneys in addition to the District Defender and 18 part-time contract attorneys. The office has a written private practice policy. In addition to the District Defender, five senior staff attorneys, one juvenile court supervisor, and one juvenile supervising attorney supervise attorneys in their sections. No caseload reduction is provided to supervising attorneys. The district also has 21 non-attorney staff members.

Juvenile Defense: The 1st Judicial District has one of Louisiana's four juvenile courts. There are three sections of juvenile court. This district also handles juvenile cases for the 39th Judicial District (Red River Parish), which are heard in one section of District Court. There are five full-time juvenile defenders, including the supervising juvenile attorney, Kristen Bernard, and several part-time contract juvenile attorneys.

Indigency Determination and Availability of Clients: In the 1st Judicial District, the Court makes the initial determination of indigence, with further determinations of eligibility for services performed by the Public Defenders' Office. Adult clients are held at the Caddo Correctional Center, Natchitoches Detention Center, Union Parish Detention Center, and Bayou Dorcheat Detention Center (Webster Parish). Juvenile clients are held at the Caddo Parish Juvenile Detention Center.

Fees and Accounting: The 1st Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. Fees were waived for 26 applicants and were not reduced for any applicants. In 2013, 3,573 applications were received for services. A total of $51,255 was collected in application fees. Courts in this district assess the statutory special cost fee, in some cases resulting in a conviction to support local public defender services. These fees are waived for clients unable to pay them and are consolidated in cases involving multiple offenses. In 2013, the district received $1,463,954 in special fees, collected by the City Marshal's (City Court) and the Caddo Parish Sheriff's Office (District Court). Courts in this district may also assess partial indigence payments for services based on clients' ability to pay, ranging from $300 to $500 based on the offense. In 2013, the office received $18,028 in partial indigence payments. These fees may be reduced or waived. These payments are collected by the Public Defenders' Office, the state Division of Probation and Parole, or the Caddo Parish Sheriff's Office. All accounting functions for this district's Public Defenders' Office are handled by the Caddo Parish Commission.

Caseload: The 1st Judicial District Public Defenders' Office reported handling 22,191 cases in 2013. Of those, 5,108 involved juvenile matters, including 1,011 Child in Need of Care representations.

The 1ST JDC Public Defenders' Office

Parish(es) & Seat(s)	Caddo - Shreveport
Population	257,051
Juvenile Population	63,234
District Defender	Alan Golden
Years as District Defender	15 yrs 10 mos
Years in Public Defense	22 yrs 7 mos
Office Manager	Cindy Murray
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Jim McClure, Information & Technology Administrator.
Primary Office Street Address	400 Travis Street, Suite 2000
City	Shreveport
ZIP	71101
Primary Phone	318-221-2220
Primary Mailing Address	Same
Primary Fax Number	318-221-2247
Primary Emergency Contact	Alan Golden
Primary Emergency Phone	318-455-6023 Cell
Secondary Emergency Contact	Cindy Murray
Secondary Emergency Phone	318-218-4990 Cell
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	Juvenile Office: 2800 Youree Dr., Suite 204, Shreveport, LA 71104, 318-212-1801. City Court Office 1234 Texas St. 71101. 318-673-5481.
Other District Office Contact Personnel (Primary Only)	Kristen Bernard (Juvenile Office) 318-564-4243. Alex Rubenstein (City Court Office) 318-820-8811.
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Avant Properties/Beck Building (Main Office); Celt Center (Juvenile Office)
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Main: $14,510. Juvenile $4,545.83
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Caddo Parish Commission
Courts and Locations	1st Judicial District Court, Caddo Parish, Shreveport; Caddo Parish Juvenile Court, Shreveport City Court; Red River District Court (39th JDC - Juvenile only); Coushatta.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	1st Judicial District Court - 5 sections of criminal court. Caddo Juvenile Court - 3 sections of juvenile court (2 delinquency, 1 CINC); Shreveport City Court - 1 section of criminal court; Red River District Court - 1 section of criminal court.

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Mixed. Dist. Ct. Felony: Full-time in-house felony staff with conflicts panel. Juvenile: Full-time, in-house staff with delinquency non-volunteer list and CINC conflicts panel; City Ct. Misd: fullltime supervising attorney with parttime assistant. District Ct. Misd: - contract panel.
Name of Adult Detention Facilities in This District	The Caddo Correctional Center, Shreveport, LA.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Natchitoches Detention Center, Union Parish Detention Center, Bayou Dorcheat Detention Center (Webster Parish).
Name of Juvenile Detention Facilities In This District	The Caddo Juvenile Correctional Center, Shreveport, LA.
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Clients not held outside parish.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Charles Scott
Chief Judge of Criminal District Court	Robert Waddell
Juvenile Court Judges (Specify District of City Court)	David Matlock, Paul Young, Shonda Stone
Drug Court Judges	Craig Marcotte
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Indigency is initially determined by the presiding judge, then verified by us based on information given in the "Application for Indigency" as per Office Policy in accordance with the Federal Poverty Guidelines.
When is Assignment/Appointment of Counsel Made?	When charges are filed. If incarcerated - at 72-hr. hearing. If on bond - at arraignment.
Initial Client Intake Conducted By Whom? (Name and Title)	Primarily by Julia Cloud and D'Arcy Kinard, secretary
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	We personally visit incarcerated client within 3 days of appointment to gather information relative to pretrial release.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	3,573
How Many Application Fees Were Waived?	26
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2013	51,255
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	1,463,954

Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	No. Sentencing judges routinely waive this Special Cost in cases involving multiple offenses by running the costs concurrently. On rate occasions, for very poor clients, sentencing judges may them costs altogether.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	See below.
Who Collects the Assessed Court Fees?	The City Marshall's Office collects for City Court and the Caddo Parish Sheriff collects for District Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	At our request both the City Marshall's Office and the Caddo Parish Sheriff's Office have been providing a monthly breakdown of fees collected.
Who Remits the Court Fees Collected?	The City Marshall's Office for City Court and Caddo Parish Sheriff's Office for District Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	The Caddo Parish Commission provides us with on line access to all checks and credits remitted by the City Marshall's Office and the Caddo Sheriff's Office. In addition the commission provides us with a monthly tally of all fees collected on our monthly budget report.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Partial reimbursement is required as follows: All felonies, except IWC - $500; IWC felonies - and misdemeanors - $300. These amounts may be reduced or altogether waived upon request by the client. Reductions and waivers are determined by the DPD on a case by case basis by reference to the federal poverty guidelines and the ability of the client to pay.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	We keep track of all agreements issued by the PDO assessing partial reimbursement. We do not keep track partial reimbursement assessments imposed by the courts.
Who Collects the Assessed Partial Payments?	Partial reimbursement payments are collected both directly by the PDO and by the Probation and Parole departments of the state and sheriff's office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	The PDO documents all fees collected both directly by the office and indirectly from Probation and Parole upon receipt of checks.
Who Remits the Partial Payments Collected?	Clients remit partial payments directly to us or indirectly to Probation and Parole, which in turn remits collected sums to us.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	For sums remitted directly to us, we log payments on a spreadsheet. For sums remitted to Probation and Parole, the department sends us a lump sum check with documentation detailing what each client paid.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	18,028
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	The offices has a written private practice policy.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes

Primary Immediate Needs	Building up and maintaining an adequate cash reserve. In addition, adding more staff to reduce workloads.
Immediate Critical Issue Areas	Building up and maintaining an adequate cash reserve.
Long-Term Critical Issue Areas	Building up and maintaining an adequate cash reserve.
Please List All New Hires in 2013 (Name and Title)	LaLeshia Alford (Staff Attorney); Justin Courtney (Juvenile Staff Attorney); Charles McCollum, Dale Montgomery- Carlos Prudhomme, Kammi Whatley (Felony Conflict Attorneys); Sonia Cassidy (Misdemeanor Attorney); Layne Carver, Amber Day (Secretaries Main Office); Kelli Sanders (Secretary Juvenile Office)
Please List All Promotions in 2013 (Name and Title)	None
2013 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2014	3 expected in 2014.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. I and the senior attorneys teach new attorneys how to handle a case from assignment to completion, including conducting client interviews, litigating hearings, reading discovery, requesting investigations, preparing case plans and actually trying cases. In addition, I conduct in-house workshops on litigation techniques. Also we send new attorneys to litigation colleges.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	I supervise the 5 Senior Staff Attorneys, the Juvenile Court Supervisor and the City Court Supervisor. The Senior Staff Attorneys supervise the staff attorneys in his or her sections, The Office Manager and Assistant Manager/Network Administrator supervise the support staff, including the secretaries, investigators, database inputers and bookkeeper. The Juvenile court supervisor oversees entire Juvenile Office staff. The City Court supervisor oversees the entire City Court Staff.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	See attached
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	No
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Yes. CPDO provides major medical health insurance, paying 75% of premiums.
Regular Meetings for Any Staff, Please Describe	Yes. I conduct regular meetings with the attorney staff and the manager and assistant manager conduct meetings with the support staff.
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2013	2

Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	5
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	No special procedures exist.
Please Provide the Names of All State Representatives and Senators from Your District	Senators: Sherri Cheek, B. L. Shaw, Greg Tarver. Representatives: Richard Buford, Roy Burrell, Thomas Carmody, James Morris, Barbara Norton, Alan Seabaugh, Patrick Williams.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Minimum mandatory sentences and the Habitual Offender Law often compels clients to plead guilty to offenses they might otherwise be not guilty of.
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	I reorganized the attorney-section assignments to ensure a more equitable distribution of the office workload.

Staff Directory:

Full-Time Staff Attorneys	Contact Information
Alan Golden	318-221-2220
Kurt Goins	318-221-2220
David McClatchey	318-221-2220
Michelle AndrePont	318-221-2220
Mary Harried	318-221-2220
Rickey Swift	318-221-2220
Wayne Dishman	318-221-2220
Kammi Whatley	318-221-2220
Michael Bowers	318-221-2220
Michael Enright	318-221-2220
Carolyn Sartin	318-221-2220
Alex Rubenstein	318-673-5480
Ernest Gilliam, III	318-221-2220
Kristen Bernard	318-212-1801
Floyd Thomas	318-212-1801
Kia Richardson	318-212-1801
George Harp	318-212-1801
Heather Courtney	318-212-1801
Danielle Brown	318-221-2220
Carlos Prudhomme	318-221-2220
Ross Owen	318-221-2220
Samuel Goodwin	318-212-1801
James Andes	318-221-2220
LeLeshia Alford	318-221-2220
Justin Courtney	318-212-1801
Part-Time Contract Attorneys	**Contact Information**
Stan Lockard	318-990-1122
Frank Zaccaria	318-752-1281

Ross Shacklette	318-222-3256
Zach Blanchard	318-222-3256
Mark Frederick	318-868-8943
LaLeshia Alford	318-828-1785
Michael Vergis	318-213-1674
Anthony Hollis	318-624-1235
William Haynes	318-455-5554
Wilbert Pryor	318-426-4258
Richard Woolbert	318-424-1111
John Nickelson	318-200-0673
Ian Taylor	318-752-1281
Sonia Cassidy	318-658-9930
Charles McCollum	318-658-9933
Dale Montgomery	318-742-9091
Carlos Prudhomme	318-458-8561
Kammi Whatley	318-393-1953
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Cindy Murray	318-841-1627
Jim McClure	318-841-1625
Rodger Swan	318-221-2220
Bryn Gouge	318-212-1801
Michael Bennett	318-221-2220
Wanda Hudson	318-221-2220
Julia Cloud	318-221-2220
Lisa Akins	318-221-2220
Sharon Powell	318-221-2220
Rachel Webb	318-221-2220
Janie Boyd	318-221-2220
Belinda Poole	318-221-2220
Lucky Raley	318-221-2220
Veda Clinton	318-212-1801
Deborah Jacobs	318-673-5480
D'Arcy Kinard	318-221-2220
Samantha Thompson	318-221-2220
Neoso Walker	318-212-1801
Layne Carver	318-221-2220
Amber Day	318-221-2220
Kelli Sanders	318-212-1801

2013 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Jim McClure
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	x
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	x
Microsoft Office 2003	x
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	x
Internet Explorer 9	x
Firefox	x
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	
DVD	2

VCR	2
Desktop PCs	50
Laptops	12
Video Cameras	1
Digital Cameras	1
Video Conferencing Systems	2
B&W Laser Printers	2
Color Printers	16
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	27 x 27
Provider Name:	Comcast
Email Provider:	Bluebird Wireless
Please list any software or computer equipment in which you need training:	None

1st District Defender Office CY 2013 Caseloads & Outcomes

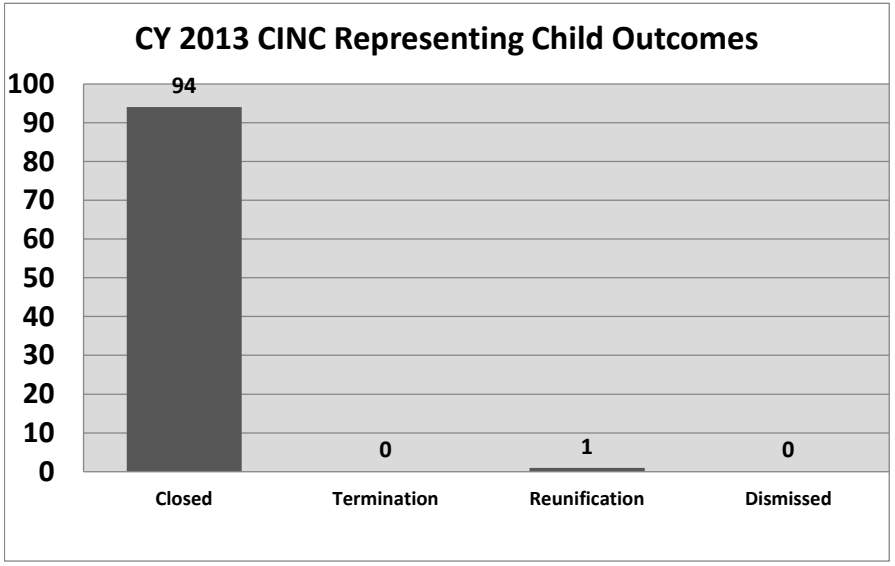
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	8	67	68	76	N/A	N/A	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	4	94	98	102	0	1	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	229	541	584	813	0	52	N/A	N/A	6	N/A	N/A	N/A	N/A	N/A	0
Termination	4	14	16	20	1	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	484	603	663	1147	N/A	N/A	1	0	70	1	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	908	1311	1206	2114	N/A	N/A	138	11	297	18	N/A	N/A	11	2	13
Delinquency Felony	278	511	531	809	N/A	N/A	48	23	51	3	N/A	N/A	5	1	6
Delinquency-Life	8	13	14	22	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	5	5	5	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	10971	10986	82	11053	N/A	N/A	17	2	20	0	0	0	0	0	0
Adult Felony Non-LWOP**	3896	3794	1333	5229	N/A	N/A	1433	1184	1685	0	0	11	3	7	21
Adult LWOP	99	104	85	184	N/A	N/A	14	21	19	0	0	4	0	1	5
Capital***	0	1	1	1	N/A	N/A	1	0	0	0	0	0	0	0	0
Revocations	502	500	110	612	N/A	N/A	187	51	151	0	N/A	N/A	N/A	N/A	0
PCR	3	3	1	4	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	3	3
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

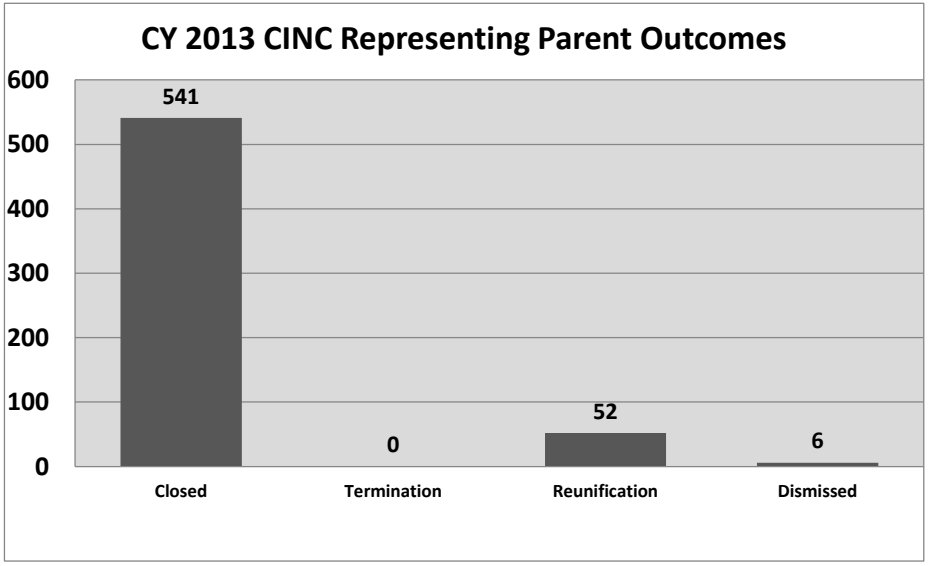
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

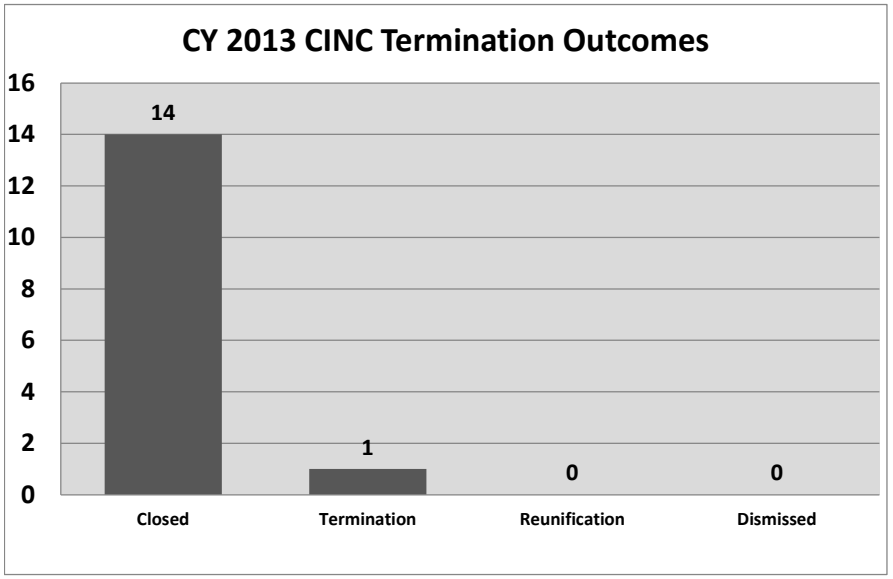
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

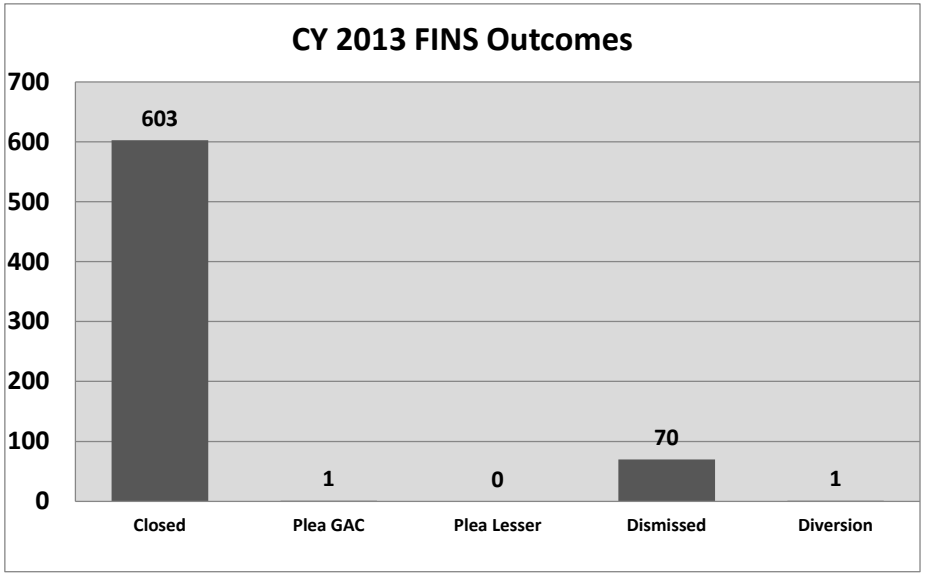
****Life Without Parole**

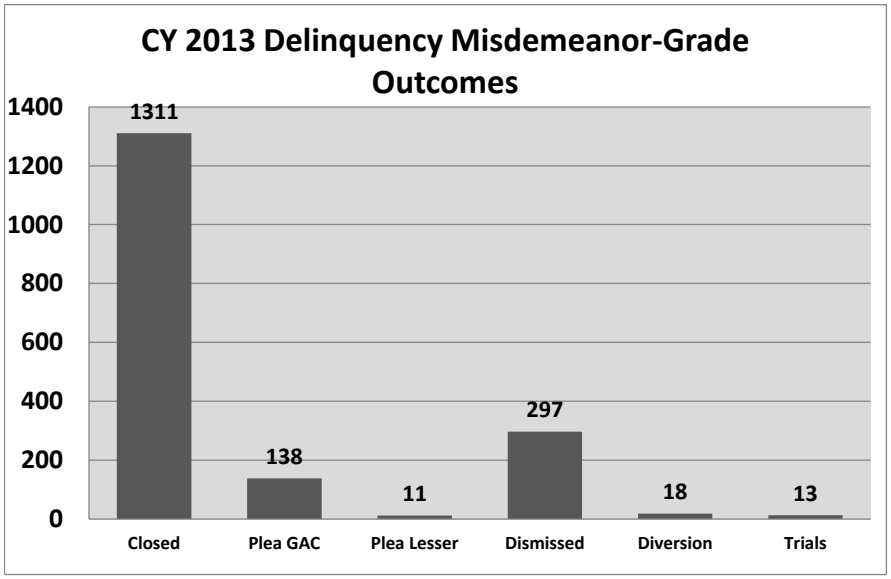
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

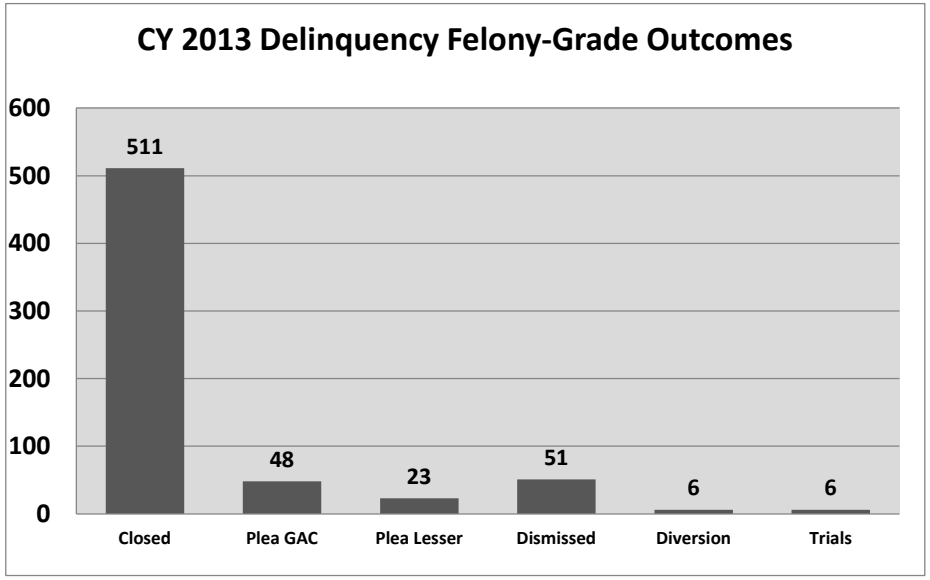

CY 2013 CINC Representing Child Outcomes
100
90
80
70
60
50
40
30
20
10
0
94
0
1
0
Closed
Termination
Reunification
Dismissed

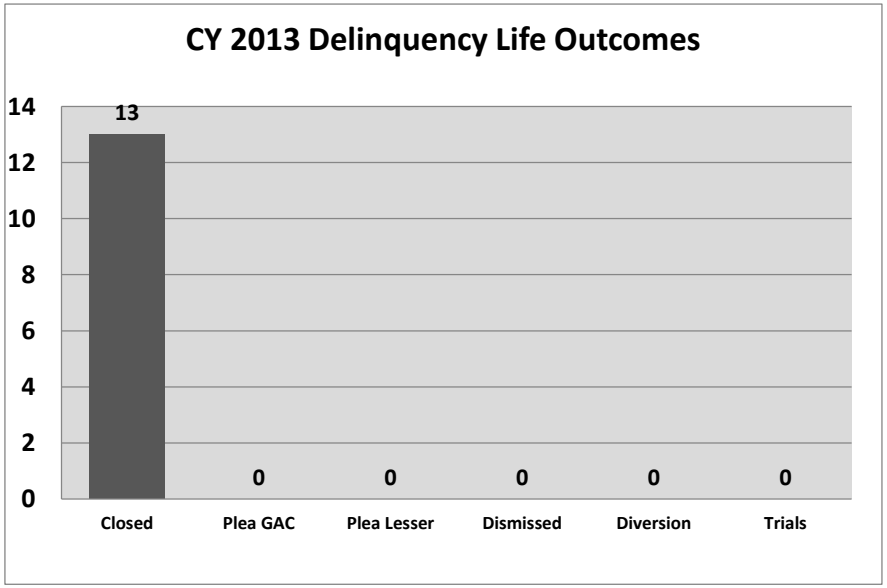

CY 2013 CINC Representing Parent Outcomes
600
500
400
300
200
100
0
541
0
52
6
Closed
Termination
Reunification
Dismissed

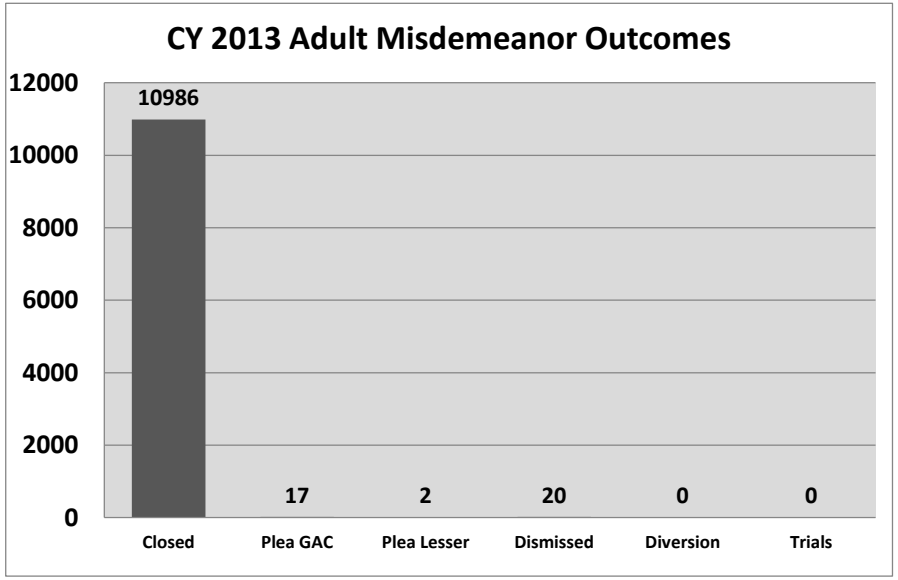

CY 2013 CINC Termination Outcomes
16
14
12
10
8
6
4
2
0
14
1
0
0
Closed
Termination
Reunification
Dismissed

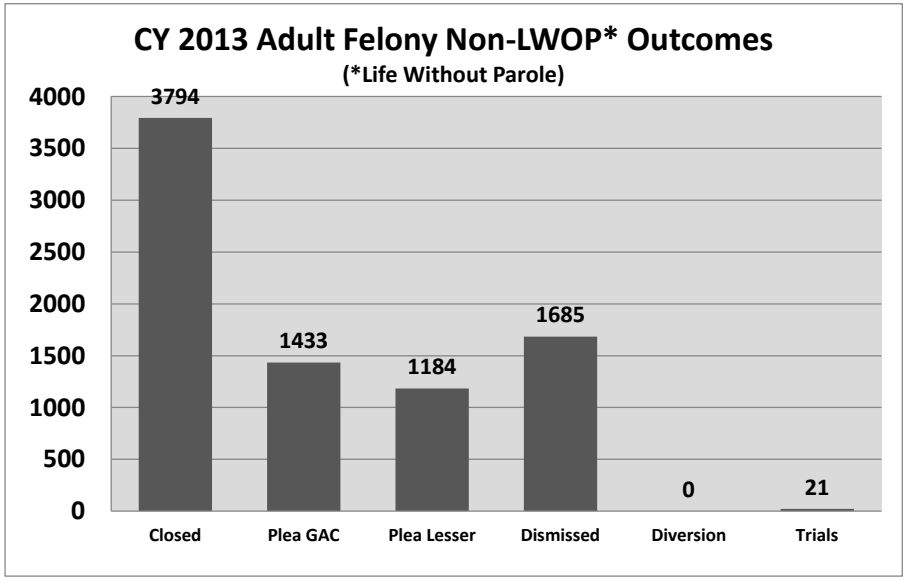

CY 2013 FINS Outcomes
700
600
500
400
300
200
100
0
603
1
0
70
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

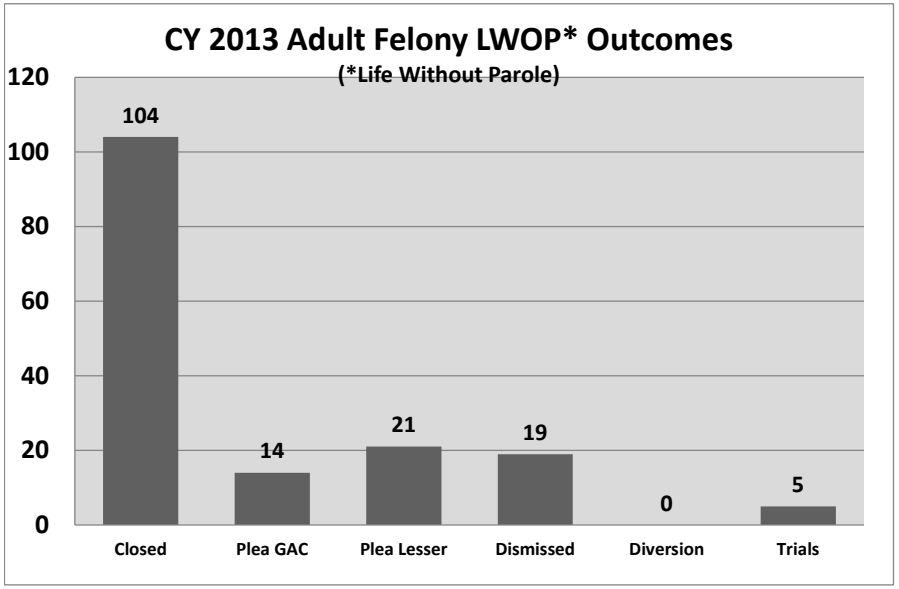

CY 2013 Delinquency Misdemeanor-Grade Outcomes
1400
1200
1000
800
600
400
200
0
1311
138
11
297
18
13
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

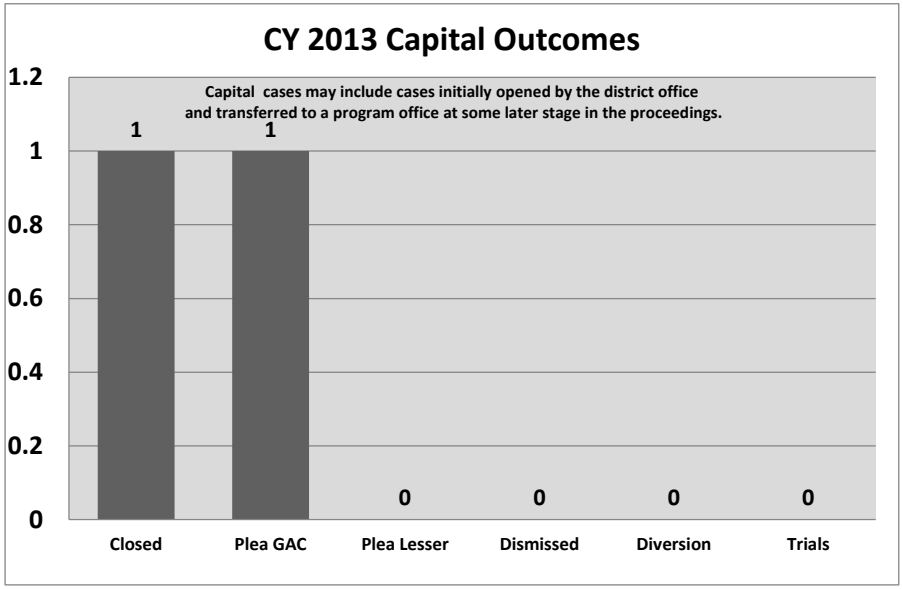

CY 2013 Delinquency Felony-Grade Outcomes
600
500
400
300
200
100
0
511
48
23
51
6
6
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
14
12
10
8
6
4
2
0
13
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
12000
10000
8000
6000
4000
2000
0
10986
17
2
20
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

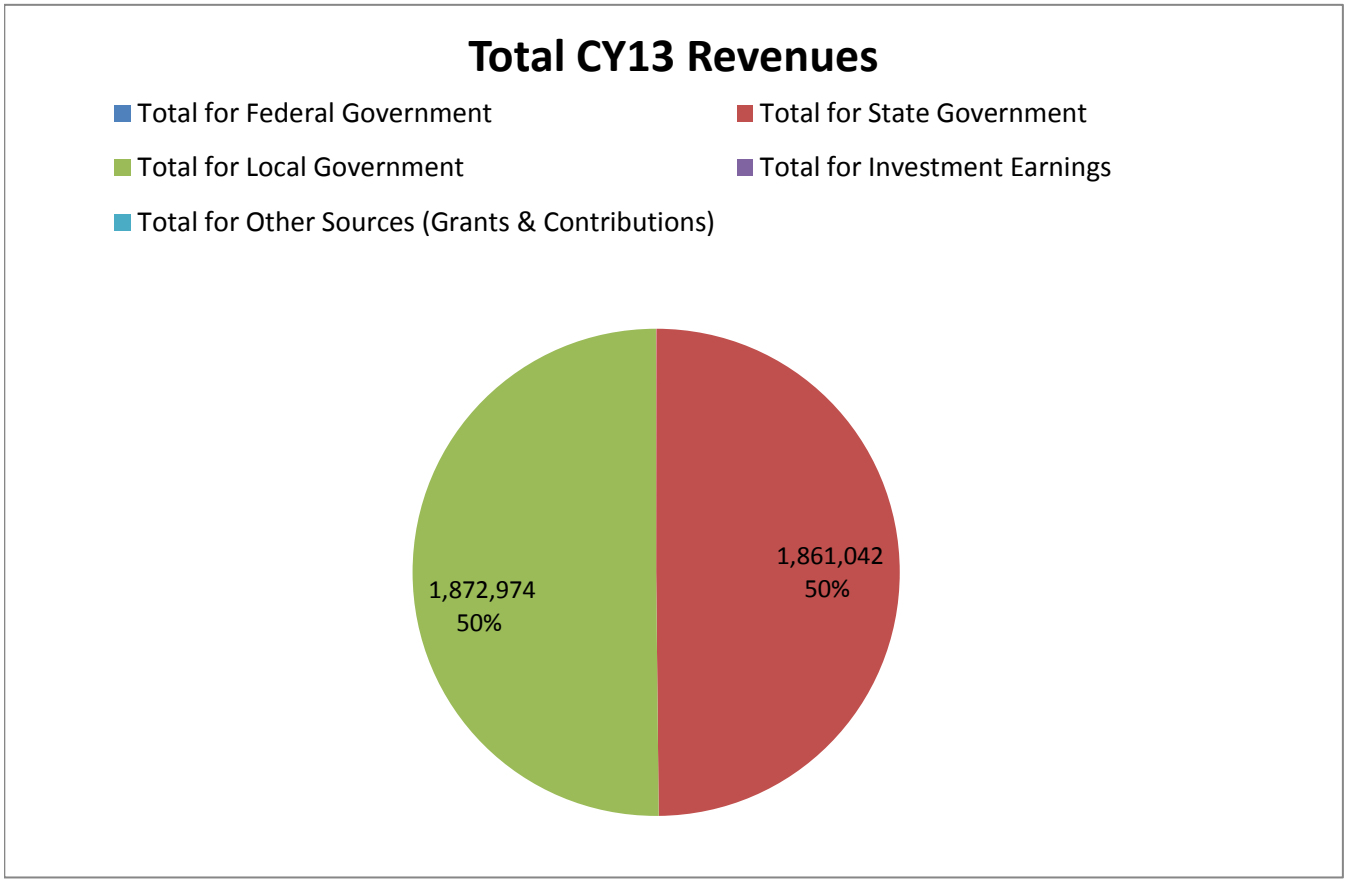

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
4000
3500
3000
2500
2000
1500
1000
500
0
3794
1433
1184
1685
0
21
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

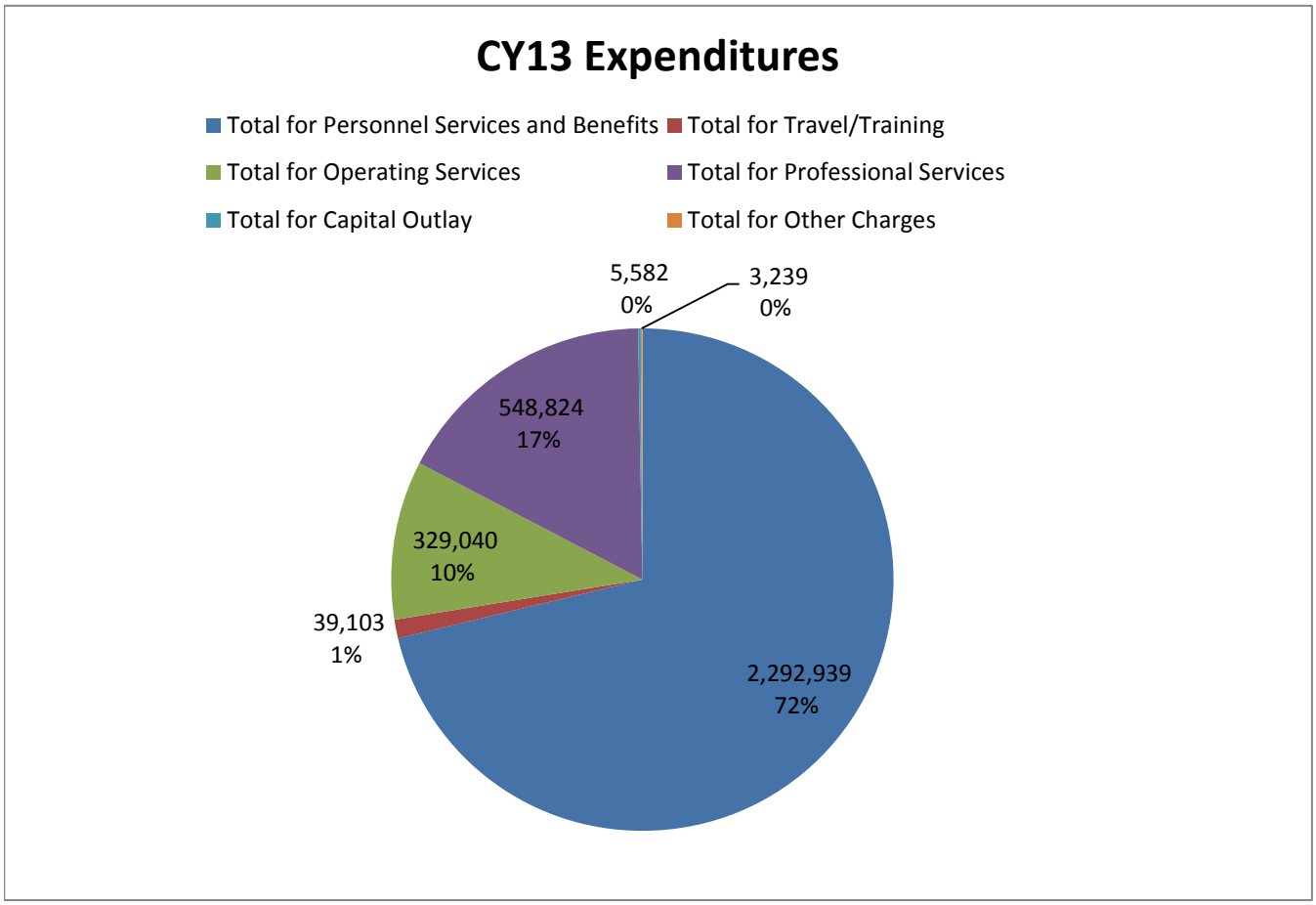

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
120
100
80
60
40
20
0
104
14
21
19
0
5
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

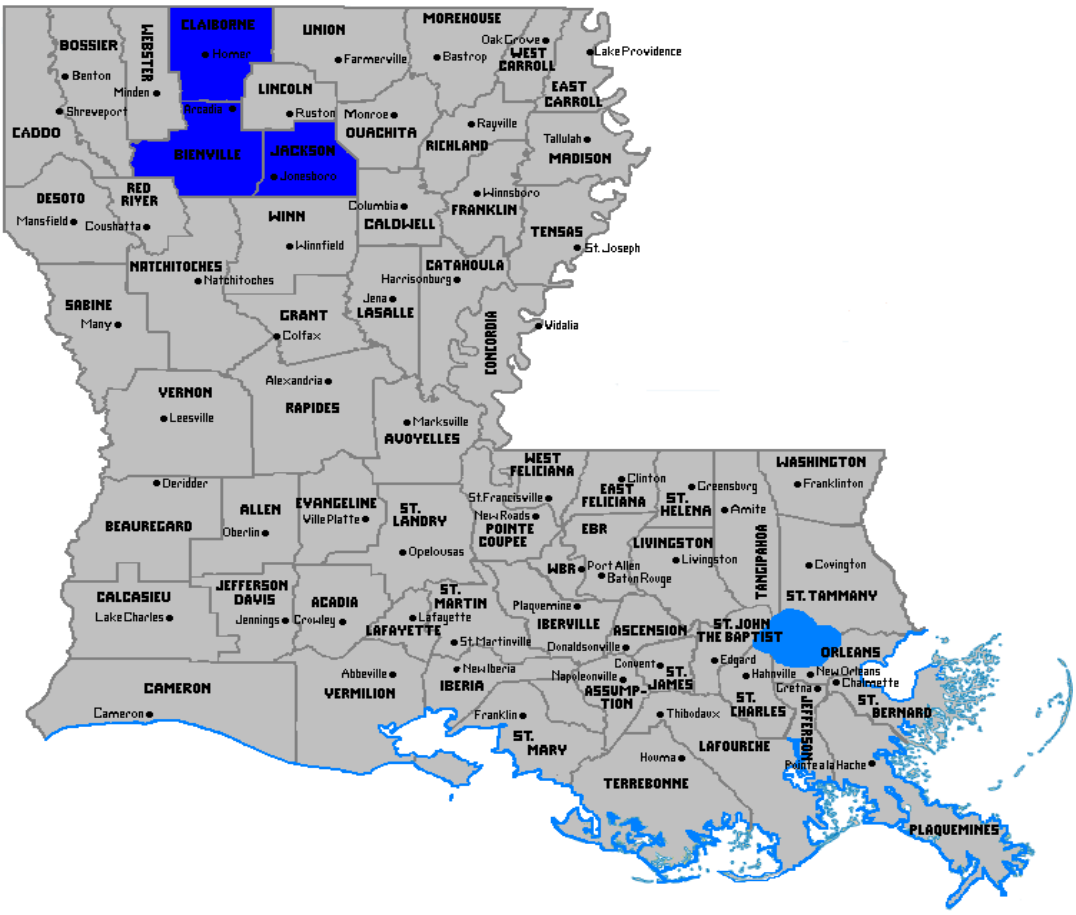

CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1.2
1
0.8
0.6
0.4
0.2
0
1
1
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 1 CY2013	Total CY2013
District Defender: Alan Golden	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	3,419
Child in Need of Care (CINC)	42,410
District Assistance Fund (DAF)	1,705,342
Supplemental/Emergency Funds	-
Grants	109,871
Other State Income -List source(s)	-
Total for State Government	1,861,042
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	250,472
Traffic Camera	-
Grants	83,644
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	302,959
Traffic Court	1,160,995
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	1,463,954
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	56,515
Partial Attorney Fees Reimbursements [as per 15:176]	18,388
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	74,904
Total for Local Government	1,872,974
Investment Earnings	
Interest Income	-
Other Investment Income - List source(s)	-
Total for Investment Earnings	
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	3,734,016

District 1 CY2013	Total CY2013
District Defender: Alan Golden	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	1,884,190
Accrued Leave	80
Payroll Taxes	25,191
Hospitalization and Disability Insurance	255,397
Retirement	128,080
Other	-
Total for Personnel Services and Benefits	2,292,939
Travel/Training	
Parking/Auto Tolls	20,184
Travel/Lodging/Per Diem/Mileage	18,919
Total for Travel/Training	39,103
Operating Services	
Advertisements	219
Workers' Compensation	6,838
Insurance - Malpractice	13,223
Insurance - Auto/Physical Liability	1,286
Insurance - Other	-
Lease - Office	227,730
Lease - Auto/Equipment	10,098
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	14,893
Dues and Seminars	4,436
Law Library/Journals/Subscriptions	26,061
Office Supplies	24,257
Total for Operating Services	329,040
Professional Services	
Audit/Accounting Expense	12,000
Contract Clerical	-
Expert Witness	70,170
Investigators	482
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	213,000
Contract - Juvenile Attorneys or CINC	126,000
Misdemeanor Attorney Contracts	110,000
Contract Attorneys - all other	-
IT/Technical Support	17,172
Total for Professional Services	548,824
Capital Outlay	
Major Acquisitions	5,582
Total for Capital Outlay	5,582
Other Charges	
Other Operating Expenses	3,239
Total for Other Charges	3,239
Total for EXPENDITURES	3,218,725


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
1,861,042
50%
1,872,974
50%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
5,582
0%
3,239
0%
548,824
17%
329,040
10%
39,103
1%
2,292,939
72%



The 2nd Judicial District Public Defenders' Office

Bienville (Arcadia) - Claiborne (Homer) - Jackson (Jonesboro)

District Defender: J. Clay Carroll
525 East Court Avenue
Jonesboro, LA 71251-0471
(318) 259-4184

2nd Judicial District • Bienville, Claiborne and Jackson Parishes
District Defender J. Clay Carroll • (318) 259-4184
525 East Court Avenue • Jonesboro, LA • 71251-0471

General District Information: In the 2nd Judicial District, there are three sections of District Court and no city or specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 47,822 in this district, 10,425 of whom are children.

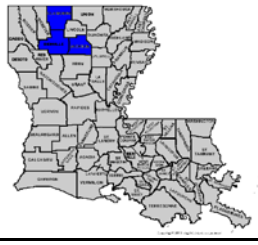
District Staff: The District Defender in the 2nd Judicial District is J. Clay Carroll, who has served in the position for 10 years and has been a public defender in Louisiana for 15 years. The 2nd Judicial District Public Defenders' Office is a contract public defenders' office. At the end of 2013 the district reported three part-time contract attorneys in addition to the District Defender. There are no restrictions on private attorney practice outside of the Public Defenders' Office. The District Defender supervises all staff and has a reduced caseload due to these supervisory responsibilities. The office also has one investigator in addition to an office manager.

Juvenile Defense: Juvenile cases are heard by District Judges in the 2nd Judicial District. All defenders in this district handle juvenile cases.

Indigency Determination and Availability of Clients: In the 2nd Judicial District, each assistant public defender makes the determination of indigence after review of the applicant's financial information as provided. Adult clients are held at Claiborne Parish Detention Center, Claiborne Parish Jail, Jackson Parish Correctional Center or Bienville Parish Jail or, if held outside of the district, in facilities in Bayou Dorcheat Correctional Center (also known as Webster Detention Center), Richland Parish Detention Center, LaSalle Correctional Center or Union Parish Detention Center. Juvenile clients are held outside of the district at Ware Youth Center (Coushatta) or Green Oaks Detention Center (Monroe).

Fees and Accounting: The 2nd Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2013, 626 applications were received for services. Fees were waived for 205 applicants and were not reduced for any applicants. A total of $8,575 was collected in application fees**.** Courts in this district assess the statutory special cost fee in every case resulting in a conviction. In 2013, the district received $154,749 in special fees, which were collected by the Bienville, Claiborne, and Jackson Parish Sheriffs' Offices. Courts, in conjunction with the assigned assistant public defender, may also assess partial indigence payments for services based on clients' ability to pay. In 2013, the office received $14,116 in partial indigence payments.

Caseload: The 2nd Judicial District Public Defenders' Office reported handling 1,345 cases in 2013. Of those, 56 involved juvenile matters, including 23 Child in Need of Care representations.



The 2ND JDC Public Defenders' Office

Parish(es) & Seat(s)	Bienville - Arcadia; Claiborne - Homer; Jackson - Jonesboro
Population	47,822
Juvenile Population	10,425
District Defender	J. Clay Carroll
Years as District Defender	10
Years in Public Defense	15
Office Manager	Sallie Fenn
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Each attorney is responsible for their own CMS data entry.
Primary Office Street Address	525 East Court Avenue
City	Jonesboro
ZIP	71251-0471
Primary Phone	318-259-4184
Primary Mailing Address	P.O. Box 471, Jonesboro, 71251-0471
Primary Fax Number	318-259-6278
Primary Emergency Contact	Clay Carroll
Primary Emergency Phone	318-243-4482
Secondary Emergency Contact	Sallie Fenn
Secondary Emergency Phone	318-259-4184
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	N/A
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Yes
Courts and Locations	2nd JDC Div. A, 513 N. Main St., Homer, LA 71040; 2nd JDC Div. B, 200 Courthouse, 500 E. Court St., Jonesboro, LA 71251; 2nd JDC Div. C, 208 Courthouse, 100 Courthouse Dr., Arcadia, LA 71001
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	3 divisions
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Claiborne and Bienville Parish - 1 attorney is assigned all felonies and 1 attorney is assigned all misd.; Jackson Parish - 1 attorney is assigned all criminal cases.

Name of Adult Detention Facilities in This District	Claiborne Parish Detention Center, Homer; Claiborne Parish Jail, Homer; Jackson Parish Correctional Center, Jonesboro; Bienville Parish Jail, Arcadia
Name of Adult Detention Facilities Outside the District Which Hold Clients	Bayou Dorchet Corr. Cntr, Minden; Richland Parish Det. Cntr, Rayville; LaSalle Corr. Cntr, Olla; Union Parish Det. Cntr., Farmerville
Name of Juvenile Detention Facilities In This District	N/A
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Youth Center, Coushatta; Green Oaks Detention Center, Monroe
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Many detainees are held in facilities which are 30 to 90 miles away resulting in additional time and travel costs per visit
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Jonathan Stewart
Chief Judge of Criminal District Court	Jenifer Ward Clason
Juvenile Court Judges (Specify District of City Court)	N/A
Drug Court Judges	N/A
Mental Health Court Judges	
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Indigency is determined by each assistant public defender after review of the applicant's financial information as provided.
When is Assignment/Appointment of Counsel Made?	At the 72 hr. hearing if in custody and at arraignment if out on bond.
Initial Client Intake Conducted By Whom? (Name and Title)	If in custody - Steve Williams, Investigator; Not in custody - assistant district defender assigned to case.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Investigator visits with the client, explains general process, goes over information requested on the interview form.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	626
How Many Application Fees Were Waived?	205
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2013	8,575
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	154,749
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes

What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Reports from each Sheriff
Who Collects the Assessed Court Fees?	Sheriff of each Parish
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Summary report from Sheriff
Who Remits the Court Fees Collected?	Sheriff of each Parish
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	A breakdown sheet is provided showing the total collections and how much is paid to each entity listed.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	This determination is made by the Judge in each Division in conjunction with the assigned defender.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Attorney and/or probation provides amount assessed
Who Collects the Assessed Partial Payments?	Probation officer or payment is made directly to my office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Payment form showing amount of payment, total payments made to date and total assessment is sent with each payment.
Who Remits the Partial Payments Collected?	Probation officer or client
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Same as fees collected
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	14,116
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Private practice permitted, but No policy. While there is No formal policy, each attorney is aware primary responsibility is to the defender's office and No cases are to be taken that will be in conflict. The general policy of the former local board has been in place for over 12 years and I was advised of it when I was first hired.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	None
Immediate Critical Issue Areas	Funding. The district will have No reserves at the end of the fiscal year and if additional funding is Not secured contract staff will have to be terminated which will cause caseloads of the remaining attorneys to increase
Long-Term Critical Issue Areas	Caseload and/or workload will have to be reviewed on an ongoing basis to make sure that each attorney is within state standards. The issue will become whether appropriate funding will be available to meet future staffing needs.
Please List All New Hires in 2013 (Name and Title)	None
Please List All Promotions in 2013 (Name and Title)	None

2013 Media Coverage and/or Major Accomplishments	N/A
Number of Expected New Attorney Hires in 2014	3
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Each new hire is assigned a veteran defender to mentor new attorneys.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	District Defender supervises all attorneys and the investigator.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	District Defender directly supervises all attorneys and investigator (all personnel).
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	The district defender is the only supervisor and does maintain a reduced caseload.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	District Defender is partially reimbursed for medical insurance.
Regular Meetings for Any Staff, Please Describe	Quarterly meetings are scheduled for all staff .
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2013	None

Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	All attorneys in the 2nd JDC are experienced with Juvenile Defendants.
Please Provide the Names of All State Representatives and Senators from Your District	Sen. Robert Kostelka, Sen. Robert Adley, Sen. Mike Walsworth, Rep. Richard Gallot, Jr. and Rep. James R. Fannin
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	No changes in 2013
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
None	
Part-Time Contract Attorneys	**Contact Information**
J. Clay Carroll	318-259-4184
Darrell R. Avery	318-259-9040
William Rick Warren	318-377-8150
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Sallie Fenn	318-259-4184

2013 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	J. Clay Carroll
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	x
Internet Explorer 9	x
Firefox	x
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	
DVD	
VCR	

Desktop PCs	
Laptops	5
Video Cameras	
Digital Cameras	1
Video Conferencing Systems	
B&W Laser Printers	
Color Printers	
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	
Email Provider:	
Please list any software or computer equipment in which you need training:	

2nd District Defender Office CY 2013 Caseloads & Outcomes

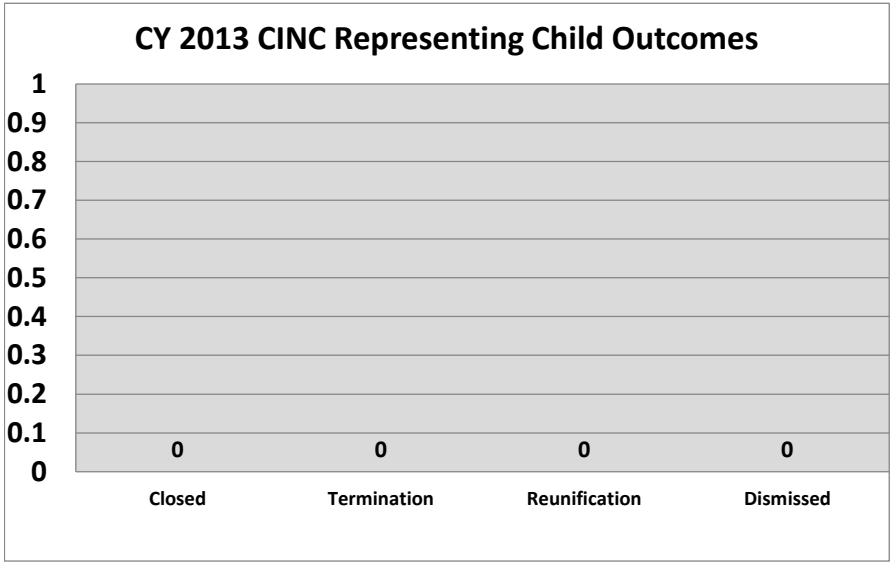
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	6	0	4	10	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	7	7	6	13	0	4	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	16	13	9	25	N/A	N/A	4	0	8	1	N/A	N/A	0	0	0
Delinquency Felony	4	3	2	6	N/A	N/A	0	1	0	0	N/A	N/A	0	0	0
Delinquency-Life	2	0	0	2	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	297	249	86	383	N/A	N/A	170	19	204	0	0	0	0	6	6
Adult Felony Non-LWOP**	578	383	285	863	N/A	N/A	159	82	158	4	0	0	0	15	15
Adult LWOP	1	1	3	4	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	1	1	0	1	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	19	43	19	38	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

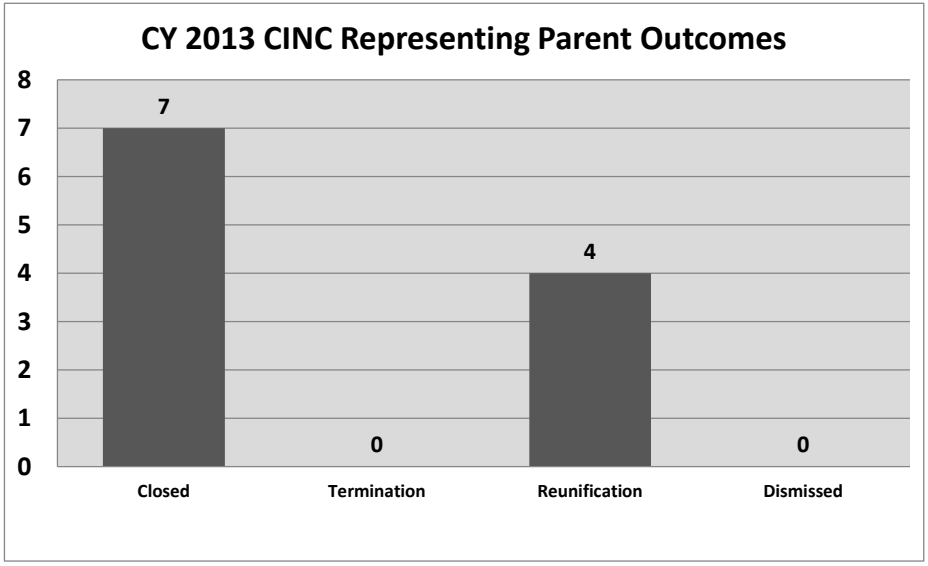
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

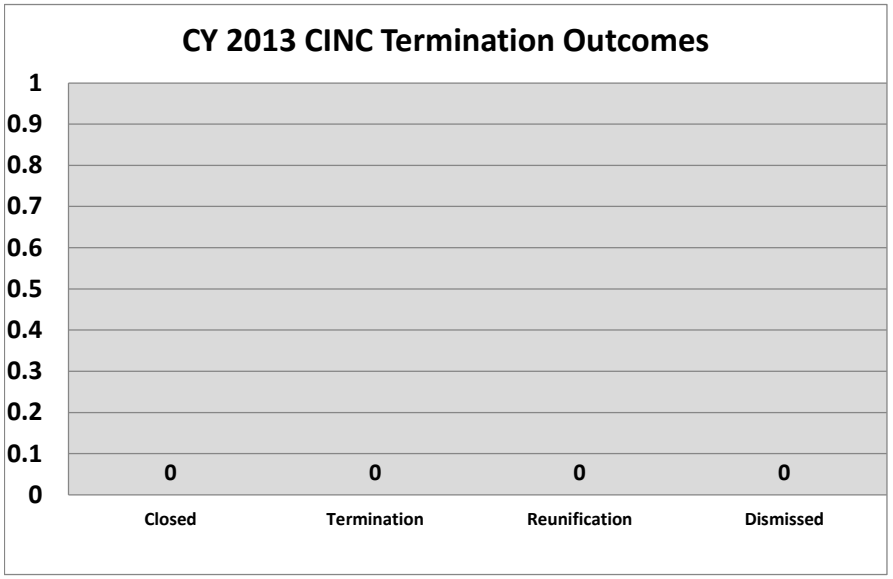
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

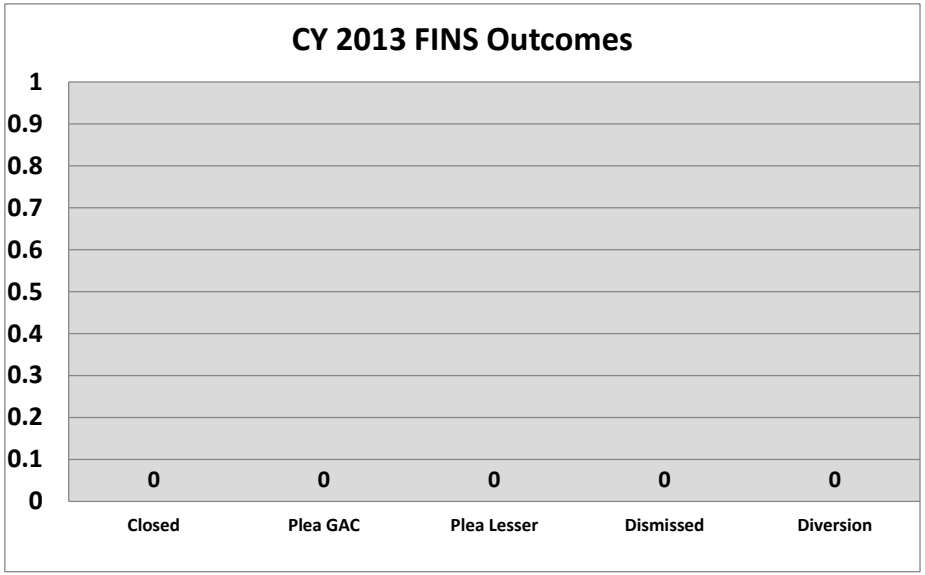
**Life Without Parole

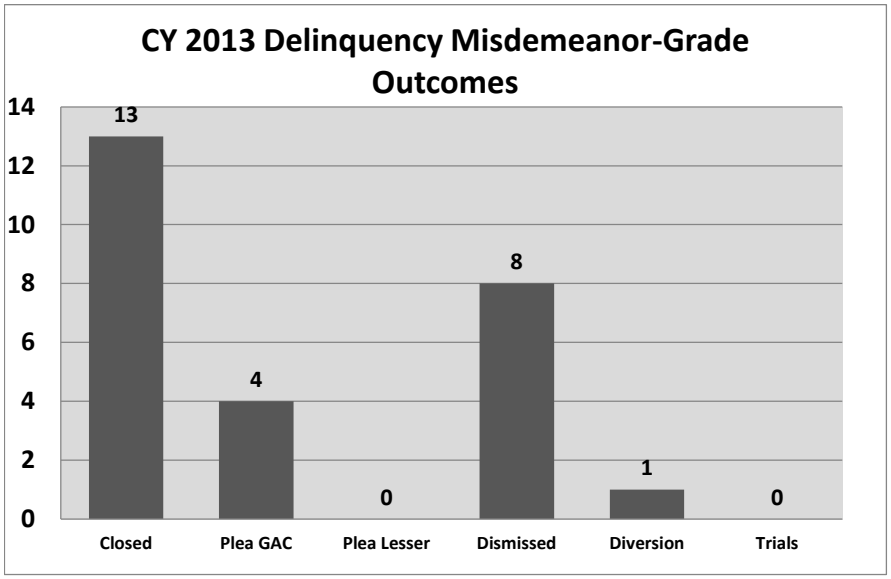
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

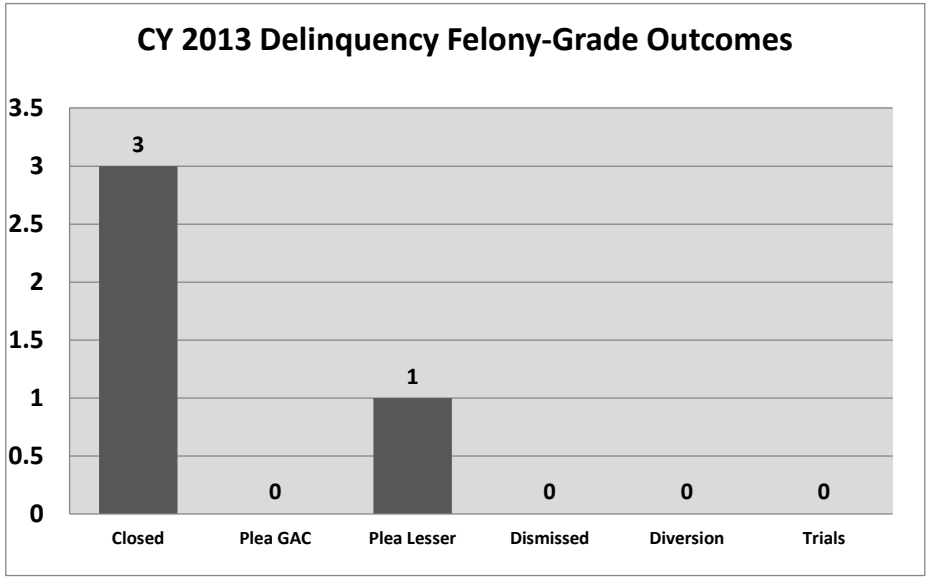

CY 2013 CINC Representing Child Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

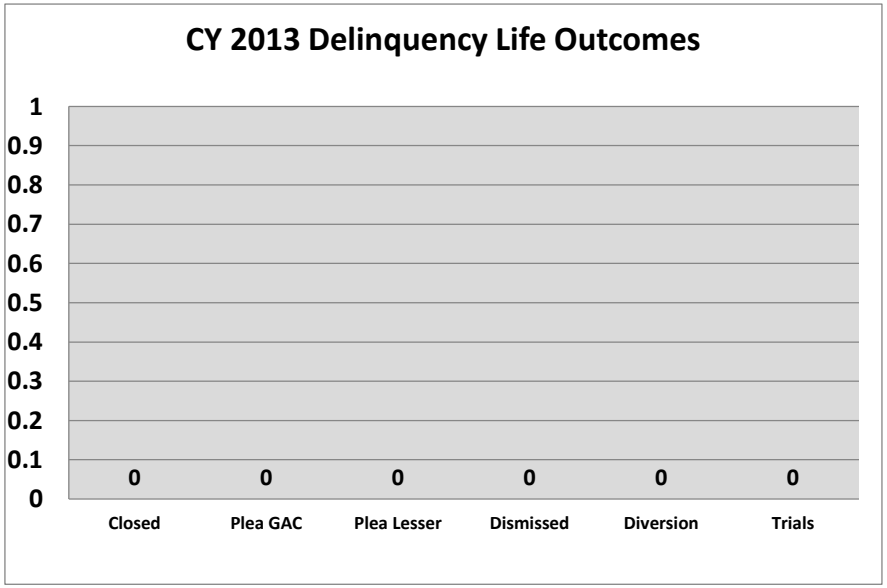

CY 2013 CINC Representing Parent Outcomes
8
7
6
5
4
3
2
1
0
7
0
4
0
Closed
Termination
Reunification
Dismissed

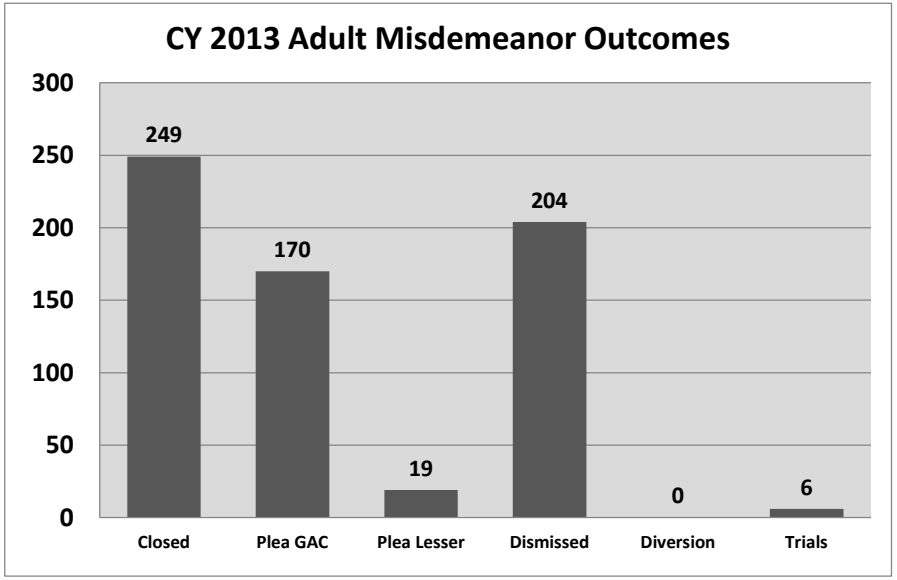

CY 2013 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

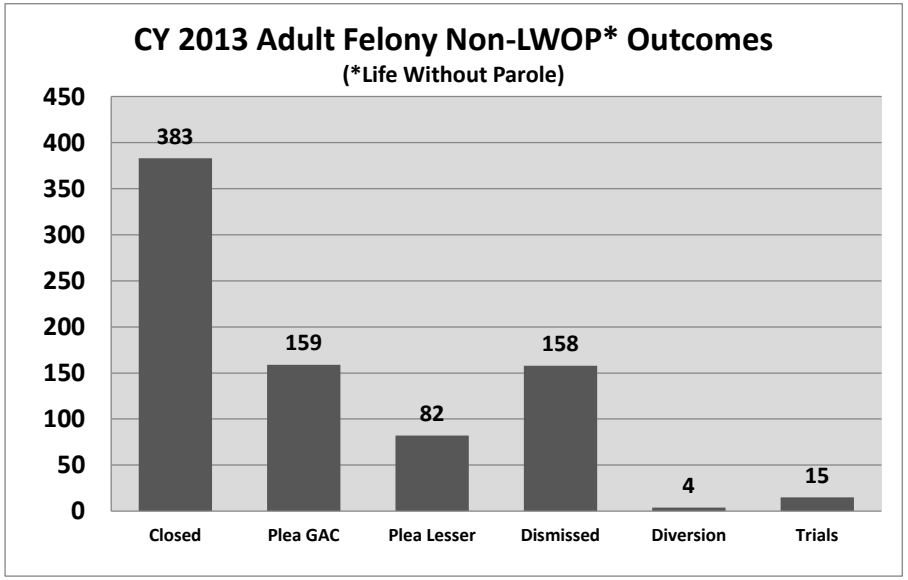

CY 2013 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

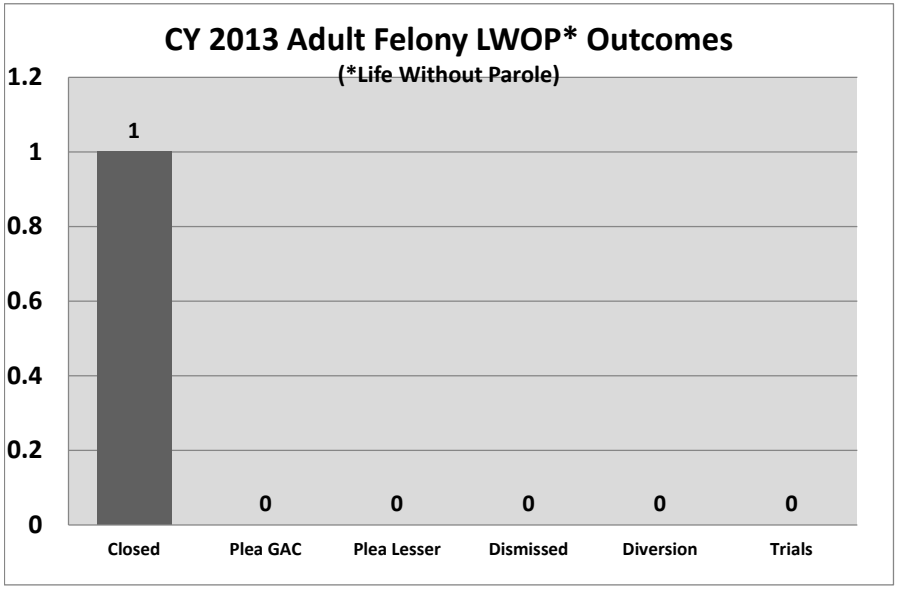

CY 2013 Delinquency Misdemeanor-Grade Outcomes
14
12
10
8
6
4
2
0
13
4
0
8
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

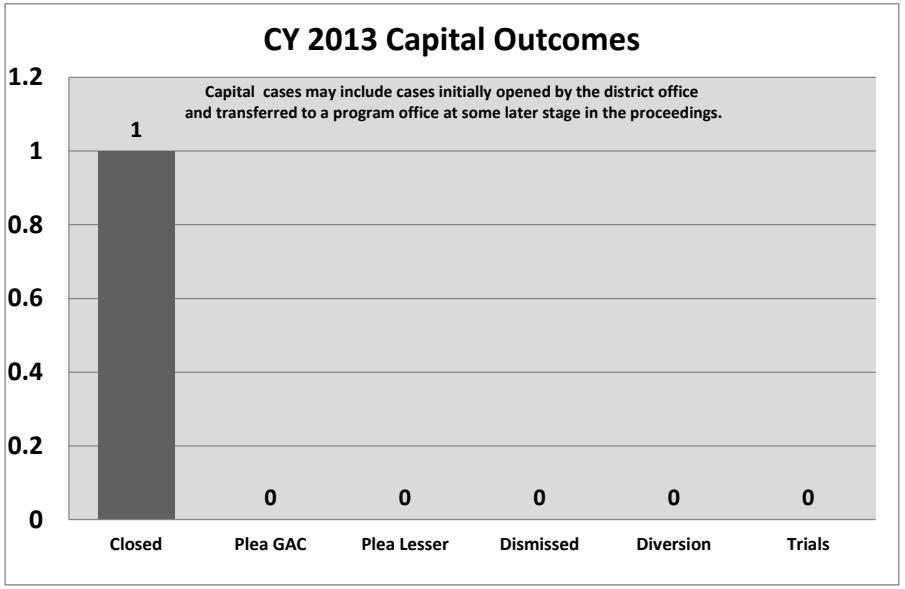

CY 2013 Delinquency Felony-Grade Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
0
1
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
300
250
200
150
100
50
0
249
170
19
204
0
6
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

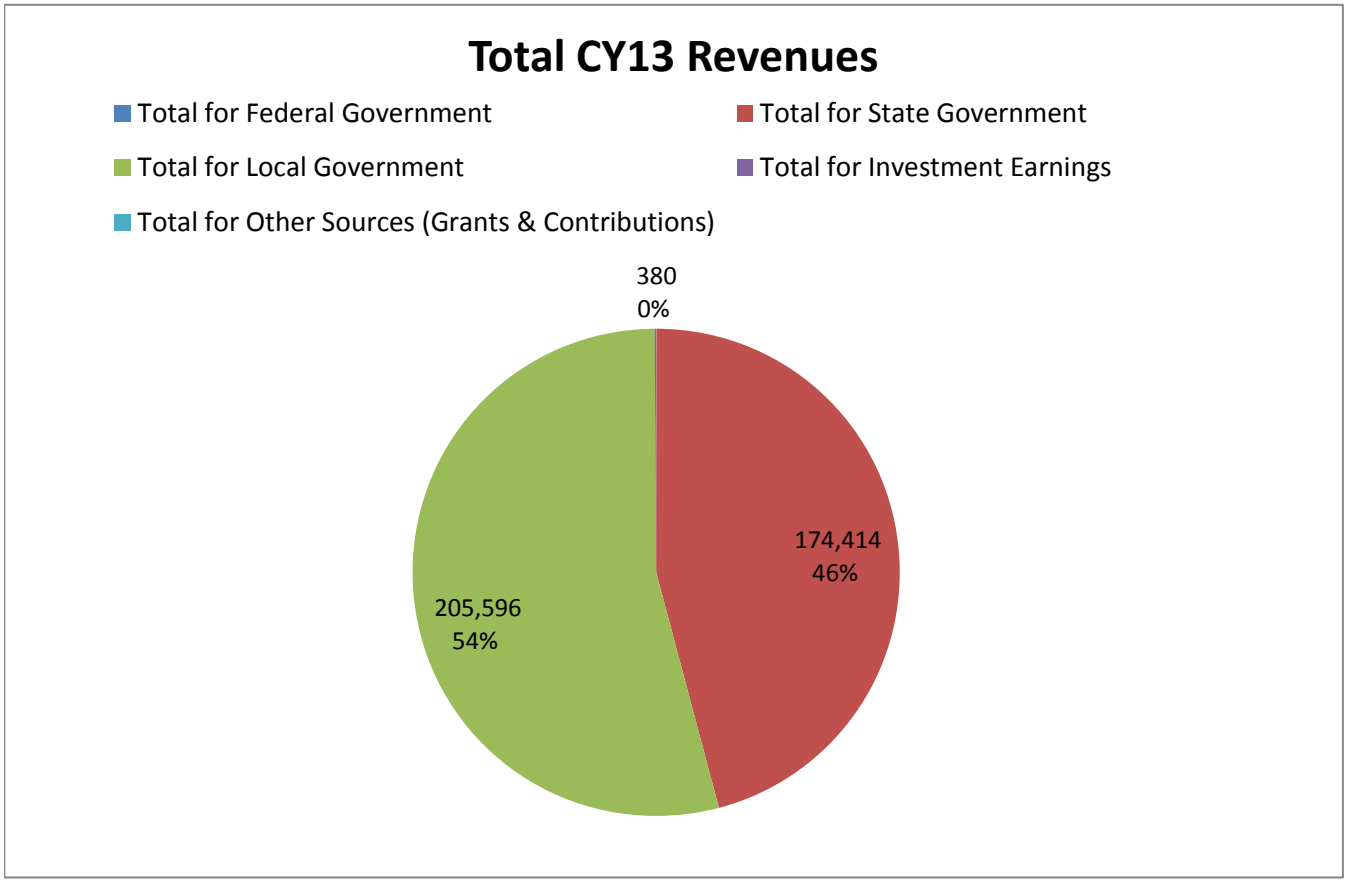

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
450
400
350
300
250
200
150
100
50
0
383
159
82
158
4
15
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

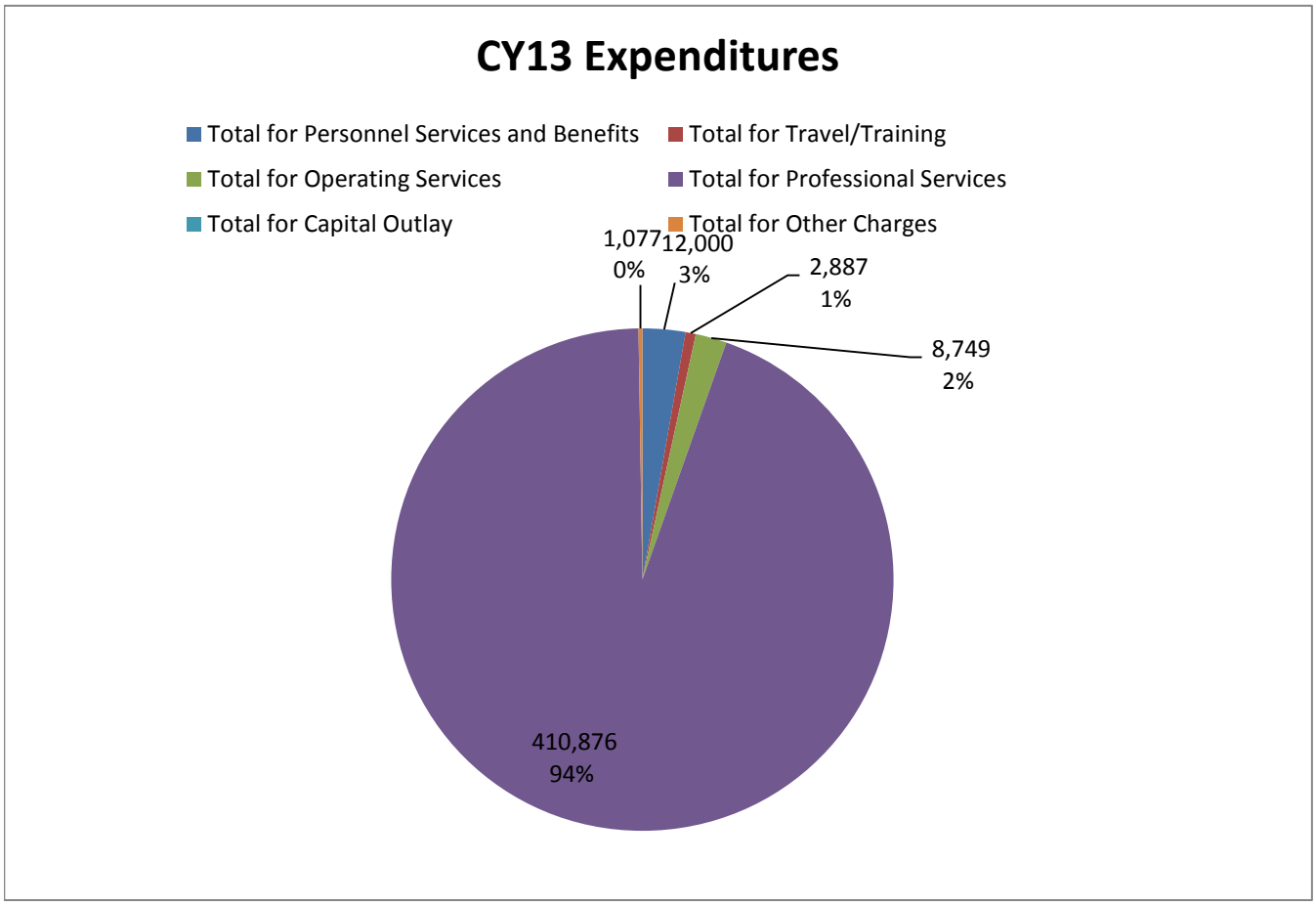

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

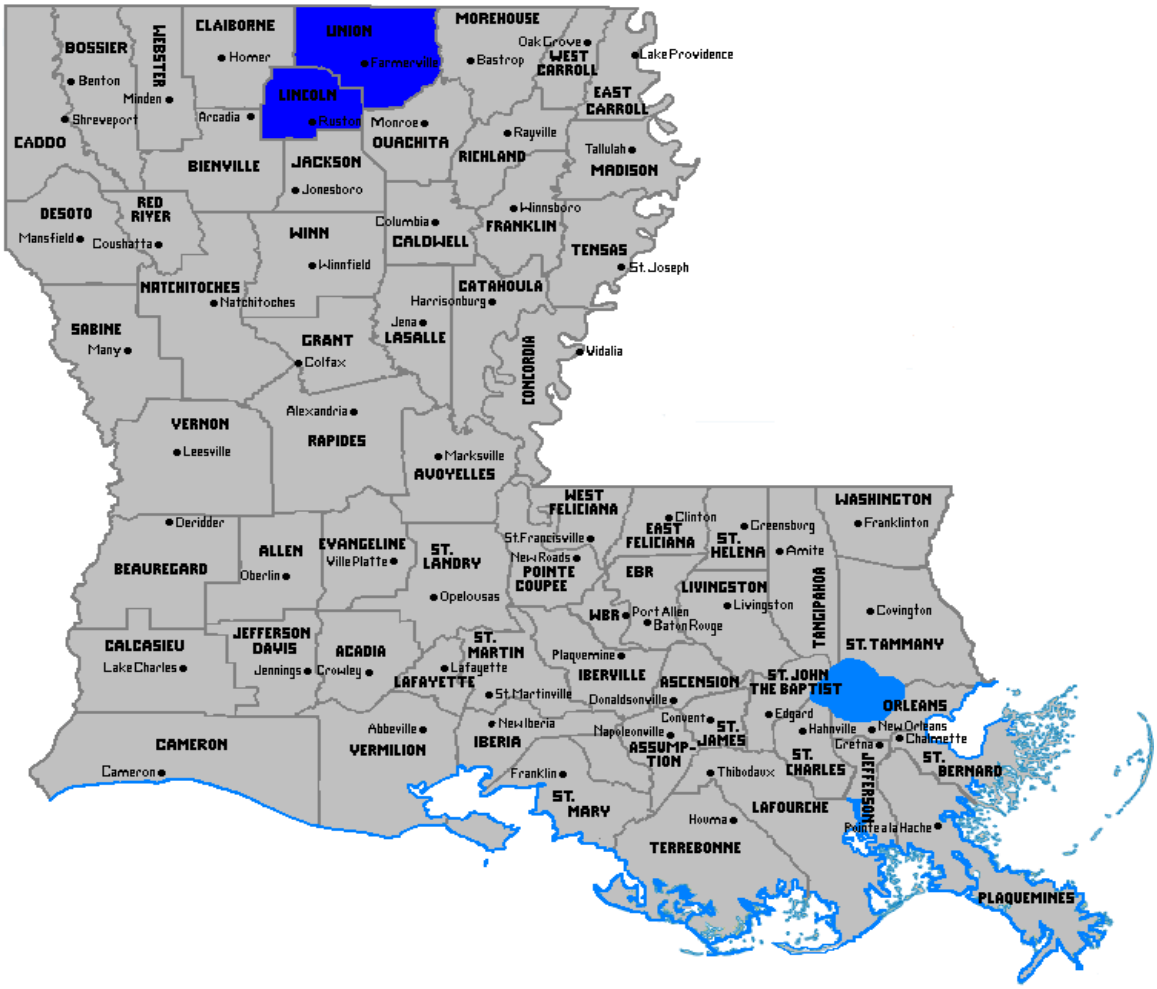

CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 2 CY2013	Total CY2013
District Defender: Clay Carroll	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	1,417
District Assistance Fund (DAF)	172,997
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	174,414
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	27,755
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	400
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	32,501
City & City-Ward Courts	-
Judicial District Courts	122,248
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	154,749
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	8,575
Partial Attorney Fees Reimbursements [as per 15:176]	14,116
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	22,691
Total for Local Government	205,596
Investment Earnings	
Interest Income	380
Other Investment Income - List source(s)	-
Total for Investment Earnings	380
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	380,389

District 2 CY2013	Total CY2013
District Defender: Clay Carroll	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	-
Accrued Leave	-
Payroll Taxes	-
Hospitalization and Disability Insurance	12,000
Retirement	-
Other	-
Total for Personnel Services and Benefits	12,000
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	2,887
Total for Travel/Training	2,887
Operating Services	
Advertisements	-
Workers' Compensation	-
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	677
Insurance - Other	-
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	179
Dues and Seminars	19
Law Library/Journals/Subscriptions	7,874
Office Supplies	-
Total for Operating Services	8,749
Professional Services	
Audit/Accounting Expense	5,000
Contract Clerical	-
Expert Witness	825
Investigators	24,220
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	25,239
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	65,500
Contract Attorneys - all other	290,092
IT/Technical Support	-
Total for Professional Services	410,876
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	1,077
Total for Other Charges	1,077
Total for EXPENDITURES	435,589


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
380
0%
174,414
46%
205,596
54%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
1,077
0%
12,000
3%
2,887
1%
8,749
2%
410,876
94%



The 3RD Judicial District Public Defenders' Office

Lincoln (Ruston) - Union (Farmerville)

District Defender: Lewis A. Jones
307 North Trenton Street, Suite 102
Ruston, LA 71270
(318) 255-5100

3rd Judicial District • Lincoln and Union Parishes
District Defender Lewis A. Jones • (318) 255-5100
307 North Trenton Street, Suite 102 • Ruston, LA • 71270

General District Information: In the 3rd Judicial District, there are six sections of District Court (three in each parish) and one City Court (Ruston). There is a drug court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 69,456 in this district, 14,833 of whom are children.

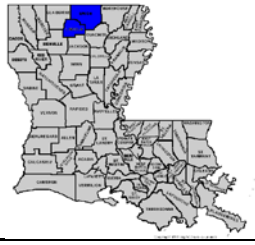
District Staff: The District Defender in this district is Lewis A. Jones, who has served in the position for 20 years and has been a public defender in Louisiana for 24 years. The 3rd Judicial District Public Defenders' Office is a contract public defenders' office. At the end of 2013 the district reported six part-time contract attorneys in addition to the District Defender. There are no restrictions on private practice outside of the Public Defenders' Office, as long as it does not conflict with their contractual obligations. The District Defender supervises all attorneys. No caseload reduction is provided to him. The office also has two non-attorney staff members.

Juvenile Defense: Juvenile cases are heard by one District Judge in the 3rd Judicial District. All defenders in this district handle juvenile cases.

Indigency Determination and Availability of Clients: In the 3rd Judicial District, if the defendant is incarcerated, indigence is determined by judge via telephone within 72 hours of arrest. Otherwise, indigence is determined in court at the arraignment by the contract attorney handling court on that particular day. Adult clients are held at the Lincoln Parish Detention Center or the Union Parish Detention Center or, if held outside of the district, at the Jackson Parish Correctional Center (Jonesboro) or the David Wade Correctional Center (Homer). Juvenile clients may be held at the Louisiana Methodist Children's home or, if held outside of the district, at the Johnny Gray Jones Youth Shelter & Detention Center (Bossier City), Ware Youth Center (Coushatta), or Green Oaks Detention Center (Monroe).

Fees and Accounting: The 3rd Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2013, approximately 340 applications were received for services. Fees were waived for less than 50 applicants and were reduced for less than five applicants. A total of $13,430 was collected in application fees. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services. In 2013, the district received $222,248 in special fees, which were collected by the Lincoln Parish or Union Parish Sheriffs' Offices, the Ruston City Marshal's Office, or through probation and parole departments. Courts in this district may, but rarely do, assess partial indigence payments for services based on clients' ability to pay. Partial indigence payments were not itemized so the exact amount received by the office in 2013 is not able to be documented. Any resulting payments are collected by the Lincoln Parish or Union Parish Sheriffs' Offices or the Ruston City Marshal's Office. The accounting functions for the 3rd Judicial District Public Defenders' Office are handled by an accounting firm.

Caseload: The 3rd Judicial District Public Defenders' Office reported handling 2,601 cases in 2013. Of those, 247 involved juvenile matters, including 43 Child in Need of Care representations.



The 3RD JDC Public Defenders' Office

Parish(es) & Seat(s)	Lincoln - Ruston; Union - Farmerville
Population	69,456
Juvenile Population	14,833
District Defender	Lewis A. Jones, lewisjoneslaw@yahoo.com
Years as District Defender	20 years, 8 months
Years in Public Defense	24
Office Manager	Rebecca Pesnell
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Rebecca Pesnell, office manager; Melissa Bryan, secretary; Nikki Brantley, secretary.
Primary Office Street Address	307 North Trenton Street, Suite 102
City	Ruston
ZIP	71270
Primary Phone	318-255-5100
Primary Mailing Address	Same
Primary Fax Number	318-255-4375
Primary Emergency Contact	Lewis A. Jones
Primary Emergency Phone	318-503-1444 (cell)
Secondary Emergency Contact	Gina L. Jones
Secondary Emergency Phone	318-251-3200 (work)
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Tom Sumrall
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	623
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Stephanie Perry of Edwards, Wade & Perry, CPAs
Courts and Locations	3rd Judicial District Court, Lincoln Parish, Ruston; Ruston City Court; 3rd Judicial District Court, Union Parish, Farmerville
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	3 divisions in Lincoln District, 3 divisions in Union District, 1 in Ruston City Court, and a Drug Court in Lincoln and Union District Courts.

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	One contract attorney handles Ruston City Court and Lincoln juvenile cases; one contract attorney handles felonies in Union Parish; one contract attorney handles misdemeanor, conflict, and juvenile cases in Union Parish; one contract attorney handles Lincoln misdemeanors; one contract attorney handles conflict cases and one criminal division in Lincoln Parish; one contract attorney handles all criminal cases in a separate division in Lincoln Parish; one contract attorney handles all criminal cases in a separate division in Lincoln Parish.
Name of Adult Detention Facilities in This District	Lincoln Parish Detention Center and Union Parish Detention Center
Name of Adult Detention Facilities Outside the District Which Hold Clients	Jackson Parish Correctional Center (Jonesboro) and Wade Correctional Center (Homer)
Name of Juvenile Detention Facilities In This District	There are no "juvenile detention facilities"; however, juveniles are sometimes held at the Methodist Children's Home in Ruston.
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Johnny Gray Detention Center (Bossier City), Ware Detention (Coushatta), Green Oaks Detention Center (Monroe)
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	It is difficult to communicate with clients who are housed in parishes other than that in which their charges are pending.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Robert W. Levy
Chief Judge of Criminal District Court	R. Wayne Smith
Juvenile Court Judges (Specify District of City Court)	R. Wayne Smith is currently handling juvenile court in both parishes.
Drug Court Judges	Cynthia T. Woodard
Mental Health Court Judges	No
Other Specialty Court	None
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	If incarcerated, determined by judge via telephone within 72 hours of arrest. Otherwise, determined in court at the arraignment by the contract attorney handling court on that particular day.
When is Assignment/Appointment of Counsel Made?	By telephone within 72 hours of arrest if in custody. If not, at arraignment.
Initial Client Intake Conducted By Whom? (Name and Title)	Robert Earle, contract attorney, in Union Parish. Forrest Moegle, contract attorney, in Lincoln Parish.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Within 72 hours of appointment, lawyer responsible for doing the intake visits with the defendant, answers any questions that they may have, and completes the intake form.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	Approximately 340
How Many Application Fees Were Waived?	Not sure exactly. Probably less than 50.
How Many Application Fees Were Reduced?	Less than 5.

Total Application Fee Dollars Collected in 2013	13,430
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	222,248
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	None
Who Collects the Assessed Court Fees?	Sheriff in district court and Marshal in city court. If on felony probation, may be collected through probation & parole.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	We receive documentation showing our portion of the fees collected from the collecting agencies; however, we do not get anything showing what was collected and distributed to other agencies.
Who Remits the Court Fees Collected?	Sheriff in district court and Marshal in city court. If collected through probation & parole, they do.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	The Lincoln Parish Sheriff's Office, Union Parish Sheriff's Office, and the Ruston Marshal's Office provide documentation showing the number of cases for which the fee was collected and the total collected.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Rate charged, if any, is determined by the Court; however, this is rarely, if ever, done.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	None
Who Collects the Assessed Partial Payments?	Either the sheriff or the marshal's office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Partial Payments Collected?	Either the sheriff or Ruston Marshal.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	The Lincoln Parish Sheriff's Office, Union Parish Sheriff's Office, and the Ruston Marshal's Office provide documentation showing the number of cases for which the fee was collected and the total collected.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	This is not broken out by the remitting agencies, so I cannot give an accurate figure. I would guess less than $1000.
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Attorneys are permitted to have a private practice as long as it does not conflict with their contractual obligations; however, the policy is not in writing.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Not at this time.
Primary Immediate Needs	A guaranteed, steady flow of funding and 2 new computers.

Immediate Critical Issue Areas	Continued funding.
Long-Term Critical Issue Areas	Sufficient funding.
Please List All New Hires in 2013 (Name and Title)	None
Please List All Promotions in 2013 (Name and Title)	None
2013 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2014	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Have only hired one new attorney in years, and that attorney had many years of criminal experience. I have observed him in court and offered suggestions and tips that I thought would be helpful.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Other than the district defender, we only have 6 attorneys. All attorneys are directly supervised by the district defender. All attorneys are contract and, therefore, supervise their own support staff.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	All 6 contract attorneys are directly supervised by the District Defender.
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	No
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No medical benefits provided.
Regular Meetings for Any Staff, Please Describe	No
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2013	None
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	All of our attorneys have experience with juvenile defendants.
Please Provide the Names of All State Representatives and Senators from Your District	Representatives are Rob Shadoin and Patrick Jefferson. Senator is Bob Kostelka.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None that I can think of.
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	None
Staff Directory:	

Full-Time Staff Attorneys	Contact Information
None	
Part-Time Contract Attorneys	**Contact Information**
Gina L. Jones	318-251-3200
Forrest L. Moegle	318-254-0100
Rick Candler	318-255-1670
Deanna McCallum	318-368-3348
Robert Earle	318-368-2246
Bruce Hampton	318-368-7444
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Rebecca Pesnell	318-255-5100
Donnie Kimbell	318-245-3401

2013 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Lewis A. Jones
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	
Windows Vista	x
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	x
Firefox	x
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	0
DVD	0

VCR	0
Desktop PCs	2
Laptops	0
Video Cameras	0
Digital Cameras	0
Video Conferencing Systems	0
B&W Laser Printers	1
Color Printers	0
Wireless Cards	0
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	5.33 Mb/s
Provider Name:	AT&T
Email Provider:	
Please list any software or computer equipment in which you need training:	Word and Power Point.

3rd District Defender Office CY 2013 Caseloads & Outcomes

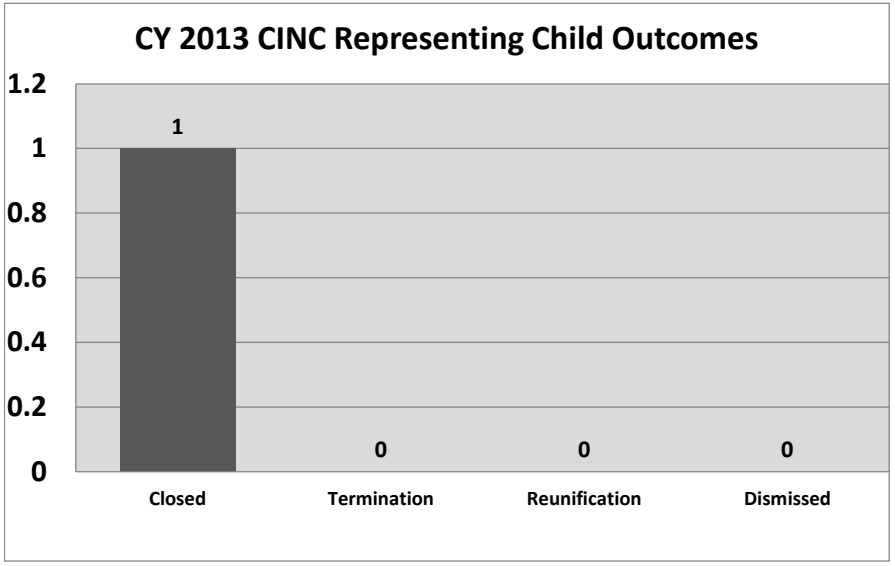
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	2	1	1	3	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	11	21	29	40	0	2	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	42	37	4	46	N/A	N/A	1	0	21	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	67	52	9	76	N/A	N/A	36	2	14	0	N/A	N/A	0	0	0
Delinquency Felony	21	27	16	37	N/A	N/A	12	0	2	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	35	22	10	45	N/A	N/A	0	0	13	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	804	642	236	1040	N/A	N/A	401	85	216	0	3	0	1	1	5
Adult Felony Non-LWOP**	601	524	278	879	N/A	N/A	452	131	111	0	0	2	1	2	5
Adult LWOP	0	2	2	2	N/A	N/A	3	1	1	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	284	242	149	433	N/A	N/A	0	0	6	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

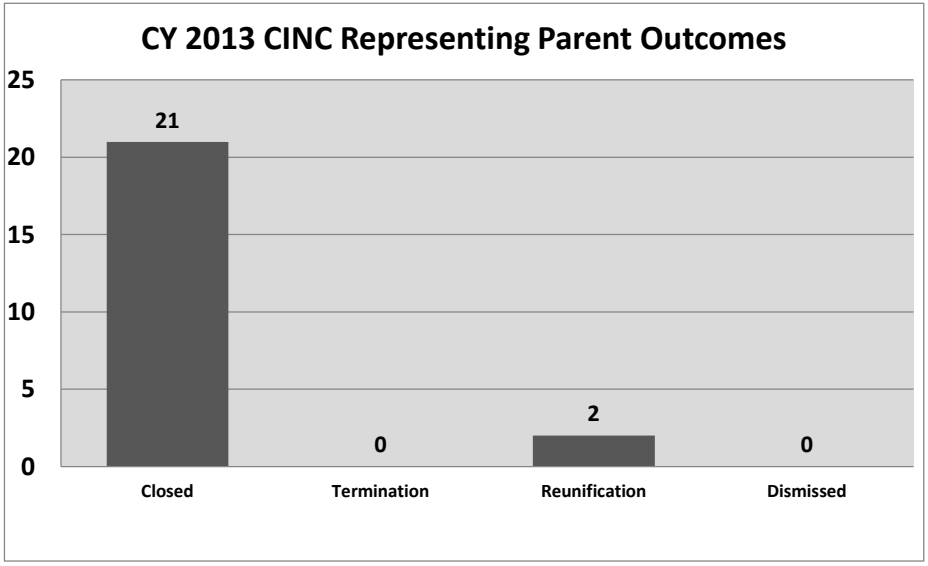
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

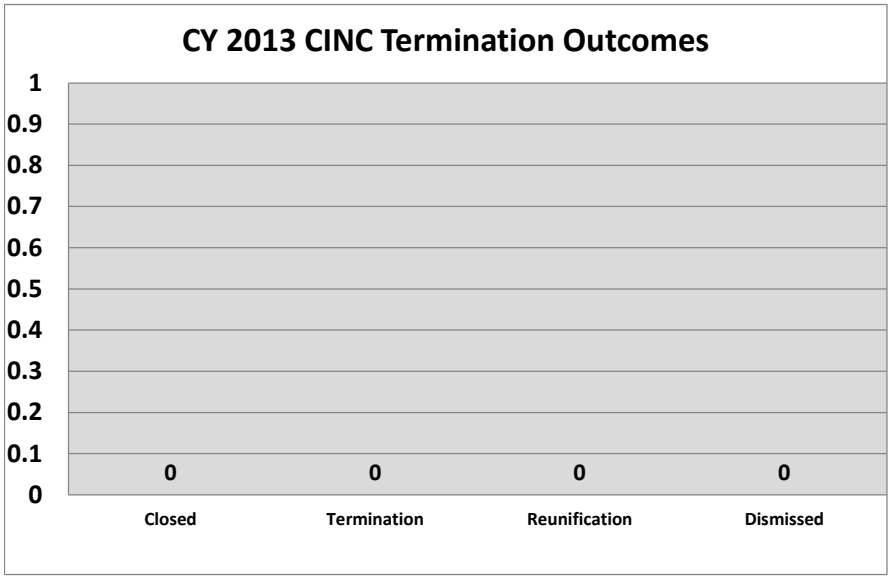
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

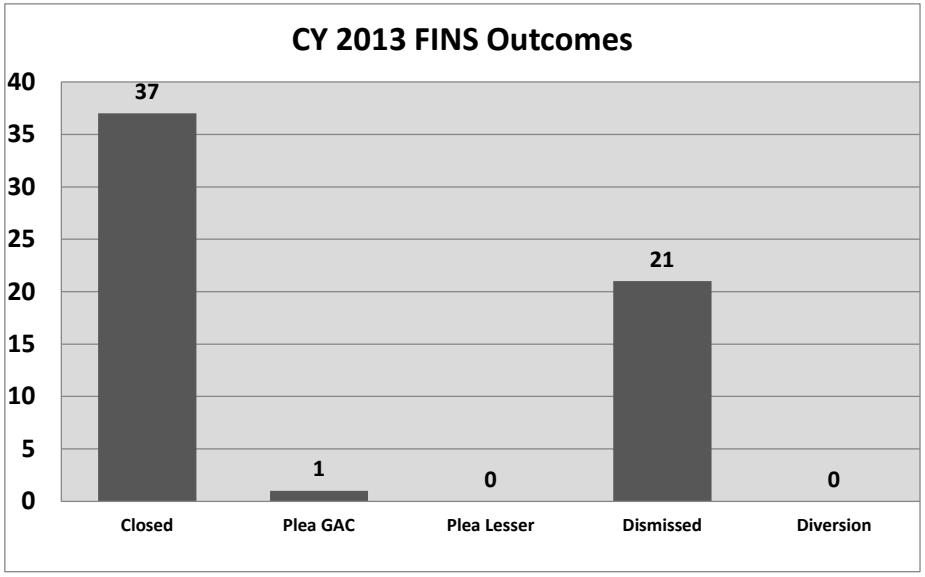
****Life Without Parole**

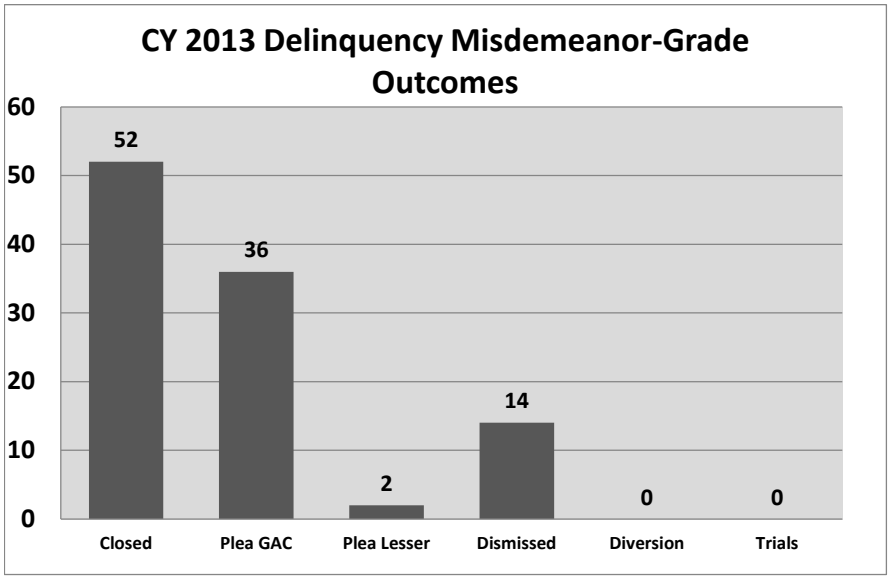
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

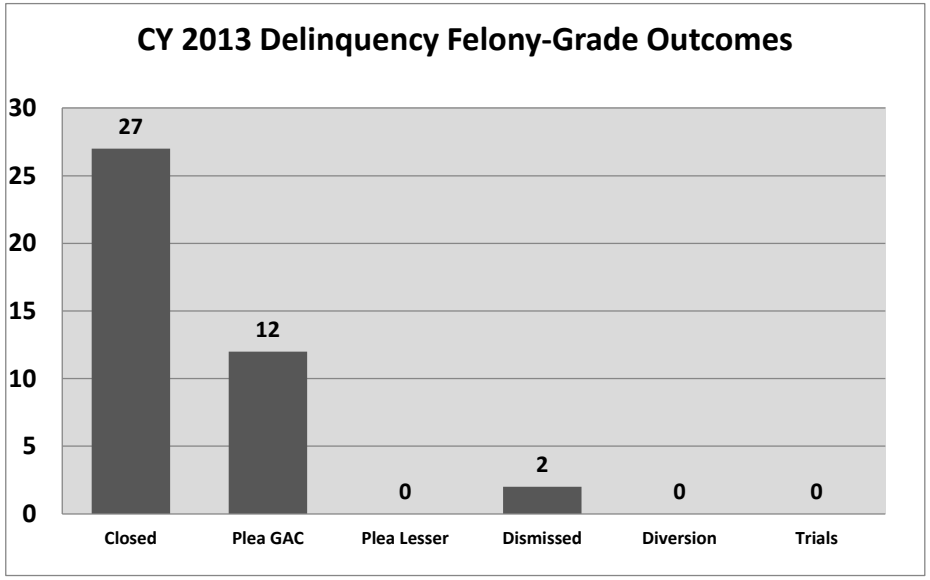

CY 2013 CINC Representing Child Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
Closed
Termination
Reunification
Dismissed

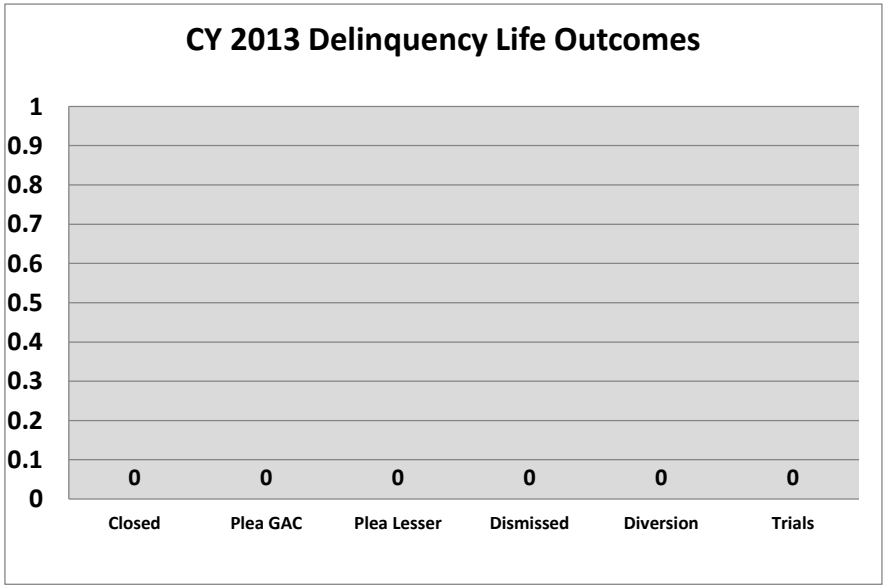

CY 2013 CINC Representing Parent Outcomes
25
20
15
10
5
0
21
0
2
0
Closed
Termination
Reunification
Dismissed

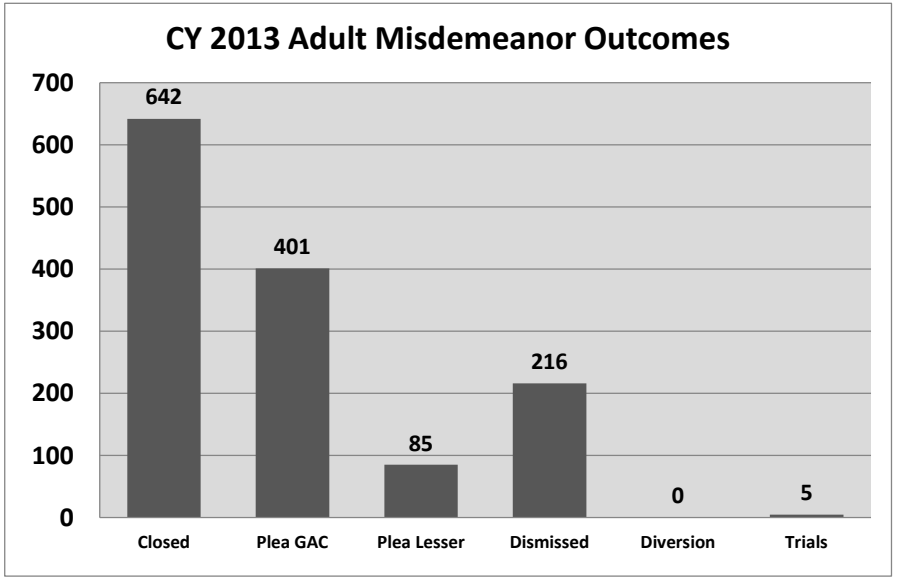

CY 2013 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

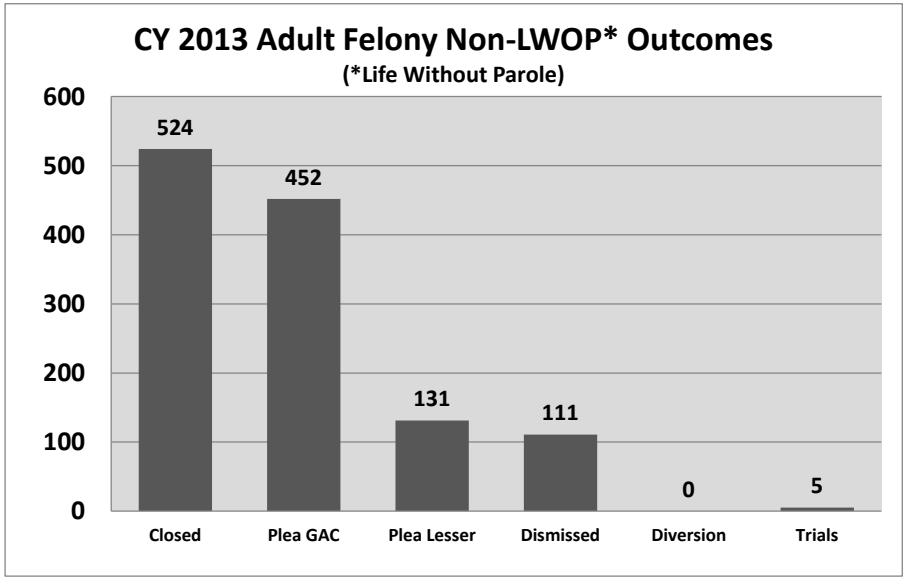

CY 2013 FINS Outcomes
40
35
30
25
20
15
10
5
0
37
1
0
21
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

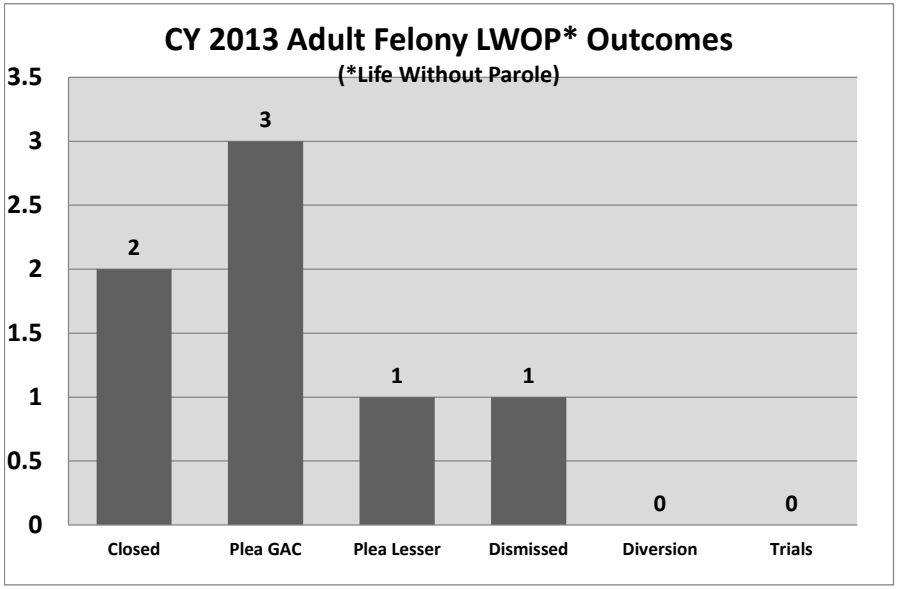

CY 2013 Delinquency Misdemeanor-Grade Outcomes
60
50
40
30
20
10
0
52
36
2
14
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

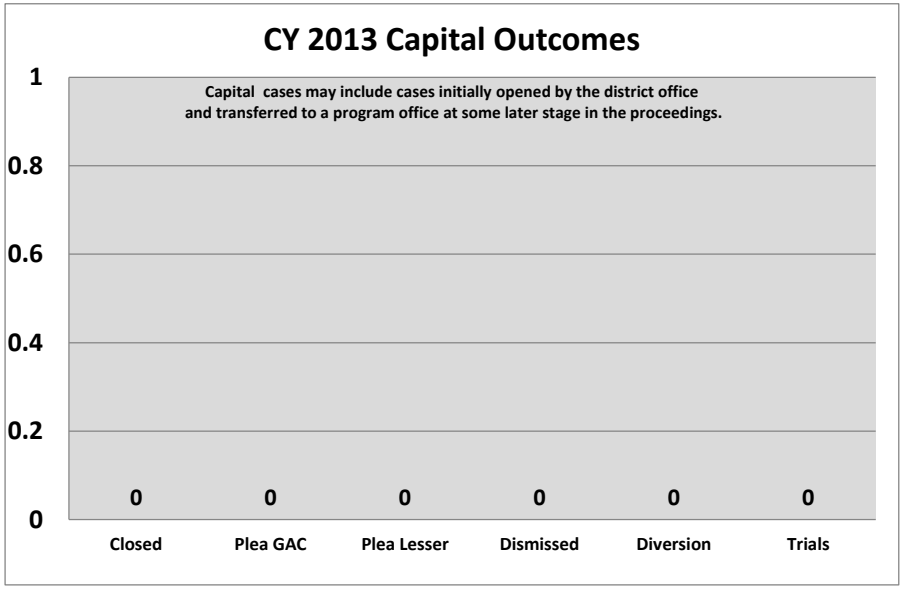

CY 2013 Delinquency Felony-Grade Outcomes
30
25
20
15
10
5
0
27
12
0
2
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
700
600
500
400
300
200
100
0
642
401
85
216
0
5
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

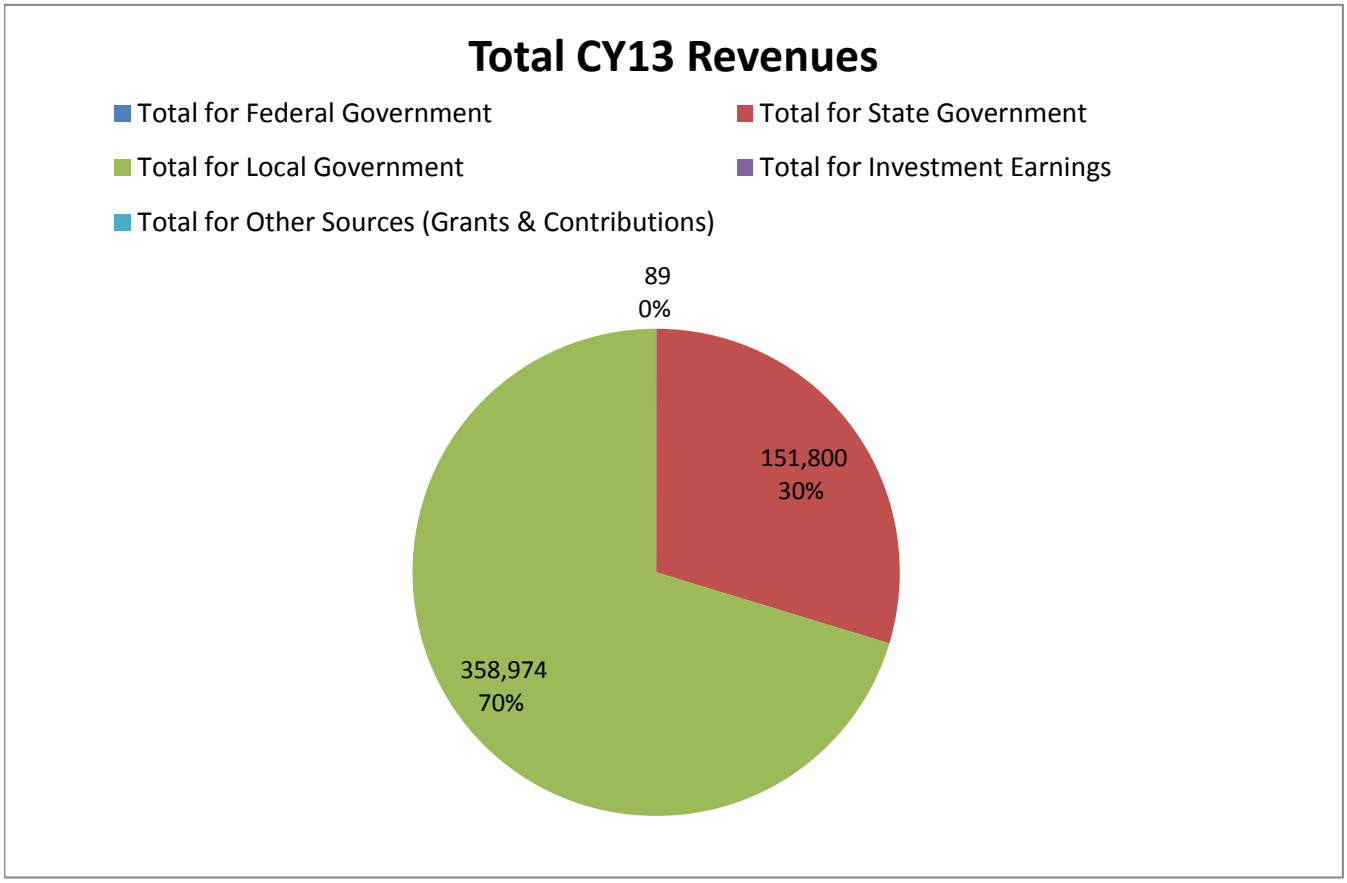

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
600
500
400
300
200
100
0
524
452
131
111
0
5
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

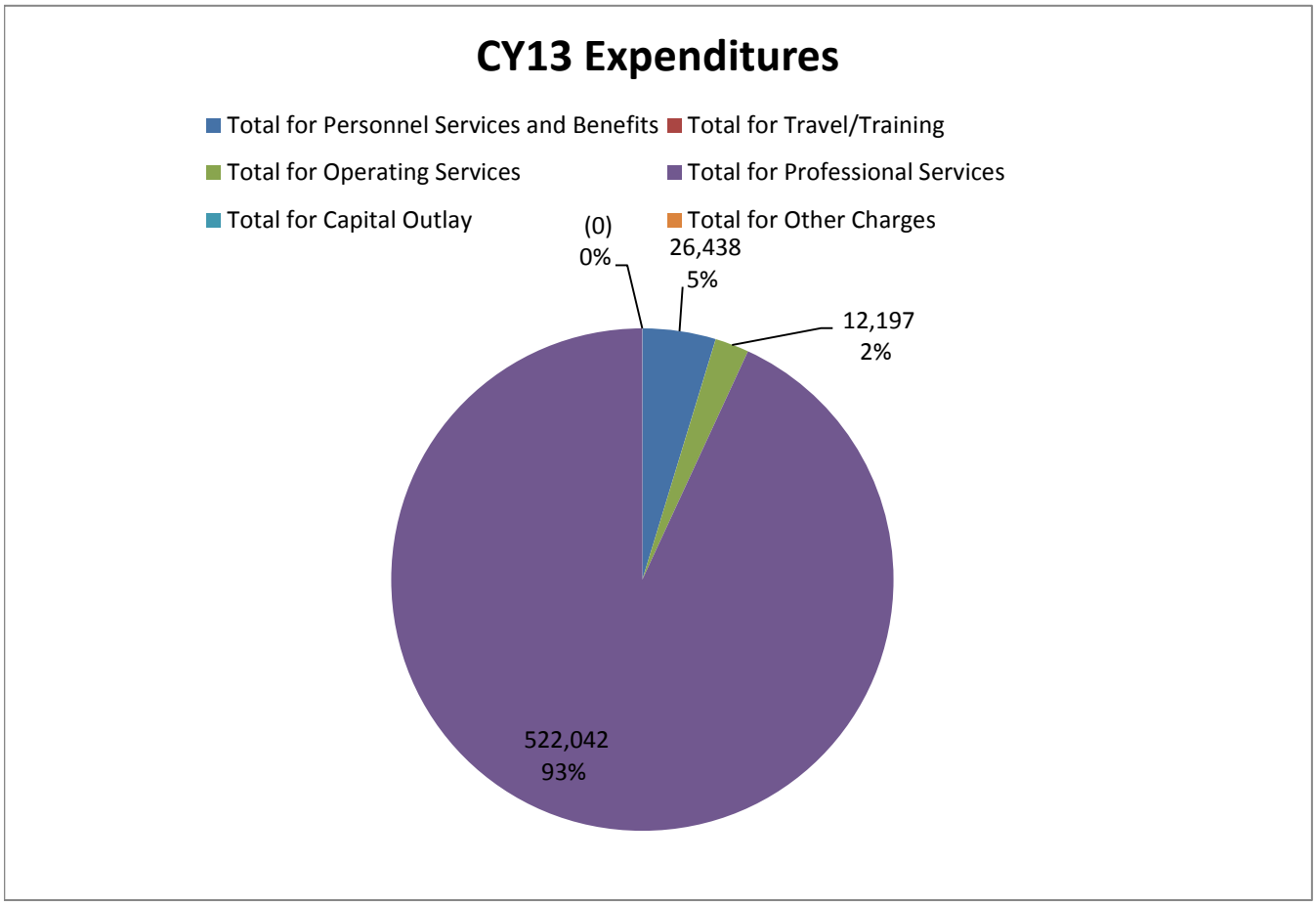

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
3.5
3
2.5
2
1.5
1
0.5
0
2
3
1
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

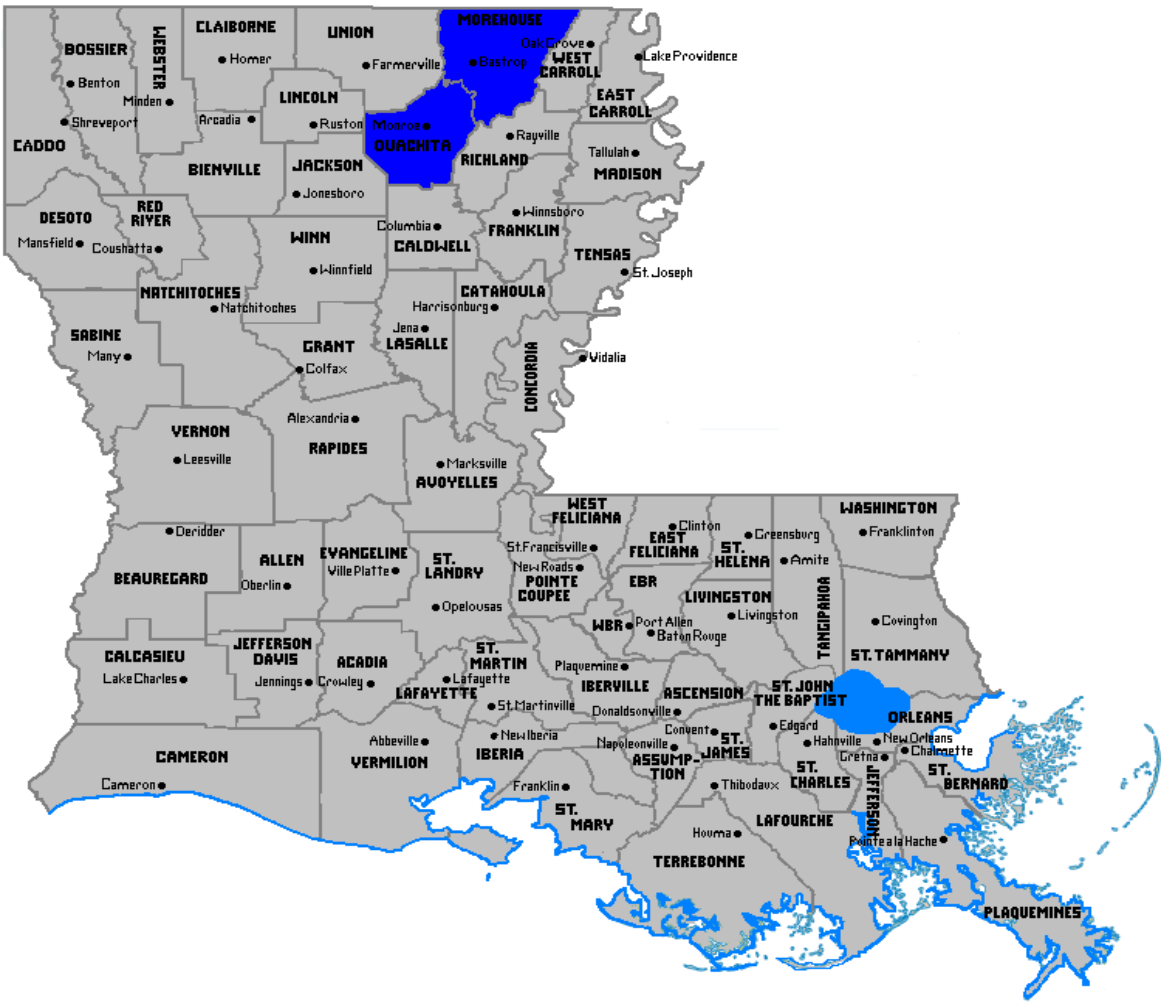

CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 3 CY2013	Total CY2013
District Defender: Lewis Jones	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	9,144
District Assistance Fund (DAF)	142,656
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	151,800
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	1,743
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	78,886
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	51,515
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	270
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	173,739
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	16,043
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	241,567
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	11,475
Partial Attorney Fees Reimbursements [as per 15:176]	25,002
Other Reimbursements	-
Other Local Income -List source(s)	300
Total for Charges For Services	36,777
Total for Local Government	358,974
Investment Earnings	
Interest Income	89
Other Investment Income - List source(s)	-
Total for Investment Earnings	89
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	510,863

District 3 CY2013	Total CY2013
District Defender: Lewis Jones	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	24,000
Accrued Leave	-
Payroll Taxes	2,438
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
Total for Personnel Services and Benefits	26,438
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	-
Total for Travel/Training	
Operating Services	
Advertisements	-
Workers' Compensation	-
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	706
Insurance - Other	-
Lease - Office	6,000
Lease - Auto/Equipment	-
Lease - Other	600
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	1,713
Dues and Seminars	1,840
Law Library/Journals/Subscriptions	-
Office Supplies	1,338
Total for Operating Services	12,197
Professional Services	
Audit/Accounting Expense	8,673
Contract Clerical	-
Expert Witness	100
Investigators	37,500
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	4,200
Contract - Juvenile Attorneys or CINC	14,206
Misdemeanor Attorney Contracts	79,410
Contract Attorneys - all other	377,953
IT/Technical Support	-
Total for Professional Services	522,042
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	(0)
Total for Other Charges	(0)
Total for EXPENDITURES	560,676


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
89
0%
151,800
30%
358,974
70%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
(0)
0%
26,438
5%
12,197
2%
522,042
93%



The 4th Judicial District Public Defenders' Office

Morehouse (Bastrop) - Ouachita (Monroe)

District Defender: Michael A. Courteau
714 St. John Street
Monroe, LA 71201
(318) 322-6643

4th Judicial District • Morehouse and Ouachita Parishes
District Defender Michael A. Courteau • (318) 322-6643
714 St. John Street • Monroe, LA • 71201

General District Information: In the 4th Judicial District, there are six sections of District Court (four in Ouachita Parish and two in Morehouse Parish). There are three City Courts (Monroe, West Monroe and Bastrop). Attorneys in this district also handle juvenile court cases in the 5th Judicial District Court, three 5th Judicial District City Courts (Rayville, Winnsboro, and Oak Grove), and the 37th Judicial District Court. There is a drug court program in the 4th Judicial District. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 182,922 in this district. The 4th district serves clients from the entire region which includes the parishes of Ouachita, Morehouse, Richland, West Carroll, East Carroll, and Caldwell parishes. The juvenile population for the region is 62,904.

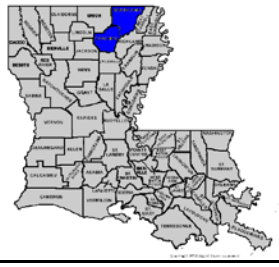
District Staff: The District Defender in this district is Michael A. Courteau, who has served in the position for 21 years and has been a public defender in Louisiana for 24 years. The 4th Judicial District Public Defenders' Office is a contract public defenders' office. At the end of 2013 the district reported a full-time District Defender and 27 part-time contract attorneys. There are no restrictions on private practice outside of the Public Defenders' Office, provided that there is no conflict with indigent appointed cases. The District Defender supervises all attorneys and has a limited caseload due to these supervisory responsibilities. The district also has 14 non-attorney staff members.

Juvenile Defense: Juvenile cases are heard by one District Judge in the 4th Judicial District. Juvenile cases are handled by contract attorneys, including a supervising juvenile attorney. These attorneys also handle juvenile defense for the 5th and 37th Judicial Districts; those cases are heard by District Judges.

Indigency Determination and Availability of Clients: In the 4th Judicial District, qualifications investigators in the Public Defenders' Office make the determination of indigence. Adult clients are held at the Ouachita Parish Correctional Center, the Morehouse Correctional Center and Bastrop City Jail or, when held outside of the district, at the Collingston Correctional Center, Richwood Detention Center or the Richland Parish Detention Center. Juvenile clients are held in Green Oaks Detention Center or, if held outside of the district, at Christian Acres Detention Center (Tallulah).

Fees and Accounting: The 4th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2013, the district received 7,440 applications for services. Fees were waived for 5,671 applicants. A total of $70,789 was collected in application fees. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services. In 2013, the district received $1,477,486 in special fees, which are collected by the Morehouse and Ouachita Parish Sheriffs' Offices. The Public Defenders' Office is currently attempting to recover partially collected fees from the Monroe City Court. Courts in this district may also assess partial indigence payments for services based on clients' ability to pay. In 2013, the office reveived $0 in partial indigence payments. Any resulting payments are collected by the Public Defenders' Office, local sheriffs, or clerks of court. Accounting functions for the 4th Judicial District Public Defenders' Office are divided between office staff and a contracted accountant.

Caseload: The 4th District Public Defenders' Office reported handling 13,029 cases in 2013. Of those, 1,884 involved juvenile matters, including 970 Child in Need of Care representations.



The 4TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Ouachita - Monroe and Morehouse - Bastrop (4th JDC), Juvenile Only-West Carroll - Oak Grove, Franklin - Winnsboro and Richland - Rayville (5th JDC); and Caldwell - Columbia (37th JDC).
Population	182,922
Juvenile Population	62,904 (Ouachita, Morehouse, Caldwell, Richland, Franklin and West Carroll Parishes)
District Defender	Michael A. Courteau
Years as District Defender	21
Years in Public Defense	24
Office Manager	Dixie Stout
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Virginia Dowden- Data Entry Clerk, Misty Emerel- Juvenile Qualifications Investigator/Juvenile Data Entry Clerk/Assistant to District Defender/In-house IT, Charlotte Morris- Data Entry Clerk, Shondria Newton- Data Entry Clerk, Zuleika Quinn- Receptionist
Primary Office Street Address	714 St. John Street
City	Monroe
ZIP	71201
Primary Phone	318-322-6643
Primary Mailing Address	714 Saint John Street
Primary Fax Number	318-325-7814
Primary Emergency Contact	Michael A. Courteau
Primary Emergency Phone	318-614-4727
Secondary Emergency Contact	Bob Noel
Secondary Emergency Phone	318-366-6668
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Owned by 4th JDC Public Defender Office
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	$550.00 (Utilities) No mortgage/rent
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	George McGuffee

Courts and Locations	4th Judicial District Court, Ouachita and Morehouse Parishes in Monroe and Bastrop (includes Juvenile Courts); Monroe, West Monroe and Bastrop City Courts, Green Oaks Detention Center. 5th and 37th Judicial District Courts - Juvenile; Rayville, Winnsboro, and Oak Grove City Courts, NOTE: The PD office in the 4th Judicial District also handles juvenile matters in the 5th and 37th Districts. The juvenile data is compiled by the 4th JDC and reflected here.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	4 Sections in Ouachita Parish; 2 Sections in Morehouse Parish.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Ouachita Parish- Cases are assigned by case number and section. Morehouse Parish- by the Judge. Monroe City- by Staff, Juvenile in 5th and 37th District- determined by which Judge is presiding. Juvenile in the 4th District, Monroe City and West Monroe City- determined by the case type.
Name of Adult Detention Facilities in This District	Ouachita Correctional Center; Morehouse Correctional; Bastrop City Jail
Name of Adult Detention Facilities Outside the District Which Hold Clients	Collingston Correctional Center, Richwood Detention Center, Richland Parish Detention Center
Name of Juvenile Detention Facilities In This District	Green Oaks Detention Center; Swanson's
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Christian Acres
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Jerry Jones
Chief Judge of Criminal District Court	Chief Judge Wilson Rambo
Juvenile Court Judges (Specify District of City Court)	Chief Judge Sharon Marchman
Drug Court Judges	Yes. Judge Sharon Marchman
Mental Health Court Judges	No
Other Specialty Court	No
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Determined by Qualifications Investigators.
When is Assignment/Appointment of Counsel Made?	Upon determination of indigency and availability of case number and section.
Initial Client Intake Conducted By Whom? (Name and Title)	Adult- Ray Cook, Mary Coleman, Carolyn Walker, Kenny Robideaux. Juvenile- Misty Emerel.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes. Two forms attached. One for adult and one for juvenile.

Brief Explanation of Intake Process	Qualification investigators are present in court and at jails and juvenile facilities to interview and determine qualifications as soon as the potential client is referred by a judge.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	7,440
How Many Application Fees Were Waived?	5,671
How Many Application Fees Were Reduced?	N/A
Total Application Fee Dollars Collected in 2013	$70,789 (database shows $62,077 in application fees collected but this is not an accurate number)
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	1,477,486
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Sheriff and Clerks provide documentation.
Who Collects the Assessed Court Fees?	Sheriff
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Yes. The attachments sent in with the monthly report are the only documentation we receive.
Who Remits the Court Fees Collected?	Sheriff, Clerk for Monroe City Court, West Monroe Marshall's Office, Probation
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Yes. The attachments sent in with the monthly report are the only documentation we receive.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Dependent upon each client's financial circumstances.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	None
Who Collects the Assessed Partial Payments?	We collect $40 partial, Sheriff and various clerks collect in the other parishes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Partial Payments Collected?	We collect $40 partial, Sheriff and various clerks collect in the other parishes

What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Each collecting agency now provides documentation.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted provided no conflict with indigent appointed cases
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes. Attached are the contracts used for adult and juvenile attorneys.
Primary Immediate Needs	Adequate funding.
Immediate Critical Issue Areas	Adequate funding.
Long-Term Critical Issue Areas	Pre-trial diversion.
Please List All New Hires in 2013 (Name and Title)	Jennifer Lollar- Juvenile Qualifications Investigator, Charlotte Morris- Data Entry Clerk.
Please List All Promotions in 2013 (Name and Title)	None
2013 Media Coverage and/or Major Accomplishments	Interviews with Public Defender Attorneys by local television stations and newspapers.
Number of Expected New Attorney Hires in 2014	3 attorneys needed/ 0 attorneys expected to be hired
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. Nine training sessions per year. Mandatory attendance for all Contract Attorneys for a minimum of six sessions.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Yes. See attached.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	See attached sheet.
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	Yes, as of 12/1/08
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Yes. District Defender.
Regular Meetings for Any Staff, Please Describe	Monthly mandatory training done at PD Office. Nine training sessions per year. Monthly contract lawyers and section heads meetings. Section heads formally meet with their lawyers ranging from monthly for juvenile to semi-annually for misdemeanor. One seminar per year paid for by ID office for continued juvenile or capital qualifications. Other requests considered individually by Dist. Defender, but attendance at seminar for capital penalty phase lawyer is encouraged.
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	All by Appellate Project.

Number of Writs Your District Handled in 2013	3
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	The Juvenile Section Head, Bobby Manning handles all these cases
Please Provide the Names of All State Representatives and Senators from Your District	Representatives - Steve Plyant, Charles Chaney, Katrina Jackson, Jay Morris III, James Fannin, Frank Hoffman, Marcus Hunter. Senators - Neil Riser, Mike Walsworth, Francis Thompson, Bob Kostelka
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	Changing from Tandberg video conferencing devices to encrypted software that is installed on the attorney's laptop for visitation with incarcerated clients.

Staff Directory:

Full-Time Staff Attorneys	Contact Information
Courteau, Michael A.	318-322-6643
Part-Time Contract Attorneys	**Contact Information**
Adams, Layne	318-387-5552
Balsamo, Katy	318-812-3434
Bernheim, Sadye	318-387-4805
Britton, George	318-323-6107
Brown, Elizabeth	318-372-1731
Caldwell, Walter	318-396-0540
Cooper, Carl	318-387-1644
DeCelle, Malcolm	318-387-3500
Diaz, Shereba	318-998-3010
Domangue, Dina	318-649-2626
Donald, Randy	318-322-8442
Hemphill, Caroline	318-439-0122
Hunter, Daniel	318-388-0883
Kincade, Charles	318-388-4205
Loveridge, David	318-361-5065
Manning, Bobby	318-324-1411
McElroy, Scott	318-283-0428
Noel, Bob	318-388-1700
Nolen, Jay	318-388-1655
Oliveaux, Darrell	318-340-7900
Perkins, Lee	318-387-5552
Racer, Bryan	318-324-1304

Ross, James	318-322-8776
Sullivan, Peggy	318-855-6038 and 318-855-6049
Toombs, Clara	318-855-4864
Trahan, Ken	318-387-2776
Williams, Derrick	318-807-9045
Jones, Frederick	318-325-2644
Magee, Trey	318-340-7900
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Branum, Chris	318-322-6643
Coleman, Mary	318-322-6643
Cook, Ray	318-322-6643
Dowden, Virginia	318-322-6643
Emerel, Misty	318-322-6643
Graves, Terri	318-322-6643
McGuffee, George	318-325-5867
Moore, Paul	318-512-1500
Newton, Shondria	318-322-6643
Stout, Dixie	318-322-6643
Walker, Carolyn	318-322-6643
Wawrzyniak, Kazimer	318-322-6643
Quinn, Zuleika	318-322-6643
Robideaux, Kenny	318-322-6643
Allen, Marcy	318-362-0057
Burrell, VaRhonda	318-323-6107
Pierre, Rodney	318-323-4777
Greenlee, Ed	318-322-6643

2013 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Misty Emerel
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	x
Windows Server 2000/2003/2008	x
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	x
Microsoft Office 2003	x
Previous Microsoft Office version	
Corel Word Perfect	
Other	x
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	x
Internet Explorer 9	x
Firefox	x
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	

devices in your inventory.	
Television	0
DVD	0
VCR	0
Desktop PCs	13
Laptops	7
Video Cameras	2
Digital Cameras	6
Video Conferencing Systems	21
B&W Laser Printers	2
Color Printers	14
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	2
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	20mb
Provider Name:	Ouachita Parish Sheriff's Office/Centurytel
Email Provider:	N/A
Please list any software or computer equipment in which you need training:	

4th District Defender Office CY 2013 Caseloads & Outcomes

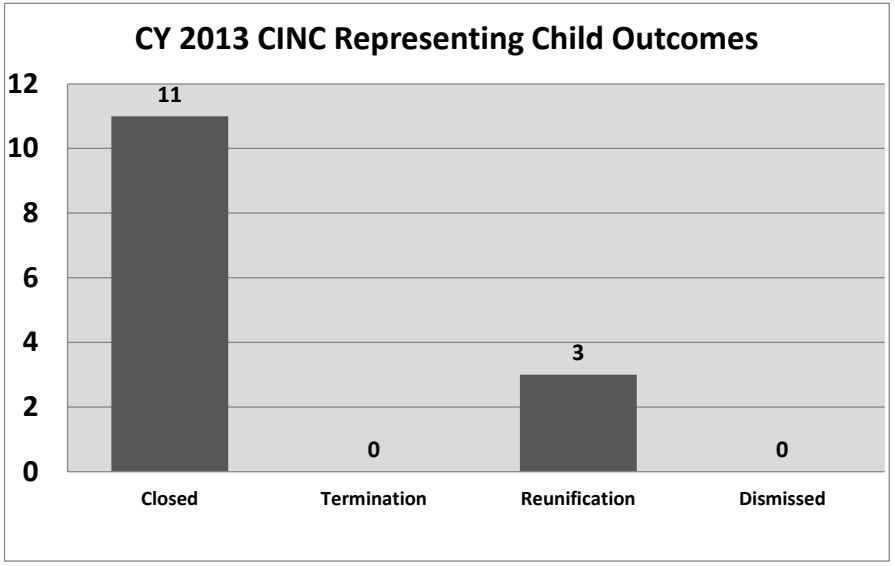
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	286	295	87	373	N/A	N/A	N/A	N/A	35	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	2	11	20	22	0	3	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	296	204	276	572	0	86	N/A	N/A	3	N/A	N/A	N/A	N/A	N/A	0
Termination	2	2	1	3	1	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	42	73	108	150	N/A	N/A	0	0	14	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	230	205	170	400	N/A	N/A	74	33	92	11	N/A	N/A	0	4	4
Delinquency Felony	202	177	149	351	N/A	N/A	76	55	128	9	N/A	N/A	0	1	1
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	10	11	3	13	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	3602	4438	2428	6030	N/A	N/A	1867	418	1592	194	0	12	10	117	139
Adult Felony Non-LWOP**	2717	3357	2219	4936	N/A	N/A	1039	510	2609	47	1	23	0	42	66
Adult LWOP	75	82	93	168	N/A	N/A	16	22	32	0	0	6	0	4	10
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	5	4	4	9	N/A	N/A	1	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	2	2	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

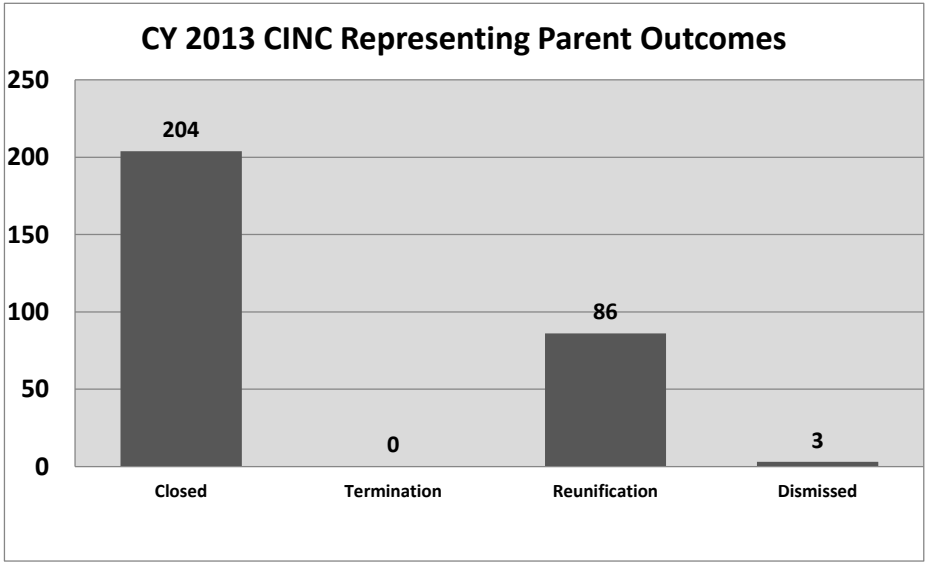
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

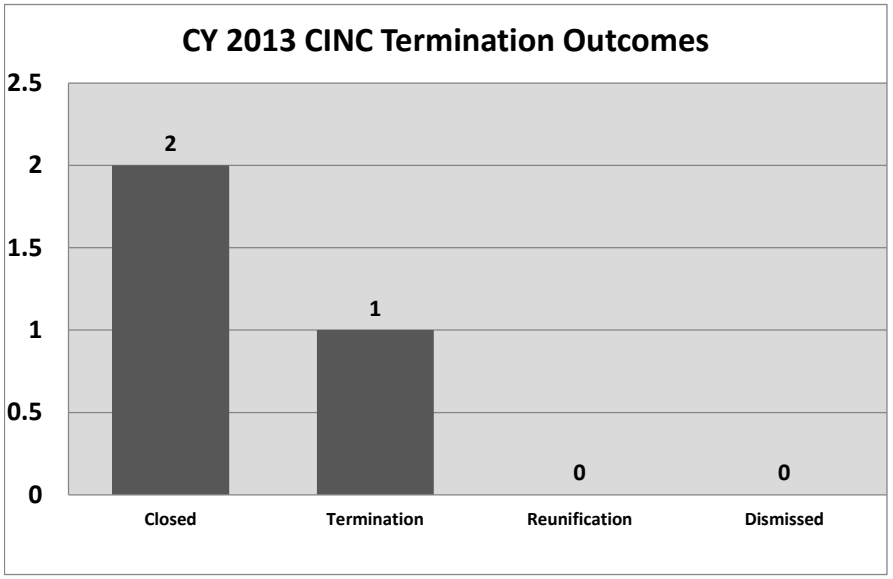
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

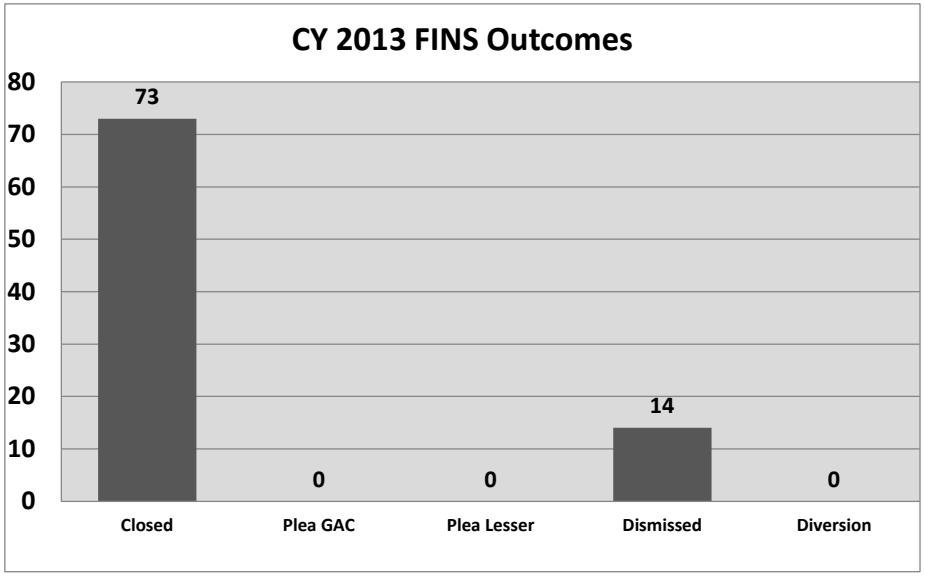
****Life Without Parole**

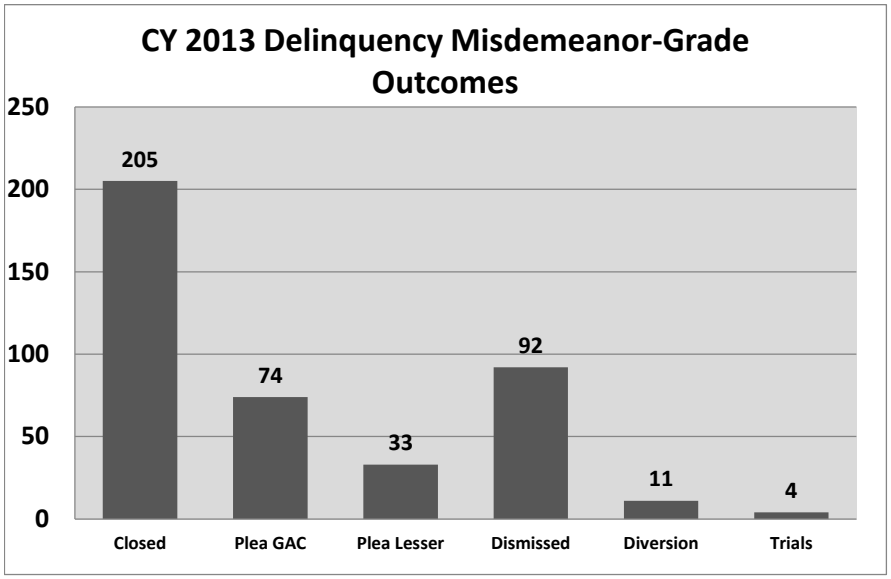
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

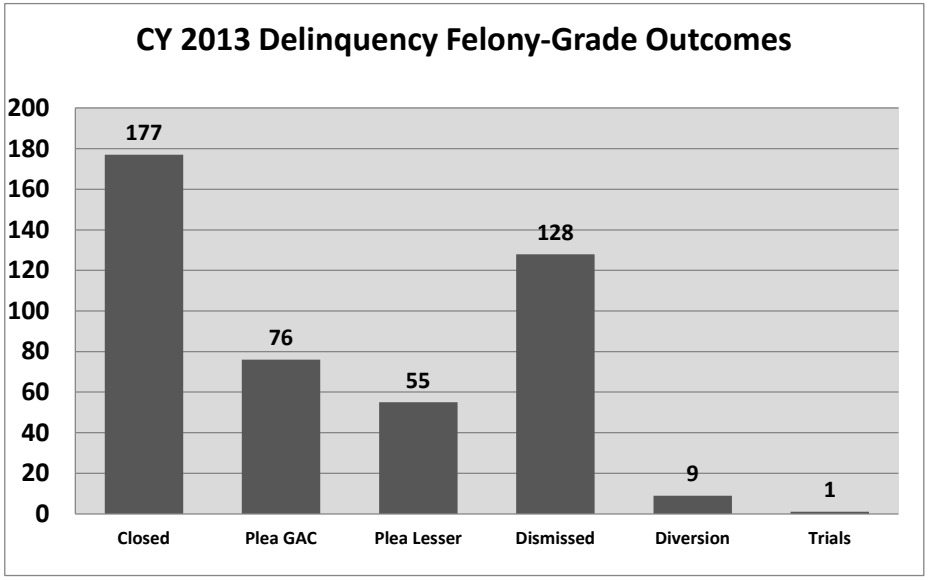

CY 2013 CINC Representing Child Outcomes
12
10
8
6
4
2
0
11
0
3
0
Closed
Termination
Reunification
Dismissed

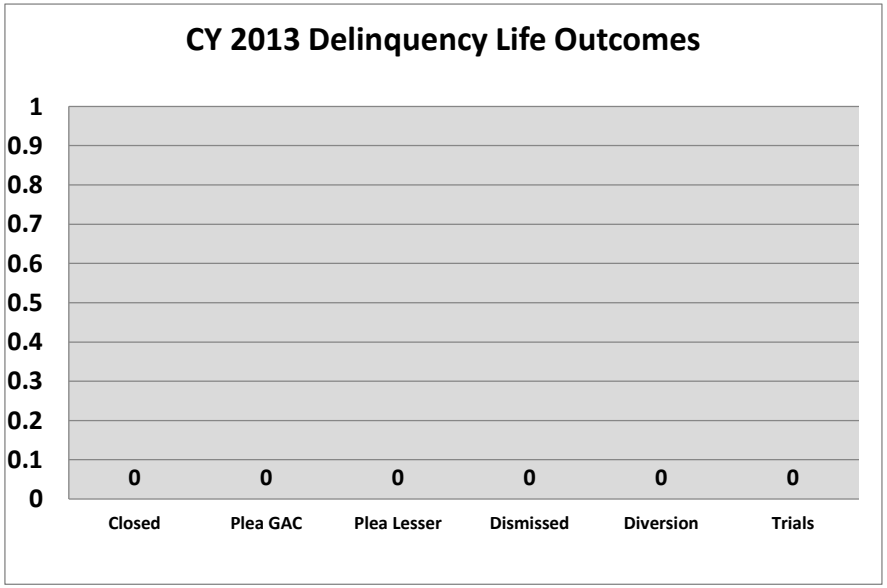

CY 2013 CINC Representing Parent Outcomes
250
200
150
100
50
0
204
0
86
3
Closed
Termination
Reunification
Dismissed

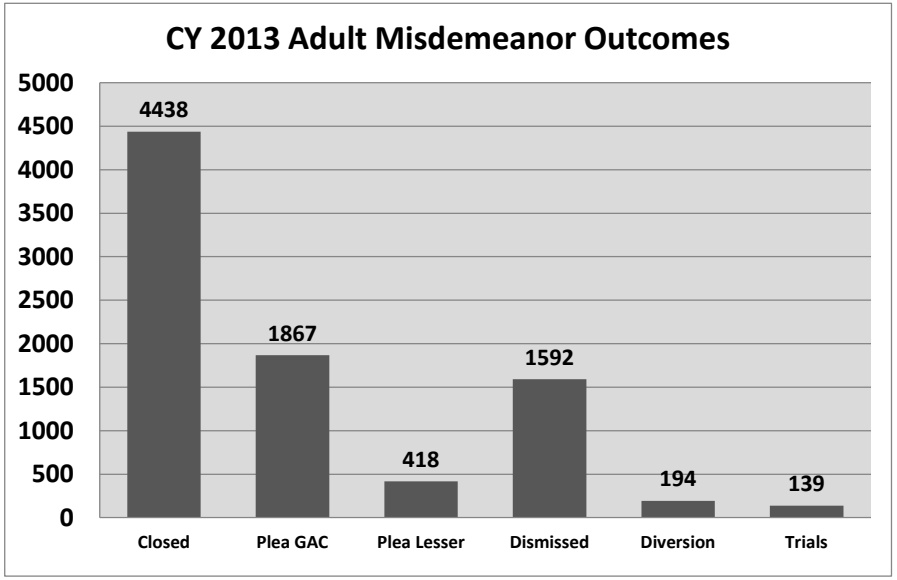

CY 2013 CINC Termination Outcomes
2.5
2
1.5
1
0.5
0
2
1
0
0
Closed
Termination
Reunification
Dismissed

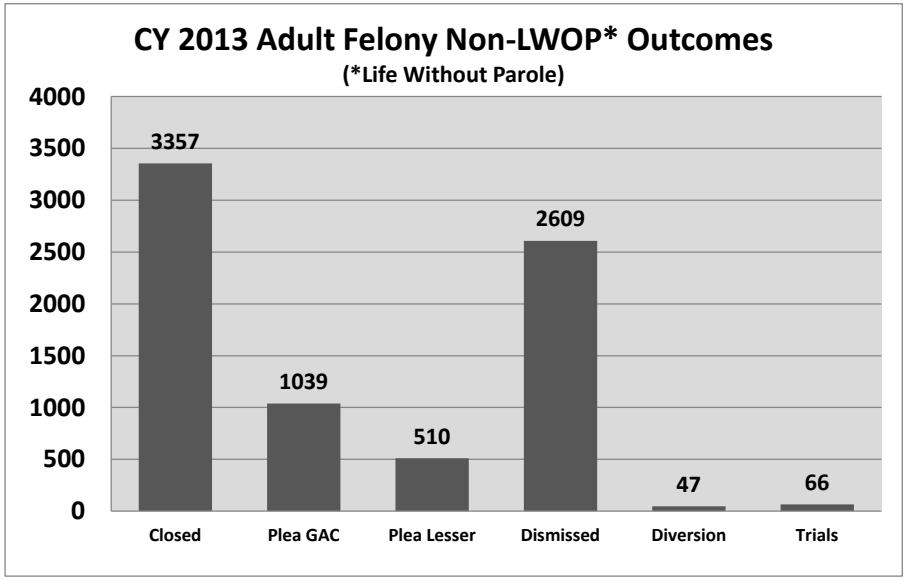

CY 2013 FINS Outcomes
80
70
60
50
40
30
20
10
0
73
0
0
14
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

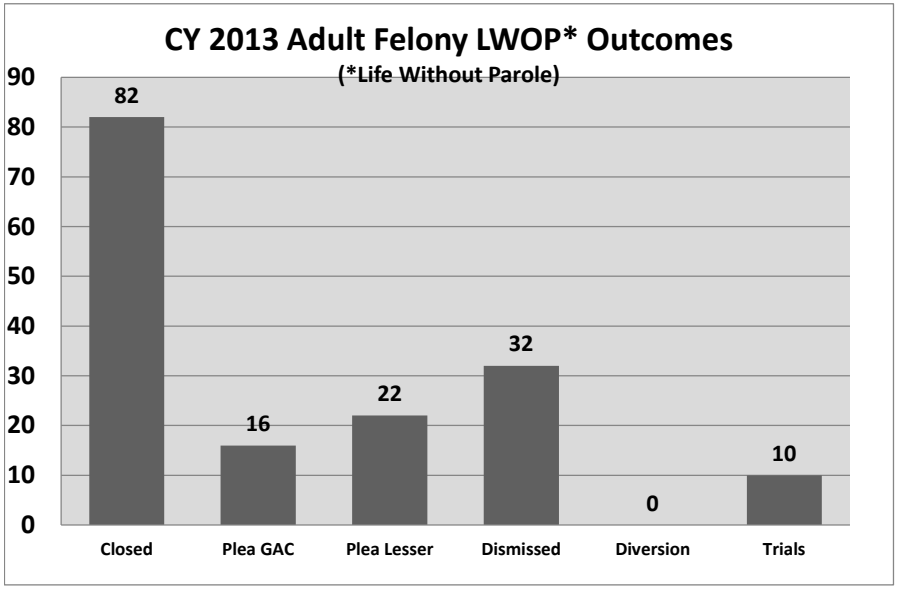

CY 2013 Delinquency Misdemeanor-Grade Outcomes
250
200
150
100
50
0
205
74
33
92
11
4
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

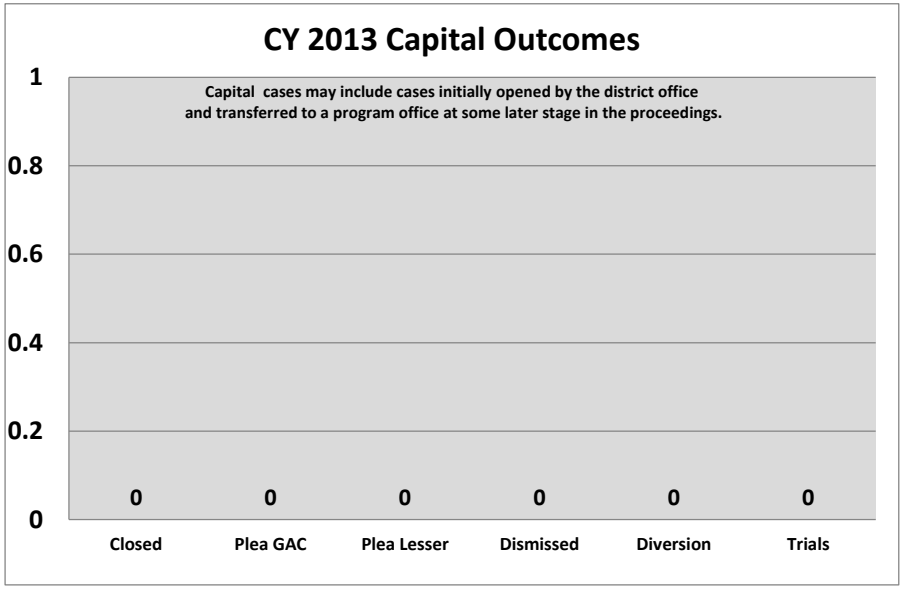

CY 2013 Delinquency Felony-Grade Outcomes
200
180
160
140
120
100
80
60
40
20
0
177
76
55
128
9
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
5000
4500
4000
3500
3000
2500
2000
1500
1000
500
0
4438
1867
418
1592
194
139
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

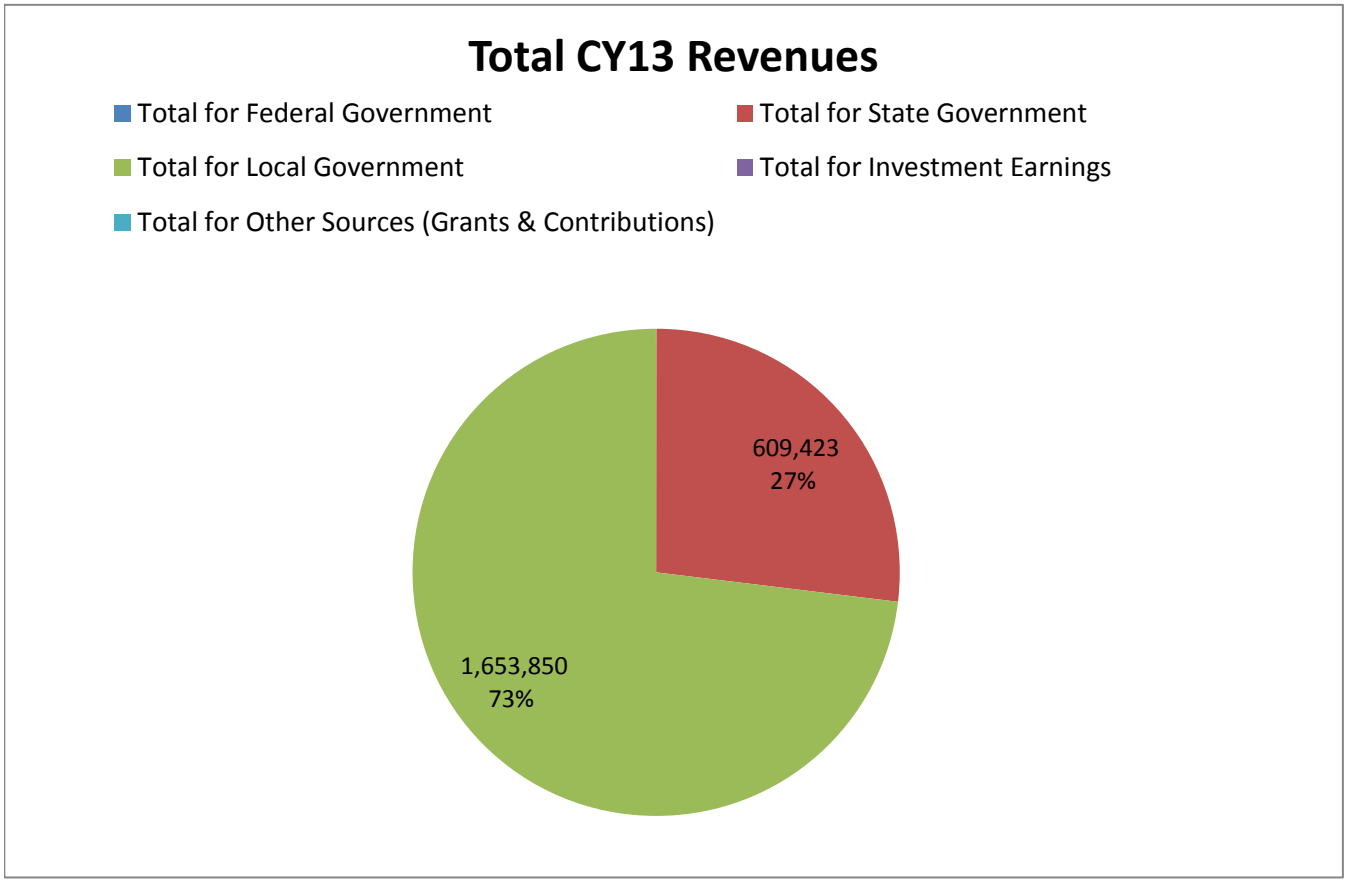

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
4000
3500
3000
2500
2000
1500
1000
500
0
3357
1039
510
2609
47
66
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

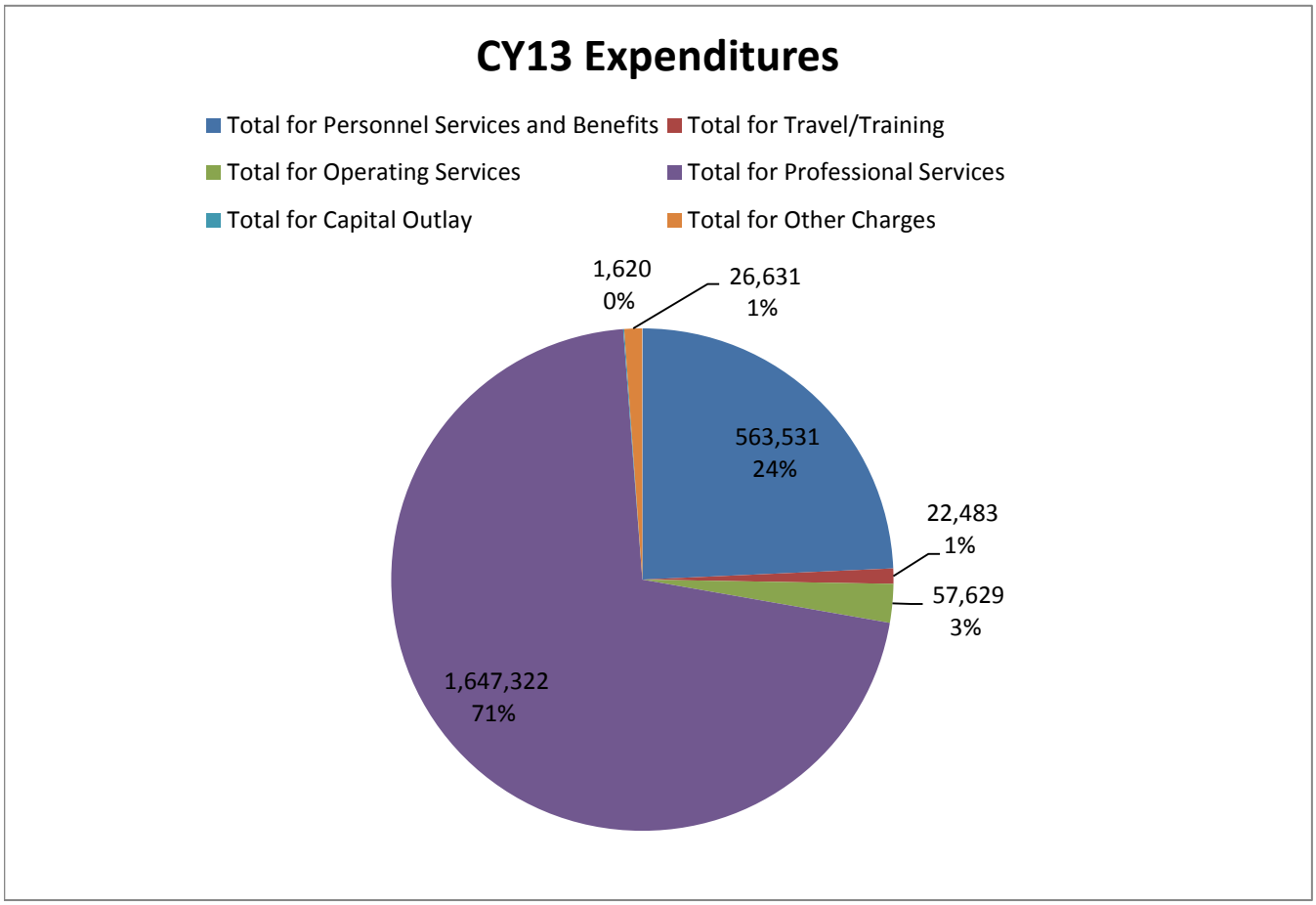

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
90
80
70
60
50
40
30
20
10
0
82
16
22
32
0
10
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

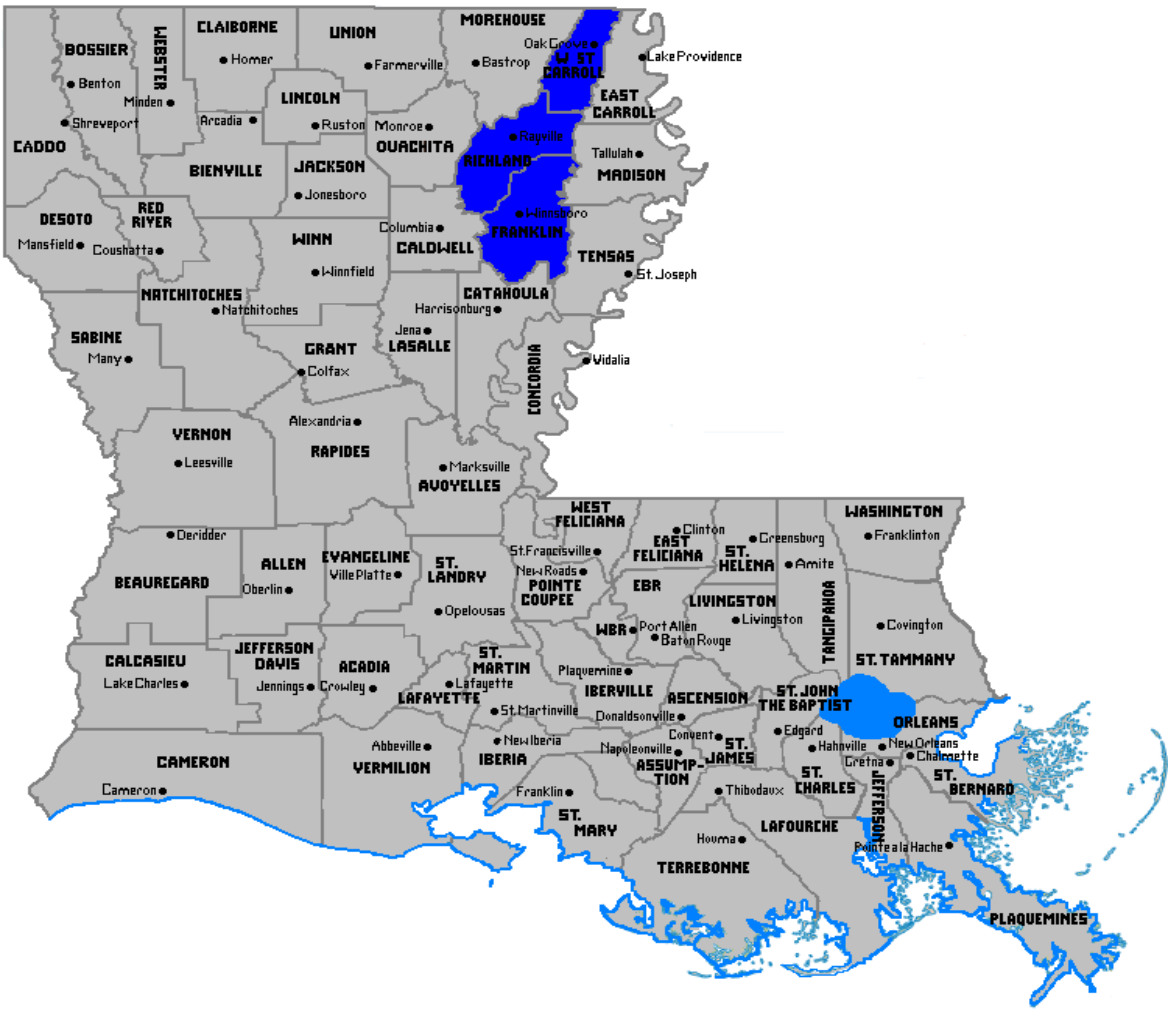

CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 4 CY2013	Total CY2013
District Defender: Mike Corteau	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	43,827
District Assistance Fund (DAF)	565,596
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	609,423
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	17,337
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	16,593
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	239,231
City & City-Ward Courts	455,438
Judicial District Courts	816,798
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	1,511,467
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	62,094
Partial Attorney Fees Reimbursements [as per 15:176]	46,164
Other Reimbursements	190
Other Local Income -List source(s)	5
Total for Charges For Services	108,453
Total for Local Government	1,653,850
Investment Earnings	
Interest Income	-
Other Investment Income - List source(s)	-
Total for Investment Earnings	
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	2,263,273

District 4 CY2013	Total CY2013
District Defender: Mike Corteau	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	522,455
Accrued Leave	-
Payroll Taxes	41,076
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
Total for Personnel Services and Benefits	563,531
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	22,483
Total for Travel/Training	22,483
Operating Services	
Advertisements	249
Workers' Compensation	2,246
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	-
Insurance - Other	4,809
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	12,276
Office - Telephone/Utilities/Postage/Internet	17,214
Dues and Seminars	595
Law Library/Journals/Subscriptions	-
Office Supplies	20,239
Total for Operating Services	57,629
Professional Services	
Audit/Accounting Expense	28,613
Contract Clerical	8,039
Expert Witness	23,258
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	-
Contract - Juvenile Attorneys or CINC	370,717
Misdemeanor Attorney Contracts	300,350
Contract Attorneys - all other	910,845
IT/Technical Support	5,500
Total for Professional Services	1,647,322
Capital Outlay	
Major Acquisitions	1,620
Total for Capital Outlay	1,620
Other Charges	
Other Operating Expenses	26,631
Total for Other Charges	26,631
Total for EXPENDITURES	2,319,215


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
609,423
27%
1,653,850
73%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
1,620
0%
26,631
1%
563,531
24%
22,483
1%
57,629
3%
1,647,322
71%



The 5TH Judicial District Public Defenders' Office

Franklin (Winnsboro) - Richland (Rayville) - West Carroll (Oak Grove)

District Defender: James M. Miller
712 East Jefferson Street
Oak Grove, LA 71263
(318) 428-9430

5th Judicial District • Franklin, Richland and West Carroll Parishes
District Defender James M. Miller • (318) 428-9430
712 East Jefferson Street • Oak Grove, LA • 71263

General District Information: In the 5th Judicial District, there are three sections of District Court and one City Court (Winnsboro). There are specialty drug, nonsupport and domestic dispute court programs. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 53,096 in this district, 13,460 of whom are children.

District Staff: The District Defender in this district is James M. Miller, who has served in the position for 23 years and has been a public defender in Louisiana for 38 years. The 5th Judicial District Public Defenders' Office is a contract public defenders' office. At the end of 2013 the district reported six contract attorneys in addition to the District Defender. There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender supervises all attorneys. No caseload reduction is provided to him. The office also has one investigator and two administrative staff members.

Juvenile Defense: Juvenile cases are heard by one District Judge in the 5th Judicial District. All juvenile cases in the 5th Judicial District are handled by the 4th Judicial District Public Defenders' Office.

Indigency Determination and Availability of Clients: In the 5th Judicial District, the Court makes the determination of indigence. Adult clients are held at Franklin Parish Detention Center, Richland Parish Detention Center, and West Carroll Parish Jail. If held outside of the district, adult clients are held at Morehouse Parish Detention Center, Morehouse Parish Jail, and Riverbend Detention Center.

Fees and Accounting: The 5th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. A total of $5,895 in application fees was collected in 2013. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services. In 2013, the district received $258,349 in special fees, collected by the sheriffs in each parish and by the Judge in Winnsboro City Court. Courts in this district do not assess partial indigence payments. Accounting functions for this office are handled by office staff and a contracted accountant.

Caseload: The 5th District Parish Public Defenders' Office reported handling 2,651 cases in 2013. Of those, none involved juvenile matters. There were no CINC cases.

The 5TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Franklin - Winnsboro; Richland - Rayville; West Carroll - Oak Grove
Population	53,096
Juvenile Population	13,460
District Defender	James M. Miller
Years as District Defender	23
Years in Public Defense	38
Office Manager	Autumn Craig
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Autumn Craig, Database Compliance Officer; Mitzi Riser, Data Entry; Buffie McSwain, Data Entry; Karen Farmer, Data Entry; Terri Graves, Data Entry; Amanda Wilkins, Data Entry
Primary Office Street Address	712 East Jefferson Street
City	Oak Grove
ZIP	71263
Primary Phone	318-428-9430
Primary Mailing Address	P.O. Drawer 1207, Oak Grove, LA 71263
Primary Fax Number	318-428-4031
Primary Emergency Contact	James M. Miller
Primary Emergency Phone	318-428-8201
Secondary Emergency Contact	Autumn Craig
Secondary Emergency Phone	318-669-5021
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	None
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	20/20 Eyecare
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	$600 rent plus $231.18 utilities total $831.18
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	John M. Gathings, CPA
Courts and Locations	Franklin Parish District Court, Winnsboro; Richland Parish District Court, Rayville; West Carroll Parish District Court, Oak Grove; and Winnsboro City Court, Winnsboro.

Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	3 Divisions in 3 District Courts; 1 Division in Winnsboro City Court.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Six attorneys working for the Chief, plus the Chief, makes 7 attorneys in this district. Three handle one-half of the felony workload in Franklin and Richland, and the same 3 handle all misdemeanors and felonies in West Carroll. One handles all misdemeanors and one-half of the felonies in Richland. Two attorneys each handle one-fourth of the felonies in Franklin, and those same 2 each handle one-half of all misdemeanors in Franklin. Those same 2 attorneys each handle one-half of the misdemeanor workload in Winnsboro City Court. The Chief does not handle cases and serves as only an administrator. The Chief makes all appointments of counsel.
Name of Adult Detention Facilities in This District	Franklin Detention Center; Winnsboro; Richland Detention Center, Rayville; West Carroll Parish Jail, Oak Grove.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Morehouse Detention Center, Collinston; Morehouse Parish Jail, Bastrop, LA; and Riverbend Detention Center, Lake Providence, LA.
Name of Juvenile Detention Facilities In This District	None in district
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	N/A -- The 5th District does not handle juvenile cases.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No, not so far
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	John M. Lancaster
Chief Judge of Criminal District Court	Judge James M. Stephens
Juvenile Court Judges (Specify District of City Court)	District Judge Terry Doughty is the juvenile court judge.
Drug Court Judges	Terry A. Doughty
Mental Health Court Judges	No
Other Specialty Court	Yes
Name of Specialty and Brief Description:	Non-support court and domestic disputes are handled by Magistrate Judge Dennis Stewart.
Indigency Determined by Whom and How?	Judge-Questions them as to their financial status.
When is Assignment/Appointment of Counsel Made?	At time of arrest. If incarcerated -appointment within 72 hours of arrest. If on bond - judge will appoint at arraignment if determined indigent
Initial Client Intake Conducted By Whom? (Name and Title)	James E. Hudson, Investigator
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes

Brief Explanation of Intake Process	Investigator meets with defendant, fills out personal data sheet, explains system, notes client's comments and forwards compiled information to appointed attorney and handles any follow-up investigation.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	When Judges question as to indigency, if the person is found indigent the $40 assessment fee is assessed. We do not keep a record of how many the Judges have questioned. This is done by the Judges at arraignment.
How Many Application Fees Were Waived?	We do not keep a record of that. Sometimes the Judges do not assess those that are in jail.
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2013	5,895
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	258,349
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Franklin Parish Sheriff sends a detailed print out of money disbursed. Richland and West Carroll Sheriffs sends a form with their disbursement. West Carroll Sheriff also sends a print out. Winnsboro City Court sends a form with their disbursement. Attached is the form.
Who Collects the Assessed Court Fees?	The 3 Sheriffs and the Judge of Winnsboro City Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Franklin Parish Sheriff sends a detailed print out of money disbursed. Richland and West Carroll Sheriffs sends a form with their disbursement. West Carroll Sheriff also sends a print out. Winnsboro City Court sends a form with their disbursement.
Who Remits the Court Fees Collected?	The 3 Sheriffs and Winnsboro City Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Franklin Parish Sheriff sends a detailed print out of money disbursed. Richland and West Carroll Sheriffs sends a form with their disbursement. West Carroll Sheriff also sends a print out. Winnsboro City Court sends a form with their disbursement.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	This is not done.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	N/A
Who Collects the Assessed Partial Payments?	N/A

What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	N/A
Who Remits the Partial Payments Collected?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	N/A
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted. All attorneys are part-time (supposedly) but the workload is so heavy it seems full-time. Attorneys can take retained criminal cases and can maintain their usual private practice. This policy is not in writing.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	There is no written contract.
Primary Immediate Needs	Sufficient funding from State Office.
Immediate Critical Issue Areas	None
Long-Term Critical Issue Areas	The Chief Public Defender has not had a pay raise in 6 plus years.
Please List All New Hires in 2013 (Name and Title)	Carey J. Ellis, III, Attorney and Autumn Craig, Office Manager
Please List All Promotions in 2013 (Name and Title)	None
2013 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2014	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	All 6 attorneys consult with each other about how to handle difficult cases; and also consult with the Chief.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Chief Defender James Miller supervises 6 attorneys, the part-time office secretary, CPA and investigator.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	We do not have such a chart.
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	No
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No
Regular Meetings for Any Staff, Please Describe	We maintain constant contact with each other through email and phone conferences.
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None

Number of Writs Your District Handled in 2013	None
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	Juvenile cases are handled by the 4th District, not the 5th District.
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	Such cases are handled in juvenile court and juvenile court matters are handled by the 4th District, not the 5th District.
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	In juvenile court the attorneys are provided by the 4th District, not the 5th District. If juveniles are transferred to adult court, one of the 6 attorneys will be appointed to represent that defendant as an adult.
Please Provide the Names of All State Representatives and Senators from Your District	Senator Neil Riser, Senator Francis Thompson, Senator Mike Walsworth, Representative Steven E. Pylant, Representative Charles R. Chaney, & Representative John C. Morris, III.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	None
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
None	
Part-Time Contract Attorneys	**Contact Information**
James M. Miller (Chief District Defender)	318-428-9430
Ellis, Carey J. III	318-728-2049
Caroline Hemphill (F, M)	318-435-9595
Dawn H. Mims (F, M)	318-728-9830
Robert N. Kordisch (F, M)	318-728-4493
Dina F Domangue (F, M)	318-649-2626
Amanda M. Wilkins (F, M)	318-329-8934
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
James E. Hudson, Investigator	318-376-9060
John Gathings, CPA	318-428-2973
Autumn Craig, Secretary/Office Manager	318-428-9430

2013 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	James M. Miller
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	X
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	X
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	X
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	X
Microsoft Office 2007	X
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	X
Other	
Accounting Software	CPA only
QuickBooks	
Quicken	
Intuit	
Other (list here):	None
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	X
Internet Explorer 8	X
Internet Explorer 9	X
Firefox	
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	

devices in your inventory.	
Television	0
DVD	0
VCR	0
Desktop PCs	1
Laptops	7, with 3 inoperable
Video Cameras	0
Digital Cameras	0
Video Conferencing Systems	0
B&W Laser Printers	3, with 2 inoperable
Color Printers	1
Wireless Cards	0
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
	1 APC Battery Backup
INTERNET SERVICES:	
Dialup	
Broadband	X
No Internet Connection	
Connection Speed:	
Provider Name:	AT&T
Email Provider:	AT&T
Please list any software or computer equipment in which you need training:	None

5th District Defender Office CY 2013 Caseloads & Outcomes

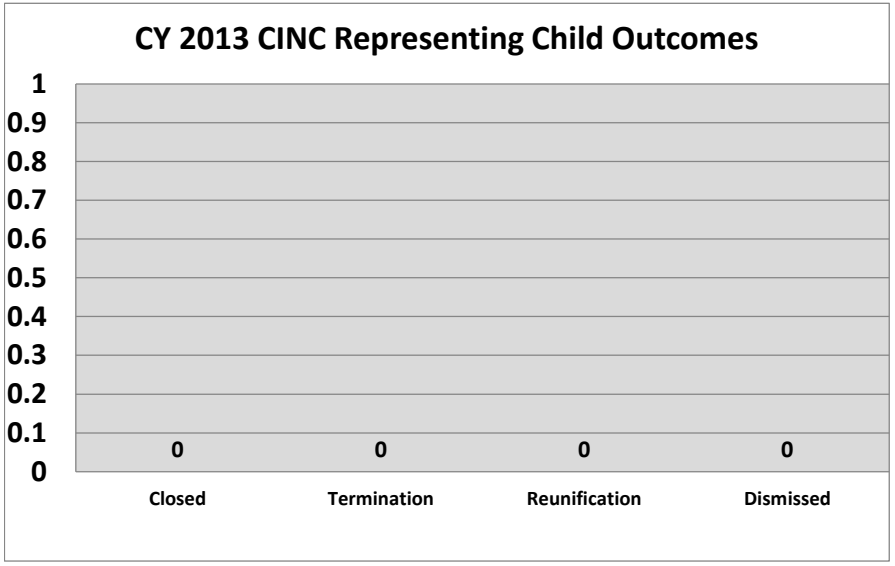
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Delinquency Felony	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	1001	848	293	1294	N/A	N/A	249	289	365	0	0	0	0	2	2
Adult Felony Non-LWOP**	869	775	470	1339	N/A	N/A	406	195	306	0	0	1	1	2	4
Adult LWOP	1	1	0	1	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	0	0	1	1	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	10	11	4	14	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	1	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	1	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

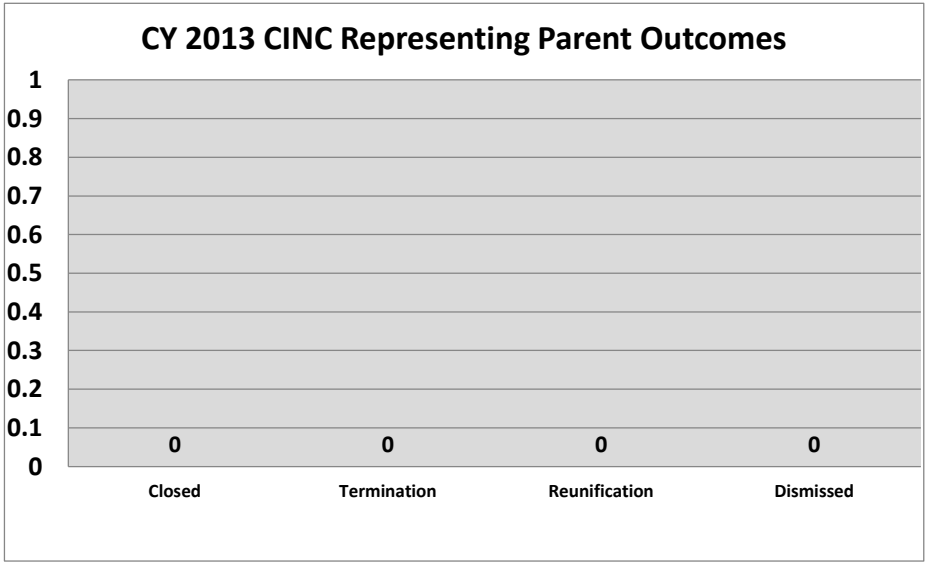
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

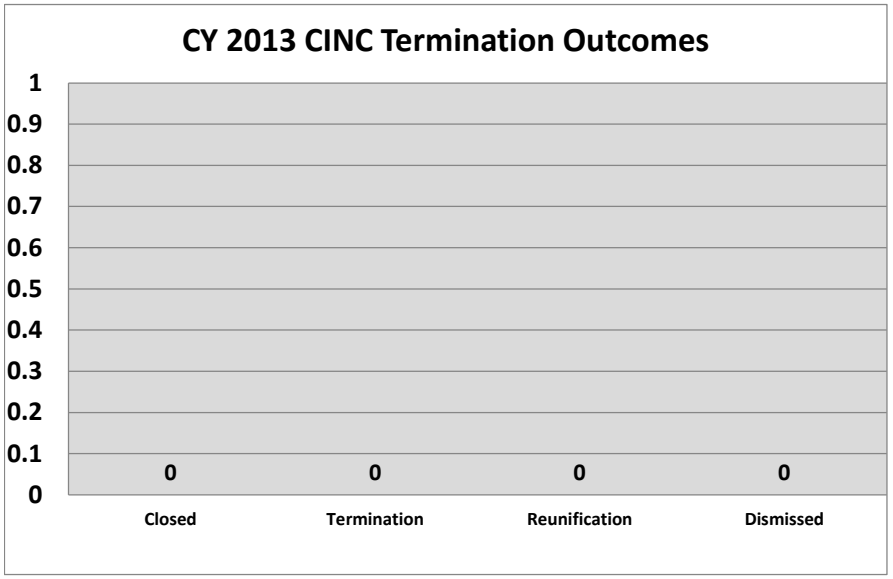
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

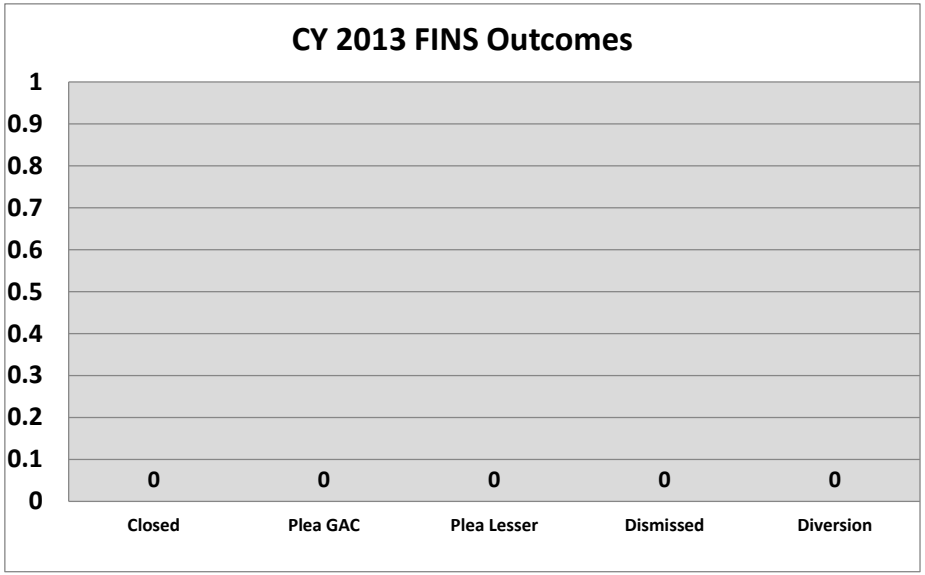
****Life Without Parole**

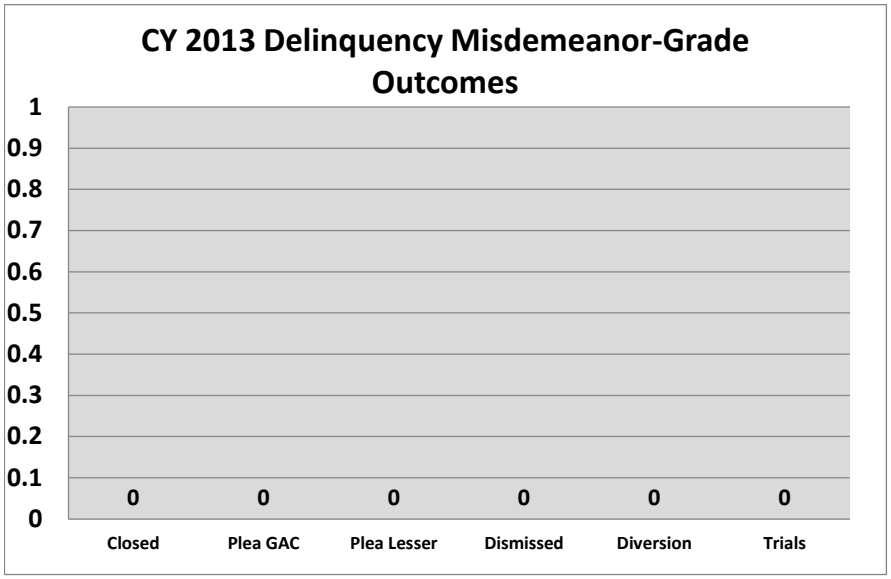
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

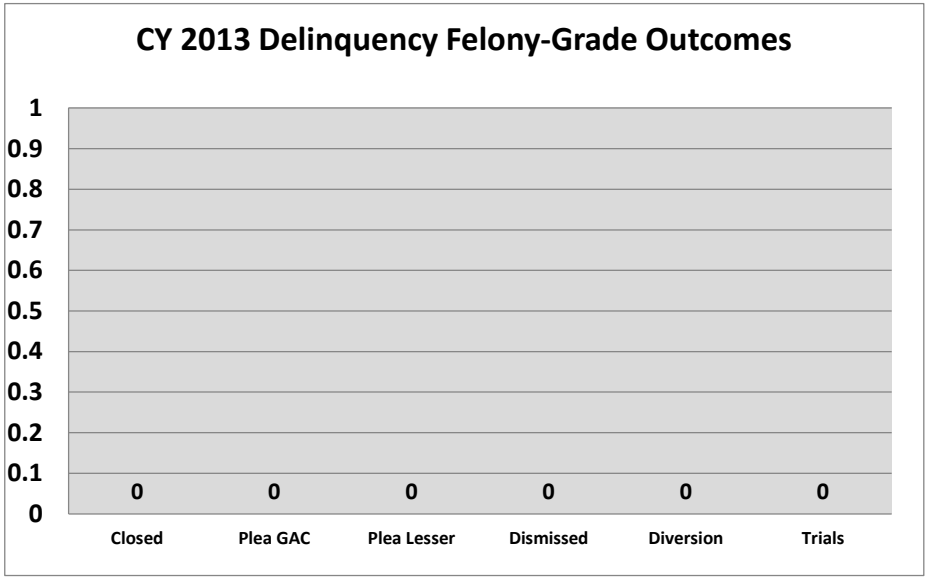

CY 2013 CINC Representing Child Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

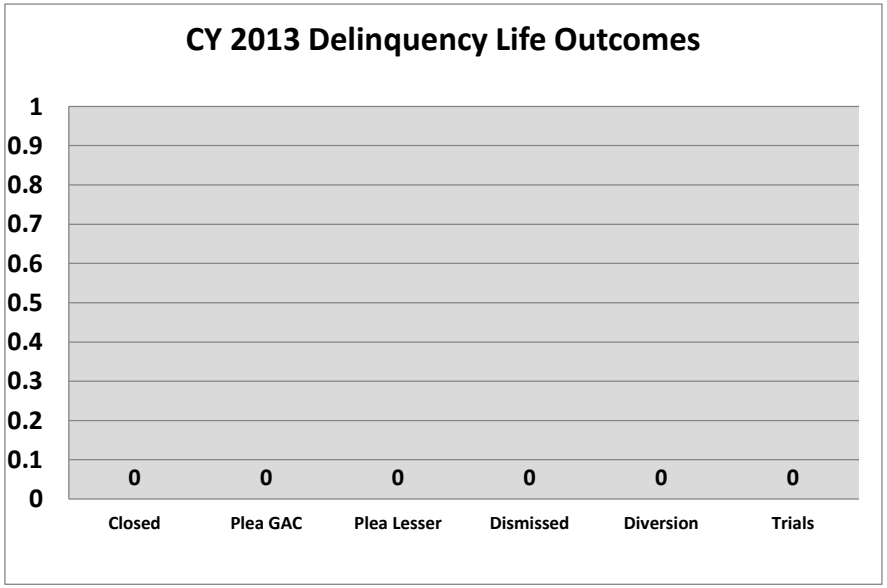

CY 2013 CINC Representing Parent Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

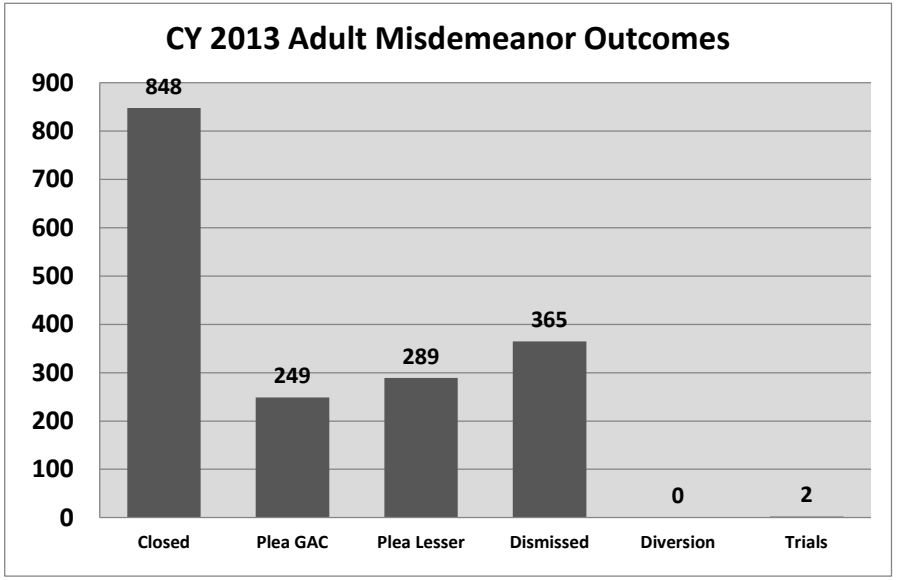

CY 2013 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

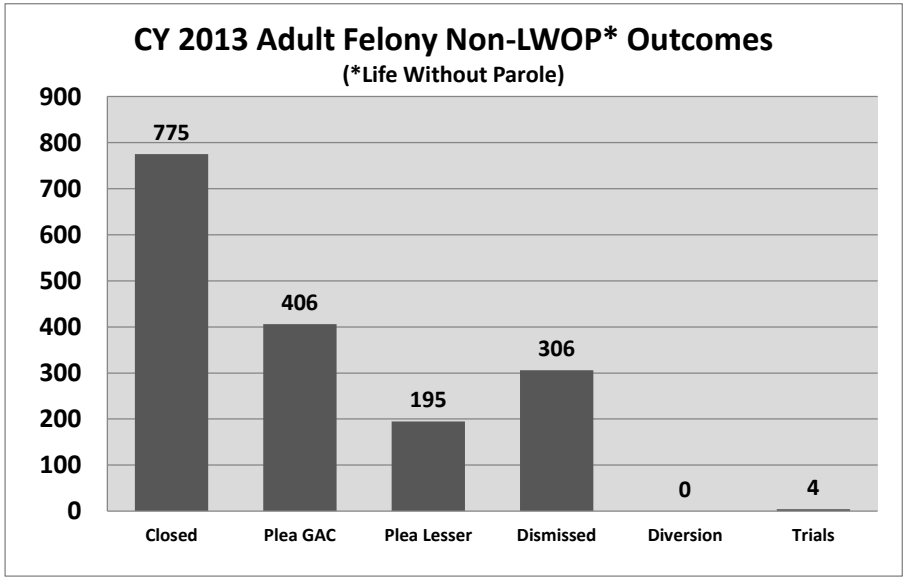

CY 2013 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

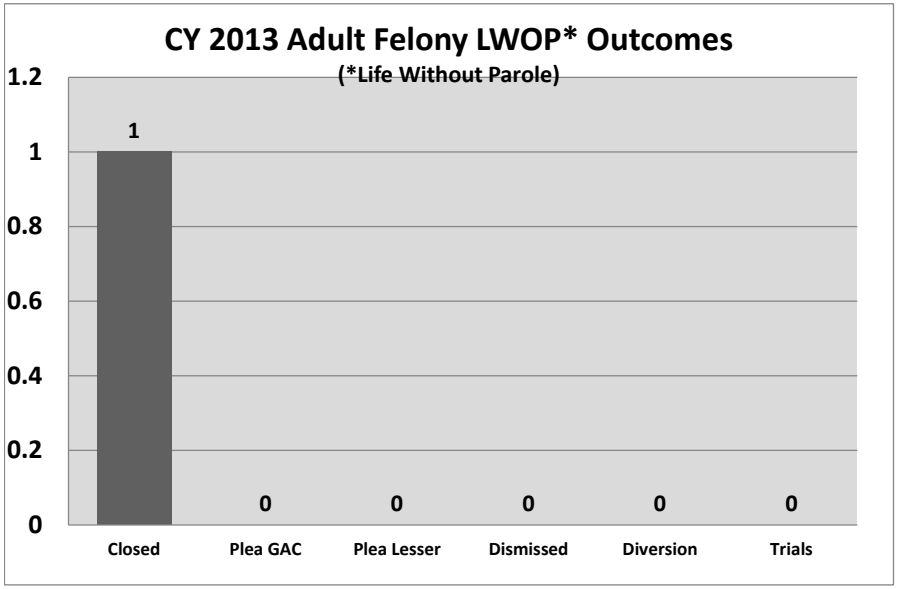

CY 2013 Delinquency Misdemeanor-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

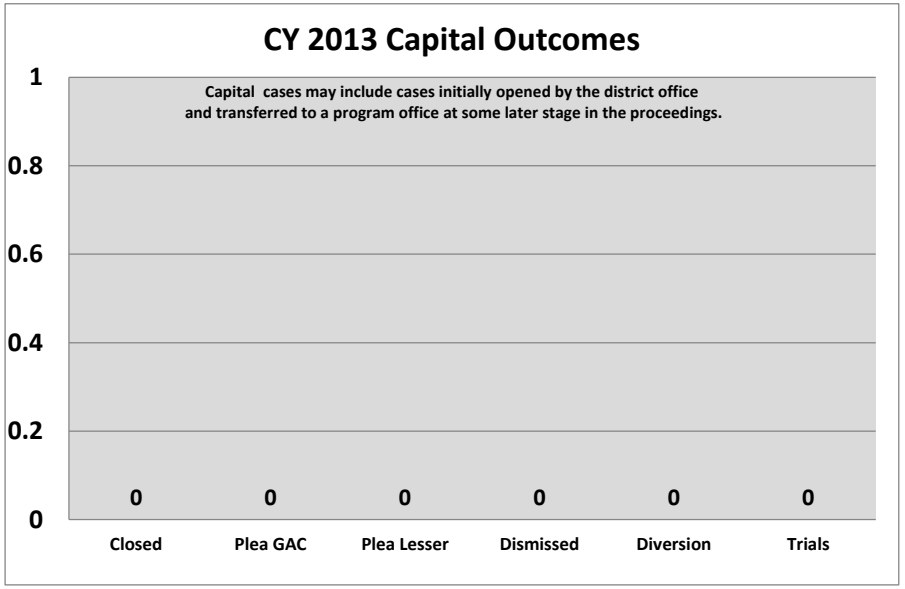

CY 2013 Delinquency Felony-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
900
800
700
600
500
400
300
200
100
0
848
249
289
365
0
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

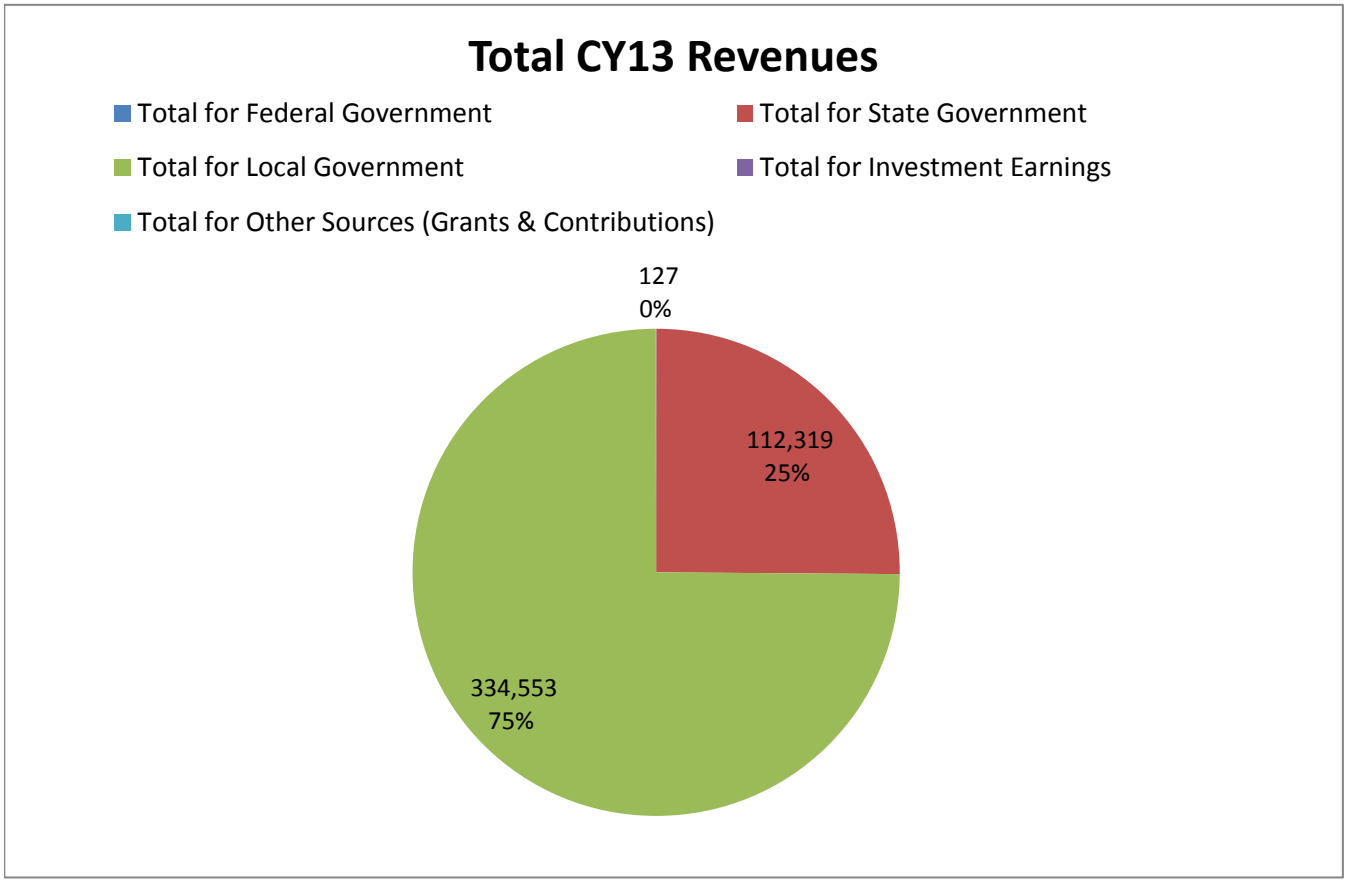

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
900
800
700
600
500
400
300
200
100
0
775
406
195
306
0
4
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

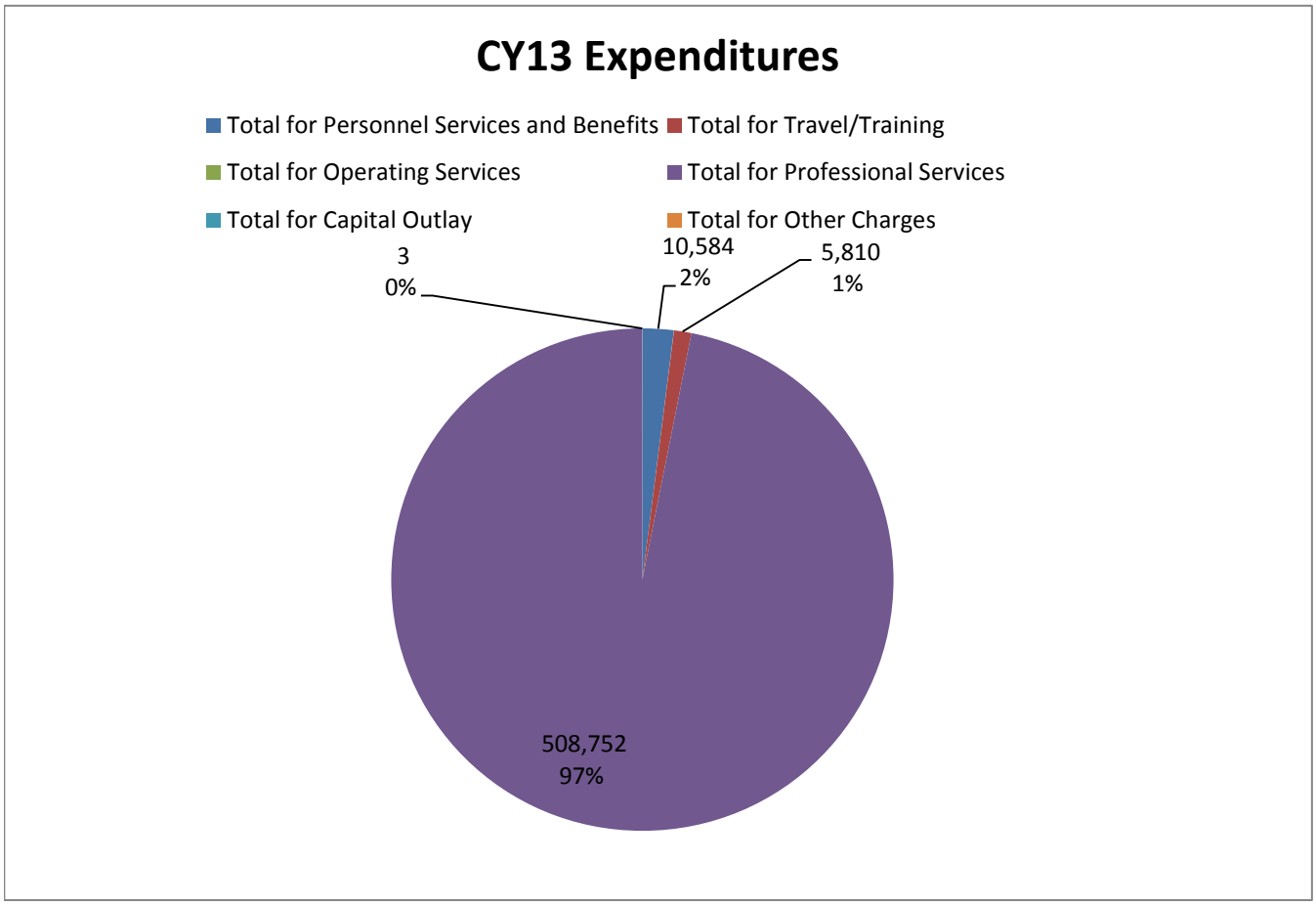

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

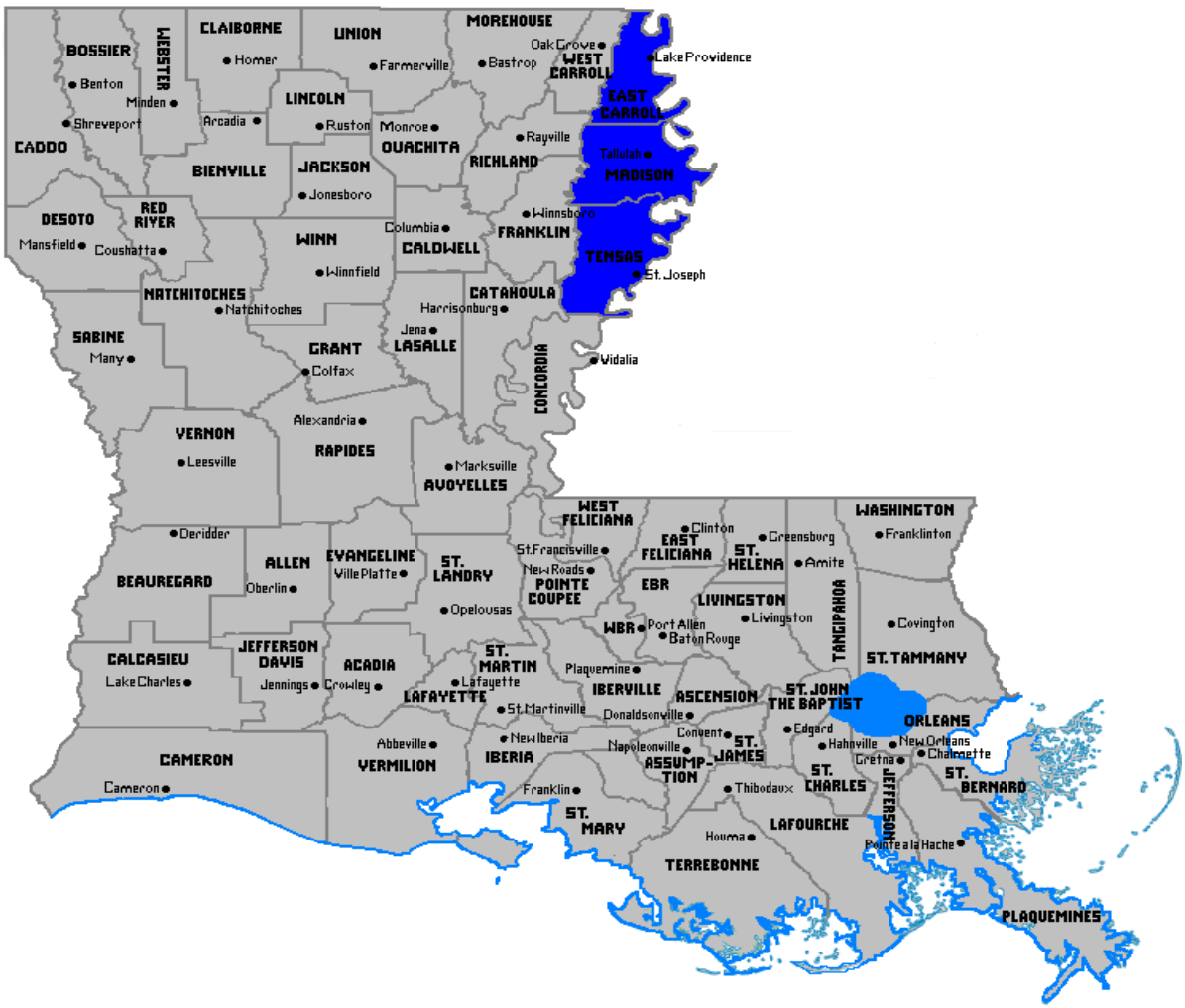

CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 5 CY2013	Total CY2013
District Defender: James Miller	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	-
District Assistance Fund (DAF)	112,319
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	112,319
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	24,026
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	47,489
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	294
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	63,499
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	15,384
Parish Courts	-
Traffic Court	177,806
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	256,689
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	6,055
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	6,055
Total for Local Government	334,553
Investment Earnings	
Interest Income	127
Other Investment Income - List source(s)	-
Total for Investment Earnings	127
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	446,999

District 5 CY2013	Total CY2013
District Defender: James Miller	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	9,600
Accrued Leave	-
Payroll Taxes	939
Hospitalization and Disability Insurance	-
Retirement	-
Other	45
Total for Personnel Services and Benefits	10,584
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	5,810
Total for Travel/Training	5,810
Operating Services	
Advertisements	-
Workers' Compensation	-
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	-
Insurance - Other	-
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	-
Dues and Seminars	-
Law Library/Journals/Subscriptions	-
Office Supplies	-
Total for Operating Services	
Professional Services	
Audit/Accounting Expense	8,483
Contract Clerical	-
Expert Witness	-
Investigators	34,500
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	-
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	465,769
IT/Technical Support	-
Total for Professional Services	508,752
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	3
Total for Other Charges	3
Total for EXPENDITURES	525,149


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
127
0%
112,319
25%
334,553
75%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
3
0%
10,584
2%
5,810
1%
508,752
97%



The 6TH Judicial District Public Defenders' Office

East Carroll (Lake Providence) - Madison (Tallulah) - Tensas (St. Joseph)

District Defender: LeRoy Smith, Jr.
411 Dabney Street
Tallulah, LA 71282
(318) 574-2554, (318) 434-0101

6th Judicial District • East Carroll, Madison and Tensas Parishes
District Defender LeRoy Smith, Jr. • (318) 574-2554
411 Dabney Street • Tallulah, LA • 71282

General District Information: In the 6th Judicial District, there are two sections of District Court. There are specialty courts for Child in Need of Care, Families in Need of Services, child support, and traffic cases. There are no City Courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 26,415 in this district, 4,251 of whom are children.

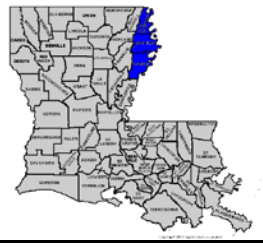
District Staff: The District Defender in the 6th Judicial District is LeRoy Smith, Jr., who has served in the position for 18 years and has been a public defender in Louisiana for 18 years. The 6th Judicial District Public Defenders' Office is a contract public defenders' office. At the end of 2013, the district reported three part-time contract attorneys in addition to the District Defender. There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender supervises all attorneys. No caseload reduction is provided for him. The district also has three non-attorney staff members.

Juvenile Defense: Juvenile cases are heard by District Judges in the 6th Judicial District. All defenders in this district handle juvenile cases.

Indigency Determination and Availability of Clients: In the 6th Judicial District, the Public Defenders' Office makes the determination of indigence. Adult clients are held at Madison Parish Correctional Center, Riverbend Correctional Center, or Tensas Parish Correctional Center or, if held outside of the district, at Richland Parish Correctional Center. Juvenile clients are held in the district at Christian Acres Detention Center (Tallulah).

Fees and Accounting: The 6th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients.. In 2013, 89 applications were received for services. A total of $3,360 was collected in 2013 in application fees. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services, amounting to $418,424 in 2013. These fees are collected by sheriffs' departments in each parish. Courts in this district also may assess partial indigence payments for services based on clients' ability to pay. In 2013, the office received $2,440 in partial indigence payments. Accounting functions for the 6th Judicial District Public Defenders' Office are handled internally by staff.

Caseload: The 6th Judicial District Public Defenders' Office reported 1,884 cases in 2013. Of those, 191 involved juvenile matters, including 132 Child in Need of Care representations.



The 6TH JDC Public Defenders' Office

Parish(es) & Seat(s)	East Carroll - Lake Providence; Madison - Tallulah; Tensas - St. Joseph.
Population	26,415
Juvenile Population	4,251
District Defender	LeRoy Smith, Jr.
Years as District Defender	18 years
Years in Public Defense	18years
Office Manager	Kathy Grady
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Kathy Grady, Office Manager
Primary Office Street Address	411 Dabney Street
City	Tallulah
ZIP	71282
Primary Phone	318-574-2554 or 318-434-0101
Primary Mailing Address	P. O. Box 486, Tallulah, 71282
Primary Fax Number	318-574-2536
Primary Emergency Contact	LeRoy Smith, Jr.
Primary Emergency Phone	318-341-1088
Secondary Emergency Contact	Kathy Grady (Office Manager)
Secondary Emergency Phone	318-341-0667
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	100 Cedar St Tallulah, La, 71282; Courthouse Building, Lake Providence, La 71250; 201 Hancock St St Joseph, La 71366
Other District Office Contact Personnel (Primary Only)	Sandra Bishop, Tallulah; Anita Perry, Lake Providence; Burney Ratcliff, St Joseph.
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Sidney Johnson; Owner.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Monthly rent $600; Utilities $965.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	May & Co. (Taxes) David Richardson CPA (Audits).
Courts and Locations	6th JDC- Madison Court-- Tallulah, LA; Tensas Court--St Joseph, LA; East Carroll Court--Lake Providence, LA.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	2 Divisions A --- Judge Michael Lancaster; Division B --- Judge John Crigler.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Each Lawyer is assign to a parish.
Name of Adult Detention Facilities in This District	Madison Correctional -Tallulah, LA; Riverbend Correctional - Lake Providence; Tensas Correctional - Waterproof, LA.

Name of Adult Detention Facilities Outside the District Which Hold Clients	Richland Parish Correctional- Rayville, LA
Name of Juvenile Detention Facilities In This District	Christian Acres - Tallulah, LA
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes, Increases mileage costs because of the distances between facilities.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	James Paxton
Chief Judge of Criminal District Court	Judge Michael Lancaster & Judge John Crigler
Juvenile Court Judges (Specify District of City Court)	6th Judge Michael Lancaster & Judge John Crigler
Drug Court Judges	None
Mental Health Court Judges	None
Other Specialty Court	CINC, FINS, Non Support Court, Traffic Court
Name of Specialty and Brief Description:	None
Indigency Determined by Whom and How?	Defender Office, Filling out a financial report.
When is Assignment/Appointment of Counsel Made?	Time of arrest
Initial Client Intake Conducted By Whom? (Name and Title)	Tommy Dunning and Kimble Marshall, Investigators.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes.
Brief Explanation of Intake Process	When our lawyers are appointed our investigator goes to where the client is housed to take information from client.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	89
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2013	3,360
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	Yes. Through the sheriff's office if they pled guilty.
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	418,424
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Madison Parish – Lisa Byrd, Tensas Parish – Nicei Gregory, East Carroll Parish- Lisa Cody, (EC does not send documentation).
Who Collects the Assessed Court Fees?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Madison Parish-Lisa Byrd; Tensas Parish-Nicei Gregory; East Carroll Parish-Lisa Cody.

Who Remits the Court Fees Collected?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Print out from Tensas, Madison and East Carroll.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Court assesses fees based on ability to pay.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Madison, Tensas, and East Carroll
Who Collects the Assessed Partial Payments?	Madison, Tensas, and East Carroll
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Same as above
Who Remits the Partial Payments Collected?	Sheriff's Department
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Same as above
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	2,440
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted - Criminal Practice
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Funds to hire additional attorneys
Immediate Critical Issue Areas	Number of conflict cases
Long-Term Critical Issue Areas	Instability of fines and costs
Please List All New Hires in 2013 (Name and Title)	None
Please List All Promotions in 2013 (Name and Title)	None
2013 Media Coverage and/or Major Accomplishments	Monthly court docket much faster and gained open file discovery.
Number of Expected New Attorney Hires in 2014	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Public Defender 2nd chair for younger attorneys in Jury trials.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Public Defender reviews case loads and assignments.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	See Attachment
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	No
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Yes. Blue Cross-Blue Shield for office manager and one (1) investigator.
Regular Meetings for Any Staff, Please Describe	Monthly

Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2013	0
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Assigned by Parishes
Please Provide the Names of All State Representatives and Senators from Your District	Madison Sen. Francis Thompson, Rep. Andy Andrews, Tensas Sen Franxis Thompson, Rep. Andy Andrews, East Carroll Sen Francis Thompson Rep Sam Little
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Size of District
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	0

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
None	
Part-Time Contract Attorneys	**Contact Information**
LeRoy Smith	318-574-4111
Angela Claxton	318-574-5666
Jami Crews	601-317-7381
Douglas Busari	318-574-2955
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Kathy Grady	318-574-2554
Tommy Dunning	318-574-2554
Kimble Marshall	318-574-2554

2013 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Kathy Grady
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	x
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	
Microsoft Office 2003	x
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	1
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	x
Internet Explorer 9	x
Firefox	
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	1
DVD	0

VCR	0
Desktop PCs	2
Laptops	1
Video Cameras	0
Digital Cameras	2
Video Conferencing Systems	0
B&W Laser Printers	2
Color Printers	2
Wireless Cards	0
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	6mb down .5mb up
Provider Name:	Bell South
Email Provider:	Bell South
Please list any software or computer equipment in which you need training:	None

6th District Defender Office CY 2013 Caseloads & Outcomes

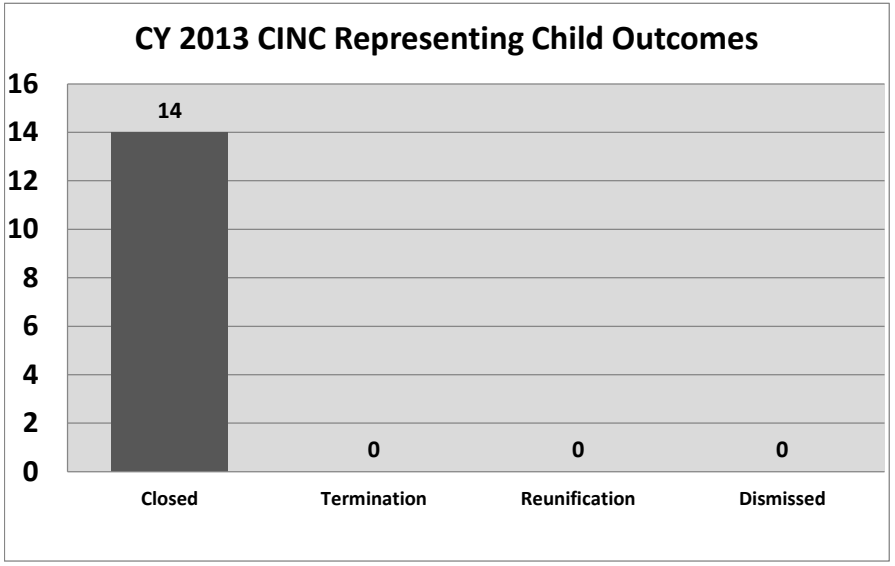
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	34	30	15	49	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	14	22	22	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	6	29	55	61	1	4	N/A	N/A	2	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	14	12	1	15	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	26	21	2	28	N/A	N/A	26	1	5	0	N/A	N/A	1	0	1
Delinquency Felony	16	10	0	16	N/A	N/A	8	1	2	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	467	333	236	703	N/A	N/A	113	32	242	0	0	0	1	3	4
Adult Felony Non-LWOP**	570	445	418	988	N/A	N/A	91	114	287	0	0	4	0	7	11
Adult LWOP	0	0	1	1	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	0	0	1	1	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

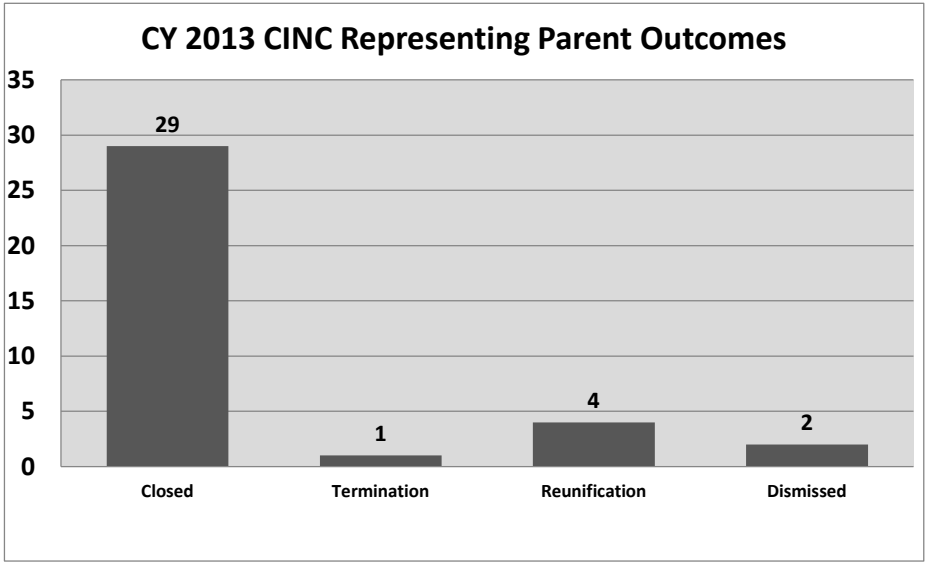
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

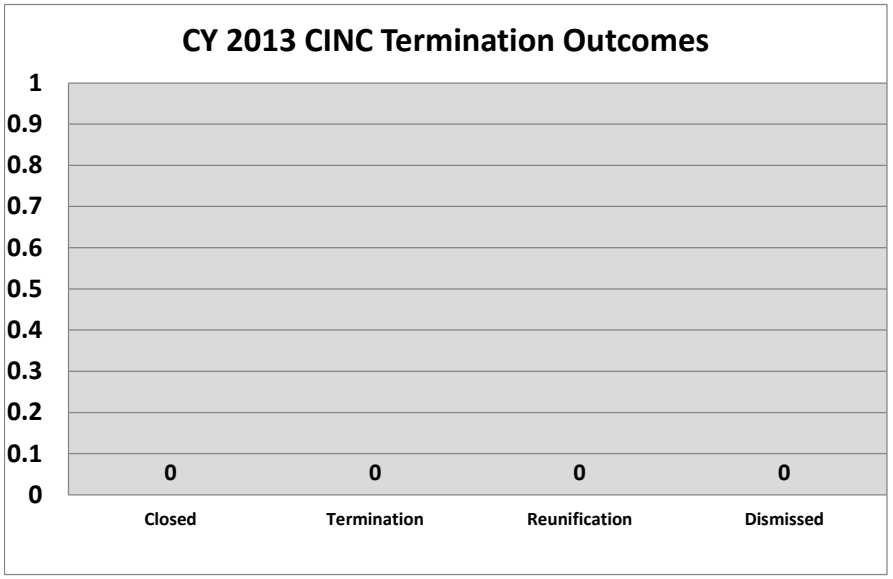
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

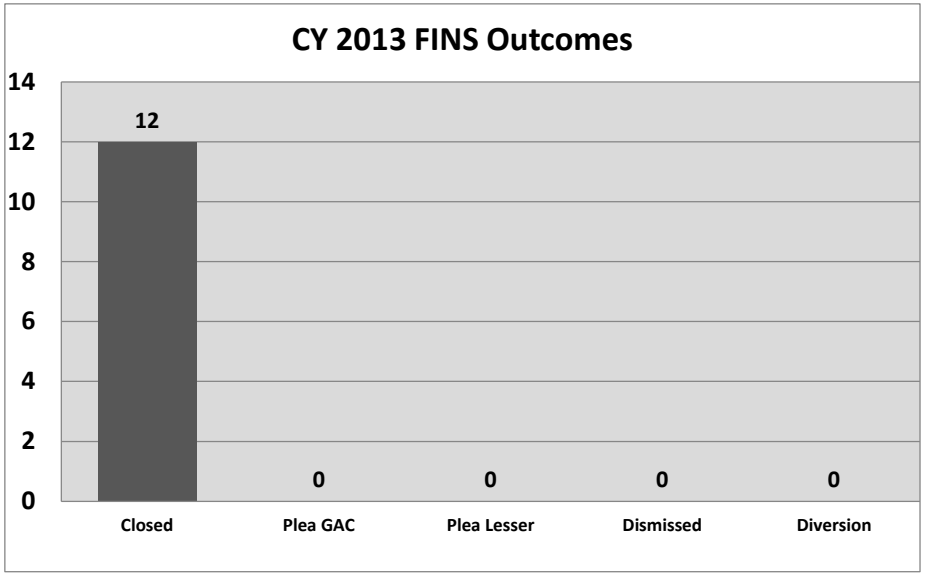
**Life Without Parole

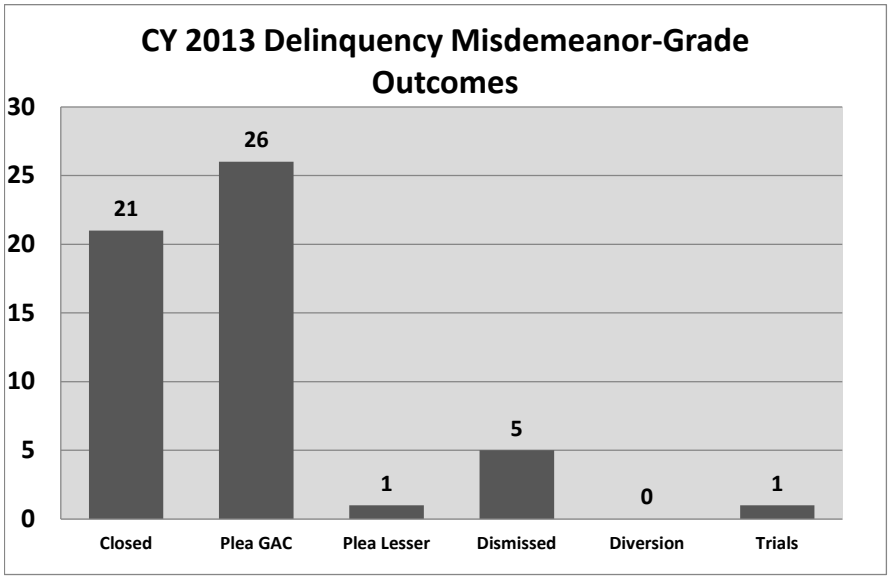
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

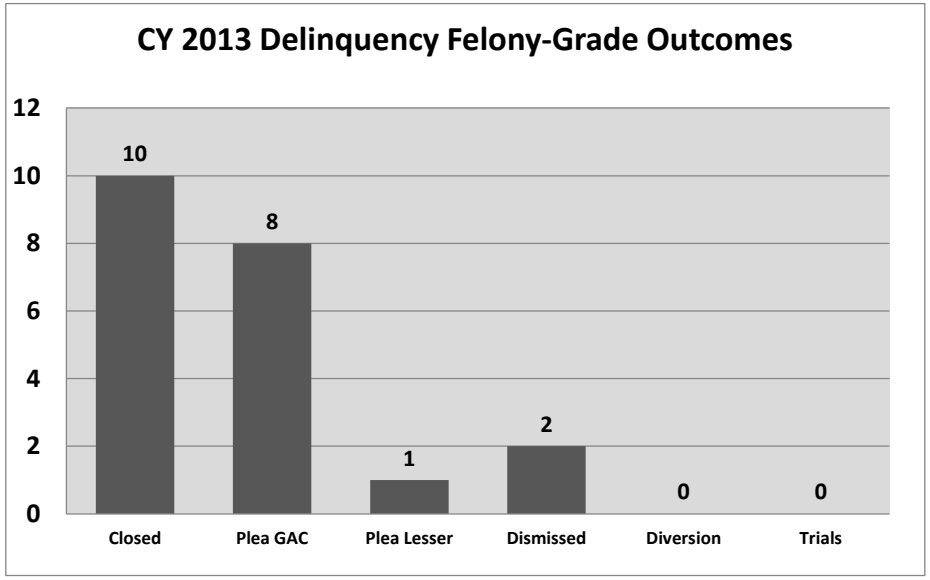

CY 2013 CINC Representing Child Outcomes
16
14
12
10
8
6
4
2
0
14
0
0
0
Closed
Termination
Reunification
Dismissed

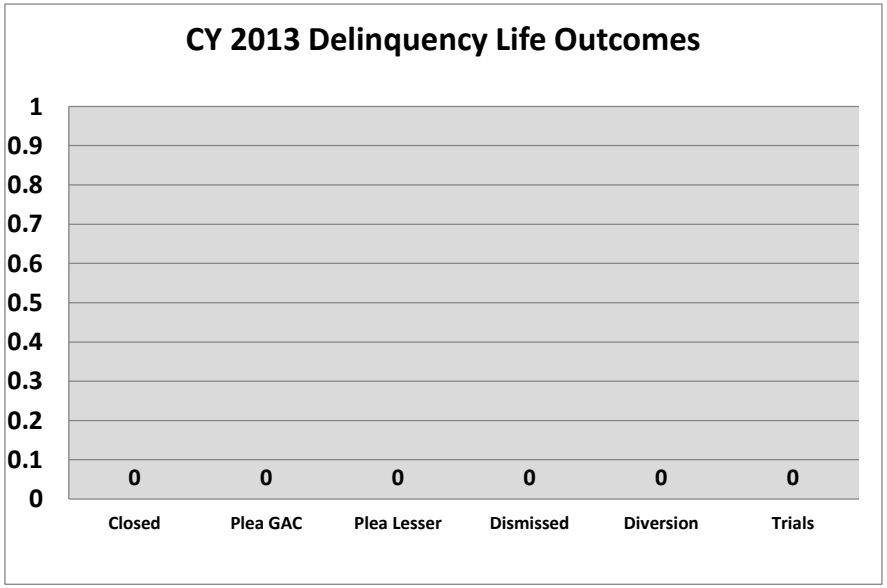

CY 2013 CINC Representing Parent Outcomes
35
30
25
20
15
10
5
0
29
1
4
2
Closed
Termination
Reunification
Dismissed

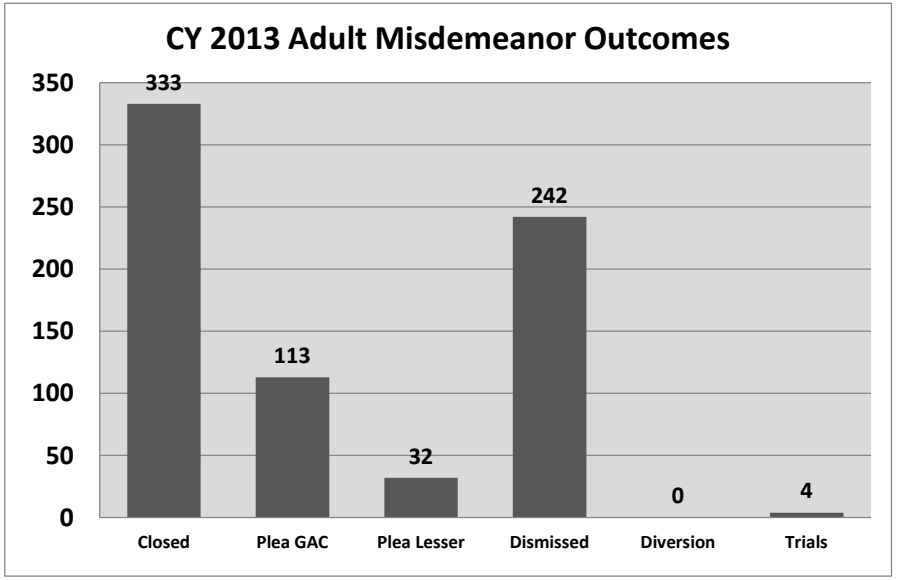

CY 2013 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

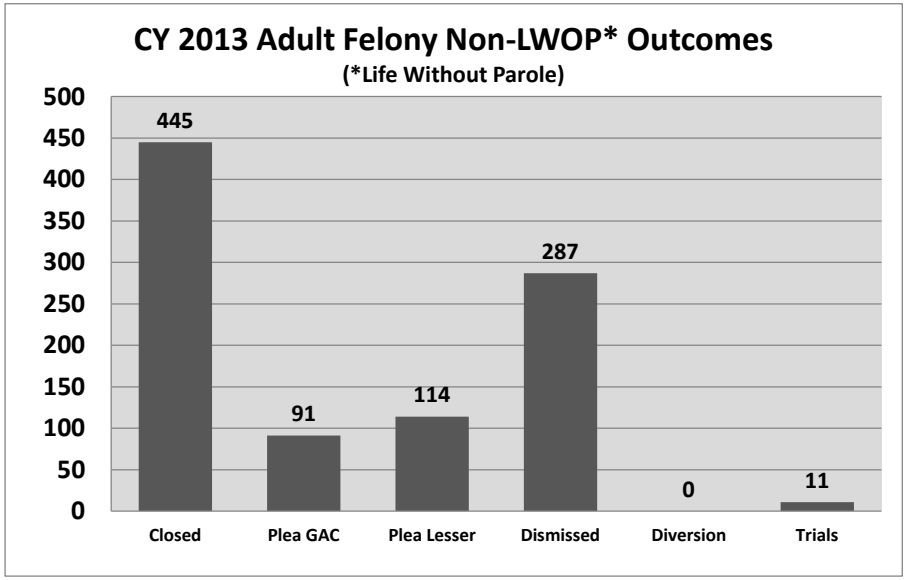

CY 2013 FINS Outcomes
14
12
10
8
6
4
2
0
12
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

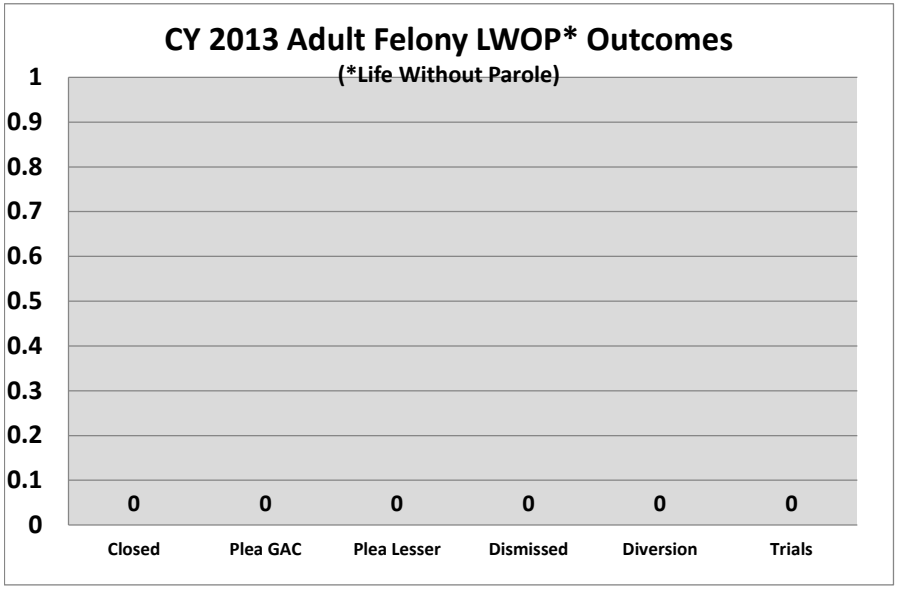

CY 2013 Delinquency Misdemeanor-Grade Outcomes
30
25
20
15
10
5
0
21
26
1
5
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

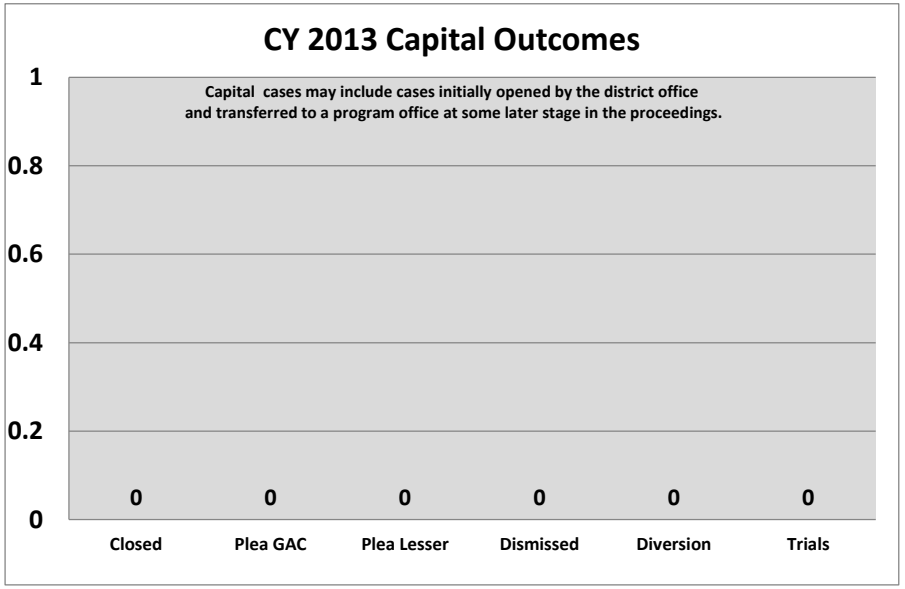

CY 2013 Delinquency Felony-Grade Outcomes
12
10
8
6
4
2
0
10
8
1
2
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
350
300
250
200
150
100
50
0
333
113
32
242
0
4
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

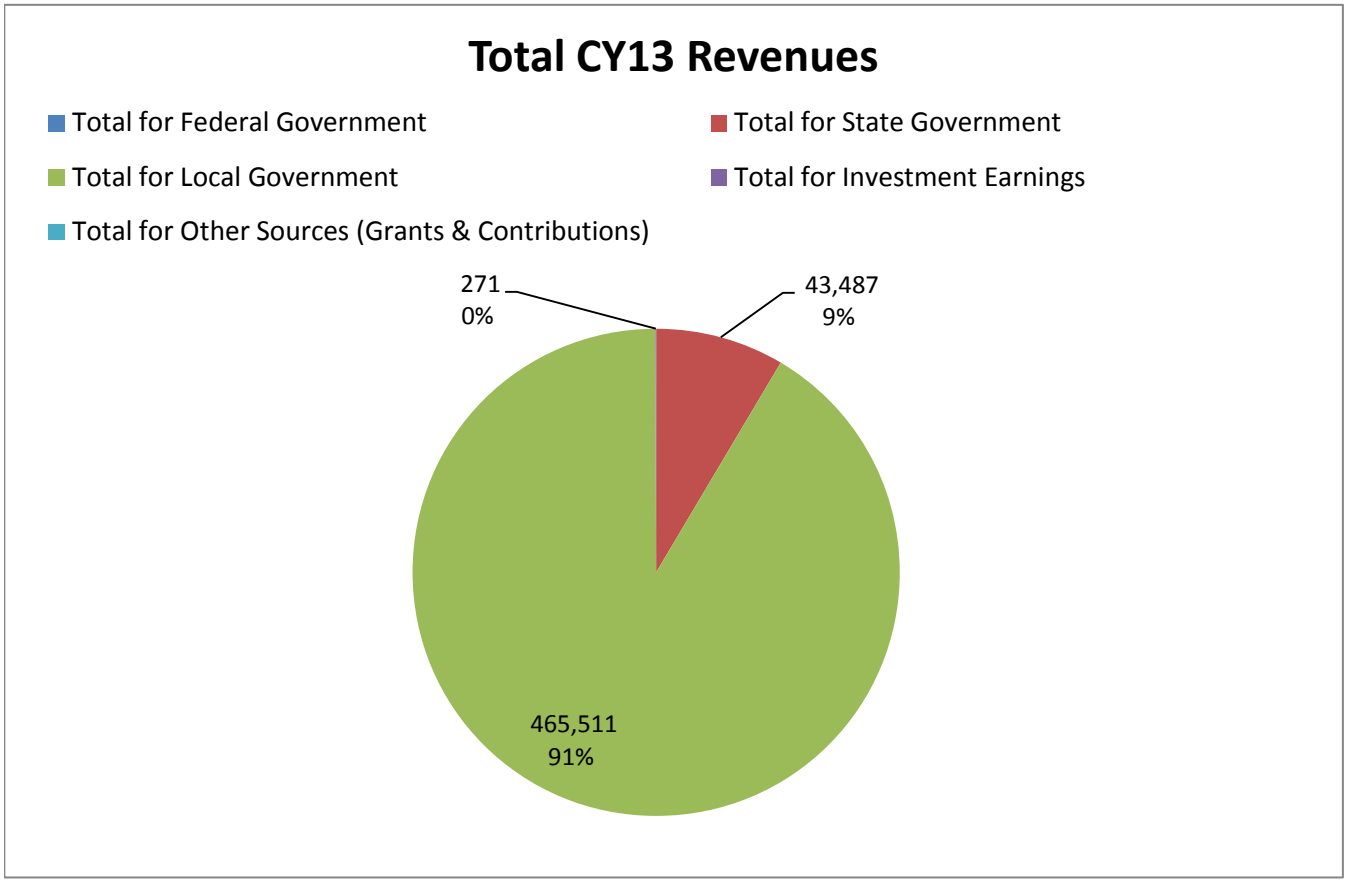

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
500
450
400
350
300
250
200
150
100
50
0
445
91
114
287
0
11
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

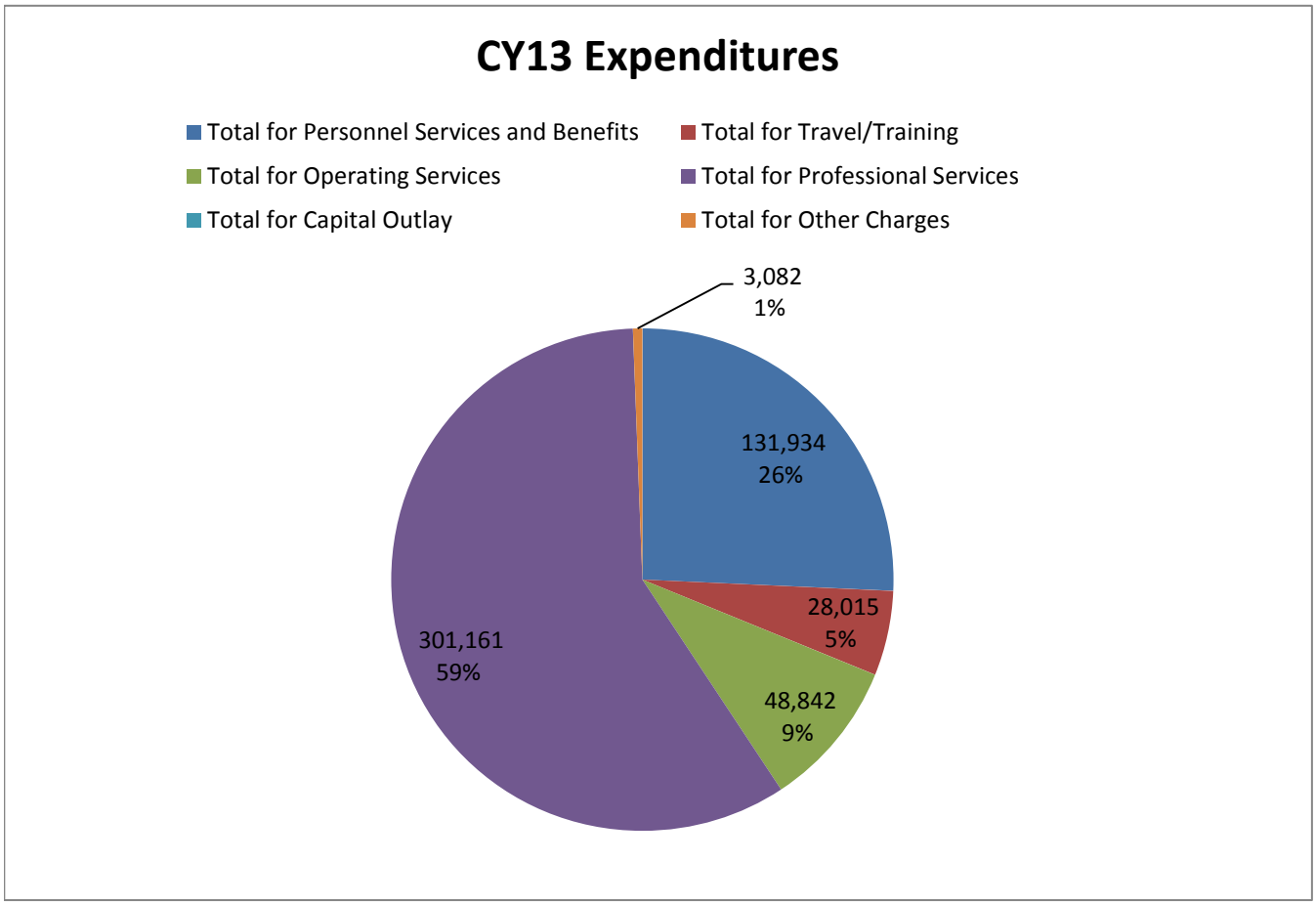

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

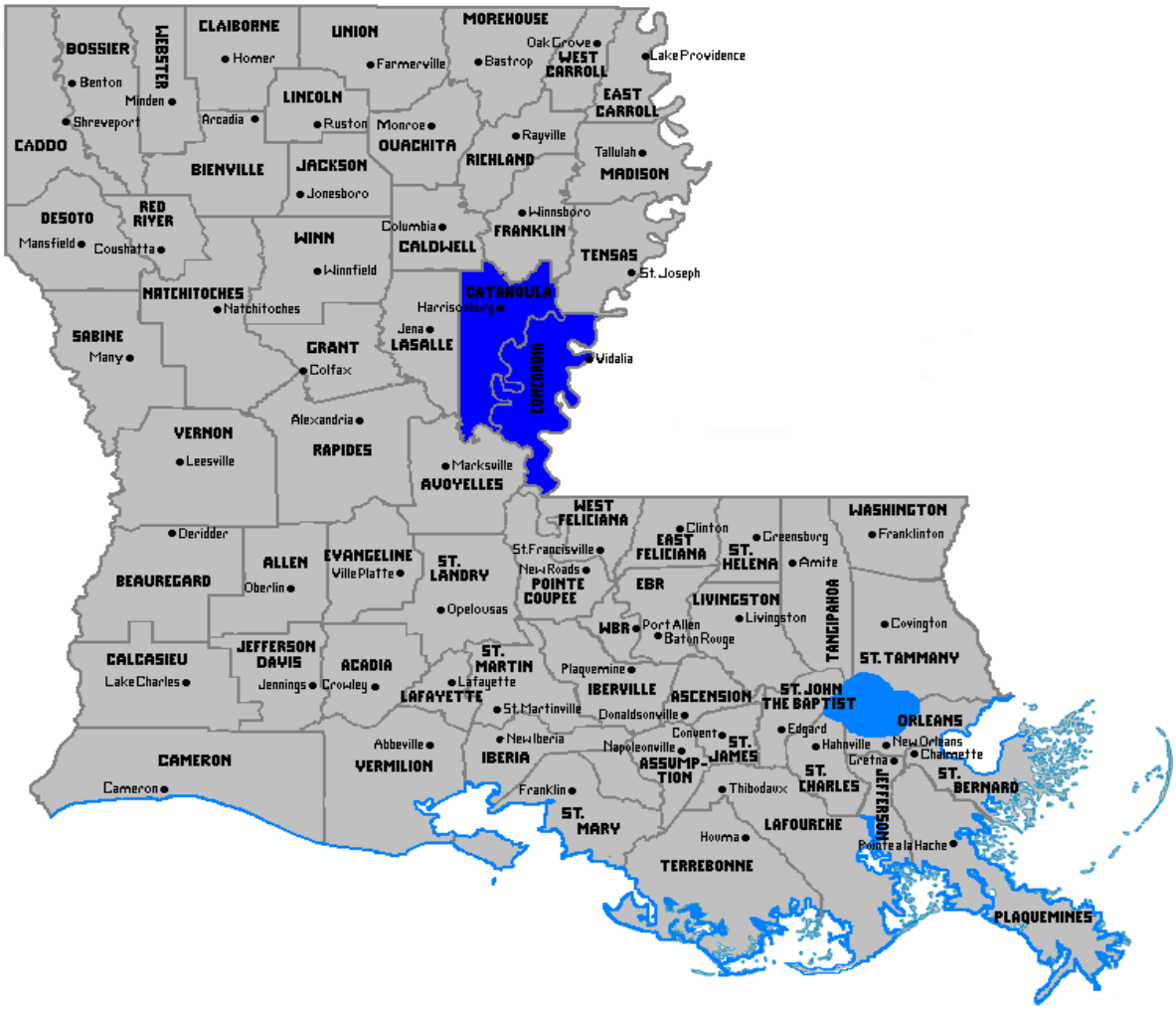

CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 6 CY2013	Total CY2013
District Defender: Leroy Smith, Jr.	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	-
District Assistance Fund (DAF)	43,487
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	43,487
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	25,338
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	434,374
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	434,374
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	3,360
Partial Attorney Fees Reimbursements [as per 15:176]	2,440
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	5,800
Total for Local Government	465,511
Investment Earnings	
Interest Income	271
Other Investment Income - List source(s)	-
Total for Investment Earnings	271
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	509,269

District 6 CY2013	Total CY2013
District Defender: Leroy Smith, Jr.	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	114,000
Accrued Leave	727
Payroll Taxes	7,268
Hospitalization and Disability Insurance	9,939
Retirement	-
Other	-
Total for Personnel Services and Benefits	131,934
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	28,015
Total for Travel/Training	28,015
Operating Services	
Advertisements	17
Workers' Compensation	323
Insurance - Malpractice	5,562
Insurance - Auto/Physical Liability	1,821
Insurance - Other	-
Lease - Office	7,200
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	2,813
Office - Telephone/Utilities/Postage/Internet	9,714
Dues and Seminars	3,121
Law Library/Journals/Subscriptions	14,693
Office Supplies	3,579
Total for Operating Services	48,842
Professional Services	
Audit/Accounting Expense	13,701
Contract Clerical	-
Expert Witness	-
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	1,250
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	286,210
IT/Technical Support	-
Total for Professional Services	301,161
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	3,082
Total for Other Charges	3,082
Total for EXPENDITURES	513,034


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
271
0%
43,487
9%
465,511
91%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
3,082
1%
131,934
26%
28,015
5%
48,842
9%
301,161
59%



The 7TH Judicial District Public Defenders' Office

Catahoula (Harrisonburg) - Concordia (Vidalia)

District Defender: Derrick Carson
4001 Carter Street, Room 4
Vidalia, LA 71373
(318) 336-7548

7th Judicial District • Catahoula and Concordia Parishes
District Defender Derrick Carson • (318) 336-7548
4001 Carter Street, Room 4 • Vidalia, LA • 71373

General District Information: In the 7th District, there are two sections of District Court (one in each parish), one City Court (Vidalia), and one Mayor's Court (Ferriday). There are no specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 29,449 in this district, 5,580 of whom are children.

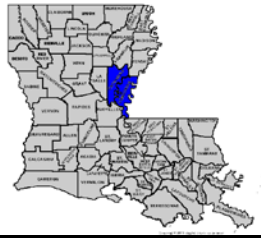
District Staff: The District Defender in this district is Derrick Carson, who has served in the position for 13 years and has been a public defender in Louisiana for 13 years. The 7th Judicial District Public Defenders' Office is a contract public defenders' office. At the end of 2013 the district reported five attorneys, in addition to the District Defender. There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender supervises all staff in two contiguous judicial districts, the 7th and the 28th. No caseload reduction is provided to him. The office also has one investigator and two administrative staff members.

Juvenile Defense: Juvenile cases are heard by District Judges in the 7th Judicial District. There is one attorney who handles juvenile cases.

Indigency Determination and Availability of Clients: In the 7th Judicial District, the Court makes the initial determination of indigence, with further determinations of eligibility for services made by the Public Defenders' Office. Adult clients are held at the Concordia Parish Correctional Facility or the Catahoula Correctional Facility. If held outside of the district, clients are held at the Franklin Detention Center or, for female clients, at the Richland Corrections. Juvenile clients were held at the St. James Juvenile Detention Center until its closure on June 30, 2013. Juvenile clients are currently most often held at the Assumption Parish Juvenile Detention Center.

Fees and Accounting: The 7th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2013, 2461 applications for services were received. No waivers or reductions of this fee were provided. A total of $3,736 was collected in 2013 in application fees. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services. In 2013, the district received $50,358 in special cost fees, which the Judge has been ordering the client to pay directly to the Public Defenders' Office. Courts may assess also partial indigence payments for services based on clients' ability to pay. In 2013, the office received $875 in partial indigence payments. Any resulting fees are collected by the Catahoula and Concordia Sheriffs' Offices.

Caseload: The 7th Judicial District Public Defenders' Office reported handling 2,468 cases in 2013. Of those, 46 involved juvenile matters, including 22 Child in Need of Care representations.



The 7TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Concordia - Vidalia; Catahoula - Harrisonburg
Population	29,449
Juvenile Population	5,580
District Defender	Derrick Carson
Years as District Defender	13
Years in Public Defense	13
Office Manager	Judy Pugh
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Porchia Matthews
Primary Office Street Address	4001 Carter Street, Room 4
City	Vidalia
ZIP	71373
Primary Phone	318-336-7548
Primary Mailing Address	4001 Carter Street, Room 4, Vidalia, La. 71373
Primary Fax Number	318-336-2179
Primary Emergency Contact	Judy Pugh
Primary Emergency Phone	318-452-5746; 318-336-7548; 318-757-2870
Secondary Emergency Contact	Derrick Carson
Secondary Emergency Phone	318-623-0390; 318-757-0473
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	None
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Concordia Parish Police Jury
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	None. Space provided by police jury.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Jeri Sue Tosspon, CPA.
Courts and Locations	7th Judicial District Court; Concordia Parish, Vidalia; 7th Judicial District, Catahoula Parish, Harrisonburg; Vidalia City Court; Ferriday Mayor's Court.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	Judge Pro Tem Glen Strong
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Cases are referred by court to IDB office at magistrate hearing by form that is filled out by Clerk and sent to IDB office. Form is received, clients are interviewed, information is reviewed and counsel assigned.
Name of Adult Detention Facilities in This District	Concordia Parish Correctional Facility; Catahoula Correctional Facility.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Franklin Detention Center, Winnsboro, La. And women are held at Richland Corrections, Monroe, La.
Name of Juvenile Detention Facilities In This District	None in parish.

Name of Juvenile Detention Facilities Outside the District Which Hold Clients	The district used the St. James Juvenile Detention Center until its closure in June 2013, and since then juvenile clients had been housed at Assumption Youth Center and other facilities around the state at different times.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Inability to see clients on regular basis; budgeting travel expense; using time for travel that could be used to see local clients.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	Catahoula Corrections allows access but does not try to accomendate, i.e. making investigator and attorneys wait longer periods to see clients.
District Attorney	Brad Burgett
Chief Judge of Criminal District Court	Judge Kathy Johnson
Juvenile Court Judges (Specify District of City Court)	Judge Pro Tem Glen Strong
Drug Court Judges	No
Mental Health Court Judges	No
Other Specialty Court	Yes. Judge George Murray, Vidalia City Court.
Name of Specialty and Brief Description:	Misdemeanor cases within the Vidalia city limits.
Indigency Determined by Whom and How?	Judge determines at magistrate hearing, refers to PDO, application filled out.
When is Assignment/Appointment of Counsel Made?	Time of arrest. Both incarcerated and bonded defendants are appointed counsel at magistrate hearing or arraignment.
Initial Client Intake Conducted By Whom? (Name and Title)	Jimmie Darden, Investigator, Derrick Carson, Attorney; Judy Pugh, Paralegal, Porchia Matthews, Data Entry
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes, have an application form, interview sheet that is filled out at interview.
Brief Explanation of Intake Process	Defendant appointed at Magistrate Hearing, appointment sheet filled out by clerk, sent to our office, someone interviews defendant.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	2,461
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2013	3,736
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No

$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	50,358
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Disbursement sheet provided by Sheriff's Office.
Who Collects the Assessed Court Fees?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Disbursement sheet provided by Sheriff's Office.
Who Remits the Court Fees Collected?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Disbursement sheet provided by Sheriff's Office.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	If defendant's income is above normal range for this area, a completed form is submitted to Judge to determine payment amount.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	If fees assessed copy of court minutes Clerkof Court.
Who Collects the Assessed Partial Payments?	Judge has been ordering to pay directly to our office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Sheriff's Office
Who Remits the Partial Payments Collected?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Sheriff's Office
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	875
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted, but no policy established.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Funding-HAVING TO CUT EMPLOYEES TIME AND SALARIES.
Immediate Critical Issue Areas	Funding to continue providing services.
Long-Term Critical Issue Areas	Funding & Training.
Please List All New Hires in 2013 (Name and Title)	Andy Magoun-Conflict Attorney, Anna Ferguson, Conflict counsel, John Reeves, Conflict Counsel all part time.
Please List All Promotions in 2013 (Name and Title)	None
2013 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2014	If funding available, at least three.

Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	None

Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	No organization chart. District operates under the Chief Indigent Defender who oversees and delegates cases to the attorneys. The office administrator oversees the office.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	None
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	None
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	None
Regular Meetings for Any Staff, Please Describe	Yes
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2013	None
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Juvenile Attorney follows case with the assistance of one of adult attorneys.
Please Provide the Names of All State Representatives and Senators from Your District	Andy Anders, State Representative; Neal Riser, Senator.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Timely receiving information to identify potential conflicts and distance for client visitation for women housed elsewhere.
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	Hiring of additional attorney to assist in cases, Weekly and monthly review sessions of cases.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
None	
Part-Time Contract Attorneys	**Contact Information**
Clark, Robert	319-336-5886
HuCheryl Walker	601-334-0862
Andy Magoun	318-403-1101
Anna Ferguson	318-757-1700
John Reeves	318-744-5457
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Jimmie Darden, Investigator	318-336-7548

Judy Pugh, Paralegal/Administrator	318-336-7548
Porchia Matthews	318-336-7548

2013 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Judy Pugh
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	
Firefox	
Google Chrome	x
Other	Mozilla Firefox
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	1
DVD	o need to replace when funds available

VCR	0 need to replace when funds available
Desktop PCs	3
Laptops	
Video Cameras	0
Digital Cameras	1
Video Conferencing Systems	
B&W Laser Printers	2
Color Printers	1
Wireless Cards	1
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	
No Internet Connection	
Connection Speed:	
Provider Name:	Cableone
Email Provider:	ATT
Please list any software or computer equipment in which you need training:	

7th District Defender Office CY 2013 Caseloads & Outcomes

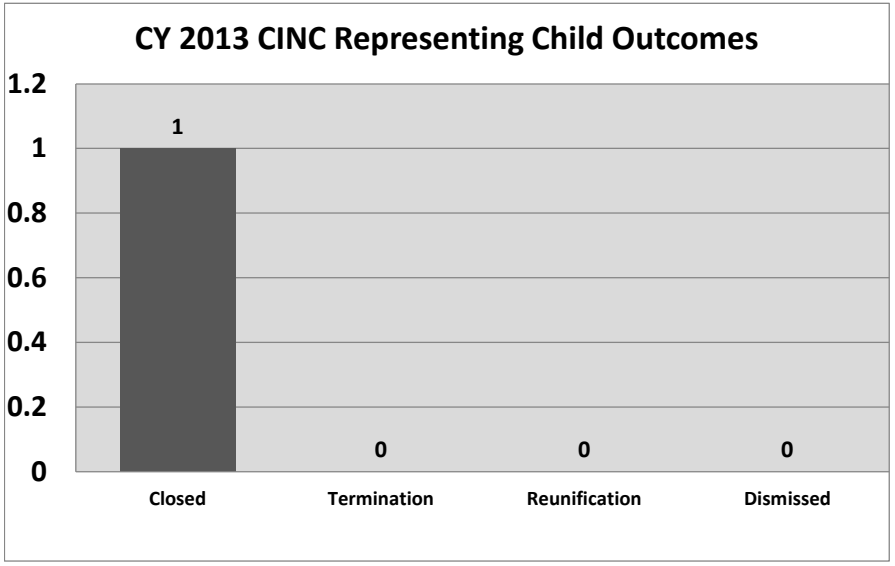
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	1	1	1	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	16	4	5	21	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	4	8	8	12	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Delinquency Felony	0	12	12	12	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	626	407	80	706	N/A	N/A	35	5	32	0	0	0	0	0	0
Adult Felony Non-LWOP**	1436	892	272	1708	N/A	N/A	79	26	68	0	0	1	0	0	1
Adult LWOP	0	1	1	1	N/A	N/A	0	0	0	0	0	1	0	0	1
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	6	3	1	7	N/A	N/A	0	0	1	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

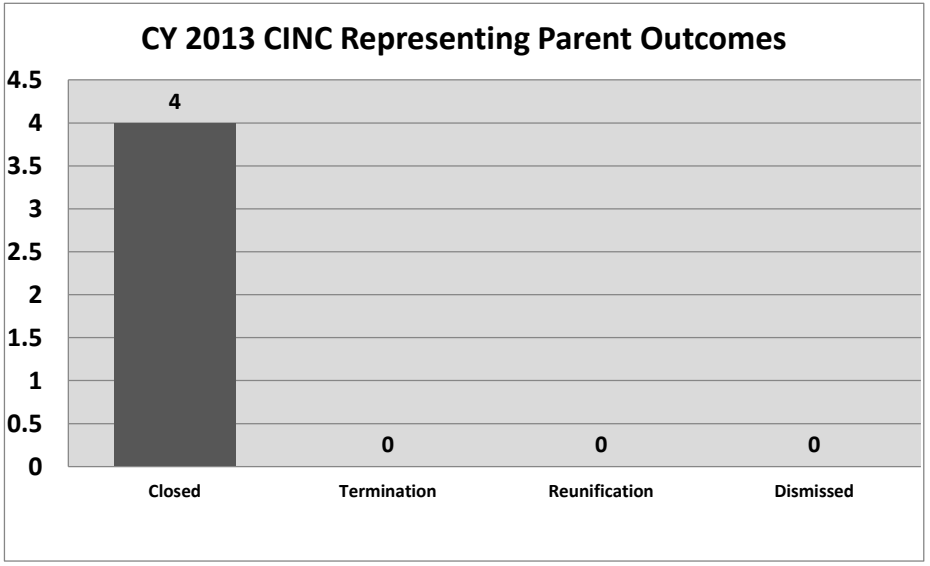
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

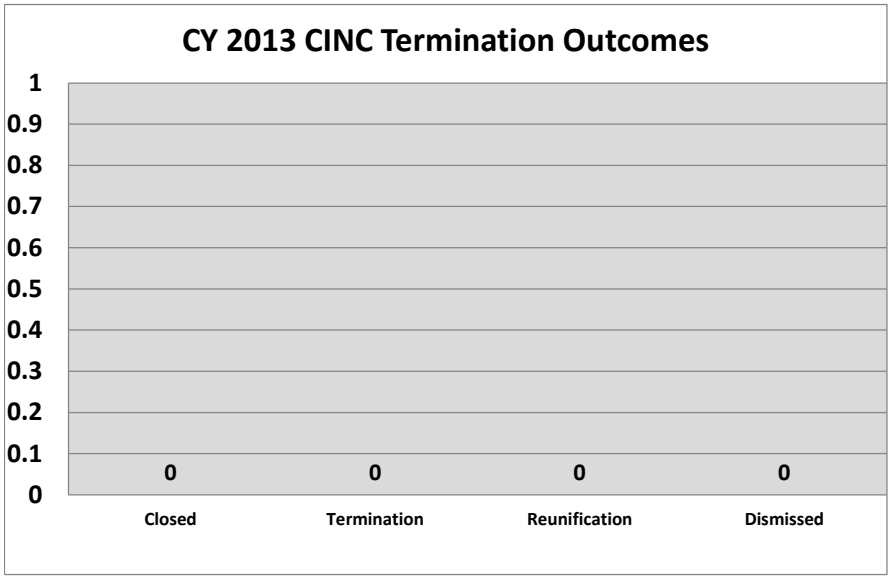
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

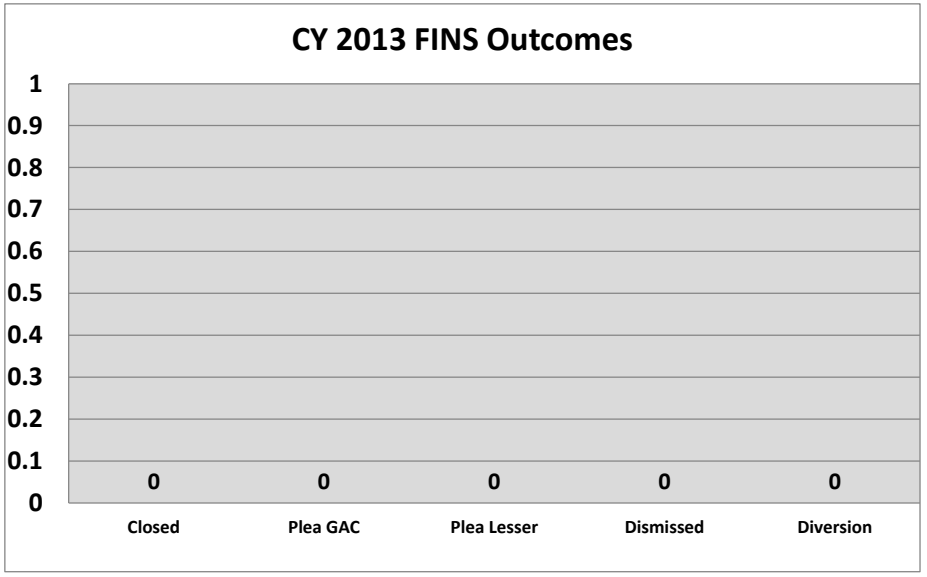
****Life Without Parole**

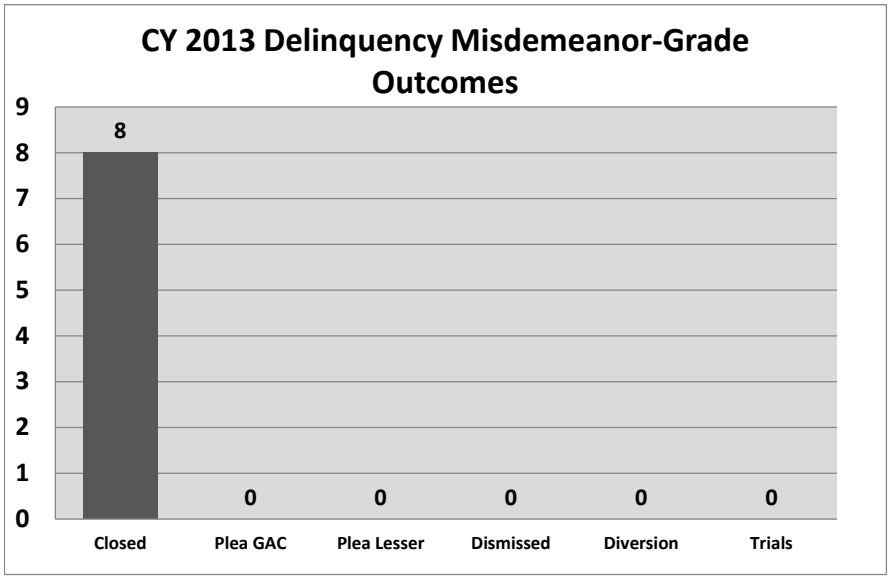
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

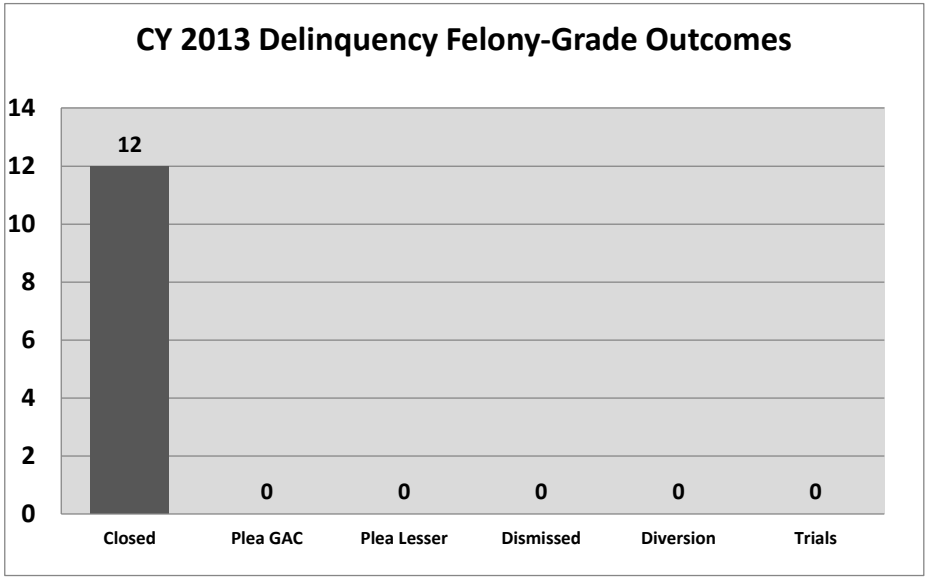

CY 2013 CINC Representing Child Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
Closed
Termination
Reunification
Dismissed

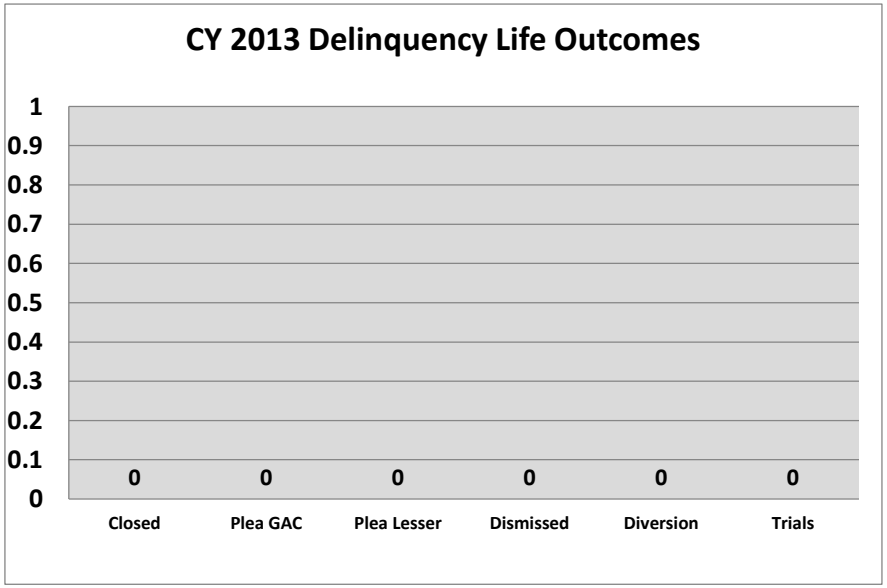

CY 2013 CINC Representing Parent Outcomes
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
0
0
0
Closed
Termination
Reunification
Dismissed

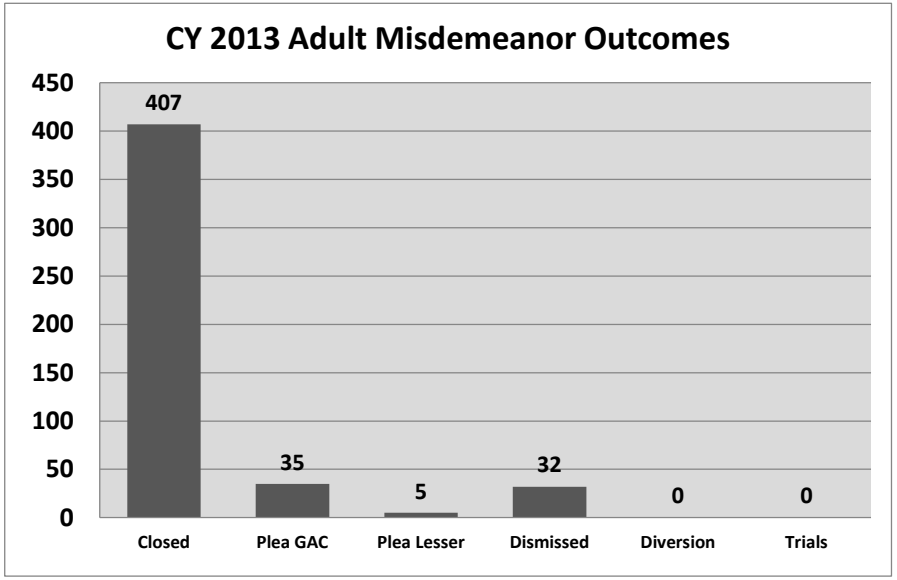

CY 2013 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

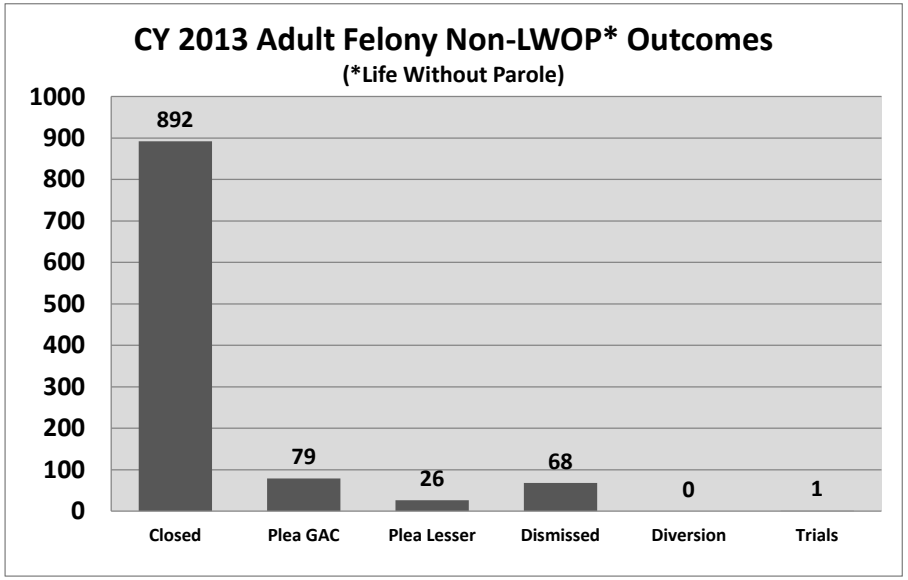

CY 2013 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

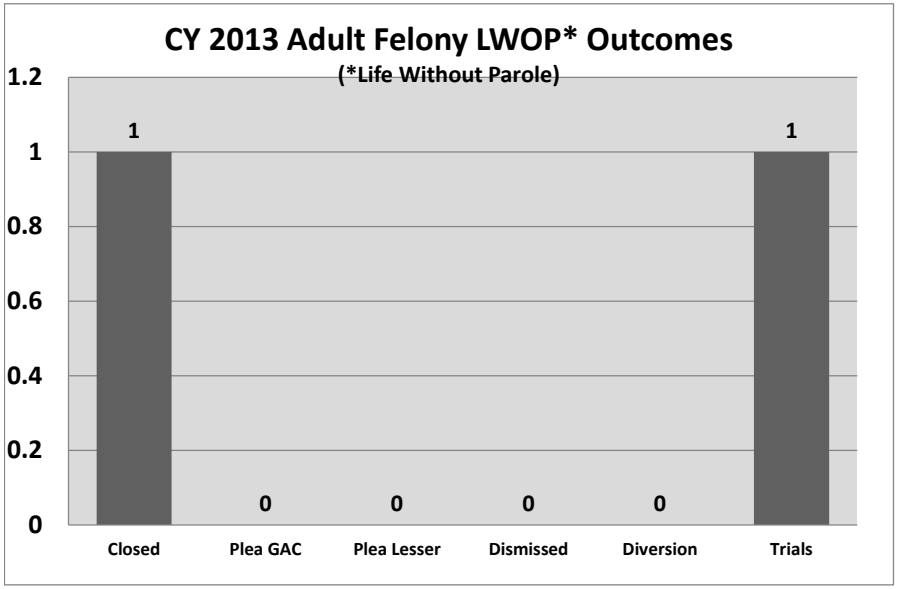

CY 2013 Delinquency Misdemeanor-Grade Outcomes
9
8
7
6
5
4
3
2
1
0
8
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

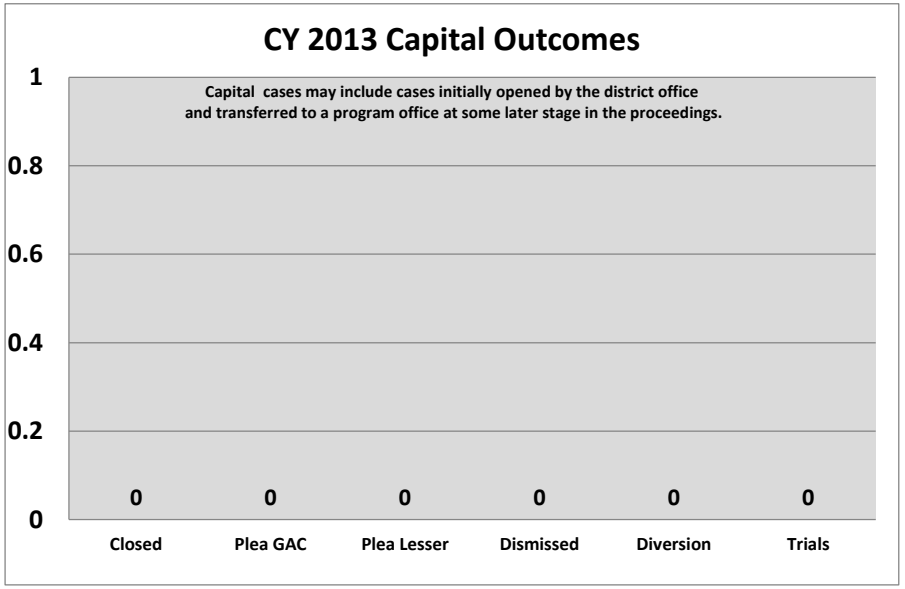

CY 2013 Delinquency Felony-Grade Outcomes
14
12
10
8
6
4
2
0
12
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
450
400
350
300
250
200
150
100
50
0
407
35
5
32
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

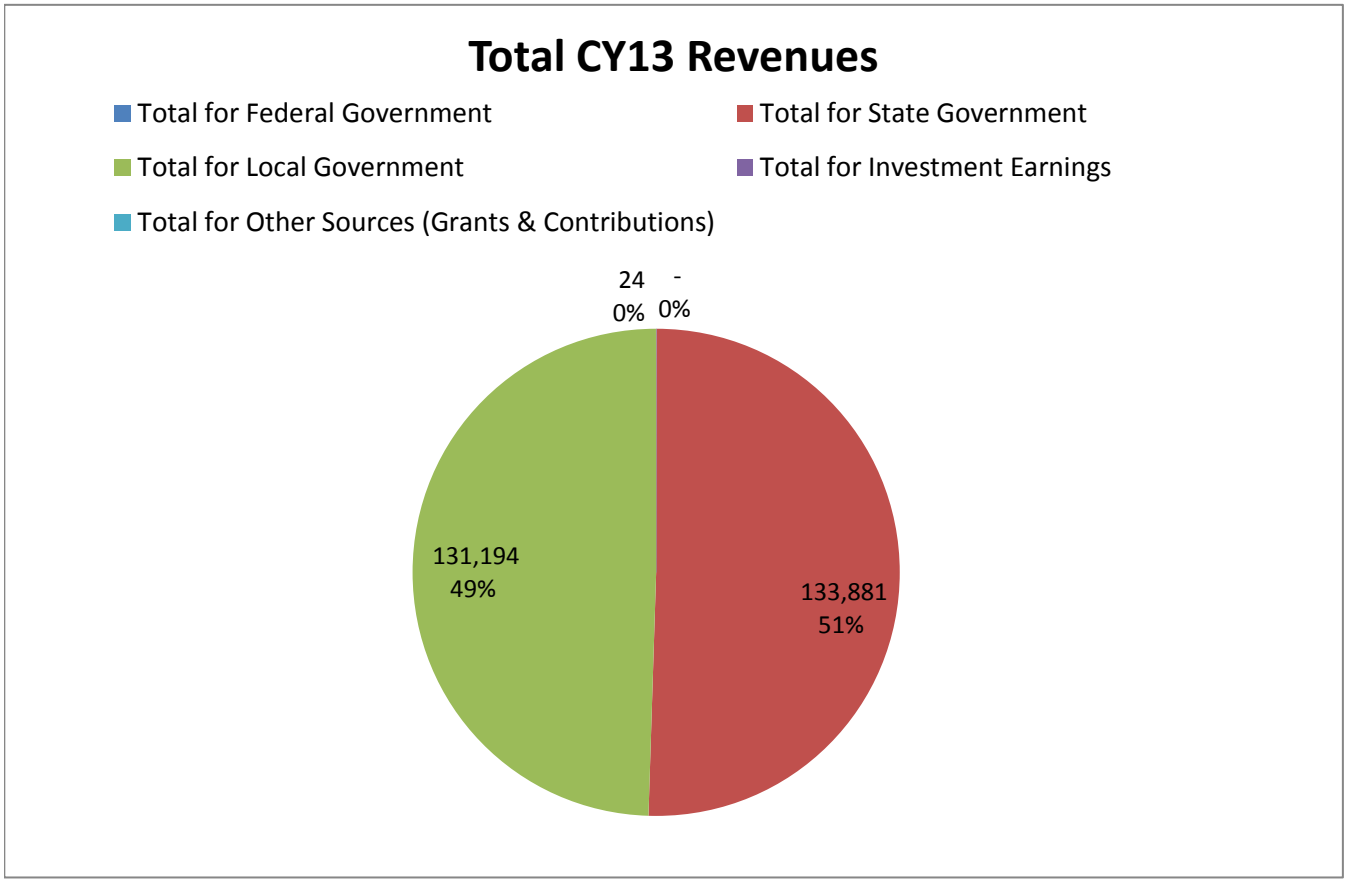

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
1000
900
800
700
600
500
400
300
200
100
0
892
79
26
68
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

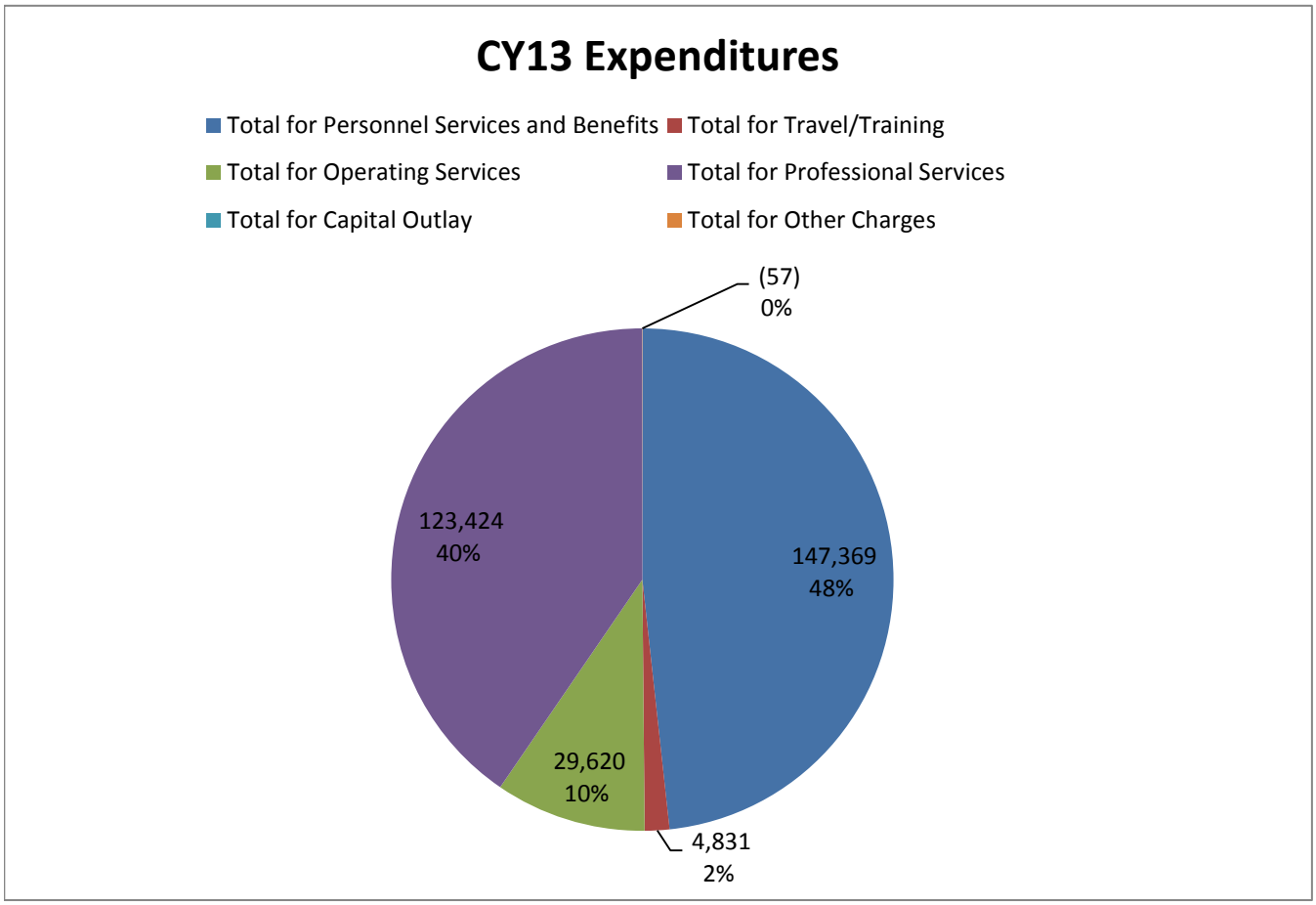

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

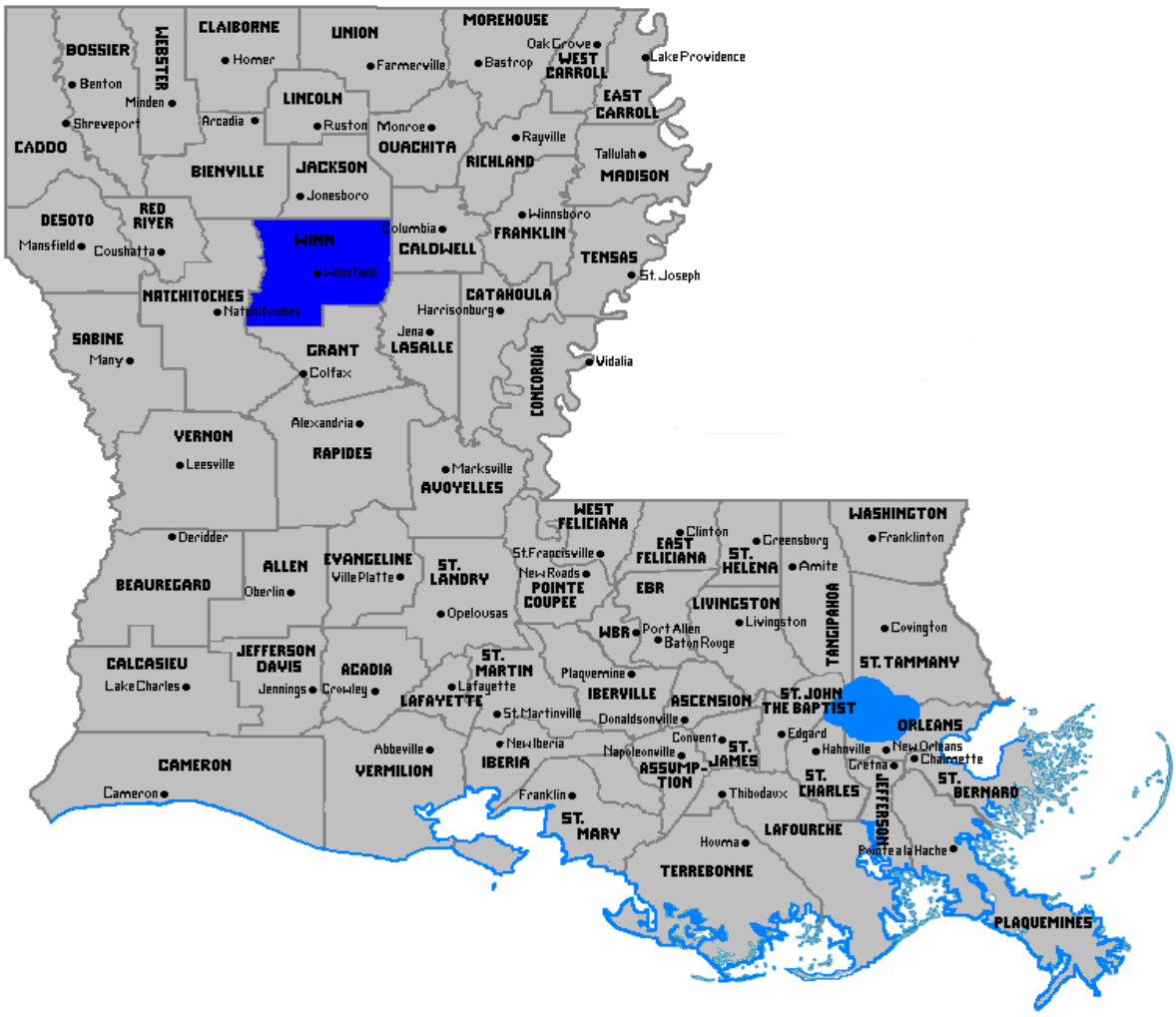

CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 7 CY2013	Total CY2013
District Defender: Derrick Carson	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	1,267
District Assistance Fund (DAF)	132,614
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	133,881
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	-
Traffic Camera	-
Grants	16,000
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	1,606
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	1,900
Magistrates' Courts	-
Municipal Court	12,334
Parish Courts	8,858
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	12,671
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	70,384
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	107,753
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	6,534
Partial Attorney Fees Reimbursements [as per 15:176]	875
Other Reimbursements	31
Other Local Income -List source(s)	-
Total for Charges For Services	7,441
Total for Local Government	131,194
Investment Earnings	
Interest Income	24
Other Investment Income - List source(s)	-
Total for Investment Earnings	24
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	-
Total for REVENUE	265,098

District 7 CY2013	Total CY2013
District Defender: Derrick Carson	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	129,990
Accrued Leave	-
Payroll Taxes	2,565
Hospitalization and Disability Insurance	-
Retirement	14,720
Other	94
Total for Personnel Services and Benefits	147,369
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	4,831
Total for Travel/Training	4,831
Operating Services	
Advertisements	-
Workers' Compensation	-
Insurance - Malpractice	5,437
Insurance - Auto/Physical Liability	-
Insurance - Other	425
Lease - Office	271
Lease - Auto/Equipment	1,568
Lease - Other	660
Office Repair and Maintenance	772
Office - Telephone/Utilities/Postage/Internet	6,584
Dues and Seminars	150
Law Library/Journals/Subscriptions	11,421
Office Supplies	2,332
Total for Operating Services	29,620
Professional Services	
Audit/Accounting Expense	10,849
Contract Clerical	-
Expert Witness	-
Investigators	17,100
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	53,576
Contract - Juvenile Attorneys or CINC	6,458
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	35,442
IT/Technical Support	-
Total for Professional Services	123,424
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	(57)
Total for Other Charges	(57)
Total for EXPENDITURES	305,186


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
24
0%
-
0%
131,194
49%
133,881
51%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
(57)
0%
123,424
40%
147,369
48%
29,620
10%
4,831
2%



The 8TH Judicial District Public Defenders' Office

Winn (Winnfield)

District Defender: Herman A. Castete
116 West Main Street
Winnfield, LA 71483
(318) 628-3592

8th Judicial District • Winn Parish
District Defender Herman A. Castete • (318) 628-3592
116 West Main Street • Winnfield, LA • 71483

General District Information: In the 8th Judicial District, there is one section of District Court. There are no specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 15,313 in this district, 3,442 of whom are children.

District Staff: The District Defender is this district is Herman A. Castete, who has served in the position for 13 years and has been a public defender in Louisiana for 33 years. The 8th Judicial District Public Defenders' Office is a contract public defenders' office. At the end of 2013 the district reported two contract attorneys in addition to the District Defender. There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender supervises all staff. No caseload reduction is provided to him. The office also has two investigators and two administrative staff members.

Juvenile Defense: Juvenile cases are heard by one District Judge in the 8th Judicial District. All attorneys handle juvenile cases.

Indigency Determination and Availability of Clients: In the 8th Judicial District, the Public Defenders' Office makes the determination of indigence. Adult clients are held at the Winn Parish Jail or the Winnfield City Jail. If held outside of the district, clients are held at the Jackson Parish Detention Center, Caldwell Detention Center, or the Catahoula Detention Center. Juvenile clients are held outside of the district at Ware Youth Detention Center (Coushatta).

Fees and Accounting: The 8th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2013, 392 applications were received for services. Fees were waived for 149 applicants and were not reduced for any applicants. A total of $5,495 was collected in 2013 in application fees. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services. In 2013, the district received $44,404 in special fees, which was collected by the Winn Parish Sheriff's Office. Courts in this district, along with Public Defender, may also assess partial indigency payments for services based on clients' ability to pay. In 2013, the office received $19,342 in partial indigence payments. All accounting functions in this district are handled internally by district staff.

Caseload: The 8th Judicial District Public Defenders' Office reported handling 936 cases in 2013. Of those, 99 involved juvenile matters, including 68 Child in Need of Care representations.

The 8TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Winn - Winnfield
Population	15,313
Juvenile Population	3,442
District Defender	Herman A. Castete
Years as District Defender	13
Years in Public Defense	33
Office Manager	Herman Castete
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Vicky Keiffer, Jan Brown
Primary Office Street Address	116 West Main Street
City	Winnfield
ZIP	71483
Primary Phone	318-628-3592
Primary Mailing Address	Post Office Box 428, Winnfield, LA 71483
Primary Fax Number	318-628-5080
Primary Emergency Contact	Herman Castete
Primary Emergency Phone	318-628-3592
Secondary Emergency Contact	Deborah C. Castete
Secondary Emergency Phone	318-805-4525
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	None
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Lasyone Rentals, Lasyone Building, Winnfield, LA
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	1,600
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Yes
Courts and Locations	8th Judicial District Court, Winnfield, LA 71483
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	One

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Counsel assigned temporarily at 72 hours hearing and normally permanently assigned at arraignment. Felony cases are assigned to the felony attorney and misdemeanors to the misdemeanor attorney except in conflict situations in which both may be appointed as needed as well as a contracted conflict attorney.
Name of Adult Detention Facilities in This District	Winn Parish Jail, Winnfield, LA; Winnfield City Jail, Winnfield, LA
Name of Adult Detention Facilities Outside the District Which Hold Clients	Jackson Parish Detention Center, Jonesboro, LA; Caldwell Detention Center, Columbia, LA; Catahoula Detention Center, Harrisonburg, LA.
Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Detention Center, Coushatta, LA.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	None since the new Sheriff took office.
District Attorney	Christopher Nevils
Chief Judge of Criminal District Court	Jacque D. Derr (1/1/09)
Juvenile Court Judges (Specify District of City Court)	Jacque D. Derr, District Judge
Drug Court Judges	None
Mental Health Court Judges	None
Other Specialty Court	None
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Public Defender in court at the time of arraignment.
When is Assignment/Appointment of Counsel Made?	Time of arrest. Incarcerated defendant - counsel appointed within 72 hours of arrest; bonded defendant - at arraignment.
Initial Client Intake Conducted By Whom? (Name and Title)	Michael Hataway, Investigator for the District Public Defender or John Wooten, Jr.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes.
Brief Explanation of Intake Process	Investigator usually does initial interview and reports to Chief Defender who then assigns counsel.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes.
How Many Applications for Services Were Received?	392
How Many Application Fees Were Waived?	149
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2013	5,495
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	

Total Revenue from $45/$35 Special Costs Received in 2013	44,404
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Itemized listing submitted with payment from WPSO.
Who Collects the Assessed Court Fees?	WPSO
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Itemized listing submitted with payment from WPSO.
Who Remits the Court Fees Collected?	WPSO
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Itemized listing submitted with payment from WPSO.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Determined by Public Defender and Judge.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Copy of sentencing document furnished at time Defendat is sentenced.
Who Collects the Assessed Partial Payments?	Public Defender's Office (Vicky Keiffer, Jan Brown, John Wooten, Mike Hataway).
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Copy of receipt for payment from database; office receipt book; original money order.
Who Remits the Partial Payments Collected?	Clients remit to Public Defender Office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Copy of receipt for payment from database; office receipt book; original money order.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	19,342
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	All attorneys are contract and therefore can maintain a private practice.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Accountant, Conflict Attorney
Immediate Critical Issue Areas	Accountant, Conflict Attorney
Long-Term Critical Issue Areas	Accountant, Conflict Attorney
Please List All New Hires in 2013 (Name and Title)	Keith Gates as conflict attorney to be paid on case by case basis.
Please List All Promotions in 2013 (Name and Title)	None

2013 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2014	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. Case by case review, analysis and preparation until attorney is ready for solo.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	District Defender personally oversees the operation of the office. Attorneys are assigned cases and their progress is supervised as required. Non-attorney personnel have specific task assignments which are supervised by the District Defender.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	None. Everyone answers to the District Defender.
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	No.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No.
Regular Meetings for Any Staff, Please Describe	State Board Meetings when not in conflict with Court Docket; Office Staff Meetings monthly.
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2013	0
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	None
Please Provide the Names of All State Representatives and Senators from Your District	Jim Fannin Representative; Robert Kostelka Senator; Rick Gallot Senator; Gerald Long Senator.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	All clients who are in jail are visited at least once a month.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**

None	
Part-Time Contract Attorneys	**Contact Information**
Herman A. Castete – District Defender	318-628-3592
Laura J. Johnson	318-628-3592
Keith Gates	318-648-9800
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Michael Hataway – Investigator	318-628-3592
John Wooten, Jr. – Investigator	318-628-3592
Vicky Keiffer	318-628-3592
Jan Brown	318-628-3592

2013 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Herman Castete
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	4
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	6
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	2
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	2
Other	
Accounting Software	
QuickBooks	
Quicken	x
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	5
Internet Explorer 9	x
Firefox	x
Google Chrome	1
Other	
HARDWARE:	
Please enter the number of	

devices in your inventory.	
Television	0
DVD	5 thru computer, 1 stand alone
VCR	0
Desktop PCs	5
Laptops	2
Video Cameras	0
Digital Cameras	1
Video Conferencing Systems	0
B&W Laser Printers	4
Color Printers	0
Wireless Cards	2
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	Sudden Link
Email Provider:	
Please list any software or computer equipment in which you need training:	Quick Books

8th District Defender Office CY 2013 Caseloads & Outcomes

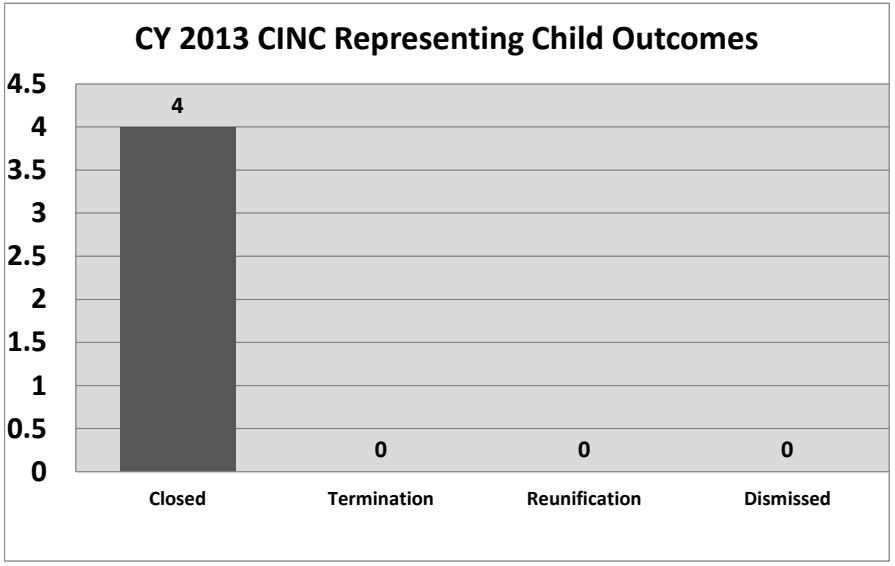
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	5	4	15	20	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	12	6	22	34	0	0	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A	0
Termination	1	1	13	14	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	8	10	17	25	N/A	N/A	4	0	5	2	N/A	N/A	0	0	0
Delinquency Felony	1	3	4	5	N/A	N/A	1	0	1	1	N/A	N/A	0	0	0
Delinquency-Life	1	0	0	1	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	247	218	117	364	N/A	N/A	118	38	167	0	0	0	0	1	1
Adult Felony Non-LWOP**	293	227	128	421	N/A	N/A	49	83	320	0	0	2	1	1	4
Adult LWOP	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	25	23	27	52	N/A	N/A	1	2	5	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

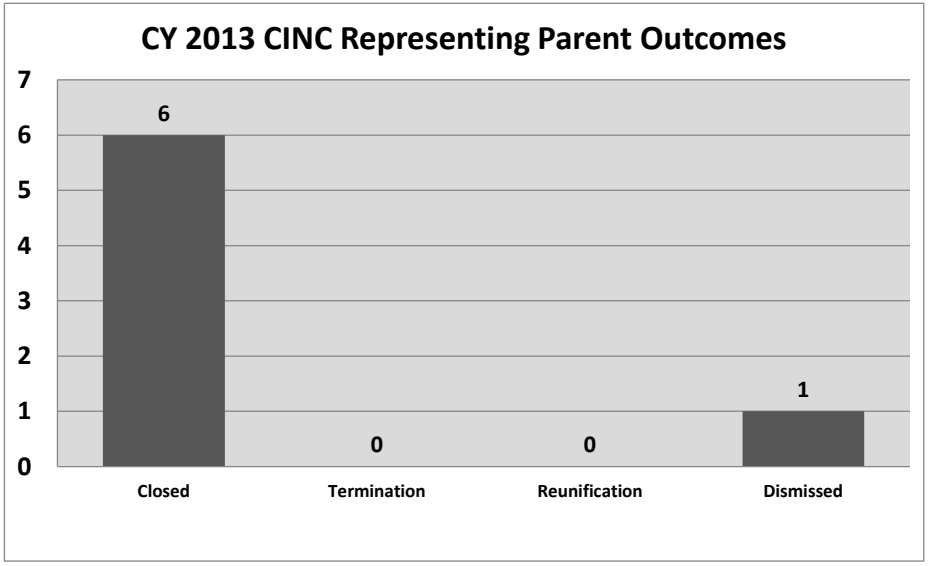
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

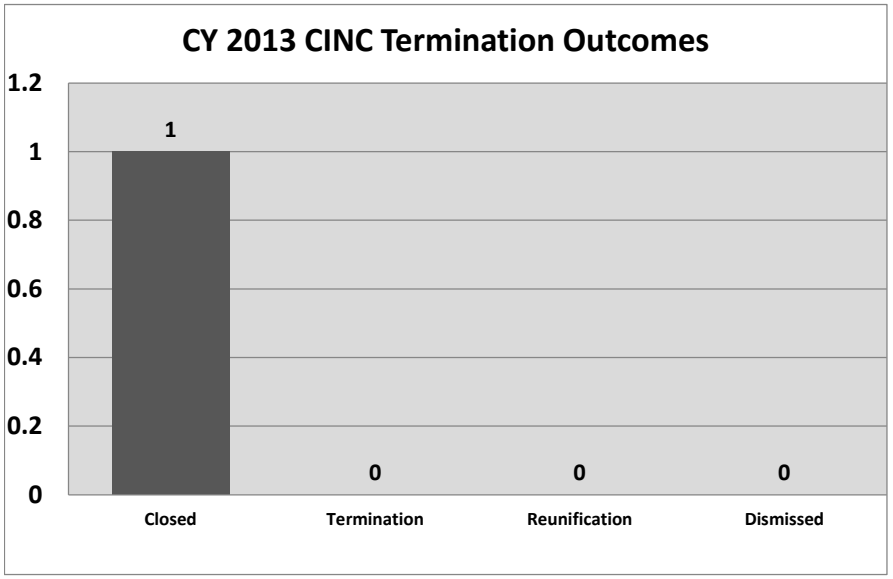
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

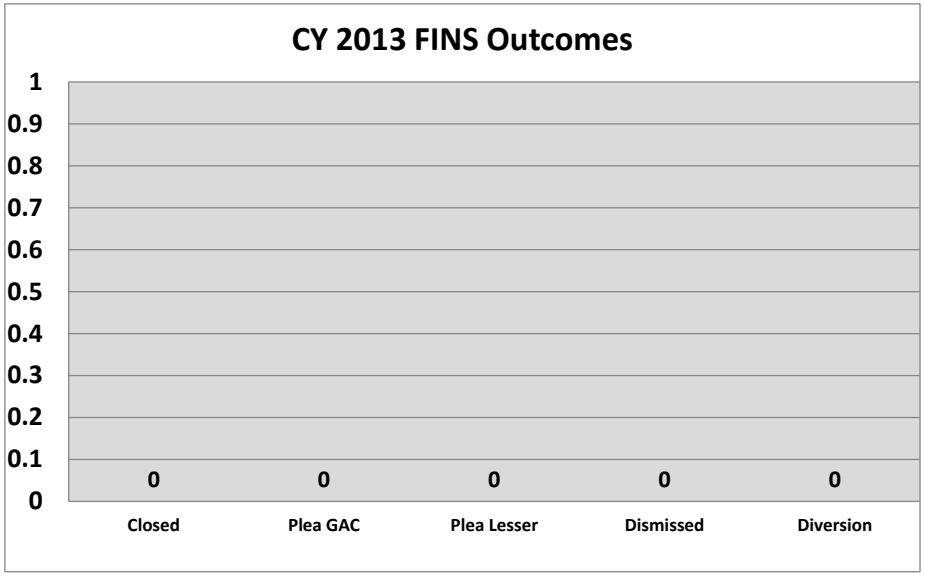
****Life Without Parole**

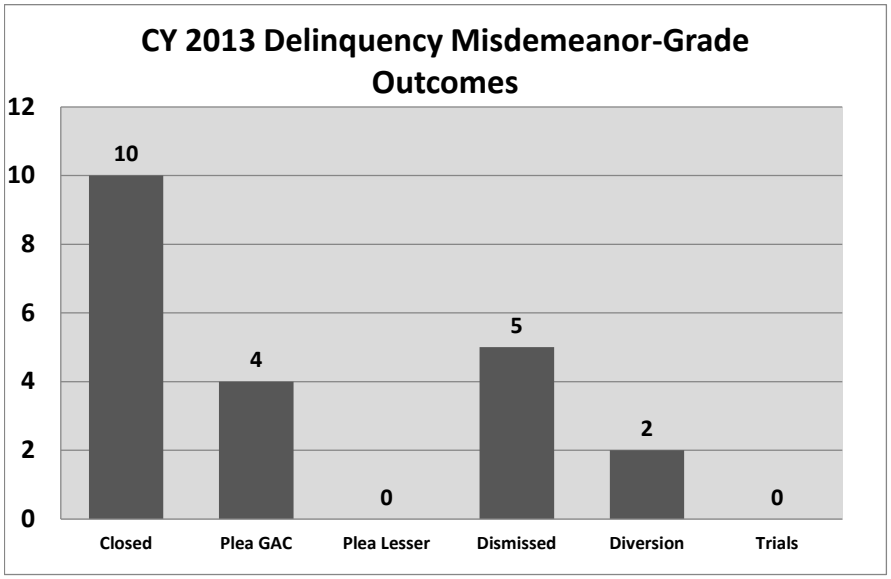
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

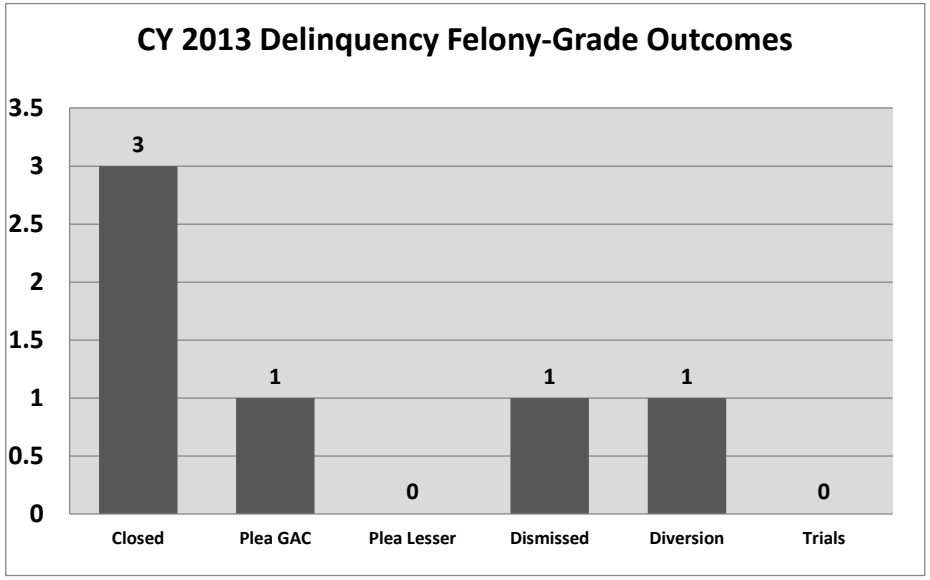

CY 2013 CINC Representing Child Outcomes
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
0
0
0
Closed
Termination
Reunification
Dismissed

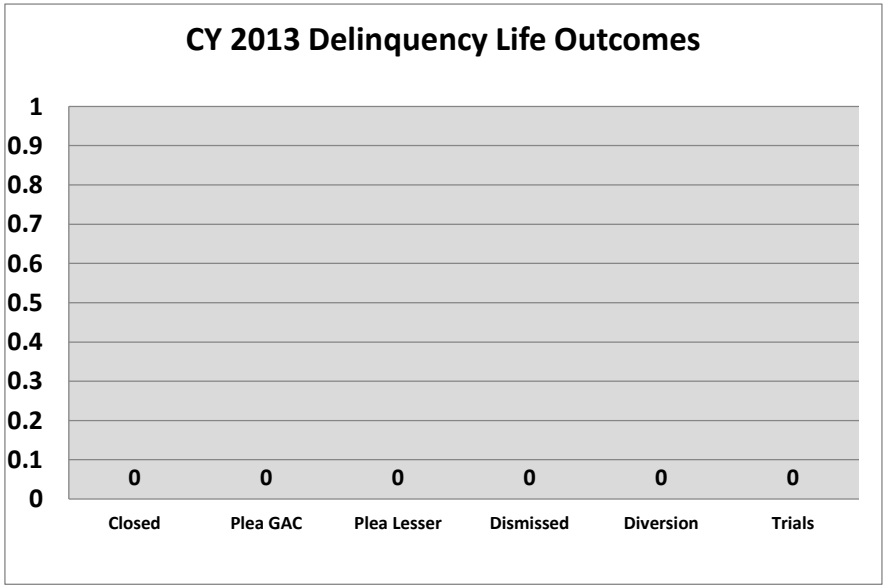

CY 2013 CINC Representing Parent Outcomes
7
6
5
4
3
2
1
0
6
0
0
1
Closed
Termination
Reunification
Dismissed

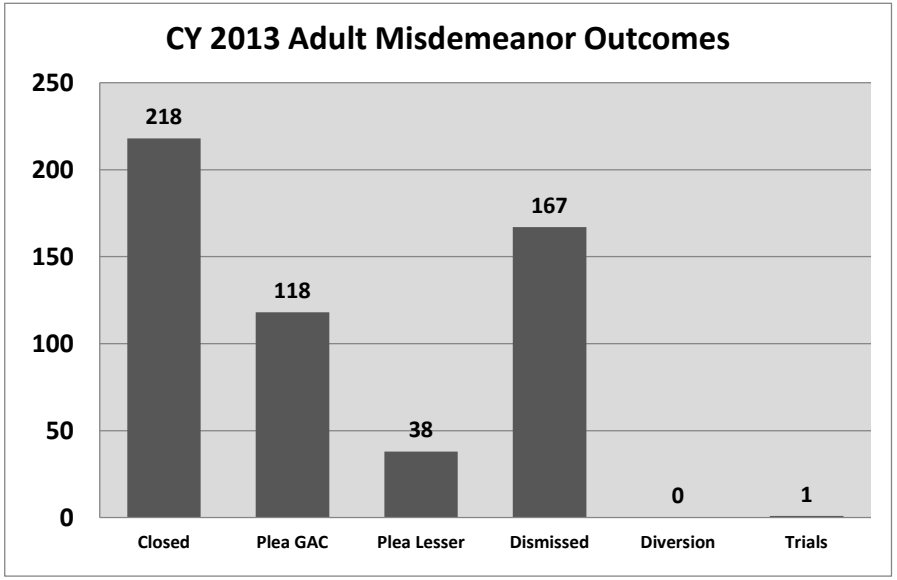

CY 2013 CINC Termination Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
Closed
Termination
Reunification
Dismissed

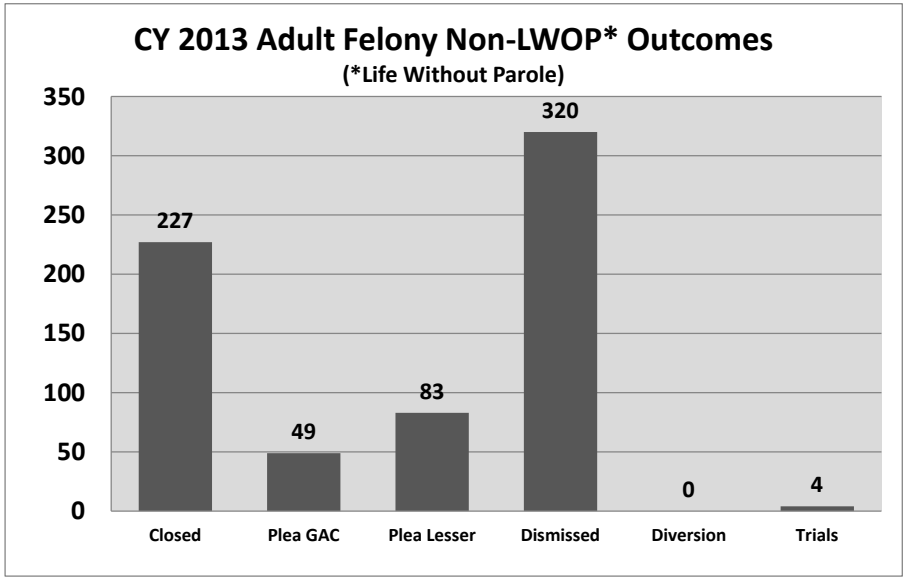

CY 2013 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

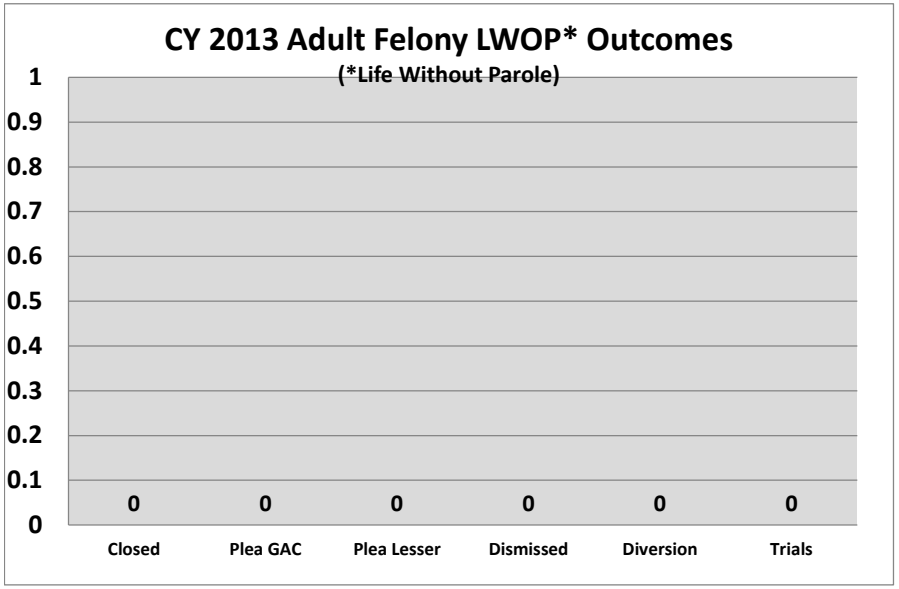

CY 2013 Delinquency Misdemeanor-Grade Outcomes
12
10
8
6
4
2
0
10
4
0
5
2
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

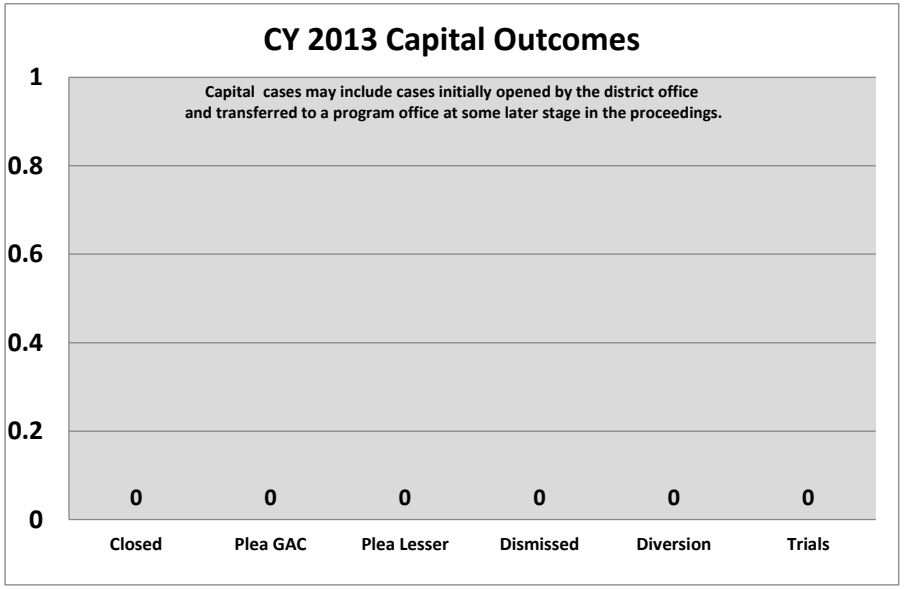

CY 2013 Delinquency Felony-Grade Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
1
0
1
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
250
200
150
100
50
0
218
118
38
167
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

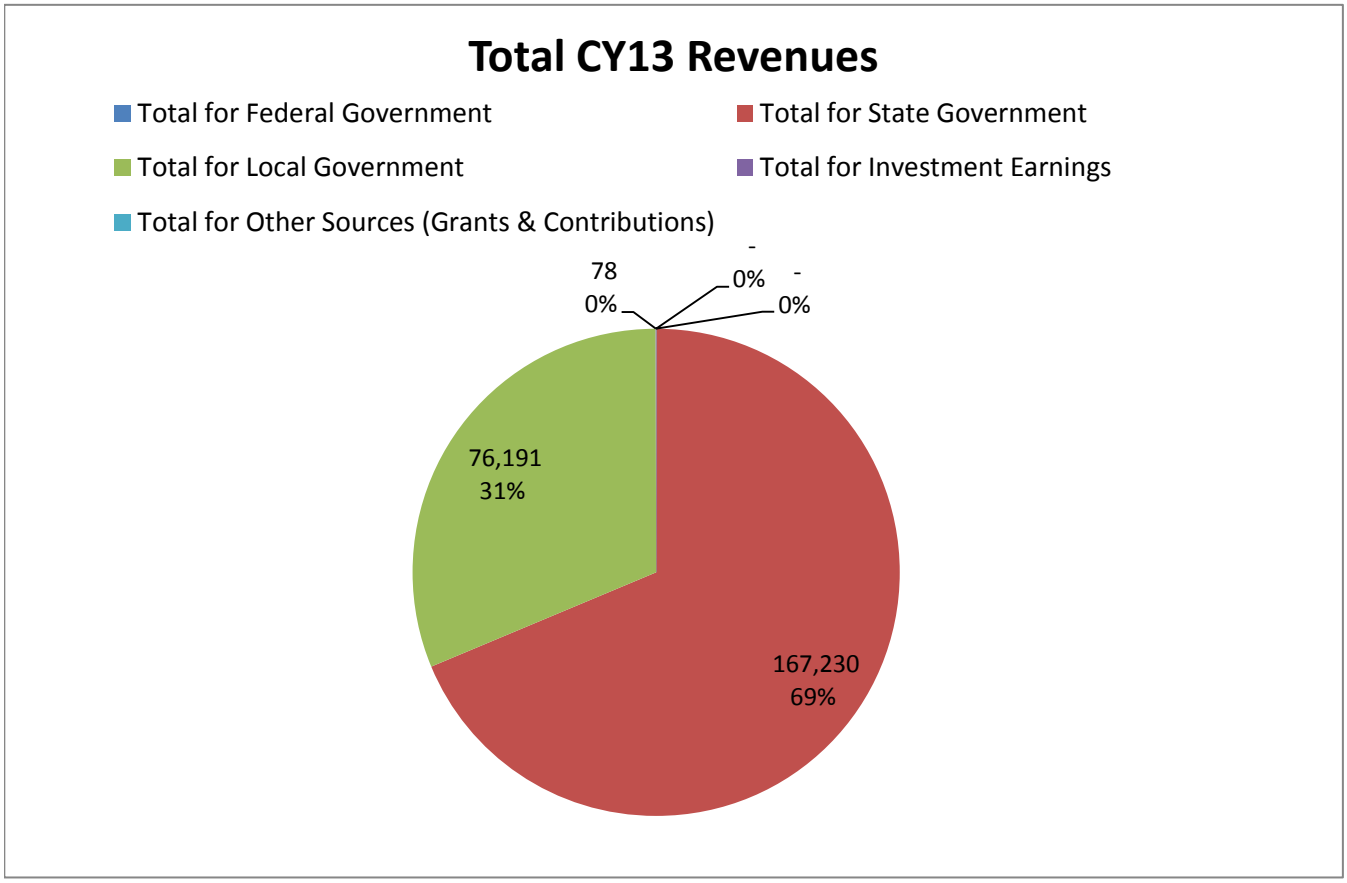

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
350
300
250
200
150
100
50
0
227
49
83
320
0
4
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

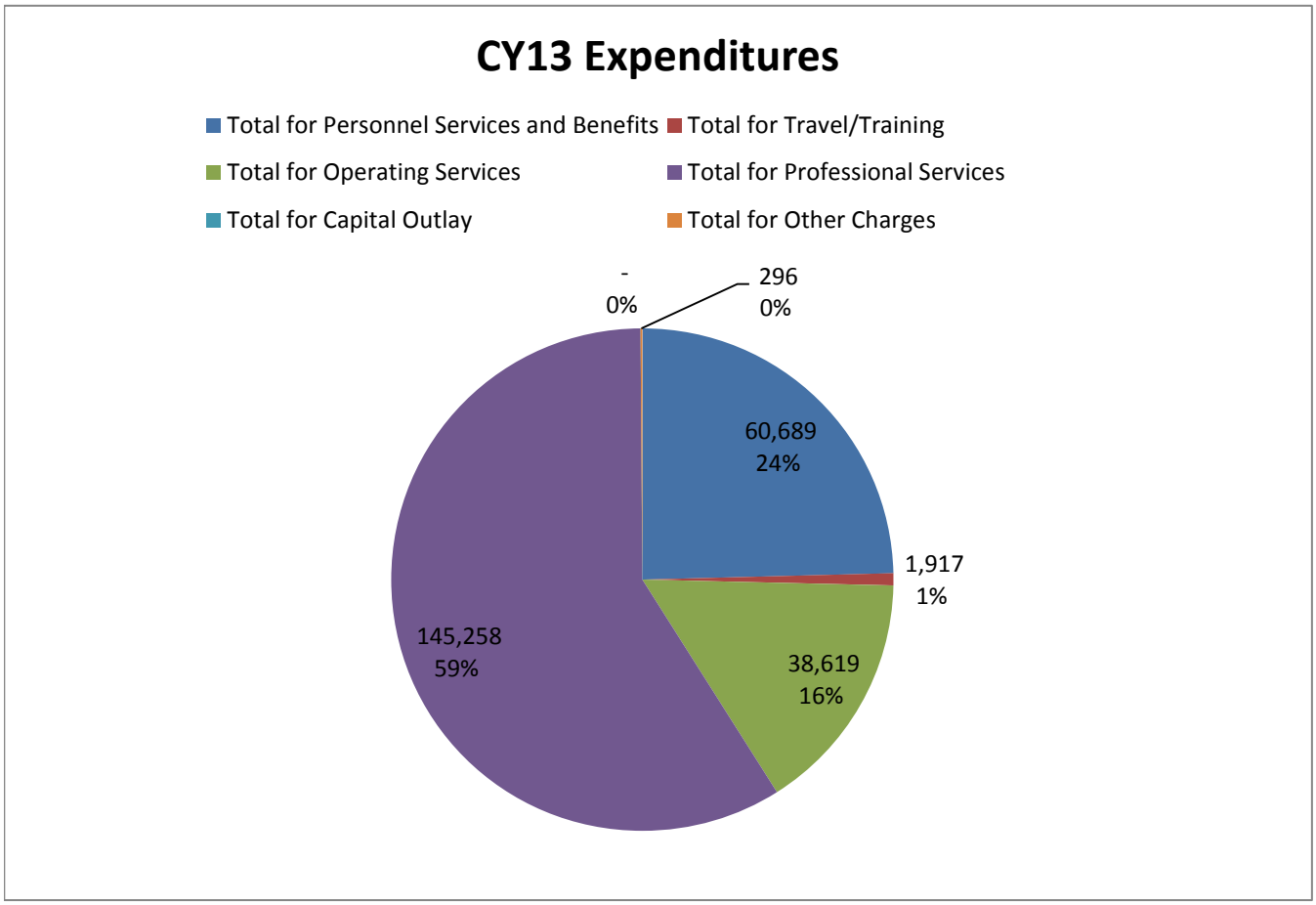

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 8 CY2013	Total CY2013
District Defender: Herman Castete	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	-
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	2,236
District Assistance Fund (DAF)	155,893
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	9,101
Total for State Government	167,230
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	10,944
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	44,209
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	44,209
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	4,500
Partial Attorney Fees Reimbursements [as per 15:176]	16,335
Other Reimbursements	88
Other Local Income -List source(s)	116
Total for Charges For Services	21,039
Total for Local Government	76,191
Investment Earnings	
Interest Income	78
Other Investment Income - List source(s)	-
Total for Investment Earnings	78
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	-
Total for REVENUE	243,499

District 8 CY2013	Total CY2013
District Defender: Herman Castete	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	52,271
Accrued Leave	-
Payroll Taxes	6,205
Hospitalization and Disability Insurance	-
Retirement	-
Other	2,214
Total for Personnel Services and Benefits	60,689
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	1,917
Total for Travel/Training	1,917
Operating Services	
Advertisements	-
Workers' Compensation	2,055
Insurance - Malpractice	4,117
Insurance - Auto/Physical Liability	-
Insurance - Other	337
Lease - Office	7,200
Lease - Auto/Equipment	1,962
Lease - Other	-
Office Repair and Maintenance	2,900
Office - Telephone/Utilities/Postage/Internet	10,635
Dues and Seminars	300
Law Library/Journals/Subscriptions	6,613
Office Supplies	2,500
Total for Operating Services	38,619
Professional Services	
Audit/Accounting Expense	2,882
Contract Clerical	-
Expert Witness	-
Investigators	-
Interpreters	81
Social Workers	-
Capital Representation	-
Conflict	8,000
Contract - Juvenile Attorneys or CINC	18,000
Misdemeanor Attorney Contracts	30,000
Contract Attorneys - all other	84,000
IT/Technical Support	2,295
Total for Professional Services	145,258
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	-
Other Charges	
Other Operating Expenses	296
Total for Other Charges	296
Total for EXPENDITURES	246,778


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
78
0%
-
0%
-
0%
76,191
31%
167,230
69%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
-
0%
296
0%
60,689
24%
1,917
1%
38,619
16%
145,258
59%

The 9th Judicial District Public Defender's Office

Rapides (Alexandria)

District Defender: Glen G. Cortello
1115 6th Street
Alexandria, LA 71301
(318) 443-7082

9th Judicial District • Rapides Parish
District Defender Glenn G. Cortello • (318) 443-7082
1115 6th Street • Alexandria, LA • 71301

General District Information: In the 9th Judicial District, there are three sections of District Court and two City Courts (Alexandria and Pineville). There is a drug court program and domestic violence court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 132,373 in this district, 38,200 of whom children.

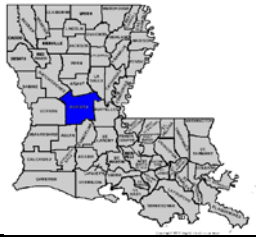
District Staff: The District Defender in the 9th Judicial District is Glenn G. Cortello, who has served in the position since October 29th, 2013 and been a public defender in Louisiana since October 29th, 2013. The 9th Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office. At the end of 2013 the district reported a full-time staff District Defender and 20 part-time contract attorneys. There are no restrictions on private practice outside of the Public Defenders' Office, though the District Defender does not have a private practice. The District Defender has one misdemeanor, one felony, and one juvenile attorney to supervise their respective staff members. Two supervisors are provided a workload reduction. The district also has two investigators and six administrative staff members.

Juvenile Defense: Juvenile cases are heard by one District Judge in the 9th Judicial District. Juvenile cases are handled by several juvenile defenders and one supervising juvenile attorney.

Indigency Determination and Availability of Clients: In the 9th Judicial District, the Public Defenders' Office makes the determination of indigence. Adult clients are held at the Rapides Parish Detention Center #1 (Rapides Parish Courthouse) and #3 (Academy Drive). Juvenile clients are held within the district at the Renaissance Home for Youth.

Fees and Accounting: The 9th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2013, 5,3101 applications were received for services. Fees were waived for 315 applicants and were not reduced for any applicants. A total of $34,653 in application fees was collected in 2013. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services. In 2013, the district received $784,693 in special cost fees, which were collected by the Rapides Parish Sheriff's Office, the City Marshal, and the Clerk of Pineville City Court. The Public Defenders' Office assesses partial indigence payments based on the type of representation provided. Clients are assessed $0 to $100 for misdemeanor representation or $100 to $400 for felony representation. In 2013, the office received $41,354 in partial indigence payments. Partial indigence fees are not assessed to juveniles. All accounting functions in this district are divided between office staff and a contracted bookkeeper.

Caseload: The 9th Judicial District Public Defenders' Office reported handling 7,170 cases in 2013. Of those, 790 involved juvenile matters, including 558 Child in Need of Care representations.



The 9TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Rapides - Alexandria
Population	132,373
Juvenile Population	38,200
District Defender	Kenneth P. Rodenbeck/Glenn G. Cortello
Years as District Defender	25/2 mos
Years in Public Defense	30/2 mos
Office Manager	Sara V. Strother
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Cheryl Gauthier, Jessica Martinez, Debra Warren
Primary Office Street Address	1115 6th Street
City	Alexandria
ZIP	71301
Primary Phone	318-443-7082
Primary Mailing Address	P O Box 166 Alexandria, LA 71301
Primary Fax Number	318-443-7085
Primary Emergency Contact	Glenn G. Cortello
Primary Emergency Phone	318-623-7135
Secondary Emergency Contact	Sara V. Strother
Secondary Emergency Phone	318-613-4305
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	Investigative/Juvenile Division - 525 Johnston Street, Alexandria, 71301
Other District Office Contact Personnel (Primary Only)	Cecil Bunn, Chief Investigator, (318) 442-8752
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	1115 6th Street, Lyle Guillory; Owner, Johnston Street, LaVergne Turpin.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	6th St - $1,000 - 4th St - $400
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	No. Payne, Moore & Herrington
Courts and Locations	Ninth Judicial District Court, Rapides Parish, Alexandria; Alexandria City Court; Pineville City Court; Ninth Judicial District Juvenile Court.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	9th Judicial District Court – 2, 1 Standby Court for Extra Trials; Alexandria City Court - 1; Pineville City Court – 1.

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Felony attorneys are appointed counsel on a rotated basis. Misdemeanor attorneys are appointed counsel on a rotated basis where necessary and also appointed at court during arraignment; Juvenile cases are appointed by type to individual juvenile attorneys specifically assigned by Supervising Juvenile Defender. Four attorneys man this court and one other attorney is available on a standby basis.
Name of Adult Detention Facilities in This District	DC-1, Rapides Courthouse, Murray Street, Alexandria; DC-3, 7400 Academy Drive, Alexandria.
Name of Adult Detention Facilities Outside the District Which Hold Clients	None
Name of Juvenile Detention Facilities In This District	Renaissance Home for Youth - 6177 Bayou Rapides Road, Alexandria
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes, it affects office functions and the attorneys assigned, but have never made representation impossible, just harder on the system, usually when clients are transferred to other parishes for charges in those jurisdictions.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	Only when we have to drive to conduct an interview. Sometimes it necessitates written correspondence.
District Attorney	James Downs
Chief Judge of Criminal District Court	Hon. Harry Randow
Juvenile Court Judges (Specify District of City Court)	Yes. Hon. Donald Johnson handles all juveniles in the 9th JD.
Drug Court Judges	Yes. Harry Randow
Mental Health Court Judges	No.
Other Specialty Court	Yes.
Name of Specialty and Brief Description:	Domestic Violence Court – Misdemeanor
Indigency Determined by Whom and How?	Ken Rodenbeck/Glenn Cortello and Sara Strother
When is Assignment/Appointment of Counsel Made?	At the 230.1 hearing in the jail; if on bond - as soon as he/she makes application at PD Office or at arraignment
Initial Client Intake Conducted By Whom? (Name and Title)	Kenneth P. Rodenbeck, Glenn G. Cortello, Sara Strother or investigators if in jail
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	If the district defender is not available, the office manager handles intake -- processes the application and appoints attorney; or, the investigators if in jail.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	5,101
How Many Application Fees Were Waived?	315
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2013	34,653
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	

Total Revenue from $45/$35 Special Costs Received in 2013	784,693
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	We receive monthly documentation total, but not individual listing from all three courts.
Who Collects the Assessed Court Fees?	The Sheriff in 9th J.D.; the City Marshall in Alex Cty Ct; the Clerk in Pineville City Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	The Sheriff in 9th J.D.; the City Marshall in Alex Cty Ct; the Clerk in Pineville City Court.
Who Remits the Court Fees Collected?	The Sheriff in 9th J.D.; the City Marshall in Alex Cty Ct; the Clerk in Pineville City Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	The Sheriff in 9th J.D.; the City Marshall in Alex Cty Ct; the Clerk in Pineville City Court.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	The usual fee for misdemeanor representation is -$0 to $100; Felony representation - $100 - $250 and up to $400 in unusual cases. Usually no fee accessed for juveniles
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	The usual fee for misdemeanor representation is -$0 to $100; Felony representation - $100 - $250 and up to $400 in unusual cases. Usually no fee accessed for juveniles
Who Collects the Assessed Partial Payments?	This office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None. We collect
Who Remits the Partial Payments Collected?	This office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None. We collect
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	41,354
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Yes it is in writing; i.e. their contract
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Restoration of DAF. For the last several years we have received approximately $300,000.00 per year. In 2009-2010, it has been reduced to approximately $261,000.00
Immediate Critical Issue Areas	Restoration of DAF funds that have been cut.
Long-Term Critical Issue Areas	Retaining enough capital attorneys on staff so we do not have to go outside the district.
Please List All New Hires in 2013 (Name and Title)	Debra Warren - Full Time
Please List All Promotions in 2013 (Name and Title)	None

2013 Media Coverage and/or Major Accomplishments	Participation in Mac Arthur Grant "Models for Change"
Number of Expected New Attorney Hires in 2014	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Felony Supervisor provides training meetings on a quarterly basis. He picks subject matter.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes, Handbooks – Supplemented as new policies or revisions of policies occur.
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Harold Murry resigned
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	None
Please Attach Your Office Organizational Chart	Have none.
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	Yes. Two of the three do. Misdemeanor supervisor does not.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No. Only workmen's compensation coverage for attorney and staff.
Regular Meetings for Any Staff, Please Describe	MacArthur meetings, LACDL meetings and LPDB meetings and monthly felony staff meetings. Office staff as needed.
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	NONE
Number of Writs Your District Handled in 2013	None
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None.
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	None
Please Provide the Names of All State Representatives and Senators from Your District	Rep Hazel, Harris, Dixon Senators, Gallot, Long, Riser
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	None
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Glenn G. Cortello	318-443-7083
Part-Time Contract Attorneys	**Contact Information**
Bridgett Brown	318-443-9000
James Chrishon	318-448-6353
Deidre Fuller	318-448-3456

Mahogany Watkins	318-442-6240
Michael Jeansonne	318-290-3240
Sam Giordano	318-445-5567
Earl Vassar	318-715-2630
Ronald Collins	318-769-1111
Clifton Spears	318-442-6240
Heather Cooley	318-445-3121
Joseph Kutch	318-448-6155
J. Marc Lampert	318-445-4528
Shelby Bohannon	318-445-7477
Darryl Hickman	318-448-6353
Harold Murry	318-448-0000
Allen Smith	318-448-3234
Brian Thompson	318-473-0052
Camille Giordano	318-445-5567
Robert Elliott	318-487-5218
Tiffany Sanders	318-443-9080
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Strother, Sara	318-443-7082
Testa, Helen	318-443-7082
Gauthier, Cheryl	318-443-7082
Martinez, Jessica	318-443-7082
Westbrook, Linda	318-443-7082
Bunn, Cecil	318-443-7082
Higgs, Leslile	318-443-7082
Debra Warren - Full-Time	318-443-7082

2013 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Sara Strother
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	x
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	x
Firefox	
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	
DVD	

VCR	
Desktop PCs	9
Laptops	3
Video Cameras	
Digital Cameras	
Video Conferencing Systems	
B&W Laser Printers	
Color Printers	9
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	Suddenlink
Email Provider:	
Please list any software or computer equipment in which you need training:	

9th District Defender Office CY 2013 Caseloads & Outcomes

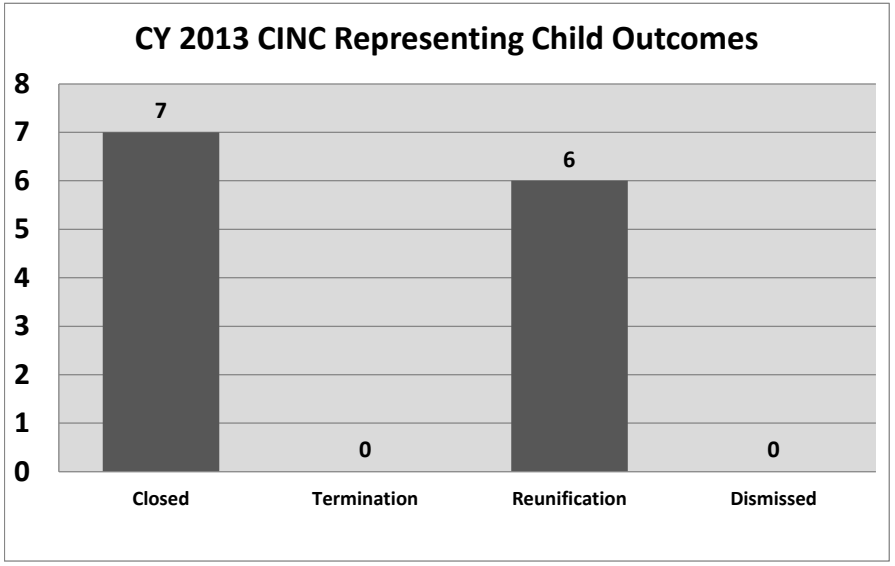
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	11	7	5	16	0	6	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	324	235	130	454	0	215	N/A	N/A	26	N/A	N/A	N/A	N/A	N/A	0
Termination	65	65	23	88	79	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	43	51	22	65	N/A	N/A	0	0	4	6	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	34	36	11	45	N/A	N/A	32	3	5	11	N/A	N/A	0	0	0
Delinquency Felony	85	104	37	122	N/A	N/A	73	18	14	28	N/A	N/A	0	2	2
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	3163	3094	370	3533	N/A	N/A	1534	483	1420	126	4	0	0	5	9
Adult Felony Non-LWOP**	1922	1722	834	2756	N/A	N/A	879	296	1058	1	2	2	0	4	8
Adult LWOP	37	43	39	76	N/A	N/A	15	14	84	0	0	1	0	2	3
Capital***	7	5	3	10	N/A	N/A	2	0	5	0	0	0	0	0	0
Revocations	1	1	1	2	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	3	3	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

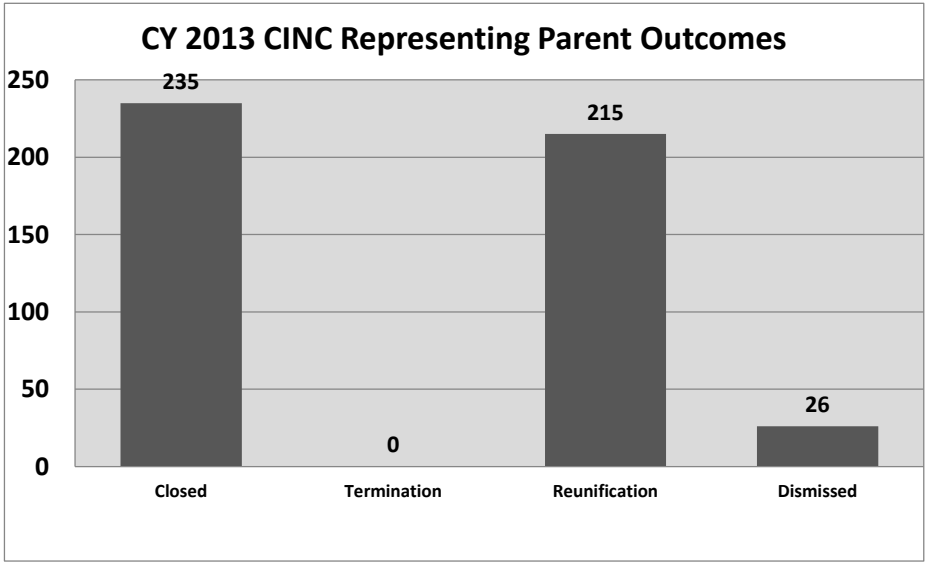
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

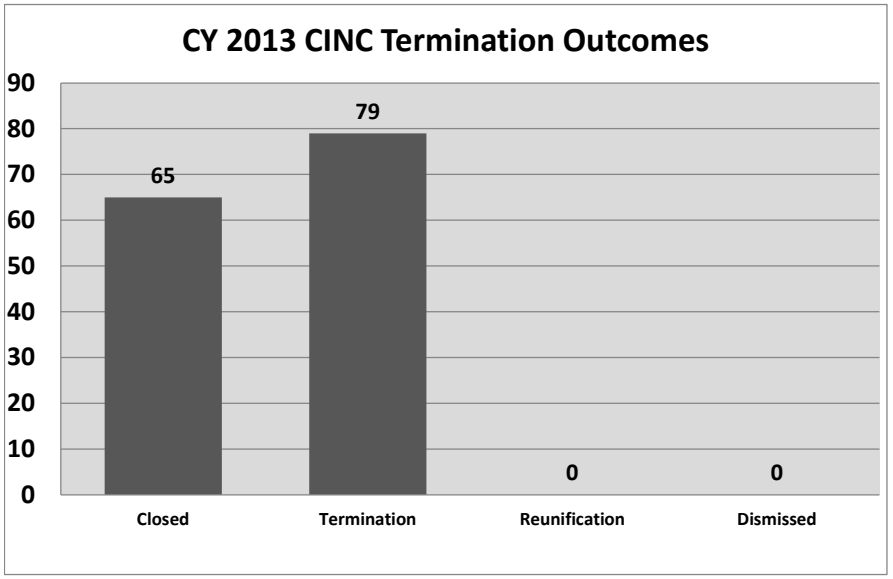
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

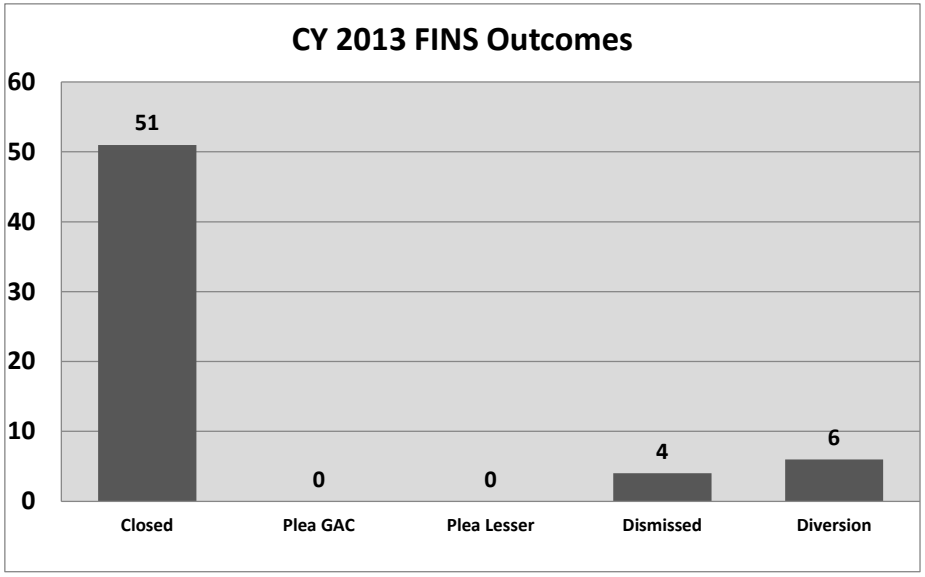
****Life Without Parole**

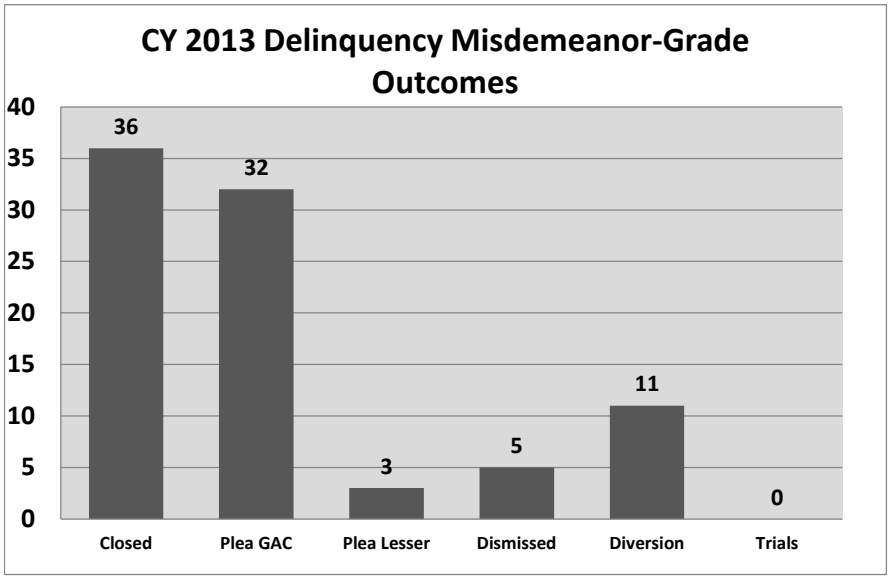
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

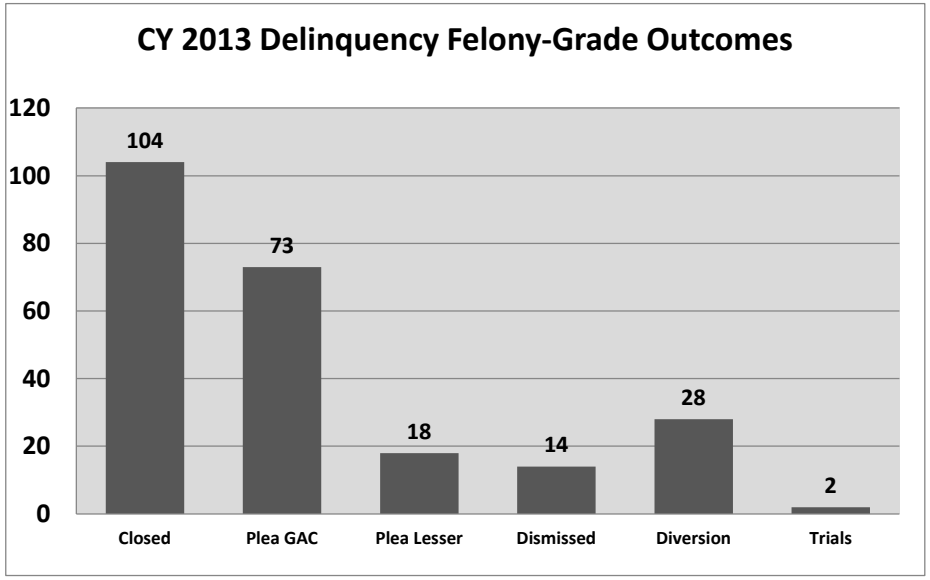

CY 2013 CINC Representing Child Outcomes
8
7
6
5
4
3
2
1
0
7
0
6
0
Closed
Termination
Reunification
Dismissed

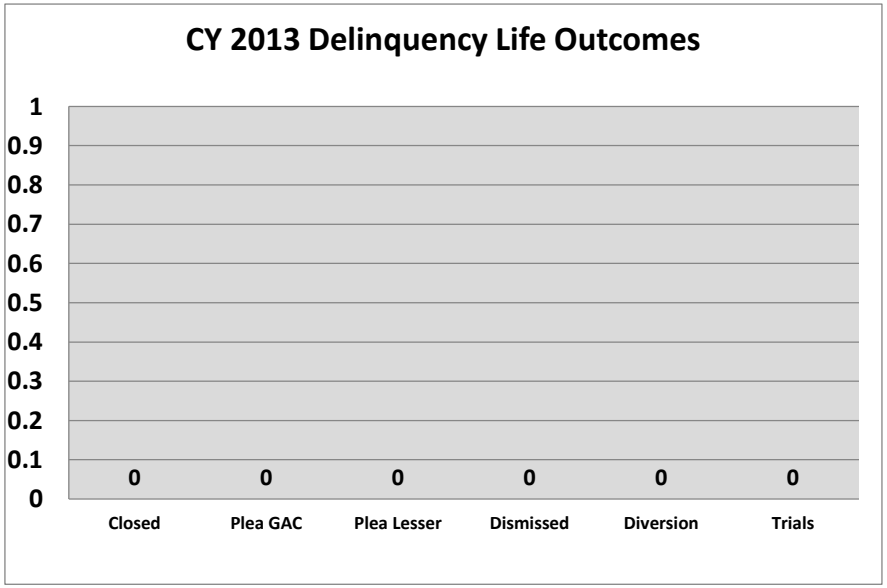

CY 2013 CINC Representing Parent Outcomes
250
200
150
100
50
0
235
0
215
26
Closed
Termination
Reunification
Dismissed

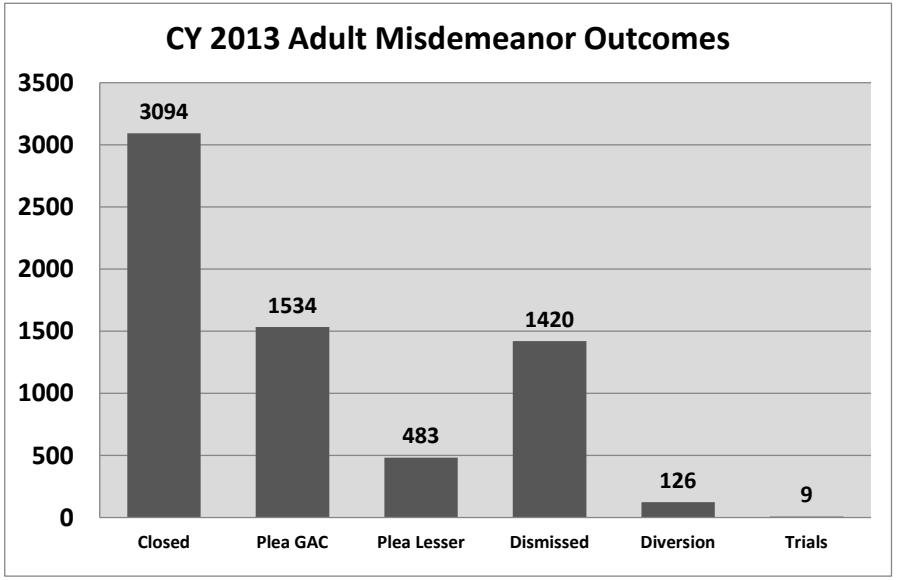

CY 2013 CINC Termination Outcomes
90
80
70
60
50
40
30
20
10
0
65
79
0
0
Closed
Termination
Reunification
Dismissed

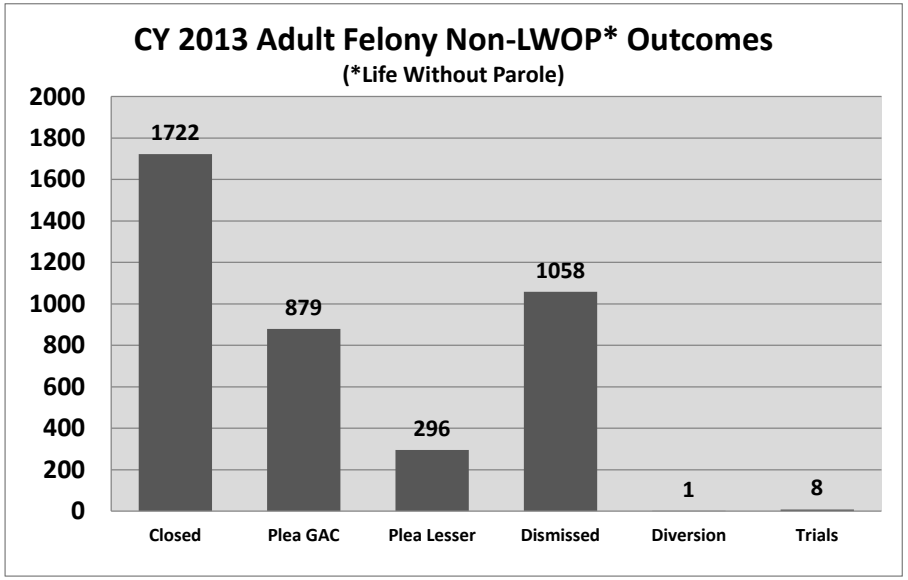

CY 2013 FINS Outcomes
60
50
40
30
20
10
0
51
0
0
4
6
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

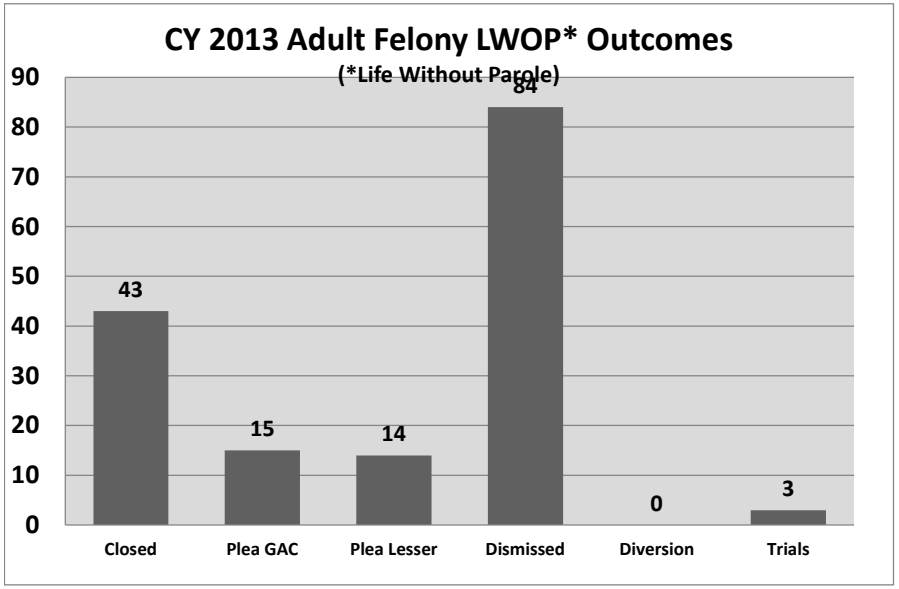

CY 2013 Delinquency Misdemeanor-Grade Outcomes
40
35
30
25
20
15
10
5
0
36
32
3
5
11
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

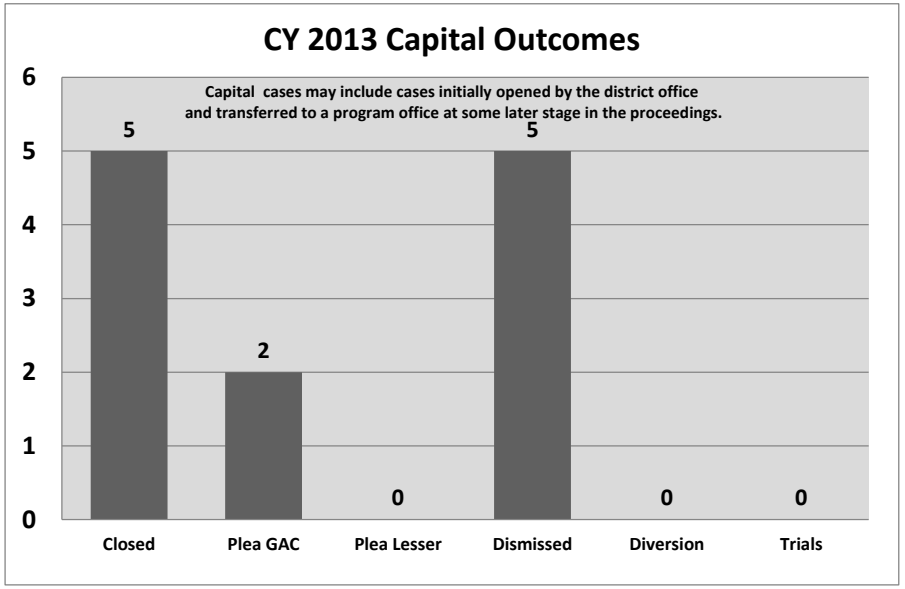

CY 2013 Delinquency Felony-Grade Outcomes
120
100
80
60
40
20
0
104
73
18
14
28
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
3500
3000
2500
2000
1500
1000
500
0
3094
1534
483
1420
126
9
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

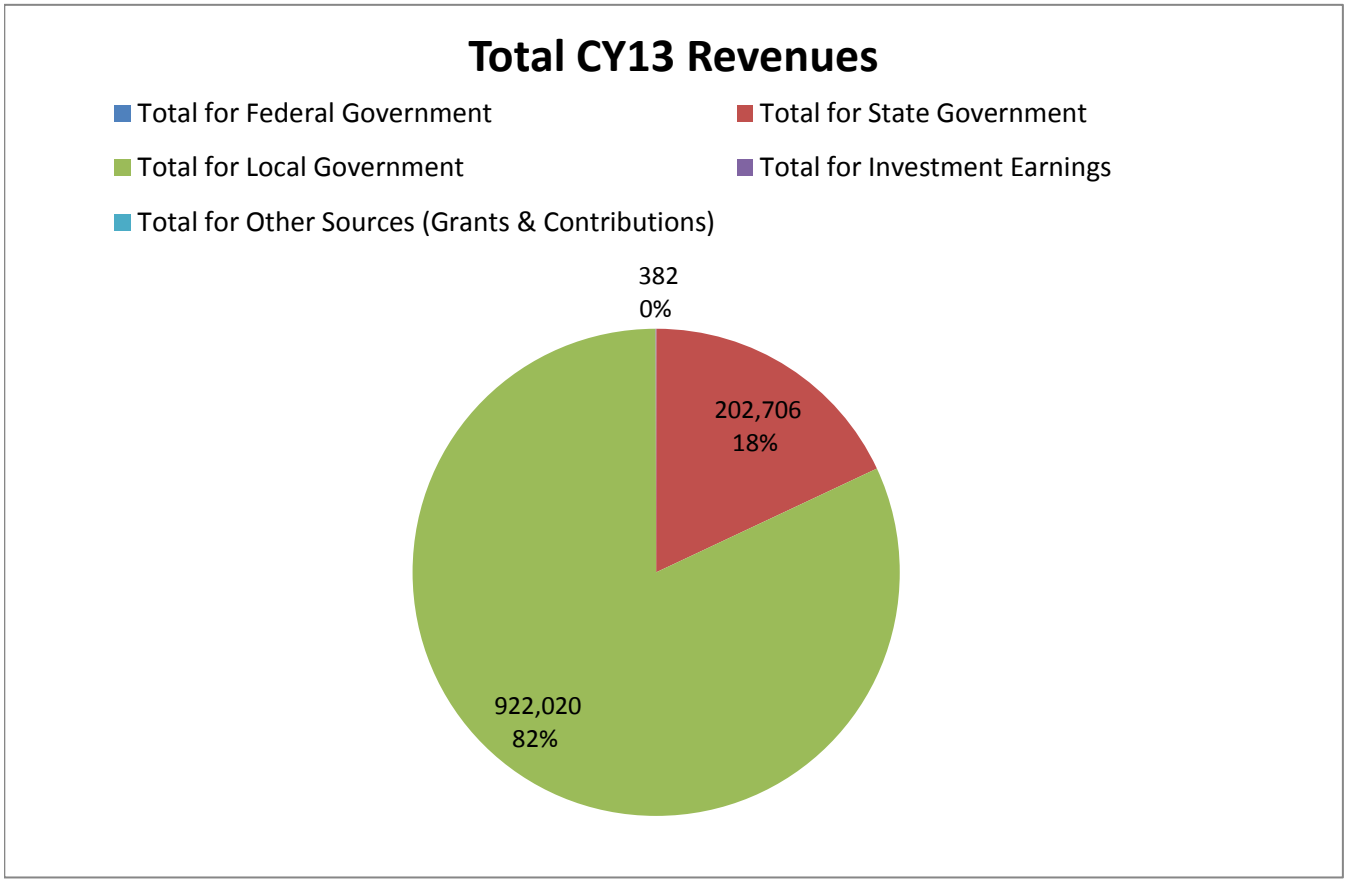

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
2000
1800
1600
1400
1200
1000
800
600
400
200
0
1722
879
296
1058
1
8
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

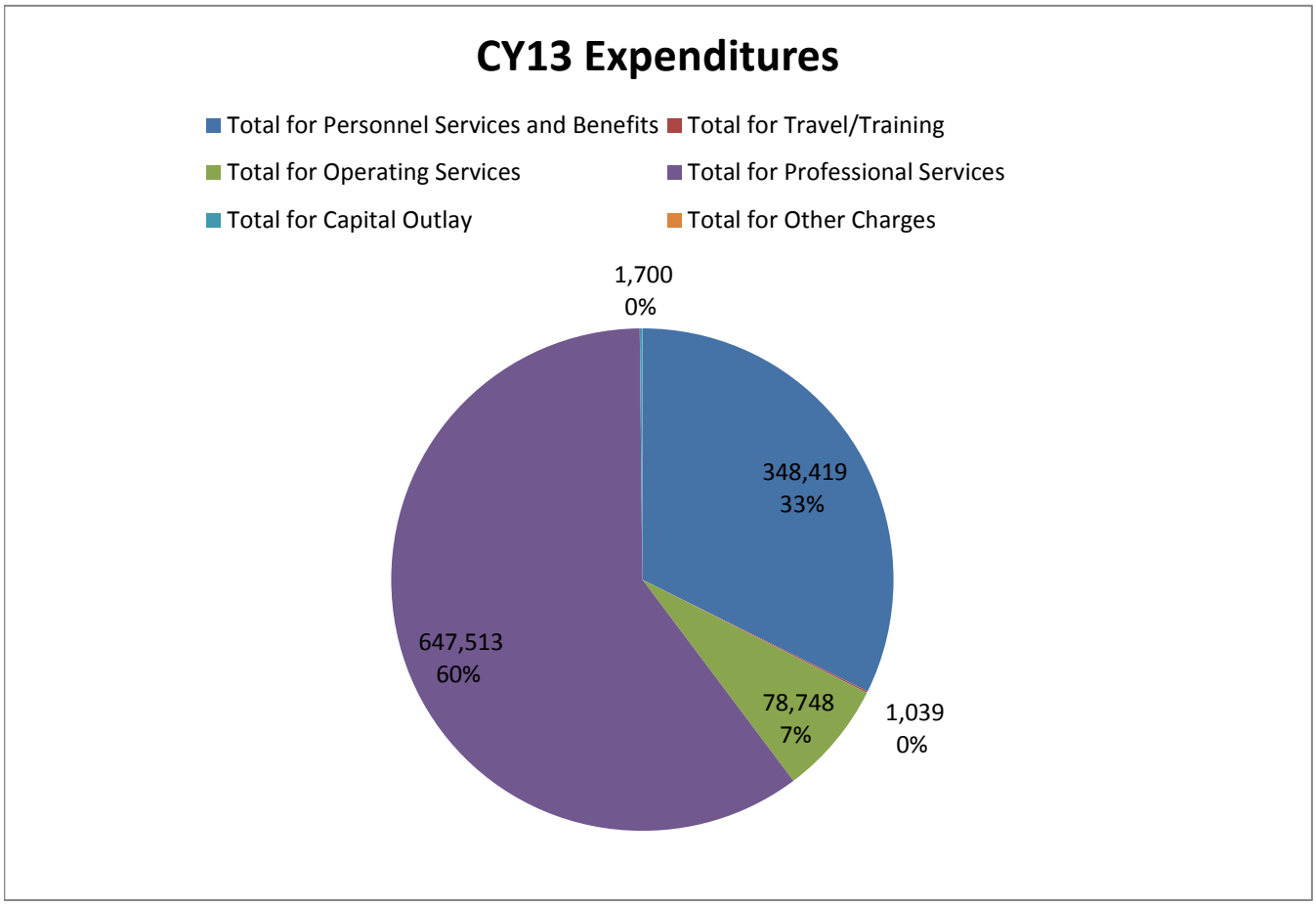

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
90
80
70
60
50
40
30
20
10
0
43
15
14
84
0
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

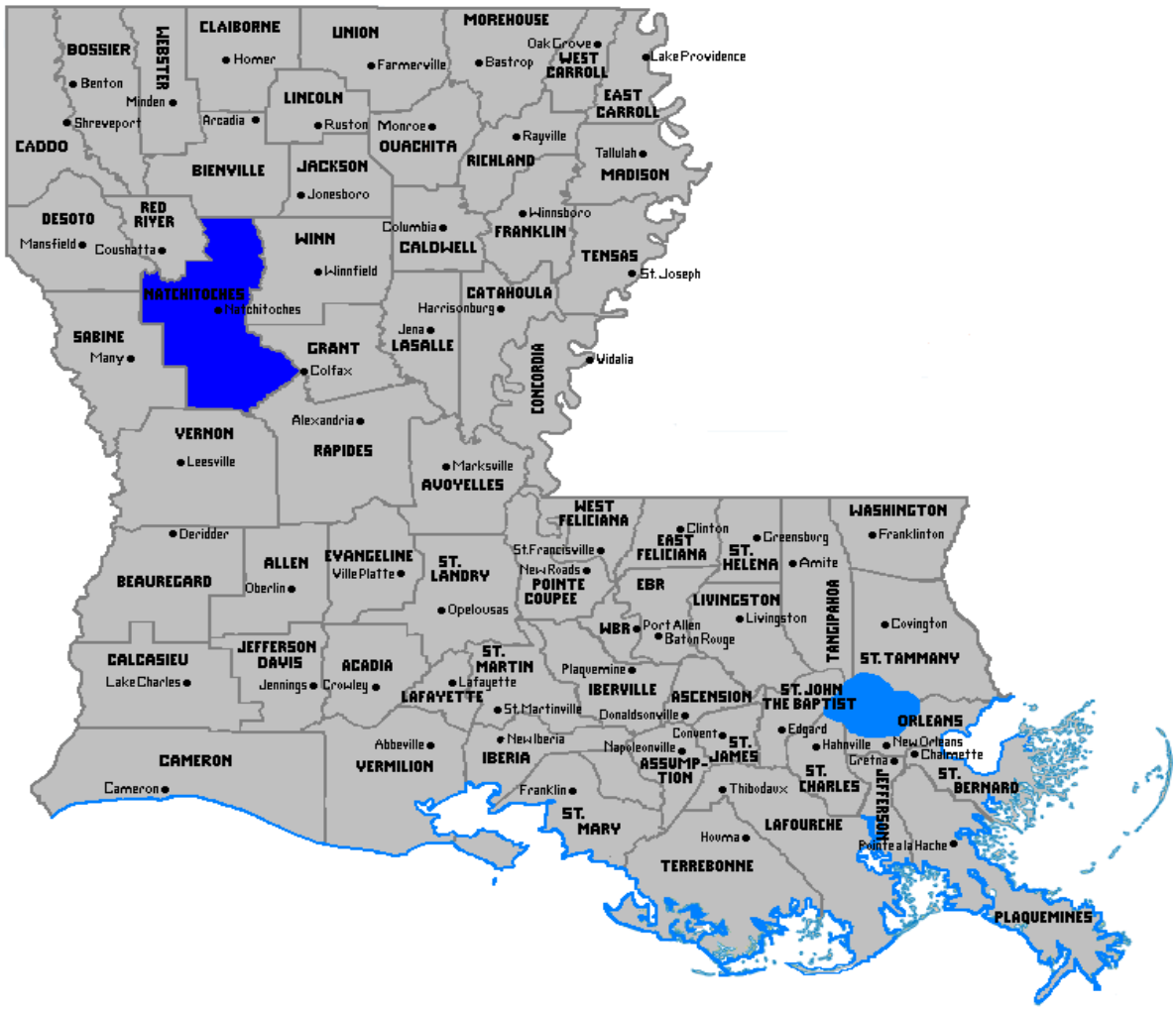

CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
6
5
4
3
2
1
0
5
2
0
5
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 9 CY2013	Total CY2013
District Defender: Kenneth Rodenbeck	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	31,379
District Assistance Fund (DAF)	165,627
Supplemental/Emergency Funds	-
Grants	5,700
Other State Income -List source(s)	-
Total for State Government	202,706
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	59,942
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	362,200
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	422,494
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	153
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	784,846
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	77,233
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	77,233
Total for Local Government	922,020
Investment Earnings	
Interest Income	382
Other Investment Income - List source(s)	-
Total for Investment Earnings	382
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	1,125,109

District 9 CY2013	Total CY2013
District Defender: Kenneth Rodenbeck	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	301,032
Accrued Leave	-
Payroll Taxes	(2,288)
Hospitalization and Disability Insurance	-
Retirement	49,675
Other	-
Total for Personnel Services and Benefits	348,419
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	1,039
Total for Travel/Training	1,039
Operating Services	
Advertisements	3,893
Workers' Compensation	2,000
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	-
Insurance - Other	19,847
Lease - Office	17,432
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	16,075
Dues and Seminars	4,032
Law Library/Journals/Subscriptions	2,006
Office Supplies	13,463
Total for Operating Services	78,748
Professional Services	
Audit/Accounting Expense	19,343
Contract Clerical	-
Expert Witness	650
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	-
Contract - Juvenile Attorneys or CINC	130,775
Misdemeanor Attorney Contracts	117,595
Contract Attorneys - all other	379,150
IT/Technical Support	-
Total for Professional Services	647,513
Capital Outlay	
Major Acquisitions	1,700
Total for Capital Outlay	1,700
Other Charges	
Other Operating Expenses	-
Total for Other Charges	
Total for EXPENDITURES	1,077,420


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
382
0%
202,706
18%
922,020
82%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
1,700
0%
348,419
33%
647,513
60%
78,748
7%
1,039
0%



The 10TH Judicial District Public Defenders' Office

Natchitoches (Natchitoches)

District Defender: Brett Brunson
710 Third Street
Natchitoches, LA 71457
(318) 352-9311

10th Judicial District • Natchitoches Parish
District Defender Brett Brunson • (318) 352-9311
710 Third Street • Natchitoches, LA • 71457

General District Information: In the 10th Judicial District, there are two sections of District Court and one City Court (Natchitoches). There is a specialty drug court program. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 39,566 in this district, 9,600 of whom are children.

District Staff: The District Defender in the 10th Judicial District is Brett Brunson, who has served in that position for more than six years and has been a defender in Louisiana for more than 11 years. The 10th Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office. At year's end, 2013, the district reported a full-time staff District Defender and four part-time contract attorneys. There are no restrictions on private practice outside of the Public Defenders' Office for contract attorneys; however, the District Defender does not represent clients in private matters. The District Defender supervises all staff and has a limited caseload due to these supervisory responsibilities. The office has one investigator and two other non-attorney staff members.

Juvenile Defense: Juvenile cases are heard by one District Judge and one City Court Judge in the 10th Judicial District. All attorneys handle juvenile cases.

Indigency Determination and Availability of Clients: In the 10th Judicial District, the Judicial Administrator makes the determination of indigence. Adult clients are held at the Natchitoches Parish Detention Center or, if held outside of the district, in Avoyelles Parish Detention Center or Richland Parish Jail. Juvenile clients are held at the Ware Youth Center (Coushatta).

Fees and Accounting: The 10th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2013, over 700 applications were received for services. Fees were not waived or reduced for any applicants, although clients may pay the fee in increments. A total of $3,454 was collected in application fees. Courts in this district assess the statutory special cost fee in some cases resulting in a conviction to support local public defender services. In 2013, the district received $126,981 in special fees, which are collected by the Natchitoches Parish Sheriff's Office and the City Marshal. The Public Defender's Office requests partial indigence payments when clients are between 100% and 200% of the federal poverty guidelines. When ordered, these payments are collected by the Public Defenders' Office (if imposed at the arraignment) or the City Marshal and the Natchitoches Parish Sheriff's Office (if imposed as part of a sentence). In 2013, the office received $440 in partial indigence payments. Accounting functions for this district are handled by a contract certified public accountant.

Caseload: The 10th Judicial District Public Defenders' Office reported handling 1,446 cases in 2013. Of those, 187 involved juvenile matters, including 53 Child in Need of Care representations.

The 10TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Natchitoches - Natchitoches
Population	39,566
Juvenile Population	9,600
District Defender	Brett Brunson
Years as District Defender	6.5
Years in Public Defense	11.5
Office Manager	Alice Martin
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Alice Martin, Office Manager and Kalli Cooper, File Clerk.
Primary Office Street Address	710 Third Street
City	Natchitoches
ZIP	71457
Primary Phone	318-352-9311
Primary Mailing Address	PO Box 12, Natchitoches, LA 71458
Primary Fax Number	318-352-8019
Primary Emergency Contact	Brett Brunson
Primary Emergency Phone	318-471-9806 - cell
Secondary Emergency Contact	Alice Martin
Secondary Emergency Phone	318-663-4522 - cell
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	
Other District Office Contact Personnel (Primary Only)	
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	McCoy, Roberts & Begnaud, L.L.C.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	1,600
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Rozier, Harrington & McKay, CPAs
Courts and Locations	10th Judicial District Court, Natchitoches Parish, 200 Church Street, Natchitoches, 71457; Natchitoches City Court, 314 Amulet Street, Natchitoches, 71457.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	3 - 2 District Court Division and 1 City Court
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Judges forward assignment requests to the PDO and PDO assigns contract attorneys. Volunteers are appointed in CINC and a few juvenile cases.
Name of Adult Detention Facilities in This District	Natchitoches Parish Detention Center, 299 Edwina Drive, Natchitoches, LA, 71457
Name of Adult Detention Facilities Outside the District Which Hold Clients	Avoyelles Parish Detention Center, Richland Parish Jail.

Name of Juvenile Detention Facilities In This District	N/A
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Youth Center, Rt.1 Box 6000 (Hwy 71), Coushatta, LA 71019
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Client contact is less frequent and more costly due to travel expenses. We receive tardy notifications of out-of-parish detainment.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Van H. Kyzar
Chief Judge of Criminal District Court	Eric R. Harrington
Juvenile Court Judges (Specify District of City Court)	Yes. Dee Ann Hawthorne - District Court
Drug Court Judges	Yes. Eric R. Harrington
Mental Health Court Judges	No
Other Specialty Court	Yes. Fred Gahagan
Name of Specialty and Brief Description:	City Court - Adult Misdemeanor, FINS, CINC, and Juvenile Delinquency
Indigency Determined by Whom and How?	Administrator - application is reviewed and determination is made using the Annual Federal Poverty Guidelines. (200%)
When is Assignment/Appointment of Counsel Made?	If incarcerated, after 72-hour hearing; If out on bond, at arraignment
Initial Client Intake Conducted By Whom? (Name and Title)	Alice Martin, Administrator
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Application is reviewed and determination is made using the Annual Federal Poverty Guidelines. (200%)
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	700+
How Many Application Fees Were Waived?	None / Fee is always requested, but not always received.
How Many Application Fees Were Reduced?	None / they are given an option to pay in increments.
Total Application Fee Dollars Collected in 2013	3,454
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	54,461 from S.O.; 72,520 from City
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	They say they do, but we have observed multiple cases in which they did not. Usually those involving multiple year sentences to hard labor.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	None
Who Collects the Assessed Court Fees?	Sheriff & City Marshall
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Itemized Lists

Who Remits the Court Fees Collected?	Sheriff & City Marshall
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Itemized Lists
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	When the client is between 100% and 200% of the federal poverty guidelines, we request the court to impose a partial reimbursement. We are sending an order to the judge at arraignment, but only a few have been ordered to pay to date.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	None
Who Collects the Assessed Partial Payments?	PDO if it is imposed at arraignment. City Marshall and Sheriff if it is imposed as part of a sentence.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Partial Payments Collected?	City Marshall and Sheriff.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	The payments are listed on the itemization and we have to distinguish between them and the $35 assessments.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	440
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted. The District Defender is the only full time employee who does not represent other clients. Other attorneys are part-time contract attorneys and would not contract if they gave up private practice to do so.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	More money.
Immediate Critical Issue Areas	Lack of reserve funds. Lack of stable revenue.
Long-Term Critical Issue Areas	Funding
Please List All New Hires in 2013 (Name and Title)	David Williams, contract attorney to replace Joseph Reynolds.
Please List All Promotions in 2013 (Name and Title)	None
2013 Media Coverage and/or Major Accomplishments	David Williams was awarded the Public Defender Gideon Award at the LACDL Tate Awards Banquet in December.
Number of Expected New Attorney Hires in 2014	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	All. New attorney is sent to LPDB, LPDA or LACDL seminars. I suggest hearings and trials to observe. I get them experience with misdemeanors and then appoint them as co-counsel with me to learn how to handle felony matters. I provide resources and advice.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	We are small, so I directly supervise all staff and contract attorneys.

Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	N/A 1 Full Time Employee
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	Yes. No written policy. The District Defender is the only supervisory staff. I have fewer cases than the contract attorneys, but I take most of the murder cases.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No.
Regular Meetings for Any Staff, Please Describe	Monthly meetings with all staff. LPDB meetings. Regional District Defender Meetings and LACDL Board Meetings and phone conferences.
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2013	3
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	1
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	1
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	N/A
Please Provide the Names of All State Representatives and Senators from Your District	Gerald Long, State Senator; Kenny Cox, State Representative
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	We implemented a rotating schedule for contract attorneys to attend 72 hr. hearings and encourage them to see their clients at the Detention Center when they are out there. The District Defender has assisted contract attorneys in preparing for trial and trying cases. We have encouraged a team approach to trial preparation, particularly crime scene investigation and voir dire preparation. I share important court decisions and helpful information from the LACDL list serve with all attorneys. I continue to participate in the District Defender Group started several years ago to gain insight into what other districts are doing and to share that with our attorneys. I have tried to more closely monitor local funding, following a precipitous decline in funding last summer. I have met with the judges, DA, LPDB staff and other District Defenders in an effort to address the problem and increase local funding.

Staff Directory:

Full-Time Staff Attorneys	Contact Information
Ted Brett Brunson	318-352-9311

Part-Time Contract Attorneys	**Contact Information**
Jason Methvin	318-352-7272
Kathryn Widhalm	318-352-9311
Charles Whitehead, Jr.	318-352-6481
David Williams	318-792-2583
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Charles Whitehead, III, Paralegal	318-352-6481
Alice Martin, Financial/Secretarial/Intake	318-352-9311
Kem Jones, Investigator	318-872-2988

2013 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Brett Brunson
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	
Quicken	
Intuit	
Other (list here):	Client Bookkeeping Solutions
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	
Firefox	x
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	
DVD	

VCR	
Desktop PCs	3
Laptops	
Video Cameras	
Digital Cameras	2
Video Conferencing Systems	1
B&W Laser Printers	2
Color Printers	1
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	cp-tel
Email Provider:	Same
Please list any software or computer equipment in which you need training:	

10th District Defender Office CY 2013 Caseloads & Outcomes

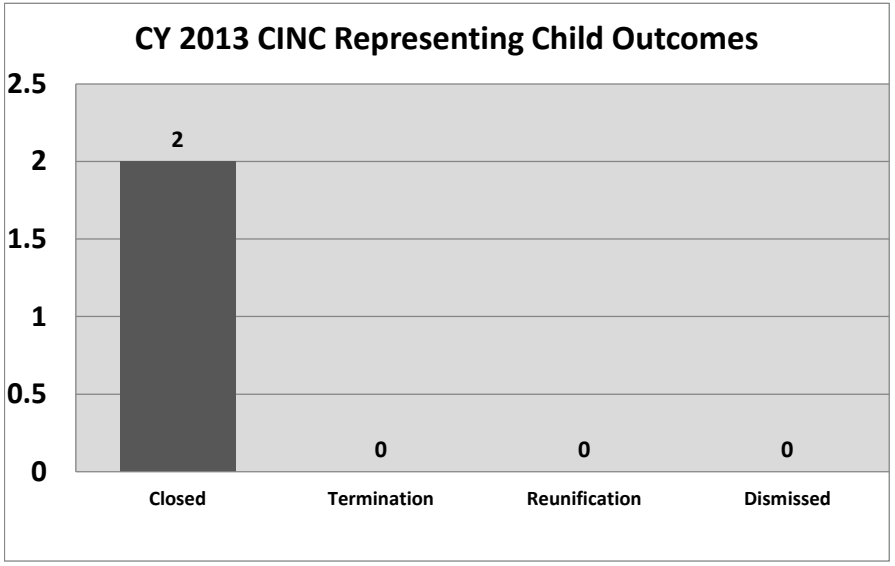
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	2	4	4	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	22	23	27	49	0	10	N/A	N/A	2	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	10	5	0	10	N/A	N/A	0	0	0	2	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	54	43	12	66	N/A	N/A	17	1	44	3	N/A	N/A	0	0	0
Delinquency Felony	38	40	20	58	N/A	N/A	28	3	49	2	N/A	N/A	0	1	1
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	196	158	83	279	N/A	N/A	63	10	127	10	0	0	0	0	0
Adult Felony Non-LWOP**	567	536	374	941	N/A	N/A	155	101	603	31	0	6	0	0	6
Adult LWOP	3	6	16	19	N/A	N/A	0	4	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	7	55	12	19	N/A	N/A	0	0	4	0	N/A	N/A	N/A	N/A	0
PCR	1	1	0	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	1	1
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

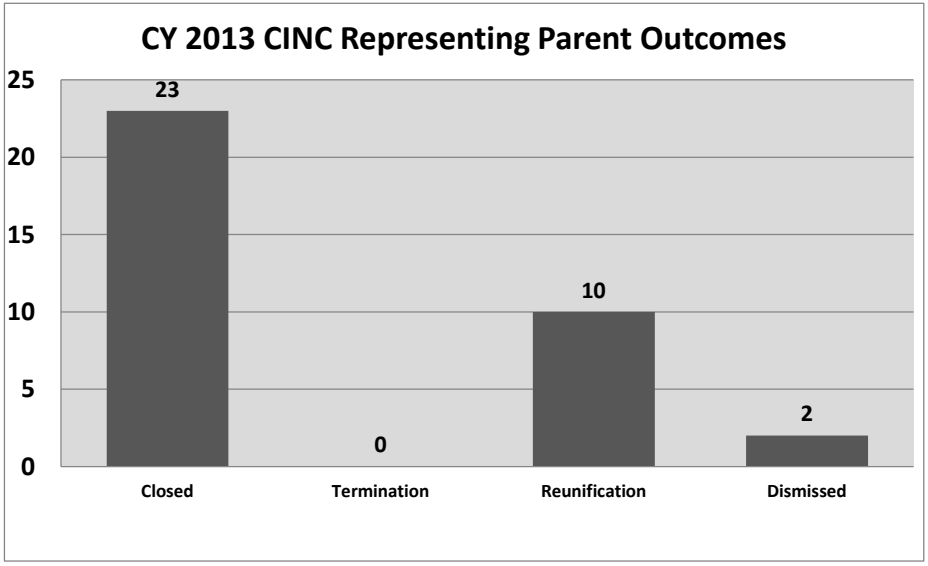
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

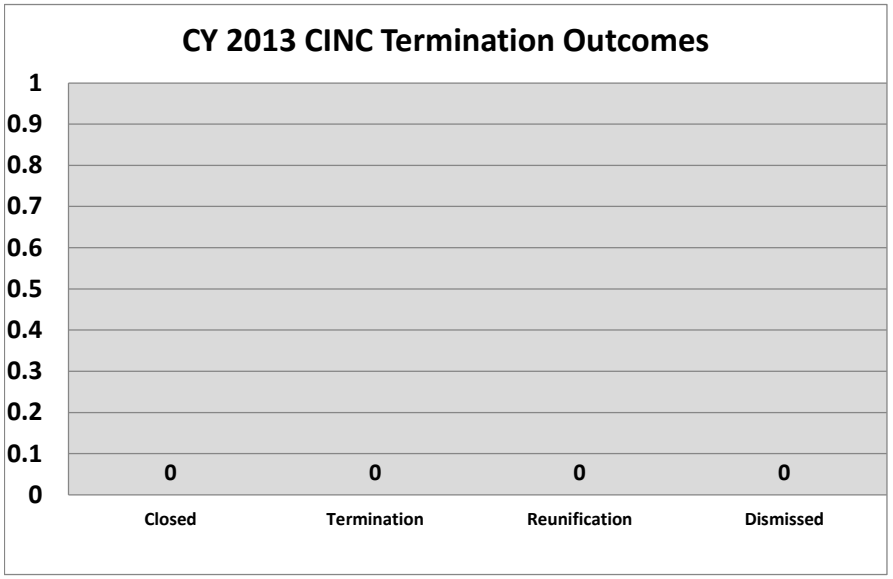
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

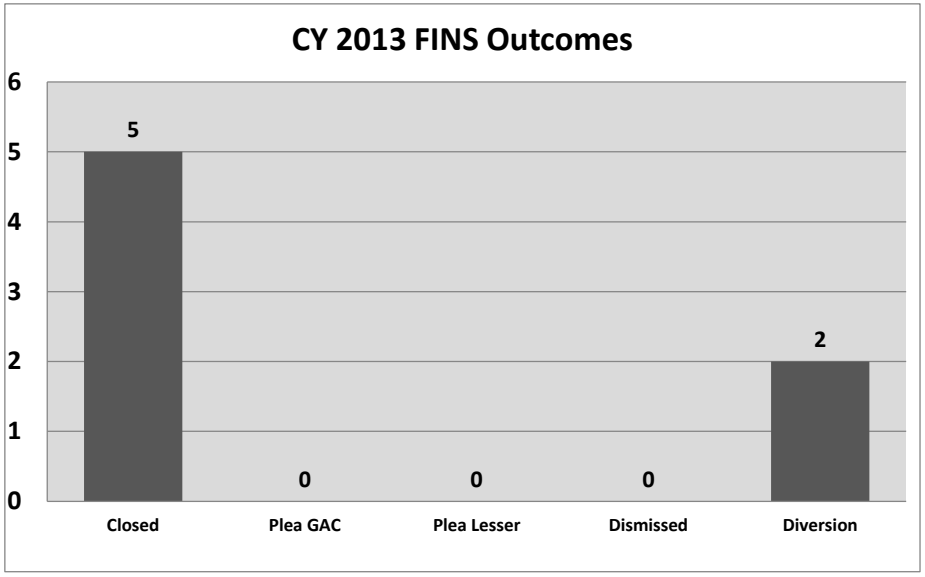
****Life Without Parole**

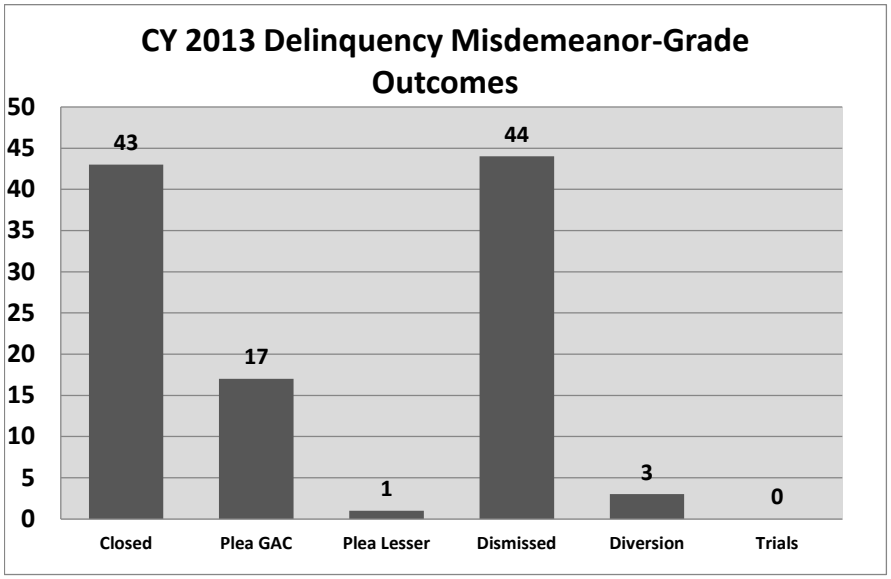
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

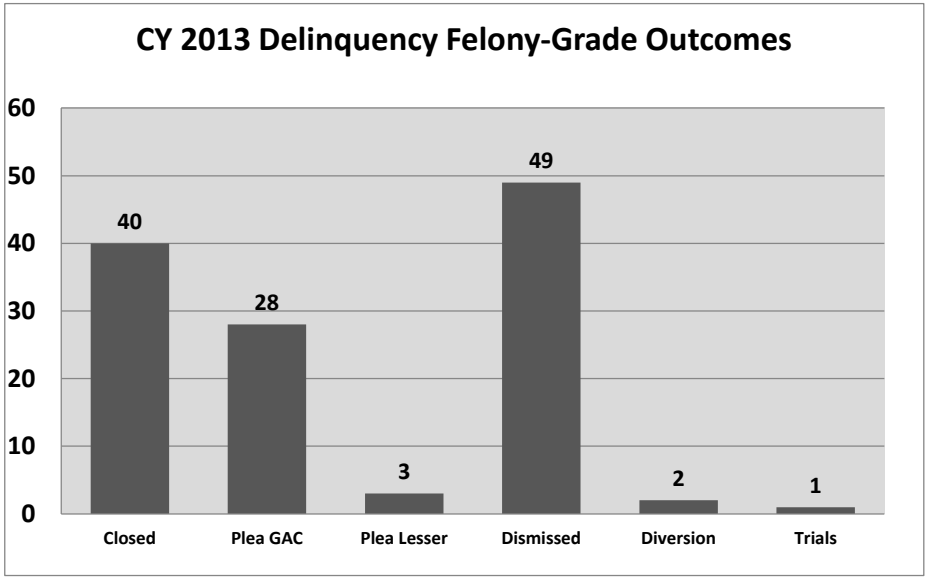

CY 2013 CINC Representing Child Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
Closed
Termination
Reunification
Dismissed

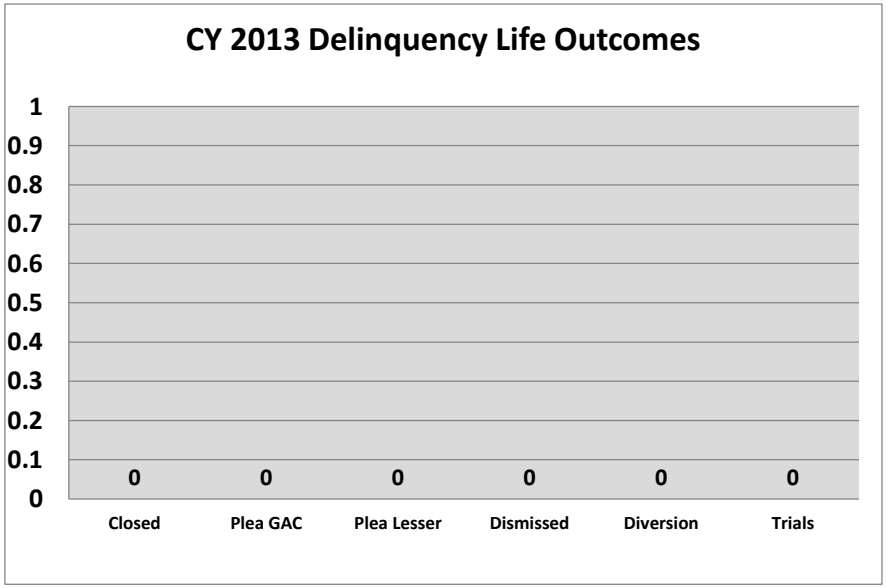

CY 2013 CINC Representing Parent Outcomes
25
20
15
10
5
0
23
0
10
2
Closed
Termination
Reunification
Dismissed

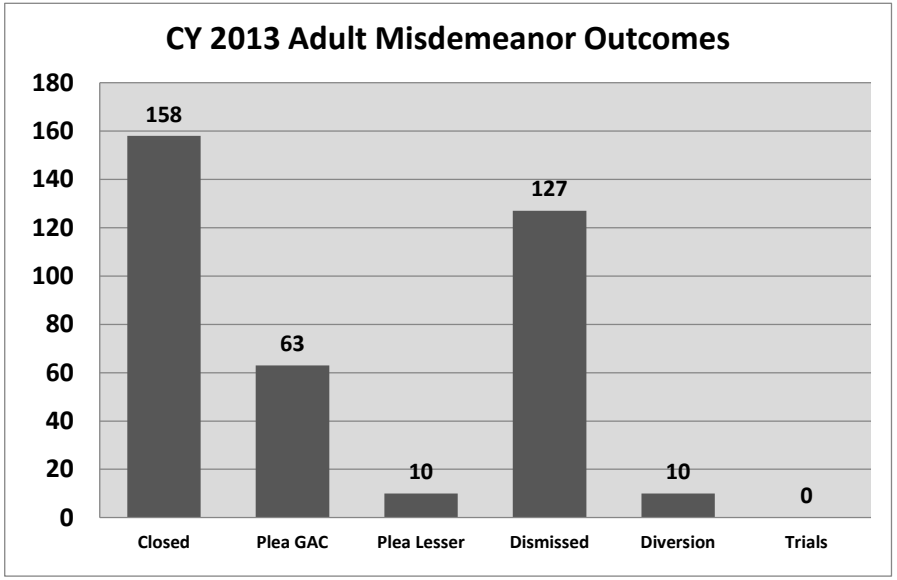

CY 2013 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

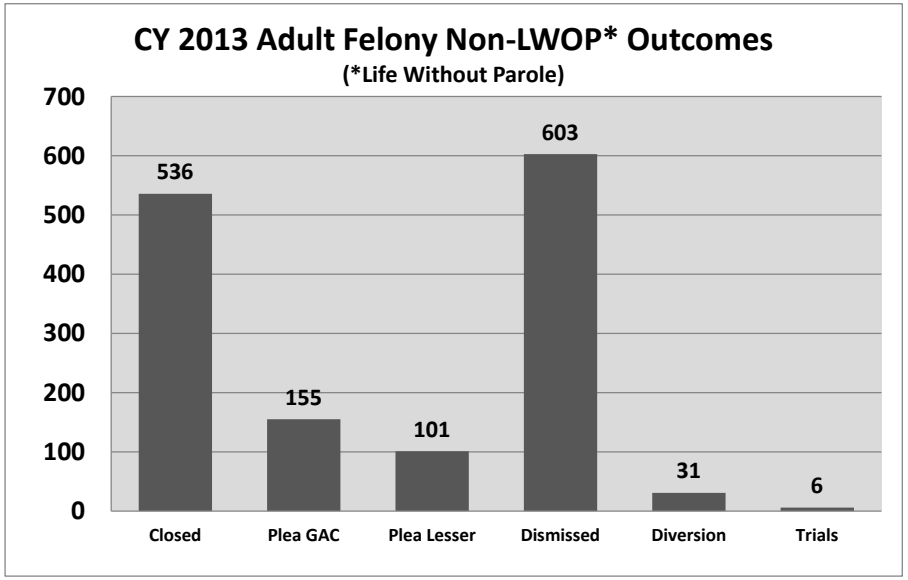

CY 2013 FINS Outcomes
6
5
4
3
2
1
0
5
0
0
0
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

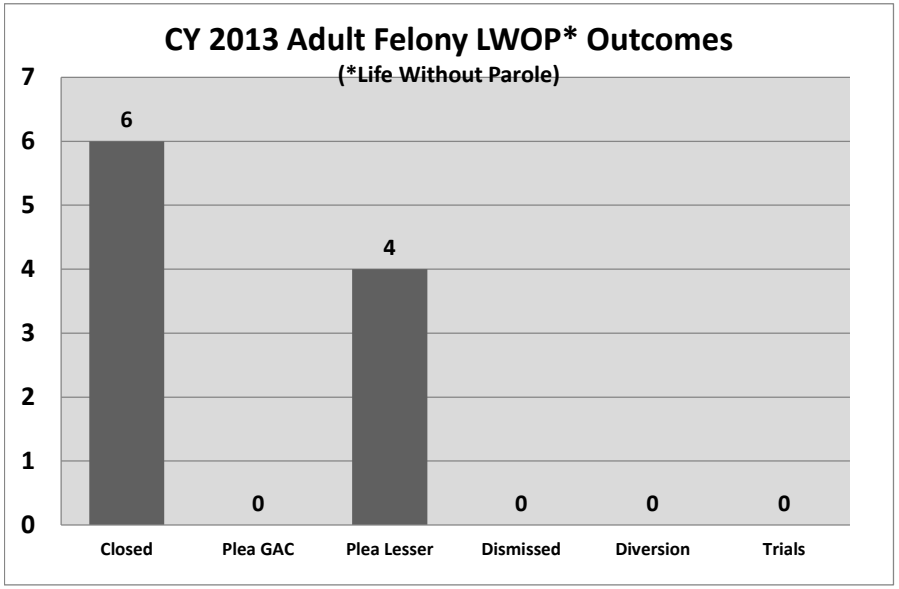

CY 2013 Delinquency Misdemeanor-Grade Outcomes
50
45
40
35
30
25
20
15
10
5
0
43
17
1
44
3
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

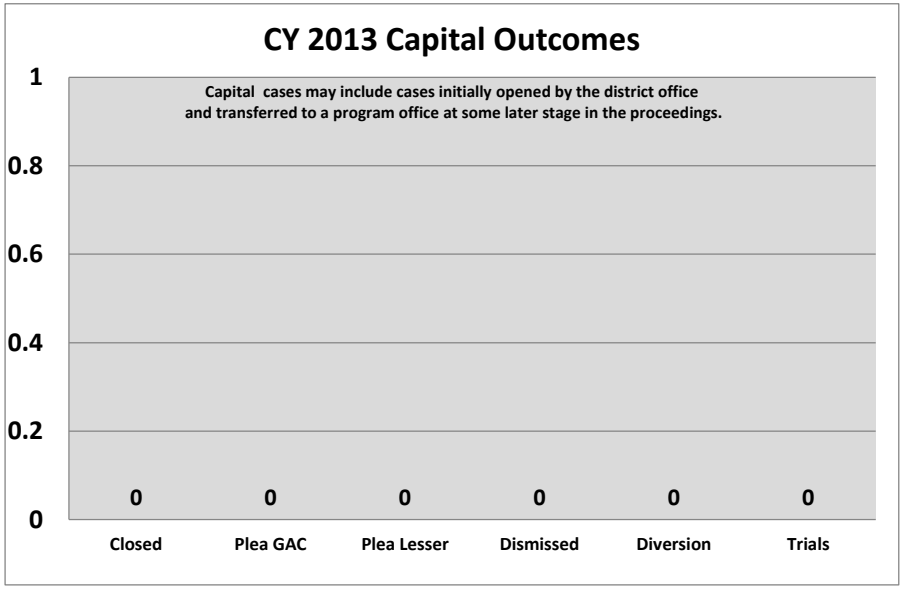

CY 2013 Delinquency Felony-Grade Outcomes
60
50
40
30
20
10
0
40
28
3
49
2
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
180
160
140
120
100
80
60
40
20
0
158
63
10
127
10
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

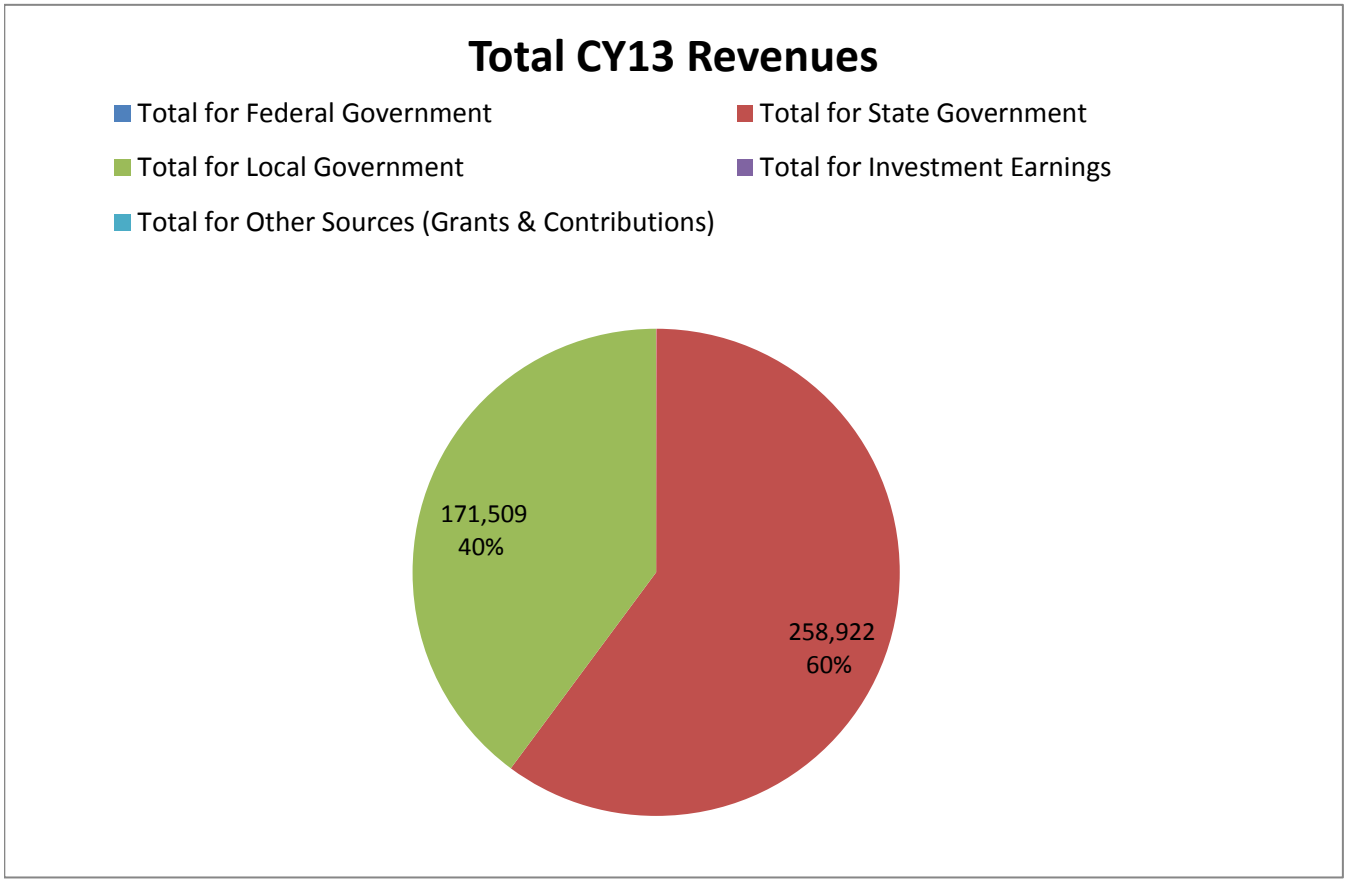

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
700
600
500
400
300
200
100
0
536
155
101
603
31
6
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

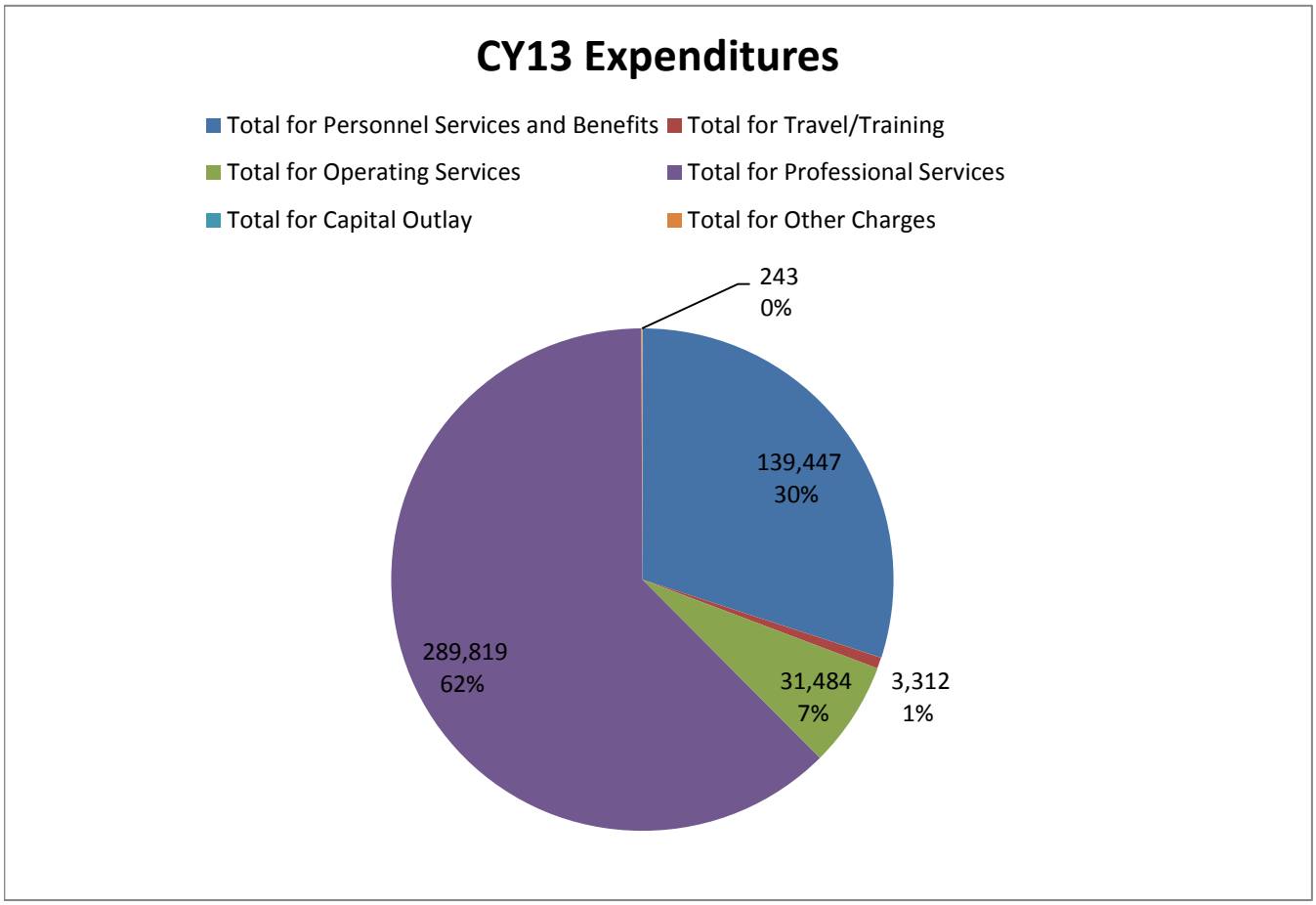

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
7
6
5
4
3
2
1
0
6
0
4
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

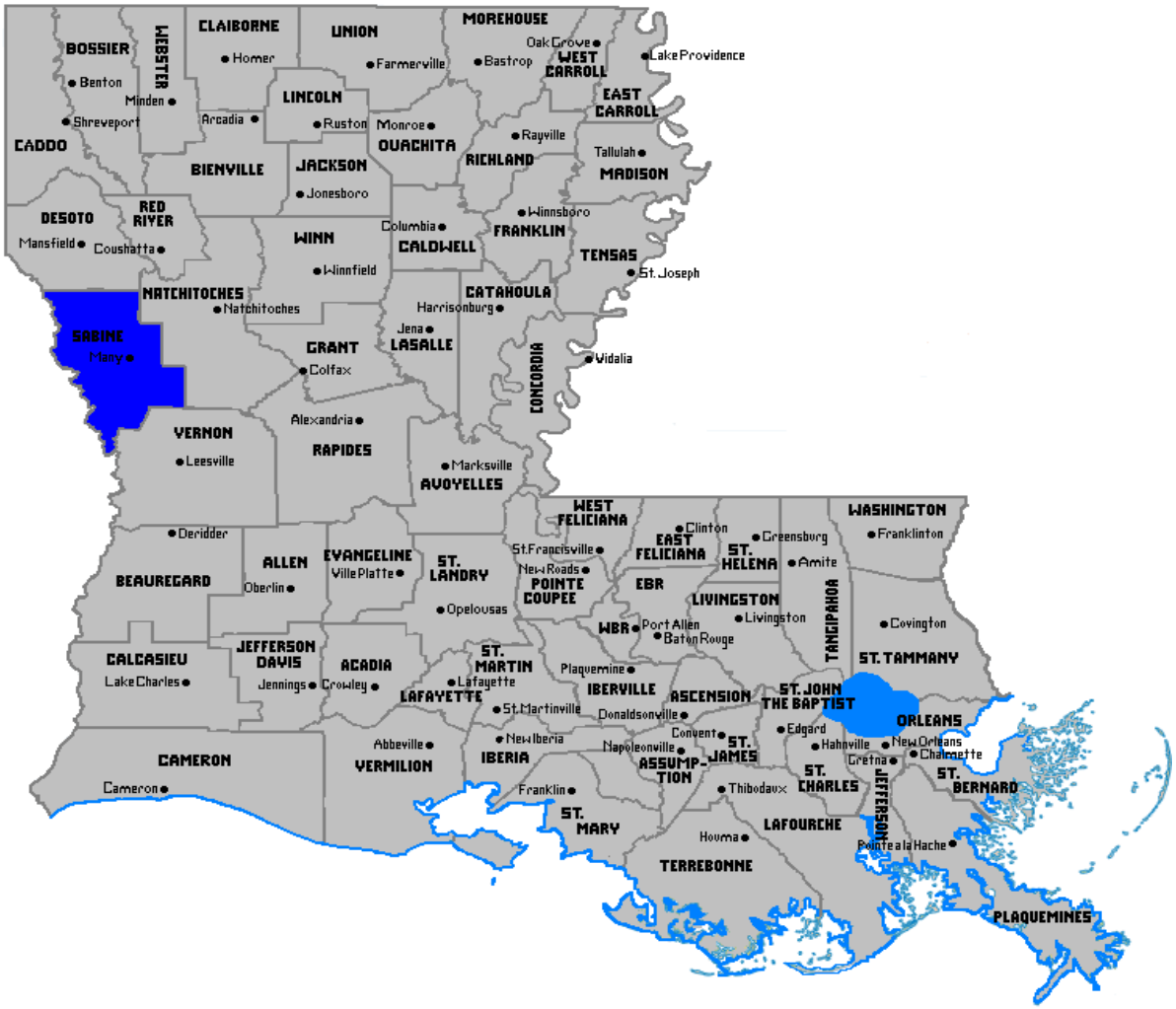

CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 10 CY2013	Total CY2013
District Defender: Brett Bunson	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	4,100
District Assistance Fund (DAF)	240,925
Supplemental/Emergency Funds	12,132
Grants	1,765
Other State Income -List source(s)	-
Total for State Government	258,922
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	2,500
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	3,015
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	72,520
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	85,398
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	157,918
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	3,775
Partial Attorney Fees Reimbursements [as per 15:176]	4,302
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	8,076
Total for Local Government	171,509
Investment Earnings	
Interest Income	-
Other Investment Income - List source(s)	-
Total for Investment Earnings	
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	430,431

District 10 CY2013	Total CY2013
District Defender: Brett Bunson	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	102,307
Accrued Leave	-
Payroll Taxes	37,140
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
Total for Personnel Services and Benefits	139,447
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	3,312
Total for Travel/Training	3,312
Operating Services	
Advertisements	-
Workers' Compensation	-
Insurance - Malpractice	7,686
Insurance - Auto/Physical Liability	-
Insurance - Other	-
Lease - Office	10,050
Lease - Auto/Equipment	2,341
Lease - Other	-
Office Repair and Maintenance	4,898
Office - Telephone/Utilities/Postage/Internet	4,611
Dues and Seminars	1,110
Law Library/Journals/Subscriptions	329
Office Supplies	460
Total for Operating Services	31,484
Professional Services	
Audit/Accounting Expense	6,529
Contract Clerical	25,200
Expert Witness	-
Investigators	30,500
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	10,395
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	216,950
IT/Technical Support	245
Total for Professional Services	289,819
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	243
Total for Other Charges	243
Total for EXPENDITURES	464,305


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
171,509
40%
258,922
60%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
243
0%
139,447
30%
289,819
62%
31,484
7%
3,312
1%



The 11TH Judicial District Public Defenders' Office

Sabine (Many)

District Defender: Steven R. Thomas
111 North Washington
Mansfield, LA 71052
(318) 872-6250

11th Judicial District • Sabine Parish
District Defender Steven R. Thomas • (318) 872-6250
111 North Washington • Mansfield, LA • 71052

General District Information: In the 11th Judicial District, there is one section of District Court and a Mayor's Court. There are no City or specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 24,233 in this district, 5,922 of whom are children.

District Staff: The District Defender in this district is Steven R. Thomas, who has served in the position for 14 years and been a public defender in Louisiana for 33 years. The Public Defenders' Office in the 11th Judicial District is a contract public defenders' office. At the end of 2013 the district reported a part-time staff District Defender who is also the District Defender in the 42nd district and four part-time contract attorneys. There are no restrictions on private practice outside of the Public Defenders' Office. In addition to the District Defender (who supervises staff in the 11th and 42nd Judicial Districts), there is one supervising attorney. A caseload reduction is provided for the supervising attorney. The office also has one investigator and four administrative staff members.

Juvenile Defense: Juvenile cases are heard by the District Judge in the 11th Judicial District. All attorneys handle juvenile cases.

Indigency Determination and Availability of Clients: In the 11th Judicial District, the Judge makes the determination of indigence. Adult clients are held at the Sabine Parish Detention Center. Juvenile clients are held outside of the district at the Ware Youth Center (Coushatta).

Fees and Accounting: The Public Defenders' Office in the 11th Judicial District collects the statutory $40 application fee from clients. In 2013, 303 applications were received for services. Fees were reduced or waived for 134 applicants. A total of $7,407 was collected for application fees. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services. In 2013, the district received $46,300 in special fees, which were collected by the Sabine Parish Sheriff's Office. The Public Defenders' Office in this district may assess partial indigence payments for services based on clients' ability to pay. In 2013, the office received $1,274 in partial indigence payments. Payments are collected by the local probation office. Accounting functions in the 11th Judicial District Public Defenders' Office are handled by staff and a contracted accountant.

Caseload: The Public Defenders' Office in the 11th Judicial District reported handling 1,685 cases in 2013. Of those, 170 involved juvenile matters, including 123 Child in Need of Care representations.

The 11TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Sabine - Many
Population	24,233
Juvenile Population	5,922
District Defender	Steven R. Thomas
Years as District Defender	14
Years in Public Defense	33
Office Manager	Cheri Sewell
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Valerie Wells, Cheri Sewell & Pam Mathis
Primary Office Street Address	111 North Washington
City	Mansfield
ZIP	71052
Primary Phone	318-872-6250
Primary Mailing Address	P.O. Box 1004 Mansfield La. 71052
Primary Fax Number	318-872-6262
Primary Emergency Contact	Steven R. Thomas
Primary Emergency Phone	cell: 318-465-7001
Secondary Emergency Contact	Brian McRae
Secondary Emergency Phone	cell: 318-286-2486 Brian McRae
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	Brian McRae cell: 318-286-2486
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Steven R. Thomas
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Donated by Steven R. Thomas
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Deborah Dees CPA
Courts and Locations	11 JDC Sabine Parish, Many, Louisiana, Mayor's Court, Many, Louisiana
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	One division
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	All 72 hour hearing forms are sent to District Defender who assigns attorneys.
Name of Adult Detention Facilities in This District	Sabine Parish Detention Center, P.O. Box 1550, Many La. 71449
Name of Adult Detention Facilities Outside the District Which Hold Clients	N/A
Name of Juvenile Detention Facilities In This District	None

Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Youth Center, Coushatta La.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes, distance from clients impacts access and greatly increases costs for attorneys, mileage, etc.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Don M. Burkett
Chief Judge of Criminal District Court	Stephen Beasley
Juvenile Court Judges (Specify District of City Court)	Stephen Beasley
Drug Court Judges	N/A
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Initially, at 72 hour by district judge based on poverty guidelines
When is Assignment/Appointment of Counsel Made?	Time of arrest. Within 72 hours of notice to PD office
Initial Client Intake Conducted By Whom? (Name and Title)	Brian C. McRae, Intake Attorney.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes.
Brief Explanation of Intake Process	Primarily by teleconference within 72 hours of notice of appointment
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	303
How Many Application Fees Were Waived?	134
How Many Application Fees Were Reduced?	No
Total Application Fee Dollars Collected in 2013	7,407
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	46,300
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Form Provided by Sabine Sheriffs Department
Who Collects the Assessed Court Fees?	Sabine Sheriffs Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Check stub from Sabine Sheriffs Department and copy of disbursement form.
Who Remits the Court Fees Collected?	Sabine Parish Sheriff
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Check Stub from Sabine and copy of form from Sabine Sheriffs Office

Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	District Defender makes determination
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Provided by probation office/form.
Who Collects the Assessed Partial Payments?	Probation office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Report from Probation office
Who Remits the Partial Payments Collected?	Probation Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Report from Probation Office
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	1,274
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Private practice is permitted for contract attorneys. No it is not in writing.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	More funding.
Immediate Critical Issue Areas	Critical shortfall in revenue. The 11th has little/no concern and is unwilling to change anything. uncertainty in revenue source makes it difficult to plan and impossible to grow/improve my program. Poor revenue from Sabine is getting progressively worse and any reduction in DAF would force us to reconsider the fairness of the agreement and practical/moral basis for continuing it.
Long-Term Critical Issue Areas	See above.
Please List All New Hires in 2013 (Name and Title)	Rebecca Riall/ Contract Att.
Please List All Promotions in 2013 (Name and Title)	None
2013 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2014	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes, I pay for seminars for attorneys. I also work individually with attorneys about strategies and approach on particular cases. We also train on the data base. We have quarterly training as well.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Chief Defender- Steven R. Thomas, Assistant District Defender- Brian C. McRae, and staff contract attorneys.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	Cheri Sewell, Data Compliance Manager

Please Attach Your Office Organizational Chart	
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	Supervisory staff has reduced case load.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No
Regular Meetings for Any Staff, Please Describe	Yes, quarterly staff meetings for attorneys, and bi-monthly staff meeting for support staff.
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2013	1
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Both. Attorneys responsible for representation in juvenile delinquency cases also handle adult felonies. The case stays with them.
Please Provide the Names of All State Representatives and Senators from Your District	Frank A. Howard, State Representative, Gerald Long, Senator
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	1. Inability to hire lawyers from within the District. 2. Geographical size of District. 3. Grudging cooperation from judges and other officials re: change. 4. Attorney turnover and dissatisfaction due to changes mandated by 307 Board.
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	Improved teleconferencing to give increased access to incarcerated clients. Implemented in house training for attorneys and staff.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Steven R. Thomas, District Defender	318-872-6250
Part-Time Contract Attorneys	**Contact Information**
Brian C. McRae	318-872-2973
D. Scott Kendrick	318-354-9146
Richard Woolbert, Contract Att.	318-918-5767
Rebecca Rial, Contract Att.	318-645-6265
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Kem Jones, Investigator	318-872-2988
Maura Dees, Accountant	318-872-3007
Cheri Sewell, Data Compliance Manager	318-872-6250
Pam Mathis, Data Support Coordinator	318-872-6250
Valerie Wells, Data Resource Manager	318-872-2973

2013 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Valerie Wells
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	x
Microsoft Office 2003	x
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	
Internet Explorer 9	
Firefox	x
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	0
DVD	1

VCR	0
Desktop PCs	5
Laptops	3
Video Cameras	0
Digital Cameras	0
Video Conferencing Systems	1
B&W Laser Printers	0
Color Printers	0
Wireless Cards	0
Smartphones (Funded by Office)	1
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	High
Provider Name:	cep-tel
Email Provider:	cep-tel
Please list any software or computer equipment in which you need training:	

11th District Defender Office CY 2013 Caseloads & Outcomes

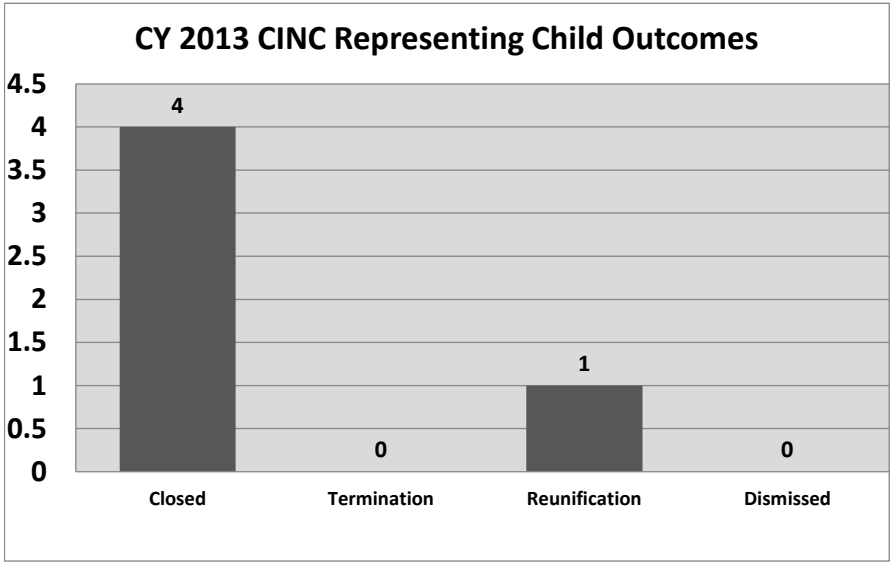
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	4	4	4	0	1	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	53	43	66	119	0	9	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	11	13	6	17	N/A	N/A	8	0	2	3	N/A	N/A	0	0	0
Delinquency Felony	18	24	12	30	N/A	N/A	26	2	9	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	486	457	149	635	N/A	N/A	366	4	299	5	0	0	13	13	26
Adult Felony Non-LWOP**	386	441	243	629	N/A	N/A	296	59	215	1	0	1	0	7	8
Adult LWOP	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	228	202	21	249	N/A	N/A	1	0	1	0	N/A	N/A	N/A	N/A	0
PCR	1	1	1	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1	0	1
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

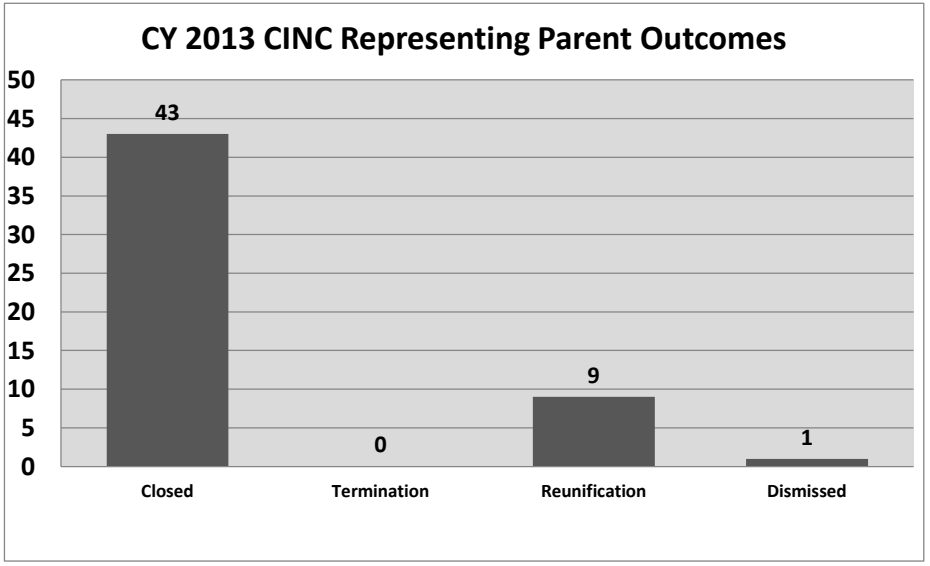
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

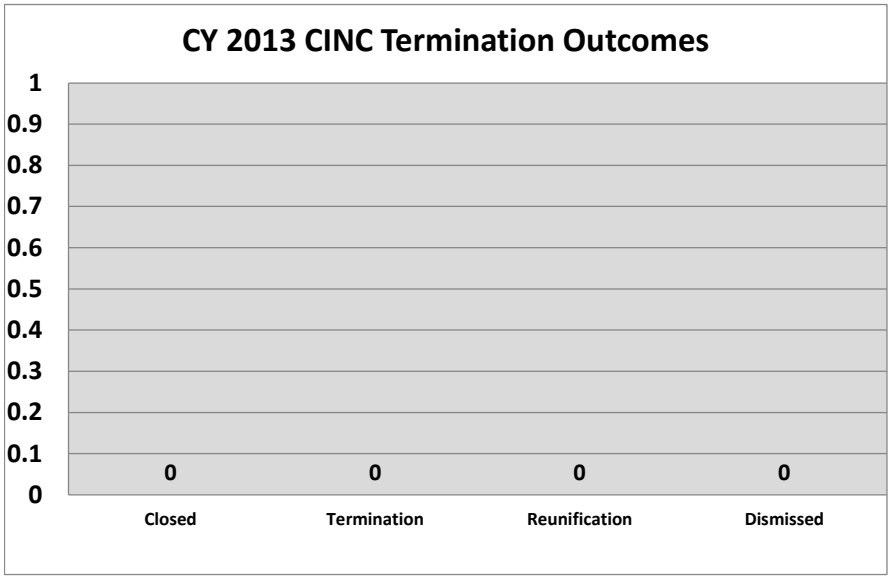
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

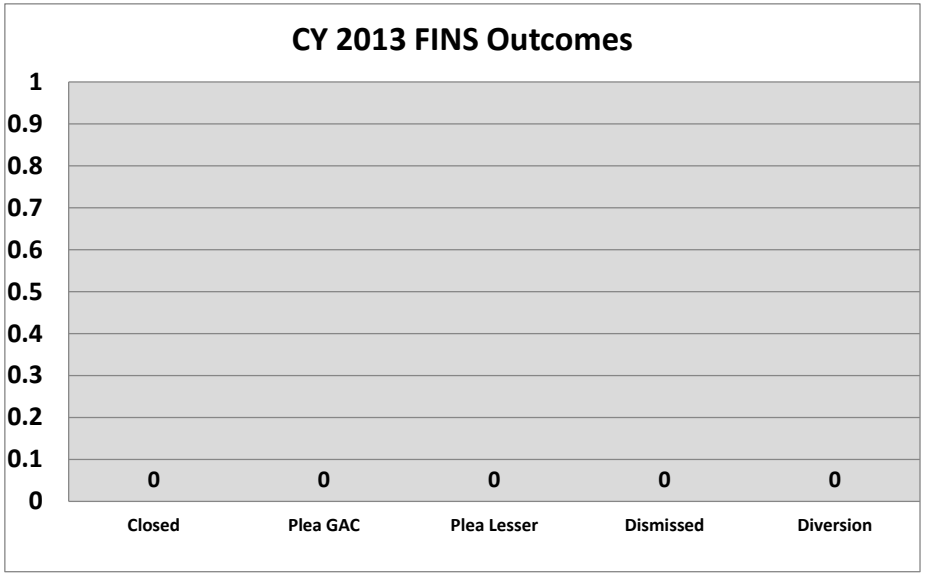
****Life Without Parole**

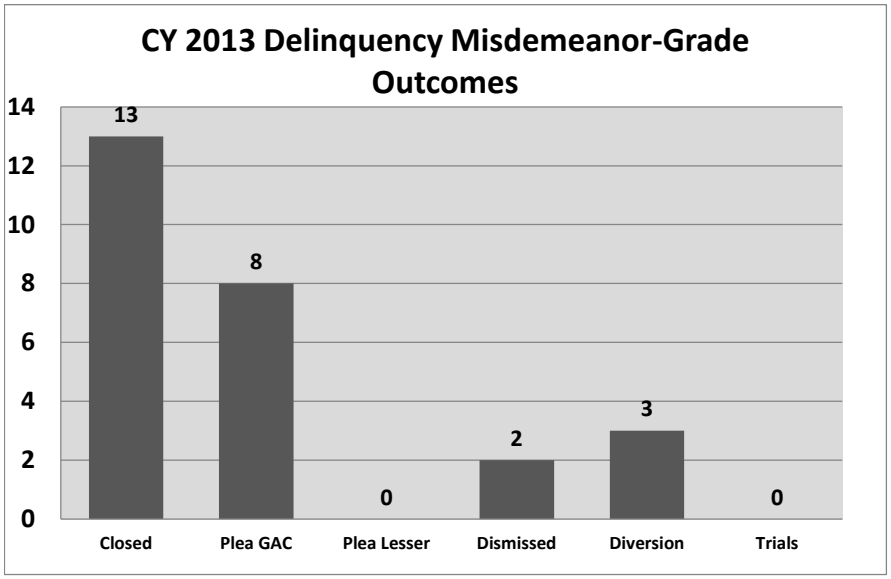
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

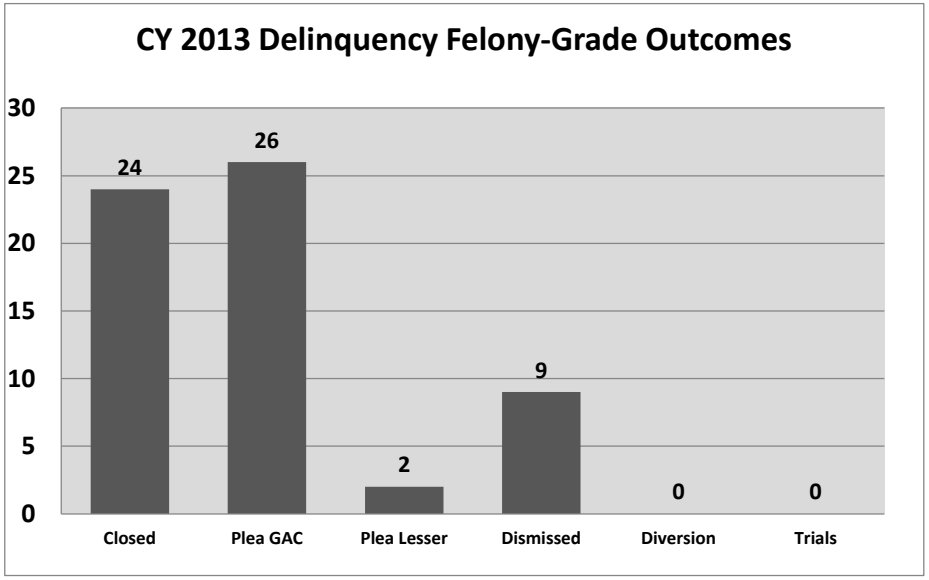

CY 2013 CINC Representing Child Outcomes
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
0
1
0
Closed
Termination
Reunification
Dismissed

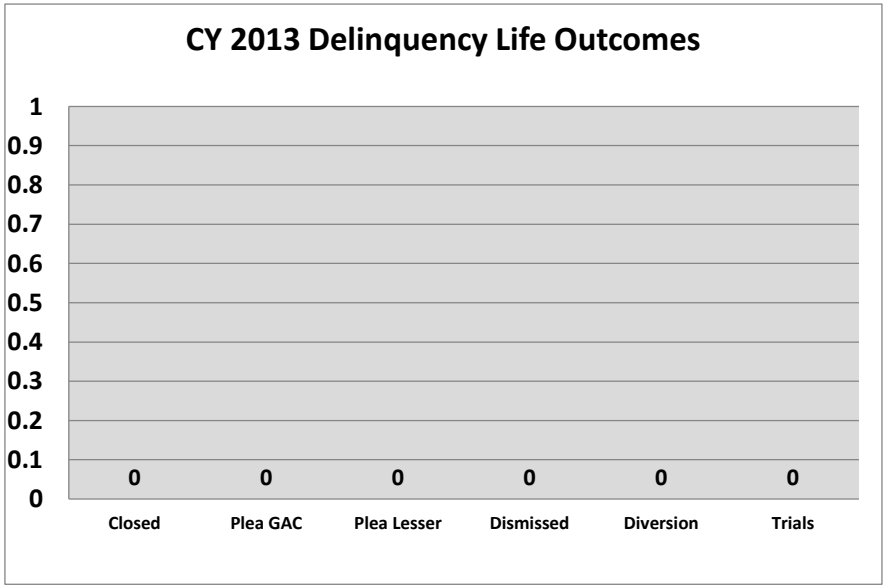

CY 2013 CINC Representing Parent Outcomes
50
45
40
35
30
25
20
15
10
5
0
43
0
9
1
Closed
Termination
Reunification
Dismissed

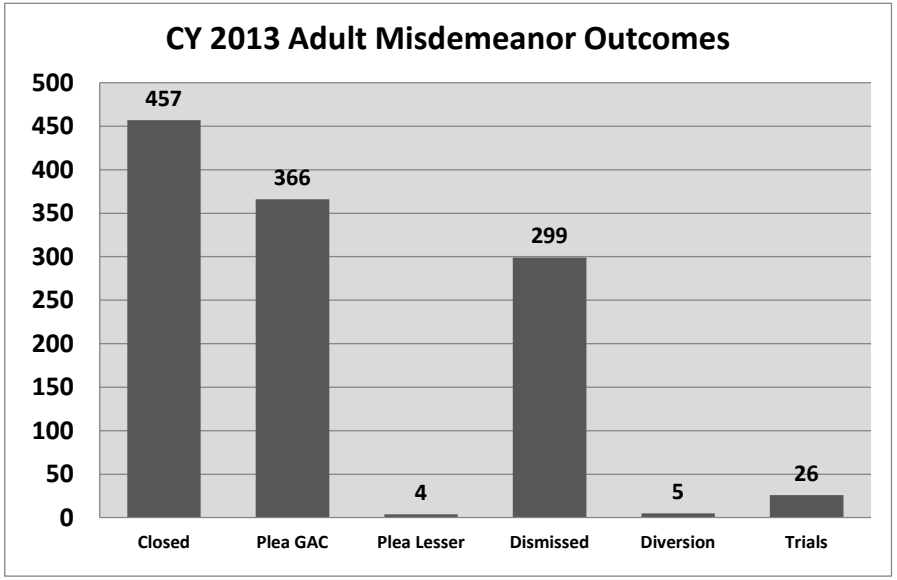

CY 2013 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

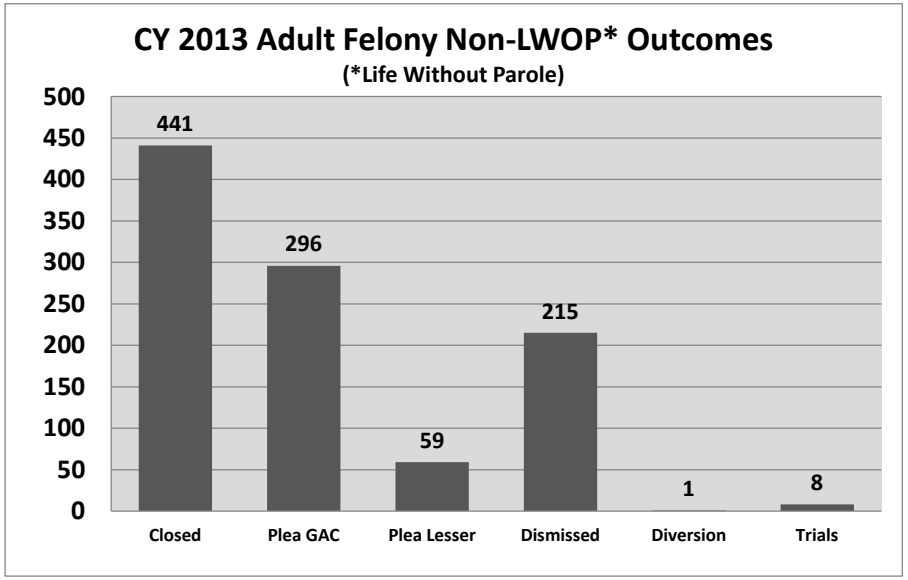

CY 2013 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

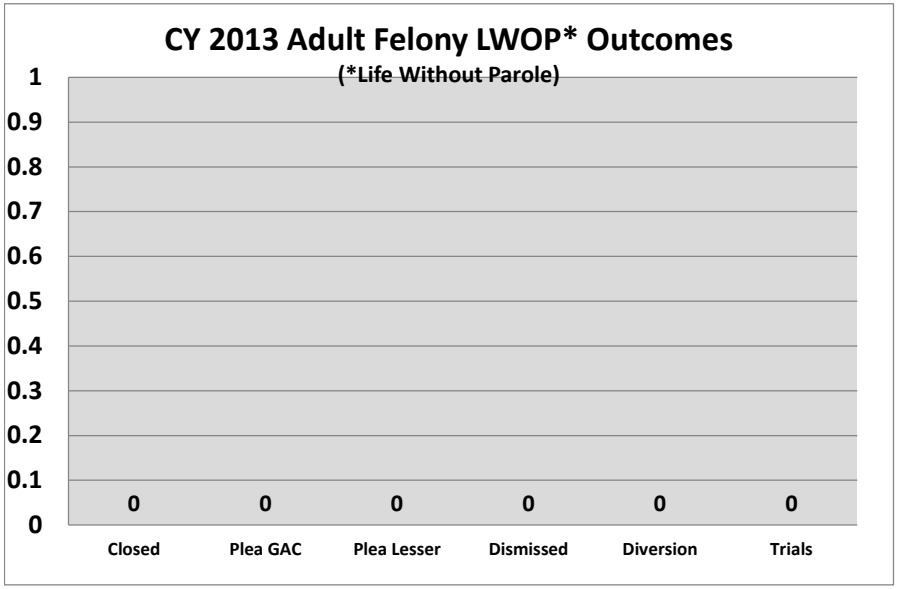

CY 2013 Delinquency Misdemeanor-Grade Outcomes
14
12
10
8
6
4
2
0
13
8
0
2
3
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

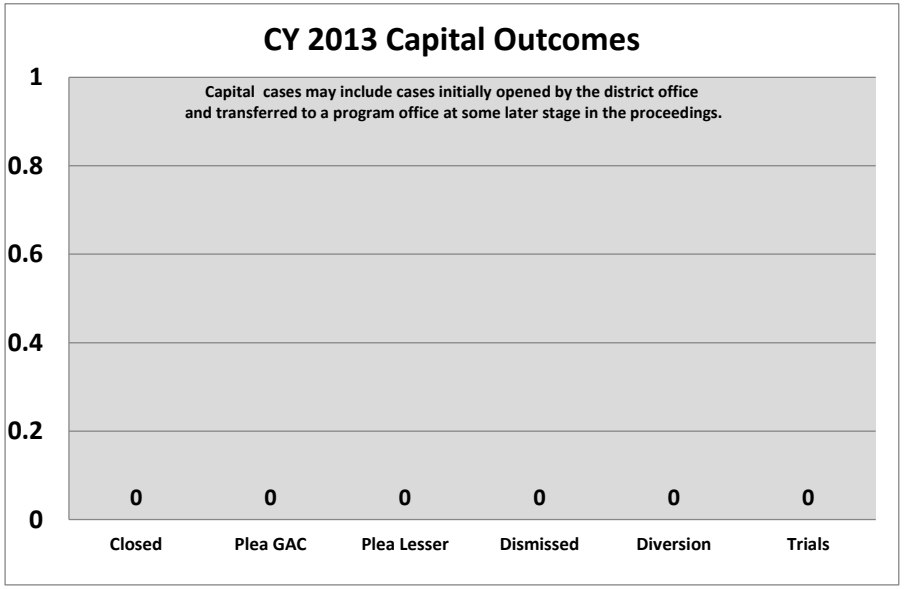

CY 2013 Delinquency Felony-Grade Outcomes
30
25
20
15
10
5
0
24
26
2
9
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
500
450
400
350
300
250
200
150
100
50
0
457
366
4
299
5
26
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

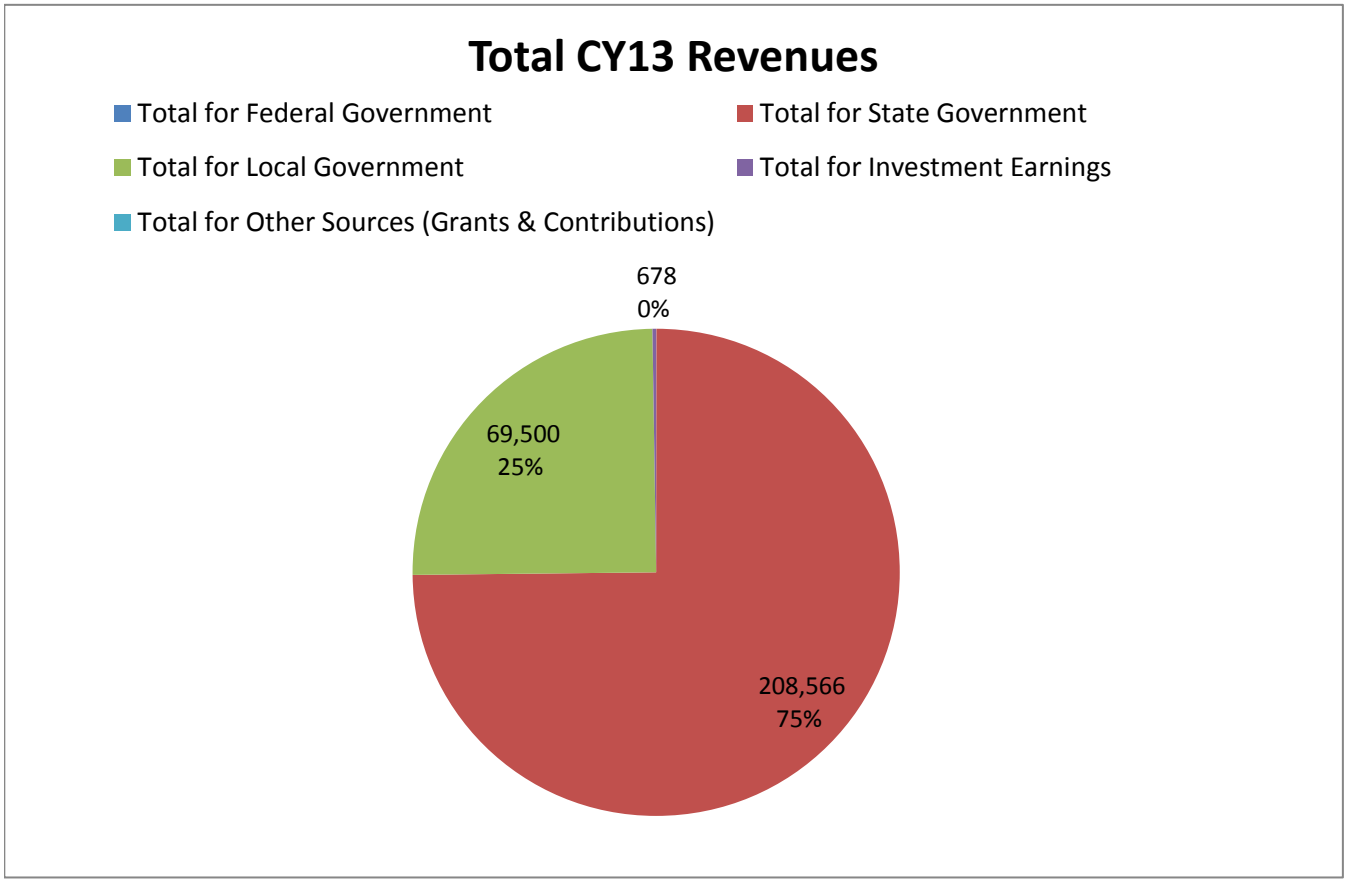

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
500
450
400
350
300
250
200
150
100
50
0
441
296
59
215
1
8
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

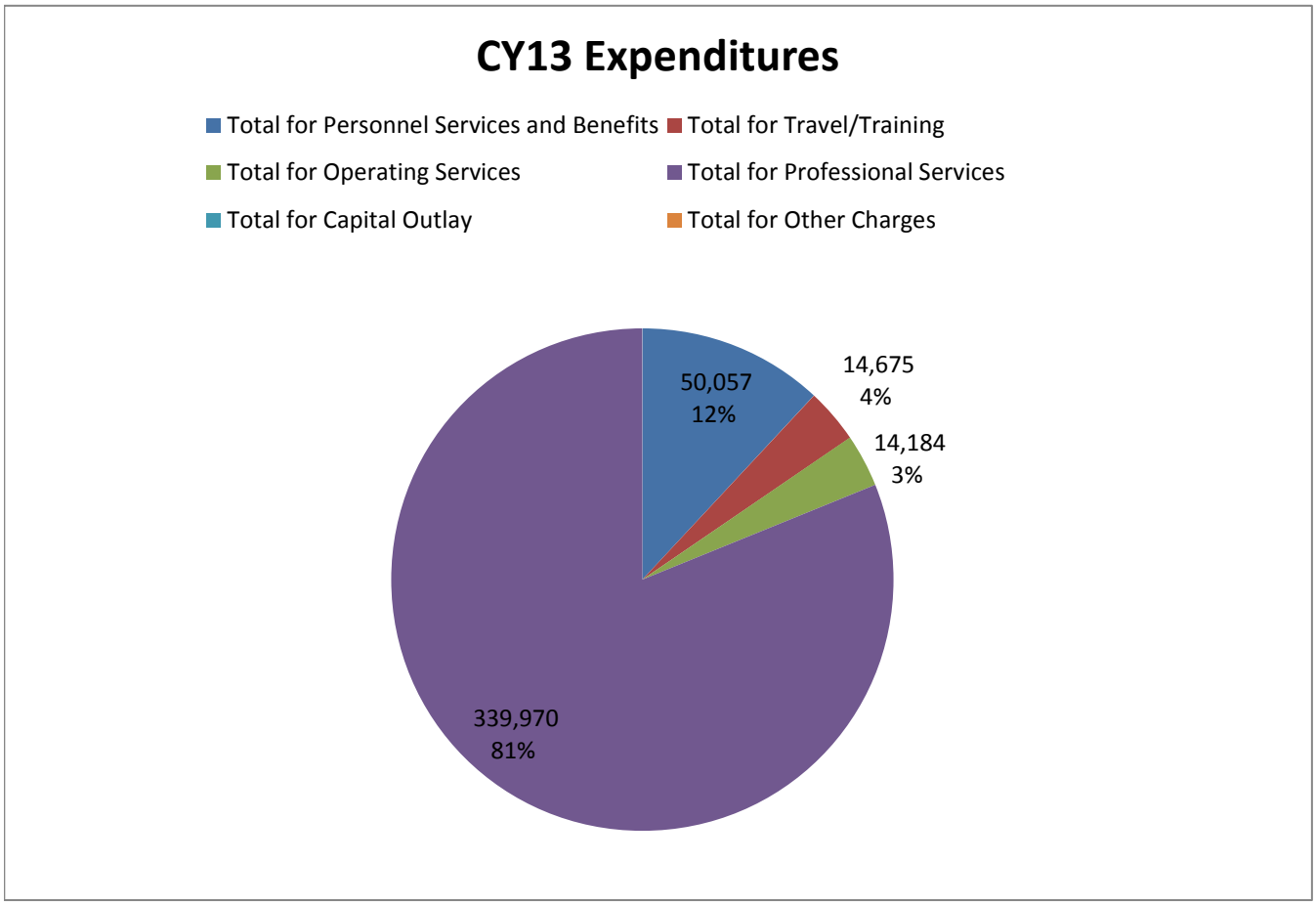

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

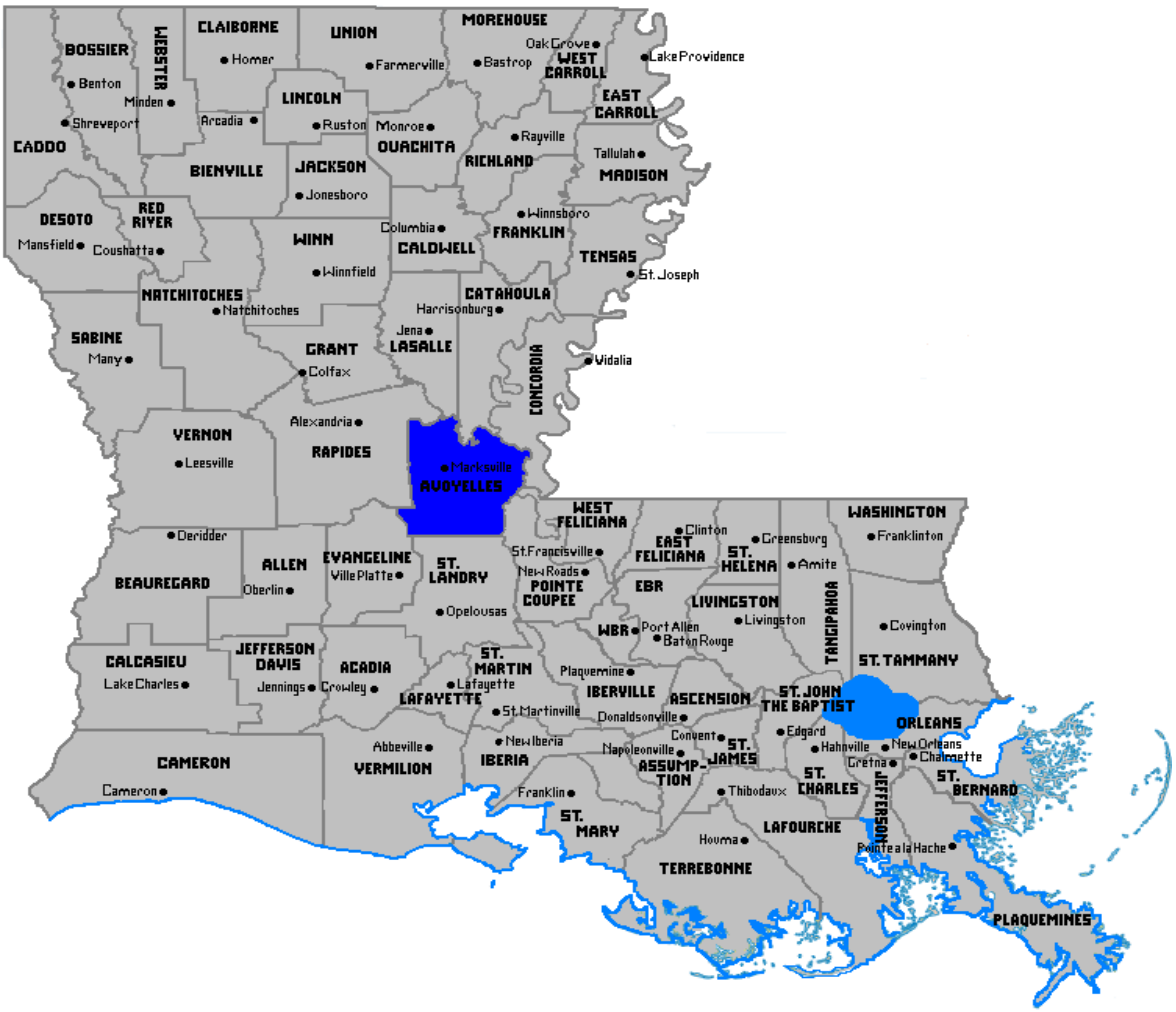

CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 11 CY2013	Total CY2013
District Defender: Steven Thomas	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	5,665
District Assistance Fund (DAF)	202,901
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	208,566
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	508
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	12,925
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	1,450
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	46,300
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	46,300
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	7,480
Partial Attorney Fees Reimbursements [as per 15:176]	836
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	8,316
Total for Local Government	69,500
Investment Earnings	
Interest Income	678
Other Investment Income - List source(s)	-
Total for Investment Earnings	678
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	278,744

District 11 CY2013	Total CY2013
District Defender: Steven Thomas	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	46,500
Accrued Leave	-
Payroll Taxes	3,557
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
Total for Personnel Services and Benefits	50,057
Travel/Training	
Parking/Auto Tolls	924
Travel/Lodging/Per Diem/Mileage	13,752
Total for Travel/Training	14,675
Operating Services	
Advertisements	11
Workers' Compensation	259
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	-
Insurance - Other	2,612
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	6,492
Dues and Seminars	956
Law Library/Journals/Subscriptions	228
Office Supplies	3,626
Total for Operating Services	14,184
Professional Services	
Audit/Accounting Expense	7,756
Contract Clerical	-
Expert Witness	1,750
Investigators	15,000
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	16,784
Contract - Juvenile Attorneys or CINC	36,000
Misdemeanor Attorney Contracts	14,625
Contract Attorneys - all other	247,231
IT/Technical Support	824
Total for Professional Services	339,970
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	-
Total for Other Charges	
Total for EXPENDITURES	418,887


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
678
0%
69,500
25%
208,566
75%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
50,057
12%
14,675
4%
14,184
3%
339,970
81%



The 12TH Judicial District Public Defenders' Office

Avoyelles (Marksville)

District Defender: Bradley P. Dauzat
110 E. Mark Street
Marksville, LA 71351
(318) 253-0091

12th Judicial District • Avoyelles Parish
District Defender Bradley P. Dauzat • (318) 253-0091
110 E. Mark Street • Marksville, LA • 71351

General District Information: In the 12th Judicial District, there are two sections of District Court and two City Courts (Marksville and Bunkie). There is a specialty drug court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 42,073 in this district, 10,054 of whom are children.

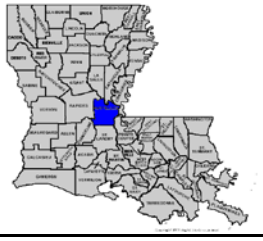
District Staff: The District Defender in this district is Bradley P. Dauzat, who has been in the position for six years and has been a public defender in Louisiana for eight years. The 12th Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office. At the end of 2013 the district reported one full-time staff attorney in addition to the District Defender and five part-time contract attorneys. There are no restrictions on private practice outside of the Public Defenders' Office, provided there is no conflict. In addition to the District Defender, there is a supervising attorney in each section of district court. No caseload reduction is provided to supervising attorneys. The office also has two non-attorney staff members.

Juvenile Defense: Juvenile cases are heard by District and City Court Judges in the 12th Judicial District. The staff attorney handles juvenile cases.

Indigency Determination and Availability of Clients: In the 12th Judicial District, the Judge makes the initial determination of indigence, with further determinations of eligibility for services made by the Public Defenders' Office. Adult female clients are held at the Avoyelles Simmesport Detention Center. Male clients are held at the Avoyelles Bunkie Detention Center, the Avoyelles Parish Sheriff's Office, or the Avoyelles Parish Jail. Juvenile clients are held at the Avoyelles Parish Sheriff's Office Temporary Housing. In special cases, adult or juvenile clients may be held in facilities in Rapides Parish.

Fees and Accounting: The 12th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2013, 1,200 applications were received for services. Fees were waived for incarcerated applicants and were not reduced for any applicants. A total of $11,150 was collected in application fees. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services. These fees were collected by the Avoyelles Parish Sheriff's Office and City Court Clerks. The Public Defenders' Office is working with the Sheriff's Office to implement an accounting system for fees collected. Partial indigence payments are not assessed in this district. All accounting functions for the 12th Judicial District Public Defenders' Office are handled by an external accounting firm.

Caseload: The 12th Judicial District Public Defenders' Office reported handling 3,102 cases in 2013. Of those, 319 involved juvenile matters, including 64 Child in Need of Care representations.



The 12TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Avoyelles - Marksville
Population	42,073
Juvenile Population	10,054
District Defender	Bradley P. Dauzat
Years as District Defender	6
Years in Public Defense	8
Office Manager	V. Elaine Benjamin
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	V. Elaine Benjamin
Primary Office Street Address	110 E Mark Street
City	Marksville
ZIP	71351
Primary Phone	318-253-0091
Primary Mailing Address	P.O. Box 111, Marksville, LA 71351
Primary Fax Number	318-253-0088
Primary Emergency Contact	Elaine Benjamin
Primary Emergency Phone	318-253-0091
Secondary Emergency Contact	Bradley Dauzat
Secondary Emergency Phone	318-253-7964
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	None
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	bdmanagement
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	1,350
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Ducote & Company
Courts and Locations	12th Judicial District Court, Avoyelles Parish, Marksville; Marksville City Court; Bunkie City Court.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	4- 2 district court divisions 2 city courts.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	2 criminal court divisions - 2 public defenders (contract) per division handling felonies; 1 attorney handles misd. in both divisions; 1 full time juvenile attorney - district and city courts and 2 conflict hourly attorney as needed (felony & CINC).
Name of Adult Detention Facilities in This District	Simmesport - Women's; Bunkie Detention Center; Sheriff's Office/Men's Parish Jail.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Rapides (only for special cases - rare/frequent).

Name of Juvenile Detention Facilities In This District	Avoyelles Parish Sheriff's Office Temporary Housing.
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Rapides (only for special cases - rare/frequent).
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Marginally -- however, defense attorney are allowed any request necessary to facilitate proper representation.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	None
District Attorney	Charles Riddle, III
Chief Judge of Criminal District Court	William Bennett
Juvenile Court Judges (Specify District of City Court)	William Bennett District Court, Mark A Jeansonne District Court, Angelo Piazza III Marksville City Court, J. Mixon Bunkie City Court.
Drug Court Judges	William Bennett
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Initial inquiry by Judge then by application to chief defender. Incarceration automatically qualifies.
When is Assignment/Appointment of Counsel Made?	At 72 hour hearing. If incarcerated - at 72 hour hearing; if on bond - at 72 hour hearing, upon application, or at arraignment - whichever occurs first.
Initial Client Intake Conducted By Whom? (Name and Title)	Bradley Dauzat, Chief Defender
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes, no change from previous form.
Brief Explanation of Intake Process	The chief defender is the primary counsel at 72 hour hearing. At arraignment, a more thorough intake is completed which becomes part of the client file.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	1,200
How Many Application Fees Were Waived?	None, applications fees waived on inmate clients.
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2013	11,150
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	192,919
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	The court does assess fees at conviction made part of court costs and collected by the sheriff.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Monthly invoices from Sheriff and from City Courts.
Who Collects the Assessed Court Fees?	Sheriff and City Court Clerks

What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Itemized listing is provided each month.
Who Remits the Court Fees Collected?	Sheriff
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	See above
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	N/A
Who Collects the Assessed Partial Payments?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	N/A
Who Remits the Partial Payments Collected?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	N/A
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	0
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Private practice and criminal practice permitted provide no conflict.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Insure funding and continued training of personnel.
Immediate Critical Issue Areas	Provide a central file storage area for all closed P.D. files.
Long-Term Critical Issue Areas	Explore possibility of purchasing a building for the PDO.
Please List All New Hires in 2013 (Name and Title)	None
Please List All Promotions in 2013 (Name and Title)	None
2013 Media Coverage and/or Major Accomplishments	The foremost accomplishment by this office is the advances made in docket control determining which cases get the proper focus to shorten the time from arrest to trial.
Number of Expected New Attorney Hires in 2014	No new attorneys.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	12th JDC has 2 criminal court divisions with 2 defenders (1 senior and 1 junior) in each along with the chief. Each junior has a more experienced senior attorney upon which they can get advice and experience. Juniors are asked to sit on senior trials and seniors are asked to monitor junior trials. Chief monitors all. Juvenile defender is responsible only to the client and the chief. Chief takes criminal cases because he chooses to and each defender is assigned cases equally by the chief.

Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	none
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	12th JDC has 2 criminal court divisions with 2 defenders (1 senior and 1 junior) in each along with the chief. Each junior has a more experienced senior attorney upon which they can get advice and experience. Juniors are asked to sit on senior trials and seniors are asked to monitor junior trials. Chief monitors all. Juvenile defender is responsible only to the client and the chief. Chief takes criminal cases because he chooses to and each defender is assigned cases equally by the chief.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	None
Please Attach Your Office Organizational Chart	No chart necessary
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	No. See supervisory structure above.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Elaine Benjamin
Regular Meetings for Any Staff, Please Describe	Chief Defender Bradley Dauzat attends state board meetings each month.
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2013	None
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	None
Please Provide the Names of All State Representatives and Senators from Your District	Robert Johnson – Rep. Eric Lafleur - Senate.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Clients failure to consult with his/her counsel.
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	More time spent in court by District Chief. More time spent discussing problem cases with contract counsel.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Bradley Dauzat, Chief	318-253-7964
Maxwell Bordelon, Juvenile/CINC	318-253-0091
Part-Time Contract Attorneys	**Contact Information**
Keith Manuel	318-253-5126

Derek Manuel	318-717-1199
Allen Smith	318-448-3234
Mary Helen Johnson	318-253-0935
Derrick Whittington	318-253-5852
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Elaine Benjamin	318-253-0091
Freeman Ford	318-253-0091

2013 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	V. Elaine Benjamin
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	x (own excel program to monitor clients)
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	x
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	
Internet Explorer 9	
Firefox	x
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	0
DVD	3

VCR	0
Desktop PCs	1
Laptops	4
Video Cameras	0
Digital Cameras	0
Video Conferencing Systems	0
B&W Laser Printers	2
Color Printers	1
Wireless Cards	0
Smartphones (Funded by Office)	2
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	AT&T
Email Provider:	AT&T
Please list any software or computer equipment in which you need training:	Power Point

12th District Defender Office CY 2013 Caseloads & Outcomes

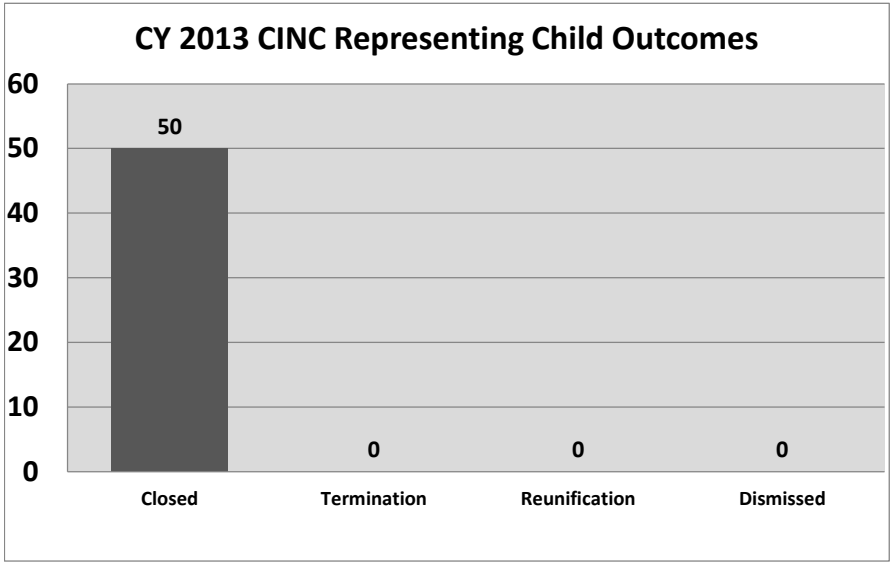
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	1	50	60	61	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	3	0	0	3	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	48	48	48	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	136	45	40	176	N/A	N/A	2	0	3	1	N/A	N/A	0	0	0
Delinquency Felony	31	2	0	31	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	1374	1295	209	1583	N/A	N/A	745	71	450	24	0	1	4	7	12
Adult Felony Non-LWOP**	887	865	309	1196	N/A	N/A	507	224	131	29	0	3	2	1	6
Adult LWOP	0	3	4	4	N/A	N/A	0	3	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	191	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

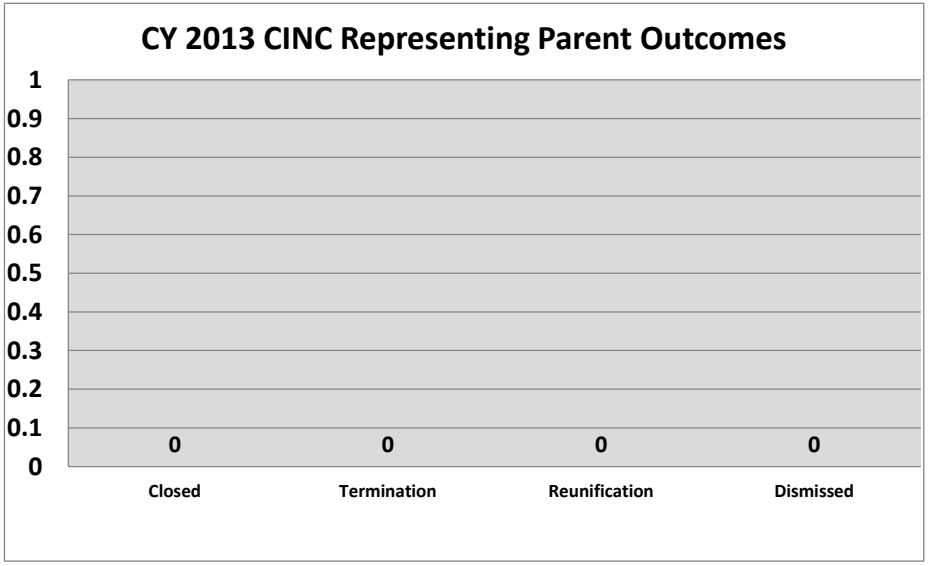
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

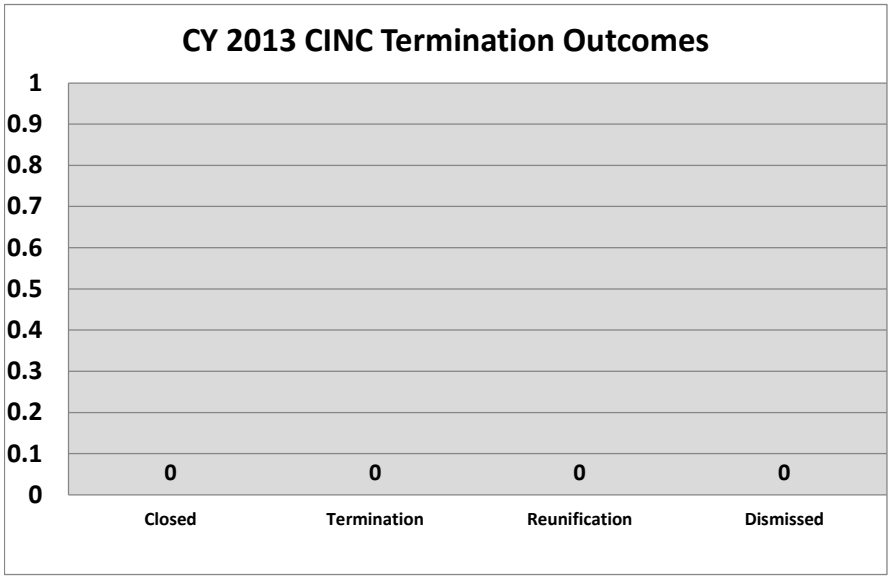
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

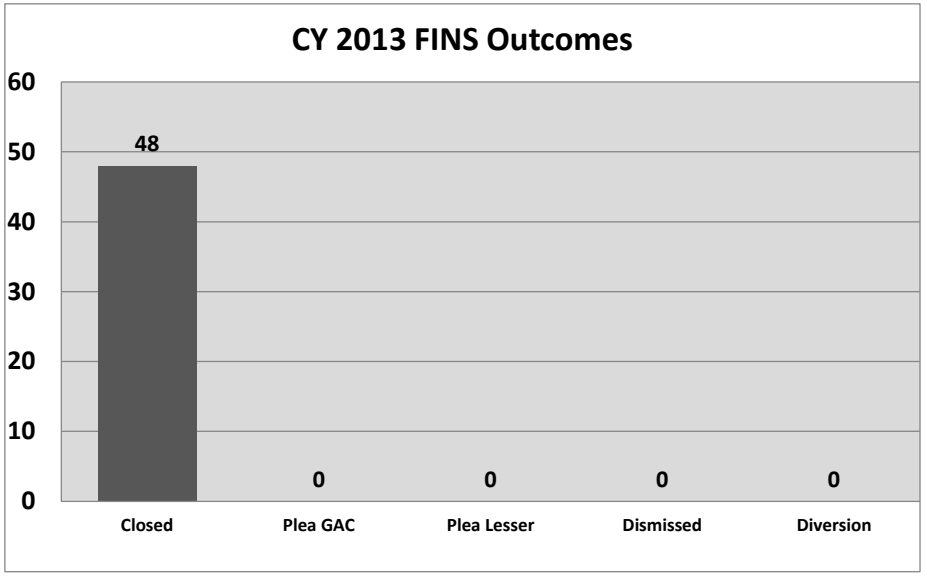
**Life Without Parole

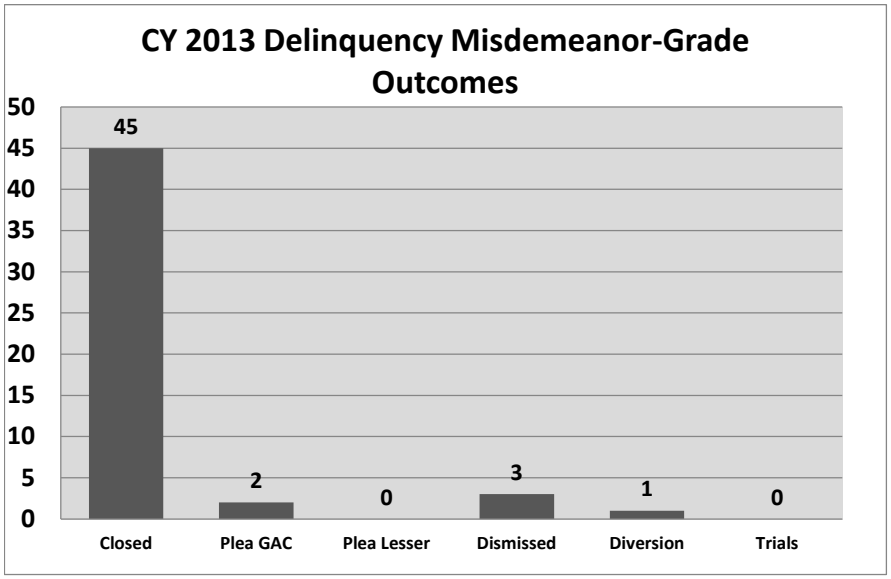
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

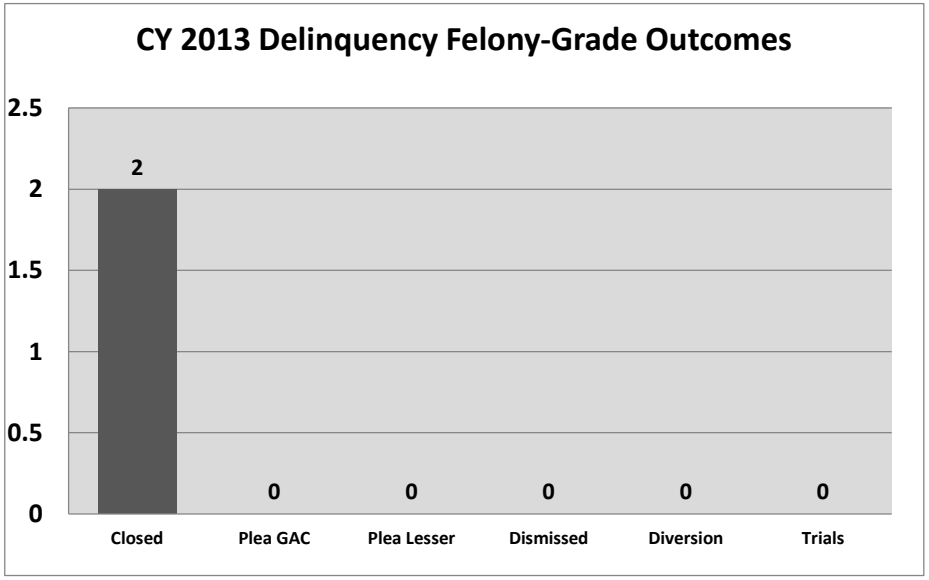

CY 2013 CINC Representing Child Outcomes
60
50
40
30
20
10
0
50
0
0
0
Closed
Termination
Reunification
Dismissed

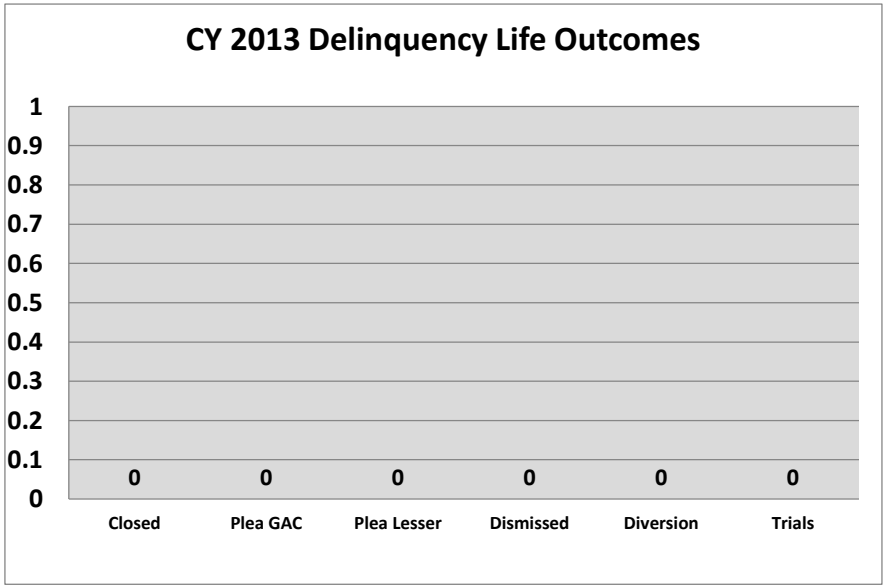

CY 2013 CINC Representing Parent Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

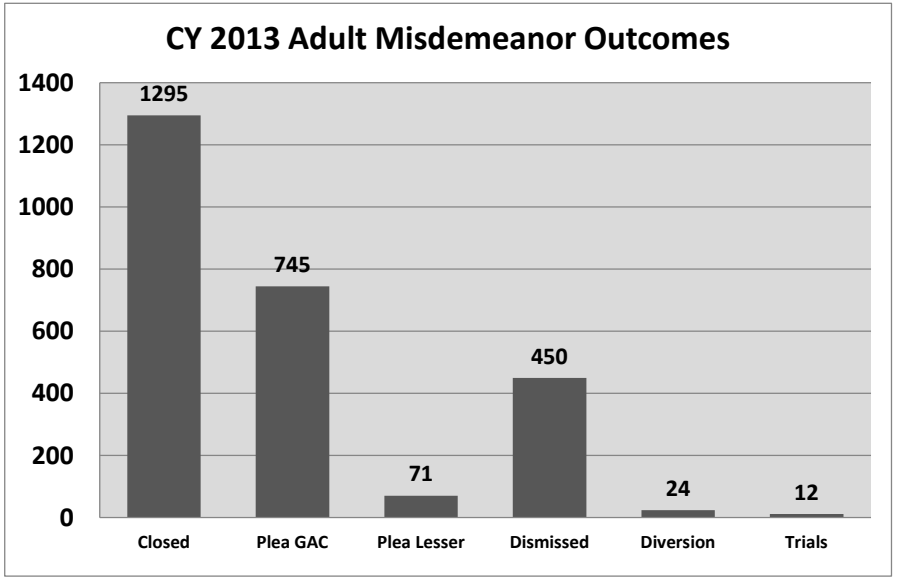

CY 2013 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

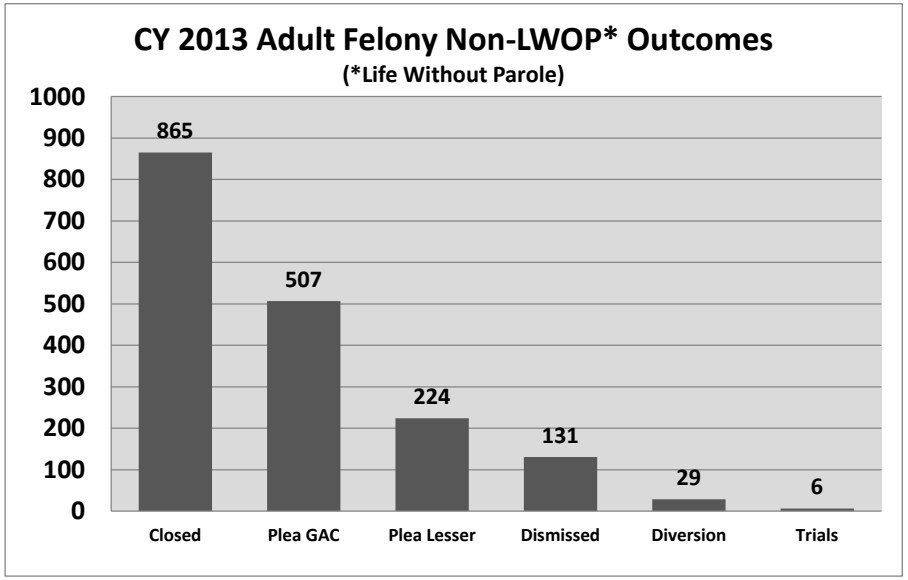

CY 2013 FINS Outcomes
60
50
40
30
20
10
0
48
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

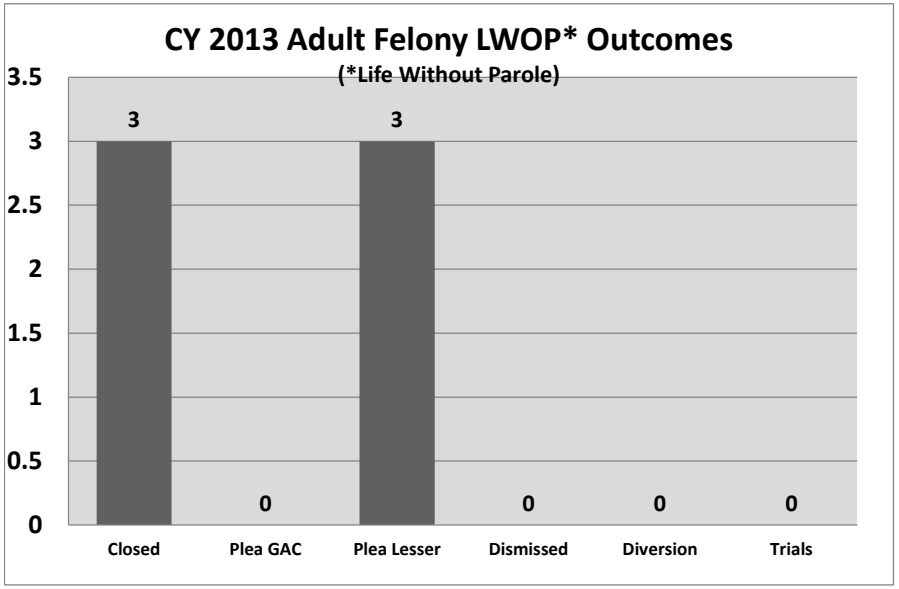

CY 2013 Delinquency Misdemeanor-Grade Outcomes
50
45
40
35
30
25
20
15
10
5
0
45
2
0
3
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

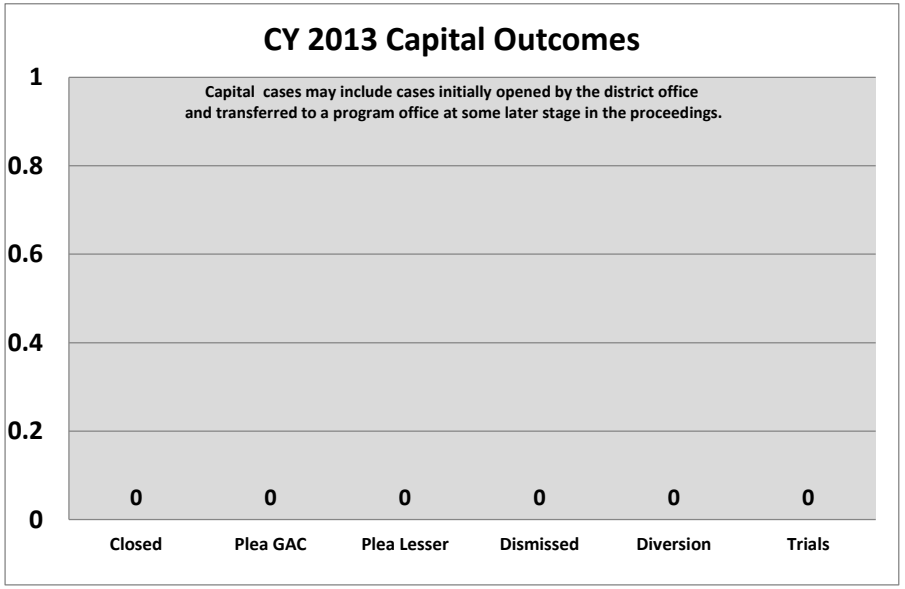

CY 2013 Delinquency Felony-Grade Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
1400
1200
1000
800
600
400
200
0
1295
745
71
450
24
12
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

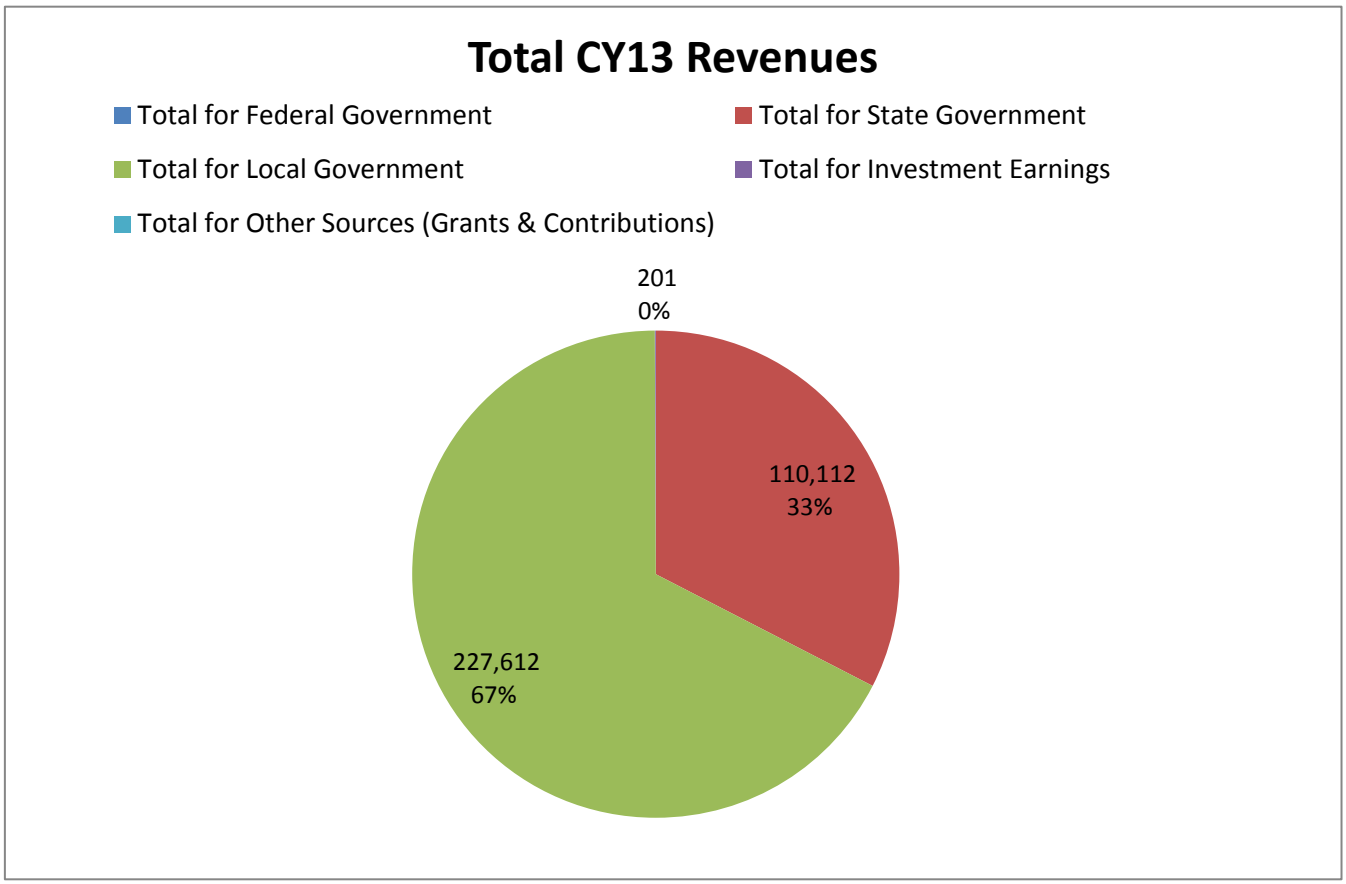

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
1000
900
800
700
600
500
400
300
200
100
0
865
507
224
131
29
6
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

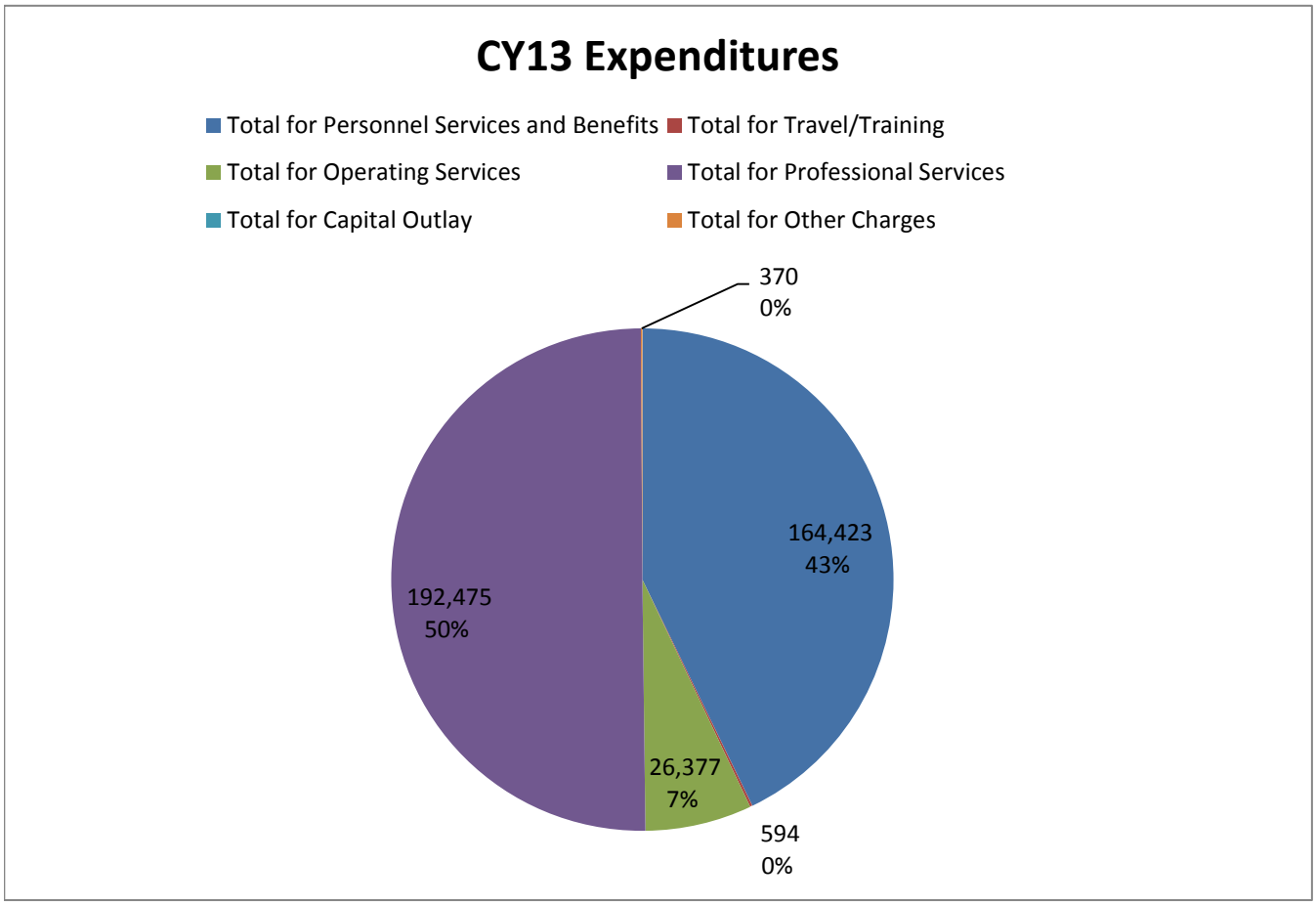

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
3.5
3
2.5
2
1.5
1
0.5
0
3
0
3
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 12 CY2013	Total CY2013
District Defender: Bradley Dauzat	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	373
District Assistance Fund (DAF)	109,739
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	110,112
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	19,174
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	1,374
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	57,222
Judicial District Courts	80,977
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	10,865
Parish Courts	-
Traffic Court	41,804
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	2,051
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	192,919
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	11,815
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	550
Other Local Income -List source(s)	1,780
Total for Charges For Services	14,145
Total for Local Government	227,612
Investment Earnings	
Interest Income	201
Other Investment Income - List source(s)	-
Total for Investment Earnings	201
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	337,925

District 12 CY2013	Total CY2013
District Defender: Bradley Dauzat	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	135,950
Accrued Leave	-
Payroll Taxes	2,468
Hospitalization and Disability Insurance	3,456
Retirement	22,548
Other	-
Total for Personnel Services and Benefits	164,423
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	594
Total for Travel/Training	594
Operating Services	
Advertisements	-
Workers' Compensation	-
Insurance - Malpractice	6,043
Insurance - Auto/Physical Liability	-
Insurance - Other	-
Lease - Office	7,800
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	8,902
Dues and Seminars	600
Law Library/Journals/Subscriptions	-
Office Supplies	3,032
Total for Operating Services	26,377
Professional Services	
Audit/Accounting Expense	510
Contract Clerical	-
Expert Witness	-
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	-
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	29,350
Contract Attorneys - all other	162,125
IT/Technical Support	490
Total for Professional Services	192,475
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	370
Total for Other Charges	370
Total for EXPENDITURES	384,238


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
201
0%
110,112
33%
227,612
67%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
370
0%
164,423
43%
192,475
50%
26,377
7%
594
0%

The 13TH Judicial District Public Defenders' Office

Evangeline (Ville Platte)

District Defender: Alex D. Chapman, Jr.
801 West Lincoln Road
Ville Platte, LA 70586
(337) 363-2229

13th Judicial District • Evangeline Parish
District Defender Alex D. Chapman, Jr. • (337) 363-2229
801 West Lincoln Road • Ville Platte, LA • 70586

General District Information: In the 13th Judicial District, there are two sections of District Court and one City Court (Ville Platte). There are no specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 33,984 in this district, 9,167 of whom are children.

District Staff: The District Defender in this district is Alex D. Chapman, Jr., who has served in the position for eight years and has been a public defender in Louisiana for 15 years. The 13th Judicial District Public Defenders' Office is a contract public defenders' office. At the end of 2013 the district reported six part-time contract attorneys in addition to the District Defender. There are no restrictions on private practice outside of the Public Defenders' Office, however, any private practice is very rare. In addition to the District Defender, there is one supervising attorney. No caseload reduction is provided for the supervising attorney. The office also has four administrative staff members.

Juvenile Defense: Juvenile cases are heard by all judges in the 13th Judicial District and by one city court judge. Two juvenile attorneys handle all juvenile cases.

Indigency Determination and Availability of Clients: In the 13th Judicial District, a judge makes the determination of indigence. Adult clients are usually held at the Evangeline Parish Jail, Basile Correctional, Pine Prairie Correctional Center, Mamou City Jail, and Ville Platte City Jail. When held outside of the district, adult clients may be held at Allen Correctional Center, Avoyelles Bunkie Detention Center, and Avoyelles Women's Correctional Center. There are no juvenile facilities that hold juvenile clients from this district.

Fees and Accounting: The 13th Judicial District Public Defenders' Office does not collect the statutory $40 application fee or partial reimbursement payments from clients. Courts in this district assess the statutory special cost fee in every case resulting in a conviction. In 2013, the district received $65,017 in special cost fees, collected by the Evangeline Parish Sheriff's Department, Ville Platte City Court, and the district's probation and parole department. All accounting functions for this district's Public Defenders' Office are handled externally by Kolder, Champagne, Slaven & Company.

Caseload: The 13th Judicial District Public Defenders' Office reported handling 1,641 cases in 2013. Of those, 627 involved juvenile matters, including two Child in Need of Care representations.

The 13TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Evangeline - Ville Platte
Population	33,984
Juvenile Population	9,167
District Defender	Alex D. Chapman, Jr.
Years as District Defender	8
Years in Public Defense	15
Office Manager	Phyllis Lafleur
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Phyllis Lafleur - Admn. Asst./Secretary/Data Entry; Faye Chapman - Secretary/Data Entry; Allie Miller - Secretary/Data Entry; Tosha LeBouef - Secretary/Data Entry.
Primary Office Street Address	801 W. Lincoln Road
City	Ville Platte
ZIP	70586
Primary Phone	337-363-2229
Primary Mailing Address	Same as street address.
Primary Fax Number	337-363-6024
Primary Emergency Contact	Alex D. Chapman, Jr.
Primary Emergency Phone	337-831-0058 - cell
Secondary Emergency Contact	Phyllis Lafleur
Secondary Emergency Phone	337-789-1176 - cell
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Helen Dardeau. Rent paid to Ms. Dardeau.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	2,179.50/month combined
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Kolder, Champagne, Slaven & Co.
Courts and Locations	13th Judicial District Court, Ville Platte, LA; Ville Platte City Court, Ville Platte, LA
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	District Court - 2 divisions; City Court - 1 division.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	In Dist. Ct. def's are sequentially appointed at arraign or 72 hr hearings. In Juv. Proceedings 1 atty handles Dist. Ct. matters and 1 atty handles City Ct. matters.

Name of Adult Detention Facilities in This District	Evangeline Parish Sher. Dept., Ville Platte, LA; Basile Correctional, Basile, LA; Pine Prairie Correctional, Pine Prairie, LA; Mamou City Jail, Mamou, LA; Ville Platte City Jail, Ville Platte, LA.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Allen Correctional Ctr., Kinder, LA; Avoyelles Bunkie Det. Ctr., Bunkie, LA; Avoyelles Women's Correctional, Simmesport, LA.
Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Trent S. Brignac
Chief Judge of Criminal District Court	John Larry Vidrine; Thomas F. Fuselier
Juvenile Court Judges (Specify District of City Court)	John Larry Vidrine and Thomas F. Fuselier - District Court; Donald J. Launey - City Court.
Drug Court Judges	None
Mental Health Court Judges	None
Other Specialty Court	None
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Initially Judges at time of appointment of attorney.
When is Assignment/Appointment of Counsel Made?	Time charges are filed. If is incarcerated - at 72 hour court hearing. If bonded out-at arraignment.
Initial Client Intake Conducted By Whom? (Name and Title)	Attorney
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	The appointments are assigned during open court proceedings and/or faxed to attorney by Sheriff's Dept. for incarcerated clients and mailed to attorney by Clerk of Court for non-incarcerated clients.
Brief Explanation of Intake Process	Incarcerated clients visited by assigned indigent defense attorney within 72 hours of appointment to determine bond issues, need for investigation, conflicts and family communication.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	No
How Many Applications for Services Were Received?	N/A
How Many Application Fees Were Waived?	N/A
How Many Application Fees Were Reduced?	N/A
Total Application Fee Dollars Collected in 2013	N/A
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	N/A
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	Evangeline Parish Sheriff's Dept. - $47,748.50; Ville Platte City Court - $17,268.25
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Private pay only.

What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Plea Bargain Agreements and Court Minutes.
Who Collects the Assessed Court Fees?	Probation and Parole, Evangeline Parish Sheriff Dept. and Ville Platte City Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Evangeline Parish Sheriff Dept.
Who Remits the Court Fees Collected?	Probation and Parole, Evangeline Parish Sheriff Dept. and Ville Platte City Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Evangeline Parish Sheriff Dept.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	N/A
Who Collects the Assessed Partial Payments?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	N/A
Who Remits the Partial Payments Collected?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	N/A
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Private criminal practice by Indigent Defense Attorneys in this district is allowed but extremely rare.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes. See Attachment
Primary Immediate Needs	Maintain current funding and re-hiring investigators.
Immediate Critical Issue Areas	Maintain current funding and re-hiring investigators.
Long-Term Critical Issue Areas	Maintain current funding and re-hiring investigators.
Please List All New Hires in 2013 (Name and Title)	N/A
Please List All Promotions in 2013 (Name and Title)	N/A
2013 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2014	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. Monitoring, directly and indirectly, all attorneys and investigators.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Distribute information from Louisiana Indigence Defense Board.

Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	District Defender - Alex Chapman, Jr. is supervising attorney for all indigent defenders; Supervising attorney for District Defender is Kelly Tate. 2 juvenile attorneys - one for 13th JDC and one for Ville Platte City Court; District Defender's office has one staff assistant to coordinate assignments, monthly reports and payroll. NOTE: the district's current structure only came into place after June, 2008, because prior to that the 13th JD Board/Judges distributed juvenile attorney and investigator funds by hiring (2) additional attorneys and three(3) additional investigators.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	None
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	No
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No
Regular Meetings for Any Staff, Please Describe	No
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2013	1
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	This is within the purview of the two juvenile attorneys of this district.
Please Provide the Names of All State Representatives and Senators from Your District	State Representative – Bernard LeBas, State Senator – Eric Lafleur, Both of the 38th district
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	Always tried to be fair and supportive to all district personnel.

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
None	

Part-Time Contract Attorneys	**Contact Information**
Alex D. Chapman, Jr. (F & M)	337-363-2229
Kelly Tate (F & M)	337-468-5271
Floyd Dupre (J)	337-363-8058
Jacob Fusilier (F & M)	337-363-6661

Justin West (M; Rev; Traffic; PCR)	337-363-2772
Alicia Phillips-Kelly (M & F)	337-363-1955
Gilbert J. Aucoin (J; Cinc-child)	337-363-2223
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Phyllis Lafleur, Admin. Asst., PT Secretary and Data Entry	337-363-2229
Faye Chapman, PT Secretary and Data Entry	337-468-5271
Allie Miller, PT Secretary and Data Entry	337-363-2772
Tosha LeBouef, PT Secretary and Data Entry	337-363-2223

2013 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Phyllis Lafleur and Alex Chapman
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	Microsoft Office 2013
Accounting Software	
QuickBooks	
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	x
Internet Explorer 9	
Firefox	x
Google Chrome	
Other	Internet Explorer 11
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	
DVD	

VCR	
Desktop PCs	
Laptops	2
Video Cameras	
Digital Cameras	1
Video Conferencing Systems	
B&W Laser Printers	
Color Printers	
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	
No Internet Connection	
Connection Speed:	1792 KB
Provider Name:	Centurylink DSL
Email Provider:	Centurylink DSL
Please list any software or computer equipment in which you need training:	

13th District Defender Office CY 2013 Caseloads & Outcomes

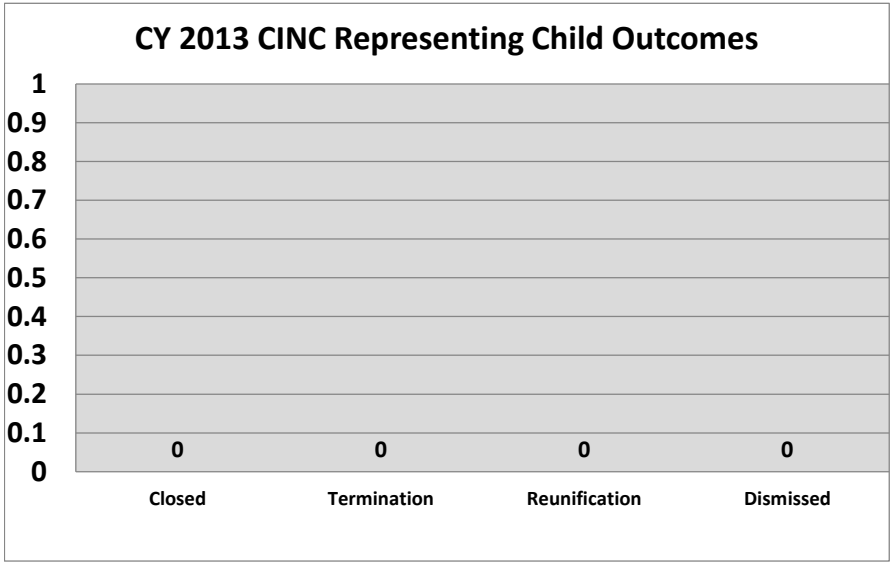
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	1	0	0	1	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	1	0	0	1	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	32	10	4	36	N/A	N/A	0	0	1	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	497	435	23	520	N/A	N/A	63	2	287	0	N/A	N/A	0	0	0
Delinquency Felony	62	61	7	69	N/A	N/A	50	1	31	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	143	103	69	212	N/A	N/A	94	3	63	13	0	0	0	1	1
Adult Felony Non-LWOP**	459	383	277	736	N/A	N/A	462	49	229	44	0	2	0	1	3
Adult LWOP	0	3	3	3	N/A	N/A	3	0	2	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	61	1	1	62	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	1	0	0	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

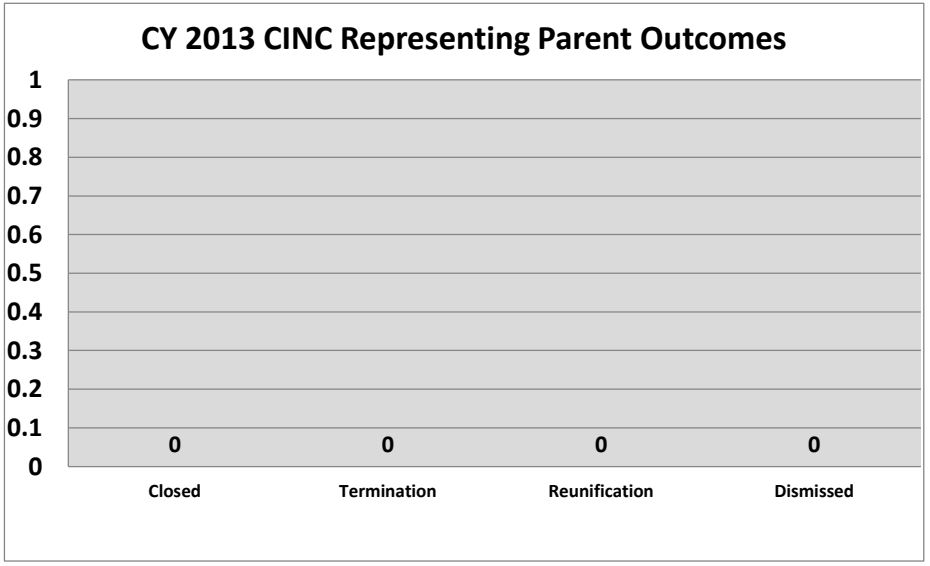
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

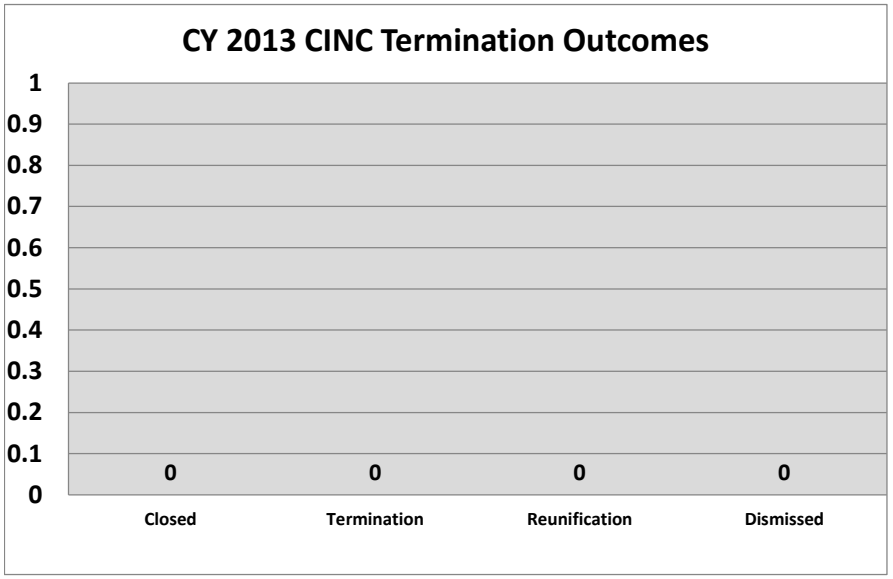
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

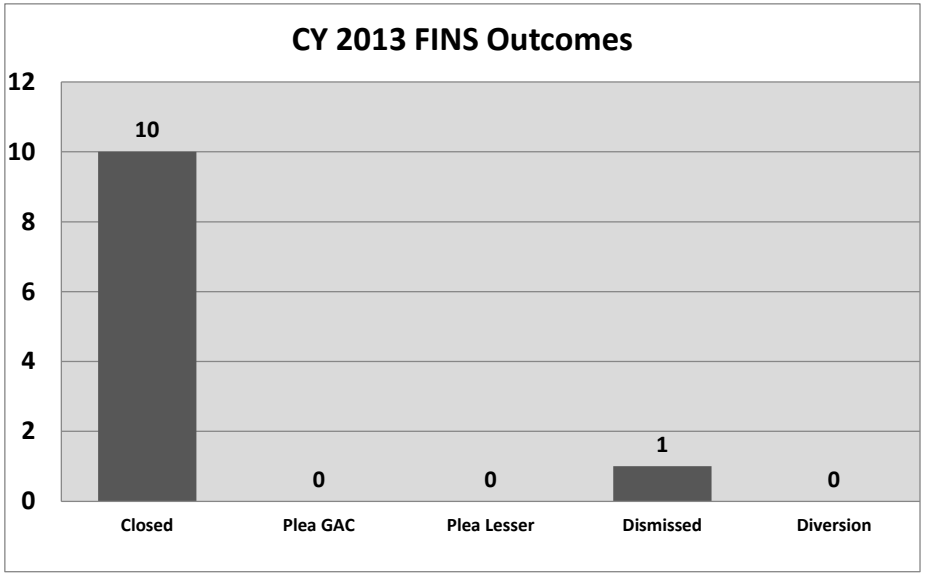
****Life Without Parole**

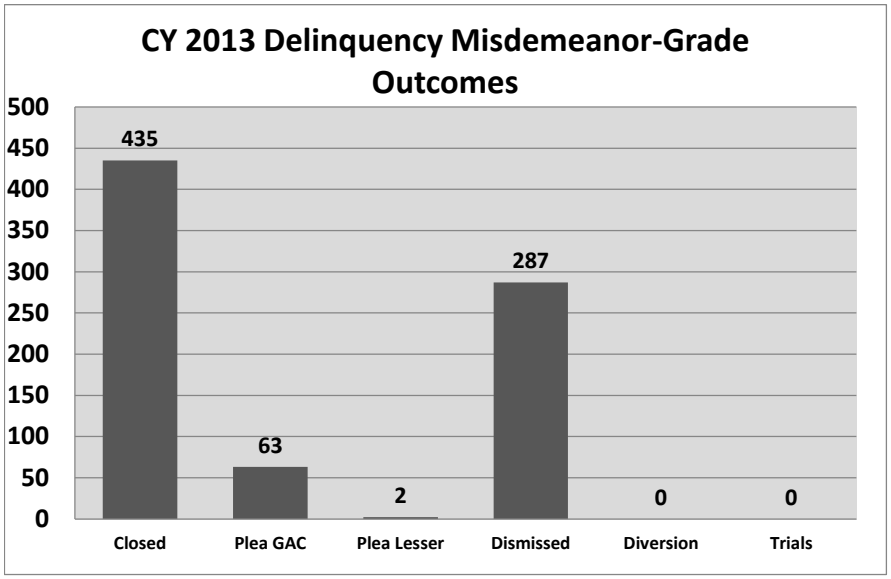
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

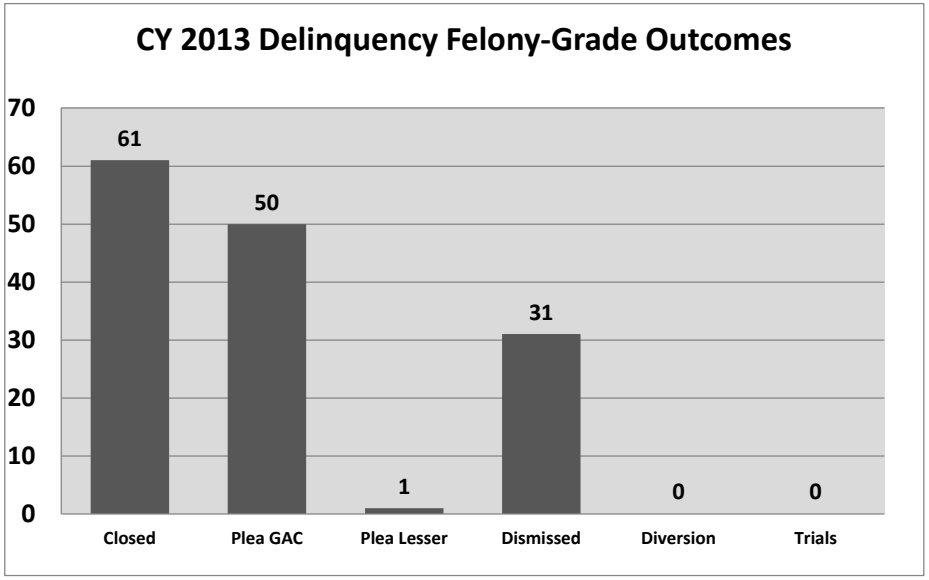

CY 2013 CINC Representing Child Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

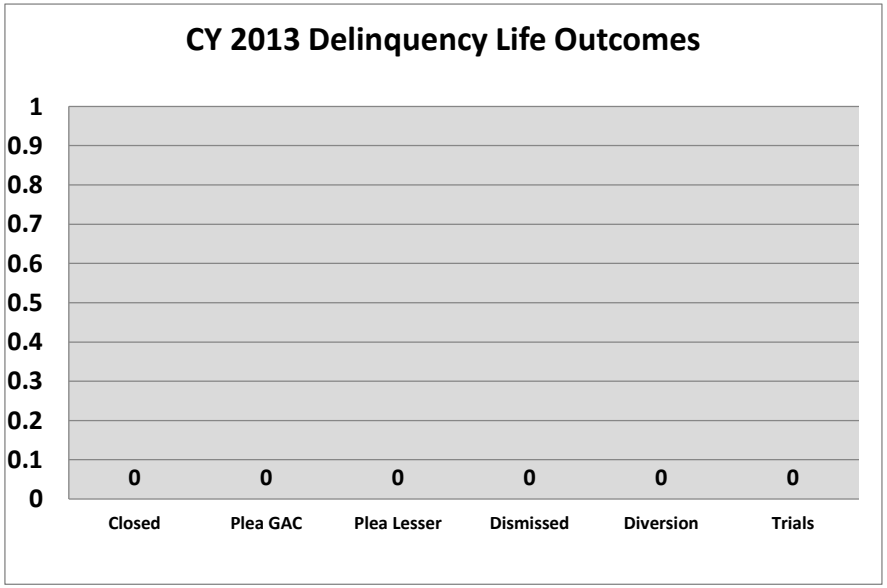

CY 2013 CINC Representing Parent Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

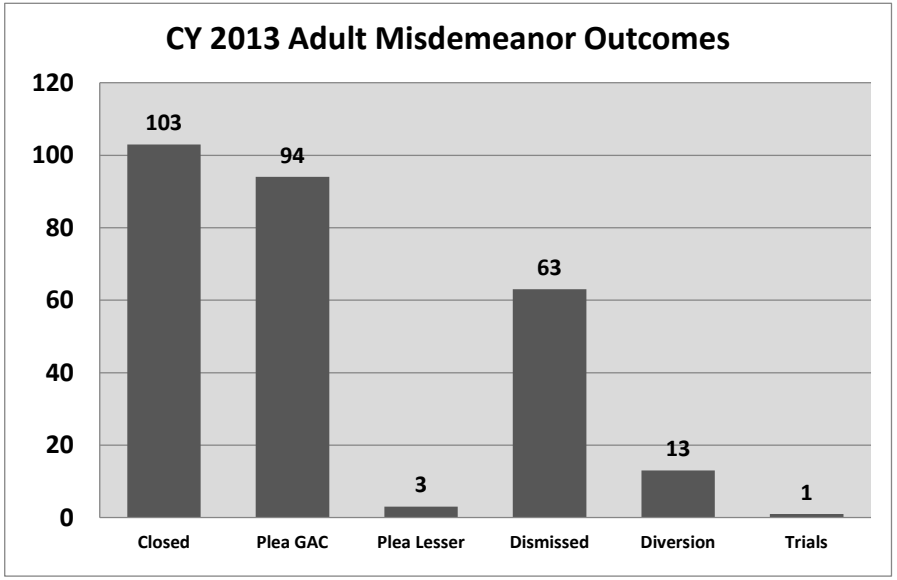

CY 2013 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

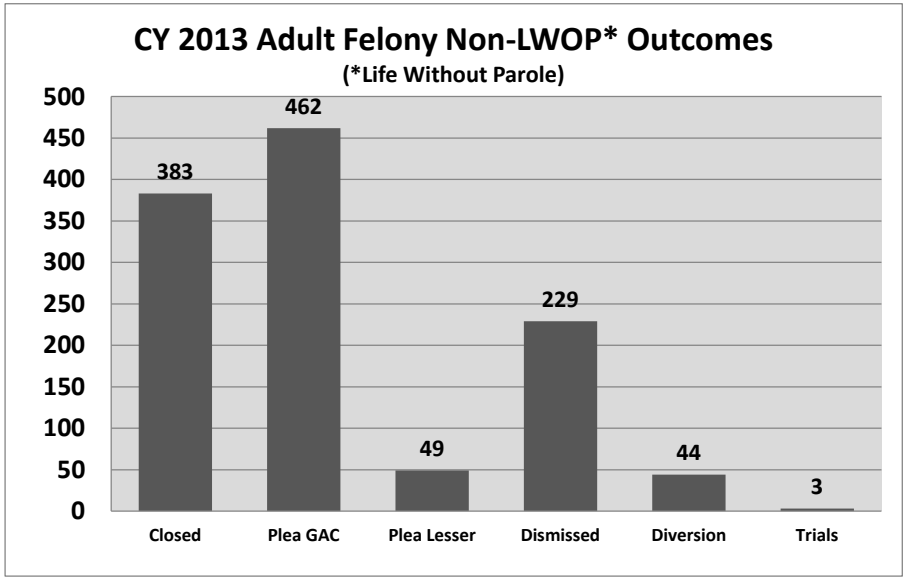

CY 2013 FINS Outcomes
12
10
8
6
4
2
0
10
0
0
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

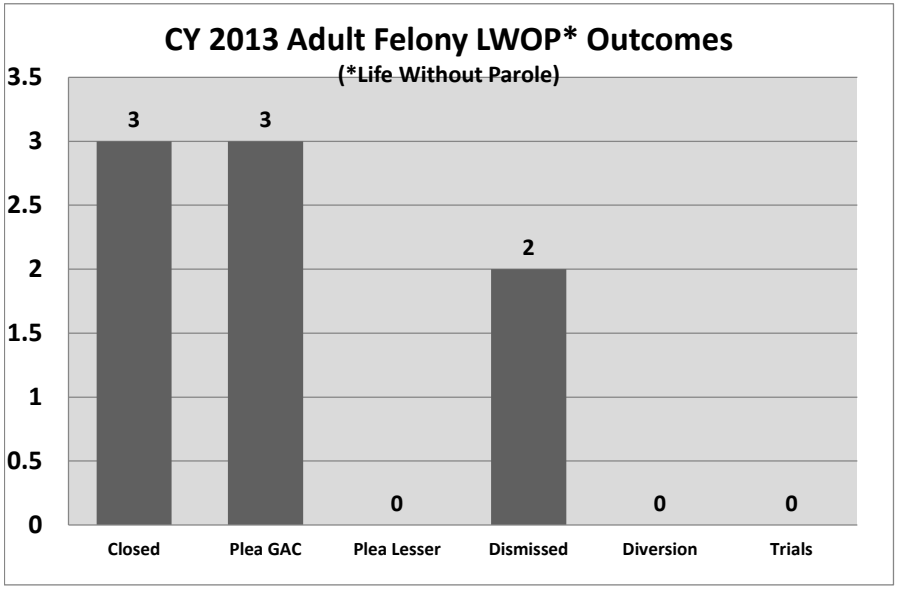

CY 2013 Delinquency Misdemeanor-Grade Outcomes
500
450
400
350
300
250
200
150
100
50
0
435
63
2
287
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

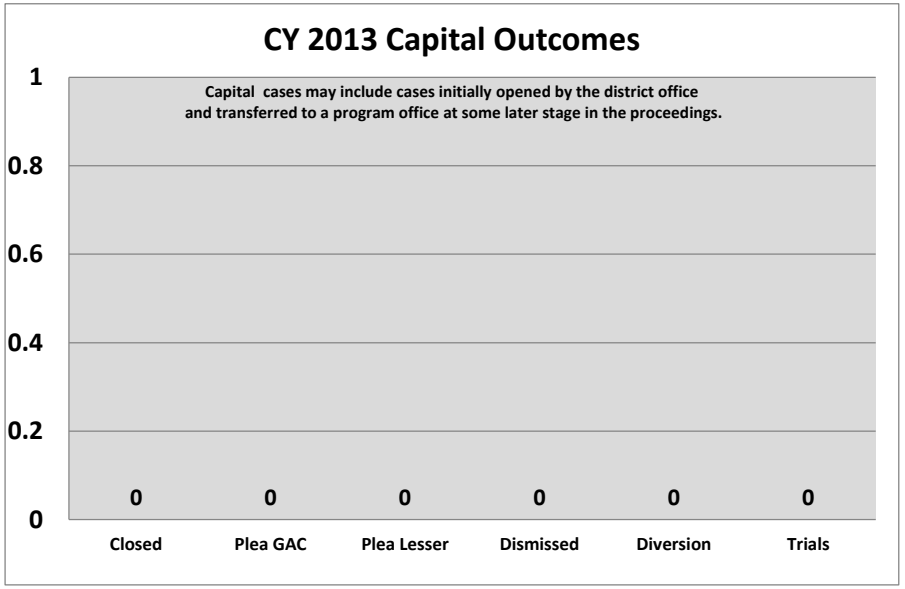

CY 2013 Delinquency Felony-Grade Outcomes
70
60
50
40
30
20
10
0
61
50
1
31
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
120
100
80
60
40
20
0
103
94
3
63
13
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

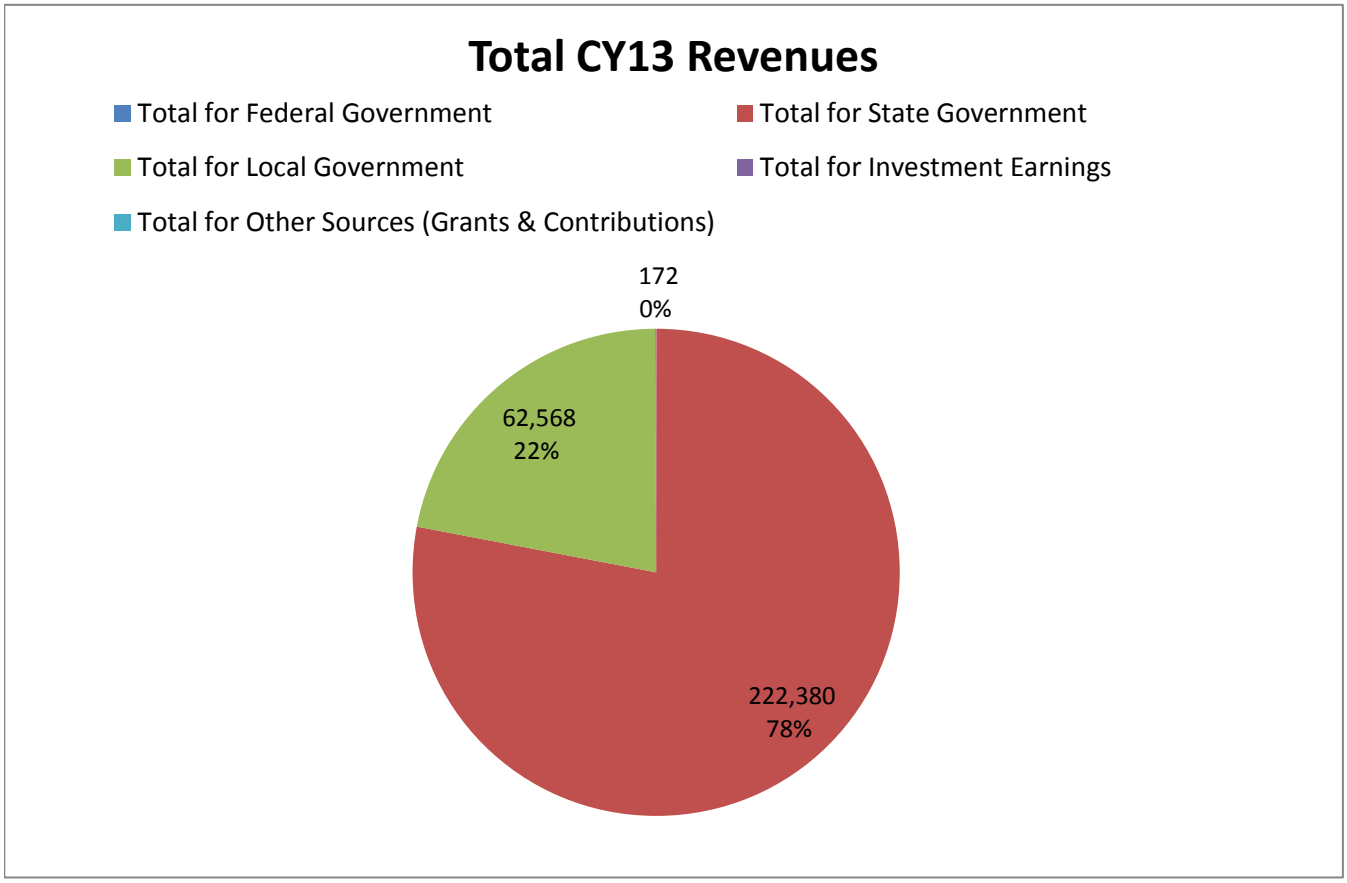

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
500
450
400
350
300
250
200
150
100
50
0
383
462
49
229
44
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

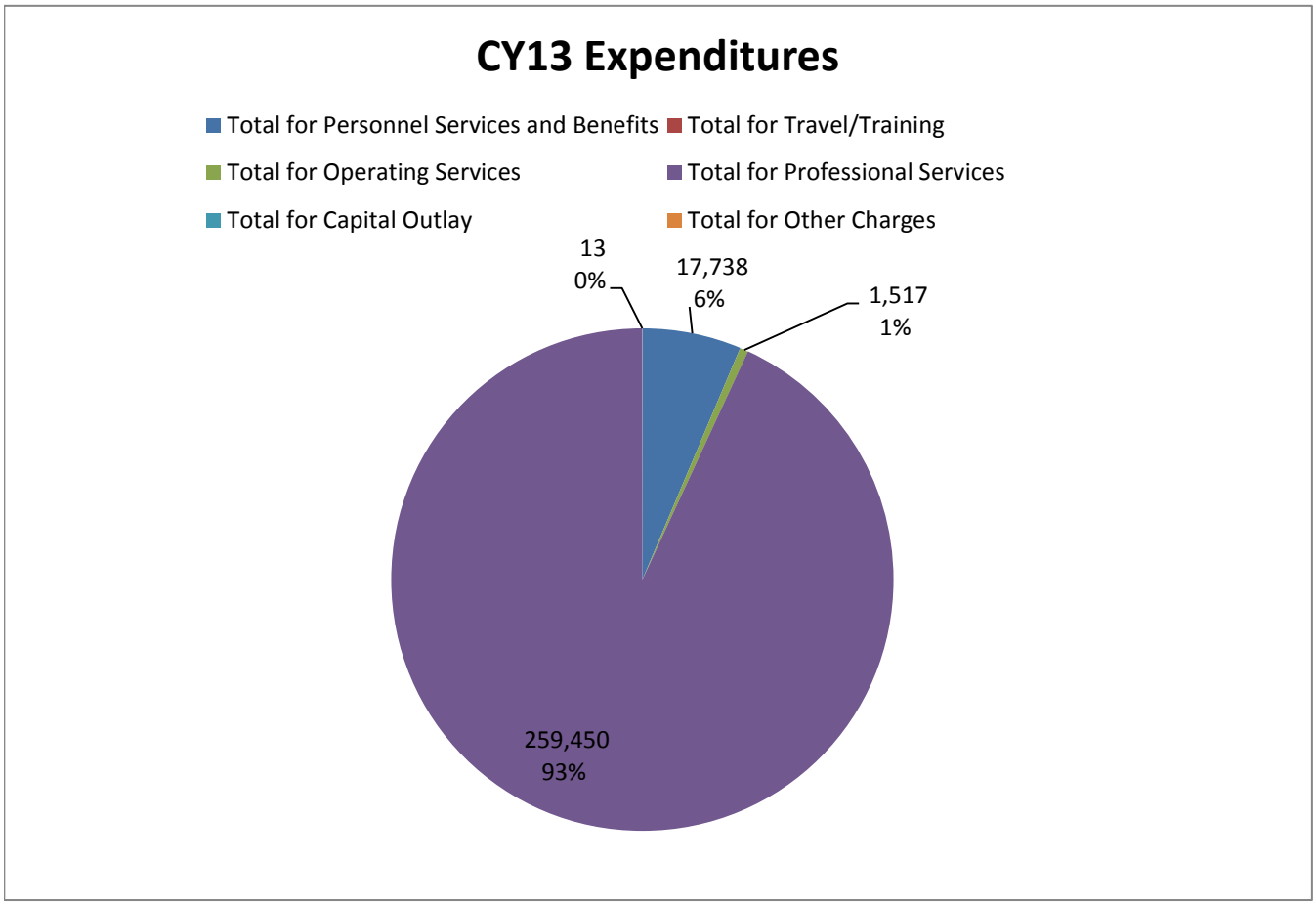

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
3.5
3
2.5
2
1.5
1
0.5
0
3
3
0
2
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

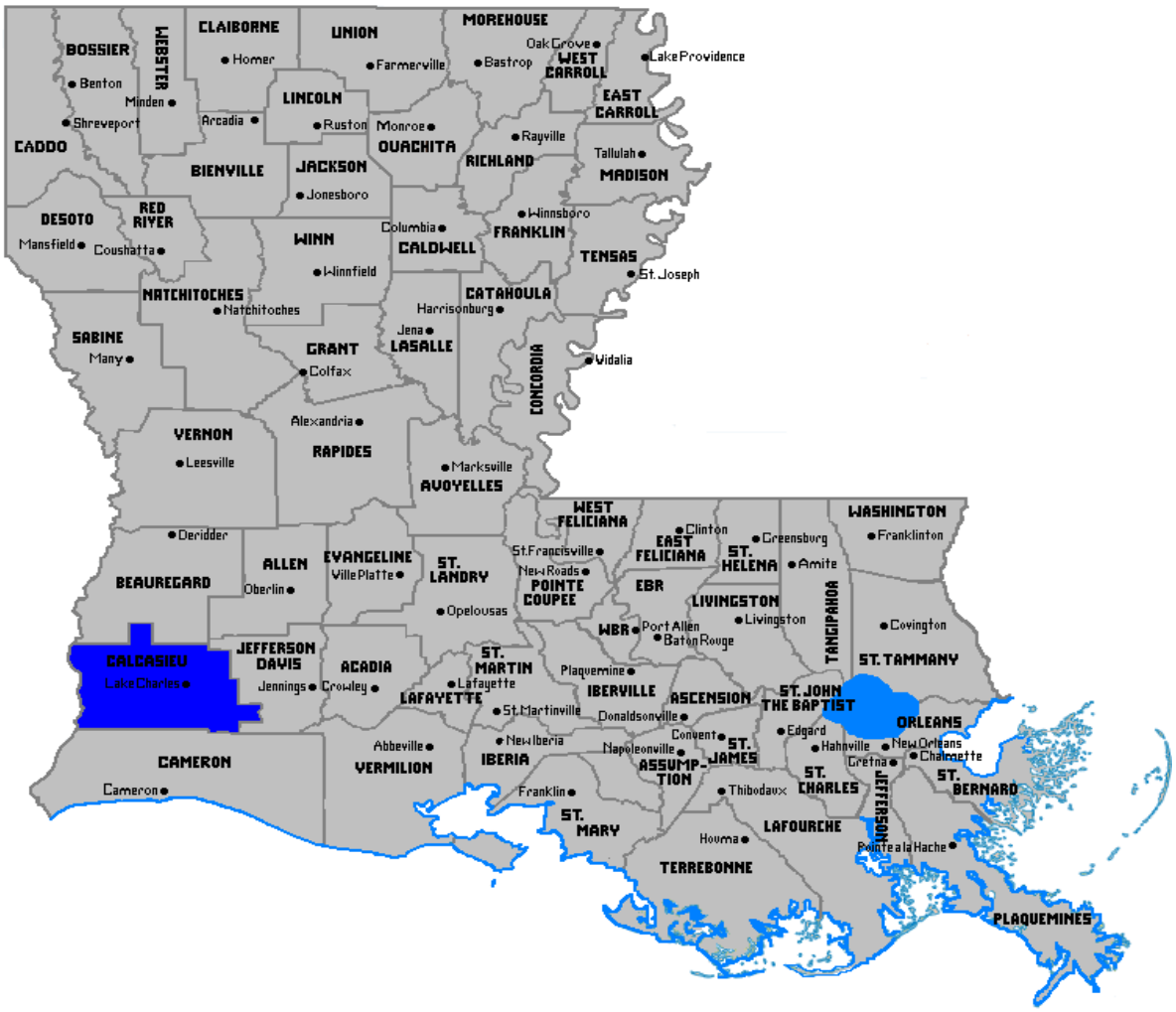

CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 13 CY2013	Total CY2013
District Defender: Alex Chapman, Jr.	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	9,895
Child in Need of Care (CINC)	-
District Assistance Fund (DAF)	212,485
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	222,380
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	-
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	16,927
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	45,641
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	62,568
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	-
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	
Total for Local Government	62,568
Investment Earnings	
Interest Income	172
Other Investment Income - List source(s)	-
Total for Investment Earnings	172
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	285,119

District 13 CY2013	Total CY2013
District Defender: Alex Chapman, Jr.	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	14,042
Accrued Leave	-
Payroll Taxes	1,258
Hospitalization and Disability Insurance	-
Retirement	-
Other	2,438
Total for Personnel Services and Benefits	17,738
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	-
Total for Travel/Training	
Operating Services	
Advertisements	-
Workers' Compensation	-
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	-
Insurance - Other	-
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	-
Dues and Seminars	10
Law Library/Journals/Subscriptions	1,391
Office Supplies	116
Total for Operating Services	1,517
Professional Services	
Audit/Accounting Expense	4,580
Contract Clerical	8,640
Expert Witness	250
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	600
Contract - Juvenile Attorneys or CINC	38,196
Misdemeanor Attorney Contracts	16,350
Contract Attorneys - all other	190,000
IT/Technical Support	834
Total for Professional Services	259,450
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	13
Total for Other Charges	13
Total for EXPENDITURES	278,718


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
172
0%
62,568
22%
222,380
78%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
13
0%
17,738
6%
1,517
1%
259,450
93%



The 14th Judicial District Public Defenders' Office

Calcasieu (Lake Charles)

(Interim) District Defender: Harry Fontenot
1032 Ryan Street
Lake Charles, LA 70601
(337) 436-1718

14th Judicial District • Calcasieu Parish
(Interim) District Defender Harry Fontenot • (337) 436-1718
1032 Ryan Street • Lake Charles, LA • 70601

General District Information: In the 14th Judicial District, there are nine sections of District Court and three divisions of City Court (two in Lake Charles and one in Sulphur). There is a drug court program and a mental health court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 192,768 in this district, 49,012 of whom are children.

District Staff: The (interim) District Defender in this district is Harry Fontenot, who has served in the position since December 1, 2013 and has been a public defender in Louisiana for 15 years. Prior to December 1st, James "Jay" T. Dixon served as the District Defender. The District Defender supervises all staff in two contiguous judicial districts, the 14th and 38th. The 14th Judicial District Public Defenders' Office is a mixed staff and contract Public Defenders' Office. At the end of 2013 the district reported 14 full-time attorneys in addition to the District Defender and five part-time attorneys. Full-time staff attorneys are not permitted to represent clients in private cases. Contract attorneys are considered part-time and have their own private practices. In addition to the District Defender, there is one supervising attorney. No caseload reduction is provided for the supervising attorney. The office also has three investigators and seven administrative staff members.

Juvenile Defense: Juvenile cases are heard by District Judges in the 14th Judicial District**.**

Indigency Determination and Availability of Clients: In the 14th Judicial District, a judge makes the determination of indigence. Adult clients are held at the Calcasieu Correctional Center. Juveniles are held at the Calcasieu Parish Juvenile Detention Center.

Fees and Accounting: The 14th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2013, 2,147 applications were received for services. Fees were not waived or reduced for any applicants. A total of $49,280 was collected for application fees. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services. In 2013, the district received $781,038 in special fees, which was collected by the Calcasieu Parish Sheriff's Office and the Clerks for the Lake Charles and Sulphur City Courts. Courts in this district also may assess partial indigence payments for services based on clients' ability to pay. In 2013, the office received $58,345 in partial indigence payments. Any resulting payments are collected by the Public Defenders' Office. All accounting functions for the 14th Judicial District Public Defenders' Office are handled internally by staff.

Caseload: The 14th Judicial District Public Defenders' Office reported handling 15,222 cases in 2013. Of those, 1,169 involved juvenile matters, including 530 Child in Need of Care representations.

The 14th JDC Public Defenders' Office

Parish(es) & Seat(s)	Calcasieu - Lake Charles
Population	192,768
Juvenile Population	49,012
District Defender	Harry Fontenot (December 1, 2013)
Years as District Defender	1
Years in Public Defense	15
Office Manager	N/A
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Victoria Jeffers
Primary Office Street Address	1032 Ryan Street
City	Lake Charles
ZIP	70601
Primary Phone	337-436-1718
Primary Mailing Address	P.O. Box 3757, Lake Charles, LA 70602
Primary Fax Number	337-494-0370
Primary Emergency Contact	Harry Fontenot
Primary Emergency Phone	337-405-9771
Secondary Emergency Contact	Mitchell Bergeron
Secondary Emergency Phone	337-529-0907
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Calcasieu Parish Police Jury
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	6,882
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Yes
Courts and Locations	14th Judicial District Court, Calcasieu Parish, Lake Charles; Lake Charles City Court; and Sulphur City Court.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	14th JDC - 9 divisions, there is no specified section or division dedicated to Criminal Court - 2 divisions are dedicated to Family/Juvenile Court and 7 divisions exercise Civil and Criminal Jurisdiction; Lake Charles City Court - 2 divisions of court; and, Sulphur City Court - 1 division.

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	The ROS has been lifted. The cases are assigned by Division. One felony attorney per division. Misdemeanors are handle by 2 full time attorneys who handle specified divisions. One part time misdemeanor attorney is contracted for Lake Charles City Court. Conflicts are assigned per Division with some overlap of Divisions. If conflicts exceed contract attorneys, these cases are handled by private attorneys on a per hour basis. With the DAF funds available, one new felony attorney has agreed in terms to contract with the office. We are actively seeking a second contract attorney to hire.
Name of Adult Detention Facilities in This District	Calcasieu Correctional Center, Lake Charles, Louisiana
Name of Adult Detention Facilities Outside the District Which Hold Clients	None
Name of Juvenile Detention Facilities In This District	Juvenile Detention Center, Lake Charles, Louisiana
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	John DeRosier
Chief Judge of Criminal District Court	David Ritchie
Juvenile Court Judges (Specify District of City Court)	Lilynn Cutrer and Guy Bradberry
Drug Court Judges	G. Michael Canaday, David Ritchie and Clayton B. Davis
Mental Health Court Judges	Robert Wyatt
Other Specialty Court	None
Name of Specialty and Brief Description:	None
Indigency Determined by Whom and How?	Upon requesting counsel, the accused is required to fill out an application for court-appointed counsel. The application is presented to the judge who makes the indigency determination.
When is Assignment/Appointment of Counsel Made?	Time charges are filed. If incarcerated - at 72 hour hearing; if on bond - at arraignment.
Initial Client Intake Conducted By Whom? (Name and Title)	Combination of Attorneys and/or Investigators
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Intake is done by either an attorney or investigator who is assigned to complete that work on a given week.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	2,147
How Many Application Fees Were Waived?	None

How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2013	49,280
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	781,038
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	A spreadsheet is provided by the Calcasieu Parish Sheriff's Dept. for the fees collected in the District Court. A summary sheet is provided by the Lake Charles City Court and Sulphur City Court.
Who Collects the Assessed Court Fees?	Calcasieu Parish Sheriff Dept. as well as Clerk's office for Lake Charles City Court and Sulphur City Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Same as above
Who Remits the Court Fees Collected?	Calcasieu Parish Sheriff Dept., Lake Charles City Court, and Sulphur City Court
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Same as above
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Upon reviewing an application, the judge will make a determination as to whether fees are due.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	The PDO receives notice from the clerk's office of the assessment of attorney fees.
Who Collects the Assessed Partial Payments?	The PDO collects these fees.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	We prepare and maintain that documentation.
Who Remits the Partial Payments Collected?	The clients, themselves
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Done in office.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	58,345
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	All attorneys employed by PD office are fulltime with no outside practice permitted. Contract attorneys are considered part-time and have their own private practices.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	See attached

Primary Immediate Needs	Adequate funds to maintain the attorneys at full-time.
Immediate Critical Issue Areas	Adequate funds to maintain the attorneys as full-time employees.
Long-Term Critical Issue Areas	Adequate funding.
Please List All New Hires in 2013 (Name and Title)	Joshua Monroe, Felony Attorney
Please List All Promotions in 2013 (Name and Title)	Elizabeth Traub promoted to Felony Attorney from Misdemeanor Attorney; Amanda Papillion promoted from Secretary to Juvenile Investigator; Victoria Jeffers promoted from receptionist to secretary.
2013 Media Coverage and/or Major Accomplishments	Jay Dixon was awarded the Catherine D. Kimball Award for the Administration of Justice; Jay Dixon was promoted to State Defender; Jim Flammang was recipient of the Blackstone Award from the LACDL for winning his first jury trial; Our attorneys have won several jury and bench trial throughout the year.
Number of Expected New Attorney Hires in 2014	None at this time.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. We provide in-house seminars to our attorneys. We also have "brainstorming" meetings to help attorneys with particularly challenging issues in cases, in which all attorneys participate.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	District Defender Jay Dixon was appointed State Defender on December 1, 2013. Deputy Defender Harry Fontenot was appointed Interim District Defender. Except for the above, the supervisory remains the same with Harry Fontenot assuming supervisory authority over all individuals and Deputy Defender Mitch Bergeron expanding his supervisory authority over all individuals except the District Defender.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	no
Please Attach Your Office Organizational Chart	N/A
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	None
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Yes. Staff provided with health, dental and life insurance without deductions from their salary.
Regular Meetings for Any Staff, Please Describe	Meetings are scheduled for the first Monday of every month. Other meetings are scheduled as needed. (eg. one is set for Jan. 19, 2013.)
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	1
Number of Writs Your District Handled in 2013	4
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	3

Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	An LWOP attorney will assist the Juvenile attorney in any hearing which involves transfer.
Please Provide the Names of All State Representatives and Senators from Your District	John Smith, Senator; Dan Moorish, Senator; Ron Johns, Senator; Mke Danahay, Representative; Brett Geymann, Representative; John Guinn, Representative; Charles Kleckley, Representative; A.B. Franklin, Representative; Dorothy Hill, Representative; Bob Hensgens, Representative.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	There are also systemic deficiencies outlined in a recent BJA report on the 14th JDC court system regarding case management.
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	See Discussion and attached Commitment to Client document.

Staff Directory:

Full-Time Staff Attorneys	Contact Information
Jay Dixon	337-436-1718
Mitch Bergeron	337-436-1718
E. King Alexander	337-436-1718
Andrew Casanave	337-436-1718
Steven Coward	337-436-1718
Harry Fontenot	337-436-1718
Joshua Monroe	337-436-1718
Heath Dorsey	337-436-1718
Angel Harris	337-436-1718
Elizabeth Traub	337-436-1718
Scott Rogers	337-436-1718
Mike Stratton	337-436-1718
James Flammang	337-436-1718
Necole Williams	337-436-1718
Ralph Williams	337-436-1718
Jacob Richard	337-436-1718
Part-Time Contract Attorneys	**Contact Information**
Ted Nichols	337-439-8587
J. Wade Smith	337-436-8424
Eugene Bouquet	337-433-9900
Michael Antoon	337-433-1621
Catherine Stagg	337-529-7711
Non Attorney Employees, Contractors, and Other Staff	**Contact Information**
Ron Jackson, Investigator	337-436-1718
Kelvin Smith, Investigator	337-436-1718
Amanda Papillion, Investigator	337-436-1718
Sandra Reay, Secretary, Receptionist	337-436-1718

Pam Jones, Secretary	337-436-1718
Paula Nixon, Secretary	337-436-1718
Kelly Rosteet, Secretary	337-436-1718
Jean Jessup, Collections Clerk	337-436-1718
Amanda Welch, Receptionist	337-436-1718
Victoria Jeffers, Secretary	337-436-1718

2013 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Harry Fontenot
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	x
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	x
Firefox	x
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	1

DVD	None
VCR	None
Desktop PCs	35
Laptops	1
Video Cameras	1
Digital Cameras	1
Video Conferencing Systems	None
B&W Laser Printers	None
Color Printers	1
Wireless Cards	1
Smartphones (Funded by Office)	None
iPad/Tablets (Funded by Office)	None
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	12mb
Provider Name:	suddenlink
Email Provider:	gmail
Please list any software or computer equipment in which you need training:	DefenderData training always useful.

14th District Defender Office CY 2013 Caseloads & Outcomes

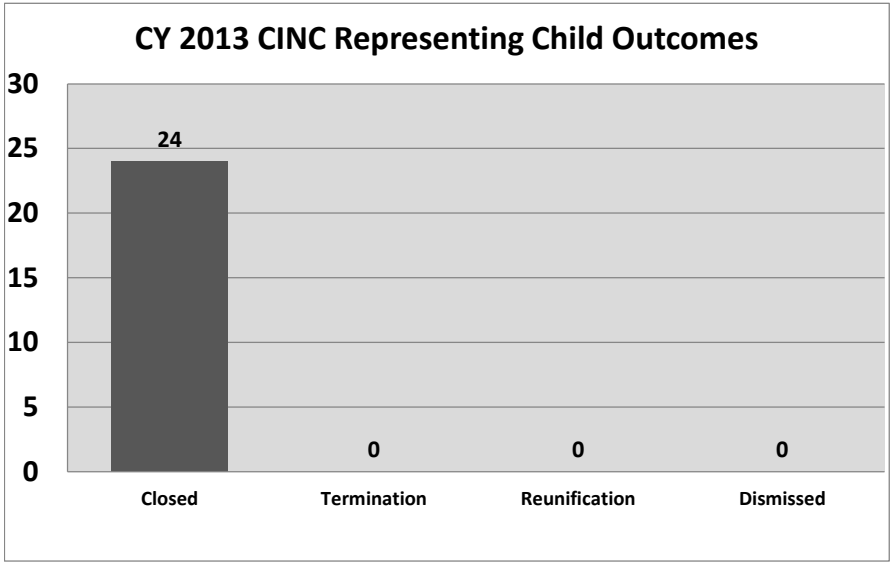
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	4	4	4	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	4	24	29	33	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	279	221	179	458	0	1	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	22	27	13	35	2	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	18	15	28	46	N/A	N/A	3	1	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	203	65	97	300	N/A	N/A	6	1	8	3	N/A	N/A	0	0	0
Delinquency Felony	149	70	103	252	N/A	N/A	29	3	17	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	24	29	17	41	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	3319	3169	2435	5754	N/A	N/A	1529	352	1660	7	0	8	0	3	11
Adult Felony Non-LWOP**	3674	3541	3653	7327	N/A	N/A	1087	360	1810	30	1	11	0	1	13
Adult LWOP	12	22	53	65	N/A	N/A	0	10	14	0	0	4	0	1	5
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	529	573	377	906	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

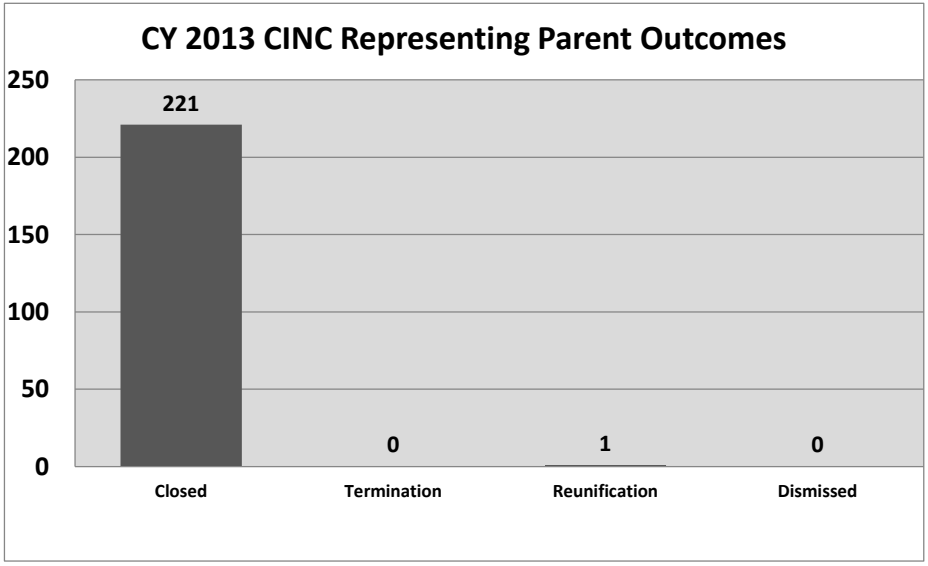
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

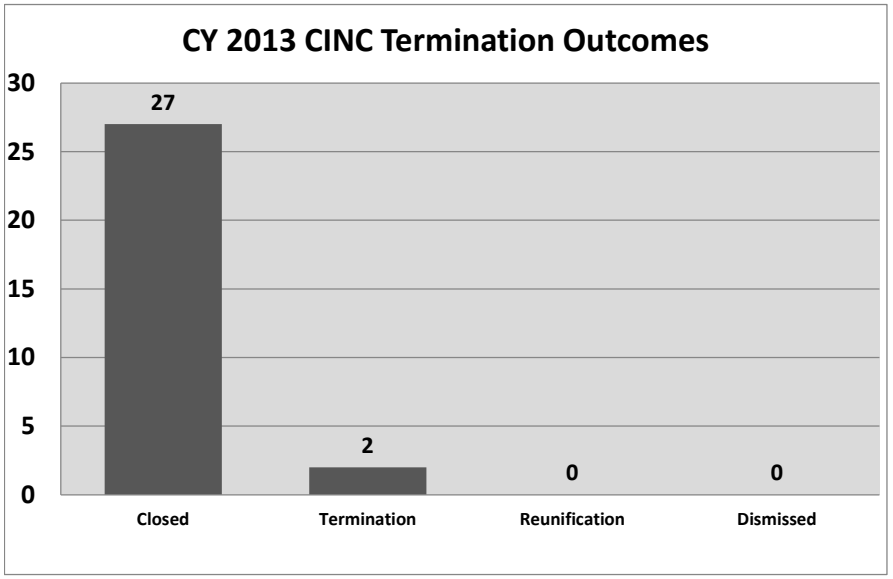
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

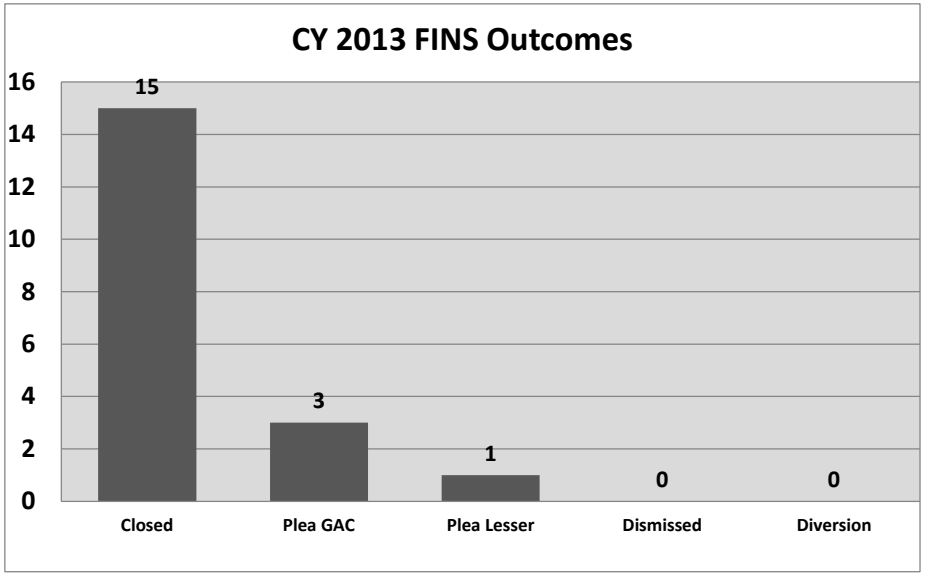
**Life Without Parole

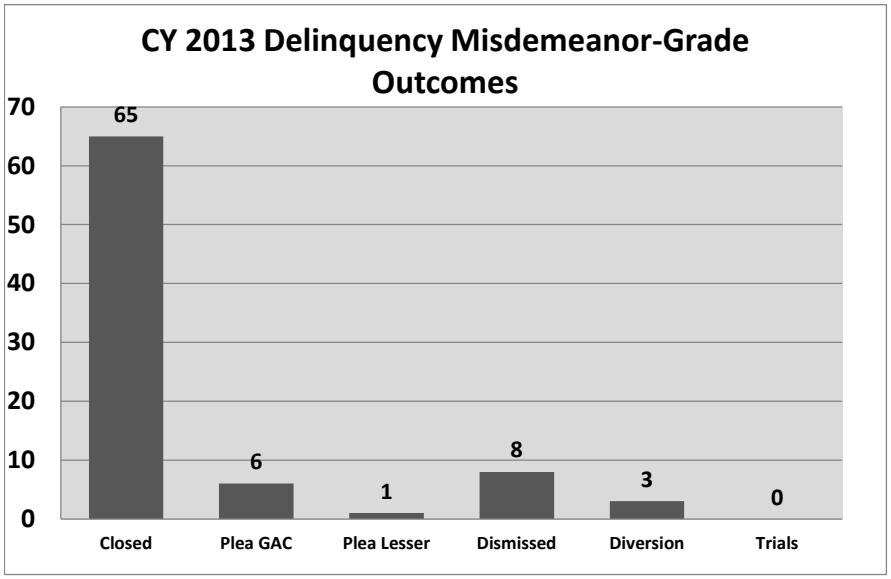
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

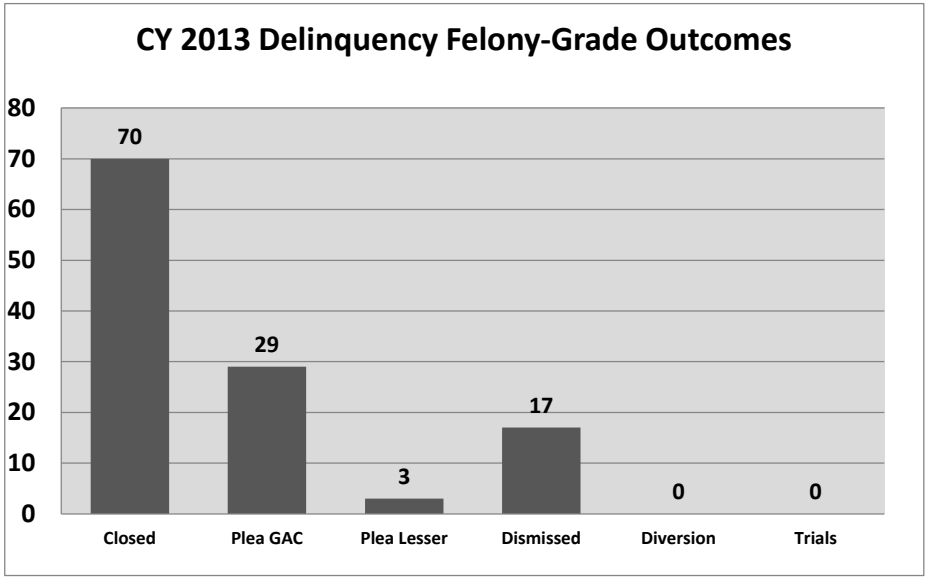

CY 2013 CINC Representing Child Outcomes
30
25
20
15
10
5
0
24
0
0
0
Closed
Termination
Reunification
Dismissed

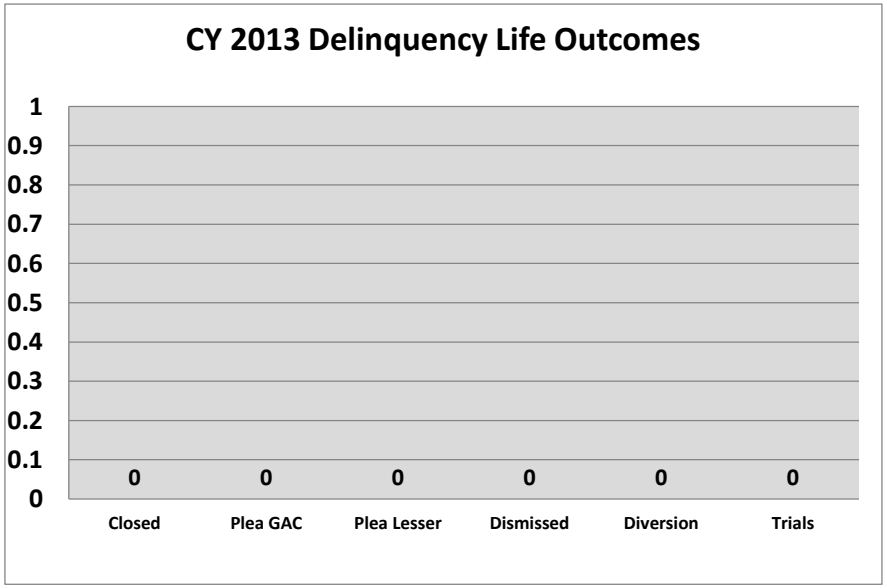

CY 2013 CINC Representing Parent Outcomes
250
200
150
100
50
0
221
0
1
0
Closed
Termination
Reunification
Dismissed

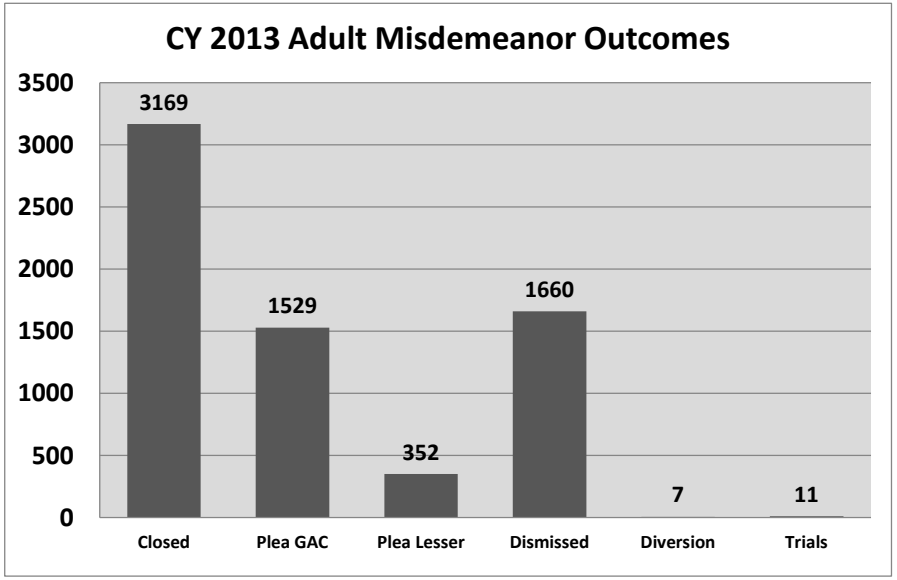

CY 2013 CINC Termination Outcomes
30
25
20
15
10
5
0
27
2
0
0
Closed
Termination
Reunification
Dismissed

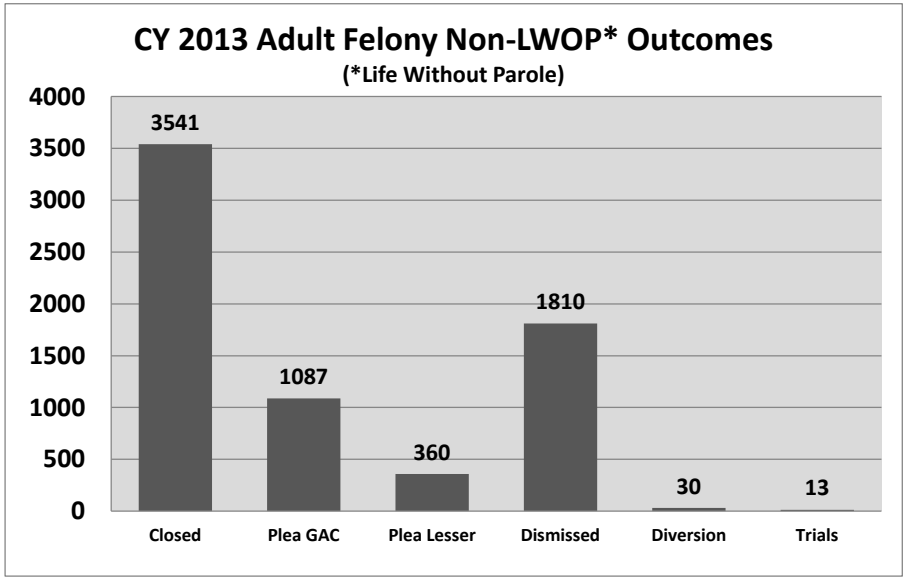

CY 2013 FINS Outcomes
16
14
12
10
8
6
4
2
0
15
3
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

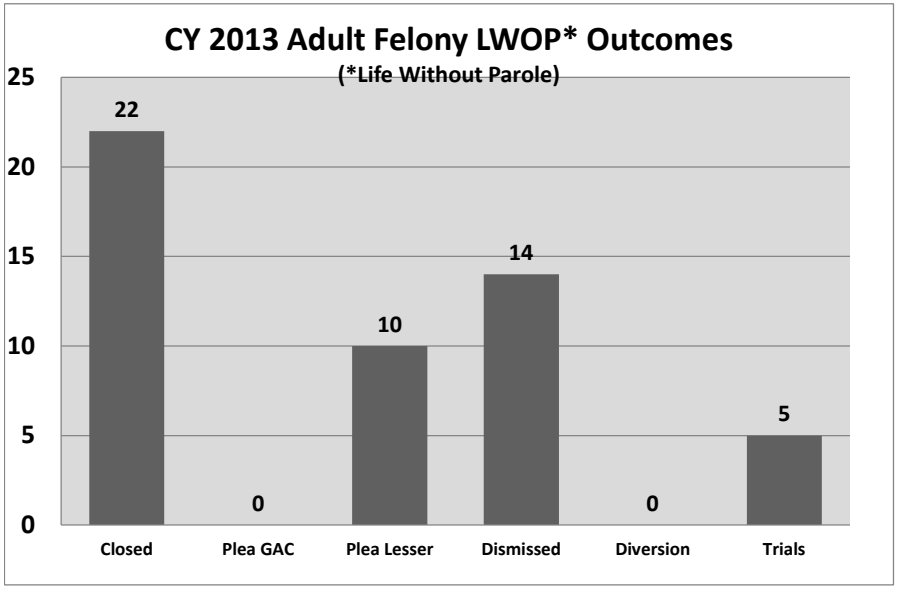

CY 2013 Delinquency Misdemeanor-Grade Outcomes
70
60
50
40
30
20
10
0
65
6
1
8
3
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

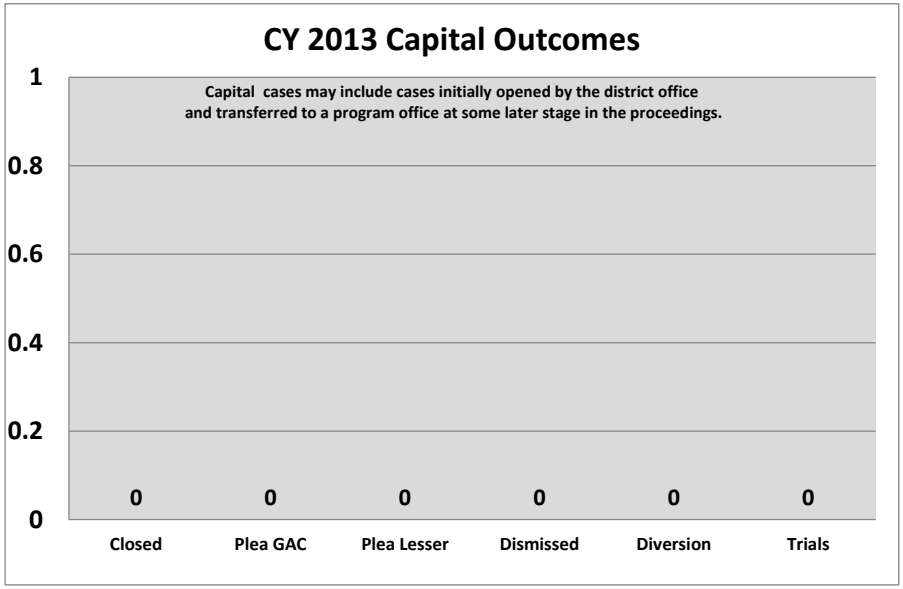

CY 2013 Delinquency Felony-Grade Outcomes
80
70
60
50
40
30
20
10
0
70
29
3
17
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
3500
3000
2500
2000
1500
1000
500
0
3169
1529
352
1660
7
11
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

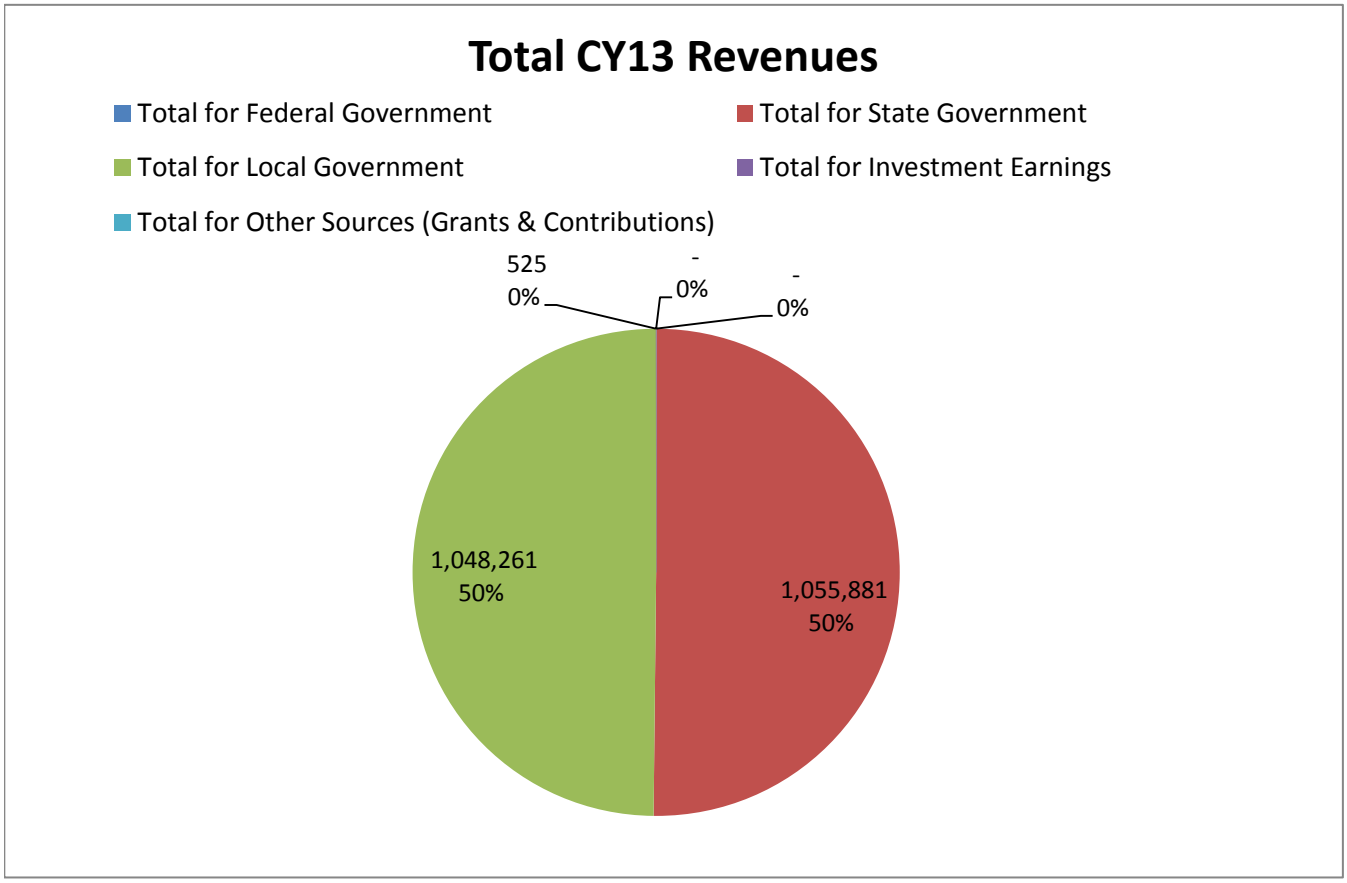

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
4000
3500
3000
2500
2000
1500
1000
500
0
3541
1087
360
1810
30
13
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

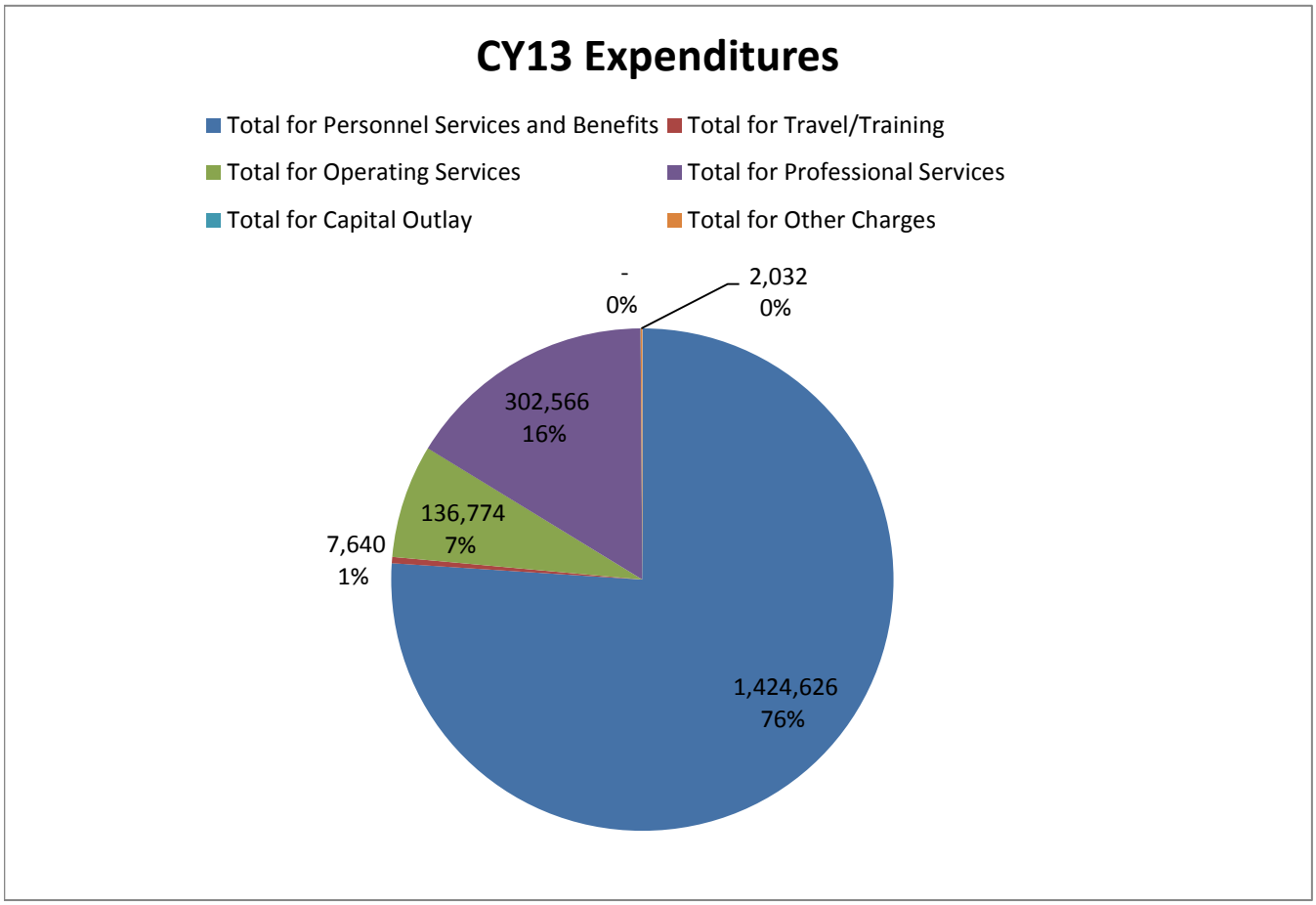

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
25
20
15
10
5
0
22
0
10
14
0
5
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

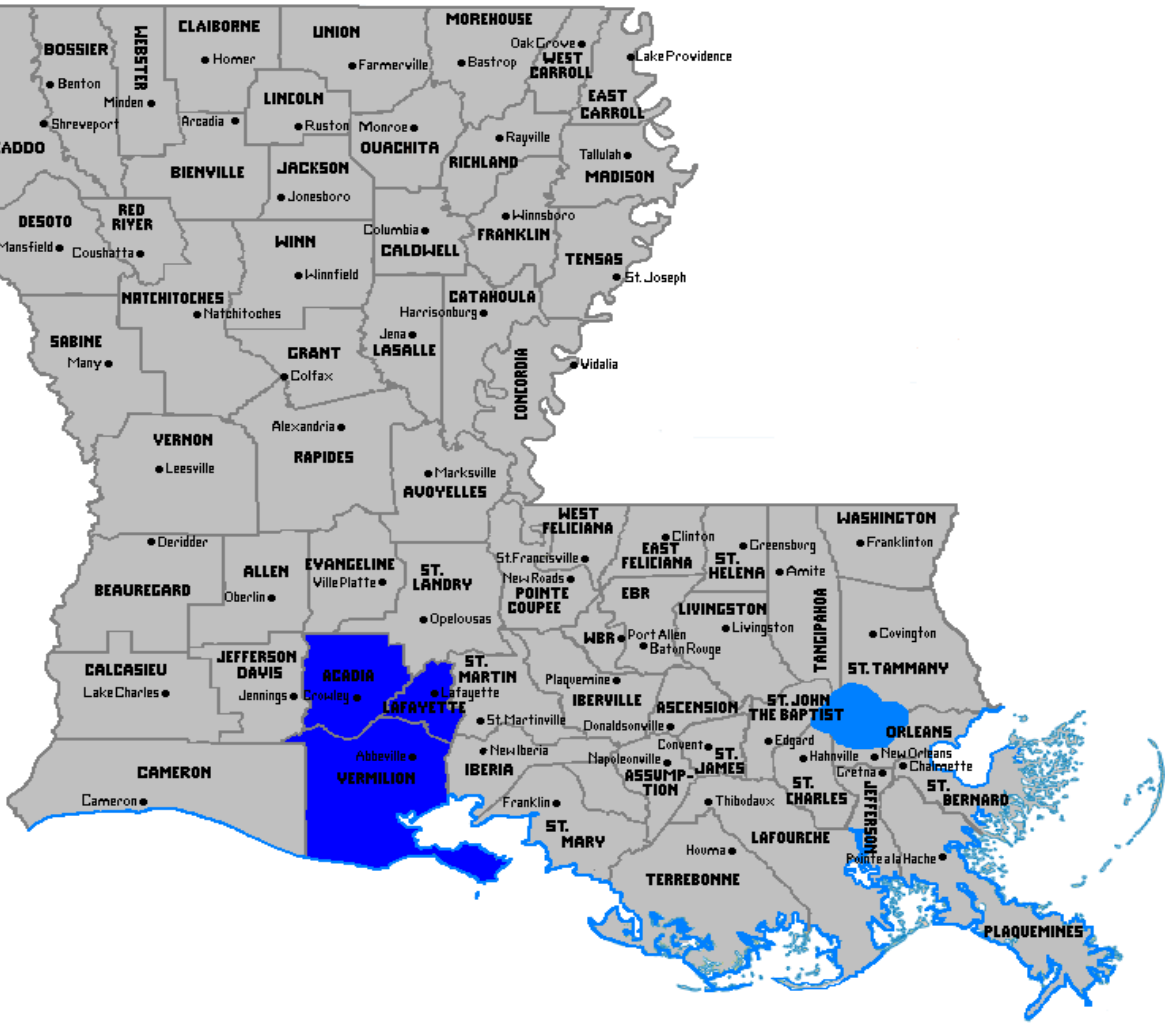

CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 14 CY2013	Total CY2013
District Defender: Jay Dixon	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	-
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	47,926
District Assistance Fund (DAF)	884,429
Supplemental/Emergency Funds	123,526
Grants	-
Other State Income -List source(s)	-
Total for State Government	1,055,881
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	148,440
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	410,007
Judicial District Courts	113,552
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	34,030
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	223,810
Non-itemized, lump sum collected and remitted by all courts	100
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	2,932
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	784,430
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	49,280
Partial Attorney Fees Reimbursements [as per 15:176]	58,345
Other Reimbursements	7,044
Other Local Income -List source(s)	721
Total for Charges For Services	115,391
Total for Local Government	1,048,261
Investment Earnings	
Interest Income	525
Other Investment Income - List source(s)	-
Total for Investment Earnings	525
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	-
Total for REVENUE	2,104,667

District 14 CY2013	Total CY2013
District Defender: Jay Dixon	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	1,163,648
Accrued Leave	-
Payroll Taxes	90,578
Hospitalization and Disability Insurance	149,579
Retirement	20,822
Other	-
Total for Personnel Services and Benefits	1,424,626
Travel/Training	
Parking/Auto Tolls	3
Travel/Lodging/Per Diem/Mileage	7,637
Total for Travel/Training	7,640
Operating Services	
Advertisements	40
Workers' Compensation	6,173
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	1,341
Insurance - Other	-
Lease - Office	42,944
Lease - Auto/Equipment	131
Lease - Other	-
Office Repair and Maintenance	2,626
Office - Telephone/Utilities/Postage/Internet	18,929
Dues and Seminars	6,875
Law Library/Journals/Subscriptions	31,743
Office Supplies	25,972
Total for Operating Services	136,774
Professional Services	
Audit/Accounting Expense	8,420
Contract Clerical	8,512
Expert Witness	10,400
Investigators	2,563
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	197,460
Contract - Juvenile Attorneys or CINC	64,000
Misdemeanor Attorney Contracts	4,000
Contract Attorneys - all other	1,377
IT/Technical Support	5,834
Total for Professional Services	302,566
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	-
Other Charges	
Other Operating Expenses	2,032
Total for Other Charges	2,032
Total for EXPENDITURES	1,873,639


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
525
0%
-
0%
-
0%
1,048,261
50%
1,055,881
50%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
-
0%
2,032
0%
302,566
16%
136,774
7%
7,640
1%
1,424,626
76%



The 15TH Judicial District Public Defenders' Office

Acadia (Crowley) - Lafayette (Lafayette) - Vermilion (Abbeville)

District Defender: G. Paul Marx
600 Jefferson Street, Suite 902
Lafayette, LA 70501
(337) 232-9345

15th Judicial District • Acadia, Lafayette and Vermilion Parishes
District Defender G. Paul Marx • (337) 232-9345
600 Jefferson, Suite 902 • Lafayette, LA • 70501

General District Information: In the 15th Judicial District, there are 11 sections of District Court (two in Acadia Parish, seven in Lafayette Parish, and two in Vermilion Parish). There are five City Courts in this district (Abbeville, Crowley, Kaplan, Lafayette, and Rayne). There are three Mayor's Courts. There are drug court programs for adults and juveniles in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 347,690 in this district, 86,711 of whom are children.

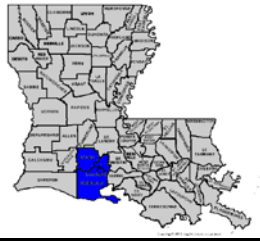
District Staff: The District Defender in this district is G. Paul Marx, who has served in the position from 2010-present and 1987-2000 (21 years) and has been a public defender for 33 years. The 15th Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office. At the end of 2013 the district reported 17 full-time staff attorneys in addition to the District Defender, and 30 part-time or contract attorneys working varied hours per month. Full-time attorneys are prohibited from having a private practice. Contractors must limit outside practice and must treat PD clients exactly as other clients. There are explicit contractual terms plus directives from District Defender. A caseload reduction is provided for supervising attorneys, and the District Defender generally does not enroll in cases (except where necessary to mentor assistant public defenders). The office also has 12 non-attorney staff members who include research and data entry specialists.

Juvenile Defense: Juvenile cases are heard by District Court Judges in the 15th Judicial District. Five staff attorneys, including a supervising juvenile attorney, and four contract attorneys handle juvenile cases in this district.

Indigency Determination and Availability of Clients: In the 15th Judicial District, the Court makes the initial determination of indigence, with further determinations of eligibility for services performed by the Public Defenders' Office. Adult clients are held at the Acadia Parish Detention Center, Acadia Parish Jail, Lafayette Parish Correctional Center, or Vermilion Parish Correctional Center. If held outside of the district, clients are held at the Avoyelles Marksville Detention Center, New Iberia Correctional Center, or Richland Detention Center. Juvenile clients are held at the Lafayette Parish Juvenile Detention Center.

Fees and Accounting: The 15th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2013, 5,798 applications were received for services. Application fees are waived or reduced for an estimated 20% to 25% of applicants. A total of $94,937 was collected for application fees. These fees are generally collected by the Public Defenders' Office but may be collected by the Lafayette Parish Sheriff's Office. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services. In 2013, the district received $1,673,017 in special cost fees, which are collected by the City Courts or by the Lafayette Parish Sheriff's Office (for District Courts). Courts in this district, in cooperation with the District Defender, may assess partial indigence payments for services based on clients' ability to pay. Clients over poverty guidelines will be assessed a fixed fee. In 2013, the office rceeived $177,459 in partial indigence payments. Any resulting payments are collected by the Court. All accounting functions for the 15th Judicial District Public Defenders' Office are handled internally by staff with the assistance of a certified public accountant.

Caseload: The 15th Judicial District Public Defenders' Office handled 17,241 cases in 2013. Of those, 3,242 involved juvenile matters, including 1,367 Child in Need of Care representations.



The 15TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Acadia - Crowley; Lafayette - Lafayette; Vermilion - Abbeville
Population	347,690
Juvenile Population	86,711
District Defender	G Paul Marx
Years as District Defender	Oct 2010 to present, and 1987-2000
Years in Public Defense	33
Office Manager	Chris St. Julien - Business Team Leader
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Justice Works database is maintained by our lawyers, contract lawyers may delegate certain activities to their staff. PDO Staff opens cases and audits entries periodically. District Defender supervises through the Business Team Leader and contracts are terminated for neglect of the database.
Primary Office Street Address	600 Jefferson Street, Suite 902
City	Lafayette
ZIP	70501
Primary Phone	337-232-9345
Primary Mailing Address	Post Office Box 3622, Lafayette, LA 70502
Primary Fax Number	337-232-1169
Primary Emergency Contact	G Paul Marx
Primary Emergency Phone	337-278-6518
Secondary Emergency Contact	Chris St. Julien
Secondary Emergency Phone	337-344-7488
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	Acadia - 521 SW Court Circle, Crowley, Post Office Box 252, Crowley, LA 70527; Vermilion - 204 Charity Street, Abbeville, LA 70510.
Other District Office Contact Personnel (Primary Only)	ACADIA: Annette Guidry, Germaine Arceneaux. VERMILION: April Broussard, Brittany Broussard
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Acadia: Red Drum, Inc., Lafayette: Chase Tower, LLC; Vermilion: Area Holdings, LLC (larger office)
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Acadia-750; Lafayette-10,027; Vermilion-700.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Accounting is internal with a CPA firm which verifies monthly accounting and provides summary report. J. L. Sonnier, CPA. This CPA has governmental accounting compliance expertise as well.
Courts and Locations	15th Judicial District Court, Lafayette Parish, 800 S. Buchanan, Lafayette; 15th Judicial District Court, Acadia Parish, Crowley; 15th Judicial District Court, Vermilion Parish, 100 N. State Street, Abbeville; Crowley City Court; Rayne City Court; Lafayette City Court; Abbeville City Court, 208 State Street, Abbeville; Kaplan City Court; Mayor's Courts, Lafayette Parish: Carencro, Youngsville, Scott.

Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	Acadia 2 Criminal Divisions; Vermilion, 2 Criminal Divisions
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Some attorneys are cross-tracked, meaning they have clients in more than a single division. This is moving away from "judge assigned" to "client assigned".
Name of Adult Detention Facilities in This District	Acadia Parish Detention Center, 1061 Capital Avenue, Crowley, 70526; Acadia Parish Jail, 1037 Capital Avenue, Crowley, 70526; Lafayette Parish Correctional Center; Vermilion Parish Correctional Center - 14202 Savoy Road, Abbeville, 70510.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Avoyelles Marksville Detention Center, Marksville, LA; New Iberia Correction Center, New Iberia, LA ; Richland Detention Center, Rayville, LA.
Name of Juvenile Detention Facilities In This District	Lafayette Juvenile Detention Center.
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Lafayette Parish Juvenile Detention, PO Box 2399, Lafayette, LA; Assumption Youth Detention Center, 122 Parish Complex Rd, Napoleonville, LA 70390;
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	DD has worked with facilities to bring back inmates. Writs for transfer are filed as needed. This problem has been less serious in 2013 with reduced jail population.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	This is much improved and there were no major problems in 2013.
District Attorney	Mike Harson
Chief Judge of Criminal District Court	Susan Theall
Juvenile Court Judges (Specify District of City Court)	Lafayette City Court - Doug Saloom & Francie Bouillion; Kaplan City Court - Judge Lemoine ; Crowley City Court - Maltese Trahan;
Drug Court Judges	Judge Jules Edwards (adult) and Thomas Duplantier (juvenile)
Mental Health Court Judges	Some discussion of mental health court but this is pre-indictment program. No workload for PDO at this point.
Other Specialty Court	No
Name of Specialty and Brief Description:	None
Indigency Determined by Whom and How?	Court makes initial referral in most cases. Intake then consists of review of financial statement unless incarcerated, and appointment of counsel if client is unable to afford counsel of their choice.
When is Assignment/Appointment of Counsel Made?	Vertical appointment based on time of offense for all felonies. Inmates appointed out of 72s or as soon as PDO is aware. Those not detained as soon as application is approved.
Initial Client Intake Conducted By Whom? (Name and Title)	Lindsey McManus, Danielle Menard; Jamika Clay, Germaine Arceneaux, Christina Abshire; April Broussard; Annette Guidry; Britanny Broussard; Kasandra Washington; Javonna Charles (Clerical Staff); Chris St. Julien, (Business Team Leader).
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes. Most applications are taken in court for the arraignment. However, some clients do come to the office to complete the application
Brief Explanation of Intake Process	Clients provide basic financial information. Unless the client has exceptional resources, only the application fee is requested.
$40 Application Fees (per R.S. 14:175)	

Does the Office Collect the $40 Application Fee?	Yes - Assessed at application unless client cannot pay. Some city courts are requiring service but contend app fee is not due for "non attorney" information.
How Many Applications for Services Were Received?	5,798
How Many Application Fees Were Waived?	Justice Works does not provide a report for this data. District Defender estimates 20 to 25%
How Many Application Fees Were Reduced?	Justice Works does not provide a report for this data. District Defender estimates 20 to 25%
Total Application Fee Dollars Collected in 2013	94,937
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	Generally no, otherwise some cases go to the Sheriff for collection without separate accounting.
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	1,673,017
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Assessed as general court costs. No waiver generally but PDs are advised to move for waiver if client hardship would result from assessment.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	A disbursement detail indicating the number of cases assessed and the dollar amount collected and disbursed is provided by most of our city courts. District Court collections are reflected on the same kind of report from each Sheriff's Office.
Who Collects the Assessed Court Fees?	City Courts and for District Court the Parish Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	A disbursement detail indicating the number of cases assessed and the dollar amount collected and disbursed is provided by most of our city courts. District Court collections are reflected on the same kind of report from each Sheriff's Office.
Who Remits the Court Fees Collected?	Mayor's Courts use a city clerk or administrator.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	A disbursement detail indicating the number of cases assessed and the dollar amount collected and disbursed is provided by most of our city courts. District Court collections are reflected on the same kind of report from each Sheriff's Office.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	District court adopted a Rule in cooperation with District Defender in 2011. Provides those over Poverty Guidelines will be assess fixed fee. In addition, clients may decide to make their own voluntary contribution.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	The court issues an Order at the beginning of the case. The PDO keeps a record of payments during litigation, and at sentencing the trial court may order the collection through the court which then informs the PDO of payments at the time those are sent to us.
Who Collects the Assessed Partial Payments?	The PDO keeps a record of payments during litigation, and at sentencing the trial court may order the collection through the court which then informs the PDO of payments at the time those are sent to us.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Lafayette Parish Sheriff reports detail for the largest parish. Other sheriffs provide less detailed reports.

Who Remits the Partial Payments Collected?	Clients pay during litigation and then after final judgment payment is through the presiding court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	A detailed report which includes client names, docket numbers and payments is provided by the Lafayette Parish Sheriff Office for any fees collected by that office.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	177,459
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Full time attorneys have no private practice. Contractors must limit outside practice and must treat PD clients exactly as other clients. Explicit contractual terms plus directives from District Defender.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Revised contract for FY 2013. This revision is attached.
Primary Immediate Needs	Capital Full Time Attorney and Mitigator, $175,000, more or less. Additional funding for full time investigators and counsel. More administrative support and secretarial. Details in the needs based budget submitted in fall of 2013.
Immediate Critical Issue Areas	We still have some City Court problems as in the past. We also do not have sufficient funds for clerical support on collections.
Long-Term Critical Issue Areas	Courts that use PDs as wards of the court to explain procedures but "not as lawyers'. Excessive caseloads. This is city ordinance and misdemeanors primarily. Death Penalty Division should be specialists without other cases, but funding needed.
Please List All New Hires in 2013 (Name and Title)	Full Time: Caitlyn Graham, Felony; Jane Hogan, Juvenile; Danny Kennel, Felony; Sherri Guidry, Misdemeanors; Thomas Harang, full time paralegal & translator (spanish); Lillian Hangarter, Misdemeanors; Contract: Chase Edwards, Felony; Xavier Alexander, Juvenile;
Please List All Promotions in 2013 (Name and Title)	Kevin Valdez, Chief in Track 1
2013 Media Coverage and/or Major Accomplishments	Deep coverage of funding crisis in the Spring of 2013, highlighting structural issues and funding failure. Generally favorable and accurate account of the lack of reasonable funding levels.
Number of Expected New Attorney Hires in 2014	Undetermined. Absent additional funding, none other than attrition or replacement of contract positions.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Team meetings, Gideon's Promise, select CLE including three lawyers to Colorado Method Training planned for May 2014.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Track 1 Section Chief created fall 2013.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	Track 1 Section Chief. Full time Juvenile Drug Court and Family Preservation Court attorneys.
Please Attach Your Office Organizational Chart	Attached

Any Policy for Workload Reduction for Supervisory Staff, Please Describe	Team Leaders have reduced caseloads, District Defender does not enroll except for mentoring.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	All full time employees are enrolled for health and dental benefits after 90 days of employment.
Regular Meetings for Any Staff, Please Describe	Team Leaders meet regularly with District Defender. Executive Committee meets with District Defender regularly. Think Tanks for Capital, Issue Meetings, Database and other training.
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	14
Number of Writs Your District Handled in 2013	37
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	3
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	1
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Counsel will work with Juvenile attorney who is first assigned and preference will be given to appointment of a lawyer with Juvenile Justice expertise.
Please Provide the Names of All State Representatives and Senators from Your District	STATE REPS: Nancy Landry (R #31); Stephen Ortego (D#39); Mickey Guillory (D#41); Jack Montoucet (D#42); Stuart Bishop (R#43);Vincent Pierre (D#44); Bob Hensgens (R#45); Taylor Barras (R#48); Simone Champagne (R#49) Terry Landry (D#96) STATE SENATORS: Fred Mills (D#23); Elbert L. Guillory (D#24); Dan Morrish (D#25); Jonathan Perry (R#26); Eric LaFleur (D#28).
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Some resistance from other agencies on basic things like providing copies, discovery, and the role of the public defenders. Our sources indicate stakeholders and others see the office as more professional and effective since October 2010. Regional director for Children and Family Services came in for a meeting with District Defender and expressed appreciation for our engagement with kids in court, noting we had uncovered improprieties on a CFS case agent's handling a mom's visiting rights.

What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	Office Leadership is engaged with other stakeholders. Team Leader Tracy Davenport (Juvenile/Rural) has lead efforts to create a juvenile justice community in Vermilion Parish. District Defender is a member of the Crim Justice Coordinating Council for Lafayette Parish and is working with the Counsel to streamline Arraignment procedures so that clients can file written pleas. Client centered work includes the Jail Bail project, working to track 701 delays and securing release for uncharged inmates (including successfully opposing D.A. writs all the way to the Supreme Court) Special projects, including Miller Kids Litigation, successful attack on "Driving With Unlawful Presence", engagement with the Louisiana Law Institute; emphasis on client communication; communication with other agencies. We continue to infuse the office with new, dedicated lawyers and try to get as many to Gideon's Promise Training as possible.

Staff Directory:

Full-Time Staff Attorneys	Contact Information
G Paul Marx - District Defender	337-456-1643
Janet Brown - Juvenile Team Leader	337-232-9345
Chad Ikerd - Felony Defender	337-232-9345
Tricia Pierre - Juvenile Defender	337-232-9345
Amanda Martin - Felony Defender	337-232-9345
Harry Brown - Felony Defender	337-232-9345
Elliot Brown - Felony Defender	337-232-9345
David Rubin - Felony/Capital Defender	337-232-9345
Kevin Valdez- Felony Defender	337-232-9345
Michale Barras - Felony Defender	337-232-9345
Tracy Davenport-McGraw Juvenile Team Leader II	337-334-1576
Chaz Roberts - Misdemeanors/DWI - District	337-232-9345
Suzanne DeMahy	337-232-9345
Richard Scandrett -Juvenile Deliquency; City Court Misdemeanors; IWC District	337-232-9345
Kevin Donnelly - Felony Defender	337-232-9345
Lilian Hangartner - Misdemeanor Defender	337-232-9345
Caitlin Graham - Felony Defender	337-232-9345
Jane Hogan - Juvenile Defender	337-232-9345
Part-Time Contract Attorneys	**Contact Information**
Gerald Block - Felony	337-232-9296
Randy McCann - Felony	337-232-1255
Valerie Garrett - Felony	337-232-1600
Harold Register - Felonies	337-981-6644
Royale Colbert - Felony	337-232-7239
Valex Amos - Felony	337-291-9115
Thomas V. Alonzo	337-704-2615
Kay Gauthreaux - Misdemeanors	337-232-7747
Monique Cloutier - Non Support	337-658-5245
Lloyd Dangerfield-CINC	337-232-7041
Travis Mose - Laf City	337-232-7239

Christ Beaner - Laf City	337-303-4333
Chris LaRue - Felony	337-291-9100
Jack Nickel - Felony	337-788-1693
Burleigh Doga - Felony	337-783-8843
Clay Lejeune - Felony	337-788-1505
Kim Hayes - Felony	337-785-2760
Glenn Howie - Felony	337-785-8500
Scott Privat - Crowley City	337-783-7142
Rhett Harrington - Non Support	337-783-8580
Michael Landry - Juvenile City	337-788-1850
John Stefanski - Juvenile	337-783-7000
Linda Veazay - Felony	337-893-5076
Louis Garrott - Felony	337-893-8111
Jan Rowe - Felony	337-898-1049
Raven Pillette - Juvenile	337-898-2090
Nicole Guidry - Juvenile/ Traffic	337-740-8885
Chase Edwards	303-726-1698
Xavier Alexander	337-374-1822
Harold D. Register, III	337-9816-644
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Chris St. Julien	337-232-9345
Danielle Menard	337-232-9345
Lindsay McManus	337-232-9345
Jaminka Clay	337-232-9345
April Broussard	337-232-9345
Annette Guidry	337-232-9345
Germaine Arceneaux	337-232-9345
Brittany Broussard	337-232-9345
Javonna Charles	337-232-9345
Thomas Harang	337-232-9345
Kasandra Washington	337-232-9345
Christina Abshire	337-232-9345

2013 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	G. Paul Marx and Chris St. Julien
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	x
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	x
Internet Explorer 9	
Firefox	x
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	1
DVD	0

VCR	0
Desktop PCs	25
Laptops	7
Video Cameras	1
Digital Cameras	0
Video Conferencing Systems	0
B&W Laser Printers	15
Color Printers	5
Wireless Cards	1
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	1
INTERNET SERVICES:	
Dialup	
Broadband	
No Internet Connection	
Connection Speed:	125 mbps
Provider Name:	LUS
Email Provider:	Local Server through LUS Fiber
Please list any software or computer equipment in which you need training:	

15th District Defender Office CY 2013 Caseloads & Outcomes

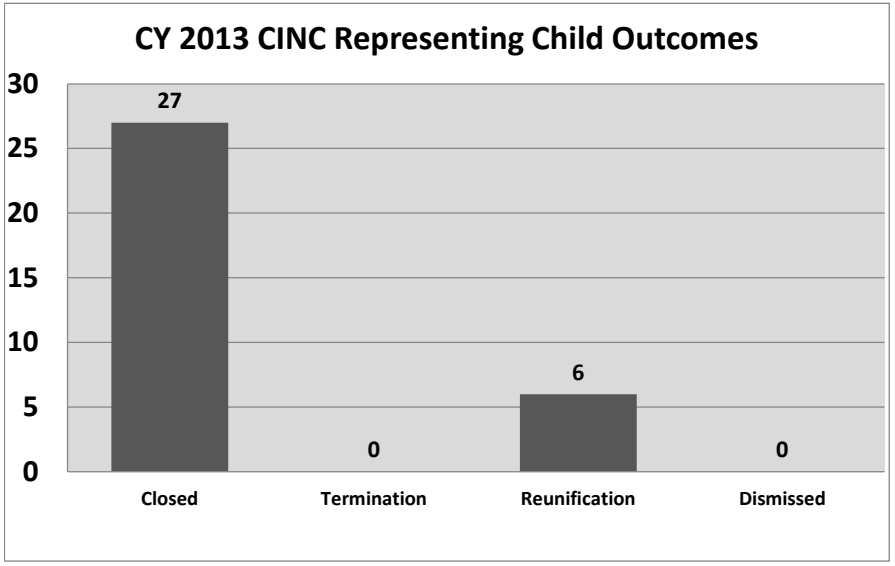
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	562	506	40	602	N/A	N/A	N/A	N/A	9	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	2	27	46	48	0	6	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	435	304	260	695	0	181	N/A	N/A	31	N/A	N/A	N/A	N/A	N/A	0
Termination	14	13	8	22	14	1	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	34	26	11	45	N/A	N/A	0	0	14	6	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	807	608	320	1127	N/A	N/A	178	0	269	242	N/A	N/A	3	1	4
Delinquency Felony	548	400	147	695	N/A	N/A	223	25	240	34	N/A	N/A	4	11	15
Delinquency-Life	7	5	0	7	N/A	N/A	0	0	1	0	N/A	N/A	0	0	0
Juvenile Revocations	0	1	1	1	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	4173	3578	1308	5481	N/A	N/A	3063	176	2008	0	1	2	20	24	47
Adult Felony Non-LWOP**	4036	4179	3603	7639	N/A	N/A	2125	1106	3844	3	0	5	1	15	21
Adult LWOP	81	73	97	178	N/A	N/A	20	41	41	0	0	3	1	1	5
Capital***	0	4	9	9	N/A	N/A	2	1	2	0	0	1	0	0	1
Revocations	444	1117	228	672	N/A	N/A	0	1	10	0	N/A	N/A	N/A	N/A	0
PCR	11	7	6	17	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	6	6
SOAP	0	0	3	3	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

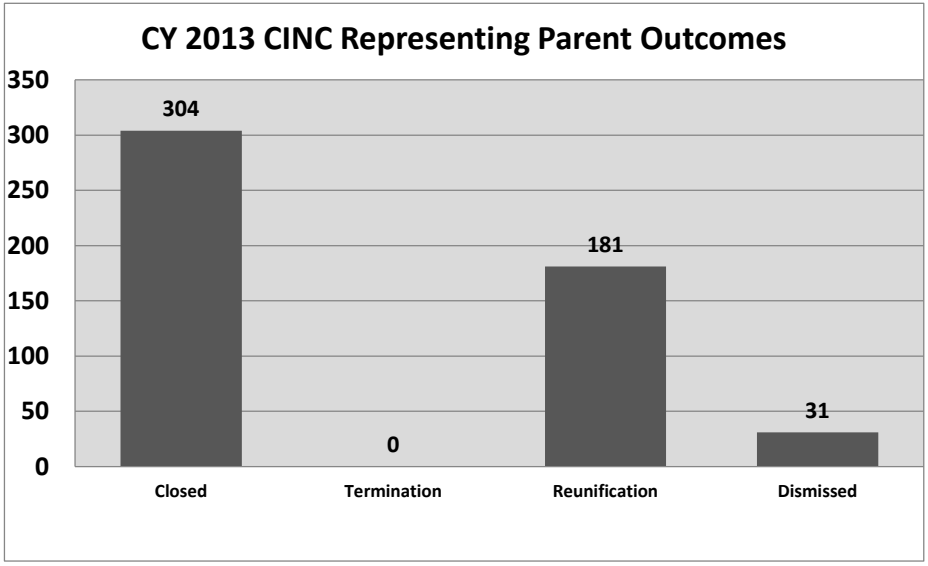
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

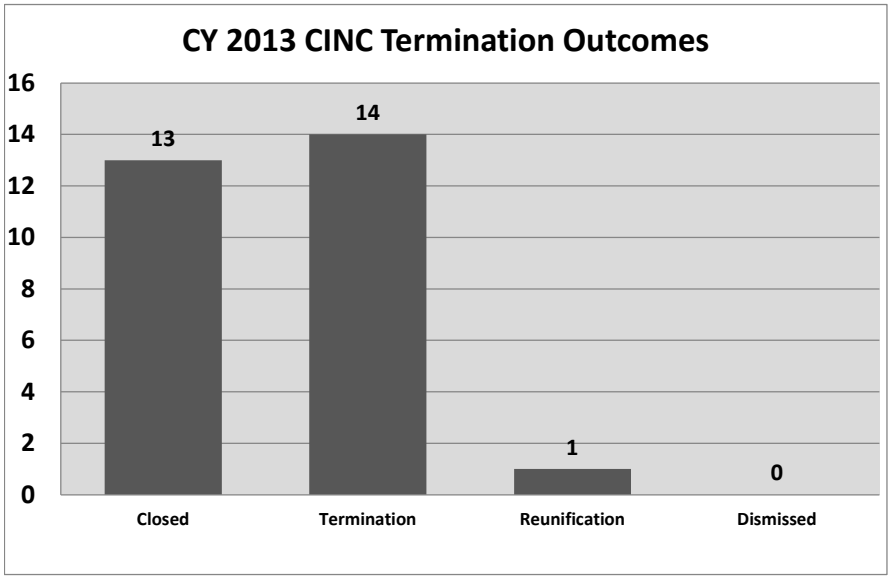
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

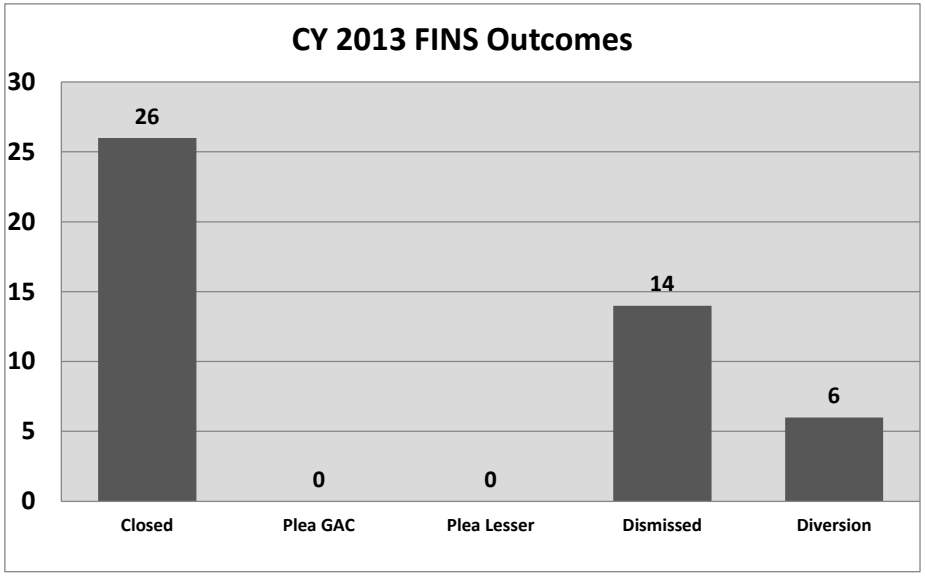
**Life Without Parole

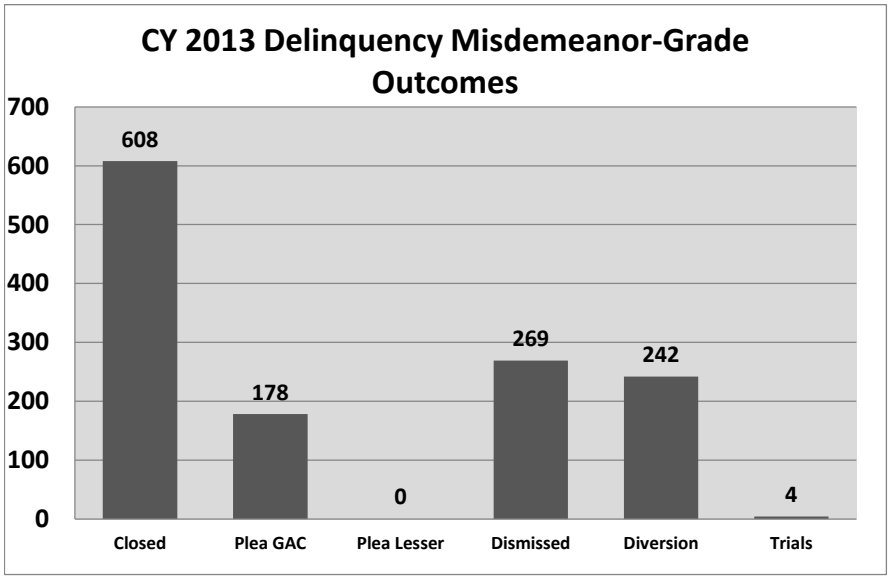
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

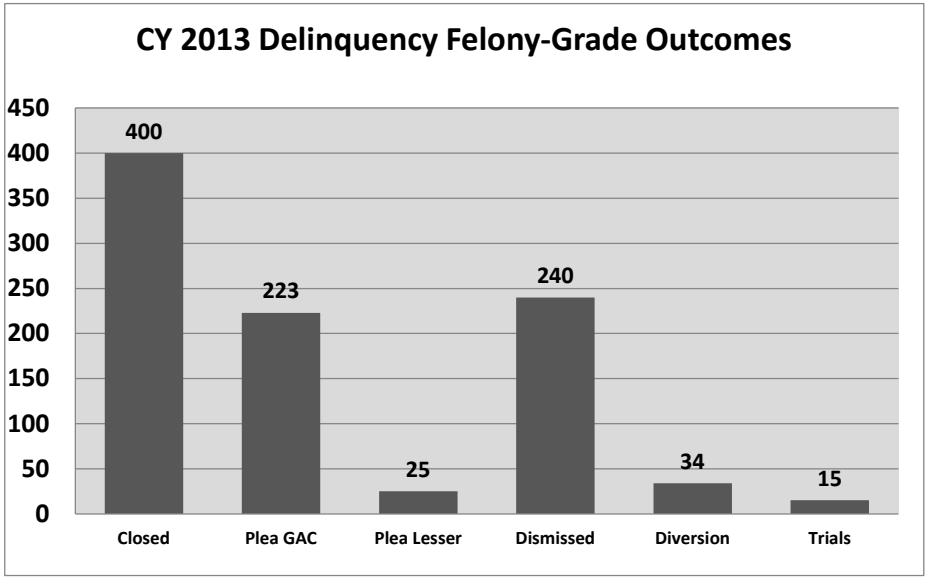

CY 2013 CINC Representing Child Outcomes
30
25
20
15
10
5
0
27
0
6
0
Closed
Termination
Reunification
Dismissed

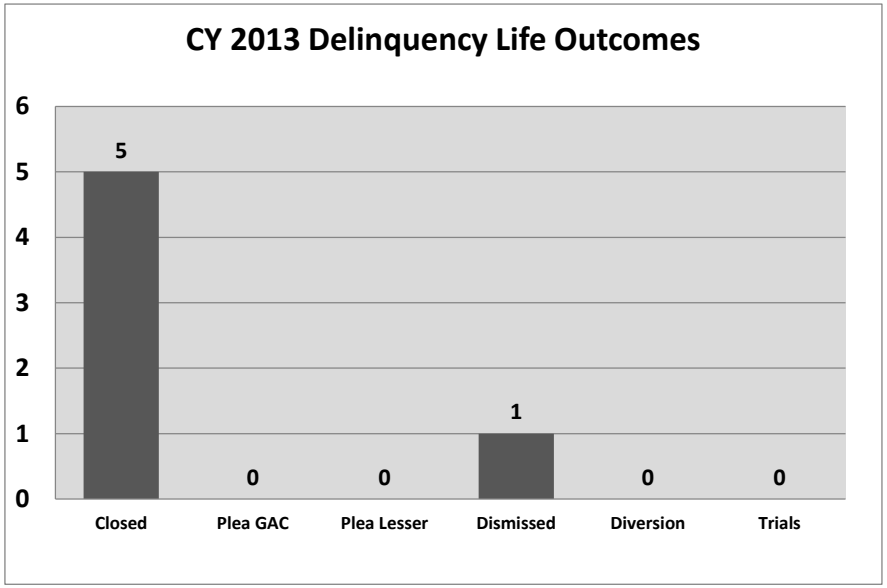

CY 2013 CINC Representing Parent Outcomes
350
300
250
200
150
100
50
0
304
0
181
31
Closed
Termination
Reunification
Dismissed

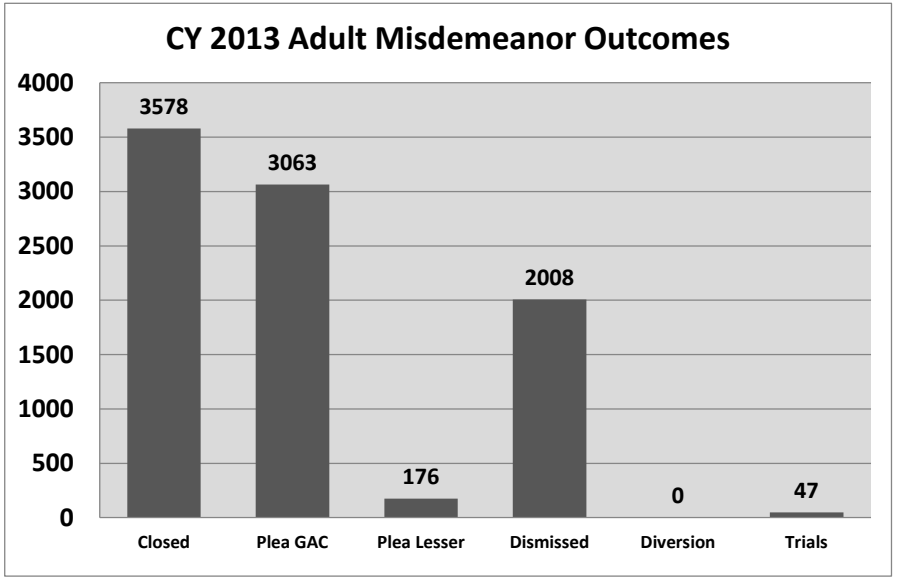

CY 2013 CINC Termination Outcomes
16
14
12
10
8
6
4
2
0
13
14
1
0
Closed
Termination
Reunification
Dismissed

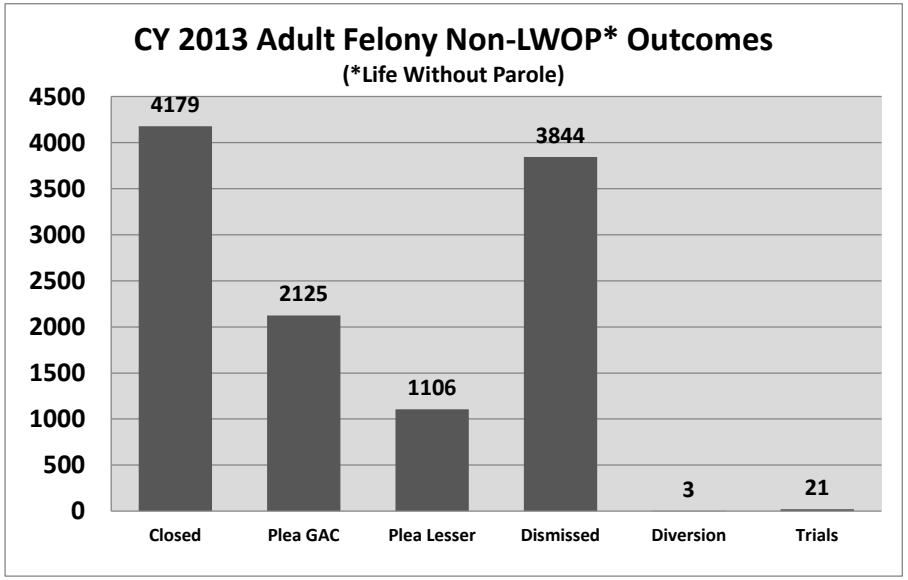

CY 2013 FINS Outcomes
30
25
20
15
10
5
0
26
0
0
14
6
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

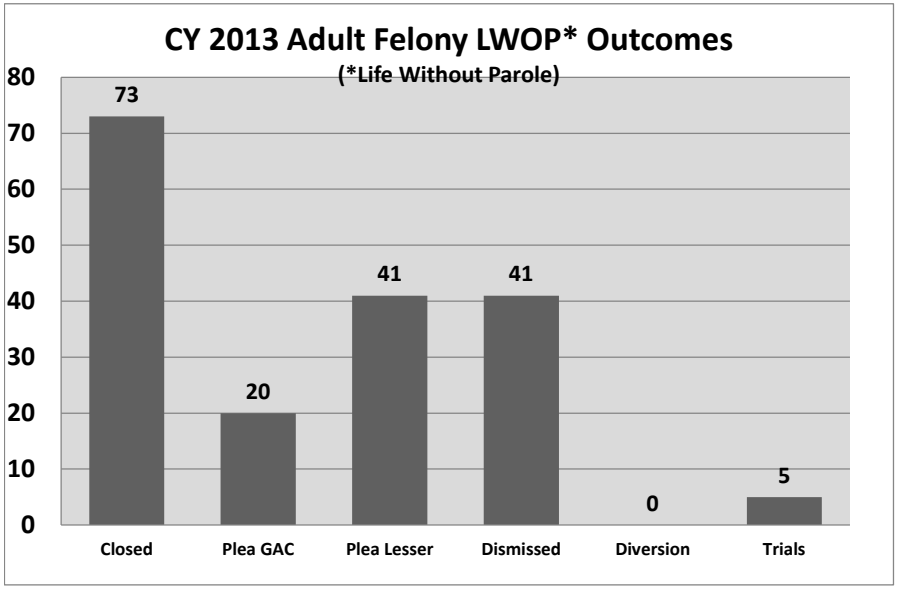

CY 2013 Delinquency Misdemeanor-Grade Outcomes
700
600
500
400
300
200
100
0
608
178
0
269
242
4
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

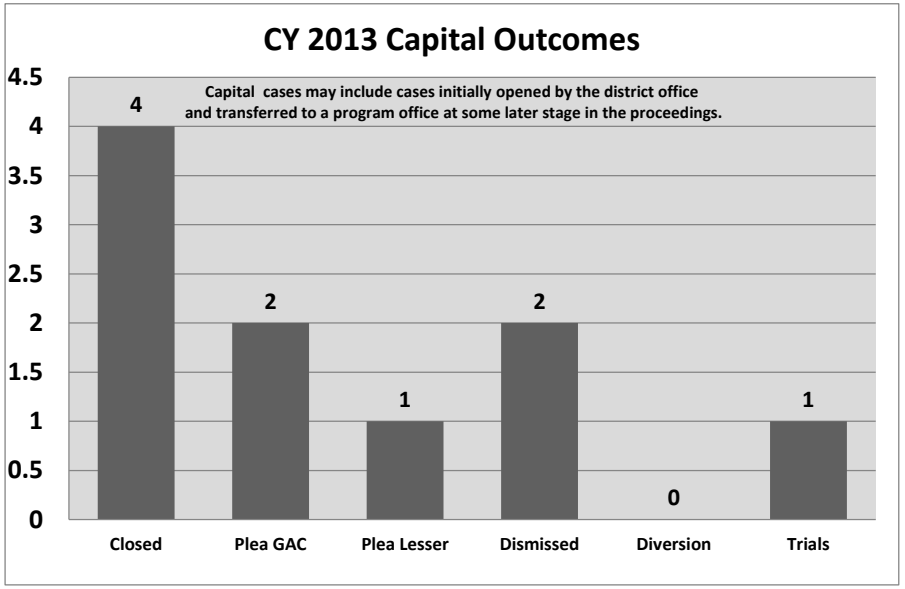

CY 2013 Delinquency Felony-Grade Outcomes
450
400
350
300
250
200
150
100
50
0
400
223
25
240
34
15
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
6
5
4
3
2
1
0
5
0
0
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
4000
3500
3000
2500
2000
1500
1000
500
0
3578
3063
176
2008
0
47
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

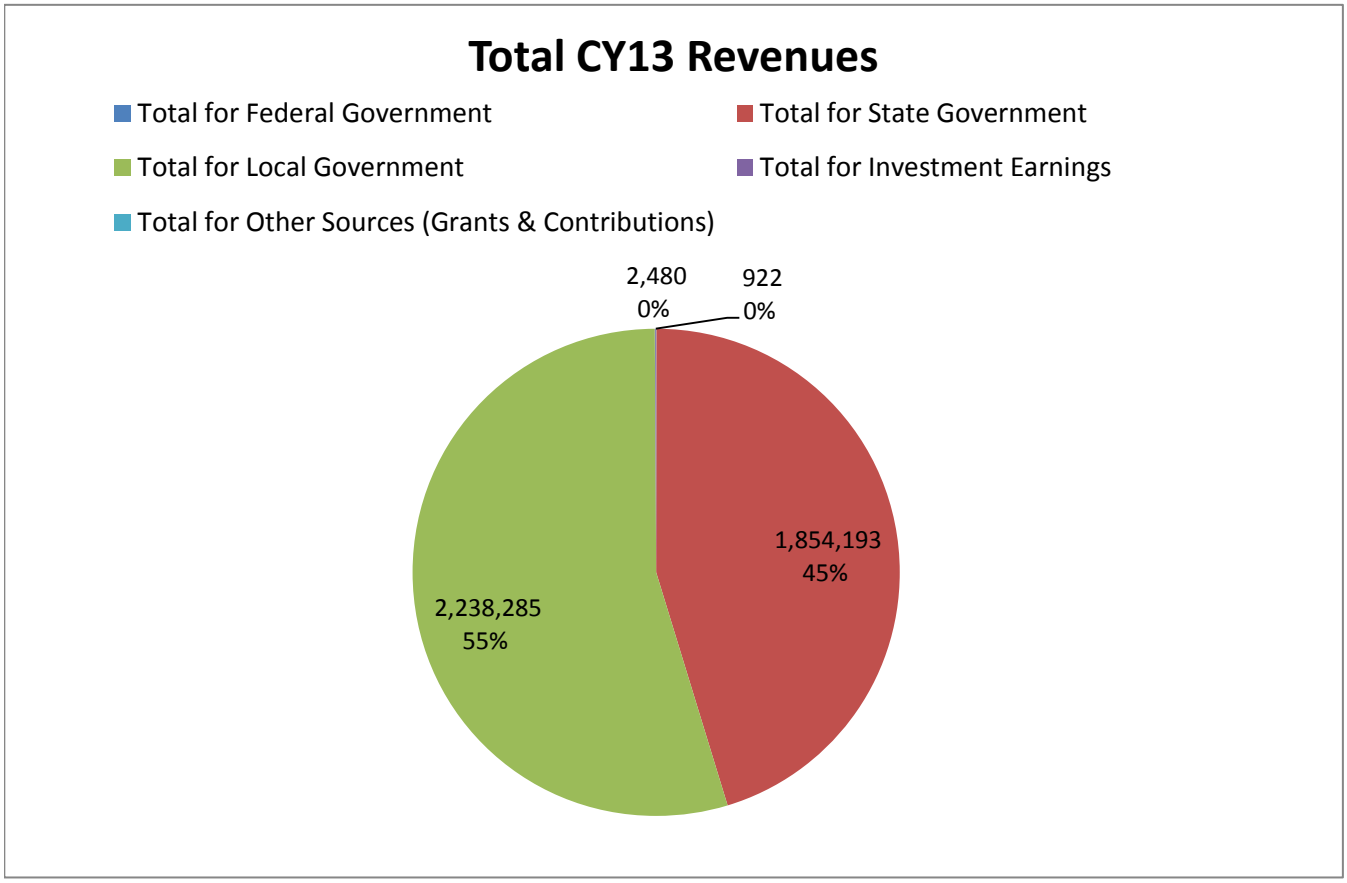

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
4500
4000
3500
3000
2500
2000
1500
1000
500
0
4179
2125
1106
3844
3
21
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

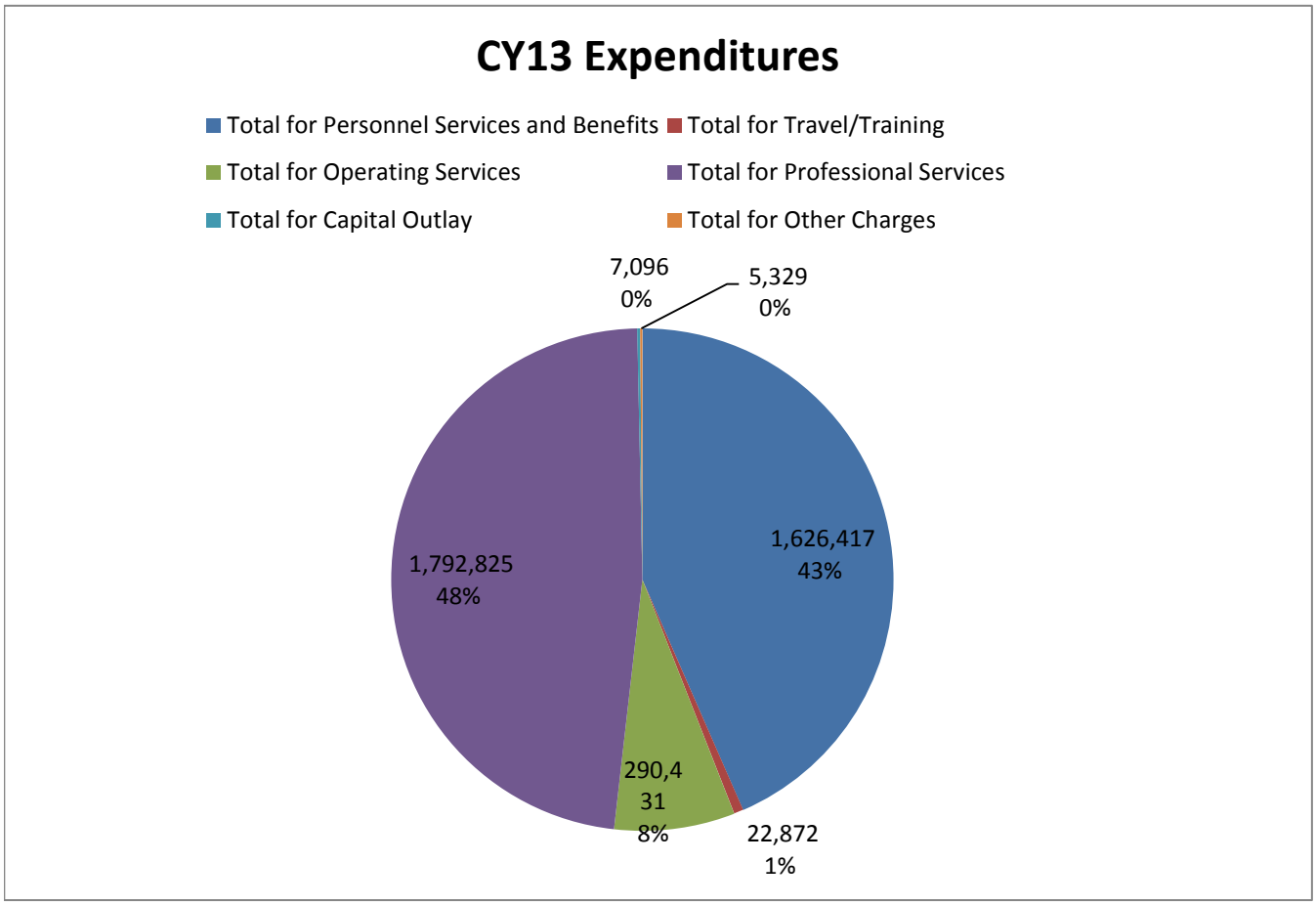

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
80
70
60
50
40
30
20
10
0
73
20
41
41
0
5
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

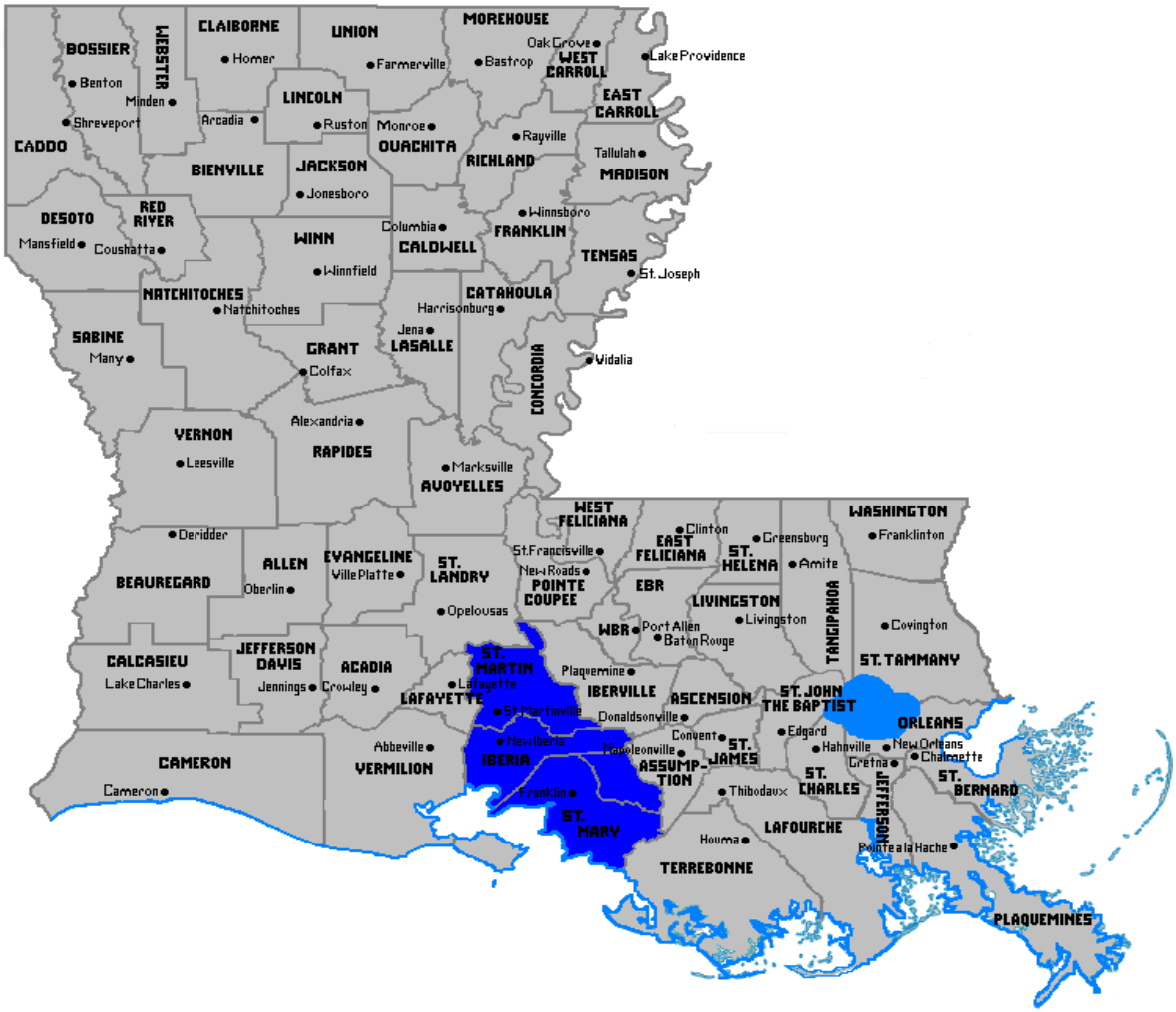

CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
2
1
2
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 15 CY2013	Total CY2013
District Defender: Paul Marx	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	54,709
District Assistance Fund (DAF)	1,507,373
Supplemental/Emergency Funds	164,543
Grants	250
Other State Income -List source(s)	127,318
Total for State Government	1,854,193
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	282,601
Traffic Camera	-
Grants	4,800
Other Local Income -List source(s)	5,500
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	379,658
City & City-Ward Courts	752,492
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	186,479
Magistrates' Courts	-
Municipal Court	354,388
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	1,673,017
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	94,896
Partial Attorney Fees Reimbursements [as per 15:176]	177,459
Other Reimbursements	-
Other Local Income -List source(s)	12
Total for Charges For Services	272,367
Total for Local Government	2,238,285
Investment Earnings	
Interest Income	2,480
Other Investment Income - List source(s)	-
Total for Investment Earnings	2,480
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	922
Total for Other Sources (Grants & Contributions)	922
Total for REVENUE	4,095,880

District 15 CY2013	Total CY2013
District Defender: Paul Marx	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	1,354,035
Accrued Leave	-
Payroll Taxes	102,102
Hospitalization and Disability Insurance	155,366
Retirement	14,914
Other	-
Total for Personnel Services and Benefits	1,626,417
Travel/Training	
Parking/Auto Tolls	7,849
Travel/Lodging/Per Diem/Mileage	15,023
Total for Travel/Training	22,872
Operating Services	
Advertisements	1,205
Workers' Compensation	8,057
Insurance - Malpractice	15,674
Insurance - Auto/Physical Liability	3,260
Insurance - Other	693
Lease - Office	127,161
Lease - Auto/Equipment	11,834
Lease - Other	21,937
Office Repair and Maintenance	1,333
Office - Telephone/Utilities/Postage/Internet	31,885
Dues and Seminars	15,339
Law Library/Journals/Subscriptions	10,676
Office Supplies	41,377
Total for Operating Services	290,431
Professional Services	
Audit/Accounting Expense	17,726
Contract Clerical	-
Expert Witness	151,626
Investigators	74,456
Interpreters	120
Social Workers	-
Capital Representation	116,859
Conflict	7,575
Contract - Juvenile Attorneys or CINC	166,583
Misdemeanor Attorney Contracts	179,120
Contract Attorneys - all other	1,055,950
IT/Technical Support	22,810
Total for Professional Services	1,792,825
Capital Outlay	
Major Acquisitions	7,096
Total for Capital Outlay	7,096
Other Charges	
Other Operating Expenses	5,329
Total for Other Charges	5,329
Total for EXPENDITURES	3,744,970


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
2,480
0%
922
0%
1,854,193
45%
2,238,285
55%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
7,096
0%
5,329
0%
1,626,417
43%
1,792,825
48%
290,4
31
8%
22,872
1%



The 16TH Judicial District Public Defenders' Office

Iberia (New Iberia) - Saint Martin (St. Martinville) - Saint Mary (Franklin)

District Defender: M. Craig Colwart
107 Wilson Street
Franklin, LA 70538
(337) 828-3628

16th Judicial District • St. Mary, St. Martin and Iberia Parishes
District Defender M. Craig Colwart • (337) 828-3628
107 Wilson St. • Franklin, LA • 70538

General District Information: In the 16th Judicial District, there are eight sections of District Court, five City Courts (Franklin, New Iberia, Jeanerette, Breaux Bridge and Morgan City), and two Mayor's Courts (Patterson and St. Martinville). The District has a DWI court and a drug court program. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 180,900 in this district, 47,517 of whom are children.

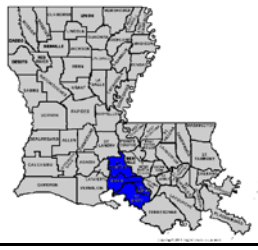
District Staff: The District Defender in this district is M. Craig Colwart, who has served in the position for 18 years and been a public defender for 32 years. The 16th Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office. At the end of 2013 the district reported a full-time District Defender and 18 part-time staff and contract attorneys. Attorneys are not permitted to handle private cases within the section of court to which they are assigned. In addition to the District Defender, there are several supervising attorneys. No caseload reduction is provided for supervising attorneys. The office also has 15 non-attorney staff members

Juvenile Defense: Juvenile cases are heard by District and City Court Judges in the 16th Judicial District. Four attorneys handle all juvenile cases in this district.

Indigency Determination and Availability of Clients: In the 16th Judicial District, the Public Defenders' Office makes the determination of indigence upon receiving notice of appointment. Adult clients are held at the St. Mary Law Enforcement Center, Berwick City Jail, Morgan City Jail, Jeanerette City Jail, Patterson City Jail, Iberia Parish Jail, New Iberia City Jail, St. Martin Parish Jail, St. Martin Parish Sheriff's Substation, or Breaux Bridge City Jail. Juvenile clients were held at the St. James Juvenile Detention Center until its closure on June 30, 2013. Since that time juvenile clients have been housed at the Assumption Parish Detention Facility, Lafayette Parish Detention Facility, and at the Jeanerette City Jail if no adults are being housed in the facility.

Fees and Accounting: The 16th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2013, a total of 6,809 applications were received for services. Fees were waived for less than 15% of applications; none were reduced for any applicants. A total of $58,000 was collected for application fees. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services. In 2013, the office received $883,828 in special cost fees. These special cost fees are collected by the St. Mary, St. Martin, and Iberia Parish Sheriffs' Offices. Courts in this district also may assess partial indigence payments for services based on clients' ability to pay. In 2013, $0 was generated by partial indigency payments. Any resulting payments are collected by the St. Mary, St. Martin, and Iberia Parish Sheriffs' Offices. All accounting functions for the 16th Judicial District Public Defenders' Office are handled internally by staff.

Caseload: The 16th Judicial District Public Defenders' Office handled 9,341 cases in 2013. Of those, 1,102 involved juvenile matters, including 165 Child in Need of Care representations.



The 16TH JDC Public Defenders' Office

Parish(es) & Seat(s)	St. Mary Parish, Franklin; Iberia Parish New Iberia; St. Martin Parish, St. Martinville
Population	180,900
Juvenile Population	47,517
District Defender	M. Craig Colwart
Years as District Defender	18
Years in Public Defense	32
Office Manager	Mary Glaubrecht
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Sara Vallot
Primary Office Street Address	107 Wilson Street
City	Franklin
ZIP	70538
Primary Phone	337-828-3628
Primary Mailing Address	P.O.Box 1226 Franklin, La. 70538
Primary Fax Number	337-828-3864
Primary Emergency Contact	Craig Colwart
Primary Emergency Phone	337-339-4115
Secondary Emergency Contact	Teresa Landry
Secondary Emergency Phone	337-578-0855
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	Iberia – 110 W. Washington Street, New Iberia, LA 70560 - 337-365-4006 --- St. Martin – 106 Berard St, St. Martinville LA 70582 337-394-1446.
Other District Office Contact Personnel (Primary Only)	Iberia Parish - Natalie Robin
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	St. Mary Parish – Teche Land Rentals & Clarkson Brown; Iberia Parish - Asma Malahmeh; St. Martin Parish – Estate of Kathleen Willis.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Monthly utilities for all three offices: $1200
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Yes
Courts and Locations	16th Judicial District, St. Mary parish, Franklin, LA 16th Judicial District, Iberia Parish, New Iberia, LA ; 16th Judicial District Court, St. Martin Parish, St. Martinville, LA; Morgan City City Court, Franklin City Court, Jeanerette City Court, New Iberia City Court, Breaux Bridge City Court; Patterson Mayor Court, St. Martinville Mayor Court.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	8 Criminal Divisions of 16th Judicial District Court; 1 Division in each of the above listed city courts and mayor courts.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Attorneys are assigned to each section of court.

Name of Adult Detention Facilities in This District	St. Mary Parish Law Enforcement Center, Centerville, LA; Berwick City Jail, Berwick, LA; Morgan City City Jail, Morgan City, LA; Jeanerette City Jail, Jeanerette, LA; Patterson City Jail, Patterson, LA; Iberia Parish Jail, Iberia Parish, LA; New Iberia City Jail, New Iberia, LA; St. Martin Parish Jail, St. Martinville, LA; St. Martin Parish Sheriff Substation, Breaux Bridge, LA; Breaux Bridge City Jail, Breaux Bridge, LA;
Name of Adult Detention Facilities Outside the District Which Hold Clients	None
Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	The district used the St. James Juvenile Detention Center until its closure in June 2013, and since then juvenile clients had been housed in Assumption Parish Detention Facility; Lafayette Parish Detention Facility; Jeanerette City Jail (only if there are no adults already being held there.).
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	None
District Attorney	Phil Haney
Chief Judge of Criminal District Court	James McClelland
Juvenile Court Judges (Specify District of City Court)	There are no elected juvenile judges, however the following judges handle juvenile cases within the district: 16th Judicial District Court – Keith Comeaux, Charles Porter, Lori Landry; New Iberia City Court – Robert Segura; Franklin City Court – Terry Breaux; Jeanerette City Court – Cameron Simmons; Morgan City City Court – Kim Stansbury; Breaux Bridge City Court – Randy Angelle
Drug Court Judges	Gerald Wattigny, Jim McClelland, Paul deMahy, Keith Comeaux
Mental Health Court Judges	None
Other Specialty Court	DWI Court
Name of Specialty and Brief Description:	Handles DWI 2nd, 3rd, & 4th Offenders
Indigency Determined by Whom and How?	By the chief defender upon receiving notice of appointment.
When is Assignment/Appointment of Counsel Made?	Initial appearance and/or when the case is allotted into a section a of court
Initial Client Intake Conducted By Whom? (Name and Title)	St. Mary Parish – Deniesee Roberts & Tina Tuner; Iberia Parish – James Mitchell; St. Martin Parish – Leo Huval
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Within three days of appointment, investigators go to various local jails to do intake for the jail clients. An appointment letter is either given or sent to bond clients for intake interview.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	6,809
How Many Application Fees Were Waived?	Less than 15
How Many Application Fees Were Reduced?	0

Total Application Fee Dollars Collected in 2013	58,000
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	883,828
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Minute entries from the clerk of court and documentation sent by respective collection agency.
Who Collects the Assessed Court Fees?	Sheriff's office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Respective agency sends invoice along with the monthly check.
Who Remits the Court Fees Collected?	Sheriff's office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	When the sheriff's office sends us a check they attach a receipt of all fees collected and disbursed.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Half fee.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Minute entries provided by the clerk of each respective court.
Who Collects the Assessed Partial Payments?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Sheriff's Office & DOC
Who Remits the Partial Payments Collected?	Sheriff's Office & DOC
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Receipts from the respective sheriff's office in each parish.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Attorneys are not allowed to have a private practice within the section of court they are assigned.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	None
Primary Immediate Needs	Even MORE money to run the office.
Immediate Critical Issue Areas	Better and less expensive health care plan.
Long-Term Critical Issue Areas	More money to run the office.
Please List All New Hires in 2013 (Name and Title)	Sara Vallot - Receptionist, Roya Sadreddini, Attorney; Keith Crawford, Attorney
Please List All Promotions in 2013 (Name and Title)	0
2013 Media Coverage and/or Major Accomplishments	None

Number of Expected New Attorney Hires in 2014	1
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	The office no longer pays for CLE but does pay for hotel and mileage to state Board sponsored CLEs
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Chief Defender, 1 Senior Felony Attorney per parish; A Senior/Misdemeanor/City Court/Juvenile attorney, Office Administrator, Office Manager – Iberia Parish, Office Manager – St. Martin Parish, Senior Investigator.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	Yes. Tracks the state board regulations for restriction of services.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Office provides a health plan and pays up to $450 of the premium.
Regular Meetings for Any Staff, Please Describe	Monthly.
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2013	3
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	2
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	If a juvenile case is transferred to adult court, the juvenile attorney stays on the case and works with the felony attorney assigned to the case as lead counsel.
Please Provide the Names of All State Representatives and Senators from Your District	Sen. Brett Allain; Rep. Taylor Barras; Rep. Simone Champagne; Rep. Sam Jones; Rep. Joe Harrison; Senator Fred Mills; State Rep. Terry Landry; Rep. Mike Huval
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Having one office in each parish sometimes makes it difficult for our clients to travel to our offices to meet with the attorneys.
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	None
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
M. Craig Colwart	337-339-4115
Part-Time Contract Attorneys	**Contact Information**
Shentell Brown	337-335-7882
Alicia Butler	337-380-8824
Michael Caffery	337-828-3628

Kay Clark	337-365-3800
Susan Dorsey	337-828-9545
Robert Duffy	985-397-3779
Nancy Dunning	337-893-6182
S. Marie Johnson	337-560-5088
Edward Jones	985-397-0271
Gary LeGros	337-519-4621
Lewis Pittman	337-365-3800
Maggie Simon	337-359-8701
Maggie Anne Simon	337-519-0791
Robert Tracy	337-828-9545
Ferdinand Valteau	337-828-9545
Renee Louviere	337-365-4006
Roya Sadreddini	337-501-7692
Keith Crawford	337-394-6950
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Mary Glaubrecht	337-828-9545
Teresa Landry	337-578-1707
Denise Stelly	337-828-9545
Christina Lopez	337-828-9545
Deniesee Robertson	985-384-2157
Tina Turner	985-412-6093
James Mitchell	337-591-4654
Glenda Nueville	337-230-9024
Josie Berthelot	337-230-2118
Leo “Pope’ Huval	337-394-6950
Natalie Robin	337-365-4006
Rozalind Jones	337-394-1446
Nancy Santoyo	337-365-4006
Amber Olivier	337-365-4006
Sara Vallot	337-828-9545

2013 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Teresa Landry; M. Craig Colwart
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	x
Windows Server 2000/2003/2008	x
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	x
Microsoft Office 2003	x
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	
Quicken	
Intuit	
Other (list here):	Mas 90
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	x
Internet Explorer 9	x
Firefox	x
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	2
DVD	0

VCR	0
Desktop PCs	18 + 2 servers
Laptops	9
Video Cameras	1
Digital Cameras	1
Video Conferencing Systems	0
B&W Laser Printers	7
Color Printers	4
Wireless Cards	0
Smartphones (Funded by Office)	3
iPad/Tablets (Funded by Office)	1
INTERNET SERVICES:	
Dialup	
Broadband	AT&T Uverse
No Internet Connection	
Connection Speed:	
Provider Name:	AT&T
Email Provider:	tekhead.biz
Please list any software or computer equipment in which you need training:	

16th District Defender Office CY 2013 Caseloads & Outcomes

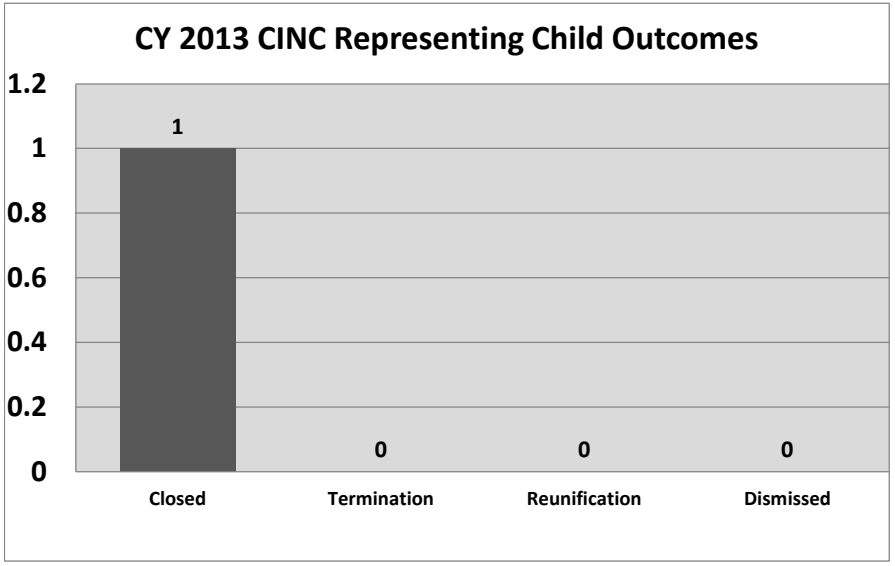
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	10	1	0	10	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	60	91	95	155	0	32	N/A	N/A	9	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	121	247	170	291	N/A	N/A	4	0	17	4	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	234	392	238	472	N/A	N/A	118	13	72	38	N/A	N/A	2	11	13
Delinquency Felony	90	135	81	171	N/A	N/A	41	16	64	4	N/A	N/A	0	8	8
Delinquency-Life	2	2	0	2	N/A	N/A	1	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	1	2	0	1	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	3534	3104	1132	4666	N/A	N/A	2251	183	2244	2	0	0	35	61	96
Adult Felony Non-LWOP**	2270	1930	1280	3550	N/A	N/A	1042	317	1650	0	0	4	0	5	9
Adult LWOP	0	0	4	4	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	1	2	4	5	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	9	17	5	14	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

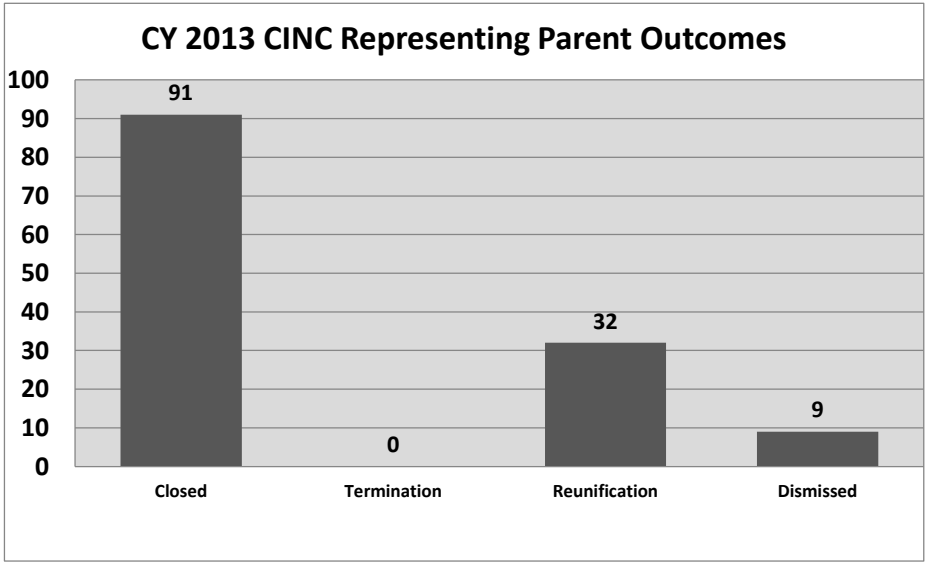
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

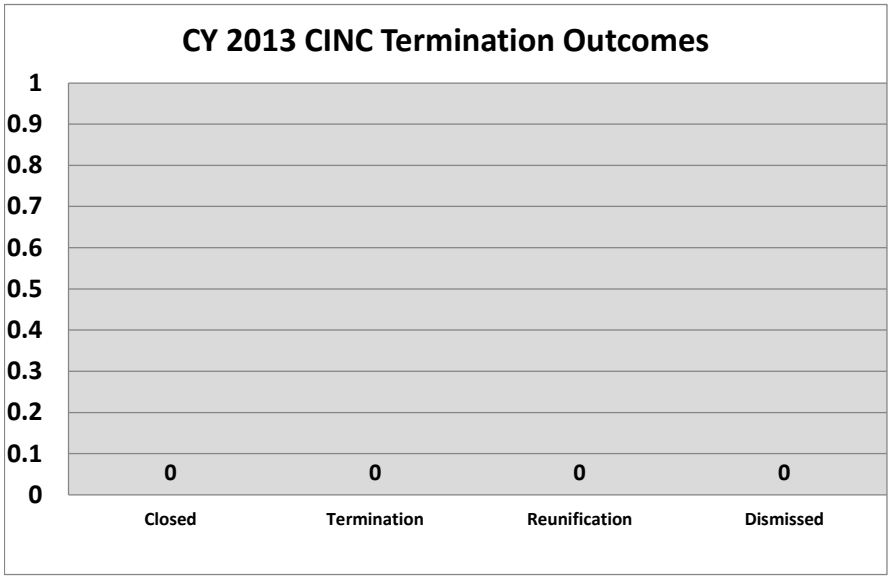
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

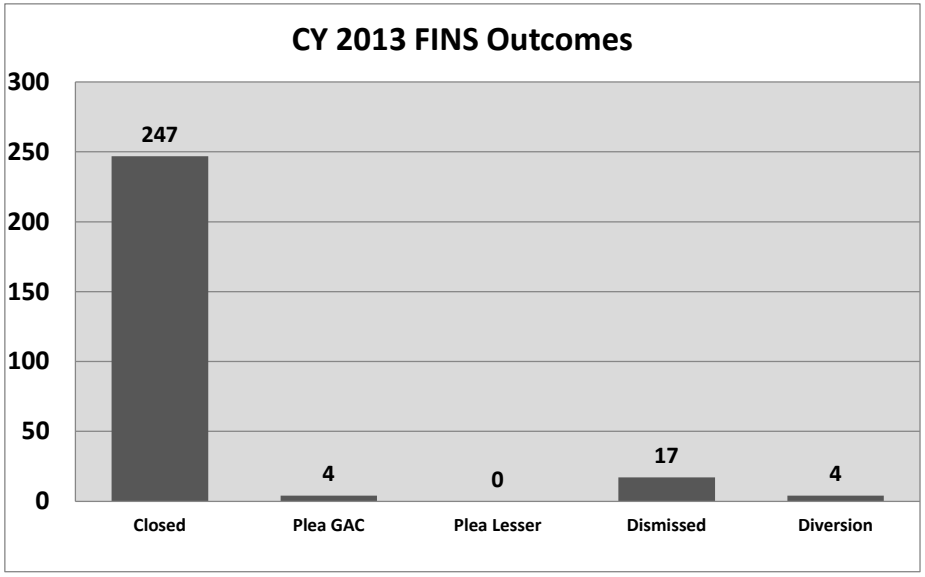
****Life Without Parole**

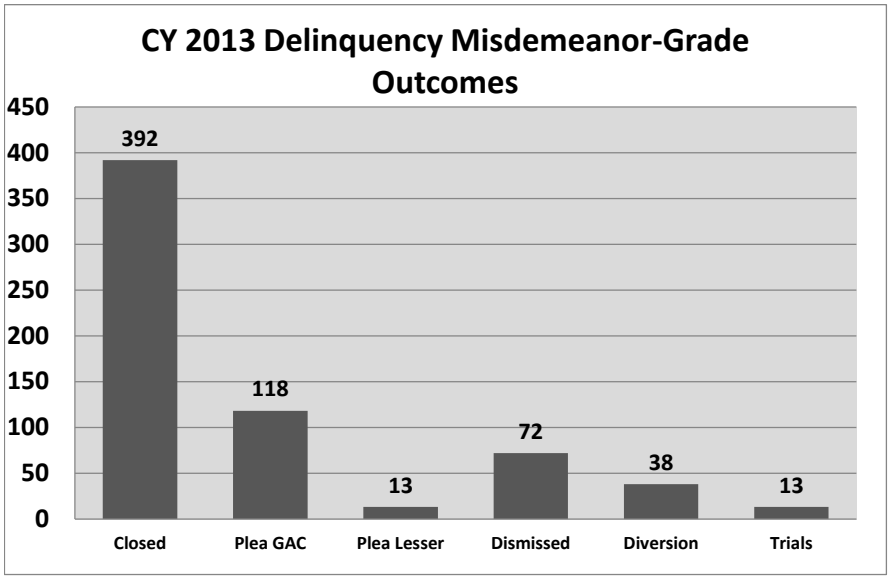
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

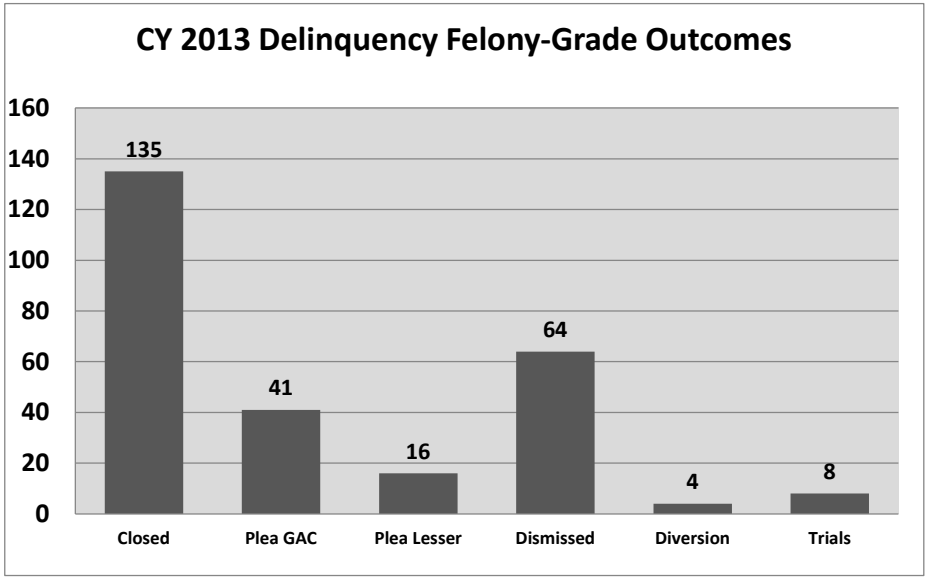

CY 2013 CINC Representing Child Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
Closed
Termination
Reunification
Dismissed

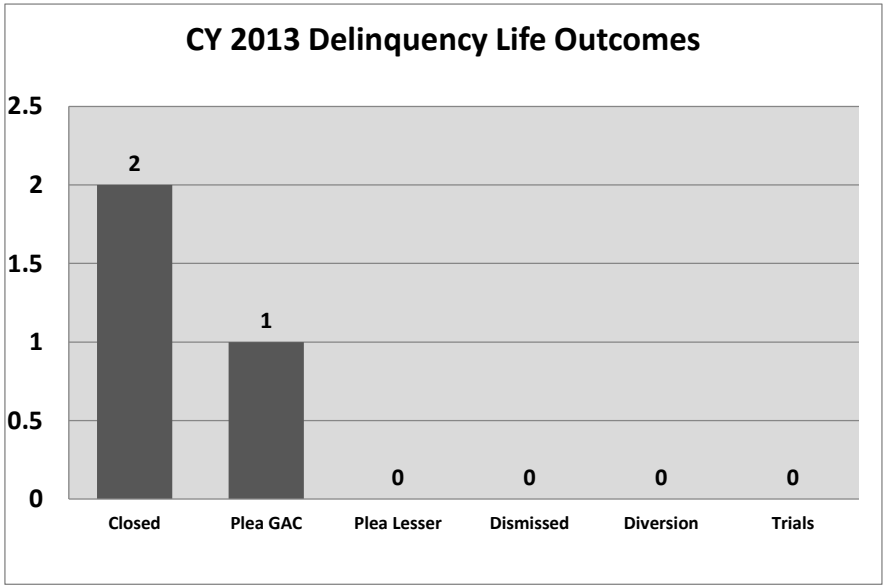

CY 2013 CINC Representing Parent Outcomes
100
90
80
70
60
50
40
30
20
10
0
91
0
32
9
Closed
Termination
Reunification
Dismissed

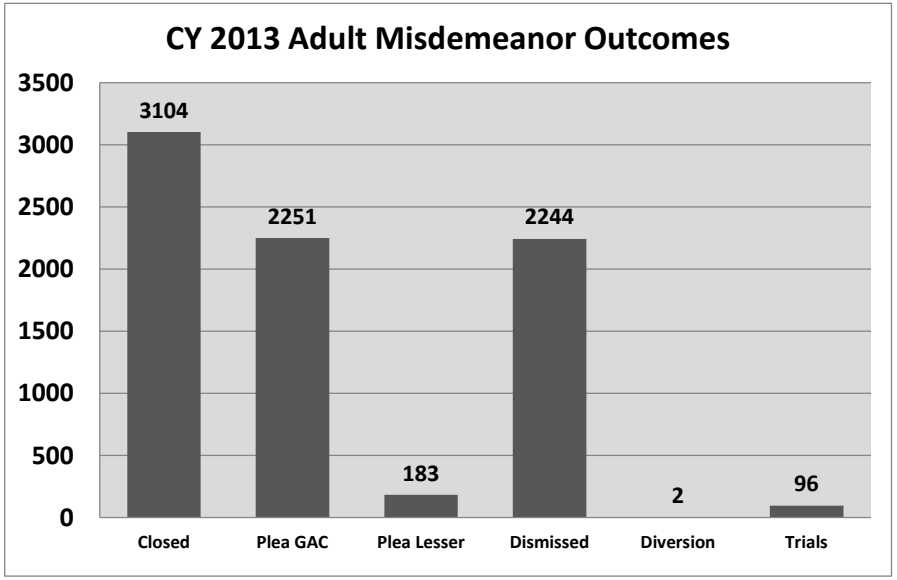

CY 2013 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

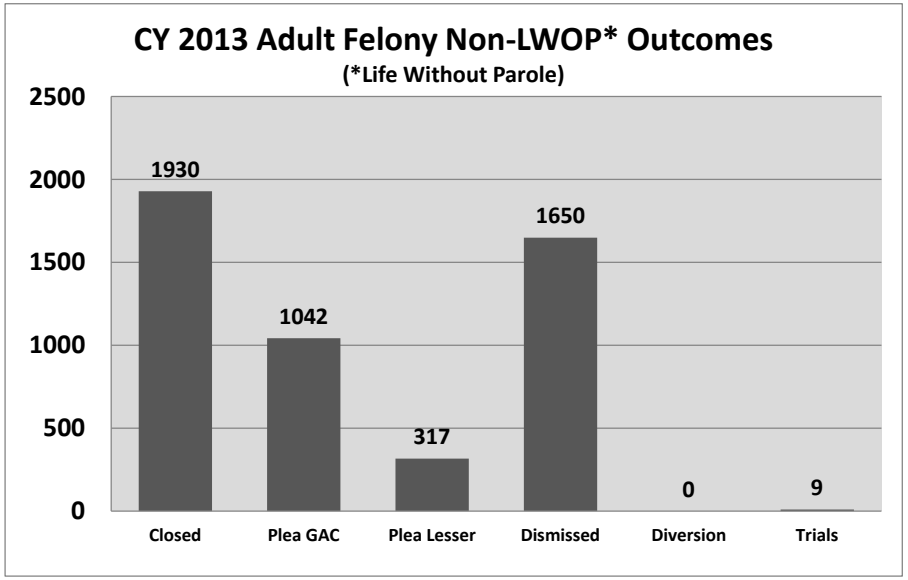

CY 2013 FINS Outcomes
300
250
200
150
100
50
0
247
4
0
17
4
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

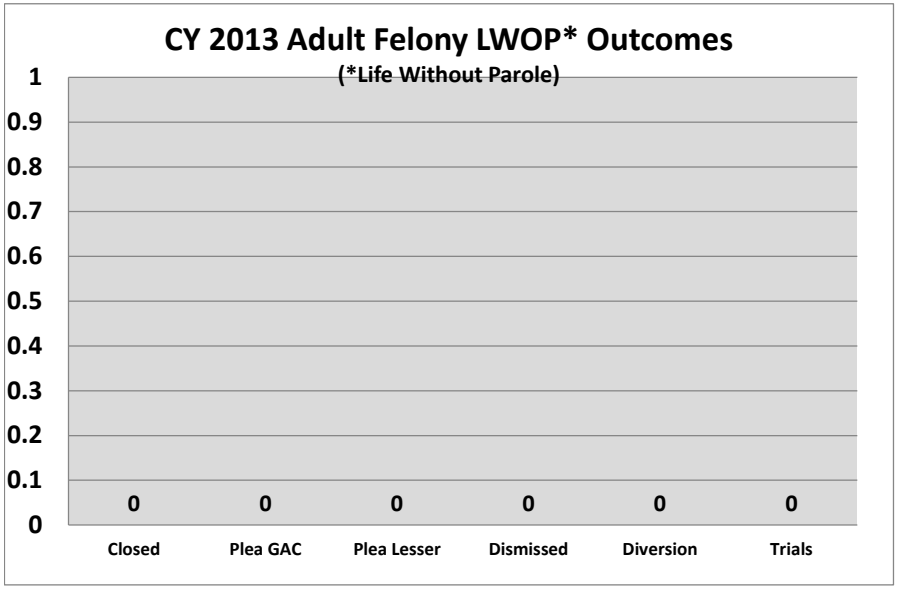

CY 2013 Delinquency Misdemeanor-Grade Outcomes
450
400
350
300
250
200
150
100
50
0
392
118
13
72
38
13
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

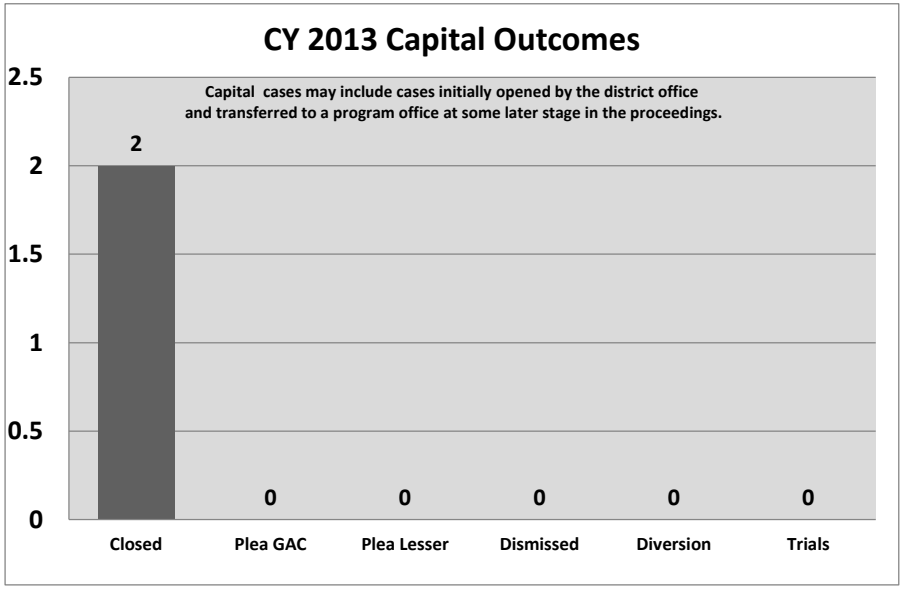

CY 2013 Delinquency Felony-Grade Outcomes
160
140
120
100
80
60
40
20
0
135
41
16
64
4
8
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
2.5
2
1.5
1
0.5
0
2
1
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
3500
3000
2500
2000
1500
1000
500
0
3104
2251
183
2244
2
96
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

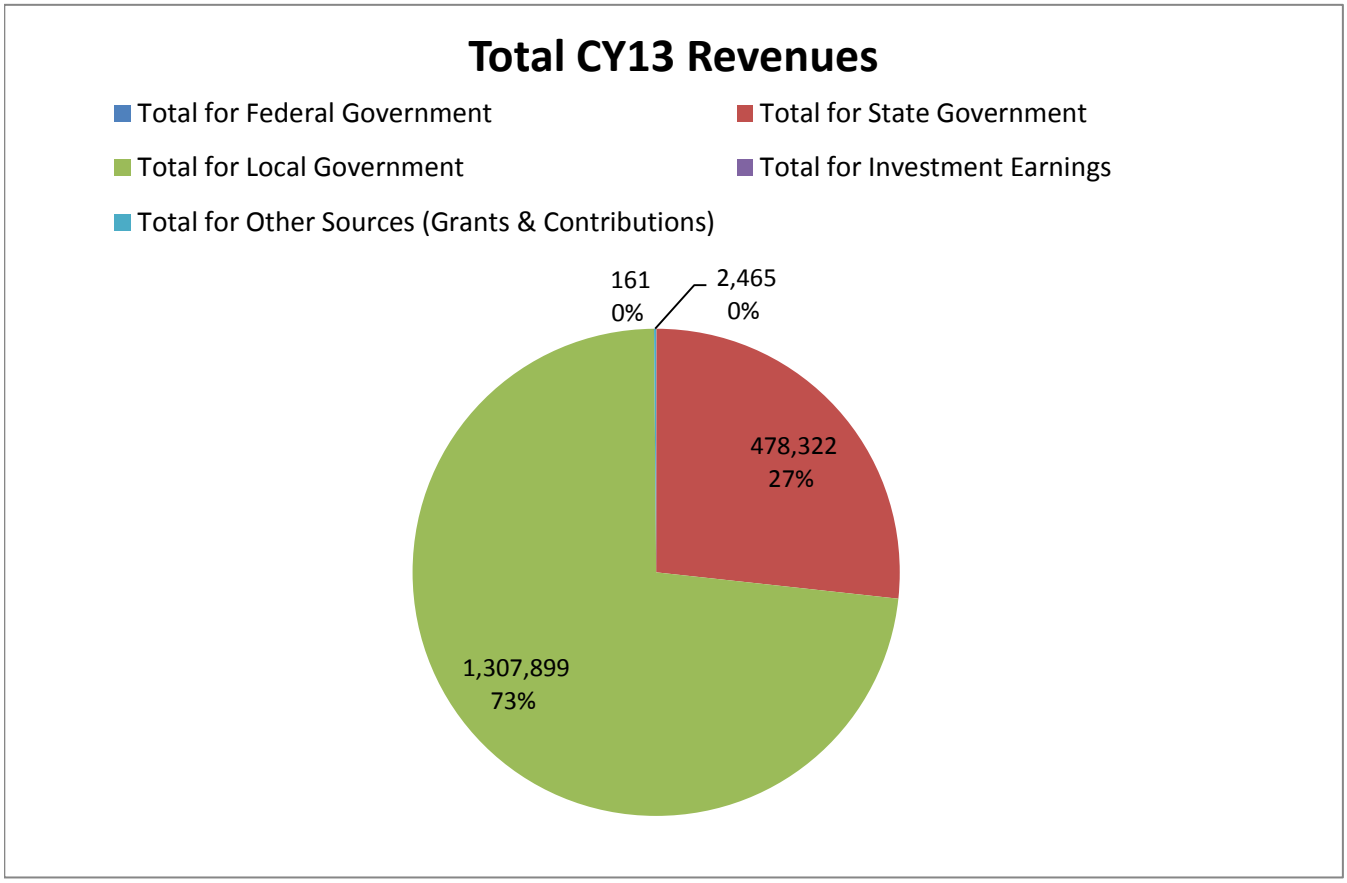

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
2500
2000
1500
1000
500
0
1930
1042
317
1650
0
9
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

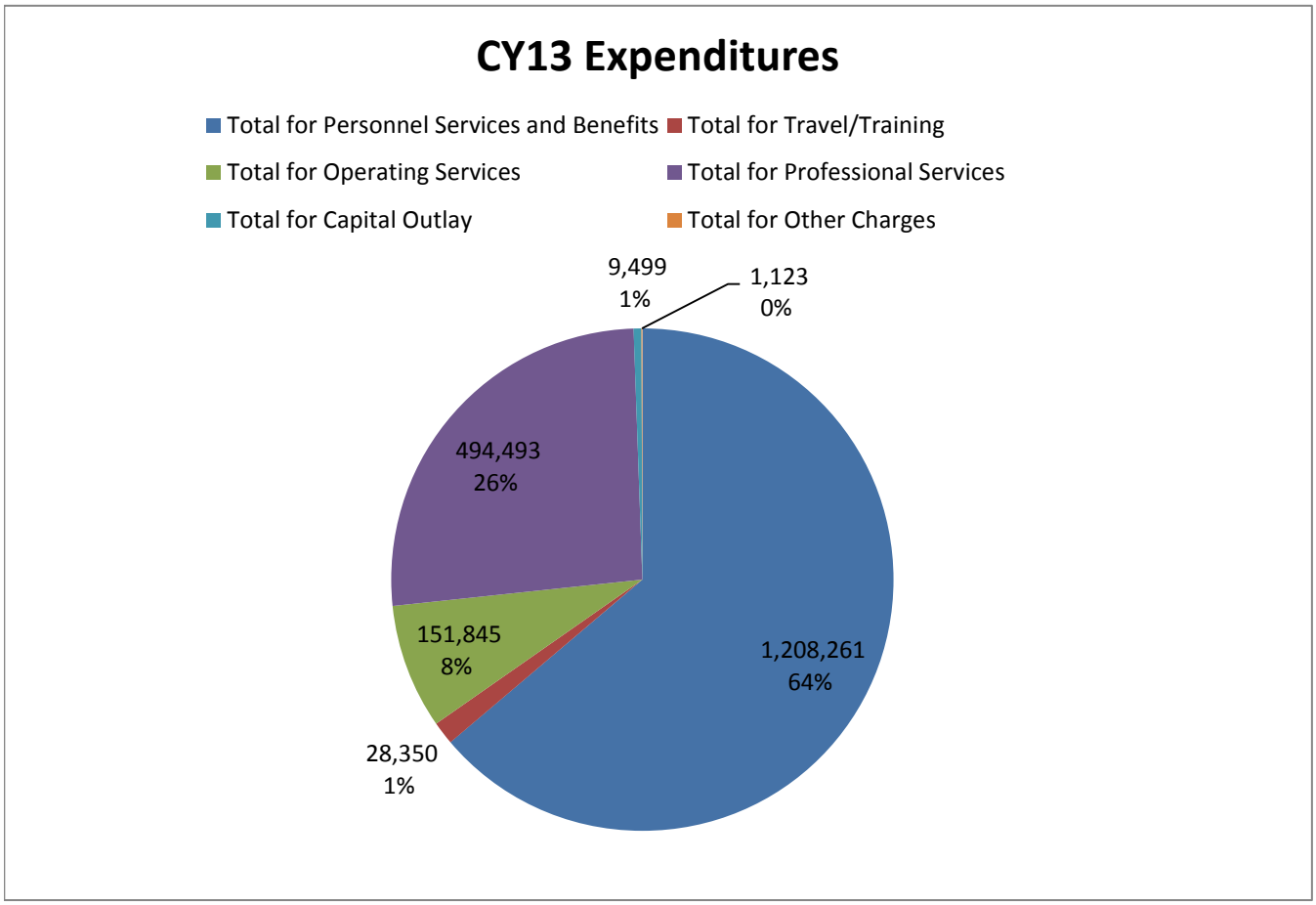

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

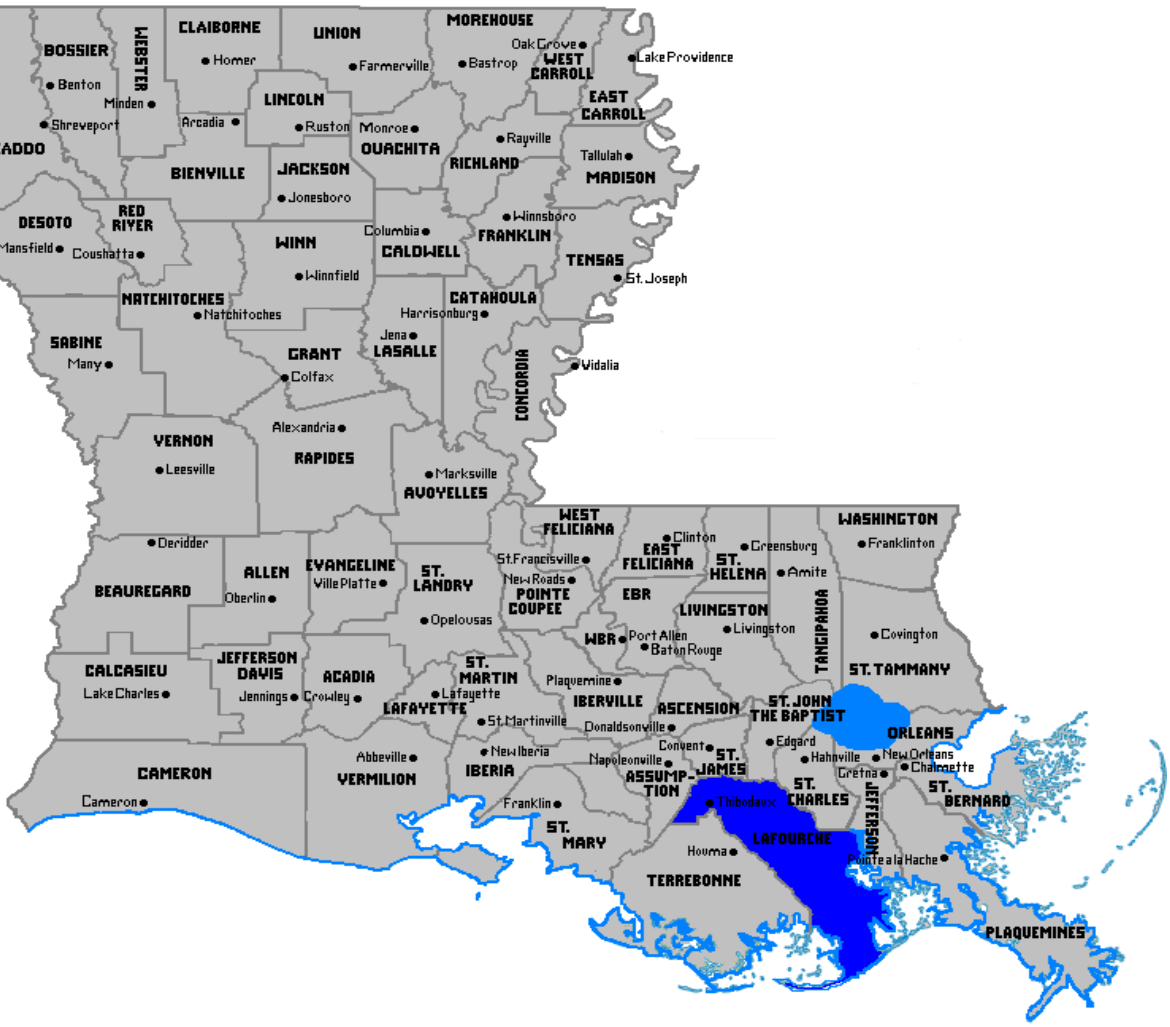

CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
2.5
2
1.5
1
0.5
0
2
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 16 CY2013	Total CY2013
District Defender: Craig Colwart	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	-
District Assistance Fund (DAF)	436,386
Supplemental/Emergency Funds	-
Grants	41,936
Other State Income -List source(s)	-
Total for State Government	478,322
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	46,494
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	311,554
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	569,116
City & City-Ward Courts	314,712
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	883,828
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	59,035
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	6,988
Other Local Income -List source(s)	-
Total for Charges For Services	66,023
Total for Local Government	1,307,899
Investment Earnings	
Interest Income	161
Other Investment Income - List source(s)	-
Total for Investment Earnings	161
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	2,465
Total for Other Sources (Grants & Contributions)	2,465
Total for REVENUE	1,788,847

District 16 CY2013	Total CY2013
District Defender: Craig Colwart	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	956,459
Accrued Leave	14,660
Payroll Taxes	79,571
Hospitalization and Disability Insurance	132,981
Retirement	24,590
Other	-
Total for Personnel Services and Benefits	1,208,261
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	28,350
Total for Travel/Training	28,350
Operating Services	
Advertisements	36
Workers' Compensation	5,855
Insurance - Malpractice	10,829
Insurance - Auto/Physical Liability	997
Insurance - Other	175
Lease - Office	32,719
Lease - Auto/Equipment	10,508
Lease - Other	-
Office Repair and Maintenance	16,686
Office - Telephone/Utilities/Postage/Internet	39,352
Dues and Seminars	4,674
Law Library/Journals/Subscriptions	15,634
Office Supplies	14,381
Total for Operating Services	151,845
Professional Services	
Audit/Accounting Expense	35,483
Contract Clerical	-
Expert Witness	29,552
Investigators	34,915
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	32,938
Contract - Juvenile Attorneys or CINC	142,379
Misdemeanor Attorney Contracts	31,853
Contract Attorneys - all other	184,247
IT/Technical Support	3,127
Total for Professional Services	494,493
Capital Outlay	
Major Acquisitions	9,499
Total for Capital Outlay	9,499
Other Charges	
Other Operating Expenses	1,123
Total for Other Charges	1,123
Total for EXPENDITURES	1,893,570


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
161
0%
2,465
0%
478,322
27%
1,307,899
73%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
9,499
1%
1,123
0%
494,493
26%
151,845
8%
1,208,261
64%
28,350
1%



The 17TH Judicial District Public Defenders' Office

Lafourche (Thibodaux)

District Defender: Christopher J. Boudreaux
204 Green Street
Thibodaux, LA 70301
(985) 446-8808

17th Judicial District • Lafourche Parish
District Defender Christopher J. Boudreaux • (985) 446-8808
204 Green St. • Thibodaux, LA • 70301

General District Information: In the 17th Judicial District, there are five sections of District Court and one City Court (Thibodaux). There is a specialty drug court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 97,511 in this district, 23,666 of whom are children.

District Staff: The District Defender in the 17th Judicial District is Christopher J. Boudreaux, who has served in the position for seven years and has been a public defender in Louisiana for 15 years. The 17th Judicial District Public Defenders' Office is a mixed staff and contract office. At the end of 2013 the district reported five staff attorneys in addition to the District Defender and seven part-time contract attorneys. There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender supervises all attorneys. The Office Manager supervises all non-attorney staff. No caseload reduction is provided to supervisors. The office also has three non-attorney staff members.

Juvenile Defense: Juvenile cases are heard by all five District Judges in the 17th Judicial District as well as by the City Court Judge. The District Defender and one contract attorney handle all juvenile cases in this district.

Indigency Determination and Availability of Clients: In the 17th Judicial District, the Court makes the determination of indigence. Adult clients may be held at the Lafourche Parish Detention Center but are often held outside of the district in East Carroll or Avoyelles Parishes. Juvenile clients are held at the Lafourche Parish Detention Center.

Fees and Accounting: The 17th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2013, 4,068 applications were received for services. Fees were not waived or reduced for any of the applicants. A total of $13,627 was collected in application fees. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services. In 2013, the district received $402,818 in special fees, collected by the Lafourche Parish Sheriff's Office and City Court Clerk; this amount does not include fees received in December or an additional $69,334.52 received from the District Attorney and Sherriff's Offices for bond forfeitures. All accounting functions for this district are handled internally by staff.

Caseload: The 17th Judicial District Public Defenders' Office reported handling 5,526 cases in 2013. Of those, 705 involved juvenile matters, including 149 Child in Need of care representations.

The 17TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Lafourche-Thibodaux, La.
Population	97,511
Juvenile Population	23,666
District Defender	Christopher J. Boudreaux
Years as District Defender	7
Years in Public Defense	15
Office Manager	Lawrence Autin
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Christie C. Boudreaux, Lisa J. Washington. Charity R. Taylor
Primary Office Street Address	204 Green Street
City	Thibodaux
ZIP	70301
Primary Phone	985-446-8808
Primary Mailing Address	204 Green Street, Thibodaux, LA 70301
Primary Fax Number	985-446-8818
Primary Emergency Contact	Christopher J. Boudreaux
Primary Emergency Phone	985-413-0404
Secondary Emergency Contact	Lawrence Autin
Secondary Emergency Phone	985-413-0284
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	204 Green Street, Thibodaux, LA 70301 phone: 985-446-8808 fax: 985-446-8818
Other District Office Contact Personnel (Primary Only)	None
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Amy B. Roth
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	2,550
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	In-House
Courts and Locations	17th Judicial District Court, Lafourche Parish, Div. A-E, 201 Green St. & 303 West 3rd Street, Thibodeaux, 70301; Thibodeaux City Court, 1309 Canal Blvd. Thibodeaux, 70301
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	A, B, C, D, & E only (1) division in City Court

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Full time attorneys handle a different division of court and our office and the duty attorney is assigned at magistrate then a permanent division is assigned at arraignment or before if a motion is filed.
Name of Adult Detention Facilities in This District	Lafourche Parish Detention Center
Name of Adult Detention Facilities Outside the District Which Hold Clients	East Carroll Parish/Avoyelles Parish
Name of Juvenile Detention Facilities In This District	Lafourche Parish Juvenile Justice Facility
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Camille A. Morvant, II
Chief Judge of Criminal District Court	John E. Leblanc
Juvenile Court Judges (Specify District of City Court)	Mark Chiasson, City Court; John E. Leblanc, Jerome Barbara, Walter Lanier, Bruce Simpson, F. Hugh Larose-District Court
Drug Court Judges	Walter I. Lanier,lll
Mental Health Court Judges	None
Other Specialty Court	None
Name of Specialty and Brief Description:	None
Indigency Determined by Whom and How?	Judge in open court refers to our office for final determination
When is Assignment/Appointment of Counsel Made?	Time of arrest (Magistrate hearing); Time charges are filed.
Initial Client Intake Conducted By Whom? (Name and Title)	Attorney, Charles Caillouet
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	At detention center within 72 hours or if they are not in jail a registered letter is sent immediately for them to come to our office.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes, when possible
How Many Applications for Services Were Received?	4,068
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2013	13,627
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	

Total Revenue from $45/$35 Special Costs Received in 2013	402,817.73 (does not include December 2013; also does not include additional fees of 69,334.52 from D.A. and Sheriff's office for bond forfeitures, etc...)
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Yes, the D.A.,City, Sheriff ; a copy is sent to our office
Who Collects the Assessed Court Fees?	Sheriff & City Court Clerk
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	A General Distribution copy is submitted by the City & Sheriff. The D.A. sends a copy that same to comply with the law.
Who Remits the Court Fees Collected?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	General Distribution Sheet
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Court orders additional payment if and when requested by counsel, or on courts own motion
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	None
Who Collects the Assessed Partial Payments?	Our office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Partial Payments Collected?	None
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	No restriction on private practice. Duties of indigent defense take priority over private practice.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	No written contract
Primary Immediate Needs	Additional funding for additional staff attorneys and investigators.
Immediate Critical Issue Areas	Funding for adequate salary and Hospitalization.
Long-Term Critical Issue Areas	Remove the cost of capital cases from this office.
Please List All New Hires in 2013 (Name and Title)	Maria Dugas (new conflict attorney)
Please List All Promotions in 2013 (Name and Title)	Melody Bridgewater (promoted to Division A staff attorney)

2013 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2014	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Trained by District Defender
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	District Defender for attorneys, Office Manager for non attorney staff.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	None
Please Attach Your Office Organizational Chart	Office employee are supervised by office manager, Lawrence Autin who answer to the District Defender all attorneys answer to the District Defender.
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	None
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	None
Regular Meetings for Any Staff, Please Describe	When necessary called for by District Defender.
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	4
Number of Writs Your District Handled in 2013	None
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	2
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	None
Please Provide the Names of All State Representatives and Senators from Your District	Rep. Joseph Harrison, Lenar Whitney, Jerry Gisclair and Jerome Richard; Senators Troy Brown, Gary Smith, Norbert Chaubert, R.L.Allain
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Inadequate jail facilities delay contact with inmates.
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	None
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Christopher J. Boudreaux	985-446-8808

Andrew Wise	985-446-8808
Garyland Wallis	985-446-8808
George Ledet	985-446-8808
Julie Erny	985-446-8808
Melody Bridgewater	985-446-8808
Part-Time Contract Attorneys	**Contact Information**
Andrea Stentz	985-446-8808
Michael Billiot	985-446-8808
David Arceneaux	985-446-8808
L. Charles Caillouet	985-446-8808
Maria Dugas	985-446-8808
Carlton J. Cheramie	985-446-8808
Wilbert Billiot	985-446-8808
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Christie Boudreaux	985-446-8808
Lisa Washington	985-446-8808
Charity Taylor	985-446-8808

2013 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Lawrence Autin
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	X
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	X
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	X
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	
Microsoft Office 2007	X
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	X
Other	
Accounting Software	
QuickBooks	
Quicken	X
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	X
Internet Explorer 8	
Internet Explorer 9	
Firefox	
Google Chrome	X
Other	
HARDWARE:	
Please enter the number of	

devices in your inventory.	
Television	1
DVD	
VCR	1
Desktop PCs	8
Laptops	2
Video Cameras	
Digital Cameras	
Video Conferencing Systems	
B&W Laser Printers	5
Color Printers	1
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	X
No Internet Connection	
Connection Speed:	6
Provider Name:	Charter Business
Email Provider:	Charter Business
Please list any software or computer equipment in which you need training:	None

17th District Defender Office CY 2013 Caseloads & Outcomes

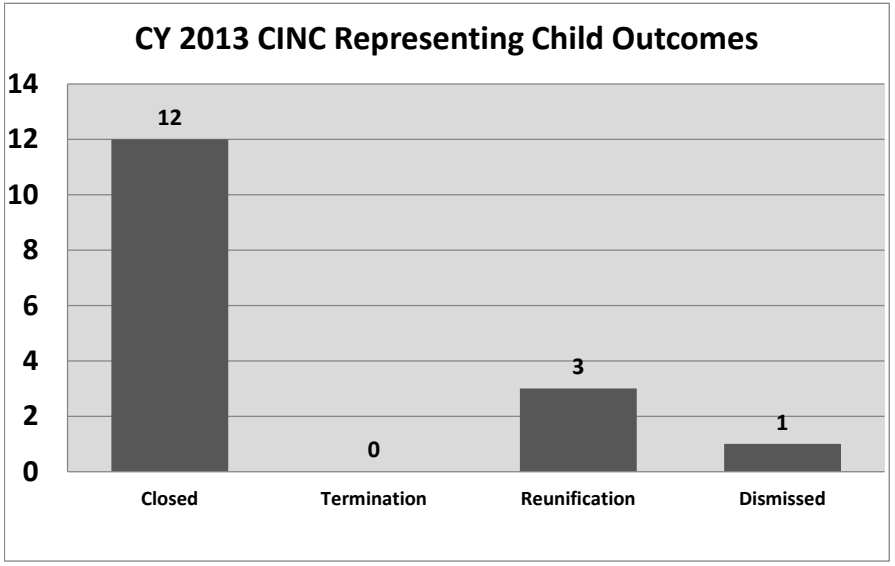
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	1	12	18	19	0	3	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	44	68	67	111	0	54	N/A	N/A	3	N/A	N/A	N/A	N/A	N/A	0
Termination	9	17	10	19	17	0	N/A	N/A	2	N/A	N/A	N/A	N/A	N/A	0
FINS	88	87	24	112	N/A	N/A	2	0	48	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	285	294	45	330	N/A	N/A	283	8	126	0	N/A	N/A	2	1	3
Delinquency Felony	89	86	20	109	N/A	N/A	77	12	69	0	N/A	N/A	0	0	0
Delinquency-Life	4	4	1	5	N/A	N/A	3	1	1	0	N/A	N/A	0	0	0
Juvenile Revocations	0	51	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	2248	2305	602	2850	N/A	N/A	1738	80	1315	6	0	0	1	2	3
Adult Felony Non-LWOP**	1226	1321	598	1824	N/A	N/A	806	307	632	10	0	4	0	0	4
Adult LWOP	33	26	19	52	N/A	N/A	6	2	11	0	0	1	0	0	1
Capital***	3	2	0	3	N/A	N/A	0	0	7	0	0	0	0	0	0
Revocations	40	260	45	85	N/A	N/A	1	0	16	0	N/A	N/A	N/A	N/A	0
PCR	3	2	2	5	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1	1	2
SOAP	2	2	0	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

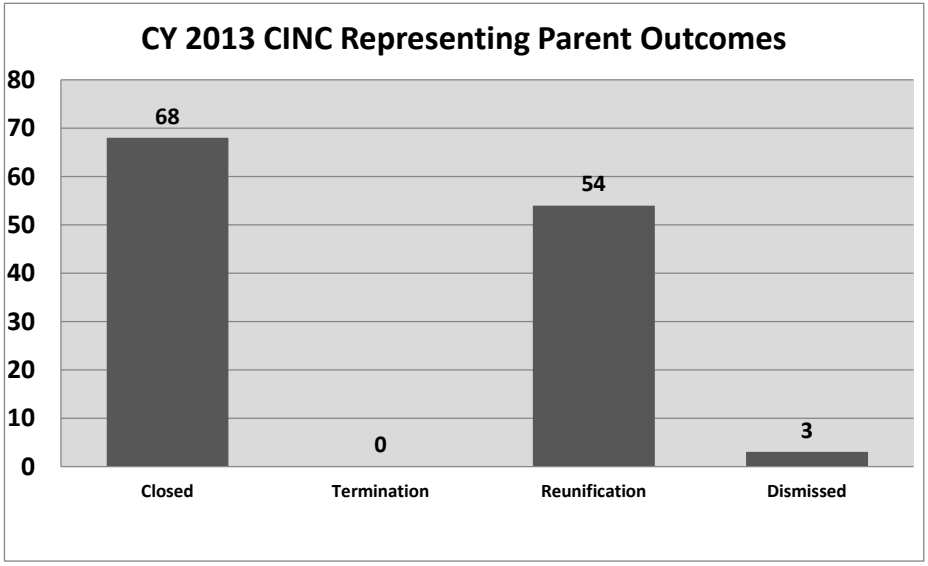
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

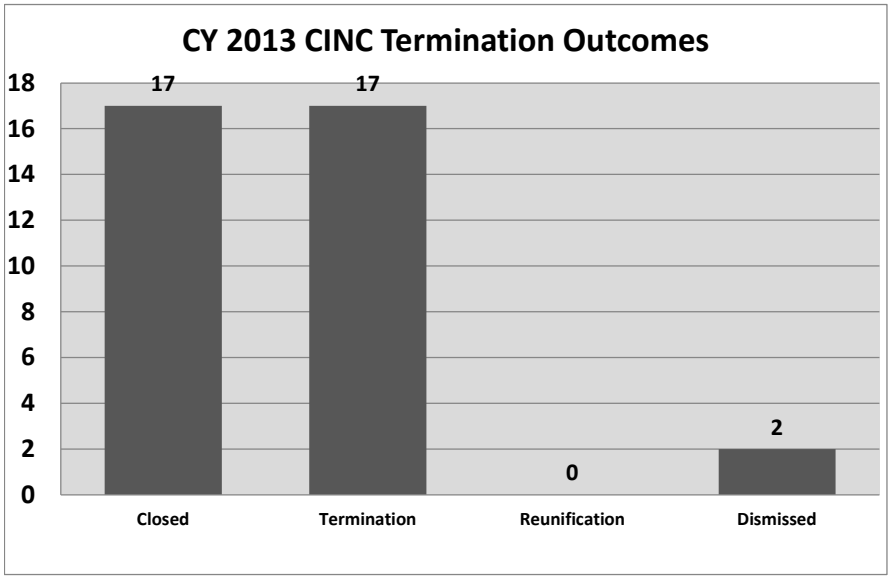
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

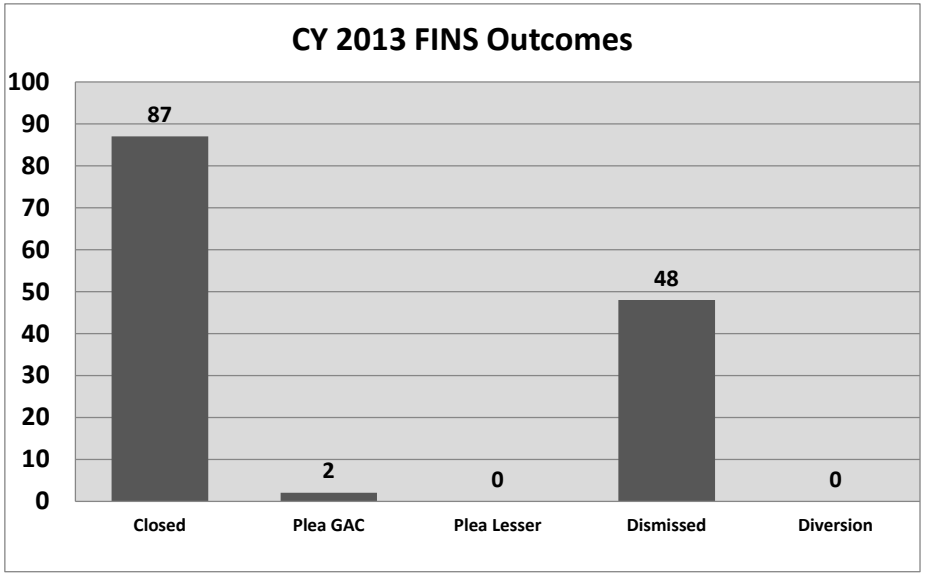
**Life Without Parole

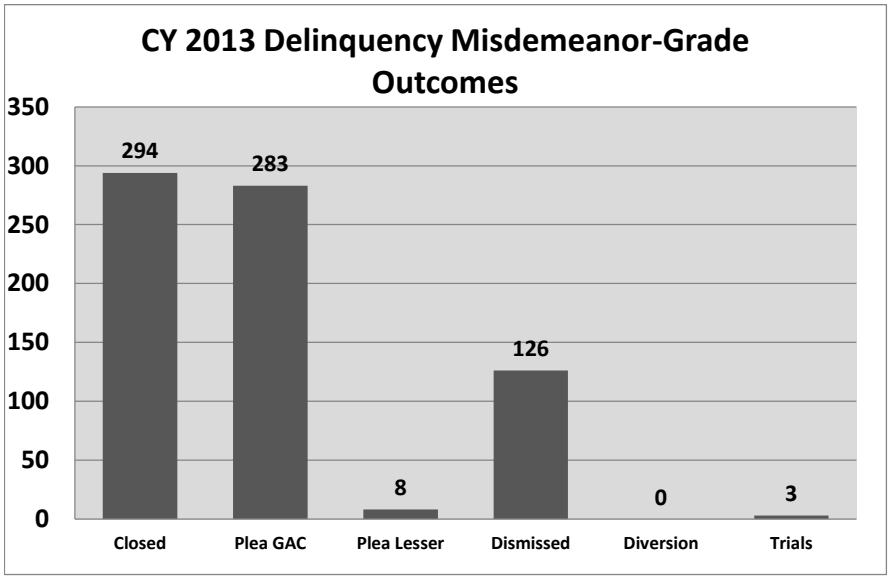
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

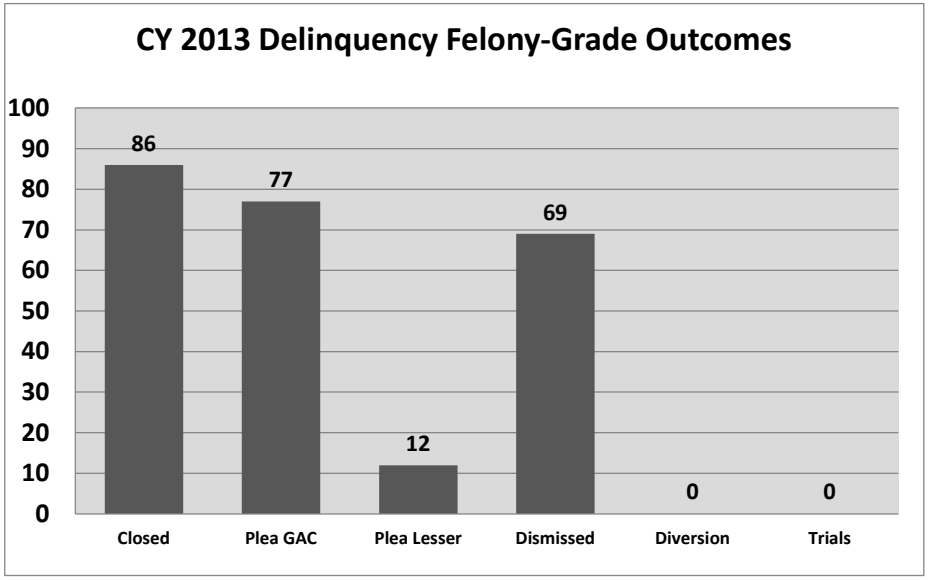

CY 2013 CINC Representing Child Outcomes
14
12
10
8
6
4
2
0
12
0
3
1
Closed
Termination
Reunification
Dismissed

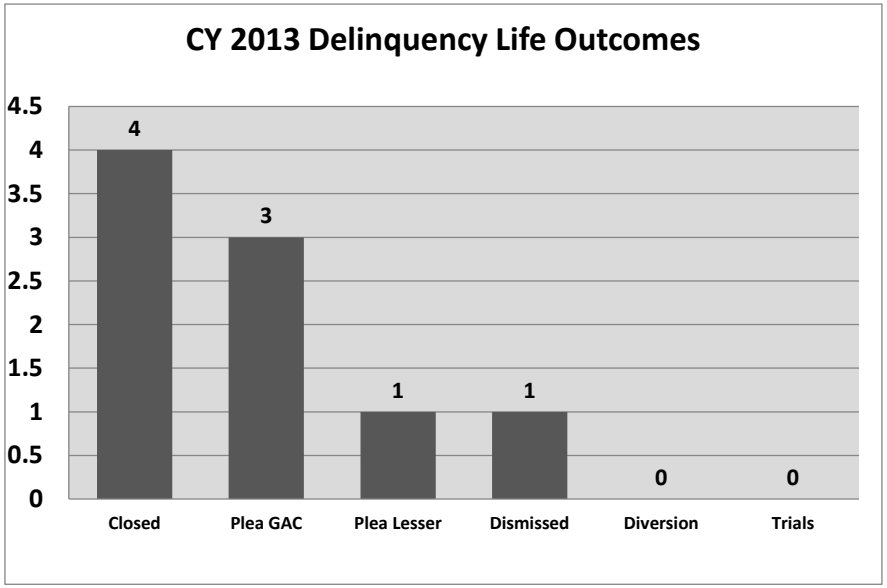

CY 2013 CINC Representing Parent Outcomes
80
70
60
50
40
30
20
10
0
68
0
54
3
Closed
Termination
Reunification
Dismissed

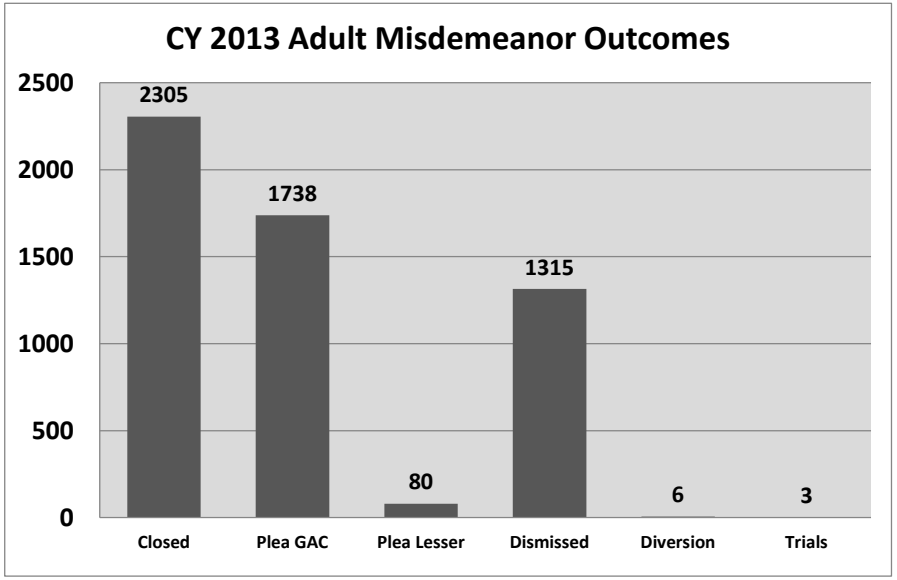

CY 2013 CINC Termination Outcomes
18
16
14
12
10
8
6
4
2
0
17
17
0
2
Closed
Termination
Reunification
Dismissed

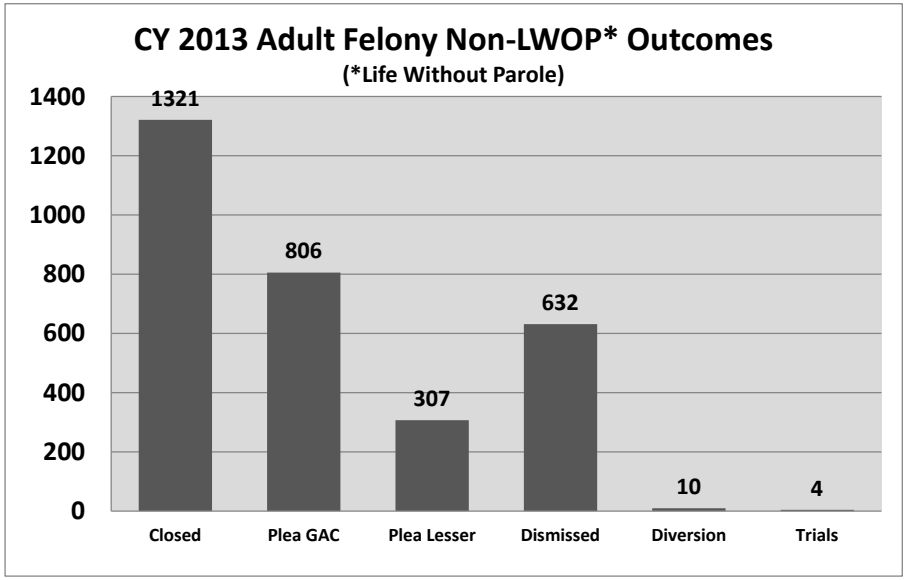

CY 2013 FINS Outcomes
100
90
80
70
60
50
40
30
20
10
0
87
2
0
48
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

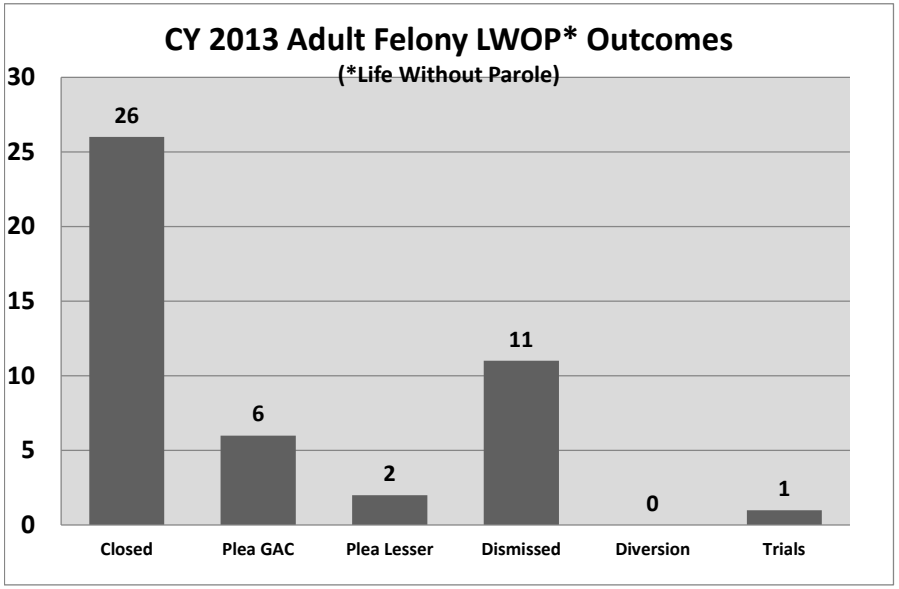

CY 2013 Delinquency Misdemeanor-Grade Outcomes
350
300
250
200
150
100
50
0
294
283
8
126
0
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

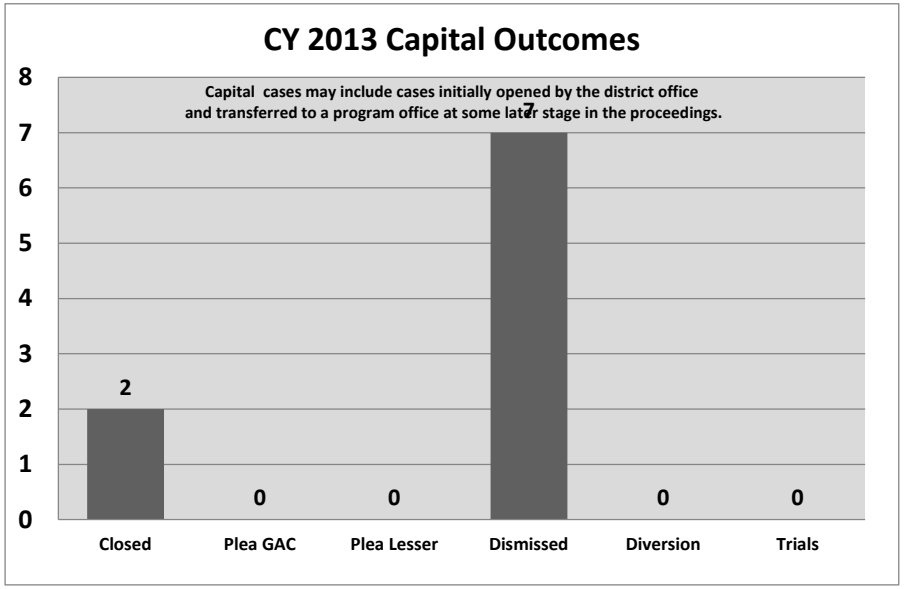

CY 2013 Delinquency Felony-Grade Outcomes
100
90
80
70
60
50
40
30
20
10
0
86
77
12
69
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
3
1
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
2500
2000
1500
1000
500
0
2305
1738
80
1315
6
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

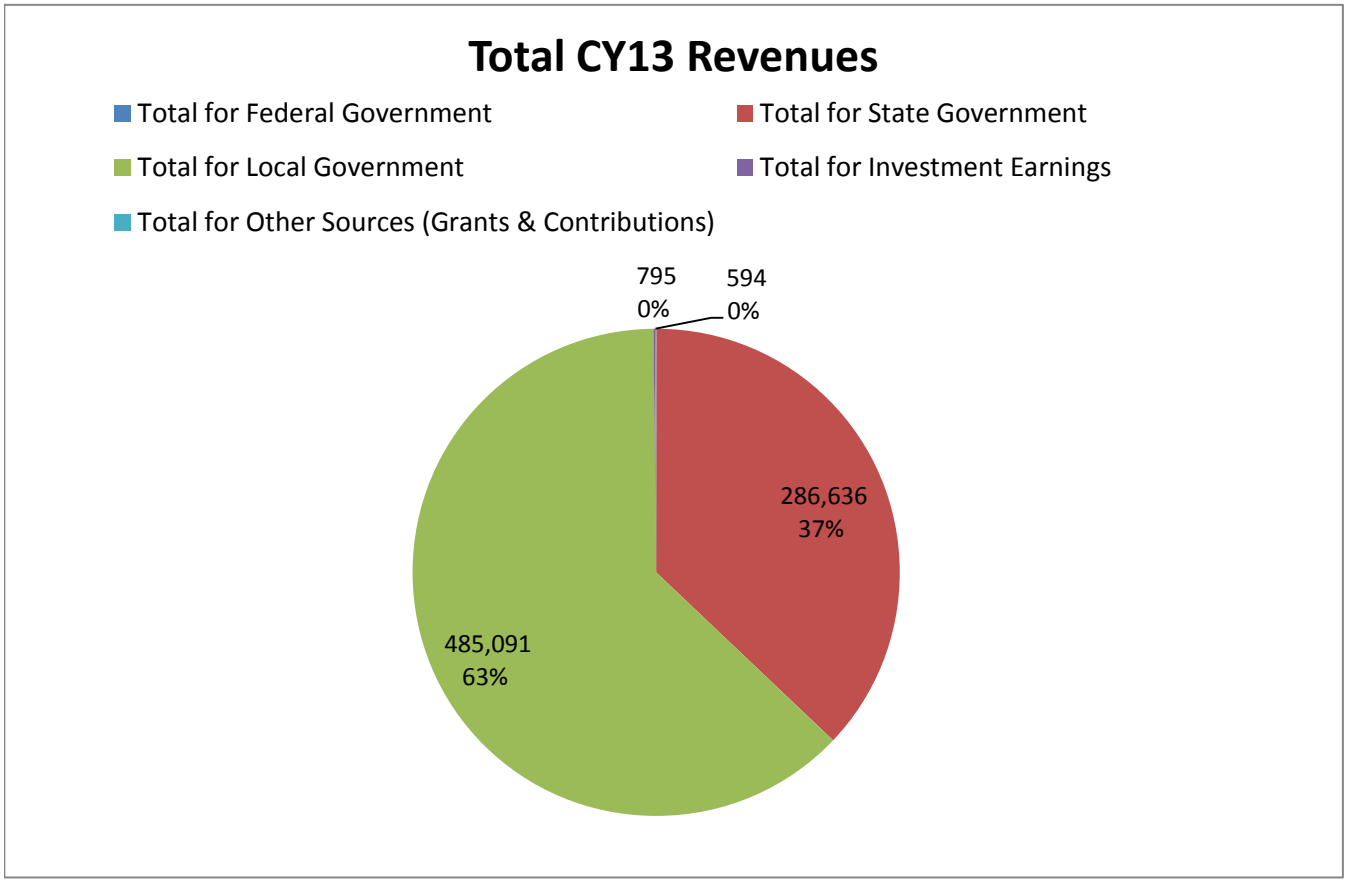

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
1400
1200
1000
800
600
400
200
0
1321
806
307
632
10
4
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

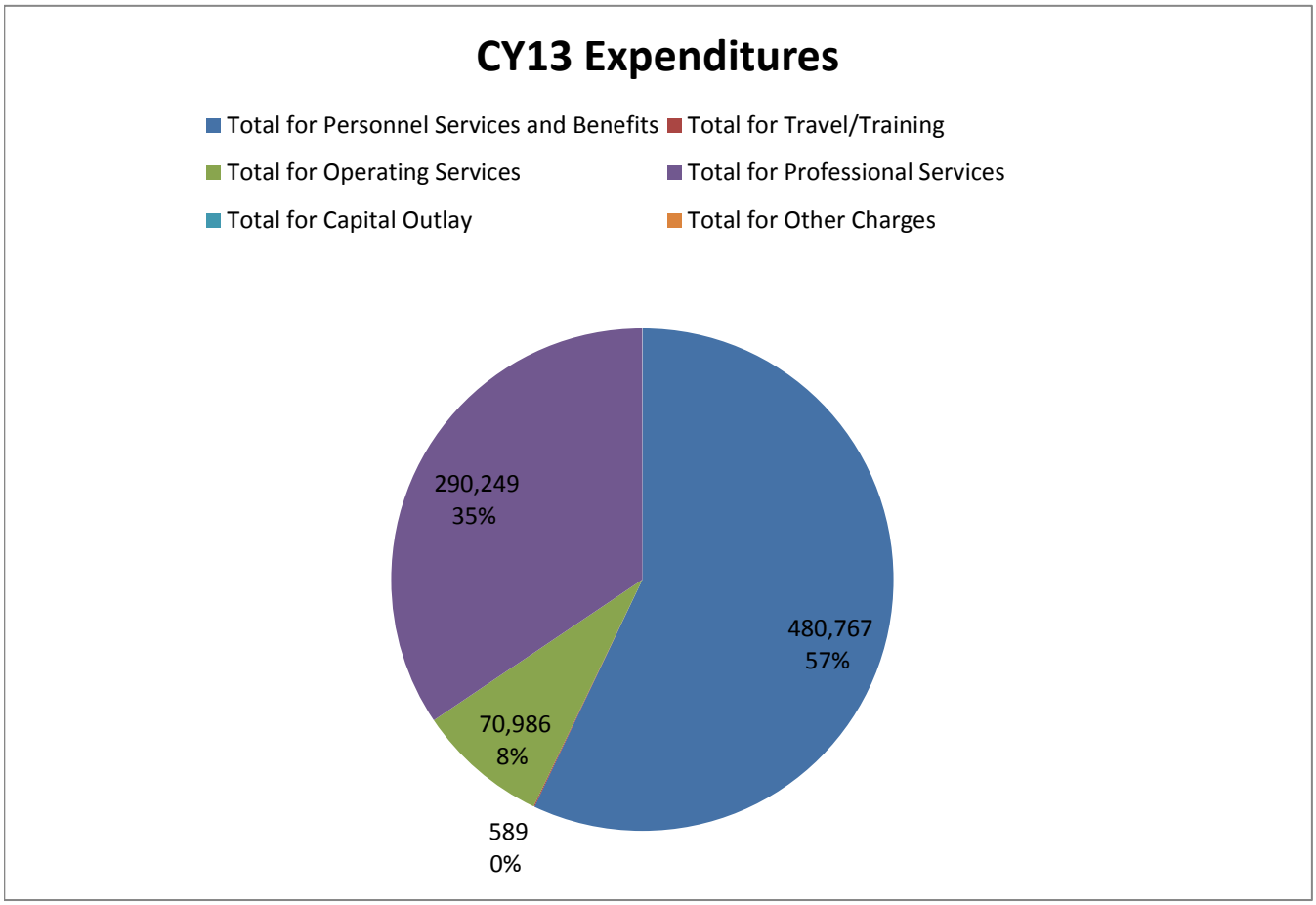

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
30
25
20
15
10
5
0
26
6
2
11
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

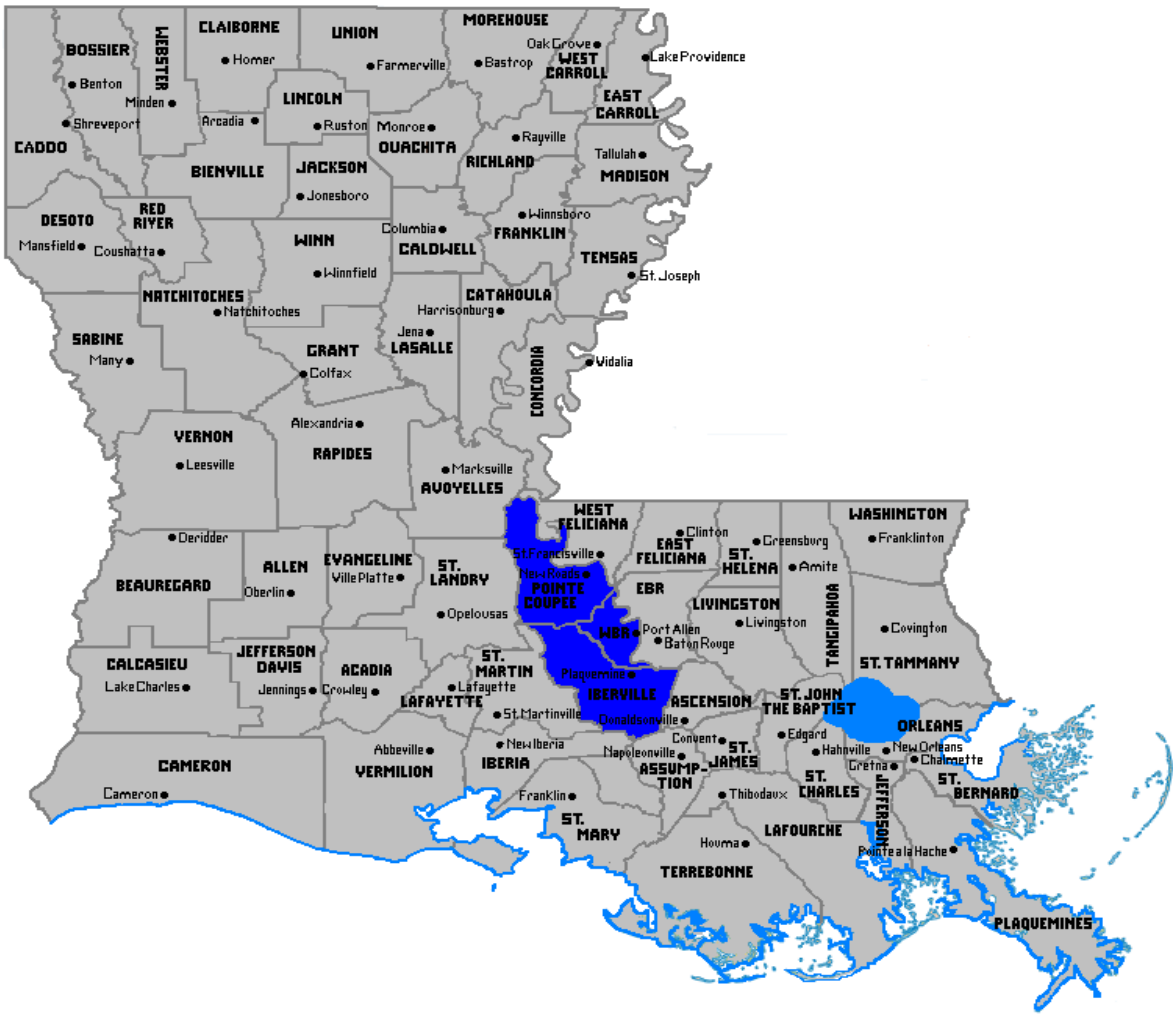

CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
8
7
6
5
4
3
2
1
0
2
0
0
7
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 17 CY2013	Total CY2013
District Defender: Christopher Boudreaux	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	12,373
District Assistance Fund (DAF)	268,166
Supplemental/Emergency Funds	-
Grants	6,097
Other State Income -List source(s)	-
Total for State Government	286,636
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	56,646
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	342
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	285,093
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	9,305
Municipal Court	108,150
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	402,548
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	13,627
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	7,509
Other Local Income -List source(s)	4,420
Total for Charges For Services	25,556
Total for Local Government	485,091
Investment Earnings	
Interest Income	72
Other Investment Income - List source(s)	723
Total for Investment Earnings	795
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	594
Total for Other Sources (Grants & Contributions)	594
Total for REVENUE	773,116

District 17 CY2013	Total CY2013
District Defender: Christopher Boudreaux	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	403,309
Accrued Leave	-
Payroll Taxes	33,601
Hospitalization and Disability Insurance	-
Retirement	43,857
Other	-
Total for Personnel Services and Benefits	480,767
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	589
Total for Travel/Training	589
Operating Services	
Advertisements	224
Workers' Compensation	2,751
Insurance - Malpractice	7,133
Insurance - Auto/Physical Liability	-
Insurance - Other	2,161
Lease - Office	24,000
Lease - Auto/Equipment	-
Lease - Other	1,689
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	10,759
Dues and Seminars	1,270
Law Library/Journals/Subscriptions	15,162
Office Supplies	5,837
Total for Operating Services	70,986
Professional Services	
Audit/Accounting Expense	3,800
Contract Clerical	-
Expert Witness	2,663
Investigators	435
Interpreters	75
Social Workers	-
Capital Representation	65,627
Conflict	94,450
Contract - Juvenile Attorneys or CINC	63,359
Misdemeanor Attorney Contracts	34,798
Contract Attorneys - all other	22,222
IT/Technical Support	2,820
Total for Professional Services	290,249
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	-
Total for Other Charges	
Total for EXPENDITURES	842,591


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
795
0%
594
0%
286,636
37%
485,091
63%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
290,249
35%
480,767
57%
70,986
8%
589
0%



The 18TH Judicial District Public Defenders' Office

Iberville (Plaquemine) - Pointe Coupee (New Roads) - West Baton Rouge (Port Allen)

District Defender: C. Jerome D'Aquila
308 E. Main Street
New Roads, LA 70764
(225) 683-9083

18th Judicial District • Iberville, Pointe Coupee and West Baton Rouge Parishes
District Defender C. Jerome D'Aquila • (225) 683-9083
308 E. Main Street • New Roads, LA • 70764

General District Information: In the 18th Judicial District, there are four sections of District Court and one City Court (Port Allen). There is a drug court program and a non-support court program. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 80,160 in this district, 18,626 of whom are children.

District Staff: The District Defender in this district is C. Jerome D'Aquila, who has served in the position for 41 years and has been a public defender in Louisiana for 41 years. The 18th Judicial District Public Defenders' Office is a contract public defenders' office. At the end of 2013 the district reported 10 part-time public defense attorneys in addition to the District Defender. Attorneys may handle private cases for public defender clients if they are retained prior to being appointed as the Public Defender for that client. In addition to the District Defender, there is one supervising attorney. A caseload reduction is provided for supervising attorneys. The office also has one investigator and five non-attorney staff members.

Juvenile Defense: Juvenile cases are heard by District Judges in the 18th Judicial District.

Indigency Determination and Availability of Clients: In the 18th Judicial District, the Court makes the determination of indigence. Adult clients are held at the West Baton Rouge Detention Center, Pointe Coupee Detention Center, Iberville Parish Jail. Juvenile clients were held at the St. James Juvenile Detention Center until its closure on June 30, 2013. Juvenile clients are currently held at the Assumption Parish Juvenile Detention Center.

Fees and Accounting: The 18th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2013, 460 applications were received for services. Fees were not waived or reduced for any applicants. A total of $18,409 was collected in application fees. Courts in this district assess the statutory special cost fee in every case based on case appointments, not convictions, to support local public defender services. Due to incomplete information from remitting agencies, special fees cannot be reported separately. These special fees are collected by the Iberville, Pointe Coupee, and West Baton Rouge Parish Sheriffs' Offices. Partial indigence fees are not assessed in this district. All accounting functions for the 18th Judicial District Public Defenders' Office are handled by an outside accountant.

Caseload: The 18th Judicial District Public Defenders' Office reported handling 2,588 cases in 2013. Of those, 511 involved juvenile matters, including 231 Child in Need of Care representations.

The 18TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Iberville - Plaquemine; Pointe Coupee - New Roads; West Baton Rouge - Port Allen
Population	80,160 using 2012 estimates from US Census Quick Facts
Juvenile Population	18,626 using 2012 estimates from US Census Quick Facts
District Defender	C. Jerome D'Aquila
Years as District Defender	41
Years in Public Defense	41
Office Manager	None
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Support Staff - Cheryl Stewart(Iberville), Dana Kirkland(Pointe Coupee) Bridgette Berndt & Casey Scalise(WBR).
Primary Office Street Address	308 E. Main St.
City	New Roads
ZIP	70764
Primary Phone	225-683-9083
Primary Mailing Address	P. O. Box 866, New Roads LA 70760
Primary Fax Number	225-638-7227
Primary Emergency Contact	C. Jerome D'Aquila
Primary Emergency Phone	225-638-9083 (O) 225-931-6956 (Cell)
Secondary Emergency Contact	Thomas Nelson
Secondary Emergency Phone	225-638-9083 (O) 225-718-2708 (Cell)
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	Iberville Parish - 58050 Meriam St., Courthouse Bldg., 3rd Floor; Plaquemine 70765, 225-687-5215; Pointe Coupee Parish - 308 E. Main St., New Roads 70764, 225-638-9083; West Baton Rouge Parish - 850 8th St., Courthouse Bldg. Room #27, 2nd Floor, Port Allen 70767, 225-387-6209.
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Iberville Parish(Iberville Courthouse) no rent paid WBR Parish(WBR Courthouse) no rent paid C Jerome D'Aquila (Pointe Coupee office) no rent paid
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	No rent and/or utilities are paid at any location.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Not handled in-house, accounting contracted with Accountant Chris Guerin.
Courts and Locations	18th Judicial District Court, Iberville, Pointe Coupee, West Baton Rouge Parishes; Port Allen City Court.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	18th JDC four(4) divisions; Port Allen City Court(1) division.

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Contract felony attorneys are assigned to a particular division and contract misdemeanor attorneys are appointed to share juvenile and misdemeanor cases. The contract attorneys decide amongst themselves how to allocate the cases.
Name of Adult Detention Facilities in This District	WBR Detention Center - Port Allen Pointe Coupee Detention Center - New Roads Iberville Parish Jail - Plaquemine
Name of Adult Detention Facilities Outside the District Which Hold Clients	N/A
Name of Juvenile Detention Facilities In This District	N/A
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	St James Parish Youth Center closed, now using Assumption Juvenile Detention Center in Napoleonville LA
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Affects office budget by putting strain on travel budget.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Richard "Ricky" Ward
Chief Judge of Criminal District Court	J. Robin Free
Juvenile Court Judges (Specify District of City Court)	J. Robin Free West Baton Rouge Parish James J. Best Pointe Coupee Parish Alvin Batiste & William Dupont Iberville Parish
Drug Court Judges	Alvin Batiste Iberville Parish James J. Best Pointe Coupee Parish West Baton Rouge Parish(no drug court)
Mental Health Court Judges	None
Other Specialty Court	William T. Kleinpeter
Name of Specialty and Brief Description:	City Court of Port Allen Hearing Officer for Non-Support Court
Indigency Determined by Whom and How?	Interrogation by the Court
When is Assignment/Appointment of Counsel Made?	At the 72 hour hearing or arraignment date.
Initial Client Intake Conducted By Whom? (Name and Title)	Support Staff Cheryl Stewart(Iberville), Dana Kirkland(Pointe Coupee), Bridgette Berndt & Casey Scalise(WBR) & Investigator Larry Jones.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	If client is in jail, intake is conducted by investigator at the 72 hour hearing. If client is bonded, intake is conducted by support staff and then interviewed by an attorney on appointment date. Only attorneys gather facts about the case.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	460
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2013	18,409
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	

Total Revenue from $45/$35 Special Costs Received in 2013	Review of supporting documents received with remittances to be done, reporting agencies continue to submit incomplete reports making it difficult to provide accurate accounting of revenue received.
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Court Fees are assessed based on Appointed Cases not on Case Convictions.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Review of supporting documents received with remittances to be done, reporting agencies continue to submit incomplete reports making it difficult to provide accurate accounting of revenue received.
Who Collects the Assessed Court Fees?	Sheriff's Office in respective Parishes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Review of supporting documents received with remittances to be done, reporting agencies continue to submit incomplete reports making it difficult to provide accurate accounting of revenue received.
Who Remits the Court Fees Collected?	Sheriff's Office in respective Parishes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Review of supporting documents received with remittances to be done, reporting agencies continue to submit incomplete reports making it difficult to provide accurate accounting of revenue received.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	N/A
Who Collects the Assessed Partial Payments?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	N/A
Who Remits the Partial Payments Collected?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	N/A
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	0
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Private practice permitted. Duties as Public Defender take priority. Criminal practice/representation permitted if retained prior to appointment as Public Defender.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Attorney(1), Para-legal(1) & Investigator(1).
Immediate Critical Issue Areas	None
Long-Term Critical Issue Areas	Attorney(1), Para-legal(1) & Investigator(1).
Please List All New Hires in 2013 (Name and Title)	None

Please List All Promotions in 2013 (Name and Title)	None
2013 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2014	1.5
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Newly contracted attorneys are initially assisted/helped by an experienced contract attorney.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Since the attorneys are independent contractors very little hands-on supervision is required, only exception is supervisory requirements imposed by the LPDB.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	To be provided by 1/31/2013.
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	Yes
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Yes. Two(2) contract attorneys receive $250 monthly to offset healthcare costs.
Regular Meetings for Any Staff, Please Describe	No regular staff meetings are held.
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	All cases transferred to LAP.
Number of Writs Your District Handled in 2013	0
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Due to funding 18th JDC has one Public Defender handling all Juvenile cases and transfers.
Please Provide the Names of All State Representatives and Senators from Your District	Major Thibaut Representative; Karen St. Germain Representative; Kenneth Havard Representative; Edward Price Representative; Regina Barrow Representative; Rick Ward Senator; Troy Brown Senator.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	None
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
None	

Part-Time Contract Attorneys	**Contact Information**
C Jerome D'Aquila	225-638-9083
Thomas Nelson	225-638-9083
John Aydell	225-336-3000
Miracle Myles	225-769-0100
George Grace	225-642-4000
Kevin Kimball	225-344-0220
Lagretta Lazard	225-344-7000
Michael Parks	225-638-3516
Tonya Lurry	225-387-6209
Tommy Thompson	225-389-1234
David Marquette	225-928-0310
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Larry Jones, Investigator	225-387-6209
Dana Kirkland, Support Staff	225-638-9083
Bridgette Berndt, Support Staff	225-387-6209
Cheryle Stewart, Support Staff	225-687-5215
Chris Guerin, Office Manager	225-344-6777
Casey Scalise, Support Staff	225-387-6209

2013 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Chris Guerin
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	x
Microsoft Office 2003	x
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	x
Internet Explorer 9	
Firefox	
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	3
DVD	3

VCR	0
Desktop PCs	4
Laptops	11
Video Cameras	0
Digital Cameras	1
Video Conferencing Systems	0
B&W Laser Printers	0
Color Printers	3
Wireless Cards	11
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	Cox Communications
Email Provider:	Various
Please list any software or computer equipment in which you need training:	

18th District Defender Office CY 2013 Caseloads & Outcomes

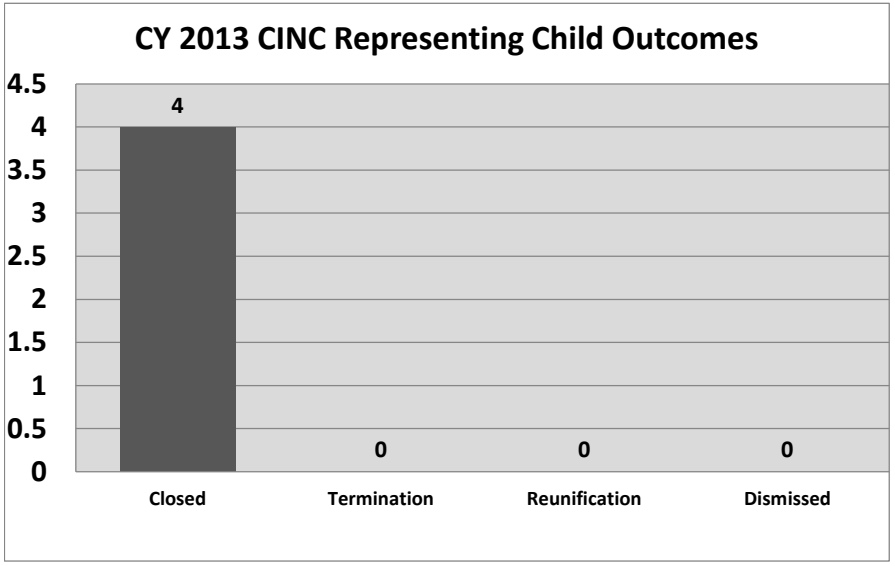
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	14	25	113	127	N/A	N/A	N/A	N/A	4	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	4	8	8	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	41	32	55	96	0	10	N/A	N/A	3	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	1	1	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	180	148	40	220	N/A	N/A	49	4	38	65	N/A	N/A	1	1	2
Delinquency Felony	41	41	17	58	N/A	N/A	19	22	39	0	N/A	N/A	0	0	0
Delinquency-Life	0	1	1	1	N/A	N/A	0	0	0	1	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	496	741	423	919	N/A	N/A	292	20	397	9	0	0	7	2	9
Adult Felony Non-LWOP**	707	712	429	1136	N/A	N/A	342	208	164	0	0	9	2	0	11
Adult LWOP	5	6	16	21	N/A	N/A	3	4	5	0	0	1	0	0	1
Capital***	1	0	0	1	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

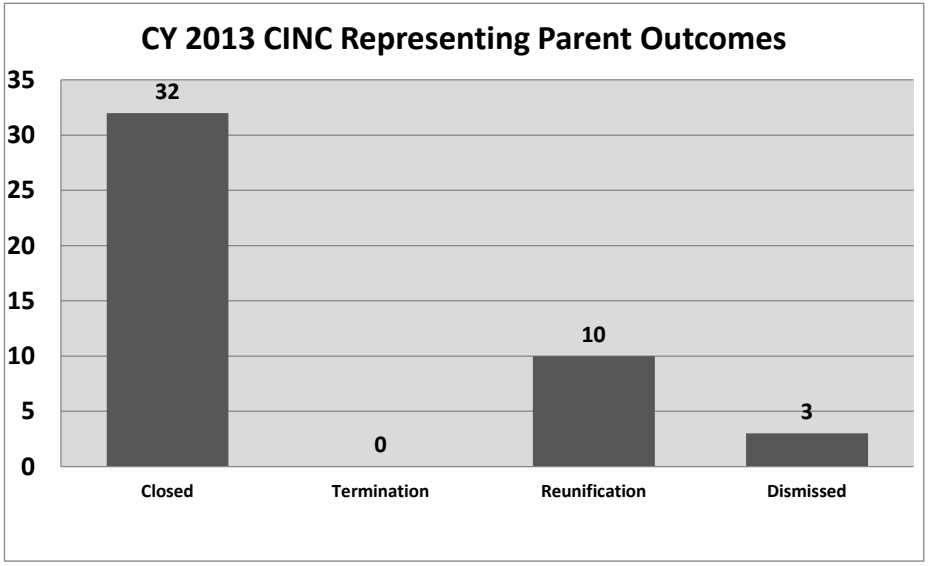
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

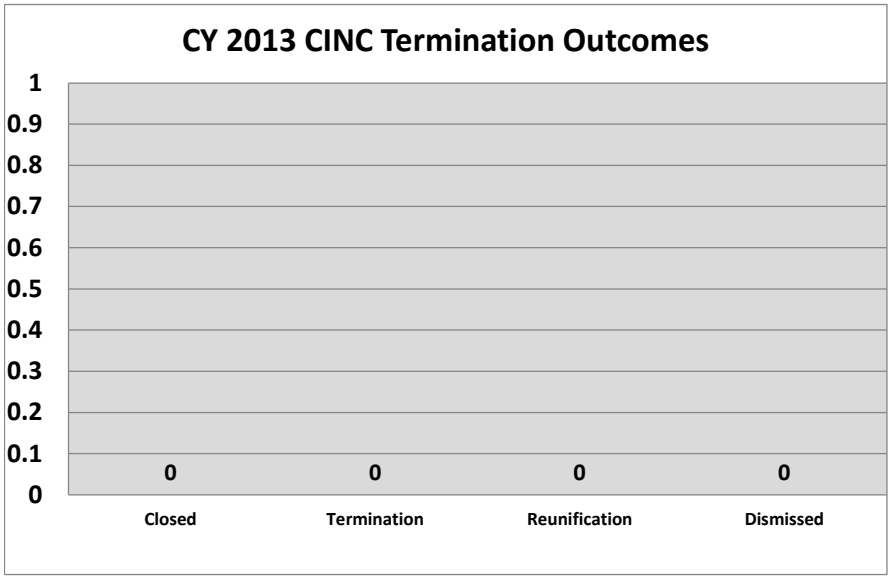
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

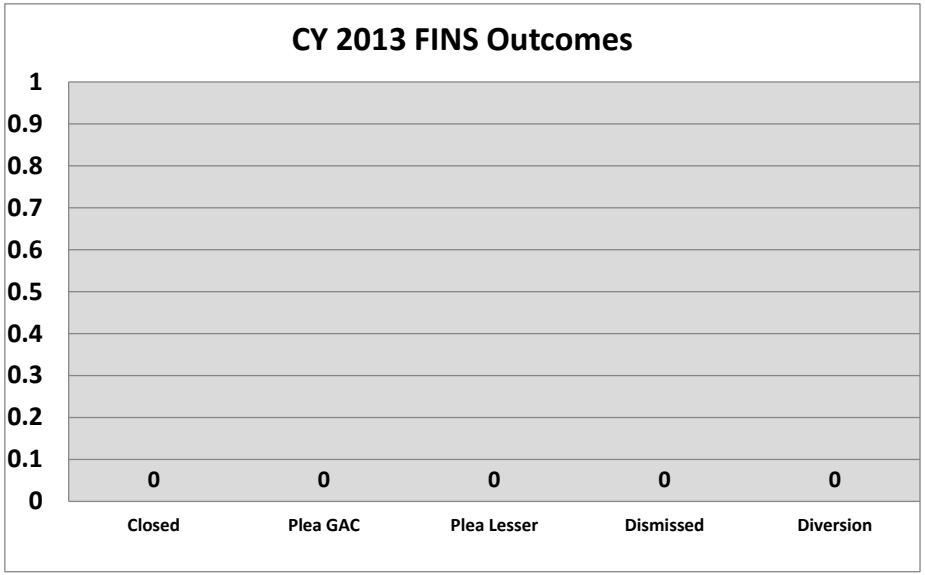
**Life Without Parole

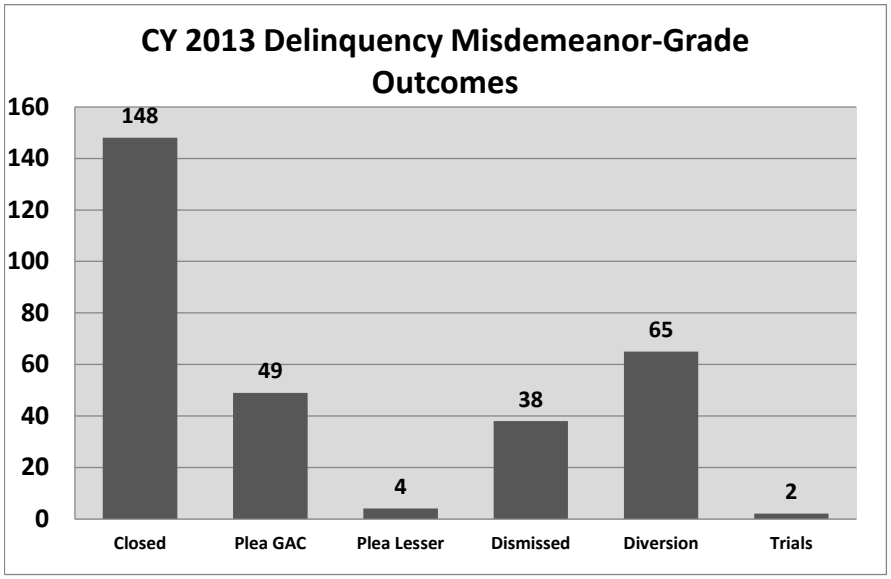
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

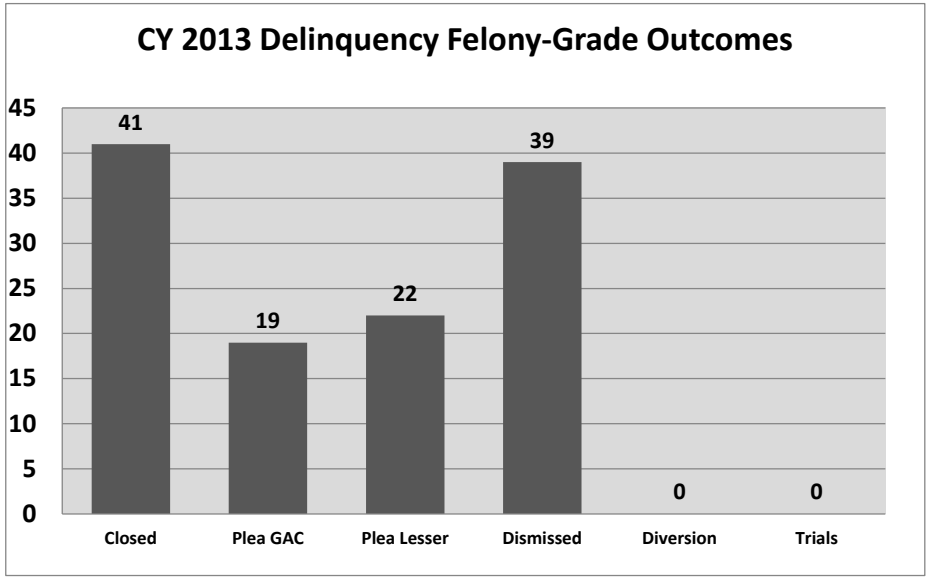

CY 2013 CINC Representing Child Outcomes
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
0
0
0
Closed
Termination
Reunification
Dismissed

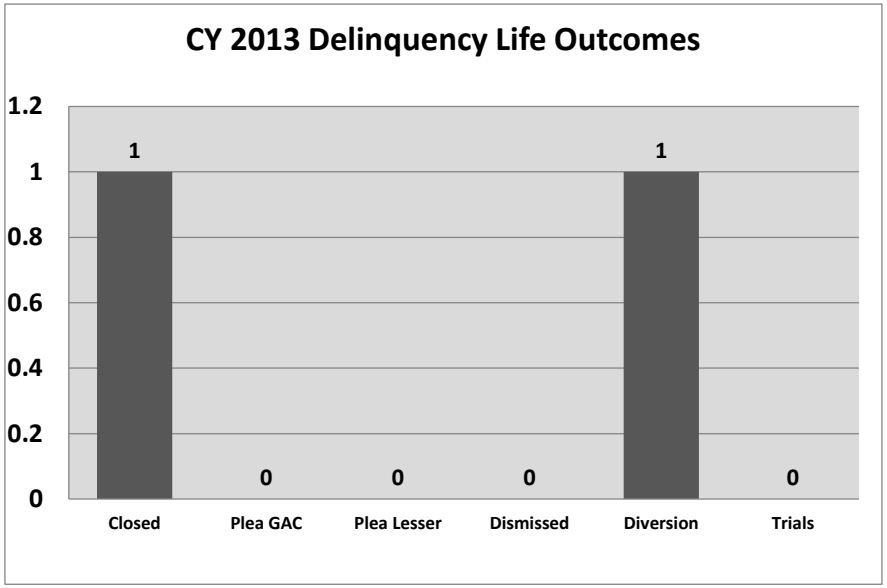

CY 2013 CINC Representing Parent Outcomes
35
30
25
20
15
10
5
0
32
0
10
3
Closed
Termination
Reunification
Dismissed

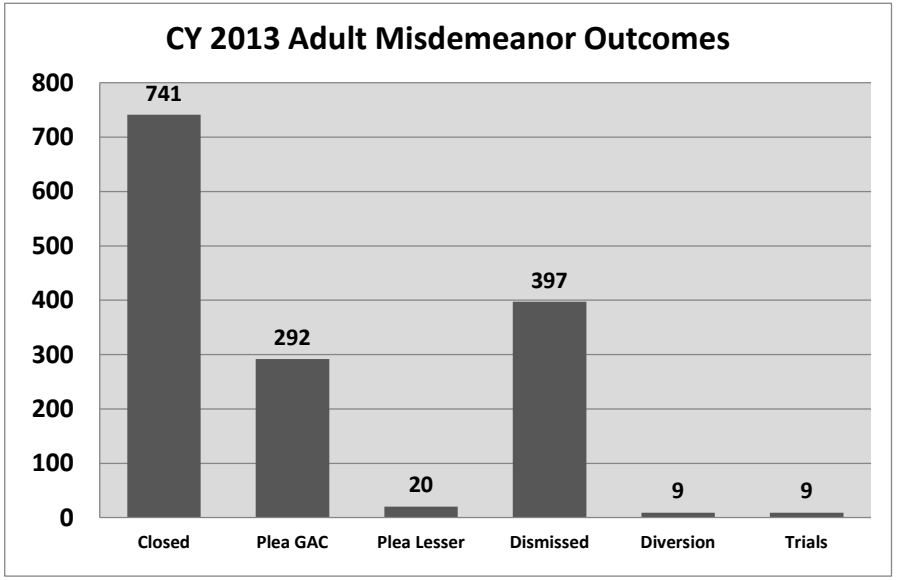

CY 2013 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

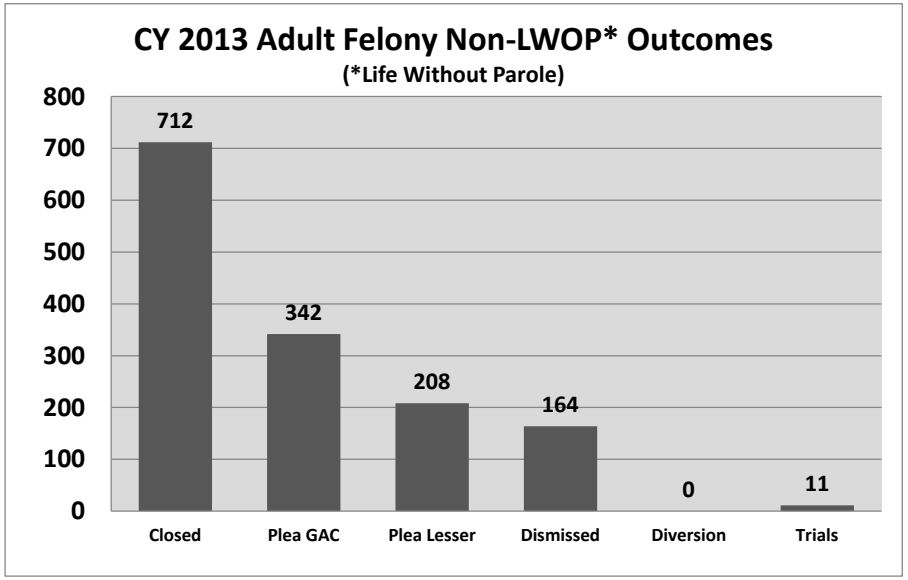

CY 2013 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

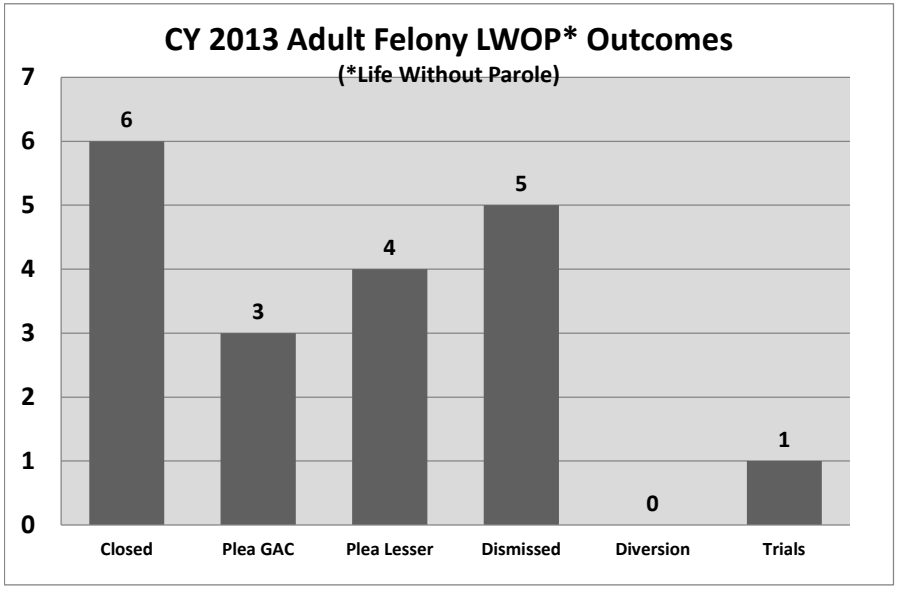

CY 2013 Delinquency Misdemeanor-Grade Outcomes
160
140
120
100
80
60
40
20
0
148
49
4
38
65
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

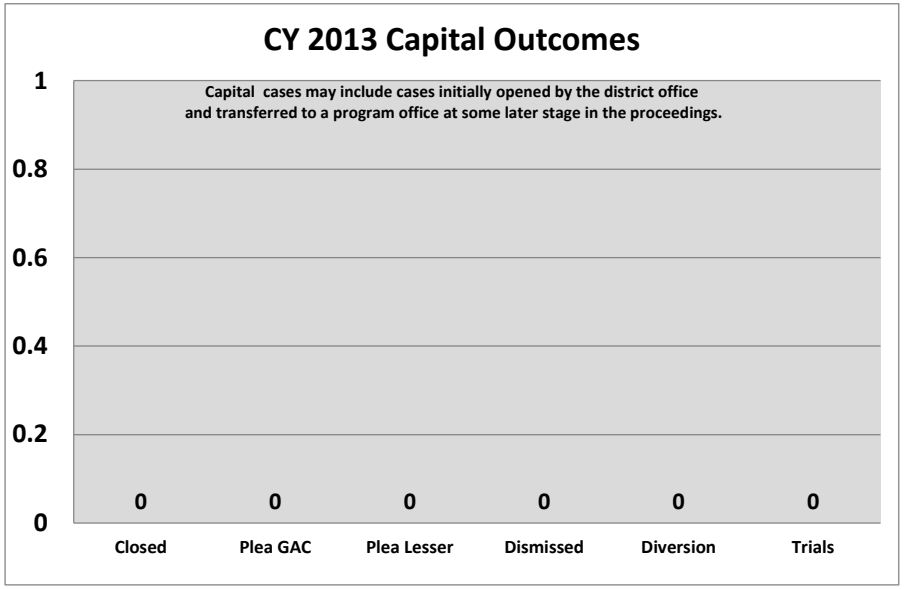

CY 2013 Delinquency Felony-Grade Outcomes
45
40
35
30
25
20
15
10
5
0
41
19
22
39
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
800
700
600
500
400
300
200
100
0
741
292
20
397
9
9
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

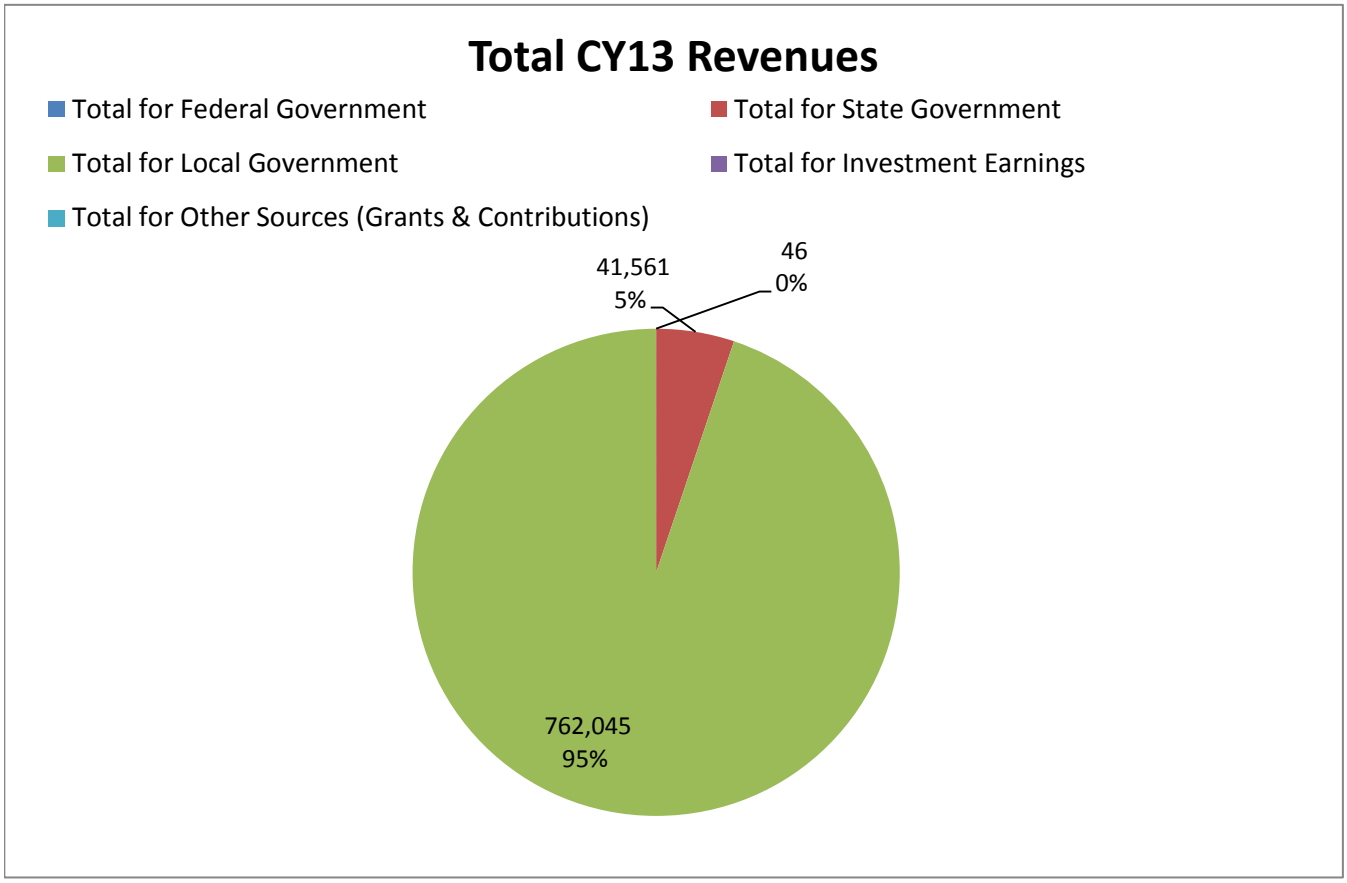

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
800
700
600
500
400
300
200
100
0
712
342
208
164
0
11
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

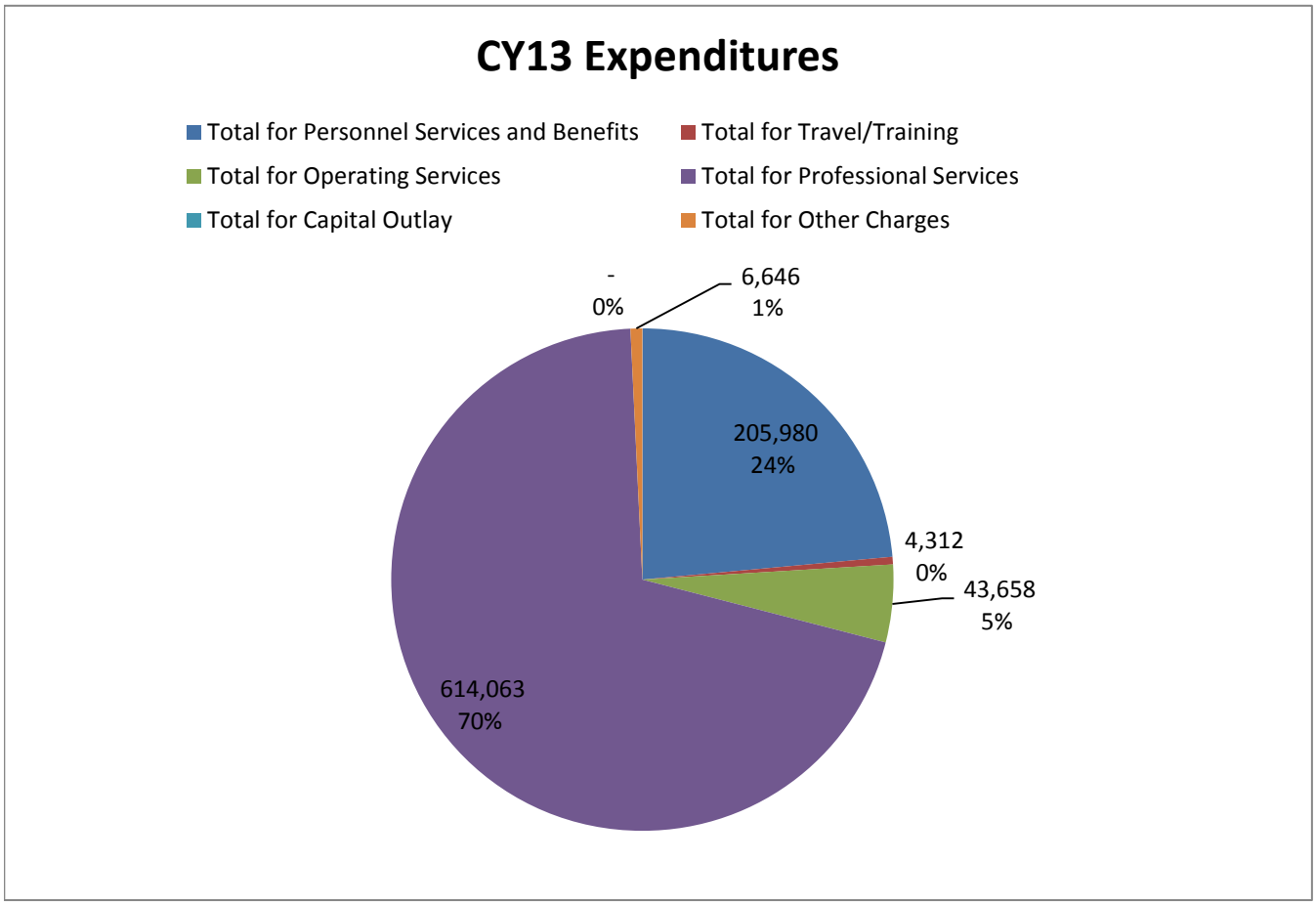

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
7
6
5
4
3
2
1
0
6
3
4
5
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

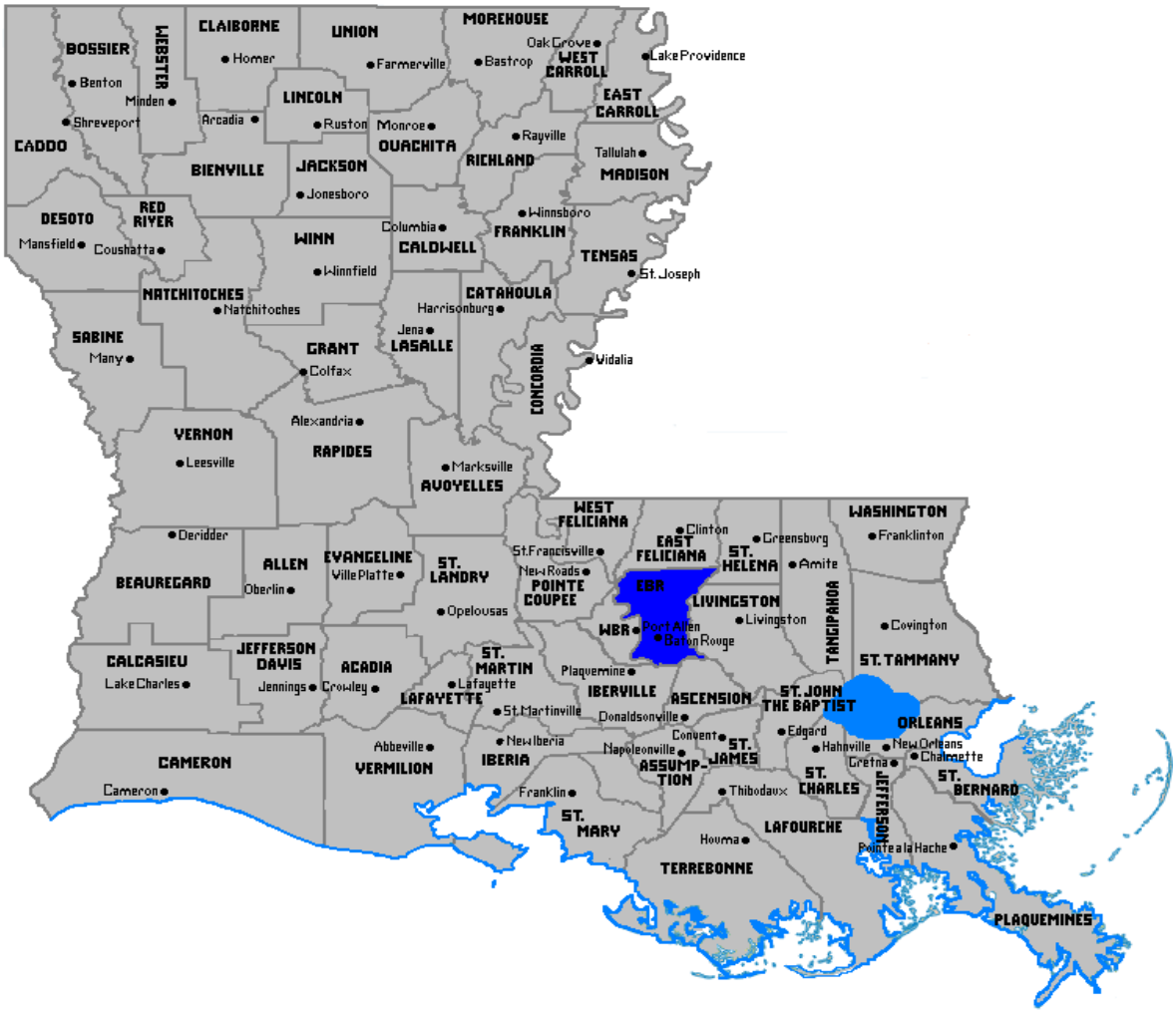

CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 18 CY2013	Total CY2013
District Defender: Jerome D'Aquila	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	-
District Assistance Fund (DAF)	41,561
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	41,561
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	65,087
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	200
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	189,468
Judicial District Courts	487,981
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	677,449
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	17,976
Partial Attorney Fees Reimbursements [as per 15:176]	433
Other Reimbursements	-
Other Local Income -List source(s)	900
Total for Charges For Services	19,309
Total for Local Government	762,045
Investment Earnings	
Interest Income	46
Other Investment Income - List source(s)	-
Total for Investment Earnings	46
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	803,652

District 18 CY2013	Total CY2013
District Defender: Jerome D'Aquila	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	181,730
Accrued Leave	-
Payroll Taxes	18,253
Hospitalization and Disability Insurance	5,997
Retirement	-
Other	-
Total for Personnel Services and Benefits	205,980
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	4,312
Total for Travel/Training	4,312
Operating Services	
Advertisements	821
Workers' Compensation	2,356
Insurance - Malpractice	3,179
Insurance - Auto/Physical Liability	-
Insurance - Other	100
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	3,970
Office Repair and Maintenance	943
Office - Telephone/Utilities/Postage/Internet	7,175
Dues and Seminars	1,214
Law Library/Journals/Subscriptions	21,323
Office Supplies	2,577
Total for Operating Services	43,658
Professional Services	
Audit/Accounting Expense	18,984
Contract Clerical	600
Expert Witness	1,000
Investigators	57,047
Interpreters	133
Social Workers	-
Capital Representation	-
Conflict	11,778
Contract - Juvenile Attorneys or CINC	61,344
Misdemeanor Attorney Contracts	83,328
Contract Attorneys - all other	378,665
IT/Technical Support	1,185
Total for Professional Services	614,063
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	-
Other Charges	
Other Operating Expenses	6,646
Total for Other Charges	6,646
Total for EXPENDITURES	874,659


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
41,561
5%
46
0%
762,045
95%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
-
0%
6,646
1%
205,980
24%
4,312
0%
43,658
5%
614,063
70%



The 19TH Judicial District Public Defenders' Office

East Baton Rouge (Baton Rouge)

District Defender: Michael A. Mitchell
300 Louisiana Avenue
Baton Rouge, LA 70802
(225) 389-3150

19th Judicial District • East Baton Rouge Parish
District Defender Michael A. Mitchell • (225) 389-3150
300 Louisiana Ave. • Baton Rouge, LA • 70802

General District Information: In the 19th Judicial District, there are eight sections of District Court, two sections of juvenile court, five sections in Baton Rouge City court, and one section each in Baker and Zachary City Courts. There is a drug court program and a non-support court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 444,526 in this district, 103,665 of whom are children.

District Staff: The District Defender in this district is Michael A. Mitchell, who has served in the position for 20 years and has been a public defender in Louisiana for 28 years. The 19th Judicial District Public Defenders' Office is a mixed staff and contract office. At the end of 2013 the district reported 35 staff attorneys in addition to the District Defender and 22 part-time contract attorneys. Attorneys are permitted to have a very limited private practice (non-criminal cases within the District). In addition to the District Defender, there are a number of supervising**.** A caseload reduction may be provided for supervising attorneys depending on the needs of their sections. The office also has 12 investigators and 37 administrative staff members.

Juvenile Defense: The 19th Judicial District has one of the four juvenile courts in Louisiana, and this court has two sections**.** Three full-time staff attorneys, in addition to a supervising juvenile attorney and two part-time contract attorneys handle all juvenile cases in this district.

Indigency Determination and Availability of Clients: In the 19th Judicial District, the Public Defenders' Office makes the determination of indigence. Adult clients are held at the East Baton Rouge Parish Prison or, if held outside the district, at the Catahoula Correctional Center (Harrisonburg), C. Paul Phelps Correctional Center (DeQuincy), Riverbend Detention Center (Lake Providence), West Baton Rouge Parish Jail, or facilities in East Carroll Parish. Juvenile clients are held at the East Baton Rouge Juvenile Detention Center.

Fees and Accounting: The 19th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2013, 7,863 applications were received for services. Fees were waived for 17 applicants and were not reduced for any applicants. A total of $143,241 was collected in application fees. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services. In 2013, the district received $2,906,088 in special fees, which was collected by the Public Defenders' Office and by each of the courts. Courts in this district also may assess partial indigence payments for services based on clients' ability to pay. In 2013, the office rceeived $121,159 in partial indigence payments. Any resulting payments are collected by the Public Defenders' Office, unless courts order that clients pay through the designated collector for that court (such as the East Baton Rouge Sheriff's Office or the Clerk of Court).

Caseload: The 19th Judicial District Public Defenders' Office reported handling 22,918 cases in 2013. Of those, 1,877 involved juvenile matters, including 1,079 Child in Need of Care representations.

The 19TH JDC Public Defenders' Office

Parish(es) & Seat(s)	East Baton Rouge - Baton Rouge
Population	444,526
Juvenile Population	103,665
District Defender	Michael A. Mitchell
Years as District Defender	20
Years in Public Defense	28
Office Manager	Beverly G. Rice/ D. Delisle George
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Melanie Davis, Sec; Monica Dickerson, Sec.; Verna Dogan, Sec.; Fannie Dorsey, Sec.; Mildred Ewing, Sec.; D. Delisle George, Exe. Assist.; Deitra Johnson, Sec.; Shalyn Lewis, Sec,; Kizzy Parker, Sec.; Darlene Reiff, Sec.; Florence Roberson, Sec.; Veronica Robillard, Sec.; Megan Viola, Sec; Shannanqua Wright, Sec.
Primary Office Street Address	300 Louisiana Avenue
City	Baton Rouge
ZIP	70802
Primary Phone	225-389-3150 (w)
Primary Mailing Address	Post Office Box 3356 Baton Rouge, LA 70821-3356
Primary Fax Number	225-389-5418
Primary Emergency Contact	Michael A. Mitchell
Primary Emergency Phone	225-937-7990 cell
Secondary Emergency Contact	D. Delisle George
Secondary Emergency Phone	225-241-2402 (c)
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	East Baton Rouge City Parish building.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	$167,515 Rent Annually + $23,049 Utilities Annually = $15,880 Monthly.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Handled In-House utilizing Paychex Online, QuickBooks, with Monthly Review by John McKowen, CPA.
Courts and Locations	19th Judicial District Court (Criminal), East Baton Rouge Parish, Baton Rouge; Baton Rouge City Court; Baker City Court; Zachary City Court; Juvenile Court of Baton Rouge (2); Child Support Court (4).
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	District Court-8 Criminal Divisions; Baton Rouge City Court- 5 Divisions; Baker and Zachary City Court-1 Division each ; Juvenile Court-2 Divisions; Child Support Court-4 Divisions.

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Attorneys are assigned cases based on their experience, caseload and interest. Currently 30 Staff attorneys, District Court positions ; 3 Staff attorneys (unfunded-unfilled), 5 (vacant - unfunded) Serious Case positions; 6 Staff attorneys Baton Rouge City Court positions; 1 Contract Baker City Court position; 1 Contract Zachary City Court position; 2 Child Support attorney positions; 5 Staff Attorney Juvenile Court positions, (1 unfilled); 2 CINC Attorney Contract positions;6 Contract Conflict Attorneys – District Court; 2 Conflict Contract Attorney positions - Baton Rouge City Court.
Name of Adult Detention Facilities in This District	East Baton Rouge Parish Prison
Name of Adult Detention Facilities Outside the District Which Hold Clients	Catahoula Correctional Center, Concordia; Dequincy; East Carroll; Riverbend at Lake Providence, West Baton Rouge Parish Prison.
Name of Juvenile Detention Facilities In This District	East Baton Rouge Juvenile Detention Center; Jetson Center for Youth.
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	N/A
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes. It is inefficient. Investigators and attorneys travel long distances to meet with clients who are housed in facilities out of parish; on occasions the client will have been transferred to another facility. The monetary cost (mileage etc.) time and inefficiency is substantial. Travel time limits the number of clients who may be seen on any given visit, thus requiring repeat trips.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No; except for the time limitation associated with travel.
District Attorney	Hillar Moore, III
Chief Judge of Criminal District Court	Trudy White, Judge 19th JDC
Juvenile Court Judges (Specify District of City Court)	Kathleen Richey, Judge ; Pamela Taylor Johnson, Judge.
Drug Court Judges	Anthony Marabella, Judge 19th JDC.
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Determined by the District Public Defender after review of the client's application for services, interview and verification.
When is Assignment/Appointment of Counsel Made?	Time of arrest; Time Charges are filed. Depends: at 48 hour hearing or arraignment or any point in the interim at client's request

Initial Client Intake Conducted By Whom? (Name and Title)	(1) Developed uniform Investigation Request Form with distribution and centralization of records. (2) Hired Law students to assist the investigators primarily in the area of initial Client Intake, under Supervision. (3) Established a monthly Homicide and Serious Case List distribution report, it is published on or about the 20th of each month, providing all dates and actions upcoming for the following month, with a dual breakdown of chronological order, and section of court along with Defense Attorney identifiers. (4) Established an enhanced current status board for the Homicide & Serios case designation to include conflict Information concerning both victim, Co-defendants and witnesses. (5) Implemented enhanced Discovery procedure for all City Court cases where documentation is presented to the Defense at least two weeks prior to court date. (Attempted to upload the Investigator Request Form & H&SC List, without success. Watched the video, the "attach file program" did not access the desktop properly to allow uploading of the file).
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes.
Brief Explanation of Intake Process	Please see response above. Question: Initial Client Intake?
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	7,863
How Many Application Fees Were Waived?	17
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2013	Jan - Jun $111,252 + Jul - Dec $31,989 = $143,241
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	Jan - Jun $1,486,794 + Jul - Dec $1,419,294 = $2,906,088
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Itemized list is provided by the EBRP Accounting Department for District Court. Baton Rouge City Court Accounting Department provide itemized reports for City Court. Itemized list is provided by EBRP Juvenile Courts: Itemize list are provided by Baker and Zachary City Courts.
Who Collects the Assessed Court Fees?	EBRP Public Defender Office, Baker City Court, Zachary City Court, EBR City & District Courts, also EBRP Juvenile Courts.

What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Baker City court, East Baton Rouge and District courts, EBRP Juvenile court, and Zachary City Court each provide a list of collections associated with received OPD funds. EBR Parish Finance Department generates a monthly report for each day's deposited funds for the EBRP City Court and EBRP Sheriff Office which are forwarded by them to the Public Defender Office. Non-Support court received funds report is handled in the Public Defender Office.
Who Remits the Court Fees Collected?	Baker City Court Finance Dept., Zachary City Court Finance Dept., EBRP Juvenile Accounting Dept., and City Parish Finance Department handles EBRP City Court and District Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Baker and Zachary City Courts, EBRP Juvenile Court, each provide a list of collections associated with received OPD funds. C/P Finance generates a monthly report for each day's transactions for EBRP City Court and EBRP Sheriff Office for received OPD funds. Non-Support court report is handled in the Public Defender Office.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Determination and amount is made the Judge presiding over the case.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Attorney's court minutes and notes; also Clerk of Court Minutes and Records.
Who Collects the Assessed Partial Payments?	Partial Indigency payments are collected, generally, by the District Defender Office. However, the Court may order that the client pay through the collector for that Court,i.e., Sheriff, B.R. City Court Clerk, etc...
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	EBRP City Court Accounting Department, Zachary and Baker City Court provides itemized list of funds collected. EBRP Sheriff and Juvenile Court is not presently accepting Partial Indigence Payments.
Who Remits the Partial Payments Collected?	Baker City Court Finance Dept., Zachary City Court Finance Dept., EBRP Juvenile Accounting Dept., and City Parish Finance Department handles EBRP City Court and District Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Partial Indigency payments are collected, generally, by the District Defender Office. However, the Court may order that the client pay through the collector for that Court,i.e., Sheriff, B.R. City Court Clerk, etc...
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	Jan - Jun $91,448 + Jul - Dec $29,711 = $121,159
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Attorneys may be allowed to have a very limited (non-criminal within the District) private practice. The attorney must demonstrate an ability to handle his/her caseload responsibly The policy is under constant review. The practice is monitored and the general rule is that the private practice is acceptable so far as it does not interfere with the attorneys public defender duties.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes

Primary Immediate Needs	Increase in Attorneys and Support Personnel. Additional office space.
Immediate Critical Issue Areas	Financial Assistance is needed for additional attorneys and corresponding support staff and office space for Serious case Representation (highest class felonies). In addition funding is needed for salary increasing, not only for COLAs, but also adjustments in salaries in order to bring them closer in line with other like agencies and positions.
Long-Term Critical Issue Areas	Immediate Critical Issue Areas" which continue to remain the same (funding). This deficiency leads to high turn over of trained staff personnel and higher training cost.
Please List All New Hires in 2013 (Name and Title)	6 Attorneys resigned, 9 new hires Jonathan Augustine, Melissa Buza, Wren'nel Gibson, Max Guthrie, Lilian Hangartner, kinasiyumki Kimble, Oscar Magee, Jennifer Racca, Rolando Urbina; 1 Investigator resigned, 1 Investigator hired Don Zuelke; 2 Secretaries resigned, 2 hired Kizzy Parker, Shanaquoa Wright; 1 Law Clerk hired and resigned Aleah Cagle; 1 Contract Attorney-CINC resigned, 1 hired Jane Thomas; 3 Contract Conflict Assistants resigned, 4 hired Denise Bolden, Ashley Edwards, Melody George, Lucia Hill; 1 P/T Clerical Assistant hired Lanyanta Williams; 5 P/T Intake Interviewers resigned, 12 hired Kristin Bluain, Leandreia Coates, Shemeka Cooper, Hafiz Folami, Theophine Jones,Cedric Lewis, Eva Martinez, Richard Panachida, Talisha Tanner, Keith Verrett, Arvind Viswanathan.
Please List All Promotions in 2013 (Name and Title)	Lindsay Jarrell Blouin from Law Clerk to Attorney.
2013 Media Coverage and/or Major Accomplishments	Maintain the workload proficiency, education level and competency, of the Public Defender Office; while reducing the overall individual attorney case load.
Number of Expected New Attorney Hires in 2014	Replacement of existing personnel who resigned; filling two required positions (see line 27) and funding for eight required positions but unfunded.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. Periodic In-House Training Sessions. Coaching and Mentoring by Section Chiefs and other experienced attorneys. SPDTC Training and NCDC Training.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	There are 8 sections of District Court - Each section has a Chief who is responsible for the supervision of the attorneys in the section and is the direct contact with the court; Section Chief -Juvenile Court; Chief of Baton Rouge City Court; Office Manager/Executive Assistant supervises other support staff. District Defender is responsible for overall supervision including all contract attorneys.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	None
Please Attach Your Office Organizational Chart	See Attached

Any Policy for Workload Reduction for Supervisory Staff, Please Describe	No. Supervisors may carry a reduced felony and/or Capital caseloads depending on section needs.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Yes, Blue Cross Blue Shield Medical and Always Dental Care. Approximately 60% of the Premium (cost) is paid from the District Defender Fund. The balance is paid by the Employee.
Regular Meetings for Any Staff, Please Describe	Yes. All Staff have regular meetings. Section Meetings daily or weekly, Full Attorney Staff Meetings bi-weekly.
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2013	30
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	9
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	The Juvenile Attorney will co-counsel with or at minimum act as consultant to the Attorney assigned to handle the Juvenile matter transferred to the District Court
Please Provide the Names of All State Representatives and Senators from Your District	Senators: Dan Claitor; Yvonne Dorsey; Sharon Weston Broome; Dale Erdey; Mack 'Bodi' White, Jr; Rick Ward, III. Representatives: Regina Barrow; Stephen Carter: Franklin Foil; Hunter Greene; Kenneth Havard; Valarie Hodge; Dalton Honore; Barry Ivey; Edward 'Ted' James; Erich Ponti; Patricia Smith; Alfred Williams.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Limited access to clients housed in the Parish Prison.
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	Implemented Web access in each District Court Room (DefenderData , Clerk of Courts client Records, Jail List, Docket schedules, texting and email, access via laptop computers). (1) Developed uniform Investigation Request Form with distribution and centralization of records. (2) Hired Law students to assist the investigators primarily in the area of initial Client Intake, under Supervision. (3) Established a monthly Homicide and Serious Case List distribution report, it is published on or about the 20th of each month, providing all dates and actions upcoming for the following month, with a dual breakdown of chronological order, and section of court along with Defense Attorney identifiers. (4) Established an enhanced current status board for the Homicide & Serios case designation to include conflict Information concerning both victim, Co-defendants and witnesses. (5) Implemented enhanced Discovery procedure for all City Court cases where documentation is presented to the Defense at least two weeks prior to court date.
Staff Directory:	

Full-Time Staff Attorneys	Contact Information
Sara Anderson Clarke (Fe, Mi)	225-389-3150
Shawn Bray (Juv, Fins, CINC/both)	225-354-1297
Kelly Carmena (Fe, Mi)	225-389-3150
Jason Chatagnier (Fe, Mi)	225-389-3150
Scott Collier (Cap, Fe, Mi)	225-389-3150
Sean Collins (Fe, Mi)	225-389-3150
Laurie Tate (Fe, Mi)	225-389-3150
Monique Fields (Other)	225-389-3150
Colette Greggs (Mi)	225-389-3150
Sonya Hall (Fe, Mi)	225-389-3150
Earl Harrison (Other)	225-389-3150
Susan Hebert (Fe, Mi)	225-389-3150
Nelvil Hollingsworth (Cap, Fe, Mi)	225-389-3150
Herman Holmes (Juv, Fins, CINC/both)	225-354-1297
Author Joiner (Cap, Mi)	225-389-3150
Frederick Kroenke (Fe, Mi)	225-389-3150
Margaret Lagattuta (Cap, Fe, Mi)	225-389-3150
Jodi Lejeune (Fe, Mi)	225-389-3150
Sclynski Legier (Fe, Mi)	225-389-3150
Barry Milligan (Fe, Mi)	225-389-3150
Erin Mullen (Fe, Mi)	225-389-3150
Adekunle Obebe (Mi)	225-389-3150
Darryl Robertson (Mi)	225-389-3150
Alan Rome (Fe, Mi)	225-389-3150
Shea Smith (Fe, Mi)	225-389-3150
Stephen Sterling (Fe, Mi)	225-389-3150
Jonathan Augustine (Fe, Mi)	225-389-3150
Melissa Buza, (Mi)	225-389-3150
Wren'nel Gibson, (Mi, Juv)	225-354-1250
Max Guthrie, (Fe, Mi)	225-389-3150
Lilian Hangartner, (Fe, Mi)	225-389-3150
Kinasiyumki Kimble, (Fe, Mi)	225-389-3150
Oscar Magee, (Fe, Mi)	225-389-3150
Jennifer Racca, (Fe, Mi)	225-389-3150
Rolando Urbina, (Fe, Mi)	225-389-3150
Part-Time Contract Attorneys	**Contact Information**
Ronald Johnson (Mi)	225-356-3408
Audrey Lamb (CINC- Parent)	225-387-0576
Mark Plaisance (Appellate)	225-389-3150
Gail Horne Ray (Fe)	225-356-5252
Francis Rougeau (Fe)	225-761-7890
David Rozas (Fe)	225-343-0010
Greg Rozas (Mi)	225-343-0010
Robert Tucker (Fe)	225-346-4000
Kenneth Womack (Mi)	601-542-3556
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Clyde Brandon, Staff Investigator	225-389-3150
Naomi Collier, Conflict Assistant - P/T	225-365-5252

Jackie Culotta, Staff Investigator	225-389-3150
Latrica Davis, Staff Secretary	225-389-3150
Melanie Davis, Staff Secretary	225-389-3150
D. Delisle George, Exec. Assistant	225-389-3150
Beulah Decuir, Financial Accounting	225-389-3150
Fannie Dorsey, Staff Secretary	225-389-3150
Mildred Ewing, Staff Secretary	225-389-3150
Alfred Heroman, Staff Investigator	225-389-3150
Deitra Johnson, Staff Secretary	225-389-3150
Barbara LeBlanc, Staff Financial Secretary	225-389-3150
Robert Matthews, Staff Investigator	225-389-3150
Dawn Moore, Staff Investigator	225-354-1264
Jeana Newton, Staff Investigator	225-389-3150
Darleen Rieff, Staff Secretary	225-389-3150
Beverly Rice, Staff Office Manager	225-389-3150
Russell Rice, Volunteer IT	225-389-3150
Veronica Robillard, Staff Investigator	225-389-3150
Mark Sanchez, Staff Investigator	225-389-3150
Rosa Sellers, Staff Investigator	225-354-1264
Debra Terrell, Staff Investigator	225-389-3150
Jack Harrison, Staff Attorney (Juv, Fins, CINC/Both)	225-354-1264
Jason Hessick, Staff Attorney (Fe,Mi)	225-389-3150
Parker Marschall, Staff Attorney (Fe,Mi)	225-389-3150
James Murray, Staff Attorney (Mi)	225-389-3150
Afi Pattterson, Staff Attorney (Fe, Mi)	225-389-3150
Robert Ray, Staff Attorney (Fe, Mi)	225-389-3150
Joshua Newville, Staff Attorney (Fe, Mi)	225-389-3150
Robert Ray, Staff Attorney (Fe, Mi)	225-389-3150
Vernon Thomas, Staff Attorney (Fe, Mi)	225-389-3150
Carson Marcantel, Part Time Conflict Attorney (Fe)	225-709-9000
Tarvald Smith, Part Time Conflict Attorney (Mi)	225-387-2416
Christopher Gardner, Staff Investigator	225-389-3150
Monica Dickerson, Staff Secretary	225-389-3150
Verna Dogan, Staff Secretary	225-389-3150
Shalyn Lewis, Staff Secretary	225-389-3150
Florence Roberson, Staff Secretary	225-389-3150
Megan Viola, Staff Secretary	225-389-3150
Jacie Saunders, Conflict Assistant - P/T	225-346-3000
Don Zuelke, Staff Investigator	225-389-3150
Kizzy Parker, Staff Secretary	225-389-3150
Shanaquoa Wright, Staff Secretary	225-389-3150
Aleah Cagle, P/T Law Clerk	225-389-3150
Denise Bolden, Conflict Assistant	225-761-7890
Ashley Edward, Conflict Assistant	225-709-9000
Lucia Hill, Conflict Assistant	225-346-3000
Jane Thomas, Conflict Attorney (Juv, CINC)	225-767-6225
Melody George, Conflict Assistant-CINC	225-767-6225
Lanyanta Williams P/T Clerical	225-389-3150
Kristin Bluain,, P/T Intake Interviewer	225-389-3150
Leandreia Coates, P/T Intake Interviewer	225-389-3150
Shemeka Cooper, P/T Intake Interviewer	225-389-3150
Hafiz Folami, P/T Intake Interviewer	225-389-3150

Theophile Jones, P/T Intake Interviewer	225-389-3150
Cedric Lewis, P/T Intake Interviewer	225-389-3150
Libra Lindon, P/T Intake Interviewer	225-389-3150
Eva Martinez, P/T Intake Interviewer	225-389-3150
Richard Panachida, P/T Intake Interviewer	225-389-3150
Brandy Phillips, P/T Intake Interviewer	225-389-3150
Talisha Tanner, P/T Intake Interviewer	225-389-3150
Keith Verrett, P/T Intake Interviewer	225-389-3150
Arvind Viswanathan P/T Intake Interviewer	225-389-3150

2013 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Michael A. Mitchell
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	x
Windows XP	x
Mac OSX	
	Windows 8
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	x
Microsoft Office 2003	x
Previous Microsoft Office version	x
Corel Word Perfect	x
Other	Microsoft Office 2013
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	x
Internet Explorer 7	x
Internet Explorer 8	x
Internet Explorer 9	x
Firefox	x
Google Chrome	x
Other	Internet Explorer11
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	1
DVD	1

VCR	1
Desktop PCs	24
Laptops	51
Video Cameras	
Digital Cameras	1
Video Conferencing Systems	
B&W Laser Printers	23
Color Printers	13
Wireless Cards	9
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	6 MB Down / 420 KB UP
Provider Name:	AT&T
Email Provider:	In House
Please list any software or computer equipment in which you need training:	DefenderData, Windows Server 2008

19th District Defender Office CY 2013 Caseloads & Outcomes

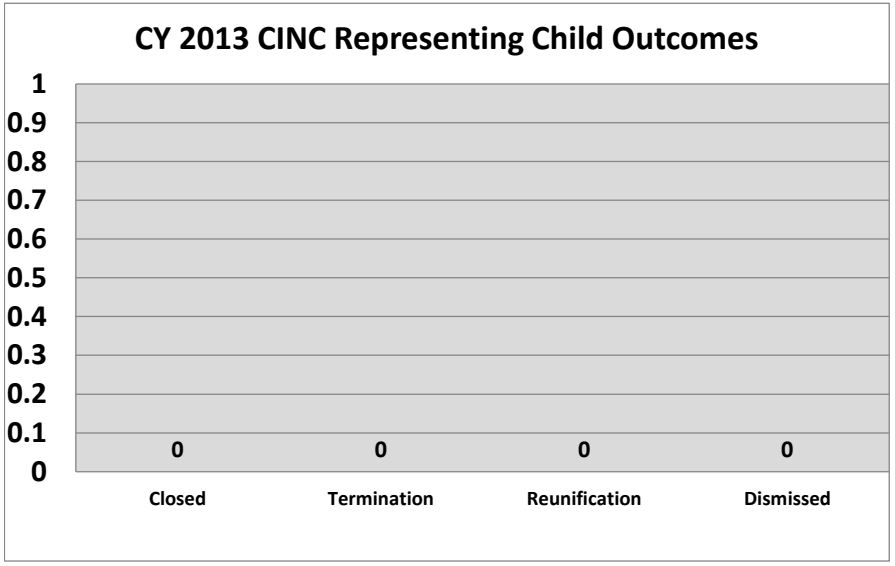
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	156	1	688	844	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	2	2	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	103	73	128	231	0	1	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	2	2	2	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	7	2	2	9	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	563	77	50	613	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Delinquency Felony	157	25	18	175	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Delinquency-Life	0	1	1	1	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	8257	7177	5760	14017	N/A	N/A	2293	1389	5224	0	0	3	12	18	33
Adult Felony Non-LWOP**	3485	3038	3266	6751	N/A	N/A	1187	761	1331	0	2	11	0	8	21
Adult LWOP	30	32	45	75	N/A	N/A	2	8	8	0	1	5	0	1	7
Capital***	9	7	6	15	N/A	N/A	0	0	4	0	0	0	0	1	1
Revocations	123	66	58	181	N/A	N/A	2	1	2	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	2	2	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

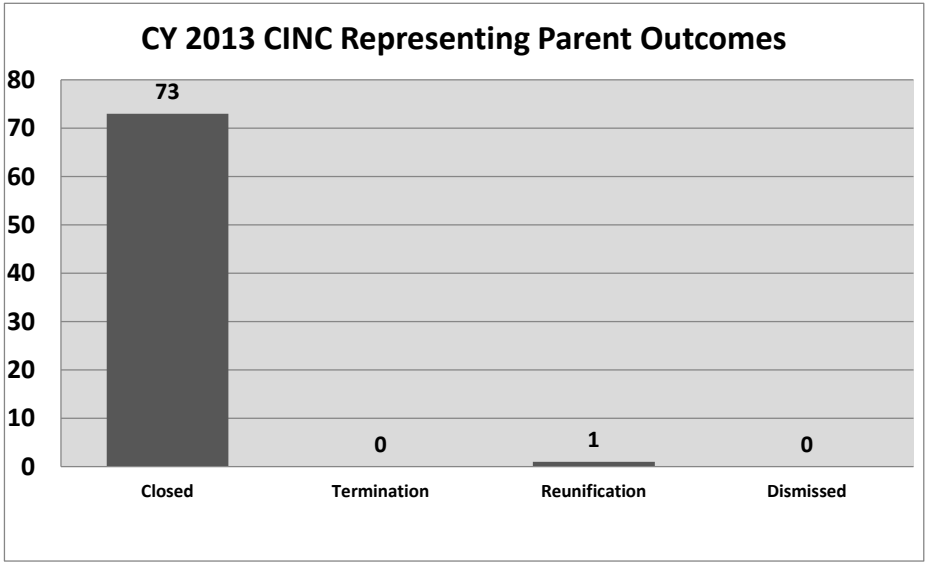
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

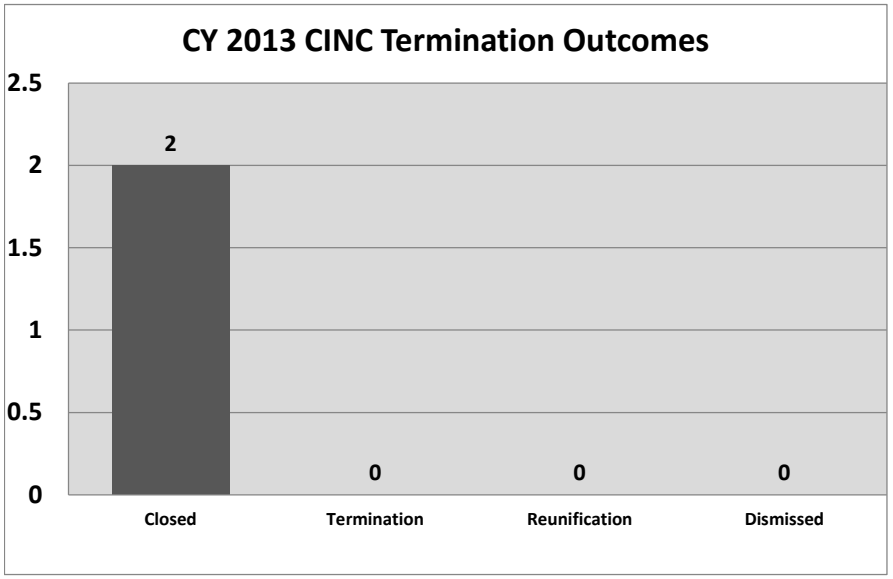
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

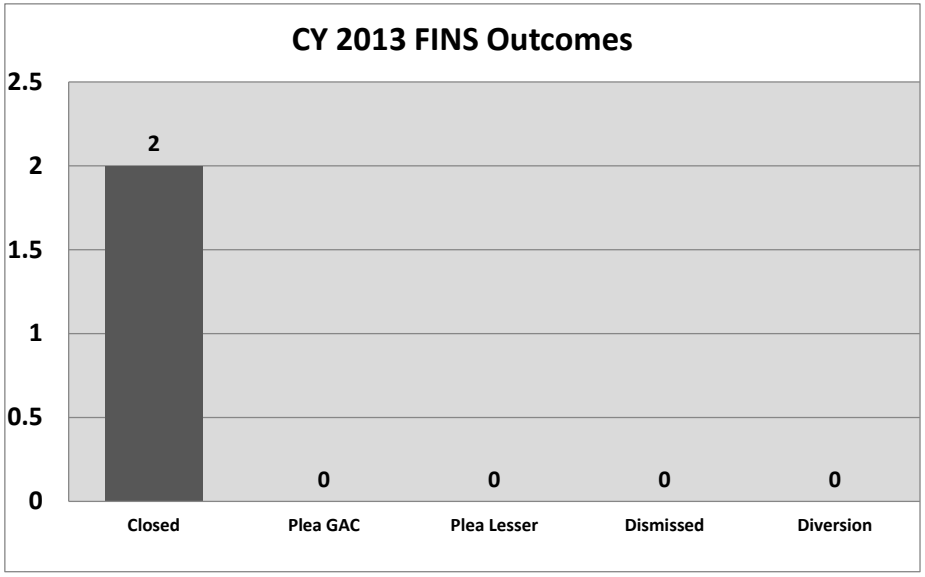
****Life Without Parole**

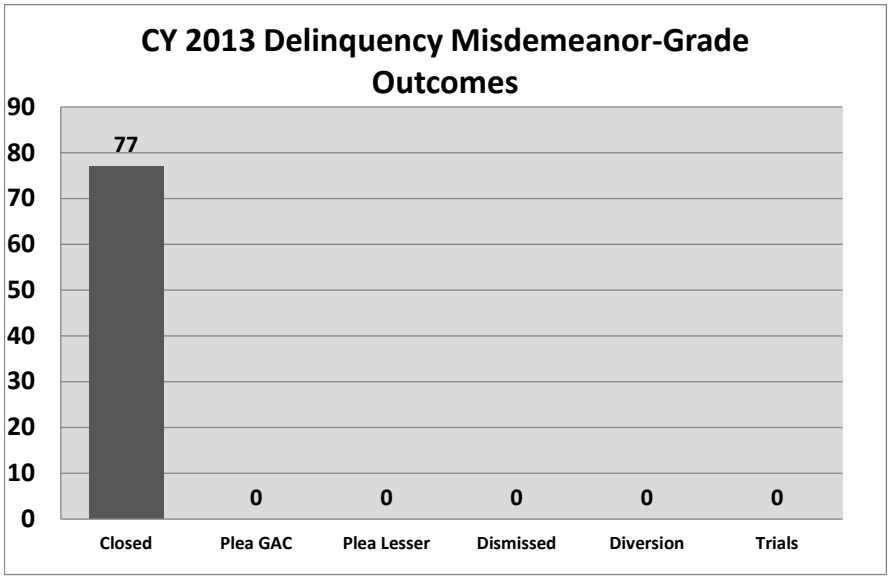
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

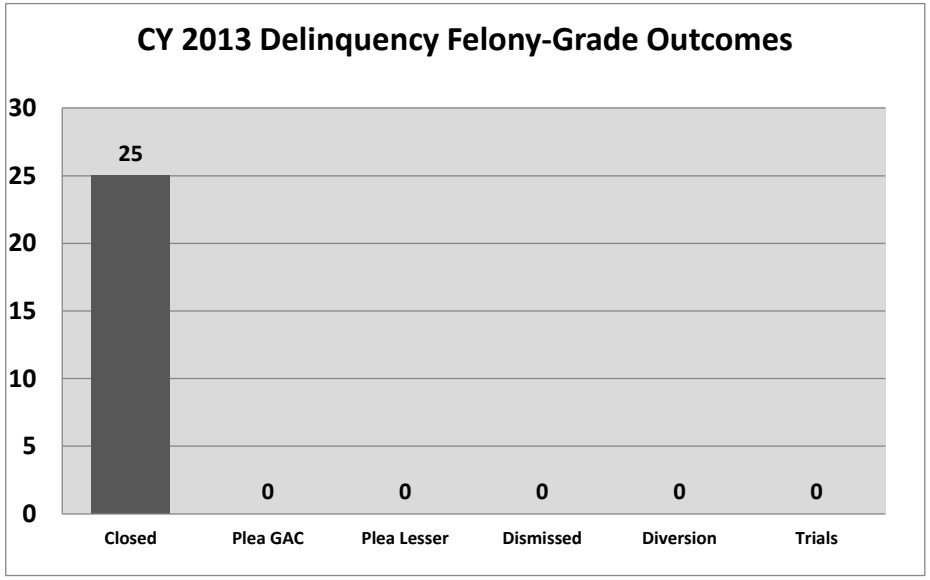

CY 2013 CINC Representing Child Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

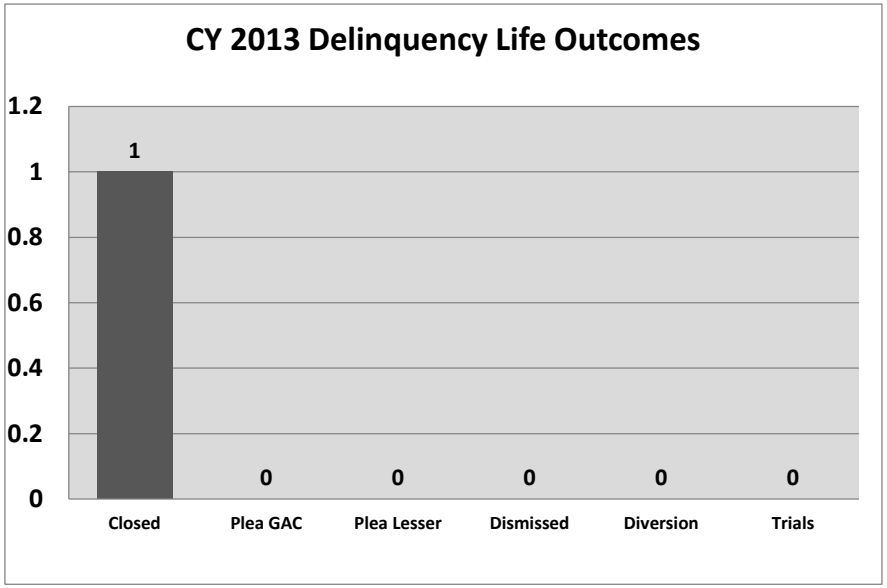

CY 2013 CINC Representing Parent Outcomes
80
70
60
50
40
30
20
10
0
73
0
1
0
Closed
Termination
Reunification
Dismissed

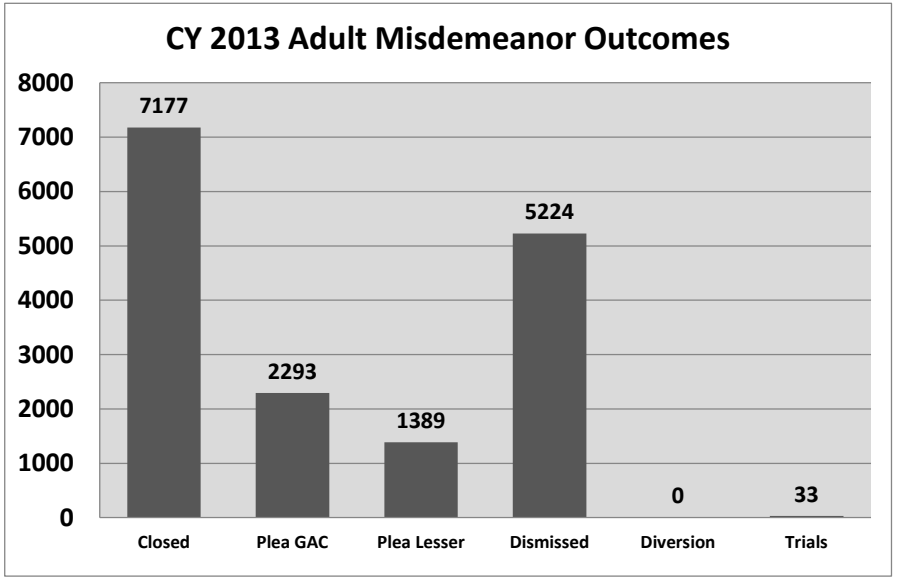

CY 2013 CINC Termination Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
Closed
Termination
Reunification
Dismissed

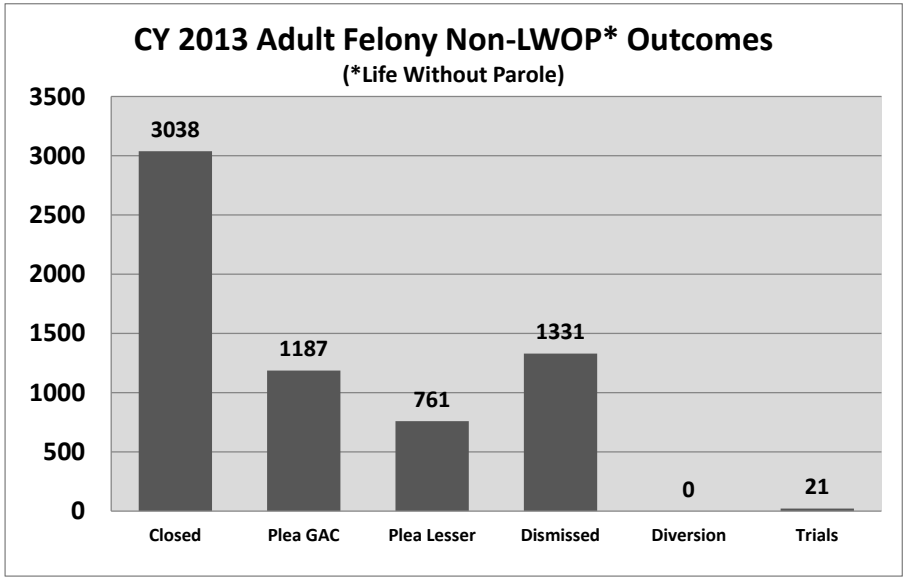

CY 2013 FINS Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

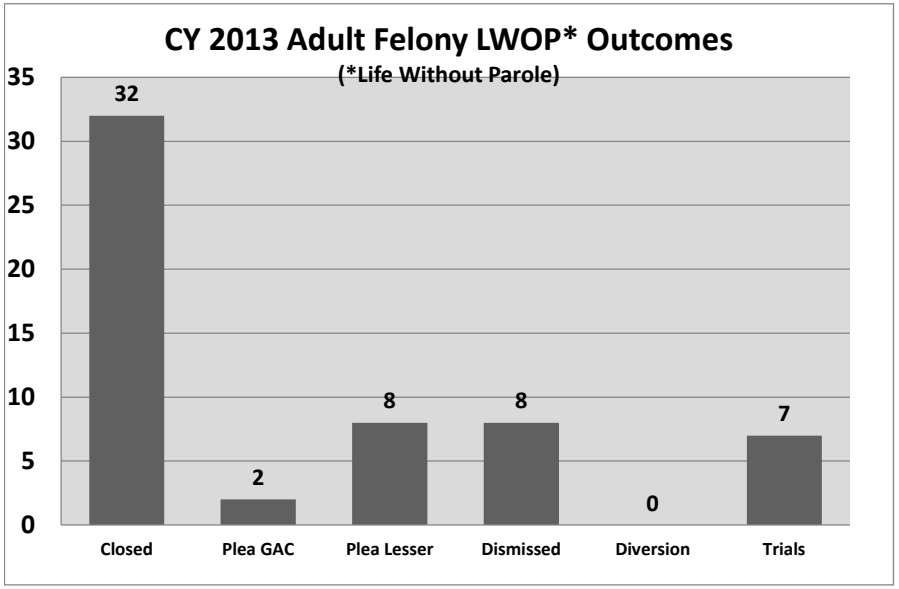

CY 2013 Delinquency Misdemeanor-Grade Outcomes
90
80
70
60
50
40
30
20
10
0
77
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

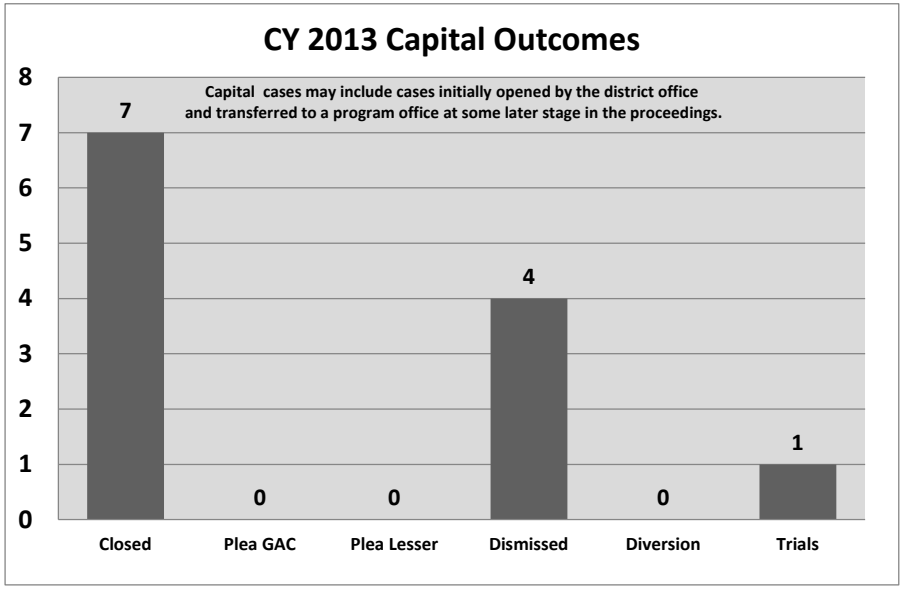

CY 2013 Delinquency Felony-Grade Outcomes
30
25
20
15
10
5
0
25
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
8000
7000
6000
5000
4000
3000
2000
1000
0
7177
2293
1389
5224
0
33
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

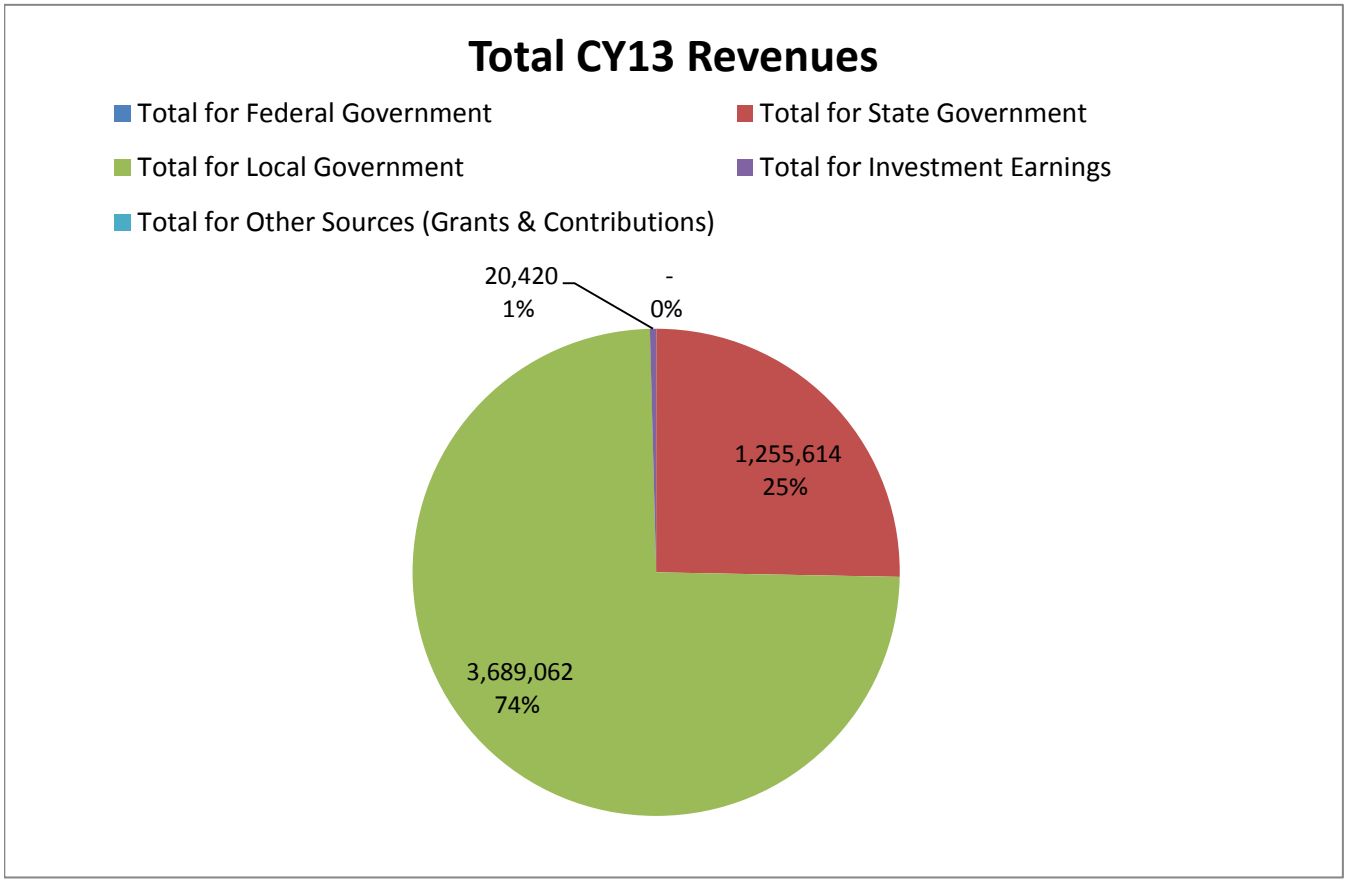

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
3500
3000
2500
2000
1500
1000
500
0
3038
1187
761
1331
0
21
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

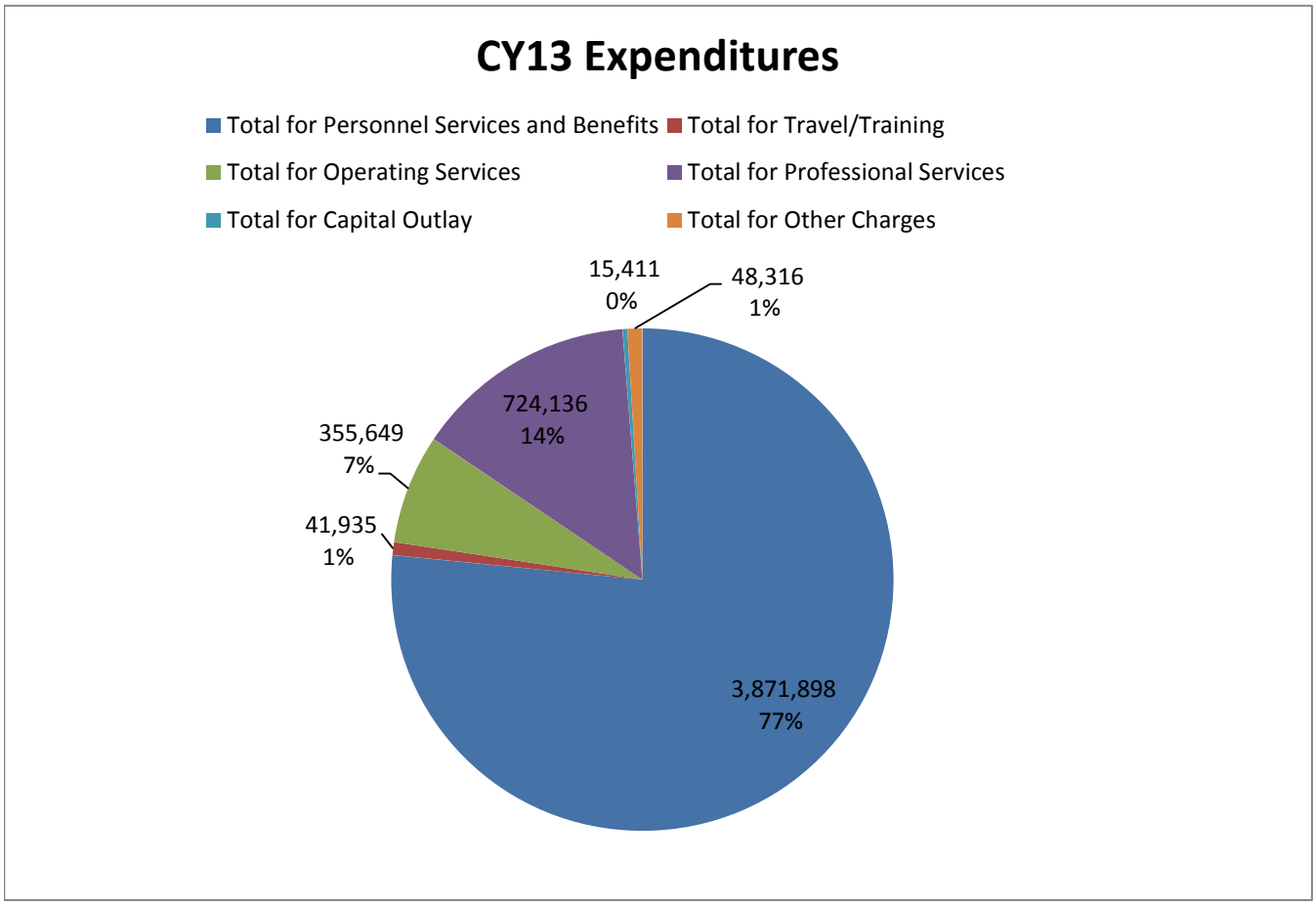

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
35
30
25
20
15
10
5
0
32
2
8
8
0
7
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
8
7
6
5
4
3
2
1
0
7
0
0
4
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 19 CY2013	Total CY2013
District Defender: Michael Mitchell	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	-
State Government	
Department of Corrections	5,594
Child in Need of Care (CINC)	11,926
District Assistance Fund (DAF)	1,232,995
Supplemental/Emergency Funds	-
Grants	5,099
Other State Income -List source(s)	-
Total for State Government	1,255,614
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	466,755
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	325
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	970,554
Juvenile Court	20,097
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	1,912,457
Parish Courts	-
Traffic Court	3,080
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	2,906,187
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	144,546
Partial Attorney Fees Reimbursements [as per 15:176]	123,013
Other Reimbursements	48,235
Other Local Income -List source(s)	-
Total for Charges For Services	315,794
Total for Local Government	3,689,062
Investment Earnings	
Interest Income	20,420
Other Investment Income - List source(s)	-
Total for Investment Earnings	20,420
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	4,965,096

District 19 CY2013	Total CY2013
District Defender: Michael Mitchell	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	3,216,268
Accrued Leave	-
Payroll Taxes	40,365
Hospitalization and Disability Insurance	413,088
Retirement	202,176
Other	-
Total for Personnel Services and Benefits	3,871,898
Travel/Training	
Parking/Auto Tolls	9,907
Travel/Lodging/Per Diem/Mileage	32,028
Total for Travel/Training	41,935
Operating Services	
Advertisements	-
Workers' Compensation	10,063
Insurance - Malpractice	18,299
Insurance - Auto/Physical Liability	-
Insurance - Other	2,181
Lease - Office	167,515
Lease - Auto/Equipment	26,867
Lease - Other	-
Office Repair and Maintenance	23,630
Office - Telephone/Utilities/Postage/Internet	23,671
Dues and Seminars	22,206
Law Library/Journals/Subscriptions	34,442
Office Supplies	26,774
Total for Operating Services	355,649
Professional Services	
Audit/Accounting Expense	7,730
Contract Clerical	41,748
Expert Witness	65,148
Investigators	28,924
Interpreters	-
Social Workers	-
Capital Representation	453
Conflict	-
Contract - Juvenile Attorneys or CINC	112,757
Misdemeanor Attorney Contracts	119,900
Contract Attorneys - all other	347,476
IT/Technical Support	-
Total for Professional Services	724,136
Capital Outlay	
Major Acquisitions	15,411
Total for Capital Outlay	15,411
Other Charges	
Other Operating Expenses	48,316
Total for Other Charges	48,316
Total for EXPENDITURES	5,057,347


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
20,420
1%
-
0%
1,255,614
25%
3,689,062
74%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
15,411
0%
48,316
1%
724,136
14%
355,649
7%
41,935
1%
3,871,898
77%

The 20TH Judicial District Public Defenders' Office

East Feliciana (Clinton) - West Feliciana (Saint Francisville)

District Defender: Rhonda B. Covington
12213 Jackson Street
Clinton, LA 70722
(225) 683-3620

20th Judicial District • East and West Feliciana Parishes
District Defender Rhonda B. Covington • (225) 683-3620
12213 Jackson Street • Clinton, LA • 70722

General District Information: In the 20th Judicial District, there are two sections of District Court. There are no City Courts and no specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 35,892 in this district, 6,910 of whom are children.

District Staff: The District Defender in this district is Rhonda B. Covington, who has served in the position for more than three years and has been a public defender in Louisiana for 12 years. The 20th Judicial District Public Defenders' Office is a contract public defenders' office. At the end of 2013 the district reported a full-time District Defender and three part-time contract attorneys**.** There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender supervises all staff. There is no caseload reduction provided for her. The office also has three administrative staff members.

Juvenile Defense: Juvenile cases are heard by District Judges in the 20th Judicial District. All defenders handle juvenile cases.

Indigency Determination and Availability of Clients: In the 20th Judicial District, the Court makes the initial determination of indigence, with further determinations of eligibility for services performed by the Public Defenders' Office. Adult clients are held in the East Feliciana Parish Detention Center or the West Feliciana Parish Detention Center or, if held outside of the district, in the Avoyelles Parish Correctional Center (Cottonport), the Avoyelles Marksville Detention Center or facilities in Richland, Livingston, or St. Helena Parishes. Juvenile clients are held outside of the district in the Assumption Parish Juvenile Facility or Office of Juvenile Justice.

Fees and Accounting: The 20th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2013, 547 applications were received for services. Fees were waived for one applicant and reduced for one other applicant. A total of $3,420 was collected in application fees. Courts in this district assess the statutory special cost fee to support local public defender services; however, individuals who are sentenced to prison without any probation time or suspension in sentence are not assessed court costs or any other fees. In 2013, the district received $96,600 in special cost fees, collected by the East and West Feliciana Parish Sheriffs' Offices. Courts in this district also may assess partial indigence payments for services based on clients' ability to pay. In 2013, the district received $12,482 in partial indigence payments. Any resulting payments are collected by the East and West Feliciana Parish Sheriffs' Offices.

Caseload: The 20th Judicial District Public Defenders' Office reported handling 728 cases in 2013. Of those, 77 involved juvenile matters, including 20 Child in Need of Care representations.

The 20TH JDC Public Defenders' Office

Parish(es) & Seat(s)	East Feliciana – Clinton, La.; West Feliciana - St. Francisville, La.
Population	35,892
Juvenile Population	6,910
District Defender	Rhonda B. Covington
Years as District Defender	3.5
Years in Public Defense	12
Office Manager	Laura Enfinger
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Laura Enfinger - Office Manager, Ashley Armand - part-time secretary, Michaela Wells - part-time secretary
Primary Office Street Address	12213 Jackson St.
City	Clinton, La.
ZIP	70722
Primary Phone	225-683-3620
Primary Mailing Address	P.O. Box 68, Clinton, La. 70722
Primary Fax Number	225-683-3669
Primary Emergency Contact	Rhonda B. Covington
Primary Emergency Phone	225-719-1249
Secondary Emergency Contact	Laura Enfinger
Secondary Emergency Phone	225-721-1377
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	4789 Prosperity St., P.O. Box 575, St. Francisville, La.70775 225-784-3730
Other District Office Contact Personnel (Primary Only)	Michaela Wells
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Feliciana Builders, LLC & West Feliciana Parish Police Jury
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	1,100
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	In-House
Courts and Locations	20th Judicial District Court – Clinton, La.; 20th Judicial District Court-St. Francisville, La.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	2 divisions
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	At 72 hour rule the jail Notifies the district defender and office manager by phone and fax. The district defender then assigns cases to individual contract attorneys on a rotating basis. All other clients are assigned by the district defender at arraignment.
Name of Adult Detention Facilities in This District	East Feliciana Parish Detention Center; West Feliciana Parish Detention Center

Name of Adult Detention Facilities Outside the District Which Hold Clients	Cottonport, Marksville, Avoyelles Parish Correctional, Richland Parish, Livingston Parish and St. Helena Parish.
Name of Juvenile Detention Facilities In This District	No juvenile facilities
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Assumption Parish Juvenile Facility
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	It is difficult to contact clients who are housed in other parishes except by phone which limits the content of the conversation. Additionally, we spend time traveling.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Samuel C. D'Aquilla
Chief Judge of Criminal District Court	George H. Ware, Jr.
Juvenile Court Judges (Specify District of City Court)	George H. Ware, Jr. - 20th J.D. Court; William G. Carmichael - 20th J.D. Court
Drug Court Judges	No Drug court
Mental Health Court Judges	No Mental Health Court
Other Specialty Court	None
Name of Specialty and Brief Description:	
Indigency Determined by Whom and How?	After judge makes the initial determination, they fill out an application and we review their financial information to determine whether or not they qualify.
When is Assignment/Appointment of Counsel Made?	72 hour rule and arraignment.
Initial Client Intake Conducted By Whom? (Name and Title)	Laura Enfinger - Office manager or Ashley Armand - Secretary (part-time), or Michaela Wells - Secretary (part-time)
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes, see attachment
Brief Explanation of Intake Process	In addition, client & Judge are Notified when they do not qualify
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes - collection began in August 2010.
How Many Applications for Services Were Received?	547
How Many Application Fees Were Waived?	1
How Many Application Fees Were Reduced?	1
Total Application Fee Dollars Collected in 2013	3,420
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	We collect these fees.

$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	96,600
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	No - People who are sentenced to prison without any probation time or suspension in sentence are Not assessed court cost or any other fees.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	East and West Feliciana Parish Sheriff's Office sends a check with the report each month.
Who Collects the Assessed Court Fees?	East and West Feliciana Sheriff's Office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Both parishes send a report with the check which outlines the fees collected.
Who Remits the Court Fees Collected?	East and West Feliciana Parish Sheriff's Office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	East Feliciana will not provide the sheet created by the state.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	The Judge will charge the client a fee for legal services if the client is capable to pay.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	The judge makes these determinations.
Who Collects the Assessed Partial Payments?	East Feliciana Parish Sheriff's Office and West Feliciana Sheriff's Office will collect fees and forward them to us. Also, the Office of Probation and Parole will collect the fees and pay them to the Sheriff's Office and they in turn will remit them to us.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	West Feliciana Sheriff's Office gives us the name and amount on the sheet provided by the state. East Feliciana provides us with a printout of names and fees collected and we must determine which fees are court cost, bond fees, and partial payments.
Who Remits the Partial Payments Collected?	The Sheriff's Office in East Feliciana and West Feliciana.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	West Feliciana submits the form provided by the state along with the check. East Feliciana provides a printout of names and amounts collected by the department. We must then determine what the fees where collected for.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	12,482
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Not at this time.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Contracts will be forthcoming in 2014.
Primary Immediate Needs	None
Immediate Critical Issue Areas	None
Long-Term Critical Issue Areas	Funding. Our local income has decreased and we have done deficit spending since 2007.

Please List All New Hires in 2013 (Name and Title)	Ashley Armand, part-time secretary, Michaela Wells, part-time secretary, Kristopher Kahao - contract attorney
Please List All Promotions in 2013 (Name and Title)	No promotions.
2013 Media Coverage and/or Major Accomplishments	No major cases this year
Number of Expected New Attorney Hires in 2014	May have to lay off one contract attorney in 2014 due to a lack of funding.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	The DD works with all attorneys and supervises all cases. the DD helps plan strategy, engage in research, locate experts, talk to witnesses, etc. and is very active in every case that goes before a jury. We hired one new attorney this year. In addition to working with him one on one, he also "shadowed" an experienced attorney and worked with him on a number of cases.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Rhonda B. Covington is the District Defender who supervises the contract attorneys, office manager and secretary. The office manager supervises the secretary.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	No new jobs titles.
Please Attach Your Office Organizational Chart	Same as previous years
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	None
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	The DD receives health insurance for herself and it is paid for by the office. The only other full time employee did not wish to participate in the program.
Regular Meetings for Any Staff, Please Describe	Meetings are periodic when needed.
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2013	2
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	All attorneys handle juvenile matters as well as adult cases. They are assigned on a rotating basis.
Please Provide the Names of All State Representatives and Senators from Your District	Kenny Havard, Rick Ward, Neil Riser, John Bel Edwards, Major Tibeaut
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None

What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	We have made an effort to work more closely with the police departments in both parishes. This has enabled us to start receiving affidavits of probable cause that we were unable to get before. We are now more effective in bond reduction hearings early in the process.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Rhonda B. Covington, District Defender	225-683-3620
Part-Time Contract Attorneys	**Contact Information**
Michelle Duncan	225-683-3620
Cy J. D'Aquila, Jr.	225-683-3620
Kristopher Kahao	225-315-5064 & 225-719-2206
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Laura Enfinger, Office Manager	225-683-3620
Ashley Armand, PT Secretary	225-784-3730
Michaela Wells, PT Secretary	225-683-3620

2013 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Rhonda B. Covington
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	x
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	x
Internet Explorer 9	x
Firefox	Only for monthly reports
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	0
DVD	0

VCR	0
Desktop PCs	3
Laptops	3
Video Cameras	0
Digital Cameras	0
Video Conferencing Systems	0
B&W Laser Printers	1
Color Printers	2
Wireless Cards	1
Smartphones (Funded by Office)	2
iPad/Tablets (Funded by Office)	1
	Projector
INTERNET SERVICES:	
Dialup	
Broadband	uverse
No Internet Connection	
Connection Speed:	18mb
Provider Name:	AT&T
Email Provider:	AT&T
Please list any software or computer equipment in which you need training:	

20th District Defender Office CY 2013 Caseloads & Outcomes

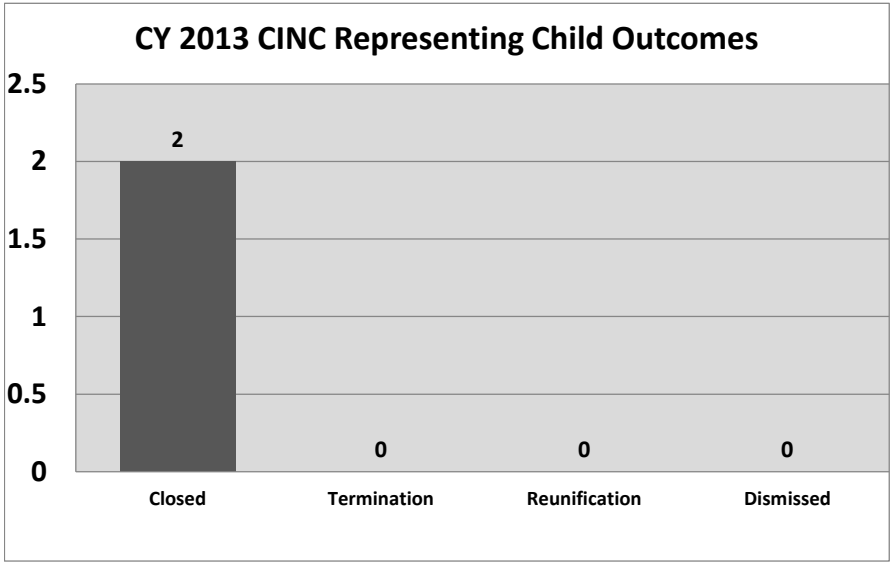
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	2	2	0	2	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	14	3	4	18	0	3	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	5	5	2	7	N/A	N/A	0	0	0	3	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	19	20	8	27	N/A	N/A	6	0	5	7	N/A	N/A	0	2	2
Delinquency Felony	15	12	8	23	N/A	N/A	10	0	2	1	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	1	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	229	201	43	272	N/A	N/A	178	3	9	0	0	0	5	9	14
Adult Felony Non-LWOP**	252	223	115	367	N/A	N/A	145	50	27	0	0	0	0	0	0
Adult LWOP	0	7	8	8	N/A	N/A	0	4	1	0	0	1	0	0	1
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	4	7	0	4	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

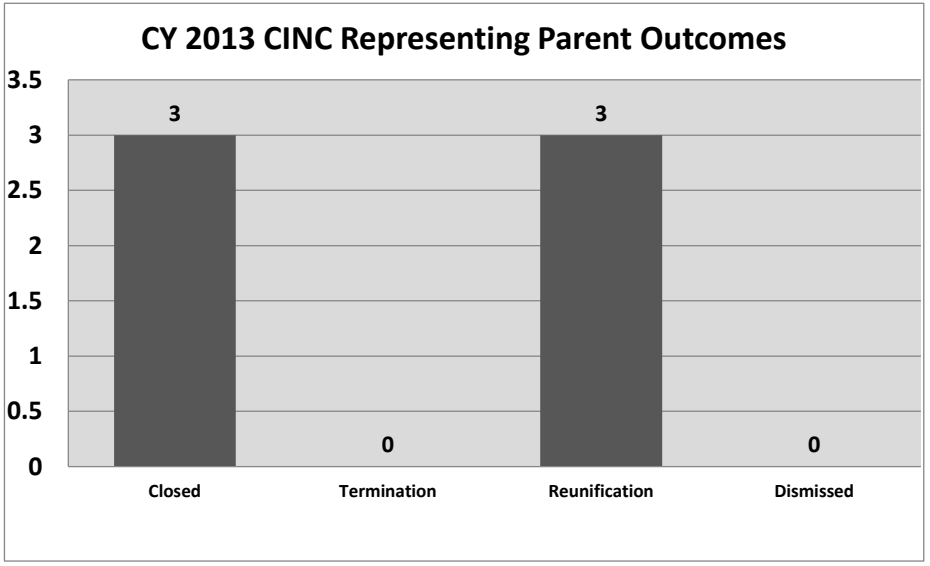
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

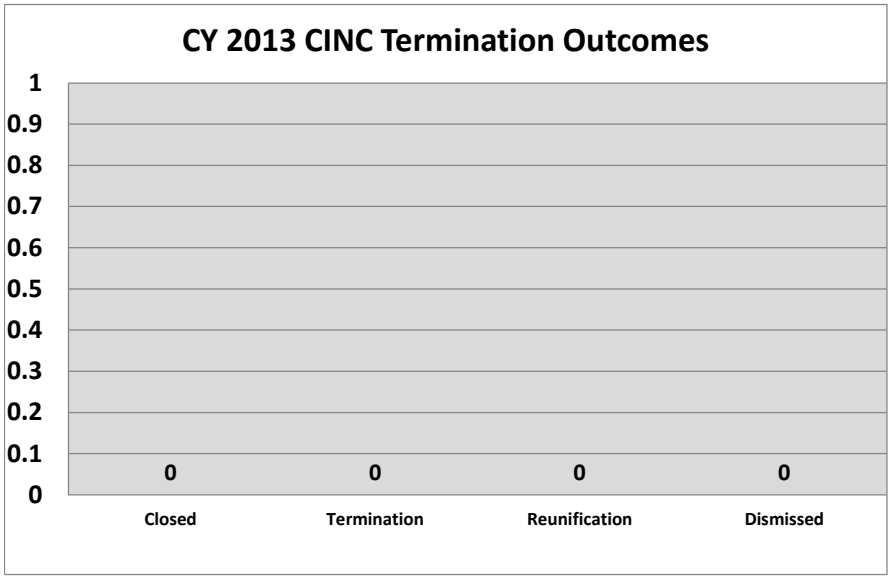
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

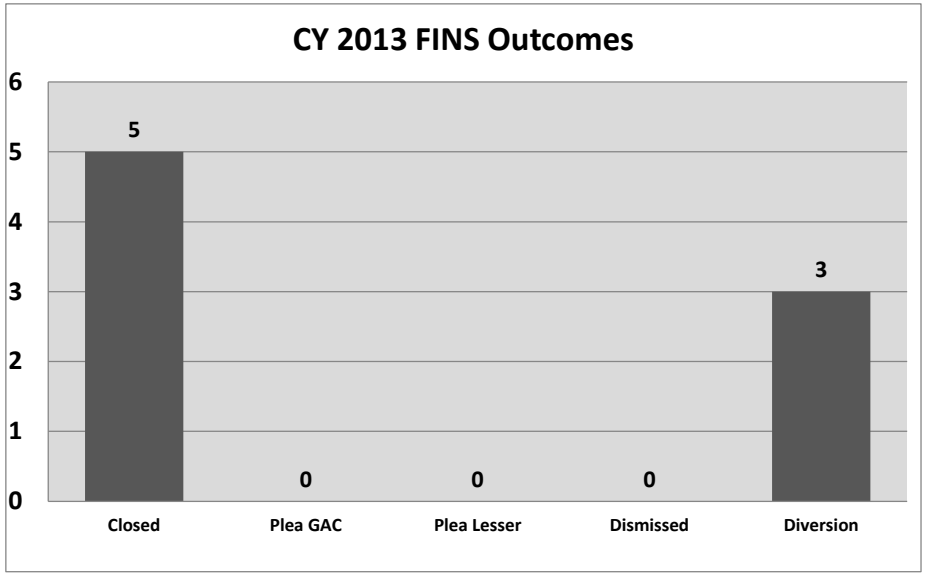
****Life Without Parole**

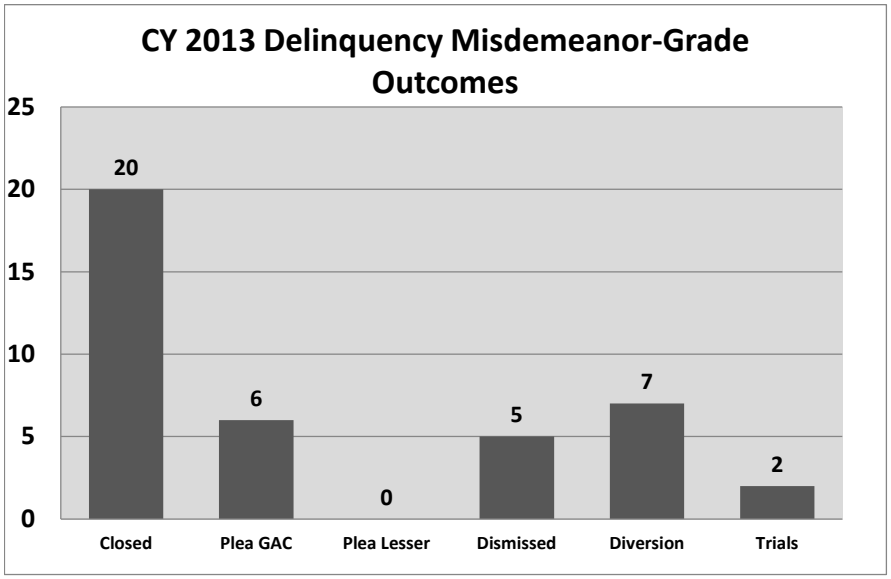
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

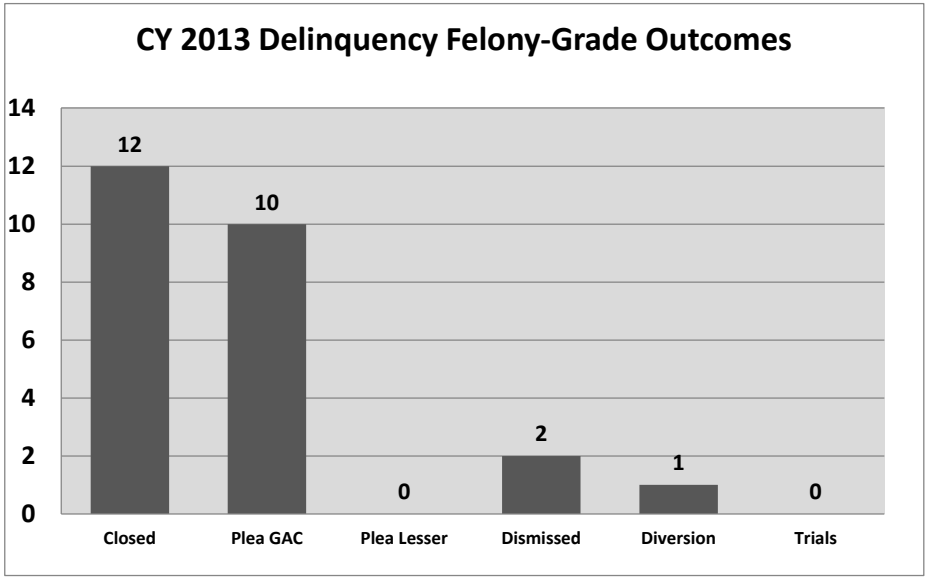

CY 2013 CINC Representing Child Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
Closed
Termination
Reunification
Dismissed

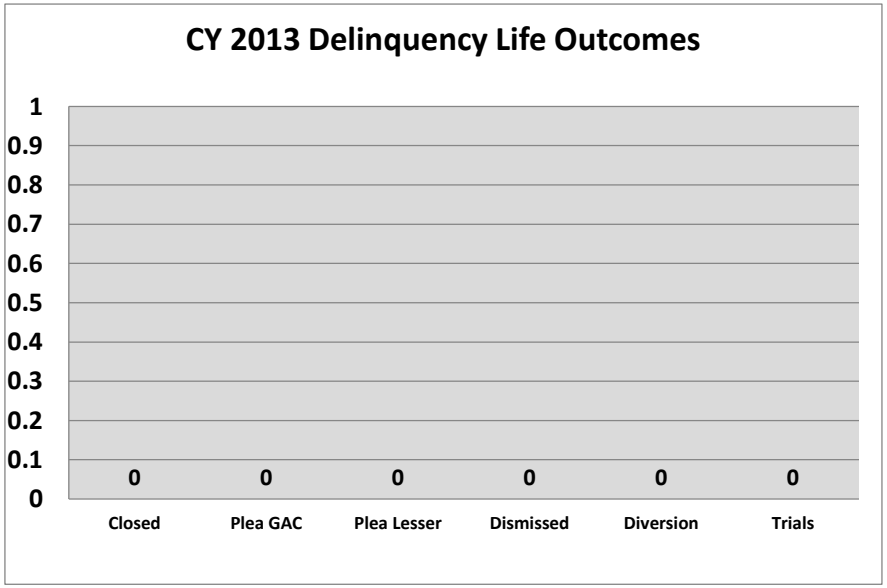

CY 2013 CINC Representing Parent Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
0
3
0
Closed
Termination
Reunification
Dismissed

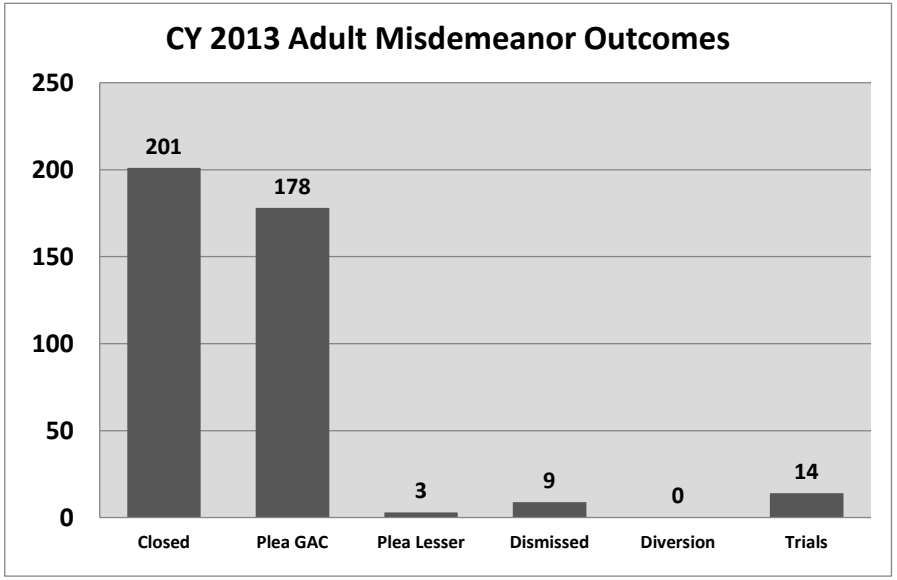

CY 2013 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

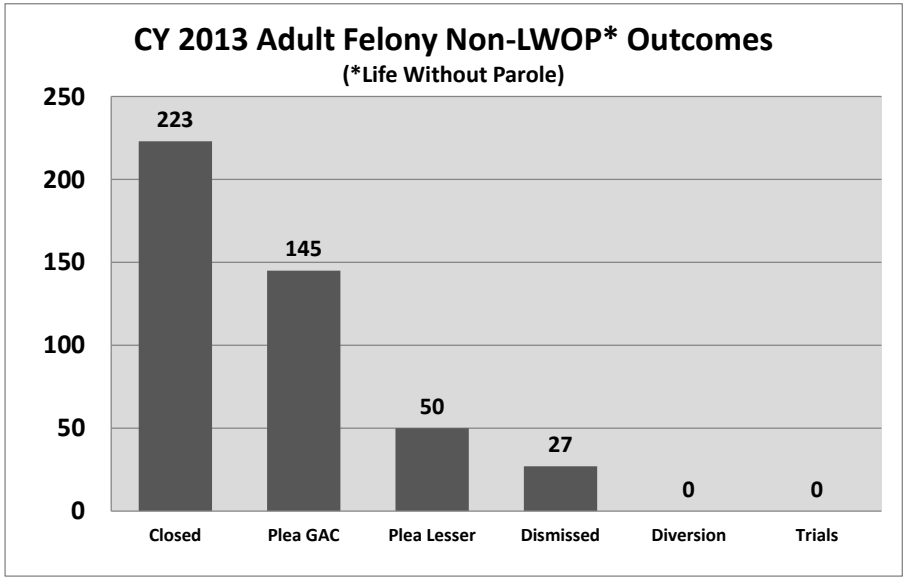

CY 2013 FINS Outcomes
6
5
4
3
2
1
0
5
0
0
0
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

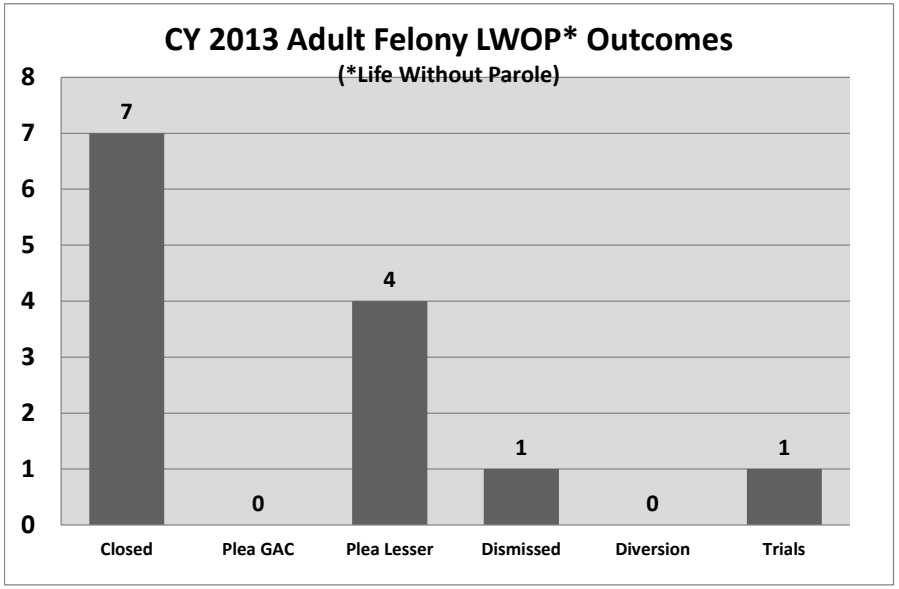

CY 2013 Delinquency Misdemeanor-Grade Outcomes
25
20
15
10
5
0
20
6
0
5
7
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

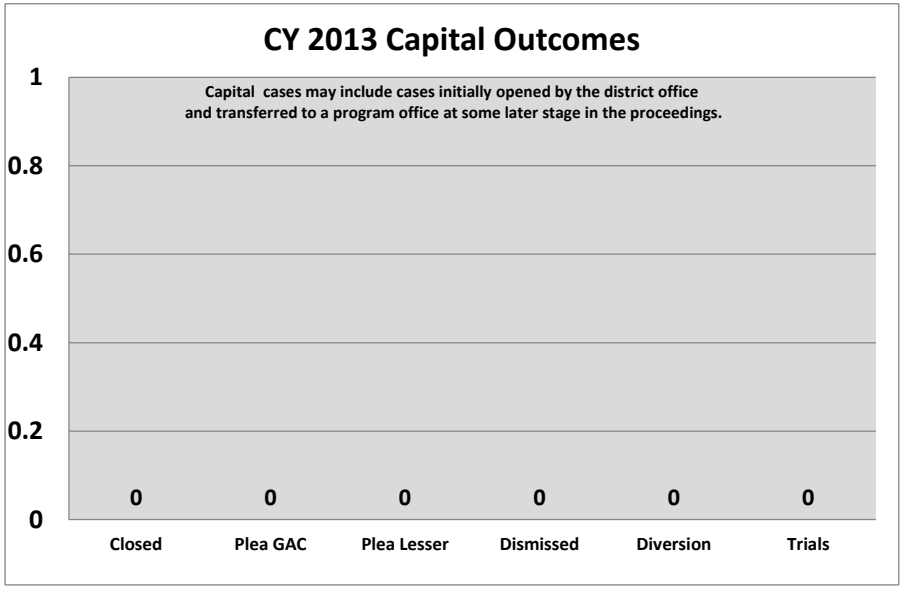

CY 2013 Delinquency Felony-Grade Outcomes
14
12
10
8
6
4
2
0
12
10
0
2
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
250
200
150
100
50
0
201
178
3
9
0
14
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
250
200
150
100
50
0
223
145
50
27
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

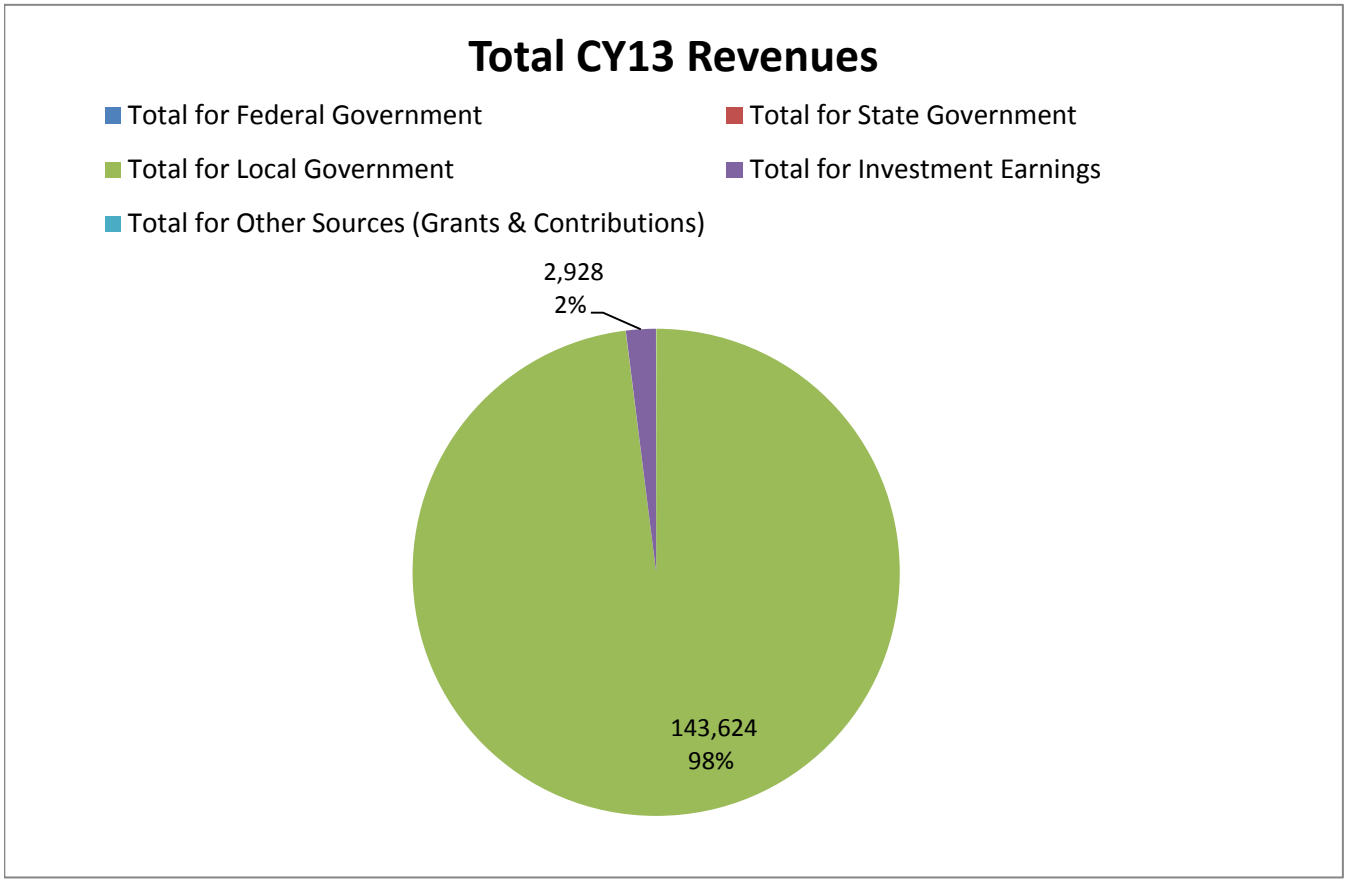

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
8
7
6
5
4
3
2
1
0
7
0
4
1
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

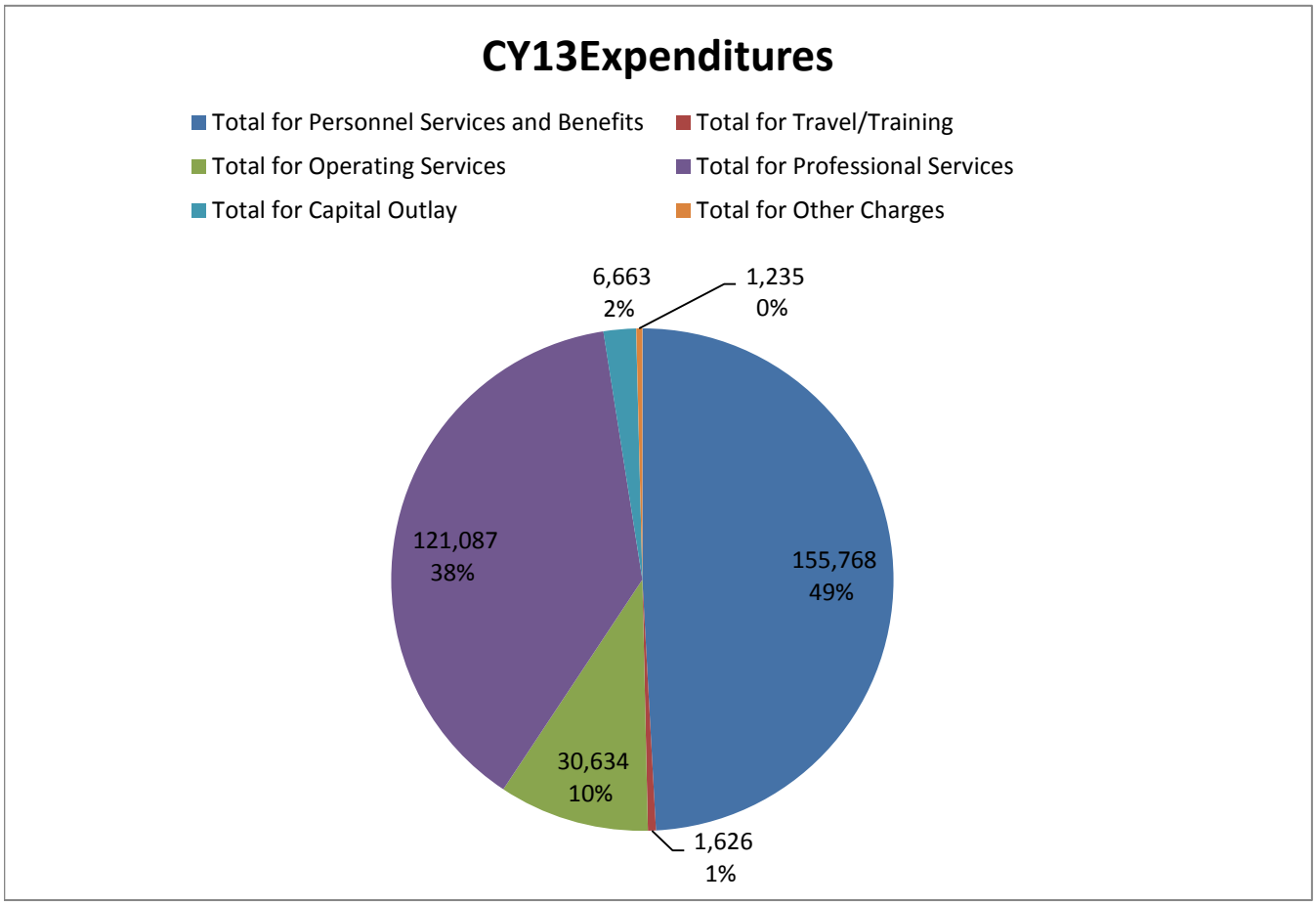

CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

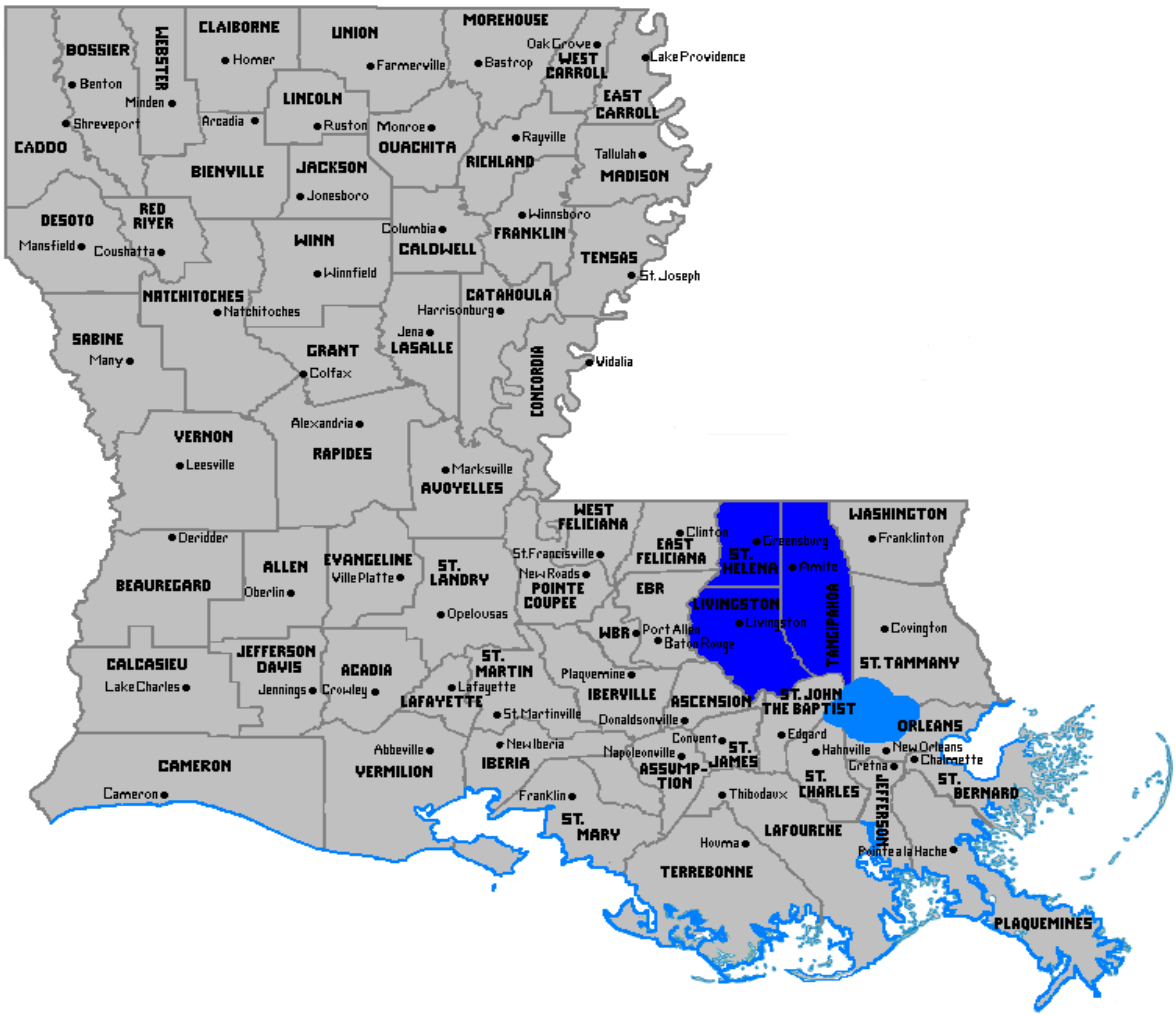
District 20 CY2013	Total CY2013
District Defender: Rhonda Covington	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	-
District Assistance Fund (DAF)	-
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	21,108
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	105,462
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	105,462
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	3,420
Partial Attorney Fees Reimbursements [as per 15:176]	13,617
Other Reimbursements	18
Other Local Income -List source(s)	-
Total for Charges For Services	17,055
Total for Local Government	143,624
Investment Earnings	
Interest Income	2,928
Other Investment Income - List source(s)	-
Total for Investment Earnings	2,928
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	146,553

Note: LPDB disbursed $36,941 in CY13 but funds did not arrive in the district until very early CY14 and so are reported as received by the district in January 2014 and do not show up on the above report but do show up on statewide reports of CY13 disbursements.

District 20 CY2013	Total CY2013
District Defender: Rhonda Covington	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	141,404
Accrued Leave	253
Payroll Taxes	10,697
Hospitalization and Disability Insurance	3,415
Retirement	-
Other	-
Total for Personnel Services and Benefits	155,768
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	1,626
Total for Travel/Training	1,626
Operating Services	
Advertisements	-
Workers' Compensation	-
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	-
Insurance - Other	507
Lease - Office	9,000
Lease - Auto/Equipment	-
Lease - Other	934
Office Repair and Maintenance	2,694
Office - Telephone/Utilities/Postage/Internet	7,579
Dues and Seminars	1,309
Law Library/Journals/Subscriptions	4,200
Office Supplies	4,411
Total for Operating Services	30,634
Professional Services	
Audit/Accounting Expense	593
Contract Clerical	-
Expert Witness	4,790
Investigators	1,604
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	5,975
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	107,400
IT/Technical Support	725
Total for Professional Services	121,087
Capital Outlay	
Major Acquisitions	6,663
Total for Capital Outlay	6,663
Other Charges	
Other Operating Expenses	1,235
Total for Other Charges	1,235
Total for EXPENDITURES	317,014


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
2,928
2%
143,624
98%

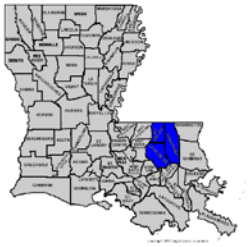

CY13Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
6,663
2%
1,235
0%
121,087
38%
155,768
49%
30,634
10%
1,626
1%



The 21st Judicial District Public Defenders' Office

Livingston (Livingston) - St. Helena (Greensburg) - Tangipahoa (Amite)

District Defender: Reginald McIntyre
303 East Oak Street
Amite, LA 70422
(985) 748-4922



21st Judicial District • Livingston, St. Helena and Tangipahoa Parishes
District Defender Reginald McIntyre • (985) 748-4922
303 East Oak Street • Amite, LA • 70422

Supervision and Structure: In the 21st Judicial District, there are nine sections of District Court in the three parishes. There are two city courts (Hammond and Denham Springs), two Mayor's Courts (Ponchatoula and Walker), and two District Magistrate Courts. There are drug and mental health courts as well as specialty court programs for non-support, paternity, and protective orders. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 260,326 adults, 68,513 of whom are children.

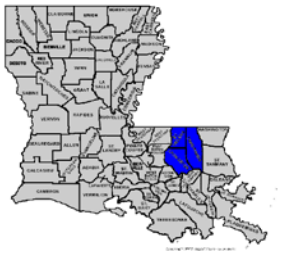
Defender Staff: The District Defender in the 21st Judicial District is Reginald McIntyre, who has served in the position for more than 14 years and has been a public defender in Louisiana for 24 years. The 21st Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office. At the end of 2013 the district reported 22 staff attorneys, in addition to the District Defender, and 13 contract attorneys. Staff attorneys are not permitted to handle private criminal cases within the district. Contract attorneys may handle both criminal and civil private cases. In addition to the District Defender, there are five supervising attorneys. A caseload reduction is provided for supervising attorneys. The office also has 15 administrative staff members.

Juvenile Defense: Juvenile cases are heard by one District Judge and two City Court Judges in the 21st Judicial District. Numerous attorneys handle juvenile cases.

Indigency Determination and Availability of Clients: In the 21st Judicial District, a judge makes the determination of indigence. Adult clients are held at the Tangipahoa Parish Jail, the Livingston Parish Prison, St. Helena Parish Jail, or Hammond City Jail. If held outside of the district, adult clients are held at the Riverbend Detention Center, Caldwell Detention Center, Claiborne Parish Detention Center, Richland Parish Detention Center, or Catahoula Parish Jail. Juvenile clients are held in the Florida Parishes Juvenile Detention Center.

Fees: The 21st Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2013, 6,394 applications were received for services. One application fee was waived and none were reduced for applicants. A total of $55,395 was collected for application fees. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services. In 2013, the district received $1,220,849 in special cost fees, collected by the Livingston, St. Helena, and Tangipahoa Parish Sheriffs' Offices; as well as by the City and Mayor's Courts Clerks of Court. Courts in this district do not assess partial indigence payments for services.

Caseload: The 21st Judicial District Public Defenders' Office reported handling 15,931 cases in 2013. Of those, 3,483 involved juvenile matters, including 2,255 Child in Need of Care representations.



The 21ST JDC Public Defenders' Office

Parish(es) & Seat(s)	Livingston - Livingston; St. Helena - Greensburg; Tangipahoa - Amite
Population	260,326
Juvenile Population	68,513
District Defender	Reginald McIntyre
Years as District Defender	14.5
Years in Public Defense	24
Office Manager	Mary Hughes
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Mary Hughes, Administrator; Ramona Correnti; Asst. Administrator; Susan Andrew, Office Manager; Legal Secretaries: Donelle Braud; Melissa Dufrecehe; Yalonda Erickson; Sandy Fitz; Dawn Gray; Laurie Hano; Bridgette Hughes; Samantha Kelly; Michell Sellers; Kayanna Vernon
Primary Office Street Address	303 East Oak Street
City	Amite
ZIP	70422
Primary Phone	985-748-4922
Primary Mailing Address	P.O. Box 1004, Amite 70422;
Primary Fax Number	985-748 - 2933
Primary Emergency Contact	Reginald McIntyre
Primary Emergency Phone	985-320-5373
Secondary Emergency Contact	Charles M. Reid
Secondary Emergency Phone	985-517-1576
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	Livingston Office: 29849 S. Magnolia St., P. O. Box 490, Livingston, LA 70754, (225) 686-2128
Other District Office Contact Personnel (Primary Only)	Susan Andrews
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Amite Office - Parish Owned; Livingston Office- Dicel, L.L.C.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Livingston Office - Jan - October $1,300/month rent, $240/month utilities, then November - December $2,300/month rent, $240/month utilities; Amite Office - No rent, no utilities; Livingston and Amite combined telephone services - $1529/month.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Anthony Baglio, CPA

Courts and Locations	Tangipahoa Parish - Amite; Livingston Parish - Livingston; St. Helena Parish - Greensburg; Hammond City Court, Hammond; Denham Springs City Court, Denham Springs; Ponchatoula Mayor's Court, Ponchatoula; Walker Mayor's Court, Walker.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	8 District Criminal Divisions; 1 District Juvenile Court; Hammond City Court - Juvenile & Misd; Denham Springs City Court - Juvenile & Misd; Ponchatoula Mayor's Court - Misds & Traffic; Walker Mayor's Court - Misds & Traffic; 2 District Court Magistrates - Non-Support.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Attorneys are assigned specifically to Divisions, City & Municipal Courts, Juvenile, CINC Parent and Non-Support.
Name of Adult Detention Facilities in This District	Tangipahoa Parish Jail, Livingston Parish Jail, St. Helena Parish Jail, Hammond City Jail.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Riverbend Correctional Center, Caldwell Detention Center, Claiborne Detention Center, Richland Parish, Catahoula Parish.
Name of Juvenile Detention Facilities In This District	Florida Parishes Juvenile Detention Center.
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None of which we are aware.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	Not at this time.
District Attorney	Scott M. Perrilloux
Chief Judge of Criminal District Court	Robert H. Morrison, III
Juvenile Court Judges (Specify District of City Court)	District Court -Blair Edwards; City Court Hammond - Grace Gasaway; Denham Springs City Court - Charles Borde.
Drug Court Judges	Robert H. Morrison, III, Bruce Bennett, Grace Gassaway, Charles Borde, Blair Edwards.
Mental Health Court Judges	All duty judges.
Other Specialty Court	Magistrate Lenora Estes & Magistrate Carolyn Ott
Name of Specialty and Brief Description:	Non-Support; Paternity; Protective Orders.
Indigency Determined by Whom and How?	Judge at time of 72 hearing and arraignment by oral examination of client.
When is Assignment/Appointment of Counsel Made?	Within 72 hours from time charges are filed or at arraignment.
Initial Client Intake Conducted By Whom? (Name and Title)	Randy Pinion, Investigator; Ronald Stilley, Contract Investigator; Jessica Westmoreland handles Juvenile Intake; Brandie Layrisson no longer employed with the Office.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Attached
Brief Explanation of Intake Process	If in jail, investigator goes immediately to fill out form for intake with a primary attorney assigned upon allotment. If not in jail & appointed at arraignment, client is given letter & card of representing attorney & is advised to contact office to make appointment.

$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	6,394
How Many Application Fees Were Waived?	1
How Many Application Fees Were Reduced?	0
Total Application Fee Dollars Collected in 2013	55,395
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	1,220,849
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Fees assessed in open Court and are recorded by Public Defender Clerical Staff assisting in Court.
Who Collects the Assessed Court Fees?	Livingston Parish, St. Helena Parish and Tangipahoa Parish Sheriff's Offices; Hammond City Court, Denham Springs City Court, Walker Mayor' Court and Ponchatoula Mayor's Court Clerks of Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Fee collection documentation is provided by Livingston Parish, St. Helena Parish and Tangipahoa Parish Sheriff's Offices; Hammond City Court, Denham Springs City Court, Walker Mayor' Court and Ponchatoula Mayor's Court Clerks of Court.
Who Remits the Court Fees Collected?	Livingston Parish, St. Helena Parish and Tangipahoa Parish Sheriff's Offices; Hammond City Court, Denham Springs City Court, Walker Mayor' Court and Ponchatoula Mayor's Court Clerks of Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Fee collection documentation is provided by Livingston Parish, St. Helena Parish and Tangipahoa Parish Sheriff's Offices; Hammond City Court, Denham Springs City Court, Walker Mayor' Court and Ponchatoula Mayor's Court Clerks of Court.

Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	N/A
Who Collects the Assessed Partial Payments?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	N/A
Who Remits the Partial Payments Collected?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	N/A
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Primarily staff -Full-time may have civil practice but no criminal practice inside the district. Contract Attorneys not full-time staff, may have both criminal & civil practice.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Attached
Primary Immediate Needs	Attorneys, support staff, equipment & additional space.
Immediate Critical Issue Areas	Additional funding because of loss of revenue.
Long-Term Critical Issue Areas	Additional funding because of loss of revenue.
Please List All New Hires in 2013 (Name and Title)	Clay Waterman, Staff Attorney; Cory Blunk, Contract Attorney; Vanessa Williams, Contract Attorney; Kim Resetar, Contract Attorney; Ryan Brown, Contract Attorney.
Please List All Promotions in 2013 (Name and Title)	None
2013 Media Coverage and/or Major Accomplishments	Many - but we keep it local.
Number of Expected New Attorney Hires in 2014	0
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. 5 Supervisors go to Court & assist with caseload through probation period. Monthly training meetings with 5 Supervisors covering legal issues; Trial Supervisors aid in Trial preparation.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Administrator handles clerical staff; 2 Adult case Supervisors with 3 divisions each; 1 Juvenile/CINC Supervisor and 2 Trial Supervisors.

Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	1 - Trial Supervisor, Vanessa Williams.
Please Attach Your Office Organizational Chart	Attached
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	Supervisors have been reassigned caseload.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Full time employees - paid part by Office and part by Employee.
Regular Meetings for Any Staff, Please Describe	Yes. Monthly
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2013	3
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Contract Attorneys handle both Juvenile and Felony Cases.
Please Provide the Names of All State Representatives and Senators from Your District	SENATORS: Livingston Parish -Sen. Dale M. Erdy; Sen. "Jody" Amedee; Sen. Mack "Bodi" White; St. Helena Parish - Sen. Rick Ward, III; Sen. Mack "Bodi" White; Tangipahoa Parish - Sen. Mack "Bodi" White; Sen. Jack Donahue; Sen. Ben Nevers; Sen. Dale M. Erdy. REPRESENTATIVES: Livingston Parish: Rep. Valarie Hodges;Rep.Sherman Q. Mack; Rep. J. Rogers Pope; Rep. Clay Schexnayder; St. Helena Parish: Rep. John Bel Edwards; Tangipahoa Parish: Rep. Christopher Broadwater; Rep. John Bel Edwards; Rep. Stephen E. Pugh; Rep. Scott M. Simon.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	High incarceration rate due to bail policy; Philosophy of Judges.
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	Restructured attorneys to split caseload.

Staff Directory:

Full-Time Staff Attorneys	Contact Information
Reginald McIntyre	985-748-4922
Charles Reid	985-748-4922
Allen Harvey	985-748-4922
Lieu Clark	985-748-4922
Bridget Hebert	985-748-4922

Barry Augustine	985-748-4922
William Dykes	985-748-4922
Thomas Frierson	985-748-4922
Shawn McKee	985-748-4922
Renee Molland	985-748-4922
Willis Ray	985-748-4922
Brad Stevens	985-748-4922
Tammy Thompson	985-748-4922
Clay Waterman	985-748-4922
Erica Williams	985-748-4922
Kerry Carpenter	985-748-4922
Brett Duncan	985-748-4922
Angelia Huszar	985-748-4922
Jeff LeSaicherre	985-748-4922
Leslie McAndrew	985-748-4922
Barry Pike	985-748-4922
Angela Sibley	985-748-4922
Jessica Westmoreland	985-748-4922
Part-Time Contract Attorneys	**Contact Information**
Vanessa Williams	985-748-4922
Cory Blunk	985-748-4922
Ryan Brown	985-748-4922
Patricia Hicks	985-748-4922
Kim Resetar	985-748-4922
Jasper Brock, IV	985-748-4922
Summer Duhe	985-748-4922
Nicky Muscarello	985-748-4922
Matthew Todd	985-748-4922
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Mary Hughes	985-748-4922
Ramona Correnti	985-748-4922
Susan Andrews	985-748-4922
Donelle Braud	985-748-4922
Melissa Dufreche	985-748-4922
Yalonda Erickson	985-748-4922
Sandy Fitz	985-748-4922
Dawn Gray	985-748-4922
Laurie Hano	985-748-4922
Bridgette Hughes	985-748-4922
Samantha Kelly	985-748-4922
Michell Sellers	985-748-4922
Kayanna Vernon	985-748-4922
Randy Pinion	985-748-4922
Ronald Stilley	985-748-4922

Capital Contract Attorneys	
Gary Jordan	985-748-4922
Mike Thiel	985-748-4922
Margaret Lagattutta	985-748-4922
Susan Jones	985-748-4922

2013 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Ramona Correnti
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	
Quicken	
Intuit	
Other (list here):	Personalized Accounting Software utilized by Anthony Baglio, CPA
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	x
Firefox	x
Google Chrome	x
Other	
HARDWARE:	

Please enter the number of	
devices in your inventory.	
Television	3
DVD	4
VCR	2
Desktop PCs	25
Laptops	3
Video Cameras	0
Digital Cameras	2
Video Conferencing Systems	0
B&W Laser Printers	3
Color Printers	2
Wireless Cards	1
Smartphones (Funded by Office)	4
iPad/Tablets (Funded by Office)	1
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	6mbps/512kbps
Provider Name:	Bellsouth/AT&T
Email Provider:	Bellsouth/AT&T
Please list any software or computer equipment in which you need training:	Microsoft Excel

21st District Defender Office CY 2013 Caseloads & Outcomes

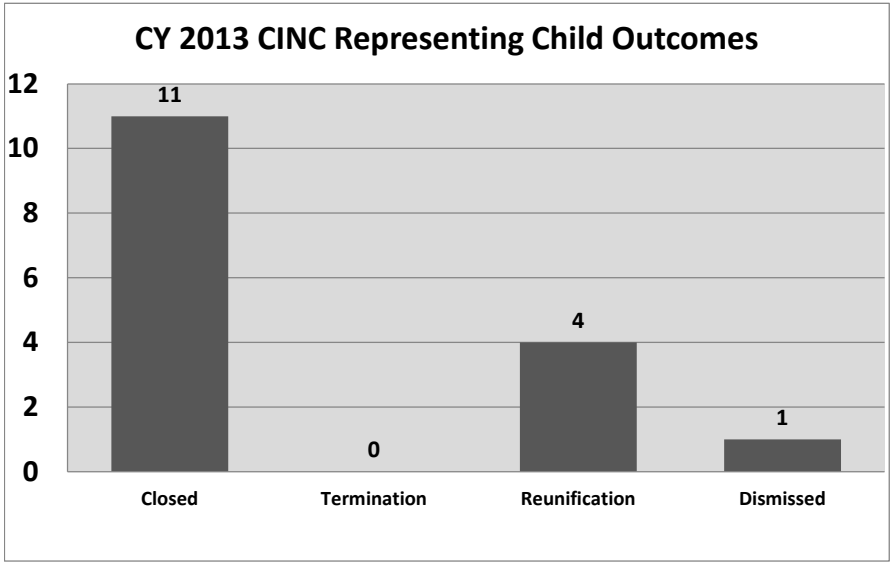
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	1301	1	136	1437	N/A	N/A	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	3	11	11	14	0	4	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	471	427	333	804	1	173	N/A	N/A	36	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	58	78	100	158	N/A	N/A	1	0	6	1	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	418	514	359	777	N/A	N/A	199	13	273	184	N/A	N/A	1	11	12
Delinquency Felony	106	101	131	237	N/A	N/A	39	3	48	40	N/A	N/A	1	1	2
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	22	26	34	56	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	4481	3955	1691	6172	N/A	N/A	2610	26	3025	0	0	1	15	14	30
Adult Felony Non-LWOP**	3754	3240	1877	5631	N/A	N/A	1889	214	963	0	0	9	2	3	14
Adult LWOP	45	46	45	90	N/A	N/A	14	6	8	0	0	1	0	0	1
Capital***	3	5	6	9	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	403	605	137	540	N/A	N/A	0	0	16	0	N/A	N/A	N/A	N/A	0
PCR	4	2	2	6	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	1	1
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

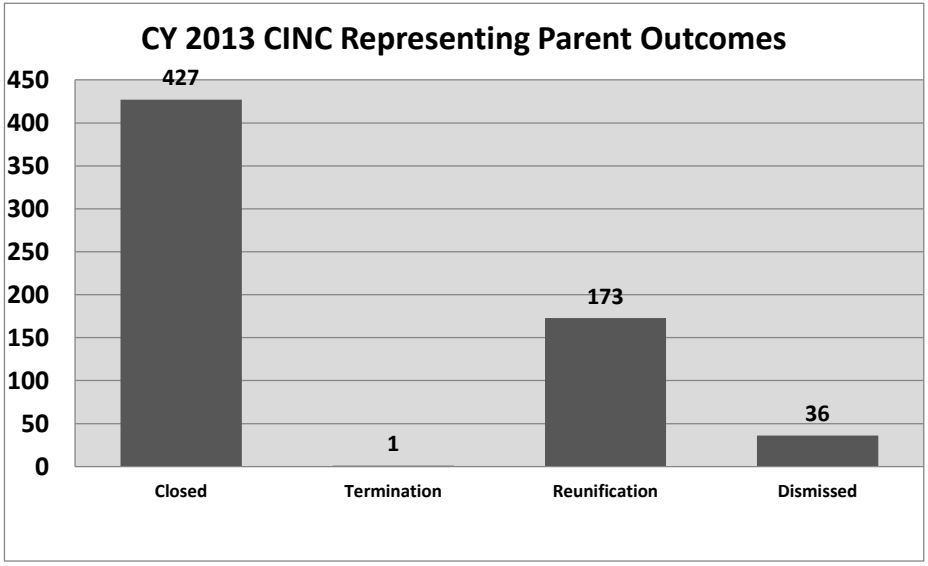
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

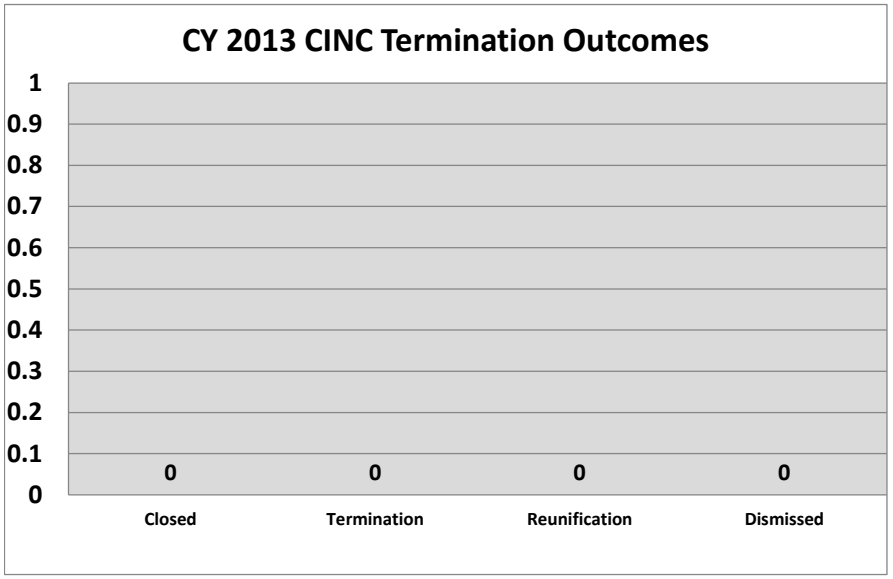
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

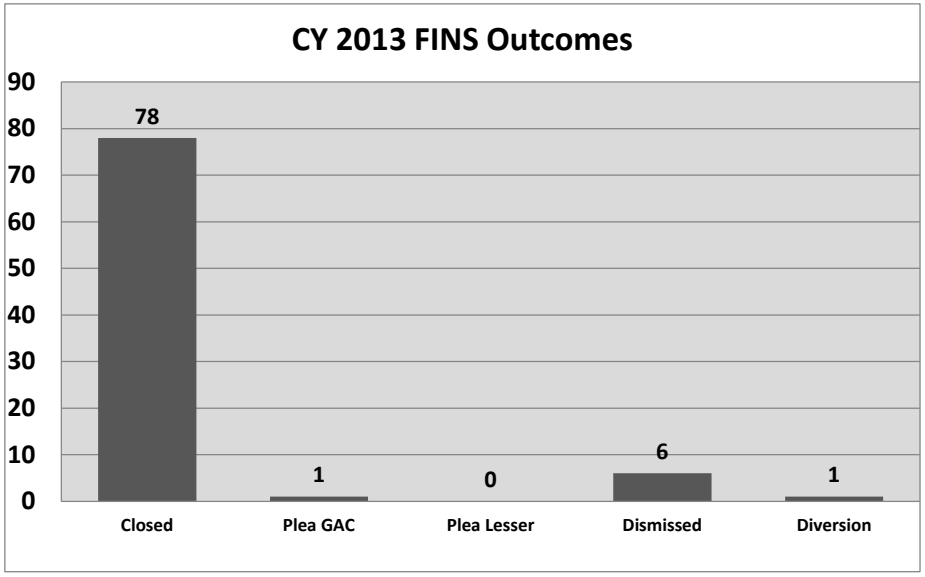
**Life Without Parole

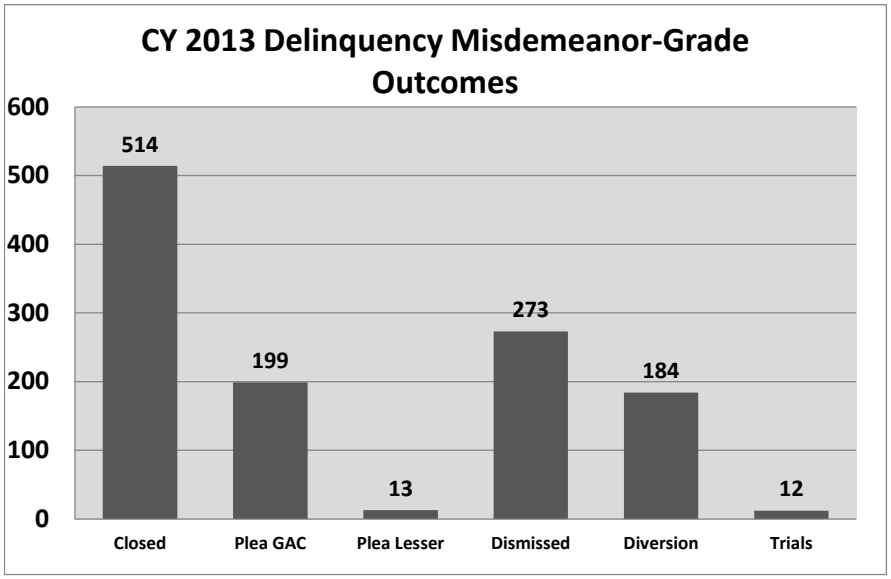
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

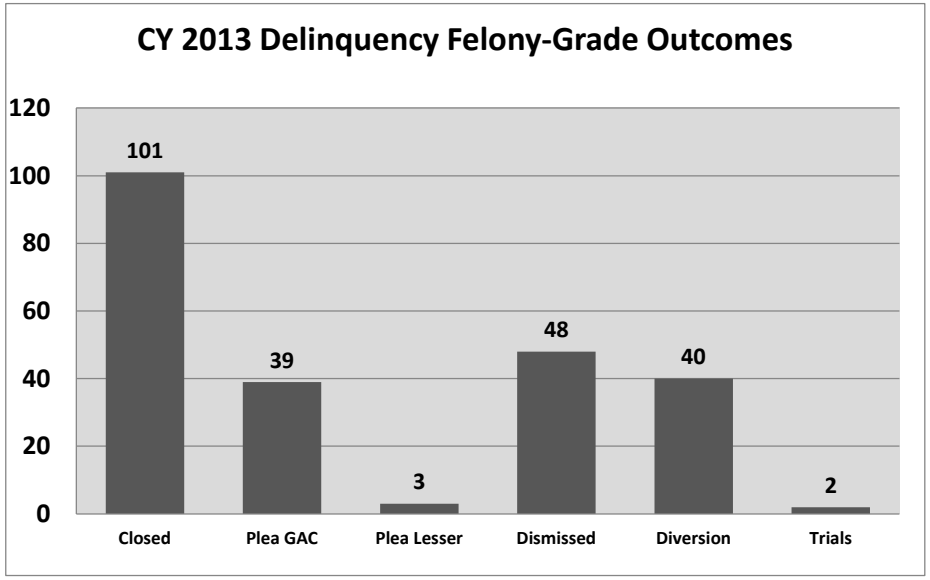

CY 2013 CINC Representing Child Outcomes
12
10
8
6
4
2
0
11
0
4
1
Closed
Termination
Reunification
Dismissed

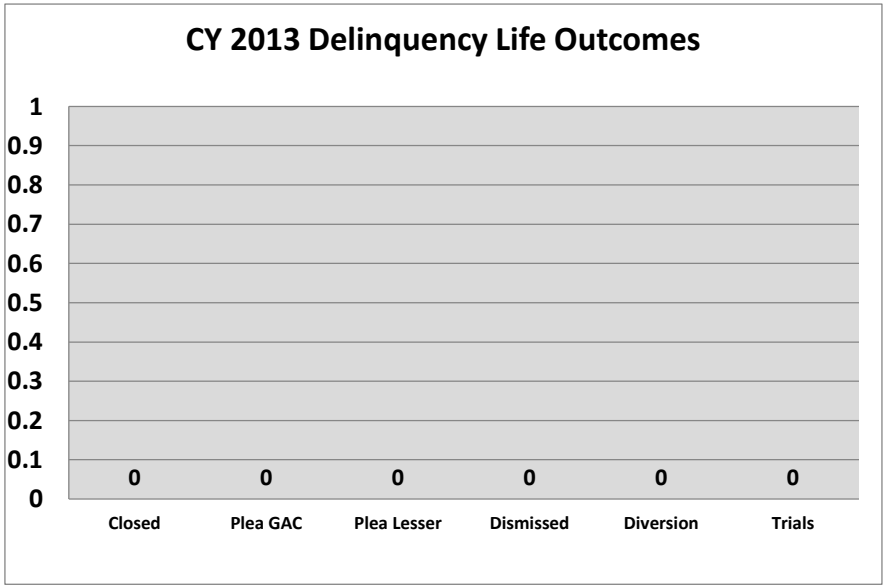

CY 2013 CINC Representing Parent Outcomes
450
400
350
300
250
200
150
100
50
0
427
1
173
36
Closed
Termination
Reunification
Dismissed

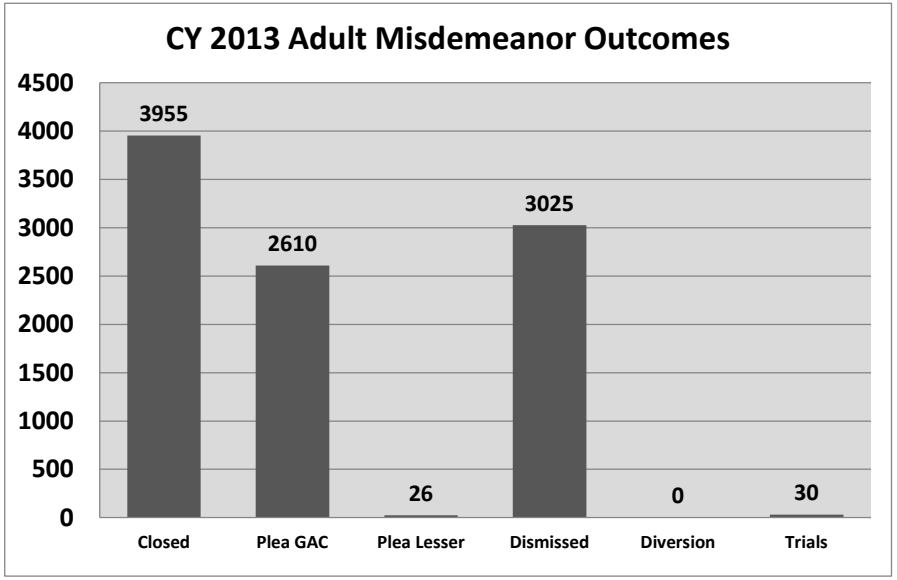

CY 2013 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

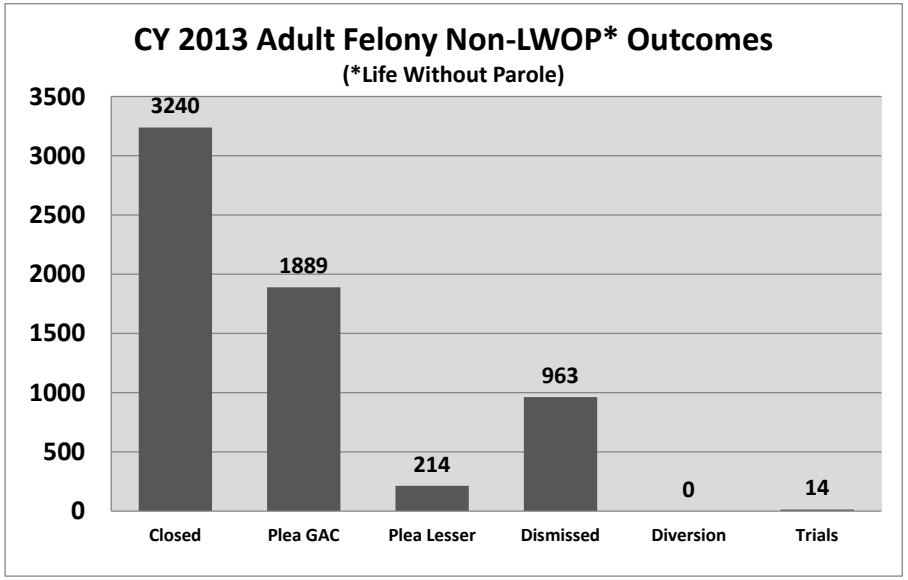

CY 2013 FINS Outcomes
90
80
70
60
50
40
30
20
10
0
78
1
0
6
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

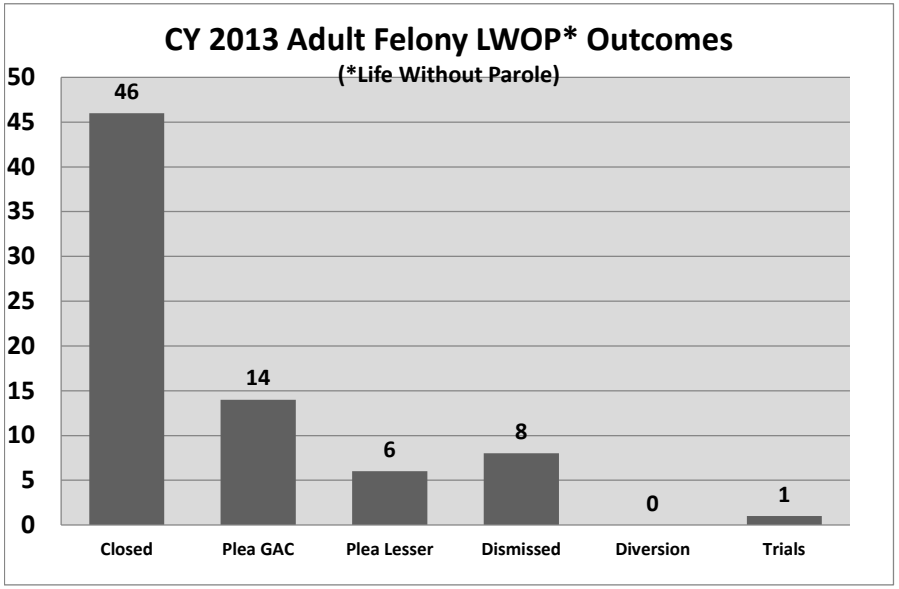

CY 2013 Delinquency Misdemeanor-Grade Outcomes
600
500
400
300
200
100
0
514
199
13
273
184
12
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

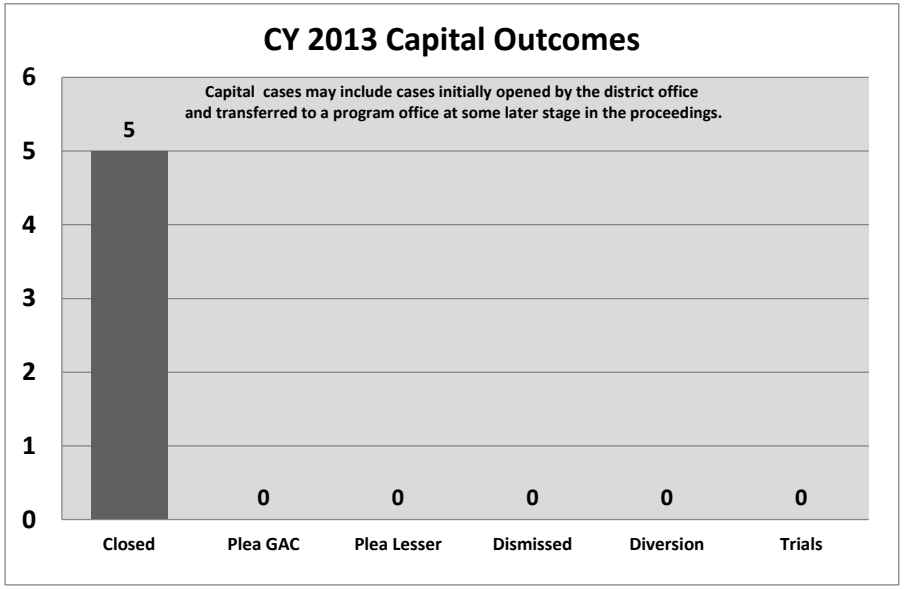

CY 2013 Delinquency Felony-Grade Outcomes
120
100
80
60
40
20
0
101
39
3
48
40
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
4500
4000
3500
3000
2500
2000
1500
1000
500
0
3955
2610
26
3025
0
30
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

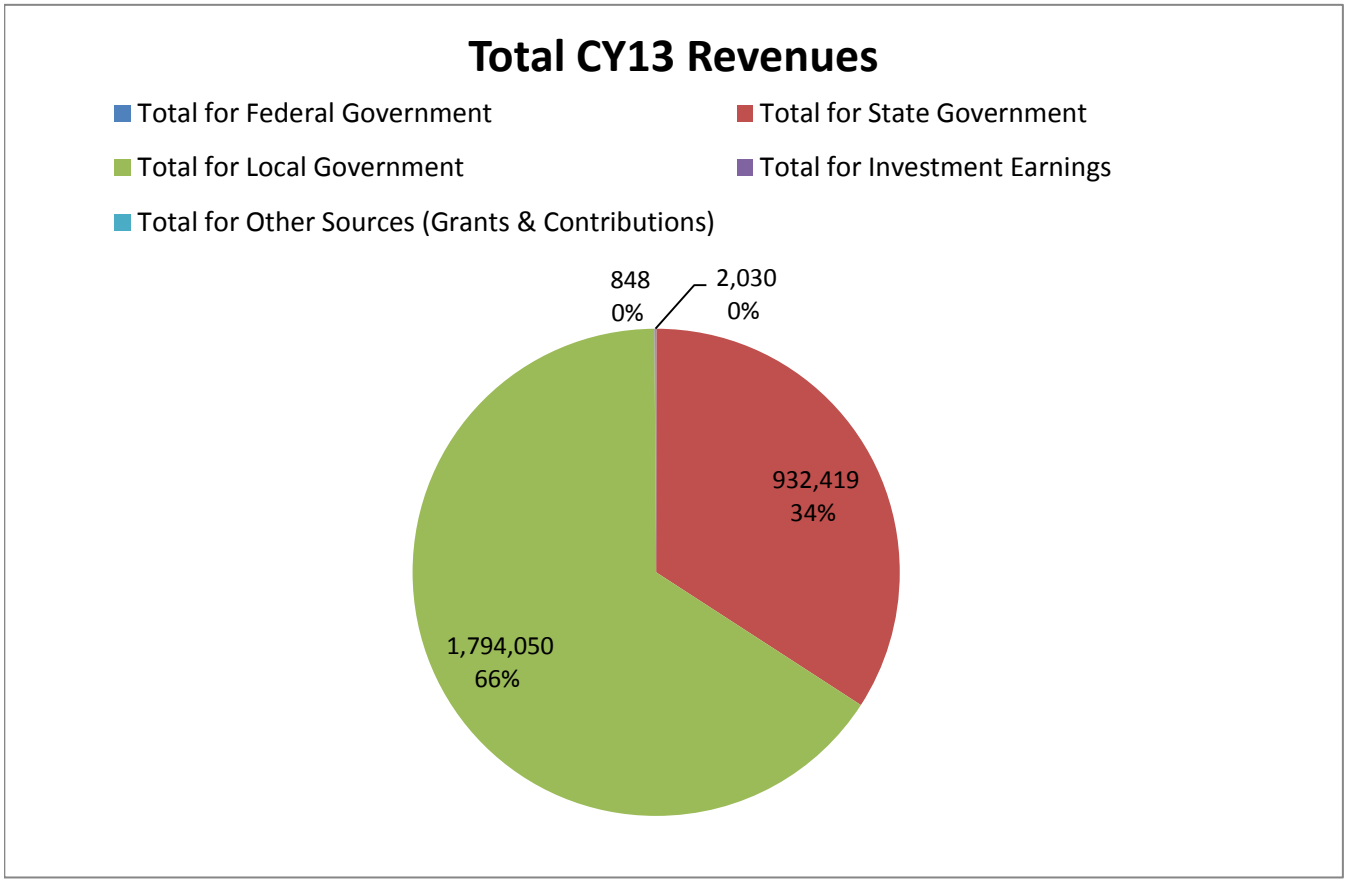

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
3500
3000
2500
2000
1500
1000
500
0
3240
1889
214
963
0
14
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

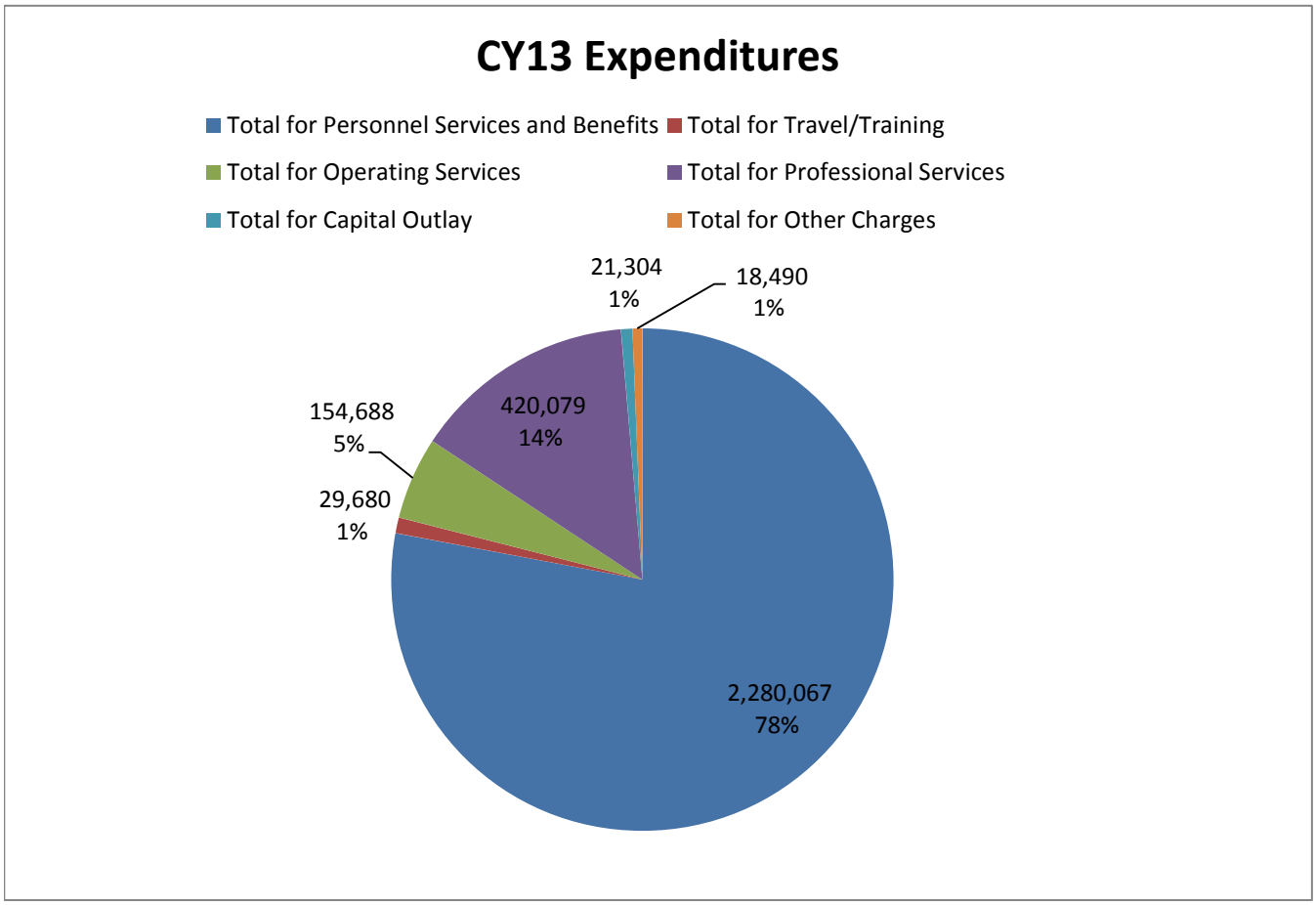

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
50
45
40
35
30
25
20
15
10
5
0
46
14
6
8
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
6
5
4
3
2
1
0
5
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 21 CY2013	Total CY2013
District Defender: Reginald McIntyre	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	70,063
District Assistance Fund (DAF)	862,356
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	932,419
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	296,062
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	102,047
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	25,000
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	130,963
Municipal Court	592,419
Parish Courts	-
Traffic Court	502,469
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	68,616
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	1,319,467
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	61,107
Partial Attorney Fees Reimbursements [as per 15:176]	15,367
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	76,474
Total for Local Government	1,794,050
Investment Earnings	
Interest Income	848
Other Investment Income - List source(s)	-
Total for Investment Earnings	848
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	2,030
Total for Other Sources (Grants & Contributions)	2,030
Total for REVENUE	2,729,347

District 21 CY2013	Total CY2013
District Defender: Reginald McIntyre	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	1,721,150
Accrued Leave	-
Payroll Taxes	29,826
Hospitalization and Disability Insurance	240,795
Retirement	288,296
Other	-
Total for Personnel Services and Benefits	2,280,067
Travel/Training	
Parking/Auto Tolls	34
Travel/Lodging/Per Diem/Mileage	29,646
Total for Travel/Training	29,680
Operating Services	
Advertisements	2,578
Workers' Compensation	5,555
Insurance - Malpractice	14,515
Insurance - Auto/Physical Liability	-
Insurance - Other	29,971
Lease - Office	34,193
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	3,419
Office - Telephone/Utilities/Postage/Internet	28,155
Dues and Seminars	7,756
Law Library/Journals/Subscriptions	5,978
Office Supplies	22,568
Total for Operating Services	154,688
Professional Services	
Audit/Accounting Expense	30,200
Contract Clerical	-
Expert Witness	19,665
Investigators	29,840
Interpreters	-
Social Workers	-
Capital Representation	32,250
Conflict	232,874
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	75,250
IT/Technical Support	-
Total for Professional Services	420,079
Capital Outlay	
Major Acquisitions	21,304
Total for Capital Outlay	21,304
Other Charges	
Other Operating Expenses	18,490
Total for Other Charges	18,490
Total for EXPENDITURES	2,924,308


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
848
0%
2,030
0%
932,419
34%
1,794,050
66%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
21,304
1%
18,490
1%
154,688
5%
420,079
14%
29,680
1%
2,280,067
78%

The 22ND Judicial District Public Defenders' Office

St. Tammany (Covington) - Washington (Franklinton)

District Defender: John W. Lindner, II
402 North Jefferson Avenue
Covington, LA 70433
(985) 892-5002

22nd Judicial District • St. Tammany and Washington Parishes
District Defender John W. Lindner, II. • (985) 892-5002
402 North Jefferson Avenue • Covington, LA • 70433-2638

General District Information: In the 22nd Judicial District, there are 12 divisions of District Court and three City Courts in Bogalusa (two divisions), Covington, and Slidell (five sections). There is a drug court program for adults, a family re-unification court, a sobriety court, a mental health court and a re-entry court. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 283,924 in this district, 71,199 of whom are children.

District Staff: The District Defender in the 22nd Judicial District is John Lindner, II, who has served in that position for two years and has been a public defender in Louisiana for 14 years. The 22nd Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office. At the end of 2013 the district reported 18 full-time staff attorneys, in addition to the District Defender, and 18 contract attorneys. Staff attorneys are permitted to represent clients in private civil cases but not in private criminal cases per office policy. Staff attorneys may accept appointments in the Federal Public Defenders' Office or in other state judicial districts if a system of reciprocity has been established with that district. The District Defender is assisted by four supervising attorneys, and no caseload reduction is provided to them. The office also has 18 additional staff members.

Juvenile Defense: Juvenile cases are heard by District and City Court Judges in the 22nd Judicial District. Several staff attorneys and contract attorneys handle all juvenile cases.

Indigency Determination and Availability of Clients: In the 22nd Judicial District, the Public Defenders' Office makes the determination of indigence. Adult clients are held at the St. Tammany or Washington Parish Jails, the Slidell City Police Corrections Division or the Bogalusa City Jail. Juvenile clients are held at the Florida Parishes Juvenile Detention Center.

Fees and Accounting: The 22nd Judicial District Public Defenders' Office collects the statutory $40 application fees from clients. In 2013, approximately 4,829 applications were received for services. Fees were waived for approximately 1,682 applicants and no fees were reduced. A total of $52,073 was collected for application fees. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services. In 2013, the district received $1,033,562 in special cost fees, collected by the St. Tammany and Washington Parish Sheriffs' Offices and the clerks of the City Courts. Partial indigence fees are not assessed. All accounting functions for the 22nd Judicial District Public Defenders' Office are handled internally by staff.

Caseload: The 22nd Judicial District Public Defenders' Office reported handling 10,868 cases in 2013. Of those, 1,430 involved juvenile matters, including 630 Child in Need of Care representations.

The 22ND JDC Public Defenders' Office

Parish(es) & Seat(s)	St. Tammany Parish – Covington and Washington Parish - Franklinton
Population	St. Tammany Parish 2011 est. 236,785, Washington Parish 2011 est. 47,139, for a total district numeration of 283,924
Juvenile Population	St. Tammany Parish 60,136 Washington Parish 11,863 22nd Judicial District Total 71,999
District Defender	John W. Lindner, II
Years as District Defender	2
Years in Public Defense	14
Office Manager	Sheila Hayes/Covington - Ashley Ingram/Franklinton - Tacey Nettles/Slidell
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	John Allen (CINC Contract Attorney), James Scott (CINC Contract Attorney), Nancy Bousfield (Staff Attorney), Ashton Burris (Staff Secretary), Rachel Cook (Staff Secretary), Kealy Dryer (Staff Secretary), Melissa Davis (Staff Investigator/Mitigation), Shannon Donnelly (Staff Secretary), Ashley Ingram (Office Manager Franklinton), Randall Fish (CINC Contract Attorney), Joseph Harvin (Cinc Contract Attorney), Sheila Hayes (Office Manager Covington), John Hogue (Staff Attorney), Janice Magee (Staff Secretary), Shannon Mese (Staff Attorney), Tracy Nettles (Office Manager Slidell), John Stevenson (Accounting), Gina Liberto (Staff Secretary), Belinda Welsh (Staff Secretary), Leslie Williams (Staff Secretary) & Melissa Guyett (Reception) are the personnel who routinely enter CMS data.
Primary Office Street Address	402 North Jefferson Avenue
City	Covington
ZIP	70433-2638
Primary Phone	985-892-5002
Primary Mailing Address	402 North Jefferson Avenue Covington, LA 70433
Primary Fax Number	985-898-0102
Primary Emergency Contact	John W. Lindner, II
Primary Emergency Phone	985-778-6205
Secondary Emergency Contact	John D. Stevenson
Secondary Emergency Phone	985-377-6023
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	Washington Parish District PDO Office, 919A Washington Street, Franklinton, LA 70438 (985) 839-2245 (Vox) (985) 839-5412 (Fax); Slidell and Bogalusa City Court Office, 520 Old Spanish Trail Ste. D2 Slidell, LA 70458 (985) 643-2747 (Vox) (985) 643-2746 (Fax).

Other District Office Contact Personnel (Primary Only)	St. Tammany District Court-Covington Sheila Hayes, Washington Parish District Court-Franklinton Ashley Ingram and Slidell & Bogalusa City Court Office-Slidell Tracy Nettles
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Covington Office - St. Tammany Parish; Slidell Office - St. Tammany Parish; & Franklinton Office - Whitney/Hancock Bank.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Covington Office - No rent/est. utilities $1,100 per month // Franklinton Office - $900.00 monthly rental and no direct utilities // Slidell Office - No rent and no direct utilities. Area wide communications has increased to $1,600 per month with some expansions & enhancements to the system. In 2014, we will incur an additional $7,400.00 in rent costs for temporary office while Covington office is being renovated.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	In-House
Courts and Locations	22nd Judicial District Court - Covington; 22nd Judicial District Court - Franklinton; Slidell City Court - Slidell; Bogalusa City Court - Bogalusa; Covington City Court - Covington.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	22nd JDC Covington: 8 adult criminal divisions; 1 juvenile; Franklinton: 2 adult criminal divisions, 1 juvenile; Bogalusa City Court: 1 adult, 1 juvenile; Slidell City Court: 1 adult, 1 juvenile; Covington City Court: 1 adult.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Felony cases - Divisions are assigned based upon the date of the incident at the 72-Hour hearing. Attorneys are assigned to clients once division has been allotted. Divisional attorneys are then assigned as counsel of record. The misdemeanor courts are processed with individual attorney's assigned to the applicable area of the courts.
Name of Adult Detention Facilities in This District	St. Tammany Parish Jail – Covington, LA; Washington Parish Jail – Franklinton, LA; Slidell Police Department Corrections Division – Slidell, LA; Bogalusa City Jail – Bogalusa, LA
Name of Adult Detention Facilities Outside the District Which Hold Clients	N/A
Name of Juvenile Detention Facilities In This District	Florida Parish Juvenile Detention Center – Covington, LA
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	N/A
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes Minor travel costs and attorney travel time (opportunity cost).
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	There were some problems with the St. Tammany Parish jail. However, these problems have been resolved after meetings with judges and sheriff.
District Attorney	Walter P. Reed
Chief Judge of Criminal District Court	Judge William Knight
Juvenile Court Judges (Specify District of City Court)	St. Tammany and Washington parishes: Judge William Burris; Slidell City Court: Judge James Lamz; Bogalusa City Court: Judge Robert Black.

Drug Court Judges	Washington Parish: Judge Reginald Badeaux, St. Tammany Parish: Judge A.J. Hand and Judge Allison Penzato. Juvenile Drug Court has been replaced with Family Re-unification Court.
Mental Health Court Judges	Judge Peter Garcia
Other Specialty Court	Sobriety Court: Judge Richard Swartz; Re-Entry Court: Judge William Knight; Family Reunification Court: Judge William Burris.
Name of Specialty and Brief Description:	Sobriety Court: specifically designed for clients with 3rd and 4th offense DWI. Re-Entry Court: designed for clients facing substantial sentences because of mandatory minimum sentences and/or multiple offender status. Client is sent to Angola for two years and assigned to mentor (LWOP inmate) Must complete training program and counseling. Upon release is monitored by court in a setting similar to Drug Court. Drug court offers an alternative to incarceration for nonviolent, less serious, substance abusing offenders. Drug court is designed to rehabilitate offenders through regular and intense judicial supervision, substance abuse treatment, mandatory drug testing, educational opportunities, and appropriate sanctions and incentives. The goals of drug court are successful rehabilitation of drug court clients and reduced recidivism. Court appointed case managers assist each client through the two year program. Family Re-unification Court assists families who are involved with the Department of Child and Family Services (DCFS) and has replaced the Juvenile Drug Court.
Name of Specialty and Brief Description (Cont.):	The adult program serves St. Tammany and Washington Parishes while the juvenile program serves west St. Tammany Parish. Over 300 adults and 25 juveniles are served monthly by the drug court programs in the 22nd Judicial District. The 22nd Judicial District Behavioral Health Court, commenced July 1, 2013, is intended to provide an alternative sentencing option for offenders with mental health disorders or co-occurring disorders. We are performing services without remunerations offered by the court in a contract under review. Through this specialty court, participation in which is a special condition of probation, offenders will be judicially supervised and will be provided community services, including mental health treatment, to prevent the recurrence of behaviors that lead to justice system involvement.
Indigency Determined by Whom and How?	All jailed clients are assumed to be indigent upon intake. Investigators do have clients fill out intake documents notifying them of their liability upon bonding out. Walk-in clients are screened by the individual offices' reception personnel utilizing the 200% poverty guideline as to qualifying for public defender services.

When is Assignment/Appointment of Counsel Made?	Representation begins either at the 72-Hour hearing process and/or upon the divisional allotment procedure. Our felony staff is organized as a divisional basis and all other attorneys are assigned on a area of responsibility e.g. Misdemeanors, Non-Support, Juvenile, Fins, and CINC arenas.
Initial Client Intake Conducted By Whom? (Name and Title)	Shannon Donnelly, Tracy Nettles :Staff Secretaries; Shannon Christian - Assistant Public Defender, Bogalusa City Court; John Allen, Linda Stadler, Randal Fish, Norris Scott & Joseph Harvin CINC Contract Attorneys.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Attached
Brief Explanation of Intake Process	Jail clients are interviewed by Investigators and screened at the 72-hour processes by Investigators or Attorneys throughout the 22nd JDC system. The potential clients are referred to reporting to the respective office for application processing or accepted as incarcerated clients. Additionally walk-in clients are processed in each office by staff personnel. Information is reviewed as to qualifying for services and shared with the potential client. A financial qualification sheet is used and an intake form that is case specific on the legal matter for the client is used to set up records and provide background and contact information for their attorney assignment and interview correspondence notification.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	4,829
How Many Application Fees Were Waived?	Estimated 1,682; 1474 wavers from Jail applicants and 208 waived from 15:157 exclusions.
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2013	52,073
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	1,033,562
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes

What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	St. Tammany Parish District Court as made payable through the Sheriff of St. Tammany provides only checks for traffic and court costs with a percentage breakdown for the participating agencies. Washington Parish District Court as made payable through the Washington Parish Sheriff provides raw data on spreadsheets for defendant collections and distributions. Covington and Mandeville City Court provides summary breakdowns annotating the number of traffic, misdemeanors, and city ordinances reprehensive of the checks total. Bogalusa and Slidell City courts only provide and occasionally supply supporting documentation.
Who Collects the Assessed Court Fees?	District court assessments are collected by the sheriff's office. City Court assessments are collected by the clerks of court personnel.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	St. Tammany Parish District Court as made payable through the Sheriff of St. Tammany provides only checks for traffic and court costs with a percentage breakdown for the participating agencies. Washington Parish District Court as made payable through the Washington Parish Sheriff provides raw data on spreadsheets for defendant collections and distributions. Covington and Mandeville City Court provides summary breakdowns annotating the number of traffic, misdemeanors, and city ordinances reprehensive of the checks total. Bogalusa and Slidell City courts provide checks for the fee with periodic documentation. All documentation data transmitted to LPDB monthly.
Who Remits the Court Fees Collected?	District Court assessments are issued by the respective parish sheriffs for St. Tammany and Washington Parishes. City courts draft their own instruments
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	St. Tammany Parish District Court as made payable through the Sheriff of St. Tammany provides only checks for traffic and court costs with a percentage breakdown for the participating agencies. Washington Parish District Court as made payable through the Washington Parish Sheriff provides raw data on spreadsheets for defendant collections and distributions. Covington and Mandeville City Court provides summary breakdowns annotating the number of traffic, misdemeanors, and city ordinances reprehensive of the checks total. Bogalusa and Slidell City courts provide checks for the fee with periodic documentation. All documentation data transmitted to LPDB monthly.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	The office is in the process of formulating a procedure for Partial Indigency.

What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	See above.
Who Collects the Assessed Partial Payments?	See above.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	All collected fees are channeled to our accounting office. At the points of collection, the monetary instrument is entered into the data base and a receipt book for each paying client. The fee accounts are performed within our QuickBooks program and deposited upon office processing.
Who Remits the Partial Payments Collected?	All deposits (remitted moneys) are deposited by John Stevenson
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Applications, Defender Data Base Receipts, Hand Written Receipts, Credit/Debit Card Receipts, Copies of Money Orders/Cashiers Checks, QuickBooks Deposits Slips for each Client/Payor
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	None to date
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	An attorney employed by the organization shall not engage in the private practice of criminal law under any circumstances. Attorney employees may accept appointments to represent indigent defendants in the Federal Public Defender Office and may accept indigent appointments in other state judicial districts if a system of reciprocity has been established with a particular district. An attorney employed by the organization may engage in the private practice of civil law to the extent that such practice does not interfere with the employee's responsibilities to the organization. Any civil practice must be conducted through the employee's private office. None of the staff, facilities or resources of the Public Defender Office may be utilized to support an employee's private practice of civil law.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Attached
Primary Immediate Needs	In need of at least two additional investigators. We have secured funding for renovations of Covington office.
Immediate Critical Issue Areas	Stabilized funding; additional funds for expert witnesses; retirement plan for attorneys and staff; insuring courts are remitting all fees owed and forcing courts to provide itemized details of source of fees.
Long-Term Critical Issue Areas	Increased revenues to improve delivery of services; gaining access to Judicial Expense Fund to help offset funding shortages.
Please List All New Hires in 2013 (Name and Title)	Oliver Carriere: Trial Supervisor; David Knight: Line Defender; Nicholas Cressy: Line Defender; Dawn Dares: Staff Secretary; Michelle Dunn: Staff Secretary; Melissa Guyett: Receptionist.
Please List All Promotions in 2013 (Name and Title)	John Hogue and Kevin Linder were named Trial Supervisors.

2013 Media Coverage and/or Major Accomplishments	The new Director has become more involved in community affairs in an effort to gain support of public for the office. This has included regular speaking engagements at public meetings and Bar Association functions. In addition, he is working with news media in effort to spotlight work and accomplishments of the office.
Number of Expected New Attorney Hires in 2014	Three
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	All new hires who are recent law school graduates are required to attend Defender Training with LPDB. In addition, they attend the Gideon's Promise program in Birmingham, AL. New attorneys are assigned a supervisor who monitors their work. Office conducts regular in-house training for all attorneys.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	The District Defender is the overall supervisor of the office. The support staff is supervised by Sheila Hayes (Covington, LA) and Ashley Fitzmorris (Washington Parish). Ms. Hayes and Ms. Fitzmorris report directly to the District Defender. Jack Stevenson (CFO) is responsible for accounting and collecting and depositing of funds. He also reports directly to the District Defender. All felony attorneys are supervised by their Trial Supervisor who in turn reports to the District Defender. Misdemeanor, juvenile, non-support, and CINC attorneys and staff report to Ms. Amanda Trosclair who was recently named supervisor of these divisions. Ms. Trosclair reports to the District Defender.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	Oliver Carriere, John Hogue, and Kevin Linder: Trial Supervisors.
Please Attach Your Office Organizational Chart	2013-2013 Attached
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	Working with Defender Data to work towards paperless client files to minimize filing storage and exportability for attorney usage.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Major Medical (HUMANA),; Dental (HUMANA), Vision (HUMANA),& Gap Insurance-for Major Medical (Morgan White Administrators Inc.) are provided for full time-staff personnel. Professional Liability Insurance - Lloyds of London
Regular Meetings for Any Staff, Please Describe	Quarterly on pay day and as needed for more specific topics.
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	1
Number of Writs Your District Handled in 2013	4
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	Seven. There is one case involving five co-defendants.

Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None Noted
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	When a juvenile is transferred to adult court, the juvenile attorney who handled the case prior to transfer is assigned to the felony case as co-counsel with the division attorney.
Please Provide the Names of All State Representatives and Senators from Your District	State Senator - 11th Senatorial District, "Jack" Donahue, Jr. 123 Maple Ridge Way, Covington LA 70433 985-727-794 9; State Senator - 12th Senatorial District, Ben Nevers 61596 Little Southern Village Rd., Bogalusa LA 70427 985-732-4062; State Senator - 1st Senatorial District A. G. Crowe 01/11/16 Republican 201 Crowe Landing Rd., Pearl River LA 70452 985-788-7551; State Representative - 104th Representative District Paul Hollis 108 Grand Maison Blvd., Mandeville LA 70471 985-626-0502;State Representative - 74th Scott M. Simon 74299 Peg Keller Rd., Abita Springs LA 70420 985-893-2238; State Representative - 75th Representative District, Harold L. Ritchie 25255 Hwy. 62, Franklinton LA 70438 985-848-5558; State Representative - 76th Representative District, Kevin Pearson 416 Starling Dr., Slidell LA 70461 985-649-1841; State Representative - 77th Representative District John M. Schroder 819 W. 13th Ave., Covington LA 70433 985-373-4873; State Representative - 89th Representative District, "Tim" Burns 1501 Madison St., Mandeville LA 70448 985-373-3939; State Representative - 90th Representative District, "Greg" Cromer 308 Margon Ct., Slidell LA 70458 985-641-8208.

Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None noted.
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	The office has been reorganized to allow for better supervision and sharing of workloads. Attorneys are now assigned to a team under the supervision of the Trial Supervisor who has primary responsibility of LWOP cases and crimes carrying significant mandatory minimum sentences.

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
Anderson, David	985-892-5002
Almerico, John	985-892-5002
Bousfield, Nancy	985-643-2747
Bradley, Michael	985-892-5002
Brink, Melissa	985-892-5002
Capdeboscq, Michael	985-892-5002
Chatman, d Andrea	985-643-2747
Craig, David Jr.	985-892-5002
Delacroix, Angelle	985-892-5002
Masinter, Milton	985-892-5002
Hogue, John	985-839-2245
Lerardi, Peter	985-839-2245
Knight, David	985-635-4885
Linder, Kevin	985-839-2242
Mese, Shannon	985-264-2797
Lindner, John	985-892-5002
Sims, Darrell	985-892-5002
Talley, James	985-892-5002
Trosclair, Amanda	985-892-5002
Part-Time Contract Attorneys	**Contact Information**
CINC-Adult Part-Time Contract:	
Allen, John	985-839-9589
Stadler, Linda	985-727-6771
Fish, Randall	985-882-0060
Harvin, Joseph	985-781-8885
Scott, James	985-732-2088
McNary, James	985-892-8743
Fontenot, Jerry	985-898-5038
Stamps, Robert	985-892-5002
Conflict Per-Case Contract:	
Barrow, Ernest	985-871-7374
Burke, James III.	985-892-5002
Carriere, Oliver	985-853-9863
Carollo, David	985-643-8223
Fontenot, Jerry	985-898-5038
Jolissaint, Mark	985-641-5596
Knight, James	985-795-9200

Mecca, James	985-892-4006
Montgomery, Warren	985-893-6585
Scott, James	985-732-2088
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Burris, Ashton	985-892-5002
Cook, Rachel	985-839-2245
Davis, Melissa	985-892-5002
Dryer, Kealy	985-474-0091
Liberto, Gina	985-892-5002
Hayes, Sheila	985-892-5002
Magee, Janice	985-892-5002
Nettles, Tracy	985-643-2747
Stacklin, Bruce	985-892-5002
Stevenson, John	985-892-5002
Welsh, Belinda	985-892-5002
Guyett, Michelle	985-892-5002
Donnelley, Shannon	985-892-5002
Fitzmorris, Ashley	985-893-2245
Stacklin, Bruce	985-892-5002
Dares, Dawn	985-892-5002
Dunn, Michelle	985-643-2747
Cressy, Nicholas	985-892-5002

2013 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	John Stevenson
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	x
Windows Server 2000/2003/2008	x
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	x
Microsoft Office 2003	x
Previous Microsoft Office version	
Corel Word Perfect	x
Other	x Open Office
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	x
Internet Explorer 9	x
Firefox	x
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	1

DVD	1
VCR	2
Desktop PCs	32
Laptops	5
Video Cameras	1
Digital Cameras	1
Video Conferencing Systems	0
B&W Laser Printers	5
Color Printers	2
Wireless Cards	0
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	N/A
Broadband	12 MEG COVINGTON (2x6 MEG NEPTOPIAS MERGED THROUGH A CISCO ROUTER, 6 MEG FRANKLINTON, & 3 MEG SLIDELL LOCATIONS)
No Internet Connection	N/A
Connection Speed:	12/6/3 MEG/SEC
Provider Name:	AT&T
Email Provider:	AT&T
Please list any software or computer equipment in which you need training:	None Noted

22nd District Defender Office CY 2013 Caseloads & Outcomes

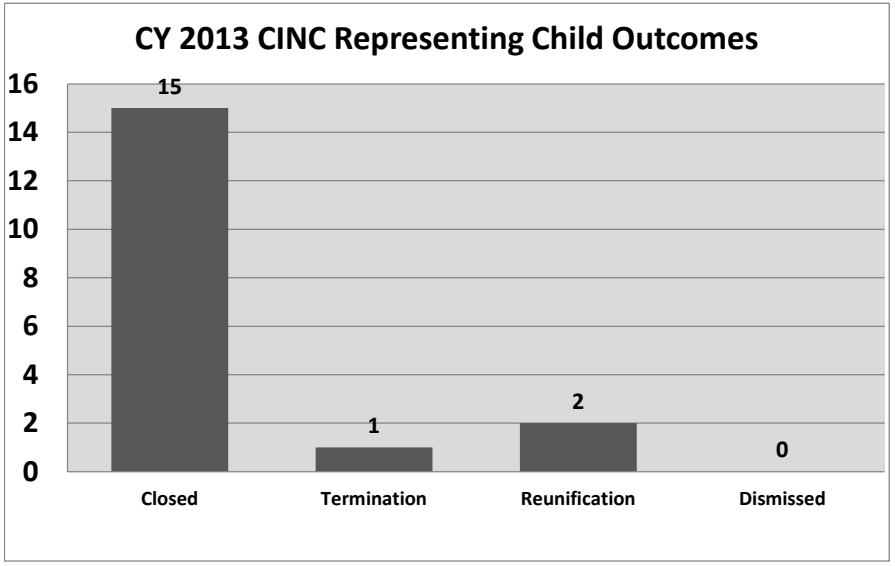
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	2	0	3	5	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	3	15	43	46	1	2	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	275	164	288	563	0	90	N/A	N/A	11	N/A	N/A	N/A	N/A	N/A	0
Termination	14	11	2	16	12	0	N/A	N/A	3	N/A	N/A	N/A	N/A	N/A	0
FINS	55	42	51	106	N/A	N/A	19	0	12	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	280	250	195	475	N/A	N/A	145	14	126	43	N/A	N/A	1	0	1
Delinquency Felony	118	105	88	206	N/A	N/A	65	15	84	9	N/A	N/A	0	3	3
Delinquency-Life	3	2	1	4	N/A	N/A	0	0	1	0	N/A	N/A	0	0	0
Juvenile Revocations	6	29	3	9	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	2788	2055	841	3629	N/A	N/A	1810	259	1254	12	0	7	6	14	27
Adult Felony Non-LWOP**	2844	2176	1167	4011	N/A	N/A	2023	138	539	1	5	24	1	4	34
Adult LWOP	20	22	32	52	N/A	N/A	10	1	4	0	1	7	0	0	8
Capital***	6	7	6	12	N/A	N/A	2	0	0	0	0	1	0	0	1
Revocations	1304	2261	429	1733	N/A	N/A	7	0	6	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	1	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

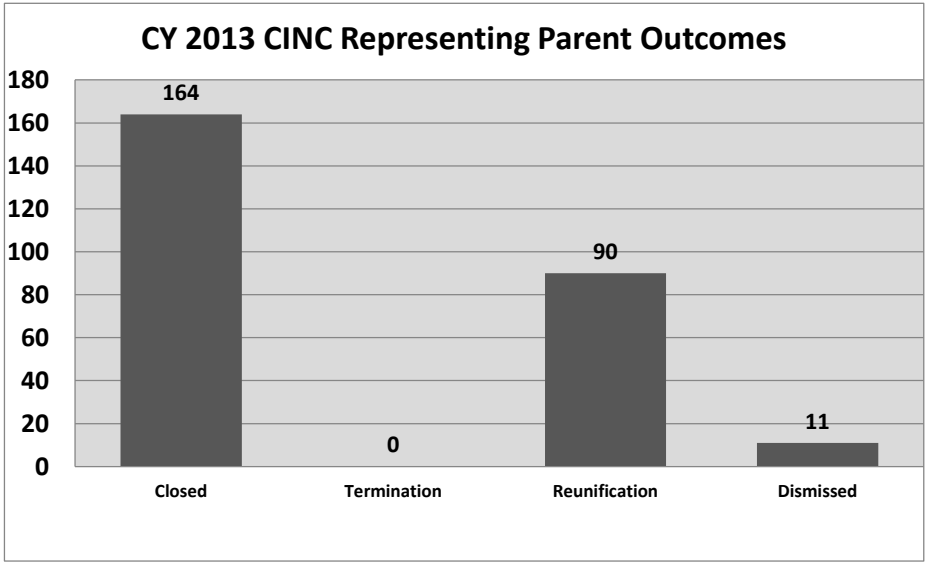
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

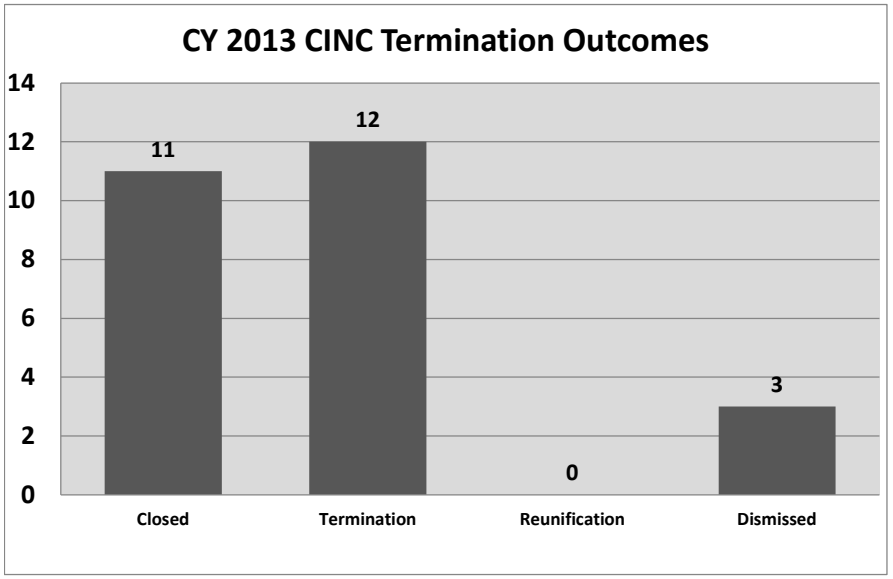
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

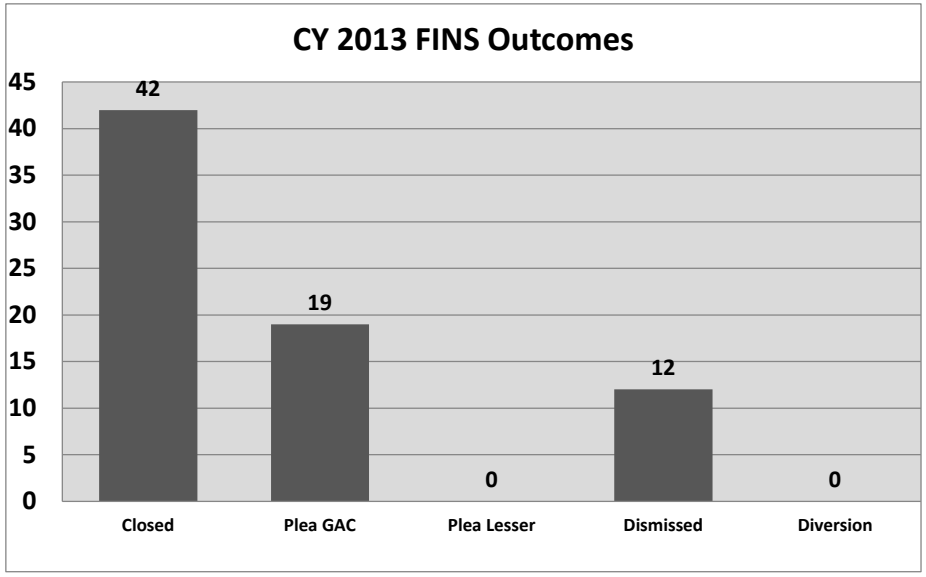
****Life Without Parole**

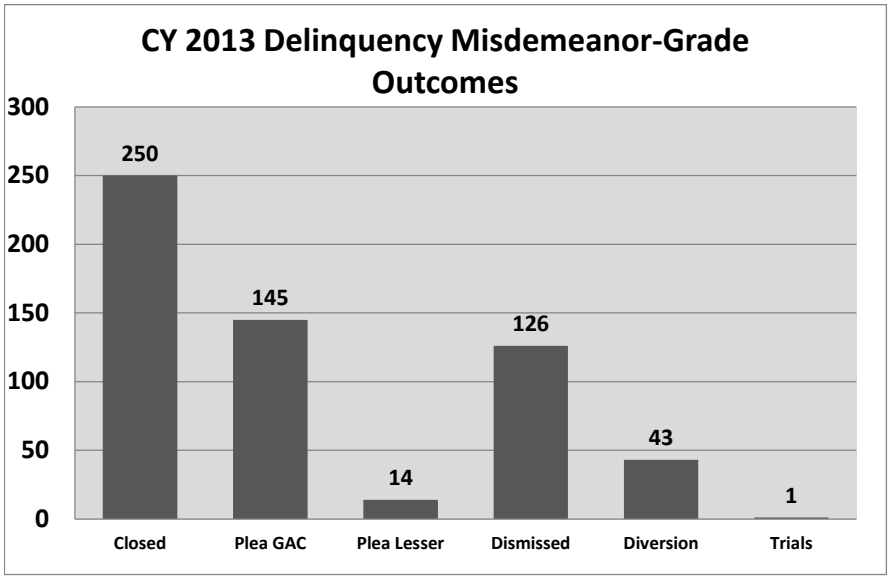
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

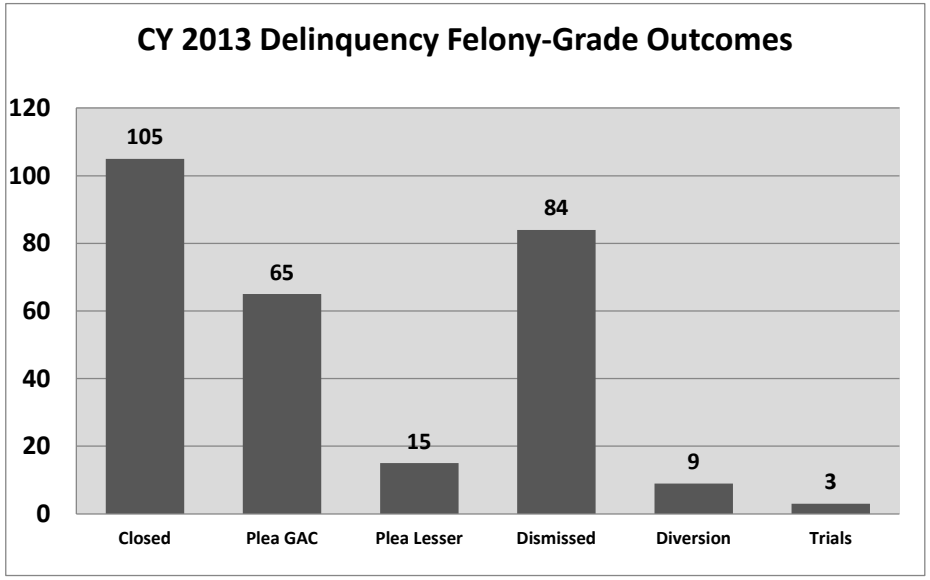

CY 2013 CINC Representing Child Outcomes
16
14
12
10
8
6
4
2
0
15
1
2
0
Closed
Termination
Reunification
Dismissed

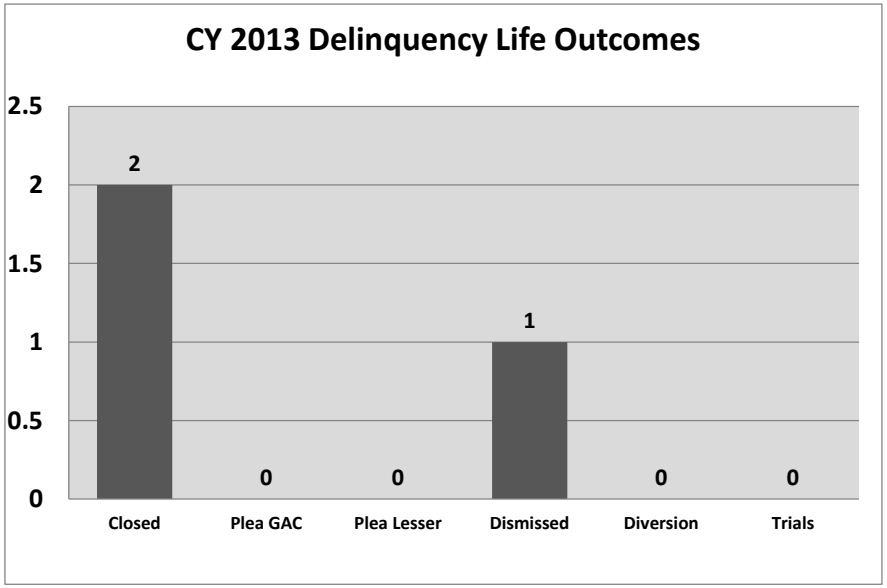

CY 2013 CINC Representing Parent Outcomes
180
160
140
120
100
80
60
40
20
0
164
0
90
11
Closed
Termination
Reunification
Dismissed

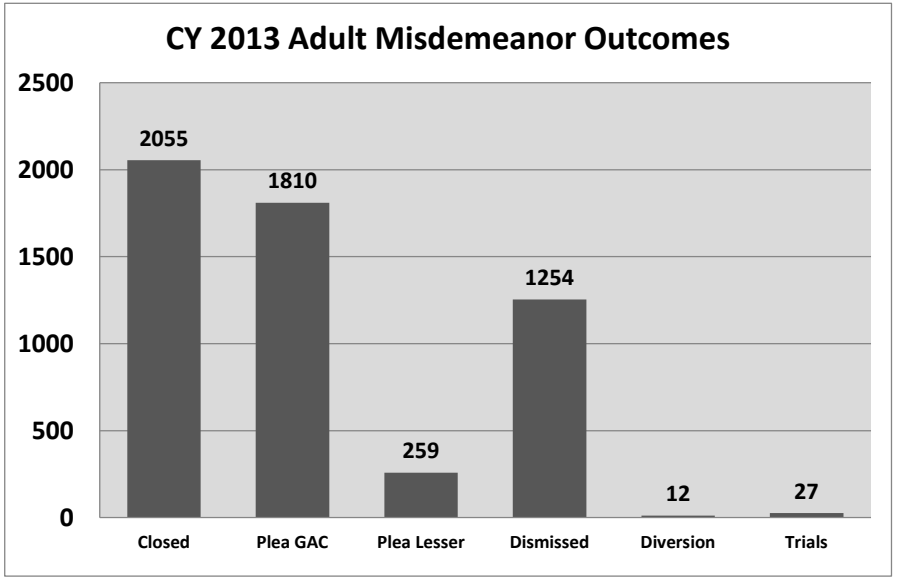

CY 2013 CINC Termination Outcomes
14
12
10
8
6
4
2
0
11
12
0
3
Closed
Termination
Reunification
Dismissed

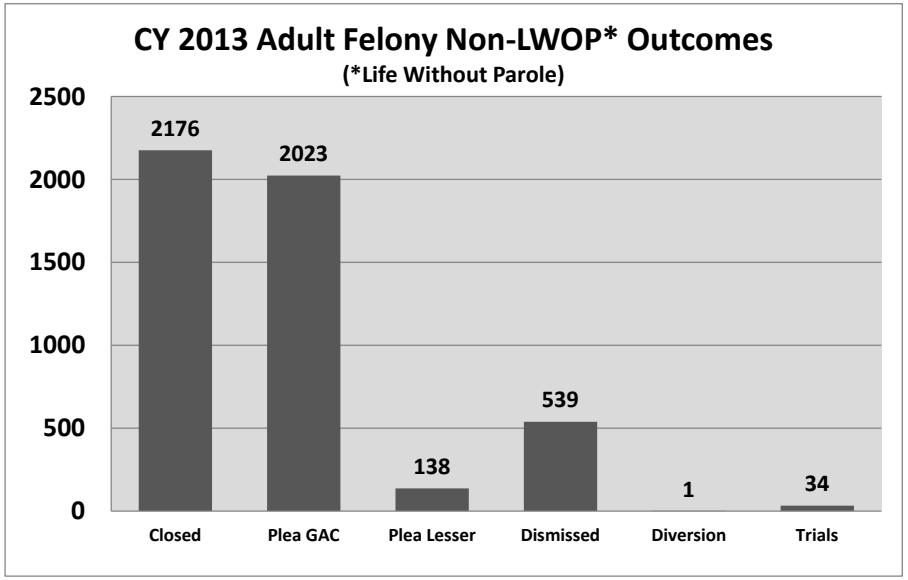

CY 2013 FINS Outcomes
45
40
35
30
25
20
15
10
5
0
42
19
0
12
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

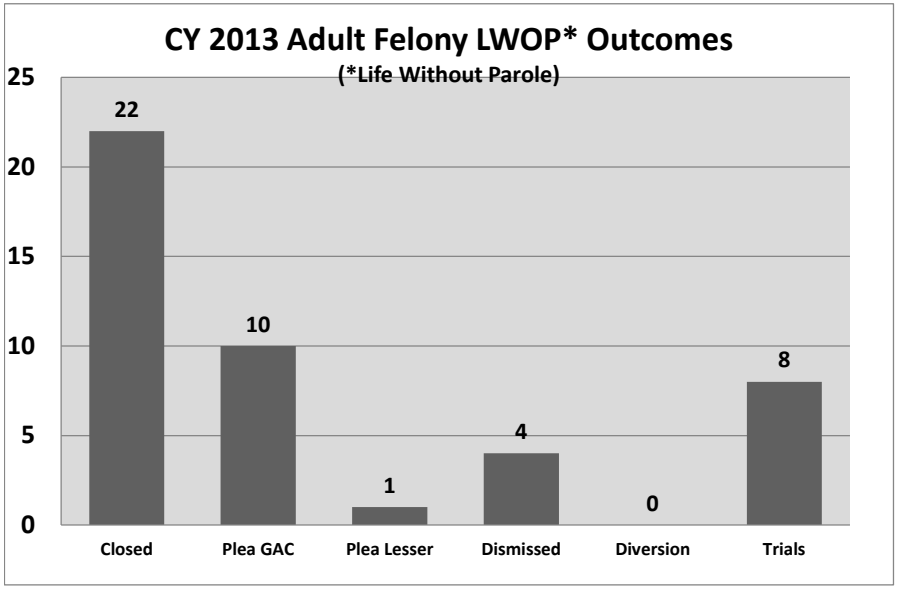

CY 2013 Delinquency Misdemeanor-Grade Outcomes
300
250
200
150
100
50
0
250
145
14
126
43
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

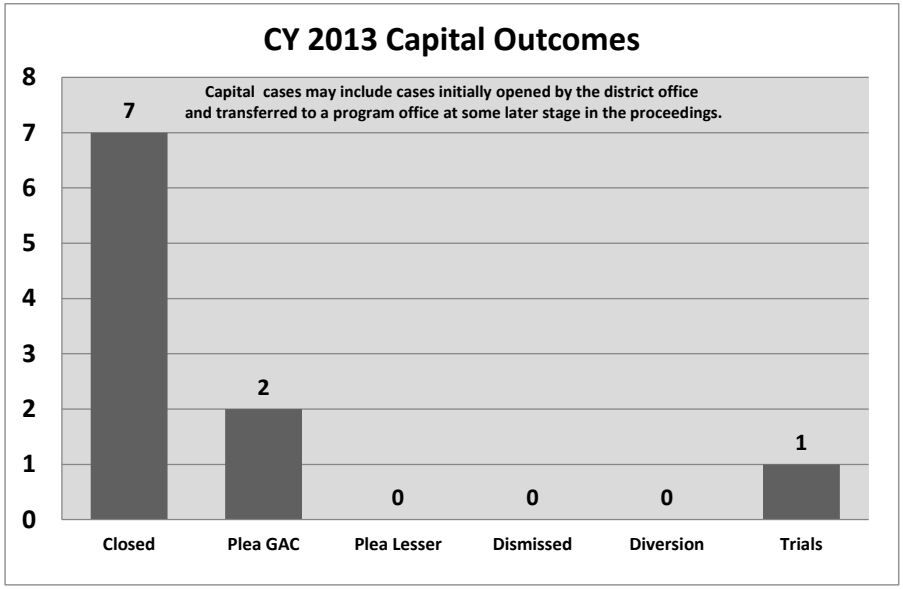

CY 2013 Delinquency Felony-Grade Outcomes
120
100
80
60
40
20
0
105
65
15
84
9
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
2500
2000
1500
1000
500
0
2055
1810
259
1254
12
27
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

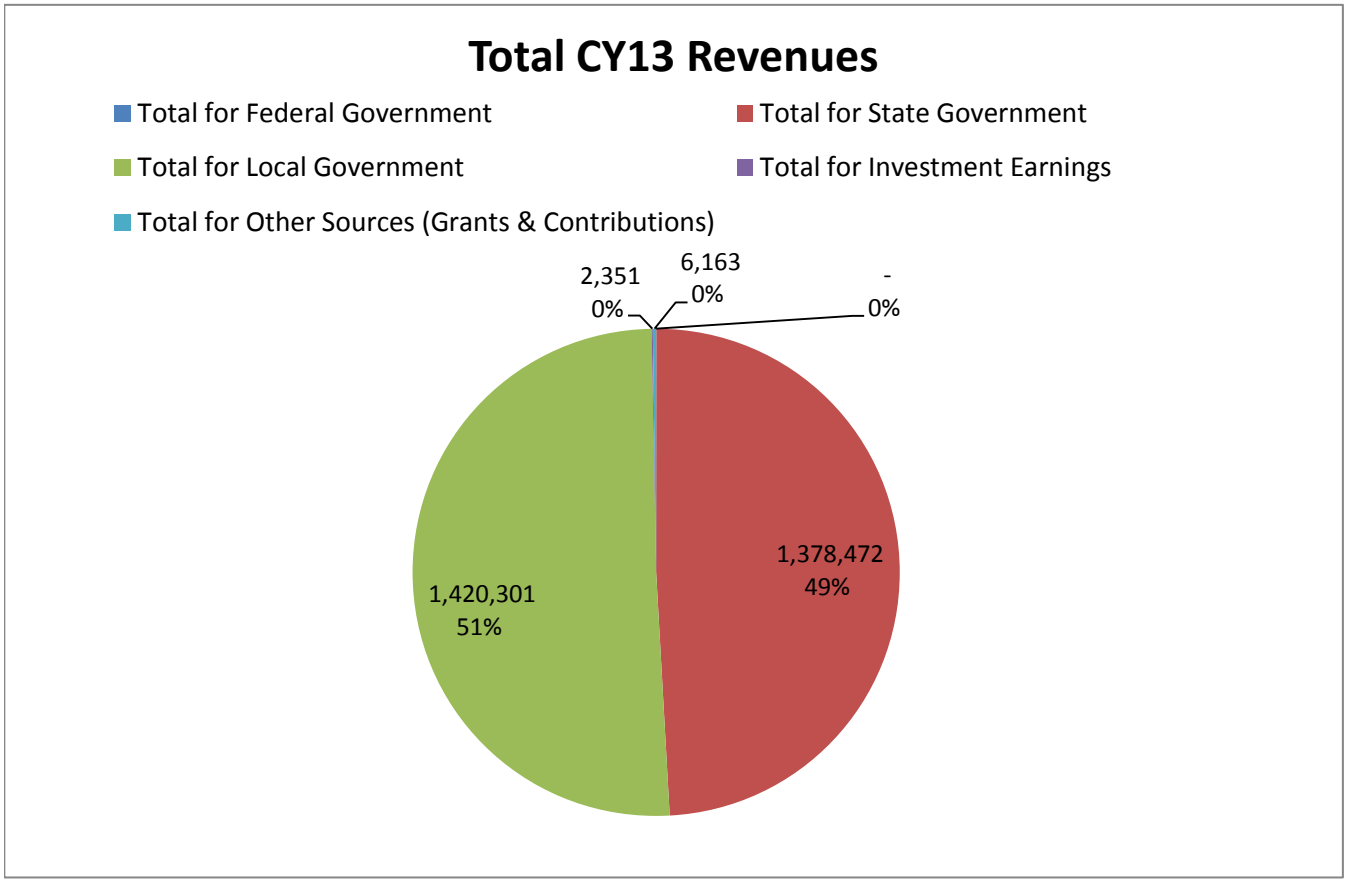

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
2500
2000
1500
1000
500
0
2176
2023
138
539
1
34
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

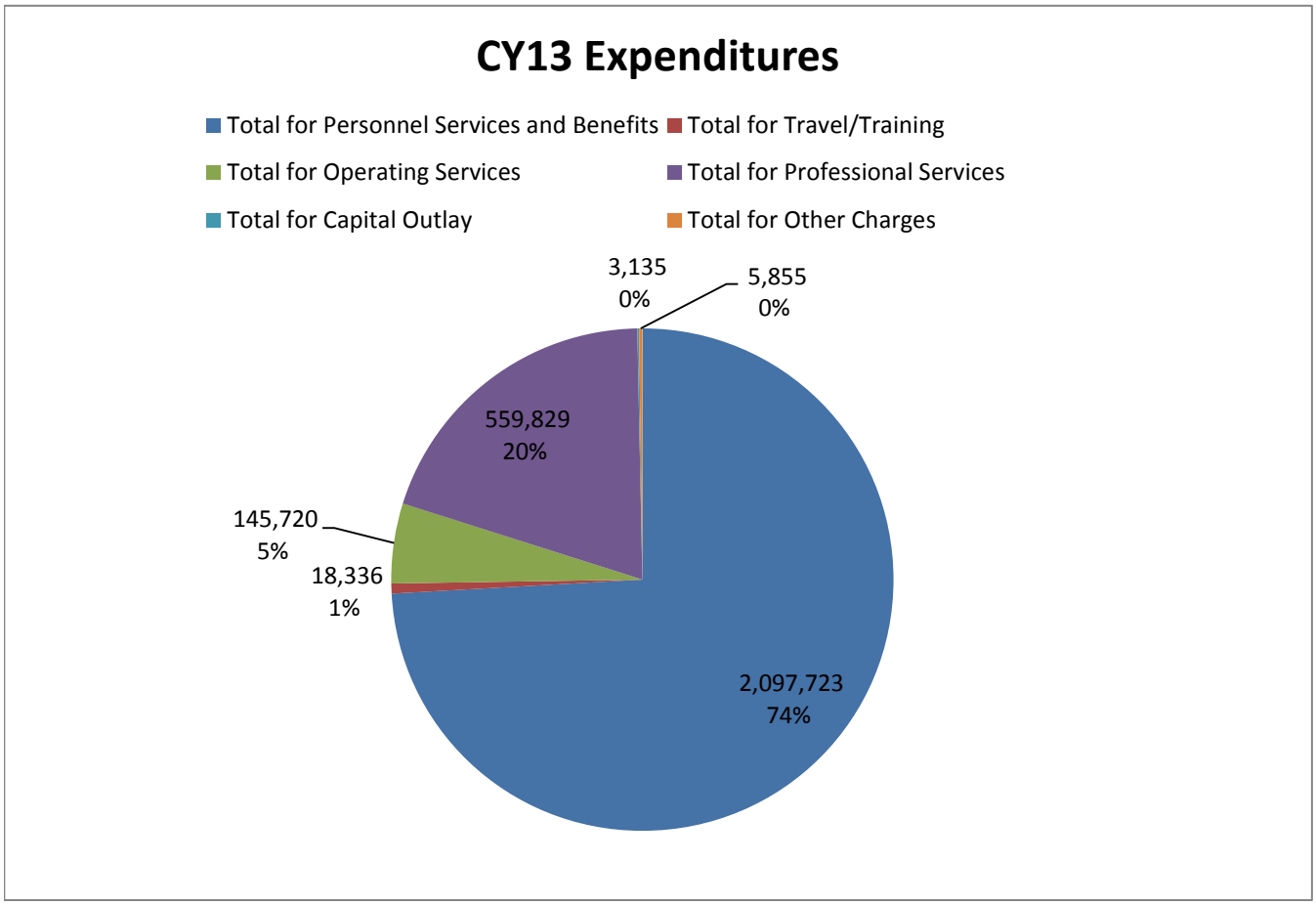

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
25
20
15
10
5
0
22
10
1
4
0
8
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

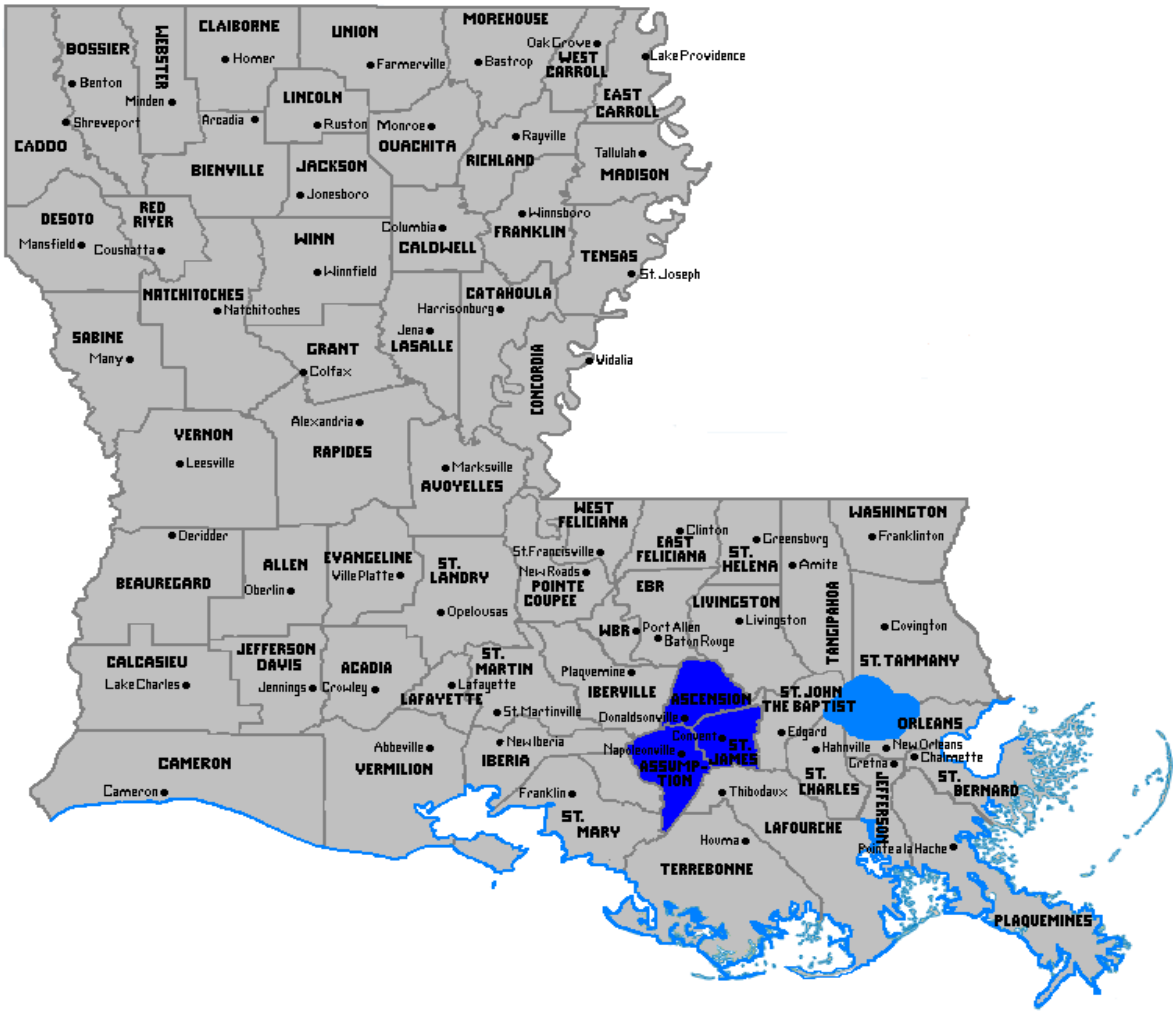

CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
8
7
6
5
4
3
2
1
0
7
2
0
0
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 22 CY2013	Total CY2013
District Defender: John Lindner, II	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	-
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	53,665
District Assistance Fund (DAF)	1,315,634
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	9,173
Total for State Government	1,378,472
Local Government	
Appropriations - General	-
Appropriations - Special	22,917
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	47,702
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	156,260
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	104,228
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	3,405
City & City-Ward Courts	-
Judicial District Courts	12,742
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	79,235
Magistrates' Courts	-
Municipal Court	91,893
Parish Courts	-
Traffic Court	36,657
Non-itemized, lump sum collected and remitted by all courts	99,635
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	710,282
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	1,033,847
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	55,349
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	55,349
Total for Local Government	1,420,301
Investment Earnings	
Interest Income	1,086
Other Investment Income - List source(s)	1,265
Total for Investment Earnings	2,351
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	6,163
Total for Other Sources (Grants & Contributions)	6,163
Total for REVENUE	2,807,288

District 22 CY2013	Total CY2013
District Defender: John Lindner, II	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	1,684,241
Accrued Leave	42,562
Payroll Taxes	150,628
Hospitalization and Disability Insurance	218,717
Retirement	-
Other	1,574
Total for Personnel Services and Benefits	2,097,723
Travel/Training	
Parking/Auto Tolls	79
Travel/Lodging/Per Diem/Mileage	18,257
Total for Travel/Training	18,336
Operating Services	
Advertisements	1,575
Workers' Compensation	10,526
Insurance - Malpractice	19,321
Insurance - Auto/Physical Liability	2,654
Insurance - Other	491
Lease - Office	10,800
Lease - Auto/Equipment	4,781
Lease - Other	446
Office Repair and Maintenance	3,179
Office - Telephone/Utilities/Postage/Internet	37,297
Dues and Seminars	6,445
Law Library/Journals/Subscriptions	25,804
Office Supplies	22,401
Total for Operating Services	145,720
Professional Services	
Audit/Accounting Expense	14,300
Contract Clerical	520
Expert Witness	16,836
Investigators	4,828
Interpreters	494
Social Workers	-
Capital Representation	113,245
Conflict	216,693
Contract - Juvenile Attorneys or CINC	147,650
Misdemeanor Attorney Contracts	45,000
Contract Attorneys - all other	-
IT/Technical Support	263
Total for Professional Services	559,829
Capital Outlay	
Major Acquisitions	3,135
Total for Capital Outlay	3,135
Other Charges	
Other Operating Expenses	5,855
Total for Other Charges	5,855
Total for EXPENDITURES	2,830,598


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
2,351
0%
6,163
0%
-
0%
1,378,472
49%
1,420,301
51%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
3,135
0%
5,855
0%
559,829
20%
145,720
5%
18,336
1%
2,097,723
74%



The 23rd Judicial District Public Defenders' Office

Ascension (Donaldsonville) - Assumption (Napoleonville) - St. James (Convent)

District Defender: Alan J. Robert
12320 LA Hwy. 44, Bldg. 4, Ste. B
Gonzales, LA 70737
(225) 647-9673

23rd Judicial District • Ascension, Assumption and St. James Parishes
District Defender Alan J. Robert • (225) 647-9673
12320 LA Hwy. 44, Bldg. 4, Ste. B • Gonzales, LA • 70737

General District Information: In the 23rd Judicial District, there are five sections of District Court and two Parish Courts (Gonzales and Donaldsonville). There are no City Courts. There is a specialty drug court and non-support court programs. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 157,034 in this district, 42,328 of whom are children.

Defender Staff: The District Defender in the 23rd Judicial District is Alan J. Robert**,** who has served in the position for five years and has been a public defender in Louisiana for nine years. The 23rd Judicial District Public Defenders' Office is a mixed and contract public defenders' office. At the end of 2013 the district reported one full-time attorney in addition to the District Defender and 18 contract attorneys. There are no restrictions on private practice outside of the Public Defenders' Office. In addition to the District Defender, a supervising attorney supervises all staff, and no caseload reduction is provided to them. The office also has two administrative staff members**.**

Juvenile Defense: Juvenile cases are heard by District Judges and one Parish Court Judge in the 23rd Judicial District. One attorney handles all juvenile cases.

Indigency Determination and Availability of Clients: In the 23rd Judicial District, the Court makes the initial determination of indigence, with further determinations of eligibility for services done by the District Defender or his designee. Adult clients are held in Ascension Parish Jail or, if female adult clients are held outside of the district, at the Avoyelles Correctional Center. Juvenile clients were held at the St. James Juvenile Detention Center until its closure on June 30, 2013. Juvenile clients are currently held at the Assumption Parish Juvenile Detention Center or the Florida Parishes Detention Center.

Fees: The 23rd Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2013, 347 applications were received for services. Two applicants received fee waivers but no fees were reduced for applicants. A total of $15,750 in application fees was collected. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services. These special cost fees are collected by the Ascension, Assumption and St. James Parish Sheriffs' Offices and Clerks of Court in the Parish Courts. Special cost fees in the amount of $806,586 were received by the districts in 2013. Courts in this district may also assess partial indigence payments for services based on a client's ability to pay. In 2013 the office received $6,660 was collected in partial indigence fees, collected by the Public Defenders' Office or the Sheriff if part of a plea agreement. Accounting functions for the 23rd Judicial District Public Defenders' Office are performed by a contracted certified public accountant.

Caseload: The 23rd Judicial District Public Defenders' Office reported handling 6,466 cases in 2013. Of those, 1,172 involved juvenile matters, including 319 Child in Need of Care representations.

The 23RD JDC Public Defenders' Office

Parish(es) & Seat(s)	Ascension - Donaldsonville; Assumption - Napoleonville; St. James - Convent.
Population	157,034
Juvenile Population	42,328
District Defender	Alan J. Robert
Years as District Defender	5
Years in Public Defense	9
Office Manager	Kathleen Richard
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Kathleen Richard, Phyllis Glover, & L. Monica McCrory
Primary Office Street Address	12320 LA Hwy. 44, Bldg. 4, Ste. B
City	Gonzales
ZIP	70737
Primary Phone	225-647-9673
Primary Mailing Address	12320 LA Hwy. 44, Bldg. 4, Ste. B, Gonzales, Louisiana, 70737.
Primary Fax Number	225-647-9683
Primary Emergency Contact	Alan J. Robert, 18421 Greenbriar Avenue, Prairieville, LA 70769.
Primary Emergency Phone	225-954-2555
Secondary Emergency Contact	Kathleen Richard
Secondary Emergency Phone	225-571-1892
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	Kathleen Richard - 12320 LA Hwy 44, Bldg. 4 Ste. B, Gonzales, LA 70737.
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Pujol & Pryor Attorneys At Law
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	1,650
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	J. Wayne Sheets, CPA , outside CPA services
Courts and Locations	District Court (5 divisions) in Gonzales, Donaldsonville, Napoleonville, Convent; Parish court in Gonzales & Donaldsonville; Juvenile Court in Gonzales, Donaldsonville, Napoleonville, Convent; Non-Support Court in Gonzales, Donaldsonville, Napoleonville.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	Section A through E (5 Divisions) of District Court and Juvenile Court meeting in Donaldsonville, Gonzales, Convent and Napoleonville, (1) Parish court for Ascension Parish meeting in Gonzales, and Donaldsonville.

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Public Defenders are assigned to each division by this office. Cases are assigned preliminarily by the Judges to the defenders assigned to that division by our office.
Name of Adult Detention Facilities in This District	Ascension Parish Jail, Donaldsonville, Louisiana
Name of Adult Detention Facilities Outside the District Which Hold Clients	Avoyelles Correction Center, holds some females.
Name of Juvenile Detention Facilities In This District	Assumption Parish Juvenile Detention Center after June 30, 2013: before that date juveniles were held at the ST. James Juvenile Detention Center.
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes, Female juveniles are all housed outside the district.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	None
District Attorney	Ricky Babin
Chief Judge of Criminal District Court	Judge Guy Holdridge - 2014
Juvenile Court Judges (Specify District of City Court)	Judge Ralph Tureau - Div. "A"; Judge Thomas J. Kliebert, Jr. - Div. "B"; Judge Guy Holdridge - Div. "C"; Judge Jessie LeBlanc- Div. "D"; Judge Alvin J. Turner, Jr.- Div. "E"; Judge Marilyn Lambert Parish Court; does juvenile cases in Ascension Parish.
Drug Court Judges	Judge Guy Holdridge does a drug division in Ascension Parish.
Mental Health Court Judges	None
Other Specialty Court	Judge Lambert - Parish Court (Misdemeanor in Ascension Parish).
Name of Specialty and Brief Description:	Misdemeanors in Ascension Parish; Magistrate Tess Stromberg, Non Support in Ascension, Assumption & St. James.
Indigency Determined by Whom and How?	Judges make initial assessment at 72 hour hearing or 1st court appearance and defender assigned completes application and determination of indigence made by District Defender or his designee.
When is Assignment/Appointment of Counsel Made?	At defendants initial appearance before judicial officer where defendant learned of charge and defendant's liberty was subject to restriction.
Initial Client Intake Conducted By Whom? (Name and Title)	Judges do preliminary indigency determinations. Attorney appointed completes applications at initial meeting. Walk in clients are given applications by P.D.O. staff, and approved by the District Defender.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Upon appointment by a judge client is given an application and contact information on their attorney. they are advised to complete the application and return to our office with the application fee or to mail the same. walk ins are provided with an application to complete and it is reviewed by the district defender or his designee for qualification. upon approval an attorney is assigned an contact information given to the client.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	347

How Many Application Fees Were Waived?	2
How Many Application Fees Were Reduced?	0
Total Application Fee Dollars Collected in 2013	$15,750 as of 12/09/2013
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	Fees paid to our office or attorney who forwards fee to our office per contract.
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	$806,585.63 as of 12/16/2013
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Approved forms are used for reporting.
Who Collects the Assessed Court Fees?	(3) Sheriffs or City Clerks
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Collecting Agencies provides detailed work sheets
Who Remits the Court Fees Collected?	(3) Sheriffs or City Clerks
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Disbursing agencies provide detailed worksheets.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	The District Defender sends recommended amounts to the judge's by written correspondence. Judge's enter amount into court minutes.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Court minutes.
Who Collects the Assessed Partial Payments?	Public Defender Office or Sheriff if part of a plea.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Public Defender Office keeps records of all fees collected by office, and Sheriff's office sends record of fees collected.
Who Remits the Partial Payments Collected?	The Sheriff's or City Clerks submit all fees collected.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Any money collected by an agency is accompanied by explanatory documentation.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	6,660
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Yes. Yes, private employment is addressed in the Attorney Contract with the Public Defender Office.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	See Attached Contract.
Primary Immediate Needs	We need funds to staff a full time office.
Immediate Critical Issue Areas	None
Long-Term Critical Issue Areas	Money for benefits for full time defenders.
Please List All New Hires in 2013 (Name and Title)	Rusty M. Messer and Tiffany Myles Crosby
Please List All Promotions in 2013 (Name and Title)	Susan K. Jones, Litigation Supervisor.

2013 Media Coverage and/or Major Accomplishments	Handled 2 to 3 Capital Cases which resulted in Favorable Please.
Number of Expected New Attorney Hires in 2014	0
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	We use training provided by the LPDB Staff, pay for seminars in areas of practice, and conduct 8 hours of mandatory yearly training by our office. Also we assign new defenders to a division with more experienced defenders to monitor and mentor. We have a full time Litigation Supervisor as of July 2013.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No. attorney contract includes duties and responsibilities of the independent contractors
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	All attorneys are independent contractors except the District Defender, and the Litigation Supervisor. They are required to follow the requirements and suggestions found in their written contract. The District Defender, and/or the Litigation Supervisor monitors all trials, especially serious offenses, and consults with the defender on questions of law and strategy. The District Defender visits each defender at least once per year in their office to formally evaluate each attorney's progress and maintains written reports.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	Full time position of Litigation Supervisor.
Please Attach Your Office Organizational Chart	See Attached.
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	None
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Medical benefits including health and disability provided for all (4) full time employees. (Which includes – District Defender, Litigation Supervisor, and 2 Staff).
Regular Meetings for Any Staff, Please Describe	Staff consists of 2 employees who meet daily with the District Defender, and weekly with the litigation supervisor.
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2013	4
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	4
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	We had four cases that were transferred from Juvenile to Adult Court and later returned to Juvenile Court.
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Cases transferred are assigned a felony trial attorney who is assisted by the juvenile attorney originally assigned
Please Provide the Names of All State Representatives and Senators from Your District	Jody Amedee, Johnny Berthelot, Eddie Lambert, Troy Brown, Clay Schexnaydre, Ed Price.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None

What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	In 2013 we have added a full time Litigation Supervisor (Susan Jones) who also is Capital Certified to handle our Capital Cases, additionally we have added or replaced contract attorney, transferred old staff to new positions and generally reduced caseloads per attorney. We have followed the State District Defender Contract and required all attorneys to comply with timekeeping requirements, reporting requirements, and have purchased Malpractice Insurance for all Contract Attorneys at a cost to our program of $14,000.00. We have replaced and updated computers for the staff and the District Defender and Litigation Supervisor.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Robert, Alan J.	225-647-9673
Jones, Susan Kutcher	225-647-9674
Part-Time Contract Attorneys	**Contact Information**
Ambeau, Jarrett P.	225-647-7529
Bridges, Christopher J.	225-644-7250
Smith, David R.	225-647-7246
Hebert, Blaine M.	504-481-7434
Heggelund, Jeffrey M.	225-6449295
Battiste, Shannon L.	225-364-0424
Valentine, Wesley Benjamin	225-644-6584
Francis, Sr., Bernard J.	225-473-8535
Unangst, Ersalee C.	225-363-6547
Gutierrez, John A.	225-744-3555
Petit, Dale J.	225-869-5997
Williams, Don R.	225-907-2673
Barbier, Timothy J.	985-369-2337
Southall, Phyllis A.	225-644-2134
Dornier, Seth M.	225-302-5833
Belanger, Ashley	225-252-2736
Messer, Rusty M.	225-223-6215
Myles-Crosby, Tiffany	225-590-3838
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Richard, Kathleen	225-647-9673
Glover, Phyllis D.	225-647-9673

2013 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Alan J. Robert
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	Will be implementing this Year.
Quicken	
Intuit	
Other (list here):	J. Wayne Sheets, C.P.A.
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	
Firefox	x
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	
DVD	

VCR	
Desktop PCs	2
Laptops	2
Video Cameras	
Digital Cameras	
Video Conferencing Systems	
B&W Laser Printers	1
Color Printers	
Wireless Cards	
Smartphones (Funded by Office)	1
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	2MB = upload of 256
Provider Name:	Eatel
Email Provider:	Eatel
Please list any software or computer equipment in which you need training:	None

23rd District Defender Office CY 2013 Caseloads & Outcomes

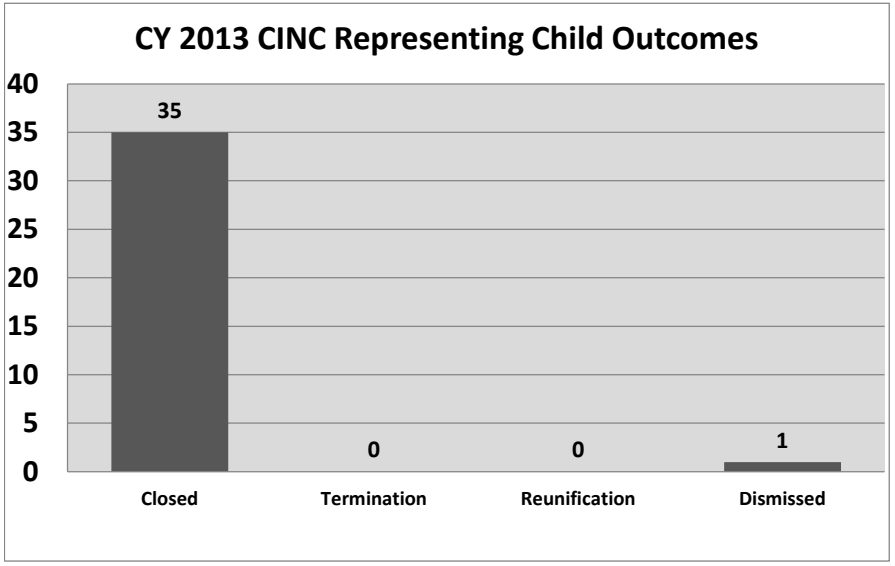
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	24	66	78	102	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	13	35	44	57	0	0	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	76	66	78	154	2	16	N/A	N/A	3	N/A	N/A	N/A	N/A	N/A	0
Termination	0	4	6	6	2	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	96	121	68	164	N/A	N/A	0	0	64	1	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	274	279	186	460	N/A	N/A	11	2	87	28	N/A	N/A	0	0	0
Delinquency Felony	95	159	118	213	N/A	N/A	19	13	107	38	N/A	N/A	0	4	4
Delinquency-Life	13	7	2	15	N/A	N/A	0	0	3	0	N/A	N/A	0	0	0
Juvenile Revocations	0	1	1	1	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	1132	1475	697	1829	N/A	N/A	245	20	231	8	0	0	3	10	13
Adult Felony Non-LWOP**	1955	1766	1378	3333	N/A	N/A	721	202	880	118	1	12	0	9	22
Adult LWOP	5	6	12	17	N/A	N/A	1	0	5	0	0	1	0	0	1
Capital***	0	1	2	2	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	36	87	62	98	N/A	N/A	21	1	13	0	N/A	N/A	N/A	N/A	0
PCR	7	4	8	15	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1	0	1
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

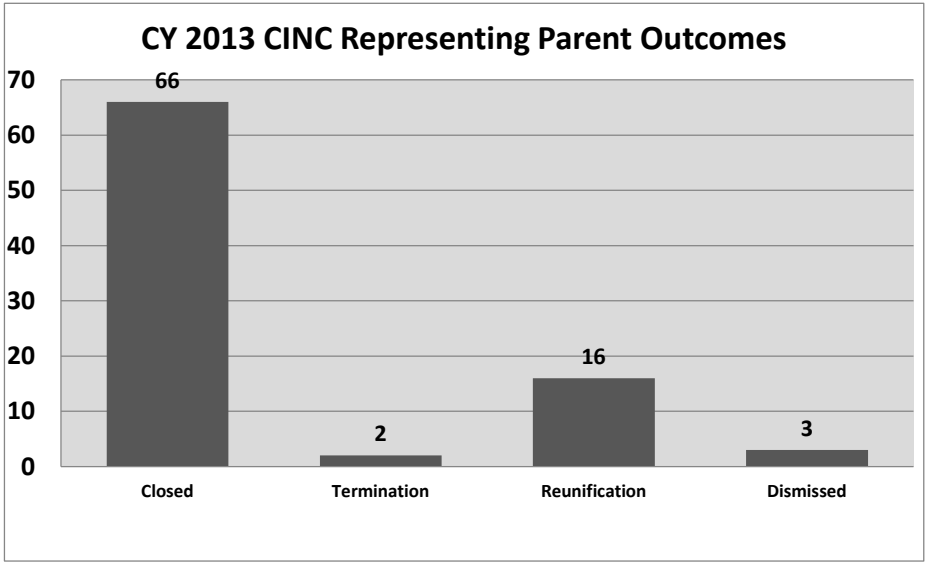
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

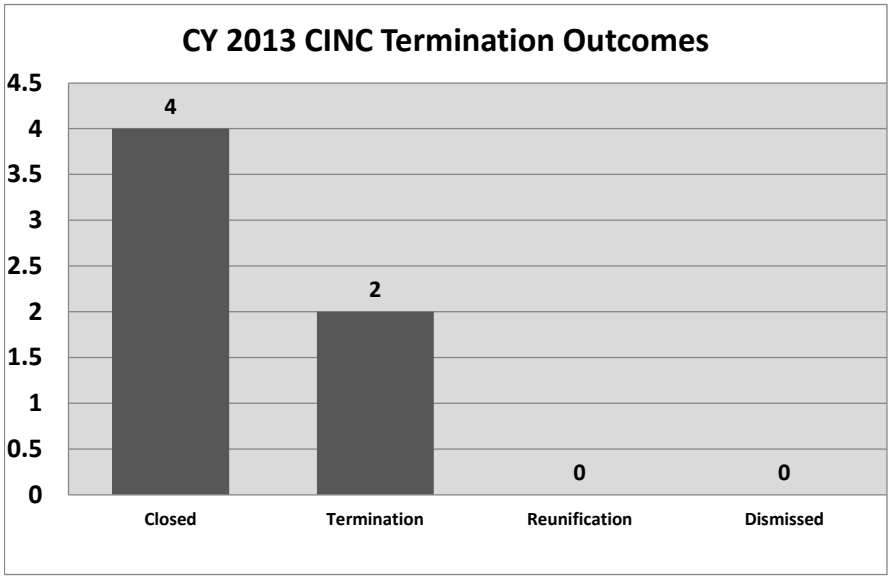
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

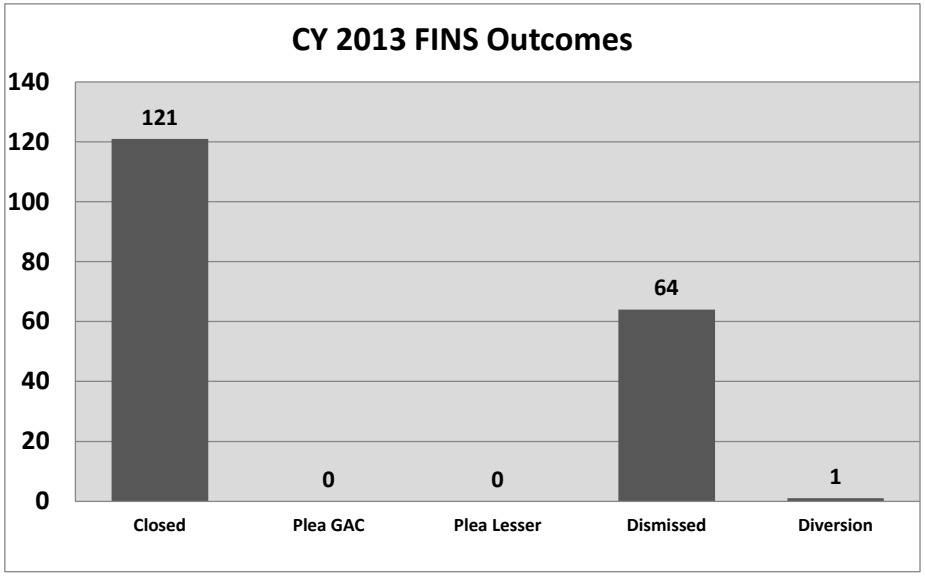
****Life Without Parole**

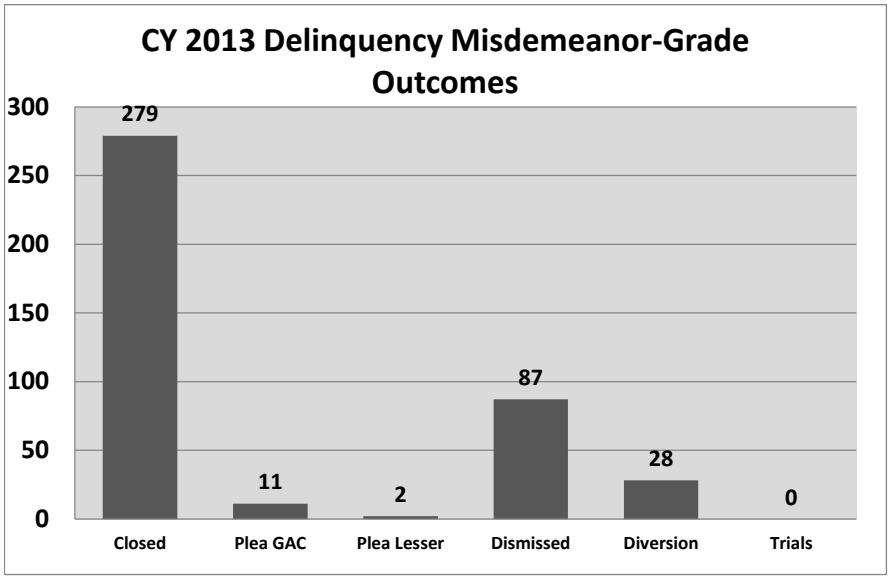
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

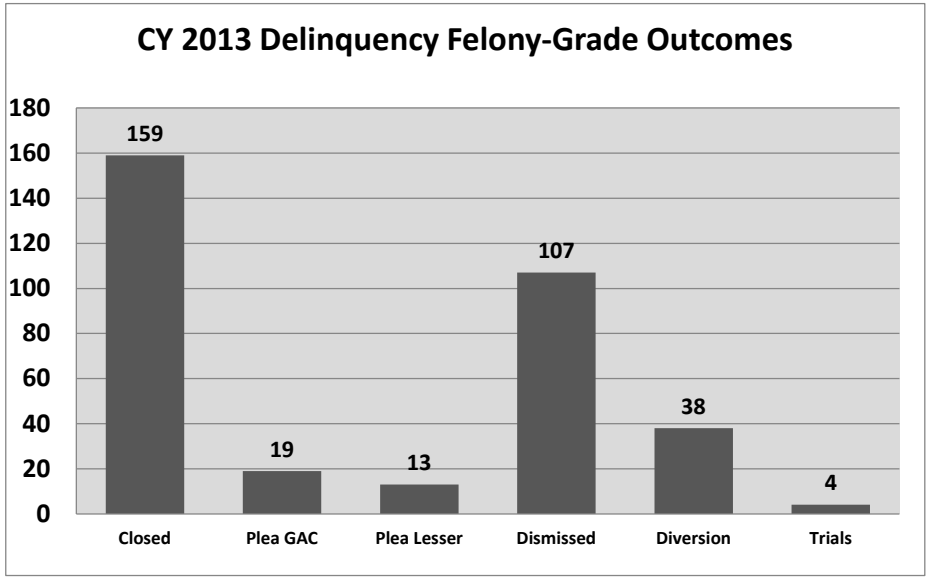

CY 2013 CINC Representing Child Outcomes
40
35
30
25
20
15
10
5
0
35
0
0
1
Closed
Termination
Reunification
Dismissed

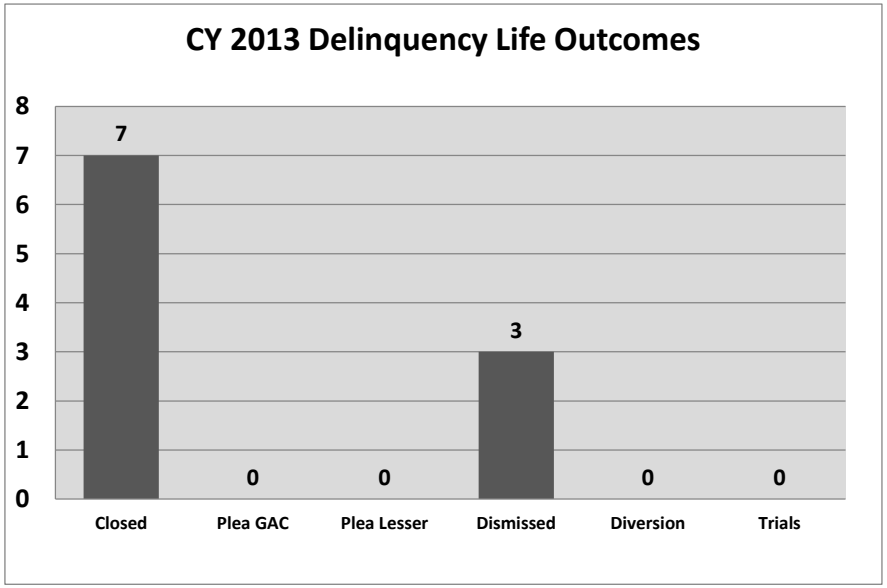

CY 2013 CINC Representing Parent Outcomes
70
60
50
40
30
20
10
0
66
2
16
3
Closed
Termination
Reunification
Dismissed


CY 2013 CINC Termination Outcomes
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
2
0
0
Closed
Termination
Reunification
Dismissed


CY 2013 FINS Outcomes
140
120
100
80
60
40
20
0
121
0
0
64
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion


CY 2013 Delinquency Misdemeanor-Grade Outcomes
300
250
200
150
100
50
0
279
11
2
87
28
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Felony-Grade Outcomes
180
160
140
120
100
80
60
40
20
0
159
19
13
107
38
4
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
8
7
6
5
4
3
2
1
0
7
0
0
3
0
0
Closed
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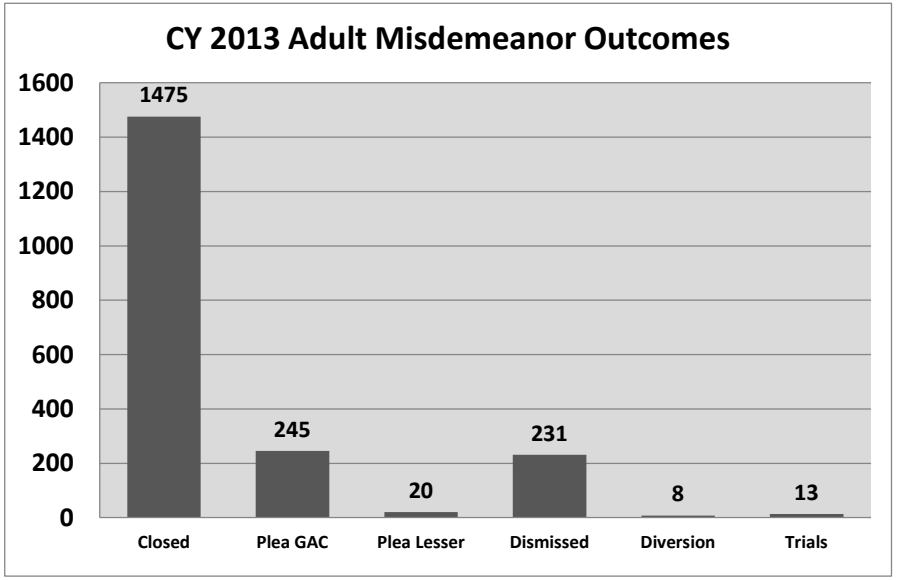
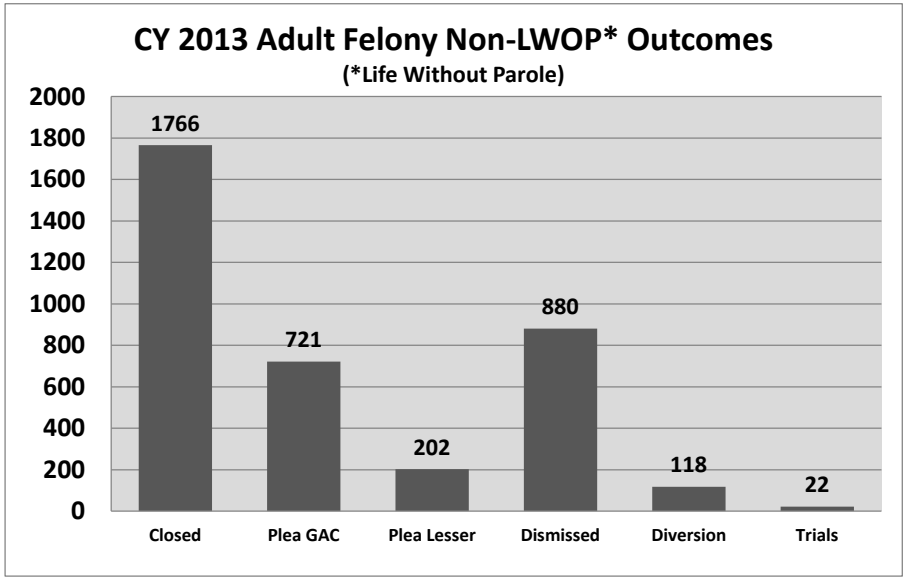
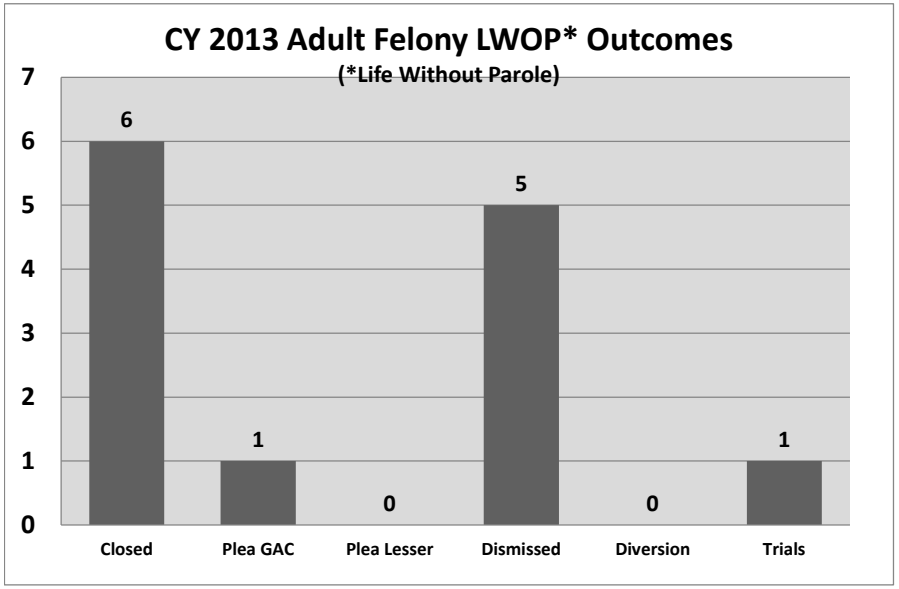
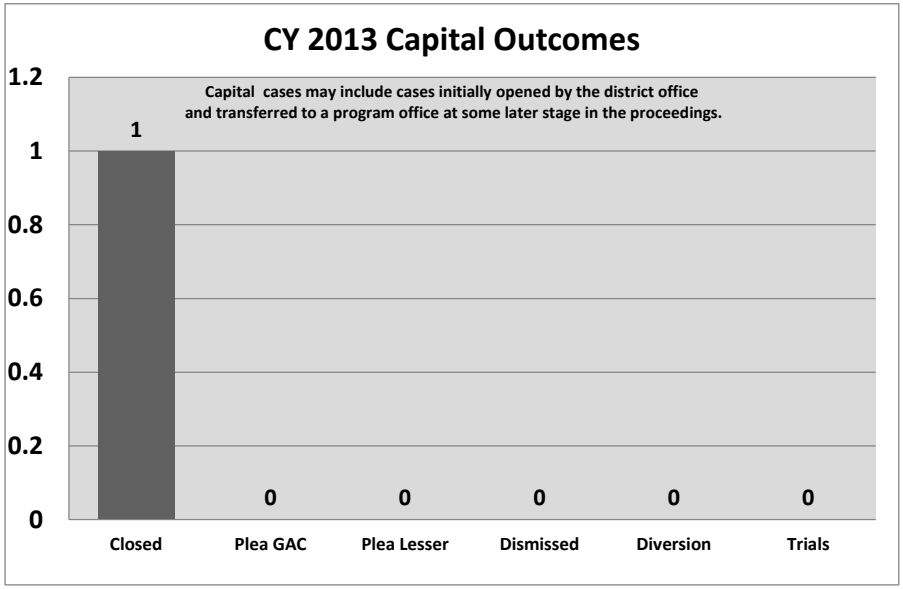
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
1600
1400
1200
1000
800
600
400
200
0
1475
245
20
231
8
13
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

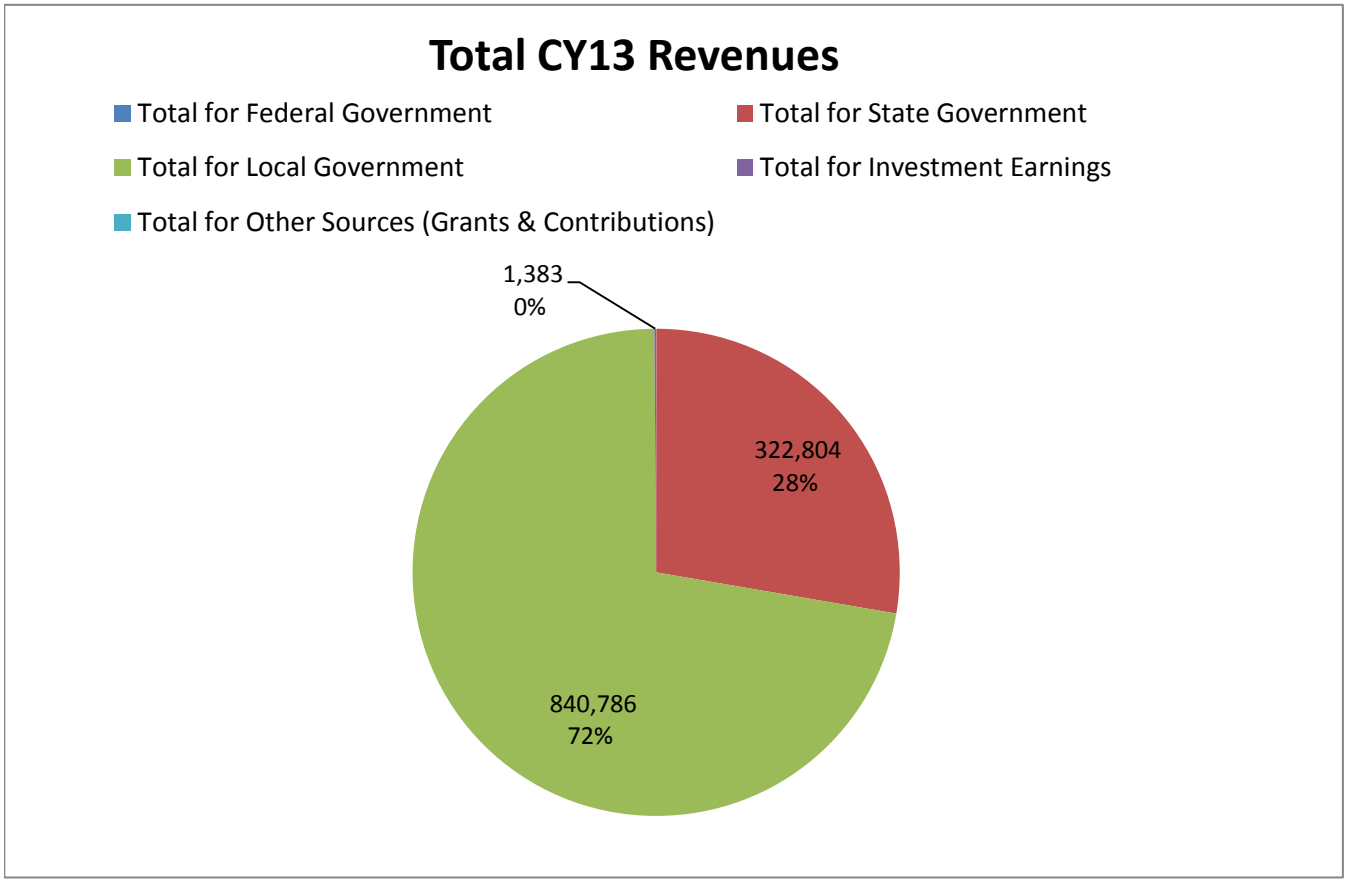

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
2000
1800
1600
1400
1200
1000
800
600
400
200
0
1766
721
202
880
118
22
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

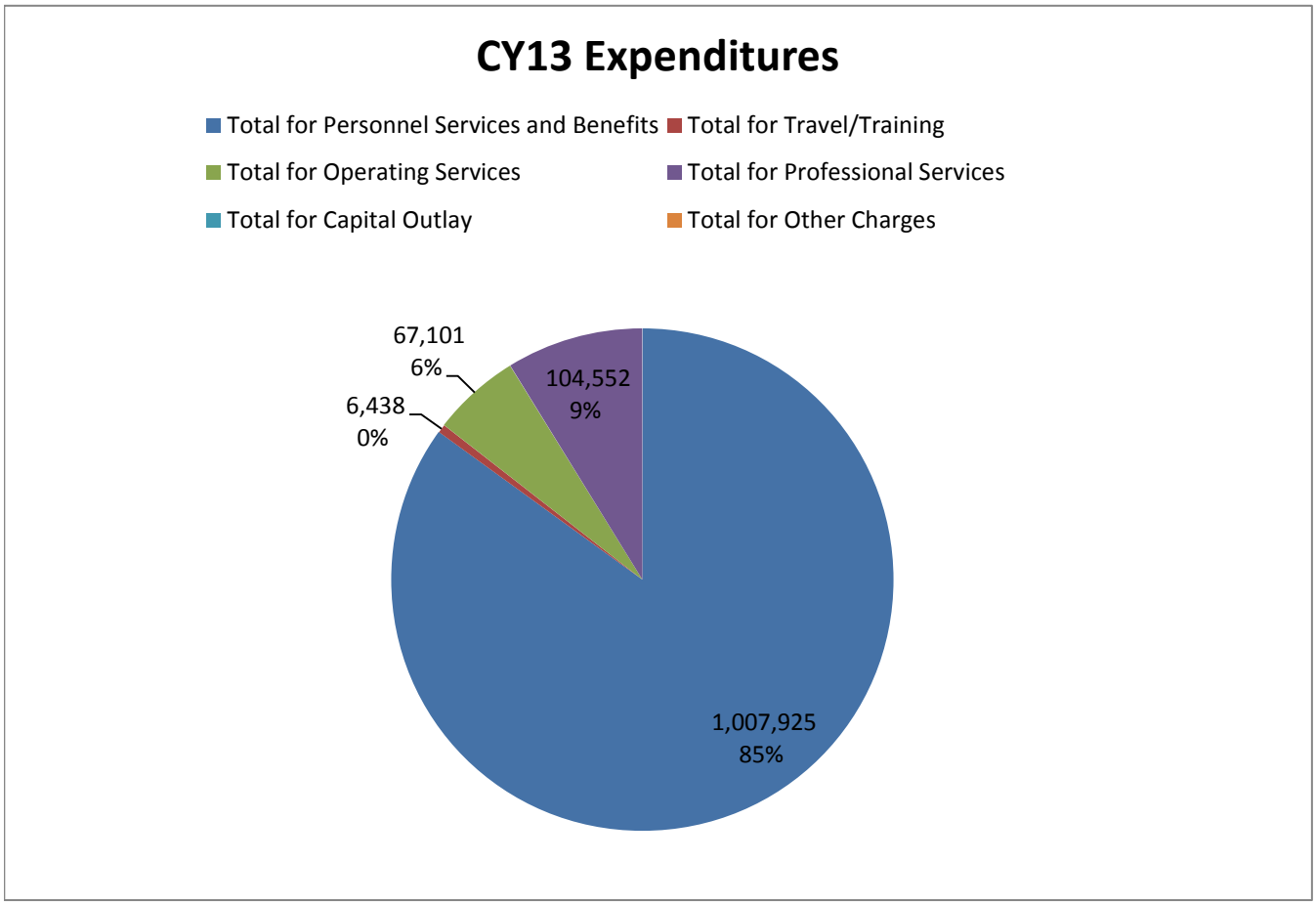

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
7
6
5
4
3
2
1
0
6
1
0
5
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

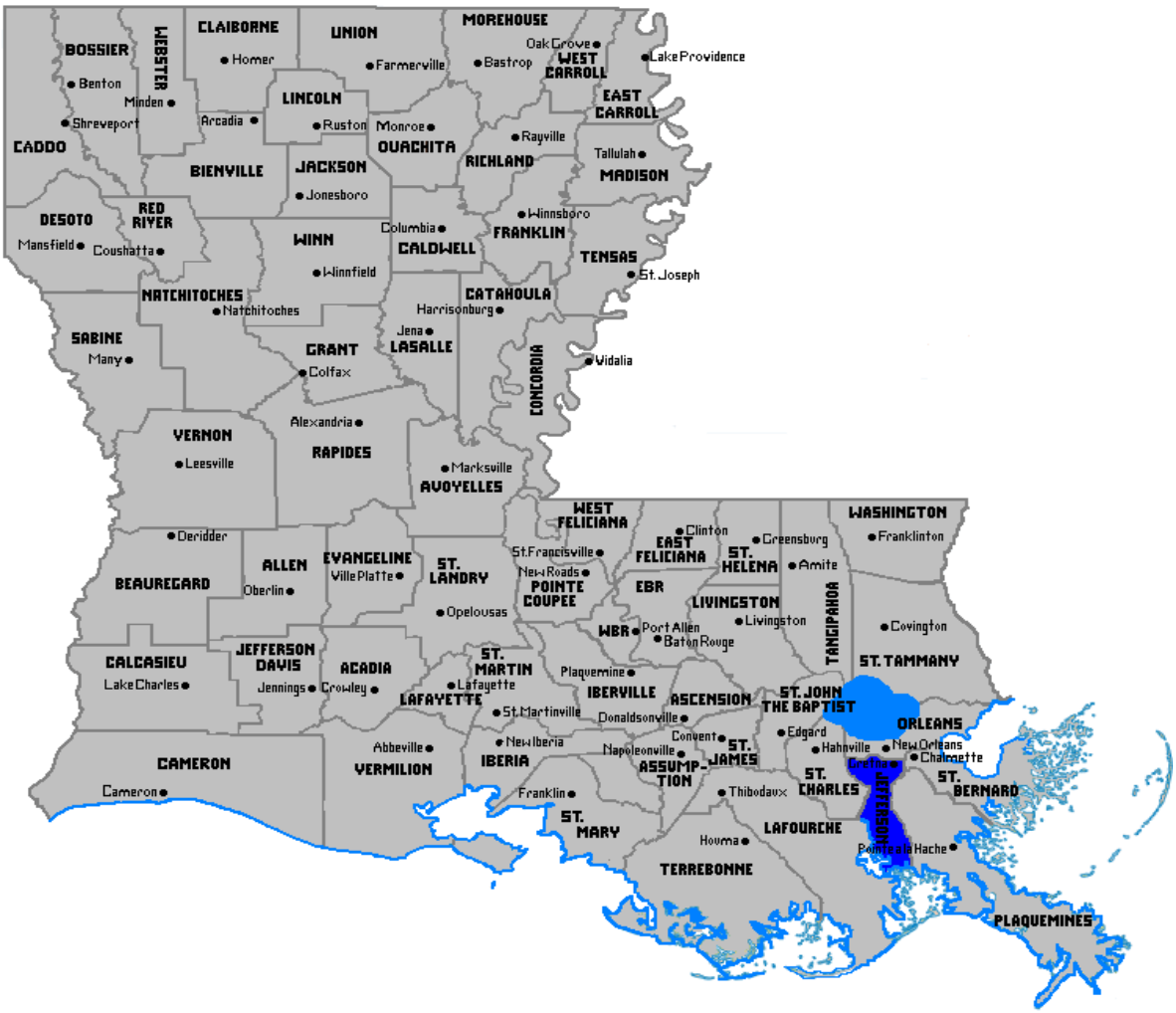

CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 23 CY2013	Total CY2013
District Defender: Alan Robert	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	10,360
District Assistance Fund (DAF)	283,374
Supplemental/Emergency Funds	-
Grants	1,125
Other State Income -List source(s)	27,945
Total for State Government	322,804
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	126,849
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	1,915
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	517,226
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	172,470
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	689,696
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	16,960
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	1,000
Other Local Income -List source(s)	4,366
Total for Charges For Services	22,326
Total for Local Government	840,786
Investment Earnings	
Interest Income	1,349
Other Investment Income - List source(s)	35
Total for Investment Earnings	1,383
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	1,164,973

District 23 CY2013	Total CY2013
District Defender: Alan Robert	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	244,967
Accrued Leave	-
Payroll Taxes	18,907
Hospitalization and Disability Insurance	30,893
Retirement	-
Other	713,157
Total for Personnel Services and Benefits	1,007,925
Travel/Training	
Parking/Auto Tolls	1,720
Travel/Lodging/Per Diem/Mileage	4,718
Total for Travel/Training	6,438
Operating Services	
Advertisements	436
Workers' Compensation	2,021
Insurance - Malpractice	15,236
Insurance - Auto/Physical Liability	-
Insurance - Other	606
Lease - Office	18,000
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	4,122
Office - Telephone/Utilities/Postage/Internet	7,566
Dues and Seminars	870
Law Library/Journals/Subscriptions	5,025
Office Supplies	13,218
Total for Operating Services	67,101
Professional Services	
Audit/Accounting Expense	12,150
Contract Clerical	-
Expert Witness	28,085
Investigators	3,745
Interpreters	-
Social Workers	-
Capital Representation	17,325
Conflict	9,754
Contract - Juvenile Attorneys or CINC	33,493
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	-
IT/Technical Support	-
Total for Professional Services	104,552
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	-
Total for Other Charges	
Total for EXPENDITURES	1,186,017


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
1,383
0%
322,804
28%
840,786
72%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
67,101
6%
6,438
0%
104,552
9%
1,007,925
85%



The 24TH Judicial District Public Defenders' Office

Jefferson (Gretna)

District Defender: Richard M. Tompson
848 2ND Street, 3RD Floor
Gretna, LA 70053
(504) 364-2824

24th Judicial District • Jefferson Parish
District Defender Richard M. Tompson • (504) 364-2824
848 2nd Street, 3rd Floor • Gretna, LA • 70053

General District Information: In the 24th Judicial District, there are 16 sections of District Court and four sections of Parish Court (two in Metairie and two in Gretna). There is one City Court in Kenner, one Commissioner's Court and one Magistrate Court. There is a drug court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 433,676 in this district, 96,276 of whom are children.

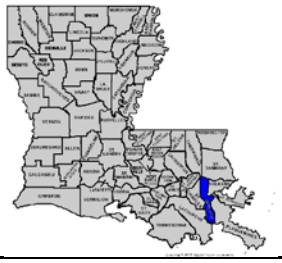
District Staff: The District Defender in the 24th Judicial District is Richard M. Tompson, who has served in that position for 25 years and has been a public defender in Louisiana for 31 years. The 24th Judicial District Public Defenders' Office is a contract public defenders' office. At the end of 2013 the district reported 34 part-time contract attorneys, and the District Defender. Attorneys are not permitted to represent clients in private criminal cases within the 24th Judicial District. The District Defender supervises all staff, and no caseload reduction is provided to him. The office also has four administrative staff members.

Juvenile Defense: The 24th Judicial District has one of the four juvenile courts in Louisiana and this court has three sections. Several attorneys handle juvenile cases.

Indigency Determination and Availability of Clients: In the 24th Judicial District, the Court makes the determination of indigence. Adult clients are held at Jefferson Parish Correctional Center. Juvenile clients are held at the Rivarde Juvenile Detention Center.

Fees and Accounting: The 24th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2013, 7,514 applications were received for services; 35 were reduced. A total of $42,260 in application fees was collected. Courts in this district assess the statutory special cost fee. In 2013, the district received $2,157,675 in special cost fees, collected by the Jefferson Parish Sheriff's Office. Courts in this district may also assess partial indigence payments for services based on a client's ability to pay. Any resulting payments are collected by the Jefferson Parish Sheriff's Office. All accounting functions for the 24th Judicial District Public Defenders' Office are handled internally by staff.

Caseload: The 24th Judicial District Public Defenders' Office handled 10,797 cases in 2013. Of those, 1,747 involved juvenile matters, including 580 Child in Need of Care representations.



The 24TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Jefferson - Gretna
Population	433,676
Juvenile Population	96,276
District Defender	Richard M. Tompson
Years as District Defender	25
Years in Public Defense	31
Office Manager	Darla Noel
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Darla Noel, Office Manager, Lisa Leblanc, Clerk. Joni Langlinais, retired.
Primary Office Street Address	848 2nd Street, 3rd Floor
City	Gretna
ZIP	70053
Primary Phone	504-364-2824
Primary Mailing Address	848 2nd Street, 3rd Floor, Gretna, LA 70053
Primary Fax Number	504-364-2852
Primary Emergency Contact	Richard M. Tompson
Primary Emergency Phone	504-554-9723 Cell
Secondary Emergency Contact	Darla Noel
Secondary Emergency Phone	504-463-4527
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	First Parish Court, 924 David Dr., Metairie, LA 70003; 504-736-8980; Juvenile Court, 1546 Gretna Blvd., Harvey, LA 70058; 504 367-3500 Ext. 327.
Other District Office Contact Personnel (Primary Only)	First Parish Court-Rhonda Wise; Juvenile Court-Nancy Blanda.
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Julie Greenberg
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	$4,250 monthly rent.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	In house.
Courts and Locations	24th JDC, 200 Derbigny St., Gretna, LA 70053; 1st Parish Court, 924 David Dr., Metairie, LA 70003; 2nd Parish Court, 100 Huey P. Long Ave., Gretna, LA 70053; Juvenile Court, 1546 Gretna Blvd., Harvey, LA 70058; Kenner Court, 1801 Williams Blvd., Kenner.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	24th JDC-16 Commissioner Court-1 1st Parish-2 ; 2nd Parish-2 Juvenile Court-3 City Courts-1.

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	The PD assigned to the Magistrate Court is appointed by the Magistrate Judge to all in-jail clients who are qualified. The MPD represents clients until Arraignment. At Arraignment the Commissioner Court orders PDO appointment and Office Staff makes appropriate appointment.
Name of Adult Detention Facilities in This District	Jefferson Parish Correctional Center
Name of Adult Detention Facilities Outside the District Which Hold Clients	None
Name of Juvenile Detention Facilities In This District	Rivarde Detention Center
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	The Jefferson Parish Sheriff's Office stated that they are having severe staffing problems which has limited the number of prisoners kept at the local jail. This staffing problem also gives rise to other issues regarding visitation by private investigators. Therefore, they instituted a rule by which the investigators will not be allowed into the jail without the presence of the attorney who is assigned to that defendant. My first impulse was to attempt to institute some type of legal action, however I consider this a blessing in disguise in that it is requiring lawyers to visit the jail more frequently. Other than the usual delays, the attorneys themselves have no problems having access to their clients in jail.
District Attorney	Paul Connick, Jr.
Chief Judge of Criminal District Court	Judge June Darensburg
Juvenile Court Judges (Specify District of City Court)	Baron Burmaster, Ann Keller, Andrea Janzen
Drug Court Judges	June Darensburg & Cornelius Regan
Mental Health Court Judges	None
Other Specialty Court	Paul Schneider, Patricia Joyce, Commissioner Court.
Name of Specialty and Brief Description:	Commissioner Court handles arraignments both in jail and out of jail; also issues search warrants/arrest warrants and handles preliminary exams. Commissioners also do probable cause determinations (48 Hour).
Indigency Determined by Whom and How?	If incarcerated, by Magistrate Judge at 72 hour hearing. If on bond, at arraignment by Commissioner at Commissioner Court.
When is Assignment/Appointment of Counsel Made?	Magistrate orders appointment of Magistrate PD at 72 hour hearing, then Commissioner, at arraignment, orders PDO appointment for both in-jail and out-of-jail clients.
Initial Client Intake Conducted By Whom? (Name and Title)	Staff enters appointments into PDO system and provides client with a "Cover Sheet" which provides information on attorney and contact information.

Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	No
Brief Explanation of Intake Process	In-jail: Commissioner PD provides info on appointments from arraignment docket. Out-of-jail: Commissioner orders defendant to come to office and make application, after determining if defendant qualifies.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	7,514
How Many Application Fees Were Waived?	N/A
How Many Application Fees Were Reduced?	35
Total Application Fee Dollars Collected in 2013	42,260
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	2,157,675
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	We hope that the courts do assess a court cost in every case but realistically we "know" that Judges waive costs on certain cases. We presently lack the ability to quantify the cases in which fees are waived.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	None
Who Collects the Assessed Court Fees?	Jefferson Parish Sheriff's Office collects all court costs and fees and then they make distribution to the appropriate entities.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	1st and 2nd Parish and the City of Kenner.
Who Remits the Court Fees Collected?	Jefferson Parish Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Judges order arbitrary amounts.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Reports from Sheriff does not segregate partial payments collected.
Who Collects the Assessed Partial Payments?	JPSO provides a report showing amount of court collected.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	JPSO

Who Remits the Partial Payments Collected?	All court cost fees are collected and remitted by JPSO.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None other than general statement of fees collected.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	Partial Indigence Payments not reported separately, therefore cannot give amounts. Estimate would be that amount would be small.
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	This is provided for in their contract.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	The primary increase in Spanish speaking defendants is presently in 1st Parish Court (misdemeanor). Due to this caseload we could utilize an additional interpreter.
Immediate Critical Issue Areas	We have no critical issues at this time.
Long-Term Critical Issue Areas	We are anticipating that the funding for our office in the coming year will not be sufficient to maintain the present level of services. One of the solutions would be a reduction in services program.
Please List All New Hires in 2013 (Name and Title)	Cindy Cimino
Please List All Promotions in 2013 (Name and Title)	None
2013 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2014	0
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	CLE and in-service training and mentoring.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	I have no mid-level supervisors. All contract attorneys are supervised by the District Defender.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	This District Defender supervises all attorneys. There are no intermediate supervisors.
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	No
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Medical benefits are no longer provided.
Regular Meetings for Any Staff, Please Describe	No
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2013	1 writ contracted to a writ writer.

Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	Not available.
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	None. If a case is transferred from Juvenile Court, a district court attorney who handles felony cases is appointed to represent the juvenile.
Please Provide the Names of All State Representatives and Senators from Your District	List provided separately
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	Fully operational e-filing system for the filing of Pre-trial motions.

Staff Directory:

Full-Time Staff Attorneys	Contact Information
None	
Part-Time Contract Attorneys	**Contact Information**
John Benz (F, M)	504-361-8330
Marcy Bleich (M)	504-400-4845
Graham Bosworth	504-528-9500
Letita Davis (Cap, F)	504-913-0643
Andrew Duffy (F, M)	504-621-1475
Paul Fleming (Cap, F)	504-432-5534
Matthew Goetz (F, M)	504-388-6153
Raul Guerra (F)	504-443-2000
Lisa Harell (CINC/both, FINS, J)	504-908-4294
Alex Lambert (F, M)	504-259-5827
Denise Larson (J, CINC-C)	504-481-3437
Johnny Lee (M)	504-722-1659
Jessica Mullay (F, M)	504-258-7294
Marquita Naquin (F, M)	504-256-7020
Mark Nolting (F, M)	504-559-4952
Joseph Perez (F, M)	504-367-9999
Thomas Schexnayder (M)	504-258-0089
Tracy Sheppard (F, M)	504-339-2995
Elizabeth Toca (CINC-C, FINS, J)	504-439-8151
Richard M. Tompson (District Defender)	504-554-9723
Jacque Touzet (F, M)	504-388-8621
Cesar Vazquez (Cap, F)	504-465-0908
George Vedros (F, M)	504-473-8328

Frazilia Wiggins (F, M)	504-460-9936
Jarmel Williams (F, M)	504-223-1299
Lindsey Williams (F, M)	504-908-5879
Powell Miller	504-920-4897
Michael Somoza	504-265-9880
Robert Louque	504-324-2807
Autumn Town (F, M)	504-528-9500
Scott, Brad	504-782-0026
Laurence, Annie	504-940-8475
Bowman, Nelson	504-858-4082
Friedberg, Anna	504-444-8557
Cimino, Cindy	504-302-8386
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Darla Noel	504-364-2824
Nancy Blanda	504-364-2820
Donna Chabert	504-364-2820
Lisa Leblanc	504-415-9036

2013 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Darla Noel
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	x
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	x
Firefox	x
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	

devices in your inventory.	
Television	3
DVD	1
VCR	0
Desktop PCs	11
Laptops	39
Video Cameras	0
Digital Cameras	1
Video Conferencing Systems	0
B&W Laser Printers	9
Color Printers	1
Wireless Cards	1
Smartphones (Funded by Office)	1
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	10 Mbps x 2 Mbps
Provider Name:	Cox
Email Provider:	Cox
Please list any software or computer equipment in which you need training:	

24th District Defender Office CY 2013 Caseloads & Outcomes

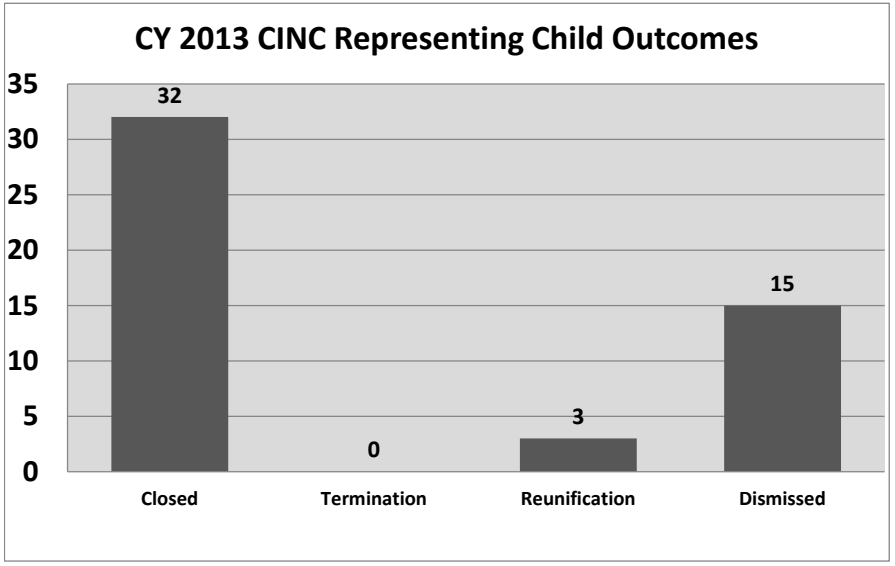
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	4	32	34	38	0	3	N/A	N/A	15	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	238	263	191	429	0	62	N/A	N/A	104	N/A	N/A	N/A	N/A	N/A	0
Termination	78	90	35	113	74	4	N/A	N/A	13	N/A	N/A	N/A	N/A	N/A	0
FINS	94	136	77	171	N/A	N/A	1	0	77	4	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	558	602	234	792	N/A	N/A	277	86	419	96	N/A	N/A	13	23	36
Delinquency Felony	117	154	83	200	N/A	N/A	91	36	129	12	N/A	N/A	4	5	9
Delinquency-Life	2	1	0	2	N/A	N/A	0	0	1	0	N/A	N/A	0	0	0
Juvenile Revocations	2	2	0	2	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	3253	2835	991	4244	N/A	N/A	2350	202	1181	35	3	3	14	20	40
Adult Felony Non-LWOP**	2980	3479	1548	4528	N/A	N/A	2307	304	489	1	4	22	10	6	42
Adult LWOP	24	33	55	79	N/A	N/A	22	10	9	0	1	13	0	0	14
Capital***	3	0	0	3	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	105	526	84	189	N/A	N/A	2	0	5	0	N/A	N/A	N/A	N/A	0
PCR	5	2	0	5	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1	1	2
SOAP	0	0	2	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

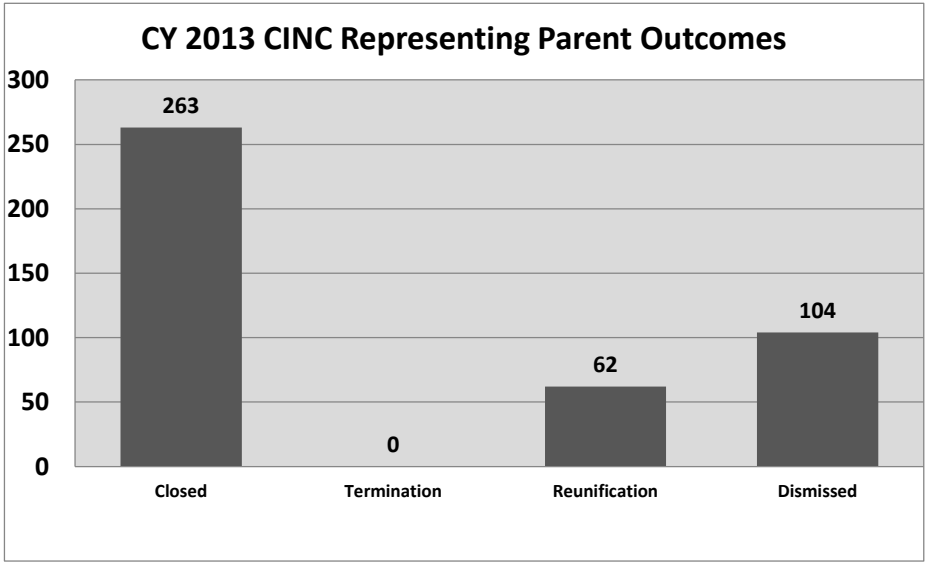
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

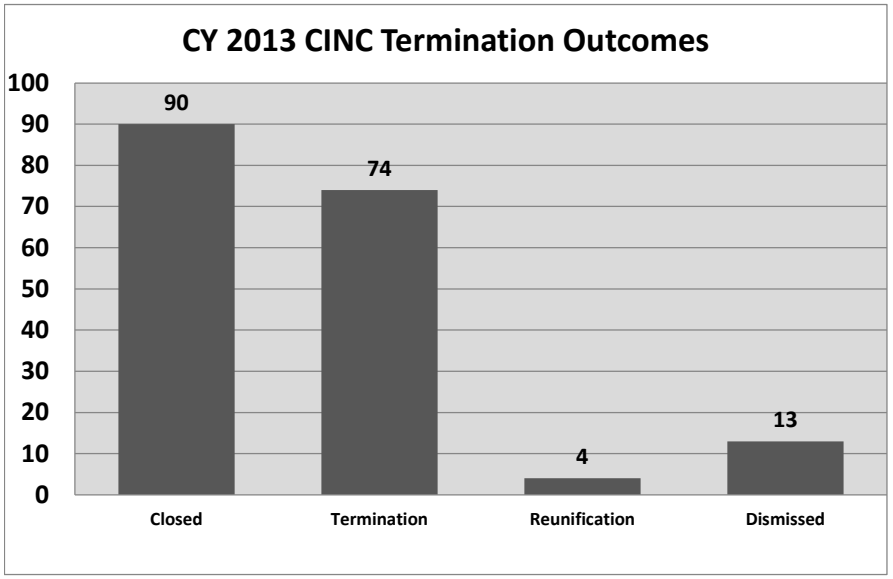
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

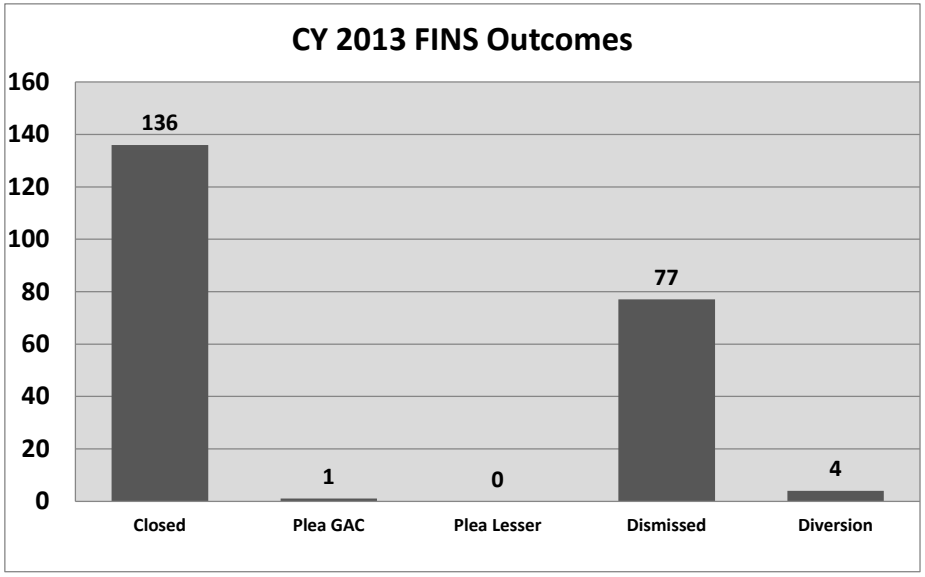
****Life Without Parole**

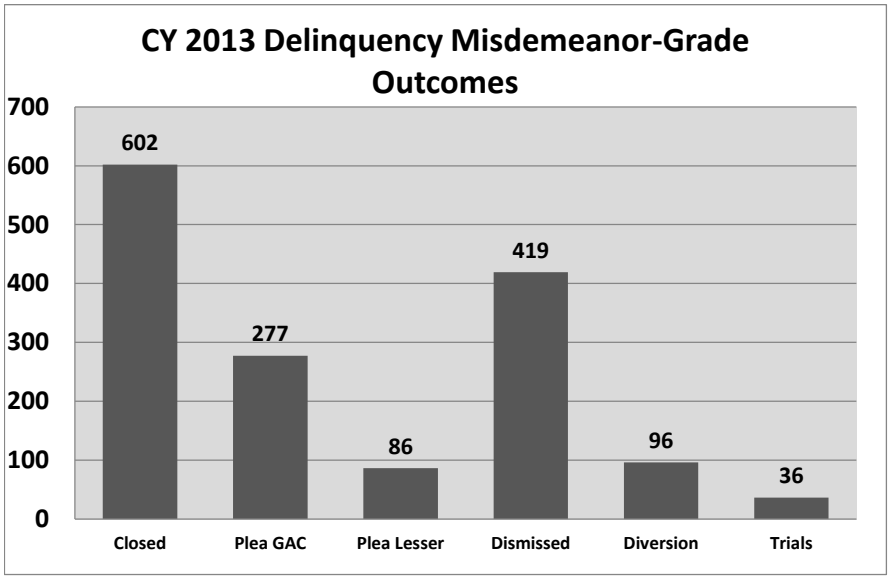
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

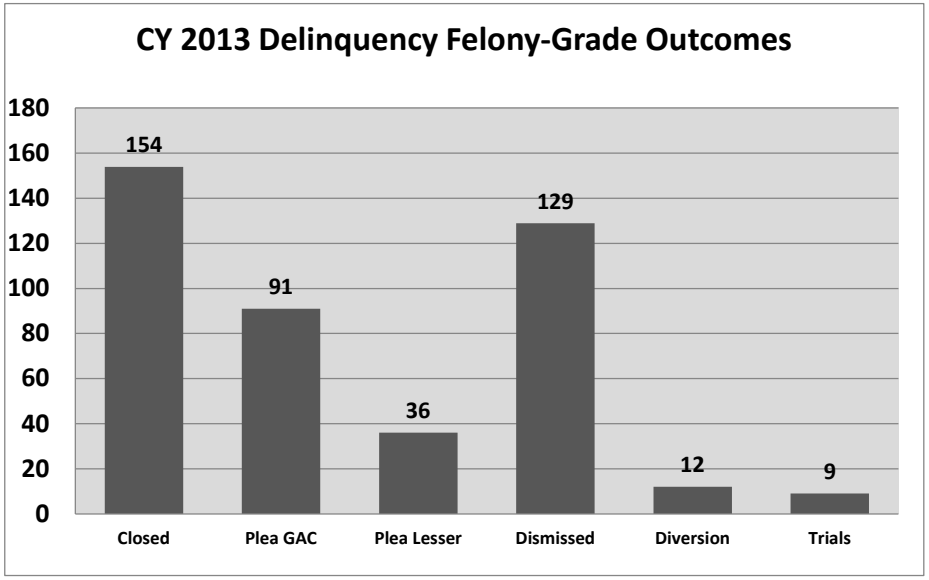

CY 2013 CINC Representing Child Outcomes
35
30
25
20
15
10
5
0
32
0
3
15
Closed
Termination
Reunification
Dismissed

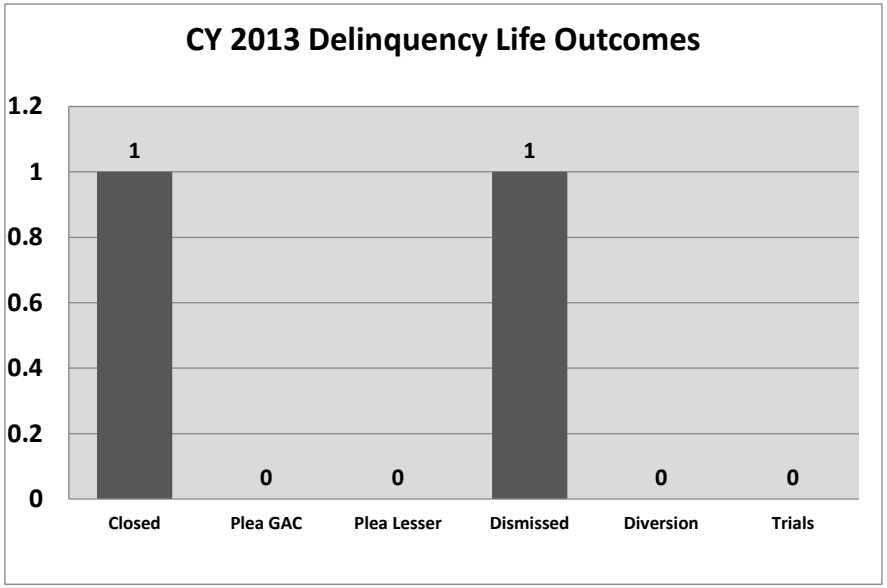

CY 2013 CINC Representing Parent Outcomes
300
250
200
150
100
50
0
263
0
62
104
Closed
Termination
Reunification
Dismissed

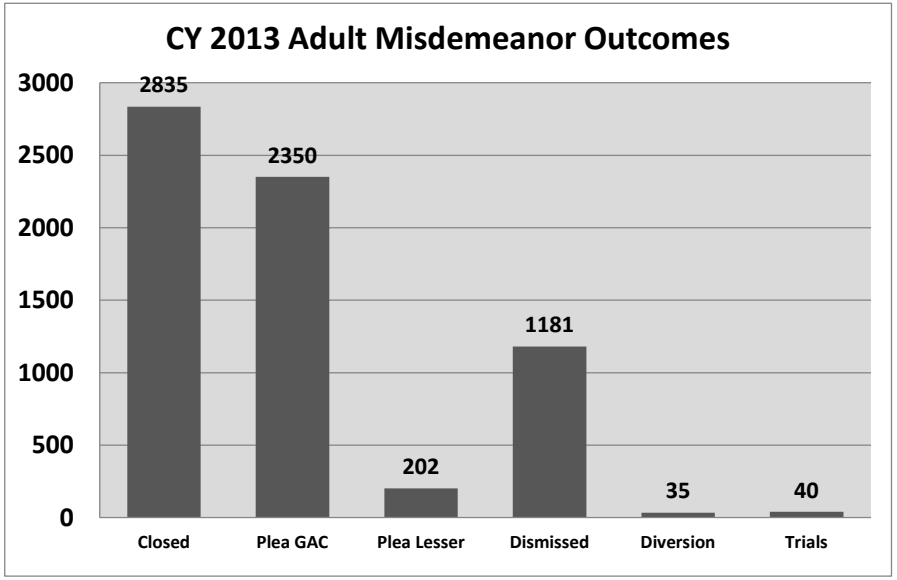

CY 2013 CINC Termination Outcomes
100
90
80
70
60
50
40
30
20
10
0
90
74
4
13
Closed
Termination
Reunification
Dismissed

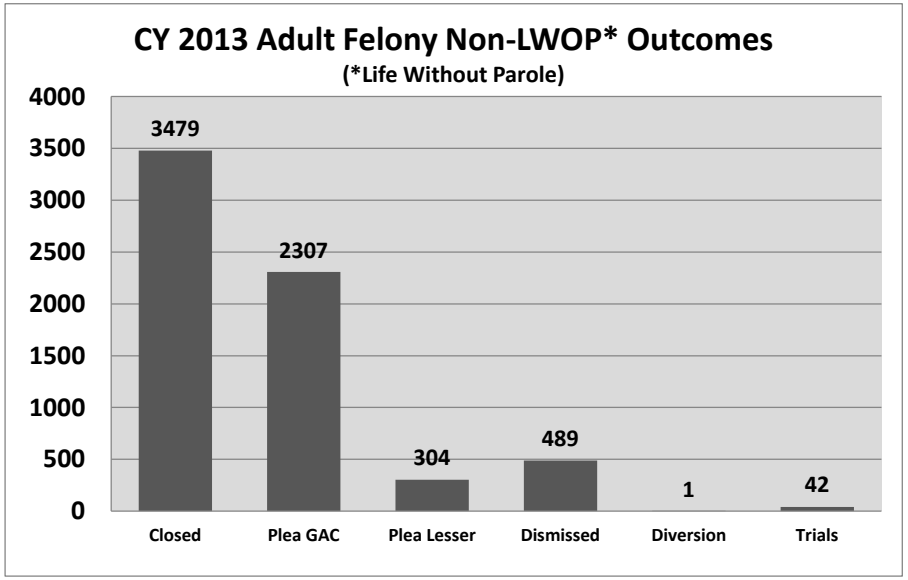

CY 2013 FINS Outcomes
160
140
120
100
80
60
40
20
0
136
1
0
77
4
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

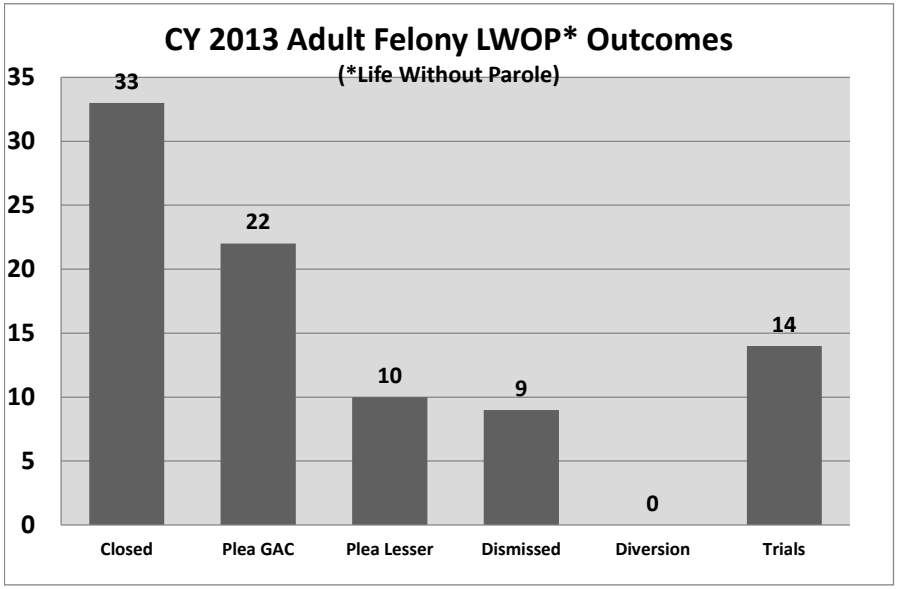

CY 2013 Delinquency Misdemeanor-Grade Outcomes
700
600
500
400
300
200
100
0
602
277
86
419
96
36
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

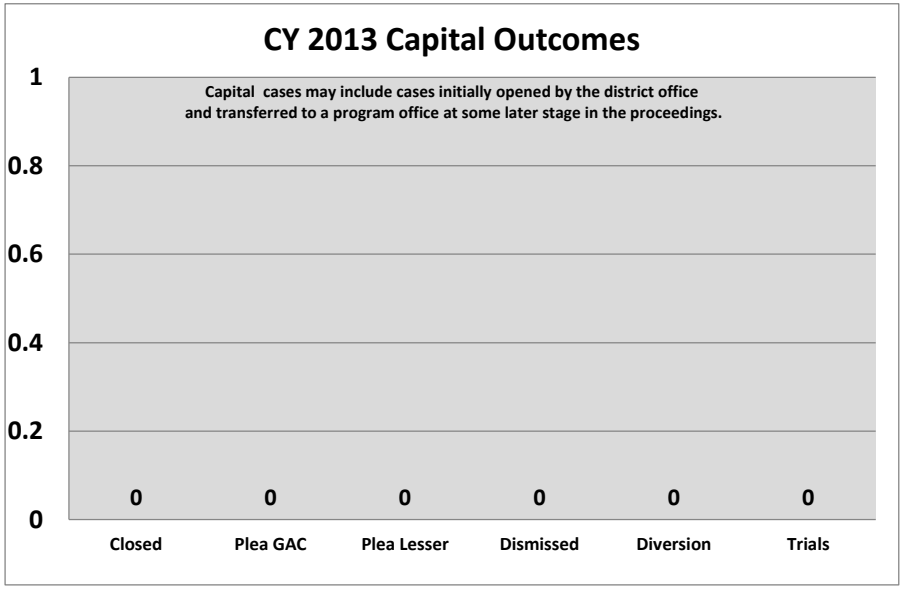

CY 2013 Delinquency Felony-Grade Outcomes
180
160
140
120
100
80
60
40
20
0
154
91
36
129
12
9
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
3000
2500
2000
1500
1000
500
0
2835
2350
202
1181
35
40
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

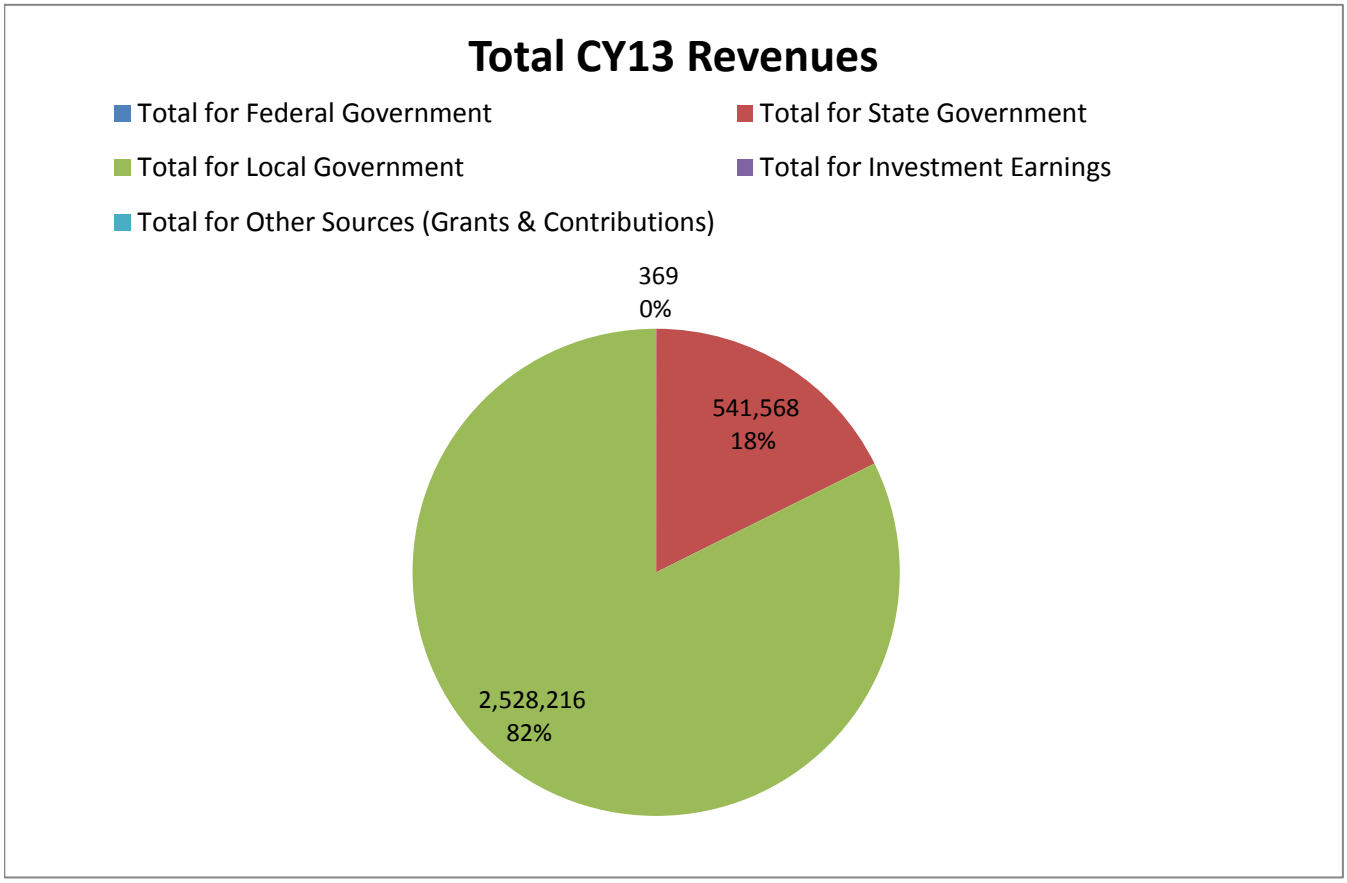

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
4000
3500
3000
2500
2000
1500
1000
500
0
3479
2307
304
489
1
42
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

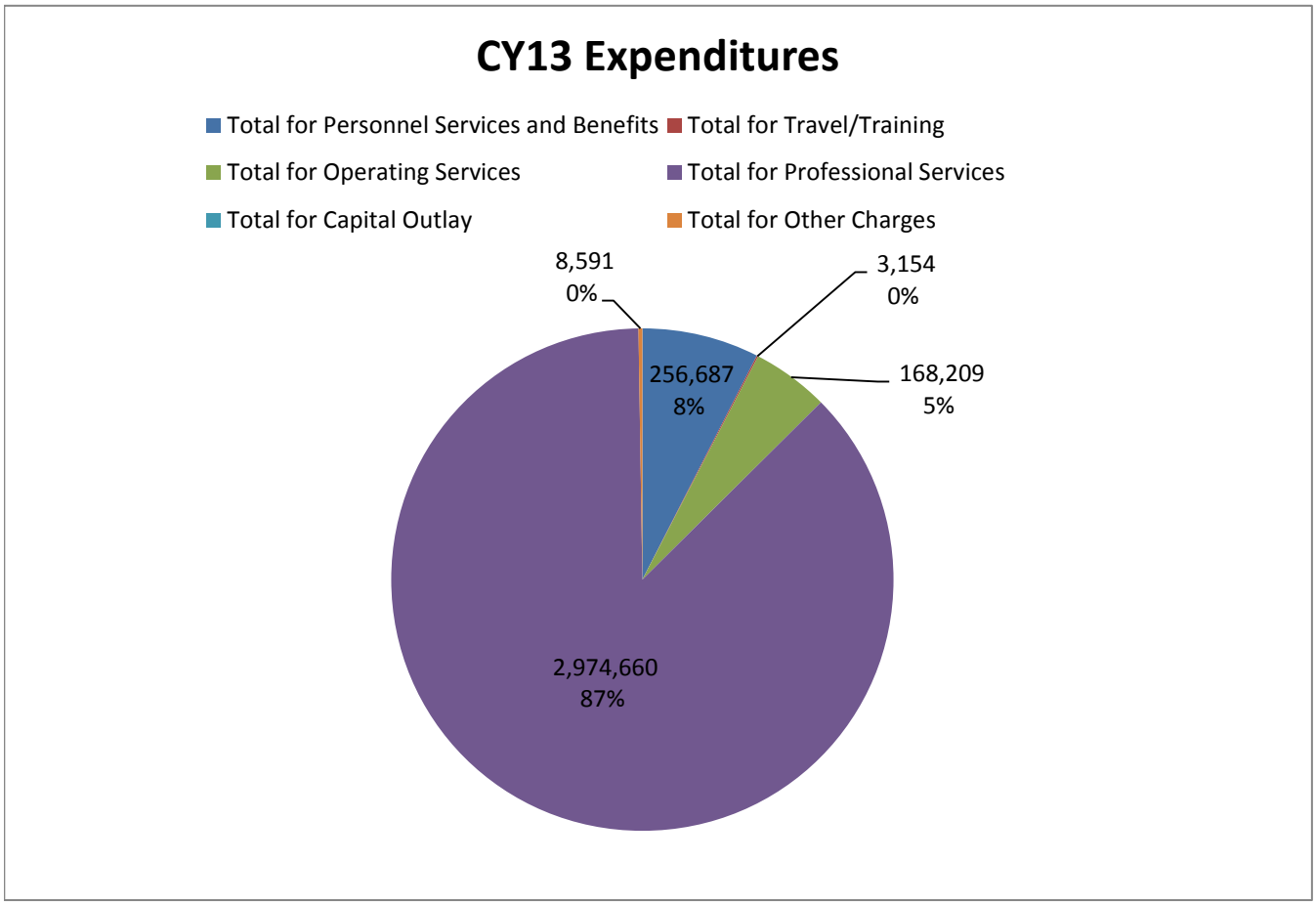

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
35
30
25
20
15
10
5
0
33
22
10
9
0
14
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

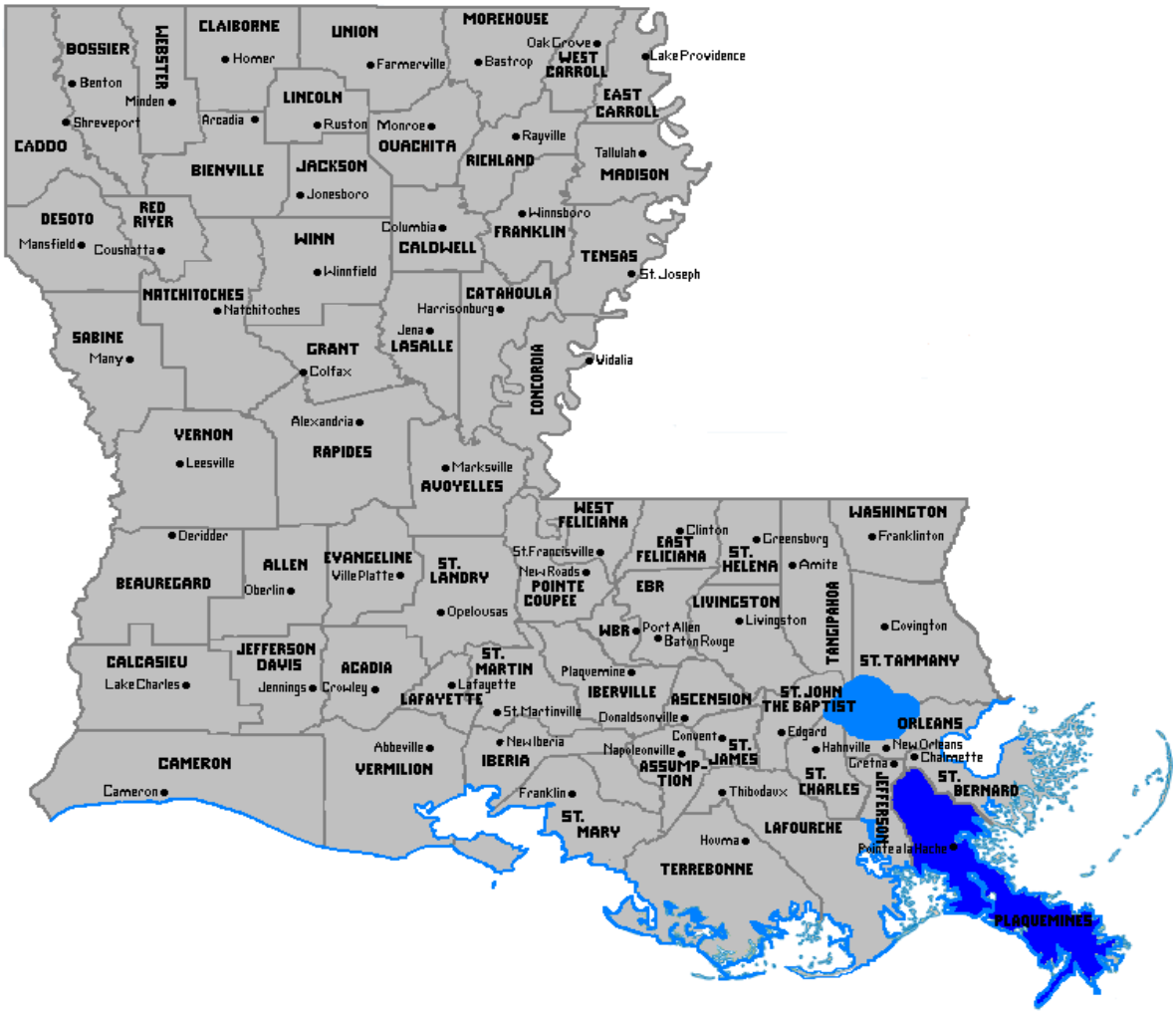

CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 24 CY2013	Total CY2013
District Defender: Richard Tompson	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	33,168
District Assistance Fund (DAF)	495,373
Supplemental/Emergency Funds	-
Grants	13,027
Other State Income -List source(s)	-
Total for State Government	541,568
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	310,721
Traffic Camera	-
Grants	17,083
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	712,388
Judicial District Courts	106,657
Juvenile Court	44,781
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	1,295,211
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	2,159,037
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	40,900
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	475
Other Local Income -List source(s)	-
Total for Charges For Services	41,375
Total for Local Government	2,528,216
Investment Earnings	
Interest Income	369
Other Investment Income - List source(s)	-
Total for Investment Earnings	369
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	3,070,153

District 24 CY2013	Total CY2013
District Defender: Richard Tompson	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	230,213
Accrued Leave	-
Payroll Taxes	2,716
Hospitalization and Disability Insurance	(503)
Retirement	24,261
Other	-
Total for Personnel Services and Benefits	256,687
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	3,154
Total for Travel/Training	3,154
Operating Services	
Advertisements	7,762
Workers' Compensation	1,741
Insurance - Malpractice	31,499
Insurance - Auto/Physical Liability	-
Insurance - Other	3,774
Lease - Office	52,100
Lease - Auto/Equipment	8,392
Lease - Other	-
Office Repair and Maintenance	6,545
Office - Telephone/Utilities/Postage/Internet	18,952
Dues and Seminars	13,675
Law Library/Journals/Subscriptions	12,191
Office Supplies	11,578
Total for Operating Services	168,209
Professional Services	
Audit/Accounting Expense	45,200
Contract Clerical	2,873
Expert Witness	19,029
Investigators	94,314
Interpreters	21,229
Social Workers	-
Capital Representation	218,112
Conflict	-
Contract - Juvenile Attorneys or CINC	385,739
Misdemeanor Attorney Contracts	129,054
Contract Attorneys - all other	2,049,100
IT/Technical Support	10,010
Total for Professional Services	2,974,660
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	8,591
Total for Other Charges	8,591
Total for EXPENDITURES	3,411,301


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
369
0%
541,568
18%
2,528,216
82%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
8,591
0%
3,154
0%
256,687
8%
168,209
5%
2,974,660
87%



The 25TH Judicial District Public Defenders' Office

Plaquemines (Point-a-la-Hache)

District Defender: Matthew Robnett
208 Avenue G.
Belle Chasse, LA 70037
(504) 297-5236

25th Judicial District • Plaquemines Parish
District Defender Matthew Robnett • (504) 297-5236
208 Avenue G • Belle Chasse, LA • 70037

General District Information: In the 25th Judicial District, there are two sections of District Court. There is a drug court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 23,921 in this district, 6,483 of whom are children.

District Staff: The District Defender in this district is Matthew Robnett, who has been in the position for eight months and has been a public defender for 8 years. The 25th Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office. At the end of 2013, in addition to the District Defender, the district reported one full-time attorney and one part-time staff attorney. Full-time staff attorneys are not permitted to maintain a private practice. The District Defender supervises all staff. No caseload reduction is provided to him. The office also has one administrative staff member.

Juvenile Defense: Juvenile cases are heard by one District Judge in the 25th Judicial District.

Indigency Determination and Availability of Clients: In the 25th Judicial District, the Public Defenders' Office makes the determination of indigence. Adult clients are temporarily held at Belle Chasse Lockup and, if unable to post bond, transported to Orleans Parish Prison or St. Bernard Parish Prison. Juveniles are held at the St. Bernard Parish Detention Center.

Fees and Accounting: The 25th Judicial District Public Defenders' Office collects the statutory $40 application fees from clients. In 2013, 1011 applications were received for services; $3,550 in application fees was collected. Courts in this district assess the statutory special cost fee. In 2013, the district received $132,740 in special cost fees, collected by the Plaquemine Parish Sheriff's Office. Courts in this district also assess partial indigence payments for services based on a client's ability to pay. This fee may be reduced or dismissed with proof of unemployment, disability, or hardship. The office received $16,112 in partial indigence payments. All accounting functions for the 25th Judicial District Public Defenders' Office are handled by a contracted accountant.

Caseload: The 25th Judicial District Public Defenders' Office reported handling 1,599 cases in 2013. Of those, 143 involved juvenile matters, including 31 Child in Need of Care representations.

The 25TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Plaquemines Parish - 25th Judicial District
Population	2012- 23,921
Juvenile Population	2012- 6,483
District Defender	Matthew Robnett
Years as District Defender	8 mos.
Years in Public Defense	8
Office Manager	Mandy Buie
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Mandy Buie-Office Manager, Matthew Robnett-Chief Defender, Amos Cormier-Contract Attorney, Clarke Beljean-Staff Attorney, Keith Rovira-CPA.
Primary Office Street Address	208 Avenue G
City	Belle Chasse
ZIP	70037
Primary Phone	504-297-5236
Primary Mailing Address	208 Avenue G, Belle Chasse, LA 70037
Primary Fax Number	504-297-5297
Primary Emergency Contact	Matthew Robnett
Primary Emergency Phone	504-421-1053
Secondary Emergency Contact	Mandy Buie
Secondary Emergency Phone	504-329-6228
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	None
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Plaquemines Parish Government
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	None
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	No, Keith Rovira
Courts and Locations	Division "A" :Division "B"; Juvenile Court and Adult Drug Court - 201 Main Street, Suite 15, Belle Chasse, LA 70037 450 F. Edward Hebert Blvd., Belle Chasse, LA 70037
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	Division "A" ;Division "B"; Juvenile Court and Adult Drug Court.

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Magistrate is held Monday, Wednesday and Friday. An attorney from this office attends all hearings. Judge questions defendant to inquire as to their representation and gives them the option of a PDO attorney. PDO attorney interviews defendant for qualification purposes. If they qualify, the questionnaire is brought back to the office. Assignment of cases are rotated between all Attorneys.
Name of Adult Detention Facilities in This District	The lockup in Belle Chasse is a holding facility until all defendants have a bond set. If unable to post bond, they are transported to the Orleans Parish Prison, which is under contract to the Plaquemine Parish Sheriff's Office since Katrina.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Orleans Parish Prison and St. Bernard Parish Jail
Name of Juvenile Detention Facilities In This District	N/A
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	St. Bernard Detention Facilities.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Due to a lack of funding, the office is currently understaffed. This creates the problem of a lack of resources to represent clients in distant facilities.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	Due to Hurricane Katrina our Detained Clients are housed at Orleans Parish Prison. This sometimes makes it very difficult to access our Detained Clients. Because our office has an excellent work relationship with the Plaquemine Parish Sheriff's Office, they will, when possible transport our client to us.
District Attorney	Charles Ballay
Chief Judge of Criminal District Court	Judge Michael D. Clement Division "B"
Juvenile Court Judges (Specify District of City Court)	Judge Michael D. Clement Division "B"
Drug Court Judges	Yes, Kevin Conner Division "A"
Mental Health Court Judges	No
Other Specialty Court	Yes. Judge Kevin Conner
Name of Specialty and Brief Description:	Adult Drug Court
Indigency Determined by Whom and How?	Office personnel determine eligibility based on the 2013 Federal Poverty Guidelines.
When is Assignment/Appointment of Counsel Made?	After magistrate hearings or any other court hearing date.
Initial Client Intake Conducted By Whom? (Name and Title)	Attorneys
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes

Brief Explanation of Intake Process	Before the Judge comes to the court the PDO interviews all the clients and determines whether they qualify. I complete all the information sheet that contains questions we need for the PDO computer and I sign them up. After Judge has completed the magistrate, the attorney located in our office conducts a first jail visit/interview with that client. Client is then taken back to prison unless able to bond out. The attorney in our office answers all questions that need to be answered and provides any additional help that the client needs at this time. The attorney also will typically obtain all the facts from the client on the charges client has been arrested for.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes. By money order only.
How Many Applications for Services Were Received?	1,011
How Many Application Fees Were Waived?	N/A
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2013	3,550
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	132,740
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Monica Nicosia, Finance Dept for Plaquemine Parish Sheriff's Office gives us a written statement of all fees collected.
Who Collects the Assessed Court Fees?	Monica Nicosia
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Monica Nicosia, PPSO Finance gives us an itemized statement of all fees collected, along with the checks made payable to the public defender's office.
Who Remits the Court Fees Collected?	Monica Nicosia, PPSO Finance
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Monica Nicosia, PPSO Finance gives us an itemized statement of all fees collected, along with the checks made payable to the public defender's office.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Client must provide proof of unemployment, disability or hardship to the Court. The Court may reduce or dismiss the fee.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	The probation form from the Courts.
Who Collects the Assessed Partial Payments?	PDO by money order only.

What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	PDO by money order only.
Who Remits the Partial Payments Collected?	Client
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	N/A
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	16,112
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Full time Staff Attorneys are not allowed to practice privately.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Funding (Attorney, Investigator)
Immediate Critical Issue Areas	Funding (Attorneys)
Long-Term Critical Issue Areas	Funding (Support staff, Data Entry Clerk)
Please List All New Hires in 2013 (Name and Title)	Matthew Robnett, Chief Defender & Clarke Beljean, Staff Attorney
Please List All Promotions in 2013 (Name and Title)	None
2013 Media Coverage and/or Major Accomplishments	N/A
Number of Expected New Attorney Hires in 2014	2
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	No, Will begin in 2014
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No, Will begin in 2014
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Matt Robnett Chief Defender, Mandy Buie Office manager
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	See Attached
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	No, Will begin in 2014
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Medical Benefits are offered to all full time Employees and payed by the office.
Regular Meetings for Any Staff, Please Describe	No, Will begin in 2014
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2013	2
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	1

Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Determined by the Chief on a case-by-case basis.
Please Provide the Names of All State Representatives and Senators from Your District	Senator A.G. Crowe, Senator John A. Alario Jr. & Senator David Heitmeier. Representative Chris Leopold.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Distance to Detained Clients.
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	A full time Staff Attorney was added to the staff.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Clarke Beljean	504-655-0223
Matt Robnett	504-421-1053
Part-Time Contract Attorneys	**Contact Information**
Amos Cormier	504-343-2667
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Mandy Buie - Office Manager	504-297-5236

2013 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Mandy Buie
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	x
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x 2011
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	x
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	X
Internet Explorer 8	
Internet Explorer 9	
Firefox	x
Google Chrome	x
Other	Safari
HARDWARE:	
Please enter the number of	

devices in your inventory.	
Television	3
DVD	1 DVD VCR Combo
VCR	0
Desktop PCs	5
Laptops	7
Video Cameras	0
Digital Cameras	0
Video Conferencing Systems	0
B&W Laser Printers	1
Color Printers	1
Wireless Cards	0
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	N/A
Provider Name:	NewWave
Email Provider:	Rackspace
Please list any software or computer equipment in which you need training:	

25th District Defender Office CY 2013 Caseloads & Outcomes

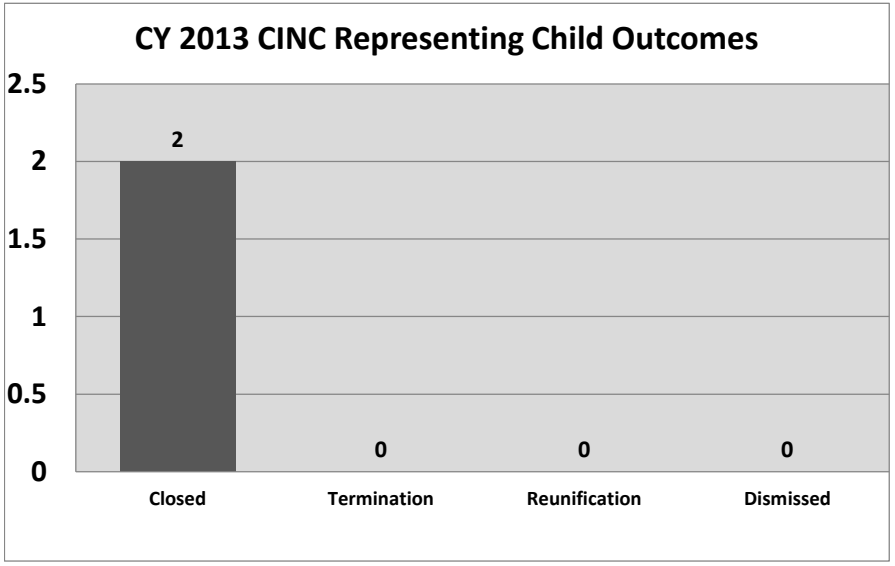
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	2	2	2	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	18	8	11	29	0	2	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	18	29	30	48	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	25	30	20	45	N/A	N/A	9	1	5	1	N/A	N/A	0	0	0
Delinquency Felony	13	9	5	18	N/A	N/A	1	2	1	0	N/A	N/A	0	0	0
Delinquency-Life	1	0	0	1	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	511	482	232	743	N/A	N/A	272	35	181	7	0	0	1	0	1
Adult Felony Non-LWOP**	424	378	196	620	N/A	N/A	166	49	88	2	1	0	0	1	2
Adult LWOP	1	1	1	2	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	79	4	11	90	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	1	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

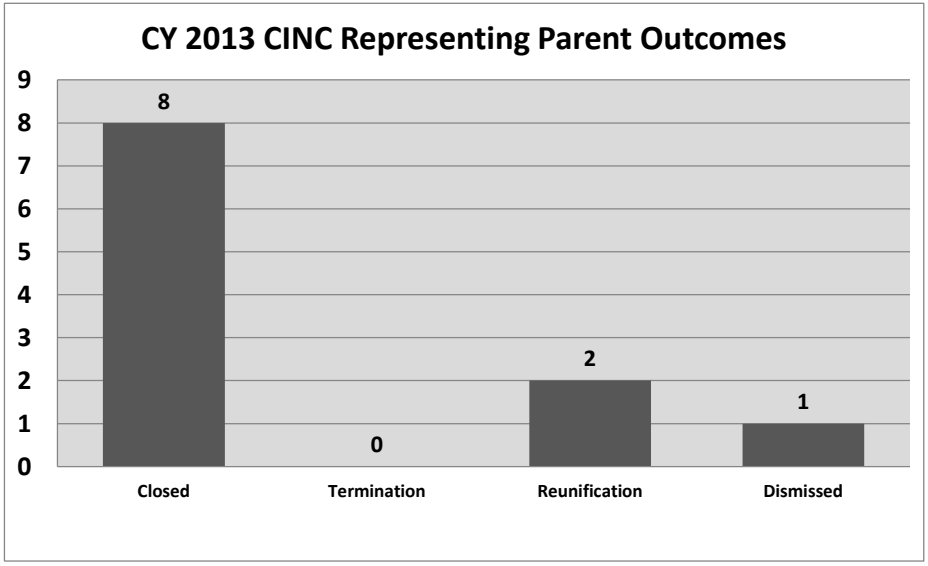
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

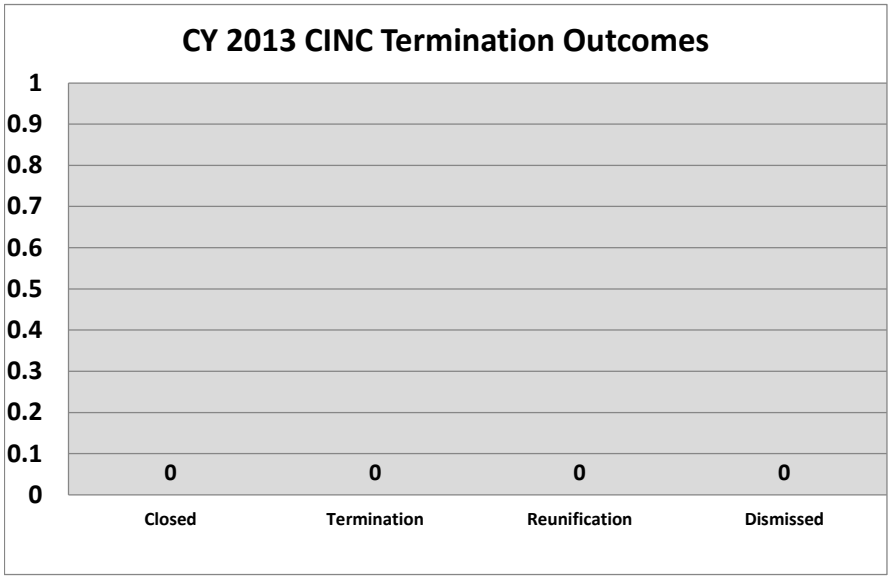
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

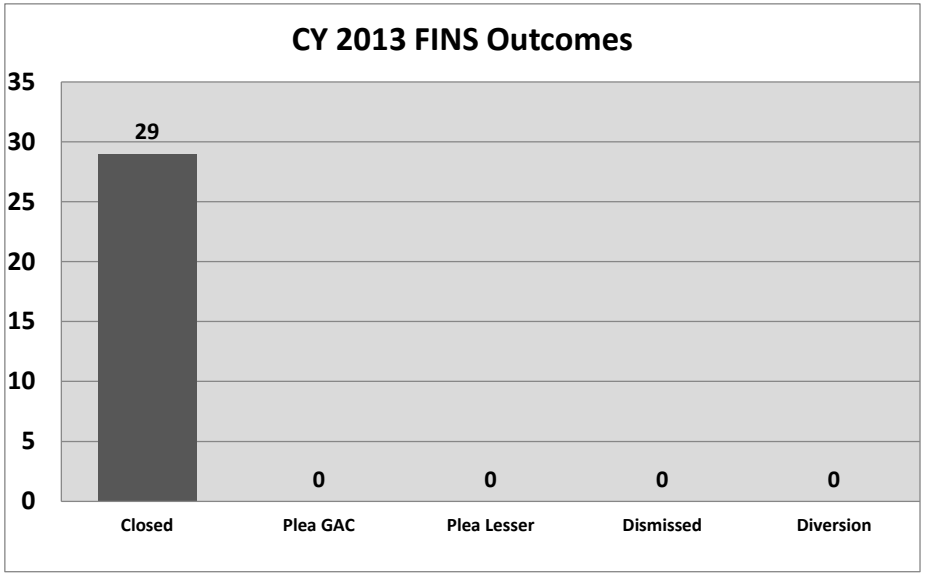
****Life Without Parole**

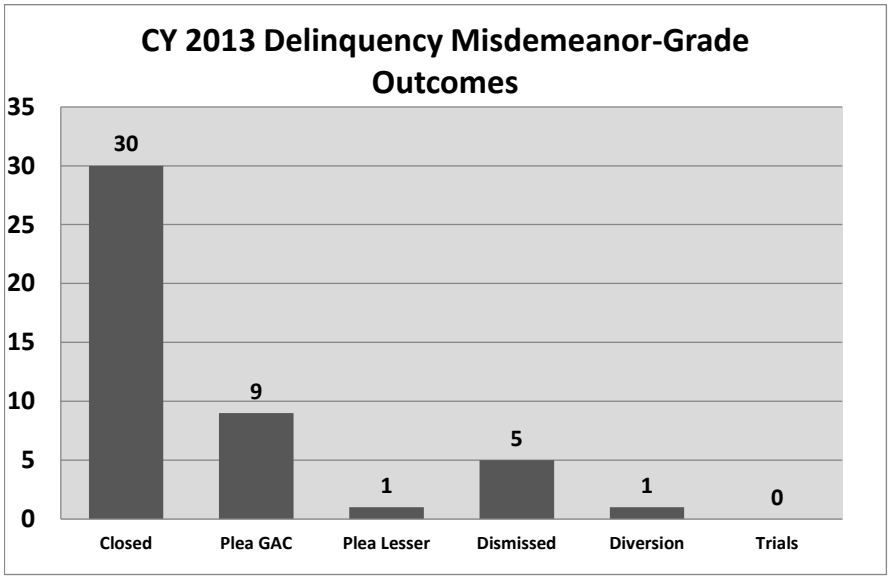
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

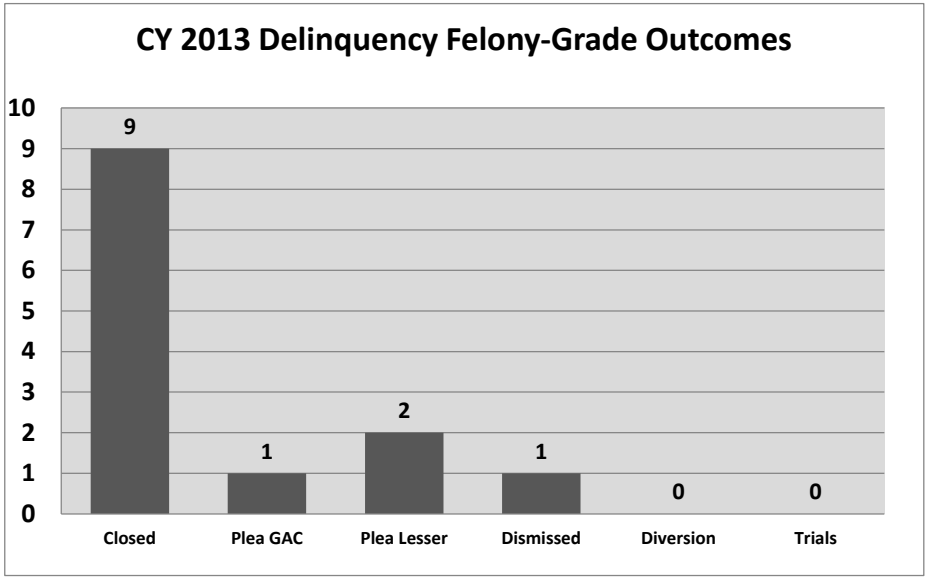

CY 2013 CINC Representing Child Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
Closed
Termination
Reunification
Dismissed

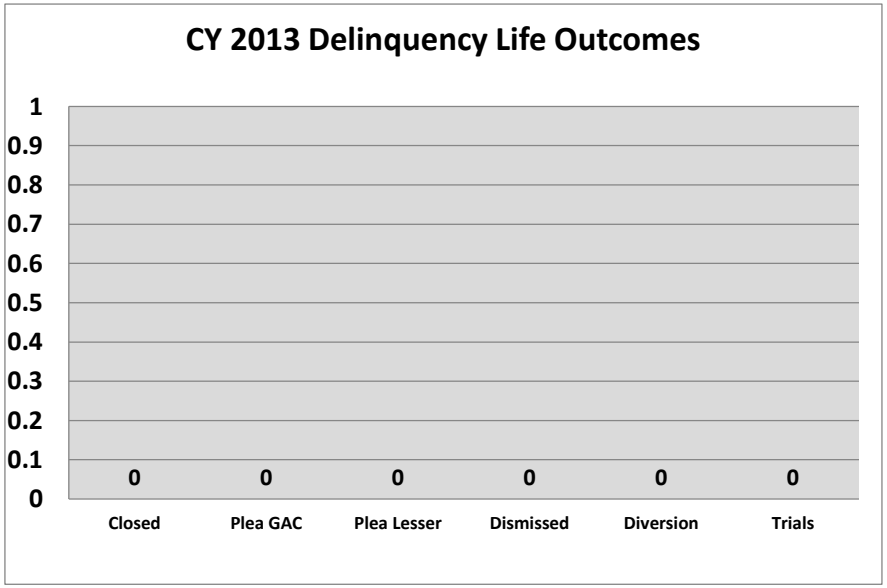

CY 2013 CINC Representing Parent Outcomes
9
8
7
6
5
4
3
2
1
0
8
0
2
1
Closed
Termination
Reunification
Dismissed

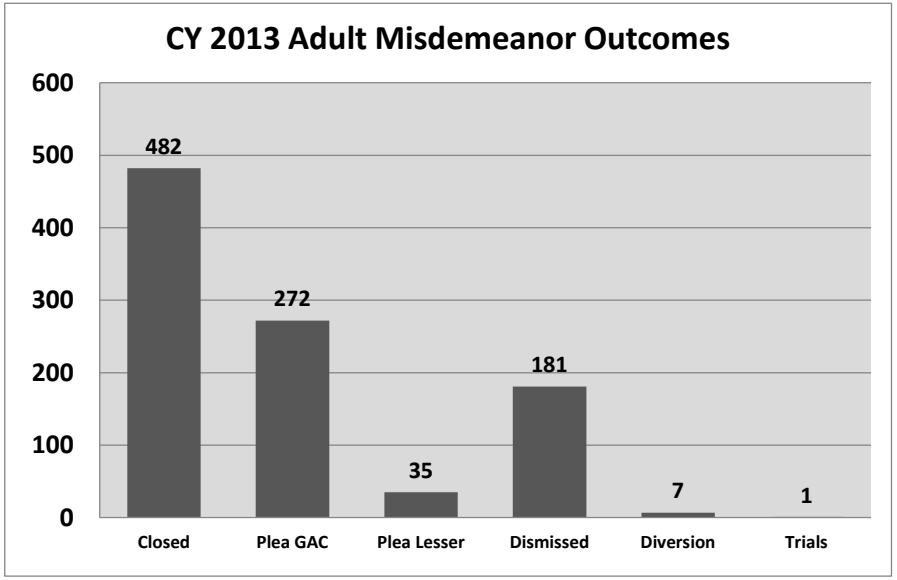

CY 2013 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

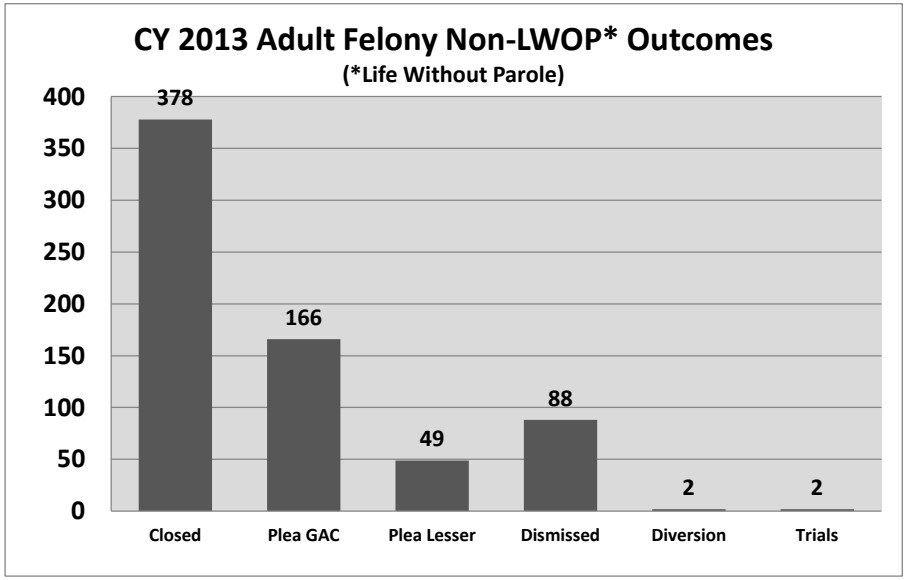

CY 2013 FINS Outcomes
35
30
25
20
15
10
5
0
29
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

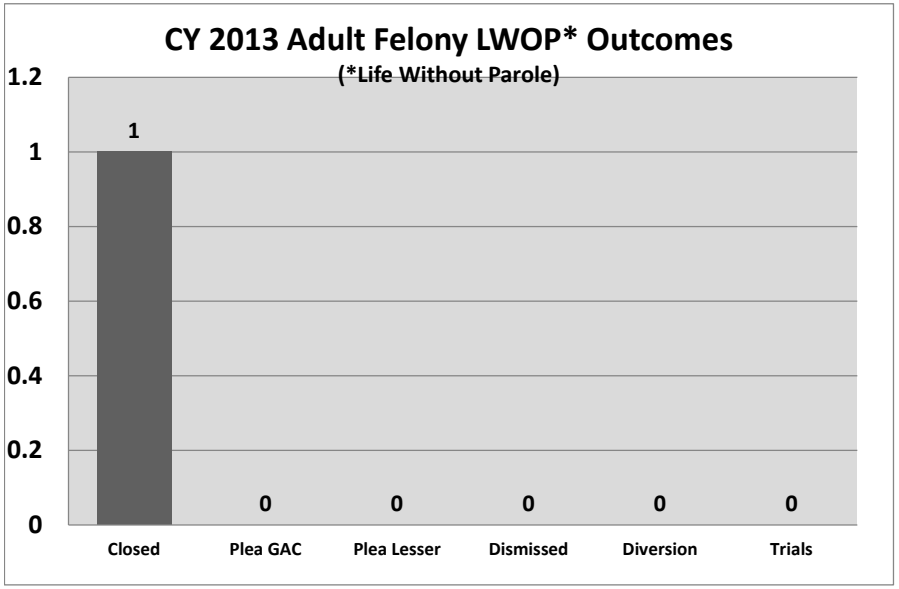

CY 2013 Delinquency Misdemeanor-Grade Outcomes
35
30
25
20
15
10
5
0
30
9
1
5
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

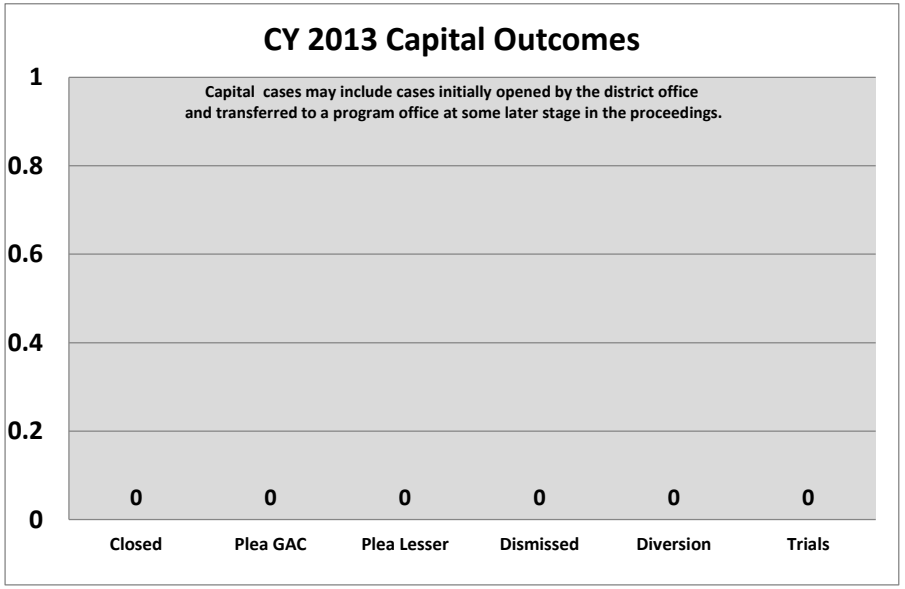

CY 2013 Delinquency Felony-Grade Outcomes
10
9
8
7
6
5
4
3
2
1
0
9
1
2
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
600
500
400
300
200
100
0
482
272
35
181
7
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

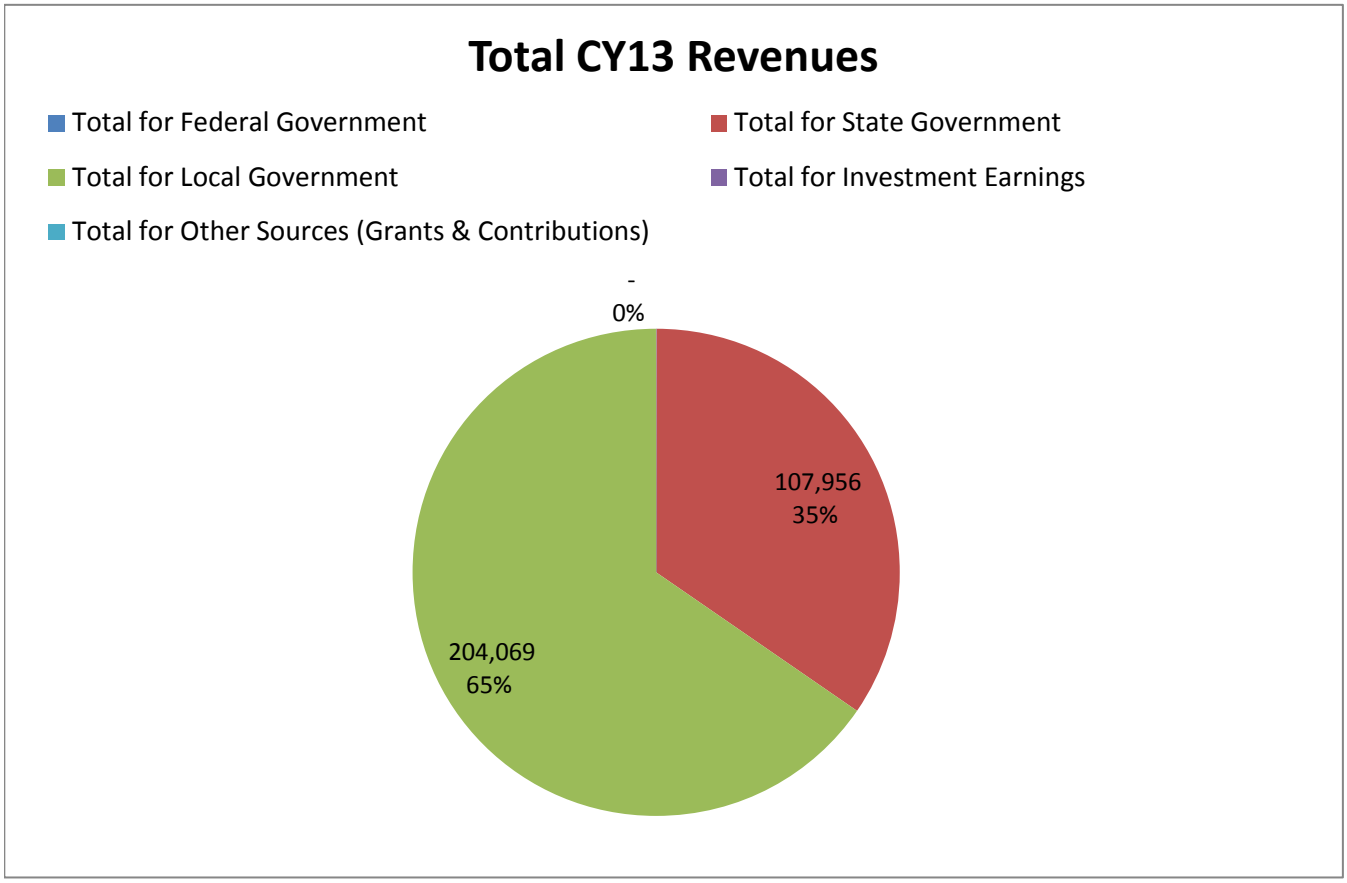

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
400
350
300
250
200
150
100
50
0
378
166
49
88
2
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

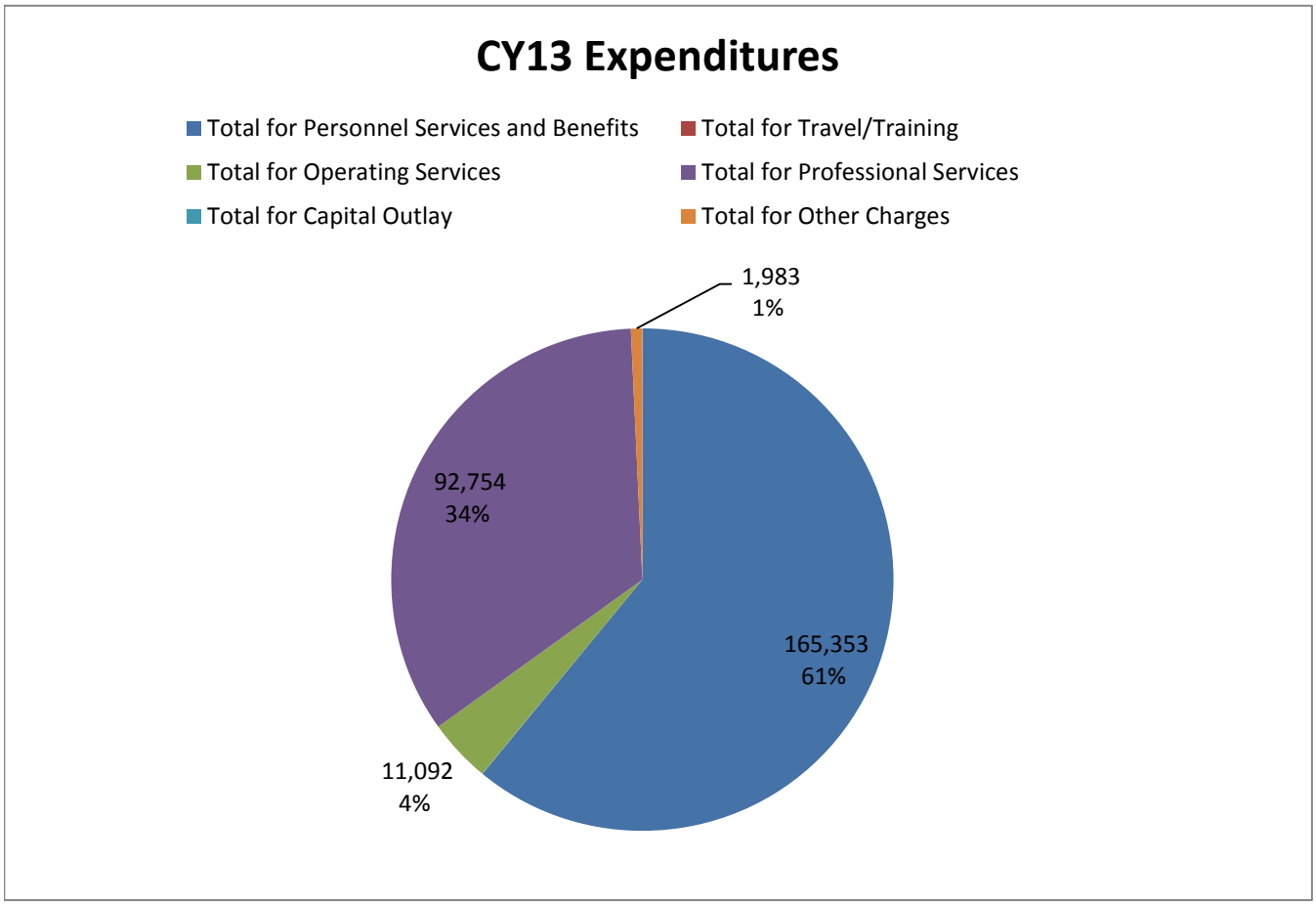

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

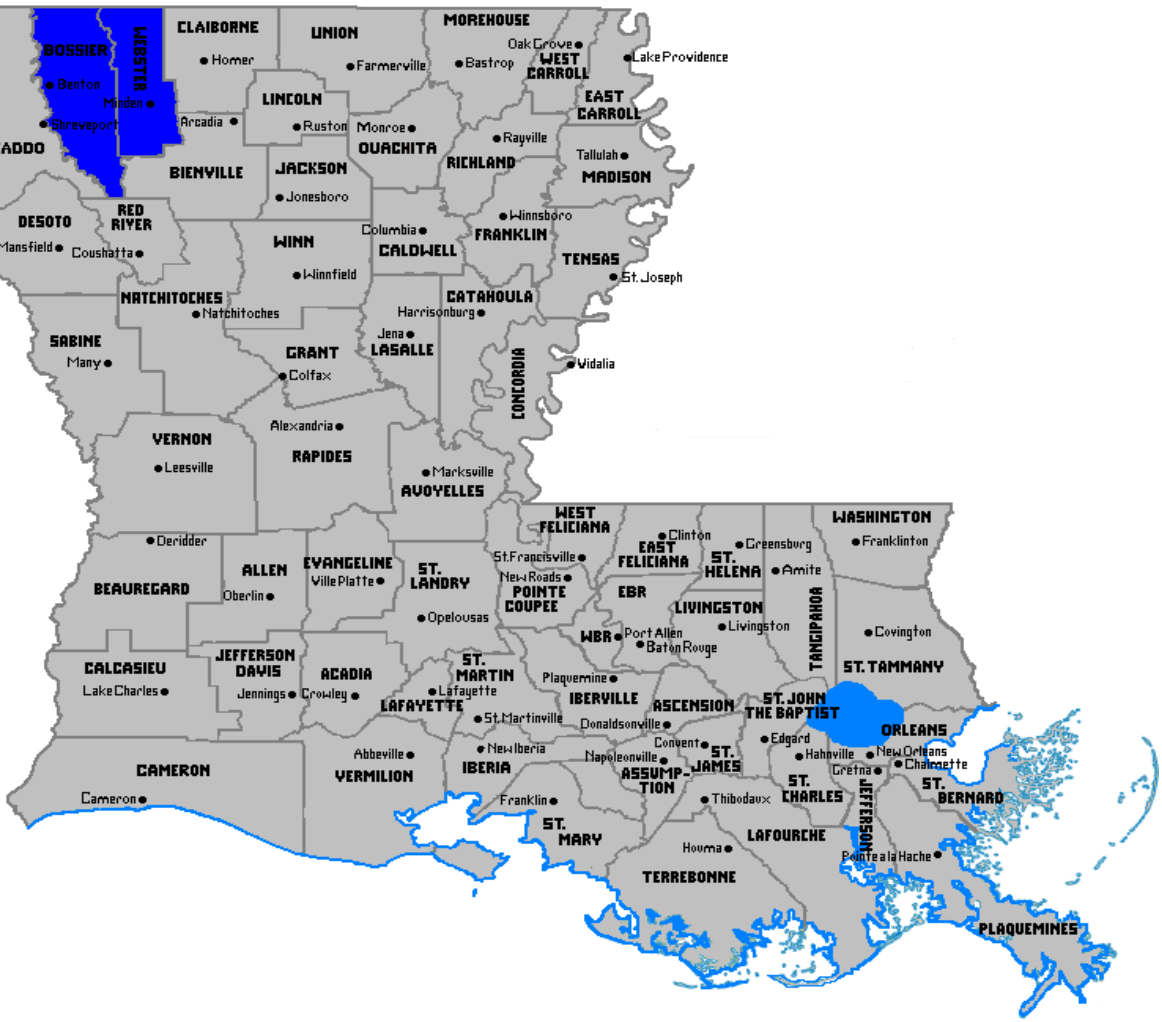

CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 25 CY2013	Total CY2013
District Defender: Matthew Robnett	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	-
District Assistance Fund (DAF)	107,956
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	107,956
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	40,903
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	2,430
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	52,660
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	88,094
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	140,754
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	3,550
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	321
Other Local Income -List source(s)	16,112
Total for Charges For Services	19,983
Total for Local Government	204,069
Investment Earnings	
Interest Income	-
Other Investment Income - List source(s)	-
Total for Investment Earnings	
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	-
Total for REVENUE	312,025

District 25 CY2013	Total CY2013
District Defender: Matthew Robnett	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	130,333
Accrued Leave	-
Payroll Taxes	1,866
Hospitalization and Disability Insurance	4,027
Retirement	29,127
Other	-
Total for Personnel Services and Benefits	165,353
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	-
Total for Travel/Training	
Operating Services	
Advertisements	31
Workers' Compensation	-
Insurance - Malpractice	1,679
Insurance - Auto/Physical Liability	-
Insurance - Other	-
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	1,255
Office - Telephone/Utilities/Postage/Internet	4,494
Dues and Seminars	225
Law Library/Journals/Subscriptions	1,762
Office Supplies	1,646
Total for Operating Services	11,092
Professional Services	
Audit/Accounting Expense	20,090
Contract Clerical	-
Expert Witness	40
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	-
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	72,326
IT/Technical Support	298
Total for Professional Services	92,754
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	1,983
Total for Other Charges	1,983
Total for EXPENDITURES	271,182


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
-
0%
107,956
35%
204,069
65%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
1,983
1%
92,754
34%
165,353
61%
11,092
4%



The 26TH Judicial District Public Defenders' Office

Bossier (Benton) - Webster (Minden)

District Defender: Pamela G. Smart
211 Burt Boulevard
Benton, LA 71006
(318) 965-0630

26th Judicial District • Bossier and Webster Parishes
District Defender Pamela G. Smart • (318) 965-0630
211 Burt Boulevard • Benton, LA • 71006

General District Information: In the 26th Judicial District, there are 16 sections of District Court (nine in Bossier Parish, seven in Webster Parish and three City Courts with two sections each (Bossier City, Springhill and Minden). There is a specialty drug court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 163,137 in this district, 41,207 of whom are children.

District Staff: The District Defender in this district is Pamela G. Smart, who has served in the position for more than three years and has been a public defender in Louisiana for 22 years. The 26th Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office. At the end of 2013 the district reported 13 full-time staff attorneys, in addition to the District Defender, and 14 part-time contract or conflict attorneys. There are no restrictions on private practice outside of the Public Defenders' Office for part-time or contract attorneys. However, full-time attorneys are only allowed to take very minimal private cases. In addition to the District Defender, there are two supervising attorneys and one Deputy District Defender. A caseload reduction is provided for the primary supervising attorney. The office also has nine non-attorney staff members.

Juvenile Defense: Juvenile cases are heard by District and City Court judges in the 26th Judicial District. Several staff attorneys and contract attorneys handle juvenile cases in this district.

Indigency Determination and Availability of Clients: In the 26th Judicial District, a judge makes the initial determination of indigence, with further determinations of eligibility for services performed by the Public Defenders' Office. Adult clients are usually held at the Bossier Parish Jail, Bossier City Jail, Webster Parish Jail, or Bayou Dorcheat Correctional Center. If held outside of the district, clients are held at the Caddo Correctional Center, Claiborne Parish Jail, or Shreveport City Jail. Juvenile clients are held at the Johnny Gray Jones Youth Shelter or Ware Youth Center (Bossier City or Coushatta).

Fees and Accounting: The 26th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2013, approximately 4544 applications were received for services. No fees were waived or reduced for applicants. A total of $65,235 in application fees was collected. Courts in this district assess the statutory special cost fee, although the fee is reduced to $30 for non-moving traffic violations. An estimated total of $506,974 in special cost fees was collected in 2013. Courts in this district may also assess partial indigence payments for services based on a client's ability to pay. Any resulting payments are usually collected by the Public Defenders' Office but may be collected by the probation and parole office. In 2013, the office received $6,250 in partial indigence payments. All accounting functions for the 26th Judicial District Public Defenders' Office are generally handled internally by staff, however payroll is handled externally.

Caseload: The 26th Judicial District Public Defender's Office reported handling 14,225 cases in 2013. Of those, 2,167 involved juvenile matters, including 510 Child in Need of Care representations.

The 26th JDC Public Defenders' Office

Parish(es) & Seat(s)	Bossier Parish- Benton; Webster Parish- Minden.
Population	TOTAL: 163,137 - Bossier Parish - 122,197; Webster Parish - 41,207. Source - 2012 estimates based on 2010 census (www.quickfacts.census.gov).
Juvenile Population	TOTAL: 40,455 - Bossier Parish - 30,916; Webster Parish - 9,539. Same source as listed above.
District Defender	Pamela G. Smart
Years as District Defender	3 years 10 months
Years in Public Defense	22 years 2 months
Office Manager	Keevia Johnson
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Amanda Roberts (Data Entry Specialist); Shari Robinson (Secretary); Nancy Cooper (Secretary); Stormy Hightower (Juvenile Administrative Assistant); Christine Sullivan (Receptionist); Ruth Elaine Skinner (Administrative Assistant); LaKeia Taylor (Secretary); Keevia Johnson (Office Manager).
Primary Office Street Address	211 Burt Boulevard
City	Benton
ZIP	71006
Primary Phone	318-965-0630
Primary Mailing Address	PO Box 235, Benton, LA 71006
Primary Fax Number	318-965-5521
Primary Emergency Contact	Pamela Smart
Primary Emergency Phone	318-347-7827 cell
Secondary Emergency Contact	Michael Miller
Secondary Emergency Phone	318-455-4977 cell
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	221 Main Street, Minden, LA 71055 318-377-9255
Other District Office Contact Personnel (Primary Only)	Mary Ellen Halterman
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Both Bossier and Webster office are owned by the office. The actual entity on the title is "Indigent Defender Board".
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	TOTAL: $1728 - File storage - $102.70; Utilities - $901.87; Building Maintenance - $723.43.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Routine bills are handled in-house via Quickbooks using segregation of duties as a control. Payroll is handled by APS Payroll Services.

Courts and Locations	26th JDC Bossier Parish - Benton; 26th JDC Webster Parish - Minden; Bossier City Court - Bossier City; Minden City Court - Minden; Springhill City Court - Springhill.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	26th JDC Bossier Parish (9:6 felony/misdemeanor, 1 juvenile, 1 drug court, 1 non-support court); 26th JDC Webster Parish (8:6 felony/misdemeanor, 1 juvenile, 1 non-support court); Bossier City Court (2:1 misdemeanor, 1 juvenile); Minden City Court (2:1 misdemeanor, 1 juvenile); Springhill City Court (3:1 misdemeanor, 1 juvenile, 1 drug court).
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Felony cases are assigned to the attorney for the division to which the case is assigned. LWOP cases are specially assigned to the attorney best suited for the case. In some instances, if it better serves the client, a case is specially assigned to an attorney other than the division attorney. Misdemeanor cases are now assigned to a division like the felony cases so the attorney assignment for those cases are now the same as for felony cases.
Name of Adult Detention Facilities in This District	Bossier Parish Maximum, Medium and Minimum (Plain Dealing); Bossier City Jail (Bossier City); Webster Parish Jail and Bayou Dorcheat Corrections Center (Minden).
Name of Adult Detention Facilities Outside the District Which Hold Clients	Caddo Correctional Center (Caddo Parish) Claiborne Parish Sheriff's Jail (Claiborne Parish) Shreveport City Jail (Caddo).
Name of Juvenile Detention Facilities In This District	Johnny Gray Jones Shelter (Bossier City); Ware Youth Center-Bossier (Bossier City).
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Youth Center-Webster Parish only through an arrangement with Webster Parish Police Jury (Coushatta)
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes, jails are in rural areas and we reimburse mileage to attorneys and investigators.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Schuyler Marvin
Chief Judge of Criminal District Court	Ford Stinson
Juvenile Court Judges (Specify District of City Court)	Bossier Parish - rotates; Webster Parish - rotates; Minden City Court - John C. Campbell; Springhill City Court - John Slattery; Bossier City Court - Tommy Wilson; Non-Support Court Hearing Officer - Ret. Judge Bruce Bolin
Drug Court Judges	Rotates
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	The judges do a preliminary screening and the PDO uses a more detailed application
When is Assignment/Appointment of Counsel Made?	Non-capital felonies and misdemeanors - upon appointment of PDO. Capital cases - upon knowledge of arrest.

Initial Client Intake Conducted By Whom? (Name and Title)	Amanda Roberts (Administrative Assistant) handles all intake for purposes of database, case assignment, and notification in Bossier parish. Ruth Elaine Skinner and LaKeia Taylor (Secretaries) handle database intake in Webster parish. Initial interviews are done by the attorney assigned to the case. In LWOP cases, investigator usually present at initial interview as well.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	When notice of appointment is received (incarcerated clients through jail appointment list and bond clients through court minutes), the information is entered into the database, a file is generated, and the case is assigned to the appropriate attorney. Conflict cases are assigned to the appropriate conflict counsel who receives notice of appointment via database-generated e-mail and regular e-mail.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	4,544
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None but we do accept partial payments.
Total Application Fee Dollars Collected in 2013	65,235
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	506,974
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes. However, the amount is $30 for non-moving traffic violations.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	The agencies from whom we receive fees itemize as far as how much money was collected for bond fees, mandatory assessments, etc. However, we only receive a list of defendants who were assessed the mandatory assessment from Minden City Court.
Who Collects the Assessed Court Fees?	Bossier City Court - Terri Spence; Bossier Sheriff - Mike Rabinowitz; Webster Sheriff - Kaye Taverner; Minden City Court - Becky White; Springhill City Court - Judy Smith.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	The person at each agency that writes the check for the fees either submits the itemization form provided by LPDB or itemizes the amounts on the check stub.

Who Remits the Court Fees Collected?	Bossier City Court - Terri Spence; Bossier Sheriff - Mike Rabinowitz; Webster Sheriff - Kaye Taverner; Minden City Court - Becky White; Springhill City Court - Judy Smith.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Bossier City Court - Terri Spence; Bossier Sheriff - Mike Rabinowitz; Webster Sheriff - Kaye Taverner; Minden City Court - Becky White; Springhill City Court - Judy Smith.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Either determined by the court or the court will consider recommendation from office based on financial information ascertained by the PDO.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	We must rely on court minutes and attorneys in court to keep track of this information.
Who Collects the Assessed Partial Payments?	Generally, the PDO collects the partial payments. Occasionally, money is received via DOC through P&P.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	We collect it in the office. However, we do receive some money from DOC. Those are individually documented.
Who Remits the Partial Payments Collected?	The client sends it directly to the PDO. Sometimes we receive money from DOC through P&P.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None. The office receives the payments directly.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	6,250
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	The written policy is contained in the Employee Manual. Attorneys may take very minimal private cases outside the jurisdiction as long as full-time hours required by the PDO are fulfilled. However, the Chief Defender must be informed of the private case to make sure there is no conflict. Most attorneys that do private practice do routine wills, curatorships, some private criminal in other jurisdictions, and some appointed cases in federal court or through the Department of Corrections.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	More office space and money to renovate offices.
Immediate Critical Issue Areas	Office renovations in Webster and more support staff to sufficiently handle the database. Office conditions are bad.
Long-Term Critical Issue Areas	More office space for both locations
Please List All New Hires in 2013 (Name and Title)	Staff Attorneys - Jeremy Babers, Kevin Donnelly, Jessica Davis, Nicole Holmes, Wayne Dishman; Misdemeanor Contract Attorneys - David Harvey, Chris Stahl; Support Staff - Ruth Elaine Skinner, LaKeia Taylor.

Please List All Promotions in 2013 (Name and Title)	None
2013 Media Coverage and/or Major Accomplishments	Not guilty verdicts at trial, some special news coverage i.e indigent defense funding issues, newspaper article about constitutional rights.
Number of Expected New Attorney Hires in 2014	1 major crime/capital attorney hire plus some staffing shifts to accommodate case loads and to operate more efficiently financially.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	New attorneys shadow staff attorneys for a couple of weeks to observe court, jail visits, etc. The "buddy system" is used on all cases proceeding to trial and on certain cases due to the nature and the complexity of the case as a tool to learn the possible ways an investigator may be used, motion practice, etc.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	The attorneys are supervised by two senior/more experienced attorneys who observe court, discuss cases with attorneys, and generally act as mentors. In addition, the senior attorneys assist in other supervisory capacity i.e. collection of time sheets, addressing any issues with the attorneys. The support staff is supervised by the office manager (general human resource issues) and the Data Entry Specialist (monitors the database). We also have a HR firm who handles disciplinary matters and benefit packages. The District Defender also monitors court and assists the attorneys with case strategies, courtroom issues, etc.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	One of the Administrative Assistants is now a Data Entry Specialist because her duties involve only opening and closing of files as well as monitoring case assignments i.e. cross-checking for conflicts.
Please Attach Your Office Organizational Chart	Attached
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	The primary senior attorney who observes court and assists with case planning has a reduced case load.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Full-Time Staff Benefits: Health - Office pays 100% of employee's premiums and 25% of spouse/children premium; Dental - Employee pays 100%; Disability Coverage - Office pays 100%; Vision - Employee pays 100%.
Regular Meetings for Any Staff, Please Describe	Meetings are conducted as needed due to space constraints and number of locations of offices and courts.
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2013	1
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	0

Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	When a juvenile defendant is transferred to adult court he/she is specially assigned to the more experienced attorneys that handle LWOP cases.
Please Provide the Names of All State Representatives and Senators from Your District	Representatives: Henry L. Burns, Roy A. Burrell, Thomas G. Carmody Jr., James H. Morris, H. Eugene Reynolds, Jeff R. Thompson. Senators: Robert Adley, Barrow Peacock.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	District has grown and PDO has evolved for the better but criminal justice system as a whole remains static. Operating procedures should evolve with the growing population.
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	Through assigning misdemeanor cases to accommodate our clients rather than the court system, we were able to get the local rules changed to where all cases are now assigned to a division at the outset. Therefore, the attorneys are assigned much quicker to all cases resulting in vertical representation even for misdemeanors. The Springhill City Court attorney and the Minden City Court attorney positions are now filled with attorneys that are from those areas thereby improving services to those clients.

Staff Directory:

Full-Time Staff Attorneys	Contact Information
Pamela G. Smart	318-347-7827
Randal Fish	318-227-9648
Mary Ellen Halterman	318-772-4382
Randy Robinson	318-452-8116
Michael Miller	318-455-4977
Bobby Stromile	318-349-3889
Mark Rogers	318-415-9352
Sarah Giddens	225-772-1130
Ted Johnson	318-294-4902
Jeremy Babers	318-518-1621
Jessica Davis	601-807-4149
K. Wayne Dishman	318-344-3374
Kristy Holmes	601-434-9338
Kevin Donnelly	318-965-0630
Part-Time Contract Attorneys	**Contact Information**
Larrion Hillman	318-773-1593
Tristan Gilley	318-798-1605
Ingrid James	318-458-8467
Christopher Broughton	318-560-7002
Kevin Berg	318-470-4130

Wilbert Pryor	318-426-4258
Allen Haynes	318-455-5554
Lee Harville	318-470-9582
Dale Montgomery	318-272-9806
Sangbahn Scere	318-489-5818
Michelle Brown	318-489-1724
Josh Clayton	225-938-3239
David Harvey	318-547-0017
Chris Stahl	318-578-1924
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Amanda Roberts	318-423-2479
Shari Robinson	318-489-3069
Christine Sullivan	318-288-9015
Nancy Cooper	318-564-6582
Stormy Hightower	318-617-9311
Charles Kern	318-402-7820
Keevia Johnson	318-230-8939
Ruth Elaine Skinner	903-650-1116
Lakeia Taylor	318-371-9919

2013 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Pamela G. Smart
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	x
Firefox	x
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	

devices in your inventory.	
Television	0
DVD	0
VCR	0
Desktop PCs	27
Laptops	2
Video Cameras	0
Digital Cameras	1
Video Conferencing Systems	0
B&W Laser Printers	0
Color Printers	4
Wireless Cards	0
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	Sudden Link & Century Link
Email Provider:	Network Solutions
Please list any software or computer equipment in which you need training:	Database refresher for support staff would be beneficial since there have been so many updates/changes to the system.

26th District Defender Office CY 2013 Caseloads & Outcomes

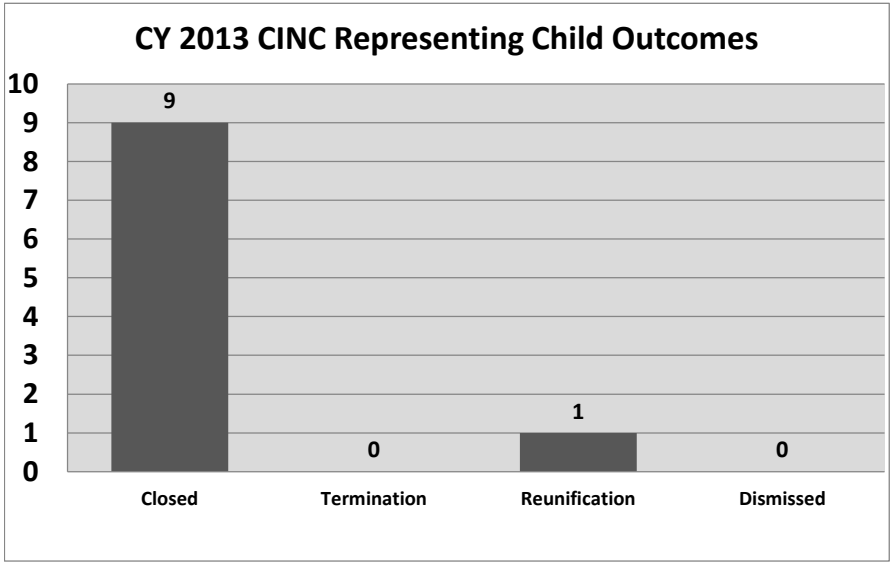
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	85	14	95	180	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	9	13	13	0	1	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	107	150	210	317	2	69	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	249	212	60	309	N/A	N/A	1	0	161	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	808	663	225	1033	N/A	N/A	165	14	457	37	N/A	N/A	0	4	4
Delinquency Felony	229	212	85	314	N/A	N/A	40	15	182	24	N/A	N/A	0	3	3
Delinquency-Life	1	1	0	1	N/A	N/A	2	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	5011	5242	2061	7072	N/A	N/A	2508	377	2712	1	0	2	16	21	39
Adult Felony Non-LWOP**	2588	2591	1381	3969	N/A	N/A	829	547	1218	1	1	5	0	11	17
Adult LWOP	4	15	24	28	N/A	N/A	2	4	3	0	2	2	0	1	5
Capital***	3	1	0	3	N/A	N/A	1	0	0	0	0	0	0	0	0
Revocations	747	866	237	984	N/A	N/A	2	0	9	0	N/A	N/A	N/A	N/A	0
PCR	2	0	0	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

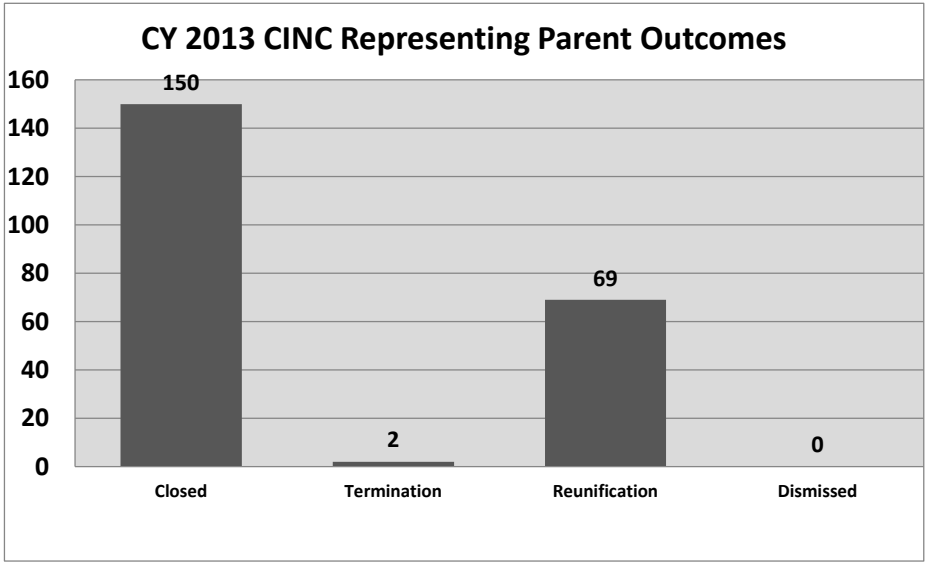
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

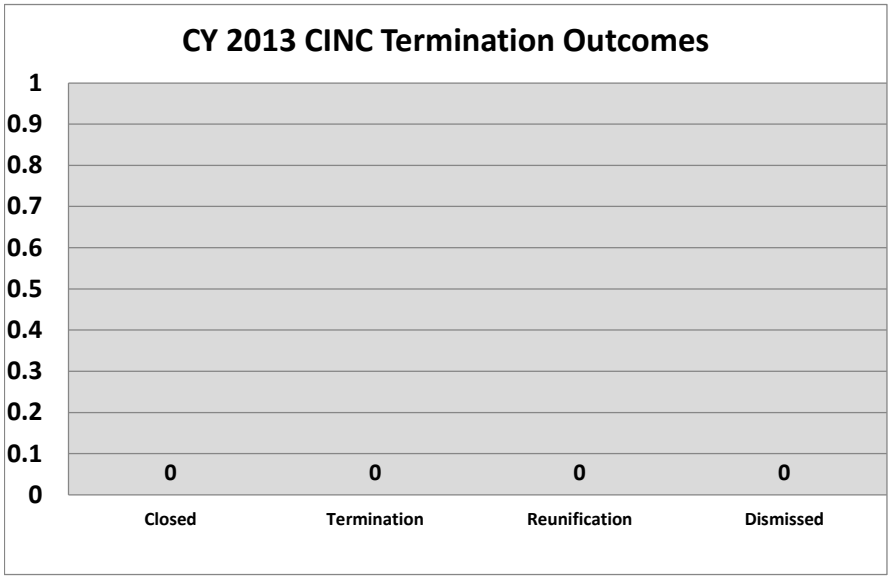
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

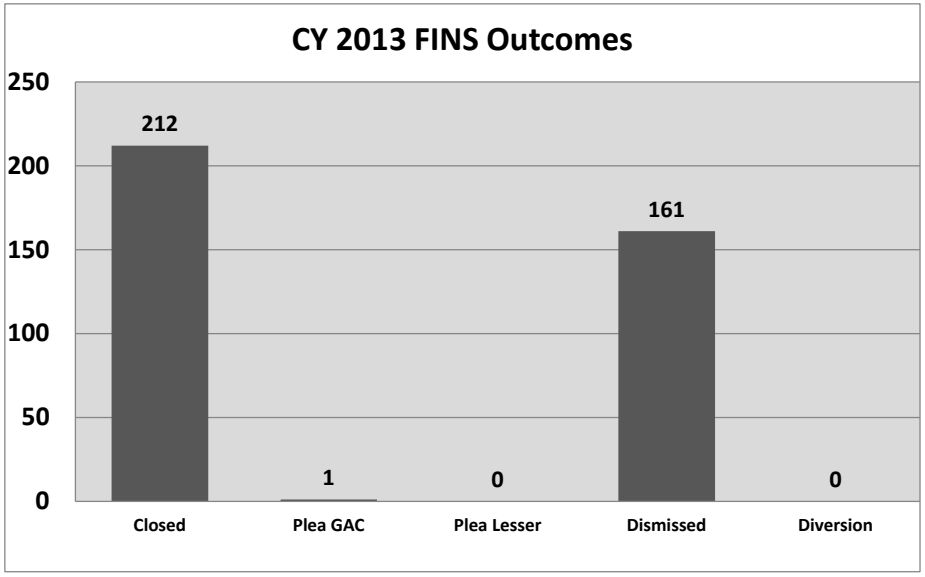
****Life Without Parole**

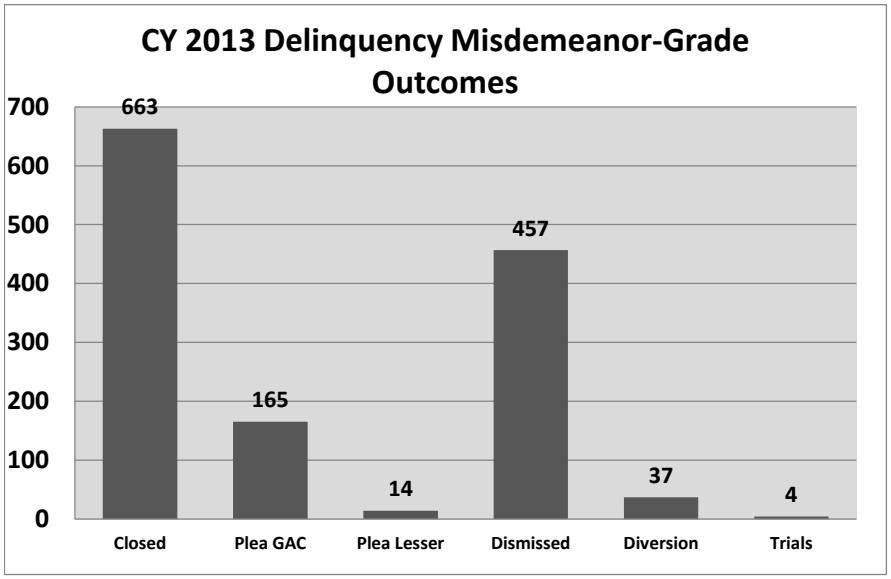
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

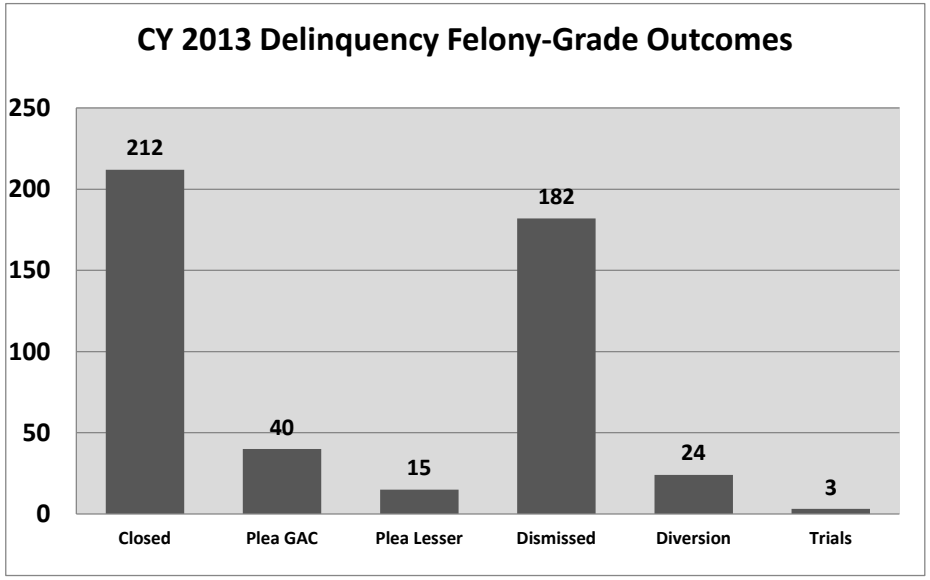

CY 2013 CINC Representing Child Outcomes
10
9
8
7
6
5
4
3
2
1
0
9
0
1
0
Closed
Termination
Reunification
Dismissed

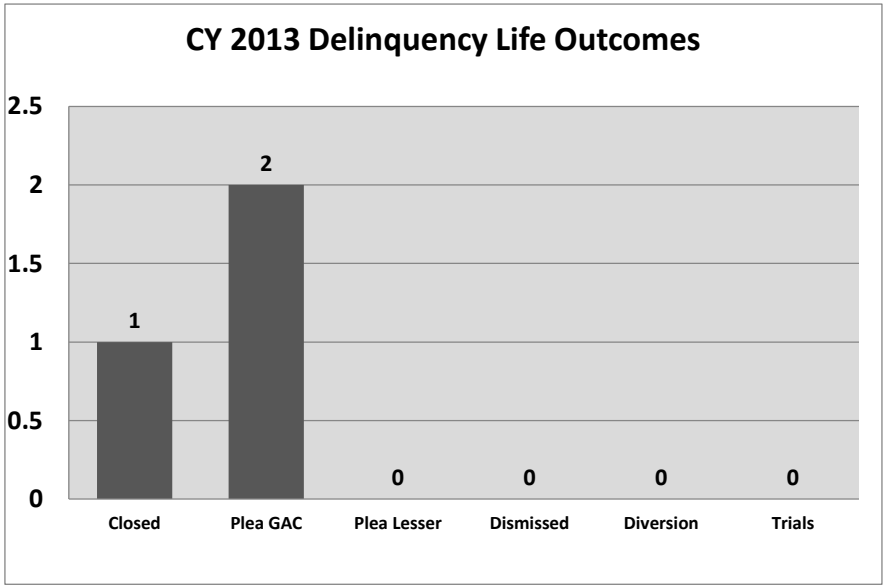

CY 2013 CINC Representing Parent Outcomes
160
140
120
100
80
60
40
20
0
150
2
69
0
Closed
Termination
Reunification
Dismissed

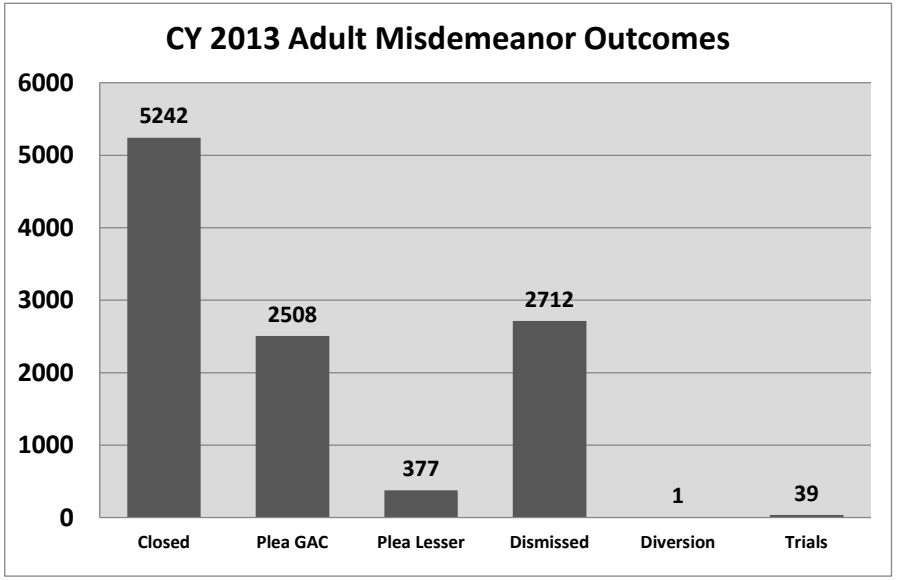

CY 2013 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

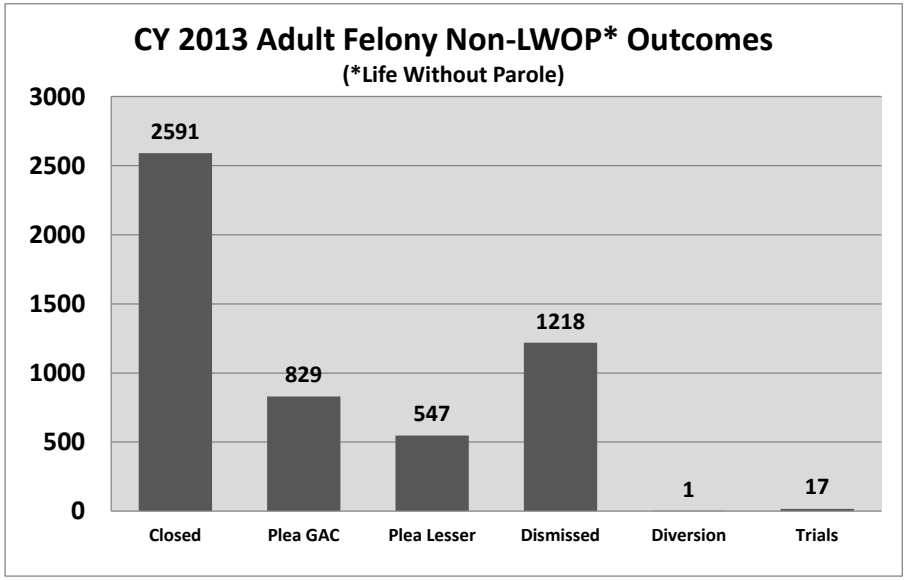

CY 2013 FINS Outcomes
250
200
150
100
50
0
212
1
0
161
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

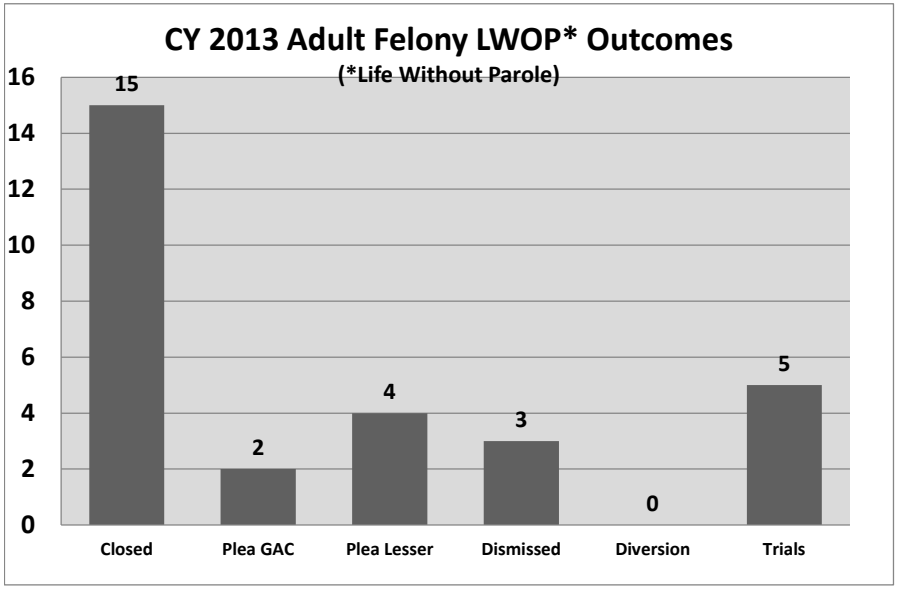

CY 2013 Delinquency Misdemeanor-Grade Outcomes
700
600
500
400
300
200
100
0
663
165
14
457
37
4
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

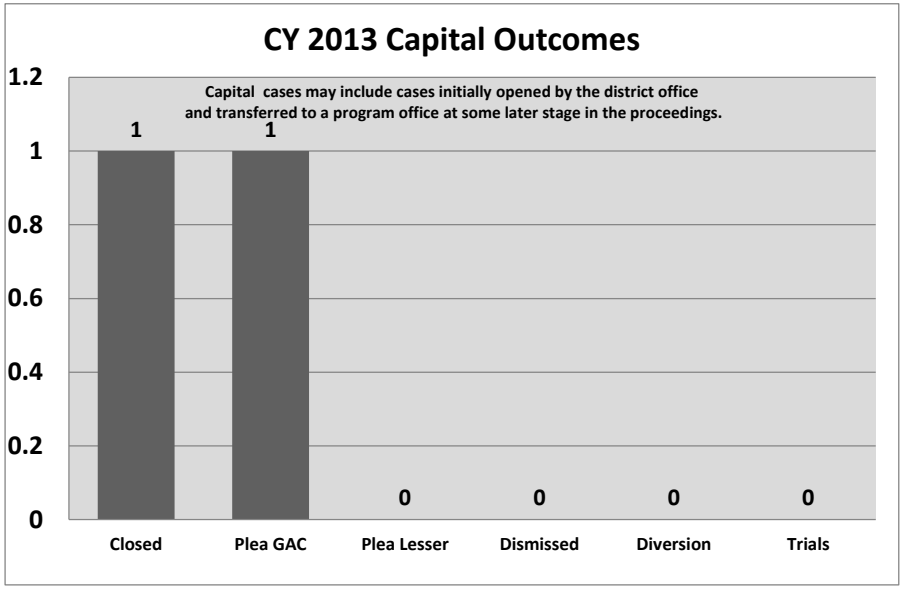

CY 2013 Delinquency Felony-Grade Outcomes
250
200
150
100
50
0
212
40
15
182
24
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
2.5
2
1.5
1
0.5
0
1
2
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
6000
5000
4000
3000
2000
1000
0
5242
2508
377
2712
1
39
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

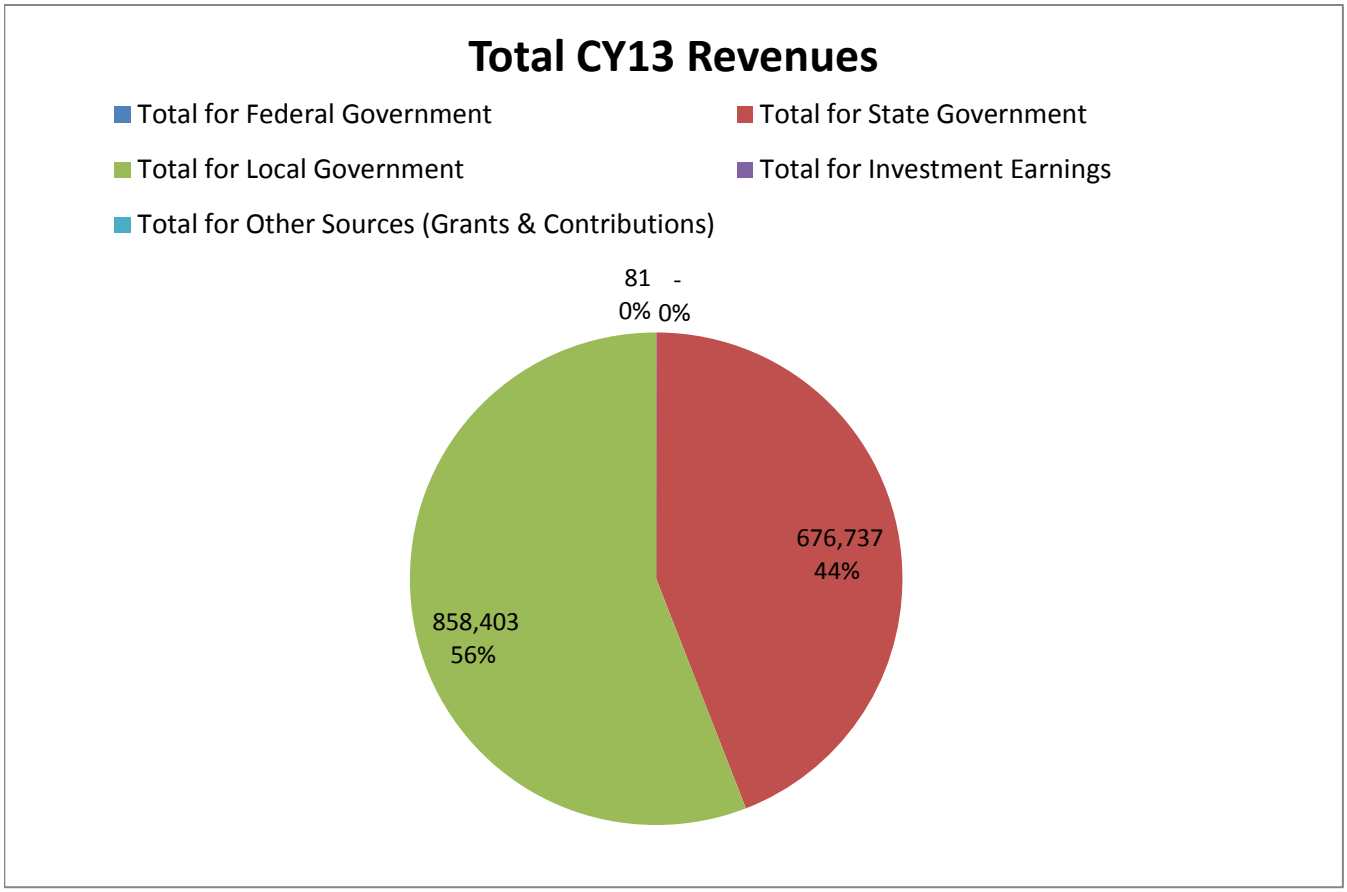

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
3000
2500
2000
1500
1000
500
0
2591
829
547
1218
1
17
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

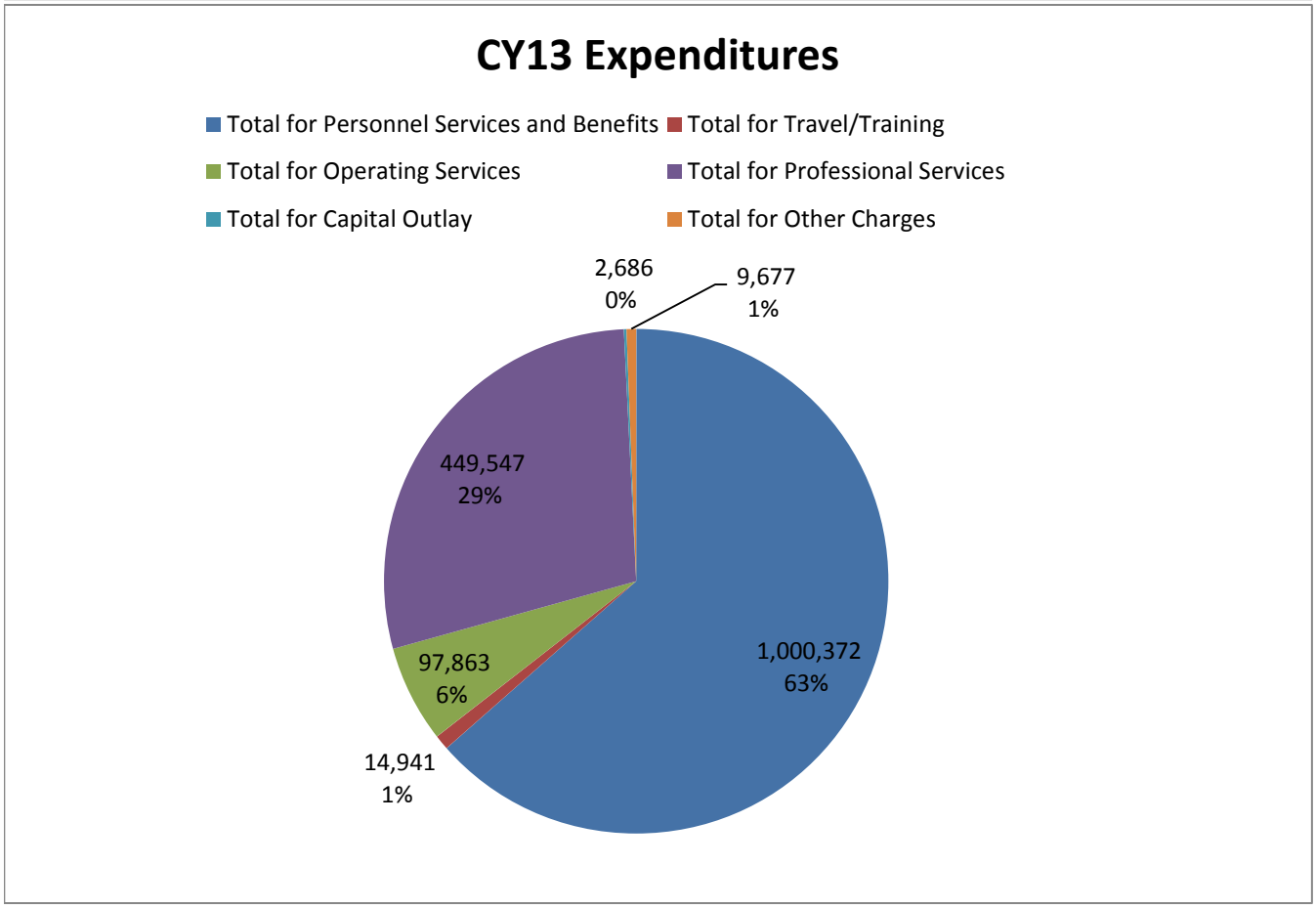

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
16
14
12
10
8
6
4
2
0
15
2
4
3
0
5
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

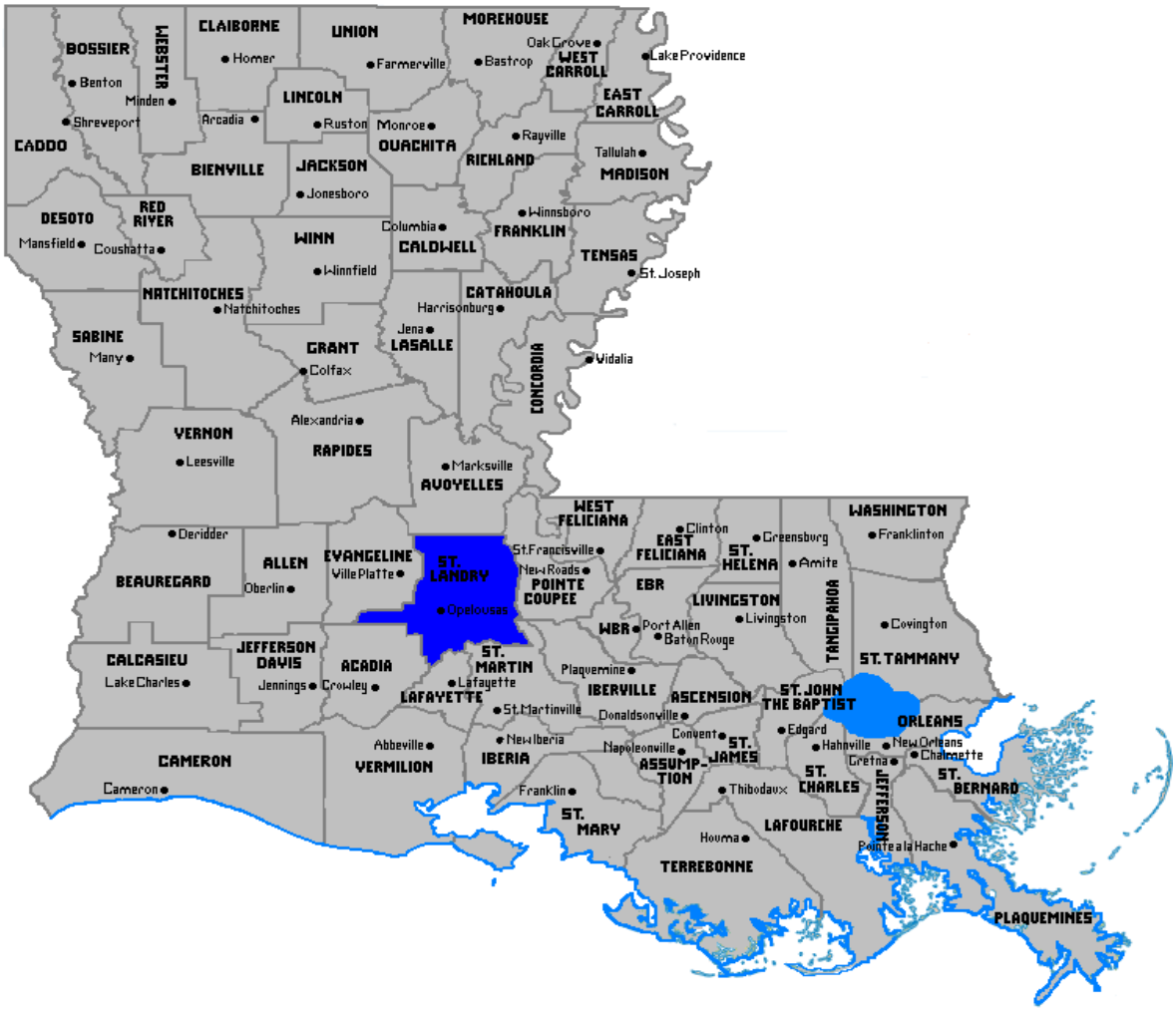

CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1.2
1
0.8
0.6
0.4
0.2
0
1
1
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 26 CY2013	Total CY2013
District Defender: Pamela Smart	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	18,187
District Assistance Fund (DAF)	658,550
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	676,737
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	236,019
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	317,682
City & City-Ward Courts	233,257
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	550,939
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	65,195
Partial Attorney Fees Reimbursements [as per 15:176]	6,250
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	71,445
Total for Local Government	858,403
Investment Earnings	
Interest Income	81
Other Investment Income - List source(s)	-
Total for Investment Earnings	81
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	-
Total for REVENUE	1,535,221

District 26 CY2013	Total CY2013
District Defender: Pamela Smart	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	716,418
Accrued Leave	1,326
Payroll Taxes	74,931
Hospitalization and Disability Insurance	193,912
Retirement	13,785
Other	-
Total for Personnel Services and Benefits	1,000,372
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	14,941
Total for Travel/Training	14,941
Operating Services	
Advertisements	132
Workers' Compensation	4,877
Insurance - Malpractice	10,304
Insurance - Auto/Physical Liability	-
Insurance - Other	4,328
Lease - Office	161
Lease - Auto/Equipment	5,649
Lease - Other	1,071
Office Repair and Maintenance	8,761
Office - Telephone/Utilities/Postage/Internet	20,126
Dues and Seminars	8,770
Law Library/Journals/Subscriptions	22,074
Office Supplies	11,609
Total for Operating Services	97,863
Professional Services	
Audit/Accounting Expense	16,102
Contract Clerical	1,504
Expert Witness	265
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	252,489
Contract - Juvenile Attorneys or CINC	101,600
Misdemeanor Attorney Contracts	36,523
Contract Attorneys - all other	22,878
IT/Technical Support	18,187
Total for Professional Services	449,547
Capital Outlay	
Major Acquisitions	2,686
Total for Capital Outlay	2,686
Other Charges	
Other Operating Expenses	9,677
Total for Other Charges	9,677
Total for EXPENDITURES	1,575,087


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
81
0%
-
0%
676,737
44%
858,403
56%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
2,686
0%
9,677
1%
449,547
29%
97,863
6%
14,941
1%
1,000,372
63%



The 27TH Judicial District Public Defenders' Office

St. Landry (Opelousas)

District Defender: Edward James Lopez
125 West Landry Street
Opelousas, LA 70570
(337) 942-3003

27th Judicial District • St. Landry Parish
District Defender Edward James Lopez • (337) 942-3003
125 West Landry Street • Opelousas, LA • 70570

General District Information: In the 27th Judicial District, there are four sections of District Court and two City Courts (Opelousas and Eunice). There is a non-support court program and a drug court program. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 83,384 in this district, 22,680 of whom are children.

District Staff: The District Defender in the 27th Judicial District is Edward James Lopez, who has served in that position for 27 years and has been a public defender for 41 years. The 27th Public Defenders' Office is a contract public defenders' office. At the end of 2013 the district reported 18 part-time contract attorneys, in addition to the District Defender. There are no restrictions on private attorney practice outside of the Public Defenders' Office. The District Defender supervises all staff, and no caseload reduction is provided to him. The office also has one investigator and three administrative staff members.

Juvenile Defense: Juvenile cases are heard by District and City Court Judges in the 27th Judicial District. Several attorneys handle juvenile cases.

Indigency Determination and Availability of Clients: In the 27th Judicial District, a judge makes the determination of indigence. Adult clients are usually held at the St. Landry Parish Jail, Opelousas City Jail, Eunice City Jail, Porte Barre City Jail, Krotz Springs City Jail, Sunset City Jail, or Washington City Jail. When held outside the district, clients are held at the South Louisiana Detention Center (Basile) or Pine Prairie Correctional Center. Juvenile clients are held in St. Martin Parish Juvenile Detention Center.

Fees: and Accounting: The 27th Judicial District the judge collects the statutory $40 application fees from clients. In 2013, 4,165 applications were received for services. No fees were waived or reduced for applicants. A total of $28,960 in application fees was collected. Courts in this district assess the statutory special cost fee**.** In 2013, the district received $484,600 in special cost fees, which were collected by the St. Landry Parish Sheriff's Office and the Clerks of Court for the City Courts in Opelousas and Eunice. Courts in this district order partial indigence payments for services in felony cases in the amount of $100. These fees are collected by the probation and parole office. All accounting functions for the 27th Judicial District Public Defenders' Office are handled by externally by an outside accounting firm.

Caseload: The 27th Judicial District Public Defenders' Office reported handling 6,676 open cases in 2013. Of those, 232 involved juvenile matters, including 117 Child in Need of Care representations.

The 27th JDC Public Defenders' Office

Parish(es) & Seat(s)	St. Landry - Opelousas
Population	83,384
Juvenile Population	22,680
District Defender	Edward James Lopez
Years as District Defender	27
Years in Public Defense	41
Office Manager	Gloria M. Bezet
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Gloria Bezet, Katherine Barstow, and Ashley Davis, Data Entry personnel.
Primary Office Street Address	125 West Landry Street
City	Opelousas
ZIP	70570
Primary Phone	337-942-3003
Primary Mailing Address	125 West Landry Street, Opelousas, LA 70570
Primary Fax Number	337-948-7706
Primary Emergency Contact	Edward James Lopez
Primary Emergency Phone	337-351-7053
Secondary Emergency Contact	Gloria M. Bezet
Secondary Emergency Phone	337-945-9348
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	None
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Edward James Lopez owns office building - provides office space and utilities, etc., as part of employment contract with State.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	0
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	John Dowling & Co., P. O. Box 433, Opelousas, LA 70570 (CPA firm)
Courts and Locations	27th Judicial District Court, Opelousas; Opelousas and Eunice City Courts.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	4 Divisions in 27th Judicial District Court; Opelousas City Court; Eunice City Court.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	At 72 hour hearing, Magistrate makes preliminary determination of indigency and assigns counsel.
Name of Adult Detention Facilities in This District	St. Landry Parish Jail, Opelousas City Jail, Eunice City Jail, Port Barre City Jail, Krotz Springs City Jail, Sunset City Jail, Washington City Jail.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Basile Detention Center, Pine Prairie Detention Center.

Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	St. Martin Parish Juvenile Detention Center, St. Martinville, LA
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Out of parish facilities limit regular access of assigned cases but most inmates kept pre-trial locally.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Earl Taylor
Chief Judge of Criminal District Court	Alonzo Harris
Juvenile Court Judges (Specify District of City Court)	District Court - Harris, Daigle, Doherty, Hebert - Opelousas City Court - Harris; Eunice City Court-Feucht.
Drug Court Judges	Harris, Daigle, Doherty, Hebert - Rotation.
Mental Health Court Judges	None
Other Specialty Court	Non-Support
Name of Specialty and Brief Description:	Non-Support
Indigency Determined by Whom and How?	Judge at 72 hour hearing after questioning defendant as to his assets and ability to pay.
When is Assignment/Appointment of Counsel Made?	At 72 hour hearing.
Initial Client Intake Conducted By Whom? (Name and Title)	Individual assigned attorney - all contract.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	No
Brief Explanation of Intake Process	Magistrate appoints at 72 hour hearing and assesses $40.00 intake fee- Fee paid to District Office – appointed contract attorney takes client from appointment.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes.
How Many Applications for Services Were Received?	4,165
How Many Application Fees Were Waived?	0
How Many Application Fees Were Reduced?	0
Total Application Fee Dollars Collected in 2013	28,960
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	District Court fees collected by office- Eunice City Court fees collected by district office- Opelousas City Court fees collected by Opelousas City Court.
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	484,600
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	On every conviction where the defendant is not sent to prison.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Court costs collected by Sheriff's Office and 2 City Courts - we receive checks each month with breakdown of what money collected and how disbursed.
Who Collects the Assessed Court Fees?	Sheriff, St. Landry Parish, Eunice & Opelousas City Courts.

What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Monthly statements accompanying disbursements.
Who Remits the Court Fees Collected?	Sheriff, St. Landry Parish (District Court); Clerks- City Courts for Opelousas and Eunice.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Monthly statements accompanying disbursements.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Court usually imposes a $100 reimbursement as a condition of probation in felony cases.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Money order and name of defendant- from Prob. and Parole.
Who Collects the Assessed Partial Payments?	Probation and Parole
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Prob. & Parole sends money order and defendant's name.
Who Remits the Partial Payments Collected?	Prob. & Parole
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Probation & Parole sends money order and defendant's name.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Yes. All private practice is permitted
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	No written contract in place - working on it.
Primary Immediate Needs	Enough attorneys to handle case loads
Immediate Critical Issue Areas	Lowering felony case loads per attorney
Long-Term Critical Issue Areas	Lowering case loads
Please List All New Hires in 2013 (Name and Title)	Cynthia Manuel, contract public defender (Drug Court); Kenneth Willis (felony) replaced Jeremy Dean who left program.
Please List All Promotions in 2013 (Name and Title)	None
2013 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2014	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	District Defender in District Court on all felony days and monitors attorneys' representation.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Defenders are contract attorneys -District Defender monitors work load and representation.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	None

Please Attach Your Office Organizational Chart	Contract office- District Office Staff is District Defender, Secretary/Bookkeeper (Office Manager, Investigator, and Clerical).
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	None
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	None
Regular Meetings for Any Staff, Please Describe	No formal -we meet informally on court days.
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	All appeals handled by LAP.
Number of Writs Your District Handled in 2013	0
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Rare for State to seek transfer.
Please Provide the Names of All State Representatives and Senators from Your District	Sen. Elbert Gullory- Dist. 24, Sen. Eric Lafleur- Dist. 28- Sen. Jonathan Perry- Dist. 26- Sen. Fred H. Mills; Rep. Mickey Guillory- Dist. 41- Rep. Mike Huval- Dist. 46- Rep. Stephen J. Ortego- Dist. 39- Rep. Ledricka Johnson Thierry- Dist. 40. Rep. H. Bernard LeBas, Dist. 38.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	Divided all felony contract attorneys into court divisions, basically reducing their in Court time by one-half.

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
None	
Part-Time Contract Attorneys	**Contact Information**
Edward J. Lopez, DD, capital, felony	337-948-6836
Shepton Hunter, (felony)	337-230-9777
Quincy Cawthorne, (felony)	337-948-8008
Irvin Celestine (felony)	337-407-2898
Laura Rougeau, (felony)	337-457-5999
Francis Olivier, III. (felony)	337-407-0996
Jarvis Claiborne (felony)	337-948-4336
Nanette McClain (felony)	337-948-7887
Randy Wagley (felony)	337-948-4504
Kenneth Willis (felony)	337-284-0244
Scott Mouret (Mi, JU, FINS/CINC/both)	337-948-8276
Chris Richard (Mi, JU, FINS/CINC/both)	337-234-5505
Rachel Arvie, (Mi, Ju, FINS/CINC/both)	337-407-2109

Lauren Mouret, (Mi, Ju, FINS/CINC/both)	337-948-8276
Daniel Fontenot (Mi, Ju, FINS/CINC/both)	337-457-1323
Rebecca Pierrotti (Mi, Ju, FINS/CINC/both)	337-550-8608
Brandon Guillory (Ju, FINS/CINC/both, Non-supp	337-351-5000
Hazel Coleman (Mi, Ju, FINS/CINC/both)	337-532-8273
Antonio Birotte (felony)	337-407-2898
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Michael Grimes, Investigator	337-942-3003
Gloria Bezet, Office Manager/Secretary/Bookkeeper	337-945-9348
Katherine Barstow, Clerical	337-351-9357
Ashley Davis, Clerical	337-692-3121

2013 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Gloria M. Bezet
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	x
Firefox	x
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	2
DVD	1

VCR	1
Desktop PCs	1
Laptops	4
Video Cameras	0
Digital Cameras	0
Video Conferencing Systems	9
B&W Laser Printers	1
Color Printers	
Wireless Cards	1
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	
No Internet Connection	
Connection Speed:	
Provider Name:	A T & T- UVerse
Email Provider:	AOL
Please list any software or computer equipment in which you need training:	

27th District Defender Office CY 2013 Caseloads & Outcomes

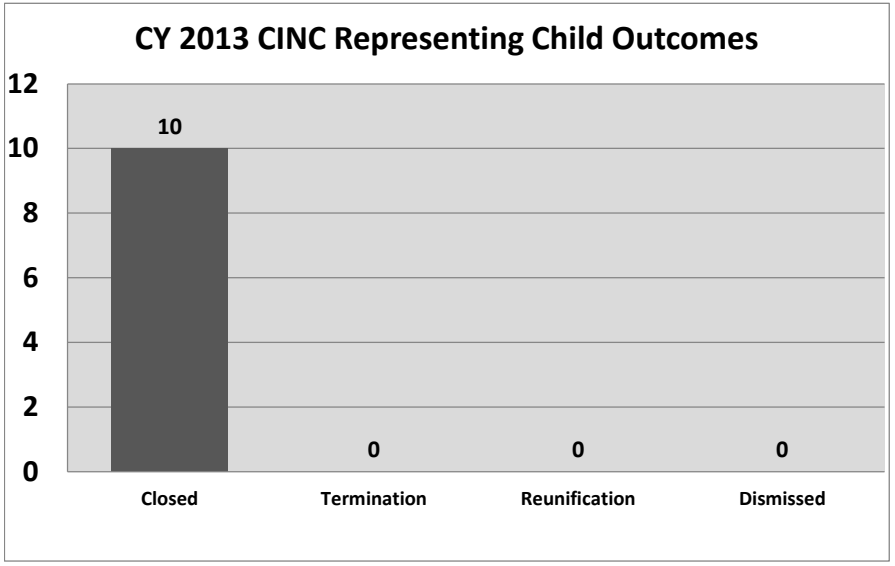
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	52	52	0	52	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	10	12	12	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	17	28	35	52	0	11	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A	0
Termination	0	1	1	1	1	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	5	5	5	10	N/A	N/A	0	0	0	3	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	49	64	42	91	N/A	N/A	2	0	5	57	N/A	N/A	0	0	0
Delinquency Felony	8	5	5	13	N/A	N/A	0	1	0	3	N/A	N/A	0	1	1
Delinquency-Life	0	0	1	1	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	2260	2072	762	3022	N/A	N/A	1447	72	977	3	0	3	0	5	8
Adult Felony Non-LWOP**	1689	1273	1625	3314	N/A	N/A	1080	63	649	3	0	2	0	1	3
Adult LWOP	4	2	3	7	N/A	N/A	2	0	0	0	0	0	0	0	0
Capital***	1	0	6	7	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	92	90	2	94	N/A	N/A	0	0	2	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

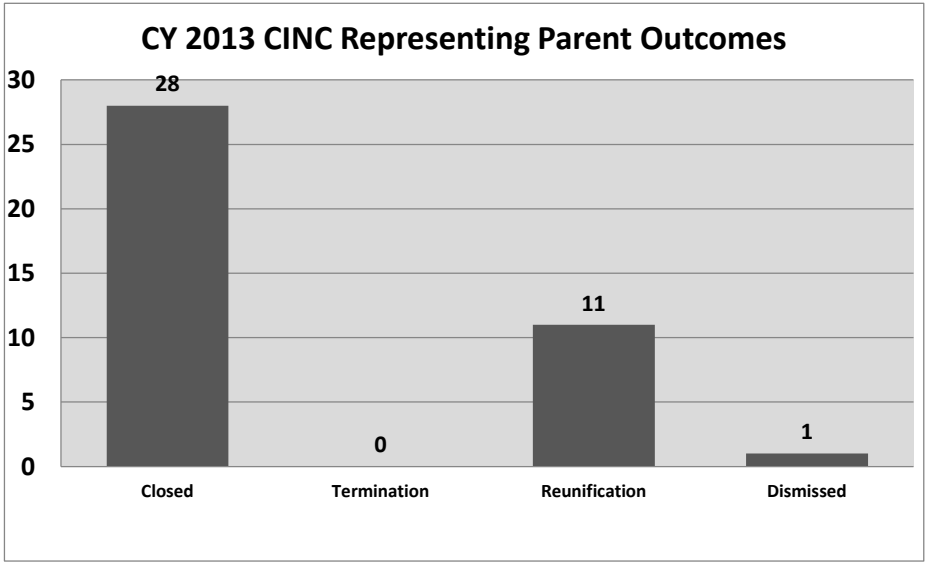
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

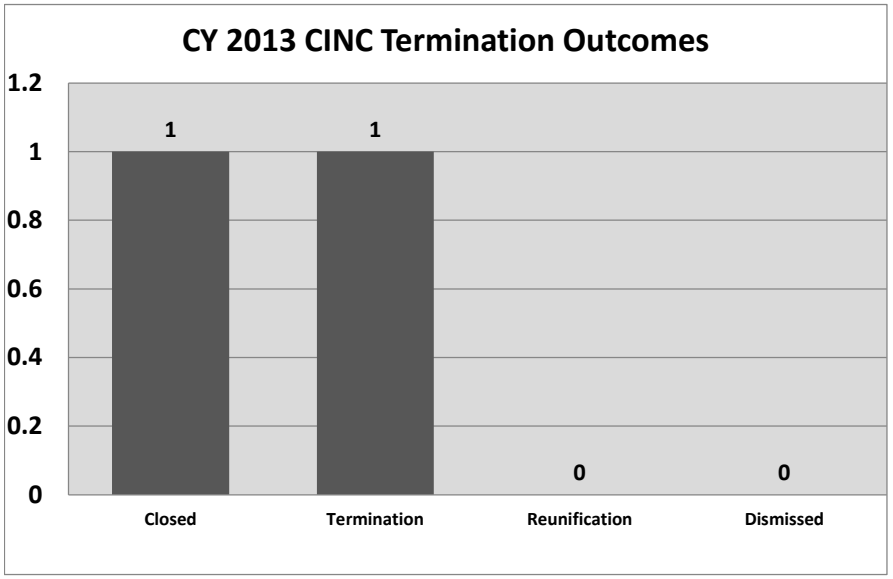
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

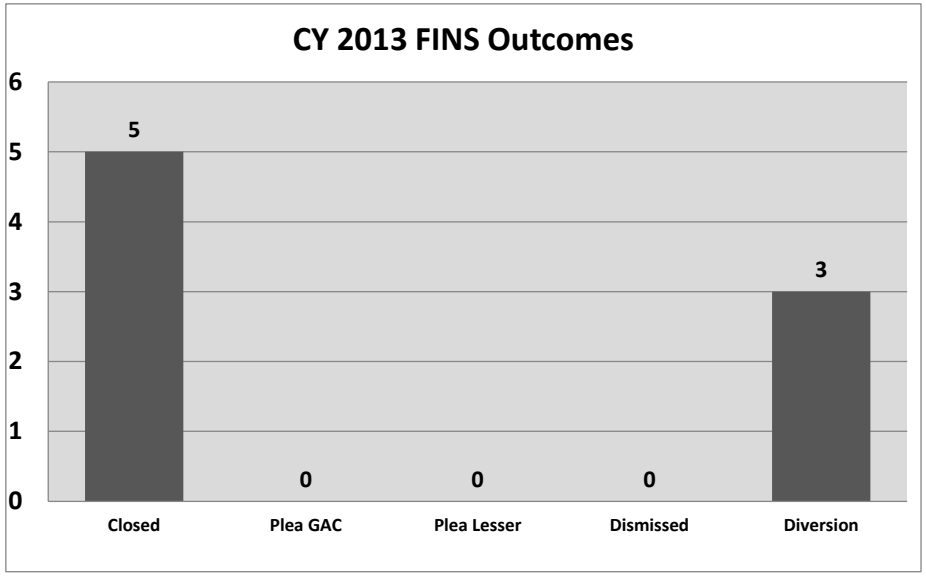
****Life Without Parole**

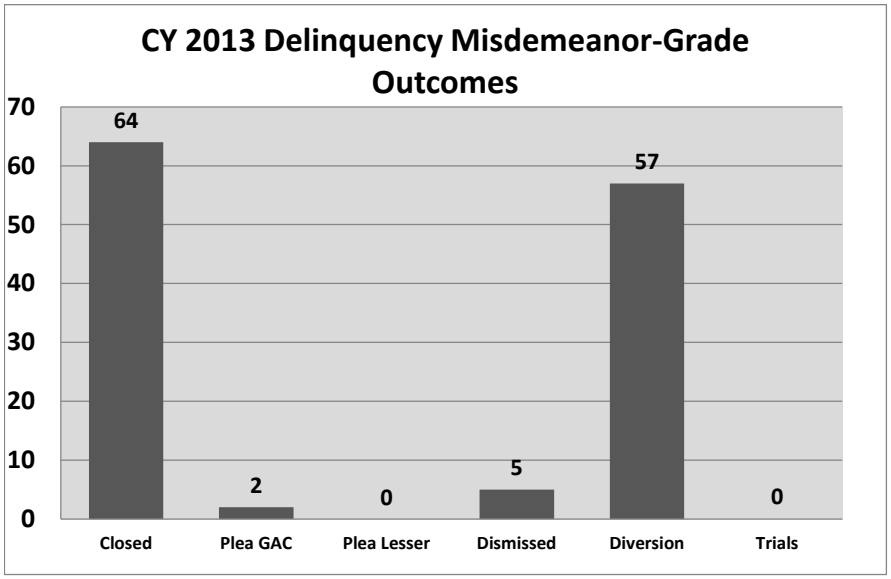
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

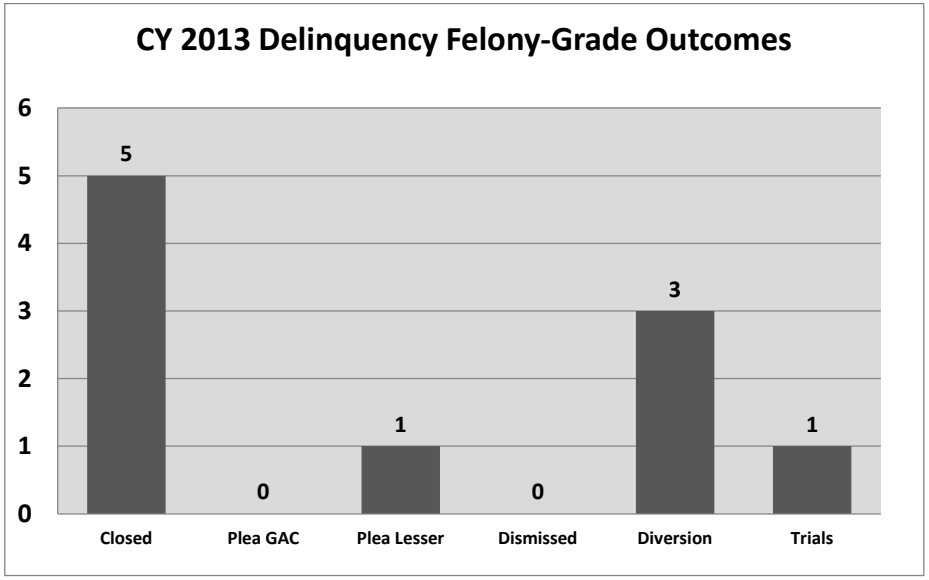

CY 2013 CINC Representing Child Outcomes
12
10
8
6
4
2
0
10
0
0
0
Closed
Termination
Reunification
Dismissed

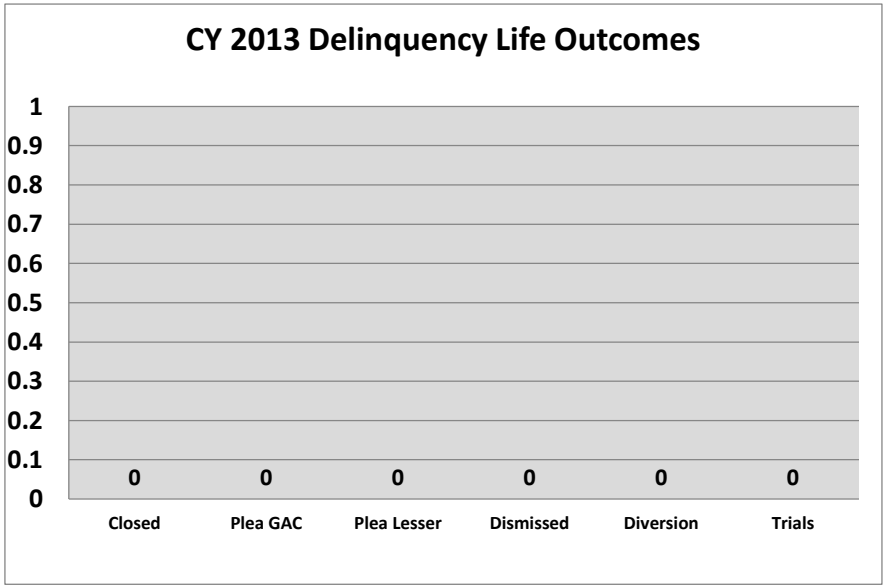

CY 2013 CINC Representing Parent Outcomes
30
25
20
15
10
5
0
28
0
11
1
Closed
Termination
Reunification
Dismissed

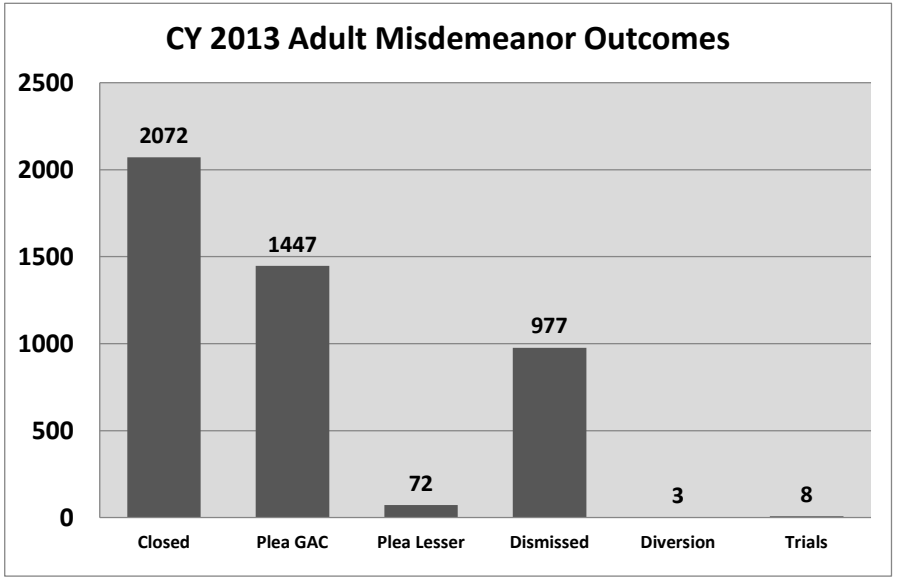

CY 2013 CINC Termination Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
1
0
0
Closed
Termination
Reunification
Dismissed

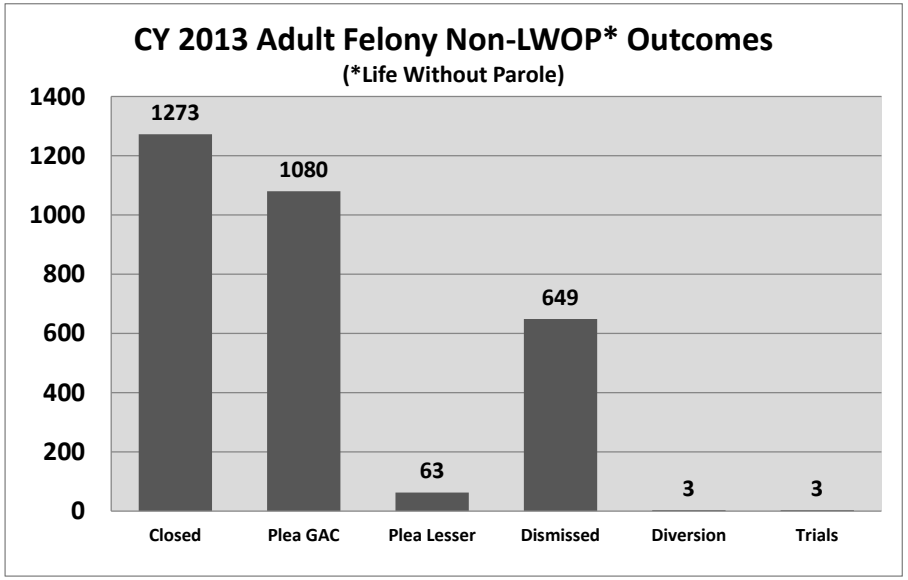

CY 2013 FINS Outcomes
6
5
4
3
2
1
0
5
0
0
0
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

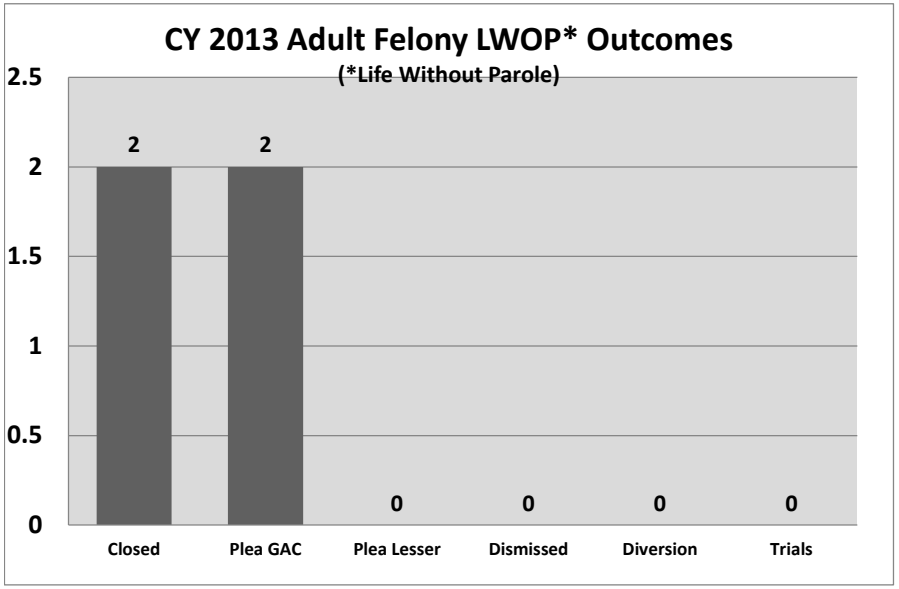

CY 2013 Delinquency Misdemeanor-Grade Outcomes
70
60
50
40
30
20
10
0
64
2
0
5
57
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

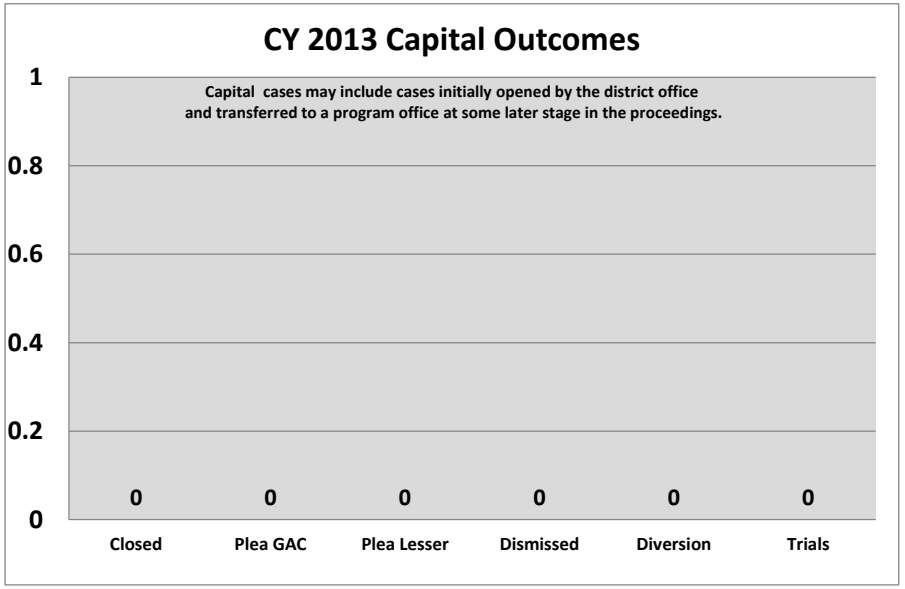

CY 2013 Delinquency Felony-Grade Outcomes
6
5
4
3
2
1
0
5
0
1
0
3
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
2500
2000
1500
1000
500
0
2072
1447
72
977
3
8
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

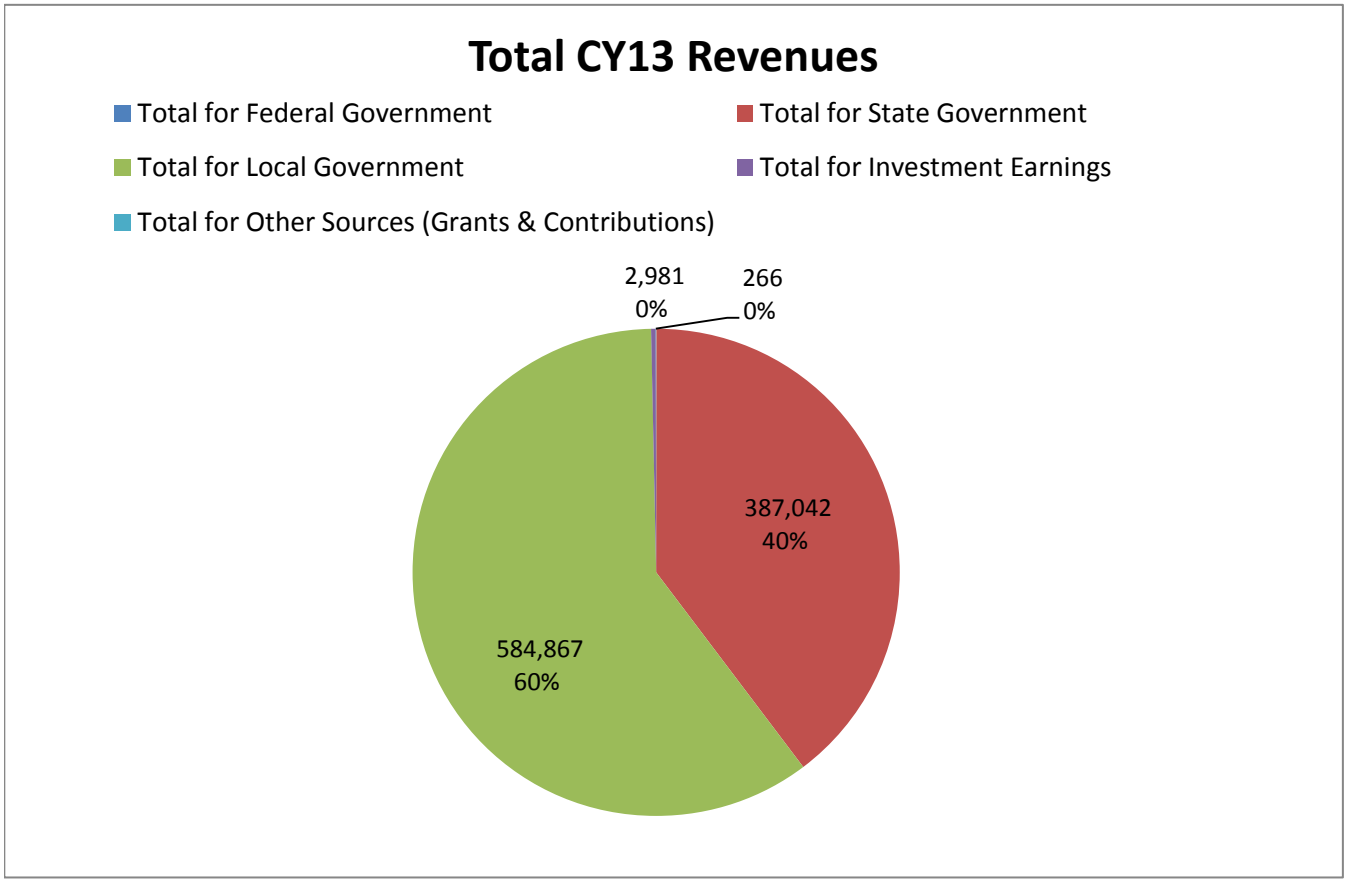

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
1400
1200
1000
800
600
400
200
0
1273
1080
63
649
3
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

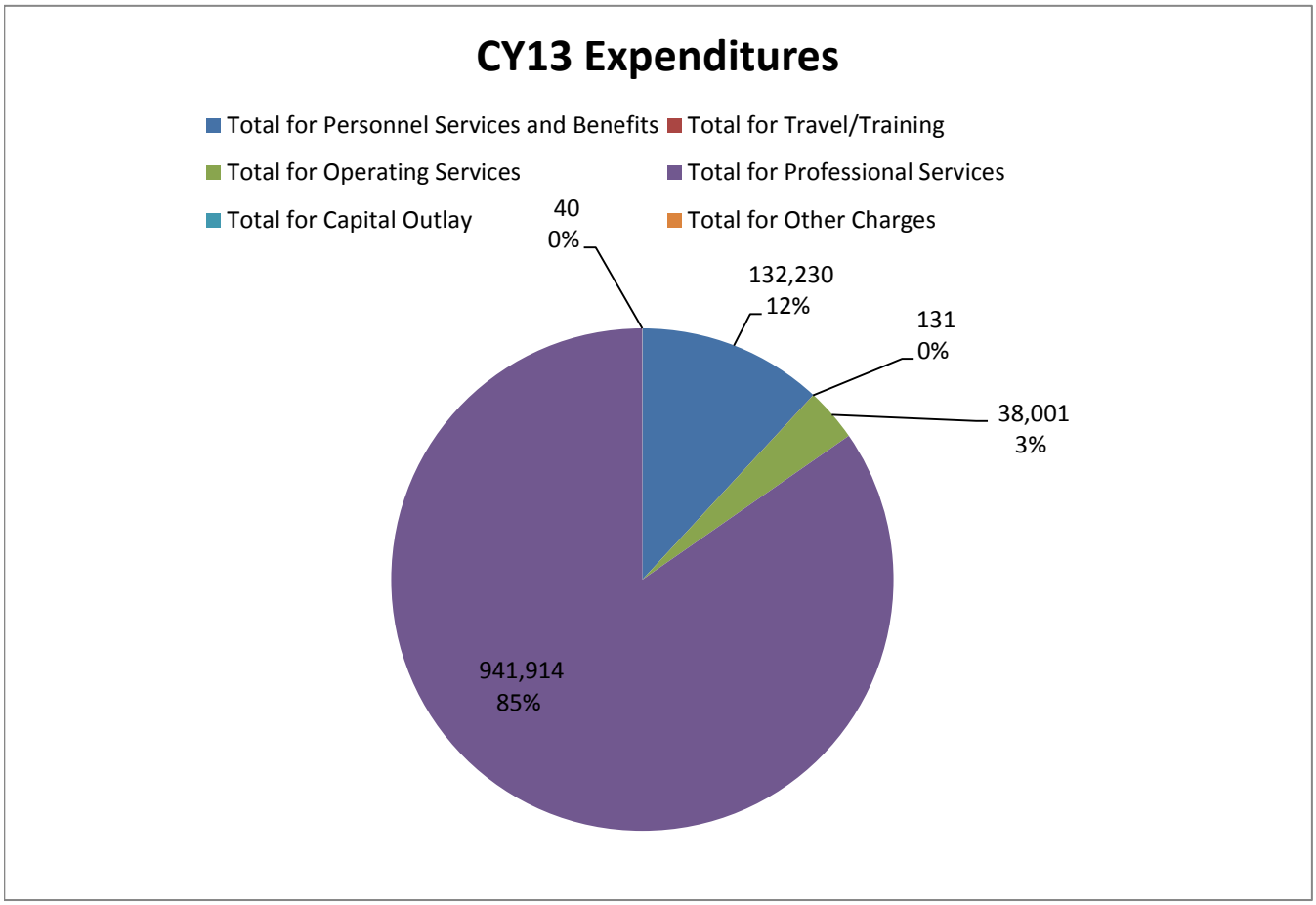

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
2.5
2
1.5
1
0.5
0
2
2
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

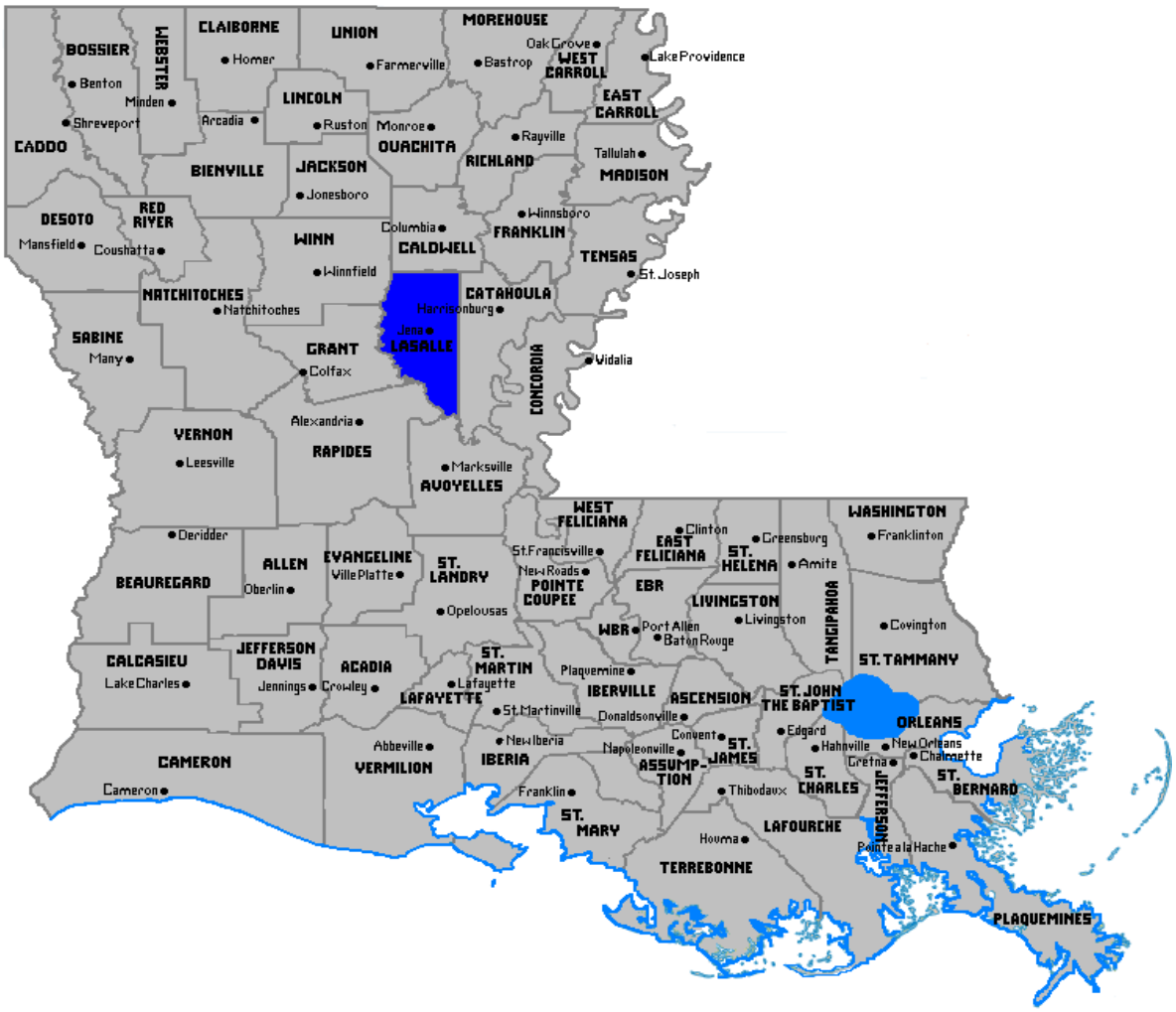

CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 27 CY2013	Total CY2013
District Defender: Edward Lopez	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	-
District Assistance Fund (DAF)	387,042
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	387,042
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	12,437
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	68,553
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	112,316
City & City-Ward Courts	155,438
Judicial District Courts	208,956
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	476,710
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	26,971
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	-
Other Local Income -List source(s)	195
Total for Charges For Services	27,166
Total for Local Government	584,867
Investment Earnings	
Interest Income	2,981
Other Investment Income - List source(s)	-
Total for Investment Earnings	2,981
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	266
Total for Other Sources (Grants & Contributions)	266
Total for REVENUE	975,155

District 27 CY2013	Total CY2013
District Defender: Edward Lopez	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	119,811
Accrued Leave	-
Payroll Taxes	12,419
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
Total for Personnel Services and Benefits	132,230
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	131
Total for Travel/Training	131
Operating Services	
Advertisements	-
Workers' Compensation	-
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	-
Insurance - Other	496
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	12,285
Dues and Seminars	8,611
Law Library/Journals/Subscriptions	9,049
Office Supplies	7,560
Total for Operating Services	38,001
Professional Services	
Audit/Accounting Expense	7,090
Contract Clerical	552
Expert Witness	5,454
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	11,990
Contract - Juvenile Attorneys or CINC	43,794
Misdemeanor Attorney Contracts	223,010
Contract Attorneys - all other	650,024
IT/Technical Support	-
Total for Professional Services	941,914
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	40
Total for Other Charges	40
Total for EXPENDITURES	1,112,315


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
2,981
0%
266
0%
387,042
40%
584,867
60%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
40
0%
132,230
12%
131
0%
38,001
3%
941,914
85%



The 28TH Judicial District Public Defenders' Office

LaSalle (Jena)

District Defender: Derrick Carson
3170 N. 1ST Street
Jena, LA 71342
(318) 992-0881

28th Judicial District • LaSalle Parish
District Defender Derrick Carson • (318) 922-0881
3170 N. 1st Street • Jena, LA • 71342

Supervision and Structure: In the 28th Judicial District, there is one section of District Court and no City Courts or specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 14,890 in this district, 3,524 of whom are children.

Defender Staff: The District Defender in the 28th Judicial District is Derrick Carson, who has served in the position for four years and has been a public defender in Louisiana for more than 13 years. The 28th Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office. At the end of 2013 the district reported one full-time staff attorney, two part-time contract attorneys, including the District Defender, and two part-time conflict attorneys. Attorneys may not take private criminal cases within the district. The District Defender supervises all staff in two contiguous judicial districts, the 7th and the 28th. No caseload reduction is provided to him. The office also has two administrative staff members.

Juvenile Defense: Juvenile cases are heard by one District Judge in the 28th Judicial District.

Indigency Determination and Availability of Clients: In the 28th Judicial District, the Public Defenders' Office makes the determination of indigence. Adult clients are held at the LaSalle Parish Courthouse, the LaSalle Correction Center or, if held outside the district, at the Richland Parish Detention Center (females only) or at the Franklin Parish Detention Center. Juvenile clients are held in the Renaissance Home for Youth (Alexandria).

Fees: The 28th Judicial District Public Defenders' Office collects the statutory $40 application fees from clients. In 2013, 538 clients applied for services. Fees were not waived or reduced for any applicant in 2013. A total of $1,880 in application fees was collected. Courts in this district assess the statutory special cost fee. In 2013, the district received $55,421 in special cost fees, which were collected by the LaSalle Parish Sheriff's Office. Courts in this district do not assess partial indigence payments.

Caseload: The 28th Judicial District Public Defenders' Office reported handling 538 cases in 2013. Of those, 14 involved juvenile matters, including nine Child in Need of Care representations.

The 28th JDC Public Defenders' Office

Parish(es) & Seat(s)	LaSalle - Jena
Population	14,890
Juvenile Population	3,524
District Defender	Derrick Carson
Years as District Defender	4.5
Years in Public Defense	13
Office Manager	Judy Pugh
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Rachel Strickland, Data Entry till July then Jami Wishum is current Data Entry, Judy Pugh, Office Adm.
Primary Office Street Address	3170 N. 1st St
City	Jena
ZIP	71342
Primary Phone	318-992-0881
Primary Mailing Address	P.O. Box 13, Jena, LA 71342-0013
Primary Fax Number	318-992-0887
Primary Emergency Contact	Judy Pugh
Primary Emergency Phone	318-452-5746 cell, 318-757-2870 home
Secondary Emergency Contact	Derrick Carson
Secondary Emergency Phone	318-623-0390 cell, 318-757-0473 home
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	None
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Jena Properties, LLC (John Verchear)
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Rent 4,550; Phone 300; Utilities 680.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Jeri Sue Tosspon
Courts and Locations	28th JDC Jena, LA
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	1
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Application is made, reviewed to determine if indigent, determine whether conflict and appointed accordingly.
Name of Adult Detention Facilities in This District	LaSalle Parish Courthouse, Jena, La. LaSalle Corrections, 15976 Hwy 165, Olla, La.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Richland Parish (Women only) Hwy 15, Monroe, Franklin Parish Detention, Winnsboro, La.

Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Renaissance Home for Youth, 6177 Bayou, Alexandria, La.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes, makes it more difficult to see clients quickly and more often, increases mileage.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	J. Reed Waters
Chief Judge of Criminal District Court	Christopher Peters
Juvenile Court Judges (Specify District of City Court)	Judge Christopher Peters, District
Drug Court Judges	No
Mental Health Court Judges	No
Other Specialty Court	No
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Indigency determined by information given on application by Public Defender Office.
When is Assignment/Appointment of Counsel Made?	72 hour hearing
Initial Client Intake Conducted By Whom? (Name and Title)	Rachel Strickland till July, Jami Wishum, data entry, Judy Pugh, Paralegal & Office Adm.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	PDO representative goes over forms with client
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	538
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2013	1,880
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	55,421
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Sheriff's office provides list of fees distributed.
Who Collects the Assessed Court Fees?	Sheriff's office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Sheriff's office provides list of fees distributed.
Who Remits the Court Fees Collected?	Sheriff's office

What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Sheriff's office provides list of fees distributed.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	None
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	None
Who Collects the Assessed Partial Payments?	None
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Partial Payments Collected?	None
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	0
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted - Yes; Criminal - No (LaSalle Parish); Private Practice Policy - Yes.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Funding to continue operation of office and represent clients.
Immediate Critical Issue Areas	Funding to be able to continue to provide services, will not have enough funds to operate through the end of the year.
Long-Term Critical Issue Areas	Funding to keep and improve services.
Please List All New Hires in 2013 (Name and Title)	Jermaine Harris, Contract Attorney
Please List All Promotions in 2013 (Name and Title)	None
2013 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2014	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes, Chief routinely goes over cases with attys, provides advice, insight and support. Regular Staff meetings to address any problems or accomplishments.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Chief, Office Adm. Attorneys, Office Staff.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	None
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	None at present

Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	None at present
Regular Meetings for Any Staff, Please Describe	Yes
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None, appeals are sent to appellate project.
Number of Writs Your District Handled in 2013	5
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Juvenile attorney appointed follows case with assistance of other attorney if needed.
Please Provide the Names of All State Representatives and Senators from Your District	Neil Riser and Noble Ellington
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None at present.
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	Regular staff meetings to review cases and assist if needed.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Krystal Todd	318-992-0881
Part-Time Contract Attorneys	**Contact Information**
Derrick Carson, Chief	318-992-0881
Jermaine Harris	318-992-0881
Robert Clark - Conflict	318-336-5886
John Reeves - Conflict	318-744-5457
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Jami Wishum	318-992-0881
Judy Pugh	318-992-0881

2013 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Judy Pugh
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	
Internet Explorer 9	
Firefox	x
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	
DVD	

VCR	
Desktop PCs	3
Laptops	1
Video Cameras	
Digital Cameras	
Video Conferencing Systems	
B&W Laser Printers	1
Color Printers	
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	
No Internet Connection	
Connection Speed:	
Provider Name:	Centurylink
Email Provider:	Centurylink
Please list any software or computer equipment in which you need training:	

28th District Defender Office CY 2013 Caseloads & Outcomes

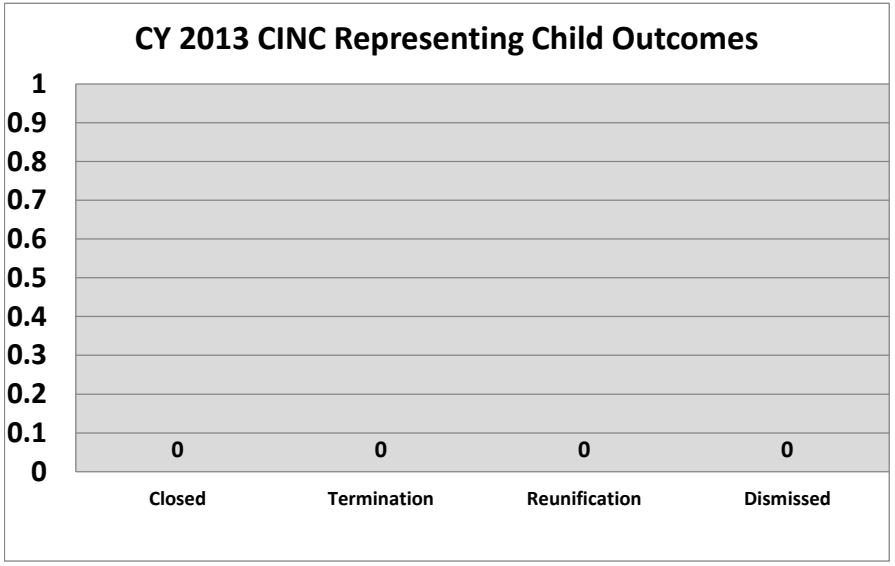
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	2	0	0	2	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	2	3	5	7	0	2	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	2	0	0	2	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	2	2	1	3	N/A	N/A	0	0	0	1	N/A	N/A	0	0	0
Delinquency Felony	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	143	91	53	196	N/A	N/A	37	3	14	0	0	0	1	2	3
Adult Felony Non-LWOP**	222	104	105	327	N/A	N/A	31	7	24	0	0	0	0	1	1
Adult LWOP	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	1	0	0	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

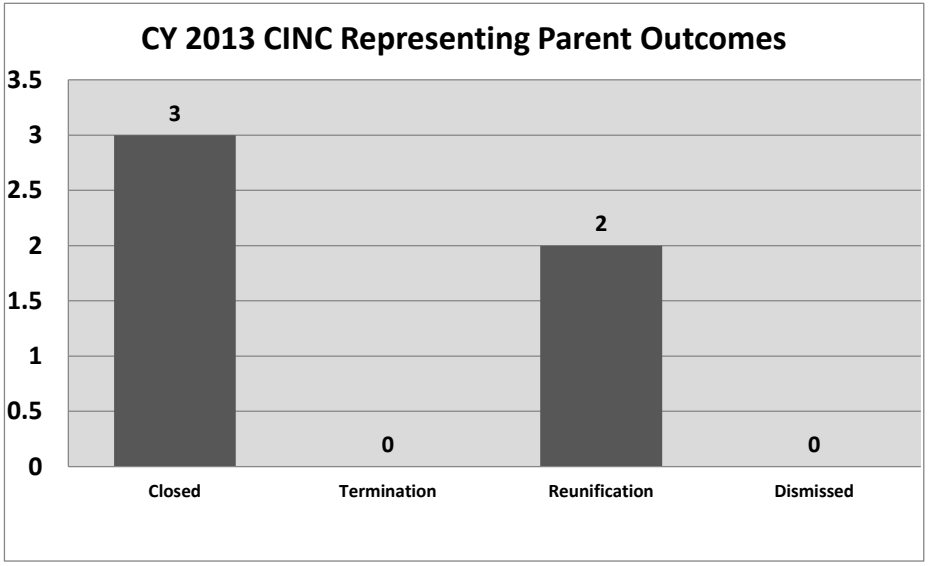
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

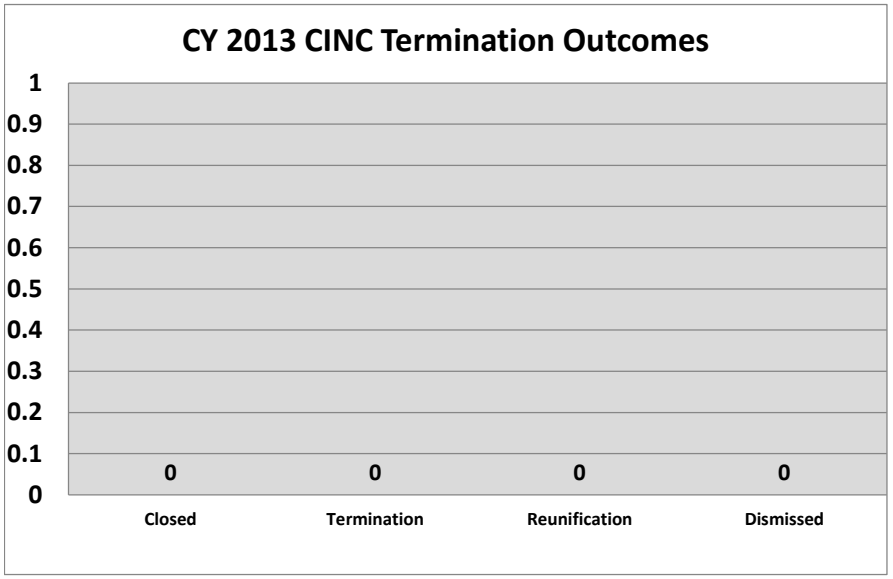
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

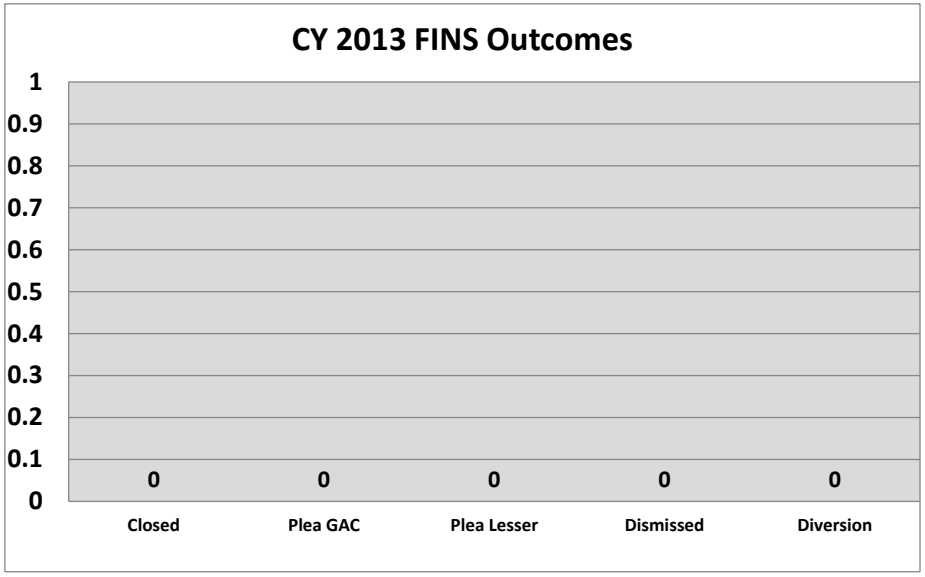
****Life Without Parole**

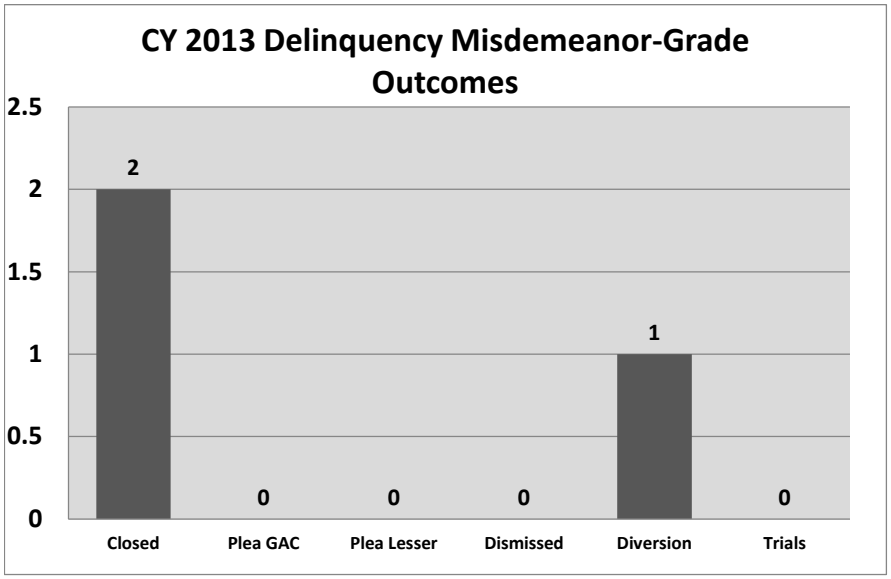
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

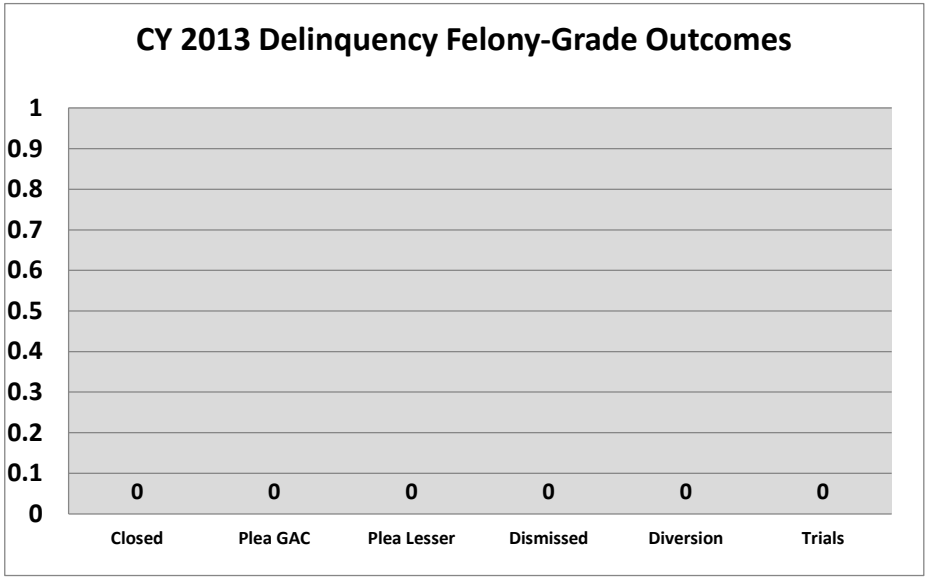

CY 2013 CINC Representing Child Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

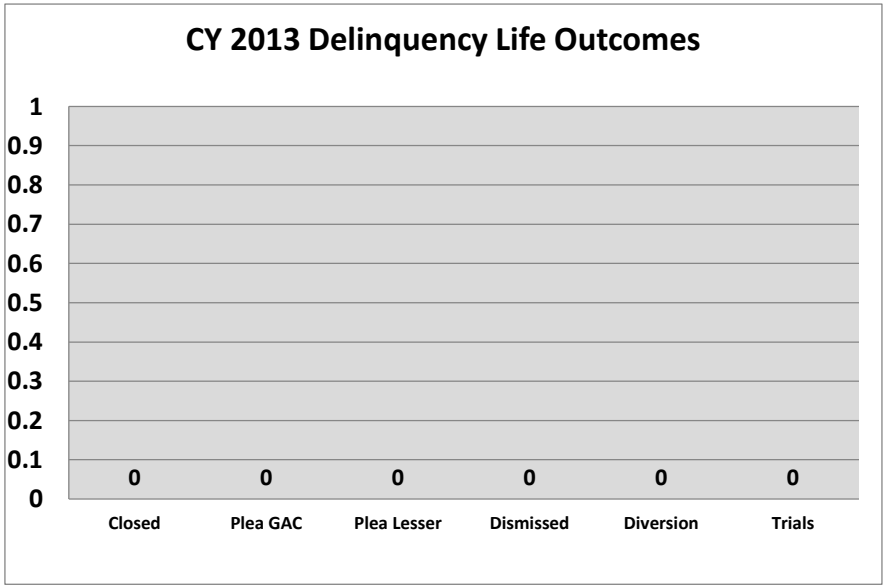

CY 2013 CINC Representing Parent Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
0
2
0
Closed
Termination
Reunification
Dismissed

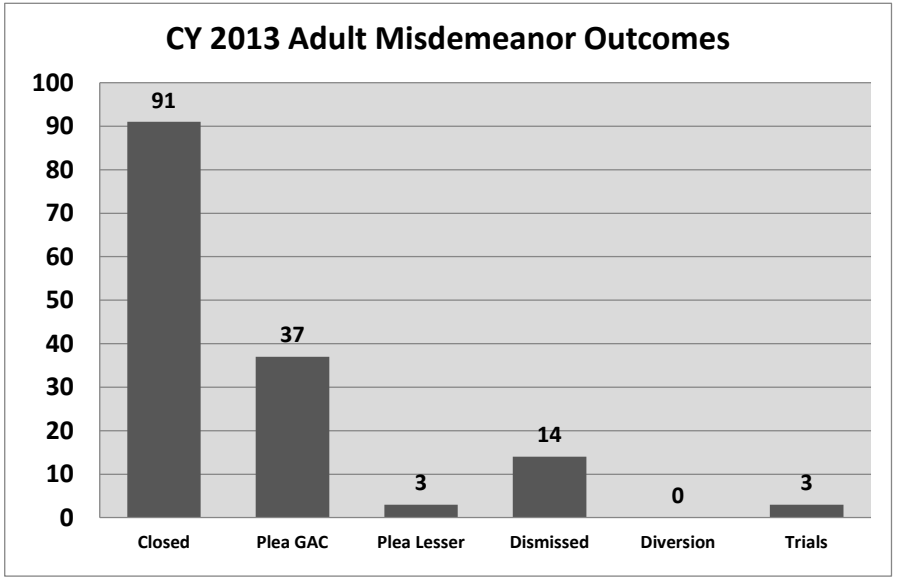

CY 2013 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

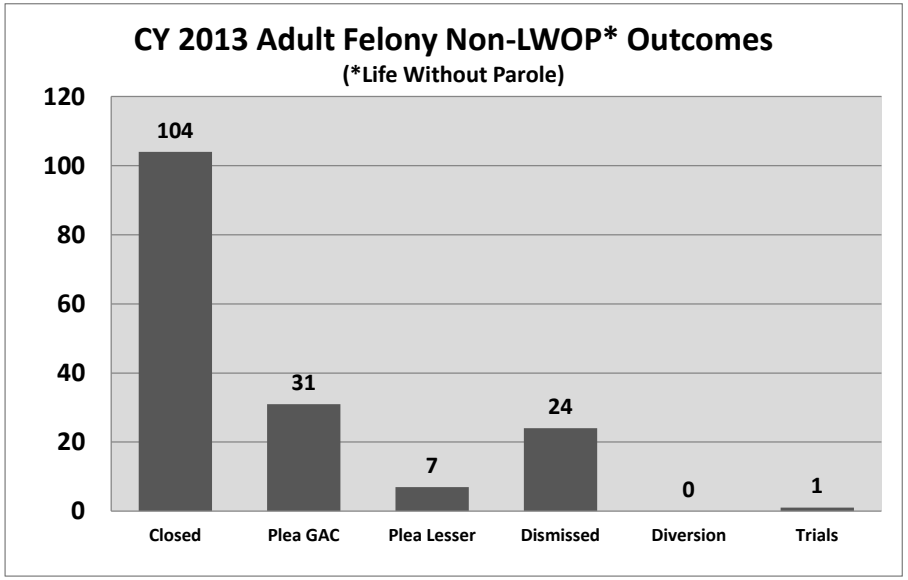

CY 2013 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

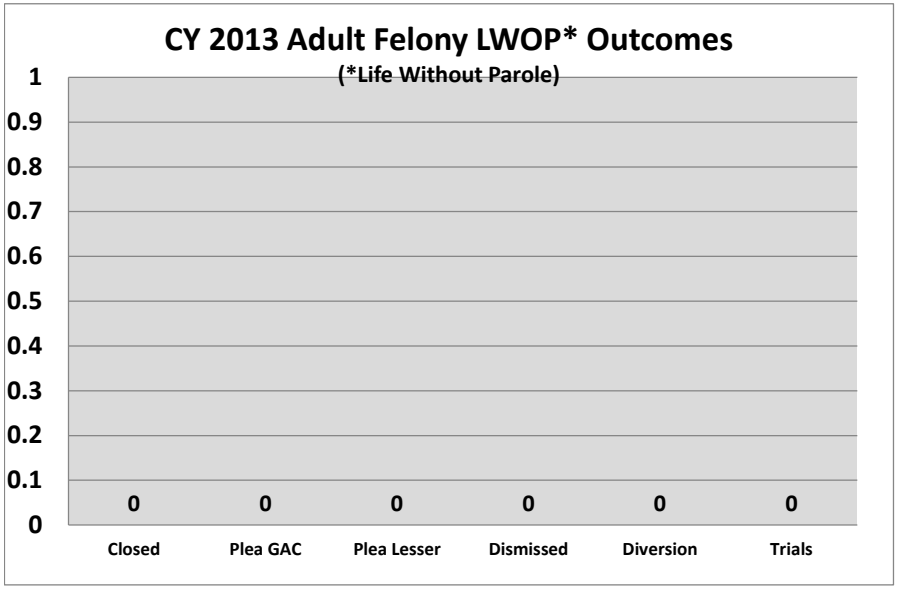

CY 2013 Delinquency Misdemeanor-Grade Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

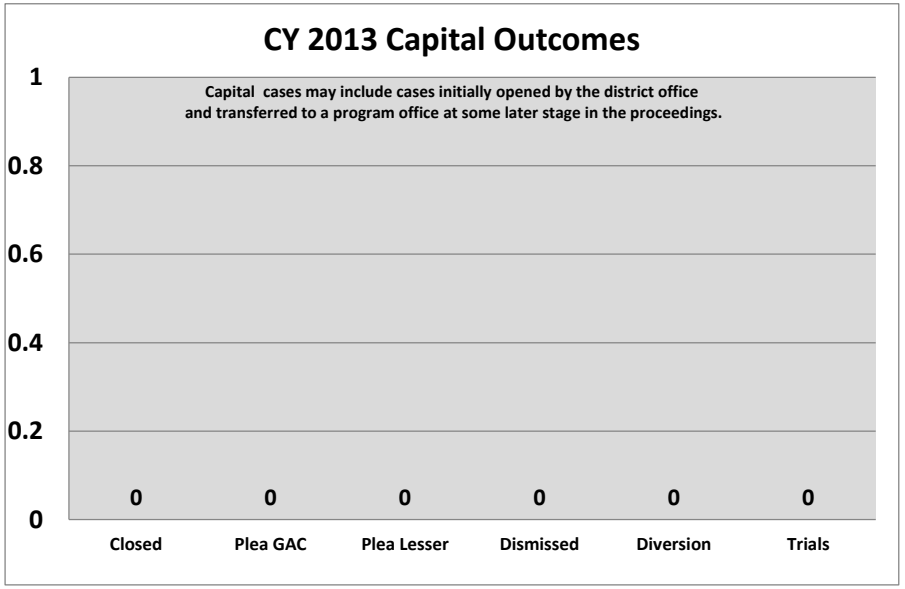

CY 2013 Delinquency Felony-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
100
90
80
70
60
50
40
30
20
10
0
91
37
3
14
0
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

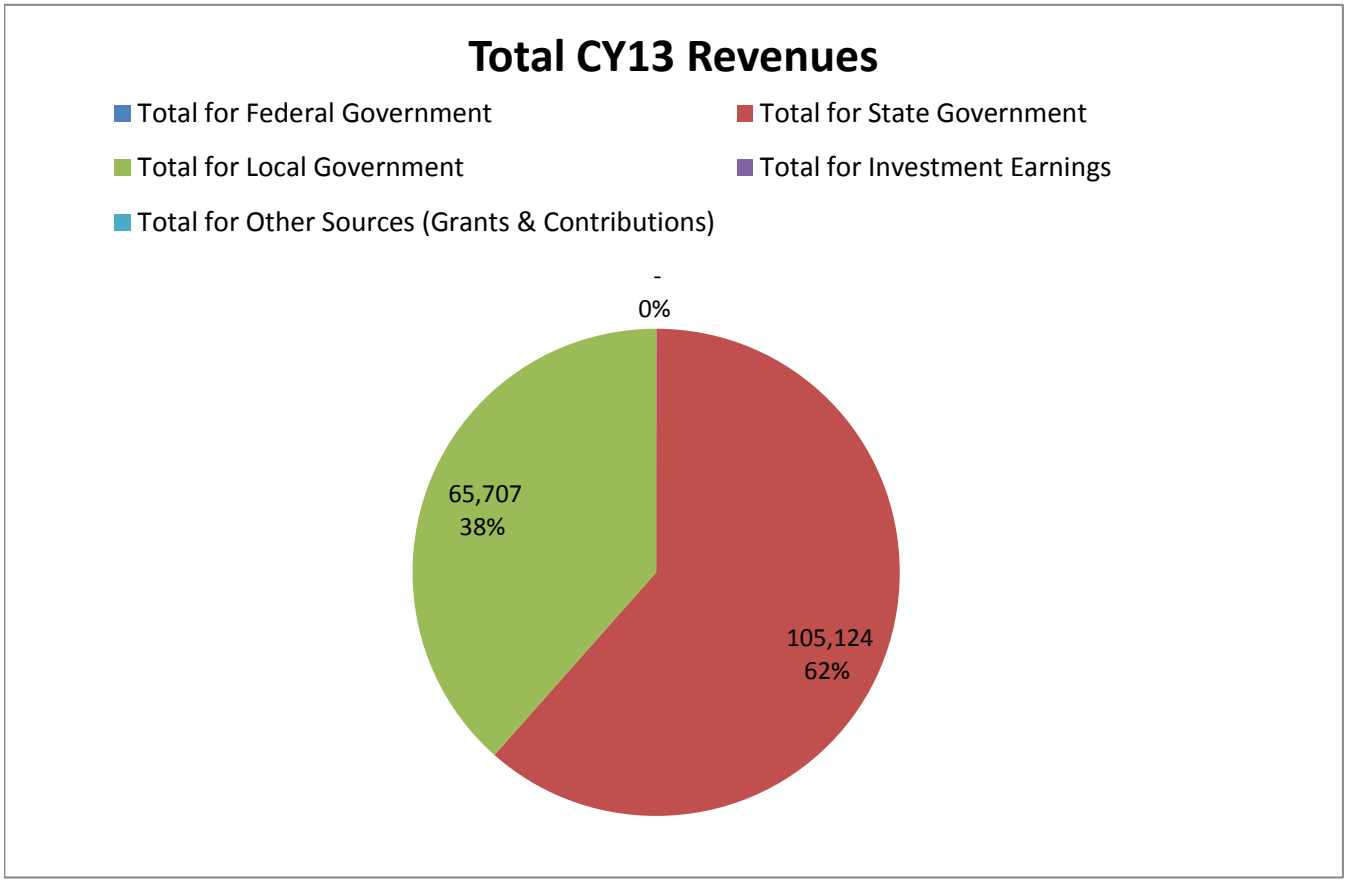

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
120
100
80
60
40
20
0
104
31
7
24
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

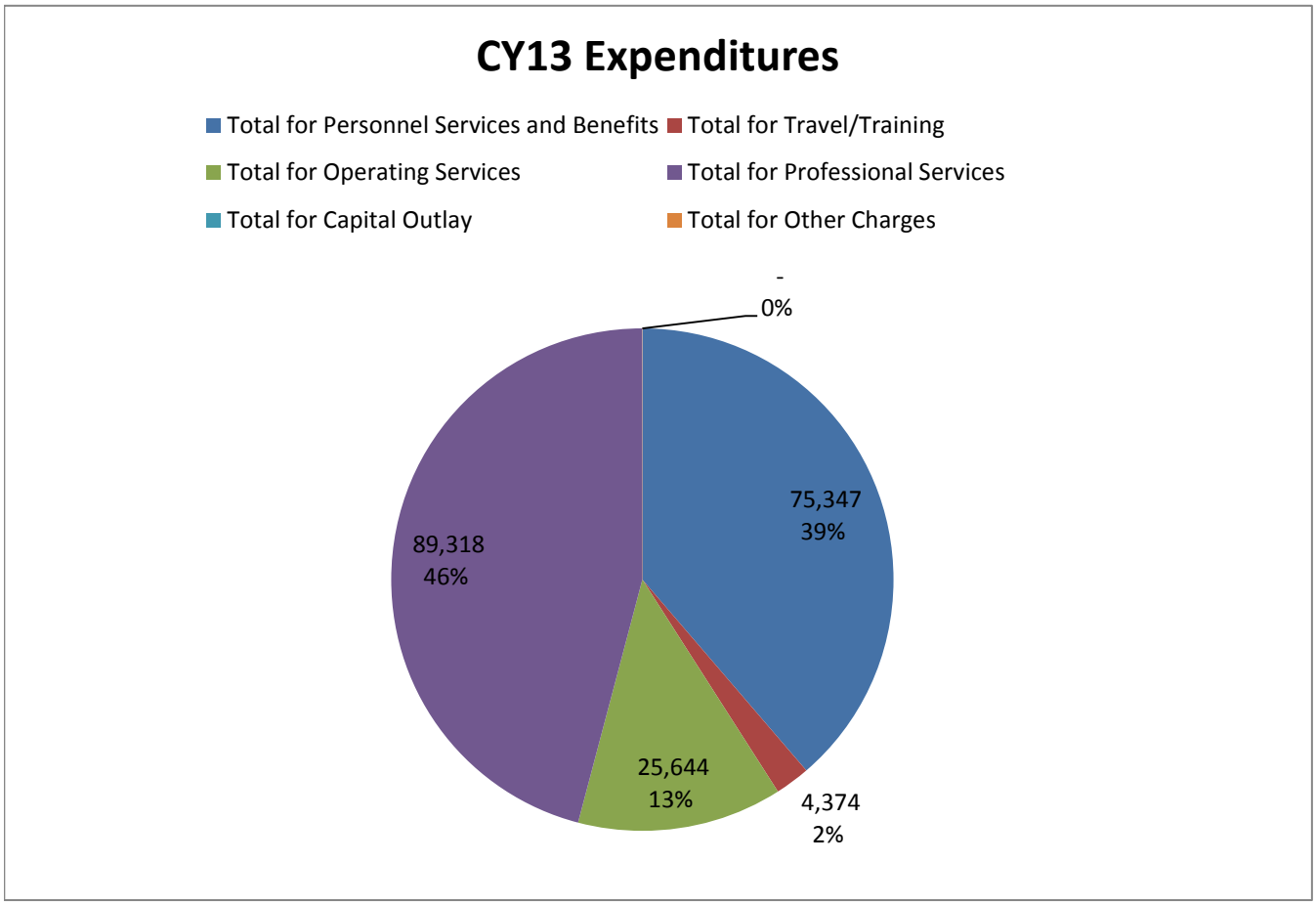

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 28 CY2013	Total CY2013
District Defender: Derrick Carson	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	671
District Assistance Fund (DAF)	104,453
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	105,124
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	-
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	11,186
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	52,641
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	63,827
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	1,880
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	1,880
Total for Local Government	65,707
Investment Earnings	
Interest Income	-
Other Investment Income - List source(s)	-
Total for Investment Earnings	
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	-
Total for REVENUE	170,831

District 28 CY2013	Total CY2013
District Defender: Derrick Carson	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	69,155
Accrued Leave	-
Payroll Taxes	6,192
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
Total for Personnel Services and Benefits	75,347
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	4,374
Total for Travel/Training	4,374
Operating Services	
Advertisements	26
Workers' Compensation	3,583
Insurance - Malpractice	4,871
Insurance - Auto/Physical Liability	-
Insurance - Other	(89)
Lease - Office	6,600
Lease - Auto/Equipment	746
Lease - Other	-
Office Repair and Maintenance	260
Office - Telephone/Utilities/Postage/Internet	8,126
Dues and Seminars	-
Law Library/Journals/Subscriptions	-
Office Supplies	1,521
Total for Operating Services	25,644
Professional Services	
Audit/Accounting Expense	4,510
Contract Clerical	-
Expert Witness	-
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	11,841
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	72,807
IT/Technical Support	160
Total for Professional Services	89,318
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	-
Total for Other Charges	-
Total for EXPENDITURES	194,683


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
-
0%
65,707
38%
105,124
62%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
-
0%
75,347
39%
89,318
46%
25,644
13%
4,374
2%

The 29TH Judicial District Public Defenders' Office

St. Charles (Hahnville)

District Defender: Victor E. Bradley, Jr.
15621 Airline Hwy. Suite B
Norco, LA 70079
(985) 764-2338

29th Judicial District • St. Charles Parish
District Defender Victor E. Bradley, Jr. • (985) 764-2338
15621 Airline Hwy., Suite B • Norco, LA • 70079

General District Information: In the 29th Judicial District, there are three sections of District Court. There is no City Court. There is a specialty drug court program. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 52,681 in this district, 13,697 of whom are children.

District Staff: The District Defender in this district is Victor E. Bradley, Jr., who has served in that position for 16 years and has been a public defender for 38 years. The 29th Judicial District Public Defenders' Office is a contract public defenders' office. At the end of 2013 the district reported a full-time District Defender and ten part-time contract attorneys. There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender supervises all staff, and no caseload reduction is provided to him. The office also has four non-attorney staff members.

Juvenile Defense: Juvenile cases are heard by District Judges in the 29th Judicial District. Several attorneys represent juveniles in this district. The 29th Judicial District has an active Children and Youth Planning Board.

Indigency Determination and Availability of Clients: In the 29th Judicial District, a judge makes the determination of indigence which is then verified by the Public Defenders' Office. Adults are held at the Nelson Coleman Correctional Center. Juvenile clients were held at the St. James Juvenile Detention Center until its closure on June 30, 2013. Juvenile clients are currently held at the Assumption Parish Juvenile Detention Center or St. Bernard Juvenile Detention Center.

Fees and Accounting: The 29th Judicial District Public Defenders' Office collects the statutory $40 application fees from clients. In 2013, 16 applications were received for services. The fees of three applicants were waived and none were reduced. A total of $5,560 in application fees was collected (because many application fees are imposed by the judge upon conviction even if an application was not completed at case assignment). Application fees may also be collected by the St. Charles Parish Sheriff's Office if clients are unable to pay them at the time of application. Courts in this district assess the statutory special cost fee. In 2013, the district received $1,086,819 in special cost fees which were collected by the St. Charles Parish Sheriff's Office. Courts in this district may also assess partial indigence payments for services based on a client's ability to pay. Clients may be assessed $300 for minor misdemeanors or $400 or more for felonies. Any resulting payments are collected by the St. Charles Parish Sheriff's Office. All accounting functions for the 29th Judicial District Public Defenders' Office are handled by staff.

Caseload: The 29th Judicial District Public Defenders' Office reported handling 2,065 cases in 2013. Of those, 385 involved juvenile matters, including 113 Child in Need of Care representations.

The 29th JDC Public Defenders' Office

Parish(es) & Seat(s)	St. Charles - Hahnville
Population	52,681
Juvenile Population	13,697
District Defender	Victor E. Bradley, Jr.
Years as District Defender	16
Years in Public Defense	38
Office Manager	Michele C. Waguespack
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Anne L. Miranda, Data Compliance Clerk
Primary Office Street Address	15621 Airline Highway, Suite B
City	Norco
ZIP	70079
Primary Phone	985-764-2338
Primary Mailing Address	P. O. Box 188, Norco, Louisiana 70079-0188
Primary Fax Number	985-764-1479
Primary Emergency Contact	Vic Bradley, Jr.
Primary Emergency Phone	504-905-8786 - Cell
Secondary Emergency Contact	Michele Waguespack
Secondary Emergency Phone	504-487-5835 - Cell
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	First National Bank
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	1,250
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Yes
Courts and Locations	29th Judicial District Court
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	29th Judicial District Court, Hahnville - 3 Sections.

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Each of the 3 divisions is assigned 2 felony attorneys and 1 misdemeanor/ juvenile attorney. After the judge determines indigency at the 72-hour hearing, a list of those defendants who are entitled to be appointed counsel is sent to the PDO where felony cases are rotated between that division's 2 attorneys and misdemeanor cases are assigned to that division's attorney.
Name of Adult Detention Facilities in This District	Nelson Coleman Correctional Center, Killona
Name of Adult Detention Facilities Outside the District Which Hold Clients	None locally.
Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	St. Bernard Detention Center. The district used the St. James Juvenile Detention Center until its closure in June 2013, and since then juvenile clients had been housed in Assumption Youth Detention Center, 122 Parish Complex Road, Napoleonville, LA.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Travel time and expense for attorney
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	Sometimes there is a time-waiting issue for the attorneys to see their clients due to the lack of interview space at the jail.
District Attorney	Joel T. Chaisson, II
Chief Judge of Criminal District Court	M. Lauren Lemmon
Juvenile Court Judges (Specify District of City Court)	The 3 District Judges alternate juvenile court monthly.
Drug Court Judges	3 Judges rotate annually.
Mental Health Court Judges	None
Other Specialty Court	None
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Judge - questions defendant at initial appearance - 72-Hour Hearing - and checked at PDO when application is completed.
When is Assignment/Appointment of Counsel Made?	Each of the 3 divisions is assigned 2 felony attorneys and 1 misdemeanor/ juvenile attorney. After the judge determines indigency at the 72-hour hearing, a list of those defendants who are entitled to be appointed counsel is sent to the PDO where felony cases are rotated between that division's 2 attorneys and misdemeanor cases are assigned to that division's attorney.
Initial Client Intake Conducted By Whom? (Name and Title)	Manina Dubroca, Interview Attorney
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	After the determination of indigency, Ms. Dubroca goes to the jail and interviews the defendants and completes the form - copy of which is attached.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	16

How Many Application Fees Were Waived?	3
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2013	5,560
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	Sheriff's Office - if the defendant is unable to pay the $40.00 at the time of the completion of the application form, this amount is added to the partial payment of legal fees - see below
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	1,086,819
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Most of the time. Sometimes they waive all fees.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Sheriff's Office
Who Collects the Assessed Court Fees?	Sheriff's Office – Bonds & Fines
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Receive bi-monthly statements from the Sheriff's Office.
Who Remits the Court Fees Collected?	Sheriff's Office – Bonds & Fines
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Receive bi-monthly statements from the Sheriff's Office
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	$300.00 for minor misdemeanors; $400.00 for felonies and sometimes a higher amount is set when case is more serious and defendant is able to pay. If defendant was unable to pay $40 at the time the application was completed, it is added to above amounts. Fee may be set by judge for major felonies and trials. Defendant who goes to prison pays no fee.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	None
Who Collects the Assessed Partial Payments?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	A Disbursement Summary is provided by the Sheriff's Office indicating settlement dates and the amounts.
Who Remits the Partial Payments Collected?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Sheriff's Office
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	None

Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Criminal and civil practices are permitted for all attorneys; all attorneys are on contract. Attorneys are Not allowed to be retained by a defendant on a case in which he/she had previously been appointed to represent that defendant for that case. Yes, attorneys have been advised of this in writing.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes – copy attached.
Primary Immediate Needs	Benefits for employees
Immediate Critical Issue Areas	Training for different areas of trial practice in court. This could be by regional training and/or training videos for different parts of trial practice which could be passed out by the State and presented in each district by the District Defender.
Long-Term Critical Issue Areas	Stabilization of funding as revenues decrease
Please List All New Hires in 2013 (Name and Title)	None
Please List All Promotions in 2013 (Name and Title)	None
2013 Media Coverage and/or Major Accomplishments	Not guilty verdicts in two felony jury trials - one where the charges were 3 Counts of Aggravated Rape and one where the charge was 3rd Offense Domestic Abuse Battery.
Number of Expected New Attorney Hires in 2014	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. When a new attorney is hired, he/she is assigned to one of the other attorneys in the same division and/or with the attorney they are being hired to replace. As District Public Defender, I also appear in court periodically with the new attorney and provide any assistance that may be needed.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	In process of being prepared.
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	District Public Defender supervises all attorneys and the Administrative Assistant. Administrative Assistant supervises the office staff.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	Attached
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	N/A
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Yes, for full-time employees. PDO pays 75%, employee pays 25%.
Regular Meetings for Any Staff, Please Describe	As needed
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	1 - Juvenile
Number of Writs Your District Handled in 2013	2

Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Juvenile attorney will be assigned as second chair with the felony attorney.
Please Provide the Names of All State Representatives and Senators from Your District	Gary L. Smith, Jr., - Senator - 19th District; Gregory A. Miller - Representative - 56th District; Randal L. Gaines - Representative - 57th District; Thomas P. Willmott - Representative - 92nd District
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Limited visitation space at Parish jail.
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	After consultation with juvenile attorneys it showed a need for an Juvenile Investigator; said investigator was hired in July 2013.

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
None	
Part-Time Contract Attorneys	**Contact Information**
Chaisson, Maria M.	985-307-1094
Dubroca, Manina	985-785-6212
Lewis, Christina	985-725-6812
Marino, Juanita R.	985-764-1193
Marino, Mark A.	985-764-1515
Moyer, David S.	985-308-1509
Williams, Deanne R.	985-308-0920
Swann, III, Fenwick A.	985-785-5494
Williams, Wendy J.	985-308-0510
Rogers, Lauren D.	985-308-1509
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Waguespack, Michele C.	985-764-2338
Miranda, Anne L.	985-764-2338
Rook, John E.	985-764-2338
Findley, Jamie B.	985-764-2338

2013 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Michele Waguespack
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	x
Windows XP	x
Mac OSX	x
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	x
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	x
Quicken	x
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	x
Internet Explorer 9	x
Firefox	x
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	

devices in your inventory.	
Television	
DVD	
VCR	
Desktop PCs	4
Laptops	3
Video Cameras	
Digital Cameras	1
Video Conferencing Systems	
B&W Laser Printers	3
Color Printers	2
Wireless Cards	
Smartphones (Funded by Office)	1
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	8mb
Provider Name:	Cox Cable
Email Provider:	Go Daddy/Exchange
Please list any software or computer equipment in which you need training:	Excel

29th District Defender Office CY 2013 Caseloads & Outcomes

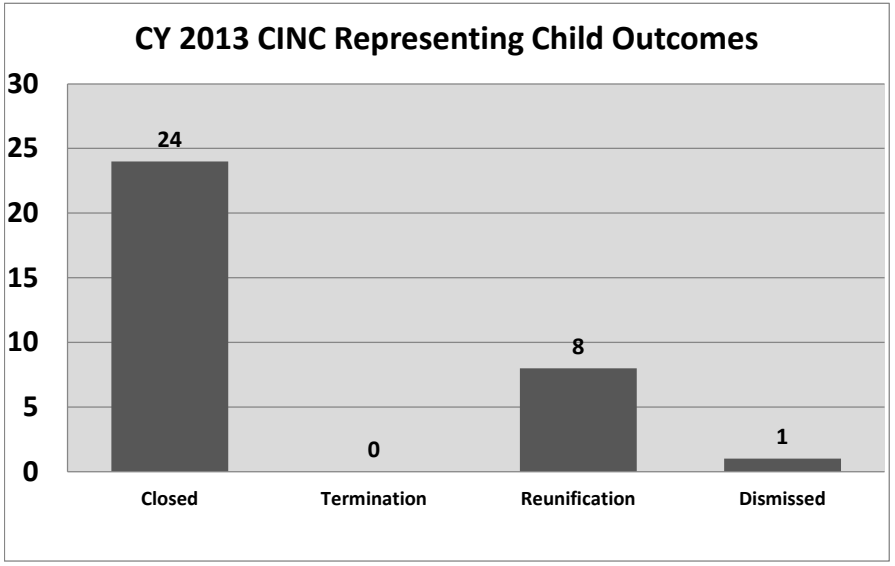
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	11	11	11	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	33	24	18	51	0	8	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	36	29	15	51	0	13	N/A	N/A	7	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	56	50	20	76	N/A	N/A	0	0	23	5	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	135	109	18	153	N/A	N/A	63	5	41	22	N/A	N/A	0	3	3
Delinquency Felony	30	23	9	39	N/A	N/A	21	8	10	2	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	3	1	1	4	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	594	542	175	769	N/A	N/A	329	13	300	9	0	0	1	8	9
Adult Felony Non-LWOP**	614	570	206	820	N/A	N/A	230	93	502	18	2	1	1	18	22
Adult LWOP	8	5	4	12	N/A	N/A	1	1	5	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	51	59	26	77	N/A	N/A	1	1	8	0	N/A	N/A	N/A	N/A	0
PCR	2	1	0	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	1	1
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

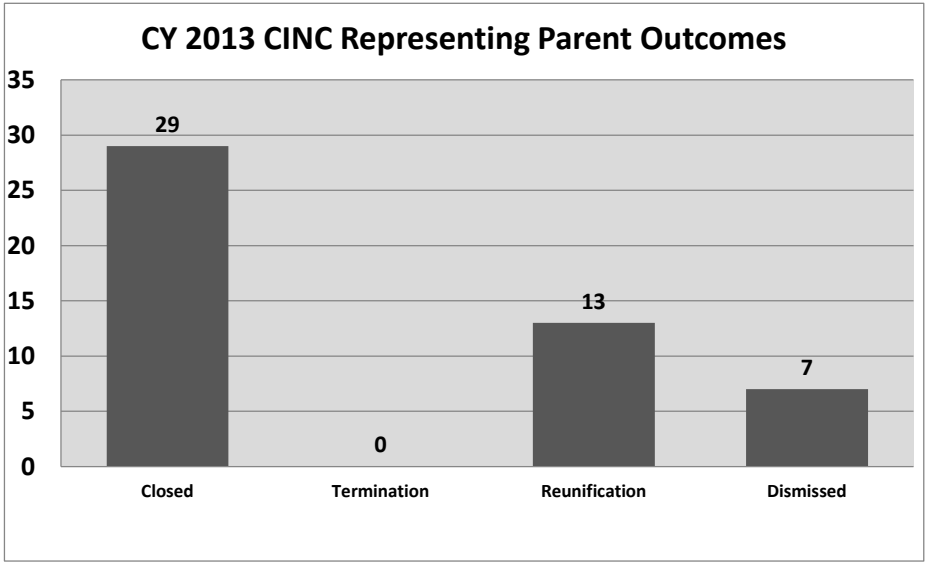
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

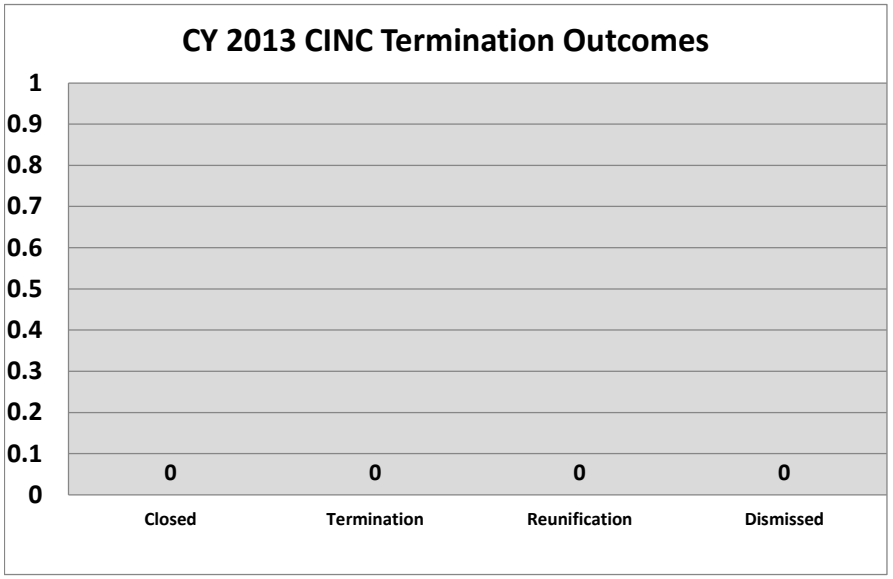
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

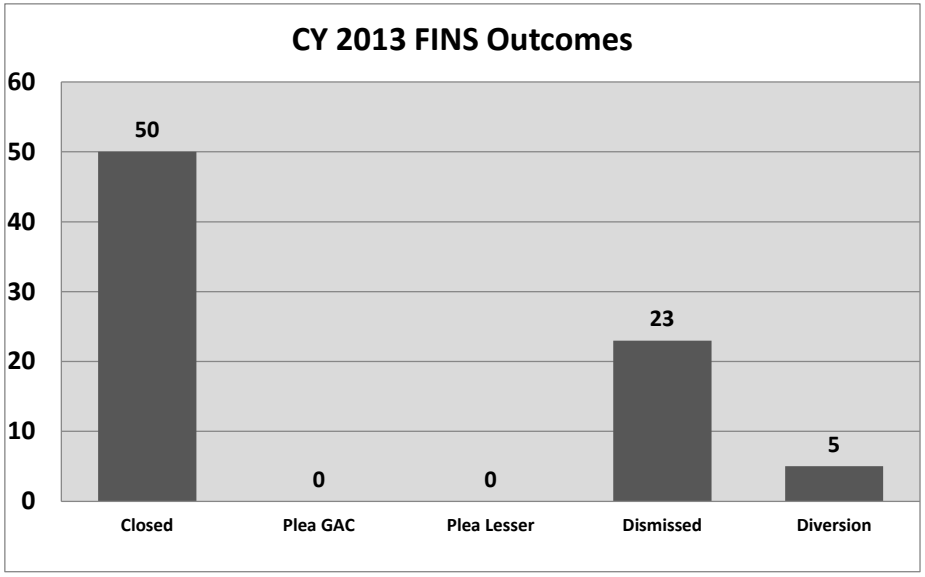
****Life Without Parole**

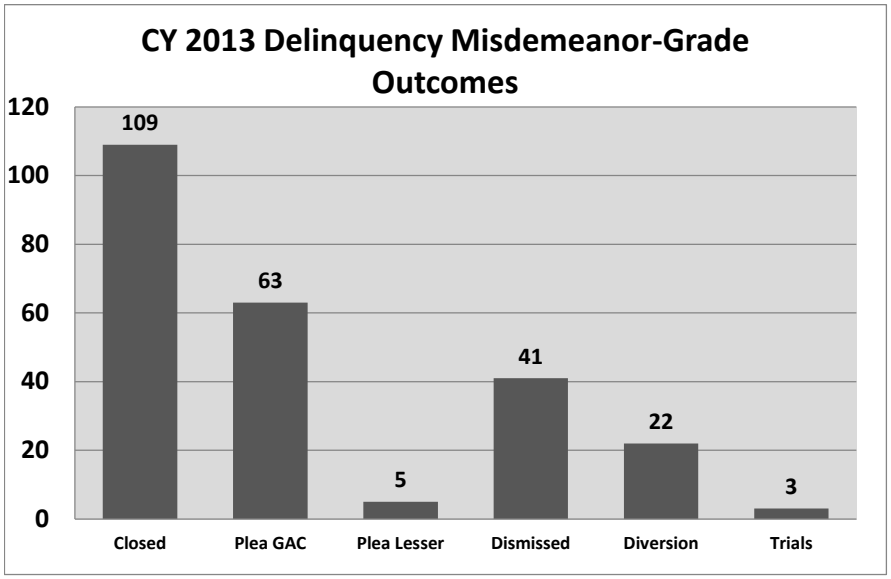
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

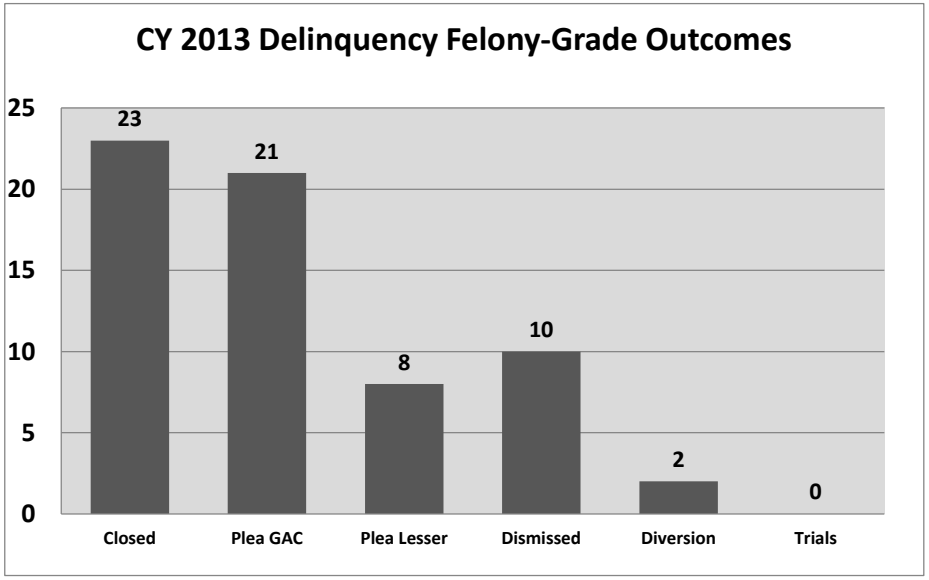

CY 2013 CINC Representing Child Outcomes
30
25
20
15
10
5
0
24
0
8
1
Closed
Termination
Reunification
Dismissed

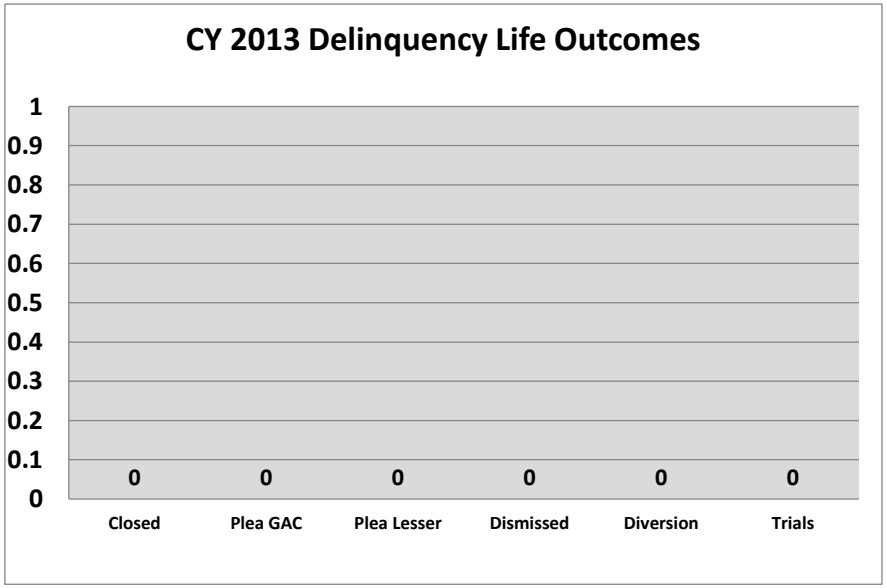

CY 2013 CINC Representing Parent Outcomes
35
30
25
20
15
10
5
0
29
0
13
7
Closed
Termination
Reunification
Dismissed

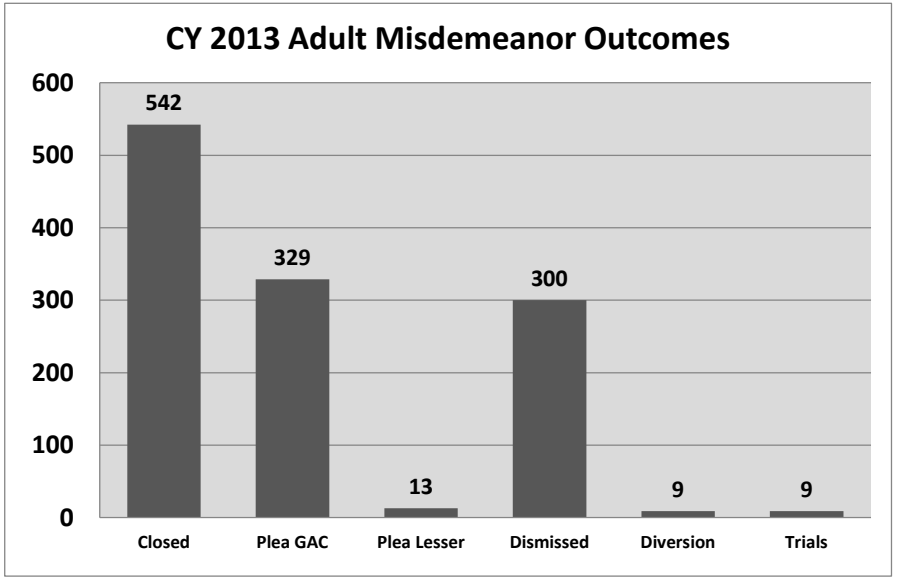

CY 2013 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

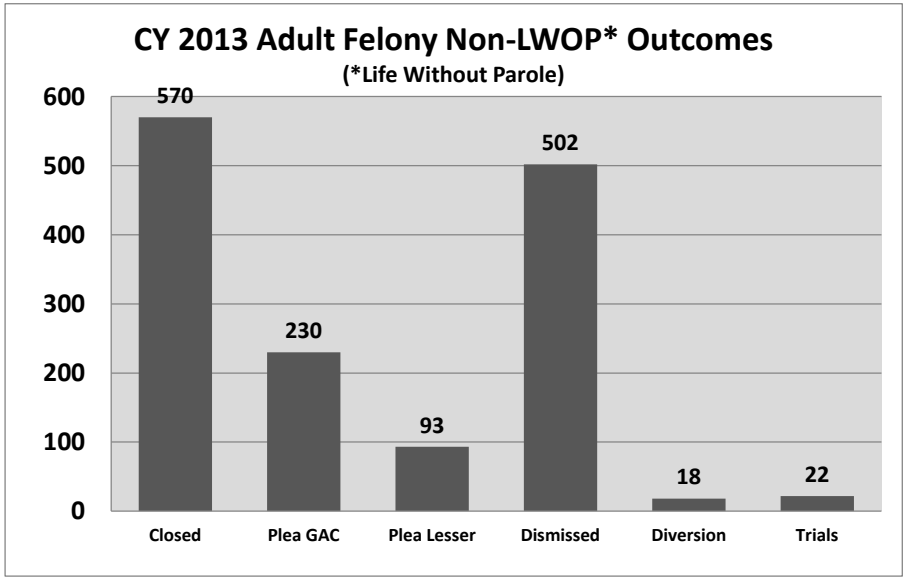

CY 2013 FINS Outcomes
60
50
40
30
20
10
0
50
0
0
23
5
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

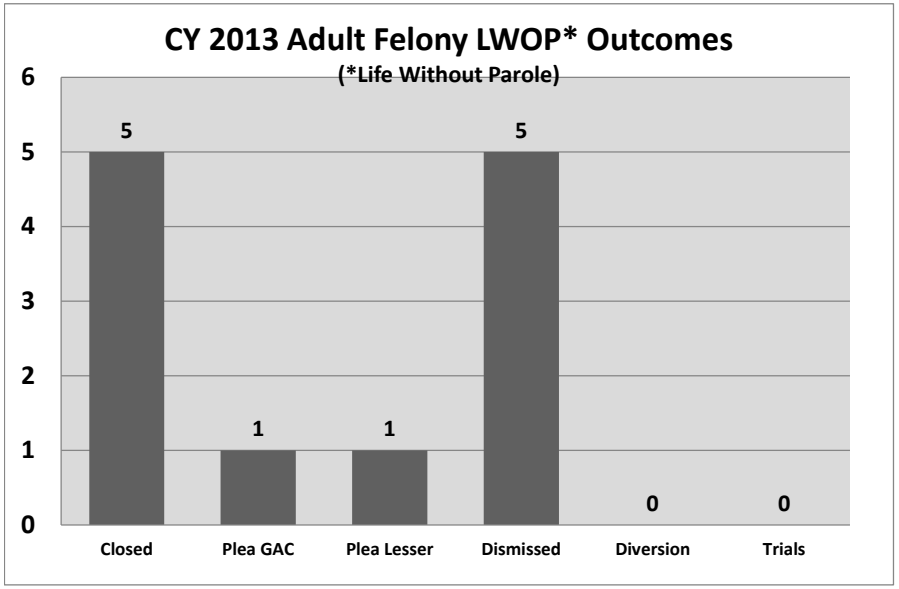

CY 2013 Delinquency Misdemeanor-Grade Outcomes
120
100
80
60
40
20
0
109
63
5
41
22
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

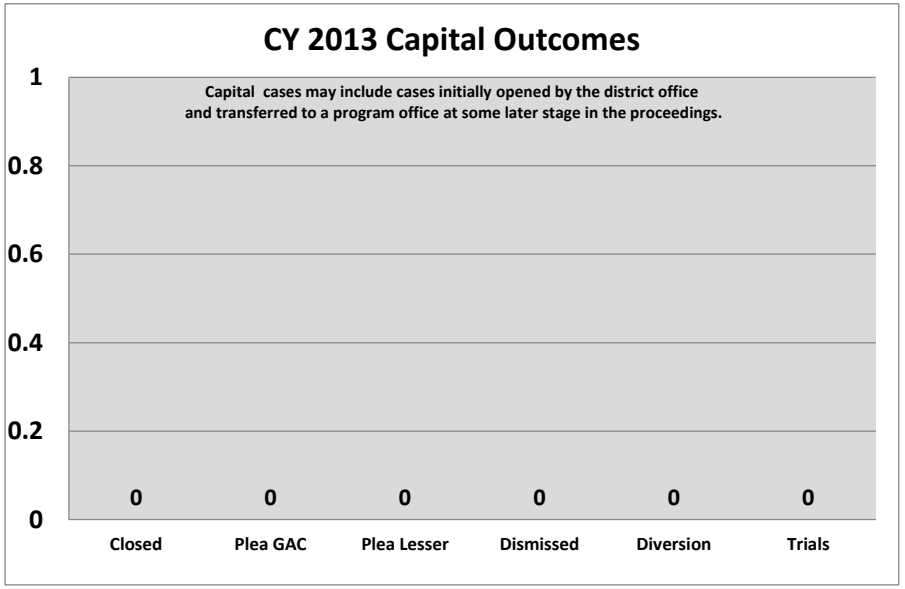

CY 2013 Delinquency Felony-Grade Outcomes
25
20
15
10
5
0
23
21
8
10
2
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
600
500
400
300
200
100
0
542
329
13
300
9
9
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

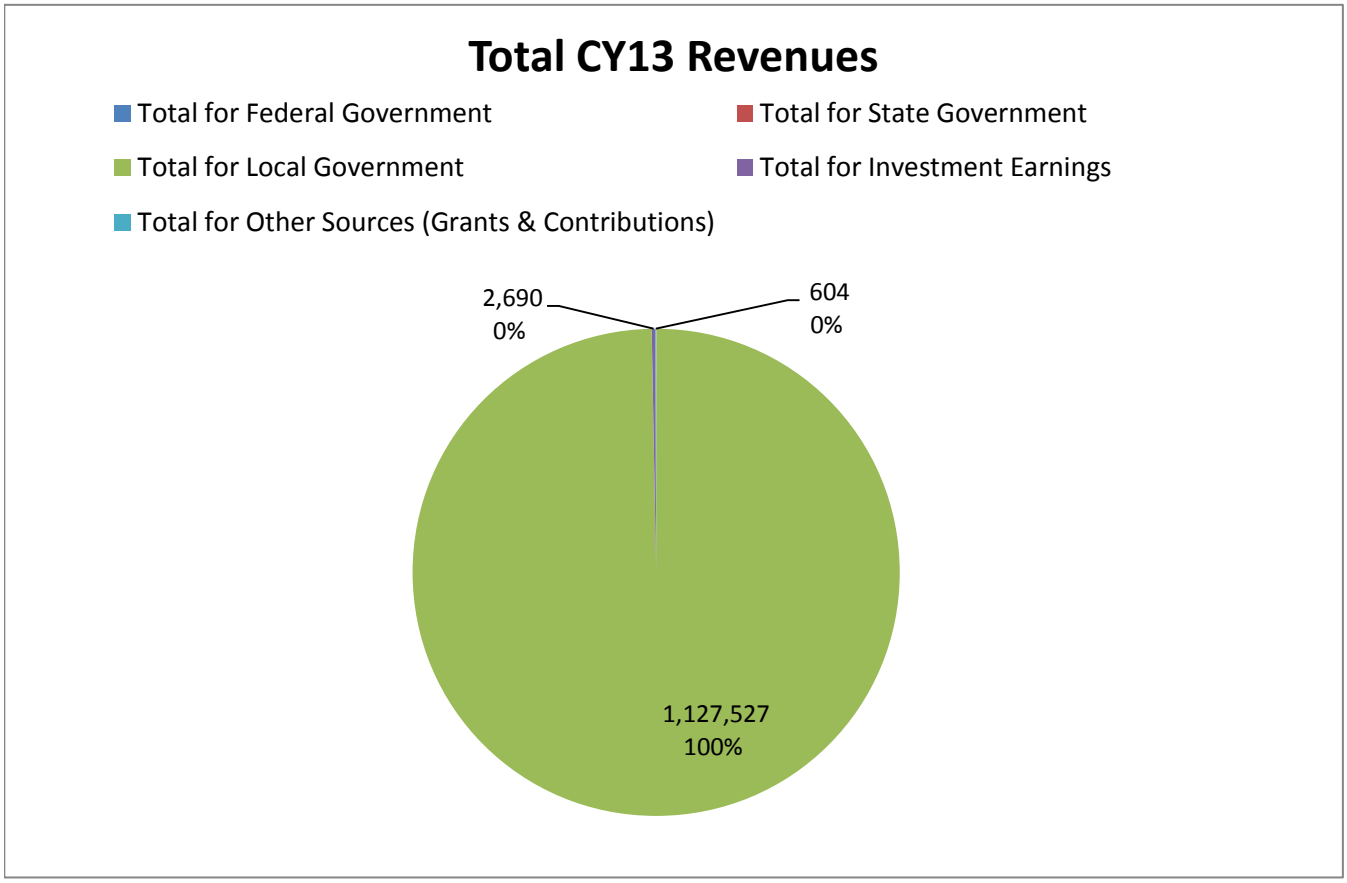

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
600
500
400
300
200
100
0
570
230
93
502
18
22
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

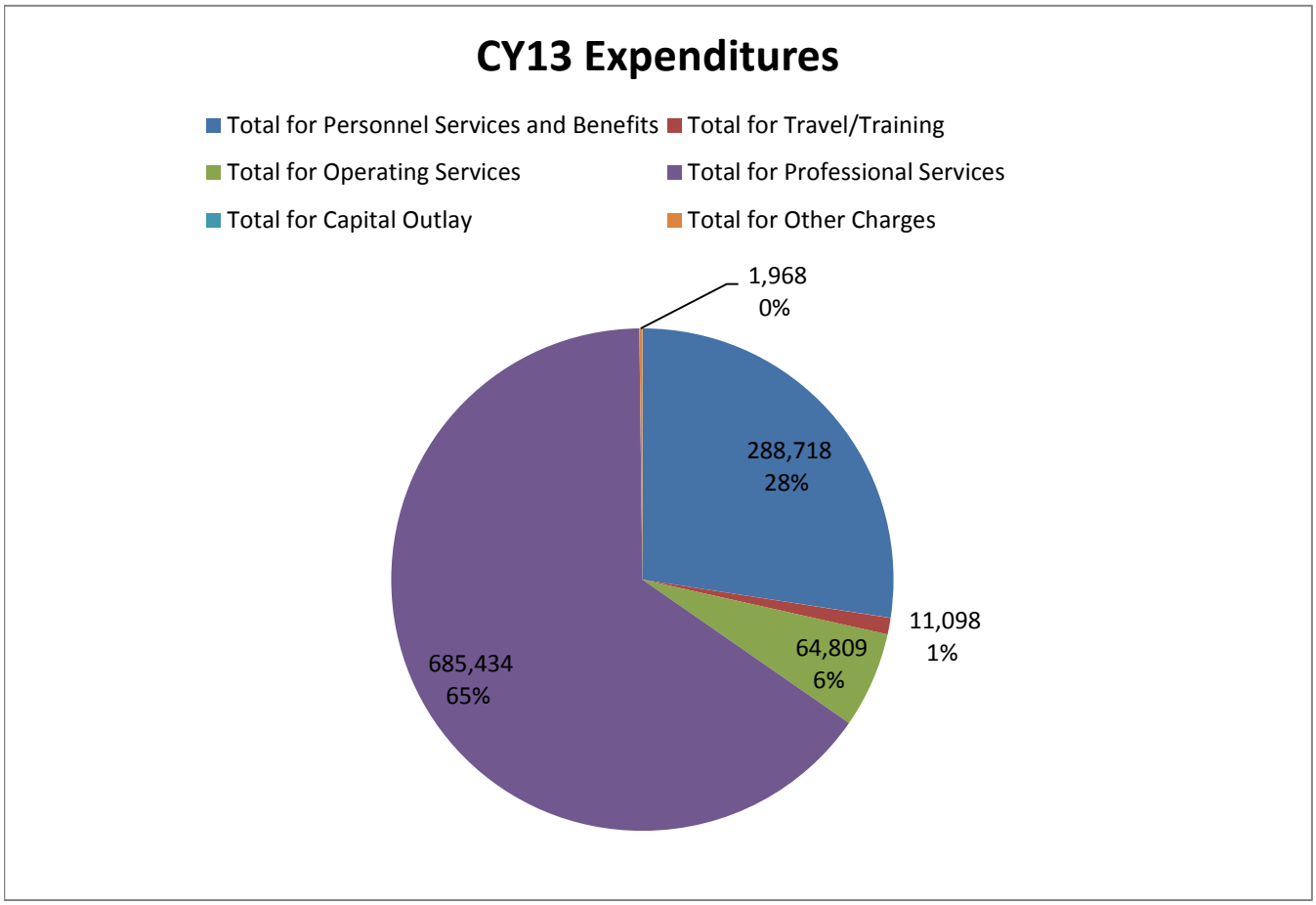

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
6
5
4
3
2
1
0
5
1
1
5
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

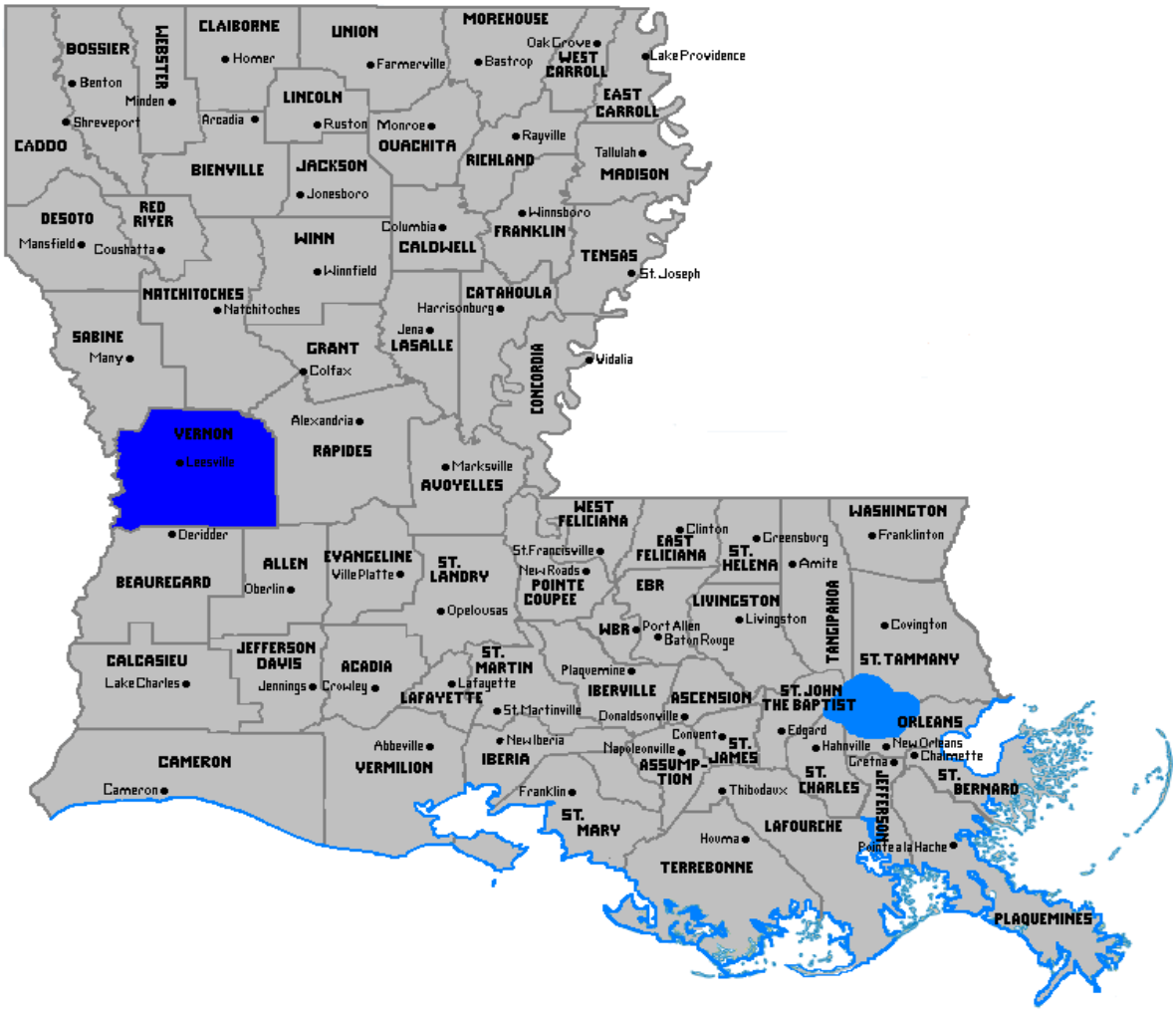

CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 29 CY2013	Total CY2013
District Defender: Victor Bradley, Jr.	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	-
District Assistance Fund (DAF)	-
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	-
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	1,095,671
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	1,095,671
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	5,560
Partial Attorney Fees Reimbursements [as per 15:176]	26,296
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	31,856
Total for Local Government	1,127,527
Investment Earnings	
Interest Income	1,581
Other Investment Income - List source(s)	1,110
Total for Investment Earnings	2,690
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	604
Total for Other Sources (Grants & Contributions)	604
Total for REVENUE	1,130,821

District 29 CY2013	Total CY2013
District Defender: Victor Bradley, Jr.	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	244,988
Accrued Leave	-
Payroll Taxes	26,696
Hospitalization and Disability Insurance	17,034
Retirement	-
Other	-
Total for Personnel Services and Benefits	288,718
Travel/Training	
Parking/Auto Tolls	119
Travel/Lodging/Per Diem/Mileage	10,979
Total for Travel/Training	11,098
Operating Services	
Advertisements	264
Workers' Compensation	2,709
Insurance - Malpractice	3,860
Insurance - Auto/Physical Liability	4,160
Insurance - Other	380
Lease - Office	7,200
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	2,182
Office - Telephone/Utilities/Postage/Internet	8,190
Dues and Seminars	5,479
Law Library/Journals/Subscriptions	28,997
Office Supplies	1,389
Total for Operating Services	64,809
Professional Services	
Audit/Accounting Expense	6,110
Contract Clerical	-
Expert Witness	10,853
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	25,324
Conflict	-
Contract - Juvenile Attorneys or CINC	93,282
Misdemeanor Attorney Contracts	93,282
Contract Attorneys - all other	453,945
IT/Technical Support	2,639
Total for Professional Services	685,434
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	1,968
Total for Other Charges	1,968
Total for EXPENDITURES	1,052,027


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
2,690
0%
604
0%
1,127,527
100%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
1,968
0%
288,718
28%
11,098
1%
64,809
6%
685,434
65%



The 30TH Judicial District Public Defenders' Office

Vernon (Leesville)

District Defender: Tony Tillman
501 South Fourth Street
Leesville, LA 71446
(337) 392-3077

30th Judicial District • Vernon Parish
District Defender Tony Tillman • (337) 392-3077
501 South Fourth Street • Leesville, LA • 71446

General District Information: In the 30th Judicial District, there are three sections of District Court and one City Court (Leesville). There is a specialty drug court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 52,334 in this district, 14,512 of whom are children.

District Staff: The District Defender in this district is Tony Tillman, who has served in that position for five years and has been a public defender in Louisiana for 31 years. The 30th Judicial District Public Defenders' Office is a contract public defenders' office. At the end of 2013 the district reported 11 part-time contract attorneys in addition to the District Defender. There are no restrictions on private attorney practice outside of the Public Defenders' Office. The District Defender supervises all staff, and no caseload reduction is provided to him. The office also has four non-attorney staff members.

Juvenile Defense: Juvenile cases are heard by District and City Court Judges in the 30th Judicial District. All attorneys handle juvenile cases.

Indigency Determination and Availability of Clients: In the 30th Judicial District, the Public Defenders' Office makes the determination of indigence. Adult clients are held at the Vernon Parish Jail or the Leesville City Jail. Juvenile clients are held in Ware Youth Center (Coushatta).

Fees and Accounting: The 30th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2013, 905 applications were received for services. Fees were not reduced for any applicants. A total of $7,510 was collected for application fees. Courts in this district assess the statutory special cost fee to support local public defender services in every case resulting in a conviction. In 2013, the district received $447,613 in special cost fees which were collected by the Vernon Parish Sheriff's Office and the Clerk of Court for the Leesville City Court. Courts in this district also may assess partial indigence payments for services based on a client's ability to pay. In 2013, the office received $48,151 in partial indigence payments..

Caseload: The 30th Judicial District Public Defenders' Office reported handling 2,170 cases in 2013. Of those, 121 involved juvenile matters, including 88 Child in Need of Care representations.

The 30th JDC Public Defenders' Office

Parish(es) & Seat(s)	Vernon - Leesville
Population	52,334
Juvenile Population	14,512
District Defender	Tony Tillman
Years as District Defender	5
Years in Public Defense	31
Office Manager	Jennifer Prewitt
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Jennifer Prewitt; Cindy Drew; Sarah High
Primary Office Street Address	501 South Fourth Street
City	Leesville
ZIP	71496
Primary Phone	337-392-3077
Primary Mailing Address	501 South Fourth St. Leesville, LA 71446
Primary Fax Number	337-392-3078
Primary Emergency Contact	Tony Tillman
Primary Emergency Phone	337-208-5790
Secondary Emergency Contact	Jennifer Prewitt
Secondary Emergency Phone	318-430-0074
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Tony Tillman
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	302
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Yes
Courts and Locations	30th Judicial District Court- Vernon Parish, 215 S. 4th Street, Leesville; Leesville City Court - 101 W. Lee Street
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	3 Divisions in District Court, 1 in City
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Cases are assigned randomly to attorneys as applications are received without regard to the division. All attorneys handle cases in all divisions.
Name of Adult Detention Facilities in This District	Vernon Parish Jail, 100 East Courthouse Street, Leesville. Leesville City Jail, 101 West Lee Street, Leesville.
Name of Adult Detention Facilities Outside the District Which Hold Clients	None other than DOC facilities.

Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Youth Center, Coushatta, LA
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes, for juvenile cases. It is approximately 75 miles to the juvenile detention facility. In felony cases where the client is already a DOC prisoner access to the client is impaired by the distance.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No, other than distance issues.
District Attorney	Asa Skinner
Chief Judge of Criminal District Court	John C. Ford
Juvenile Court Judges (Specify District of City Court)	District-John C. Ford, Vernon B. Clark, James R. Mitchell, City Court-Elvin C. Fontenot
Drug Court Judges	John C. Ford
Mental Health Court Judges	No
Other Specialty Court	No
Name of Specialty and Brief Description:	No
Indigency Determined by Whom and How?	By the office administrator and if questionable by the district defender. The statutory definition of indigency is followed.
When is Assignment/Appointment of Counsel Made?	Approximately half of the felony counsel is assigned immediately following the 72 hour hearing, and the balance at arraignment. The majority of misdemeanor counsel is assigned at arraignment. In an effort to get applicants into the system sooner, the district defender created a Notice which the Sheriff mails to the defendants along with the Notice of arraignment advising the defendants to apply for counsel PRIOR to the day of arraignment. This has helped, and about half of the defendants come in before arraignment, the balance is dealt with at arraignment.
Initial Client Intake Conducted By Whom? (Name and Title)	Jennifer Prewitt, Office Administrator
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	The application is completed by the applicant and reviewed by the administrator who explains the process to the applicant.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	905
How Many Application Fees Were Waived?	We are Now able to record but there is no report to gather this information.
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2013	7,510
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	447,613

Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes with the rare exception if a defendant has multiple charges and is disabled or on fixed income a judge will occasionally Not impose costs on all counts.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	We receive detailed information from all agencies who provide us with income. Tony Tillman then reviews each one.
Who Collects the Assessed Court Fees?	The Sheriff and City Clerk
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	We receive a detailed statement from the Sheriff and Leesville City Court on fees as collected.
Who Remits the Court Fees Collected?	The Sheriff and City Clerk
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Same as above
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	No formula is currently used.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	We receive a detailed statement from the Felony and Misd. Probation Offices on fees as collected.
Who Collects the Assessed Partial Payments?	The Probation Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	We receive a detailed statement from the Felony and Misd. Probation Offices on fees as collected.
Who Remits the Partial Payments Collected?	Felony and Misd. Probation Offices
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	We receive a detailed statement from the Felony and Misd. Probation Offices on fees as collected.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	48,151
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	All attorneys are contract attorneys and all have private practices. All attorneys rely on their private practice for their primary income.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Additional funds to obtain an investigator, a social worker, and additional staff. We are having difficulties getting current data into the system, and I think the only effective solution is to have all the data input by the district defenders office directly rather than rely on the individual contract attorneys. One employee can Not do all the intake, bookkeeping, bill paying, office administration, etc, and do all the data input.
Immediate Critical Issue Areas	Data input is a critical area for us-since the budget is dependent on the data, our district will continue to get short changed until I can solve this problem. The attorneys continually complain that they do Not mind the legal work; it is the data collection they complain about.

Long-Term Critical Issue Areas	Need of office space and staff, particularly an investigator and social worker. With a drug court and extensive OCS caseload, a social worker would greatly benefit our clients
Please List All New Hires in 2013 (Name and Title)	Mary "Katie" Beird - Contract Attorney
Please List All Promotions in 2013 (Name and Title)	None
2013 Media Coverage and/or Major Accomplishments	We received coverage on 2 cases this year one we took to court 3 times in 6 months due to Brady Violations. The other case was a drug case
Number of Expected New Attorney Hires in 2014	We will Not hire any new attorneys.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	We send them to CLE and if the need assistance Tony Tillman meets with them alone or with their clients to discuss any problems that they are having.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	With only 1 full time employee supervising her is easy- she sits in an office next to mine and I see her many times a day. The attorneys are all on contract and have their own offices. I see them in court regularly, and meet with the judges and the DA and ask for observations about the attorneys' performance. I have met individually with each attorneys to discuss issues, i.e., need to document client contact, need to do more frequent jail visits, etc.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	Attached.
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	None
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	None
Regular Meetings for Any Staff, Please Describe	I meet with the office administrator daily, and with all attorneys monthly, and otherwise as needed. Informal meetings at the courthouse happen frequently.
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2013	None
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	All our attorneys are experienced and capable of handling these cases.

Please Provide the Names of All State Representatives and Senators from Your District	Senator John Smith and Rep James Armes
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Lack of Resources, lack of qualified personnel in area – i.e., investigators, social workers.
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	Worked with attorneys' staff to do better job on motion practice, jail visits, and data input. Met with DA and Judges to stream line court time.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
None	
Part-Time Contract Attorneys	**Contact Information**
Tony Tillman	337-392-3077
Brad Hicks	337-238-2800
Lisa Nelson	337-238-4704
Jack Simms	337-238-9393
Clay Williams	337-238-4704
Charles Sam Jones (Conflict only)	337-463-5532
Wesley Bailey	337-238-4704
Mitchel Evans (Conflict Only)	337-462-5225
Juli Andrews (Conflict Only)	337-460-7989
Misty Smith	337-238-2800
Clay Williams	337-238-4704
Mary "Katie" Beaird	337-944-0299
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Jennifer Prewitt	337-392-3077
Cindy Drew	337-392-3077
Jeff Skidmore	337-238-4345
Sarah High	337-392-3077

2013 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Jennifer Prewitt
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	
Firefox	x
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	
DVD	

VCR	
Desktop PCs	2
Laptops	2
Video Cameras	
Digital Cameras	1
Video Conferencing Systems	
B&W Laser Printers	1
Color Printers	We have contract with Xerox
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	x and WIFI
No Internet Connection	
Connection Speed:	
Provider Name:	Sudden Link
Email Provider:	Squirrel Mail
Please list any software or computer equipment in which you need training:	

30th District Defender Office CY 2013 Caseloads & Outcomes

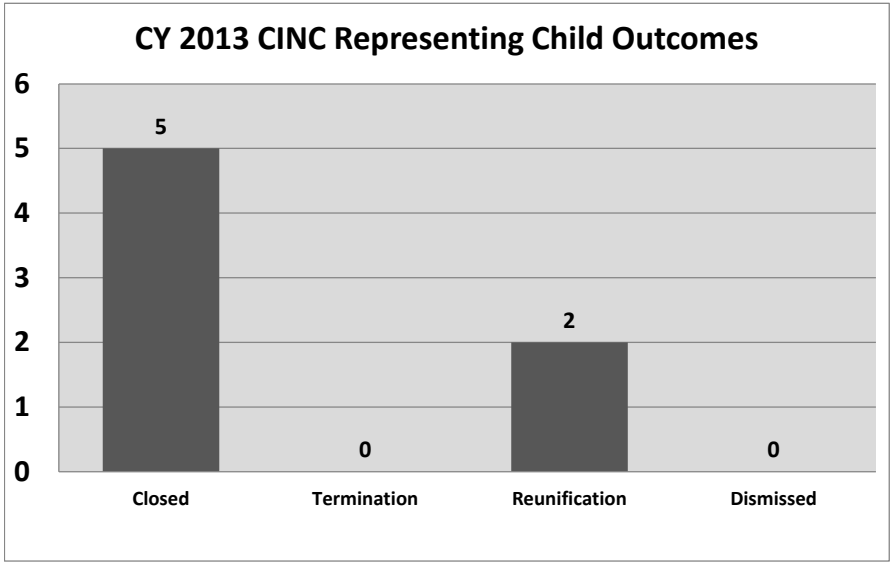
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	1	5	6	7	0	2	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	43	43	38	81	0	21	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	1	1	0	1	N/A	N/A	0	0	1	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	12	16	9	21	N/A	N/A	3	1	5	12	N/A	N/A	0	0	0
Delinquency Felony	6	7	4	10	N/A	N/A	3	1	7	3	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	1	1	1	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	479	538	303	782	N/A	N/A	289	55	395	12	0	2	0	3	5
Adult Felony Non-LWOP**	470	547	428	898	N/A	N/A	335	118	402	7	0	4	1	9	14
Adult LWOP	1	6	8	9	N/A	N/A	5	2	17	0	0	0	0	1	1
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	289	278	66	355	N/A	N/A	2	1	10	0	N/A	N/A	N/A	N/A	0
PCR	2	1	1	3	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1	0	1
SOAP	0	2	2	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

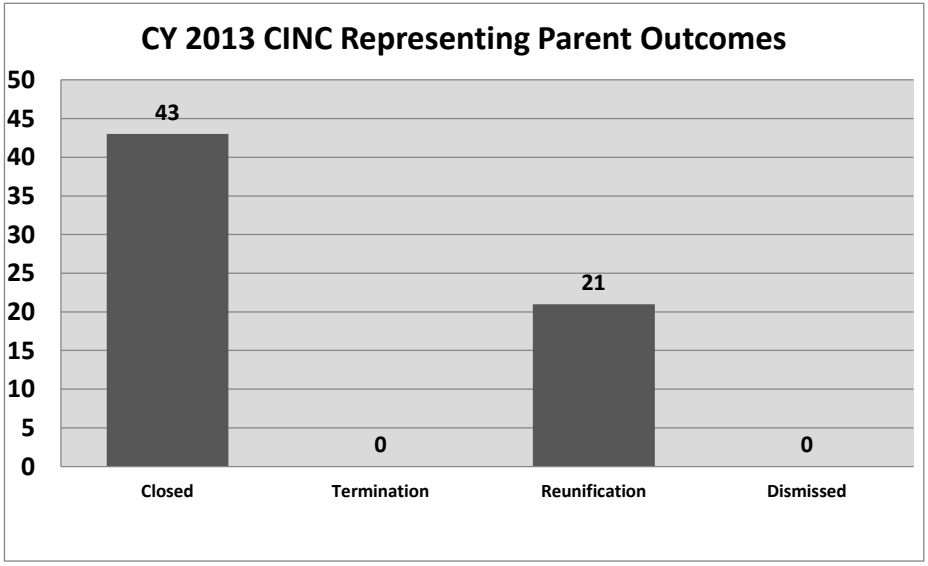
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

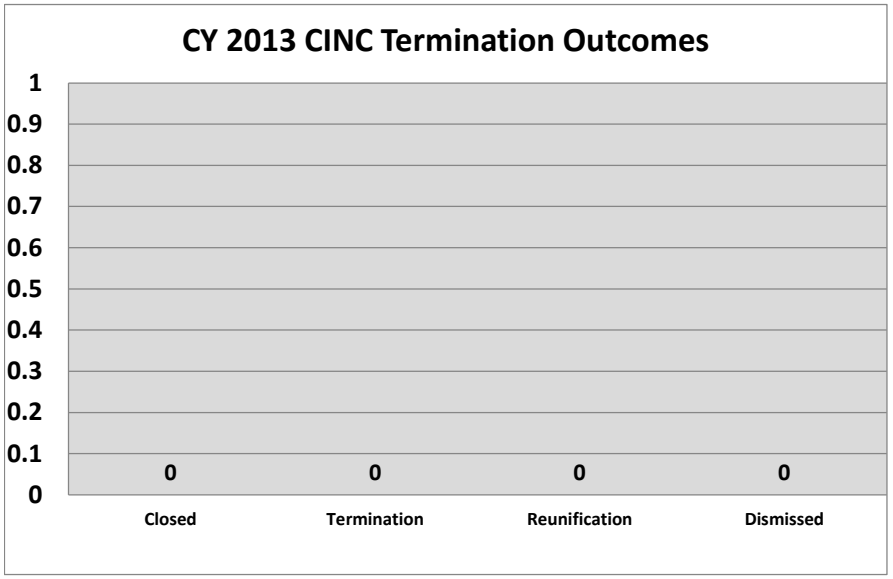
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

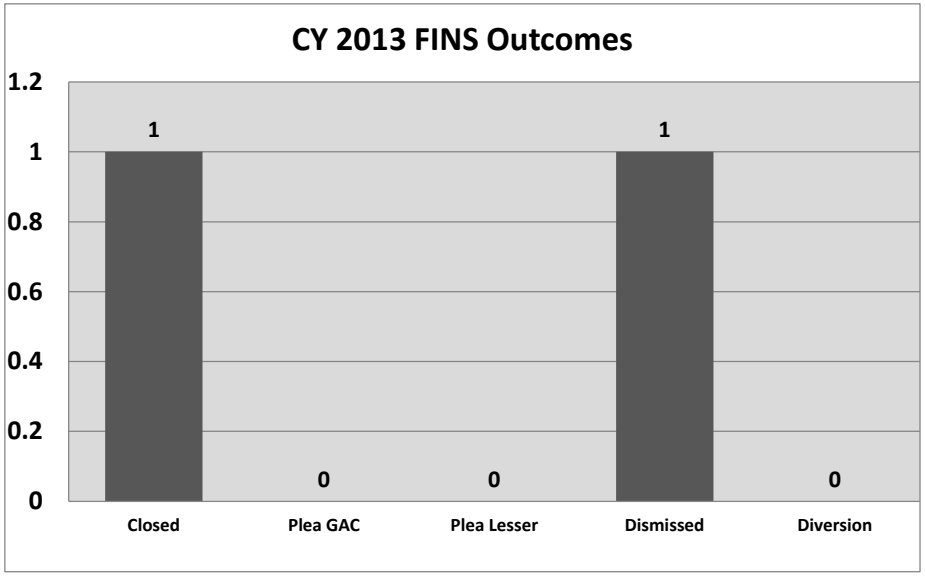
****Life Without Parole**

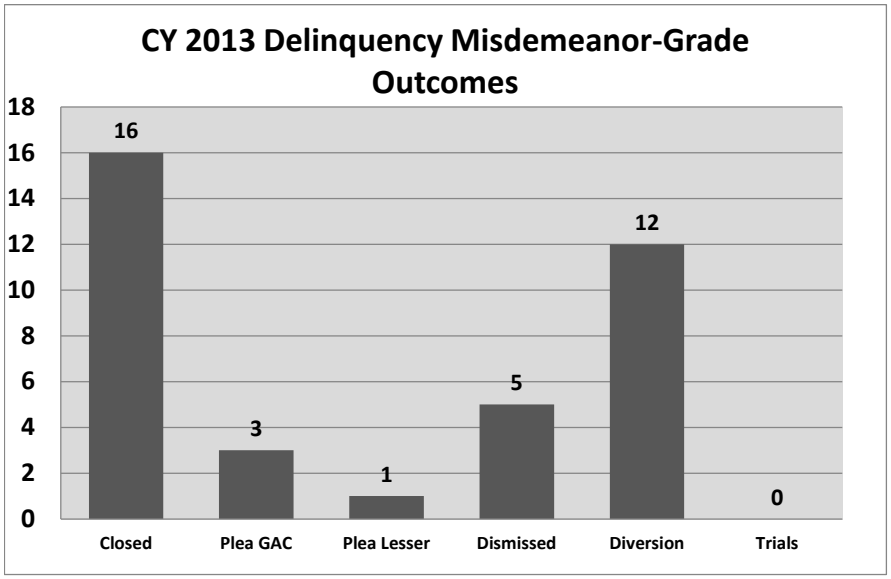
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

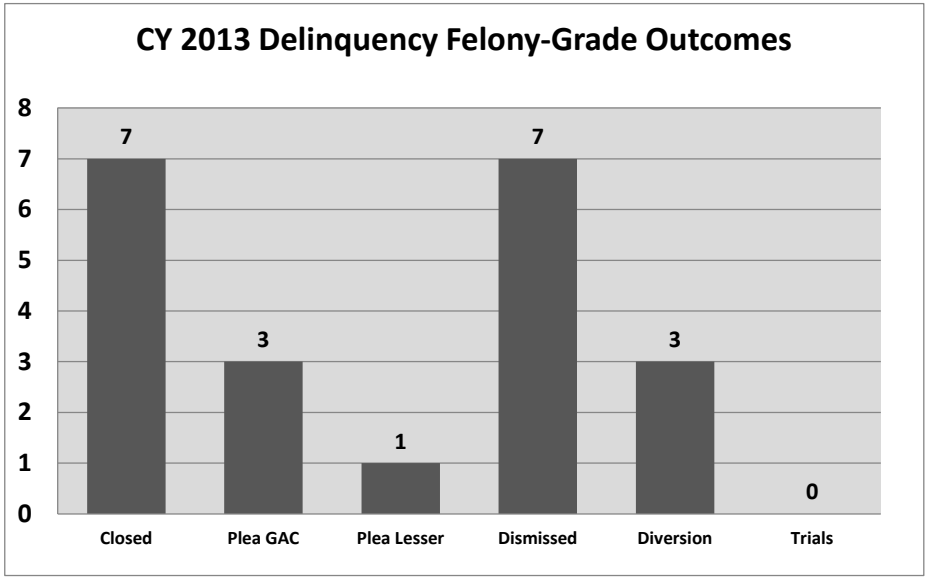

CY 2013 CINC Representing Child Outcomes
6
5
4
3
2
1
0
5
0
2
0
Closed
Termination
Reunification
Dismissed

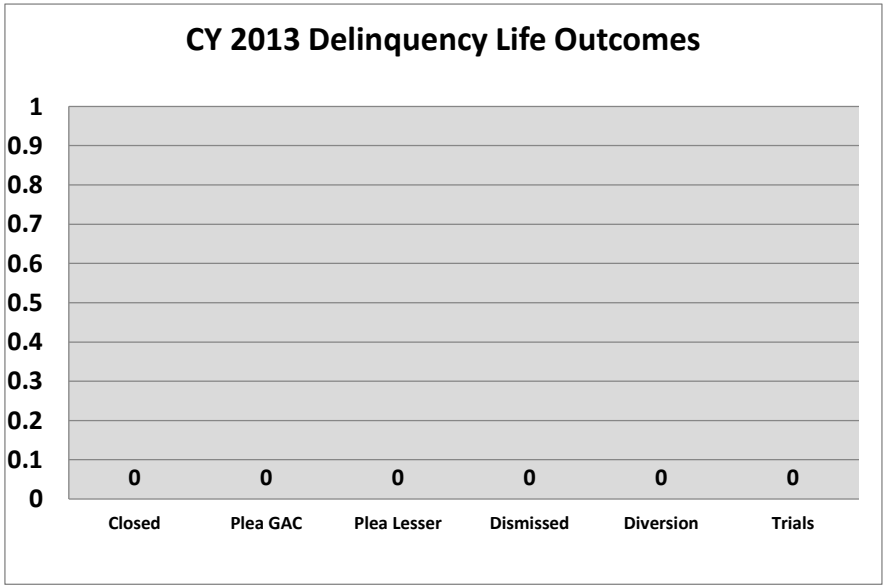

CY 2013 CINC Representing Parent Outcomes
50
45
40
35
30
25
20
15
10
5
0
43
0
21
0
Closed
Termination
Reunification
Dismissed

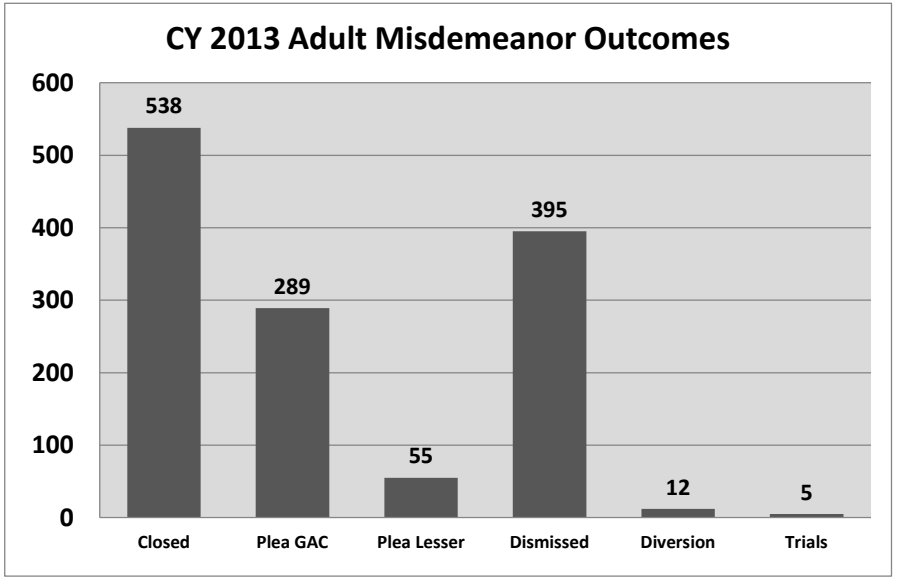

CY 2013 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

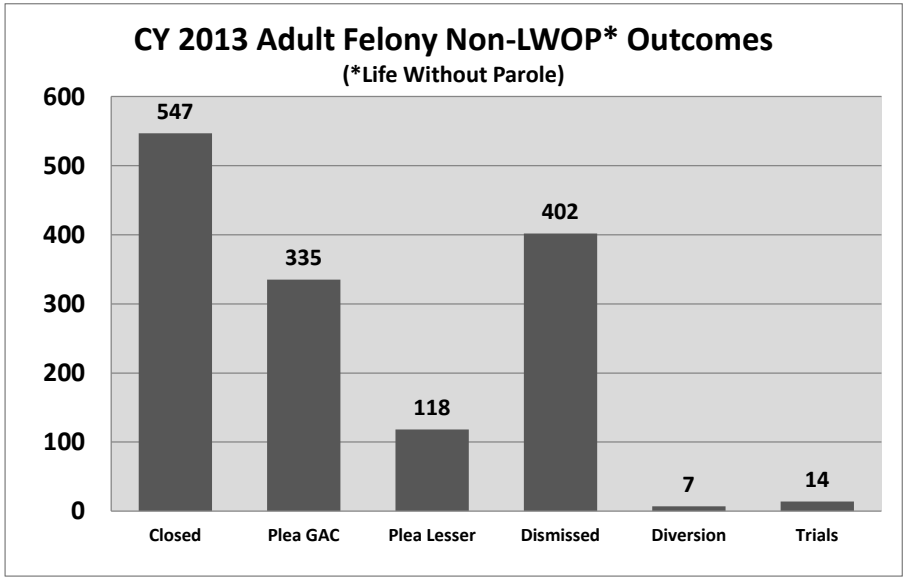

CY 2013 FINS Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

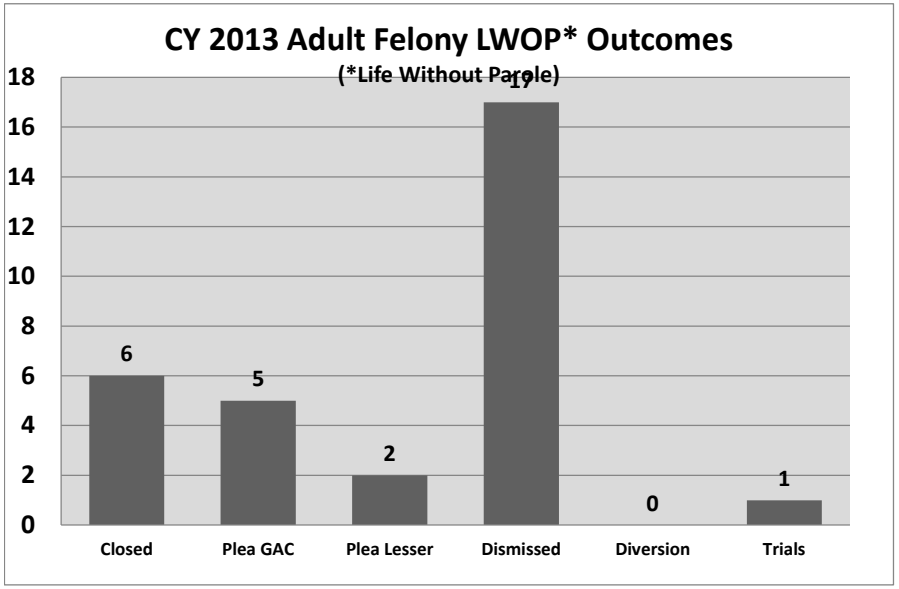

CY 2013 Delinquency Misdemeanor-Grade Outcomes
18
16
14
12
10
8
6
4
2
0
16
3
1
5
12
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

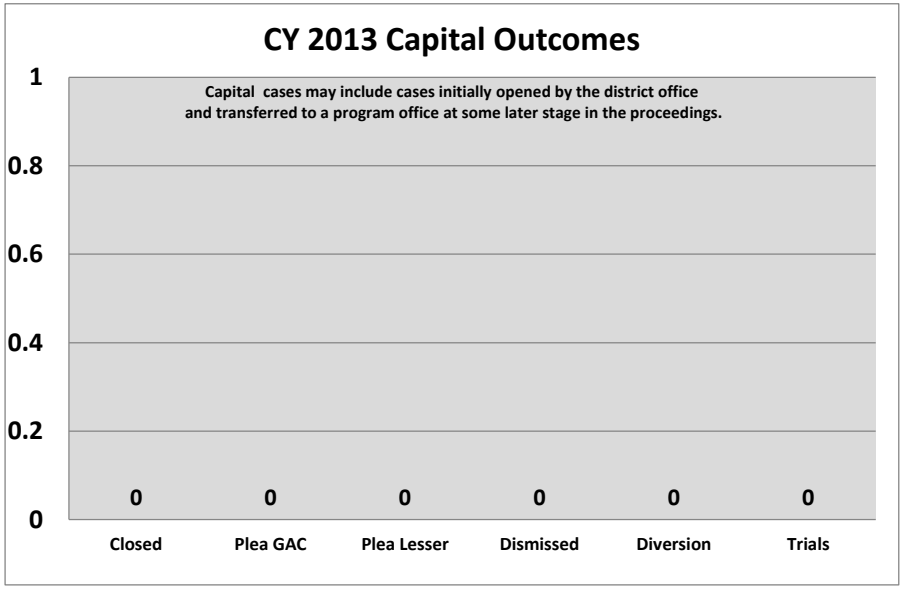

CY 2013 Delinquency Felony-Grade Outcomes
8
7
6
5
4
3
2
1
0
7
3
1
7
3
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
600
500
400
300
200
100
0
538
289
55
395
12
5
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

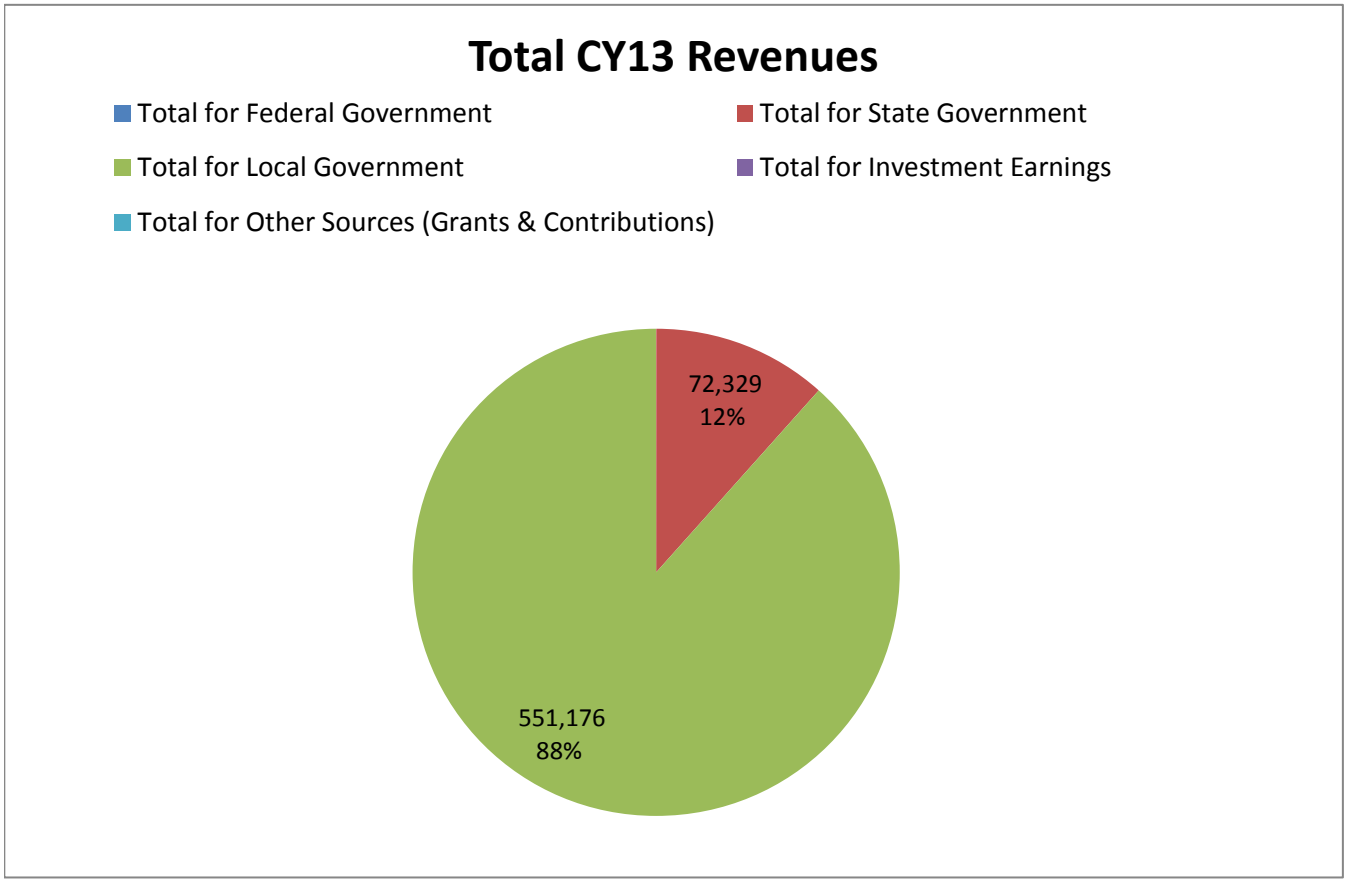

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
600
500
400
300
200
100
0
547
335
118
402
7
14
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

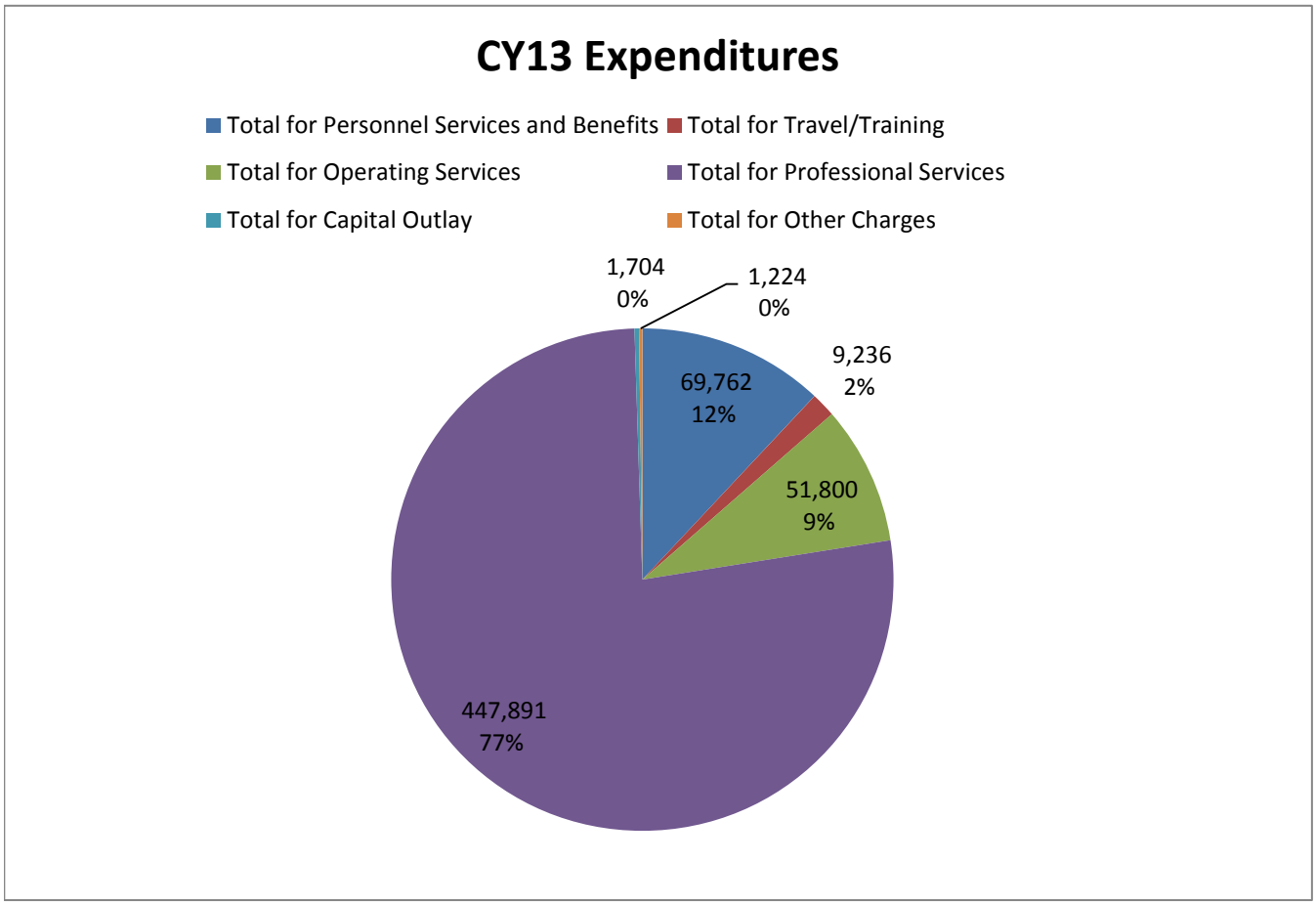

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
18
16
14
12
10
8
6
4
2
0
6
5
2
17
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

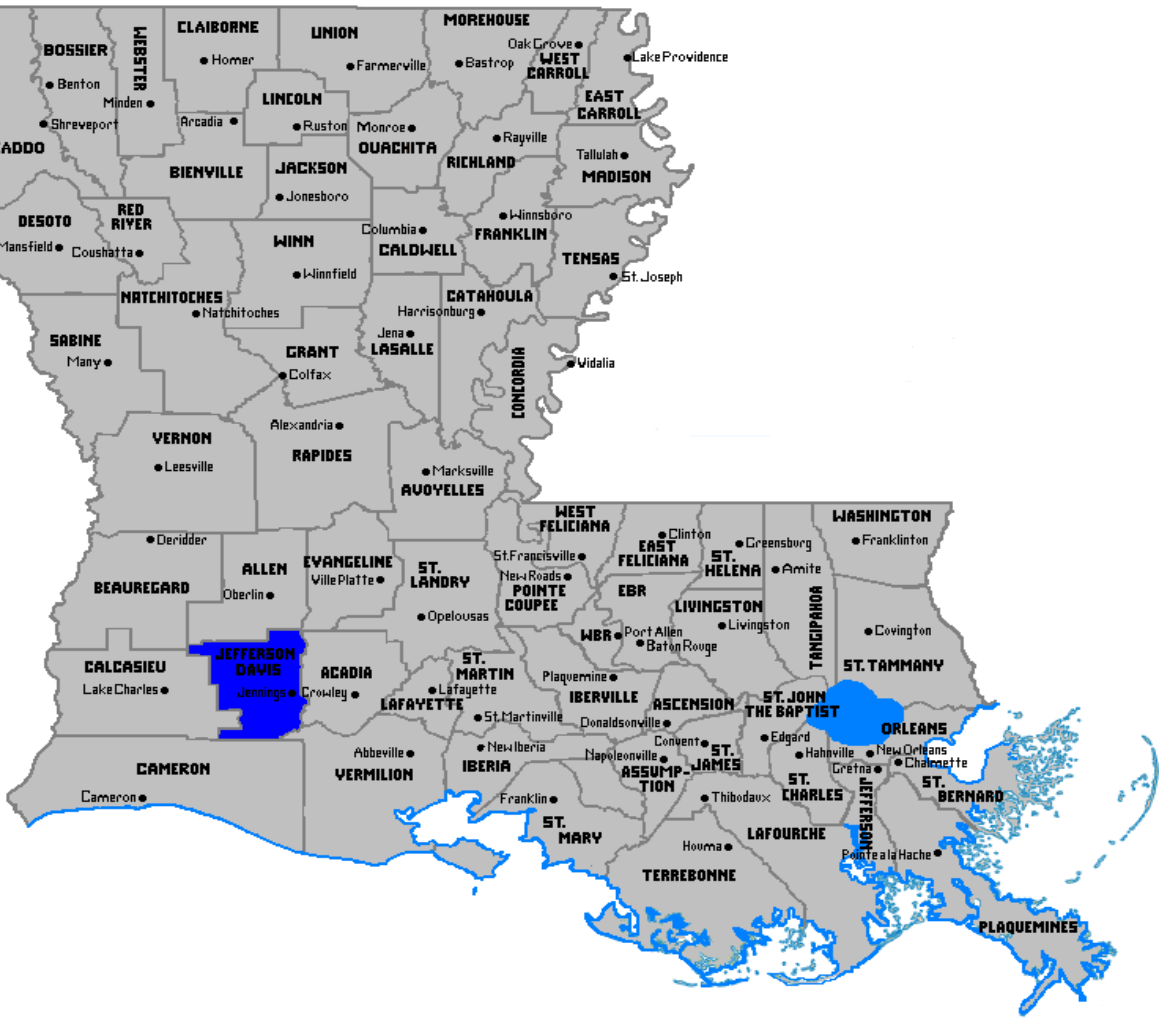

CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 30 CY2013	Total CY2013
District Defender: Tony Tillman	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	-
District Assistance Fund (DAF)	72,329
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	72,329
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	74,323
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	50
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	293,154
City & City-Ward Courts	104,527
Judicial District Courts	21,424
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	419,105
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	7,650
Partial Attorney Fees Reimbursements [as per 15:176]	49,903
Other Reimbursements	145
Other Local Income -List source(s)	-
Total for Charges For Services	57,698
Total for Local Government	551,176
Investment Earnings	
Interest Income	-
Other Investment Income - List source(s)	-
Total for Investment Earnings	
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	623,505

District 30 CY2013	Total CY2013
District Defender: Tony Tillman	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	66,034
Accrued Leave	-
Payroll Taxes	3,728
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
Total for Personnel Services and Benefits	69,762
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	9,236
Total for Travel/Training	9,236
Operating Services	
Advertisements	110
Workers' Compensation	550
Insurance - Malpractice	4,958
Insurance - Auto/Physical Liability	824
Insurance - Other	548
Lease - Office	-
Lease - Auto/Equipment	6,165
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	5,444
Dues and Seminars	515
Law Library/Journals/Subscriptions	27,885
Office Supplies	4,802
Total for Operating Services	51,800
Professional Services	
Audit/Accounting Expense	4,965
Contract Clerical	111
Expert Witness	4,625
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	6,983
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	430,467
IT/Technical Support	740
Total for Professional Services	447,891
Capital Outlay	
Major Acquisitions	1,704
Total for Capital Outlay	1,704
Other Charges	
Other Operating Expenses	1,224
Total for Other Charges	1,224
Total for EXPENDITURES	581,617


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
72,329
12%
551,176
88%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
1,704
0%
1,224
0%
9,236
2%
69,762
12%
51,800
9%
447,891
77%



The 31st Judicial District Public Defenders' Office

Jefferson Davis (Jennings)

District Defender: David E. Marcantel
300 North State Street, Room 203
Jennings, LA 70546
(337) 824-4900

31st Judicial District • Jefferson Davis Parish
District Defender David E. Marcantel • (337) 824-4900
300 North State Street, Room 203 • Jennings, LA • 70546

General District Information: In the 31st Judicial District, there is the Criminal District Court and three City Courts (Jennings, Welsh, and Lake Arthur). The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 31,594 in this district, 8,398 of whom are children.

District Staff: The District Defender in this district is David E. Marcantel, who has served in the position for 11 years and has been a public defender in Louisiana for 22 years. The 31st Judicial District Public Defenders' Office is a contract public defenders' office. At the end of 2013, the district reported six part-time contract attorneys, in addition to the District Defender. There are no restrictions on private attorney practice outside of the Public Defenders' Office. The District Defender supervises all staff, and no caseload reduction is provided to him. The office also has two non-attorney staff members.

Juvenile Defense: Juvenile cases are heard by District and City Court Judges in the 31st Judicial District. All attorneys handle juvenile cases.

Indigency Determination and Availability of Clients: In the 31st Judicial District, a judge makes the determination of indigence. Incarcerated clients are presumed indigent except where the Public Defenders' Office determines that a client is not indigent and a judge determines the client not to be indigent at a contradictory hearing. Adult clients are held at the Jefferson Davis Parish Jail, Jennings City Jail, Welsh City Jail, or Lake Arthur City Jail. If held outside the district, clients are held at South Louisiana Detention Center, Richland Parish Detention Center, Calcasieu Correctional Center, and Vermilion Parish Jail. Juvenile clients were held at the St. James Juvenile Detention Center until its closure on June 30, 2013. Juvenile clients are currently held at the Assumption Parish Juvenile Detention Center.

Fees and Accounting: The 31st Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2013, 1,125 applications were received for services. Fees were waived for 15 applicants and were not reduced for any applicants. A total of $9,020 was collected in application fees. In 2013, the district received $511,465 in special cost fees, collected by the Jefferson Davis Parish Sheriff's Office and the Clerk of Court for Jennings City Court. Courts in this district also may assess partial indigence payments for services based on a client's ability to pay. Any resulting payments are collected by the Public Defenders' Office. All accounting functions for the 31st Judicial District Public Defenders' Office are handled internally by staff, however employee payroll is tabulated by Mike Gillespie, CPA.

Caseload: The 31st Public Defenders' Office reported handling 1,821 cases in 2013. Of those, 66 involved juvenile matters, including 26 Child in Need of Care representations.

The 31ST JDC Public Defenders' Office

Parish(es) & Seat(s)	Jefferson Davis - Jennings
Population	31,594
Juvenile Population	8,398
District Defender	David E. Marcantel
Years as District Defender	11
Years in Public Defense	22
Office Manager	Derek A. Bisig
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Julie A. Marceaux, PDO Administrative Assistant; Derek A. Bisig, PDO Executive Assistant
Primary Office Street Address	300 North State Street, Room 203
City	Jennings
ZIP	70546
Primary Phone	337-824-4900
Primary Mailing Address	P.O. Box 1326, Jennings, LA 70546
Primary Fax Number	337-824-1009
Primary Emergency Contact	Derek A. Bisig
Primary Emergency Phone	337-368-8552
Secondary Emergency Contact	Julie A. Marceaux
Secondary Emergency Phone	337-275-6796
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Jefferson Davis Police Jury
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	0
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Accounting is handled In-House. However, payroll of W-2 employees is tabulated by Mike Gillespie, CPA and is entered In-house by PDO staff.
Courts and Locations	31st Judicial District Court, Jefferson Davis Parish; Jennings, Welsh, Lake Arthur City Courts, and City of Jennings and Ward II Juvenile Court.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	4
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Clients are assigned an attorney by the PDO at his/her 72-hour advisement if incarcerated. Clients released on bond are assigned attorneys at his/her arraignment. In both cases, the attorneys are assigned by the PDO staff. For incarcerated clients, a PDO staff member meets with the client within 72-hours of arrest.

Name of Adult Detention Facilities in This District	Jefferson Davis Parish Jail & Jennings City Jail-Jennings; Welsh City Jail-Welsh; Lake Arthur City Jail-Lake Arthur
Name of Adult Detention Facilities Outside the District Which Hold Clients	South Louisiana Correctional Center, Richland Parish Jail, Angola, Calcasieu Correctional Center and Vermillion Parish Jail
Name of Juvenile Detention Facilities In This District	N/A
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Assumption Parish Detention Center
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Clients housed in distant locations affect the quality of representation due to attorneys Not being able to contact them as frequently, and it leaves them unable to meet with other clients when they travel to meet clients in distant locations. Individual attorneys absorb the cost of travel.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No difficulties having access to clients.
District Attorney	Michael C. Cassidy
Chief Judge of Criminal District Court	Steve Gunnell
Juvenile Court Judges (Specify District of City Court)	Steve Gunnell (District Court) & Daniel Stretcher (City Court)
Drug Court Judges	N/A
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	The presiding judge determines indigence. Incarcerated clients are presumed indigent and any fees are waived. Exceptions are made in cases where the DPD determines that a client is Not indigent and a contradictory hearing is held in district court for determination of indigence by the district judge.
When is Assignment/Appointment of Counsel Made?	72 Hr Advisement or Arraignment
Initial Client Intake Conducted By Whom? (Name and Title)	Derek A. Bisig, Executive Assistant (incarcerated clients) Julie A. Marceaux, Administrative Assistant (clients on bond)
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes. Intake form is attached
Brief Explanation of Intake Process	Client is interviewed for a synopsis of the case and intake forms are completed to ensure 48-hour Probable Cause finding and 72-hour advisement deadlines were met. The client receives contact information for his/her attorney and a brief synopsis of the case is collected for the attorney.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	1,125
How Many Application Fees Were Waived?	15
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2013	9,020

Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	511,465
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	The office receives a breakdown of all fines and fees collected from the Sheriff's office. The $40 PDO representation fee assessed by the Judge is remitted directly to the PDO. We receive an accounting from the Jennings City Court of those who paid fines and fees in court.
Who Collects the Assessed Court Fees?	Fines and court costs are collected by the Sheriff's office for District court. The $40 PDO fee assessed by the District Judge is collected by PDO staff. Jennings City Court fines and fees are collected the by the Jennings City Clerk of Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	The office receives a breakdown of all fines and fees collected from the Sheriff's office. The $40 PDO representation fee assessed by the Judge is remitted directly to the PDO. We receive an accounting from the Jennings City Court of those who paid fines and fees in court.
Who Remits the Court Fees Collected?	Fines and court costs are distributed by the Sheriff's office for District court. Jennings City Court fines and fees are distributed the by the Jennings City Clerk of Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	The office receives a breakdown of all fines and fees collected from the Sheriff's office. The $40 PDO representation fee assessed by the Judge is remitted directly to the PDO. We receive an accounting from the Jennings City Court of those who paid fines and fees in court.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	All clients placed on misdemeanor or felony probation are required to pay a $40 reimbursement fee to the PDO.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Notes are taken in court by PDO staff and accounting and remittance are done in-house.
Who Collects the Assessed Partial Payments?	PDO Staff
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Partial Payments Collected?	Clients
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	None ordered.
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Private criminal practice is permitted. The policy is in writing in the contract attorney employment contract.

For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes, See attached documents
Primary Immediate Needs	Increase of local and state source funding. Adequate meeting space with clients on court days.
Immediate Critical Issue Areas	Increase of State source funding.
Long-Term Critical Issue Areas	Parity between DA Office and PDO.
Please List All New Hires in 2013 (Name and Title)	None
Please List All Promotions in 2013 (Name and Title)	None
2013 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2014	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes, the District Public Defender oversees new hires to ensure best practices and attorneys attend professional development seminars to strengthen deficiencies.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	See attached organizational chart
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	None
Please Attach Your Office Organizational Chart	See attached organizational chart.
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	None. Supervisory staff carry same workload.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Medical benefits are provided by the office for W-2 employees only.
Regular Meetings for Any Staff, Please Describe	Administrative Staff-weekly; Attorneys-monthly
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2013	0
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	None. This is a rarified occurrence for our district.
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	None. This is a rarified occurrence for our district.
Please Provide the Names of All State Representatives and Senators from Your District	Senator Dan Morrish; Representative Johnny Guinn.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None

What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	Established new policies in attorney representation to ensure best practices.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
None	
Part-Time Contract Attorneys	**Contact Information**
David Marcantel	337-824-7380
Bill Riley	337-824-9158
Charles Bull	337-734-2811
Robert Lounsberry	337-616-3888
Ric Oustalet	337-616-2323
Joslyn Alex	337-322-1180
Robert Sheffield	337-405-8546
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Derek A. Bisig	337-824-4900
Julie A. Marceaux	337-824-4900

2013 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Derek A. Bisig
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	x
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	x
Firefox	
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	0
DVD	1

VCR	0
Desktop PCs	3
Laptops	1
Video Cameras	0
Digital Cameras	0
Video Conferencing Systems	0
B&W Laser Printers	2
Color Printers	1
Wireless Cards	1
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	X
No Internet Connection	
Connection Speed:	T3
Provider Name:	Provided by the sheriff's office for the courthouse.
Email Provider:	
Please list any software or computer equipment in which you need training:	

31st District Defender Office CY 2013 Caseloads & Outcomes

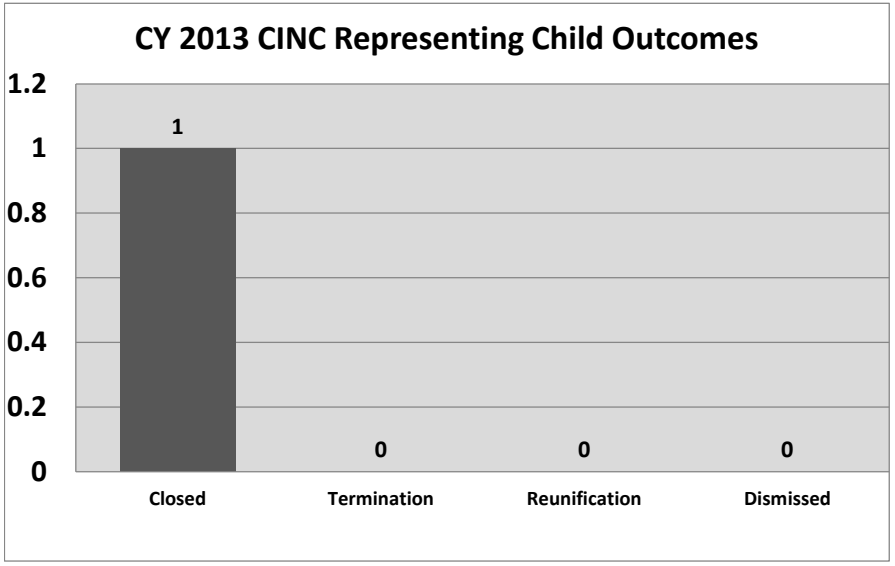
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	1	1	1	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	12	16	13	25	0	9	N/A	N/A	2	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	19	11	11	30	N/A	N/A	5	1	3	0	N/A	N/A	0	0	0
Delinquency Felony	3	7	7	10	N/A	N/A	2	1	2	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	770	612	261	1031	N/A	N/A	260	23	236	0	0	0	2	1	3
Adult Felony Non-LWOP**	359	338	303	662	N/A	N/A	128	18	180	0	0	0	0	0	0
Adult LWOP	6	3	3	9	N/A	N/A	0	2	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	40	32	13	53	N/A	N/A	0	0	6	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

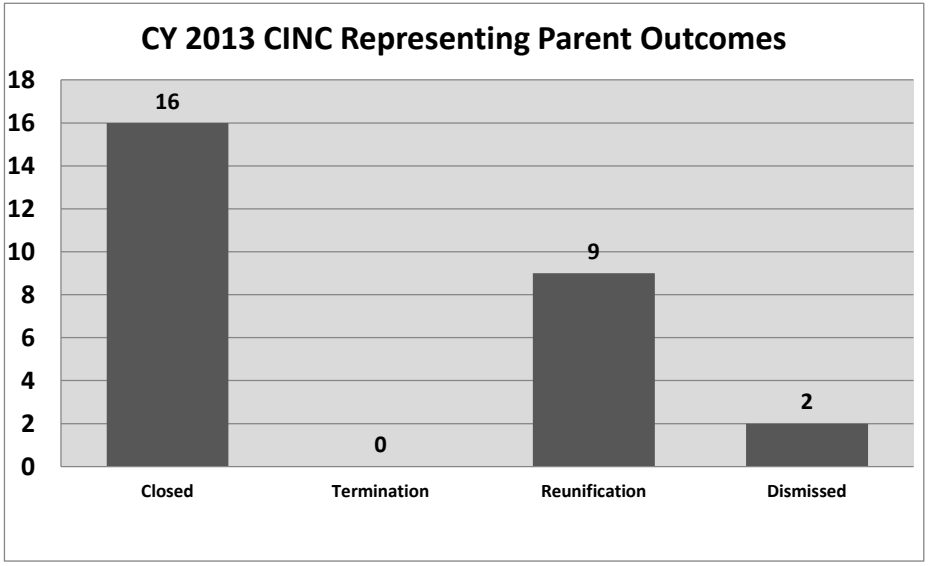
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

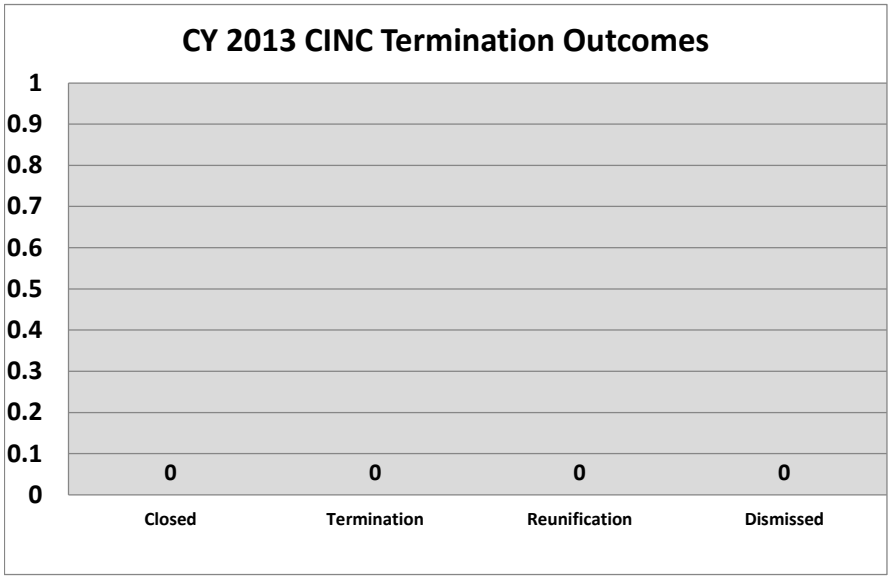
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

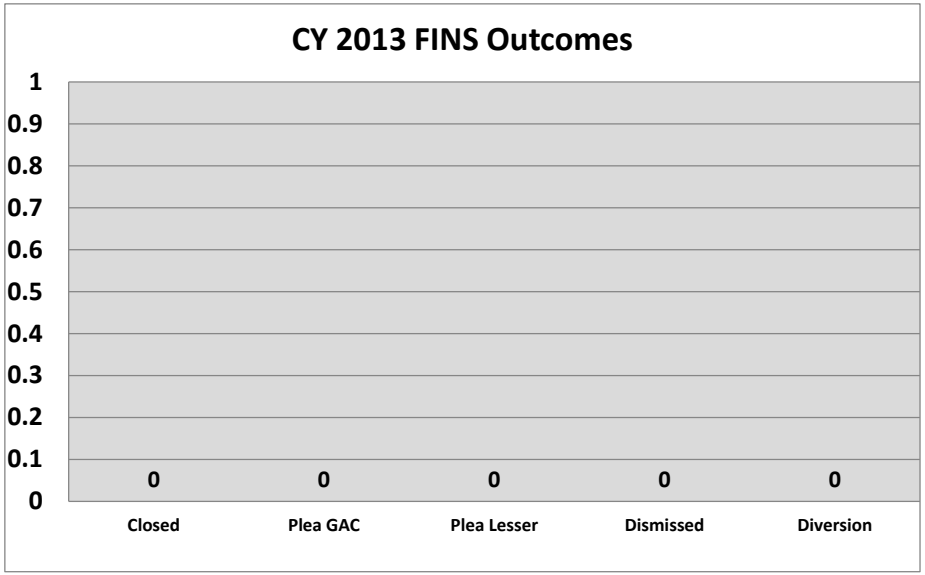
****Life Without Parole**

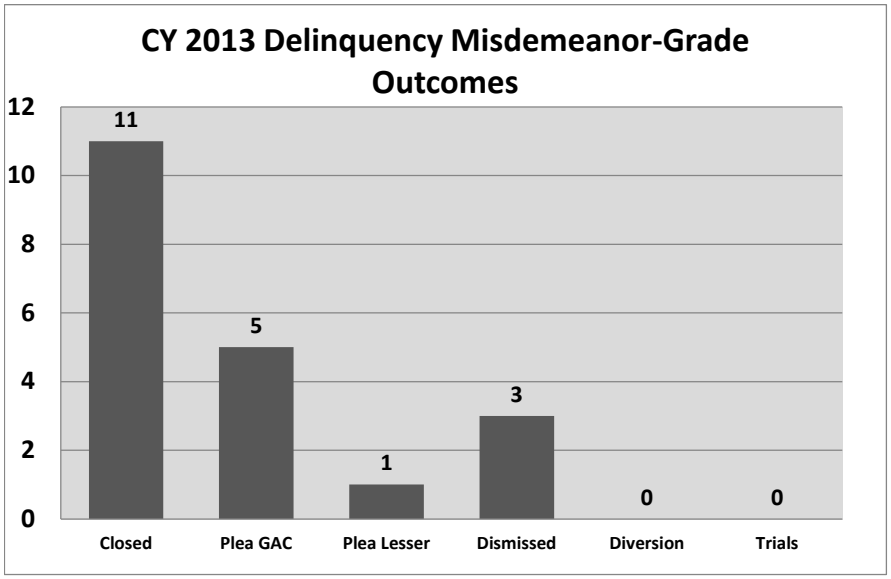
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

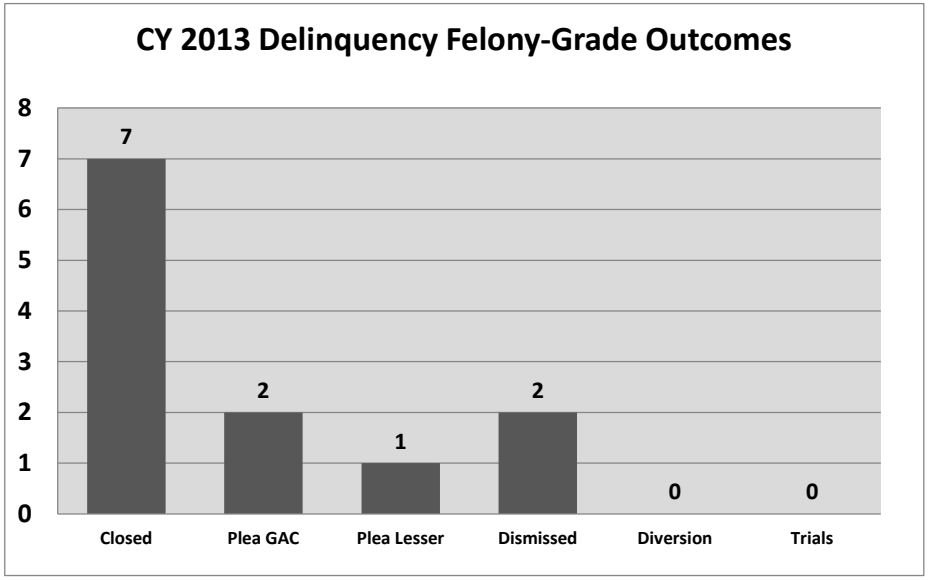

CY 2013 CINC Representing Child Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
Closed
Termination
Reunification
Dismissed

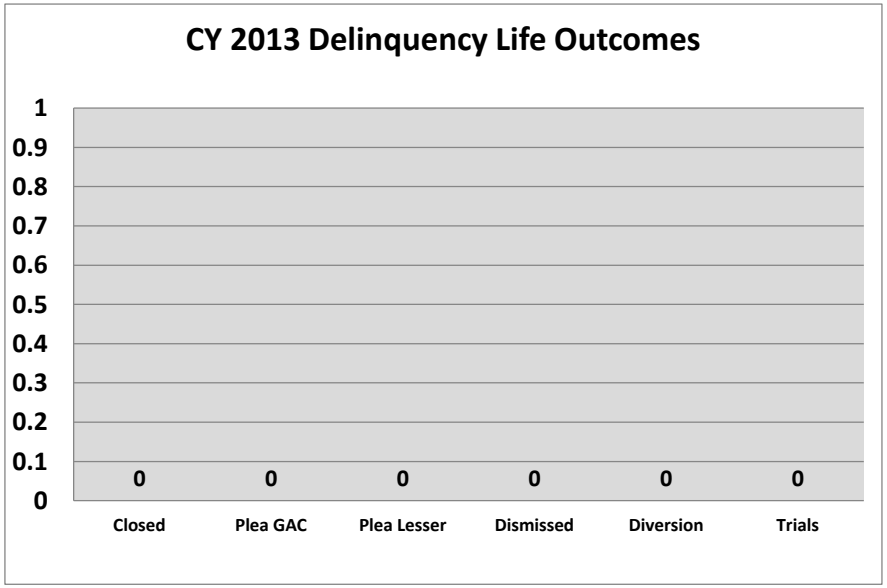

CY 2013 CINC Representing Parent Outcomes
18
16
14
12
10
8
6
4
2
0
16
0
9
2
Closed
Termination
Reunification
Dismissed

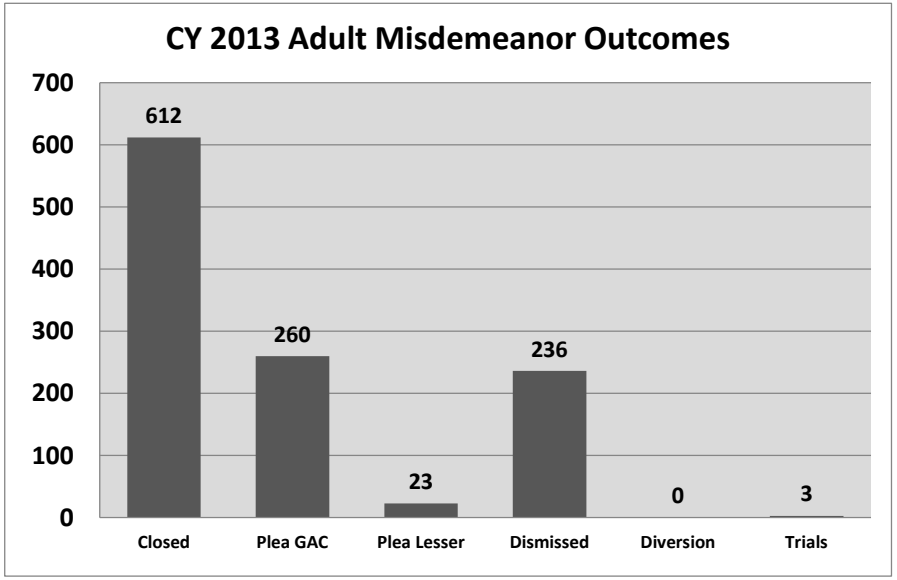

CY 2013 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

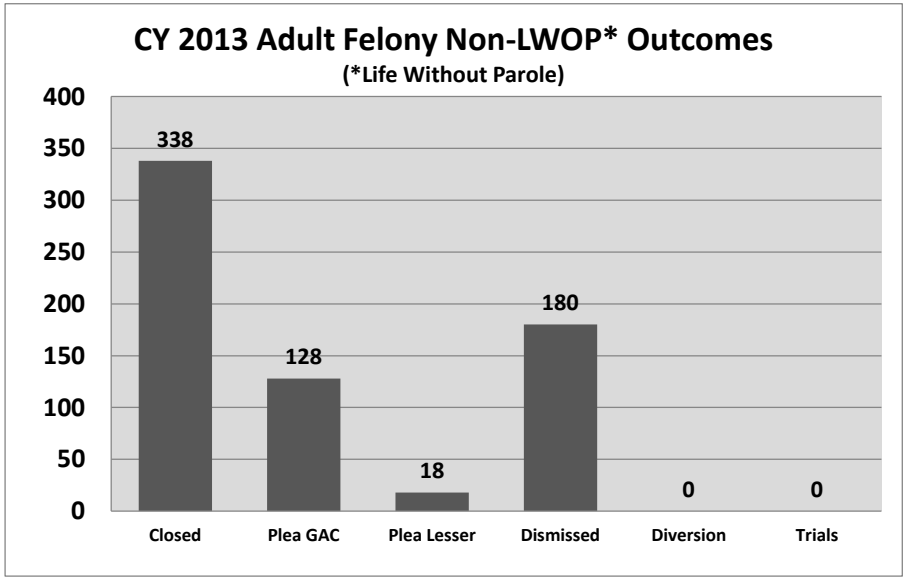

CY 2013 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

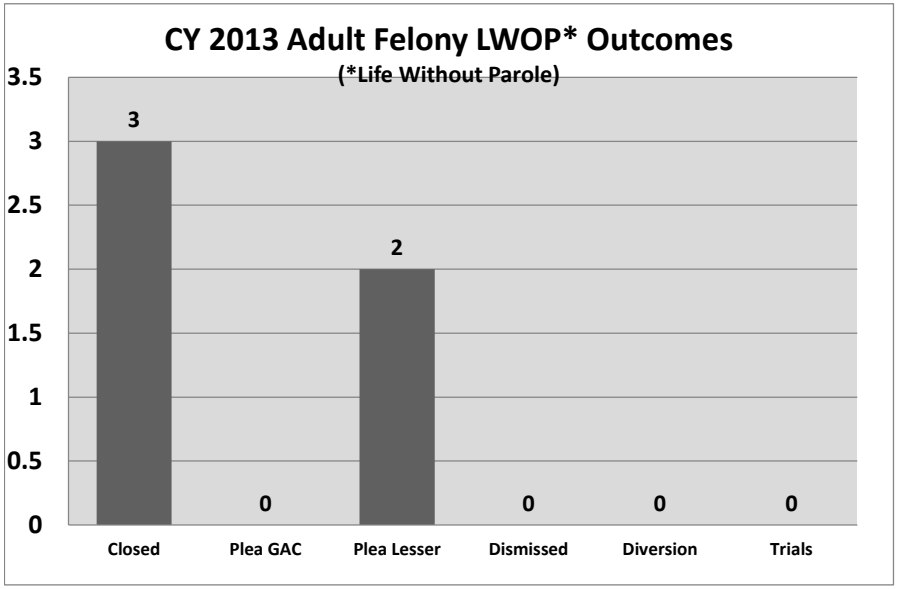

CY 2013 Delinquency Misdemeanor-Grade Outcomes
12
10
8
6
4
2
0
11
5
1
3
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

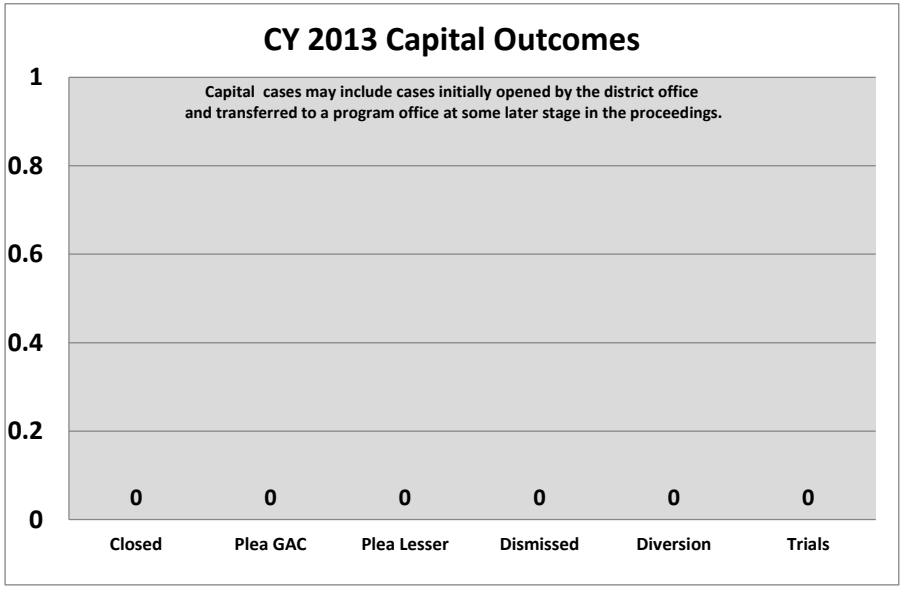

CY 2013 Delinquency Felony-Grade Outcomes
8
7
6
5
4
3
2
1
0
7
2
1
2
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
700
600
500
400
300
200
100
0
612
260
23
236
0
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

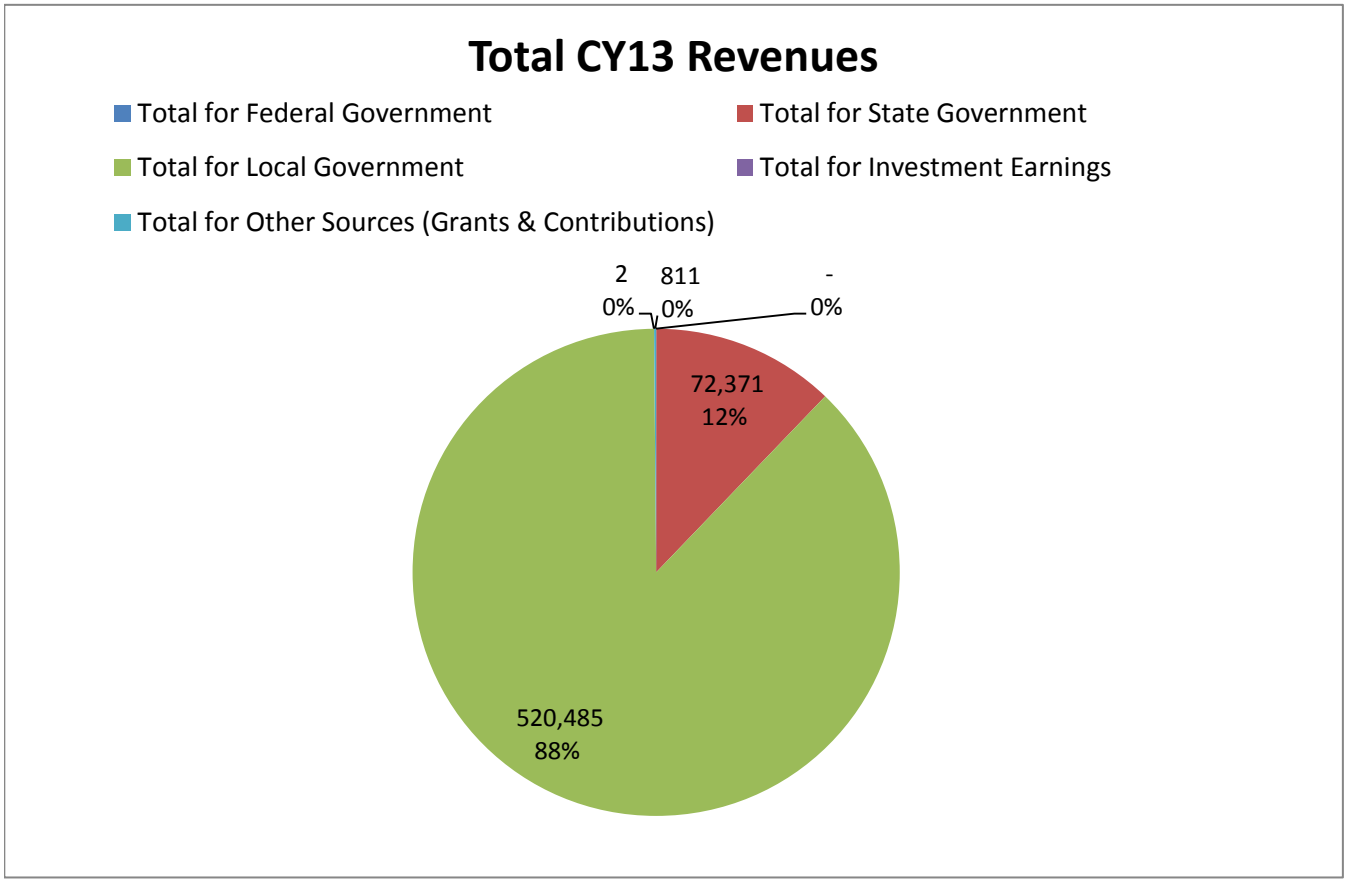

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
400
350
300
250
200
150
100
50
0
338
128
18
180
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

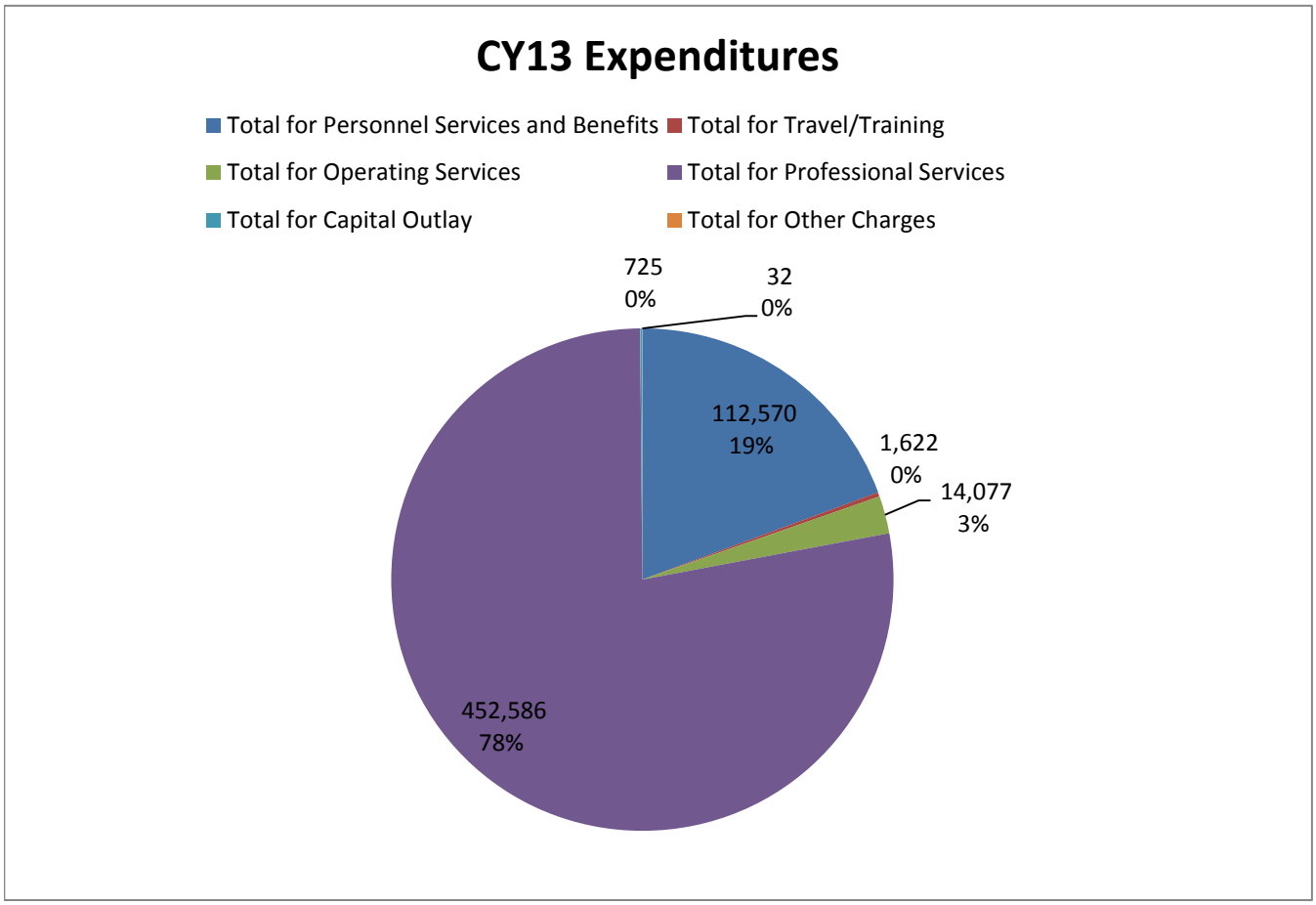

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
3.5
3
2.5
2
1.5
1
0.5
0
3
0
2
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

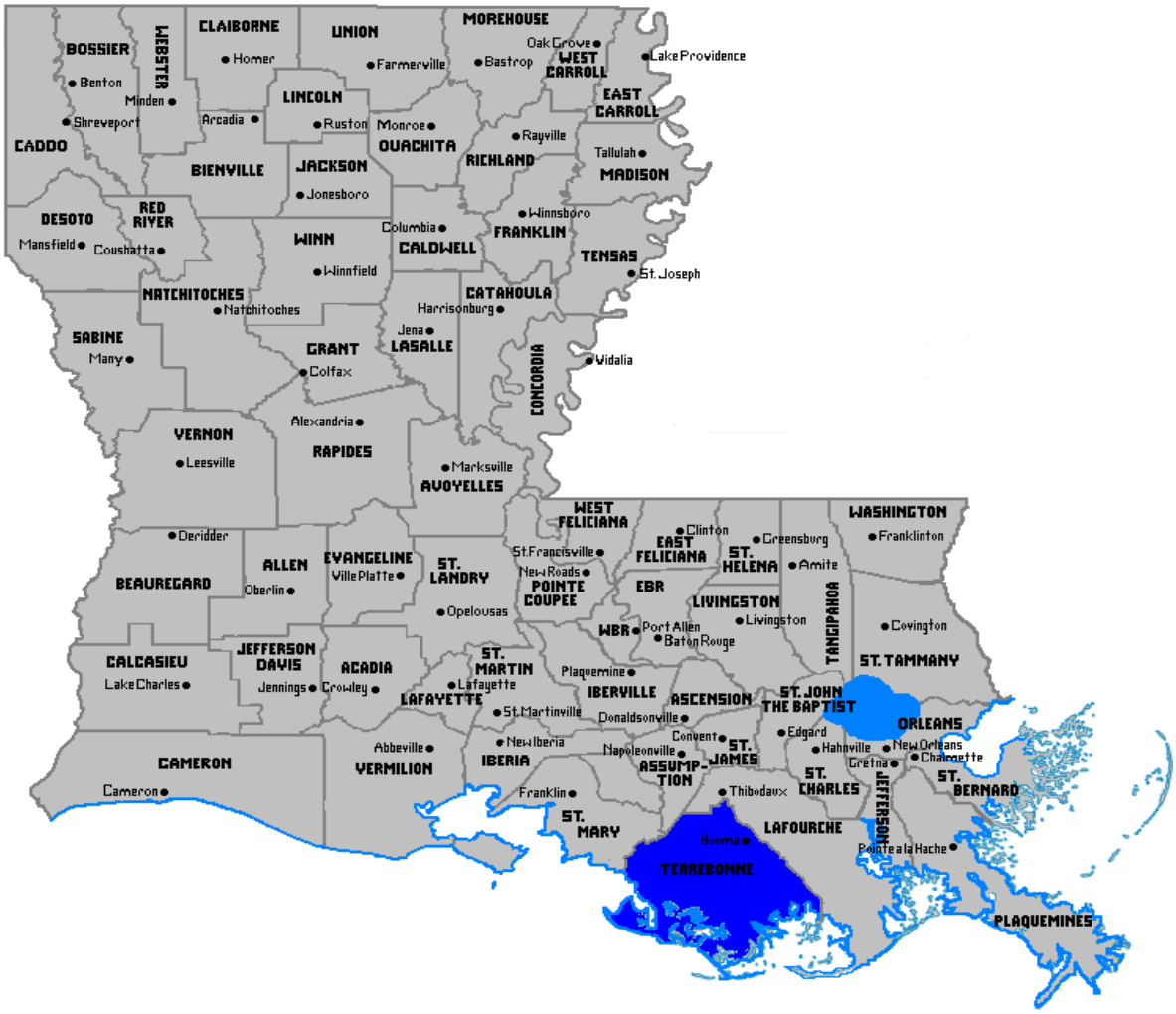

CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 31 CY2013	Total CY2013
District Defender: David Marcantel	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	-
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	-
District Assistance Fund (DAF)	72,371
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	72,371
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	16,145
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	35,573
Judicial District Courts	11,118
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	448,520
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	495,211
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	9,020
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	-
Other Local Income -List source(s)	109
Total for Charges For Services	9,129
Total for Local Government	520,485
Investment Earnings	
Interest Income	2
Other Investment Income - List source(s)	-
Total for Investment Earnings	2
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	811
Total for Other Sources (Grants & Contributions)	811
Total for REVENUE	593,669

District 31 CY2013	Total CY2013
District Defender: David Marcantel	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	59,117
Accrued Leave	-
Payroll Taxes	26,179
Hospitalization and Disability Insurance	10,135
Retirement	17,138
Other	-
Total for Personnel Services and Benefits	112,570
Travel/Training	
Parking/Auto Tolls	112
Travel/Lodging/Per Diem/Mileage	1,510
Total for Travel/Training	1,622
Operating Services	
Advertisements	49
Workers' Compensation	450
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	1,622
Insurance - Other	-
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	1,140
Office - Telephone/Utilities/Postage/Internet	7,195
Dues and Seminars	1,810
Law Library/Journals/Subscriptions	748
Office Supplies	1,063
Total for Operating Services	14,077
Professional Services	
Audit/Accounting Expense	7,083
Contract Clerical	-
Expert Witness	750
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	-
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	444,628
IT/Technical Support	125
Total for Professional Services	452,586
Capital Outlay	
Major Acquisitions	725
Total for Capital Outlay	725
Other Charges	
Other Operating Expenses	32
Total for Other Charges	32
Total for EXPENDITURES	581,611


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
2
0%
811
0%
-
0%
72,371
12%
520,485
88%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
725
0%
32
0%
112,570
19%
1,622
0%
14,077
3%
452,586
78%



The 32ND Judicial District Public Defenders' Office

Terrebonne (Houma)

District Defender: Anthony Champagne
504 Belanger Street
Houma, LA 70360
(985) 873-6831

32nd Judicial District • Terrebonne Parish
District Defender Anthony Champagne • (985) 873-6831
504 Belanger Street • Houma, LA • 70360

General District Information: In the 32nd Judicial District, there are five sections of District Court and one City Court (Houma). There is a specialty drug court program. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 111,860 adults, 29,123 of whom are children.

District Staff: The District Defender in this district is Anthony Champagne, who has served in the position for 27 years and been a public defender in Louisiana for 27 years. The 32nd Public Defenders' Office is a mixed staff and contract public defender office. At the end of 2013 the district reported three full-time staff attorneys in addition to the District Defender and three part-time staff attorneys. There are no restrictions on private attorney practice outside of the Public Defenders' Office. The District Defender and Amanda Mustin supervise all attorneys, there is no caseload reduction provided for supervisory duties. Quita Wallace supervises office staff. The office also has 15 non-attorney staff members.

Juvenile Defense: Juvenile cases are heard by one City Court Judge in the 32nd Judicial District. Two attorneys handle juvenile cases in this district.

Indigency Determination and Availability of Clients: In the 32nd Judicial District, a judge makes the initial determination of indigence which is then reviewed for concurrence or disagreement by the District Defender. Adult clients are held in Terrebonne Parish Criminal Justice Complex. Juvenile clients are held in Terrebonne Parish Juvenile Detention Center.

Fees and Accounting: The 32nd Public Defenders' Office collects the statutory $40 application fee from clients. In 2013, 1,462 applications were received for services. No fees were waived or reduced for applicants. A total of $22,100 was collected in application fees. Courts in this district assess the statutory special cost fee to support local public defender services in every case resulting in a conviction. In 2013, the district received $896,503 in special cost fees, collected by the Terrebonne Parish Sheriff's Office. Courts in this district also may assess partial indigence payments for services based on a client's ability to pay. Any resulting payments are collected by the Terrebonne Parish Sheriff's Office and the Clerk of Court for the City Court of Houma. In 2013, the office received $21,565 in partial indigence payments. Prior to November 2013, all accounting functions for the 32nd Judicial District Public Defenders' Office are handled internally by staff; currently the accounting functions are being handled by Terri St. Peter.

Caseload: The 32nd Public Defenders' Office reported handling 4,493 cases in 2013. Of those, 1,374 involved juvenile matters, including 260 Child in Need of Care representations.

The 32nd JDC Public Defenders' Office

Parish(es) & Seat(s)	Terrebonne - Houma
Population	111,860
Juvenile Population	29,123
District Defender	Anthony Champagne
Years as District Defender	27
Years in Public Defense	27
Office Manager	Rachel Gravois (January 2013-October 2013); Quita Wallace (October 2013-Present)
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Anthony Champagne, District Defender; Amy Lavender, Quita Williams, Brandi Adams, Lakeshia Johnson, Holly Adams, Allie Leblanc, Tanner Magee, Dina Toups, Jennie Chauvin, Carmelita Ratna, Teresa King, Secretary; Amanda Mustin, Michael Billiot, Heather Fairchild, Kathryn Lirette, Keara Plaisance, Kerry Byrne, Bernard Levy, Carolyn McNabb, Leopold Babin, Robert Pastor, Todd Joffrion, Vanessa Zeringue, Attorneys.
Primary Office Street Address	504 Belanger Street
City	Houma
ZIP	70360
Primary Phone	985-873-6831
Primary Mailing Address	504 Belanger Street, Houma, LA 70360
Primary Fax Number	985-873-6574
Primary Emergency Contact	Anthony Champagne
Primary Emergency Phone	985-209-0755 (cell phone)
Secondary Emergency Contact	Quita Wallace
Secondary Emergency Phone	985-873-6831
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	None
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Anil K. Chagarlamudi - 504 Belanger Street; Storage Owner: Eric Duplantis 242 Enterprise Drive
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Total: 5,196; Rent: 4,400; Storage: 328; Monthly Utilities 468
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	January-November 2013-Yes; November 20, 2013-Terri St. Peter
Courts and Locations	32nd Judicial District Court, Divisions A-E , 7856 Main St. Courthouse Annex, Houma, 70360 Houma City Court, 8046 Main St., Houma, 70360.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	5 District Court Divisions and 1 City Court

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	November 2012 Full Time Staff/Interview
Name of Adult Detention Facilities in This District	Terrebonne Parish Criminal Justice Complex, 3211 Grand Caillou Rd., Houma, LA 70363.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Normally, outside facilities do not hold clients.
Name of Juvenile Detention Facilities In This District	Terrebonne Parish Juvenile Detention Center, 3182 Grand Caillou Rd., Houma, LA 70363.
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None used outside of the parish for juveniles.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Joseph Waitz, Jr.
Chief Judge of Criminal District Court	David W. Arceneaux
Juvenile Court Judges (Specify District of City Court)	Jude Fanguy - City Court
Drug Court Judges	John Walker
Mental Health Court Judges	None
Other Specialty Court	None
Name of Specialty and Brief Description:	N/A - None
Indigency Determined by Whom and How?	Initial determination is made by the Court. Applications are taken from clients. These applications are reviewed by the District Defender who makes a determination of concurrence or disagreement and signs a certificate which is filed into the record indicating final decision.
When is Assignment/Appointment of Counsel Made?	Assignment of counsel is made upon allotment of cases in most cases which takes place within 24 to 48 hours of appointment by the Court. In cases of conflict assignments those are made as soon as possible by the District Defender upon being notified of the existence of the conflict.
Initial Client Intake Conducted By Whom? (Name and Title)	Teresa King Full Time Staff Attorney.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	All persons making application with the Office are required to pay a $40.00 fee. In some instances the District Defender may waive the fee. Those persons who are incarcerated can not pay the fee upfront and same can be waived. Some persons do not appear at the office to pay the application fee. Failure to pay is not pursued by the office as a condition of representation.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	1,462
How Many Application Fees Were Waived?	0
How Many Application Fees Were Reduced?	0
Total Application Fee Dollars Collected in 2013	22,100

Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	In the last two months the Sheriff's Office has begun collecting these if ordered by the Court as part of the sentence.
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	896,503
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Recently, pursuant to meeting between District Public Defender and the five district judges application fees maybe tacked on as a condition of probation after a plea is entered by certain clients. This would then be collected by the Sheriff's Office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	The District Attorney's Office, Sheriff's Office and City Court provide us with an accounting breakdown.
Who Collects the Assessed Court Fees?	The District Attorney's Office, City Court and Sheriff's Office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Spreadsheet of person's name and amount being paid to our office (Sheriff/District Attorney/City Court/Police Jury)
Who Remits the Court Fees Collected?	Remittance of Court Cost are as follows: 1 - all cost collected at City Court are remitted by City Court directly to the Office of the District Public Defender. 2 - All cost collected pursuant to pleas and convictions which take place in District Court are collected and remitted by the Sheriff's Office. 3 - All cost collected pursuant to payment of traffic tickets at the Terrebonne Parish District Attorney's Office are remitted by the Terrebonne Parish Consolidated Government to the Office of the District Public Defender.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Fees remitted by City Court of Houma; City Court of Houma provides the Office of the District Public Defender with a complete list of all payments made by persons in City Court of Houma. 2 - Payments remitted by the Terrebonne Parish Consolidated Government; The District Attorney's Office, who initially collects all of these provides our office with a complete break down of cost collected in all different types of violations. In addition the name of each person making payments is listed with the amounts collected from each person. 3 - Payments remitted by the Terrebonne Parish Sheriff's Office provides our office with a complete break down of cost collected in all different types of violations. In addition the name of each person making payments is listed with amounts collected from each person.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	No formula used.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	1 - City Court of Houma documentation is provided to our office by City Court of Houma regarding payments by clients for Court Ordered Reimbursement. 2 - Terrebonne Parish Sheriff's Office documentation is provided to our office by The Terrebonne Parish Sheriff's Office regarding payments by clients for Court Ordered Reimbursement.

Who Collects the Assessed Partial Payments?	City Court of Houma and Terrebonne Parish Sheriff's Office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Remittance of Court Cost are as follows: 1 - all cost collected at City Court are remitted by City Court directly to the Office of the District Public Defender. 2 - All cost collected pursuant to pleas and convictions which take place in District Court are collected and remitted by the Sheriff's Office. 3 - All cost collected pursuant to payment of traffic tickets at the Terrebonne Parish District Attorney's Office are remitted by the Terrebonne Parish Consolidated Government to the Office of the District Public Defender.
Who Remits the Partial Payments Collected?	City Court of Houma and Terrebonne Parish Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Remittance of Court Cost are as follows: 1 - all cost collected at City Court are remitted by City Court directly to the Office of the District Public Defender. 2 - All cost collected pursuant to pleas and convictions which take place in District Court are collected and remitted by the Sheriff's Office. 3 - All cost collected pursuant to payment of traffic tickets at the Terrebonne Parish District Attorney's Office are remitted by the Terrebonne Parish Consolidated Government to the Office of the District Public Defender.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	21,565
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted- yes Criminal - yes
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	No
Primary Immediate Needs	As mentioned on this item in previous reports, this office once employed two attorneys for each district court division. One attorney handled all cases involving violations of control dangerous substance statutes. The other attorney handled all other cases. Two years ago, before the State Board adopted the restriction of service protocol rules, this office cut the five positions for handling drug violation cases. Even with the legislation for increase of court costs, we have not realized the type of revenue that would allow for the reinstatement of those positions. Reinstatement of these positions would help substantially in the reduction of caseloads for the remaining five division attorneys.
Immediate Critical Issue Areas	Lack of Needed Personnel.
Long-Term Critical Issue Areas	Shortage of funding for provision of services and resources as required by standards.
Please List All New Hires in 2013 (Name and Title)	Allie Leblanc-CINC Parent Attorney, Carmelita Ratna-Conflict Attorney; Holly Adams, Jennie Chauvin, Brandi Adams, Lakeisha Johnson, Dina Toups-Secretaries.
Please List All Promotions in 2013 (Name and Title)	Quita Wallace-Office Manager; Amanda Mustin-added responsibility of supervising attorney, with focus on compliance with requirements for keeping data base entries current.

2013 Media Coverage and/or Major Accomplishments	N/A
Number of Expected New Attorney Hires in 2014	Due to shortage of funding, the office does not expect to hire new attorneys in 2013.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. Attorneys are sent to various training sessions the District Defender also meets with new attorneys to coach and mentor.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Effective October 2013 Quita Wallace is the chief secretary; supervising all other secretaries. See #75, Amanda Mustin sharing in supervising of attorneys.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	CINC-Parent Attorney
Please Attach Your Office Organizational Chart	Amanda Mustin assists District Defender with supervision of attorneys with focus on assuring compliance with data base entry requirements and on training. Quita Wallace assists District Defender by supervising secretaries and training new secretary hires. District Defender supervises all attorneys, secretarial staff and investigator.
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	N/A
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Yes - Full Time employees only, 99% of policy paid by employer and 1% of policy paid by employee
Regular Meetings for Any Staff, Please Describe	Yes, the secretarial staff meets every one to three weeks; the District Defender meets with attorneys approximately once every month or two.
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	All appeals are handled by the Louisiana Appellate Project.
Number of Writs Your District Handled in 2013	1
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	It is very rare that cases are transferred from our City Court which handles all juvenile matters to District Court. In those instances the attorneys who handle felonies in the District Court take over the file, unless the case was originally handled in juvenile court by a contract or conflict attorney, in that instance the case is handled by the same attorney if qualified.
Please Provide the Names of All State Representatives and Senators from Your District	Representatives: Lenar Whitney, Gordon Dove, Jim Harrison. Senators: Norby Chabert, R. L. 'Bret' Allan, II.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Shortage of attorneys interested in doing this type of work.
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	Hired an attorney to handle CINC parent cases, promoted one attorney to partial supervisory.

Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Anthony P. Champagne	985-873-6831
Amanda Mustin	985-873-6831
Keara Plaisance	985-873-6831
Teresa King	985-873-6831
Part-Time Contract Attorneys	**Contact Information**
Kathryn Lirette	985-873-6831
Kerry P. Byrne	985-873-6831
Magee, Tanner	985-873-6831
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Robert Pastor	504-486-0402
Todd Joffrion	985-223-3392
Carolyn McNabb	985-851-2533
Bernard Levy	985-851-5238
Vanessa Zeringue	985-872-2877
Quita Wallace	985-873-6831
Amy Lavender	985-873-6831
Robert Brown	985-873-6831
Holly Adams	985-873-6831
Dina Toups	985-873-6831
Brandi Adams	985-873-6831
Lakeisha Johnson	985-873-6831
Jennie Chauvin	985-873-6831
Billiot Michael	985-873-8307
Carmelita Ratna	504-388-7170

2013 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Quita L. Wallace
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	x
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	x
Microsoft Office 2003	x
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	x
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	x
Internet Explorer 9	x
Firefox	x
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	4

DVD	1
VCR	1
Desktop PCs	10
Laptops	16
Video Cameras	1
Digital Cameras	1
Video Conferencing Systems	0
B&W Laser Printers	2
Color Printers	10
Wireless Cards	0
Smartphones (Funded by Office)	1
iPad/Tablets (Funded by Office)	0
Scanner	1
Fax	1
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	100.0 MBPS
Provider Name:	TRIPARISH.NET
Email Provider:	TRIPARISH.NET & YAHOO.COM
Please list any software or computer equipment in which you need training:	None

32nd District Defender Office CY 2013 Caseloads & Outcomes

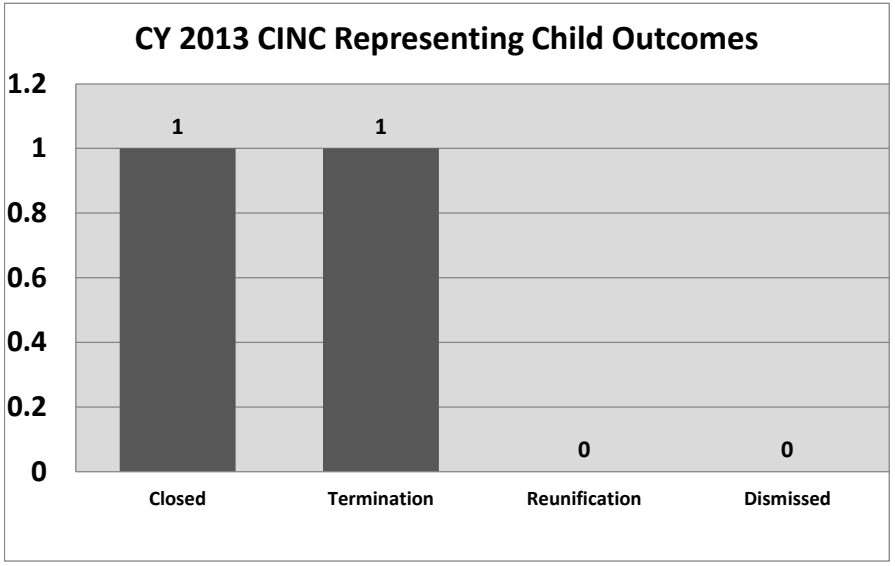
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	1	2	2	1	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	155	121	94	249	5	93	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	2	9	7	9	14	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	113	114	27	140	N/A	N/A	3	0	40	10	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	572	516	119	691	N/A	N/A	407	17	216	41	N/A	N/A	0	2	2
Delinquency Felony	107	125	52	159	N/A	N/A	102	27	68	4	N/A	N/A	0	1	1
Delinquency-Life	0	2	2	2	N/A	N/A	0	3	0	0	N/A	N/A	0	0	0
Juvenile Revocations	58	212	64	122	N/A	N/A	12	2	3	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	923	977	279	1202	N/A	N/A	1056	65	371	0	0	0	0	2	2
Adult Felony Non-LWOP**	1192	1145	584	1776	N/A	N/A	877	196	345	3	1	9	0	6	16
Adult LWOP	13	13	18	31	N/A	N/A	2	7	7	0	0	1	0	0	1
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	29	149	61	90	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	8	13	12	20	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	11	11
SOAP	0	1	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

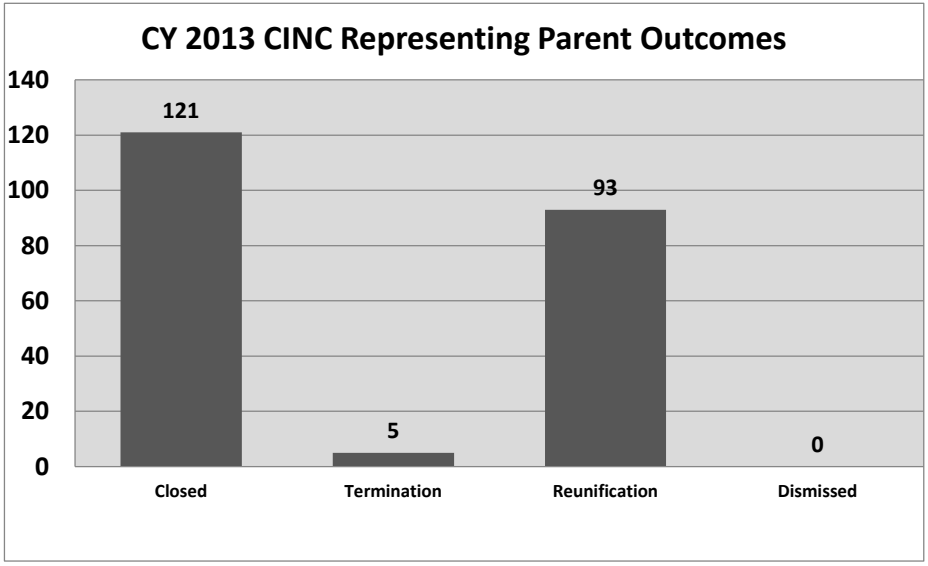
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

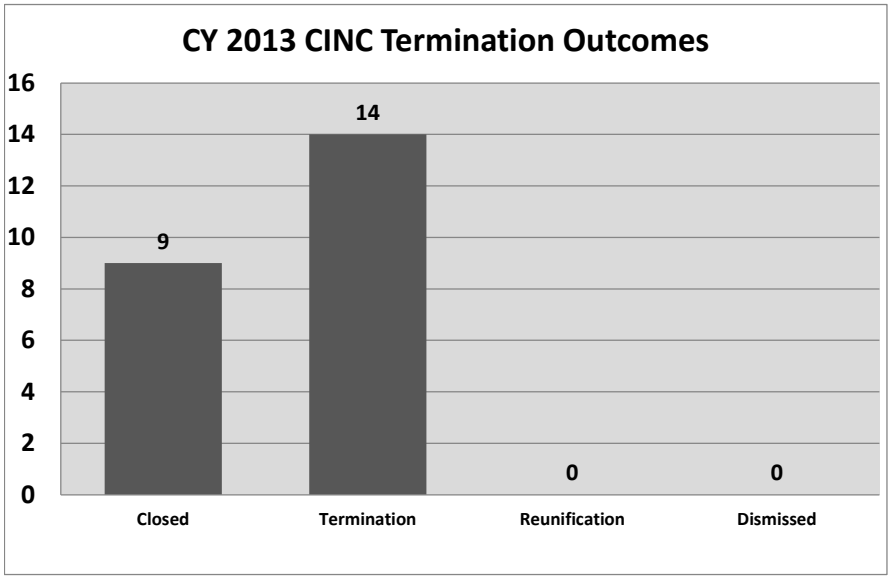
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

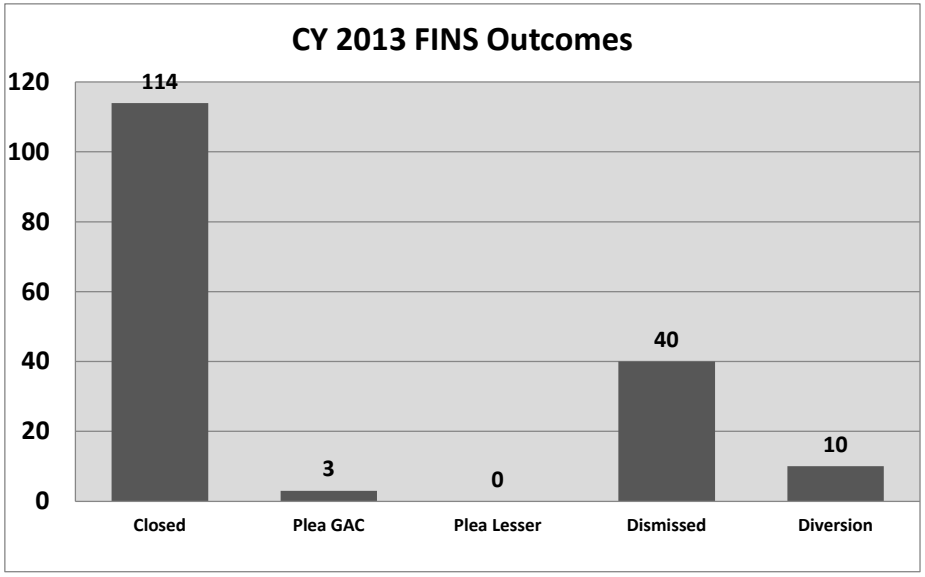
**Life Without Parole

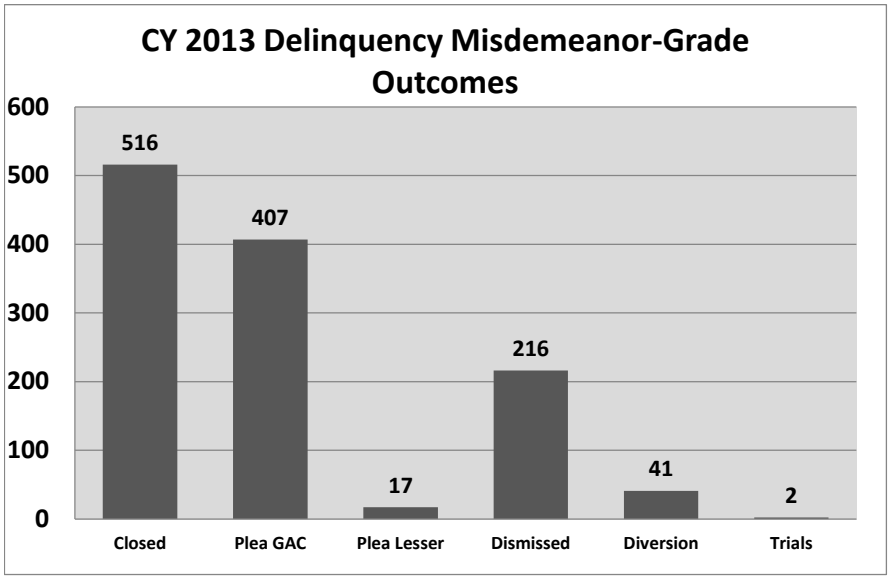
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

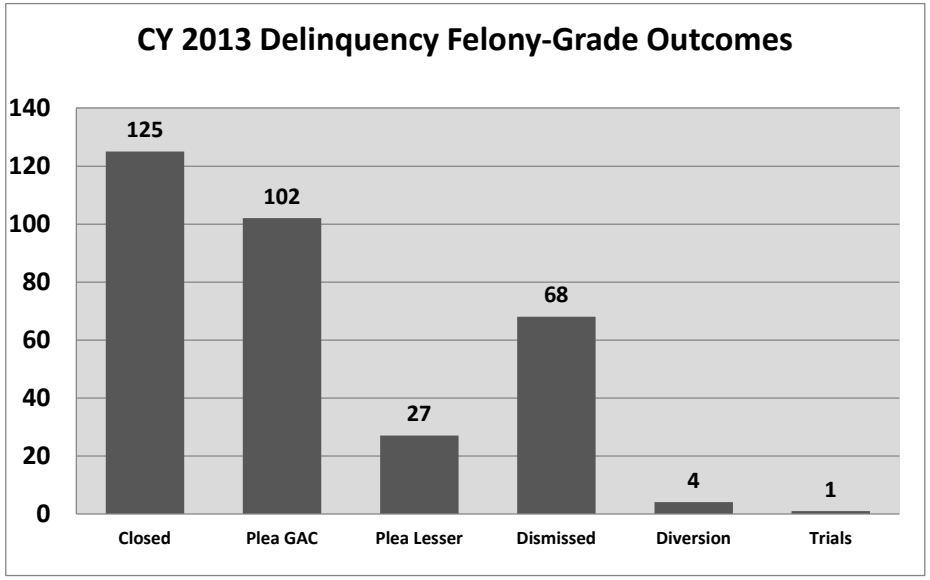

CY 2013 CINC Representing Child Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
1
0
0
Closed
Termination
Reunification
Dismissed

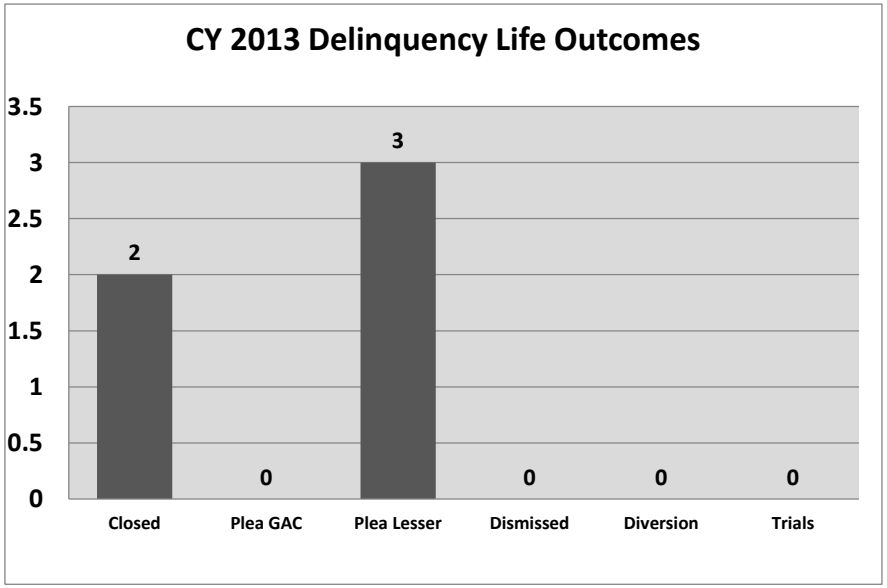

CY 2013 CINC Representing Parent Outcomes
140
120
100
80
60
40
20
0
121
5
93
0
Closed
Termination
Reunification
Dismissed

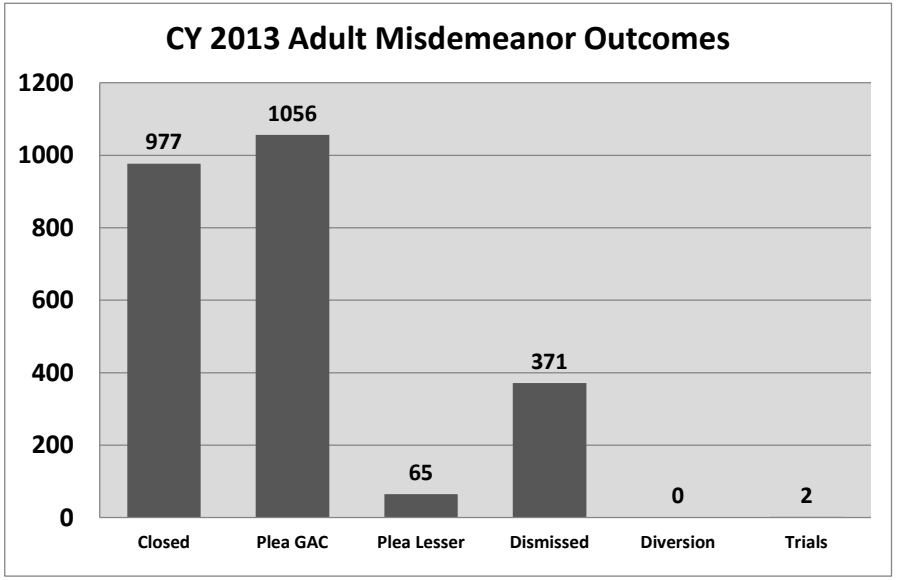

CY 2013 CINC Termination Outcomes
16
14
12
10
8
6
4
2
0
9
14
0
0
Closed
Termination
Reunification
Dismissed

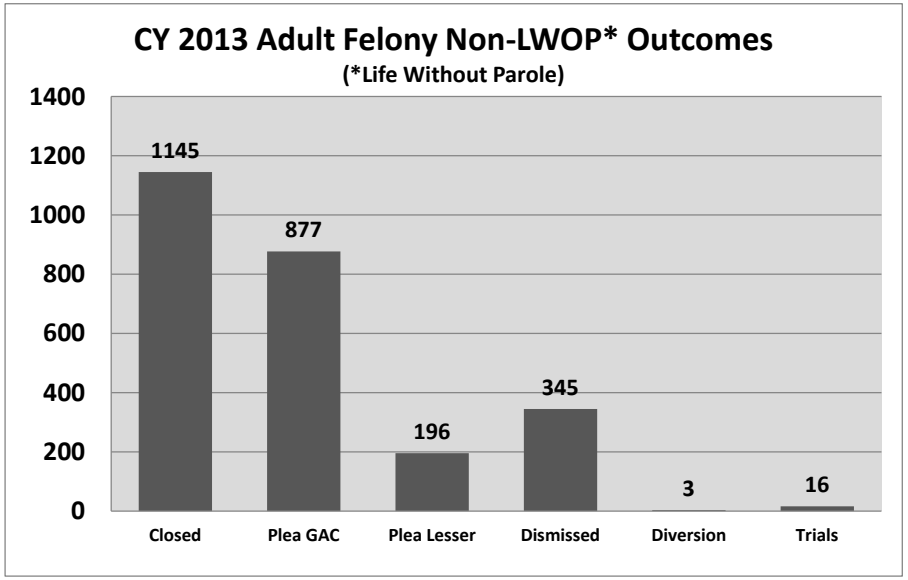

CY 2013 FINS Outcomes
120
100
80
60
40
20
0
114
3
0
40
10
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

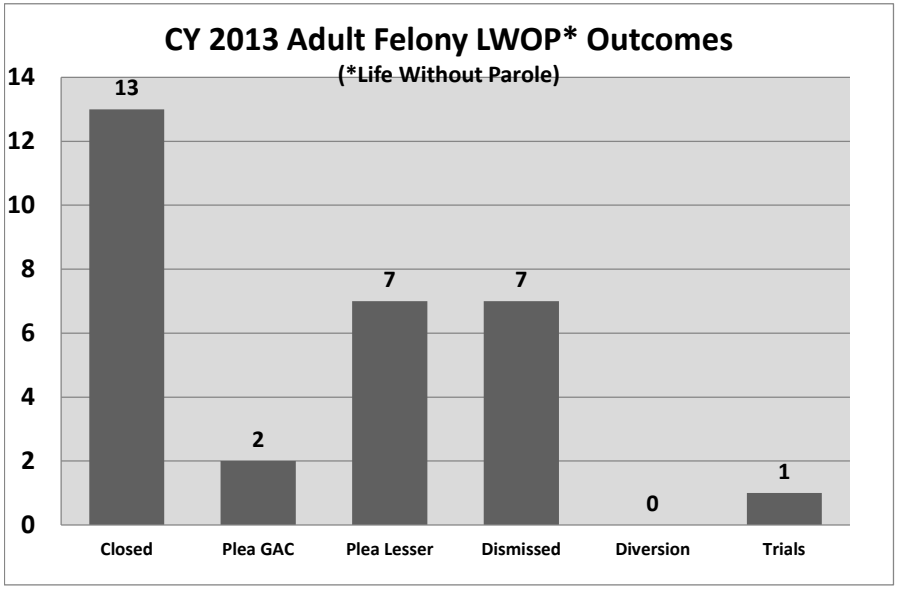

CY 2013 Delinquency Misdemeanor-Grade Outcomes
600
500
400
300
200
100
0
516
407
17
216
41
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

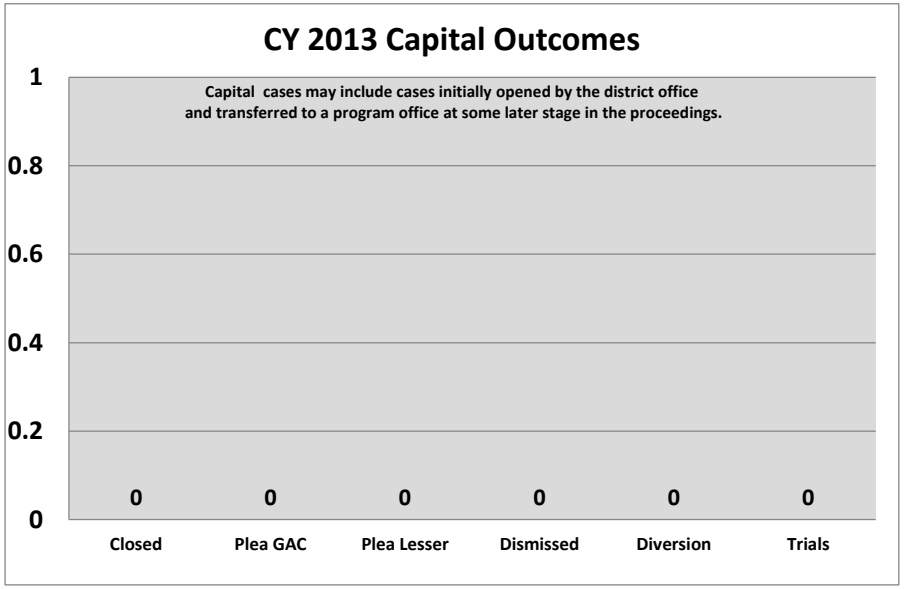

CY 2013 Delinquency Felony-Grade Outcomes
140
120
100
80
60
40
20
0
125
102
27
68
4
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
2
0
3
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
1200
1000
800
600
400
200
0
977
1056
65
371
0
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

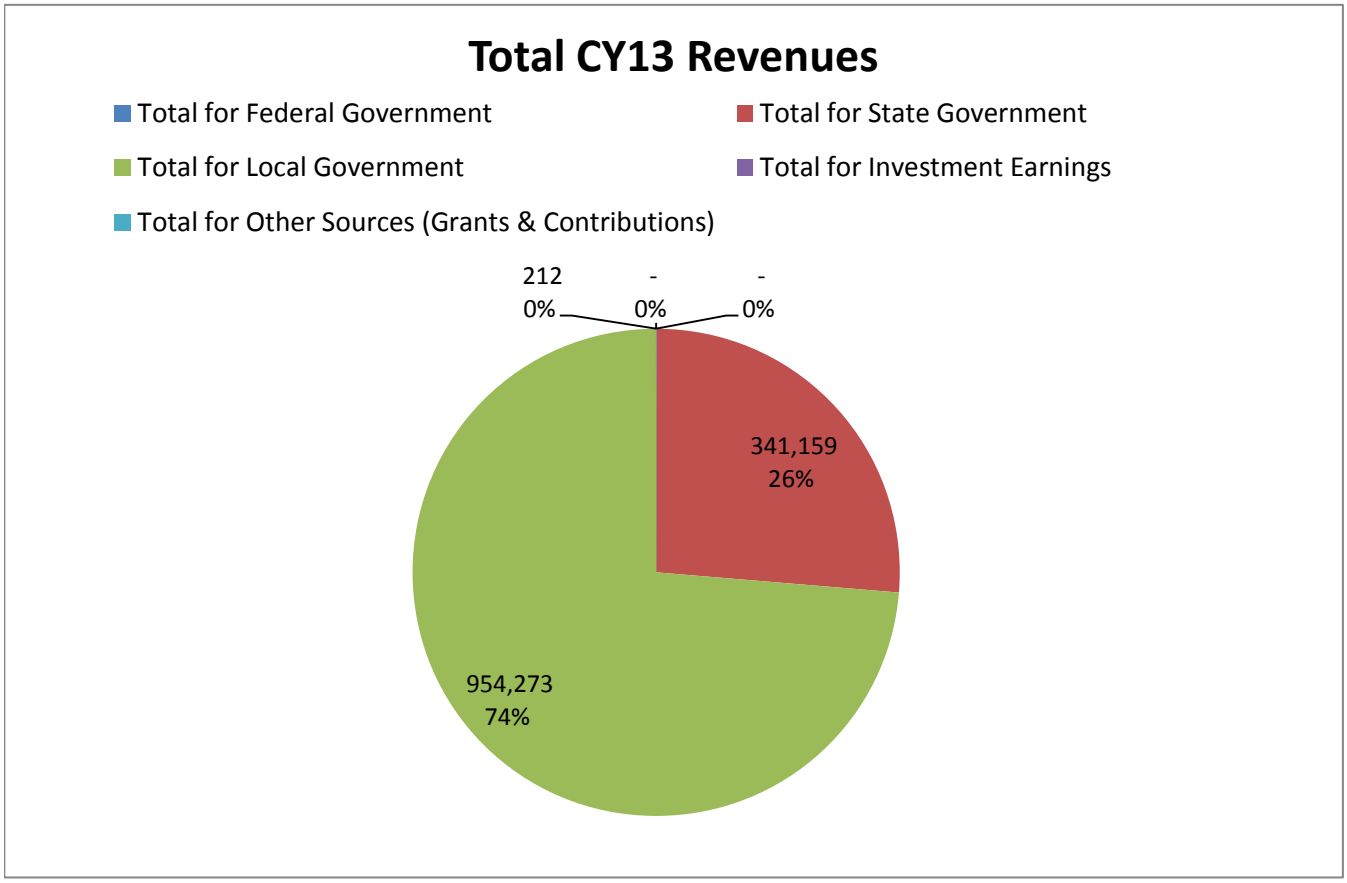

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
1400
1200
1000
800
600
400
200
0
1145
877
196
345
3
16
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

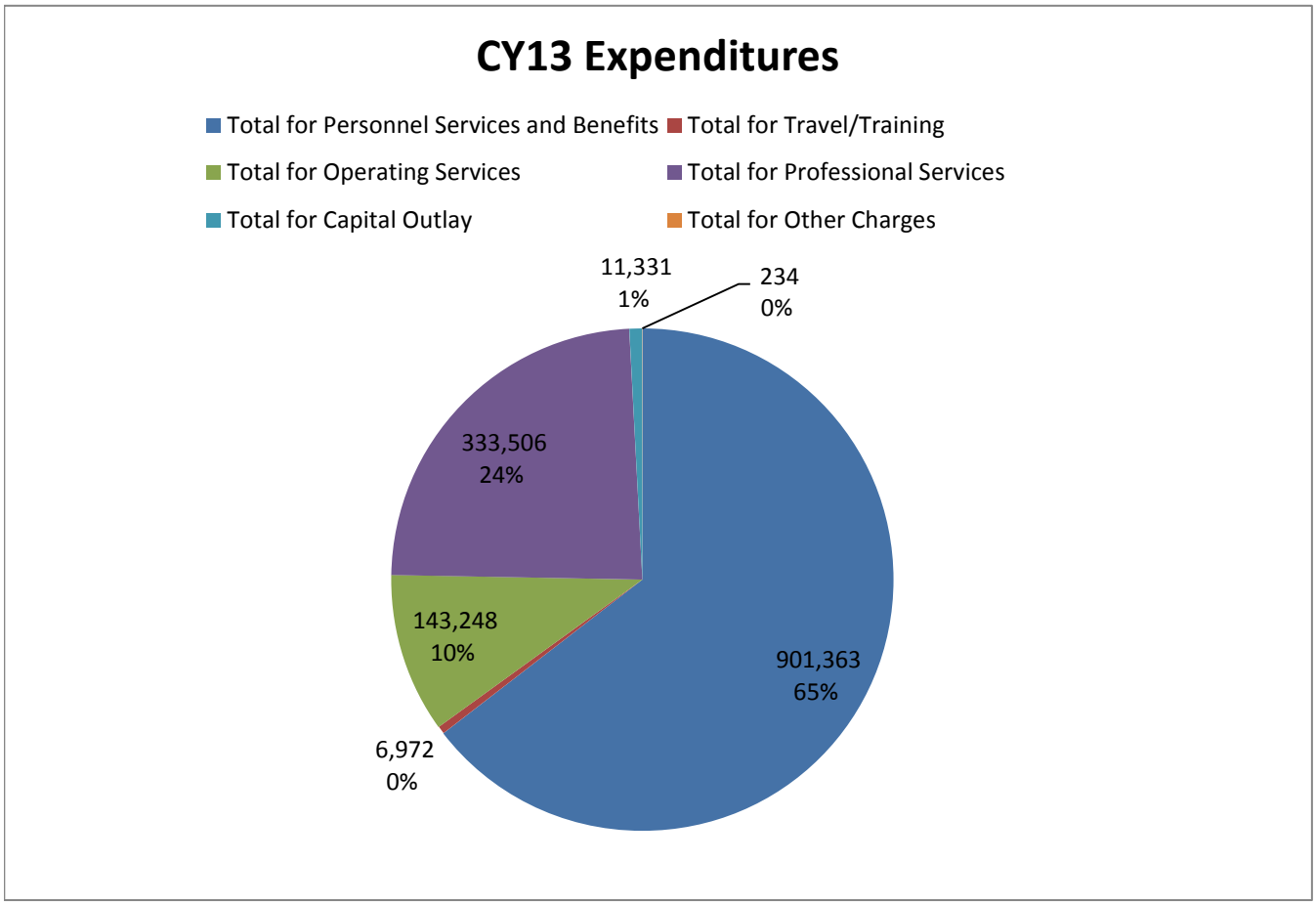

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
14
12
10
8
6
4
2
0
13
2
7
7
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

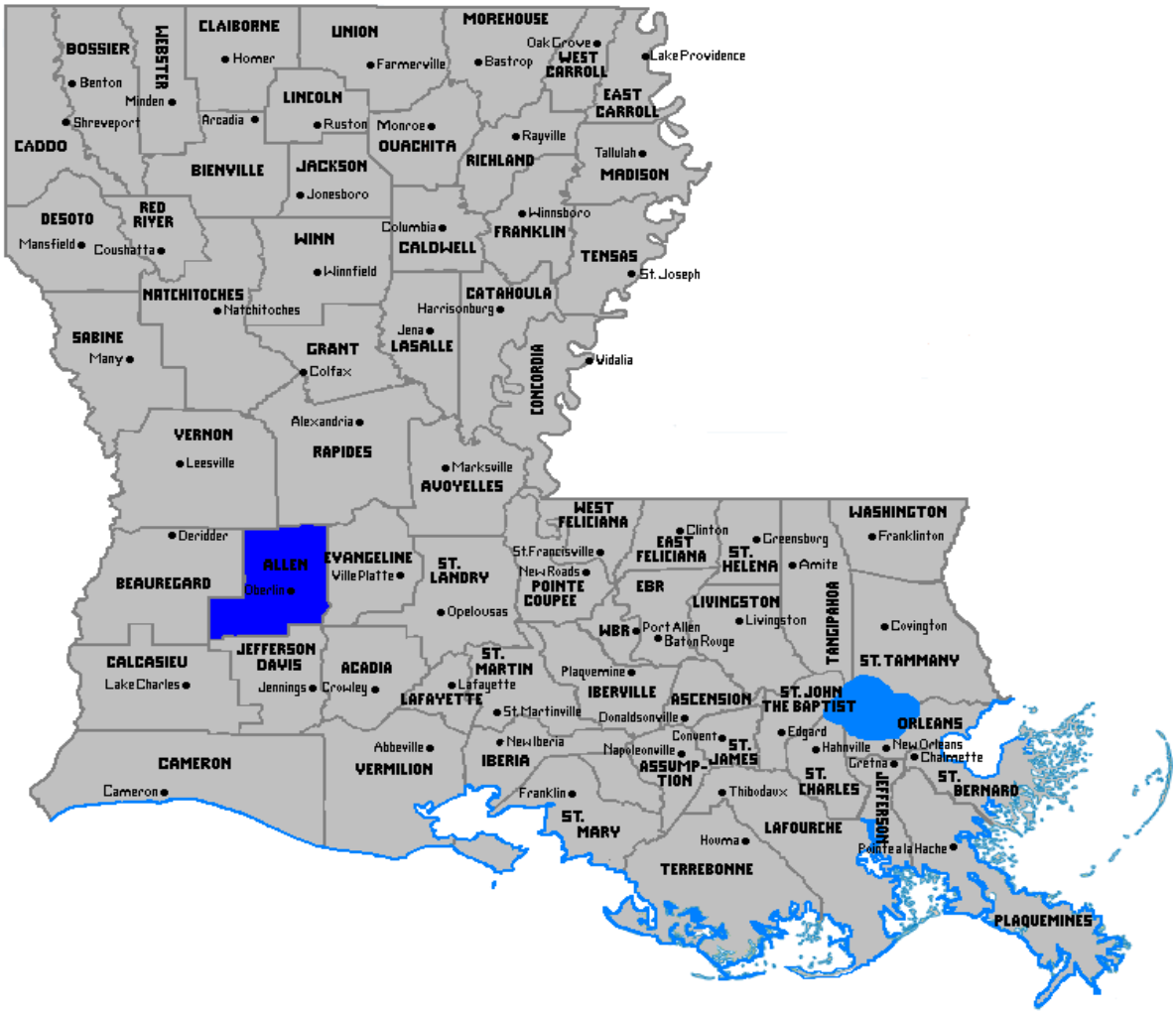

CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 32 CY2013	Total CY2013
District Defender: Anthony Champagne	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	-
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	14,683
District Assistance Fund (DAF)	326,476
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	341,159
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	83,432
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	275,184
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	554,257
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	829,441
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	22,100
Partial Attorney Fees Reimbursements [as per 15:176]	19,300
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	41,400
Total for Local Government	954,273
Investment Earnings	
Interest Income	212
Other Investment Income - List source(s)	-
Total for Investment Earnings	212
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	-
Total for REVENUE	1,295,644

District 32 CY2013	Total CY2013
District Defender: Anthony Champagne	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	728,290
Accrued Leave	-
Payroll Taxes	19,887
Hospitalization and Disability Insurance	57,518
Retirement	95,668
Other	-
Total for Personnel Services and Benefits	901,363
Travel/Training	
Parking/Auto Tolls	96
Travel/Lodging/Per Diem/Mileage	6,876
Total for Travel/Training	6,972
Operating Services	
Advertisements	155
Workers' Compensation	4,478
Insurance - Malpractice	14,384
Insurance - Auto/Physical Liability	7,018
Insurance - Other	-
Lease - Office	51,936
Lease - Auto/Equipment	4,713
Lease - Other	-
Office Repair and Maintenance	18,866
Office - Telephone/Utilities/Postage/Internet	7,246
Dues and Seminars	2,726
Law Library/Journals/Subscriptions	13,736
Office Supplies	17,989
Total for Operating Services	143,248
Professional Services	
Audit/Accounting Expense	4,750
Contract Clerical	-
Expert Witness	-
Investigators	5,805
Interpreters	3,694
Social Workers	-
Capital Representation	-
Conflict	128,888
Contract - Juvenile Attorneys or CINC	66,000
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	124,369
IT/Technical Support	-
Total for Professional Services	333,506
Capital Outlay	
Major Acquisitions	11,331
Total for Capital Outlay	11,331
Other Charges	
Other Operating Expenses	234
Total for Other Charges	234
Total for EXPENDITURES	1,396,653


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
212
0%
-
0%
-
0%
341,159
26%
954,273
74%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
11,331
1%
234
0%
333,506
24%
143,248
10%
901,363
65%
6,972
0%



The 33rd Judicial District Public Defenders' Office

Allen (Oberlin)

District Defender: David Deshotels
317 W. 6th Avenue
Oberlin, LA 70655
(337) 639-4309

33rd Judicial District • Allen Parish
District Defender David Deshotels • (337) 639-4309
317 W. 6th Avenue • Oberlin, LA • 70655

General District Information: In the 33rd Judicial District, there are two divisions in District Court and one City Court (Oakdale). There are no specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 25,440 in this district, 4,269 of whom are children.

District Staff: The District Defender in this district is David Deshotels, who has served in that position for seven years and has been a public defender in Louisiana for 21 years. The 33rd Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office. At the end of 2013 the district reported one full-time staff attorney in addition to the District Defender, and two part-time staff attorneys. Attorneys are prohibited from taking private criminal cases. The District Defender supervises all staff, and no caseload reduction is provided to him. The office also has two administrative staff members.

Juvenile Defense: Juvenile cases are heard by District and City Court Judges in the 33rd Judicial District. All attorneys handle juvenile cases.

Indigency Determination and Availability of Clients: In the 33rd Judicial District, the Public Defenders' Office makes the determination of indigence. Adult clients are held at the Allen Parish Jail, Oakdale City Jail, or Kinder City Jail. When held outside of the district, clients are held at the Avoyelles Parish Jail, Concordia Parish Jail, Vernon Parish Jail, Beauregard Parish Jail, or Allen Correctional Center. Juvenile clients are held in various facilities throughout the state.

Fees and Accounting: The 33rd Judicial District Public Defenders' Office attempts to collect the statutory $40 application fee from clients, but is frequently unsuccessful. In 2013, 609 applications were received for services. No fees were waived or reduced for applicants. A total of $8,816 in application fees was collected. Courts in this district assess the statutory $35 special cost fee in every case resulting in a conviction to support local public defender services. In 2013, the district received $97,002 in special fees which were collected by the Allen Parish District Attorney's Office. Courts in this district may also assess partial indigence payments for services based on a client's ability to pay. Any resulting payments are collected by the Allen Parish District Attorney's Office or the district's probation and parole department.

Caseload: The 33rd Judicial District Public Defenders' Office reported handling 676 cases in 2013. Of those, 62 involved juvenile matters, including two Child in Need of Care representations.

The 33rd JDC Public Defenders' Office

Parish(es) & Seat(s)	Allen-Oberlin
Population	25,440
Juvenile Population	4,269
District Defender	David Deshotels
Years as District Defender	7
Years in Public Defense	21
Office Manager	Shirley Brady
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Alecia Duplechain-Secretary, Paige Bertrand-Secretary, Melissa Hill-Paralegal.
Primary Office Street Address	317 W. 6th Avenue
City	Oberlin
ZIP	70655
Primary Phone	337-639-4309
Primary Mailing Address	P.O. Box 399, Oberlin, LA 70655
Primary Fax Number	337-639-2454
Primary Emergency Contact	David Deshotels
Primary Emergency Phone	337-639-4309
Secondary Emergency Contact	Shirley Brady
Secondary Emergency Phone	337-639-2266
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	33rd District- Oberlin
Other District Office Contact Personnel (Primary Only)	Alecia Duplechain- 337-639-4309
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	E. David Deshotels
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	District Defender owns the office building which is free of mortgage. District Defenders part time civil practice pays office overhead and utilities. No rent is paid to District Defender for use of office. Office Taxes -$2,000.00 per year. Utilities and phone-$700.00 per month. Office supplies-Paper, Copy machine expenses, etc.-$300.00 per month.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Shirley Brady does all reports and is assisted by the Districts CPA.
Courts and Locations	33rd District- Oberlin; Oakdale City Court, Oakdale Louisiana.

Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	2 Divisions in District Court and 1 in Oakdale City Court.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	On a ten case random rotation basis; 5 cases go to District Defender David Deshotels. 4 cases go to Chad Guidry, and 1 case goes to Craig Hill and 1 to John Demoruelle.
Name of Adult Detention Facilities in This District	Allen Parish Jail, Oberlin. Oakdale City Jail, Oakdale. Kinder City Jail, Kinder. Often there is over crowding and inmates are housed at other detention facilities around the state.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Avoyelles Parish Jail, Concordia Parish Jail, Vernon Parish Jail and Beauregard Parish Jail and Allen Correctional Facility, which is privately run.
Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	During overcrowding clients held at several other facilities in different parishes.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Causes difficulty for client access. Prior to trial or hearings lawyers request clients to be transferred back to Oberlin Jail for better client access.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	Rarely. See above answer
District Attorney	Todd Nesom (District Attorney)
Chief Judge of Criminal District Court	Joel David and Patricia Cole; Judi Abrusley is Oakdale City Court Judge.
Juvenile Court Judges (Specify District of City Court)	Joel Davis and Patricia Cole
Drug Court Judges	None
Mental Health Court Judges	None
Other Specialty Court	None
Name of Specialty and Brief Description:	None
Indigency Determined by Whom and How?	Alecia Duplechain. She interviews and they fill out applications. Cases are assigned to lawyers on rotating basis.
When is Assignment/Appointment of Counsel Made?	Soon after 72 hour hearing.
Initial Client Intake Conducted By Whom? (Name and Title)	Alecia Duplechain, Public Defender Secretary.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes, Mailed with original report.
Brief Explanation of Intake Process	After 72 hour hearing, Mrs. Duplechain interviews and allows clients to fill out intake information and Chief determines if client is indigent or not.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Attempts are made to collect the $40.00 dollar application fee, but clients seldom pay.
How Many Applications for Services Were Received?	609
How Many Application Fees Were Waived?	None

How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2013	8,816
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	97,002 these fees were on our monthly reports under the lump sum of unitemized receipts.
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	None
Who Collects the Assessed Court Fees?	The District Attorney's office collects the fees.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Court Fees Collected?	Alecia Duplechain
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Dept to income ratio.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	None
Who Collects the Assessed Partial Payments?	DA office or their probation officer.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Partial Payments Collected?	Alecia Duplechain
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	The lawyers are not to take hired criminal cases. They do part-time civil cases.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Contract is verbal with Lawyers in District.
Primary Immediate Needs	None at this time
Immediate Critical Issue Areas	None at this time

Long-Term Critical Issue Areas	None at this time
Please List All New Hires in 2013 (Name and Title)	None at this time
Please List All Promotions in 2013 (Name and Title)	None
2013 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2014	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. I personally assist other attorneys with case issues. I also ask for their assistance on issues.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	E. David Deshotels is the Chief and he overseas work of the three other attorneys and office employees.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	N/A
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	N/A
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	None
Regular Meetings for Any Staff, Please Describe	Chief sees other lawyers and 2 employees on daily basis in office and in court room.
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	All appeals are handled by the Louisiana Appellate Project.
Number of Writs Your District Handled in 2013	2
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	None of my knowledge
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	N/A
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Myself and other attorneys are certified and experienced juvenile attorney's. However, no such cases have been transferred in 10 or more years.
Please Provide the Names of All State Representatives and Senators from Your District	State Rep. Dorothy Sue Hill; State Senator Eric LaFluer.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	My experience has always been in the court room. Administrative duties are taking some getting use to.
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	More communication with the other attorney's.

Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
E. David Deshotels-Chief	337-639-4309
Chad Guidry	337-738-2280
Part-Time Contract Attorneys	**Contact Information**
Craig R. Hill	337-639-2127
John Demoruelle	337-639-4697
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Shirley Brady - Financial Secretary	337-639-2266
Alecia Duplechain - IDB Secretary	337-639-4309

2013 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	David Deshotels
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	
Internet Explorer 9	
Firefox	
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	

devices in your inventory.	
Television	0
DVD	0
VCR	0
Desktop PCs	2
Laptops	2
Video Cameras	0
Digital Cameras	0
Video Conferencing Systems	0
B&W Laser Printers	2
Color Printers	0
Wireless Cards	0
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	Centurylink
Email Provider:	Yahoo
Please list any software or computer equipment in which you need training:	

33rd District Defender Office CY 2013 Caseloads & Outcomes

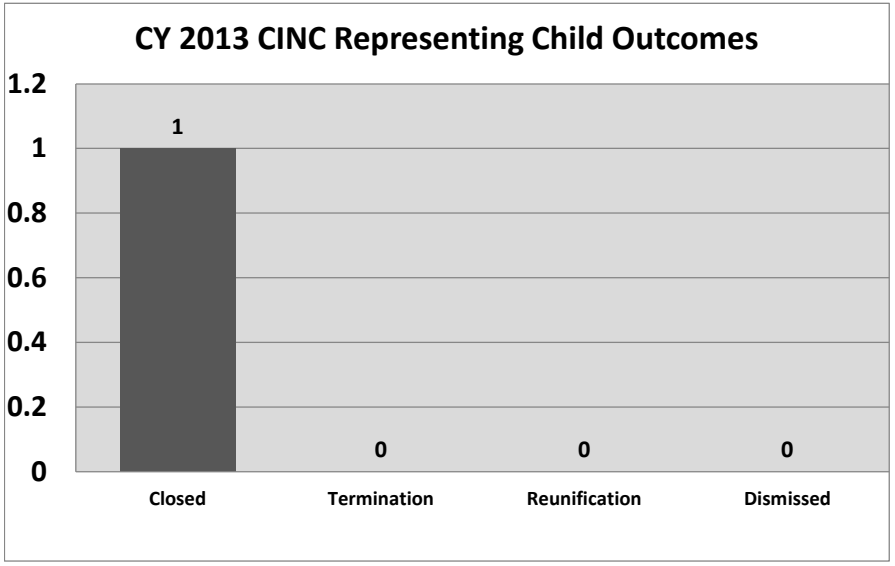
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	1	1	0	1	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	1	0	0	1	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	2	0	1	3	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	25	7	5	30	N/A	N/A	0	3	0	0	N/A	N/A	0	3	3
Delinquency Felony	5	1	0	5	N/A	N/A	0	2	0	0	N/A	N/A	0	0	0
Delinquency-Life	21	2	1	22	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	136	53	39	175	N/A	N/A	0	22	12	0	0	0	0	0	0
Adult Felony Non-LWOP**	339	42	46	385	N/A	N/A	1	27	20	0	0	0	0	0	0
Adult LWOP	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	53	1	0	53	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	1	0	0	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

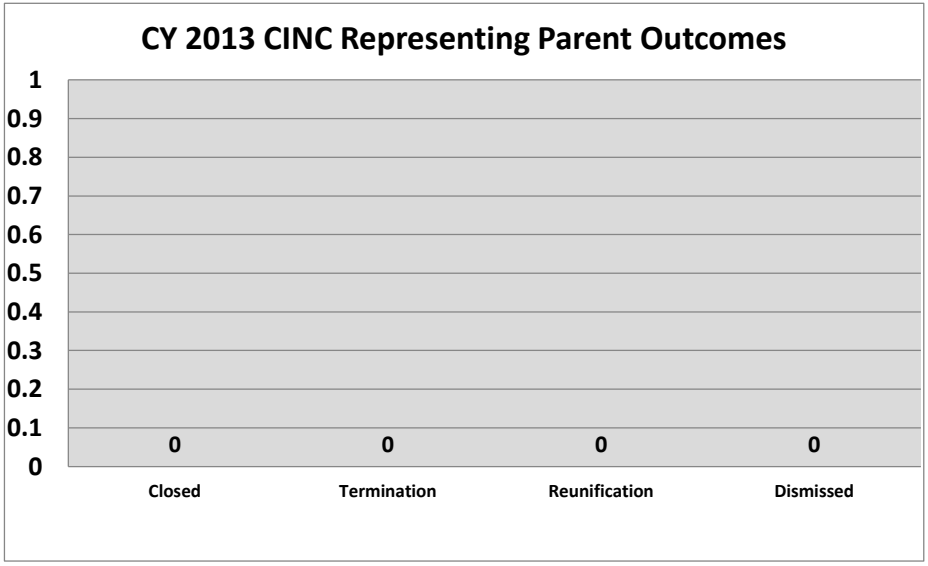
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

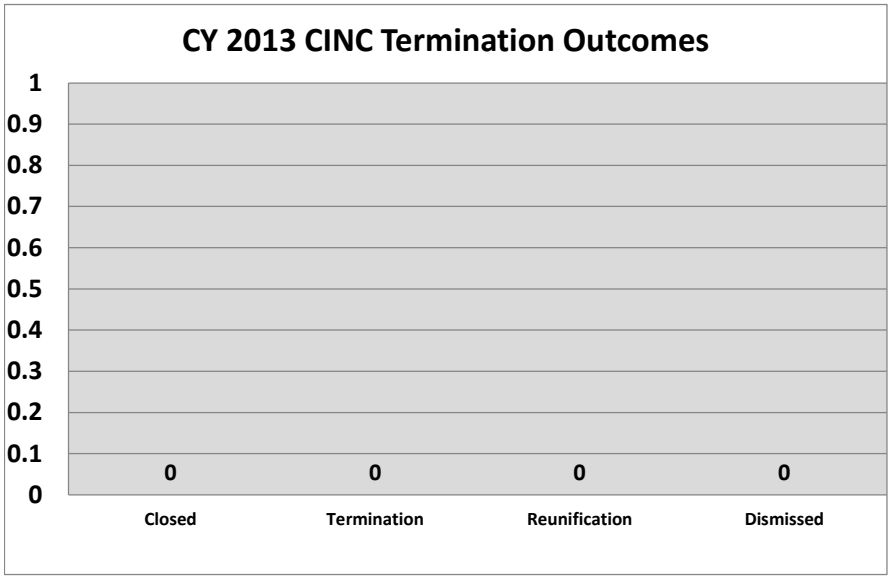
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

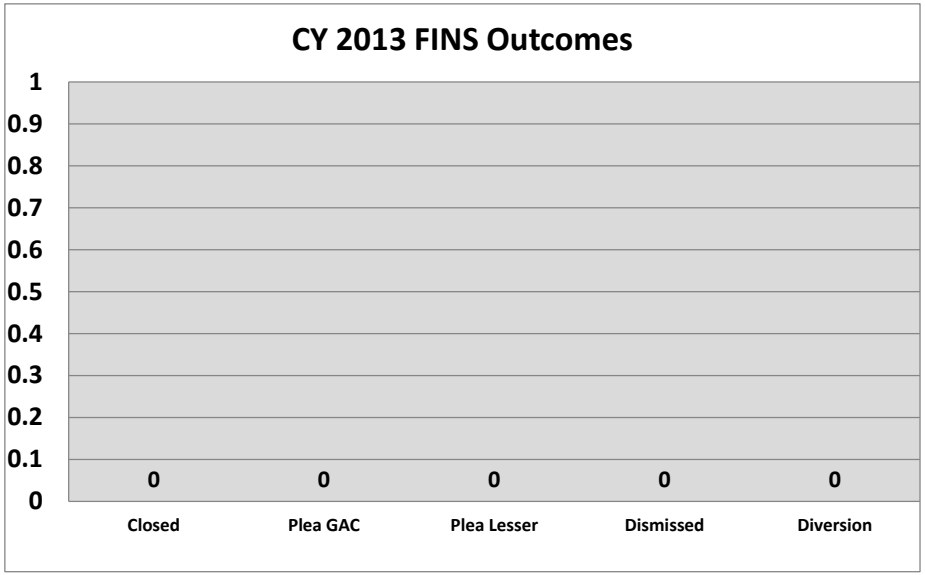
****Life Without Parole**

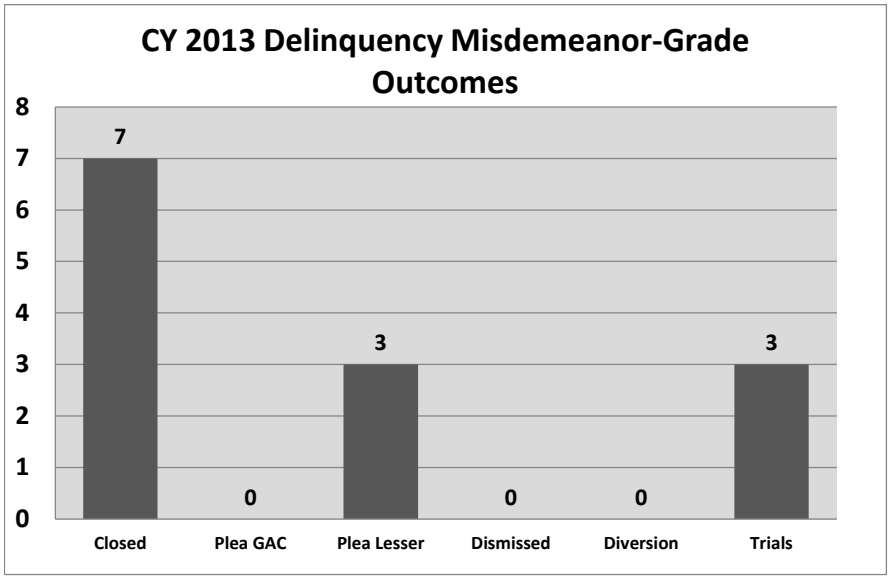
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

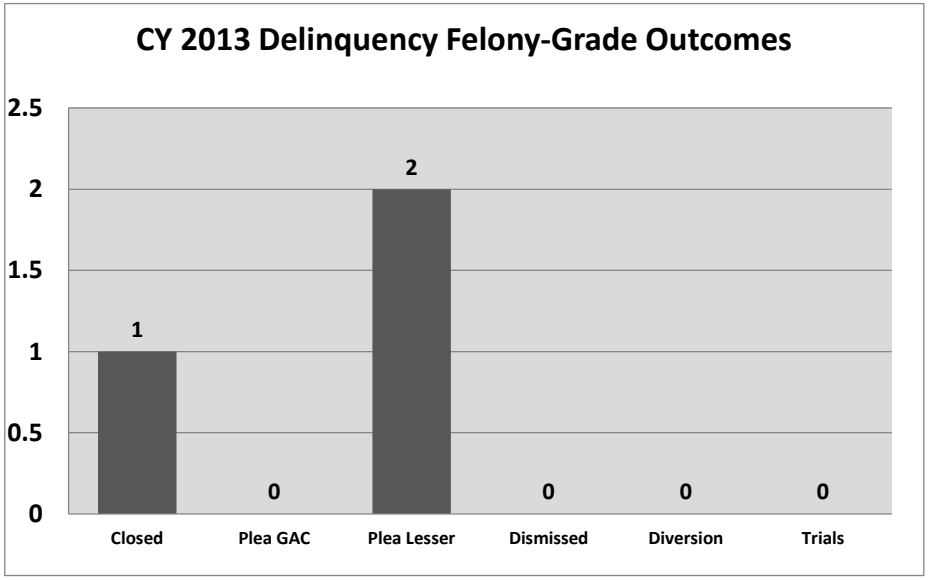

CY 2013 CINC Representing Child Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
Closed
Termination
Reunification
Dismissed

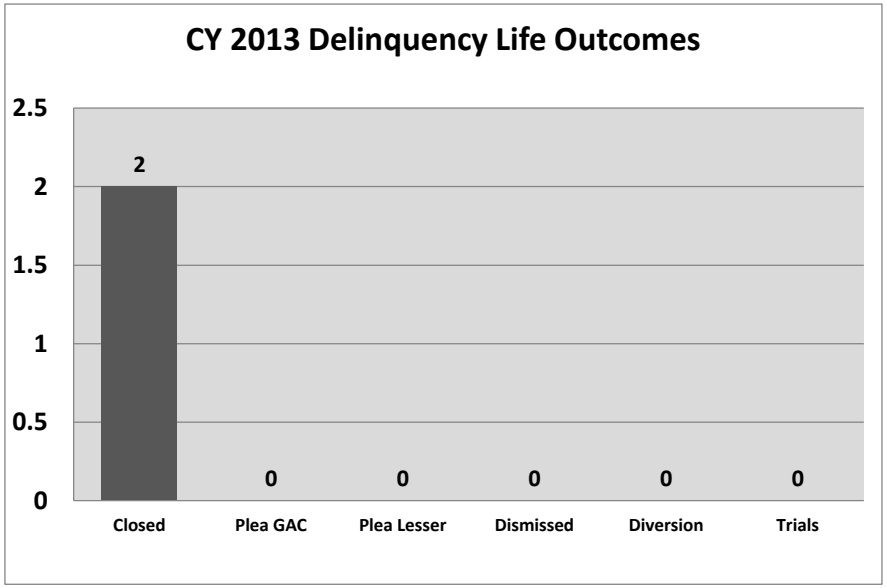

CY 2013 CINC Representing Parent Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

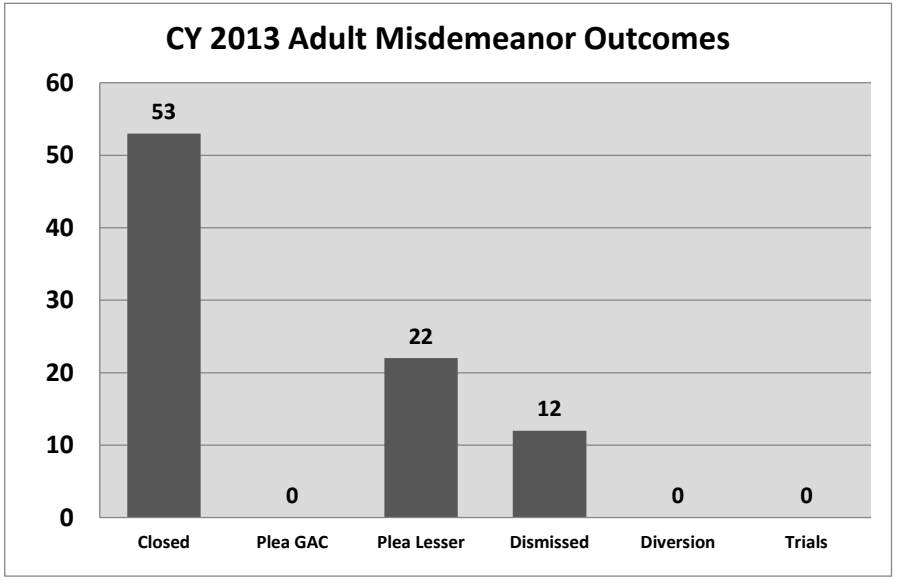

CY 2013 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

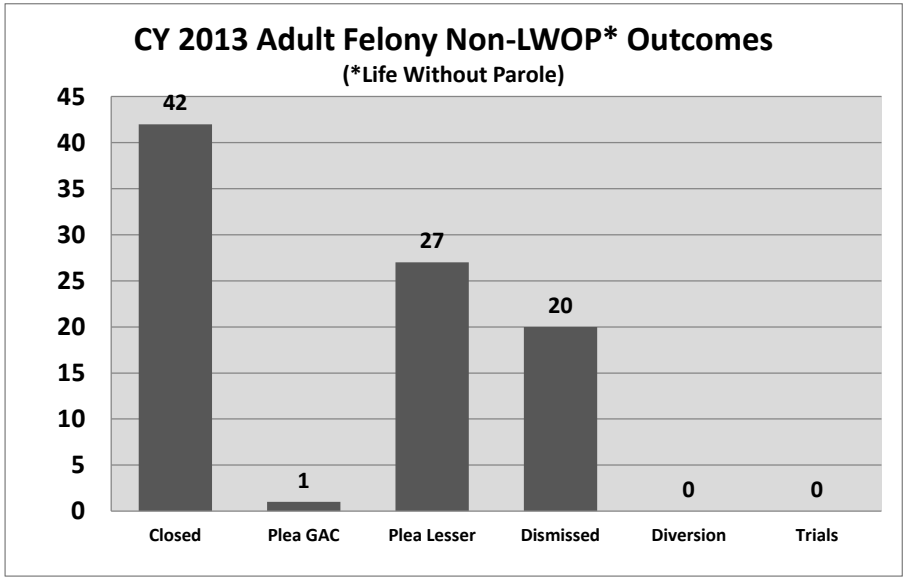

CY 2013 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

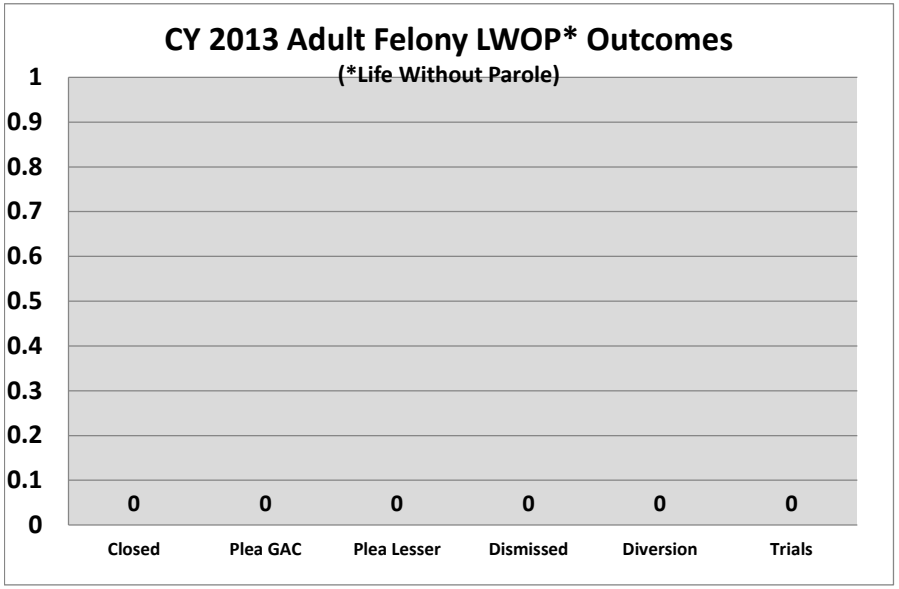

CY 2013 Delinquency Misdemeanor-Grade Outcomes
8
7
6
5
4
3
2
1
0
7
0
3
0
0
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

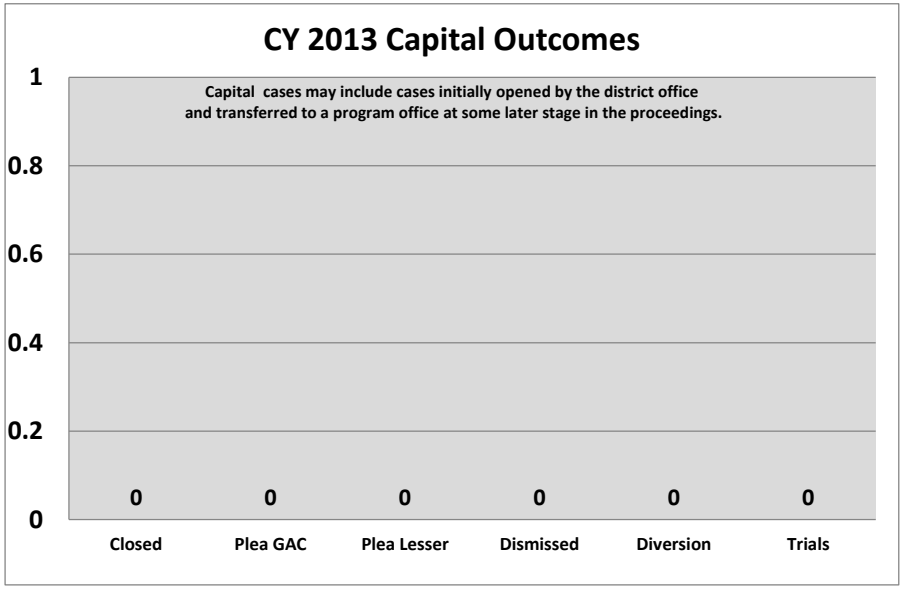

CY 2013 Delinquency Felony-Grade Outcomes
2.5
2
1.5
1
0.5
0
1
0
2
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
60
50
40
30
20
10
0
53
0
22
12
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

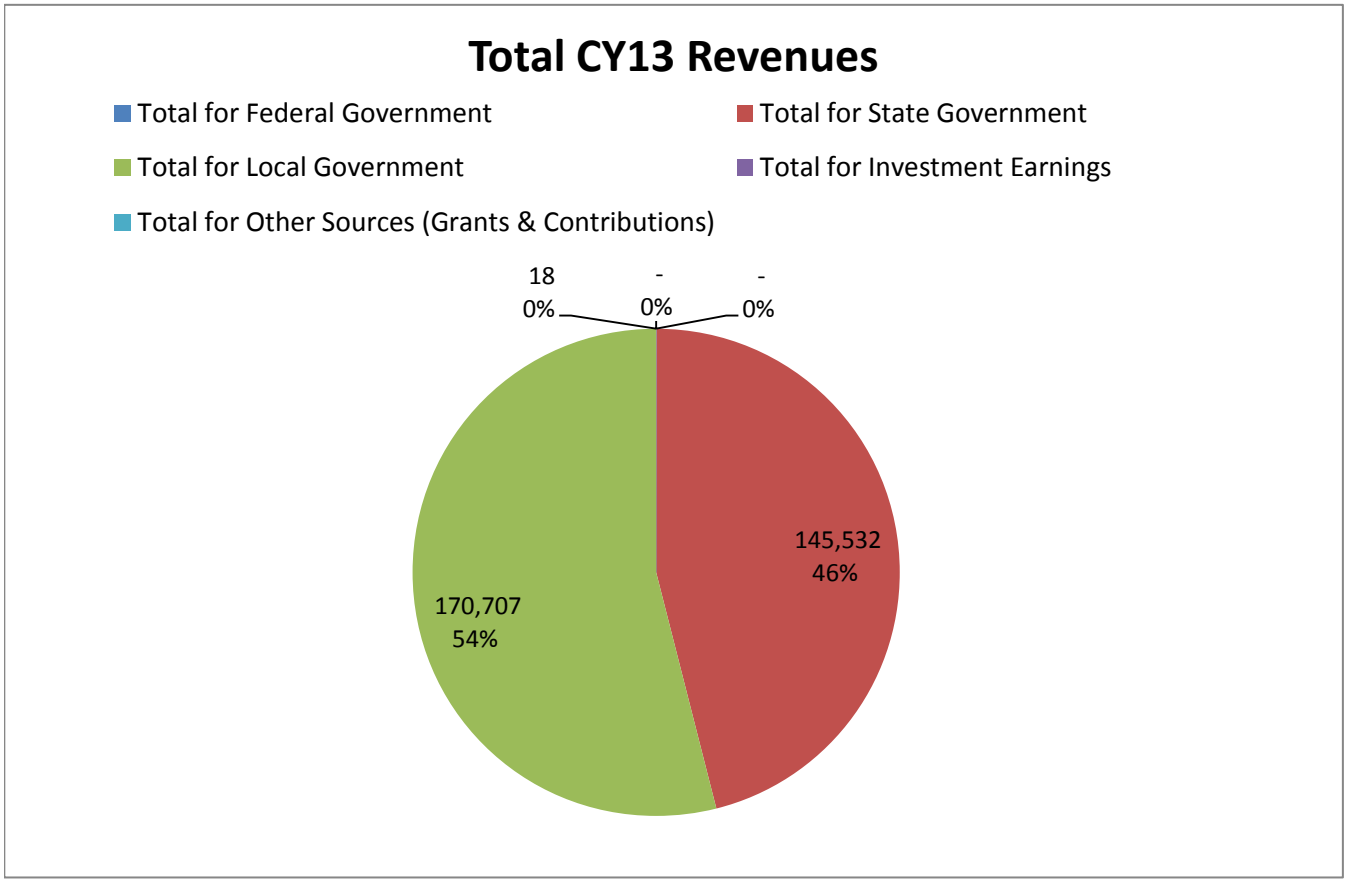

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
45
40
35
30
25
20
15
10
5
0
42
1
27
20
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

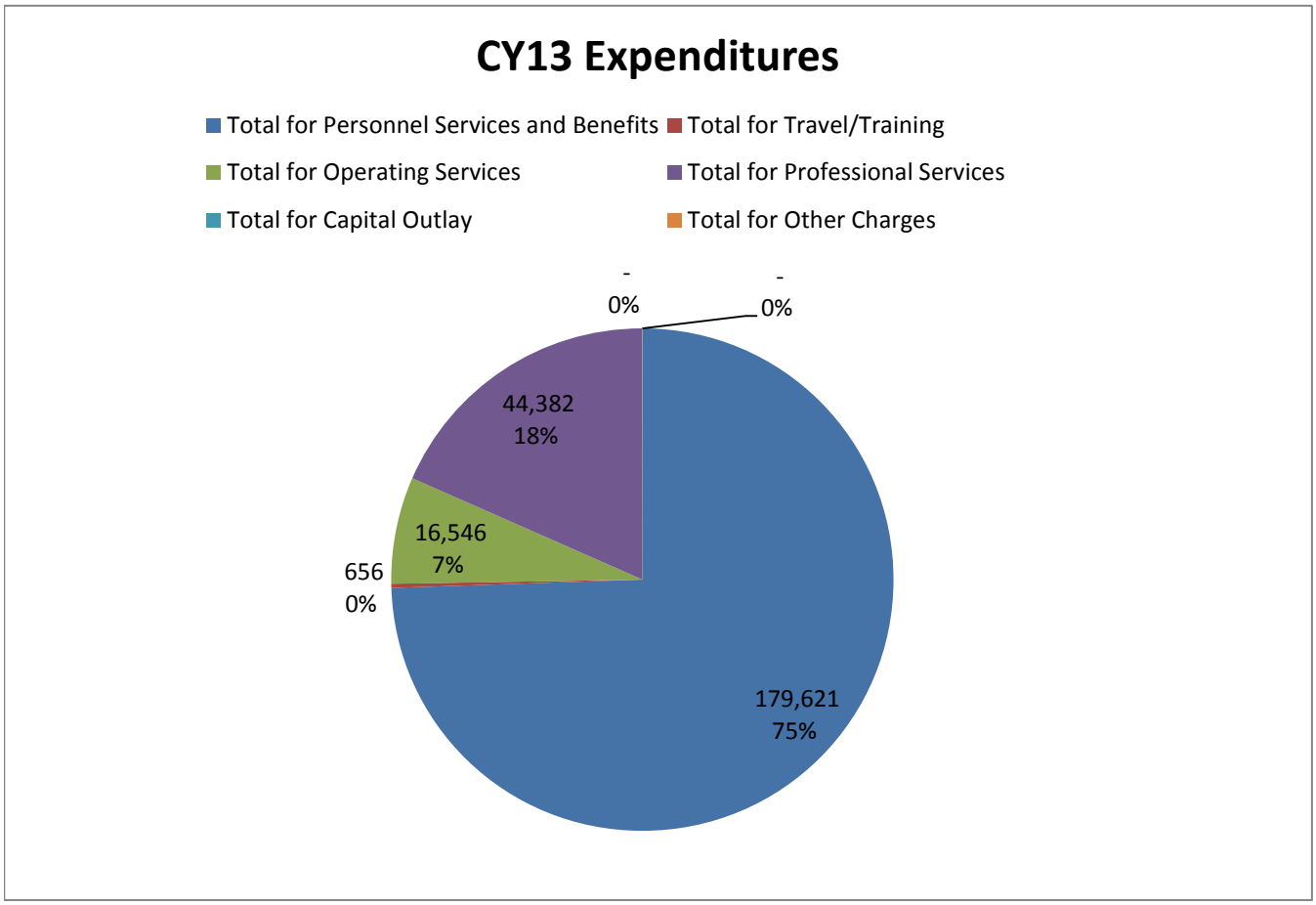

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

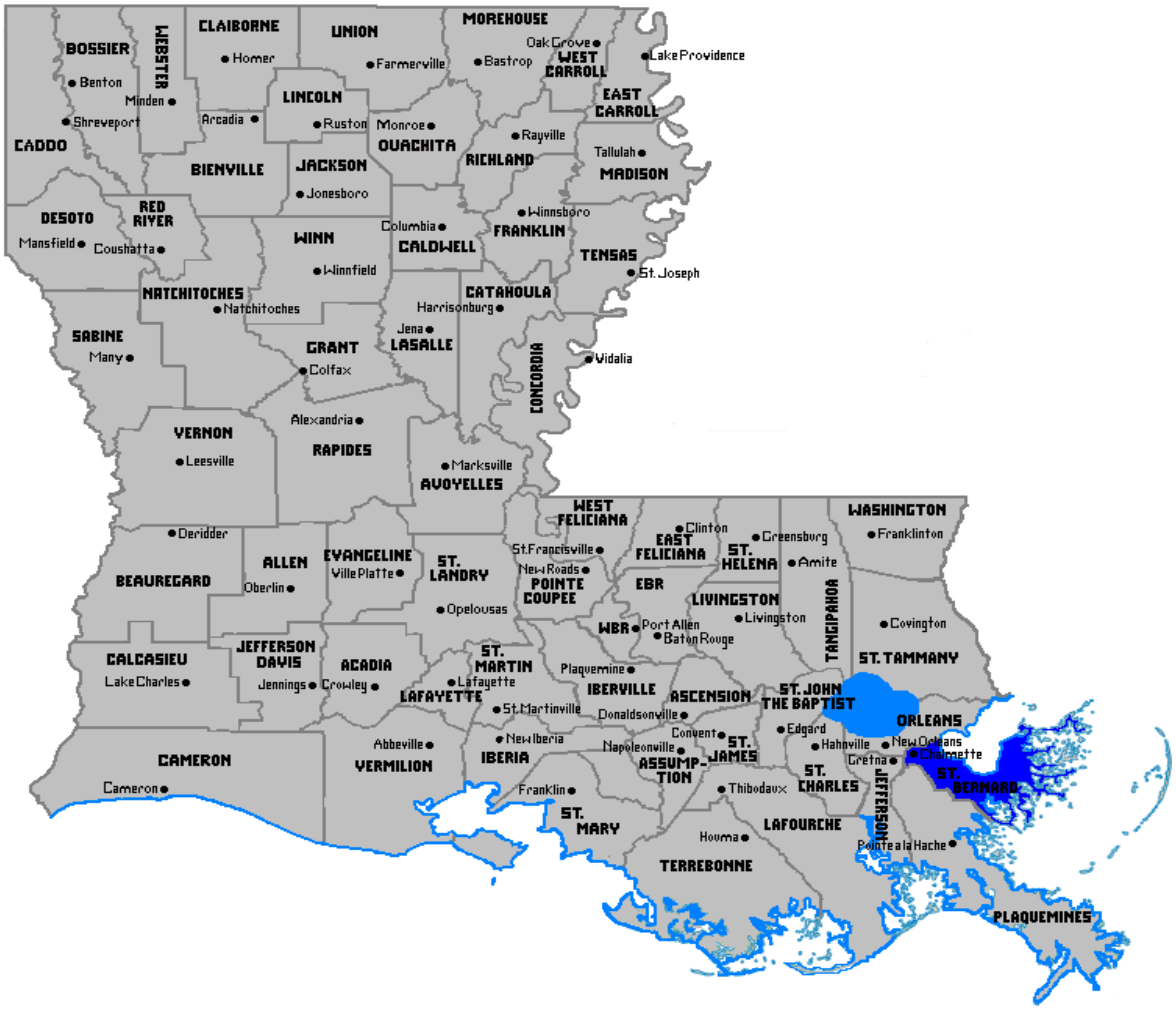

CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 33 CY2013	Total CY2013
District Defender: David Deshotels	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	-
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	-
District Assistance Fund (DAF)	132,351
Supplemental/Emergency Funds	13,181
Grants	-
Other State Income -List source(s)	-
Total for State Government	145,532
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	1,512
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	17,585
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	44,365
Judicial District Courts	66,455
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	2,312
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	28,931
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	142,063
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	5,417
Partial Attorney Fees Reimbursements [as per 15:176]	2,289
Other Reimbursements	-
Other Local Income -List source(s)	1,841
Total for Charges For Services	9,547
Total for Local Government	170,707
Investment Earnings	
Interest Income	18
Other Investment Income - List source(s)	-
Total for Investment Earnings	18
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	-
Total for REVENUE	316,257

District 33 CY2013	Total CY2013
District Defender: David Deshotels	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	153,040
Accrued Leave	-
Payroll Taxes	3,126
Hospitalization and Disability Insurance	-
Retirement	23,318
Other	136
Total for Personnel Services and Benefits	179,621
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	656
Total for Travel/Training	656
Operating Services	
Advertisements	-
Workers' Compensation	-
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	-
Insurance - Other	630
Lease - Office	12,000
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	-
Dues and Seminars	-
Law Library/Journals/Subscriptions	3,103
Office Supplies	814
Total for Operating Services	16,546
Professional Services	
Audit/Accounting Expense	10,505
Contract Clerical	3,814
Expert Witness	700
Investigators	-
Interpreters	2,325
Social Workers	-
Capital Representation	-
Conflict	-
Contract - Juvenile Attorneys or CINC	8,518
Misdemeanor Attorney Contracts	3,913
Contract Attorneys - all other	14,035
IT/Technical Support	574
Total for Professional Services	44,382
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	-
Other Charges	
Other Operating Expenses	-
Total for Other Charges	-
Total for EXPENDITURES	241,205


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
18
0%
-
0%
-
0%
145,532
46%
170,707
54%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
-
0%
-
0%
44,382
18%
16,546
7%
656
0%
179,621
75%



The 34th Judicial District Public Defenders' Office

St. Bernard (Chalmette)

District Defender: Thomas H. Gernhauser
2118 Jackson Blvd., Suite B
Chalmette, LA 70043
(504) 278-4438

34th Judicial District • St. Bernard Parish
District Defender Thomas H. Gernhauser • (504) 278-4438
2118 Jackson Blvd., Suite B• Chalmette, LA • 70043

General District Information: In the 34th Judicial District, there are five sections of District Court and no City Courts. There is a specialty drug court program for both juveniles and adults. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 41,635 in this district, 10,950 of whom are children.

District Staff: The District Defender in this district is Thomas H. Gernhauser, who has served in the position for four years and has been a public defender in Louisiana for 14 years. The 34th Judicial District Public Defenders' Office is a mixed full-time and contract public defenders' office. At the end of 2013, the district reported one full-time District Defender and three part-time contract attorneys. There are no restrictions on private attorney practice outside of the Public Defenders' Office. The District Defender supervises all staff, and there is no caseload reduction provided to him

Juvenile Defense: Juvenile cases are heard by District Judges in the 34th Judicial District. All attorneys handle juvenile cases.

Indigency Determination and Availability of Clients: In the 34th Judicial District, the appointed public defender makes the determination of indigence. Adult clients are held in the St. Bernard Parish Prison. Juvenile clients are usually held in the St. Bernard Parish Juvenile Detention Center, but they may be held in Department of Corrections' facilities if there is overcrowding or during hurricanes.

Fees and Accounting: The 34th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2013, 349 applications were received for services. Fees were waived for four defendants. A total of $15,165 in application fees was collected. Courts in this district assess the statutory special cost fee to support local public defender services in every case resulting in a conviction. In 2013, the office received $61,200 in special costs. The Public Defenders' Office is working with the new Sheriff's administration to collect these fees. Courts in this district also may assess partial indigence payments for services based on a client's ability to pay. In 2013, the office received $19,422 in partial indigence payments. Any resulting payments are collected by the St. Bernard Sheriff's Office. All accounting functions for the 34th Judicial District Public Defenders' Office are handled internally by staff.

Caseload: The 34th Judicial District Public Defenders' Office reported handling 3,654 cases in 2013. Of those, 330 involved juvenile matters, including 179 Child in Need of Care representations.

The 34th JDC Public Defenders' Office

Parish(es) & Seat(s)	St. Bernard - Chalmette
Population	41,635
Juvenile Population	10,950
District Defender	Thomas H. Gernhauser
Years as District Defender	4
Years in Public Defense	14
Office Manager	Bambi Bruscato
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Contract Conflict CINC Parent Attorney, Lorna Turnage, Investigator contract open at this time.
Primary Office Street Address	2118 Jackson Blvd., Suite B
City	Chalmette
ZIP	70043
Primary Phone	504-278-4438
Primary Mailing Address	Same as above
Primary Fax Number	504-278-4439
Primary Emergency Contact	Thomas H. Gernhauser
Primary Emergency Phone	504-289-9450-Cell
Secondary Emergency Contact	Bambi Bruscato
Secondary Emergency Phone	504-237-4437 Cell
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	N/A
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	N/A
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Yes
Courts and Locations	34 Judicial District Court St. Bernard Parish
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	5 Divisions
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	One attorney is assigned to each division of court and we have a pool of 4 conflict attorneys to handle any conflict cases. We file motions in 14 days, the clerk of court's office assigns a division of court and then it is assigned to the attorney for that division.

Name of Adult Detention Facilities in This District	St. Bernard Parish Prison
Name of Adult Detention Facilities Outside the District Which Hold Clients	Louisiana State Penitentiary or Elaine Hunt Correctional Center
Name of Juvenile Detention Facilities In This District	St. Bernard Parish Juvenile Detention Center
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	DOC for storms and seldom in DOC or Orleans in part for overcrowding. Seldom recently.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Jack Rowley
Chief Judge of Criminal District Court	Rotates per year per division, Judge Sanborn.
Juvenile Court Judges (Specify District of City Court)	All five divisions sit as Juvenile and adult Judges.
Drug Court Judges	Juvenile - Judge Sanborn & Adult - Judge Vaughn.
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	By each attorney and by income affidavit sheet. See attached sheet.
When is Assignment/Appointment of Counsel Made?	Time of arrest - Magistrate.
Initial Client Intake Conducted By Whom? (Name and Title)	Bambi Bruscato-Legal Secretary / Office Manager.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	See Attached Form
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Also may be waived by District Defender after interview and review of financial documentation provided as requested in the application/intake form.
How Many Applications for Services Were Received?	349 This office is appointed by the Court as counsel to all incarcerated defendants, at magistrate and subsequently if incarcerated and unable to post bond. All defendants that have the means to be released on bond must apply and qualify for representation by the PDO.
How Many Application Fees Were Waived?	4 The court appoints this office to every incarcerated defendant at magistrate and those post bond hearing that do not have the means to bond out of jail. These incarcerated clients may be considered as waived. All other defendants that have been released on bond must apply for representation, at this point a determination is made for the ability to pay the application fee and may be waived.
How Many Application Fees Were Reduced?	0

Total Application Fee Dollars Collected in 2013	15,165 The application fee is applied to each felony billed by the DA and assigned a case #, with a maximum of 3.
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	61,200
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	The fee is included in all Court Costs, in cases where the defendant has been incarcerated and will continue incarceration after conviction without release, costs may not be assessed.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Yes, an accounting pursuant to Act 366 will be provided with each disbursement.
Who Collects the Assessed Court Fees?	St. Bernard Sheriff's Dept.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	See above
Who Remits the Court Fees Collected?	St. Bernard Sheriff's Dept.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Act 366 documentation is now being provided by the SBSO.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	This office files a motion to determine counsel.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Act 366 documentation is now being provided by the SBSO.
Who Collects the Assessed Partial Payments?	St. Bernard Parish Sheriff's Department
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Act 366 documentation is now being provided by the SBSO.
Who Remits the Partial Payments Collected?	Office does not levy fees but when income and/or financial information may lead to a belief of non-indigence courts have fixed fees when "motion to determine counsel" is heard and court feels a fee should be paid to the Public Defender Office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Documentation pursuant to Act 366.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	19,422 all assessments to the office in all matters are reported as Partial indigency
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	All attorneys in our office are part-time independent contractors and are allowed to have a private practice.

For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes, please see attached
Primary Immediate Needs	Increase DAF for same reasons as well as an open contract for an Investigator, and Juvenile attorney.
Immediate Critical Issue Areas	Investigator, Additional attorney.
Long-Term Critical Issue Areas	Funding to acquire Juvenile Atty.
Please List All New Hires in 2013 (Name and Title)	none
Please List All Promotions in 2013 (Name and Title)	District Defender has closed private practice and is now a full time employee of the office.
2013 Media Coverage and/or Major Accomplishments	4 True Bill Capital indictments reduced to 2 degree, and prosecuted as non-capital as a result of motions filed by this office. 1 of the 4 plea bargained from Capital/2 deg murder with a manslaughter conviction.. 1 LWOP in another matter dismissed. 2 Terminations Trial in favor of Parent, One decision appealed by state with Appellate Court affirming District Court after brief and argument by this office.
Number of Expected New Attorney Hires in 2014	0 No funding
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	This year both the DD and AS gave one on one Database instruction on multiple occasions to all attorneys. Mentoring included participation of DD in drafting and filing of Capital Cases reduced to LWOP.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Monthly staff meetings, unannounced observation of attorney during court proceeding. Constant review of database reports, one on one database training and assistance and individual meetings with staff and attorneys to discuss performance issues.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	District Defender now full time.
Please Attach Your Office Organizational Chart	Attached separately
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	Funding needed for additional staff for assistance in Database input as well as need for additional attorneys.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Bambi Bruscato -Legal Secretary/Office Manger is the only staff member. She is provided medical benefits through the St. Bernard Parish Government.
Regular Meetings for Any Staff, Please Describe	We have regular meetings twice a month.
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	2
Number of Writs Your District Handled in 2013	0
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	0

Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	The Juvenile would remain in the same division with same attorney throughout.
Please Provide the Names of All State Representatives and Senators from Your District	Senator A.G. Crowe and Representative Ray Garafaolo.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	CINC appointments, trials and subsequent Termination Appeals
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	Moved into new government building office, rent free, with new office furniture paid by FEMA reimbursements.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Thomas Gernhauser- Div C	504-278-4438
Part-Time Contract Attorneys	**Contact Information**
Joshua Gordon- Div A	504-278-4438
Joseph Browning- Div D	504-278-4438
William Egan- Div E	504-278-4438
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Bambi Bruscato- Administrative Assistant	504-278-4438

2013 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Thomas Gernhauser
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	x
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	
Microsoft Office 2003	x
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	x
Internet Explorer 9	x
Firefox	x
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	

devices in your inventory.	
Television	1
DVD	1
VCR	1
Desktop PCs	
Laptops	8
Video Cameras	1
Digital Cameras	1
Video Conferencing Systems	
B&W Laser Printers	4
Color Printers	1
Wireless Cards	1
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	4g
Provider Name:	Verizon
Email Provider:	Yahoo
Please list any software or computer equipment in which you need training:	

34th District Defender Office CY 2013 Caseloads & Outcomes

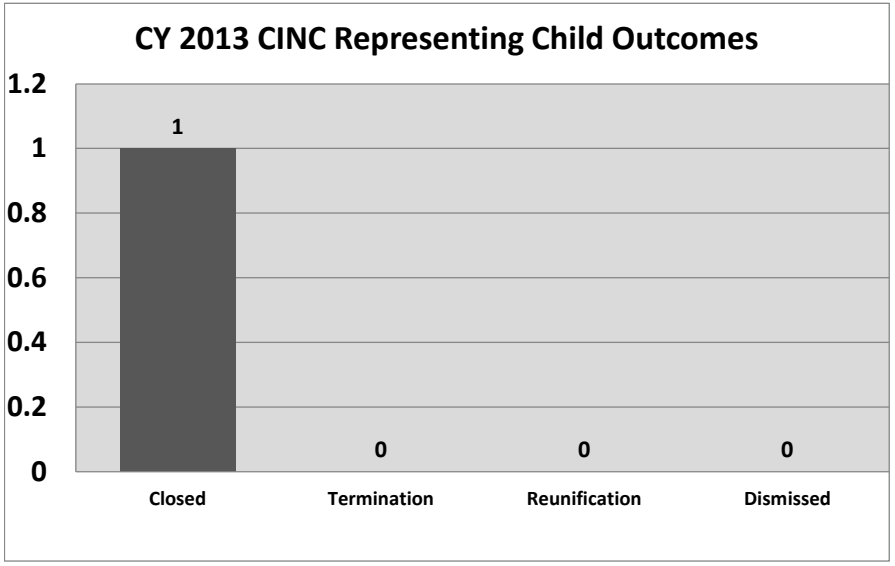
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	1	1	0	1	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	65	92	107	172	0	25	N/A	N/A	25	N/A	N/A	N/A	N/A	N/A	0
Termination	4	3	2	6	2	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	106	96	6	112	N/A	N/A	71	0	28	2	N/A	N/A	0	0	0
Delinquency Felony	21	27	10	31	N/A	N/A	12	1	5	1	N/A	N/A	0	0	0
Delinquency-Life	3	0	0	3	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	5	4	0	5	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	1077	1166	337	1414	N/A	N/A	340	17	671	0	0	1	0	2	3
Adult Felony Non-LWOP**	1142	1242	694	1836	N/A	N/A	189	94	528	1	0	1	1	1	3
Adult LWOP	5	2	2	7	N/A	N/A	0	0	1	0	0	0	0	0	0
Capital***	0	0	1	1	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	26	55	37	63	N/A	N/A	1	0	6	0	N/A	N/A	N/A	N/A	0
PCR	0	3	3	3	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	3	3
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

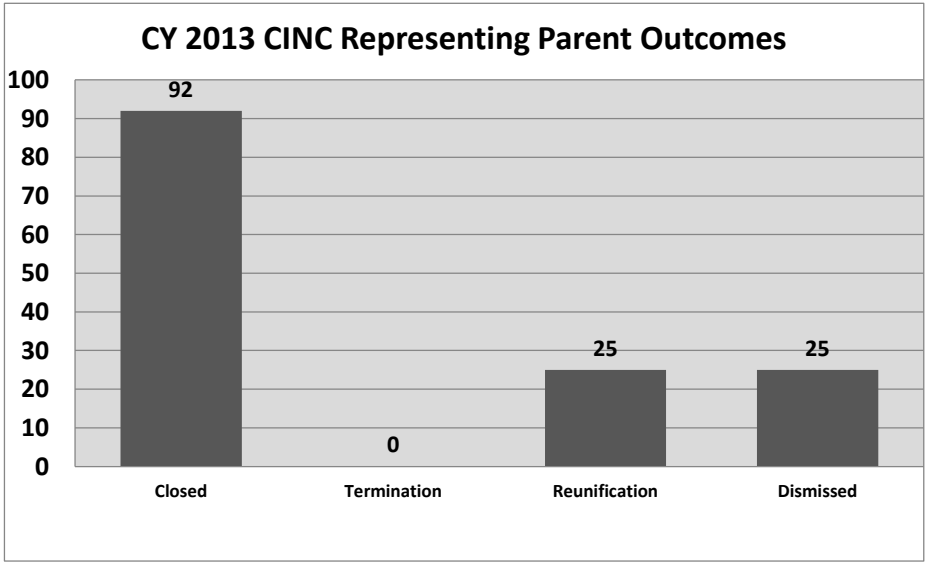
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

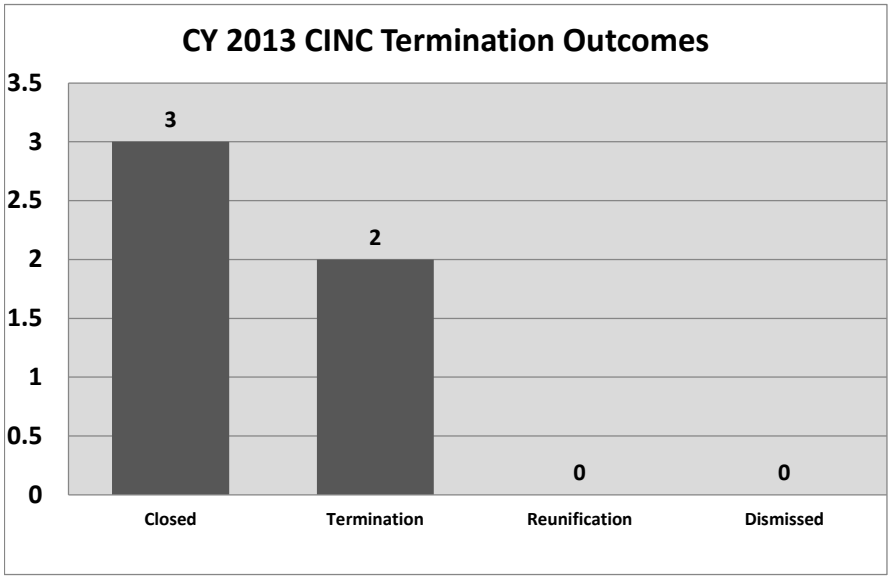
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

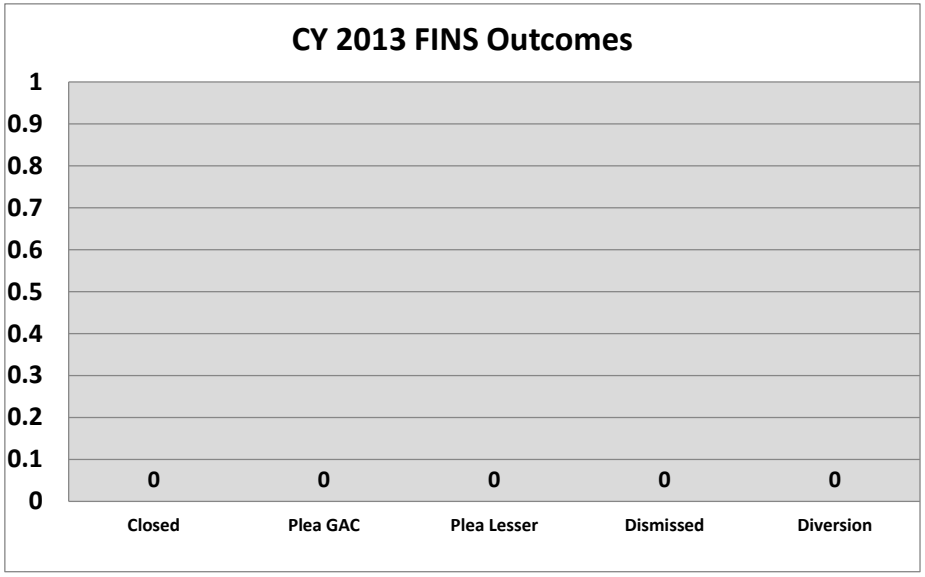
**Life Without Parole

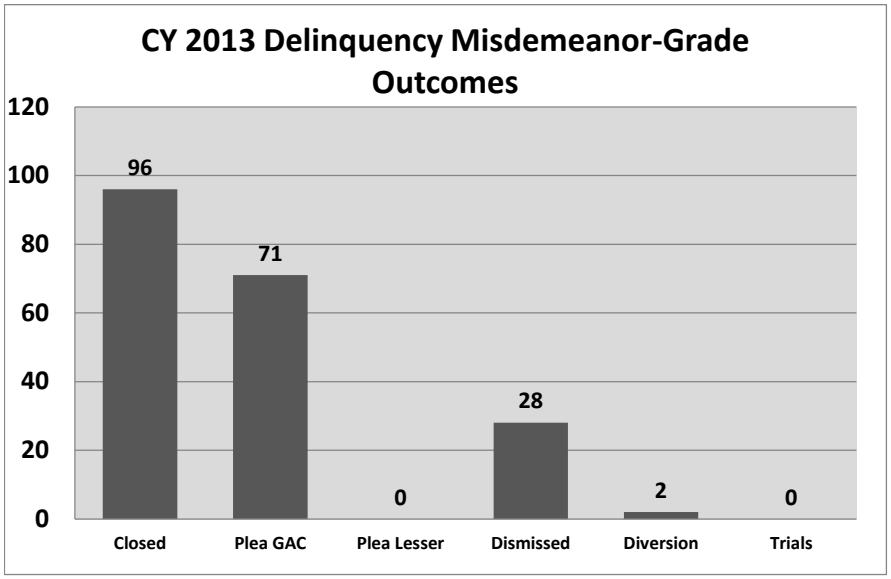
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

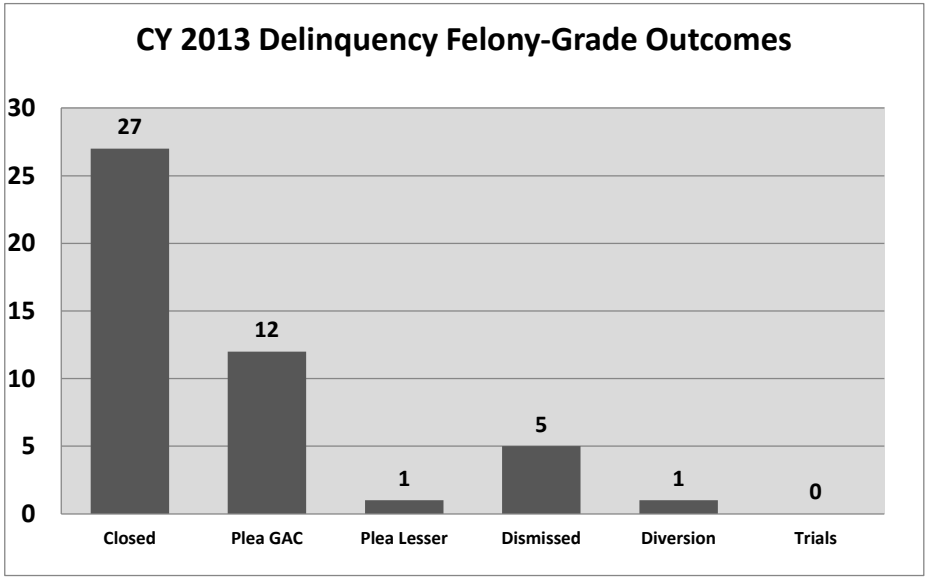

CY 2013 CINC Representing Child Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
Closed
Termination
Reunification
Dismissed

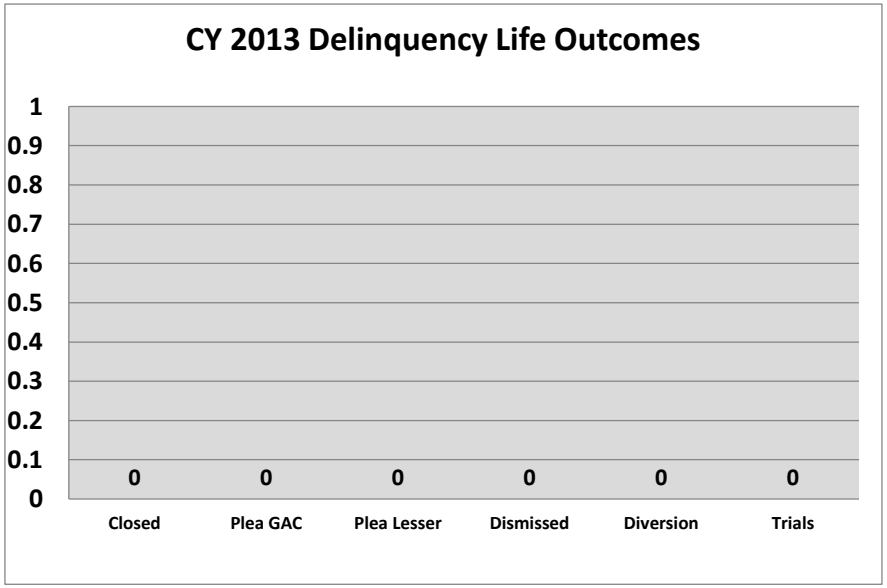

CY 2013 CINC Representing Parent Outcomes
100
90
80
70
60
50
40
30
20
10
0
92
0
25
25
Closed
Termination
Reunification
Dismissed

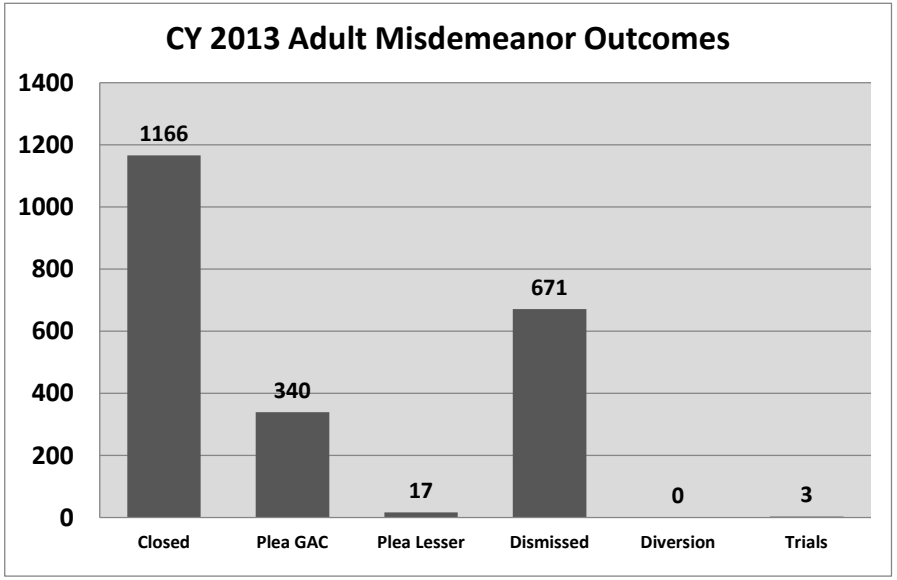

CY 2013 CINC Termination Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
2
0
0
Closed
Termination
Reunification
Dismissed

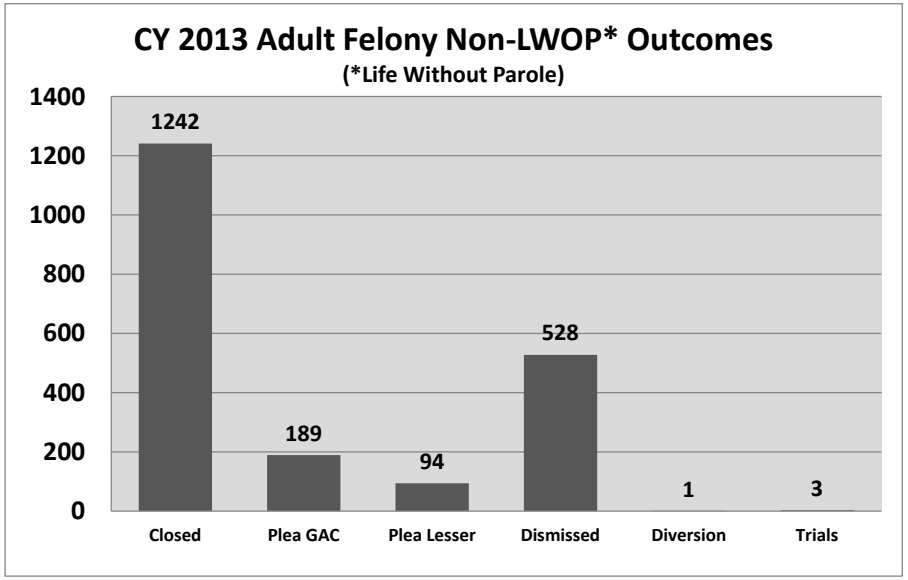

CY 2013 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

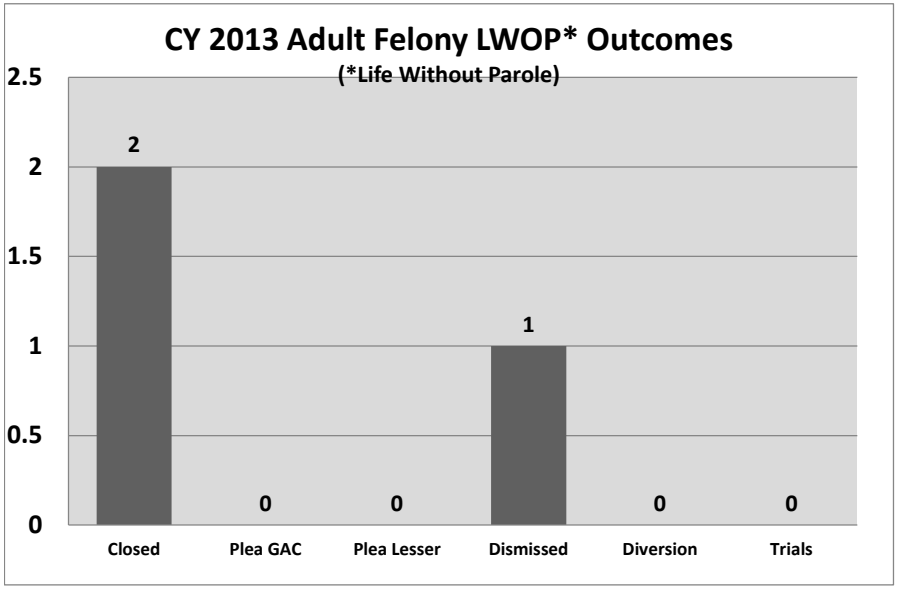

CY 2013 Delinquency Misdemeanor-Grade Outcomes
120
100
80
60
40
20
0
96
71
0
28
2
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

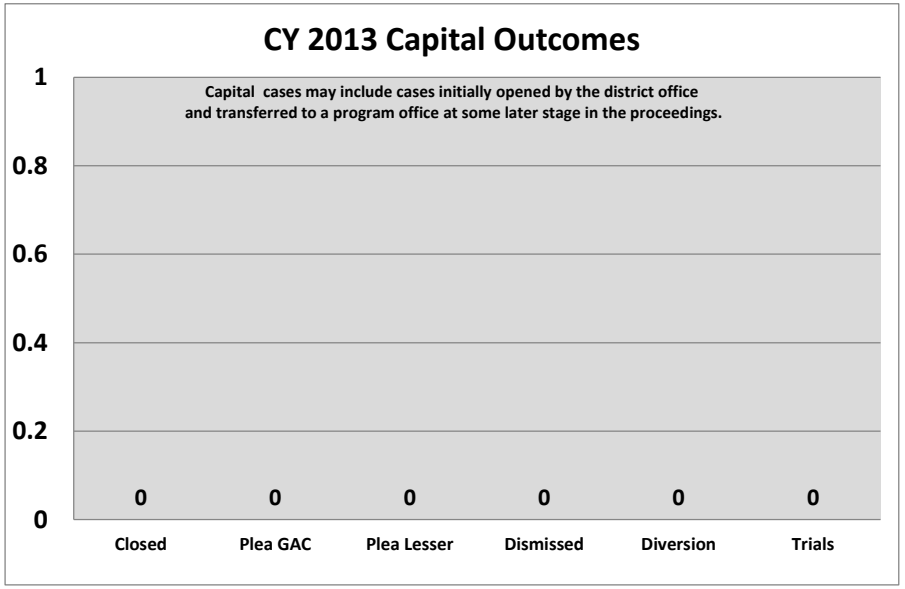

CY 2013 Delinquency Felony-Grade Outcomes
30
25
20
15
10
5
0
27
12
1
5
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
1400
1200
1000
800
600
400
200
0
1166
340
17
671
0
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

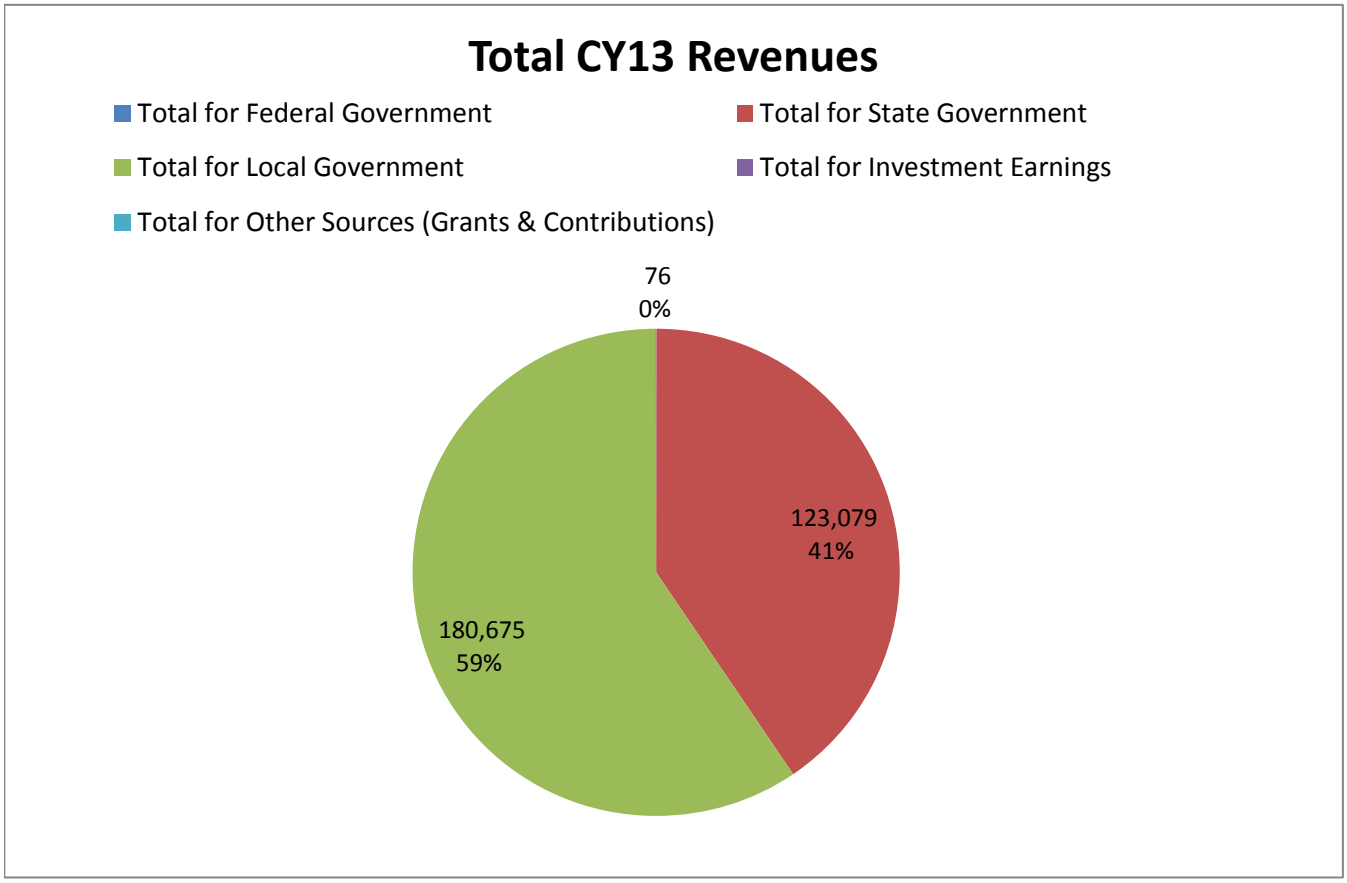

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
1400
1200
1000
800
600
400
200
0
1242
189
94
528
1
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

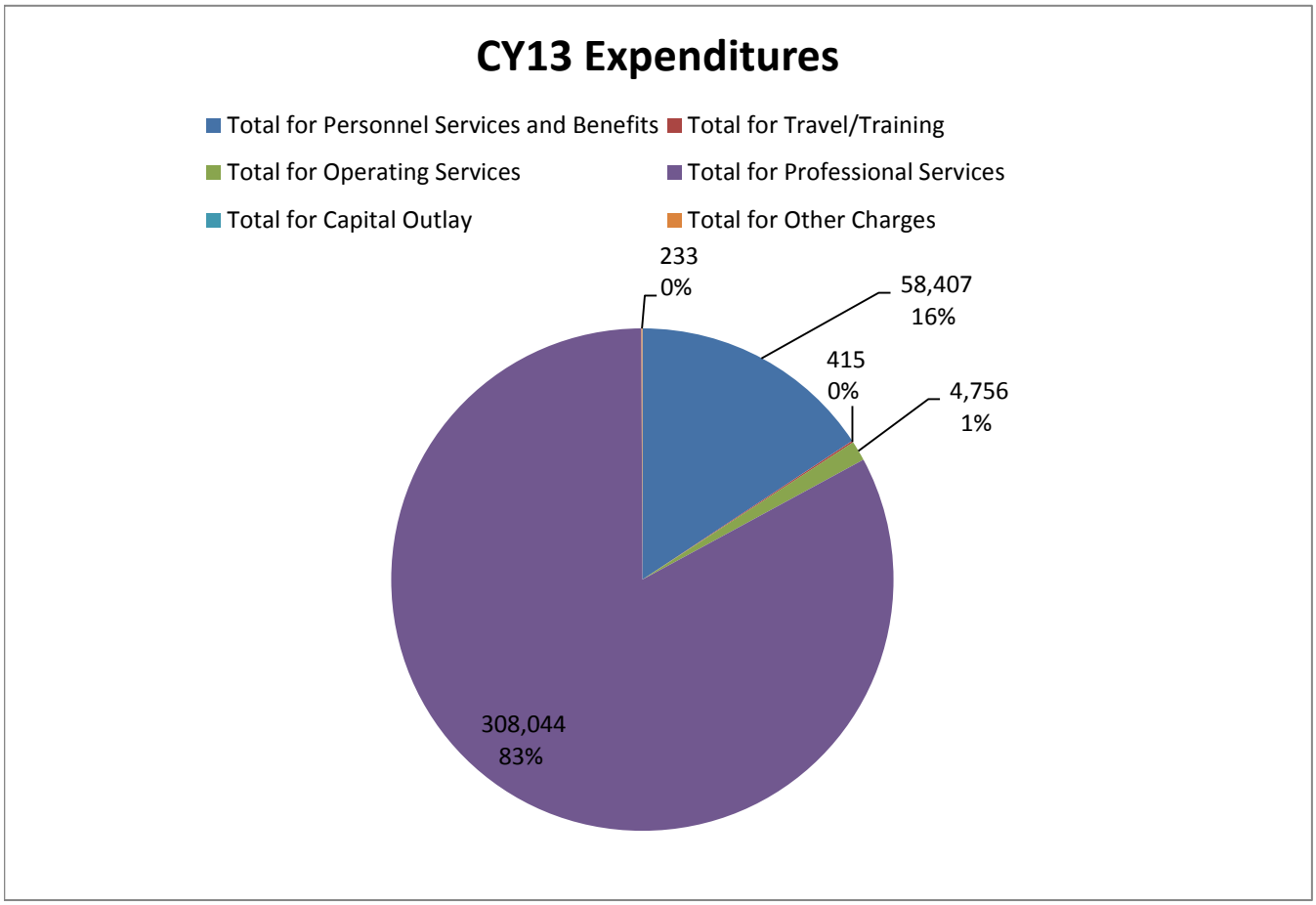

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
2.5
2
1.5
1
0.5
0
2
0
0
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

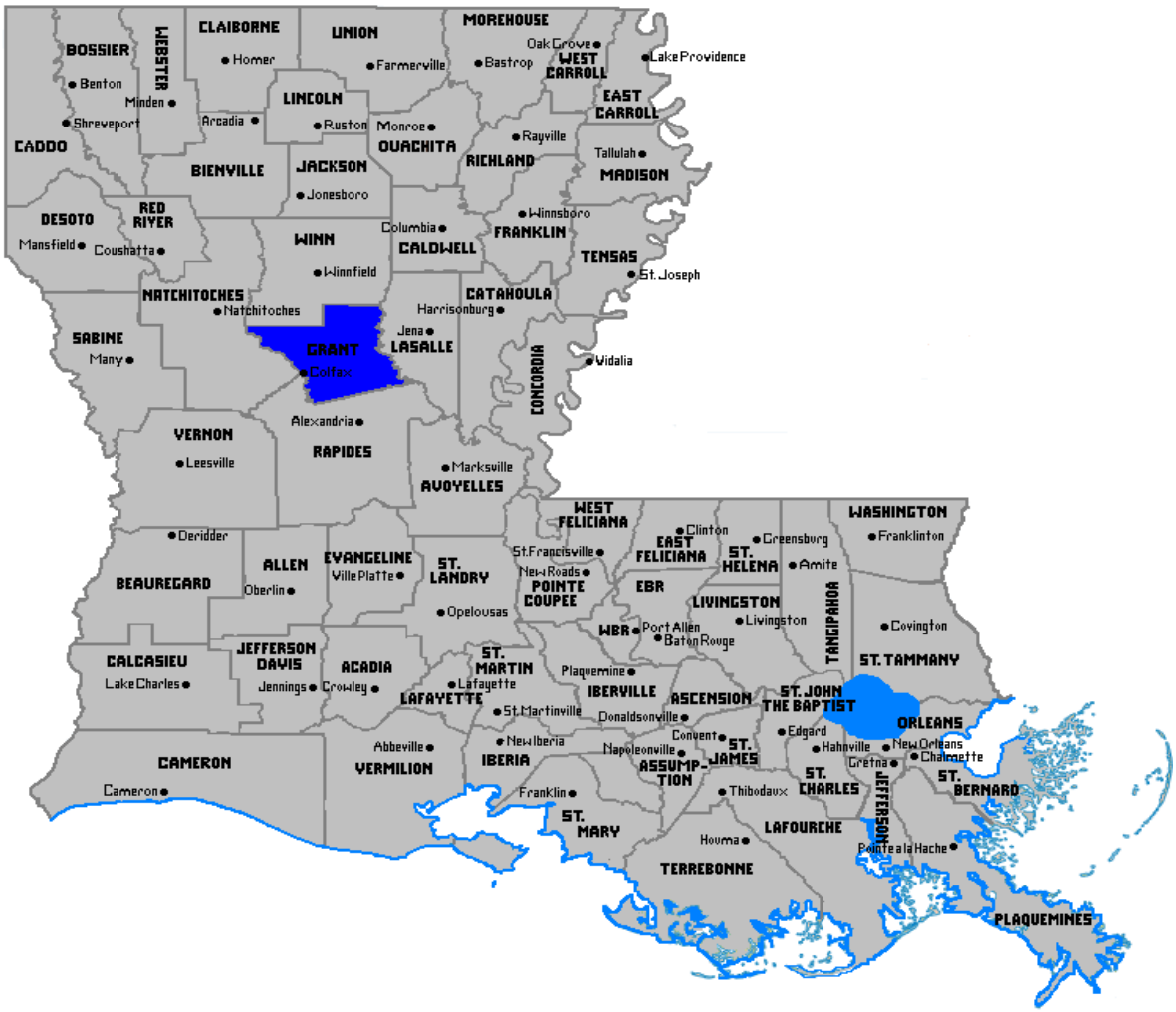

CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 34 CY2013	Total CY2013
District Defender: Thomas Gernhauser	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	-
District Assistance Fund (DAF)	123,079
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	123,079
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	54,001
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	17,565
City & City-Ward Courts	-
Judicial District Courts	21,175
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	25,655
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	64,395
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	8,870
Partial Attorney Fees Reimbursements [as per 15:176]	20,691
Other Reimbursements	-
Other Local Income -List source(s)	32,719
Total for Charges For Services	62,279
Total for Local Government	180,675
Investment Earnings	
Interest Income	76
Other Investment Income - List source(s)	-
Total for Investment Earnings	76
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	303,830

District 34 CY2013	Total CY2013
District Defender: Thomas Gernhauser	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	47,000
Accrued Leave	-
Payroll Taxes	8,352
Hospitalization and Disability Insurance	-
Retirement	3,055
Other	-
Total for Personnel Services and Benefits	58,407
Travel/Training	
Parking/Auto Tolls	15
Travel/Lodging/Per Diem/Mileage	400
Total for Travel/Training	415
Operating Services	
Advertisements	40
Workers' Compensation	-
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	-
Insurance - Other	-
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	593
Dues and Seminars	375
Law Library/Journals/Subscriptions	1,118
Office Supplies	2,630
Total for Operating Services	4,756
Professional Services	
Audit/Accounting Expense	8,000
Contract Clerical	7,610
Expert Witness	2,500
Investigators	13,750
Interpreters	725
Social Workers	-
Capital Representation	-
Conflict	51,841
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	223,400
IT/Technical Support	218
Total for Professional Services	308,044
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	233
Total for Other Charges	233
Total for EXPENDITURES	371,855


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
76
0%
123,079
41%
180,675
59%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
233
0%
58,407
16%
415
0%
4,756
1%
308,044
83%



The 35TH Judicial District Public Defenders' Office

Grant (Colfax)

District Defender: Robert L. Kennedy
352 Second Street
Colfax, LA 71417
(318) 627-3255

35th Judicial District • Grant Parish
District Defender Robert L. Kennedy • (318) 627-3255
352 Second St. • Colfax, LA • 71417

General District Information: In the 35th Judicial District, there is one section in District Court. There are no City Courts. There are no specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 22,068 in this district, 5,151 of whom are children.

District Staff: The District Defender in this district is Robert L. Kennedy, who has served in the position for more than 40 years and has been a public defender in Louisiana for 45 years. The 35th Judicial District public defenders' office is a contract public defenders' office. At the end of 2013 the district reported one full-time District Defender and two part-time contract attorneys. There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender supervises all staff, and there is no caseload reduction provided to him. The office also has one administrative staff member.

Juvenile Defense: Juvenile cases are heard by the District Judge in the 35th Judicial District. All attorneys handle juvenile cases.

Indigency Determination and Availability of Clients: In the 35th Judicial District, the Public Defenders' Office makes the determination of indigence. Adult clients are held in the Grant Parish Detention Center or, when held outside of district, in Avoyelles Parish. Juvenile clients are held in Rapides or Avoyelles Parishes.

Fees and Accounting: The 35th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2013, approximately 410 applications were received for services, but fees are not collected on most applications and fees were waived for five clients. In 2013, a total of $1,584 in application fees was collected by Louisiana Fee Collection. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services. In 2013, the district received $97,259 in special cost fees, collected by the Grant Parish Sheriff's Office. The Court assesses a partial indigence fee of $300 for misdemeanor convictions and $600 to $1,550 for felony convictions, amounting to $13,430 in 2013. These fees were collected by Louisiana Fee Collection. All accounting functions for the 35th Judicial District Public Defenders' Office are handled internally.

Caseload: The 35th Judicial District Public Defenders' Office reported handling 647 cases in 2013. Of those, 178 involved juvenile matters, including 89 Child in Need of Care representations.

The 35TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Grant - Colfax
Population	22,068
Juvenile Population	5,151
District Defender	Robert L. Kennedy
Years as District Defender	Since inception of District Defender System
Years in Public Defense	45.5
Office Manager	Bettye F. Wall
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Bettye F. Wall, Office Manager
Primary Office Street Address	352 Second Street
City	Colfax
ZIP	71417
Primary Phone	318-627-3255
Primary Mailing Address	P.O. Box 222, Colfax, 71417
Primary Fax Number	318-627-2432
Primary Emergency Contact	Robert L. Kennedy
Primary Emergency Phone	318-792-7914 - cell
Secondary Emergency Contact	Glenn Cortello
Secondary Emergency Phone	318-443-7082
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	None
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Robert L. Kennedy
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	None paid to Owner
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Yes
Courts and Locations	35th Judicial District Court, 200 Main Street, Colfax LA 71417
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	One
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Cases are assigned to two part-time contract attorneys and District Defender who are on salary. If more than 3 co-defendants non-contract conflict attorneys are assigned who are paid by the case.
Name of Adult Detention Facilities in This District	Grant Parish Detention Facility
Name of Adult Detention Facilities Outside the District Which Hold Clients	Avoyelles Parish Detention Facility

Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Avoyelles and Rapides Parish
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Often persons are arrested and shipped before PDO is notified and they can be interviewed. When an attorney is appointed he has to expend extra time for travel to meet with the client.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	James P. Lemoine
Chief Judge of Criminal District Court	Warren Willett
Juvenile Court Judges (Specify District of City Court)	Yes. Warren Willett
Drug Court Judges	No
Mental Health Court Judges	No
Other Specialty Court	No
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Chief Indigent Defender by application (see form attached)
When is Assignment/Appointment of Counsel Made?	Within 72 hours of arrest.
Initial Client Intake Conducted By Whom? (Name and Title)	Robert L. Kennedy, Chief
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Bettye Wall interviews when Chief is out of the office and unable to interview within above time period.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	410 estimated
How Many Application Fees Were Waived?	5
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2013	1,584
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	Louisiana Fee Collection
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	97,259
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Monthly Remittance Report provided by Sheriff
Who Collects the Assessed Court Fees?	Sheriff
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Court Fees Collected?	Sheriff

What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Standard fees:$600 for felonies, $300 for misdemeanors; Felony Category 1 - 750 Felony Category 2 - 1,050, Felony Category 3 - 1,550.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Clerk of Court by providing copy of court minutes and Office of Probation and Parole.
Who Collects the Assessed Partial Payments?	Louisiana Fee Collection
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Provided by Louisiana Fee Collection
Who Remits the Partial Payments Collected?	Louisiana Fee Collection
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Louisiana Fee Collection shows on check stubs
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	13,430
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted - yes
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Because of the uncertainty of the amount of revenue that is going to be collected by the Sheriff a possible deficit could occur, however the amount can't be determined until about April 2014.
Immediate Critical Issue Areas	Funding
Long-Term Critical Issue Areas	Because of the uncertainty of the amount of revenue that is going to be collected by the Sheriff a possible deficit could occur, however the amount can't be determined until about April 2014.
Please List All New Hires in 2013 (Name and Title)	Thomas G. Wilson Part-Time Contract Attorney
Please List All Promotions in 2013 (Name and Title)	None
2013 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2014	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	N/A
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Chief supervises attorney and non-attorneys
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	None
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	No
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No

Regular Meetings for Any Staff, Please Describe	Daily interaction. I have a staff of one (1), the office manager.
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2013	None
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	None
Please Provide the Names of All State Representatives and Senators from Your District	Sen. Gerald Long-Dist 31; Sen Rick Gallot-Dist 29; Sen. Bob Kostelka-Dist 35
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Unable to answer without clarification of meaning of "External Factors".
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	More time is being spent in court supervising and advising contract attorneys.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
None	
Part-Time Contract Attorneys	**Contact Information**
Beck, III, Joseph P.	318-640-9202
Wilson, Thomas G.	318-201-2807
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Wall, Bettye F.	318-627-3255

2013 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Bettye F. Wall
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	X
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	X
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	X
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	X
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	x
Firefox	x
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	
DVD	1

VCR	
Desktop PCs	1
Laptops	1
Video Cameras	
Digital Cameras	
Video Conferencing Systems	
B&W Laser Printers	2
Color Printers	
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	1
No Internet Connection	
Connection Speed:	150KB/sec
Provider Name:	AT&T
Email Provider:	Windows Live
Please list any software or computer equipment in which you need training:	

35th District Defender Office CY 2013 Caseloads & Outcomes

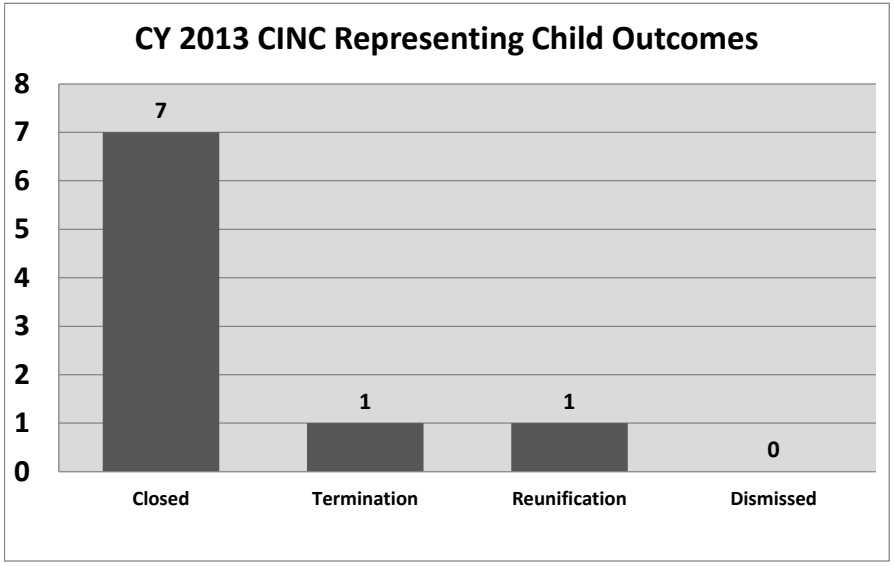
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	7	7	7	1	1	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	23	47	39	62	0	28	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	6	14	14	20	9	3	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	5	15	12	17	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	16	44	30	46	N/A	N/A	36	2	21	3	N/A	N/A	0	1	1
Delinquency Felony	9	22	15	24	N/A	N/A	28	2	24	3	N/A	N/A	0	1	1
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	1	2	1	2	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	52	69	47	99	N/A	N/A	19	0	78	2	0	0	1	0	1
Adult Felony Non-LWOP**	227	253	140	367	N/A	N/A	146	15	128	17	0	2	1	1	4
Adult LWOP	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	0	1	1	1	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	2	0	0	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

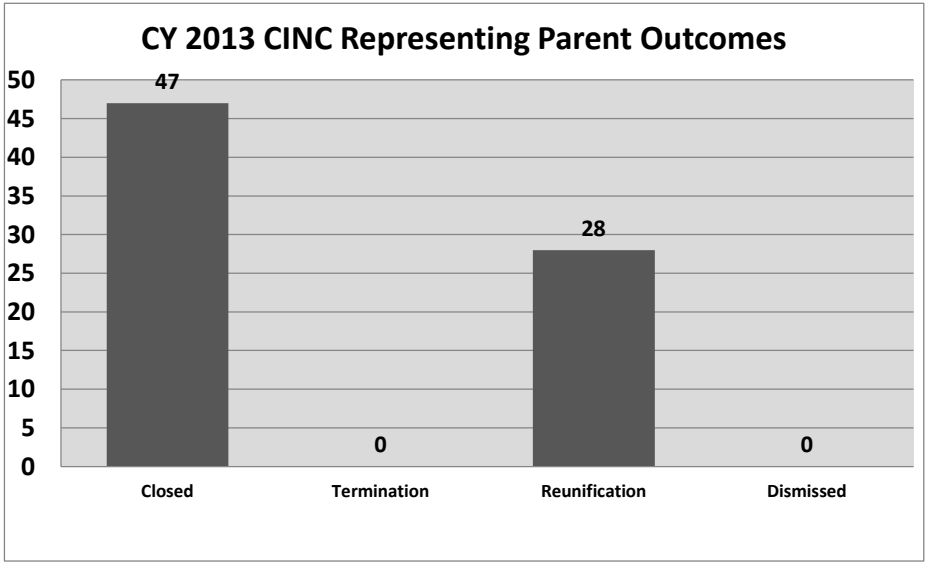
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

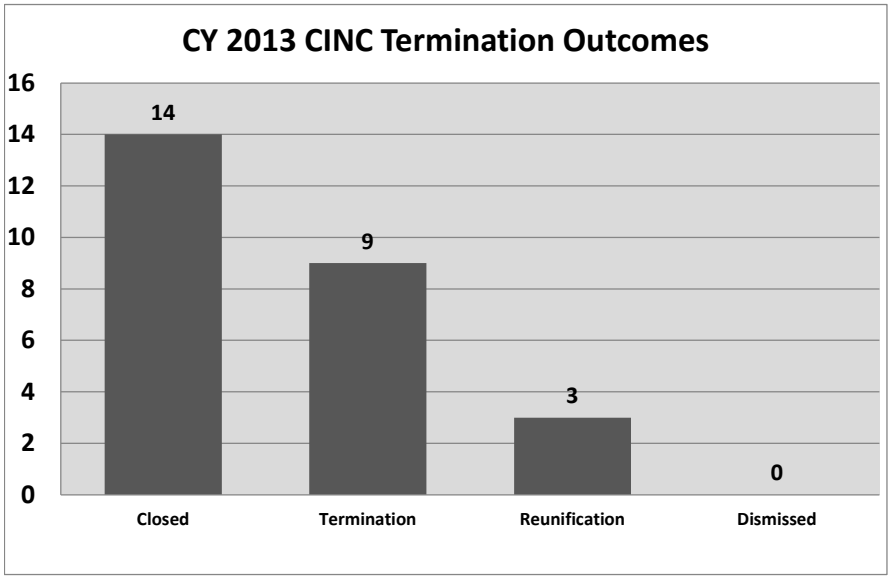
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

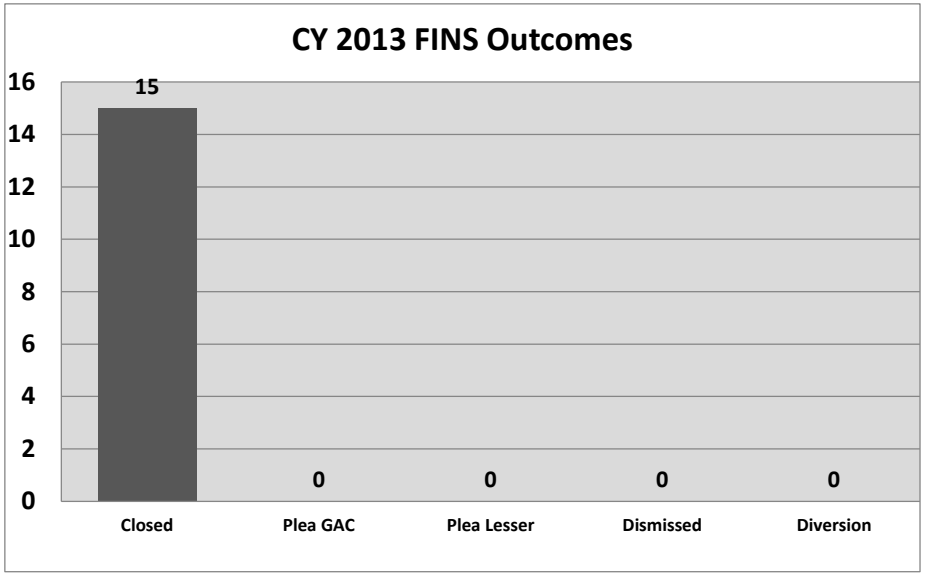
**Life Without Parole

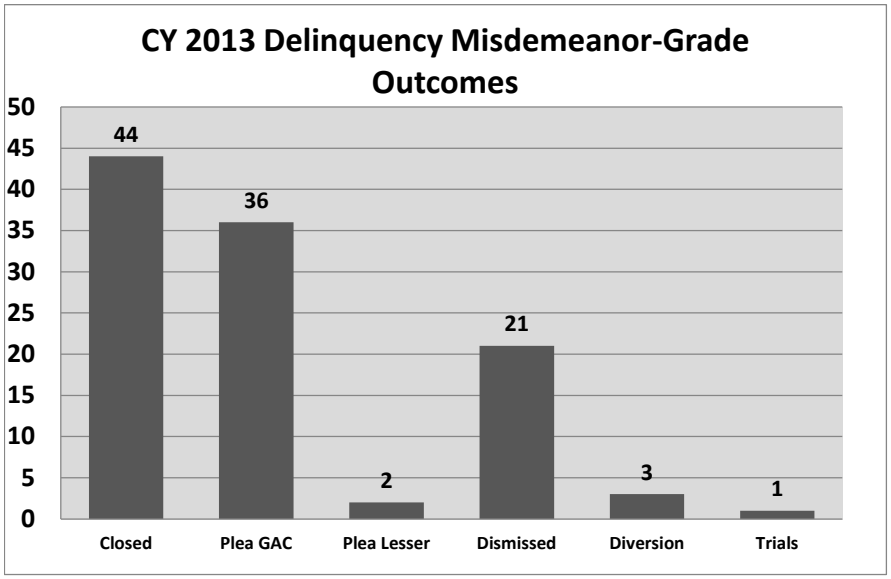
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

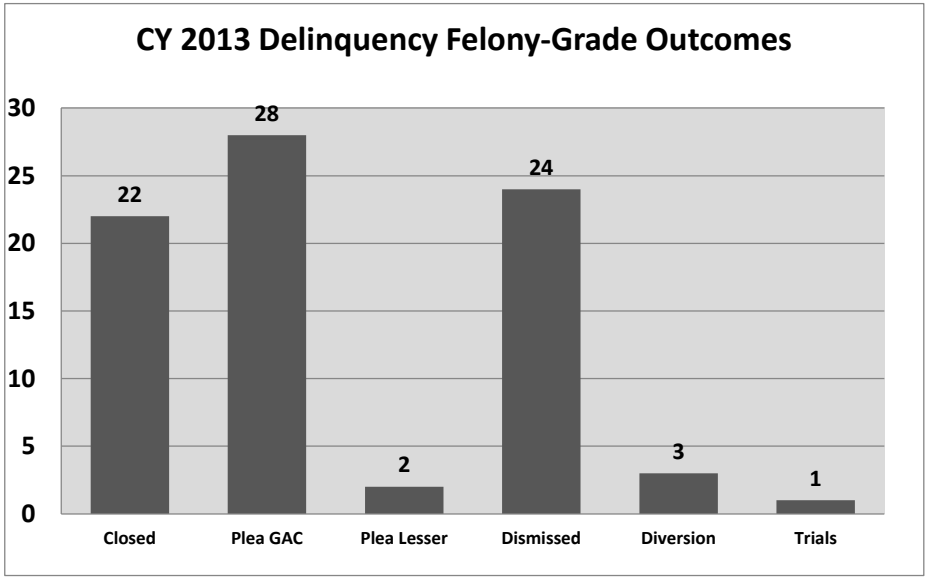

CY 2013 CINC Representing Child Outcomes
8
7
6
5
4
3
2
1
0
7
1
1
0
Closed
Termination
Reunification
Dismissed

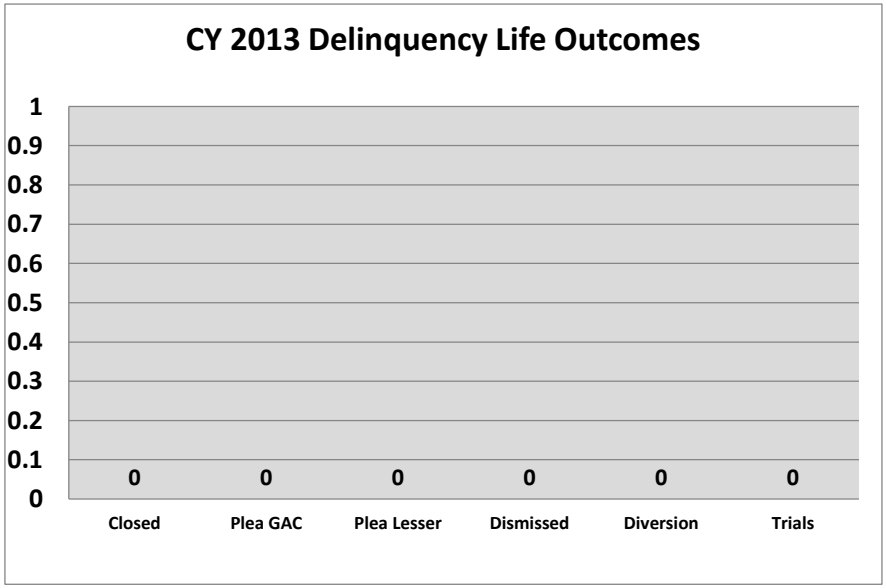

CY 2013 CINC Representing Parent Outcomes
50
45
40
35
30
25
20
15
10
5
0
47
0
28
0
Closed
Termination
Reunification
Dismissed

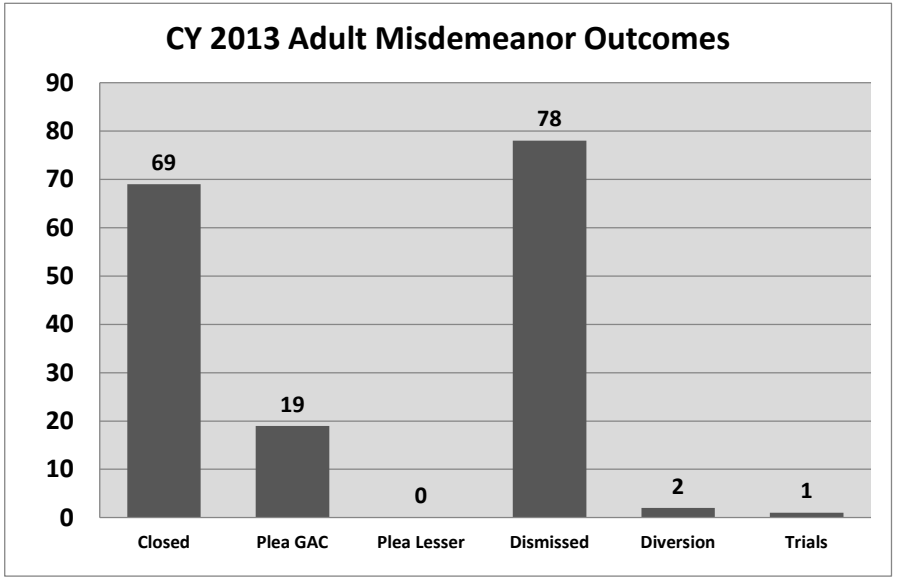

CY 2013 CINC Termination Outcomes
16
14
12
10
8
6
4
2
0
14
9
3
0
Closed
Termination
Reunification
Dismissed

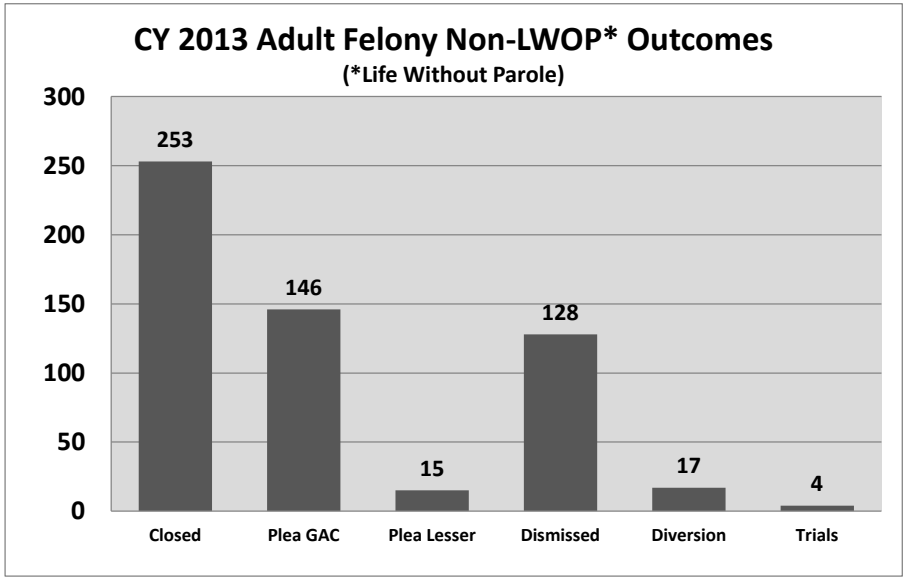

CY 2013 FINS Outcomes
16
14
12
10
8
6
4
2
0
15
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

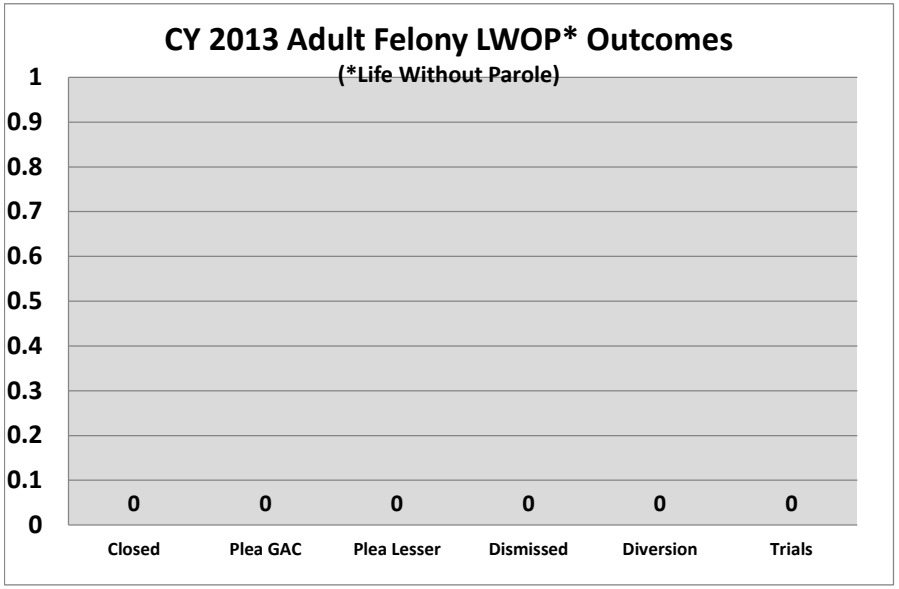

CY 2013 Delinquency Misdemeanor-Grade Outcomes
50
45
40
35
30
25
20
15
10
5
0
44
36
2
21
3
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

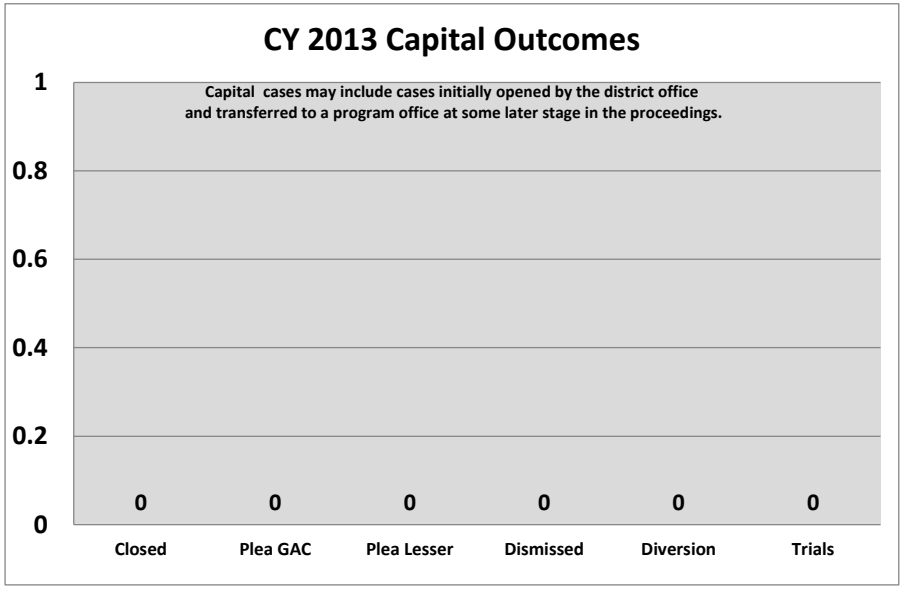

CY 2013 Delinquency Felony-Grade Outcomes
30
25
20
15
10
5
0
22
28
2
24
3
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
90
80
70
60
50
40
30
20
10
0
69
19
0
78
2
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

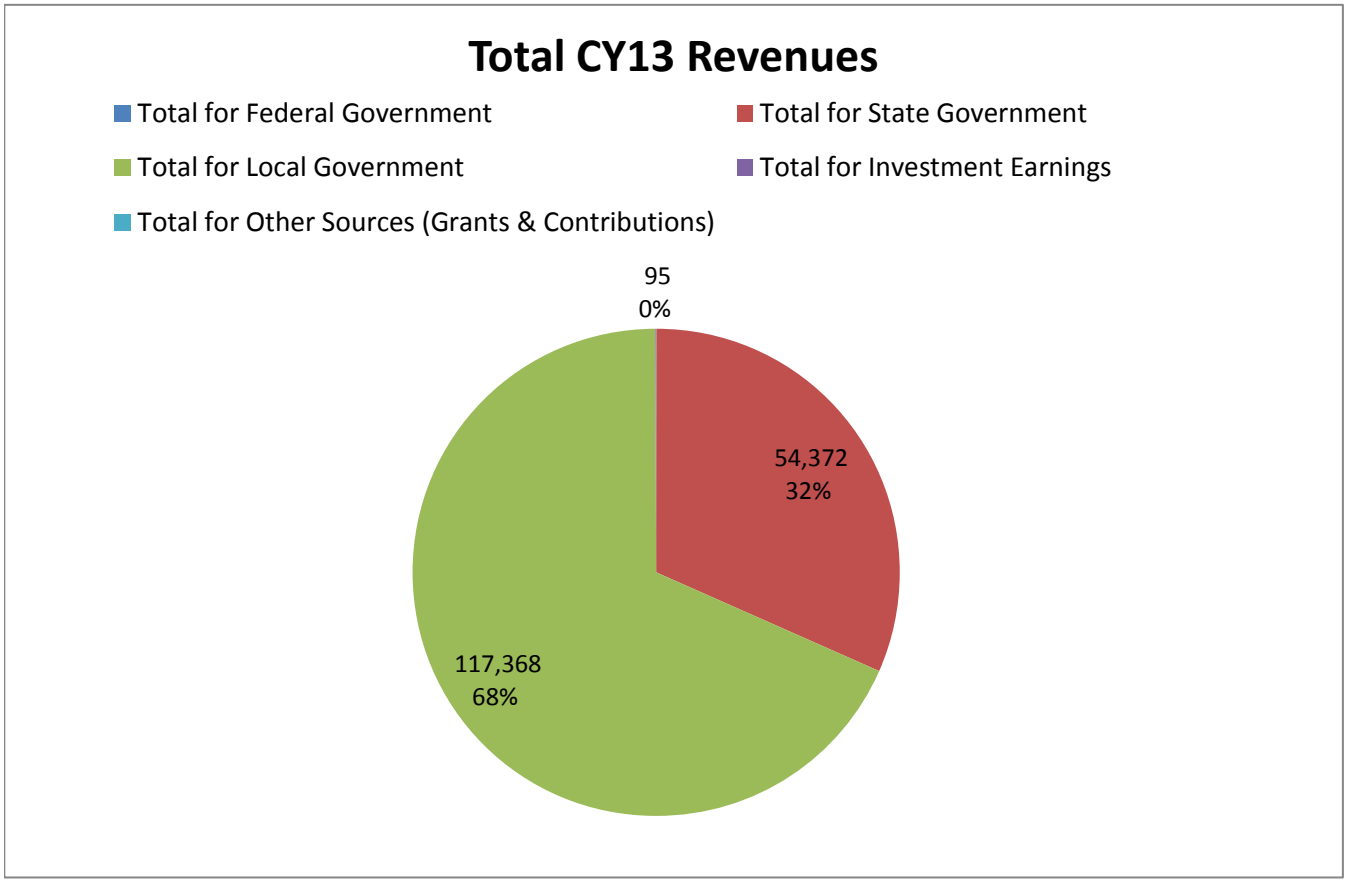

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
300
250
200
150
100
50
0
253
146
15
128
17
4
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

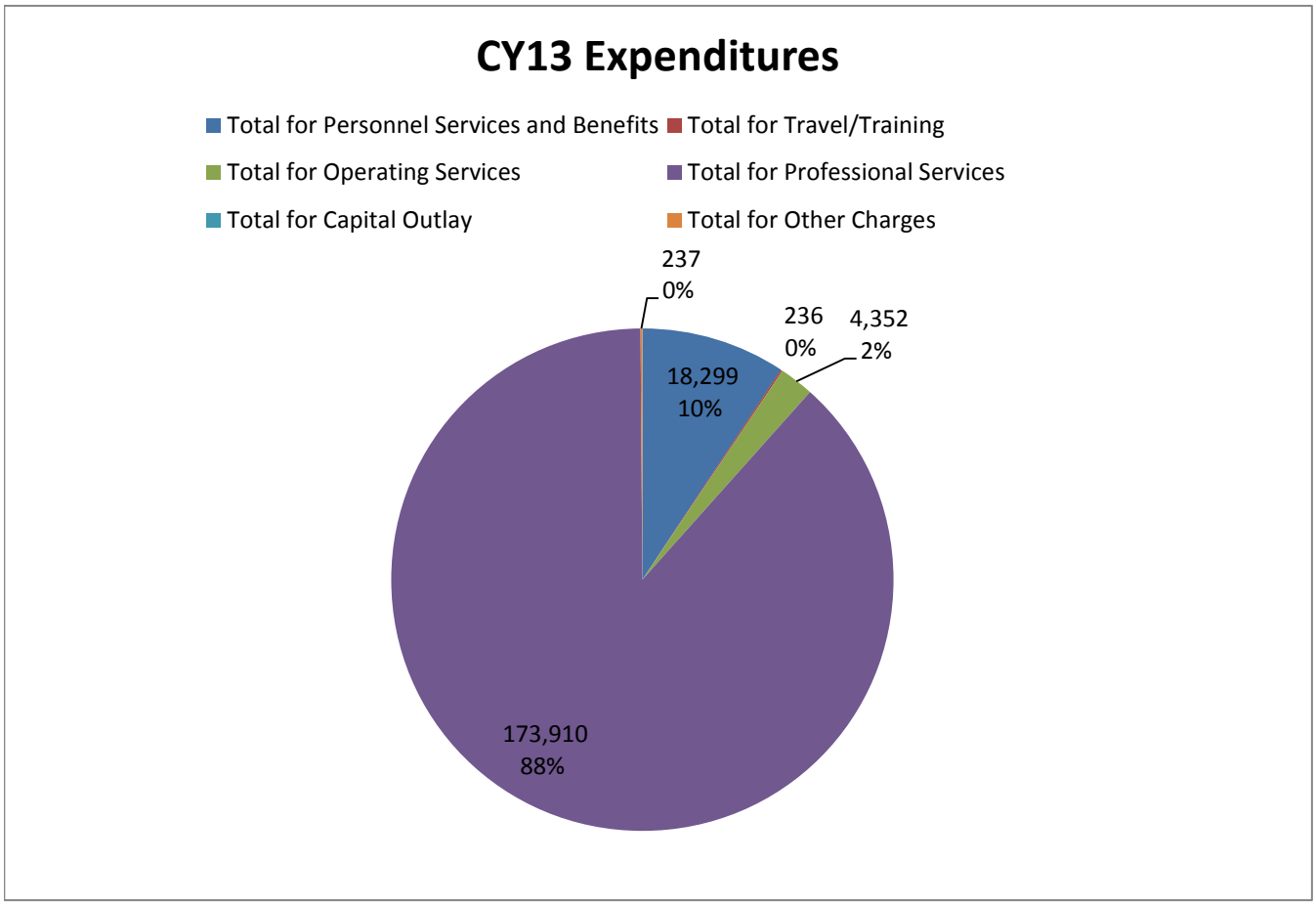

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

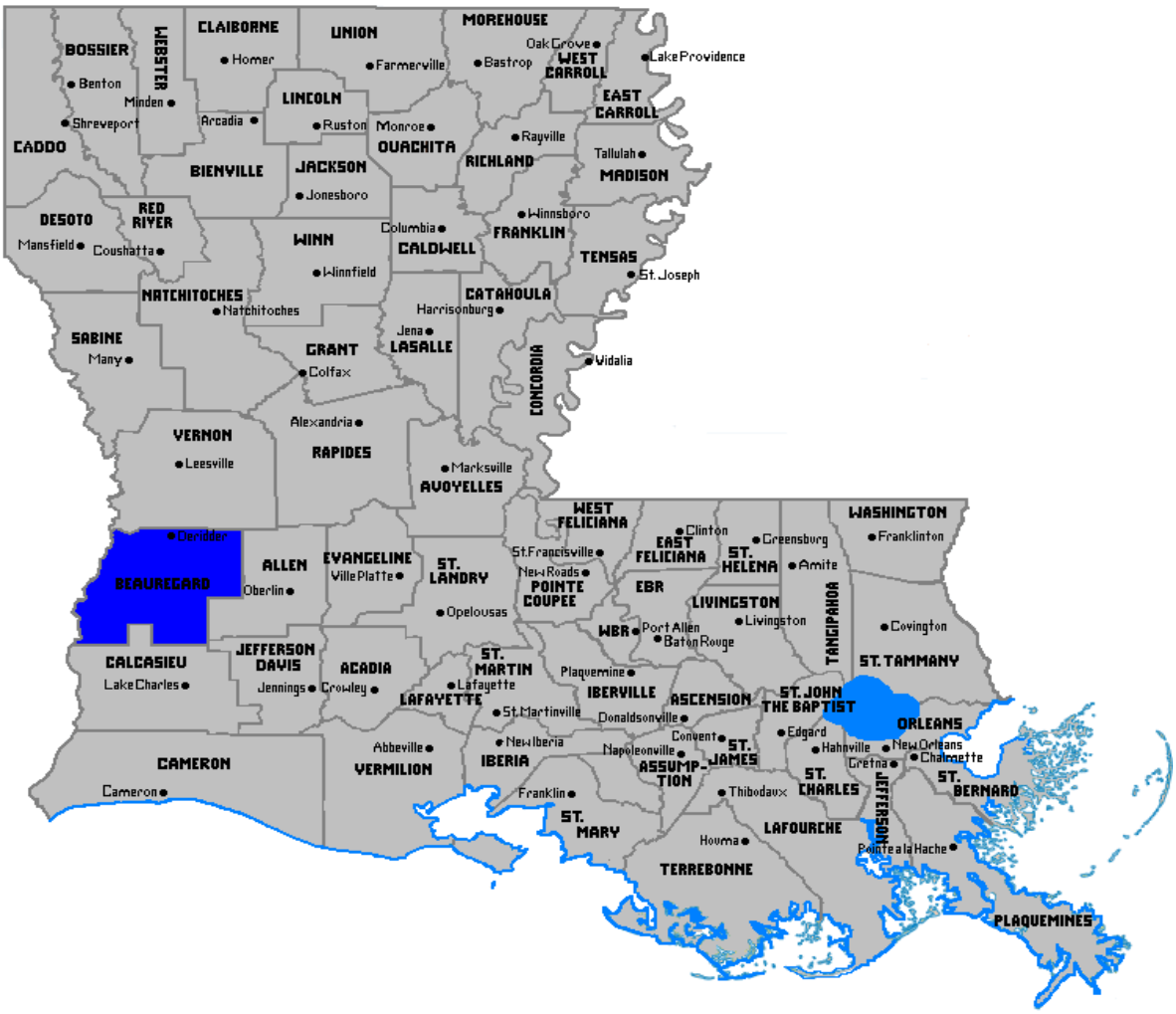

CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 35 CY2013	Total CY2013
District Defender: Robert Kennedy	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	7,304
District Assistance Fund (DAF)	47,068
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	54,372
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	4,992
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	97,260
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	97,260
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	1,658
Partial Attorney Fees Reimbursements [as per 15:176]	13,358
Other Reimbursements	100
Other Local Income -List source(s)	-
Total for Charges For Services	15,116
Total for Local Government	117,368
Investment Earnings	
Interest Income	95
Other Investment Income - List source(s)	-
Total for Investment Earnings	95
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	171,835

District 35 CY2013	Total CY2013
District Defender: Robert Kennedy	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	17,000
Accrued Leave	-
Payroll Taxes	1,299
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
Total for Personnel Services and Benefits	18,299
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	236
Total for Travel/Training	236
Operating Services	
Advertisements	-
Workers' Compensation	-
Insurance - Malpractice	1,914
Insurance - Auto/Physical Liability	-
Insurance - Other	125
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	880
Dues and Seminars	638
Law Library/Journals/Subscriptions	60
Office Supplies	735
Total for Operating Services	4,352
Professional Services	
Audit/Accounting Expense	1,218
Contract Clerical	-
Expert Witness	-
Investigators	1,000
Interpreters	-
Social Workers	-
Capital Representation	(1,750)
Conflict	4,350
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	(14,091)
Contract Attorneys - all other	183,183
IT/Technical Support	-
Total for Professional Services	173,910
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	237
Total for Other Charges	237
Total for EXPENDITURES	197,034


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
95
0%
54,372
32%
117,368
68%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
237
0%
236
0%
4,352
2%
18,299
10%
173,910
88%



The 36TH Judicial District Public Defenders' Office

Beauregard (DeRidder)

District Defender: David L. Wallace
518 North Pine Street
DeRidder, LA 70634
(337) 462-8891

36th Judicial District • Beauregard Parish
District Defender David Wallace • (337) 462-8891
518 North Pine Street • DeRidder, LA • 70634

General District Information: In the 36th Judicial District, there are two sections of District Court and no City Courts or specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 35,654 in this district, 9,295 of whom are children.

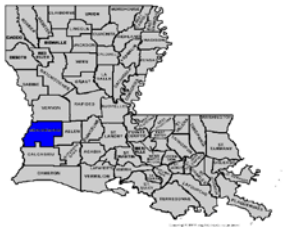
District Staff: The District Defender in this district is David Wallace, who has served in the position for over four years and been a public defender in Louisiana for more than 28 years. The 36th Judicial District Public Defenders' Office is a contract public defenders' office. At the end of 2013 the district reported five part-time contract attorneys in addition to the District Defender. There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender supervises all staff, and there is no caseload reduction provided to him. The office also has two investigators and one administrative staff members.

Juvenile Defense: Juvenile cases are heard by District Judges in the 36th Judicial District. All attorneys handle juvenile cases.

Indigency Determination and Availability of Clients: In the 36th Judicial District, a judge makes the determination of indigence. Prior to November 1, 2013, adult clients were held at the C. Paul Phelps Correctional Center. Male adult clients are now held at the Beauregard Parish Jail. Female clients are often housed in Avoyelles-Simmesport Detention Center because of overcrowding. Juvenile clients are held in Ware Youth Center (Coushatta), Calcasieu Parish Juvenile Detention Center, or at the St. James Juvenile Detention Center until its closure on June 30, 2013.

Fees and Accounting: The 36th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2013, 620 applications were received for services. Fees were not waived for any applicants and were not reduced for any applicants. A total of $11,630 in application fees was collected by the probation and parole department. Courts in this district assess the statutory special cost fee to support local public defender services in every case resulting in a conviction. These special cost fees, amounting to $222,856 in 2013, were collected by local and state probation offices. Courts in this district may also assess partial indigence payments for services based on a client's ability to pay. Any resulting payments are collected by the Public Defenders' Office, if paid before conviction and by the district's probation and parole department after conviction. In 2013, the office received $48,520 in partial indigence payments. All accounting functions for the 36th Judicial District Public Defenders' Office are handled internally by staff.

Caseload: The 36th Judicial District Public Defenders' Office reported handling 898 cases in 2013. Of those, 134 involved juvenile matters, including 74 Child in Need of Care representations.



The 36th JDC Public Defenders' Office

Parish(es) & Seat(s)	Beauregard - DeRidder
Population	35,654
Juvenile Population	9,295
District Defender	David L. Wallace
Years as District Defender	4 years, 2 months
Years in Public Defense	28
Office Manager	Rosie Kolarik
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Cathy Lopez, Data Entry Clerk & Inmate Liaison
Primary Office Street Address	518 North Pine Street
City	DeRidder
ZIP	70634
Primary Phone	337-462-8891
Primary Mailing Address	PO Box 489, DeRidder, 70634
Primary Fax Number	337-462-3810
Primary Emergency Contact	David L. Wallace
Primary Emergency Phone	337-462-0473 office
Secondary Emergency Contact	337-462-8891 office
Secondary Emergency Phone	337-462-2144 office
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	David L. Wallace
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	300 Month (Utilities Only)
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Yes
Courts and Locations	36th Judicial District Court, Divisions A & B, P.O. Box 1148, DeRidder, 70634
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	(2) Two Divisions: Division A - Judge Martha A. O'Neal; Division B - Judge C. Kerry Anderson. Judges rotate on a monthly basis between civil and criminal dockets.

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	The presiding Judge issues an Appointment of Counsel Order or Assigns the client to the PDO at the 72 hour hearing, which is noted on the "Notice of Custody Order" either of these are forwarded to the PDO for assignment of counsel on a rotational basis.
Name of Adult Detention Facilities in This District	C. Paul Phelps Correctional closed on 11/01/2013. The only adult facility in this parish is the Beauregard Parish Jail.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Avoyelles-Simmesport Women's Detention Ctr., Simmesport, LA Parish females are often housed there due to overcrowding.
Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Youth Center 3565 Highway 71 Coushatta, LA; Calcasieu Parish Juvenile Detention Center Lake Charles, LA; The District used the St. James Juvenile Detention Center until its closure in June, 2013, and since then juvenile clients have been housed in Bridge City Center for Youth in Bridge City, Louisiana.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	This causes lack of access to clients, as well as additional expense and time traveling to these facilities. Ware Youth Center – 225 miles roundtrip; Calcasieu Juv. Center – 105 miles roundtrip; St. James Youth Ctr – 430 miles roundtrip.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	Upon arrest clients are only allowed one phone call to a bondsman only. Often clients are denied phone access and/or knowledge of bond amount if any has been set.
District Attorney	David W. Burton
Chief Judge of Criminal District Court	Martha Ann O'Neal
Juvenile Court Judges (Specify District of City Court)	Same as above
Drug Court Judges	Same as above
Mental Health Court Judges	Same as above
Other Specialty Court	None
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Judge, based upon application completed by defendant and interview conducted by Judge.
When is Assignment/Appointment of Counsel Made?	Judge assigns PDO within 72 hours of arrest, at arraignment or other court hearing.
Initial Client Intake Conducted By Whom? (Name and Title)	Cathy Lopez, PDO Liaison
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes

Brief Explanation of Intake Process	Application completed by client, $40 fee paid to Ms. Lopez at arraignment, or paid at office in person at a later time. Application is then presented to the Judge who interviews the client, determines indigency and amount of fees to be paid to the PDO. Judge then signs and forwards an "Appointment of Counsel Order" to the PDO. For incarcerated clients, Ms. Lopez meets with client at jail to complete the application; she submits the application to the presiding Judge at the time of the 72 hour hearing. Judge completes Notice of Custody Order to either deny or approve. Ms. Lopez brings the completed order to the PDO. PDO makes assignment and advises Ms. Lopez what attorney will represent what client. Ms. Lopez then meets with client within 24 hours to advise them who their attorney is as well as conducting the initial interview and advising client of their rights, and contact information for their counsel.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	620
How Many Application Fees Were Waived?	0
How Many Application Fees Were Reduced?	0
Total Application Fee Dollars Collected in 2013	11,630
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	Probation & Parole collects fees after conviction of defendants.
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	222,856
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Appointment of Counsel Order signed by Judge; notes the application fee as well as any ordered amount.
Who Collects the Assessed Court Fees?	State Probation Office if client placed on Felony Probation. Local office if misdemeanor case. Louisiana District Probation Offices forward collected fees to our office via U. S. mail.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Fees collected in office are given a written receipt as well as receipt from PDO database. Sheriff's Office, Civil Division.
Who Remits the Court Fees Collected?	District Attorney – Bond Forfeitures; Sheriff's Office provides a "break-down" of fees with each payment.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	District Attorney also provides name, total bond amount, and amount allotted to PDO with each payment.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	

Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Determined by District Judge
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Application for court appointed counsel filled out by applications & final determination of fees by Judge(s).
Who Collects the Assessed Partial Payments?	PDO Office if paid before conviction. Probation & Parole after conviction.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Probation & Parole sends money orders from defendants.
Who Remits the Partial Payments Collected?	Defendants individually before conviction and Probation & Parole after conviction.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Letter from Probation & Parole along with payment.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	48,520
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted - yes; Criminal Practice - yes; Private Practice Policy - yes.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Not at this time.
Primary Immediate Needs	Funding for experts & all other expenses.
Immediate Critical Issue Areas	Funding
Long-Term Critical Issue Areas	Funding
Please List All New Hires in 2013 (Name and Title)	Elizabeth B. Carr & Shanta Tomeka Gilbert
Please List All Promotions in 2013 (Name and Title)	None
2013 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2014	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes, as needed or as requested.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Director, Individual Attorneys, Support Staff; Individual Defenders supervise their assistants in their offices.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	District Director, Office Manager, Clerk
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	None
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	None

Regular Meetings for Any Staff, Please Describe	None regular, meetings held as needed
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	All referred to Appellate Counsel

Number of Writs Your District Handled in 2013	4
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	All District Defenders are experienced in Juvenile Defense. Clients are assigned on a rotational basis just as adult cases are.
Please Provide the Names of All State Representatives and Senators from Your District	Senator – John R. Smith; Representative Dorothy S. Hill; Representative James K. Armes III; Representative Michael E. Danahay; Representative Brett F. Geymann.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	We constantly work to get bonds set on individuals (even misdemeanor) some may get set several days later, but the jail doesn't get them in and tell the client the amount so they can bond. Also, clients are only allowed one phone call and only to a bondsman. Clients are not allowed to contact a family or friend to assist them. PDO staff has to take the initiative to contact City PD or Sheriff, then Judge to try to get a bond set, this is even on Disturbing the Peace charges etc.
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	Our staff meets with the client within 24 hours of appointment to advise them of their rights, who their counsel is and how to contact him/her. Staff makes phone calls for client to contact family for bond assistance or to ask them to bring items the clients that are allowed at the jail.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
None	
Part-Time Contract Attorneys	**Contact Information**
David L. Wallace, District Director	337-462-8891
Mitchel M. Evans, II, District Defender	337-462-5225
Charles A. Jones, III., District Defender	337-463-5532
Jodi C. Andrews, District Defender	337-460-4987
Elizabeth B. Carr, District Defender	337-462-8891
Shanta Tomka Gilbert, District Defender	337-202-1871
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Rosie Kolarik	337-462-0473
Paul Lopez, Investigator	337-463-4700
Cathy Lopez, Investigator	337-462-8891

2013 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Rosie Kolarik
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	
Quicken	x
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	x
Internet Explorer 9	
Firefox	
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	

devices in your inventory.	
Television	0
DVD	0
VCR	0
Desktop PCs	1
Laptops	1
Video Cameras	0
Digital Cameras	0
Video Conferencing Systems	0
B&W Laser Printers	1
Color Printers	0
Wireless Cards	0
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	x
Broadband	
No Internet Connection	
Connection Speed:	DSL
Provider Name:	AT&T
Email Provider:	AT&T
Please list any software or computer equipment in which you need training:	

36th District Defender Office CY 2013 Caseloads & Outcomes

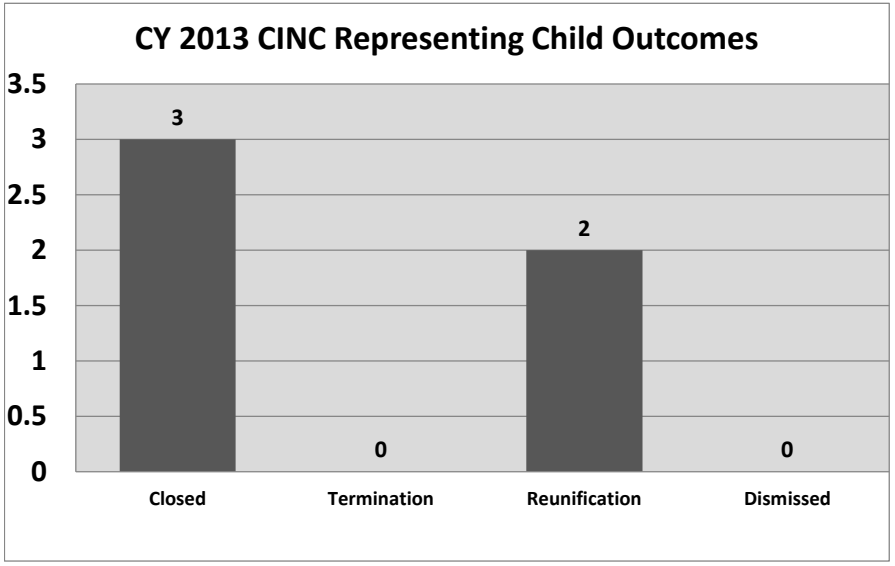
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	1	3	5	6	0	2	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	34	29	34	68	0	8	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	11	13	14	25	N/A	N/A	0	0	1	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	10	10	5	15	N/A	N/A	9	0	1	1	N/A	N/A	0	1	1
Delinquency Felony	13	13	7	20	N/A	N/A	9	1	7	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	293	283	109	402	N/A	N/A	236	23	182	0	0	0	0	4	4
Adult Felony Non-LWOP**	222	219	120	342	N/A	N/A	174	33	131	3	1	1	0	0	2
Adult LWOP	7	3	7	14	N/A	N/A	2	0	4	0	0	1	0	0	1
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	2	6	4	6	N/A	N/A	0	0	0	1	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

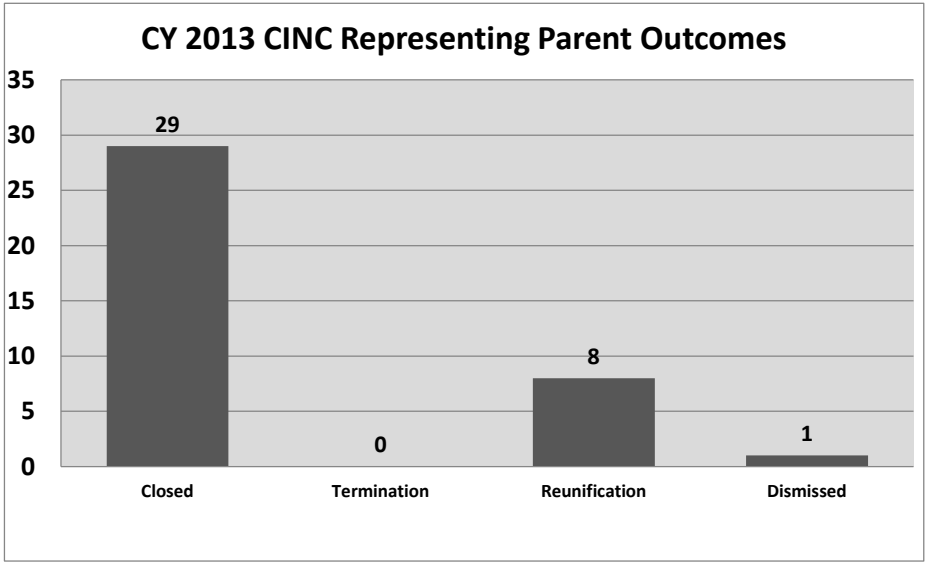
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

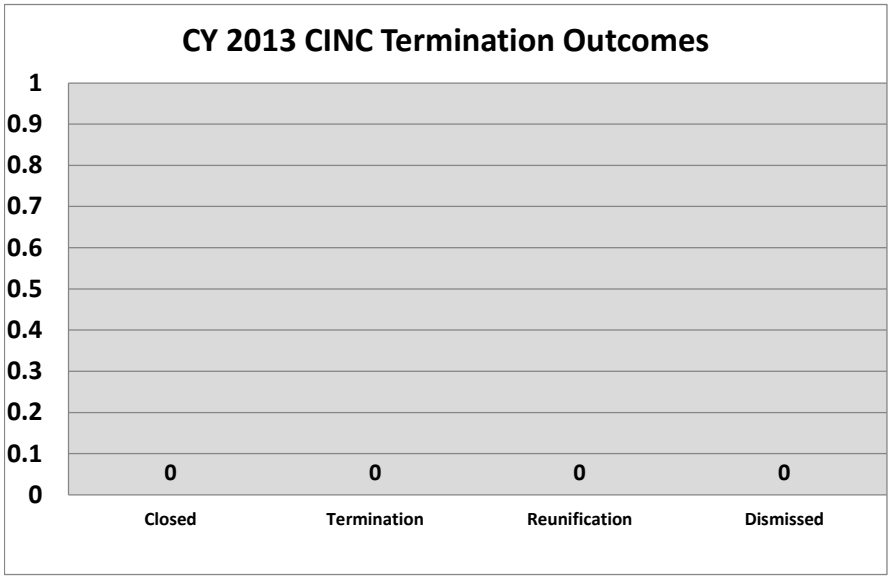
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

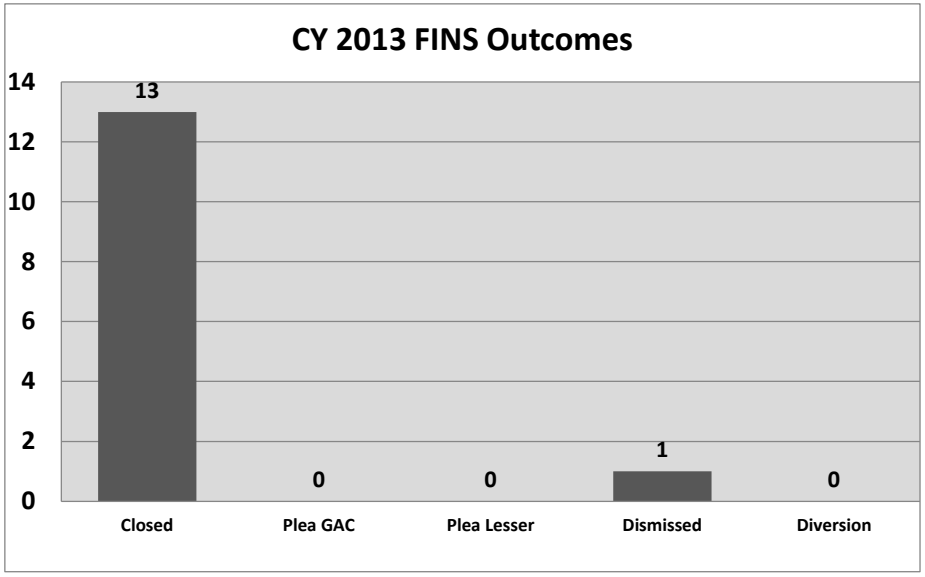
****Life Without Parole**

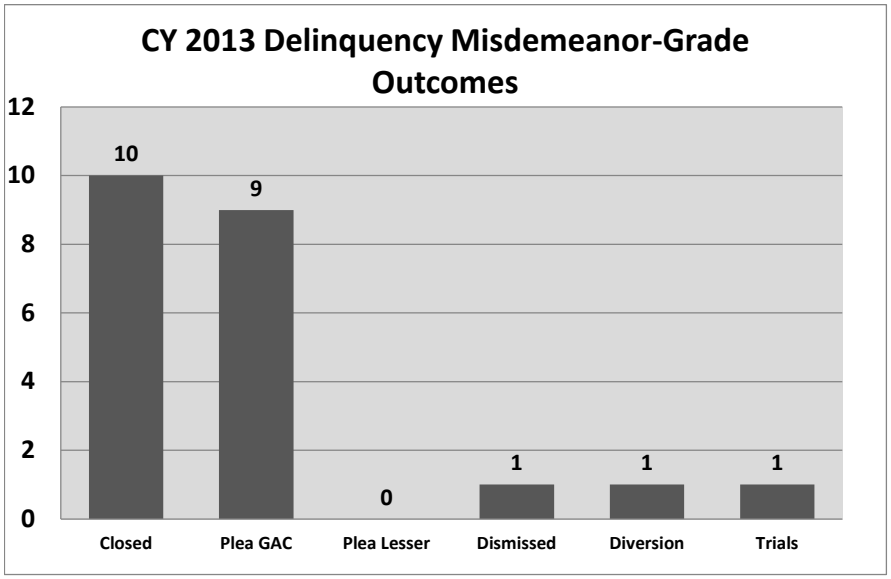
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

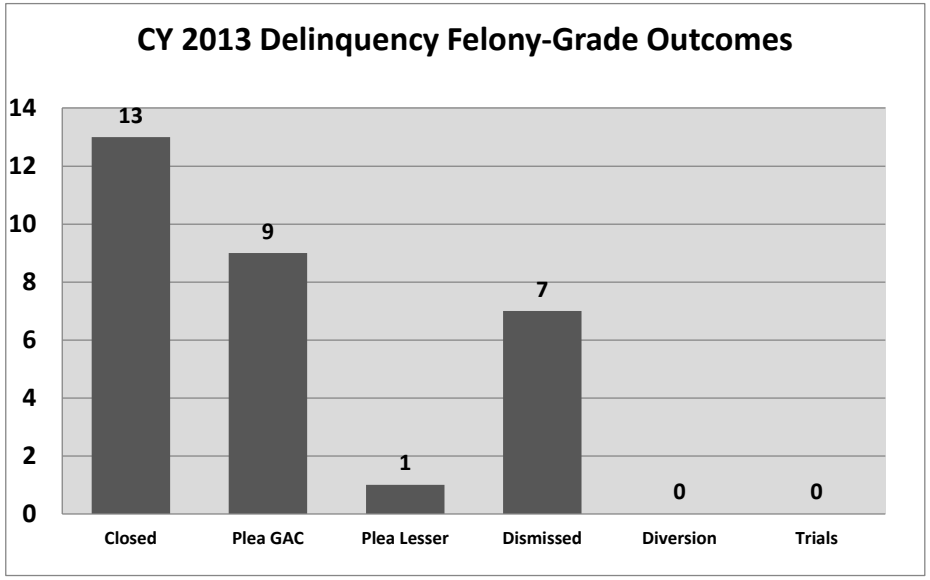

CY 2013 CINC Representing Child Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
0
2
0
Closed
Termination
Reunification
Dismissed

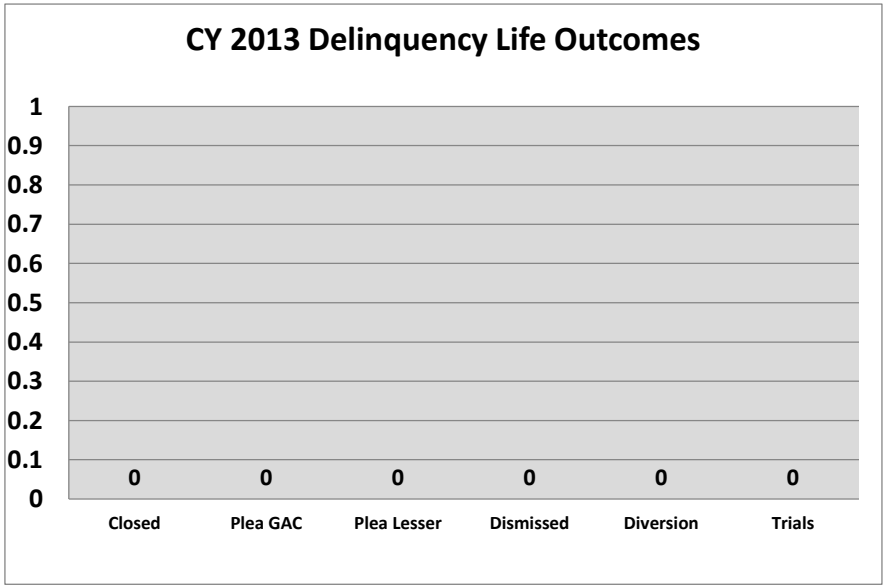

CY 2013 CINC Representing Parent Outcomes
35
30
25
20
15
10
5
0
29
0
8
1
Closed
Termination
Reunification
Dismissed

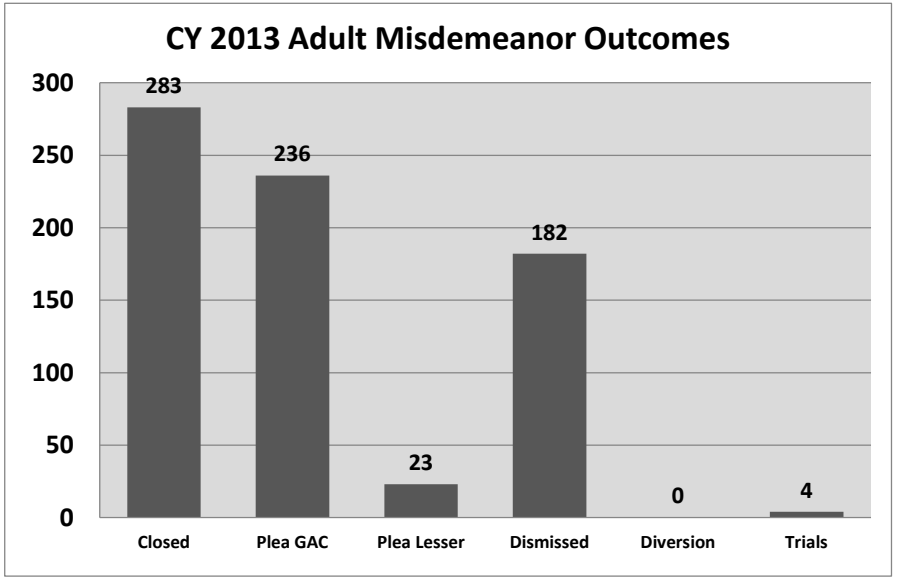

CY 2013 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

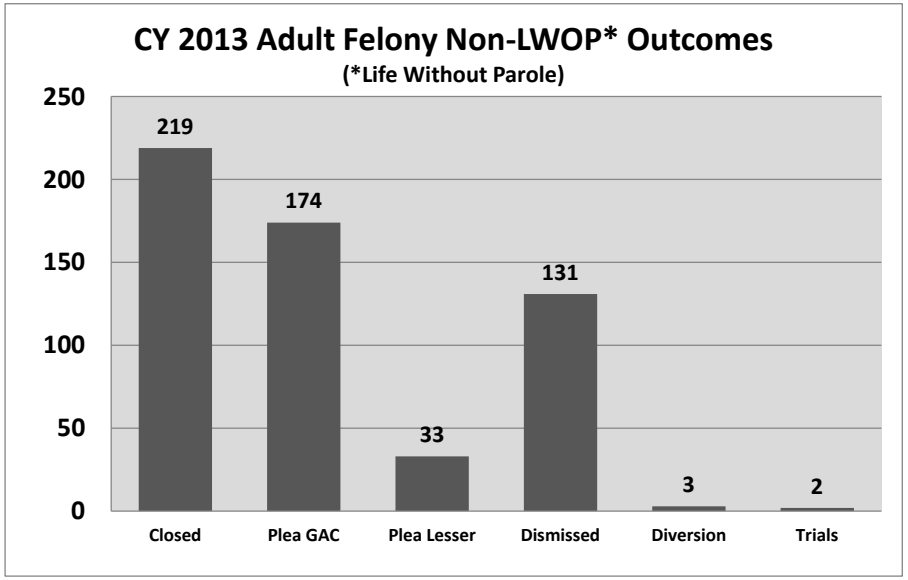

CY 2013 FINS Outcomes
14
12
10
8
6
4
2
0
13
0
0
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

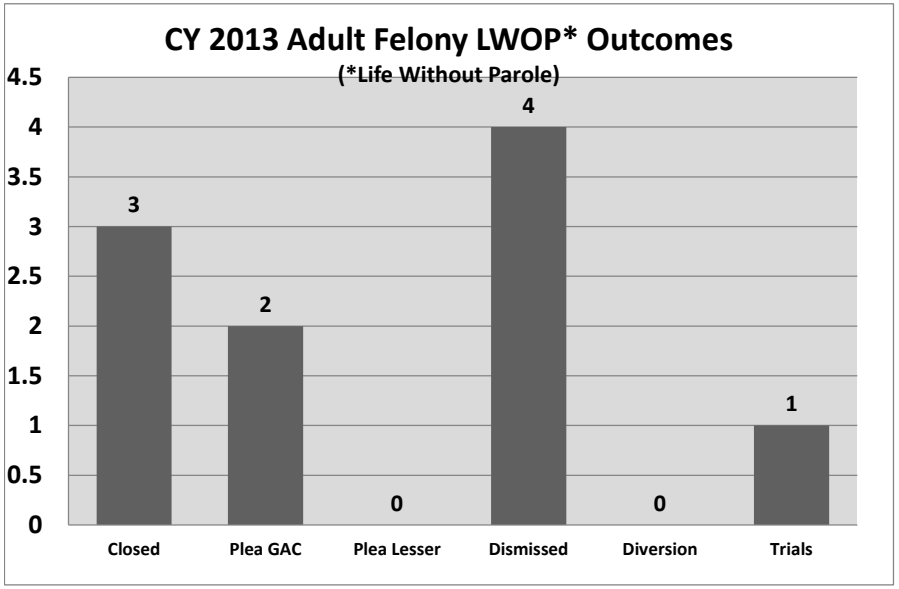

CY 2013 Delinquency Misdemeanor-Grade Outcomes
12
10
8
6
4
2
0
10
9
0
1
1
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

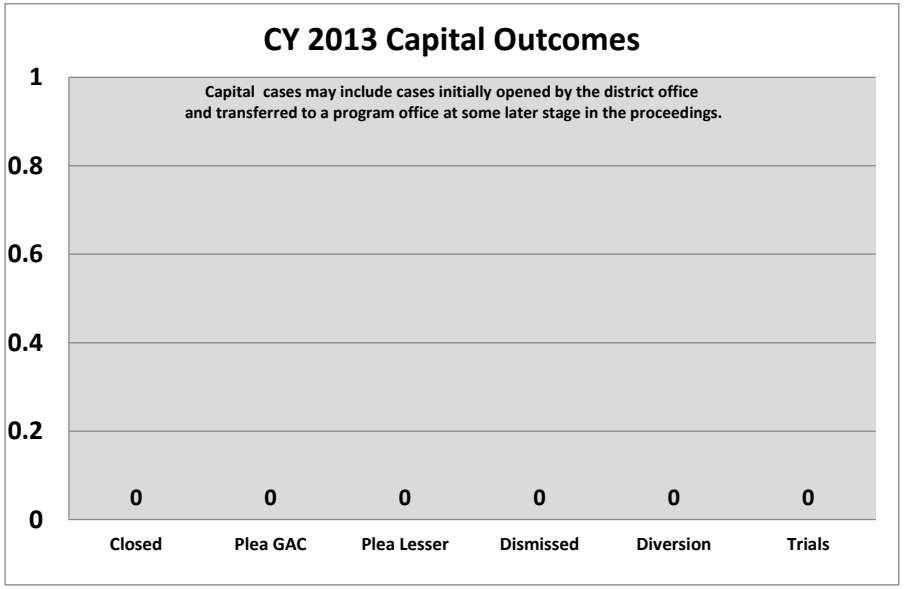

CY 2013 Delinquency Felony-Grade Outcomes
14
12
10
8
6
4
2
0
13
9
1
7
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
300
250
200
150
100
50
0
283
236
23
182
0
4
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

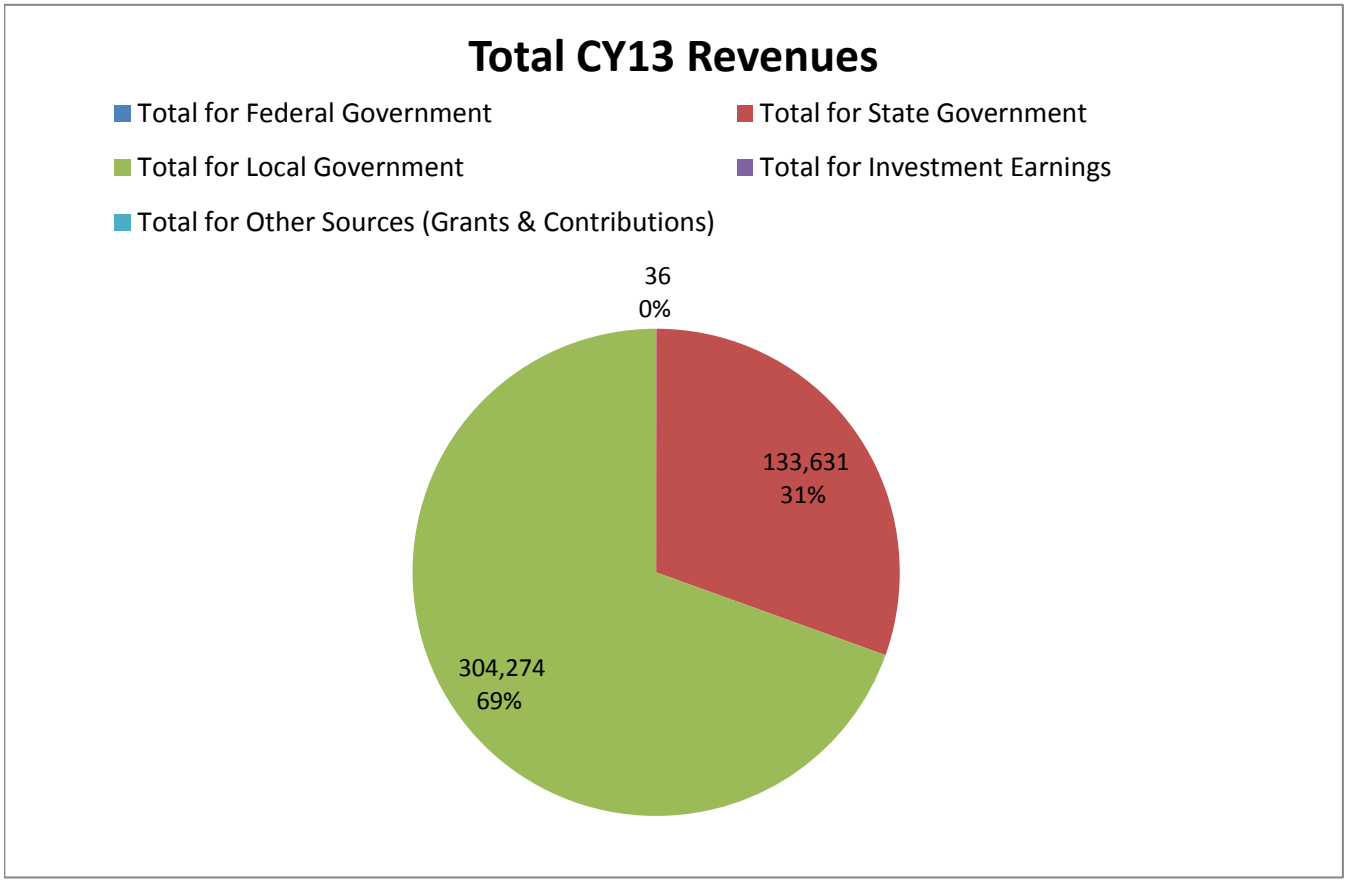

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
250
200
150
100
50
0
219
174
33
131
3
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

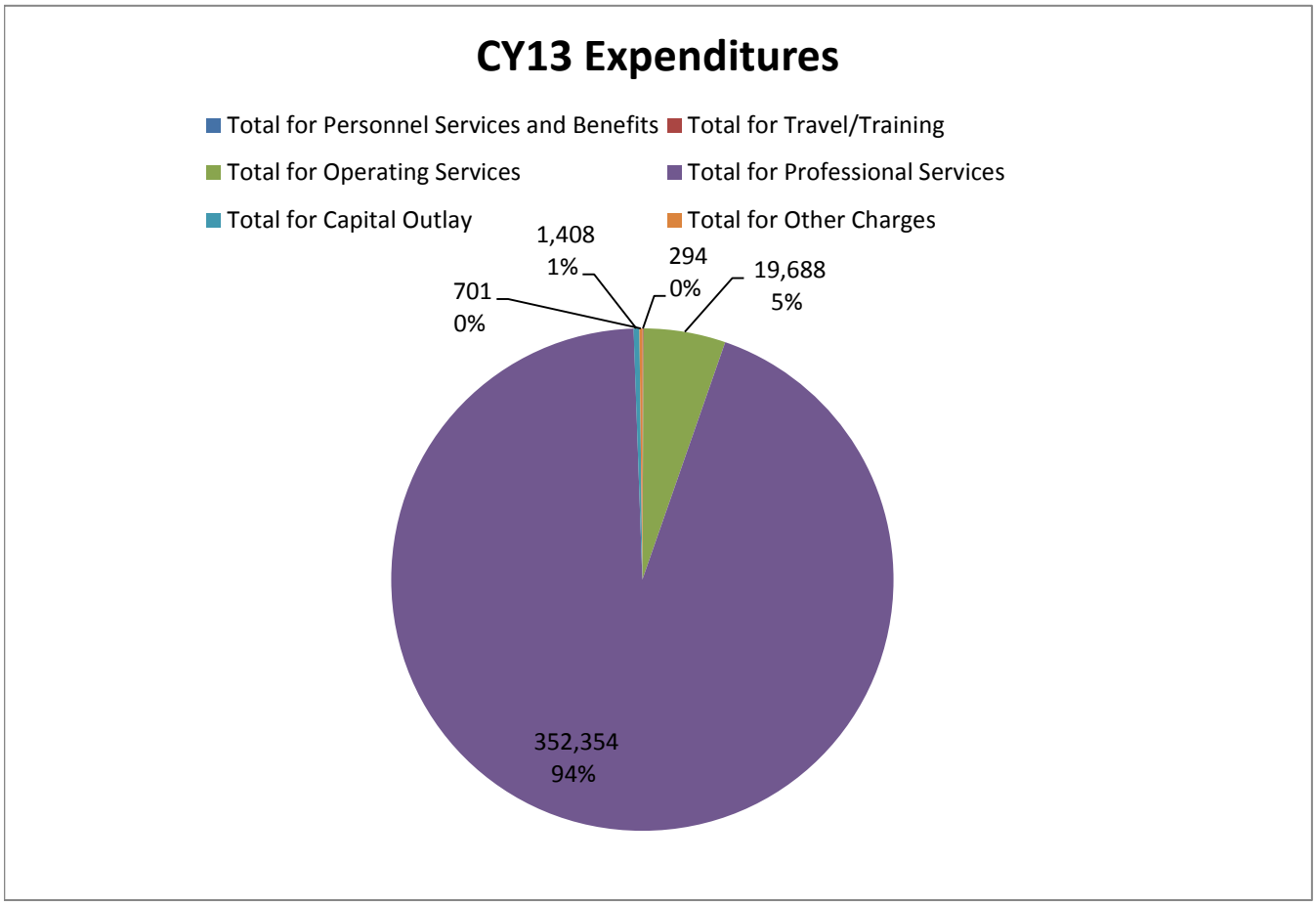

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
3
2
0
4
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 36 CY2013	Total CY2013
District Defender: David Wallace	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	21,622
District Assistance Fund (DAF)	62,723
Supplemental/Emergency Funds	49,286
Grants	-
Other State Income -List source(s)	-
Total for State Government	133,631
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	16,796
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	4,253
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	42,791
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	180,065
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	222,856
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	11,660
Partial Attorney Fees Reimbursements [as per 15:176]	48,520
Other Reimbursements	190
Other Local Income -List source(s)	-
Total for Charges For Services	60,369
Total for Local Government	304,274
Investment Earnings	
Interest Income	36
Other Investment Income - List source(s)	-
Total for Investment Earnings	36
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	437,941

District 36 CY2013	Total CY2013
District Defender: David Wallace	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	-
Accrued Leave	-
Payroll Taxes	-
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
Total for Personnel Services and Benefits	
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	294
Total for Travel/Training	294
Operating Services	
Advertisements	-
Workers' Compensation	-
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	-
Insurance - Other	-
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	192
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	3,305
Dues and Seminars	1,238
Law Library/Journals/Subscriptions	14,096
Office Supplies	856
Total for Operating Services	19,688
Professional Services	
Audit/Accounting Expense	5,600
Contract Clerical	14,000
Expert Witness	799
Investigators	65,770
Interpreters	495
Social Workers	-
Capital Representation	-
Conflict	6,690
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	50,500
Contract Attorneys - all other	208,500
IT/Technical Support	-
Total for Professional Services	352,354
Capital Outlay	
Major Acquisitions	1,408
Total for Capital Outlay	1,408
Other Charges	
Other Operating Expenses	701
Total for Other Charges	701
Total for EXPENDITURES	374,445


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
36
0%
133,631
31%
304,274
69%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
1,408
1%
294
0%
19,688
5%
701
0%
352,354
94%

The 37TH Judicial District Public Defenders' Office

Caldwell (Columbia)

District Defender: Louis Champagne
301 Wall Street
Columbia, LA 71418
(318) 649-2626

37th Judicial District • Caldwell Parish
District Defender Louis Champagne • (318) 649-2626
301 Wall Street • Columbia, LA • 71418

General District Information: In the 37th Judicial District, there is one section in District Court and no City Courts. There is a drug court and a mental health court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 10,132 in this district, 2,374 of whom are children.

District Staff: The District Defender in this district is Louis Champagne, who has served in the position for 12 years and has been a public defender in Louisiana for 16 years. The 37th Judicial District Public Defenders' Office is a contract public defenders' office. At the end of 2013 the district reported one part-time contract attorney in addition to the District Defender. There are no restrictions on private attorney practice outside of the Public Defenders' Office, but attorneys must devote a majority of their time to indigent cases. The District Defender supervises all staff and there is no caseload reduction provided to him. The office also has one investigator and one administrative staff member.

Juvenile Defense: Juvenile cases are heard by the District Judge in the 37th Judicial District. This district's juvenile cases are managed by the 4th District Defender office by agreement.

Indigency Determination and Availability of Clients: In the 37th Judicial District, the Public Defenders' Office makes the determination of indigence. Adult male clients are held at Caldwell Correctional Center, Caldwell Parish Detention Center, or Caldwell Parish Jail, while adult female clients are held in facilities in Richland or Franklin Parish. Juvenile clients are held in Green Oaks Detention Center (Monroe).

Fees and Accounting: The 37th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2013, 138 applications were received for services. No fees were waived or reduced for applicants. A total of $3,320 in application fees was collected. Courts in this district assess the statutory special cost fee to support local public defender services in every case resulting in a conviction. In 2013, the district received $23,688 in special cost fees which are collected by the Caldwell Parish Sheriff's Office. Courts in this district may also assess partial indigence payments for services based on a client's ability to pay. All accounting functions for the 37th Judicial District Public Defenders' Office are handled internally by staff, except for an annual audit which is contracted.

Caseload: The 37th Judicial District Public Defenders' Office reported handling 736 cases in 2013.

The 37th JDC Public Defenders' Office

Parish(es) & Seat(s)	Caldwell - Columbia
Population	10,132
Juvenile Population	2,374
District Defender	Louis Champagne
Years as District Defender	12
Years in Public Defense	16
Office Manager	Terri L. Graves
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Terri L. Graves
Primary Office Street Address	301 Wall Street
City	Columbia
ZIP	71418
Primary Phone	318-649-2626
Primary Mailing Address	P.O. Box 1029, Columbia, 71418
Primary Fax Number	318-649-0212
Primary Emergency Contact	Louis Champagne
Primary Emergency Phone	318-649-2626
Secondary Emergency Contact	Terri L. Graves
Secondary Emergency Phone	318-649-7046
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	No other addresses or phone numbers.
Other District Office Contact Personnel (Primary Only)	None
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Louis Champagne owns 1/2 of the office building and the Estate of Governor John J. McKeithen, owns 1/2 of the office building. IDB doesn't pay any rent, utilities, or any other office expenses at this time.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	1,400
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Day to day bookkeeping is handled in this office, however, our annual Audit is done by Mary Jo Finley, CPA.
Courts and Locations	37th Judicial District Court, Columbia, Louisiana
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	1
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Mixed Delivery
Name of Adult Detention Facilities in This District	Caldwell Correctional Center, Caldwell Parish Detention Center and Caldwell Parish Jail.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Richland & Franklin - Women

Name of Juvenile Detention Facilities In This District	Swanson Center for Youth at Columbia, this facility is located in Columbia, however, the Parish is not allowed to hold juveniles there.
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Green Oaks - Ouachita Parish
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Mark McKee
Chief Judge of Criminal District Court	Don C. Burns
Juvenile Court Judges (Specify District of City Court)	Don C. Burns
Drug Court Judges	Don C. Burns
Mental Health Court Judges	Don C. Burns
Other Specialty Court	No
Name of Specialty and Brief Description:	None
Indigency Determined by Whom and How?	Chief Defender, Information from IDB Application.
When is Assignment/Appointment of Counsel Made?	72 hour hearing and sometimes when person comes for arraignment.
Initial Client Intake Conducted By Whom? (Name and Title)	Terri L. Graves, Legal Assistant; Billy Varnell, Investigator.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Billy Varnell handles all investigation and some intake. Terri L. Graves handles all intake and interviews with female prisoners.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	138
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2013	3,320
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	23,688
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	A monthly statement is provided by the Caldwell Parish Sheriff Office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	A monthly statement is provided by the Caldwell Parish Sheriff's Office.
Who Collects the Assessed Court Fees?	CPSO & DOC probation and parole.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	A monthly statement is provided by the CPSO and probation and parole.
Who Remits the Court Fees Collected?	CPSO & DOC probation and parole.

What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	A monthly statement is provided by the CPSO and probation and parole.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	If ordered by the Judge - after a hearing to determine how much the defendant can afford. The Judge usually determines the amount owed to IDB.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	There is no accounting documentation, other than my receipt.
Who Collects the Assessed Partial Payments?	Those fees are collected by this office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	There is no accounting documentation, other than my receipt.
Who Remits the Partial Payments Collected?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	N/A
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	0
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	IDB attorneys can have a private practice but must devote majority of their time to IDB based on caseload.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Increase funding received to provide quality IDB defense
Immediate Critical Issue Areas	None
Long-Term Critical Issue Areas	Having enough funding to provide quality IDB defense.
Please List All New Hires in 2013 (Name and Title)	None
Please List All Promotions in 2013 (Name and Title)	None
2013 Media Coverage and/or Major Accomplishments	DA implemented LACE program for Caldwell Parish, IDB gets $20.00 per ticket written.
Number of Expected New Attorney Hires in 2014	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes, in office training on Motions, Trials, and all other aspects of legal representation is provided. The attorneys also meet to discuss cases.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	None at this time.
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Louis meets with attorneys and staff on a daily basis to discuss status of cases and review work product.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	None
Please Attach Your Office Organizational Chart	Yes
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	Monitor cases for compliance with state guidelines.

Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No
Regular Meetings for Any Staff, Please Describe	Yes, meet on weekly basis
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2013	None
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Juvenile Attorney, Dina Domangue, handles all juvenile cases. Our juvenile is handled by the 4th JD IDB office in Monroe.
Please Provide the Names of All State Representatives and Senators from Your District	Representative Steven E. Pylant and Senator Neil Riser.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Political turmoil between the District Attorney and Sheriff affect the number of arrests and the type of arrests.
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	Mandatory attendance to CLE provided by IDB.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Champagne, Louis V.	318-649-2626
Thomas, Ashley P.	318-649-2626
Part-Time Contract Attorneys	**Contact Information**
None	
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Graves, Terri L.	318-649-2626
Varnell, Billy	318-649-2626

2013 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Terri L. Graves
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	Abacus
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	x
Internet Explorer 7	x
Internet Explorer 8	
Internet Explorer 9	
Firefox	x
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	
DVD	

VCR	
Desktop PCs	3
Laptops	3
Video Cameras	
Digital Cameras	1
Video Conferencing Systems	
B&W Laser Printers	4
Color Printers	
Wireless Cards	
Smartphones (Funded by Office)	2
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	AT & T
Email Provider:	AT & T, America Online & Yahoo
Please list any software or computer equipment in which you need training:	None

37th District Defender Office CY 2013 Caseloads & Outcomes

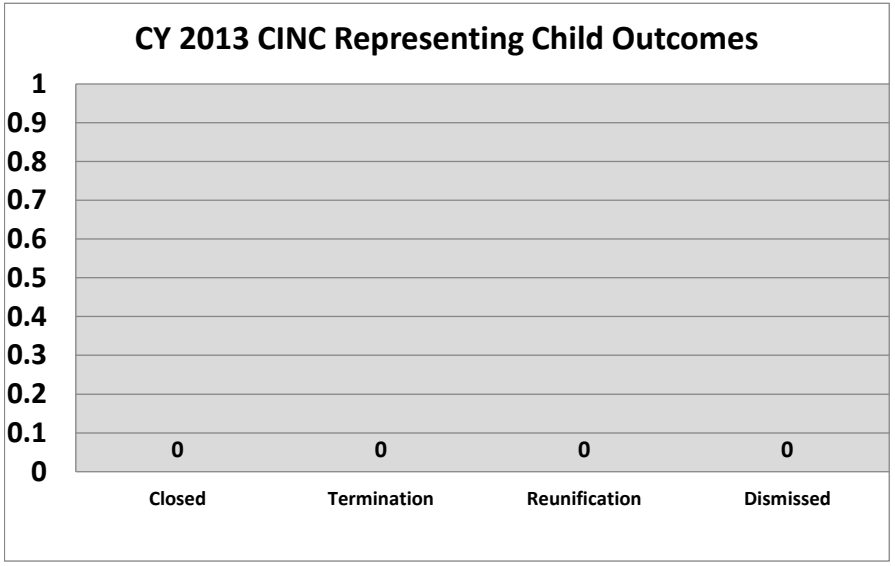
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Delinquency Felony	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	234	300	140	374	N/A	N/A	126	6	218	5	0	0	1	0	1
Adult Felony Non-LWOP**	149	295	212	361	N/A	N/A	137	15	198	0	0	0	1	3	4
Adult LWOP	0	1	1	1	N/A	N/A	2	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

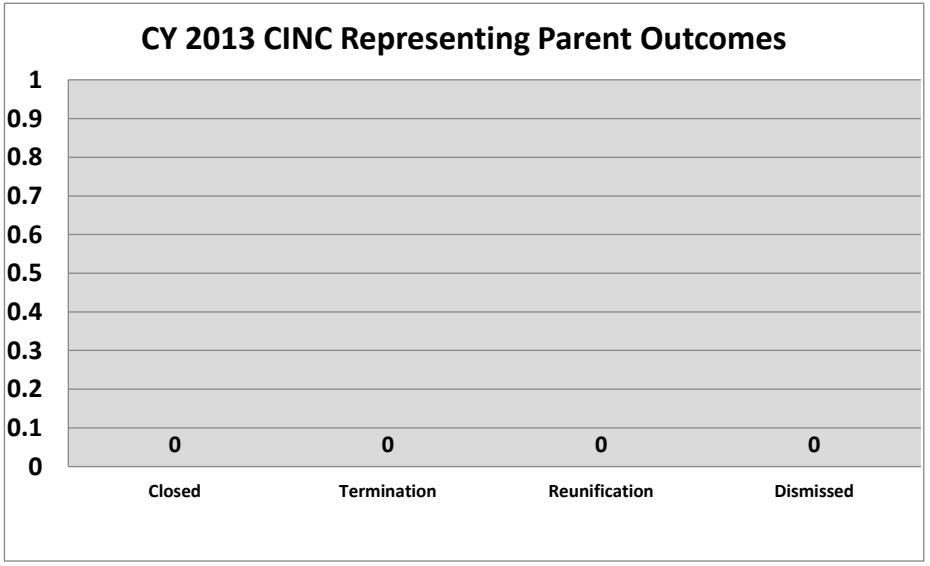
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

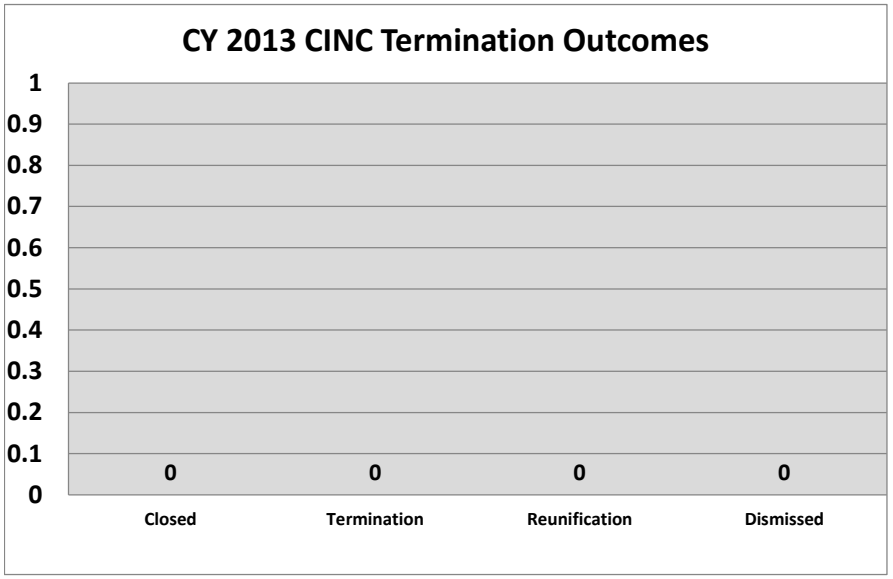
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

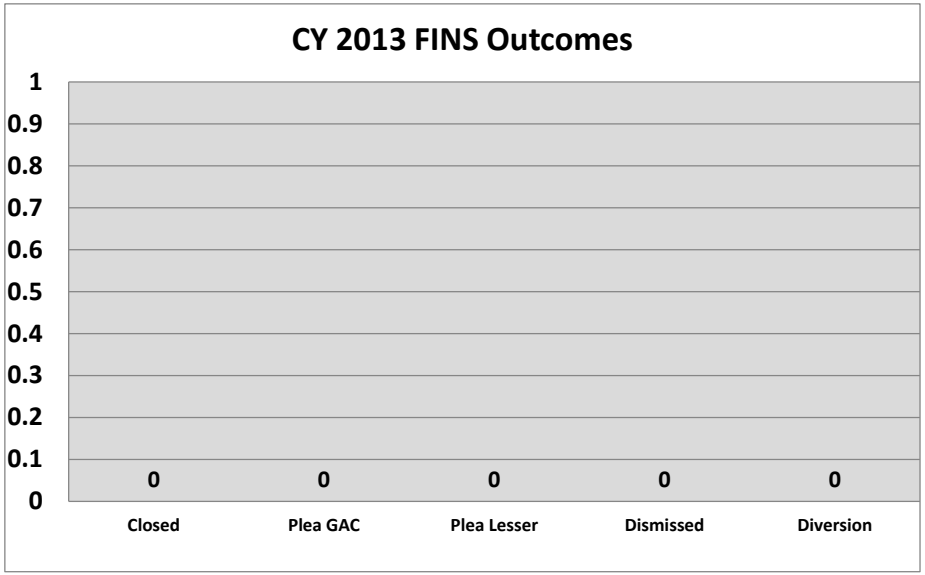
****Life Without Parole**

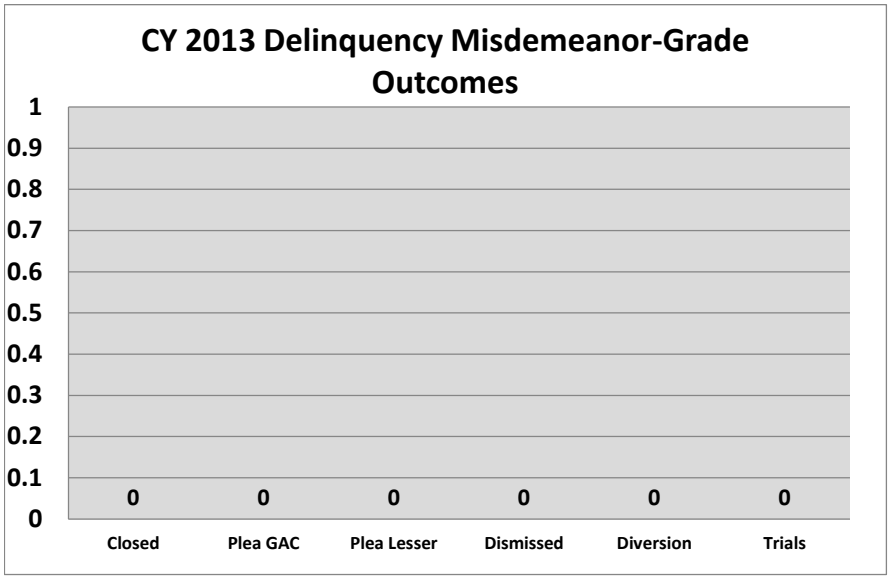
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

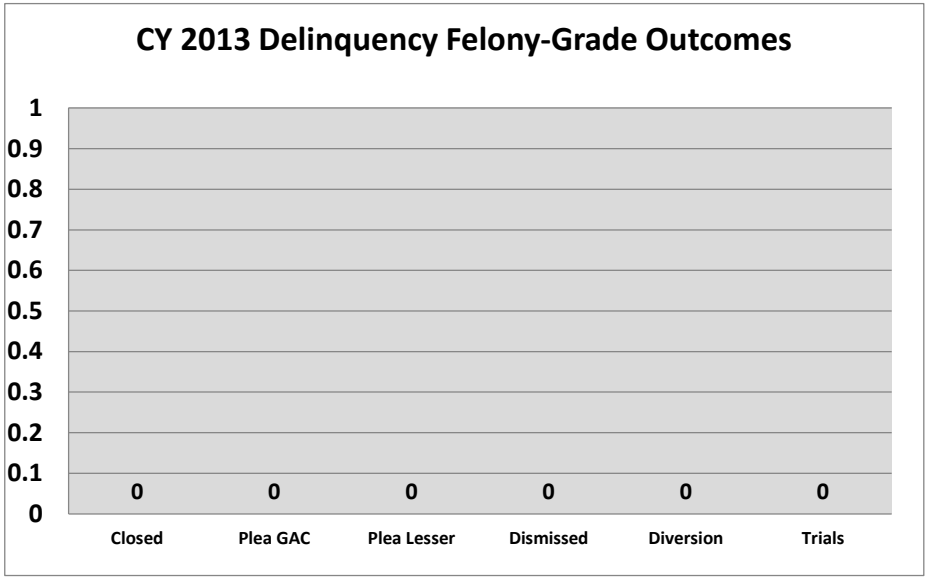

CY 2013 CINC Representing Child Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

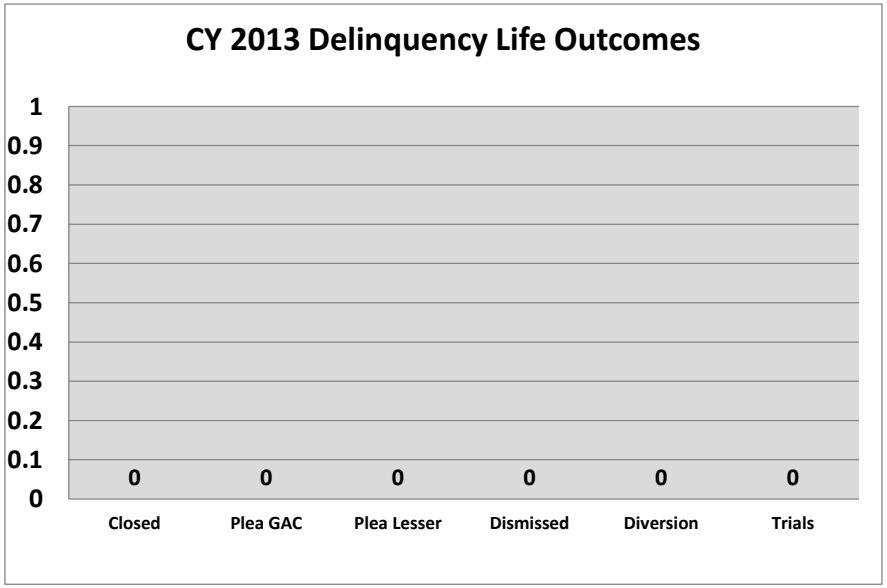

CY 2013 CINC Representing Parent Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

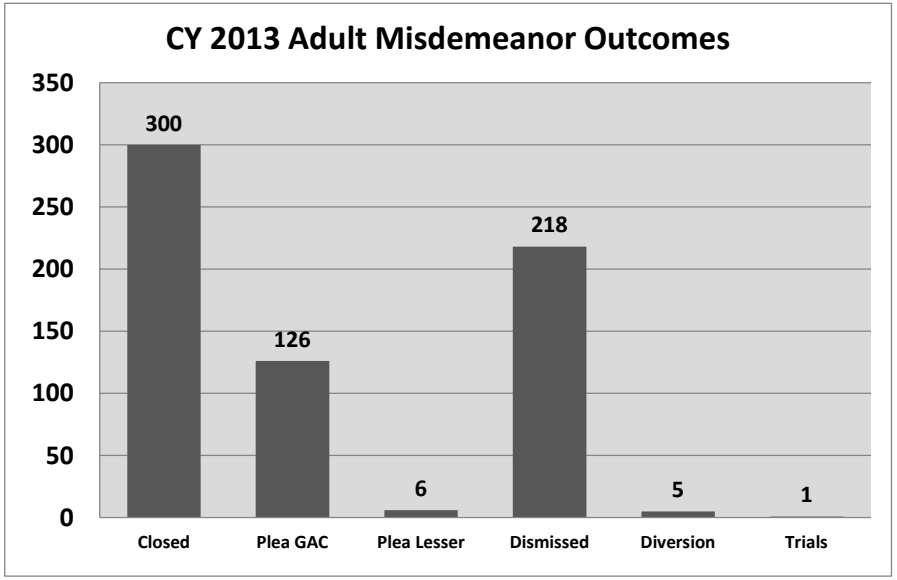

CY 2013 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

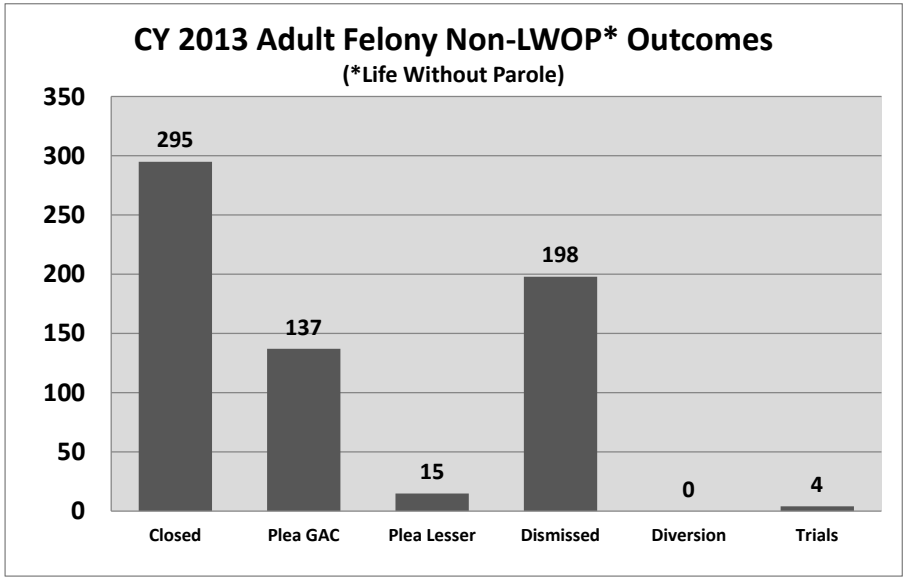

CY 2013 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

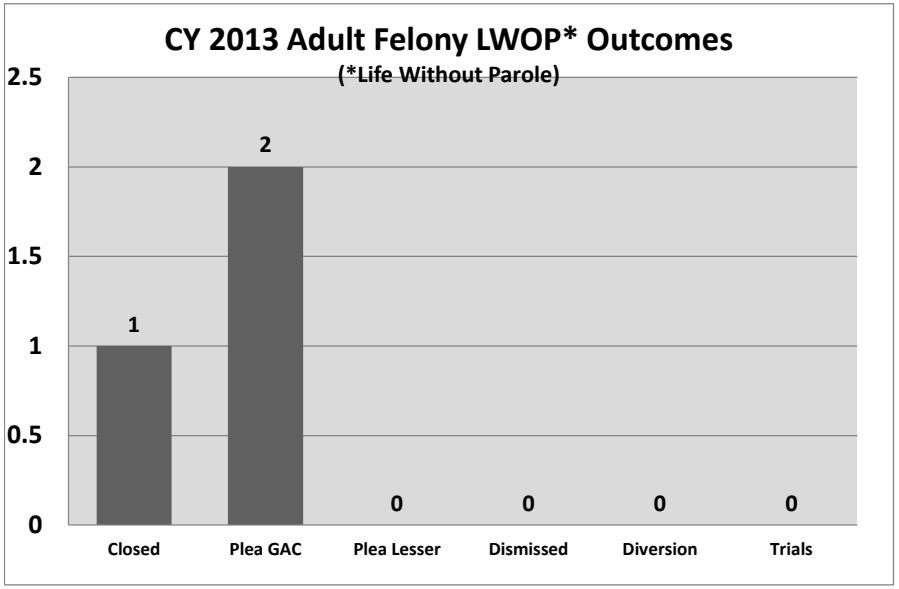

CY 2013 Delinquency Misdemeanor-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

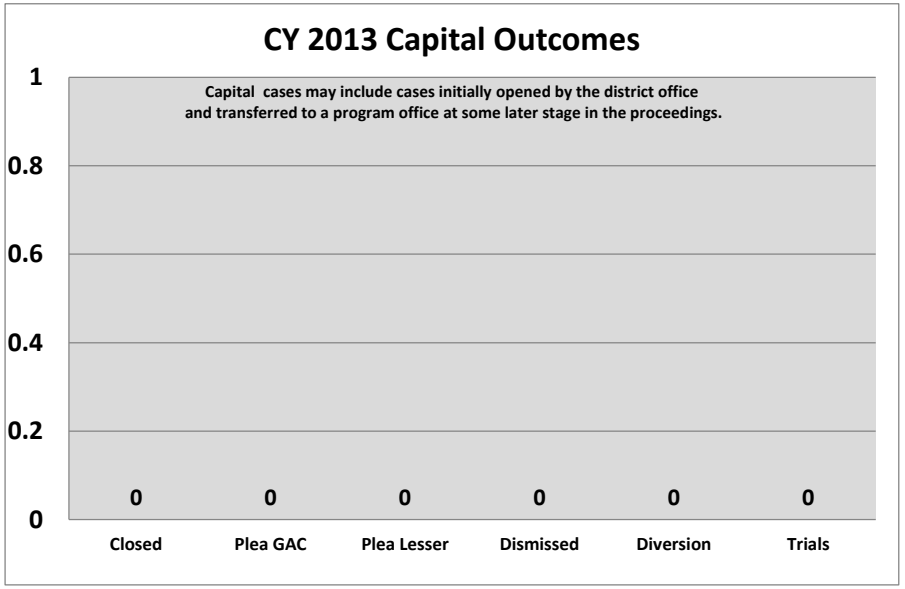

CY 2013 Delinquency Felony-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
350
300
250
200
150
100
50
0
300
126
6
218
5
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

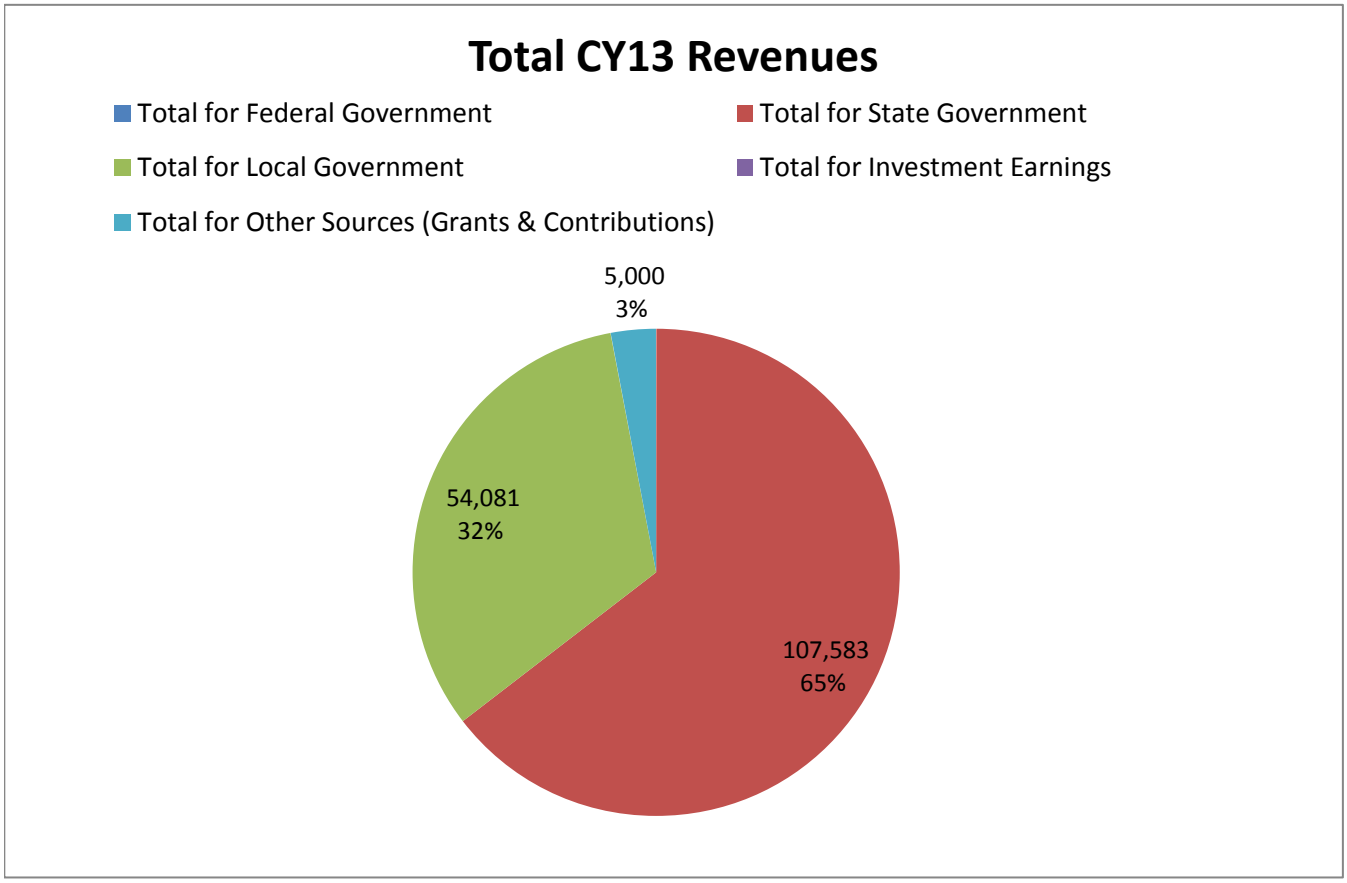

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
350
300
250
200
150
100
50
0
295
137
15
198
0
4
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

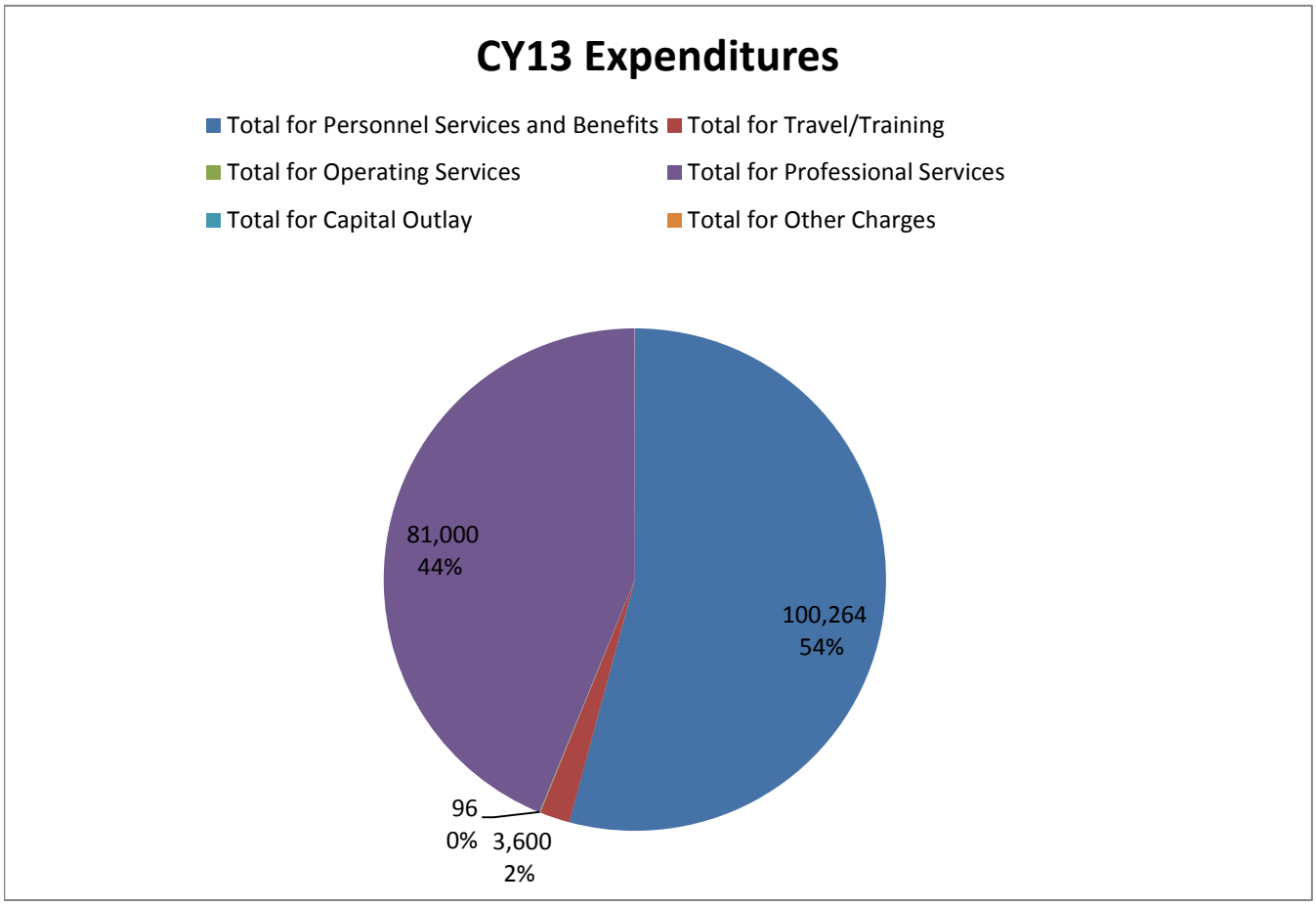

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
2.5
2
1.5
1
0.5
0
1
2
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 37 CY2013	Total CY2013
District Defender: Louis Champagne	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	-
District Assistance Fund (DAF)	107,583
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	107,583
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	3,653
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	-
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	23,420
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	23,688
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	23,688
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	3,320
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	3,320
Total for Local Government	54,081
Investment Earnings	
Interest Income	-
Other Investment Income - List source(s)	-
Total for Investment Earnings	
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	5,000
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	5,000
Total for REVENUE	166,665

District 37 CY2013	Total CY2013
District Defender: Louis Champagne	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	94,903
Accrued Leave	-
Payroll Taxes	5,361
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
Total for Personnel Services and Benefits	100,264
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	3,600
Total for Travel/Training	3,600
Operating Services	
Advertisements	-
Workers' Compensation	-
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	-
Insurance - Other	-
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	96
Dues and Seminars	-
Law Library/Journals/Subscriptions	-
Office Supplies	-
Total for Operating Services	96
Professional Services	
Audit/Accounting Expense	-
Contract Clerical	-
Expert Witness	-
Investigators	18,000
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	-
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	63,000
IT/Technical Support	-
Total for Professional Services	81,000
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	-
Total for Other Charges	
Total for EXPENDITURES	184,959


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
5,000
3%
54,081
32%
107,583
65%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
81,000
44%
100,264
54%
96
0%
3,600
2%

The 38TH Judicial District Public Defenders' Office

Cameron (Cameron)

(Interim) District Defender: Harry Fontenot
Cameron Parish Courthouse, 119 Smith Circle, 3rd Floor
Cameron, LA 70631
(337) 775-8131

38th Judicial District • Cameron Parish
(Interim) District Defender Harry Fontenot • (337) 775-8131
Cameron Parish Courthouse, 119 Smith Circle, 3rd Floor • Cameron, LA • 70631

General District Information: In the 38th Judicial District, there is one section of District Court and no City or specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 6,839 in this district, 1,656 of whom are children.

District Staff: The Interim District Defender in this district is Harry Fontenot, who has served in that position since December 1, 2013 and has been a public defender in Louisiana for 15 years. Prior to December first, James "Jay" T. Dixon, Jr. served as the District Defender. The 38th Judicial District Public Defenders' Office is a mixed staff and contract Public Defenders' Office. At the end of 2013 the district reported a full-time District Defender and seven part-time contract attorneys. There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender supervises all staff in two contiguous judicial districts, the 14th and 38th. There is no caseload reduction policy for supervisors. The office also has two administrative staff members**.**

Juvenile Defense: Juvenile cases are heard by the District Judge in the 38th Judicial District.

Indigence Determination and Availability of Clients: In the 38th Judicial District, the judge makes the determination of indigence. Adult clients are held at the Cameron Parish Jail. No facilities inside or outside of the district hold juveniles from this district.

Fees and Accounting: The 38th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2013, 103 applications were received for services. Fees were not waived or reduced for any applicants. A total of $1,750 was collected in application fees by the Cameron Parish Sheriff's Office. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defenders services. In 2013, the district received $56,391 in special fees, which were collected by the Cameron Parish Sheriff's Office. Courts in this district may also assess partial indigence payments for services based on clients' ability to pay. Any resulting payments are collected by the Sherriff and remitted to the Public Defenders' Office.

Caseload: The 38th Judicial District Public Defenders' Office reported handling 61 cases in 2013. Of those, none involved juvenile matters.

The 38th JDC Public Defenders' Office

Parish(es) & Seat(s)	Cameron - Cameron
Population	6,839
Juvenile Population	1,656
District Defender	Harry Fontenot Interim
Years as District Defender	1
Years in Public Defense	15
Office Manager	Lance Thibodeaux
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Lance Thibodeaux, Office Manager; Contract attorneys are responsible for entering their own data.
Primary Office Street Address	Cameron Parish Courthouse, 3rd Floor,119 Smith Circle
City	Cameron
ZIP	70631
Primary Phone	337-775-8131
Primary Mailing Address	Same
Primary Fax Number	337-775-8136
Primary Emergency Contact	Harry Fontenot
Primary Emergency Phone	337-405-9771
Secondary Emergency Contact	N/A
Secondary Emergency Phone	N/A
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	P.O. Box 3757, Lake Charles, LA 70602
Other District Office Contact Personnel (Primary Only)	Lance Thibodeaux, 337-309-0854
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Space provided in Parish Courthouse.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Space provided by parish at no cost.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Bonnie Connor, accountant for Cameron Parish.
Courts and Locations	38th JDC, Cameron, LA
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	One division with both adult and juvenile sections.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Chief Defender is assigned all cases. If conflict arises, conflict counsel appointed.
Name of Adult Detention Facilities in This District	Cameron Parish Jail
Name of Adult Detention Facilities Outside the District Which Hold Clients	N/A
Name of Juvenile Detention Facilities In This District	N/A

Name of Juvenile Detention Facilities Outside the District Which Hold Clients	N/A
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Cecil Sanner
Chief Judge of Criminal District Court	Penelope Richard
Juvenile Court Judges (Specify District of City Court)	Penelope Richard
Drug Court Judges	N/A
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	By the Judge upon application. Defendant submits written application and they are questioned by Judge.
When is Assignment/Appointment of Counsel Made?	During 72-hour court or Arraignment.
Initial Client Intake Conducted By Whom? (Name and Title)	Chief Defender or Conflict Attorney Assigned.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes, same as last year.
Brief Explanation of Intake Process	Defendant completes application and pays $40 application fee. Application is given to Judge at arraignment. If Judge makes appointments at 72 hour hearing then no application fee is taken.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	103
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2013	1,750
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	Cameron Parish Sheriff's Office
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	56,391
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Fee is assessed as part of court costs.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Unknown
Who Collects the Assessed Court Fees?	Parish Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Unknown
Who Remits the Court Fees Collected?	Unknown

What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Unknown
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	The judge makes an assessment upon reviewing the application for services.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	N/A
Who Collects the Assessed Partial Payments?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Partial Payments Collected?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	N/A
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted. Criminal practice permitted. No written private practice policy in place.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	No written contract.
Primary Immediate Needs	N/A
Immediate Critical Issue Areas	N/A
Long-Term Critical Issue Areas	Funding
Please List All New Hires in 2013 (Name and Title)	N/A
Please List All Promotions in 2013 (Name and Title)	None
2013 Media Coverage and/or Major Accomplishments	N/A
Number of Expected New Attorney Hires in 2014	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	I meet with new attorneys on conflict list to discuss procedures.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	The District Defender supervises all contract attorneys.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	None
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	None
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	None
Regular Meetings for Any Staff, Please Describe	Quarterly meetings are called for all contract attorneys.

Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2013	0
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	N/A
Please Provide the Names of All State Representatives and Senators from Your District	Senator Dan "Blade" Morrish; Rep. Bob Hensgens
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	The population in the parish is small and dispersed.
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	Have established an office in Calcasieu which Cameron attorneys can use.

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
Harry Fontenot - Interim Public Defender	337-405-9771
Part-Time Contract Attorneys	**Contact Information**
Carla Chrisco	337-433-0348
Claude Devall	337-439-5788
Bryan Gill	337-433-8116
Michael McHale	337-990-0093
Robert Sheffield	337-855-4887
Leslie Musso	337-433-1414
Brent Hawkins	337-502-5146
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Lance Thibodeaux	337-309-0854
Bonnie Conner	337-775-5718

2013 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Harry Fontenot
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	
Internet Explorer 9	
Firefox	x
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	None
DVD	None

VCR	None
Desktop PCs	2
Laptops	None
Video Cameras	None
Digital Cameras	None
Video Conferencing Systems	None
B&W Laser Printers	1
Color Printers	None
Wireless Cards	None
Smartphones (Funded by Office)	None
iPad/Tablets (Funded by Office)	None
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	256 kb
Provider Name:	Camtel
Email Provider:	gmail
Please list any software or computer equipment in which you need training:	

38th District Defender Office CY 2013 Caseloads & Outcomes

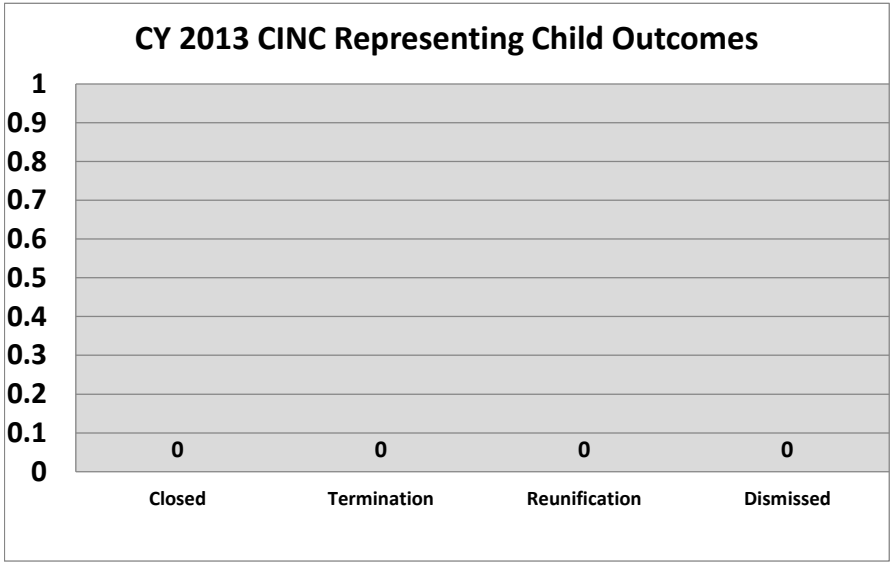
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Delinquency Felony	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	28	16	7	35	N/A	N/A	4	1	15	0	0	0	0	1	1
Adult Felony Non-LWOP**	15	14	10	25	N/A	N/A	3	1	19	0	0	0	0	0	0
Adult LWOP	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	1	0	0	1	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

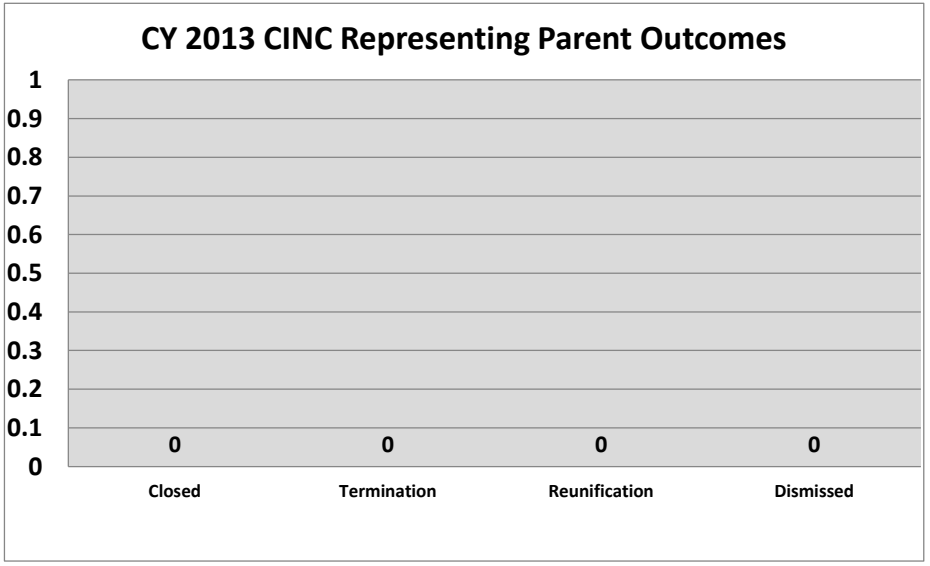
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

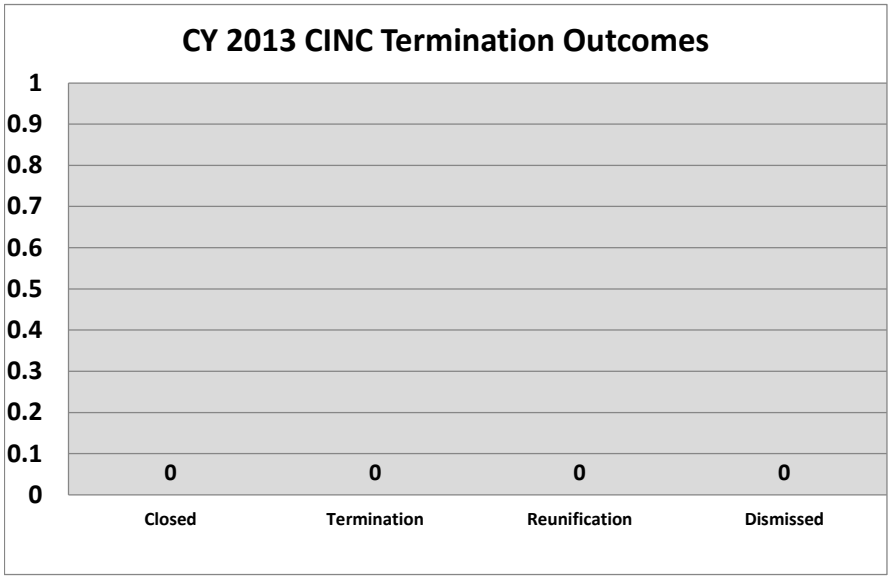
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

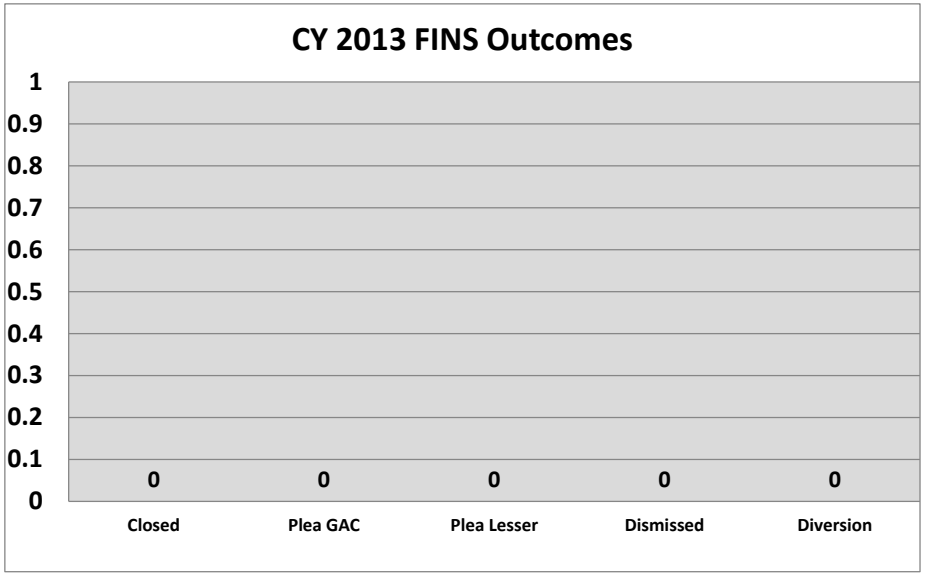
****Life Without Parole**

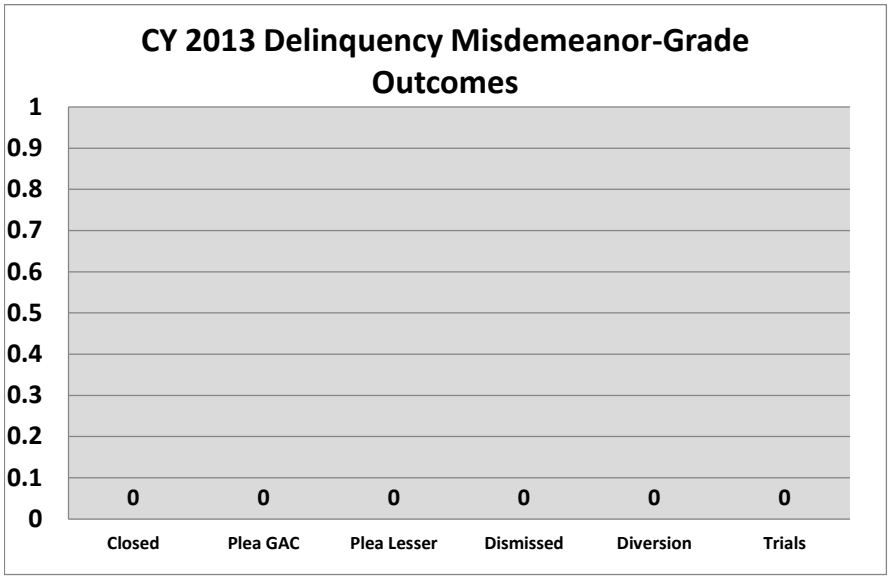
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

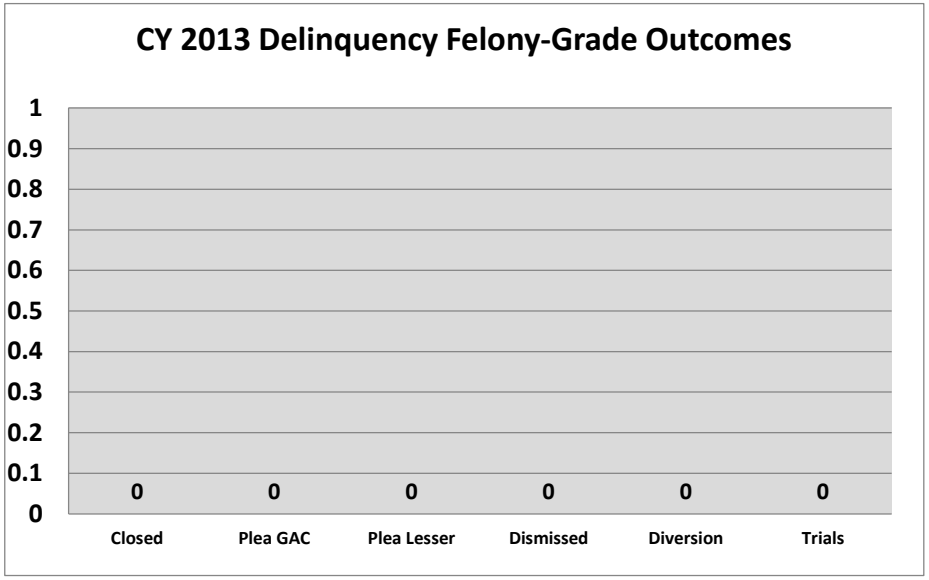

CY 2013 CINC Representing Child Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

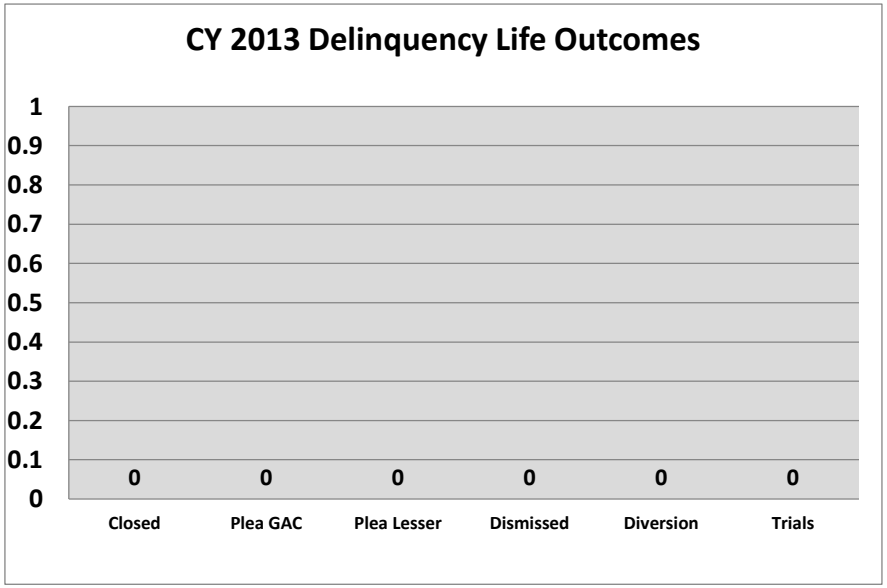

CY 2013 CINC Representing Parent Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

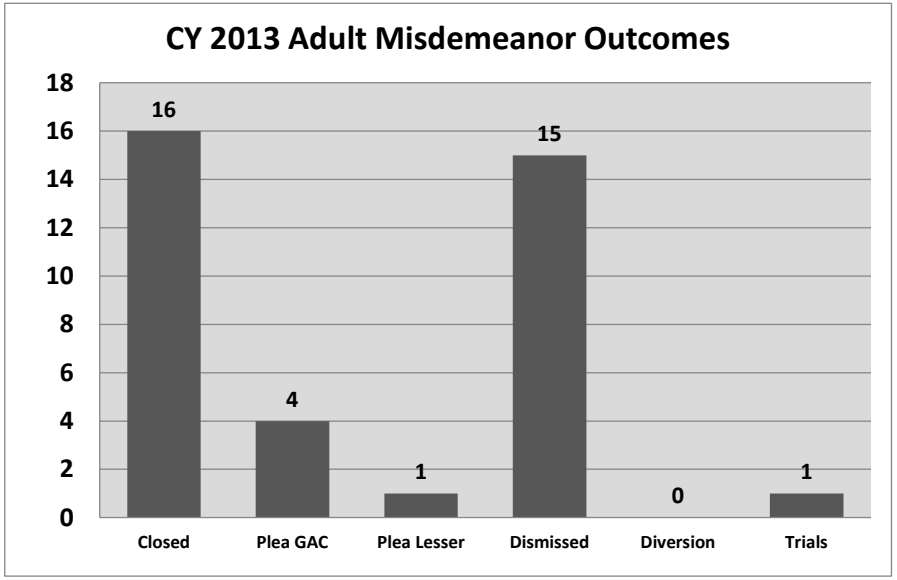

CY 2013 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

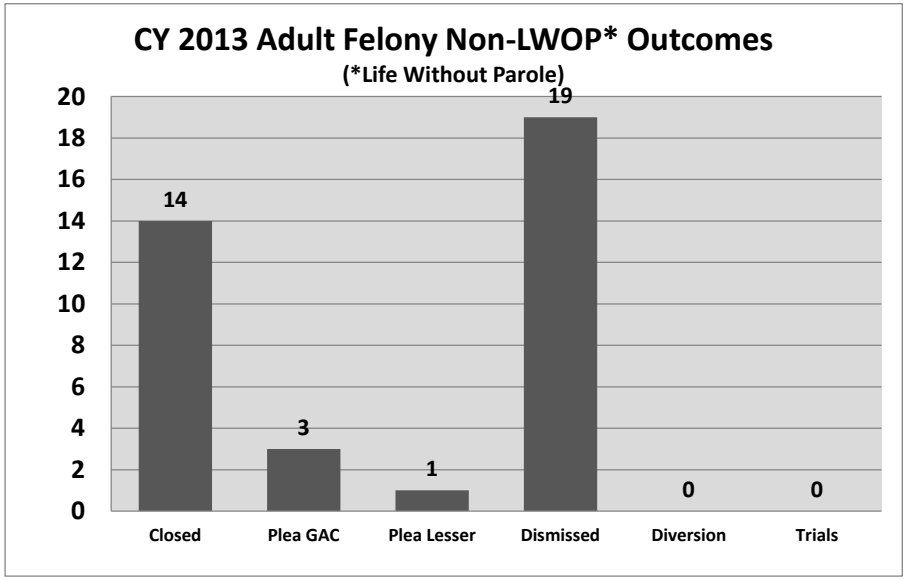

CY 2013 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

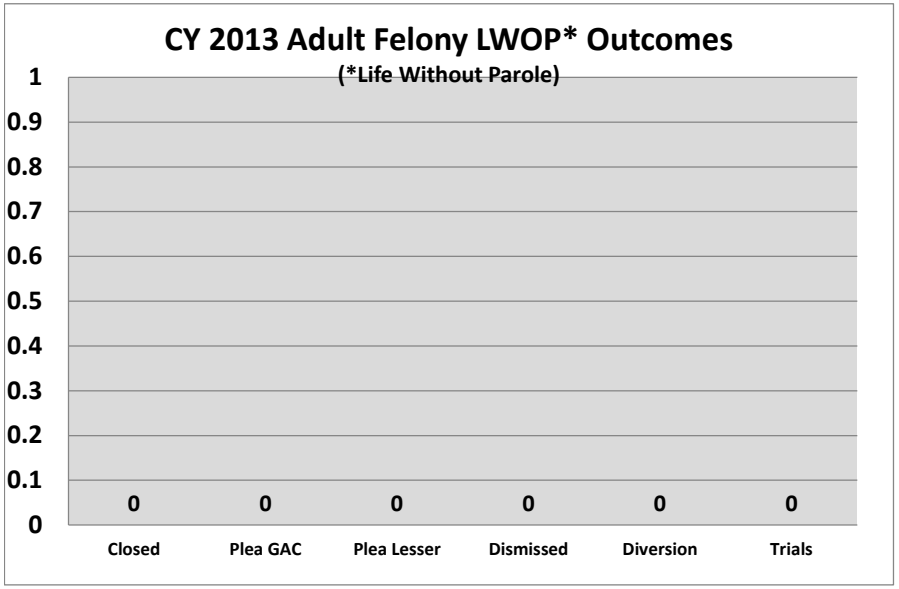

CY 2013 Delinquency Misdemeanor-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

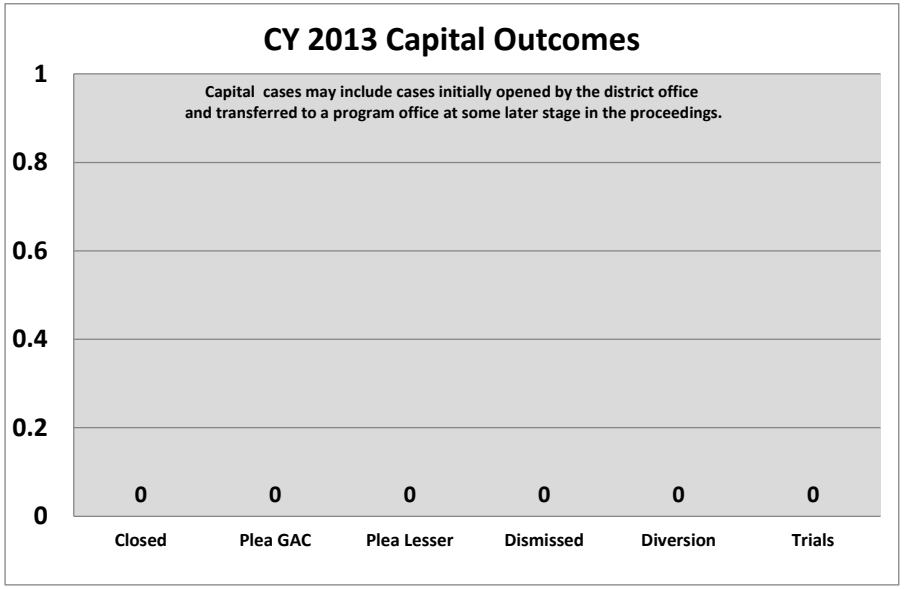

CY 2013 Delinquency Felony-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
18
16
14
12
10
8
6
4
2
0
16
4
1
15
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

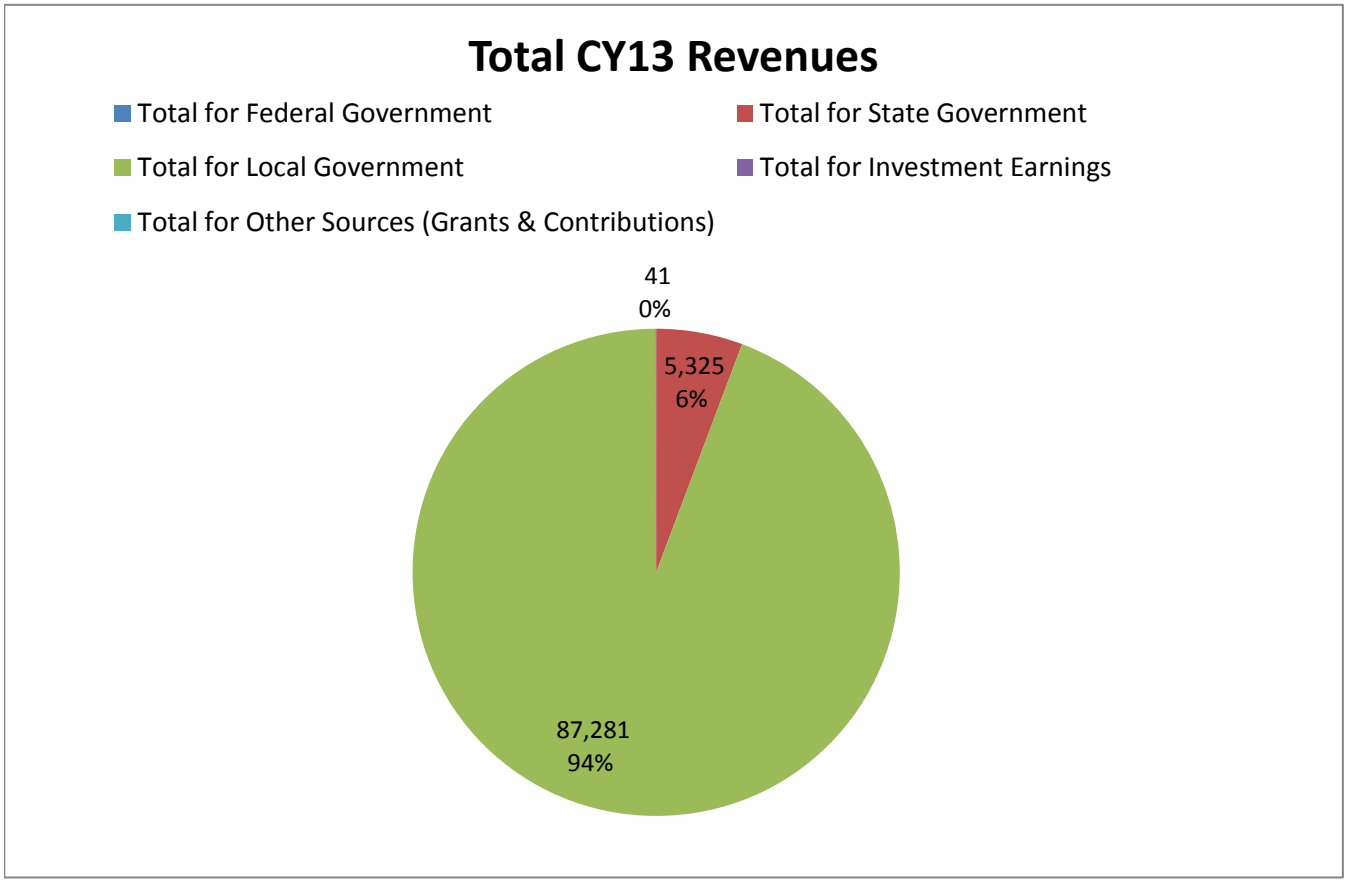

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
20
18
16
14
12
10
8
6
4
2
0
14
3
1
19
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

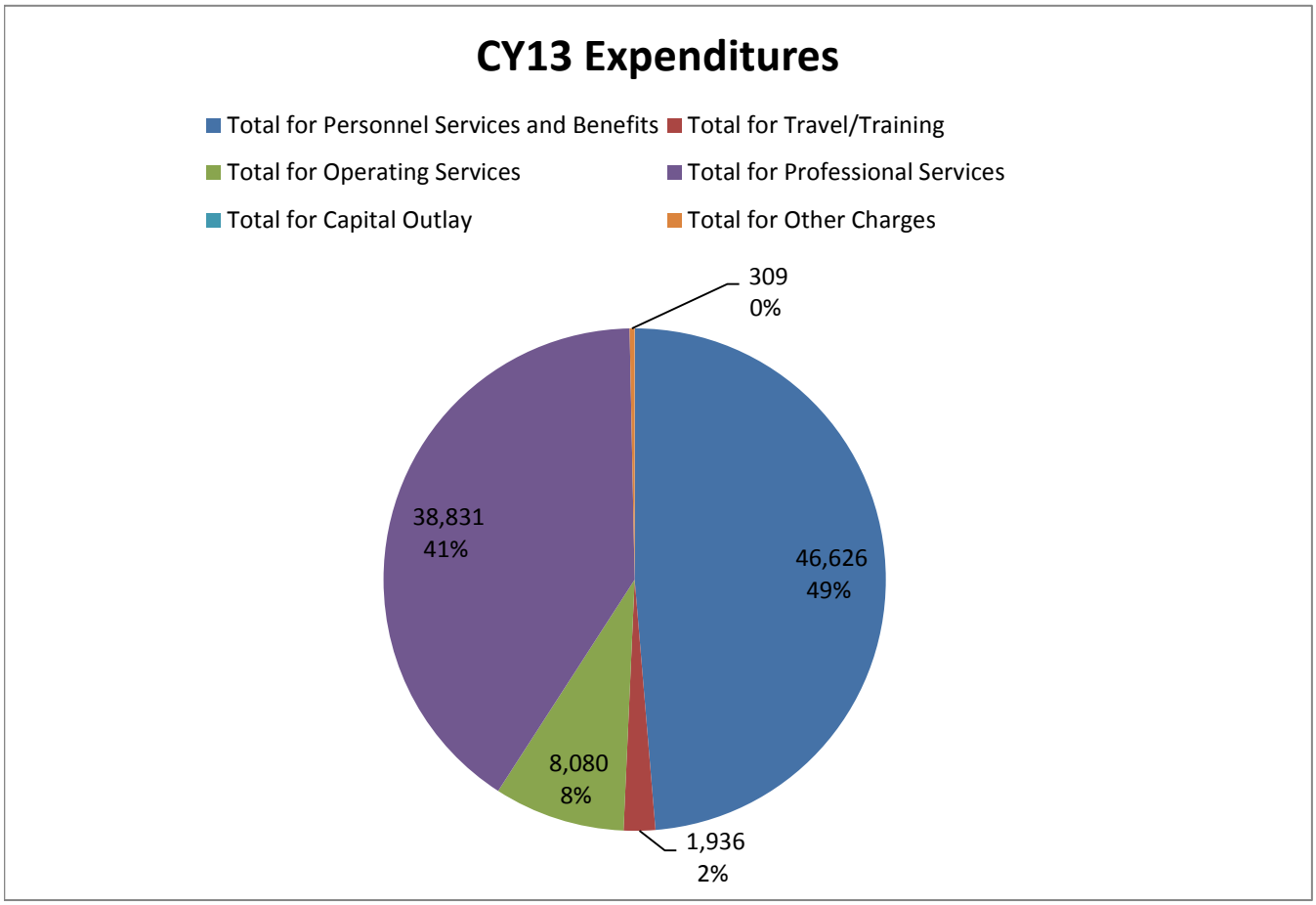

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

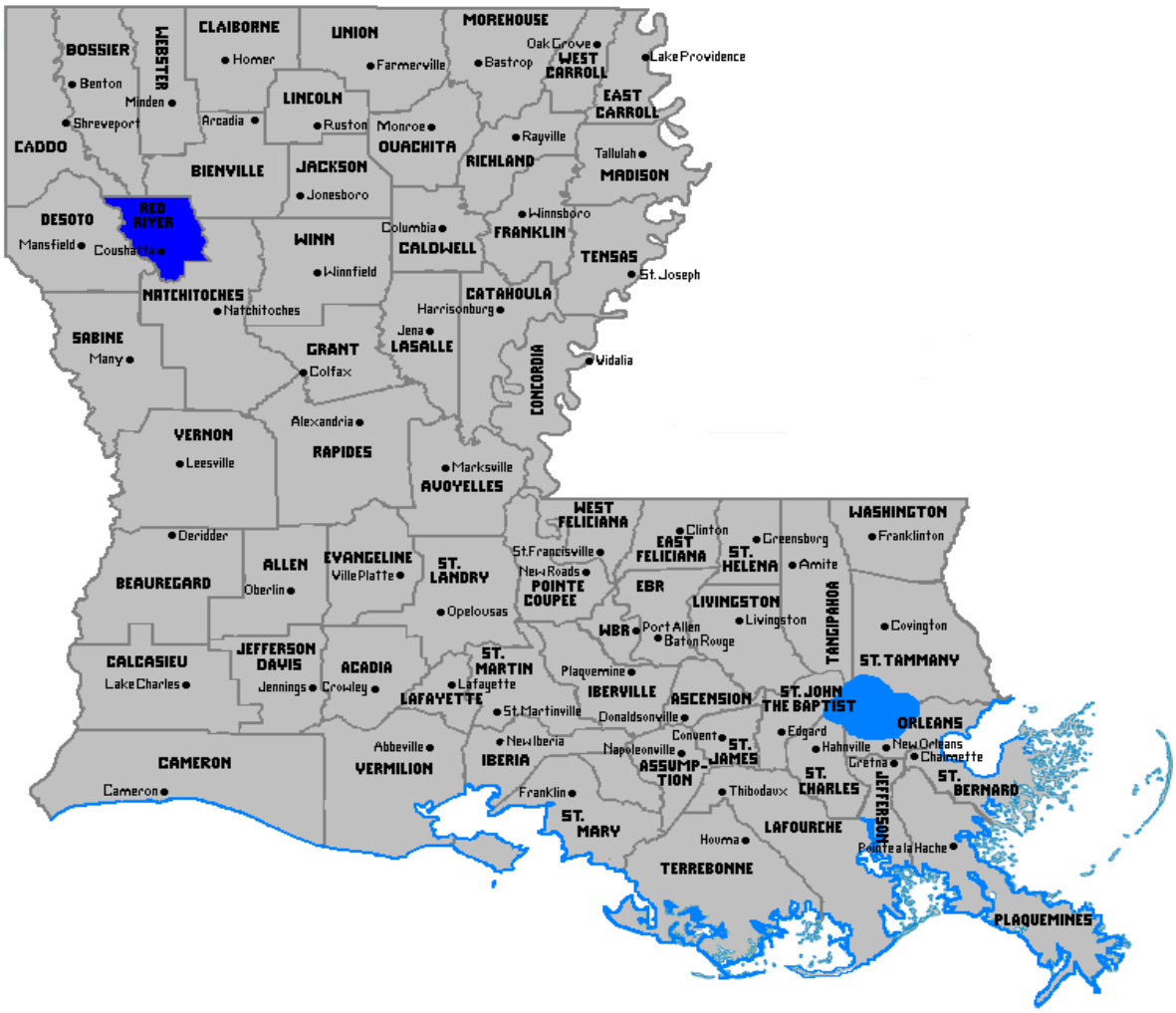

CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 38 CY2013	Total CY2013
District Defender: Jay Dixon	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	-
District Assistance Fund (DAF)	5,325
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	5,325
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	28,017
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	58,144
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	58,144
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	1,120
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	1,120
Total for Local Government	87,281
Investment Earnings	
Interest Income	41
Other Investment Income - List source(s)	-
Total for Investment Earnings	41
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	92,648

District 38 CY2013	Total CY2013
District Defender: Jay Dixon	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	39,231
Accrued Leave	-
Payroll Taxes	569
Hospitalization and Disability Insurance	255
Retirement	6,571
Other	-
Total for Personnel Services and Benefits	46,626
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	1,936
Total for Travel/Training	1,936
Operating Services	
Advertisements	-
Workers' Compensation	789
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	-
Insurance - Other	300
Lease - Office	-
Lease - Auto/Equipment	3,061
Lease - Other	300
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	2,497
Dues and Seminars	-
Law Library/Journals/Subscriptions	-
Office Supplies	1,133
Total for Operating Services	8,080
Professional Services	
Audit/Accounting Expense	9,000
Contract Clerical	19,200
Expert Witness	-
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	10,110
Contract - Juvenile Attorneys or CINC	521
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	-
IT/Technical Support	-
Total for Professional Services	38,831
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	309
Total for Other Charges	309
Total for EXPENDITURES	95,781


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
41
0%
5,325
6%
87,281
94%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
309
0%
38,831
41%
46,626
49%
8,080
8%
1,936
2%



The 39TH Judicial District Public Defenders' Office

Red River (Coushatta)

District Defender: Brian McRae
111 N. Washington Street
Mansfield, LA 71052
(318) 872-2973

39th Judicial District • Red River Parish
District Defender Brian McRae • (318) 872-2973
111 N. Washington St. • Mansfield, LA • 71052

General District Information: In the 39th Judicial District, there is one section of District Court and no City Court or specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 9,091 in this district, 2,313 of whom are children.

District Staff: The District Defender in this district is Brian McRae, who has served in the position for four years and has been a public defender in Louisiana for 19 years. The 39th Judicial District Parish Public Defenders' Office is a mixed staff and contract public defenders' office. At the end of 2013 the district reported a full-time staff District Defender and one part-time contract attorney. There are no restrictions on private attorney practice outside of the Public Defenders' Office. The District Defender supervises all staff and there is no caseload reduction provided to him. The office also has two administrative staff members.

Juvenile Defense: Juvenile cases are heard by the District Judge in the 39th Judicial District. Juvenile cases are handled by the juvenile defenders from the 1st Judicial District (Caddo Parish).

Indigency Determination and Availability of Clients: In the 39th Judicial District, the judge makes the determination of indigence. Adult male clients are held in the Red River Parish Jail, while adult female clients are held in the Bossier Maximum Security Facility (Bossier City). Juvenile clients are held in Ware Youth Center.

Fees and Accounting: The 39th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2013, 101 applications were received for services. A total of $1,340 in application fees was collected. Courts in this district assess the statutory special cost fee to support local public defender services in every case resulting in a conviction. In 2013, the district received $41,746 in special cost fees, which were collected by the Red River Parish Sheriff's Office. The Public Defenders' Office may assess partial indigence payments for services based on a client's ability to pay. Any resulting payments are collected by the district's probation and parole department. All accounting functions for the 39th Judicial District Public Defenders' Office are handled internally by staff.

Caseload: The 39th Judicial District Public Defenders' Office reported handling 618 cases in 2013. Of those, 12 involved juvenile matters, ten of which were Child in Need of Care representations.

The 39th JDC Public Defenders' Office

Parish(es) & Seat(s)	Red River - Coushatta
Population	9,091
Juvenile Population	2,313
District Defender	Brian McRae
Years as District Defender	4
Years in Public Defense	19
Office Manager	Valerie Wells
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Valerie Wells, Data Base Supervisor
Primary Office Street Address	111 N. Washington St.
City	Mansfield
ZIP	71052
Primary Phone	318-872-2973
Primary Mailing Address	P.O. Box 612 Mansfield La. 71052
Primary Fax Number	318-872-6262
Primary Emergency Contact	Brian McRae
Primary Emergency Phone	cell 318-286-2486 Brian McRae
Secondary Emergency Contact	Valerie Wells
Secondary Emergency Phone	cell 318-455-1077
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	Valerie Wells
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Brian McRae
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Donated by Chief Public Defender Brian McRae
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Peggy McCoy
Courts and Locations	District, Coushatta
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	1
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	I have one contract attorney, Scott Kendrick. Cases are assigned once I receive a copy of the 72-hour, the client is interviewed via closed circuit TV and the interview sheet at 72 is forwarded to counsel.
Name of Adult Detention Facilities in This District	Red River Detention Center
Name of Adult Detention Facilities Outside the District Which Hold Clients	Women are taken to Bossier Max
Name of Juvenile Detention Facilities In This District	Ware Youth Center, Coushatta

Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Julie Jones
Chief Judge of Criminal District Court	Lewis Sams
Juvenile Court Judges (Specify District of City Court)	Lewis Sams
Drug Court Judges	No
Mental Health Court Judges	No
Other Specialty Court	No
Name of Specialty and Brief Description:	None
Indigency Determined by Whom and How?	Judge Sams, at 72-hour interview, poverty level of client
When is Assignment/Appointment of Counsel Made?	At 72 Hour
Initial Client Intake Conducted By Whom? (Name and Title)	Brian McRae, Chief Defender
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Primarily by teleconference within 72 hours of notice of appointment.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	101
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2013	1,340
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	41,746
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Form provided by Red River Sheriffs Department.
Who Collects the Assessed Court Fees?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Sheriff's Office, per court minutes.
Who Remits the Court Fees Collected?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Form provided by Red River Sheriffs Office.

Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	District Defender makes determination.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Provided by Probations Office/ form.
Who Collects the Assessed Partial Payments?	Peggy McCoy
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Report from Probation Office.
Who Remits the Partial Payments Collected?	Probation Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Report from Probation Office.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted - yes, Criminal Practice yes, Private Practice Policy - no. I have no policy prohibiting a contract attorney from private practice.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	None
Primary Immediate Needs	More Funding
Immediate Critical Issue Areas	More Funding
Long-Term Critical Issue Areas	More Funding
Please List All New Hires in 2013 (Name and Title)	None
Please List All Promotions in 2013 (Name and Title)	None
2013 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2014	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes, I pay for seminars and require attendance at LPDB training. I also work individually with attorneys about strategies and approach on particular cases. We also train on the data base. We have quarterly training as well.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Brian McRae, Scott Kendrick, Valerie Wells and Peggy McCoy.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	Attached
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	N/A
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No
Regular Meetings for Any Staff, Please Describe	Yes, monthly for defenders. Weekly for office staff.

Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2013	Unknown
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	N/A
Please Provide the Names of All State Representatives and Senators from Your District	Richard Burford; Cherry Cheek
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Inability to hire lawyers within the district.
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	Increased use of investigator services; More aggressive approach to addressing state's factual allegations.

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
Brian McRae - Chief Defender	318-286-2486
Part-Time Contract Attorneys	**Contact Information**
D. Scott Kendrick	318-354-9146
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Valerie Wells	318-455-1077
Peggy McCoy	318-932-6206

2013 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Valerie Wells
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	
Internet Explorer 9	
Firefox	x
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	
DVD	1

VCR	
Desktop PCs	3
Laptops	1
Video Cameras	1
Digital Cameras	
Video Conferencing Systems	1
B&W Laser Printers	
Color Printers	
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	High
Provider Name:	cp-tel
Email Provider:	Hotmail, AOL
Please list any software or computer equipment in which you need training:	

39th District Defender Office CY 2013 Caseloads & Outcomes

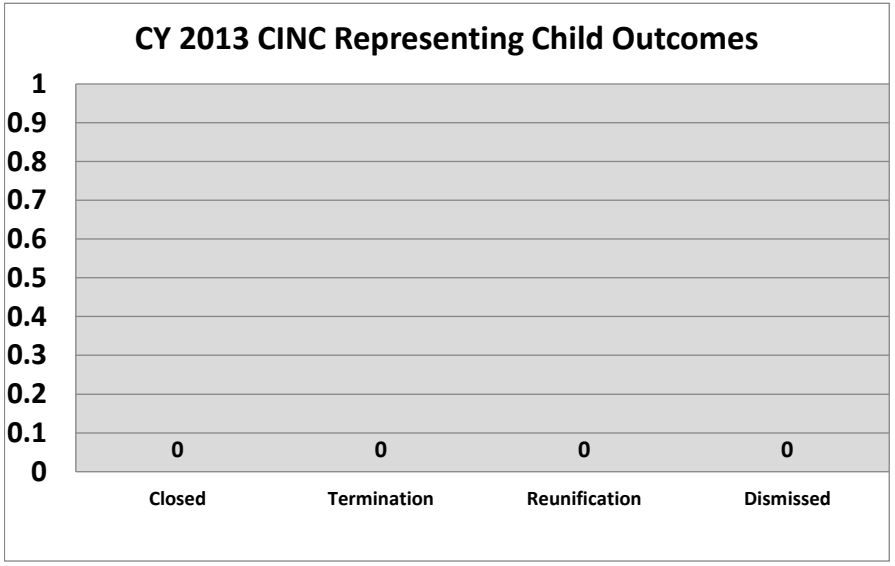
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	8	5	2	10	0	2	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	1	1	0	1	N/A	N/A	0	0	0	1	N/A	N/A	0	0	0
Delinquency Felony	1	1	0	1	N/A	N/A	2	0	0	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	194	213	75	269	N/A	N/A	132	1	142	0	0	1	0	4	5
Adult Felony Non-LWOP**	115	123	59	174	N/A	N/A	101	13	69	0	0	1	0	0	1
Adult LWOP	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	90	107	73	163	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

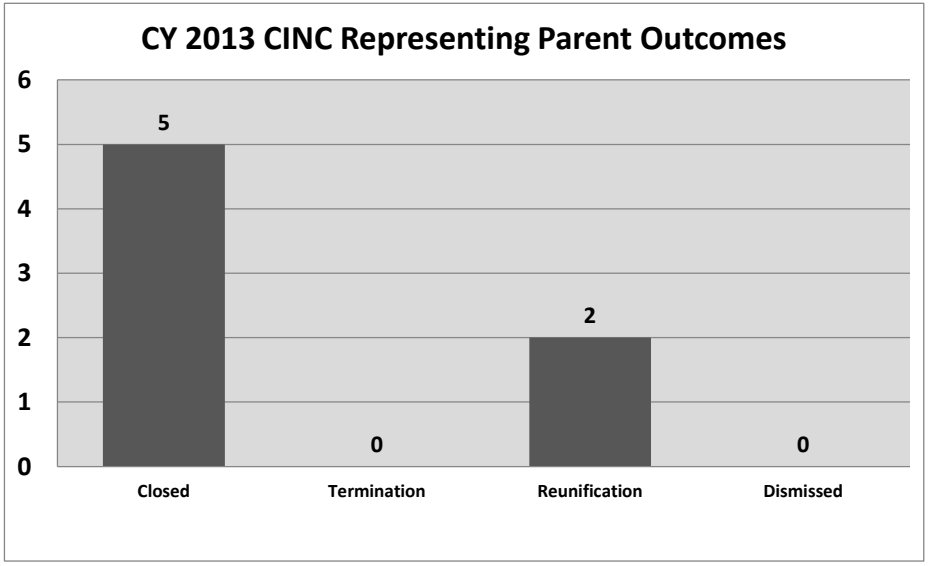
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

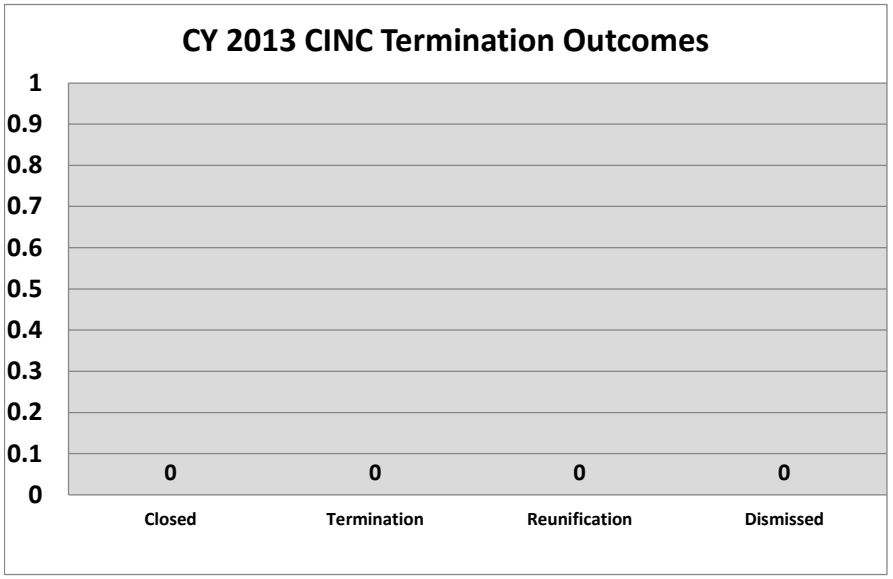
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

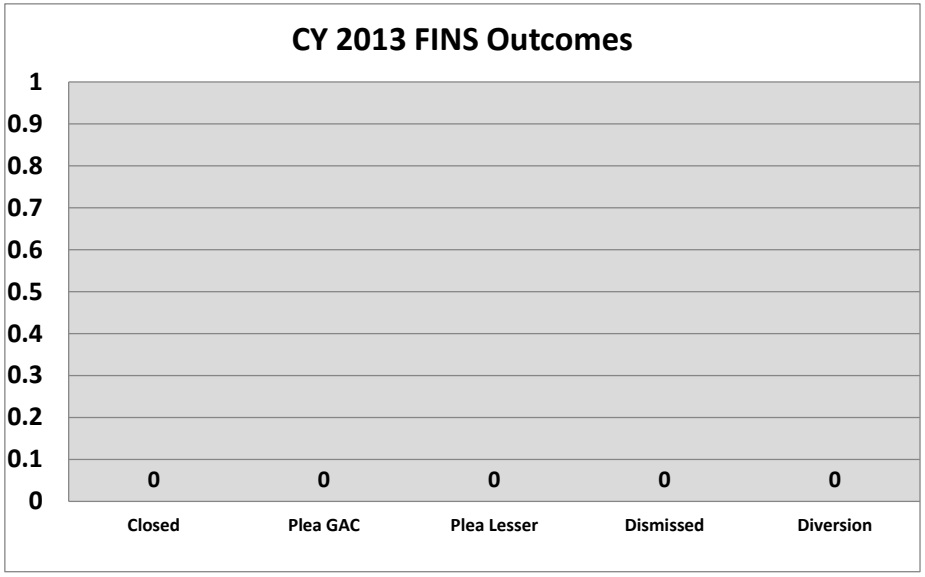
**Life Without Parole

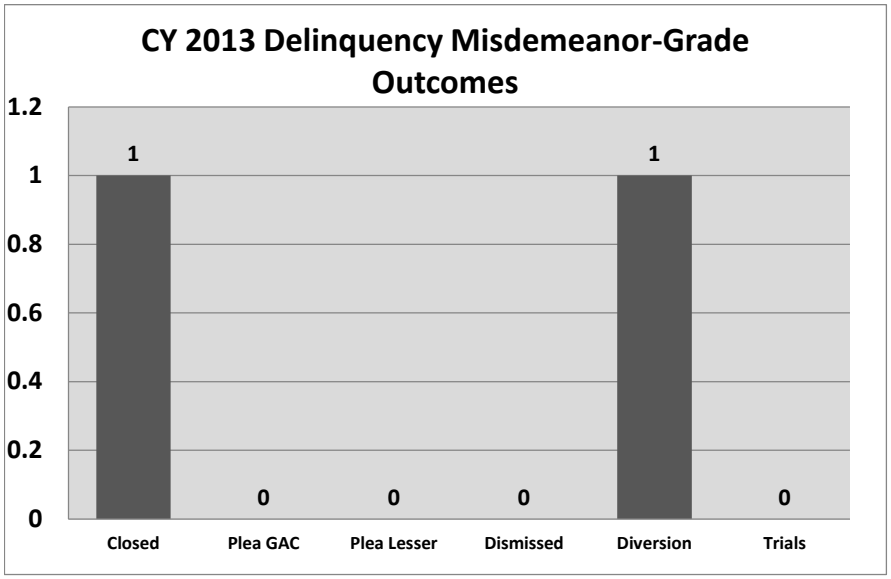
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

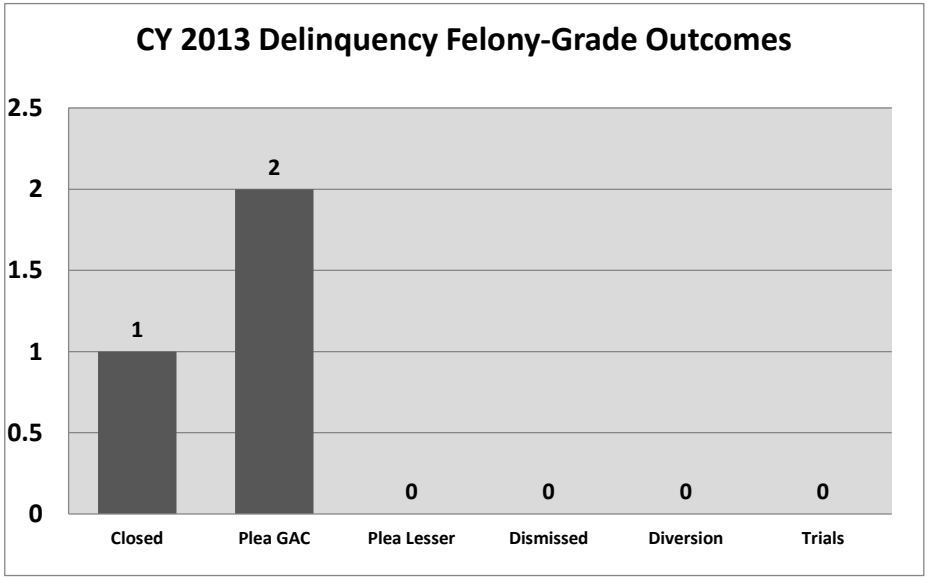

CY 2013 CINC Representing Child Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

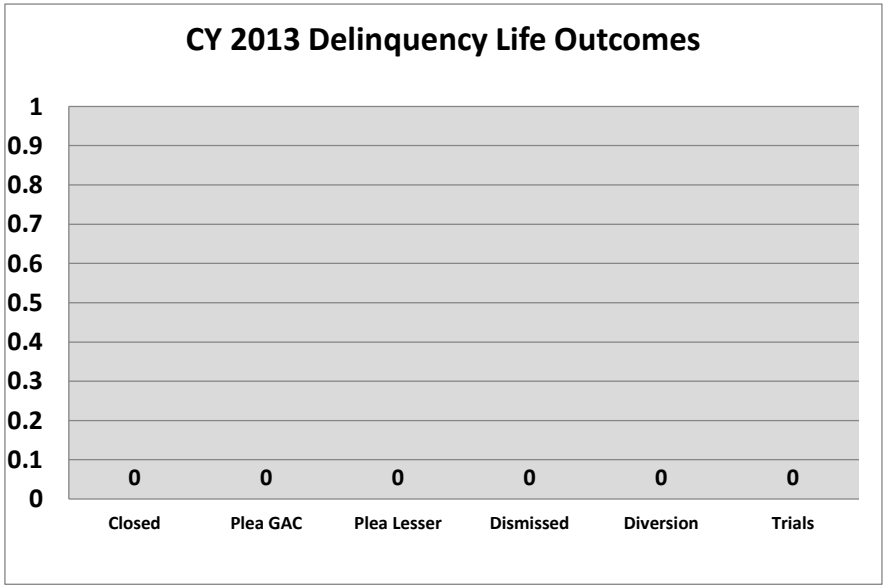

CY 2013 CINC Representing Parent Outcomes
6
5
4
3
2
1
0
5
0
2
0
Closed
Termination
Reunification
Dismissed

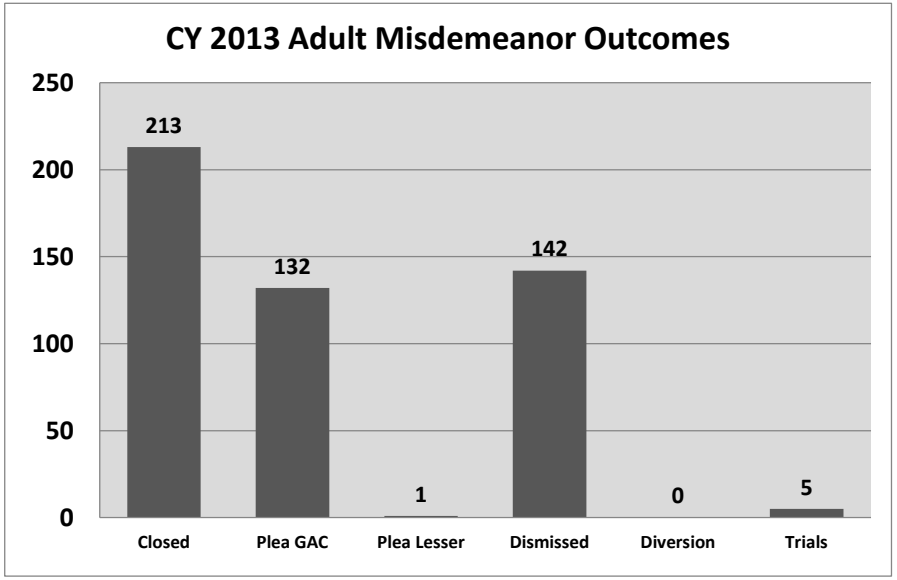

CY 2013 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

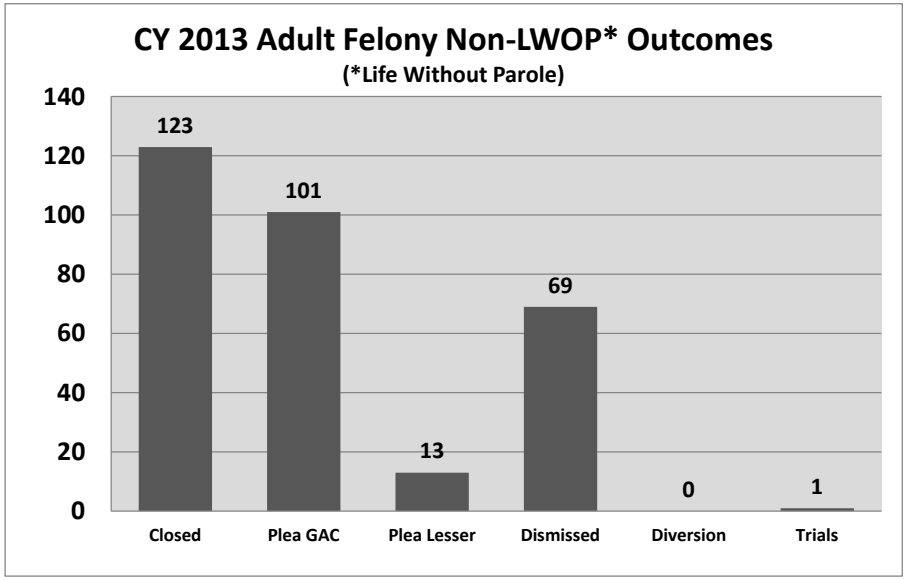

CY 2013 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

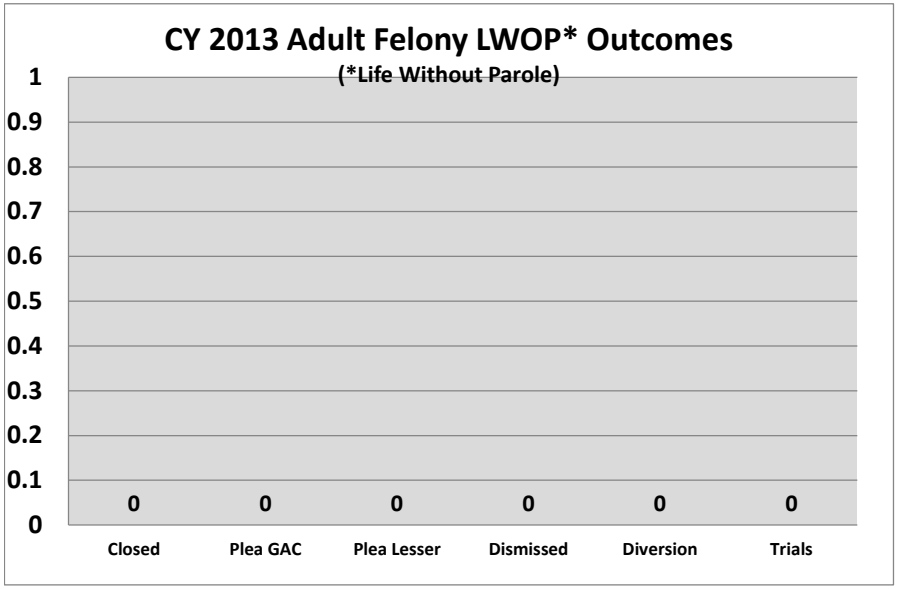

CY 2013 Delinquency Misdemeanor-Grade Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

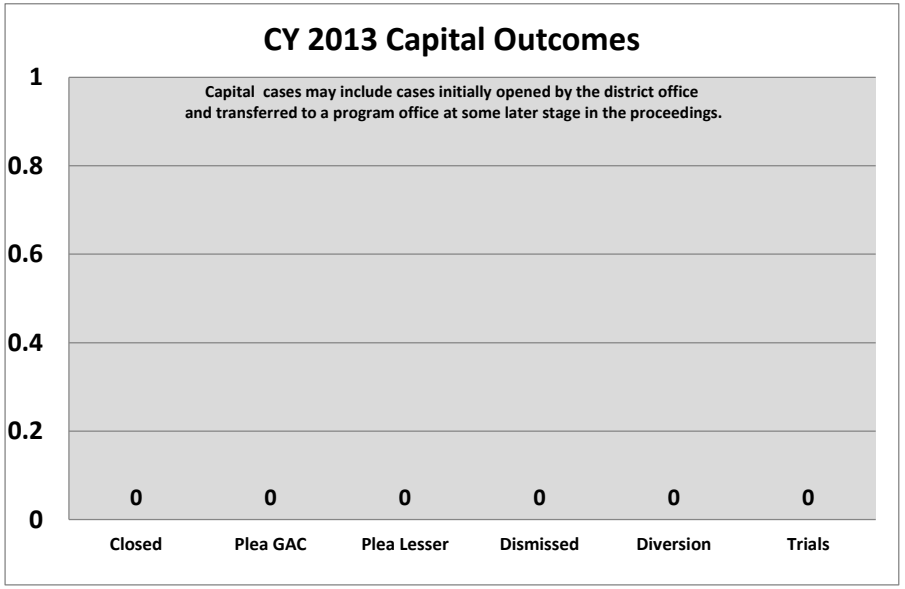

CY 2013 Delinquency Felony-Grade Outcomes
2.5
2
1.5
1
0.5
0
1
2
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
250
200
150
100
50
0
213
132
1
142
0
5
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

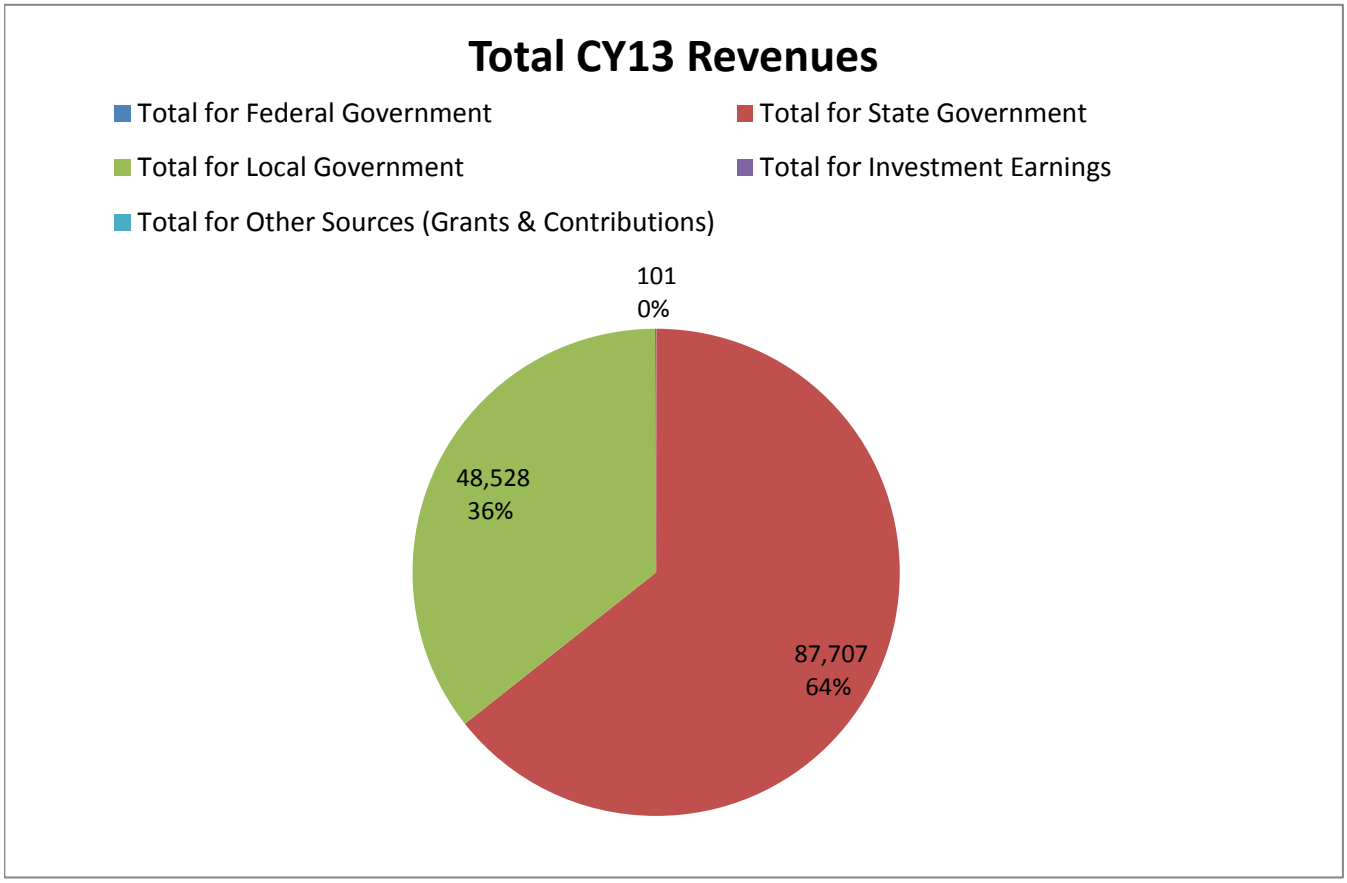

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
140
120
100
80
60
40
20
0
123
101
13
69
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

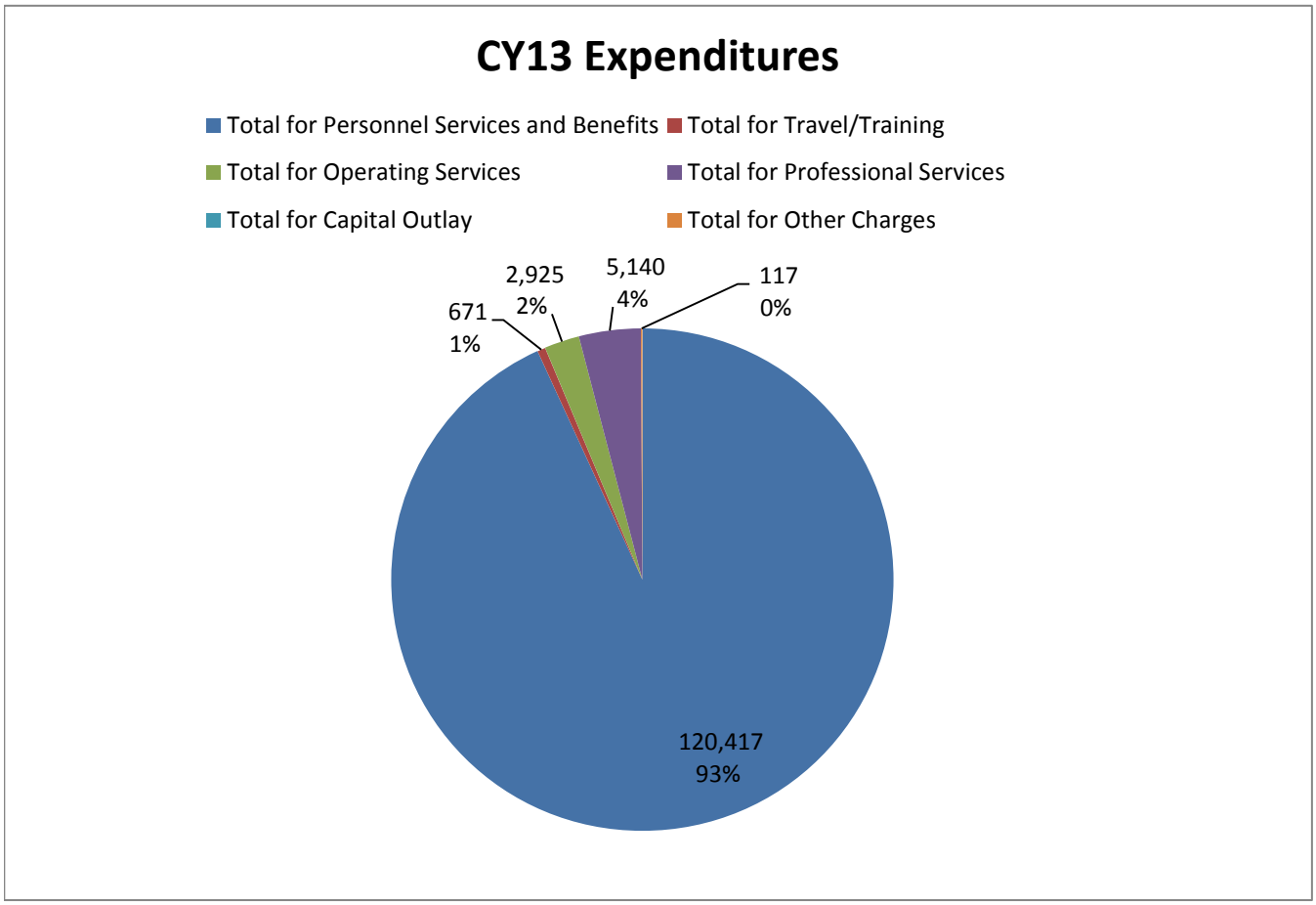

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 39 CY2013	Total CY2013
District Defender: Brian McRae	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	373
District Assistance Fund (DAF)	60,581
Supplemental/Emergency Funds	26,753
Grants	-
Other State Income -List source(s)	-
Total for State Government	87,707
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	5,442
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	41,746
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	41,746
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	1,339
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	1,339
Total for Local Government	48,528
Investment Earnings	
Interest Income	101
Other Investment Income - List source(s)	-
Total for Investment Earnings	101
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	136,336

District 39 CY2013	Total CY2013
District Defender: Brian McRae	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	110,056
Accrued Leave	-
Payroll Taxes	10,361
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
Total for Personnel Services and Benefits	120,417
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	671
Total for Travel/Training	671
Operating Services	
Advertisements	-
Workers' Compensation	400
Insurance - Malpractice	1,036
Insurance - Auto/Physical Liability	1,441
Insurance - Other	-
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	-
Dues and Seminars	-
Law Library/Journals/Subscriptions	-
Office Supplies	49
Total for Operating Services	2,925
Professional Services	
Audit/Accounting Expense	-
Contract Clerical	-
Expert Witness	-
Investigators	1,135
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	2,302
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	-
IT/Technical Support	1,703
Total for Professional Services	5,140
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	117
Total for Other Charges	117
Total for EXPENDITURES	129,271


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
101
0%
48,528
36%
87,707
64%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
2,925
2%
5,140
4%
117
0%
671
1%
120,417
93%

The 40th Judicial District Public Defenders' Office

St. John the Baptist (Edgard)

District Defender: Richard B. Stricks
75 Dominican Drive, Suite 202
LaPlace, LA 70068-3400
(985) 651-6677 x 200

40th Judicial District • St. John the Baptist Parish
District Defender Richard B. Stricks • (985) 651-6677 x 200
75 Dominican Drive, Suite 202 • LaPlace, LA • 70068-3400

General District Information: In the 40th Judicial District, there are three sections of District Court and no City Courts. There is a drug court program and a truancy court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 44,758 in this district, 11,593 of whom are children.

District Staff: The District Defender in this district is Richard B. Stricks, who has served in the position for 18 years and has been a public defender for 18 years. The 40th Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office. At the end of 2013 the district reported a full-time District Defender, 13 part-time or contract attorneys, and five non-attorney employees.

Juvenile Defense: Juvenile cases are heard by District Judges in the 40th Judicial District. All attorneys handle juvenile cases in this district.

Indigency Determination and Availability of Clients: In the 40th Judicial District, the Public Defenders' Office makes the determination of indigence. Adult clients are usually held in facilities at Sherman Walker Correctional Center or St. John the Baptist Parish Jail. Juvenile clients were held at the St. James Juvenile Detention Center until its closure on June 30, 2013. Juvenile clients are currently held at the Assumption Parish Juvenile Detention Center.

Fees and Accounting: The 40th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2013, approximately 252 applications were received for services. Fees were only waived for clients with several pending cases and were not reduced for any applicants. A total of $18,636 in application fees was collected. Courts in this district assess the statutory special cost fee in some cases resulting in a conviction to support local public defender services. Special fees may be waived if clients face a long term of incarceration without suspension or when defenders request credit for time served in lieu of payment. In 2013, the district received $534,464 in special cost fees, which were collected by the St. John the Baptist Parish Sheriff's Office. The Public Defenders' Office may assess partial indigence payments for services based on a client's ability to pay. In 2013, the office received $22,397 in partial indigence payments.

Caseload: The 40th Judicial District Public Defenders' Office reported handling 2,196 cases in 2013. Of those, 275 involved juvenile matters, including 116 Child in Need of Care representations.

The 40th JDC Public Defenders' Office

Parish(es) & Seat(s)	St. John the Baptist - Edgard
Population	44,758
Juvenile Population	11,593
District Defender	Richard B. Stricks
Years as District Defender	18
Years in Public Defense	18
Office Manager	None
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Ashley A. Bogac, secretarial; Diana G. Tambunga, secretarial
Primary Office Street Address	75 Dominican Drive, Suite 202
City	La Place
ZIP	70068-3400
Primary Phone	985-651-6677 ext. 200
Primary Mailing Address	Same as primary office street address.
Primary Fax Number	985-651-5800
Primary Emergency Contact	Richard B. Stricks
Primary Emergency Phone	cell: 504-559-1434
Secondary Emergency Contact	Diana G. Tambunga or Ashley A. Bogac
Secondary Emergency Phone	cell: 504-462-8577 or cell: 504-982-4001
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Cypress Property Management, Henry W. Tatje III, Managing Partner (lessor).
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	$1,200 rent and $554 utilities, including phone, long distance, electricity, postage, and internet connections.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Yes
Courts and Locations	District Court is located in Edgard (West Bank); Annex Courthouse is located in La Place (East Bank).
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	Three Divisions of Court. Each Division holds court in both the District and Annex Courthouses.

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	According to a pre-set grid or table, the cases are generally divided among the lawyers based on the division of court and the last digit of the case number. Example: In each division of court, the cases that end in an odd digit are normally assigned to one attorney and those ending in an even digit are assigned to another. When a defendant has more than one case in a division of court, the same lawyer is assigned to all such cases. When there are more than two clients in any case, the lawyers who handle cases in another division of court are assigned according to that grid. A copy of the grid has been attached to the electronic version of the district narrative.
Name of Adult Detention Facilities in This District	1.) Sherman Walker Correctional Center; 2.) St. John the Baptist Parish Jail ("old jail"); Both are located in La Place.
Name of Adult Detention Facilities Outside the District Which Hold Clients	For security reasons, some St. John inmates are housed in other parishes, typically Nelson Coleman Correctional Center in St. Charles parish.
Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Assumption Parish Juvenile Detention Center; Napoleonville, Louisiana
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes; Minimal budget impact due to mileage reimbursements.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	Yes; each local jail has only one attorney booth. Thus, only one attorney at a time can visit clients in jail, unless the public visitation area is used. Also, the hours for attorney visitation are restricted, limited to only 6 hours per day, 3 hours in the morning and 3 hours in the afternoon, with a 2 hour break in between.
District Attorney	Thomas Daley
Chief Judge of Criminal District Court	Rotates annually. 2014=Judge J. Sterling Snowdy; 2015=Judge Madeline Jasmine.
Juvenile Court Judges (Specify District of City Court)	Division A- Judge Madeline Jasmine; Division B= Judge Mary Hotard Becnel; Division C= Judge Sterling J. Snowdy; All are District Court Judges
Drug Court Judges	Judge Madeline Jasmine
Mental Health Court Judges	None
Other Specialty Court	Yes
Name of Specialty and Brief Description:	Truancy Court. The judge reviews the attendance of juveniles registered in schools of St. John the Baptist Parish, including absences and tardiness. Nearly 80% of cases are resolved during the initial stage, where the judge orders that both the juvenile and the parent comply with the attendance policy of the school. At a subsequent date, if the juvenile is not in compliance, the FINS coordinator files a truancy petition alleging that the juvenile is either not attending school or has a substantial amount of tardiness. If the District Attorney determines that the parent is at fault, a misdemeanor charge of improper supervision may be filed against him/her and a trial may be held in truancy or misdemeanor court. Judge Mary Hotard Becnel presides over Truancy Court.

Indigency Determined by Whom and How?	Every Thursday, during office hours, the Public Defender Office takes applications from persons who are not incarcerated and who are seeking a public defender. The applicant is questioned using a standardized application form, which may be longer depending on the financial circumstances. The sworn application is reviewed by the District Defender who then either assigns counsel or files a certification of ineligibility. Both the "Affidavit of Poverty and Application for Public Defender Services" (short form) and the "Application for Public Defender Services" (long form) have been attached to the electronic version of the district narrative. Also the "Notice of Assignment of Counsel" and the "Certification Regarding Eligibility for the Services of a Public Defender" have been attached to the electronic version of the district narrative.
When is Assignment/Appointment of Counsel Made?	Within 72 hours after arrest, the duty judge speaks to the inmates by telephone or by video. An order appointing counsel is faxed to the PDO. The District Public Defender is appointed by name to all cases. He or an investigator does the initial interview, generally within 3 judicial days. The client is given a paper with information about applying for services upon release on bail and the name and phone number (free, not collect, calls) of the defender who is assigned. That information is also filed into the court record. For those who post bail, counsel is assigned after a formal application is made (see previous answer).
Initial Client Intake Conducted By Whom? (Name and Title)	When the order appointing counsel is received at the PDO, or after formal application, the information is entered into the database by either Diana G. Tambunga, secretary, or Ashley A. Bogac, secretary.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	The lawyers have been provided with an interview sheet to use when conducting client interviews at the jail. The first jail visit or video conference is done by the District Defender, during which data is entered into the database and a photo is taken. A note is made of any information needed. In most misdemeanor cases, no formal interview sheet is used for initial interviews. Copies of the interview sheets are attached, labeled Exhibit A.
Brief Explanation of Intake Process	The lawyers have been provided with an interview sheet to use when conducting client interviews at the jail. The first jail visit or video conference is done by the District Defender, during which data is entered into the database and a photo is taken. A note is made of any information needed. In most misdemeanor cases, no formal interview sheet is used for initial interviews. Copies of the interview sheets are attached, labeled Exhibit A.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	Approximately 252

How Many Application Fees Were Waived?	Unknown; The application fee is waived while the defendant is incarcerated and only when a defendant has applied and been approved in an open pending case, and is subsequently charged in a new case, and is seeking the services of the PDO. Only then is the fee waived in the second case.
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2013	18,636
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	534,464
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes; except in some cases, where a term of incarceration, without suspension, is actually imposed. Additionally, if a client is arrested for failing to appear in court to prove that they have paid the court costs, the appointed lawyer may request credit for time served, in lieu of payment, in which case the money is not collected.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	In those cases handled by a Public Defender, information is received from the trial lawyer. Ordered fees, over and above the mandatory $45 court fee, are entered into the database from information received from the trial lawyer. A collection letter is then sent out to the client and followed up by a report to the Louisiana Department of Revenue's "Refund Offset Program" if said fees are not paid in a timely manner.
Who Collects the Assessed Court Fees?	As to the mandatory $45 court fee, the sheriff collects the funds and distributes them monthly. Other court ordered fees are collected directly from the clients at the Public Defender Office or by a probation officer.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	As to the mandatory $45 court fee, a monthly statement is received from the sheriff specifying the amount collected. The District Attorney provides a monthly print out of costs collected. The Sheriff provides a form similar to that created by the LPDB, a copy of which is attached to the electronic version of the district narrative, labeled Exhibit B.
Who Remits the Court Fees Collected?	Court Costs, including the mandatory $45 court fee, are distributed by the sheriff.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	As to the mandatory $45 court fee, a monthly statement is received from the sheriff specifying the amount distributed. Ordered fees, over and above the mandatory $45 court fee, are entered into the database when received.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	At the time of application, if the answers to the financial inquiries indicate that the defendant is partially indigent, he/she is requested by the District Defender to set a reasonable weekly or monthly amount to pay until the disposition of the case, without creating a substantial financial hardship to him/herself or to his/her dependent(s).

What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	A record is made at the time of the application and certification is submitted to the judge. If the judge orders the payment, it is entered into the database as an ordered fee by either Diana G. Tambunga or Ashley A. Bogac.
Who Collects the Assessed Partial Payments?	The PDO staff collects the assessed partial payments.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	A receipt is given and the payment is entered into the database by PDO staff.
Who Remits the Partial Payments Collected?	The clients, either in person or by mail, remit the payments.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	See above.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	As a condition of probation: $22,397
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Yes; Yes.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes. Copies of the "Independent Contractor Agreement" effective July 1, 2013, the "Guidelines for District Personnel Associated with the 40th Judicial District Public Defender Office" effective July 1, 2013, and the "Renewal and Extension of the Independent Contractor Agreement" effective January 1, 2014 have been attached to the electronic version of the district narrative, all labeled Exhibit C.
Primary Immediate Needs	Reinstatement of expert testing funds for all felonies, warehousing facility for closed files, and increase in traffic ticket issuance to 2010 level.
Immediate Critical Issue Areas	Vast monthly fluctuation of locally generated funds, particularly court cost (special assessments) and the capital and non-capital cases involving Brian Smith and Kyle Joekel.
Long-Term Critical Issue Areas	Vast monthly fluctuation of locally generated funds, particularly court cost (special assessments).
Please List All New Hires in 2013 (Name and Title)	Cynthia Cimino and Janette Jurado - All new hires are attorneys under contracts.
Please List All Promotions in 2013 (Name and Title)	None
2013 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2014	Unknown.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes, principally on a case by case basis and at monthly meetings of the District Personnel.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	The District Defender is the only supervisor for both attorneys and non-attorneys in this District.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	In development.
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	N/A. There are no supervisors other than the District Defender.

Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	None; all dental and medical insurance benefits have been eliminated. There is no employer contribution for health insurance.
Regular Meetings for Any Staff, Please Describe	There is a meeting of the District Personnel usually on the last Wednesday of each month, ten months of the year (excluding November and December).
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2013	7
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	4
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	1
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	None
Please Provide the Names of All State Representatives and Senators from Your District	State Representatives - Clay Schexnayder, District 81, Gregory Miller, District 56, Randal Ganes, District 57; State Senator - Troy Brown, District 2, Gary Smith, District 19
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	With only one attorney booth at the jail, there is a lack of sufficient facility for more than one attorney to interview clients at the jail. Also, there are restricted time limitations at the jail for the attorneys to meet with their clients. Cancellation of the Reserve/Edgard Ferry now requires a 48 mile round trip to the Edgard court house from the office.
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	More frequent contact with the Sheriff to improve traffic ticket issuance and jail visitation conditions, meeting with judges regarding client reimbursements, meeting monthly with the District Attorney regarding a broad range of issues including finances and individual cases.

Staff Directory:

Full-Time Staff Attorneys	Contact Information
Richard B. Stricks - District Defender	985-651-6677 ext 201
Part-Time Contract Attorneys	**Contact Information**
Kevin L. Ambres	985-536-9700
Fontella D. Baker	504-628-7538
Eric M. Carter	504-368-3200
Eric R. Goza	225-926-6384
Brittany L. Lee	504-428-4315
Eric E. Malveau	504-638-0893
Leigh Ann Rood	504-451-6830
Newton T. Savoie	504-715-4750
Brian A. Woods, Jr	504-947-4669
Edward R. Greenlee	985-651-6677 ext 204
Victor M. Ortiz	985-651-6677 ext 202
Cynthia Cimino	985-651-6677

Janette Juarado	985-651-6677
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Ashley A. Bogac	985-651-6677 ext 203
Don Carter	504-559-5871
Diana G. Tambunga	985-651-6677 ext 200
Cheryl R. Taylor	985-359-8947
Gregory Scott	985-487-3383

2013 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Richard B. Stricks
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	x
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	x
Microsoft Office 2003	x
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	x
Other (list here):	Quicken Pro
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	x
Internet Explorer 9	
Firefox	x
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	0
DVD	0

VCR	0
Desktop PCs	7
Laptops	11
Video Cameras	0
Digital Cameras	2 - 0 in use
Video Conferencing Systems	3
B&W Laser Printers	2
Color Printers	2
Wireless Cards	0
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	1
	2 B&W InkJet Printers
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	download speed: 15023 kbps; upload speed: 1120 kbps
Provider Name:	Reserve Telecommunications (RTC)
Email Provider:	GoDaddy.com
Please list any software or computer equipment in which you need training:	Excel & Database training for Bookkeeper who is taking over additional functions in 2014

40th District Defender Office CY 2013 Caseloads & Outcomes

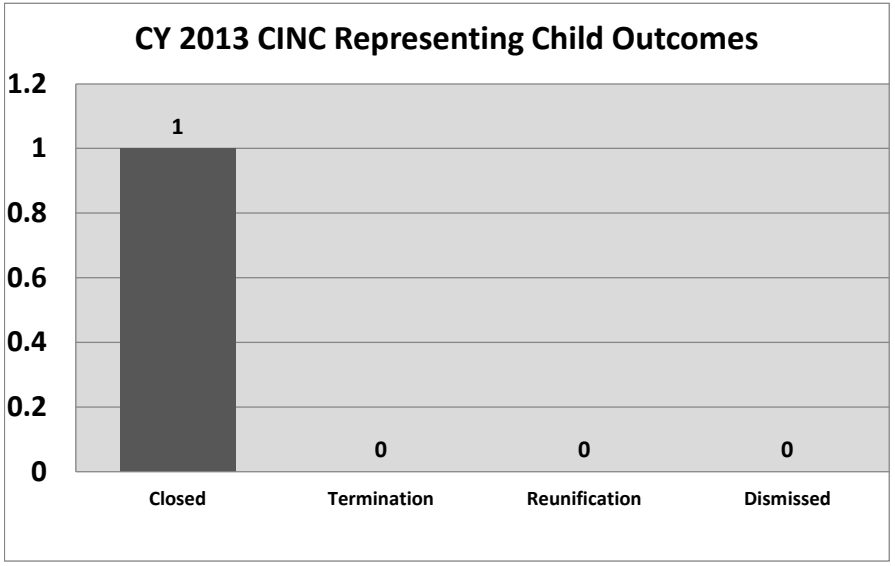
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	24	31	11	35	N/A	N/A	N/A	N/A	6	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	1	1	0	1	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	27	30	27	54	0	7	N/A	N/A	5	N/A	N/A	N/A	N/A	N/A	0
Termination	6	13	20	26	9	2	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	17	18	18	35	N/A	N/A	0	0	14	1	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	29	49	51	80	N/A	N/A	1	2	53	7	N/A	N/A	0	0	0
Delinquency Felony	23	21	21	44	N/A	N/A	4	6	19	2	N/A	N/A	0	1	1
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	784	772	358	1142	N/A	N/A	324	24	713	0	0	0	0	3	3
Adult Felony Non-LWOP**	486	384	248	734	N/A	N/A	65	52	201	4	0	1	3	1	5
Adult LWOP	7	8	9	16	N/A	N/A	1	1	4	0	0	2	0	0	2
Capital***	0	0	1	1	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	15	25	11	26	N/A	N/A	0	0	3	0	N/A	N/A	N/A	N/A	0
PCR	1	0	1	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

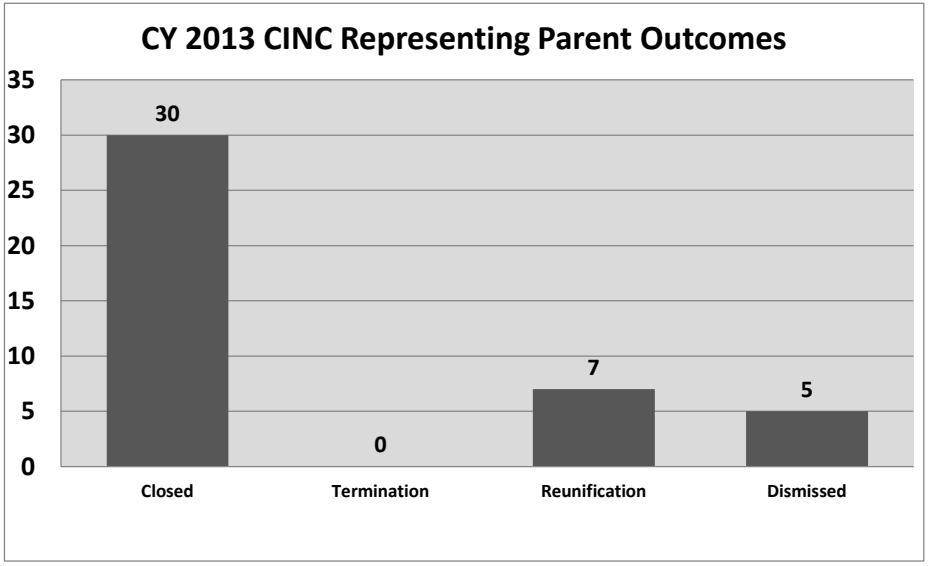
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

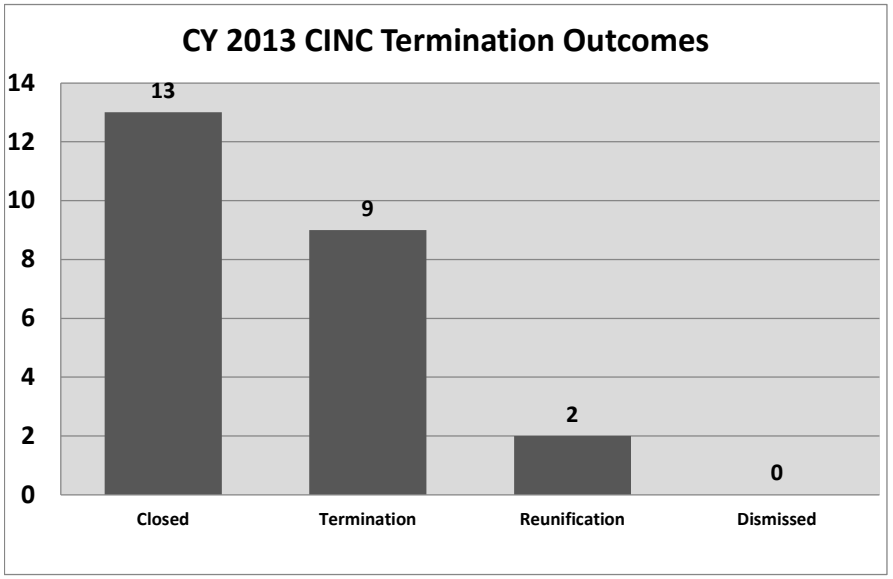
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

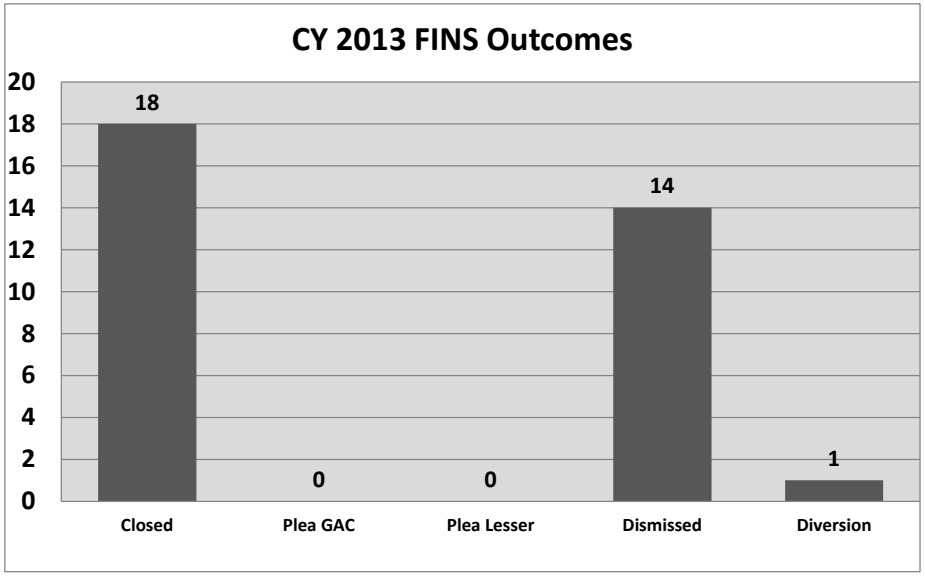
****Life Without Parole**

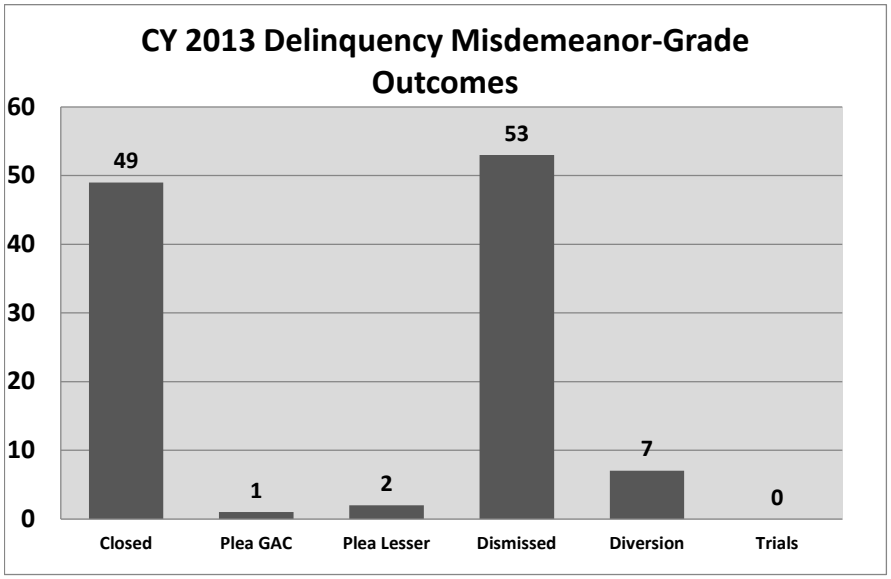
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

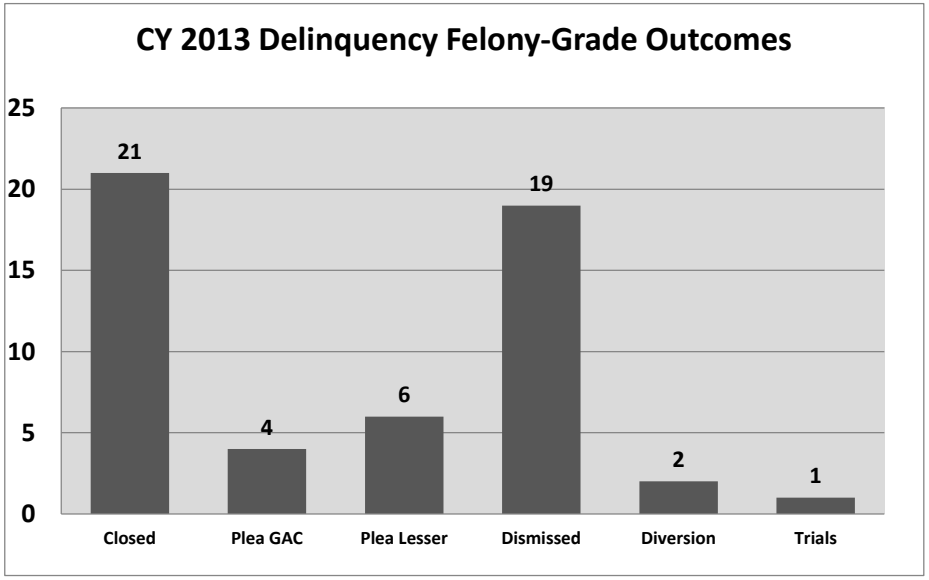

CY 2013 CINC Representing Child Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
Closed
Termination
Reunification
Dismissed

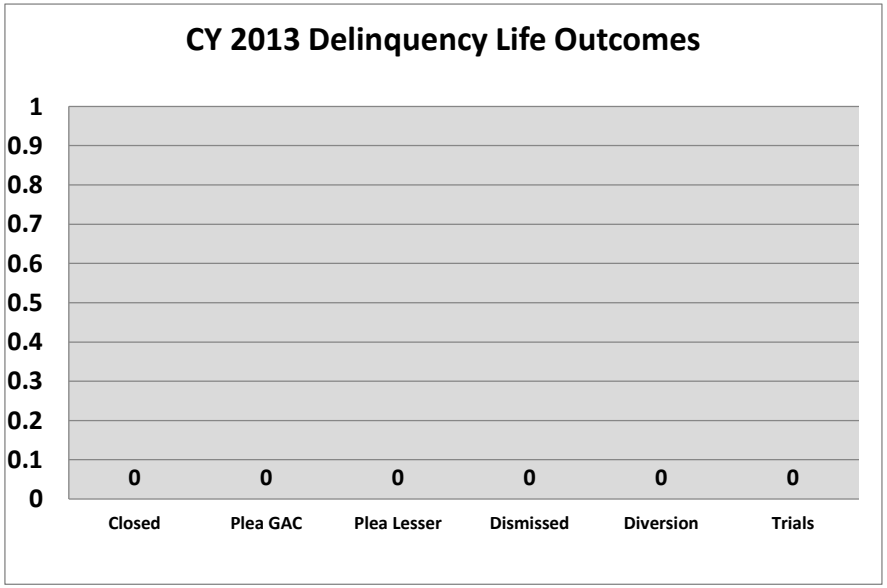

CY 2013 CINC Representing Parent Outcomes
35
30
25
20
15
10
5
0
30
0
7
5
Closed
Termination
Reunification
Dismissed

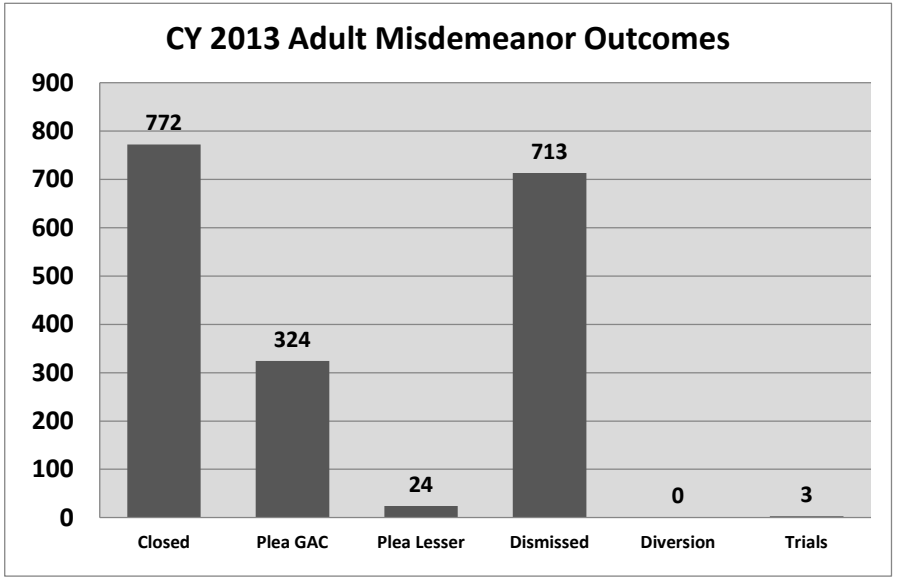

CY 2013 CINC Termination Outcomes
14
12
10
8
6
4
2
0
13
9
2
0
Closed
Termination
Reunification
Dismissed

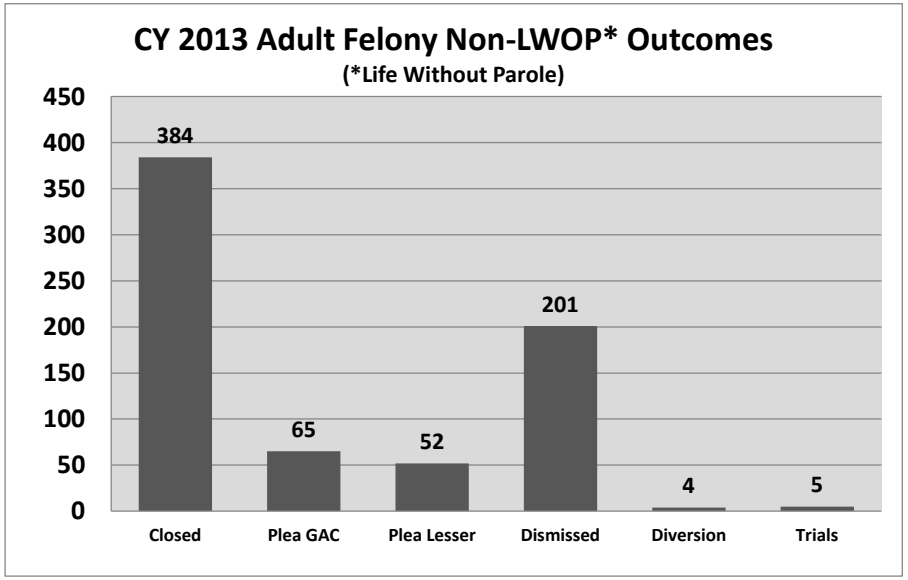

CY 2013 FINS Outcomes
20
18
16
14
12
10
8
6
4
2
0
18
0
0
14
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

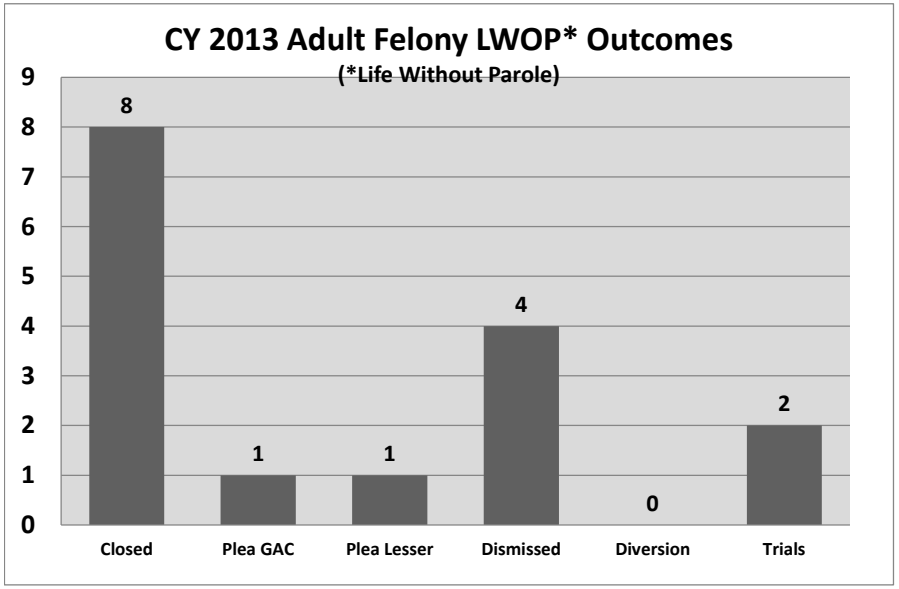

CY 2013 Delinquency Misdemeanor-Grade Outcomes
60
50
40
30
20
10
0
49
1
2
53
7
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

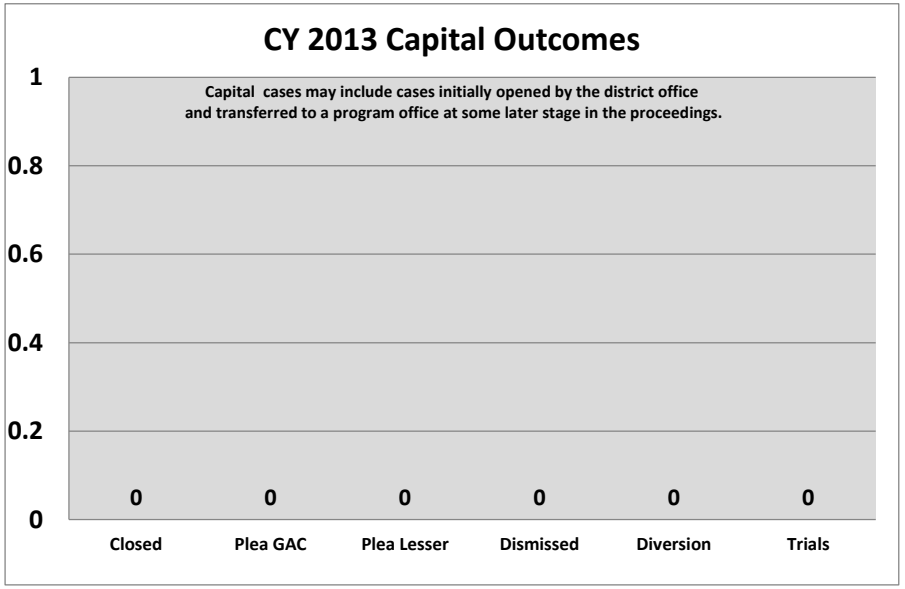

CY 2013 Delinquency Felony-Grade Outcomes
25
20
15
10
5
0
21
4
6
19
2
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
900
800
700
600
500
400
300
200
100
0
772
324
24
713
0
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

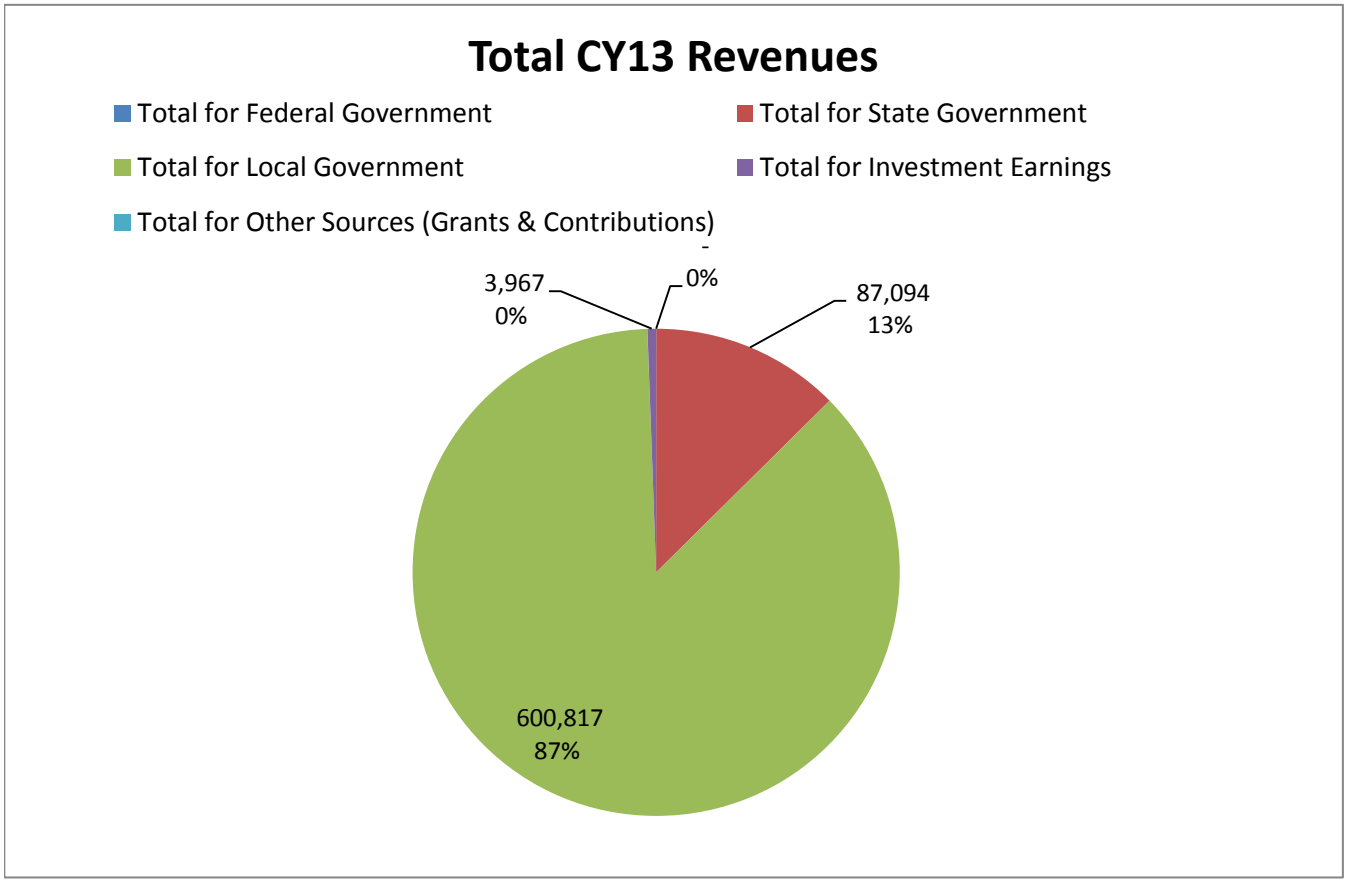

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
450
400
350
300
250
200
150
100
50
0
384
65
52
201
4
5
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

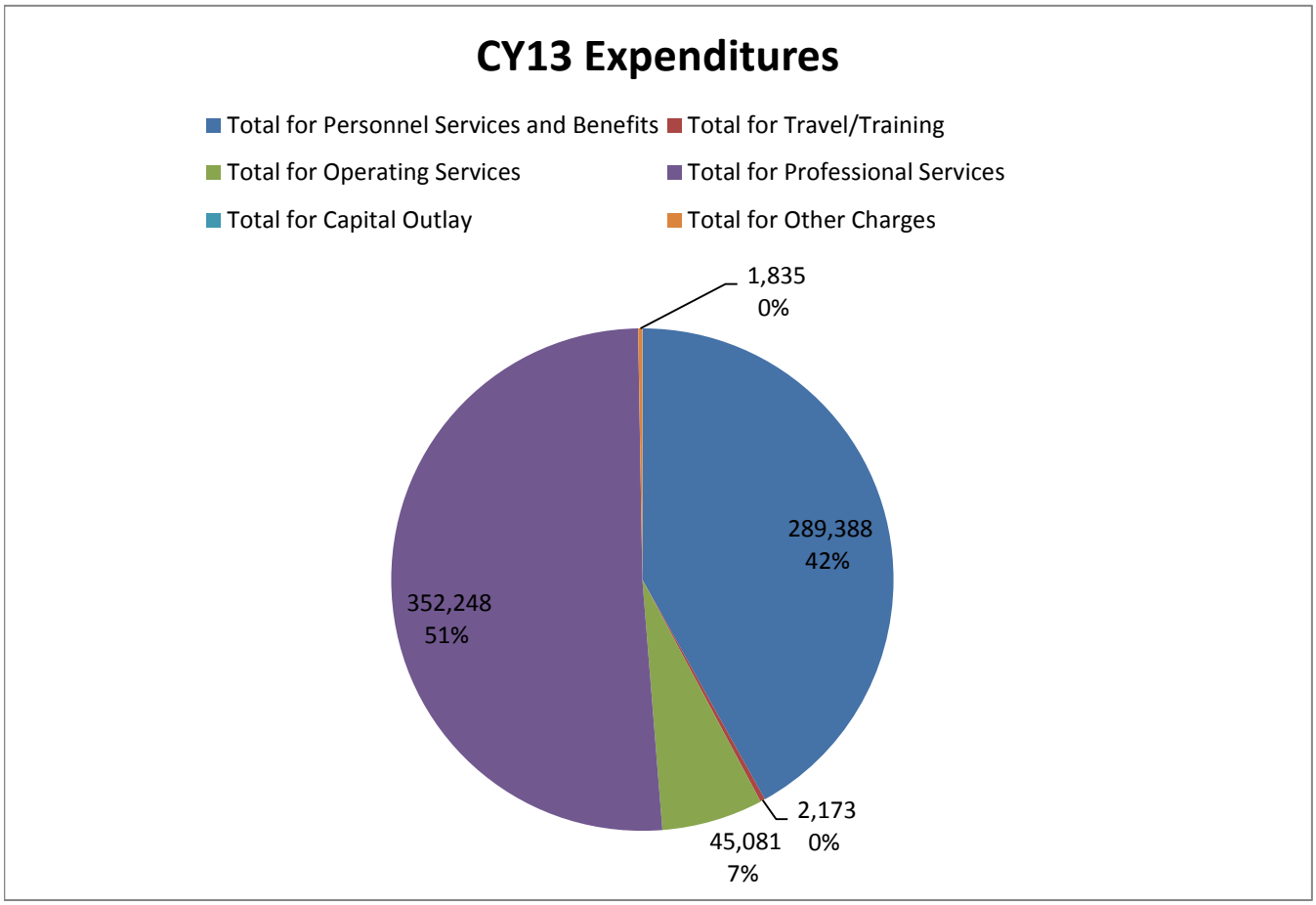

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
9
8
7
6
5
4
3
2
1
0
8
1
1
4
0
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 40 CY2013	Total CY2013
District Defender: Richard Stricks	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	-
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	-
District Assistance Fund (DAF)	87,094
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	87,094
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	7,546
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	30,137
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	534,464
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	534,464
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	9,433
Partial Attorney Fees Reimbursements [as per 15:176]	5,761
Other Reimbursements	12,835
Other Local Income -List source(s)	640
Total for Charges For Services	28,669
Total for Local Government	600,817
Investment Earnings	
Interest Income	967
Other Investment Income - List source(s)	3,000
Total for Investment Earnings	3,967
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	691,878

District 40 CY2013	Total CY2013
District Defender: Richard Stricks	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	268,195
Accrued Leave	-
Payroll Taxes	21,193
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
Total for Personnel Services and Benefits	289,388
Travel/Training	
Parking/Auto Tolls	51
Travel/Lodging/Per Diem/Mileage	2,122
Total for Travel/Training	2,173
Operating Services	
Advertisements	115
Workers' Compensation	1,437
Insurance - Malpractice	9,240
Insurance - Auto/Physical Liability	2,037
Insurance - Other	-
Lease - Office	14,400
Lease - Auto/Equipment	2,449
Lease - Other	-
Office Repair and Maintenance	1,348
Office - Telephone/Utilities/Postage/Internet	6,413
Dues and Seminars	1,540
Law Library/Journals/Subscriptions	3,963
Office Supplies	2,139
Total for Operating Services	45,081
Professional Services	
Audit/Accounting Expense	7,248
Contract Clerical	-
Expert Witness	-
Investigators	37,280
Interpreters	72
Social Workers	-
Capital Representation	-
Conflict	9,429
Contract - Juvenile Attorneys or CINC	98,012
Misdemeanor Attorney Contracts	16,904
Contract Attorneys - all other	181,307
IT/Technical Support	1,996
Total for Professional Services	352,248
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	1,835
Total for Other Charges	1,835
Total for EXPENDITURES	690,725


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
-
0%
3,967
0%
87,094
13%
600,817
87%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
1,835
0%
289,388
42%
352,248
51%
2,173
0%
45,081
7%

The 41st Judicial District Public Defenders' Office

Orleans (New Orleans)

District Defender: Derwyn D. Bunton
2601 Tulane Avenue, Ste. 700
New Orleans, LA 70119
(504) 821-8101

41st Judicial District • Orleans Parish
District Defender Derwyn D. Bunton • (504) 821-8101
2601 Tulane Avenue, Suite 700 • New Orleans, LA • 70119

General District Information: In the 41st Judicial District, there are 12 sections of District Court, four sections of Municipal Court, one section of Criminal Magistrate Court, four sections of Criminal Commissioners Court, and four sections of Traffic Court. There are specialty drug courts as well as mental health court programs. There is also a re-entry court program, domestic violence, homeless, and veterans' court programs. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 369,250 in this district, 89,727 of whom are children.

District Staff: The District Defender in this district is Derwyn D. Bunton, who has served in the position for five years and has been a public defender in Louisiana for eight years. The 41st Judicial District Public Defenders' Office is a full-time public defenders' office. At the end of 2013 the district reported 84 full-time staff members in addition to the District Defender. Staff consists of attorneys, investigators, and administrative staff members. Full-time attorneys are not permitted to represent clients in private cases. In addition to the District Defender, there are nine supervising attorneys including two Deputy District Defender, and two Assistant District Defenders. A caseload reduction is provided for supervising attorneys.

Juvenile Defense: The 41st Judicial District has one of the four juvenile courts in Louisiana. There are six sections. Child In Need of Care cases are handled by 41st Judicial District Public Defenders' Office. Louisiana Center for Children's Rights, Inc. (LCCR), a nonprofit organization handles all juvenile delinquency representation in Orleans Parish.

Indigency Determination and Availability of Clients: In the 41st Judicial District, the judicial officer makes the determination of indigence. Adult clients are held in Orleans Parish Temporary Detention Center. Juvenile clients are held in the Youth Study Center.

Fees and Accounting: Clients in the 41st Judicial District are assessed the $40 statutory application fee. Fees are waived for incarcerated indigent clients, and fees are not reduced for any applicants. By agreement, the cashier's offices for the courts collect these fees for the Public Defenders' Office. Application fees amounting to $6,349 were received in 2013. The office is working with the Judicial Administrator's Office for remittance of these fees. Courts in this district assess the statutory special cost fee to support local public defender services in every case resulting in a conviction. In 2013, the district received $2,120,118 in special cost fees which are collected by the cashier's offices and remitted by the Judicial Administrators. Courts in this district may also assess partial indigence payments for services based on a client's ability to pay. No such payments were received in 2013.

Caseload: The 41st Judicial District Public Defenders' Office reported handling 23,304 cases in 2013. Of those, 986 involved juvenile matters, including 73 Child in Need of Care representations.

The 41ST JDC Public Defenders' Office

Parish(es) & Seat(s)	Orleans - New Orleans
Population	369,250
Juvenile Population	89,727
District Defender	Derwyn D. Bunton
Years as District Defender	5
Years in Public Defense	8
Office Manager	Dannielle Berger
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	DeMouy, Ashley; Diemer, Kim; Earl, Marya; Flemming, John; Klaila, Cody; LeBlanc April; Redman, Chasity.
Primary Office Street Address	2601 Tulane Avenue; Suite 700
City	New Orleans
ZIP	70119
Primary Phone	504-821-8101
Primary Mailing Address	2601 Tulane Avenue; Suite 700;, New Orleans, LA 70119
Primary Fax Number	504-821-5285
Primary Emergency Contact	Derwyn D. Bunton
Primary Emergency Phone	504-224-0958
Secondary Emergency Contact	William Boggs
Secondary Emergency Phone	504-224-0967
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Karen Glaser (Tulane Towers)
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	$22,000/month
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Accounting Services are handled in house. Annual financial and compliance audit provided by Bruno & Tervalon CPA's. Semi-monthly payroll provided by ADP, Inc.
Courts and Locations	Criminal District Court - 2700 Tulane Avenue, New Orleans, 70119; Juvenile Court, 421 Loyola Avenue, New Orleans, LA, 70112; Municipal Court, 727 South Broad, New Orleans, 70119; Traffic Court, 727 South Broad, New Orleans, 70119; Magistrate Court, 2700 Tulane Avenue, New Orleans, 70119
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	Criminal District Court (12); Juvenile Court (6); Municipal Court (4); Traffic Court (4); Criminal Magistrate Court (1); Criminal Commissioners (4).

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Once appointed to the case by a judicial officer, after an initial conflict analysis, OPD assigns the case to either the OPD trial division, the OPD conflict division, or the OPD conflict panel. Within each of these, a case is assigned to an individual attorney based on the type of case/charge and the practice level of the attorney. OPD does continuous representation of all clients from appointment through the final disposition of the case. In the OPD Trial Division, case assignments are also made based on the initial allotment of the section of court for the case. In Municipal Court, all cases are misdemeanors and are at the same practice level. There, four full-time lawyers are permanently assigned to sections of court and cases are assigned after appointment based on the section of court for the case. OPD employs one part-time attorney for Traffic Court and all traffic cases go to that attorney. Juvenile Court work is handled independently by the Louisiana Center for Children's Rights (formally Juvenile Regional Services) through a contract between LCCR and the Louisiana Public Defender Board.
Name of Adult Detention Facilities in This District	Orleans Parish Prison Templeman Phase V, Conchetta, Tents and Central Lockup. Temporary Detention Center was opened in March 2013. House of Detention was closed, by the Sheriff, in April 2013.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Orleans Parish may house pre-trial clients outside the parish due to a lack of appropriate capacity in Orleans Parish Prison which is undergoing construction. Additionally, OPD is called upon to represent clients held in Louisiana Department of Public Safety and Corrections (State) facilities. This usually occurs because clients are serving a sentence for one charge (or set of charges) while awaiting trial on another charge or charges.
Name of Juvenile Detention Facilities In This District	Youth Study Center; 1100 Milton Street, New Orleans, LA 70122
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	N/A
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	OPD is not able to adequately represent clients held at facilities distant from Orleans Parish. With regard to clients with mental health issues held at Feliciana, we are attempting to institute a programmatic response, tasking a small unit of attorneys with handling mental health cases. This is a significant outlay of limited budget resources, but is necessary for the adequate representation of all clients.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	Due to difficulties seeing our detained clients in Orleans Parish Prison - long wait-times, lack of confidential and private meeting areas, irregular visitation hours - OPD sued Sheriff Marlin Gusman in Orleans Parish Civil District Court. We entered into a stipulated judgment and conditions are improving under the watchful eye of the court. Also, clients serving time in State facilities while having a pending case with OPD are often housed out of parish in State facilities rather than the local jail. This hinders access to clients and costs OPD additional expenses for its staff to visit clients.
District Attorney	Hon. Leon Cannizzaro
Chief Judge of Criminal District Court	Hon. Camille Buras

Juvenile Court Judges (Specify District of City Court)	Judges: Ernestine Gray (Chief Judge), Candice Bates-Anderson, Lawrence Lagarde, Mark Doherty, Tammy Stewart, Yolanda King
Drug Court Judges	Judges: Benedict Willard "C"; Julian Parker "G"; Camille Buras "H"; Karen Herman "I"; Darryl Derbigny "J"; and Harry Cantrell "Magistrate".
Mental Health Court Judges	Judge Karen Herman, Sect I.
Other Specialty Court	Re-entry Court, Judge Laurie White "A"; Veteran's Court, Judge Authur Hunter "K"; and Domestic Violence Court, Judge Harry Cantrell "Magistrate"; Homeless Court, Judge Paul Sens "A" Municipal Court.
Name of Specialty and Brief Description:	The Re-entry Court is designed to assist clients returning to the community after longer term incarceration in State correctional facilities. Veterans Court is designed to assist military veterans gain access to programming and support designed to assist them and prevent criminal involvement. Domestic Violence Court is an intensive probation. Homeless Court is designed to assist the homeless receive much needed treatment and services.
Indigency Determined by Whom and How?	In Criminal District Court, the judicial officer at first appearance determines indigency for arrestees - often with the assistance of information gathered by interviews of the arrestee by New Orleans Pretrial Services. Sometimes, there is also a colloquy between the arrestee and the judicial officer before the determination is made. If an arrestee has not been deemed indigent at first appearances, the arrestee is then set for a hearing to determine counsel (HTDC) within a week. If the arrestee is still incarcerated at the HTDC, and has not secured private counsel, the arrestee is deemed indigent and appointed to OPD. In Criminal District Court, judges routinely revisit indigency determinations at arraignment. In Municipal Court, first appearance and arraignment occur simultaneously. Incarcerated arrestees are presumed indigent by the court. Those not in custody who cannot afford to hire attorneys are referred to OPD staff, who interview the defendant and makes a recommendation to the court.
When is Assignment/Appointment of Counsel Made?	OPD assigns counsel after an indigency and appointment determination is made by the Court. For the majority of assignments, OPD assigns an attorney to the case on the same day OPD is assigned to the case. When appointment is made at night or weekends, OPD assigns the case to an attorney within 24 hours.
Initial Client Intake Conducted By Whom? (Name and Title)	At First Appearances, initial client intake is conducted either by the magistrate attorney or by a client advocate from OPD's Client Services Division. After appointment, the attorney assigned does the initial interview. If the OPD client is incarcerated, the initial interview is conducted by the assigned attorney within 72 hours of appointment.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes

Brief Explanation of Intake Process	OPD and the judges of the Orleans Parish Criminal District Court entered into an agreement to work cooperatively to carry out the mandates of La. R.S. 15:1758. On June 3, 2011, the judges met en banc and approved a plan to assist OPD in the collection of the $40.00 application fee. If a defendant is deemed to be indigent at arraignment, the judge will order the defendant to pay the application fee of $40 to the cashier on the first floor of Criminal District Court. In Municipal Court, any application fee is paid to OPD staff.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes, the OPD collects the application fee in Municipal Court. No, the OPD does not collect the application fee in Criminal District Court. The fee is paid to the CDC's cashier.
How Many Applications for Services Were Received?	Once the court determines a defendant to be indigent and appoints OPD to represent the defendant, there is no additional application that the defendant must complete in order to receive representation. The defendant may complete a brief client questionnaire with contact information, medical issues, and other issues the defendant may want to bring to the attention of the assigned attorney.
How Many Application Fees Were Waived?	Pursuant to an agreement entered into with the Criminal District Court, the court will not order pretrial detained, indigent defendants to pay the $40 application fee. In other words, the fee is practically waived for incarcerated, indigent defendants.
How Many Application Fees Were Reduced?	Pursuant to an agreement entered into with the Criminal District Court, the application fee is not reduced. The defendant must pay the full $40.
Total Application Fee Dollars Collected in 2013	$6,349 ($4,349 from Criminal District Court (CDC), collected by CDC cashiers and $2,000 from Municipal Court, collected by OPD).
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	OPD does not physically collect the $40 fee from the indigent defendant in Criminal District Court. The defendants are ordered by the court to pay the fee to the Cashier's Office in the Criminal District Court. The defendants are provided with a payment slip which they are to bring to the Cashier's Office. The Criminal District Court charges a 25% collection fee.
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	2,120,118
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Every time there is a conviction, judges assess court costs. Included in the court costs is the mandatory special cost. Many judges do not specify on the record that they are assessing the mandatory special cost. Thus, the understanding is the special cost is included in the total court costs that is assessed to each convicted defendant.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	In a monthly remittance from Traffic, Municipal and Criminal District Court, a payment summary is included with the payment. The payment summary includes: the defendants name, section and case number, date the costs are assessed and collected, amount of assessment and actual collection.
Who Collects the Assessed Court Fees?	The Cashier's Offices in the courts collect all court fines, fees and costs.

What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	The Judicial Administrators are responsible for providing documentation to OPD on a monthly basis.
Who Remits the Court Fees Collected?	The Judicial Administrator's Office under the direction of the judges en banc.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	In a monthly remittance from Traffic Court, Municipal Court, the Sheriff's office (quarterly) and Criminal District Court, a payment summary is included with the payment. The payment summary includes: the defendants name, section and case number, date the costs are assessed and collected, amount of assessment and actual collection.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	The judges will determine whether a defendant is indigent or partially indigent. If the defendant is partially indigent, the judges will assess a representation fee to the defendant. The judges do not provide any documentation to the defendant but orders the defendant to pay the Indigent Defender Fund either by the next court date or by the end of the case.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	N/A
Who Collects the Assessed Partial Payments?	The defendant is ordered to pay the Indigent Defender Fund directly. The defendant then comes to OPD and makes a payment or a payment arrangement with the administrative staff.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Since this fee is collected by OPD directly, OPD is responsible for accounting this money.
Who Remits the Partial Payments Collected?	Again, since this fee is collected by OPD directly, OPD is responsible for accounting this money from collection to remittance.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Again, since this fee is collected by OPD directly, OPD is responsible for accounting this money from collection to remittance.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	0
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	OPD doesn't allow private practice for its full-time staff attorneys.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes. The contract is attached.
Primary Immediate Needs	Increased funding to provide effective representation to the indigent and experienced legal staff.
Immediate Critical Issue Areas	Data management, training, funding technology (hardware and software) and staff.
Long-Term Critical Issue Areas	Stable adequate funding, training and staff.

Please List All New Hires in 2013 (Name and Title)	Anderson, Lauren - Staff Attorney Municipal Court; Barksdale, Chasity - Human Resources Director; Burkhart, John - Campaign Manager; Chang, Melody - Client Advocate; Diemer, Kim - Office Manager; Earl, Marya - Client and Court Support Admin CDC; Flanagan, Anne - Client and Court Support Admin Capital; Horn, Christine - Executive Assistant to the Chief Defender; Howard, Kiah - Staff Investigator; Hull, Jennifer - Staff Attorney Conflict Division; Henderson, Inez - Human Resources Director; Kim, Hyung - Staff Investigator; Peng, Tina - Staff Attorney; Pichon, Joshua - Staff Investigator; Snowden, William - Staff Attorney CDC; Thomas, Kimberly - Social Worker; Thompson, Sierra - Staff Attorney Conflict Division; Weeks, Nia - Staff Attorney CDC. FULL TIME VOLUNTEERS: Smith, Emily - Client Services (Jesuit Volunteer Corps); Newman, Rebekah - Client Services Municipal Court (Jesuit Volunteer Corps); McCarty, Jacob - Client Services (LA Delta Service Corps); Freimuth, Mathew - Client Services (LA Delta Service Corps); Nogo, Sabina - Client Services (LA Delta Service Corps).
Please List All Promotions in 2013 (Name and Title)	Beskind, Emilia - Supervising Attorney; Fraser, Amanda - Conflict Division Supervising Attorney; Sherman, Scott - Supervising Attorney; Voshell, Emily - Supervising Attorney.
2013 Media Coverage and/or Major Accomplishments	Extensive coverage in print and news media of the Felon with a Firearm Statue Argument and Appeal through the courts up to the Supreme Court; Extensive coverage of the 50th Anniversary of Gideon and inclusion/featured in numerous stories both locally and nationally: 1) New York Times Op-ed, Daily Beast article, PBS feature, 2) Premiere of Gideon's Army, 3) Publishing of Chasing Gideon; Successful launch of our Gideon 50 Years Later in New Orleans symposium; Extensive coverage in both print and news media of the Multi-Defendant Gang Indictments; Equal Justice Works spotlight on staff attorneys Mary Murphy and Christen Chapman; NOLA Black Professionals spotlight on staff attorney Kenneth Hardin; NLADA national "Reggie" award presented to CINC attorney Nzinga Hill; Derwyn Bunton interviewed for continued WYES series: Reshaping a Greater New Orleans: Criminal Justice; Extensive coverage of the 2014 City Budget including a featured op-ed by Derwyn Bunton in The Lens; Rolling Stone article "The Great Marijuana Experiment" featured staff attorney Donna Weidenhaft and client story; Relaunch of the quarterly newsletter, Defense Matters; Significant growth of social media through Facebook and LinkedIn; Publication of OPD's 2nd Annual Report to high praise; Partnership to promote the Southern Harm Reduction and Drug Policy Conference; Inclusion and interviews with Derwyn Bunton on various criminal court proceedings.
Number of Expected New Attorney Hires in 2014	OPD expects to hire approximately five or six attorneys in 2014. All new attorney hires will be based on budget considerations, grant funding, caseload analysis, office needs and attrition.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. OPD provides training designed by our Training Director. Newly admitted attorney hires receive approximately 6 weeks of training prior to representing clients autonomously.

Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	OPD is divided into supervisory groups, led by supervising attorneys and leadership staff. A copy of OPD's supervisory tree is included with this narrative.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	Yes. Diemer, Kim - Office Manager; Horn, Christine - Executive Assistant to the Chief Defender; Flanagan, Anne - Client Support (Capital Division); Engberg, Zoe - Capital Investigator; Murell, Christopher - Capital Division Attorney.
Please Attach Your Office Organizational Chart	Sure
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	When staff attorneys reach a certain level, they are taken out of the normal case pick up schedule and given time to work down their existing workload. Supervisors have a half case-load to enable them to better carry out their supervisor duties.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	OPD offers Blue Cross Medical and Dental Insurance. OPD pays 100% percent of the monthly health premium. The employee pays 100% of the monthly dental premium.
Regular Meetings for Any Staff, Please Describe	Quarterly All-Staff Meetings; Monthly Management Meeting; Weekly Leadership Meetings.
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	OPD handled 7 direct appeals in 2013 and numerous responses to State appeals regarding Motions to Quash granted by the trial court.
Number of Writs Your District Handled in 2013	OPD's Special Litigation Division handled 68 writ applications. Many more were handled by individual staff attorneys.
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	In 2013, according to juvenile court data, the Orleans Parish District Attorney prosecuted 80 cases in juvenile court involving children from age 14 to 16.
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	In 2013 OPD re-started representing potential transfer cases in juvenile cases. While there were several cases where there was a negotiated settlement to keep a case in Juvenile Court, for OPD clients no transfer request from the State was denied by a Juvenile Judge in 2013.
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	In 2013, OPD initiated a "Juvenile Transfer Squad", composed of approximately 4 attorneys with at least 3 years of experience who expressed particular interest working with juvenile clients. When a transferable charge enters juvenile court, our office is notified and we send one of our members from the Juvenile Transfer Squad to juvenile court to either do the hearing themselves or assist the Louisiana Center for Children's Rights (formally Juvenile Regional Services) with the transfer hearing. The assigned OPD attorney then stays on the case through disposition.
Please Provide the Names of All State Representatives and Senators from Your District	See: http://house.louisiana.gov/H_Reps/By_Deleg/H_Reps_Deleg_Orleans.asp

Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	The ongoing issue regarding jail visitation and contact/confidential visits, which is currently under a stipulated judgment from a lawsuit filed on behalf of OPD, affects delivery of services. Hostile and unprofessional reaction to zealous advocacy for our clients, especially in the presence of our clients, affects our delivery of services. The inability to meaningfully consult with and interview clients after appointment and before first appearances, affects our advocacy for our clients at First Appearances.
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	In 2013, OPD instituted a variety of reforms that have increased and improved representation to OPD clients, improved operational efficiency, and cut costs. OPD's Trial Division improved its representation through increased uniform compliance with state standards and increased monitoring and accountability to ensure state standards are met for every client. OPD improved representation of juvenile clients through both the Juvenile Transfer Squad and also with mitigation work on behalf of our juvenile "Miller" clients facing life without parole sentences. Additionally, OPD secured grant funds to improve representation of children facing the potential of life in prison. OPD improved individualized representation of clients facing probation revocation hearings. OPD increased operational efficiency through increased notice to attorneys of coverage duties, increased use of Defender Data as a case management tool, and streamlining administrative tasks. OPD instituted reforms and improved quality in its supervision, management, and staff support through increased training, management, and accountability of supervisors. In 2013, OPD instituted monthly skills training for its attorneys and weekly case rounds for attorneys in their specific practice levels. OPD improved and grew both the Capital Division (started in late 2012) and the Conflict Division (re-started in late 2012).
What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services? Cont.	The Capital Division brought high quality representation and decreased costs to OPD. The re-institution and reform of the Conflict Division also brought improved representation and savings. 2013 involved the implementation of planned changes to the OPD conflict panel. The selection of attorneys for the panel is more rigorous and cases are assigned to panel attorneys by practice level. Additionally, the billing process was simplified and streamlined for increased savings. 2013 also was the first full year of a reformed Municipal Court staff - including four full-time attorneys and added administrative and client services resources. Municipal Court continues to be plagued by high caseloads, but quality continues to improve. 2013 was the first full year of our reorganized, consolidated Client Services Division, which assists OPD in fulfilling its mission to advocate for our clients in a more holistic and comprehensive manner. In 2013, 1,659 direct services were provided to 918 different OPD clients by the Client Services Division -- including alternatives to incarceration, assisting with substance abuse and mental health treatment for clients, social service referrals and mitigation.
Staff Directory:	
Staff Name	**Contact Information**

Amon, Bejamin	504-827-7048
Angelson, Meredith	504-827-8240
Barksdale, Russell	504-827-7049
Berger, Dannielle	504-827-8200
Beskind, Emilia	504-827-8183
Blume, Taryn	504-827-8219
Boggs, William	504-827-8165
Boudreaux, Lauren	504-827-8173
Bunton, Derwyn	504-827-8204
Carpenter, Zachary	504-827-8236
Carrington III, James	504-827-8237
Chang, Melody	504-827-7045
Chapman, Christen	504-827-7056
Chervinsky, Sarah	504-827-7050
Clark-Rizzio, Aaron	504-827-8195
Corley, Jalicia	504-571-8912
Cousins, Adrienne	504-827-8177
Cziment, Stella	504-827-8250
Deltufo, Noelle	504-827-8202
DeMouy, Ashley	504-827-8233
Derrick, Elizabeth	504-827-8212
Diemer, Kim	504-827-8199
Donnelly, Donald	504-827-8231
Ellis, Carrie	504-827-8222
Engberg, Zoe	504-827-8197
Engelberg, Daniel	504-827-8186
Fecker, Anna	504-827-8218
Fennell, Nathan	504-827-7047
Flemming, John	504-658-9765
Fraser, Amanda	504-827-8205
Fuller, Stephen	504-827-8178
Green, Kendall	504-827-8172
Gumina, Max	504-827-8168
Hardin, Kenneth	504-827-8227
Harper, James	504-827-8185
Harshaw, D. Omavi	504-827-8180
Heisser, Nicole	504-827-8175
Hill, Nzinga	504-827-8215
Holladay, Ashley	504-827-8176
Hortenstine Jr., Barksdale	504-827-8207
Hortenstine, Lindsey	504-827-8169
Jobe, Phillip	504-827-8208
Klaila, Cody	504-827-8253
Lampkin, Keith	504-827-8211
Leblanc, April	504-827-8254
Lee, Andrew	504-827-8191
Liu, Alexander	504-827-7058
Long, Chanel	504-827-8256

Murell, Christopher	504-827-8232
Murphy, Mary	504-827-8246
Occhiogrosso-Schwartz, Joshua	504-827-8230
Orjuela, Zachary	504-827-8257
Park, Jee	504-827-8187
Parsons, Vera 'Ginger'	504-827-8182
Pasquarella, Jill	504-827-8161
Pettingill, Norman	504-821-8101
Redman, Chasity	504-827-8224
Reingold, Colin	504-827-8220
Roche, Leon	504-827-8209
Rowe, Arthur	504-827-8188
Ryan, Virginia	504-827-8206
Sallah, Joyce	504-827-8210
Samuel, Lindsay	504-827-8229
Sherman, L. Scott	504-827-8189
Valdez III, Eladio	504-827-8214
Voshell, Emily	504-827-8244
Wayne, Seth	504-827-7059
Weidenhaft, Donna	504-827-8203
Zacharias, Richard	504-827-8184
Zolynsky, Emily	504-827-8221
Anderson, Lauren	504-827-8190
Barksdale, Chasity	504-827-8179
Burkhart, John	504-827-8167
Earl, Marya	504-827-7023
Flanagan, Anne	504-827-8171
Horn, Christine	504-827-8247
Howard, Kiah	504-827-8163
Hull, Jennifer	504-827-8249
Kim, Hyung Woo	504-827-8226
Peng, Tina	504-827-8251
Pichon, Joshua	504-827-8239
Snowden, William	504-827-8225
Thomas, Kimberly	504-827-7051
Thompson, Sierra	504-827-8196
Weeks, Nia	504-827-8216

2013 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Dannielle Berger
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	x
Windows Server 2000/2003/2008	x
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	x
Internet Explorer 9	x
Firefox	x
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	

Television	1
DVD	1
VCR	1
Desktop PCs	8
Laptops	91
Video Cameras	1
Digital Cameras	13
Video Conferencing Systems	0
B&W Laser Printers	14
Color Printers	5
Wireless Cards	0
Smartphones (Funded by Office)	12
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	15 mbs down
Provider Name:	Cox Communications
Email Provider:	Internal Exchange
Please list any software or computer equipment in which you need training:	

41st District Defender Office CY 2013 Caseloads & Outcomes

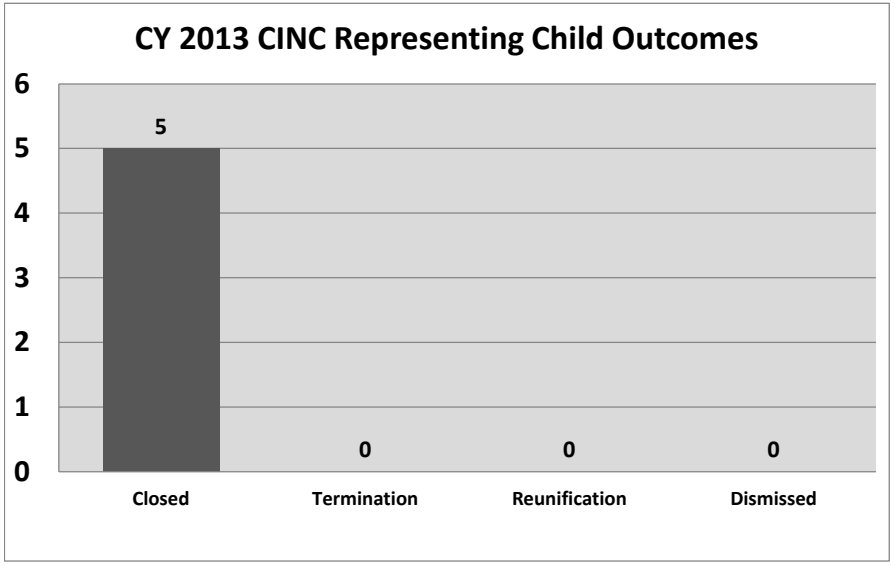
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	5	5	5	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	43	53	24	67	0	11	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	1	1	1	1	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	39	51	33	72	N/A	N/A	0	0	13	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	245	234	136	381	N/A	N/A	105	7	67	0	N/A	N/A	3	6	9
Delinquency Felony	248	268	187	435	N/A	N/A	120	33	56	0	N/A	N/A	6	4	10
Delinquency-Life	19	16	6	25	N/A	N/A	2	1	2	0	N/A	N/A	0	1	1
Juvenile Revocations	0	29	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	11259	10092	805	12064	N/A	N/A	1266	156	928	3	0	0	12	11	23
Adult Felony Non-LWOP**	5664	4747	1767	7431	N/A	N/A	2356	940	442	1	13	12	21	15	61
Adult LWOP	107	98	112	219	N/A	N/A	19	56	13	0	1	5	0	1	7
Capital***	8	3	7	15	N/A	N/A	1	0	0	0	0	0	0	0	0
Revocations	2481	2082	107	2588	N/A	N/A	4	1	25	0	N/A	N/A	N/A	N/A	0
PCR	1	1	0	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	1	1
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

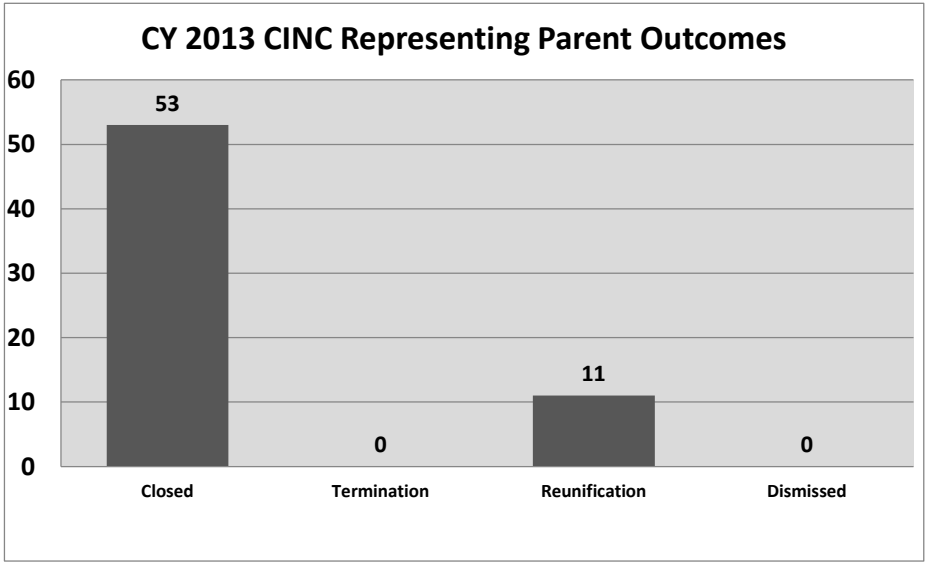
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

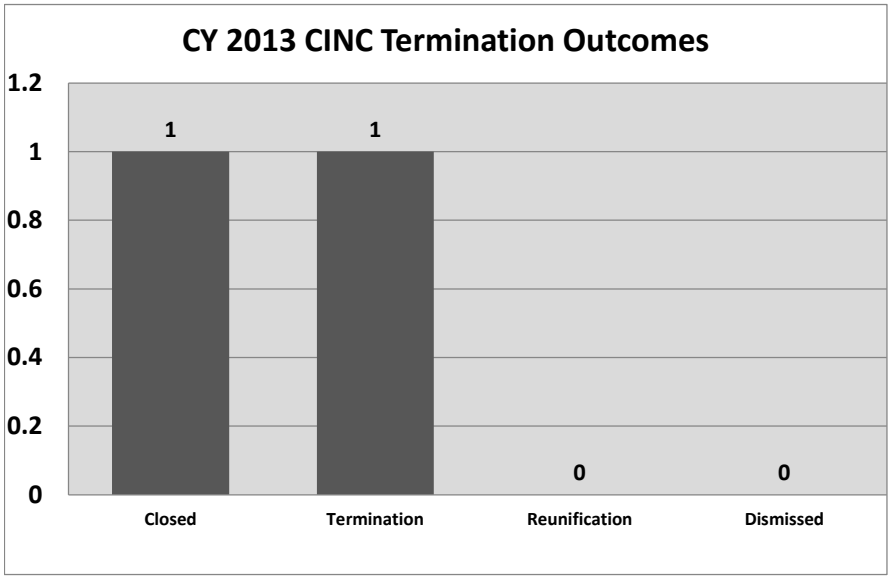
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

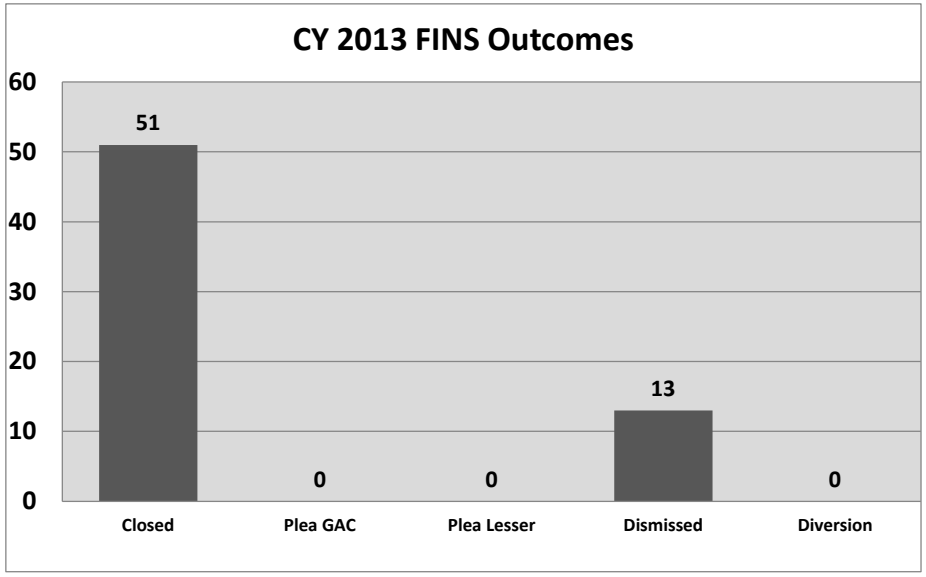
****Life Without Parole**

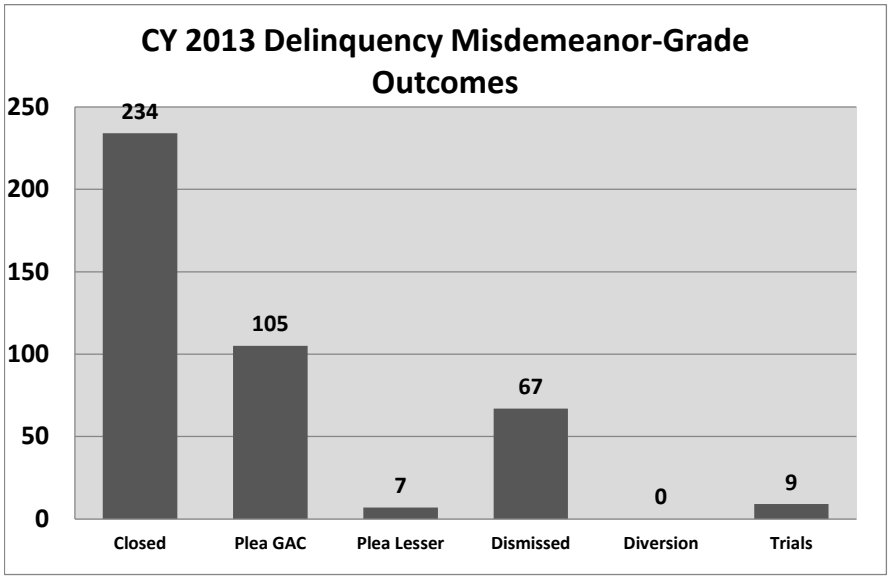
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

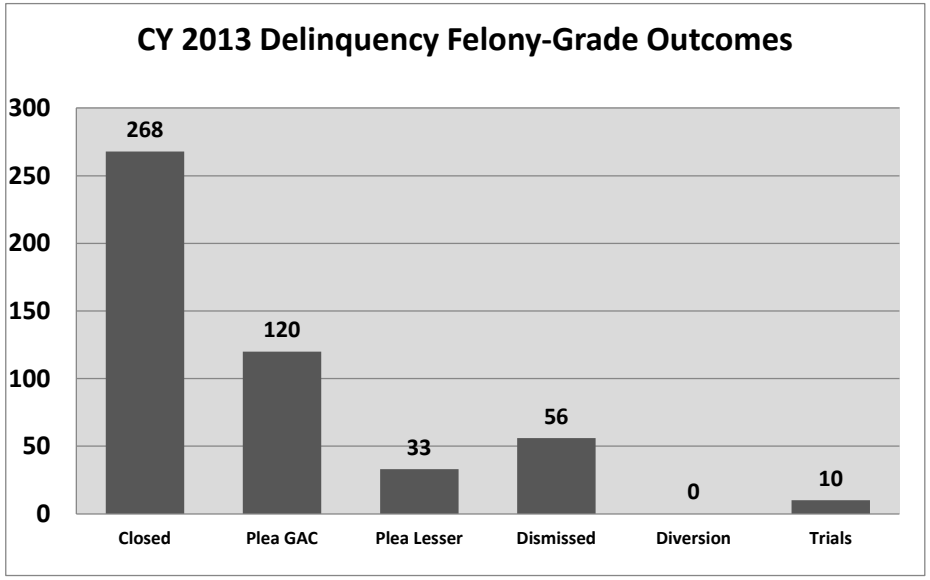

CY 2013 CINC Representing Child Outcomes
6
5
4
3
2
1
0
5
0
0
0
Closed
Termination
Reunification
Dismissed

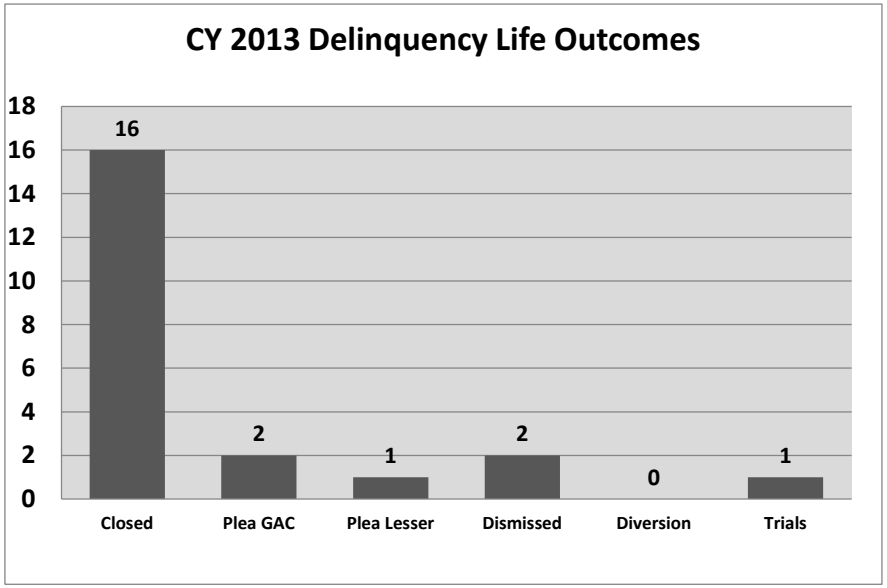

CY 2013 CINC Representing Parent Outcomes
60
50
40
30
20
10
0
53
0
11
0
Closed
Termination
Reunification
Dismissed

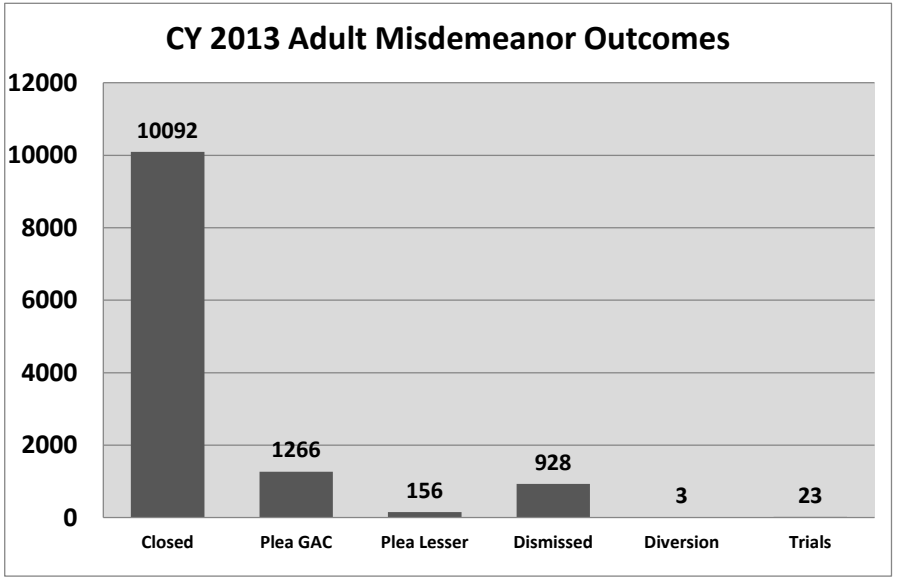

CY 2013 CINC Termination Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
1
0
0
Closed
Termination
Reunification
Dismissed

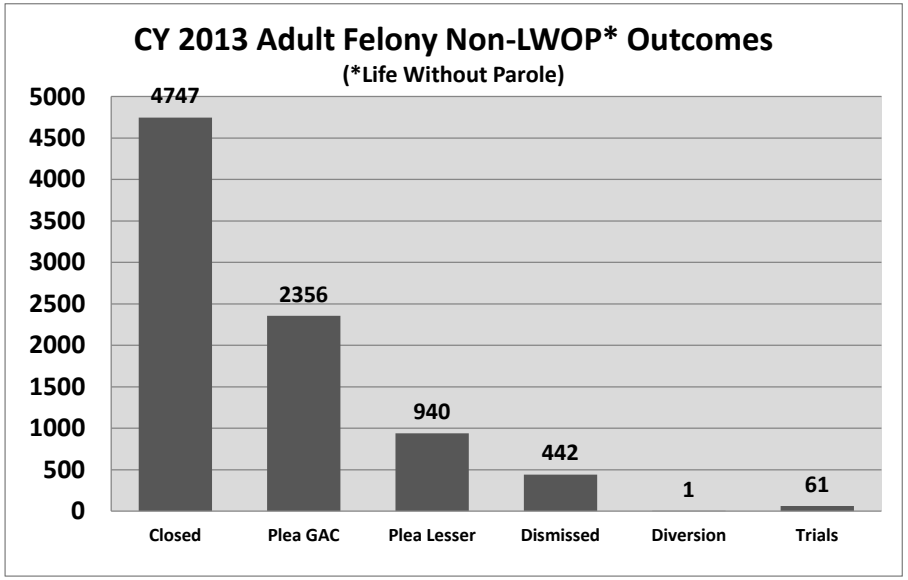

CY 2013 FINS Outcomes
60
50
40
30
20
10
0
51
0
0
13
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

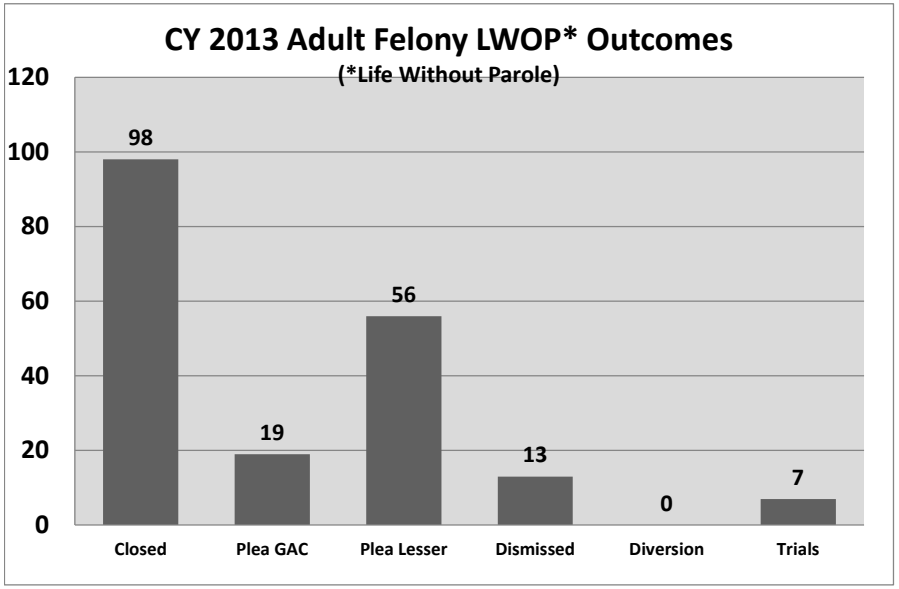

CY 2013 Delinquency Misdemeanor-Grade Outcomes
250
200
150
100
50
0
234
105
7
67
0
9
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

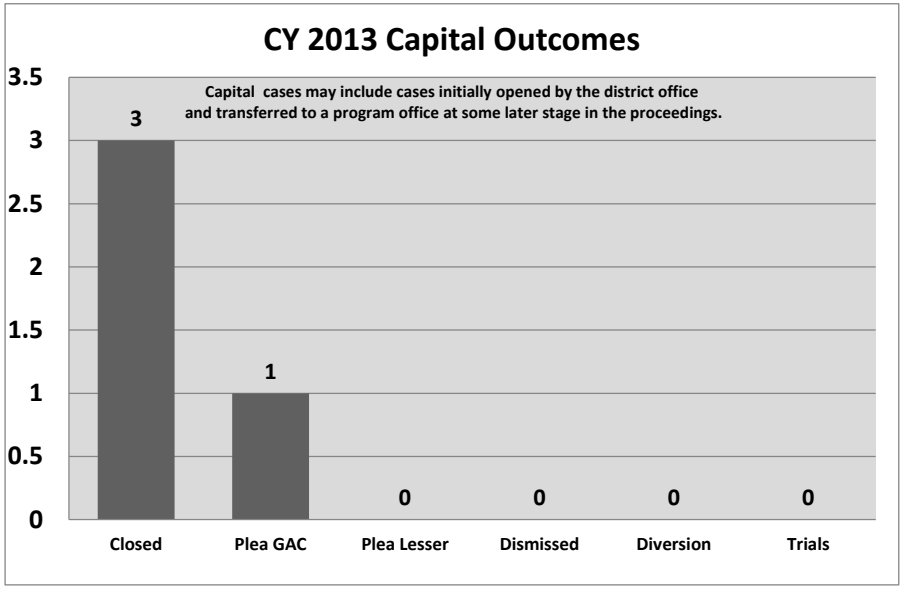

CY 2013 Delinquency Felony-Grade Outcomes
300
250
200
150
100
50
0
268
120
33
56
0
10
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
18
16
14
12
10
8
6
4
2
0
16
2
1
2
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
12000
10000
8000
6000
4000
2000
0
10092
1266
156
928
3
23
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

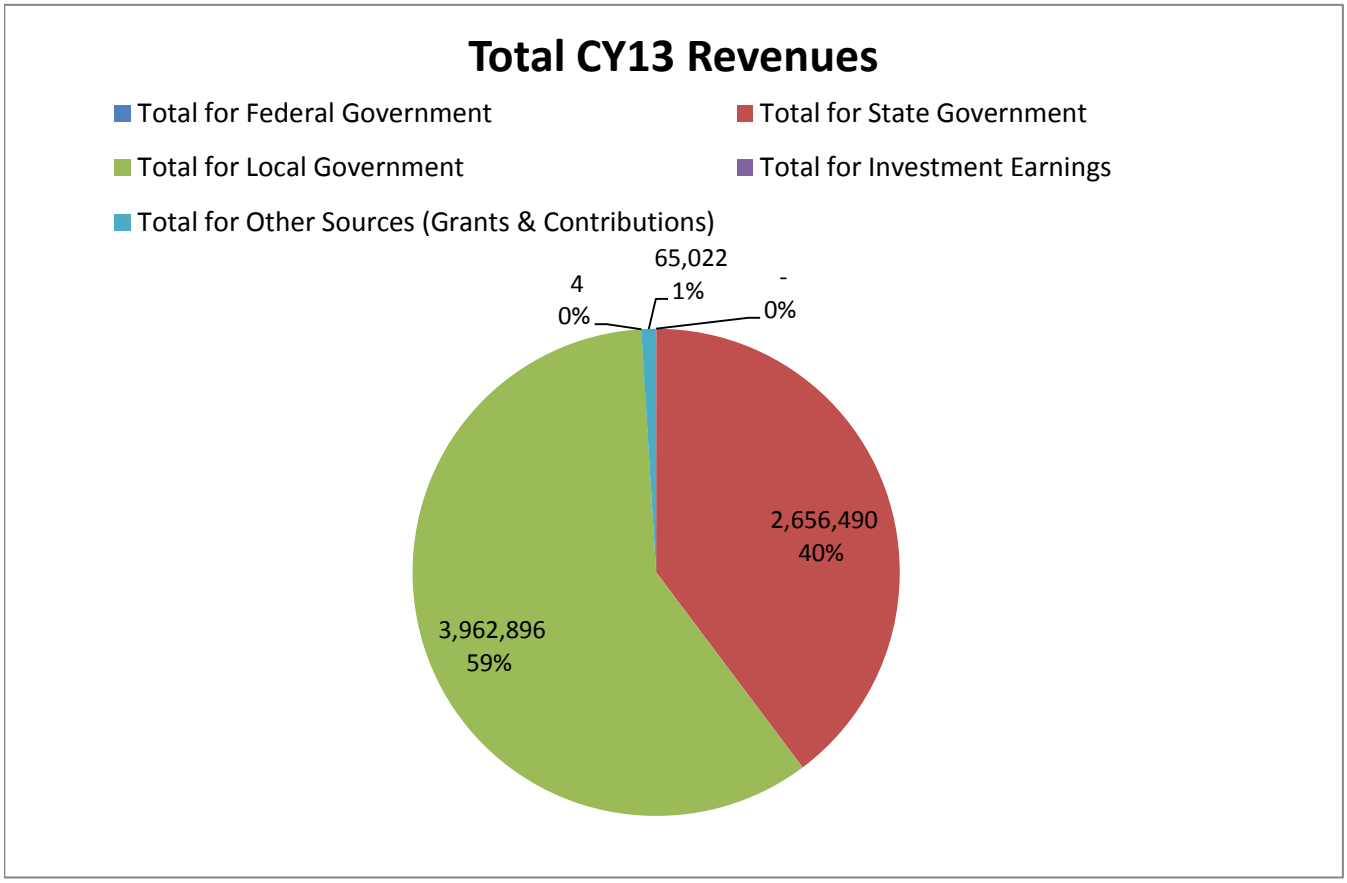

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
5000
4500
4000
3500
3000
2500
2000
1500
1000
500
0
4747
2356
940
442
1
61
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

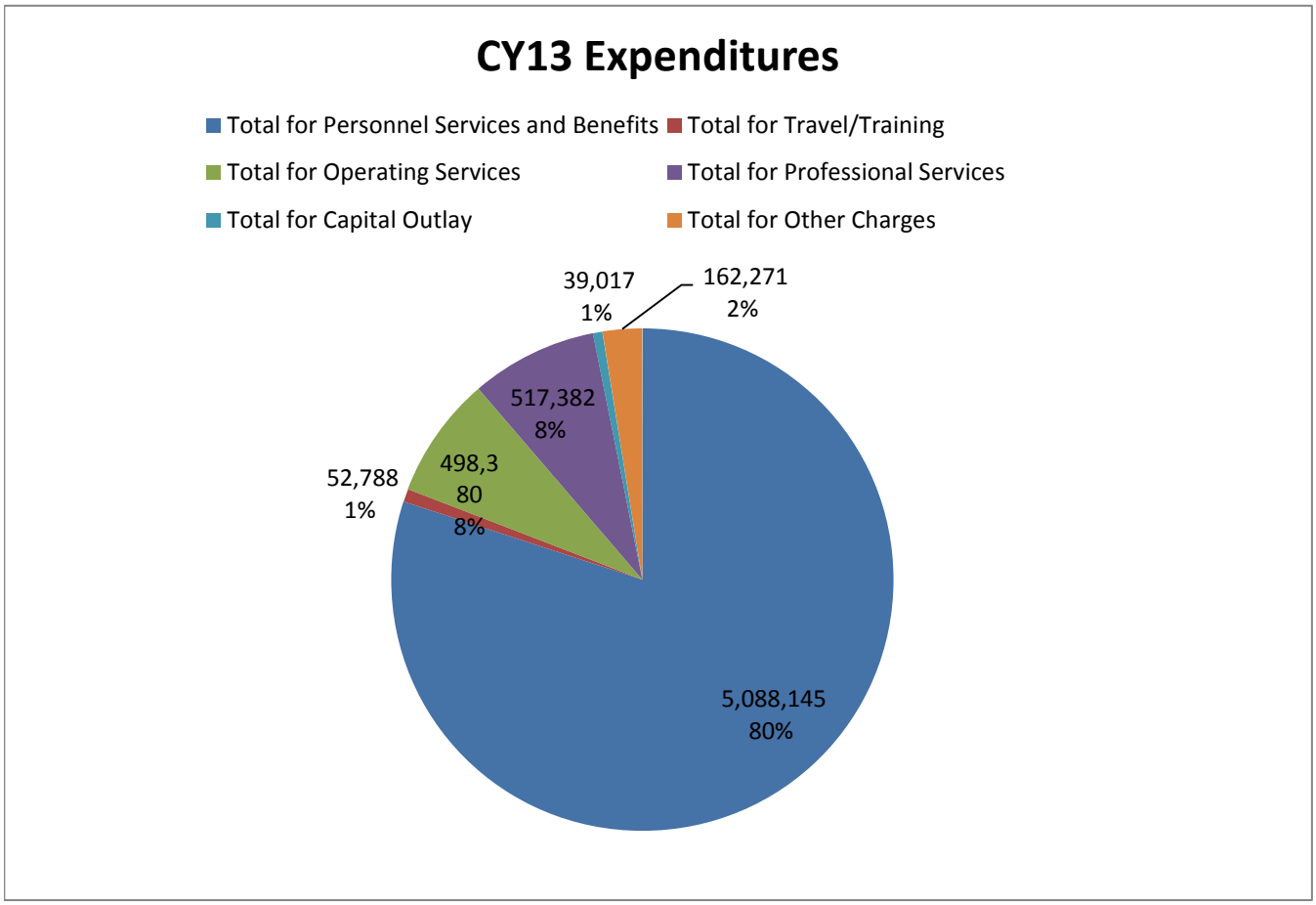

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
120
100
80
60
40
20
0
98
19
56
13
0
7
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

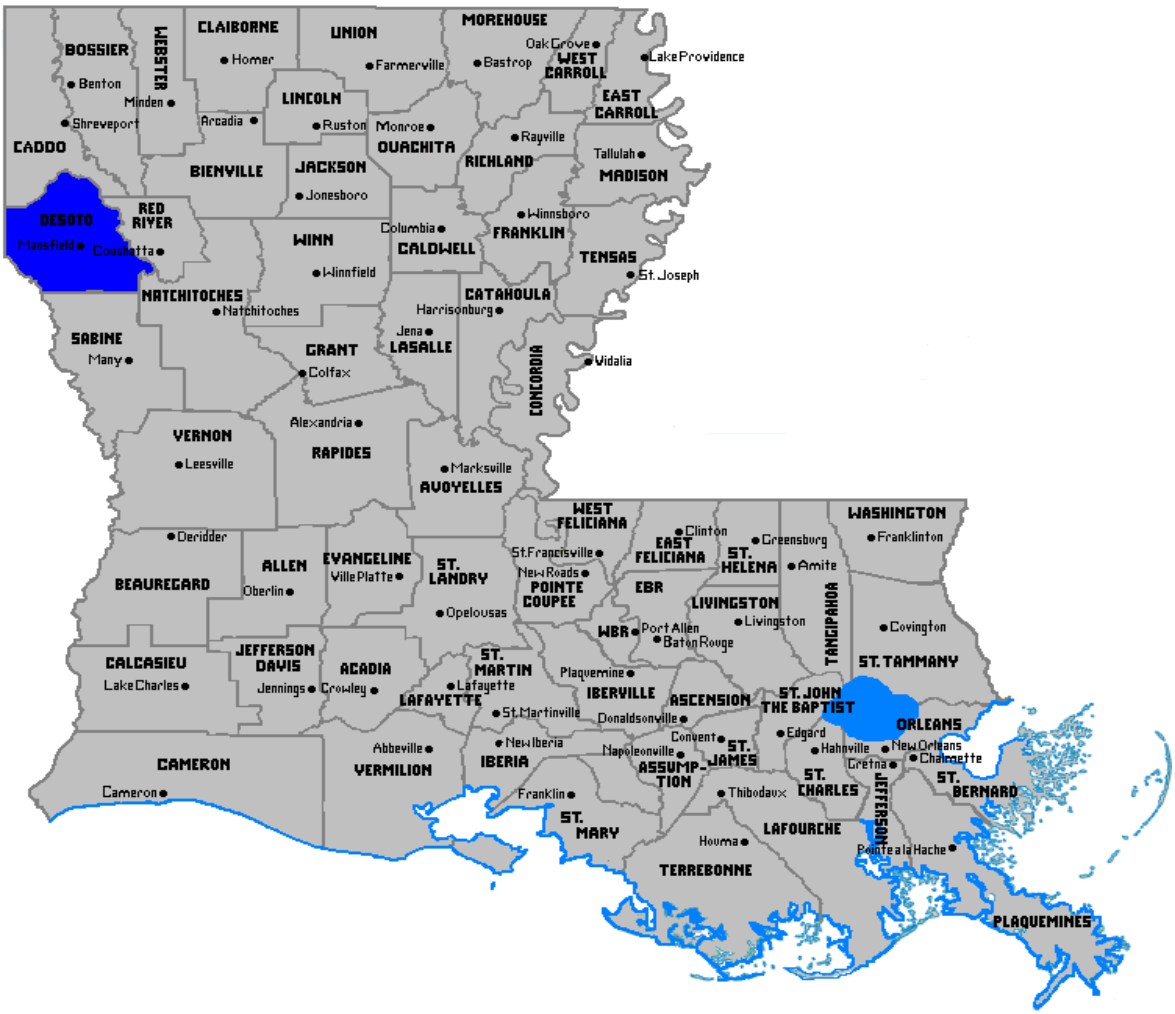

CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
3.5
3
2.5
2
1.5
1
0.5
0
3
1
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 41 CY2013	Total CY2013
District Defender: Derwyn Bunton	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	-
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	19,814
District Assistance Fund (DAF)	2,636,676
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	2,656,490
Local Government	
Appropriations - General	801,188
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	4,784
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	245,278
Traffic Camera	668,850
Grants	11,108
Other Local Income -List source(s)	173,852
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	93,635
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	415
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	196,088
Parish Courts	-
Traffic Court	1,656,129
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	1,946,266
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	6,119
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	95,451
Other Local Income -List source(s)	10,000
Total for Charges For Services	111,570
Total for Local Government	3,962,896
Investment Earnings	
Interest Income	4
Other Investment Income - List source(s)	-
Total for Investment Earnings	4
Other Sources (Grants & Contributions)	
Non-Profit Organizations	58,622
Private Organizations	-
Corporate	-
Other - List source(s)	6,400
Total for Other Sources (Grants & Contributions)	65,022
Total for REVENUE	6,684,412

District 41 CY2013	Total CY2013
District Defender: Derwyn Bunton	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	4,215,371
Accrued Leave	16,355
Payroll Taxes	336,994
Hospitalization and Disability Insurance	519,424
Retirement	-
Other	-
Total for Personnel Services and Benefits	5,088,145
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	52,788
Total for Travel/Training	52,788
Operating Services	
Advertisements	-
Workers' Compensation	15,312
Insurance - Malpractice	49,981
Insurance - Auto/Physical Liability	8,214
Insurance - Other	-
Lease - Office	220,000
Lease - Auto/Equipment	-
Lease - Other	44,000
Office Repair and Maintenance	5,012
Office - Telephone/Utilities/Postage/Internet	70,696
Dues and Seminars	11,432
Law Library/Journals/Subscriptions	28,015
Office Supplies	45,718
Total for Operating Services	498,380
Professional Services	
Audit/Accounting Expense	27,135
Contract Clerical	-
Expert Witness	56,386
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	85,200
Conflict	255,761
Contract - Juvenile Attorneys or CINC	23,000
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	-
IT/Technical Support	69,900
Total for Professional Services	517,382
Capital Outlay	
Major Acquisitions	39,017
Total for Capital Outlay	39,017
Other Charges	
Other Operating Expenses	162,271
Total for Other Charges	162,271
Total for EXPENDITURES	6,357,982


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
4
0%
65,022
1%
-
0%
2,656,490
40%
3,962,896
59%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
39,017
1%
162,271
2%
517,382
8%
498,3
80
8%
52,788
1%
5,088,145
80%



The 42nd Judicial District Public Defenders' Office

DeSoto (Mansfield)

District Defender: Steven R. Thomas
111 North Washington Avenue
Mansfield, LA 71052
(318) 872-6250

42nd Judicial District • DeSoto Parish
District Defender Steven R. Thomas • (318) 872-6250
111 North Washington • Mansfield, LA • 71052

General District Information: In the 42nd Judicial District, there are two sections of District Court and three Mayor's Courts (Mansfield, Logansport, and Stonewall). The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 26,656 in this district, 6,650 of whom are children.

District Staff: The District Defender in this district is Steven R. Thomas, who has served in the position for more than 14 years and has been a public defender in Louisiana for over 33 years. The 42nd Judicial District Public Defenders' Office is a mixed staff and contract public defender's office. At the end of 2013 the district reported a District Defender and five part-time contract attorneys, two of whom do juvenile. There is a private practice policy applicable to private practice outside of the Public Defenders' Office**.** A caseload reduction is provided for supervising attorneys. The office also has one investigator and four administrative staff members.

Juvenile Defense: Juvenile cases are heard by the Chief Judge in the 42nd Judicial District. Two attorneys handle juvenile cases in this district.

Indigency Determination and Availability of Clients: In the 42nd Judicial District, a judge makes the determination of indigence. Adult clients are usually held in the DeSoto Parish Detention Center. Juvenile clients are held in the Ware Youth Center (Coushatta).

Fees and Accounting: The 42nd Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2013, 389 applications were received for services; fees were waived for 153 clients. A total of $10,010 in application fees was collected. Courts in this district assess the statutory special cost fee to support local public defender services in every case resulting in a conviction. In 2013, the district received $471,905 in special cost fees which were collected by the DeSoto Parish Sheriff's Office. Any resulting payments are collected by the local probation office. All accounting functions for the 42nd Judicial District Public Defenders' Office are handled internally by staff and a contract accountant.

Caseload: The 42nd Judicial District Public Defenders' Office reported handling 1,676 cases in 2013. Of those, 156 involved juvenile matters, including 52 Child in Need of Care representations.

The 42nd JDC Public Defenders' Office

Parish(es) & Seat(s)	DeSoto-Mansfield
Population	26,656
Juvenile Population	6,650
District Defender	Steven R. Thomas
Years as District Defender	14
Years in Public Defense	33
Office Manager	Cheri Sewell
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Cheri Sewell, Valerie Wells & Pam Mathis
Primary Office Street Address	111 North Washington
City	Mansfield
ZIP	71052
Primary Phone	318-872-6250
Primary Mailing Address	P.O. Box 1004 Mansfield La. 71052
Primary Fax Number	318-872-6262
Primary Emergency Contact	Steven R. Thomas
Primary Emergency Phone	Cell 318-465-7001
Secondary Emergency Contact	Brian McRae
Secondary Emergency Phone	cell 318-286-2486
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	Brian McRae cell 318-286-2486
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Steven R. Thomas
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Donated by Steven R. Thomas
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Deborah Dees CPA
Courts and Locations	42nd JDC Desoto Parish, Mansfield, Juvenile and Mayor's court in Mansfield, Stonewall and Logansport, La.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	Two CDC Divisions; Three Mayor's Court- Mansfield, Logansport, Stonewall
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	All 72 hour hearing forms are sent to District Defender who assigns attorneys.

Name of Adult Detention Facilities in This District	DeSoto Parish Detention Center, 205 Franklin Mansfield La. 71052
Name of Adult Detention Facilities Outside the District Which Hold Clients	N/A
Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Youth Center, Coushatta La.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes, distance from clients impacts access and greatly increases costs for attorneys, mileage, etc.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Richard Johnson
Chief Judge of Criminal District Court	Robert Burgess
Juvenile Court Judges (Specify District of City Court)	Robert Burgess
Drug Court Judges	N/A
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Initially, at 72 hour by district judge based on poverty guidelines.
When is Assignment/Appointment of Counsel Made?	Within 72 hours of Notice to PD office.
Initial Client Intake Conducted By Whom? (Name and Title)	Brian C. McRae, Intake Attorney.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Primarily by teleconference within 72 hours of Notice of appointment.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	389
How Many Application Fees Were Waived?	153
How Many Application Fees Were Reduced?	0
Total Application Fee Dollars Collected in 2013	10,010
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2013	471,905
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes

What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Form provided by Desoto Sheriffs Department.
Who Collects the Assessed Court Fees?	Desoto Sheriffs Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Sheriffs Department and copy of disbursement form.
Who Remits the Court Fees Collected?	Desoto Parish Sheriff
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Check stub from Desoto Parish Sheriff and disbursement form.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	District Defender makes determination.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Provided by probation office/form.
Who Collects the Assessed Partial Payments?	Probation Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Report From probation
Who Remits the Partial Payments Collected?	Probation Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Report from probation office.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY13	11,471
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted with private practice policy.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes (see attached)
Primary Immediate Needs	More funding.
Immediate Critical Issue Areas	Uncertainty in revenue source makes it difficult to plan and impossible to grow/improve my program. Poor revenue from Sabine is getting progressively worse and any reduction in DAF would force us to reconsider the fairness of the agreement and the practical/moral basis for continuing it.
Long-Term Critical Issue Areas	More funding.
Please List All New Hires in 2013 (Name and Title)	None
Please List All Promotions in 2013 (Name and Title)	None

2013 Media Coverage and/or Major Accomplishments	In back to back months, Brooks Greer obtained two (2) not guilty verdicts in "bad facts" sex cases. State vs. Clements a 25-99 year sentence for sexual battery. Also State vs. Barnes, aggravated rape. This was publicized in multiple sites.
Number of Expected New Attorney Hires in 2014	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	We have quarterly meetings. Yes, I pay for seminars and require attendance at LPDB training. I also work individually with attorneys about strategies and approach on particular cases. We also train on the data base.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Chief Defender- Steven R. Thomas, Assistant District Defender- Brian C. McRae, and staff contract attorneys.
Have Any New Job Titles Been Added to Your District Office in 2013? (Please List Name and Title)	None
Please Attach Your Office Organizational Chart	
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	Supervisory staff has reduced caseload.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No
Regular Meetings for Any Staff, Please Describe	Yes, quarterly training, staff meetings for attorneys, bi-monthly staff meetings for support staff.
Number of Appeals Your District Handled in 2013 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2013	Unknown
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2013	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Both attorneys responsible for representation in juvenile delinquency cases also handle adult felonies. The case stays with them.
Please Provide the Names of All State Representatives and Senators from Your District	Cherri Cheek, Senator; Richard Burford, State Representative
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	1. Inability to hire lawyers from within the district. 2. Geographical size of district. 3. Grudging cooperation from judges and other officials re: change 4. Attorney turnover and dissatisfaction due to changes mandated by 307 Board.

What Changes Have You Implemented in Your District Office in 2013 That Have Improved the Delivery of Public Defender Services?	Continue to assign attorneys for each division in Desoto Parish to provide opportunity for growth and helpful relationships. Improved teleconferencing to give increased access to incarcerated clients. Continue to specialize e.g. LWAP, sex crimes

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
Steven R. Thomas - District Defender	318-465-7001
Part-Time Contract Attorneys	**Contact Information**
Brooks Greer	318-671-4360
Charles H. Kammer, III	318-222-0293
Pugh H. Huckaby, III	318-222-0293
Shante' Wells	318-841-1233
Angela Waltman	318-865-3899
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Kem Jones - Investigator	318-872-2988
Maura Dees - Accountant	318-872-3007
Cheri Sewell – Data Compliance Manager	318-872-6250
Pam Mathis - Data Support Coordinator	318-872-6250
Valerie Wells – Data Resource Manager	318-872-2973

2013 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Valerie Wells
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	x
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	
Internet Explorer 9	
Firefox	x
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	

devices in your inventory.	
Television	0
DVD	1
VCR	0
Desktop PCs	5
Laptops	3
Video Cameras	0
Digital Cameras	0
Video Conferencing Systems	2
B&W Laser Printers	0
Color Printers	0
Wireless Cards	0
Smartphones (Funded by Office)	1
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	
No Internet Connection	
Connection Speed:	High
Provider Name:	cp-tel
Email Provider:	cp-tel
Please list any software or computer equipment in which you need training:	

42nd District Defender Office CY 2013 Caseloads & Outcomes

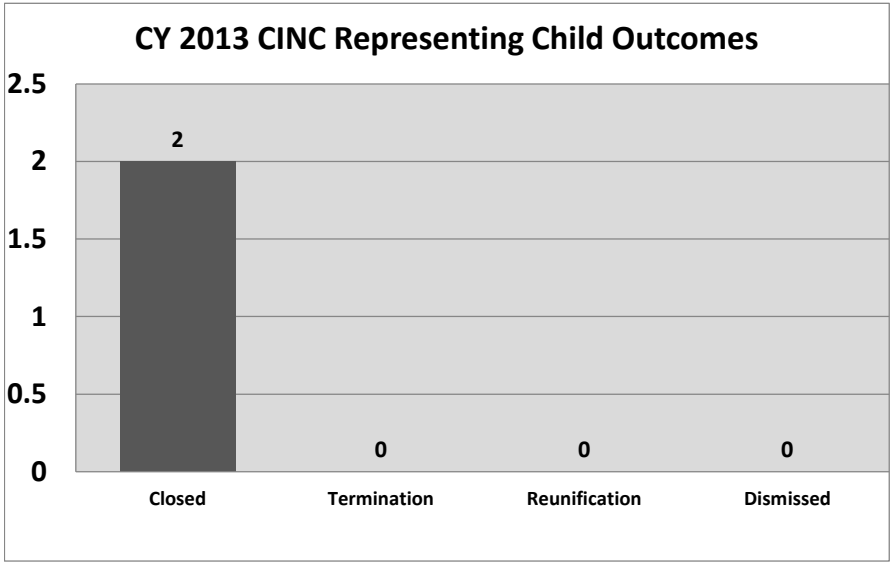
Case Type	New Cases 01/1/2013-12/31/2013	Closed Cases 01/1/2013-12/31/2013	Pending Cases* (# of Cases pending on 12/31/2012)	# of Cases pending on 12/31/2012 plus New Cases Received 01/1/2013-12/31/2013	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/ Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	2	6	6	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	10	28	36	46	0	14	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	42	48	27	69	N/A	N/A	30	2	5	3	N/A	N/A	0	5	5
Delinquency Felony	19	26	16	35	N/A	N/A	16	1	3	0	N/A	N/A	0	7	7
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	481	519	255	736	N/A	N/A	176	12	324	14	0	1	0	1	2
Adult Felony Non-LWOP**	424	412	201	625	N/A	N/A	112	111	302	1	2	4	0	15	21
Adult LWOP	0	4	6	6	N/A	N/A	0	1	0	0	1	1	0	1	3
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	105	93	43	148	N/A	N/A	0	0	3	0	N/A	N/A	N/A	N/A	0
PCR	3	3	1	4	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	3	3
SOAP	0	1	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

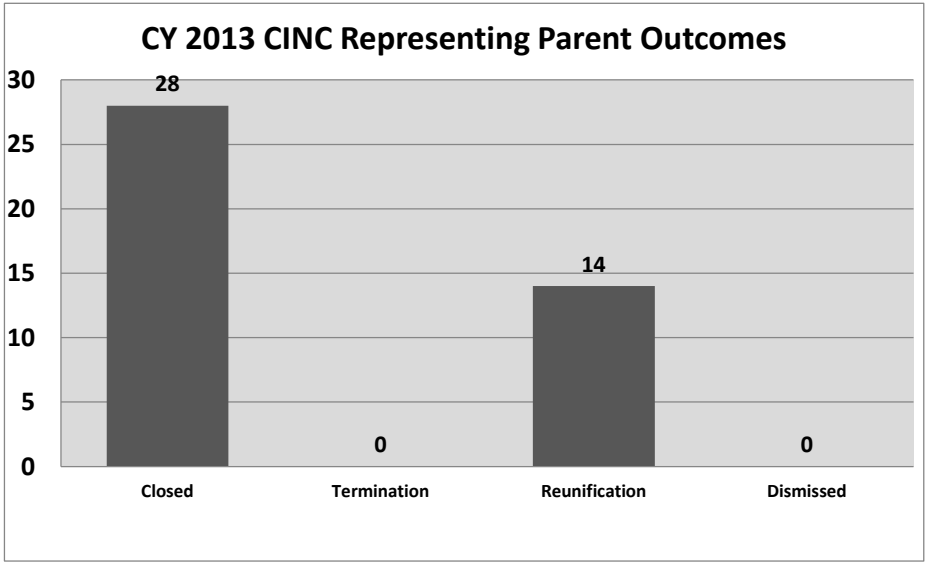
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

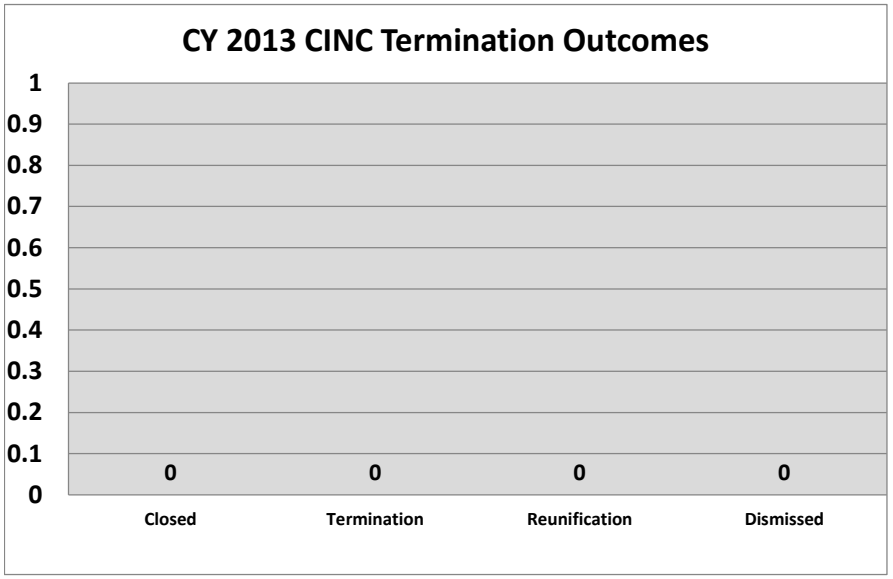
***Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases**

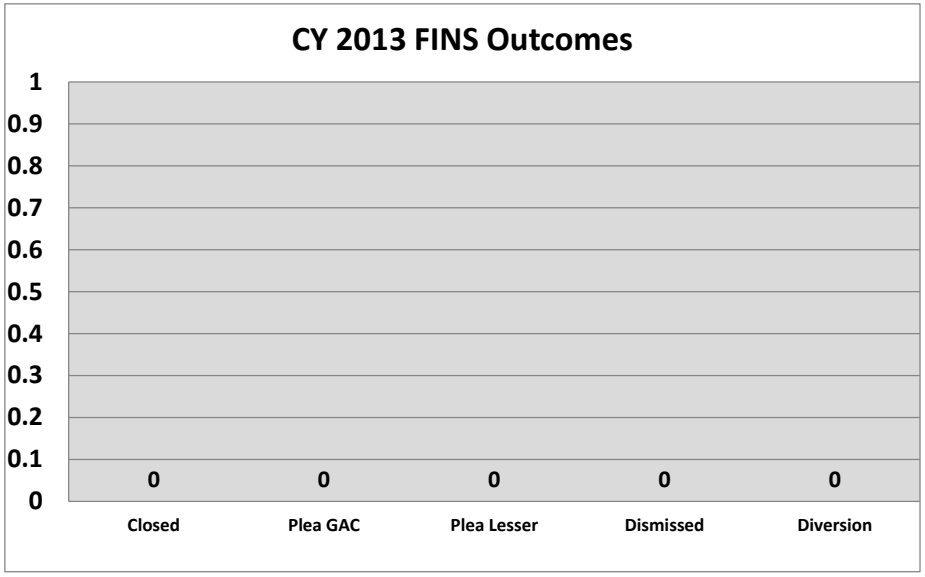
****Life Without Parole**

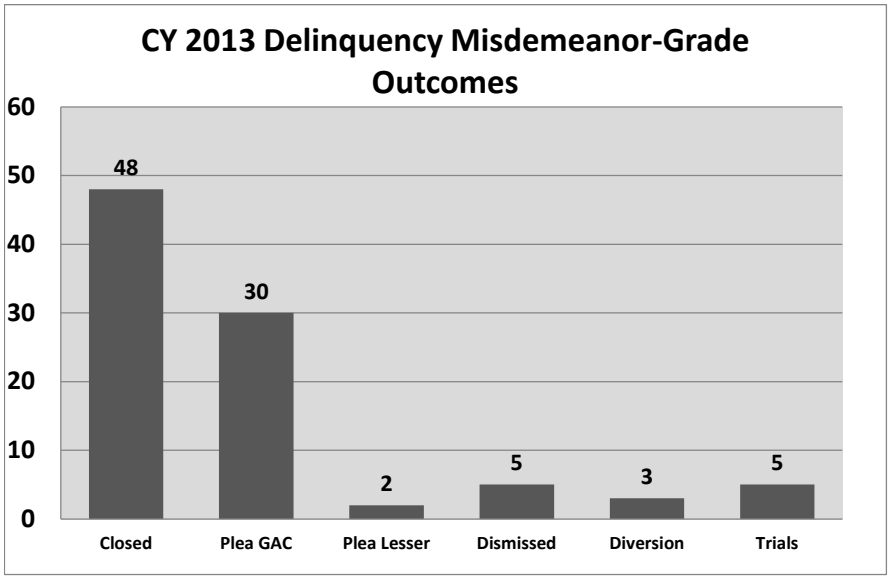
*****Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.**

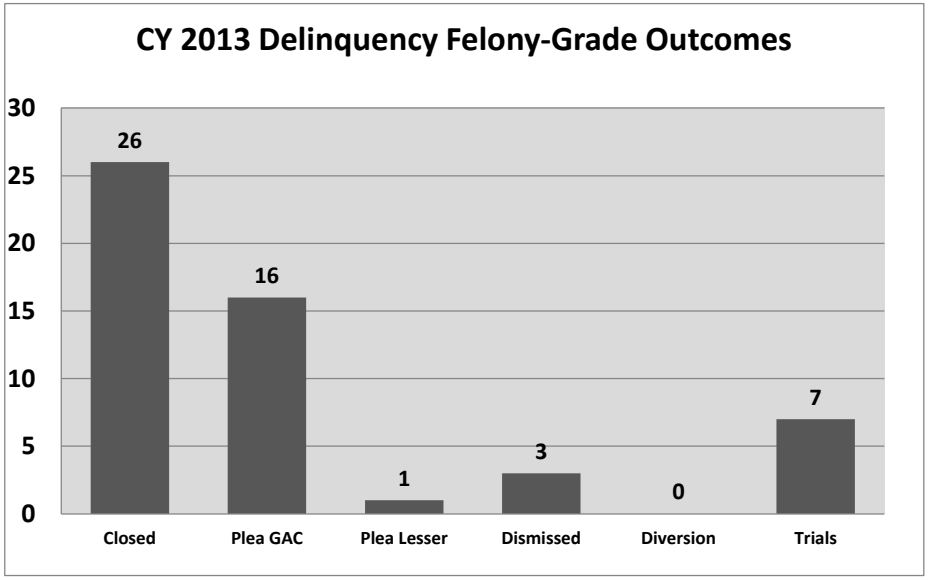

CY 2013 CINC Representing Child Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
Closed
Termination
Reunification
Dismissed

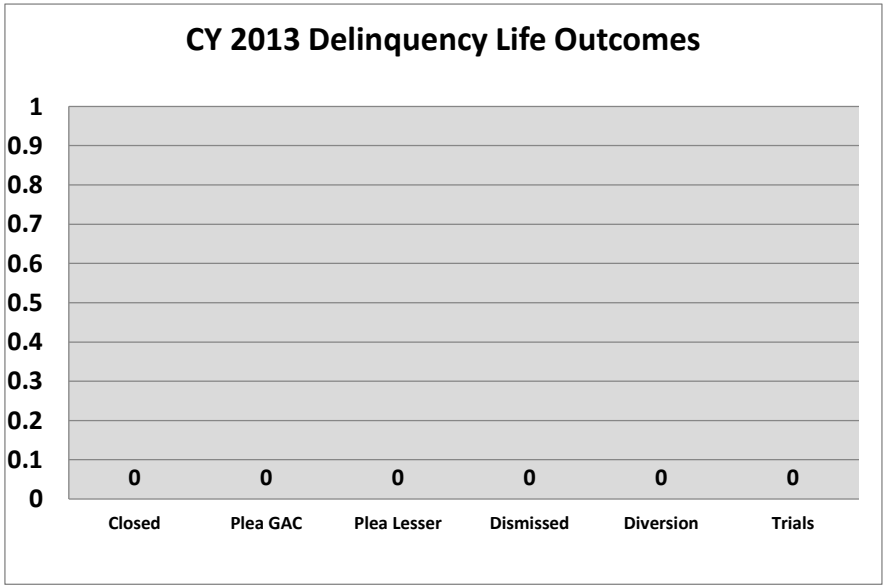

CY 2013 CINC Representing Parent Outcomes
30
25
20
15
10
5
0
28
0
14
0
Closed
Termination
Reunification
Dismissed

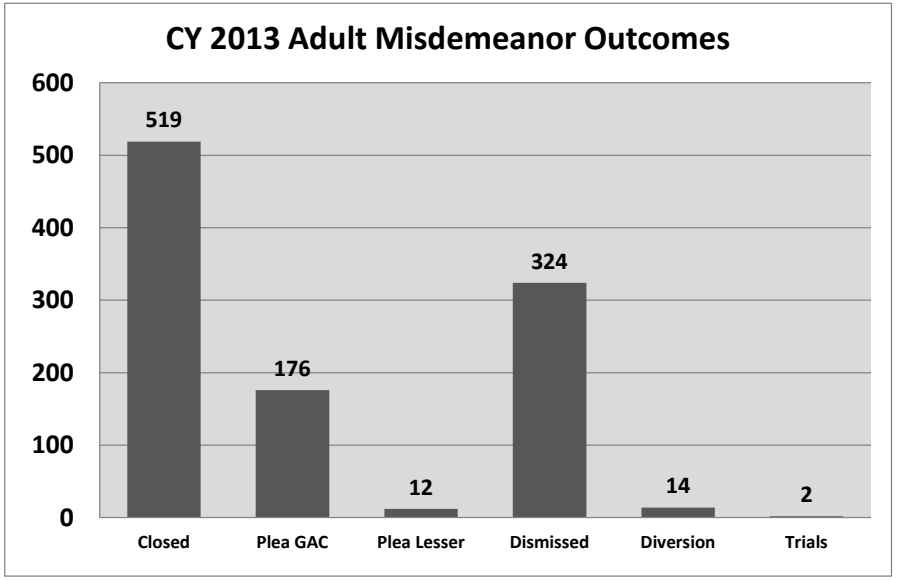

CY 2013 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

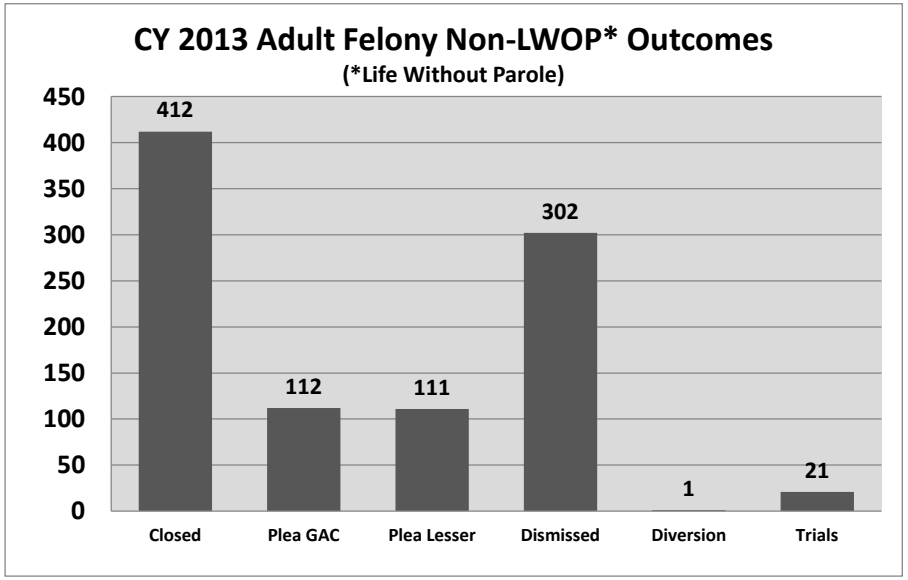

CY 2013 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

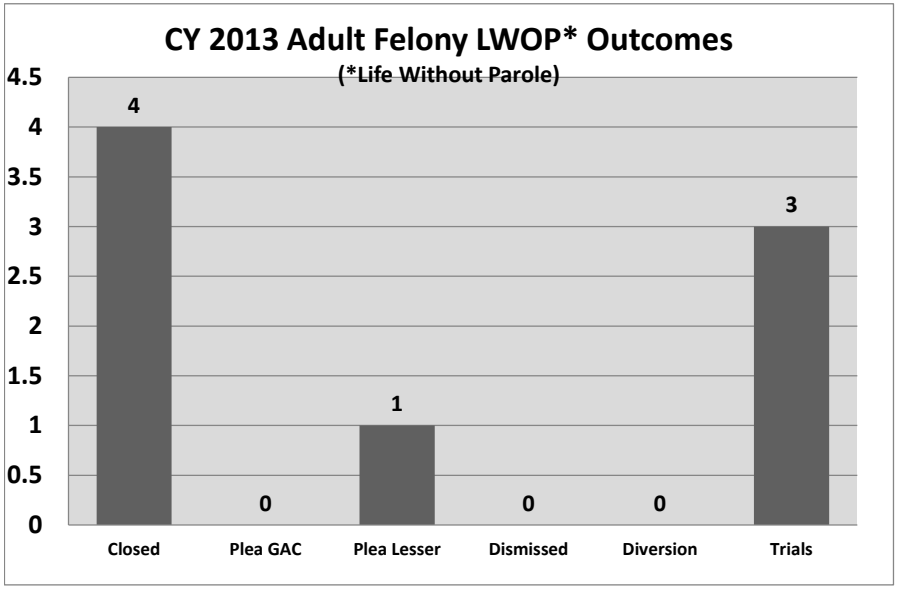

CY 2013 Delinquency Misdemeanor-Grade Outcomes
60
50
40
30
20
10
0
48
30
2
5
3
5
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

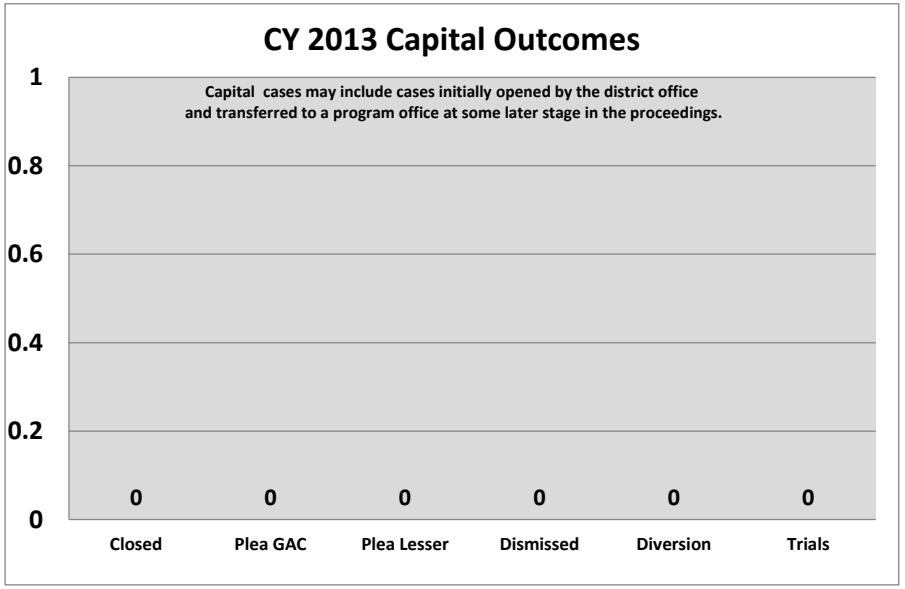

CY 2013 Delinquency Felony-Grade Outcomes
30
25
20
15
10
5
0
26
16
1
3
0
7
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Adult Misdemeanor Outcomes
600
500
400
300
200
100
0
519
176
12
324
14
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

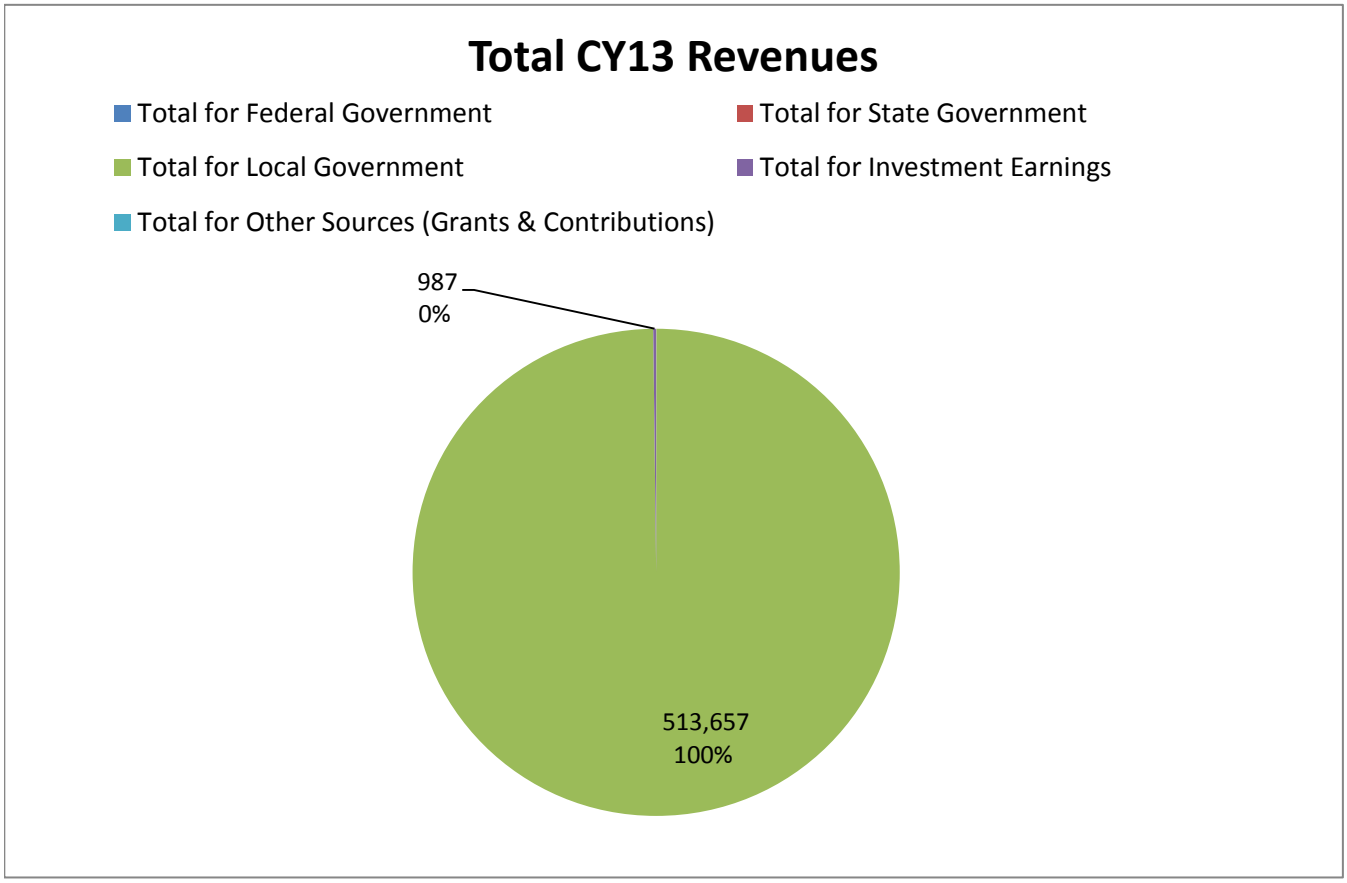

CY 2013 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
450
400
350
300
250
200
150
100
50
0
412
112
111
302
1
21
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

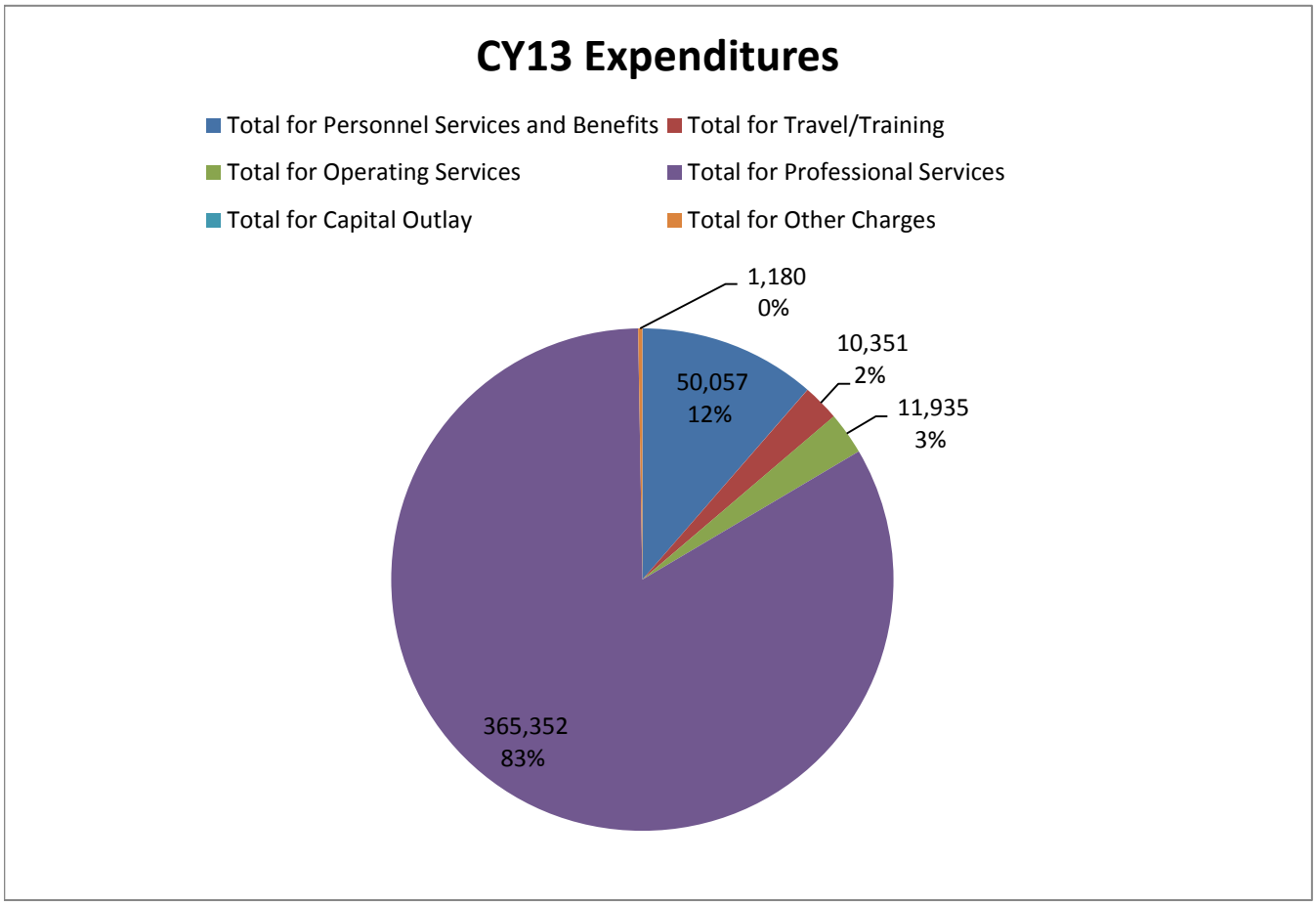

CY 2013 Adult Felony LWOP* Outcomes
(*Life Without Parole)
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
0
1
0
0
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2013 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 42 CY2013	Total CY2013
District Defender: Steven Thomas	
REVENUE	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	-
District Assistance Fund (DAF)	-
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	11,168
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	19,422
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	471,905
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	471,905
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	10,254
Partial Attorney Fees Reimbursements [as per 15:176]	827
Other Reimbursements	81
Other Local Income -List source(s)	-
Total for Charges For Services	11,162
Total for Local Government	513,657
Investment Earnings	
Interest Income	987
Other Investment Income - List source(s)	-
Total for Investment Earnings	987
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	514,644

District 42 CY2013	Total CY2013
District Defender: Steven Thomas	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	46,500
Accrued Leave	-
Payroll Taxes	3,557
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
Total for Personnel Services and Benefits	50,057
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	10,351
Total for Travel/Training	10,351
Operating Services	
Advertisements	79
Workers' Compensation	259
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	-
Insurance - Other	2,612
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	4,419
Dues and Seminars	456
Law Library/Journals/Subscriptions	481
Office Supplies	3,630
Total for Operating Services	11,935
Professional Services	
Audit/Accounting Expense	7,756
Contract Clerical	-
Expert Witness	6,041
Investigators	12,500
Interpreters	2,600
Social Workers	-
Capital Representation	-
Conflict	4,225
Contract - Juvenile Attorneys or CINC	33,750
Misdemeanor Attorney Contracts	38,625
Contract Attorneys - all other	259,031
IT/Technical Support	824
Total for Professional Services	365,352
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	1,180
Total for Other Charges	1,180
Total for EXPENDITURES	438,876


Total CY13 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
987
0%
513,657
100%


CY13 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
1,180
0%
10,351
2%
11,935
3%
50,057
12%
365,352
83%