LPDB 2012 Annual Board Report
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District 42 730

January 31, 2013

Five years ago, more than 100 Louisiana legislators co-authored legislation to create a new system of public defense to fulfill the state's constitutional obligation to "provide for a uniform system of securing and compensating qualified counsel for indigents." The Public Defender Act of 2007 (Act 307) created the Louisiana Public Defender Board (LPDB), vesting it with great authority and regulatory power to accomplish this goal.

Among others, LPDB's statutory rulemaking obligations include: creating mandatory standards and guidelines that require that public defender services be provided in a manner that is fair and consistent throughout the state; developing mandatory qualification standards for public defenders that make certain that public defender services are provided by competent counsel; establishing methods of monitoring and evaluating service performance and compliance with standards and guidelines; enacting policies to ensure that detailed revenue, expenditure and workload data is collected, recorded and utilized for the improvement of the system; providing minimum salary/compensation standards for attorneys and all non-attorney support staff employed to support the delivery of public defense services; and, establishing processes and procedures to ensure that information technology is available, accessible and consistently utilized to improve the system's programs and accountability.

Throughout 2012, LPDB made great progress on much of the rulemaking responsibilities listed above. However, despite great authority and regulatory power, the continued funding shortfall makes it impossible for LPDB to realize the vision for public defense that was so overwhelmingly endorsed by the Legislature five years ago.

Though LPDB had many laudable achievements this year, our progress was overshadowed by service restrictions in two districts – the 14th Judicial District (Calcasieu Parish) and Orleans – who lacked the funds to represent every defendant appointed to their office. Three more districts are preparing for service restrictions to begin early in 2013. For the third year in a row, LPDB's state appropriation was less than 80% of the minimum amount needed to provide public defense services, and the effort to raise 'make-up' funds in the 2012 Legislative Session (by increasing special court costs for convicted persons) was reduced to only half of its original request. Without sufficient funding, the constitutional mandate to provide a "uniform system of qualified counsel" for every eligible defendant is simply unattainable.

Despite the resource crisis, Louisiana's public defense system is unquestionably a better system today than it was five years ago. Because of the work that LPDB has done to elevate the delivery of public defense services, the public can now have more confidence that in Louisiana courts verdicts are accurate, sentences are appropriate, costs are controlled and justice is served. Policy-makers can trust that LPDB is protecting the state's interests by pursuing the most efficient and effective methods of service delivery, collecting all available revenues, keeping accurate caseload data, ensuring competent attorney performance, distributing state resources to ensure that as many clients as possible receive the right to counsel, working with stakeholders from the criminal justice system and community to implement systemic improvements, and setting an example for transparency and accountability in state government.

Still, urgent work remains. Louisiana needs to adopt a demand-driven funding mechanism that dedicates resources for public defense based on statewide public defender workload, not on

locally assessed fees that have no relationship to the number or complexity of cases assigned to public defenders. Louisiana remains the only state in the country to fund the majority of public defense expenditures through special court costs, and it's not working.

For nine months in 2012, the Orleans Public Defenders (OPD) were forced to rely on a combination of pro bono private attorneys and a waitlist to manage certain clients appointed to their office after having to suspend their conflict division. Because the New Orleans City Council reduced its local public defense appropriation by 33% for the next budget cycle, OPD is again preparing for service restrictions to begin early in 2013. In July, LPDB and the OPD sued New Orleans Traffic Court for significant funds owed to OPD. This litigation is not yet settled, though the non-payment is directly responsible for OPD's service restriction this past year, and ongoing financial difficulty.

In July, facing a $200,000 budget shortfall, the Calcasieu Public Defenders' Office reduced its conflict panel from six attorneys to two, re-assigning more than 500 conflict cases to the private bar for pro bono representation. While the Public Defenders' Office retained the most complicated conflict cases, there are no funds for witnesses, training or other resources. Deeper service restrictions are being planned, since caseloads among the remaining attorneys are in excess of two to three times accepted standards. LPDB remains a named defendant in class-action litigation in Calcasieu Parish, and has been subpoenaed relative to the filing of *Citizen* orders that threaten to halt the prosecution of affected cases until defense funding is identified and allocated. There is no long-term solution in sight absent increased funding.

The district public defender offices in the 7th (Catahoula-Concordia Parishes), 8th (Winn Parish) and 37th (Caldwell Parish) are preparing for service restrictions early next year. None of these offices have any fund balance and the rural offices will struggle to recruit pro bono private attorneys from the local area, or appropriately handle conflict cases. Despite having well over 100 capitally certified attorneys in the state, a number of districts cannot afford to manage their capital caseload, and there is currently a waitlist for capital counsel.

Service restriction is only and always the option of last resort. Most districts continue to accept all eligible clients who are appointed to their office, but in order to do so they have been forced to initiate pay cuts, lay off staff, cut benefits, increase caseloads, trim phone/internet/legal research resources, eliminate funds for expert witnesses, reduce support staff to part-time, and drain fund balances to avoid either leaving clients without representation or depending on pro bono efforts of the private bar.

The public defender system in place prior to the creation of LPDB may have balanced its budget, but in making ends meet it sacrificed the rights of indigent clients, the professional standards of its lawyers, and the quality of justice that the state is required to provide. We are committed to creating and regulating the most cost-effective public defense system possible. Currently however, service restrictions are an unavoidable consequence of too little funds for a public defense program that is determined to meet the constitutional guarantees for defendants and the professional standards for defense lawyers.

LPDB is doing the best it can to manage the funding crisis in the way that causes the least impact upon the administration of justice, but a long-term solution is needed. With the August 1, 2016 sunset of the special court costs increase, the task ahead must be to develop a more stable funding mechanism for public defense – one that is accountable to the taxpayers, is based on

workload, and which considers the resources that are dedicated to the prosecutorial, judicial and correctional agencies who work together within the justice system. This recognition was developed and embraced by the Board and staff at LPDB during 2012, and will be aggressively pursued in the coming years.

Throughout 2012, LPDB's small staff and volunteer Board accomplished much good work that lays the foundation for finding sustainable and fiscally responsible solutions to improve public defense statewide to comply with the state's constitutional mandate. I encourage you to look closely at the detailed summary of each division's accomplishments that is located in Part 10 of this report, and to contact the staff if you have any questions.

On behalf of the Board and staff, we look forward to working together in the year ahead, since it will take collaboration with all stakeholders to address the challenges ahead. We are excited by the opportunity to implement, monitor and improve our programs and to pursue stable, sufficient resources for the public defense function so that LPDB can deliver the state's constitutional obligation to provide the right to counsel effectively. Consequently, every local criminal justice system in the state will work better, and cost less.

Frank X. Neuner, Jr.
Chairman, Louisiana Public Defender Board

LPDB CY 2012 RECOMMENDATIONS FOR NEEDED CHANGES IN THE LAW

In accordance with La. R.S. 15:147(B)(4)(a), the Louisiana Public Defender Board is to recommend all needed changes in the law regarding the Board or any regulated activity. Based on its work and experience since its creation, the Board suggests the following changes to the Louisiana Public Defender Act of 2007.

1. Reduce the number of mandatory Board meetings from eight per year to a minimum of four per year. La. R.S. 15:149.2(B)(1).

2. Remove the requirement that at least three of the Board meetings be held outside of East Baton Rouge Parish. La. R.S. 15:149.2(D).

3. Retain the language that states that all other personnel employed or who serve under contract in a district office shall not be state employees, but remove the clause that further states that they shall be considered local employees of the district. La. R.S. 15:147(E).

4. Amend the requirement that the professional experience qualifications of the Deputy Public Defender – Director of Juvenile Defender Services and the Juvenile Justice Compliance Officer must be in the defense of juveniles in delinquency proceedings to instead require the same years of experience as a criminal defense attorney or in juvenile law. La. R.S. 15:154(A)(2) and La. R.S. 15:158(A)(3).

5. Amend the duties of the Director of Juvenile Defender Services to, "Assist the State Public Defender in working with criminal justice stakeholders, including judges, district attorneys, sheriffs, probation officers, and law enforcement officials to promote sound juvenile justice policies in relation to fair adjudication processes, and placement and treatment of juveniles charged in delinquency proceedings that focus on rehabilitation of the offender." La. R.S. 15:154(B)(1).

2012 ANNUAL REPORT UPDATE ON STRATEGIC PLANNING IMPLEMENTATION (as required by La. R.S. 39:31)

The mission of the Louisiana Public Defender Board is:

In pursuit of equal justice, the Louisiana Public Defender Board (LPDB) advocates for clients, supports practitioners and protects the public by continually improving the services guaranteed by the constitutional right to counsel. Through its commitment to performance standards, ethical excellence, data-driven practices and client-centered advocacy, LPDB oversees the delivery of high quality legal services affecting adults, children and families, and supports community well-being across Louisiana.

The vision statement of the Louisiana Public Defender Board is:

The Louisiana Public Defender Board (LPDB), a recognized leader in the delivery of client-centered legal representation services, is a dynamic and engaged partner in local, state and national criminal and juvenile justice systems. LPDB and its public defender offices prevent wrongful conviction, protect due process and constitutional rights, increase public safety, promote fiscal responsibility, and support economic growth throughout Louisiana.

The following goals were developed by LPDB staff during a collective strategic planning process and approved by the LPDB Board of Directors on June 14, 2010. Bulleted work beneath each goal summarizes our progress in implementing our strategic plan for our clients, criminal justice practitioners and the Louisiana community throughout calendar year 2012.

Goal 1/5) LPDB will attain adequate budgetary and other resources that are essential for the delivery and supervision of the high quality, ethical legal defense representation services on behalf of LPDB's indigent adult and juvenile clients throughout the State of Louisiana.

- Submitted FY 13 budget request of $42,000,000; awarded $33,311,135 (79.3%)
- Procured and successfully completed all deliverables for the 2012 Louisiana Commission on Law Enforcement and the Administration of Justice (LCLE) Grant ($126,309)
- Obtained increased appropriation of $597,000 to fund Angola 5 appellate work ($197,000 for FY12 and $400,000 for FY13)
- Obtained increased appropriation of $250,000 to fund Sex Offender Appeals Panels through June 30, 2013
- Benefitted from the passage of legislation that increased the special costs (dedicated to local Indigent Defender Funds) assessed to convicted persons by $10, generating a 5% increase in local revenues statewide
- Worked with the Louisiana Office of Student Financial Assistance to successfully administer the John R. Justice Loan Repayment Program for full-time public defenders for the second year
- Supported the development of the agenda and served as faculty in the 3rd Annual Criminal Justice Summit (March 2012), hosted by the Louisiana State Bar Association

- Pursued funding through the federal Bureau of Justice Assistance solicitation, 'Answering Gideon's Call;' submitted a letter of inquiry to the Open Society Institute Criminal Justice Fund; continued ongoing communication about funding from the Wellspring Foundation
- Requested grant funding from the Louisiana State Bar Association's Cy Press Funds Grant to avoid service restrictions in two districts that would otherwise have a budget shortfall and to mitigate service restriction in a third district
- Utilized externs in the 2012 LSU Externship Internship Program at the state agency
- Contracted with an auditor to conduct audits of 7 program offices and 6 public defender offices, which included corrective action plans, as appropriate
- Produced budget recommendations/analysis of budget shortfalls for all district offices
- Created an analysis tool for all 42 districts which identifies the month that insolvency would be reached using regularly up-dated 12-month retrospective data
- Conducted 16 site visits (including stakeholder outreach) in the 1st, 7th, 8th, 9th, 10th, 14th, 15th, 16th, 22nd, 23rd, 25th, 26th, 28th, 34th, 37th, and 41st Judicial Districts to address service delivery and emergency funding issues
- Promulgated the LPDB Service Restriction Protocol; produced accompanying 'Guide for Drafting Service Restriction Plans' for the districts
- Completed the new Capital Certification Application program, certifying 96% of the 120 attorneys applying for certification; developed protocols for provisional certification and certification appeal
- Through the Louisiana State Bar Association, Southwest Louisiana Bar Association and New Orleans Bar Association, raised lawyer awareness of public defender resource issues and leveraged pro bono private representation for clients affected by service restrictions in the Calcasieu Public Defenders' Office and the Orleans Public Defenders Office
- Increased collaboration with the Louisiana Legislative Auditor to ensure that local revenues to Indigent Defender Funds are remitted in itemized format, per Act 366 (2011)
- Created a new expert funding request form and protocol, for more informed review and more timely disbursement of funds
- Utilized consultants to conduct a programmatic review of the Orleans Public Defenders to improve the efficiency of its operations and its collaborations with LPDB
- Utilized consultants to conduct a preliminary evaluation of the reforms brought on by new leadership in the 22nd Judicial District Public Defender Office (following up on a CY 11 report and threatened litigation against LPDB and the district)
- Retained auditors on the issue of the failure of the court to collect and remit mandatory statutory funds for OPD, and from those findings, sued the New Orleans Traffic Court for significant unpaid funds that are statutorily owed to the Orleans Indigent Defender Fund
- Developed an online indigency assessment system to ensure that only eligible clients receive public defender services and assist districts in the collection of the $40 application fee
- Oversaw service restrictions in two districts (the 14th JDC and 41st JDC) whose insufficient funds and overwhelming workload made it impossible for their offices to continue to represent every appointed, eligible client

- Defended the agency against litigation in *State v. Anderson* and *Stanley v. Casanave* alleging ineffective, and therefore unconstitutional, delivery of public defense services

Goal 2/5) LPDB will cultivate a technologically proficient defender community that utilizes up-to-date data-driven practices in its case management and systemic advocacy.

- Created online "dashboard reports" to provide more accessible and timely information about district caseload, revenues, expenditures, staffing and other critical criteria
- Successfully carried out a $126,309 award from the Louisiana Commission on Law Enforcement and the Administration of Justice (LCLE) to provide technological upgrades for the districts and increase capacity at the state agency to maximize performance of the newly acquired Case Management System
- Procured a new server to improve the speed and stability of LPDB communications and file storage
- Provided the districts with ongoing day-to-day technical support, training and case management improvements to ensure accurate and timely data input and output
- Improved the LPDB website calendaring function to promote LPDB trainings, events and other related activities
- Supported secure, moderated listservs for juvenile defenders and investigators to enhance cross-district learning and service delivery
- Created and uploaded a motion bank for juvenile defenders that is accessible through the Case Management System
- Provided seven regional database trainings around the state, focused on improving the accuracy and impact of the Case Management System

Goal 3/5) LPDB will create and offer a statewide training and learning program for attorneys and non-attorney professionals that develops, promotes and supports their delivery across the state of effective, high quality legal representation services for all adult and juvenile clients.

- In concert with the American Bar Association, provided all content on the collateral consequences of a juvenile adjudication in the state of Louisiana, which is available to defenders online at: www.beforeyourplea.com/la
- Provided nine statewide trainings to address the various issues affecting public defender issues and skills
- Provided two regional 'Litigation Skills & Strategies in Juvenile Cases' (May and September 2012) trainings in collaboration with the Juvenile Indigent Defender Action Network (JIDAN)
- Provided the second annual Juvenile Defender Training (January 2012) attended by sixty-two juvenile defenders and designed to assist juvenile defenders in the handling of delinquency and FINS cases; this training also included a separate track of instruction for defenders who represent parents in child abuse and neglect (CINC) cases
- Provided District Defenders, Executive Directors and supervisors leadership training at LPDB's third annual 'Defender Leadership Training' (March 2012); sixty defender

leaders/supervisors participated in a two-day, interactive training designed to assist all leaders in district or program offices with strategies to address the numerous challenges they face, including high caseloads, defender fatigue and burnout, performance evaluations, and other pending issues that participants brought with them to the training

- Provided the annual 'Investigator Workshop' (July 2012); thirty-six public defender investigators took part in presentations and exercises to strengthen their skills in investigating sensitive issues in sex offense cases and hone the various other skills required to conduct effective investigations
- Provided a one-day training focused on forensics, "Debunking the Myth: Effective Criminal Defenders in the Age of Forensics," (August 2012) in collaboration with the Louisiana Association of Criminal Defense Lawyers
- Provided the third annual 'Defender Training Institute' (September 2012); thirty-six public defenders from districts across the state spent six days in intense skills training working closely with faculty on an active or mock case from the initial case assignment to sentencing
- Provided the Capital Defender Training, "Communicating for Life," (October 2012); nine capital defense teams participated in the confidential three-day conference working actively on their currently-pending capital cases with facilitation and support of experienced faculty; fifty-eight additional participants, including public defenders, investigators and mitigation specialists also attended the specialized training
- Co-sponsored a two-day ethics training (October 2012) for defenders and prosecutors which focused on hypothetical case-based training, specifically addressing legal ethics issues in criminal practice
- Provided a one day 'Train-the-Trainers' opportunity (December 2012); for juvenile defenders throughout the state who have demonstrated a clear commitment and impressive skills in delinquency practice were invited to the training and will be faculty at the 2013 Juvenile Defender Training and also conduct an individual training in their own district
- Provided a 'Legislative Update' program (December 2012), providing defenders with an update of all bills passed in 2012 that affect criminal law and procedure, and accompanying material
- Cultivated a network of local and national faculty to provide cost-effective, best-practices training programs for public defenders across the state
- Expanded the library of LPDB training materials that is available to defenders and Training Division staff
- During 2012, the Assistant Training Director also participated as a faculty member in a capital defense training with the South Carolina Office of Indigent Defense in Myrtle Beach, South Carolina from April 29 – May 1, 2012; she also served as faculty at the National Defender Training Project in Dayton, Ohio from May 30-June 6 and with the Southern Public Defender Training Center in Birmingham, AL from August 1-4
- Completed every training program with a rigorous evaluation protocol to solicit feedback from participants and faculty for the ongoing improvement of the LPDB Training Program

Goal 4/5) LPDB leadership team will create an effective communications system that facilitates the exchange of meaningful information between the leadership team and all stakeholders across the state.

- Issued eleven formal press statements, submitted more than a dozen proactive guest columns or Letters to the Editor and posted eleven news stories on the LPDB website.
- Maintained the LPDB website with regular updates of news, press releases, case-law developments, contact information, continuity of operations plans, events calendar, standards and much more (in 2012, the website averaged about 4,000 unique visitors per month, with a total of more than 1 million hits during the calendar year)
- Supported meetings of the District Defender Advisory Council (DDAC, 4 meetings) and Juvenile Defender Advisory Council (JDAC, 3 meetings)
- Continued a bi-monthly e-newsletter for the 900+ public defender staff (attorney and non-attorney) throughout the state (nine issues in 2012)
- Worked with the Louisiana State Bar Association to dedicate their August/September 2012 Bar Journal issue to the public defense funding crisis
- Managed the agency's strategic plan, and held a two-part strategic planning session to improve and revise the plan throughout the next 3 fiscal years
- Developed a media contact list to proactively and reactively submit letters to the editor, guest opinions, contribute to news articles and conduct reported outreach
- Updated and tested all staff and district defender emergency contact data and communication links for its Continuity of Operations Plan (COOP), and conducted a 100% successful district COOP email drill
- Developed a Board-adopted policy relating to providing limited Third Party Notice to individuals affected by topics that are considered in meetings of the Board and/or its Committees
- Participated in the Louisiana Supreme Court's Court Improvement Program strategic planning sessions related to Child in Need of Care cases to improve permanency outcomes and family reunification in all districts across the state

Goal 5/5) LPDB will develop, cultivate and support leaders in each district office that share and promote LPDB's vision of standards-based, community oriented, data driven and client-centered legal representation, while respecting local variances in the defense delivery mechanism.

- Redeveloped LPDB Performance Indicators for FY13
- Hired new District Defender leadership in the 22nd JDC (St. Tammany-Washington Parishes)
- Hired an interim District Defender in the 25th JDC (Plaquemines Parish) to make necessary improvements
- Supported the 15th (Lafayette-Vermilion-Acadia Parishes) and 22nd (St. Tammany-Washington Parishes) in beginning to transition their office policies to require public defenders commit to full-time practices
- Made numerous improvements to the fields for the specialized practice of juvenile and capital defense

- Developed a Board-adopted anti-discrimination policy relating to representation of the clients

Site Visits: *Staff undertook site visits to the following 16 district offices/programs, conducting outreach with District Defenders, front-line defenders, judges, clerks, and prosecutors to develop an accurate appreciation of systemic issues relating to local public defense delivery:*

- 1st (Caddo Parish)
- 7th (Catahoula-Concordia Parishes)
- 8th (Winn Parish)
- 9th (Rapides Parish)
- 10th (Natchitoches Parish)
- 14th (Calcasieu Parish)
- 15th (Lafayette-Vermilion-Acadia Parishes)
- 16th (St. Martin-Iberia-St. Mary Parishes)
- 22nd (St. Tammany-Washington Parishes)
- 23rd (Ascension-Assumption-St. James Parishes)
- 25th (Plaquemines Parish)
- 26th (Bossier-Webster Parishes)
- 28th (LaSalle Parish)
- 34th (St. Bernard Parish)
- 37th (Caldwell Parish)
- 41st (Orleans Parish)

Collaborative Projects: *LPDB dedicates staff to participate on many worthy projects that require collaboration with all agency partners, including:*

- LSBA Criminal Justice Committee
- Louisiana Supreme Court Rules Committee
- Louisiana Sentencing Commission (commission member)
- Community Oriented Defender Network
- Louisiana Commission on Law Enforcement and the Administration of Justice (commission member)
- *Graham v. Florida* Task Force
- Juvenile Indigent Defense Action Network (one of 8 member-states)
- Louisiana State Law Institute
- National Juvenile Justice Network
- Louisiana's Together We Can Conference
- Louisiana State Law Institute Children's Code Committee
- Louisiana State Bar Association Children's Law Committee
- Language Access Coalition
- Domestic Violence Task Force
- Louisiana Drug Policy Board (member)
- Juvenile Justice Implementation Commission (member)
- Task Force for Legal Representation in CINC
- ABA Task Force on Comprehensive Representation
- Southern Juvenile Defender Center Advisory Committee
- ABA Standing Committee on Legal Aid and Indigent Defense
- Center for Excellence/ Pelican State Center for Children and Families

LOUISIANA PUBLIC DEFENDER BOARD
BOARD OF DIRECTORS
2012

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Term: 12/03/2012 -12/02/2016

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Term: 02/01/2010 – 01/31/2013

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Term: 01/01/2011 – 12/31/2014

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Reappointment: 07/19/2012 – 07/18/2016

Vacant
(Appointment Pending)
Appointed by Children Code Committee
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Conference
01/01/2010 – 12/31/2013

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Frank X. Neuner, Jr.
Partner, Laborde & Neuner, Attorneys at Law
Lafayette, LA

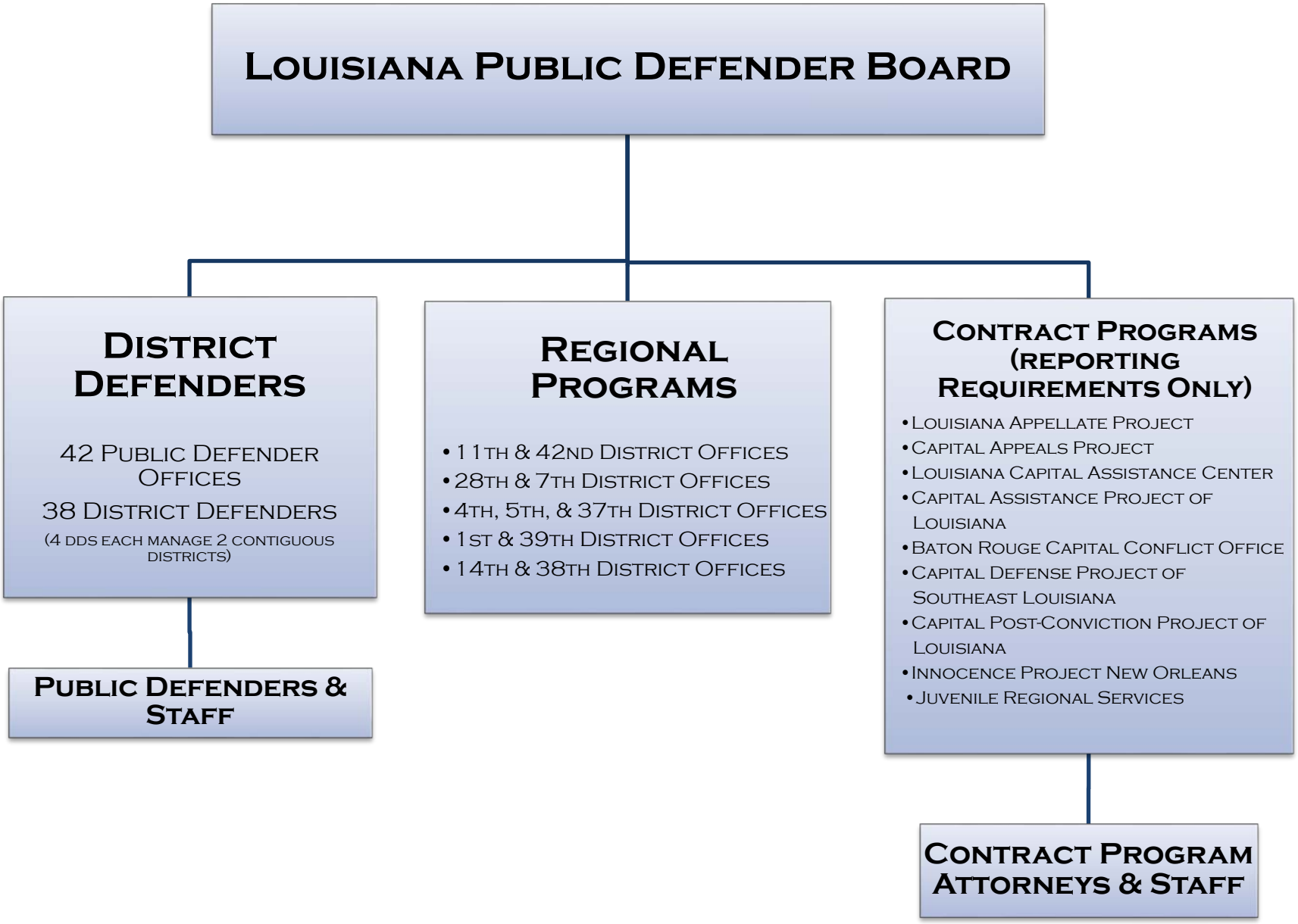
Frank X. Neuner, Jr. received a Bachelor of Science degree in 1972 and a Juris Doctor in 1976 from Louisiana State University. He has been a partner with Laborde & Neuner in Lafayette, Louisiana since its formation in 1987 and serves as the Managing Partner. He was admitted to the Texas Bar in 1994.

Mr. Neuner is a member of Louisiana, Texas and American Bar Associations, the Louisiana Association of Defense Counsel, the Defense Research Institute and the Maritime Law Association of the United States. He served as Treasurer of the Louisiana State Bar Association from 2002-2004, and was President of the Louisiana State Bar Association in 2005-2006, providing leadership to respond to the legal disasters left in the wake of Hurricanes Katrina and Rita. Mr. Neuner is a past President and Board Member of the Lafayette Parish Bar Association and the Lafayette Parish Bar Foundation, and was a member of the House of Delegates of the Louisiana State Bar Association from 1980-1996. He was on the Board of Governors of the Louisiana State Bar Association from 1997-1999. Mr. Neuner was recently elected as the ABA State Delegate for Louisiana.

Mr. Neuner is the Chairman of the Louisiana Public Defender Board and was appointed to the Drug Policy Board by Governor Bobby Jindal in 2008. The State Public Defender appointed him to the Juvenile Justice Implementation Commission in 2011.

In 2006, the Louisiana State Bar Association's twenty living Past Presidents honored Mr. Neuner for his outstanding service to the profession, the judiciary and the public in response to the unprecedented challenges of Hurricanes Katrina and Rita. Later in 2006, the Louisiana Association of Criminal Defense Lawyers presented Mr. Neuner with the Public Defender

Gideon Award. In 2008, the LSU Paul M. Hebert Law Center named Mr. Neuner as the Distinguished Alumni of the Year. In addition to his efforts to reform Louisiana's public defense system, he has served as a resource for numerous other states' reform efforts, traveling to Michigan and speaking at national conferences to share his insight on improving state public defense and criminal justice systems.


Louisiana Public Defender Board
District Defenders
42 Public Defender Offices
38 District Defenders
(4 DDs each manage 2 contiguous districts)
Public Defenders & Staff
Regional Programs
• 11th & 42nd District Offices
• 28th & 7th District Offices
• 4th, 5th, & 37th District Offices
• 1st & 39th District Offices
• 14th & 38th District Offices
Contract Programs (Reporting Requirements Only)
• Louisiana Appellate Project
• Capital Appeals Project
• Louisiana Capital Assistance Center
• Capital Assistance Project of Louisiana
• Baton Rouge Capital Conflict Office
• Capital Defense Project of Southeast Louisiana
• Capital Post-Conviction Project of Louisiana
• Innocence Project New Orleans
• Juvenile Regional Services
Contract Program Attorneys & Staff

LOUISIANA PUBLIC DEFENDER BOARD STAFF
2012

Jean M. Faria, State Public Defender
Jean M. Faria was appointed State Public Defender by the Louisiana Public Defender Board on June 1, 2008. For the previous 11 years, Ms. Faria served as the Assistant Federal Defender for the Middle and Western Districts of Louisiana, in Baton Rouge, Louisiana. From 1995-1997 she was the Chief Executive Officer of the Louisiana Indigent Defender Board in New Orleans. Prior to that, Ms. Faria worked as a public defender in the 19th Judicial District Public Defenders' Office in Baton Rouge.

Ms. Faria has been active in the public defense reform movement, both locally and nationally, for many years. She is a charter member of the Louisiana Association of Criminal Defense Lawyers and long-standing member of the National Association of Criminal Defense Lawyers. For more than 10 years she served on the Board of Directors of the National Legal Aid and Defender Association serving as Chair of the Board for two years and spent significant time as the Chair of the Defender Policy Group within that organization. She is a former Chair of the Indigent Defense Advisory Group (IDAG) to the Standing Committee on Legal Aid and Indigent Defendants (SCLAID) and remains an active member of IDAG and the Louisiana and American Bar Associations. Ms. Faria regularly lectures at criminal defense trainings and participates in policy research of state public defender systems around the county. In December 2009, she was awarded the Justice Albert Tate Jr. Award.

Ms. Faria received a Bachelor of Arts in English from the University of Massachusetts and received her J.D. from the Paul M. Hebert Law Center at LSU in 1983.

Julie H. Kilborn, First Assistant State Public Defender – Director of Training
Julie H. Kilborn took office as the LPDB Deputy Public Defender - Director of Training on April 1, 2009. Before joining the Louisiana Public Defender Board, Ms. Kilborn practiced in Louisiana where she defended indigent men and women who were charged with serious felony and capital offenses. In late 2005 and early 2006, Ms. Kilborn was a member of the small team of volunteer attorneys who litigated petitions for *habeas corpus* on behalf of 2,000 Hurricanes Katrina and Rita inmate evacuees who were held in jail in violation of their constitutional rights. In 2008, she researched and co-wrote an *amicus curiae* brief to the United States Supreme Court in Kennedy v. Louisiana arguing the unconstitutionality of the death penalty for a non-homicide rape (cited in majority opinion at 554 U.S. at 550 (2008)).

In addition to designing and implementing a comprehensive public defender training program in Louisiana, Ms. Kilborn has served on the faculty of the National Defender Training Project's Public Defender Trial Advocacy Program, the Kentucky Department of Public Advocacy Litigation Persuasion Institute, and the Southern Public Defender Training Center's Summer Institute. She currently serves on the Board of Governors and the Criminal Justice Committee of the Louisiana State Bar Association. She also serves as co-chair of the CLE Committee of the Louisiana Association of Criminal Defense Lawyers, and was previously co-chair of the Amicus and Legislative Committees. Ms. Kilborn graduated *magna cum laude* from Louisiana College with a Bachelor of Science in Criminal Justice. She received her J.D. from the Paul M. Hebert

Law Center at LSU where she was a member of the *Louisiana Law Review* and was elected into the Order of the Coif. She is admitted in Louisiana state courts and the various United States District Courts throughout Louisiana.

Marianne Buchanan, C.P.A., Budget Officer
Marianne Buchanan graduated from Western Michigan University, Kalamazoo, Michigan with a Bachelor of Business Administration in April 1982. After moving to Louisiana, she was employed by the Louisiana Department of Transportation and Development in Baton Rouge in their Audit Section, August of 1982. In 1992, she moved to the Budget Section at DOTD and moved from Budget Manager to Budget Administrator 2 over a 16-year period. After 26 ½ years at DOTD, she joined the staff at the Louisiana Public Defender Board on February 23, 2009. Ms. Buchanan left LPDB in July of 2012 after accepting the position of Deputy Undersecretary of the Office of Juvenile Justice, from which she retired in April of 2011. In October of 2011, Ms. Buchanan returned to LPDB on a part-time/seasonal basis to assist in budgetary matters. Ms. Buchanan is a licensed CPA with the State of Louisiana.

Michele Burbank, Administrative Coordinator, Capital/Juvenile Divisions*
Michele Burbank comes to the Louisiana Public Defender Board with a wealth of experience from the legal and medical communities statewide. She joined the staff in January 2013. Ms. Burbank was chosen by the Lafayette Parish Bar Association to establish the first centralized LPBA administrative office and Law Library in 1987. During this time, she also facilitated the Association's continuing education opportunities and developed and administered the pro bono program.

Thereafter, Ms. Burbank was employed for 17 years at Baton Rouge General Medical Center where she coordinated the continuing medical education, graduate medical education, risk management and service excellence programs. During this time she was involved in designing and establishing several new initiatives for the hospital. Ms. Burbank holds an Associate Certificate in Office Administration from University of Louisiana-Lafayette, FINRA Series 6 Investment Products and Variable Contracts certification, Louisiana Life, Health and Accident License, and is a commissioned Louisiana State Notary.

*Ms. Burbank was hired in 2012, but did not begin work at LPDB until January 7, 2013.

Gina M. Carley, Administrative Coordinator
Gina Carley joined the LPDB in August of 2010 as Administrative Coordinator and works as assistant to the ITM Division. Ms. Carley has over twelve years of administrative experience. She worked for six years in various offices of New York State government, as well as six years working for Shaw Environmental. Ms. Carley is a graduate of Excelsior College with an Associate of Science Degree in Liberal Arts.

Natashia M. Carter, Accountant

Natashia M. Carter joined LPDB in July 2009. Prior to joining LPDB, Ms. Carter was an Accountant with the Department of Economic Development in the Fiscal Division of the Office of the Secretary for over five years. In her position with Economic Development, Ms. Carter was responsible for all payables, auditing and reimbursing employee travel along with many other duties. Ms. Carter earned her Bachelor of Science in Business/Accounting and is currently pursuing her Master's Degree in Accountancy.

Latrice R. Clark, Administrative Coordinator

Life-long Baton Rouge resident Latrice R. Clark initially joined the LPDB staff in August 2008 as a temporary employee. She has six years of administrative experience and is state certified in fleet and property management. Ms. Clark oversees the maintenance of the office vehicles, property inventory, purchasing, and office travel procedures. In November, 2008 she accepted the position of Administrative Coordinator.

John E. Di Giulio, Trial-Level Compliance Officer

John Di Giulio has been a full time criminal defense lawyer for most of his forty years since graduating from Harvard Law School. He was admitted to the Louisiana Bar in 1977. During and after working as an associate with Camille Gravel, he handled hundreds of felony cases in state and federal courts in Louisiana and many other states, including a number of very high profile cases.

Mr. Di Giulio has taken numerous appointed and pro bono criminal cases and has been a proponent of advancing professional standards and compensation for public defenders, including service on the Louisiana Indigent Defense Assistance Board. He has been an ex officio member of the Louisiana Public Defender Association. He was a charter member of the Louisiana Association of Criminal Defense Lawyers, has served on the Board of Directors for more than twenty years, and has been elected to every executive position including President, and chairman of the CLE and Legislative committees. He is the recipient of several President's Awards from LACDL as well as the Sam Dalton Capital Defense award. In December, 2012, he received the Justice Albert Tate, Jr. Award, LACDL's most prestigious award, in recognition of his career-long excellence as a criminal defense practitioner and his extraordinary contributions to the pursuit of equal access to justice for indigent defendants in Louisiana.

Angel W. Gillespie, Budget Officer

Angel Williams Gillespie joined the Louisiana Public Defender Board on October 31, 2011. Mrs. Gillespie has an extensive background in federal, state, and nonprofit accounting, financial management, compliance, budgeting, forecasting, financials analysis, and process improvement. She began her career in 2001 with the USDA Forest Service as a Federal Accountant/Budget Analyst where she gained a broad knowledge of federal accounting, appropriations laws, and budgetary execution laws.

Mrs. Gillespie worked in the public services sector as a Management Analyst for BearingPoint, Inc. from 2005-2007 acquiring experience in project financial management, as well as software

implementation for federal and telecommunication clients. From 2007-2010, she served as the Budget and Operations Manager for the American Cancer Society's National Home Office (ACS-NHO) headquartered in Atlanta, Georgia, where she was responsible for coordinating and managing the annual budget, forecast, and operational planning process. During her tenure with ACS-NHO, Mrs. Gillespie served as a key leader in the implementation of a web-based budgeting tool to improve tracking of budget vs. actual costs. She was also responsible for the development of financial and programmatic data reports used to support various business decisions. Most recently, Mrs. Gillespie served as a Budget Analyst 2 for the Georgia Department of Education (GaDOE) managing federally funded grants, providing budgetary guidance, and ensuring compliance with federal regulations for the 21st Century Community Learning Centers afterschool program.

Mrs. Gillespie earned her Bachelor's Degree in Accounting and Finance from Southern University and A&M College in Baton Rouge, Louisiana, in 2002 and completed her MBA studies with a concentration in Accounting and Finance in May of 2012.

Julie Gregory, Paralegal, Training Division

Julie Gregory joined LPDB in August 2010. Prior to joining LPDB, Ms. Gregory worked at a firm as a paralegal for five years, primarily in the insurance defense field. In 2001, Ms. Gregory earned her Bachelor of Arts in Sociology with a concentration in Criminology from Louisiana State University and received her paralegal certification from LSU's continuing education program in 2003.

Anne Gwin, Paralegal, Executive Assistant to the State Public Defender

Anne Gwin graduated from Louisiana State University in 1982 with a Bachelor of Science in Liberal Arts. She was employed at that time with the Department of Culture, Recreation and Tourism and for ten years worked as a project manager and an executive assistant. In 1992, she took an office manager/legal secretary position with prominent Baton Rouge criminal defense attorney John Di Giulio. In 1999, Ms. Gwin received her paralegal certification from LSU's continuing education program. After 17 years of private sector criminal defense work in city, district and federal courts, she joined the staff of the Louisiana Public Defender Board in October 2008 and in November of 2009 accepted the position of Executive Assistant to the State Public Defender.

Heather H. Hall, Special Projects Advisor

Heather H. Hall joined the LPDB staff as Special Projects Advisor in November 2008. For the previous four years, Ms. Hall worked as the Director of the Louisiana Justice Coalition, a non-profit, 16-member agency coalition committed to public defense reform in Louisiana. In that capacity, Ms. Hall built consensus of support around the American Bar Association's *Ten Principles of a Public Defense Delivery System*, solicited media attention and support for reform, undertook a diverse public education campaign in all 64 parishes, and initiated community-oriented defense projects in select districts. Ms. Hall received her Bachelor's Degrees in Religion and History from the University of Rochester (Rochester, NY) in 2002.

Sarah H. Hall, Research Assistant
Sarah Hall is a 2009 graduate of Loyola University New Orleans. She joined the staff at LPDB in October, 2009. Since moving to New Orleans in 2005, Ms. Hall has worked with a variety of social justice organizations, including the Juvenile Justice Project of Louisiana, Louisiana Justice Coalition and Catherine V. Beane Consulting. From 2009-2010 she was an AmeriCorps Literacy Teacher for the Youth Empowerment Project/NOPLAY (New Orleans Providing Literacy to All Youth) in New Orleans, which served youth whose education was interrupted by contact with the juvenile justice system. Ms. Hall is proficient in Spanish, has participated in social service projects in Africa, India and Venezuela, and is a regular volunteer for a number of local causes.

Roger W. Harris, General Counsel
Roger W. Harris became General Counsel for the Louisiana Public Defender Board in August 2009. Mr. Harris brings extensive state government experience to the staff, having previously served as General Counsel, and later as Assistant Legislative Auditor and General Counsel, to Louisiana's Office of Legislative Auditor. Mr. Harris also served as Legal Counsel to the Legislative Audit Advisory Council, one of four joint standing committees of the Louisiana Legislature; Chairman of the Law Enforcement Officers and Firemen's Survivor Benefit Review Board, a state board that awards benefits to the survivors of law enforcement officers and firemen killed in the line of duty; and, as a member of Louisiana State University's adjunct faculty.

Mr. Harris received a Bachelor of Science in Finance from Louisiana State University in 1984 and a Juris Doctor from the Paul M. Hebert Law Center at Louisiana State University in 1989. Mr. Harris was admitted to the Louisiana Bar in 1989 and the Wyoming Bar in 1996.

Irene Oritseweyinmi Joe, Assistant Training Director
Irene Joe graduated from Stanford University School of Law in May of 2006 with pro bono honors. Immediately after graduation, Irene completed a capital post-conviction fellowship with the Equal Justice Initiative of Alabama in Montgomery, Alabama. After the fellowship, Ms. Joe completed a federal clerkship for the Honorable Napoleon A. Jones, Jr. of the United States District Court for the Southern District of California in San Diego, California. She began working in New Orleans as an attorney in the trial division of the Orleans Public Defenders in the fall of 2008 but soon became the Assistant Special Litigation Counsel. As the Assistant Special Litigation Counsel, Ms. Joe helped build a division tasked with systemic litigation, legislative advocacy, and the creation and maintenance of resources for attorneys, investigators, and other employees of the public defender office to aid in the holistic representation of clients.

Ms. Joe was born in Sapele, Nigeria, and moved to the United States when she was three years old. She completed her undergraduate studies at the University of Texas at Austin with departmental and university-wide honors in 2003, and won the William Jennings Bryan Award for Undergraduate Honors Theses for her thesis entitled "Was There a Place for Anger? An

Analysis of African American Militancy in American Politics Since the Gary Convention." She joined LPDB in September 2011.

Chase May, Tech Support Specialist
Chase May graduated from LSU with a Bachelor of Arts degree in Economics in 2007. After graduating, he began his career in Information Technology in 2008 as a Support Technician with Innovative Computers, an I.T. consulting company serving local businesses in Gonzales and Baton Rouge. Mr. May rejoined the LPDB staff in August 2012 after previously serving for 2½ years.

Elizabeth Perry, Paralegal, Compliance/Legal Divisions
Beth Perry joined LPDB in October 2012. Ms. Perry provides paralegal services to the Compliance and Legal Divisions. Prior to joining LPDB, Ms. Perry was a Case Administrator for the Clerk of Court for the Middle District of Louisiana for over 16 years. In her position with the Clerk, Ms. Perry was primarily responsible for automated case management for U. S. District and Magistrate Judges. In addition, Ms. Perry also performed Quality Control and Management support and provided extensive training for attorneys and staff in electronic case filing. Ms. Perry received her paralegal certification from LSU's continuing education program in 2001.

Cristine Roussel, Case Management Systems Analyst
Cristine Roussel joined the LPDB staff as CMS Report Analyst in February 2012. Prior to joining LPDB, Ms. Roussel worked in private sector as a business analyst. Ms. Roussel earned her Bachelor's Degree in Psychology from LSU, in 2003. From 2003 to 2008 she was a Doctoral student in Cognitive/Experimental Psychology with a concentration in Statistics. She earned her Master's in Cognitive Psychology in 2005.

Erik Stilling, Ph.D., Information Technology & Management Officer
Dr. Erik Stilling took office as the Information and Technology Management Officer on September 24, 2008. Dr. Stilling began his career in the engineering department of WLAE-TV in New Orleans. After earning a doctorate, he taught Mass Communication Technology and Journalism at Nicholls State and served as the first Director of the Office of Distance Education, implementing compressed video and web-based technologies and applications for adult learners. From 2000-2005, Dr. Stilling worked in California at Holy Names University and as Dean at Expressions College for the Digital Arts, both in the Silicon Valley.

Dr. Stilling returned to New Orleans after Hurricane Katrina to develop a data collection and analysis system as part of the MacArthur Models for Change program in the Jefferson Parish Department of Juvenile Services. This system was used to determine evidence-based alternatives to formal processing of juveniles facing detention and adjudication. Dr. Stilling earned his Bachelor's Degree in Communications from Loyola University in New Orleans in 1987 and was awarded his Doctorate in Mass Communication from the University of Tennessee-Knoxville in 1992.

Sean Williams, Data Management Technician
Sean Williams joined the LPDB staff as Technical Assistant in July 2009. Mr. Williams graduated from the Kelley School of Business, Indiana University (Bloomington, IN) in 1995 with a Bachelor of Science in Marketing. Prior to joining LPDB, Mr. Williams worked in IT procurement and inter-organizational workflow management in the financial industry.

Juliet Yackel, Capital Case Coordinator
Juliet Yackel has devoted her career to defending persons facing the death penalty nationwide, with special emphasis on advocating for the intellectually disabled. She was first introduced to capital defense while a student at Tulane Law School, where she served as a law clerk for the Orleans Indigent Defender Program in New Orleans. After law school, Ms. Yackel joined the Capital Unit of the Indiana State Public Defender where she represented death row inmates in post-conviction proceedings. Three years later, she established a private practice in Chicago, Illinois and became active in the trial aspect of capital litigation. In 1997, she started a capital mitigation practice concentrating on complex state and federal capital cases.

Ms. Yackel routinely serves as faculty at national, state, and local capital training events across the country. She also develops curricula for public defender agencies, law schools, and national organizations related to capital defense. She is immediate past president of the National Alliance of Sentencing Advocates and Mitigation Specialists, and served on the Executive and Training Committees of that organization for many years.

Ms. Yackel is a recipient of the Indiana Bar Foundation's Pro Bono Publico Award and her work has been featured on A&E and Biography. Ms. Yackel received a Bachelor of Arts in Political Science from Purdue University in 1989, and a Juris Doctor from Tulane Law School in 1992. She is admitted to practice in the United States Supreme Court, State of Illinois, State of Indiana, Northern District of Illinois, and Northern District of Indiana. Ms. Yackel joined the staff of LPDB in August 2012.

LOUISIANA PUBLIC DEFENDER BOARD
CONTRACT PROGRAMS

Although the Louisiana Public Defender Board has a legislative mandate to provide representation in a number of areas, it does not have authority to provide direct client representation or to hire public defender staff. In order to meet the State's Constitutional duty to provide legal representation to indigent clients, the board has contracted with a number of 501(c)3 organizations, as permitted by La. R. S. 15:147 C (1), to represent indigent defendants in delinquency, capital, and appellate cases where conflicts or caseload limits prevent the local district defender office from handling the case. In addition, the Board is required by La. R. S. 15:169 and 15:178 to appoint counsel for appellate and post-conviction cases in which a death sentence has been imposed at the trial level. It should be noted that each of the directors of these programs handles a caseload as well as the administrative responsibilities.

The LPDB's contracts with each program office contain provisions for monthly reporting to the LPDB and for audits by the Legislative Auditor. They also provide for performance standards enforceable by the state board, and for termination of the contracts for failure to meet board requirements. These requirements include adhering to the ethical rules of the Louisiana Supreme Court, violations of which may result in termination of the contracts.

Those programs are as follows:

Juvenile Regional Services

Juvenile Regional Services (JRS) is a nonprofit law office whose mission is to defend the rights and enhance the life opportunities of youth in Louisiana's juvenile justice system. JRS is the juvenile public defender in New Orleans, providing holistic, client-driven advocacy for more than 1,000 indigent young people in the city's juvenile justice system every year.

Statewide, JRS works to protect and expand the right of every Louisiana child to high-quality legal representation, and advocates for a fairer, more compassionate, and genuinely rehabilitative juvenile justice system. Our strategies include legislative advocacy, litigation, and training and technical assistance for Louisiana's juvenile defender community. JRS' Executive Director is Josh Perry.

Louisiana Appellate Project (LAP)

The Louisiana Appellate Project provides appellate representation for indigents in all non-capital felony appeals arising in all of the districts. This includes felony-grade adjudications for juveniles. All district public defender offices have contracted with the LAP to supplement its staff with these appellate services. There is no cost to the district public defender for these services as it is a form of supplemental assistance. Jim Looney is the director who contracts with appellate attorneys around the state to handle the appeals.

Handling the appeals in non-capital cases includes the work in the appellate court and, when professionally appropriate, filing for writs to the Supreme Court. It also includes specifically those cases appealed by the State, such as when a statute is declared unconstitutional.

Baton Rouge Capital Conflict Office (BRCCO)

Under the leadership of David Price, BRCCO employs the team approach to capital defense as required by the Capital Guidelines. The office includes a staff of attorneys, mitigation specialists, and private investigators which promotes efficiency.

The office is currently handling cases throughout the state, in an effort to ensure that all defendants facing the death penalty are represented by counsel.

Louisiana Capital Assistance Center (LCAC)

Richard Bourke serves as director of LCAC and employs a staff of lawyers, mitigation specialists and investigators. Founded 20 years ago in its current form, this program provides leadership, mentoring, and guidance to the capital defense community. Its predecessors influenced capital representation since the early days of the restoration of the death penalty in the South.

LCAC provides direct services statewide and also provides representation in motion for new trial proceedings. This year, LCAC has taken on the new responsibility of serving as resource counsel to provisionally certified defense lawyers pursuant to Capital Defense Guideline 915(G)(2). This involves providing intensive services to lawyers across the state in over a dozen pending capital cases. This service is essential to educating, mentoring and overseeing the work of provisionally certified counsel to ensure the delivery of quality legal representation.

LCAC has also been active in East Baton Rouge Parish serving as counsel for the limited purpose of protecting the rights of persons facing the death penalty who are not otherwise represented by counsel. In addition to direct services, LCAC provides general support services to other organizations and often is able to ameliorate crises faced by counsel.

Capital Assistance Project of Louisiana (CAPOLA)

CAPOLA is located in Shreveport and handles capital cases at the trial level in Caddo Parish as well as other jurisdictions, primarily in the northern part of the state. Richard Goorley is the director of the office and employs a staff of lawyers, investigators and mitigation specialists. The use of in-house mitigation specialists allows the office to deliver cost-effective services pursuant to the team approach.

CAPOLA attempts whenever possible to keep its workload in the Northwest part of the State. However, like the other programs CAPOLA is by necessity currently handling

cases statewide to ensure that persons facing the death penalty are represented by counsel.

Capital Defense Project of Southeast Louisiana (CDPSELA)

Kerry Cuccia is the director of the Capital Defense Project of Southeast Louisiana. The primary responsibility of CDPSELA is to handle capital cases in Orleans Parish. Although the program was originally created to handle cases in which the Orleans Public Defender Office (OPD) was excluded because of conflicts, CDPSELA now is the first-call provider for indigent defense in capital cases in Orleans Parish.

CDPSELA also accepts cases in other jurisdictions when necessary because of conflicts or caseload limits. CDPSELA and its staff are recognized as providing representation at the highest levels of competence. Its concentration on preliminary examination practice appears to be a primary factor in a decline in the number of first degree murder indictments in Orleans Parish. The result is that many of the cases are formally charged as lesser offenses, often second degree murder. Second degree murder cases are generally then referred to the Orleans Public Defender Office.

Capital Post Conviction Project of Louisiana (CPCPL)

This organization handles post-conviction representation of indigent defendants whose cases have progressed through the trial and appellate levels. The staff lawyers who handle cases as they become eligible have successfully represented a number of defendants whose cases are overturned for such reasons as ineffective assistance of counsel at the trial or appellate level, failure by prosecutors to disclose important evidence, newly discovered evidence of innocence, and evidence adduced as a result of junk science.

Gary Clements is the director of CPCPL and has his staff working on as many cases as ethical caseload standards permit at any particular time. The program also monitors cases in the pipeline in order to keep track of future needs and caseloads.

Capital Appeals Project (CAP)

Sarah Ottinger is the director of the Capital Appeals Project which handles all capital appeals for indigents who have been sentenced to death. Her staff includes additional attorneys who work out of their New Orleans office, as their cases automatically go to the Louisiana Supreme Court as a matter of law. This project has had several cases with national impact because of favorable decisions by the U. S. Supreme Court. Some of the cases which have been overturned were handled or are being handled in the trial court by the CAP lawyers. CAP has also agreed to handle post-conviction cases wherein CPCPL is ineligible due to conflicts.

Innocence Project New Orleans (IPNO)

The Louisiana Public Defender Board has a contract for partial funding of the Innocence Project New Orleans which, since its inception, has won the freedom or exoneration of 14 wrongfully convicted Louisiana prisoners who have served a total of nearly 226 years in prison. All except two of IPNO's freed clients were sentenced to life without parole and seven were teenagers when they were wrongly arrested. IPNO has also investigated and reported on systemic problems in Orleans involving the suppression of crucial evidence by prosecutors and police. Emily Maw is the director of IPNO. The office uses student interns from around the world and is in the forefront in Louisiana in the use of DNA evidence.

STATUTORY OFFICER ANNUAL SUMMARY REPORTS

Budget Division

The Budget Committee, which was established in 2009, met eight times throughout the year to address fiscal policy and financial issues. The Committee, comprised of three active Board members, generally meets several weeks in advance of scheduled Board meetings. The primary focus of this Committee is to develop policies and procedures for fiscal matters concerning the statewide delivery of public defender services.

In CY12, the LPDB disbursed a total of $17.6M to the 42 judicial districts; $997,219 from the Parent Representation Fund and $16.6M from the District Assistance Fund (DAF). Although $17.6M was disbursed in CY12, $18.5M was available for use. Of the $18.5M available for use in CY12, $8M was disbursed in CY11, but intended for use in CY12. The reason for this difference is an artifact of using parts of two fiscal year disbursements for a single calendar year report.

Site visits to review financial source documents and bookkeeping entries, as well as internal controls, including proper segregation of duties, were made to the following judicial districts during calendar year 2012: 7th (Catahoula, Concordia), 9th (Rapides), 25th (Plaquemines), and 28th (LaSalle). The Budget Division continues to work with the districts to verify and improve accuracy in reporting and to collaborate with the Information Technology and Management Division in implementing online financial and personnel compensation reporting tools. Additionally, the LPDB staff and the districts continue to work with Sheriffs and other local offices and agencies to ensure that districts are receiving proper court fees as mandated by law.

LPDB received a one-year Byrne/Jag grant administered through the Louisiana Commission on Law Enforcement (LCLE) for $126,309. These funds were used to 1) increase the technological proficiency of the public defender system in Louisiana (both its Case Management System technology and in-office technological resources) and 2) increase capacity within the state public defender agency to identify data-supported policy reforms (both in isolation and in concert with other criminal justice agency-partners) to improve the efficient administration of justice, statewide.

Also, LPDB was successful in obtaining increased appropriation of $597,000 to fund Angola 5 appellate work ($197,000 for FY12 and $400,000 for FY13) and $250,000 to fund Sex Offender Appeals Panels through June 30, 2013.

LPDB staff worked diligently and cohesively to prepare and submit all legally required budget documents and requests in a timely manner to the Division of Administration, Office of Planning and Budget, Office of the Governor, Legislative Auditor, Legislative Fiscal Office and the Joint Legislative Committee on the Budget.

Compliance Division – Trial Level

The Trial Level Compliance Officer, created by the Legislature in R.S. 15:157, addressed funding needs of indigent representation statewide by attending meetings with state and local officials, and appeared when necessary before legislative committees.

Compliance conducted site visits, in some cases more than once, to the following judicial districts during calendar year 2012: 1st (Caddo), 9th (Rapides), 14th (Calcasieu), 19th (East Baton Rouge), 22nd (St. Tammany, Washington), 25th (Plaquemines), 34th (St. Bernard), 37th (Caldwell), and 41st (Orleans). Generally, District Defenders, some line defenders, judges, clerks, and prosecutors were interviewed to evaluate the delivery of services to indigent defendants.

Compliance Officer Di Giulio made two visits to Alexandria concerning possible restriction of services plans there, the first with Deputy Kilborn where they met with the District Defender and staff, then with Chief Criminal Judge Tom Yeager. The second meeting was with Chairman Neuner and Deputy Kilborn to answer questions from the local bar association officers about the potential restriction plan.

Compliance also spent substantial time in Orleans Parish assisting in the intensive site visit and evaluation and assessment of OPD, the Orleans Public Defenders' Office. Ernie Lewis and Dan Goyette, national experts on public defender office management, talked to most of the Criminal Court judges, District Attorney Leon Cannizzaro, representatives of the business community, the Judicial Administrator at Tulane and Broad, new Municipal Court Judge Charbonnet and her staff, as well as many of the supervisors and line defenders at OPD, and their financial administrative staff. He also attended New Orleans City Council budget committee and full council meetings in support of the Orleans Public Defender office.

Compliance Officer Di Giulio also attended a meeting with Orleans Traffic Court judges and personnel, along with Chairman Neuner, Deputy Kilborn, District Defender Bunton, and retained auditors on the issue of the failure of the court to collect and remit mandatory statutory funds for OPD.

Compliance Officer Di Giulio attended a number of information sharing meetings at the Capitol with legislators concerning HB 325. There were also meetings with DAs and their lobbyist on issues involved in that bill. Along with Deputy Kilborn, he also attended a meeting at the Louisiana Municipal Association offices with representatives of small town mayors' courts and chiefs of police lobbyists to discuss their amendment to HB 325, which was ultimately revised in the second Senate Committee hearing.

Compliance also participated in Board, Budget Committee, Policy Committee, District Defender Advisory Council, and Assistant Defender Advisory Council meetings, as well as some meetings concerning contracts with District Defenders and Program Directors.

Compliance Officer Di Giulio also participated in numerous meetings of the Sentencing Commission and its various subcommittees and working groups, the Supreme Court's Rules

Committee, the Louisiana Law Institute, and the Louisiana Bar Association's Criminal Justice Committee.

Compliance also reviewed and responded to more than 30 client complaints pursuant to Board policy, most of which were resolved to the satisfaction of the client. Some are still pending.

Additionally, Compliance continued to work on developing short-term and long-range planning for further implementation of the reform goals set forth by the Legislature in Act 307 of 2007.

Information and Technology Management Division

New Technology and Media for General Administration

A district-level dashboard report has been created which provides at-a-glance gauges for district managers and supervisors illustrating, on a single webpage, a 12-month retrospective expense and revenue graph, bar-charts for current-month's and current-month-last-year's totals of revenues by category and of expense by category as well as pie charts for open/pending cases for the current date by case-type. The single-page dashboard also provides bar-charts for closed cases for the year by month and also bar-charts for new case assignments for the year by month (both of which compare each month this year to the same month last year). These are to be used by local managers for data-driven decision-making at the district level. The gauges for the dashboard report were developed through a web-hosted local manager/user focus group with selected district defenders and pertinent staff of Districts 4, 19, 24, and 41 regarding district dashboard report examples. The Division also conducted a survey for these districts to rate the value of the usefulness of these dashboard reports in their districts. The division also refined the online monthly reporting system to include reports that track each month as the year progresses for additional support to the district managers' data-driven decision-making initiatives.

The division also installed a new, up-to-date server for the LPDB office and procured laptops and contemporary MSOffice and Windows software for all district offices with old and outdated systems through a LCLE/Byrne-JAG grant, and upgraded its own anti-viral and data backup software/services as mentioned above.

Case Management System Technology Procurement Policy and Administration

Based on preliminary meetings with DAs and representatives of the Louisiana Supreme Court (LASC) initiated by LPDB's ITM Division, the ITM Division participated in Sentencing Commission Research and Technology meetings, working with Clerks, the Supreme Court, the Department of Corrections and the Louisiana District Attorneys' Association to develop a statewide uniform charge code table. This will ensure clarity of data regarding charges as cases pass among these diverse agencies and moves Louisiana closer to a transparent criminal justice system regarding cases. This initial meeting at LPDB and the subsequent meetings have resulted in a major project spearheaded and funded by the Supreme Court in collaboration with the other criminal justice agencies to produce a charge code table tentatively slated for dissemination in 2013.

Also, the ITM Division conducted seven district database trainings throughout the state in Baton Rouge, Orleans, Alexandria, Natchitoches, Shreveport, Monroe, and Lafayette. With the assistance of the Juvenile Defender Advisory Council (JDAC), staff initiated a major review and revision of the Juvenile tabs on the database and has completed the creation of the Motions Bank for Juvenile Defenders statewide which allows for various generic motion templates to be completed automatically for an individual case which should result in substantial time and effort savings.

Additionally, the division developed, deployed and provided training on an auto-calculating indigence assessment system in the case management system which produces and stores a document certifying or denying eligibility for indigent representation.

ITM Office Policy and Administration

In its first major activity of the year, in the month of January, the ITM Division spearheaded and coordinated the production and dissemination of the 700+ page LPDB 2011 Annual Board Report for February 1, 2012. The office also completed the automation of district caseload and financial reports through the CMS database or where not possible, moved districts' reporting to online reporting systems developed by the office such as the newly instituted Monthly Personnel Compensation Report.

Budget Policy and Administration

In collaboration with the Budget Division, the ITM Division created, distributed and tracked responses to a financial survey sent to all districts. The purpose of this survey was to determine if Public Defender Office finances are handled by office staff or by a third party. Also in collaboration with the Budget Division, the ITM Division assisted in providing to the Office of Planning and Budget those districts which would have a shortfall of revenue in FY13 if the agency suffered a proposed $3.8M budget cut. The ITM Division, also in collaboration with the Budget Division, completed projections of each district's estimated DAF and CINC disbursements for FY13. ITM staff analyzed the possible effects on districts' local revenue of HB 325 (the proposed increase in the $35 special court costs which ultimately resulted in the ratification of Act 578 increasing the court costs to $45). The Division also completed solvency projection calculations for each district that had requested emergency funding in FY12. ITM staff assisted the Budget Division with edits to the FY13 district monthly financial reports and FY13 district budget request template, to comply with the Legislative Auditor's guidelines in order to create the online monthly financial reporting system mentioned below. This new form was deployed on the CMS database in August 2012 and all previous monthly forms from all districts back to 2008 were converted into CMS-compatible data and migrated to the CMS database to create a financial data set (covering 60 months to date and growing) into the past for all 42 districts. This results in a very powerful financial database with full data analysis functionality.

The ITM Division produced analyses which showed from CY10 to CY11 the districts that had staff reductions and the number of staff reduced, as well as districts that increased their staff and the number of staff increased. The results showed the net reduction in personnel represents a 4% overall decrease in public defender personnel statewide from CY10 to CY11. Finally, the ITM Division produced an analysis of current (CY11) assistant public defender

salaries/wages/earnings in order to develop a uniform compensation scale consistent with the requirements of La. R.S. 15:147(B)(16).

Capital Case Coordinator Office Policy and Administration

The ITM Division began the development of the reporting form for capital programs based on extensive ITM capital case process research and decision-tree mapping and finalized the contract with Justice Works to collect detailed capital case data and produce the reporting form online.

Safety and Emergency Preparedness Policy and Administration

The office upgraded LPDB's anti-viral software and data backup services as mentioned above, and conducted a successful Continuity of Operations Plan (COOP) email drill in which all LPDB staff, districts and contract programs confirmed activation of their emergency g-mail accounts. The Division also initiated district/program-level information gathering for district/program-level COOPs. ITM staff closely worked with affected districts on their COOP in light of the arrival of Hurricane Isaac.

Juvenile Division

In 2012, Louisiana's public defenders continued to represent clients in juvenile cases in all forty-two judicial districts. Four of those districts have statutorily-created Juvenile Courts: the 1st (Caddo Parish), the 19th (East Baton Rouge Parish), the 24th (Jefferson Parish), and the 41st (Orleans Parish). The remaining thirty-eight districts hear juvenile cases in City and/or District Court. Louisiana's juvenile cases are divided into three categories: delinquency, Families In Need of Services (FINS), and Child In Need of Care (CINC). Delinquency cases involve criminal charges. FINS cases involve children who are not charged with criminal acts but who face "status" offenses, such as running away from home, truancy or ungovernable behavior. CINC cases involve allegations of child abuse and neglect; public defenders represent accused parents in those cases. In 2012, Louisiana's juvenile defenders handled more than 44,000 cases.

In 2012, LPDB contracted with Juvenile Regional Services (JRS), a 501(c)(3) not-for-profit corporation. JRS provides all juvenile delinquency representation for the 41st Judicial District (Orleans) and provides supplemental state-wide services to LPDB and other districts. These services include serving as faculty for training, providing juvenile-specific feedback on the LPDB Case Management System, pursuing post-disposition funding, developing programmatic evaluation tools, and contributing to the list-serv.

The Juvenile Division and supporting staff conducted site visits throughout the state to monitor compliance with the standards set forth in the *Trial Court Performance Standards for Attorneys Representing Juveniles in Delinquency Proceedings* (promulgated in September 2011). The Juvenile Division continued to encourage cross-district learning, research-sharing, and other forms of support to the various districts. The division has begun developing a site visit protocol and uniform mechanism of conducting surveys and compiling field reports to make them more accessible to other divisions on LPDB's staff and to ensure effective follow-up and ongoing supervision of district issues/performance. The Juvenile Division, with support from the ITM Division, also created a measure of making a preliminary assessment of juvenile defender parity

– both in regards to rate of pay and access to representation resources. By contract, District Defenders are required to compensate juvenile defenders per the same salary scale as adult defenders. In districts where LPDB was concerned that there was non-compliance, outreach efforts were made to ensure that juvenile defenders and their clients were appropriately resourced.

LPDB hosted four juvenile-focused trainings throughout the state, including the second annual Juvenile Defender Training and the first-ever Train-the-Trainers event, designed to increase the leadership skills and participation among Louisiana's juvenile defenders. LPDB and the Juvenile Indigent Defense Action Network (of which Louisiana is the lead entity) co-sponsored two regional trainings designed to improve litigation skills and strategies in juvenile cases. LPDB consistently maintained a juvenile list-serv to foster communication between all defenders and continued to support the Juvenile Defender Advisory Council (JDAC), which met three times in 2012.

Working with the ITM division, JDAC and other juvenile defenders and defender-leaders in the field, LPDB made a number of improvements to the Case Management System (CMS) for juvenile defenders. These changes reflect the specialized practice of juvenile law and the prescriptions of the Louisiana Children's Code (as opposed to the Code of Criminal Procedure) to provide an increasingly tailored system of improving juvenile practice and collecting juvenile-specific data sets. In addition to the changes of data input for new cases, LPDB also uploaded 28 motion templates that support the expectations of representation laid out in the *Trial Court Performance Standards for Attorneys Representing Children in Delinquency Proceedings*. These motions are all accessible to juvenile defenders via the CMS.

In 2012, the American Bar Association launched its 'Before You Plea' website. This effort was part of the ABA Juvenile Collateral Consequences Project to document and analyze the significant hardships experienced by youth who have come in contact with the juvenile justice system. These hardships, known as collateral consequences, affect youth who have successfully completed a sentence imposed by the court. The hardships include barriers to education, employment, and public benefits. LPDB staff contributed research to the collateral consequences affecting Louisiana's youth, and was delighted to see this resource go online earlier this year. LPDB promoted its use at its trainings, through both the District Defender and Juvenile Defender Advisory Councils, via coverage in the newsletter and posts to the list-serv.

The Juvenile Division continues to be an active partner in legislative task forces and work groups on juvenile-related issues. This included participating in meetings of the Juvenile Justice Implementation Commission, FINS Commission, Louisiana State Bar Association Children's Law Committee, Louisiana State Law Institute Children's Code Committee, Center for Excellence/Pelican State Center for Children and Families, and the Drug Policy Board. In September 2012, LPDB recruited juvenile defenders and provided staff to attend three Juvenile Justice Consensus Meetings (held in Lafayette, Ruston and Baton Rouge). These meetings brought together judges, prosecutors and juvenile defenders to discuss ongoing juvenile justice reforms. Additionally, LPDB staff attended the 32nd Annual Governor's Conference on Juvenile Justice on August 15-17, 2012.

LPDB Board members and staff have also been part of a collaborative statewide effort to restructure and improve service delivery in parent representation of CINC cases. In November, LPDB participated in strategic planning, sponsored by the Louisiana Supreme Court's Court Improvement Program, with several stakeholders including the Department of Children and Family Services, parent- and child-attorneys, and mental health advocates. LPDB continues to work to improve permanency outcomes and family reunification in all districts across the state.

On June 25, 2012, the United States Supreme Court issued its opinion (*Miller v. Alabama)* that the Eighth Amendment prohibits a sentencing scheme that requires life in prison without the possibility of parole for juvenile homicide offenders. Louisiana has the second largest number of prisoners serving life sentences for crimes committed as juveniles in the country – over 300 current prisoners. LPDB has been working with allies, both locally and nationally, to ensure that the state's obligation in these cases are met.

The state agency continues to struggle to recruit candidates who meet the statutory qualifications for both the Director Juvenile Defender Services and the Juvenile Justice Compliance Officer position. Though other LPDB staff continues to work to implement the reform goals of the Louisiana Public Defender Act, the Board created its Juvenile Working Group to provide additional leadership and support on juvenile projects. The Working Group prioritized a range of current LPDB projects relating to juvenile defense and specifically encouraged a more thoughtful, juvenile-centered strategic planning session and renewed effort to filling the juvenile positions.

Training Division

The mission of the Training Division is to train and inspire a values-based, client-centered defender culture that will deliver high quality legal representation to our clients. In furtherance of that mission, the Training Division provided nine (9) statewide and two local, regional trainings in 2012.

The Litigation Skills & Strategies in Juvenile Cases, an interactive, working training, was held in two regional locations and consisted of three days of presentations and small group exercises geared towards improving motions practice in delinquency representation. This training was held in collaboration with the Juvenile Indigent Defender Action Network (JIDAN).

A one-day training focused on forensics, "Debunking the Myth: Effective Criminal Defenders in the Age of Forensics," was held on August 10, 2012 in Shreveport, Louisiana. This training was held in collaboration with the Louisiana Association of Criminal Defense Lawyers. At the training, participants were provided with cutting edge information on crime scene reconstruction, DNA testing, firearms and ballistics, video surveillance reconstruction, forensic testing of mental health and intellectual disability and forensic toxicology from national experts.

The nine statewide trainings were designed to address the various issues affecting public defender work. The annual Juvenile Defender Training was held in January 2012 and attended by sixty-two (62) juvenile defenders. The program was an interactive skills training designed to

assist juvenile defenders in the handling of delinquency and FINS cases. This training also included a separate track of instruction for defenders who represent parents in child abuse and neglect (CINC) cases.

On March 8-9, 2012, sixty (60) District Defenders, Program Directors and staff supervisors participated in the third annual Defender Leadership Training. This program was a two-day, interactive training designed to assist all leaders in district or program offices with strategies to address the numerous challenges they face, including high caseloads, defender fatigue and burnout, performance evaluations, and other real, pending issues that participants brought with them to the training.

The annual Investigator Workshop was held July 16-18, 2012 in Baton Rouge, Louisiana. Thirty six (36) public defender investigators took part in presentations and exercises to strengthen their skills in investigating sensitive issues in sex offense cases and hone the various other skills required to conduct effective investigations.

The third annual Defender Training Institute was held in September 2012 in Baton Rouge. Thirty-six (36) public defenders from districts across the state spent six days in intense skills training working closely with faculty on an active or mock case from the initial case assignment to sentencing. Faculty were seasoned public defenders and criminal defenders from Louisiana as well as public defender trainers from across the country including Maryland, New York, Georgia, Washington, Virginia, Arizona, North Carolina, Montana, Kentucky, Missouri and Ohio. Graduates of DTI's 2010 and 2011 classes were able to attend the DTI Annual Conference on September 13-14. Annual Conference participants further developed their trial skills using an active or a mock homicide, sex offense or DWI/DUI case.

The 2012 Capital Defender Training, "Communicating for Life," was held in Baton Rouge in October 2012. Nine capital defense teams participated in the confidential three-day conference working actively on their currently-pending capital cases with facilitation and support of experience faculty. Fifty-eight (58) additional participants, including public defenders, investigators and mitigation specialists also attended the specialized training.

In December 2012, the Training Division held a one day, intensive Train-the-Trainers program for four (4) juvenile defenders throughout the state who have demonstrated a clear commitment and impressive skills in delinquency practice. These four defenders will be a member of the faculty at the 2013 Juvenile Defender Training and conduct an individual training in their own district.

The 2012 Legislative Update was held in December 2012, providing twenty-one (21) defenders with an update of all bills passed in 2012 that affect criminal law and procedure.

During 2012, Assistant Training Director Irene Joe participated in meetings of the Juvenile Defender Advisory Council. She worked with Heather Hall, Special Projects Advisor, and the Juvenile Division to reevaluate, update and implement the juvenile strategic plan set forth by the Board in 2010. The Assistant Training Director also participated as a faculty member in a capital defense training with the South Carolina Office of Indigent Defense in Myrtle Beach,

South Carolina from April 29 – May 1, 2012. This training, funded by the Bureau of Justice Assistance, focused on helping attorneys, investigators and mitigation specialists with a pending capital case develop communication skills and representation plans consistent with best practices in the field of capital defense. She also participated as faculty at the National Defender Training Project in Dayton, Ohio from May 30-June 6 and with the Southern Public Defender Training Center in Birmingham, AL from August 1-4.

Both the Director of Training and the Assistant Training Director engaged in ongoing efforts to develop and implement LPDB's 5-year Strategic Plan; continue building a library of LPDB training materials; and assisted with the bi-weekly editing of LPDB's newsletter.

Board Created Positions/Divisions

Capital Division

John Holdridge served as acting Capital Case Coordinator on a contract basis until August 20, 2012 at which time Juliet Yackel assumed this role in a full time capacity. Ms. Yackel has devoted her career to capital litigation, with special emphasis on mitigation, mental health issues, and training. Mr. Holdridge's contract was extended to allow him to facilitate Ms. Yackel's transition into her new role.

The first capital defense attorney certification process pursuant to the Capital Defense Guidelines was completed, with applications considered by a statewide panel of distinguished practitioners. Ninety-six percent of all applicants were certified as follows: 96 applicants were granted certification to provide defense representation at trial, 31 were certified to provide representation on direct appeal, and 30 were certified to handle capital cases in post-conviction proceedings. Seven applicants were provisionally certified, and five were denied certification. An appeals process was developed to hear appeals from the denial of certification, and a 3-member panel was assembled to hear these appeals. Three appeals have been lodged, and hearings are expected to take place this spring.

Oversight of provisionally certified counsel has been implemented by the Capital Case Coordinator. Individually tailored oversight plans are in development to ensure the recommended measures are taken to supervise and support each provisionally certified practitioner in their representation of capital defendants. In the interim, the capital case coordinator has conducted in-person meetings with provisionally certified counsel to assess caseloads, explain the oversight process, develop rapport, and begin the process of monitoring performance. Resource counsel and approved mitigation specialists have been assigned to those counsel for whom such measures were recommended by the review committee and deemed appropriate by the State Public Defender.

Protocols were developed to provide practitioners with clear instructions regarding application for expert witness funds in capital cases. This process requires counsel to oversee the delivery of services by expert witnesses, sets forth the manner in which invoices shall be submitted for payment, and specifies the method for disbursement of payments.

Solicited site visits were conducted at CAPOLA in Shreveport and the 16th Judicial District to assist in selecting appropriate mitigation specialists and assessing complex mental health issues. Site visits were also conducted to the 19th Judicial District and BRCCO to meet with counsel regarding specific issues. A statewide group of mitigation specialists was formed to foster the professional development, identify the needs, and provide ongoing support to this essential segment of the capital defense community.

Special Projects Division

Below is a brief description of the primary activities of the LPDB Special Projects Advisor in calendar year 2012. In addition, the Special Projects Advisor participates as an executive staff member and supports other staff on LPDB projects and decision-making outside of the Special Projects Division.

Through applications drafted by the Special Projects Advisor, LPDB sought three grants in 2012. Its application to the Louisiana Commission on Law Enforcement and the Administration of Justice was successful, and will provide for an on-staff auditor to enhance financial oversight capacity. LPDB's application under the "Answering Gideon's Call" solicitation from the Bureau of Justice Assistance was not funded (to provide for capacity to conduct a case-weighting analysis), and its application to the Open Society Institute is currently under review (to provide technical assistance to districts in service restriction). Development opportunities continue to be researched, identified, and pursued as appropriate. In addition, Louisiana's public defense system was selected as one of four states to receive 50 hours of technical assistance for communications work from the national public defense communications firm Spitfire Strategies.

In addition to making grant applications, the Special Projects Advisor appropriately administered its 2012 Louisiana Commission on Law Enforcement and the Administration of Justice grant in the amount of $126,573 (which provided for improvements and increased capacity to manage the agencies new Case Management System) by timely filing all programmatic reports.

LPDB continued to implement its media campaign, which continues to be an important strategy to raise awareness about the importance of the right to counsel and the benefits and costs of LPDB programs. Efforts are made to disseminate this information to the public, criminal justice agency-partners, and clients. The Special Projects Advisor proactively monitors all media related to public defense, both locally and nationally. Whenever possible, she coordinates responses to media coverage through Letters to the Editor, guest opinion submissions and reporter outreach. In addition, LPDB is increasing its proactive media outreach (through reporter education, editorial board meetings, media materials and proactive media submissions), to raise public awareness of the need for adequate LPDB resources to deliver the right to counsel.

As appropriate, LPDB circulates press releases relating to developments at the agency, or within the state or local criminal justice systems. During 2012, LPDB issued 10 formal press statements, submitted more than a dozen guest columns or Letters to the Editor and posted eleven news stories on the LPDB website. These press releases are circulated by the Special

Projects Advisor through an electronic release mechanism and posted on the LPDB website. With support from other staff, the Special Projects Advisor plays a primary role in the drafting of these releases.

The Special Projects Advisor also lends support to the districts with their communications submissions, internal communications protocols and communications campaigns.

The Special Projects Advisor has coordinated a number of programs designed to improve communication between LPDB (board members and staff) and the field and among the 42 district public defender offices and nine contract programs themselves. Toward this end, LPDB supports listservs for juvenile defenders (100+ members) and investigators (40+ members). These moderated listservs allow free, easy communication across the state. LPDB also supports the District Defender (DDAC) and Juvenile Defender Advisory Councils (JDAC). DDAC met four times in 2012, and JDAC met three times in 2012. The Special Projects Advisor assisted in the planning and follow-up of these meetings.

LPDB maintained its 450-page website through 2012, with all content management occurring in-house. The website provides materials for the public, policy-makers, practitioners, clients, agency-partners and public defender offices nationally**.** In 2012, the LPDB website averaged about 3,600 unique visitors per month (up from approximately 2,600 in 2011), viewing well over 13,000 pages. In 2012, the website received over one million hits (more than 83,000 per month). The Special Project Advisor and/or a member of the ITM division post relevant news, all media statements, board meeting materials, strategic planning documents, defender resources, legislative updates, upcoming events (LPDB and non-LPDB), employment postings, contact information and other critical information on its website almost daily. In addition, the Special Projects Advisor works to develop print materials such as fact sheets, recruitment materials, client resources, timelines and promotional/informational brochures.

The Special Projects Advisor created a Social Media Protocol that was implemented on January 1, 2012. For the duration of 2012, LPDB has had an appropriate presence on both FaceBook and Twitter to share relevant information about LPDB services and programs.

LPDB also produces an e-newsletter. To save costs and relieve internal staff capacity issues, the e-newsletter shifted from bi-monthly distribution to distribution once every month. The e-newsletter ran 10 issues in the calendar year. There are almost 1,000 subscribers and the subscription list has been perfected, so that there are rarely any rejected users. Each e-newsletter contains recent information about case law, policy changes or other news (encouraging guest submissions from the field), notes changes in public defender policy around the country, and consistently promotes the next LPDB board meetings and available trainings. All divisions within the agency write content and provide support for the e-newsletter.

The Special Projects Advisor also provides division-appropriate orientation to new staff, either at the state agency or District Defenders. This orientation includes a review of the website, strategic plan, newsletter, media clips, and other relevant information. It is conducted within 30 days of a new hire.

The Special Projects Advisor contributed to a two-part strategic planning session for staff in 2012, which included review and revisions of the posted strategic plan, and the development of priority campaigns to be completed before the end of fiscal year 13.

In July, the Special Projects Advisor accompanied the Budget Officer, Director of Training, Assistant Director of Training and the Information Technology & Management Officer to attend the Community Oriented Defender (COD) Network Annual Conference, hosted by the Brennan Center for Justice at New York University School of Law. Specifically, the conference training program on U.S. Veterans and their contact with the criminal justice system inspired ongoing collaborations with the Louisiana Department of Veterans Affairs, improvement to the resource for Veterans clients and agency interest in the development of specialty Veterans Courts.

The Special Projects Advisor served as a resource for staff in the 19th Judicial District Public Defenders' Office in their planning and expansion of their annual expungement event. The Special Projects Advisor is a member of the Louisiana Language Access Coalition, the Southern Juvenile Defender Center Advisory Committee, and the American Bar Association Task Force for Comprehensive Representation.

With the Training Division, the Special Projects Advisor worked to support the Spring 2012 and Fall 2012 LPDB-LSU Externship Programs, and to revise and substantively improve the Externship Program Protocols between LPDB and the Paul M. Hebert LSU Law Center. The Special Projects Advisor served as the liaison with the Louisiana Office of Student Financial Assistance to administer the second year of the John R. Justice Loan Repayment Program, to provide need-based loan forgiveness for six full-time public defenders. This three-year loan forgiveness program is intended to help full-time defenders (and prosecutors) remain in public service though often public defender salaries are inadequate to balance law school debt. She drafted the 'Guide to Drafting a Service Restriction Plan' to offer assistance to districts forced into service restriction due to insufficient funding and thereby obligated to comply with the promulgated Restriction of Services Protocol (which took effect March 20, 2012). The Special Projects Advisor dedicated significant time providing technical support to the 5 districts which provided formal notice of service restriction in calendar year 2012.

Finally, the Special Projects Advisor assisted on numerous internal protocols, including the LPDB Performance & Compensation Protocol, LPDB Protocol for Providing Communication to Limited Third Parties, comprehensive LPDB Media Management and Communication Protocols, the LPDB File Retention Policy, and agency timekeeping systems.

FY 2011–12 Board Member Attendance
of the
Louisiana Public Defender Board Meetings

Eight or more Board members attended each of the Board's ten meetings during FY 2012, fulfilling the eight-member quorum requirement set forth in La. R.S. 15:151.

The membership attendance by date is set forth below:

1. **August 17, 2011 --** ***12 voting members, 1 ex officio member present***

Frank Neuner, Chairman	Lucy McGough
Judge Robert Burns	Pam Metzger
Sam Dalton	Majeeda Snead
Addison Goff	Gina Womack
Luceia LeDoux	
Tom Lorenzi	
Rev. Dan Krutz	Ex Officio:
Tom Lorenzi	Rebecca Hudsmith

2. **September 27, 2011 –** ***13 voting members, 1 ex officio member present***

Frank Neuner, Chairman	Tom Lorenzi
Judge Robert Burns	Pam Metzger
Sam Dalton	Herschel Richard Jr.
Addison Goff	D. Majeeda Snead
Frank Holthaus	Gina Womack
Leo Hamilton	
Dan Krutz	Ex Officio:
Luceia LeDoux	Rebecca Hudsmith

3. **November 1, 2011 –** ***9 voting members, 0 ex officio members present***

Frank Neuner, Chairman	Luceia LeDoux
Judge Robert Burns	Tom Lorenzi
Addison Goff	Pam Metzger
Leo Hamilton	Majeeda Snead
Dan Krutz	

4. **December 14, 2011 –** ***11 voting members, 0 ex officio members present***

Frank Neuner, Chairman	Lucy McGough
Judge Robert Burns	Pam Metzger
Sam Dalton	Herschel Richard Jr.
Leo Hamilton	Gina Womack

FY 2011–12 Board Member Attendance
of the
Louisiana Public Defender Board Meetings

Frank Holthaus
Dan Krutz
Tom Lorenzi

5. January 23, 2012 -- ***11 voting members, 0 ex officio members present:***

Frank Neuner, Chairman
Robert Burns
Add Goff
Leo Hamilton
Luceia LeDoux
Dan Krutz
Tom Lorenzi
Lucy McGough
Pam Metzger
Herschel Richard
Gina Womack

6. February 9, 2012 -- ***11 voting members, 0 ex officio members present:***

Frank Neuner, Chairman
Robert Burns
Samuel S. Dalton
Add Goff
Frank Holthaus
Luceia LeDoux
Dan Krutz
Tom Lorenzi
Lucy McGough
Pam Metzger
Herschel Richard

7. March 6, 2012 – ***11 voting members, 0 ex officio members present:***

Frank Neuner, Chairman
Robert Burns
Sam Dalton
Add Goff
Frank Holthaus
Luceia LeDoux
Dan Krutz
Tom Lorenzi
Lucy McGough
Pam Metzger
Herschel Richard

8. April 10, 2012 -- ***11 voting members, 0 ex officio members present:***

Frank Neuner, Chairman
Robert Burns
Samuel S. Dalton
Leo Hamilton
Dan Krutz
Pam Metzger
Herschel Richard
Majeeda Snead
Gina Womack

FY 2011–12 Board Member Attendance
of the
Louisiana Public Defender Board Meetings

Luceia LeDoux
Tom Lorenzi

9. May 15, 2012 -- ***9 voting members, 0 ex officio members present:***

Frank Neuner, Chairman
Robert Burns
Samuel S. Dalton
Frank Holthaus
Luceia LeDoux
Dan Krutz
Jacqueline Nash
Herschel Richard
Gina Womack

10. May 29, 2012 -- ***10 voting members, 0 ex officio members present:***

Frank Neuner, Chairman
Robert Burns
Samuel S. Dalton
Add Goff
Leo Hamilton
Luceia LeDoux
Tom Lorenzi
Pam Metzger
Jacqueline Nash
Majeeda Snead

Decisions and Actions
of the
Louisiana Public Defender Board FY 2011 – 2012

August 17, 2011

- Member Christine Lipsey resigned from the Board and was replaced by Herschel Richard.

- Board approved a compensation increase to G. Paul Marx, District Defender for the 15th Judicial District, in the amount of $9,970 for a total annual salary of $129,000. Mr. Marx agreed to a three-year wage freeze if approved. Further, Board approved an increase in the amount of $12,000 to District Defender Steve Thomas, for providing indigent defense services to two districts (11th and 42nd) out of his privately owned office, as recommended by the Budget Committee.

- Board approved a Resolution allowing CPCPL access to the CPCPL Expert Witness Fund to cover expert witness fees associated with CPCPL's direct representation, under the same rules and procedures required of contract and pro bono counsel. The resolution was further amended to include the State Public Defender, Capital Case Coordinator, or Trial Compliance Officer shall accept and approve vouchers submitted by CPCPL, as recommended by the Budget Committee.

- Board approved a $42,000,000 budget request for FY 12-13, a $2,000,000 increase from the previous year, as recommended by the Budget Committee.

- Board accepted the resolution allowing the State Public Defender to hire employees as 3-year temporary appointments while pursuing an increase to the current Table of Organization, as recommended by the Policy Committee.

- Board authorized Mr. Brett Brunson, District Defender in the 10th Judicial District, with LPDB staff assistance, to take any action necessary to rectify the situation of a recent severe decrease in locally collected funds allocated to his office, which is the direct result of their Sheriff changing the order of distribution of collected fees, as recommended by the Policy Committee.

- Board approved a Resolution stating LPDB's position that the responsibility for payment of appellate fees in capital cases in which the commission of a crime occurs while defendant is in custody of the Department of Public Safety and Corrections is not the responsibility of LPDB.

Decisions and Actions
of the
Louisiana Public Defender Board FY 2011 – 2012

<u>August 17, 2011</u> (continued)

- Board approved a resolution ratifying the July 18, 2011 contract between State Public Defender Jean Faria on behalf of the Board and Phyllis Subin in the amount of $25,000 for services to be rendered.

- Board decided not to enforce the portion of the District Defender's contracts that requires them to distribute the new Collateral Consequences brochure.

- Board approved the nominations of attorney Jim Boren, not an active Board member and Pamela Metzger, a current board member to fulfill the two LPDB Board member appointments to the Louisiana Justice Coalition (LJC).

<u>September 27, 2011</u>

- Board welcomed a new member, Herschel E. Richard.

- Board approved updated Performance Indicators, as presented, which the agency is required to maintain and periodically update, as recommended by the Budget Committee.

- Board adopted a resolution authorizing the State Public Defender to contract with David Greer for a variety of services, including auditing and training, as recommended by the Budget Committee.

- Board adopted a resolution authorizing the State Public Defender to contract with John Holdridge to fulfill the duties of the Capital Case Coordinator until that position is filled, as recommended by the Budget Committee.

- Board adopted a resolution directing any district public defender facing a deficit that is expected to result in a restriction of services, to notify the district's chief judge and district attorney of the district public defender's financial situation and the impending restriction of services as soon as practicable, as recommended by the Policy Committee.

- Board adopted the amended restriction of services protocol, stating that districts restricting services should do so by written correspondence and by notice of intent to the court. Further, the Board authorized staff to promulgate the protocols in accordance with the Administrative Procedures Act, as recommended by the Policy Committee.

Decisions and Actions
of the
Louisiana Public Defender Board FY 2011 – 2012

September 27, 2011 (continued)

- Board approved authorization of the State Public Defender to make demands on the local officials to comply with the law in remitting funds to the public defenders' office, as recommended by the Policy Committee.

- Board approved authorization of the State Public Defender to request emergency funding through the Joint Legislative Committee on the Budget, as recommended by the Policy Committee.

- Board approved the Chairman to take whatever action he deemed appropriate in the October 6, 2011 hearing of the Clark case prior to the next Board meeting.

November 1, 2011

- Board approved the proposed contract amounts for non-profit organizations for the six-month period beginning January 1, 2012 and ending June 30, 2012, as recommended by the Budget Committee. Further, Board decided to delete the proposed provision from the contracts for this six month contract period regarding the representation of clients in federal proceedings.

- Board approved matching funds for a juvenile defense pilot project in the amount of $50,000, subject to successful awarding of a grant from the Southern Poverty Law Center or other funding, as recommended by the Budget Committee.

- Board decided to defer action on the emergency funding request from the 1st District Public Defenders' Office, to permit the district to submit additional financial information. Board approved emergency funding for one-half of the amounts requested, totaling $81,121 for the 5th District and $61,558.50 for the 10th District, as recommended by the Budget Committee.

- Board hired Angel Williams as the new LPDB Budget Officer.

- Board approved the final draft of the Restriction of Services Protocol, as revised, and adopted a resolution that the protocol be promulgated according to the Administrative Procedures Act.

- Board approved that the amounts remaining for reallocation be provided in proportionate amounts to districts that will experience financial crisis, with the amount requested in emergency funding by the 1st District being held for approval at a future meeting, as recommended by the Policy Committee.

Decisions and Actions
of the
Louisiana Public Defender Board FY 2011 – 2012

<u>November 1, 2011</u> (continued)

- Board directed staff to request assistance from the Legislative Auditor in cases where judges fail to assess the $35 special costs, and to provide the Legislative Auditor with copies of the Judgment rendered in the matter of LPDB v. Julian Parker, et. al. and the letter to all judges from the Chief Justice of the Louisiana Supreme Court, as recommended by the Policy Committee.

- Board authorized staff to consult with the Louisiana Supreme Court to explore the possibility of creating a certification program for juvenile defenders, to research juvenile certification programs in other states, and to present recommendations for the Committee's consideration, as recommended by the Policy Committee.

<u>December 14, 2011</u>

- Board hired Mr. Jack Harrison as the LPDB Juvenile Justice Compliance Officer.

- Board passed a Resolution directing staff to request copies of the New Orleans Municipal Court's current fiscal policies and procedures, as recommended by the Budget Committee.

- Board approved a Resolution authorizing staff to engage legal counsel to seek the return of any funds deemed due from New Orleans Municipal Court or New Orleans Traffic Court to the OPD and any other jurisdiction where such shortages occur.

- Board approved a Resolution to fund JRS immediately, in the amount of $125,000 with the Orleans Public Defender Office matching that amount. If Orleans is unable to match those funds due to financial constraints, LPDB is authorized to fund JRS up to but not to exceed $250,000 as recommended by the Policy Committee.

- Board adopted new LPDB Performance Indicators as presented by Budget Officer Angel Williams.

<u>January 23, 2012</u>

- Board approved funds of $557,765 to be set aside to the other districts facing shortfall, with the amount not to exceed $500,000 to be set aside for OPD.

Decisions and Actions
of the
Louisiana Public Defender Board FY 2011 – 2012

January 23, 2012 (continued)

- Board delegated responsibility to Chairman Neuner, Budget Committee Chair LeDoux, and Professor Metzger for oversight of OPD's "Service Restriction Plan."

February 9, 2012

- Board approved the formation of a Conflict Counsel Study Group to research the question of whether counsel who are contracted to handle conflict cases are "employees" of the public defender offices who pay them and whether those offices are to be considered "law firms." Group will research the issue and report findings to the Board.

- Board approved the Justice Works Contract and authorized Deputy Public Defender Julie Kilborn to enter into and execute the contract on behalf of LPDB.

- Board adopted a Resolution to request an increase of fines from $35 to $55 pursuant to La. R.S. 168(B)(1).

March 6, 2012

- Board approved emergency funding requests in the amount of $462,601.

- Board approved the amount of $21,150 to develop operational procedures to streamline OPD's office to fit the current and future budget(s) without compromising the quality of the delivery of services to clients.

- Board approved the Resolution amending the district contracts beginning in FY 13 to include a pro forma budget due annually on April 1.

- The Board ratified the request submitted to JLCB requesting supplemental funding for conflict office/counsel in Orleans Parish, in order to reinstate a conflict system that is funded separately from OPD.

- $200,000 of the $500,000 additional Board-approved emergency appropriation to OPD for FY 12 was disbursed. The balance of the encumbered funds for OPD is being held pending receipt of additional information from that office.

Decisions and Actions
of the
Louisiana Public Defender Board FY 2011 – 2012

<u>March 6, 2012</u> (continued)

- Board approved Mr. John Lindner as District Defender for the 22nd Judicial District.

- Board passed a Resolution in favor of supporting the increase of special costs assessed in criminal cases in each judicial district court for the district indigent defender fund from $35 to $55, in the absence of additional statewide appropriations. The issue will go before the Judicial Council on March 8, 2012.

<u>April 10, 2012</u>

- Board approved a limited exception to the current policy, which will allow the 30th Public Defenders' Office felony defender, who will soon become the new City Prosecutor, to continue his felony caseload, provided those cases are District Court cases investigated only by the Sheriff's Office, and that the District Defender continue to try to find a qualified felony defender replacement. Further, staff is to develop a procedure to monitor the situation and provide the procedure to Mr. Tillman.

- Board withheld emergency funds to District 9, pending receipt of the district's monthly financial report for March and an updated assessment by staff.

- Board approved the full emergency request amount of $40,000 to District 37, of which only one-half is to be disbursed pending additional information from the district and final assessment of need by staff.

- Board approved the contract amounts for the 501(c)3 programs in the form of a Resolution, as recommended by the Budget Committee.

- Board accepted the Resolution that commencing in FY13, the District Defender of any district that requests supplemental or emergency funding, or any District Defender who requests a salary increase, be required to attend the Budget Committee meeting at which his or her request is to be considered. If the District Defender cannot be present, the State or Deputy Public Defender's consent may be obtained to send a knowledgeable person to act as his or her representative.

- Board hired Ms. Juliet Yackel as LPDB Capital Case Coordinator, starting employment on July 1, 2012.

Decisions and Actions
of the
Louisiana Public Defender Board FY 2011 – 2012

May 15, 2012

- Board approved a modification of the recommended distribution amounts, with which the Budget Committee previously approved emergency funding to districts facing shortfall. After realization of an accounting error, the money to be allocated was in sum of $381,001. Districts 2, 5, 11, and 39 will be reallocated funds, with remaining funds to be awarded upon approval by the Office of Planning and Budget, to districts 11 and 42, to reflect original amounts awarded.

- Board approved funding to District 4 in the amount of $53,461.

- Board approved funding to District 10 in the amount of $5,021.

- Board approved funding to District 16 in the amount of $135,150.

- Board did not grant funding to District 35 based on current financial reports and that the district is being monitored and is currently solvent.

- Board did not grant funding to BRCCO after due consideration of all facts presented.

- Deputy Public Defender Kilborn has been authorized by the Board to take whatever action, including the institution of legal proceedings, that she deems necessary and/or appropriate on the Board's behalf, to ensure that the Orleans Public Defenders' Office has received and/or is receiving the monies to which it is statutorily entitled.

May 29, 2012

- Board approved a new format for presenting current financial information to the Board, which will be reviewed in one year for usefulness.

- Board approved payment, not to exceed $197,000, to the programs CPCPL and CAP for representation of the "Angola 5," as recommended by the Budget Committee.

- Budget Committee authorized an increase of $72,629.30 to CPCPL and $123,484.84 to CAP, for services rendered through FY12 on behalf of two "Angola 5" defendants.

Decisions and Actions
of the
Louisiana Public Defender Board FY 2011 – 2012

<u>May 29, 2012</u> (continued)

- Board required staff to begin keeping timesheets to be used as a basis to help allocate time for on-going projects as well as to meet statutory obligations, as recommended by Policy Committee.

- Board approved the language requiring reimbursement policies to include maximum allowable amounts for travel and for expense reimbursement as allowed by state reimbursement policies as recommended by Policy Committee.

- Board approved the addendum to the FY13 district contracts, which would require any District Defender to execute an addendum should his/her district restrict services during the term of contract.

- Board authorized Deputy Public Defender Kilborn to sign and execute FY13 contracts.

- Board approved the resolution to accept a BJA grant of $350,000 that if awarded, could employ two people and assist staff and the districts in meeting statutory case weighting obligations.

- Deputy Public Defender Kilborn was authorized to seek CY 13 LCLE grants to be used to fund additional projects.

- Board decided not to renew the NLADA programmatic membership until and/or unless significant additional information is provided to change the Board's position, and agreed to communicate to NLADA their reasons for the cancellation.

- Prof. Lucy McGough submitted her resignation from the Board.

- Board agreed to contact the Attorney General, provide case law which is contrary to their opinion, and request a review/reconsideration regarding their conclusion that the proposed transfer of funds to the Public Defender Office in settlement of the Court's underpayment of court costs is a gratuitous donation of public funds.

- Board created a Working Group of the Board, which would be authorized to investigate and take action as necessary with issues in the District 25 Public Defenders' Office and report back to the Budget Committee and Board at the next scheduled meetings.

- Board authorized the Budget Committee to act on behalf of the Board to distribute the FY 2012 DAF once HB-1 becomes official.

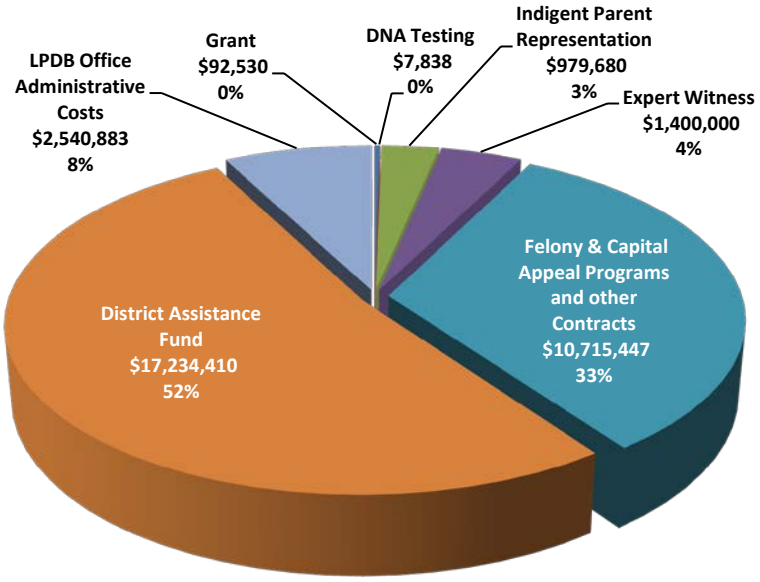
Louisiana Public Defender Board
Expenditures For FY2012

SALARIES	$	990,453
OTHER COMPENSATION	$	289,700
RELATED BENEFITS	$	384,345
TOTAL PERSONAL SERVICES	$	1,664,498
TRAVEL	$	106,679
OPERATING SERVICES	$	462,661
SUPPLIES	$	19,523
TOTAL OPERATING EXPENSES	$	588,863
PROFESSIONAL SERVICES	$	319,857
INTERAGENCY TRANSFER	$	21,792
OTHER CHARGES	$	30,337,375
ACQUISITIONS	$	38,403
TOTAL ALL EXPENDITURES	$	32,970,788

Positions	
Classified T.O	7
Unclassified T.O	9
Non-T.O	7
Total Positions (Admin.)	23

LPDB FY2012 Expenditures

(Total: $32,970,788)



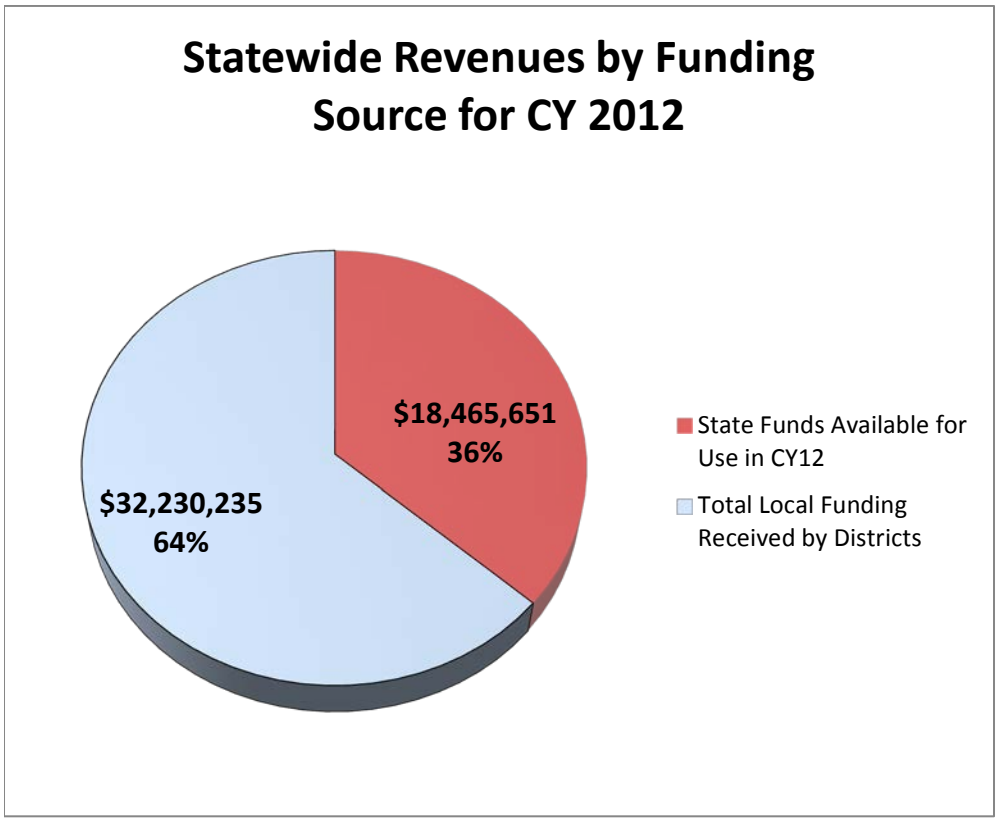
Note: FY12 for Period beginning July 1, 2011 and ending June 30, 2012.

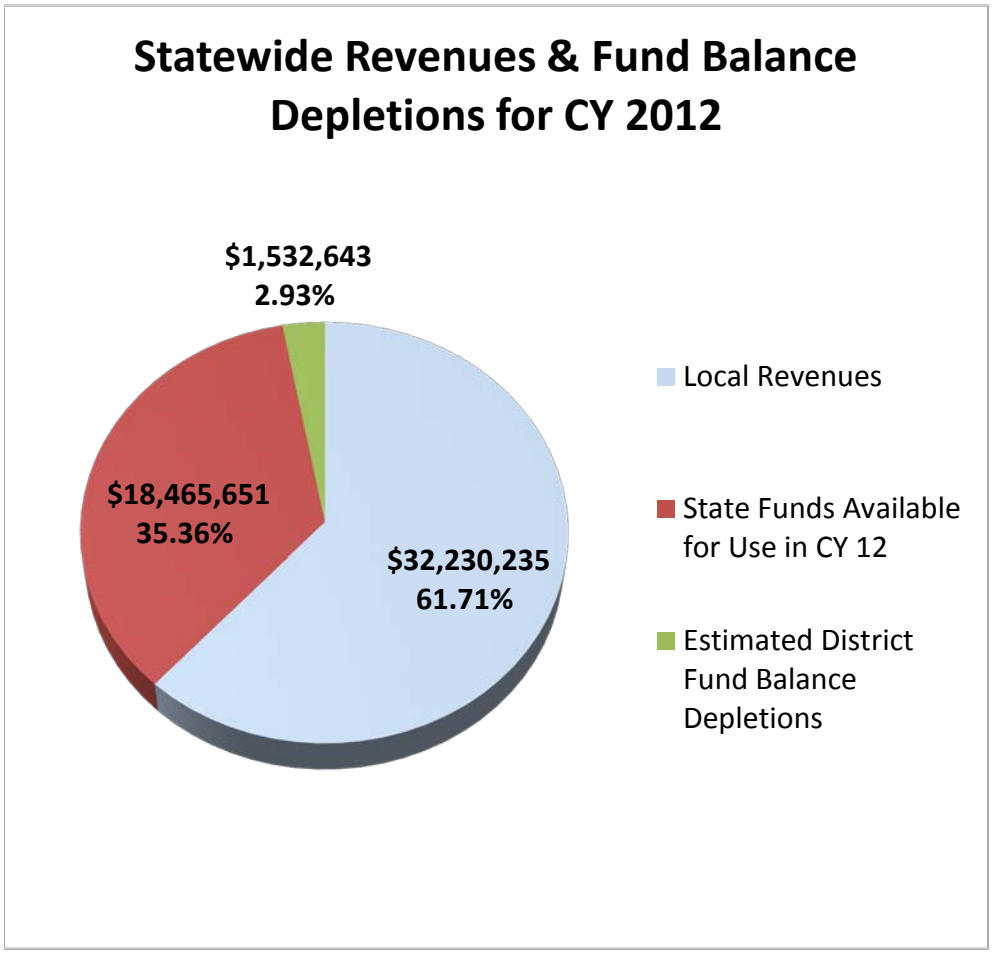
CY 2012 Revenues and Expenditures

District	Total CY12 State Funds Distributed	State Funds Available for Use in CY12	Total Local Funding Received by Districts	Combined State and Local Funds Available for Use in CY12	Percent of Total Revenue Funded by State for Use in CY12	Total Expenditures	Raw Cases Handled in CY12
1	1,080,219	915,236	1,771,000	2,686,236	34.07%	3,322,687	22,583
2	262,032	259,804	242,500	502,304	51.72%	434,262	2,064
3	287,075	265,653	352,638	618,290	42.97%	513,697	4,177
4	860,527	700,103	1,562,010	2,262,112	30.95%	2,289,833	13,129
5	447,882	393,497	267,985	661,482	59.49%	510,196	2,468
6	44,515	89,729	414,244	503,973	17.80%	490,819	2,656
7	193,922	192,655	88,539	281,194	68.51%	318,755	1,964
8	179,542	177,306	74,963	252,269	70.28%	267,233	909
9	429,774	398,395	711,270	1,109,665	35.90%	1,128,328	7,886
10	256,504	252,404	149,872	402,276	62.74%	441,674	1,989
11	265,241	241,353	89,187	330,540	73.02%	395,136	1,606
12	220,245	219,872	171,052	390,924	56.24%	393,184	3,423
13	212,592	212,517	83,500	296,017	71.79%	308,627	2,663
14	646,821	598,895	954,705	1,553,600	38.55%	2,041,494	14,428
15	1,320,498	1,265,789	2,233,634	3,499,423	36.17%	4,023,752	19,720
16	508,287	467,617	1,288,595	1,756,212	26.63%	1,804,081	12,165
17	308,306	262,638	511,500	774,138	33.93%	819,332	5,895
18	0	0	698,613	698,613	0.00%	860,827	2,949
19	1,334,928	1,309,119	3,387,351	4,696,470	27.87%	4,897,008	31,496
20	0	0	165,471	165,471	0.00%	283,006	843
21	1,306,552	1,188,978	1,716,329	2,905,307	40.92%	2,951,454	20,584
22	1,024,921	1,151,611	1,358,935	2,510,546	45.87%	2,752,889	13,577
23	341,365	317,053	796,141	1,113,194	28.48%	1,255,927	7,262
24	609,521	616,689	2,526,783	3,143,472	19.62%	3,411,363	11,271
25	64,618	96,459	245,302	341,761	28.22%	370,300	1,907
26	970,564	901,672	861,195	1,762,867	51.15%	1,776,139	15,706
27	472,569	484,959	640,070	1,125,029	43.11%	1,074,701	8,833
28	243,212	242,541	52,711	295,252	82.15%	226,256	884
29	0	0	1,016,276	1,016,276	0.00%	963,123	2,381
30	144,657	111,732	384,548	496,280	22.51%	536,556	2,689
31	0	53,763	446,538	500,301	10.75%	627,904	2,230
32	646,173	631,490	885,619	1,517,109	41.62%	1,307,436	4,533
33	57,932	28,966	134,352	163,318	17.74%	260,338	2,339
34	227,376	177,060	169,461	346,520	51.10%	355,536	3,484
35	103,704	96,400	101,556	197,956	48.70%	199,585	664
36	52,440	41,861	273,025	314,886	13.29%	413,060	887
37	172,307	172,307	51,448	223,755	77.01%	199,099	809
38	10,650	15,960	55,857	71,816	22.22%	99,548	477
39	104,888	104,515	50,600	155,115	67.38%	130,948	542
40	30,420	20,529	623,320	643,850	3.19%	812,396	2,432
41	2,130,806	3,788,527	4,108,464	7,896,991	47.97%	6,507,474	27,343
42	0	0	513,075	513,075	0.00%	452,568	1,572
Totals	$17,573,580	$18,465,651	$32,230,235	$50,695,887	36.42%	$52,228,530	287,419

Local Revenues $ 32,230,235
State Funds Available for Use in CY 12 $ 18,465,651
Estimated District Fund Balance Depletions $ 1,532,643

NOTE: The difference between "CY12 State Funds Distributed" and "State Funds Available for Use in CY12" is an artificact of using parts of two fiscal year disbursements for a single calendar year report.
NOTE: District 41 - CY12 local revenue includes $780,580 appropriation from the City of New Orleans.
NOTE: Fund Balance Depletion calculated by subtracting total state and local revenues from total statewide expenditures.


Statewide Revenues by Funding Source for CY 2012
$18,465,651
36%
$32,230,235
64%
State Funds Available for Use in CY12
Total Local Funding Received by Districts


Statewide Revenues & Fund Balance Depletions for CY 2012
$1,532,643
2.93%
$18,465,651
35.36%
$32,230,235
61.71%
Local Revenues
State Funds Available for Use in CY 12
Estimated District Fund Balance Depletions

District Reports Data Collection Methodology

The following district reports cover each individual Judicial District Public Defenders' Office regarding several factors: basic office information, district structures, caseload information and budget information. This information is reported to LPDB by the district defenders to the best of their knowledge and belief at the time of the submission. Preceding each district's report is an executive summary produced by LPDB staff using the self-reported information from each district, including information regarding staffing. It should be noted that staffing information in the summaries represents a "snap-shot" of data collected near year's end (November-December), and as such could be different in any given month, as staff headcounts can change unexpectedly. Also, in some limited instances, LPDB staff did change the self-reported information from the district to reflect current Census information. Aside from changes in Census data, the district report executive summaries represent each district's self-reports on their caseload and fiscal activity and on their local procedures and environments.

The first part of each district's report is a narrative report listing basic contact information, including emergency contact information; descriptions of the structure of the local office and the local criminal justice system, including key figures in the local system; the staffing and supervisory structure of the local office; contact information for the public defenders; and an inventory of the office's present hardware and software. These data are self-reported by the districts through the annual survey questionnaire distributed to each District Defender near year's end, with the exception of the district total population and district juvenile population data (by parish) which were provided respectively by the U.S. Census Bureau and the Annie E. Casey Foundation.

The second part is a report of the district's public defender aggregated new and pending (from prior years) caseloads and outcomes of closed cases in CY 2012. These data are also self-reported by the district offices, gathered through each district's data entry in the case management system. The data are collected throughout the year by each attorney or the attorney's designee through data entry to the LPDB online database. It should be noted that in CY 2011, the LPDB purchased a new case management system and deployed it in June, 2011. Data preceding June 2011 was converted and migrated into the new database from the old database also in June. Data is reported on new cases, closed cases, cases from prior years which are still pending, and the total of new and pending cases. Some cases listed as pending have been open for several years and such cases are currently under review as they may need to be closed, while others such as juvenile and felonies, capitals and life without parole cases (LWOPs) should indeed still be open even after several years. Additionally, data is reported on the disposition of charges in very broad categories, with labels such as Guilty as Charged, Dismissed, and Plea to Lesser Charge, for example, which include various outcomes related to these broad labels. Nonetheless, the disposition data reported do give an impression of the outcomes of cases and charges. Also, the LPDB received a CY 2012 Byrne-JAG grant which supported a statewide training tour to help emphasize the importance of these data fields as well as others. It should also be noted that given the February 1, 2013 deadline for submission of this Calendar Year

annual report, case closings and pending cases may not be completely up-to-date, particularly cases handled very near the end of the calendar year because the time-lag between case activity at year's end and case data entry may have precluded this late activity from being entered in time for this report.

The third part of these district reports addresses revenues and expenditures. State revenues are distributed by the Louisiana Public Defender Board to the individual district public defender offices on a fiscal-year basis (i.e., from July 1st of one year to June 30th of the following year). In an effort to report the amount of state revenue received by a district in a meaningful way on a calendar year-basis, the state revenue portion of the financial summaries that follow were computed by adding one-half of the District Assistance Fund and Indigent Parent Representation Funds distributed during FY 11-12 (plus all supplemental and emergency funds disbursed between January and June, 2012) and one-half of the District Assistance Fund and Indigent Parent Representation Funds distributed during FY 12-13. All other information contained in the financial summaries that follow was taken from unaudited financial statements, which were submitted to the Louisiana Public Defender Board by the individual district public defender offices on a monthly basis during the preceding calendar year. These monthly financial reports are now reported online (since August 2012), and all prior monthly reports since 2008 were converted and migrated into the database.

The 1st Judicial District Public Defenders' Office

Caddo (Shreveport)

District Defender: Alan Golden
400 Travis Street, Suite 2000
Shreveport, LA 71101
(318) 221-2220

1st Judicial District • Caddo Parish
District Defender Alan Golden • (318) 221-2220
400 Travis Street, Suite 2000 • Shreveport, LA • 71101

General District Information: In the 1st Judicial District, there are five sections of District Court and one City Court (Shreveport). There is a drug court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 254,969 in this district, 62,654 of whom are children.

District Staff: The District Defender in this district is Alan Golden, who has served in the position more than 14 years and has been a public defender in Louisiana more than 21. The 1st Judicial District Public Defenders' Office is a full-time public defenders' office. At the end of 2012 the district reported 22 full-time staff attorneys in addition to the District Defender and 13 part-time contract attorneys. The office has a written private practice policy. In addition to the District Defender, five senior staff attorneys, one juvenile court supervisor, and one juvenile supervising attorney supervise attorneys in their sections. No caseload reduction is provided to supervising attorneys. The district also has 18 non-attorney staff members.

Juvenile Defense: The 1st Judicial District has one of Louisiana's four juvenile courts. There are three sections of juvenile court. This district also handles juvenile cases for the 39th Judicial District (Red River Parish), which are heard in one section of District Court. There are five full-time juvenile defenders, including the supervising juvenile attorney, Kristen Bernard, and several part-time contract juvenile attorneys.

Indigency Determination and Availability of Clients: In the 1st Judicial District, the Court makes the initial determination of indigence, with further determinations of eligibility for services performed by the Public Defenders' Office. Adult clients are held at the Caddo Correctional Center. Juvenile clients are held at the Caddo Parish Juvenile Detention Center.

Fees and Accounting: The 1st Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. Fees were waived for 14 applicants and were not reduced for any applicants. In 2012, 3,135 applications were received for services. A total of $45,548 was collected in application fees. Courts in this district assess the statutory special cost fee, in some cases resulting in a conviction to support local public defender services. These fees are waived for clients unable to pay them and are consolidated in cases involving multiple offenses. In 2012, the district received $1,286,622 in special fees, collected by the City Marshal's (City Court) and the Caddo Parish Sheriff's Office (District Court). Courts in this district may also assess partial indigence payments for services based on clients' ability to pay, ranging from $300 to $500 based on the offense. These fees may be reduced or waived. These payments are collected by the Public Defenders' Office, the state Division of Probation and Parole, or the Caddo Parish Sheriff's Office. All accounting functions for this district's Public Defenders' Office are handled by the Caddo Parish Commission.

Caseload: The 1st Judicial District Public Defenders' Office reported handling 22,583 cases in 2012. Of those, 3,876 involved juvenile matters, including 744 Child in Need of Care representations.

The 1ST JDC Public Defenders' Office

Parish(es) & Seat(s)	Caddo - Shreveport
Population	257,051
Juvenile Population	63,234
District Defender	Alan Golden
Years as District Defender	14 yrs 10 mos
Years in Public Defense	21 yrs 7 mos
Office Manager	Cindy Murray
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Jim McClure, Information & Technology Administrator.
Primary Office Street Address	400 Travis Street, Suite 2000
City	Shreveport
ZIP	71101
Primary Phone	318-221-2220
Primary Mailing Address	Same
Primary Fax Number	318-221-2247
Primary Emergency Contact	Alan Golden
Primary Emergency Phone	318-455-6023 Cell
Secondary Emergency Contact	Cindy Murray
Secondary Emergency Phone	318-218-4990 Cell
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	Juvenile Office: 2800 Youree Dr., Suite 204, Shreveport, LA 71104, 318-212-1801. City Court Office 1234 Texas St. 71101. 318-673-5481.
Other District Office Contact Personnel (Primary Only)	Kristen Bernard (Juvenile Office) 318-564-4243. Alex Rubenstein (City Court Office) 318-820-8811.
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Avant Properties/Beck Building (Main Office); Celt Center (Juvenile Office)
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Monthly: Main: $14,136; Juvenile: $4182
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Caddo Parish Commission
Courts and Locations	1st Judicial District Court, Caddo Parish, Shreveport; Caddo Parish Juvenile Court, Shreveport City Court; Red River District Court (39th JDC - Juvenile only); Coushatta.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	1st Judicial District Court - 5 sections of criminal court. Caddo Juvenile Court - 3 sections of juvenile court (2 delinquency, 1 CINC); Shreveport City Court - 1 section of criminal court; Red River District Court - 1 section of criminal court.

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Mixed. Dist. Ct. Felony: Full-time in-house felony staff with conflicts panel. Juvenile: Full-time, in-house staff with delinquency non-volunteer list and CINC conflicts panel; City Ct. Misd: fullltime supervising attorney with parttime assistant. District Ct. Misd: - contract panel.
Name of Adult Detention Facilities in This District	The Caddo Correctional Center, Shreveport, LA.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Natchitoches Detention Center, Union Parish Detention Center, Bayou Dorcheat Detention Center (Webster Parish).
Name of Juvenile Detention Facilities In This District	The Caddo Juvenile Correctional Center, Shreveport, LA.
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Clients not held outside parish.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Charles Scott
Chief Judge of Criminal District Court	Robert Waddell
Juvenile Court Judges (Specify District of City Court)	David Matlock, Paul Young, Shonda Stone
Drug Court Judges	Craig Marcotte
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Indigency is initially determined by the presiding judge, then verified by us based on information given in the "Application for Indigency" as per Office Policy in accordance with the Federal Poverty Guidelines.
When is Assignment/Appointment of Counsel Made?	When charges are filed. If incarcerated - at 72-hr. hearing. If on bond - at arraignment.
Initial Client Intake Conducted By Whom? (Name and Title)	Primarily by Julia Cloud and D'Arcy Kinard, secretary
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes.
Brief Explanation of Intake Process	We personally visit incarcerated client within 3 days of appointment to gather information relative to pretrial release.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	3,135
How Many Application Fees Were Waived?	14
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2012	45,548
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	1,286,222

Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	No. Sentencing judges routinely waive this Special Cost in cases involving multiple offenses by running the costs concurrently. On rate occasions, for very poor clients, sentencing judges may them costs altogether.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	None
Who Collects the Assessed Court Fees?	The City Marshall's Office collects for City Court and the Caddo Parish Sheriff collects for District Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	At our request both the City Marshall's Office and the Caddo Parish Sheriff's Office have been providing a monthly breakdown of fees collected.
Who Remits the Court Fees Collected?	The City Marshall's Office for City Court and Caddo Parish Sheriff's Office for District Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	The Caddo Parish Commission provides us with on line access to all checks and credits remitted by the City Marshall's Office and the Caddo Sheriff's Office. In addition the commission provides us with a monthly tally of all fees collected on our monthly budget report.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Partial reimbursement is required as follows: All felonies, except IWC - $500; IWC felonies - and misdemeanors - $300. These amounts may be reduced or altogether waived upon request by the client. Reductions and waivers are determined by the DPD on a case by case basis by reference to the federal poverty guidelines and the ability of the client to pay.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	We keep track of all agreements issued by the PDO assessing partial reimbursement. We do not keep track partial reimbursement assessments imposed by the courts.
Who Collects the Assessed Partial Payments?	Partial reimbursement payments are collected both directly by the PDO and by the Probation and Parole departments of the state and sheriff's office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	The PDO documents all fees collected both directly by the office and indirectly from Probation and Parole upon receipt of checks.
Who Remits the Partial Payments Collected?	Clients remit partial payments directly to us or indirectly to Probation and Parole, which in turn remits collected sums to us.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	For sums remitted directly to us, we log payments on a spreadsheet. For sums remitted to Probation and Parole, the department sends us a lump sum check with documentation detailing what each client paid.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	The offices has a written private practice policy.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes.

Primary Immediate Needs	Building up and maintaining an adequate cash reserve. In addition, adding more staff to reduce workloads.
Immediate Critical Issue Areas	Building up and maintaining an adequate cash reserve.
Long-Term Critical Issue Areas	Building up and maintaining an adequate cash reserve.
Please List All New Hires in 2012 (Name and Title)	Danielle Brown, Carlos Prudhomme, Ross Owen (Staff Attorneys); D'Arcy Kinard and Samantha Thompson (Secretaries) - Main Office; Samuel Goodwin (Staff Attorney) and Neoso Walker (Secretary) - Juvenile Office; Richard Woolbert, Ian Taylor and John Nickelson (Felony Conflict Attorneys); Brian Langford (Misd. Attorney)
Please List All Promotions in 2012 (Name and Title)	Alex Rubenstein to City Court Supervisor.
2012 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2012	None.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. I and the senior attorneys teach new attorneys how to handle a case from assignment to completion, including conducting client interviews, litigating hearings, reading discovery, requesting investigations, preparing case plans and actually trying cases. In addition, I conduct in-house workshops on litigation techniques. Also we send new attorneys to litigation colleges.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	I supervise the 5 Senior Staff Attorneys, the Juvenile Court Supervisor and the City Court Supervisor. The Senior Staff Attorneys supervise the staff attorneys in his or her sections, The Office Manager and Assistant Manager/Network Administrator supervise the support staff, including the secretaries, investigators, database inputers and bookkeeper. The Juvenile court supervisor oversees entire Juvenile Office staff. The City Court supervisor oversees the entire City Court Staff.
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	Yes. The title of City Court Supervisor.
Please Attach Your Office Organizational Chart	See attached
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	No
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Yes. CPDO provides major medical health insurance, paying 75% of premiums.
Regular Meetings for Any Staff, Please Describe	Yes. I conduct regular meetings with the attorney staff and the manager and assistant manager conduct meetings with the support staff.
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	3
Number of Writs Your District Handled in 2012	4

Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	6
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	No special procedures exist.
Please Provide the Names of All State Representatives and Senators from Your District	Senators: Sherri Cheek, B. L. Shaw, Greg Tarver. Representatives: Richard Buford, Roy Burrell, Thomas Carmody, James Morris, Barbara Norton, Alan Seabaugh, Patrick Williams
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Large caseloads.
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	The addition back of attorneys and support has lessened everyone's work load.

Staff Directory:

Full-Time Staff Attorneys	Contact Information
Alan Golden	318-221-2220
Kurt Goins	318-221-2220
David McClatchey	318-221-2220
Michelle AndrePont	318-221-2220
Mary Harried	318-221-2220
Rickey Swift	318-221-2220
Wayne Dishman	318-221-2220
Kammi Whatley	318-221-2220
Michael Bowers	318-221-2220
Michael Enright	318-221-2220
Carolyn Sartin	318-221-2220
Alex Rubenstein	318-673-5480
Ernest Gilliam, III	318-221-2220
Kristen Bernard	318-212-1801
Floyd Thomas	318-212-1801
Kia Richardson	318-212-1801
George Harp	318-212-1801
Heather Courtney	318-212-1801
Brown, Danielle	318-221-2220
Prudhomme, Carlos	318-221-2220
Owen, Ross	318-221-2220
Goodwin, Samuel	318-212-1801
James Andes	318-221-2220
Part-Time Contract Attorneys	**Contact Information**
Stan Lockard	318-990-1122
Frank Zaccaria	318-752-1281
Ross Shacklette	318-222-3256
Zach Blanchard	318-222-3256

Mark Frederick	318-868-8943
LaLeshia Alford	318-828-1785
Michael Vergis	318-213-1674
Anthony Hollis	318-624-1235
William Haynes	318-455-5554
Wilbert Pryor	318-426-4258
Woolbert, Richard	318-424-1111
Nickelson, John	318-200-0673
Taylor, Ian	318-752-1281
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Cindy Murray	318-841-1627
Jim McClure	318-841-1625
Rodger Swan	318-221-2220
Bryn Gouge	318-212-1801
Michael Bennett	318-221-2220
Wanda Hudson	318-221-2220
Julia Cloud	318-221-2220
Lisa Akins	318-221-2220
Sharon Powell	318-221-2220
Rachel Webb	318-221-2220
Janie Boyd	318-221-2220
Belinda Poole	318-221-2220
Lucky Raley	318-221-2220
Veda Clinton	318-212-1801
Deborah Jacobs	318-673-5480
Kinard, D'Arcy	318-221-2220
Thompson, Samantha	318-221-2220
Walker, Neoso	318-212-1801

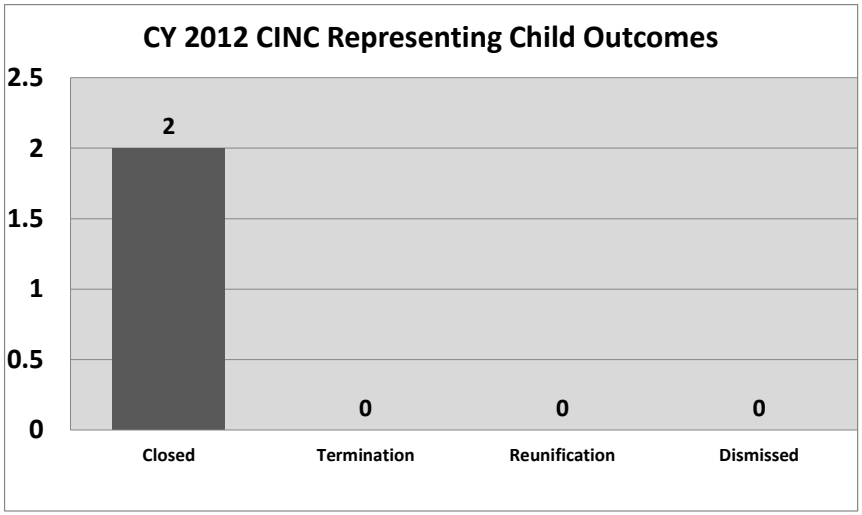
2012 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Jim McClure
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	X
Windows Vista	
Windows Server 2000/2003/2008	X
Windows XP	X
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	X
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	X
Microsoft Office 2007	X
Microsoft Office 2003	X
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	X
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	X
Internet Explorer 9	X
Firefox	X
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	
DVD	2

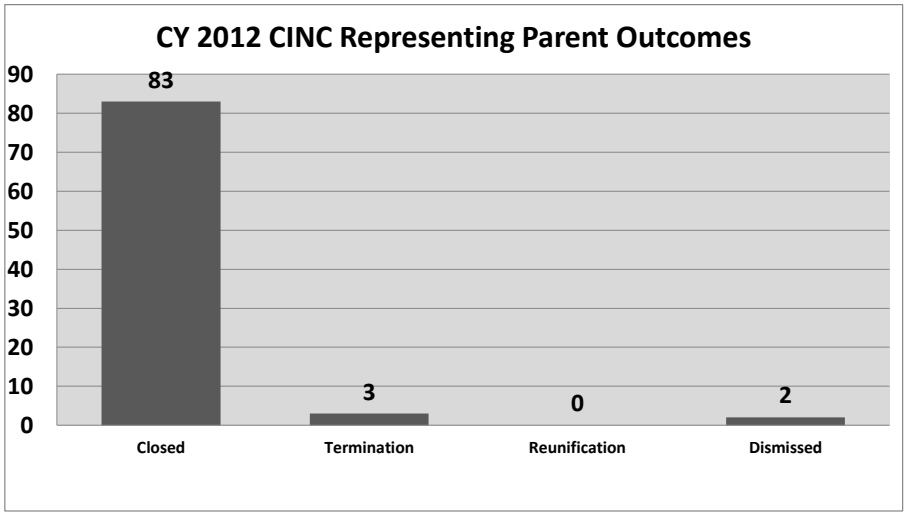
VCR	2
Desktop PCs	50
Laptops	12
Video Cameras	1
Digital Cameras	1
Video Conferencing Systems	2
B&W Laser Printers	2
Color Printers	16
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	X
No Internet Connection	
Connection Speed:	27 x 27
Provider Name:	Comcast
Email Provider:	Bluebird Wireless
Please list any software or computer equipment in which you need training:	

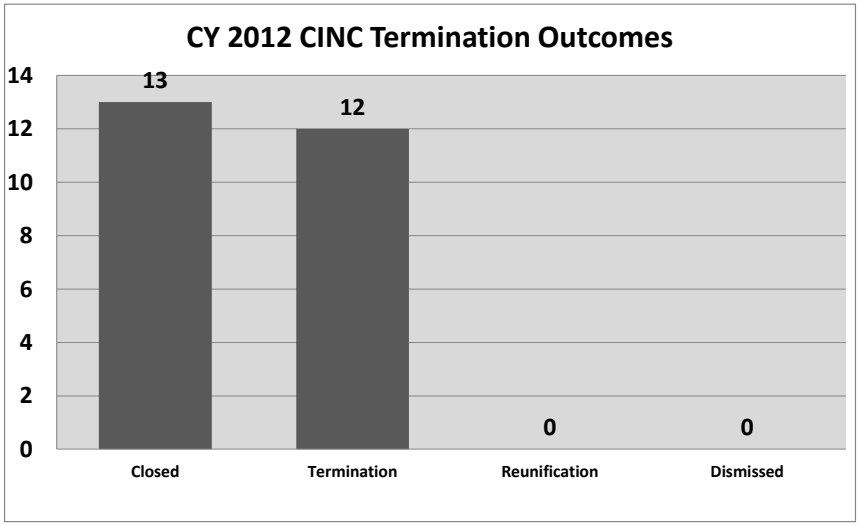
1st District Defender Office CY 2012 Caseloads & Outcomes

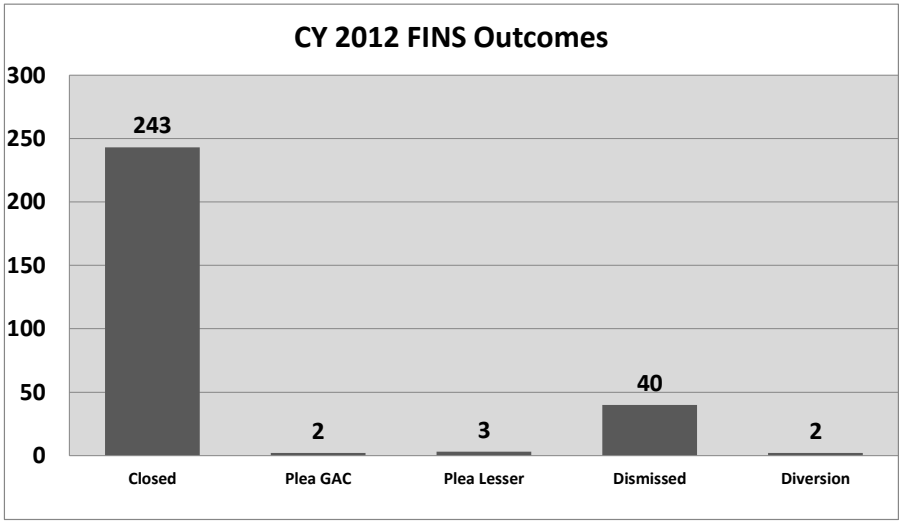
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	40	3	53	93	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	0	2	57	57	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	165	83	429	594	3	0	N/A	N/A	2	N/A	N/A	N/A	N/A	N/A
Termination	8	13	22	30	12	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	446	243	410	856	N/A	N/A	2	3	40	2	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	952	603	615	1567	N/A	N/A	45	2	239	6	N/A	N/A	5	1
Delinquency Felony	290	238	375	665	N/A	N/A	23	4	53	6	N/A	N/A	0	0
Delinquency-Life	7	2	5	12	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	2	2	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	11798	11819	129	11927	N/A	N/A	9	0	12	0	0	0	0	1
Adult Felony Non-LWOP**	4143	4184	1803	5946	N/A	N/A	1486	1158	1743	3	3	9	3	9
Adult LWOP**	93	66	72	165	N/A	N/A	12	19	21	0	0	3	1	0
Capital***	1	2	3	4	N/A	N/A	0	0	0	-	0	1	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	514	467	150	664	N/A	N/A	89	36	80	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	1	0	0	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

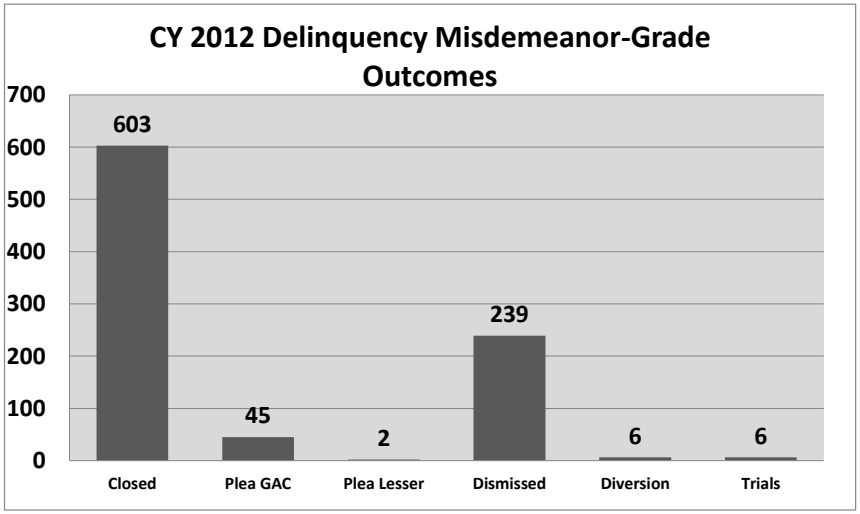
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

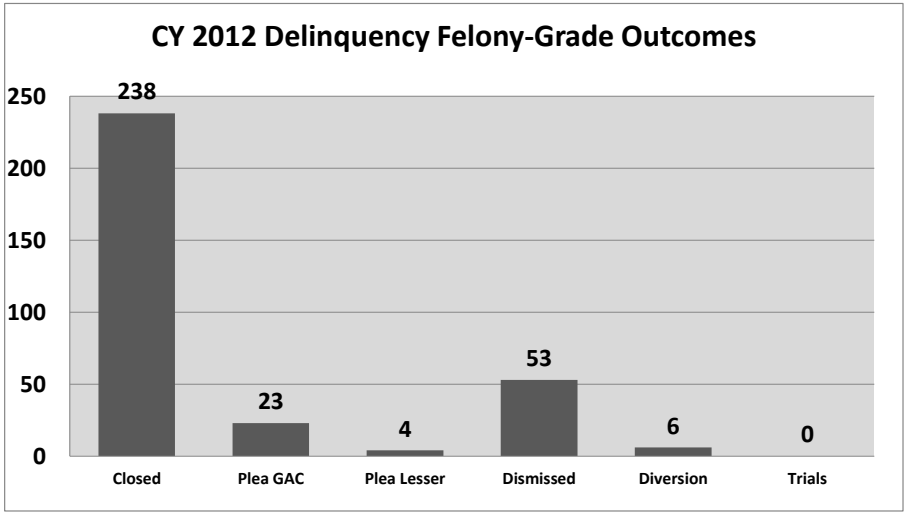

CY 2012 CINC Representing Child Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
Closed
Termination
Reunification
Dismissed

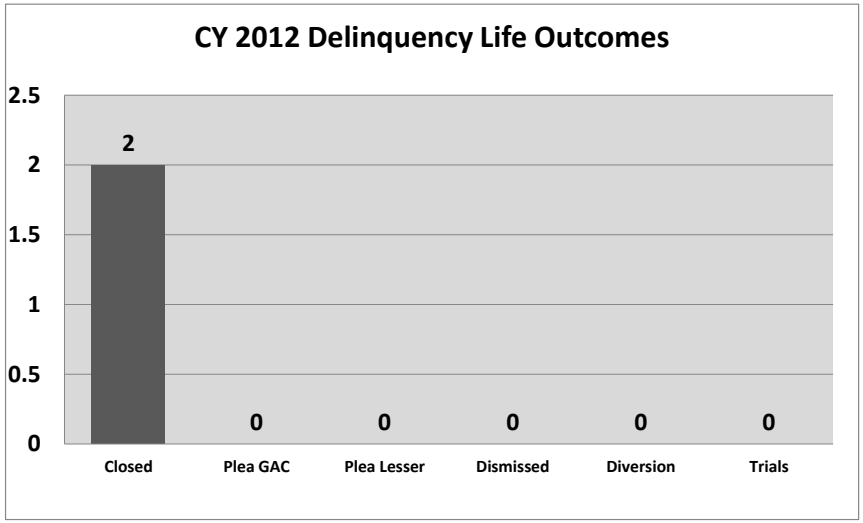

CY 2012 CINC Representing Parent Outcomes
90
80
70
60
50
40
30
20
10
0
83
3
0
2
Closed
Termination
Reunification
Dismissed

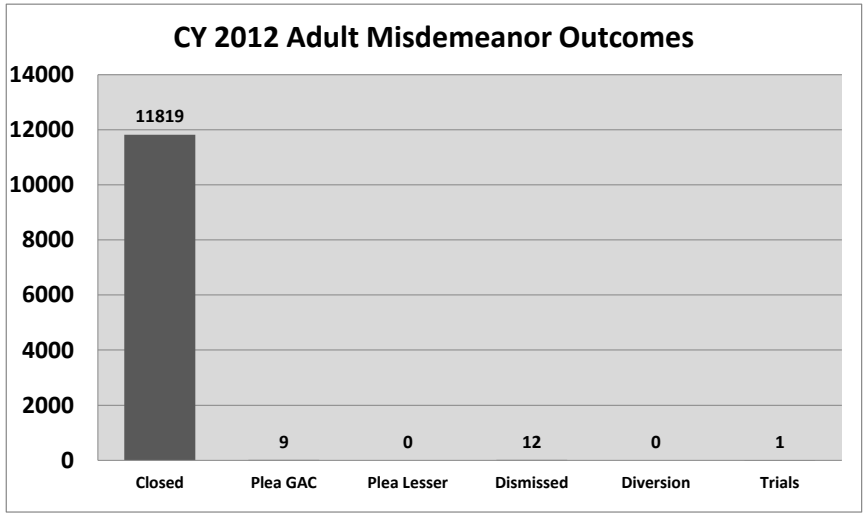

CY 2012 CINC Termination Outcomes
14
12
10
8
6
4
2
0
13
12
0
0
Closed
Termination
Reunification
Dismissed

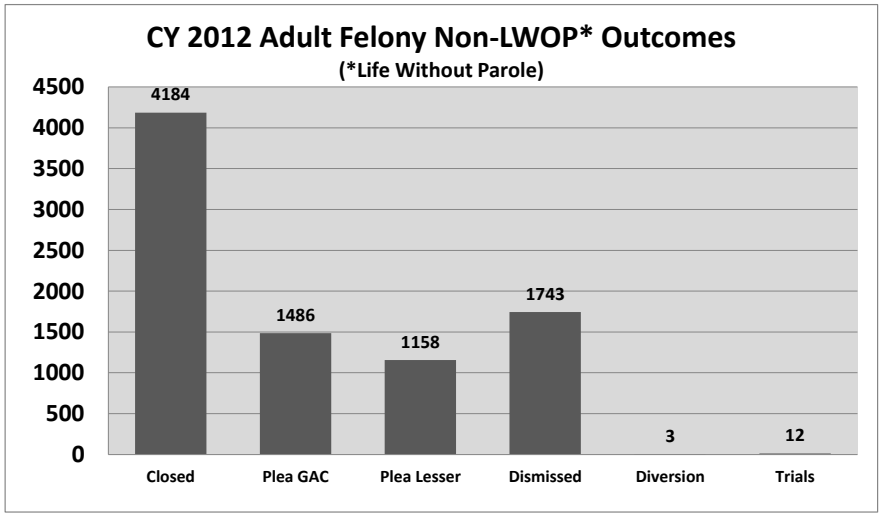

CY 2012 FINS Outcomes
300
250
200
150
100
50
0
243
2
3
40
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

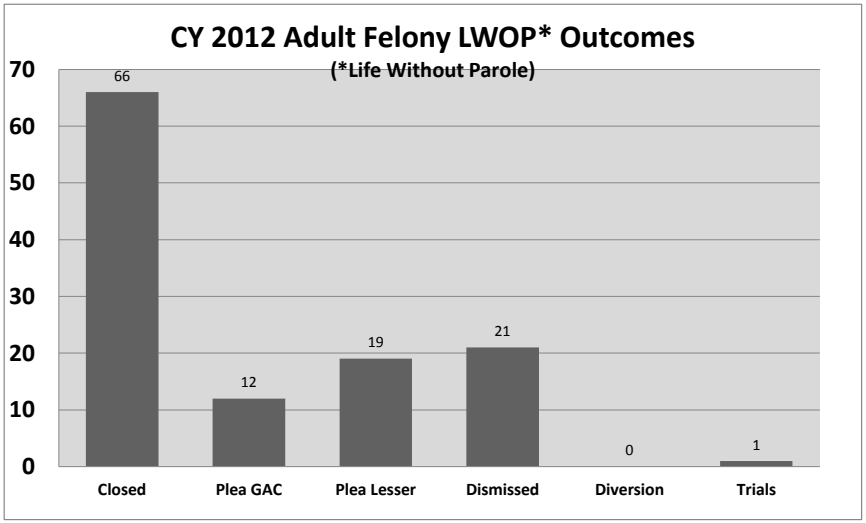

CY 2012 Delinquency Misdemeanor-Grade Outcomes
700
600
500
400
300
200
100
0
603
45
2
239
6
6
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

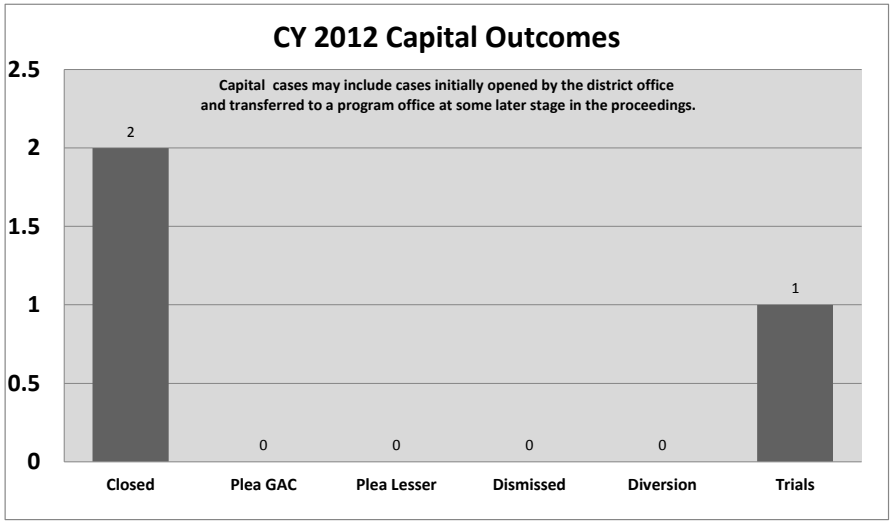

CY 2012 Delinquency Felony-Grade Outcomes
250
200
150
100
50
0
238
23
4
53
6
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
14000
12000
10000
8000
6000
4000
2000
0
11819
9
0
12
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

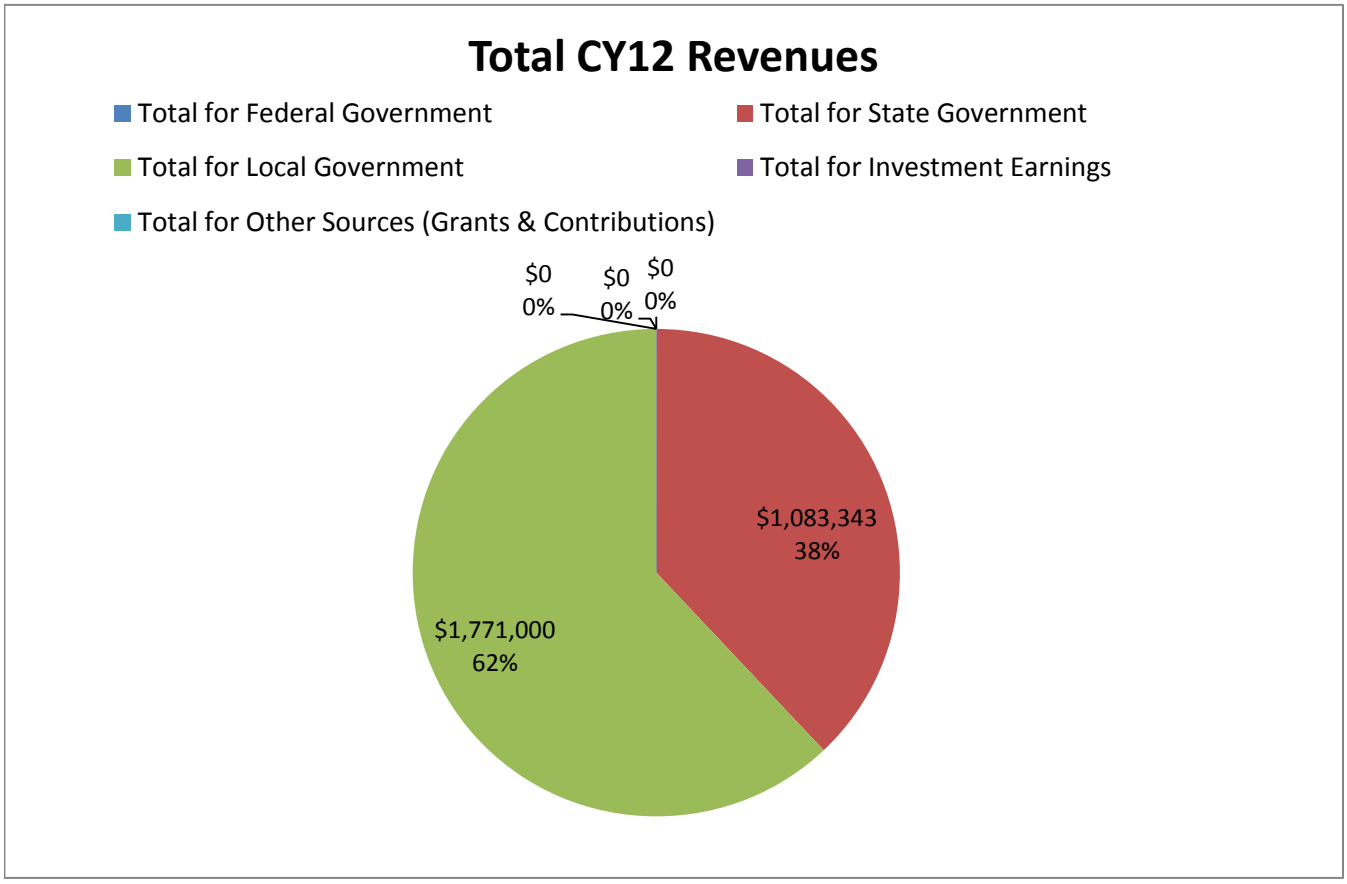

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
4500
4000
3500
3000
2500
2000
1500
1000
500
0
4184
1486
1158
1743
3
12
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

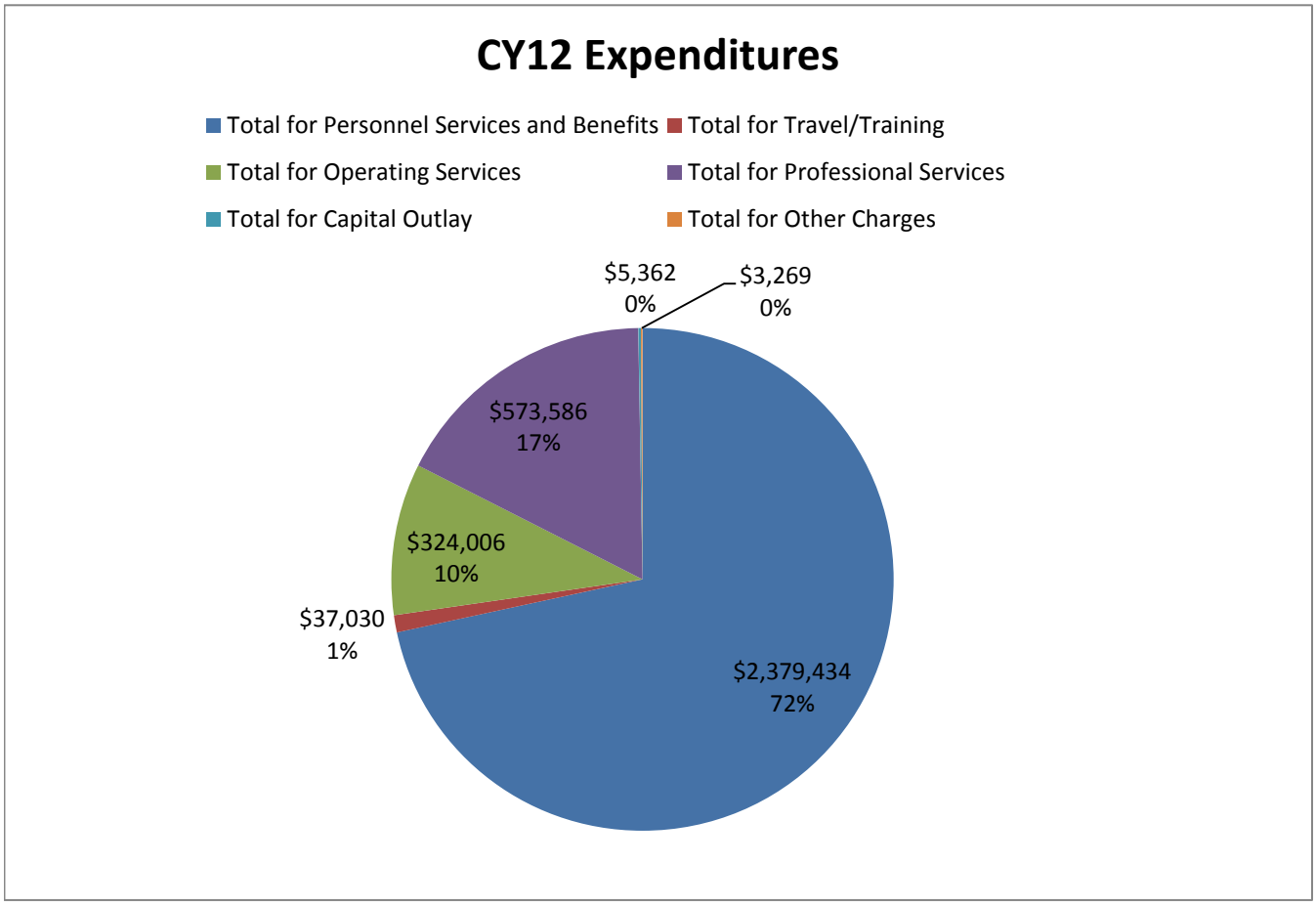

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
70
60
50
40
30
20
10
0
66
12
19
21
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

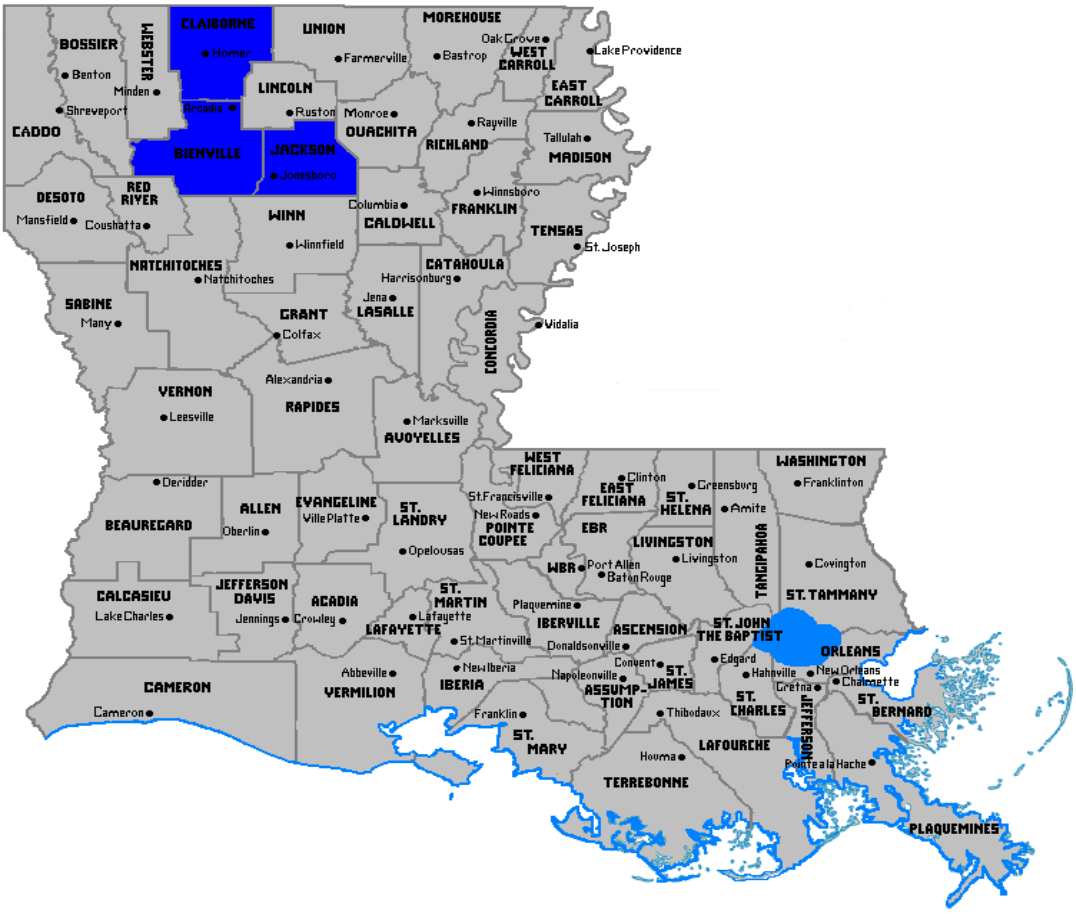

CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
2.5
2
1.5
1
0.5
0
2
0
0
0
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 1 CY2012	Total CY2012
District Defender: Alan Golden	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$3,124
Child in Need of Care (CINC)	$84,820
District Assistance Fund (DAF)	$995,399
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$0
Total for State Government	$1,083,343
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$0
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$253,142
Traffic Camera	$0
Grants	$162,355
Other Local Income -List source(s)	$0
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$21,893
City & City-Ward Courts	$0
Judicial District Courts	$0
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$0
Parish Courts	$173,436
Traffic Court	$565,255
Non-itemized, lump sum collected and remitted by all courts	$525,674
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$0
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$1,286,258
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$45,548
Partial Attorney Fees Reimbursements [as per 15:176]	$23,698
Other Reimbursements	$0
Other Local Income -List source(s)	$0
Total for Charges For Services	$69,246
Total for Local Government	$1,771,000
Investment Earnings	
Interest Income	$0
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$0
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$0
Total for Other Sources (Grants & Contributions)	$0
Total for REVENUE	$2,854,343

District 1 CY2012	Total CY2012
District Defender: Alan Golden	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$1,887,956
Accrued Leave	$8,936
Payroll Taxes	$25,149
Hospitalization and Disability Insurance	$249,719
Retirement	$207,674
Other	$0
Total for Personnel Services and Benefits	$2,379,434
Travel/Training	
Parking/Auto Tolls	$18,470
Travel/Lodging/Per Diem/Mileage	$18,561
Total for Travel/Training	$37,030
Operating Services	
Advertisements	$126
Workers' Compensation	$6,108
Insurance - Malpractice	$12,016
Insurance - Auto/Physical Liability	$1,850
Insurance - Other	$0
Lease - Office	$222,653
Lease - Auto/Equipment	$9,768
Lease - Other	$0
Office Repair and Maintenance	$0
Office - Telephone/Utilities/Postage/Internet	$17,235
Dues and Seminars	$9,261
Law Library/Journals/Subscriptions	$25,073
Office Supplies	$19,915
Total for Operating Services	$324,006
Professional Services	
Audit/Accounting Expense	$8,920
Contract Clerical	$0
Expert Witness	$114,350
Investigators	$0
Interpreters	$0
Social Workers	$0
Capital Representation	$0
Conflict	$205,000
Contract - Juvenile Attorneys or CINC	$123,000
Misdemeanor Attorney Contracts	$105,000
Contract Attorneys - all other	$0
IT/Technical Support	$17,317
Total for Professional Services	$573,586
Capital Outlay	
Major Acquisitions	$5,362
Total for Capital Outlay	$5,362
Other Charges	
Other Operating Expenses	$3,269
Total for Other Charges	$3,269
Total for EXPENDITURES	$3,322,687


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$0
0%
$0
0%
$0
0%
$1,083,343
38%
$1,771,000
62%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$5,362
0%
$3,269
0%
$573,586
17%
$324,006
10%
$37,030
1%
$2,379,434
72%



The 2nd Judicial District Public Defenders' Office

Bienville (Arcadia) - Claiborne (Homer) - Jackson (Jonesboro)

District Defender: J. Clay Carroll
525 East Court Avenue
Jonesboro, LA 71251-0471
(318) 259-4184

2nd Judicial District • Bienville, Claiborne and Jackson Parishes
District Defender J. Clay Carroll • (318) 259-4184
525 East Court Avenue • Jonesboro, LA • 71251-0471

General District Information: In the 2nd Judicial District, there are three sections of District Court and no city or specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 47,822 in this district, 10,425 of whom are children.

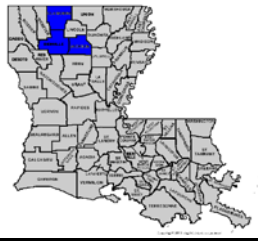
District Staff: The District Defender in the 2nd Judicial District is J. Clay Carroll, who has served in the position for 9 years and has been a public defender in Louisiana for 14 years. The 2nd Judicial District Public Defenders' Office is a contract public defenders' office. At the end of 2102 the district reported five part-time contract attorneys in addition to the District Defender. There are no restrictions on private attorney practice outside of the Public Defenders' Office. The District Defender supervises all staff and has a reduced caseload due to these supervisory responsibilities. The office also has one investigator.

Juvenile Defense: Juvenile cases are heard by District Judges in the 2nd Judicial District. All defenders in this district handle juvenile cases.

Indigency Determination and Availability of Clients: In the 2nd Judicial District, each assistant public defender makes the determination of indigence after review of the applicant's financial information as provided. Adult clients are held at Claiborne Parish Detention Center, Claiborne Parish Jail, Jackson Parish Correctional Center or Bienville Parish Jail or, if held outside of the district, in facilities in Bayou Dorcheat Correctional Center (also known as Webster Detention Center), Richland Parish Detention Center, LaSalle Correctional Center or Union Parish Detention Center. Juvenile clients are held outside of the district at Ware Youth Center (Coushatta) or Green Oaks Detention Center (Monroe).

Fees and Accounting: The 2nd Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2012, 648 applications were received for services. Fees were waived for 172 applicants and were not reduced for any applicants. A total of $7,760 was collected in application fees**.** Courts in this district assess the statutory special cost fee in every case resulting in a conviction. In 2012, the district received $192,436 in special fees, which were collected by the Bienville, Claiborne, and Jackson Parish Sheriffs' Offices. Courts, in conjunction with the assigned assistant public defender, may also assess partial indigence payments for services based on clients' ability to pay. Any resulting payments are collected by the Public Defenders' Office or the assigned probation officer.

Caseload: The 2nd Judicial District Public Defenders' Office reported handling 2,064 cases in 2012. Of those, 103 involved juvenile matters, including 31 Child in Need of Care representations.



The 2ND JDC Public Defenders' Office

Parish(es) & Seat(s)	Bienville - Arcadia; Claiborne - Homer; Jackson - Jonesboro
Population	47,822
Juvenile Population	10,425
District Defender	J. Clay Carroll
Years as District Defender	9
Years in Public Defense	14
Office Manager	Joyce Carter
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Each attorney is responsible for their own CMS data entry.
Primary Office Street Address	525 East Court Avenue
City	Jonesboro
ZIP	71251-0471
Primary Phone	318-259-4184
Primary Mailing Address	P.O. Box 471, Jonesboro, 71251-0471
Primary Fax Number	318-259-6278
Primary Emergency Contact	Clay Carroll
Primary Emergency Phone	318-243-4482
Secondary Emergency Contact	Joyce Carter
Secondary Emergency Phone	318-259-4184
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	N/A
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Yes
Courts and Locations	2nd JDC Div. A, 513 N. Main St., Homer, LA 71040; 2nd JDC Div. B, 200 Courthouse, 500 E. Court St., Jonesboro, LA 71251; 2nd JDC Div. C, 208 Courthouse, 100 Courthouse Dr., Arcadia, LA 71001
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	3 divisions
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Claiborne and Bienville Parish - 1 attorney is assigned all felonies and 1 attorney is assigned all misd.; Jackson Parish - 1 attorney is assigned all criminal cases.

Name of Adult Detention Facilities in This District	Claiborne Parish Detention Center, Homer; Claiborne Parish Jail, Homer; Jackson Parish Correctional Center, Jonesboro; Bienville Parish Jail, Arcadia
Name of Adult Detention Facilities Outside the District Which Hold Clients	Bayou Dorchet Corr. Cntr, Minden; Richland Parish Det. Cntr, Rayville; LaSalle Corr. Cntr, Olla; Union Parish Det. Cntr., Farmerville
Name of Juvenile Detention Facilities In This District	N/A
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Youth Center, Coushatta; Green Oaks Detention Center, Monroe
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Many detainees are held in facilities which are 30 to 90 miles away resulting in additional time and travel costs per visit
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Jonathan Stewart
Chief Judge of Criminal District Court	Jenifer Ward Clason
Juvenile Court Judges (Specify District of City Court)	N/A
Drug Court Judges	N/A
Mental Health Court Judges	
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Indigency is determined by each assistant public defender after review of the applicant's financial information as provided.
When is Assignment/Appointment of Counsel Made?	At the 72 hr. hearing if in custody and at arraignment if out on bond.
Initial Client Intake Conducted By Whom? (Name and Title)	If in custody - Steve Williams, Investigator; Not in custody - assistant district defender assigned to case.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Investigator visits with the client, explains general process, goes over information requested on the interview form.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	648
How Many Application Fees Were Waived?	172
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2012	7,760
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	192,436
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Reports from each Sheriff
Who Collects the Assessed Court Fees?	Sheriff of each Parish

What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Summary report from Sheriff
Who Remits the Court Fees Collected?	Sheriff of each Parish
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	A breakdown sheet is provided showing the total collections and how much is paid to each entity listed.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	This determination is made by the Judge in each Division in conjunction with the assigned defender.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Attorney and/or probation provides amount assessed
Who Collects the Assessed Partial Payments?	Probation officer or payment is made directly to my office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Payment form showing amount of payment, total payments made to date and total assessment is sent with each payment.
Who Remits the Partial Payments Collected?	Probation officer or client
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Same as fees collected
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	13,549
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Private practice permitted, but No policy. While there is No formal policy, each attorney is aware primary responsibility is to the defender's office and No cases are to be taken that will be in conflict. The general policy of the former local board has been in place for over 12 years and I was advised of it when I was first hired.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	None
Immediate Critical Issue Areas	Funding. The district will have No reserves at the end of the fiscal year and if additional funding is Not secured contract staff will have to be terminated which will cause caseloads of the remaining attorneys to increase
Long-Term Critical Issue Areas	Caseload and/or workload will have to be reviewed on an ongoing basis to make sure that each attorney is within state standards. The issue will become whether appropriate funding will be available to meet future staffing needs.
Please List All New Hires in 2012 (Name and Title)	William Rick Warren, Felony Attorney; Charles M. Bradshaw, II, Misd. Attorney
Please List All Promotions in 2012 (Name and Title)	None
2012 Media Coverage and/or Major Accomplishments	N/A
Number of Expected New Attorney Hires in 2012	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Each new hire is assigned a veteran defender to mentor new attorneys.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No

Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	District Defender supervises all attorneys and the investigator.
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	District Defender directly supervises all attorneys and investigator (all personnel).
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	The district defender is the only supervisor and does maintain a reduced caseload.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	District Defender is partially reimbursed for medical insurance.
Regular Meetings for Any Staff, Please Describe	Quarterly meetings are scheduled for all staff .
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2012	None
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	All attorneys in the 2nd JDC are experienced with Juvenile Defendants.
Please Provide the Names of All State Representatives and Senators from Your District	Sen. Robert Kostelka, Sen. Robert Adley, Sen. Mike Walsworth, Rep. Richard Gallot, Jr. and Rep. James R. Fannin
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	No changes in 2012

Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
None	
Part-Time Contract Attorneys	**Contact Information**
J. Clay Carroll	318-259-4184
Darrell R. Avery	318-259-9040
H. Paul Garner	318-927-9210
Steven M. Gatlin	318-259-8812
William Rick Warren	318-377-8150
Charles M. Bradshaw, II	318-934-0577
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Steve Williams, Investigator	318-278-4692

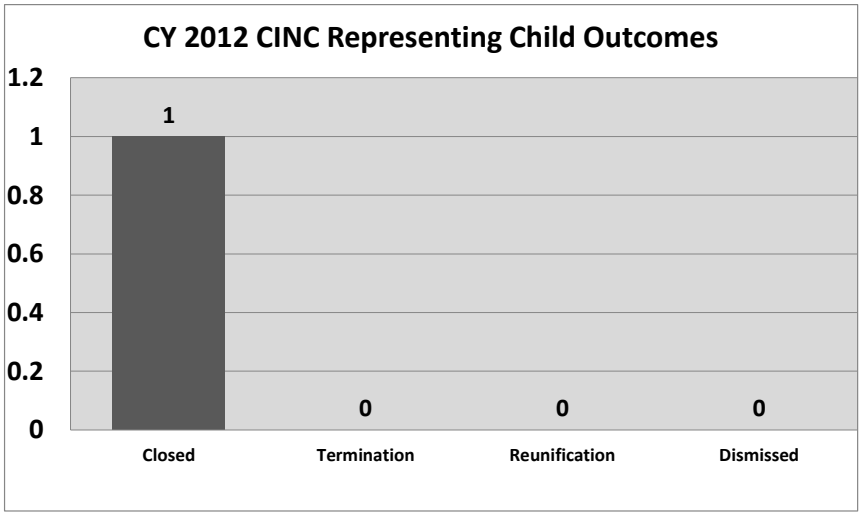
2012 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	J. Clay Carroll
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	x
Internet Explorer 9	x
Firefox	x
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	
DVD	
VCR	

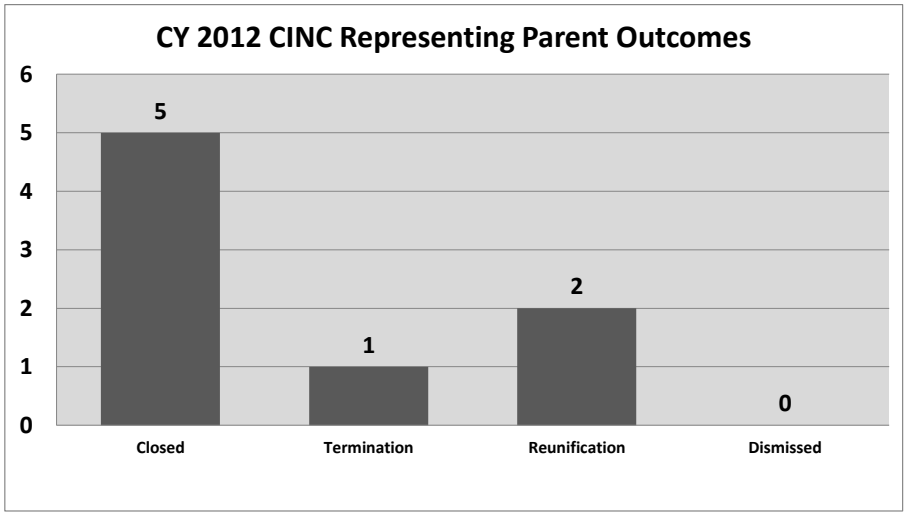
Desktop PCs	
Laptops	5
Video Cameras	
Digital Cameras	1
Video Conferencing Systems	
B&W Laser Printers	
Color Printers	
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	
Email Provider:	
Please list any software or computer equipment in which you need training:	

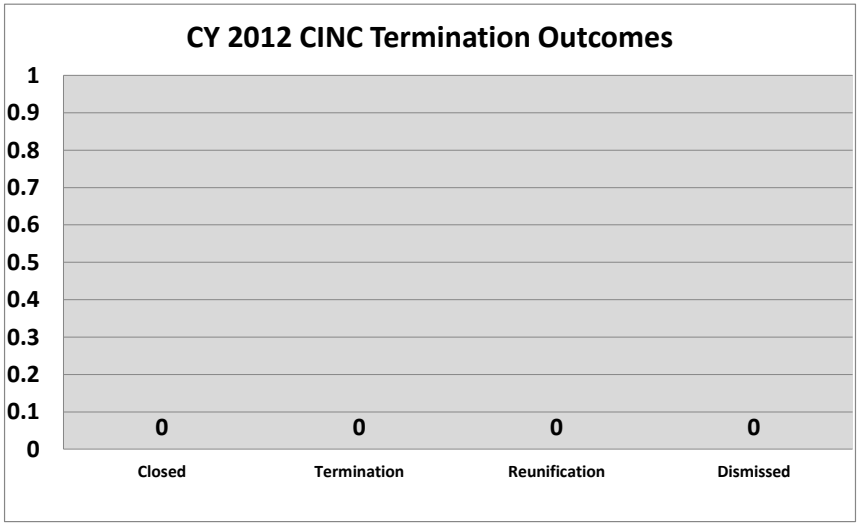
2nd District Defender Office CY 2012 Caseloads & Outcomes

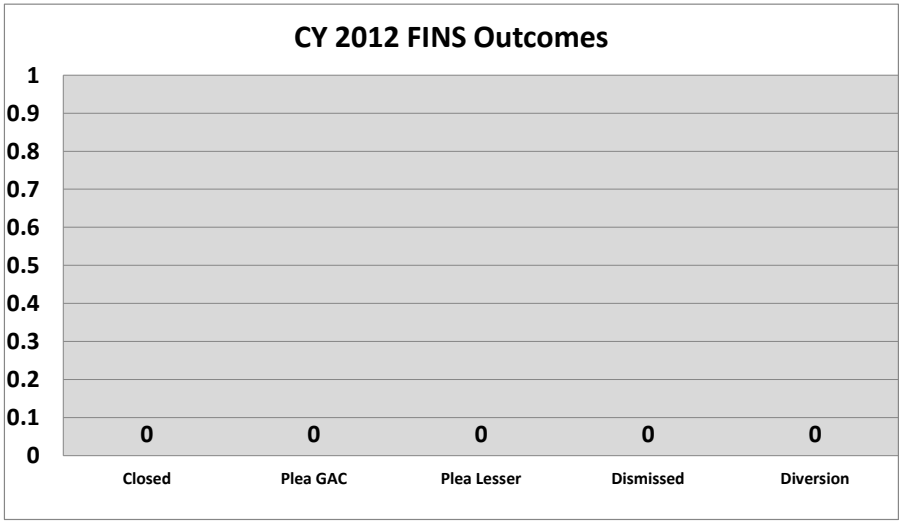
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	5	1	7	12	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	13	5	6	19	1	2	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	1	0	1	2	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	21	6	33	54	N/A	N/A	1	0	1	1	N/A	N/A	0	0
Delinquency Felony	7	4	8	15	N/A	N/A	0	0	1	1	N/A	N/A	0	0
Delinquency-Life	0	0	1	1	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	426	308	330	756	N/A	N/A	180	12	201	1	0	0	0	82
Adult Felony Non-LWOP**	471	296	608	1079	N/A	N/A	144	68	124	0	1	1	0	7
Adult LWOP**	1	1	8	9	N/A	N/A	0	0	1	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	46	43	71	117	N/A	N/A	2	1	1	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

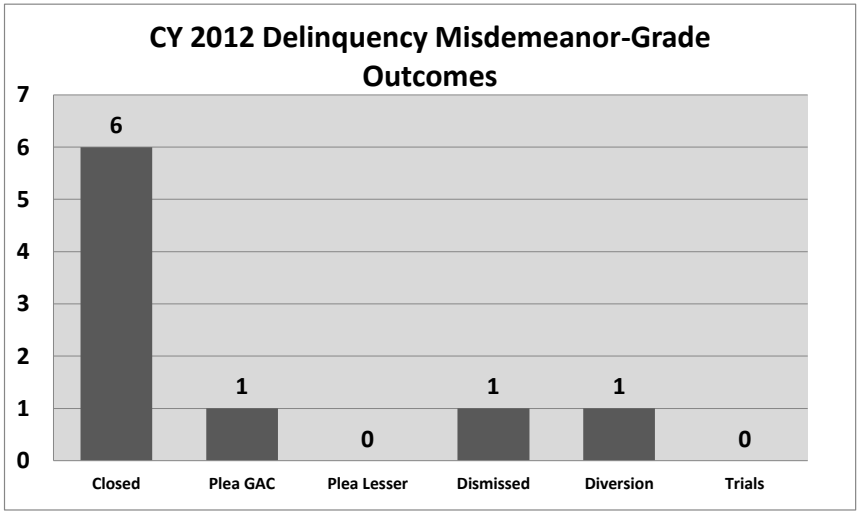
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

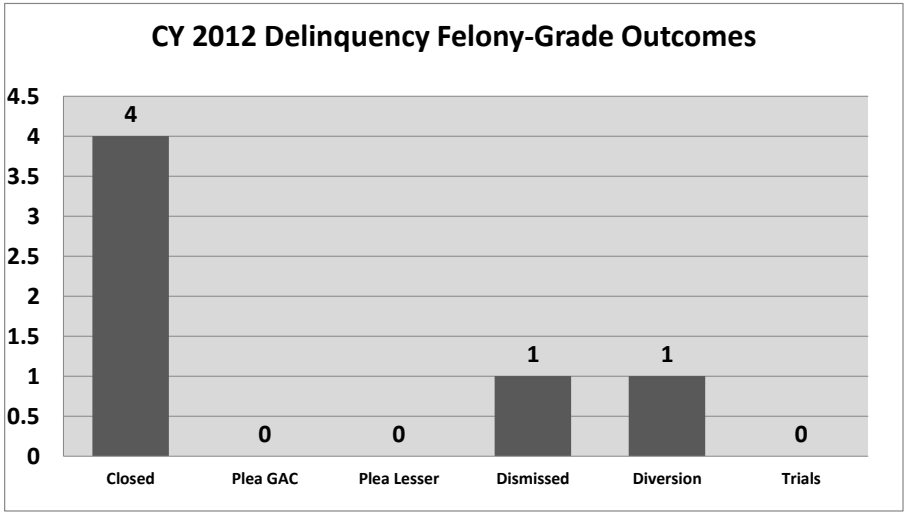

CY 2012 CINC Representing Child Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
Closed
Termination
Reunification
Dismissed

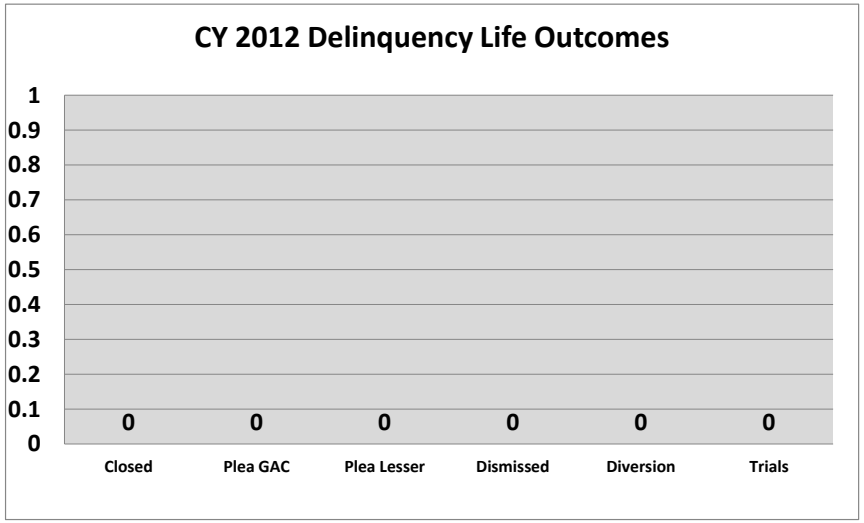

CY 2012 CINC Representing Parent Outcomes
6
5
4
3
2
1
0
5
1
2
0
Closed
Termination
Reunification
Dismissed

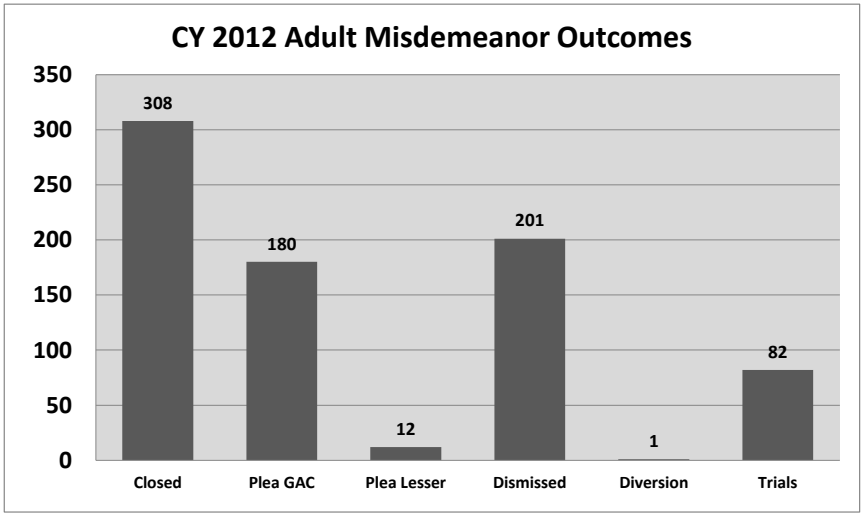

CY 2012 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

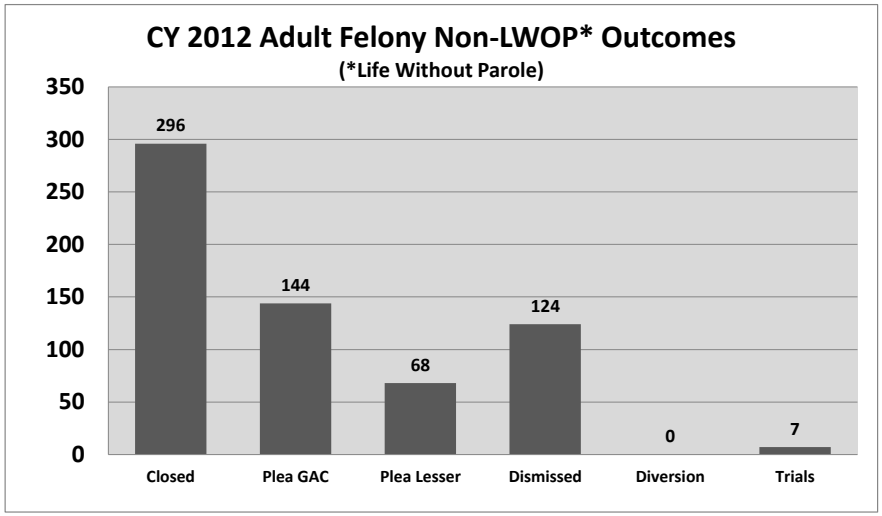

CY 2012 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

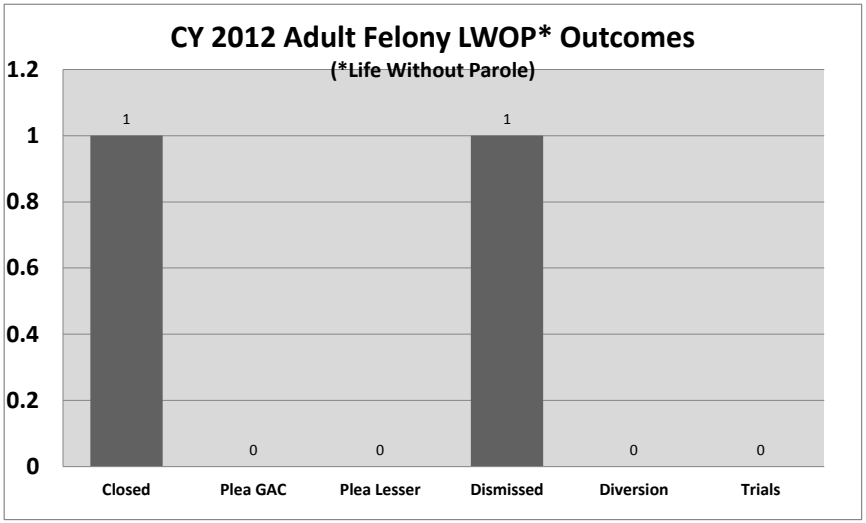

CY 2012 Delinquency Misdemeanor-Grade Outcomes
7
6
5
4
3
2
1
0
6
1
0
1
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

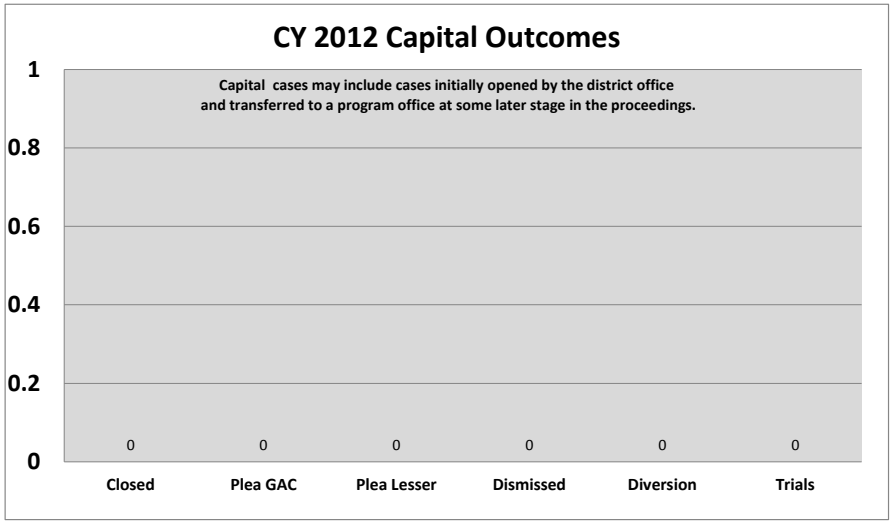

CY 2012 Delinquency Felony-Grade Outcomes
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
0
0
1
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
350
300
250
200
150
100
50
0
308
180
12
201
1
82
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

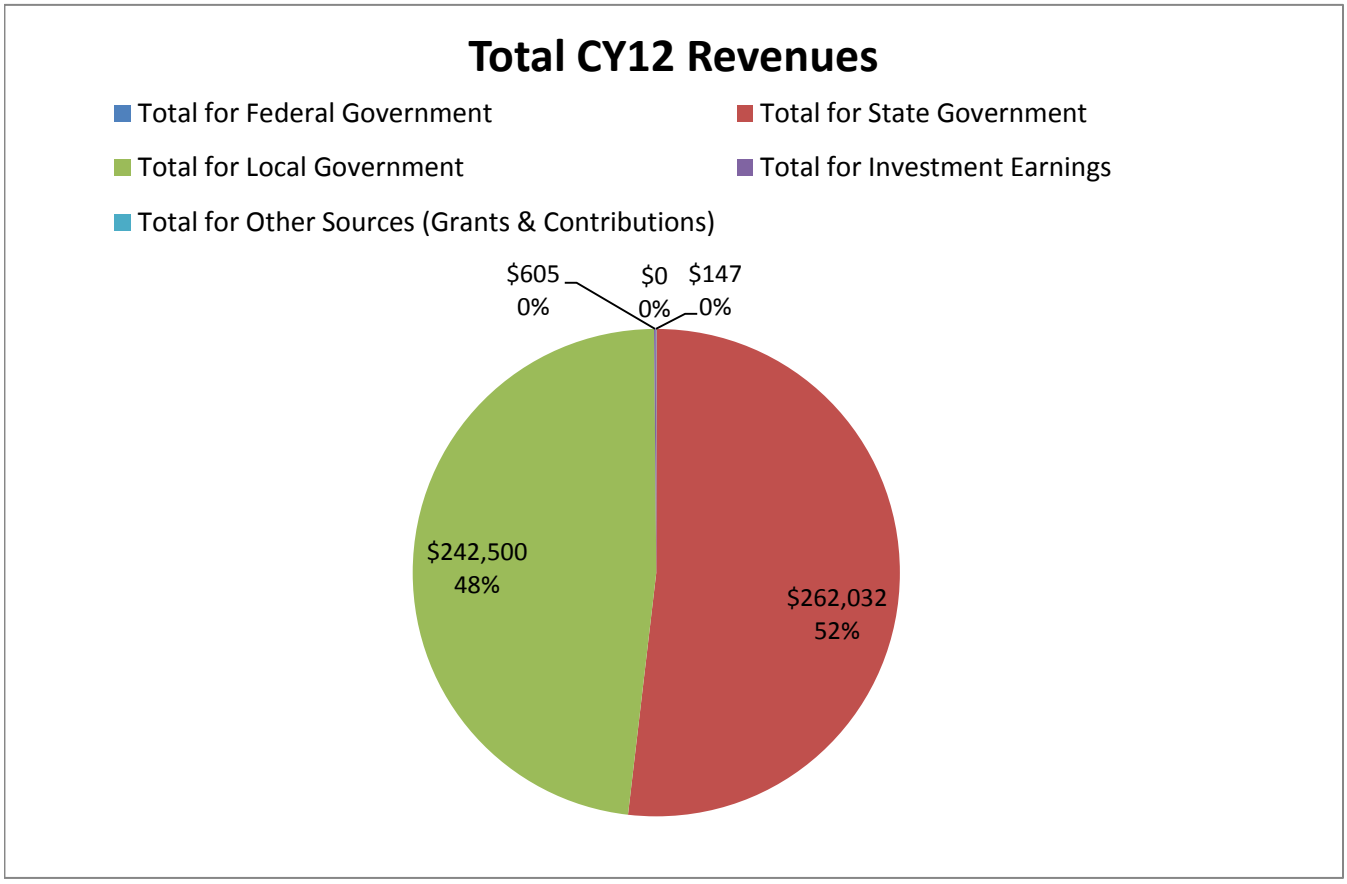

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
350
300
250
200
150
100
50
0
296
144
68
124
0
7
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

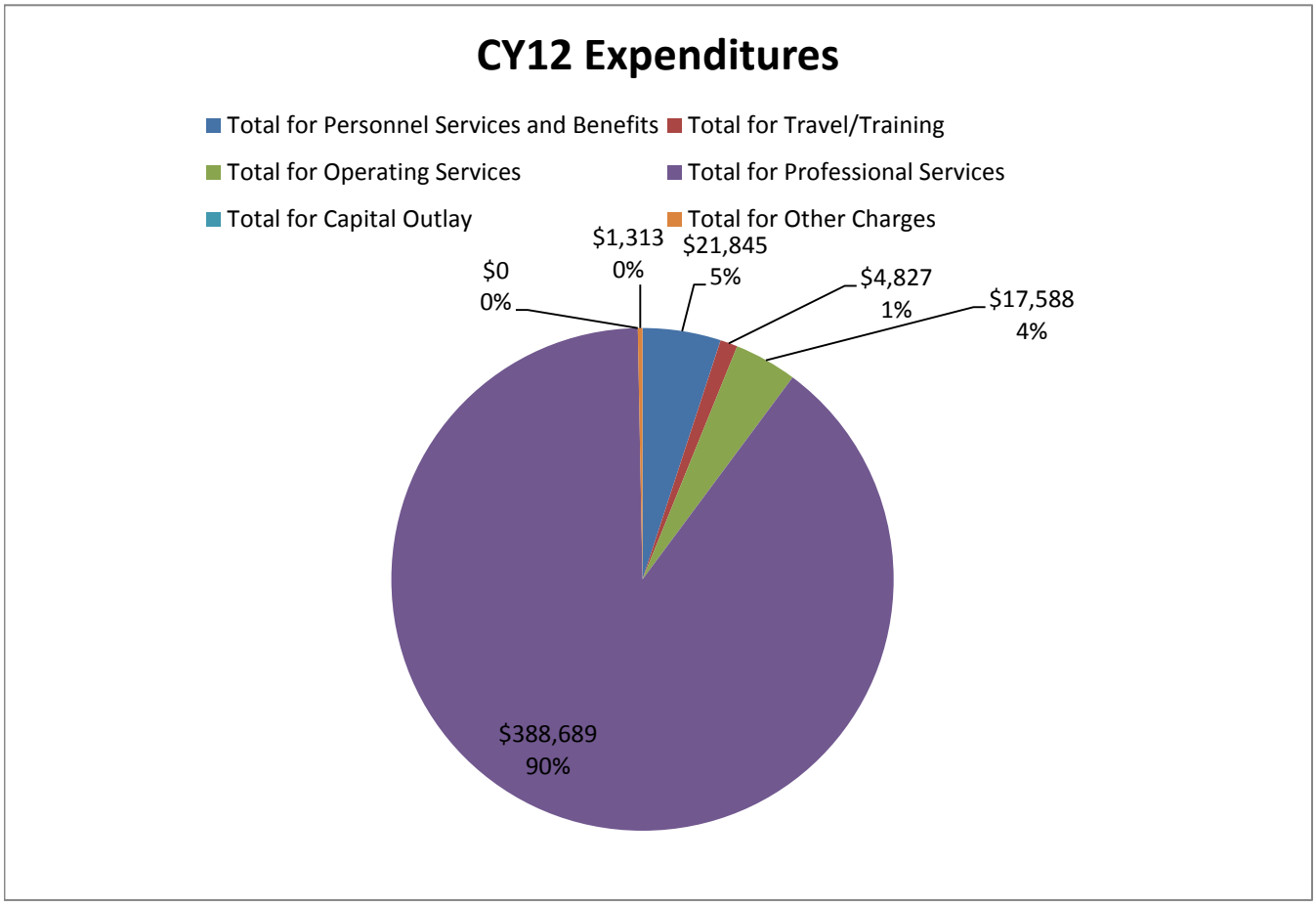

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

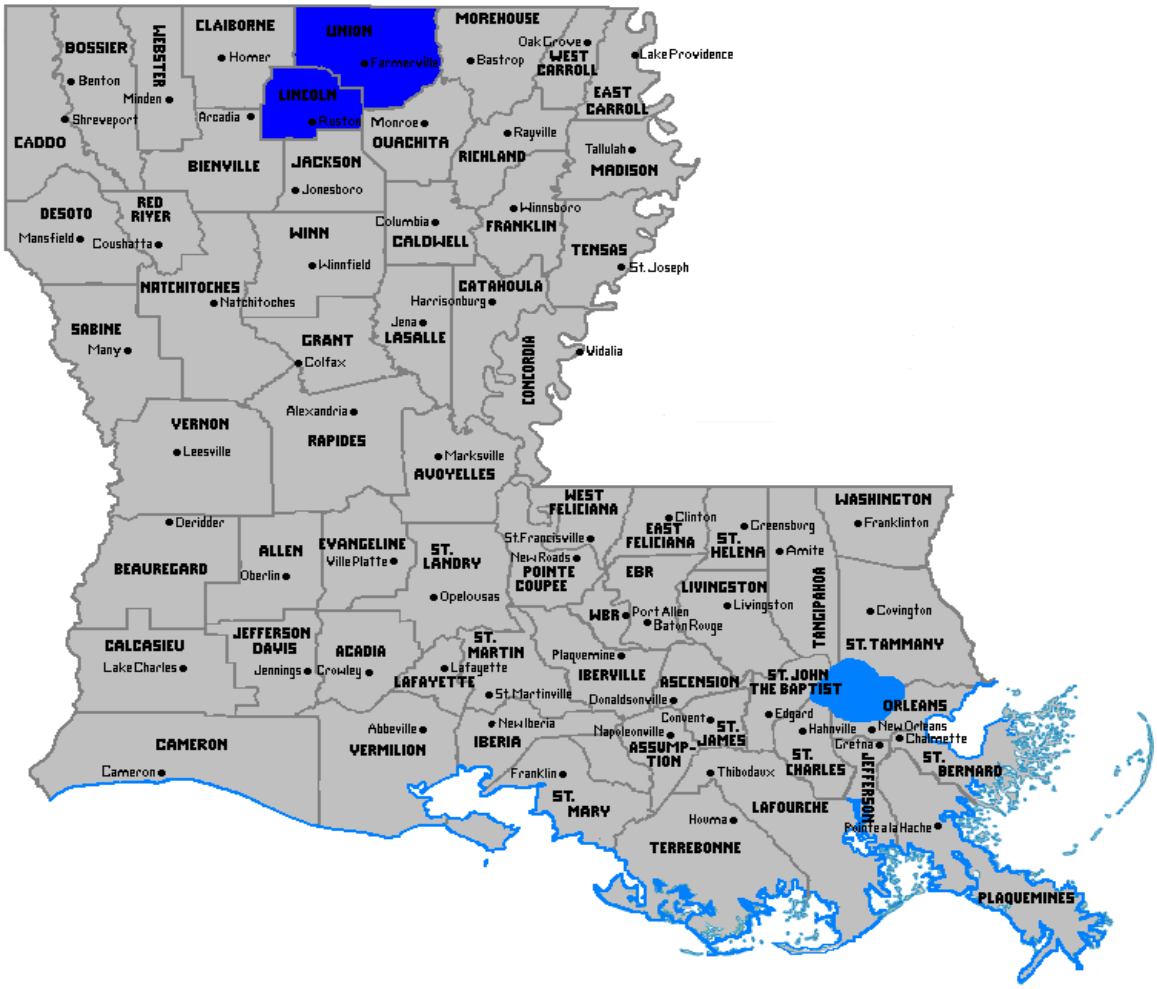

CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 2 CY2012	Total CY2012
District Defender: Clay Carroll	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$2,834
District Assistance Fund (DAF)	$259,198
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$0
Total for State Government	$262,032
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$0
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$27,405
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$1,350
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$133,047
City & City-Ward Courts	$0
Judicial District Courts	$59,390
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$0
Parish Courts	$0
Traffic Court	$0
Non-itemized, lump sum collected and remitted by all courts	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$0
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$192,436
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$7,800
Partial Attorney Fees Reimbursements [as per 15:176]	$13,509
Other Reimbursements	$0
Other Local Income -List source(s)	$0
Total for Charges For Services	$21,309
Total for Local Government	$242,500
Investment Earnings	
Interest Income	$605
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$605
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$147
Total for Other Sources (Grants & Contributions)	$147
Total for REVENUE	$505,284

District 2 CY2012	Total CY2012
District Defender: Clay Carroll	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$0
Accrued Leave	$0
Payroll Taxes	$0
Hospitalization and Disability Insurance	$21,845
Retirement	$0
Other	$0
Total for Personnel Services and Benefits	$21,845
Travel/Training	
Parking/Auto Tolls	$0
Travel/Lodging/Per Diem/Mileage	$4,827
Total for Travel/Training	$4,827
Operating Services	
Advertisements	$0
Workers' Compensation	$0
Insurance - Malpractice	$7,426
Insurance - Auto/Physical Liability	$2,043
Insurance - Other	$0
Lease - Office	$0
Lease - Auto/Equipment	$0
Lease - Other	$0
Office Repair and Maintenance	$13
Office - Telephone/Utilities/Postage/Internet	$192
Dues and Seminars	$125
Law Library/Journals/Subscriptions	$7,618
Office Supplies	$172
Total for Operating Services	$17,588
Professional Services	
Audit/Accounting Expense	$0
Contract Clerical	$0
Expert Witness	$0
Investigators	$33,764
Interpreters	$0
Social Workers	$0
Capital Representation	$0
Conflict	$0
Contract - Juvenile Attorneys or CINC	$0
Misdemeanor Attorney Contracts	$66,000
Contract Attorneys - all other	$288,925
IT/Technical Support	$0
Total for Professional Services	$388,689
Capital Outlay	
Major Acquisitions	$0
Total for Capital Outlay	$0
Other Charges	
Other Operating Expenses	$1,313
Total for Other Charges	$1,313
Total for EXPENDITURES	$434,262


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$605
0%
$0
0%
$147
0%
$242,500
48%
$262,032
52%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$0
0%
$1,313
0%
$21,845
5%
$4,827
1%
$17,588
4%
$388,689
90%



The 3RD Judicial District Public Defenders' Office

Lincoln (Ruston) - Union (Farmerville)

District Defender: Lewis A. Jones
307 North Trenton Street, Suite 102
Ruston, LA 71270
(318) 255-5100

3rd Judicial District • Lincoln and Union Parishes
District Defender Lewis A. Jones • (318) 255-5100
307 North Trenton Street, Suite 102 • Ruston, LA • 71270

General District Information: In the 3rd Judicial District, there are six sections of District Court (three in each parish) and one City Court (Ruston). There is a drug court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 69,456 in this district, 14,833 of whom are children.

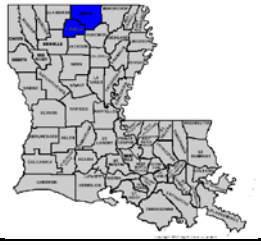
District Staff: The District Defender in this district is Lewis A. Jones, who has served in the position for 19 years and has been a public defender in Louisiana for 22 years. The 3rd Judicial District Public Defenders' Office is a contract public defenders' office. At the end of 2012 the district reported six part-time contract attorneys in addition to the District Defender. There are no restrictions on private practice outside of the Public Defenders' Office, as long as it does not conflict with their contractual obligations. The District Defender supervises all attorneys. No caseload reduction is provided to him. The office also has two non-attorney staff members.

Juvenile Defense: Juvenile cases are heard by one District Judge in the 3rd Judicial District. All defenders in this district handle juvenile cases.

Indigency Determination and Availability of Clients: In the 3rd Judicial District, if the defendant is incarcerated, indigence is determined by judge via telephone within 72 hours of arrest. Otherwise, indigence is determined in court at the arraignment by the contract attorney handling court on that particular day. Adult clients are held at the Lincoln Parish Detention Center or the Union Parish Detention Center or, if held outside of the district, at the Jackson Parish Correctional Center (Jonesboro) or the David Wade Correctional Center (Homer). Juvenile clients may be held at the Louisiana Methodist Children's home or, if held outside of the district, at the Johnny Gray Jones Youth Shelter & Detention Center (Bossier City), Ware Youth Center (Coushatta), or Green Oaks Detention Center (Monroe).

Fees and Accounting: The 3rd Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2012, approximately 370 applications were received for services. Fees were waived for less than 50 applicants and were reduced for less than five applicants. A total of $14,610 was collected in application fees. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services. In 2012, the district received $283,075.27 in special fees, which were collected by the Lincoln Parish or Union Parish Sheriffs' Offices, the Ruston City Marshal's Office, or through probation and parole departments. Courts in this district may, but rarely do, assess partial indigence payments for services based on clients' ability to pay. Any resulting payments are collected by the Lincoln Parish or Union Parish Sheriffs' Offices or the Ruston City Marshal's Office. The accounting functions for the 3rd Judicial District Public Defenders' Office are handled by an accounting firm.

Caseload: The 3rd Judicial District Public Defenders' Office reported handling 4,177 cases in 2012. Of those, 755 involved juvenile matters, including 131Child in Need of Care representations.



The 3RD JDC Public Defenders' Office

Parish(es) & Seat(s)	Lincoln - Ruston; Union - Farmerville
Population	69,456
Juvenile Population	14,833
District Defender	Lewis A. Jones, lewisjoneslaw@yahoo.com
Years as District Defender	19 years, 8 months
Years in Public Defense	23
Office Manager	Rebecca Pesnell
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Rebecca Pesnell, office manager; Monet Frazier, secretary; Judith Hampton, secretary.
Primary Office Street Address	307 North Trenton Street, Suite 102
City	Ruston
ZIP	71270
Primary Phone	318-255-5100
Primary Mailing Address	Same
Primary Fax Number	318-255-4375
Primary Emergency Contact	Lewis A. Jones
Primary Emergency Phone	318-503-1444 (cell)
Secondary Emergency Contact	Gina L. Jones
Secondary Emergency Phone	318-251-3200 (work)
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Tom Sumrall
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	623
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Stephanie Perry of Edwards, Wade & Perry, CPAs
Courts and Locations	3rd Judicial District Court, Lincoln Parish, Ruston; Ruston City Court; 3rd Judicial District Court, Union Parish, Farmerville
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	3 divisions in Lincoln District, 3 divisions in Union District, 1 in Ruston City Court, and a Drug Court in Lincoln and Union District Courts.

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	One contract attorney handles Ruston City Court and Lincoln juvenile cases; one contract attorney handles felonies in Union Parish; one contract attorney handles misdemeanor, conflict, and juvenile cases in Union Parish; one contract attorney handles Lincoln misdemeanors; one contract attorney handles conflict cases and one criminal division in Lincoln Parish; one contract attorney handles all criminal cases in a separate division in Lincoln Parish; one contract attorney handles all criminal cases in a separate division in Lincoln Parish.
Name of Adult Detention Facilities in This District	Lincoln Parish Detention Center and Union Parish Detention Center
Name of Adult Detention Facilities Outside the District Which Hold Clients	Jackson Parish Correctional Center (Jonesboro) and Wade Correctional Center (Homer)
Name of Juvenile Detention Facilities In This District	There are no "juvenile detention facilities"; however, juveniles are sometimes held at the Methodist Children's Home in Ruston.
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Johnny Gray Detention Center (Bossier City), Ware Detention (Coushatta), Green Oaks Detention Center (Monroe)
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	It is difficult to communicate with clients who are housed in parishes other than that in which their charges are pending.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Robert W. Levy
Chief Judge of Criminal District Court	Jay B. McCallum
Juvenile Court Judges (Specify District of City Court)	R. Wayne Smith is currently handling juvenile court in both parishes.
Drug Court Judges	Cynthia T. Woodard
Mental Health Court Judges	No
Other Specialty Court	None
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	If incarcerated, determined by judge via telephone within 72 hours of arrest. Otherwise, determined in court at the arraignment by the contract attorney handling court on that particular day.
When is Assignment/Appointment of Counsel Made?	By telephone within 72 hours of arrest if in custody. If not, at arraignment.
Initial Client Intake Conducted By Whom? (Name and Title)	Robert Earle, contract attorney, in Union Parish. Forrest Moegle, contract attorney, in Lincoln Parish.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Within 72 hours of appointment, lawyer responsible for doing the intake visits with the defendant, answers any questions that they may have, and completes the intake form.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes

How Many Applications for Services Were Received?	Approximately 370
How Many Application Fees Were Waived?	Not sure exactly. Probably less than 50.
How Many Application Fees Were Reduced?	Less than 5.
Total Application Fee Dollars Collected in 2012	14,610
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	283,075
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	None
Who Collects the Assessed Court Fees?	Sheriff in district court and Marshal in city court. If on felony probation, may be collected through probation & parole.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	We receive documentation showing our portion of the fees collected from the collecting agencies; however, we do not get anything showing what was collected and distributed to other agencies.
Who Remits the Court Fees Collected?	Sheriff in district court and Marshal in city court. If collected through probation & parole, they do.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	The Lincoln Parish Sheriff's Office, Union Parish Sheriff's Office, and the Ruston Marshal's Office provide documentation showing the number of cases for which the fee was collected and the total collected.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Rate charged, if any, is determined by the Court; however, this is rarely, if ever, done.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	None
Who Collects the Assessed Partial Payments?	Either the sheriff or the marshal's office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Partial Payments Collected?	Either the sheriff or Ruston Marshal.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	The Lincoln Parish Sheriff's Office, Union Parish Sheriff's Office, and the Ruston Marshal's Office provide documentation showing the number of cases for which the fee was collected and the total collected.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	This is not broken out by the remitting agencies, so I cannot give an accurate figure. I would guess less than $1000.

Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Attorneys are permitted to have a private practice as long as it does not conflict with their contractual obligations; however, the policy is not in writing.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Not at this time.
Primary Immediate Needs	A guaranteed, steady flow of funding.
Immediate Critical Issue Areas	Continued funding.
Long-Term Critical Issue Areas	Sufficient funding.
Please List All New Hires in 2012 (Name and Title)	None
Please List All Promotions in 2012 (Name and Title)	None
2012 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2012	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Have only hired one new attorney in years, and that attorney had many years of criminal experience. I have observed him in court and offered suggestions and tips that I thought would be helpful.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Other than the district defender, we only have 6 attorneys. All attorneys are directly supervised by the district defender. All attorneys are contract and, therefore, supervise their own support staff.
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	All 6 contract attorneys are directly supervised by the District Defender.
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	No
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No medical benefits provided.
Regular Meetings for Any Staff, Please Describe	No
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2012	None
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	All of our attorneys have experience with juvenile defendants.

Please Provide the Names of All State Representatives and Senators from Your District	Representatives are Rob Shadoin and Patrick Jefferson. Senator is Bob Kostelka.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None that I can think of.
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	None
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
None	
Part-Time Contract Attorneys	**Contact Information**
Gina L. Jones	318-251-3200
Forrest L. Moegle	318-254-0100
Rick Candler	318-255-1670
Deanna McCallum	318-368-3348
Robert Earle	318-368-2246
Bruce Hampton	318-368-7444
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Rebecca Pesnell	318-255-5100
Donnie Kimbell	318-245-3401

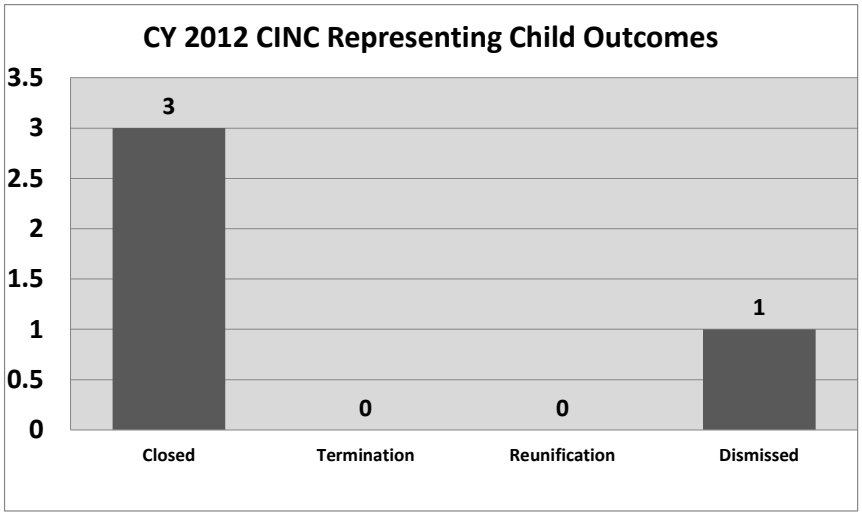
2012 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Lewis A. Jones
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	
Windows Vista	x
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	x
Firefox	x
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	0
DVD	0

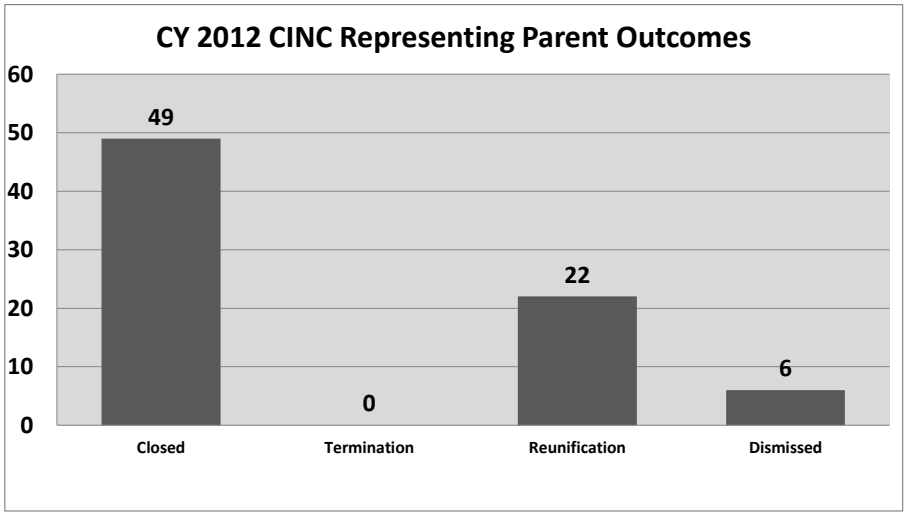
VCR	0
Desktop PCs	2
Laptops	0
Video Cameras	0
Digital Cameras	0
Video Conferencing Systems	0
B&W Laser Printers	1
Color Printers	0
Wireless Cards	0
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	5.74 Mb/s
Provider Name:	AT&T
Email Provider:	
Please list any software or computer equipment in which you need training:	Word and Power Point.

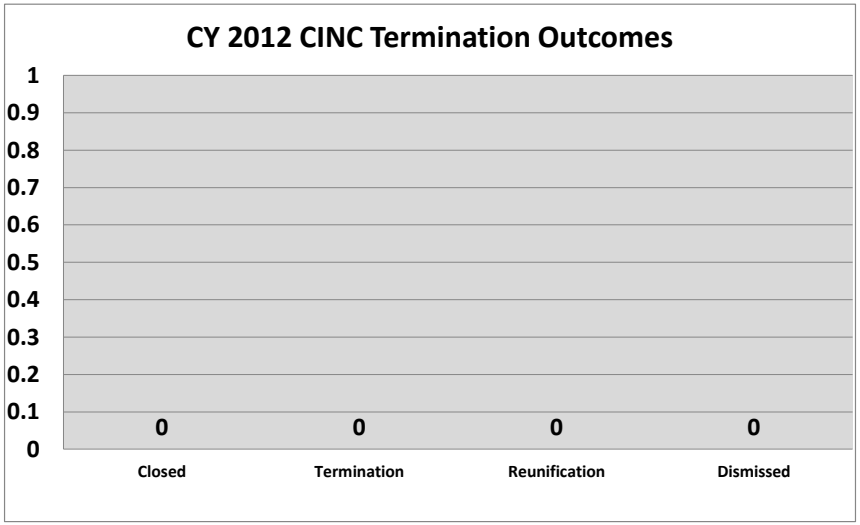
3rd District Defender Office CY 2012 Caseloads & Outcomes

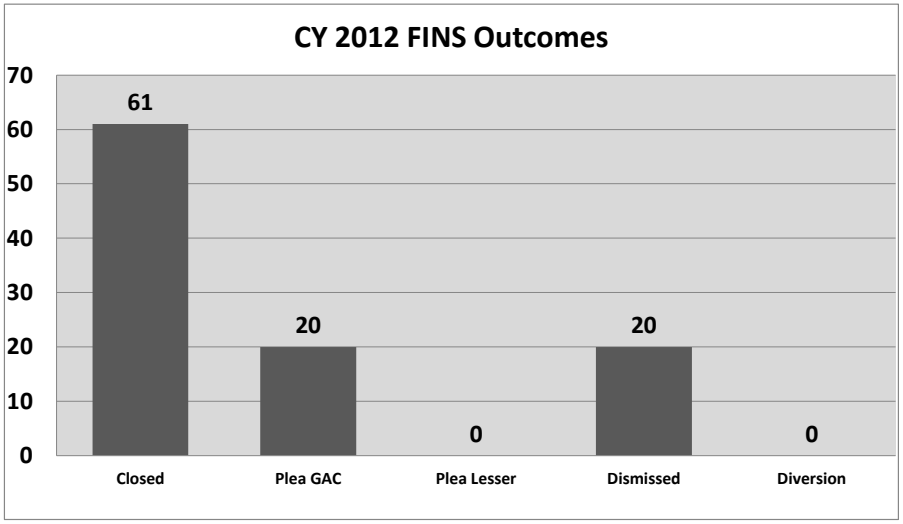
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	2	3	20	22	0	0	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	27	49	82	109	0	22	N/A	N/A	6	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	59	61	84	143	N/A	N/A	20	0	20	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	116	113	166	282	N/A	N/A	68	1	33	0	N/A	N/A	0	0
Delinquency Felony	88	110	82	170	N/A	N/A	76	5	16	0	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	28	17	1	29	N/A	N/A	0	0	12	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	1090	968	558	1648	N/A	N/A	690	0	282	0	0	1	0	0
Adult Felony Non-LWOP**	622	514	478	1100	N/A	N/A	467	124	49	0	0	5	0	2
Adult LWOP**	0	2	6	6	N/A	N/A	1	1	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	318	237	349	667	N/A	N/A	6	1	2	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	1	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

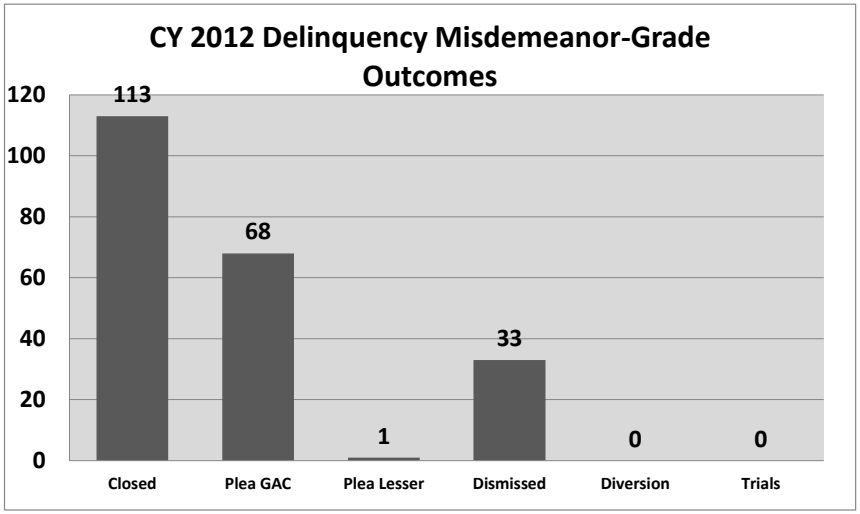
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

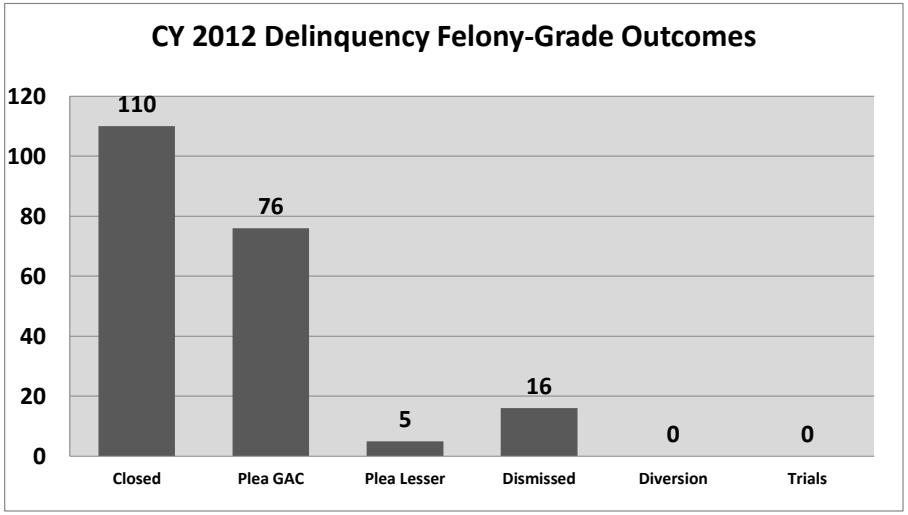

CY 2012 CINC Representing Child Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
0
0
1
Closed
Termination
Reunification
Dismissed

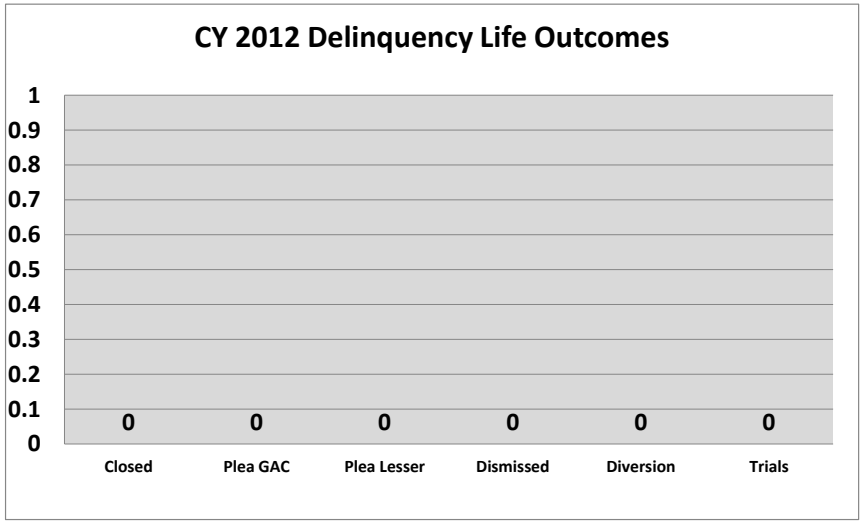

CY 2012 CINC Representing Parent Outcomes
60
50
40
30
20
10
0
49
0
22
6
Closed
Termination
Reunification
Dismissed

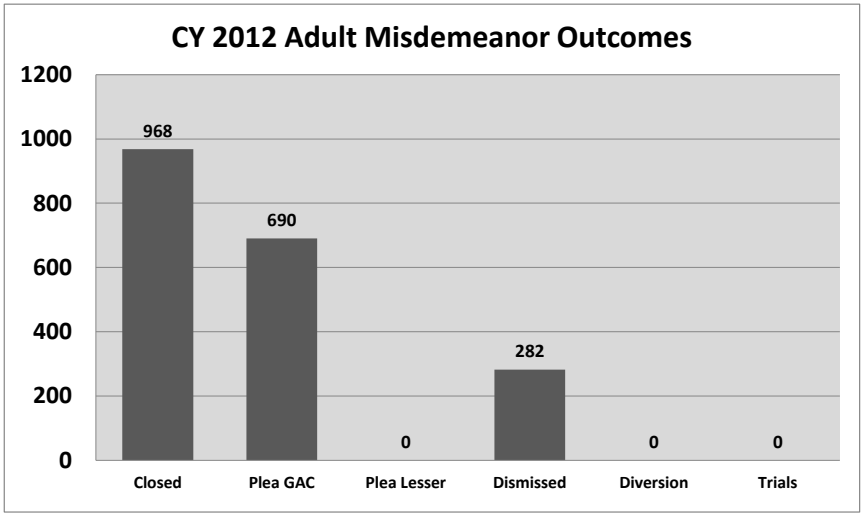

CY 2012 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

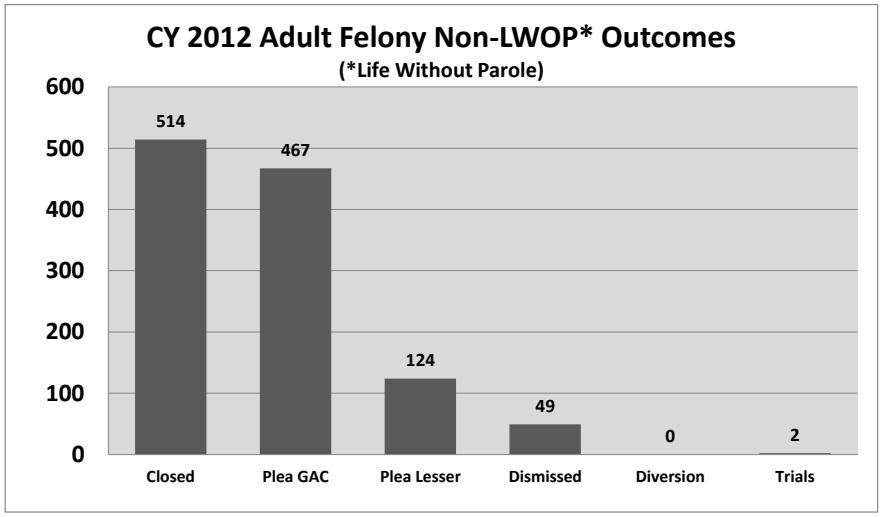

CY 2012 FINS Outcomes
70
60
50
40
30
20
10
0
61
20
0
20
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

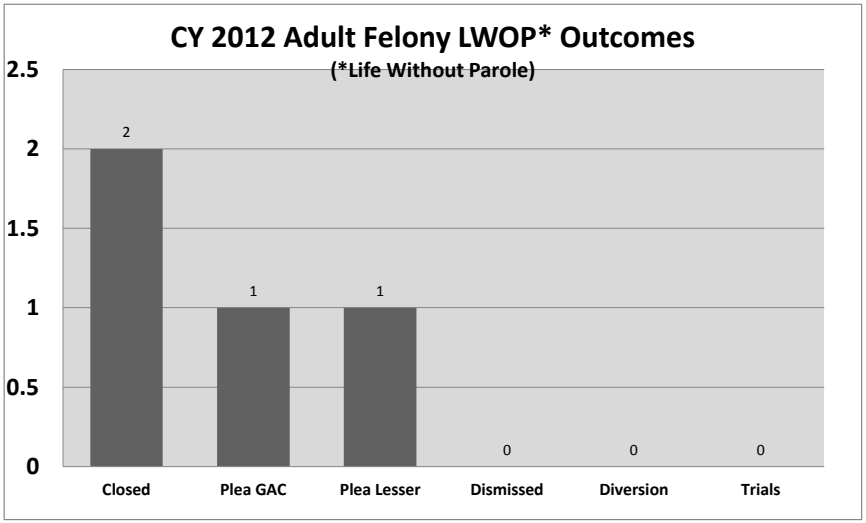

CY 2012 Delinquency Misdemeanor-Grade Outcomes
120
100
80
60
40
20
0
113
68
1
33
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

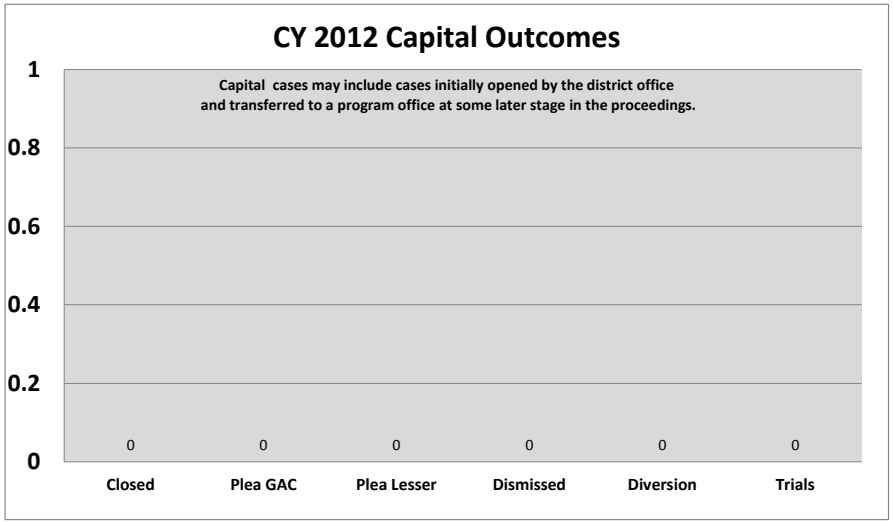

CY 2012 Delinquency Felony-Grade Outcomes
120
100
80
60
40
20
0
110
76
5
16
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
1200
1000
800
600
400
200
0
968
690
0
282
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

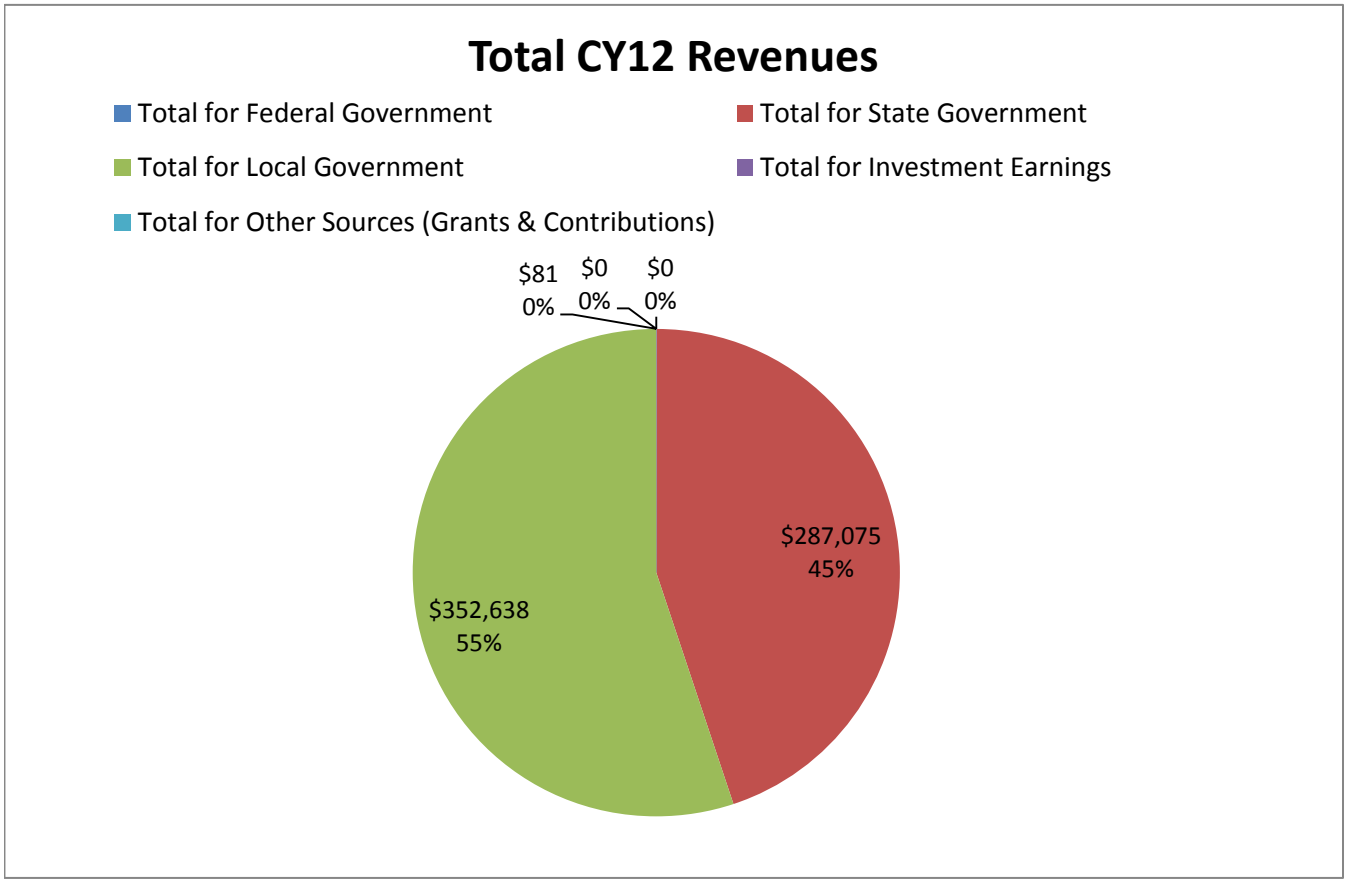

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
600
500
400
300
200
100
0
514
467
124
49
0
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

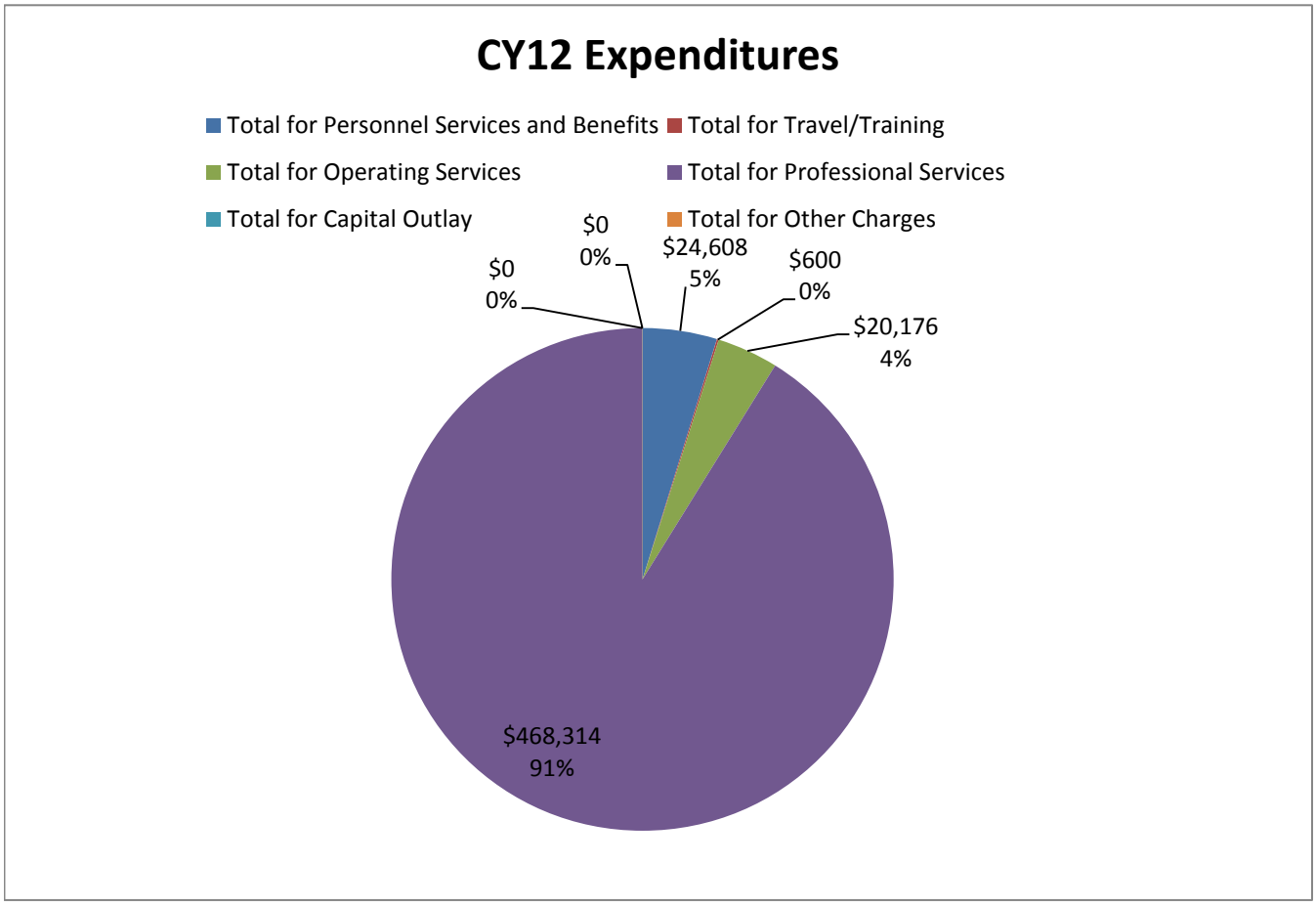

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
2.5
2
1.5
1
0.5
0
2
1
1
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

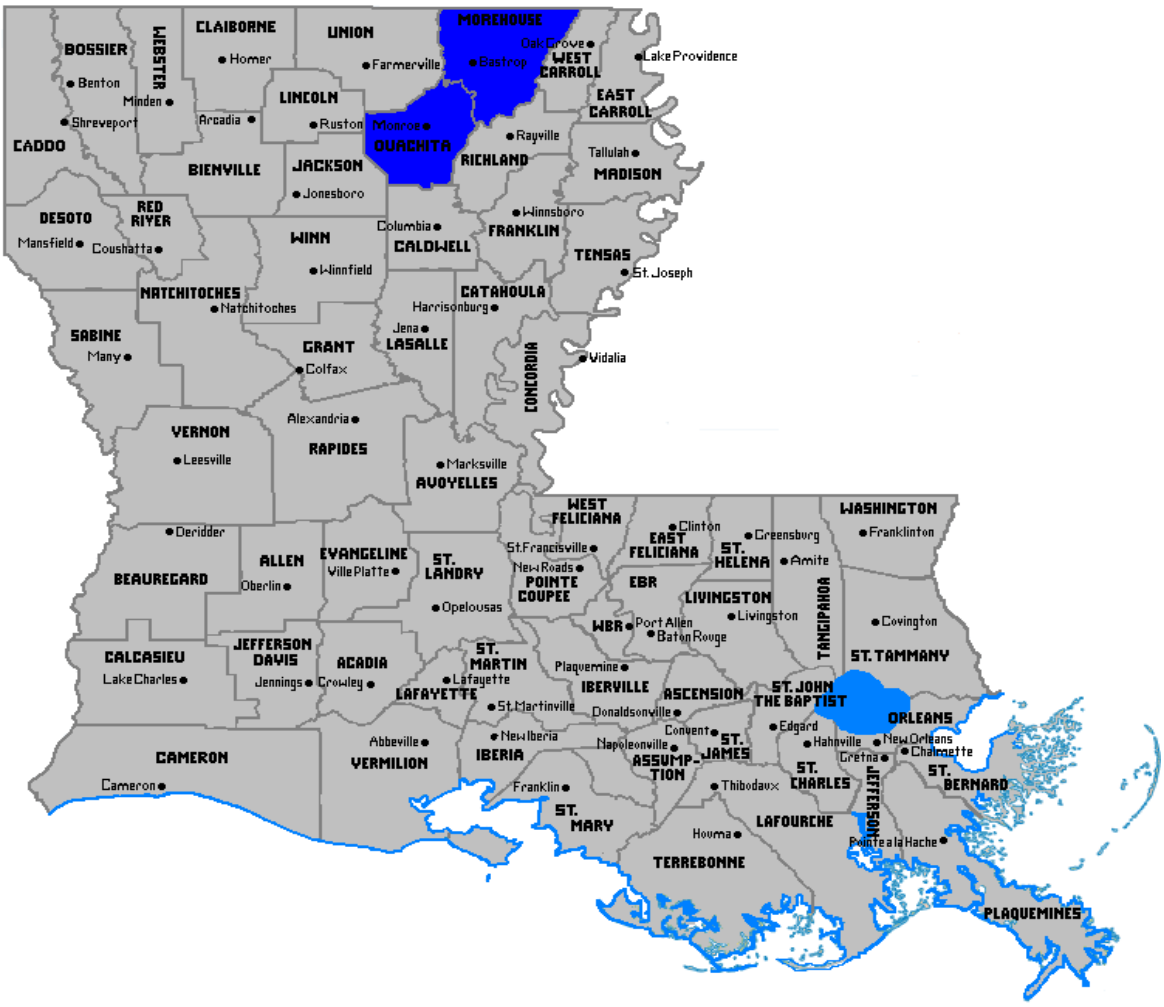

CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 3 CY2012	Total CY2012
District Defender: Lewis Jones	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$0
District Assistance Fund (DAF)	$287,075
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$0
Total for State Government	$287,075
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$1,696
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$75,575
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$450
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$53,230
City & City-Ward Courts	$0
Judicial District Courts	$0
Juvenile Court	$175
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$0
Parish Courts	$0
Traffic Court	$138,598
Non-itemized, lump sum collected and remitted by all courts	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$54,273
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$2,262
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$248,538
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$13,410
Partial Attorney Fees Reimbursements [as per 15:176]	$12,719
Other Reimbursements	$0
Other Local Income -List source(s)	$250
Total for Charges For Services	$26,379
Total for Local Government	$352,638
Investment Earnings	
Interest Income	$81
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$81
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$0
Total for Other Sources (Grants & Contributions)	$0
Total for REVENUE	$639,794

District 3 CY2012	Total CY2012
District Defender: Lewis Jones	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$22,162
Accrued Leave	$0
Payroll Taxes	$2,445
Hospitalization and Disability Insurance	$0
Retirement	$0
Other	$0
Total for Personnel Services and Benefits	$24,608
Travel/Training	
Parking/Auto Tolls	$0
Travel/Lodging/Per Diem/Mileage	$600
Total for Travel/Training	$600
Operating Services	
Advertisements	$0
Workers' Compensation	$0
Insurance - Malpractice	$0
Insurance - Auto/Physical Liability	$682
Insurance - Other	$0
Lease - Office	$6,215
Lease - Auto/Equipment	$0
Lease - Other	$0
Office Repair and Maintenance	$0
Office - Telephone/Utilities/Postage/Internet	$1,279
Dues and Seminars	$0
Law Library/Journals/Subscriptions	$0
Office Supplies	$12,000
Total for Operating Services	$20,176
Professional Services	
Audit/Accounting Expense	$7,461
Contract Clerical	$0
Expert Witness	$400
Investigators	$34,500
Interpreters	$0
Social Workers	$0
Capital Representation	$0
Conflict	$49,418
Contract - Juvenile Attorneys or CINC	$17,106
Misdemeanor Attorney Contracts	$79,360
Contract Attorneys - all other	$280,068
IT/Technical Support	$0
Total for Professional Services	$468,314
Capital Outlay	
Major Acquisitions	$0
Total for Capital Outlay	$0
Other Charges	
Other Operating Expenses	$0
Total for Other Charges	$0
Total for EXPENDITURES	$513,697


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$81
0%
$0
0%
$0
0%
$287,075
45%
$352,638
55%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$0
0%
$0
0%
$24,608
5%
$600
0%
$20,176
4%
$468,314
91%



The 4th Judicial District Public Defenders' Office

Morehouse (Bastrop) - Ouachita (Monroe)

District Defender: Michael A. Courteau
714 St. John Street
Monroe, LA 71201
(318) 322-6643

4th Judicial District • Morehouse and Ouachita Parishes
District Defender Michael A. Courteau • (318) 322-6643
714 St. John Street • Monroe, LA • 71201

General District Information: In the 4th Judicial District, there are six sections of District Court (four in Ouachita Parish and two in Morehouse Parish). There are three City Courts (Monroe, West Monroe and Bastrop). Attorneys in this district also handle cases in the 5th Judicial District Court, three 5th Judicial District City Courts (Rayville, Winnsboro, and Oak Grove), and the 37th Judicial District Court. There is a drug court program in the 4th Judicial District. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 181,699 in this district, 47,291 of whom are children.

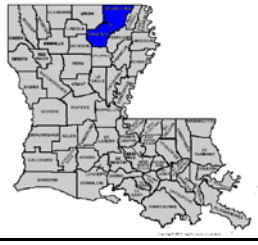
District Staff: The District Defender in this district is Michael A. Courteau, who has served in the position for 20 years and has been a public defender in Louisiana for 23 years. The 4th Judicial District Public Defenders' Office is a contract public defenders' office. At the end of 2012 the district reported a full-time District Defender and 29 part-time contract attorneys. There are no restrictions on private practice outside of the Public Defenders' Office, provided that there is no conflict with indigent appointed cases. The District Defender supervises all attorneys and has a limited caseload due to these supervisory responsibilities. The district also has 17 non-attorney staff members.

Juvenile Defense: Juvenile cases are heard by one District Judge in the 4th Judicial District. Juvenile cases are handled by contract attorneys, including a supervising juvenile attorney. These attorneys also handle juvenile defense for the 5th and 37th Judicial Districts; those cases are heard by District Judges.

Indigency Determination and Availability of Clients: In the 4th Judicial District, qualifications investigators in the Public Defenders' Office make the determination of indigence. Adult clients are held at the Ouachita Parish Correctional Center, the Morehouse Correctional Center and Bastrop City Jail or, when held outside of the district, at the Collingston Correctional Center, Richwood Detention Center or the Richland Parish Detention Center. Juvenile clients are held in Green Oaks Detention Center or, if held outside of the district, at Christian Acres Detention Center (Tallulah).

Fees and Accounting: The 4th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2012, 7,763 applications were received for services. Fees were waived for 6,113 applicants. A total of $69,784 was collected in application fees. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services. In 2012, the district received $1,420,856 in special fees, which are collected by the Morehouse and Ouachita Parish Sheriffs' Offices. The Public Defenders' Office is currently attempting to recover partially collected fees from the Monroe City Court. Courts in this district may also assess partial indigence payments for services based on clients' ability to pay. Any resulting payments are collected by the Public Defenders' Office, local sheriffs, or clerks of court. Accounting functions for the 4th Judicial District Public Defenders' Office are divided between office staff and a contracted accountant.

Caseload: The 4th District Public Defenders' Office reported handling 13,129 cases in 2012. Of those, 2,216 involved juvenile matters, including 1,137 Child in Need of Care representations.



The 4TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Ouachita - Monroe and Morehouse - Bastrop (4th JDC), Juvenile Only-West Carroll - Oak Grove, Franklin - Winnsboro and Richland - Rayville (5th JDC); and Caldwell - Columbia (37th JDC).
Population	181,699 (Ouachita and Morehouse Parishes).
Juvenile Population	63,125 (Ouachita, Morehouse, Caldwell, Richland, Franklin and West Carroll Parishes).
District Defender	Michael A. Courteau
Years as District Defender	20
Years in Public Defense	23
Office Manager	Dixie Stout
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Kathryn Campbell- Data Entry Clerk, Virginia Dowden- Data Entry Clerk, Misty Emerel- Juvenile Qualifications Investigator/ Juvenile Data Clerk/Assistant to District Defender/ In-house IT, Shondria Newton, Data Entry Clerk, Zuleika Quinn- Receptionist.
Primary Office Street Address	714 St. John Street
City	Monroe
ZIP	71201
Primary Phone	318-322-6643
Primary Mailing Address	714 Saint John Street
Primary Fax Number	318-325-7814
Primary Emergency Contact	Michael A. Courteau
Primary Emergency Phone	318-614-4727
Secondary Emergency Contact	Bob Noel
Secondary Emergency Phone	318-366-6668
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Owned by 4th JDC Public Defender Office
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	$550.00 (Utilities) No mortgage/rent
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	George McGuffee

Courts and Locations	4th Judicial District Court, Ouachita and Morehouse Parishes in Monroe and Bastrop (includes Juvenile Courts); Monroe, West Monroe and Bastrop City Courts, Green Oaks Detention Center. 5th and 37th Judicial District Courts - Juvenile; Rayville, Winnsboro, and Oak Grove City Courts, NOTE: The PD office in the 4th Judicial District also handles juvenile matters in the 5th and 37th Districts. The juvenile data is compiled by the 4th JDC and reflected here.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	4 Sections in Ouachita Parish; 2 Sections in Morehouse Parish.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Ouachita Parish- Cases are assigned by case number and section. Morehouse Parish- by the Judge. Monroe City- by Staff, Juvenile in 5th and 37th District- determined by which Judge is presiding. Juvenile in the 4th District, Monroe City and West Monroe City- determined by the case type.
Name of Adult Detention Facilities in This District	Ouachita Correctional Center; Morehouse Correctional; Bastrop City Jail
Name of Adult Detention Facilities Outside the District Which Hold Clients	Collingston Correctional Center, Richwood Detention Center, Richland Parish Detention Center
Name of Juvenile Detention Facilities In This District	Green Oaks Detention Center; Swanson's
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Christian Acres
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Jerry Jones
Chief Judge of Criminal District Court	Chief Judge Wilson Rambo
Juvenile Court Judges (Specify District of City Court)	Chief Judge Sharon Marchman
Drug Court Judges	Yes. Judge Sharon Marchman
Mental Health Court Judges	No
Other Specialty Court	No
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Determined by Qualifications Investigators.
When is Assignment/Appointment of Counsel Made?	Upon determination of indigency and availability of case number and section.
Initial Client Intake Conducted By Whom? (Name and Title)	Adult- Ray Cook, Mary Coleman, Carolyn Walker, Kenny Robideaux. Juvenile- Misty Emerel.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes. Two forms attached. One for adult and one for juvenile.
Brief Explanation of Intake Process	Qualification investigators are present in court and at jails and juvenile facilities to interview and determine qualifications as soon as the potential client is referred by a judge.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes

How Many Applications for Services Were Received?	7,763
How Many Application Fees Were Waived?	6,113
How Many Application Fees Were Reduced?	N/A
Total Application Fee Dollars Collected in 2012	$69,783.50 (database shows $64,563.50 in application fees collected but this is not an accurate number)
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No

$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	1,420,856
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes. Attempting to recover partial collection by Monroe City Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Sheriff and Clerks provide documentation.
Who Collects the Assessed Court Fees?	Sheriff
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Yes. The attachments sent in with the monthly report are the only documentation we receive.
Who Remits the Court Fees Collected?	Sheriff, Clerk for Monroe City Court, West Monroe Marshall's Office, Probation
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Yes. The attachments sent in with the monthly report are the only documentation we receive.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Dependent upon each client's financial circumstances.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	None
Who Collects the Assessed Partial Payments?	We collect $40 partial, Sheriff and various clerks collect in the other parishes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Partial Payments Collected?	We collect $40 partial, Sheriff and various clerks collect in the other parishes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Each collecting agency now provides documentation.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted provided no conflict with indigent appointed cases
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes. Attached are the contracts used for adult and juvenile attorneys.
Primary Immediate Needs	Continued state funding at current or higher prices
Immediate Critical Issue Areas	Funding
Long-Term Critical Issue Areas	Continued adequate funding
Please List All New Hires in 2012 (Name and Title)	Zuleika Quinn- Receptionist, Kenny Robideaux - Qualifications Investigator.
Please List All Promotions in 2012 (Name and Title)	Chris Branum -Chief Investigator, Ski Wawrzyniak- Investigator.
2012 Media Coverage and/or Major Accomplishments	In courtroom training for contract attorneys. Training was video recorded and critiqued.

Number of Expected New Attorney Hires in 2012	One
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. Nine training sessions per year. Mandatory attendance for all Contract Attorneys for a minimum of six sessions.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Yes. See attached.
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	See attached sheet.
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	Yes, as of 12/1/08
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Yes. District Defender.
Regular Meetings for Any Staff, Please Describe	Monthly mandatory training done at PD Office. Nine training sessions per year. Monthly contract lawyers and section heads meetings. Section heads formally meet with their lawyers ranging from monthly for juvenile to semi-annually for misdemeanor. One seminar per year paid for by ID office for continued juvenile or capital qualifications. Other requests considered individually by Dist. Defender, but attendance at seminar for capital penalty phase lawyer is encouraged.
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2012	3
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	The Juvenile Section Head, Bobby Manning handles all these cases
Please Provide the Names of All State Representatives and Senators from Your District	Senators- Mike Walsworth, Neil Riser, Bob Kostelka and Francis Thompson. Representatives- Frank Hoffman, Jay Morris, Marcus Hunter and Katrina Jackson.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	Greater participation in Criminal Case Policy Board.

Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Courteau, Michael A.	318-322-6643
Part-Time Contract Attorneys	**Contact Information**
Adams, Layne	318-387-5552
Balsamo, Katy	318-812-3434
Bernheim, Sadye	318-387-4805
Britton, George	318-323-6107
Brown, Elizabeth	318-372-1731
Caldwell, Walter	318-396-0540
Cooper, Carl	318-387-1644
DeCelle, Malcolm	318-387-3500
Diaz, Shereba	318-998-3010
Domangue, Dina	318-649-2626
Donald, Randy	318-322-8442
Finley, Kristy	318-325-4678
Hemphill, Caroline	318-439-0122
Hunter, Daniel	318-388-0883
Kincade, Charles	318-388-4205
Loveridge, David	318-361-5065
Manning, Bobby	318-324-1411
McElroy, Scott	318-283-0428
Noel, Bob	318-388-1700
Nolen, Jay	318-388-1655
Oliveaux, Darrell	318-340-7900
Perkins, Lee	318-387-5552
Racer, Bryan	318-324-1304
Ross, James	318-322-8776
Scott, Louis	318-323-6107
Sullivan, Peggy	318-855-6038 and 318-855-6049
Toombs, Clara	318-855-4864
Trahan, Ken	318-387-2776
Williams, Derrick	318-807-9045
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Branum, Chris	318-322-6643
Campbell, Kathryn	318-322-6643
Coleman, Mary	318-322-6643
Cook, Ray	318-322-6643
Dowden, Virginia	318-322-6643
Emerel, Misty	318-322-6643
Graves, Terri	318-322-6643
McGuffee, George	318-325-5867
Moore, Paul	318-512-1500
Newton, Shondria	318-322-6643
Stout, Dixie	318-322-6643
Walker, Carolyn	318-322-6643
Wawrzyniak, Kazimer	318-322-6643
Zuleika Quinn	318-322-6643
Kenny Robideaux	318-322-6643

Trey Magee	318-340-7900
Frederick Jones	318-325-2644

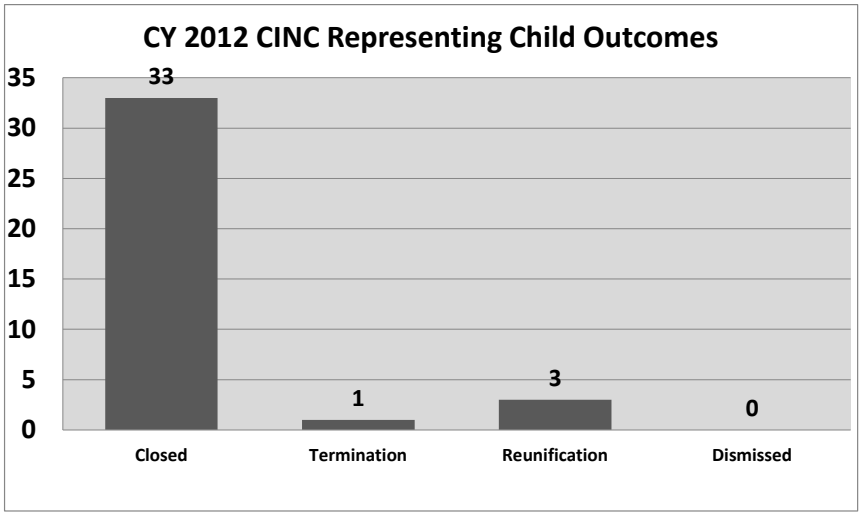
2012 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Misty Emerel
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	x
Windows Server 2000/2003/2008	x
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	x
Microsoft Office 2003	x
Previous Microsoft Office version	x
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	x
Internet Explorer 9	x
Firefox	x
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	0
DVD	0

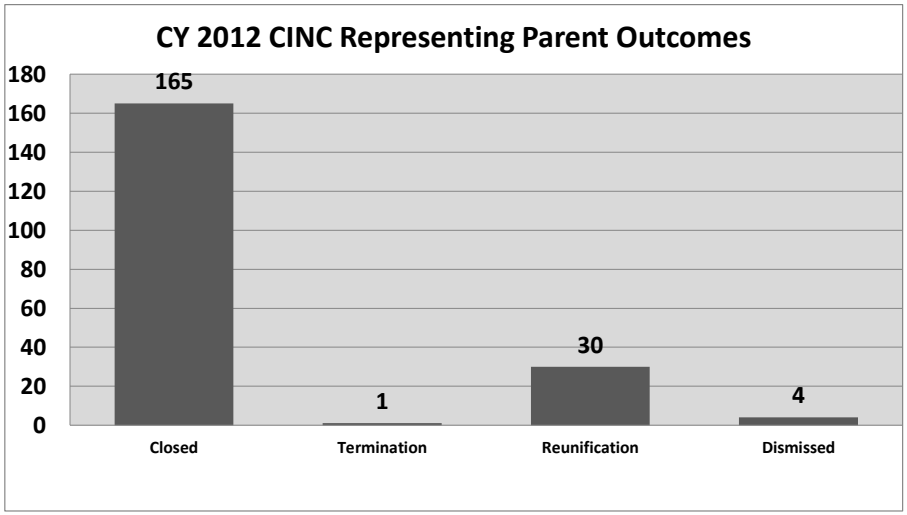
VCR	0
Desktop PCs	14
Laptops	7
Video Cameras	2
Digital Cameras	6
Video Conferencing Systems	24
B&W Laser Printers	3
Color Printers	12
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	2
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	20mb
Provider Name:	Ouachita Parish Sheriff's Office/Centurytel
Email Provider:	N/A
Please list any software or computer equipment in which you need training:	

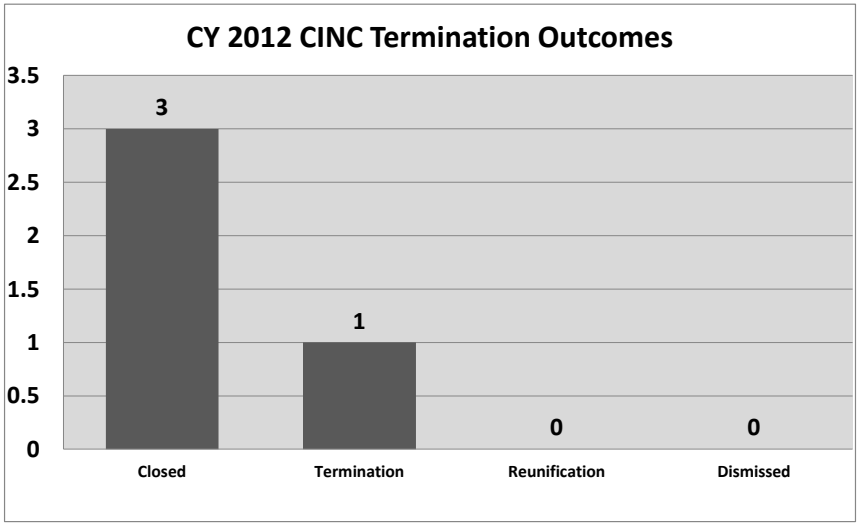
4th District Defender Office CY 2012 Caseloads & Outcomes

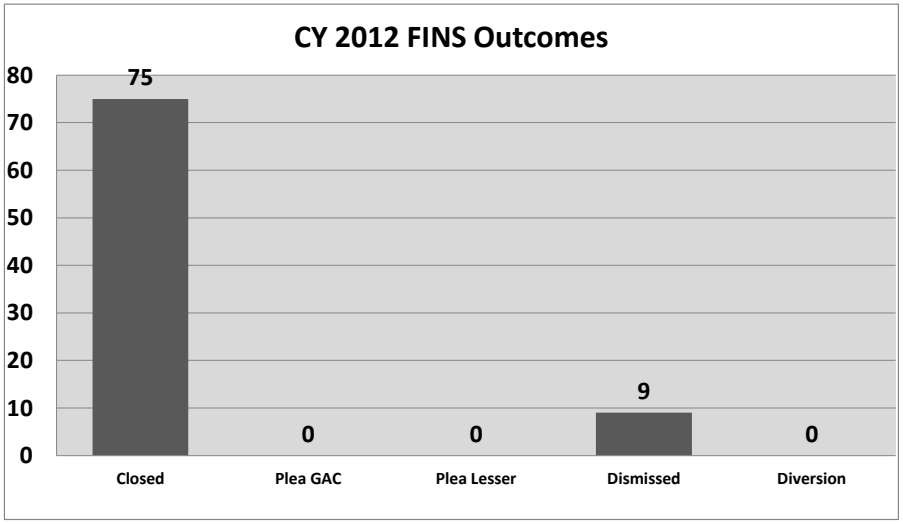
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	316	329	83	399	N/A	N/A	N/A	N/A	23	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	4	33	159	163	1	3	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	168	165	407	575	1	30	N/A	N/A	4	N/A	N/A	N/A	N/A	N/A
Termination	1	3	2	3	1	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	36	75	216	252	N/A	N/A	0	0	9	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	204	192	223	427	N/A	N/A	58	3	44	7	N/A	N/A	0	3
Delinquency Felony	125	159	267	392	N/A	N/A	44	26	74	1	N/A	N/A	0	2
Delinquency-Life	1	0	0	1	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	3	1	1	4	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	3889	3771	1914	5803	N/A	N/A	1458	3	980	92	6	18	11	41
Adult Felony Non-LWOP**	2923	2728	2041	4964	N/A	N/A	654	350	1782	34	2	13	0	39
Adult LWOP**	53	55	81	134	N/A	N/A	9	10	32	1	0	1	0	0
Capital***	1	2	1	2	N/A	N/A	0	1	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	1	4	7	8	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	1	0	1	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

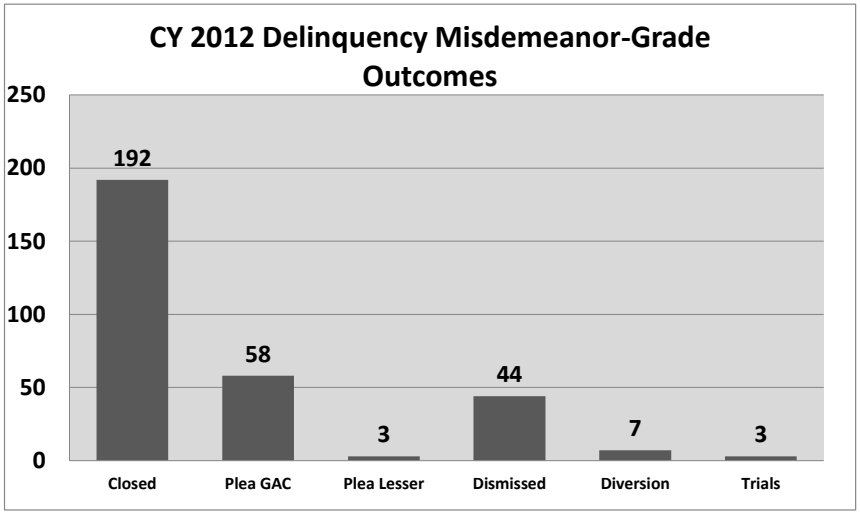
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

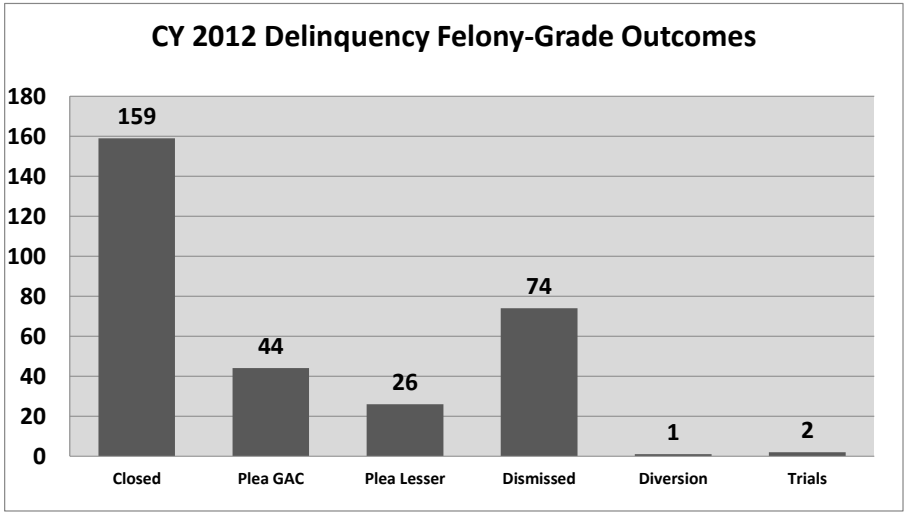

CY 2012 CINC Representing Child Outcomes
35
30
25
20
15
10
5
0
33
1
3
0
Closed
Termination
Reunification
Dismissed

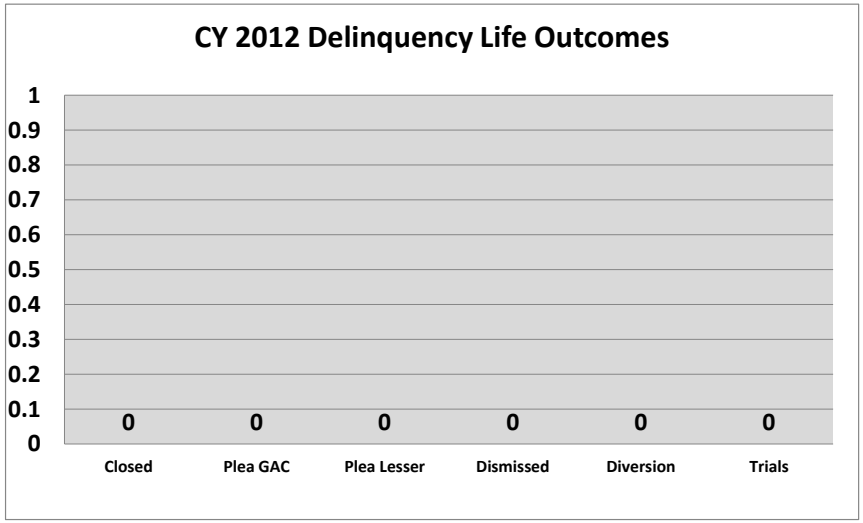

CY 2012 CINC Representing Parent Outcomes
180
160
140
120
100
80
60
40
20
0
165
1
30
4
Closed
Termination
Reunification
Dismissed

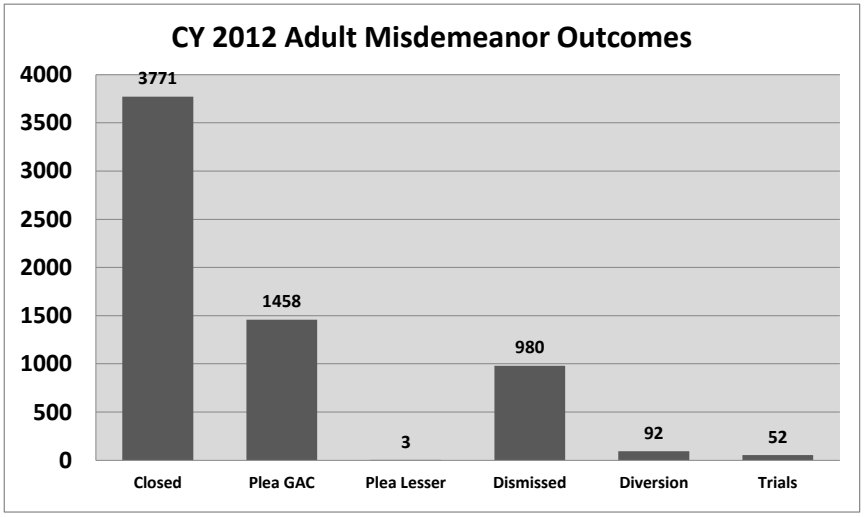

CY 2012 CINC Termination Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
1
0
0
Closed
Termination
Reunification
Dismissed

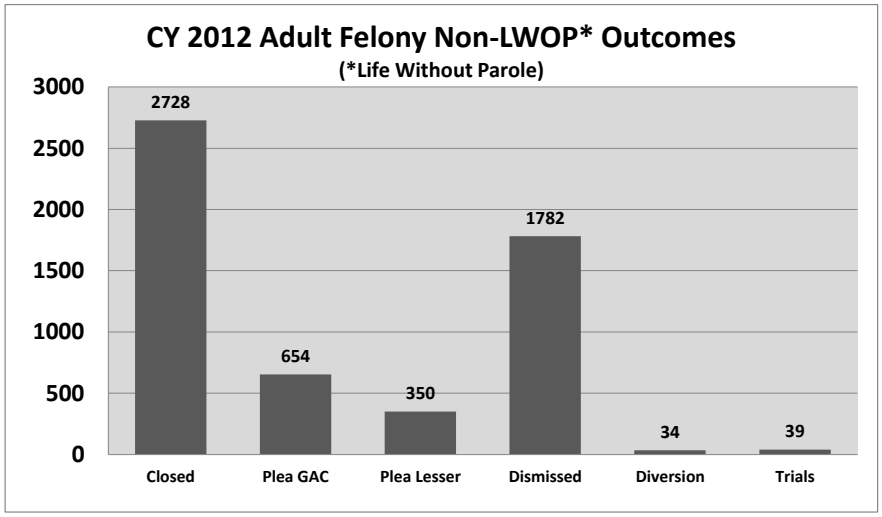

CY 2012 FINS Outcomes
80
70
60
50
40
30
20
10
0
75
0
0
9
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

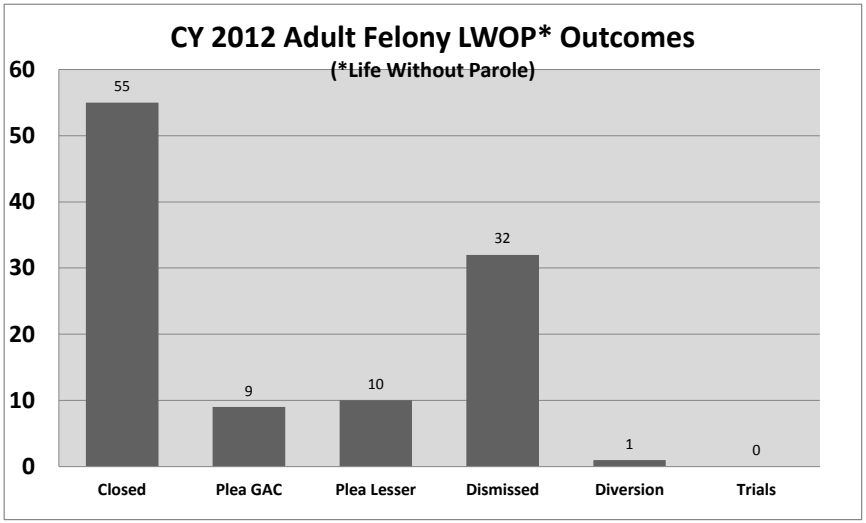

CY 2012 Delinquency Misdemeanor-Grade Outcomes
250
200
150
100
50
0
192
58
3
44
7
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

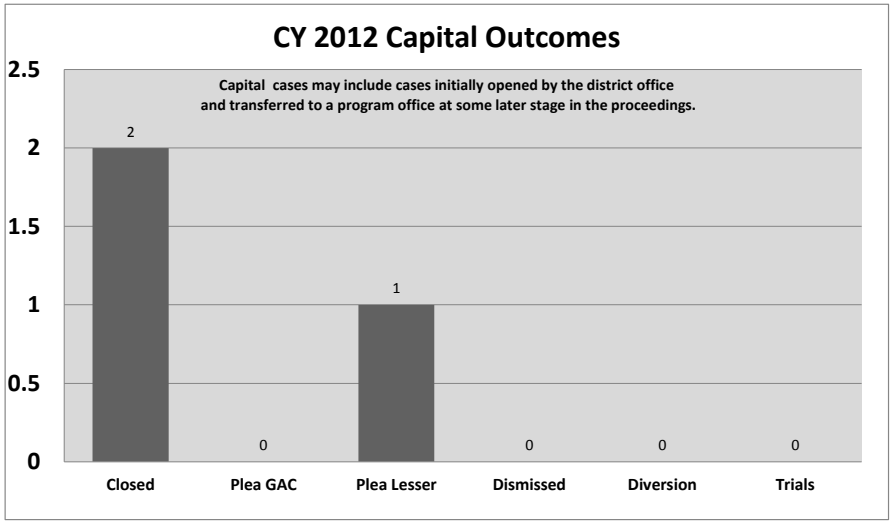

CY 2012 Delinquency Felony-Grade Outcomes
180
160
140
120
100
80
60
40
20
0
159
44
26
74
1
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
4000
3500
3000
2500
2000
1500
1000
500
0
3771
1458
3
980
92
52
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

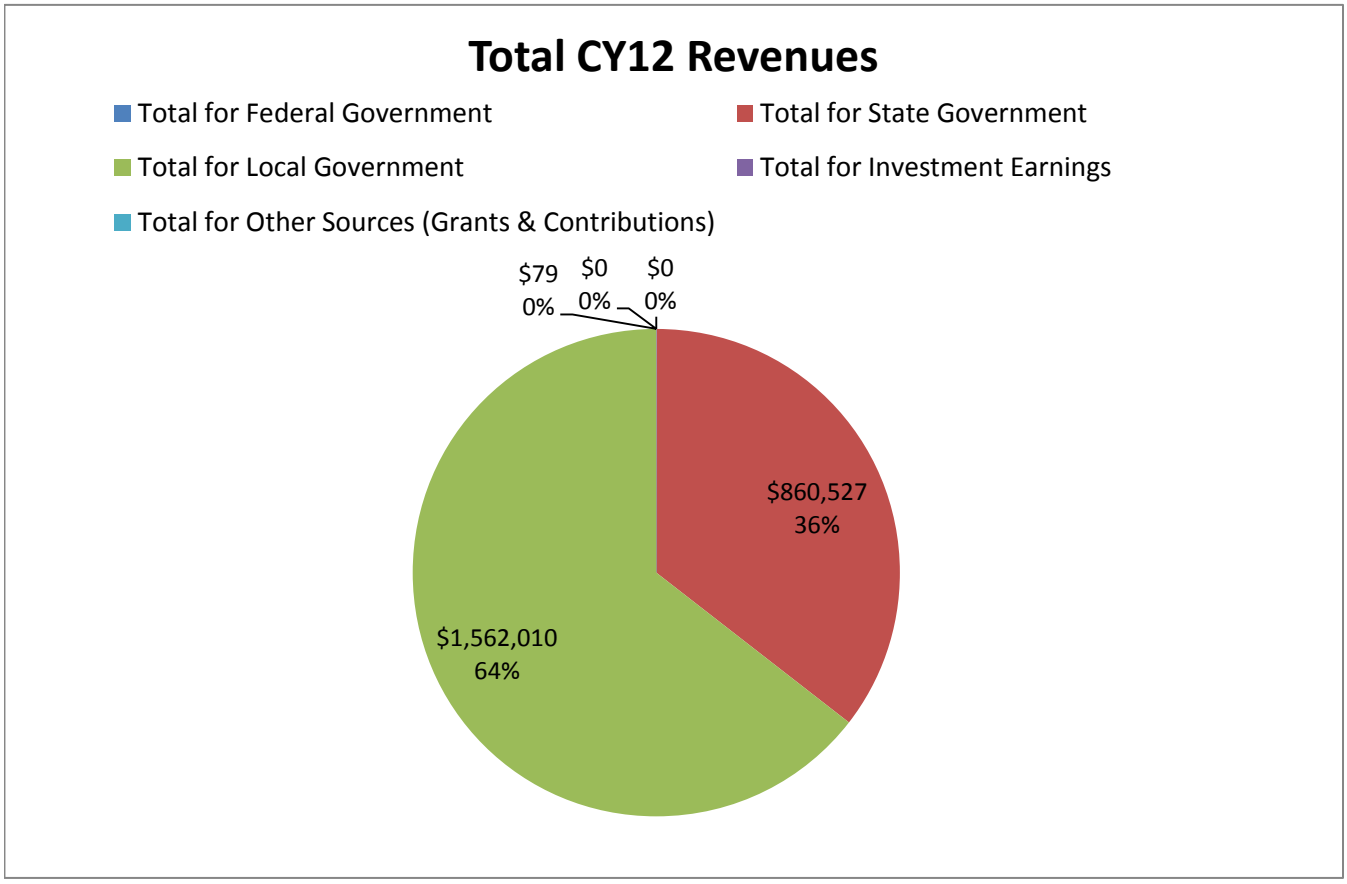

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
3000
2500
2000
1500
1000
500
0
2728
654
350
1782
34
39
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

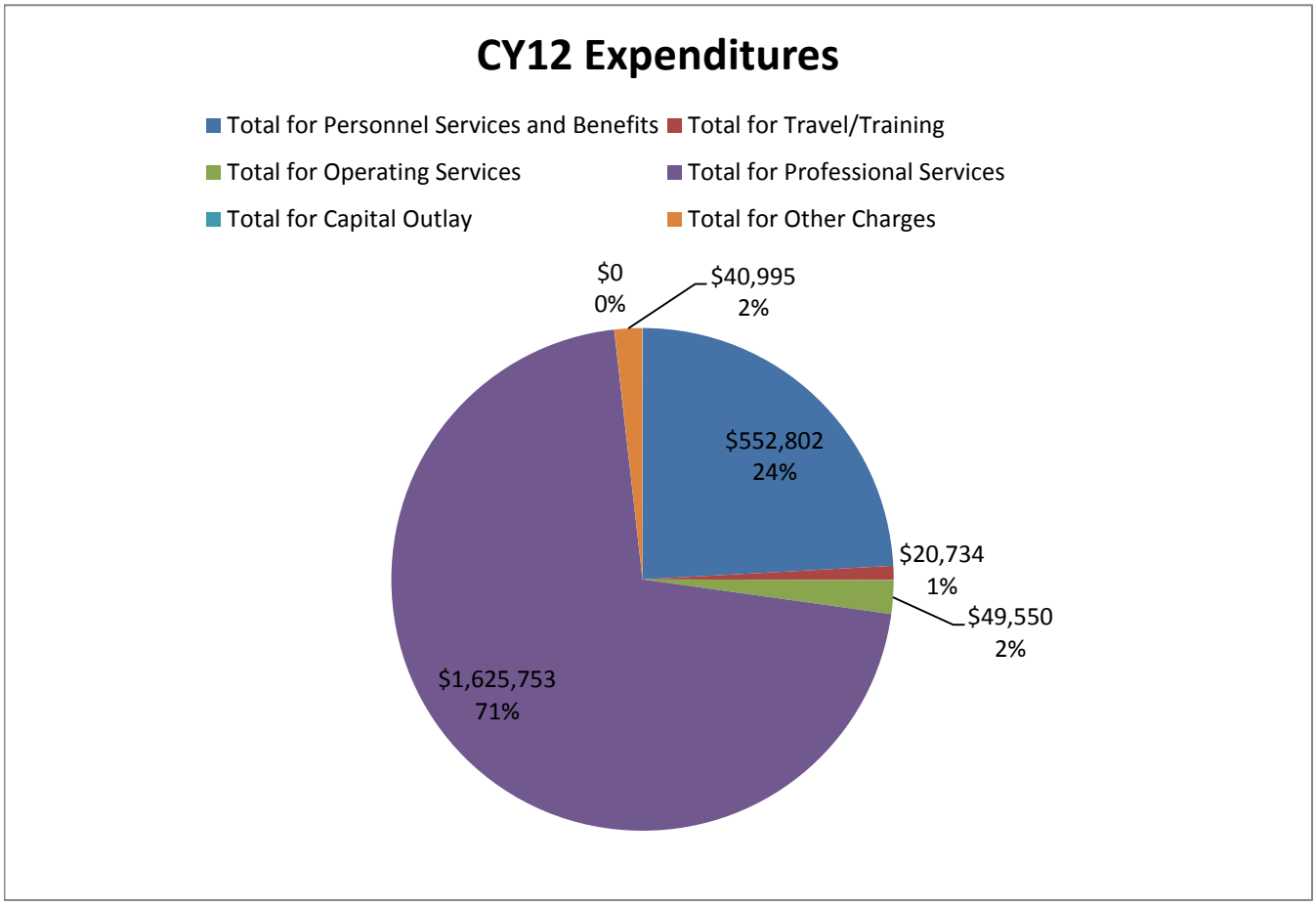

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
60
50
40
30
20
10
0
55
9
10
32
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

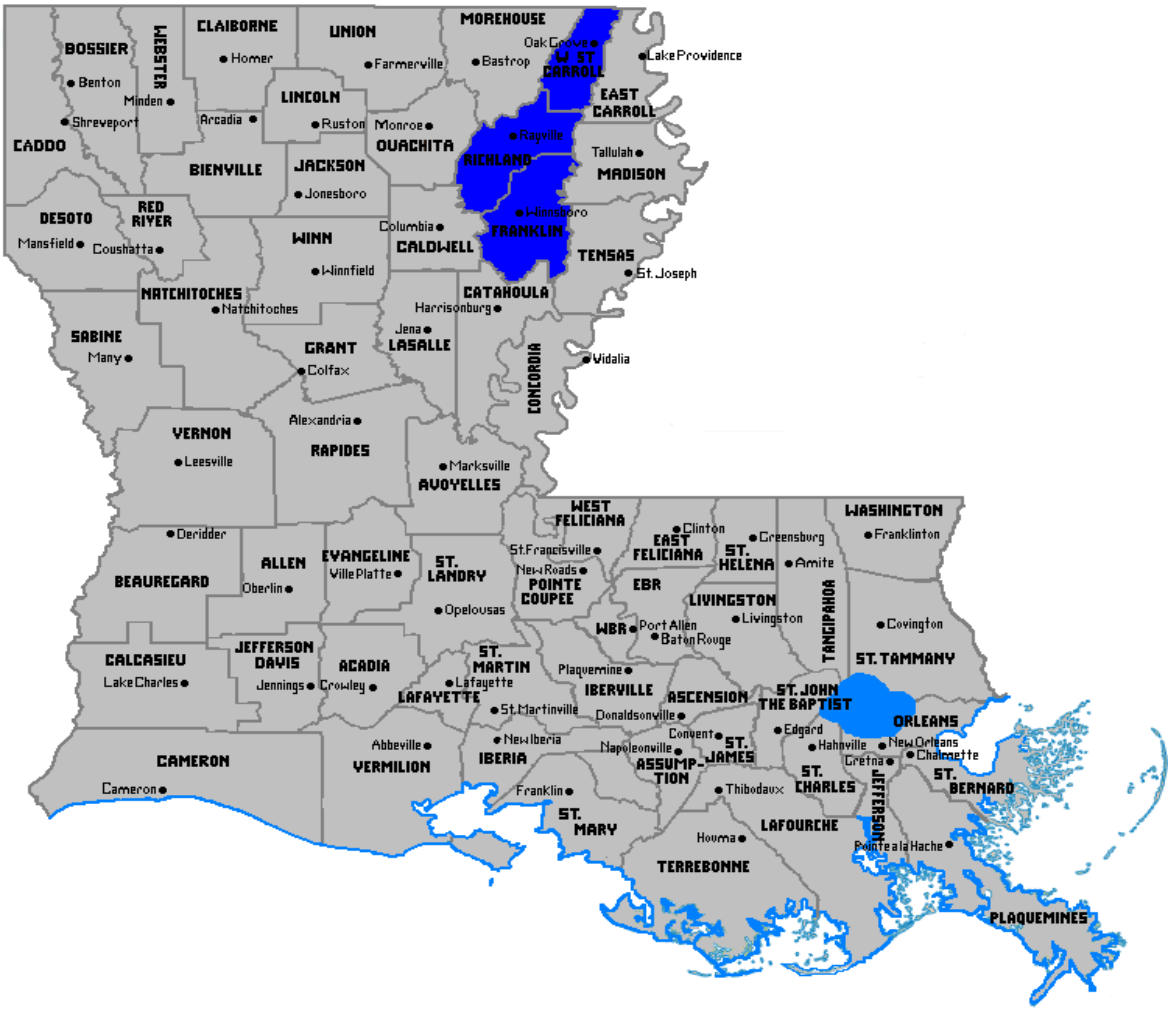

CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
2.5
2
1.5
1
0.5
0
2
0
1
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 4 CY2012	Total CY2012
District Defender: Mike Corteau	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$87,654
District Assistance Fund (DAF)	$772,873
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$0
Total for State Government	$860,527
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$27,779
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$16,184
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$0
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$0
City & City-Ward Courts	$224,735
Judicial District Courts	$511,911
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$0
Parish Courts	$0
Traffic Court	$0
Non-itemized, lump sum collected and remitted by all courts	$223,875
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$485,698
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$0
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$1,446,218
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$65,794
Partial Attorney Fees Reimbursements [as per 15:176]	$6,035
Other Reimbursements	$0
Other Local Income -List source(s)	$0
Total for Charges For Services	$71,829
Total for Local Government	$1,562,010
Investment Earnings	
Interest Income	$79
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$79
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$0
Total for Other Sources (Grants & Contributions)	$0
Total for REVENUE	$2,422,616

District 4 CY2012	Total CY2012
District Defender: Mike Corteau	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$512,302
Accrued Leave	$0
Payroll Taxes	$40,501
Hospitalization and Disability Insurance	$0
Retirement	$0
Other	$0
Total for Personnel Services and Benefits	$552,802
Travel/Training	
Parking/Auto Tolls	$0
Travel/Lodging/Per Diem/Mileage	$20,734
Total for Travel/Training	$20,734
Operating Services	
Advertisements	$63
Workers' Compensation	$1,790
Insurance - Malpractice	$2,005
Insurance - Auto/Physical Liability	$2,446
Insurance - Other	$1,588
Lease - Office	$0
Lease - Auto/Equipment	$0
Lease - Other	$0
Office Repair and Maintenance	$8,246
Office - Telephone/Utilities/Postage/Internet	$17,988
Dues and Seminars	$74
Law Library/Journals/Subscriptions	$0
Office Supplies	$15,349
Total for Operating Services	$49,550
Professional Services	
Audit/Accounting Expense	$28,363
Contract Clerical	$0
Expert Witness	$18,040
Investigators	$0
Interpreters	$0
Social Workers	$0
Capital Representation	$63,800
Conflict	$0
Contract - Juvenile Attorneys or CINC	$380,300
Misdemeanor Attorney Contracts	$304,800
Contract Attorneys - all other	$830,450
IT/Technical Support	$0
Total for Professional Services	$1,625,753
Capital Outlay	
Major Acquisitions	$0
Total for Capital Outlay	$0
Other Charges	
Other Operating Expenses	$40,995
Total for Other Charges	$40,995
Total for EXPENDITURES	$2,289,833


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$79
0%
$0
0%
$0
0%
$860,527
36%
$1,562,010
64%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$0
0%
$40,995
2%
$552,802
24%
$20,734
1%
$49,550
2%
$1,625,753
71%



The 5TH Judicial District Public Defenders' Office

Franklin (Winnsboro) - Richland (Rayville) - West Carroll (Oak Grove)

District Defender: James M. Miller
712 East Jefferson Street
Oak Grove, LA 71263
(318) 428-9430

5th Judicial District • Franklin, Richland and West Carroll Parishes
District Defender James M. Miller • (318) 428-9430
712 East Jefferson Street • Oak Grove, LA • 71263

General District Information: In the 5th Judicial District, there are three sections of District Court and one City Court (Winnsboro). There are specialty drug, nonsupport and domestic dispute court programs. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 53,096 in this district, 13,460 of whom are children.

District Staff: The District Defender in this district is James M. Miller, who has served in the position for 22 years and has been a public defender in Louisiana for 37 years. The 5th Judicial District Public Defenders' Office is a contract public defenders' office. At the end of 2012 the district reported six contract attorneys in addition to the District Defender. There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender supervises all attorneys. No caseload reduction is provided to him. The office also has one investigator and two administrative staff members.

Juvenile Defense: Juvenile cases are heard by one District Judge in the 5th Judicial District. All juvenile cases in the 5th Judicial District are handled by the 4th Judicial District Public Defenders' Office.

Indigency Determination and Availability of Clients: In the 5th Judicial District, the Court makes the determination of indigence. Adult clients are held at Franklin Parish Detention Center, Richland Parish Detention Center, West Carroll Parish Jail, and West Carroll Detention Center. If held outside of the district, adult clients are held at Morehouse Parish Detention Center, Morehouse Parish Jail, and Riverbend Detention Center.

Fees and Accounting: The 5th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. A total of $8,800 in application fees was collected in 2012. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services. In 2012, the district received $199,338.51 in special fees, collected by the sheriffs in each parish and by the Judge in Winnsboro City Court. Courts in this district do not assess partial indigence payments. Accounting functions for this office are handled by office staff and a contracted accountant.

Caseload: The 5th District Parish Public Defenders' Office reported handling 2,468 cases in 2012. Of those, none involved juvenile matters.

The 5TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Franklin - Winnsboro; Richland - Rayville; West Carroll - Oak Grove
Population	53,096
Juvenile Population	13,460
District Defender	James M. Miller
Years as District Defender	22
Years in Public Defense	37
Office Manager	Tammy Ashley
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Tammy Ashley, Database Compliance Officer; Mitzi Riser, Data Entry; Megan Kichler, Data Entry; Victoria Mathieu, Data Entry; Karen Farmer, Data Entry; Terry Graves, Data Entry; and Amanda Wilkins, Data Entry.
Primary Office Street Address	712 East Jefferson Street
City	Oak Grove
ZIP	71263
Primary Phone	318-428-9430
Primary Mailing Address	P.O. Drawer 1207, Oak Grove, LA 71263
Primary Fax Number	318-428-4031
Primary Emergency Contact	James M. Miller
Primary Emergency Phone	318-428-8201
Secondary Emergency Contact	Tammy Ashley
Secondary Emergency Phone	318-372-3120
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	None
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	20/20 Eyecare
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	$600 rent plus $231.18 utilities total $831.18
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	John M. Gathings, CPA
Courts and Locations	Franklin Parish District Court, Winnsboro; Richland Parish District Court, Rayville; West Carroll Parish District Court, Oak Grove; and Winnsboro City Court, Winnsboro.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	3 Divisions in 3 District Courts; 1 Division in Winnsboro City Court.

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Six attorneys working for the Chief, plus the Chief, makes 7 attorneys in this district. Three handle one-half of the felony workload in Franklin and Richland, and the same 3 handle all misdemeanors and felonies in West Carroll. One handles all misdemeanors and one-half of the felonies in Richland. Two attorneys each handle one-fourth of the felonies in Franklin, and those same 2 each handle one-half of all misdemeanors in Franklin. Those same 2 attorneys each handle one-half of the misdemeanor workload in Winnsboro City Court. The Chief does not handle cases and serves as only an administrator. The Chief makes all appointments of counsel.
Name of Adult Detention Facilities in This District	Franklin Detention Center, Winnsboro; Richland Detention Center, Rayville; West Carroll Parish Jail, Oak Grove; and West Carroll Detention Center, Epps.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Morehouse Detention Center, Collinston; Morehouse Parish Jail, Bastrop, LA; and Riverbend Detention Center, Lake Providence, LA.
Name of Juvenile Detention Facilities In This District	None in district
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	N/A -- The 5th District does not handle juvenile cases.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No, not so far
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	John M. Lancaster
Chief Judge of Criminal District Court	Judge Terry A. Doughty
Juvenile Court Judges (Specify District of City Court)	District Judge Terry Doughty is the juvenile court judge.
Drug Court Judges	Terry A. Doughty
Mental Health Court Judges	No
Other Specialty Court	Yes
Name of Specialty and Brief Description:	Non-support court and domestic disputes are handled by Magistrate Judge Dennis Stewart.
Indigency Determined by Whom and How?	Judge-Questions them as to their financial status.
When is Assignment/Appointment of Counsel Made?	At time of arrest. If incarcerated -appointment within 72 hours of arrest. If on bond - judge will appoint at arraignment if determined indigent
Initial Client Intake Conducted By Whom? (Name and Title)	James E. Hudson, Investigator
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Investigator meets with defendant, fills out personal data sheet, explains system, notes client's comments and forwards compiled information to appointed attorney and handles any follow-up investigation.

$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	When Judges question as to indigency, if the person is found indigent the $40 assessment fee is assessed. We do not keep a record of how many the Judges have questioned. This is done by the Judges at arraignment.
How Many Application Fees Were Waived?	We do not keep a record of that. Sometimes the Judges do not assess those that are in jail.
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2012	8,800
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	199,339
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Franklin Parish Sheriff sends a detailed print out of money disbursed. Richland and West Carroll Sheriffs sends a form with their disbursement. West Carroll Sheriff also sends a print out. Winnsboro City Court sends a form with their disbursement. Attached is the form.
Who Collects the Assessed Court Fees?	The 3 Sheriffs and the Judge of Winnsboro City Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Yes
Who Remits the Court Fees Collected?	The 3 Sheriffs and Winnsboro City Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Yes
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	This is not done.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	N/A
Who Collects the Assessed Partial Payments?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	N/A
Who Remits the Partial Payments Collected?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	N/A
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	None

Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted. All attorneys are part-time (supposedly) but the workload is so heavy it seems full-time. Attorneys can take retained criminal cases and can maintain their usual private practice. This policy is not in writing.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	There is no written contract.
Primary Immediate Needs	Sufficient funding from State office to avoid financial collapse.
Immediate Critical Issue Areas	There is no written contract.
Long-Term Critical Issue Areas	No personnel have had a pay raise in over 5 years.
Please List All New Hires in 2012 (Name and Title)	Amanda Wilkins, Attorney and Dina Domangue, Attorney.
Please List All Promotions in 2012 (Name and Title)	None
2012 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2012	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	All 6 attorneys consult with each other about how to handle difficult cases; and also consult with the Chief.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Chief Defender James Miller supervises 5 attorneys, the part-time office secretary, CPA and investigator.
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	We do not have such a chart.
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	No
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No
Regular Meetings for Any Staff, Please Describe	We maintain constant contact with each other through email and phone conferences.
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2012	None
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	Juvenile cases are handled by the 4th District, not the 5th District.
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	Such cases are handled in juvenile court and juvenile court matters are handled by the 4th District, not the 5th District.
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	In juvenile court the attorneys are provided by the 4th District, not the 5th District. If juveniles are transferred to adult court, one of the 6 attorneys will be appointed to represent that defendant as an adult.

Please Provide the Names of All State Representatives and Senators from Your District	Senator Neil Riser, Senator Francis Thompson, Senator Mike Walsworth, Representative Steven E. Pylant, Representative Charles R. Chaney, & Representative John C. Morris, III.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	None
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
None	
Part-Time Contract Attorneys	**Contact Information**
James M. Miller (Chief District Defender)	318-428-9430
James D. Sparks, Jr. (F, M)	318-387-6565
Caroline Hemphill (F, M)	318-435-9595
Dawn H. Mims (F, M)	318-728-9830
Robert N. Kordisch (F, M)	318-728-4493
Dina F Domangue (F, M)	318-649-2626
Amanda M. Wilkins (F, M)	318-329-8934
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
James E. Hudson, Investigator	318-376-9060
John Gathings, CPA	318-428-2973
Tammy Ashley, Secretary/Office Manager	318-428-9430

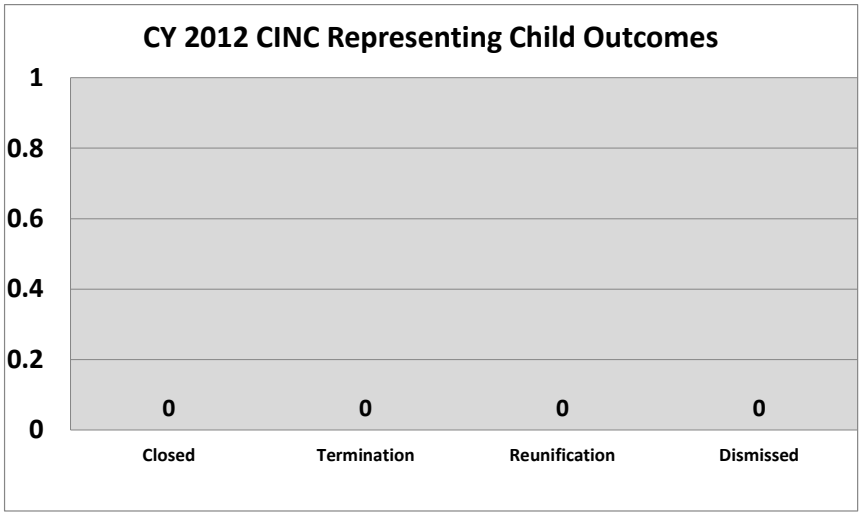
2012 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	James M. Miller
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	X
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	X
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	X
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	X
Microsoft Office 2007	X
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	X
Other	
Accounting Software	CPA only
QuickBooks	
Quicken	
Intuit	
Other (list here):	Sage 50 (was Peachtree)
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	X
Internet Explorer 8	X
Internet Explorer 9	X
Firefox	
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	0
DVD	0

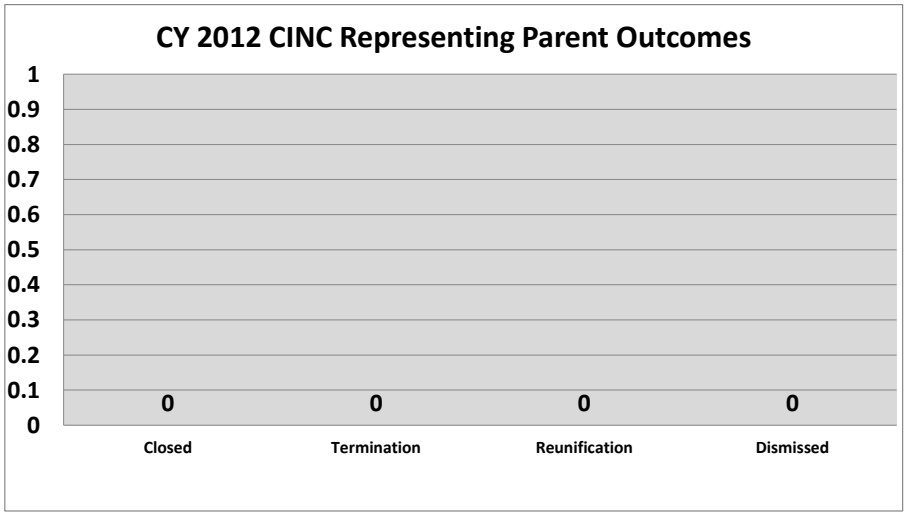
VCR	0
Desktop PCs	1
Laptops	7, with 3 inoperable
Video Cameras	0
Digital Cameras	0
Video Conferencing Systems	0
B&W Laser Printers	2, with 1 inoperable
Color Printers	1
Wireless Cards	0
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
	1 APC Battery Backup
INTERNET SERVICES:	
Dialup	
Broadband	X
No Internet Connection	
Connection Speed:	
Provider Name:	AT&T
Email Provider:	AT&T
Please list any software or computer equipment in which you need training:	None

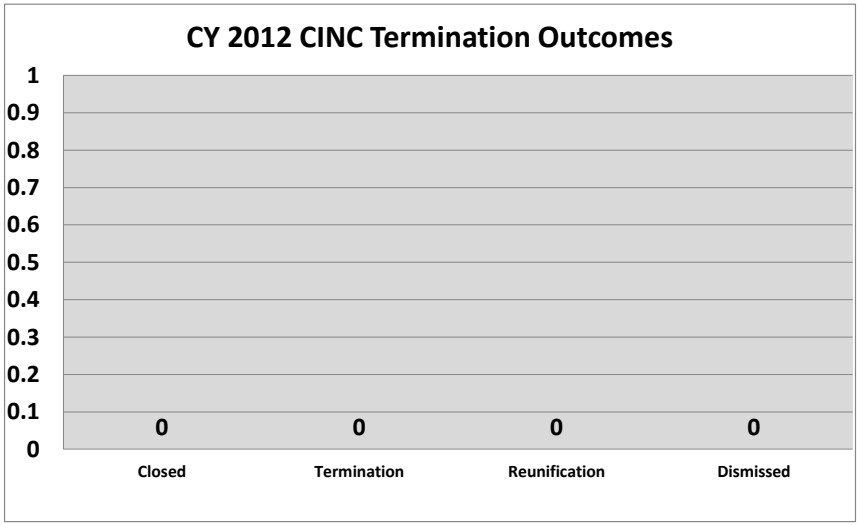
5th District Defender Office CY 2012 Caseloads & Outcomes

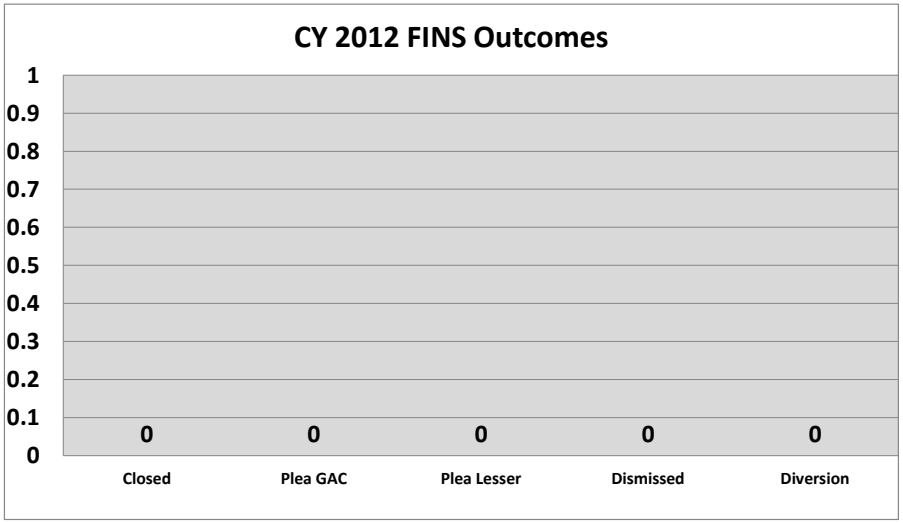
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Delinquency Felony	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	902	812	271	1173	N/A	N/A	216	182	282	5	0	0	0	3
Adult Felony Non-LWOP**	827	773	456	1283	N/A	N/A	308	208	118	6	0	3	0	2
Adult LWOP**	0	5	5	5	N/A	N/A	1	3	6	0	0	1	0	0
Capital***	0	0	1	1	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	1	1	5	6	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

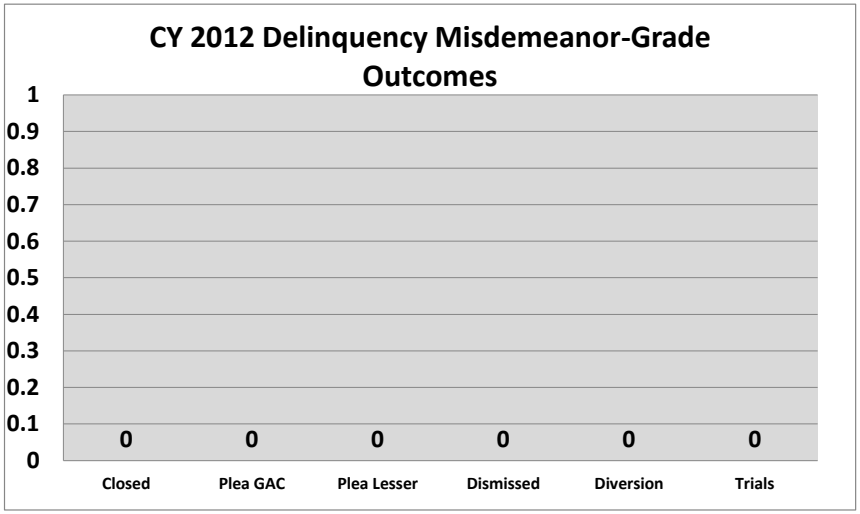
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

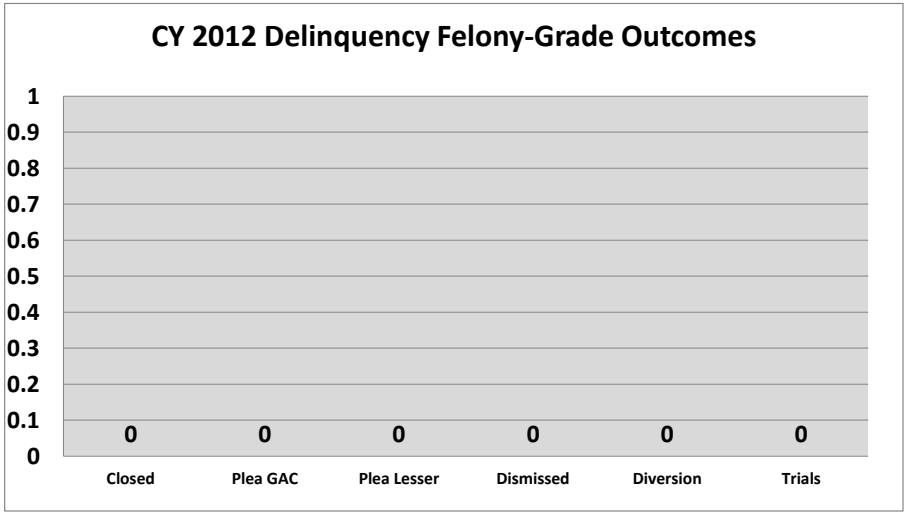

CY 2012 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

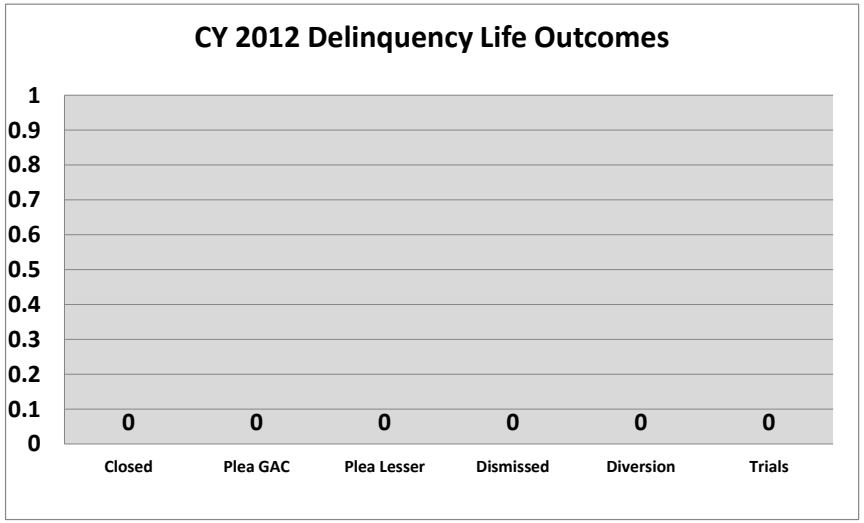

CY 2012 CINC Representing Parent Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

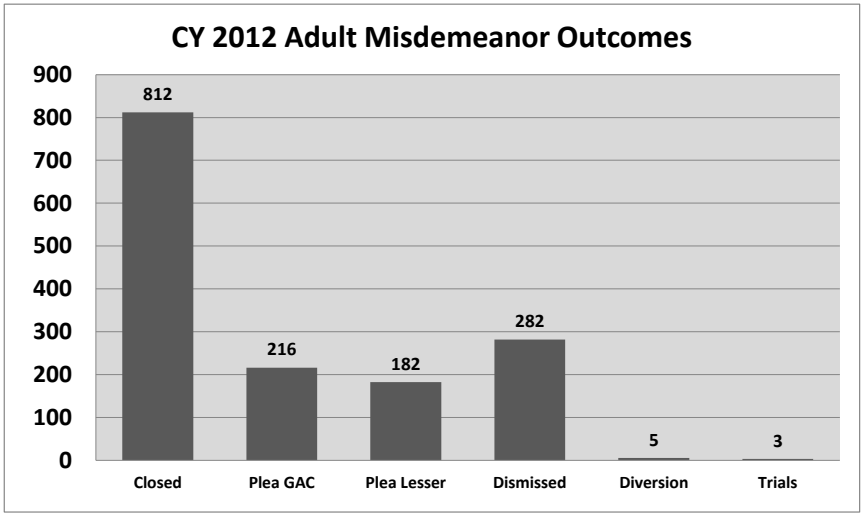

CY 2012 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

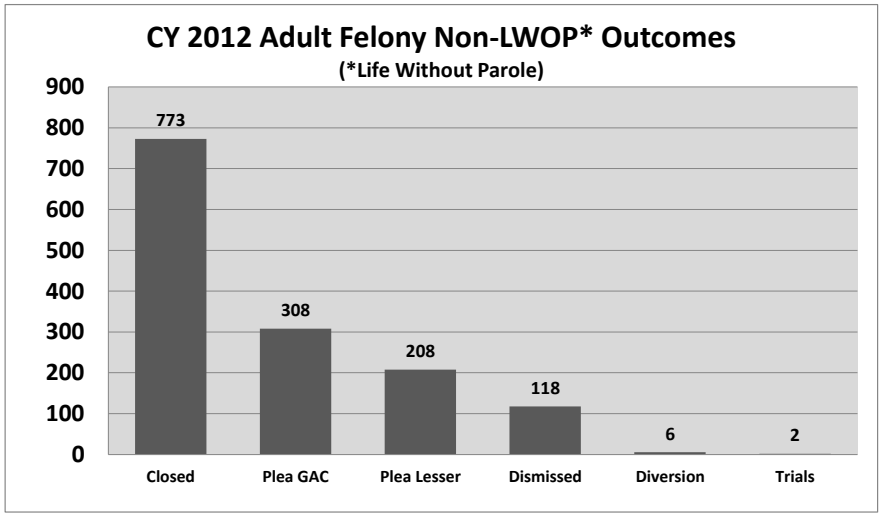

CY 2012 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

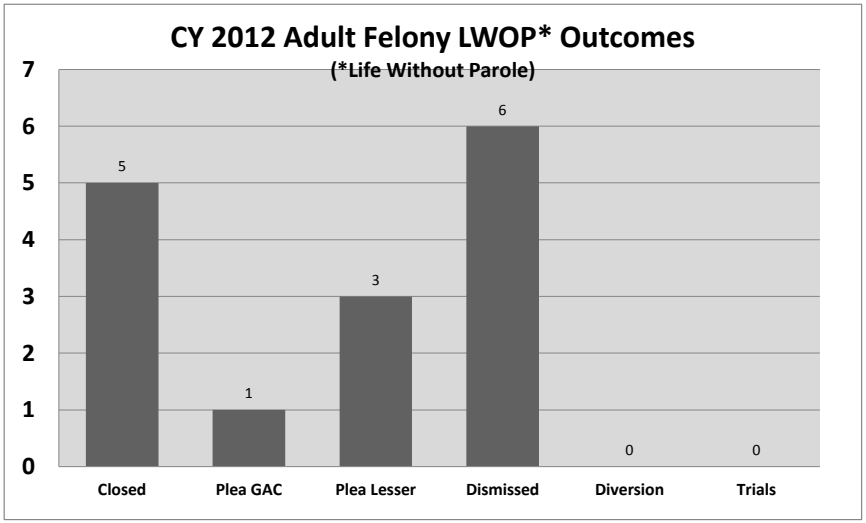

CY 2012 Delinquency Misdemeanor-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

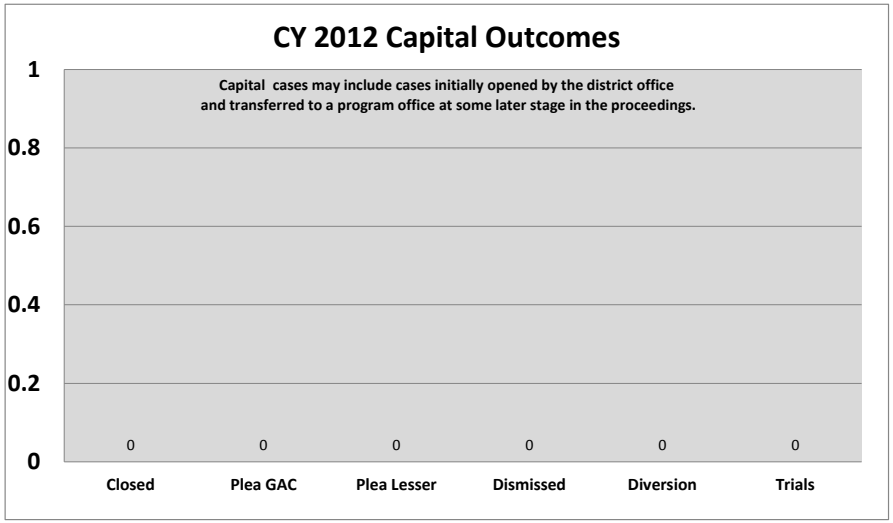

CY 2012 Delinquency Felony-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
900
800
700
600
500
400
300
200
100
0
812
216
182
282
5
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

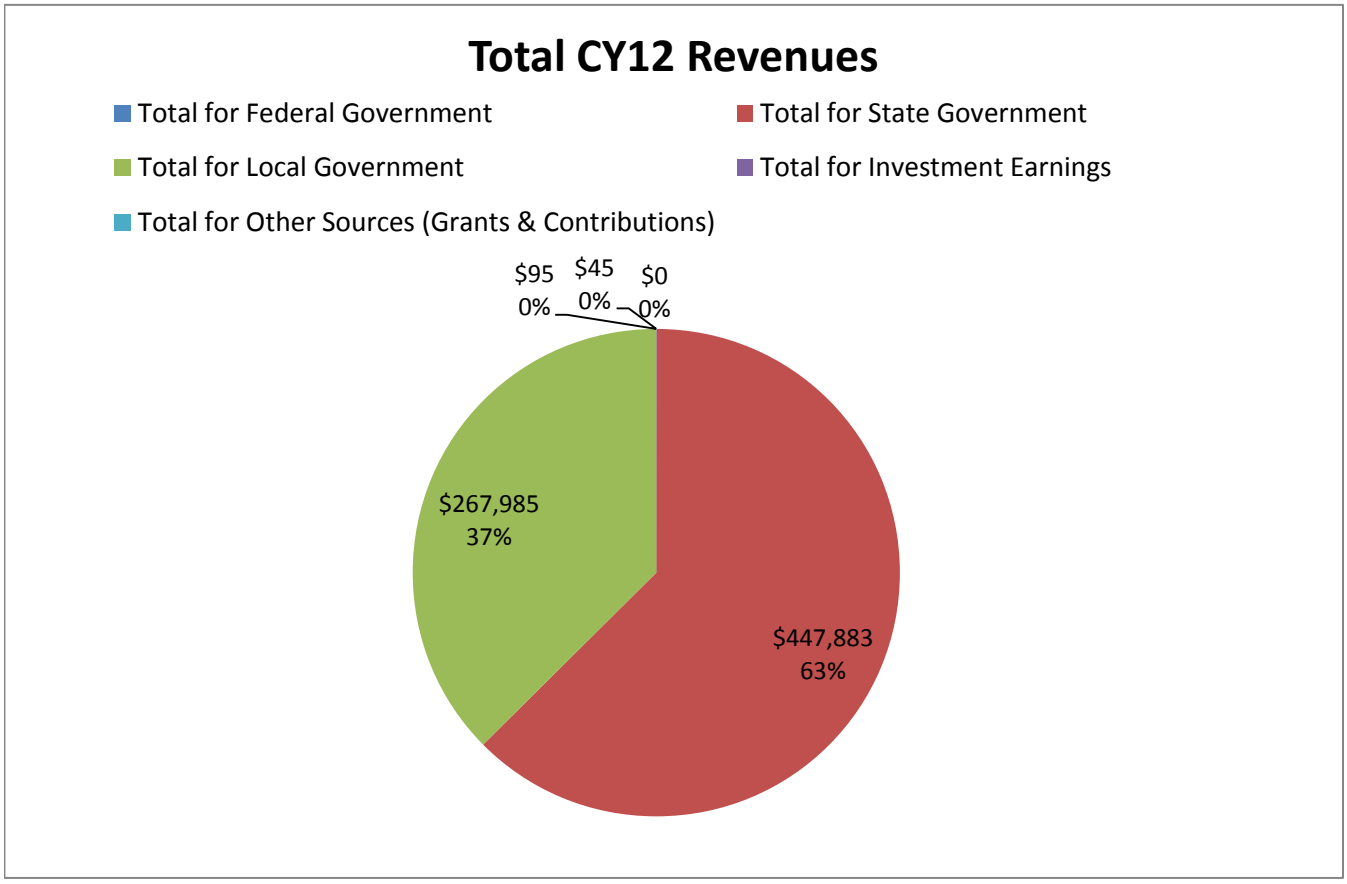

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
900
800
700
600
500
400
300
200
100
0
773
308
208
118
6
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

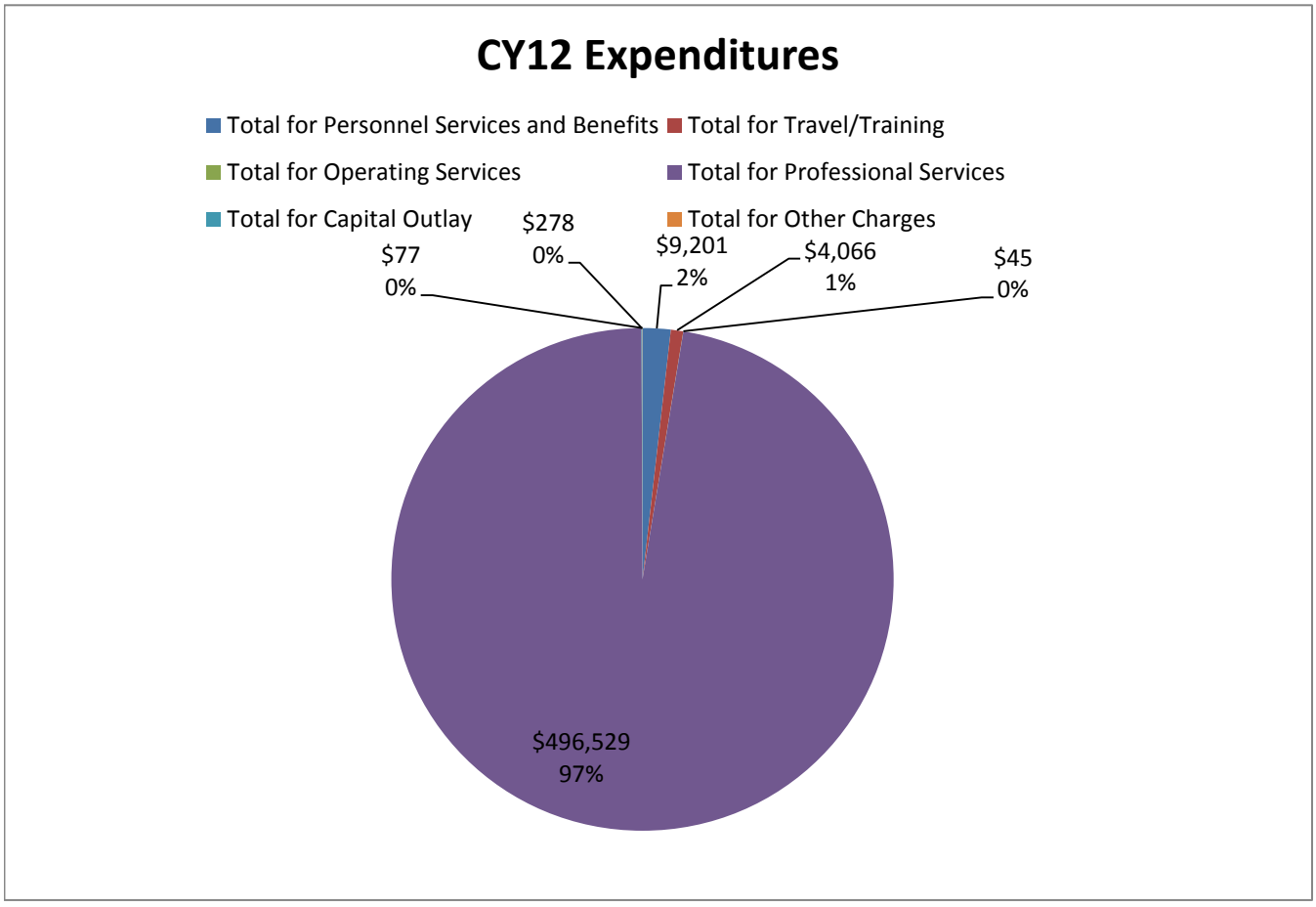

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
7
6
5
4
3
2
1
0
5
1
3
6
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

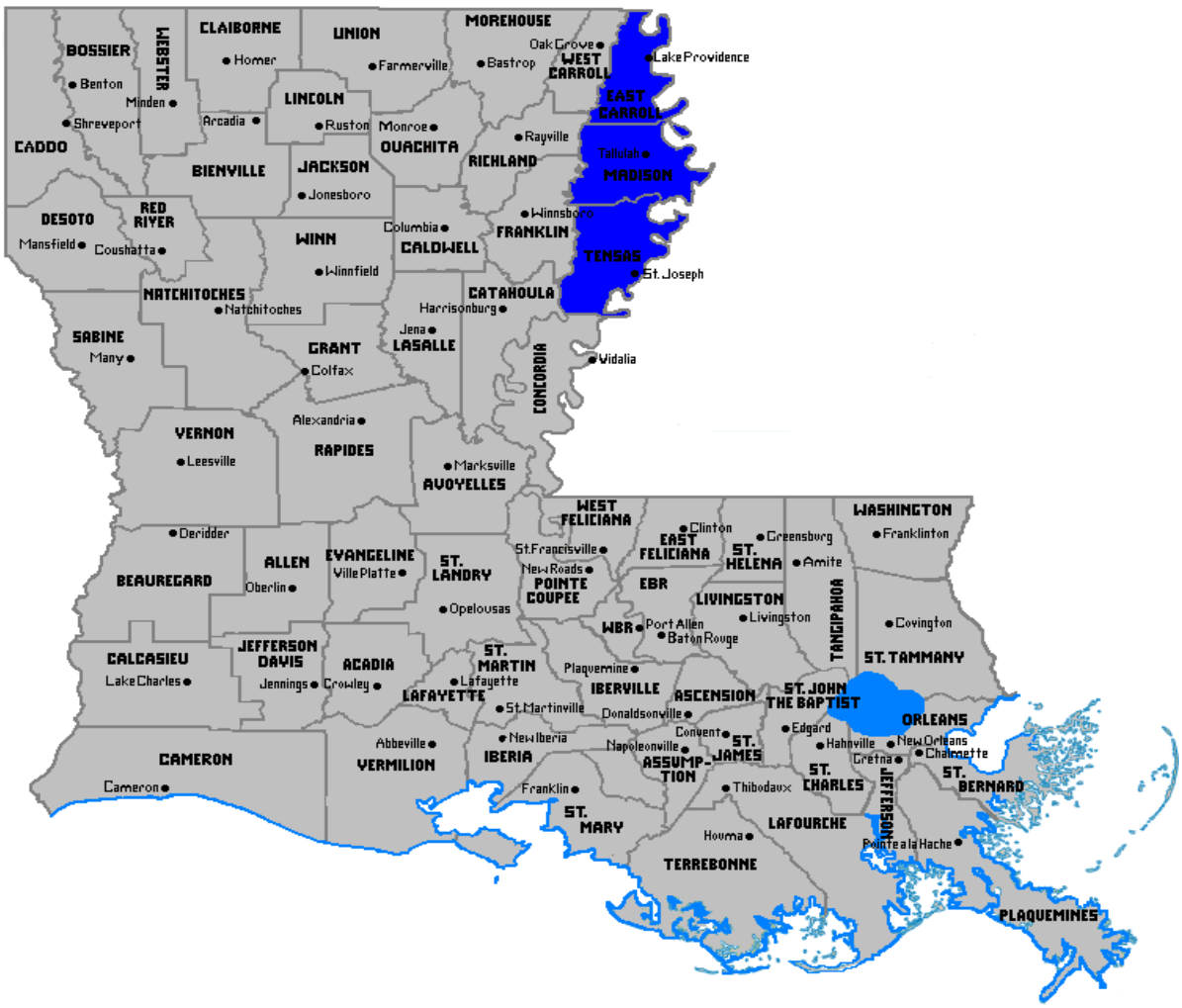

CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 5 CY2012	Total CY2012
District Defender: James Miller	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$0
District Assistance Fund (DAF)	$447,883
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$0
Total for State Government	$447,883
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$13,709
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$45,744
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$235
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$59,038
City & City-Ward Courts	$0
Judicial District Courts	$0
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$12,560
Parish Courts	$0
Traffic Court	$121,870
Non-itemized, lump sum collected and remitted by all courts	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$5,950
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$0
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$199,418
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$8,880
Partial Attorney Fees Reimbursements [as per 15:176]	$0
Other Reimbursements	$0
Other Local Income -List source(s)	$0
Total for Charges For Services	$8,880
Total for Local Government	$267,985
Investment Earnings	
Interest Income	$95
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$95
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$45
Total for Other Sources (Grants & Contributions)	$45
Total for REVENUE	$716,008

District 5 CY2012	Total CY2012
District Defender: James Miller	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$8,400
Accrued Leave	$0
Payroll Taxes	$801
Hospitalization and Disability Insurance	$0
Retirement	$0
Other	$0
Total for Personnel Services and Benefits	$9,201
Travel/Training	
Parking/Auto Tolls	$0
Travel/Lodging/Per Diem/Mileage	$4,066
Total for Travel/Training	$4,066
Operating Services	
Advertisements	$0
Workers' Compensation	$0
Insurance - Malpractice	$0
Insurance - Auto/Physical Liability	$0
Insurance - Other	$0
Lease - Office	$0
Lease - Auto/Equipment	$0
Lease - Other	$0
Office Repair and Maintenance	$0
Office - Telephone/Utilities/Postage/Internet	$45
Dues and Seminars	$0
Law Library/Journals/Subscriptions	$0
Office Supplies	$0
Total for Operating Services	$45
Professional Services	
Audit/Accounting Expense	$8,023
Contract Clerical	$0
Expert Witness	$0
Investigators	$30,000
Interpreters	$0
Social Workers	$0
Capital Representation	$0
Conflict	$0
Contract - Juvenile Attorneys or CINC	$0
Misdemeanor Attorney Contracts	$0
Contract Attorneys - all other	$458,506
IT/Technical Support	$0
Total for Professional Services	$496,529
Capital Outlay	
Major Acquisitions	$278
Total for Capital Outlay	$278
Other Charges	
Other Operating Expenses	$77
Total for Other Charges	$77
Total for EXPENDITURES	$510,196


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$95
0%
$45
0%
$0
0%
$267,985
37%
$447,883
63%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$77
0%
$278
0%
$9,201
2%
$4,066
1%
$45
0%
$496,529
97%



The 6TH Judicial District Public Defenders' Office

East Carroll (Lake Providence) - Madison (Tallulah) - Tensas (St. Joseph)

District Defender: LeRoy Smith, Jr.
411 Dabney Street
Tallulah, LA 71282
(318) 574-2554

6th Judicial District • East Carroll, Madison and Tensas Parishes
District Defender LeRoy Smith, Jr. • (318) 574-2554
411 Dabney Street • Tallulah, LA • 71282

General District Information: In the 6th Judicial District, there are two sections of District Court. There are specialty courts for Child in Need of Care, Families in Need of Services, child support, and traffic cases. There are no City Courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 25,104 in this district, 6,344 of whom are children.

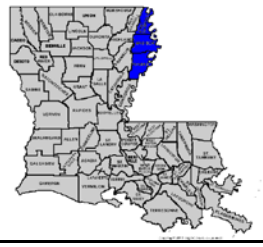
District Staff: The District Defender in the 6th Judicial District is LeRoy Smith, Jr., who has served in the position for 16 years and has been a public defender in Louisiana for 16 years. The 6th Judicial District Public Defenders' Office is a contract public defenders' office. At the end of 2012, the district reported three part-time contract attorneys in addition to the District Defender. There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender supervises all attorneys. No caseload reduction is provided for him. The district also has three non-attorney staff members.

Juvenile Defense: Juvenile cases are heard by District Judges in the 6th Judicial District. All defenders in this district handle juvenile cases.

Indigency Determination and Availability of Clients: In the 6th Judicial District, the Public Defenders' Office makes the determination of indigence. Adult clients are held at Madison Parish Correctional Center, Riverbend Correctional Center, or Tensas Parish Correctional Center or, if held outside of the district, at Richland Parish Correctional Center. Juvenile clients are held in the district at Christian Acres Detention Center (Tallulah).

Fees and Accounting: The 6th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients and provides no waivers or reductions of this fee. In 2012, 101 applications were received for services. A total of $4,350 was collected in 2012 in application fees. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services, amounting to $262,365 in 2012. These fees are collected by sheriffs' departments in each parish. Courts in this district also may assess partial indigence payments for services based on clients' ability to pay. In 2012, $1,986 in partial payments was collected by sheriffs' departments in each parish. Accounting functions for the 6th Judicial District Public Defenders' Office are handled internally by staff.

Caseload: The 6th Judicial District Public Defenders' Office reported 2,656 cases in 2012. Of those, 355 involved juvenile matters, including 246 Child in Need of Care representations.



The 6TH JDC Public Defenders' Office

Parish(es) & Seat(s)	East Carroll - Lake Providence; Madison - Tallulah; Tensas - St. Joseph.
Population	26,415
Juvenile Population	4,251
District Defender	LeRoy Smith, Jr.
Years as District Defender	16 years
Years in Public Defense	16 years
Office Manager	Kathy Grady
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Kathy Grady, Office Manager
Primary Office Street Address	411 Dabney Street
City	Tallulah
ZIP	71282
Primary Phone	318-574-2554 or 318-434-0101
Primary Mailing Address	P. O. Box 486, Tallulah, 71282
Primary Fax Number	318-574-2536
Primary Emergency Contact	LeRoy Smith, Jr.
Primary Emergency Phone	318-341-1088
Secondary Emergency Contact	Kathy Grady (Office Manager)
Secondary Emergency Phone	318-341-0667
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	100 Cedar St Tallulah, La, 71282; Courthouse Building, Lake Providence, La 71250; 201 Hancock St St Joseph, La 71366
Other District Office Contact Personnel (Primary Only)	Sandra Bishop, Tallulah; Anita Perry, Lake Providence; Burney Ratcliff, St Joseph.
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Sidney Johnson; Owner.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Monthly rent $600; Utilities $965.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	May & Co. (Taxes) Davis Richardson CPA (Audits).
Courts and Locations	6th JDC- Madison Court-- Tallulah, LA; Tensas Court--St Joseph, LA; East Carroll Court--Lake Providence, LA.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	2 Divisions A --- Judge Michael Lancaster; Division B --- Judge John Crigler.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Each Lawyer is assign to a parish.
Name of Adult Detention Facilities in This District	Madison Correctional -Tallulah, LA; Riverbend Correctional - Lake Providence; Tensas Correctional - Waterproof, LA.

Name of Adult Detention Facilities Outside the District Which Hold Clients	Richland Parish Correctional- Rayville, LA
Name of Juvenile Detention Facilities In This District	Christian Acres - Tallulah, LA
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes, Increases mileage costs because of the distances between facilities.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	James Paxton
Chief Judge of Criminal District Court	Judge Michael Lancaster & Judge John Crigler
Juvenile Court Judges (Specify District of City Court)	6th Judge Michael Lancaster & Judge John Crigler
Drug Court Judges	None
Mental Health Court Judges	None
Other Specialty Court	CINC, FINS, Non Support Court, Traffic Court
Name of Specialty and Brief Description:	None
Indigency Determined by Whom and How?	Defender Office, Filling out a financial report.
When is Assignment/Appointment of Counsel Made?	Time of arrest
Initial Client Intake Conducted By Whom? (Name and Title)	Tommy Dunning and Kimble Marshall, Investigators.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes. Blue Cross-Blue Shield for office manager and one (1) investigator.
Brief Explanation of Intake Process	When our lawyers are appointed our investigator goes to where the client is housed to take information from client.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	101
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2012	4,350
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	Yes. Through the sheriff's office if they pled guilty.
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	262,356
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Madison Parish – Lisa Byrd, Tensas Parish – Nicei Gregory, East Carroll Parish- Lisa Cody, (EC does not send documentation).
Who Collects the Assessed Court Fees?	Sheriff's Office

What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Madison Parish-Lisa Byrd; Tensas Parish-Nicei Gregory; East Carroll Parish-Lisa Cody.
Who Remits the Court Fees Collected?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Print out from Tensas, Madison and East Carroll.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Court assesses fees based on ability to pay.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Madison, Tensas, and East Carroll
Who Collects the Assessed Partial Payments?	Madison, Tensas, and East Carroll
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Same as above
Who Remits the Partial Payments Collected?	Sheriff's Department
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Same as above
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	1,987
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted - Criminal Practice
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Funds to hire additional attorneys
Immediate Critical Issue Areas	Number of conflict cases
Long-Term Critical Issue Areas	Instability of fines and costs
Please List All New Hires in 2012 (Name and Title)	None
Please List All Promotions in 2012 (Name and Title)	None
2012 Media Coverage and/or Major Accomplishments	Monthly court docket much faster and gained open file discovery.
Number of Expected New Attorney Hires in 2012	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Public Defender 2nd chair for younger attorneys in Jury trials.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Public Defender reviews case loads and assignments.
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	See Attachment
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	No

Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Yes. Blue Cross-Blue Shield for office manager and one (1) investigator.
Regular Meetings for Any Staff, Please Describe	Monthly
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2012	0
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	1
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Assigned by Parishes
Please Provide the Names of All State Representatives and Senators from Your District	Madison Sen. Francis Thompson, Rep. Andy Andrews, Tensas Sen Franxis Thompson, Rep. Andy Andrews, East Carroll Sen Francis Thompson Rep Sam Little
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Size of District
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	Reassigned Attorneys

Staff Directory:

Full-Time Staff Attorneys	Contact Information
None	
Part-Time Contract Attorneys	Contact Information
LeRoy Smith	318-574-4111
Angela Claxton	318-574-5666
Jami Crews	601-317-7381
Douglas Busari	318-574-2955
Non Attorney Employees and Contractors and Other Staff	Contact Information
Kathy Grady	318-574-2554
Tommy Dunning	318-574-2554
Kimble Marshall	318-574-2554

2012 District Office Technology Survey

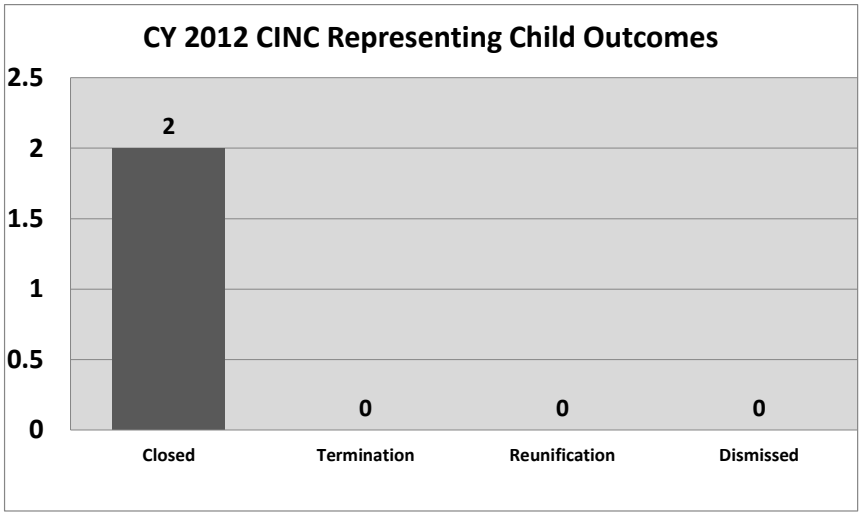
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Kathy Grady
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	x
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	
Microsoft Office 2003	x
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	1
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	x
Internet Explorer 9	x
Firefox	
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	1
DVD	0

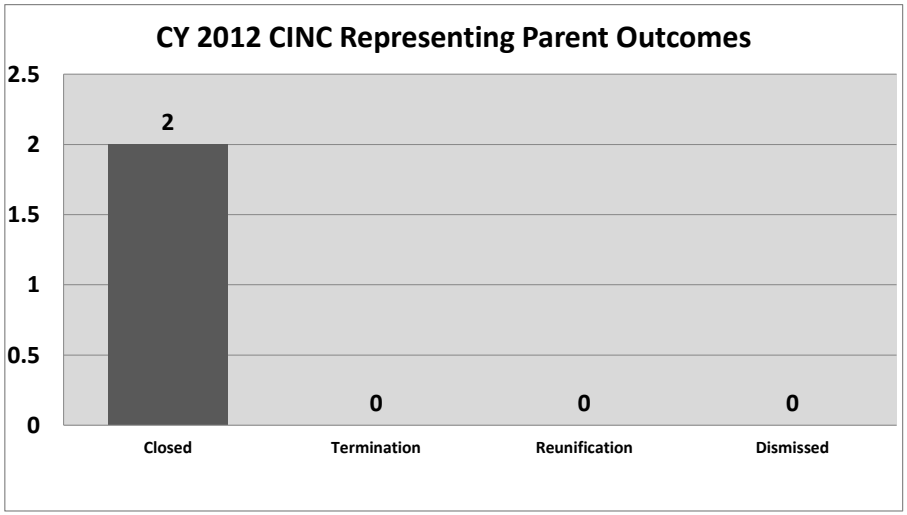
VCR	0
Desktop PCs	1
Laptops	2
Video Cameras	0
Digital Cameras	2
Video Conferencing Systems	0
B&W Laser Printers	2
Color Printers	2
Wireless Cards	0
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	6mb down .5mb up
Provider Name:	Bell South
Email Provider:	Bell South
Please list any software or computer equipment in which you need training:	None

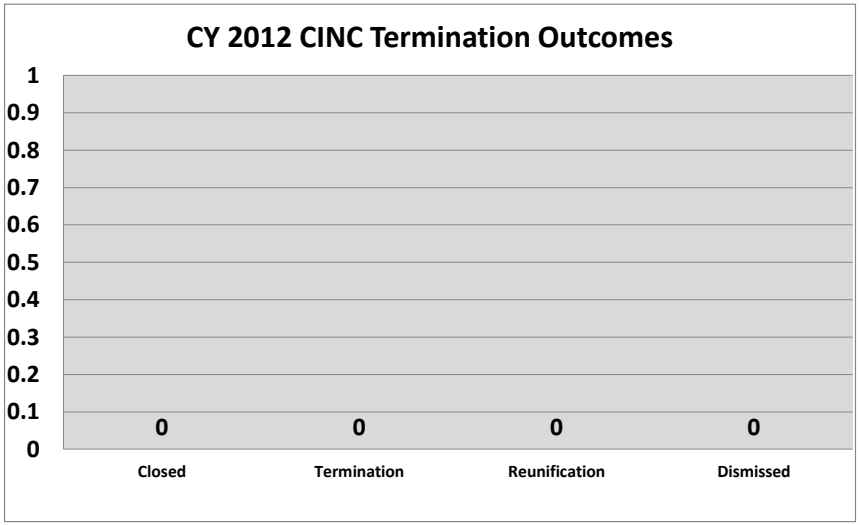
6th District Defender Office CY 2012 Caseloads & Outcomes

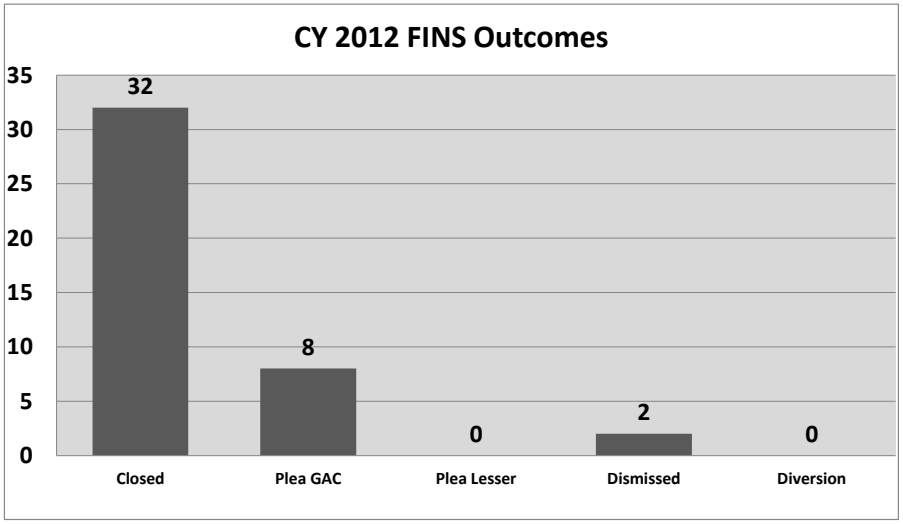
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	44	35	62	106	N/A	N/A	N/A	N/A	3	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	0	2	43	43	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	14	2	83	97	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	34	32	6	40	N/A	N/A	8	0	2	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	32	28	13	45	N/A	N/A	27	2	0	3	N/A	N/A	0	1
Delinquency Felony	20	15	3	23	N/A	N/A	15	0	2	1	N/A	N/A	0	1
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	1	1	0	1	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	519	418	518	1037	N/A	N/A	120	15	297	0	0	1	0	1
Adult Felony Non-LWOP**	575	500	676	1251	N/A	N/A	109	134	346	0	0	9	0	3
Adult LWOP**	0	2	12	12	N/A	N/A	3	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	1	1	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

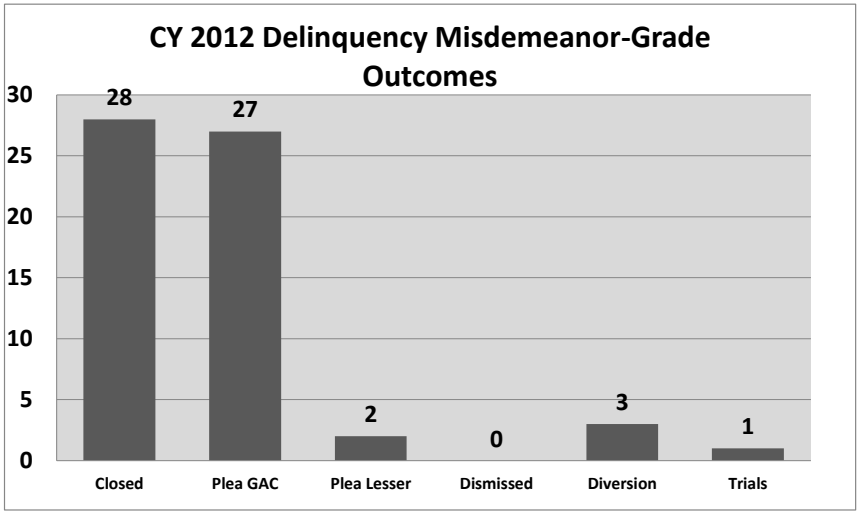
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

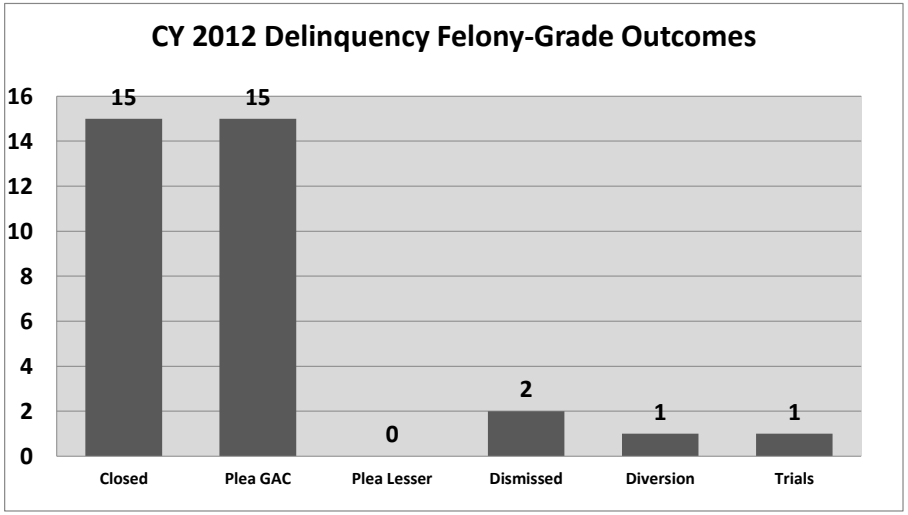

CY 2012 CINC Representing Child Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
Closed
Termination
Reunification
Dismissed

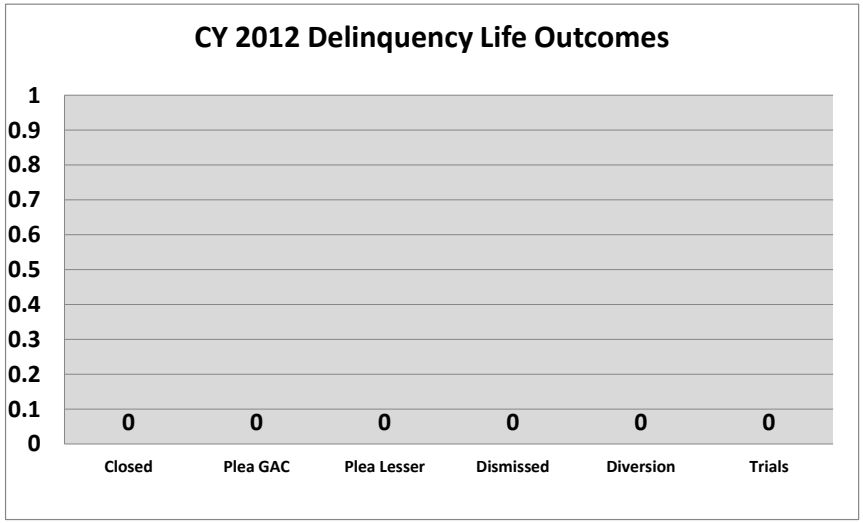

CY 2012 CINC Representing Parent Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
Closed
Termination
Reunification
Dismissed

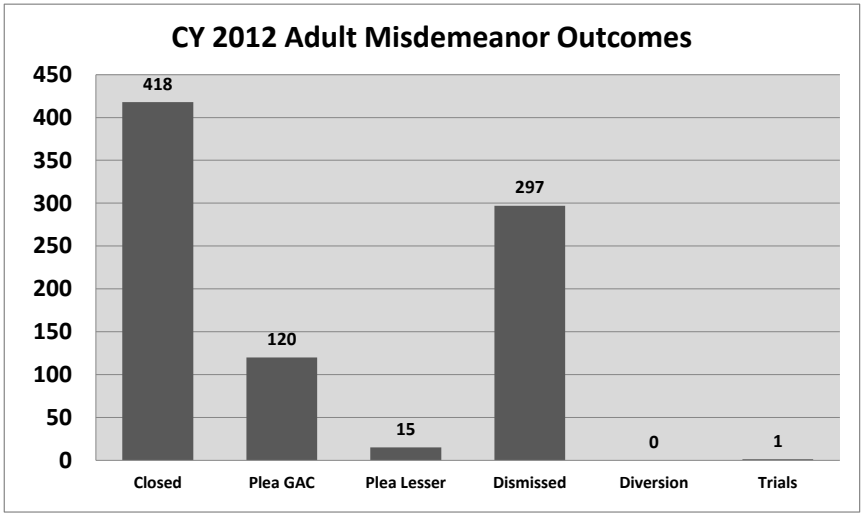

CY 2012 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

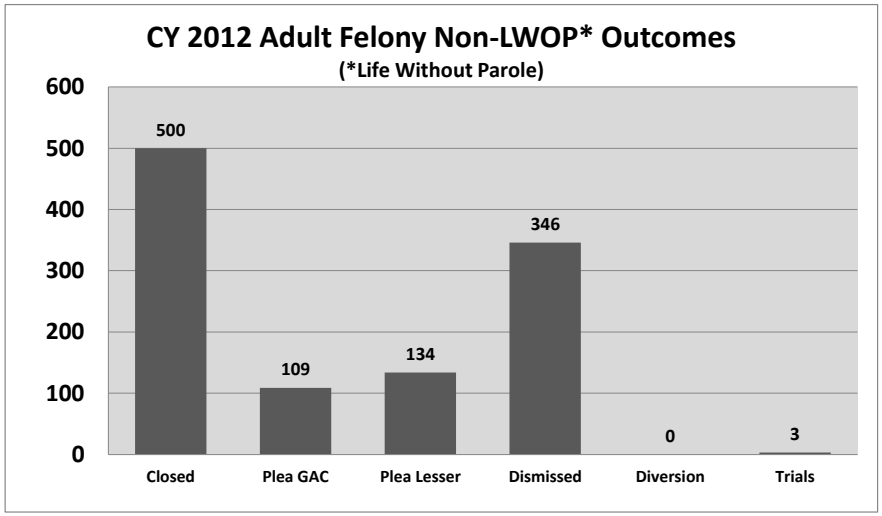

CY 2012 FINS Outcomes
35
30
25
20
15
10
5
0
32
8
0
2
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

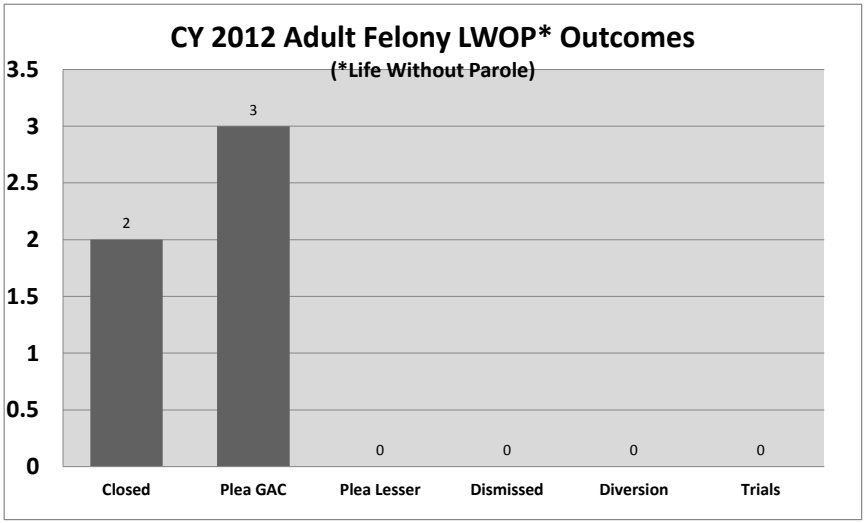

CY 2012 Delinquency Misdemeanor-Grade Outcomes
30
25
20
15
10
5
0
28
27
2
0
3
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

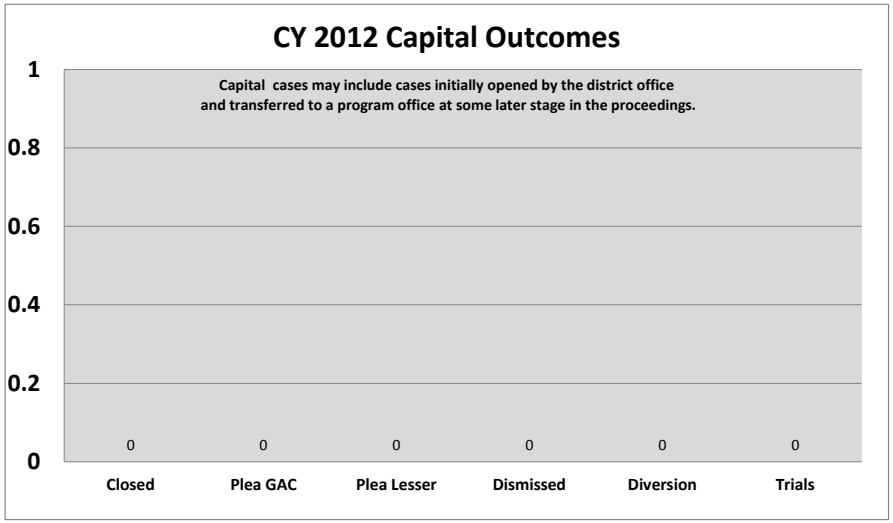

CY 2012 Delinquency Felony-Grade Outcomes
16
14
12
10
8
6
4
2
0
15
15
0
2
1
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
450
400
350
300
250
200
150
100
50
0
418
120
15
297
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

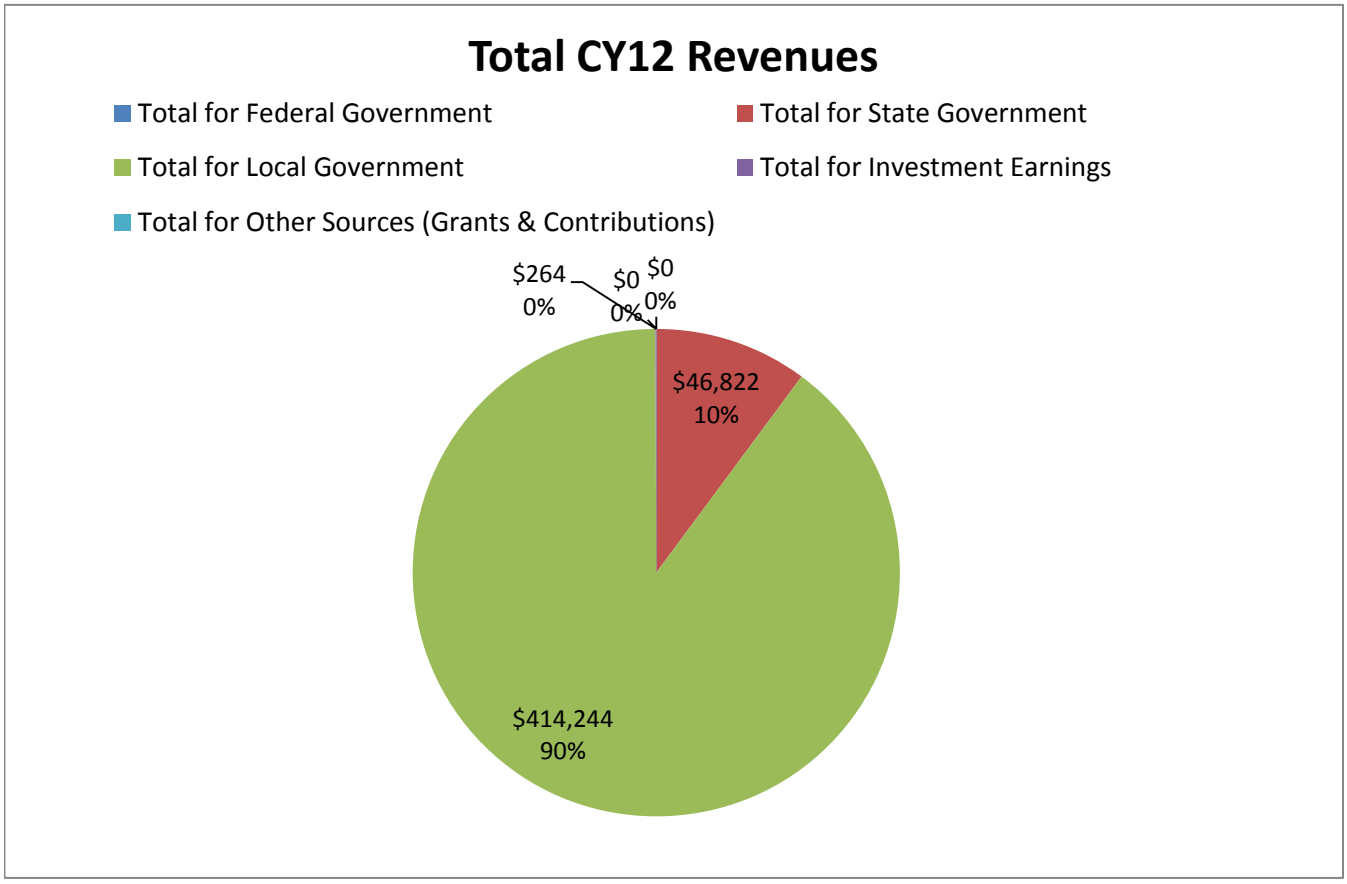

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
600
500
400
300
200
100
0
500
109
134
346
0
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

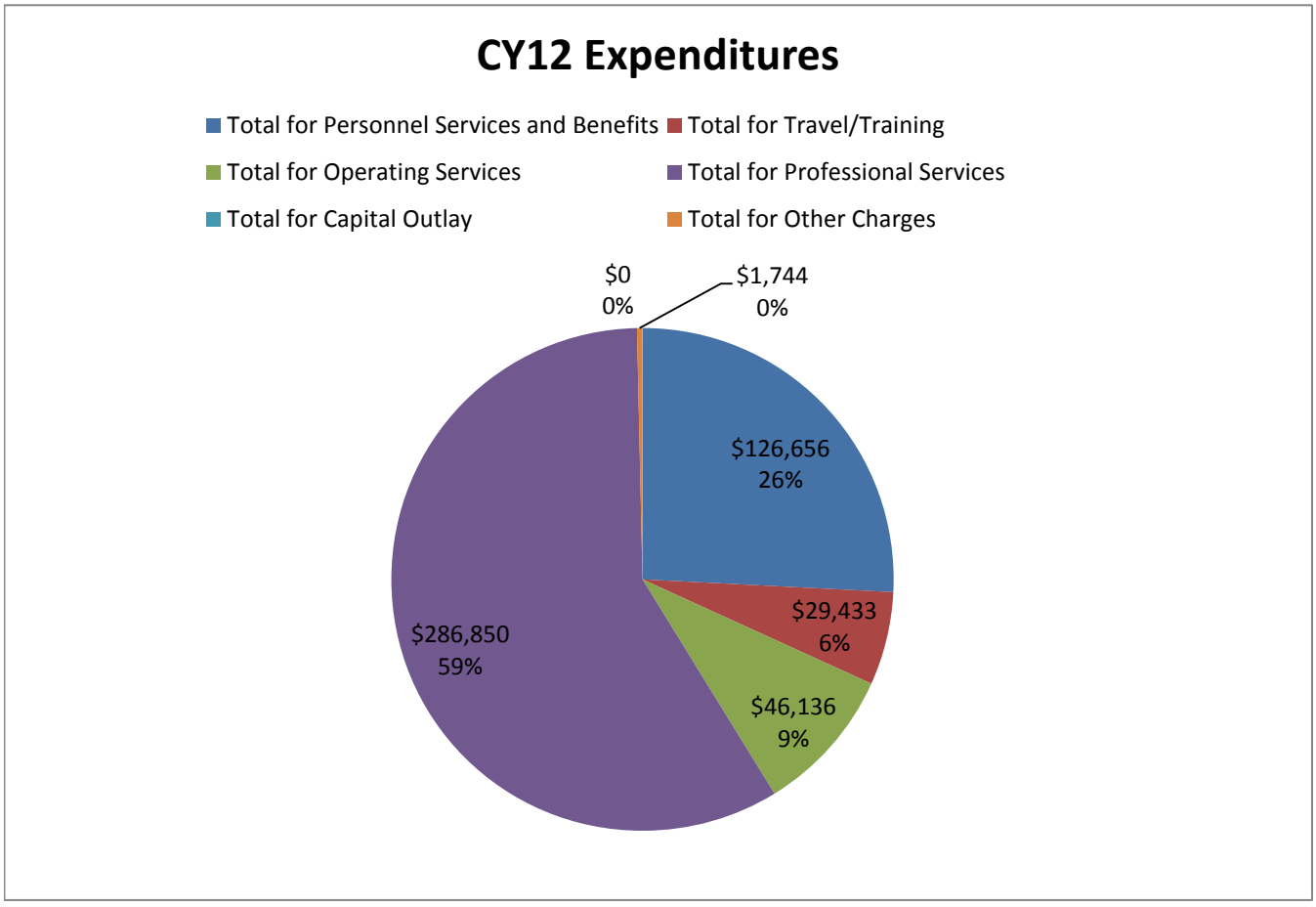

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
3.5
3
2.5
2
1.5
1
0.5
0
2
3
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

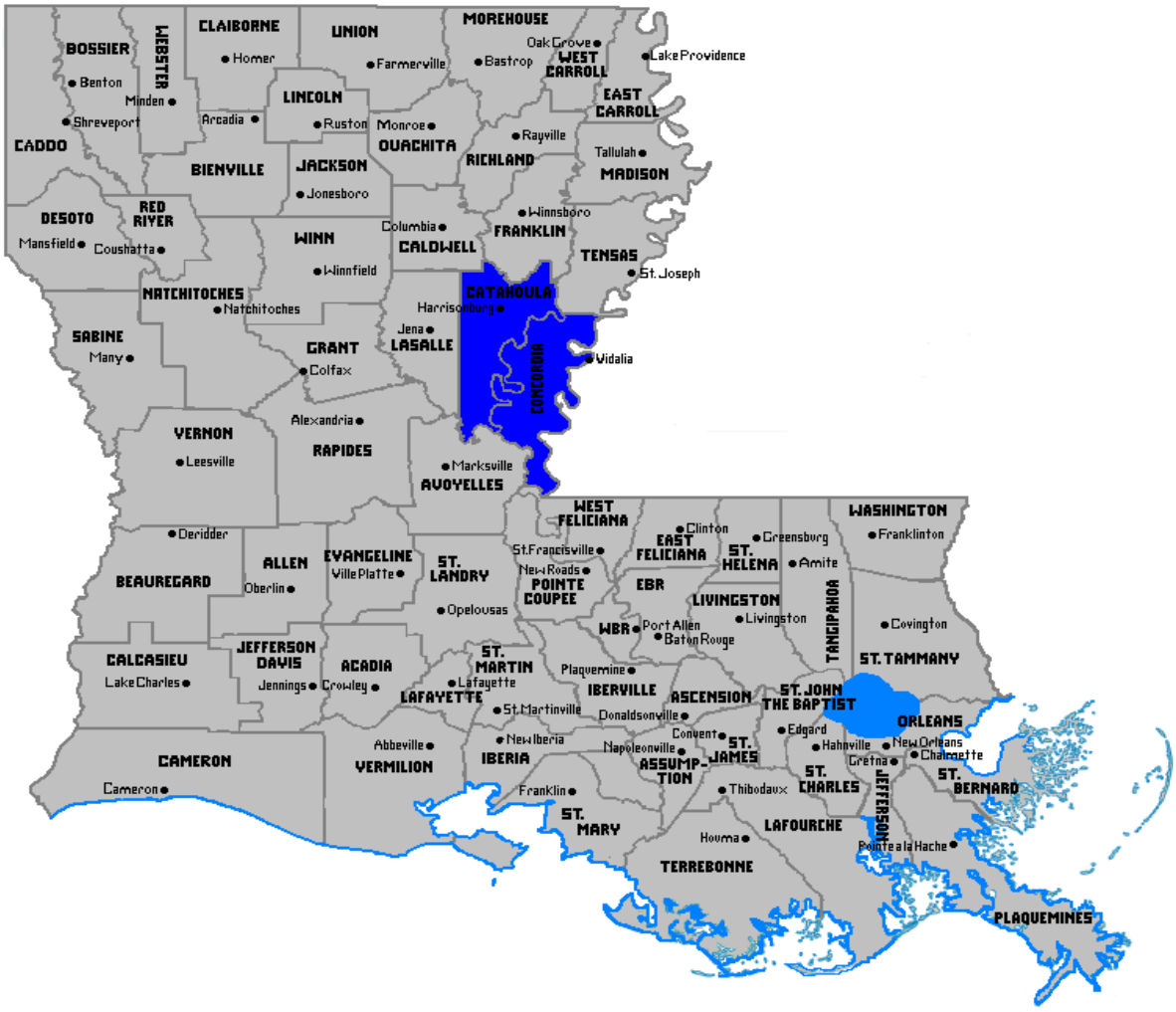

CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 6 CY2012	Total CY2012
District Defender: Leroy Smith, Jr.	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$0
District Assistance Fund (DAF)	$44,514
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$2,308
Total for State Government	$46,822
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$0
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$13,553
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$235
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$394,118
City & City-Ward Courts	$0
Judicial District Courts	$0
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$0
Parish Courts	$0
Traffic Court	$0
Non-itemized, lump sum collected and remitted by all courts	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$0
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$394,118
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$4,350
Partial Attorney Fees Reimbursements [as per 15:176]	$1,752
Other Reimbursements	$214
Other Local Income -List source(s)	$22
Total for Charges For Services	$6,338
Total for Local Government	$414,244
Investment Earnings	
Interest Income	$264
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$264
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$0
Total for Other Sources (Grants & Contributions)	$0
Total for REVENUE	$461,329

District 6 CY2012	Total CY2012
District Defender: Leroy Smith, Jr.	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$109,000
Accrued Leave	$0
Payroll Taxes	$8,378
Hospitalization and Disability Insurance	$9,278
Retirement	$0
Other	$0
Total for Personnel Services and Benefits	$126,656
Travel/Training	
Parking/Auto Tolls	$0
Travel/Lodging/Per Diem/Mileage	$29,433
Total for Travel/Training	$29,433
Operating Services	
Advertisements	$0
Workers' Compensation	$0
Insurance - Malpractice	$6,315
Insurance - Auto/Physical Liability	$1,943
Insurance - Other	$0
Lease - Office	$7,200
Lease - Auto/Equipment	$31
Lease - Other	$0
Office Repair and Maintenance	$2,184
Office - Telephone/Utilities/Postage/Internet	$8,891
Dues and Seminars	$2,380
Law Library/Journals/Subscriptions	$15,445
Office Supplies	$1,747
Total for Operating Services	$46,136
Professional Services	
Audit/Accounting Expense	$1,177
Contract Clerical	$0
Expert Witness	$7,500
Investigators	$0
Interpreters	$0
Social Workers	$0
Capital Representation	$0
Conflict	$0
Contract - Juvenile Attorneys or CINC	$0
Misdemeanor Attorney Contracts	$0
Contract Attorneys - all other	$278,173
IT/Technical Support	$0
Total for Professional Services	$286,850
Capital Outlay	
Major Acquisitions	$0
Total for Capital Outlay	$0
Other Charges	
Other Operating Expenses	$1,744
Total for Other Charges	$1,744
Total for EXPENDITURES	$490,819


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$264
0%
$0
0%
$0
0%
$46,822
10%
$414,244
90%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$0
0%
$1,744
0%
$126,656
26%
$29,433
6%
$46,136
9%
$286,850
59%



The 7TH Judicial District Public Defenders' Office

Catahoula (Harrisonburg) - Concordia (Vidalia)

District Defender: Derrick Carson
4001 Carter Street, Room 4
Vidalia, LA 71373
(318) 336-7548

7th Judicial District • Catahoula and Concordia Parishes
District Defender Derrick Carson • (318) 336-7548
4001 Carter Street, Room 4 • Vidalia, LA • 71373

General District Information: In the 7th District, there are two sections of District Court (one in each parish), one City Court (Vidalia), and one Mayor's Court (Ferriday). There are no specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 31,229 in this district, 7,583 of whom are children.

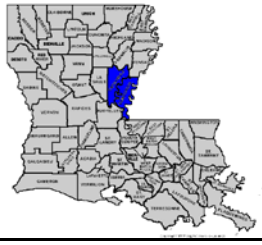
District Staff: The District Defender in this district is Derrick Carson, who has served in the position for 12 years and has been a public defender in Louisiana for 12 years. The 7th Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office. At the end of 2012 the district reported five attorneys, in addition to the District Defender. There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender supervises all staff in two contiguous judicial districts, the 7th and the 28th. No caseload reduction is provided to him. The office also has one investigator and two administrative staff members.

Juvenile Defense: Juvenile cases are heard by District Judges in the 7th Judicial District. There is one attorney who handles juvenile cases.

Indigency Determination and Availability of Clients: In the 7th Judicial District, the Court makes the initial determination of indigence, with further determinations of eligibility for services made by the Public Defenders' Office. Adult clients are held at the Concordia Parish Correctional Facility or the Catahoula Correctional Facility. If held outside of the district, clients are held at the Franklin Detention Center or, for female clients, at the Richland Corrections. Juvenile clients are held at the St. James Youth Detention Center and other facilities around the state.

Fees and Accounting: The 7th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2012, 850 applications for services were received. No waivers or reductions of this fee were provided. A total of $5,220 was collected in 2012 in application fees. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services. In 2012, the district received $82,948 in special cost fees, which the Judge has been ordering the client to pay directly to the Public Defenders' Office. Courts may assess also partial indigence payments for services based on clients' ability to pay. Any resulting fees are collected by the Catahoula and Concordia Sheriffs' Offices.

Caseload: The 7th Judicial District Public Defenders' Office reported handling 1,964 cases in 2012. Of those, 95 involved juvenile matters, including 42 Child in Need of Care representations.



The 7TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Concordia - Vidalia; Catahoula - Harrisonburg
Population	29,449
Juvenile Population	5,580
District Defender	Derrick Carson
Years as District Defender	12
Years in Public Defense	12
Office Manager	Judy Pugh
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Porchia Matthews
Primary Office Street Address	4001 Carter Street, Room 4
City	Vidalia
ZIP	71373
Primary Phone	318-336-7548
Primary Mailing Address	4001 Carter Street, Room 4, Vidalia, La. 71373
Primary Fax Number	318-336-2179
Primary Emergency Contact	Judy Pugh
Primary Emergency Phone	318-452-5746; 318-336-7548; 318-757-2870
Secondary Emergency Contact	Derrick Carson
Secondary Emergency Phone	318-623-0390; 318-757-0473
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	None
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Concordia Parish Police Jury
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	None. Space provided by police jury.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Jeri Sue Tosspon, CPA.
Courts and Locations	7th Judicial District Court; Concordia Parish, Vidalia; 7th Judicial District, Catahoula Parish, Harrisonburg; Vidalia City Court; Ferriday Mayor's Court.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	2- Div. A Judge Kathy Johnson, Div. B Judge Leo Boothe, 1 Municipal Court- City of Vidalia- Judge George Murray.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Cases are referred by court to IDB office at magistrate hearing by form that is filled out by Clerk and sent to IDB office. Form is received, clients are interviewed, information is reviewed and counsel assigned.

Name of Adult Detention Facilities in This District	Concordia Parish Correctional Facility; Catahoula Correctional Facility.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Franklin Detention Center, Winnsboro, La. And women are held at Richland Corrections, Monroe, La.
Name of Juvenile Detention Facilities In This District	None in parish. Defendants sent to St. James Youth Detention.
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	St. James Youth Detention and other facilities around the state at different times.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Inability to see clients on regular basis; budgeting travel expense; using time for travel that could be used to see local clients.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No, except amount of travel time
District Attorney	Brad Burgett
Chief Judge of Criminal District Court	Judge Leo Boothe
Juvenile Court Judges (Specify District of City Court)	Leo Booth, Concordia; Kathy Johnson, Catahoula.
Drug Court Judges	No
Mental Health Court Judges	No
Other Specialty Court	Yes. Judge George Murray, Vidalia City Court.
Name of Specialty and Brief Description:	Misdemeanor cases within the Vidalia city limits.
Indigency Determined by Whom and How?	Judge determines at magistrate hearing, refers to PDO, application filled out.
When is Assignment/Appointment of Counsel Made?	Time of arrest. Both incarcerated and bonded defendants are appointed counsel at magistrate hearing or arraignment.
Initial Client Intake Conducted By Whom? (Name and Title)	Jimmie Darden, Investigator; Andy Magoun, Attorney; Derrick Carson, Attorney; Judy Pugh, Paralegal/Adm.; Porchia Matthews, Data Entry.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	yes, have an application form, interview sheet that is filled out at interview
Brief Explanation of Intake Process	Defendant appointed at Magistrate Hearing, appointment sheet filled out by clerk, sent to our office, someone interviews defendant.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	850
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2012	5,220
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No

$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	82,948
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Disbursement sheet provided by Sheriff's Office.
Who Collects the Assessed Court Fees?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Disbursement sheet provided by Sheriff's Office.
Who Remits the Court Fees Collected?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Disbursement sheet provided by Sheriff's Office.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	If defendant's income is above normal range for this area, a completed form is submitted to Judge to determine payment amount.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	If fees assessed copy of court minutes Clerkof Court
Who Collects the Assessed Partial Payments?	Judge has been ordering to pay directly to our office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Sheriff's Office
Who Remits the Partial Payments Collected?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Sheriff's Office
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	300
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted, but no policy established.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	None at present
Primary Immediate Needs	Funding-HAVING TO CUT EMPLOYEES TIME AND SALARIES.
Immediate Critical Issue Areas	Funding to continue providing services
Long-Term Critical Issue Areas	Funding & training
Please List All New Hires in 2012 (Name and Title)	Andy Magoun-Attorney
Please List All Promotions in 2012 (Name and Title)	None
2012 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2012	If funding available, at least one.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	None

Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	No organization chart. District operates under the Chief Indigent Defender who oversees and delegates cases to the attorneys. The office administrator oversees the office.
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	None
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	None
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	None
Regular Meetings for Any Staff, Please Describe	Yes
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2012	None
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Juvenile Attorney follows case with the assistance of one of adult attorneys.
Please Provide the Names of All State Representatives and Senators from Your District	Andy Anders, State Representative; Neal Riser, Senator.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Distance for client visitation for women housed elsewhere.
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	Hiring of additional attorney to assist in cases, Weekly and monthly review sessions of cases.
Staff Directory:	
Full-Time Staff Attorneys	Contact Information
None	
Part-Time Contract Attorneys	Contact Information
Clark, Robert	319-336-5886
HuCheryl Walker	601-334-0862
Andy Magoun	318-403-1101
Non Attorney Employees and Contractors and Other Staff	Contact Information
Jimmie Darden, Investigator	318-336-7548
Judy Pugh, Paralegal/Administrator	318-336-7548

Porchia Matthews	318-336-7548

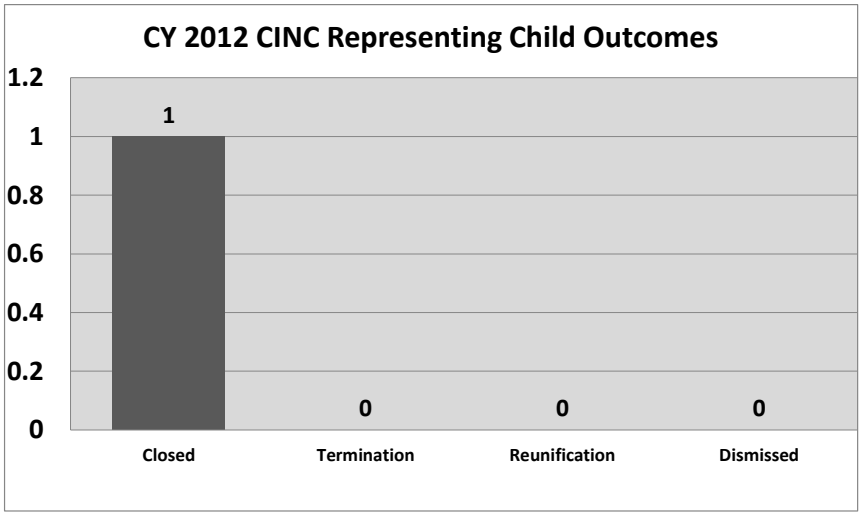
2012 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Judy Pugh
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	
Windows Vista	x
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	
Firefox	
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	1
DVD	1

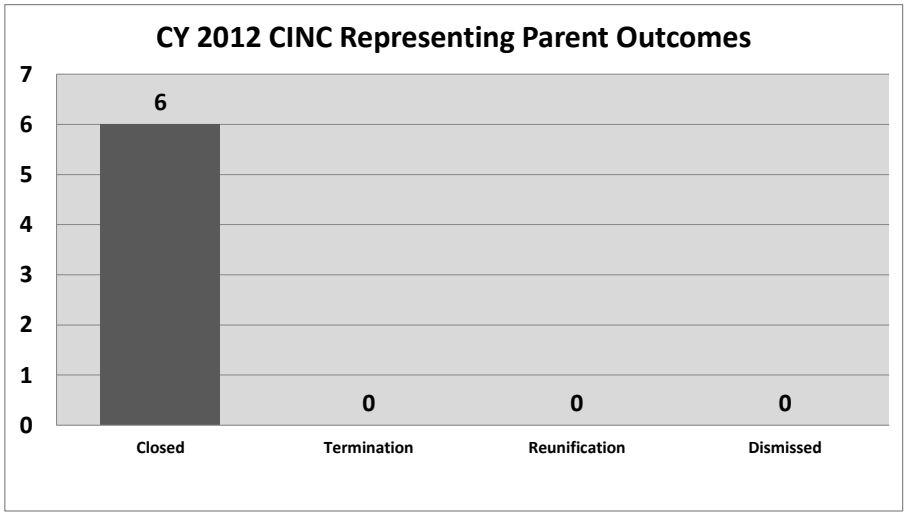
VCR	1
Desktop PCs	3
Laptops	
Video Cameras	
Digital Cameras	1
Video Conferencing Systems	
B&W Laser Printers	2
Color Printers	1
Wireless Cards	1
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	
No Internet Connection	
Connection Speed:	
Provider Name:	ATT
Email Provider:	ATT
Please list any software or computer equipment in which you need training:	

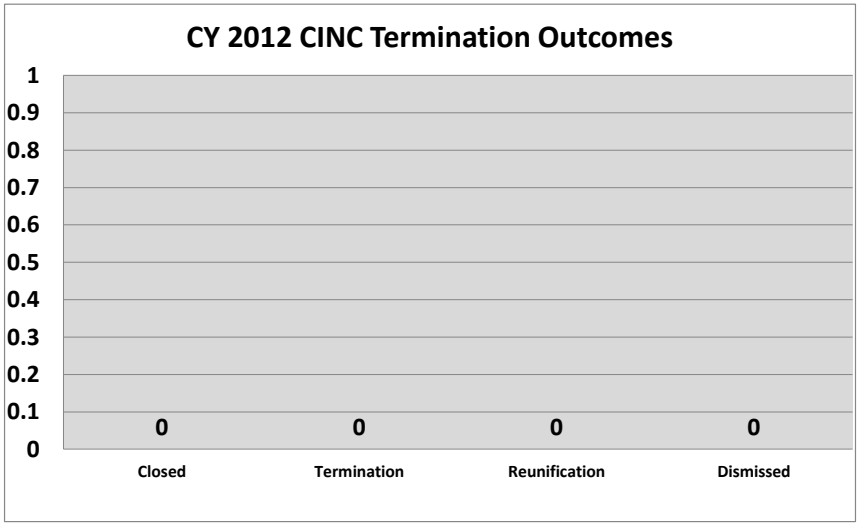
7th District Defender Office CY 2012 Caseloads & Outcomes

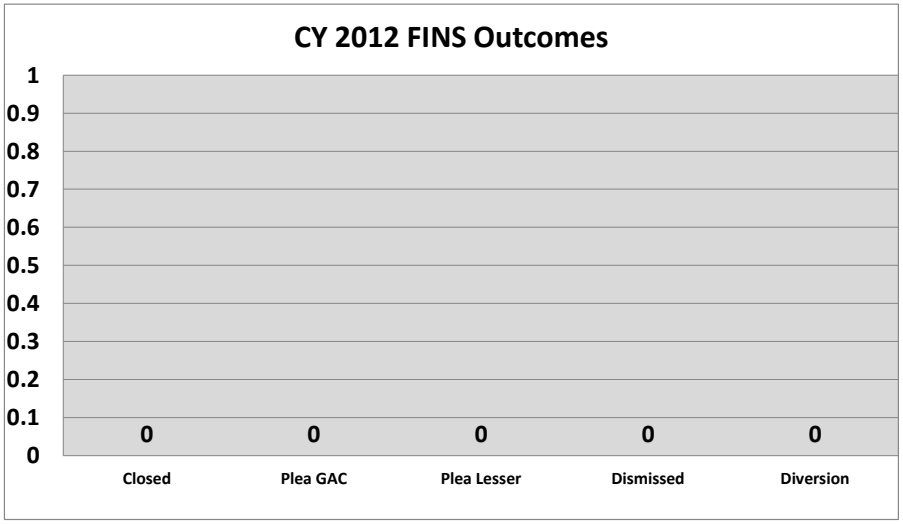
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	2	1	1	3	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	22	6	17	39	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	0	0	1	1	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	3	15	26	29	N/A	N/A	1	0	0	0	N/A	N/A	0	1
Delinquency Felony	6	8	17	23	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	174	374	371	545	N/A	N/A	13	0	1	0	0	0	0	0
Adult Felony Non-LWOP**	602	825	706	1308	N/A	N/A	68	11	2	0	0	0	0	0
Adult LWOP**	1	2	4	5	N/A	N/A	0	1	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	10	2	1	11	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

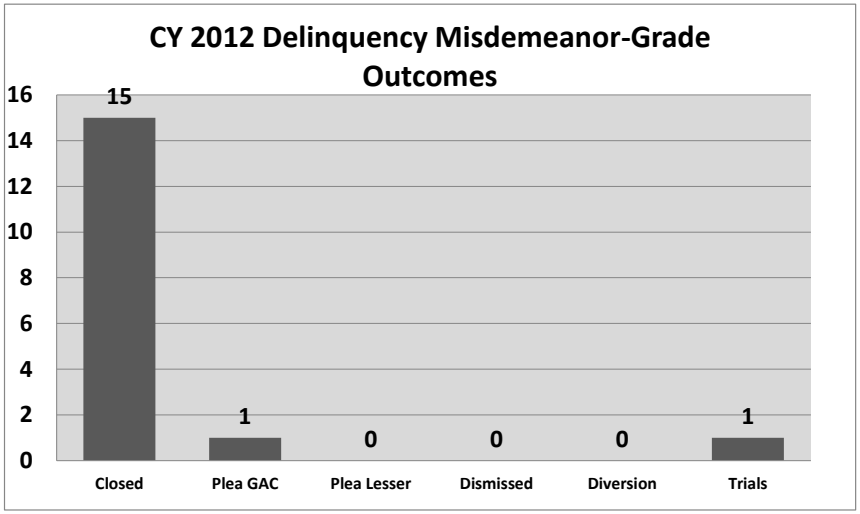
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

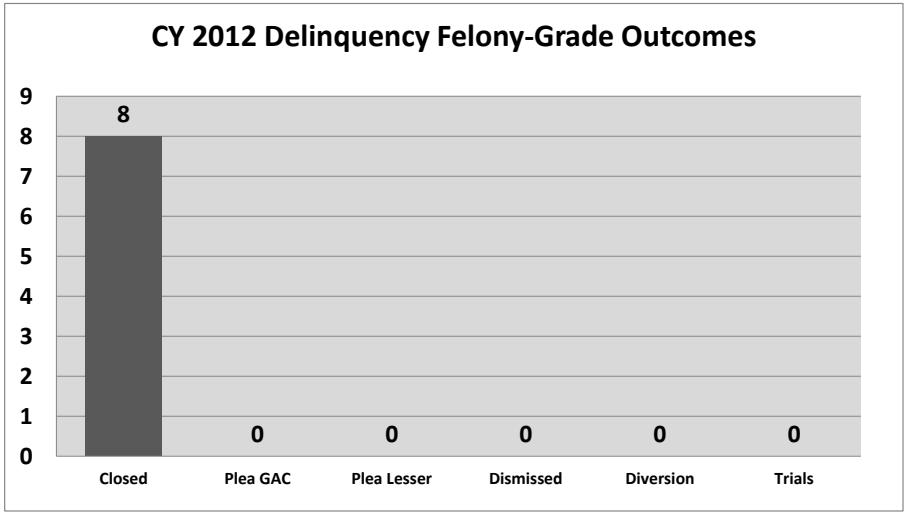

CY 2012 CINC Representing Child Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
Closed
Termination
Reunification
Dismissed

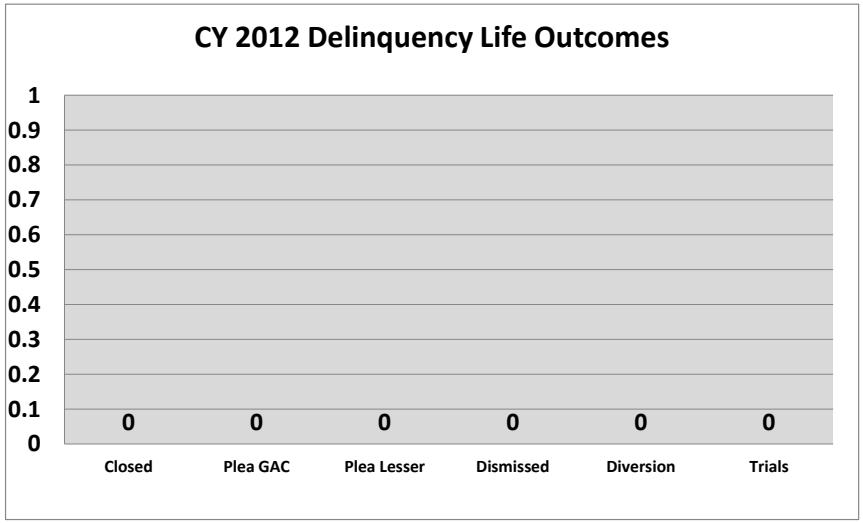

CY 2012 CINC Representing Parent Outcomes
7
6
5
4
3
2
1
0
6
0
0
0
Closed
Termination
Reunification
Dismissed

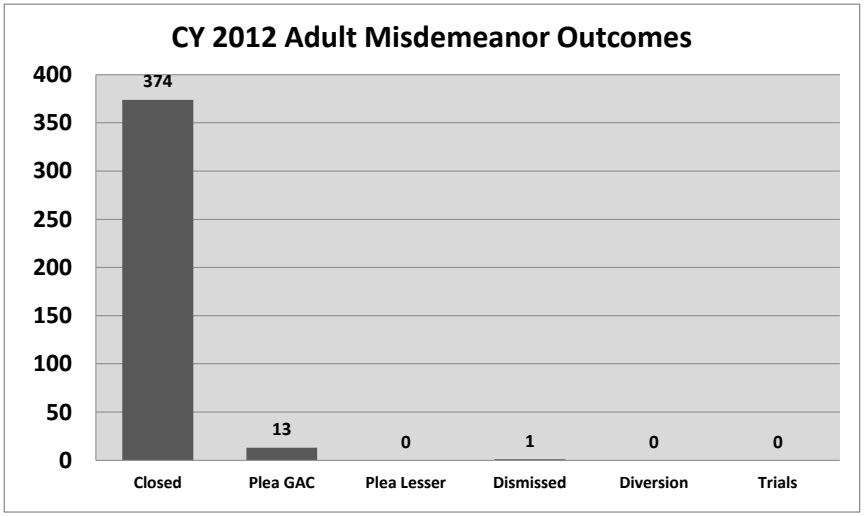

CY 2012 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

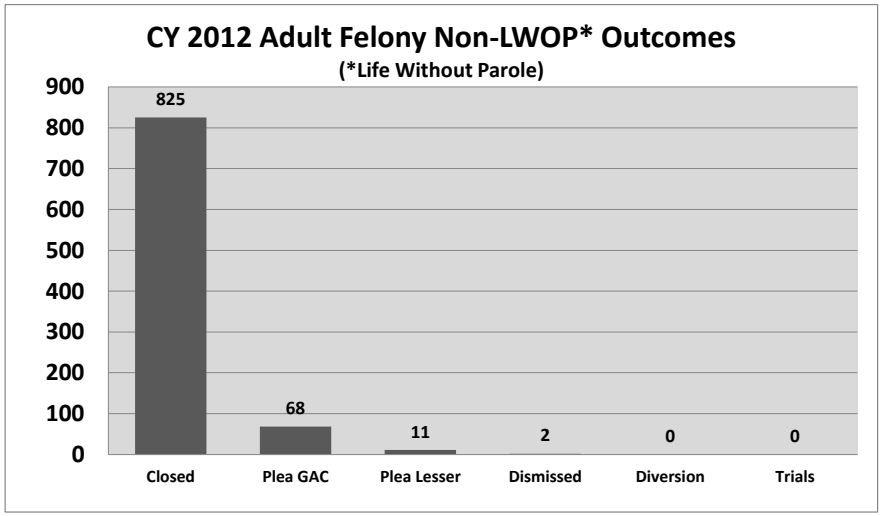

CY 2012 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

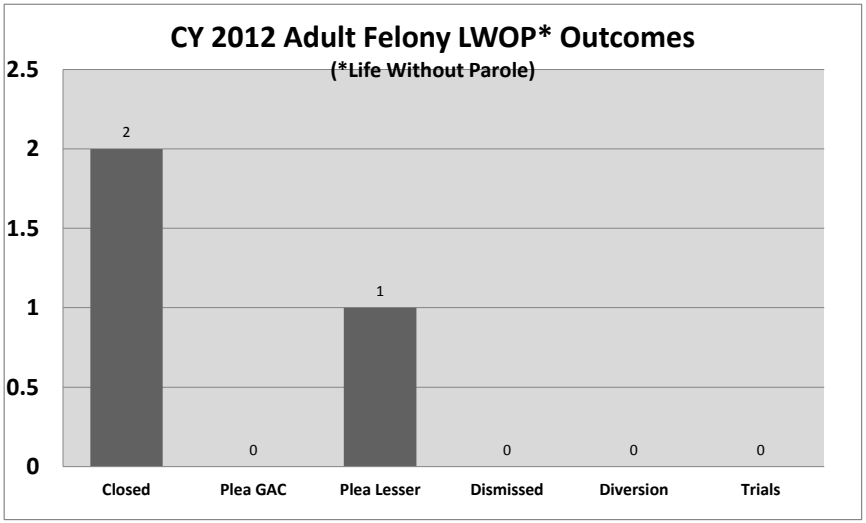

CY 2012 Delinquency Misdemeanor-Grade Outcomes
16
14
12
10
8
6
4
2
0
15
1
0
0
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

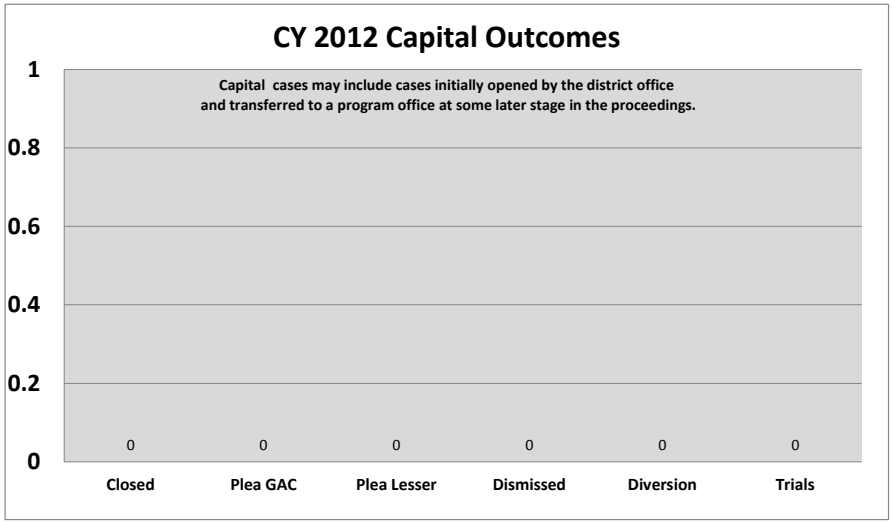

CY 2012 Delinquency Felony-Grade Outcomes
9
8
7
6
5
4
3
2
1
0
8
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
400
350
300
250
200
150
100
50
0
374
13
0
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

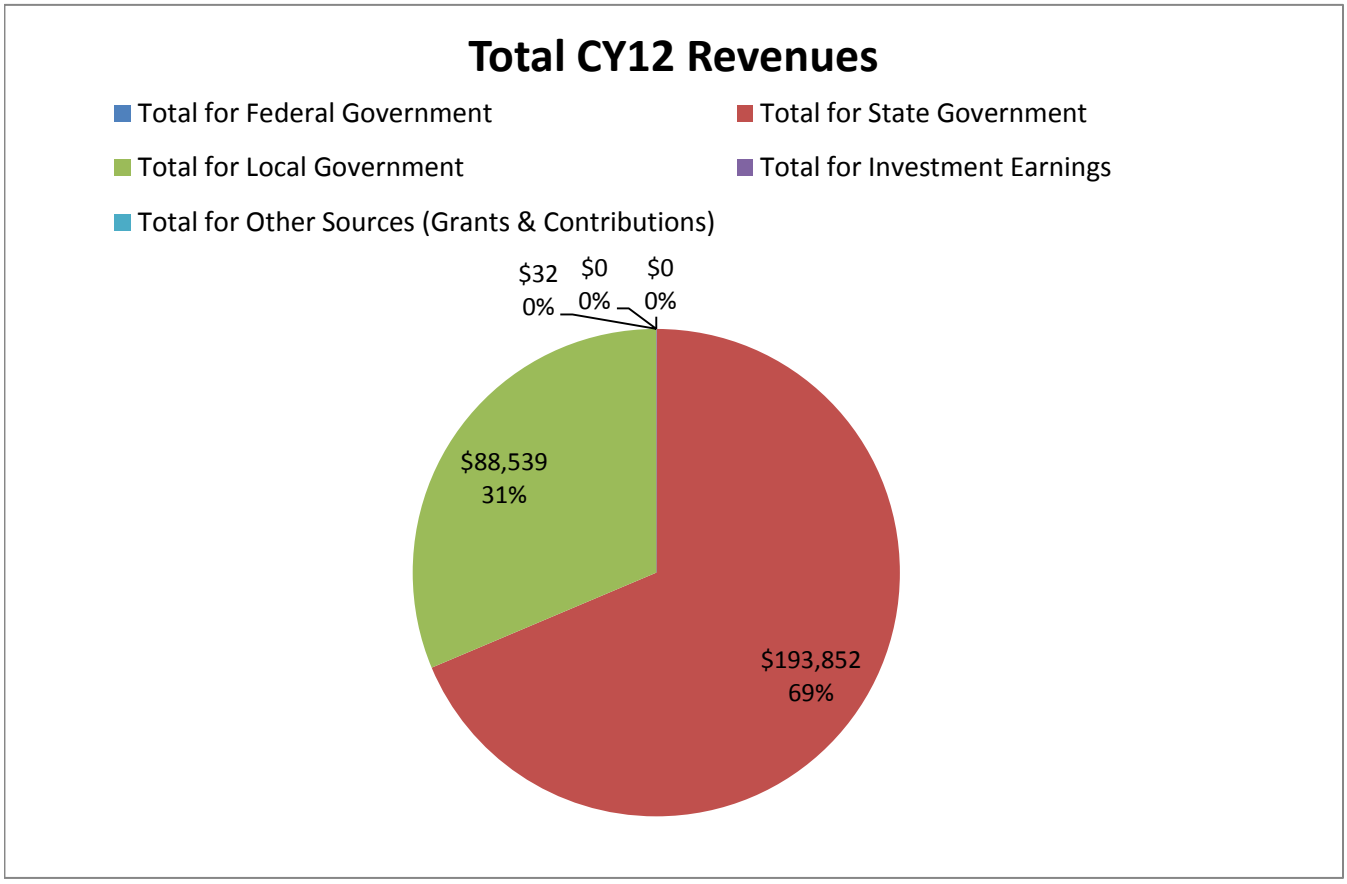

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
900
800
700
600
500
400
300
200
100
0
825
68
11
2
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

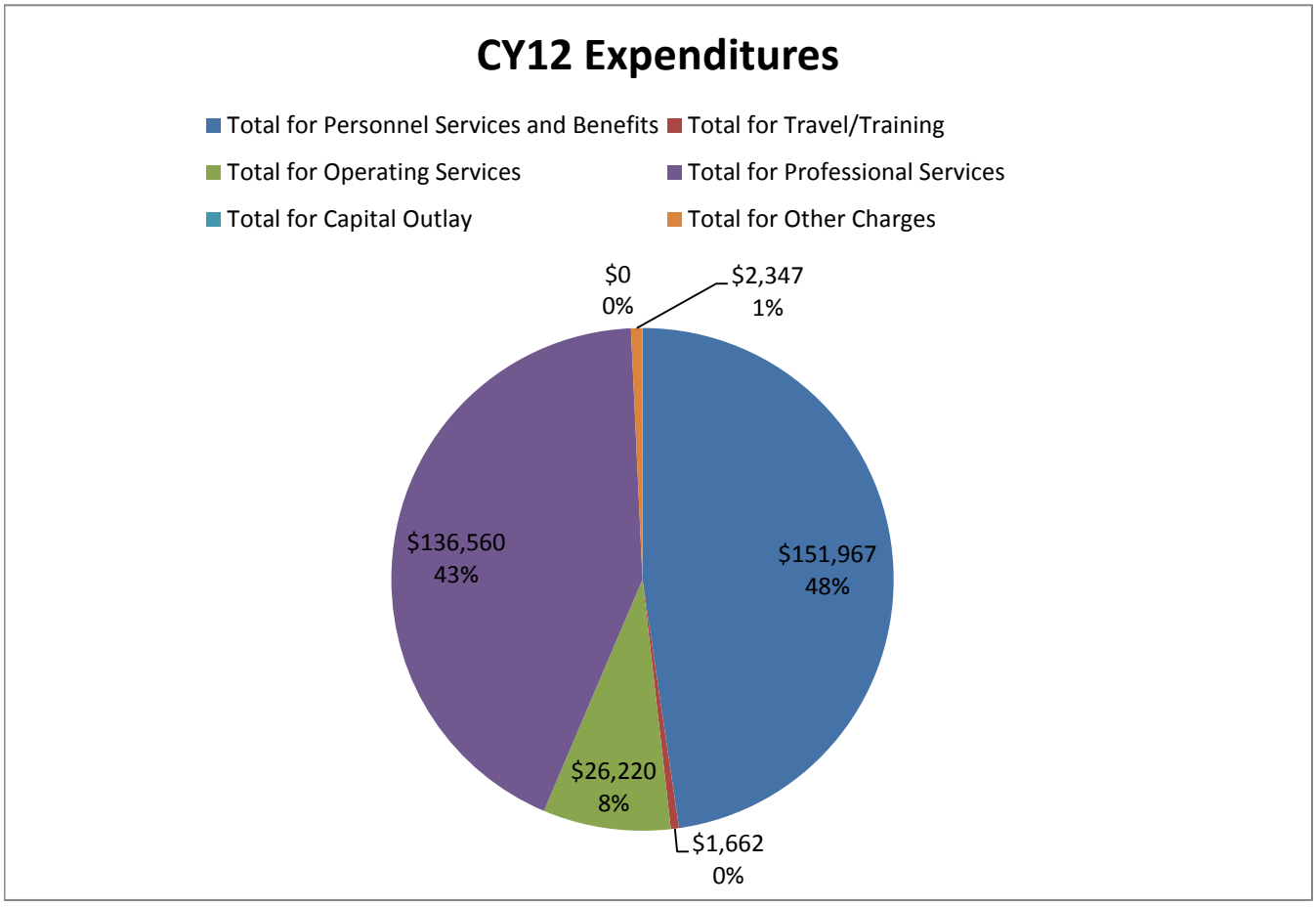

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
2.5
2
1.5
1
0.5
0
2
0
1
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

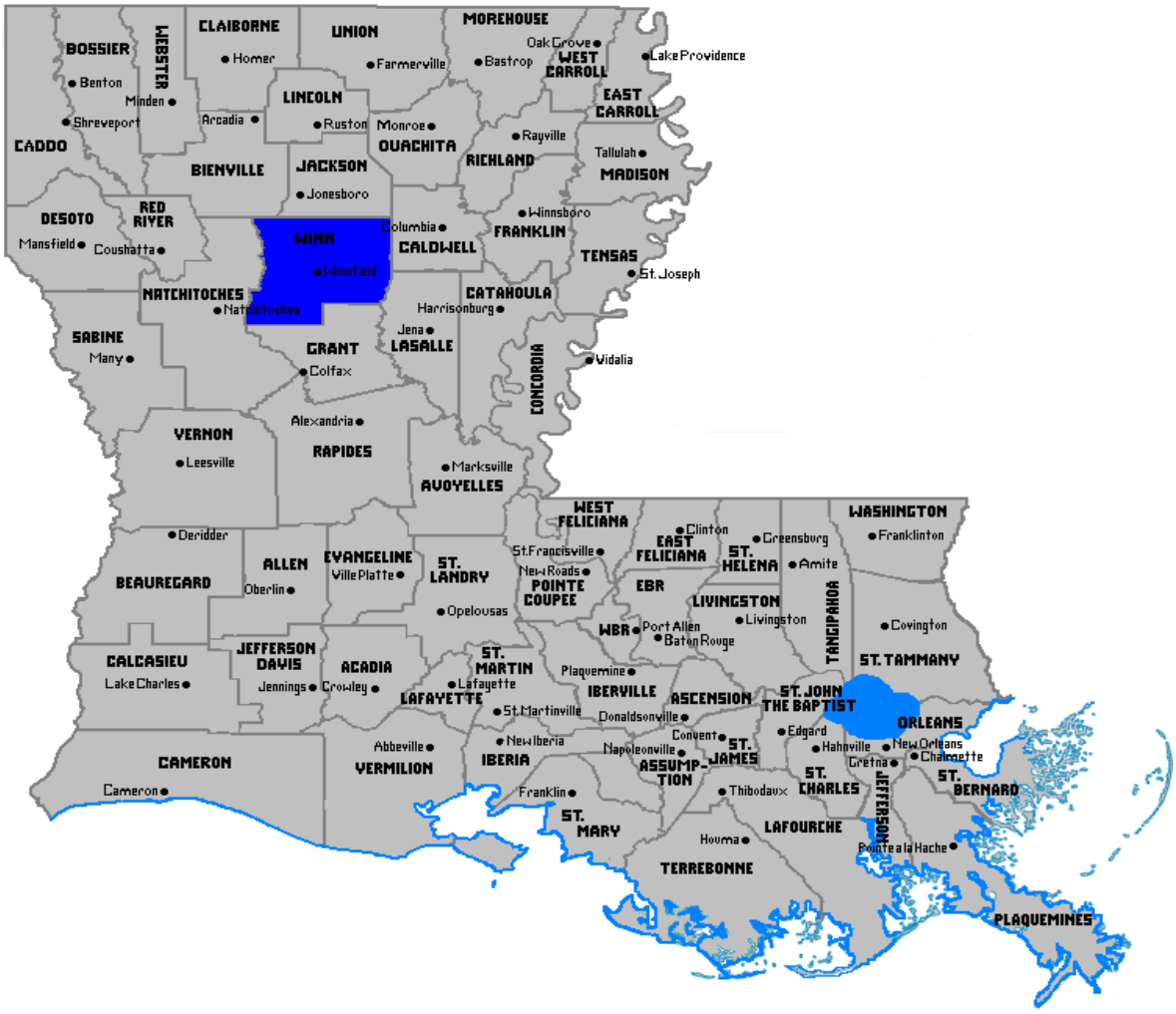

CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 7 CY2012	Total CY2012
District Defender: Derrick Carson	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$0
District Assistance Fund (DAF)	$193,852
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$0
Total for State Government	$193,852
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$0
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$0
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$0
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$0
City & City-Ward Courts	$5,050
Judicial District Courts	$0
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$3,084
Parish Courts	$0
Traffic Court	$0
Non-itemized, lump sum collected and remitted by all courts	$7,336
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$67,478
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$0
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$82,948
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$5,220
Partial Attorney Fees Reimbursements [as per 15:176]	$300
Other Reimbursements	$71
Other Local Income -List source(s)	$0
Total for Charges For Services	$5,591
Total for Local Government	$88,539
Investment Earnings	
Interest Income	$32
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$32
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$0
Total for Other Sources (Grants & Contributions)	$0
Total for REVENUE	$282,422

District 7 CY2012	Total CY2012
District Defender: Derrick Carson	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$129,773
Accrued Leave	$0
Payroll Taxes	$2,785
Hospitalization and Disability Insurance	$0
Retirement	$19,198
Other	$211
Total for Personnel Services and Benefits	$151,967
Travel/Training	
Parking/Auto Tolls	$0
Travel/Lodging/Per Diem/Mileage	$1,662
Total for Travel/Training	$1,662
Operating Services	
Advertisements	$0
Workers' Compensation	$0
Insurance - Malpractice	$4,008
Insurance - Auto/Physical Liability	$0
Insurance - Other	$0
Lease - Office	$260
Lease - Auto/Equipment	$1,687
Lease - Other	$270
Office Repair and Maintenance	$255
Office - Telephone/Utilities/Postage/Internet	$4,786
Dues and Seminars	$205
Law Library/Journals/Subscriptions	$12,247
Office Supplies	$2,502
Total for Operating Services	$26,220
Professional Services	
Audit/Accounting Expense	$17,637
Contract Clerical	$0
Expert Witness	$0
Investigators	$24,200
Interpreters	$0
Social Workers	$0
Capital Representation	$0
Conflict	$30,975
Contract - Juvenile Attorneys or CINC	$8,751
Misdemeanor Attorney Contracts	$0
Contract Attorneys - all other	$54,997
IT/Technical Support	$0
Total for Professional Services	$136,560
Capital Outlay	
Major Acquisitions	$0
Total for Capital Outlay	$0
Other Charges	
Other Operating Expenses	$2,347
Total for Other Charges	$2,347
Total for EXPENDITURES	$318,755


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$32
0%
$0
0%
$0
0%
$88,539
31%
$193,852
69%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$0
0%
$2,347
1%
$136,560
43%
$151,967
48%
$26,220
8%
$1,662
0%



The 8TH Judicial District Public Defenders' Office

Winn (Winnfield)

District Defender: Herman A. Castete
116 West Main Street
Winnfield, LA 71483
(318) 628-3592

8th Judicial District • Winn Parish
District Defender Herman A. Castete • (318) 628-3592
116 West Main Street • Winnfield, LA • 71483

General District Information: In the 8th Judicial District, there is one section of District Court. There are no specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 15,313 in this district, 3,442 of whom are children.

District Staff: The District Defender is this district is Herman A. Castete, who has served in the position for 12 years and has been a public defender in Louisiana for 32 years. The 8th Judicial District Public Defenders' Office is a contract public defenders' office. At the end of 2012 the district reported three contract attorneys in addition to the District Defender. There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender supervises all staff. No caseload reduction is provided to him. The office also has two investigators and two administrative staff members.

Juvenile Defense: Juvenile cases are heard by one District Judge in the 8th Judicial District. All attorneys handle juvenile cases.

Indigency Determination and Availability of Clients: In the 8th Judicial District, the Public Defenders' Office makes the determination of indigence. Adult clients are held at the Winn Parish Jail or the Winnfield City Jail. If held outside of the district, clients are held at the Jackson Parish Jail, Caldwell Detention Center, or the Catahoula Detention Center. Juvenile clients are held outside of the district at Ware Youth Detention Center (Coushatta).

Fees and Accounting: The 8th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2012, 605 applications were received for services. Fees were waived for 174 applicants and were not reduced for any applicants. A total of $11,881 was collected in 2012 in application fees. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services. In 2012, the district received $39,653 in special fees, which was collected by the Winn Parish Sheriff's Office. Courts in this district, along with Public Defender, may also assess partial indigency payments for services based on clients' ability to pay. Any resulting payments are collected by the Public Defenders' Office. All accounting functions in this district are handled internally by district staff.

Caseload: The 8th Judicial District Public Defenders' Office reported handling 909 cases in 2012. Of those, 117 involved juvenile matters, including 61 Child in Need of Care representations.

The 8TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Winn - Winnfield
Population	15,313
Juvenile Population	3,442
District Defender	Herman A. Castete
Years as District Defender	12
Years in Public Defense	32
Office Manager	Herman Castete
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Vicky Keiffer, Jan Brown
Primary Office Street Address	116 West Main Street
City	Winnfield
ZIP	71483
Primary Phone	318-628-3592
Primary Mailing Address	Post Office Box 428, Winnfield, LA 71483
Primary Fax Number	318-628-5080
Primary Emergency Contact	Herman Castete
Primary Emergency Phone	318-628-3592
Secondary Emergency Contact	Deborah C. Castete
Secondary Emergency Phone	318-805-4525
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	None
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Lasyone Rentals, Lasyone Building, Winnfield, LA
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	1,600
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Yes
Courts and Locations	8th Judicial District Court, Winnfield, LA 71483
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	One

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Counsel assigned temporarily at 72 hours hearing and normally permanently assigned at arraignment. Felony cases are assigned to the felony attorney and misdemeanors to the misdemeanor attorney except in conflict situations in which both may be appointed as needed as well as a contracted conflict attorney.
Name of Adult Detention Facilities in This District	Winn Parish Jail, Winnfield, LA; Winnfield City Jail, Winnfield, LA
Name of Adult Detention Facilities Outside the District Which Hold Clients	Jackson Parish Detention Center, Jonesboro, LA; Caldwell Detention Center, Columbia, LA; Catahoula Detention Center, Harrisonburg, LA.
Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Detention Center, Coushatta, LA.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	None since the new Sheriff took office.
District Attorney	Christopher Nevils
Chief Judge of Criminal District Court	Jacque D. Derr (1/1/09)
Juvenile Court Judges (Specify District of City Court)	Jacque D. Derr, District Judge
Drug Court Judges	None
Mental Health Court Judges	None
Other Specialty Court	None
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Public Defender in court at the time of arraignment.
When is Assignment/Appointment of Counsel Made?	Time of arrest. Incarcerated defendant - counsel appointed within 72 hours of arrest; bonded defendant - at arraignment.
Initial Client Intake Conducted By Whom? (Name and Title)	Michael Hataway, Investigator for the District Public Defender or John Wooten, Jr.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes.
Brief Explanation of Intake Process	Investigator usually does initial interview and reports to Chief Defender who then assigns counsel.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes.
How Many Applications for Services Were Received?	605
How Many Application Fees Were Waived?	174
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2012	11,881
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No

$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	39,653
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Itemized listing submitted with payment from WPSO.
Who Collects the Assessed Court Fees?	WPSO
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Itemized listing submitted with payment from WPSO.
Who Remits the Court Fees Collected?	WPSO
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Itemized listing submitted with payment from WPSO.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Determined by Public Defender and Judge.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Copy of sentencing document furnished at time Defendat is sentenced.
Who Collects the Assessed Partial Payments?	Public Defender's Office (Vicky Keiffer, Jan Brown, John Wooten, Mike Hataway).
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Copy of receipt for payment from database; office receipt book; original money order.
Who Remits the Partial Payments Collected?	Clients remit to Public Defender Office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Copy of receipt for payment from database; office receipt book; original money order.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	11,046
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	All attorneys are contract and therefore can maintain a private practice.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Accountant, Conflict Attorney
Immediate Critical Issue Areas	Accountant, Conflict Attorney
Long-Term Critical Issue Areas	Accountant, Conflict Attorney
Please List All New Hires in 2012 (Name and Title)	Keith Gates as conflict attorney to be paid on case by case basis.
Please List All Promotions in 2012 (Name and Title)	None

2012 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2012	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. Case by case review, analysis and preparation until attorney is ready for solo.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	District Defender personally oversees the operation of the office. Attorneys are assigned cases and their progress is supervised as required. Non-attorney personnel have specific task assignments which are supervised by the District Defender.
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	None. Everyone answers to the District Defender.
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	No.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No.
Regular Meetings for Any Staff, Please Describe	State Board Meetings when not in conflict with Court Docket; Office Staff Meetings monthly.
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2012	0
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	None
Please Provide the Names of All State Representatives and Senators from Your District	Jim Fannin Representative; Robert Kostelka Senator; Rick Gallot Senator; Gerald Long Senator.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	All clients who are in jail are visited at least once a month.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**

None	
Part-Time Contract Attorneys	**Contact Information**
Herman A. Castete – District Defender	318-628-3592
Laura J. Johnson	318-628-3592
Gates, Keith	318-648-9800
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Michael Hataway – Investigator	318-628-3592
John Wooten, Jr. – Investigator	318-628-3592
Vicky Keiffer	318-628-3592
Jan Brown	318-628-3592

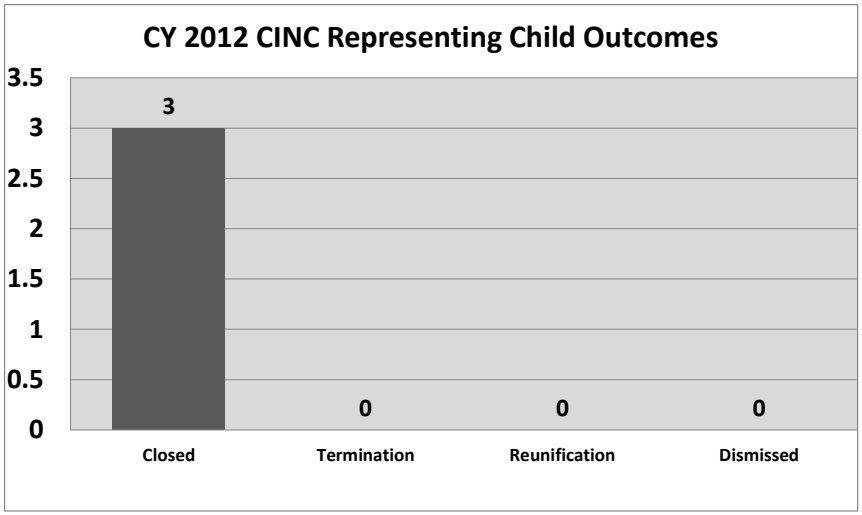
2012 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Herman Castete
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	4
Windows Vista	1
Windows Server 2000/2003/2008	
Windows XP	1
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	6
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	2
Microsoft Office 2007	2
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	2
Other	
Accounting Software	
QuickBooks	
Quicken	x
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	5
Internet Explorer 9	x
Firefox	
Google Chrome	1
Other	
HARDWARE:	
Please enter the number of	

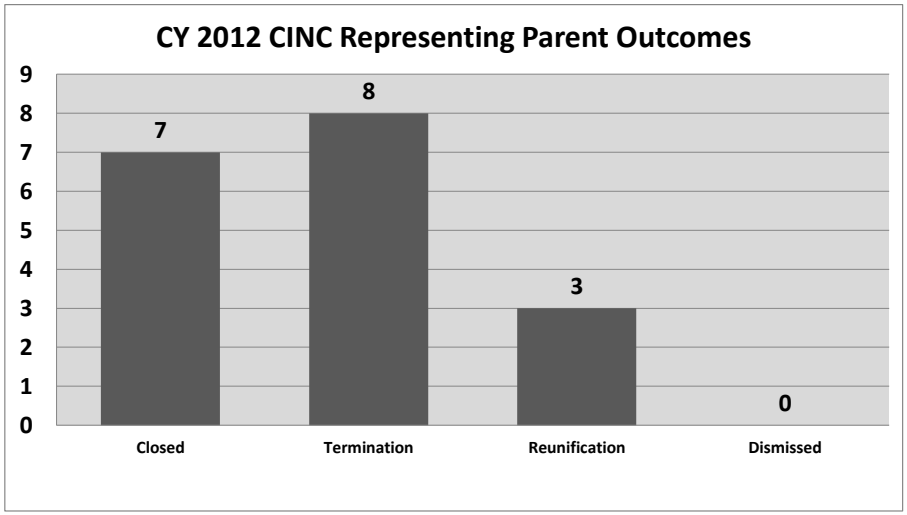
devices in your inventory.	
Television	1
DVD	5 thru computer, 1 stand alone
VCR	0
Desktop PCs	5
Laptops	2
Video Cameras	0
Digital Cameras	1
Video Conferencing Systems	0
B&W Laser Printers	3
Color Printers	1
Wireless Cards	2
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	Sudden Link
Email Provider:	
Please list any software or computer equipment in which you need training:	Quick Books

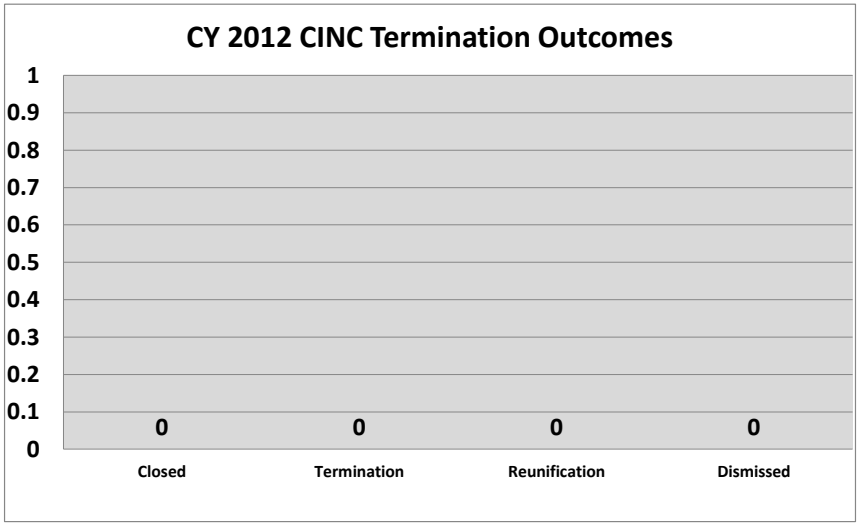
8th District Defender Office CY 2012 Caseloads & Outcomes

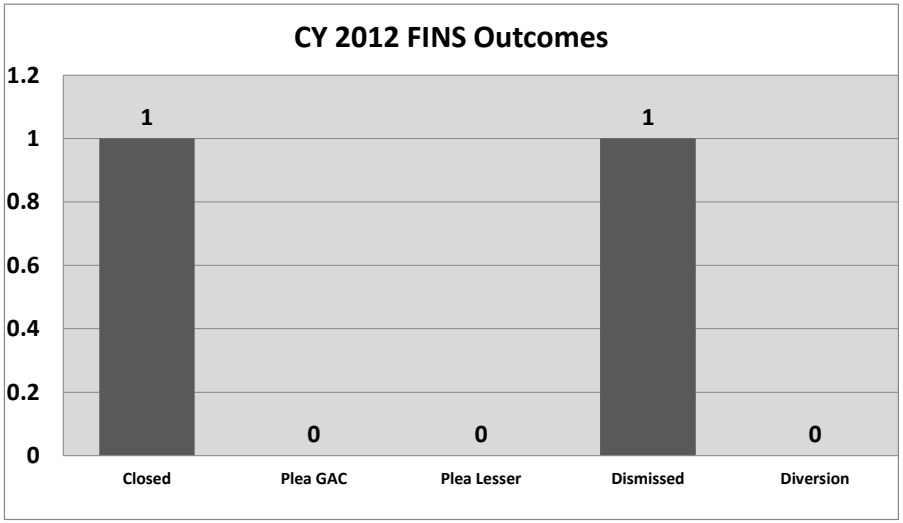
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	3	3	12	15	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	18	7	28	46	8	3	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	6	6	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	1	1	0	1	N/A	N/A	0	0	1	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	21	12	20	41	N/A	N/A	1	0	2	0	N/A	N/A	0	0
Delinquency Felony	6	2	2	8	N/A	N/A	0	0	2	0	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	280	192	95	375	N/A	N/A	96	0	168	0	0	0	0	1
Adult Felony Non-LWOP**	264	213	122	386	N/A	N/A	62	69	238	0	0	1	0	0
Adult LWOP**	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	6	11	25	31	N/A	N/A	3	1	6	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

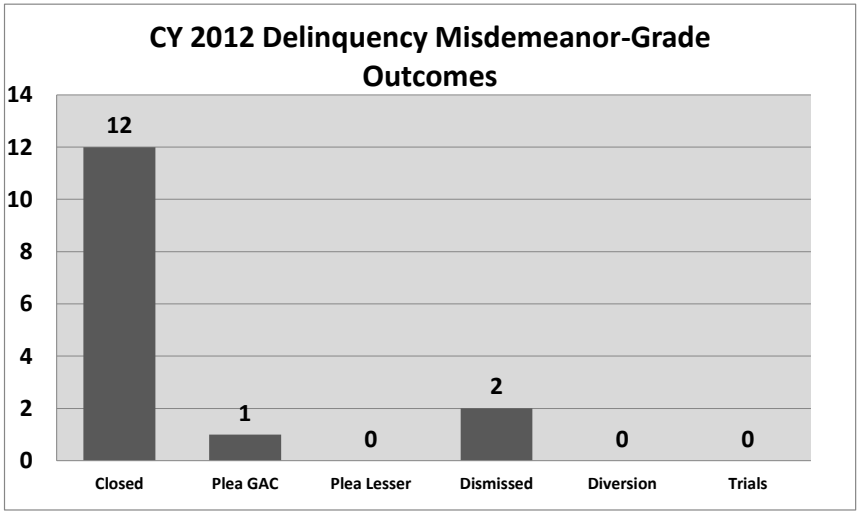
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

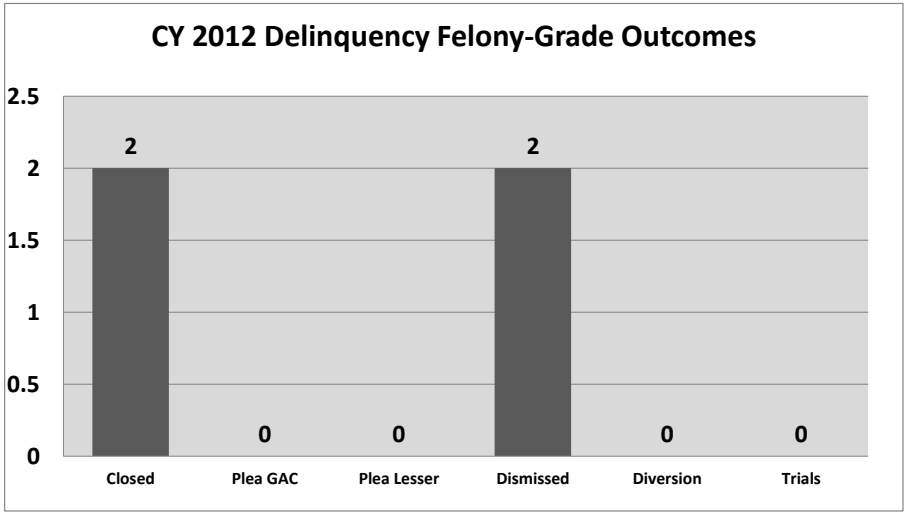

CY 2012 CINC Representing Child Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
0
0
0
Closed
Termination
Reunification
Dismissed

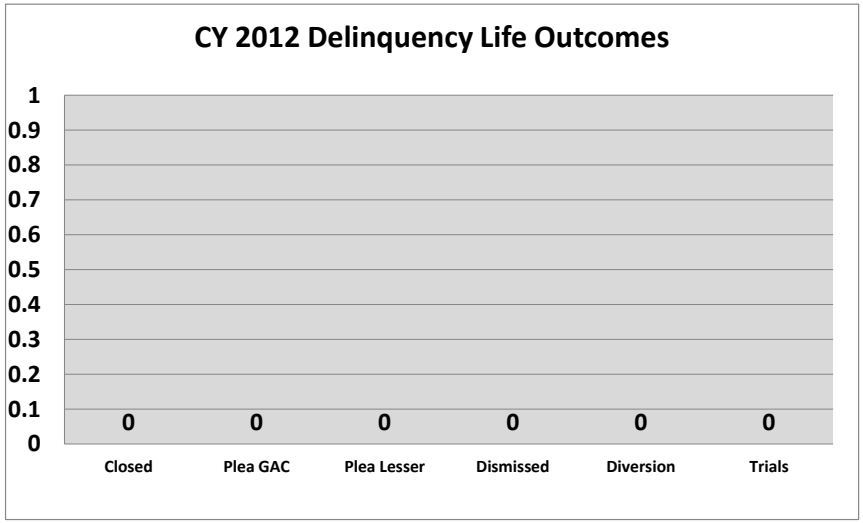

CY 2012 CINC Representing Parent Outcomes
9
8
7
6
5
4
3
2
1
0
7
8
3
0
Closed
Termination
Reunification
Dismissed

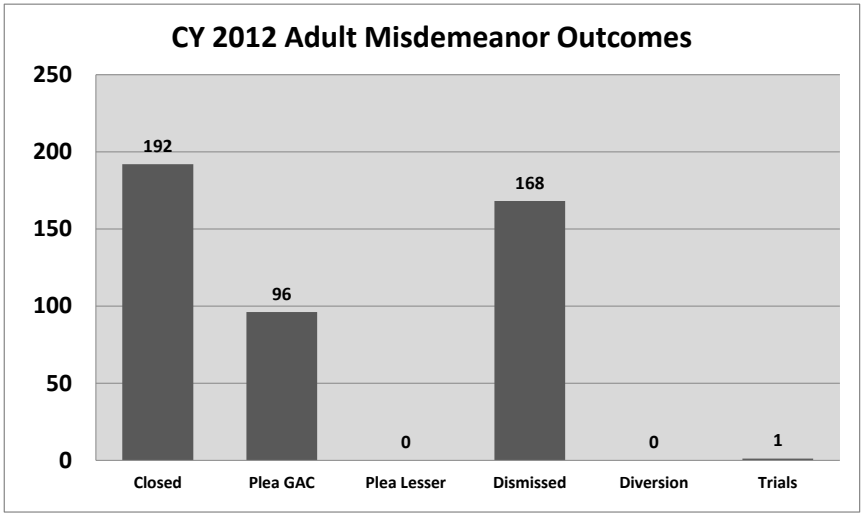

CY 2012 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

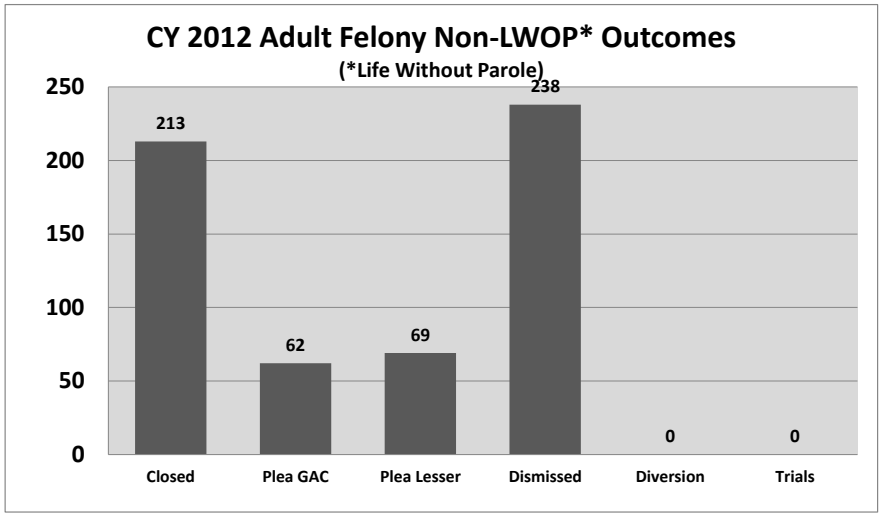

CY 2012 FINS Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

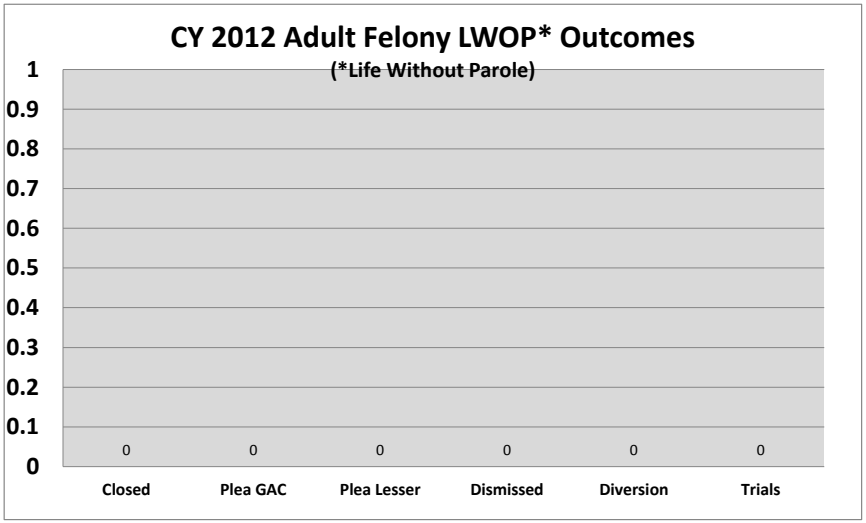

CY 2012 Delinquency Misdemeanor-Grade Outcomes
14
12
10
8
6
4
2
0
12
1
0
2
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

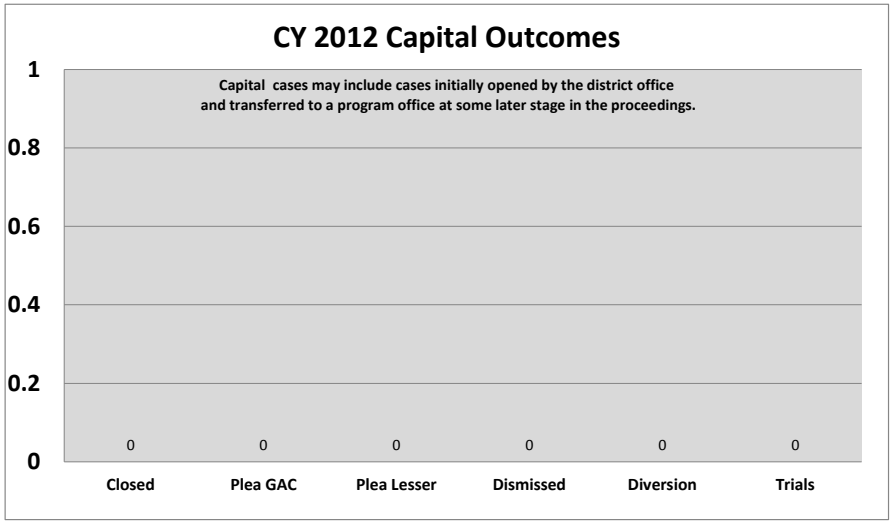

CY 2012 Delinquency Felony-Grade Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
2
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
250
200
150
100
50
0
192
96
0
168
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

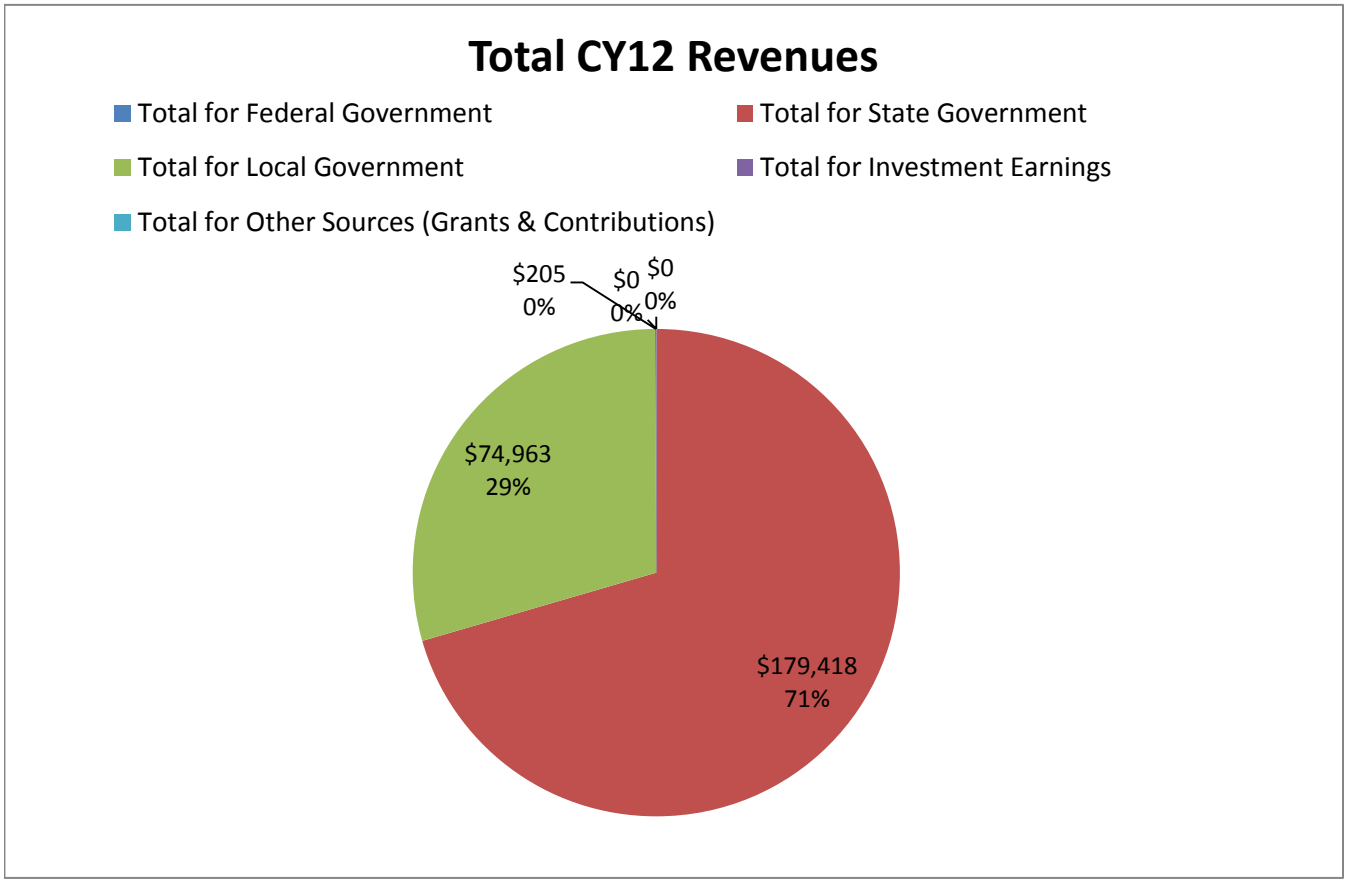

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
250
200
150
100
50
0
213
62
69
238
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

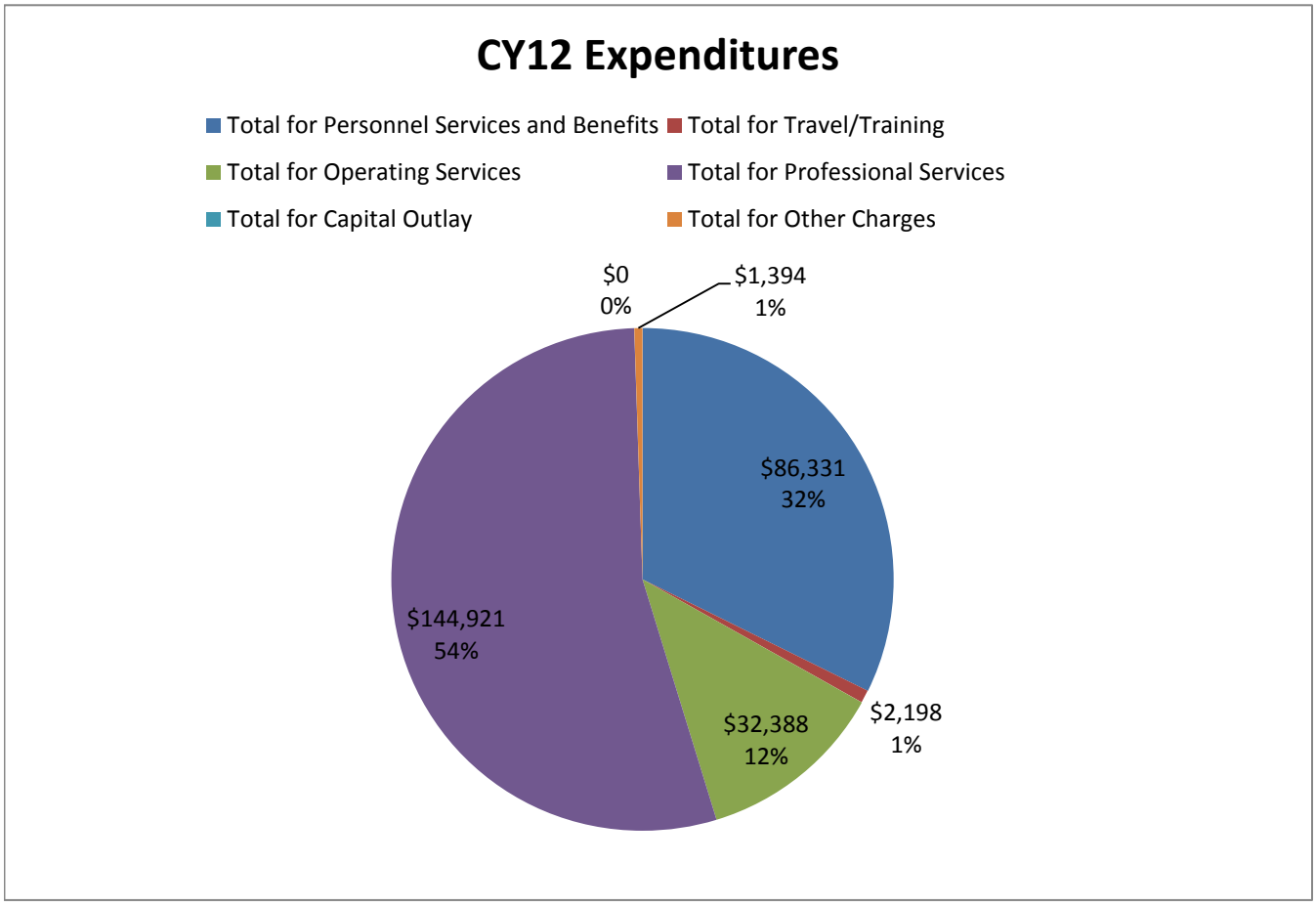

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 8 CY2012	Total CY2012
District Defender: Herman Castete	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$4,474
District Assistance Fund (DAF)	$174,944
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$0
Total for State Government	$179,418
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$0
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$11,844
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$590
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$21,341
City & City-Ward Courts	$0
Judicial District Courts	$21,267
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$0
Parish Courts	$0
Traffic Court	$0
Non-itemized, lump sum collected and remitted by all courts	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$0
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$42,607
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$5,440
Partial Attorney Fees Reimbursements [as per 15:176]	$14,482
Other Reimbursements	$0
Other Local Income -List source(s)	$0
Total for Charges For Services	$19,922
Total for Local Government	$74,963
Investment Earnings	
Interest Income	$205
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$205
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$0
Total for Other Sources (Grants & Contributions)	$0
Total for REVENUE	$254,586

District 8 CY2012	Total CY2012
District Defender: Herman Castete	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$75,187
Accrued Leave	$0
Payroll Taxes	$6,331
Hospitalization and Disability Insurance	$0
Retirement	$0
Other	$4,813
Total for Personnel Services and Benefits	$86,331
Travel/Training	
Parking/Auto Tolls	$0
Travel/Lodging/Per Diem/Mileage	$2,198
Total for Travel/Training	$2,198
Operating Services	
Advertisements	$0
Workers' Compensation	$0
Insurance - Malpractice	$0
Insurance - Auto/Physical Liability	$0
Insurance - Other	$563
Lease - Office	$7,200
Lease - Auto/Equipment	$1,678
Lease - Other	$0
Office Repair and Maintenance	$2,954
Office - Telephone/Utilities/Postage/Internet	$10,409
Dues and Seminars	$1,433
Law Library/Journals/Subscriptions	$4,268
Office Supplies	$3,884
Total for Operating Services	$32,388
Professional Services	
Audit/Accounting Expense	$5,548
Contract Clerical	$0
Expert Witness	$0
Investigators	$0
Interpreters	$0
Social Workers	$0
Capital Representation	$0
Conflict	$5,250
Contract - Juvenile Attorneys or CINC	$18,000
Misdemeanor Attorney Contracts	$30,000
Contract Attorneys - all other	$84,000
IT/Technical Support	$2,123
Total for Professional Services	$144,921
Capital Outlay	
Major Acquisitions	$0
Total for Capital Outlay	$0
Other Charges	
Other Operating Expenses	$1,394
Total for Other Charges	$1,394
Total for EXPENDITURES	$267,233


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$205
0%
$0
0%
$0
0%
$74,963
29%
$179,418
71%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$0
0%
$1,394
1%
$86,331
32%
$144,921
54%
$32,388
12%
$2,198
1%

The 9th Judicial District Public Defender's Office

Rapides (Alexandria)

District Defender: Kenneth P. Rodenbeck
1115 6th Street
Alexandria, LA 71301
(318) 443-7082

9th Judicial District • Rapides Parish
District Defender Kenneth P. Rodenbeck • (318) 443-7082
1115 6th Street • Alexandria, LA • 71301

General District Information: In the 9th Judicial District, there are three sections of District Court and two City Courts (Alexandria and Pineville). There is a drug court program and domestic violence court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 131,613 in this district, 34,014 of whom children.

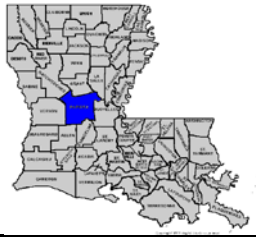
District Staff: The District Defender in the 9th Judicial District is Kenneth P. Rodenbeck, who has served in the position for 24 years and been a public defender in Louisiana for 29 years. The 9th Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office. At the end of 2012 the district reported a full-time staff District Defender and 20 part-time contract attorneys. There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender has one misdemeanor attorney and one juvenile attorney to supervise their respective staff members. The district also has two investigators and six administrative staff members.

Juvenile Defense: Juvenile cases are heard by one District Judge in the 9th Judicial District. Juvenile cases are handled by several juvenile defenders and one supervising juvenile attorney.

Indigency Determination and Availability of Clients: In the 9th Judicial District, the Public Defenders' Office makes the determination of indigence. Adult clients are held at the Rapides Parish Detention Center #1 (Rapides Parish Courthouse) and #3 (Academy Drive). Juvenile clients are held within the district at the Renaissance Home for Youth.

Fees and Accounting: The 9th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2012, 5,475 applications were received for services. Fees were waived for 225 applicants and were not reduced for any applicants. A total of $40,582 in application fees was collected in 2012. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services. In 2012, the district received $544,341 in special cost fees, which were collected by the Rapides Parish Sheriff's Office, the City Marshal, and the Clerk of Pineville City Court. The Public Defenders' Office assesses partial indigence payments based on the type of representation provided. Clients are assessed $0 to $100 for misdemeanor representation or $100 to $400 for felony representation. Partial indigence fees are not assessed to juveniles. All accounting functions in this district are divided between office staff and a contracted bookkeeper.

Caseload: The 9th Judicial District Public Defenders' Office reported handling 7,886 cases in 2012. Of those, 724 involved juvenile matters, including 453 Child in Need of Care representations.



The 9TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Rapides - Alexandria
Population	131,613
Juvenile Population	37,670
District Defender	Kenneth P. Rodenbeck
Years as District Defender	24
Years in Public Defense	29
Office Manager	Sara V. Strother
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Cheryl Gauthier, Jessica Martinez, Debra Warren
Primary Office Street Address	1115 6th Street
City	Alexandria
ZIP	71301
Primary Phone	318-443-7082
Primary Mailing Address	P O Box 166 Alexandria, LA 71301
Primary Fax Number	318-443-7085
Primary Emergency Contact	Kenneth P. Rodenbeck
Primary Emergency Phone	318-623-3899
Secondary Emergency Contact	Sara V. Strother
Secondary Emergency Phone	318-613-4305
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	Investigative/Juvenile Division - 525 Johnston Street, Alexandria, 71301
Other District Office Contact Personnel (Primary Only)	Cecil Bunn, Chief Investigator, (318) 442-8752
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	1115 6th Street, Lyle Guillory; Owner, Johnston Street, LaVergne Turpin.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	6th St - $1,000 - 4th St - $400
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	No. Payne, Moore & Herrington
Courts and Locations	Ninth Judicial District Court, Rapides Parish, Alexandria; Alexandria City Court; Pineville City Court; Ninth Judicial District Juvenile Court.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	9th Judicial District Court – 2, 1 Standby Court for Extra Trials; Alexandria City Court - 1; Pineville City Court – 1.

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Felony attorneys are appointed counsel on a rotated basis. Misdemeanor attorneys are appointed counsel on a rotated basis where necessary and also appointed at court during arraignment; Juvenile cases are appointed by type to individual juvenile attorneys specifically assigned by Supervising Juvenile Defender. Four attorneys man this court and one other attorney is available on a standby basis.
Name of Adult Detention Facilities in This District	DC-1, Rapides Courthouse, Murray Street, Alexandria; DC-3, 7400 Academy Drive, Alexandria.
Name of Adult Detention Facilities Outside the District Which Hold Clients	None
Name of Juvenile Detention Facilities In This District	Renaissance Home for Youth - 6177 Bayou Rapides Road, Alexandria
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes, it affects office functions and the attorneys assigned, but have never made representation impossible, just harder on the system, usually when clients are transferred to other parishes for charges in those jurisdictions.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	Only when we have to drive to conduct an interview. Sometimes it necessitates written correspondence.
District Attorney	James Downs
Chief Judge of Criminal District Court	Hon. Harry Randow
Juvenile Court Judges (Specify District of City Court)	Yes. Hon. Donald Johnson handles all juveniles in the 9th JD.
Drug Court Judges	Yes. Harry Randow
Mental Health Court Judges	No.
Other Specialty Court	Yes.
Name of Specialty and Brief Description:	Domestic Violence Court – Misdemeanor
Indigency Determined by Whom and How?	Ken Rodenbeck, District Defender; and, Sara Strother, Office Manager - Determined by form application
When is Assignment/Appointment of Counsel Made?	At the 230.1 hearing in the jail; if on bond - as soon as he/she makes application at PD Office or at arraignment
Initial Client Intake Conducted By Whom? (Name and Title)	Kenneth P. Rodenbeck - District Defender or Sara Strother - Office Manager - or the investigators (2) if in jail
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	If the district defender is not available, the office manager handles intake -- processes the application and appoints attorney; or, the investigators if in jail.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	5,475
How Many Application Fees Were Waived?	225
How Many Application Fees Were Reduced?	None

Total Application Fee Dollars Collected in 2012	40,582
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	544,341
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	We receive monthly documentation total, but not individual listing from all three courts.
Who Collects the Assessed Court Fees?	The Sheriff in 9th J.D.; the City Marshall in Alex Cty Ct; the Clerk in Pineville City Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	The Sheriff in 9th J.D.; the City Marshall in Alex Cty Ct; the Clerk in Pineville City Court.
Who Remits the Court Fees Collected?	The Sheriff in 9th J.D.; the City Marshall in Alex Cty Ct; the Clerk in Pineville City Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	The Sheriff in 9th J.D.; the City Marshall in Alex Cty Ct; the Clerk in Pineville City Court.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	The usual fee for misdemeanor representation is -$0 to $100; Felony representation - $100 - $250 and up to $400 in unusual cases. Usually no fee accessed for juveniles
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	The usual fee for misdemeanor representation is -$0 to $100; Felony representation - $100 - $250 and up to $400 in unusual cases. Usually no fee accessed for juveniles
Who Collects the Assessed Partial Payments?	This office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None. We collect
Who Remits the Partial Payments Collected?	This office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None. We collect
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	36,533
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Yes it is in writing; i.e. their contract
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Restoration of DAF. For the last several years we have received approximately $300,000.00 per year. In 2009-2010, it has been reduced to approximately $261,000.00
Immediate Critical Issue Areas	Restoration of DAF funds that have been cut.

Long-Term Critical Issue Areas	Retaining enough capital attorneys on staff so we do not have to go outside the district.
Please List All New Hires in 2012 (Name and Title)	Debra Warren - Full Time
Please List All Promotions in 2012 (Name and Title)	None
2012 Media Coverage and/or Major Accomplishments	Participation in Mac Arthur Grant "Models for Change"
Number of Expected New Attorney Hires in 2012	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Felony Supervisor provides training meetings on a quarterly basis. He picks subject matter.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes, Handbooks – Supplemented as new policies or revisions of policies occur.
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Harold Murry now assists in the supervisor of felony and capital felony attorneys
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	None
Please Attach Your Office Organizational Chart	Have none.
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	Yes. Two of the three do. Misdemeanor supervisor does not.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No. Only workmen's compensation coverage for attorney and staff.
Regular Meetings for Any Staff, Please Describe	MacArthur meetings, LACDL meetings and LPDB meetings and monthly felony staff meetings. Office staff as needed.
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	NONE
Number of Writs Your District Handled in 2012	None
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	2
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None.
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	None
Please Provide the Names of All State Representatives and Senators from Your District	Rep Hazel, Harris, Dixon Senators, Gallot, Long, Riser
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	None
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Kenneth P. Rodenbeck	318-443-7082

Part-Time Contract Attorneys	**Contact Information**
Bridgett Brown	318-443-9000
James Chrishon	318-448-6353
Deidre Fuller	318-448-3456
Mahogany Watkins	318-442-6240
Michael Jeansonne	318-290-3240
Sam Giordano	318-445-5567
Earl Vassar	318-715-2630
Ronald Collins	318-769-1111
Clifton Spears	318-442-6240
Heather Cooley	318-445-3121
Joseph Kutch	318-448-6155
J. Marc Lampert	318-445-4528
Shelby Bohannon	318-445-7477
Darryl Hickman	318-448-6353
Harold Murry	318-448-0000
Allen Smith	318-448-3234
Brian Thompson	318-473-0052
Camille Giordano	318-445-5567
Robert Elliott	318-487-5218
Tiffany Sanders	318-443-9080
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Strother, Sara	318-443-7082
Testa, Helen	318-443-7082
Gauthier, Cheryl	318-443-7082
Martinez, Jessica	318-443-7082
Westbrook, Linda	318-443-7082
Bunn, Cecil	318-443-7082
Higgs, Leslile	318-443-7082
Debra Warren - Full-Time	318-443-7082

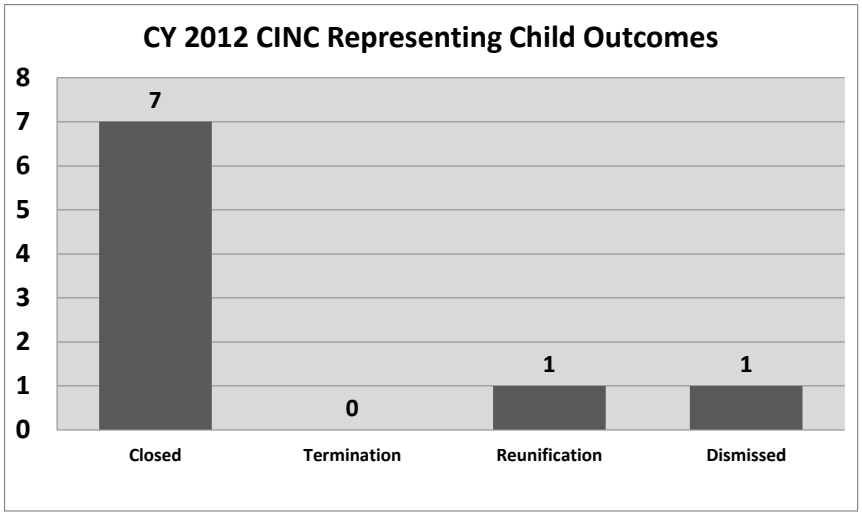
2012 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Ken Rodenbeck/Sara Strother
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	x
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	x
Firefox	
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	
DVD	

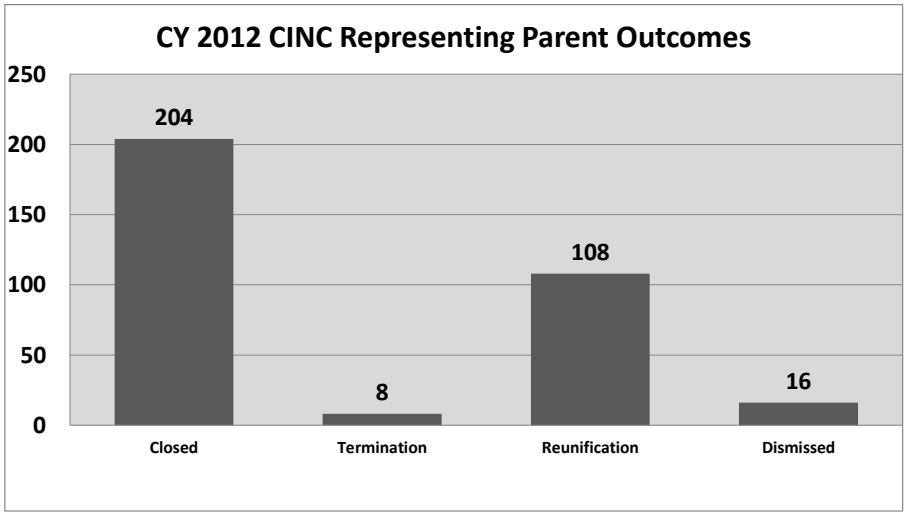
VCR	
Desktop PCs	9
Laptops	3
Video Cameras	
Digital Cameras	
Video Conferencing Systems	
B&W Laser Printers	
Color Printers	9
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	Suddenlink
Email Provider:	
Please list any software or computer equipment in which you need training:	

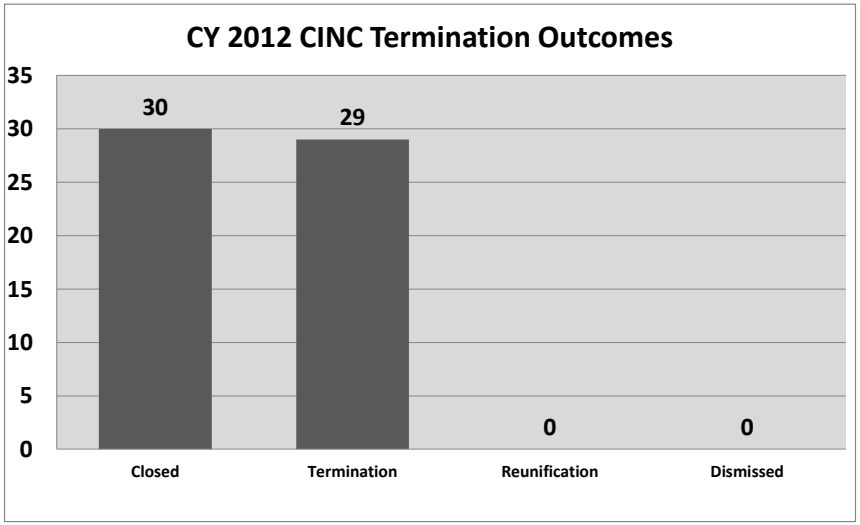
9th District Defender Office CY 2012 Caseloads & Outcomes

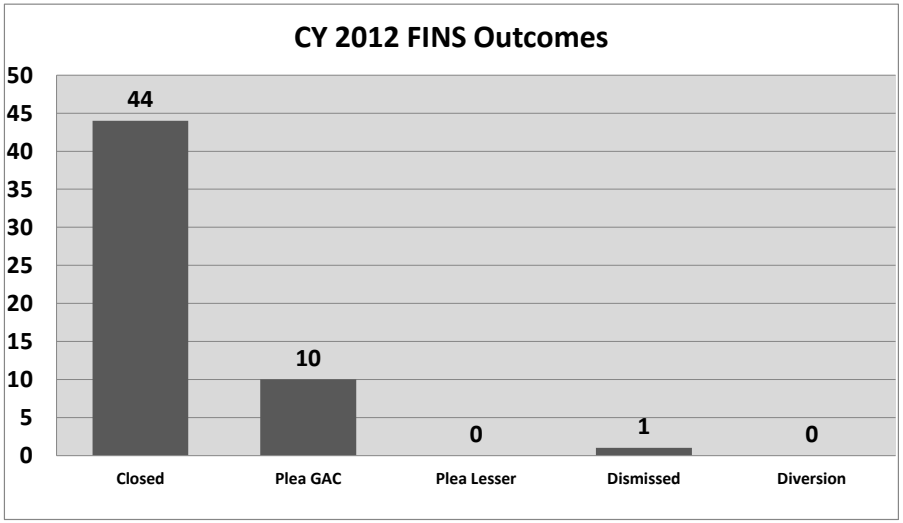
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	16	7	3	19	0	1	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	231	204	203	434	8	108	N/A	N/A	16	N/A	N/A	N/A	N/A	N/A
Termination	54	30	10	64	29	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	48	44	8	56	N/A	N/A	10	0	1	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	34	29	9	43	N/A	N/A	18	5	3	1	N/A	N/A	0	1
Delinquency Felony	95	60	13	108	N/A	N/A	53	2	6	4	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	3696	3686	558	4254	N/A	N/A	1583	10	1844	101	0	0	1	2
Adult Felony Non-LWOP**	1562	1643	1251	2813	N/A	N/A	809	369	1151	0	2	4	0	2
Adult LWOP**	54	32	25	79	N/A	N/A	9	14	26	0	0	2	0	0
Capital***	3	1	1	4	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	6	5	2	8	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	3	1	1	4	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	1
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

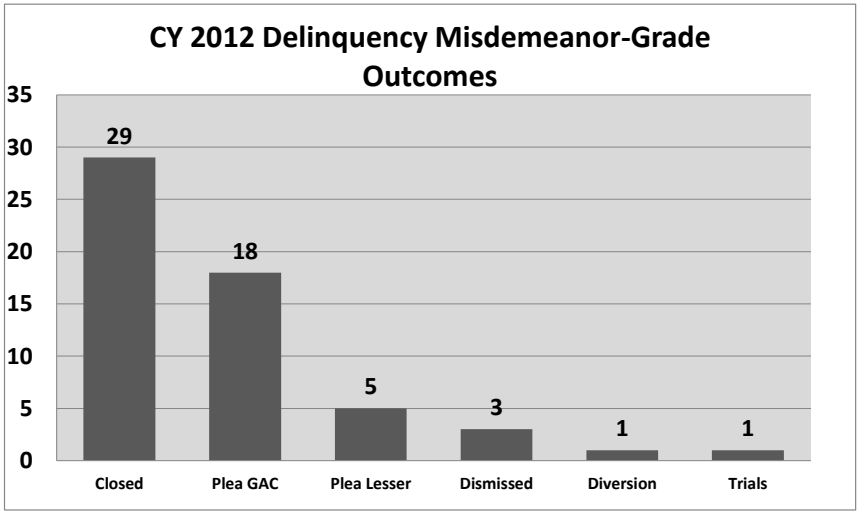
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

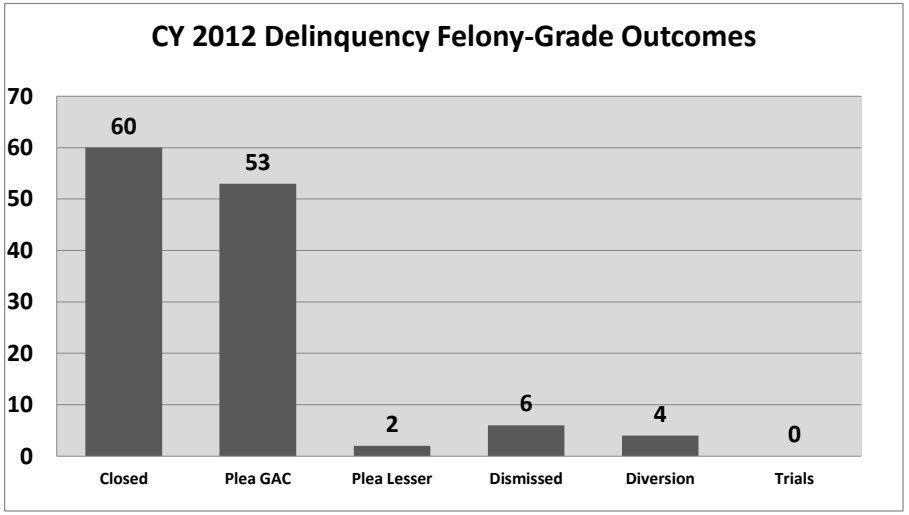

CY 2012 CINC Representing Child Outcomes
8
7
6
5
4
3
2
1
0
7
0
1
1
Closed
Termination
Reunification
Dismissed

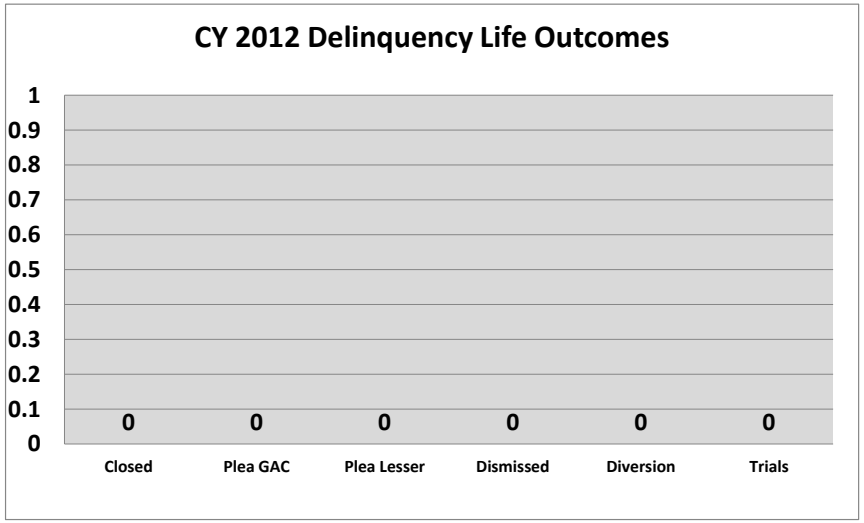

CY 2012 CINC Representing Parent Outcomes
250
200
150
100
50
0
204
8
108
16
Closed
Termination
Reunification
Dismissed

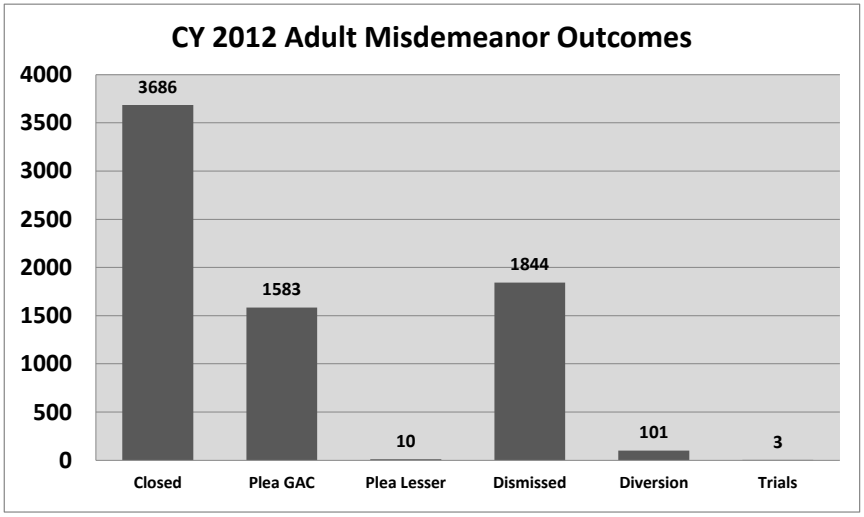

CY 2012 CINC Termination Outcomes
35
30
25
20
15
10
5
0
30
29
0
0
Closed
Termination
Reunification
Dismissed

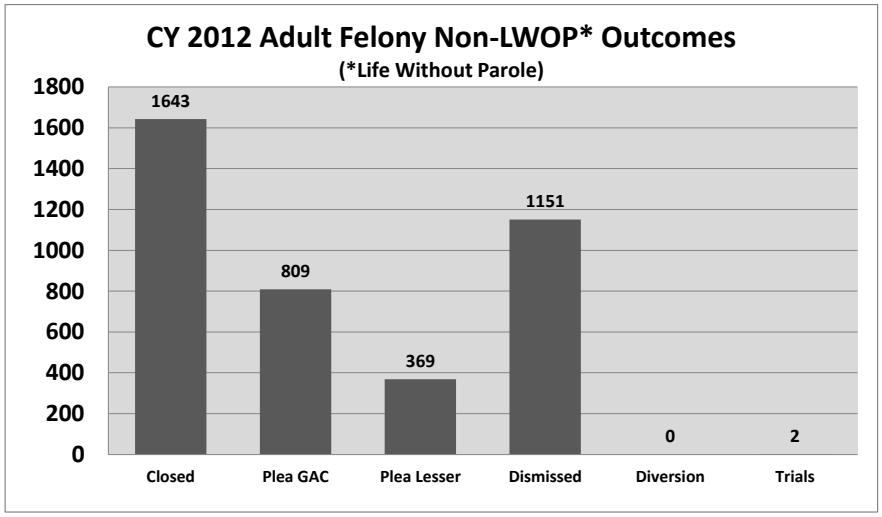

CY 2012 FINS Outcomes
50
45
40
35
30
25
20
15
10
5
0
44
10
0
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

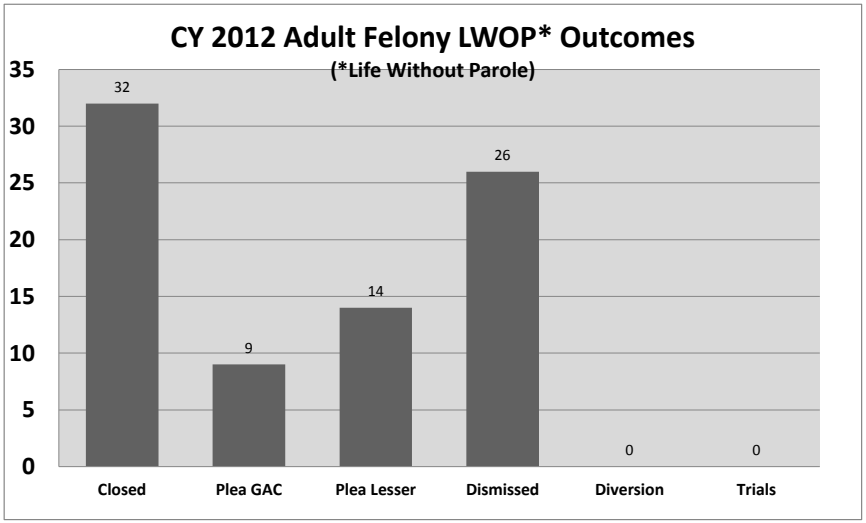

CY 2012 Delinquency Misdemeanor-Grade Outcomes
35
30
25
20
15
10
5
0
29
18
5
3
1
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

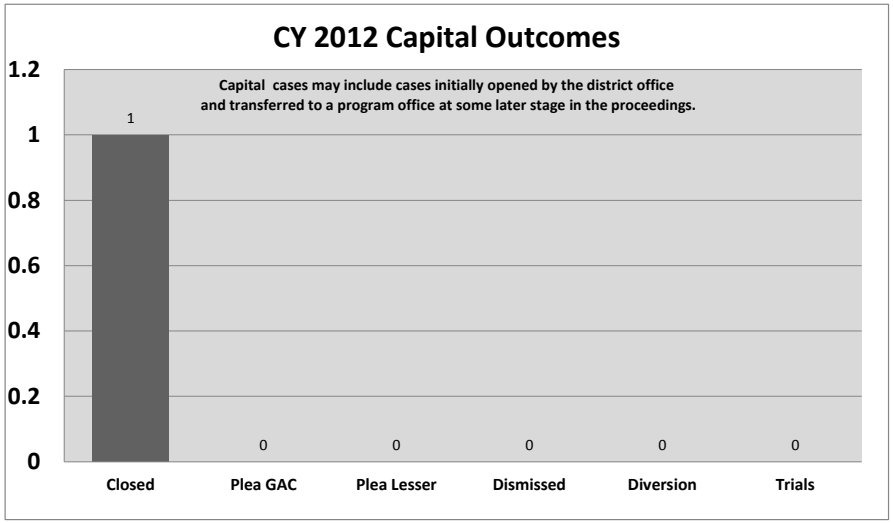

CY 2012 Delinquency Felony-Grade Outcomes
70
60
50
40
30
20
10
0
60
53
2
6
4
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
4000
3500
3000
2500
2000
1500
1000
500
0
3686
1583
10
1844
101
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

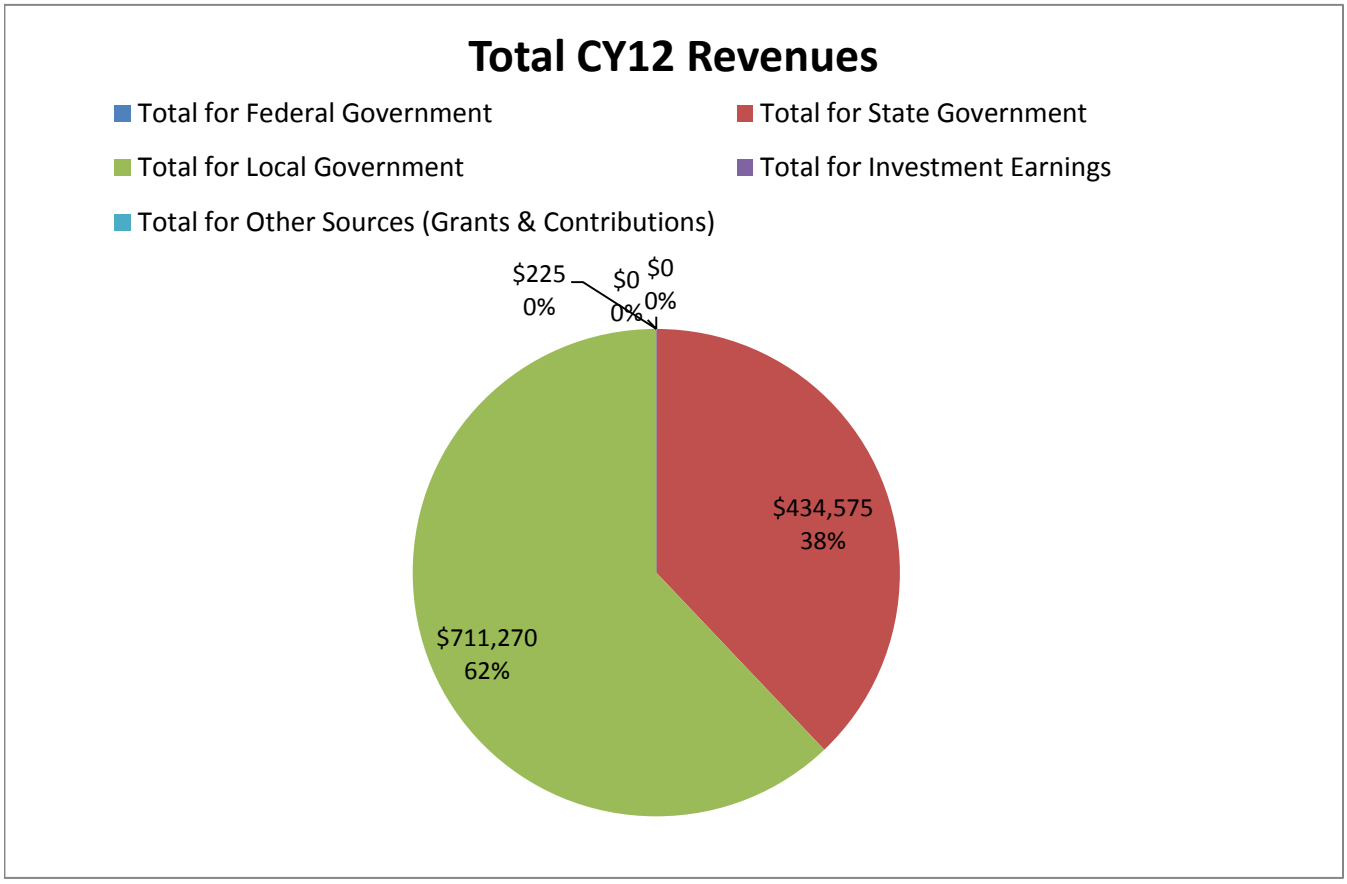

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
1800
1600
1400
1200
1000
800
600
400
200
0
1643
809
369
1151
0
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

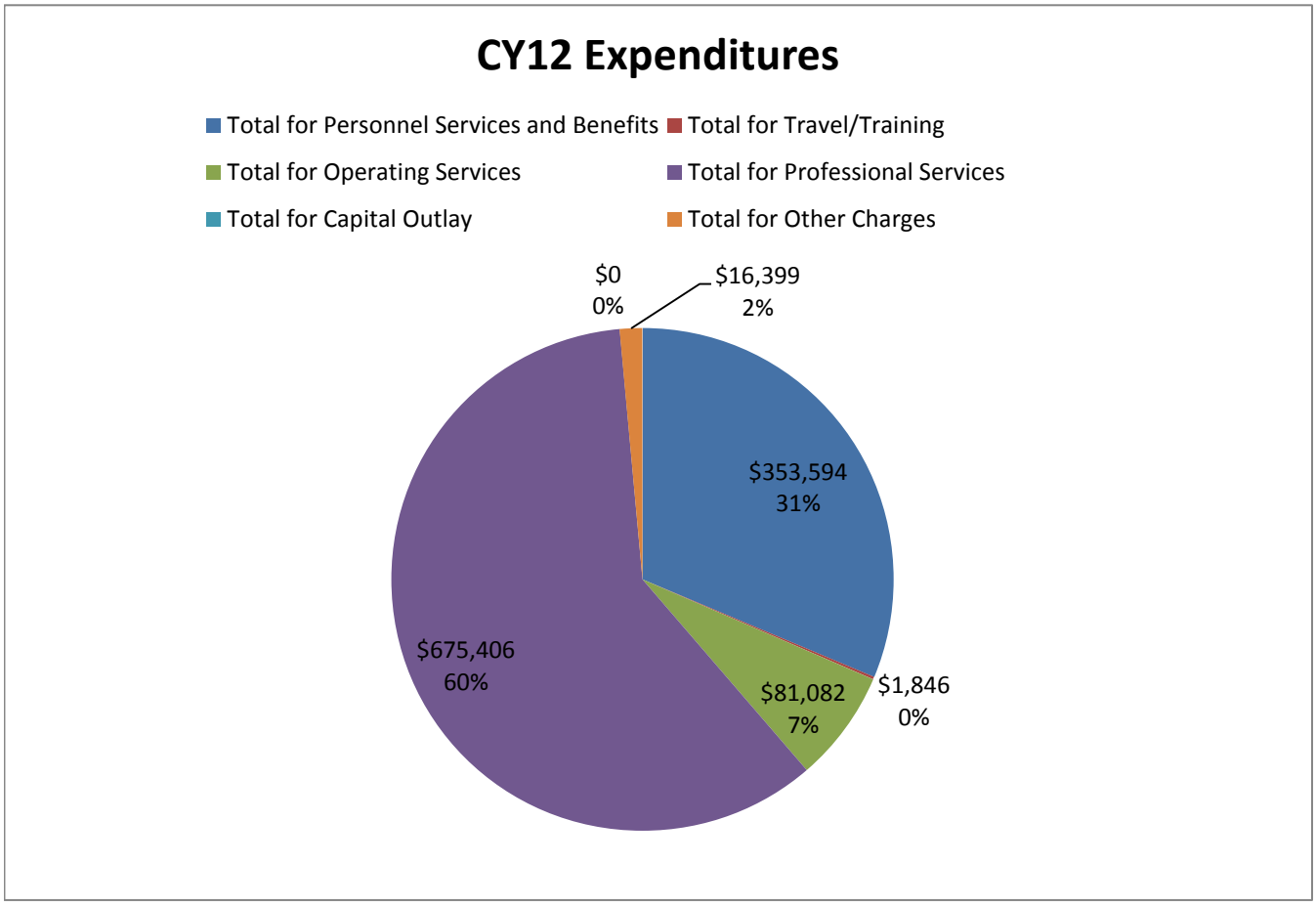

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
35
30
25
20
15
10
5
0
32
9
14
26
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

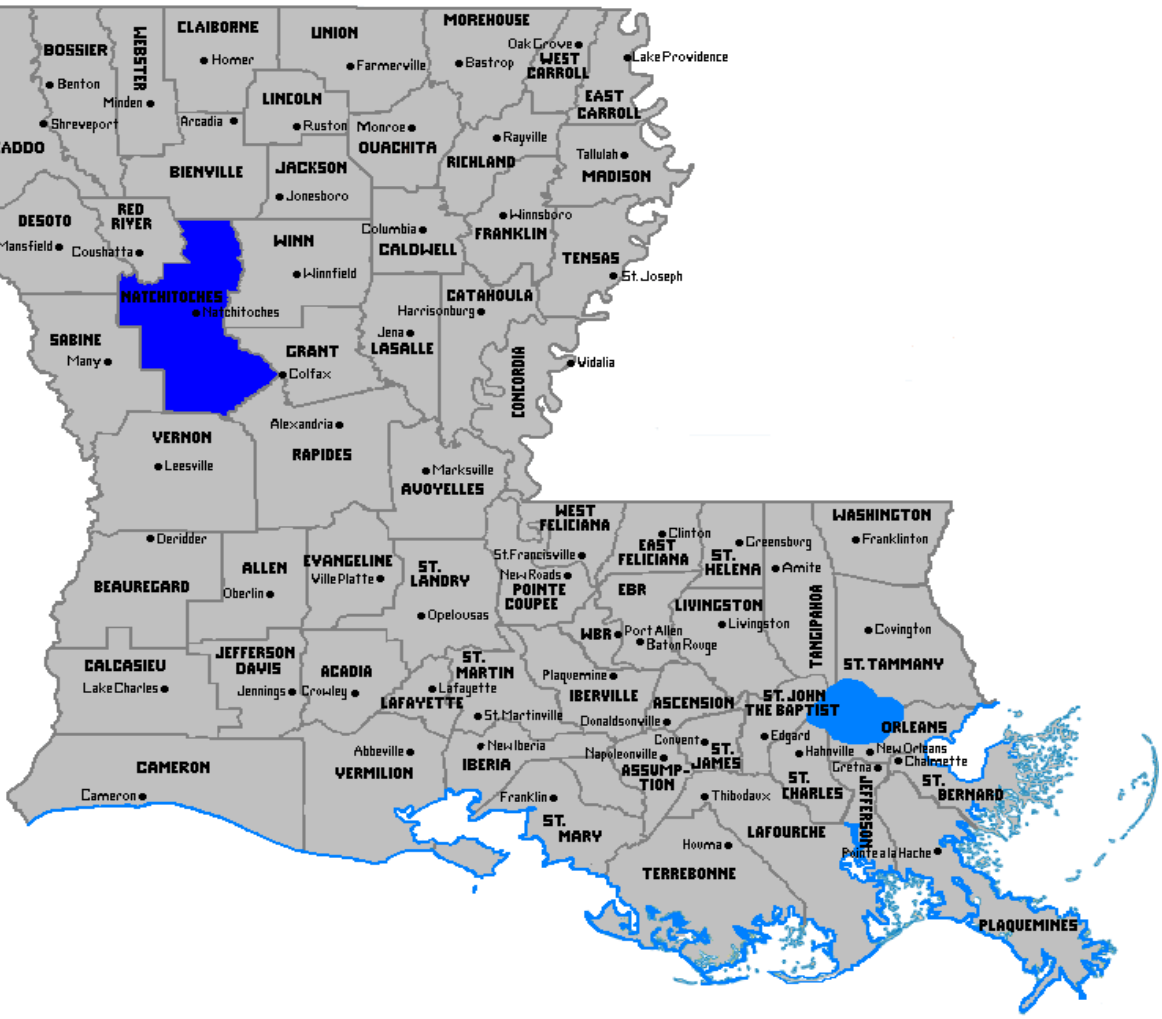

CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 9 CY2012	Total CY2012
District Defender: Kenneth Rodenbeck	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$62,758
District Assistance Fund (DAF)	$369,417
Supplemental/Emergency Funds	$0
Grants	$2,400
Other State Income -List source(s)	$0
Total for State Government	$434,575
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$0
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$60,004
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$5,032
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$280,228
City & City-Ward Courts	$0
Judicial District Courts	$0
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$287,441
Parish Courts	$0
Traffic Court	$0
Non-itemized, lump sum collected and remitted by all courts	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$1,234
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$568,903
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$77,331
Partial Attorney Fees Reimbursements [as per 15:176]	$0
Other Reimbursements	$0
Other Local Income -List source(s)	$0
Total for Charges For Services	$77,331
Total for Local Government	$711,270
Investment Earnings	
Interest Income	$225
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$225
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$0
Total for Other Sources (Grants & Contributions)	$0
Total for REVENUE	$1,146,071

District 9 CY2012	Total CY2012
District Defender: Kenneth Rodenbeck	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$296,467
Accrued Leave	$0
Payroll Taxes	$4,641
Hospitalization and Disability Insurance	$0
Retirement	$52,485
Other	$0
Total for Personnel Services and Benefits	$353,594
Travel/Training	
Parking/Auto Tolls	$0
Travel/Lodging/Per Diem/Mileage	$1,846
Total for Travel/Training	$1,846
Operating Services	
Advertisements	$2,006
Workers' Compensation	$2,000
Insurance - Malpractice	$19,732
Insurance - Auto/Physical Liability	$0
Insurance - Other	$0
Lease - Office	$17,782
Lease - Auto/Equipment	$0
Lease - Other	$0
Office Repair and Maintenance	$0
Office - Telephone/Utilities/Postage/Internet	$16,608
Dues and Seminars	$4,493
Law Library/Journals/Subscriptions	$6,139
Office Supplies	$12,322
Total for Operating Services	$81,082
Professional Services	
Audit/Accounting Expense	$20,427
Contract Clerical	$0
Expert Witness	$0
Investigators	$0
Interpreters	$0
Social Workers	$0
Capital Representation	$0
Conflict	$0
Contract - Juvenile Attorneys or CINC	$145,304
Misdemeanor Attorney Contracts	$100,030
Contract Attorneys - all other	$409,646
IT/Technical Support	$0
Total for Professional Services	$675,406
Capital Outlay	
Major Acquisitions	$0
Total for Capital Outlay	$0
Other Charges	
Other Operating Expenses	$16,399
Total for Other Charges	$16,399
Total for EXPENDITURES	$1,128,328


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$225
0%
$0
0%
$0
0%
$434,575
38%
$711,270
62%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$0
0%
$16,399
2%
$353,594
31%
$675,406
60%
$81,082
7%
$1,846
0%



The 10TH Judicial District Public Defenders' Office

Natchitoches (Natchitoches)

District Defender: Brett Brunson
710 Third Street
Natchitoches, LA 71457
(318) 352-9311

10th Judicial District • Natchitoches Parish
District Defender Brett Brunson • (318) 352-9311
710 Third Street • Natchitoches, LA • 71457

General District Information: In the 10th Judicial District, there are two sections of District Court and one City Court (Natchitoches). There is a specialty drug court program. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 39,566 in this district, 9,600 of whom are children.

District Staff: The District Defender in the 10th Judicial District is Brett Brunson, who has served in that position for more than four years and has been a defender in Louisiana for more than nine years. The 10th Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office. At year's end, 2012, the district reported a full-time staff District Defender and four part-time contract attorneys. There are no restrictions on private practice outside of the Public Defenders' Office for contract attorneys; however, the District Defender does not represent clients in private matters. The District Defender supervises all staff and has a limited caseload due to these supervisory responsibilities. The office has one investigator and at least one non-attorney staff members.

Juvenile Defense: Juvenile cases are heard by one District Judge and one City Court Judge in the 10th Judicial District. All attorneys handle juvenile cases.

Indigency Determination and Availability of Clients: In the 10th Judicial District, the Judicial Administrator makes the determination of indigence. Adult clients are held at the Natchitoches Parish Detention Center or, if held outside of the district, in Avoyelles Parish Detention Center or Richland Parish Jail. Juvenile clients are held at the Ware Youth Center (Coushatta).

Fees and Accounting: The 10th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2012, over 700 applications were received for services. Fees were not waived or reduced for any applicants, although clients may pay the fee in increments. A total of $5,490 was collected in application fees. Courts in this district assess the statutory special cost fee in some cases resulting in a conviction to support local public defender services. In 2012, the district received $84,279 in special fees, which are collected by the Natchitoches Parish Sheriff's Office and the City Marshal. The Public Defender's Office requests partial indigence payments when clients are between 100% and 200% of the federal poverty guidelines. When ordered, these payments are collected by the Public Defenders' Office (if imposed at the arraignment) or the City Marshal and the Natchitoches Parish Sheriff's Office (if imposed as part of a sentence). Accounting functions for this district are divided between staff and a contract certified public accountant.

Caseload: The 10th Judicial District Public Defenders' Office reported handling 1,989 cases in 2012. Of those, 220 involved juvenile matters, including 88 Child in Need of Care representations.

The 10TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Natchitoches - Natchitoches
Population	39,566
Juvenile Population	9,600
District Defender	Brett Brunson
Years as District Defender	5.5
Years in Public Defense	10.5 (also 6 years as ADA)
Office Manager	Alice Martin
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Alice Martin, Office Manager and Kalli Cooper, File Clerk.
Primary Office Street Address	710 Third Street
City	Natchitoches
ZIP	71457
Primary Phone	318-352-9311
Primary Mailing Address	PO Box 12, Natchitoches, LA 71458
Primary Fax Number	318-352-8019
Primary Emergency Contact	Brett Brunson
Primary Emergency Phone	318-471-9806 - cell
Secondary Emergency Contact	Alice Martin
Secondary Emergency Phone	318-663-4522 - cell
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	
Other District Office Contact Personnel (Primary Only)	
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	McCoy, Roberts & Begnaud, L.L.C.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	835
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Rozier, Harrington & McKay, CPAs
Courts and Locations	10th Judicial District Court, Natchitoches Parish, 200 Church Street, Natchitoches, 71457; Natchitoches City Court, 314 Amulet Street, Natchitoches, 71457.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	3 - 2 District Court Division and 1 City Court
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Judges forward assignment requests to the PDO and PDO assigns contract attorneys. Volunteers are appointed in CINC and a few juvenile cases.
Name of Adult Detention Facilities in This District	Natchitoches Parish Detention Center, 299 Edwina Drive, Natchitoches, LA, 71457
Name of Adult Detention Facilities Outside the District Which Hold Clients	Avoyelles Parish Detention Center, Richland Parish Jail.

Name of Juvenile Detention Facilities In This District	N/A
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Youth Center, Rt.1 Box 6000 (Hwy 71), Coushatta, LA 71019
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Client contact is less frequent and more costly due to travel expenses. We receive tardy notifications of out-of-parish detainment.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Van H. Kyzar
Chief Judge of Criminal District Court	Eric R. Harrington
Juvenile Court Judges (Specify District of City Court)	Yes. Dee Ann Hawthorne - District Court
Drug Court Judges	Yes. Eric R. Harrington
Mental Health Court Judges	No
Other Specialty Court	Yes. Fred Gahagan
Name of Specialty and Brief Description:	City Court - Adult Misdemeanor, FINS, CINC, and Juvenile Delinquency
Indigency Determined by Whom and How?	Administrator - application is reviewed and determination is made using the Annual Federal Poverty Guidelines. (200%)
When is Assignment/Appointment of Counsel Made?	If incarcerated, after 72-hour hearing; If out on bond, at arraignment
Initial Client Intake Conducted By Whom? (Name and Title)	Alice Martin, Administrator
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Application is reviewed and determination is made using the Annual Federal Poverty Guidelines. (200%)
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	700+
How Many Application Fees Were Waived?	None / Fee is always requested, but not always received.
How Many Application Fees Were Reduced?	None / they are given an option to pay in increments.
Total Application Fee Dollars Collected in 2012	5,490
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	84,279
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	They say they do, but we have observed multiple cases in which they did not. Usually those involving multiple year sentences to hard labor.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	None
Who Collects the Assessed Court Fees?	Sheriff & City Marshall

What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Itemized Lists
Who Remits the Court Fees Collected?	Sheriff & City Marshall
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Itemized Lists
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	When the client is between 100% and 200% of the federal poverty guidelines, we request the court to impose a partial reimbursement. We are sending an order to the judge at arraignment, but only a few have been ordered to pay to date.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	None
Who Collects the Assessed Partial Payments?	PDO if it is imposed at arraignment. City Marshall and Sheriff if it is imposed as part of a sentence.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Partial Payments Collected?	City Marshall and Sheriff.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	The payments are listed on the itemization and we have to distinguish between them and the $35 assessments.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	600
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted. The District Defender is the only full time employee who does not represent other clients. Other attorneys are part-time contract attorneys and would not contract if they gave up private practice to do so.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	More money.
Immediate Critical Issue Areas	Felony caseloads. Dwindling reserve funds.
Long-Term Critical Issue Areas	Funding
Please List All New Hires in 2012 (Name and Title)	Joseph Reynolds, contract attorney.
Please List All Promotions in 2012 (Name and Title)	None
2012 Media Coverage and/or Major Accomplishments	Katie Widhalm and Brett Brunson won an acquittal in an aggravated rape trial in June. Bob Noel had a second degree murder case dismissed on the trial date on August 1st. Brett Brunson had a second degree murder case dismissed on the second day of trial after jury selection on August 2nd.
Number of Expected New Attorney Hires in 2012	One to replace Seaman
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	All. New attorney is sent to LPDB, LPDA or LACDL seminars. I suggest hearings and trials to observe. I get them experience with misdemeanors and then appoint them as co-counsel with me to learn how to handle felony matters. I provide resources and advice.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No

Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	We are small, so I directly supervise all staff and contract attorneys.
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	N/A 1 Full Time Employee
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	Yes. No written policy. The District Defender is the only supervisory staff. I have fewer cases than the contract attorneys, but I take most of the murder cases.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No.
Regular Meetings for Any Staff, Please Describe	Monthly meetings with all staff. LPDB meetings. Regional District Defender Meetings and LACDL Board Meetings and phone conferences.
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2012	1
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	N/A
Please Provide the Names of All State Representatives and Senators from Your District	Gerald Long, State Senator; Kenny Cox, State Representative
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	One attorney resigned and was replaced during the year.
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	We implemented a rotating schedule for contract attorneys to attend 72 hr. hearings and encourage them to see their clients at the Detention Center when they are out there. The District Defender has assisted contract attorneys in preparing for trial and trying cases. We have encouraged a team approach to trial preparation, particularly crime scene investigation and voir dire preparation. I share important court decisions and helpful information from the LACDL list serve with all attorneys. I continue to participate in the District Defender Group started several years ago to gain insight into what other districts are doing and to share that with our attorneys. I have tried to more closely monitor local funding, following a precipitous decline in funding last summer. I have met with the judges, DA, LPDB staff and other District Defenders in an effort to address the problem and increase local funding.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**

Ted Brett Brunson	318-352-9311
Part-Time Contract Attorneys	**Contact Information**
Jason Methvin	318-352-7272
Kathryn Widhalm	318-352-9311
Charles Whitehead, Jr.	318-352-6481
Joseph Reynolds	318-527-0155
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Charles Whitehead, III, Paralegal	318-352-6481
Alice Martin, Financial/Secretarial/Intake	318-352-9311
Kem Jones, Investigator	318-872-2988

2012 District Office Technology Survey

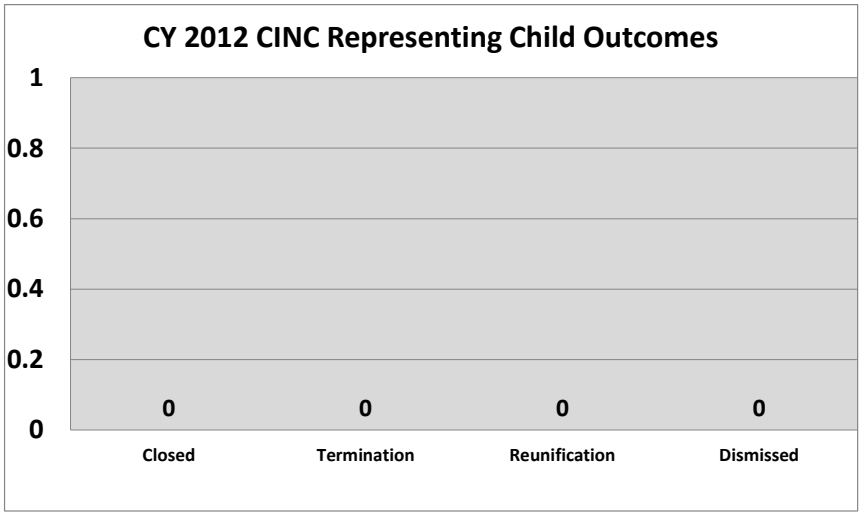
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Brett Brunson
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	
Quicken	
Intuit	
Other (list here):	Client Bookkeeping Solutions
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	
Firefox	x
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	
DVD	

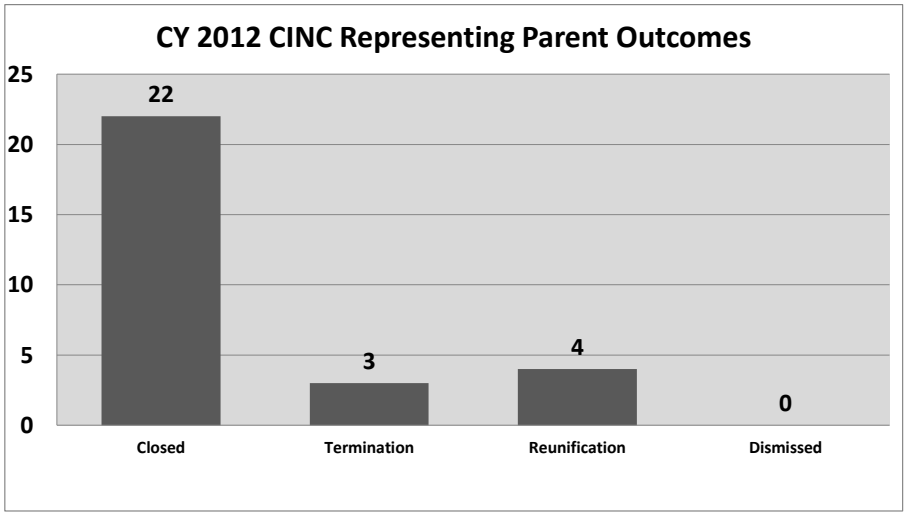
VCR	
Desktop PCs	3
Laptops	
Video Cameras	
Digital Cameras	2
Video Conferencing Systems	1
B&W Laser Printers	2
Color Printers	1
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	cp-tel
Email Provider:	Same
Please list any software or computer equipment in which you need training:	

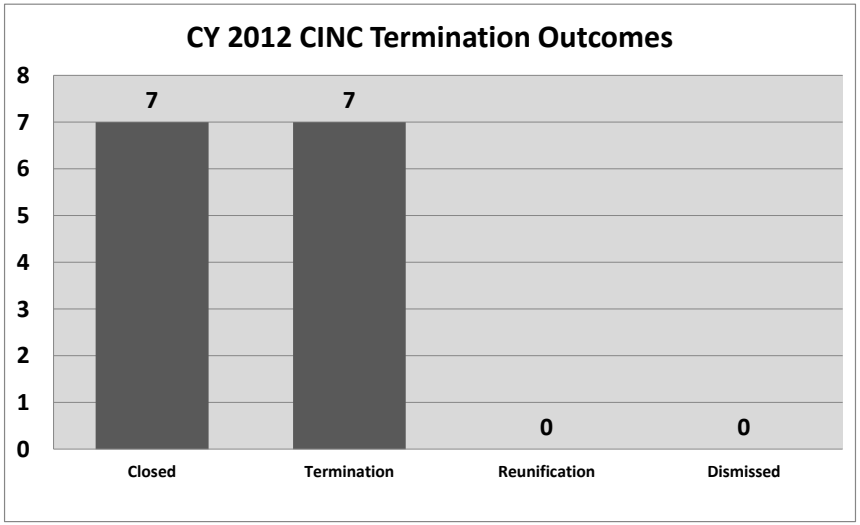
10th District Defender Office CY 2012 Caseloads & Outcomes

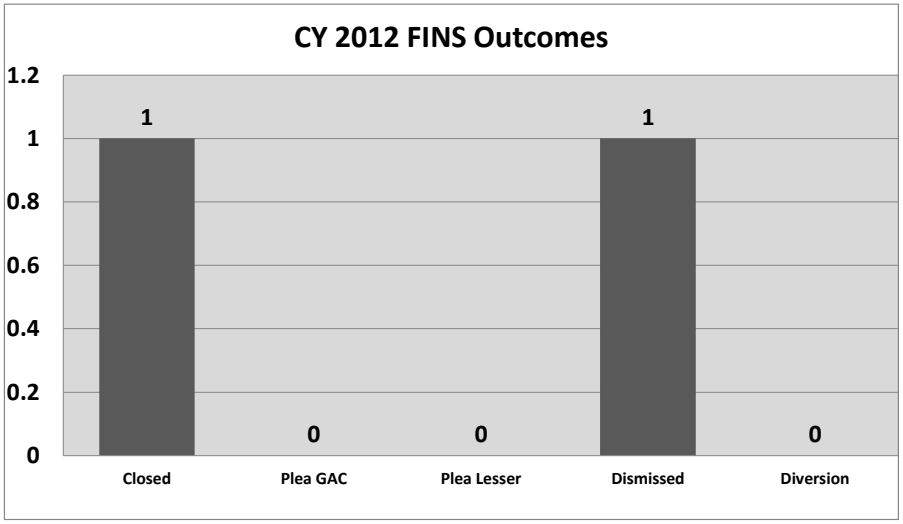
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	1	0	11	12	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	28	22	48	76	3	4	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	1	7	6	7	7	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	2	1	1	3	N/A	N/A	0	0	1	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	49	25	4	53	N/A	N/A	3	0	23	4	N/A	N/A	0	0
Delinquency Felony	53	32	16	69	N/A	N/A	8	2	36	6	N/A	N/A	0	1
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	291	250	276	567	N/A	N/A	78	0	180	19	0	0	0	1
Adult Felony Non-LWOP**	595	576	479	1074	N/A	N/A	178	104	609	50	0	2	0	4
Adult LWOP**	11	7	12	23	N/A	N/A	2	1	5	0	0	1	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	19	47	83	102	N/A	N/A	0	0	9	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	0	1	3	3	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	1
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

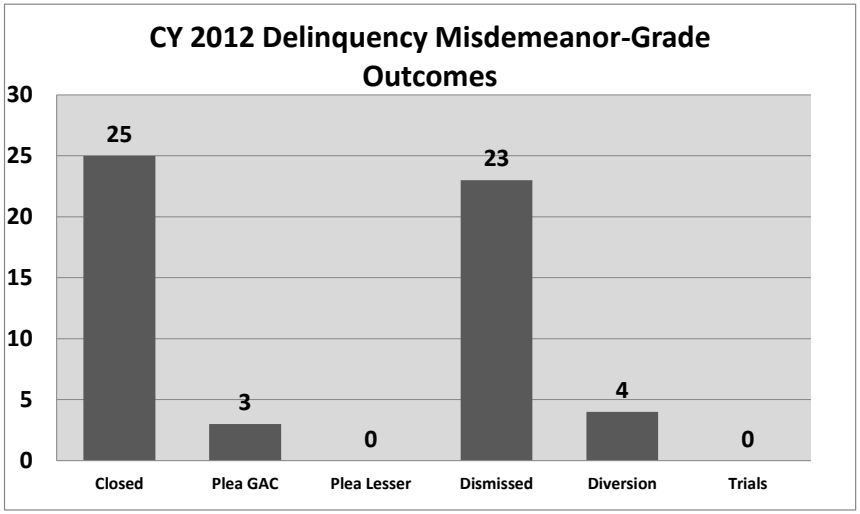
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

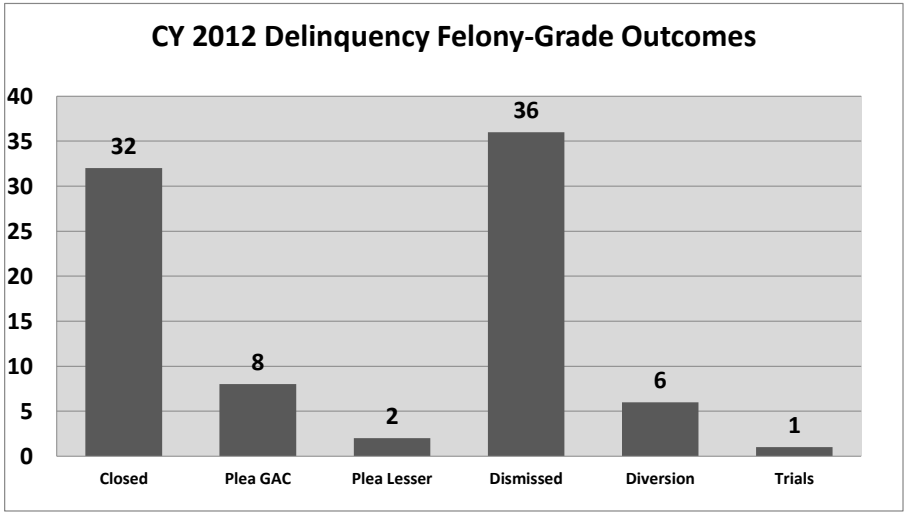

CY 2012 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

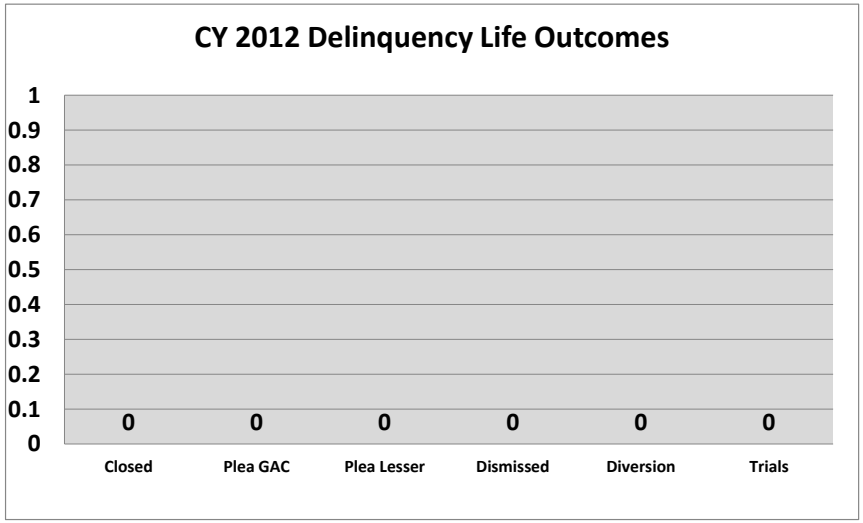

CY 2012 CINC Representing Parent Outcomes
25
20
15
10
5
0
22
3
4
0
Closed
Termination
Reunification
Dismissed

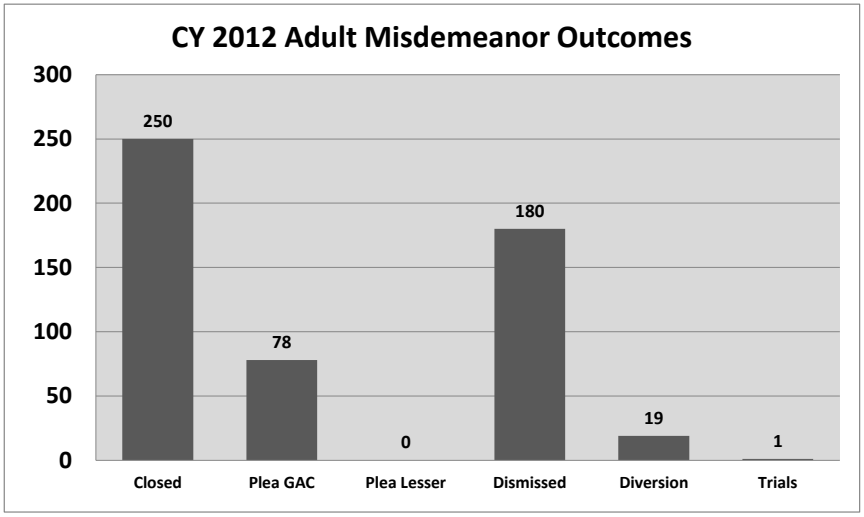

CY 2012 CINC Termination Outcomes
8
7
6
5
4
3
2
1
0
7
7
0
0
Closed
Termination
Reunification
Dismissed

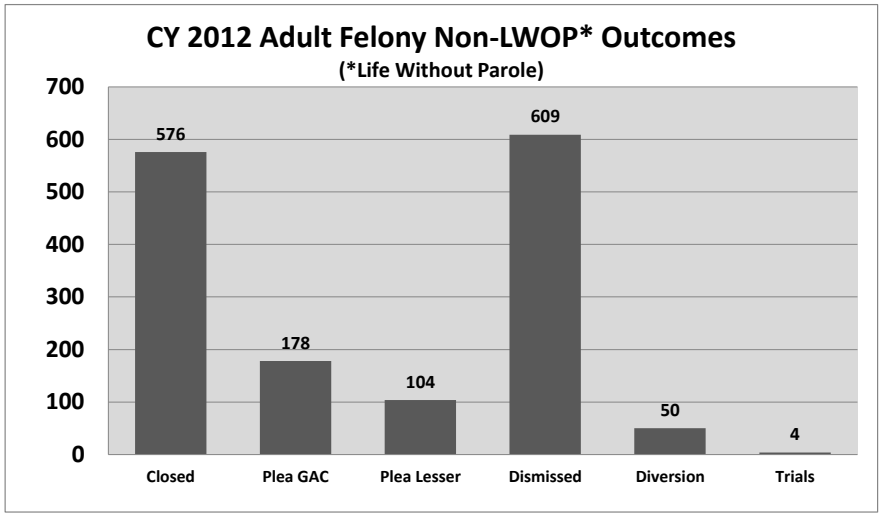

CY 2012 FINS Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

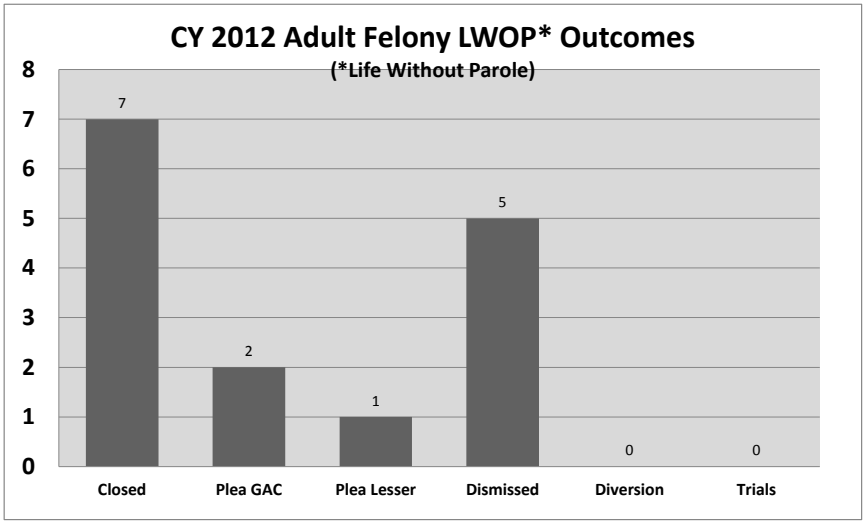

CY 2012 Delinquency Misdemeanor-Grade Outcomes
30
25
20
15
10
5
0
25
3
0
23
4
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

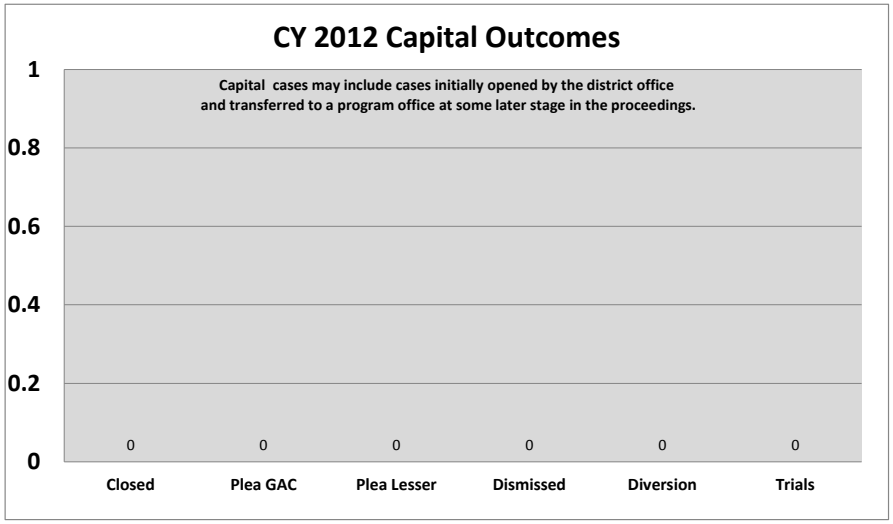

CY 2012 Delinquency Felony-Grade Outcomes
40
35
30
25
20
15
10
5
0
32
8
2
36
6
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
300
250
200
150
100
50
0
250
78
0
180
19
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

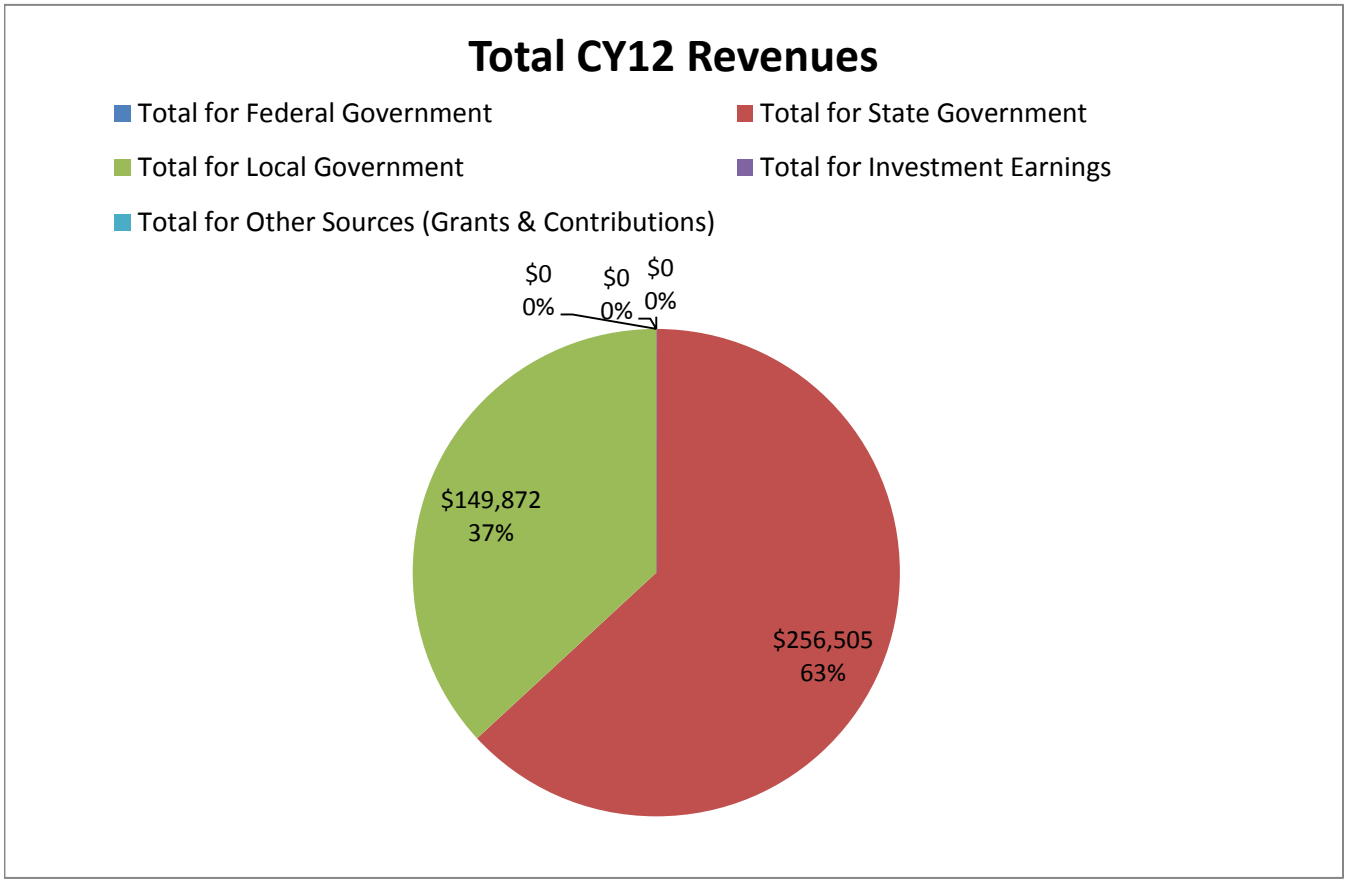

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
700
600
500
400
300
200
100
0
576
178
104
609
50
4
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

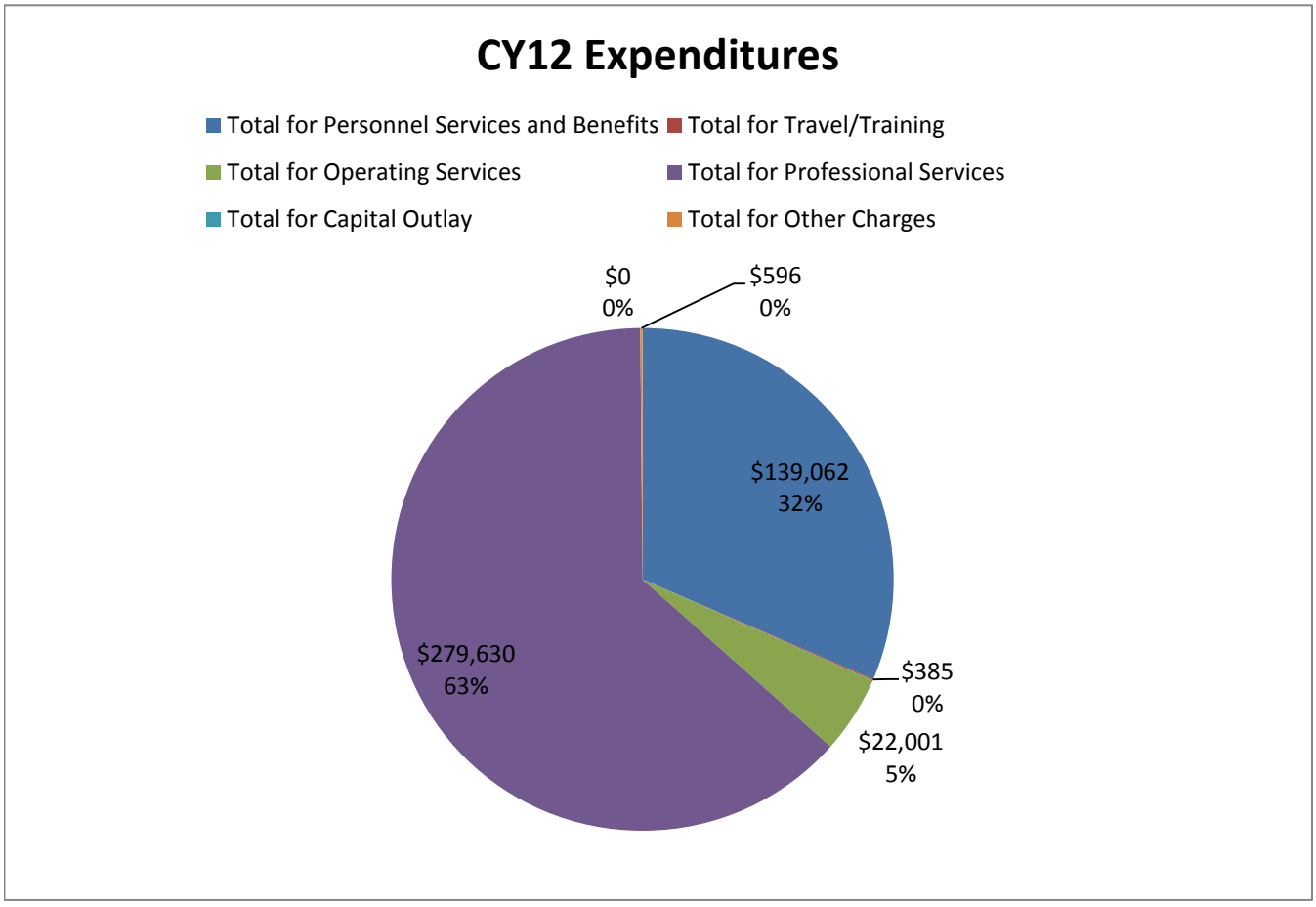

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
8
7
6
5
4
3
2
1
0
7
2
1
5
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

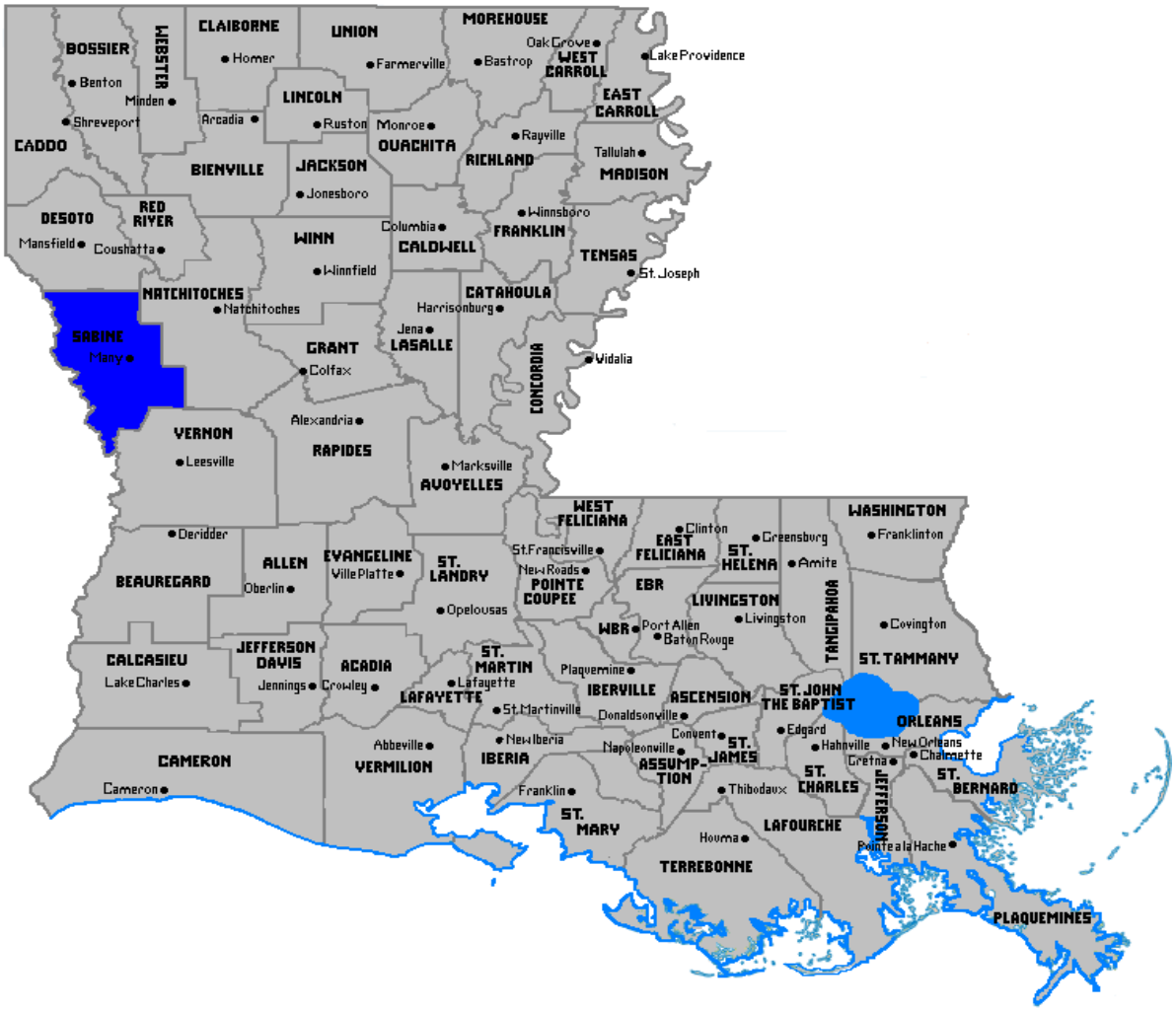

CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 10 CY2012	Total CY2012
District Defender: Brett Bunson	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$8,200
District Assistance Fund (DAF)	$248,305
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$0
Total for State Government	$256,505
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$0
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$0
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$0
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$0
City & City-Ward Courts	$0
Judicial District Courts	$0
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$56,768
Parish Courts	$0
Traffic Court	$0
Non-itemized, lump sum collected and remitted by all courts	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$87,145
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$0
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$143,912
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$5,360
Partial Attorney Fees Reimbursements [as per 15:176]	$600
Other Reimbursements	$0
Other Local Income -List source(s)	$0
Total for Charges For Services	$5,960
Total for Local Government	$149,872
Investment Earnings	
Interest Income	$0
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$0
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$0
Total for Other Sources (Grants & Contributions)	$0
Total for REVENUE	$406,377

District 10 CY2012	Total CY2012
District Defender: Brett Bunson	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$115,508
Accrued Leave	$0
Payroll Taxes	$23,555
Hospitalization and Disability Insurance	$0
Retirement	$0
Other	$0
Total for Personnel Services and Benefits	$139,062
Travel/Training	
Parking/Auto Tolls	$0
Travel/Lodging/Per Diem/Mileage	$385
Total for Travel/Training	$385
Operating Services	
Advertisements	$23
Workers' Compensation	$0
Insurance - Malpractice	$7,777
Insurance - Auto/Physical Liability	$0
Insurance - Other	$0
Lease - Office	$8,100
Lease - Auto/Equipment	$2,059
Lease - Other	$0
Office Repair and Maintenance	$0
Office - Telephone/Utilities/Postage/Internet	$1,475
Dues and Seminars	$810
Law Library/Journals/Subscriptions	$415
Office Supplies	$1,341
Total for Operating Services	$22,001
Professional Services	
Audit/Accounting Expense	$5,323
Contract Clerical	$25,200
Expert Witness	$0
Investigators	$30,000
Interpreters	$0
Social Workers	$0
Capital Representation	$0
Conflict	$5,308
Contract - Juvenile Attorneys or CINC	$0
Misdemeanor Attorney Contracts	$0
Contract Attorneys - all other	$213,800
IT/Technical Support	$0
Total for Professional Services	$279,630
Capital Outlay	
Major Acquisitions	$0
Total for Capital Outlay	$0
Other Charges	
Other Operating Expenses	$596
Total for Other Charges	$596
Total for EXPENDITURES	$441,674


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$0
0%
$0
0%
$0
0%
$149,872
37%
$256,505
63%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$0
0%
$596
0%
$139,062
32%
$279,630
63%
$385
0%
$22,001
5%



The 11TH Judicial District Public Defenders' Office

Sabine (Many)

District Defender: Steven R. Thomas
111 North Washington
Mansfield, LA 71052
(318) 872-6250

11th Judicial District • Sabine Parish
District Defender Steven R. Thomas • (318) 872-6250
111 North Washington • Mansfield, LA • 71052

General District Information: In the 11th Judicial District, there is one section of District Court and a Mayor's Court. There are no City or specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 24,233 in this district, 5,922 of whom are children.

District Staff: The District Defender in this district is Steven R. Thomas, who has served in the position for 13 years and been a public defender in Louisiana for 32 years. The Public Defenders' Office in the 11th Judicial District is a contract public defenders' office. At the end of 2012 the district reported a full-time staff District Defender and several part-time contract attorneys. There are no restrictions on private practice outside of the Public Defenders' Office, but there is a private practice policy. In addition to the District Defender (who supervises staff in the 11th and 42nd Judicial Districts), there is one supervising attorney. A caseload reduction is provided for the supervising attorney. The office also has one investigator and four administrative staff members.

Juvenile Defense: Juvenile cases are heard by the District Judge in the 11th Judicial District. All attorneys handle juvenile cases.

Indigency Determination and Availability of Clients: In the 11th Judicial District, the Judge makes the determination of indigence. Adult clients are held at the Sabine Parish Detention Center. Juvenile clients are held outside of the district at the Ware Youth Center (Coushatta).

Fees and Accounting: The Public Defenders' Office in the 11th Judicial District collects the statutory $40 application fee from clients. In 2012, 334 applications were received for services. Fees were not reduced or waived for any applicants. A total of $7,590 was collected for application fees. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services. In 2012, the district received $75,859 in special fees, which were collected by the Sabine Parish Sheriff's Office. The Public Defenders' Office in this district may assess partial indigence payments for services based on clients' ability to pay. Any resulting payments are collected by the local probation office. Accounting functions in the 11th Judicial District Public Defenders' Office are handled by staff and a contracted accountant.

Caseload: The Public Defenders' Office in the 11th Judicial District reported handling 1,606 cases in 2012. Of those, 154 involved juvenile matters, including 110 Child in Need of Care representations.

The 11TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Sabine - Many
Population	24,233
Juvenile Population	5,922
District Defender	Steven R. Thomas
Years as District Defender	13
Years in Public Defense	32
Office Manager	Cheri Sewell
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Valerie Wells, Cheri Sewell & Pam Mathis
Primary Office Street Address	111 North Washington
City	Mansfield
ZIP	71052
Primary Phone	318-872-6250
Primary Mailing Address	P.O. Box 1004 Mansfield La. 71052
Primary Fax Number	318-872-6262
Primary Emergency Contact	Steven R. Thomas
Primary Emergency Phone	cell: 318-465-7001
Secondary Emergency Contact	Brian McRae
Secondary Emergency Phone	cell: 318-286-2486 Brian McRae
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	Brian McRae cell: 318-286-2486
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Steven R. Thomas
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Donated by Steven R. Thomas
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Deborah Dees CPA
Courts and Locations	11 JDC Sabine Parish, Many, Louisiana, Mayor's Court, Many, Louisiana
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	One division
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	All 72 hour hearing forms are sent to District Defender who assigns attorneys.
Name of Adult Detention Facilities in This District	Sabine Parish Detention Center, P.O. Box 1550, Many La. 71449
Name of Adult Detention Facilities Outside the District Which Hold Clients	N/A
Name of Juvenile Detention Facilities In This District	None

Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Youth Center, Coushatta La.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes, distance from clients impacts access and greatly increases costs for attorneys, mileage, etc.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Don M. Burkett
Chief Judge of Criminal District Court	Stephen Beasley
Juvenile Court Judges (Specify District of City Court)	Stephen Beasley
Drug Court Judges	N/A
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Initially, at 72 hour by district judge based on poverty guidelines
When is Assignment/Appointment of Counsel Made?	Time of arrest. Within 72 hours of notice to PD office
Initial Client Intake Conducted By Whom? (Name and Title)	Brian C. McRae, Intake Attorney.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes.
Brief Explanation of Intake Process	Primarily by teleconference within 72 hours of notice of appointment
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	334
How Many Application Fees Were Waived?	0
How Many Application Fees Were Reduced?	No
Total Application Fee Dollars Collected in 2012	7,590
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	75,859
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Form Provided by Sabine Sheriffs Department
Who Collects the Assessed Court Fees?	Sabine Sheriffs Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Check stub from Sabine Sheriffs Department and copy of disbursement form.
Who Remits the Court Fees Collected?	Sabine Parish Sheriff
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Check Stub from Sabine and copy of form from Sabine Sheriffs Office

Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	District Defender makes determination
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Provided by probation office/form.
Who Collects the Assessed Partial Payments?	Probation office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Report from Probation office
Who Remits the Partial Payments Collected?	Probation Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Report from Probation Office
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	506
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted with private practice policy.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	More funding.
Immediate Critical Issue Areas	It has been reported that LPDB has been advised to expect a serious reduction of funds in the next legislation section. While the amount is unclear the potential amount is indicated as 4-10 million dollars. While the 42nd JDC would be self-supporting, if not for the assistance to the 11th JDC, in the further reduction DAF would force us to reconsider the fairness of this agreement, and the political, moral and philosophical basis in continuing with it.
Long-Term Critical Issue Areas	See above.
Please List All New Hires in 2012 (Name and Title)	None
Please List All Promotions in 2012 (Name and Title)	None
2012 Media Coverage and/or Major Accomplishments	State vs. Darcy Bass, initially charged with First Degree Murder had charges dismissed. State vs. Brian Montgomery originally charged with First Degree Murder, pled guilty to accessory after the fact for time served.
Number of Expected New Attorney Hires in 2012	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes, I pay for seminars for attorneys. I also work individually with attorneys about strategies and approach on particular cases. We also train on database.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Chief Defender- Steven R. Thomas, Assistant District Defender- Brian C. McRae, and staff contract attorneys.

Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	Cheri Sewell, Data Compliance Manager

Please Attach Your Office Organizational Chart	
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	Supervisory staff has reduced case load.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No
Regular Meetings for Any Staff, Please Describe	Yes, Semi-annual staff meetings for attorneys, Bi-monthly staff meetings for support staff.
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	Yes, quarterly training, staff meetings, bi-monthly staff meeting for support staff.
Number of Writs Your District Handled in 2012	Unknown
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Both. Attorneys responsible for representation in juvenile delinquency cases also handle adult felonies. The case stays with them.
Please Provide the Names of All State Representatives and Senators from Your District	Frank A. Howard, State Representative, Gerald Long, Senator
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	1. Inability to hire lawyers from within the District. 2. Geographical size of District. 3. Grudging cooperation from judges and other officials re: change. 4. Attorney turnover and dissatisfaction due to changes mandated by 307 Board.
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	Improved teleconferencing to give increased access to incarcerated clients. Implemented in house training for attorneys and staff.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Steven R. Thomas, District Defender	318-872-6250
Part-Time Contract Attorneys	**Contact Information**
Brian C. McRae	318-872-2973
D. Scott Kendrick	318-354-9146
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Kem Jones, Investigator	318-872-2988
Maura Dees, Accountant	318-872-3007
Cheri Sewell, Data Compliance Manager	318-872-6250
Pam Mathis, Data Support Coordinator	318-872-6250
Valerie Wells, Data Resource Manager	318-872-2973
Richard Woolbert, Contract Att.	318-918-5767

2012 District Office Technology Survey

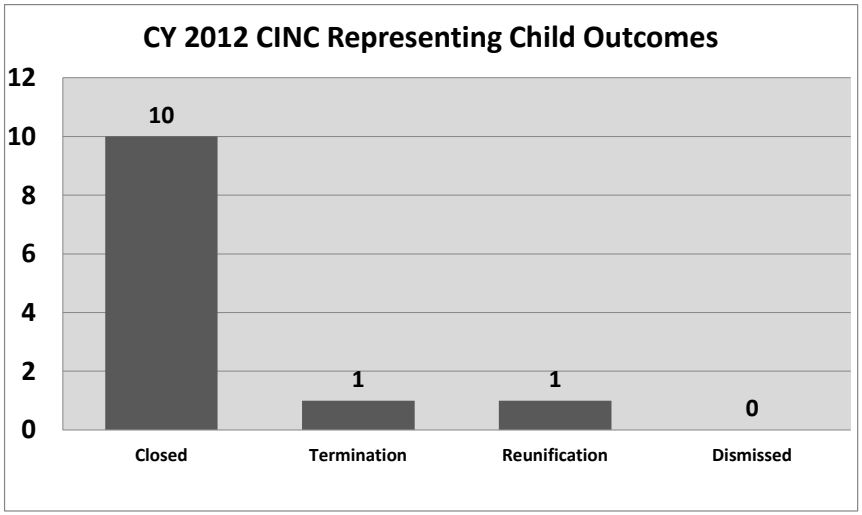
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Valerie Wells
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	
Internet Explorer 9	
Firefox	
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	0
DVD	1

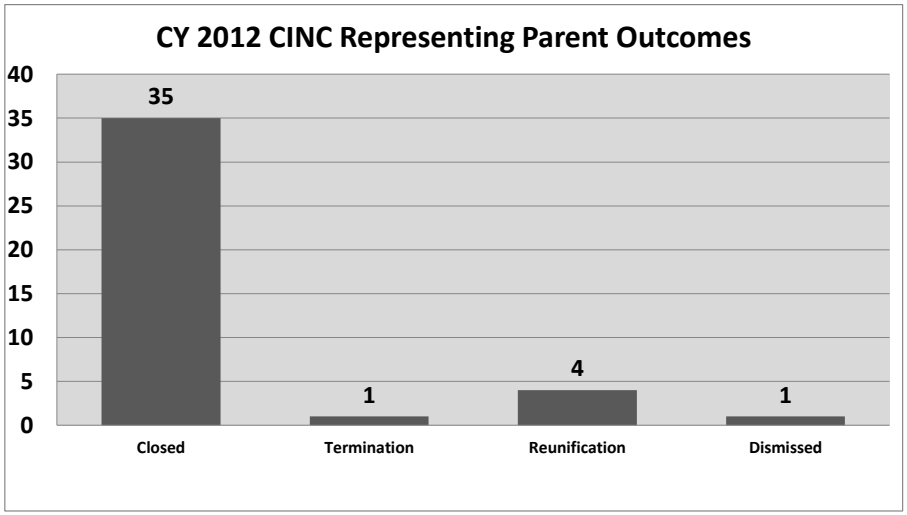
VCR	0
Desktop PCs	5
Laptops	3
Video Cameras	0
Digital Cameras	0
Video Conferencing Systems	1
B&W Laser Printers	0
Color Printers	0
Wireless Cards	0
Smartphones (Funded by Office)	1
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	High
Provider Name:	Bellsouth
Email Provider:	Bellsouth
Please list any software or computer equipment in which you need training:	

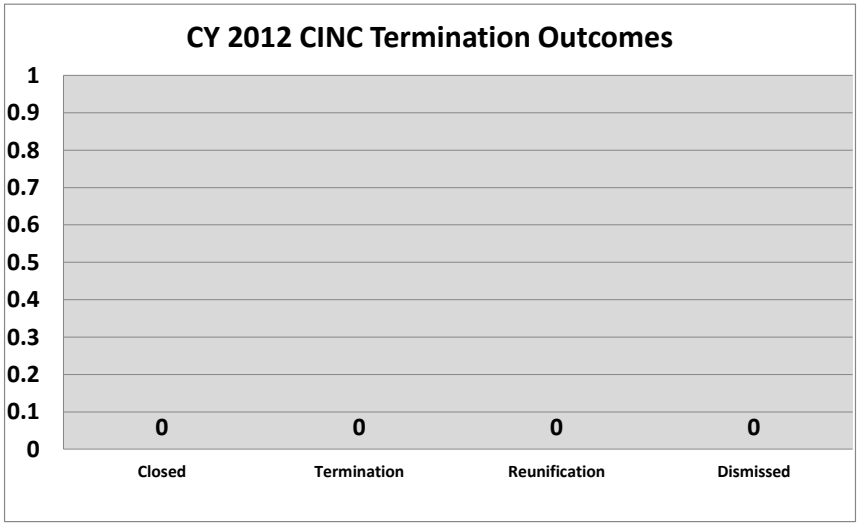
11th District Defender Office CY 2012 Caseloads & Outcomes

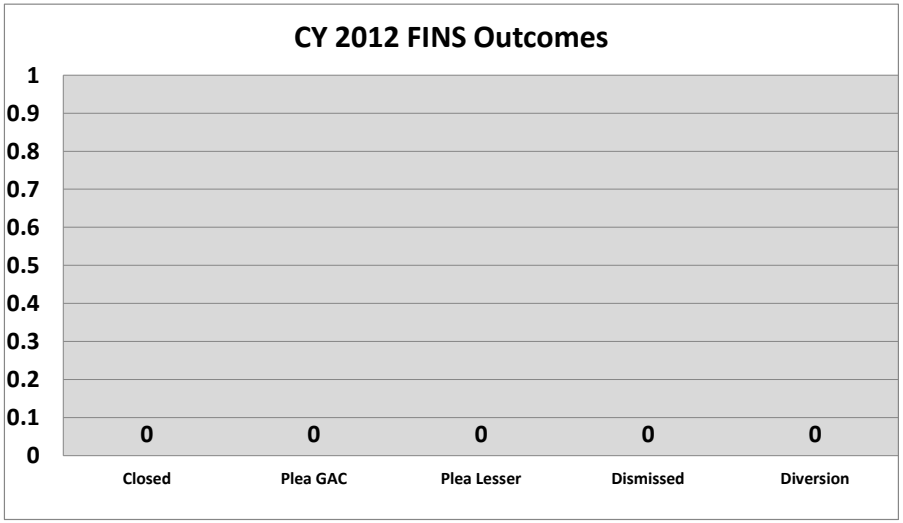
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	1	1	1	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	2	10	11	13	1	1	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	37	35	59	96	1	4	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	19	17	1	20	N/A	N/A	12	0	1	5	N/A	N/A	0	1
Delinquency Felony	18	13	6	24	N/A	N/A	9	0	3	1	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	554	454	103	657	N/A	N/A	375	2	314	8	0	0	10	9
Adult Felony Non-LWOP**	445	335	158	603	N/A	N/A	172	62	162	18	1	2	0	3
Adult LWOP**	0	2	3	3	N/A	N/A	1	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	159	169	28	187	N/A	N/A	0	0	1	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	0	1	2	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	1
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

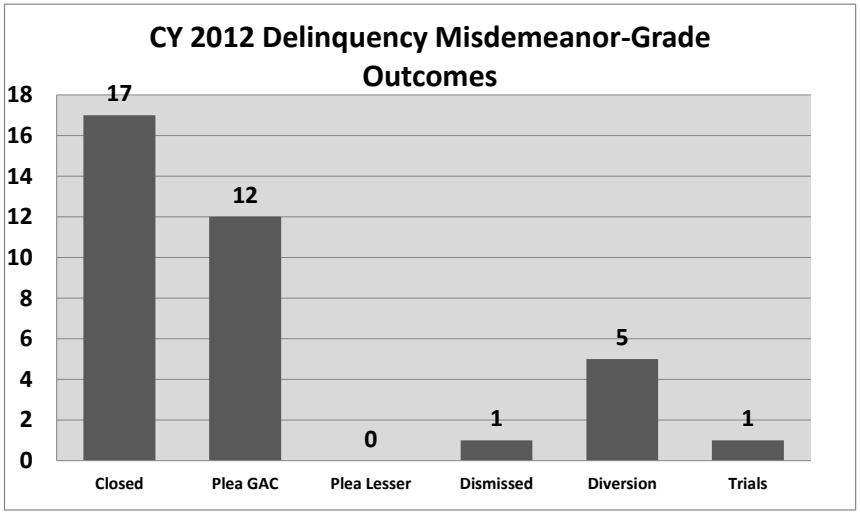
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

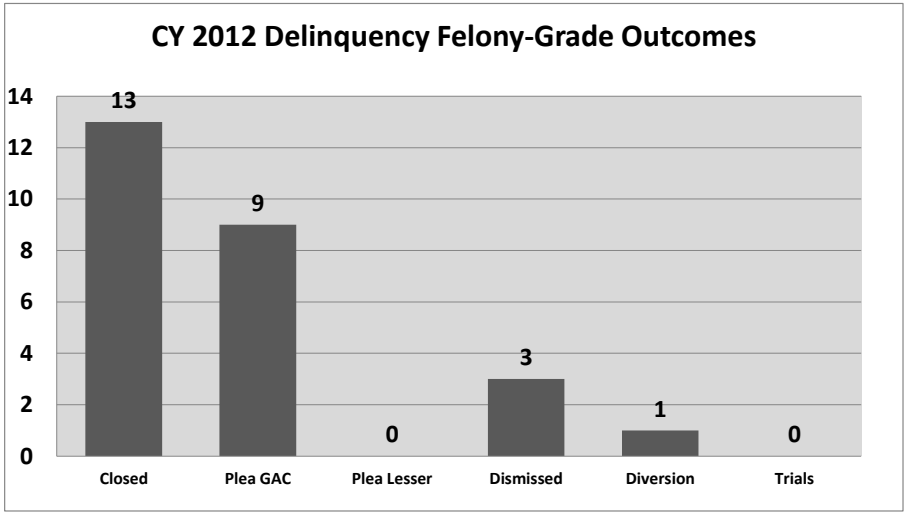

CY 2012 CINC Representing Child Outcomes
12
10
8
6
4
2
0
10
1
1
0
Closed
Termination
Reunification
Dismissed

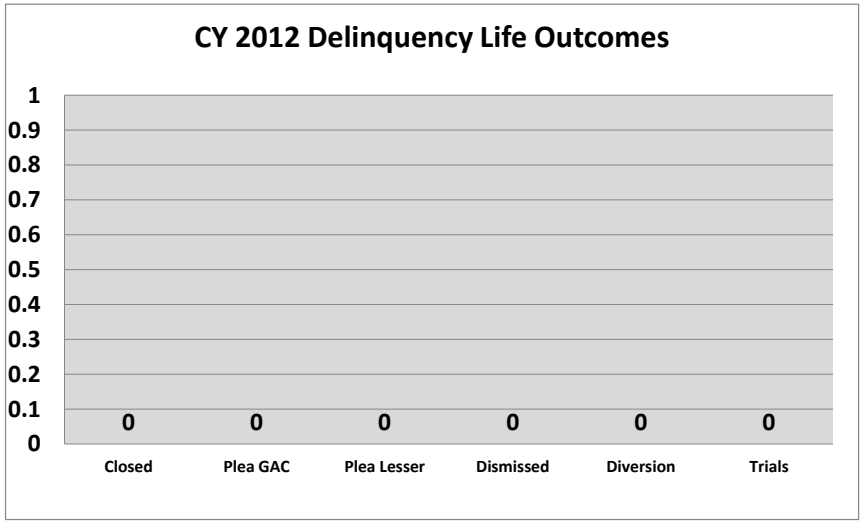

CY 2012 CINC Representing Parent Outcomes
40
35
30
25
20
15
10
5
0
35
1
4
1
Closed
Termination
Reunification
Dismissed

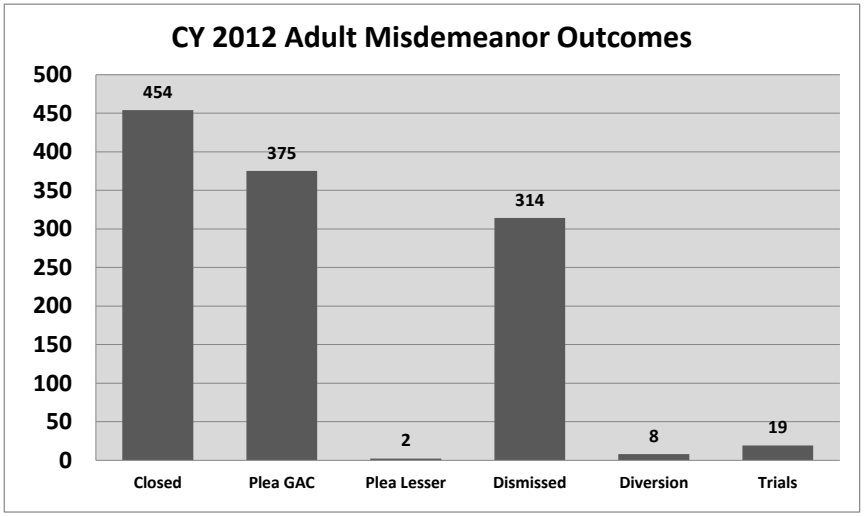

CY 2012 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

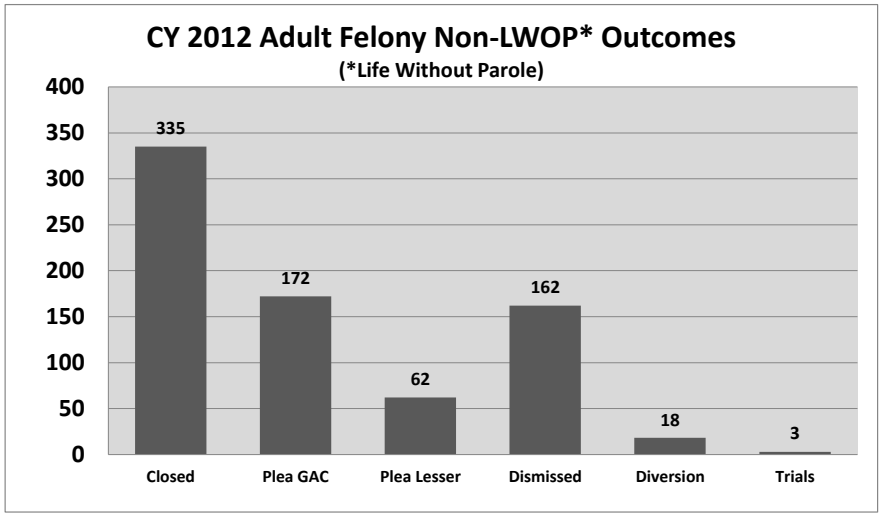

CY 2012 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

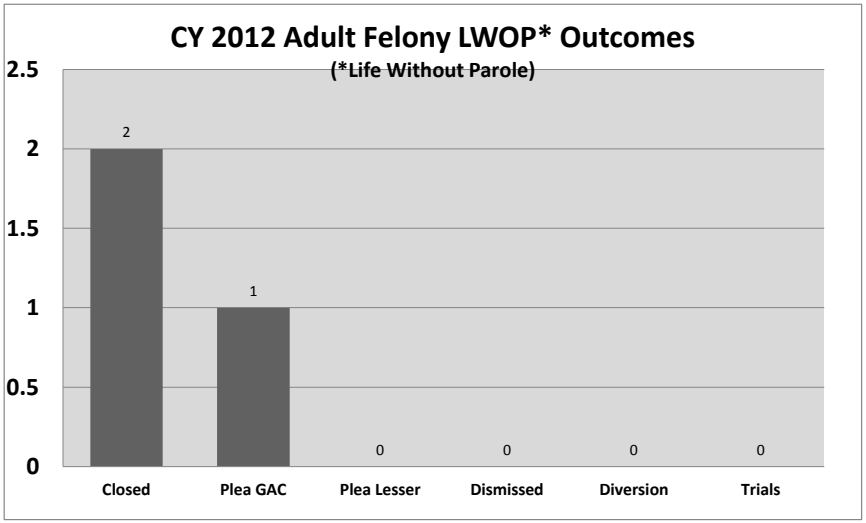

CY 2012 Delinquency Misdemeanor-Grade Outcomes
18
16
14
12
10
8
6
4
2
0
17
12
0
1
5
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

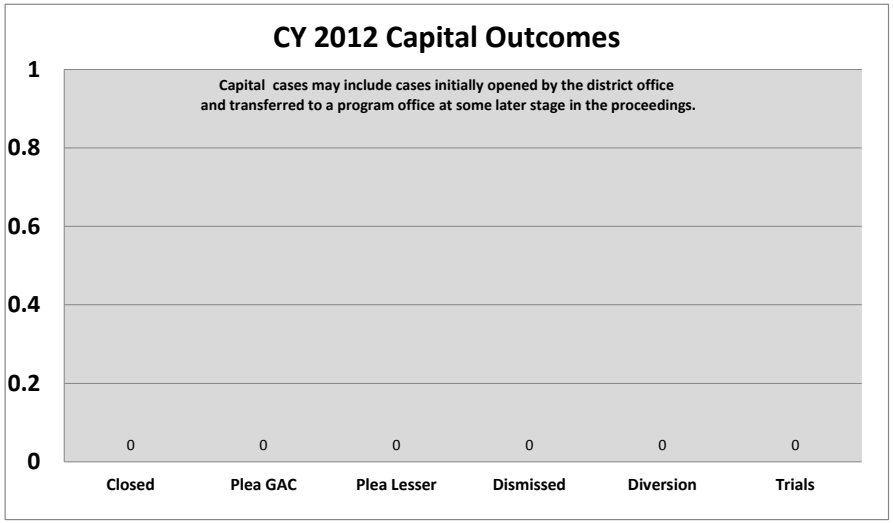

CY 2012 Delinquency Felony-Grade Outcomes
14
12
10
8
6
4
2
0
13
9
0
3
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
500
450
400
350
300
250
200
150
100
50
0
454
375
2
314
8
19
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

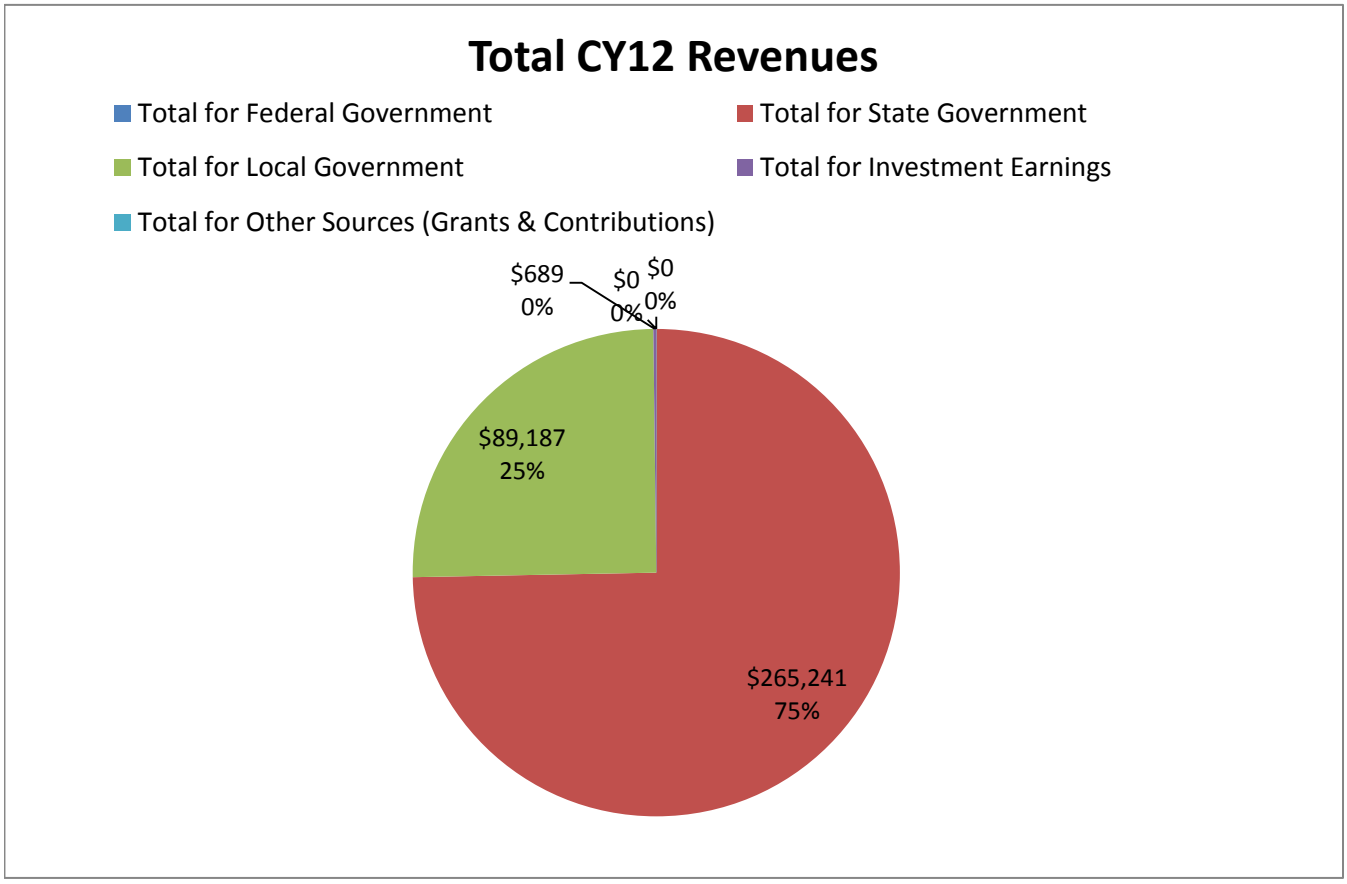

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
400
350
300
250
200
150
100
50
0
335
172
62
162
18
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

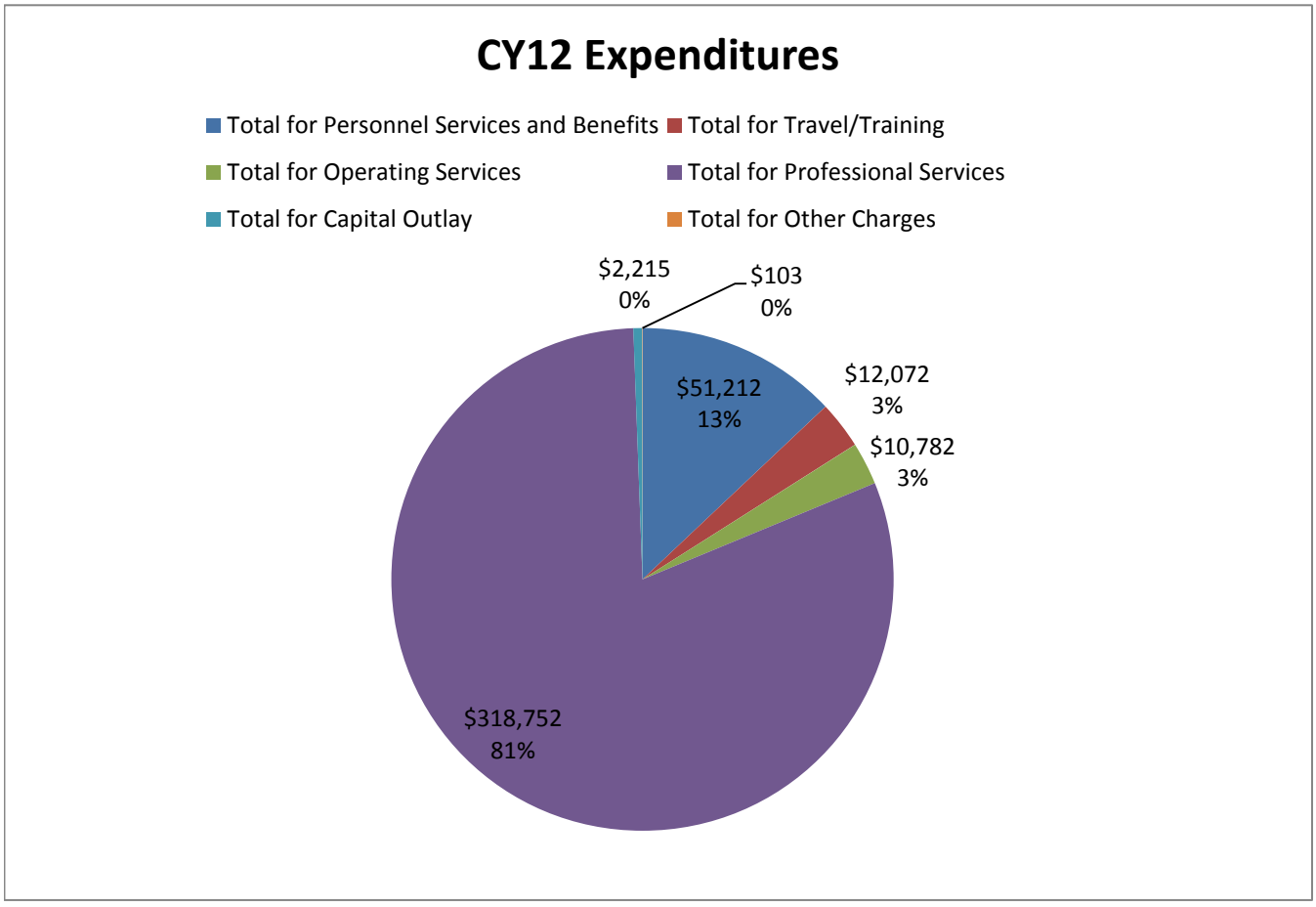

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
2.5
2
1.5
1
0.5
0
2
1
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 11 CY2012	Total CY2012
District Defender: Steven Thomas	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$11,330
District Assistance Fund (DAF)	$253,911
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$0
Total for State Government	$265,241
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$1,426
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$17,165
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$0
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$0
City & City-Ward Courts	$0
Judicial District Courts	$0
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$0
Parish Courts	$0
Traffic Court	$0
Non-itemized, lump sum collected and remitted by all courts	$63,286
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$0
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$63,286
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$7,310
Partial Attorney Fees Reimbursements [as per 15:176]	$0
Other Reimbursements	$0
Other Local Income -List source(s)	$0
Total for Charges For Services	$7,310
Total for Local Government	$89,187
Investment Earnings	
Interest Income	$689
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$689
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$0
Total for Other Sources (Grants & Contributions)	$0
Total for REVENUE	$355,117

District 11 CY2012	Total CY2012
District Defender: Steven Thomas	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$45,205
Accrued Leave	$0
Payroll Taxes	$6,007
Hospitalization and Disability Insurance	$0
Retirement	$0
Other	$0
Total for Personnel Services and Benefits	$51,212
Travel/Training	
Parking/Auto Tolls	$0
Travel/Lodging/Per Diem/Mileage	$12,072
Total for Travel/Training	$12,072
Operating Services	
Advertisements	$223
Workers' Compensation	$243
Insurance - Malpractice	$2,030
Insurance - Auto/Physical Liability	$0
Insurance - Other	$582
Lease - Office	$0
Lease - Auto/Equipment	$0
Lease - Other	$0
Office Repair and Maintenance	$0
Office - Telephone/Utilities/Postage/Internet	$6,060
Dues and Seminars	$213
Law Library/Journals/Subscriptions	$392
Office Supplies	$1,039
Total for Operating Services	$10,782
Professional Services	
Audit/Accounting Expense	$5,100
Contract Clerical	$0
Expert Witness	$1,440
Investigators	$15,000
Interpreters	$0
Social Workers	$0
Capital Representation	$0
Conflict	$2,000
Contract - Juvenile Attorneys or CINC	$36,000
Misdemeanor Attorney Contracts	$12,000
Contract Attorneys - all other	$245,481
IT/Technical Support	$1,731
Total for Professional Services	$318,752
Capital Outlay	
Major Acquisitions	$2,215
Total for Capital Outlay	$2,215
Other Charges	
Other Operating Expenses	$103
Total for Other Charges	$103
Total for EXPENDITURES	$395,136


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$689
0%
$0
0%
$0
0%
$89,187
25%
$265,241
75%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$2,215
0%
$103
0%
$51,212
13%
$12,072
3%
$10,782
3%
$318,752
81%

The 12TH Judicial District Public Defenders' Office

Avoyelles (Marksville)

District Defender: Bradley P. Dauzat
110 E. Mark Street
Marksville, LA 71351
(318) 253-0091

12th Judicial District • Avoyelles Parish
District Defender Bradley P. Dauzat • (318) 253-0091
110 E. Mark Street • Marksville, LA • 71351

General District Information: In the 12th Judicial District, there are two sections of District Court and two City Courts (Marksville and Bunkie). There is a specialty drug court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 42,073 in this district, 10,283 of whom are children.

District Staff: The District Defender in this district is Bradley P. Dauzat, who has been in the position for five years and has been a public defender in Louisiana for seven years. The 12th Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office. At the end of 2012 the district reported one full-time staff attorney in addition to the District Defender and five part-time contract attorneys. There are no restrictions on private practice outside of the Public Defenders' Office, provided there is no conflict. In addition to the District Defender, there is a supervising attorney in each section of court. No caseload reduction is provided to supervising attorneys. The office also has two non-attorney staff members.

Juvenile Defense: Juvenile cases are heard by District and City Court Judges in the 12th Judicial District. The staff attorney handles juvenile cases.

Indigency Determination and Availability of Clients: In the 12th Judicial District, the Judge makes the initial determination of indigence, with further determinations of eligibility for services made by the Public Defenders' Office. Adult female clients are held at the Avoyelles Simmesport Detention Center. Male clients are held at the Avoyelles Bunkie Detention Center, the Avoyelles Parish Sheriff's Office, or the Avoyelles Parish Jail. Juvenile clients are held at the Avoyelles Parish Sheriff's Office Temporary Housing. In special cases, adult or juvenile clients may be held in facilities in Rapides Parish.

Fees and Accounting: The 12th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2012, 1,472 applications were received for services. Fees were waived for incarcerated applicants and were not reduced for any applicants. A total of $11,459 was collected in application fees. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services. These fees were collected by the Avoyelles Parish Sheriff's Office and City Court Clerks. The Public Defenders' Office is working with the Sheriff's Office to implement an accounting system for fees collected. Partial indigence payments are not assessed in this district. All accounting functions for the 12th Judicial District Public Defenders' Office are handled internally by staff.

Caseload: The 12th Judicial District Public Defenders' Office reported handling 3,423 cases in 2012. Of those, 635 involved juvenile matters, including 48 Child in Need of Care representations.

The 12TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Avoyelles - Marksville
Population	42,073
Juvenile Population	10,054
District Defender	Bradley P. Dauzat
Years as District Defender	5
Years in Public Defense	7
Office Manager	V. Elaine Benjamin
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	V. Elaine Benjamin
Primary Office Street Address	110 E Mark Street
City	Marksville
ZIP	71351
Primary Phone	318-253-0091
Primary Mailing Address	P.O. Box 111, Marksville, LA 71351
Primary Fax Number	318-253-0088
Primary Emergency Contact	Elaine Benjamin
Primary Emergency Phone	318-253-0091
Secondary Emergency Contact	Bradley Dauzat
Secondary Emergency Phone	318-253-7964
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	None
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	bdmanagement
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	1,350
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Ducote & Company
Courts and Locations	12th Judicial District Court, Avoyelles Parish, Marksville; Marksville City Court; Bunkie City Court.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	4- 2 district court divisions 2 city courts.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	2 criminal court divisions - 2 public defenders (contract) per division handling felonies; 1 attorney handles misd. in both divisions; 1 full time juvenile attorney - district and city courts and 2 conflict hourly attorney as needed (felony & CINC).
Name of Adult Detention Facilities in This District	Simmesport - Women's; Bunkie Detention Center; Sheriff's Office/Men's Parish Jail.

Name of Adult Detention Facilities Outside the District Which Hold Clients	Rapides (only for special cases - rare/frequent).
Name of Juvenile Detention Facilities In This District	Avoyelles Parish Sheriff's Office Temporary Housing.
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Rapides (only for special cases - rare/frequent).
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Marginally -- however, defense attorney are allowed any request necessary to facilitate proper representation.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	None
District Attorney	Charles Riddle, III
Chief Judge of Criminal District Court	William Bennett
Juvenile Court Judges (Specify District of City Court)	William Bennett District Court, Mark A Jeansonne District Court, Angelo Piazza III Marksville City Court, J. Mixon Bunkie City Court.
Drug Court Judges	William Bennett
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Initial inquiry by Judge then by application to chief defender. Incarceration automatically qualifies.
When is Assignment/Appointment of Counsel Made?	At 72 hour hearing. If incarcerated - at 72 hour hearing; if on bond - at 72 hour hearing, upon application, or at arraignment - whichever occurs first.
Initial Client Intake Conducted By Whom? (Name and Title)	Bradley Dauzat, Chief Defender
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes, no change from previous form.
Brief Explanation of Intake Process	The chief defender is the primary counsel at 72 hour hearing. At arraignment, a more thorough intake is completed which becomes part of the client file.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	1,472
How Many Application Fees Were Waived?	None, applications fees waived on inmate clients.
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2012	11,459
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	0
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	The court does assess fees at conviction made part of court costs and collected by the sheriff.

What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Monthly invoices from Sheriff and from City Courts.
Who Collects the Assessed Court Fees?	Sheriff and City Court Clerks
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Itemized listing is provided each month.
Who Remits the Court Fees Collected?	Sheriff
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	See above
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	N/A
Who Collects the Assessed Partial Payments?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	N/A
Who Remits the Partial Payments Collected?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	N/A
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	0
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Private practice and criminal practice permitted provide no conflict.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Insure funding and continued training of personnel.
Immediate Critical Issue Areas	Provide a central file storage area for all closed P.D. files.
Long-Term Critical Issue Areas	Explore possibility of purchasing a building for the PDO.
Please List All New Hires in 2012 (Name and Title)	None
Please List All Promotions in 2012 (Name and Title)	None
2012 Media Coverage and/or Major Accomplishments	The foremost accomplishment by this office is the advances made in docket control determining which cases get the proper focus to shorten the time from arrest to trial.
Number of Expected New Attorney Hires in 2012	No new attorneys.

Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	12th JDC has 2 criminal court divisions with 2 defenders (1 senior and 1 junior) in each along with the chief. Each junior has a more experienced senior attorney upon which they can get advice and experience. Juniors are asked to sit on senior trials and seniors are asked to monitor junior trials. Chief monitors all. Juvenile defender is responsible only to the client and the chief. Chief takes criminal cases because he chooses to and each defender is assigned cases equally by the chief.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	none
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	12th JDC has 2 criminal court divisions with 2 defenders (1 senior and 1 junior) in each along with the chief. Each junior has a more experienced senior attorney upon which they can get advice and experience. Juniors are asked to sit on senior trials and seniors are asked to monitor junior trials. Chief monitors all. Juvenile defender is responsible only to the client and the chief. Chief takes criminal cases because he chooses to and each defender is assigned cases equally by the chief.
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	None
Please Attach Your Office Organizational Chart	No chart necessary
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	No. See supervisory structure above.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Elaine Benjamin
Regular Meetings for Any Staff, Please Describe	Chief Defender Bradley Dauzat attends state board meetings each month.
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2012	None
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	None
Please Provide the Names of All State Representatives and Senators from Your District	Robert Johnson – Rep. Eric Lafleur - Senate.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Clients failure to consult with his/her counsel.

What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	More time spent in court by District Chief. More time spent discussing problem cases with contract counsel.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Bradley Dauzat, Chief	318-253-7964
Maxwell Bordelon, Juvenile/CINC	318-253-0091
Part-Time Contract Attorneys	**Contact Information**
Keith Manuel	318-253-5126
Derek Manuel	318-717-1199
Allen Smith	318-448-3234
Myles Johnson	318-542-4102
Mary Helen Johnson	318-964-5233
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Elaine Benjamin	318-253-0091
Freeman Ford	318-253-0091

2012 District Office Technology Survey

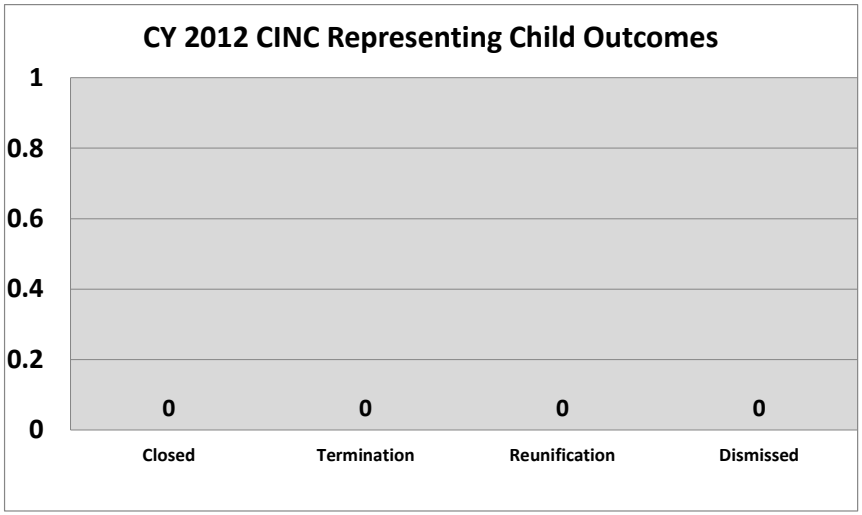
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	V. Elaine Benjamin
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	x (own excel program to monitor clients)
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	x
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	
Internet Explorer 9	
Firefox	x
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	0
DVD	3

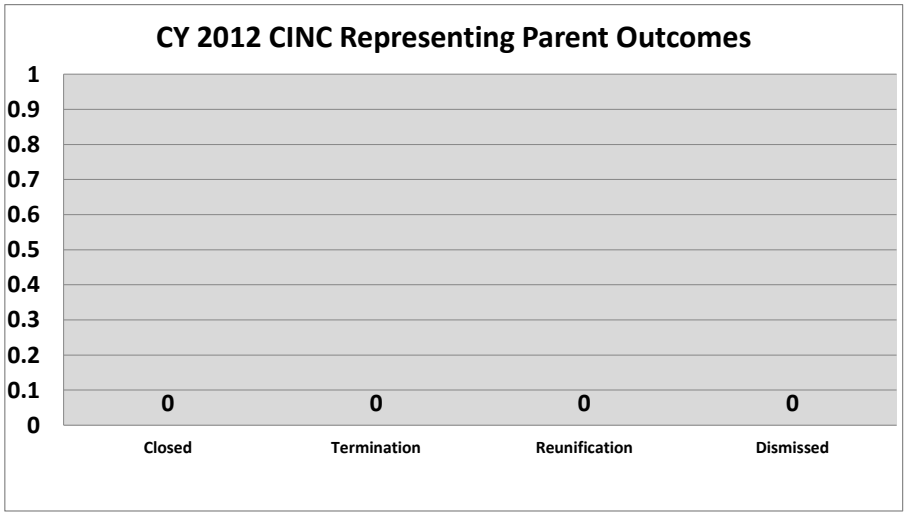
VCR	0
Desktop PCs	1
Laptops	3
Video Cameras	0
Digital Cameras	0
Video Conferencing Systems	0
B&W Laser Printers	2
Color Printers	1
Wireless Cards	0
Smartphones (Funded by Office)	1
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	AT&T
Email Provider:	AT&T
Please list any software or computer equipment in which you need training:	Power Point

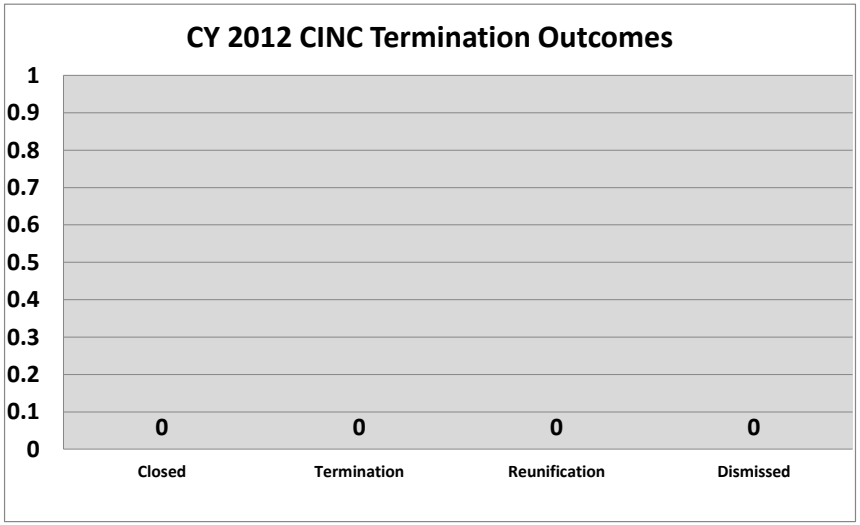
12th District Defender Office CY 2012 Caseloads & Outcomes

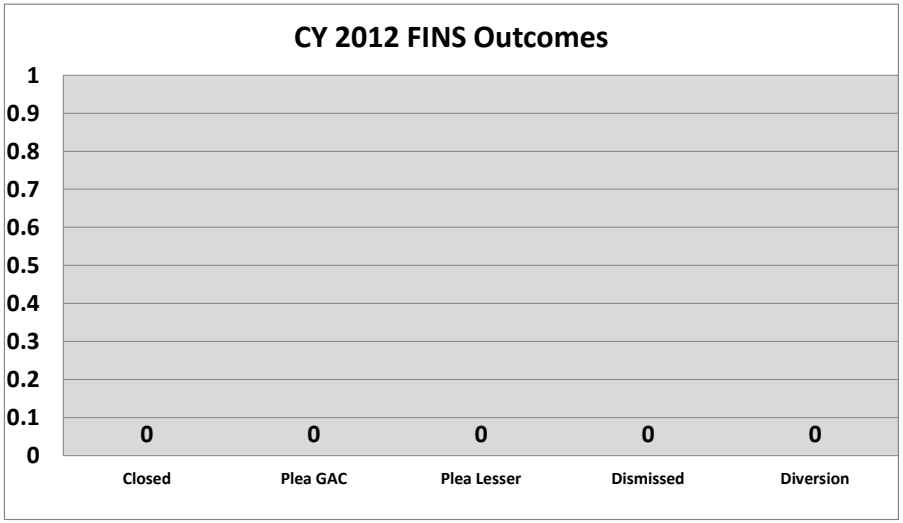
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	0	0	37	37	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	4	0	7	11	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	191	109	322	513	N/A	N/A	0	0	3	0	N/A	N/A	0	0
Delinquency Felony	67	17	7	74	N/A	N/A	0	0	3	0	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	1206	1101	269	1475	N/A	N/A	647	0	368	49	0	1	1	5
Adult Felony Non-LWOP**	717	657	380	1097	N/A	N/A	353	195	85	38	0	1	0	1
Adult LWOP**	2	0	6	8	N/A	N/A	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	208	0	0	208	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

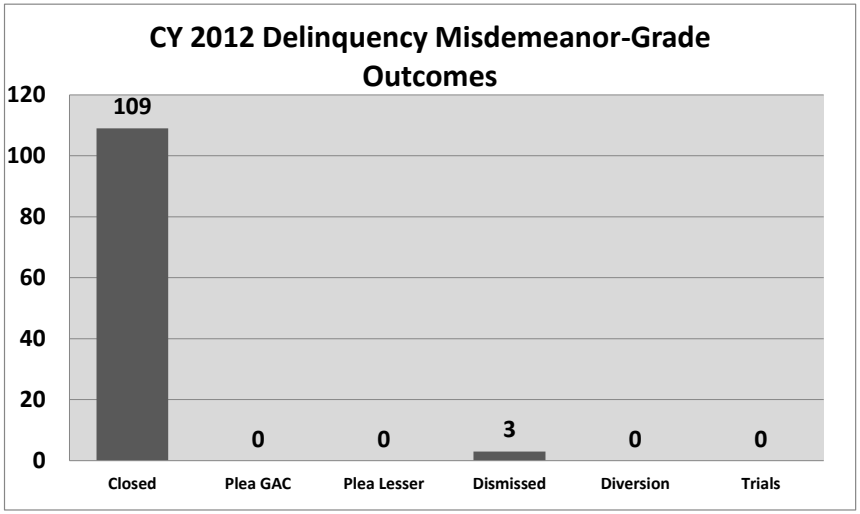
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

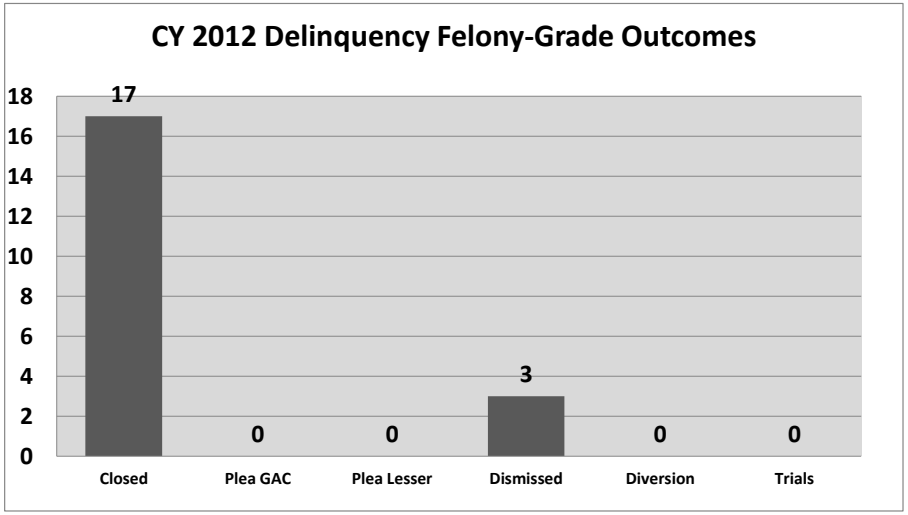

CY 2012 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

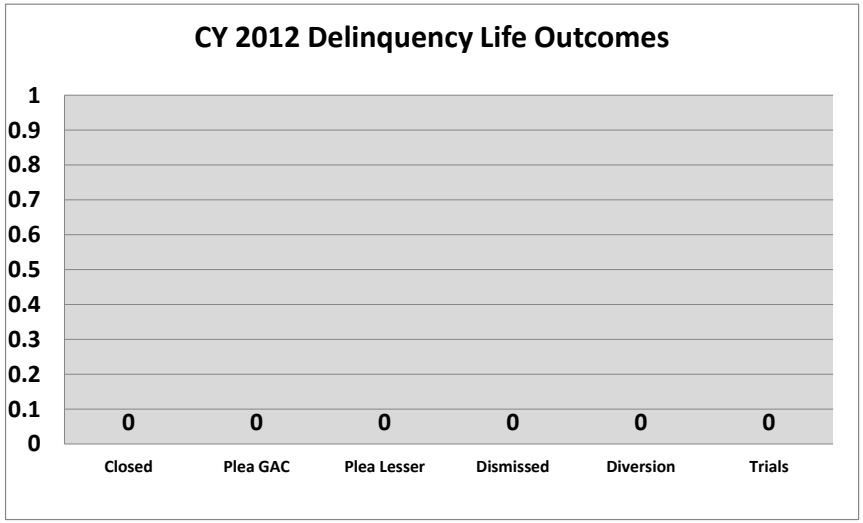

CY 2012 CINC Representing Parent Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

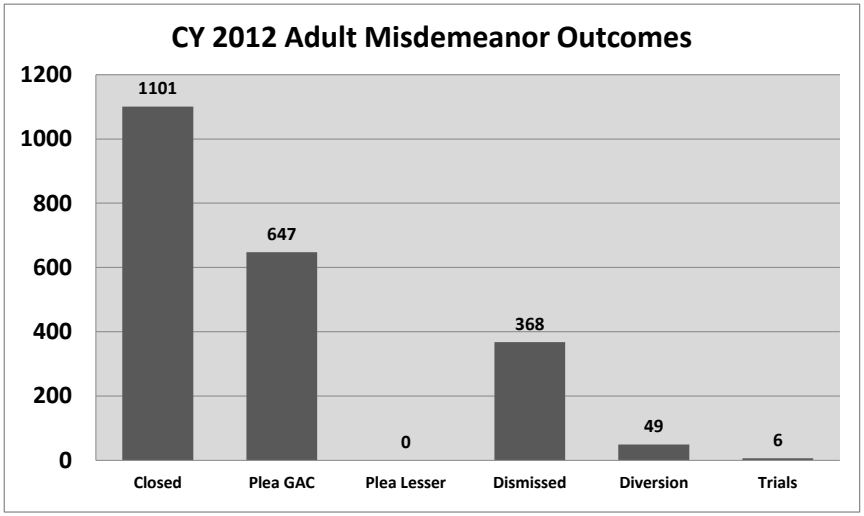

CY 2012 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

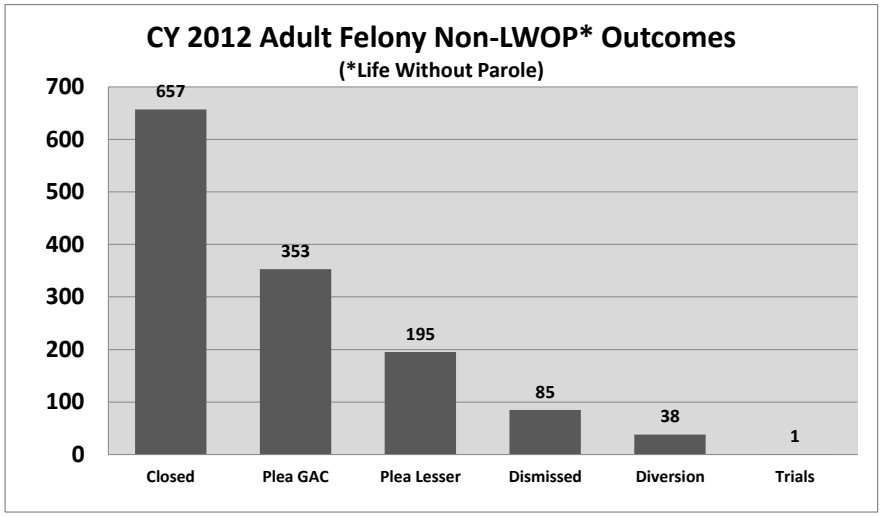

CY 2012 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

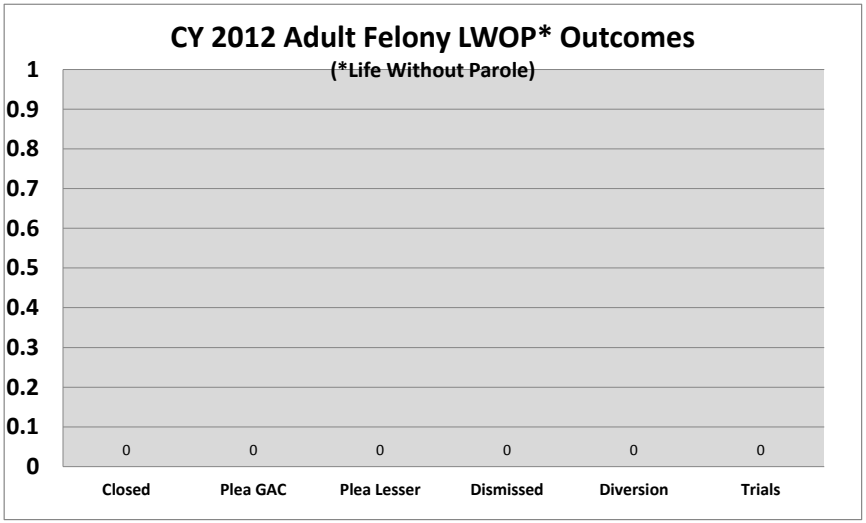

CY 2012 Delinquency Misdemeanor-Grade Outcomes
120
100
80
60
40
20
0
109
0
0
3
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

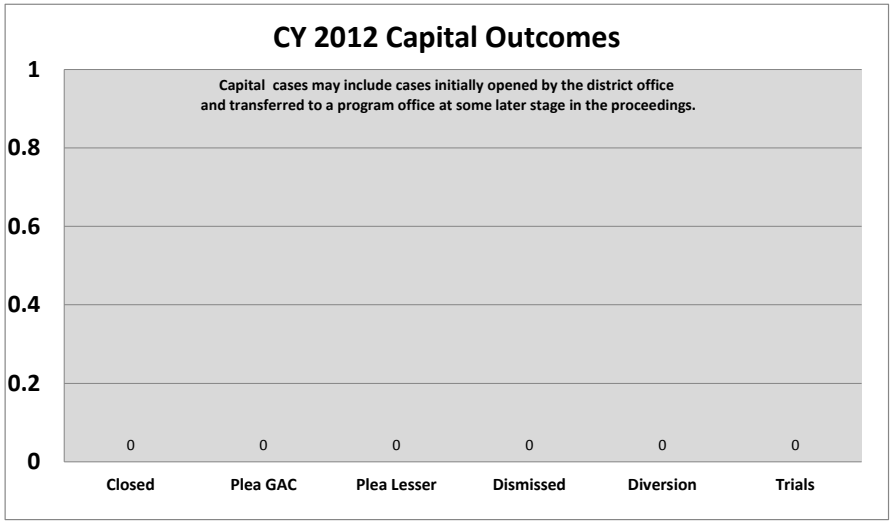

CY 2012 Delinquency Felony-Grade Outcomes
18
16
14
12
10
8
6
4
2
0
17
0
0
3
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
1200
1000
800
600
400
200
0
1101
647
0
368
49
6
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

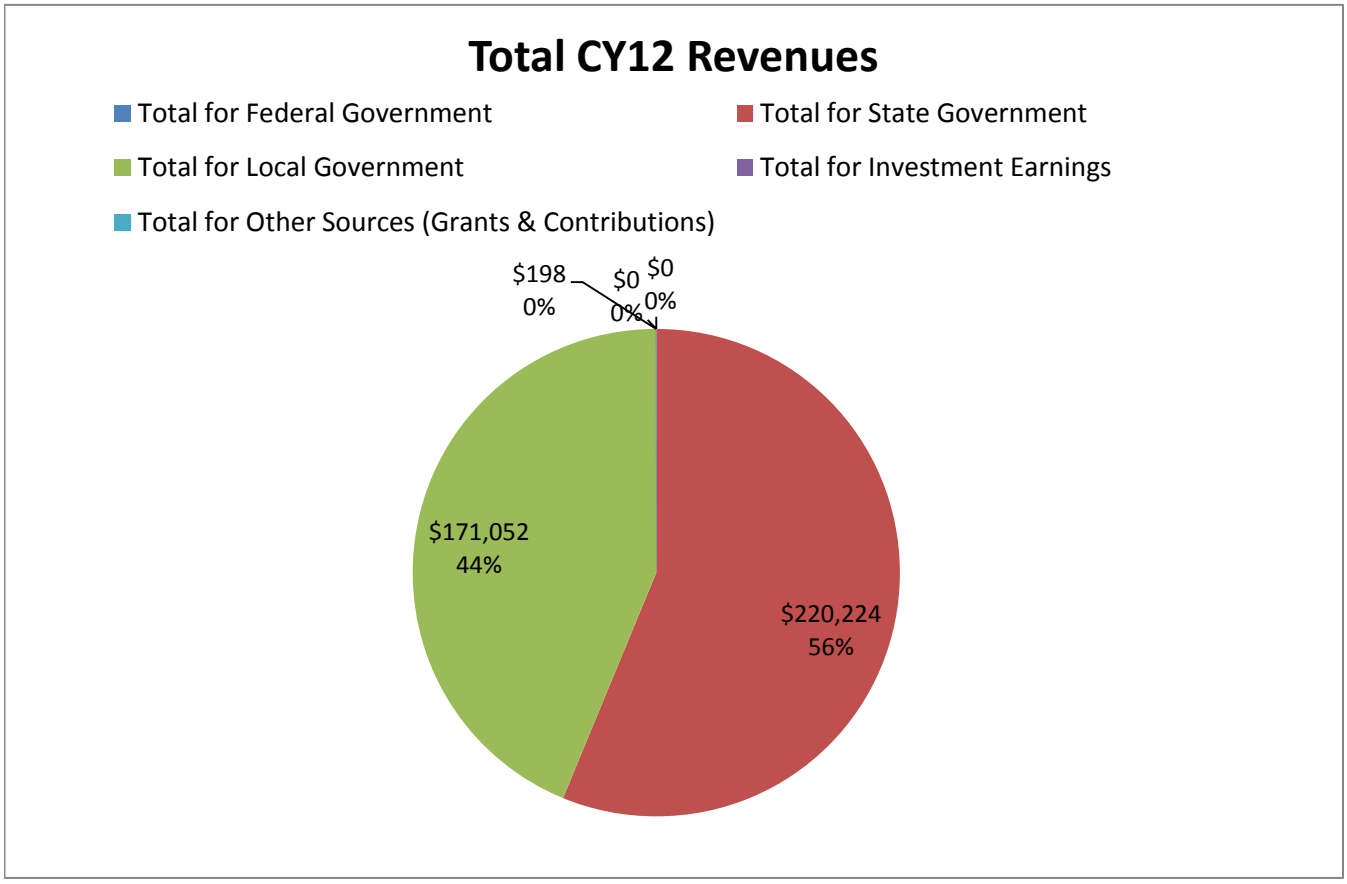

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
700
600
500
400
300
200
100
0
657
353
195
85
38
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

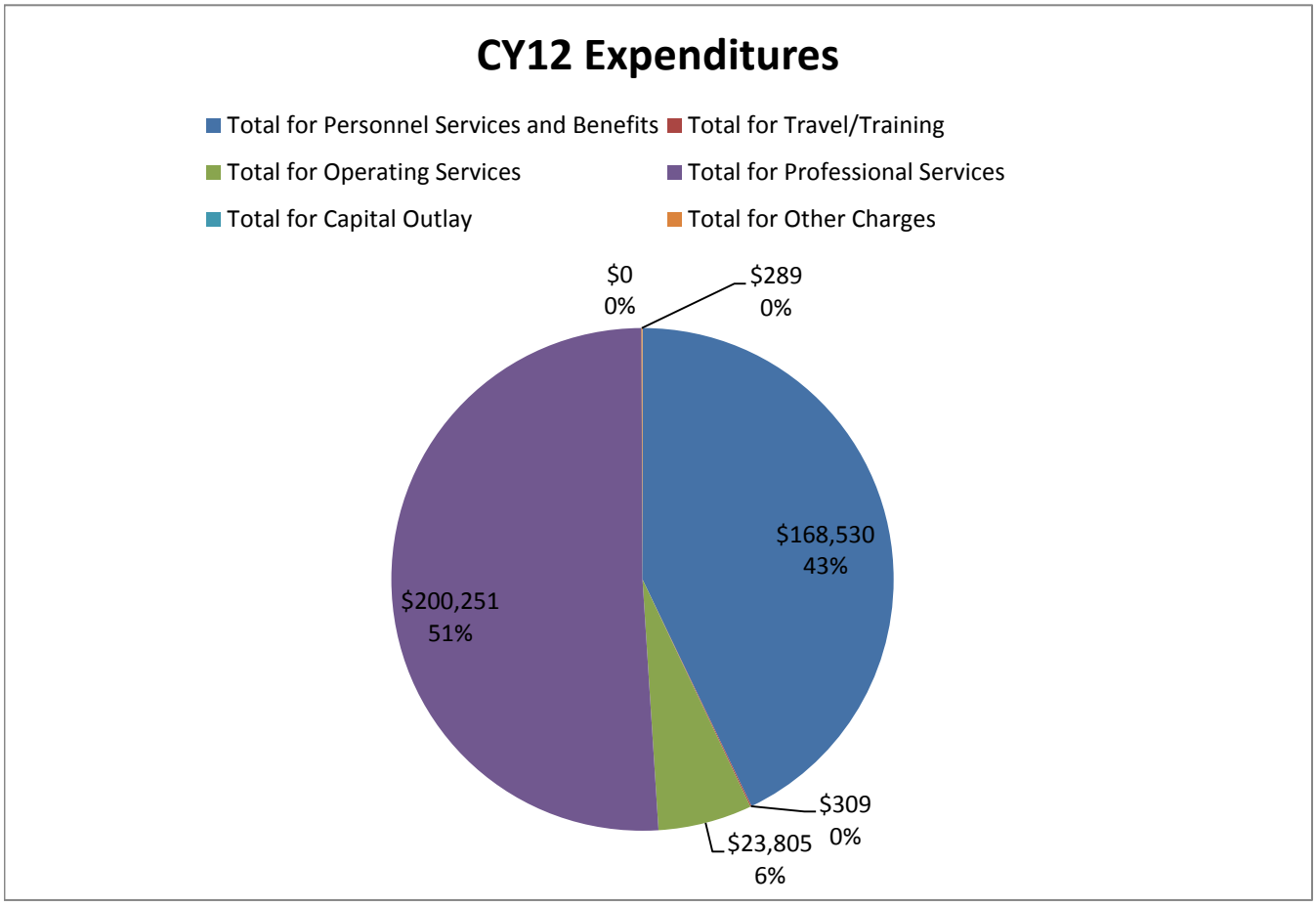

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 12 CY2012	Total CY2012
District Defender: Bradley Dauzat	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$746
District Assistance Fund (DAF)	$219,478
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$0
Total for State Government	$220,224
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$0
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$0
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$0
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$0
City & City-Ward Courts	$17,563
Judicial District Courts	$48,793
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$18,228
Parish Courts	$0
Traffic Court	$8,110
Non-itemized, lump sum collected and remitted by all courts	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$61,706
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$4,845
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$159,243
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$11,809
Partial Attorney Fees Reimbursements [as per 15:176]	$0
Other Reimbursements	$0
Other Local Income -List source(s)	$0
Total for Charges For Services	$11,809
Total for Local Government	$171,052
Investment Earnings	
Interest Income	$198
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$198
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$0
Total for Other Sources (Grants & Contributions)	$0
Total for REVENUE	$391,475

District 12 CY2012	Total CY2012
District Defender: Bradley Dauzat	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$140,500
Accrued Leave	$0
Payroll Taxes	$2,538
Hospitalization and Disability Insurance	$3,363
Retirement	$22,129
Other	$0
Total for Personnel Services and Benefits	$168,530
Travel/Training	
Parking/Auto Tolls	$0
Travel/Lodging/Per Diem/Mileage	$309
Total for Travel/Training	$309
Operating Services	
Advertisements	$0
Workers' Compensation	$0
Insurance - Malpractice	$6,285
Insurance - Auto/Physical Liability	$0
Insurance - Other	$0
Lease - Office	$7,150
Lease - Auto/Equipment	$0
Lease - Other	$0
Office Repair and Maintenance	$380
Office - Telephone/Utilities/Postage/Internet	$8,101
Dues and Seminars	$0
Law Library/Journals/Subscriptions	$300
Office Supplies	$1,589
Total for Operating Services	$23,805
Professional Services	
Audit/Accounting Expense	$6,825
Contract Clerical	$0
Expert Witness	$0
Investigators	$0
Interpreters	$0
Social Workers	$0
Capital Representation	$0
Conflict	$0
Contract - Juvenile Attorneys or CINC	$0
Misdemeanor Attorney Contracts	$13,800
Contract Attorneys - all other	$178,772
IT/Technical Support	$854
Total for Professional Services	$200,251
Capital Outlay	
Major Acquisitions	$0
Total for Capital Outlay	$0
Other Charges	
Other Operating Expenses	$289
Total for Other Charges	$289
Total for EXPENDITURES	$393,184


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$198
0%
$0
0%
$0
0%
$171,052
44%
$220,224
56%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$0
0%
$289
0%
$168,530
43%
$200,251
51%
$309
0%
$23,805
6%

The 13TH Judicial District Public Defenders' Office

Evangeline (Ville Platte)

District Defender: Alex D. Chapman, Jr.
801 West Lincoln Road
Ville Platte, LA 70586
(337) 363-2229

13th Judicial District • Evangeline Parish
District Defender Alex D. Chapman, Jr. • (337) 363-2229
801 West Lincoln Road • Ville Platte, LA • 70586

General District Information: In the 13th Judicial District, there are two sections of District Court and one City Court (Ville Platte). There are no specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 33,984 in this district, 9,167 of whom are children.

District Staff: The District Defender in this district is Alex D. Chapman, Jr., who has served in the position for seven years and has been a public defender in Louisiana for 14 years. The 13th Judicial District Public Defenders' Office is a contract public defenders' office. At the end of 2102 the district reported six part-time contract attorneys in addition to the District Defender. There are no restrictions on private practice outside of the Public Defenders' Office, however, this private practice is very rare. In addition to the District Defender, there is one supervising attorney. No caseload reduction is provided for the supervising attorney. The office also has four administrative staff members.

Juvenile Defense: Juvenile cases are heard by all judges in the 13th Judicial District. Two juvenile attorneys handle all juvenile cases.

Indigency Determination and Availability of Clients: In the 13th Judicial District, a judge makes the determination of indigence. Adult clients are usually held at the Evangeline Parish Jail, Basile Correctional, Pine Prairie Correctional Center, Mamou City Jail, and Ville Platte City Jail. When held outside of the district, adult clients may be held at Allen Correctional Center, Avoyelles Bunkie Detention Center, and Avoyelles Women's Correctional Center. There are no juvenile facilities that hold juvenile clients from this district.

Fees and Accounting: The 13th Judicial District Public Defenders' Office does not collect the statutory $40 application fee or partial reimbursement payments from clients. Courts in this district assess the statutory special cost fee in every case resulting in a conviction. In 2012, the district received $97,361 in special cost fees, collected by the Evangeline Parish Sheriff's Office, Ville Platte City Court, and the district's probation and parole department. All accounting functions for this district's Public Defenders' Office are handled internally by staff.

Caseload: The 13th Judicial District Public Defenders' Office reported handling 2,663 cases in 2012. Of those, 567 involved juvenile matters, including five Child in Need of Care representations.

The 13TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Evangeline - Ville Platte
Population	33,984
Juvenile Population	9,167
District Defender	Alex D. Chapman, Jr.
Years as District Defender	7
Years in Public Defense	14
Office Manager	Phyllis Lafleur
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Phyllis Lafleur - Admn. Asst./Secretary/Data Entry; Faye Chapman - Secretary/Data Entry; Allie Miller - Secretary/Data Entry; Tosha LeBouef - Secretary/Data Entry.
Primary Office Street Address	801 W. Lincoln Road
City	Ville Platte
ZIP	70586
Primary Phone	337-363-2229
Primary Mailing Address	Same as street address.
Primary Fax Number	337-363-6024
Primary Emergency Contact	Alex D. Chapman, Jr.
Primary Emergency Phone	337-831-0058 - cell
Secondary Emergency Contact	Phyllis Lafleur
Secondary Emergency Phone	337-789-1176 - cell
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Helen Dardeau. Rent paid to Ms. Dardeau.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	2,179.50/month combined
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Kolder, Champagne, Slaven & Co.
Courts and Locations	13th Judicial District Court, Ville Platte, LA; Ville Platte City Court, Ville Platte, LA
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	District Court - 2 divisions; City Court - 1 division.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	In Dist. Ct. def's are sequentially appointed at arraign or 72 hr hearings. In Juv. Proceedings 1 atty handles Dist. Ct. matters and 1 atty handles City Ct. matters.

Name of Adult Detention Facilities in This District	Evangeline Parish Sher. Dept., Ville Platte, LA; Basile Correctional, Basile, LA; Pine Prairie Correctional, Pine Prairie, LA; Mamou City Jail, Mamou, LA; Ville Platte City Jail, Ville Platte, LA.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Allen Correctional Ctr., Kinder, LA; Avoyelles Bunkie Det. Ctr., Bunkie, LA; Avoyelles Women's Correctional, Simmesport, LA.
Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Trent S. Brignac
Chief Judge of Criminal District Court	John Larry Vidrine; Thomas F. Fuselier
Juvenile Court Judges (Specify District of City Court)	John Larry Vidrine and Thomas F. Fuselier - District Court; Donald J. Launey - City Court.
Drug Court Judges	None
Mental Health Court Judges	None
Other Specialty Court	None
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Initially Judges at time of appointment of attorney.
When is Assignment/Appointment of Counsel Made?	Time charges are filed. If is incarcerated - at 72 hour court hearing. If bonded out-at arraignment.
Initial Client Intake Conducted By Whom? (Name and Title)	Attorney
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	The appointments are assigned during open court proceedings and/or faxed to attorney by Sheriff's Dept. for incarcerated clients and mailed to attorney by Clerk of Court for non-incarcerated clients.
Brief Explanation of Intake Process	Incarcerated clients visited by assigned indigent defense attorney within 72 hours of appointment to determine bond issues, need for investigation, conflicts and family communication.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	No
How Many Applications for Services Were Received?	N/A
How Many Application Fees Were Waived?	N/A
How Many Application Fees Were Reduced?	N/A
Total Application Fee Dollars Collected in 2012	Probation and Parole - 10,758.74; Evangeline Parish Sheriff's Dept - 65,059.12; Ville Platte City Court - $16,559.33 (approximate figures)
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	N/A
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	N/A

Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Private pay only.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Plea Bargain Agreements and Court Minutes.
Who Collects the Assessed Court Fees?	Probation and Parole, Evangeline Parish Sheriff Dept. and Ville Platte City Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Probation and Parole
Who Remits the Court Fees Collected?	Probation and Parole, Evangeline Parish Sheriff Dept. and Ville Platte City Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Probation and Parole
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	N/A
Who Collects the Assessed Partial Payments?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	N/A
Who Remits the Partial Payments Collected?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	N/A
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Private criminal practice by Indigent Defense Attorneys in this district is allowed but extremely rare.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Same contractual terms
Primary Immediate Needs	Maintain current funding and re-hiring investigators.
Immediate Critical Issue Areas	Maintain current funding and re-hiring investigators.
Long-Term Critical Issue Areas	Maintain current funding and re-hiring investigators.
Please List All New Hires in 2012 (Name and Title)	N/A
Please List All Promotions in 2012 (Name and Title)	N/A
2012 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2012	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. Monitoring, directly and indirectly, all attorneys and investigators.

Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Distribute information from Louisiana Indigence Defense Board.
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	District Defender - Alex Chapman, Jr. is supervising attorney for all indigent defenders; Supervising attorney for District Defender is Kelly Tate. 2 juvenile attorneys - one for 13th JDC and one for Ville Platte City Court; District Defender's office has one staff assistant to coordinate assignments, monthly reports and payroll. NOTE: the district's current structure only came into place after June, 2008, because prior to that the 13th JD Board/Judges distributed juvenile attorney and investigator funds by hiring (2) additional attorneys and three(3) additional investigators.
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	None
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	No
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No
Regular Meetings for Any Staff, Please Describe	No
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2012	1
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	This is within the purview of the two juvenile attorneys of this district.
Please Provide the Names of All State Representatives and Senators from Your District	State Representative – Bernard LeBas, State Senator – Eric Lafleur, Both of the 38th district
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	Always tried to be fair and supportive to all district personnel.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
None	
Part-Time Contract Attorneys	**Contact Information**
Alex D. Chapman, Jr. (F & M)	337-363-2229

Kelly Tate (F & M)	337-468-5271
Floyd Dupre (F & M)	337-363-8058
Jacob Fusilier (F & M)	337-363-6661
Justin West (M; Rev; Traffic; PCR)	337-363-1965
Alicia Phillips-Kelly (J; CINC-child)	337-363-1955
Gilbert J. Aucoin (J; Cinc-child)	337-363-2223
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Phyllis Lafleur, Admin. Asst., PT Secretary and Data Entry	337-363-2229
Faye Chapman, PT Secretary and Data Entry	337-363-2229
Allie Miller, PT Secretary and Data Entry	337-363-2229
Tosha LeBouef, PT Secretary and Data Entry	337-363-2229

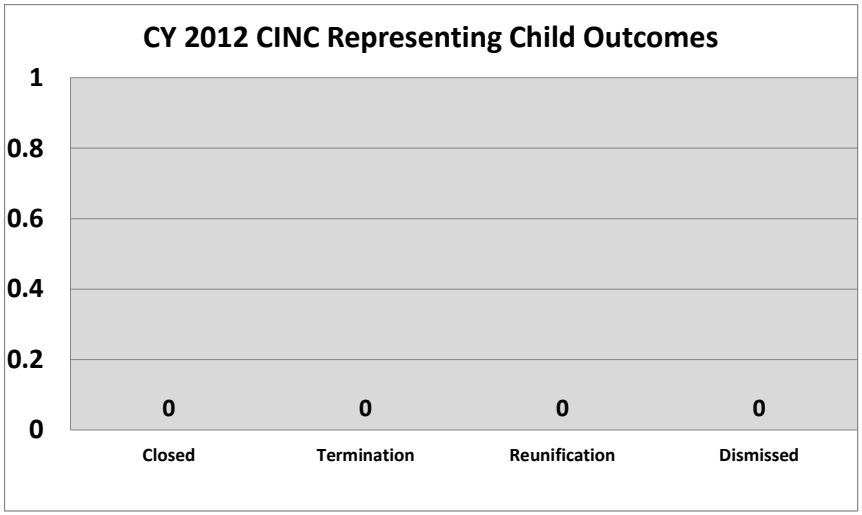
2012 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Phyllis Lafleur
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	
Microsoft Office 2007	
Microsoft Office 2003	x
Previous Microsoft Office version	
Corel Word Perfect	
Other	Works Suite 2003
Accounting Software	
QuickBooks	
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	
Internet Explorer 9	
Firefox	
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	
DVD	

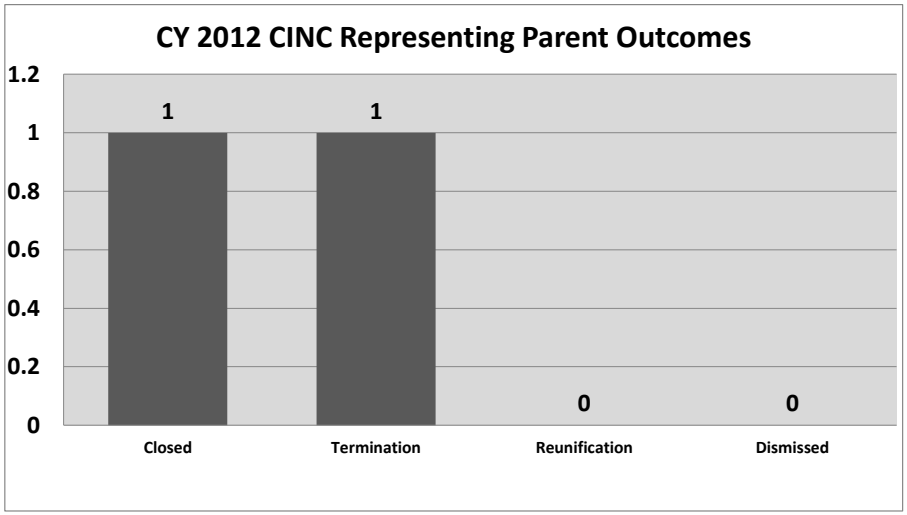
VCR	
Desktop PCs	
Laptops	2
Video Cameras	
Digital Cameras	
Video Conferencing Systems	
B&W Laser Printers	
Color Printers	
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	
No Internet Connection	
Connection Speed:	1792 KB
Provider Name:	Centurylink DSL
Email Provider:	Centurylink DSL
Please list any software or computer equipment in which you need training:	

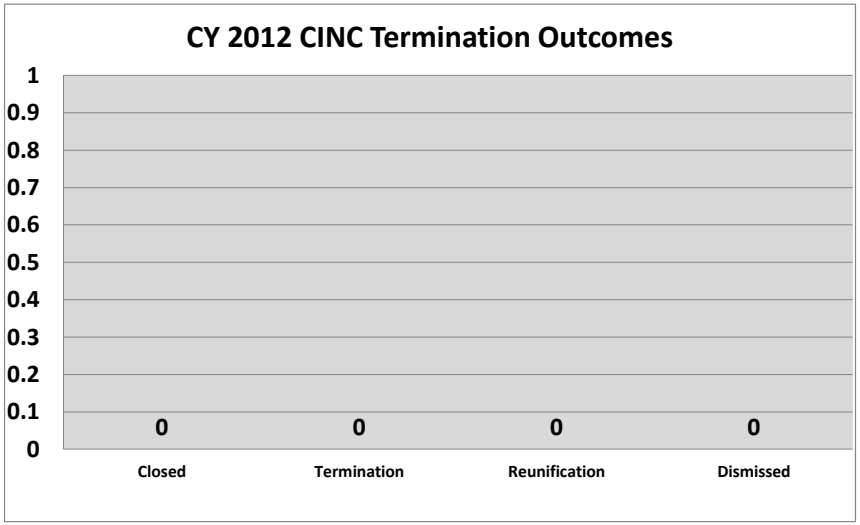
13th District Defender Office CY 2012 Caseloads & Outcomes

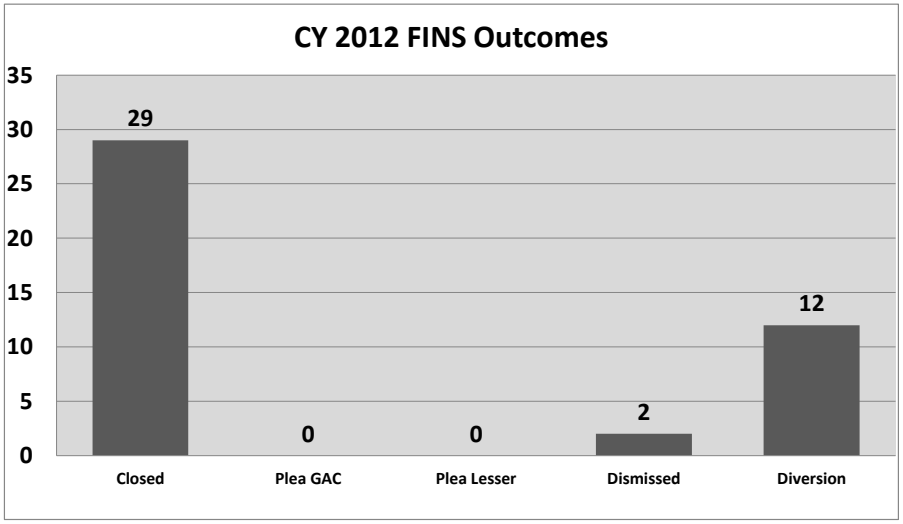
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	0	0	3	3	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	1	1	1	2	1	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	31	29	12	43	N/A	N/A	0	0	2	12	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	295	236	168	463	N/A	N/A	49	0	91	56	N/A	N/A	0	1
Delinquency Felony	25	23	30	55	N/A	N/A	21	0	3	6	N/A	N/A	0	1
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	1	1	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	263	151	315	578	N/A	N/A	46	0	29	16	0	0	0	0
Adult Felony Non-LWOP**	365	230	630	995	N/A	N/A	297	15	129	51	0	1	0	1
Adult LWOP**	0	2	12	12	N/A	N/A	1	0	1	0	0	0	0	1
Capital***	0	0	0	0	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	167	0	341	508	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	3	3	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

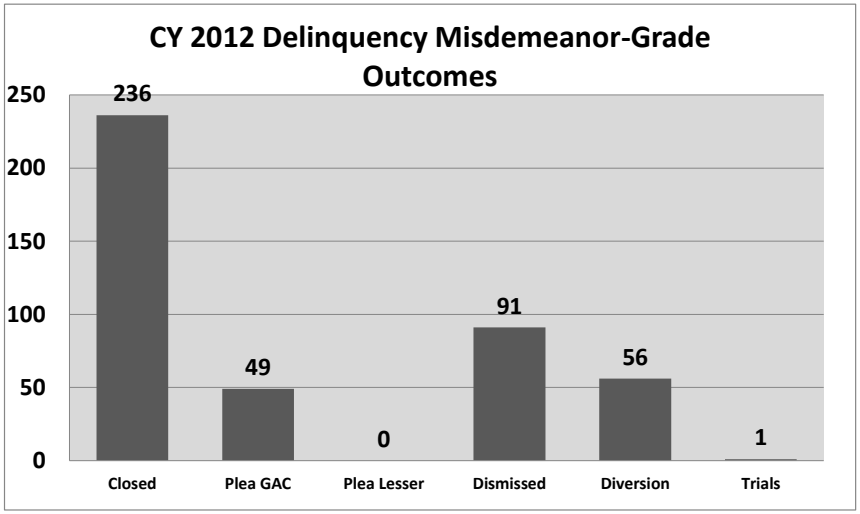
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

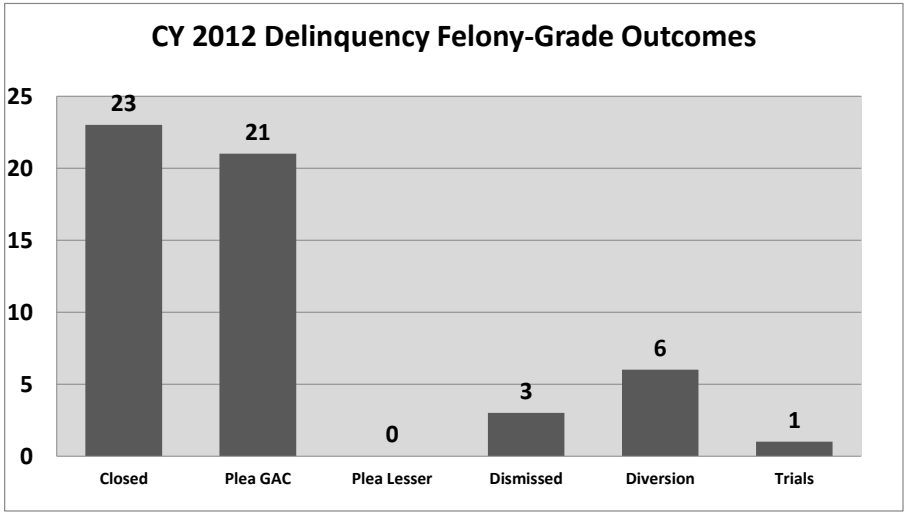

CY 2012 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

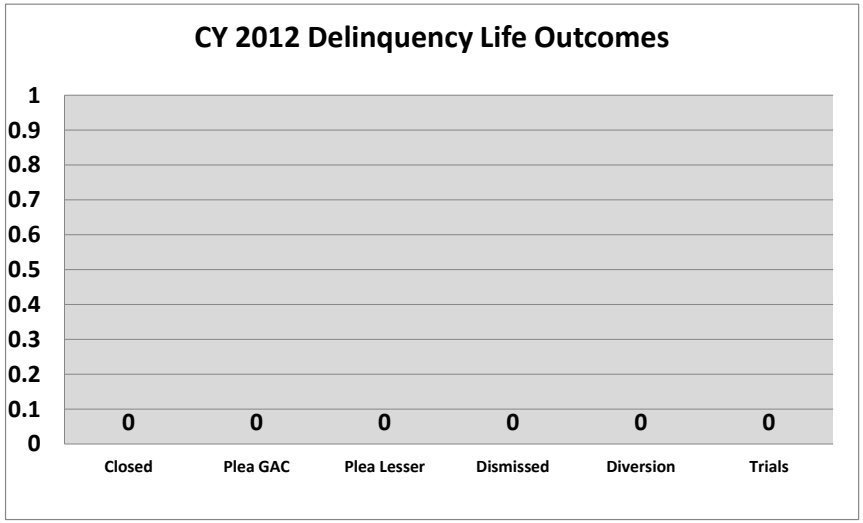

CY 2012 CINC Representing Parent Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
1
0
0
Closed
Termination
Reunification
Dismissed

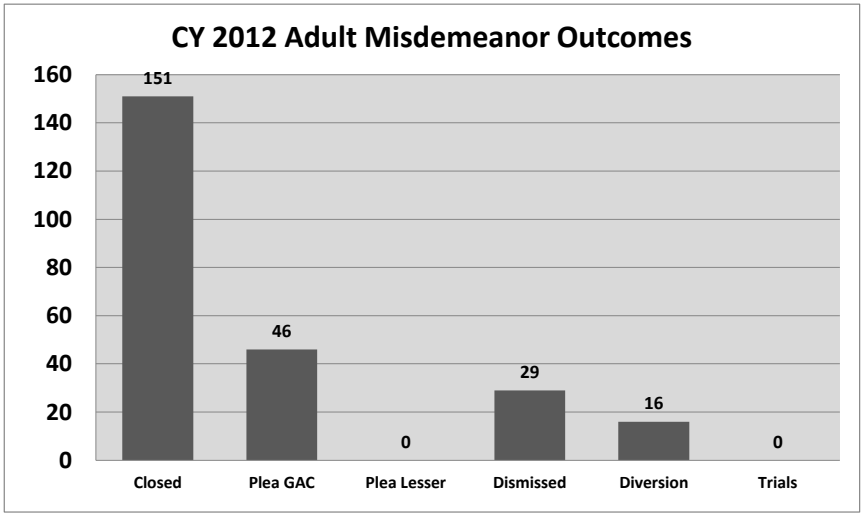

CY 2012 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

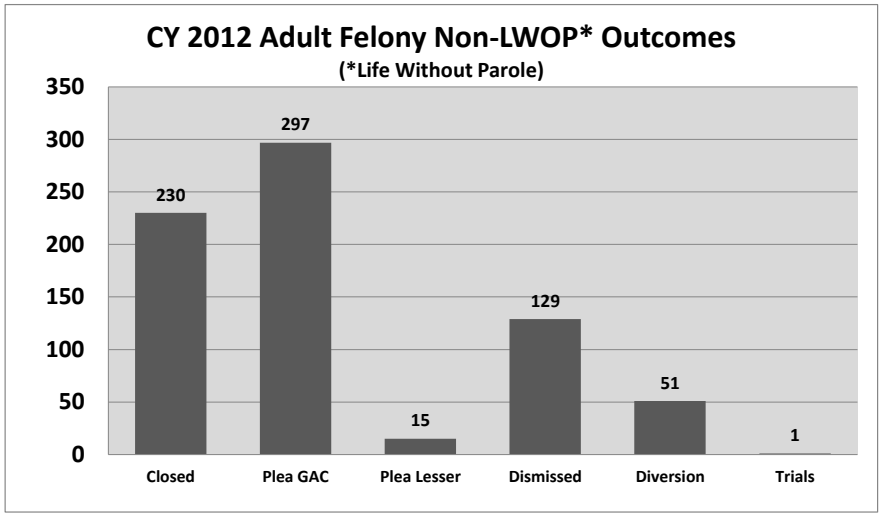

CY 2012 FINS Outcomes
35
30
25
20
15
10
5
0
29
0
0
2
12
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

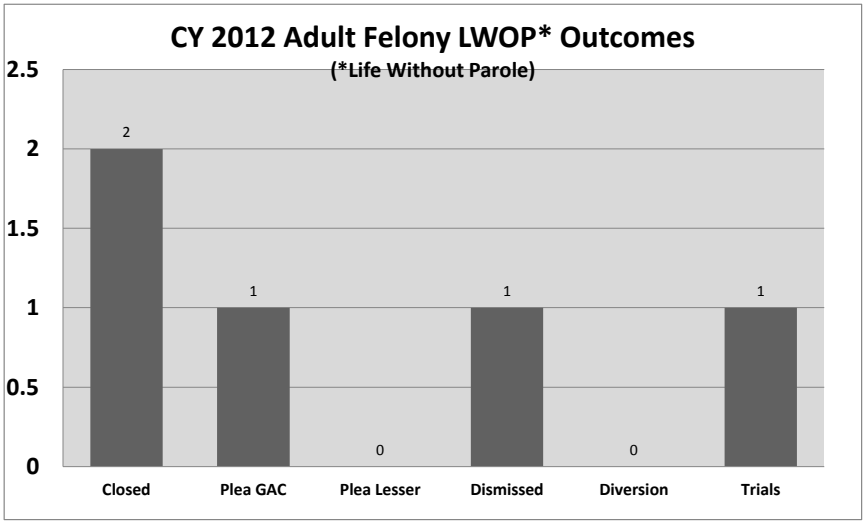

CY 2012 Delinquency Misdemeanor-Grade Outcomes
250
200
150
100
50
0
236
49
0
91
56
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

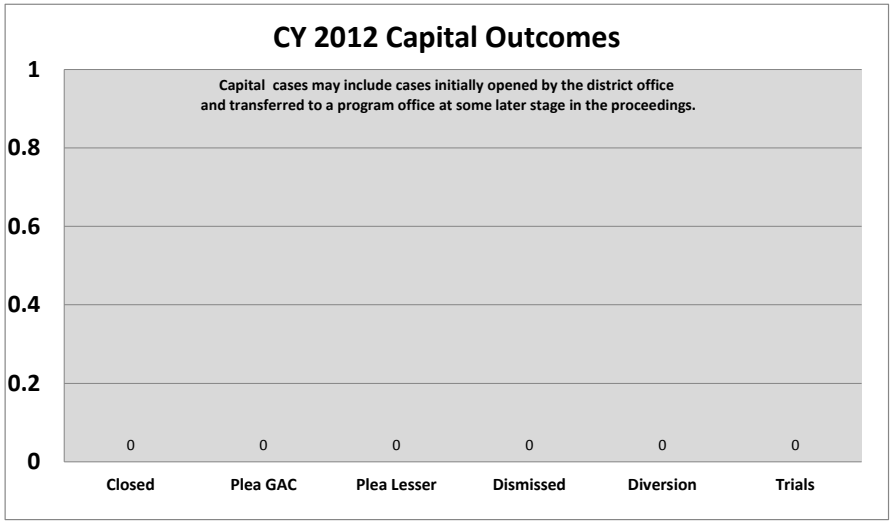

CY 2012 Delinquency Felony-Grade Outcomes
25
20
15
10
5
0
23
21
0
3
6
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
160
140
120
100
80
60
40
20
0
151
46
0
29
16
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

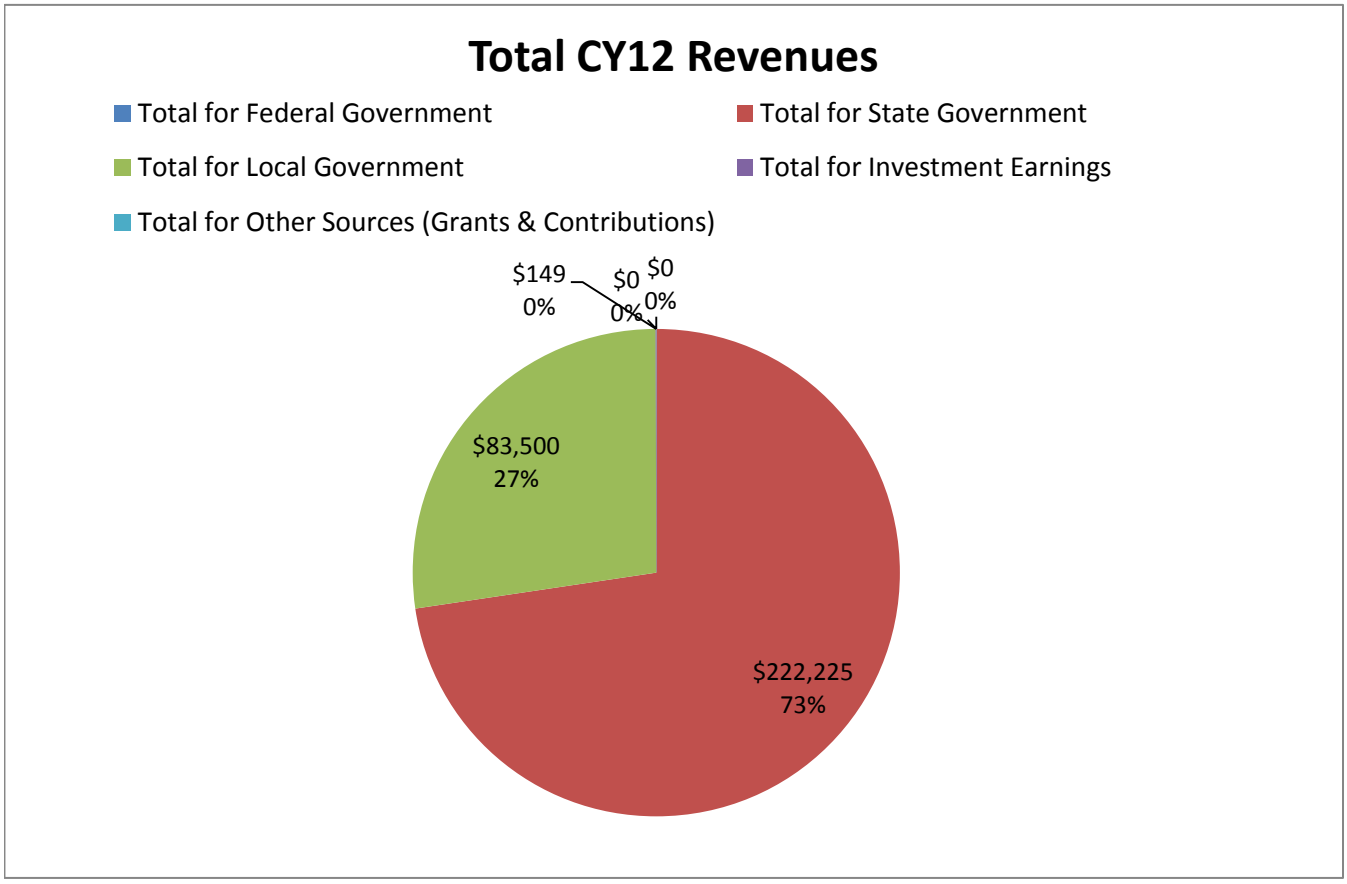

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
350
300
250
200
150
100
50
0
230
297
15
129
51
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

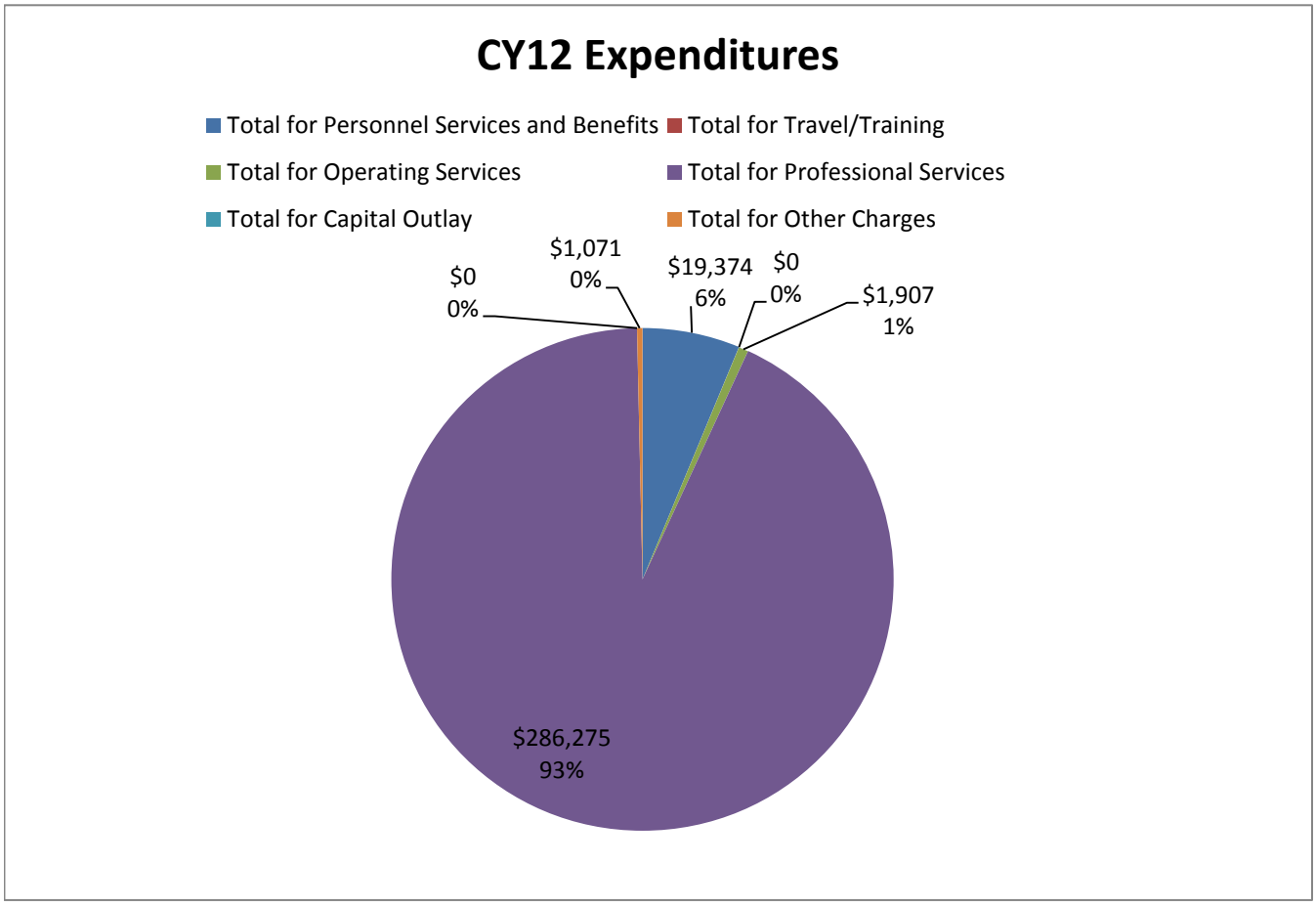

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
2.5
2
1.5
1
0.5
0
2
1
0
1
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

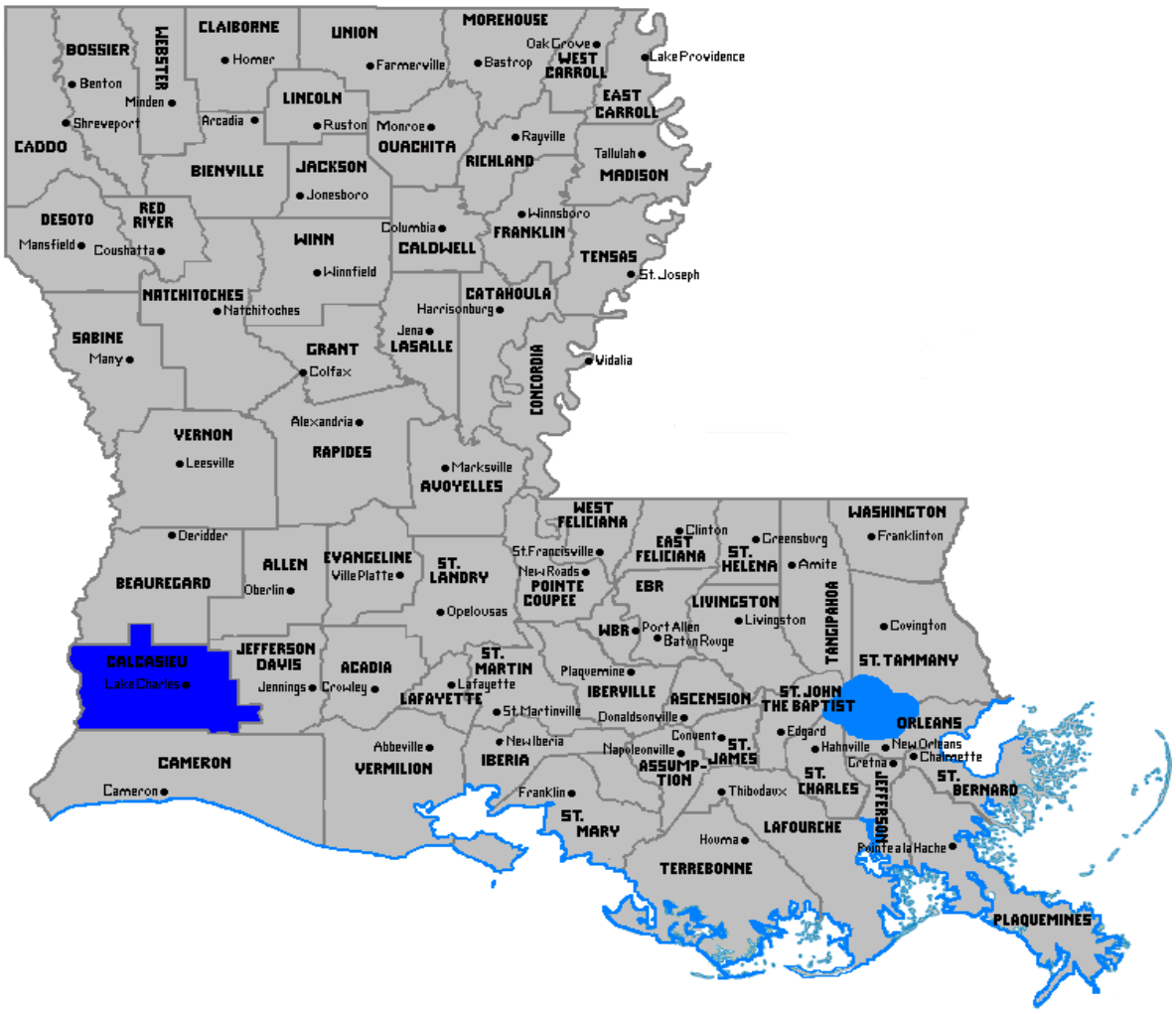

CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 13 CY2012	Total CY2012
District Defender: Alex Chapman, Jr.	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$9,637
Child in Need of Care (CINC)	$0
District Assistance Fund (DAF)	$212,588
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$0
Total for State Government	$222,225
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$0
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$0
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$0
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$0
City & City-Ward Courts	$7,983
Judicial District Courts	$0
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$0
Parish Courts	$0
Traffic Court	$0
Non-itemized, lump sum collected and remitted by all courts	$8,347
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$66,846
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$0
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$83,176
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$0
Partial Attorney Fees Reimbursements [as per 15:176]	$0
Other Reimbursements	$324
Other Local Income -List source(s)	$0
Total for Charges For Services	$324
Total for Local Government	$83,500
Investment Earnings	
Interest Income	$149
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$149
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$0
Total for Other Sources (Grants & Contributions)	$0
Total for REVENUE	$305,874

District 13 CY2012	Total CY2012
District Defender: Alex Chapman, Jr.	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$16,776
Accrued Leave	$0
Payroll Taxes	$1,364
Hospitalization and Disability Insurance	$0
Retirement	$0
Other	$1,234
Total for Personnel Services and Benefits	$19,374
Travel/Training	
Parking/Auto Tolls	$0
Travel/Lodging/Per Diem/Mileage	$0
Total for Travel/Training	$0
Operating Services	
Advertisements	$0
Workers' Compensation	$0
Insurance - Malpractice	$0
Insurance - Auto/Physical Liability	$0
Insurance - Other	$0
Lease - Office	$0
Lease - Auto/Equipment	$0
Lease - Other	$0
Office Repair and Maintenance	$0
Office - Telephone/Utilities/Postage/Internet	$0
Dues and Seminars	$282
Law Library/Journals/Subscriptions	$1,625
Office Supplies	$0
Total for Operating Services	$1,907
Professional Services	
Audit/Accounting Expense	$6,320
Contract Clerical	$12,385
Expert Witness	$0
Investigators	$2,344
Interpreters	$0
Social Workers	$0
Capital Representation	$0
Conflict	$300
Contract - Juvenile Attorneys or CINC	$41,379
Misdemeanor Attorney Contracts	$17,716
Contract Attorneys - all other	$205,831
IT/Technical Support	$0
Total for Professional Services	$286,275
Capital Outlay	
Major Acquisitions	$0
Total for Capital Outlay	$0
Other Charges	
Other Operating Expenses	$1,071
Total for Other Charges	$1,071
Total for EXPENDITURES	$308,627


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$149
0%
$0
0%
$0
0%
$83,500
27%
$222,225
73%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$0
0%
$1,071
0%
$19,374
6%
$0
0%
$1,907
1%
$286,275
93%



The 14th Judicial District Public Defenders' Office

Calcasieu (Lake Charles)

District Defender: Jay T. Dixon
1032 Ryan Street
Lake Charles, LA 70601
(337) 436-1718

14th Judicial District • Calcasieu Parish
District Defender Jay T. Dixon • (337) 436-1718
1032 Ryan Street • Lake Charles, LA • 70601

General District Information: In the 14th Judicial District, there are nine sections of District Court and three divisions of City Court (two in Lake Charles and one in Sulphur). There is a drug court program and a mental health court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 192,768 in this district, 49,012 of whom are children.

District Staff: The District Defender in this district is Jay T. Dixon, who has served in the position for two years and has been a public defender in Louisiana for nine years. The District Defender supervises all staff in two contiguous judicial districts, the 14th and 38th. The 14th Judicial District Public Defenders' Office is a mixed staff and contract Public Defenders' Office. At the end of 2012 the district reported 15 full-time attorneys in addition to the District Defender and five part-time attorneys. Full-time staff attorneys are not permitted to represent clients in private cases. Contract attorneys are considered part-time and have their own private practices. In addition to the District Defender, there are two supervising attorneys. No caseload reduction is provided for supervising attorneys. The office also has three investigators and six administrative staff members.

Juvenile Defense: Juvenile cases are heard by District Judges in the 14th Judicial District**.**

Indigency Determination and Availability of Clients: In the 14th Judicial District, a judge makes the determination of indigence. Adult clients are held at the Calcasieu Correctional Center. Juveniles are held at the Calcasieu Parish Juvenile Detention Center.

Fees and Accounting: The 14th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2012, 2,037 applications were received for services. Fees were not waived or reduced for any applicants. A total of $22,026 was collected for application fees. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services. In 2012, the district received $783,213 in special fees, which was collected by the Calcasieu Parish Sheriff's Office and the Clerks for the Lake Charles and Sulphur City Courts. Courts in this district also may assess partial indigence payments for services based on clients' ability to pay. Any resulting payments are collected by the Public Defenders' Office. All accounting functions for the 14th Judicial District Public Defenders' Office are handled internally by staff.

Caseload: The 14th Judicial District Public Defenders' Office reported handling 14,428 cases in 2012. Of those, 1,538 involved juvenile matters, including 659 Child in Need of Care representations.

The 14th JDC Public Defenders' Office

Parish(es) & Seat(s)	Calcasieu - Lake Charles
Population	192,768
Juvenile Population	49,012
District Defender	Jay Dixon
Years as District Defender	2
Years in Public Defense	9
Office Manager	N/A
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Amanda Papion
Primary Office Street Address	1032 Ryan Street
City	Lake Charles
ZIP	70601
Primary Phone	337-436-1718
Primary Mailing Address	P.O. Box 3757, Lake Charles, LA 70602
Primary Fax Number	337-494-0370
Primary Emergency Contact	Jay Dixon
Primary Emergency Phone	337-303-8061
Secondary Emergency Contact	Mitchell Bergeron
Secondary Emergency Phone	337-529-0907
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Calcasieu Parish Police Jury
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	6,882
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Yes
Courts and Locations	14th Judicial District Court, Calcasieu Parish, Lake Charles; Lake Charles City Court; and Sulphur City Court.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	14th JDC - 9 divisions, there is no specified section or division dedicated to Criminal Court - 2 divisions are dedicated to Family/Juvenile Court and 7 divisions exercise Civil and Criminal Jurisdiction; Lake Charles City Court - 2 divisions of court; and, Sulphur City Court - 1 division.

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Due to a restriction of services plan, only the most serious cases are handled by contract conflict attorneys. The balance of conflict cases are assigned by the court to private counsel to be handled pro bono.
Name of Adult Detention Facilities in This District	Calcasieu Correctional Center, Lake Charles, Louisiana
Name of Adult Detention Facilities Outside the District Which Hold Clients	None
Name of Juvenile Detention Facilities In This District	Juvenile Detention Center, Lake Charles, Louisiana
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	John DeRosier
Chief Judge of Criminal District Court	David Ritchie
Juvenile Court Judges (Specify District of City Court)	Lilynn Cutrer and Guy Bradberry
Drug Court Judges	G. Michael Canaday, David Ritchie and Clayton B. Davis
Mental Health Court Judges	Robert Wyatt
Other Specialty Court	None
Name of Specialty and Brief Description:	None
Indigency Determined by Whom and How?	Upon requesting counsel, the accused is required to fill out an application for court-appointed counsel. The application is presented to the judge who makes the indigency determination.
When is Assignment/Appointment of Counsel Made?	Time charges are filed. If incarcerated - at 72 hour hearing; if on bond - at arraignment.
Initial Client Intake Conducted By Whom? (Name and Title)	Combination of Attorneys and/or Investigators
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Intake is done by either an attorney or investigator who is assigned to complete that work on a given week.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	2,037
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2012	22,026
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	783,213

Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	A spreadsheet is provided by the Calcasieu Parish Sheriff's Dept. for the fees collected in the District Court. A summary sheet is provided by the Lake Charles City Court and Sulphur City Court.
Who Collects the Assessed Court Fees?	Calcasieu Parish Sheriff Dept. as well as Clerk's office for Lake Charles City Court and Sulphur City Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Same as above
Who Remits the Court Fees Collected?	Calcasieu Parish Sheriff Dept., Lake Charles City Court, and Sulphur City Court
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Same as above
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Upon reviewing an application, the judge will make a determination as to whether fees are due.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	The PDO receives notice from the clerk's office of the assessment of attorney fees.
Who Collects the Assessed Partial Payments?	The PDO collects these fees.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	We prepare and maintain that documentation.
Who Remits the Partial Payments Collected?	The clients, themselves
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Done in office.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	33,825
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	All attorneys employed by PD office are fulltime with no outside practice permitted. Contract attorneys are considered part-time and have their own private practices.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	See attached
Primary Immediate Needs	Adequate funds to maintain the attorneys at full-time.
Immediate Critical Issue Areas	Adequate funds to maintain the attorneys as full-time employees.
Long-Term Critical Issue Areas	Adequate funding.
Please List All New Hires in 2012 (Name and Title)	Angel Harris, Felony Attorney; Jacob Richard, Misdemeanor Attorney; Melisa Jimenez, Receptionist.
Please List All Promotions in 2012 (Name and Title)	James Flammang promoted from misdemeanor attorney to felony attorney.

2012 Media Coverage and/or Major Accomplishments	Have not lost a felony trial since March 2012. Have won two separate aggravated rape trials, one arson trial and one armed robbery trial over the past 6 months.
Number of Expected New Attorney Hires in 2012	None at this time.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. We provide in-house seminars to our attorneys. We also have "brainstorming" meetings to help attorneys with particularly challenging issues in cases, in which all attorneys participate.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	District Defender, Jay Dixon, is the general supervisor for all employees of the district and immediate supervisor for all contract attorneys. Harry Fontenot, Deputy District Defender, is the immediate supervisor for all felony, misdemeanor, and juvenile attorneys and the Chief Investigator, Ron Jackson. Mr. Jackson is the immediate supervisor for the secretarial staff and all investigators. Mitch Bergeron, Deputy District Defender, is the supervisor for all accounting staff, receptionist staff, and data entry staff.
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	Diana Bellard, receptionist/secretary.
Please Attach Your Office Organizational Chart	See Attached.
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	None
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Yes. Staff provided with health, dental and life insurance without deductions from their salary.
Regular Meetings for Any Staff, Please Describe	Meetings are scheduled for the first Monday of every month. Other meetings are scheduled as needed. (eg. one is set for Jan. 19, 2012.)
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2012	9
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	3
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	1
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	None
Please Provide the Names of All State Representatives and Senators from Your District	John Smith, Senator; Dan Moorish, Senator; Ron Johns, Senator; Mke Danahay, Representative; Brett Geymann, Representative; John Guinn, Representative; Charles Kleckley, Representative; A.B. Franklin, Representative; Dorothy Hill, Representative; Bob Hensgens, Representative.

Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	There are also systemic deficiencies outlined in a recent BJA report on the 14th JDC court system regarding case management.
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	See Discussion and attached Commitment to Client document.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Jay Dixon	337-436-1718
Mitch Bergeron	337-436-1718
E. King Alexander	337-436-1718
Andrew Casanave	337-436-1718
Steven Coward	337-436-1718
Harry Fontenot	337-436-1718
Derrick Kee	337-436-1718
Heath Dorsey	337-436-1718
Angel Harris	337-436-1718
Elizabeth Traub	337-436-1718
Scott Rogers	337-436-1718
Mike Stratton	337-436-1718
James Flammang	337-436-1718
Necole Williams	337-436-1718
Ralph Williams	337-436-1718
Jacob Richard	337-436-1718
Part-Time Contract Attorneys	**Contact Information**
Ted Nichols	337-439-8587
J. Wade Smith	337-436-8424
Eugene Bouquet	337-433-9900
Robert Michael McHale	337-990-0093
Catherine Stagg	337-529-7711
Non Attorney Employees, Contractors, and Other Staff	**Contact Information**
Ron Jackson, Investigator	337-436-1718
Heather Basco, Investigator	337-436-1718
Deidrick Young, Investigator	337-436-1718
Sandra Reay, Secretary, Receptionist	337-436-1718
Pam Jones, Secretary	337-436-1718
Paula Nixon, Secretary	337-436-1718
Kelly Rosteet, Secretary	337-436-1718
Jean Jessup, Collections Clerk	337-436-1718
Melisa Jimenez, Receptionist	337-436-1718
Amanda Papion	337-436-1718

2012 District Office Technology Survey

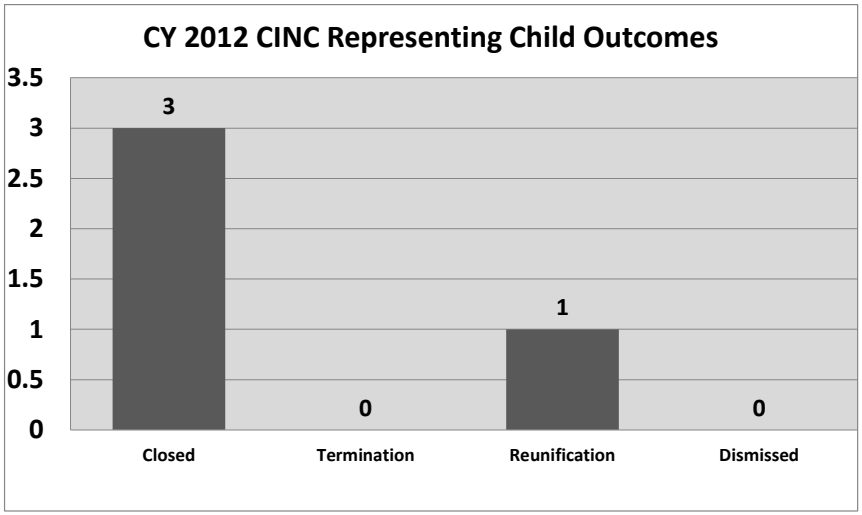
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Jay Dixon
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	X
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	x
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	x
Firefox	x
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	1

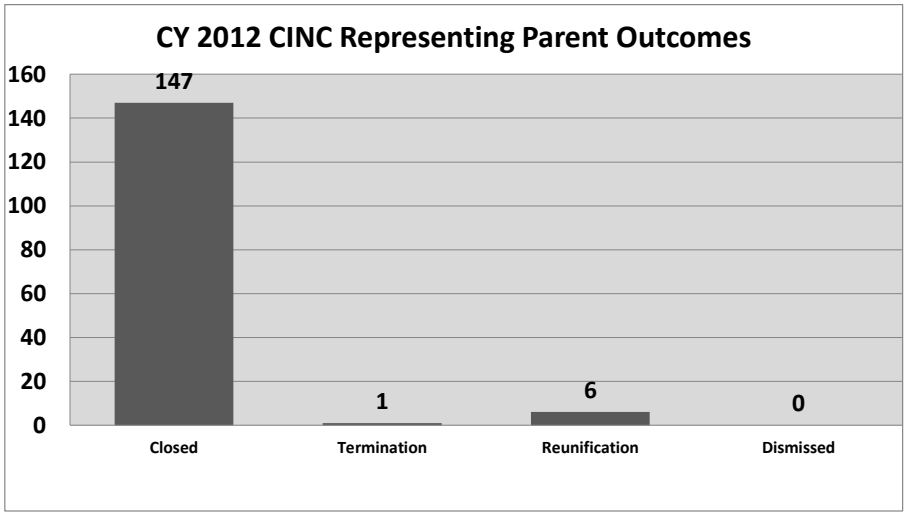
DVD	None
VCR	None
Desktop PCs	35
Laptops	1
Video Cameras	1
Digital Cameras	1
Video Conferencing Systems	None
B&W Laser Printers	None
Color Printers	1
Wireless Cards	1
Smartphones (Funded by Office)	None
iPad/Tablets (Funded by Office)	None
INTERNET SERVICES:	
Dialup	
Broadband	X
No Internet Connection	
Connection Speed:	12mb
Provider Name:	suddenlink
Email Provider:	gmail
Please list any software or computer equipment in which you need training:	DefenderData training always useful

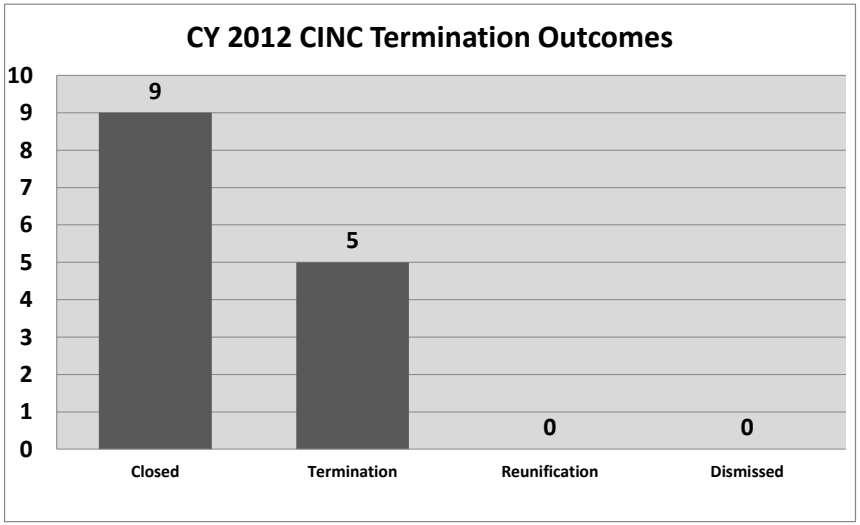
14th District Defender Office CY 2012 Caseloads & Outcomes

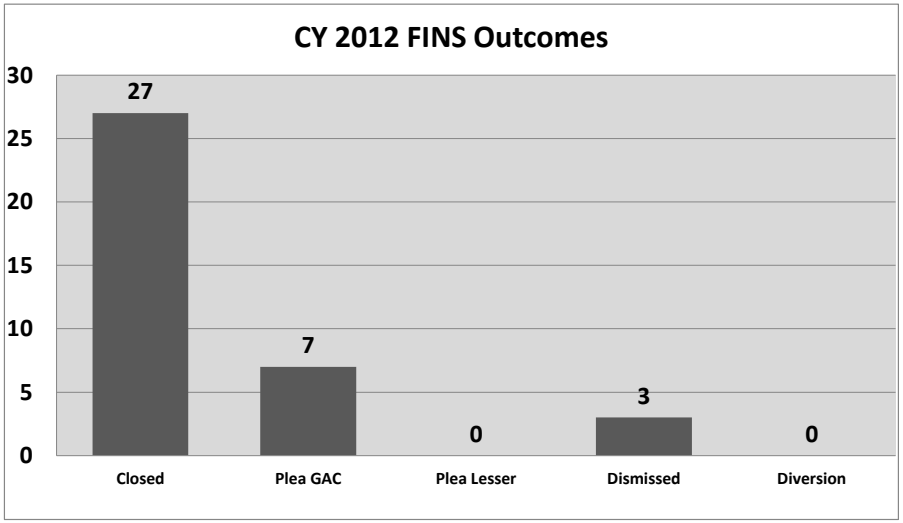
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	4	4	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	42	3	7	49	0	1	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	191	147	415	606	1	6	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	31	9	27	58	5	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	17	27	69	86	N/A	N/A	7	0	3	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	194	92	192	386	N/A	N/A	34	0	23	2	N/A	N/A	0	0
Delinquency Felony	114	98	202	316	N/A	N/A	50	4	26	4	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	16	0	17	33	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	2978	2028	2257	5235	N/A	N/A	995	25	1174	20	0	1	0	7
Adult Felony Non-LWOP**	3392	3694	3778	7170	N/A	N/A	951	472	2038	39	1	7	0	12
Adult LWOP**	10	27	56	66	N/A	N/A	7	4	4	0	2	0	1	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	299	67	116	415	N/A	N/A	1	0	0	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	1	2	1	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	1
SOAP	1	1	1	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

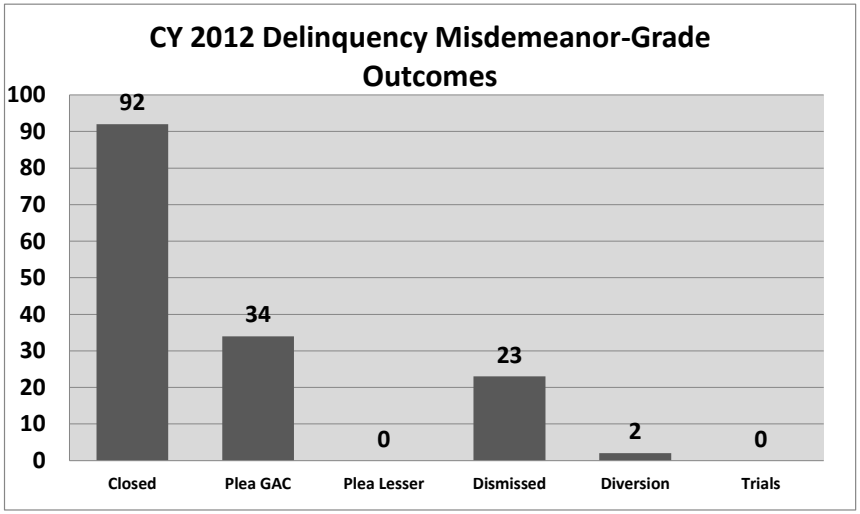
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

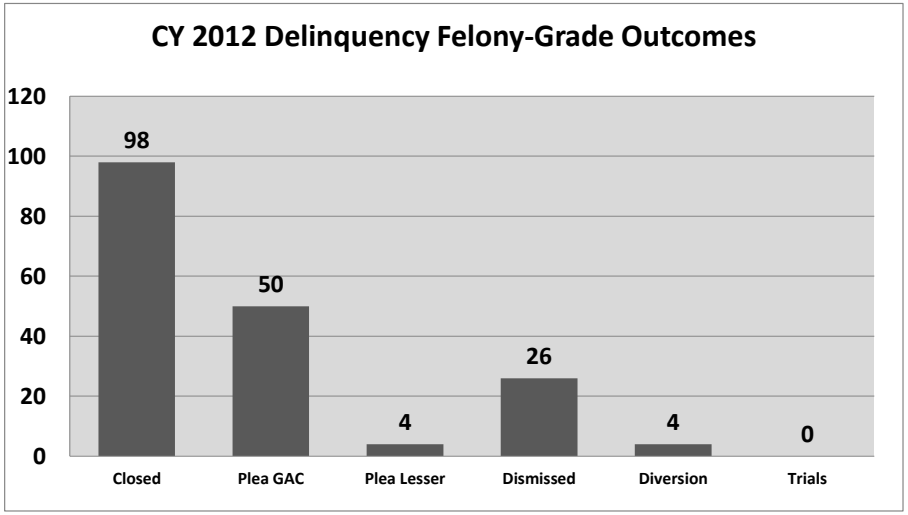

CY 2012 CINC Representing Child Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
0
1
0
Closed
Termination
Reunification
Dismissed

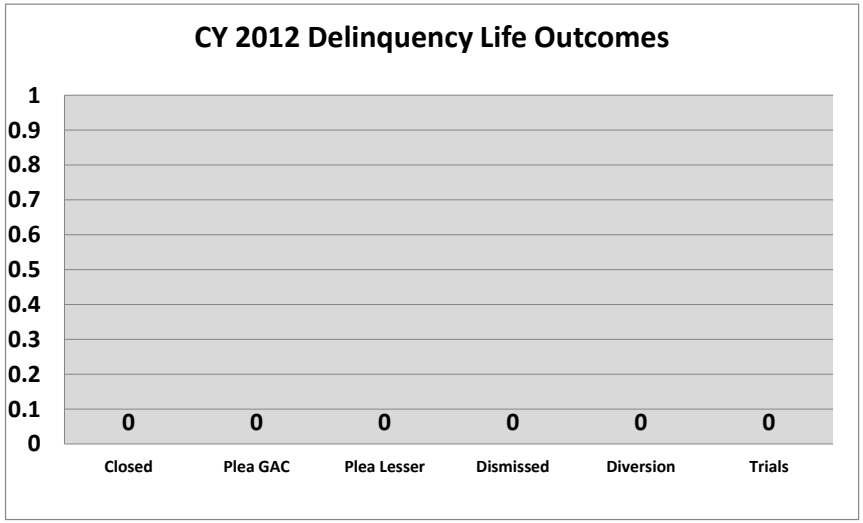

CY 2012 CINC Representing Parent Outcomes
160
140
120
100
80
60
40
20
0
147
1
6
0
Closed
Termination
Reunification
Dismissed

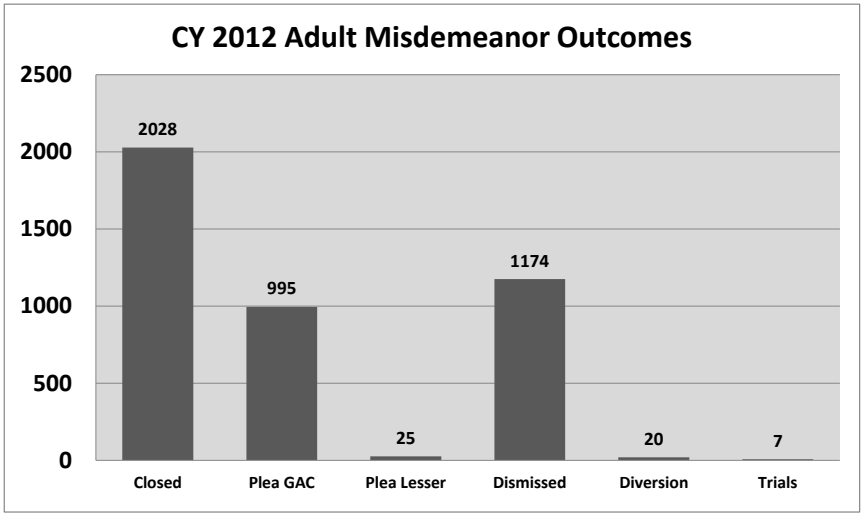

CY 2012 CINC Termination Outcomes
10
9
8
7
6
5
4
3
2
1
0
9
5
0
0
Closed
Termination
Reunification
Dismissed

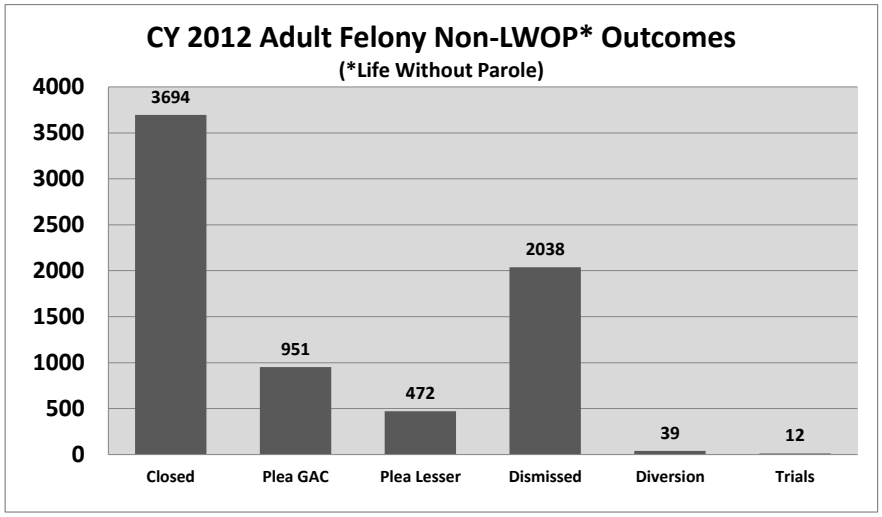

CY 2012 FINS Outcomes
30
25
20
15
10
5
0
27
7
0
3
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

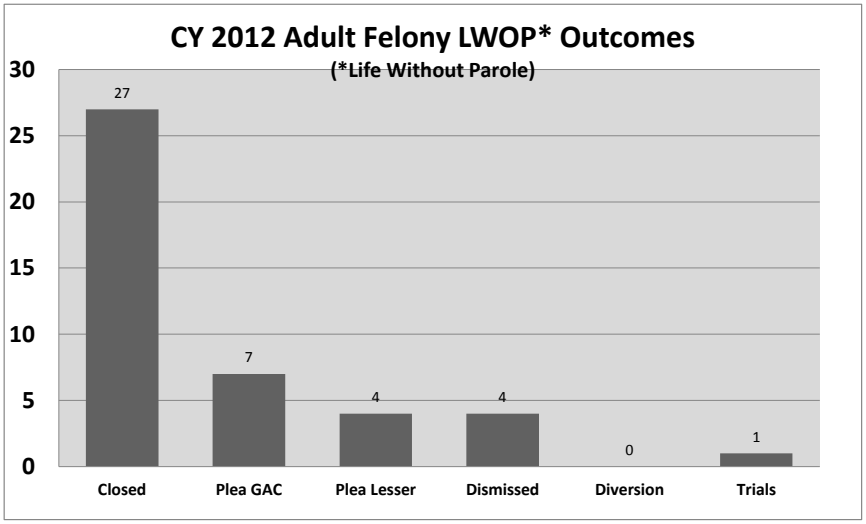

CY 2012 Delinquency Misdemeanor-Grade Outcomes
100
90
80
70
60
50
40
30
20
10
0
92
34
0
23
2
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

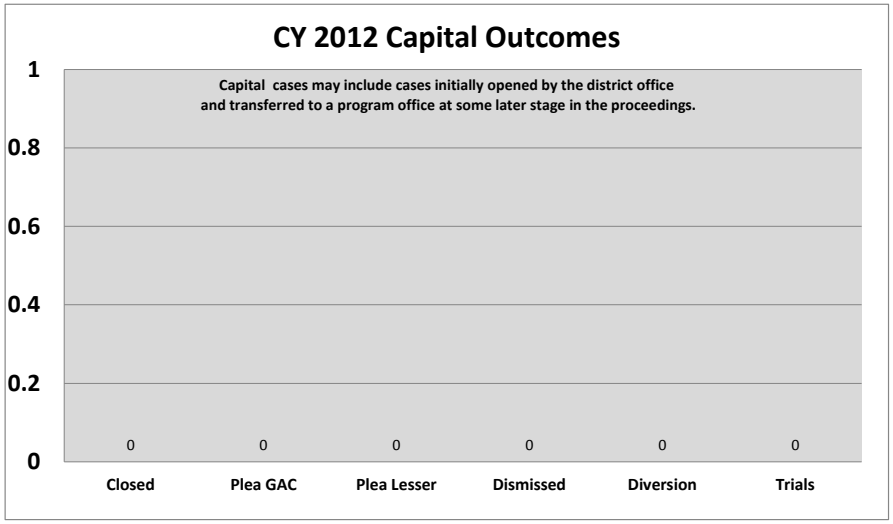

CY 2012 Delinquency Felony-Grade Outcomes
120
100
80
60
40
20
0
98
50
4
26
4
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
2500
2000
1500
1000
500
0
2028
995
25
1174
20
7
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

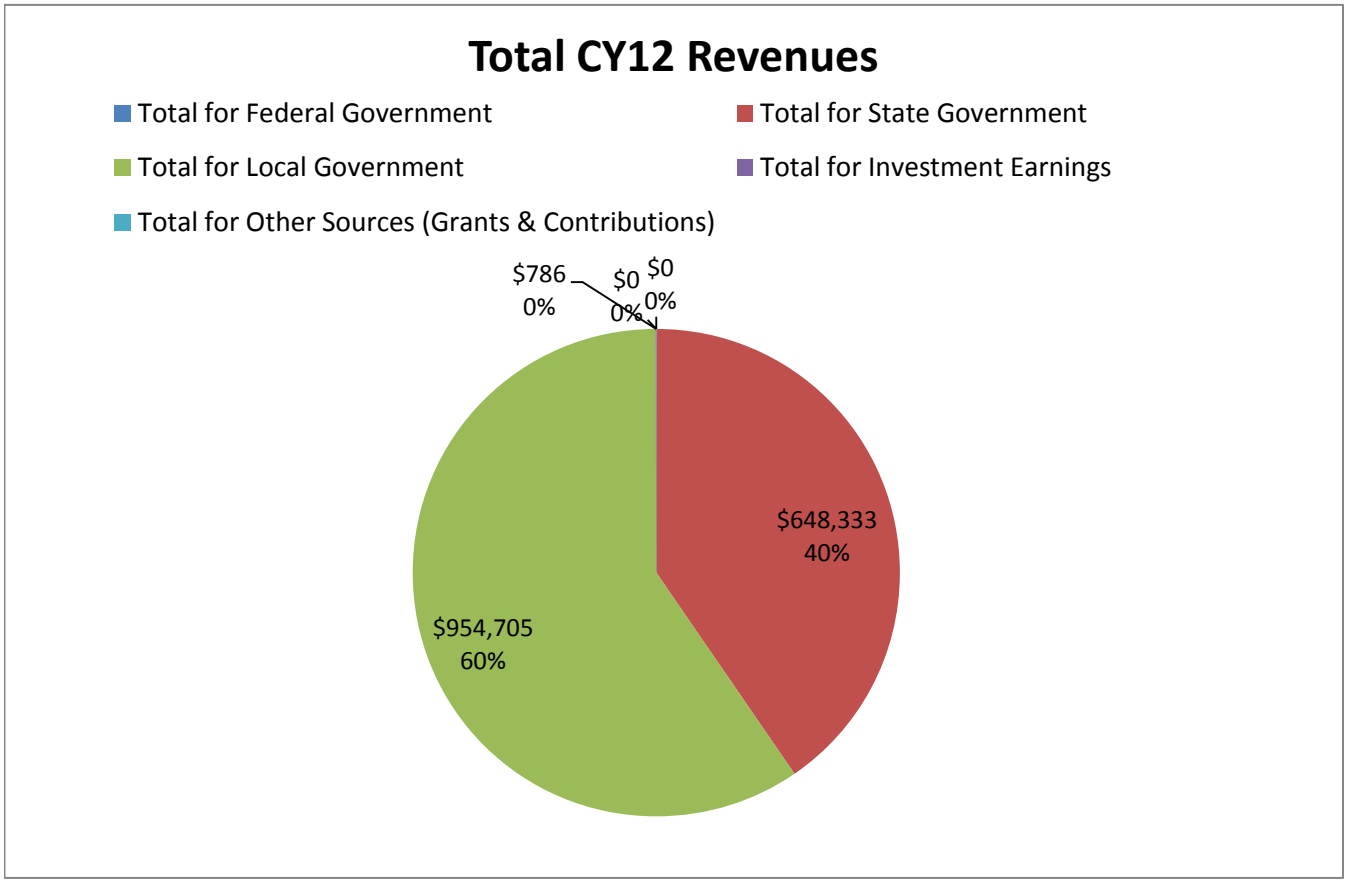

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
4000
3500
3000
2500
2000
1500
1000
500
0
3694
951
472
2038
39
12
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

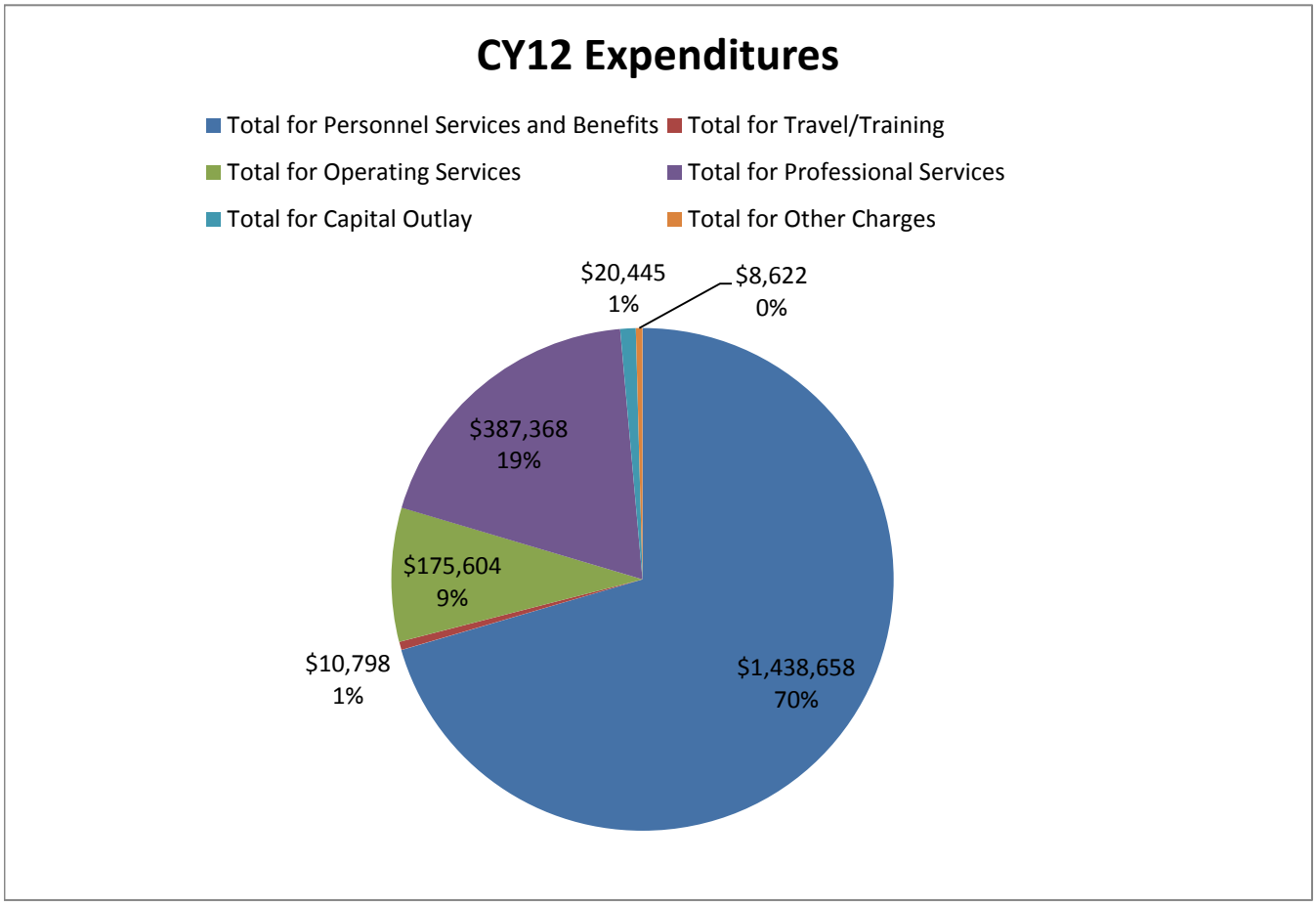

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
30
25
20
15
10
5
0
27
7
4
4
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

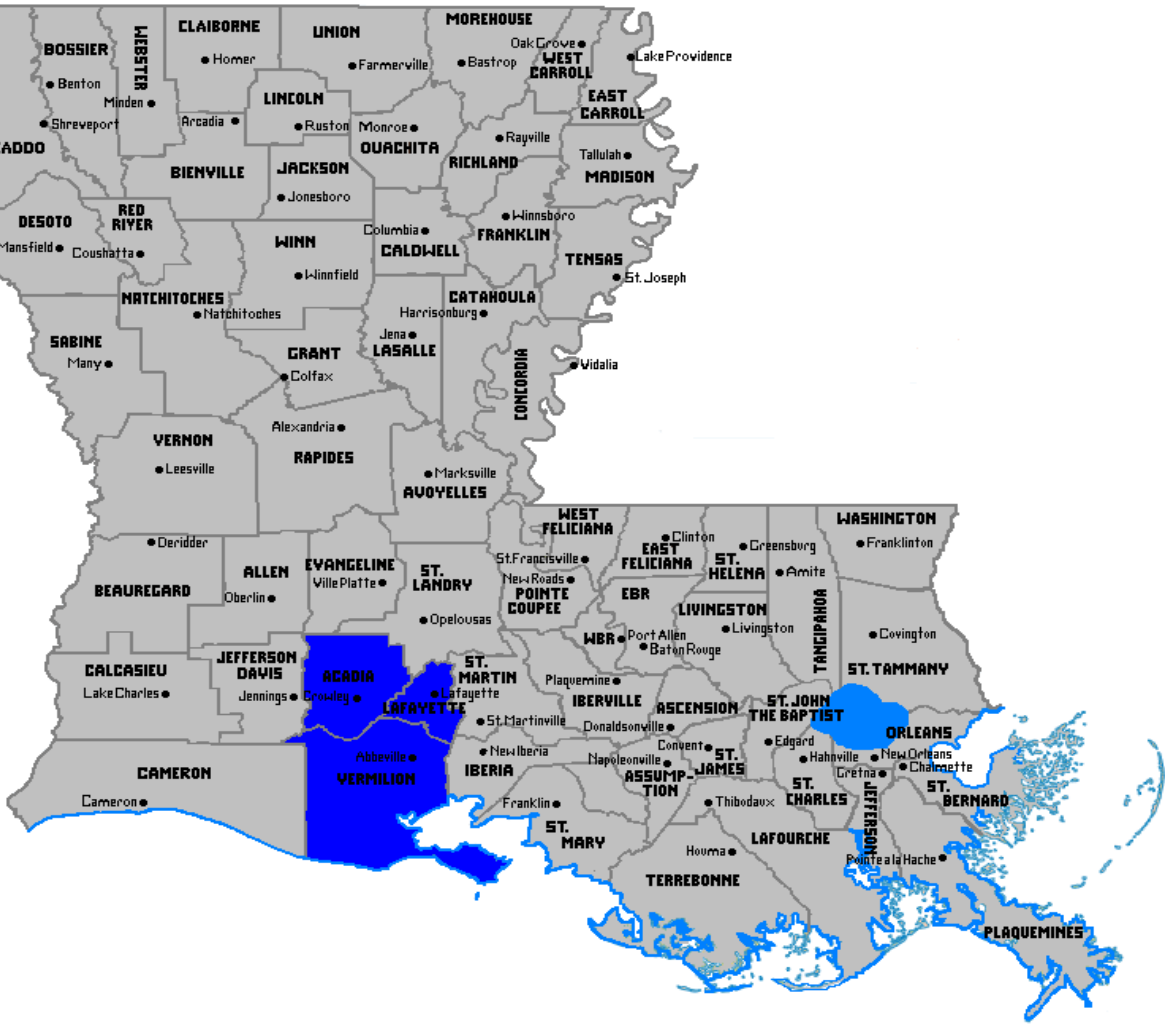

CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 14 CY2012	Total CY2012
District Defender: Jay Dixon	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$95,850
District Assistance Fund (DAF)	$550,972
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$1,511
Total for State Government	$648,333
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$0
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$99,068
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$218
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$59,246
City & City-Ward Courts	$176,855
Judicial District Courts	$51,502
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$0
Parish Courts	$0
Traffic Court	$245,423
Non-itemized, lump sum collected and remitted by all courts	$214,850
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$35,338
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$0
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$783,213
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$22,026
Partial Attorney Fees Reimbursements [as per 15:176]	$33,825
Other Reimbursements	$16,158
Other Local Income -List source(s)	$199
Total for Charges For Services	$72,207
Total for Local Government	$954,705
Investment Earnings	
Interest Income	$786
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$786
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$0
Total for Other Sources (Grants & Contributions)	$0
Total for REVENUE	$1,603,824

District 14 CY2012	Total CY2012
District Defender: Jay Dixon	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$1,185,516
Accrued Leave	$0
Payroll Taxes	$92,508
Hospitalization and Disability Insurance	$141,720
Retirement	$18,913
Other	$0
Total for Personnel Services and Benefits	$1,438,658
Travel/Training	
Parking/Auto Tolls	$32
Travel/Lodging/Per Diem/Mileage	$10,766
Total for Travel/Training	$10,798
Operating Services	
Advertisements	$114
Workers' Compensation	$5,157
Insurance - Malpractice	$0
Insurance - Auto/Physical Liability	$727
Insurance - Other	$0
Lease - Office	$82,584
Lease - Auto/Equipment	$60
Lease - Other	$0
Office Repair and Maintenance	$1,645
Office - Telephone/Utilities/Postage/Internet	$19,867
Dues and Seminars	$6,555
Law Library/Journals/Subscriptions	$30,554
Office Supplies	$28,341
Total for Operating Services	$175,604
Professional Services	
Audit/Accounting Expense	$0
Contract Clerical	$11,623
Expert Witness	$26,443
Investigators	$17,466
Interpreters	$0
Social Workers	$0
Capital Representation	$0
Conflict	$234,873
Contract - Juvenile Attorneys or CINC	$70,663
Misdemeanor Attorney Contracts	$18,000
Contract Attorneys - all other	$0
IT/Technical Support	$8,299
Total for Professional Services	$387,368
Capital Outlay	
Major Acquisitions	$20,445
Total for Capital Outlay	$20,445
Other Charges	
Other Operating Expenses	$8,622
Total for Other Charges	$8,622
Total for EXPENDITURES	$2,041,494


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$786
0%
$0
0%
$0
0%
$648,333
40%
$954,705
60%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$20,445
1%
$8,622
0%
$387,368
19%
$175,604
9%
$10,798
1%
$1,438,658
70%



The 15TH Judicial District Public Defenders' Office

Acadia (Crowley) - Lafayette (Lafayette) - Vermilion (Abbeville)

District Defender: G. Paul Marx
600 Jefferson Street, Suite 902
Lafayette, LA 70501
(337) 232-9345

15th Judicial District • Acadia, Lafayette and Vermilion Parishes
District Defender G. Paul Marx • (337) 232-9345
600 Jefferson, Suite 902 • Lafayette, LA • 70501

General District Information: In the 15th Judicial District, there are 12 sections of District Court (three in Acadia Parish, seven in Lafayette Parish, and two in Vermilion Parish). There are five City Courts in this district (Abbeville, Crowley, Kaplan, Lafayette, and Rayne). There are drug court programs for adults and juveniles in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 341,350 in this district, 86,603 of whom are children.

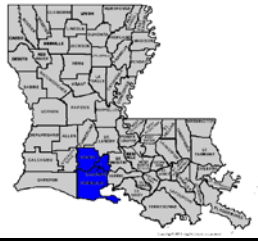
District Staff: The District Defender in this district is G. Paul Marx, who has served in the position for two years and has been a public defender for 32 years. The 15th Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office. At the end of 2012 the district reported 14 full or part-time staff attorneys in addition to the District Defender, and 38 part-time contract attorneys working varied hours per month. Full-time attorneys are prohibited from having a private practice. Contractors must limit outside practice and must treat PD clients exactly as other clients. There are explicit contractual terms plus directives from District Defender. A caseload reduction is provided for supervising attorneys, and the District Defender generally does not enroll in cases (except where necessary to mentor assistant public defenders). The office also has 11 non-attorney staff members which include research and data entry specialists.

Juvenile Defense: Juvenile cases are heard by District Court Judges in the 15th Judicial District. Three staff attorneys, including a supervising juvenile attorney, and eight contract attorneys handle juvenile cases in this district.

Indigency Determination and Availability of Clients: In the 15th Judicial District, the Court makes the initial determination of indigence, with further determinations of eligibility for services performed by the Public Defenders' Office. Adult clients are held at the Acadia Parish Detention Center, Acadia Parish Jail, Lafayette Parish Correctional Center, or Vermilion Parish Correctional Center. If held outside of the district, clients are held at the Avoyelles Marksville Detention Center, New Iberia Correctional Center, or Richland Detention Center. Juvenile clients are held at the Lafayette Parish Juvenile Detention Center.

Fees and Accounting: The 15th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2012, 11,891 applications were received for services. Application fees are waived or reduced for an estimated 20% to 25% of applicants. A total of $80,845 was collected for application fees. These fees are generally collected by the Public Defenders' Office but may be collected by the Lafayette Parish Sheriff's Office. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services. In 2012, the district received $1,649,389 in special cost fees, which are collected by the City Courts or by the Lafayette Parish Sheriff's Office (for District Courts). Courts in this district, in cooperation with the District Defender, may assess partial indigence payments for services based on clients' ability to pay. Clients over poverty guidelines will be assessed a fixed fee. Any resulting payments are collected by the Court. All accounting functions for the 15th Judicial District Public Defenders' Office are handled internally by staff with the assistance of a certified public accountant.

Caseload: The 15th Judicial District Public Defenders' Office handled 19,720 cases in 2012. Of those, 3,351 involved juvenile matters, including 1,585 Child in Need of Care representations.



The 15TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Acadia - Crowley; Lafayette - Lafayette; Vermilion - Abbeville
Population	341,350
Juvenile Population	54,263
District Defender	G Paul Marx
Years as District Defender	20
Years in Public Defense	32
Office Manager	Chris St. Julien
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Justice Works database is maintained by our lawyers, contract lawyers may delegate certain activities to their staff. PDO Staff opens cases and audits entries periodically. District Defender supervises through the Business Team Leader and contracts are terminated for neglect of the database.
Primary Office Street Address	600 Jefferson Street, Suite 902
City	Lafayette
ZIP	70501
Primary Phone	337-232-9345
Primary Mailing Address	Post Office Box 3622, Lafayette, LA 70502
Primary Fax Number	337-232-1169
Primary Emergency Contact	G Paul Marx
Primary Emergency Phone	337-278-6518
Secondary Emergency Contact	Chris St. Julien
Secondary Emergency Phone	337-344-7488
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	Acadia - 521 SW Court Circle, Crowley, Post Office Box 252, Crowley, LA 70527; Vermilion - 105 Tivoli Street, Abbeville, LA 70510.
Other District Office Contact Personnel (Primary Only)	Acadia Annette Guidry, Vermilion April Broussard, Chonda Levy
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Acadia: Red Drum, Inc., Lafayette: Chase Tower, LLC; Vermilion, Gabe Duhon, LLC.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Acadia-750; Lafayette-10,027; Vermilion-525.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Accounting is internal with a CPA firm which verifies monthly accounting and provides summary report. J. L. Sonnier, CPA. This CPA has governmental accounting compliance expertise as well.

Courts and Locations	15th Judicial District Court, Lafayette Parish, 800 S. Buchanan, Lafayette; 15th Judicial District Court, Acadia Parish, Crowley; 15th Judicial District Court, Vermilion Parish, 100 N. State Street, Abbeville; Crowley City Court; Rayne City Court; Lafayette City Court; Abbeville City Court, 208 State Street, Abbeville; Kaplan City Court; Mayor's Courts, Lafayette Parish: Carencro, Youngsville, Scott.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	Lafayette District: 5 Felony Tracks; 2 Juvenile Divisions; 1 Traffic; 1 Misdemeanor.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	All felonies are vertically appointed throughout the district. Full time component included. Acadia & Vermilion have single felony division. In the 5 Lafayette felony divisions, attorneys are assigned to division.
Name of Adult Detention Facilities in This District	Acadia Parish Detention Center, 1061 Capital Avenue, Crowley, 70526; Acadia Parish Jail, 1037 Capital Avenue, Crowley, 70526; Lafayette Parish Correctional Center; Vermilion Parish Correctional Center - 14202 Savoy Road, Abbeville, 70510.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Avoyelles Marksville Detention Center, Marksville, LA; New Iberia Correction Center, New Iberia, LA ; Richland Detention Center, Rayville, LA.
Name of Juvenile Detention Facilities In This District	Lafayette Juvenile Detention Center.
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	St. Helena Parish Jail, PO Box 1205, Greensburg, 70441; Richland Parish Detention Center 456 Highway 15, Rayville, 71269; Iberia Parish Jail - 3618 Broken Arrow Road, New Iberia,70560; Avoyelles Correctional Center - 1630 Prison Road, Cottonport, 71327.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Vermilion and Lafayette Parishes have transferred some inmates out of parish pre-indictment and pre-trial. Generally transfers back can be arranged. Particularly in Lafayette the Corrections Department will assist in moving inmates for counsel communication. District Defender has a working interagency relationship with LPCC.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	District Judge Durwood Conque has sometimes refused to have inmates brought back to Vermilion Parish Jail for client communication when sheriff's warden objects
District Attorney	Mike Harson
Chief Judge of Criminal District Court	Effective 1 /1/2012 Judge Kristian Earles
Juvenile Court Judges (Specify District of City Court)	Effective 1 /1/2012 Judge Clause, Judge Duplantier
Drug Court Judges	Judge Jules Edwards (adult) and Thomas Duplantier (juvenile)
Mental Health Court Judges	No
Other Specialty Court	No
Name of Specialty and Brief Description:	None

Indigency Determined by Whom and How?	Court makes initial referral in most cases. Intake then consists of review of financial statement unless incarcerated, and appointment of counsel if client is unable to afford counsel of their choice.
When is Assignment/Appointment of Counsel Made?	Vertical appointment based on time of offense for all felonies. Inmates appointed out of 72s or as soon as PDO is aware. Those not detained as soon as application is approved.
Initial Client Intake Conducted By Whom? (Name and Title)	Lindsay McManus, Danielle Menard, Jaminka Clay, Latonya Dawoodani, Kimberly Thibodeaux, Germaine Arceneaux, April Broussard, Chonda Levy, Annette Guidry, Ekeilrah Shaw and Chris St. Julien. Clerical Staff and Business Team Leader
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes. Most applications are taken in court for the arraignment. However, some clients do come to the office to complete the application
Brief Explanation of Intake Process	Clients provide basic financial information. Unless the client has exceptional resources, only the application fee is requested.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes - Assessed at application unless client cannot pay. Some city courts are requiring service but contend app fee is not due for "non attorney" information.
How Many Applications for Services Were Received?	11,891
How Many Application Fees Were Waived?	Justice Works does not provide a report for this data. District Defender estimates 20 to 25%
How Many Application Fees Were Reduced?	Justice Works does not provide a report for this data. District Defender estimates 20 to 25%
Total Application Fee Dollars Collected in 2012	80,845
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	Generally no, otherwise some cases go to the Sheriff for collection without separate accounting.
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	1,649,389
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Assessed as general court costs. No waiver generally but PDs are advised to move for waiver if client hardship would result from assessment.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	A disbursement detail indicating the number of cases assessed and the dollar amount collected and disbursed is provided by most of our city courts. District Court collections are reflected on the same kind of report from each Sheriff's Office.
Who Collects the Assessed Court Fees?	City Courts and for District Court the Parish Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	A disbursement detail indicating the number of cases assessed and the dollar amount collected and disbursed is provided by most of our city courts. District Court collections are reflected on the same kind of report from each Sheriff's Office.
Who Remits the Court Fees Collected?	Sheriff or Clerk of Court

What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	A disbursement detail indicating the number of cases assessed and the dollar amount collected and disbursed is provided by most of our city courts. District Court collections are reflected on the same kind of report from each Sheriff's Office.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	District court adopted a Rule in cooperation with District Defender in 2011. Provides those over Poverty Guidelines will be assess fixed fee.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	The court issues an Order at the beginning of the case. The PDO keeps a record of payments during litigation, and at sentencing the trial court may order the collection through the court which then informs the PDO of payments at the time those are sent to us.
Who Collects the Assessed Partial Payments?	The PDO keeps a record of payments during litigation, and at sentencing the trial court may order the collection through the court which then informs the PDO of payments at the time those are sent to us.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Lafayette Parish Sheriff reports detail for the largest parish. Other sheriffs provide less detailed reports.
Who Remits the Partial Payments Collected?	Clients pay during litigation and then after final judgment payment is through the presiding court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	A detailed report which includes client names, docket numbers and payments is provided by the Lafayette Parish Sheriff Office for any fees collected by that office.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	166,443
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Full time attorneys have no private practice. Contractors must limit outside practice and must treat PD clients exactly as other clients. Explicit contractual terms plus directives from District Defender.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Revised contract for FY 2013. This revision is attached.
Primary Immediate Needs	Additional funding to support full time components of lawyers and support staff, including office overhead. Social Worker needed for Death Penalty Division on full time basis. Full time investigators, paralegals, and an in-house Mitigation Coordinator also.
Immediate Critical Issue Areas	City Court of Lafayette - resistance to PI fees and also to the $40 app fee. Also taking "NO CONTEST" pleas in DWIs and referring clients to us AFTER.

Long-Term Critical Issue Areas	Courts that use PDs as wards of the court to explain procedures but "not as lawyers'. Excessive caseloads. This is city ordinance and misdemeanors primarily. Death Penalty Division should be specialists without other cases, but funding needed.
Please List All New Hires in 2012 (Name and Title)	FULL TIME: David Rubin-Felony & Capital; Kevin Valdez-Felony (Laf Dist); Chonda Levy-Clerk. PART-TIME: Taminko Chatman-Juvenile (Verm); Suzanne DeMahy-Felony (Laf Dist); Javonna Charles-Law Clerk; Ekeilrah Shaw-Data Clerk. CONTRACTORS: Elizabeth Long-Felony Laf; Olita Magee-Misd Laf; Todd Farrar-Misd Verm.
Please List All Promotions in 2012 (Name and Title)	Amanda Martin, promoted to Capital Team.
2012 Media Coverage and/or Major Accomplishments	Media coverage of resolution of State v Brandon Lavergne case with plea to life.
Number of Expected New Attorney Hires in 2012	Consultant for developing protocol for mentoring of new capital counsel, checklist for capital defense, and management of capital caseload
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Regular team meetings, one on one mentoring, Think Tanks for Brainstorming, fly-ins by experts such as LCAC on particular cases, website resources
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	District Defender - Lawyers, Investigators and Business Team Leader. Team Leaders in Juvenile, Capital. Other posts to be created. Business Team Leader (Office Mgr) for clerical and support staff.
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	Javonna Charles - Law Clerk
Please Attach Your Office Organizational Chart	Attached
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	Team Leaders have reduced caseloads, District Defender does not enroll except for mentoring.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	All full time employees are enrolled for health and dental benefits after 90 days of employment.
Regular Meetings for Any Staff, Please Describe	Team Leaders meet regularly with District Defender. Executive Committee meets with District Defender regularly. Think Tanks for Capital, Issue Meetings, Database and other training.
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	15
Number of Writs Your District Handled in 2012	17
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	1

Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Counsel will work with Juvenile attorney who is first assigned and preference will be given to appointment of a lawyer with Juvenile Justice expertise.
Please Provide the Names of All State Representatives and Senators from Your District	STATE REPS: Nancy Landry (R #31); Stephen Ortego (D#39); Mickey Guillory (D#41); Jack Montoucet (D#42); Stuart Bishop (R#43);Vincent Pierre (D#44); Joel Robideaux (R#45); Taylor Barras (R#48); Simone Champagne (R#49) Terry Landry (D#96) STATE SENATORS: Page Cortez (D#23); Elbert L. Guillory (D#24); Dan Morrish (D#25); Jonathan Perry (R#26); Eric LaFleur (D#28).
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Some resistance from other agencies on basic things like providing copies, discovery, and the role of the public defenders. Our sources indicate stakeholders and others see the office as more professional and effective since October 2010. Regional director for Children and Family Services came in for a meeting with District Defender and expressed appreciation for our engagement with kids in court, noting we had uncovered improprieties on a CFS case agent's handling a mom's visiting rights.
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	Fully engaged other stakeholders and discussed problems and issues in advance of litigation. Vertical representation. Mandates for client communication. Removal of non-compliant personnel. Encouraged lawyers to make self-evaluation of whether PD fits their practice and personality. Established team spirit and unity as professionals. Client centered policy making. Supervision, including regular staff meetings. DD has a running action plan for continued forward direction, uses Email and Internet for consistent communications, brings in outside agencies for assistance when needed. DD is fully engaged in reform efforts locally and nationally, including sending lawyers to Southern Public Defender Training Institute, NLADA, and LACDL.

Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
G Paul Marx - District Defender	337.456.1643
Janet Brown - Juvenile Team Leader	337.232.9345
Carolyn Cole - Intermediate Appellate	337.232.9345
Chad Ikerd - Felony Defender	337.232.9345
Tricia Pierre - Juvenile Defender	337.232.9345
Amanda Martin - Felony Defender	337.232.9345
Harry Brown - Felony Defender	337.232.9345
Elliot Brown - Felony Defender	337.232.9345
Monique Kolder - Misdemeanors/DWI - District	337.232.9345
David Rubin - Felony/Capital Defender	337.232.9345
Kevin Valdez- Felony Defender	337.232.9345
Michale Barras - Felony Defender	337.232.9345
Tracy Davenport-McGraw Juvenile Team Leader II	337.334.1576
Chaz Roberts - Misdemeanors/DWI - District	337.232.9345
Suzanne DeMahy	337.232.9345
Taminko Chatman	337.232.9345
Part-Time Contract Attorneys	**Contact Information**
Randy Lasseigne - Felony	337.233.1720
Gerald Block - Felony	337.232.9296
Elizabeth Long	337.266.2180
Eric Neuman - Felony	337.261.0079
Kirk Piccione - Felony	337.233.9030
Randy McCann - Felony	337.232.1255
Valerie Garrett - Felony	337.232.1600
Harold Register - Felonies	337.981.6644
Royale Colbert - Felony	337.232.7239
Valex Amos - Felony	337.291.9115
Roshell Francis-Jones	337.504.3437
Thomas V. Alonzo	337.704.2615
Kay Gauthreaux - Misdemeanors	337.232.7747
Chris Richard - Misdemeanors	337.234.5505
Olita Magee - Misdemeanors	337.235.3383
Monique Cloutier - Non Support	337.658.5245
Lloyd Dangerfield-CINC	337.232.7041
Vivain Neuman - CINC	337.501.6782
Allyson Prejean - CINC	337.291.9444
Travis Mose - Laf City	337.232.7239
Christ Beaner - Laf City	337.303.4333
Chris LaRue - Felony	337.291.9100
Jack Nickel - Felony	337.788.1693
Burleigh Doga - Felony	337.783.8843
Clay Lejeune - Felony	337.788.1505
Kim Hayes - Felony	337.785.2760
Glenn Howie - Felony	337.785.8500
Scott Privat - Crowley City	337.783.7142
Rhett Harrington - Non Support	337.783.8580
Michael Landry - Juvenile City	337.788.1850
John Stefanski - Juvenile	337.783.7000

Ronald Melebeck - Felony	337.893.5776
Linda Veazay - Felony	337.893.5076
Louis Garrott - Felony	337.893.8111
Jan Rowe - Felony	337.898.1049
Raven Pillette - Juvenile	337.898.2090
Nicole Guidry - Juvenile/ Traffic	337.740.8885
Todd Farrar	337.409.9529
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Chris St. Julien	337.232.9345
Danielle Menard	337.232.9345
Kim Thibodeaux	337.232.9345
Lindsay McManus	337.232.9345
Jaminka Clay	337.232.9345
April Broussard	337.898.2090
Annette Guidry	337.788.3635
Latonya Dawoodani	337.232.9345
Germaine Arceneaux	337.232.9345
Ekeilrah Shaw	337.232.9345
Chonda Levy	337.898.2090

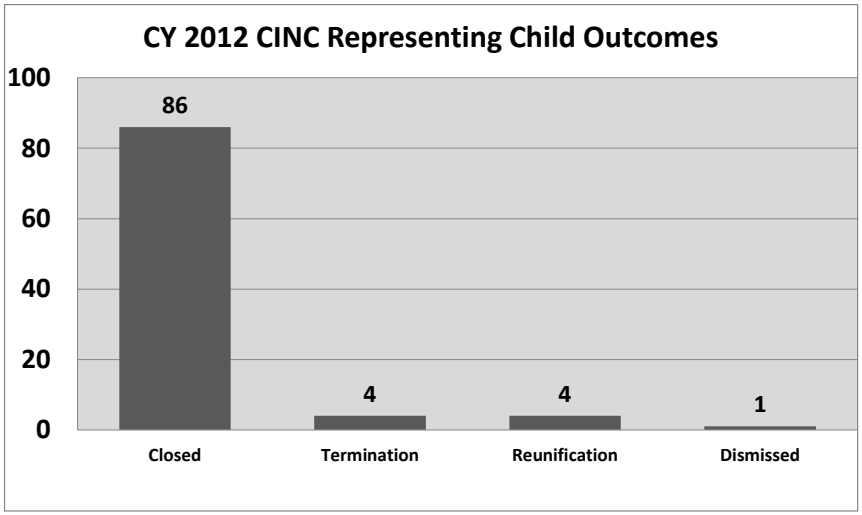
2012 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	G. Paul Marx and Chris St. Julien
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	x
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	x
Internet Explorer 9	
Firefox	x
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	1
DVD	0

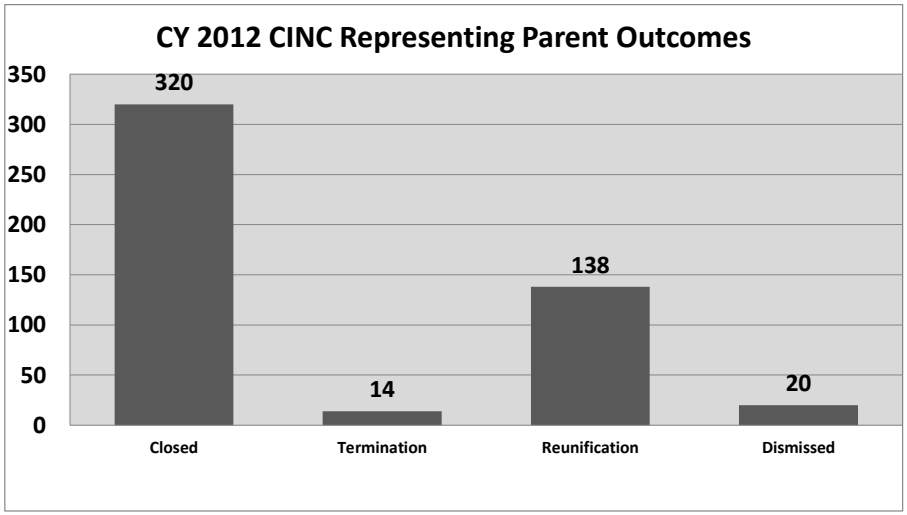
VCR	0
Desktop PCs	25
Laptops	9
Video Cameras	1
Digital Cameras	0
Video Conferencing Systems	0
B&W Laser Printers	15
Color Printers	5
Wireless Cards	3
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	1
INTERNET SERVICES:	
Dialup	
Broadband	
No Internet Connection	
Connection Speed:	50.0/5.0
Provider Name:	Cox Communications
Email Provider:	Cox through local server on site of PDO 15jdido.net
Please list any software or computer equipment in which you need training:	

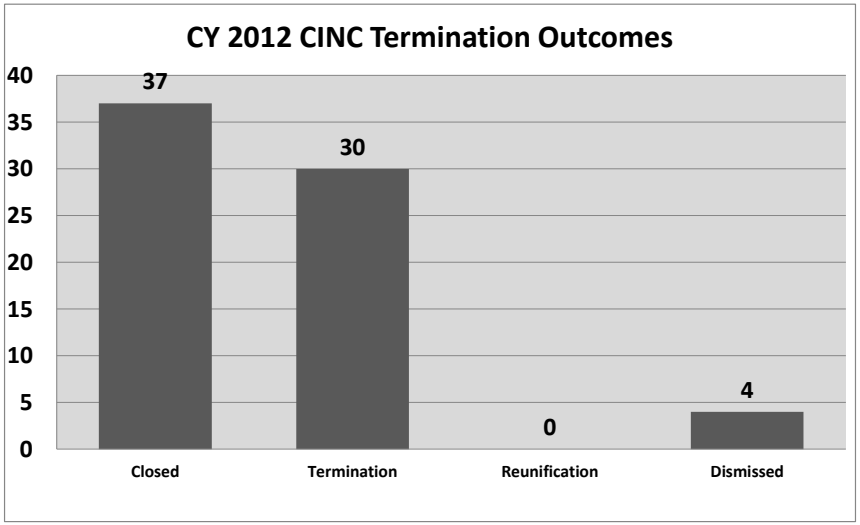
15th District Defender Office CY 2012 Caseloads & Outcomes

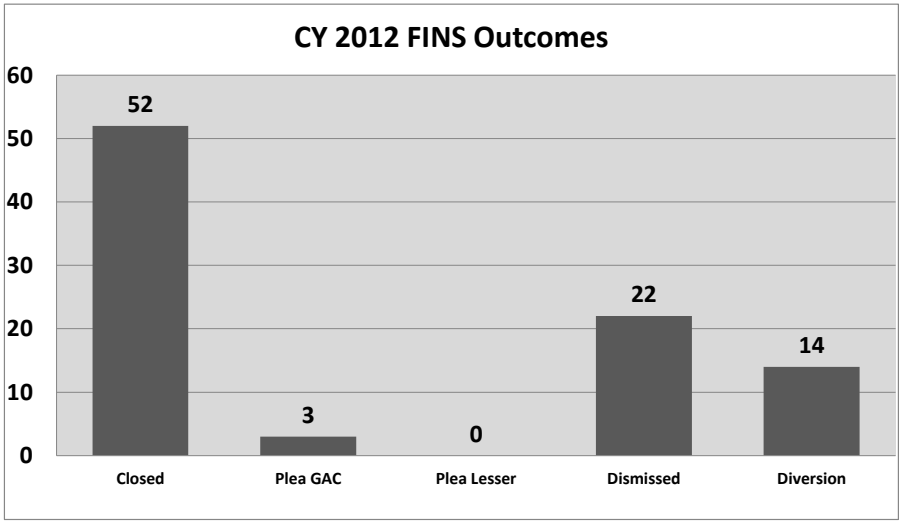
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	688	681	68	756	N/A	N/A	N/A	N/A	30	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	3	86	164	167	4	4	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	254	320	408	662	14	138	N/A	N/A	20	N/A	N/A	N/A	N/A	N/A
Termination	25	37	26	51	30	0	N/A	N/A	4	N/A	N/A	N/A	N/A	N/A
FINS	80	52	22	102	N/A	N/A	3	0	22	14	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	886	660	247	1133	N/A	N/A	222	1	271	274	N/A	N/A	4	8
Delinquency Felony	342	261	123	465	N/A	N/A	162	8	170	39	N/A	N/A	0	1
Delinquency-Life	0	1	1	1	N/A	N/A	0	0	0	2	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	14	13	0	14	N/A	N/A	0	0	2	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	4824	4450	2004	6828	N/A	N/A	4296	0	1908	9	7	8	12	21
Adult Felony Non-LWOP**	4107	4117	3894	8001	N/A	N/A	1950	990	3801	3	3	13	3	11
Adult LWOP**	82	123	149	231	N/A	N/A	25	59	78	0	1	10	1	2
Capital***	7	2	6	13	N/A	N/A	3	0	1	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	771	876	497	1268	N/A	N/A	1	0	30	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	3	3	8	11	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1	1
SOAP	0	0	17	17	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

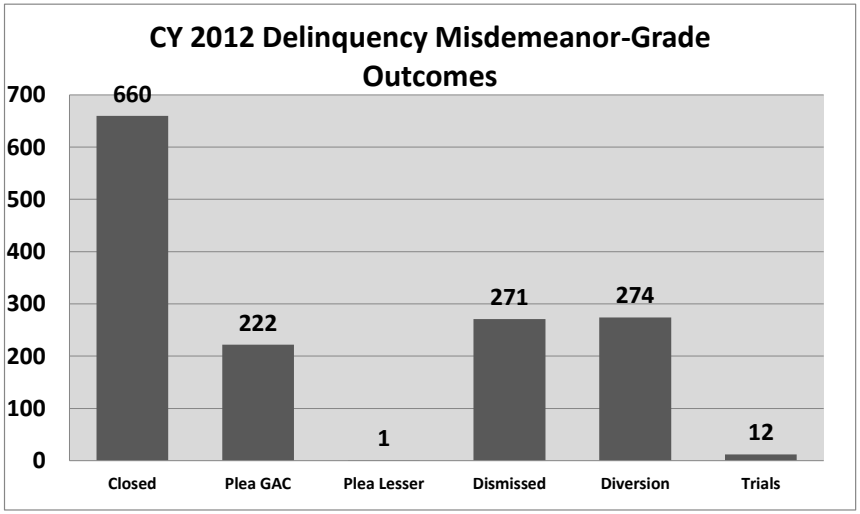
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

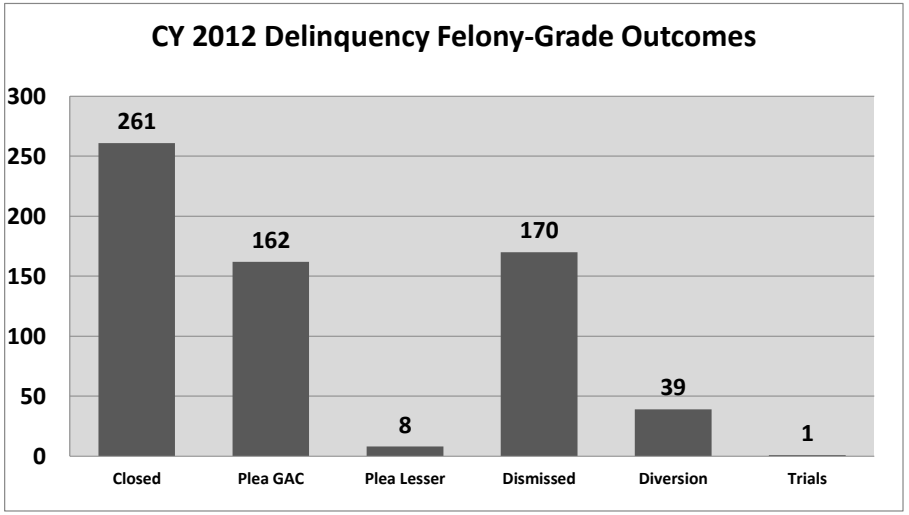

CY 2012 CINC Representing Child Outcomes
100
80
60
40
20
0
86
4
4
1
Closed
Termination
Reunification
Dismissed

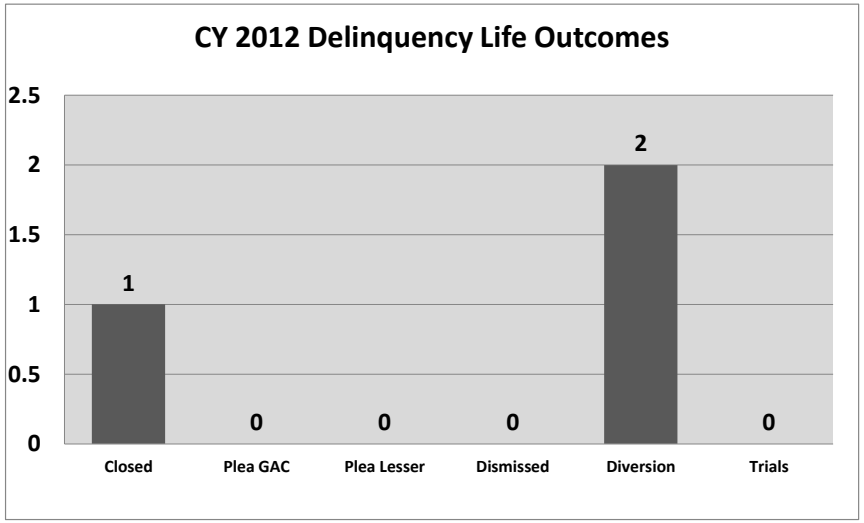

CY 2012 CINC Representing Parent Outcomes
350
300
250
200
150
100
50
0
320
14
138
20
Closed
Termination
Reunification
Dismissed

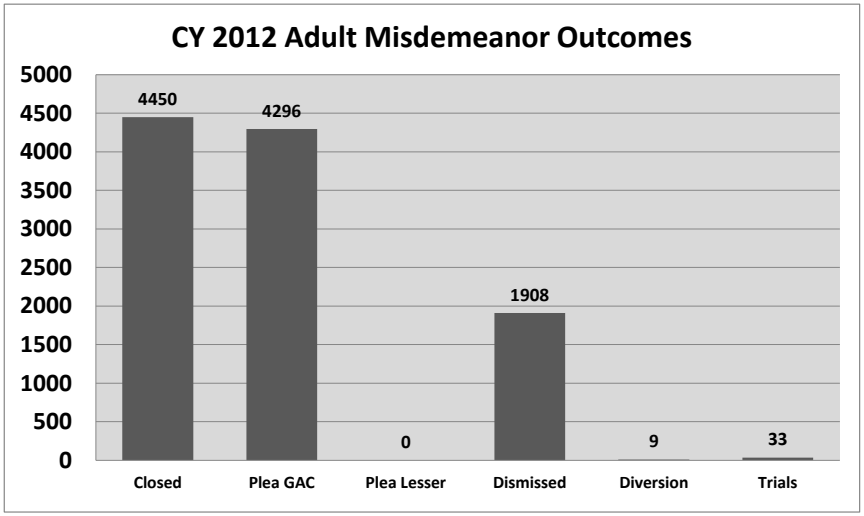

CY 2012 CINC Termination Outcomes
40
35
30
25
20
15
10
5
0
37
30
0
4
Closed
Termination
Reunification
Dismissed

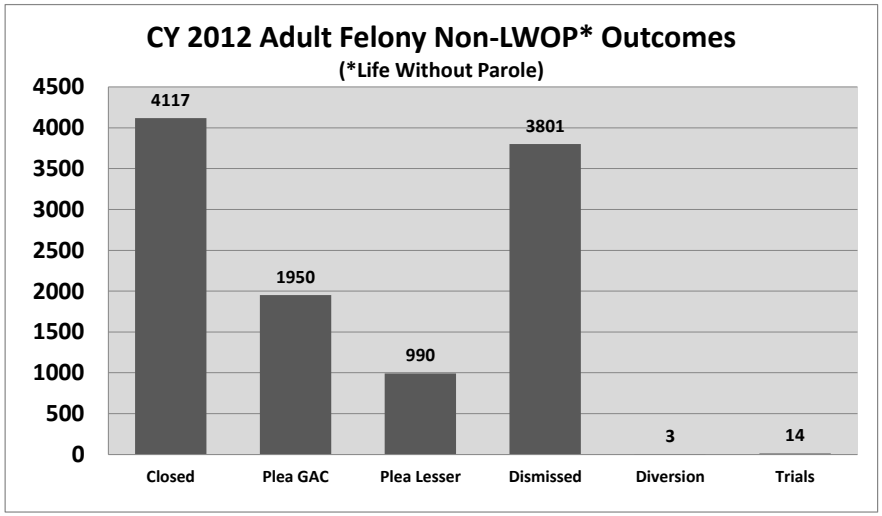

CY 2012 FINS Outcomes
60
50
40
30
20
10
0
52
3
0
22
14
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

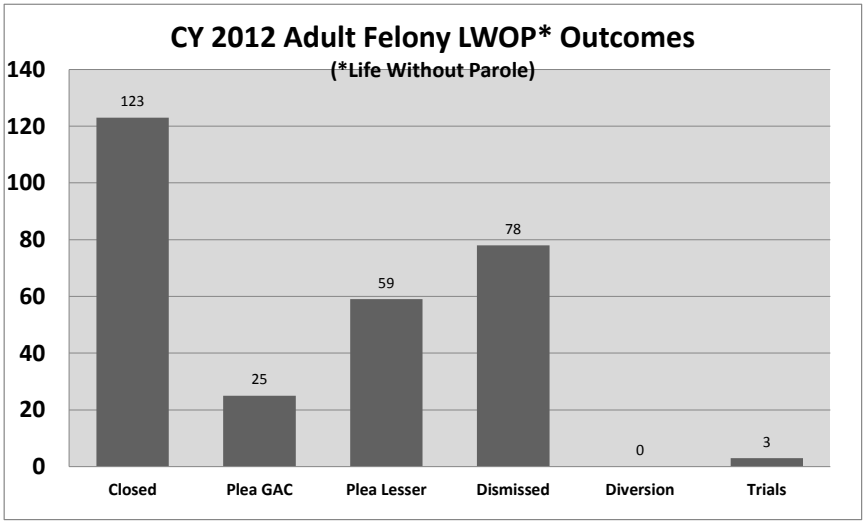

CY 2012 Delinquency Misdemeanor-Grade Outcomes
700
600
500
400
300
200
100
0
660
222
1
271
274
12
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

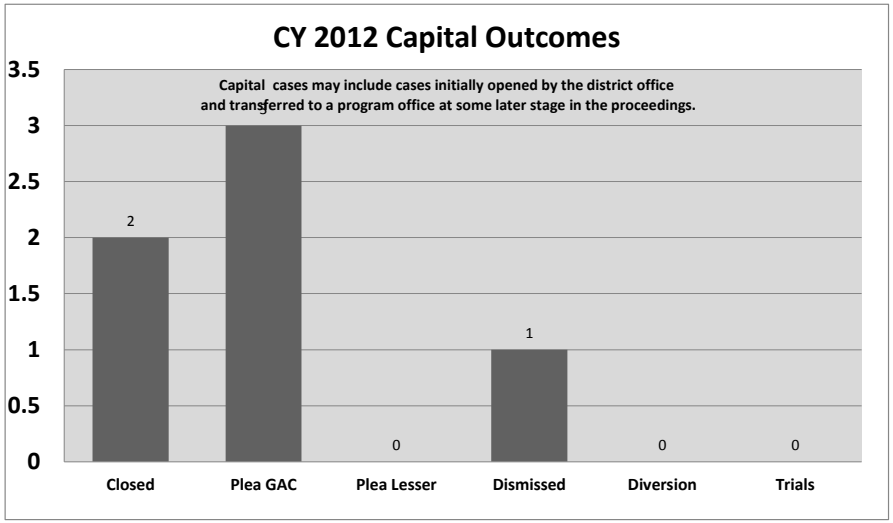

CY 2012 Delinquency Felony-Grade Outcomes
300
250
200
150
100
50
0
261
162
8
170
39
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
2.5
2
1.5
1
0.5
0
1
0
0
0
2
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
5000
4500
4000
3500
3000
2500
2000
1500
1000
500
0
4450
4296
0
1908
9
33
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

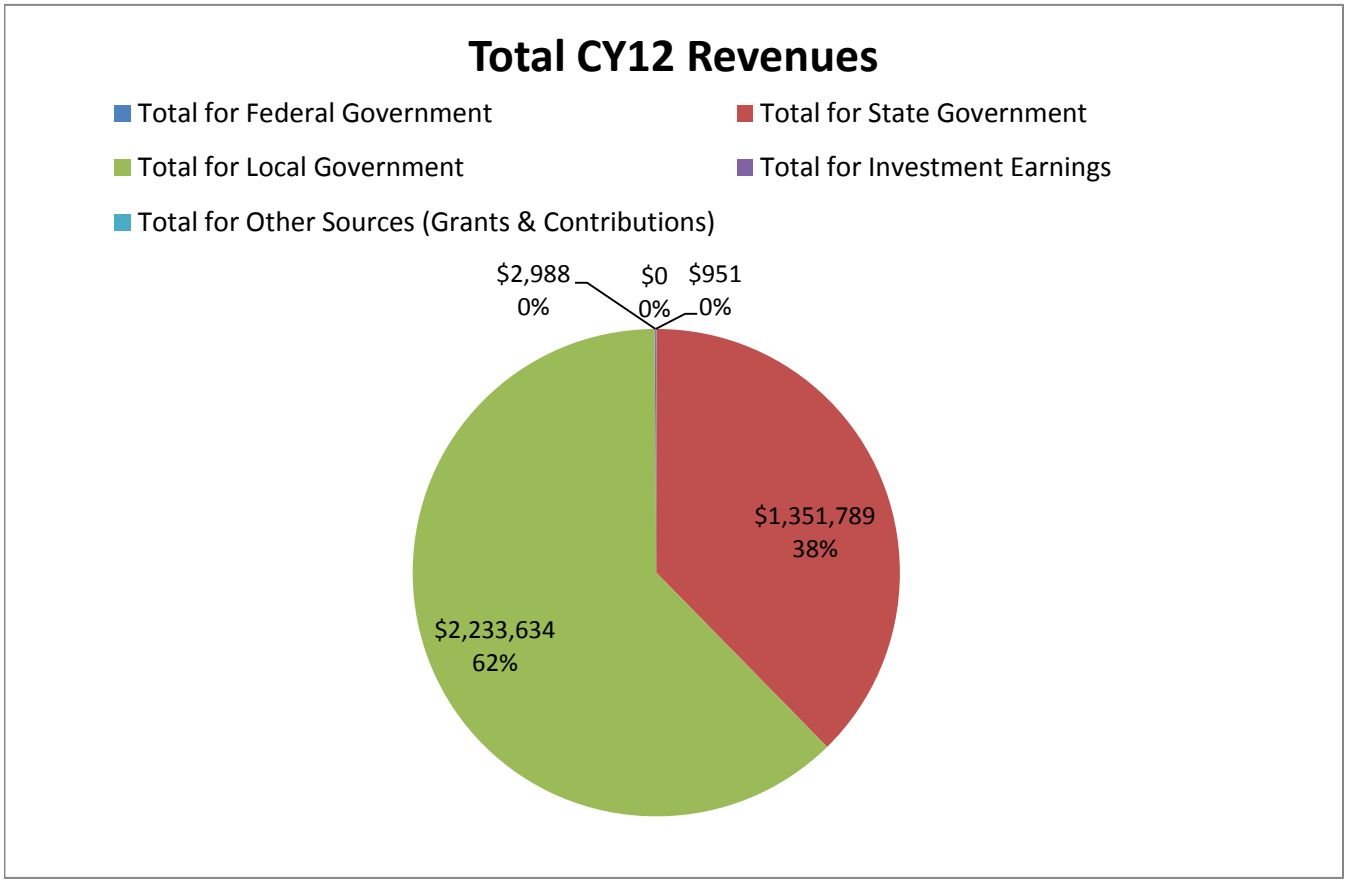

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
4500
4000
3500
3000
2500
2000
1500
1000
500
0
4117
1950
990
3801
3
14
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

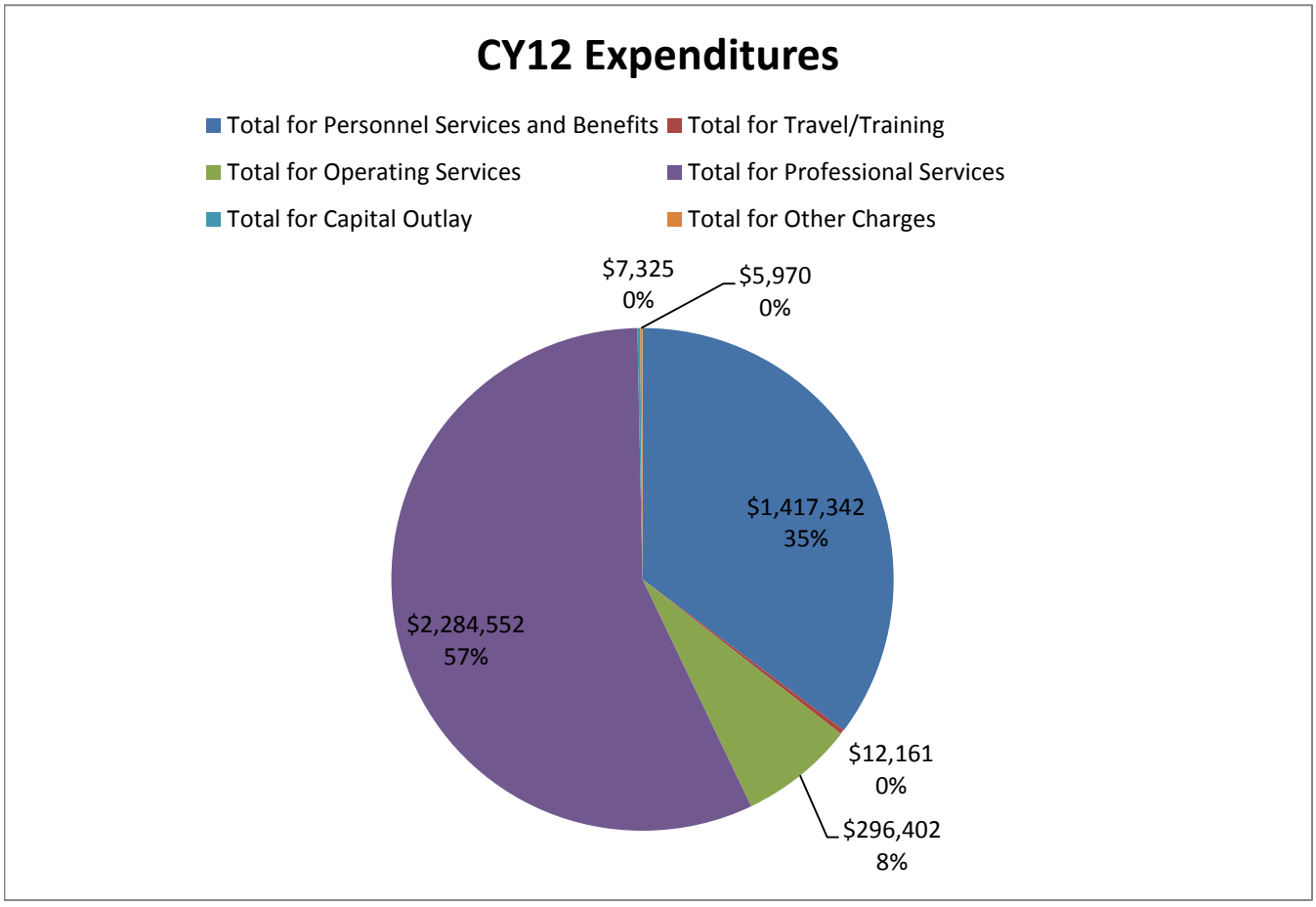

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
140
120
100
80
60
40
20
0
123
25
59
78
0
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

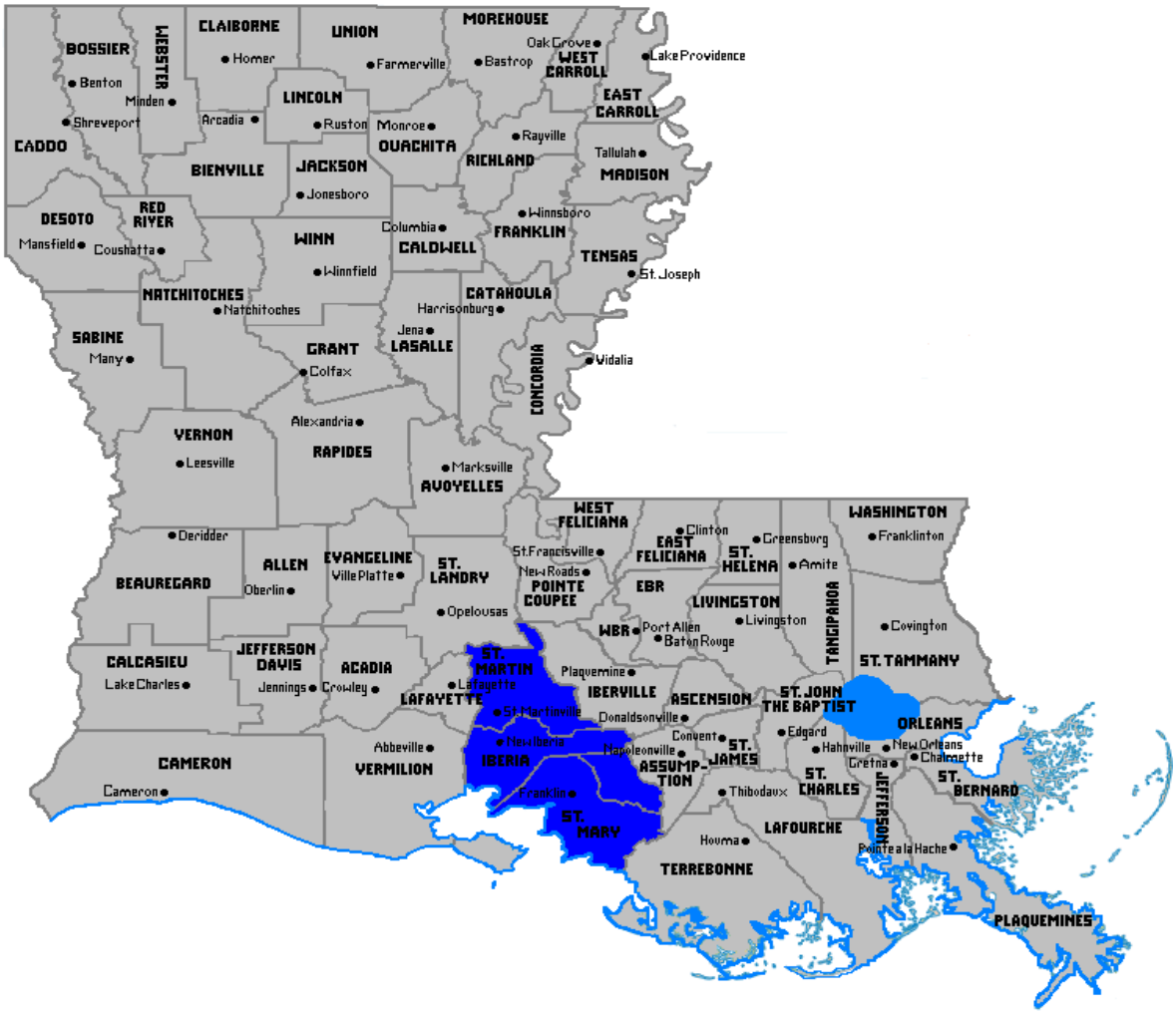

CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
3.5
3
2.5
2
1.5
1
0.5
0
2
3
0
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 15 CY2012	Total CY2012
District Defender: Paul Marx	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$109,417
District Assistance Fund (DAF)	$1,211,081
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$31,291
Total for State Government	$1,351,789
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$0
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$303,451
Traffic Camera	$0
Grants	$28,828
Other Local Income -List source(s)	$0
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$387,323
City & City-Ward Courts	$484,245
Judicial District Courts	$0
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$72,579
Magistrates' Courts	$18,510
Municipal Court	$686,405
Parish Courts	$0
Traffic Court	$0
Non-itemized, lump sum collected and remitted by all courts	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$0
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$1,649,062
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$83,257
Partial Attorney Fees Reimbursements [as per 15:176]	$164,536
Other Reimbursements	$0
Other Local Income -List source(s)	$4,500
Total for Charges For Services	$252,293
Total for Local Government	$2,233,634
Investment Earnings	
Interest Income	$2,988
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$2,988
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$951
Total for Other Sources (Grants & Contributions)	$951
Total for REVENUE	$3,589,362

District 15 CY2012	Total CY2012
District Defender: Paul Marx	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$1,157,130
Accrued Leave	$0
Payroll Taxes	$88,195
Hospitalization and Disability Insurance	$158,841
Retirement	$13,176
Other	$0
Total for Personnel Services and Benefits	$1,417,342
Travel/Training	
Parking/Auto Tolls	$4,553
Travel/Lodging/Per Diem/Mileage	$7,608
Total for Travel/Training	$12,161
Operating Services	
Advertisements	$2,087
Workers' Compensation	$10,434
Insurance - Malpractice	$175
Insurance - Auto/Physical Liability	$19,968
Insurance - Other	$0
Lease - Office	$153,455
Lease - Auto/Equipment	$11,095
Lease - Other	$0
Office Repair and Maintenance	$0
Office - Telephone/Utilities/Postage/Internet	$26,090
Dues and Seminars	$18,031
Law Library/Journals/Subscriptions	$12,139
Office Supplies	$42,928
Total for Operating Services	$296,402
Professional Services	
Audit/Accounting Expense	$25,988
Contract Clerical	$0
Expert Witness	$111,714
Investigators	$91,800
Interpreters	$555
Social Workers	$0
Capital Representation	$159,460
Conflict	$3,500
Contract - Juvenile Attorneys or CINC	$235,524
Misdemeanor Attorney Contracts	$247,100
Contract Attorneys - all other	$1,391,414
IT/Technical Support	$17,497
Total for Professional Services	$2,284,552
Capital Outlay	
Major Acquisitions	$7,325
Total for Capital Outlay	$7,325
Other Charges	
Other Operating Expenses	$5,970
Total for Other Charges	$5,970
Total for EXPENDITURES	$4,023,752


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$2,988
0%
$0
0%
$951
0%
$1,351,789
38%
$2,233,634
62%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$7,325
0%
$5,970
0%
$1,417,342
35%
$2,284,552
57%
$12,161
0%
$296,402
8%



The 16TH Judicial District Public Defenders' Office

Iberia (New Iberia) - Saint Martin (St. Martinville) - Saint Mary (Franklin)

District Defender: M. Craig Colwart
107 Wilson Street
Franklin, LA 70538
(337) 828-3628

16th Judicial District • St. Mary, St. Martin and Iberia Parishes
District Defender M. Craig Colwart • (337) 828-3628
107 Wilson St. • Franklin, LA • 70538

General District Information: In the 16th Judicial District, there are eight sections of District Court, five City Courts (Franklin, New Iberia, Jeanerette, Breaux Bridge and Morgan City), and two Mayor's Courts (Patterson and St. Martinville). The District has a DWI court and a drug court program. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 180,900 in this district, 47,517 of whom are children.

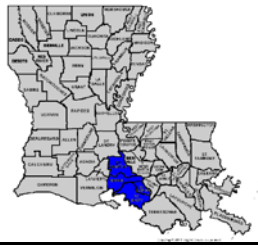
District Staff: The District Defender in this district is M. Craig Colwart, who has served in the position for 18 years and been a public defender for 32 years. The 16th Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office. At the end of 2012 the district reported a full-time District Defender and 17 part-time staff and contract attorneys. Attorneys are not permitted to handle private cases within the section of court to which they are assigned. In addition to the District Defender, there are several supervising attorneys. No caseload reduction is provided for supervising attorneys. The office also has 15 non-attorney staff members

Juvenile Defense: Juvenile cases are heard by District and City Court Judges in the 16th Judicial District. Four attorneys handle all juvenile cases in this district.

Indigency Determination and Availability of Clients: In the 16th Judicial District, the Public Defenders' Office makes the determination of indigence upon receiving notice of appointment. Adult clients are held at the St. Mary Law Enforcement Center, Bernick City Jail, Morgan City Jail, Jeanerette City Jail, Patterson City Jail, Iberia Parish Jail, New Iberia City Jail, St. Martin Parish Jail, St. Martin Parish Sheriff's Substation, or Breaux Bridge City Jail. Juvenile clients are held outside the district at the St. James Detention Center.

Fees and Accounting: The 16th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2012, a total of 6,208 applications were received for services. Fees were waived for fewer than 15 applicants and were not reduced for any applicants. A total of $55,280 was collected for application fees. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services. These special cost fees are collected by the St. Mary, St. Martin, and Iberia Parish Sheriffs' Offices. Courts in this district also may assess partial indigence payments for services based on clients' ability to pay. Any resulting payments are collected by the St. Mary, St. Martin, and Iberia Parish Sheriffs' Offices. All accounting functions for the 16th Judicial District Public Defenders' Office are handled internally by staff.

Caseload: The 16th Judicial District Public Defenders' Office handled 12,165 cases in 2012. Of those, 1,534 involved juvenile matters, including 256 Child in Need of Care representations.



The 16TH JDC Public Defenders' Office

Parish(es) & Seat(s)	St. Mary Parish, Franklin; Iberia Parish New Iberia; St. Martin Parish, St. Martinville
Population	180,900
Juvenile Population	47,517
District Defender	M. Craig Colwart
Years as District Defender	18
Years in Public Defense	32
Office Manager	Mary Glaubrecht
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Rozlind Jones--paralegal; Josie Bethelot-paralegal; Glenda Nueville--paralegal; Diane Roberson-paralegal; Christina Lopez-paralegal; Denise Stell-secretary; Natalie Lopez-paralegal; Amber Olivier-paralegal; Nancy Santoyo--secretary.
Primary Office Street Address	107 Wilson Street
City	Franklin
ZIP	70538
Primary Phone	337-828-3628
Primary Mailing Address	P.O.Box 1226 Franklin, La. 70538
Primary Fax Number	337-828-3864
Primary Emergency Contact	Craig Colwart
Primary Emergency Phone	337-339-4115
Secondary Emergency Contact	Teresa Landry
Secondary Emergency Phone	337-578-0855
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	Iberia – 110 W. Washington Street, New Iberia, LA 70560 - 337-365-4006 --- St. Martin – 106 Berard St, St. Martinville LA 70582 337-394-1446.
Other District Office Contact Personnel (Primary Only)	Iberia Parish - Natalie Robin
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	St. Mary Parish – Teche Land Rentals & Clarkson Brown; Iberia Parish - Asma Malahmeh; St. Martin Parish – Estate of Kathleen Willis.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Monthly utilities for all three offices: $1013. Rent for all 3 offices: $3103
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Yes
Courts and Locations	16th Judicial District, St. Mary parish, Franklin, LA 16th Judicial District, Iberia Parish, New Iberia, LA ; 16th Judicial District Court, St. Martin Parish, St. Martinville, LA; Morgan City City Court, Franklin City Court, Jeanerette City Court, New Iberia City Court, Breaux Bridge City Court; Patterson Mayor Court, St. Martinville Mayor Court.

Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	8 Criminal Divisions of 16th Judicial District Court; 1 Division in each of the above listed city courts and mayor courts.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Attorneys are assigned to each section of court.
Name of Adult Detention Facilities in This District	St. Mary Parish Law Enforcement Center, Centerville, LA; Berwick City Jail, Berwick, LA; Morgan City City Jail, Morgan City, LA; Jeanerette City Jail, Jeanerette, LA; Patterson City Jail, Patterson, LA; Iberia Parish Jail, Iberia Parish, LA; New Iberia City Jail, New Iberia, LA; St. Martin Parish Jail, St. Martinville, LA; St. Martin Parish Sheriff Substation, Breaux Bridge, LA; Breaux Bridge City Jail, Breaux Bridge, LA;
Name of Adult Detention Facilities Outside the District Which Hold Clients	None
Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	St. James Detention Center. Convent, LA
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	None
District Attorney	Phil Haney
Chief Judge of Criminal District Court	Lori Landry
Juvenile Court Judges (Specify District of City Court)	There are no elected juvenile judges, however the following judges handle juvenile cases within the district: 16th Judicial District Court – Keith Comeaux, Charles Porter, Lori Landry; New Iberia City Court – Robert Segura; Franklin City Court – Terry Breaux; Jeanerette City Court – Cameron Simmons; Morgan City City Court – Kim Stansbury; Breaux Bridge City Court – Randy Angelle
Drug Court Judges	Gerald Wattigny, Jim McClelland, Paul deMahy, Lori Landry
Mental Health Court Judges	None
Other Specialty Court	DWI Court
Name of Specialty and Brief Description:	Handles DWI 2nd, 3rd, & 4th Offenders
Indigency Determined by Whom and How?	By the chief defender upon receiving notice of appointment.
When is Assignment/Appointment of Counsel Made?	Initial appearance and/or when the case is allotted into a section a of court
Initial Client Intake Conducted By Whom? (Name and Title)	St. Mary Parish – Deniesee Roberts & Tina Tuner; Iberia Parish – James Mitchell; St. Martin Parish – Leo Huval
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Within three days of appointment, investigators go to various local jails to do intake for the jail clients. An appointment letter is either given or sent to bond clients for intake interview.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes

How Many Applications for Services Were Received?	6,208
How Many Application Fees Were Waived?	Less than 15
How Many Application Fees Were Reduced?	0
Total Application Fee Dollars Collected in 2012	55,280
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	Unable to determine
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Minute entries from the clerk of court and documentation sent by respective collection agency.
Who Collects the Assessed Court Fees?	Sheriff's office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Respective agency sends invoice along with the monthly check.
Who Remits the Court Fees Collected?	Sheriff's office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	When the sheriff's office sends us a check they attach a receipt of all fees collected and disbursed.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Half fee.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Minute entries provided by the clerk of each respective court.
Who Collects the Assessed Partial Payments?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Sheriff's Office & DOC
Who Remits the Partial Payments Collected?	Sheriff's Office & DOC
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Receipts from the respective sheriff's office in each parish.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Attorneys are not allowed to have a private practice within the section of court they are assigned.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	None
Primary Immediate Needs	Even MORE money to run the office.
Immediate Critical Issue Areas	Better and less expensive health care plan.
Long-Term Critical Issue Areas	More money to run the office.

Please List All New Hires in 2012 (Name and Title)	Amber Olivier--paralegal; Nancy Santoyo--secretary; Renee Louiviere--felony attorney.
Please List All Promotions in 2012 (Name and Title)	0
2012 Media Coverage and/or Major Accomplishments	Three feature articles about funding problems in the New Iberia "Daily Iberian" newspaper.
Number of Expected New Attorney Hires in 2012	1
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	The office no longer pays for CLE but does pay for hotel and mileage to state Board sponsored CLEs
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Chief Defender, 1 Senior Felony Attorney per parish; A Senior/Misdemeanor/City Court/Juvenile attorney, Office Administrator, Office Manager – Iberia Parish, Office Manager – St. Martin Parish, Senior Investigator.
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	Yes. Tracks the state board regulations for restriction of services.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Office provides a health plan and pays up to $450 of the premium.
Regular Meetings for Any Staff, Please Describe	Monthly.
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2012	0
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	If a juvenile case is transferred to adult court, the juvenile attorney stays on the case and works with the felony attorney assigned to the case as lead counsel.
Please Provide the Names of All State Representatives and Senators from Your District	Sen. Brett Allain; Rep. Taylor Barras; Rep. Simone Champagne; Rep. Sam Jones; Rep. Joe Harrison; Senator Fred Mills; State Rep. Terry Landry; Rep. Mike Huval
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Having one office in each parish sometimes makes it difficult for our clients to travel to our offices to meet with the attorneys.
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	Arranged to have cases allotted shortly after first appearances as per a new Rule of Court.
Staff Directory:	
Full-Time Staff Attorneys	Contact Information

M. Craig Colwart	337-339-4115
Part-Time Contract Attorneys	Contact Information
Shentell Brown	337-335-7882
Alicia Butler	337-380-8824
Michael Caffery	337-828-3628
Kay Clark	337-365-3800
Susan Dorsey	337-828-9545
Robert Duffy	985-397-3779
Nancy Dunning	337-893-6182
S. Marie Johnson	337-560-5088
Edward Jones	985-397-0271
Gary LeGros	337-519-4621
Lewis Pittman	337-365-3800
Maggie Simon	337-359-8701
Maggie Anne Simon	337-519-0791
Richard Spears	337-367-1960
Robert Tracy	337-828-9545
Ferdinand Valteau	337-828-9545
Renee Louviere	337-365-4006
Non Attorney Employees and Contractors and Other Staff	Contact Information
Mary Glaubrecht	337-828-9545
Teresa Landry	337-578-1707
Denise Stelly	337-828-9545
Christina Lopez	337-828-9545
Diane Roberson	337-828-9545
Deniesee Robertson	985-384-2157
Tina Turner	985-412-6093
James Mitchell	337-591-4654
Glenda Nueville	337-230-9024
Josie Berthelot	337-230-2118
Leo “Pope’ Huval	337-394-6950
Natalie Robin	337-365-4006
Rozalind Jones	337-394-1446
Nancy Santoyo	337-365-4006
Amber Olivier	337-365-4006

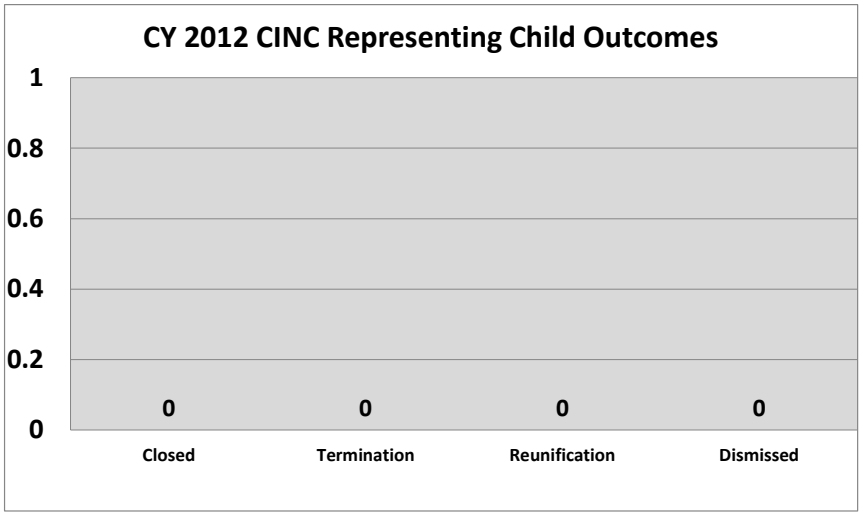
2012 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Teresa Landry; M. Craig Colwart
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	x
Windows Server 2000/2003/2008	x
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	x
Microsoft Office 2003	x
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	
Quicken	
Intuit	
Other (list here):	Mas 90
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	x
Internet Explorer 9	x
Firefox	x
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	2
DVD	

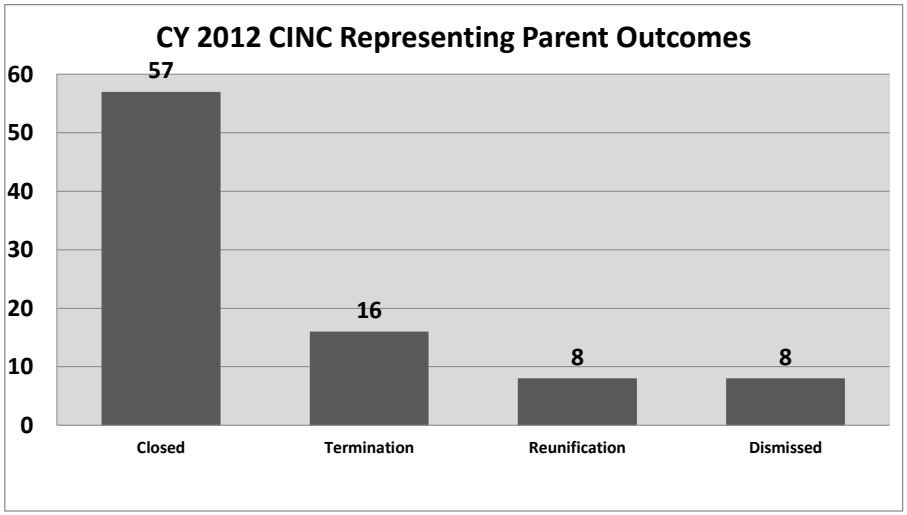
VCR	
Desktop PCs	17 + 3 servers
Laptops	10
Video Cameras	
Digital Cameras	1
Video Conferencing Systems	
B&W Laser Printers	8
Color Printers	5
Wireless Cards	1
Smartphones (Funded by Office)	3
iPad/Tablets (Funded by Office)	1
INTERNET SERVICES:	
Dialup	
Broadband	5
No Internet Connection	
Connection Speed:	
Provider Name:	AT&T
Email Provider:	tekhead.biz
Please list any software or computer equipment in which you need training:	

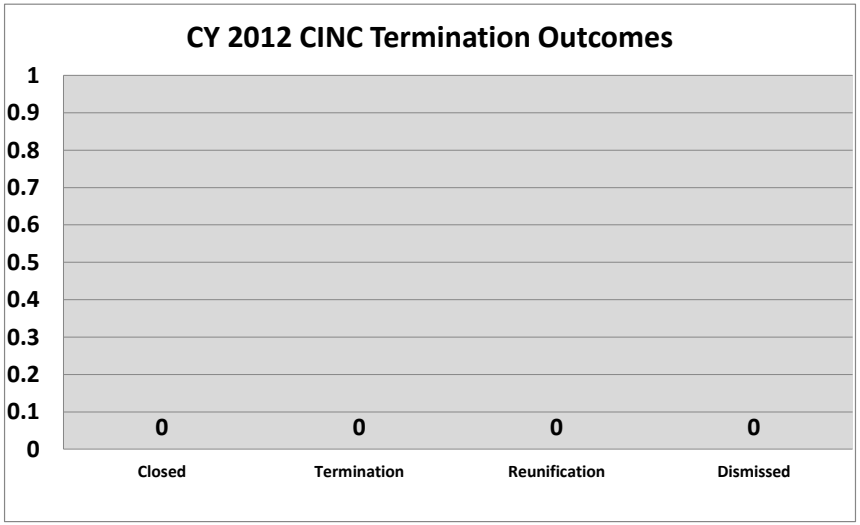
16th District Defender Office CY 2012 Caseloads & Outcomes

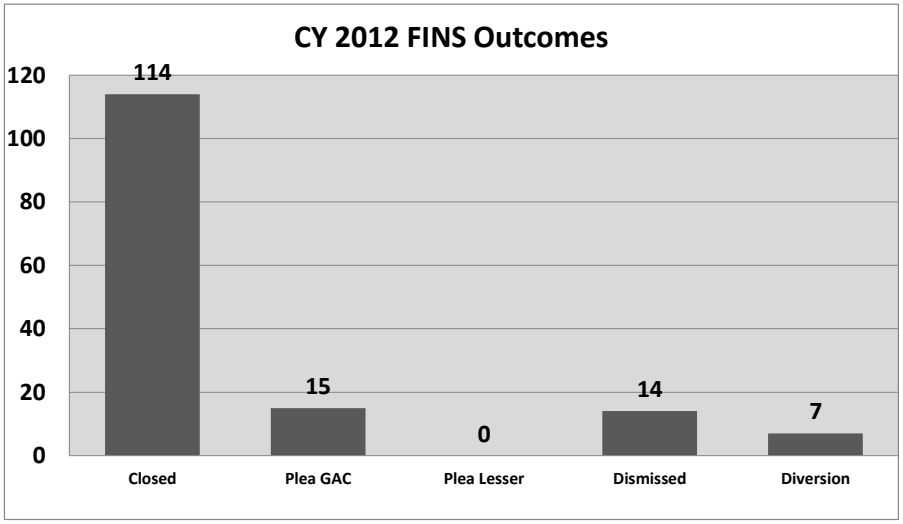
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	64	57	192	256	16	8	N/A	N/A	8	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	90	114	209	299	N/A	N/A	15	0	14	7	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	354	338	384	738	N/A	N/A	140	6	100	25	N/A	N/A	5	10
Delinquency Felony	91	84	129	220	N/A	N/A	24	6	45	4	N/A	N/A	2	4
Delinquency-Life	1	1	0	1	N/A	N/A	1	0	1	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	14	0	6	20	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	3192	2398	2209	5401	N/A	N/A	1802	89	1448	0	0	0	22	44
Adult Felony Non-LWOP**	2225	1403	2706	4931	N/A	N/A	743	330	1123	4	0	7	0	24
Adult LWOP**	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0
Capital***	2	2	5	7	N/A	N/A	1	0	2	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	187	27	104	291	N/A	N/A	4	0	2	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	1	0	0	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

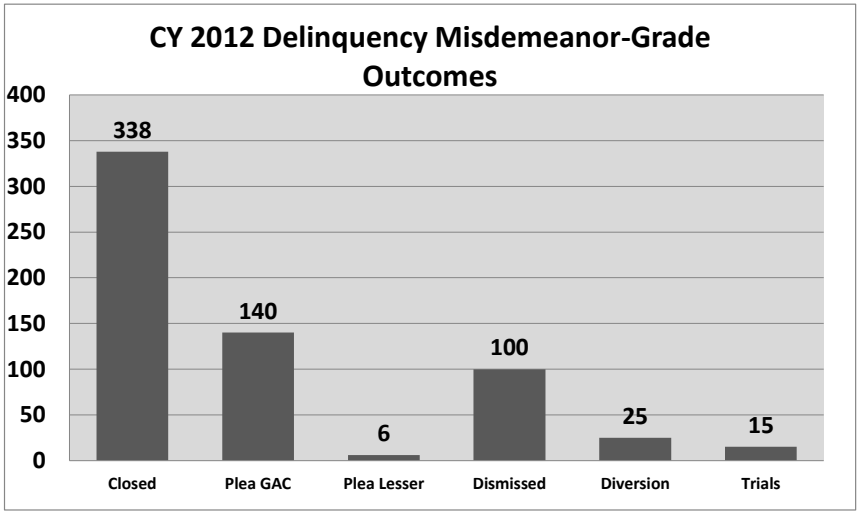
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

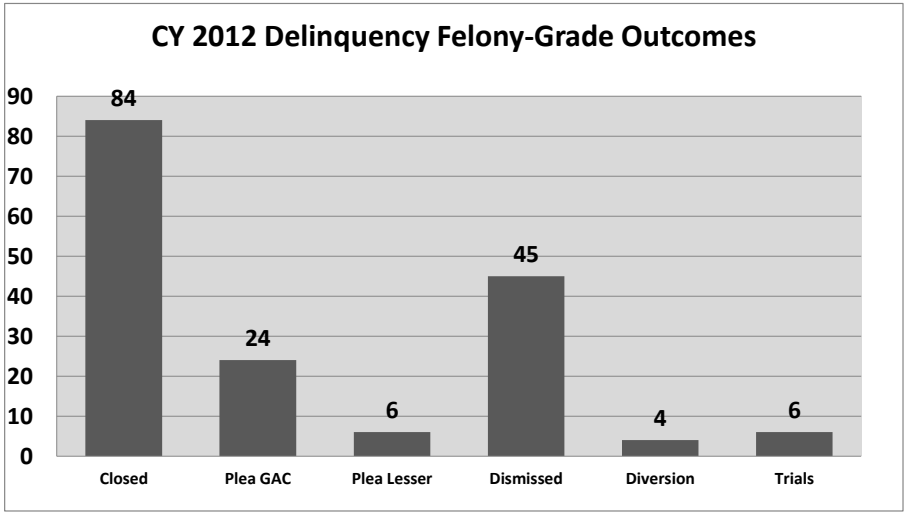

CY 2012 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

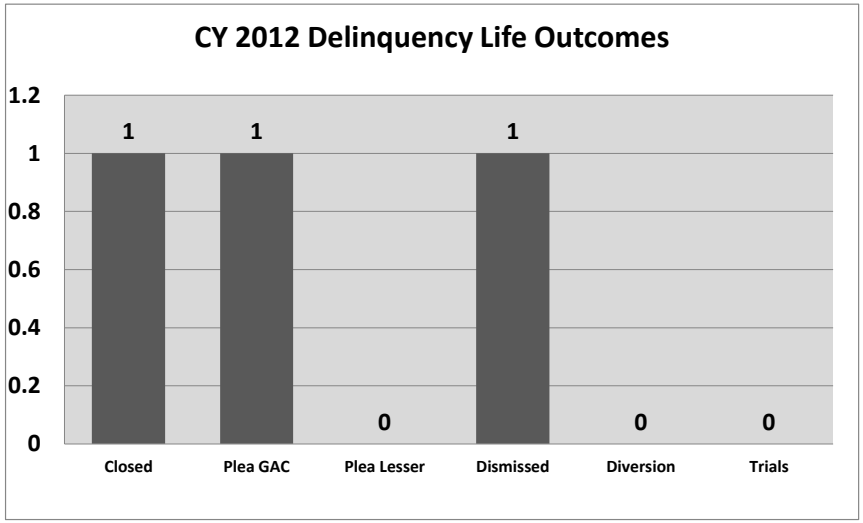

CY 2012 CINC Representing Parent Outcomes
60
50
40
30
20
10
0
57
16
8
8
Closed
Termination
Reunification
Dismissed

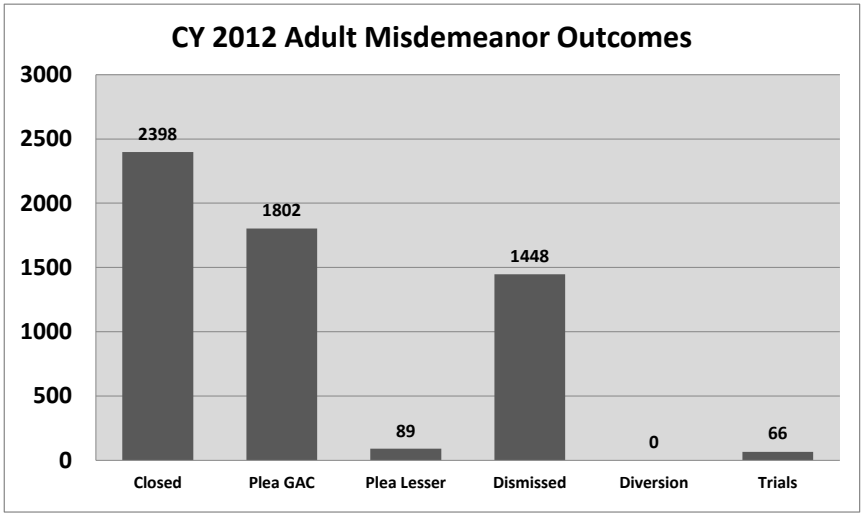

CY 2012 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

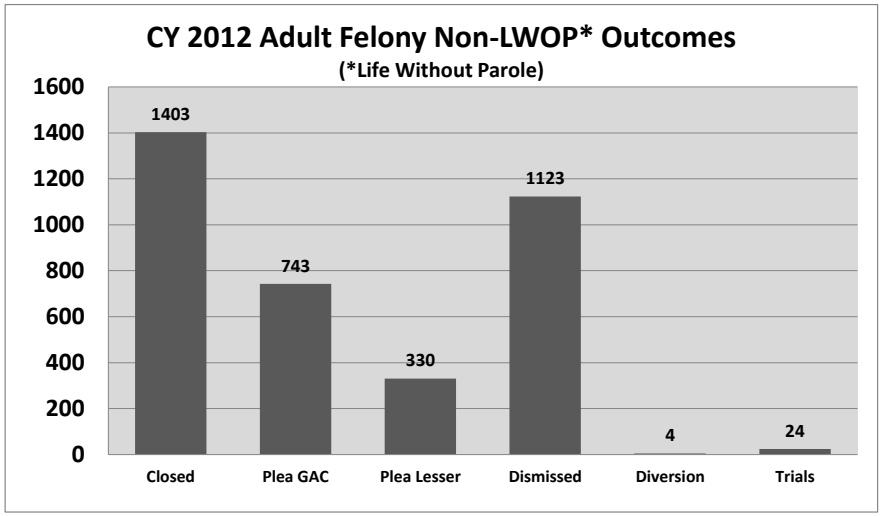

CY 2012 FINS Outcomes
120
100
80
60
40
20
0
114
15
0
14
7
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

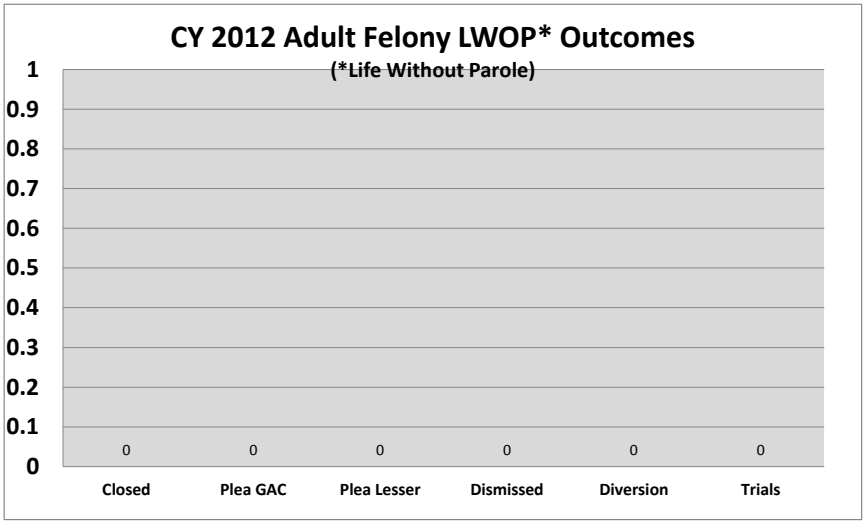

CY 2012 Delinquency Misdemeanor-Grade Outcomes
400
350
300
250
200
150
100
50
0
338
140
6
100
25
15
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

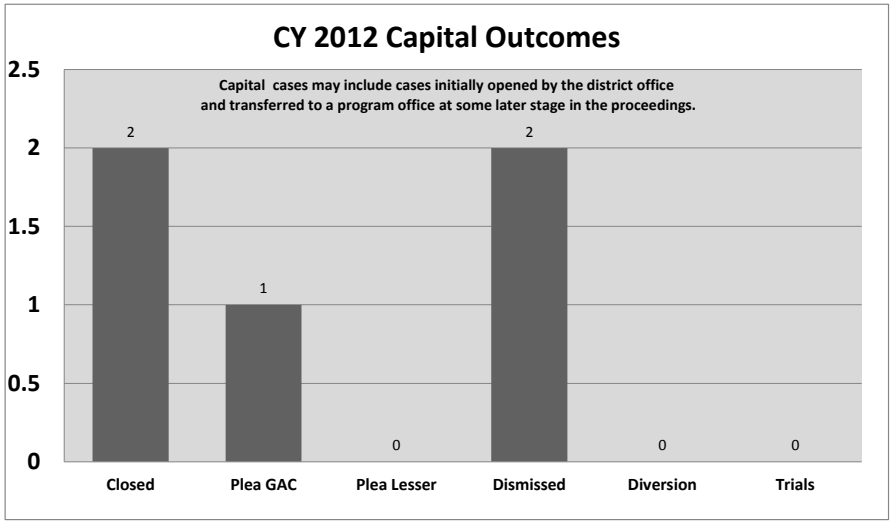

CY 2012 Delinquency Felony-Grade Outcomes
90
80
70
60
50
40
30
20
10
0
84
24
6
45
4
6
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
1
0
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
3000
2500
2000
1500
1000
500
0
2398
1802
89
1448
0
66
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

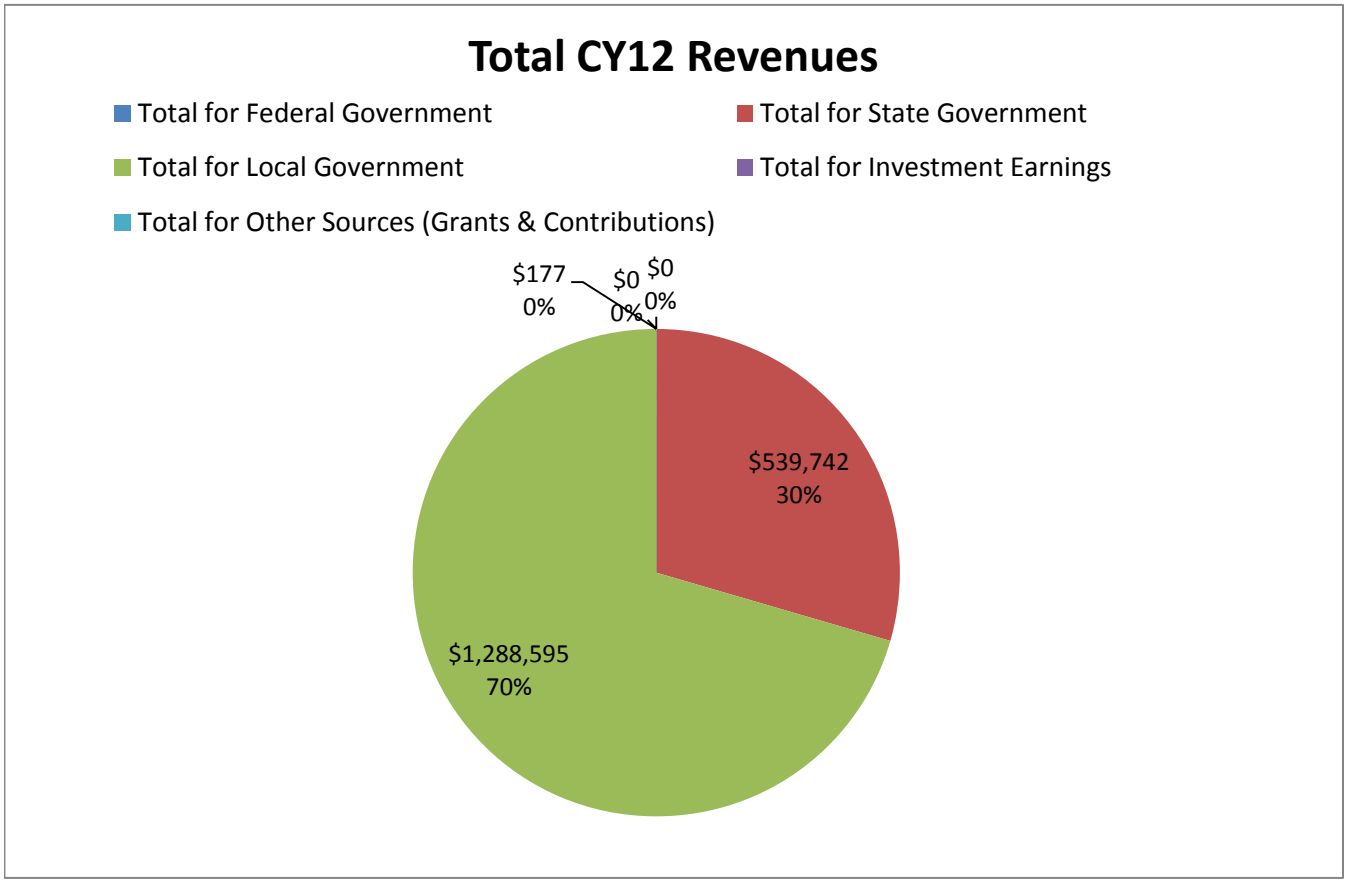

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
1600
1400
1200
1000
800
600
400
200
0
1403
743
330
1123
4
24
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

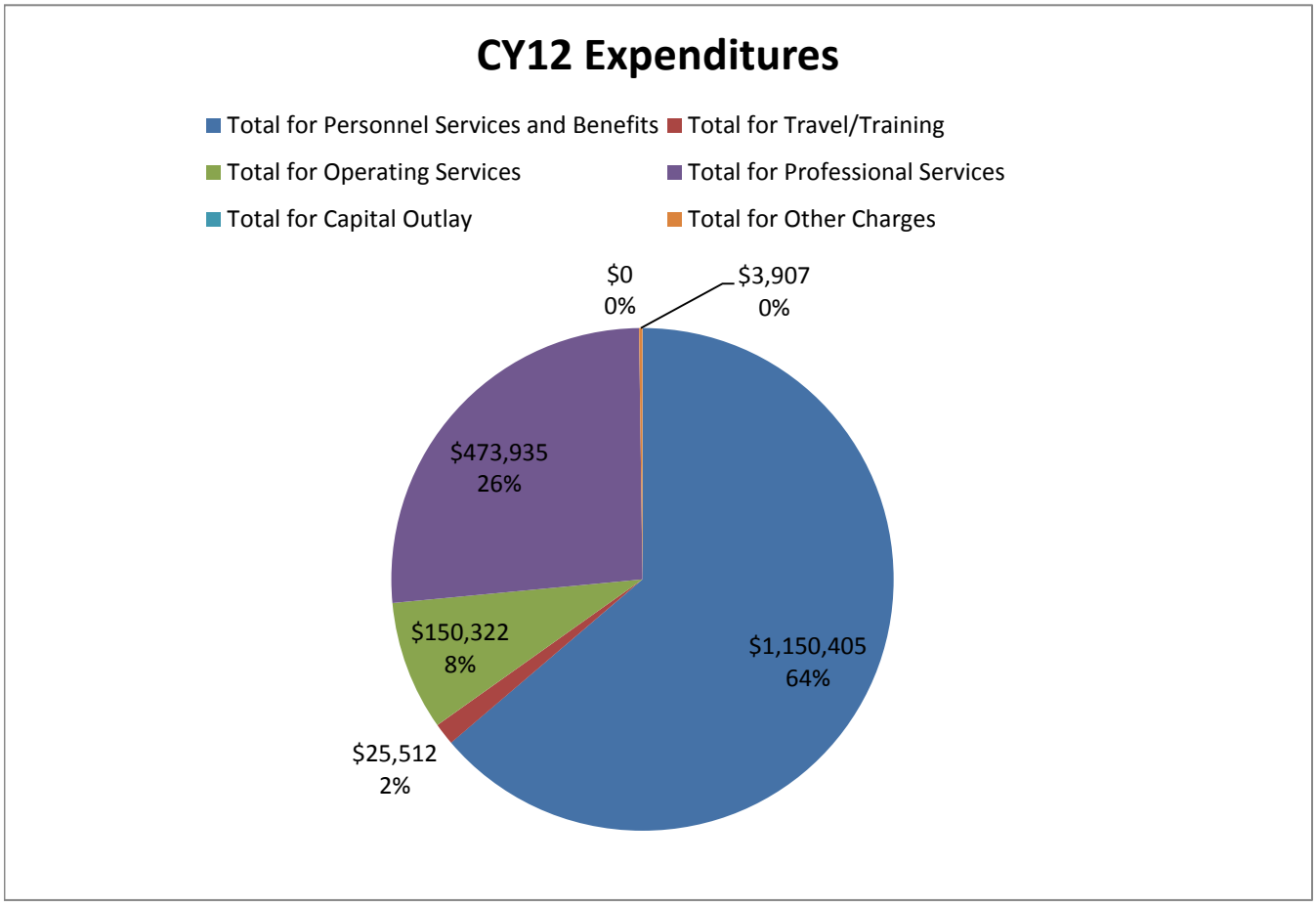

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

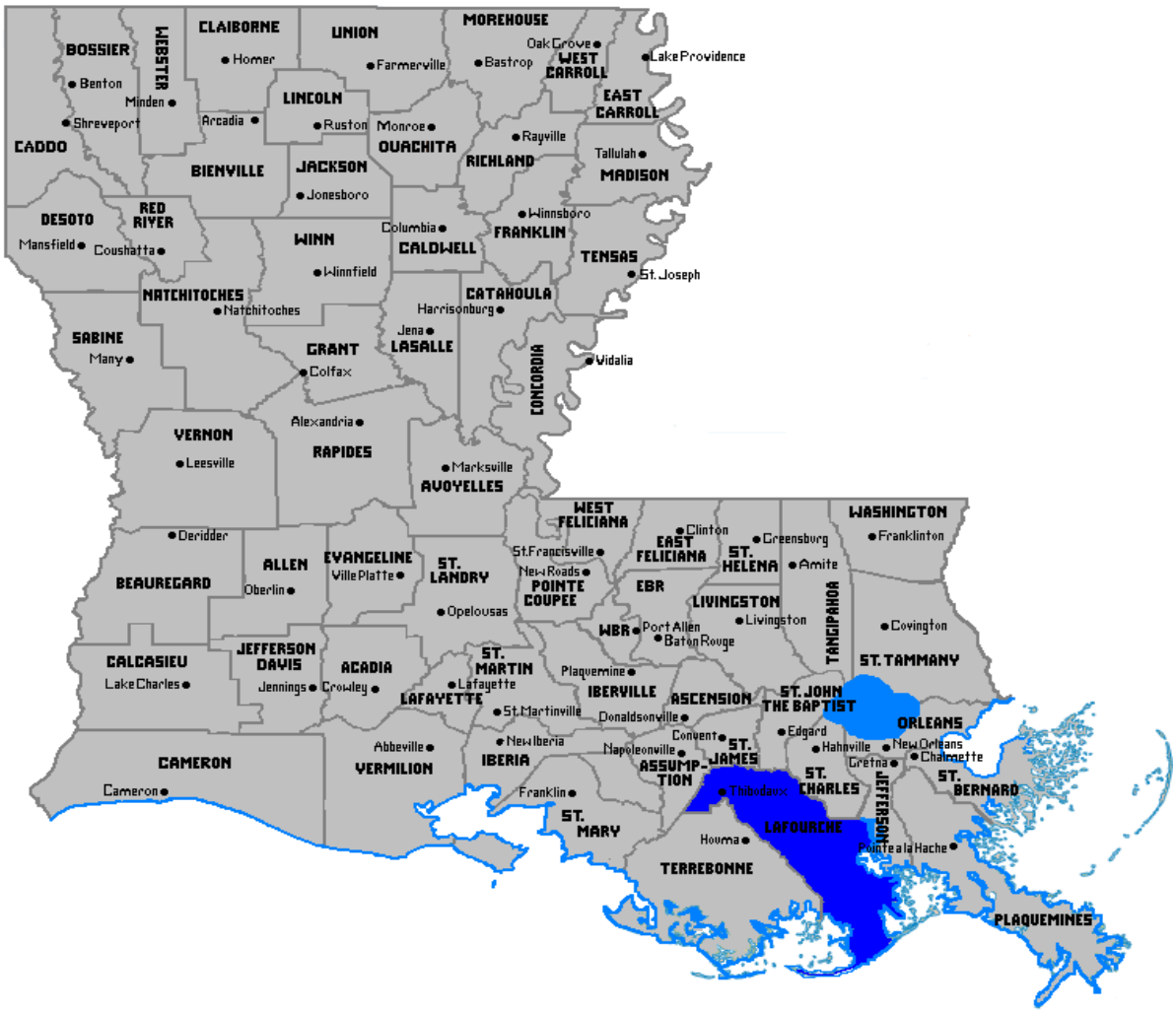

CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
2.5
2
1.5
1
0.5
0
2
1
0
2
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 16 CY2012	Total CY2012
District Defender: Craig Colwart	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$27,712
Child in Need of Care (CINC)	$0
District Assistance Fund (DAF)	$512,030
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$0
Total for State Government	$539,742
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$21,254
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$323,294
Traffic Camera	$0
Grants	$500
Other Local Income -List source(s)	$0
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$614,349
City & City-Ward Courts	$146,949
Judicial District Courts	$0
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$125,633
Parish Courts	$0
Traffic Court	$0
Non-itemized, lump sum collected and remitted by all courts	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$0
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$886,930
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$56,616
Partial Attorney Fees Reimbursements [as per 15:176]	$0
Other Reimbursements	$0
Other Local Income -List source(s)	$0
Total for Charges For Services	$56,616
Total for Local Government	$1,288,595
Investment Earnings	
Interest Income	$177
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$177
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$0
Total for Other Sources (Grants & Contributions)	$0
Total for REVENUE	$1,828,514

District 16 CY2012	Total CY2012
District Defender: Craig Colwart	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$913,766
Accrued Leave	$14,383
Payroll Taxes	$77,831
Hospitalization and Disability Insurance	$119,943
Retirement	$24,481
Other	$0
Total for Personnel Services and Benefits	$1,150,405
Travel/Training	
Parking/Auto Tolls	$0
Travel/Lodging/Per Diem/Mileage	$25,512
Total for Travel/Training	$25,512
Operating Services	
Advertisements	$127
Workers' Compensation	$4,606
Insurance - Malpractice	$19,130
Insurance - Auto/Physical Liability	$916
Insurance - Other	$0
Lease - Office	$37,248
Lease - Auto/Equipment	$10,332
Lease - Other	$435
Office Repair and Maintenance	$10,984
Office - Telephone/Utilities/Postage/Internet	$36,948
Dues and Seminars	$3,362
Law Library/Journals/Subscriptions	$12,842
Office Supplies	$13,392
Total for Operating Services	$150,322
Professional Services	
Audit/Accounting Expense	$19,085
Contract Clerical	-$1,662
Expert Witness	$9,351
Investigators	$721
Interpreters	$0
Social Workers	$0
Capital Representation	$0
Conflict	$28,781
Contract - Juvenile Attorneys or CINC	$138,456
Misdemeanor Attorney Contracts	$45,588
Contract Attorneys - all other	$230,490
IT/Technical Support	$3,125
Total for Professional Services	$473,935
Capital Outlay	
Major Acquisitions	$0
Total for Capital Outlay	$0
Other Charges	
Other Operating Expenses	$3,907
Total for Other Charges	$3,907
Total for EXPENDITURES	$1,804,081


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$177
0%
$0
0%
$0
0%
$539,742
30%
$1,288,595
70%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$0
0%
$3,907
0%
$473,935
26%
$150,322
8%
$1,150,405
64%
$25,512
2%



The 17TH Judicial District Public Defenders' Office

Lafourche (Thibodaux)

District Defender: Christopher J. Boudreaux
204 Green Street
Thibodaux, LA 70301
(985) 446-8808

17th Judicial District • Lafourche Parish
District Defender Christopher J. Boudreaux • (985) 446-8808
204 Green St. • Thibodaux, LA • 70301

General District Information: In the 17th Judicial District, there are five sections of District Court and one City Court (Thibodaux). There is a specialty drug court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 97,511 in this district, 23,666 of whom are children.

District Staff: The District Defender in the 17th Judicial District is Christopher J. Boudreaux, who has served in the position for six years and has been a public defender in Louisiana for 14 years. The 17th Judicial District Public Defenders' Office is a mixed staff and contract office. At the end of 2012 the district reported five staff attorneys in addition to the District Defender and five part-time contract attorneys. There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender supervises all attorneys. The Office Manager supervises all non-attorney staff. No caseload reduction is provided to either supervisors. The office also has five non-attorney staff members.

Juvenile Defense: Juvenile cases are heard by one District Judge in the 17th Judicial District. The District Defender and one contract attorney handle all juvenile cases in this district.

Indigency Determination and Availability of Clients: In the 17th Judicial District, the Court makes the determination of indigence. Adult clients may be held at the Lafourche Parish Detention Center but are often held outside of the district in Claiborne, East Carroll, West Carroll, St. Charles or Madison Parishes. Juvenile clients are held at the Lafourche Parish Detention Center.

Fees and Accounting: The 17th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2012, 3,006 applications were received for services. Fees were waived for 2,600 applicants and were not reduced for any applicants. A total of $407 was collected in application fees. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services. In 2012, the district received $290,730 in special fees, collected by the Lafourche Parish Sheriff's Office and City Court Clerk. All accounting functions for this district are handled internally by staff.

Caseload: The 17th Judicial District Public Defenders' Office reported handling 5,895 cases in 2012. Of those, 853 involved juvenile matters, including 192 Child in Need of care representations.

The 17TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Lafourche-Thibodaux, La.
Population	97,511
Juvenile Population	23,666
District Defender	Christopher J. Boudreaux
Years as District Defender	6
Years in Public Defense	14
Office Manager	Lawrence Autin
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Christie C. Boudreaux, Lisa J. Washington. Charity R. Taylor
Primary Office Street Address	204 Green Street
City	Thibodaux
ZIP	70301
Primary Phone	985-446-8808
Primary Mailing Address	204 Green Street, Thibodaux, LA 70301
Primary Fax Number	985-446-8818
Primary Emergency Contact	Christopher J. Boudreaux
Primary Emergency Phone	985-413-0404
Secondary Emergency Contact	Lawrence Autin
Secondary Emergency Phone	985-413-0284
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	204 Green Street, Thibodaux, LA 70301 phone: 985-446-8808 fax: 985-446-8818
Other District Office Contact Personnel (Primary Only)	None
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Amy B. Roth
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	2,550
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	In-House
Courts and Locations	17th Judicial District Court, Lafourche Parish, Div. A-E, 201 Green St. & 303 West 3rd Street, Thibodeaux, 70301; Thibodeaux City Court, 1309 Canal Blvd. Thibodeaux, 70301
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	A, B, C, D, & E only (1) division in City Court
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Full time attorneys handle a different division of court and our office and the duty attorney is assigned at magistrate then a perment division is assigned at arraignment or before if a motion is filed.
Name of Adult Detention Facilities in This District	Lafourche Parish Correctional Facility.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Claiborne/West Carol/East Carol/Madison/Phelps/St. Charles.
Name of Juvenile Detention Facilities In This District	Lafourche Parish Detention Center

Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Camille A. Morvant, II
Chief Judge of Criminal District Court	John E. Leblanc
Juvenile Court Judges (Specify District of City Court)	Mark Chiasson
Drug Court Judges	Walter I. Lanier,III
Mental Health Court Judges	None
Other Specialty Court	None
Name of Specialty and Brief Description:	None
Indigency Determined by Whom and How?	By the judge in open court.
When is Assignment/Appointment of Counsel Made?	Time of arrest (Magistrate hearing); Time charges are filed.
Initial Client Intake Conducted By Whom? (Name and Title)	Charles Caillouet
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	At detention center within 72 hours or if they are not in jail a registered letter is sent immediately for them to come to our office.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes, when possible
How Many Applications for Services Were Received?	3,006
How Many Application Fees Were Waived?	2,600
How Many Application Fees Were Reduced?	0
Total Application Fee Dollars Collected in 2012	407
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	290,730
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Yes, the D.A.,City, Sheriff ; a copy is sent to our office
Who Collects the Assessed Court Fees?	Sheriff & City Court Clerk
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	A General Distribution copy is submitted by the City & Sheriff. The D.A. sends a copy that same to comply with the law.
Who Remits the Court Fees Collected?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	General Distribution Sheet

Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	The court handle appointments and told by the judge to pay I.D.O. $40.00 fee if they don't pay we do not collect.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	None
Who Collects the Assessed Partial Payments?	Our office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Partial Payments Collected?	None
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	No restriction on private practice. Duties of indigent defense take priority over private practice.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	No written contract
Primary Immediate Needs	Additional funding for additional staff attorneys and investigators.
Immediate Critical Issue Areas	Funding for adequate salary and Hospitalization.
Long-Term Critical Issue Areas	Remove the cost of capital cases from this office.
Please List All New Hires in 2012 (Name and Title)	Carlton J. Cheramie (City Court Attorney) and Charles Caillouet (intake interview attorney).
Please List All Promotions in 2012 (Name and Title)	Carlton J.Cheramie replaced Damon Stentz in City Court.
2012 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2012	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Trained by District Defender
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	District Defender for attorneys, Office Manager for non attorney staff.
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	Intake interview attorney, Charles Caillouet.
Please Attach Your Office Organizational Chart	Office employee are supervised by office manager, Lawrence Autin who answer to the District Defender all attorneys answer to the District Defender.
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	None
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	None
Regular Meetings for Any Staff, Please Describe	When necessary called for by District Defender.

Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2012	None
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	1
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	None
Please Provide the Names of All State Representatives and Senators from Your District	Rep. Joseph Harrison, Lenar Whitney, Jerry Gisclair and Jerome Richard; Senators Troy Brown, Gary Smith, Norbert Chaubert, R.L.Allain
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Inadequate jail facilities delay contact with inmates.
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	None
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Christopher J. Boudreaux	985-446-8808
Andrew Wise	985-446-8808
Garyland Wallis	985-446-8808
George Ledet	985-446-8808
Julie Erny	985-446-8808
Part-Time Contract Attorneys	**Contact Information**
Andrea Stentz	985446-8808
Michael Billiot	985-446-8808
David Arceneaux	985-446-8808
Melody Bridgewater	985-446-8808
Mark Plaisance	985-446-8808
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Christie Boudreaux	985-446-8808
Lisa Washington	985-446-8808
Charity Taylor	985-446-8808
Linda Baudoin	985-446-8808

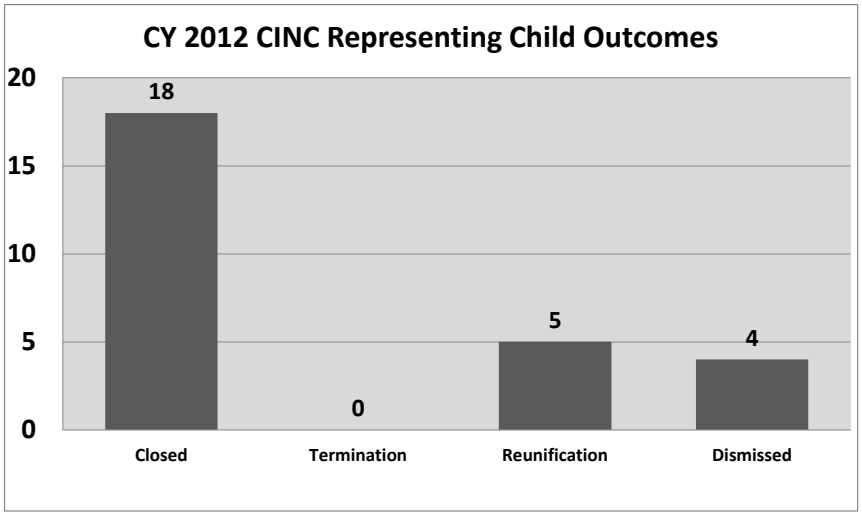
2012 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Lawrence Autin
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	X
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	X
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	X
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	
Microsoft Office 2007	X
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	X
Other	
Accounting Software	
QuickBooks	
Quicken	X
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	X
Internet Explorer 8	
Internet Explorer 9	
Firefox	
Google Chrome	X
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	1
DVD	
VCR	1
Desktop PCs	8
Laptops	2
Video Cameras	

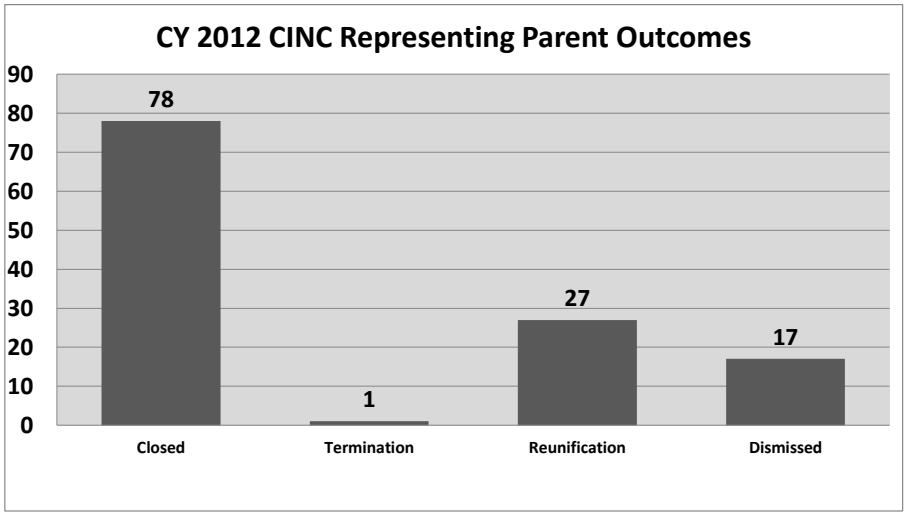
Digital Cameras	
Video Conferencing Systems	
B&W Laser Printers	5
Color Printers	1
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	X
No Internet Connection	
Connection Speed:	6
Provider Name:	Charter Business
Email Provider:	Charter Business
Please list any software or computer equipment in which you need training:	None

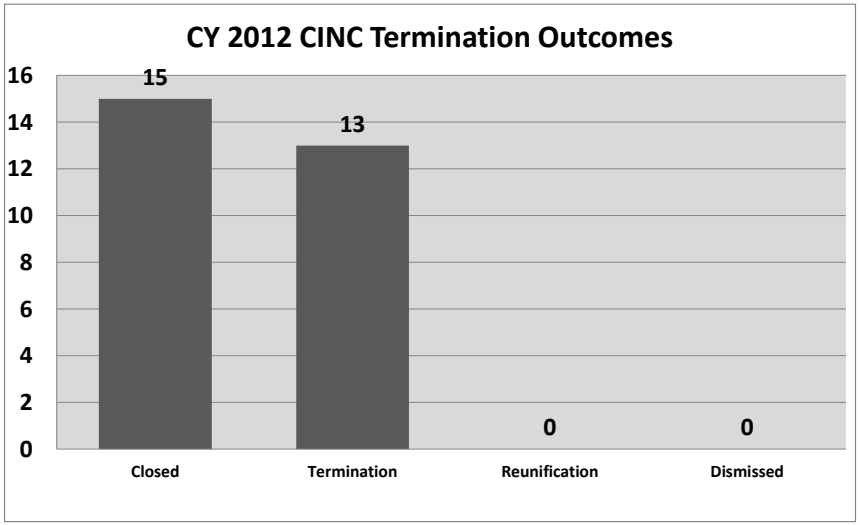
17th District Defender Office CY 2012 Caseloads & Outcomes

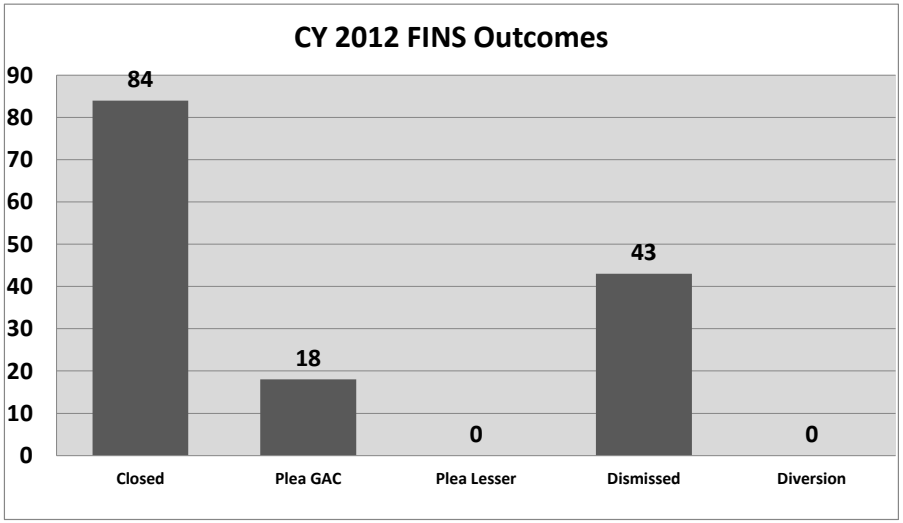
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	1	18	36	37	0	5	N/A	N/A	4	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	56	78	99	155	1	27	N/A	N/A	17	N/A	N/A	N/A	N/A	N/A
Termination	20	15	4	24	13	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	81	84	26	107	N/A	N/A	18	0	43	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	311	351	94	405	N/A	N/A	263	14	184	2	N/A	N/A	1	1
Delinquency Felony	77	76	21	98	N/A	N/A	63	10	69	0	N/A	N/A	0	0
Delinquency-Life	4	3	0	4	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	12	17	11	23	N/A	N/A	6	0	6	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	2170	2202	705	2875	N/A	N/A	1425	3	1327	26	0	1	0	0
Adult Felony Non-LWOP**	1159	1318	701	1860	N/A	N/A	600	330	694	29	0	1	0	0
Adult LWOP**	20	17	15	35	N/A	N/A	1	5	6	0	0	0	0	1
Capital***	4	4	0	4	N/A	N/A	2	0	1	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	171	213	90	261	N/A	N/A	7	0	27	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	2	4	5	7	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	4
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

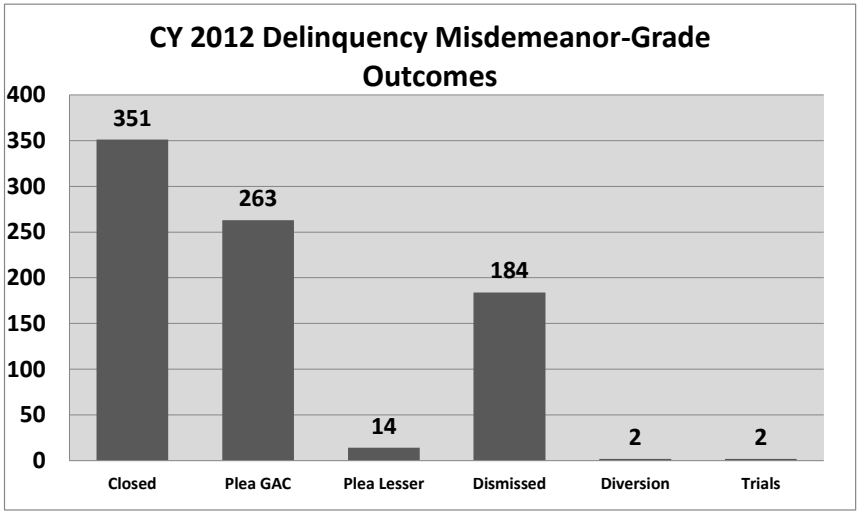
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

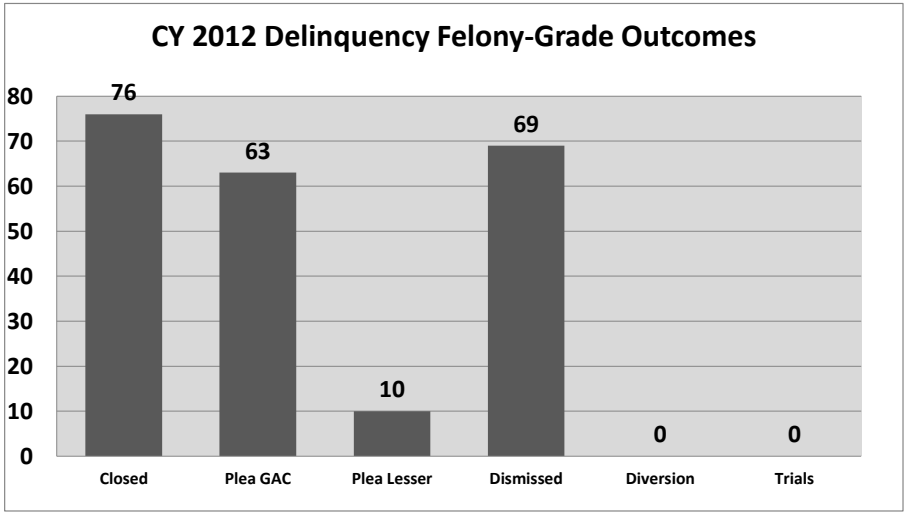

CY 2012 CINC Representing Child Outcomes
20
15
10
5
0
18
0
5
4
Closed
Termination
Reunification
Dismissed

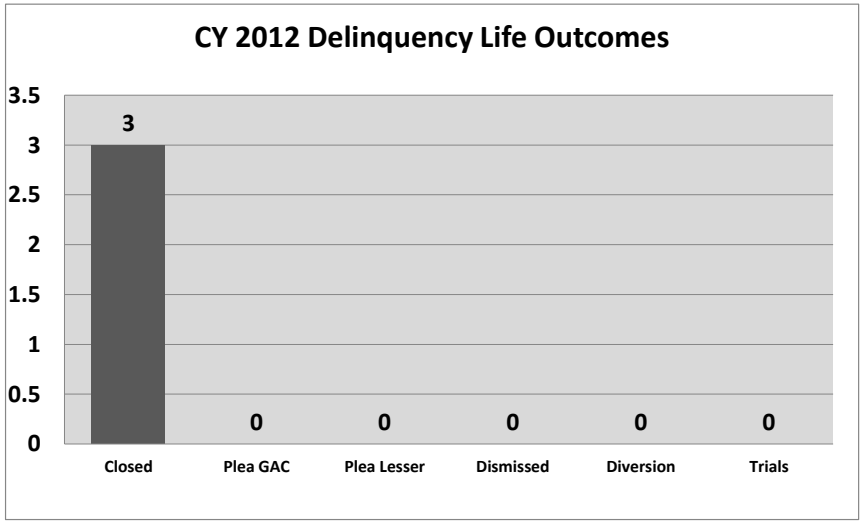

CY 2012 CINC Representing Parent Outcomes
90
80
70
60
50
40
30
20
10
0
78
1
27
17
Closed
Termination
Reunification
Dismissed

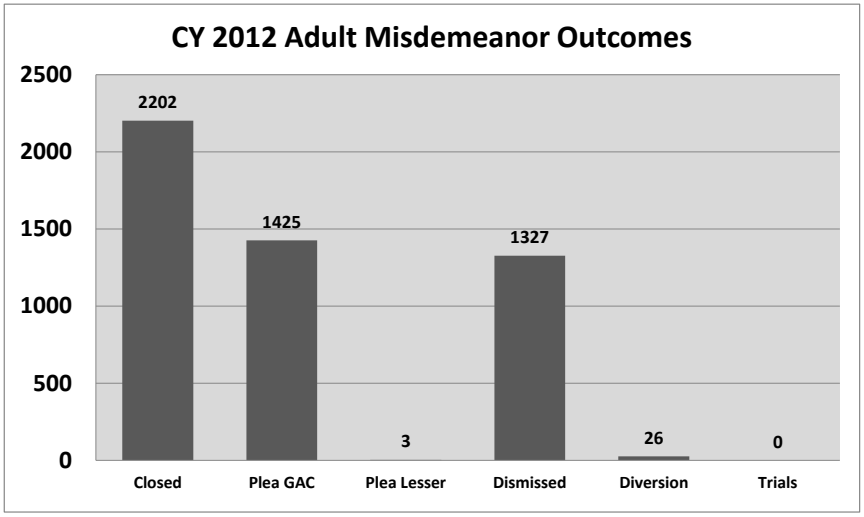

CY 2012 CINC Termination Outcomes
16
14
12
10
8
6
4
2
0
15
13
0
0
Closed
Termination
Reunification
Dismissed

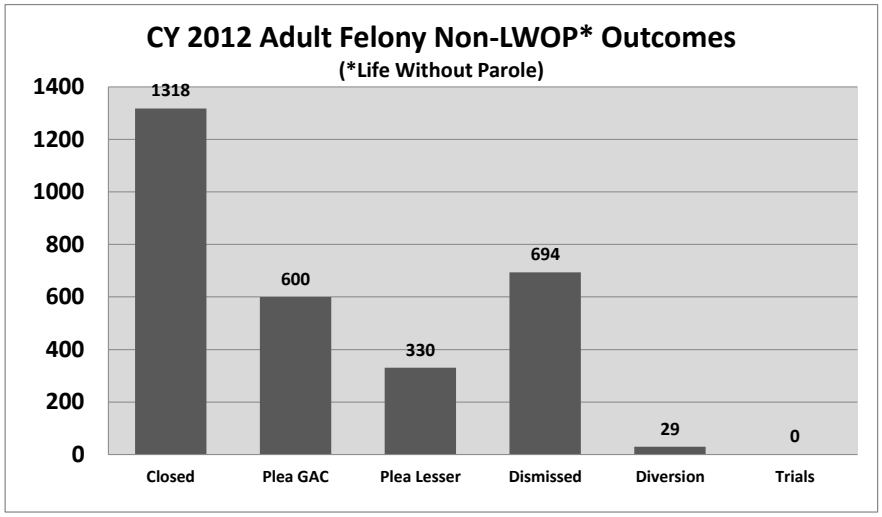

CY 2012 FINS Outcomes
90
80
70
60
50
40
30
20
10
0
84
18
0
43
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

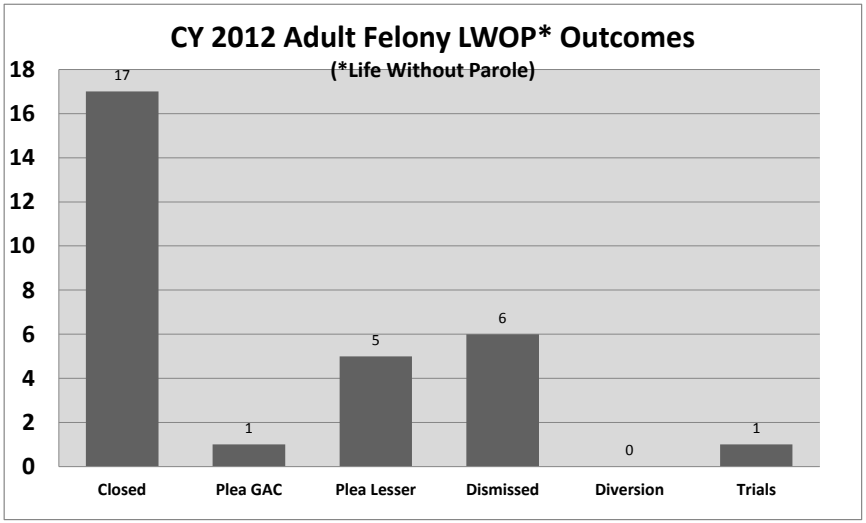

CY 2012 Delinquency Misdemeanor-Grade Outcomes
400
350
300
250
200
150
100
50
0
351
263
14
184
2
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

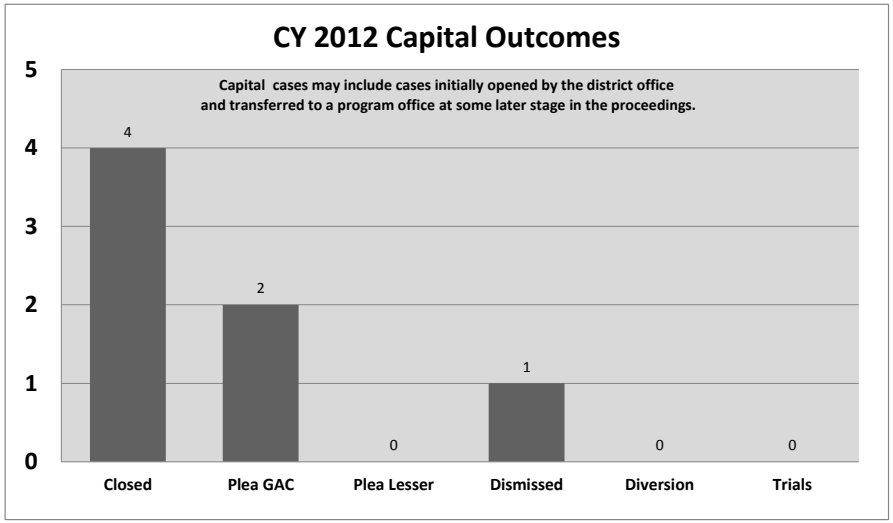

CY 2012 Delinquency Felony-Grade Outcomes
80
70
60
50
40
30
20
10
0
76
63
10
69
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
2500
2000
1500
1000
500
0
2202
1425
3
1327
26
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

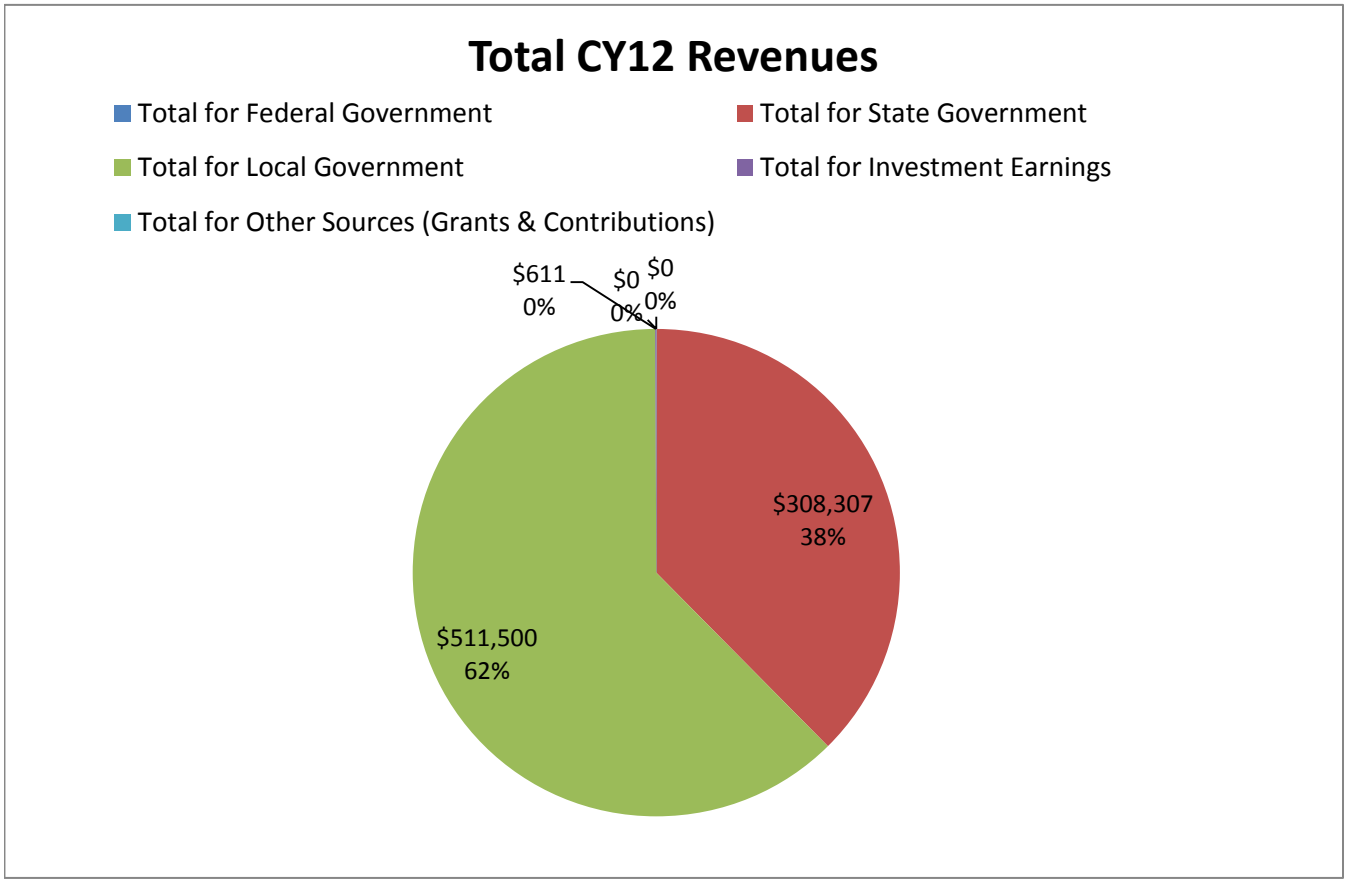

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
1400
1200
1000
800
600
400
200
0
1318
600
330
694
29
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

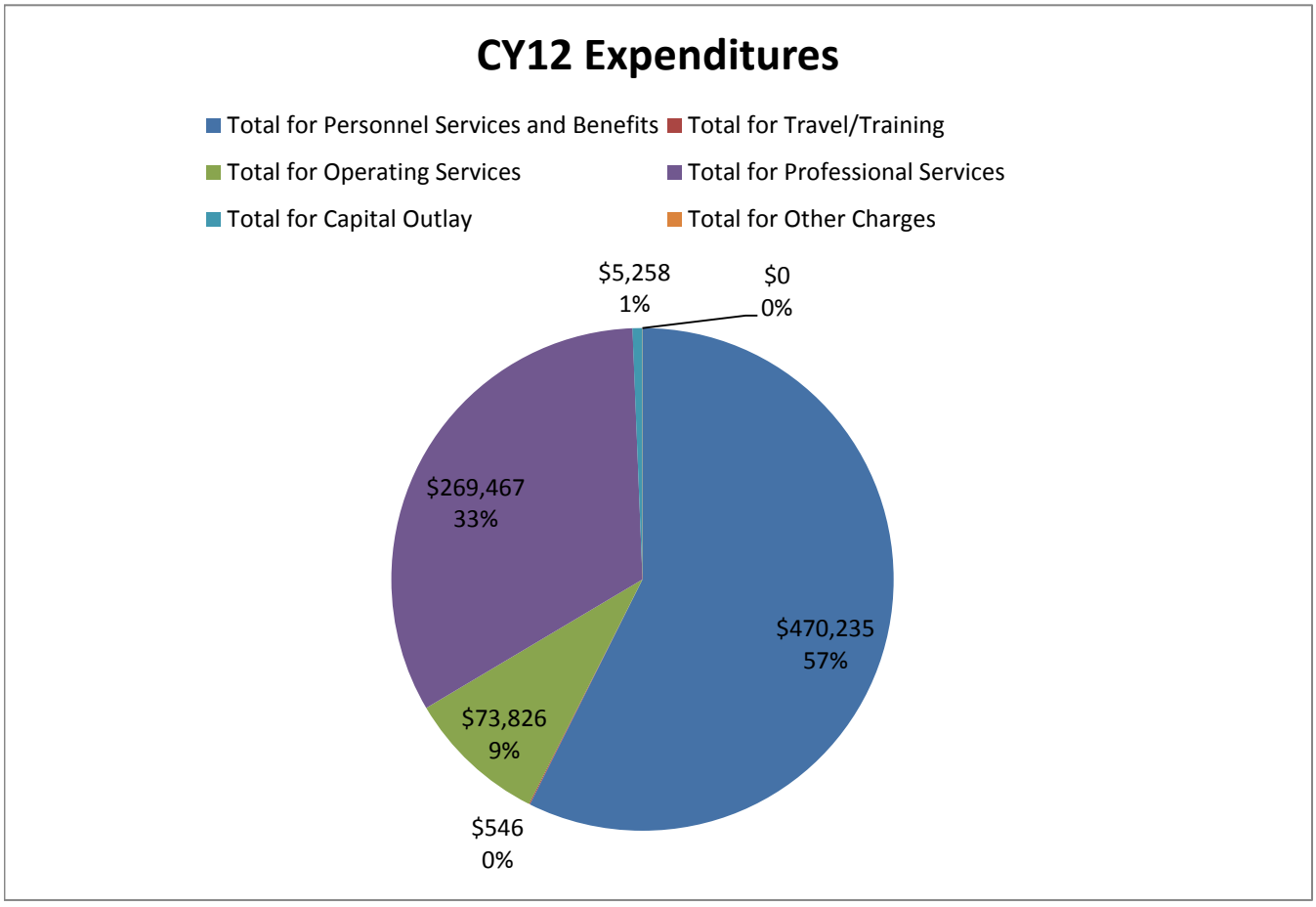

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
18
16
14
12
10
8
6
4
2
0
17
1
5
6
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

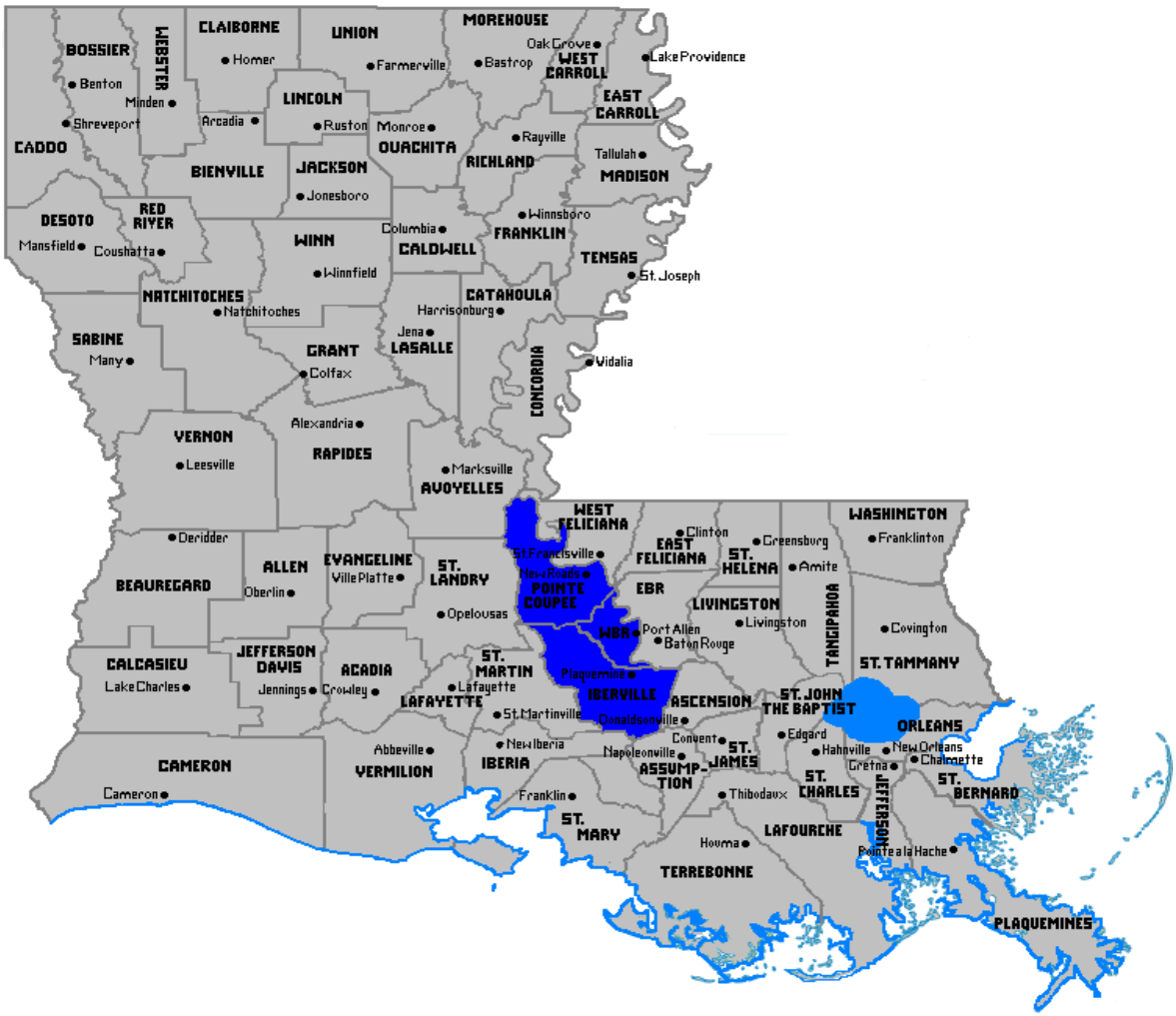

CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
5
4
3
2
1
0
4
2
0
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 17	Total CY2012
District Defender: Christopher Boudreaux	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$12,373
District Assistance Fund (DAF)	$295,935
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$0
Total for State Government	$308,307
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$0
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$66,538
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$3,211
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$70,899
City & City-Ward Courts	$10,400
Judicial District Courts	$0
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$113,105
Parish Courts	$49,351
Traffic Court	$0
Non-itemized, lump sum collected and remitted by all courts	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$171,064
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$0
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$414,819
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$16,036
Partial Attorney Fees Reimbursements [as per 15:176]	$0
Other Reimbursements	$9,599
Other Local Income -List source(s)	$1,298
Total for Charges For Services	$26,933
Total for Local Government	$511,500
Investment Earnings	
Interest Income	$444
Other Investment Income - List source(s)	$167
Total for Investment Earnings	$611
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$0
Total for Other Sources (Grants & Contributions)	$0
Total for REVENUE	$820,419

District 17	Total CY2012
District Defender: Christopher Boudreaux	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$392,160
Accrued Leave	$0
Payroll Taxes	$31,206
Hospitalization and Disability Insurance	$0
Retirement	$46,869
Other	$0
Total for Personnel Services and Benefits	$470,235
Travel/Training	
Parking/Auto Tolls	$0
Travel/Lodging/Per Diem/Mileage	$546
Total for Travel/Training	$546
Operating Services	
Advertisements	$1,144
Workers' Compensation	$2,230
Insurance - Malpractice	$7,130
Insurance - Auto/Physical Liability	$0
Insurance - Other	$866
Lease - Office	$24,000
Lease - Auto/Equipment	$534
Lease - Other	$775
Office Repair and Maintenance	$4,307
Office - Telephone/Utilities/Postage/Internet	$9,020
Dues and Seminars	$1,664
Law Library/Journals/Subscriptions	$16,061
Office Supplies	$6,094
Total for Operating Services	$73,826
Professional Services	
Audit/Accounting Expense	$3,180
Contract Clerical	$0
Expert Witness	$1,876
Investigators	$13,200
Interpreters	$134
Social Workers	$0
Capital Representation	$0
Conflict	$177,464
Contract - Juvenile Attorneys or CINC	$55,411
Misdemeanor Attorney Contracts	$3,550
Contract Attorneys - all other	$14,223
IT/Technical Support	$429
Total for Professional Services	$269,467
Capital Outlay	
Major Acquisitions	$5,258
Total for Capital Outlay	$5,258
Other Charges	
Other Operating Expenses	$0
Total for Other Charges	$0
Total for EXPENDITURES	$819,332


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$611
0%
$0
0%
$0
0%
$308,307
38%
$511,500
62%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$5,258
1%
$0
0%
$269,467
33%
$470,235
57%
$73,826
9%
$546
0%



The 18th Judicial District Public Defenders' Office

Iberville (Plaquemine) - Pointe Coupee (New Roads) - West Baton Rouge (Port Allen)

District Defender: C. Jerome D'Aquila
308 E. Main Street
New Roads, LA 70764
(225) 683-9083

18th Judicial District • Iberville, Pointe Coupee and West Baton Rouge Parishes
District Defender C. Jerome D'Aquila • (225) 683-9083
308 E. Main Street • New Roads, LA • 70764

General District Information: In the 18th Judicial District, there are four sections of District Court and one City Court (Port Allen). There is a drug court program and a non-support court program. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 79,977 in this district, 18,904 of whom are children.

District Staff: The District Defender in this district is C. Jerome D'Aquila, who has served in the position for 40years and has been a public defender in Louisiana for 40 years. The 18th Judicial District Public Defenders' Office is a contract public defenders' office. At the end of 2012 the district reported 10 part-time public defense attorneys in addition to the District Defender. Attorneys may handle private cases for public defender clients if they are retained prior to being appointed as the Public Defender for that client. In addition to the District Defender, there is one supervising attorney. A caseload reduction is provided for supervising attorneys. The office also has one investigator and five non-attorney staff members.

Juvenile Defense: Juvenile cases are heard by District Judges in the 18th Judicial District.

Indigency Determination and Availability of Clients: In the 18th Judicial District, the Court makes the determination of indigence. Adult clients are held at the West Baton Rouge Detention Center, Pointe Coupee Detention Center, or Iberville Parish Jail. Juvenile clients are held at the St. James Parish Youth Center.

Fees and Accounting: The 18th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2012, 302 applications were received for services. Fees were not waived or reduced for any applicants. A total of $13,840 was collected in application fees. Courts in this district assess the statutory special cost fee in every case based on case appointments, not convictions, to support local public defender services. Due to amalgamated remittance documentation, special fees cannot be isolated and reported separately from other remittances**.** These special fees are collected by the Iberville, Pointe Coupee, and West Baton Rouge Parish Sheriffs' Offices. Partial indigence fees are not assessed in this district. All accounting functions for the 18th Judicial District Public Defenders' Office are handled internally by staff.

Caseload: The 18th Judicial District Public Defenders' Office reported handling 2,949 cases in 2012. Of those, 540 involved juvenile matters, including 282 Child in Need of Care representations.

The 18TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Iberville - Plaquemine; Pointe Coupee - New Roads; West Baton Rouge - Port Allen
Population	79,977
Juvenile Population	18,904
District Defender	C. Jerome D'Aquila
Years as District Defender	40
Years in Public Defense	40
Office Manager	None
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Support Staff - Cheryl Stewart(Iberville), Dana Kirkland(Pointe Coupee) Bridgette Berndt & Casey Scalise(WBR).
Primary Office Street Address	308 E. Main St.
City	New Roads
ZIP	70764
Primary Phone	225-683-9083
Primary Mailing Address	P. O. Box 866, New Roads LA 70760
Primary Fax Number	225-638-7227
Primary Emergency Contact	C. Jerome D'Aquila
Primary Emergency Phone	225-638-9083 (O) 225-931-6956 (Cell)
Secondary Emergency Contact	Thomas Nelson
Secondary Emergency Phone	225-638-9083 (O) 225-718-2708 (Cell)
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	Iberville Parish - 58050 Meriam St., Courthouse Bldg., 3rd Floor; Plaquemine 70765, 225-687-5215; Pointe Coupee Parish - 308 E. Main St., New Roads 70764, 225-638-9083; West Baton Rouge Parish - 850 8th St., Courthouse Bldg. Room #27, 2nd Floor, Port Allen 70767, 225-387-6209.
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Iberville Parish(Iberville Courthouse) no rent paid WBR Parish(WBR Courthouse) no rent paid C Jerome D'Aquila (Pointe Coupee fice) no rent paid
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	No rent and/or utilities are paid at any location.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Not handled in-house, acocunting contracted with Accountant Chris Guerin.
Courts and Locations	18th Judicial District Court, Iberville, Pointe Coupee, West Baton Rouge Parishes; Port Allen City Court.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	18th JDC four(4) divisions; Port Allen City Court(1) division.

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Contract felony attorneys are assigned to a particular division and contract misdemeanor attorneys are appointed to share juvenile and misdemeanor cases. The contract attorneys decide amongst themselves how to allocate the cases.
Name of Adult Detention Facilities in This District	WBR Detention Center - Port Allen Pointe Coupee Detention Center - New Roads Iberville Parish Jail - Plaquemine
Name of Adult Detention Facilities Outside the District Which Hold Clients	N/A
Name of Juvenile Detention Facilities In This District	N/A
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	St James Parish Youth Center - St James
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Affects office budget by putting strain on travel budget.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Richard "Ricky" Ward
Chief Judge of Criminal District Court	J. Robin Free
Juvenile Court Judges (Specify District of City Court)	J. Robin Free West Baton Rouge Parish James J. Best Pointe Coupee Parish Alvin Batiste & William Dupont Iberville Parish
Drug Court Judges	Alvin Batiste Iberville Parish James J. Best Pointe Coupee Parish West Baton Rouge Parish(no drug court)
Mental Health Court Judges	None
Other Specialty Court	William T. Kleinpeter
Name of Specialty and Brief Description:	City Court of Port Allen Hearing Officer for Non-Support Court
Indigency Determined by Whom and How?	Interrogation by the Court
When is Assignment/Appointment of Counsel Made?	At the 72 hour hearing or arraignment date.
Initial Client Intake Conducted By Whom? (Name and Title)	Support Staff Cheryl Stewart(Iberville), Dana Kirkland(Pointe Coupee), Bridgette Berndt & Casey Scalise(WBR) & Investigator Larry Jones.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	If client is in jail, intake is conducted by investigator at the 72 hour hearing. If client is bonded, intake is conducted by support staff and then interviewed by an attorney on appointment date. Only attorneys gather facts about the case.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	302
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2012	13,840

Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	Unable to provide accurate accounting of fees for FYE 6/30/2012 as multiple reporting agencies/Sheriff's Offices did not begin breaking out the $45/$35 Special Costs fees until the beginning of the new fiscal year July 2012.
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Court Fees are assessed based on Appointed Cases not on Case Convictions.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Minimum supporting documentation provided with monthly remittances received from respective Sheriff's Offices.
Who Collects the Assessed Court Fees?	Sheriff's Office in respective Parishes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None provided
Who Remits the Court Fees Collected?	Sheriff's Office in respective Parishes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Minimum supporting documentation provided with monthly remittances received from respective Sheriff's Offices.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	N/A
Who Collects the Assessed Partial Payments?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	N/A
Who Remits the Partial Payments Collected?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	N/A
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	0
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Private practice permitted. Duties as Public Defender take priority. Criminal practice/representation permitted if retained prior to appointment as Public Defender.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Attorney(1) and Investigator(1)necessitated by changes in how juvenile cases are to be handled.
Immediate Critical Issue Areas	None

Long-Term Critical Issue Areas	Attorney(1) and Investigator(1)necessitated by changes in how juvenile cases are to be handled.
Please List All New Hires in 2012 (Name and Title)	Casey Scalise, previously part-time, hired as fulltime support staff effective 11/1/2012
Please List All Promotions in 2012 (Name and Title)	None
2012 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2012	0
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Newly contracted attorneys are initially assisted/helped by an experienced contract attorney.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Since the attorneys are independent contractors very little hands-on supervision is required, only exception is supervisory requirements imposed by the LPDB.
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	To be provided by 1/31/2013
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	Yes
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Yes. Three (3) contract attorneys receive $250 monthly to offset healthcare costs.
Regular Meetings for Any Staff, Please Describe	No regular staff meetings are held
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	All cases transferred to LAP
Number of Writs Your District Handled in 2012	0
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	One(1)
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Due to funding 18th JDC has one Public Defender handling all Juvenile cases and transfers.
Please Provide the Names of All State Representatives and Senators from Your District	Major Thibaut, Representative; Karen St. Germain Representative, Kenneth Havard Representative, Edward Price Representative, Rick Ward Senator, Troy Brown Senator
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	None

Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
None	
Part-Time Contract Attorneys	**Contact Information**
C Jerome D'Aquila	225-638-9083
Thomas Nelson	225-638-9083
John Aydell	225-336-3000
Miracle Myles	225-769-0100
George Grace	225-642-4000
Kevin Kimball	225-344-0220
Lagretta Lazard	225-344-7000
Michael Parks	225-638-3516
Tonya Lurry	225-387-6209
Tommy Thompson	225-389-1234
David Marquette	225-928-0310
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Larry Jones, Investigator	225-387-6209
Dana Kirkland, Support Staff	225-638-9083
Bridgette Berndt, Support Staff	225-387-6209
Cheryle Stewart, Support Staff	225-687-5215
Chris Guerin, Office Manager	225-344-6777

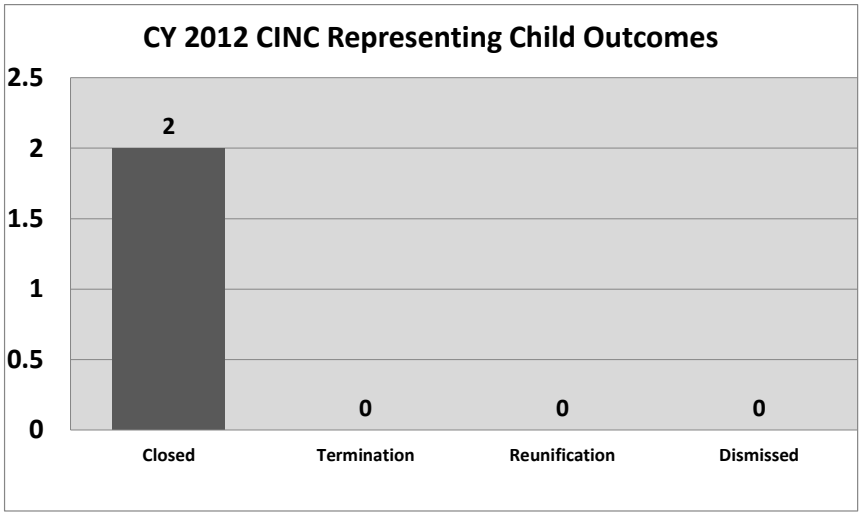
2012 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Chris Guerin
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	X
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	X
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	X
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	X
Microsoft Office 2007	X
Microsoft Office 2003	X
Previous Microsoft Office version	
Corel Word Perfect	X
Other	
Accounting Software	
QuickBooks	X
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	X
Internet Explorer 8	X
Internet Explorer 9	
Firefox	
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	3
DVD	3

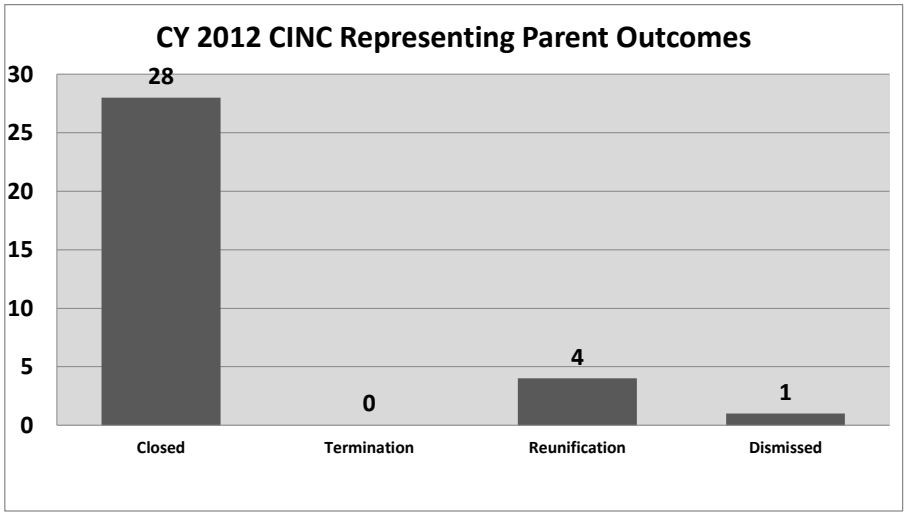
VCR	0
Desktop PCs	3
Laptops	11
Video Cameras	0
Digital Cameras	1
Video Conferencing Systems	0
B&W Laser Printers	0
Color Printers	3
Wireless Cards	11
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	X
No Internet Connection	
Connection Speed:	
Provider Name:	Cox Communications
Email Provider:	Various
Please list any software or computer equipment in which you need training:	

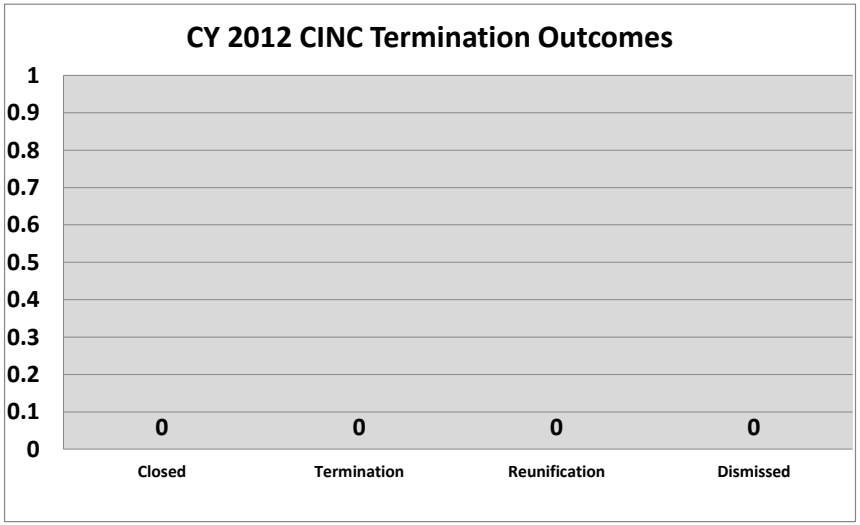
18th District Defender Office CY 2012 Caseloads & Outcomes

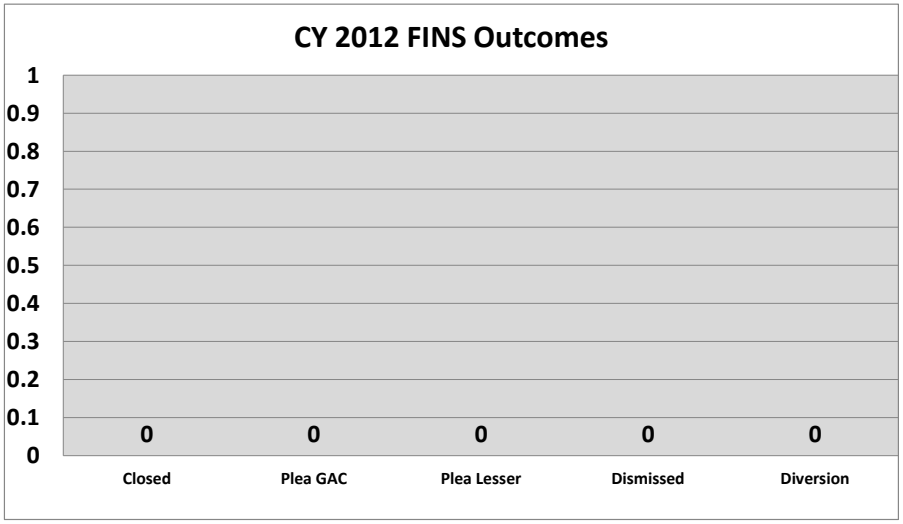
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	23	8	115	138	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	0	2	26	26	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	30	28	88	118	0	4	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	1	0	0	1	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	134	99	41	175	N/A	N/A	27	3	23	45	N/A	N/A	0	0
Delinquency Felony	46	34	33	79	N/A	N/A	9	9	24	1	N/A	N/A	0	0
Delinquency-Life	3	2	0	3	N/A	N/A	2	1	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	451	356	549	1000	N/A	N/A	213	4	341	25	0	5	3	8
Adult Felony Non-LWOP**	695	645	682	1377	N/A	N/A	267	192	177	0	1	2	0	0
Adult LWOP**	5	12	26	31	N/A	N/A	3	6	6	0	0	2	0	1
Capital***	0	0	0	0	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

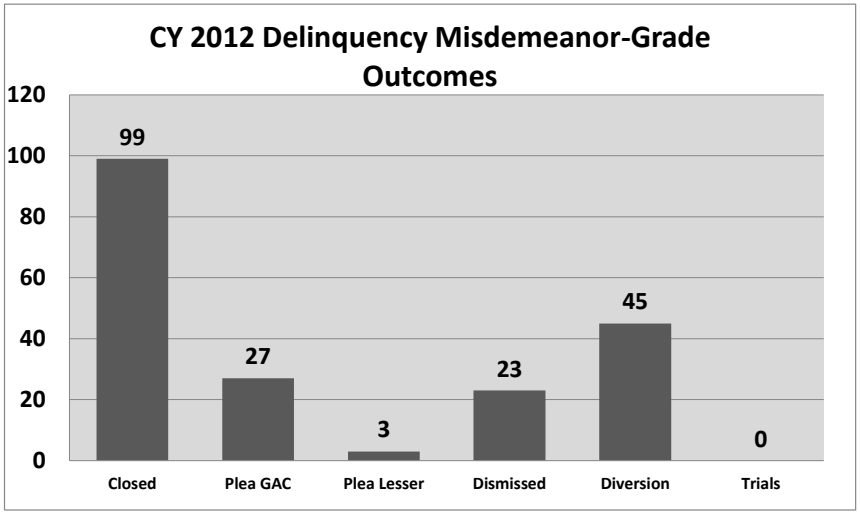
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

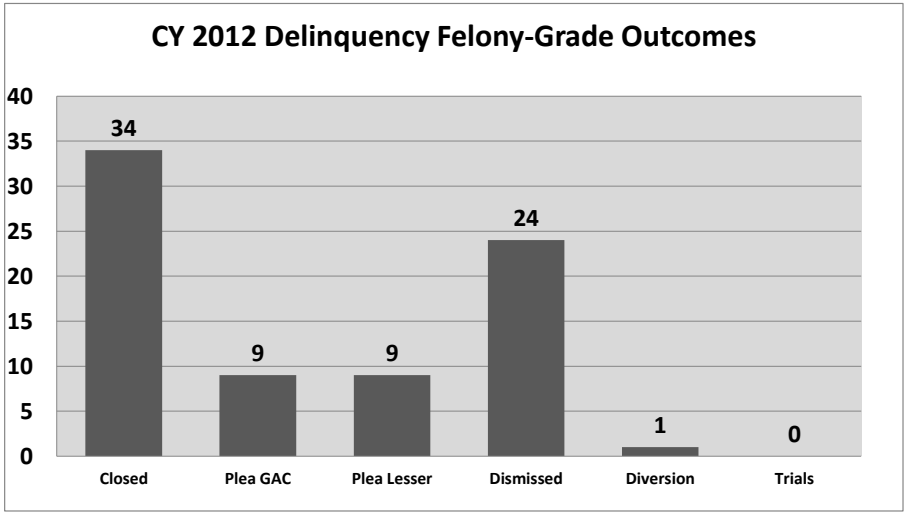

CY 2012 CINC Representing Child Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
Closed
Termination
Reunification
Dismissed

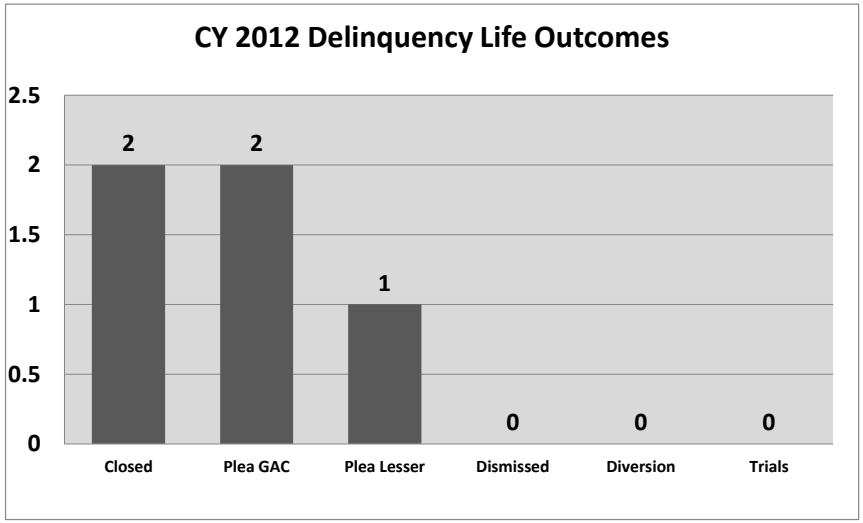

CY 2012 CINC Representing Parent Outcomes
30
25
20
15
10
5
0
28
0
4
1
Closed
Termination
Reunification
Dismissed

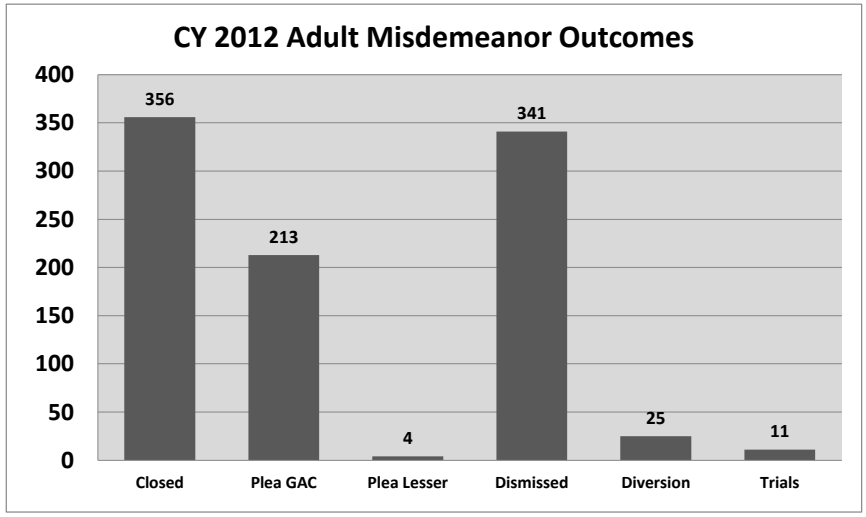

CY 2012 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

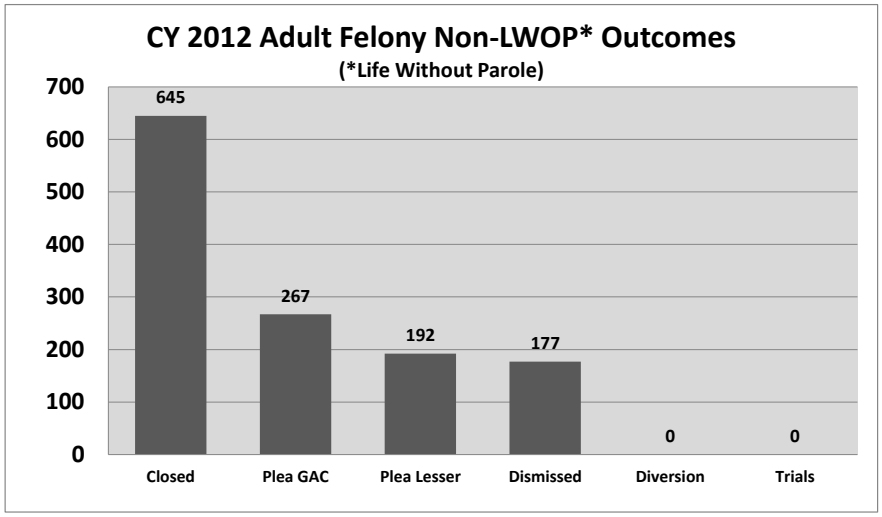

CY 2012 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

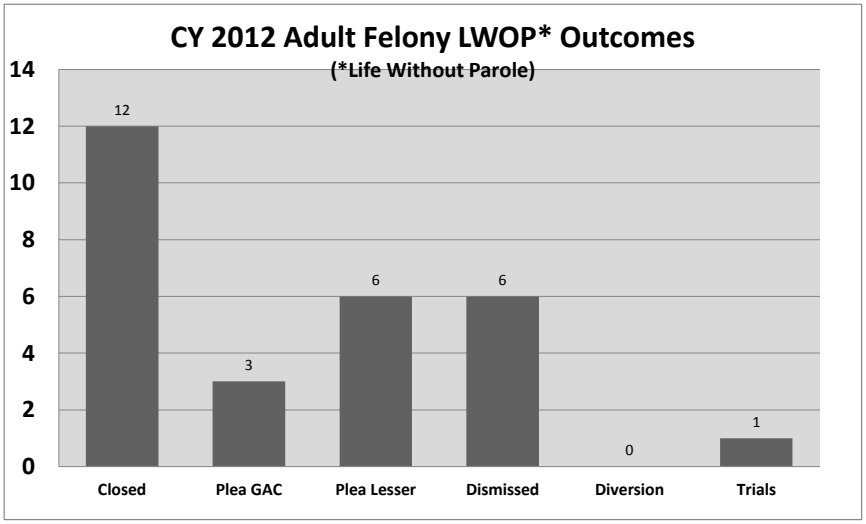

CY 2012 Delinquency Misdemeanor-Grade Outcomes
120
100
80
60
40
20
0
99
27
3
23
45
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

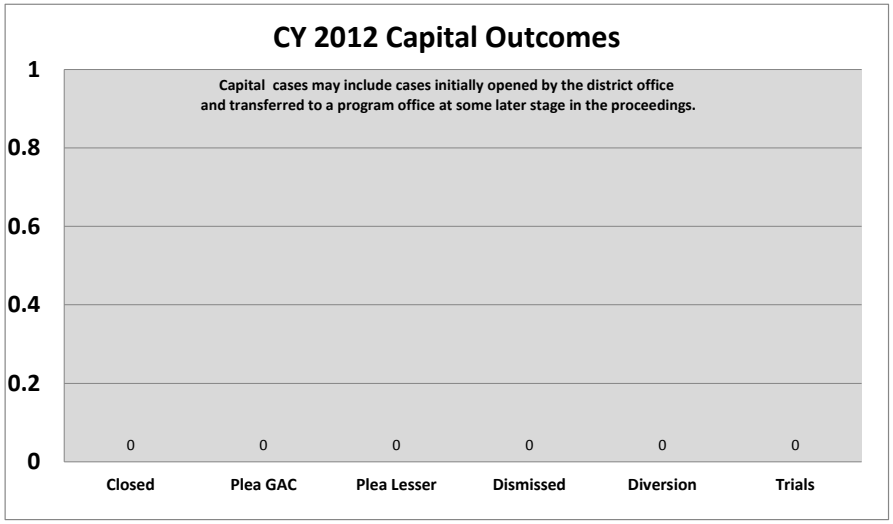

CY 2012 Delinquency Felony-Grade Outcomes
40
35
30
25
20
15
10
5
0
34
9
9
24
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
2.5
2
1.5
1
0.5
0
2
2
1
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
400
350
300
250
200
150
100
50
0
356
213
4
341
25
11
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

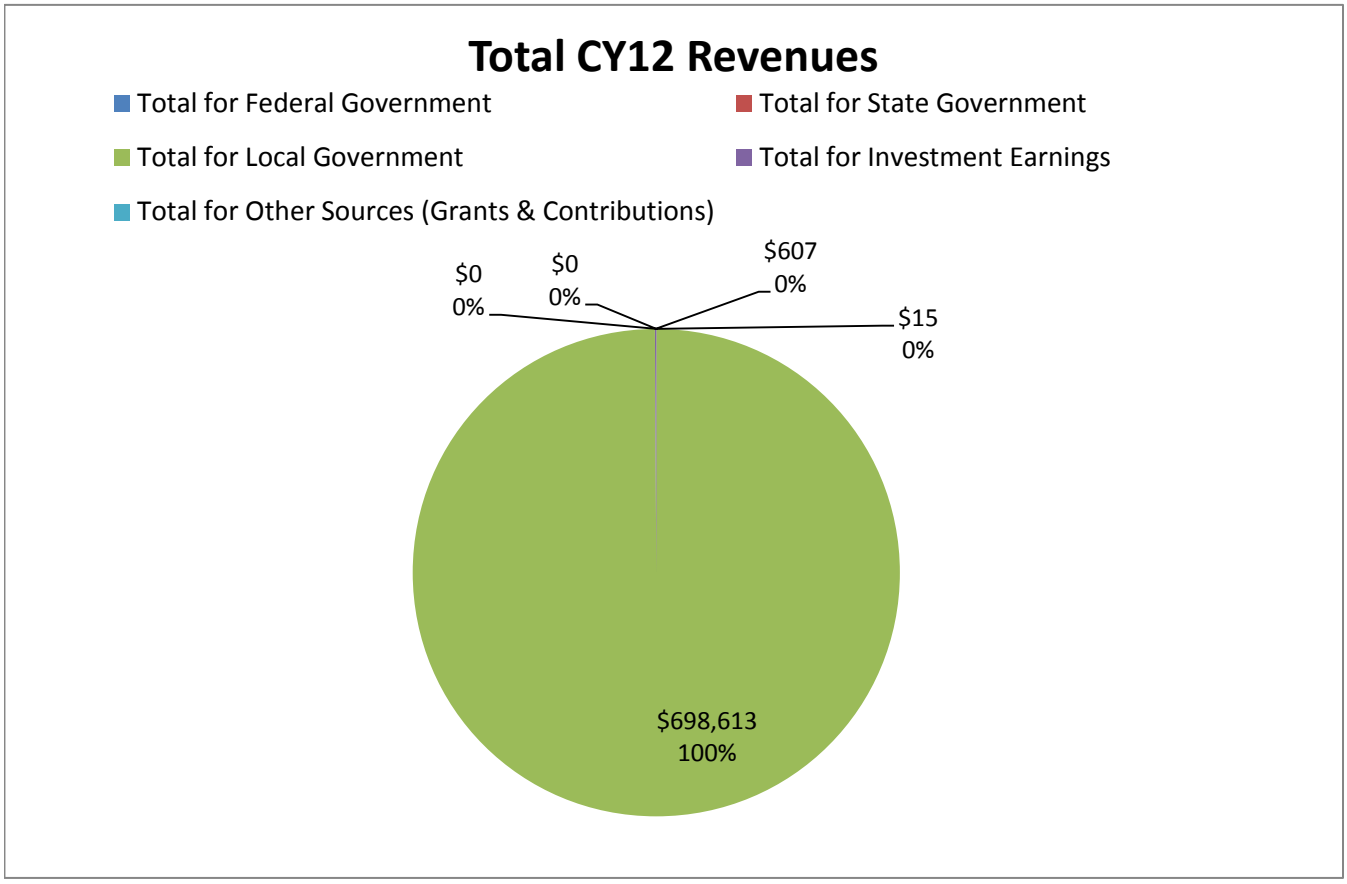

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
700
600
500
400
300
200
100
0
645
267
192
177
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

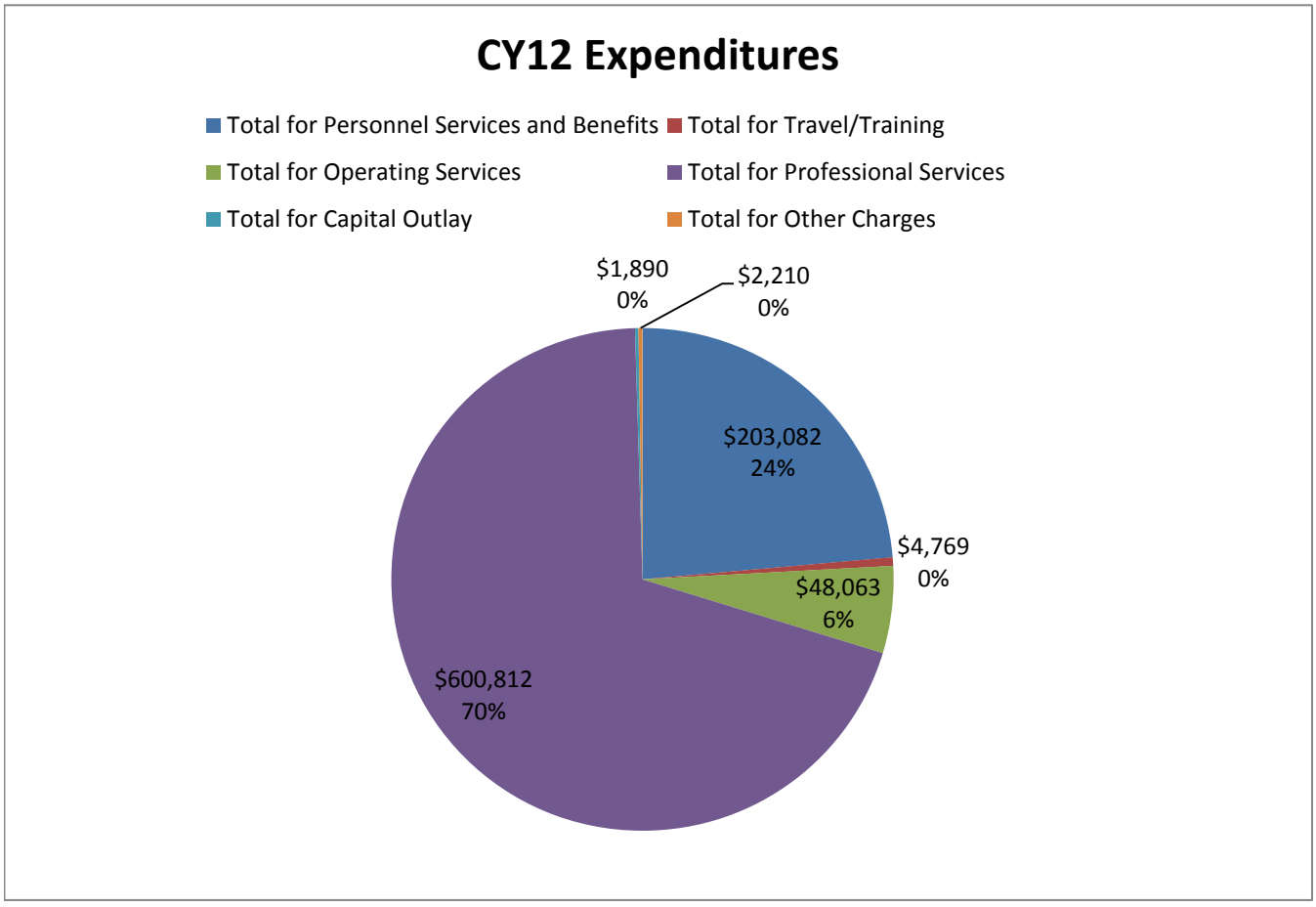

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
14
12
10
8
6
4
2
0
12
3
6
6
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

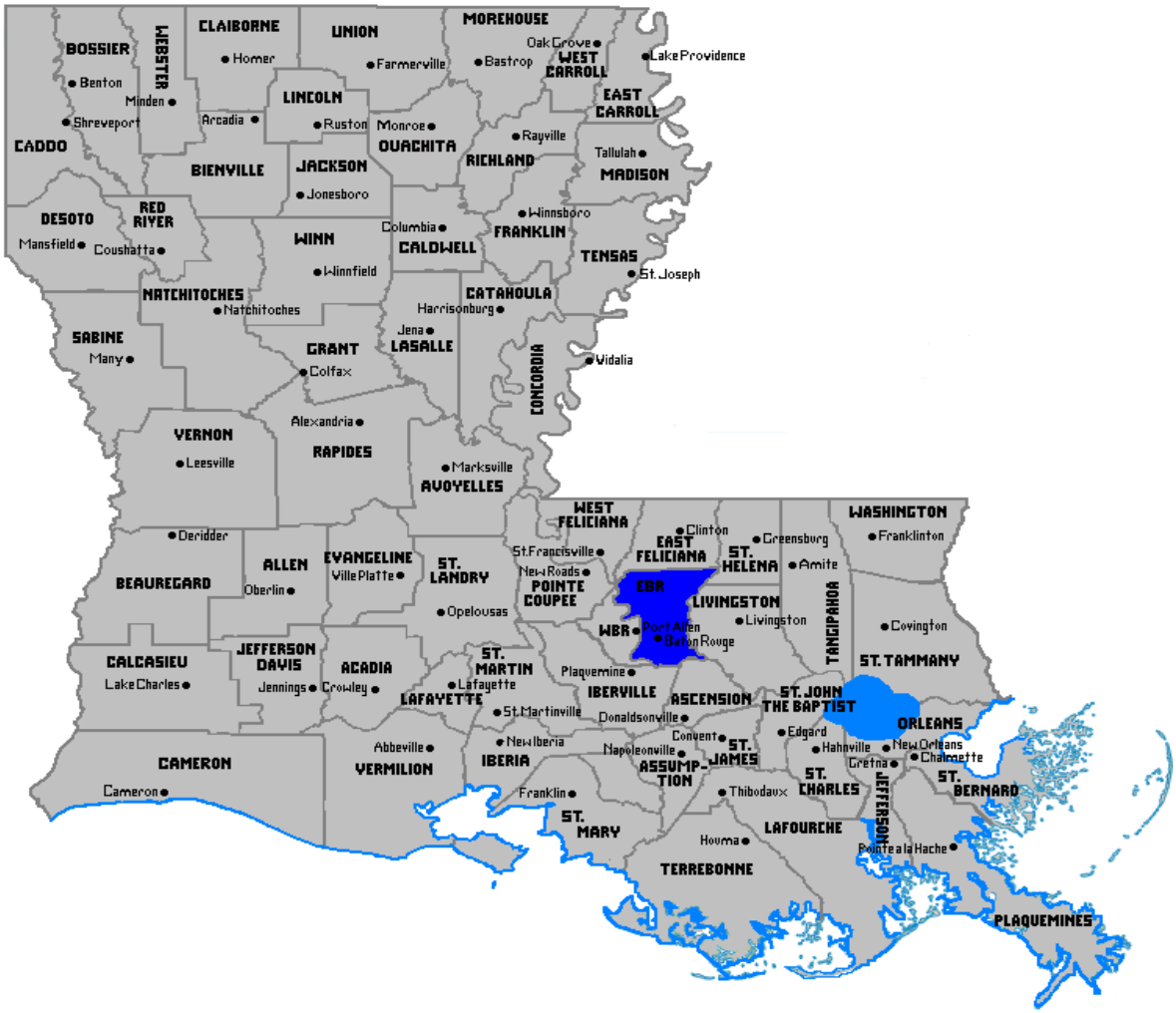

CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 18 CY2012	Total CY2012
District Defender: Jerome D'Aquila	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$0
District Assistance Fund (DAF)	$0
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$0
Total for State Government	$0
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$0
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$60,541
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$600
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$0
City & City-Ward Courts	$66,795
Judicial District Courts	$193,700
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$99,299
Parish Courts	$0
Traffic Court	$0
Non-itemized, lump sum collected and remitted by all courts	$35,879
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$224,018
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$600
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$620,290
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$17,181
Partial Attorney Fees Reimbursements [as per 15:176]	$0
Other Reimbursements	$0
Other Local Income -List source(s)	$0
Total for Charges For Services	$17,181
Total for Local Government	$698,613
Investment Earnings	
Interest Income	$607
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$607
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$15
Total for Other Sources (Grants & Contributions)	$15
Total for REVENUE	$699,235

District 18 CY2012	Total CY2012
District Defender: Jerome D'Aquila	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$176,909
Accrued Leave	$0
Payroll Taxes	$17,885
Hospitalization and Disability Insurance	$8,289
Retirement	$0
Other	$0
Total for Personnel Services and Benefits	$203,082
Travel/Training	
Parking/Auto Tolls	$0
Travel/Lodging/Per Diem/Mileage	$4,769
Total for Travel/Training	$4,769
Operating Services	
Advertisements	$0
Workers' Compensation	$2,958
Insurance - Malpractice	$653
Insurance - Auto/Physical Liability	$0
Insurance - Other	$100
Lease - Office	$1,980
Lease - Auto/Equipment	$0
Lease - Other	$1,815
Office Repair and Maintenance	$943
Office - Telephone/Utilities/Postage/Internet	$7,640
Dues and Seminars	$750
Law Library/Journals/Subscriptions	$26,447
Office Supplies	$4,777
Total for Operating Services	$48,063
Professional Services	
Audit/Accounting Expense	$12,873
Contract Clerical	$0
Expert Witness	$2,900
Investigators	$53,398
Interpreters	$4,965
Social Workers	$0
Capital Representation	$1,536
Conflict	$0
Contract - Juvenile Attorneys or CINC	$99,833
Misdemeanor Attorney Contracts	$76,384
Contract Attorneys - all other	$346,995
IT/Technical Support	$1,929
Total for Professional Services	$600,812
Capital Outlay	
Major Acquisitions	$1,890
Total for Capital Outlay	$1,890
Other Charges	
Other Operating Expenses	$2,210
Total for Other Charges	$2,210
Total for EXPENDITURES	$860,827


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$0
0%
$0
0%
$607
0%
$15
0%
$698,613
100%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$1,890
0%
$2,210
0%
$203,082
24%
$4,769
0%
$48,063
6%
$600,812
70%



The 19TH Judicial District Public Defenders' Office

East Baton Rouge (Baton Rouge)

District Defender: Michael A. Mitchell
300 Louisiana Avenue
Baton Rouge, LA 70802
(225) 389-3150

19th Judicial District • East Baton Rouge Parish
District Defender Michael A. Mitchell • (225) 389-3150
300 Louisiana Ave. • Baton Rouge, LA • 70802

General District Information: In the 19th Judicial District, there are eight sections of District Court, five sections in Baton Rouge City court, and one section each in Baker and Zachary City Courts. There is a drug court program and a non-support court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 440,171 in this district, 103,665 of whom are children.

District Staff: The District Defender in this district is Michael A. Mitchell, who has served in the position for 18 years and has been a public defender in Louisiana for 27 years. The 19th Judicial District Public Defenders' Office is a mixed staff and contract office. At the end of 2012 the district reported 41 staff attorneys in addition to the District Defender and 15 part-time contract attorneys. Attorneys are permitted to have a very limited private practice (non-criminal cases within the District). In addition to the District Defender, there are a number of supervising**.** A caseload reduction may be provided for supervising attorneys depending on the needs of their sections. The office also has 14 investigators and 17 administrative staff members.

Juvenile Defense: The 19th Judicial District has one of the four juvenile courts in Louisiana, and this court has two sections**.** Three full-time staff attorneys, in addition to a supervising juvenile attorney and two part-time contract attorneys handle all juvenile cases in this district.

Indigency Determination and Availability of Clients: In the 19th Judicial District, the Public Defenders' Office makes the determination of indigence. Adult clients are held at the East Baton Rouge Parish Prison or, if held outside the district, at the Catahoula Correctional Center (Harrisonburg), C. Paul Phelps Correctional Center (DeQuincy), Riverbend Detention Center (Lake Providence), West Baton Rouge Parish Jail, or facilities in East Carroll Parish. Juvenile clients are held at the East Baton Rouge Juvenile Detention Center or the Jetson Center for Youth.

Fees and Accounting: The 19th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2012, 7,975 applications were received for services. Fees were waived for 25 applicants and were not reduced for any applicants. A total of $151,610 was collected in application fees. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services. In 2012, the district received $2,686,542 in special fees, which was collected by the Public Defenders' Office and by each of the courts. Courts in this district also may assess partial indigence payments for services based on clients' ability to pay. Any resulting payments are collected by the Public Defenders' Office, unless courts order that clients pay through the designated collector for that court (such as the East Baton Rouge Sheriff's Office or the Clerk of Court).

Caseload: The 19th Judicial District Public Defenders' Office reported handling 31,496 cases in 2012. Of those, 7,160 involved juvenile matters, including 5,079 Child in Need of Care representations.

The 19TH JDC Public Defenders' Office

Parish(es) & Seat(s)	East Baton Rouge - Baton Rouge
Population	440,171
Juvenile Population	103,665
District Defender	Michael A. Mitchell
Years as District Defender	19
Years in Public Defense	27
Office Manager	Beverly G. Rice/ D. Delisle George
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Trinitria Carey, Sec.; Monica Dickerson, Sec.; Verna Dogan, Sec.; Fannie Dorsey, Sec.; Mildred Ewing, Sec.; D. Delisle George, Exe. Assist.; Deitra Johnson, Sec.; Shalyn Lewis, Sec,; Catrina Nelson, Sec.; Darlene Reiff, Sec.; Florence Roberson, Sec.; Veronica Robillard, Sec.; Megan Viola, Sec.
Primary Office Street Address	300 Louisiana Avenue
City	Baton Rouge
ZIP	70802
Primary Phone	225-389-3150 (w)
Primary Mailing Address	Post Office Box 3356 Baton Rouge, LA 70821-3356
Primary Fax Number	225-389-5418
Primary Emergency Contact	Michael A. Mitchell
Primary Emergency Phone	225-937-7990 cell
Secondary Emergency Contact	D. Delisle George
Secondary Emergency Phone	225-241-2402 (c)
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	East Baton Rouge City Parish building.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	$164,405 Rent Annually + $26,613 Utilities Annually = $15,918.17 Monthly.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Handled In-House utilizing Paychex Online, QuickBooks, with Monthly Review by John McKowen, CPA.
Courts and Locations	19th Judicial District Court (Criminal), East Baton Rouge Parish, Baton Rouge; Baton Rouge City Court; Baker City Court; Zachary City Court; Juvenile Court of Baton Rouge (2); Child Support Court (4).
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	District Court-8 Criminal Divisions; Baton Rouge City Court- 5 Divisions; Baker and Zachary City Court-1 Division each ; Juvenile Court-2 Divisions; Child Support Court-4 Divisions.

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	32 Staff attorneys, District Court positions (5 unfunded-unfilled); 3 Staff attorneys (unfunded-unfilled), Serious Case positions; 6 Staff attorneys Baton Rouge City Court positions; 1 Contract Baker City Court position; 1 Contract Zachary City Court position; 2 Child Support attorney positions; 5 Staff Attorney Juvenile Court positions, (2 unfilled); 2 CINC Attorney Contract positions;6 Contract Conflict Attorneys – District Court; 2 Conflict Contract Attorney positions - Baton Rouge City Court.
Name of Adult Detention Facilities in This District	East Baton Rouge Parish Prison
Name of Adult Detention Facilities Outside the District Which Hold Clients	Catahoula Correctional Center, Concordia; Dequincy; East Carroll; Riverbend at Lake Providence, West Baton Rouge Parish Prison.
Name of Juvenile Detention Facilities In This District	East Baton Rouge Juvenile Detention Center; Jetson Center for Youth.
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	N/A
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes. It is inefficient. Investigators and attorneys travel long distances to meet with clients who are housed in facilities out of parish; on occasions the client will have been transferred to another facility. The monetary cost (mileage etc.) time and inefficiency is substantial. Travel time limits the number of clients who may be seen on any given visit, thus requiring repeat trips.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No; except for the time limitation associated with travel.
District Attorney	Hillar Moore, III
Chief Judge of Criminal District Court	Michael R. Erwin, Judge 19th JDC
Juvenile Court Judges (Specify District of City Court)	Kathleen Richey, Judge ; Pamela Taylor Johnson, Judge.
Drug Court Judges	Anthony Marabella, Judge 19th JDC.
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Determined by the District Public Defender after review of the client's application for services, interview and verification.
When is Assignment/Appointment of Counsel Made?	Time of arrest; Time Charges are filed. Depends: at 48 hour hearing or arraignment or any point in the interim at client's request

Initial Client Intake Conducted By Whom? (Name and Title)	(1) Developed uniform Investigation Request Form with distribution and centralization of records. (2) Hired Law students to assist the investigators primarily in the area of initial Client Intake, under Supervision. (3) Established a monthly Homicide and Serious Case List distribution report, it is published on or about the 20th of each month, providing all dates and actions upcoming for the following month, with a dual breakdown of chronological order, and section of court along with Defense Attorney identifiers. (4) Established an enchanced current status board for the Homicide & Serios case designation to include conflict Information concerning both victim, Co-defendants and witnesses. (5) Implemented enchanced Discovery procedure for all City Court cases where documentation is presented to the Defense at least two weeks prior to court date. (Attempted to upload the Investigator Request Form & H&SC List, without success. Watched the video, the "attach file program" did not access the desktop properly to allow uploading of the file).
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes.
Brief Explanation of Intake Process	Please see response above. Question: Initial Client Intake?
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	7,975
How Many Application Fees Were Waived?	25
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2012	Jan - Jun $115,344 + Jul - Dec $36,266 = $151,610
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	Jan - Jun $1,287,594 + Jul - Dec $1,398,948 = $2,686,542
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Itemized list is provided by the EBRP Accounting Department for District Court. Baton Rouge City Court Accounting Department provide itemized reports for City Court. Itemized list is provided by EBRP Juvenile Courts: Itemize list are provided by Baker and Zachary City Courts.
Who Collects the Assessed Court Fees?	EBRP Public Defender Office, Baker City Court, Zachary City Court, EBR City & District Courts, also EBRP Juvenile Courts

What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Baker and Zachary City Courts, EBRP Juvenile Court, each provide a list of collections associated with received OPD funds. C/P Finance generates a monthly report for each day's transactions for EBRP City Court and EBRP Sheriff Office for received OPD funds. Non-Support court report is handled in the Public Defender Office
Who Remits the Court Fees Collected?	Baker City Court Finance Dept., Zachary City Court Finance Dept., EBRP Juvenile Accounting Dept., and City Parish Finance Department handles EBRP City Court and District Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Baker and Zachary City Courts, EBRP Juvenile Court, each provide a list of collections associated with received OPD funds. C/P Finance generates a monthly report for each day's transactions for EBRP City Court and EBRP Sheriff Office for received OPD funds. Non-Support court report is handled in the Public Defender Office
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Determination and amount is made the Judge presiding over the case.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	None
Who Collects the Assessed Partial Payments?	Partial Indigency payments are collected, generally, by the District Defender Office. However, the Court may order that the client pay through the collector for that Court,i.e., Sheriff, B.R. City Court Clerk, etc...
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	EBRP City Court Accounting Deptartment, Zachary and Baker City Court provides itemized list of funds collected. EBRP Sheriff and Juvenile Court is not presently accepting Partial Indigence Payments.
Who Remits the Partial Payments Collected?	Baker City Court Finance Dept., Zachary City Court Finance Dept., EBRP Juvenile Accounting Dept., and City Parish Finance Department handles EBRP City Court and District Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Partial Indigency payments are collected, generally, by the District Defender Office. However, the Court may order that the client pay through the collector for that Court,i.e., Sheriff, B.R. City Court Clerk, etc...
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	Jan - Jun $88,118 + Jul - Dec $26,565 = $114,683
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Attorneys may be allowed to have a very limited (non-criminal within the District) private practice. The attorney must demonstrate an ability to handle his/her caseload responsibly The policy is under constant review. The practice is monitored and the general rule is that the private is acceptable so far as it does not interfere with the attorneys public defender duties.

For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Increase in Attorney and Support Personnel.
Immediate Critical Issue Areas	Financial Assistance is needed for additional attorneys and corresponding support staff and office space for Serious case Representation (highest class felonies). In addition funding is needed for salary increasing, not only for COLAs, but also adjustments in salaries in order to bring them closer in line with other like agencies and positions.
Long-Term Critical Issue Areas	Immediate Critical Issue Areas" which continue to remain the same (funding). This deficency leads to high turn over of trained staff personnel and higher training cost.
Please List All New Hires in 2012 (Name and Title)	6 Attorneys resigned, 6 hired Jason Hessick, Parker Marschall, Joshua Newville, Afi Patterson, Robert Ray, Vernon Thomas; 1 Investigator resigned, 1 hired Christopher Gardner; 3 Secretaries resigned, 4 hired Monica Dickerson, Shalyn Lewis, Catrina Nelson, Megan Viola; 1 Contract Attorney resigned, 1 hired Carson Marcantel; 1 Contract Investigator resigned, 1 Contract Investigator hired Jacie Saunders; 1 IT Staff resigned.
Please List All Promotions in 2012 (Name and Title)	None
2012 Media Coverage and/or Major Accomplishments	Maintain the workload proficiency, education level and competency, of the Public Defender Office; while reducing the overall individual attorney case load.
Number of Expected New Attorney Hires in 2012	Replacement of existing personnel who resigned; filling two required positions (see line 27) and eight required positions but unfunded. Also according to funds the possibilitly of Two to Five layoffs.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. Periodic In-House Training Sessions. Coaching and Mentoring by Section Chiefs and other experienced attorneys. SPDTC Training and NCDC Training.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	There are 8 sections of District Court - Each section has a Chief who is responsible for the supervision of the attorneys in the section and is the direct contact with the court; Section Chief -Juvenile Court; Chief of Baton Rouge City Court; Office Manager/Executive Assistant supervises other support staff. District Defender is responsible for overall supervision including all contract attorneys.
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	None

Please Attach Your Office Organizational Chart	See Attached
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	No. Supervisors may carry a reduced felony and/or Capital caseloads depending on section needs.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Yes, Blue Cross Blue Shield Medical and Always Dental Care. Approximately 60% of the Premium (cost) is paid from the District Defender Fund. The balance is paid by the Employee.
Regular Meetings for Any Staff, Please Describe	Yes. All Staff have regular meetings. Section Meetings daily or weekly, Full Attorney Staff Meetings bi-weekly.
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2012	22
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	4
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	The Juvenile Attorney will co-counsel with or at minimum act as consultant to the Attorney assigned to handle the Juvenile matter transferred to the District Court
Please Provide the Names of All State Representatives and Senators from Your District	Senators: Dan Claitor; Yvonne Dorsey; Sharon Weston Broome; Dale Erdey; Mack 'Bodi' White, Jr; Rick Ward, III. Representatives: Regina Barrow; Stephen Carter: Franklin Foil; Hunter Greene; Dalton Honore; Erich Ponti; Clifton Richardson; Patricia Smith; Alfred Williams; Kenny Havard;Valarie Hodges; Edward 'Ted' James.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Limited access to clients housed in the Parish Prison.

What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	(1) Developed uniform Investigation Request Form with distribution and centralization of records. (2) Hired Law students to assist the investigators primarily in the area of initial Client Intake, under Supervision. (3) Established a monthly Homicide and Serious Case List distribution report, it is published on or about the 20th of each month, providing all dates and actions upcoming for the following month, with a dual breakdown of chronological order, and section of court along with Defense Attorney identifiers. (4) Established an enchanced current status board for the Homicide & Serios case designation to include conflict Information concerning both victim, Co-defendants and witnesses. (5) Implemented enchanced Discovery procedure for all City Court cases where documentation is presented to the Defense at least two weeks prior to court date. (Attempted to upload the Investigator Request Form & H&SC List, without success. Watched the video, the "attach file program" did not access the desktop properly to allow uploadingof the file).

Staff Directory:

Full-Time Staff Attorneys	Contact Information
Sara Anderson Clarke (Fe, Mi)	225-389-3150
Shawn Bray (Juv, Fins, Cinc/both)	225-354-1297
Kelly Carmena (Fe, Mi)	225-389-3150
Jason Chatagnier (Fe, Mi)	225-389-3150
Scott Collier (Cap, Fe, Mi)	225-389-3150
Sean Collins (Fe, Mi)	225-389-3150
Laurie Tate (Fe, Mi)	225-389-3150
Monique Fields (Other)	225-389-3150
William Frazier (Fe, Mi)	225-389-3150
Colette Greggs (Mi)	225-389-3150
Sonya Hall (Fe, Mi)	225-389-3150
Earl Harrison (Other)	225-389-3150
Susan Hebert (Fe, Mi)	225-389-3150
Nelvil Hollingsworth (Cap, Fe, Mi)	225-389-3150
Herman Holmes (Juv, Fins, Cinc/both)	225-354-1297
Author Joiner (Cap, Mi)	225-389-3150
Lance Joseph (Mi)	225-389-3150
Frederick Kroenke (Fe, Mi)	225-389-3150
Margaret Lagattuta (Cap, Fe, Mi)	225-389-3150
Jodi Lejeune (Fe, Mi)	225-389-3150
Sclynski Legier (Fe, Mi)	225-389-3150
Amanda Love (Fe, Mi)	225-389-3150
Mark Marinoff (Fe, Mi)	225-389-3150
Barry Milligan (Fe, Mi)	225-389-3150
Erin Mullen (Fe, Mi)	225-389-3150
Adekunle Obebe (Mi)	225-389-3150
Darryl Robertson (Mi)	225-389-3150
Alan Rome (Fe, Mi)	225-389-3150
Robert Savage (Fe, Mi)	225-389-3450

Shea Smith (Fe, Mi)	225-389-3150
Stephen Sterling (Fe, Mi)	225-389-3150
Kerri Landry Thomas (Fe, Mi)	225-389-3150
Part-Time Contract Attorneys	**Contact Information**
Ronald Johnson (Mi)	225-356-3408
Audrey Lamb (Cinc- parent)	225-387-0576
Kimberly Morgan (Cinc- parent)	225-293-8070
Mark Plaisance (Appellate)	225-389-3150
Gail Horne Ray (Fe)	225-356-5252
Francis Rougeau (Fe)	225-761-7890
David Rozas (Fe)	225-343-0010
Greg Rozas (Mi)	225-343-0010
Robert Tucker (Fe)	225-346-4000
Kenneth Womack (Mi)	601-542-3556
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Clyde Brandon, Staff Investigator	225-389-3150
Reginald Bryant, Staff Investigator	225-389-3150
Trinitria Carey, Staff Secretary	225-389-3150
Naomi Collier, Conflict Assistant - P/T	225-365-5252
Jackie Culotta, Staff Investigator	225-389-3150
Latrica Davis, Staff Secretary	225-389-3150
Melanie Davis, Staff Secretary	225-389-3150
D. Delisle George, Exec. Assistant	225-389-3150
Beulah Decuir, Financial Accounting	225-389-3150
Fannie Dorsey, Staff Secretary	225-389-3150
Mildred Ewing, Staff Secretary	225-389-3150
Alfred Heroman, Staff Investigator	225-389-3150
Deitra Johnson, Staff Secretary	225-389-3150
Barbara LeBlanc, Staff Financial Secretary	225-389-3150
Robert Matthews, Staff Investigator	225-389-3150
Tammy Matzke, Conflict Assistant - P/T	225-293-8070
Dawn Moore, Staff Investigator	225-354-1264
Jeana Newton, Staff Investigator	225-389-3150
Darleen Rieff, Staff Secretary	225-389-3150
Beverly Rice, Staff Office Manager	225-389-3150
Russell Rice, Volunteer IT	225-389-3150
Veronica Robillard, Staff Investigator	225-389-3150
Mark Sanchez, Staff Investigator	225-389-3150
Rosa Sellers, Staff Investigator	225-354-1264
Debra Terrell, Staff Investigator	225-389-3150
Jack Harrison, Staff Attorney (Juv, Fins, CINC/Both)	225-354-1264
Jason Hessick, Staff Attorney (Fe,Mi)	225-389-3150
Parker Marschall, Staff Attorney (Fe,Mi)	225-389-3150
James Murray, Staff Attorney (Mi)	225-389-3150
Afi Pattterson, Staff Attorney (Fe, Mi)	225-389-3150
Robert Ray, Staff Attorney (Fe, Mi)	225-389-3150
Joshua Newville, Staff Attorney (Fe, Mi)	225-389-3150
Robert Ray, Staff Attorney (Fe, Mi)	225-389-3150
Vernon Thomas, Staff Attorney (Fe, Mi)	225-389-3150

Carson Marcantel, Part Time Conflict Attorney (Fe)	225-709-9000
Tarvald Smith, Part Time Conflict Attorney (Mi)	225-387-2416
Christopher Gardner, Staff Investigator	225-389-3150
Monica Dickerson, Staff Secretary	225-389-3150
Verna Dogan, Staff Secretary	225-389-3150
Shalyn Lewis, Staff Secretary	225-389-3150
Florence Roberson, Staff Secretary	225-389-3150
Megan Viola, Staff Secretary	225-389-3150
Allison Dessert Part Time Conflict Assistant	225-761-7890
Jacie Saunders, Conflict Assistant - P/T	225-346-3000
Matsue Wiles, Conflict Assistant - P/T	225-346-3000

2012 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Michael A. Mitchell
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	x
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	
Microsoft Office 2007	x
Microsoft Office 2003	x
Previous Microsoft Office version	x
Corel Word Perfect	x
Other	x
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	x
Internet Explorer 7	x
Internet Explorer 8	x
Internet Explorer 9	x
Firefox	x
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	1
DVD	1

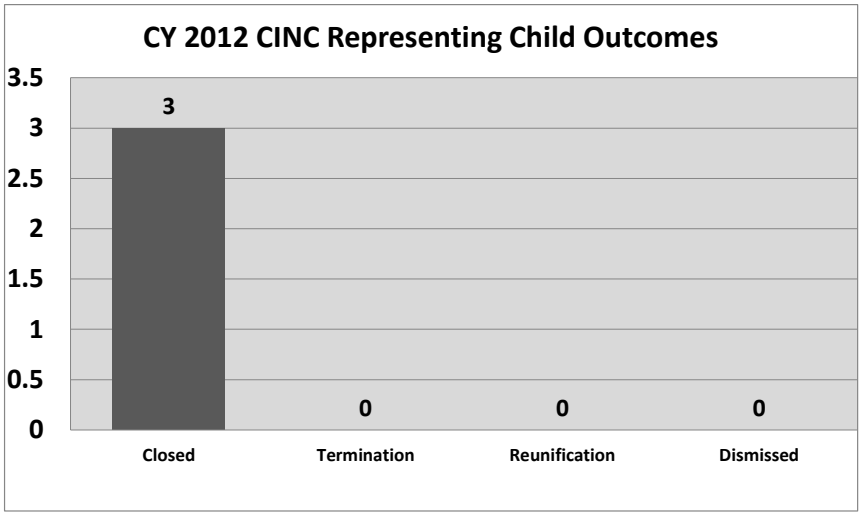
VCR	1
Desktop PCs	24
Laptops	42
Video Cameras	
Digital Cameras	1
Video Conferencing Systems	
B&W Laser Printers	14
Color Printers	13
Wireless Cards	15
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	6 MB Down / 420 KB UP
Provider Name:	AT&T
Email Provider:	In House
Please list any software or computer equipment in which you need training:	DefenderData, Windows Server 2008

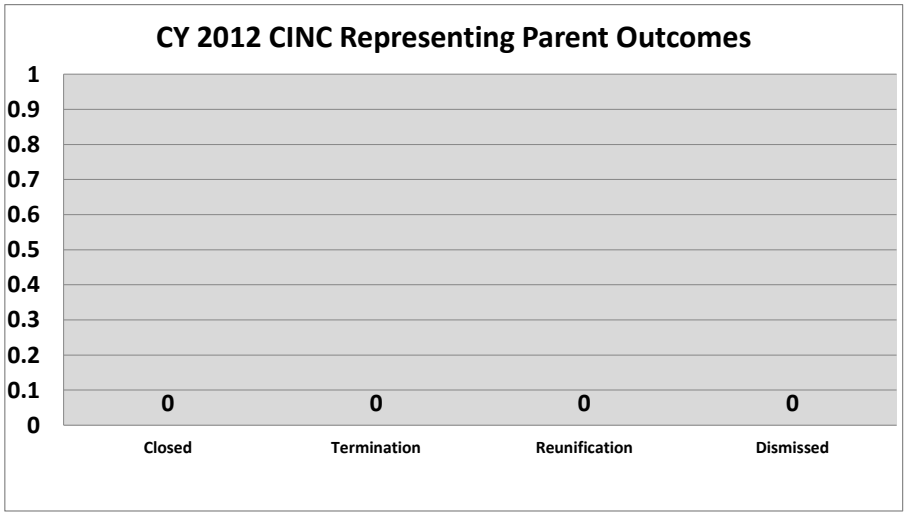
19th District Defender Office CY 2012 Caseloads & Outcomes

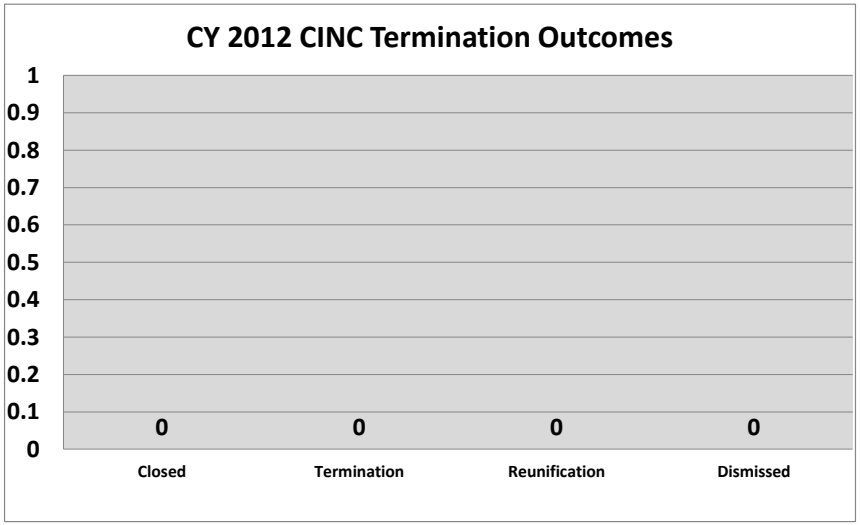
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	221	5	4512	4733	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	54	3	113	167	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	19	0	160	179	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	5	5	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	18	4	30	48	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	719	207	584	1303	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Delinquency Felony	200	83	520	720	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Delinquency-Life	3	0	2	5	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	7551	6494	8603	16154	N/A	N/A	1828	101	3459	2	0	8	5	6
Adult Felony Non-LWOP**	3301	2853	4599	7900	N/A	N/A	919	750	1206	0	1	7	1	4
Adult LWOP**	23	39	110	133	N/A	N/A	18	13	10	0	0	1	0	0
Capital***	4	3	9	13	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	18	58	110	128	N/A	N/A	7	5	6	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	5	8	8	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

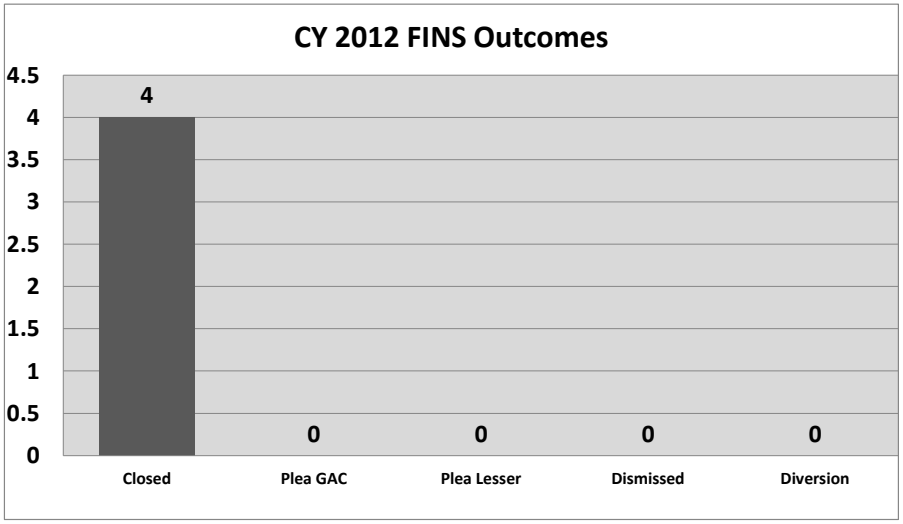
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

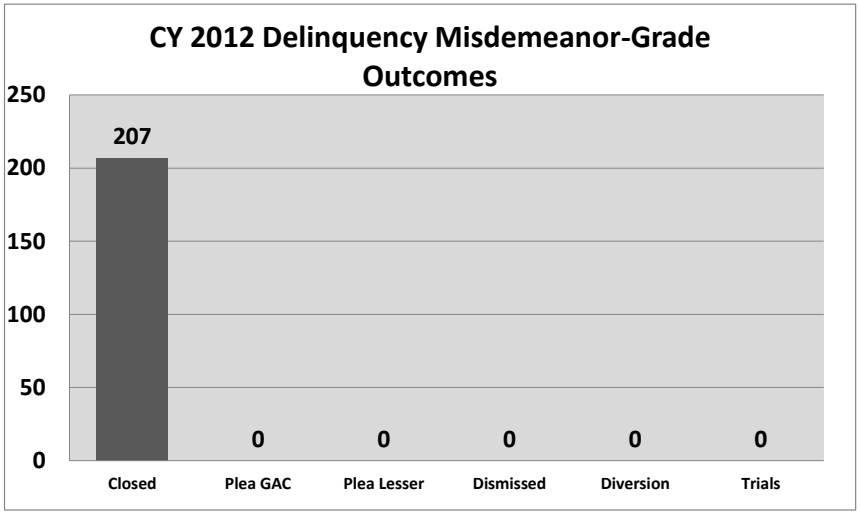
Due to an unforeseen emergency, the District Defender was unavailable to verify this report.

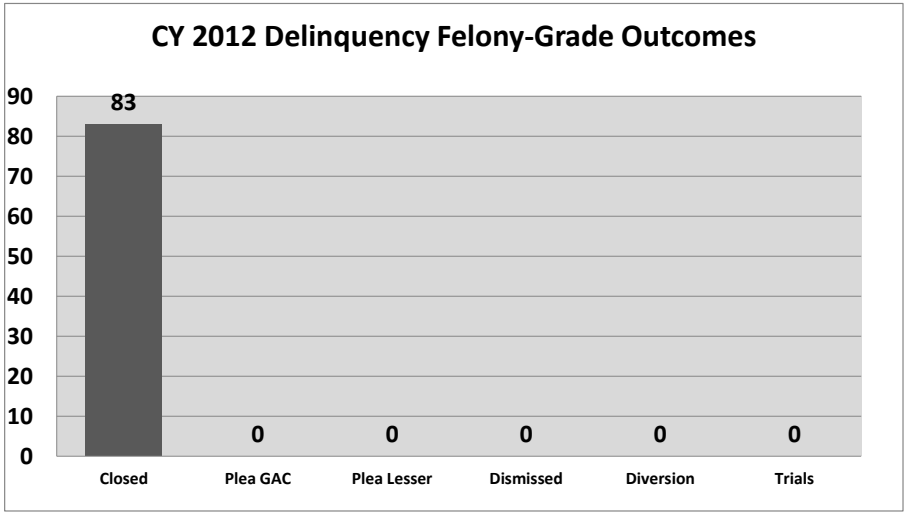

CY 2012 CINC Representing Child Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
0
0
0
Closed
Termination
Reunification
Dismissed

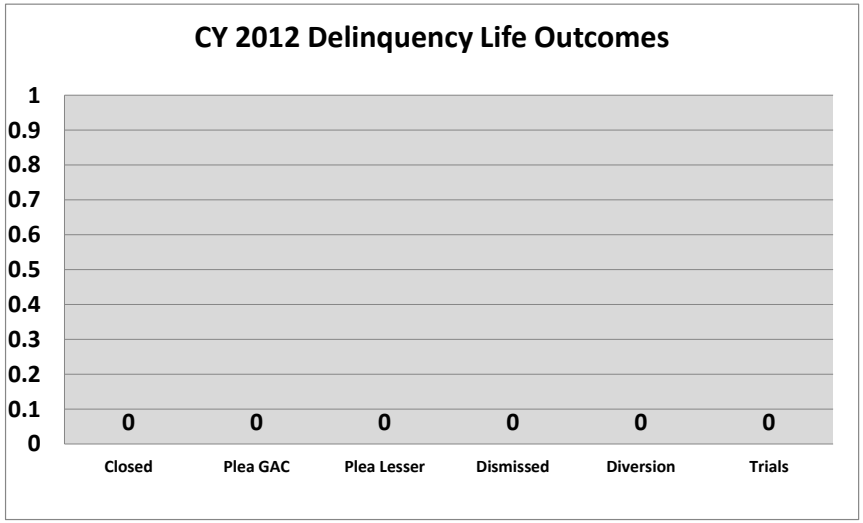

CY 2012 CINC Representing Parent Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

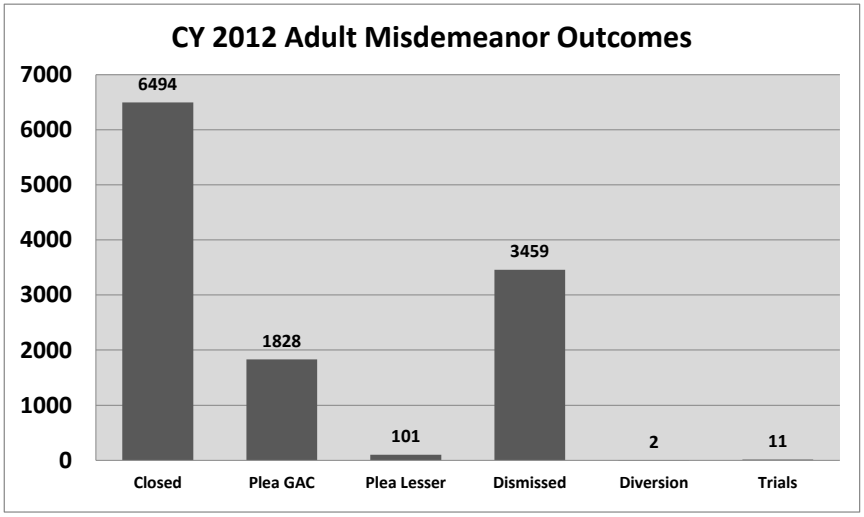

CY 2012 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

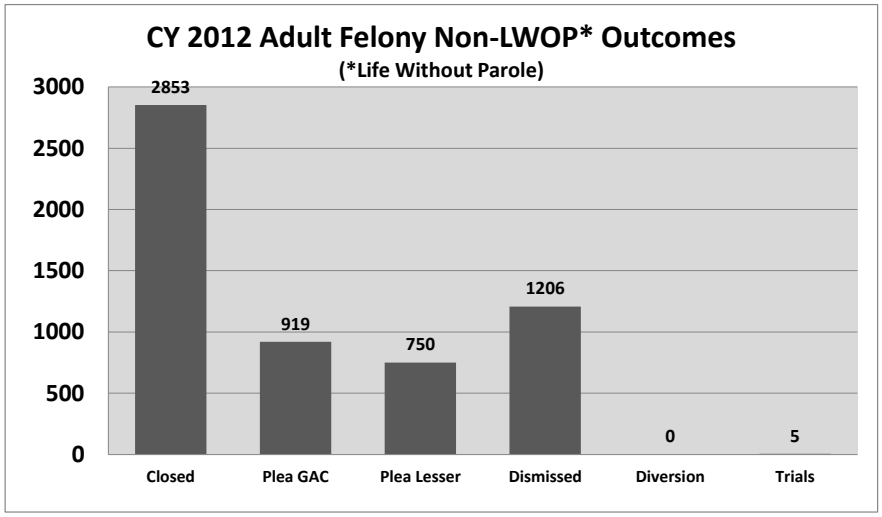

CY 2012 FINS Outcomes
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

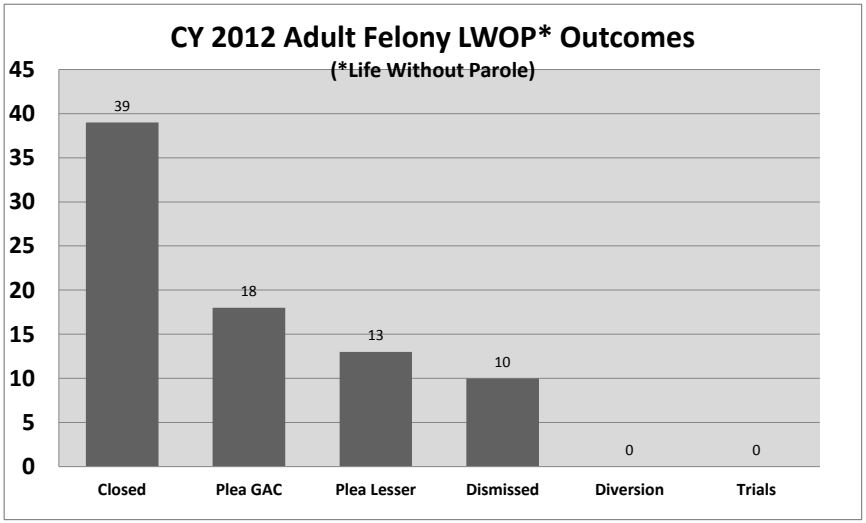

CY 2012 Delinquency Misdemeanor-Grade Outcomes
250
200
150
100
50
0
207
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

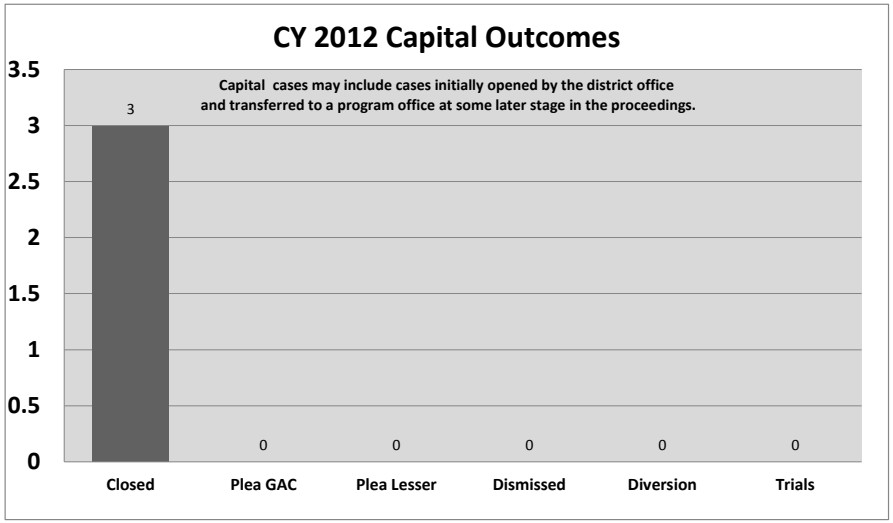

CY 2012 Delinquency Felony-Grade Outcomes
90
80
70
60
50
40
30
20
10
0
83
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
7000
6000
5000
4000
3000
2000
1000
0
6494
1828
101
3459
2
11
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

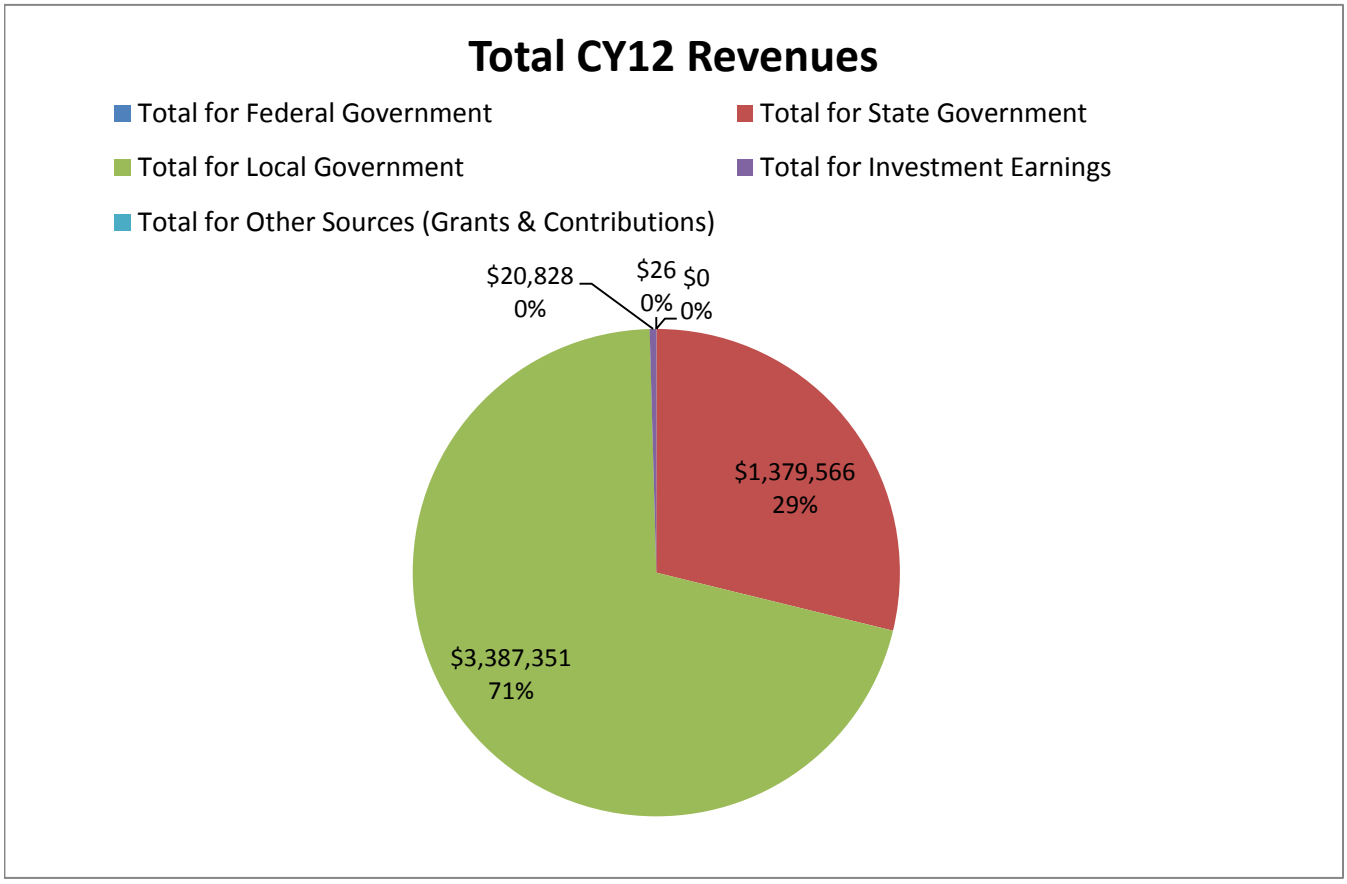

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
3000
2500
2000
1500
1000
500
0
2853
919
750
1206
0
5
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

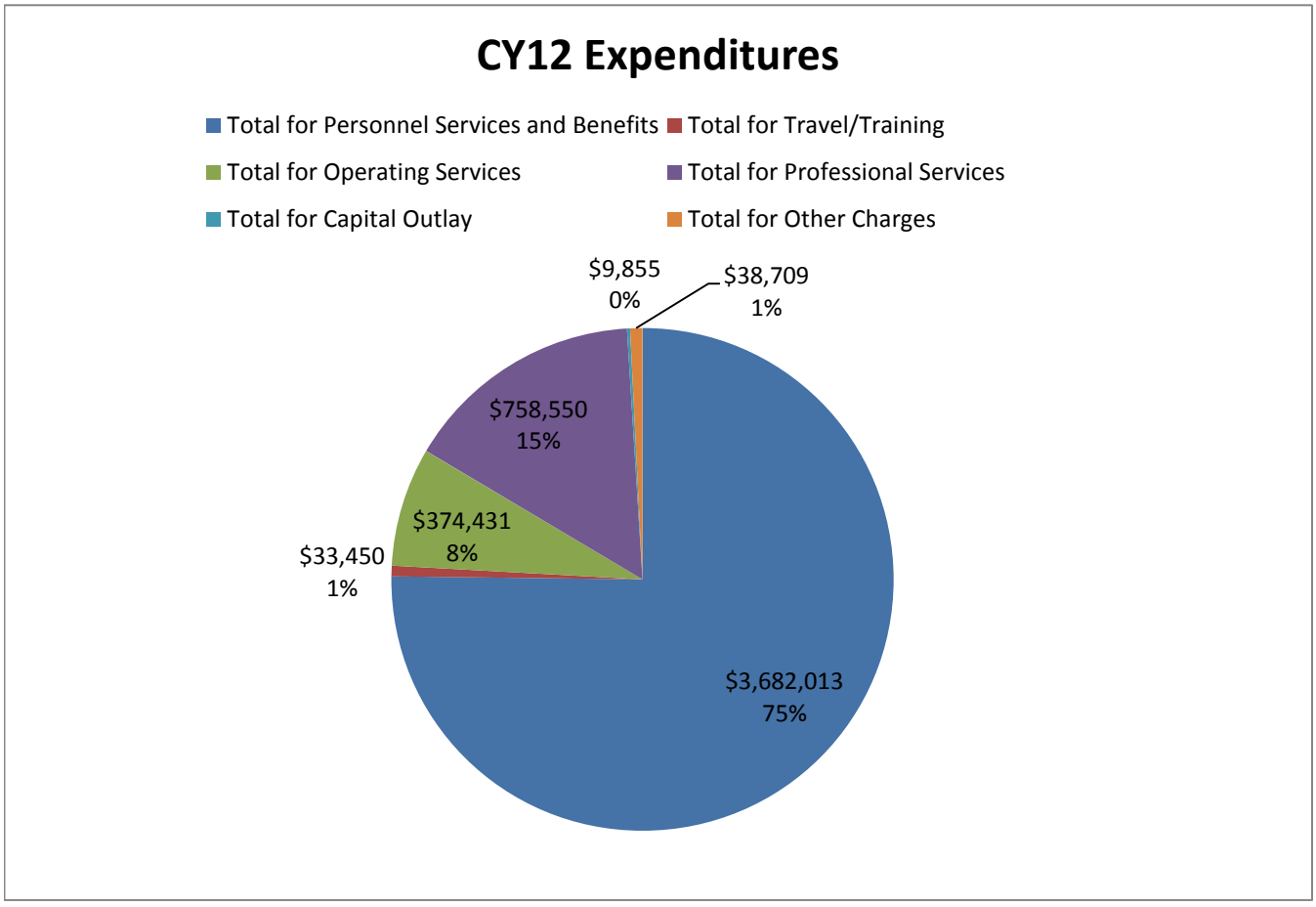

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
45
40
35
30
25
20
15
10
5
0
39
18
13
10
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
3.5
3
2.5
2
1.5
1
0.5
0
3
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 19 CY2012	Total CY2012
District Defender: Michael Mitchell	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$4,394
Child in Need of Care (CINC)	$23,852
District Assistance Fund (DAF)	$1,311,076
Supplemental/Emergency Funds	$0
Grants	$30,561
Other State Income -List source(s)	$9,684
Total for State Government	$1,379,566
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$0
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$433,766
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$165
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$431,031
City & City-Ward Courts	$0
Judicial District Courts	$515,595
Juvenile Court	$17,233
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$1,718,880
Parish Courts	$0
Traffic Court	$3,803
Non-itemized, lump sum collected and remitted by all courts	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$0
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$2,686,541
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$151,610
Partial Attorney Fees Reimbursements [as per 15:176]	$114,684
Other Reimbursements	$0
Other Local Income -List source(s)	$586
Total for Charges For Services	$266,879
Total for Local Government	$3,387,351
Investment Earnings	
Interest Income	$20,828
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$20,828
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$26
Total for Other Sources (Grants & Contributions)	$26
Total for REVENUE	$4,787,771

District 19 CY2012	Total CY2012
District Defender: Michael Mitchell	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$3,045,314
Accrued Leave	$0
Payroll Taxes	$37,722
Hospitalization and Disability Insurance	$392,929
Retirement	$206,048
Other	$0
Total for Personnel Services and Benefits	$3,682,013
Travel/Training	
Parking/Auto Tolls	$10,653
Travel/Lodging/Per Diem/Mileage	$22,798
Total for Travel/Training	$33,450
Operating Services	
Advertisements	$0
Workers' Compensation	$11,711
Insurance - Malpractice	$18,299
Insurance - Auto/Physical Liability	$0
Insurance - Other	$291
Lease - Office	$164,405
Lease - Auto/Equipment	$25,083
Lease - Other	$0
Office Repair and Maintenance	$30,345
Office - Telephone/Utilities/Postage/Internet	$26,834
Dues and Seminars	$22,706
Law Library/Journals/Subscriptions	$48,488
Office Supplies	$26,268
Total for Operating Services	$374,431
Professional Services	
Audit/Accounting Expense	$12,497
Contract Clerical	$39,308
Expert Witness	$33,966
Investigators	$1,859
Interpreters	$0
Social Workers	$0
Capital Representation	$26,764
Conflict	$0
Contract - Juvenile Attorneys or CINC	$122,914
Misdemeanor Attorney Contracts	$163,241
Contract Attorneys - all other	$357,895
IT/Technical Support	$106
Total for Professional Services	$758,550
Capital Outlay	
Major Acquisitions	$9,855
Total for Capital Outlay	$9,855
Other Charges	
Other Operating Expenses	$38,709
Total for Other Charges	$38,709
Total for EXPENDITURES	$4,897,008


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$20,828
0%
$26
0%
$0
0%
$1,379,566
29%
$3,387,351
71%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$9,855
0%
$38,709
1%
$758,550
15%
$374,431
8%
$33,450
1%
$3,682,013
75%

The 20TH Judicial District Public Defenders' Office

East Feliciana (Jackson) - West Feliciana (Saint Francisville)

District Defender: Rhonda B. Covington
12213 Jackson Street
Clinton, LA 70722
(225) 683-3620

20th Judicial District • East and West Feliciana Parishes
District Defender Rhonda B. Covington • (225) 683-3620
12213 Jackson Street • Clinton, LA • 70722

General District Information: In the 20th Judicial District, there are two sections of District Court. There are no City Courts and no specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 35,892 in this district, 6,910 of whom are children.

District Staff: The District Defender in this district is Rhonda B. Covington, who has served in the position for more than 2 years and has been a public defender in Louisiana for 11 years. The 20th Judicial District Public Defenders' Office is a contract public defenders' office. At the end of 2012 the district reported a full-time District Defender and three part-time contract attorneys**.** There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender supervises all staff. There is no caseload reduction provided for her. The office also has two administrative staff members.

Juvenile Defense: Juvenile cases are heard by District Judges in the 20th Judicial District. All defenders handle juvenile cases.

Indigency Determination and Availability of Clients: In the 20th Judicial District, the Court makes the initial determination of indigence, with further determinations of eligibility for services performed by the Public Defenders' Office. Adult clients are held in the East Feliciana Parish Detention Center or the West Feliciana Parish Detention Center or, if held outside of the district, in the Avoyelles Parish Correctional Center (Cottonport), the Avoyelles Marksville Detention Center or facilities in Richland, Livingston, or St. Helena Parishes. Juvenile clients are held outside of the district in the St. James Youth Center or Office of Juvenile Justice.

Fees and Accounting: The 20th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2012, 513 applications were received for services. Fees were not waived for any applicants, as clients chose not to pay and fees were not reduced for any applicants. A total of $4,280 was collected in application fees. Courts in this district assess the statutory special cost fee to support local public defender services; however, individuals who are sentenced to prison without any probation time or suspension in sentence are not assessed court costs or any other fees. In 2012, the district received $118,523 in special cost fees, collected by the East and West Feliciana Parish Sheriffs' Offices. Courts in this district also may assess partial indigence payments for services based on clients' ability to pay. Any resulting payments are collected by the East and West Feliciana Parish Sheriffs' Offices.

Caseload: The 20th Judicial District Public Defenders' Office reported handling 843 cases in 2012. Of those, 73 involved juvenile matters, including 20 Child in Need of Care representations.

The 20TH JDC Public Defenders' Office

Parish(es) & Seat(s)	East Feliciana – Clinton, La.; West Feliciana - St. Francisville, La.
Population	35,892
Juvenile Population	6,910
District Defender	Rhonda B. Covington
Years as District Defender	2.5
Years in Public Defense	11
Office Manager	Laura Enfinger
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Laura Enfinger - Office Manager & Brittny Davis - Secretary
Primary Office Street Address	12213 Jackson St.
City	Clinton, La.
ZIP	70722
Primary Phone	225-683-3620
Primary Mailing Address	P.O. Box 68, Clinton, La. 70722
Primary Fax Number	225-683-3669
Primary Emergency Contact	Rhonda B. Covington
Primary Emergency Phone	225-719-1249
Secondary Emergency Contact	Laura Enfinger
Secondary Emergency Phone	225-721-1377
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	4789 Prosperity St., P.O. Box 575, St. Francisville, La.70775 225-784-3730
Other District Office Contact Personnel (Primary Only)	Brittny Davis
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Feliciana Builders, LLC & West Feliciana Parish Police Jury
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	950
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	In-House
Courts and Locations	20th Judicial District Court – Clinton, La.; 20th Judicial District Court-St. Francisville, La.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	2 divisions
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	At 72 hour rule the jail Notifies the district defender and office manager by phone and fax. The district defender then assigns cases to individual contract attorneys on a rotating basis. All other clients are assigned by the district defender at arraignment.

Name of Adult Detention Facilities in This District	East Feliciana Parish Detention Center; West Feliciana Parish Detention Center
Name of Adult Detention Facilities Outside the District Which Hold Clients	Cottonport, Marksville, Avoyelles Parish Correctional, Richland Parish, Livingston Parish and St. Helena Parish.
Name of Juvenile Detention Facilities In This District	No juvenile facilities
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	St. James Parish Detention Center; Office of Juvenile Justice, Baton Rouge, La.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	It is difficult to contact clients who are housed in other parishes except by phone which limits the content of the conversation. Additionally, we spend time traveling.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Samuel C. D'Aquilla
Chief Judge of Criminal District Court	George H. Ware, Jr.
Juvenile Court Judges (Specify District of City Court)	George H. Ware, Jr. - 20th J.D. Court; William G. Carmichael - 20th J.D. Court
Drug Court Judges	No Drug court
Mental Health Court Judges	No Mental Health Court
Other Specialty Court	None
Name of Specialty and Brief Description:	
Indigency Determined by Whom and How?	After judge makes the initial determination, they fill out an application and we review their financial information to determine whether or not they qualify.
When is Assignment/Appointment of Counsel Made?	72 hour rule and arraignment.
Initial Client Intake Conducted By Whom? (Name and Title)	Laura Enfinger, Office Manager; Brittny Davis, Secretary
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes, see attachment
Brief Explanation of Intake Process	In addition, client & Judge are Notified when they do not qualify
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes - collection began in August 2010.
How Many Applications for Services Were Received?	513
How Many Application Fees Were Waived?	None were waived - clients chose Not to pay
How Many Application Fees Were Reduced?	0
Total Application Fee Dollars Collected in 2012	4,280
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	We collect these fees.

$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	118,523
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	No - People who are sentenced to prison without any probation time or suspension in sentence are Not assessed court cost or any other fees.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	East and West Feliciana Parish Sheriff's Office sends a check with the report each month.
Who Collects the Assessed Court Fees?	East and West Feliciana Sheriff's Office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Both parishes send a report with the check which outlines the fees collected.
Who Remits the Court Fees Collected?	East and West Feliciana Parish Sheriff's Office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	East Feliciana will not provide the sheet created by the state.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	The Judge will charge the client a fee for legal services if the client is capable to pay.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	The judge makes these determinations.
Who Collects the Assessed Partial Payments?	East Feliciana Parish Sheriff's Office and West Feliciana Sheriff's Office will collect fees and forward them to us. Also, the Office of Probation and Parole will collect the fees and pay them to the Sheriff's Office and they in turn will remit them to us.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	West Feliciana Sheriff's Office gives us the name and amount on the sheet provided by the state. East Feliciana provides us with a printout of names and fees collected and we must determine which fees are court cost, bond fees, and partial payments.
Who Remits the Partial Payments Collected?	The Sheriff's Office in East Feliciana and West Feliciana.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	West Feliciana submits the form provided by the state along with the check. East Feliciana provides a printout of names and amounts collected by the department. We must then determine what the fees where collected for.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	17,445
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Not at this time.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Not at this time. It is my understanding that the State Public Defender's Office would provide us with the contracts that they recommend that we utilize.
Primary Immediate Needs	None
Immediate Critical Issue Areas	None

Long-Term Critical Issue Areas	None
Please List All New Hires in 2012 (Name and Title)	No new hires
Please List All Promotions in 2012 (Name and Title)	No promotions.
2012 Media Coverage and/or Major Accomplishments	We received Not Guilty verdicts in numerous cases this year, however, the press declined to report any of it.
Number of Expected New Attorney Hires in 2012	1 to replace an attorney who is leaving.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	The DD works with all attorneys and supervises all cases. The DD helps plan strategy, engage in research, locate experts, talk to witnesses, etc and is actively involve in every case that is to go before a jury. There are No actual new attorneys.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Rhonda B. Covington is the District Defender who supervises the contract attorneys, office manager and secretary. The office manager supervises the secretary.
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	No new jobs titles.
Please Attach Your Office Organizational Chart	Same as last year
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	None
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	None
Regular Meetings for Any Staff, Please Describe	Meetings are periodic when needed.
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2012	0
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	All attorneys handle juvenile matters as well as adult cases. They are assigned on a rotating basis.
Please Provide the Names of All State Representatives and Senators from Your District	Kenny Havard, Rick Ward, Neil Riser, John Bel Edwards, Major Tibeaut
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	We have continued efforts for all contract attorneys to continue working more closely together to assist one another on a regular basis.

Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Rhonda B. Covington, District Defender	225-683-3620
Part-Time Contract Attorneys	**Contact Information**
Michelle Duncan	225-683-3620
Cy J. D'Aquila, Jr.	225-683-3620
Samuel C. Ward, Jr.	225-683-3620
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Laura Enfinger, Office Manager	225-683-3620
Brittny Davis, Secretary	225-683-3620

2012 District Office Technology Survey

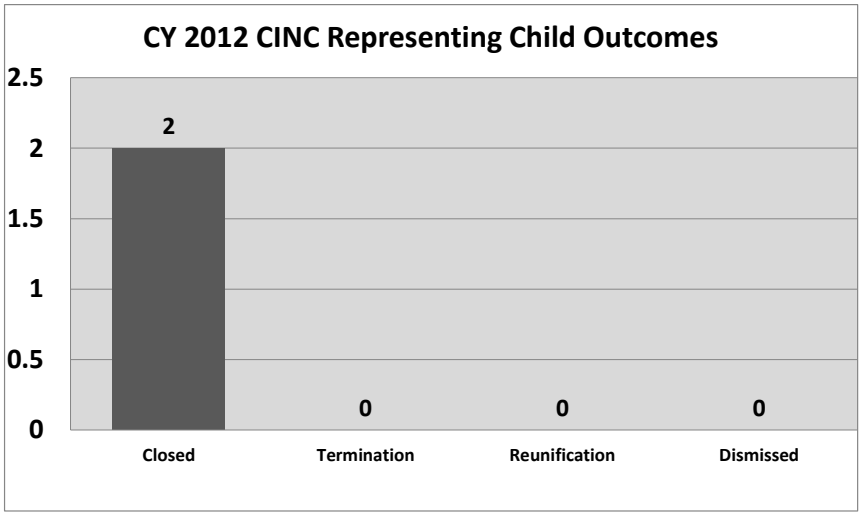
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Rhonda B. Covington
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	X
Windows Vista	X
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	X
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	X
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	X
Other	
Accounting Software	
QuickBooks	X
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	X
Internet Explorer 8	X
Internet Explorer 9	X
Firefox	Only for monthly reports
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	0
DVD	0

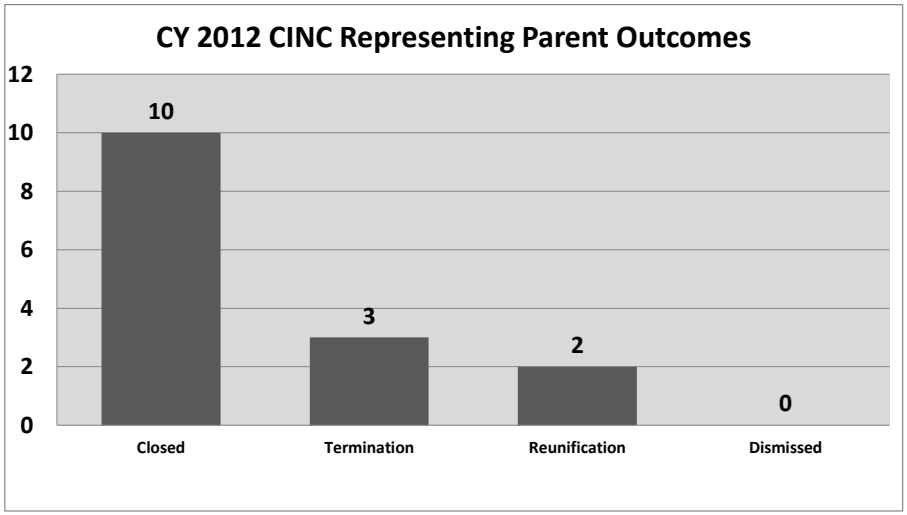
VCR	0
Desktop PCs	3
Laptops	3
Video Cameras	0
Digital Cameras	0
Video Conferencing Systems	0
B&W Laser Printers	1
Color Printers	2
Wireless Cards	1
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	1
INTERNET SERVICES:	
Dialup	
Broadband	Yes
No Internet Connection	
Connection Speed:	5mb
Provider Name:	At&T
Email Provider:	AT&T
Please list any software or computer equipment in which you need training:	

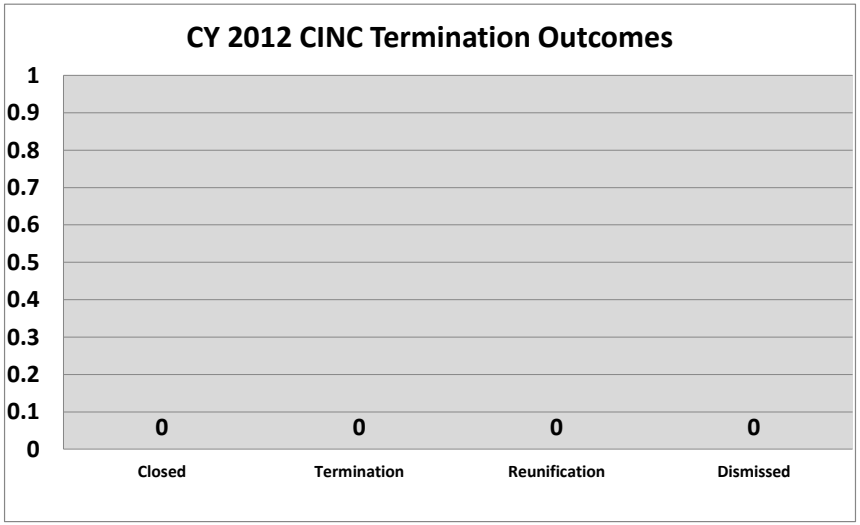
20th District Defender Office CY 2012 Caseloads & Outcomes

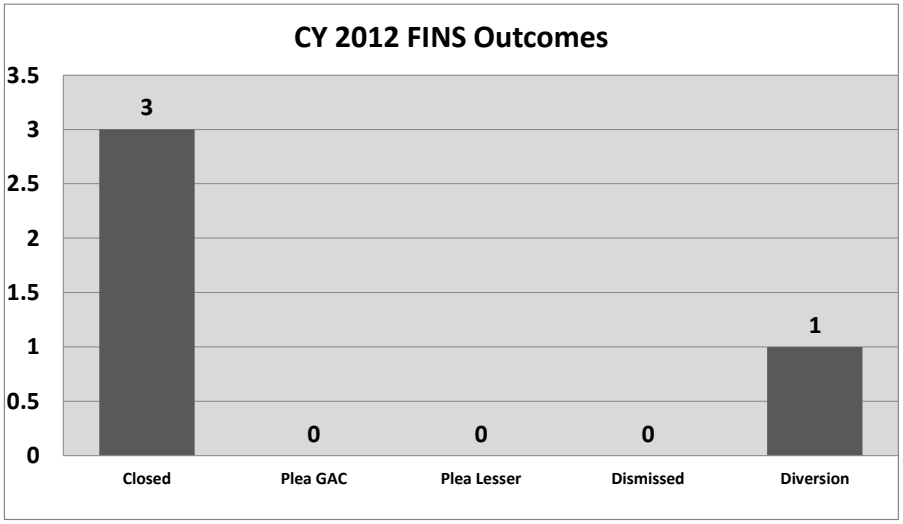
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	1	1	1	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	1	2	3	4	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	0	10	15	15	3	2	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	5	3	4	9	N/A	N/A	0	0	0	1	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	10	5	10	20	N/A	N/A	1	0	2	3	N/A	N/A	0	0
Delinquency Felony	13	8	10	23	N/A	N/A	6	0	2	2	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	1	1	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	240	266	104	344	N/A	N/A	221	0	19	2	0	0	3	7
Adult Felony Non-LWOP**	236	272	166	402	N/A	N/A	154	56	21	5	3	0	0	0
Adult LWOP**	6	12	12	18	N/A	N/A	5	2	1	0	0	1	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	5	6	1	6	N/A	N/A	1	0	0	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

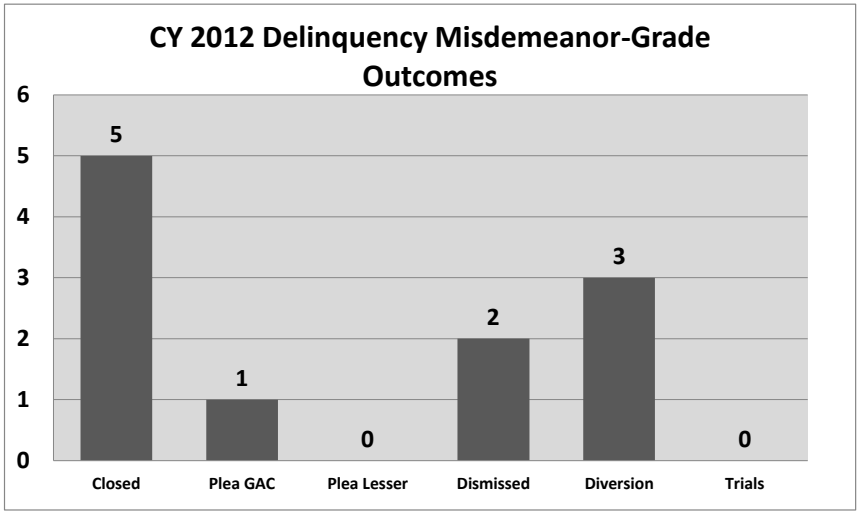
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

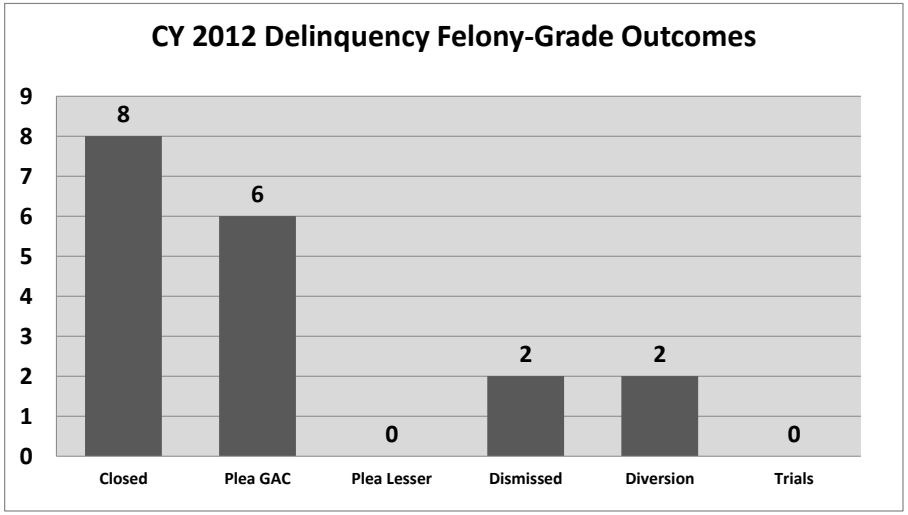

CY 2012 CINC Representing Child Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
Closed
Termination
Reunification
Dismissed

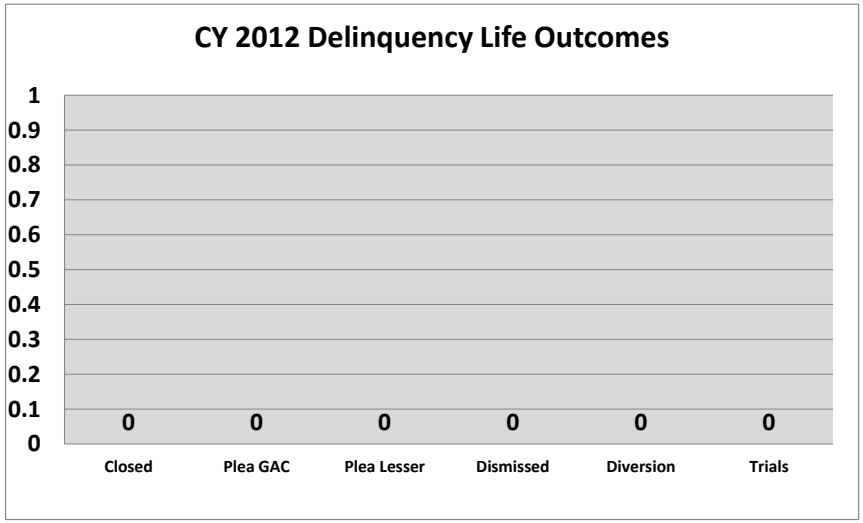

CY 2012 CINC Representing Parent Outcomes
12
10
8
6
4
2
0
10
3
2
0
Closed
Termination
Reunification
Dismissed

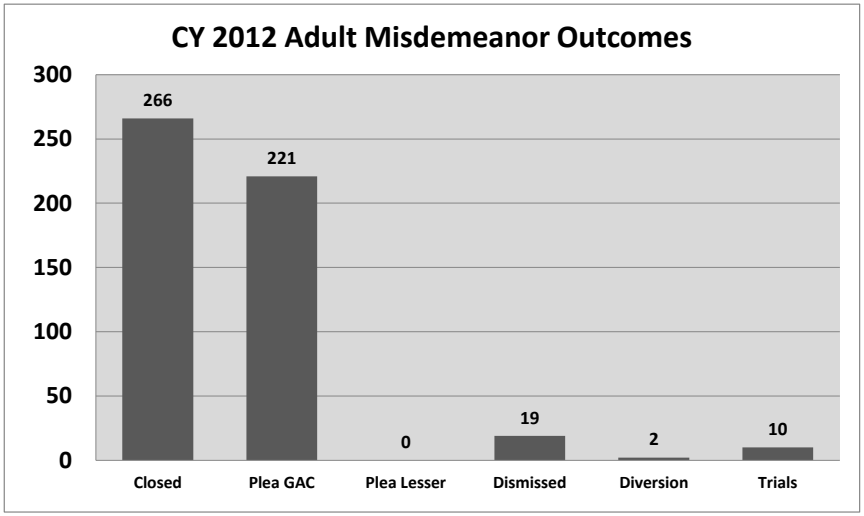

CY 2012 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

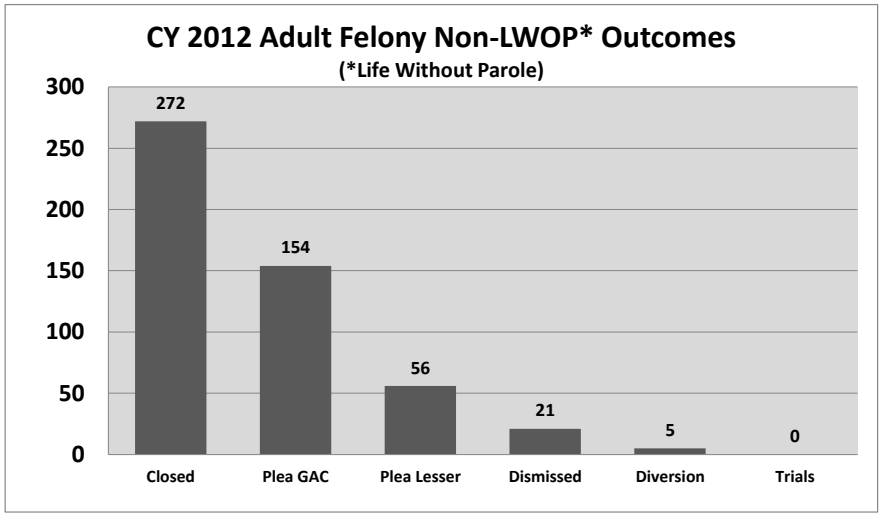

CY 2012 FINS Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
0
0
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

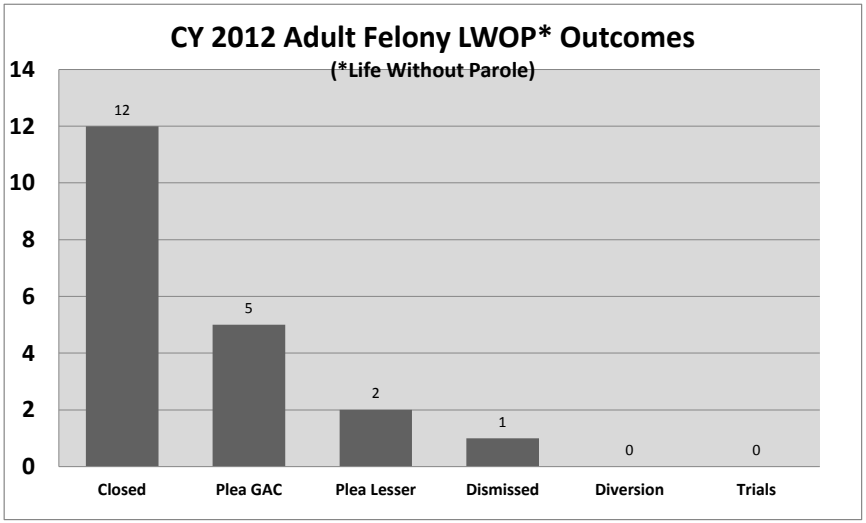

CY 2012 Delinquency Misdemeanor-Grade Outcomes
6
5
4
3
2
1
0
5
1
0
2
3
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

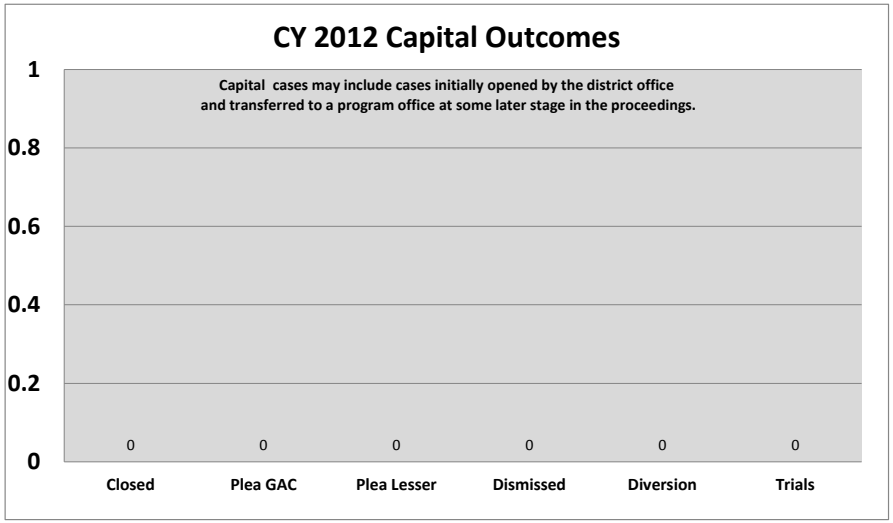

CY 2012 Delinquency Felony-Grade Outcomes
9
8
7
6
5
4
3
2
1
0
8
6
0
2
2
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
300
250
200
150
100
50
0
266
221
0
19
2
10
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

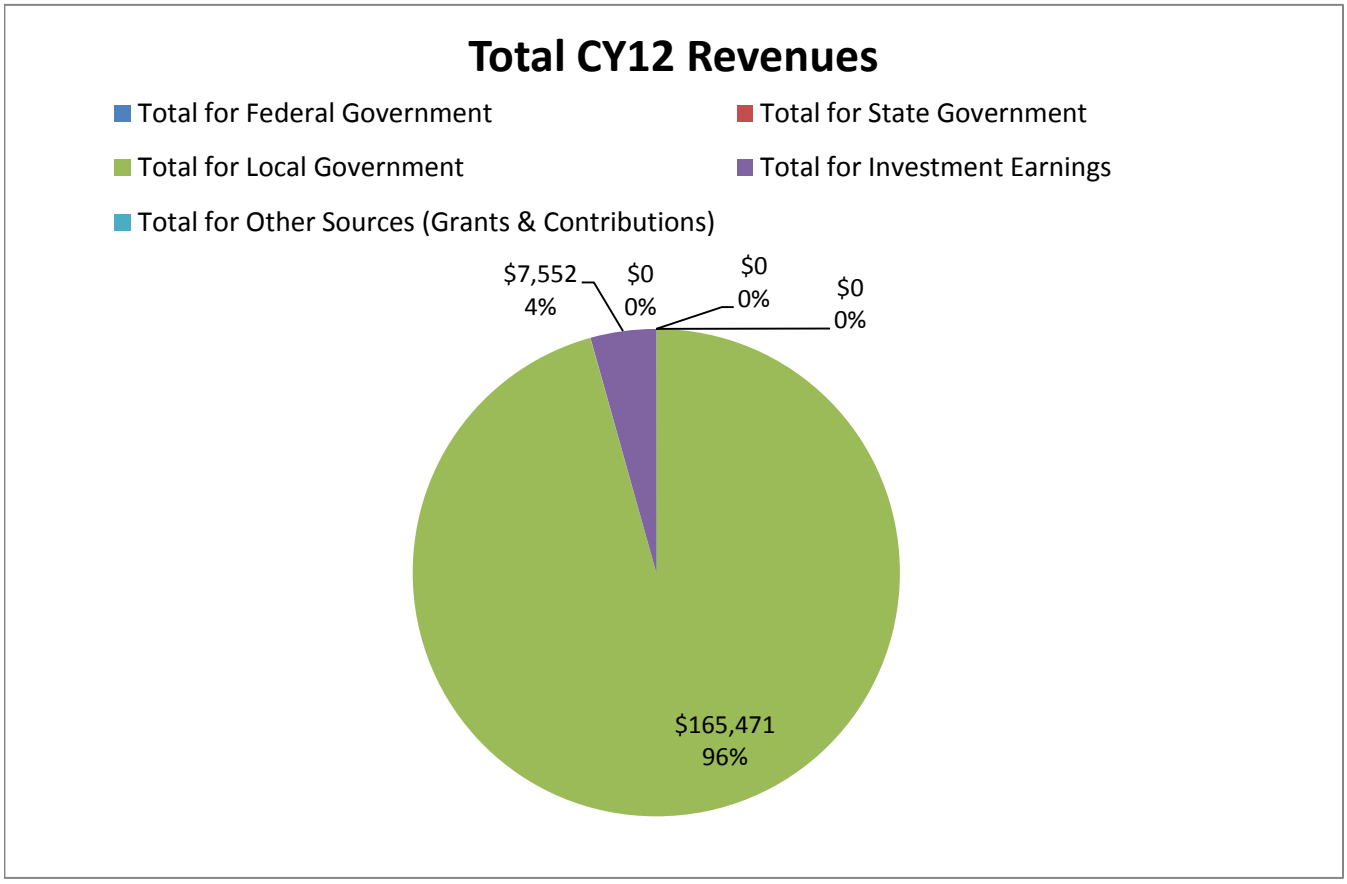

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
300
250
200
150
100
50
0
272
154
56
21
5
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

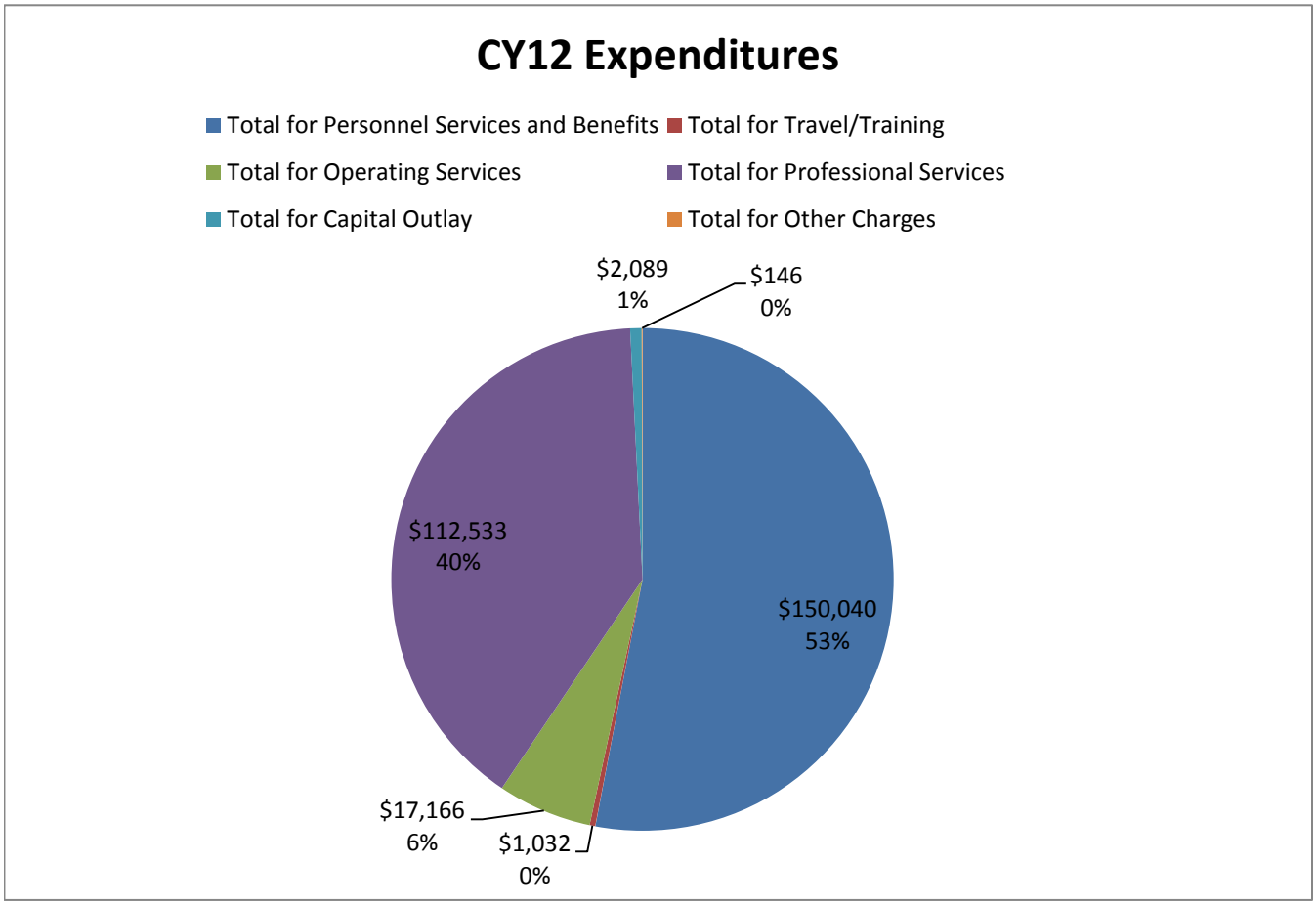

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
14
12
10
8
6
4
2
0
12
5
2
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

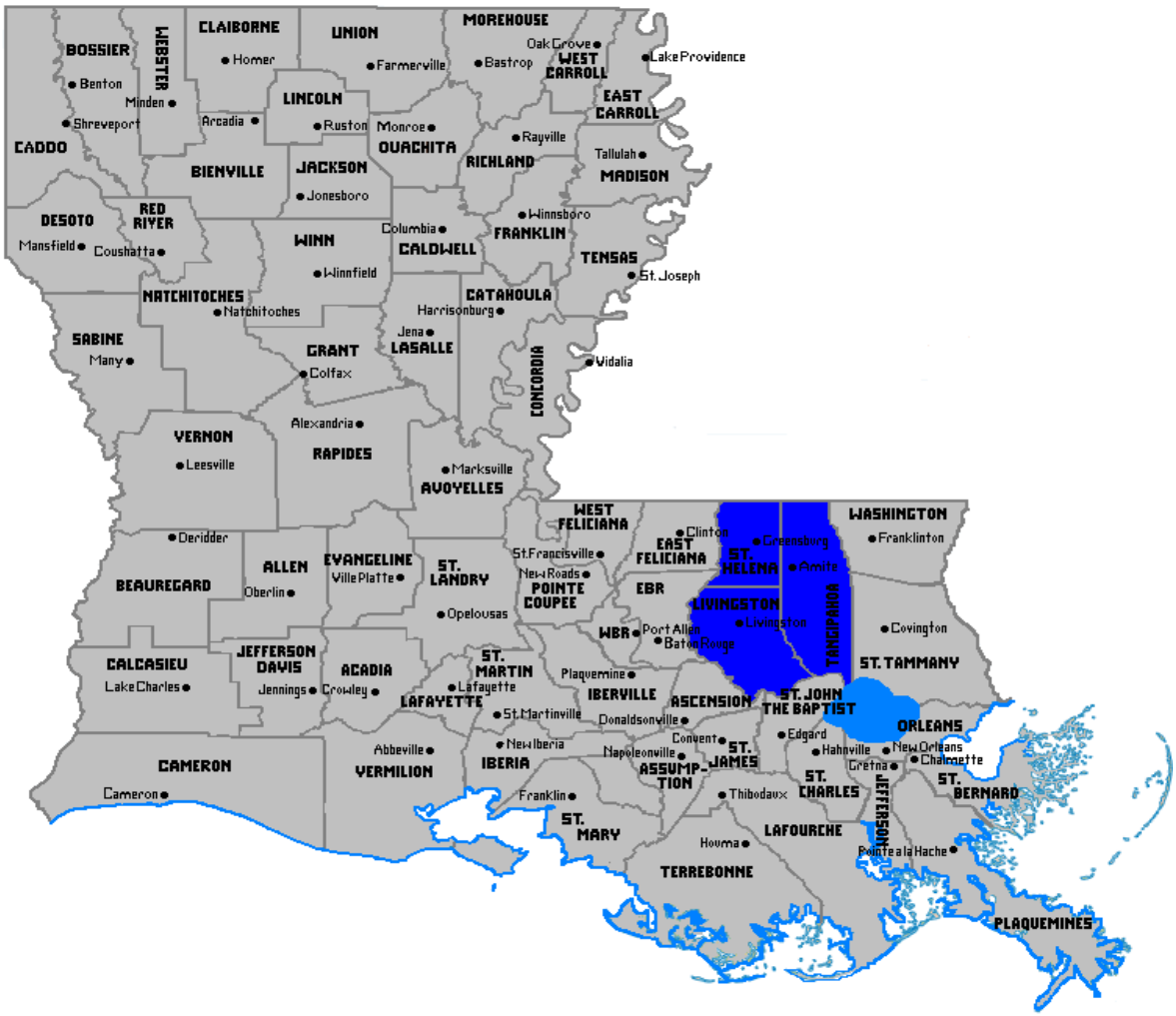

CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 20 CY2012	Total CY2012
District Defender: Rhonda Covington	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$0
District Assistance Fund (DAF)	$0
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$0
Total for State Government	$0
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$0
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$24,783
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$0
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$110,811
City & City-Ward Courts	$0
Judicial District Courts	$7,712
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$0
Parish Courts	$0
Traffic Court	$0
Non-itemized, lump sum collected and remitted by all courts	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$0
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$118,523
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$4,720
Partial Attorney Fees Reimbursements [as per 15:176]	$17,445
Other Reimbursements	$0
Other Local Income -List source(s)	$0
Total for Charges For Services	$22,165
Total for Local Government	$165,471
Investment Earnings	
Interest Income	$7,552
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$7,552
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$0
Total for Other Sources (Grants & Contributions)	$0
Total for REVENUE	$173,023

District 20 CY2012	Total CY2012
District Defender: Rhonda Covington	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$138,895
Accrued Leave	$0
Payroll Taxes	$11,145
Hospitalization and Disability Insurance	$0
Retirement	$0
Other	$0
Total for Personnel Services and Benefits	$150,040
Travel/Training	
Parking/Auto Tolls	$0
Travel/Lodging/Per Diem/Mileage	$1,032
Total for Travel/Training	$1,032
Operating Services	
Advertisements	$70
Workers' Compensation	$0
Insurance - Malpractice	$0
Insurance - Auto/Physical Liability	$502
Insurance - Other	$0
Lease - Office	$5,850
Lease - Auto/Equipment	$100
Lease - Other	$50
Office Repair and Maintenance	$687
Office - Telephone/Utilities/Postage/Internet	$4,807
Dues and Seminars	$1,010
Law Library/Journals/Subscriptions	$1,092
Office Supplies	$2,998
Total for Operating Services	$17,166
Professional Services	
Audit/Accounting Expense	$2,146
Contract Clerical	$0
Expert Witness	$0
Investigators	$3,578
Interpreters	$0
Social Workers	$0
Capital Representation	$0
Conflict	$1,400
Contract - Juvenile Attorneys or CINC	$0
Misdemeanor Attorney Contracts	$0
Contract Attorneys - all other	$105,000
IT/Technical Support	$409
Total for Professional Services	$112,533
Capital Outlay	
Major Acquisitions	$2,089
Total for Capital Outlay	$2,089
Other Charges	
Other Operating Expenses	$146
Total for Other Charges	$146
Total for EXPENDITURES	$283,006


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$7,552
4%
$0
0%
$0
0%
$0
0%
$165,471
96%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$2,089
1%
$146
0%
$112,533
40%
$150,040
53%
$17,166
6%
$1,032
0%



The 21st Judicial District Public Defenders' Office

Livingston (Livingston) - St. Helena (Greensburg) - Tangipahoa (Amite)

District Defender: Reginald McIntyre
303 East Oak Street
Amite, LA 70422
(985) 748-4922

21st Judicial District • Livingston, St. Helena and Tangipahoa Parishes
District Defender Reginald McIntyre • (985) 748-4922
303 East Oak Street • Amite, LA • 70422

Supervision and Structure: In the 21st Judicial District, there are nine sections of District Court in the three parishes. There are two city courts (Hammond and Denham Springs), two Mayor's Courts (Ponchatoula and Walker), and one District Magistrate Court. There are drug and mental health courts as well as specialty court programs for non-support, paternity, and protective orders. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 260,326 adults, 68,513 of whom are children.

Defender Staff: The District Defender in the 21st Judicial District is Reginald McIntyre, who has served in the position for more than 13 years and has been a public defender in Louisiana for 23 years. The 21st Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office. At the end of 2012 the district reported 18 staff attorneys, in addition to the District Defender, and 13 contract attorneys. Staff attorneys are not permitted to handle private criminal cases within the district. Contract attorneys may handle both criminal and civil private cases. In addition to the District Defender, there are three supervising attorneys and one First Assistant District Defender. A caseload reduction is provided for supervising attorneys. The office also has three investigators and 14 administrative staff members.

Juvenile Defense: Juvenile cases are heard by one District Judge and two City Court Judges in the 21st Judicial District. Numerous attorneys handle juvenile cases.

Indigency Determination and Availability of Clients: In the 21st Judicial District, a judge makes the determination of indigence. Adult clients are held at the Tangipahoa Parish Jail, the Livingston Parish Prison, St. Helena Parish Jail, or Hammond City Jail. If held outside of the district, adult clients are held at the Riverbend Detention Center, Caldwell Detention Center, Claiborne Parish Detention Center, Richland Parish Detention Center, or Catahoula Parish Jail. Juvenile clients are held in the Florida Parishes Juvenile Detention Center.

Fees: The 21st Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2012, 5,795 applications were received for services. No fees were waived or reduced for applicants. A total of $51,975 was collected for application fees. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services. In 2012, the district received $1,263,283 in special cost fees, collected by the Livingston, St. Helena, and Tangipahoa Parish Sheriffs' Offices. Courts in this district do not assess partial indigence payments for services.

Caseload: The 21st Judicial District Public Defenders' Office reported handling 20,584 cases in 2012. Of those, 4,766 involved juvenile matters, including 3,196 Child in Need of Care representations.

The 21ST JDC Public Defenders' Office

Parish(es) & Seat(s)	Livingston - Livingston; St. Helena - Greensburg; Tangipahoa - Amite
Population	260,326
Juvenile Population	68,513
District Defender	Reginald McIntyre
Years as District Defender	13.5
Years in Public Defense	23
Office Manager	Mary Hughes
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	The following individuals are no longer employed with the 21st Office of Public Defender: Al Bensabat, PD; Sonja Bradley, PD; Lance Engolia, Sr., PD; DeVonna Ponthieu, PD; James Riddle, PD; Courtney Stewart, Legal Secretary. There has been a name change for Brandie Bruno - now Brandie Layrisson.
Primary Office Street Address	303 East Oak Street
City	Amite
ZIP	70422
Primary Phone	985-748-4922
Primary Mailing Address	P.O. Box 1004, Amite 70422;
Primary Fax Number	985-748 - 2933
Primary Emergency Contact	Reginald McIntyre
Primary Emergency Phone	985-320-5373
Secondary Emergency Contact	Charles M. Reid
Secondary Emergency Phone	985-517-1576
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	Livingston Office: 29849 S. Magnolia St., P. O. Box 490, Livingston, LA 70754, (225) 686-2128
Other District Office Contact Personnel (Primary Only)	Susan Andrews
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Amite Office - Parish Owned; Livingston Office- Dicel, L.L.C.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Livingston Office - Jan - October $1,300/month rent, $240/month utilities, then November - December $2,300/month rent, $240/month utilities; Amite Office - No rent, no utilities; Livingston and Amite combined telephone services - $1529/month.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Anthony Baglio, CPA
Courts and Locations	Walker Mayor's Court
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	Walker Mayor's Court
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Attorneys are assigned specifically to Divisions, City & Municipal Courts, Juvenile, CINC Parent and Non-Support.

Name of Adult Detention Facilities in This District	Tangipahoa Parish Jail, Livingston Parish Jail, St. Helena Parish Jail, Hammond City Jail.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Riverbend Correctional Center, Caldwell Detention Center, Claiborne Detention Center, Richland Parish, Catahoula Parish.
Name of Juvenile Detention Facilities In This District	Florida Parishes Juvenile Detention Center.
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None of which we are aware.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	Not at this time.
District Attorney	Scott M. Perrilloux
Chief Judge of Criminal District Court	Robert H. Morrison, III
Juvenile Court Judges (Specify District of City Court)	District Court -Blair Edwards; City Court Hammond - Grace Gasaway; Denham Springs City Court - Charles Borde.
Drug Court Judges	Robert H. Morrison, III, Bruce Bennett, Grace Gassaway, Charles Borde, Blair Edwards.
Mental Health Court Judges	All duty judges.
Other Specialty Court	Magistrate Leona Estess
Name of Specialty and Brief Description:	Non-support; Paternity; Protective Orders.
Indigency Determined by Whom and How?	Judge at time of 72 hearing and arraignment by oral examination of client.
When is Assignment/Appointment of Counsel Made?	Within 72 hours from time charges are filed or at arraignment.
Initial Client Intake Conducted By Whom? (Name and Title)	Randy Pinion, Investigator; Ronald Stilley, Contract Investigator; Brandie Layrisson, Social Worker.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Attached
Brief Explanation of Intake Process	If in jail, investigator goes immediately to fill out form & attorney follows up 72 hours later with a primary attorney assigned upon allotment. If not in jail & appointed at arraignment, client is given letter & card of representing attorney & is advised to contact office to make appointment.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	5,795
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2012	51,957
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No

$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	1,263,283
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Fees assessed in open Court and are recorded by Public Defender Clerical Staff assisting in Court.
Who Collects the Assessed Court Fees?	Also collected by Hammond City Court, Denham Springs City Court, Walker Mayor's Court and Ponchatoula Mayor's Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Fee collection documentation is provided by Livingston Parish, St. Helena Parish and Tangipahoa Parish Sheriff's Offices.
Who Remits the Court Fees Collected?	Also remitted by Hammond City Court, Denham Springs City Court, Walker Mayor's Court and Ponchatoula Mayor's Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	The Livingston, St. Helena and Tangipahoa Parish Sheriffs' Office provide detailed listing of fee distributions.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	N/A
Who Collects the Assessed Partial Payments?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	N/A
Who Remits the Partial Payments Collected?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	N/A
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Primarily staff -Full-time may have civil practice but no criminal practice inside the district. Contract Attorneys not full-time staff, may have both criminal & civil practice.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Attached
Primary Immediate Needs	Attorneys, support staff, equipment & additional space.
Immediate Critical Issue Areas	Additional funding because of loss of revenue.
Long-Term Critical Issue Areas	Additional funding because of loss of revenue.
Please List All New Hires in 2012 (Name and Title)	Matthew Todd - Contract Attorney
Please List All Promotions in 2012 (Name and Title)	None
2012 Media Coverage and/or Major Accomplishments	State vs Margaret Sanchez - Murder suspect, released from custody.
Number of Expected New Attorney Hires in 2012	1

Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. 3 supervisors go to court & assist with caseload through probation period. Monthly training meetings with 3 Supervisors covering legal issues; Supervisors go to Court to assist with cases through probation; Trial Supervisor aids in Trial preparation.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Administrator handles clerical staff; 2 Adult case supervisors with 4 divisions each, 1 juvenile case supervisor for Juvenile/CINC and 1 Trial Supervisor
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	None
Please Attach Your Office Organizational Chart	Attached
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	Supervisors have been reassigned caseload
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Full time employees - paid part by Office and part by Employee
Regular Meetings for Any Staff, Please Describe	Yes. Monthly
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2012	5
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Contract Attorneys handle both Juvenile and Felony Cases.
Please Provide the Names of All State Representatives and Senators from Your District	SENATORS: Livingston Parish -Sen. Dale M. Erdy; Sen. "Jody" Amedee; Sen. Mack "Bodi" White; St. Helena Parish - Sen. Rick Ward, III; Sen. Mack "Bodi" White; Tangipahoa Parish - Sen. Mack "Bodi" White; Sen. Jack Donahue; Sen. Ben Nevers; Sen. Dale M. Erdy. REPRESENTATIVES: Livingston Parish: Rep. Valarie Hodges;Rep.Sherman Q. Mack; Rep. J. Rogers Pope; Rep. Clay Schexnayder; St. Helena Parish: Rep. John Bel Edwards; Tangipahoa Parish: Rep. Christopher Broadwater; Rep. John Bel Edwards; Rep. Stephen E. Pugh; Rep. Scott M. Simon.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	High incarceration rate due to bail policy; Philosophy of Judges.
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	Added additional Attorneys to Divisions with high caseloads

Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Twilia A. Andrews (Fins, Juv)	225-791-4454
Barry T. Augustine (Mi, Bond Reds, Arrgns)	985-748-4922
Kerry D. Carpenter (Mi, Juv)	225-686-2128
Brett K. Duncan (CINC; Fins, Juv,)	985-345-0660
William S. Dykes (Fe)	985-748-4922
Thomas J. Frierson (Fe, Jail)	985-748-4922
Allen Harvey (Fe, Sanities, Supervisor)	985-748-4922
Shawn McKee (Fe, Tech)	985-748-4922
Renee Molland (Fe)	985-514-7185
Barry Pike (St. Helena & Writs)	985-748-4922
Willis Ray (CINC, Supervisor)	985-687-1873
Charles M. Reid (1st Assistant)	985-748-8254
Brad Stevens (Fe,Jail)	985-747-1088
Jessica Westmoreland (Spanish,Fe,Jail)	985-748-3016
Erica D. Williams (Fe,Mi)	985-902-7690
Lieu Clark (Fe Trial Supervisor)	985-748-4922
Jeff Le Saicherre (Juv)	985- 467-9009
Leslie J. McAndrew (CINC)	225-938-4589
Angela Sibley (CINC)	985-542-4232
Tammy Thompson (Misd)	985-748-4922
Part-Time Contract Attorneys	**Contact Information**
Jasper Brock (Fe,Mi,Juv,CINC)	225-686-0986
Douglas D. Brown (Fe,Mi,Juv,CINC)	985-542-0444
Summer Duhe	985-320-4141
Patricia Hicks (Non-support)	985-386-2062
J. Garrison Jordan (Capital)	985-345-5291
Jeffery T. Oglesbee (Fe,Mi,Juv,CINC)	225-567-9060
Michael Thiel (Capital)	985-747-2611
Todd, Matthew	985-507-9518
Lagattuta, Margaret	225-389-3150
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Susan Andrews	225-686-2128
Ramona Correnti	985-748-4922
Sandy Fitz	985-748-4922
Dawn Gray	985-748-4922
Laurie Hano	225-686-2128
Bridgette Hughes	985-748-4922
Mary Hughes	985-748-4922
Melissa L. Milton	985-748-4922
Samantha Oliver	985-748-4922
Randy Pinion	985-748-4922
Michell Sellers	985-748-4922
Kayanna Vernon	985-748-4922
Donelle Braud	225-686-2128
Yalonda Erickson	225-686-2128
Stilley, Ronald: Contract Investigator	225-686-2128
Carter, Don: Contract Investigator	504-559-5871

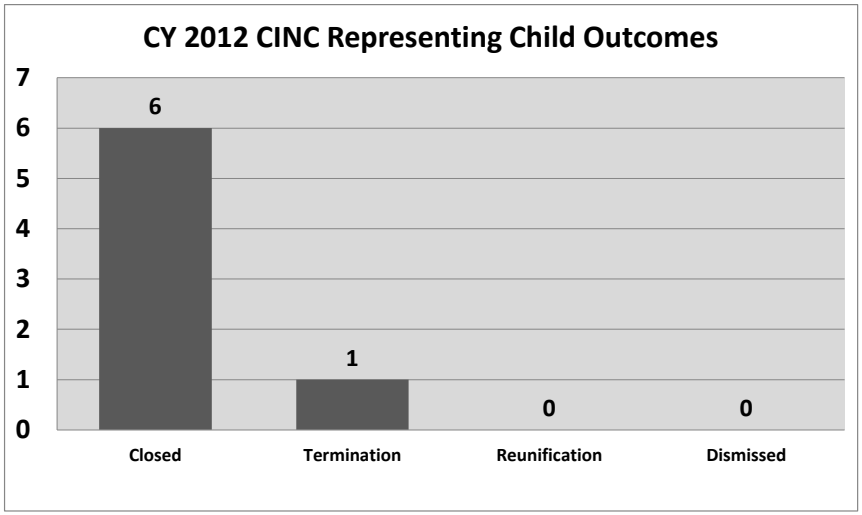
2012 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Ramona Correnti
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	X
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	
Quicken	
Intuit	
Other (list here):	Personalized Accounting Software utilized by Anthony Baglio, CPA
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	x
Firefox	
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	3
DVD	4
VCR	2

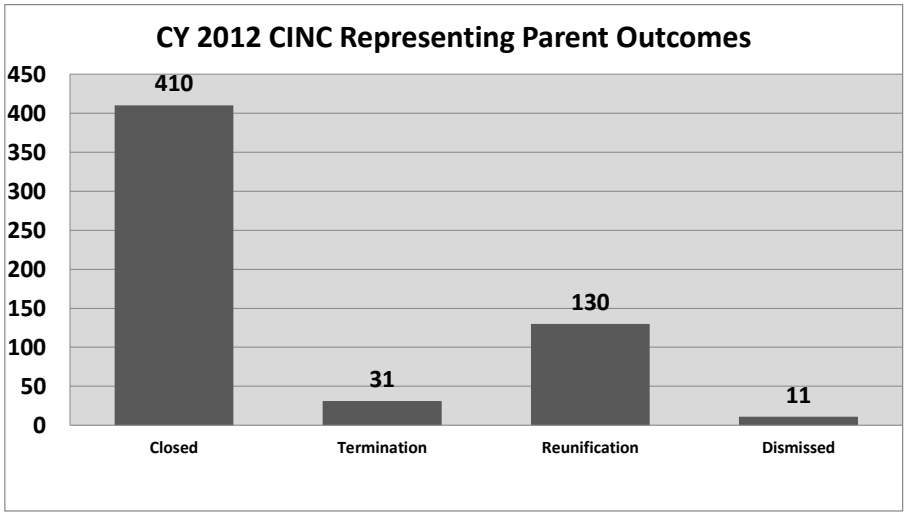
Desktop PCs	25
Laptops	3
Video Cameras	0
Digital Cameras	2
Video Conferencing Systems	0
B&W Laser Printers	3
Color Printers	2
Wireless Cards	1
Smartphones (Funded by Office)	4
iPad/Tablets (Funded by Office)	1
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	6mbps/512kbps
Provider Name:	Bellsouth/AT&T
Email Provider:	Bellsouth/AT&T
Please list any software or computer equipment in which you need training:	Microsoft Excel

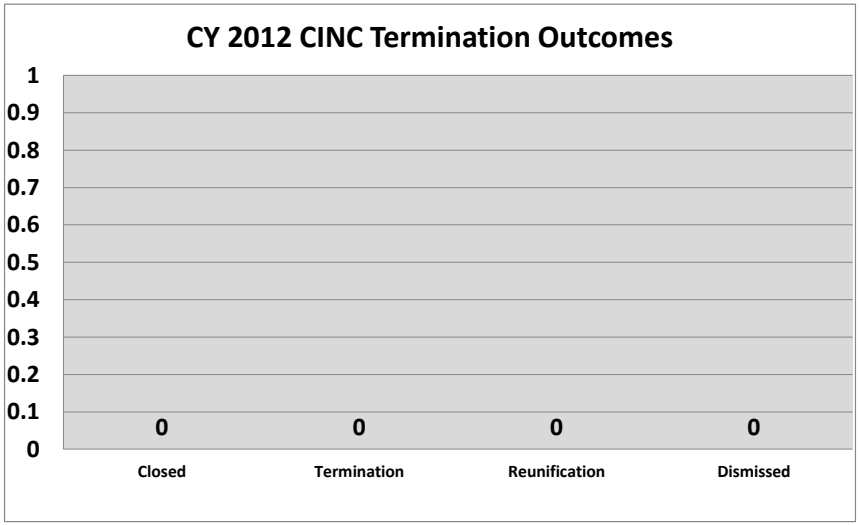
21st District Defender Office CY 2012 Caseloads & Outcomes

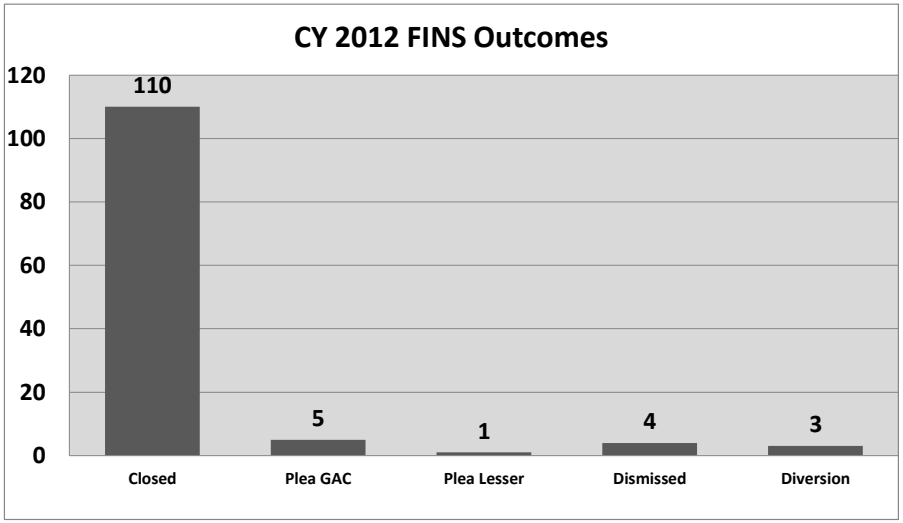
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	2121	18	190	2311	N/A	N/A	N/A	N/A	9	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	6	6	25	31	1	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	340	410	514	854	31	130	N/A	N/A	11	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	128	110	122	250	N/A	N/A	5	1	4	3	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	496	413	392	888	N/A	N/A	183	8	220	27	N/A	N/A	0	14
Delinquency Felony	120	137	193	313	N/A	N/A	63	9	61	3	N/A	N/A	0	3
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	77	62	42	119	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	4696	4287	3169	7865	N/A	N/A	2909	2	1776	2	5	16	32	19
Adult Felony Non-LWOP**	3510	2937	3742	7252	N/A	N/A	1446	231	943	0	3	9	1	2
Adult LWOP**	42	41	74	116	N/A	N/A	9	6	11	0	0	3	0	1
Capital***	1	0	3	4	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	370	374	188	558	N/A	N/A	2	0	28	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	3	3	8	11	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	3
SOAP	0	5	12	12	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

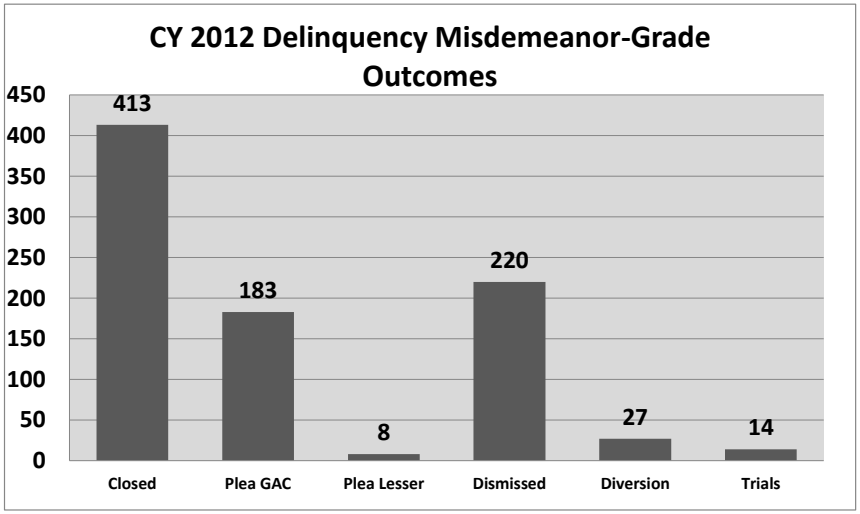
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

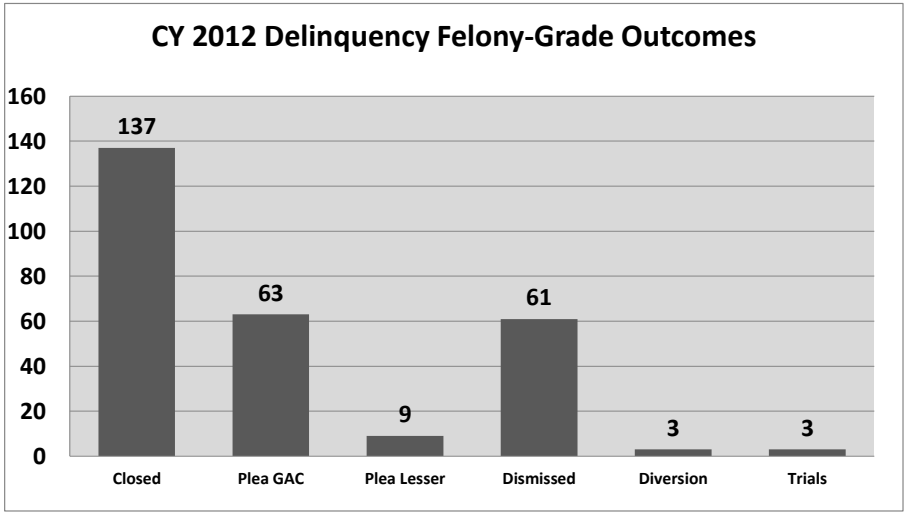

CY 2012 CINC Representing Child Outcomes
7
6
5
4
3
2
1
0
6
1
0
0
Closed
Termination
Reunification
Dismissed

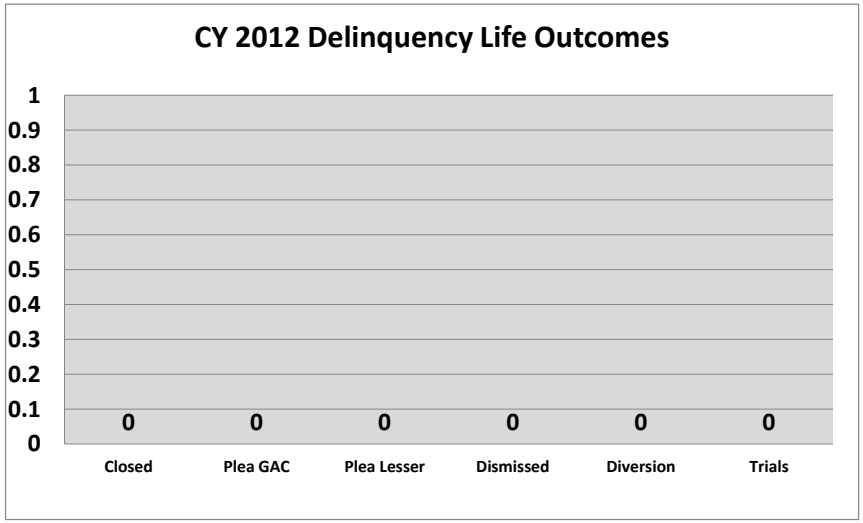

CY 2012 CINC Representing Parent Outcomes
450
400
350
300
250
200
150
100
50
0
410
31
130
11
Closed
Termination
Reunification
Dismissed

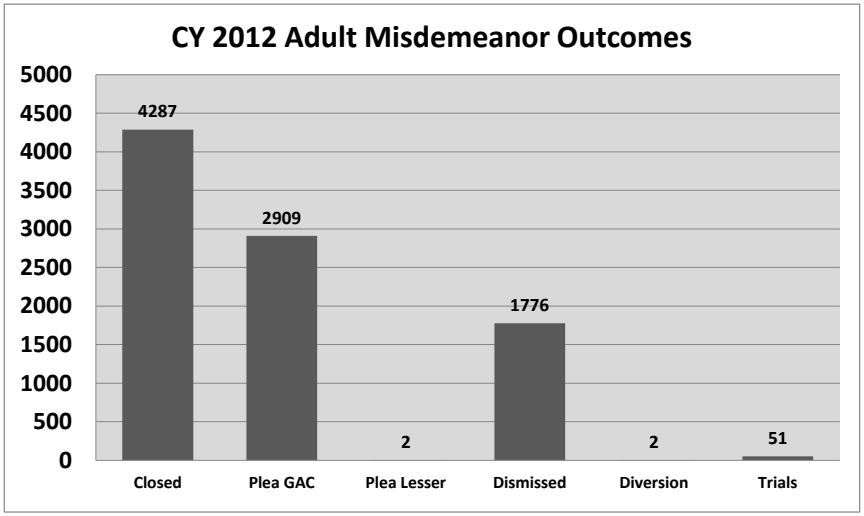

CY 2012 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

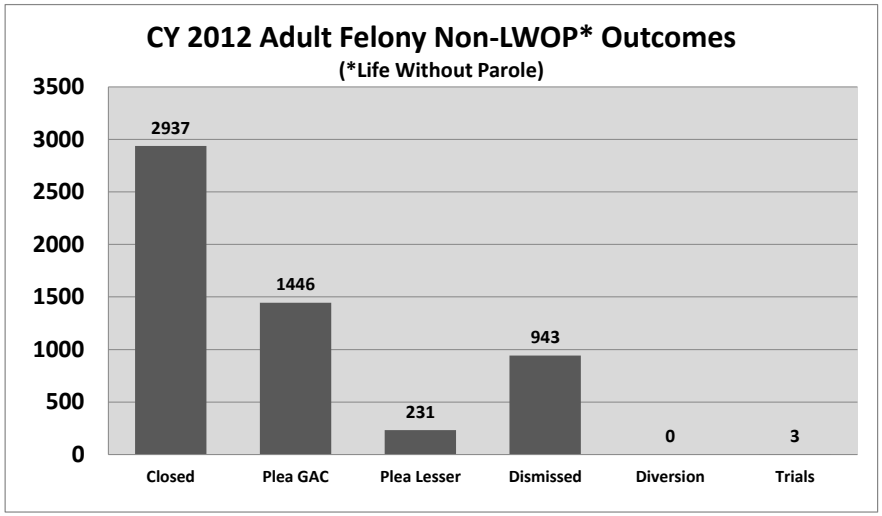

CY 2012 FINS Outcomes
120
100
80
60
40
20
0
110
5
1
4
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

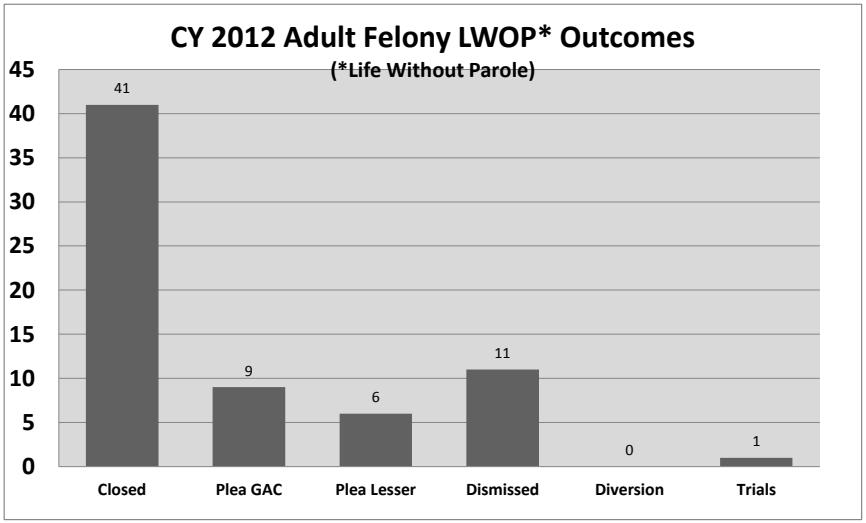

CY 2012 Delinquency Misdemeanor-Grade Outcomes
450
400
350
300
250
200
150
100
50
0
413
183
8
220
27
14
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

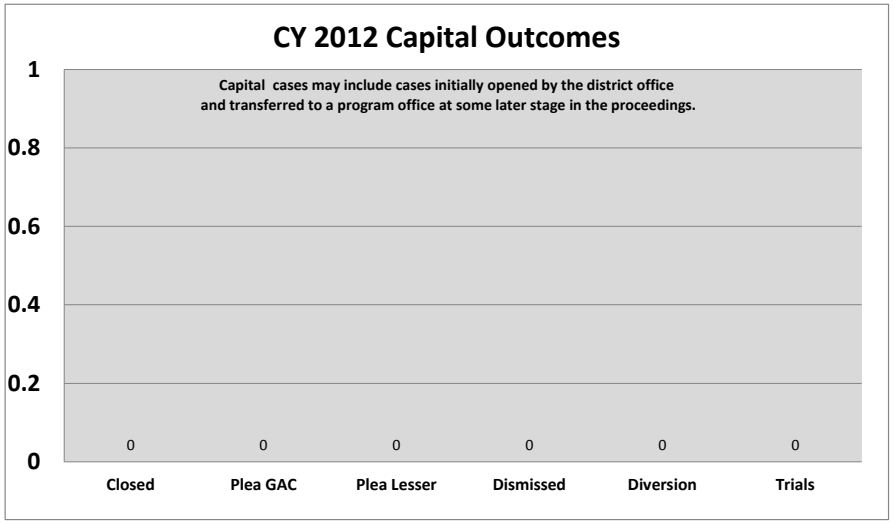

CY 2012 Delinquency Felony-Grade Outcomes
160
140
120
100
80
60
40
20
0
137
63
9
61
3
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
5000
4500
4000
3500
3000
2500
2000
1500
1000
500
0
4287
2909
2
1776
2
51
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

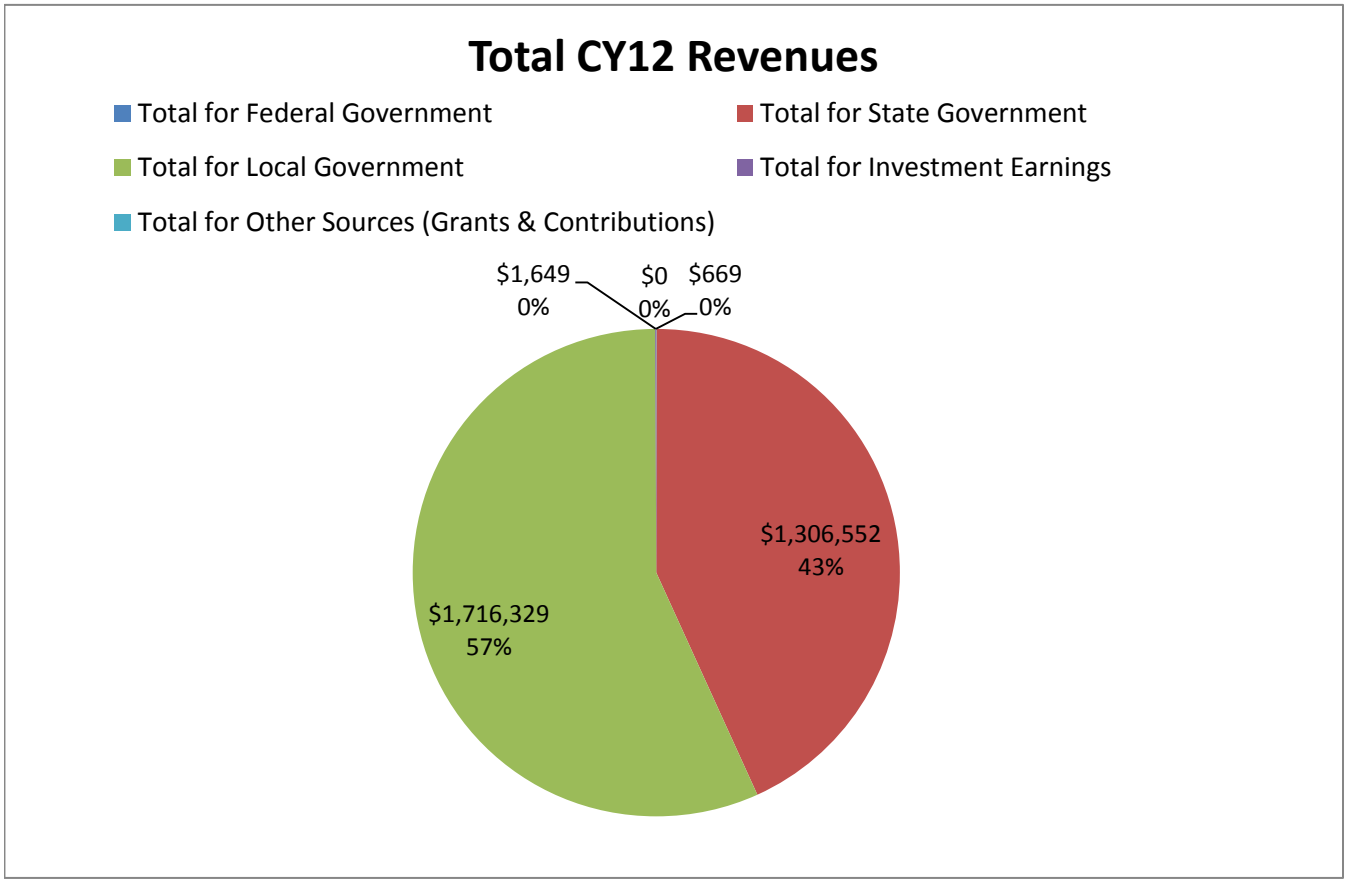

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
3500
3000
2500
2000
1500
1000
500
0
2937
1446
231
943
0
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

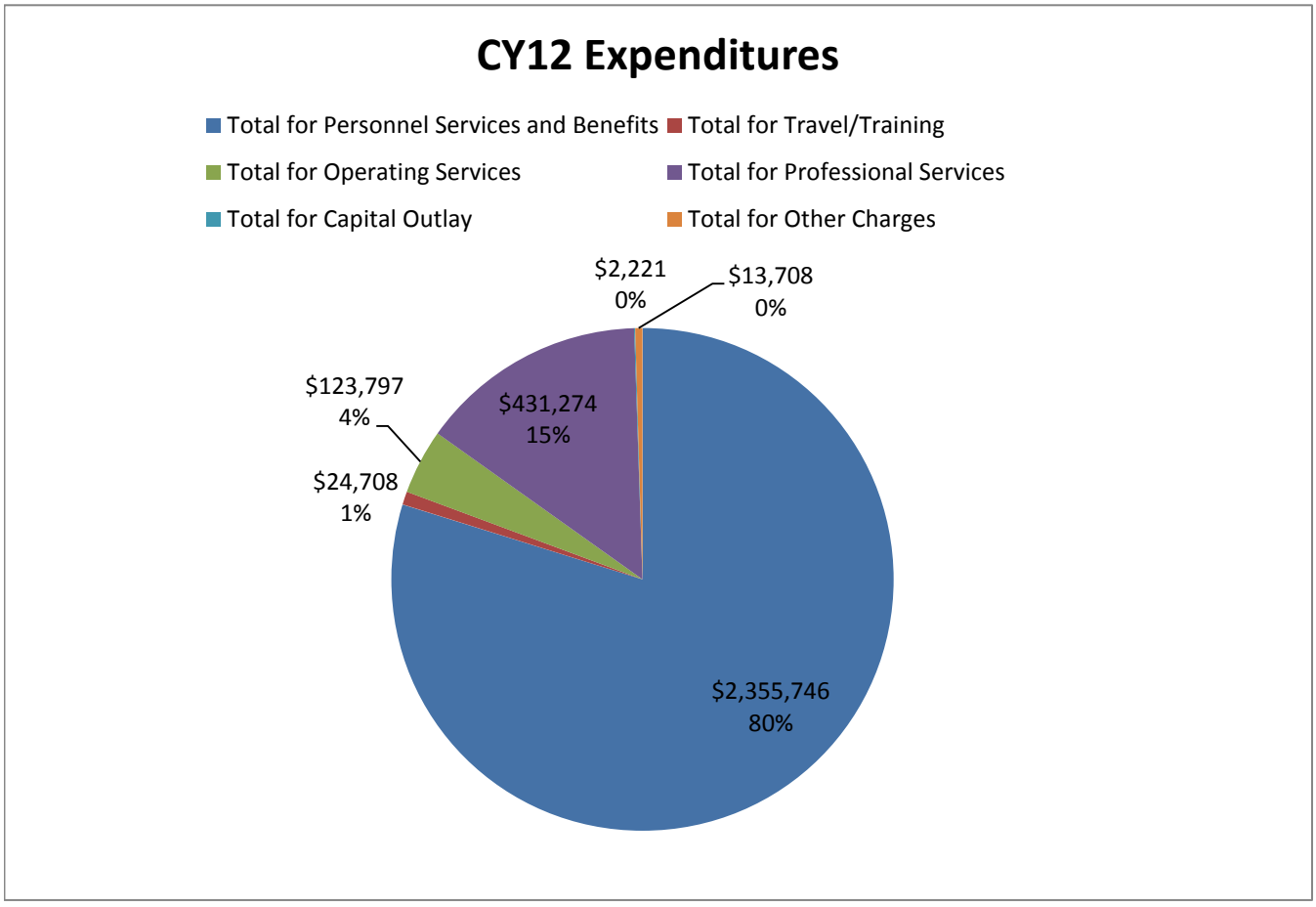

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
45
40
35
30
25
20
15
10
5
0
41
9
6
11
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 21 CY2012	Total CY2012
District Defender: Reginald McIntyre	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$140,125
District Assistance Fund (DAF)	$1,166,427
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$0
Total for State Government	$1,306,552
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$218,153
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$7,838
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$825
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$25,000
City & City-Ward Courts	$0
Judicial District Courts	$0
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$28,436
Municipal Court	$686,400
Parish Courts	$0
Traffic Court	$554,365
Non-itemized, lump sum collected and remitted by all courts	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$138,457
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$0
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$1,432,658
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$51,957
Partial Attorney Fees Reimbursements [as per 15:176]	$4,898
Other Reimbursements	$0
Other Local Income -List source(s)	$0
Total for Charges For Services	$56,855
Total for Local Government	$1,716,329
Investment Earnings	
Interest Income	$1,649
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$1,649
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$669
Total for Other Sources (Grants & Contributions)	$669
Total for REVENUE	$3,025,199

District 21 CY2012	Total CY2012
District Defender: Reginald McIntyre	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$1,735,346
Accrued Leave	$0
Payroll Taxes	$27,315
Hospitalization and Disability Insurance	$321,536
Retirement	$271,549
Other	$0
Total for Personnel Services and Benefits	$2,355,746
Travel/Training	
Parking/Auto Tolls	$0
Travel/Lodging/Per Diem/Mileage	$24,708
Total for Travel/Training	$24,708
Operating Services	
Advertisements	$3,597
Workers' Compensation	$4,659
Insurance - Malpractice	$10,039
Insurance - Auto/Physical Liability	$2,117
Insurance - Other	$2,555
Lease - Office	$33,787
Lease - Auto/Equipment	$0
Lease - Other	$0
Office Repair and Maintenance	$4,415
Office - Telephone/Utilities/Postage/Internet	$29,815
Dues and Seminars	$6,083
Law Library/Journals/Subscriptions	$5,305
Office Supplies	$21,425
Total for Operating Services	$123,797
Professional Services	
Audit/Accounting Expense	$38,000
Contract Clerical	$72
Expert Witness	$10,199
Investigators	$26,974
Interpreters	$0
Social Workers	$0
Capital Representation	$13,750
Conflict	$298,929
Contract - Juvenile Attorneys or CINC	$18,000
Misdemeanor Attorney Contracts	$6,600
Contract Attorneys - all other	$18,750
IT/Technical Support	$0
Total for Professional Services	$431,274
Capital Outlay	
Major Acquisitions	$2,221
Total for Capital Outlay	$2,221
Other Charges	
Other Operating Expenses	$13,708
Total for Other Charges	$13,708
Total for EXPENDITURES	$2,951,454


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$1,649
0%
$0
0%
$669
0%
$1,306,552
43%
$1,716,329
57%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$2,221
0%
$13,708
0%
$123,797
4%
$431,274
15%
$24,708
1%
$2,355,746
80%

The 22ND Judicial District Public Defenders' Office

St. Tammany (Covington) - Washington (Franklinton)

District Defender: John W. Lindner, II
402 North Jefferson Avenue
Covington, LA 70433
(985) 892-5002

22nd Judicial District • St. Tammany and Washington Parishes
District Defender John W. Lindner, II. • (985) 892-5002
402 North Jefferson Avenue • Covington, LA • 70433

General District Information: In the 22nd Judicial District, there are 17 sections of District Court and three City Courts in Bogalusa (five sections), Covington, and Slidell (five sections). There is a drug court program for adults and juveniles, a DWI court, a mental health court and a career criminal court. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 280,908 in this district, 71,999 of whom are children.

District Staff: The District Defender in the 22nd Judicial District is John Lindner, II, who has served in that position for one year and has been a public defender in Louisiana for 13 years. The 22nd Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office. At the end of 2012 the district reported 16 full-time staff attorneys, in addition to the District Defender, and ten contract attorneys. Staff attorneys are permitted to represent clients in private civil cases but not in private criminal cases per office policy. Staff attorneys may accept appointments in the Federal Public Defenders' Office or in other state judicial districts if a system of reciprocity has been established with that district. The District Defender is assisted by two supervising attorneys, and no caseload reduction is provided to him. The office also has three investigators and 10 administrative staff members.

Juvenile Defense: Juvenile cases are heard by District and City Court Judges in the 22nd Judicial District. Several staff attorneys and contract attorneys handle all juvenile cases.

Indigency Determination and Availability of Clients: In the 22nd Judicial District, the Public Defenders' Office makes the determination of indigence. Adult clients are held at the St. Tammany or Washington Parish Jails, the Slidell City Police Corrections Division or the Bogalusa City Jail. Juvenile clients are held at the Florida Parishes Juvenile Detention Center.

Fees and Accounting: The 22nd Judicial District Public Defenders' Office collects the statutory $40 application fees from clients. In 2012, approximately 4,750 applications were received for services. Fees were waived for approximately 1,807 applicants and no fees were reduced. A total of $75,477 was collected for application fees. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services. In 2012, the district received $951,150 in special cost fees, collected by the St. Tammany and Washington Parish Sheriffs' Offices and the clerks of the City Courts. Partial indigence fees are not assessed. All accounting functions for the 22nd Judicial District Public Defenders' Office are handled internally by staff.

Caseload: The 22nd Judicial District Public Defenders' Office reported handling 13,577 cases in 2012. Of those, 3,087 involved juvenile matters, including 2,122 Child in Need of Care representations.

The 22ND JDC Public Defenders' Office

Parish(es) & Seat(s)	St. Tammany Parish – Covington and Washington Parish - Franklinton
Population	St. Tammany Parish 2011 est. 236,785, Washington Parish 2011 est. 47,139, for a total district numeration of 283,924
Juvenile Population	St. Tammany Parish 60,136 Washington Parish 11,863 22nd Judicial District Total 71,999
District Defender	John W. Lindner, II
Years as District Defender	1
Years in Public Defense	13
Office Manager	Sheila Hayes/Covington - Ashley Ingram/Franklinton - Tacey Nettles/Slidell
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	John Allen (CINC Contract Attorney), James Scott (CINC Contract Attorney), Nancy Bousfield (Staff Attorney), Ashton Burris (Staff Secretary), Rachel Cook (Staff Secretary), Kealy Dryer (Staff Secretary), Melissa Davis (Staff Investigator/Mitigation), Shannon Donnelly (Staff Secretary), Ashley Ingram (Office Manager Franklinton), Randall Fish (CINC Contract Attorney), Joseph Harvin (Cinc Contract Attorney), Sheila Hayes (Office Manager Covington), John Hogue (Staff Attorney), Janice Magee (Staff Secretary), Shannon Mese (Staff Attorney), Tracy Nettles (Office Manager Slidell), John Stevenson (Accounting), Gina Liberto (Staff Secretary), Belinda Welsh (Staff Secretary), Leslie Williams (Staff Secretary) & Latoya Perkins (Reception) are the personnel who routinely enter CMS data.
Primary Office Street Address	402 North Jefferson Avenue
City	Covington
ZIP	70433-2638
Primary Phone	985-892-5002
Primary Mailing Address	402 North Jefferson Avenue Covington, LA 70433
Primary Fax Number	985-898-0102
Primary Emergency Contact	John W. Lindner, II
Primary Emergency Phone	985-778-6205
Secondary Emergency Contact	John D. Stevenson
Secondary Emergency Phone	985-377-6023

Other District Office(s) Physical and Mailing Addresses and Phone Numbers	Washington Parish District PDO Office, 919A Washington Street, Franklinton, LA 70438 (985) 839-2245 (Vox) (985) 839-5412 (Fax); Slidell and Bogalusa City Court Office, 520 Old Spanish Trail Ste. D2 Slidell, LA 70458 (985) 643-2747 (Vox) (985) 643-2746 (Fax).
Other District Office Contact Personnel (Primary Only)	St. Tammany District Court-Covington Sheila Hayes, Washington Parish District Court-Franklinton Ashley Ingram and Slidell & Bogalusa City Court Office-Slidell Tracy Nettles
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Covington Office - St. Tammany Parish; Slidell Office - St. Tammany Parish; & Franklinton Office - Whitney/Hancock Bank.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Covington Office - No rent/est. utilities $1,100 per month // Franklinton Office - $900.00 monthly rental and no direct utilities // Slidell Office - No rent and no direct utilities. Area wide communications has increased to $1,600 per month with some expansions & enhancements to the system.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	In-House
Courts and Locations	22nd Judicial District Court - Covington; 22nd Judicial District Court - Franklinton; Slidell City Court - Slidell; Bogalusa City Court - Bogalusa; Covington City Court - Covington.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	22nd Judicial District Court, Covington 13 Div/Sec, 22nd Judicial District Court, Franklinton 6 Div/Sec (Mental Health Court incriment for both locations), Slidell City Court 5 Sec, Bogalusa City Court 5 Sec and Covington City Court 1 Sec.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Felony cases - Divisions are assigned based upon the date of the incident at the 72-Hour hearing. Attorneys are assigned to clients once division has been allotted. Divisional attorneys are then assigned as counsel of record. The misdemeanor courts are processed with individual attorney's assigned to the applicable area of the courts.
Name of Adult Detention Facilities in This District	St. Tammany Parish Jail – Covington, LA; Washington Parish Jail – Franklinton, LA; Slidell Police Department Corrections Division – Slidell, LA; Bogalusa City Jail – Bogalusa, LA
Name of Adult Detention Facilities Outside the District Which Hold Clients	N/A
Name of Juvenile Detention Facilities In This District	Florida Parish Juvenile Detention Center – Covington, LA
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	N/A
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes Minor travel costs and attorney travel time (opportunity cost).

Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	None noted
District Attorney	Walter P. Reed
Chief Judge of Criminal District Court	Judge William Knight
Juvenile Court Judges (Specify District of City Court)	St. Tammany: Judge William Burris; Washington Parish: Judge Mary Deveraux; Slidell City Court: Judge James Lamz; Bogalusa City Court: Judge Robert Black.
Drug Court Judges	Washington Parish: Judge August J. Hand, St. Tammany Parish: Judge William Knight and Judge Allison Penzato Juvenile Drug Court: Judge William Burris
Mental Health Court Judges	Judge Peter Garcia
Other Specialty Court	Sobriety Court: Judge Richard Swartz
Name of Specialty and Brief Description:	Sobriety Court: specifically designed for clients with 3rd and 4th offense DWI. Re-Entry Court: designed for clients facing substantial sentences because of mandatory minimum sentences and/or multiple offender status. Client is sent to Angola for two years and assigned to mentor (LWOP inmate) Must complete training program and counseling. Upon release is monitored by court in a setting similar to Drug Court. Drug court offers an alternative to incarceration for nonviolent, less serious, substance abusing offenders. Drug court is designed to rehabilitate offenders through regular and intense judicial supervision, substance abuse treatment, mandatory drug testing, educational opportunities, and appropriate sanctions and incentives. The goals of drug court are successful rehabilitation of drug court clients and reduced recidivism. Court appointed case managers assist each client through the two year program.
Name of Specialty and Brief Description (Cont.):	In the 22nd Judicial District, there are adult and juvenile drug court programs. The adult program serves St. Tammany and Washington Parishes while the juvenile program serves west St. Tammany Parish. Over 300 adults and 25 juveniles are served monthly by the drug court programs in the 22nd Judicial District. The 22nd Judicial District Behavioral Health Court, commenced July 1, 2012, is intended to provide an alternative sentencing option for offenders with mental health disorders or co-occurring disorders. We are performing services without remunerations offered by the court in a contract under review. Through this specialty court, participation in which is a special condition of probation, offenders will be judicially supervised and will be provided community services, including mental health treatment, to prevent the recurrence of behaviors that lead to justice system involvement.

Indigency Determined by Whom and How?	All jailed clients are assumed to be indigent upon intake. Investigators do have clients fill out intake documents notifying them of their liability upon bonding out. Walk-in clients are screened by the individual offices' reception personnel utilizing the 200% poverty guideline as to qualifying for public defender services.
When is Assignment/Appointment of Counsel Made?	Representation begins either at the 72-Hour hearing process and/or upon the divisional allotment procedure. Our felony staff is organized as a divisional basis and all other attorneys are assigned on a area of responsibility e.g. Misdemeanors, Non-Support, Juvenile, Fins, and Cinc arenas.
Initial Client Intake Conducted By Whom? (Name and Title)	Bruce Stacklin and Desiray Wright - Investigators; Holly West, Tracy Nettles, Dana Walston, Ashton Burris - Staff Secretaries; Shannon Christian - Assistant Public Defender, Bogalusa City Court; John Allen, William Arata, Randal Fish, Carrol Gillio & Joseph Harvin CINC Contract Attorneys
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Attached Financial Intake Form
Brief Explanation of Intake Process	Jail clients are interviewed by Investigators and screened at the 72-hour processes by Investigators or Attorneys throughout the 22nd JDC system. The potential clients are referred to reporting to the respective office for application processing or accepted as incarcerated clients. Additionally walk-in clients are processed in each office by staff personnel. Information is reviewed as to qualifying for services and shared with the potential client. A financial qualification sheet is used and an intake form that is case specific on the legal matter for the client is used to set up records and provide background and contact information for their attorney assignment and interview correspondence notification.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	Estimated 4,750 based on sampling.
How Many Application Fees Were Waived?	Estimated 1,807 wavers from Jail applicants and 118 waived from 15:157 exclusions.
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2012	75,477
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	951,150
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes

What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	St. Tammany Parish District Court as made payable through the Sheriff of St. Tammany provides only checks for traffic and court costs with a percentage breakdown for the participating agencies. Washington Parish District Court as made payable through the Washington Parish Sheriff provides raw data on spreadsheets for defendant collections and distributions. Covington and Mandeville City Court provides summary breakdowns annotating the number of traffic, misdemeanors, and city ordinances reprehensive of the checks total. Bogalusa and Slidell City courts only provide and occasionally supply supporting documentation.
Who Collects the Assessed Court Fees?	District court assessments are collected by the sheriff's office. City Court assessments are collected by the clerks of court personnel.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	St. Tammany Parish District Court as made payable through the Sheriff of St. Tammany provides only checks for traffic and court costs with a percentage breakdown for the participating agencies. Washington Parish District Court as made payable through the Washington Parish Sheriff provides raw data on spreadsheets for defendant collections and distributions. Covington and Mandeville City Court provides summary breakdowns annotating the number of traffic, misdemeanors, and city ordinances reprehensive of the checks total. Bogalusa and Slidell City courts provide checks for the fee with periodic documentation. All documentation data transmitted to LPDB monthly.
Who Remits the Court Fees Collected?	District Court assessments are issued by the respective parish sheriffs for St. Tammany and Washington Parishes. City courts draft their own instruments
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	St. Tammany Parish District Court as made payable through the Sheriff of St. Tammany provides only checks for traffic and court costs with a percentage breakdown for the participating agencies. Washington Parish District Court as made payable through the Washington Parish Sheriff provides raw data on spreadsheets for defendant collections and distributions. Covington and Mandeville City Court provides summary breakdowns annotating the number of traffic, misdemeanors, and city ordinances reprehensive of the checks total. Bogalusa and Slidell City courts provide checks for the fee with periodic documentation. All documentation data transmitted to LPDB monthly.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	None

What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Reduced intake fees are not performed.
Who Collects the Assessed Partial Payments?	Reduced intake fees are not performed.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	All collected fees are channeled to our accounting office. At the points of collection, the monetary instrument is entered into the data base and a receipt book for each paying client. The fee accounts are performed within our QuickBooks program and deposited upon office processing.
Who Remits the Partial Payments Collected?	All deposits (remitted moneys) are deposited by John Stevenson
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Applications, Defender Data Base Receipts, Hand Written Receipts, Credit/Debit Card Receipts, Copies of Money Orders/Cashiers Checks, QuickBooks Deposits Slips for each Client/Payor
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	None to date
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	An attorney employed by the organization shall not engage in the private practice of criminal law under any circumstances. Attorney employees may accept appointments to represent indigent defendants in the Federal Public Defender Office and may accept indigent appointments in other state judicial districts if a system of reciprocity has been established with a particular district. An attorney employed by the organization may engage in the private practice of civil law to the extent that such practice does not interfere with the employee's responsibilities to the organization. Any civil practice must be conducted through the employee's private office. None of the staff, facilities or resources of the Public Defender Office may be utilized to support an employee's private practice of civil law.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	New sample attached.
Primary Immediate Needs	Finalize agreement with Court for funding of specialty court attorneys/staff; funds for improvement to office facilities in Covington, LA; funds to hire additional investigators.
Immediate Critical Issue Areas	Stabilized funding; additional funds for expert witnesses; retirement plan for attorneys and staff; insuring courts are remitting all fees owed and forcing courts to provide itemized details of source of fees.

Long-Term Critical Issue Areas	Envision possibility of new office space in Covington; increased revenues to improve delivery of services; gaining access to Judicial Expense Fund to help offset funding shortages.
Please List All New Hires in 2012 (Name and Title)	David Anderson, Staff Attorney; Herman Briese, Staff Attorney; Angelle Delacroix, Staff Attorney; Katheryn Fernandez, Staff Attorney; Jerry Fontenot, Contract Capital Defender; Ashley Ingram, Staff Secretary; Gina Liberto, Staff Secretary; John Lindner, District Defender; Milton Masinter, Contract Felony Attorney and now Staff Attorney; Latoya Perkins, Receptionist; James Scott, Contract CINC Attorney; Ravi Shah, Staff Attorney; Linda Stadler, Contract CINC Attorney and Leslie Williams, Staff Secretary
Please List All Promotions in 2012 (Name and Title)	Amanda Trosclair was promoted to Juvenile, Cinc and Misdemeanor Supervisor (a new position).
2012 Media Coverage and/or Major Accomplishments	The new Director has become more involved in community affairs in an effort to gain support of public for the office. This has included regular speaking engagements at public meetings and Bar Association functions. In addition, he is working with news media in effort to spotlight work and accomplishments of the office.
Number of Expected New Attorney Hires in 2012	Four
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	New attorneys are assigned a mentor who works with the attorney on a daily basis. Milton Masinter, David Craig, and myself have been assigned to the three new attorneys and are teaching them how to handle the docket. In addition, we have begun holding monthly attorney meetings to discuss office issues as well as conduct training sessions. All attorneys are required to attend training provided by the LPDB whenever possible. I am attempting to secure funding for the SPDTC program in Birmingham, AL for the new attorneys. I have also instructed a young attorney to apply for scholarship funds for National Criminal Defense College in Macon, GA.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes

Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	The District Defender is the overall supervisor of the office. The support staff is supervised by Sheila Hayes (Covington, LA) and Ashley Ingrim (Washington Parish). Ms. Hayes and Ms. Ingrim report directly to the District Defender. Jack Stevenson (CFO) is responsible for accounting and collecting and depositing of funds. He also reports directly to the District Defender. All felony attorneys report to District Defender. Misdemeanor, juvenile, non-support, and CINC attorneys and staff report to Ms. Amanda Trosclair who was recently named supervisor of these divisions. Ms. Trosclair reports to the District Defender.
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	Juvenile, CINC, & Misdemeanor Supervisor.
Please Attach Your Office Organizational Chart	2012-2013 Attached
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	Working with Defender Data to work towards paperless client files to minimize filing storage and exportability for attorney usage.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Major Medical (HUMANA),; Dental (HUMANA), Vision (HUMANA),& Gap Insurance-for Major Medical (Morgan White Administrators Inc.) are provided for full time-staff personnel. Professional Liability Insurance - Lloyds of London
Regular Meetings for Any Staff, Please Describe	Quarterly on pay day and as needed for more specific topics.
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2012	12
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	None known
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None Noted
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	When a juvenile is transferred to adult court, the juvenile attorney who handled the case prior to transfer is assigned to the felony case as co-counsel with the division attorney.

Please Provide the Names of All State Representatives and Senators from Your District	State Senator - 11th Senatorial District, "Jack" Donahue, Jr. 123 Maple Ridge Way, Covington LA 70433 985-727-794 9; State Senator - 12th Senatorial District, Ben Nevers 61596 Little Southern Village Rd., Bogalusa LA 70427 985-732-4062; State Senator - 1st Senatorial District A. G. Crowe 01/11/16 Republican 201 Crowe Landing Rd., Pearl River LA 70452 985-788-7551; State Representative - 104th Representative District Paul Hollis 108 Grand Maison Blvd., Mandeville LA 70471 985-626-0502;State Representative - 74th Scott M. Simon 74299 Peg Keller Rd., Abita Springs LA 70420 985-893-2238; State Representative - 75th Representative District, Harold L. Ritchie 25255 Hwy. 62, Franklinton LA 70438 985-848-5558; State Representative - 76th Representative District, Kevin Pearson 416 Starling Dr., Slidell LA 70461 985-649-1841; State Representative - 77th Representative District John M. Schroder 819 W. 13th Ave., Covington LA 70433 985-373-4873; State Representative - 89th Representative District, "Tim" Burns 1501 Madison St., Mandeville LA 70448 985-373-3939; State Representative - 90th Representative District, "Greg" Cromer 308 Margon Ct., Slidell LA 70458 985-641-8208.

Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Window XP machines will not be supported by Microsoft after April 14, 2014 now advertised by Microsoft Corporation. The physical and software upgrades may be cost/benefit restrictive suggesting replacement of PC boxes and monitors.
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	Expanded voice and data capacity . Increase voice lines by 50% and providing voice mail communications for the Covington office. Increased voice communications for the Franklinton office by 50%.

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
Anderson, David	985-892-5002
Almerico, John	985-892-5002
Nancy Bousfield	985-643-2747
Michael Bradley	985-892-5002
Brink, Melissa	985-892-5002
Michael Capdeboscq	985-892-5002
d Andrea Chatman	985-643-2747
David Craig, Jr.	985-892-5002
Delacroix, Angelle	985-892-5002
Masinter, Milton	985-892-5002
Hogue, John	985-839-2245
Ierardi, Peter	985-839-2245
Linder, Kevin	985-839-2242
Shannon Mese	985-264-2797
Shah, Ravi	985-892-5002
Lindner, John	985-892-5002
Darrell Sims	985-892-5002
David Sirera	985-892-5002
James Talley	985-892-5002
Amanda Trosclair	985-892-5002
Part-Time Contract Attorneys	**Contact Information**
CINC-Adult Part-Time Contract:	
John Allen	985-839-9589
Stadler, Linda	985-727-6771
Randall Fish	985-882-0060
Joseph Harvin	985-781-8885
Scott, James	985-732-2088
McNary, James	985-892-8743
Fontenot, Jerry	985-898-5038
Stamps, Robert	985-892-5002

Conflict Per-Case Contract:	
Ernest Barrow	985-871-7374
James Burke, III	985-892-5002
Oliver Carriere	985-853-9863
David Carollo	985-643-8223
Jerry Fontenot	985-898-5038
Mark Jolissaint	985-641-5596
David Knight	985-635-4885
James Knight	985-795-9200
James Mecca	985-892-4006
Warren Montgomery	985-893-6585
James Scott	985-732-2088
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Burris, Ashton	985-892-5002
Cook, Rachel	985-839-2245
Melissa Davis	985-892-5002
Kealy Dryer	985-474-0091
Liberto, Gina	985-892-5002
Sheila Hayes	985-892-5002
Janice Magee	985-892-5002
Tracy Nettles	985-643-2747
Bruce Stacklin	985-892-5002
John Stevenson	985-892-5002
Belinda Welsh	985-892-5002
Perkins, Latoya	985-892-5002
Desirae Wright	985-892-5002
Shannon Donnelley	985-892-5002

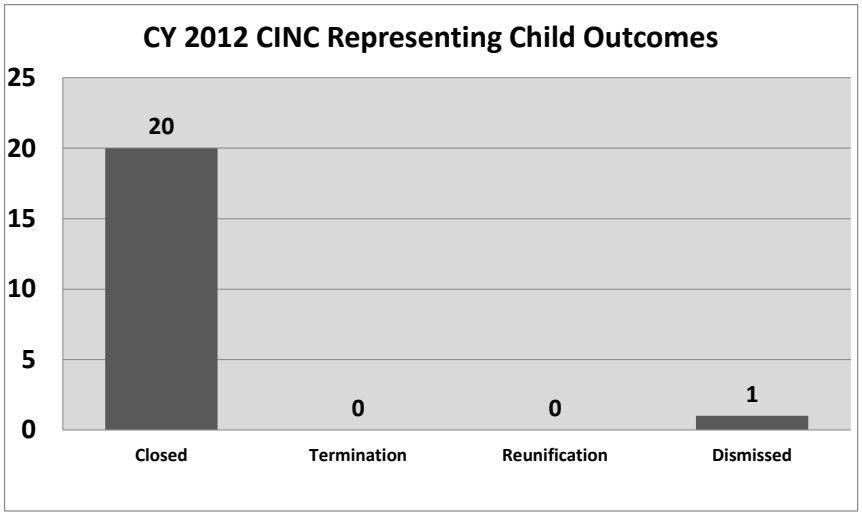
2012 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	John Stevenson
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	X
Windows Vista	X
Windows Server 2000/2003/2008	X
Windows XP	X
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	X
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	X
Microsoft Office 2007	X
Microsoft Office 2003	X
Previous Microsoft Office version	
Corel Word Perfect	X
Other	X Open Office
Accounting Software	
QuickBooks	X
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	X
Internet Explorer 9	X
Firefox	X
Google Chrome	X
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	1

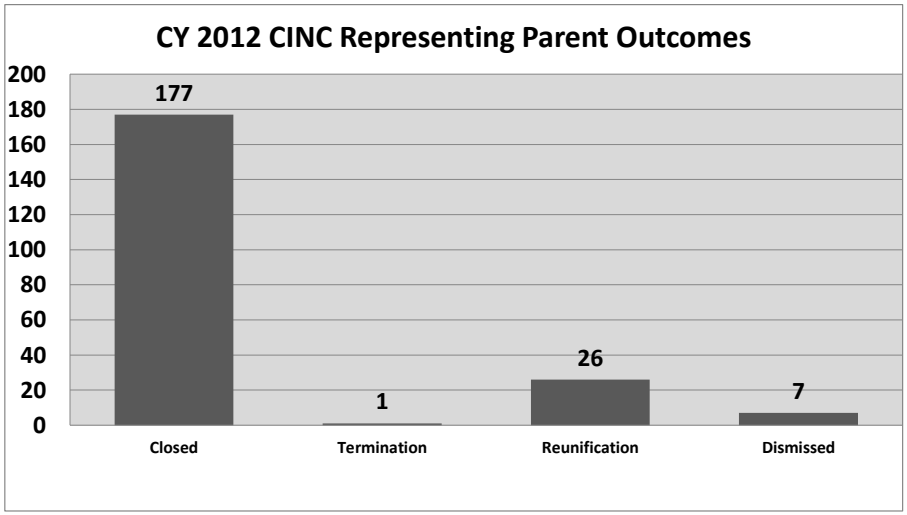
DVD	1
VCR	2
Desktop PCs	32
Laptops	5
Video Cameras	1
Digital Cameras	1
Video Conferencing Systems	0
B&W Laser Printers	5
Color Printers	2
Wireless Cards	0
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	N/A
Broadband	12 MEG COVINGTON (2x6 MEG NEPTOPIAS MERGED THROUGH A CISCO ROUTER, 6 MEG FRANKLINTON, & 3 MEG SLIDELL LOCATIONS
No Internet Connection	N/A
Connection Speed:	12/6/3 MEG/SEC
Provider Name:	AT&T
Email Provider:	AT&T
Please list any software or computer equipment in which you need training:	None Noted

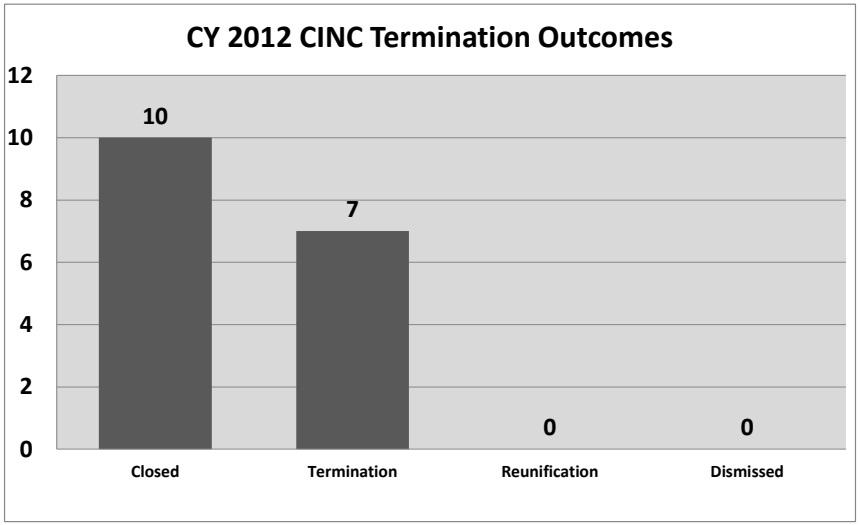
22nd District Defender Office CY 2012 Caseloads & Outcomes

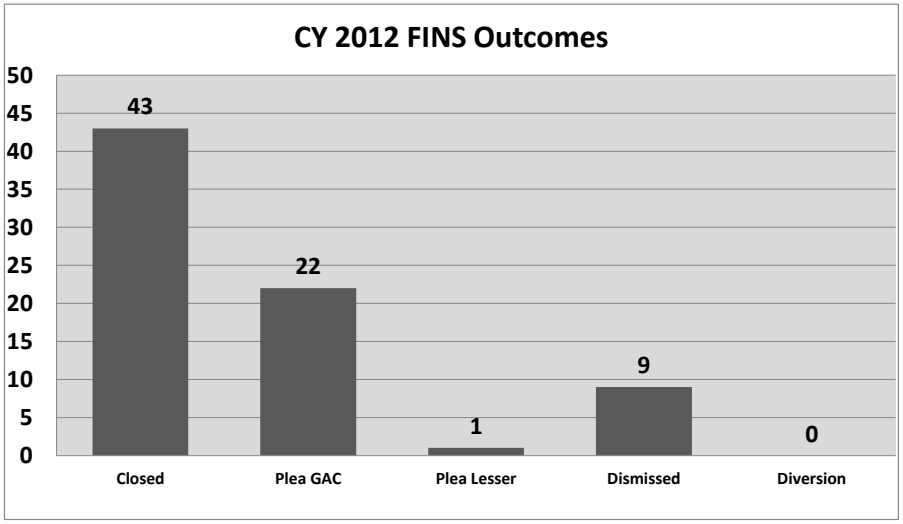
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	285	152	900	1185	N/A	N/A	N/A	N/A	3	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	13	20	71	84	0	0	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	312	177	541	853	1	26	N/A	N/A	7	N/A	N/A	N/A	N/A	N/A
Termination	5	10	12	17	7	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	67	43	34	101	N/A	N/A	22	1	9	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	430	352	158	588	N/A	N/A	193	21	177	18	N/A	N/A	0	6
Delinquency Felony	113	116	121	234	N/A	N/A	112	22	59	1	N/A	N/A	0	0
Delinquency-Life	3	3	1	4	N/A	N/A	1	0	3	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	8	14	13	21	N/A	N/A	2	0	5	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	2984	2496	1401	4385	N/A	N/A	1939	49	951	25	4	7	3	10
Adult Felony Non-LWOP**	2419	1823	1476	3895	N/A	N/A	1380	125	347	4	1	47	0	13
Adult LWOP**	5	22	41	46	N/A	N/A	13	0	10	0	1	7	0	1
Capital***	4	3	5	9	N/A	N/A	1	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	1525	1473	627	2152	N/A	N/A	5	0	7	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	0	1	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	1	2	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

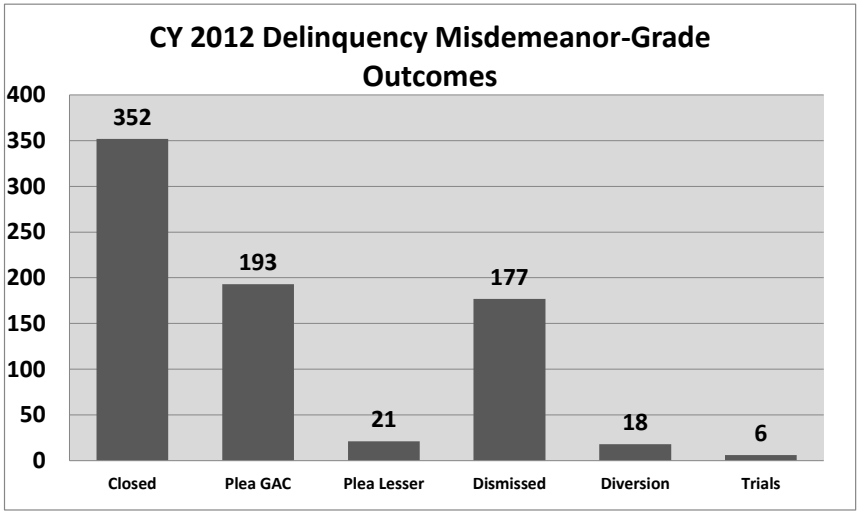
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

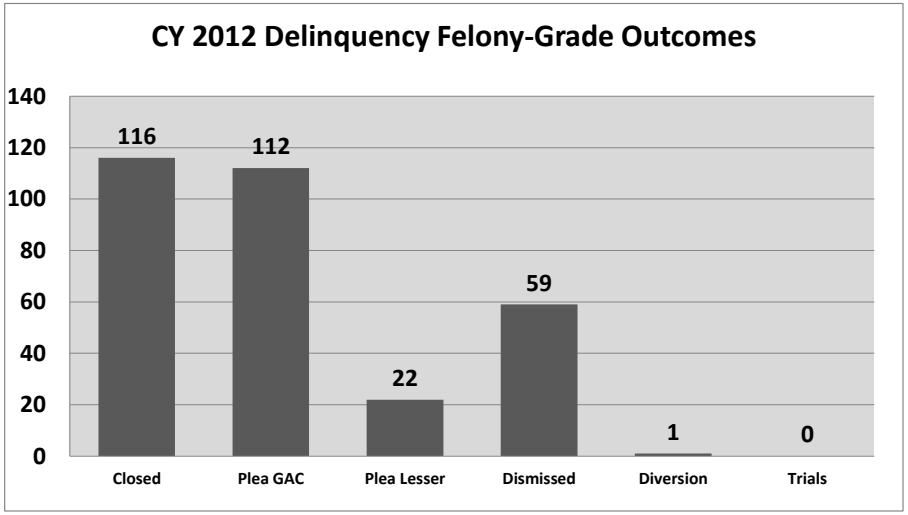

CY 2012 CINC Representing Child Outcomes
25
20
15
10
5
0
20
0
0
1
Closed
Termination
Reunification
Dismissed

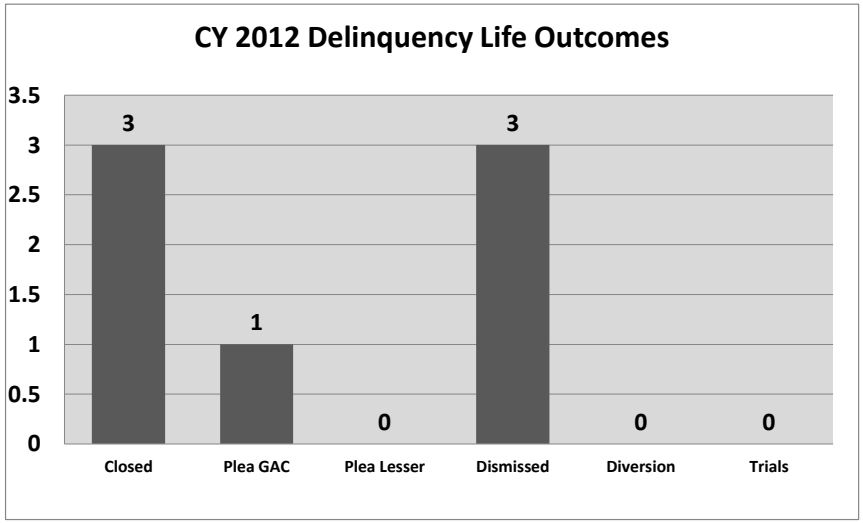

CY 2012 CINC Representing Parent Outcomes
200
180
160
140
120
100
80
60
40
20
0
177
1
26
7
Closed
Termination
Reunification
Dismissed

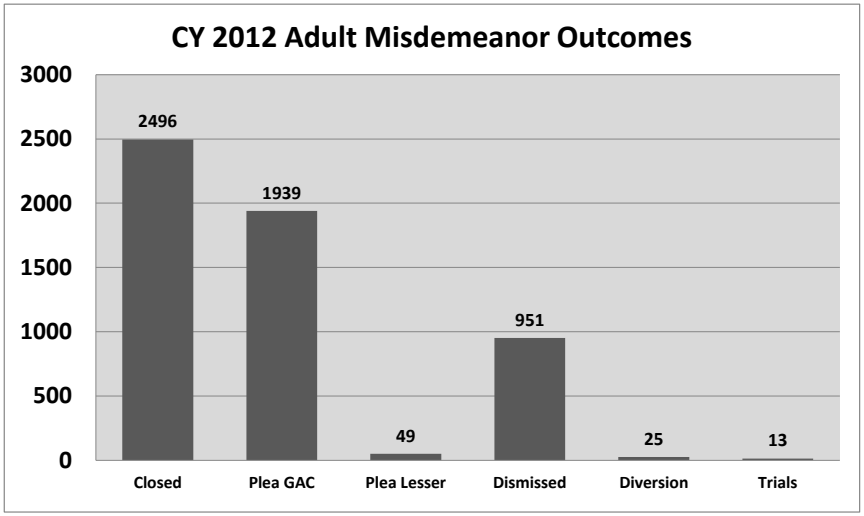

CY 2012 CINC Termination Outcomes
12
10
8
6
4
2
0
10
7
0
0
Closed
Termination
Reunification
Dismissed

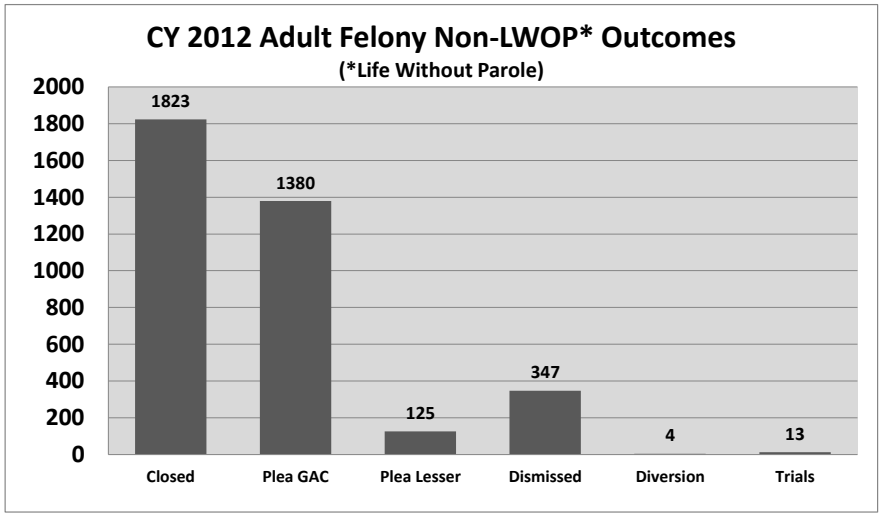

CY 2012 FINS Outcomes
50
45
40
35
30
25
20
15
10
5
0
43
22
1
9
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

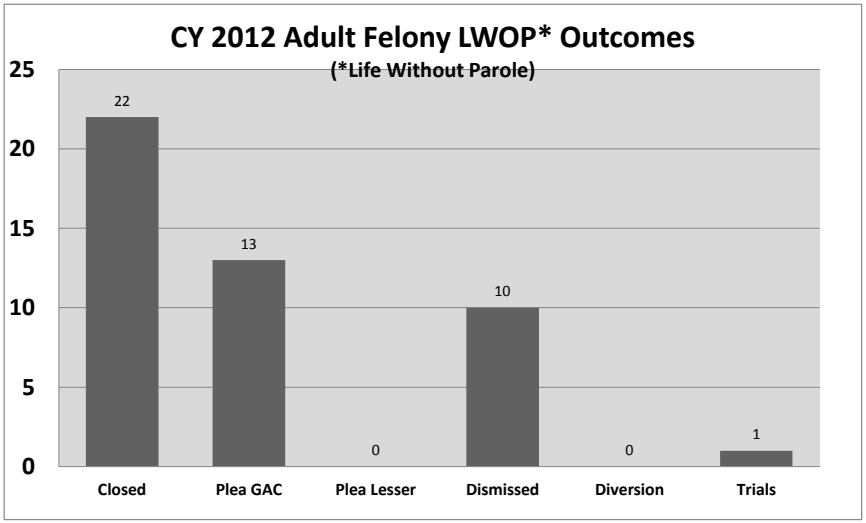

CY 2012 Delinquency Misdemeanor-Grade Outcomes
400
350
300
250
200
150
100
50
0
352
193
21
177
18
6
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

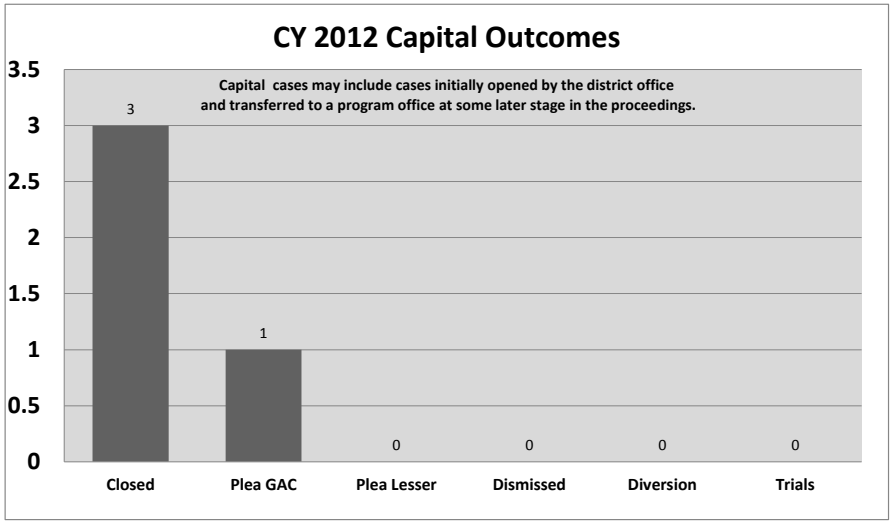

CY 2012 Delinquency Felony-Grade Outcomes
140
120
100
80
60
40
20
0
116
112
22
59
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
1
0
3
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
3000
2500
2000
1500
1000
500
0
2496
1939
49
951
25
13
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

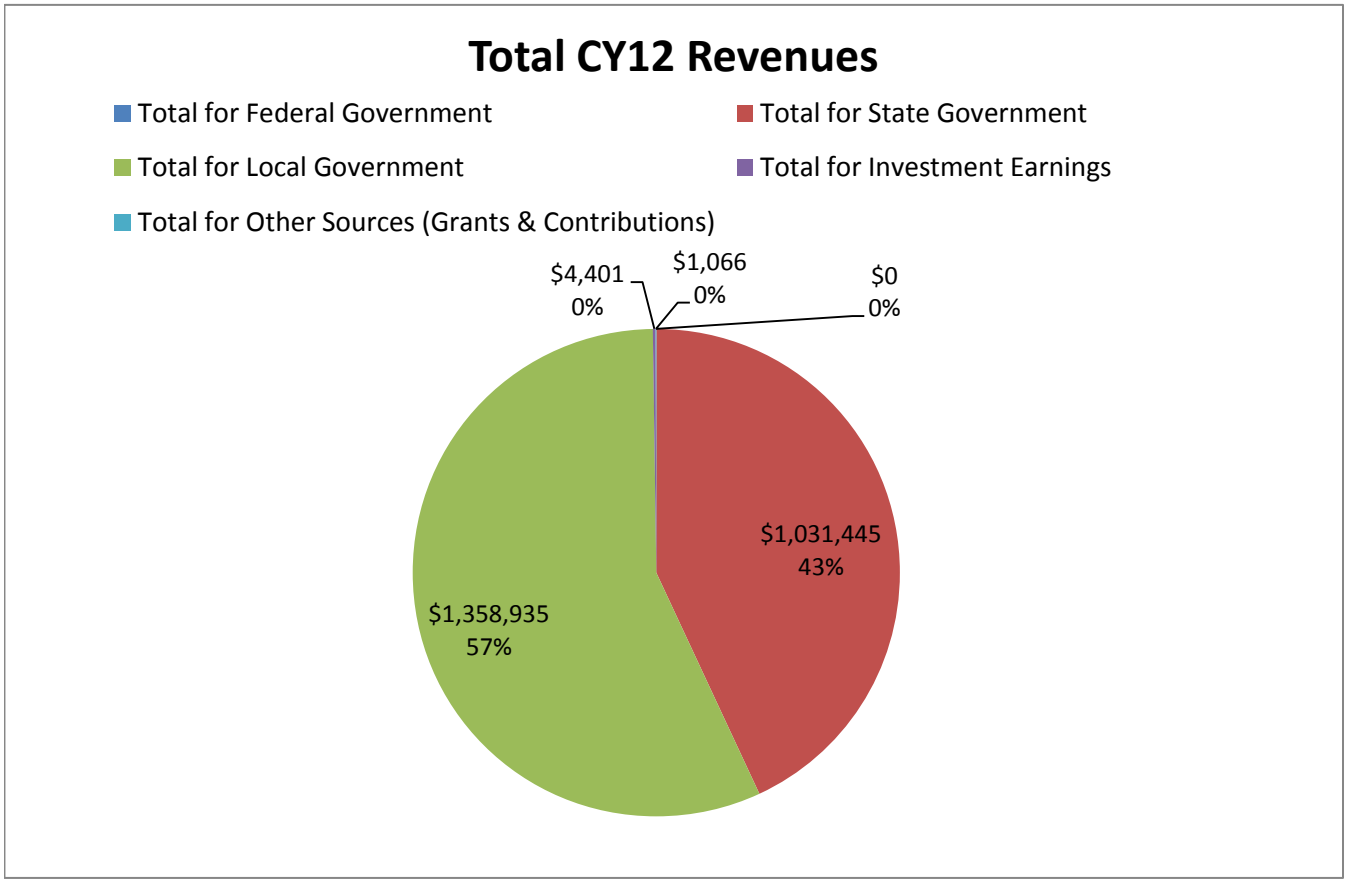

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
2000
1800
1600
1400
1200
1000
800
600
400
200
0
1823
1380
125
347
4
13
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

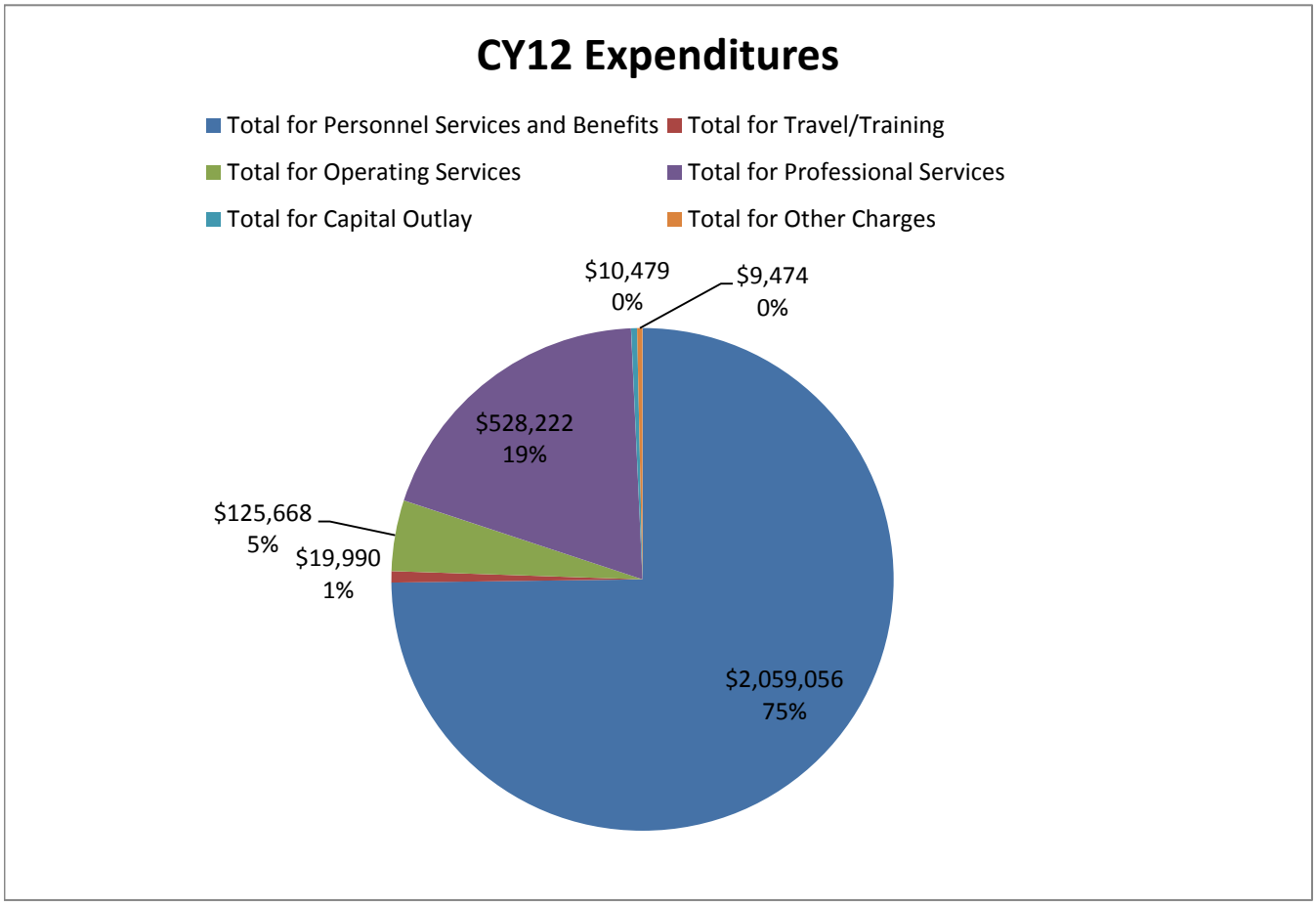

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
25
20
15
10
5
0
22
13
0
10
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

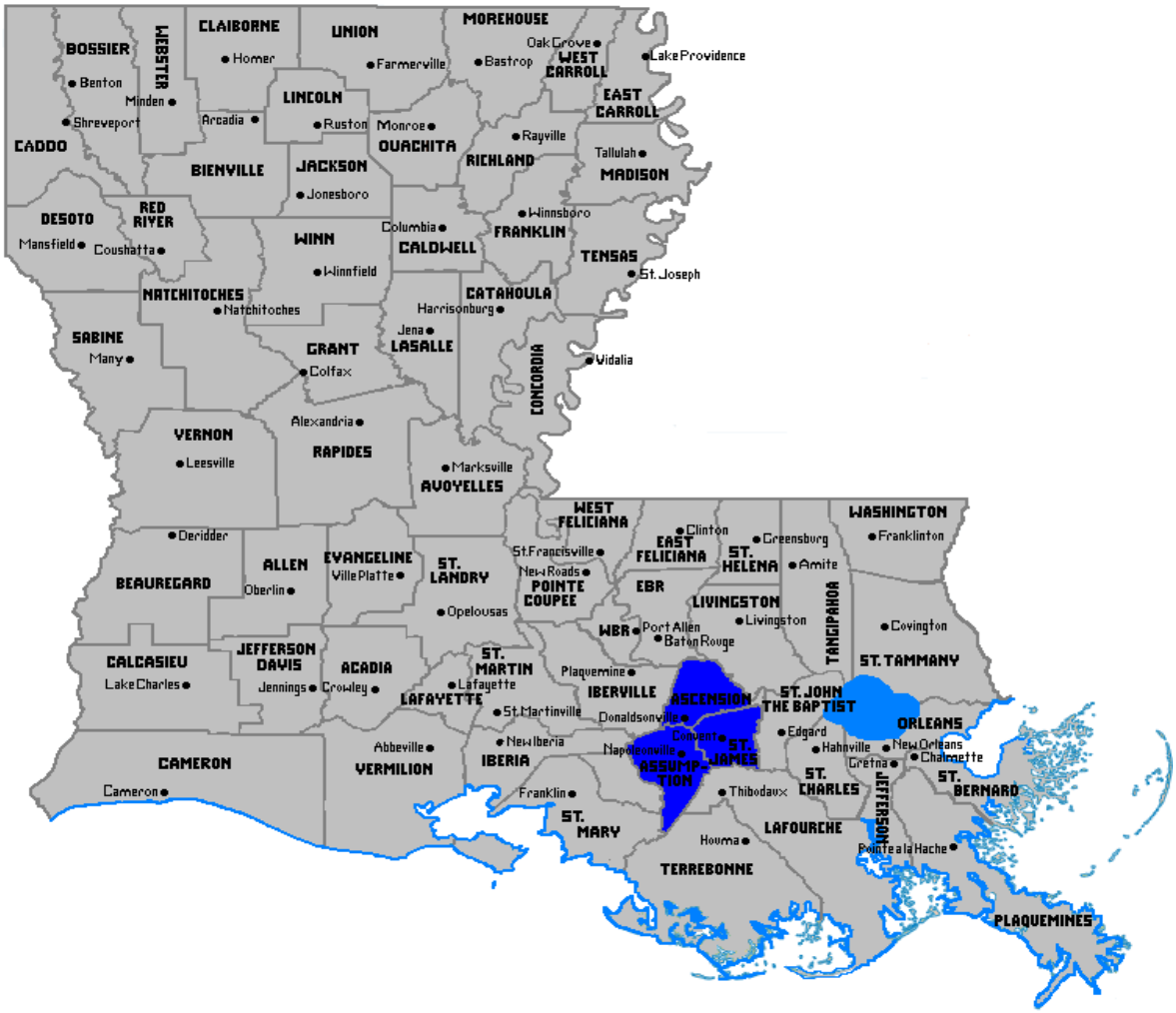

CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
3.5
3
2.5
2
1.5
1
0.5
0
3
1
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 22 CY2012	Total CY2012
District Defender: John Lindner, II	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$107,330
District Assistance Fund (DAF)	$917,590
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$6,525
Total for State Government	$1,031,445
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$59,423
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$194,985
Traffic Camera	$0
Grants	$37,500
Other Local Income -List source(s)	$38,076
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$14,648
City & City-Ward Courts	$0
Judicial District Courts	$196
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$74,097
Magistrates' Courts	$0
Municipal Court	$189,540
Parish Courts	$0
Traffic Court	$94,788
Non-itemized, lump sum collected and remitted by all courts	$36,149
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$541,930
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$0
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$951,347
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$75,948
Partial Attorney Fees Reimbursements [as per 15:176]	$0
Other Reimbursements	$1,585
Other Local Income -List source(s)	$71
Total for Charges For Services	$77,604
Total for Local Government	$1,358,935
Investment Earnings	
Interest Income	$2,303
Other Investment Income - List source(s)	$2,098
Total for Investment Earnings	$4,401
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$1,066
Total for Other Sources (Grants & Contributions)	$1,066
Total for REVENUE	$2,395,847

District 22 CY2012	Total CY2012
District Defender: John Lindner, II	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$1,645,028
Accrued Leave	$61,239
Payroll Taxes	$133,137
Hospitalization and Disability Insurance	$219,652
Retirement	$0
Other	$0
Total for Personnel Services and Benefits	$2,059,056
Travel/Training	
Parking/Auto Tolls	$15
Travel/Lodging/Per Diem/Mileage	$19,975
Total for Travel/Training	$19,990
Operating Services	
Advertisements	$1,362
Workers' Compensation	$7,426
Insurance - Malpractice	$1,000
Insurance - Auto/Physical Liability	$2,560
Insurance - Other	$0
Lease - Office	$23,814
Lease - Auto/Equipment	$2,689
Lease - Other	$0
Office Repair and Maintenance	$1,294
Office - Telephone/Utilities/Postage/Internet	$32,845
Dues and Seminars	$2,988
Law Library/Journals/Subscriptions	$29,413
Office Supplies	$20,277
Total for Operating Services	$125,668
Professional Services	
Audit/Accounting Expense	$6,208
Contract Clerical	$335
Expert Witness	$10,402
Investigators	$2,850
Interpreters	$0
Social Workers	$0
Capital Representation	$76,815
Conflict	$213,922
Contract - Juvenile Attorneys or CINC	$147,590
Misdemeanor Attorney Contracts	$37,500
Contract Attorneys - all other	$31,937
IT/Technical Support	$663
Total for Professional Services	$528,222
Capital Outlay	
Major Acquisitions	$10,479
Total for Capital Outlay	$10,479
Other Charges	
Other Operating Expenses	$9,474
Total for Other Charges	$9,474
Total for EXPENDITURES	$2,752,889


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$4,401
0%
$1,066
0%
$0
0%
$1,031,445
43%
$1,358,935
57%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$10,479
0%
$9,474
0%
$528,222
19%
$125,668
5%
$19,990
1%
$2,059,056
75%



The 23rd Judicial District Public Defenders' Office

Ascension (Donaldsonville) - Assumption (Napoleonville) - St. James (Convent)

District Defender: Alan J. Robert
12320 LA Hwy. 44, Bldg. 4, Ste. B
Gonzales, LA 70737
(225) 647-9673

23rd Judicial District • Ascension, Assumption and St. James Parishes
District Defender Alan J. Robert • (225) 647-9673
12320 LA Hwy. 44, Bldg. 4, Ste. B • Gonzales, LA • 70737

General District Information: In the 23rd Judicial District, there are five sections of District Court and two Parish Courts (Gonzales and Donaldsonville). There are no City Courts. There is a specialty drug court and non-support court programs. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 154,922 in this district, 42,171 of whom are children.

Defender Staff: The District Defender in the 23rd Judicial District is Alan J. Robert**,** who has served in the position for four years and has been a public defender in Louisiana for eight years. The 23rd Judicial District Public Defenders' Office is a contract public defenders' office. At the end of 2012 the district reported one full-time District Defender and 20 contract attorneys. There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender supervises all staff, and no caseload reduction is provided for him. The office also has two administrative staff members**.**

Juvenile Defense: Juvenile cases are heard by District Judges and one Parish Court Judge in the 23rd Judicial District. One attorney handles all juvenile cases.

Indigency Determination and Availability of Clients: In the 23rd Judicial District, the Court makes the initial determination of indigence, with further determinations of eligibility for services done by the District Defender or his designee. Adult clients are held in Ascension Parish Jail or, if female adult clients are held outside of the district, at the Avoyelles Correctional Center. Juvenile clients are held at the St. James Detention Center or the Florida Parishes Detention Center.

Fees: The 23rd Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2012, 562 applications were received for services. Two applicants received fee waivers but no fees were reduced for applicants. A total of $16,677 in application fees was collected. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services. These special cost fees are collected by the Ascension, Assumption and St. James Parish Sheriffs' Offices and Clerks of Court in the Parish Courts. Special cost fees in the amount of $663,009 were received by the districts in 2012. Courts in this district may also assess partial indigence payments for services based on a client's ability to pay. A total of $9,235 was collected in partial indigence fees, collected by the Public Defenders' Office or the Sheriff if part of a plea agreement. Accounting functions for the 23rd Judicial District Public Defenders' Office are divided between staff and a contracted certified public accountant.

Caseload: The 23rd Judicial District Public Defenders' Office reported handling 7,262 cases in 2012. Of those, 1,279 involved juvenile matters, including 552 Child in Need of Care representations.

The 23RD JDC Public Defenders' Office

Parish(es) & Seat(s)	Ascension - Donaldsonville; Assumption - Napoleonville; St. James - Convent.
Population	154,922
Juvenile Population	42,171
District Defender	Alan J. Robert
Years as District Defender	4
Years in Public Defense	8
Office Manager	Kathleen Richard
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Kathleen Richard, Phyllis Glover, & L. Monica McCrory
Primary Office Street Address	12320 LA Hwy. 44, Bldg. 4, Ste. B
City	Gonzales
ZIP	70737
Primary Phone	225-647-9673
Primary Mailing Address	12320 LA Hwy. 44, Bldg. 4, Ste. B, Gonzales, Louisiana, 70737.
Primary Fax Number	225-647-9683
Primary Emergency Contact	Alan J. Robert, 18421 Greenbriar Avenue, Prairieville, LA 70769.
Primary Emergency Phone	225-954-2555
Secondary Emergency Contact	Kathleen Richard
Secondary Emergency Phone	225-571-1892
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	Kathleen Richard - 12320 LA Hwy 44, Bldg. 4 Ste. B, Gonzales, LA 70737.
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Pujol & Pryor Attorneys At Law
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	1,650
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	J. Wayne Sheets, CPA , outside CPA services
Courts and Locations	District Court (5 divisions) in Gonzales, Donaldsonville, Napoleonville, Convent; Parish court in Gonzales & Donaldsonville; Juvenile Court in Gonzales, Donaldsonville, Napoleonville, Convent; Non-Support Court in Gonzales, Donaldsonville, Napoleonville.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	Section A through E (5 Divisions) of District Court and Juvenile Court meeting in Donaldsonville, Gonzales, Convent and Napoleonville, (1) Parish court for Ascension Parish meeting in Gonzales, and Donaldsonville.

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Public Defenders are assigned to each division by this office. Cases are assigned preliminarily by the Judges to the defenders assigned to that division by our office.
Name of Adult Detention Facilities in This District	Ascension Parish Jail, Donaldsonville, Louisiana
Name of Adult Detention Facilities Outside the District Which Hold Clients	Avoyelles Correction Center, holds some females.
Name of Juvenile Detention Facilities In This District	St. James Detention Center
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Florida Parishes Detention Center, Robert, Louisiana
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes, Female juveniles are all housed outside the district.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	None
District Attorney	Ricky Babin
Chief Judge of Criminal District Court	Judge Thomas J. Kliebert, Jr. - 2013
Juvenile Court Judges (Specify District of City Court)	Judge Ralph Tureau - Div. "A"; Judge Thomas J. Kliebert, Jr. - Div. "B"; Judge Guy Holdridge - Div. "C"; Judge Jessie LeBlanc- Div. "D"; Judge Alvin J. Turner, Jr.- Div. "E"; Judge Marilyn Lambert Parish Court; does juvenile cases in Ascension Parish.
Drug Court Judges	Judge Guy Holdridge does a drug division in Ascension Parish.
Mental Health Court Judges	None
Other Specialty Court	Judge Marilyn Lambert;
Name of Specialty and Brief Description:	Misdemeanors in Ascension Parish; Magistrate Tess Stromberg, Non Support in Ascension, Assumption & St. James.
Indigency Determined by Whom and How?	Judges make initial assessment at 72 hour hearing or 1st court appearance and defender assigned completes application and determination of indigence made by District Defender or his designee.
When is Assignment/Appointment of Counsel Made?	At defendants initial appearance before judicial officer where defendant learned of charge and defendant's liberty was subject to restriction.
Initial Client Intake Conducted By Whom? (Name and Title)	Judges do preliminary indigency determinations. Attorney appointed completes applications at initial meeting. Walk in clients are given applications by P.D.O. staff, and approved by the District Defender.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	As of Nov. 1, 2009, the district has adopted an intake form. After initial determination by Judge, client is advised to complete the intake form at their initial interview with their attorney.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	562
How Many Application Fees Were Waived?	(2) Two
How Many Application Fees Were Reduced?	(0) Zero
Total Application Fee Dollars Collected in 2012	$16,677

Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	Fees paid to our office or attorney who forwards fee to our office per contract.
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	$663,009
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Approved forms are used for reporting.
Who Collects the Assessed Court Fees?	(3) Sheriffs or City Clerks
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Collecting Agencies provides detailed work sheets
Who Remits the Court Fees Collected?	(3) Sheriffs or City Clerks
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Disbursing agencies provide detailed worksheets.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	The District Defender sends recommended amounts to the judge's by written correspondence. Judge's enter amount into court minutes.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Court minutes.
Who Collects the Assessed Partial Payments?	Public Defender Office or Sheriff if part of a plea.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Public Defender Office keeps records of all fees collected by office, and Sheriff's office sends record of fees collected.
Who Remits the Partial Payments Collected?	The Sheriff's or City Clerks submit all fees collected.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Any money collected by an agency is accompanied by explanatory documentation.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	9,235
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	All contract attorneys are allowed to have a private practice with certain restrictions, including conflict defined as law enforcement. Agents, PDO Clients, Employees of any of our D.A.'s offices, Sheriff's Offices and/or Louisiana State Police Officers [See Section D. (Pages 11-13) of independent contractor counsel contract.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Need assistance in Capital Cases. (Currently defending and paying for 4-6 at anticipated cost of $300,000.00.) Also, need funds to staff a full time office.
Immediate Critical Issue Areas	Need money to pay Supervisory Attorney hired this year.

Long-Term Critical Issue Areas	Money for benefits for full time defenders.
Please List All New Hires in 2012 (Name and Title)	Dornier, Seth M. Rice, F. Jonathan Picou, Jr., Danny Charles Belanger, Ashley
Please List All Promotions in 2012 (Name and Title)	Susan K. Jones, Litigation Supervisor.
2012 Media Coverage and/or Major Accomplishments	Won several 2nd Degree Murder Cases, Sexual Assault Cases, and got Responsive Verdicts in many Jury Trials.
Number of Expected New Attorney Hires in 2012	0
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	We use training provided by the LPDB Staff, pay for seminars in areas of practice, and conduct 8 hours of mandatory yearly training by our office. Also we assign new defenders to a division with more experienced defenders to monitor and mentor. We have a full time Litigation Supervisor as of July 2012.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No. attorney contract includes duties and responsibilities of the independent contractors
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	All attorneys are independent contractors except the District Defender, and the Litigation Supervisor. They are required to follow the requirements and suggestions found in their written contract. The District Defender, and/or the Litigation Supervisor monitors all trials, especially serious offenses, and consults with the defender on questions of law and strategy. The District Defender visits each defender at least once per year in their office to formally evaluate each attorney's progress and maintains written reports.
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	Full time position of Litigation Supervisor.
Please Attach Your Office Organizational Chart	Office Organizational Chart
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	N/A
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Medical benefits including health and disability provided for all (4) full time employees. (Which includes – District Defender, Litigation Supervisor, and 2 Staff).
Regular Meetings for Any Staff, Please Describe	Staff consists of 2 employees, who meet daily with the District Defender.
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	2
Number of Writs Your District Handled in 2012	2
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	1
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0

Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Cases transferred are assigned a felony trial attorney who is assisted by the juvenile attorney originally assigned
Please Provide the Names of All State Representatives and Senators from Your District	Jody Amedee, Johnny Berthelot, Eddie Lambert, Troy Brown, Clay Schexnaydre, Ed Price.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	In 2012 we have added a full time Litigation Supervisor (Susan Jones) who also is Capital Certified to handle our Capital Cases, additionally we have added or replaced contract attorney, transferred old staff to new positions and generally reduced caseloads per attorney. We have followed the State District Defender Contract and required all attorneys to comply with timekeeping requirements, reporting requirements, and have purchased Malpractice Insurance for all Contract Attorneys at a cost to our program of $14,000.00. We have replaced and updated computers for the staff and the District Defender and Litigation Supervisor.

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
Alan J. Robert	225-647-9673
Part-Time Contract Attorneys	**Contact Information**
Ambeau, Jarrett P.	225-647-7529
Jones, Susan Kutcher	225-647-9673
Bridges, Christopher J.	225-644-7250
Smith, David R.	225-644-7246
Hebert, Blaine M.	504-348-3217
Heggelund, Jeffrey M.	225-644-9295
Battiste, Shannon L.	225-757-3604
Valentine, Wesley Benjamin	225-644-6584
Francis, Sr., Bernard J.	225-473-8535
Unangst, Ersalee C.	225-363-6547
Gutierrez, John A.	225-744-3555
Tureau, Steven C.	225-647-8529
Petit, Dale J.	225-869-5997
Williams, Don R.	225-907-2673
Barbier, Timothy J.	985-369-2337
Southall, Phyllis A.	225-644-2134
Dornier, Seth M.	225-302-5833
Rice, F. Jonathan	225) 925-2877
Picou, Jr., Danny Charles	225-647-9788
Belanger, Ashley	225-252-2736
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Richard, Kathleen	225-647-9673
Glover, Phyllis D.	225-647-9673

2012 District Office Technology Survey

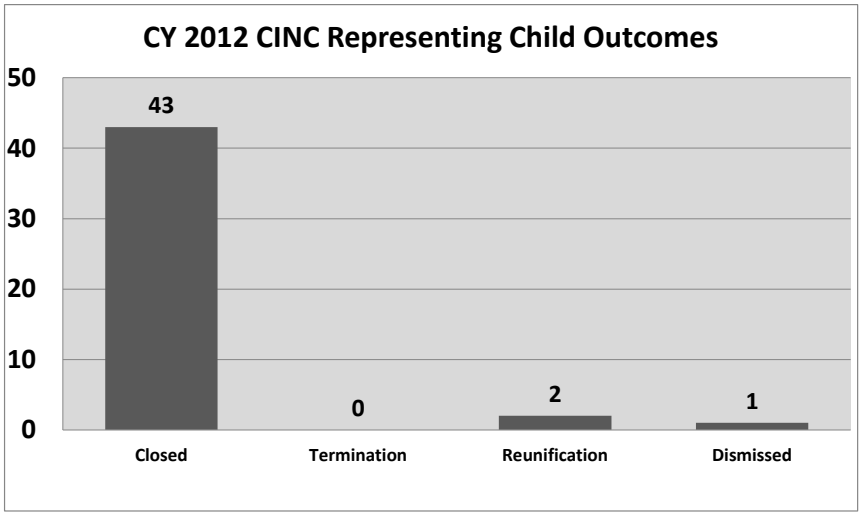
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Alan J. Robert
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	X
Windows Vista	0
Windows Server 2000/2003/2008	0
Windows XP	0
Mac OSX	0
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	X
Other System (please name)	0
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	X
Microsoft Office 2007	0
Microsoft Office 2003	0
Previous Microsoft Office version	0
Corel Word Perfect	0
Other	0
Accounting Software	
QuickBooks	Will be implementing this Year
Quicken	0
Intuit	0
Other (list here):	J. Wayne Sheets, C.P.A.
Internet Browsers Used:	
Internet Explorer 6	0
Internet Explorer 7	0
Internet Explorer 8	0
Internet Explorer 9	0
Firefox	X
Google Chrome	0
Other	0
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	0
DVD	0

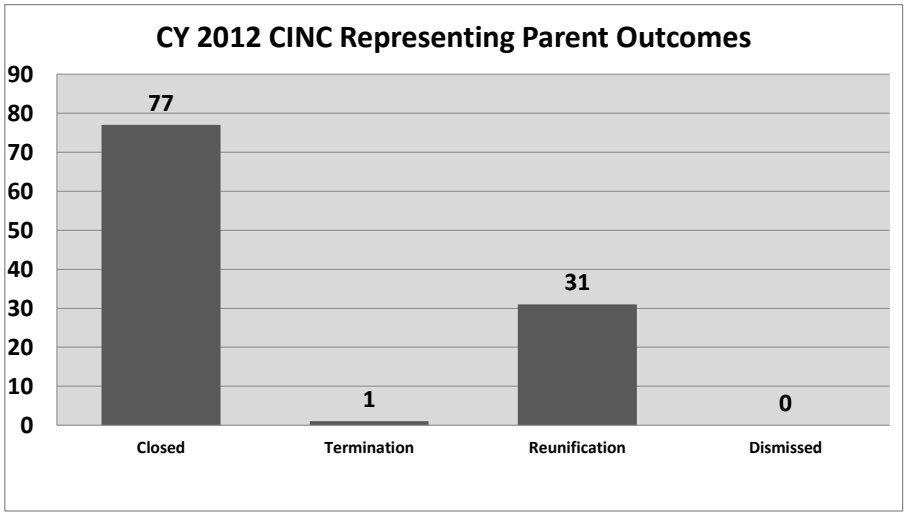
VCR	0
Desktop PCs	2
Laptops	2
Video Cameras	0
Digital Cameras	0
Video Conferencing Systems	0
B&W Laser Printers	1
Color Printers	0
Wireless Cards	0
Smartphones (Funded by Office)	1
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	0
Broadband	X
No Internet Connection	0
Connection Speed:	2MB = upload of 256
Provider Name:	Eatel
Email Provider:	Eatel
Please list any software or computer equipment in which you need training:	

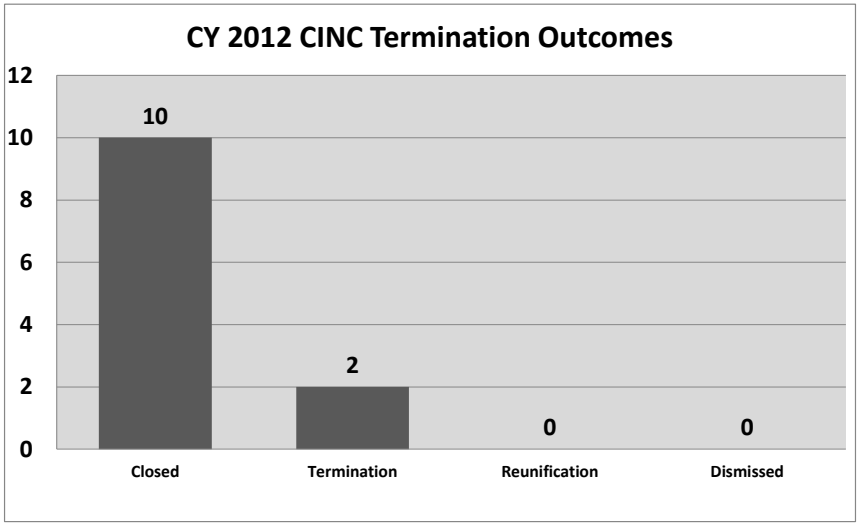
23rd District Defender Office CY 2012 Caseloads & Outcomes

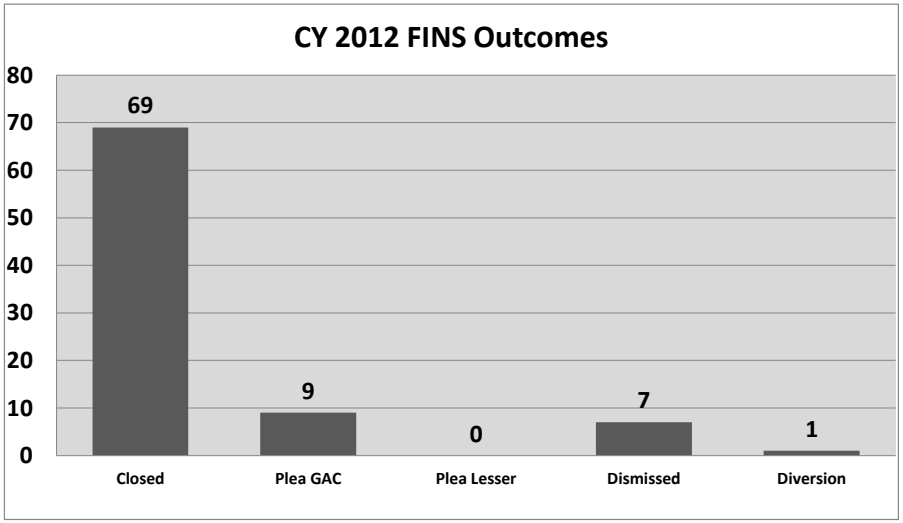
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	54	222	254	308	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	14	43	79	93	0	2	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	68	77	83	151	1	31	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	4	10	12	16	2	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	78	69	46	124	N/A	N/A	9	0	7	1	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	206	227	177	383	N/A	N/A	22	1	52	5	N/A	N/A	0	1
Delinquency Felony	112	111	88	200	N/A	N/A	17	3	56	0	N/A	N/A	0	0
Delinquency-Life	2	1	1	3	N/A	N/A	0	1	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	1	0	0	1	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	1015	1341	1039	2054	N/A	N/A	575	1	437	29	1	1	2	231
Adult Felony Non-LWOP**	1763	2247	1983	3746	N/A	N/A	840	218	1024	172	1	7	2	6
Adult LWOP**	1	19	27	28	N/A	N/A	2	2	6	0	0	4	0	0
Capital***	6	8	4	10	N/A	N/A	0	2	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	34	92	103	137	N/A	N/A	58	4	18	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	2	4	6	8	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	1
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

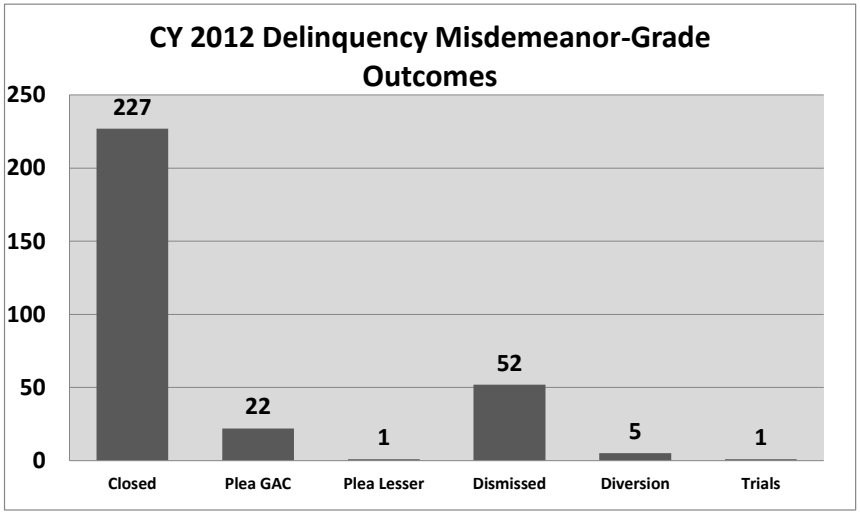
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

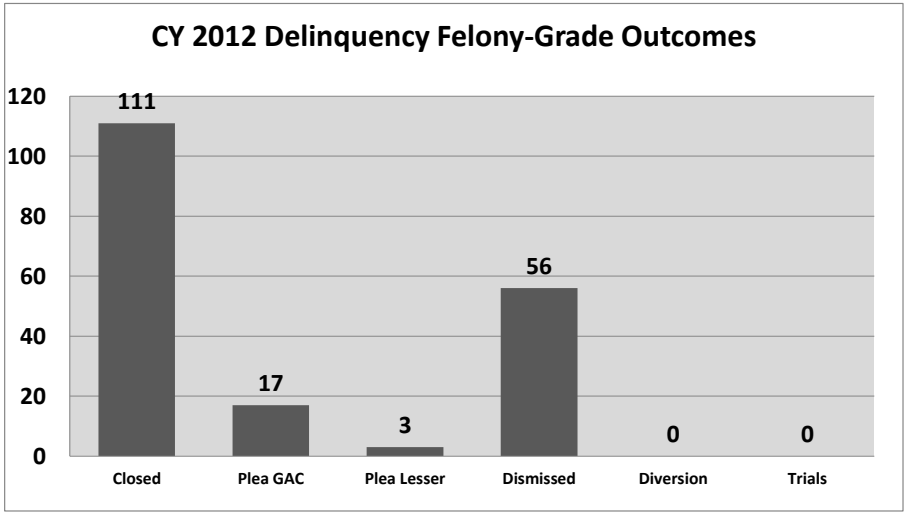

CY 2012 CINC Representing Child Outcomes
50
40
30
20
10
0
43
0
2
1
Closed
Termination
Reunification
Dismissed

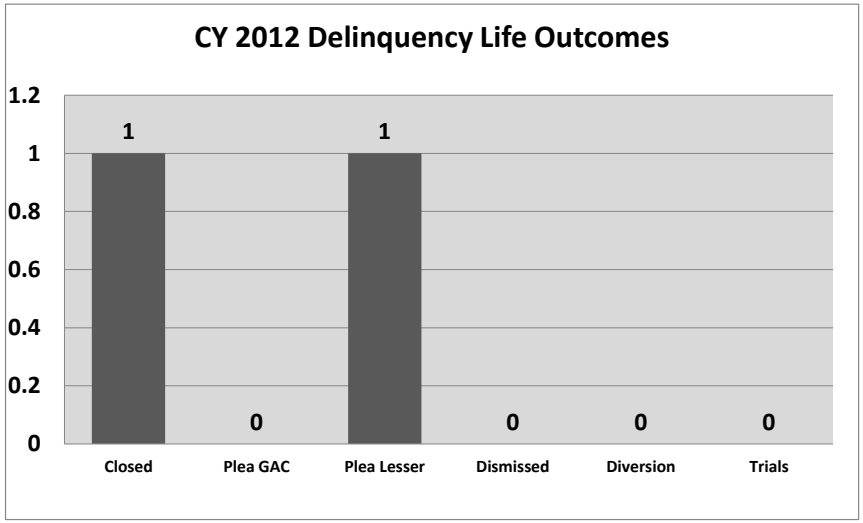

CY 2012 CINC Representing Parent Outcomes
90
80
70
60
50
40
30
20
10
0
77
1
31
0
Closed
Termination
Reunification
Dismissed

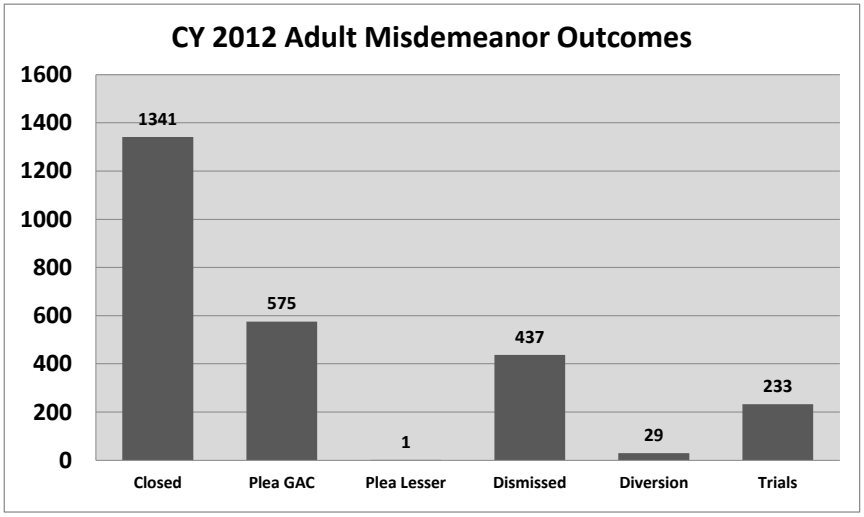

CY 2012 CINC Termination Outcomes
12
10
8
6
4
2
0
10
2
0
0
Closed
Termination
Reunification
Dismissed

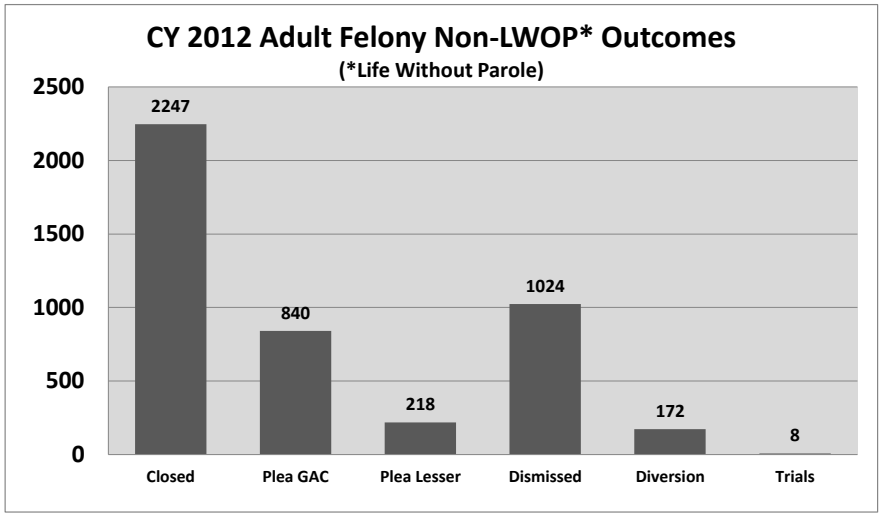

CY 2012 FINS Outcomes
80
70
60
50
40
30
20
10
0
69
9
0
7
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

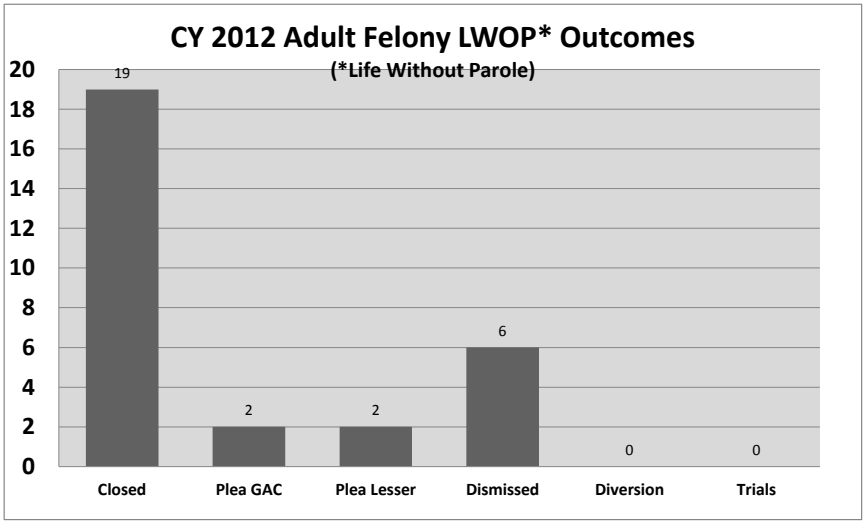

CY 2012 Delinquency Misdemeanor-Grade Outcomes
250
200
150
100
50
0
227
22
1
52
5
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

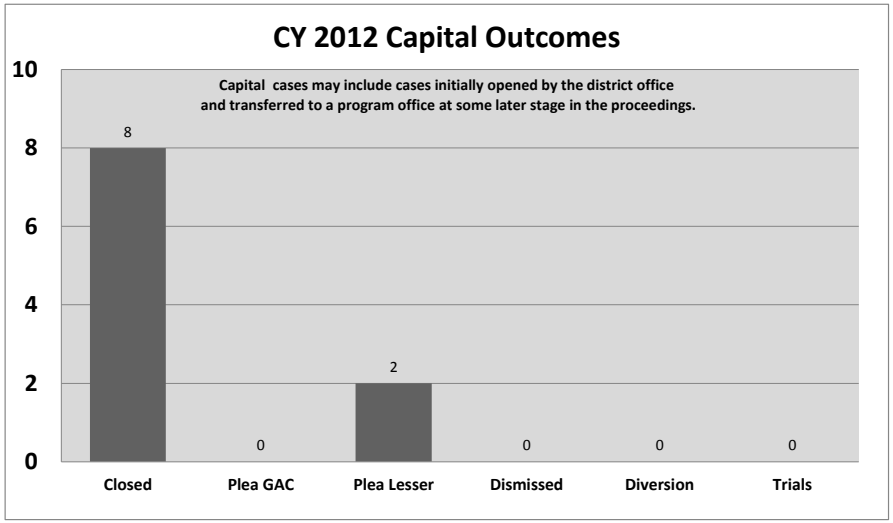

CY 2012 Delinquency Felony-Grade Outcomes
120
100
80
60
40
20
0
111
17
3
56
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
1
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
1600
1400
1200
1000
800
600
400
200
0
1341
575
1
437
29
233
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

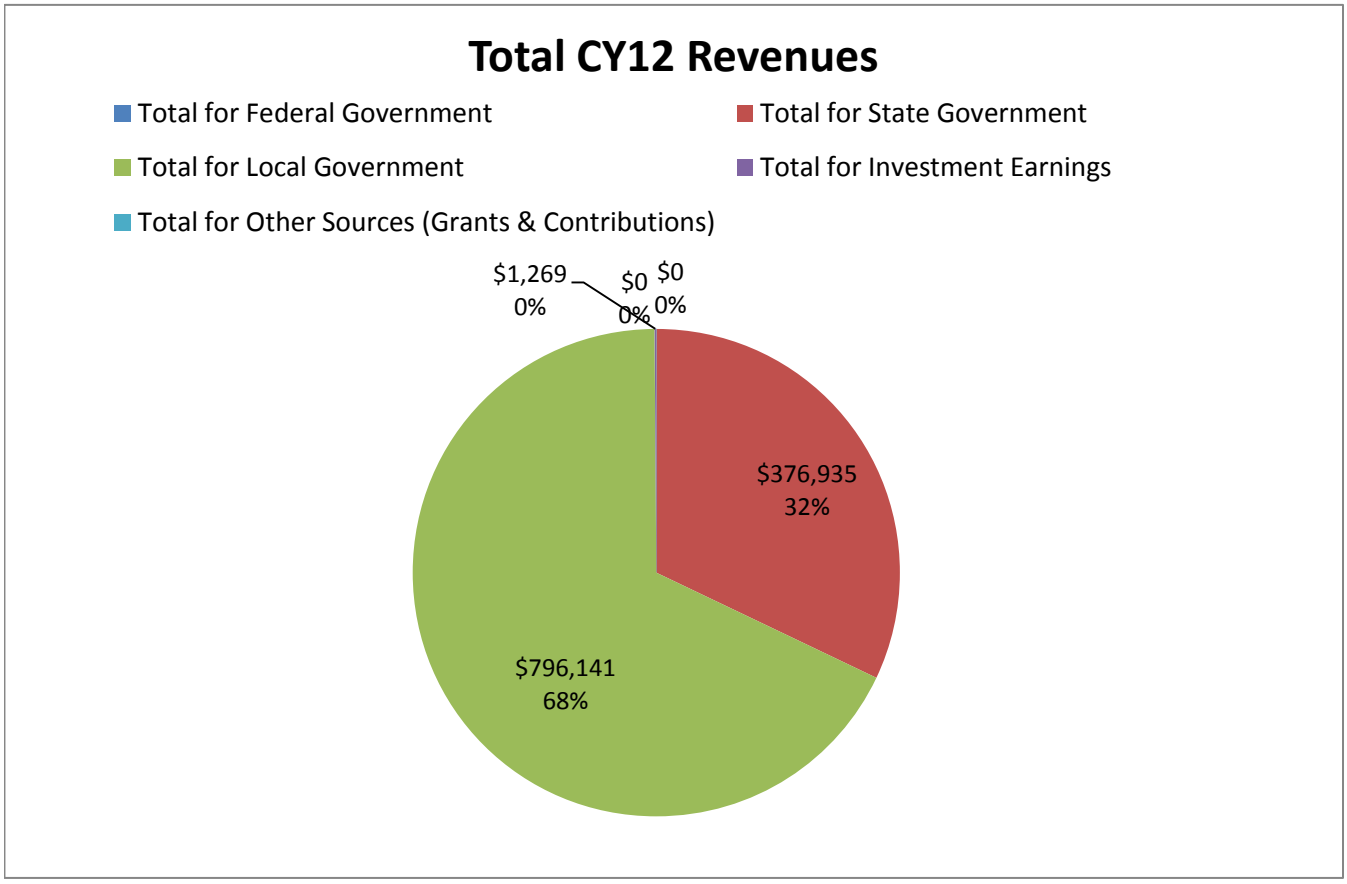

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
2500
2000
1500
1000
500
0
2247
840
218
1024
172
8
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

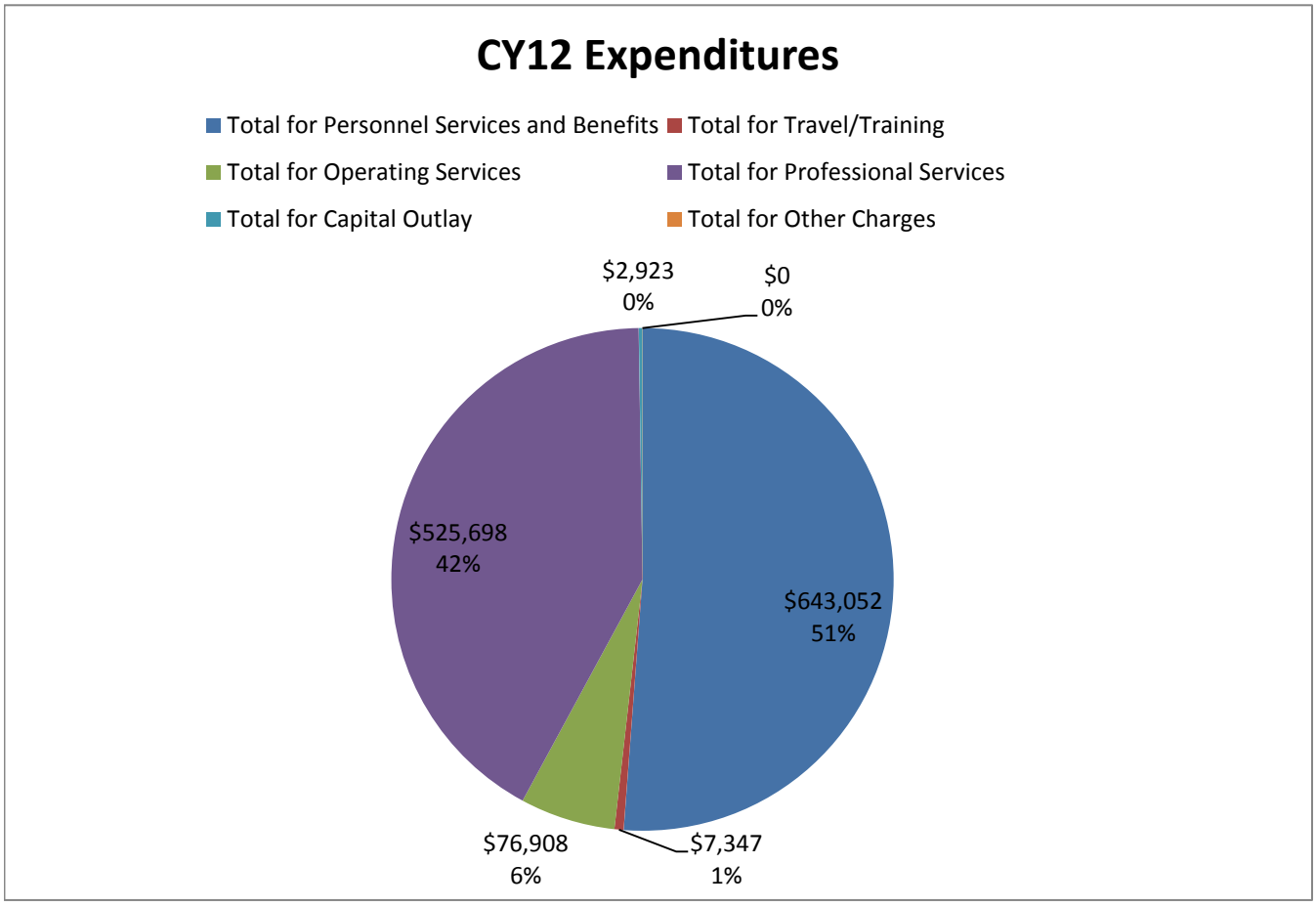

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
20
18
16
14
12
10
8
6
4
2
0
19
2
2
6
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
10
8
6
4
2
0
8
0
2
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 23 CY2012	Total CY2012
District Defender: Alan Robert	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$20,720
District Assistance Fund (DAF)	$320,645
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$35,570
Total for State Government	$376,935
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$0
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$29,229
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$20,799
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$567,315
City & City-Ward Courts	$0
Judicial District Courts	$0
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$115,193
Parish Courts	$39,896
Traffic Court	$0
Non-itemized, lump sum collected and remitted by all courts	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$0
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$722,404
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$7,400
Partial Attorney Fees Reimbursements [as per 15:176]	$15,053
Other Reimbursements	$67
Other Local Income -List source(s)	$1,190
Total for Charges For Services	$23,710
Total for Local Government	$796,141
Investment Earnings	
Interest Income	$1,269
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$1,269
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$0
Total for Other Sources (Grants & Contributions)	$0
Total for REVENUE	$1,174,345

District 23 CY2012	Total CY2012
District Defender: Alan Robert	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$203,391
Accrued Leave	$0
Payroll Taxes	$18,597
Hospitalization and Disability Insurance	$29,481
Retirement	$0
Other	$391,583
Total for Personnel Services and Benefits	$643,052
Travel/Training	
Parking/Auto Tolls	$0
Travel/Lodging/Per Diem/Mileage	$7,347
Total for Travel/Training	$7,347
Operating Services	
Advertisements	$636
Workers' Compensation	$1,456
Insurance - Malpractice	$14,386
Insurance - Auto/Physical Liability	$325
Insurance - Other	$1,846
Lease - Office	$18,000
Lease - Auto/Equipment	$0
Lease - Other	$0
Office Repair and Maintenance	$3,345
Office - Telephone/Utilities/Postage/Internet	$7,105
Dues and Seminars	$1,683
Law Library/Journals/Subscriptions	$2,807
Office Supplies	$25,320
Total for Operating Services	$76,908
Professional Services	
Audit/Accounting Expense	$18,770
Contract Clerical	$1,500
Expert Witness	$43,619
Investigators	$4,928
Interpreters	$0
Social Workers	$0
Capital Representation	$53,313
Conflict	$23,185
Contract - Juvenile Attorneys or CINC	$9,000
Misdemeanor Attorney Contracts	$0
Contract Attorneys - all other	$371,383
IT/Technical Support	$0
Total for Professional Services	$525,698
Capital Outlay	
Major Acquisitions	$2,923
Total for Capital Outlay	$2,923
Other Charges	
Other Operating Expenses	$0
Total for Other Charges	$0
Total for EXPENDITURES	$1,255,927


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$1,269
0%
$0
0%
$0
0%
$376,935
32%
$796,141
68%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$2,923
0%
$0
0%
$525,698
42%
$643,052
51%
$76,908
6%
$7,347
1%

The 24TH Judicial District Public Defenders' Office

Jefferson (Gretna)

District Defender: Richard M. Tompson
848 2ND Street, 3RD Floor
Gretna, LA 70053
(504) 364-2824

24th Judicial District • Jefferson Parish
District Defender Richard M. Tompson • (504) 364-2824
848 2nd Street, 3rd Floor • Gretna, LA • 70053

General District Information: In the 24th Judicial District, there are 16 sections of District Court and four sections of Parish Court (two in Metairie and two in Gretna). There is one City Court in Kenner, one Commissioner's Court and one Magistrate Court. There is a drug court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 432,552 in this district, 97,397 of whom are children.

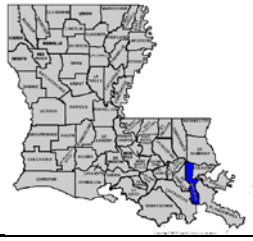
District Staff: The District Defender in the 24th Judicial District is Richard M. Tompson, who has served in that position for 23 years and has been a public defender in Louisiana for 24 years. The 24th Judicial District Public Defenders' Office is a contract public defenders' office. At the end of 2012 the district reported 39 part-time contract attorneys, and the District Defender. Attorneys are not permitted to represent clients in private criminal cases within the 24th Judicial District. The District Defender supervises all staff, and no caseload reduction is provided to him. The office also has four administrative staff members.

Juvenile Defense: The 24th Judicial District has one of the four juvenile courts in Louisiana and this court has three sections. Several attorneys handle juvenile cases.

Indigency Determination and Availability of Clients: In the 24th Judicial District, the Court makes the determination of indigence. Adult clients are held at Jefferson Parish Correctional Center. Juvenile clients are held at the Rivarde Juvenile Detention Center.

Fees and Accounting: The 24th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2012, 7,528 applications were received for services. A total of $40,073 in application fees was collected. Courts in this district assess the statutory special cost fee. In 2012, the district received $2,186,654 in special cost fees, collected by the Jefferson Parish Sheriff's Office. Courts in this district may also assess partial indigence payments for services based on a client's ability to pay. Any resulting payments are collected by the Jefferson Parish Sheriff's Office. All accounting functions for the 24th Judicial District Public Defenders' Office are handled internally by staff.

Caseload: The 24th Judicial District Public Defenders' Office handled 11,271 cases in 2012. Of those, 2,481 involved juvenile matters, including 586 Child in Need of Care representations.



The 24TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Jefferson
Population	432,552
Juvenile Population	97,397
District Defender	Richard M. Tompson
Years as District Defender	24
Years in Public Defense	30
Office Manager	Joni Langlinais
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Joni Langlinais, Office Manager, Darla Noel, Secretary, Donna Chabert, Clerk, Nancy Blanda, Clerk, Rhonda Wise, Clerk.
Primary Office Street Address	848 2nd Street, 3rd Floor
City	Gretna
ZIP	70053
Primary Phone	504-364-2824
Primary Mailing Address	848 2nd Street, 3rd Floor, Gretna, LA 70053
Primary Fax Number	504-364-2852
Primary Emergency Contact	Richard M. Tompson
Primary Emergency Phone	504-554-9723 Cell
Secondary Emergency Contact	Darla Noel & Joni Langlinais
Secondary Emergency Phone	504-463-4527(Cell) 504 415-6429 (Cell)
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	First Parish Court, 924 David Dr., Metairie, LA 70003; 504-736-8980; Juvenile Court, 1546 Gretna Blvd., Harvey, LA 70058; 504 367-3500 Ext. 327.
Other District Office Contact Personnel (Primary Only)	First Parish Court-Rhonda Wise; Juvenile Court-Nancy Blanda.
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Julie Greenberg
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	$3,750/Monthly Rent, $175 Record Storage.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	In house.
Courts and Locations	24th JDC, 200 Derbigny St., Gretna, LA 70053; 1st Parish Court, 924 David Dr., Metairie, LA 70003; 2nd Parish Court, 100 Huey P. Long Ave., Gretna, LA 70053; Juvenile Court, 1546 Gretna Blvd., Harvey, LA 70058; Kenner Court, 1801 Williams Blvd., Kenner.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	24th JDC-16 Commissioner Court-1 1st Parish-2 ; 2nd Parish-2 Juvenile Court-3 City Courts-1.

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	The PD assigned to the Magistrate Court is appointed by the Magistrate Judge to all in-jail clients who are qualified. The MPD represents clients until Arraignment. At Arraignment the Commissioner Court orders PDO appointment and Office Staff makes appropriate appointment.
Name of Adult Detention Facilities in This District	Jefferson Parish Correctional Center
Name of Adult Detention Facilities Outside the District Which Hold Clients	None
Name of Juvenile Detention Facilities In This District	Rivarde Detention Center
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	The Jefferson Parish Sheriff's Office stated that they are having severe staffing problems which has limited the number of prisoners kept at the local jail. This staffing problem also gives rise to other issues regarding visitation by private investigators. Therefore, they instituted a rule by which the investigators will not be allowed into the jail without the presence of the attorney who is assigned to that defendant. My first impulse was to attempt to institute some type of legal action, however I consider this a blessing in disguise in that it is requiring lawyers to visit the jail more frequently. Other than the usual delays, the attorneys themselves have no problems having access to their clients in jail.
District Attorney	Paul Connick, Jr.
Chief Judge of Criminal District Court	Judge John Molaison
Juvenile Court Judges (Specify District of City Court)	Nancy Konrad, Ann Keller, Andrea Janzen
Drug Court Judges	June Darensburg & Cornelius Regan
Mental Health Court Judges	None
Other Specialty Court	Carol Kiff/Patricia Joyce - Commissioner Court; Vernon Wilty - Magistrate Court.
Name of Specialty and Brief Description:	Commissioner Court handles arraignments both in jail and out of jail; also issues search warrants/arrest warrants and handles preliminary exams. Commissioners also do probable cause determinations (48 Hour).
Indigency Determined by Whom and How?	If incarcerated, by Magistrate Judge at 72 hour hearing. If on bond, at arraignment by Commissioner at Commissioner Court.
When is Assignment/Appointment of Counsel Made?	Magistrate orders appointment of Magistrate PD at 72 hour hearing, then Commissioner, at arraignment, orders PDO appointment for both in-jail and out-of-jail clients.
Initial Client Intake Conducted By Whom? (Name and Title)	Staff enters appointments into PDO system and provides client with a "Cover Sheet" which provides information on attorney and contact information.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	No

Brief Explanation of Intake Process	In-jail: Commissioner PD provides info on appointments from arraignment docket. Out-of-jail: Commissioner orders defendant to come to office and make application, after determining if defendant qualifies.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	7,528
How Many Application Fees Were Waived?	N/A
How Many Application Fees Were Reduced?	27
Total Application Fee Dollars Collected in 2012	40,073
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	2,186,654
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	We hope that the courts do assess a court cost in every case but realistically we "know" that Judges waive costs on certain cases. We presently lack the ability to quantify the cases in which fees are waived.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	None
Who Collects the Assessed Court Fees?	Jefferson Parish Sheriff's Office collects all court costs and fees and then they make distribution to the appropriate entities.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	The only documentation provided is by the 1st Parish Court. The 1st Parish Court supplies us with a monetary summary of court costs collected and distributed. None of the other courts provide this information.
Who Remits the Court Fees Collected?	Jefferson Parish Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Judges order arbitrary amounts.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Reports from Sheriff does not segregate partial payments collected.
Who Collects the Assessed Partial Payments?	JPSO provides a report showing amount of court collected.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	JPSO
Who Remits the Partial Payments Collected?	All court cost fees are collected and remitted by JPSO.

What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None other than general statement of fees collected.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	Partial Indigence Payments not reported separately, therefore cannot give amounts. Estimate would be that amount would be small.
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	This is provided for in their contract.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	The most immediate problem is the sharp increase in cases involving Spanish speaking defendants. At the present time we have approximately 107 cases. The interpretation for the defendants is being handled by one interpreter/investigator and 1st & 2nd year.
Immediate Critical Issue Areas	We have no critical issues at this time.
Long-Term Critical Issue Areas	The primary long term issue is whether or not this office can be converted to a full time staff. The determining issue will be whether or not there is sufficient funding for such a change.
Please List All New Hires in 2012 (Name and Title)	Annie Laurence, contract atty., Nelson Bowman, contract atty., Anna Friedberg, contract atty., and Brad Scott, contract atty.
Please List All Promotions in 2012 (Name and Title)	None
2012 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2012	1
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	CLE and in-service training and mentoring.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	I have no mid-level supervisors. All contract attorneys are supervised by the District Defender.
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	This District Defender supervises all attorneys. There are no intermediate supervisors.
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	No
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	PDO pays 80% and employee pays 20%
Regular Meetings for Any Staff, Please Describe	No
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None

Number of Writs Your District Handled in 2012	Writs originate from two sources. The first are those filed by individual contract attorneys and second the ones filed by our contract writ writer. We can quantify a total of 10 writs filed by the contract writ writer based on the payments made to him. We cannot quantify the number of writs filed by the individual contract attorneys due to the fact that there is no category provided in the PDO system to record such information.
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	10
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	None. If a case is transferred from Juvenile Court, a district court attorney who handles felony cases is appointed to represent the juvenile.
Please Provide the Names of All State Representatives and Senators from Your District	List provided separately
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	Fully operational e-filing system for the filing of Pre-trial motions.

Staff Directory:

Full-Time Staff Attorneys	Contact Information
None	
Part-Time Contract Attorneys	**Contact Information**
John Benz (F, M)	504-361-8330
Marcy Bleich (M)	504-400-4845
Graham Bosworth	504-528-9500
Letita Davis (Cap, F)	504-913-0643
Andrew Duffy (F, M)	504-621-1475
Calvin Fleming (F, M)	504-232-5451
Paul Fleming (Cap, F)	504-432-5534
Matthew Goetz (F, M)	504-388-6153
Raul Guerra (F)	504-443-2000
Lisa Harell (CINC/both, FINS, J)	504-908-4294
Alex Lambert (F, M)	504-259-5827
Denise Larson (J, CINC-C)	504-481-3437
Johnny Lee (M)	504-722-1659
Jessica Mullay (F, M)	504-258-7294
Marquita Naquin (F, M)	504-256-7020
Mark Nolting (F, M)	504-559-4952
Joseph Perez (F, M)	504-367-9999
Thomas Schexnayder (M)	504-258-0089
Evans Schmidt (F, M)	504-495-2199
Tracy Sheppard (F, M)	504-339-2995
Elizabeth Toca (CINC-C, FINS, J)	504-439-8151

Richard M. Tompson (District Defender)	504-554-9723
Jacque Touzet (F, M)	504-388-8621
Cesar Vazquez (Cap, F)	504-465-0908
George Vedros (F, M)	504-473-8328
Frazilia Wiggins (F, M)	504-460-9936
Jarmel Williams (F, M)	504-223-1299
Lindsey Williams (F, M)	504-908-5879
Powell Miller	504-920-4897
Michael Somoza	504-265-9880
Robert Louque	504-324-2807
Autumn Town (F, M)	504-528-9500
Scott, Brad	504-782-0026
Laurence, Annie	504-940-8475
Bowman, Nelson	504-858-4082
Friedberg, Anna	504-444-8557
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Joni Langlinais	504-364-2824
Darla Noel	504-364-2824
Nancy Blanda	504-364-2820
Donna Chabert	504-364-2820

2012 District Office Technology Survey

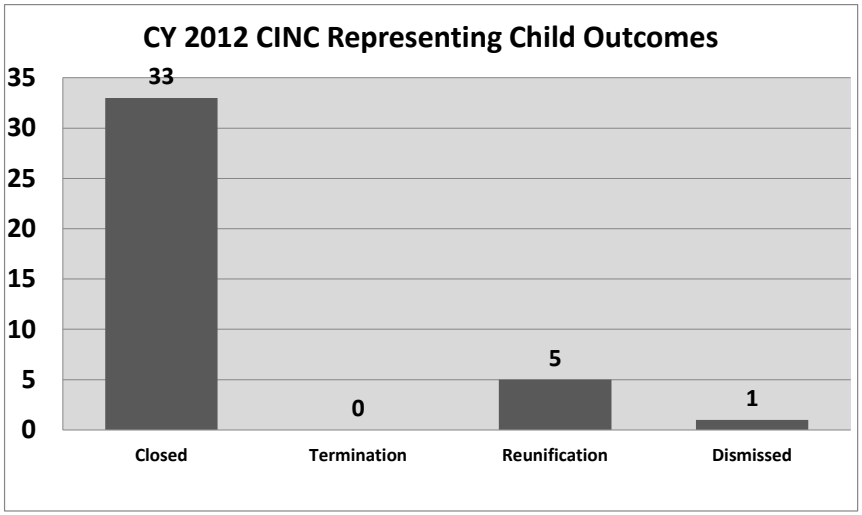
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Darla Noel
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	x
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	x
Firefox	x
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	3
DVD	1

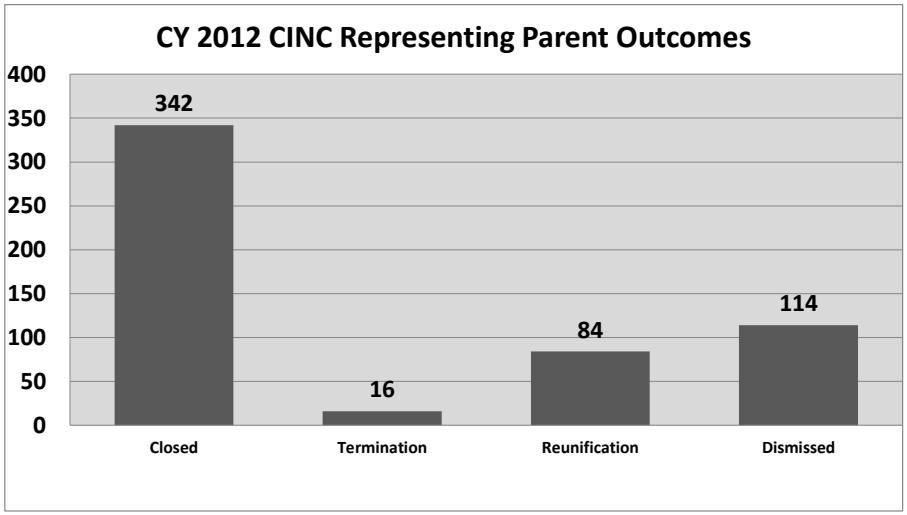
VCR	0
Desktop PCs	11
Laptops	39
Video Cameras	0
Digital Cameras	1
Video Conferencing Systems	0
B&W Laser Printers	9
Color Printers	1
Wireless Cards	1
Smartphones (Funded by Office)	1
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	10 Mbps x 2 Mbps
Provider Name:	Cox
Email Provider:	Cox
Please list any software or computer equipment in which you need training:	

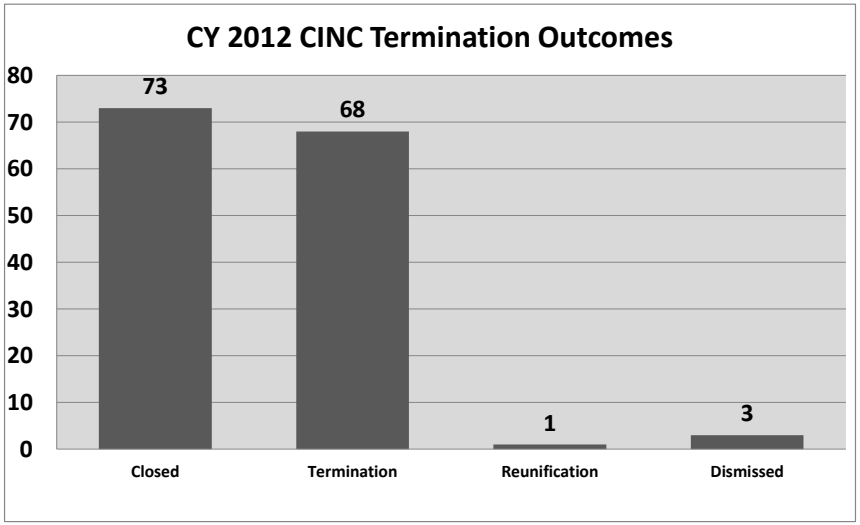
24th District Defender Office CY 2012 Caseloads & Outcomes

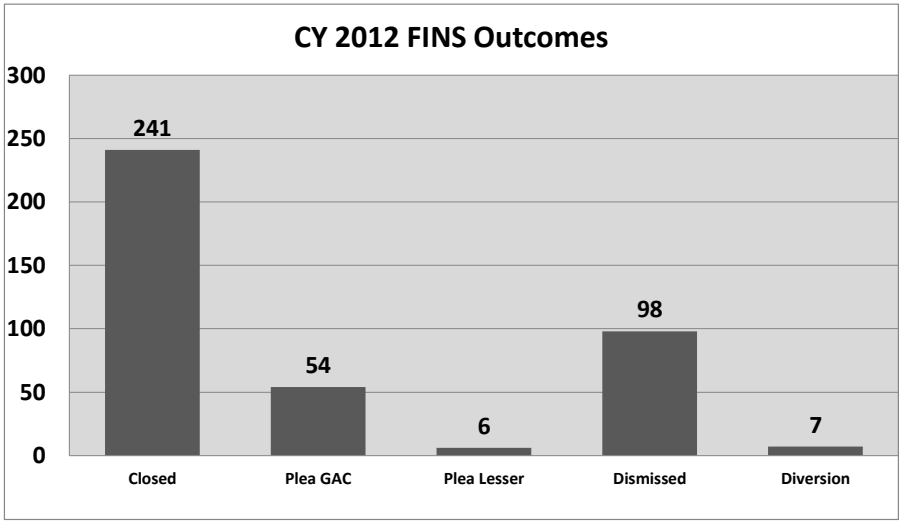
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	1	33	55	56	0	5	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	264	342	266	530	16	84	N/A	N/A	114	N/A	N/A	N/A	N/A	N/A
Termination	49	73	59	108	68	1	N/A	N/A	3	N/A	N/A	N/A	N/A	N/A
FINS	144	241	167	311	N/A	N/A	54	6	98	7	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	536	788	453	989	N/A	N/A	342	25	514	75	N/A	N/A	7	4
Delinquency Felony	169	411	313	482	N/A	N/A	291	43	319	20	N/A	N/A	2	1
Delinquency-Life	4	3	0	4	N/A	N/A	1	0	2	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	1	0	0	1	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	3247	2267	819	4066	N/A	N/A	1645	2	525	22	9	6	2	16
Adult Felony Non-LWOP**	2781	2996	1389	4170	N/A	N/A	2062	239	537	1	11	24	1	7
Adult LWOP**	37	62	81	118	N/A	N/A	37	14	10	0	0	18	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	275	335	145	420	N/A	N/A	1	1	16	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	2	2	1	3	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	2
SOAP	4	11	9	13	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

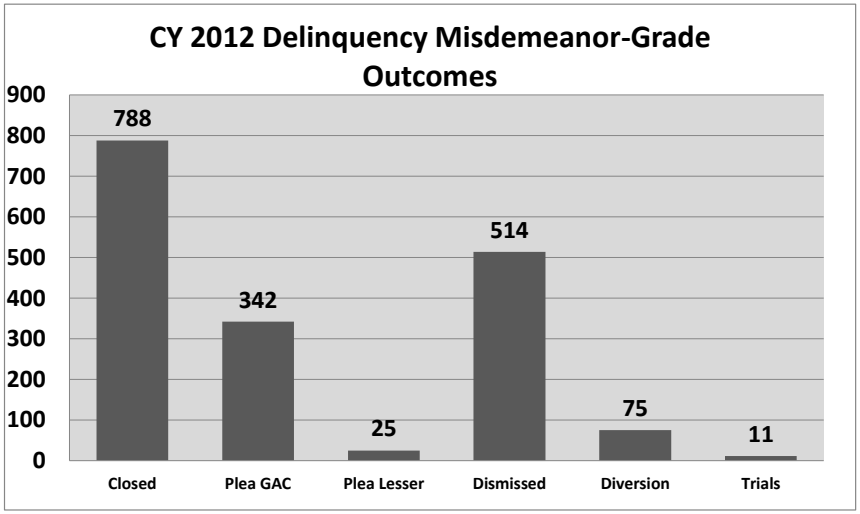
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

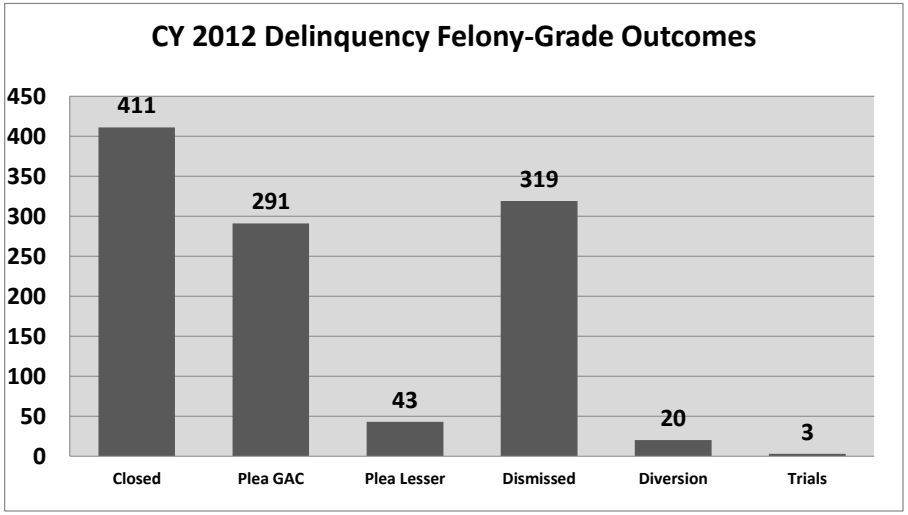

CY 2012 CINC Representing Child Outcomes
35
30
25
20
15
10
5
0
33
0
5
1
Closed
Termination
Reunification
Dismissed

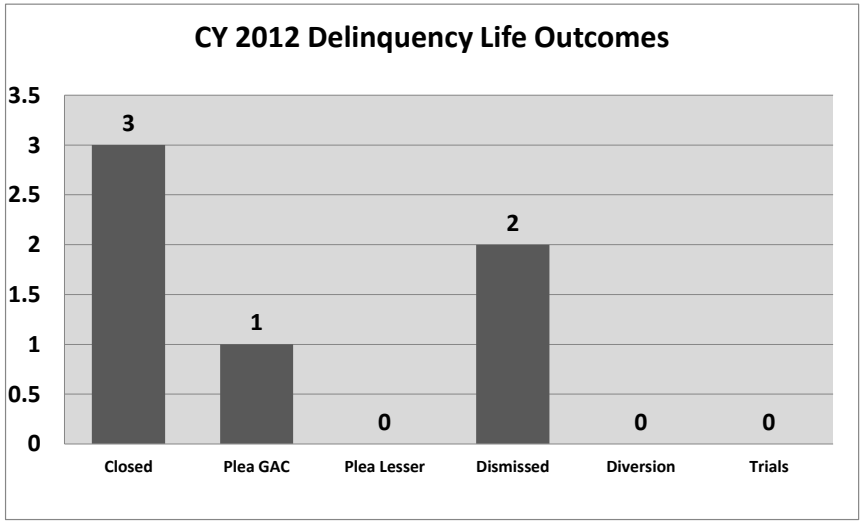

CY 2012 CINC Representing Parent Outcomes
400
350
300
250
200
150
100
50
0
342
16
84
114
Closed
Termination
Reunification
Dismissed

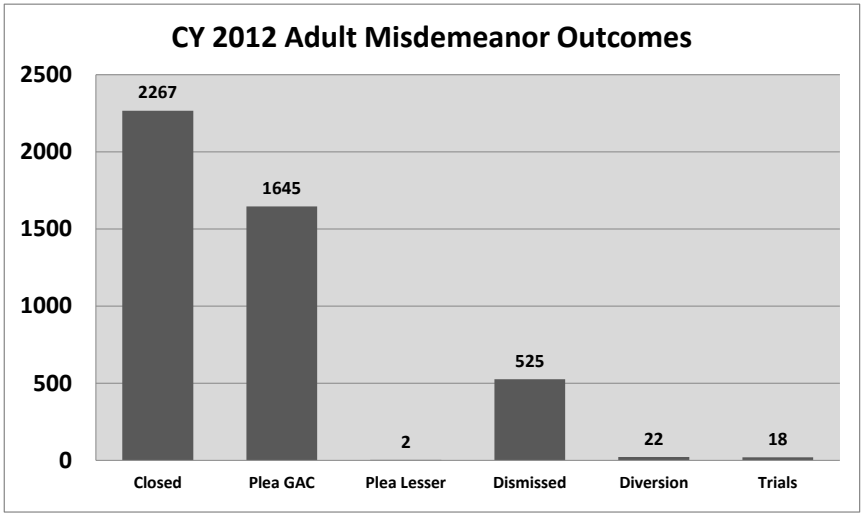

CY 2012 CINC Termination Outcomes
80
70
60
50
40
30
20
10
0
73
68
1
3
Closed
Termination
Reunification
Dismissed

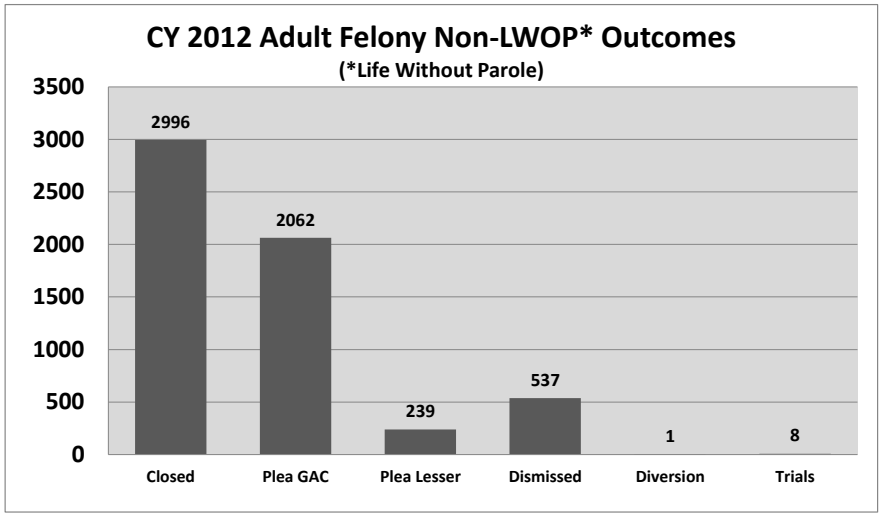

CY 2012 FINS Outcomes
300
250
200
150
100
50
0
241
54
6
98
7
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

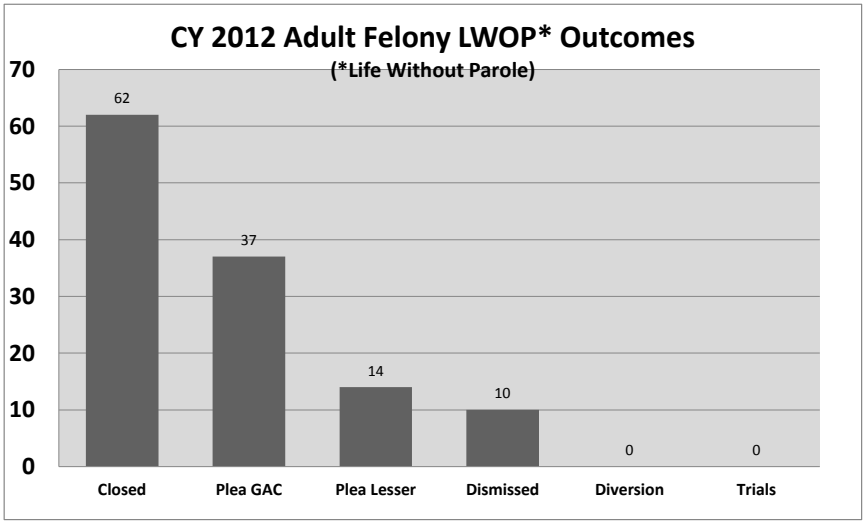

CY 2012 Delinquency Misdemeanor-Grade Outcomes
900
800
700
600
500
400
300
200
100
0
788
342
25
514
75
11
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

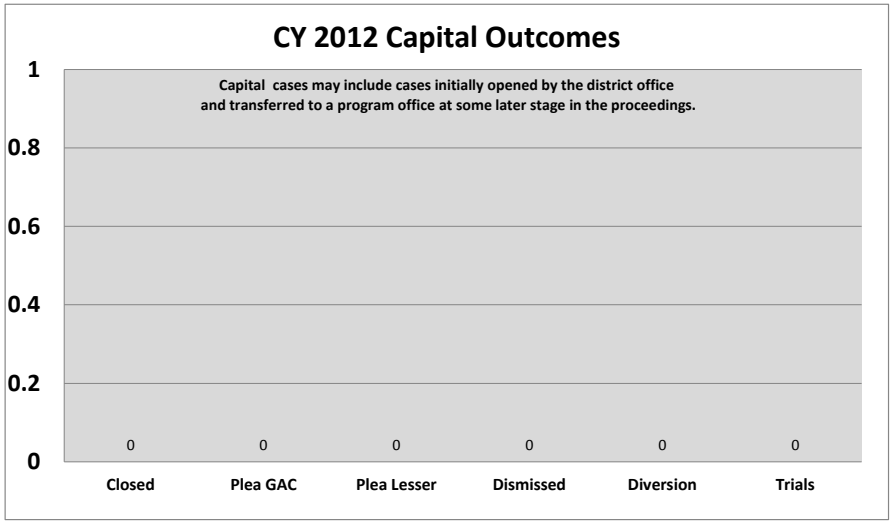

CY 2012 Delinquency Felony-Grade Outcomes
450
400
350
300
250
200
150
100
50
0
411
291
43
319
20
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
1
0
2
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
2500
2000
1500
1000
500
0
2267
1645
2
525
22
18
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

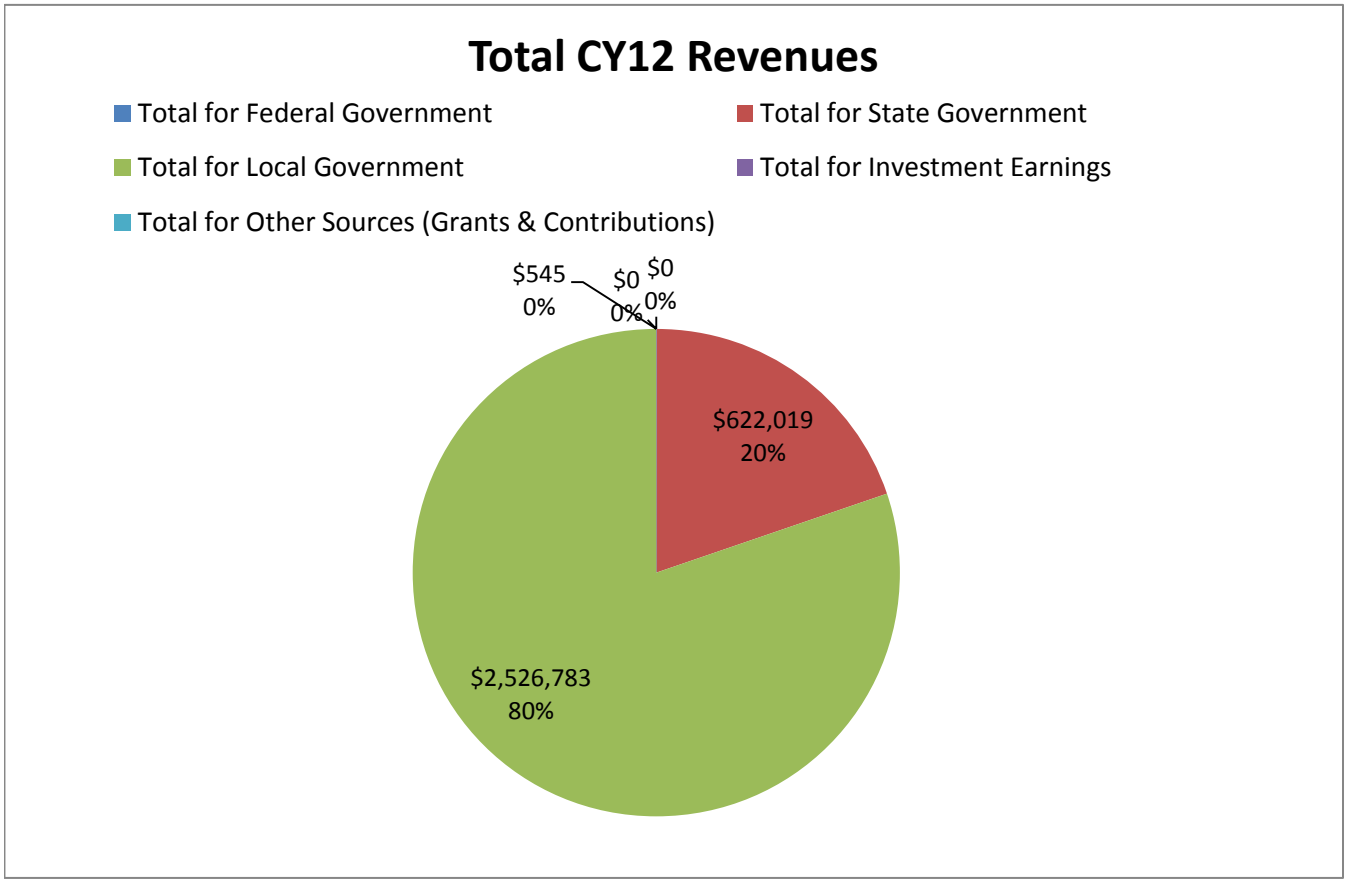

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
3500
3000
2500
2000
1500
1000
500
0
2996
2062
239
537
1
8
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

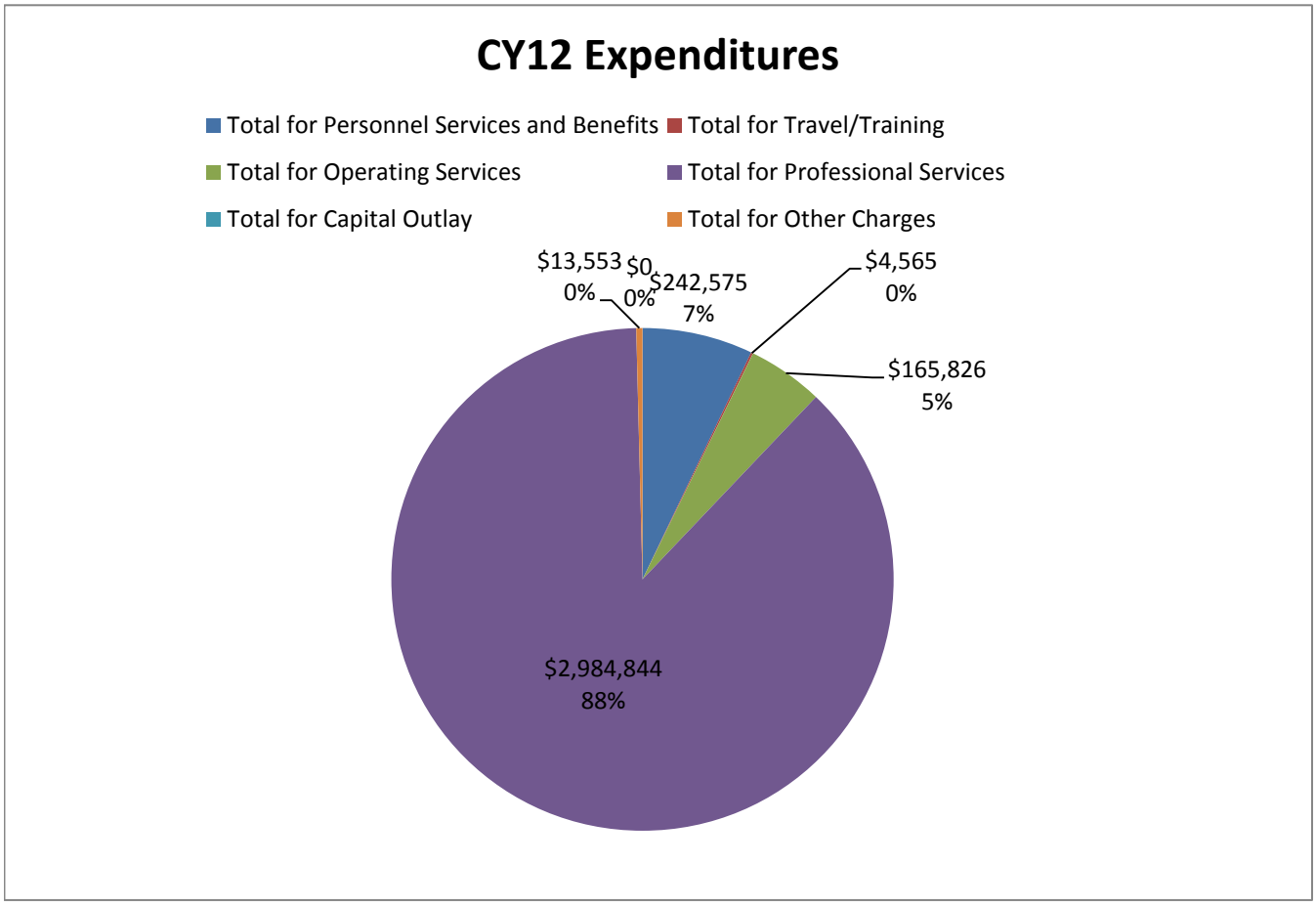

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
70
60
50
40
30
20
10
0
62
37
14
10
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

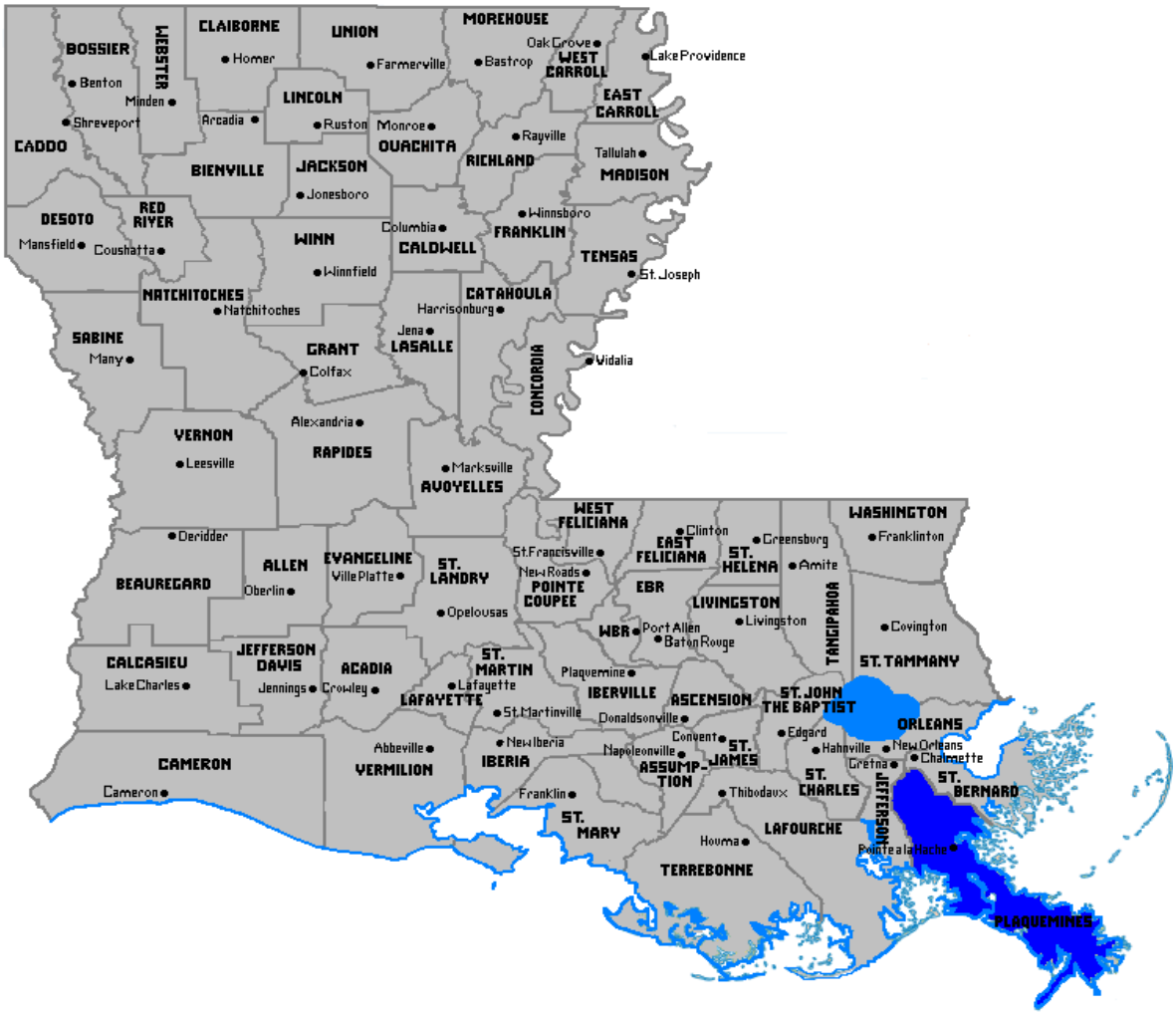

CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 24 CY2012	Total CY2012
District Defender: Richard Tompson	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$0
District Assistance Fund (DAF)	$609,521
Supplemental/Emergency Funds	$0
Grants	$12,498
Other State Income -List source(s)	$0
Total for State Government	$622,019
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$0
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$287,555
Traffic Camera	$0
Grants	$12,498
Other Local Income -List source(s)	$0
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$61,831
City & City-Ward Courts	$355,855
Judicial District Courts	$48,657
Juvenile Court	$55,210
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$389,095
Parish Courts	$689,516
Traffic Court	$586,493
Non-itemized, lump sum collected and remitted by all courts	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$0
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$2,186,657
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$40,073
Partial Attorney Fees Reimbursements [as per 15:176]	$0
Other Reimbursements	$0
Other Local Income -List source(s)	$0
Total for Charges For Services	$40,073
Total for Local Government	$2,526,783
Investment Earnings	
Interest Income	$545
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$545
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$0
Total for Other Sources (Grants & Contributions)	$0
Total for REVENUE	$3,149,347

District 24 CY2012	Total CY2012
District Defender: Richard Tompson	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$207,327
Accrued Leave	$0
Payroll Taxes	$1,284
Hospitalization and Disability Insurance	$4,884
Retirement	$29,080
Other	$0
Total for Personnel Services and Benefits	$242,575
Travel/Training	
Parking/Auto Tolls	$0
Travel/Lodging/Per Diem/Mileage	$4,565
Total for Travel/Training	$4,565
Operating Services	
Advertisements	$2,905
Workers' Compensation	$756
Insurance - Malpractice	$31,706
Insurance - Auto/Physical Liability	$0
Insurance - Other	$3,877
Lease - Office	$47,100
Lease - Auto/Equipment	$10,141
Lease - Other	$0
Office Repair and Maintenance	$6,536
Office - Telephone/Utilities/Postage/Internet	$16,915
Dues and Seminars	$11,665
Law Library/Journals/Subscriptions	$23,134
Office Supplies	$11,091
Total for Operating Services	$165,826
Professional Services	
Audit/Accounting Expense	$45,200
Contract Clerical	$0
Expert Witness	$32,729
Investigators	$92,865
Interpreters	$14,128
Social Workers	$0
Capital Representation	$218,112
Conflict	$0
Contract - Juvenile Attorneys or CINC	$387,458
Misdemeanor Attorney Contracts	$163,289
Contract Attorneys - all other	$2,017,754
IT/Technical Support	$13,309
Total for Professional Services	$2,984,844
Capital Outlay	
Major Acquisitions	$0
Total for Capital Outlay	$0
Other Charges	
Other Operating Expenses	$13,553
Total for Other Charges	$13,553
Total for EXPENDITURES	$3,411,363


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$545
0%
$0
0%
$0
0%
$622,019
20%
$2,526,783
80%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$13,553
0%
$0
0%
$242,575
7%
$4,565
0%
$165,826
5%
$2,984,844
88%



The 25th Judicial District Public Defenders' Office

Plaquemines (Point-a-la-Hache)

District Defender: Richard Tompson (Interim)
208 Avenue G.
Belle Chasse, LA 70037
(504) 297-5237

25th Judicial District • Plaquemines Parish
District Defender Richard Tompson • (504) 297-5237
208 Avenue G • Belle Chasse, LA • 70037

General District Information: In the 25th Judicial District, there are two sections of District Court. There is a drug court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported an estimated total population of 23,042 in this district, 6,329 of whom are children.

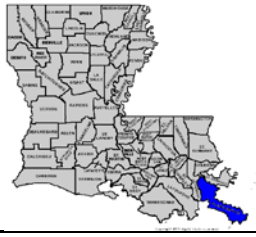
District Staff: The District Defender in this district is Richard Tompson (interim), who has been in the position for six months and has been a public defender for 24 years. The 25th Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office. At the end of 2012 the district reported a full-time District Defender and two full-time staff attorneys. No private criminal practice is permitted within the Public Defenders' Office. The District Defender supervises all staff. No caseload reduction is provided to him. The office also has one administrative staff member.

Juvenile Defense: Juvenile cases are heard by one District Judge in the 25th Judicial District.

Indigency Determination and Availability of Clients: In the 25th Judicial District, the Public Defenders' Office makes the determination of indigence. Adult clients are temporarily held at Belle Chasse Lockup and, if unable to post bond, transported to Orleans Parish Prison or St. Bernard Parish Prison. Juveniles are held at the St. Bernard Parish Detention Center.

Fees and Accounting: The 25th Judicial District Public Defenders' Office collects the statutory $40 application fees from clients. In 2012, 936 applications were received for services. Fees were waived for two applicants and no applicants were given fee reductions. A total of $7,955 in application fees was collected. Courts in this district assess the statutory special cost fee. In 2012, the district received $157,380 in special cost fees, collected by the Plaquemine Parish Sheriff's Office. Courts in this district also assess partial indigence payments for services based on a client's ability to pay. This fee may be reduced or dismissed with proof of unemployment, disability, or hardship. A total of $35,949 was collected in partial indigence payments by the Public Defenders' Office. All accounting functions for the 25th Judicial District Public Defenders' Office are handled by a contracted accountant.

Caseload: The 25th Judicial District Public Defenders' Office reported handling 1,907 cases in 2012. Of those, 242 involved juvenile matters, including 47 Child in Need of Care representations.



The 25TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Plaquemines Parish- 25th Judicial District
Population	2011 - 23,628
Juvenile Population	2011 - 6,451
District Defender	Richard Tompson
Years as District Defender	6 Months
Years in Public Defense	24
Office Manager	Mandy Buie
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Mandy Buie, Amos Cormier, Patrick Eskew
Primary Office Street Address	208 Avenue G
City	Belle Chase
ZIP	70037
Primary Phone	504-297-5237
Primary Mailing Address	208 Avenue G, Belle Chasse, LA 70037
Primary Fax Number	504-297-5297
Primary Emergency Contact	Richard Tompson
Primary Emergency Phone	504-554-9723
Secondary Emergency Contact	Mandy Buie
Secondary Emergency Phone	504-329-6228
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	None
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Plaquemines Parish Government
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	None
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Keith Rovira
Courts and Locations	Division "A" :Division "B"; Juvenile Court and Adult Drug Court - 201 Main Street, Suite 15, Belle Chasse, LA 70037 450 F. Edward Hebert Blvd., Belle Chasse, LA 70037
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	Division "A" ;Division "B"; Juvenile Court and Adult Drug Court.

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Magistrate is held Monday, Wednesday and Friday. An attorney from this office attends all hearings. Judge questions defendant to inquire as to their representation and gives them the option of a PDO attorney. PDO attorney interviews defendant for qualification purposes. If they qualify, the questionnaire is brought back to the office. Assignment of cases are rotated between both Attorneys.
Name of Adult Detention Facilities in This District	The lockup in Belle Chasse is a holding facility until all defendants have a bond set. If unable to post bond, they are transported to the Orleans Parish Prison, which is under contract to the Plaquemine Parish Sheriff's Office since Katrina.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Orleans Parish Prison and St. Bernard Parish Jail
Name of Juvenile Detention Facilities In This District	N/A
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	St. Bernard Detention Facilities.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Due to a lack of funding, the office is currently understaffed. This creates the problem of a lack of resources to represent clients in distant facilities.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	We have an excellent working relationship with the Plaquemine Parish Sheriff's Office. If we need access to a client, they bring the client to us.
District Attorney	Charles Ballay
Chief Judge of Criminal District Court	Judge Kevin Conner
Juvenile Court Judges (Specify District of City Court)	Judge Michael D. Clement
Drug Court Judges	Yes. Judge Kevin Conner
Mental Health Court Judges	No
Other Specialty Court	Yes. Judge Kevin Conner
Name of Specialty and Brief Description:	Adult Drug Court
Indigency Determined by Whom and How?	Attorneys in office determine eligibility based on the 2012 Federal Poverty Guidelines.
When is Assignment/Appointment of Counsel Made?	After magistrate hearings or any other court hearing date.
Initial Client Intake Conducted By Whom? (Name and Title)	Attorneys
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes

Brief Explanation of Intake Process	Before the Judge comes to the court the PDO interviews all the clients and determines whether they qualify. I complete all the information sheet that contains questions we need for the PDO computer and I sign them up. After Judge has completed the magistrate, the attorney located in our office conducts a first jail visit/interview with that client. Client is then taken back to prison unless able to bond out. The attorney in our office answers all questions that need to be answered and provides any additional help that the client needs at this time. The attorney also will typically obtain all the facts from the client on the charges client has been arrested for.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes. By money order only.
How Many Applications for Services Were Received?	936
How Many Application Fees Were Waived?	2
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2012	7,955
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	157,380
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Monica Nicosia, Finance Dept for Plaquemine Parish Sheriff's Office gives us a written statement of all fees collected. To date, they are 5 months in arrears.
Who Collects the Assessed Court Fees?	Monica Nicosia
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Monica Nicosia gives us an itemized statement of all fees collected, along with the checks made payable to the public defender's office.
Who Remits the Court Fees Collected?	Monica Nicosia
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Monica Nicosia
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Client must provide proof of unemployment, disability or hardship to the Court. The Court may reduce or dismiss the fee, except for the $35 court fee and the $40 PDO application fee.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	The probation form from the Courts.
Who Collects the Assessed Partial Payments?	PDO by money order only.

What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Same as above
Who Remits the Partial Payments Collected?	Client
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	N/A
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	35,949
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	No Private criminal practice allowed in the 25th District.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	No
Primary Immediate Needs	Support staff funding (attorneys, data entry clerks).
Immediate Critical Issue Areas	Support staff funding (attorneys, data entry clerks).
Long-Term Critical Issue Areas	Support staff funding (attorneys, data entry clerks).
Please List All New Hires in 2012 (Name and Title)	None
Please List All Promotions in 2012 (Name and Title)	Mandy Buie/ Office Manager
2012 Media Coverage and/or Major Accomplishments	N/A
Number of Expected New Attorney Hires in 2012	0
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	No
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Richard Tompson Chief Defender, Mandy Buie Office Manager
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	Office Manager was put in place of Administrator
Please Attach Your Office Organizational Chart	
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	No
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	None
Regular Meetings for Any Staff, Please Describe	None
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2012	None
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None

Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Determined by the Chief on a case-by-case basis.
Please Provide the Names of All State Representatives and Senators from Your District	Senator A.G. Crowe, Senator John A. Alario Jr. & Senator David Heitmeier. Representative Chris Leopold.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Plaquemine Parish Government & District Attorney's Office.
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	None. Lack of funding caused us to lay off three attorneys.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Amos Cormier, III	504-343-2667
Patrick Eskew	504-319-4985
Part-Time Contract Attorneys	**Contact Information**
None	
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Mandy Buie Office Manager	504-208-5509

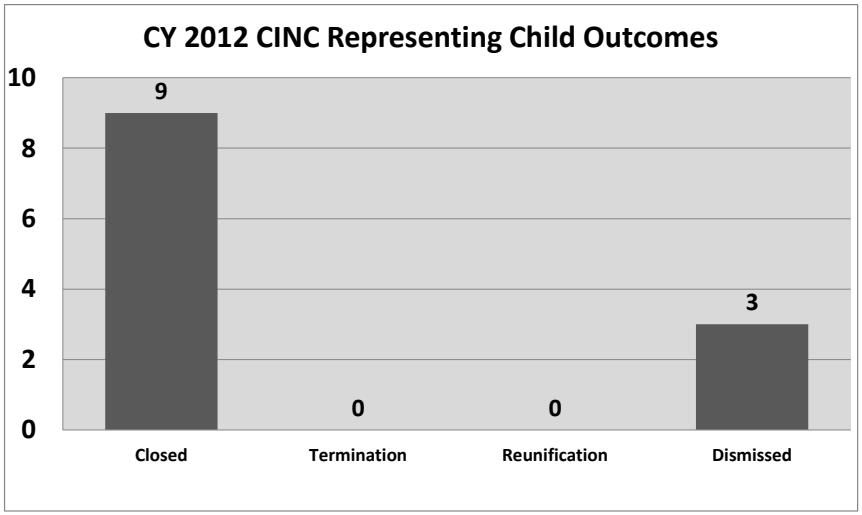
2012 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Mandy Buie
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	X
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	X
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	X
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	X 2011
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	X
Quicken	
Intuit	X
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	X
Internet Explorer 8	
Internet Explorer 9	
Firefox	X
Google Chrome	X
Other	Safari
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	3
DVD	1 DVD VCR Combo

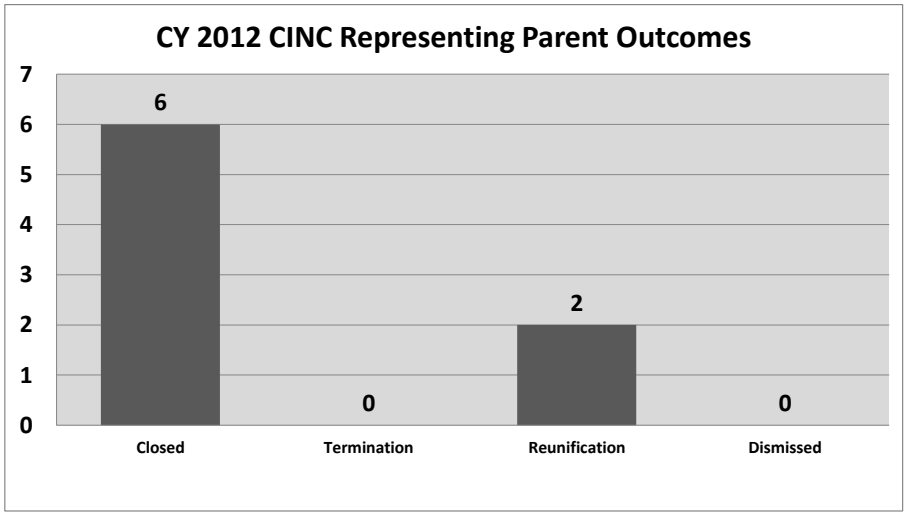
VCR	
Desktop PCs	5
Laptops	7
Video Cameras	
Digital Cameras	
Video Conferencing Systems	
B&W Laser Printers	1
Color Printers	1
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	X
No Internet Connection	
Connection Speed:	N/A
Provider Name:	CMA Access
Email Provider:	Rackspace
Please list any software or computer equipment in which you need training:	

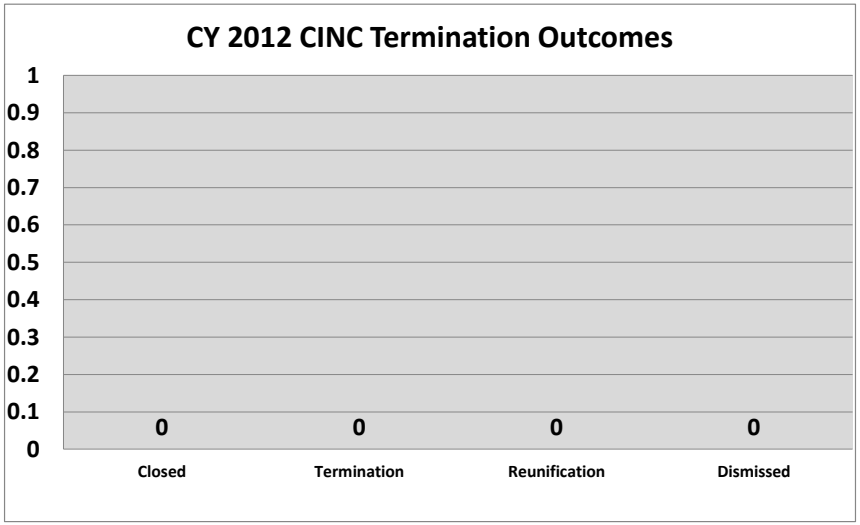
25th District Defender Office CY 2012 Caseloads & Outcomes

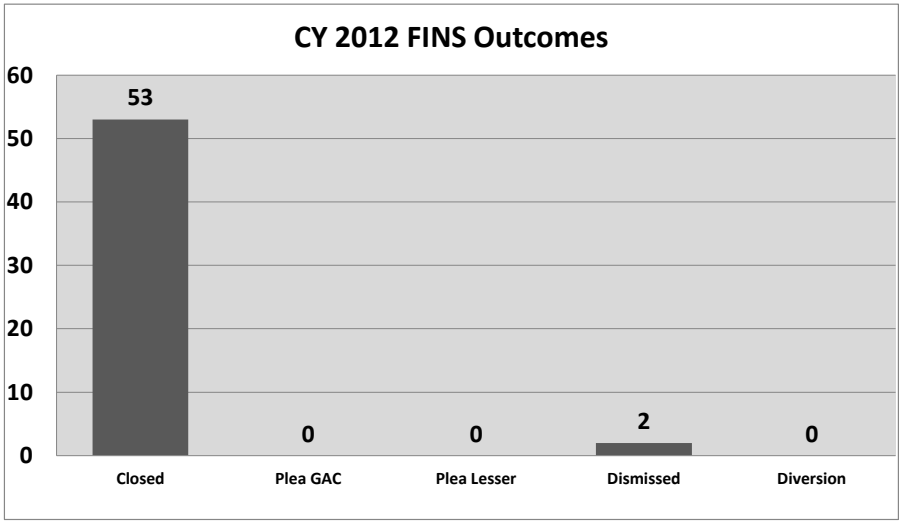
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	2	2	2	N/A	N/A	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	13	9	13	26	0	0	N/A	N/A	3	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	1	6	18	19	0	2	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	19	53	85	104	N/A	N/A	0	0	2	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	28	37	46	74	N/A	N/A	11	0	13	0	N/A	N/A	0	1
Delinquency Felony	7	11	9	16	N/A	N/A	7	0	1	0	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	1	1	1	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	496	672	547	1043	N/A	N/A	310	0	200	22	0	0	1	3
Adult Felony Non-LWOP**	339	306	199	538	N/A	N/A	129	32	62	9	0	3	1	1
Adult LWOP**	0	1	2	2	N/A	N/A	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	33	47	48	81	N/A	N/A	18	1	1	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

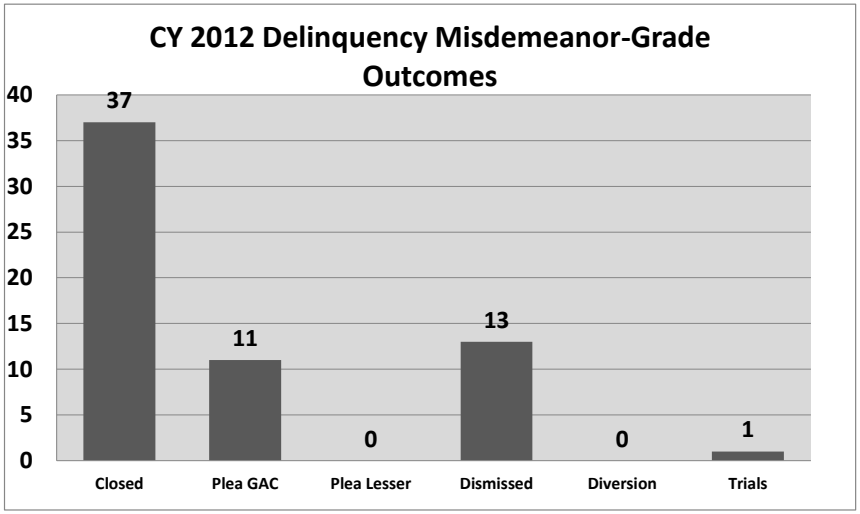
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

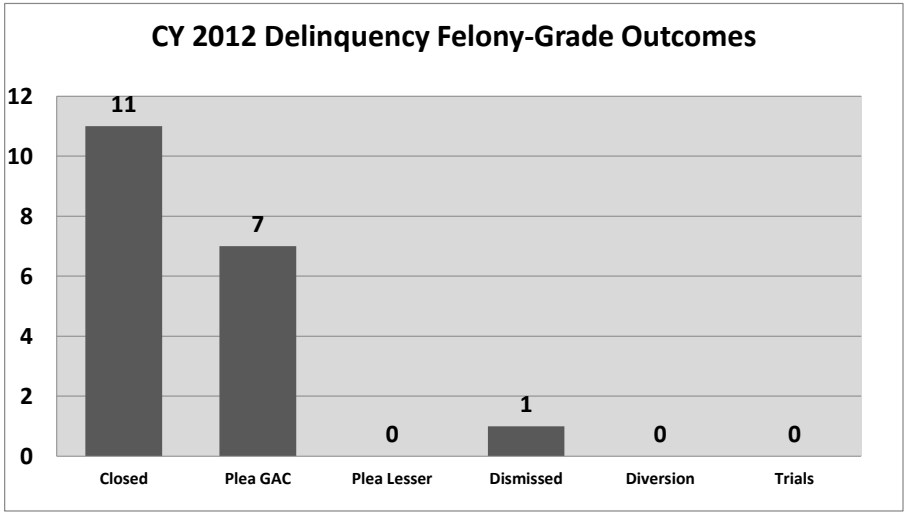

CY 2012 CINC Representing Child Outcomes
10
8
6
4
2
0
9
0
0
3
Closed
Termination
Reunification
Dismissed

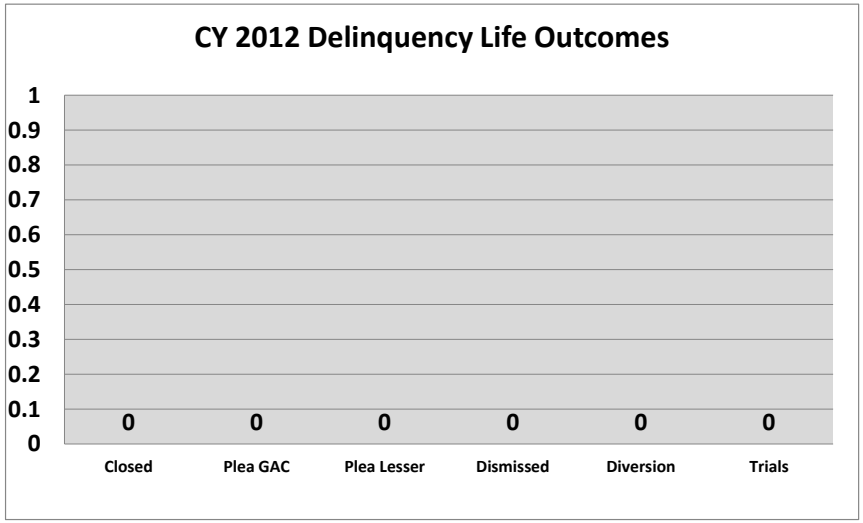

CY 2012 CINC Representing Parent Outcomes
7
6
5
4
3
2
1
0
6
0
2
0
Closed
Termination
Reunification
Dismissed

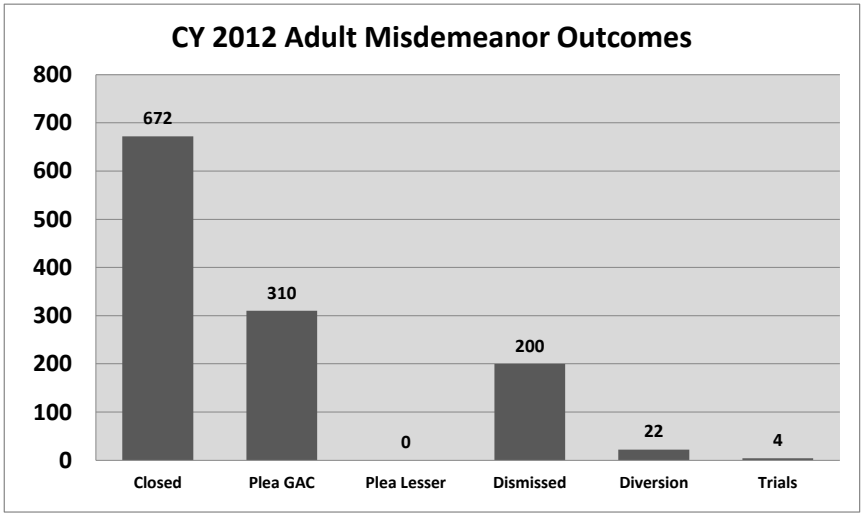

CY 2012 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

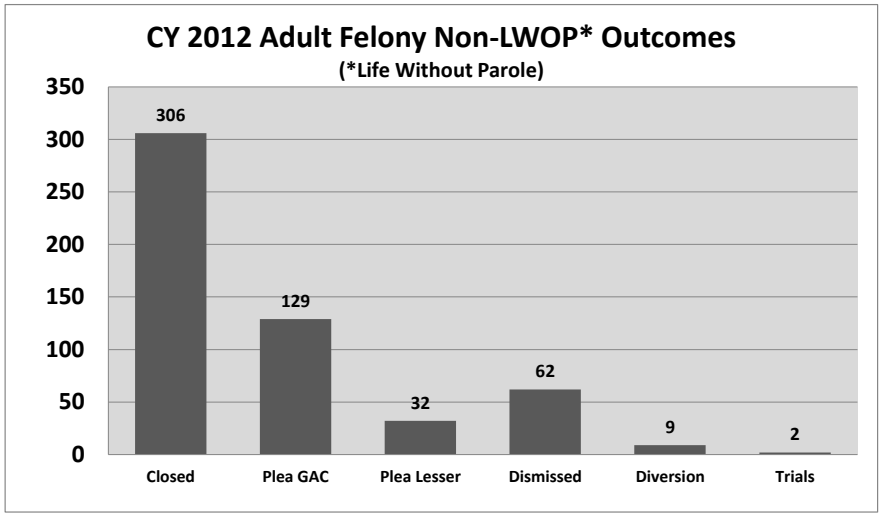

CY 2012 FINS Outcomes
60
50
40
30
20
10
0
53
0
0
2
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

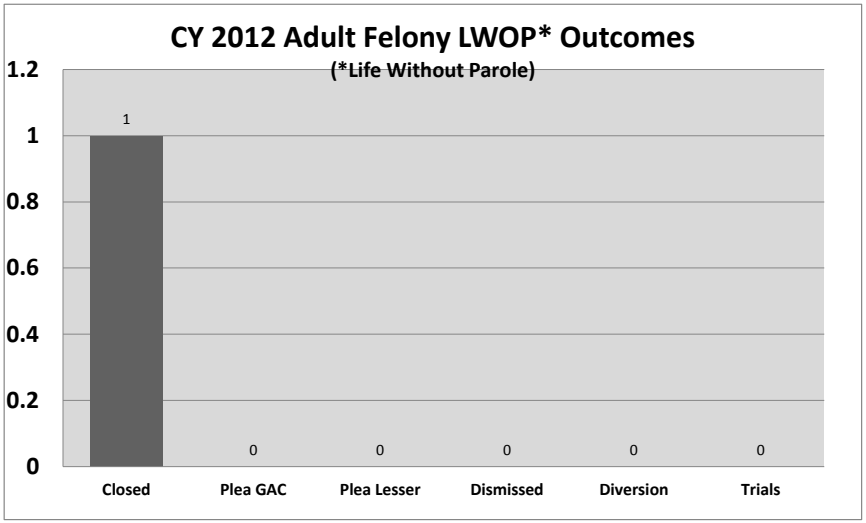

CY 2012 Delinquency Misdemeanor-Grade Outcomes
40
35
30
25
20
15
10
5
0
37
11
0
13
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

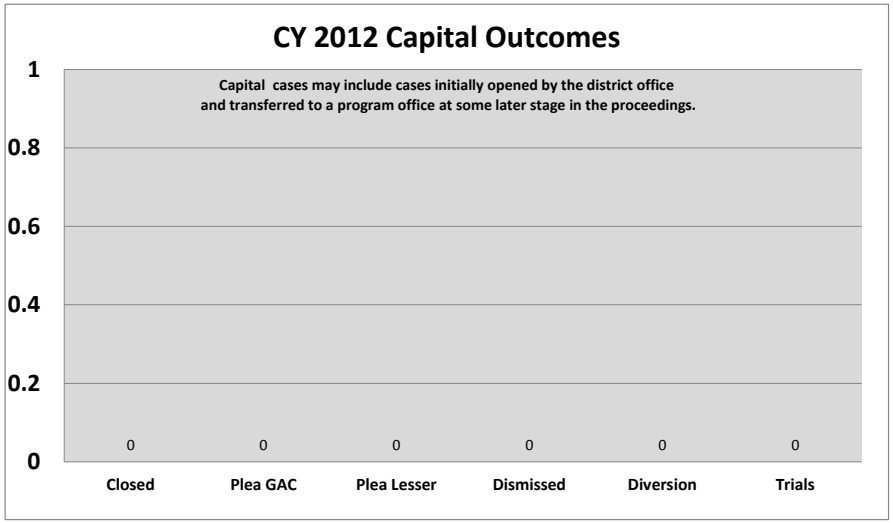

CY 2012 Delinquency Felony-Grade Outcomes
12
10
8
6
4
2
0
11
7
0
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
800
700
600
500
400
300
200
100
0
672
310
0
200
22
4
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

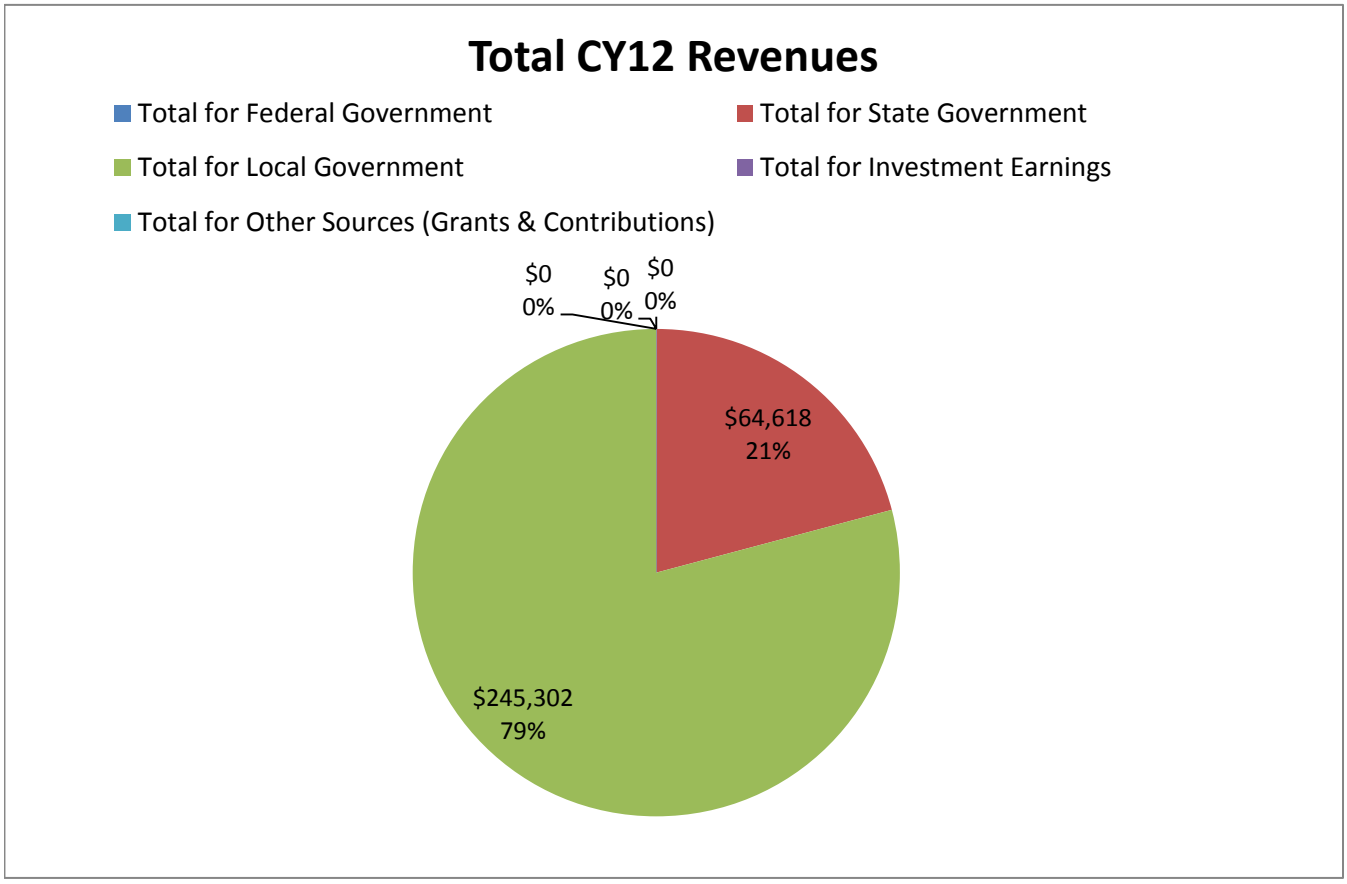

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
350
300
250
200
150
100
50
0
306
129
32
62
9
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

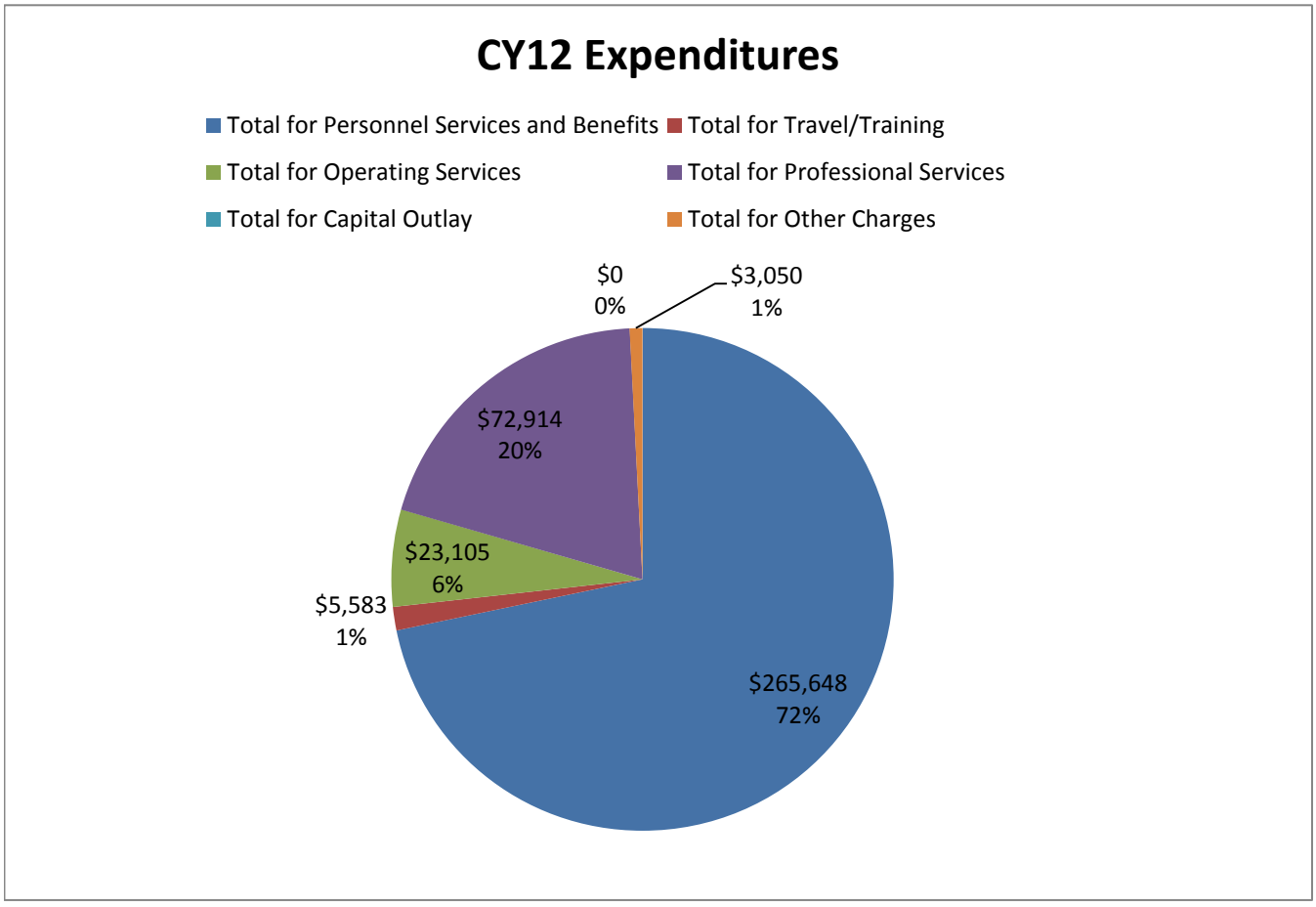

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

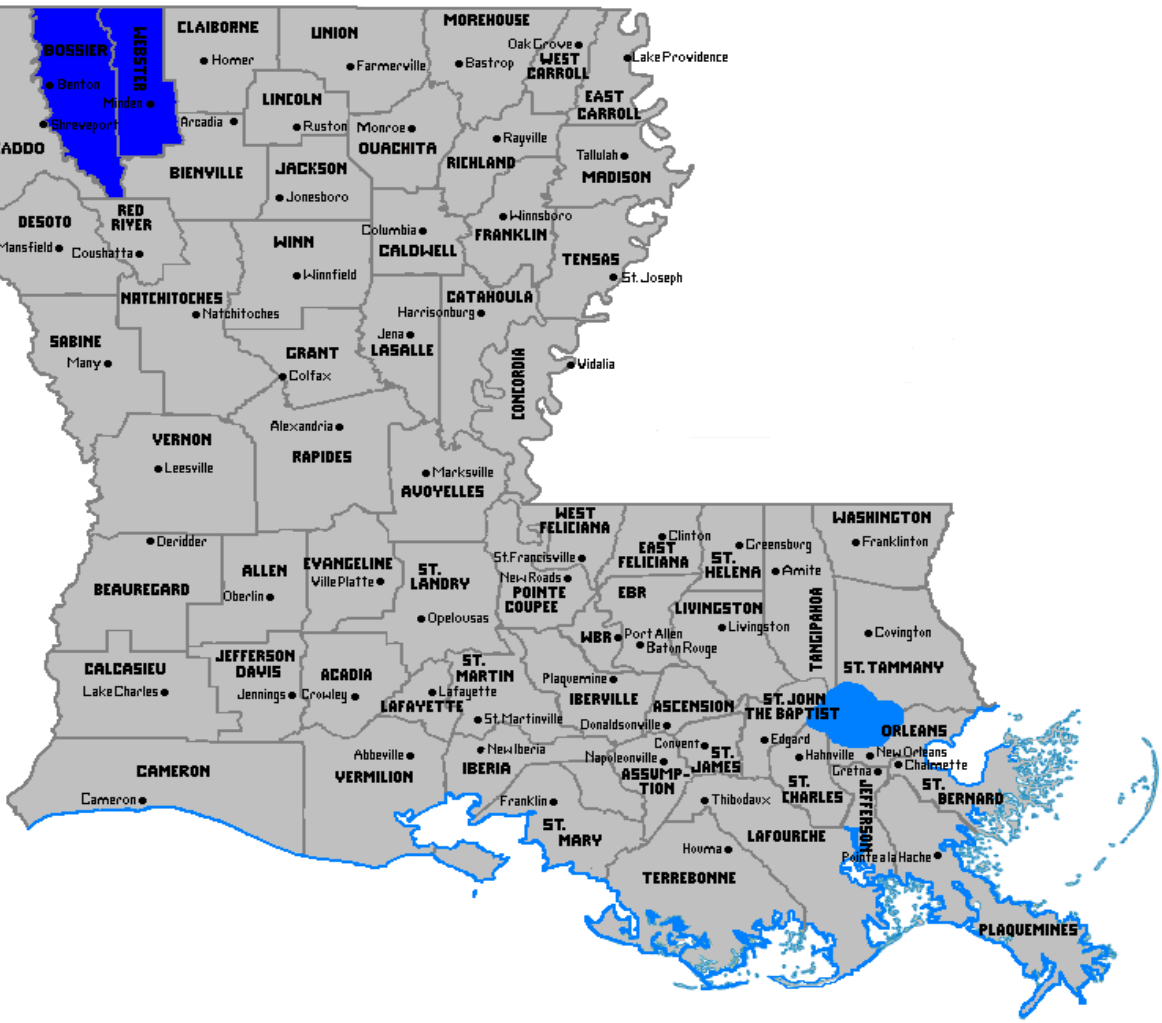

CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 25 CY2012	Total CY2012
District Defender: Richard Tompson	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$0
District Assistance Fund (DAF)	$64,618
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$0
Total for State Government	$64,618
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$5,442
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$32,115
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$0
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$39,727
City & City-Ward Courts	$0
Judicial District Courts	$103,557
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$0
Parish Courts	$0
Traffic Court	$13,965
Non-itemized, lump sum collected and remitted by all courts	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$20,748
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$6,554
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$184,550
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$7,795
Partial Attorney Fees Reimbursements [as per 15:176]	$0
Other Reimbursements	$1,671
Other Local Income -List source(s)	$13,729
Total for Charges For Services	$23,195
Total for Local Government	$245,302
Investment Earnings	
Interest Income	$0
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$0
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$0
Total for Other Sources (Grants & Contributions)	$0
Total for REVENUE	$309,920

District 25 CY2012	Total CY2012
District Defender: Richard Tompson	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$218,154
Accrued Leave	$0
Payroll Taxes	$9,750
Hospitalization and Disability Insurance	$9,370
Retirement	$28,349
Other	$25
Total for Personnel Services and Benefits	$265,648
Travel/Training	
Parking/Auto Tolls	$10
Travel/Lodging/Per Diem/Mileage	$5,573
Total for Travel/Training	$5,583
Operating Services	
Advertisements	$0
Workers' Compensation	$0
Insurance - Malpractice	$2,689
Insurance - Auto/Physical Liability	$2,819
Insurance - Other	$0
Lease - Office	$0
Lease - Auto/Equipment	$0
Lease - Other	$0
Office Repair and Maintenance	$239
Office - Telephone/Utilities/Postage/Internet	$10,830
Dues and Seminars	$1,558
Law Library/Journals/Subscriptions	$1,068
Office Supplies	$3,901
Total for Operating Services	$23,105
Professional Services	
Audit/Accounting Expense	$46,168
Contract Clerical	$17
Expert Witness	$3,298
Investigators	$0
Interpreters	$0
Social Workers	$0
Capital Representation	$0
Conflict	$0
Contract - Juvenile Attorneys or CINC	$0
Misdemeanor Attorney Contracts	$0
Contract Attorneys - all other	$20,000
IT/Technical Support	$3,431
Total for Professional Services	$72,914
Capital Outlay	
Major Acquisitions	$0
Total for Capital Outlay	$0
Other Charges	
Other Operating Expenses	$3,050
Total for Other Charges	$3,050
Total for EXPENDITURES	$370,300


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$0
0%
$0
0%
$0
0%
$64,618
21%
$245,302
79%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$0
0%
$3,050
1%
$72,914
20%
$23,105
6%
$5,583
1%
$265,648
72%



The 26TH Judicial District Public Defenders' Office

Bossier (Benton) - Webster (Minden)

District Defender: Pamela G. Smart
211 Burt Boulevard
Benton, LA 71006
(318) 965-0630

26th Judicial District • Bossier and Webster Parishes
District Defender Pamela G. Smart • (318) 965-0630
211 Burt Boulevard • Benton, LA • 71006

General District Information: In the 26th Judicial District, there are 15 sections of District Court (eight in Bossier Parish, seven in Webster Parish and three City Courts with two sections each (Bossier City, Springhill and Minden). There is a specialty drug court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 158,186 in this district, 39,744 of whom are children.

District Staff: The District Defender in this district is Pamela G. Smart, who has served in the position for more than two years and has been a public defender in Louisiana for 21 years. The 26th Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office. At the end of 2012 the district reported seven full-time staff attorneys, in addition to the District Defender, and seven part-time contract or conflict attorneys. There are no restrictions on private practice outside of the Public Defenders' Office. In addition to the District Defender, there are three supervising attorneys and one Deputy District Defender. A caseload reduction is provided for supervising attorneys. The office also has ten non-attorney staff members.

Juvenile Defense: Juvenile cases are heard by District and City Court judges in the 26th Judicial District. Several staff attorneys and contract attorneys handle juvenile cases in this district.

Indigency Determination and Availability of Clients: In the 26th Judicial District, a judge makes the initial determination of indigence, with further determinations of eligibility for services performed by the Public Defenders' Office. Adult clients are usually held at the Bossier Parish Jail, Bossier City Jail, Webster Parish Jail, or Bayou Dorcheat Correctional Center. If held outside of the district, clients are held at the Caddo Correctional Center, Claiborne Parish Jail, or Shreveport City Jail. Juvenile clients are held at the Johnny Gray Jones Youth Shelter or Ware Youth Center (Bossier City or Coushatta).

Fees and Accounting: The 26th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2012, approximately 9,300 applications were received for services. No fees were waived or reduced for applicants. A total of $54,257 in application fees was collected. Courts in this district assess the statutory special cost fee, although the fee is reduced to $30 for non-moving traffic violations. An estimated total of $615,177 in special cost fees was collected in 2012. Courts in this district may also assess partial indigence payments for services based on a client's ability to pay. Any resulting payments are usually collected by the Public Defenders' Office but may be collected by the probation and parole office. In 2012, the district received $5,994 in Partial indigence payments. All accounting functions for the 26th Judicial District Public Defenders' Office are handled internally by staff.

Caseload: The 26th Judicial District Public Defender's Office reported handling 15,7506 cases in 2012. Of those, 2,820 involved juvenile matters, including 495 Child in Need of Care representations.

The 26th JDC Public Defenders' Office

Parish(es) & Seat(s)	Bossier Parish- Benton; Webster Parish- Minden.
Population	TOTAL: 158,186 - Bossier Parish - 116,979; Webster Parish - 41,207.
Juvenile Population	TOTAL: 39,744 (2010 data) - Bossier Parish - 30,034; Webster Parish - 9,710.
District Defender	Pamela G. Smart
Years as District Defender	2 years 10 months
Years in Public Defense	21 years 2 months
Office Manager	Keevia Johnson
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Amanda Roberts (Administrative Assistant); Shari Robinson (Secretary); Nancy Cooper (Secretary); Stormy Hightower (Juvenile Administrative Assistant); Christine Sullivan (Receptionist); Annie Meg Prince (Secretary); Lacy Prince (Secretary); Keevia Johnson (Office Manager).
Primary Office Street Address	211 Burt Boulevard
City	Benton
ZIP	71006
Primary Phone	318-965-0630
Primary Mailing Address	PO Box 235, Benton, LA 71006
Primary Fax Number	318-965-5521
Primary Emergency Contact	Pamela Smart
Primary Emergency Phone	318-347-7827 cell
Secondary Emergency Contact	Michael Miller
Secondary Emergency Phone	318-455-4977 cell
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	221 Main Street, Minden, LA 71055 318-377-9255
Other District Office Contact Personnel (Primary Only)	Mary Ellen Halterman
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Both Bossier and Webster office are owned by the office. The actual entity on the title is "Indigent Defender Board".
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	$1600 in utilities and file storage. Also have approx. $700 in routine building maintenance.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Routine bills are handled in-house via Quickbooks. Payroll is handled by APS Payroll Services. Neil Carlisle, CPA, reviews Quickbooks, accounts, etc.
Courts and Locations	26th JDC Bossier Parish - Benton; 26th JDC Webster Parish - Minden; Bossier City Court - Bossier City; Minden City Court - Minden; Springhill City Court - Springhill.

Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	26th JDC Bossier Parish (9:6 felony/misdemeanor, 1 juvenile, 1 drug court, 1 non-support court); 26th JDC Webster Parish (8:6 felony/misdemeanor, 1 juvenile, 1 non-support court); Bossier City Court (2:1 misdemeanor, 1 juvenile); Minden City Court (2:1 misdemeanor, 1 juvenile); Springhill City Court (2:1 misdemeanor, 1 juvenile).
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Felony cases are assigned to the attorney for the division to which the case is assigned. LWOP cases are specially assigned to the attorney best suited for the case. In some instances, if it better serves the client, a case is specially assigned to an attorney other than the division attorney.
Name of Adult Detention Facilities in This District	Bossier Parish Maximum, Medium and Minimum (Plain Dealing); Bossier City Jail (Bossier City); Webster Parish Jail and Bayou Dorcheat Corrections Center (Minden).
Name of Adult Detention Facilities Outside the District Which Hold Clients	Caddo Correctional Center (Caddo Parish) Claiborne Parish Sheriff's Jail (Claiborne Parish) Shreveport City Jail (Caddo).
Name of Juvenile Detention Facilities In This District	Johnny Gray Jones Shelter (Bossier City); Ware Youth Center-Bossier (Bossier City).
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Youth Center-Webster (Coushatta).
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes, jails are in rural areas and we reimburse mileage to attorneys and investigators.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Schuyler Marvin
Chief Judge of Criminal District Court	Parker Self
Juvenile Court Judges (Specify District of City Court)	Bossier Parish - rotates; Webster Parish - rotates; Minden City Court - John C. Campbell; Springhill City Court - John Slattery; Bossier City Court - Tommy Wilson
Drug Court Judges	Rotates (Mike Craig & Jeff Cox)
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	The judges do a preliminary screening and the PDO uses a more detailed application
When is Assignment/Appointment of Counsel Made?	Felony - upon appointment of PDO; Misdemeanor - upon appointment of PDO except for non-DWI and marijuana cases in Bossier & Webster district courts which do not assign misdemeanors to a particular division. Capital - upon knowledge of arrest.

Initial Client Intake Conducted By Whom? (Name and Title)	Amanda Roberts (Administrative Assistant) handles all intake for purposes of database, case assignment, and notification in Bossier parish. Meg Prince and Lacy Prince (Secretaries) handle intake in Webster parish. Initial interviews are done by attorneys. In LWOP cases, investigator usually present at initial interview as well.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	When notice of appointment is received (incarcerated clients through jail appointment list and bond clients through court minutes), the information is entered into the database, a file is generated, and the case is assigned to the appropriate attorney if assignable.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	Approximately 9,300
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None but we do accept partial payments.
Total Application Fee Dollars Collected in 2012	54,257
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	615,177
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes. However, the amount is $30 for non-moving traffic violations.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	None
Who Collects the Assessed Court Fees?	Bossier City Court - Terri Spence; Bossier Sheriff - Mike Rabinowitz; Webster Sheriff - Kaye Taverner; Minden City Court - Becky White; Springhill City Court - Judy Smith.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	The person at each agency that writes the check for the fees either submits the itemization form provided by LPDB or itemizes the amounts on the check stub. All agencies are in compliance beginning July 1, 2012.
Who Remits the Court Fees Collected?	Bossier City Court - Terri Spence; Bossier Sheriff - Mike Rabinowitz; Webster Sheriff - Kaye Taverner; Minden City Court - Becky White; Springhill City Court - Judy Smith.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Bossier City Court - Terri Spence; Bossier Sheriff - Mike Rabinowitz; Webster Sheriff - Kaye Taverner; Minden City Court - Becky White; Springhill City Court - Judy Smith.

Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Either determined by the court or the court will consider recommendation from office based on financial information ascertained by the PDO.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	We must rely on court minutes and attorneys in court to keep track of this information.
Who Collects the Assessed Partial Payments?	Generally, the PDO collects the partial payments. Occasionally, money is received via DOC through P&P.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	We collect it in the office. However, we do receive some money from DOC. Those are individually documented.
Who Remits the Partial Payments Collected?	The client sends it directly to the PDO. Sometimes we receive money from DOC through P&P.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	5,994
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Attorneys may take very minimal private cases outside the jurisdiction as long as full-time hours required by the PDO are fulfilled. However, there is less now than previously.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	More office space for juvenile section to be able to have offices provided by PDO.
Immediate Critical Issue Areas	Increased staffing to manage increasing caseload and in desperate need of more office space
Long-Term Critical Issue Areas	More office space for both locations
Please List All New Hires in 2012 (Name and Title)	Lee Harville - Contract Conflict Attorney; Sangbahn Scere - Contract Conflict Attorney; Ingrid James - Contract Conflict Attorney; Keevia Johnson - Office Manager.
Please List All Promotions in 2012 (Name and Title)	None
2012 Media Coverage and/or Major Accomplishments	Not guilty verdicts in a couple of cases, still no death penalty or death penalty trial.
Number of Expected New Attorney Hires in 2012	May make adjustments in staffing to try true vertical representation if budget allows.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Monthly trainings for attorneys to discuss cases and current issues. Also have staff attorneys assist in LWOP cases to learn motion practice, how to use investigator more fully, etc.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	See attached

Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	None
Please Attach Your Office Organizational Chart	Training/Staff Coordinator; Second Assistant; Webster Coordinator; Administrative Assistant; Juvenile Administrative Assistant.
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	None
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Available for all salaried staff. Office pays 100% of the premium for employee and 25% of the employee's family.
Regular Meetings for Any Staff, Please Describe	Monthly meetings for attorneys. Support staff meetings as needed.
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	1
Number of Writs Your District Handled in 2012	1
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	4
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	When a juvenile defendant is transferred to adult court he/she is specially assigned to the more experienced attorneys that handle LWOP cases.
Please Provide the Names of All State Representatives and Senators from Your District	Representatives: Henry L. Burns, Roy A. Burrell, Thomas G. Carmody Jr., James H. Morris, H. Eugene Reynolds, Jeff R. Thompson. Senators: Robert Adley, Barrow Peacock.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	District has grown and PDO has evolved for the better but criminal justice system as a whole remains static.
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	Expanded the conflict panel to accommodate the caseload. We are in the process of researching a structure whereby we would have true vertical representation.

Staff Directory:

Full-Time Staff Attorneys	Contact Information
Pamela G. Smart	318-347-7827
Randal Fish	318-227-9648
Mary Jackson	318-422-9299
Mary Ellen Halterman	318-772-4382
Randy Robinson	318-452-8116
Michael Miller	318-455-4977
Bobby Stromile	318-349-3889
Josh Clayton	225-938-3239
Mark Rogers	318-415-9352
Sarah Giddens	225-772-1130

Kila Bobier	318-489-1875
Ted Johnson	318-294-4902
Part-Time Contract Attorneys	**Contact Information**
Larrion Hillman	318-773-1593
Tristan Gilley	318-798-1605
Ingrid James	318-458-8467
Christopher Broughton	318-560-7002
Kevin Berg	318-470-4130
Charlie Bradshaw	318-518-1233
Wilbert Pryor	318-426-4258
Allen Haynes	318-455-5554
Lee Harville	318-470-9582
Dale Montgomery	318-272-9806
Sangbahn Scere	318-489-5818
Michelle Brown	318-489-1724
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Amanda Roberts	318-423-2479
Shari Robinson	318-489-3069
Christine Sullivan	318-288-9015
Nancy Cooper	318-564-6582
Stormy Hightower	318-617-9311
Lacy Prince	318-377-6468
Annie Meg Prince	318-268-1922
Charles Kern	318-402-7820
Keevia Johnson	318-230-8939

2012 District Office Technology Survey

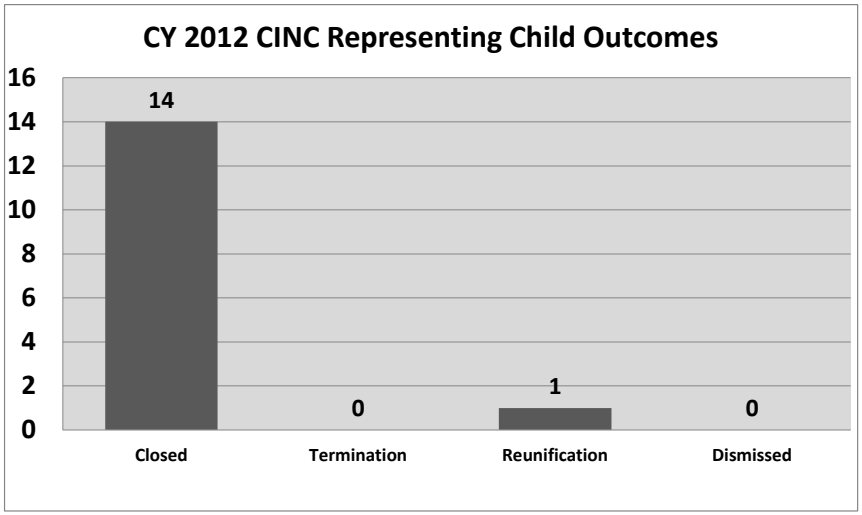
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Pamela G. Smart
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	x
Firefox	x
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	0
DVD	0

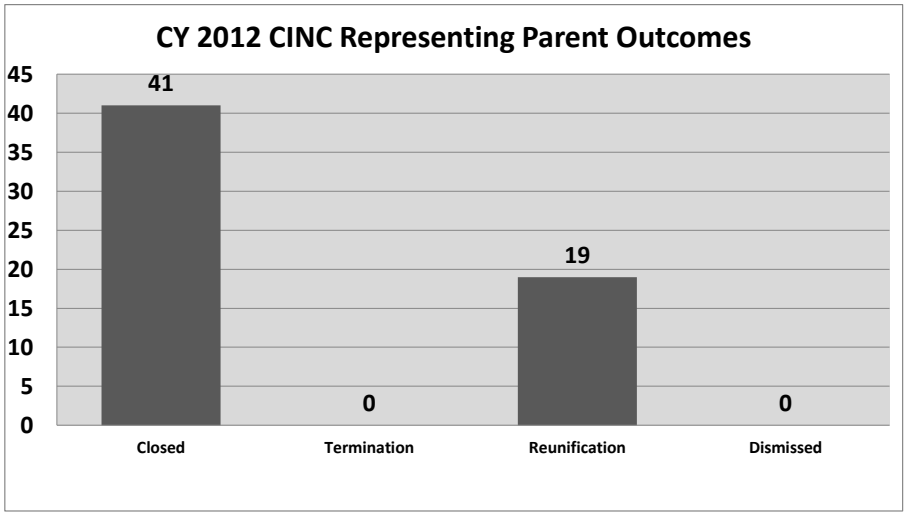
VCR	0
Desktop PCs	
Laptops	2
Video Cameras	0
Digital Cameras	1
Video Conferencing Systems	0
B&W Laser Printers	
Color Printers	
Wireless Cards	0
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	
Email Provider:	Network Solutions
Please list any software or computer equipment in which you need training:	

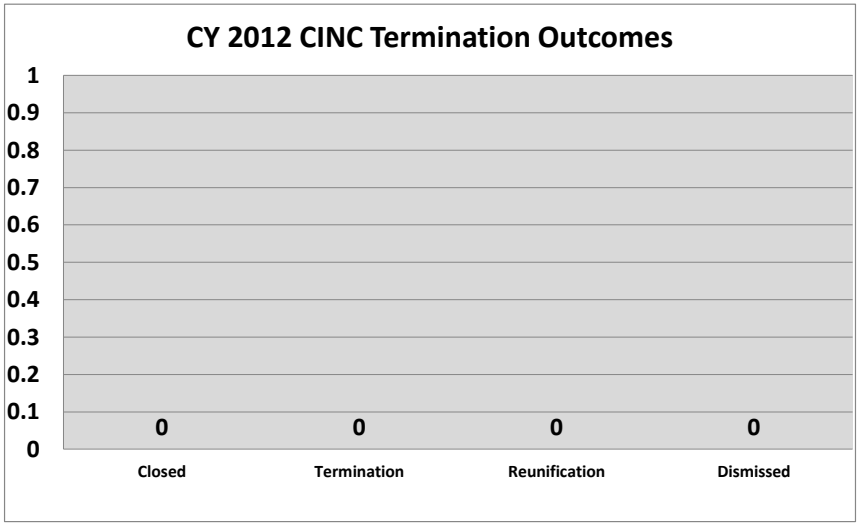
26th District Defender Office CY 2012 Caseloads & Outcomes

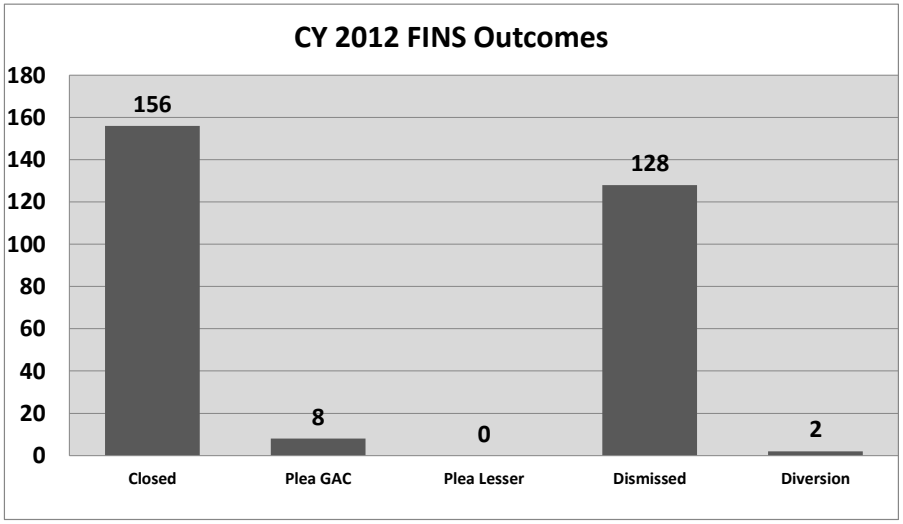
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	113	0	0	113	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	0	14	55	55	0	1	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	138	41	189	327	0	19	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	245	156	15	260	N/A	N/A	8	0	128	2	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	785	731	861	1646	N/A	N/A	170	10	442	111	N/A	N/A	5	3
Delinquency Felony	209	141	210	419	N/A	N/A	35	10	74	21	N/A	N/A	0	2
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	5095	4856	2826	7921	N/A	N/A	2085	114	2713	5	5	15	8	17
Adult Felony Non-LWOP**	2377	2576	1540	3917	N/A	N/A	785	678	1179	0	1	7	2	11
Adult LWOP**	27	26	30	57	N/A	N/A	6	9	8	0	0	1	0	0
Capital***	0	0	1	1	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	606	502	383	989	N/A	N/A	8	0	3	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	1	1	0	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	1
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

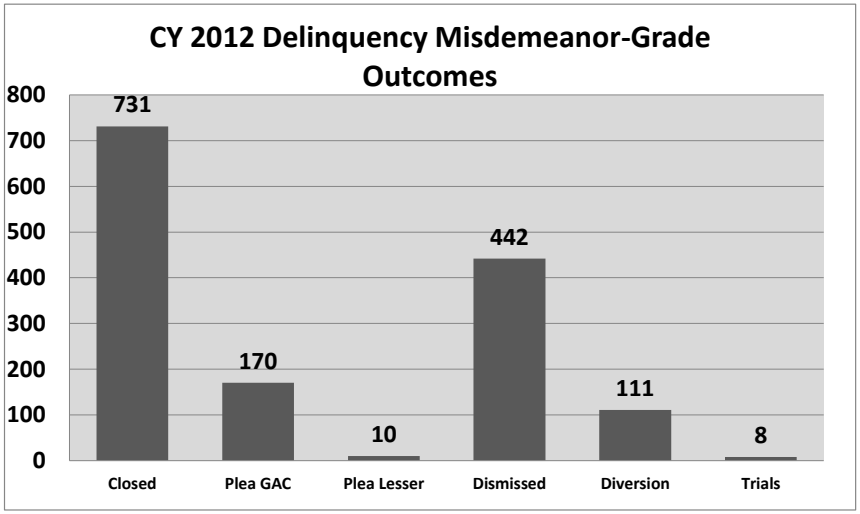
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

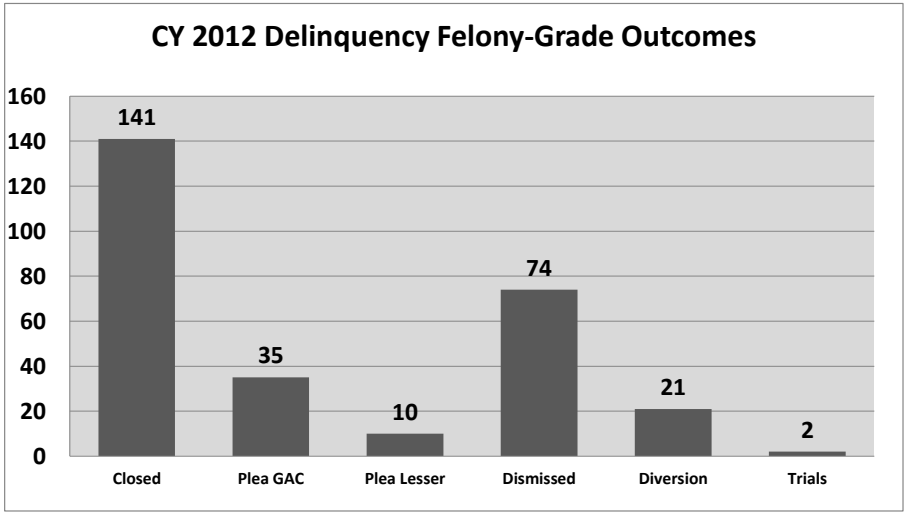

CY 2012 CINC Representing Child Outcomes
16
14
12
10
8
6
4
2
0
14
0
1
0
Closed
Termination
Reunification
Dismissed

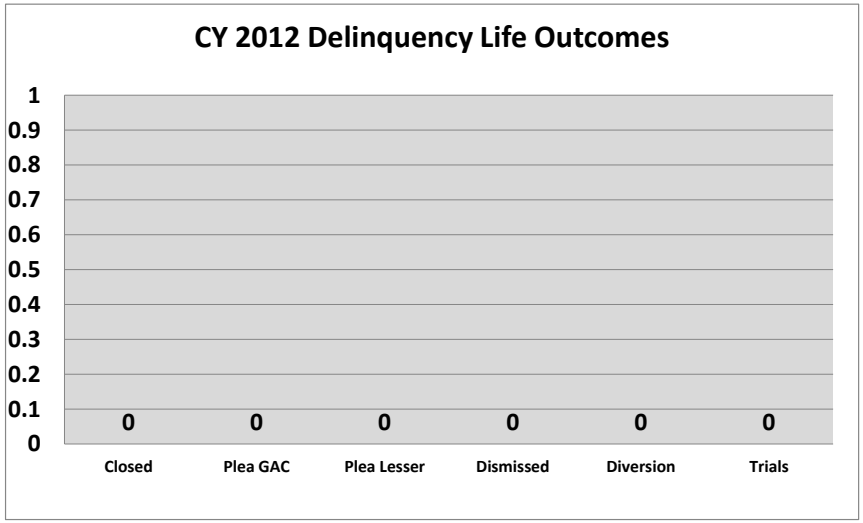

CY 2012 CINC Representing Parent Outcomes
45
40
35
30
25
20
15
10
5
0
41
0
19
0
Closed
Termination
Reunification
Dismissed

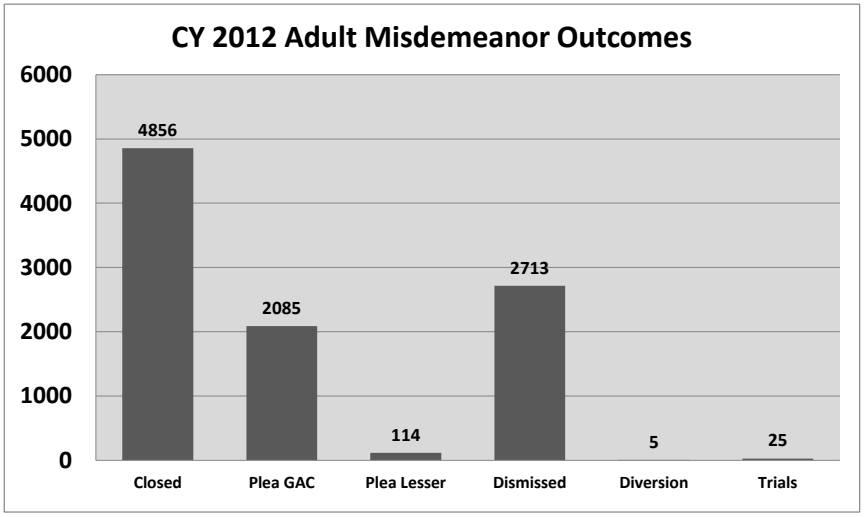

CY 2012 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

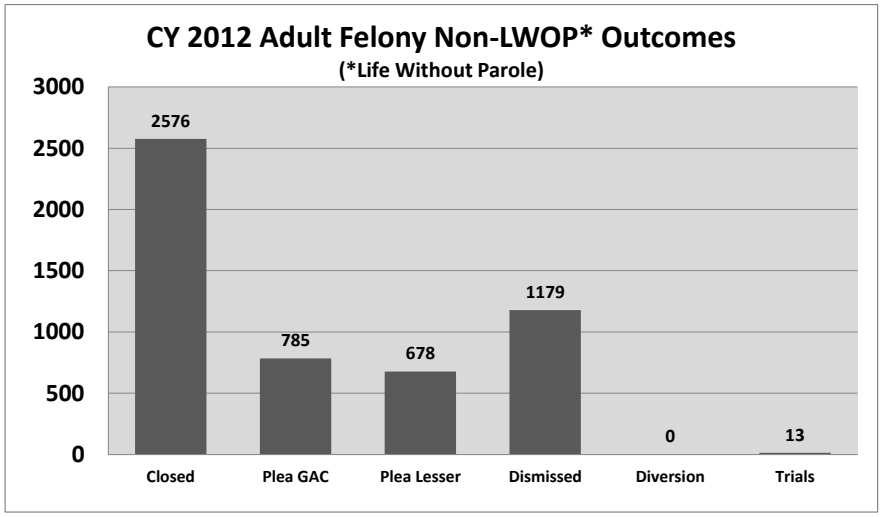

CY 2012 FINS Outcomes
180
160
140
120
100
80
60
40
20
0
156
8
0
128
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

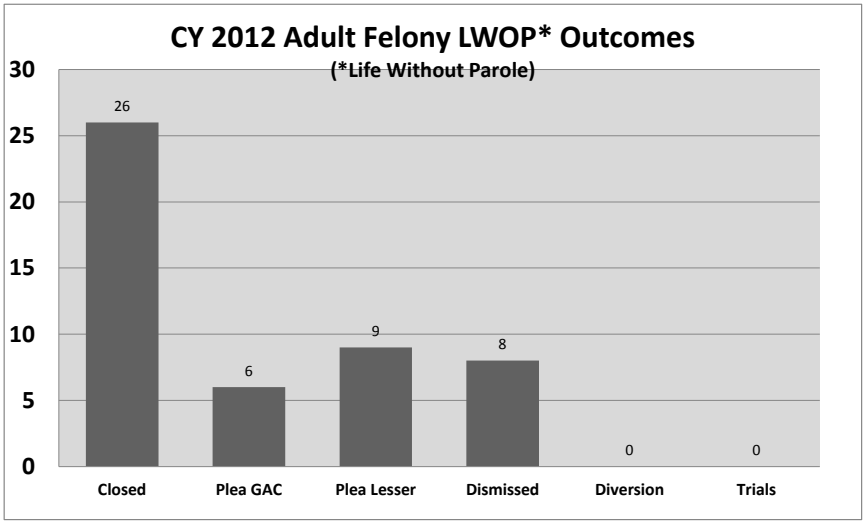

CY 2012 Delinquency Misdemeanor-Grade Outcomes
800
700
600
500
400
300
200
100
0
731
170
10
442
111
8
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

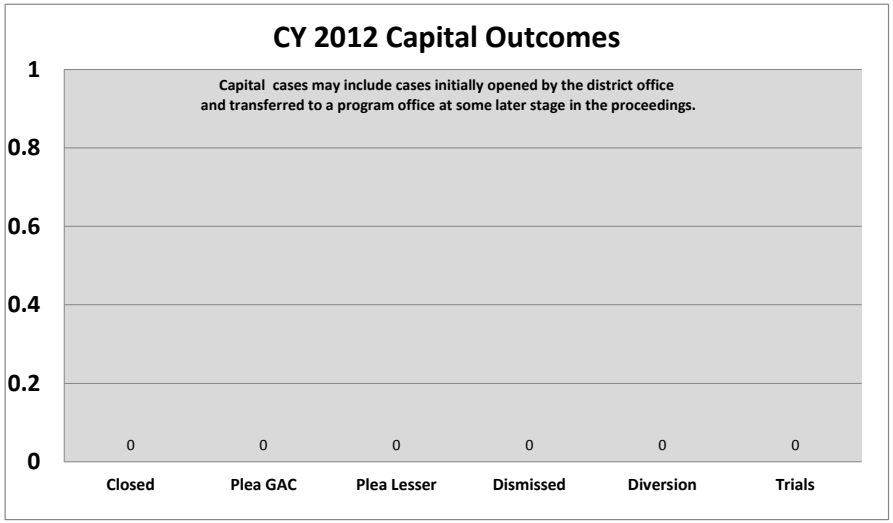

CY 2012 Delinquency Felony-Grade Outcomes
160
140
120
100
80
60
40
20
0
141
35
10
74
21
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
6000
5000
4000
3000
2000
1000
0
4856
2085
114
2713
5
25
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

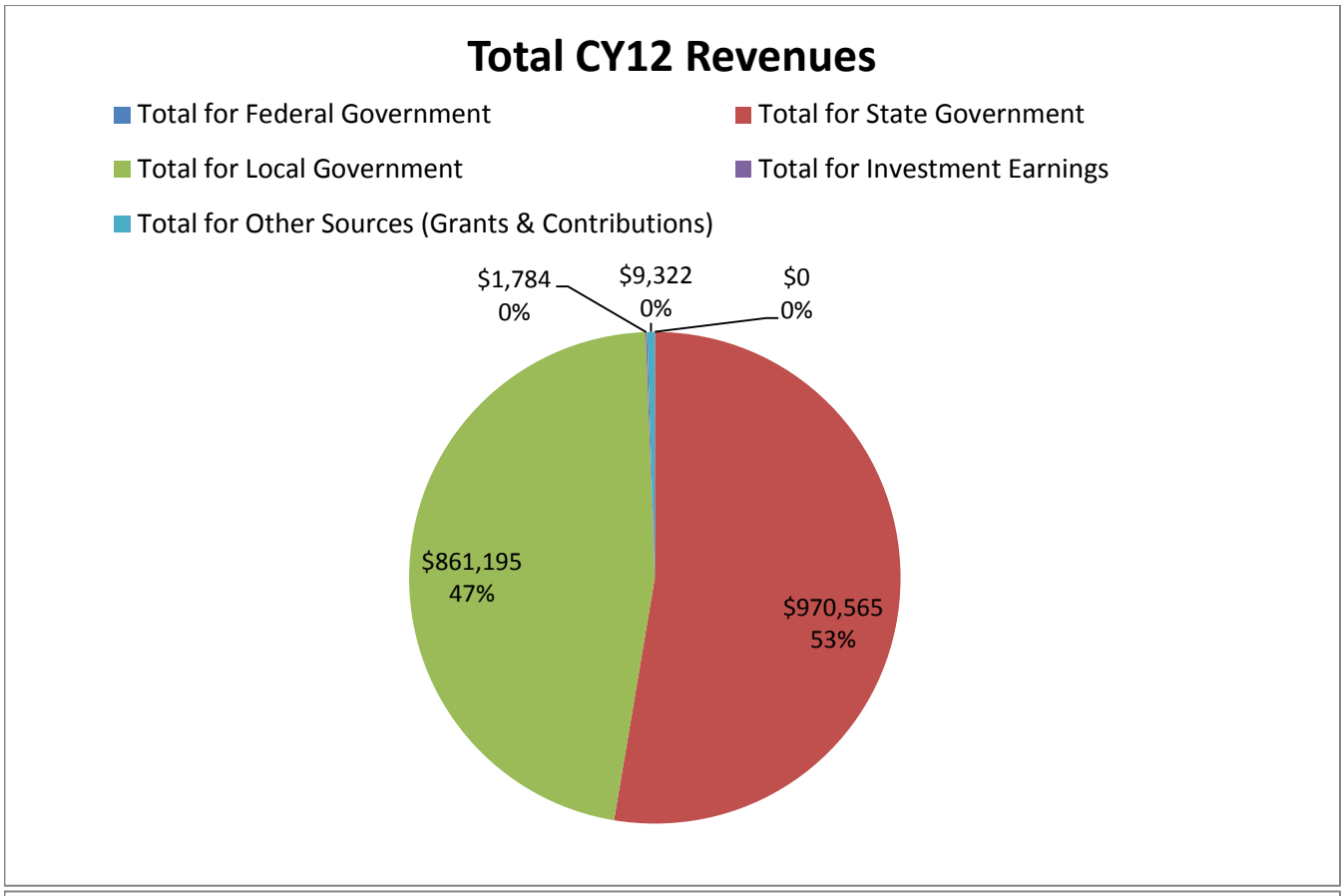

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
3000
2500
2000
1500
1000
500
0
2576
785
678
1179
0
13
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

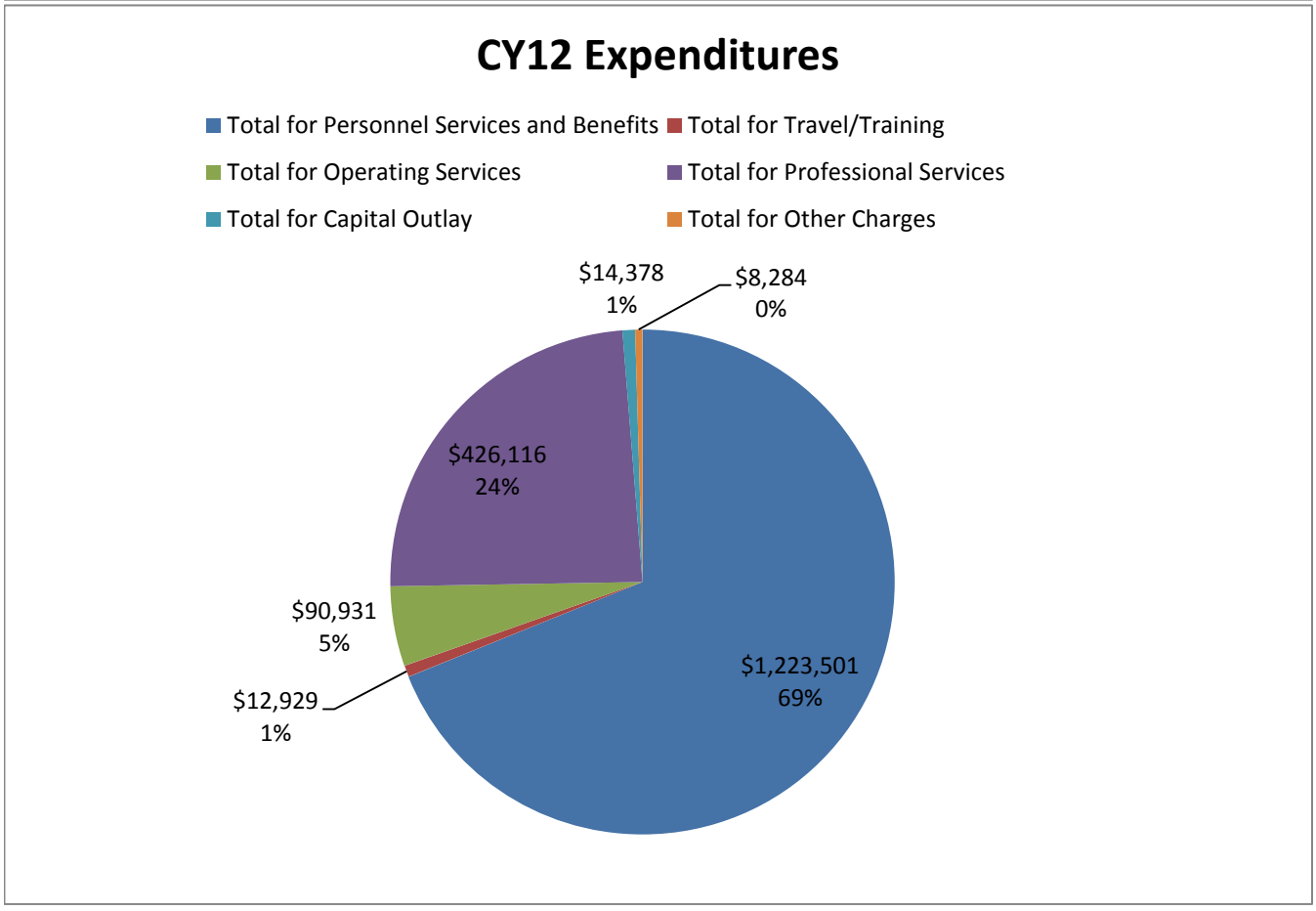

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
30
25
20
15
10
5
0
26
6
9
8
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 26 CY2012	Total CY2012
District Defender: Pamela Smart	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$36,376
District Assistance Fund (DAF)	$934,189
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$0
Total for State Government	$970,565
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$0
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$114,623
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$0
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$183,457
City & City-Ward Courts	$112,968
Judicial District Courts	$0
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$128,623
Parish Courts	$0
Traffic Court	$0
Non-itemized, lump sum collected and remitted by all courts	$17,793
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$246,341
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$204
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$689,386
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$50,747
Partial Attorney Fees Reimbursements [as per 15:176]	$6,044
Other Reimbursements	$395
Other Local Income -List source(s)	$0
Total for Charges For Services	$57,186
Total for Local Government	$861,195
Investment Earnings	
Interest Income	$1,777
Other Investment Income - List source(s)	$6
Total for Investment Earnings	$1,784
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$9,322
Total for Other Sources (Grants & Contributions)	$9,322
Total for REVENUE	$1,842,866

District 26 CY2012	Total CY2012
District Defender: Pamela Smart	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$935,727
Accrued Leave	$0
Payroll Taxes	$102,130
Hospitalization and Disability Insurance	$172,153
Retirement	$13,181
Other	$310
Total for Personnel Services and Benefits	$1,223,501
Travel/Training	
Parking/Auto Tolls	$0
Travel/Lodging/Per Diem/Mileage	$12,929
Total for Travel/Training	$12,929
Operating Services	
Advertisements	$54
Workers' Compensation	$5,417
Insurance - Malpractice	$9,512
Insurance - Auto/Physical Liability	$3,040
Insurance - Other	$758
Lease - Office	$318
Lease - Auto/Equipment	$6,004
Lease - Other	$452
Office Repair and Maintenance	$8,316
Office - Telephone/Utilities/Postage/Internet	$19,209
Dues and Seminars	$8,384
Law Library/Journals/Subscriptions	$18,431
Office Supplies	$11,036
Total for Operating Services	$90,931
Professional Services	
Audit/Accounting Expense	$8,664
Contract Clerical	$0
Expert Witness	$8,175
Investigators	$0
Interpreters	$63
Social Workers	$0
Capital Representation	$0
Conflict	$237,446
Contract - Juvenile Attorneys or CINC	$90,800
Misdemeanor Attorney Contracts	$36,175
Contract Attorneys - all other	$26,710
IT/Technical Support	$18,084
Total for Professional Services	$426,116
Capital Outlay	
Major Acquisitions	$14,378
Total for Capital Outlay	$14,378
Other Charges	
Other Operating Expenses	$8,284
Total for Other Charges	$8,284
Total for EXPENDITURES	$1,776,139


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$1,784
0%
$9,322
0%
$0
0%
$861,195
47%
$970,565
53%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$14,378
1%
$8,284
0%
$426,116
24%
$90,931
5%
$12,929
1%
$1,223,501
69%

The 27TH Judicial District Public Defenders' Office

St. Landry (Opelousas)

District Defender: Edward James Lopez
125 West Landry Street
Opelousas, LA 70570
(337) 942-3003

27th Judicial District • St. Landry Parish
District Defender Edward James Lopez • (337) 942-3003
125 West Landry Street • Opelousas, LA • 70570

General District Information: In the 27th Judicial District, there are four sections of District Court and two City Courts (Opelousas and Eunice). There is a non-support court program and a drug court program. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 83,384 in this district, 22,680 of whom are children.

District Staff: The District Defender in the 27th Judicial District is Edward James Lopez, who has served in that position for 26 years and has been a public defender for 40 years. The 27th Public Defenders' Office is a contract public defenders' office. At the end of 2012 the district reported 19 part-time contract attorneys, in addition to the District Defender. There are no restrictions on private attorney practice outside of the Public Defenders' Office. The District Defender supervises all staff, and no caseload reduction is provided to him. The office also has one investigator and four administrative staff members.

Juvenile Defense: Juvenile cases are heard by District and City Court Judges in the 27th Judicial District. Several attorneys handle juvenile cases.

Indigency Determination and Availability of Clients: In the 27th Judicial District, a judge makes the determination of indigence. Adult clients are usually held at the St. Landry Parish Jail, Opelousas City Jail, Eunice City Jail, Porte Barre City Jail, Krotz Springs City Jail, Sunset City Jail, or Washington City Jail. When held outside the district, clients are held at the South Louisiana Detention Center (Basile) or Pine Prairie Correctional Center. Juvenile clients are held in St. Martin Parish Juvenile Training Center.

Fees: and Accounting: The 27th Judicial District the judge collects the statutory $40 application fees from clients. In 2012, 4,049 applications were received for services. No fees were waived or reduced for applicants. A total of $22,600 in application fees was collected. Courts in this district assess the statutory special cost fee**.** In 2012, the district received $474,317 in special cost fees, which were collected by the St. Landry Parish Sheriff's Office and the Clerks of Court for the City Courts in Opelousas and Eunice. Courts in this district order partial indigence payments for services in felony cases in the amount of $100. These fees are collected by the probation and parole office. All accounting functions for the 27th Judicial District Public Defenders' Office are handled by internally by staff.

Caseload: The 27th Judicial District Public Defenders' Office reported handling 8,833 open cases in 2012. Of those, 472 involved juvenile matters, including 242 Child in Need of Care representations.

The 27th JDC Public Defenders' Office

Parish(es) & Seat(s)	St. Landry - Opelousas
Population	83,384
Juvenile Population	22,680
District Defender	Edward James Lopez
Years as District Defender	26
Years in Public Defense	40
Office Manager	Gloria M. Bezet
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Gloria Bezet, Katherine Barstow, and Ashley Davis, Data Entry personnel.
Primary Office Street Address	125 West Landry Street
City	Opelousas
ZIP	70570
Primary Phone	337-942-3003
Primary Mailing Address	125 West Landry Street, Opelousas, LA 70570
Primary Fax Number	337-948-7706
Primary Emergency Contact	Edward James Lopez
Primary Emergency Phone	337-351-7053
Secondary Emergency Contact	Gloria M. Bezet
Secondary Emergency Phone	337-945-9348
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	None
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Edward James Lopez owns office building - provides office space and utilities, etc., as part of employment contract with State.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	0
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	John Dowling & Co., P. O. Box 433, Opelousas, LA 70570 (CPA firm)
Courts and Locations	27th Judicial District Court, Opelousas; Opelousas and Eunice City Courts.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	4 Divisions in 27th Judicial District Court; Opelousas City Court; Eunice City Court.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	At 72 hour hearing, Magistrate makes preliminary determination of indigency and assigns counsel.
Name of Adult Detention Facilities in This District	St. Landry Parish Jail, Opelousas City Jail, Eunice City Jail, Port Barre City Jail, Krotz Springs City Jail, Sunset City Jail, Washington City Jail.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Basile Detention Center, Pine Prairie Detention Center.

Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	St. Martin Parish Juvenile Detention Center, St. Martinville, LA
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Out of parish facilities limit regular access of assigned cases but most inmates kept pre-trial locally.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Earl Taylor
Chief Judge of Criminal District Court	Alonzo Harris
Juvenile Court Judges (Specify District of City Court)	District Court - Harris, Daigle, Doherty, Hebert - Opelousas City Court - Harris; Eunice City Court-Feucht.
Drug Court Judges	Harris, Daigle, Doherty, Hebert - Rotation.
Mental Health Court Judges	None
Other Specialty Court	Non-Support
Name of Specialty and Brief Description:	Non-Support
Indigency Determined by Whom and How?	Judge at 72 hour hearing after questioning defendant as to his assets and ability to pay.
When is Assignment/Appointment of Counsel Made?	At 72 hour hearing.
Initial Client Intake Conducted By Whom? (Name and Title)	Individual assigned attorney - all contract.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	No
Brief Explanation of Intake Process	Magistrate appoints at 72 hour hearing and assesses $40.00 intake fee- Fee paid to District Office – appointed contract attorney takes client from appointment.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes.
How Many Applications for Services Were Received?	4,049
How Many Application Fees Were Waived?	0
How Many Application Fees Were Reduced?	0
Total Application Fee Dollars Collected in 2012	22,600
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	NO
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	474,317
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	On every conviction where the defendant is not sent to prison.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Court costs collected by Sheriff's Office and 2 City Courts - we receive checks each month with breakdown of what money collected and how disbursed.
Who Collects the Assessed Court Fees?	Sheriff, St. Landry Parish, Eunice & Opelousas City Courts.

What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Monthly statements accompanying disbursements.
Who Remits the Court Fees Collected?	Sheriff, St. Landry Parish (District Court); Clerks- City Courts for Opelousas and Eunice.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Monthly statements accompanying disbursements.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Court usually imposes a $100 reimbursement as a condition of probation in felony cases.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Money order and name of defendant- from Prob. and Parole.
Who Collects the Assessed Partial Payments?	Probation and Parole
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Prob. & Parole sends money order and defendant's name.
Who Remits the Partial Payments Collected?	Prob. & Parole
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Probation & Parole sends money order and defendant's name.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Yes. All private practice is permitted
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	No written contract in place - working on it.
Primary Immediate Needs	Enough attorneys to handle case loads
Immediate Critical Issue Areas	Lowering felony case loads per attorney
Long-Term Critical Issue Areas	Lowering case loads
Please List All New Hires in 2012 (Name and Title)	Ashley Davis, data entry personnel
Please List All Promotions in 2012 (Name and Title)	None
2012 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2012	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	District Defender in District Court on all felony days and monitors attorneys' representation.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Defenders are contract attorneys -District Defender monitors work load and representation.
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	None
Please Attach Your Office Organizational Chart	Contract office- District Office Staff is District Defender, Secretary/Bookkeeper (Office Manager, Investigator, and Clerical).

Any Policy for Workload Reduction for Supervisory Staff, Please Describe	None
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	None
Regular Meetings for Any Staff, Please Describe	No formal -we meet informally on court days.
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	All appeals handled by LAP.
Number of Writs Your District Handled in 2012	0
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Rare for State to seek transfer.
Please Provide the Names of All State Representatives and Senators from Your District	Sen. Elbert Gullory- Dist. 24, Sen. Eric Lafleur- Dist. 28- Sen. Jonathan Perry- Dist. 26- Sen. Fred H. Mills; Rep. Mickey Guillory- Dist. 41- Rep. Mike Huval- Dist. 46- Rep. Stephen J. Ortego- Dist. 39- Rep. Ledricka Johnson Thierry- Dist. 40.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	Divided all felony contract attorneys into court divisions, basically reducing their in Court time by one-half.

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
None	
Part-Time Contract Attorneys	**Contact Information**
Edward J. Lopez, DD, capital, felony	337-948-6836
Shepton Hunter, (felony)	337-230-9777
Quincy Cawthorne, (felony)	337-948-8008
Irvin Celestine (felony)	337-407-2898
Laura Rougeau, (felony)	337-457-8044
Francis Olivier, III. (felony)	337-942-9836
Jarvis Claiborne (felony)	337-948-4336
Jeremy Dean (felony)	337-942-5111
Nanette McClain (felony)	337-948-7887
Randy Wagley (felony)	337-948-4504
Kenneth Willis (Drug Court)	504-723-1264
Scott Mouret (Mi, JU, FINS/CINC/both)	337-948-8276
Chris Richard (Mi, JU, FINS/CINC/both)	337-234-5505
Rachel Arvie, (Mi, Ju, FINS/CINC/both)	337-407-2109
Lauren Mouret, (Mi, Ju, FINS/CINC/both)	337-948-8276
Daniel Fontenot (Mi, Ju, FINS/CINC/both)	337-457-1323

Rebecca Pierrotti (Mi, Ju, FINS/CINC/both)	337-550-8608
Brandon Guillory (Ju, FINS/CINC/both, Non-supp	337-351-5000
Hazel Coleman (Mi, Ju, FINS/CINC/both)	337-942-4355
Antonio Birotte (felony)	337-407-2898
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Michael Grimes, Investigator	337-942-3003
Gloria Bezet, Office Manager/Secretary/Bookkeeper	337-945-9348
Katherine Barstow, Clerical	337-351-9357
Ashley Davis, Clerical	337-692-3121

2012 District Office Technology Survey

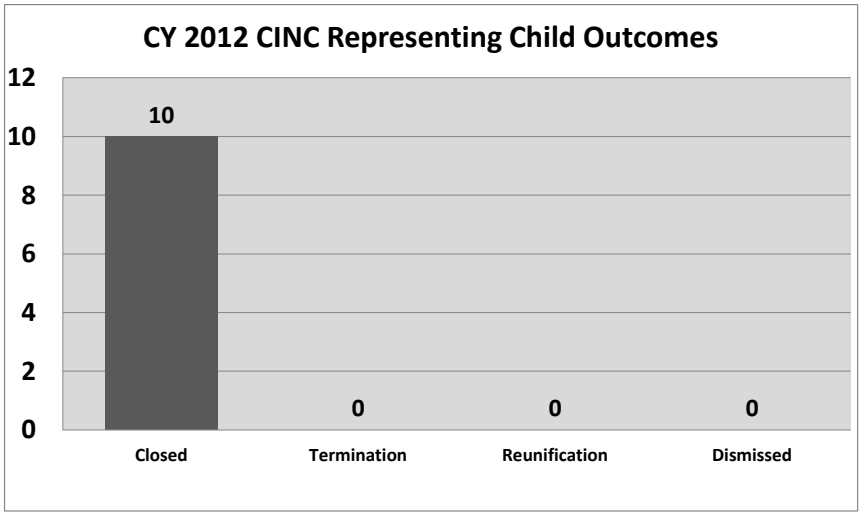
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Gloria M. Bezet
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	x
Firefox	
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	2
DVD	1

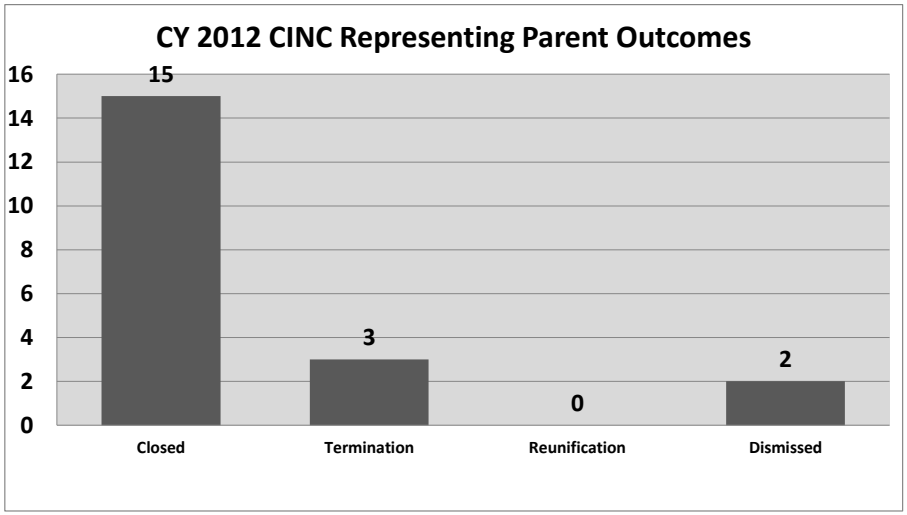
VCR	1
Desktop PCs	1
Laptops	4
Video Cameras	0
Digital Cameras	0
Video Conferencing Systems	
B&W Laser Printers	
Color Printers	
Wireless Cards	1
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	
Email Provider:	AOL
Please list any software or computer equipment in which you need training:	

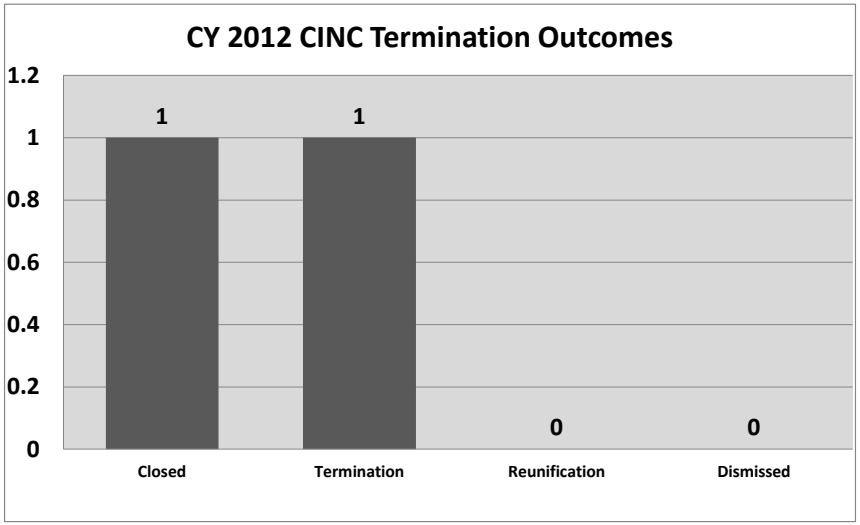
27th District Defender Office CY 2012 Caseloads & Outcomes

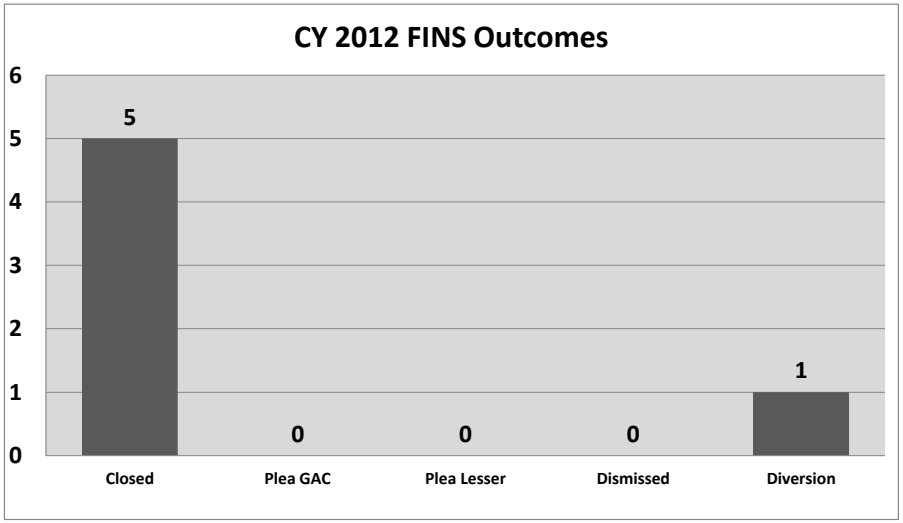
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	62	60	8	70	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	10	10	21	31	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	30	15	111	141	3	0	N/A	N/A	2	N/A	N/A	N/A	N/A	N/A
Termination	0	1	1	1	1	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	7	5	2	9	N/A	N/A	0	0	0	1	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	99	48	100	199	N/A	N/A	6	0	10	27	N/A	N/A	0	1
Delinquency Felony	6	2	11	17	N/A	N/A	0	0	1	1	N/A	N/A	0	0
Delinquency-Life	0	0	4	4	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	2289	1901	1388	3677	N/A	N/A	1356	1	1037	3	1	3	4	7
Adult Felony Non-LWOP**	1643	912	2885	4528	N/A	N/A	687	36	595	6	0	1	0	0
Adult LWOP**	1	7	27	28	N/A	N/A	3	0	6	0	0	1	0	0
Capital***	4	1	2	6	N/A	N/A	0	0	0	-	0	0	1	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	112	102	7	119	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	2	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

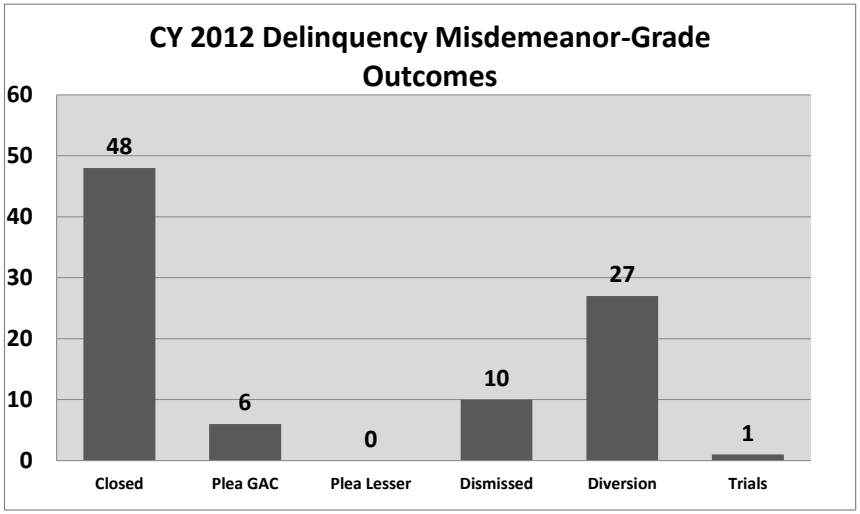
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

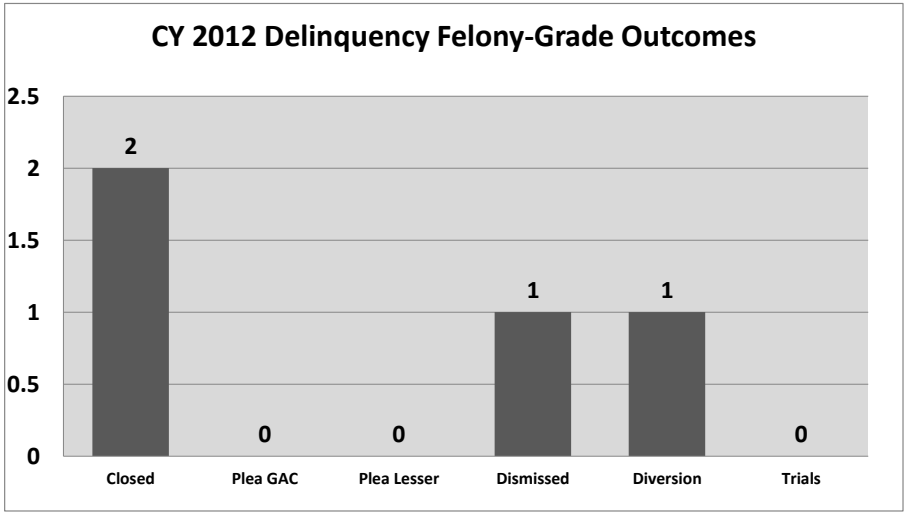

CY 2012 CINC Representing Child Outcomes
12
10
8
6
4
2
0
10
0
0
0
Closed
Termination
Reunification
Dismissed

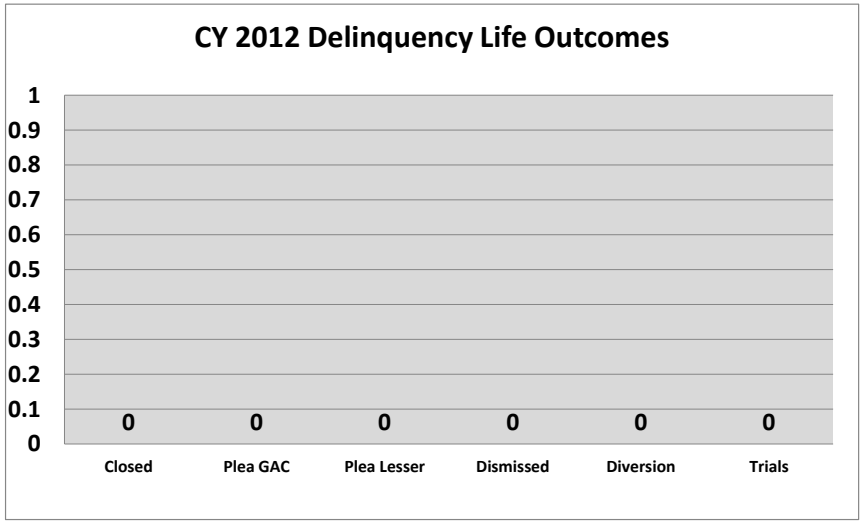

CY 2012 CINC Representing Parent Outcomes
16
14
12
10
8
6
4
2
0
15
3
0
2
Closed
Termination
Reunification
Dismissed

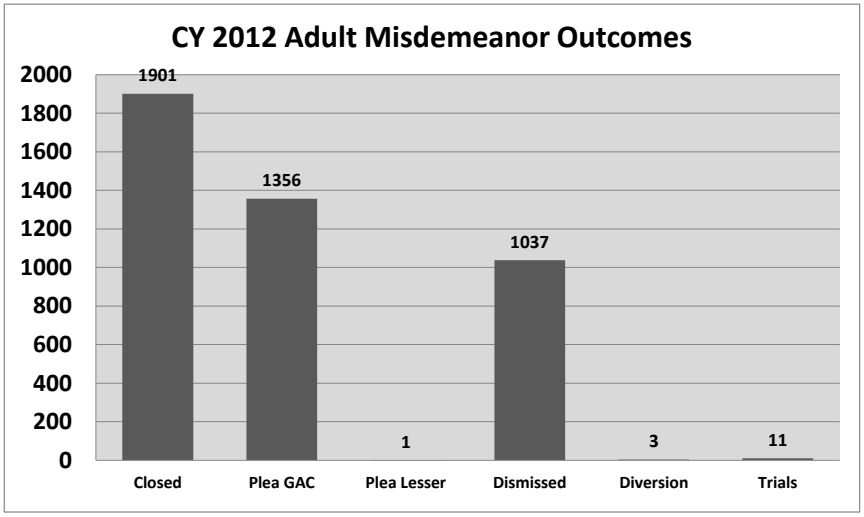

CY 2012 CINC Termination Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
1
0
0
Closed
Termination
Reunification
Dismissed

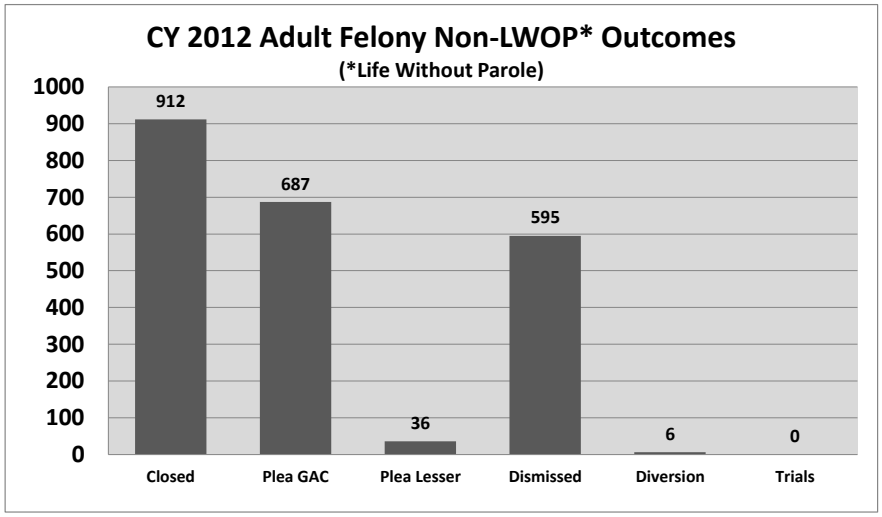

CY 2012 FINS Outcomes
6
5
4
3
2
1
0
5
0
0
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

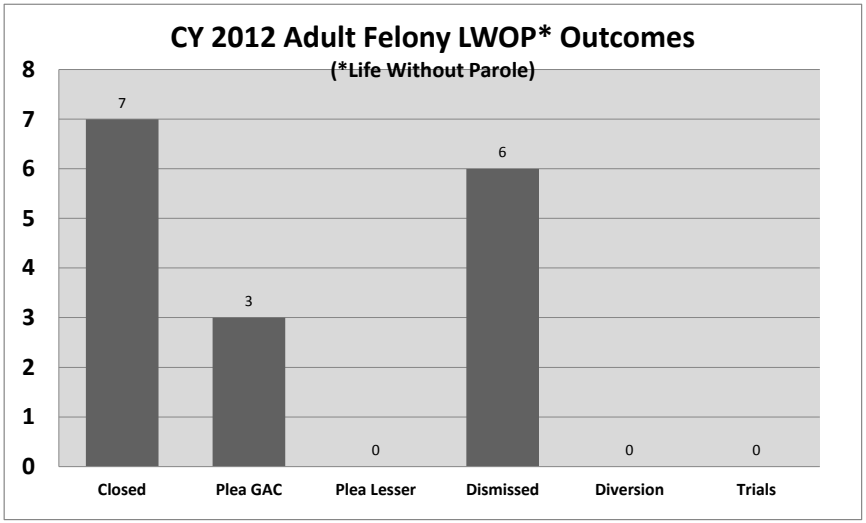

CY 2012 Delinquency Misdemeanor-Grade Outcomes
60
50
40
30
20
10
0
48
6
0
10
27
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

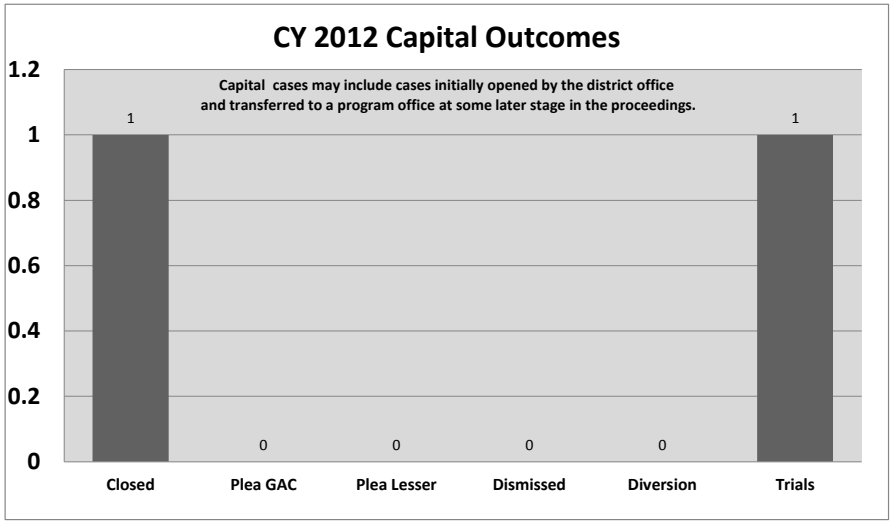

CY 2012 Delinquency Felony-Grade Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
1
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
2000
1800
1600
1400
1200
1000
800
600
400
200
0
1901
1356
1
1037
3
11
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

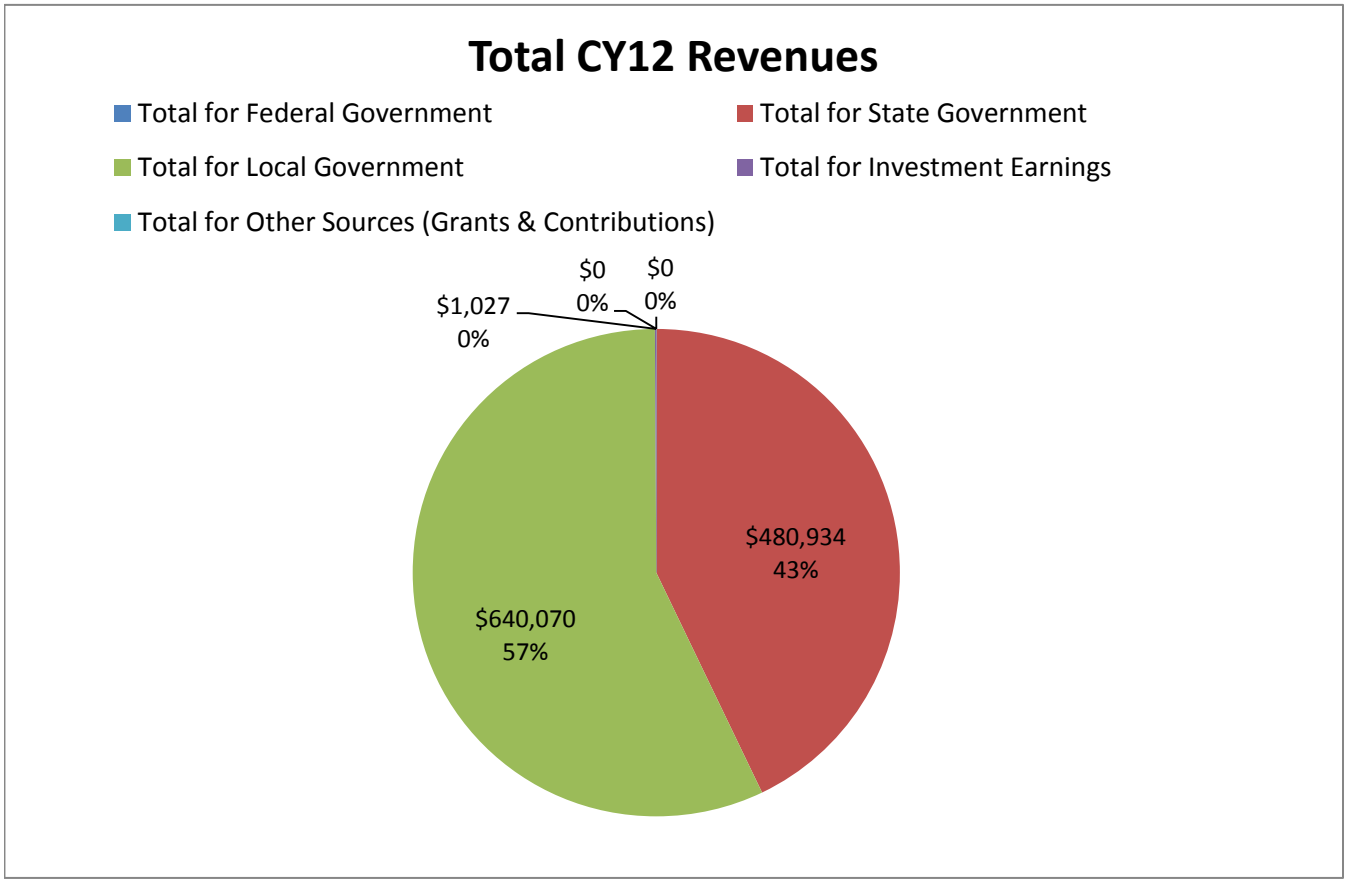

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
1000
900
800
700
600
500
400
300
200
100
0
912
687
36
595
6
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

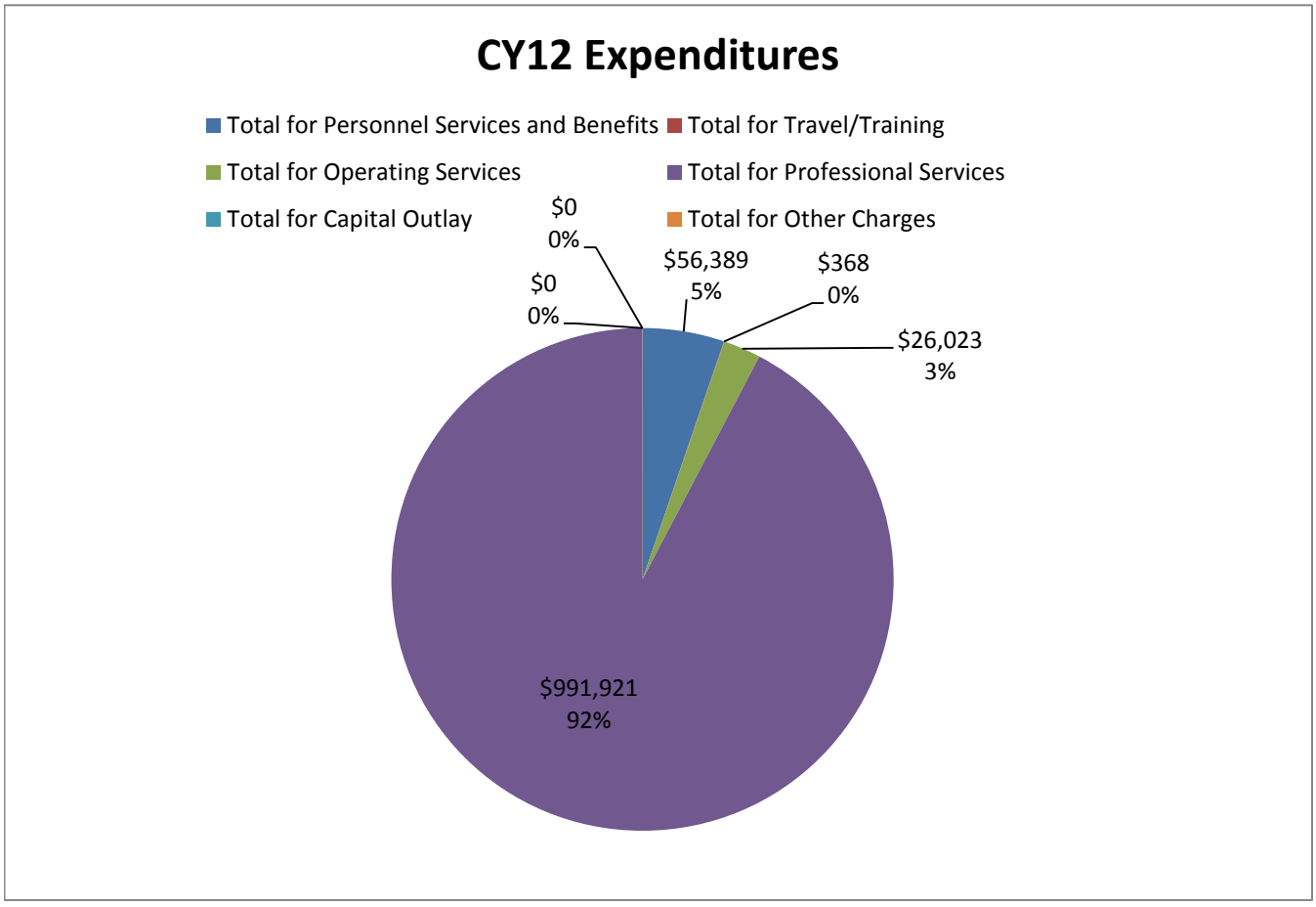

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
8
7
6
5
4
3
2
1
0
7
3
0
6
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

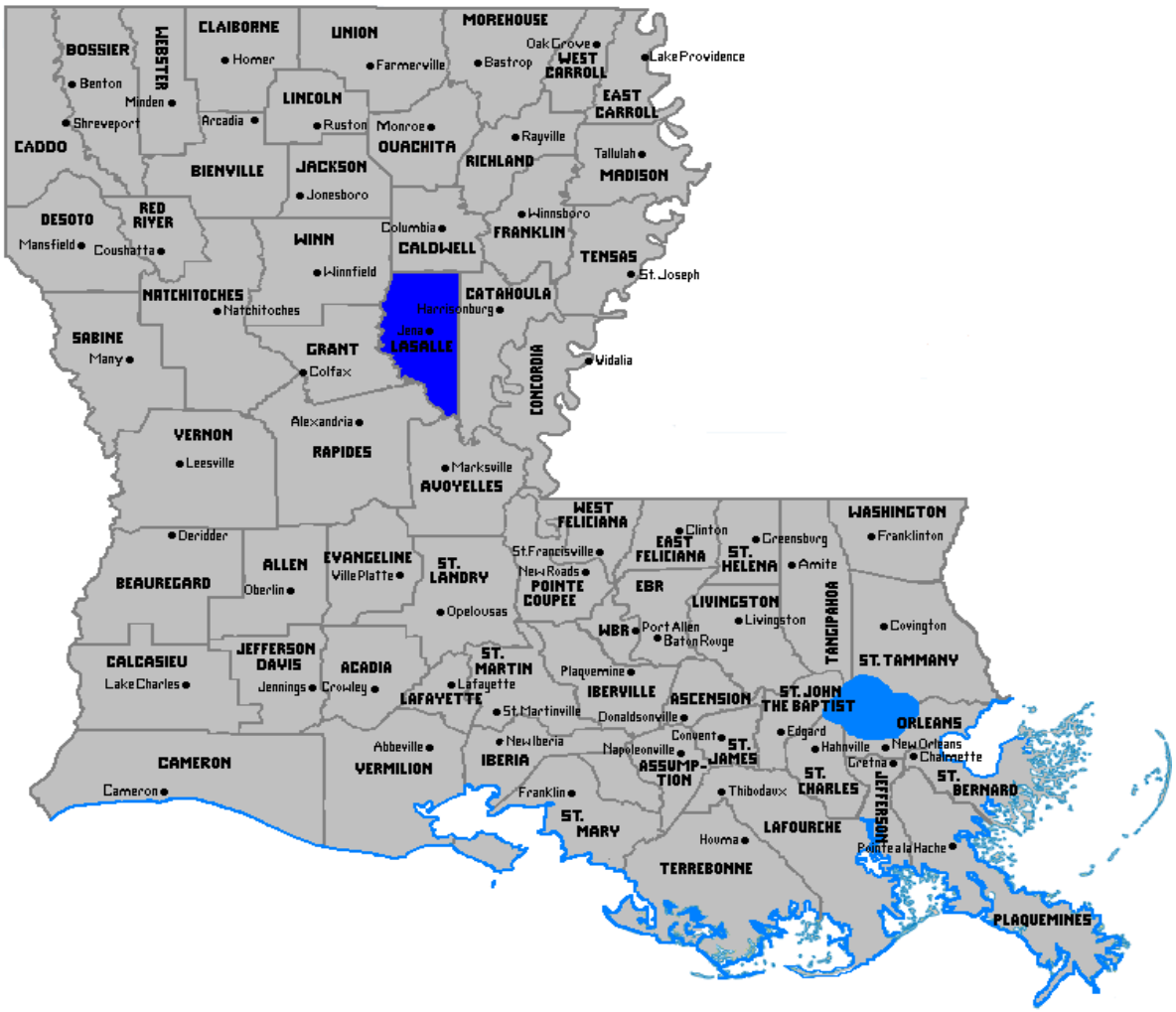

CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 27 CY2012	Total CY2012
District Defender: Edward Lopez	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$8,364
Child in Need of Care (CINC)	$0
District Assistance Fund (DAF)	$472,570
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$0
Total for State Government	$480,934
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$5,612
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$62,459
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$0
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$29,617
City & City-Ward Courts	$55,200
Judicial District Courts	$175,239
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$0
Parish Courts	$0
Traffic Court	$0
Non-itemized, lump sum collected and remitted by all courts	$287,278
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$0
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$547,333
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$24,400
Partial Attorney Fees Reimbursements [as per 15:176]	$0
Other Reimbursements	$267
Other Local Income -List source(s)	$0
Total for Charges For Services	$24,667
Total for Local Government	$640,070
Investment Earnings	
Interest Income	$1,027
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$1,027
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$0
Total for Other Sources (Grants & Contributions)	$0
Total for REVENUE	$1,122,031

District 27 CY2012	Total CY2012
District Defender: Edward Lopez	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$52,500
Accrued Leave	$0
Payroll Taxes	$3,889
Hospitalization and Disability Insurance	$0
Retirement	$0
Other	$0
Total for Personnel Services and Benefits	$56,389
Travel/Training	
Parking/Auto Tolls	$0
Travel/Lodging/Per Diem/Mileage	$368
Total for Travel/Training	$368
Operating Services	
Advertisements	$36
Workers' Compensation	$0
Insurance - Malpractice	$0
Insurance - Auto/Physical Liability	$0
Insurance - Other	$0
Lease - Office	$0
Lease - Auto/Equipment	$0
Lease - Other	$0
Office Repair and Maintenance	$0
Office - Telephone/Utilities/Postage/Internet	$8,465
Dues and Seminars	$4,445
Law Library/Journals/Subscriptions	$10,471
Office Supplies	$2,607
Total for Operating Services	$26,023
Professional Services	
Audit/Accounting Expense	$5,810
Contract Clerical	$15,015
Expert Witness	$8,250
Investigators	$36,414
Interpreters	$0
Social Workers	$0
Capital Representation	$0
Conflict	$1,414
Contract - Juvenile Attorneys or CINC	$58,178
Misdemeanor Attorney Contracts	$233,220
Contract Attorneys - all other	$629,704
IT/Technical Support	$3,916
Total for Professional Services	$991,921
Capital Outlay	
Major Acquisitions	$0
Total for Capital Outlay	$0
Other Charges	
Other Operating Expenses	$0
Total for Other Charges	$0
Total for EXPENDITURES	$1,074,701


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$0
0%
$0
0%
$1,027
0%
$480,934
43%
$640,070
57%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$0
0%
$56,389
5%
$368
0%
$0
0%
$26,023
3%
$991,921
92%



The 28TH Judicial District Public Defenders' Office

LaSalle (Jena)

District Defender: Derrick Carson

3170 N. 1ST Street
Jena, LA 71342
(318) 992-0881

28th Judicial District • LaSalle Parish
District Defender Derrick Carson • (318) 922-0881
3170 N. 1st Street • Jena, LA • 71342

Supervision and Structure: In the 28th Judicial District, there is one section of District Court and no City Courts or specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 14,890 in this district, 3,524 of whom are children.

Defender Staff: The District Defender in the 28th Judicial District is Derrick Carson, who has served in the position for three years and has been a public defender in Louisiana for more than eight years. The 28th Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office. At the end of 2012 the district reported one full-time staff attorney, two part-time contract attorneys, including the District Defender, and two part-time conflict attorneys. Attorneys may not take private criminal cases within the district. The District Defender supervises all staff in two contiguous judicial districts, the 7th and the 28th. No caseload reduction is provided to him. The office also has two administrative staff members.

Juvenile Defense: Juvenile cases are heard by one District Judge in the 28th Judicial District.

Indigency Determination and Availability of Clients: In the 28th Judicial District, the Public Defenders' Office makes the determination of indigence. Adult clients are held at the LaSalle Correction Center or, if held outside the district, at the Richland Parish Detention Center (females only) or at the Franklin Parish Detention Center. Juvenile clients are held in the Renaissance Home for Youth (Alexandria).

Fees: The 28th Judicial District Public Defenders' Office collects the statutory $40 application fees from clients. In 2012, 364 clients applied for services. Fees were not waived or reduced for any applicant in 2012. A total of $2,158 in application fees was collected. Courts in this district assess the statutory special cost fee. In 2012, the district received $50,557 in special cost fees, which were collected by the LaSalle Parish Sheriff's Office. Courts in this district do not assess partial indigence payments.

Caseload: The 28th Judicial District Public Defenders' Office reported handling 884 cases in 2012. Of those, 21 involved juvenile matters, including 12 Child in Need of Care representations.

The 28th JDC Public Defenders' Office

Parish(es) & Seat(s)	LaSalle - Jena
Population	14,890
Juvenile Population	3,524
District Defender	Derrick Carson
Years as District Defender	3.5
Years in Public Defense	10
Office Manager	Judy Pugh
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Rachel Strickland, Data Entry, Judy Pugh, Office Adm.
Primary Office Street Address	3170 N. 1st St
City	Jena
ZIP	71342
Primary Phone	318-992-0881
Primary Mailing Address	P.O. Box 13, Jena, LA 71342-0013
Primary Fax Number	318-992-0887
Primary Emergency Contact	Judy Pugh
Primary Emergency Phone	318-452-5746 cell, 318-757-2870 home
Secondary Emergency Contact	Derrick Carson
Secondary Emergency Phone	318-623-0390 cell, 318-757-0473 home
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	None
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Jena Properties, LLC (John Verchear)
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Rent 4,550; Phone 300; Utilities 680.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Jeri Sue Tosspon
Courts and Locations	28th JDC Jena, LA
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	1
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Application is made, reviewed to determine if indigent, determine whether conflict and appointed accordingly.
Name of Adult Detention Facilities in This District	LaSalle Parish Courthouse, Jena, La. LaSalle Corrections, 15976 Hwy 165, Olla, La.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Richland Parish (Women only) Hwy 15, Monroe, Franklin Parish Detention, Winnsboro, La.
Name of Juvenile Detention Facilities In This District	None

Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Renaissance Home for Youth, 6177 Bayou, Alexandria, La.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes, makes it more difficult to see clients quickly and more often, increases mileage.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	J. Reed Waters
Chief Judge of Criminal District Court	Christopher Peters
Juvenile Court Judges (Specify District of City Court)	Judge Christopher Peters, District
Drug Court Judges	No
Mental Health Court Judges	No
Other Specialty Court	No
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Indigency determined by information given on application by Public Defender Office.
When is Assignment/Appointment of Counsel Made?	72 hour hearing
Initial Client Intake Conducted By Whom? (Name and Title)	Rachel Strickland, paralegal, Judy Pugh, Paralegal
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	PDO representative goes over forms with client
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	364 for 2012
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2012	2,158
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	50,557 bond fees & fines
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Sheriff's office provides list of fees distributed
Who Collects the Assessed Court Fees?	Sheriff's office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Sheriff's office provides list of fees distributed
Who Remits the Court Fees Collected?	Sheriff's office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Sheriff's office provides list of fees distributed.

Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	None
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	None
Who Collects the Assessed Partial Payments?	None
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Partial Payments Collected?	None
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	50
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted - Yes; Criminal - No (LaSalle Parish); Private Practice Policy - Yes.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	No
Primary Immediate Needs	Funding to continue operation of office and represent clients.
Immediate Critical Issue Areas	Funding to be able to continue to provide services, will not have enough funds to operate through the end of the year.
Long-Term Critical Issue Areas	Funding to keep and improve services
Please List All New Hires in 2012 (Name and Title)	Chasity Brown Garrett, Conflict Attorney
Please List All Promotions in 2012 (Name and Title)	None
2012 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2012	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes, Chief routinely goes over cases with attys, provides advice, insight and support. Regular Staff meetings to address any problems or accomplishments.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Chief, Office Adm. Attorneys, Office Staff
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	None
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	None at present
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	None at present
Regular Meetings for Any Staff, Please Describe	Yes

Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None, appeals are sent to appellate project
Number of Writs Your District Handled in 2012	Four
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Juvenile attorney appointed follows case with assistance of other attorney if needed.
Please Provide the Names of All State Representatives and Senators from Your District	Neil Riser and Noble Ellington
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None at present
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	Regular staff meetings to review cases and assist if needed.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Krystal Todd	318-992-0881
Part-Time Contract Attorneys	**Contact Information**
David Williams	318-992-0881
Derrick Carson, Chief	318-992-0881
Chasity Brown Garret	318-992-0881
Paul Lemke	318-744-5431
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Rachel Strickland	318-992-0881
Judy Pugh	318-992-0881

2012 District Office Technology Survey

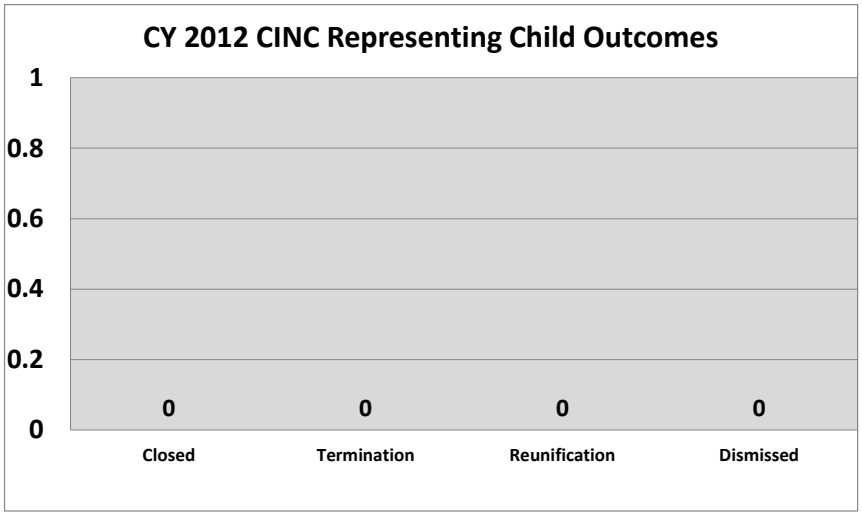
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Judy Pugh
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	
Internet Explorer 9	
Firefox	
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	
DVD	

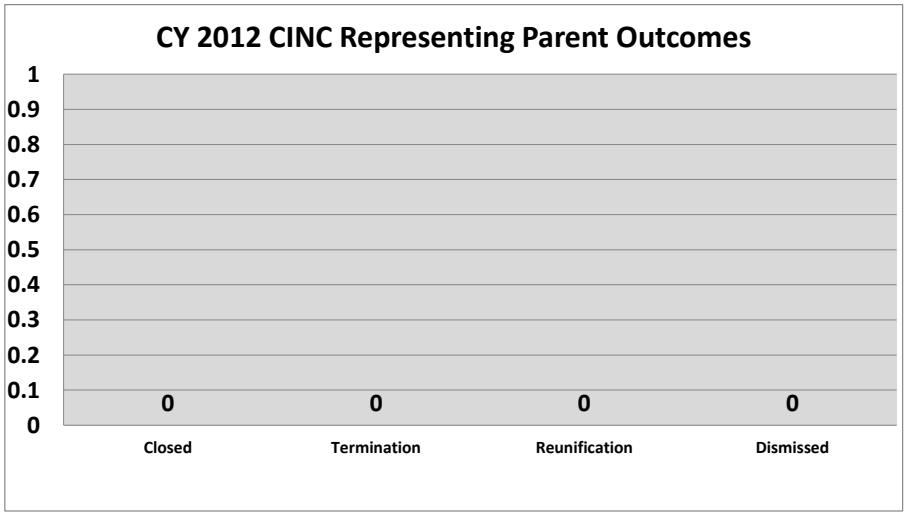
VCR	
Desktop PCs	3
Laptops	1
Video Cameras	
Digital Cameras	
Video Conferencing Systems	
B&W Laser Printers	1
Color Printers	
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	
No Internet Connection	
Connection Speed:	
Provider Name:	Centurylink
Email Provider:	Centurylink
Please list any software or computer equipment in which you need training:	

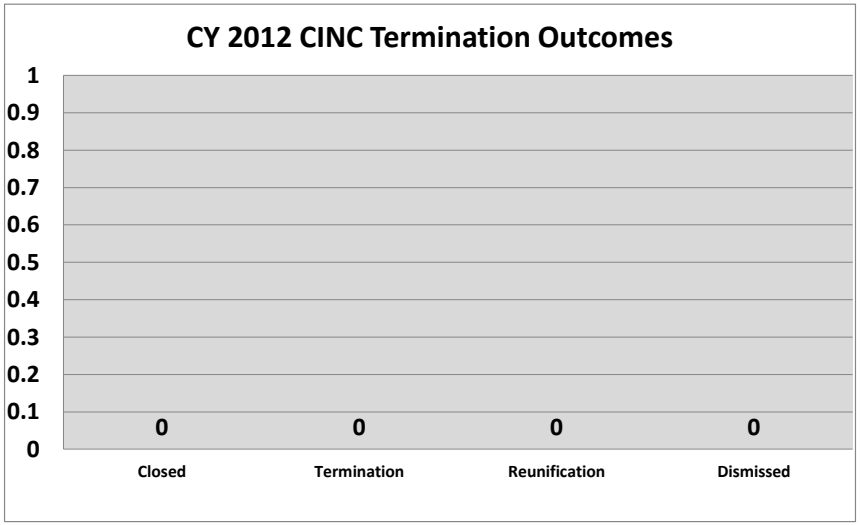
28th District Defender Office CY 2012 Caseloads & Outcomes

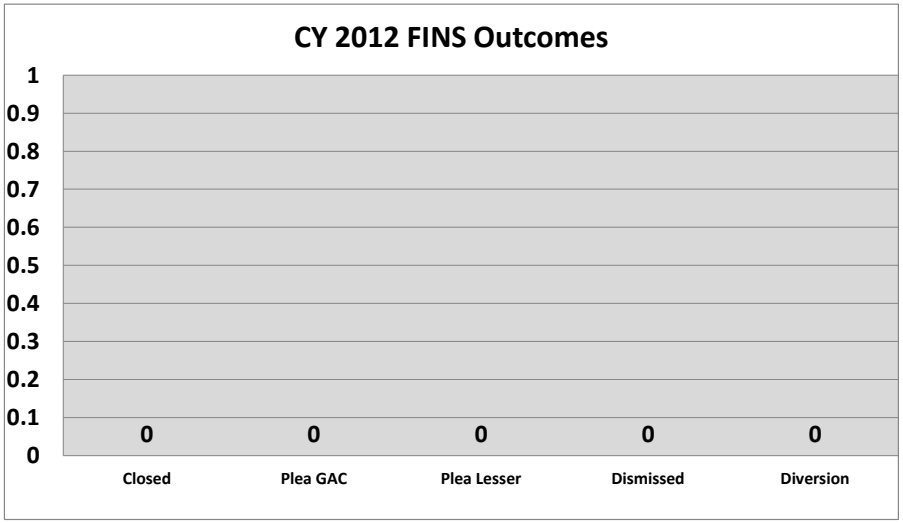
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	4	0	8	12	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	1	0	3	4	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	1	1	3	4	N/A	N/A	0	1	0	0	N/A	N/A	0	0
Delinquency Felony	0	0	1	1	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	143	87	194	337	N/A	N/A	44	0	11	0	0	0	0	1
Adult Felony Non-LWOP**	213	100	307	520	N/A	N/A	39	22	27	0	2	1	0	0
Adult LWOP**	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	4	4	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	1	0	1	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

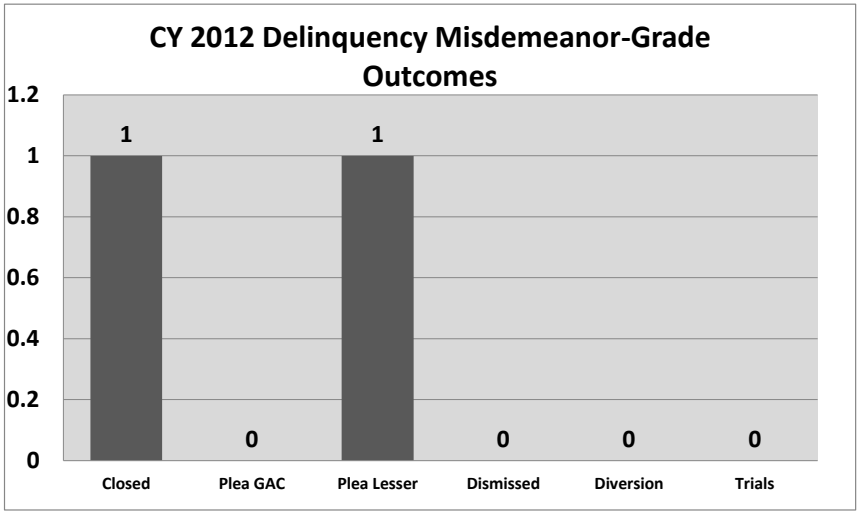
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

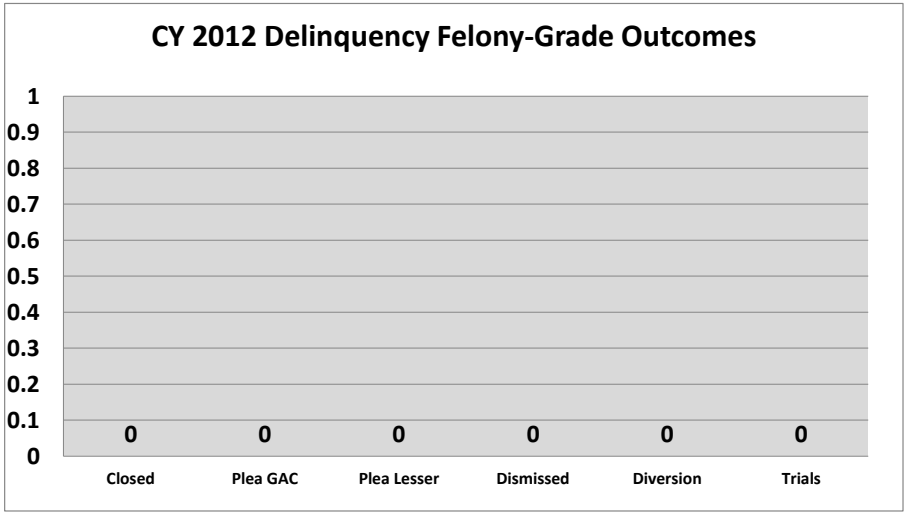

CY 2012 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

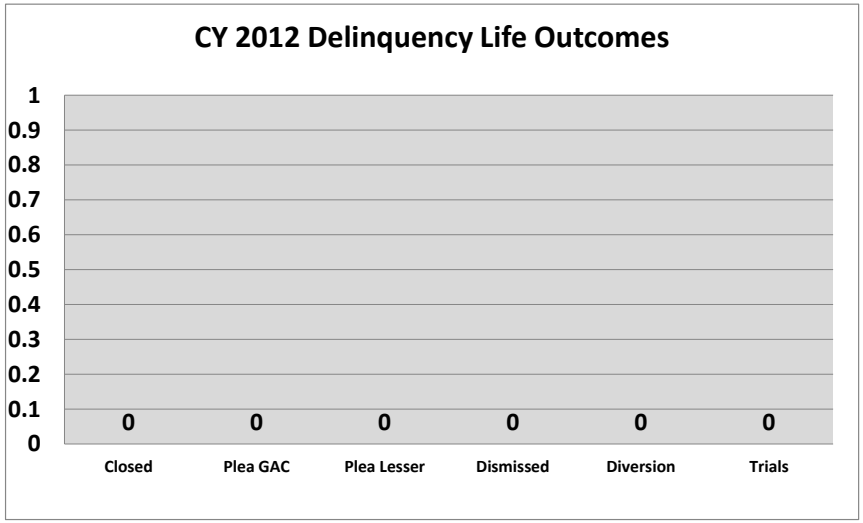

CY 2012 CINC Representing Parent Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

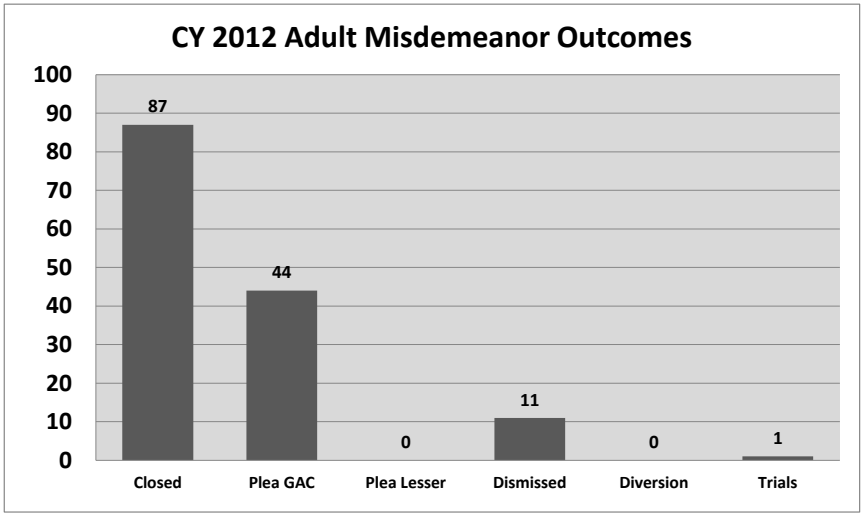

CY 2012 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

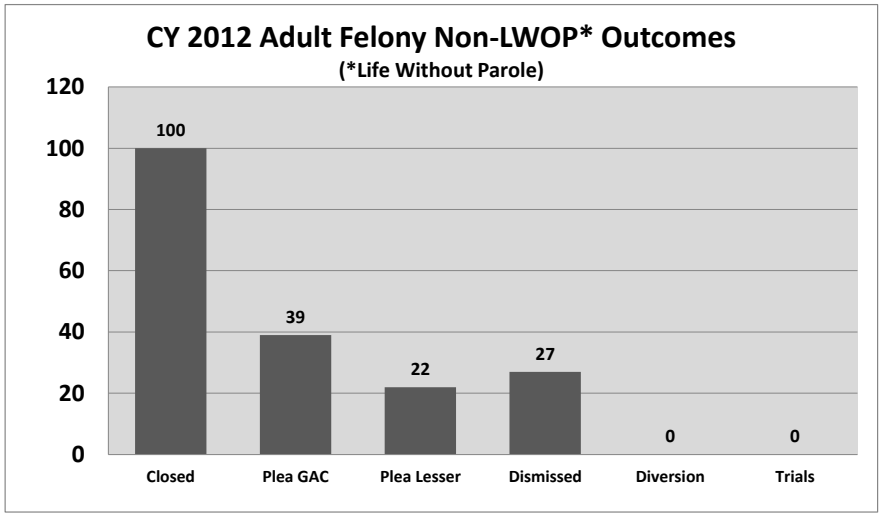

CY 2012 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

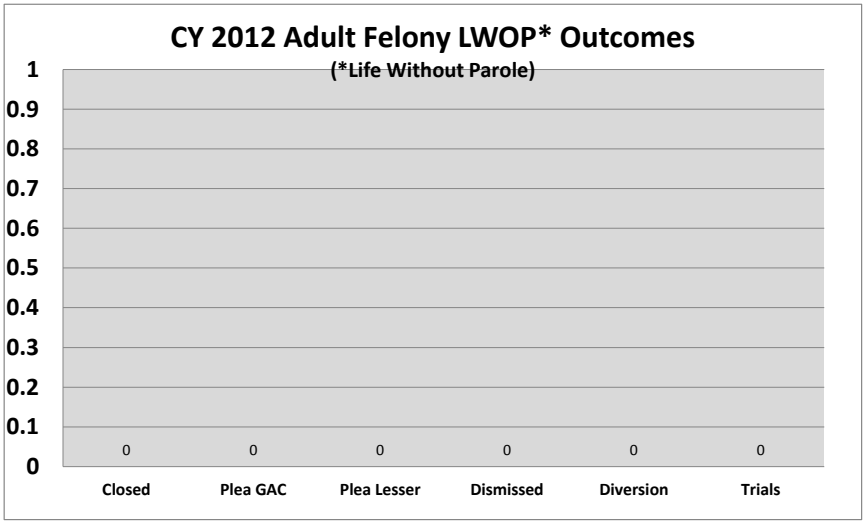

CY 2012 Delinquency Misdemeanor-Grade Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
1
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

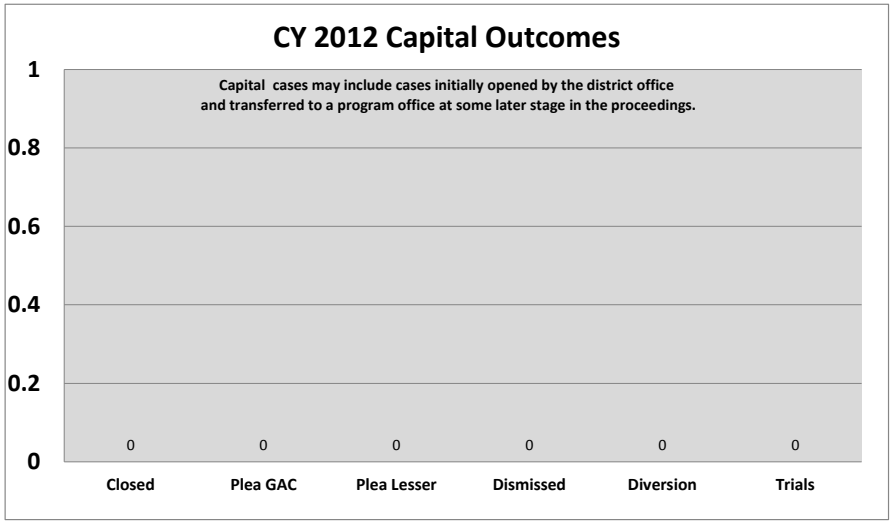

CY 2012 Delinquency Felony-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
100
90
80
70
60
50
40
30
20
10
0
87
44
0
11
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

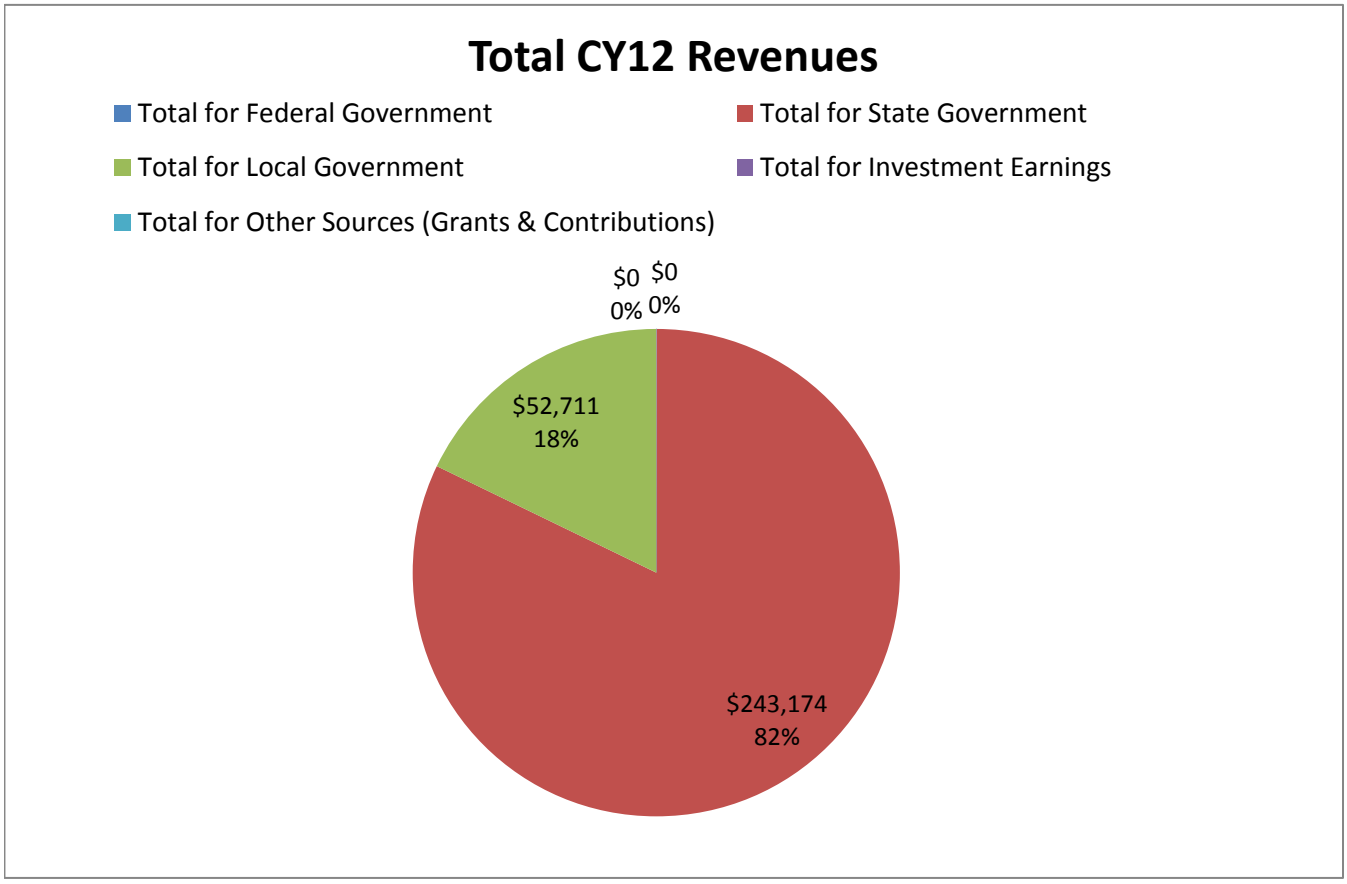

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
120
100
80
60
40
20
0
100
39
22
27
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

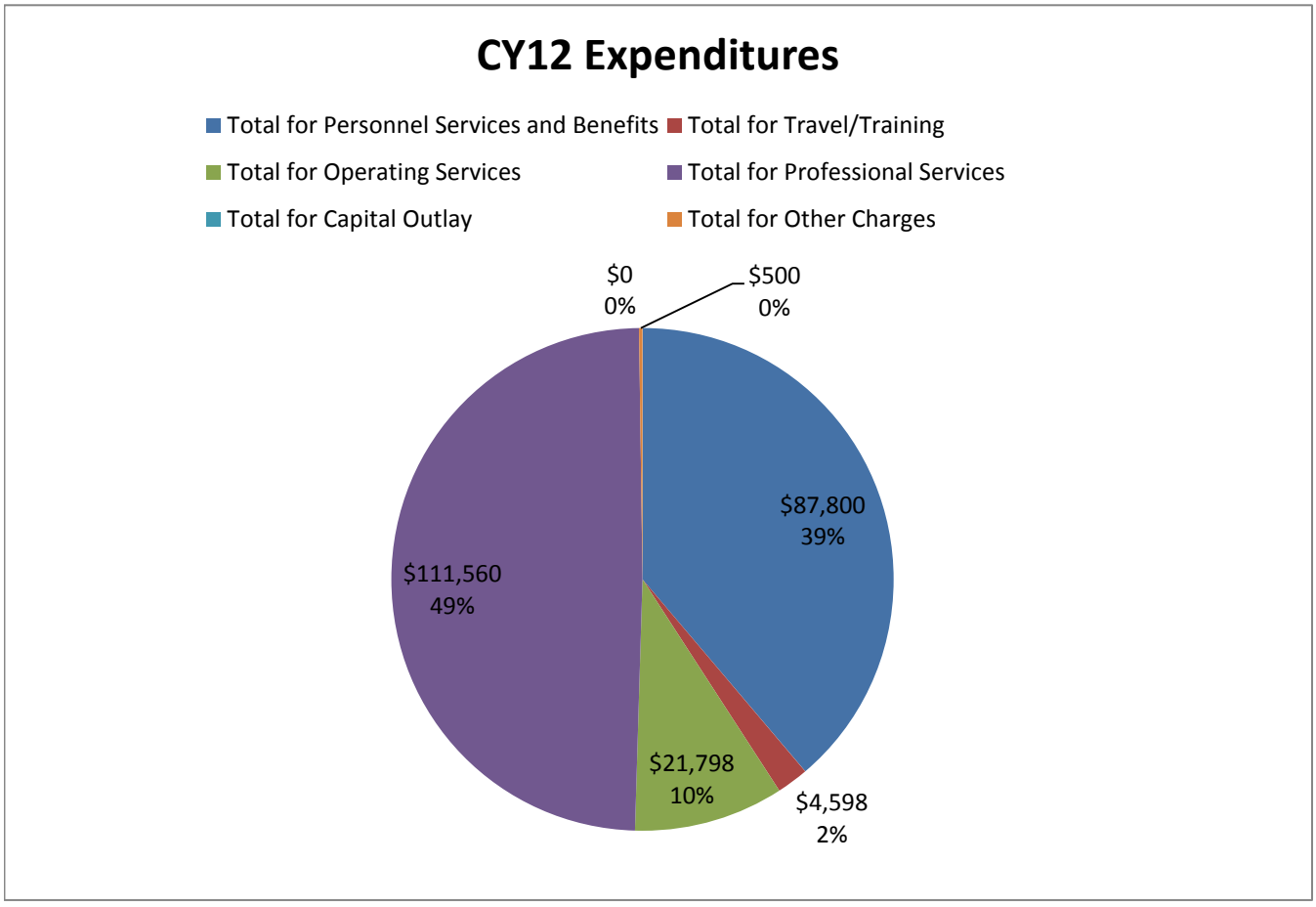

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 28 CY2012	Total CY2012
District Defender: Derrick Carson	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$0
District Assistance Fund (DAF)	$243,174
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$0
Total for State Government	$243,174
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$0
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$1,371
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$0
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$0
City & City-Ward Courts	$0
Judicial District Courts	$0
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$0
Parish Courts	$0
Traffic Court	$0
Non-itemized, lump sum collected and remitted by all courts	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$49,342
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$0
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$49,342
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$1,998
Partial Attorney Fees Reimbursements [as per 15:176]	$0
Other Reimbursements	$0
Other Local Income -List source(s)	$0
Total for Charges For Services	$1,998
Total for Local Government	$52,711
Investment Earnings	
Interest Income	$0
Other Investment Income - List source(s)	$0
Total for Investment Earnings	
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$0
Total for Other Sources (Grants & Contributions)	$0
Total for REVENUE	$295,885

District 28 CY2012	Total CY2012
District Defender: Derrick Carson	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$81,133
Accrued Leave	$0
Payroll Taxes	$6,666
Hospitalization and Disability Insurance	$0
Retirement	$0
Other	$0
Total for Personnel Services and Benefits	$87,800
Travel/Training	
Parking/Auto Tolls	$0
Travel/Lodging/Per Diem/Mileage	$4,598
Total for Travel/Training	$4,598
Operating Services	
Advertisements	$0
Workers' Compensation	$2,184
Insurance - Malpractice	$3,474
Insurance - Auto/Physical Liability	$0
Insurance - Other	$157
Lease - Office	$6,656
Lease - Auto/Equipment	$706
Lease - Other	$60
Office Repair and Maintenance	$0
Office - Telephone/Utilities/Postage/Internet	$6,568
Dues and Seminars	$0
Law Library/Journals/Subscriptions	$0
Office Supplies	$1,993
Total for Operating Services	$21,798
Professional Services	
Audit/Accounting Expense	$4,162
Contract Clerical	$0
Expert Witness	$0
Investigators	$0
Interpreters	$0
Social Workers	$0
Capital Representation	$0
Conflict	$3,987
Contract - Juvenile Attorneys or CINC	$0
Misdemeanor Attorney Contracts	$0
Contract Attorneys - all other	$103,411
IT/Technical Support	$0
Total for Professional Services	$111,560
Capital Outlay	
Major Acquisitions	$0
Total for Capital Outlay	$0
Other Charges	
Other Operating Expenses	$500
Total for Other Charges	$500
Total for EXPENDITURES	$226,256


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$0
0%
$0
0%
$52,711
18%
$243,174
82%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$0
0%
$500
0%
$87,800
39%
$111,560
49%
$21,798
10%
$4,598
2%

The 29TH Judicial District Public Defenders' Office

St. Charles (Hahnville)

District Defender: Victor E. Bradley, Jr.
15621 Airline Hwy. Suite B
Norco, LA 70079
(985) 764-2338

29th Judicial District • St. Charles Parish
District Defender Victor E. Bradley, Jr. • (985) 764-2338
15621 Airline Hwy., Suite B • Norco, LA • 70079

General District Information: In the 29th Judicial District, there are three sections of District Court. There is no City Court. There is a specialty drug court program. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 52,780 in this district, 14,208 of whom are children.

District Staff: The District Defender in this district is Victor E. Bradley, Jr., who has served in that position for 15 years and has been a public defender for 37 years. The 29th Judicial District Public Defenders' Office is a contract public defenders' office. At the end of 2012 the district reported a full-time District Defender and ten part-time contract attorneys. There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender supervises all staff, and no caseload reduction is provided to him. The office also has three non-attorney staff members.

Juvenile Defense: Juvenile cases are heard by District Judges in the 29th Judicial District. Several attorneys represent juveniles in this district. The 29th Judicial District has an active Children and Youth Planning Board.

Indigency Determination and Availability of Clients: In the 29th Judicial District, a judge makes the determination of indigence which is then verified by the Public Defenders' Office. Adults are held at the Nelson Coleman Correctional Center. Juvenile clients are held at the St. James Youth Center or St. Bernard Juvenile Detention Center.

Fees and Accounting: The 29th Judicial District Public Defenders' Office collects the statutory $40 application fees from clients. In 2012, 15 applications were received for services. No fees were waived or reduced for any applicants. A total of $3,001 in application fees was collected (because many application fees are imposed by the judge upon conviction even if an application was not completed at case assignment). Application fees may also be collected by the St. Charles Parish Sheriff's Office if clients are unable to pay them at the time of application. Courts in this district assess the statutory special cost fee. In 2012, the district received $987,486 in special cost fees which were collected by the St. Charles Parish Sheriff's Office. Courts in this district may also assess partial indigence payments for services based on a client's ability to pay. Clients may be assessed $300 for minor misdemeanors or $400 or more for felonies. Any resulting payments are collected by the St. Charles Parish Sheriff's Office. All accounting functions for the 29th Judicial District Public Defenders' Office are handled by staff and a contracted certified public accountant.

Caseload: The 29th Judicial District Public Defenders' Office reported handling 2,381 cases in 2012. Of those, 451 involved juvenile matters, including 110 Child in Need of Care representations.

The 29th JDC Public Defenders' Office

Parish(es) & Seat(s)	St. Charles - Hahnville
Population	52,780
Juvenile Population	14,208
District Defender	Victor E. Bradley, Jr.
Years as District Defender	15
Years in Public Defense	37
Office Manager	Michele C. Waguespack
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Anne L. Miranda, Data Compliance Clerk
Primary Office Street Address	15621 Airline Highway, Suite B
City	Norco
ZIP	70079
Primary Phone	985-764-2338
Primary Mailing Address	P. O. Box 188, Norco, Louisiana 70079-0188
Primary Fax Number	985-764-1479
Primary Emergency Contact	Vic Bradley, Jr.
Primary Emergency Phone	504-905-8786 - Cell
Secondary Emergency Contact	Michele Waguespack
Secondary Emergency Phone	504-487-5835 - Cell
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	J. Z. Russell, P. O. Box 1309, Nederland, Texas 77627
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	1,200
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Yes
Courts and Locations	29th Judicial District Court
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	29th Judicial District Court, Hahnville - 3 Sections.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Each of the 3 divisions is assigned 2 felony attorneys and 1 misdemeanor/juvenile attorney - judge rotates the felony appointments between the 2 felony attorneys.
Name of Adult Detention Facilities in This District	Nelson Coleman Correctional Center, Killona
Name of Adult Detention Facilities Outside the District Which Hold Clients	None locally.

Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	St. Bernard Detention Center or St. James Detention Center.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Travel time and expense for attorney
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	Sometimes there is a time-waiting issue for the attorneys to see their clients due to the lack of interview space at the jail.
District Attorney	Harry J. Morel, Jr. - Jan. to May; Joel T. Chaisson, II - took office June 1, 2012
Chief Judge of Criminal District Court	M. Lauren Lemmon
Juvenile Court Judges (Specify District of City Court)	The 3 District Judges alternate juvenile court monthly.
Drug Court Judges	3 Judges rotate annually.
Mental Health Court Judges	None
Other Specialty Court	None
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Judge - questions defendant at initial appearance - 72-Hour Hearing - and checked at PDO when application is completed.
When is Assignment/Appointment of Counsel Made?	72-Hour Hearing
Initial Client Intake Conducted By Whom? (Name and Title)	Manina Dubroca, Interview Attorney
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	After appointment, Normally the same day of the appointment, Ms. Dubroca goes to the jail and interviews the defendants and completes the form - copy of which is attached.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	15
How Many Application Fees Were Waived?	0
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2012	3,001
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	Sheriff's Office - if the defendant is unable to pay the $40.00 at the time of the completion of the application form, this amount is added to the partial payment of legal fees - see below
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	987,486
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Most of the time. Sometimes they waive all fees.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Sheriff's Office
Who Collects the Assessed Court Fees?	Sheriff's Office – Bonds & Fines

What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Receive bi-monthly statements from the Sheriff's Office.
Who Remits the Court Fees Collected?	Sheriff's Office – Bonds & Fines
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Receive bi-monthly statements from the Sheriff's Office
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	$300.00 for minor misdemeanors; $400.00 for felonies and sometimes a higher amount is set when case is more serious and defendant is able to pay. If defendant was unable to pay $40 at the time the application was completed, it is added to above amounts. Fee may be set by judge for major felonies and trials. Defendant who goes to prison pays no fee.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	None
Who Collects the Assessed Partial Payments?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	A Disbursement Summary is provided by the Sheriff's Office indicating settlement dates and the amounts.
Who Remits the Partial Payments Collected?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Sheriff's Office
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Criminal and civil practices are permitted for all attorneys; all attorneys are on contract. Attorneys are Not allowed to be retained by a defendant on a case in which he/she had previously been appointed to represent that defendant for that case. Yes, attorneys have been advised of this in writing.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes – copy attached.
Primary Immediate Needs	Benefits for employees
Immediate Critical Issue Areas	Training for different areas of trial practice in court. This could be by regional training and/or training videos for different parts of trial practice which could be passed out by the State and presented in each district by the District Defender.
Long-Term Critical Issue Areas	Stabilization of funding as revenues decrease
Please List All New Hires in 2012 (Name and Title)	John Rook - Criminal Investigator; Jamie Findley - Juvenile Investigator
Please List All Promotions in 2012 (Name and Title)	None

2012 Media Coverage and/or Major Accomplishments	The St. Charles Herald-Guide, the local parish newspaper, did an article on the Public Defender Office. A copy of this article was furnished to the LPDB.
Number of Expected New Attorney Hires in 2012	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. When a new attorney is hired, he/she is assigned to one of the other attorneys in the same division and/or with the attorney they are being hired to replace. As District Public Defender, I also appear in court periodically with the new attorney and provide any assistance that may be needed.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	In process of being prepared.
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	District Public Defender supervises all attorneys and the Administrative Assistant. Administrative Assistant supervises the office staff.
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	Yes, Juvenile Investigator.
Please Attach Your Office Organizational Chart	Attached
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	N/A
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Yes, for full-time employees. PDO pays 75%, employee pays 25%.
Regular Meetings for Any Staff, Please Describe	As needed
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2012	2
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Juvenile attorney will be assigned as second chair with the felony attorney.
Please Provide the Names of All State Representatives and Senators from Your District	Gary L. Smith, Jr., - Senator - 19th District; Gregory A. Miller - Representative - 56th District; Randal L. Gaines - Representative - 57th District; Thomas P. Willmott - Representative - 92nd District
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Limited visitation space at Parish jail.
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	After consultation with juvenile attorneys it showed a need for an Juvenile Investigator; said investigator was hired in July 2012.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**

None	
Part-Time Contract Attorneys	**Contact Information**
Maria Chaisson	985-307-1094
Manina Dubroca	985-785-6812
Christina Lewis	985-785-6812
Juanita Marino	985-764-1193
Mark Marino	985-764-1515
David Moyer	985-308-1509
Deanne Sirmon	985-308-0920
Fenwick A. Swann, III	985-785-5494
Wendy Williams	985-308-0510
Lauren D. Rogers	985-308-1509
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Michele Waguespack	985-764-2338
Anne Miranda	985-764-2338
John Rook	985-764-2338
Jamie Findley	985-764-2338

2012 District Office Technology Survey

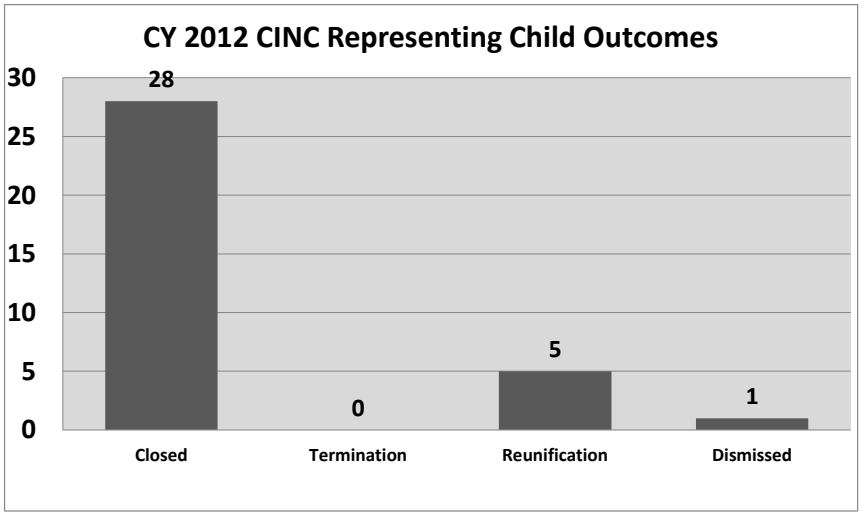
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Michele Waguespack
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	X
Windows Vista	
Windows Server 2000/2003/2008	X
Windows XP	X
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	X
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	X
Microsoft Office 2007	X
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	X
Other	
Accounting Software	
QuickBooks	X
Quicken	X
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	X
Internet Explorer 9	X
Firefox	X
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	
DVD	

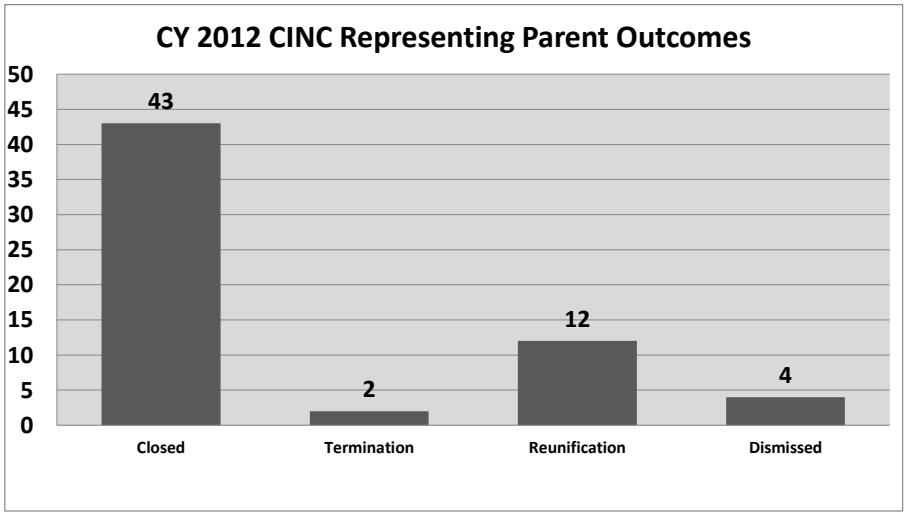
VCR	
Desktop PCs	4
Laptops	3
Video Cameras	
Digital Cameras	1
Video Conferencing Systems	
B&W Laser Printers	3
Color Printers	2
Wireless Cards	
Smartphones (Funded by Office)	1
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	X
No Internet Connection	
Connection Speed:	8mb
Provider Name:	Cox Cable
Email Provider:	Go Daddy/Exchange
Please list any software or computer equipment in which you need training:	Excel

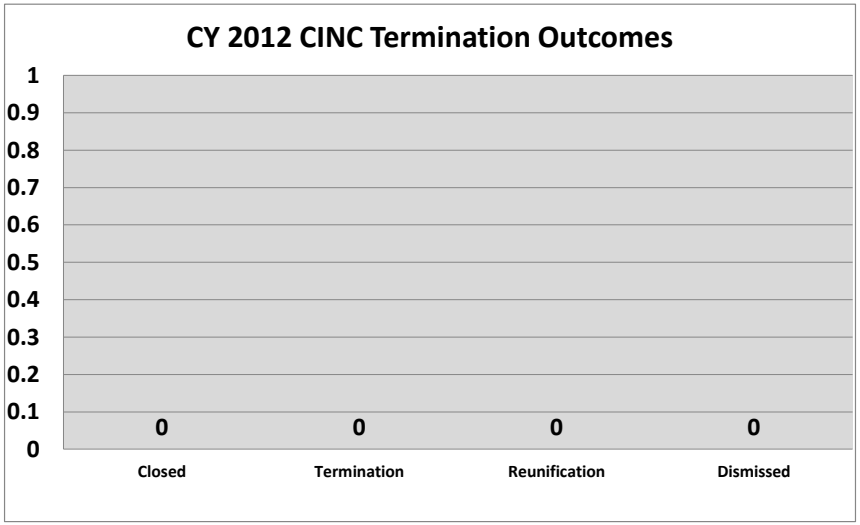
29th District Defender Office CY 2012 Caseloads & Outcomes

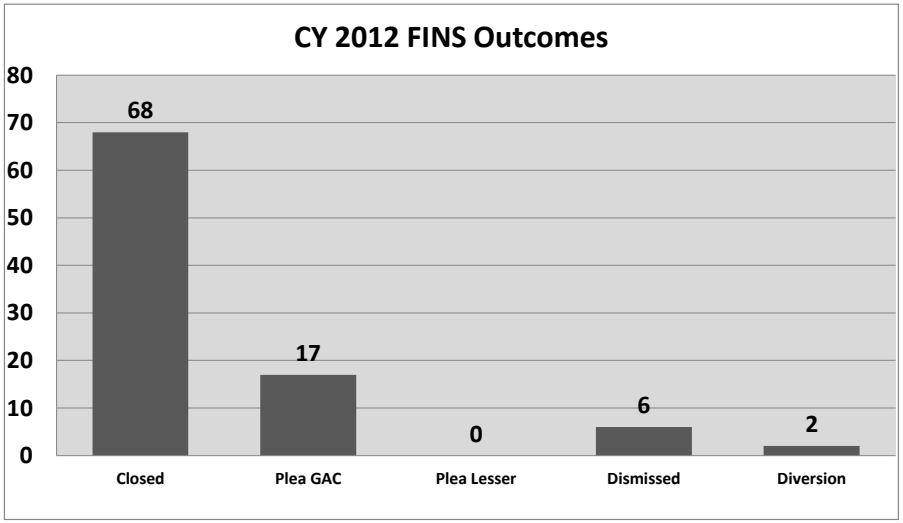
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	1	1	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	18	28	30	48	0	5	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	24	43	37	61	2	12	N/A	N/A	4	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	63	68	29	92	N/A	N/A	17	0	6	2	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	150	159	36	186	N/A	N/A	132	0	41	5	N/A	N/A	0	3
Delinquency Felony	33	36	15	48	N/A	N/A	47	5	21	2	N/A	N/A	0	1
Delinquency-Life	0	0	1	1	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	4	13	10	14	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	610	675	289	899	N/A	N/A	477	1	337	54	0	0	0	9
Adult Felony Non-LWOP**	576	578	296	872	N/A	N/A	205	132	493	19	1	3	0	9
Adult LWOP**	0	4	5	5	N/A	N/A	1	2	3	0	1	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	71	94	80	151	N/A	N/A	4	1	3	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	3	3	3	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

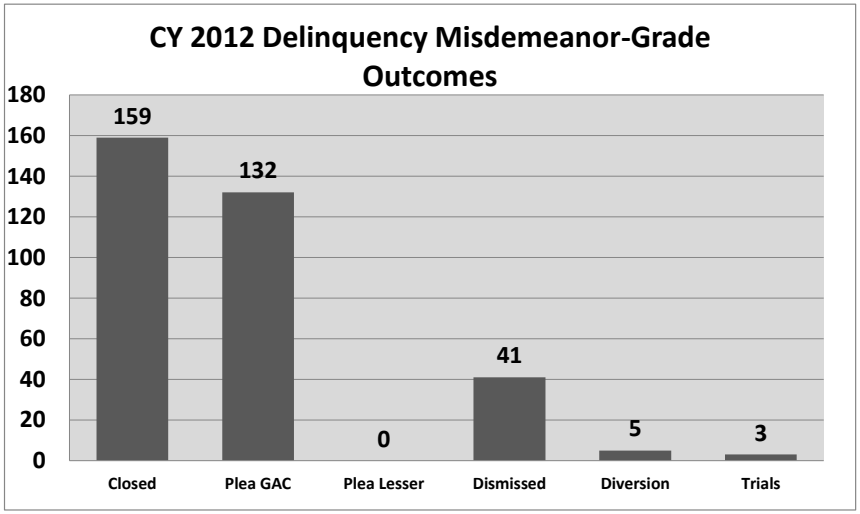
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

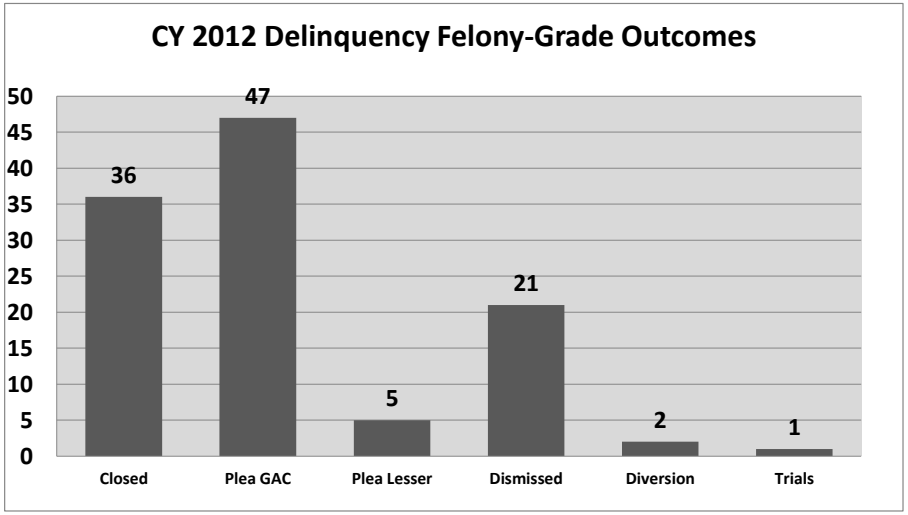

CY 2012 CINC Representing Child Outcomes
30
25
20
15
10
5
0
28
0
5
1
Closed
Termination
Reunification
Dismissed

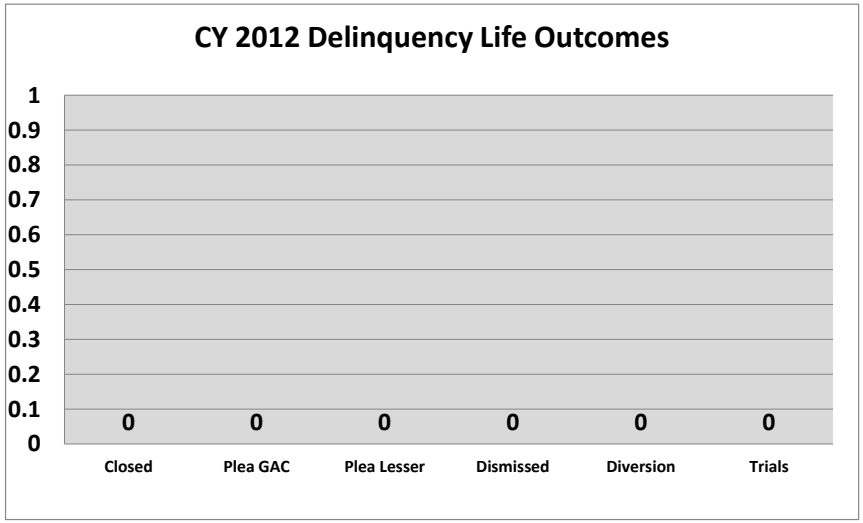

CY 2012 CINC Representing Parent Outcomes
50
45
40
35
30
25
20
15
10
5
0
43
2
12
4
Closed
Termination
Reunification
Dismissed

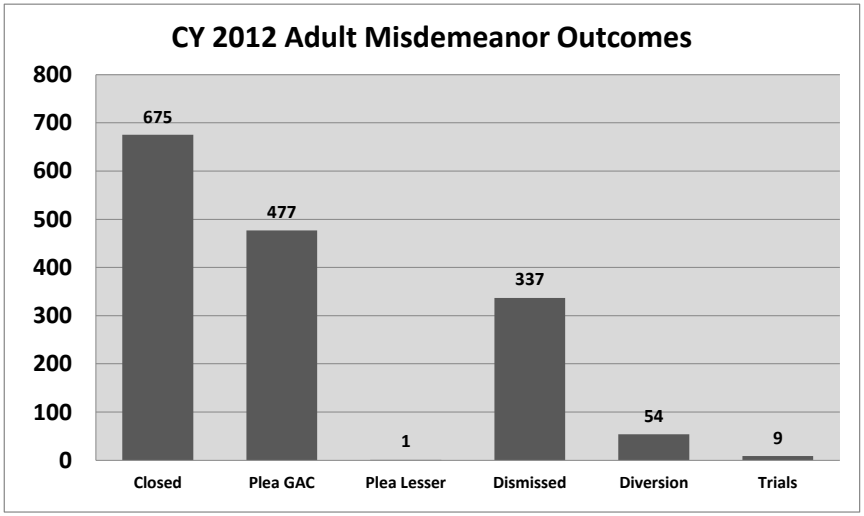

CY 2012 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

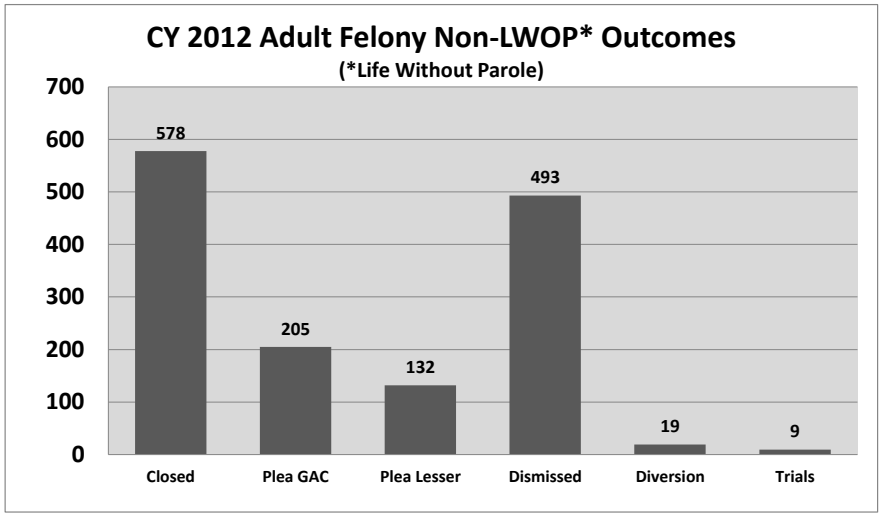

CY 2012 FINS Outcomes
80
70
60
50
40
30
20
10
0
68
17
0
6
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

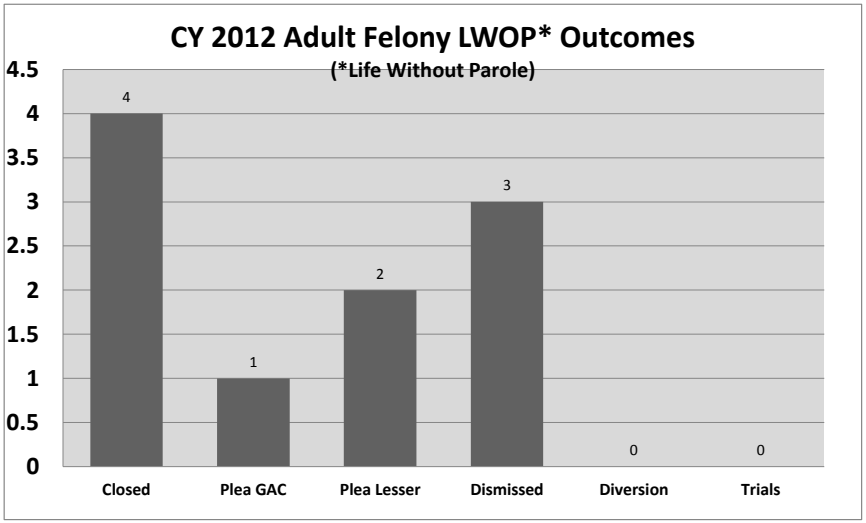

CY 2012 Delinquency Misdemeanor-Grade Outcomes
180
160
140
120
100
80
60
40
20
0
159
132
0
41
5
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

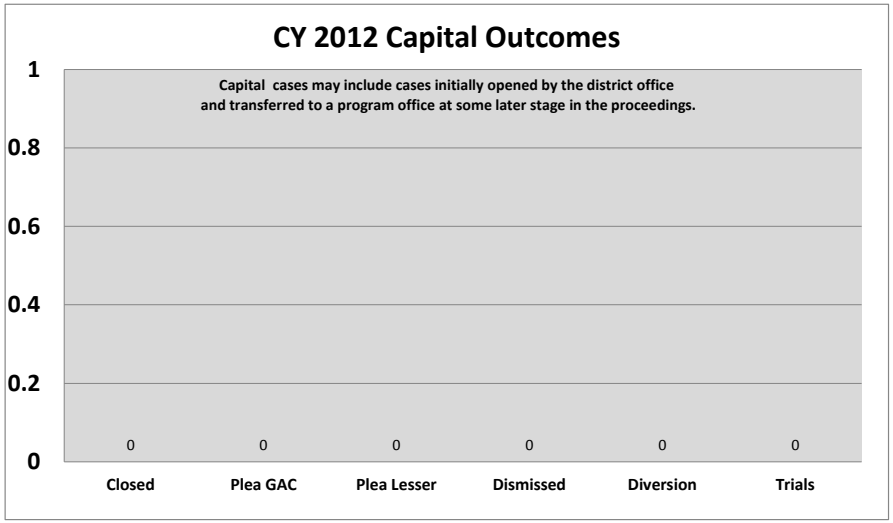

CY 2012 Delinquency Felony-Grade Outcomes
50
45
40
35
30
25
20
15
10
5
0
36
47
5
21
2
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
800
700
600
500
400
300
200
100
0
675
477
1
337
54
9
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

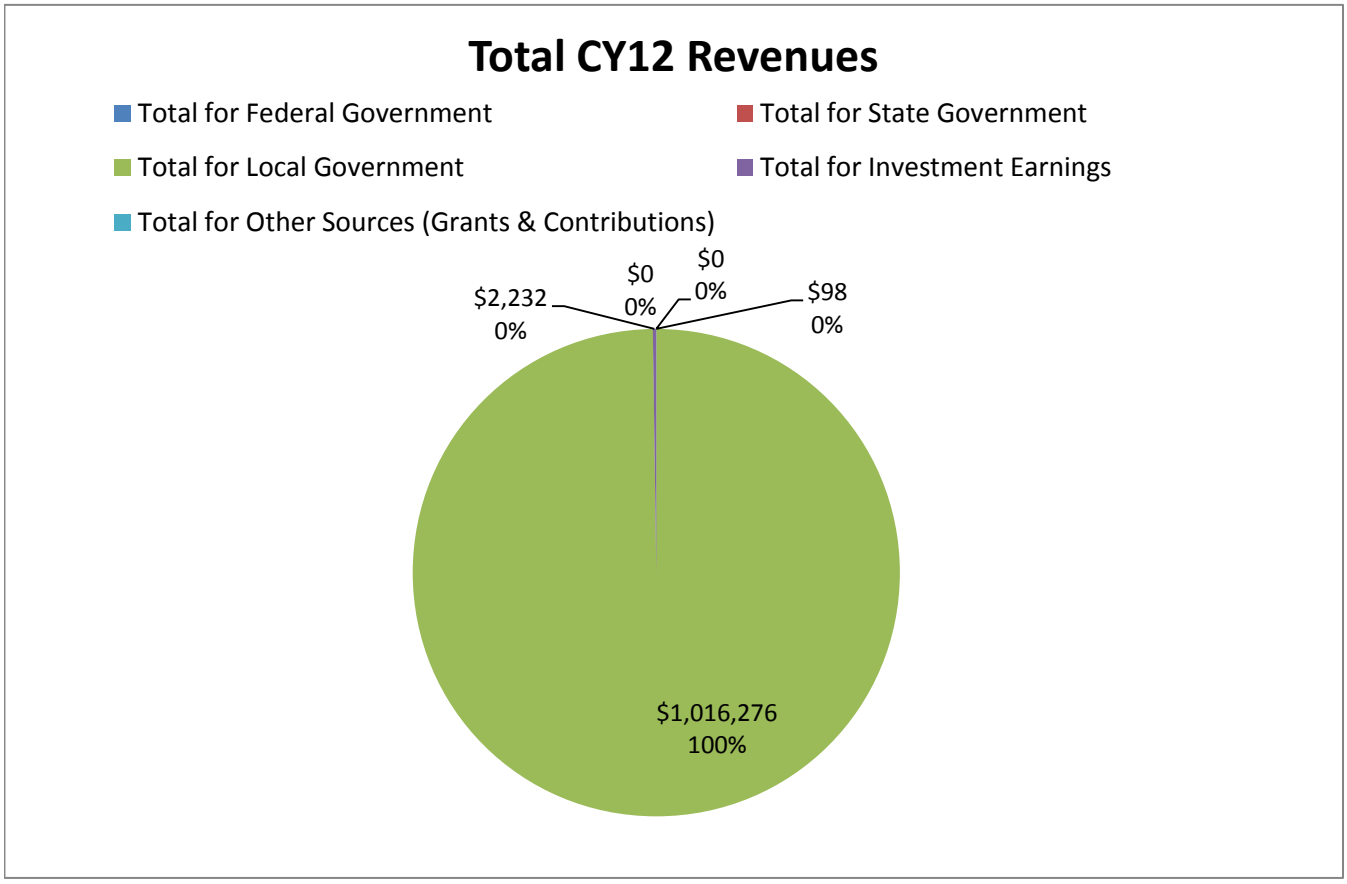

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
700
600
500
400
300
200
100
0
578
205
132
493
19
9
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

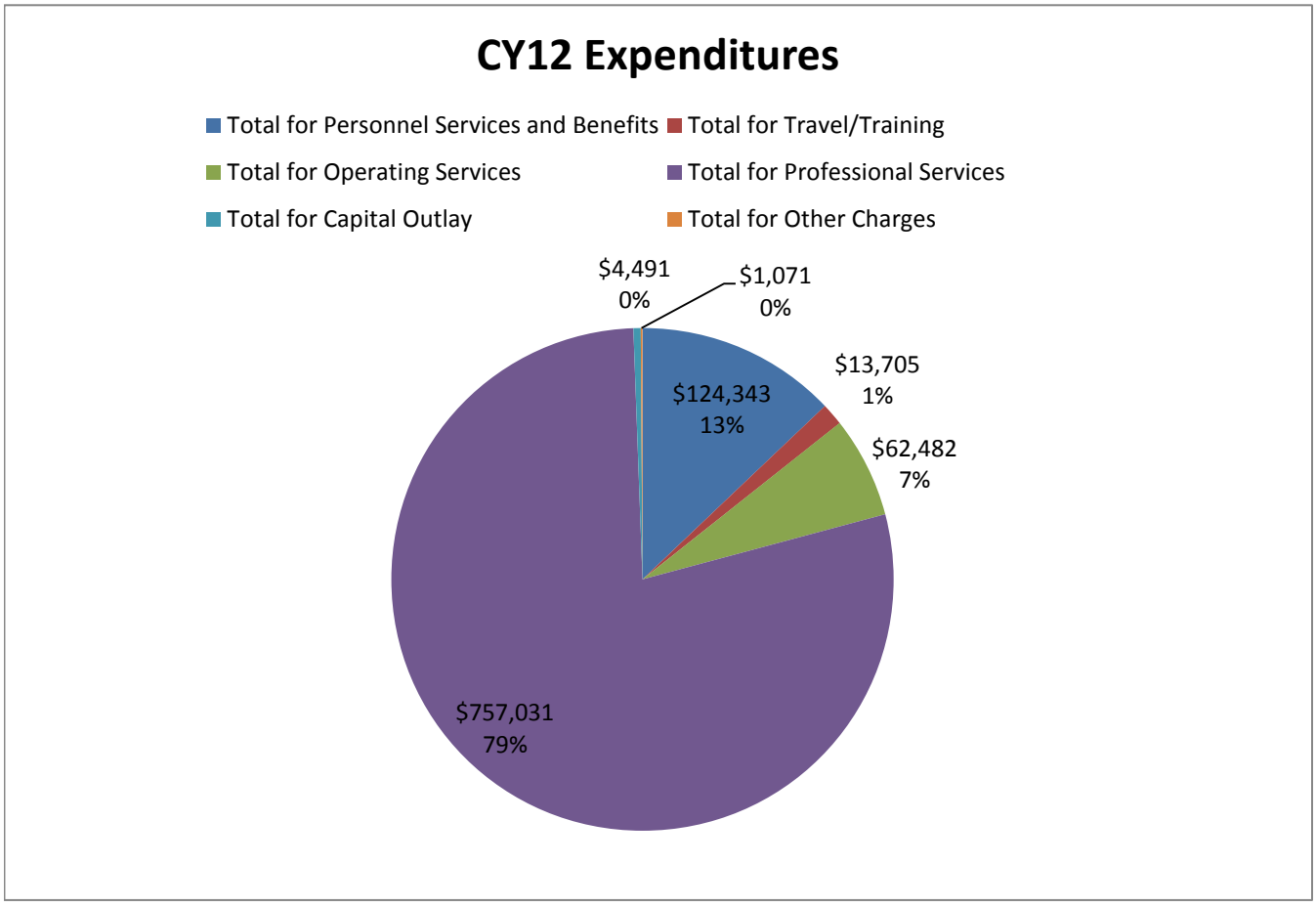

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
1
2
3
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

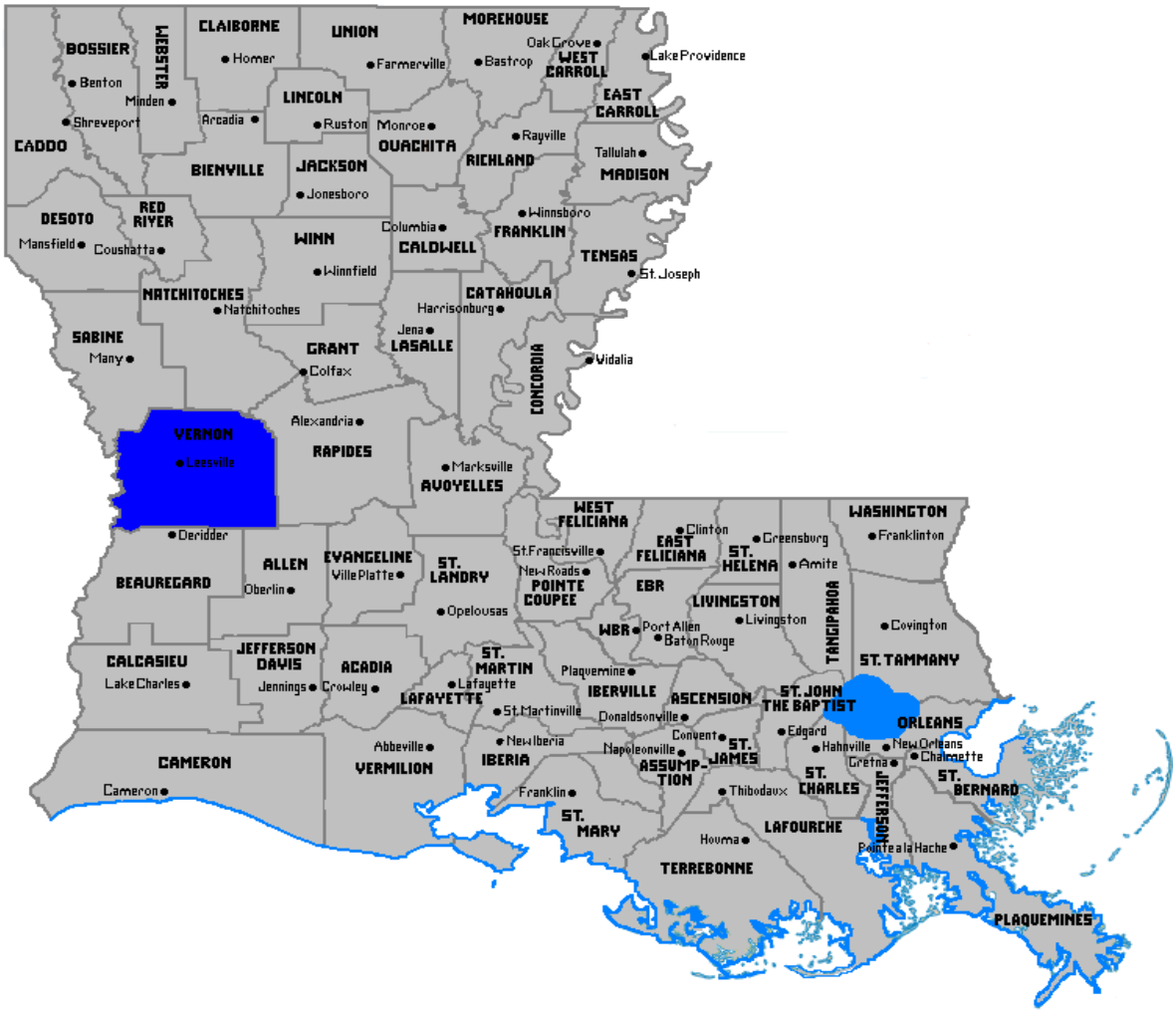

CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 29 CY2012	Total CY2012
District Defender: Victor Bradley, Jr.	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$0
District Assistance Fund (DAF)	$0
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$0
Total for State Government	$0
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$0
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$7,612
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$192
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$60,342
City & City-Ward Courts	$0
Judicial District Courts	$0
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$0
Parish Courts	$0
Traffic Court	$0
Non-itemized, lump sum collected and remitted by all courts	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$931,113
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$0
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$991,456
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$3,281
Partial Attorney Fees Reimbursements [as per 15:176]	$13,736
Other Reimbursements	$0
Other Local Income -List source(s)	$0
Total for Charges For Services	$17,017
Total for Local Government	$1,016,276
Investment Earnings	
Interest Income	$2,232
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$2,232
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$98
Total for Other Sources (Grants & Contributions)	$98
Total for REVENUE	$1,018,606

District 29 CY2012	Total CY2012
District Defender: Victor Bradley, Jr.	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$100,267
Accrued Leave	$0
Payroll Taxes	$9,364
Hospitalization and Disability Insurance	$14,712
Retirement	$0
Other	$0
Total for Personnel Services and Benefits	$124,343
Travel/Training	
Parking/Auto Tolls	$40
Travel/Lodging/Per Diem/Mileage	$13,665
Total for Travel/Training	$13,705
Operating Services	
Advertisements	$381
Workers' Compensation	$2,197
Insurance - Malpractice	$3,860
Insurance - Auto/Physical Liability	$4,505
Insurance - Other	$0
Lease - Office	$6,600
Lease - Auto/Equipment	$0
Lease - Other	$120
Office Repair and Maintenance	$1,614
Office - Telephone/Utilities/Postage/Internet	$7,905
Dues and Seminars	$5,633
Law Library/Journals/Subscriptions	$27,475
Office Supplies	$2,193
Total for Operating Services	$62,482
Professional Services	
Audit/Accounting Expense	$1,260
Contract Clerical	$0
Expert Witness	$1,250
Investigators	$19,342
Interpreters	$4,017
Social Workers	$0
Capital Representation	$0
Conflict	$0
Contract - Juvenile Attorneys or CINC	$90,565
Misdemeanor Attorney Contracts	$90,565
Contract Attorneys - all other	$545,757
IT/Technical Support	$4,276
Total for Professional Services	$757,031
Capital Outlay	
Major Acquisitions	$4,491
Total for Capital Outlay	$4,491
Other Charges	
Other Operating Expenses	$1,071
Total for Other Charges	$1,071
Total for EXPENDITURES	$963,123


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$2,232
0%
$0
0%
$0
0%
$98
0%
$1,016,276
100%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$4,491
0%
$1,071
0%
$13,705
1%
$124,343
13%
$62,482
7%
$757,031
79%



The 30TH Judicial District Public Defenders' Office

Vernon (Leesville)

District Defender: Tony Tillman
501 South Fourth Street
Leesville, LA 71496
(337) 392-3077

30th Judicial District • Vernon Parish
District Defender Tony Tillman • (337) 392-3077
501 South Fourth Street • Leesville, LA • 71496

General District Information: In the 30th Judicial District, there are three sections of District Court and one City Court (Leesville). There is a specialty drug court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 52,334 in this district, 14,512 of whom are children.

District Staff: The District Defender in this district is Tony Tillman, who has served in that position for four years and has been a public defender in Louisiana for 30 years. The 30th Judicial District Public Defenders' Office is a contract public defenders' office. At the end of 12 the district reported six part-time contract attorneys in addition to the District Defender. There are no restrictions on private attorney practice outside of the Public Defenders' Office. The District Defender supervises all staff, and no caseload reduction is provided to him. The office also has four non-attorney staff members.

Juvenile Defense: Juvenile cases are heard by District and City Court Judges in the 30th Judicial District. All attorneys handle juvenile cases.

Indigency Determination and Availability of Clients: In the 30th Judicial District, the Public Defenders' Office makes the determination of indigence. Adult clients are held at the Vernon Parish Jail or the Leesville City Jail. Juvenile clients are held in Ware Youth Center (Coushatta).

Fees and Accounting: The 30th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2012, 881 applications were received for services. Fees were not reduced for any applicants. A total of $8,900 was collected for application fees. Courts in this district assess the statutory special cost fee to support local public defender services in every case resulting in a conviction. In 2012, the district received $316,898 in special cost fees which were collected by the Vernon Parish Sheriff's Office and the Clerk of Court for the Leesville City Court. Courts in this district also may assess partial indigence payments for services based on a client's ability to pay. The district received $51,056 in partial indigence payments which were collected by the Felony and Misdemeanor Probation Offices.

Caseload: The 30th Judicial District Public Defenders' Office reported handling 2,689 cases in 2012. Of those, 151 involved juvenile matters, including 103 Child in Need of Care representations.

The 30th JDC Public Defenders' Office

Parish(es) & Seat(s)	Vernon - Leesville
Population	52,334
Juvenile Population	14,512
District Defender	Tony Tillman
Years as District Defender	4
Years in Public Defense	30
Office Manager	Jennifer Prewitt
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Jennifer Prewitt; Cindy Drew; Sarah High
Primary Office Street Address	501 South Fourth Street
City	Leesville
ZIP	71496
Primary Phone	337-392-3077
Primary Mailing Address	501 South Fourth St. Leesville, LA 71446
Primary Fax Number	337-392-3078
Primary Emergency Contact	Tony Tillman
Primary Emergency Phone	337-208-5790
Secondary Emergency Contact	Jennifer Prewitt
Secondary Emergency Phone	318-430-0074
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Tony Tillman
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	302
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Yes
Courts and Locations	30th Judicial District Court- Vernon Parish, 215 S. 4th Street, Leesville; Leesville City Court - 101 W. Lee Street
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	3 Divisions in District Court, 1 in City
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Cases are assigned randomly to attorneys as applications are received without regard to the division. All attorneys handle cases in all divisions.
Name of Adult Detention Facilities in This District	Vernon Parish Jail, 100 East Courthouse Street, Leesville. Leesville City Jail, 101 West Lee Street, Leesville.

Name of Adult Detention Facilities Outside the District Which Hold Clients	None other than DOC facilities
Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Youth Center, Coushatta, LA
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes, for juvenile cases. It is approximately 75 miles to the juvenile detention facility. In felony cases where the client is already a DOC prisoner access to the client is impaired by the distance.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No, other than distance issues.
District Attorney	Asa Skinner
Chief Judge of Criminal District Court	John C. Ford
Juvenile Court Judges (Specify District of City Court)	District-John C. Ford, Vernon B. Clark, James R. Mitchell, City Court-Elvin C. Fontenot
Drug Court Judges	John C. Ford, Vernon B. Clark, James R. Mitchell
Mental Health Court Judges	No
Other Specialty Court	No
Name of Specialty and Brief Description:	No
Indigency Determined by Whom and How?	By the office administrator and if questionable by the district defender. The statutory definition of indigency is followed.
When is Assignment/Appointment of Counsel Made?	immediately following the 72 hour hearing, and the balance at arraignment. The majority of misdemeanor counsel is assigned at arraignment. In an effort to get
Initial Client Intake Conducted By Whom? (Name and Title)	Jennifer Prewitt, Office Administrator
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	The application is completed by the applicant and reviewed by the administrator who explains the process to the applicant.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	881
How Many Application Fees Were Waived?	We are Now able to record but there is no report to gather this information.
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2012	8,900
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	316,898
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes with the rare exception if a defendant has multiple charges and is disabled or on fixed income a judge will occasionally Not impose costs on all counts.

What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	We receive detailed information from all agencies who provide us with income. Tony Tillman then reviews each one.
Who Collects the Assessed Court Fees?	The Sheriff and City Clerk
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	We receive a detailed statement from the Sheriff and Leesville City Court on fees as collected.
Who Remits the Court Fees Collected?	The Sheriff and City Clerk
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Same as above
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	No formula is currently used.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	We receive a detailed statement from the Felony and Misd. Probation Offices on fees as collected.
Who Collects the Assessed Partial Payments?	The Probation Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	We receive a detailed statement from the Felony and Misd. Probation Offices on fees as collected.
Who Remits the Partial Payments Collected?	Felony and Misd. Probation Offices
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	We receive a detailed statement from the Felony and Misd. Probation Offices on fees as collected.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	51,056
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	All attorneys are contract attorneys and all have private practices. All attorneys rely on their private practice for their primary income.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Additional funds to obtain an investigator, a social worker, and additional staff. We are having difficulties getting current data into the system, and I think the only effective solution is to have all the data input by the district defenders office directly rather than rely on the individual contract attorneys. One employee can Not do all the intake, bookkeeping, bill paying, office administration, etc, and do all the data input.
Immediate Critical Issue Areas	Data input is a critical area for us-since the budget is dependent on the data, our district will continue to get short changed until I can solve this problem. The attorneys continually complain that they do Not mind the legal work; it is the data collection they complain about.
Long-Term Critical Issue Areas	Need of office space and staff, particularly an investigator and social worker. With a drug court and extensive OCS caseload, a social worker would greatly benefit our clients

Please List All New Hires in 2012 (Name and Title)	Misty Smith and Clay Williams-Contract Attorneys and David Williams, Harold Murry, and Anthony Eaves all Conflict Only.
Please List All Promotions in 2012 (Name and Title)	None
2012 Media Coverage and/or Major Accomplishments	We received coverage on 2 cases this year one we took to court 3 times in 6 months due to Brady Violations. The other case was a drug case
Number of Expected New Attorney Hires in 2012	We will Not hire any new attorneys.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	We send them to CLE and if the need assistance Tony Tillman meets with them alone or with their clients to discuss any problems that they are having.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	With only 1 full time employee supervising her is easy- she sits in an office next to mine and I see her many times a day. The attorneys are all on contract and have their own offices. I see them in court regularly, and meet with the judges and the DA and ask for observations about the attorneys' performance. I have met individually with each attorneys to discuss issues, i.e., need to document client contact, need to do more frequent jail visits, etc.
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	None
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	None
Regular Meetings for Any Staff, Please Describe	I meet with the office administrator daily, and with all attorneys monthly, and otherwise as needed. Informal meetings at the courthouse happen frequently.
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2012	2
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	All our attorneys are experienced and capable of handling these cases.
Please Provide the Names of All State Representatives and Senators from Your District	Senator John Smith and Rep James Armes

Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Lack of Resources, lack of qualified personnel in area – i.e., investigators, social workers
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	Worked with attorneys' staff to do better job on motion practice, jail visits, and data input. Met with DA and Judges to stream line court time.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
None	
Part-Time Contract Attorneys	**Contact Information**
Tony Tillman	337-392-3077
Brad Hicks	337-238-2800
Lisa Nelson	337-238-4704
Jack Simms	337-238-9393
Guy Smith	337-238-3558
Clay Williams	337-238-4704
Charles Sam Jones (Conflict only)	337-463-5532
Tony Bennett (Conflict only)	337-463-8042
Wesley Bailey	337-238-4704
Mitchel Evans (Conflict Only)	337-462-5225
Juli Andrews (Conflict Only)	337-460-7989
Misty Smith	337-238-2800
Clay Williams	337-238-4704
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Jennifer Prewitt	337-392-3077
Cindy Drew	337-392-3077
Jeff Skidmore	337-238-4345
Sarah High	337-392-3077

2012 District Office Technology Survey

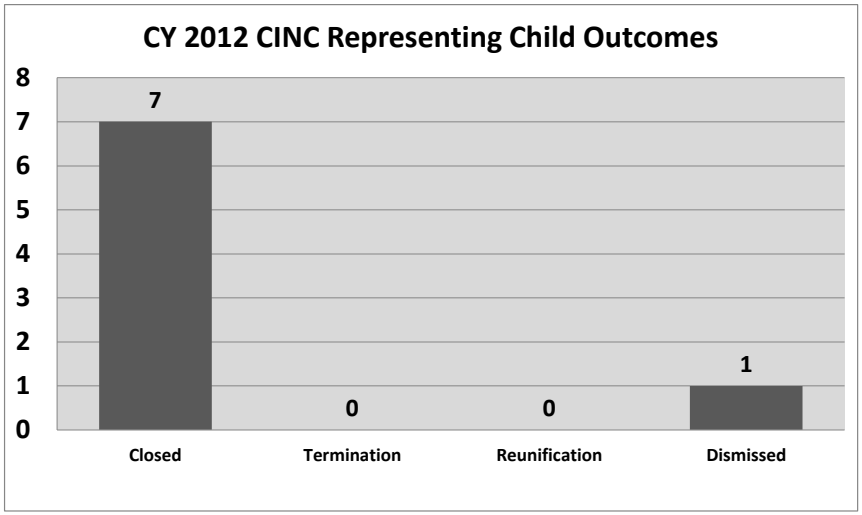
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Jennifer Prewitt
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	X
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	X
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	X
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	
Firefox	X
Google Chrome	X
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	
DVD	

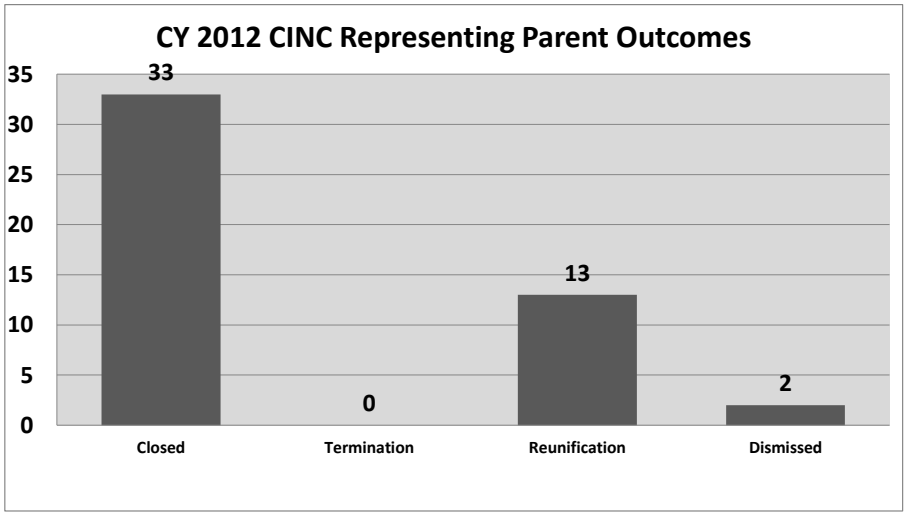
VCR	
Desktop PCs	1
Laptops	2
Video Cameras	
Digital Cameras	1
Video Conferencing Systems	
B&W Laser Printers	1
Color Printers	
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	X
Broadband	
No Internet Connection	
Connection Speed:	
Provider Name:	
Email Provider:	Squirrel Mail
Please list any software or computer equipment in which you need training:	

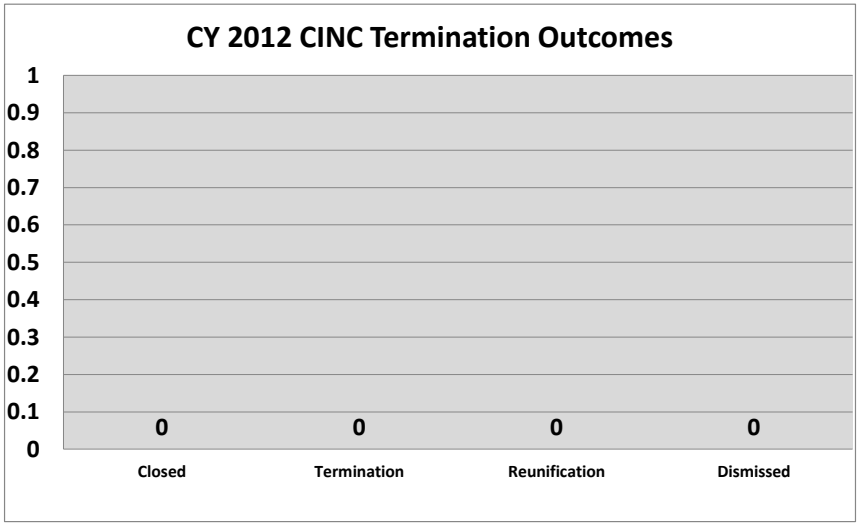
30th District Defender Office CY 2012 Caseloads & Outcomes

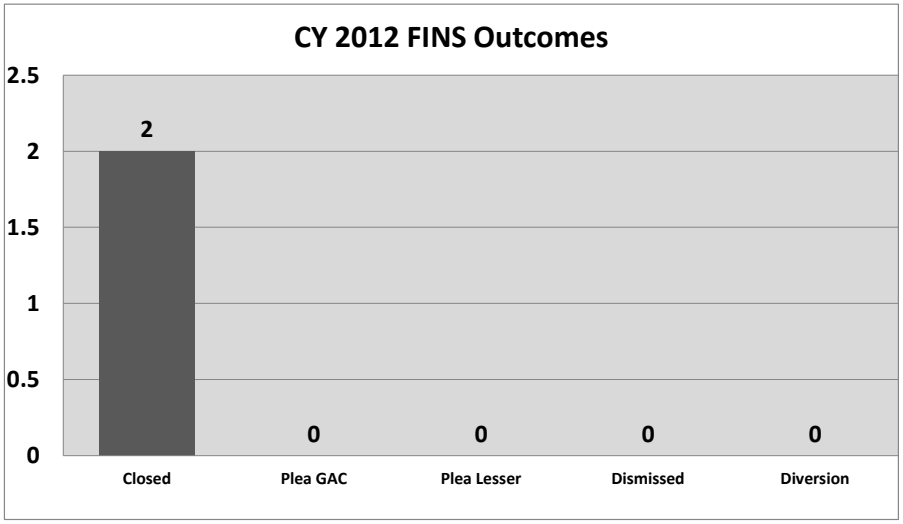
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	0	7	17	17	0	0	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	21	33	65	86	0	13	N/A	N/A	2	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	1	2	4	5	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	21	14	6	27	N/A	N/A	8	0	8	6	N/A	N/A	0	0
Delinquency Felony	12	13	4	16	N/A	N/A	14	0	6	5	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	504	593	471	975	N/A	N/A	274	3	358	6	1	2	4	3
Adult Felony Non-LWOP**	490	523	773	1263	N/A	N/A	234	119	398	5	0	2	0	12
Adult LWOP**	3	2	9	12	N/A	N/A	1	0	4	0	0	1	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	113	138	162	275	N/A	N/A	8	4	11	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	3	5	8	11	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	1
SOAP	0	0	2	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

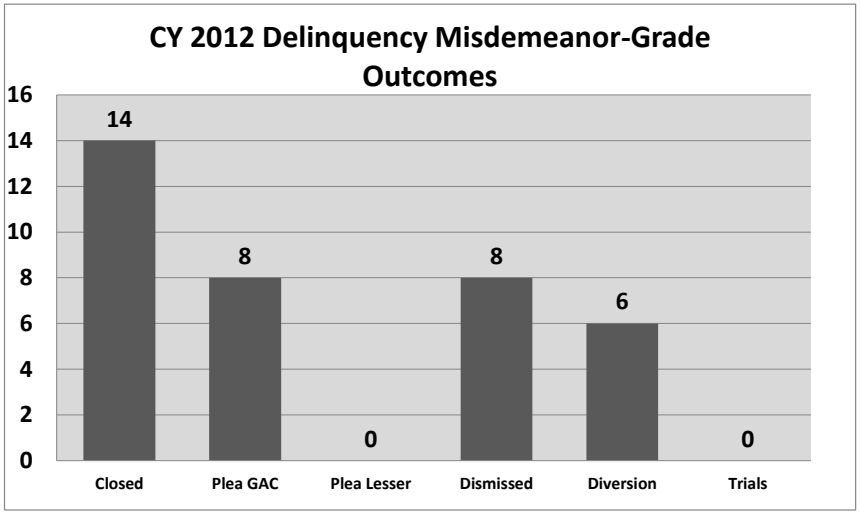
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

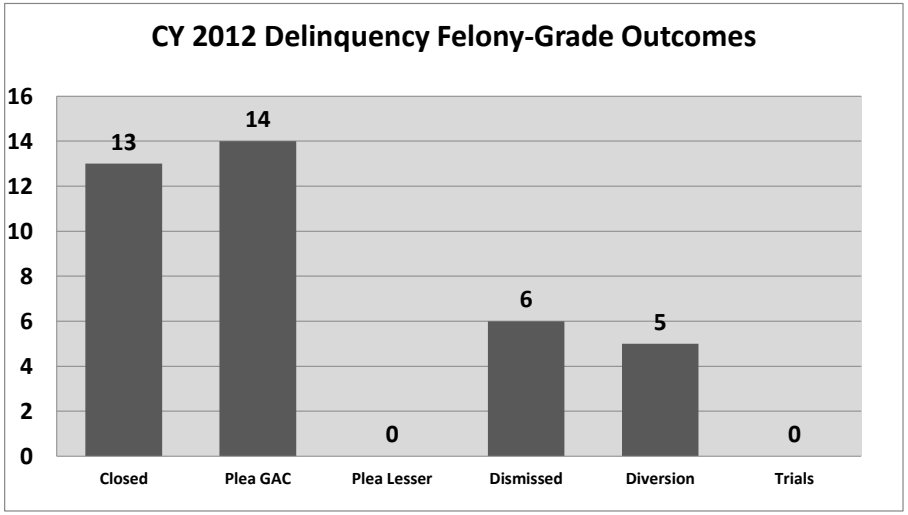

CY 2012 CINC Representing Child Outcomes
8
7
6
5
4
3
2
1
0
7
0
0
1
Closed
Termination
Reunification
Dismissed

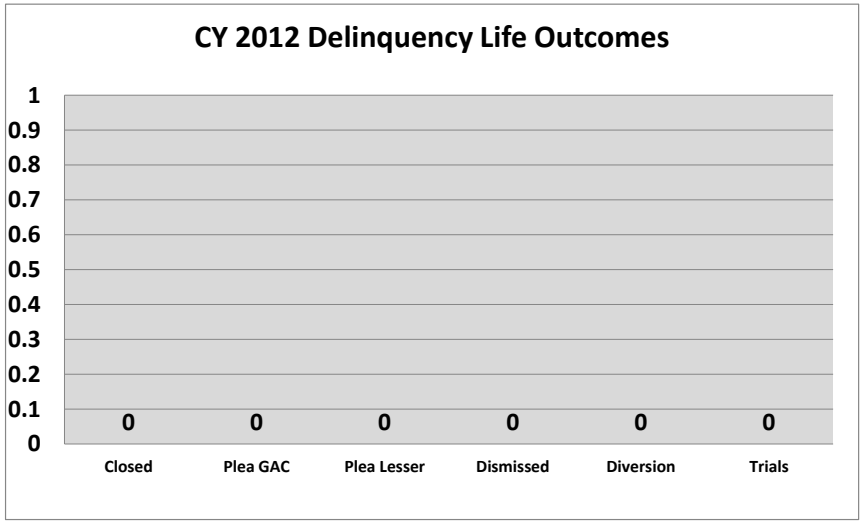

CY 2012 CINC Representing Parent Outcomes
35
30
25
20
15
10
5
0
33
0
13
2
Closed
Termination
Reunification
Dismissed

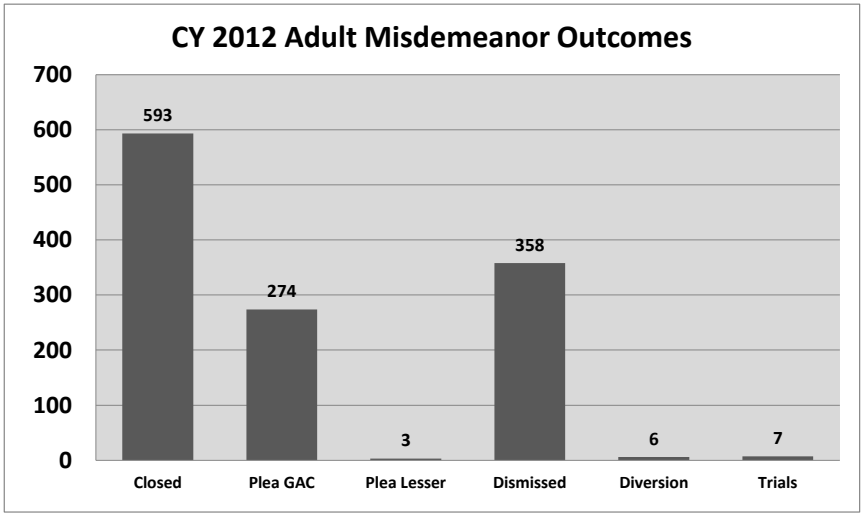

CY 2012 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

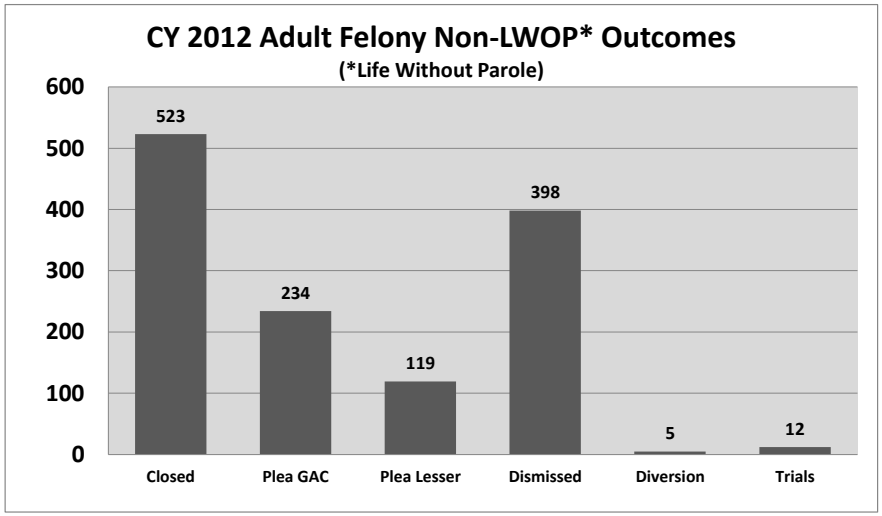

CY 2012 FINS Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

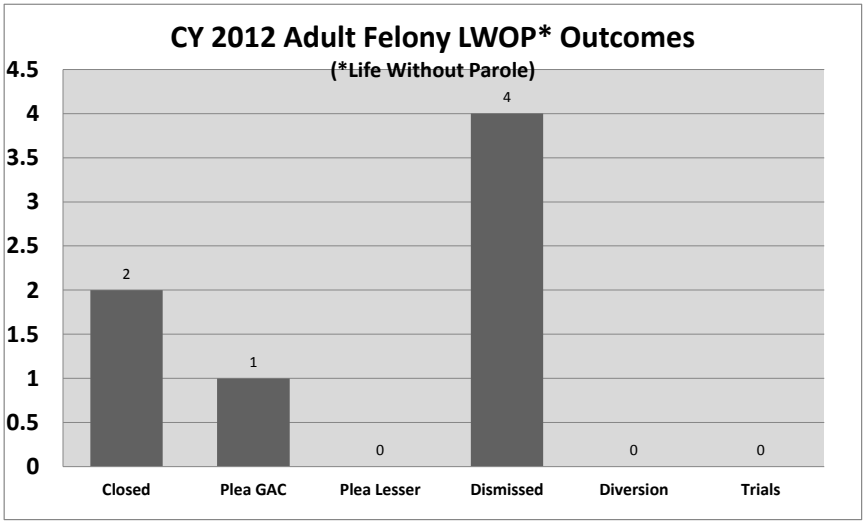

CY 2012 Delinquency Misdemeanor-Grade Outcomes
16
14
12
10
8
6
4
2
0
14
8
0
8
6
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

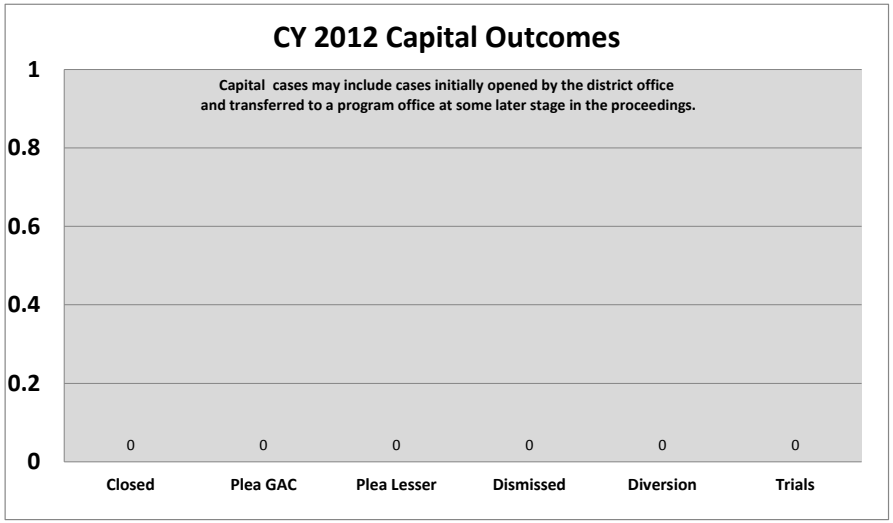

CY 2012 Delinquency Felony-Grade Outcomes
16
14
12
10
8
6
4
2
0
13
14
0
6
5
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
700
600
500
400
300
200
100
0
593
274
3
358
6
7
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

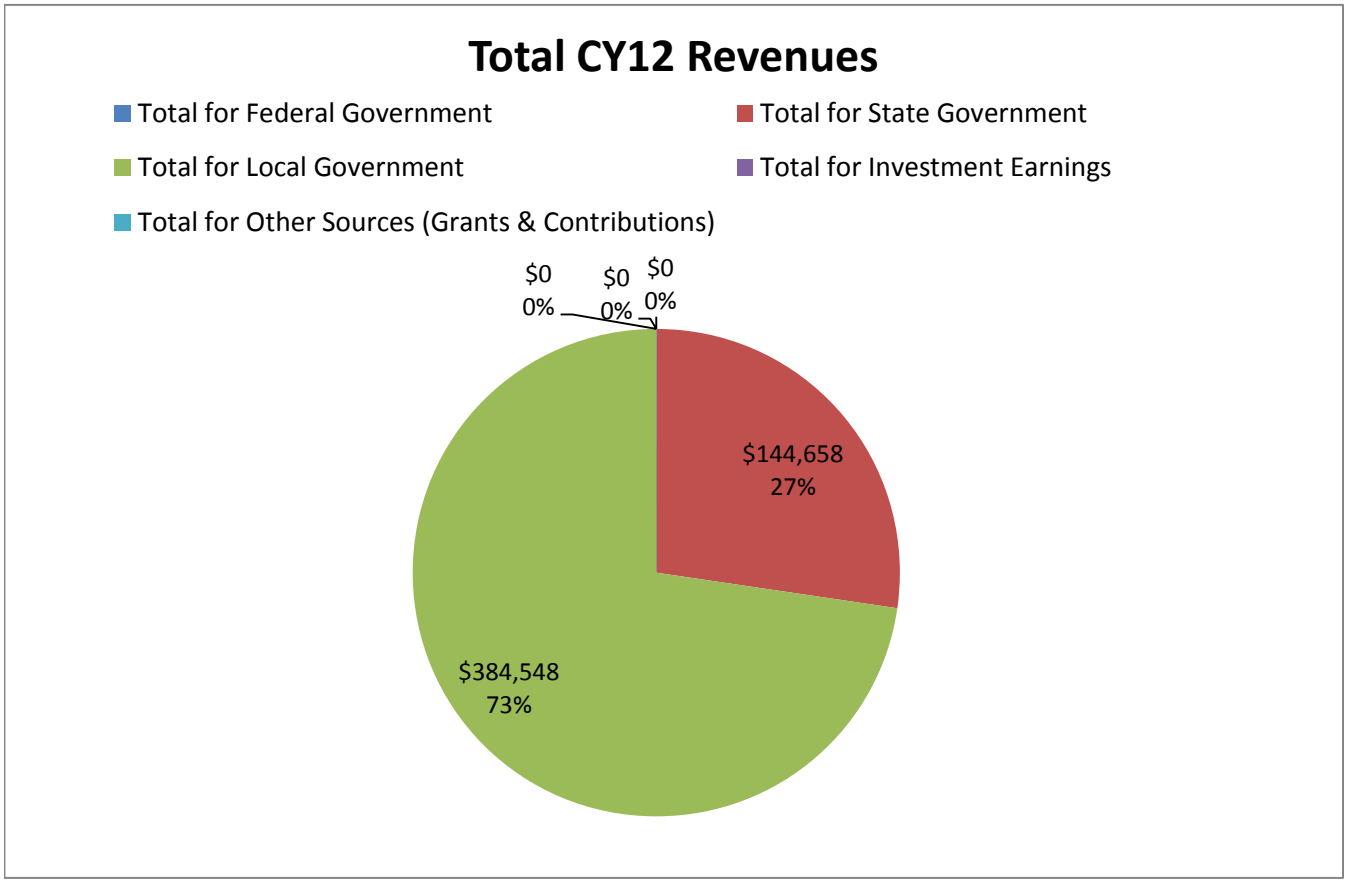

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
600
500
400
300
200
100
0
523
234
119
398
5
12
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

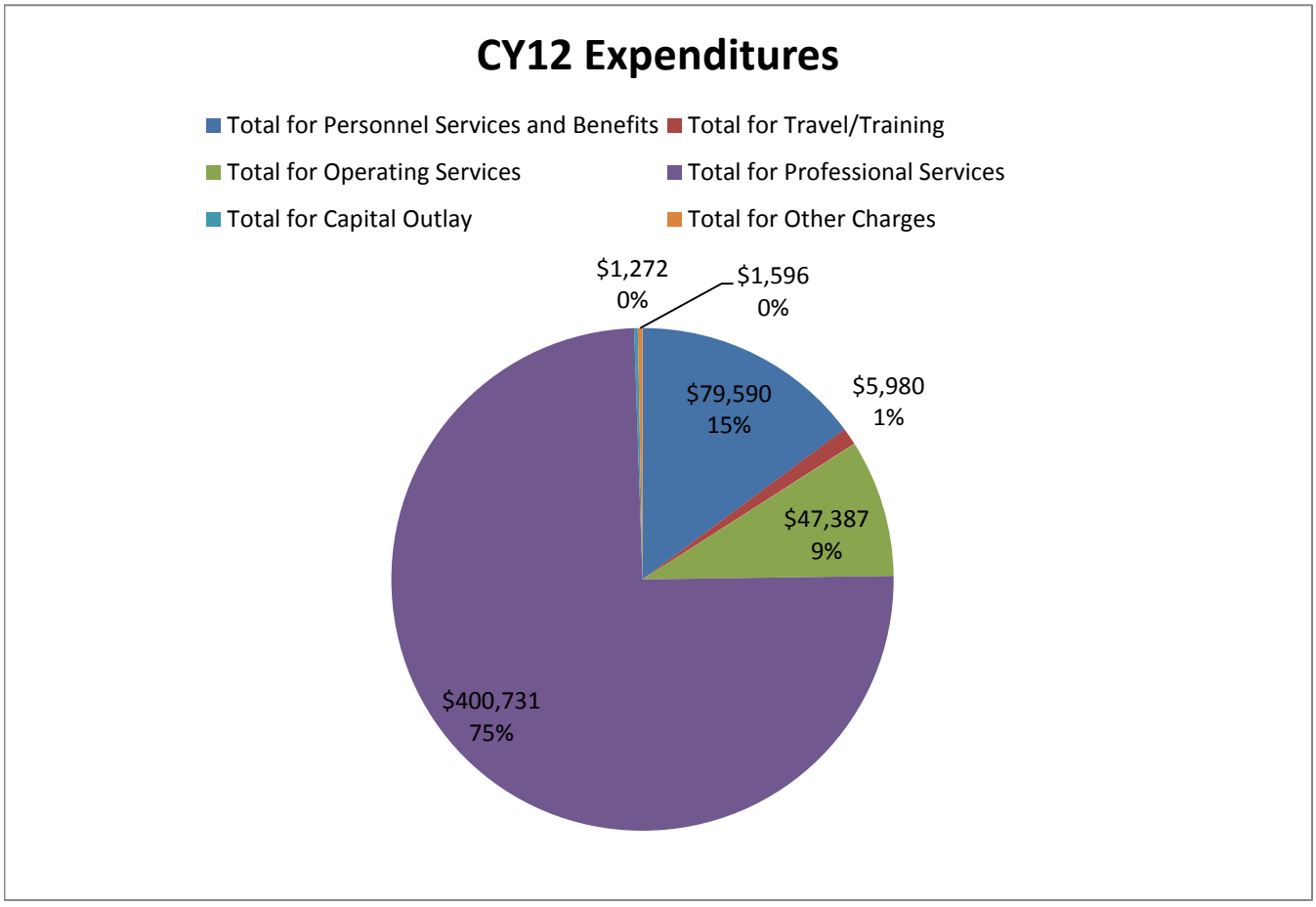

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
2
1
0
4
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

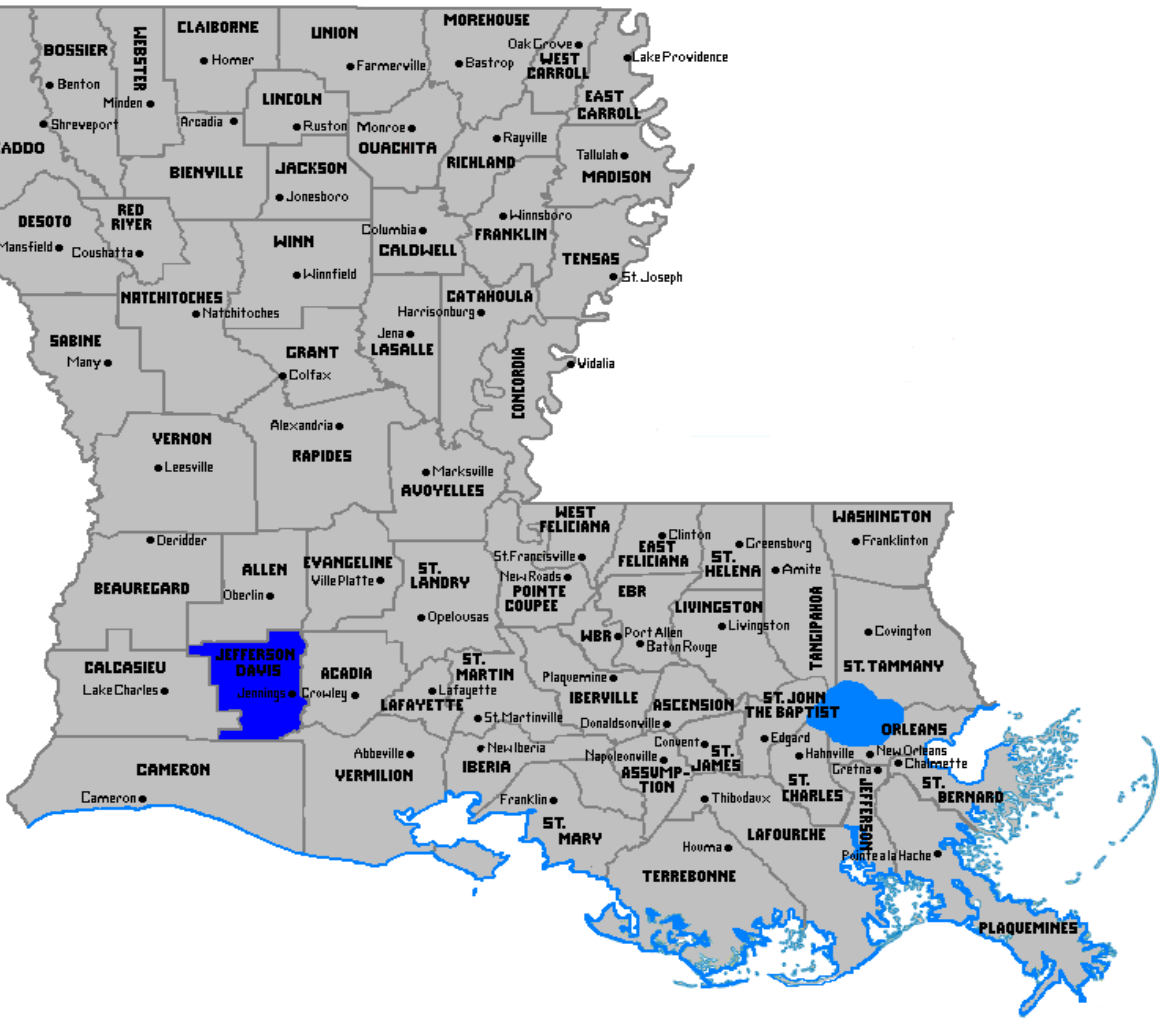

CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 30 CY2012	Total CY2012
District Defender: Tony Tillman	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$0
District Assistance Fund (DAF)	$144,658
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$0
Total for State Government	$144,658
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$2,867
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$30,671
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$0
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$188,479
City & City-Ward Courts	$53,308
Judicial District Courts	$0
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$35,718
Parish Courts	$18,676
Traffic Court	$0
Non-itemized, lump sum collected and remitted by all courts	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$0
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$296,180
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$8,815
Partial Attorney Fees Reimbursements [as per 15:176]	$46,015
Other Reimbursements	$0
Other Local Income -List source(s)	$0
Total for Charges For Services	$54,830
Total for Local Government	$384,548
Investment Earnings	
Interest Income	$0
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$0
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$0
Total for Other Sources (Grants & Contributions)	$0
Total for REVENUE	$529,206

District 30 CY2012	Total CY2012
District Defender: Tony Tillman	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$75,769
Accrued Leave	$0
Payroll Taxes	$3,821
Hospitalization and Disability Insurance	$0
Retirement	$0
Other	$0
Total for Personnel Services and Benefits	$79,590
Travel/Training	
Parking/Auto Tolls	$0
Travel/Lodging/Per Diem/Mileage	$5,980
Total for Travel/Training	$5,980
Operating Services	
Advertisements	$8
Workers' Compensation	$550
Insurance - Malpractice	$4,248
Insurance - Auto/Physical Liability	$797
Insurance - Other	$548
Lease - Office	$0
Lease - Auto/Equipment	$5,693
Lease - Other	$0
Office Repair and Maintenance	$0
Office - Telephone/Utilities/Postage/Internet	$4,931
Dues and Seminars	$770
Law Library/Journals/Subscriptions	$26,875
Office Supplies	$2,967
Total for Operating Services	$47,387
Professional Services	
Audit/Accounting Expense	$4,845
Contract Clerical	$24,348
Expert Witness	$10,065
Investigators	$3,327
Interpreters	$0
Social Workers	$0
Capital Representation	$384
Conflict	$9,142
Contract - Juvenile Attorneys or CINC	$0
Misdemeanor Attorney Contracts	$34,658
Contract Attorneys - all other	$311,934
IT/Technical Support	$2,028
Total for Professional Services	$400,731
Capital Outlay	
Major Acquisitions	$1,272
Total for Capital Outlay	$1,272
Other Charges	
Other Operating Expenses	$1,596
Total for Other Charges	$1,596
Total for EXPENDITURES	$536,556


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$0
0%
$0
0%
$0
0%
$144,658
27%
$384,548
73%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$1,272
0%
$1,596
0%
$79,590
15%
$5,980
1%
$47,387
9%
$400,731
75%



The 31st Judicial District Public Defenders' Office

Jefferson Davis (Jennings)

District Defender: David E. Marcantel
300 North State Street, Room 203
Jennings, LA 70546
(337) 824-4900

31st Judicial District • Jefferson Davis Parish
District Defender David E. Marcantel • (337) 824-4900
300 North State Street, Room 203 • Jennings, LA • 70546

General District Information: In the 31st Judicial District, there is the Criminal District Court and three City Courts (Jennings, Welsh, and Lake Arthur). The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 31,594 in this district, 8,398 of whom are children.

District Staff: The District Defender in this district is David E. Marcantel, who has served in the position for ten years and has been a public defender in Louisiana for 21 years. The 31st Judicial District Public Defenders' Office is a contract public defenders' office. At the end of 2012, the district reported six part-time contract attorneys, in addition to the District Defender. There are no restrictions on private attorney practice outside of the Public Defenders' Office. The District Defender supervises all staff, and no caseload reduction is provided to him. The office also has two non-attorney staff members.

Juvenile Defense: Juvenile cases are heard by District and City Court Judges in the 31st Judicial District. All attorneys handle juvenile cases.

Indigency Determination and Availability of Clients: In the 31st Judicial District, a judge makes the determination of indigence. Incarcerated clients are presumed indigent except where the Public Defenders' Office determines that a client is not indigent and a judge determines the client not to be indigent at a contradictory hearing. Adult clients are held at the Jefferson Davis Parish Jail, Jennings City Jail, Welsh City Jail, or Lake Arthur City Jail. If held outside the district, clients are held at South Louisiana Detention Center, Richland Parish Detention Center, Calcasieu Correctional Center, and Vermilion Parish Jail. Juvenile clients are held in the St. James Youth Center.

Fees and Accounting: The 31st Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2012, 1,162 applications were received for services. Fees were waived for 11 applicants and were not reduced for any applicants. A total of $7,210 was collected in application fees. In 2012, the district received $419,481 in special cost fees, collected by the Jefferson Davis Parish Sheriff's Office and the Clerk of Court for Jennings City Court. Courts in this district also may assess partial indigence payments for services based on a client's ability to pay. Any resulting payments are collected by the Public Defenders' Office. All accounting functions for the 31st Judicial District Public Defenders' Office are handled internally by staff.

Caseload: The 31st Public Defenders' Office reported handling 2,230 cases in 2012. Of those, 160 involved juvenile matters, including 81 Child in Need of Care representations.

The 31ST JDC Public Defenders' Office

Parish(es) & Seat(s)	Jefferson Davis - Jennings
Population	31,594
Juvenile Population	8,398
District Defender	David E. Marcantel
Years as District Defender	10
Years in Public Defense	21
Office Manager	Derek A. Bisig
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Julie A. Marceaux, PDO Administrative Assistant; Derek A. Bisig, PDO Executive Assistant
Primary Office Street Address	300 North State Street, Room 203
City	Jennings
ZIP	70546
Primary Phone	337-824-4900
Primary Mailing Address	P.O. Box 1326, Jennings, LA 70546
Primary Fax Number	337-824-1009
Primary Emergency Contact	Derek A. Bisig
Primary Emergency Phone	337-368-8552
Secondary Emergency Contact	Julie A. Marceaux
Secondary Emergency Phone	337-275-6796
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Jefferson Davis Police Jury
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	0
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Accounting is handled In-House. However, payroll of W-2 employees is tabulated by Mike Gillespie, CPA and is entered In-house by PDO staff.
Courts and Locations	31st Judicial District Court, Jefferson Davis Parish; Jennings, Welsh, Lake Arthur City Courts, and City of Jennings and Ward II Juvenile Court.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	1
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Clients are assigned an attorney by the PDO at his/her 72-hour advisement if incarcerated. Clients released on bond are assigned attorneys at his/her arraignment. In both cases, the attorneys are assigned by the PDO staff. For incarcerated clients, a PDO staff member meets with the client within 72-hours of arrest.

Name of Adult Detention Facilities in This District	Jefferson Davis Parish Jail & Jennings City Jail-Jennings; Welsh City Jail-Welsh; Lake Arthur City Jail-Lake Arthur
Name of Adult Detention Facilities Outside the District Which Hold Clients	South Louisiana Correctional Center, Richland Parish Jail, Angola, Calcasieu Correctional Center and Vermillion Parish Jail
Name of Juvenile Detention Facilities In This District	N/A
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	St. James Correctional Center
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Clients housed in distant locations affect the quality of representation due to attorneys Not being able to contact them as frequently, and it leaves them unable to meet with other clients when they travel to meet clients in distant locations. Individual attorneys absorb the cost of travel.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No difficulties having access to clients.
District Attorney	Michael C. Cassidy
Chief Judge of Criminal District Court	Steve Gunnell
Juvenile Court Judges (Specify District of City Court)	Steve Gunnell (District Court) & Daniel Stretcher (City Court)
Drug Court Judges	N/A
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	The presiding judge determines indigence. Incarcerated clients are presumed indigent and any fees are waived. Exceptions are made in cases where the DPD determines that a client is Not indigent and a contradictory hearing is held in district court for determination of indigence by the district judge.
When is Assignment/Appointment of Counsel Made?	72 Hr Advisement or Arraignment
Initial Client Intake Conducted By Whom? (Name and Title)	Derek A. Bisig, Executive Assistant (incarcerated clients) Julie A. Marceaux, Administrative Assistant (clients on bond)
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes. Intake form is attached
Brief Explanation of Intake Process	Client is interviewed for a synopsis of the case and intake forms are completed to ensure 48-hour Probable Cause finding and 72-hour advisement deadlines were met. The client receives contact information for his/her attorney and a brief synopsis of the case is collected for the attorney.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	1,162
How Many Application Fees Were Waived?	11
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2012	7,210

Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	419,481
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	The office receives a breakdown of all fines and fees collected from the Sheriff's office. The $40 PDO representation fee assessed by the Judge is remitted directly to the PDO. We receive an accounting from the Jennings City Court of those who paid fines and fees in court.
Who Collects the Assessed Court Fees?	Fines and court costs are collected by the Sheriff's office for District court. The $40 PDO fee assessed by the District Judge is collected by PDO staff. Jennings City Court fines and fees are collected the by the Jennings City Clerk of Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	The office receives a breakdown of all fines and fees collected from the Sheriff's office. The $40 PDO representation fee assessed by the Judge is remitted directly to the PDO. We receive an accounting from the Jennings City Court of those who paid fines and fees in court.
Who Remits the Court Fees Collected?	Fines and court costs are distributed by the Sheriff's office for District court. Jennings City Court fines and fees are distributed the by the Jennings City Clerk of Court.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	The office receives a breakdown of all fines and fees collected from the Sheriff's office. The $40 PDO representation fee assessed by the Judge is remitted directly to the PDO. We receive an accounting from the Jennings City Court of those who paid fines and fees in court.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	All clients placed on misdemeanor or felony probation are required to pay a $40 reimbursement fee to the PDO.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Notes are taken in court by PDO staff and accounting and remittance are done in-house.
Who Collects the Assessed Partial Payments?	PDO Staff
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Partial Payments Collected?	Clients
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	None ordered.

Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Private criminal practice is permitted. The policy is in writing in the contract attorney employment contract.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes, See attached documents
Primary Immediate Needs	Increase of local and state source funding.
Immediate Critical Issue Areas	Increase of State source funding.
Long-Term Critical Issue Areas	Parity between DA Office and PDO.
Please List All New Hires in 2012 (Name and Title)	None.
Please List All Promotions in 2012 (Name and Title)	None
2012 Media Coverage and/or Major Accomplishments	Ric Oustalet received a Not-guilty verdict in a jury trial and received a lesser included charge in another jury trial.
Number of Expected New Attorney Hires in 2012	None.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes, the District Public Defender oversees new hires to ensure best practices and attorneys attend professional development seminars to strengthen deficiencies.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes.
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	See attached organizational chart
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	None
Please Attach Your Office Organizational Chart	See attached organizational chart.
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	None. Supervisory staff carry same workload.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Medical benefits are provided by the office for W-2 employees only.
Regular Meetings for Any Staff, Please Describe	Administrative Staff-weekly; Attorneys-monthly
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	1
Number of Writs Your District Handled in 2012	1
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	None. This is a rarified occurrence for our district.
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None.
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	None. This is a rarified occurrence for our district.
Please Provide the Names of All State Representatives and Senators from Your District	Senator Dan Morrish; Representative Johnny Guinn.

Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	No Notice of advisements. Court Clerks Not delivering advisement sheets timely. Attorney Appointments Not being filed correctly by Court Clerks.
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	Established new policies in attorney representation to ensure best practices.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
None	
Part-Time Contract Attorneys	**Contact Information**
David Marcantel	337-824-7380
Bill Riley	337-824-9158
Charles Bull	337-734-2811
Robert Lounsberry	337-616-3888
Ric Oustalet	337-616-2323
Joslyn Alex	337-322-1180
Robert Sheffield	337-405-8546
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Derek A. Bisig	337-824-4900
Julie A. Marceaux	337-824-4900

2012 District Office Technology Survey

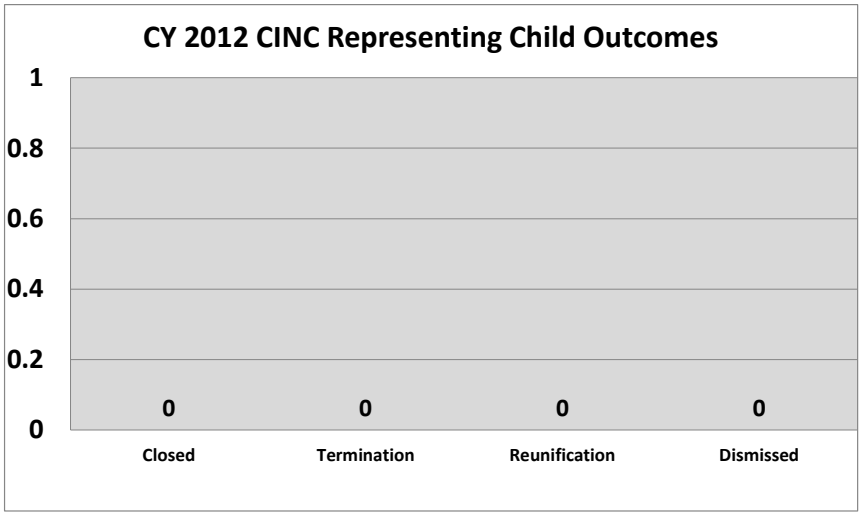
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Derek A. Bisig
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	X
Windows Vista	X
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	X
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	X
Microsoft Office 2007	X
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	X
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	X
Firefox	
Google Chrome	X
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	0
DVD	1

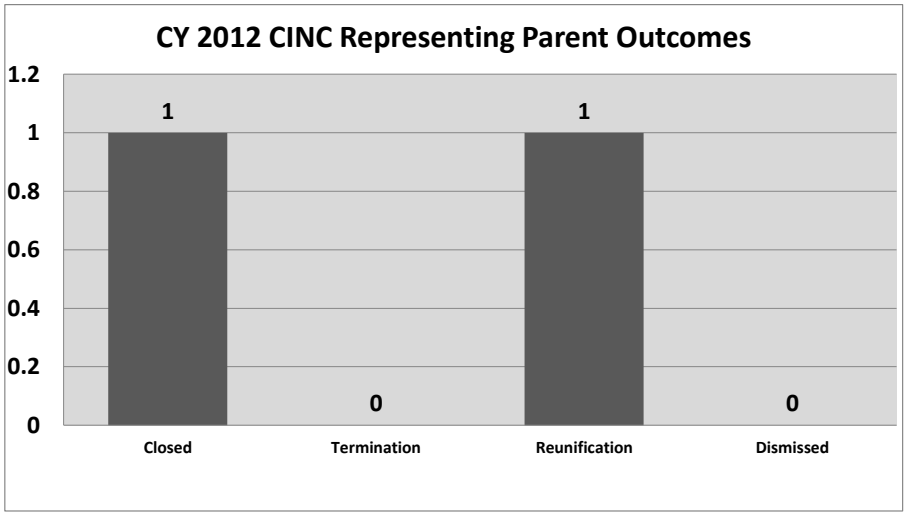
VCR	0
Desktop PCs	3
Laptops	1
Video Cameras	0
Digital Cameras	0
Video Conferencing Systems	0
B&W Laser Printers	2
Color Printers	1
Wireless Cards	1
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	X
No Internet Connection	
Connection Speed:	T3
Provider Name:	Provided by the sheriff's office for the courthouse.
Email Provider:	
Please list any software or computer equipment in which you need training:	

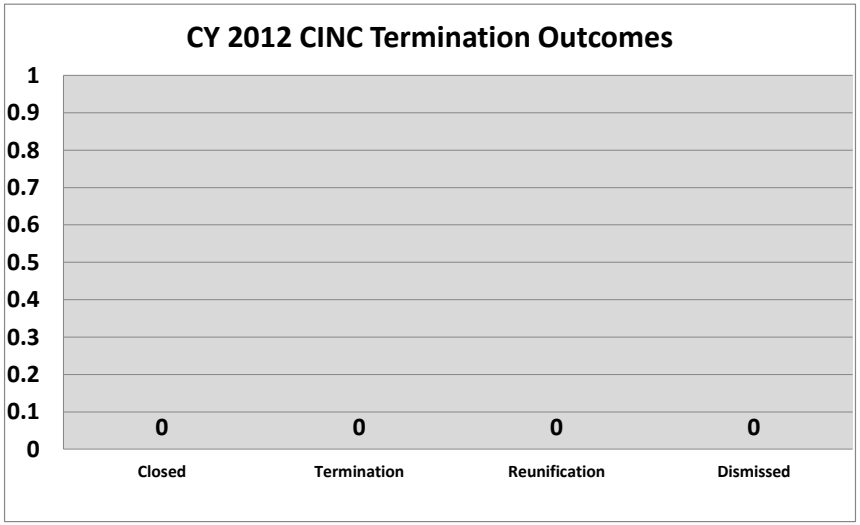
31st District Defender Office CY 2012 Caseloads & Outcomes

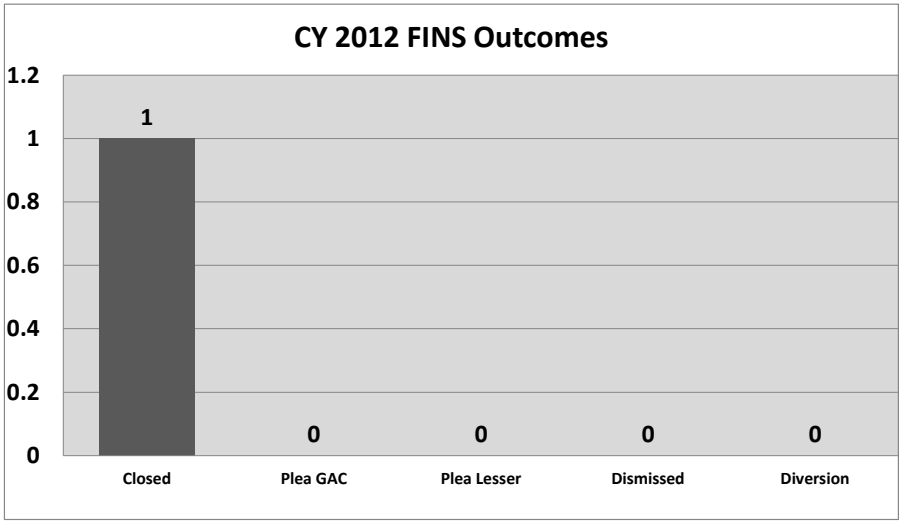
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	1	3	3	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	0	0	5	5	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	28	1	45	73	0	1	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	1	1	1	2	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	9	1	32	41	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Delinquency Felony	10	1	26	36	N/A	N/A	1	0	0	0	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	541	366	553	1094	N/A	N/A	197	0	129	5	0	0	0	0
Adult Felony Non-LWOP**	449	363	437	886	N/A	N/A	173	35	151	0	1	2	0	0
Adult LWOP**	4	4	7	11	N/A	N/A	1	0	2	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	41	16	38	79	N/A	N/A	5	4	4	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

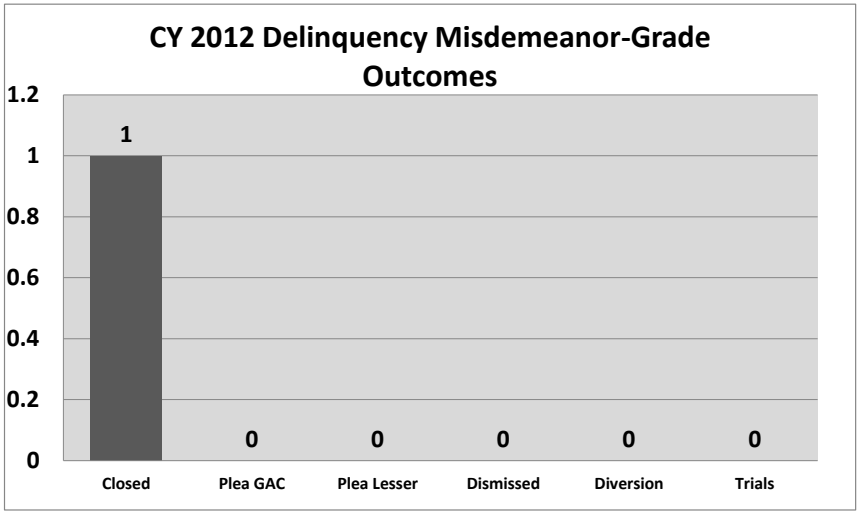
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

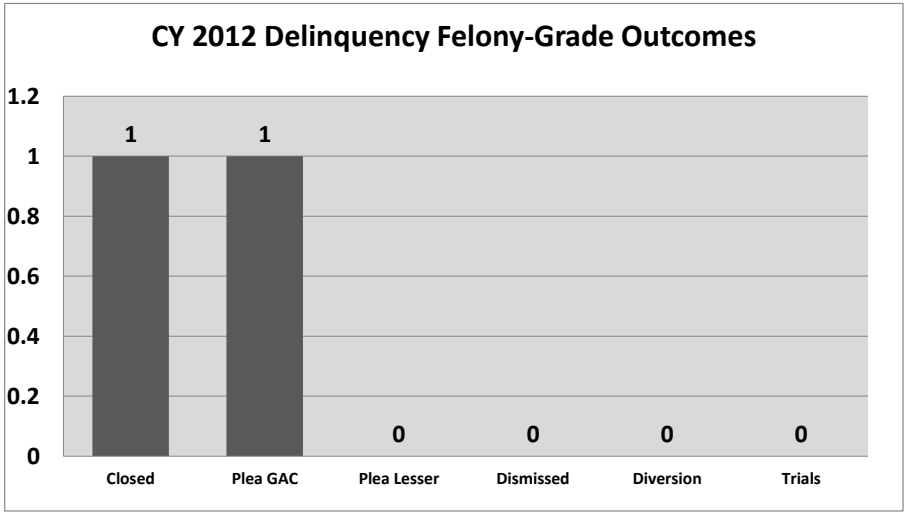

CY 2012 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

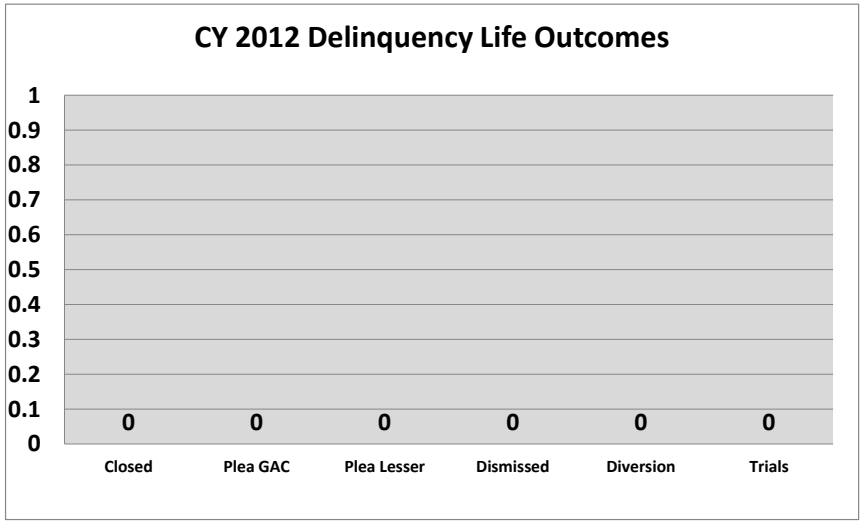

CY 2012 CINC Representing Parent Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
1
0
Closed
Termination
Reunification
Dismissed

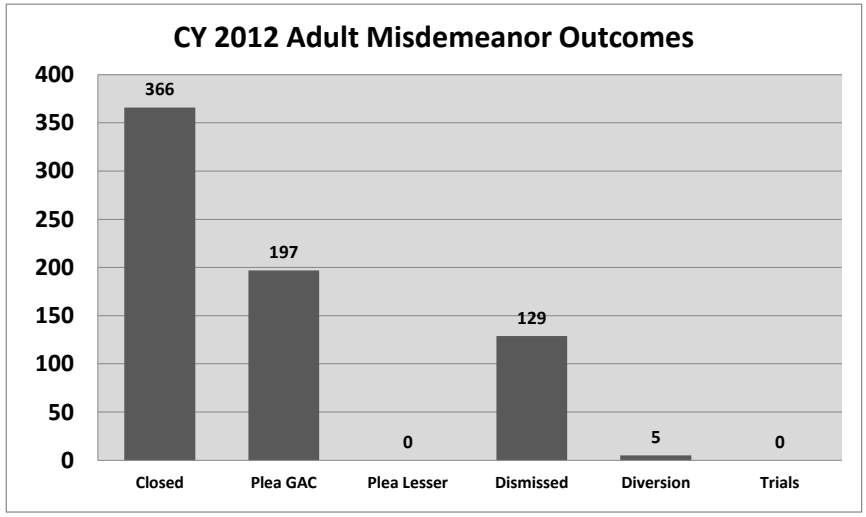

CY 2012 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

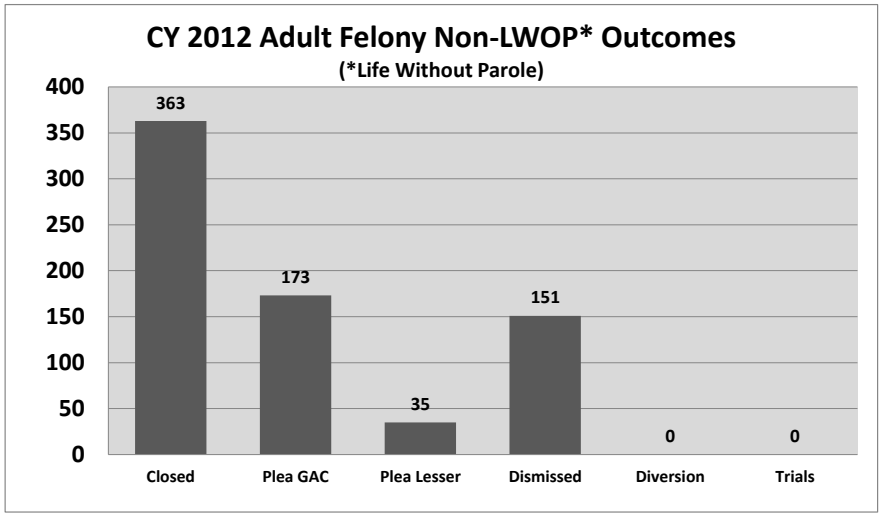

CY 2012 FINS Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

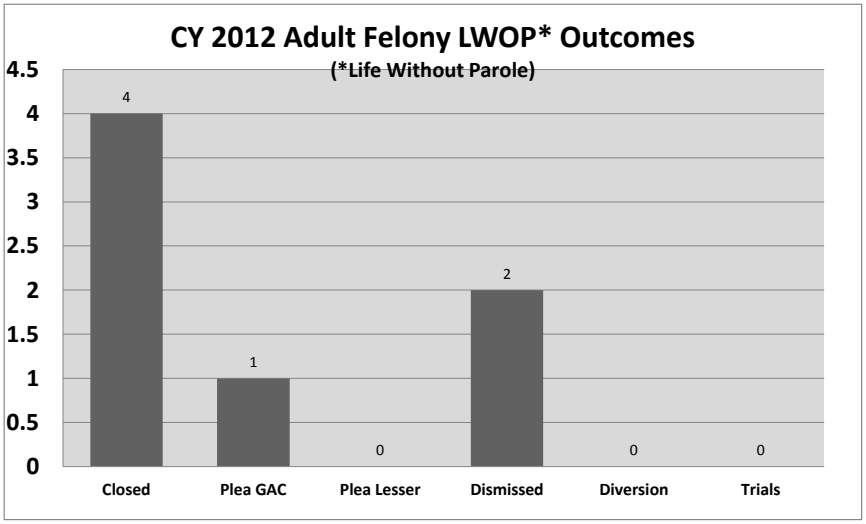

CY 2012 Delinquency Misdemeanor-Grade Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Felony-Grade Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
1
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
400
350
300
250
200
150
100
50
0
366
197
0
129
5
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
400
350
300
250
200
150
100
50
0
363
173
35
151
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
4.5
4
3.5
3
2.5
2
1.5
1
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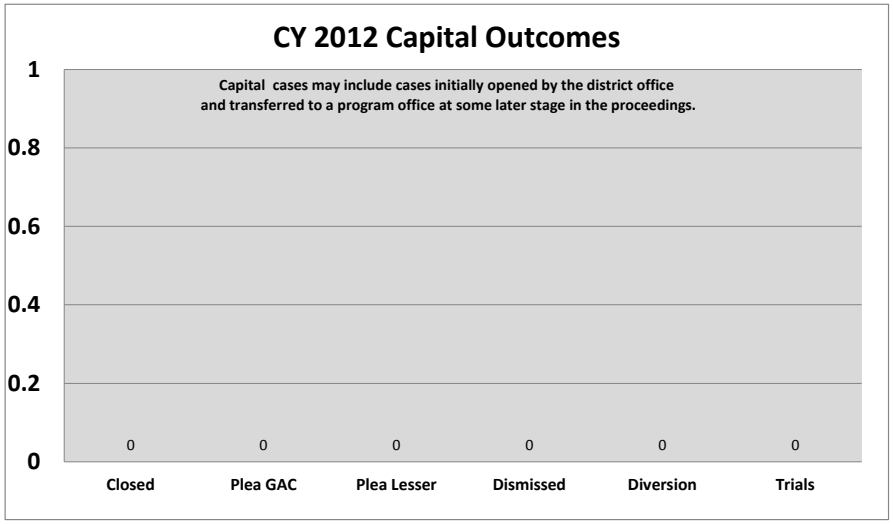
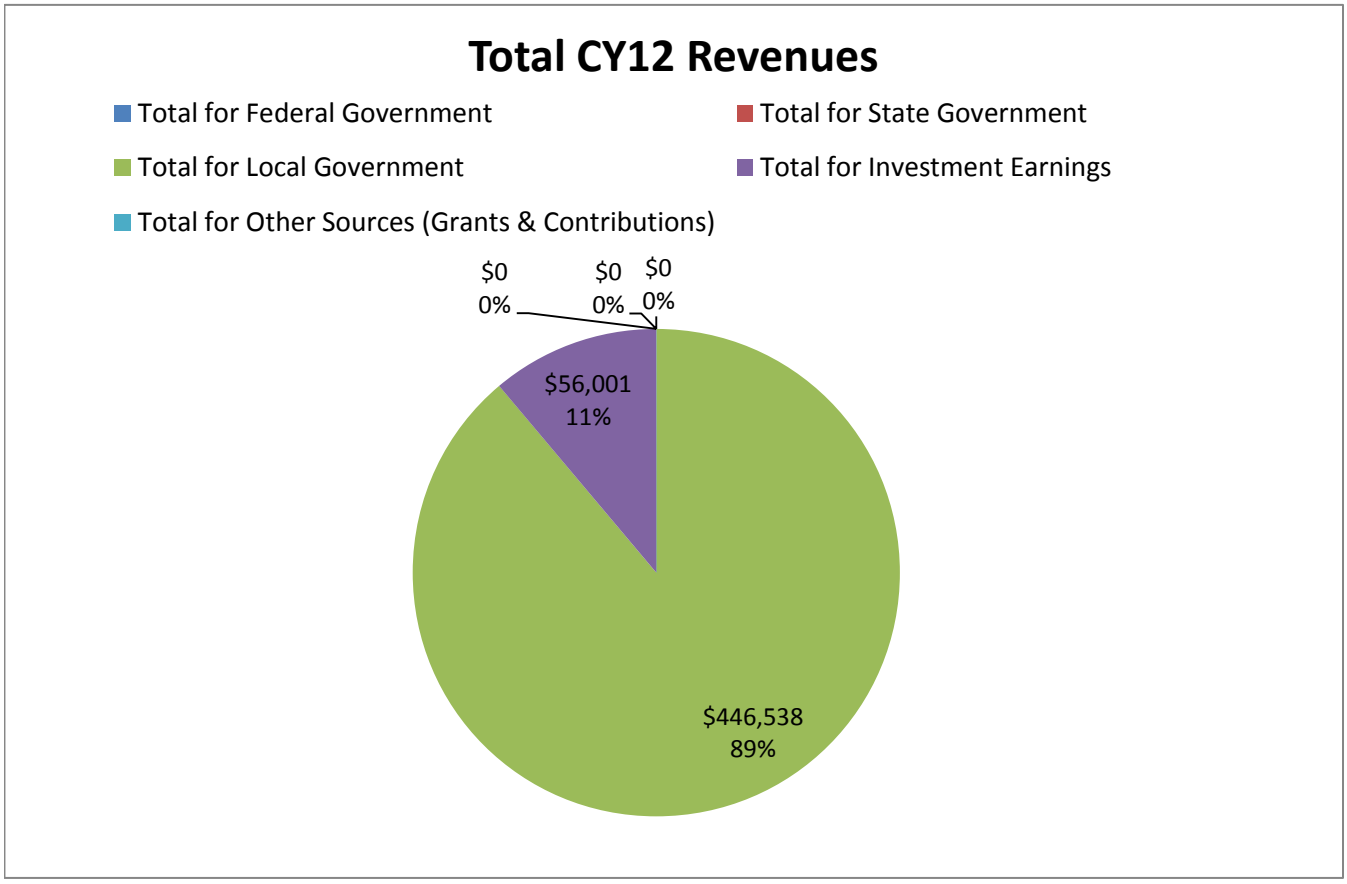
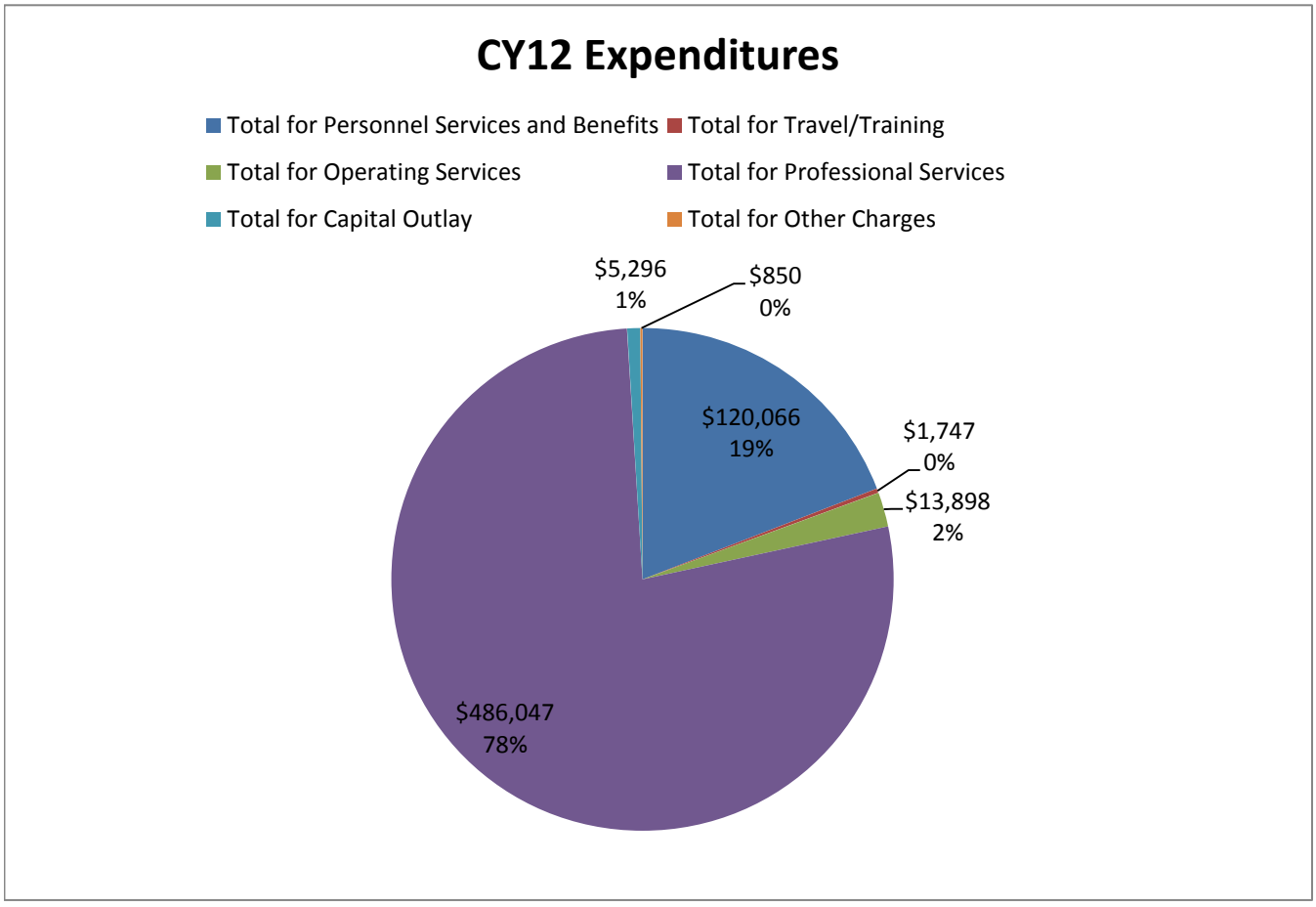
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

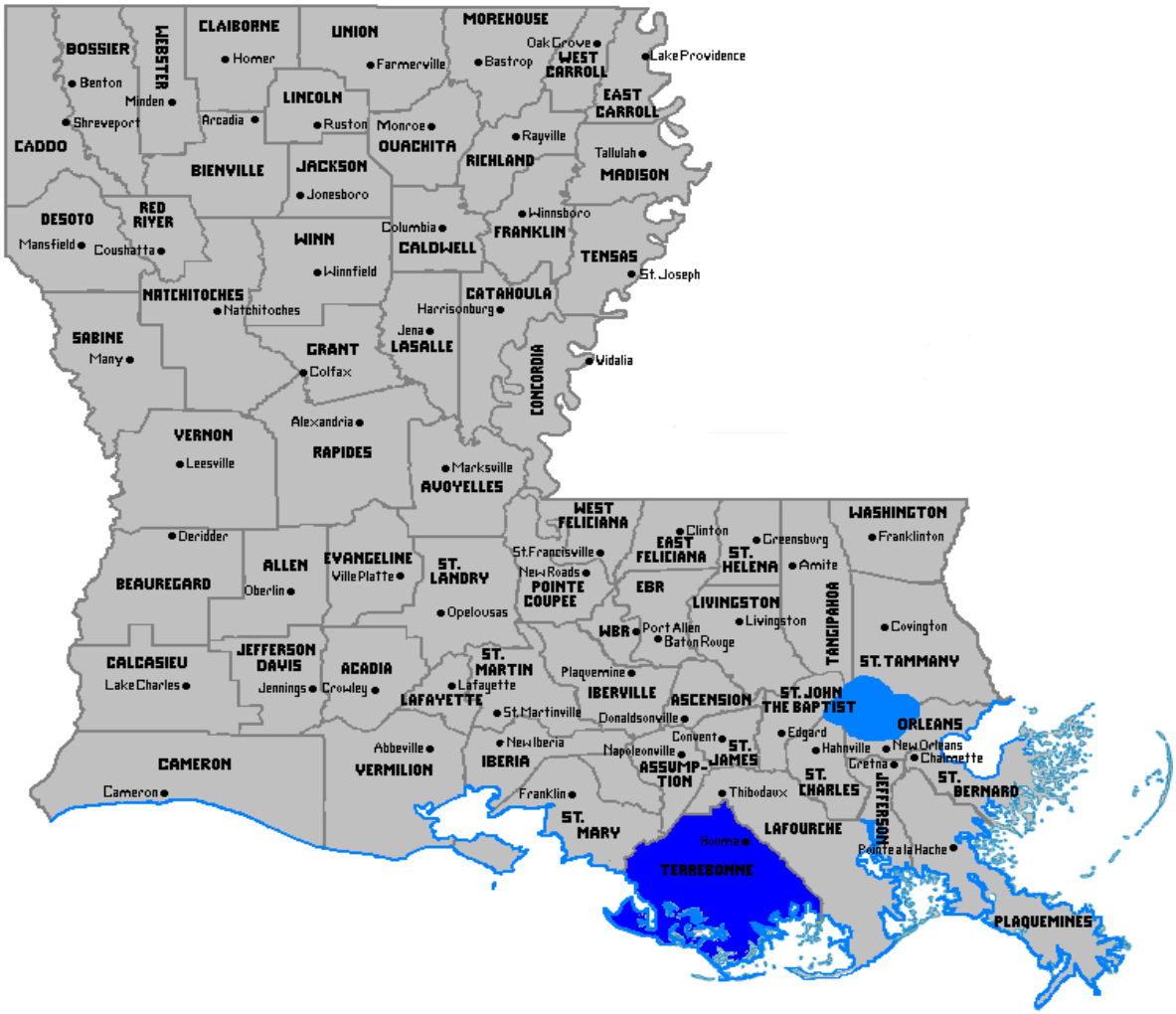

CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 31 CY2012	Total CY2012
District Defender: David Marcantel	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$0
District Assistance Fund (DAF)	$0
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$0
Total for State Government	$0
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$0
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$19,761
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$0
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$40,158
City & City-Ward Courts	$13,500
Judicial District Courts	$5,327
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$11,014
Parish Courts	$0
Traffic Court	$349,482
Non-itemized, lump sum collected and remitted by all courts	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$0
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$419,480
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$7,210
Partial Attorney Fees Reimbursements [as per 15:176]	$0
Other Reimbursements	$87
Other Local Income -List source(s)	$0
Total for Charges For Services	$7,297
Total for Local Government	$446,538
Investment Earnings	
Interest Income	$1
Other Investment Income - List source(s)	$56,000
Total for Investment Earnings	$56,001
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$0
Total for Other Sources (Grants & Contributions)	$0
Total for REVENUE	$502,539

District 31 CY2012	Total CY2012
District Defender: David Marcantel	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$69,780
Accrued Leave	$574
Payroll Taxes	$17,278
Hospitalization and Disability Insurance	$9,318
Retirement	$23,116
Other	$0
Total for Personnel Services and Benefits	$120,066
Travel/Training	
Parking/Auto Tolls	$0
Travel/Lodging/Per Diem/Mileage	$1,747
Total for Travel/Training	$1,747
Operating Services	
Advertisements	$16
Workers' Compensation	$414
Insurance - Malpractice	$1,575
Insurance - Auto/Physical Liability	$0
Insurance - Other	$0
Lease - Office	$0
Lease - Auto/Equipment	$0
Lease - Other	$0
Office Repair and Maintenance	$0
Office - Telephone/Utilities/Postage/Internet	$7,917
Dues and Seminars	$900
Law Library/Journals/Subscriptions	$1,277
Office Supplies	$1,798
Total for Operating Services	$13,898
Professional Services	
Audit/Accounting Expense	$12,563
Contract Clerical	$0
Expert Witness	$150
Investigators	$4,350
Interpreters	$0
Social Workers	$0
Capital Representation	$0
Conflict	$3,660
Contract - Juvenile Attorneys or CINC	$0
Misdemeanor Attorney Contracts	$0
Contract Attorneys - all other	$464,184
IT/Technical Support	$1,140
Total for Professional Services	$486,047
Capital Outlay	
Major Acquisitions	$5,296
Total for Capital Outlay	$5,296
Other Charges	
Other Operating Expenses	$850
Total for Other Charges	$850
Total for EXPENDITURES	$627,904


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$0
0%
$0
0%
$0
0%
$56,001
11%
$446,538
89%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$5,296
1%
$850
0%
$120,066
19%
$1,747
0%
$13,898
2%
$486,047
78%



The 32ND Judicial District Public Defenders' Office

Terrebonne (Houma)

District Defender: Anthony Champagne
504 Belanger Street
Houma, LA 70360
(985) 873-6831

32nd Judicial District • Terrebonne Parish
District Defender Anthony Champagne • (985) 873-6831
504 Belanger Street • Houma, LA • 70360

General District Information: In the 32nd Judicial District, there are five sections of District Court and one City Court (Houma). There is a specialty drug court program. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 111,860 adults, 29,123 of whom are children.

District Staff: The District Defender in this district is Anthony Champagne, who has served in the position for 26 years and been a public defender in Louisiana for 26 years. The 32nd Public Defenders' Office is a mixed staff and contract public defender office. At the end of 212 the district reported two full-time staff attorneys in addition to the District Defender, five part-time staff attorneys and thirteen part-time contract or conflict attorneys. There are no restrictions on private attorney practice outside of the Public Defenders' Office. The District Defender supervises all staff, and there is no caseload reduction provided to him. The office also has seven non-attorney staff members.

Juvenile Defense: Juvenile cases are heard by one City Court Judge in the 32nd Judicial District. Two attorneys handle juvenile cases in this district.

Indigency Determination and Availability of Clients: In the 32nd Judicial District, a judge makes the initial determination of indigence which is then reviewed for concurrence or disagreement by the District Defender. Adult clients are held in Terrebonne Parish Criminal Justice Complex. Juvenile clients are held in Terrebonne Parish Juvenile Detention Center.

Fees and Accounting: The 32nd Public Defenders' Office collects the statutory $40 application fee from clients. In 2012, 2,631 applications were received for services. No fees were waived or reduced for applicants. A total of $19,120 was collected in application fees. Courts in this district assess the statutory special cost fee to support local public defender services in every case resulting in a conviction. In 2012, the district received $743,690 in special cost fees, collected by the Terrebonne Parish Sheriff's Office. Courts in this district also may assess partial indigence payments for services based on a client's ability to pay. Any resulting payments are collected by the Terrebonne Parish Sheriff's Office and the Clerk of Court for the City Court of Houma. In 2012, the district office received $19,210 in partial payment for services. All accounting functions for the 32nd Judicial District Public Defenders' Office are handled internally by staff.

Caseload: The 32nd Public Defenders' Office reported handling 4,533 cases in 2012. Of those, 1,317 involved juvenile matters, including 210 Child in Need of Care representations.

The 32nd JDC Public Defenders' Office

Parish(es) & Seat(s)	Terrebonne - Houma
Population	111,860
Juvenile Population	29,123
District Defender	Anthony Champagne
Years as District Defender	26
Years in Public Defense	26
Office Manager	Rachel Gravois
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Anthony Champagne, District Defender; Amy Lavender, Ashley Smith, Erika Bourgeois, Melanie Vranish, Quita Williams, Rachel Gravois, Teresa King, Secretary; Amanda Mustin, Michael Billiot, Heather Fairchild, Kathryn Lirette, Keara Plaisance, Kerry Byrne, Bernard Levy, Carolyn McNabb, Leopold Babin, Robert Pastor, Todd Joffrion, Holly Robichaux, Vanessa Zeringue, Attorneys.
Primary Office Street Address	504 Belanger Street
City	Houma
ZIP	70360
Primary Phone	985-873-6831
Primary Mailing Address	504 Belanger Street, Houma, LA 70360
Primary Fax Number	985-873-6574
Primary Emergency Contact	Anthony Champagne
Primary Emergency Phone	985-209-0755 (cell phone)
Secondary Emergency Contact	Rachel Gravois
Secondary Emergency Phone	985-856-8230 (cell phone)
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	None
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Anil K. Chagarlamudi - 504 Belanger Street; Storage Owner: Eric Duplantis 242 Enterprise Drive
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Total: 5,186; Rent -4,400; Building + 313 Storage; Monthly Utilities 473.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Yes
Courts and Locations	32nd Judicial District Court, Divisions A-E , 7856 Main St. Courthouse Annex, Houma, 70360 Houma City Court, 8046 Main St., Houma, 70360.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	5 District Court Divisions and 1 City Court
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Teresa King was hired in November 2012 as a Full Time Staff Attorney.

Name of Adult Detention Facilities in This District	Terrebonne Parish Criminal Justice Complex, 3211 Grand Caillou Rd., Houma, LA 70363.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Normally, outside facilities do not hold clients.
Name of Juvenile Detention Facilities In This District	Terrebonne Parish Juvenile Detention Center, 3182 Grand Caillou Rd., Houma, LA 70363.
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None used outside of the parish for juveniles.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Joseph Waitz, Jr.
Chief Judge of Criminal District Court	Honorable Randall L. Bethancourt
Juvenile Court Judges (Specify District of City Court)	Jude Fanguy - City Court
Drug Court Judges	John Walker
Mental Health Court Judges	None
Other Specialty Court	None
Name of Specialty and Brief Description:	N/A - None
Indigency Determined by Whom and How?	Initial determination is made by the Court. Applications are taken from clients. These applications are reviewed by the District Defender who makes a determination of concurrence or disagreement and signs a certificate which is filed into the record indicating final decision.
When is Assignment/Appointment of Counsel Made?	Assignment of counsel is made upon allotment of cases in most cases which takes place within 24 to 48 hours of appointment by the Court. In cases of conflict assignments those are made as soon as possible by the District Defender upon being notified of the existence of the conflict.
Initial Client Intake Conducted By Whom? (Name and Title)	Teresa King was hired in November 2012 as a Full Time Staff Attorney.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	All persons making application with the Office are required to pay a $40.00 fee. In some instances the District Defender may waive the fee. Those persons who are incarcerated can not pay the fee upfront and same can be waived. Some persons do not appear at the office to pay the application fee. Failure to pay is not pursued by the office as a condition of representation.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	2,631
How Many Application Fees Were Waived?	0
How Many Application Fees Were Reduced?	0
Total Application Fee Dollars Collected in 2012	19,120

Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	In the last two months the Sheriff's Office has begun collecting these if ordered by the Court as part of the sentence.
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	743,690
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Recently, pursuant to meeting between District Public Defender and the five district judges application fees maybe tacked on as a condition of probation after a plea is entered by certain clients. This would then be collected by the Sheriff's Office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	The District Attorney's Office, Sheriff's Office and City Court provide us with an accounting breakdown.
Who Collects the Assessed Court Fees?	The District Attorney and City Court of Houma.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	The District Attorney and City Court of Houma.
Who Remits the Court Fees Collected?	Remittance of Court Cost are as follows: 1 - all cost collected at City Court are remitted by City Court directly to the Office of the District Public Defender. 2 - All cost collected pursuant to pleas and convictions which take place in District Court are collected and remitted by the Sheriff's Office. 3 - All cost collected pursuant to payment of traffic tickets at the Terrebonne Parish District Attorney's Office are remitted by the Terrebonne Parish Consolidated Government to the Office of the District Public Defender.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Fees remitted by City Court of Houma; City Court of Houma provides the Office of the District Public Defender with a complete list of all payments made by persons in City Court of Houma. 2 - Payments remitted by the Terrebonne Parish Consolidated Government; The District Attorney's Office, who initially collects all of these provides our office with a complete break down of cost collected in all different types of violations. In addition the name of each person making payments is listed with the amounts collected from each person. 3 - Payments remitted by the Terrebonne Parish Sheriff's Office provides our office with a complete break down of cost collected in all different types of violations. In addition the name of each person making payments is listed with amounts collected from each person.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	No formula used.

What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	1 - City Court of Houma documentation is provided to our office by City Court of Houma regarding payments by clients for Court Ordered Reimbursement. 2 - Terrebonne Parish Sheriff's Office documentation is provided to our office by The Terrebonne Parish Sheriff's Office regarding payments by clients for Court Ordered Reimbursement.
Who Collects the Assessed Partial Payments?	City Court of Houma and Terrebonne Parish Sheriff's Office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Remittance of Court Cost are as follows: 1 - all cost collected at City Court are remitted by City Court directly to the Office of the District Public Defender. 2 - All cost collected pursuant to pleas and convictions which take place in District Court are collected and remitted by the Sheriff's Office. 3 - All cost collected pursuant to payment of traffic tickets at the Terrebonne Parish District Attorney's Office are remitted by the Terrebonne Parish Consolidated Government to the Office of the District Public Defender.
Who Remits the Partial Payments Collected?	City Court of Houma and Terrebonne Parish Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Remittance of Court Cost are as follows: 1 - all cost collected at City Court are remitted by City Court directly to the Office of the District Public Defender. 2 - All cost collected pursuant to pleas and convictions which take place in District Court are collected and remitted by the Sheriff's Office. 3 - All cost collected pursuant to payment of traffic tickets at the Terrebonne Parish District Attorney's Office are remitted by the Terrebonne Parish Consolidated Government to the Office of the District Public Defender.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	19,210
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted- yes Criminal - yes
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	No

Primary Immediate Needs	As reported last year, this office expected to spend all of its reserve revenue funds by the end of last fiscal year. In an attempt to continue to operate for the entirety of that fiscal year personnel cuts were made before that fiscal year began thereby reducing expenditures by approximately 17,000.00 per month. It was expected that additional cuts might have to be made. With local source funding and emergency funding from the LPDB Office, no additional cuts had to be made. With the passage of local court cost legislation in 2012 it was expected that this office may end up with enough revenue to add the positions that had been cut. In the first half of this fiscal year it has been difficult to gauge. Local funding has fluctuated and has not yet gotten to the level expected.
Immediate Critical Issue Areas	Lack of Needed Personnel.
Long-Term Critical Issue Areas	Shortage of funding for provision of services and resources as required by standards.
Please List All New Hires in 2012 (Name and Title)	Both Jimi Smith and Paul Brown resigned shortly after being hired.
Please List All Promotions in 2012 (Name and Title)	None
2012 Media Coverage and/or Major Accomplishments	N/A
Number of Expected New Attorney Hires in 2012	Due to shortage of funding, the office does not expect to hire new attorneys in 2012.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. Attorneys are sent to various training sessions the District Defender also meets with new attorneys to coach and mentor.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	The District Defender is the supervising attorney. There are no assistant supervising attorneys. The Chief Secretary, Rachel Gravois, is the supervising secretary for all others.
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	None
Please Attach Your Office Organizational Chart	Anthony P. Champagne
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	N/A
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Yes - Full Time employees only, 99% of policy paid by employer and 1% of policy paid by employee
Regular Meetings for Any Staff, Please Describe	Yes, the secretarial staff meets every one to three weeks; the District Defender meets with attorneys approximately once every month or two.
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	All appeals are handled by the Louisiana Appellate Project.
Number of Writs Your District Handled in 2012	0

Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	3
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	It is very rare that cases are transferred from our City Court which handles all juvenile matters to District Court. In those instances the attorneys who handle felonies in the District Court take over the file, unless the case was originally handled in juvenile court by a contract or conflict attorney, in that instance the case is handled by the same attorney if qualified.
Please Provide the Names of All State Representatives and Senators from Your District	Representatives, Lenar Whitney, Gordon Dove, Jim Harrison, and Senator: Norby Chabert.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Shortage of attorneys interested in doing this type of work.
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	In this CY we have not made changes.

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
Anthony P. Champagne	985-873-6831
Amanda Mustin	985-873-6831
Keara Plaisance	985-873-6831
Part-Time Contract Attorneys	**Contact Information**
Heather Fairchild	985-873-6831
Kathryn Lirette	985-873-6831
Kerry P. Byrne	985-873-6831
Teresa King	985-873-6831
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Robert Pastor	504-486-0402
Todd Joffrion	985-223-3392
Carolyn McNabb	985-851-2533
Bernard Levy	985-851-5238
Vanessa Zeringue	985-872-2877
Rachel Gravois	985-873-6831
Quita Wallace	985-873-6831
Amy Lavender	985-873-6831
Melanie Vranish	985-873-6831
Ashley Smith	985-873-6831
Robert Brown	985-873-6831
Holly Robichaux	985-873-6831

2012 District Office Technology Survey

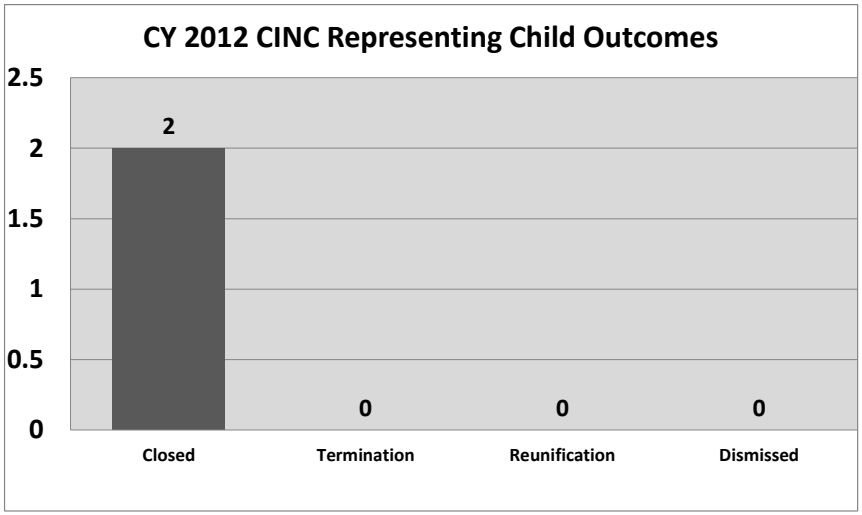
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Rachel B. Gravois
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	X
Windows Vista	
Windows Server 2000/2003/2008	X
Windows XP	X
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	X
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	X
Microsoft Office 2007	X
Microsoft Office 2003	X
Previous Microsoft Office version	
Corel Word Perfect	X
Other	
Accounting Software	
QuickBooks	X
Quicken	
Intuit	X
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	X
Internet Explorer 8	X
Internet Explorer 9	X
Firefox	X
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	4

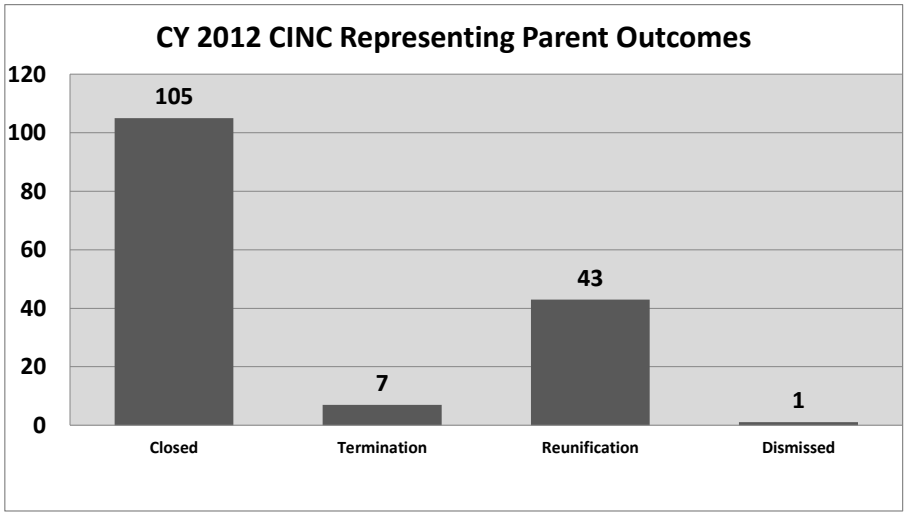
DVD	1
VCR	1
Desktop PCs	10
Laptops	13
Video Cameras	1
Digital Cameras	1
Video Conferencing Systems	0
B&W Laser Printers	1
Color Printers	13
Wireless Cards	1
Smartphones (Funded by Office)	1
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	X
No Internet Connection	
Connection Speed:	100.0 MBPS
Provider Name:	TRIPARISH.NET
Email Provider:	TRIPARISH.NET & YAHOO.COM
Please list any software or computer equipment in which you need training:	None

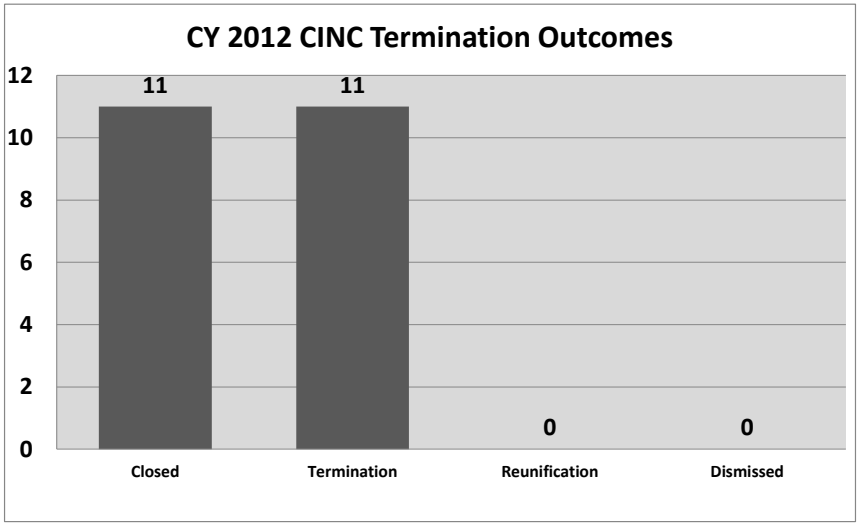
32nd District Defender Office CY 2012 Caseloads & Outcomes

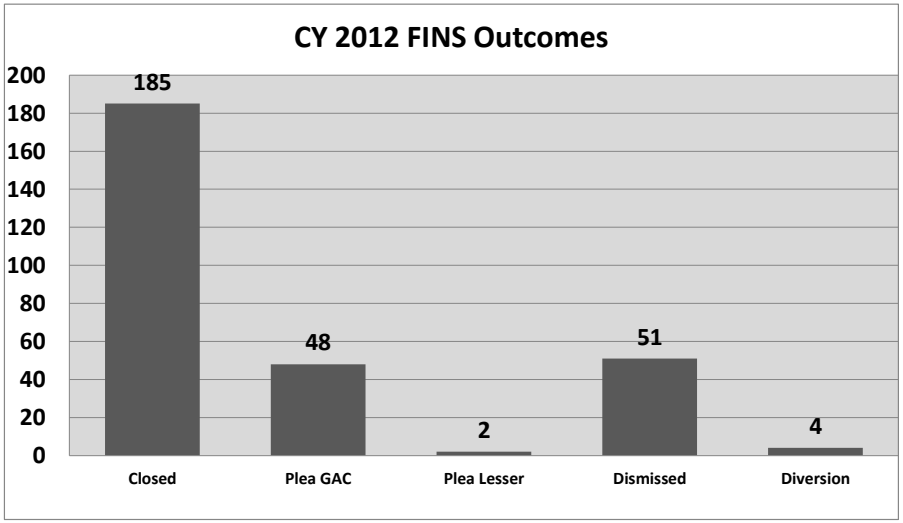
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	1	2	5	6	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	110	105	94	204	7	43	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A
Termination	1	11	12	13	11	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	184	185	18	202	N/A	N/A	48	2	51	4	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	365	326	74	439	N/A	N/A	229	6	146	16	N/A	N/A	0	4
Delinquency Felony	127	122	41	168	N/A	N/A	95	24	75	1	N/A	N/A	0	3
Delinquency-Life	2	1	0	2	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	207	243	76	283	N/A	N/A	23	4	12	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	966	966	244	1210	N/A	N/A	967	32	376	0	2	2	1	1
Adult Felony Non-LWOP**	1191	1178	606	1797	N/A	N/A	671	170	430	5	1	5	1	7
Adult LWOP**	2	12	25	27	N/A	N/A	2	3	0	0	0	6	0	0
Capital***	3	0	0	3	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	72	129	78	150	N/A	N/A	12	1	14	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	8	4	12	20	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	2
SOAP	0	0	9	9	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

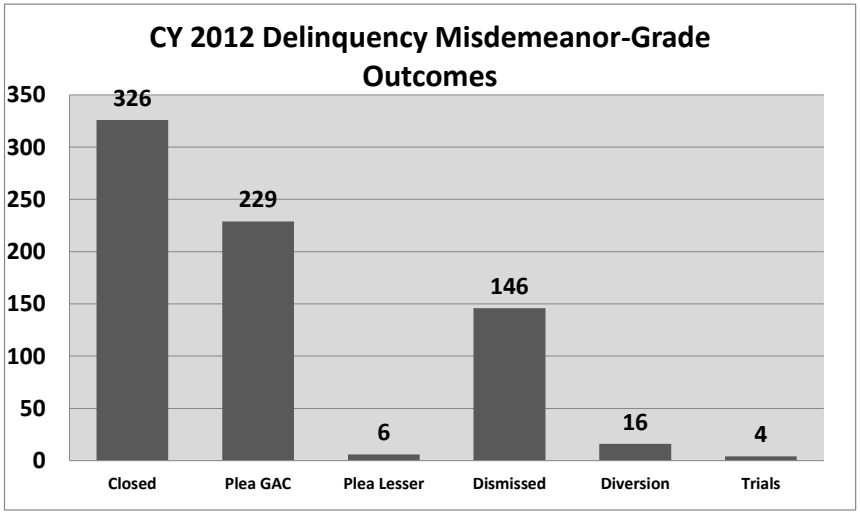
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

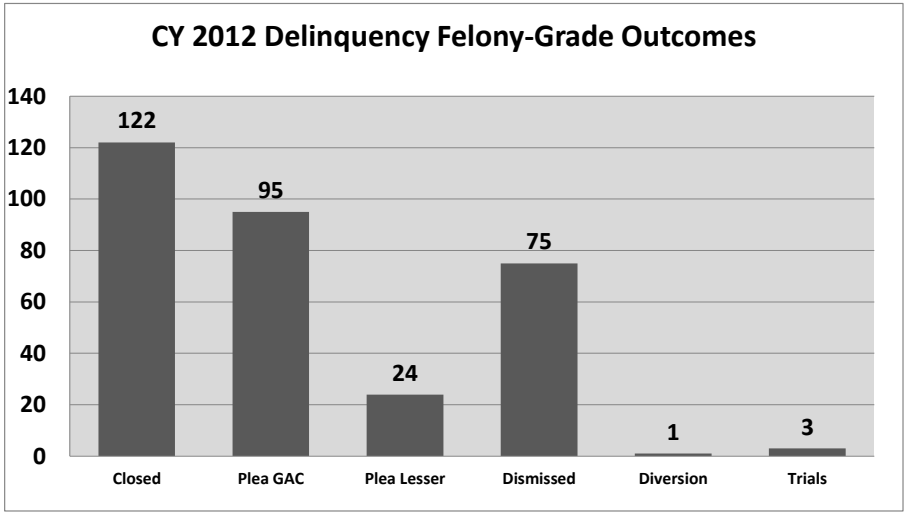

CY 2012 CINC Representing Child Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
Closed
Termination
Reunification
Dismissed

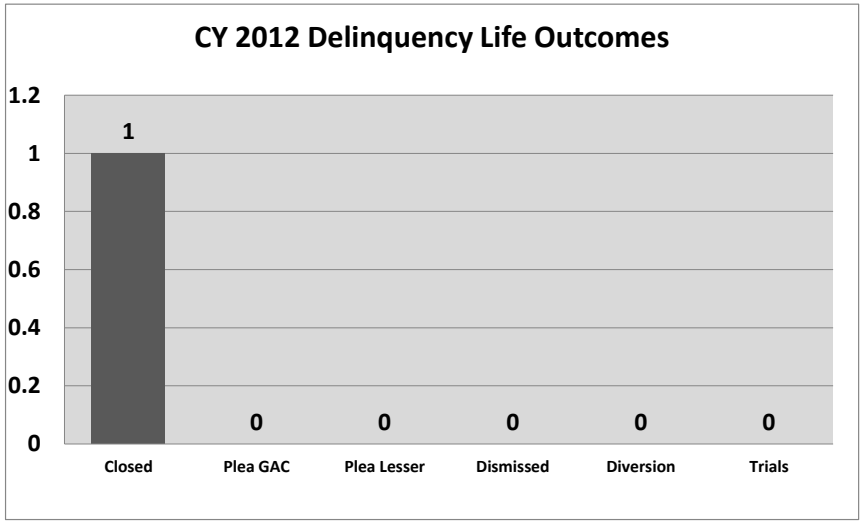

CY 2012 CINC Representing Parent Outcomes
120
100
80
60
40
20
0
105
7
43
1
Closed
Termination
Reunification
Dismissed

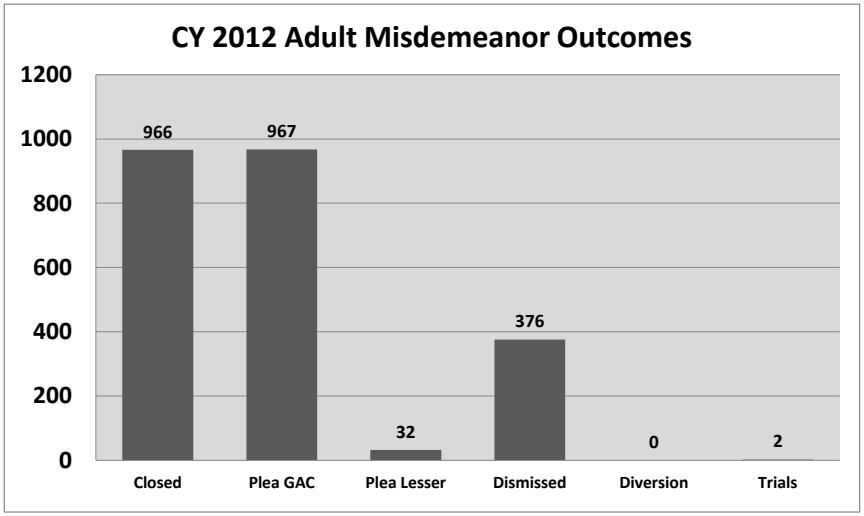

CY 2012 CINC Termination Outcomes
12
10
8
6
4
2
0
11
11
0
0
Closed
Termination
Reunification
Dismissed

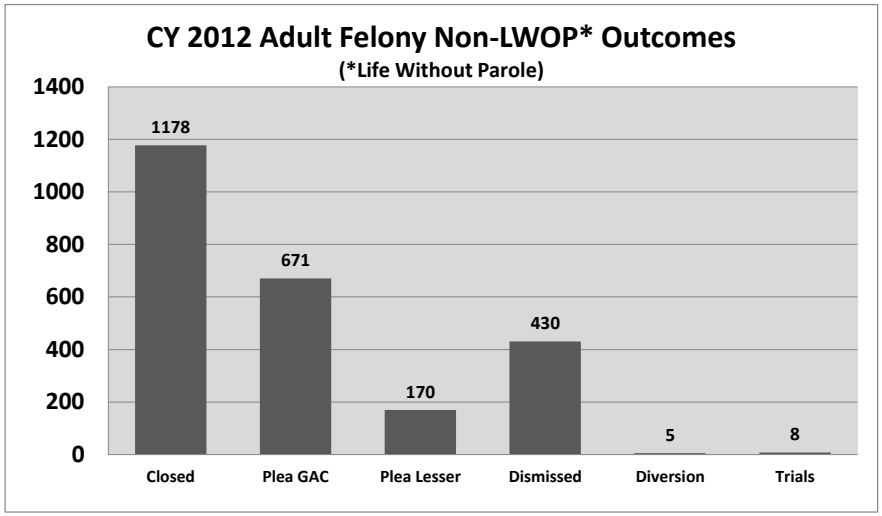

CY 2012 FINS Outcomes
200
180
160
140
120
100
80
60
40
20
0
185
48
2
51
4
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

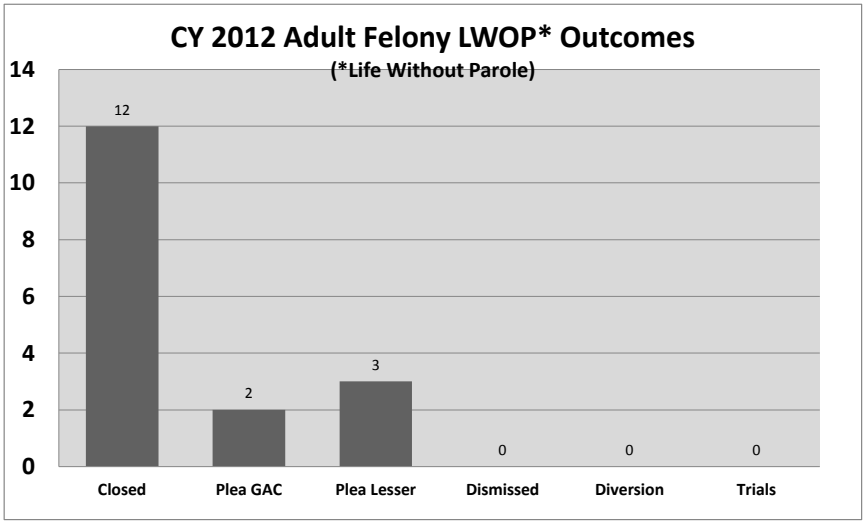

CY 2012 Delinquency Misdemeanor-Grade Outcomes
350
300
250
200
150
100
50
0
326
229
6
146
16
4
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

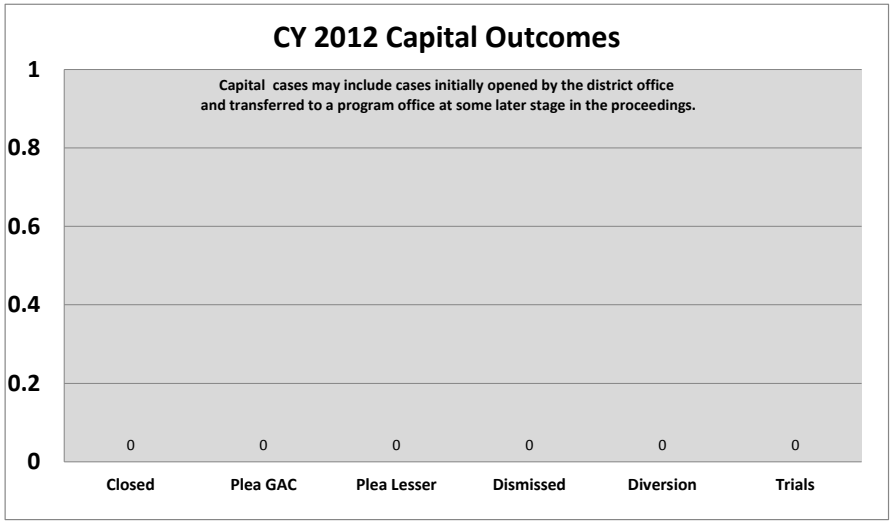

CY 2012 Delinquency Felony-Grade Outcomes
140
120
100
80
60
40
20
0
122
95
24
75
1
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
1200
1000
800
600
400
200
0
966
967
32
376
0
2
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

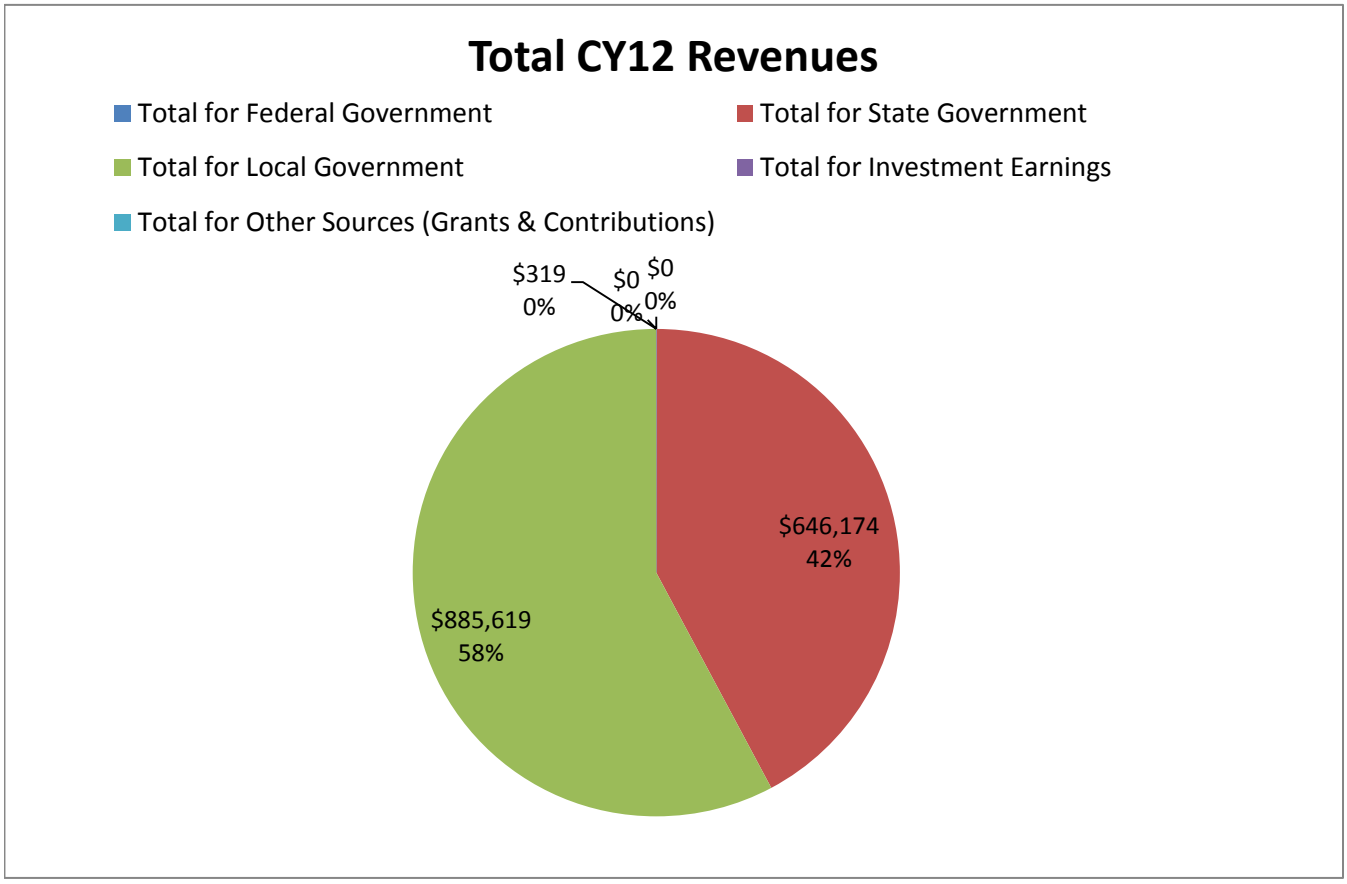

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
1400
1200
1000
800
600
400
200
0
1178
671
170
430
5
8
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

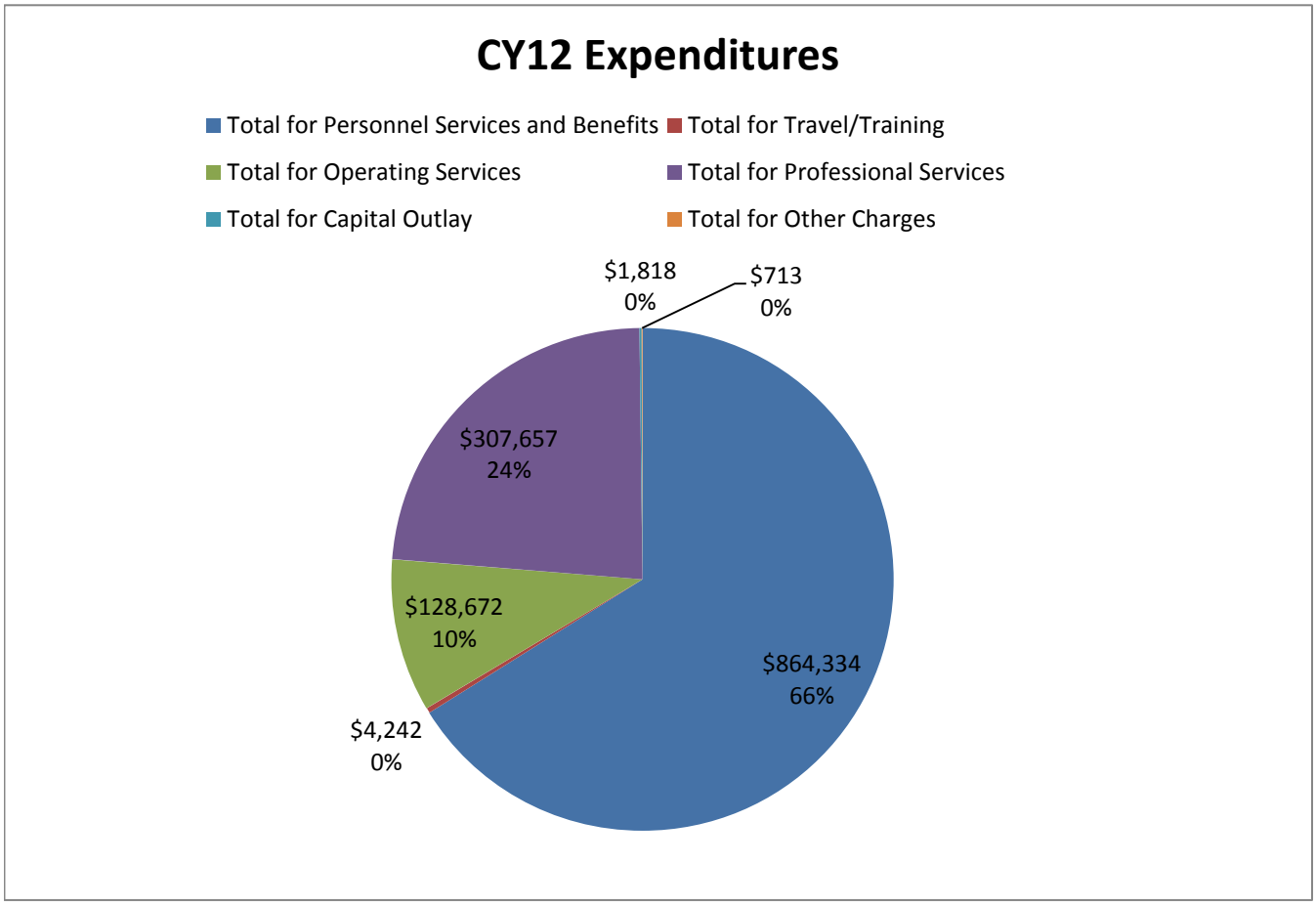

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
14
12
10
8
6
4
2
0
12
2
3
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

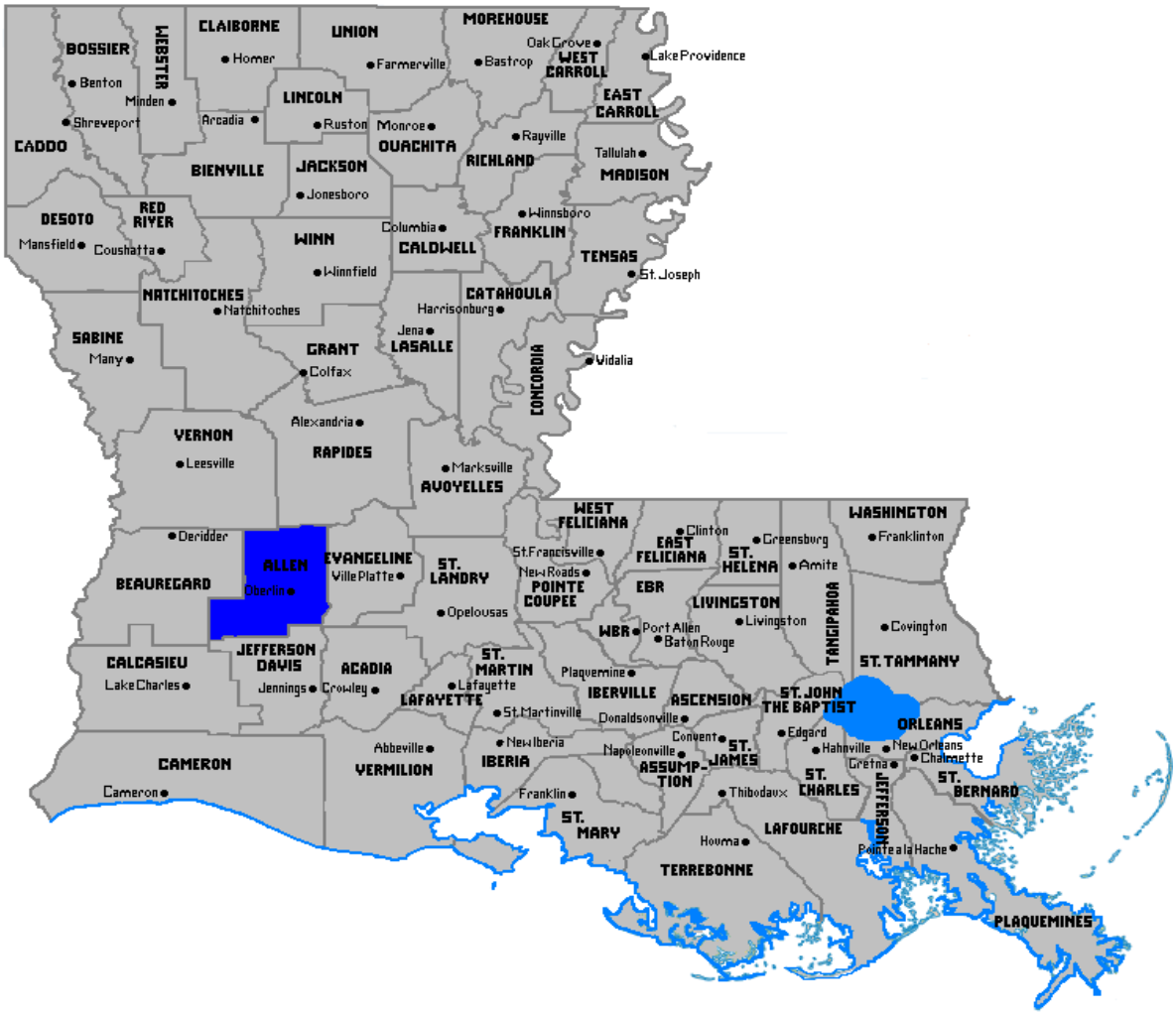

CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 32 CY2012	Total CY2012
District Defender: Anthony Champagne	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$29,366
District Assistance Fund (DAF)	$616,808
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$0
Total for State Government	$646,174
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$0
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$96,924
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$0
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$107,538
City & City-Ward Courts	$0
Judicial District Courts	$0
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$0
Parish Courts	$0
Traffic Court	$0
Non-itemized, lump sum collected and remitted by all courts	$120,963
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$520,294
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$748,795
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$19,240
Partial Attorney Fees Reimbursements [as per 15:176]	$20,660
Other Reimbursements	$0
Other Local Income -List source(s)	$0
Total for Charges For Services	$39,900
Total for Local Government	$885,619
Investment Earnings	
Interest Income	$319
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$319
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$0
Total for Other Sources (Grants & Contributions)	$0
Total for REVENUE	$1,532,112

District 32 CY2012	Total CY2012
District Defender: Anthony Champagne	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$711,215
Accrued Leave	$0
Payroll Taxes	$22,185
Hospitalization and Disability Insurance	$49,155
Retirement	$81,778
Other	$0
Total for Personnel Services and Benefits	$864,334
Travel/Training	
Parking/Auto Tolls	$205
Travel/Lodging/Per Diem/Mileage	$4,037
Total for Travel/Training	$4,242
Operating Services	
Advertisements	$275
Workers' Compensation	$2,846
Insurance - Malpractice	$14,550
Insurance - Auto/Physical Liability	$8,122
Insurance - Other	$0
Lease - Office	$56,576
Lease - Auto/Equipment	$0
Lease - Other	$0
Office Repair and Maintenance	$11,044
Office - Telephone/Utilities/Postage/Internet	$7,022
Dues and Seminars	$2,104
Law Library/Journals/Subscriptions	$13,401
Office Supplies	$12,732
Total for Operating Services	$128,672
Professional Services	
Audit/Accounting Expense	$6,250
Contract Clerical	$0
Expert Witness	$500
Investigators	$9,394
Interpreters	$4,132
Social Workers	$0
Capital Representation	$0
Conflict	$94,210
Contract - Juvenile Attorneys or CINC	$66,000
Misdemeanor Attorney Contracts	$0
Contract Attorneys - all other	$127,172
IT/Technical Support	$0
Total for Professional Services	$307,657
Capital Outlay	
Major Acquisitions	$1,818
Total for Capital Outlay	$1,818
Other Charges	
Other Operating Expenses	$713
Total for Other Charges	$713
Total for EXPENDITURES	$1,307,436


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$319
0%
$0
0%
$0
0%
$646,174
42%
$885,619
58%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$1,818
0%
$713
0%
$307,657
24%
$128,672
10%
$864,334
66%
$4,242
0%



The 33rd Judicial District Public Defenders' Office

Allen (Oberlin)

District Defender: David Deshotels

317 W. 6th Avenue
Oberlin, LA 70655
(337) 639-4309

33rd Judicial District • Allen Parish
District Defender David Deshotels • (337) 639-4309
317 W. 6th Avenue • Oberlin, LA • 70655

General District Information: In the 33rd Judicial District, there are two divisions in District Court and one City Court (Oakdale). There are no specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 25,764 in this district, 4,269 of whom are children.

District Staff: The District Defender in this district is David Deshotels, who has served in that position for six years and has been a public defender in Louisiana for 20 years. The 33rd Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office. At the end of 2102 the district reported one full-time staff attorney in addition to the District Defender. Attorneys are prohibited from taking private criminal cases. The District Defender supervises all staff, and no caseload reduction is provided to him. The office also has two administrative staff members.

Juvenile Defense: Juvenile cases are heard by District Judges in the 33rd Judicial District. All attorneys handle juvenile cases.

Indigency Determination and Availability of Clients: In the 33rd Judicial District, the Public Defenders' Office makes the determination of indigence. Adult clients are held at the Allen Parish Jail, Oakdale City Jail, or Kinder City Jail. When held outside of the district, clients are held at the Avoyelles Parish Jail, Concordia Parish Jail, Vernon Parish Jail, Beauregard Parish Jail, or Allen Correctional Center. Juvenile clients are held in various facilities throughout the state.

Fees and Accounting: The 33rd Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2012, 676 applications were received for services. No fees were waived or reduced for applicants. A total of $6,341 in application fees was collected. Courts in this district assess the statutory $35 special cost fee in every case resulting in a conviction to support local public defender services. In 2012, the district received $117,623 in special fees which were collected by the Allen Parish District Attorney's Office. Courts in this district may also assess partial indigence payments for services based on a client's ability to pay. Any resulting payments are collected by the Allen Parish District Attorney's Office or the district's probation and parole department.

Caseload: The 33rd Judicial District Public Defenders' Office reported handling 2,339 cases in 2012. Of those, 239 involved juvenile matters, including 57 Child in Need of Care representations.

The 33rd JDC Public Defenders' Office

Parish(es) & Seat(s)	Allen - Oberlin
Population	25,440
Juvenile Population	4,269
District Defender	David Deshotels
Years as District Defender	6
Years in Public Defense	20
Office Manager	Shirley Brady
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Alecia Duplechain - Secretary, Paige Bertrand - Secretary, Melissa Hill - Paralegal.
Primary Office Street Address	317 W. 6th Avenue
City	Oberlin
ZIP	70655
Primary Phone	337-639-4309
Primary Mailing Address	P.O. Box 399, Oberlin, 70655
Primary Fax Number	337-639-2454
Primary Emergency Contact	David Deshotels
Primary Emergency Phone	337-639-4309
Secondary Emergency Contact	Shirley Brady
Secondary Emergency Phone	337-639-2266
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	33rd District - Oberlin
Other District Office Contact Personnel (Primary Only)	Alecia Duplechain - 337-639-4309
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	E. David Deshotels
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	District Defender owns the office building which is free of mortgage. District Defenders part time civil practice pays office overhead and utilities. No rent is paid to District Defender for use of office. Office Taxes - $2,000.00 per year. Utilities and phone - $700.00 per month. Office supplies - Paper, copy machine expenses, etc. - $300.00 per month.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Shirley Brady does all reports and is assisted by the Districts CPA.
Courts and Locations	33rd District - Oberlin; Oakdale City Court, Oakdale, Louisiana.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	2 divisions in District Court and 1 in Oakdale City Court.

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	On a ten case random rotation basis; 5 cases go to District Defender, David Deshotels. 4 cases go to Chad Guidry, and 1 case goes to Craig Hill.
Name of Adult Detention Facilities in This District	Allen Parish Jail, Oberlin. Oakdale City Jail, Oakdale. Kinder City Jail, Kinder. Often there is over crowding and inmates are housed at other detention facilities around the state.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Avoyelles Parish Jail, Concordia Parish Jail, Vernon Parish Jail and Beauregard Parish Jail and Allen Correctional Facility, which is privately run.
Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	During overcrowding clients held at several other facilities in different parishes.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Causes difficulty for client access. Prior to trial or hearings lawyers request clients be transferred back to Oberlin jail for better client access.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	Rarely. See above answer
District Attorney	Todd Nesom (District Attorney)
Chief Judge of Criminal District Court	Joel Davis and Patricia Cole; Judi Abrusley is Oakdale City Court Judge.
Juvenile Court Judges (Specify District of City Court)	Joel Davis and Patricia Cole
Drug Court Judges	None
Mental Health Court Judges	None
Other Specialty Court	None
Name of Specialty and Brief Description:	None
Indigency Determined by Whom and How?	Alecia Duplechain. She interviews and they fill out applications. Cases are assigned to lawyers on rotating basis.
When is Assignment/Appointment of Counsel Made?	Soon after 72 hour hearing.
Initial Client Intake Conducted By Whom? (Name and Title)	Alecia Duplechain, Public Defender Secretary.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes, Mailed with original report.
Brief Explanation of Intake Process	After 72 hour hearing, Ms. Duplechain interviews and allows clients to fill out intake information and Chief determines if client is indigent or not.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Attempts are made to collect the $40.00 dollar application fee, but clients seldom pay.
How Many Applications for Services Were Received?	676
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2012	6,341
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No

$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	117,623.35, these fees were on our monthly reports under the lump sum of unitemized receipts.
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	None
Who Collects the Assessed Court Fees?	The District Attorney's office collects the fees.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Court Fees Collected?	Alecia Duplechain
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Dept to income ratio
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	None
Who Collects the Assessed Partial Payments?	DA office or their probation officer.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Partial Payments Collected?	Alecia Duplechain
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	The lawyers are not to take hired criminal cases. They do part-time civil cases.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Contract is verbal with Lawyers in District.
Primary Immediate Needs	None at this time
Immediate Critical Issue Areas	None at this time
Long-Term Critical Issue Areas	None at this time
Please List All New Hires in 2012 (Name and Title)	Alecia Duplechain, IDB Secretary
Please List All Promotions in 2012 (Name and Title)	None
2012 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2012	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. I personally assist other attorneys with case issues. I also ask for their assistance on issues.

Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	E. David Deshotels is the Chief and he overseas work of the two other attorneys and office employees.
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	N/A
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	N/A
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	None
Regular Meetings for Any Staff, Please Describe	Chief sees other lawyers and 2 employees on daily basis in office and in court room.
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	All appeals are handled by the Louisiana Appellate Project.
Number of Writs Your District Handled in 2012	2
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	None to my knowledge
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	N/A
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Myself and other attorneys are certified and experienced juvenile attorney's. However, no such cases have been transferred in 10 or more years.
Please Provide the Names of All State Representatives and Senators from Your District	State Rep. Dorothy Sue Hill; State Senator Eric LaFleur.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	My experience has always been in the court room. Administrative duties are taking some getting use to.
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	More communication with the other attorney's.

Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
E. David Deshotels- Chief	337-639-4309
Chad Guidry	337-738-2280
Part-Time Contract Attorneys	**Contact Information**
Craig R. Hill	337-639-2127
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Shirley Brady - Financial Secretary	337-639-2266
Alecia Duplechain - IDB Secretary	337-639-4309

2012 District Office Technology Survey

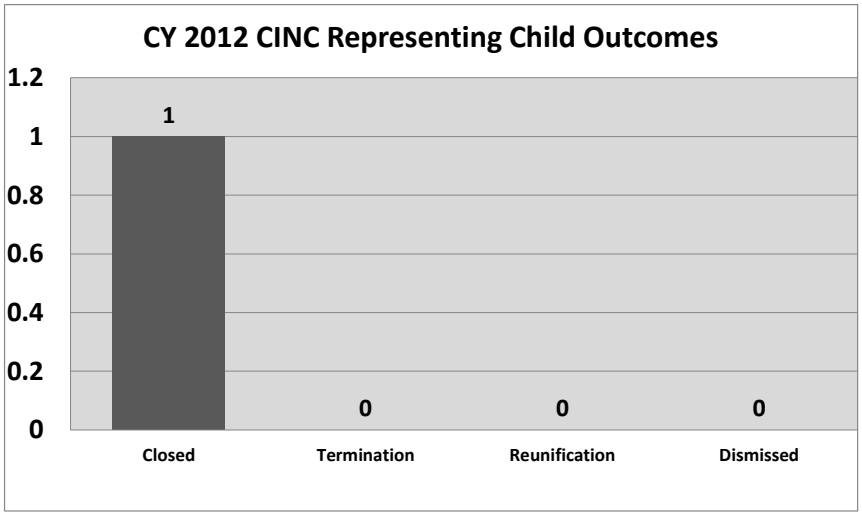
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	David Deshotels
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	
Internet Explorer 9	
Firefox	
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	0
DVD	0

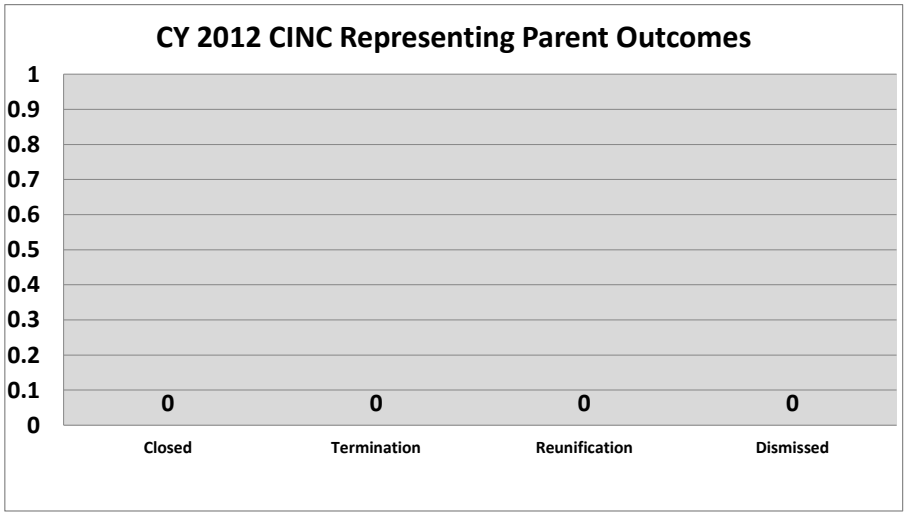
VCR	0
Desktop PCs	2
Laptops	2
Video Cameras	0
Digital Cameras	0
Video Conferencing Systems	0
B&W Laser Printers	2
Color Printers	0
Wireless Cards	0
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	Centurylink
Email Provider:	Yahoo
Please list any software or computer equipment in which you need training:	

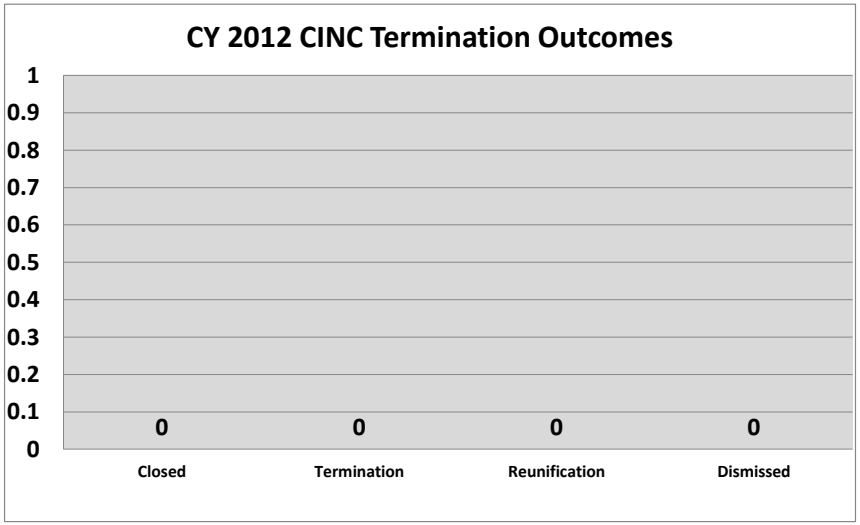
33rd District Defender Office CY 2012 Caseloads & Outcomes

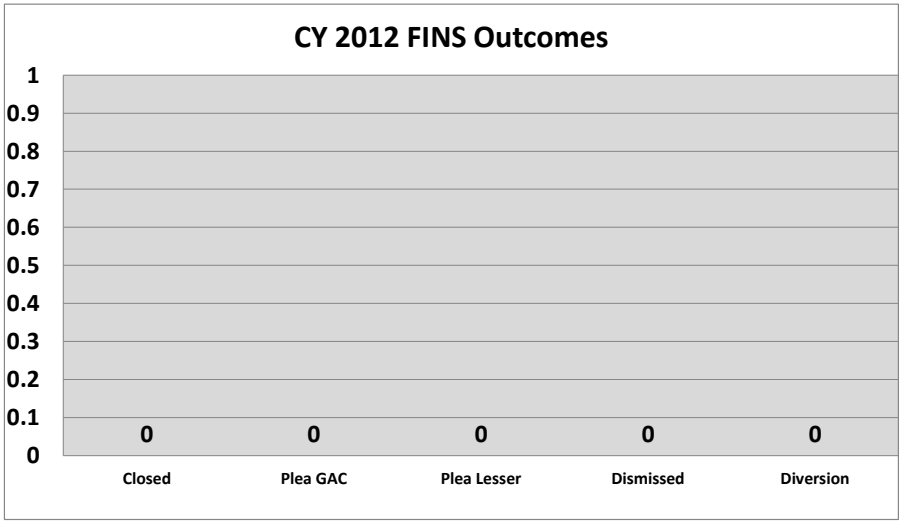
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	8	1	20	28	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	1	0	28	29	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	17	0	15	32	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	34	6	102	136	N/A	N/A	0	4	1	0	N/A	N/A	0	0
Delinquency Felony	0	1	14	14	N/A	N/A	0	0	2	0	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	246	57	583	829	N/A	N/A	28	0	8	0	0	0	0	0
Adult Felony Non-LWOP**	329	80	833	1162	N/A	N/A	32	38	96	0	0	0	0	0
Adult LWOP**	0	0	4	4	N/A	N/A	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	61	31	42	103	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	2	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

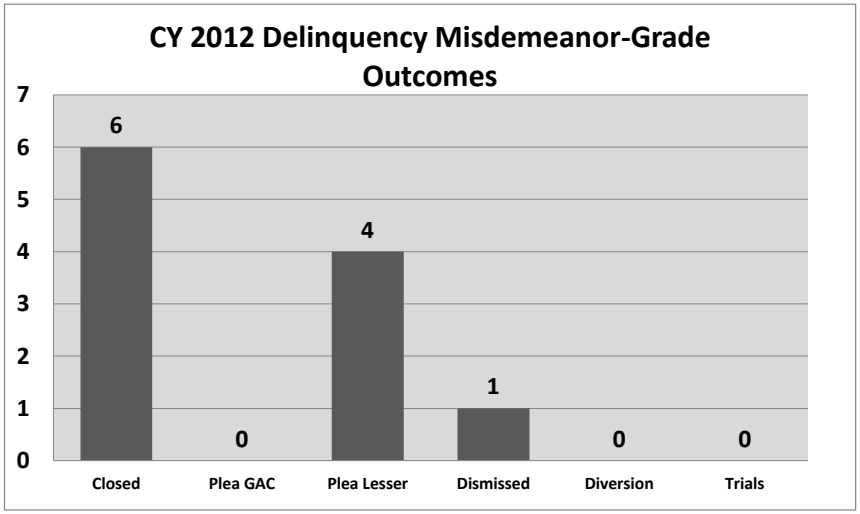
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

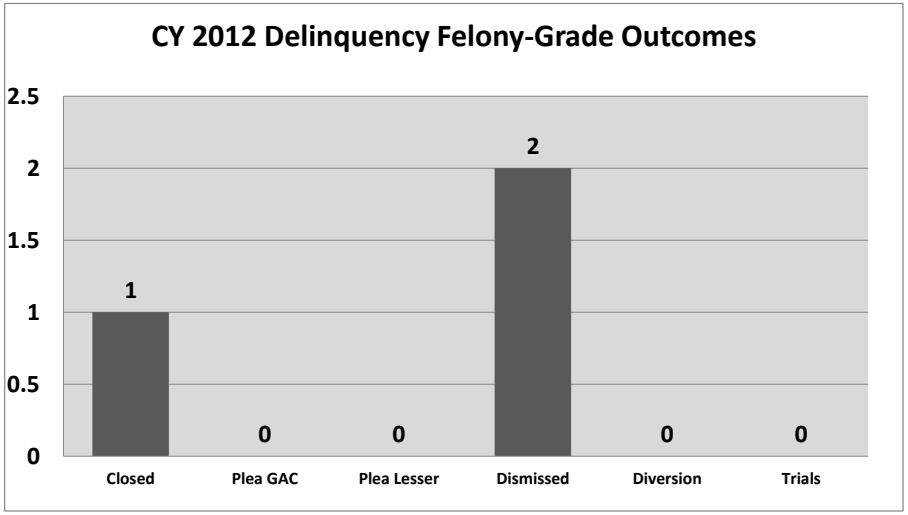

CY 2012 CINC Representing Child Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
Closed
Termination
Reunification
Dismissed

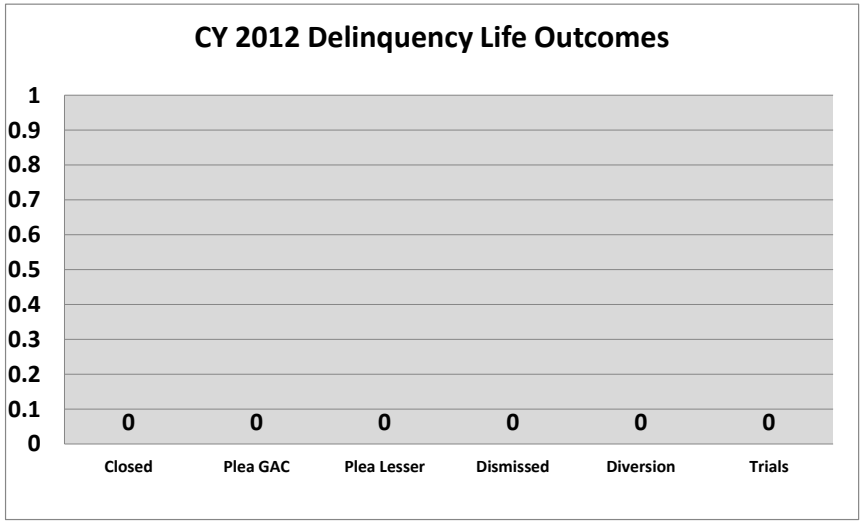

CY 2012 CINC Representing Parent Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

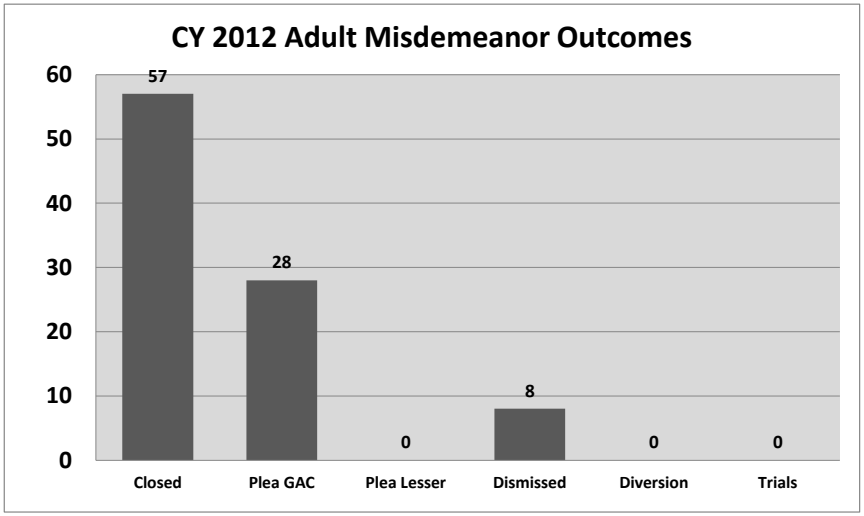

CY 2012 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

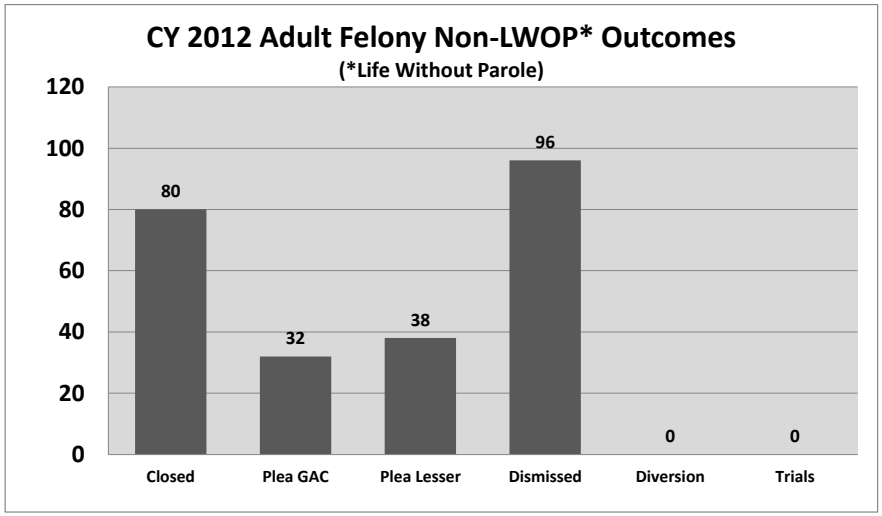

CY 2012 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

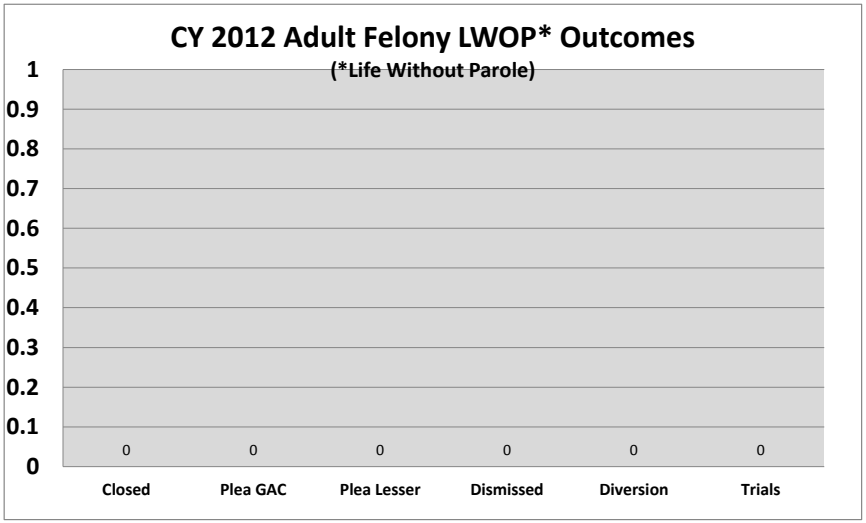

CY 2012 Delinquency Misdemeanor-Grade Outcomes
7
6
5
4
3
2
1
0
6
0
4
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

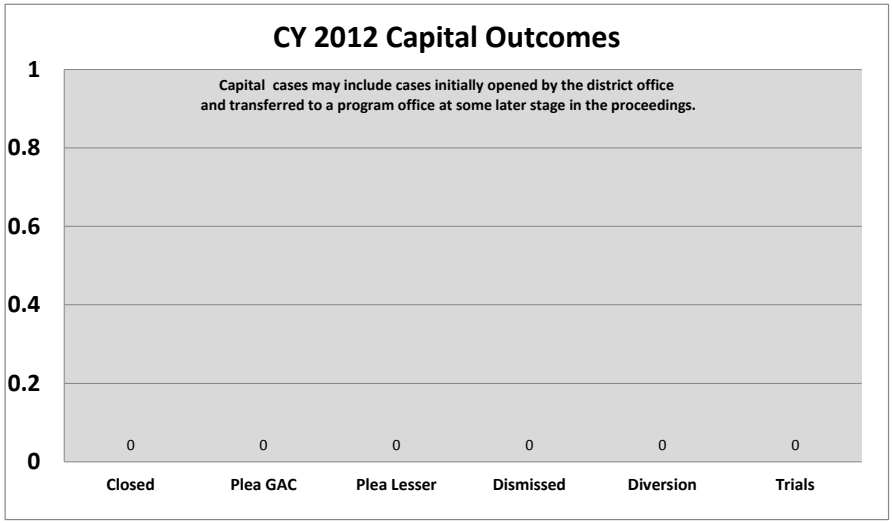

CY 2012 Delinquency Felony-Grade Outcomes
2.5
2
1.5
1
0.5
0
1
0
0
2
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
60
50
40
30
20
10
0
57
28
0
8
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

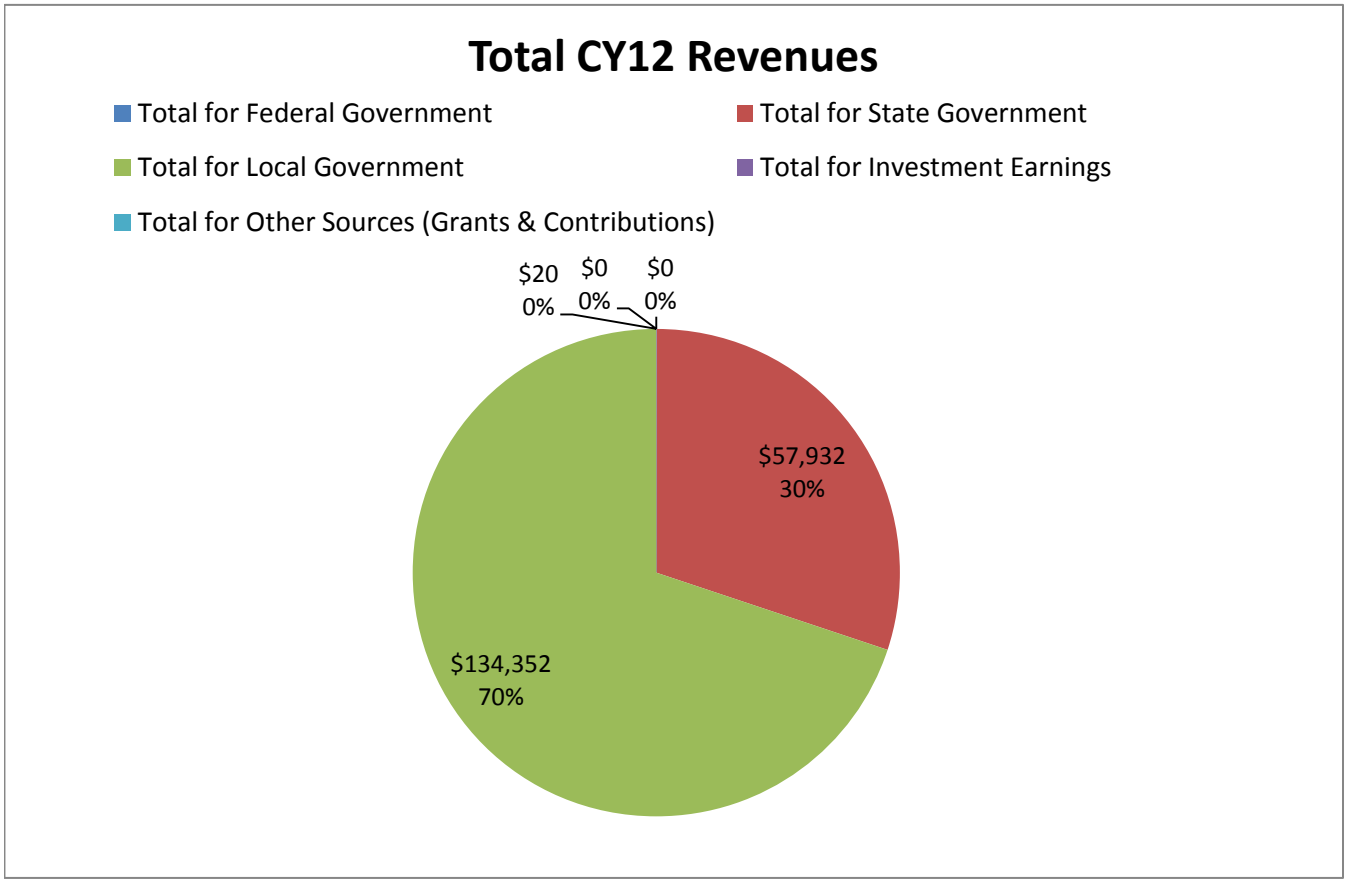

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
120
100
80
60
40
20
0
80
32
38
96
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

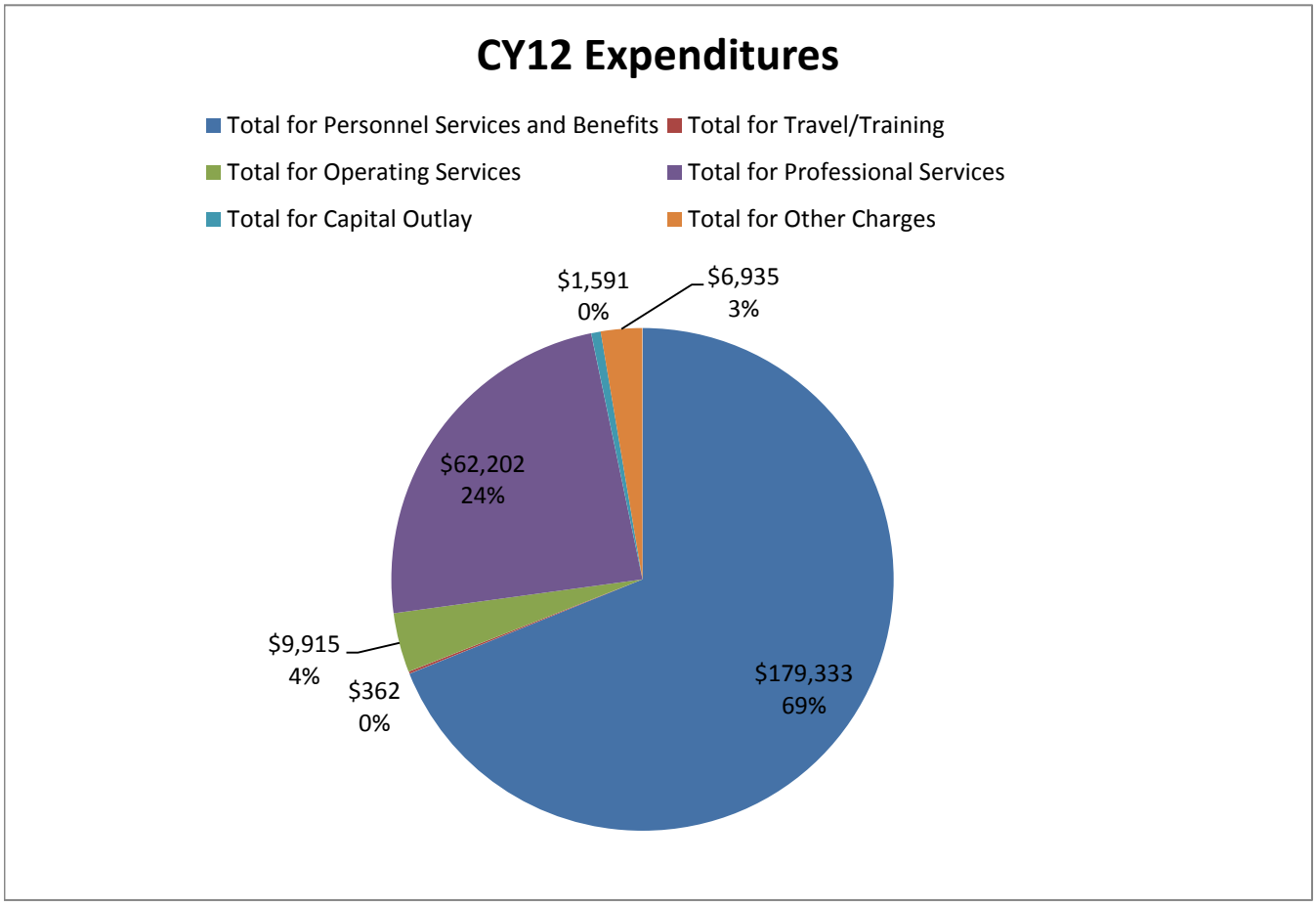

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

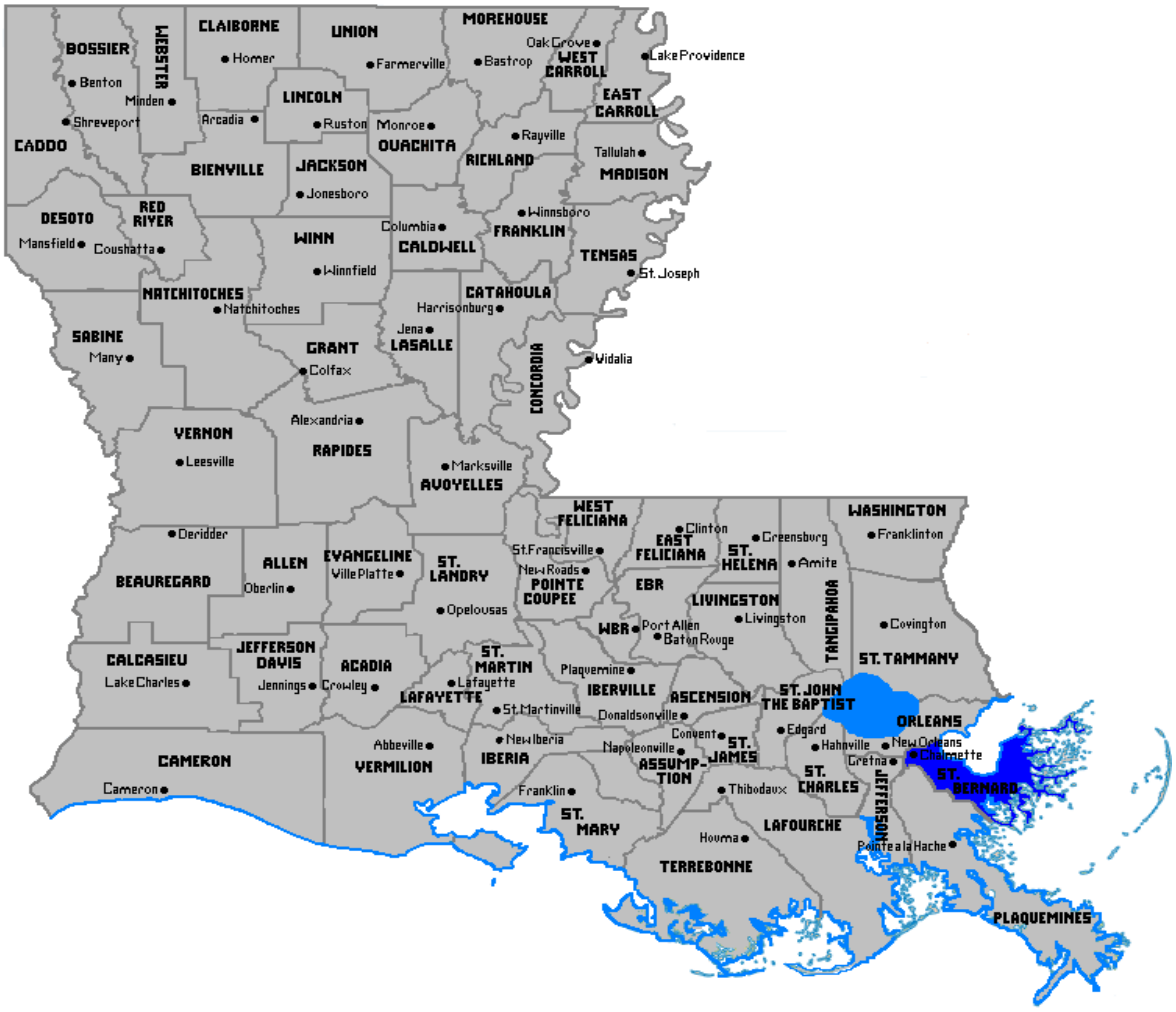

CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 33 CY2012	Total CY2012
District Defender: David Deshotels	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$0
District Assistance Fund (DAF)	$57,932
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$0
Total for State Government	$57,932
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$0
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$0
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$5,651
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$0
City & City-Ward Courts	$0
Judicial District Courts	$0
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$0
Parish Courts	$0
Traffic Court	$0
Non-itemized, lump sum collected and remitted by all courts	$39,565
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$83,057
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$0
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$122,622
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$3,762
Partial Attorney Fees Reimbursements [as per 15:176]	$2,318
Other Reimbursements	$0
Other Local Income -List source(s)	$0
Total for Charges For Services	$6,080
Total for Local Government	$134,352
Investment Earnings	
Interest Income	$20
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$20
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$0
Total for Other Sources (Grants & Contributions)	$0
Total for REVENUE	$192,304

District 33 CY2012	Total CY2012
District Defender: David Deshotels	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$134,183
Accrued Leave	$0
Payroll Taxes	$16,779
Hospitalization and Disability Insurance	$0
Retirement	$28,372
Other	$0
Total for Personnel Services and Benefits	$179,333
Travel/Training	
Parking/Auto Tolls	$0
Travel/Lodging/Per Diem/Mileage	$362
Total for Travel/Training	$362
Operating Services	
Advertisements	$0
Workers' Compensation	$0
Insurance - Malpractice	$0
Insurance - Auto/Physical Liability	$0
Insurance - Other	$0
Lease - Office	$6,000
Lease - Auto/Equipment	$0
Lease - Other	$0
Office Repair and Maintenance	$0
Office - Telephone/Utilities/Postage/Internet	$2,314
Dues and Seminars	$0
Law Library/Journals/Subscriptions	$1,602
Office Supplies	$0
Total for Operating Services	$9,915
Professional Services	
Audit/Accounting Expense	$8,017
Contract Clerical	$1,221
Expert Witness	$0
Investigators	$0
Interpreters	$900
Social Workers	$0
Capital Representation	$0
Conflict	$5,608
Contract - Juvenile Attorneys or CINC	$12,360
Misdemeanor Attorney Contracts	$7,815
Contract Attorneys - all other	$26,281
IT/Technical Support	$0
Total for Professional Services	$62,202
Capital Outlay	
Major Acquisitions	$1,591
Total for Capital Outlay	$1,591
Other Charges	
Other Operating Expenses	$6,935
Total for Other Charges	$6,935
Total for EXPENDITURES	$260,338


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$20
0%
$0
0%
$0
0%
$57,932
30%
$134,352
70%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$1,591
0%
$6,935
3%
$62,202
24%
$9,915
4%
$362
0%
$179,333
69%



The 34th Judicial District Public Defenders' Office

St. Bernard (Chalmette)

District Defender: Thomas H. Gernhauser
2118 Jackson Blvd., Suite B
Chalmette, LA 70043
(504) 278-4438

34th Judicial District • St. Bernard Parish
District Defender Thomas H. Gernhauser • (504) 278-4438
2118 Jackson Blvd., Suite B• Chalmette, LA • 70043

General District Information: In the 34th Judicial District, there are five sections of District Court and no City Courts. There is a specialty drug court program for both juveniles and adults. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 35,859 in this district, 9,177 of whom are children.

District Staff: The District Defender in this district is Thomas H. Gernhauser, who has served in the position for three years and has been a public defender in Louisiana for 13 years. The 34th Judicial District Public Defenders' Office is a contract public defenders' office. At the end of 2012 the district reported four part-time contract attorneys in addition to the District Defender. There are no restrictions on private attorney practice outside of the Public Defenders' Office. The District Defender supervises all staff, and there is no caseload reduction provided to him

Juvenile Defense: Juvenile cases are heard by District Judges in the 34th Judicial District. All attorneys handle juvenile cases.

Indigency Determination and Availability of Clients: In the 34th Judicial District, the appointed public defender makes the determination of indigence. Adult clients are held in the St. Bernard Parish Prison. Juvenile clients are usually held in the St. Bernard Parish Juvenile Detention Center, but they may be held in Department of Corrections' facilities or Orleans Parish facilities if there is overcrowding or during hurricanes.

Fees and Accounting: The 34th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2012, 453 applications were received for services. Fees were waived for four defendants. A total of $17,945 in application fees was collected. Courts in this district assess the statutory special cost fee to support local public defender services in every case resulting in a conviction. The Public Defenders' Office is working with the new Sheriff's administration to collect these fees. Courts in this district also may assess partial indigence payments for services based on a client's ability to pay. Any resulting payments are collected by the St. Bernard Sheriff's Office. All accounting functions for the 34th Judicial District Public Defenders' Office are handled internally by staff.

Caseload: The 34th Judicial District Public Defenders' Office reported handling 3,484 cases in 2012. Of those, 253 involved juvenile matters, including 165 Child in Need of Care representations.

The 34th JDC Public Defenders' Office

Parish(es) & Seat(s)	St. Bernard - Chalmette
Population	35,859
Juvenile Population	9,177
District Defender	Thomas H. Gernhauser
Years as District Defender	3
Years in Public Defense	13
Office Manager	Bambi Bruscato
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Bambi Bruscato-Legal Secretary / Office Manager, Thomas Gernhauser-District Defender, Joshua Gordon-Contract Attorney, Thomas Dunn-Contract Attorney, Joseph Browning-Contract Attorney, William Egan-Contract Attorney, Alvin Clavin-Investigator.
Primary Office Street Address	2118 Jackson Blvd., Suite B
City	Chalmette
ZIP	70043
Primary Phone	504-278-4438
Primary Mailing Address	Same as above
Primary Fax Number	504-278-4439
Primary Emergency Contact	Thomas H. Gernhauser
Primary Emergency Phone	504-289-9450-Cell
Secondary Emergency Contact	Bambi Bruscato
Secondary Emergency Phone	504-237-4437 Cell
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	N/A
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	N/A
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Yes
Courts and Locations	34 Judicial District Court St. Bernard Parish
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	5 Divisions

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	One attorney is assigned to each division of court and we have a pool of 4 conflict attorneys to handle any conflict cases. We file motions in 14 days, the clerk of court's office assigns a division of court and then it is assigned to the attorney for that division.
Name of Adult Detention Facilities in This District	St. Bernard Parish Prison
Name of Adult Detention Facilities Outside the District Which Hold Clients	Louisiana State Penitentiary or Elaine Hunt Correctional Center
Name of Juvenile Detention Facilities In This District	St. Bernard Parish Juvenile Detention Center
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	DOC for storms and seldom in DOC or Orleans in part for overcrowding. Seldom recently.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Jack Rowley
Chief Judge of Criminal District Court	Rotates per year per division, Judge Sanborn.
Juvenile Court Judges (Specify District of City Court)	All five divisions sit as Juvenile and adult Judges.
Drug Court Judges	Juvenile - Judge Sanborn & Adult - Judge Vaughn.
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	By each attorney and by income affidavit sheet. See attached sheet.
When is Assignment/Appointment of Counsel Made?	Time of arrest - Magistrate.
Initial Client Intake Conducted By Whom? (Name and Title)	Bambi Bruscato-Legal Secretary / Office Manager.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	See Attached Form
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	At times the fee may be waived by the court if the defendant is in an in house drug rehab program and cannot seek employment at that time and/or incarcerated.
How Many Applications for Services Were Received?	453
How Many Application Fees Were Waived?	4
How Many Application Fees Were Reduced?	0
Total Application Fee Dollars Collected in 2012	17,945
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No

$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	A meeting was conducted with the SBSO last month, where they were advised of Act 366 and are aware of their obligations to an accounting. At the time of this submission the SBSO has not provided an accounting. But, they are in the process of a complete accounting breakdown before our next check disbursement from their office. They have agreed to supply an accounting breakdown for all future check disbursements.
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Yes, an accounting pursuant to Act 366 will be provided with each disbursement.
Who Collects the Assessed Court Fees?	St. Bernard Sheriff's Dept.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	See above
Who Remits the Court Fees Collected?	St. Bernard Sheriff's Dept.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	See above
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	This office files a motion to determine counsel.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	See above Act 366 statement
Who Collects the Assessed Partial Payments?	St. Bernard Parish Sheriff's Department
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	See above Act 366 statement
Who Remits the Partial Payments Collected?	Office does not levy fees but when income and/or financial information may lead to a belief of non-indigence courts have fixed fees when "motion to determine counsel" is heard and court feels a fee should be paid to the Public Defender Office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	See above Act 366 statement
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	See above Act 366 statement
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	All attorneys in our office are part-time independent contractors and are allowed to have a private practice.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes, please see attached
Primary Immediate Needs	Increase DAF Allotment in order to contract an attorney for Div. C presently represented by District Defender in addition to other duties.

Immediate Critical Issue Areas	None
Long-Term Critical Issue Areas	Funding to acquire Juvenile Atty.
Please List All New Hires in 2012 (Name and Title)	none
Please List All Promotions in 2012 (Name and Title)	None
2012 Media Coverage and/or Major Accomplishments	St. Bernard News, St. Bernard Voice, Times Picayune Courthouse Square Ribbon cutting. Have been relocated in to a newly constructed Public Defender Office with rent free accommodations in government court building. Appellate Court reversal of a CINC termination judgment. Obtained lesser sentences in 2 LWOP cases. Located Fema reimbursement from 2006 which was not known to the parish government and utilized account to newly furnish the new office.
Number of Expected New Attorney Hires in 2012	0 No funding
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. Introduction to the database, shadowed attorneys while performing duties through out every aspect of the 34th criminal court system.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Monthly staff meetings, unannounced observation of attorney during court proceeding. Constant review of database reports, individual meetings with staff and attorneys to discuss performance issues.
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	None
Please Attach Your Office Organizational Chart	Attached separately
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	Funding needed for additional staff for assistance in Database input as well as need for additional attorneys.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	Bambi Bruscato -Legal Secretary/Office Manger is the only staff member. She is provided medical benefits through the St. Bernard Parish Government.
Regular Meetings for Any Staff, Please Describe	We have regular meetings twice a month.
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	1
Number of Writs Your District Handled in 2012	1
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	The Juvenile would remain in the same division with same attorney throughout.

Please Provide the Names of All State Representatives and Senators from Your District	Senator A.G. Crowe and Representative Ray Garafaolo.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	CINC appointments
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	Moved into new government building office, rent free, with new office furniture paid by FEMA reimbursements.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
None	
Part-Time Contract Attorneys	**Contact Information**
Thomas Gernhauser- Div C	504-278-4438
Joshua Gordon- Div A	504-278-4438
Joseph Browning- Div D	504-278-4438
William Egan- Div E	504-278-4438
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Bambi Bruscato- Administrative Assistant	504-278-4438
Albert E. Clavin	504-278-4438

2012 District Office Technology Survey

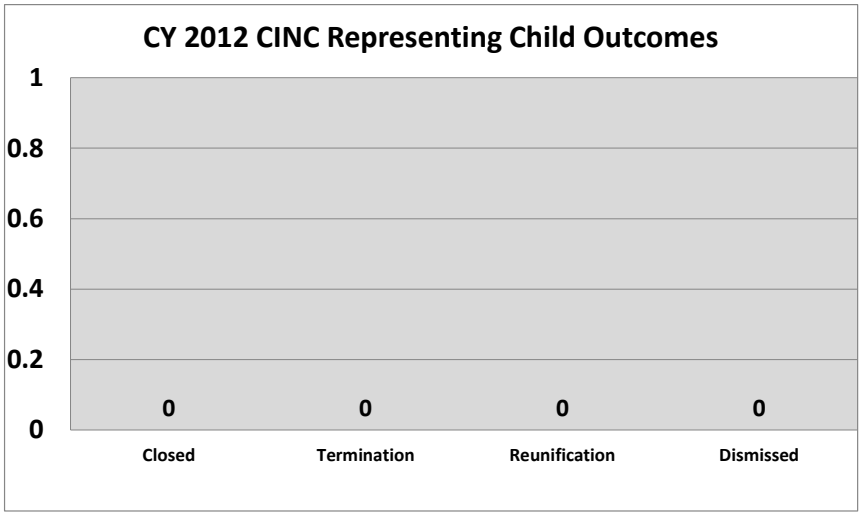
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Thomas Gernhauser
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	x
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	
Microsoft Office 2003	x
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	x
Internet Explorer 9	
Firefox	x
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	1
DVD	1

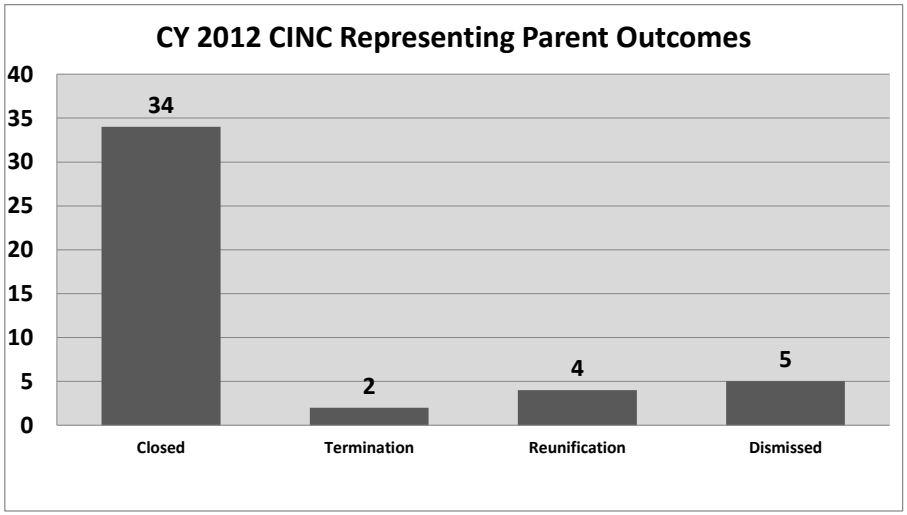
VCR	1
Desktop PCs	
Laptops	8
Video Cameras	1
Digital Cameras	1
Video Conferencing Systems	
B&W Laser Printers	4
Color Printers	1
Wireless Cards	1
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	4g
Provider Name:	Verizon
Email Provider:	Yahoo
Please list any software or computer equipment in which you need training:	

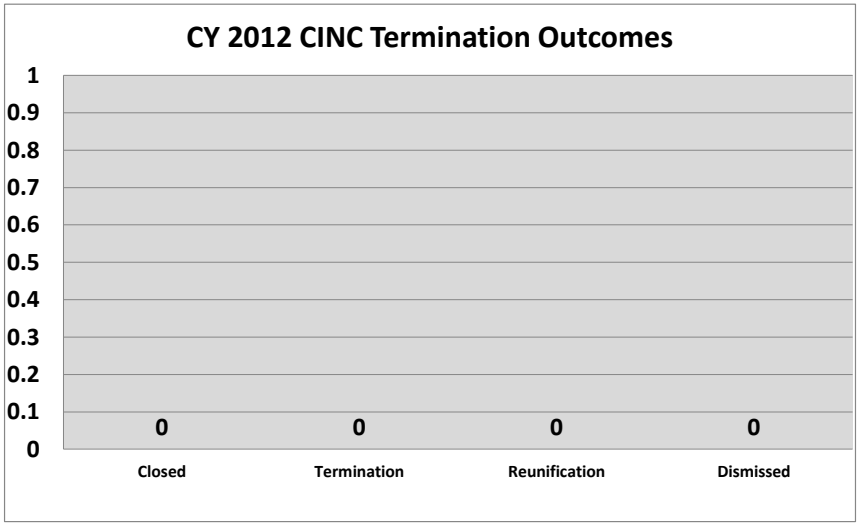
34th District Defender Office CY 2012 Caseloads & Outcomes

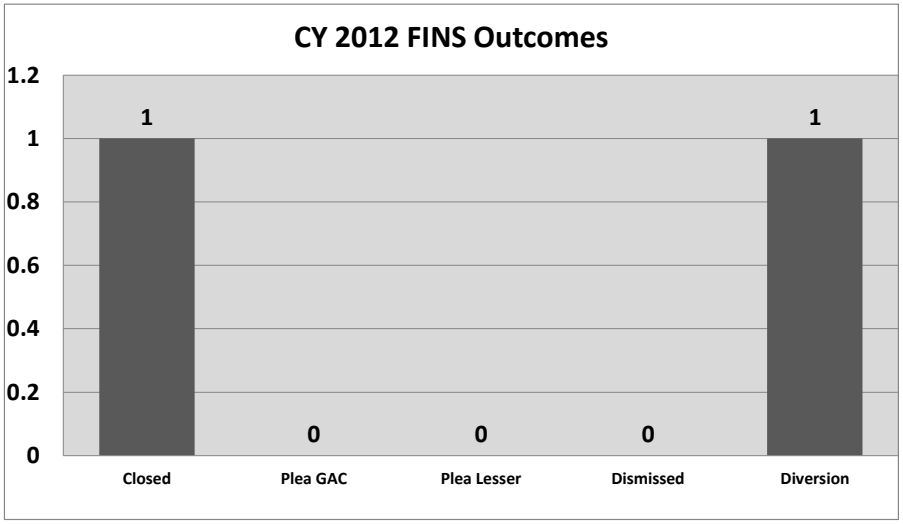
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	91	34	74	165	2	4	N/A	N/A	5	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	0	1	1	1	N/A	N/A	0	0	0	1	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	33	41	19	52	N/A	N/A	25	0	6	0	N/A	N/A	0	0
Delinquency Felony	22	13	8	30	N/A	N/A	5	1	10	0	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	2	5	3	5	N/A	N/A	0	0	3	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	799	922	398	1197	N/A	N/A	242	1	454	3	0	0	0	0
Adult Felony Non-LWOP**	1173	1191	733	1906	N/A	N/A	159	89	493	1	0	4	0	1
Adult LWOP**	2	11	12	14	N/A	N/A	3	2	0	0	0	1	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	64	63	45	109	N/A	N/A	3	0	9	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	4	0	1	5	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

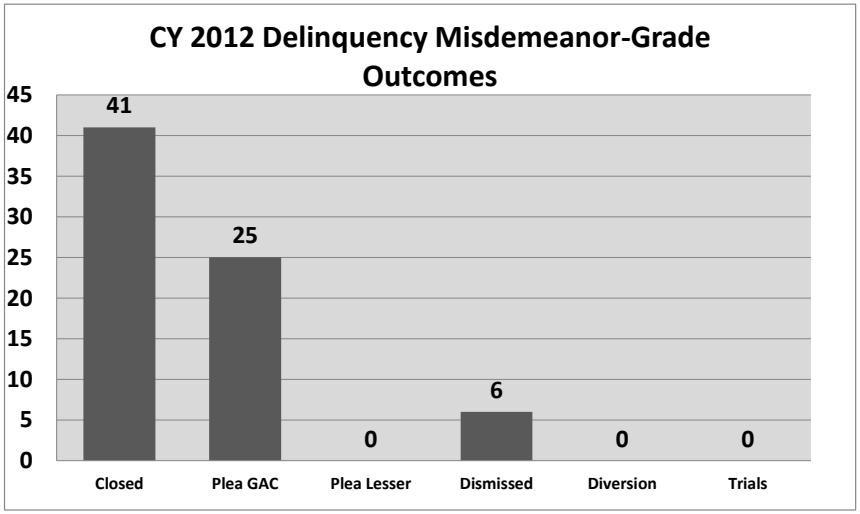
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

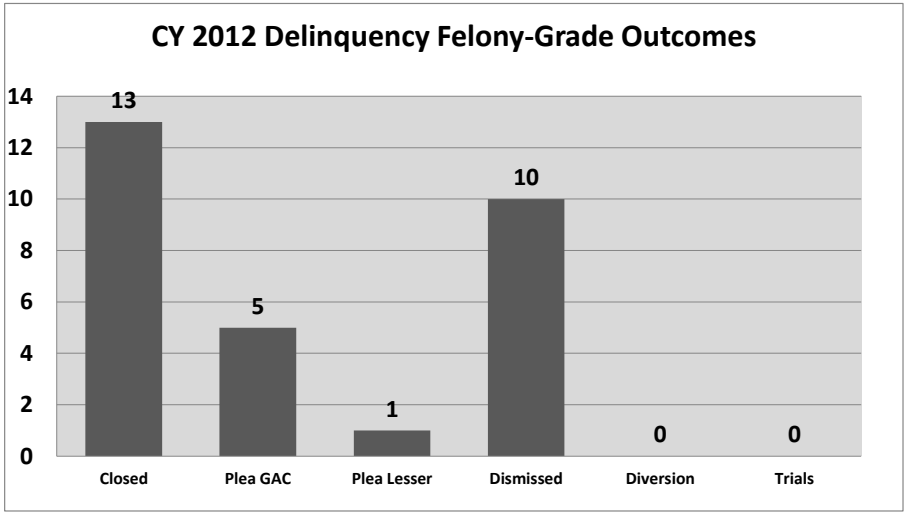

CY 2012 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

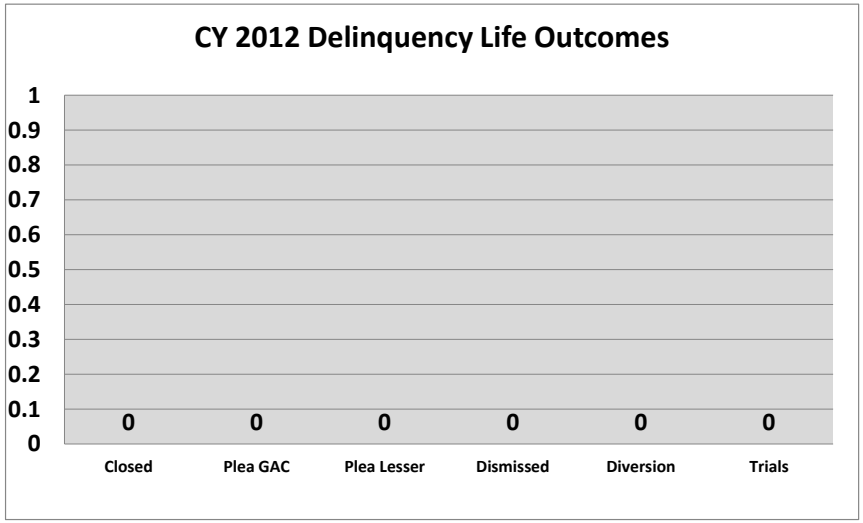

CY 2012 CINC Representing Parent Outcomes
40
35
30
25
20
15
10
5
0
34
2
4
5
Closed
Termination
Reunification
Dismissed

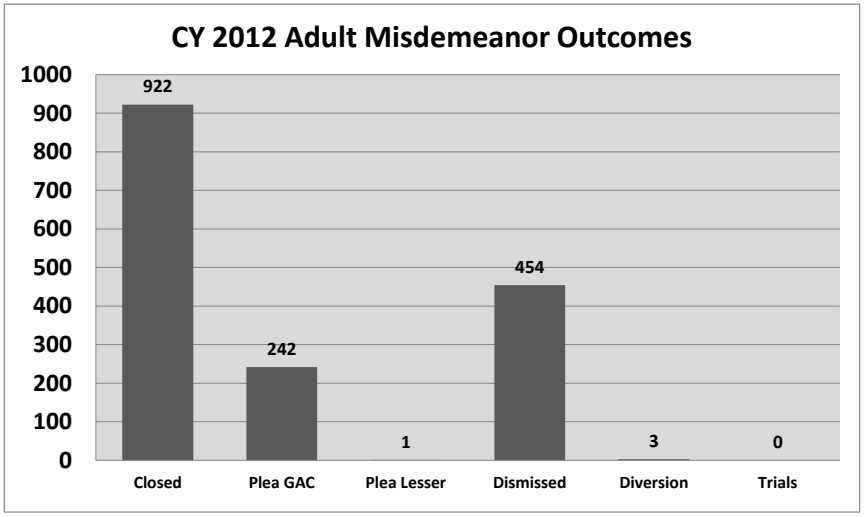

CY 2012 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

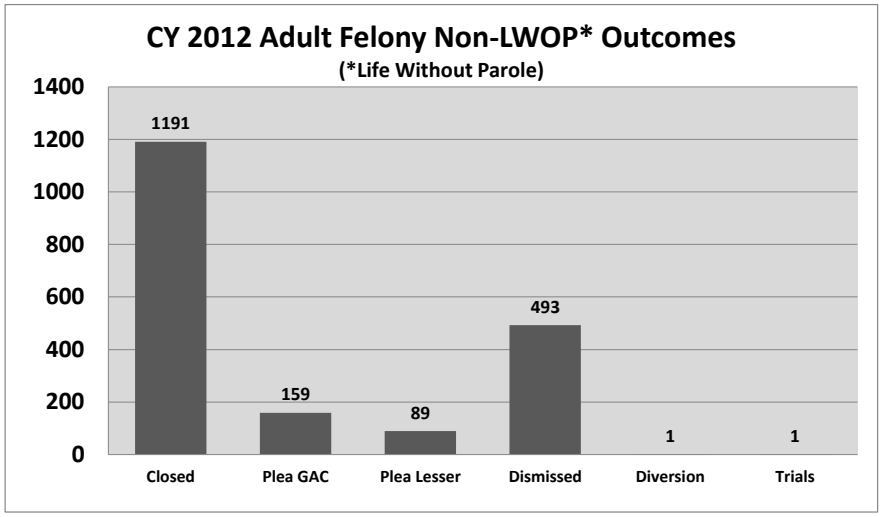

CY 2012 FINS Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

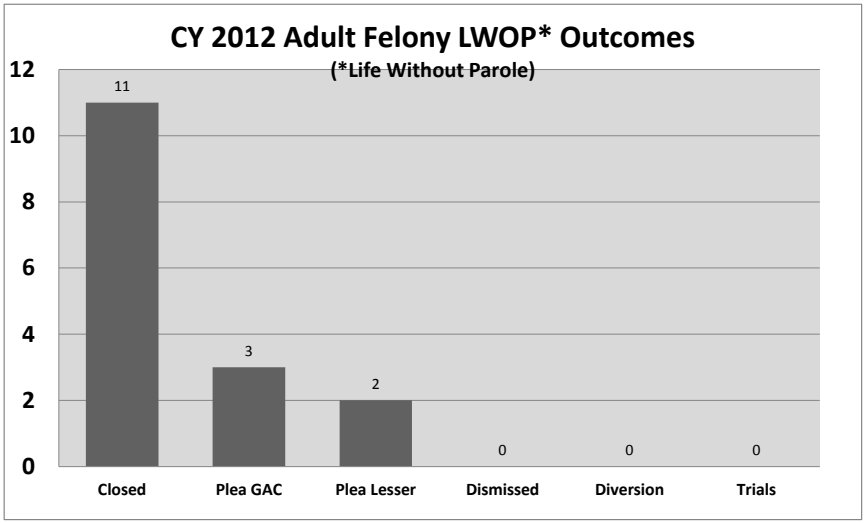

CY 2012 Delinquency Misdemeanor-Grade Outcomes
45
40
35
30
25
20
15
10
5
0
41
25
0
6
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

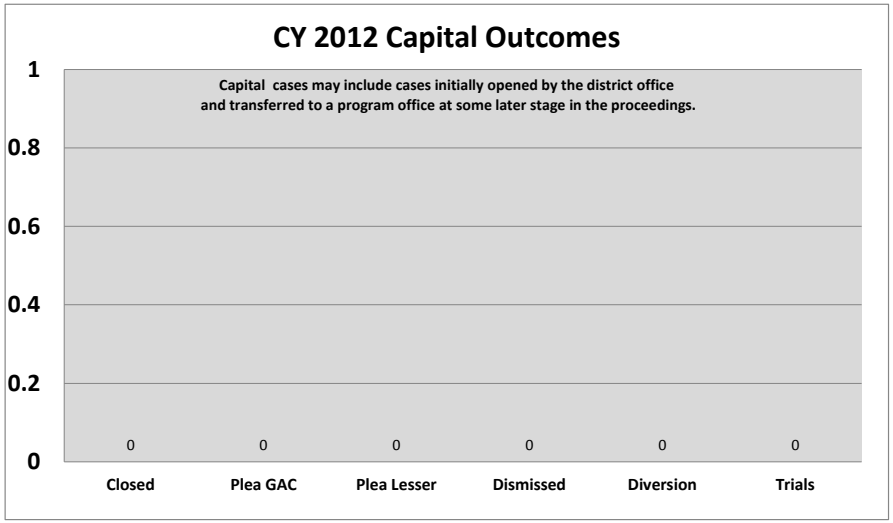

CY 2012 Delinquency Felony-Grade Outcomes
14
12
10
8
6
4
2
0
13
5
1
10
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
1000
900
800
700
600
500
400
300
200
100
0
922
242
1
454
3
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

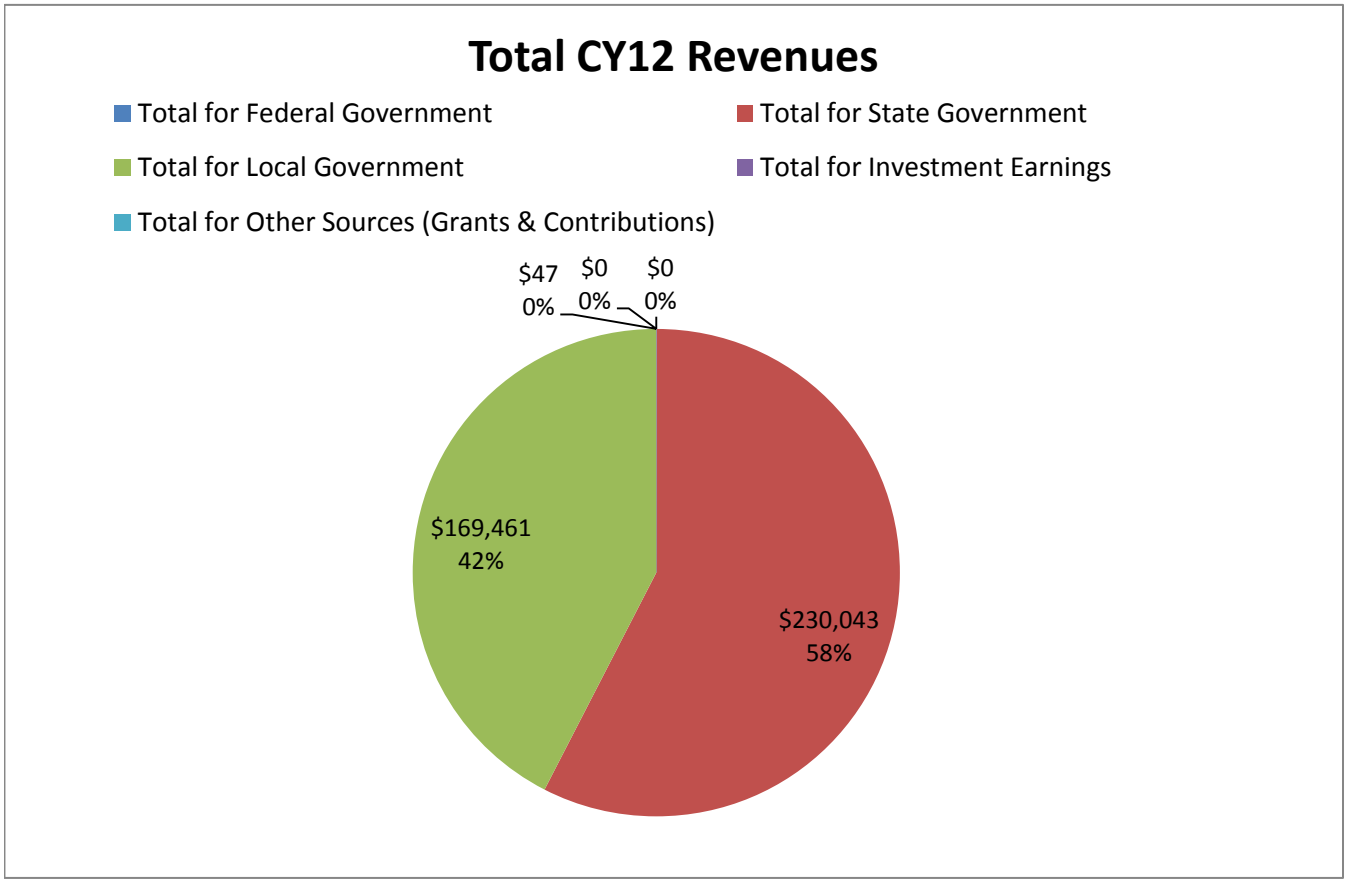

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
1400
1200
1000
800
600
400
200
0
1191
159
89
493
1
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

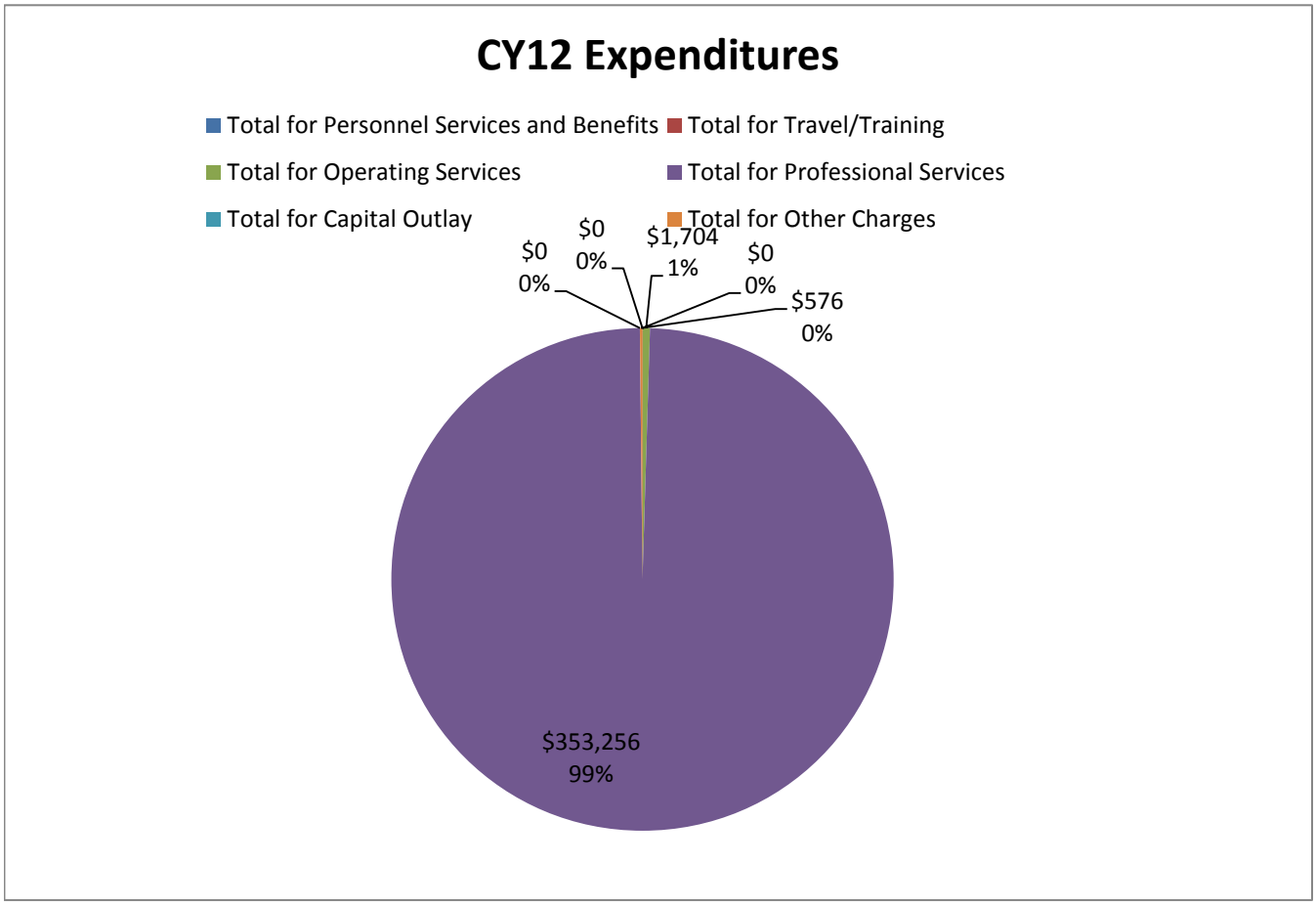

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
12
10
8
6
4
2
0
11
3
2
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

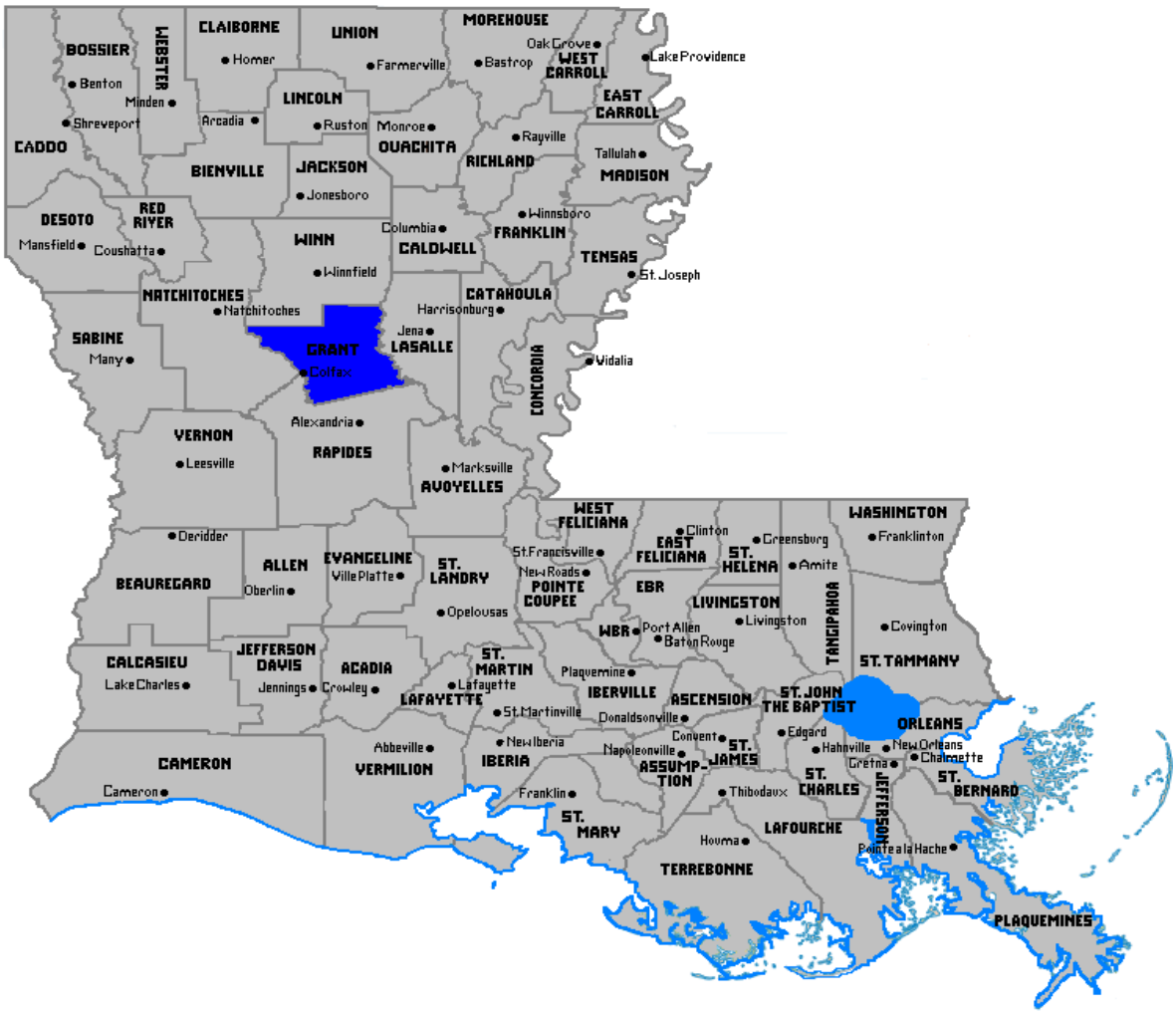

CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 34 CY2012	Total CY2012
District Defender: Thomas Gernhauser	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$0
District Assistance Fund (DAF)	$227,376
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$2,667
Total for State Government	$230,043
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$576
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$0
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$7,351
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$60
City & City-Ward Courts	$0
Judicial District Courts	$0
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$0
Parish Courts	$0
Traffic Court	$0
Non-itemized, lump sum collected and remitted by all courts	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$145,454
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$0
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$145,514
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$15,820
Partial Attorney Fees Reimbursements [as per 15:176]	$200
Other Reimbursements	$0
Other Local Income -List source(s)	$0
Total for Charges For Services	$16,020
Total for Local Government	$169,461
Investment Earnings	
Interest Income	$47
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$47
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$0
Total for Other Sources (Grants & Contributions)	$0
Total for REVENUE	$399,550

District 34 CY2012	Total CY2012
District Defender: Thomas Gernhauser	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$0
Accrued Leave	$0
Payroll Taxes	$0
Hospitalization and Disability Insurance	$0
Retirement	$0
Other	$0
Total for Personnel Services and Benefits	$0
Travel/Training	
Parking/Auto Tolls	$0
Travel/Lodging/Per Diem/Mileage	$0
Total for Travel/Training	$0
Operating Services	
Advertisements	$40
Workers' Compensation	$0
Insurance - Malpractice	$0
Insurance - Auto/Physical Liability	$0
Insurance - Other	$0
Lease - Office	$0
Lease - Auto/Equipment	$0
Lease - Other	$0
Office Repair and Maintenance	$196
Office - Telephone/Utilities/Postage/Internet	$223
Dues and Seminars	$0
Law Library/Journals/Subscriptions	$0
Office Supplies	$1,244
Total for Operating Services	$1,704
Professional Services	
Audit/Accounting Expense	$1,600
Contract Clerical	$6,000
Expert Witness	$6,132
Investigators	$28,000
Interpreters	$700
Social Workers	$0
Capital Representation	$3,901
Conflict	$34,052
Contract - Juvenile Attorneys or CINC	$17,828
Misdemeanor Attorney Contracts	$0
Contract Attorneys - all other	$255,043
IT/Technical Support	$0
Total for Professional Services	$353,256
Capital Outlay	
Major Acquisitions	$0
Total for Capital Outlay	$0
Other Charges	
Other Operating Expenses	$576
Total for Other Charges	$576
Total for EXPENDITURES	$355,536


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$47
0%
$0
0%
$0
0%
$169,461
42%
$230,043
58%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$0
0%
$0
0%
$1,704
1%
$0
0%
$576
0%
$353,256
99%



The 35TH Judicial District Public Defenders' Office

Grant (Colfax)

District Defender: Robert L. Kennedy
352 Second Street
Colfax, LA 71417
(318) 627-3255

35th Judicial District • Grant Parish
District Defender Robert L. Kennedy • (318) 627-3255
352 Second St. • Colfax, LA • 71417

General District Information: In the 35th Judicial District, there is one section in District Court. There are no City Courts. There are no specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 22,309 in this district, 5,151 of whom are children.

District Staff: The District Defender in this district is Robert L. Kennedy, who has served in the position for more than 40 years and has been a public defender in Louisiana for 44 years. The 35th Judicial District public defenders' office is a contract public defenders' office. At the end of 2012 the district reported one full-time District Defender and three part-time contract attorneys. There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender supervises all staff, and there is no caseload reduction provided to him. The office also has one administrative staff member.

Juvenile Defense: Juvenile cases are heard by the District Judge in the 35th Judicial District. All attorneys handle juvenile cases.

Indigency Determination and Availability of Clients: In the 35th Judicial District, the Public Defenders' Office makes the determination of indigence. Adult clients are held in the Grant Parish Detention Center or, when held outside of district, in Avoyelles Parish. Juvenile clients are held in Rapides or Avoyelles Parishes.

Fees and Accounting: The 35th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2012, approximately 325 applications were received for services, but fees are not collected on most applications and one fee was waived for one client. In 2012, a total of $1,836 in application fees was collected by the local Office of Probation and Parole. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defender services. In 2012, the district received $76,658 in special cost fees, collected by the Grant Parish Sheriff's Office. The Court assesses a partial indigence fee of $300 for misdemeanor convictions and $600 to $1,550 for felony convictions, amounting to $12,963 in 2012. These fees were collected by the Office of Probation and Parole. All accounting functions for the 35th Judicial District Public Defenders' Office are handled internally.

Caseload: The 35th Judicial District Public Defenders' Office reported handling 664 cases in 2012. Of those, 211 involved juvenile matters, including 115 Child in Need of Care representations.

The 35TH JDC Public Defenders' Office

Parish(es) & Seat(s)	Grant - Colfax
Population	22,309
Juvenile Population	5,151
District Defender	Robert L. Kennedy
Years as District Defender	Since inception of District Defender System
Years in Public Defense	44.5
Office Manager	Bettye F. Wall
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Bettye F. Wall, Office Manager
Primary Office Street Address	352 Second Street
City	Colfax
ZIP	71417
Primary Phone	318-627-3255
Primary Mailing Address	P.O. Box 222, Colfax, 71417
Primary Fax Number	318-627-2432
Primary Emergency Contact	Robert L. Kennedy
Primary Emergency Phone	318-792-7914 - cell
Secondary Emergency Contact	Ken Rodenbeck
Secondary Emergency Phone	318-613-5115 - cell
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	None
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Robert L. Kennedy
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	None paid to Owner
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Yes
Courts and Locations	35th Judicial District Court, 200 Main Street, Colfax LA 71417
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	One
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Cases are assigned to two part-time contract attorneys and District Defender who are on salary. If more than 3 co-defendants non-contract conflict attorneys are assigned who are paid by the case.
Name of Adult Detention Facilities in This District	Grant Parish Detention Facility
Name of Adult Detention Facilities Outside the District Which Hold Clients	Avoyelles Parish Detention Facility

Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Avoyelles and Rapides Parish
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Often persons are arrested and shipped before PDO is notified and they can be interviewed. When an attorney is appointed he has to expend extra time for travel to meet with the client.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	James P. Lemoine
Chief Judge of Criminal District Court	Warren Willett
Juvenile Court Judges (Specify District of City Court)	Yes. Warren Willett
Drug Court Judges	No
Mental Health Court Judges	No
Other Specialty Court	No
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Chief Indigent Defender by application (see form attached)
When is Assignment/Appointment of Counsel Made?	Within 72 hours of arrest.
Initial Client Intake Conducted By Whom? (Name and Title)	Robert L. Kennedy, Chief
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Bettye Wall interviews when Chief is out of the office and unable to interview within above time period.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	325 estimated
How Many Application Fees Were Waived?	1
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2012	1,836
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	Yes. Office of probation and parole.
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	76,658
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Monthly Remittance Report provided by Sheriff
Who Collects the Assessed Court Fees?	Sheriff

What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Court Fees Collected?	Sheriff
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	None
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Standard fees:$600 for felonies, $300 for misdemeanors; Felony Category 1 - 750 Felony Category 2 - 1,050, Felony Category 3 - 1,550.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Clerk of Court by providing copy of court minutes and Office of Probation and Parole.
Who Collects the Assessed Partial Payments?	Office of Probation and Parole
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Statement showing amount paid and balance owed provided by Office of Probation and Parole included with all payments.
Who Remits the Partial Payments Collected?	Office of Probation and Parole.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Statements from Office of Probation and Parole
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	12,963
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted - yes
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Because of the uncertainty of the amount of revenue that is going to be collected by the Sheriff a possible deficit could occur, however the amount can't be determined until about April 2012.
Immediate Critical Issue Areas	Funding
Long-Term Critical Issue Areas	Because of the uncertainty of the amount of revenue that is going to be collected by the Sheriff a possible deficit could occur, however the amount can't be determined until about April 2012.
Please List All New Hires in 2012 (Name and Title)	Thomas G. Wilson Part-Time Contract Attorney
Please List All Promotions in 2012 (Name and Title)	None
2012 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2012	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	N/A
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Chief supervises attorney and non-attorneys

Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	None
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	No
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No
Regular Meetings for Any Staff, Please Describe	Daily interaction. I have a staff of one (1), the office manager.
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2012	None
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	None
Please Provide the Names of All State Representatives and Senators from Your District	Rep. Terry Brown
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Unable to answer without clarification of meaning of "External Factors".
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	More time is being spent in court supervising and advising contract attorneys.
Staff Directory:	
Full-Time Staff Attorneys	Contact Information
None	
Part-Time Contract Attorneys	Contact Information
Beck, III, Joseph P.	318-640-9202
Wilson, Thomas G.	318-201-2807
Non Attorney Employees and Contractors and Other Staff	Contact Information
Wall, Bettye F.	318-627-3255

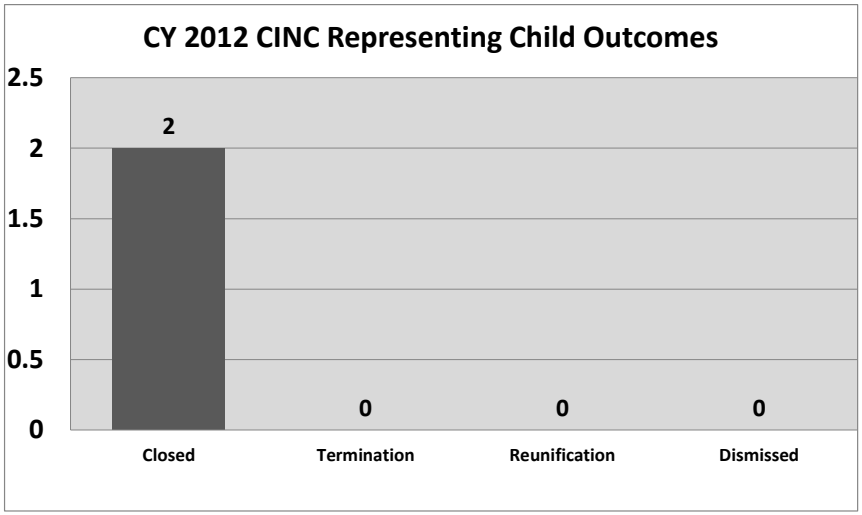
2012 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Bettye F. Wall
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	X
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	X
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	X
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	X
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	
Internet Explorer 9	x
Firefox	x
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	
DVD	1

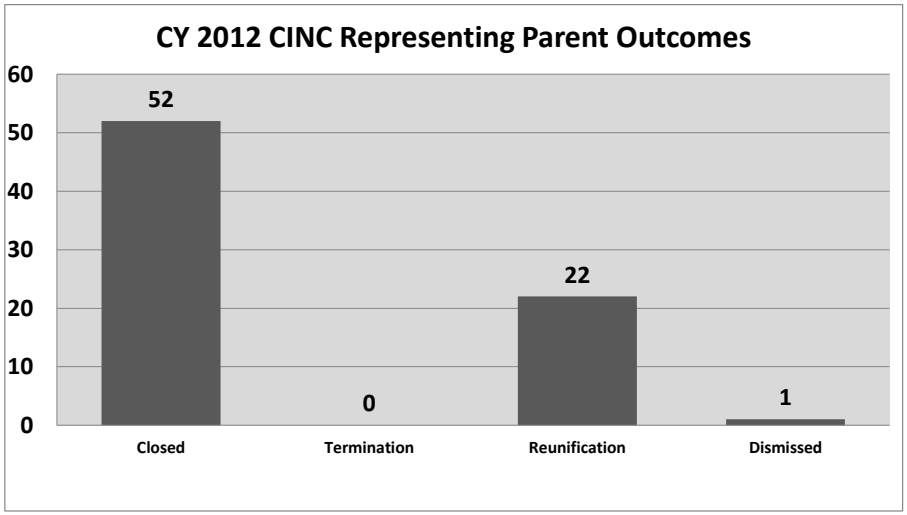
VCR	
Desktop PCs	1
Laptops	1
Video Cameras	
Digital Cameras	
Video Conferencing Systems	
B&W Laser Printers	2
Color Printers	
Wireless Cards	
Smartphones (Funded by Office)	
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	1
No Internet Connection	
Connection Speed:	150KB/sec
Provider Name:	AT&T
Email Provider:	
Please list any software or computer equipment in which you need training:	

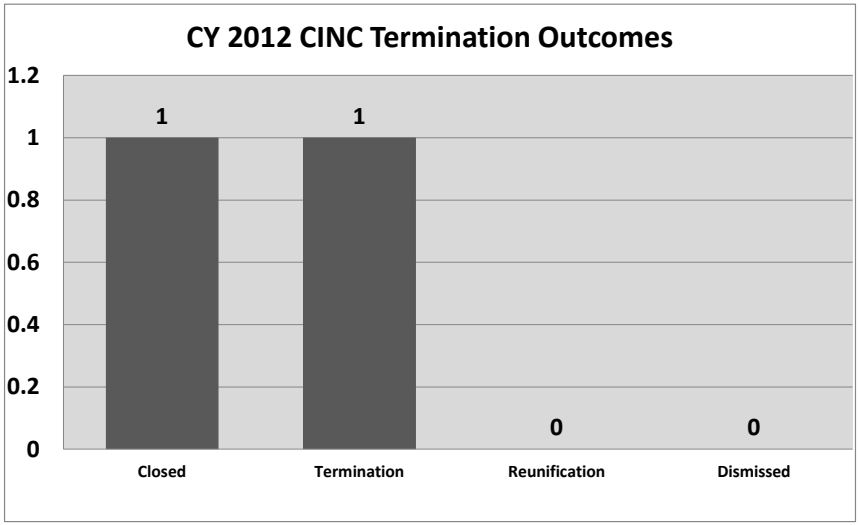
35th District Defender Office CY 2012 Caseloads & Outcomes

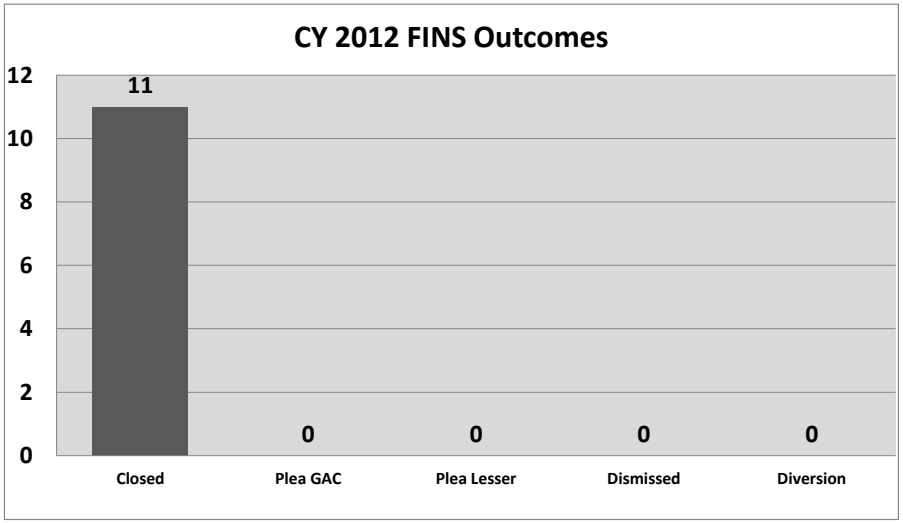
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	1	0	0	1	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	0	2	10	10	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	42	52	62	104	0	22	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A
Termination	14	1	1	15	1	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	12	11	11	23	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	23	12	16	39	N/A	N/A	8	0	0	3	N/A	N/A	0	0
Delinquency Felony	6	5	12	18	N/A	N/A	0	1	6	2	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	1	0	0	1	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	42	46	28	70	N/A	N/A	14	0	47	0	0	0	0	0
Adult Felony Non-LWOP**	245	246	137	382	N/A	N/A	162	15	185	3	0	1	0	0
Adult LWOP**	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	1	0	0	1	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

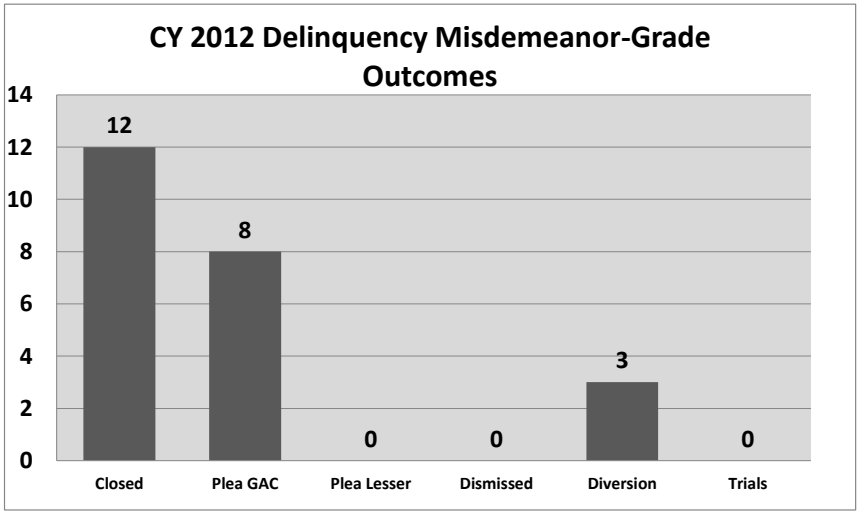
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

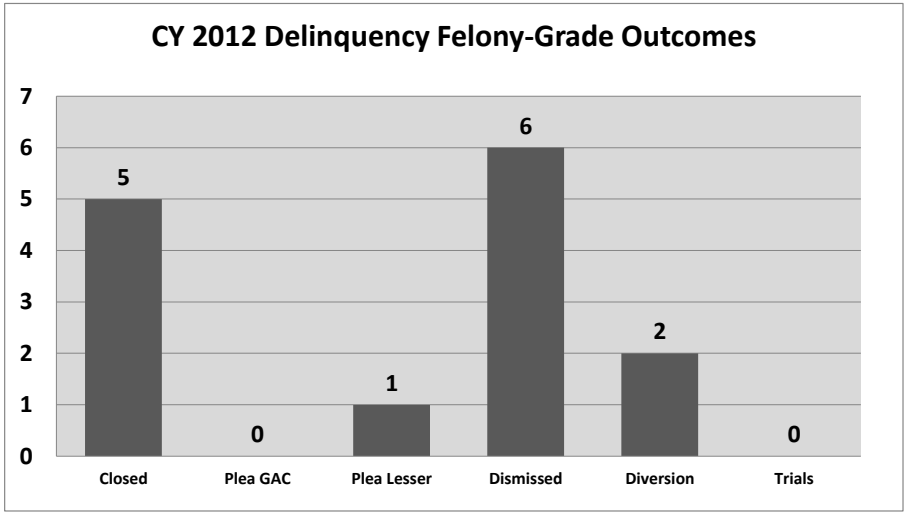

CY 2012 CINC Representing Child Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
Closed
Termination
Reunification
Dismissed

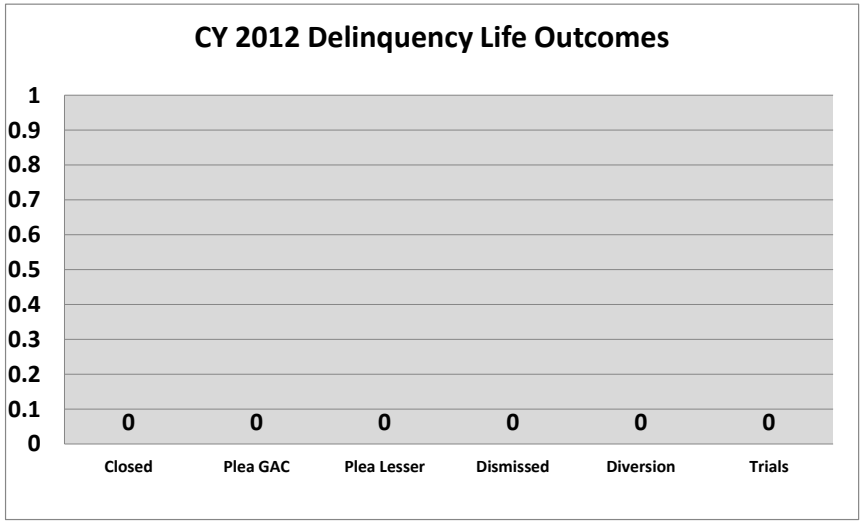

CY 2012 CINC Representing Parent Outcomes
60
50
40
30
20
10
0
52
0
22
1
Closed
Termination
Reunification
Dismissed

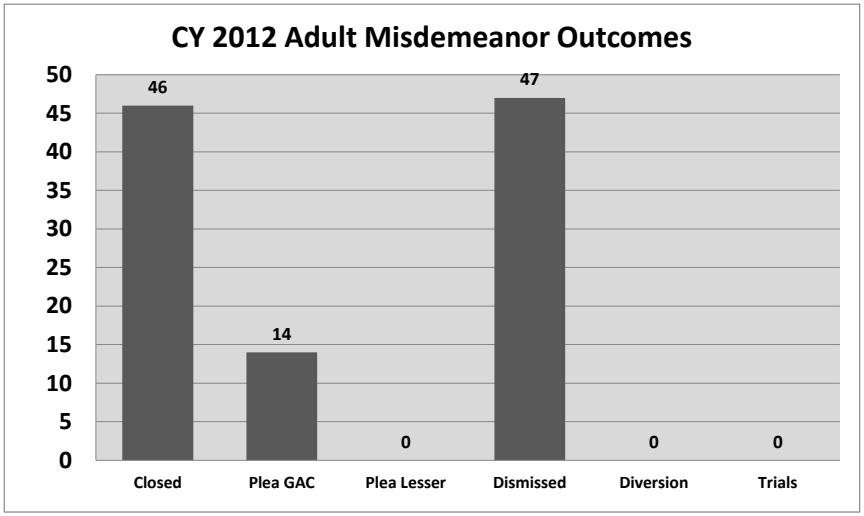

CY 2012 CINC Termination Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
1
0
0
Closed
Termination
Reunification
Dismissed

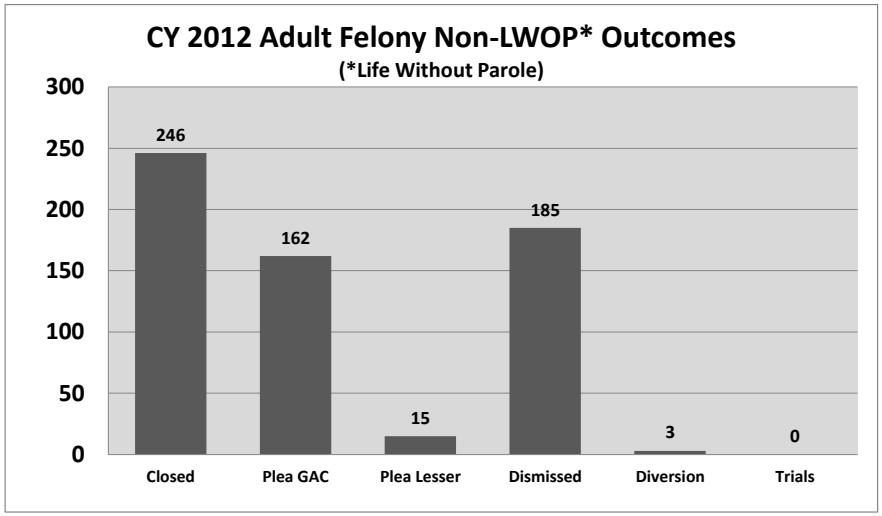

CY 2012 FINS Outcomes
12
10
8
6
4
2
0
11
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

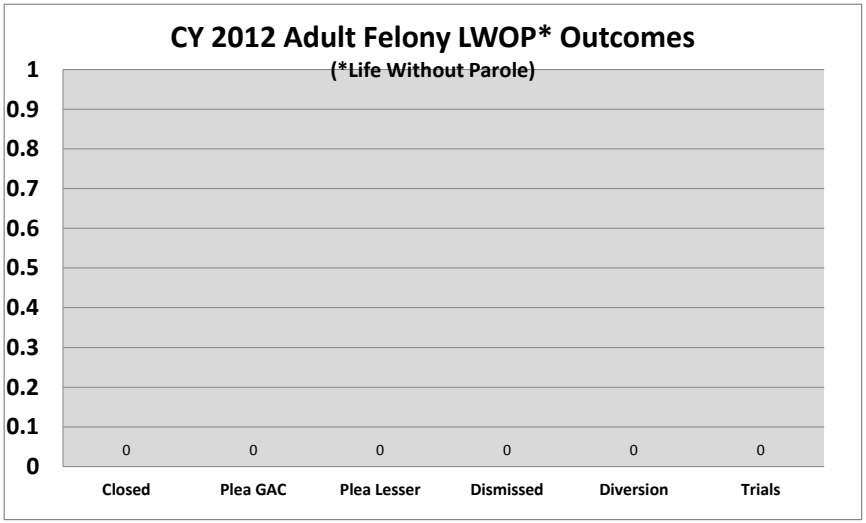

CY 2012 Delinquency Misdemeanor-Grade Outcomes
14
12
10
8
6
4
2
0
12
8
0
0
3
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

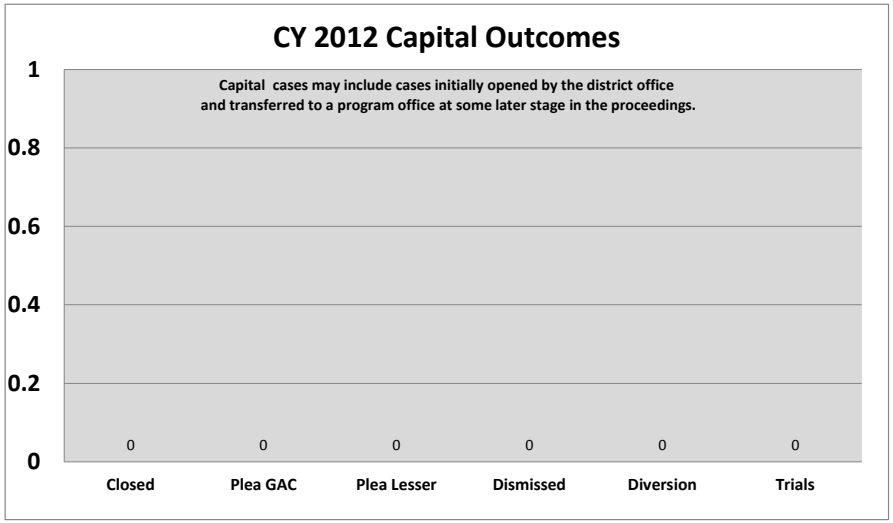

CY 2012 Delinquency Felony-Grade Outcomes
7
6
5
4
3
2
1
0
5
0
1
6
2
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
50
45
40
35
30
25
20
15
10
5
0
46
14
0
47
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

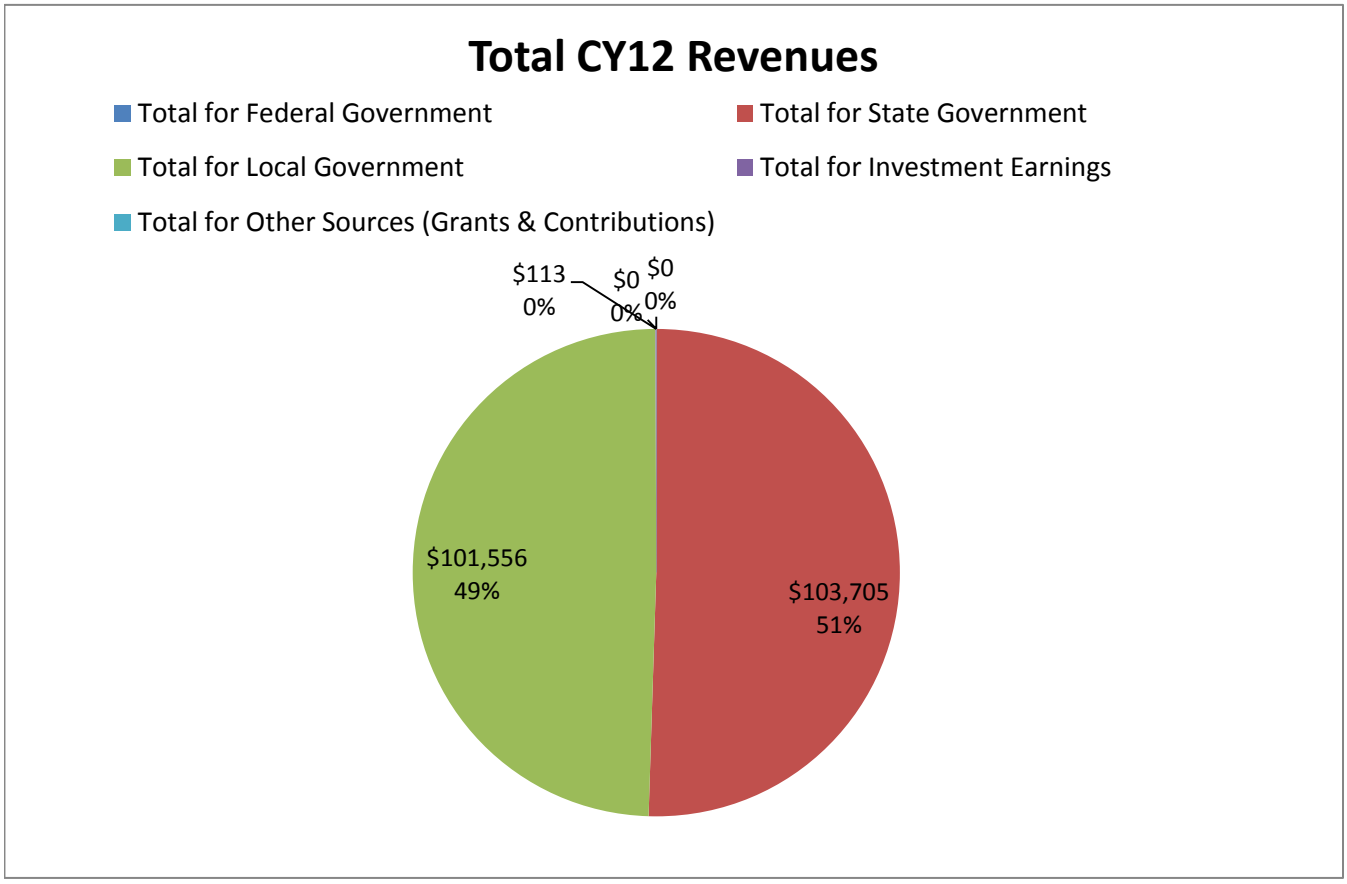

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
300
250
200
150
100
50
0
246
162
15
185
3
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

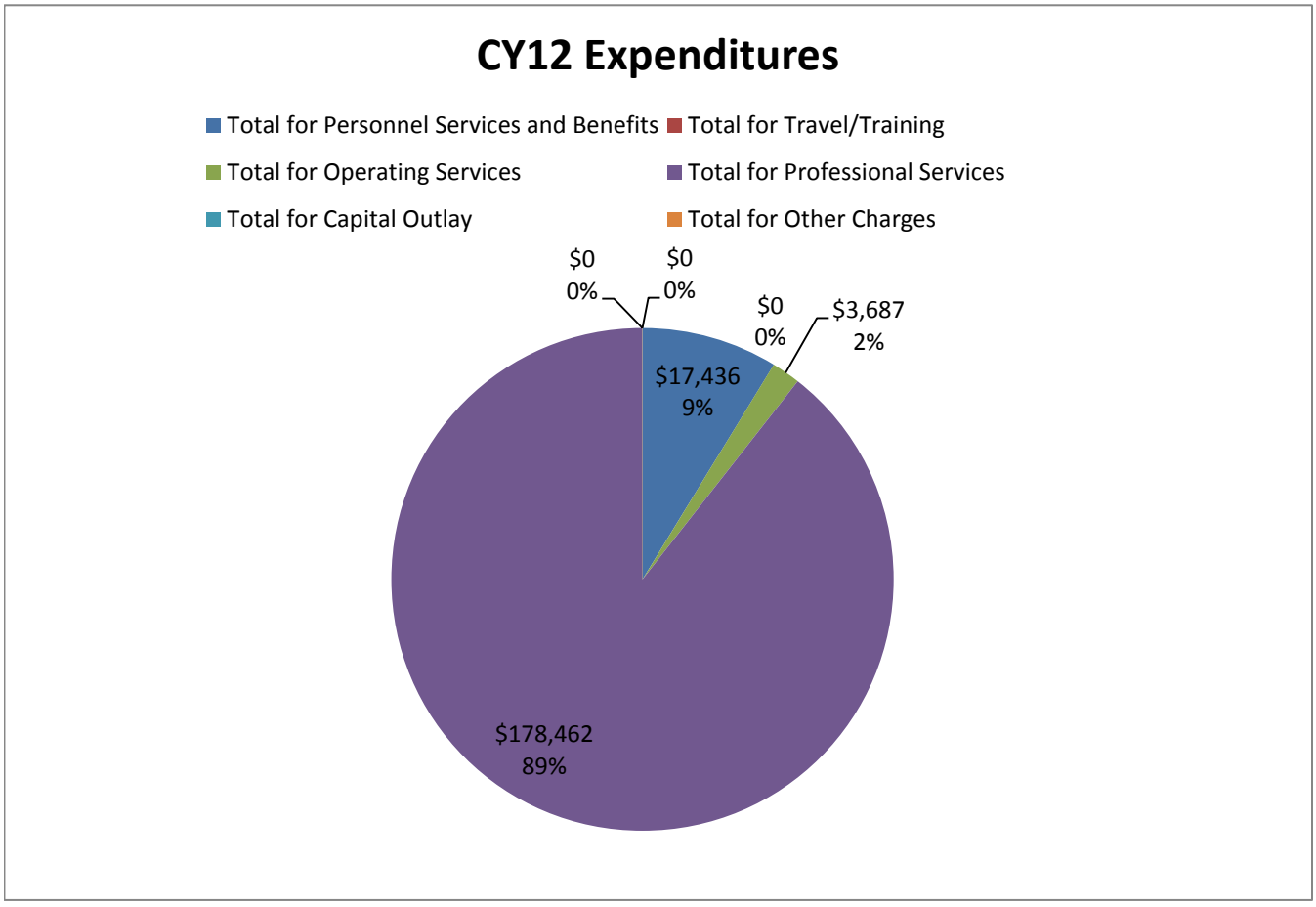

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

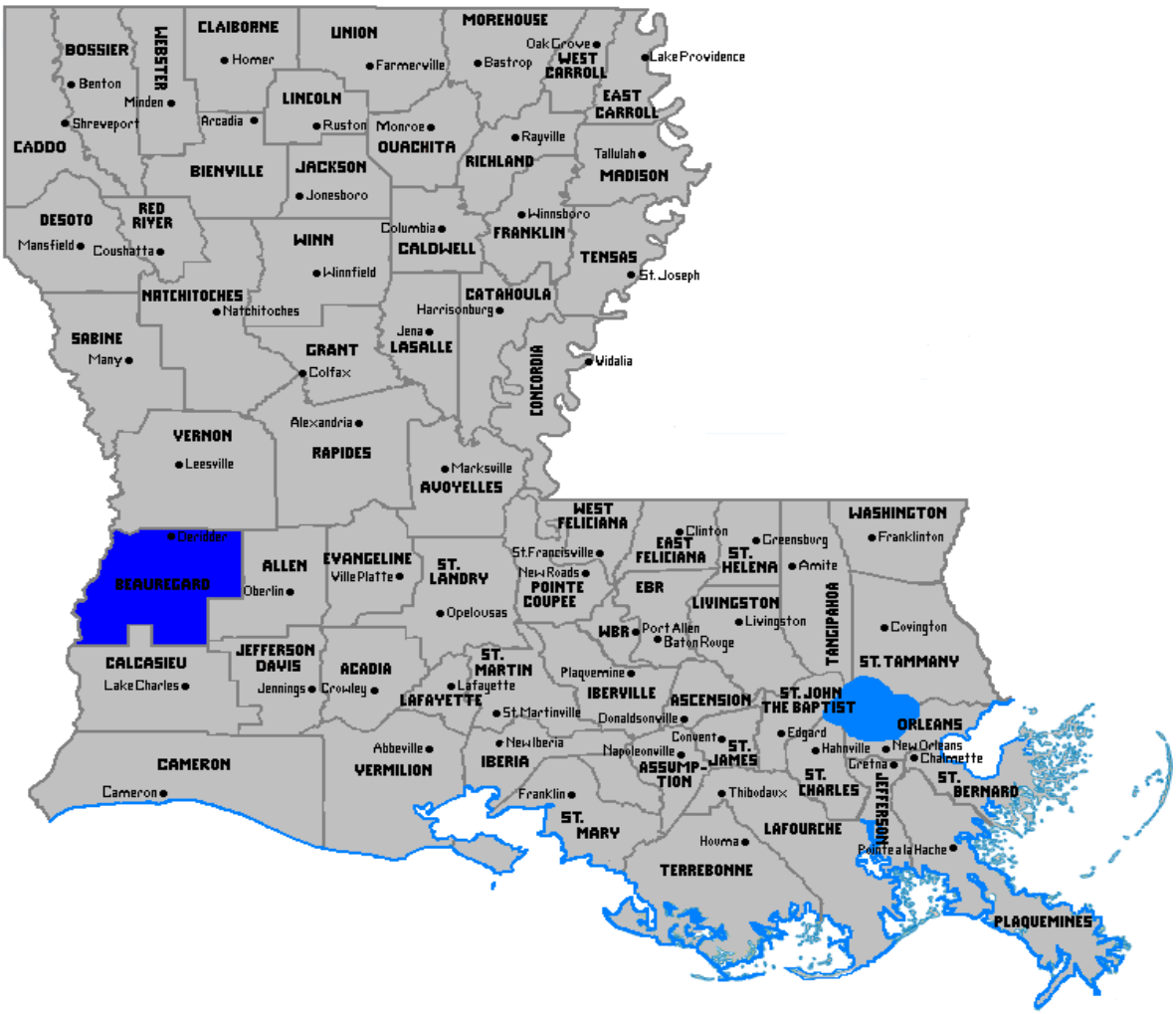

CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 35 CY2012	Total CY2012
District Defender: Robert Kennedy	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$7,304
District Assistance Fund (DAF)	$96,401
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$0
Total for State Government	$103,705
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$0
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$4,398
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$0
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$0
City & City-Ward Courts	$0
Judicial District Courts	$0
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$0
Parish Courts	$0
Traffic Court	$0
Non-itemized, lump sum collected and remitted by all courts	$7,665
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$74,695
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$0
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$82,360
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$1,836
Partial Attorney Fees Reimbursements [as per 15:176]	$12,962
Other Reimbursements	$0
Other Local Income -List source(s)	$0
Total for Charges For Services	$14,798
Total for Local Government	$101,556
Investment Earnings	
Interest Income	$113
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$113
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$0
Total for Other Sources (Grants & Contributions)	$0
Total for REVENUE	$205,374

District 35 CY2012	Total CY2012
District Defender: Robert Kennedy	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$16,200
Accrued Leave	$0
Payroll Taxes	$1,236
Hospitalization and Disability Insurance	$0
Retirement	$0
Other	$0
Total for Personnel Services and Benefits	$17,436
Travel/Training	
Parking/Auto Tolls	$0
Travel/Lodging/Per Diem/Mileage	$0
Total for Travel/Training	$0
Operating Services	
Advertisements	$0
Workers' Compensation	$0
Insurance - Malpractice	$1,914
Insurance - Auto/Physical Liability	$0
Insurance - Other	$125
Lease - Office	$0
Lease - Auto/Equipment	$0
Lease - Other	$0
Office Repair and Maintenance	$0
Office - Telephone/Utilities/Postage/Internet	$693
Dues and Seminars	$274
Law Library/Journals/Subscriptions	$0
Office Supplies	$681
Total for Operating Services	$3,687
Professional Services	
Audit/Accounting Expense	$2,570
Contract Clerical	$0
Expert Witness	$0
Investigators	$0
Interpreters	$0
Social Workers	$0
Capital Representation	$1,750
Conflict	$5,050
Contract - Juvenile Attorneys or CINC	$0
Misdemeanor Attorney Contracts	$14,091
Contract Attorneys - all other	$155,001
IT/Technical Support	$0
Total for Professional Services	$178,462
Capital Outlay	
Major Acquisitions	$0
Total for Capital Outlay	$0
Other Charges	
Other Operating Expenses	$0
Total for Other Charges	$0
Total for EXPENDITURES	$199,585


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$113
0%
$0
0%
$0
0%
$101,556
49%
$103,705
51%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$0
0%
$0
0%
$0
0%
$3,687
2%
$17,436
9%
$178,462
89%



The 36TH Judicial District Public Defenders' Office

Beauregard (DeRidder)

District Defender: David L. Wallace
518 North Pine Street
DeRidder, LA 70634
(337) 462-8891

36th Judicial District • Beauregard Parish
District Defender David Wallace • (337) 462-8891
518 North Pine Street • DeRidder, LA • 70634

General District Information: In the 36th Judicial District, there are two sections of District Court and no City Courts or specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 35,654 in this district, 9,295 of whom are children.

District Staff: The District Defender in this district is David Wallace, who has served in the position for over three years and been a public defender in Louisiana for more than 27 years. The 36th Judicial District Public Defenders' Office is a contract public defenders' office. At the end of 2012 the district reported five part-time contract attorneys in addition to the District Defender. There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender supervises all staff, and there is no caseload reduction provided to him. The office also has two investigators and one administrative staff members.

Juvenile Defense: Juvenile cases are heard by District Judges in the 36th Judicial District. All attorneys handle juvenile cases.

Indigency Determination and Availability of Clients: In the 36th Judicial District, a judge makes the determination of indigence. Adult clients are held at the C. Paul Phelps Correctional Center. Female clients are often housed in Avoyelles-Simmesport Detention Center because of overcrowding. Juvenile clients are held in Ware Youth Center (Coushatta), Calcasieu Parish Juvenile Detention Center, or in St. James Youth Center.

Fees and Accounting: The 36th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2012, 570 applications were received for services. Fees were waived for four applicants and were not reduced for any applicants. A total of $10,952 in application fees was collected by the probation and parole department. Courts in this district assess the statutory special cost fee to support local public defender services in every case resulting in a conviction. These special cost fees, amounting to $203,458 in 2012, were collected by local and state probation offices. Courts in this district may also assess partial indigence payments for services based on a client's ability to pay. Any resulting payments are collected by the Public Defenders' Office, if paid before conviction and by the district's probation and parole department after conviction. In 2012, the district office received $39,290 in partial payments. All accounting functions for the 36th Judicial District Public Defenders' Office are handled internally by staff.

Caseload: The 36th Judicial District Public Defenders' Office reported handling 887 cases in 2012. Of those, 134 involved juvenile matters, including 81 Child in Need of Care representations.

The 36th JDC Public Defenders' Office

Parish(es) & Seat(s)	Beauregard - DeRidder
Population	35,654
Juvenile Population	9,295
District Defender	David L. Wallace
Years as District Defender	3 years 2 months
Years in Public Defense	27
Office Manager	Rosie Kolarik
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Cathy Lopez, Data Entry Clerk & Inmate Liaison
Primary Office Street Address	518 North Pine Street
City	DeRidder
ZIP	70634
Primary Phone	337-462-8891
Primary Mailing Address	PO Box 489, DeRidder, 70634
Primary Fax Number	337-462-3810
Primary Emergency Contact	David L. Wallace
Primary Emergency Phone	337-462-0473 office
Secondary Emergency Contact	337-462-8891 office
Secondary Emergency Phone	337-462-2144 office
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	David L. Wallace
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	300 Month (Utilities Only)
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Yes
Courts and Locations	36th Judicial District Court, Divisions A & B, P.O. Box 1148, DeRidder, 70634
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	(2) Two Divisions: Division A - Judge Martha A. O'Neal; Division B - Judge C. Kerry Anderson. Judges rotate on a monthly basis between civil and criminal dockets.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	The presiding Judge issues an Appointment of Counsel Order or Assigns the client to the PDO at the 72 hour hearing, which is noted on the "Notice of Custody Order" either of these are forwarded to the PDO for assignment of counsel on a rotational basis.
Name of Adult Detention Facilities in This District	C. Paul Phelps Correctional closed on 11/01/2012. The only adult facility in this parish is the Beauregard Parish Jail.

Name of Adult Detention Facilities Outside the District Which Hold Clients	Avoyelles-Simmesport Women's Detention Ctr., Simmesport, LA Parish females are often housed there due to overcrowding.
Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Youth Center 3565 Highway 71 Coushatta, LA; Calcasieu Parish Juvenile Detention Center Lake Charles, LA; St. James Youth Center, St. James, LA
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	This causes lack of access to clients, as well as additional expense and time traveling to these facilities. Ware Youth Center – 225 miles roundtrip; Calcasieu Juv. Center – 105 miles roundtrip; St. James Youth Ctr – 430 miles roundtrip.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	Upon arrest clients are only allowed one phone call to a bondsman only. Often clients are denied phone access and/or knowledge of bond amount if any has been set.
District Attorney	David W. Burton
Chief Judge of Criminal District Court	Martha Ann O'Neal
Juvenile Court Judges (Specify District of City Court)	Same as above
Drug Court Judges	Same as above
Mental Health Court Judges	Same as above
Other Specialty Court	None
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Judge, based upon application completed by defendant and interview conducted by Judge.
When is Assignment/Appointment of Counsel Made?	Judge assigns PDO within 72 hours of arrest, at arraignment or other court hearing.
Initial Client Intake Conducted By Whom? (Name and Title)	Cathy Lopez, PDO Liaison
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Application completed by client, $40 fee paid to Ms. Lopez at arraignment, or paid at office in person at a later time. Application is then presented to the Judge who interviews the client, determines indigency and amount of fees to be paid to the PDO. Judge then signs and forwards an "Appointment of Counsel Order" to the PDO. For incarcerated clients, Ms. Lopez meets with client at jail to complete the application; she submits the application to the presiding Judge at the time of the 72 hour hearing. Judge completes Notice of Custody Order to either deny or approve. Ms. Lopez brings the completed order to the PDO. PDO makes assignment and advises Ms. Lopez what attorney will represent what client. Ms. Lopez then meets with client within 24 hours to advise them who their attorney is as well as conducting the initial interview and advising client of their rights, and contact information for their counsel.
$40 Application Fees (per R.S. 14:175)	

Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	570
How Many Application Fees Were Waived?	4
How Many Application Fees Were Reduced?	0
Total Application Fee Dollars Collected in 2012	10,952
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	Probation & Parole collects fees after conviction of defendants.
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	203,458
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Appointment of Counsel Order signed by Judge; notes the application fee as well as any ordered amount.
Who Collects the Assessed Court Fees?	State Probation Office if client placed on Felony Probation. Local office if misdemeanor case. Louisiana District Probation Offices forward collected fees to our office via U. S. mail.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Fees collected in office are given a written receipt as well as receipt from PDO database. Sheriff's Office, Civil Division.
Who Remits the Court Fees Collected?	District Attorney – Bond Forfeitures; Sheriff's Office provides a "break-down" of fees with each payment.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	District Attorney also provides name, total bond amount, and amount allotted to PDO with each payment.

Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	Determined by District Judge
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Application for court appointed counsel filled out by applications & final determination of fees by Judge(s).
Who Collects the Assessed Partial Payments?	PDO Office if paid before conviction. Probation & Parole after conviction.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Probation & Parole sends money orders from defendants.
Who Remits the Partial Payments Collected?	Defendants individually before conviction and Probation & Parole after conviction.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Letter from Probation & Parole along with payment.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	39,290
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted - yes; Criminal Practice - yes; Private Practice Policy - yes.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Not at this time.
Primary Immediate Needs	Funding for experts & all other expenses. It is expected that we will run out of funds before the fiscal year end.
Immediate Critical Issue Areas	Funding
Long-Term Critical Issue Areas	Funding
Please List All New Hires in 2012 (Name and Title)	None
Please List All Promotions in 2012 (Name and Title)	None
2012 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2012	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes, as needed or as requested.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Director, Individual Attorneys, Support Staff; Individual Defenders supervise their assistants in their offices.
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	District Director, Office Manager, Clerk
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	None
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	None
Regular Meetings for Any Staff, Please Describe	None regular, meetings held as needed

Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	All referred to Appellate Counsel
Number of Writs Your District Handled in 2012	4
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	All District Defenders are experienced in Juvenile Defense. Clients are assigned on a rotational basis just as adult cases are.
Please Provide the Names of All State Representatives and Senators from Your District	Senator – John R. Smith; Representative Dorothy S. Hill; Representative James K. Armes III; Representative Michael E. Danahay; Representative Brett F. Geymann.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	We constantly work to get bonds set on individuals (even misdemeanor) some may get set several days later, but the jail doesn't get them in and tell the client the amount so they can bond. Also, clients are only allowed one phone call and only to a bondsman. Clients are not allowed to contact a family or friend to assist them. PDO staff has to take the initiative to contact City PD or Sheriff, then Judge to try to get a bond set, this is even on Disturbing the Peace charges etc.
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	Our staff meets with the client within 24 hours of appointment to advise them of their rights, who their counsel is and how to contact him/her. Staff makes phone calls for client to contact family for bond assistance or to ask them to bring items the clients that are allowed at the jail.

Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
None	
Part-Time Contract Attorneys	**Contact Information**
David L. Wallace, District Director	337-462-8891
Tony A. Bennett, District Defender	337-463-8042
Mitchel M. Evans, II, District Defender	337-462-5225
Charles A. Jones, III., District Defender	337-463-5532
Jodi C. Andrews, District Defender – Jan 2011	337-460-4987
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Rosie Kolarik	337-462-0473
Paul Lopez, Investigator	337-463-4700
Cathy Lopez, Investigator	337-462-8891

2012 District Office Technology Survey

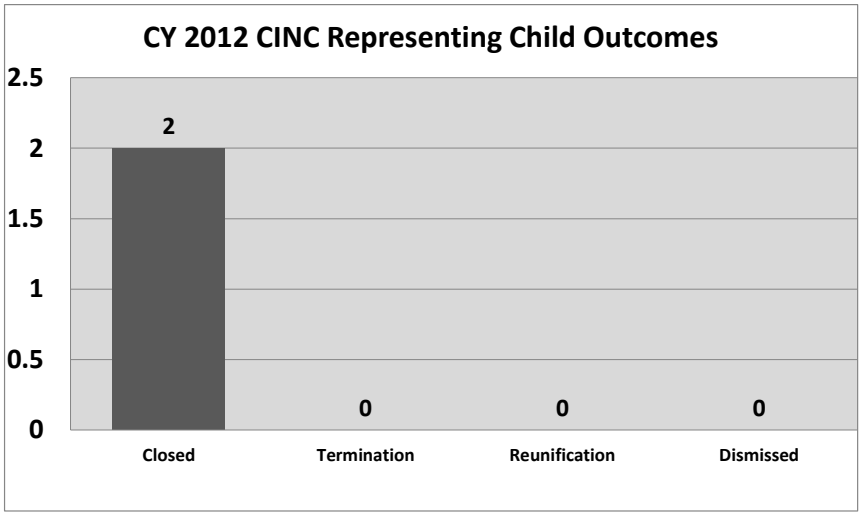
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Rosie Kolarik
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	
Quicken	x
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	
Internet Explorer 8	x
Internet Explorer 9	
Firefox	
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	0
DVD	0

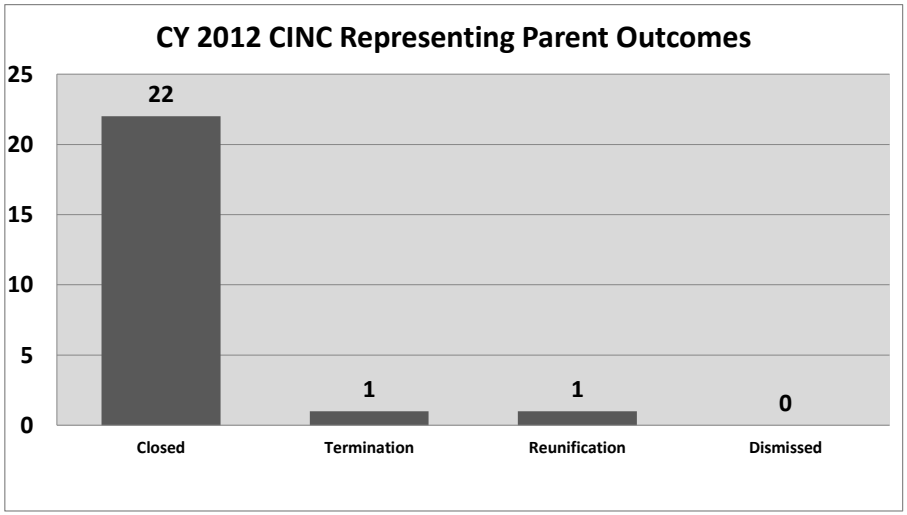
VCR	0
Desktop PCs	1
Laptops	1
Video Cameras	0
Digital Cameras	0
Video Conferencing Systems	0
B&W Laser Printers	1
Color Printers	0
Wireless Cards	0
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	x
Broadband	
No Internet Connection	
Connection Speed:	DSL
Provider Name:	AT&T
Email Provider:	AT&T
Please list any software or computer equipment in which you need training:	

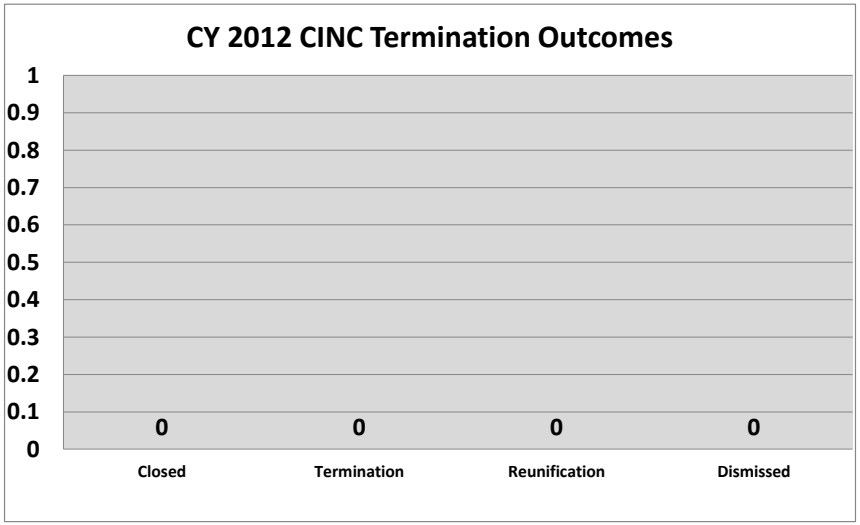
36th District Defender Office CY 2012 Caseloads & Outcomes

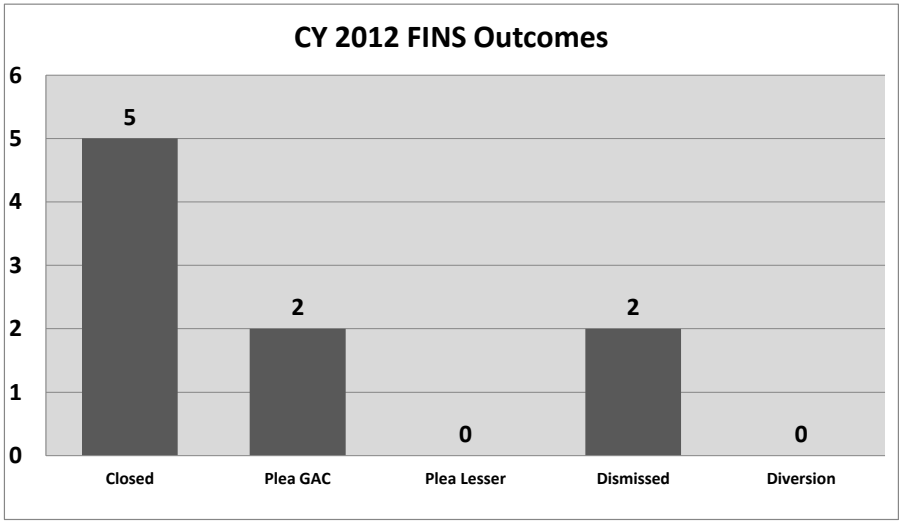
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	5	2	1	6	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	34	22	41	75	1	1	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	21	5	5	26	N/A	N/A	2	0	2	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	3	1	6	9	N/A	N/A	0	0	1	0	N/A	N/A	0	0
Delinquency Felony	8	6	9	17	N/A	N/A	3	1	1	0	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	1	1	1	N/A	N/A	1	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	264	239	109	373	N/A	N/A	206	0	117	0	0	0	0	0
Adult Felony Non-LWOP**	211	183	152	363	N/A	N/A	149	23	131	0	0	0	0	1
Adult LWOP**	7	6	9	16	N/A	N/A	11	1	17	0	0	0	0	0
Capital***	1	0	0	1	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

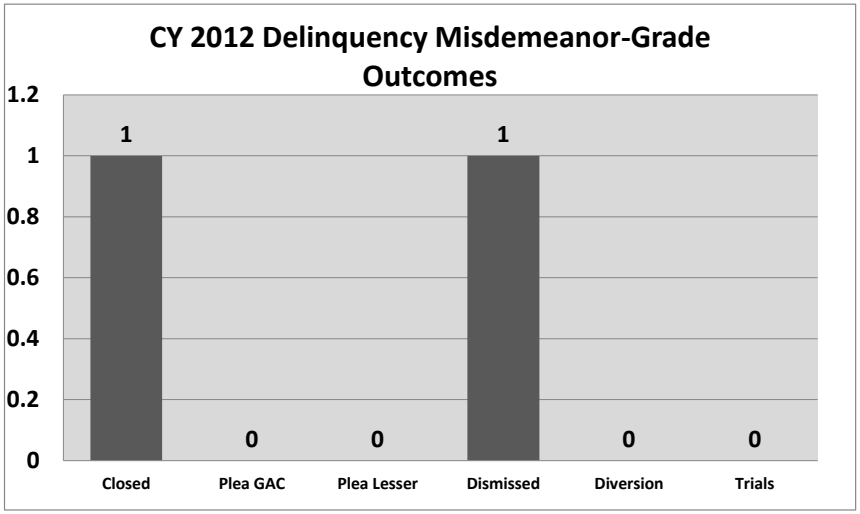
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

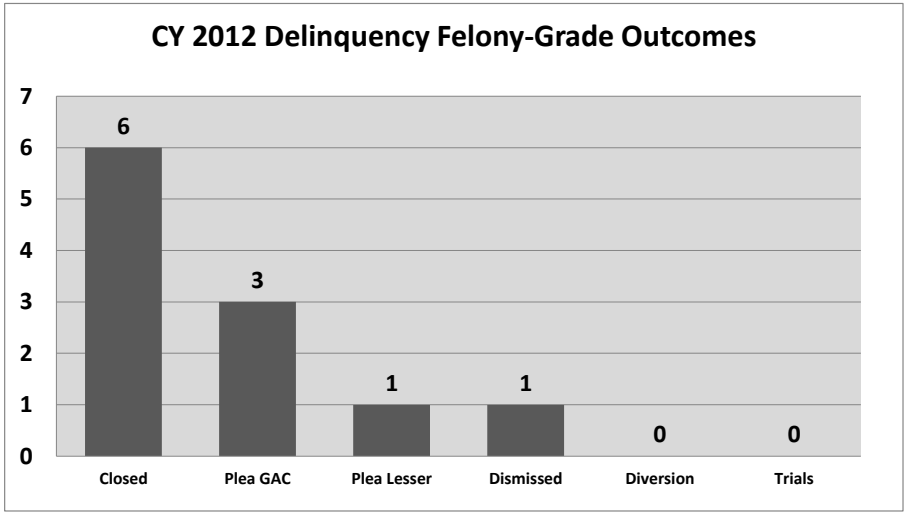

CY 2012 CINC Representing Child Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
Closed
Termination
Reunification
Dismissed

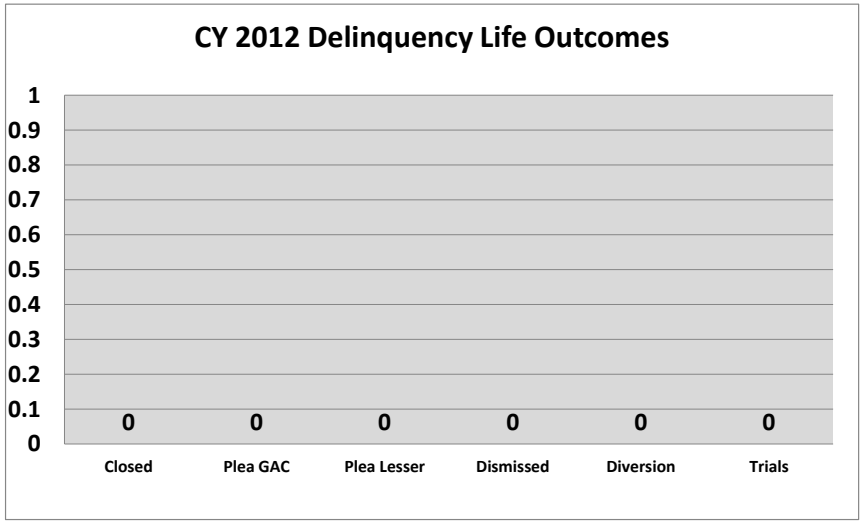

CY 2012 CINC Representing Parent Outcomes
25
20
15
10
5
0
22
1
1
0
Closed
Termination
Reunification
Dismissed

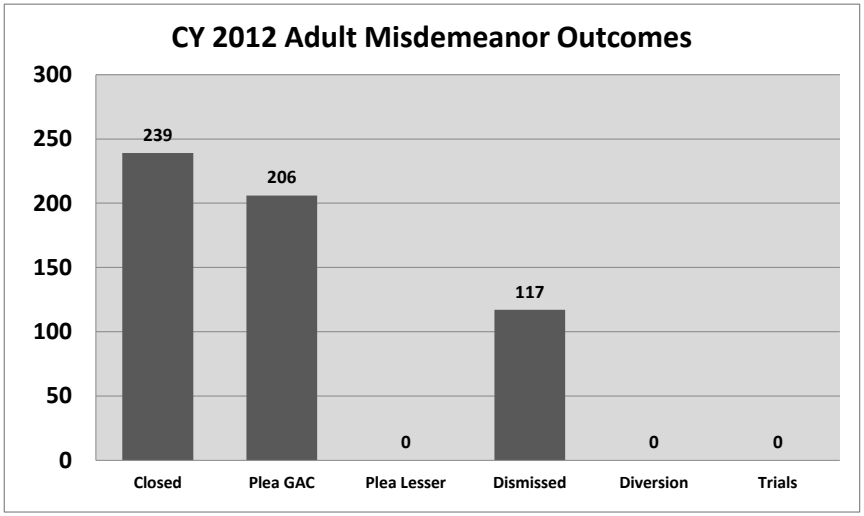

CY 2012 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

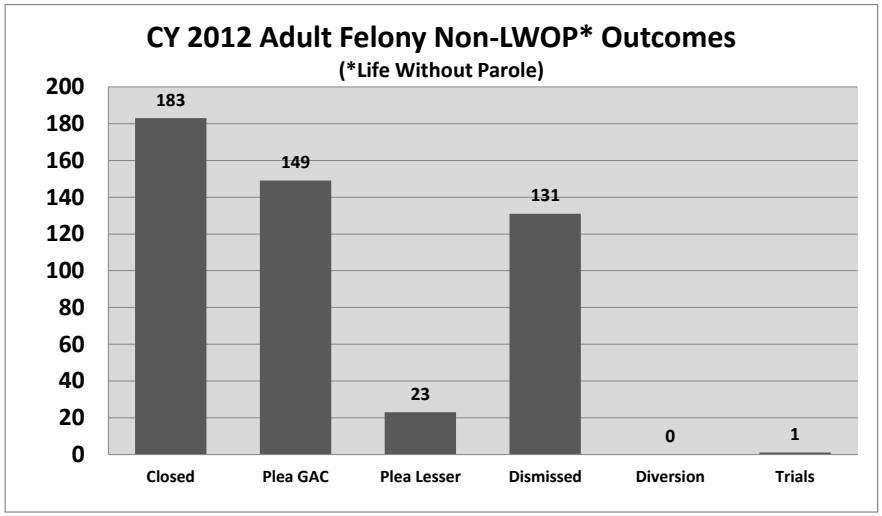

CY 2012 FINS Outcomes
6
5
4
3
2
1
0
5
2
0
2
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

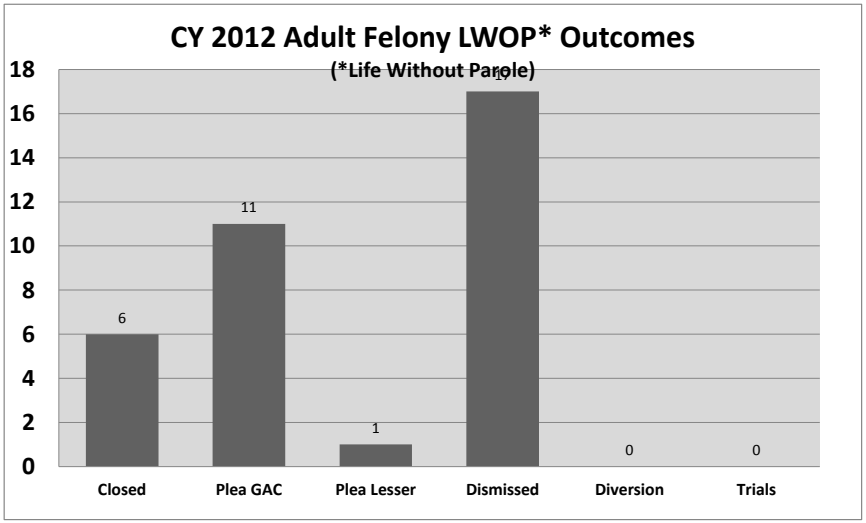

CY 2012 Delinquency Misdemeanor-Grade Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

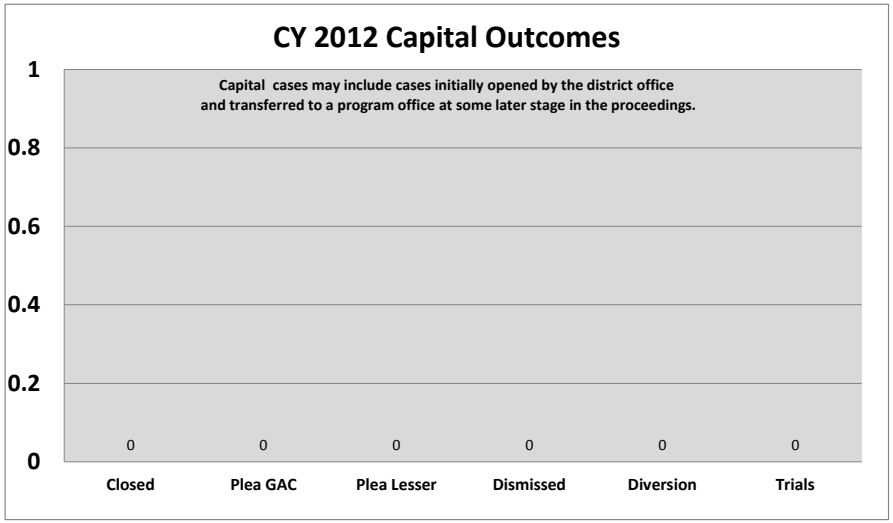

CY 2012 Delinquency Felony-Grade Outcomes
7
6
5
4
3
2
1
0
6
3
1
1
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
300
250
200
150
100
50
0
239
206
0
117
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

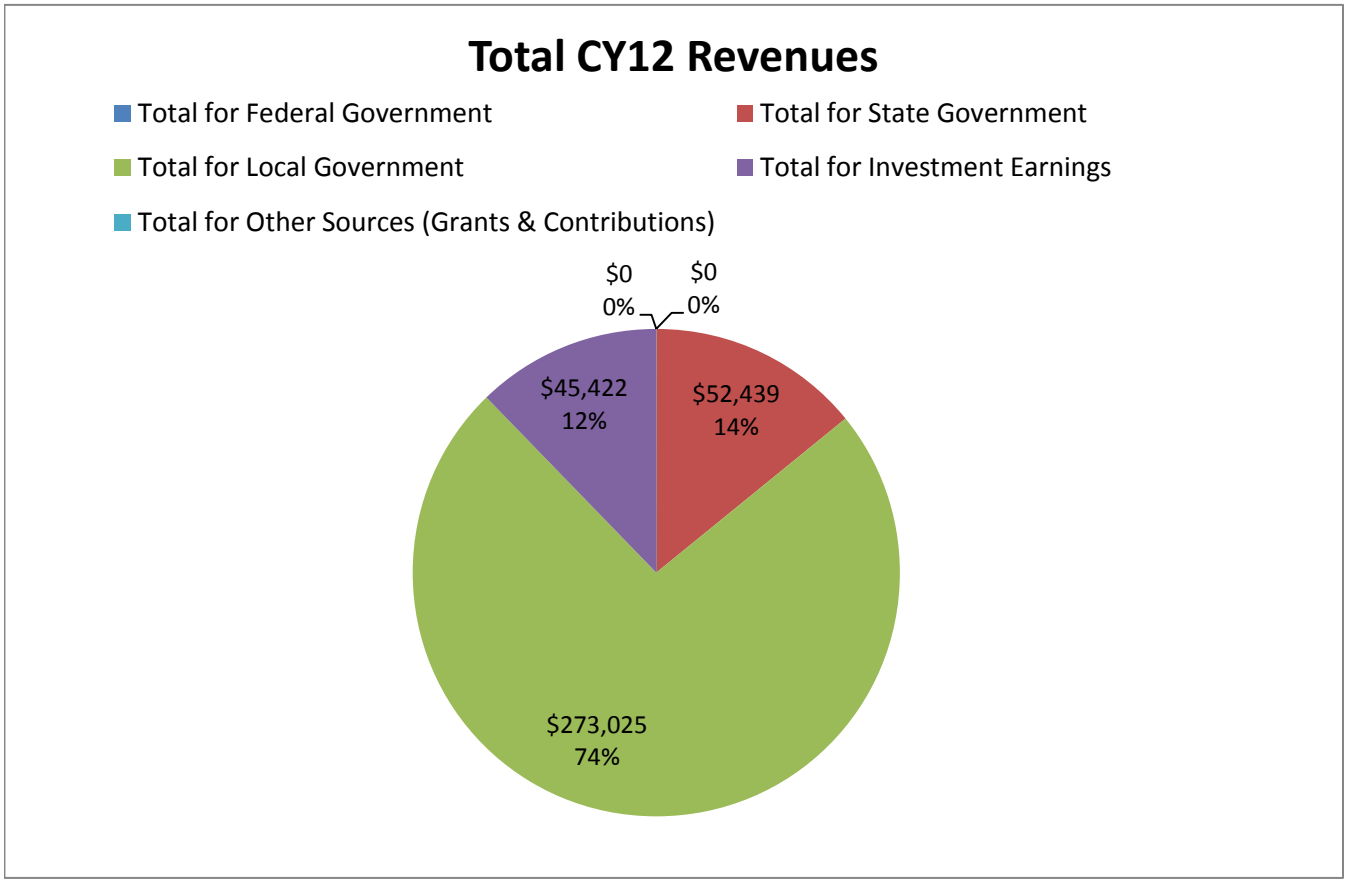

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
200
180
160
140
120
100
80
60
40
20
0
183
149
23
131
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

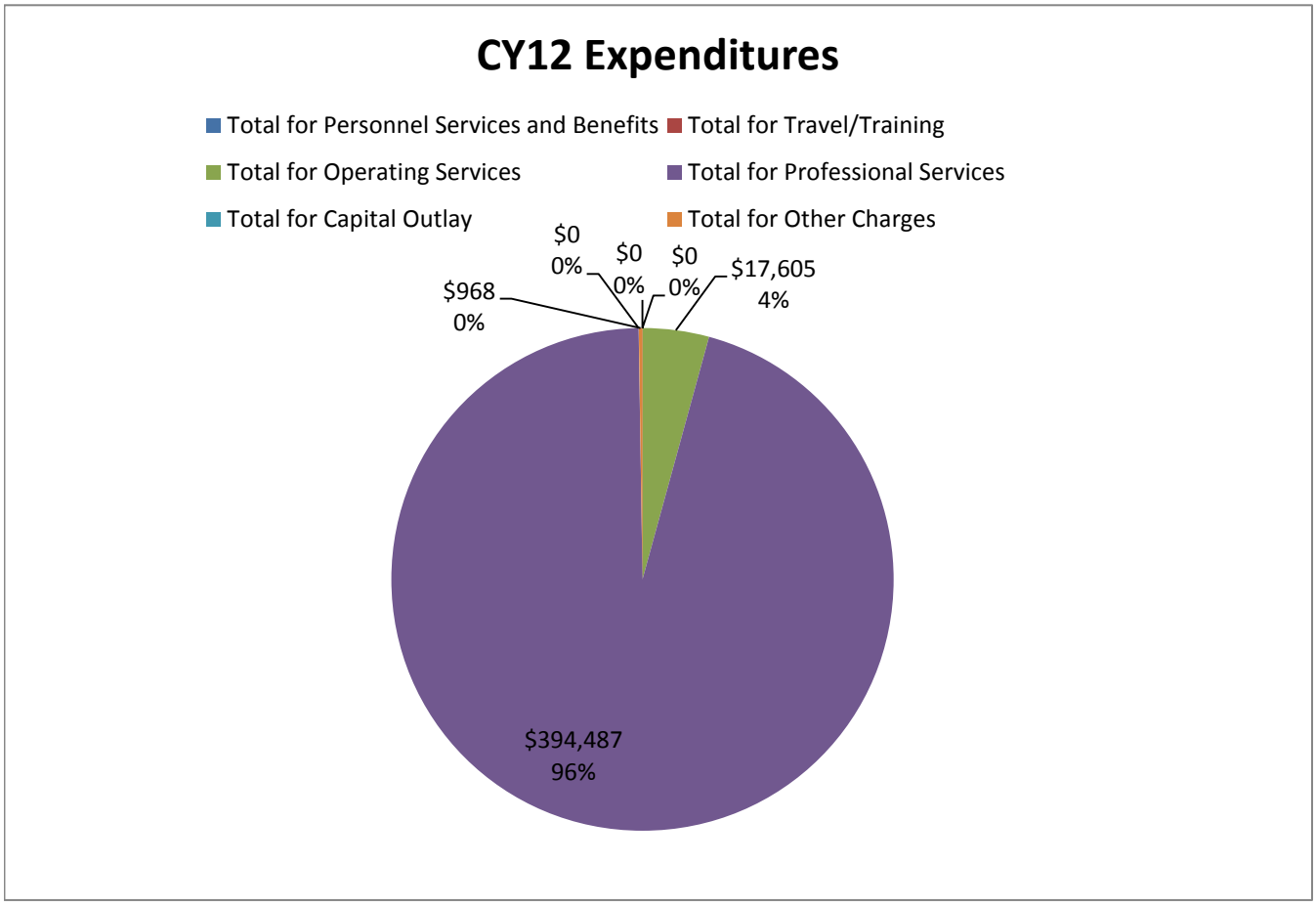

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
18
16
14
12
10
8
6
4
2
0
6
11
1
17
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 36 CY2012	Total CY2012
District Defender: David Wallace	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$4,472
District Assistance Fund (DAF)	$47,967
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$0
Total for State Government	$52,439
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$0
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$15,053
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$4,243
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$53,092
City & City-Ward Courts	$0
Judicial District Courts	$0
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$0
Parish Courts	$12,050
Traffic Court	$135,178
Non-itemized, lump sum collected and remitted by all courts	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$3,138
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$0
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$203,458
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$10,949
Partial Attorney Fees Reimbursements [as per 15:176]	$39,290
Other Reimbursements	$32
Other Local Income -List source(s)	$0
Total for Charges For Services	$50,271
Total for Local Government	$273,025
Investment Earnings	
Interest Income	$915
Other Investment Income - List source(s)	$44,508
Total for Investment Earnings	$45,422
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$0
Total for Other Sources (Grants & Contributions)	$0
Total for REVENUE	$370,886

District 36 CY2012	Total CY2012
District Defender: David Wallace	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$0
Accrued Leave	$0
Payroll Taxes	$0
Hospitalization and Disability Insurance	$0
Retirement	$0
Other	$0
Total for Personnel Services and Benefits	$0
Travel/Training	
Parking/Auto Tolls	$0
Travel/Lodging/Per Diem/Mileage	$0
Total for Travel/Training	$0
Operating Services	
Advertisements	$0
Workers' Compensation	$0
Insurance - Malpractice	$0
Insurance - Auto/Physical Liability	$0
Insurance - Other	$0
Lease - Office	$0
Lease - Auto/Equipment	$96
Lease - Other	$96
Office Repair and Maintenance	$0
Office - Telephone/Utilities/Postage/Internet	$2,326
Dues and Seminars	$0
Law Library/Journals/Subscriptions	$14,936
Office Supplies	$151
Total for Operating Services	$17,605
Professional Services	
Audit/Accounting Expense	$5,100
Contract Clerical	$12,000
Expert Witness	$13,500
Investigators	$72,307
Interpreters	$440
Social Workers	$0
Capital Representation	$0
Conflict	$12,124
Contract - Juvenile Attorneys or CINC	$0
Misdemeanor Attorney Contracts	$39,016
Contract Attorneys - all other	$240,000
IT/Technical Support	$0
Total for Professional Services	$394,487
Capital Outlay	
Major Acquisitions	$0
Total for Capital Outlay	$0
Other Charges	
Other Operating Expenses	$968
Total for Other Charges	$968
Total for EXPENDITURES	$413,060


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$0
0%
$0
0%
$45,422
12%
$52,439
14%
$273,025
74%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$0
0%
$0
0%
$0
0%
$17,605
4%
$968
0%
$394,487
96%

The 37TH Judicial District Public Defenders' Office

Caldwell (Columbia)

District Defender: Louis Champagne
301 Wall Street
Columbia, LA 71418
(318) 649-2626

37th Judicial District • Caldwell Parish
District Defender Louis Champagne • (318) 649-2626
301 Wall Street • Columbia, LA • 71418

General District Information: In the 37th Judicial District, there is one section in District Court and no City Courts. There is a drug court and a mental health court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 10,132 in this district, 2,374 of whom are children.

District Staff: The District Defender in this district is Louis Champagne, who has served in the position for 11 years and has been a public defender in Louisiana for 15 years. The 37th Judicial District Public Defenders' Office is a contract public defenders' office. At the end of 2012 the district reported one part-time contract attorney in addition to the District Defender. There are no restrictions on private attorney practice outside of the Public Defenders' Office. The District Defender supervises all staff and there is no caseload reduction provided to him. The office also has one investigator and one administrative staff member.

Juvenile Defense: Juvenile cases are heard by the District Judge in the 37th Judicial District. One attorney handles juvenile cases in this district.

Indigency Determination and Availability of Clients: In the 37th Judicial District, the Public Defenders' Office makes the determination of indigence. Adult male clients are held at Caldwell Correctional Center, while adult female clients are held in facilities in Richland or Franklin Parish. Juvenile clients are held in Green Oaks Detention Center (Monroe).

Fees and Accounting: The 37th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2012, 149 applications were received for services. No fees were waived or reduced for applicants. A total of $3,840 in application fees was collected. Courts in this district assess the statutory special cost fee to support local public defender services in every case resulting in a conviction. In 2012, the district received $31,048 in special cost fees which are collected by the Caldwell Parish Sheriff's Office. Courts in this district may also assess partial indigence payments for services based on a client's ability to pay. All accounting functions for the 37th Judicial District Public Defenders' Office are handled internally by staff.

Caseload: The 37th Judicial District Public Defenders' Office reported handling 809 cases in 2012. Of those, two involved juvenile matters, including one Child in Need of Care representation.

The 37th JDC Public Defenders' Office

Parish(es) & Seat(s)	Caldwell - Columbia
Population	10,132
Juvenile Population	2,374
District Defender	Louis Champagne
Years as District Defender	11
Years in Public Defense	15
Office Manager	Terri L. Graves
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Terri L. Graves
Primary Office Street Address	301 Wall Street
City	Columbia
ZIP	71418
Primary Phone	318-649-2626
Primary Mailing Address	P.O. Box 1029, Columbia, 71418
Primary Fax Number	318-649-0212
Primary Emergency Contact	Louis Champagne
Primary Emergency Phone	318-649-2626
Secondary Emergency Contact	Terri L. Graves
Secondary Emergency Phone	318-649-7046
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	No other addresses or phone numbers.
Other District Office Contact Personnel (Primary Only)	None
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Louis Champagne owns 1/2 of the office building and the Estate of Governor John J. McKeithen, owns 1/2 of the office building. IDB doesn't pay any rent, utilities, or any other office expenses at this time.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	1,400
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Day to day bookkeeping is handled in this office, however, our annual Audit is done by Mary Jo Finley, CPA.
Courts and Locations	37th Judicial District Court, Columbia, Louisiana
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	1
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Mixed Delivery
Name of Adult Detention Facilities in This District	Caldwell Correctional Center, Caldwell Parish Detention Center and Caldwell Parish Jail.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Richland & Franklin - Women

Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Green Oaks - Ouachita Parish
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Mark McKee
Chief Judge of Criminal District Court	Don C. Burns
Juvenile Court Judges (Specify District of City Court)	Don C. Burns
Drug Court Judges	Don C. Burns
Mental Health Court Judges	Don C. Burns
Other Specialty Court	No
Name of Specialty and Brief Description:	None
Indigency Determined by Whom and How?	Chief Defender, Information from IDB Application.
When is Assignment/Appointment of Counsel Made?	72 hour hearing and sometimes when person comes for arraignment.
Initial Client Intake Conducted By Whom? (Name and Title)	Terri L. Graves, Legal Assistant; Billy Varnell, Investigator.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Billy Varnell handles all investigation and some intake. Terri L. Graves handles all intake and interviews with female prisoners.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	149
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2012	3,840
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	31,048
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	A monthly statement is provided by the Caldwell Parish Sheriff Office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	A monthly statement is provided by the Caldwell Parish Sheriff's Office.
Who Collects the Assessed Court Fees?	CPSO & DOC probation and parole.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	A monthly statement is provided by the CPSO and probation and parole.
Who Remits the Court Fees Collected?	CPSO & DOC probation and parole.

What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	A monthly statement is provided by the CPSO and probation and parole.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	If ordered by the Judge - after a hearing to determine how much the defendant can afford. The Judge usually determines the amount owed to IDB.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	There is no accounting documentation, other than my receipt.
Who Collects the Assessed Partial Payments?	Those fees are collected by this office.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	There is no accounting documentation, other than my receipt.
Who Remits the Partial Payments Collected?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	N/A
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	1,000
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	IDB attorneys can have a private practice but must devote majority of their time to IDB based on caseload.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes
Primary Immediate Needs	Increase funding received to provide quality IDB defense
Immediate Critical Issue Areas	None
Long-Term Critical Issue Areas	Having enough funding to provide quality IDB defense.
Please List All New Hires in 2012 (Name and Title)	None
Please List All Promotions in 2012 (Name and Title)	None
2012 Media Coverage and/or Major Accomplishments	DA implemented LACE program for Caldwell Parish, IDB gets $20.00 per ticket written.
Number of Expected New Attorney Hires in 2012	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes, in office training on Motions, Trials, and all other aspects of legal representation is provided. The attorneys also meet to discuss cases.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	None at this time.
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Louis meets with attorneys and staff on a daily basis to discuss status of cases and review work product.
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	None
Please Attach Your Office Organizational Chart	Yes
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	Monitor cases for compliance with state guidelines.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No

Regular Meetings for Any Staff, Please Describe	Yes, meet on weekly basis
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2012	None
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Juvenile Attorney, Dina Domangue, handles all juvenile cases. Our juvenile is handled by the 4th JD IDB office in Monroe.
Please Provide the Names of All State Representatives and Senators from Your District	Representative Steven E. Pylant and Senator Neil Riser.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Political turmoil between the District Attorney and Sheriff affect the number of arrests and the type of arrests.
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	Mandatory attendance to CLE provided by IDB.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Champagne, Louis V.	318-649-2626
Thomas, Ashley P.	318-649-2626
Part-Time Contract Attorneys	**Contact Information**
None	
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Graves, Terri L.	318-649-2626
Varnell, Billy	318-649-2626

2012 District Office Technology Survey

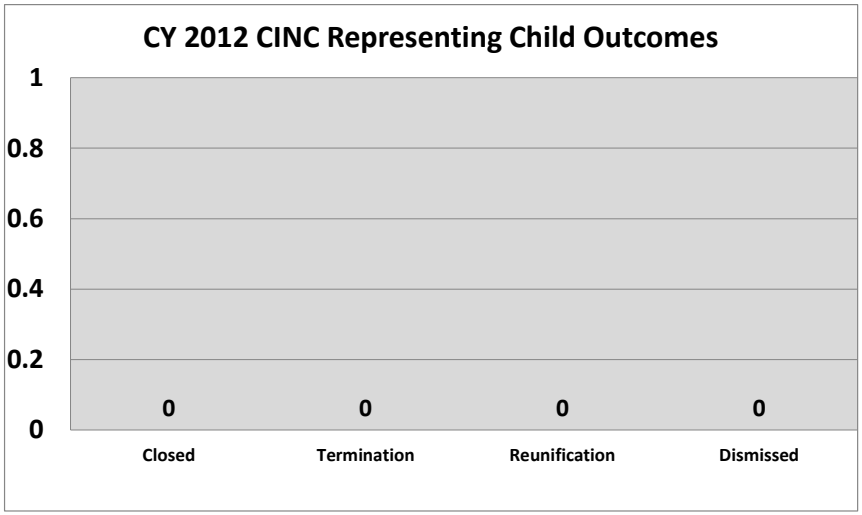
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Terri L. Graves
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	Abacus
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	x
Internet Explorer 7	x
Internet Explorer 8	
Internet Explorer 9	
Firefox	x
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	
DVD	

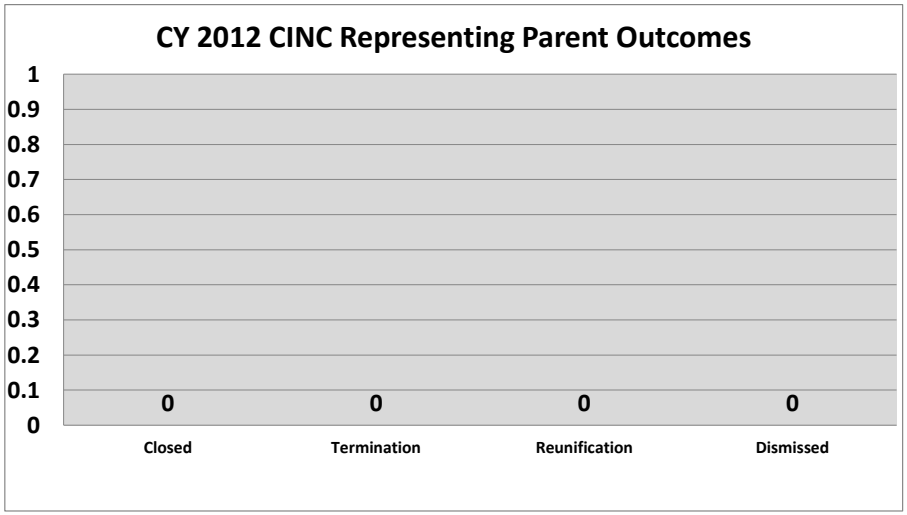
VCR	
Desktop PCs	3
Laptops	3
Video Cameras	
Digital Cameras	1
Video Conferencing Systems	
B&W Laser Printers	4
Color Printers	
Wireless Cards	
Smartphones (Funded by Office)	2
iPad/Tablets (Funded by Office)	
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	AT & T
Email Provider:	AT & T, America Online & Yahoo
Please list any software or computer equipment in which you need training:	

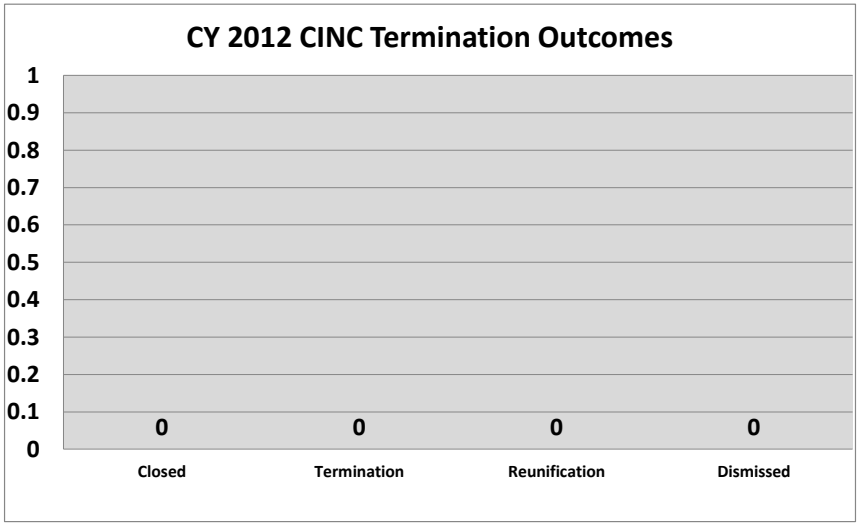
37th District Defender Office CY 2012 Caseloads & Outcomes

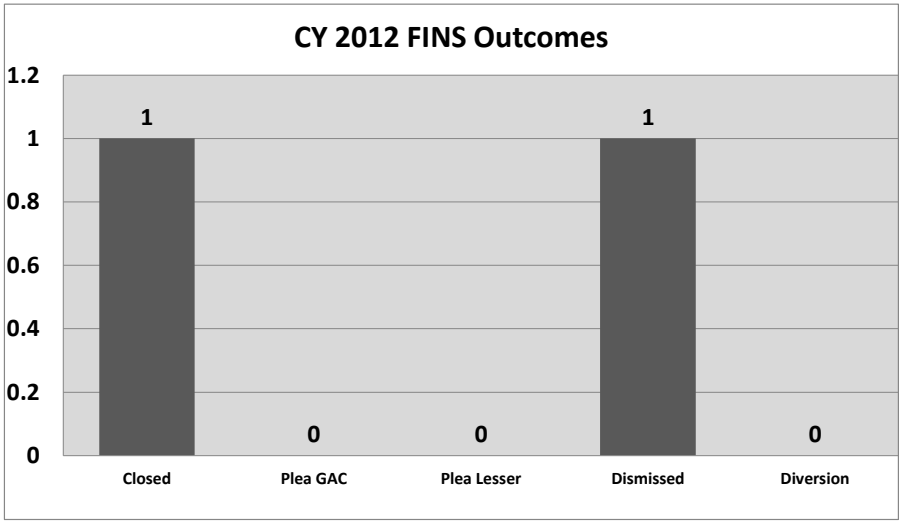
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	1	1	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	0	1	1	1	N/A	N/A	0	0	1	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Delinquency Felony	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	192	172	187	379	N/A	N/A	14	0	43	2	0	0	0	0
Adult Felony Non-LWOP**	136	132	291	427	N/A	N/A	36	9	85	6	0	0	0	0
Adult LWOP**	0	0	1	1	N/A	N/A	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

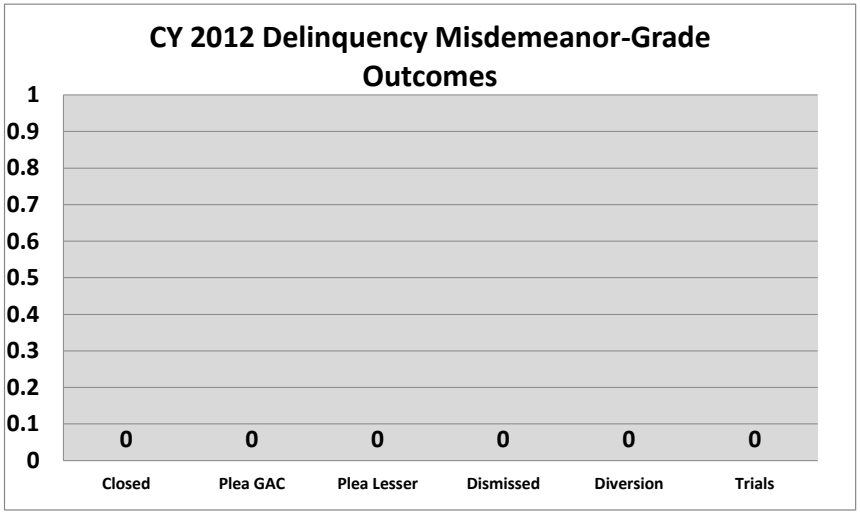
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

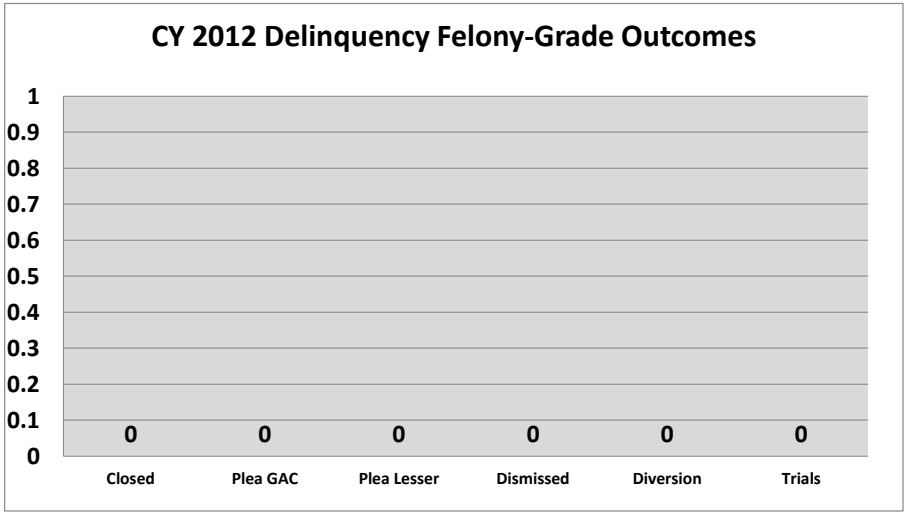

CY 2012 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

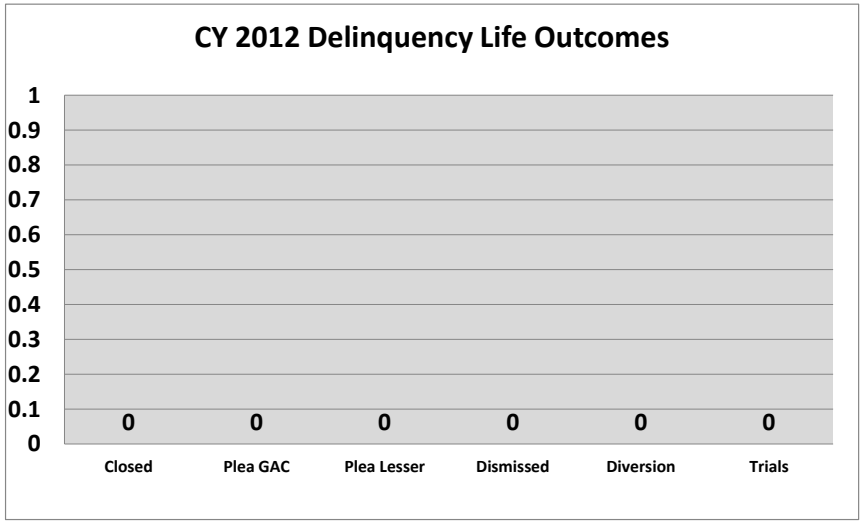

CY 2012 CINC Representing Parent Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

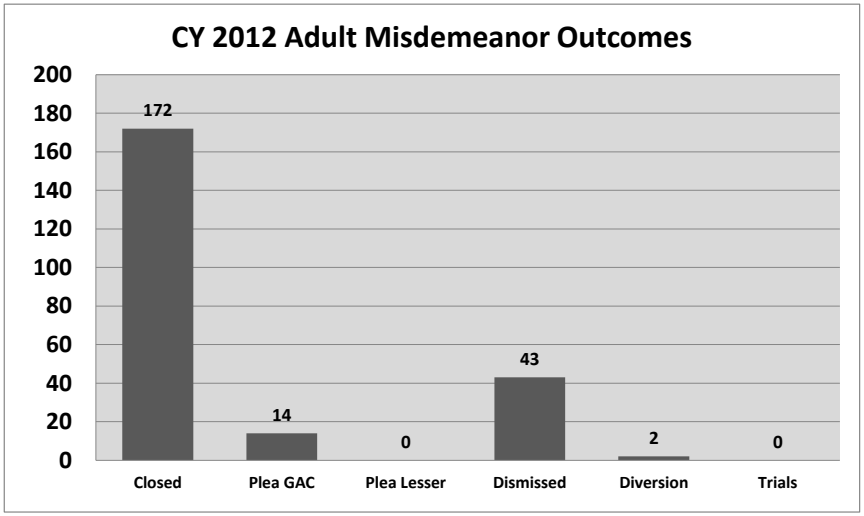

CY 2012 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

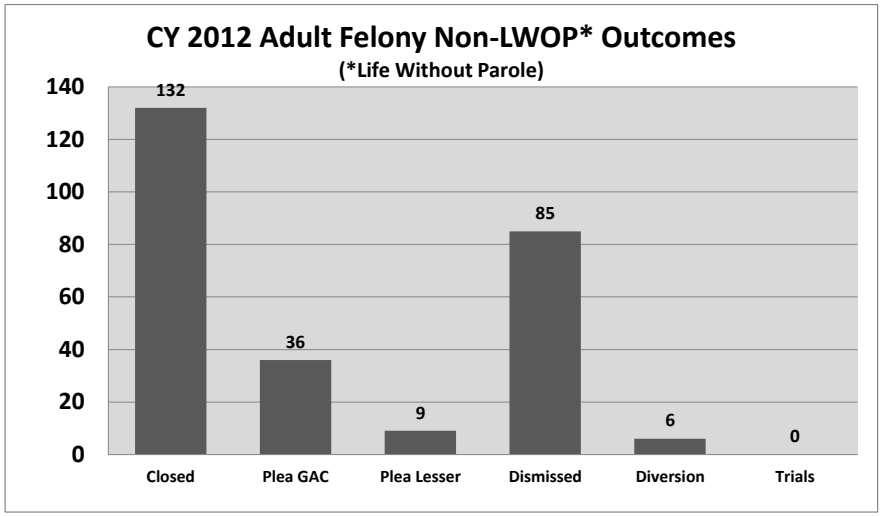

CY 2012 FINS Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

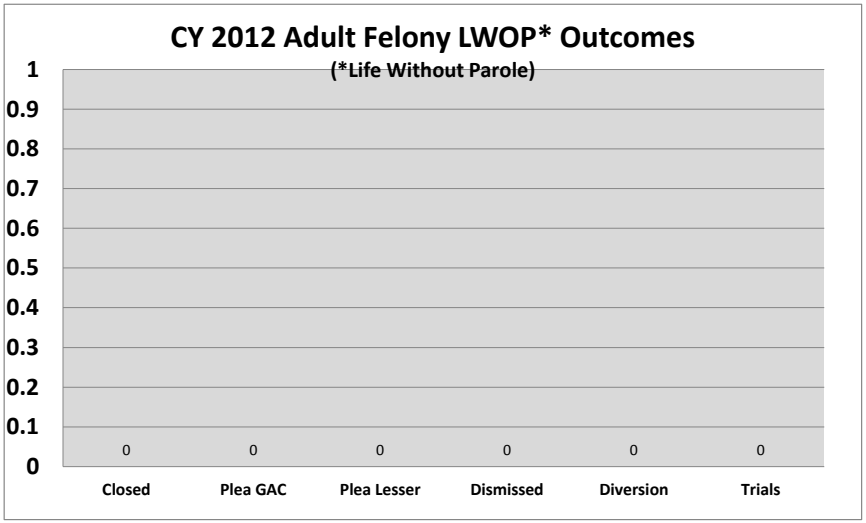

CY 2012 Delinquency Misdemeanor-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

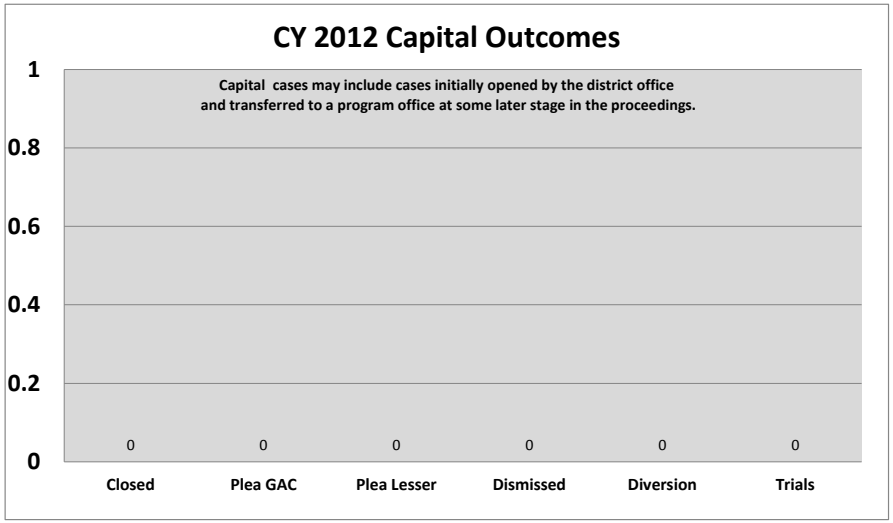

CY 2012 Delinquency Felony-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
200
180
160
140
120
100
80
60
40
20
0
172
14
0
43
2
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

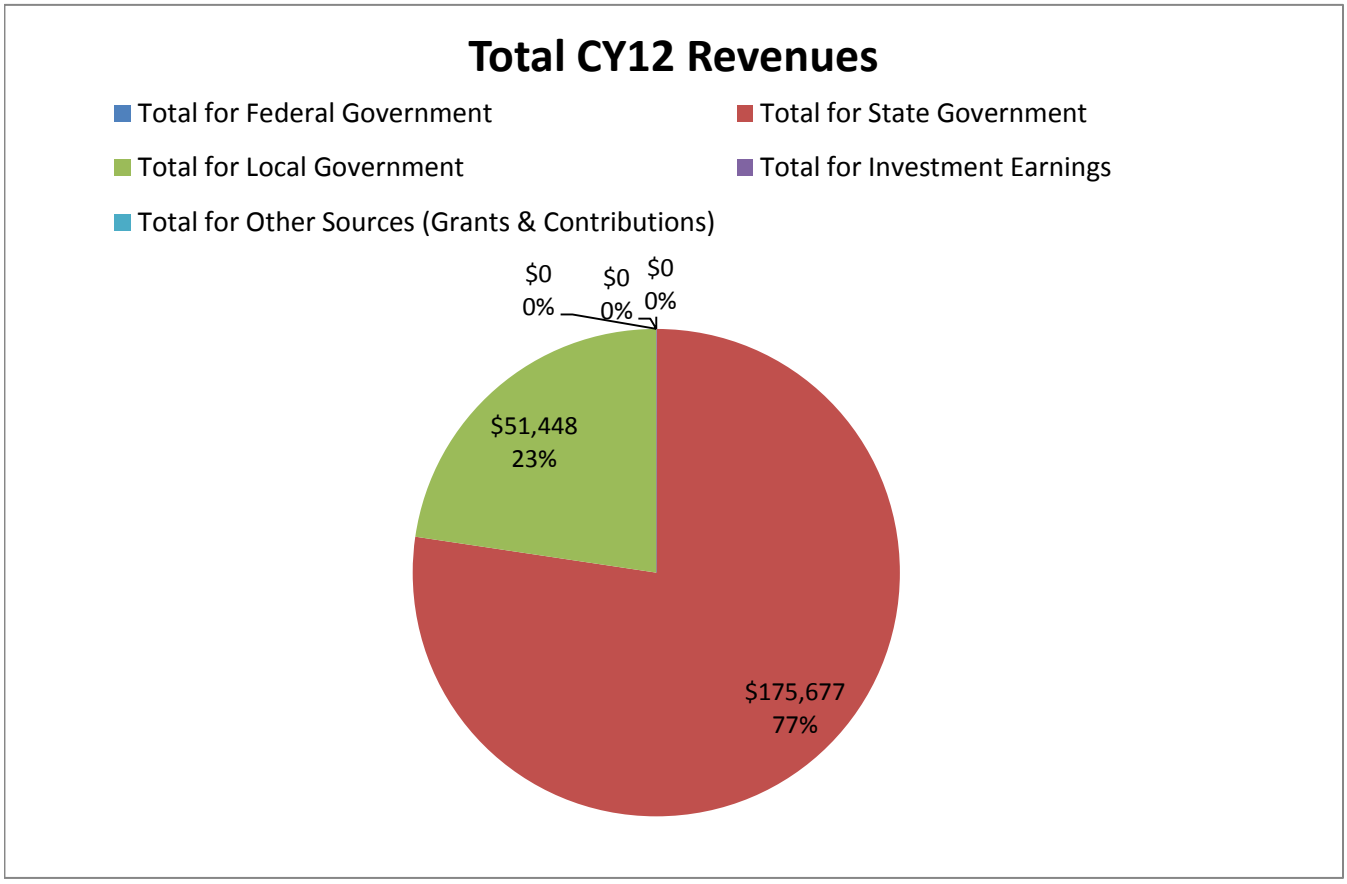

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
140
120
100
80
60
40
20
0
132
36
9
85
6
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

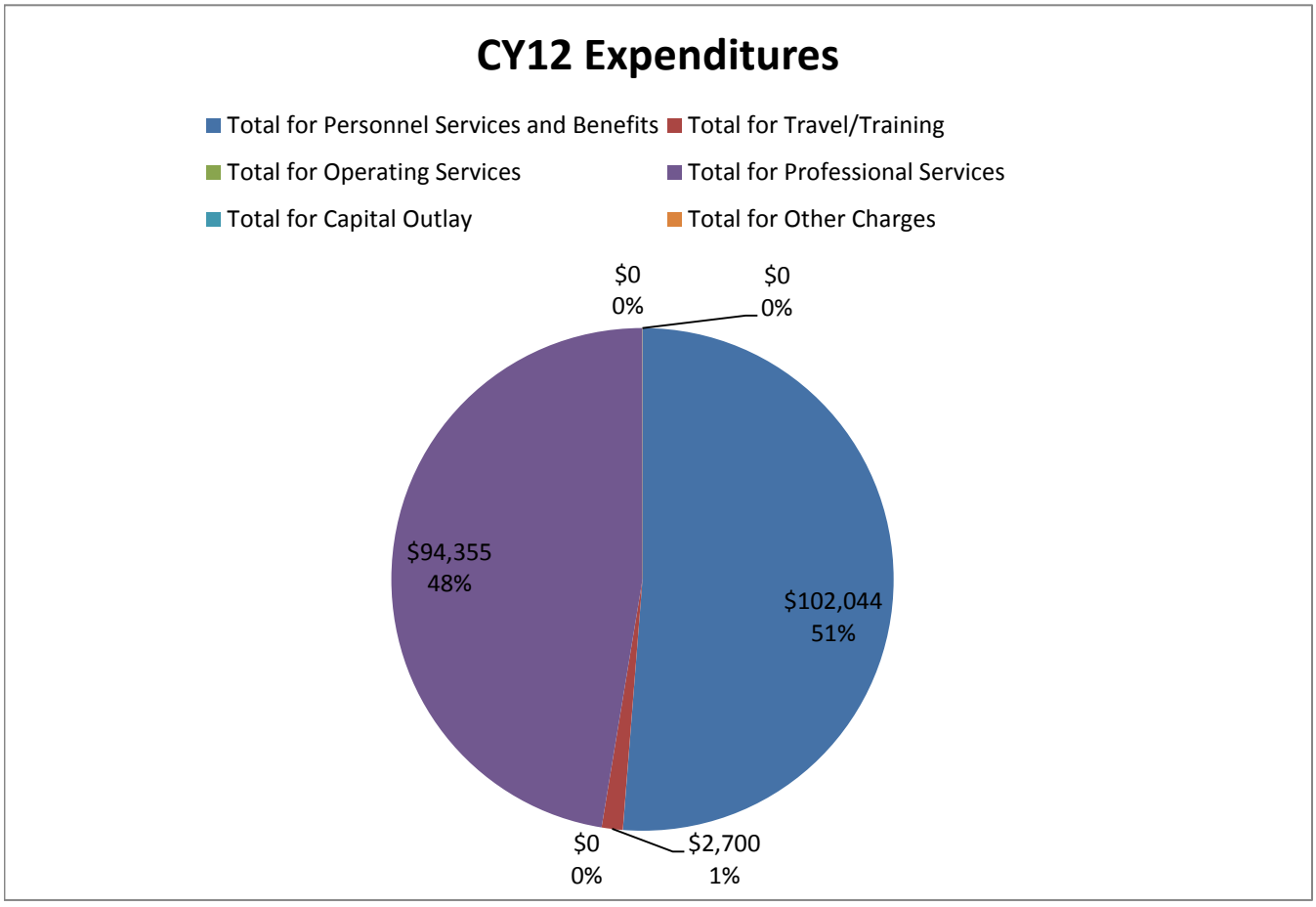

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 37 CY2012	Total CY2012
District Defender: Louis Champagne	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$3,369
Child in Need of Care (CINC)	$0
District Assistance Fund (DAF)	$172,308
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$0
Total for State Government	$175,677
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$1,127
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$0
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$12,757
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$0
City & City-Ward Courts	$0
Judicial District Courts	$0
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$0
Parish Courts	$0
Traffic Court	$0
Non-itemized, lump sum collected and remitted by all courts	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$31,048
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$0
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$31,048
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$4,000
Partial Attorney Fees Reimbursements [as per 15:176]	$1,000
Other Reimbursements	$1,350
Other Local Income -List source(s)	$167
Total for Charges For Services	$6,517
Total for Local Government	$51,448
Investment Earnings	
Interest Income	$0
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$0
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$0
Total for Other Sources (Grants & Contributions)	$0
Total for REVENUE	$227,125

District 37 CY2012	Total CY2012
District Defender: Louis Champagne	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$95,569
Accrued Leave	$0
Payroll Taxes	$6,475
Hospitalization and Disability Insurance	$0
Retirement	$0
Other	$0
Total for Personnel Services and Benefits	$102,044
Travel/Training	
Parking/Auto Tolls	$0
Travel/Lodging/Per Diem/Mileage	$2,700
Total for Travel/Training	$2,700
Operating Services	
Advertisements	$0
Workers' Compensation	$0
Insurance - Malpractice	$0
Insurance - Auto/Physical Liability	$0
Insurance - Other	$0
Lease - Office	$0
Lease - Auto/Equipment	$0
Lease - Other	$0
Office Repair and Maintenance	$0
Office - Telephone/Utilities/Postage/Internet	$0
Dues and Seminars	$0
Law Library/Journals/Subscriptions	$0
Office Supplies	$0
Total for Operating Services	$0
Professional Services	
Audit/Accounting Expense	$3,980
Contract Clerical	$0
Expert Witness	$0
Investigators	$18,750
Interpreters	$0
Social Workers	$0
Capital Representation	$0
Conflict	$0
Contract - Juvenile Attorneys or CINC	$0
Misdemeanor Attorney Contracts	$0
Contract Attorneys - all other	$71,625
IT/Technical Support	$0
Total for Professional Services	$94,355
Capital Outlay	
Major Acquisitions	$0
Total for Capital Outlay	$0
Other Charges	
Other Operating Expenses	$0
Total for Other Charges	$0
Total for EXPENDITURES	$199,099


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$0
0%
$0
0%
$0
0%
$51,448
23%
$175,677
77%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$0
0%
$0
0%
$94,355
48%
$102,044
51%
$0
0%
$2,700
1%

The 38TH Judicial District Public Defenders' Office

Cameron (Cameron)

District Defender: James "Jay" T. Dixon, Jr.
Cameron Parish Courthouse, 119 Smith Circle, 3rd Floor
Cameron, LA 70631
(337) 775-8131

38th Judicial District • Cameron Parish
District Defender James "Jay" T. Dixon, Jr. • (337) 775-8131
Cameron Parish Courthouse, 119 Smith Circle, 3rd Floor • Cameron, LA • 70631

General District Information: In the 38th Judicial District, there is one section of District Court and no City or specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 6,839 in this district, 1,656 of whom are children.

District Staff: The District Defender in this district is James "Jay" T. Dixon, Jr., who has served in that position for two year and has been a public defender in Louisiana for nine years. The 38th Judicial District Public Defenders' Office is a contract Public Defenders' Office. At the end of 2012 the district reported four part-time contract attorneys in addition to the District Defender. There are no restrictions on private practice outside of the Public Defenders' Office. The District Defender supervises all staff in two contiguous judicial districts, the 14th and 38th. There is no caseload reduction policy for supervisors. The office also has two administrative staff members**.**

Juvenile Defense: Juvenile cases are heard by the District Judge in the 38th Judicial District.

Indigence Determination and Availability of Clients: In the 38th Judicial District, a judge makes the determination of indigence. Adult clients are held at the Cameron Parish Jail. No facilities inside or outside of the district hold juveniles from this district.

Fees and Accounting: The 38th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2012, 95 applications were received for services. Fees were not waived or reduced for any applicants. A total of $1,600 was collected in application fees by the Cameron Parish Sheriff's Office. Courts in this district assess the statutory special cost fee in every case resulting in a conviction to support local public defenders services. In 2012, the district received $49,447 in special fees, which were collected by the Cameron Parish Sheriff's Office. Courts in this district may also assess partial indigence payments for services based on clients' ability to pay. Any resulting payments are collected by the Sherriff and remitted to the Public Defenders' Office.

Caseload: The 38th Judicial District Public Defenders' Office reported handling 447 cases in 2012. Of those, five involved juvenile matters, including one Child in Need of Care representations.

The 38th JDC Public Defenders' Office

Parish(es) & Seat(s)	Cameron - Cameron
Population	6,839
Juvenile Population	1,656
District Defender	James (Jay) T. Dixon, Jr.
Years as District Defender	2
Years in Public Defense	9
Office Manager	Lance Thibodeaux
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Lance Thibodeaux, Office Manager; Contract attorneys are responsible for entering their own data.
Primary Office Street Address	Cameron Parish Courthouse, 3rd Floor,119 Smith Circle
City	Cameron
ZIP	70631
Primary Phone	337-775-8131
Primary Mailing Address	Same
Primary Fax Number	337-775-8136
Primary Emergency Contact	Jay Dixon
Primary Emergency Phone	337-303-8061
Secondary Emergency Contact	N/A
Secondary Emergency Phone	N/A
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	P.O. Box 3757, Lake Charles, LA 70602
Other District Office Contact Personnel (Primary Only)	Lance Thibodeaux, 337-309-0854
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Space provided in Parish Courthouse.
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Space provided by parish at no cost.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Bonnie Connor, accountant for Cameron Parish.
Courts and Locations	38th JDC, Cameron, LA
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	One division with both adult and juvenile sections.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Chief Defender is assigned all cases. If conflict arises, conflict counsel appointed.
Name of Adult Detention Facilities in This District	Cameron Parish Jail
Name of Adult Detention Facilities Outside the District Which Hold Clients	N/A
Name of Juvenile Detention Facilities In This District	N/A
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	N/A

Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Cecil Sanner
Chief Judge of Criminal District Court	Penelope Richard
Juvenile Court Judges (Specify District of City Court)	Penelope Richard
Drug Court Judges	N/A
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	By the Judge upon application. Defendant submits written application and they are questioned by Judge.
When is Assignment/Appointment of Counsel Made?	During 72-hour court or Arraignment.
Initial Client Intake Conducted By Whom? (Name and Title)	Chief Defender or Conflict Attorney Assigned.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes, same as last year.
Brief Explanation of Intake Process	Defendant completes application and pays $40 application fee. Application is given to Judge at arraignment. If Judge makes appointments at 72 hour hearing then no application fee is taken.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	95
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2012	1,600
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	Cameron Parish Sheriff's Office
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	49,447
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Fee is assessed as part of court costs.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Unknown
Who Collects the Assessed Court Fees?	Parish Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Unknown
Who Remits the Court Fees Collected?	Unknown

What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Unknown
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	The judge makes an assessment upon reviewing the application for services.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	N/A
Who Collects the Assessed Partial Payments?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	None
Who Remits the Partial Payments Collected?	N/A
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	N/A
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted. Criminal practice permitted. No written private practice policy in place.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	No written contract.
Primary Immediate Needs	N/A
Immediate Critical Issue Areas	N/A
Long-Term Critical Issue Areas	Funding
Please List All New Hires in 2012 (Name and Title)	Brent Hawkins, Conflict Counsel
Please List All Promotions in 2012 (Name and Title)	None
2012 Media Coverage and/or Major Accomplishments	N/A
Number of Expected New Attorney Hires in 2012	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	I meet with new attorneys on conflict list to discuss procedures.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	No
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	The District Defender supervises all contract attorneys.
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	None
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	None
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	None
Regular Meetings for Any Staff, Please Describe	Quarterly meetings are called for all contract attorneys.

Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2012	0
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	N/A
Please Provide the Names of All State Representatives and Senators from Your District	Senator Dan "Blade" Morrish; Rep. Bob Hensgens
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	The population in the parish is small and dispersed.
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	Have established an office in Calcasieu which Cameron attorneys can use.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
None	
Part-Time Contract Attorneys	**Contact Information**
Carla Chrisco	337-433-0348
Claude Devall	337-439-5788
Bryan Gill	337-433-8116
Michael McHale	337-990-0093
Robert Sheffield	337-855-4887
Leslie Musso	337-433-1414
Brent Hawkins	337-502-5146
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Lance Thibodeaux	337-309-0854
Bonnie Conner	337-775-5718

2012 District Office Technology Survey

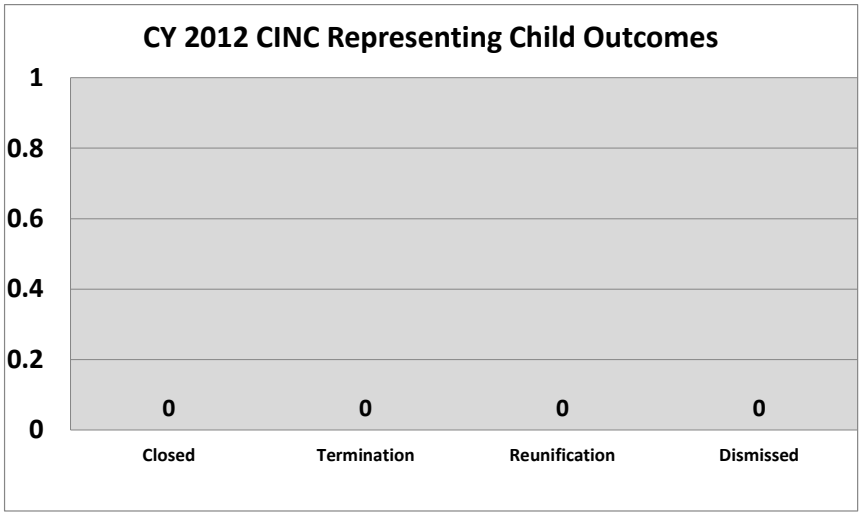
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Jay Dixon
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	X
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	X
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	
Microsoft Office 2007	
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	X
Other	
Accounting Software	
QuickBooks	
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	X
Internet Explorer 8	
Internet Explorer 9	
Firefox	X
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	None
DVD	None

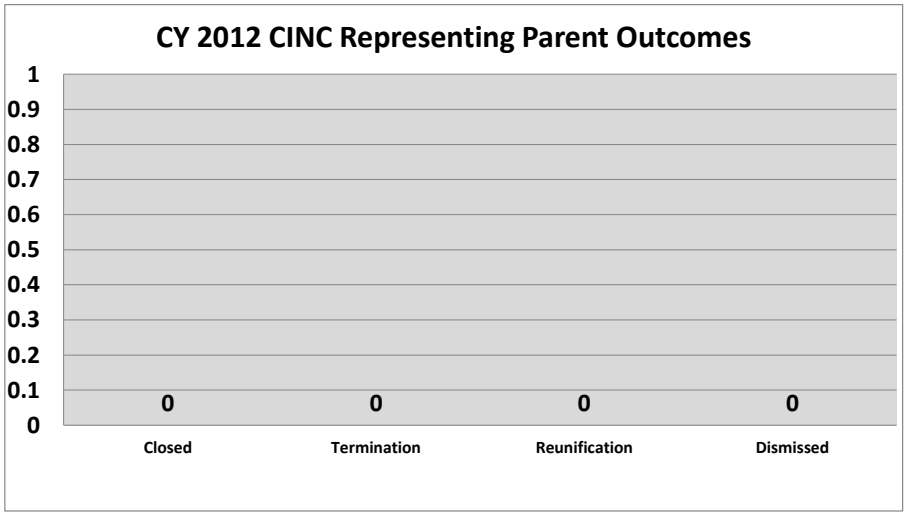
VCR	None
Desktop PCs	2
Laptops	None
Video Cameras	None
Digital Cameras	None
Video Conferencing Systems	None
B&W Laser Printers	1
Color Printers	None
Wireless Cards	None
Smartphones (Funded by Office)	None
iPad/Tablets (Funded by Office)	None
INTERNET SERVICES:	
Dialup	
Broadband	X
No Internet Connection	
Connection Speed:	256 kb
Provider Name:	Camtel
Email Provider:	gmail
Please list any software or computer equipment in which you need training:	

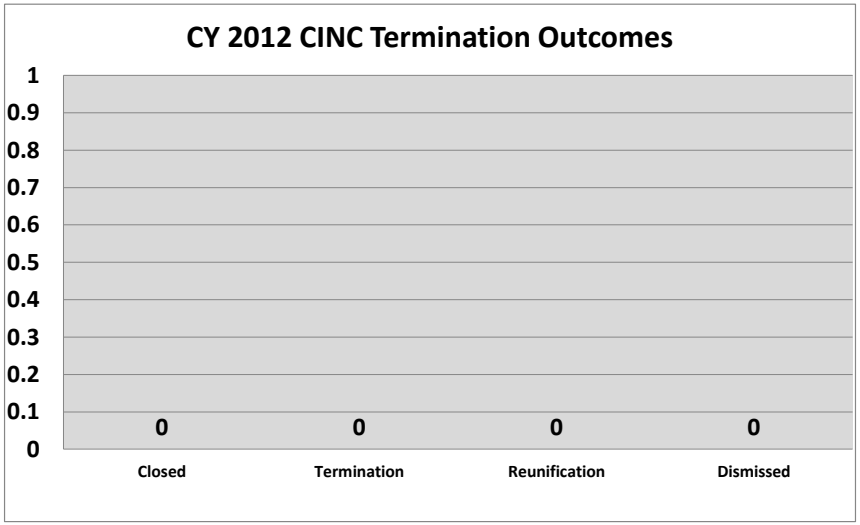
38th District Defender Office CY 2012 Caseloads & Outcomes

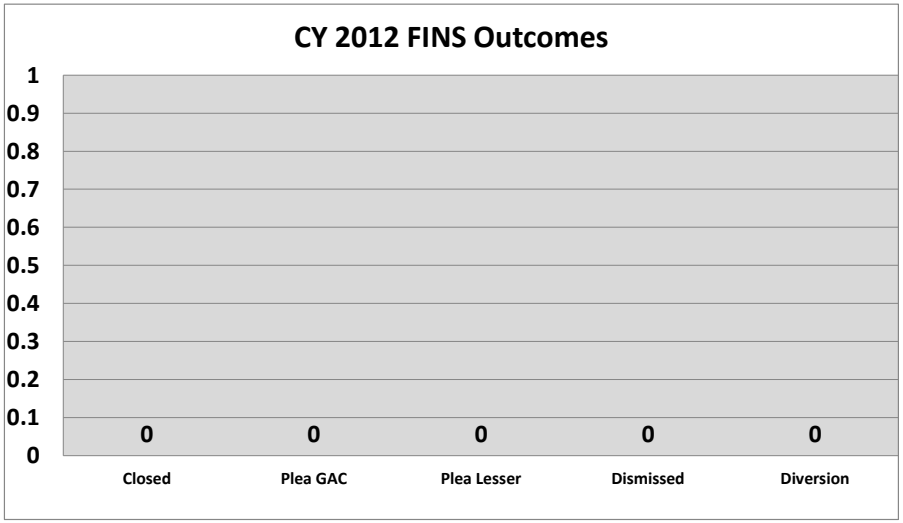
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	0	0	1	1	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	2	0	1	3	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Delinquency Felony	0	0	1	1	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	75	18	217	292	N/A	N/A	5	0	8	0	0	1	0	0
Adult Felony Non-LWOP**	33	10	144	177	N/A	N/A	2	2	5	0	0	0	0	0
Adult LWOP**	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	1	0	2	3	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

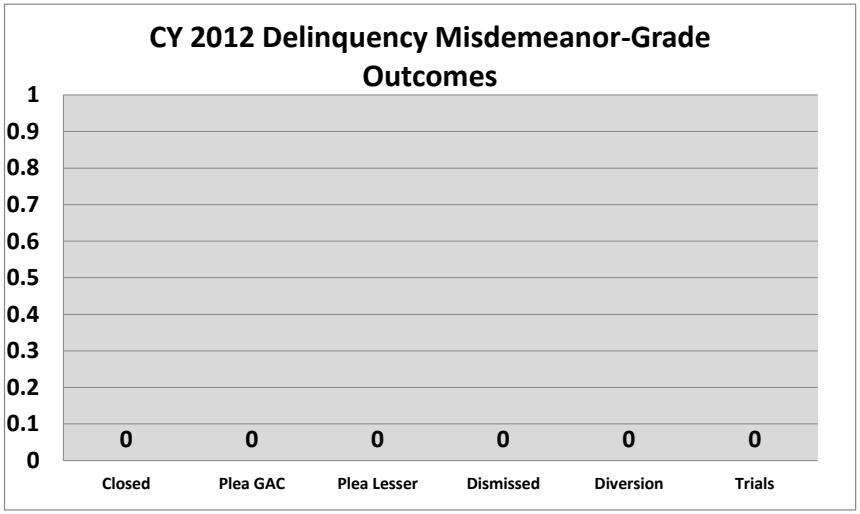
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

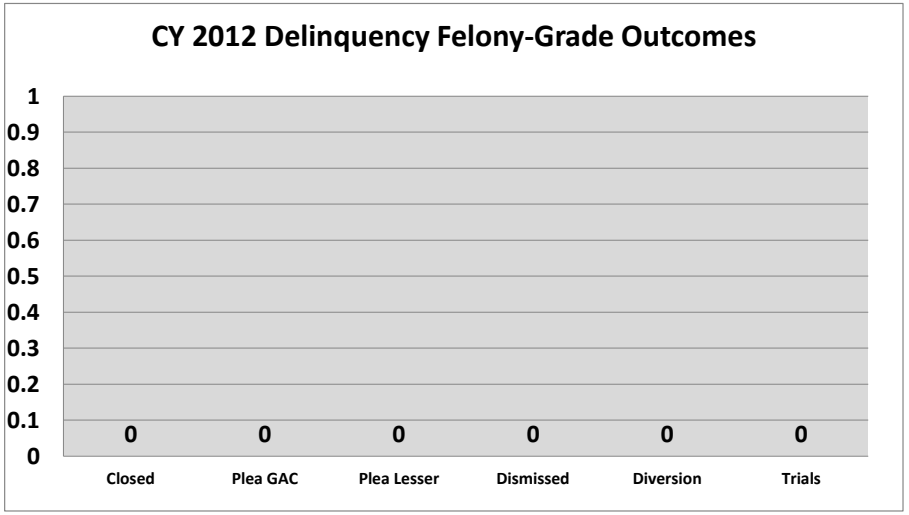

CY 2012 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

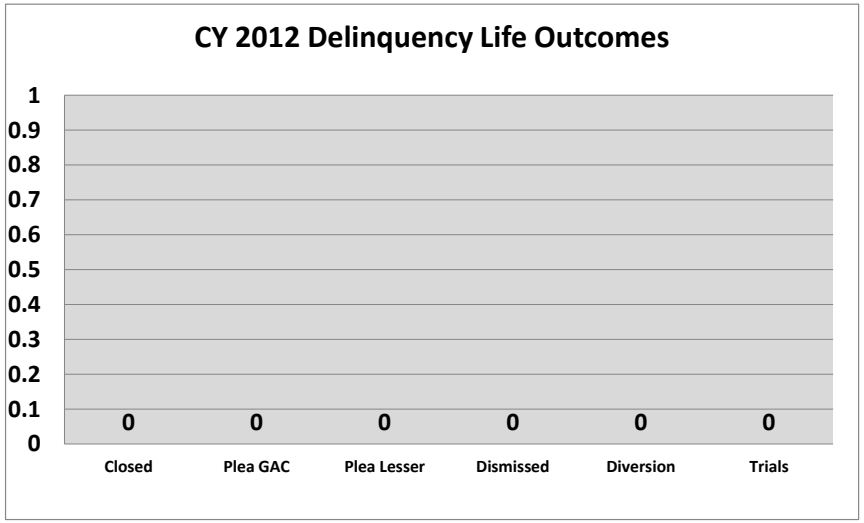

CY 2012 CINC Representing Parent Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

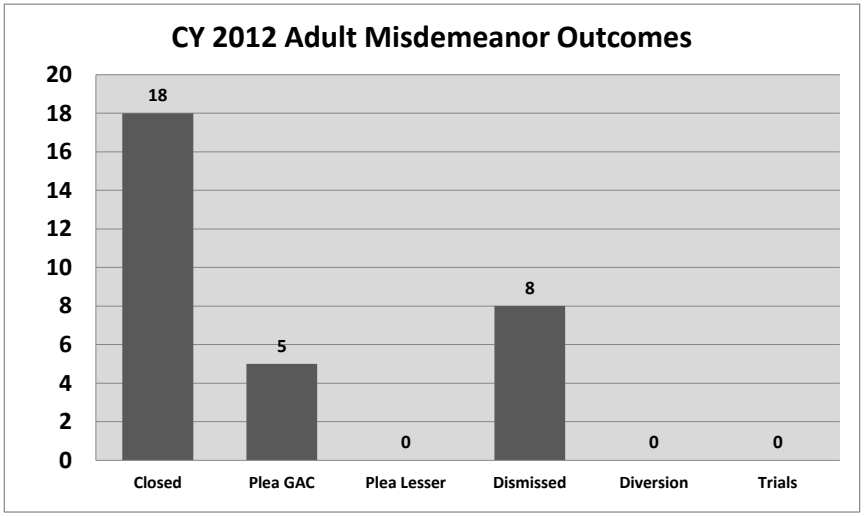

CY 2012 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

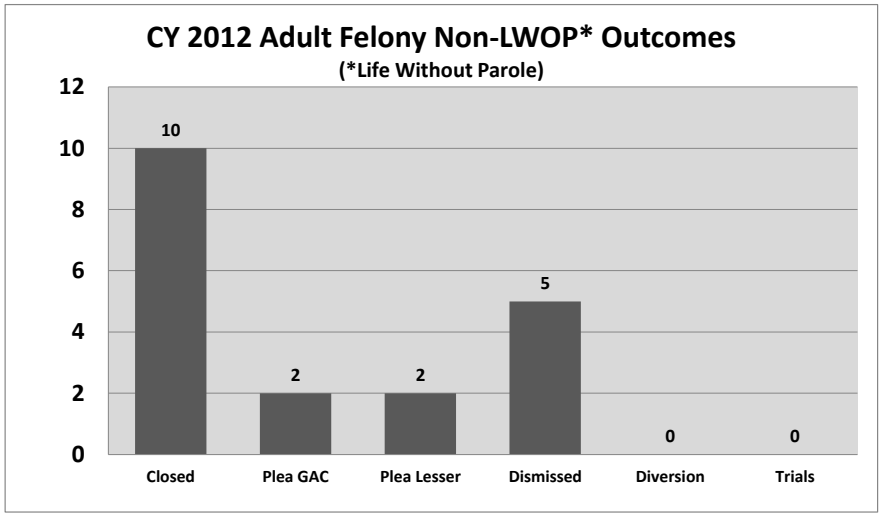

CY 2012 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

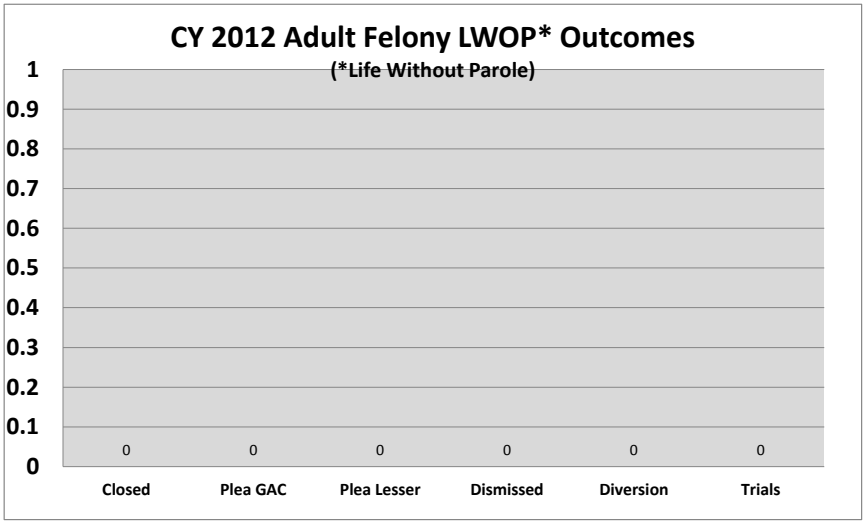

CY 2012 Delinquency Misdemeanor-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

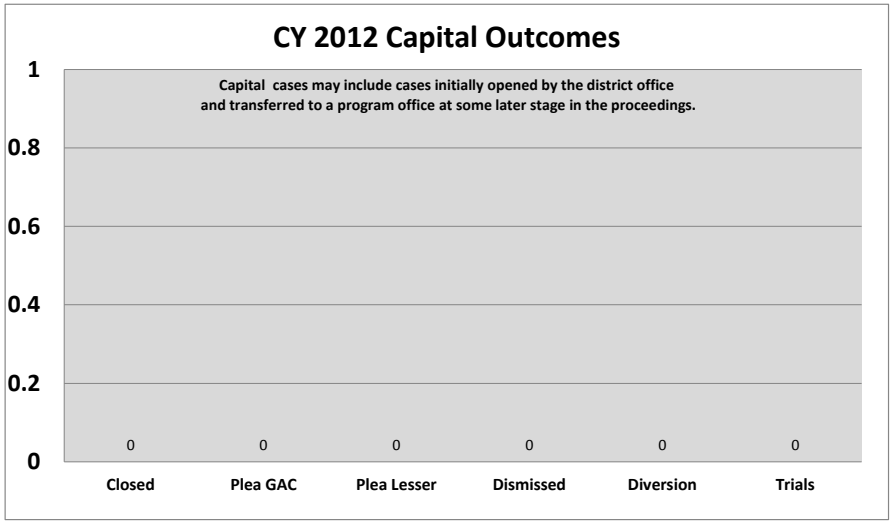

CY 2012 Delinquency Felony-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
20
18
16
14
12
10
8
6
4
2
0
18
5
0
8
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

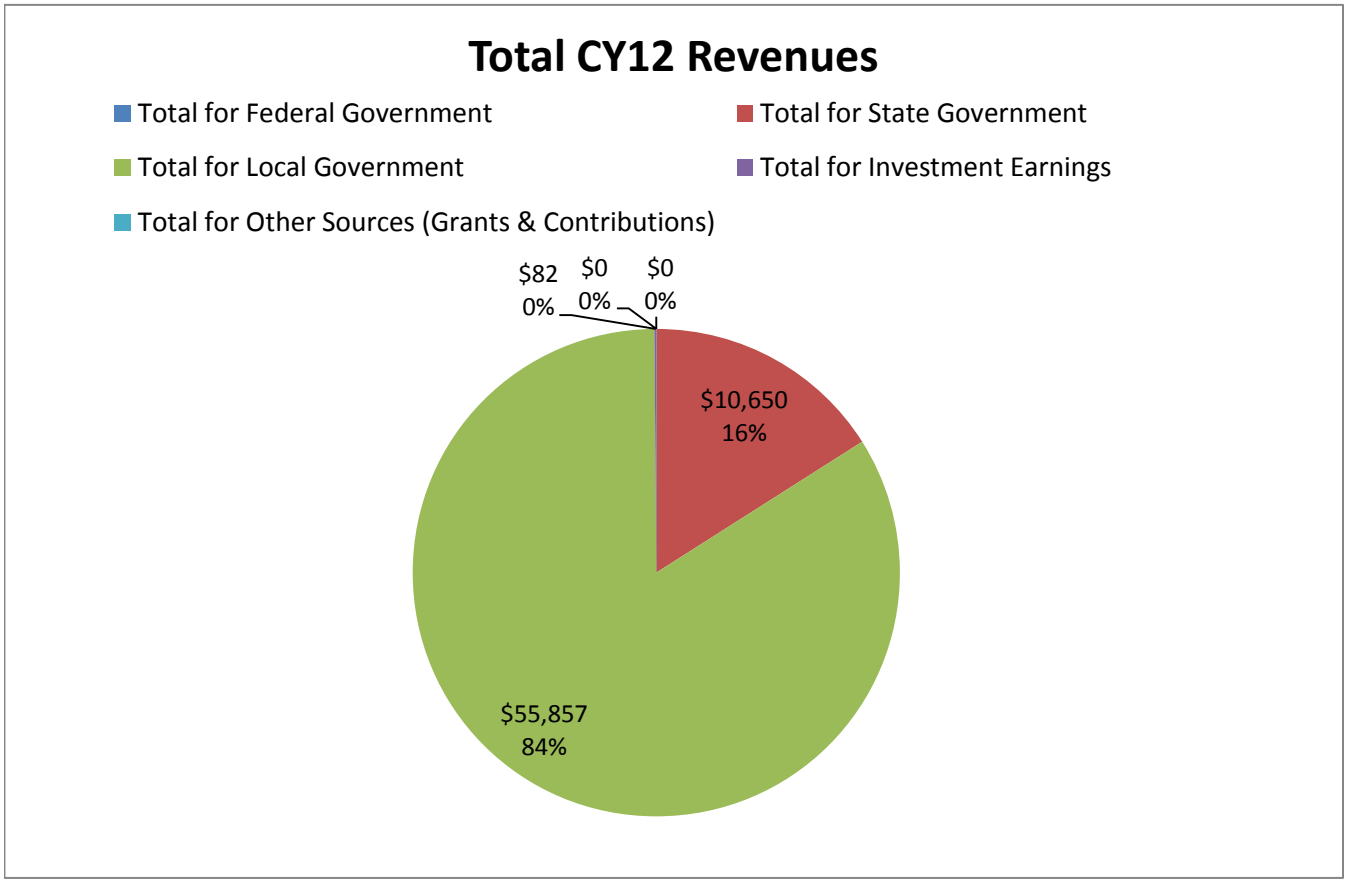

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
12
10
8
6
4
2
0
10
2
2
5
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

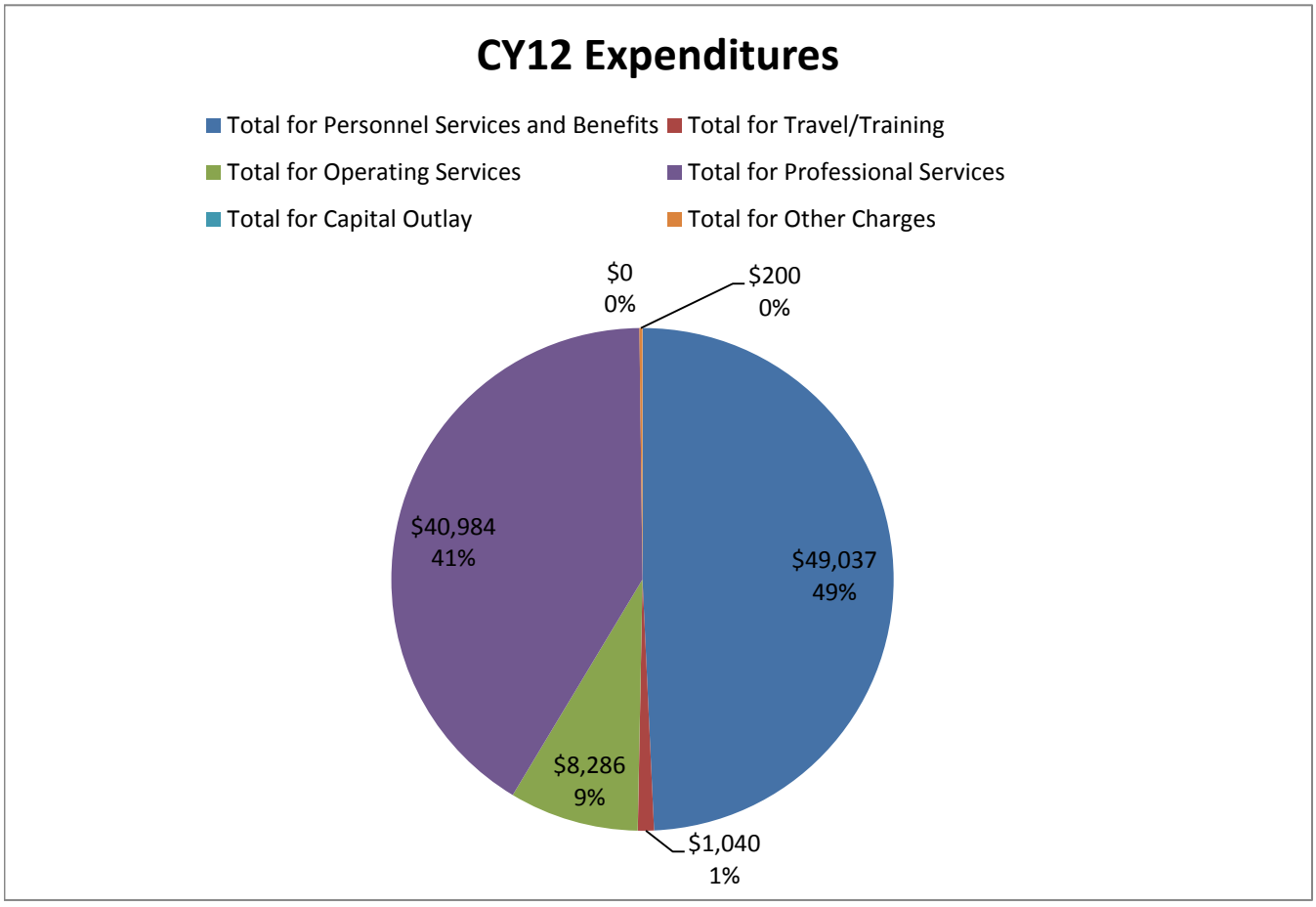

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

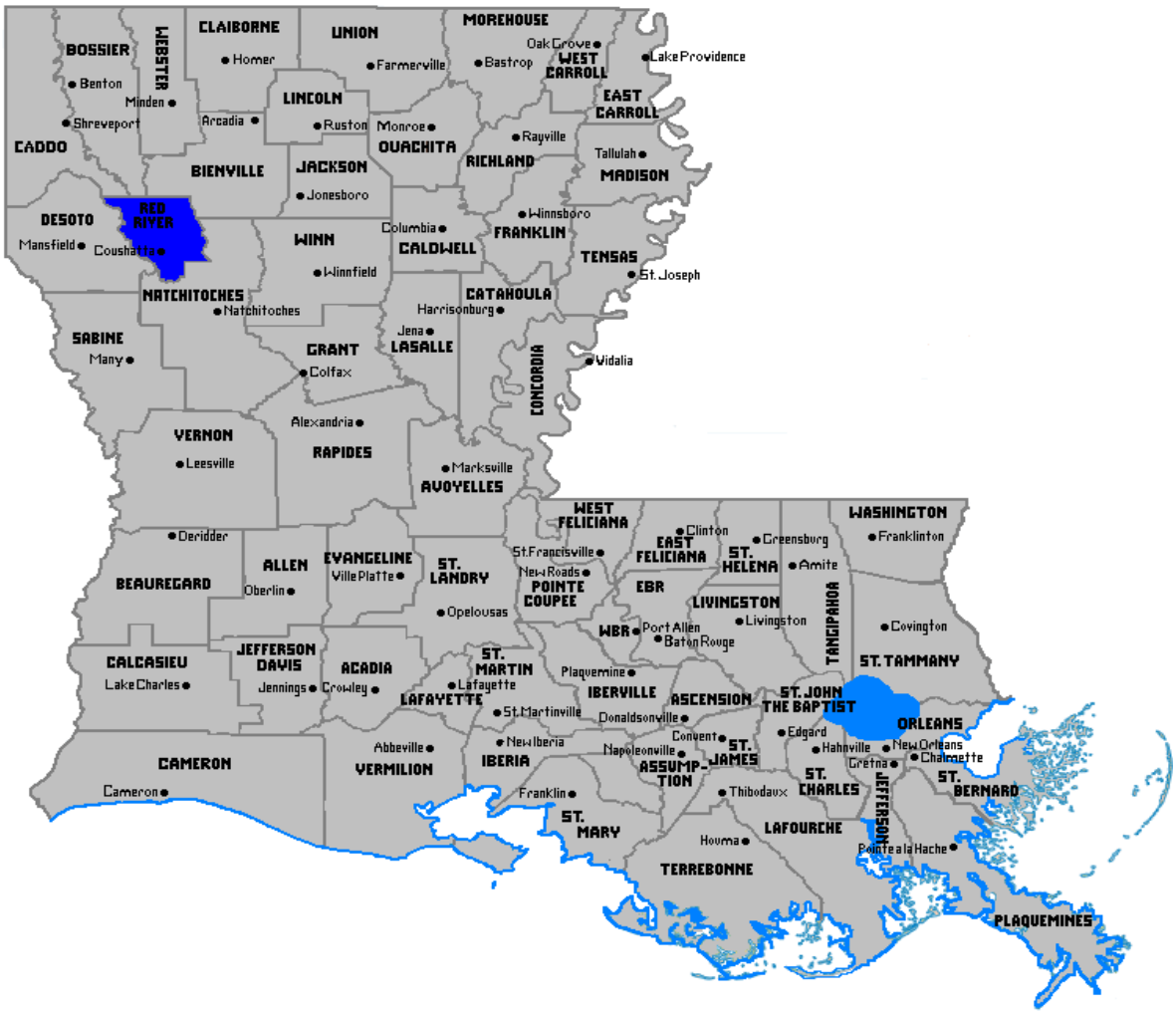

CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 38 CY2012	Total CY2012
District Defender: Jay Dixon	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$0
District Assistance Fund (DAF)	$10,650
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$0
Total for State Government	$10,650
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$0
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$4,886
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$0
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$0
City & City-Ward Courts	$0
Judicial District Courts	$0
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$0
Parish Courts	$0
Traffic Court	$0
Non-itemized, lump sum collected and remitted by all courts	$24,428
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$24,943
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$0
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$49,371
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$1,600
Partial Attorney Fees Reimbursements [as per 15:176]	$0
Other Reimbursements	$0
Other Local Income -List source(s)	$0
Total for Charges For Services	$1,600
Total for Local Government	$55,857
Investment Earnings	
Interest Income	$82
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$82
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$0
Total for Other Sources (Grants & Contributions)	$0
Total for REVENUE	$66,589

District 38 CY2012	Total CY2012
District Defender: Jay Dixon	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$41,539
Accrued Leave	$0
Payroll Taxes	$604
Hospitalization and Disability Insurance	$305
Retirement	$6,560
Other	$29
Total for Personnel Services and Benefits	$49,037
Travel/Training	
Parking/Auto Tolls	$0
Travel/Lodging/Per Diem/Mileage	$1,040
Total for Travel/Training	$1,040
Operating Services	
Advertisements	$0
Workers' Compensation	$21
Insurance - Malpractice	$0
Insurance - Auto/Physical Liability	$0
Insurance - Other	$0
Lease - Office	$300
Lease - Auto/Equipment	$3,501
Lease - Other	$0
Office Repair and Maintenance	$200
Office - Telephone/Utilities/Postage/Internet	$2,180
Dues and Seminars	$0
Law Library/Journals/Subscriptions	$720
Office Supplies	$1,364
Total for Operating Services	$8,286
Professional Services	
Audit/Accounting Expense	$10,623
Contract Clerical	$19,200
Expert Witness	$0
Investigators	$0
Interpreters	$0
Social Workers	$0
Capital Representation	$385
Conflict	$10,776
Contract - Juvenile Attorneys or CINC	$0
Misdemeanor Attorney Contracts	$0
Contract Attorneys - all other	$0
IT/Technical Support	$0
Total for Professional Services	$40,984
Capital Outlay	
Major Acquisitions	$0
Total for Capital Outlay	$0
Other Charges	
Other Operating Expenses	$200
Total for Other Charges	$200
Total for EXPENDITURES	$99,548


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$82
0%
$0
0%
$0
0%
$10,650
16%
$55,857
84%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$0
0%
$200
0%
$40,984
41%
$49,037
49%
$8,286
9%
$1,040
1%



The 39TH Judicial District Public Defenders' Office

Red River (Coushatta)

District Defender: Brian McRae
111 N. Washington Street
Mansfield, LA 71052
(318) 872-2973

39th Judicial District • Red River Parish
District Defender Brian McRae • (318) 872-2973
111 N. Washington St. • Mansfield, LA • 71052

General District Information: In the 39th Judicial District, there is one section of District Court and no City Court or specialty courts. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 9,091 in this district, 2,313 of whom are children.

District Staff: The District Defender in this district is Brian McRae, who has served in the position for three years and has been a public defender in Louisiana for 18 years. The 39th Judicial District Parish Public Defenders' Office is a mixed staff and contract public defenders' office. At the end of 2012 the district reported a full-time staff District Defender and one part-time contract attorney. There are no restrictions on private attorney practice outside of the Public Defenders' Office. The District Defender supervises all staff and there is no caseload reduction provided to him. The office also has two administrative staff members.

Juvenile Defense: Juvenile cases are heard by the District Judge in the 39th Judicial District. Juvenile cases are handled by the juvenile defenders from the 1st Judicial District (Caddo Parish).

Indigency Determination and Availability of Clients: In the 39th Judicial District, the judge makes the determination of indigence. Adult male clients are held in the Red River Parish Jail, while adult female clients are held in the Bossier Maximum Security Facility (Bossier City). Juvenile clients are held in Ware Youth Center.

Fees and Accounting: The 39th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2012, 155 applications were received for services. A total of $2,132 in application fees was collected. Courts in this district assess the statutory special cost fee to support local public defender services in every case resulting in a conviction. In 2012, the district received $41,155 in special cost fees, which were collected by the Red River Parish Sheriff's Office. The Public Defenders' Office may assess partial indigence payments for services based on a client's ability to pay. Any resulting payments are collected by the district's probation and parole department. All accounting functions for the 39th Judicial District Public Defenders' Office are handled internally by staff.

Caseload: The 39th Judicial District Public Defenders' Office reported handling 542 cases in 2012. Of those, ten involved juvenile matters, all of which were Child in Need of Care representations.

The 39th JDC Public Defenders' Office

Parish(es) & Seat(s)	Red River - Coushatta
Population	9,091
Juvenile Population	2,313
District Defender	Brian McRae
Years as District Defender	3
Years in Public Defense	18
Office Manager	Valerie Wells
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Valerie Wells, Data Base Supervisor
Primary Office Street Address	111 N. Washington St.
City	Mansfield
ZIP	71052
Primary Phone	318-872-2973
Primary Mailing Address	P.O. Box 612 Mansfield La. 71052
Primary Fax Number	318-872-6262
Primary Emergency Contact	Brian McRae
Primary Emergency Phone	cell 318-286-2486 Brian McRae
Secondary Emergency Contact	Valerie Wells
Secondary Emergency Phone	cell 318-455-1077
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	Valerie Wells
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Brian McRae
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Donated by Chief Public Defender Brian McRae
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Peggy McCoy
Courts and Locations	District, Coushatta
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	1
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	I have one contract attorney, Scott Kendrick. Cases are assigned once I receive a copy of the 72-hour, the client is interviewed via closed circuit TV and the interview sheet at 72 is forwarded to counsel.
Name of Adult Detention Facilities in This District	Red River Detention Center
Name of Adult Detention Facilities Outside the District Which Hold Clients	Women are taken to Bossier Max

Name of Juvenile Detention Facilities In This District	Ware Youth Center, Coushatta
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	No
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Julie Jones
Chief Judge of Criminal District Court	Lewis Sams
Juvenile Court Judges (Specify District of City Court)	Lewis Sams
Drug Court Judges	No
Mental Health Court Judges	No
Other Specialty Court	No
Name of Specialty and Brief Description:	None
Indigency Determined by Whom and How?	Judge Sams, at 72-hour interview, poverty level of client
When is Assignment/Appointment of Counsel Made?	At 72 Hour
Initial Client Intake Conducted By Whom? (Name and Title)	Brian McRae, Chief Defender
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Primarily by teleconference within 72 hours of notice of appointment.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	155
How Many Application Fees Were Waived?	None
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2012	2,132
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	41,155
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Form provided by Red River Sheriffs Department.
Who Collects the Assessed Court Fees?	Sheriff's Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Sheriff's Office, per court minutes.
Who Remits the Court Fees Collected?	Sheriff's Office

What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Form provided by Red River Sheriffs Office.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	District Defender makes determination.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Provided by Probations Office/ form.
Who Collects the Assessed Partial Payments?	Peggy McCoy
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Report from Probation Office.
Who Remits the Partial Payments Collected?	Probation Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Report from Probation Office.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	None
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted - yes, Criminal Practice yes, Private Practice Policy - no. I have no policy prohibiting a contract attorney from private practice.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	None
Primary Immediate Needs	More Funding
Immediate Critical Issue Areas	More Funding
Long-Term Critical Issue Areas	More Funding
Please List All New Hires in 2012 (Name and Title)	None
Please List All Promotions in 2012 (Name and Title)	None
2012 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2012	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	We also have bi-monthly staff meetings.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Brian McRae, Scott Kendrick, Valerie Wells and Peggy McCoy.
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	Attached
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	N/A
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No

Regular Meetings for Any Staff, Please Describe	Yes, monthly for defenders. Weekly for office staff.
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2012	Unknown
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	N/A
Please Provide the Names of All State Representatives and Senators from Your District	Richard Burford; Cherry Cheek
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Inability to hire lawyers within the district.
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	Increased use of investigator services; More aggressive approach to addressing state's factual allegations.
Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Brian McRae – Chief Defender	318-872-2973
Part-Time Contract Attorneys	**Contact Information**
D. Scott Kendrick	318-354-9146
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Valerie Wells	318-872-6250
Peggy McCoy	318-932-6206

2012 District Office Technology Survey

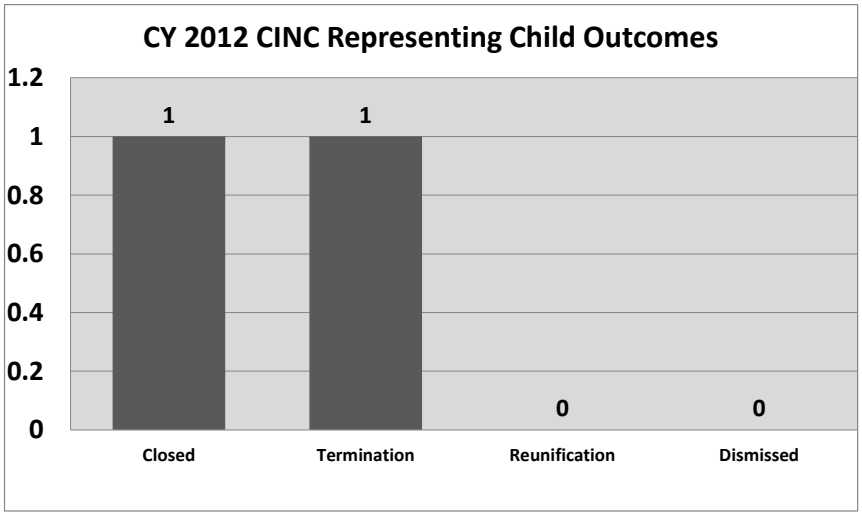
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Valerie Wells
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	
Internet Explorer 9	
Firefox	x
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	0
DVD	1

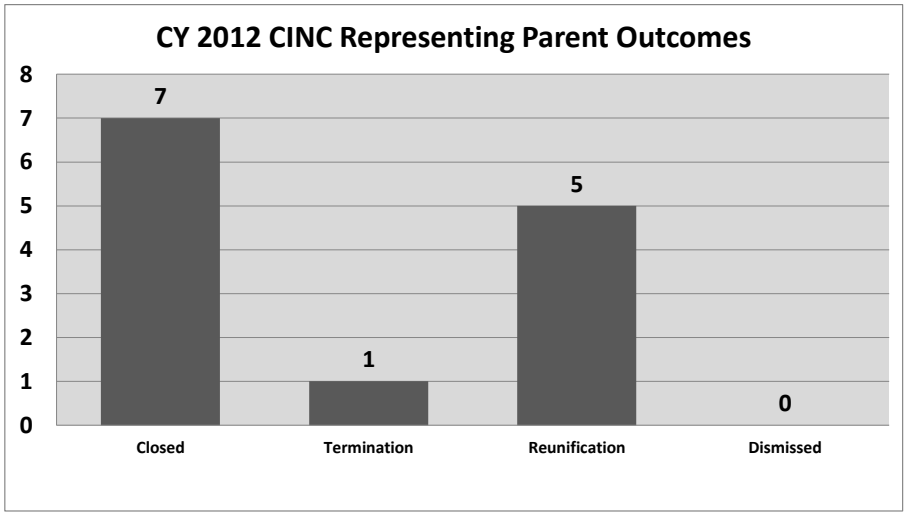
VCR	0
Desktop PCs	3
Laptops	1
Video Cameras	1
Digital Cameras	0
Video Conferencing Systems	1
B&W Laser Printers	0
Color Printers	0
Wireless Cards	0
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	High
Provider Name:	Bellsouth
Email Provider:	Hotmail, AOL
Please list any software or computer equipment in which you need training:	

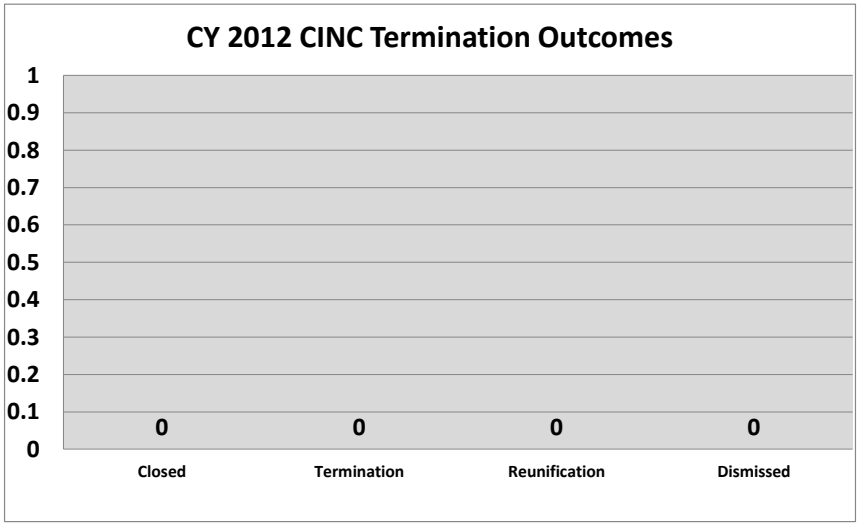
39th District Defender Office CY 2012 Caseloads & Outcomes

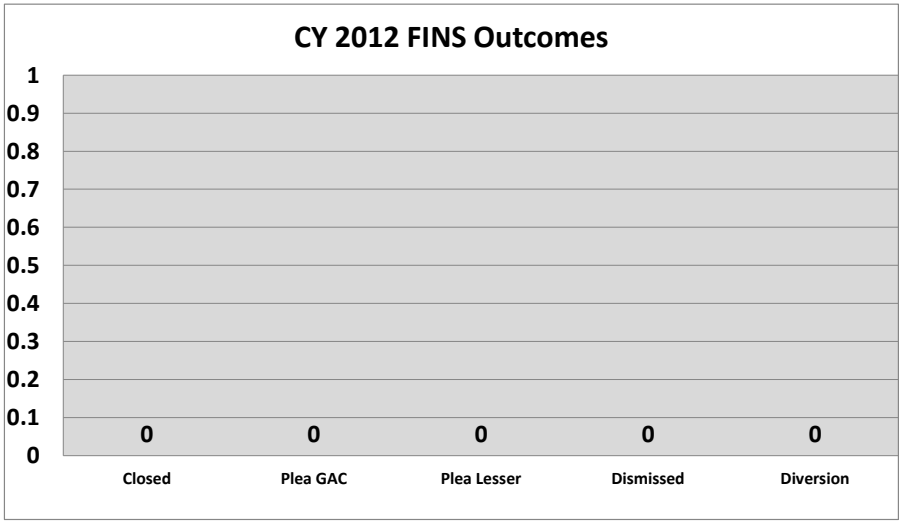
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	1	1	0	1	1	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	6	7	3	9	1	5	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Delinquency Felony	0	1	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	210	169	49	259	N/A	N/A	105	1	102	16	0	0	0	0
Adult Felony Non-LWOP**	136	112	37	173	N/A	N/A	37	27	47	2	0	1	0	0
Adult LWOP**	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	67	22	33	100	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

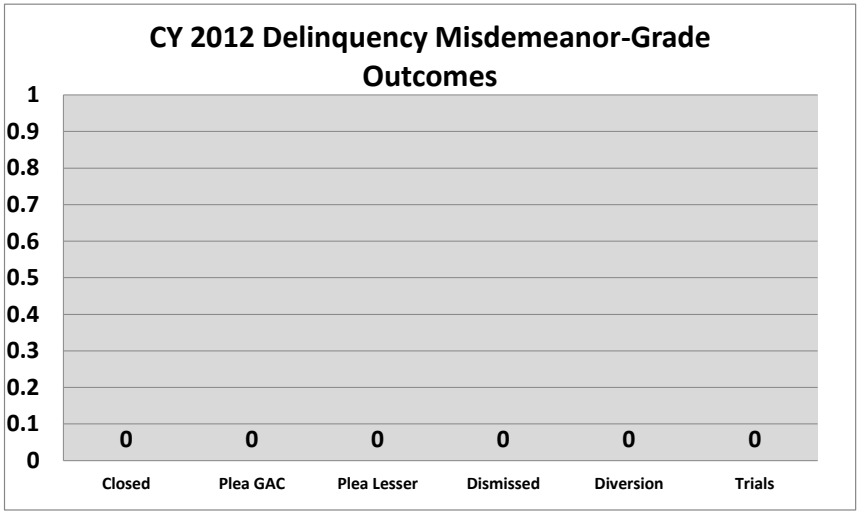
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

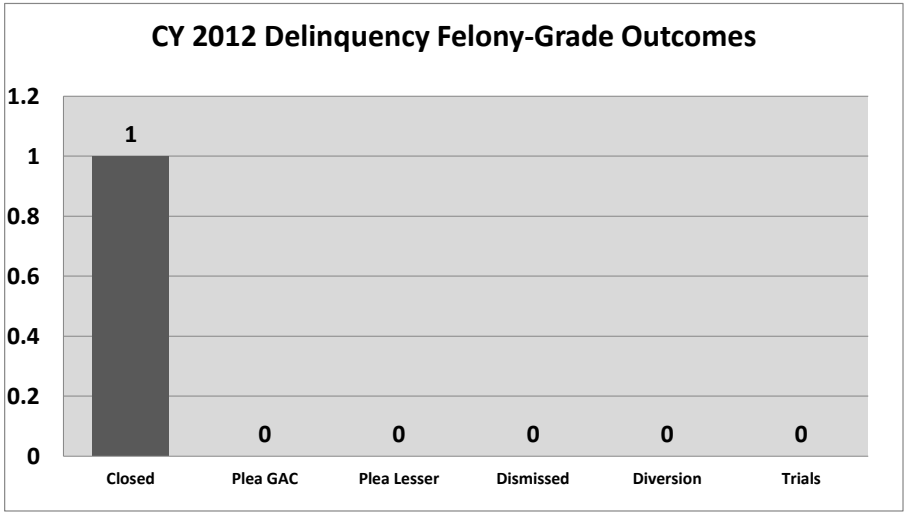

CY 2012 CINC Representing Child Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
1
0
0
Closed
Termination
Reunification
Dismissed

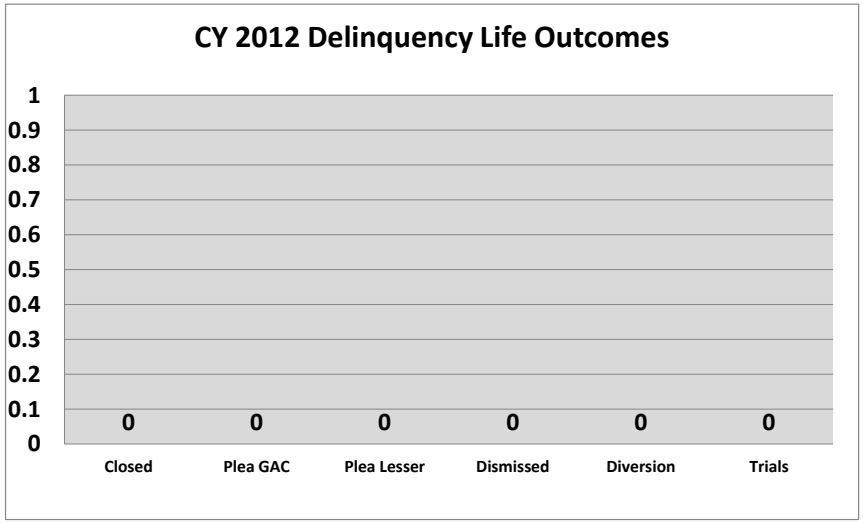

CY 2012 CINC Representing Parent Outcomes
8
7
6
5
4
3
2
1
0
7
1
5
0
Closed
Termination
Reunification
Dismissed

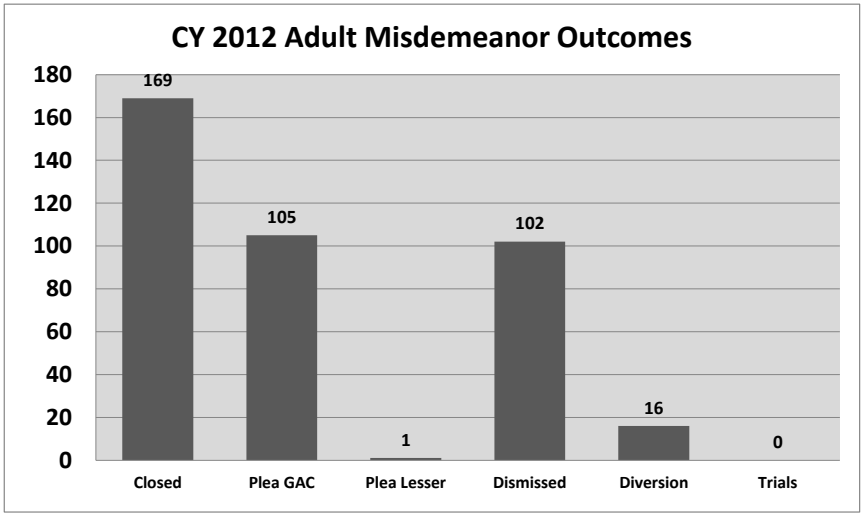

CY 2012 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

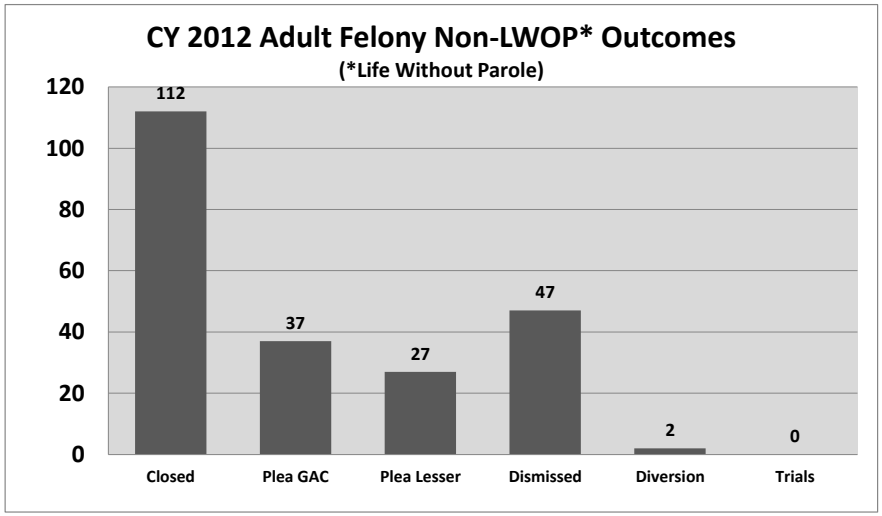

CY 2012 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

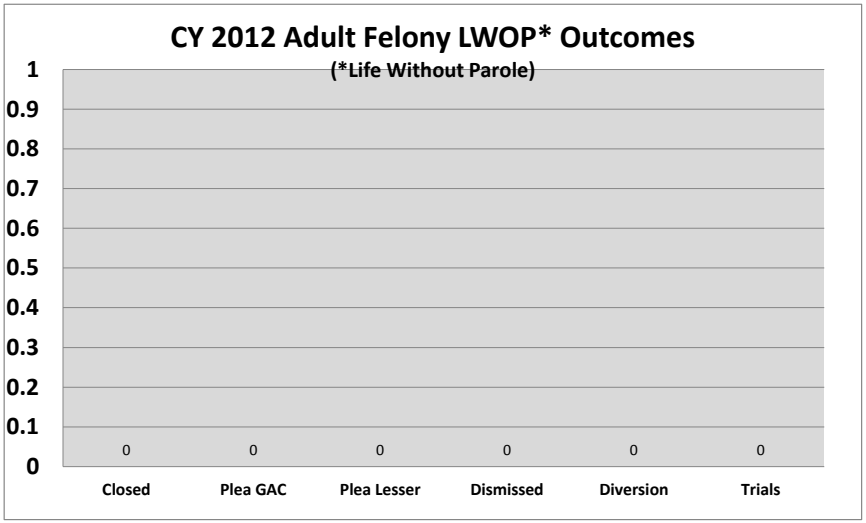

CY 2012 Delinquency Misdemeanor-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

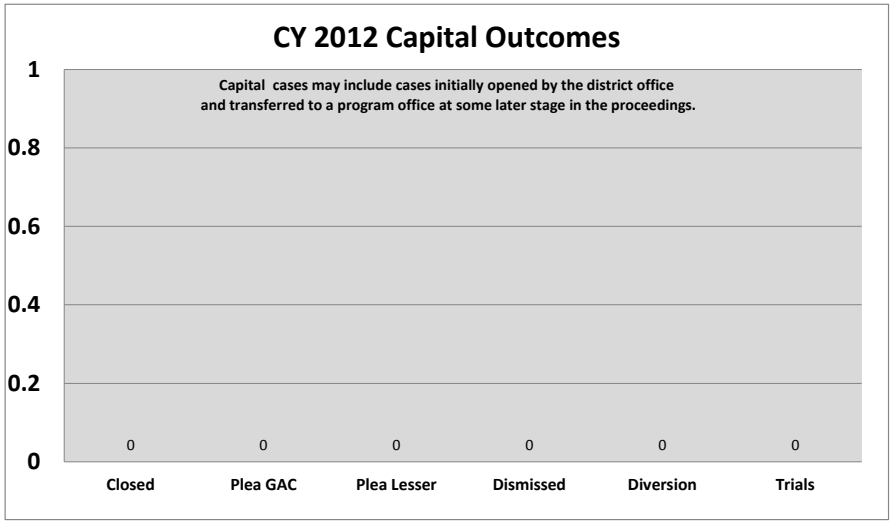

CY 2012 Delinquency Felony-Grade Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
180
160
140
120
100
80
60
40
20
0
169
105
1
102
16
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

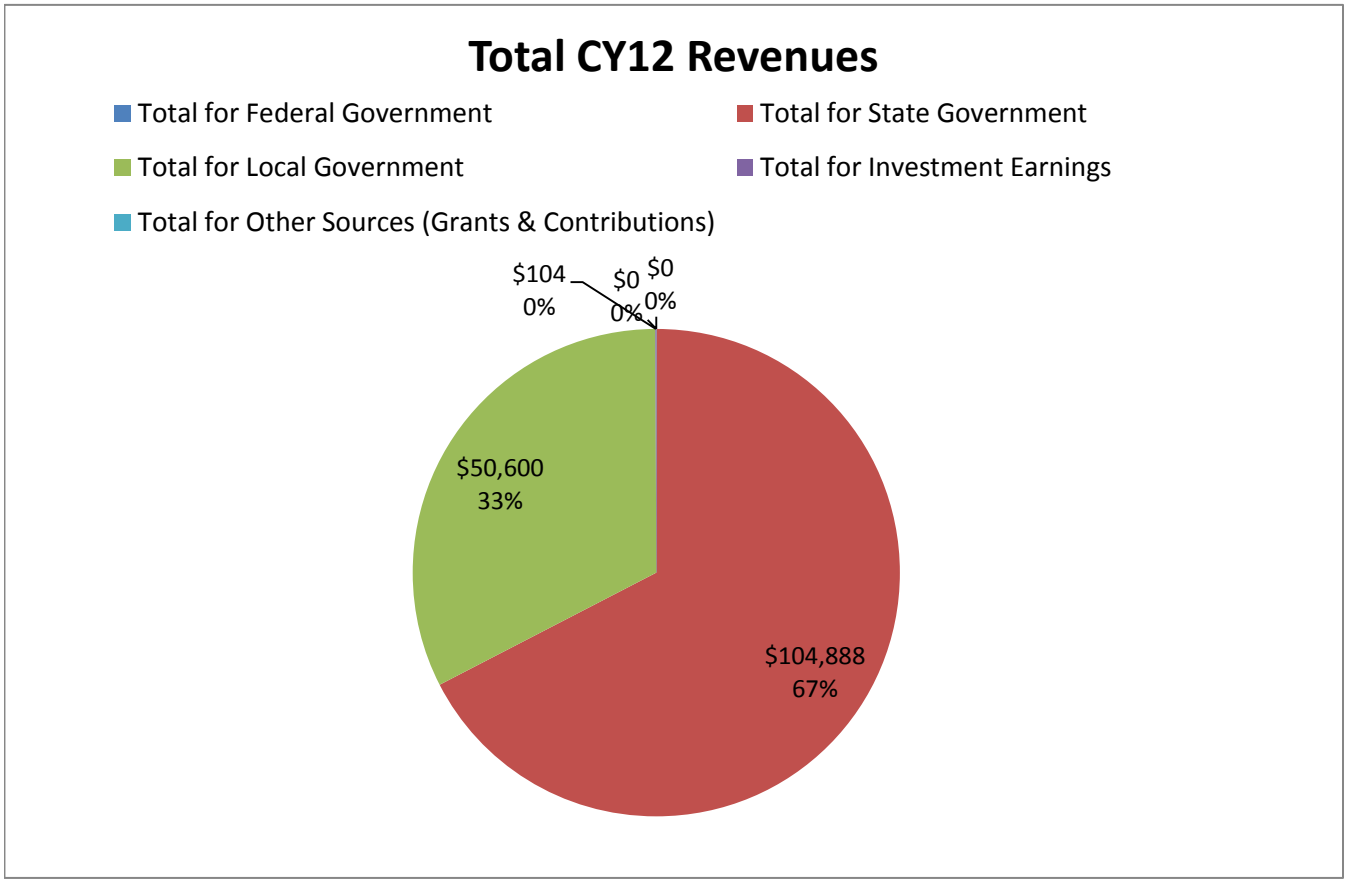

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
120
100
80
60
40
20
0
112
37
27
47
2
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

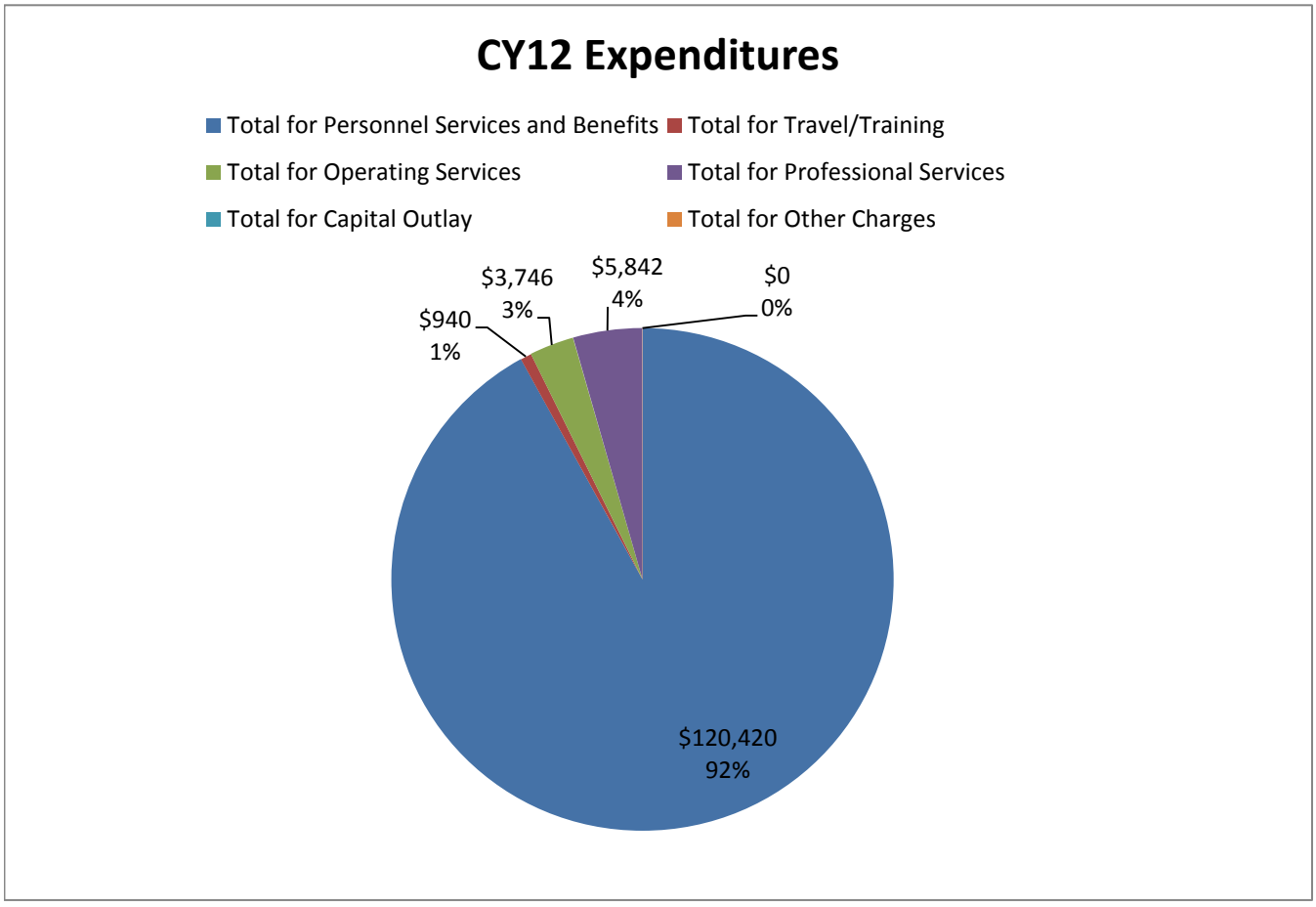

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 39 CY2012	Total CY2012
District Defender: Brian McRae	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$0
District Assistance Fund (DAF)	$104,888
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$0
Total for State Government	$104,888
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$0
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$6,026
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$0
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$21,380
City & City-Ward Courts	$0
Judicial District Courts	$19,775
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$0
Parish Courts	$0
Traffic Court	$0
Non-itemized, lump sum collected and remitted by all courts	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$0
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$41,155
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$2,132
Partial Attorney Fees Reimbursements [as per 15:176]	$0
Other Reimbursements	$1,288
Other Local Income -List source(s)	$0
Total for Charges For Services	$3,420
Total for Local Government	$50,600
Investment Earnings	
Interest Income	$104
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$104
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$0
Total for Other Sources (Grants & Contributions)	$0
Total for REVENUE	$155,592

District 39 CY2012	Total CY2012
District Defender: Brian McRae	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$110,054
Accrued Leave	$0
Payroll Taxes	$10,366
Hospitalization and Disability Insurance	$0
Retirement	$0
Other	$0
Total for Personnel Services and Benefits	$120,420
Travel/Training	
Parking/Auto Tolls	$0
Travel/Lodging/Per Diem/Mileage	$940
Total for Travel/Training	$940
Operating Services	
Advertisements	$0
Workers' Compensation	$400
Insurance - Malpractice	$1,966
Insurance - Auto/Physical Liability	$1,380
Insurance - Other	$0
Lease - Office	$0
Lease - Auto/Equipment	$0
Lease - Other	$0
Office Repair and Maintenance	$0
Office - Telephone/Utilities/Postage/Internet	$0
Dues and Seminars	$0
Law Library/Journals/Subscriptions	$0
Office Supplies	$0
Total for Operating Services	$3,746
Professional Services	
Audit/Accounting Expense	$1,000
Contract Clerical	$0
Expert Witness	$0
Investigators	$0
Interpreters	$0
Social Workers	$0
Capital Representation	$0
Conflict	$3,401
Contract - Juvenile Attorneys or CINC	$0
Misdemeanor Attorney Contracts	$0
Contract Attorneys - all other	$0
IT/Technical Support	$1,441
Total for Professional Services	$5,842
Capital Outlay	
Major Acquisitions	$0
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	$0
Total for Other Charges	$0
Total for EXPENDITURES	$130,948


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$104
0%
$0
0%
$0
0%
$50,600
33%
$104,888
67%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$3,746
3%
$5,842
4%
$0
0%
$940
1%
$120,420
92%

The 40th Judicial District Public Defenders' Office

St. John the Baptist (Edgard)

District Defender: Richard B. Stricks
75 Dominican Drive, Suite 202
LaPlace, LA 70068
(985) 651-6677

40th Judicial District • St. John the Baptist Parish
District Defender Richard B. Stricks • (985) 651-6677
75 Dominican Drive, Suite 202 • LaPlace, LA • 70068

General District Information: In the 40th Judicial District, there are three sections of District Court and no City Courts. There is a drug court program and a truancy court program in this district. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 45,924 in this district, 12,356 of whom are children.

District Staff: The District Defender in this district is Richard B. Stricks, who has served in the position for 17 years and has been a public defender for 17 years. The 40th Judicial District Public Defenders' Office is a mixed staff and contract public defenders' office. At the end of 2012 the district reported a full-time District Defender, two part-time staff attorneys, and nine part-time contract attorneys.

Juvenile Defense: Juvenile cases are heard by District Judges in the 40th Judicial District. All attorneys handle juvenile cases in this district.

Indigency Determination and Availability of Clients: In the 40th Judicial District, the Public Defenders' Office makes the determination of indigence. Adult clients are usually held in facilities at Sherman Walker Correctional Center or St. John Parish Prison. Juvenile clients are held in St. James Youth Center.

Fees and Accounting: The 40th Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2012, approximately 235 applications were received for services. Fees were only waived for clients with several pending cases and were not reduced for any applicants. A total of $9,851 in application fees was collected. Courts in this district assess the statutory special cost fee in some cases resulting in a conviction to support local public defender services. Special fees may be waived if clients face a long term of incarceration without suspension or when defenders request credit for time served in lieu of payment. In 2012, the district received $552,474 in special cost fees, which were collected by the St. John the Baptist Parish Sheriff's Office. The Public Defenders' Office may assess partial indigence payments for services based on a client's ability to pay. In 2012, $6,828 in partial indigence payments was collected by the Public Defenders' Office.

Caseload: The 40th Judicial District Public Defenders' Office reported handling 2,432 cases in 2012. Of those, 340 involved juvenile matters, including 104 Child in Need of Care representations.

The 40th JDC Public Defenders' Office

Parish(es) & Seat(s)	St. John the Baptist - Edgard
Population	45,924
Juvenile Population	12,356
District Defender	Richard B. Stricks
Years as District Defender	17
Years in Public Defense	17
Office Manager	None
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Ashley A. Bogac, secretarial; Diana G. Tambunga, secretarial
Primary Office Street Address	75 Dominican Drive, Suite 202
City	La Place
ZIP	70068-3400
Primary Phone	985-651-6677 ext. 200
Primary Mailing Address	Same as primary office street address.
Primary Fax Number	985-651-5800
Primary Emergency Contact	Richard B. Stricks
Primary Emergency Phone	cell: 504-559-1434
Secondary Emergency Contact	Diana G. Tambunga or Ashley A. Bogac
Secondary Emergency Phone	cell: 504-462-8577 or cell: 504-982-4001
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Cypress Property Management, Henry W. Tatje III, Managing Partner (lessor).
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	1,200 rent and 677 utilities, including phone, long distance, electricity, postage, and internet connections.
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Yes
Courts and Locations	District Court is located in Edgard (West Bank); Annex Courthouse is located in La Place (East Bank).
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	Three Divisions of Court. Each Division holds court in both the District and Annex Courthouses.

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	According to a pre-set grid or table, the cases are generally divided among the lawyers based on the division of court and the last digit of the case number. Example: In each division of court, the cases that end in an odd digit are normally assigned to one attorney and those ending in an even digit are assigned to another. When a defendant has more than one case in a division of court, the same lawyer is assigned to all such cases. When there are more than two clients in any case, the lawyers who handle cases in another division of court are assigned according to that grid. A copy of the grid has been attached to the electronic version of the district narrative.
Name of Adult Detention Facilities in This District	1.) Sherman Walker Correctional Center; 2.) St. John the Baptist Parish Jail ("old jail"); Both are located in La Place.
Name of Adult Detention Facilities Outside the District Which Hold Clients	For security reasons, some St. John inmates are housed in other parishes, typically Nelson Coleman Correctional Center in St. Charles parish.
Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	St. James Parish Youth Detention Center; St. James, Louisiana
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes; Minimal budget impact due to mileage reimbursements.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	Yes; each local jail has only one attorney booth. Thus, only one attorney at a time can visit clients in jail, unless the public visitation area is used.
District Attorney	Thomas Daley
Chief Judge of Criminal District Court	Rotates annually. 2012=Judge Mary Hotard Becnel; 2013= Judge J. Sterling Snowdy.
Juvenile Court Judges (Specify District of City Court)	Division A- Judge Madeline Jasmine; Division B= Judge Mary Hotard Becnel; Division C= Judge Sterling J. Snowdy; All are District Court Judges
Drug Court Judges	Judge Madeline Jasmine
Mental Health Court Judges	None
Other Specialty Court	Yes
Name of Specialty and Brief Description:	Truancy Court. The judge reviews the attendance of juveniles registered in schools of St. John the Baptist Parish, including absences and tardiness. Nearly 80% of cases are resolved during the initial stage, where the judge orders that both the juvenile and the parent comply with the attendance policy of the school. At a subsequent date, if the juvenile is not in compliance, the FINS coordinator files a truancy petition alleging that the juvenile is either not attending school or has a substantial amount of tardiness. If the District Attorney determines that the parent is at fault, a misdemeanor charge of improper supervision may be filed against him/her and a trial may be held in truancy or misdemeanor court. Judge Mary Hotard Becnel presides over Truancy Court.

Indigency Determined by Whom and How?	Every Thursday, during office hours, the Public Defender Office takes applications from persons who are not incarcerated and who are seeking a public defender. The applicant is questioned using a standardized application form, which may be longer depending on the financial circumstances. A similar form is used for applicants in juvenile court. The sworn application is reviewed by the District Defender who then either assigns counsel or files a certification of ineligibility. Both the "Affidavit of Poverty and Application for Public Defender Services" (short form) and the "Application for Public Defender Services" (long form) have been attached to the electronic version of the district narrative. Also the "Notice of Assignment of Counsel" and the "Certification Regarding Eligibility for the Services of a Public Defender" have been attached to the electronic version of the district narrative.
When is Assignment/Appointment of Counsel Made?	Within 72 hours after arrest, the duty judge speaks to the inmates by telephone or by video. An order appointing counsel is faxed to the PDO. The District Public Defender is appointed by name to all cases. He or an investigator does the initial interview, generally within 3 judicial days. Some initial interviews are conducted by video conference between the District Defender and inmates at the Correctional Center. The client is given a paper with information about applying for services upon release on bail and the name and phone number (free, not collect, calls) of the staff or contract defender who is assigned. That information is also filed into the court record. For those who post bail, counsel is assigned after a formal application is made (see previous answer).
Initial Client Intake Conducted By Whom? (Name and Title)	When the order assigning counsel is received at the PDO, or after formal application, the information is entered into the database by either Diana G. Tambunga, secretary, or Ashley A. Bogac, secretary.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	The lawyers have been provided with an interview sheet to use when conducting client interviews at the jail. The first jail visit or video conference is done by the District Defender, during which data is entered into the database and a photo is taken. A note is made of any information needed. In most misdemeanor cases, no formal interview sheet is used for initial interviews. Copies of the interview sheets are attached, labeled Exhibit A.
Brief Explanation of Intake Process	The lawyers have been provided with an interview sheet to use when conducting client interviews at the jail. The first jail visit or video conference is done by the District Defender, during which data is entered into the database and a photo is taken. A note is made of any information needed. In most misdemeanor cases, no formal interview sheet is used for initial interviews. Copies of the interview sheets are attached, labeled Exhibit A.
$40 Application Fees (per R.S. 14:175)	

Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	Approximately 235
How Many Application Fees Were Waived?	Unknown; The application fee is waived only when a defendant has applied and been approved in an open pending case, and is subsequently charged in a new case, and is seeking the services of the PDO. Only then is the fee waived in the second case.
How Many Application Fees Were Reduced?	None
Total Application Fee Dollars Collected in 2012	9,851
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	552,474
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes; except in some cases, where a term of incarceration, without suspension, is actually imposed. Additionally, if a client is arrested for failing to appear in court to prove that they have paid the court costs, the appointed lawyer may request credit for time served, in lieu of payment, in which case the money is not collected.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	In those cases handled by a Public Defender, information is received from the trial lawyer. The District Attorney provides a monthly print out of costs collected. The Sheriff provides a summary of how costs collected are distributed.
Who Collects the Assessed Court Fees?	As to the mandatory $45 court fee, the sheriff collects the funds and distributes them monthly. Other court ordered fees are collected directly from the clients at the Public Defender Office or by a probation officer.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	As to the mandatory $45 court fee, a monthly statement is received from the sheriff specifying the amount collected. Ordered fees, over and above the mandatory $45 court fee, are entered into the database from information received from the trial lawyer. A collection letter is then sent out to the client and followed up by a report to the Louisiana Department of Revenue's "Refund Offset Program" if said fees are not paid in a timely manner.
Who Remits the Court Fees Collected?	Court Costs, including the mandatory $45 court fee, are distributed by the sheriff.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	As to the mandatory $45 court fee, a monthly statement is received from the sheriff specifying the amount distributed. Ordered fees, over and above the mandatory $45 court fee, are entered into the database when received.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	At the time of application, if the answers to the financial inquiries indicate that the defendant is partially indigent, he/she is requested by the District Defender to set a reasonable weekly or monthly amount to pay until the disposition of the case.

What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	A record is made at the time of the application and certification is submitted to the judge. If the judge orders the payment, it is entered into the database as an ordered fee by either Diana G. Tambunga or Ashley A. Bogac.
Who Collects the Assessed Partial Payments?	The PDO staff collects the assessed partial payments.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	A receipt is given and the payment is entered into the database by PDO staff.
Who Remits the Partial Payments Collected?	The clients, either in person or by mail.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	See above.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	During case: 150; condition of probation: 6,678; total: 6,828
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Yes; Yes.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes. Copies of the "Independent Contractor Agreement" effective July 1, 2012, the "Guidelines for District Personnel Associated with the 40th Judicial District Public Defender Office" effective July 1, 2012, and the "Renewal and Extension of the Independent Contractor Agreement" effective January 1, 2013 have been attached to the electronic version of the district narrative, all labeled Exhibit B.
Primary Immediate Needs	Reinstatement of expert testing funds for all felonies.
Immediate Critical Issue Areas	Vast monthly fluctuation of locally generated funds, particularly court cost (special assessments).
Long-Term Critical Issue Areas	Vast monthly fluctuation of locally generated funds, particularly court cost (special assessments).
Please List All New Hires in 2012 (Name and Title)	Eric M. Carter, Brittany L. Lee, Eric E. Malveau, Leigh Ann Rood, and Brian A. Woods - All new hires are attorneys under contracts.
Please List All Promotions in 2012 (Name and Title)	None
2012 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2012	Unknown.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes, principally on a case by case basis and at monthly meetings of the District Personnel.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	The District Defender is the only supervisor for both attorneys and non-attorneys in this District.
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	No
Please Attach Your Office Organizational Chart	In development.
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	N/A. There are no supervisors other than the District Defender.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	None; all dental and medical insurance benefits have been eliminated.

Regular Meetings for Any Staff, Please Describe	There is a meeting of the District Personnel usually on the last Wednesday of each month, ten months of the year (excluding November and December).
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	0
Number of Writs Your District Handled in 2012	7
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	0
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	None
Please Provide the Names of All State Representatives and Senators from Your District	State Representatives - Clay Schexnayder, District 81, Gregory Miller, District 56, Randal Ganes, District 57; State Senator - Troy Brown, District 2.
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Because there is only one attorney booth at the jail, lack of sufficient facility for more than one attorney to interview clients at the jail.
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	None

Staff Directory:

Full-Time Staff Attorneys	**Contact Information**
District Defender, Richard B. Stricks	985-651-6677 ext 201
Part-Time Contract Attorneys	**Contact Information**
Kevin L. Ambres	985-536-9700
Fontella D. Baker	504-628-7538
Eric M. Carter	504-368-3200
Eric R. Goza	225-926-6384
Brittany L. Lee	504-428-4315
Eric E. Malveau	504-638-0893
Leigh Ann Rood	504-451-6830
Newton T. Savoie	504-715-4750
Brian A. Woods, Jr	504-947-4669
Edward R. Greenlee	985-651-6677 ext 204
Victor M. Ortiz	985-651-6677 ext 202
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Ashley A. Bogac	985-651-6677 ext 203
Don Carter	504-559-5871
Diana G. Tambunga	985-651-6677 ext 200
Cheryl R. Taylor	985-359-8947
Gregory Scott	985-487-3383

2012 District Office Technology Survey

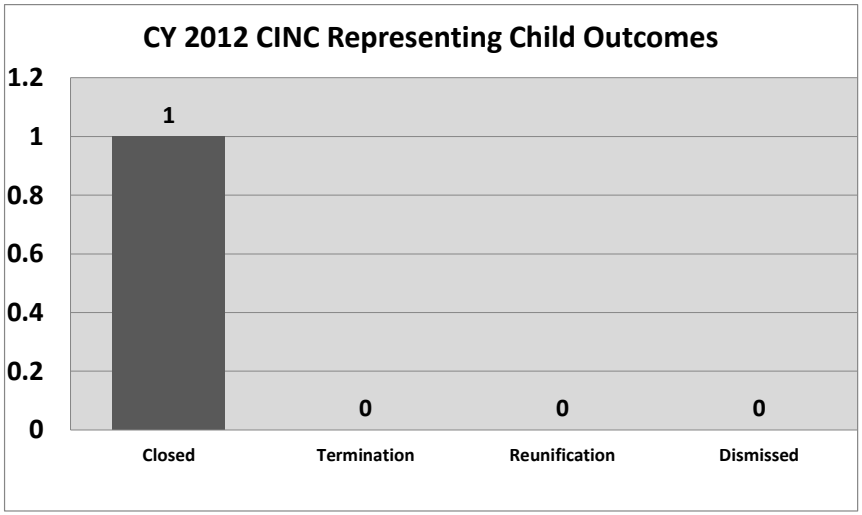
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Richard B. Stricks
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	x
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	x
Microsoft Office 2003	x
Previous Microsoft Office version	
Corel Word Perfect	x
Other	
Accounting Software	
QuickBooks	x
Quicken	
Intuit	x
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	x
Internet Explorer 9	
Firefox	x
Google Chrome	x
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	0
DVD	0

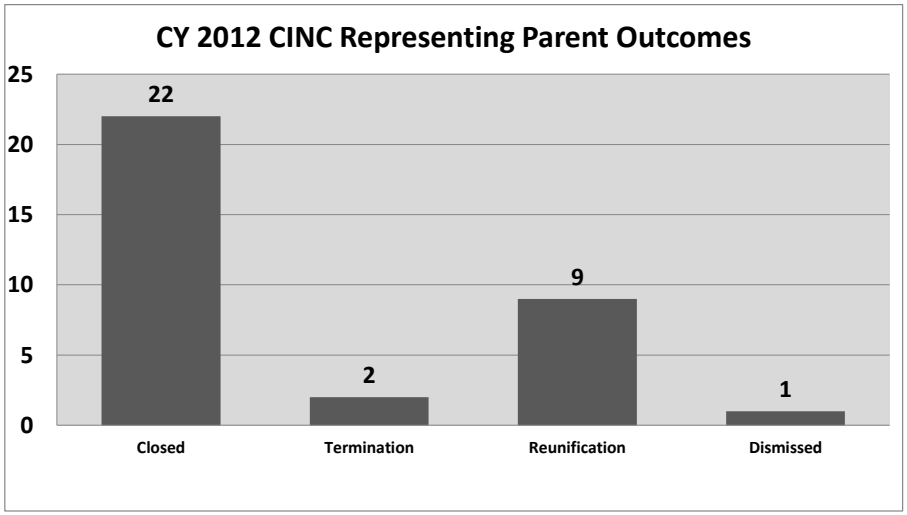
VCR	0
Desktop PCs	7
Laptops	11
Video Cameras	0
Digital Cameras	2
Video Conferencing Systems	3
B&W Laser Printers	2
Color Printers	2
Wireless Cards	0
Smartphones (Funded by Office)	0
iPad/Tablets (Funded by Office)	1
INTERNET SERVICES:	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	download speed: 15023 kbps; upload speed: 1120 kbps
Provider Name:	Reserve Telecommunications (RTC)
Email Provider:	GoDaddy.com
Please list any software or computer equipment in which you need training:	

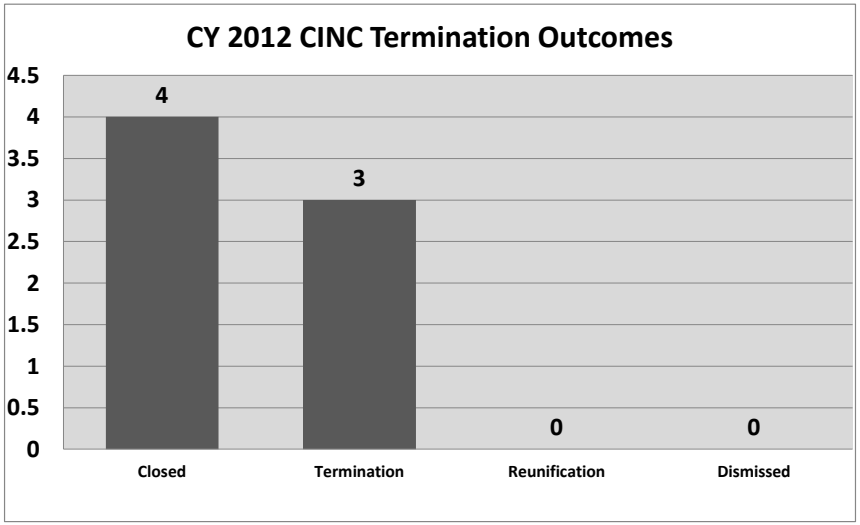
40th District Defender Office CY 2012 Caseloads & Outcomes

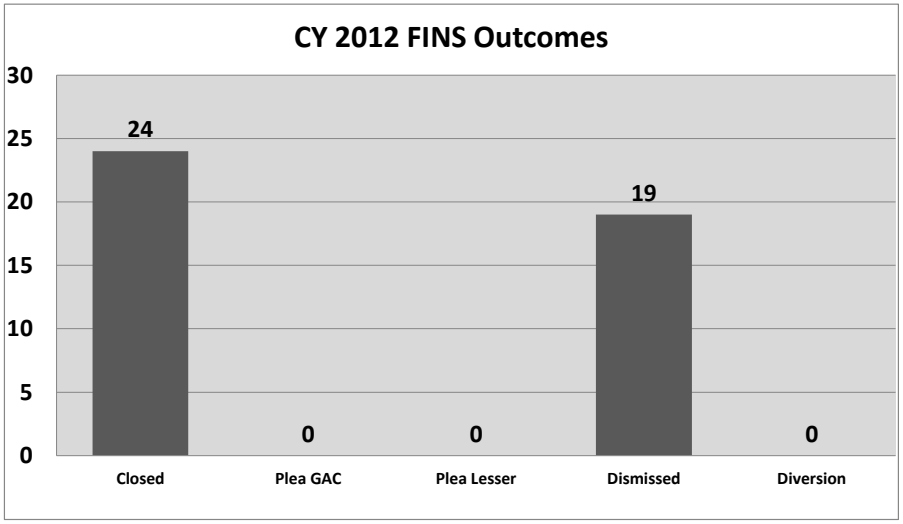
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	21	38	23	44	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	0	1	3	3	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	18	22	39	57	2	9	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A
Termination	7	4	15	22	3	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	9	24	32	41	N/A	N/A	0	0	19	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	49	42	76	125	N/A	N/A	3	0	34	4	N/A	N/A	0	0
Delinquency Felony	26	17	22	48	N/A	N/A	4	1	18	2	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	759	851	369	1128	N/A	N/A	266	2	561	7	0	0	2	1
Adult Felony Non-LWOP**	446	520	423	869	N/A	N/A	106	42	217	3	3	2	0	0
Adult LWOP**	4	10	10	14	N/A	N/A	0	1	3	0	0	0	0	0
Capital***	3	1	0	3	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	37	60	36	73	N/A	N/A	3	0	7	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	2	3	3	5	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1	2
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

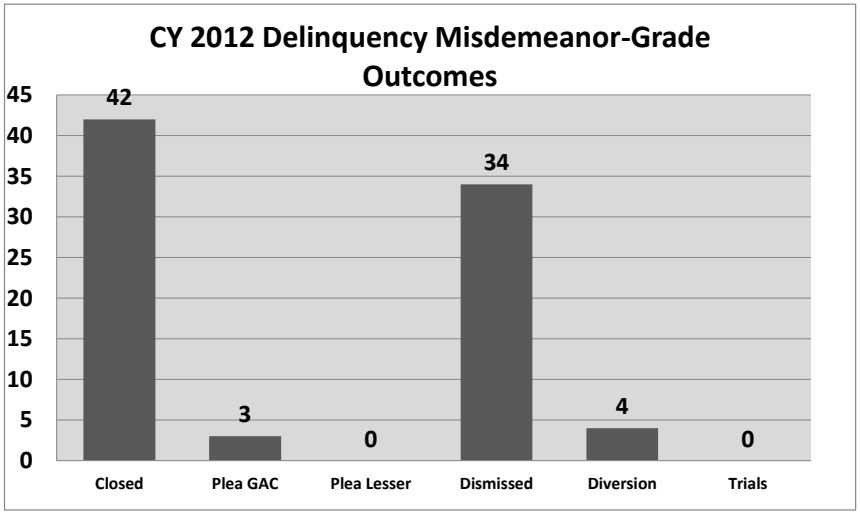
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

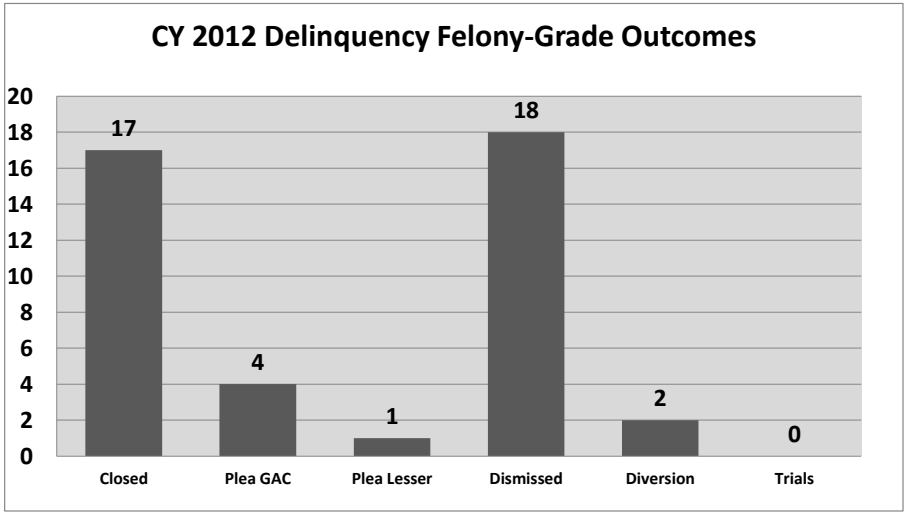

CY 2012 CINC Representing Child Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
Closed
Termination
Reunification
Dismissed

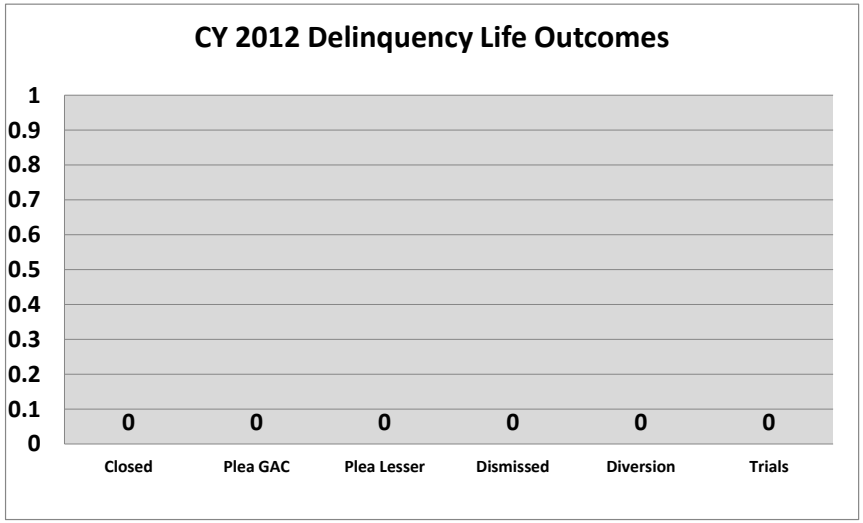

CY 2012 CINC Representing Parent Outcomes
25
20
15
10
5
0
22
2
9
1
Closed
Termination
Reunification
Dismissed

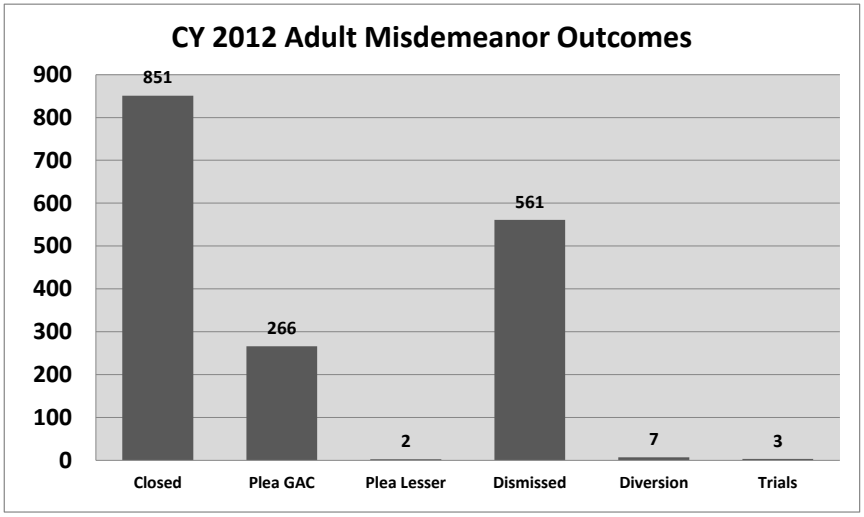

CY 2012 CINC Termination Outcomes
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
3
0
0
Closed
Termination
Reunification
Dismissed

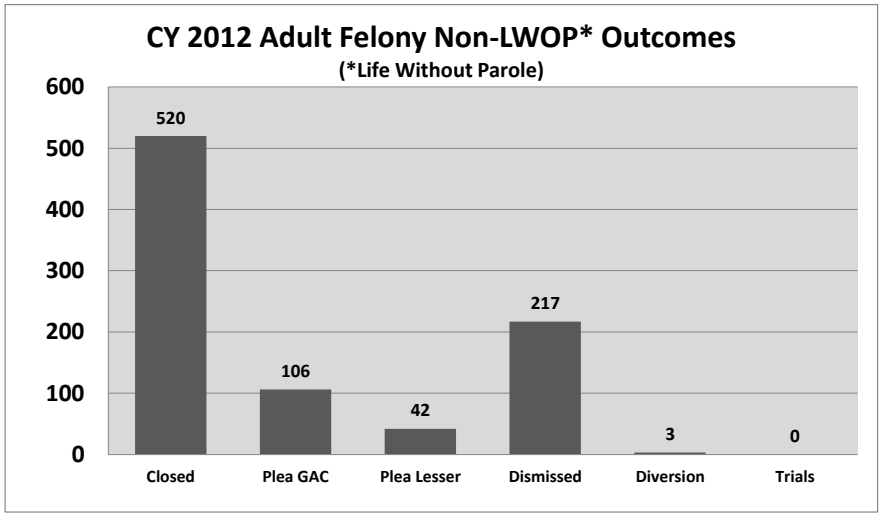

CY 2012 FINS Outcomes
30
25
20
15
10
5
0
24
0
0
19
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

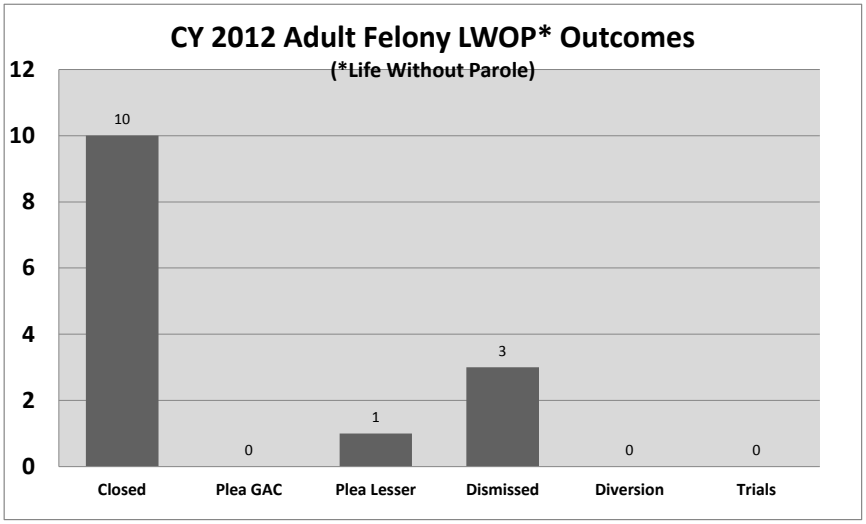

CY 2012 Delinquency Misdemeanor-Grade Outcomes
45
40
35
30
25
20
15
10
5
0
42
3
0
34
4
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

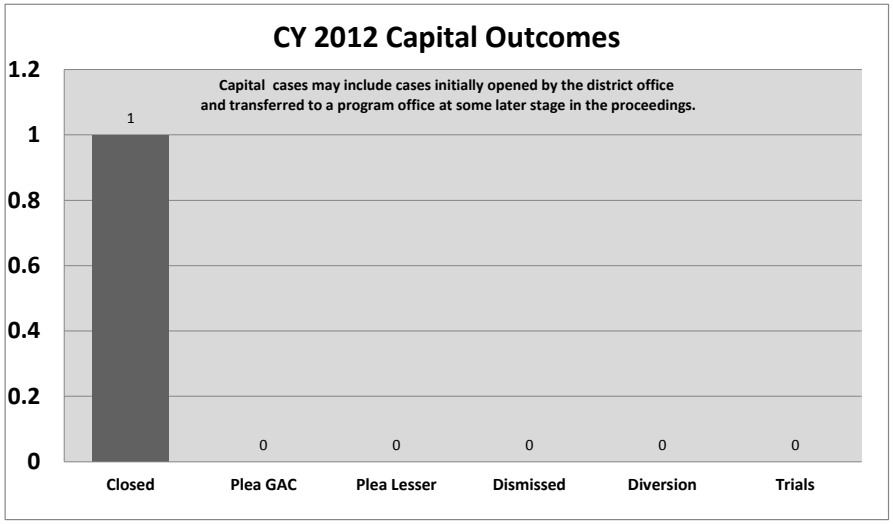

CY 2012 Delinquency Felony-Grade Outcomes
20
18
16
14
12
10
8
6
4
2
0
17
4
1
18
2
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
900
800
700
600
500
400
300
200
100
0
851
266
2
561
7
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

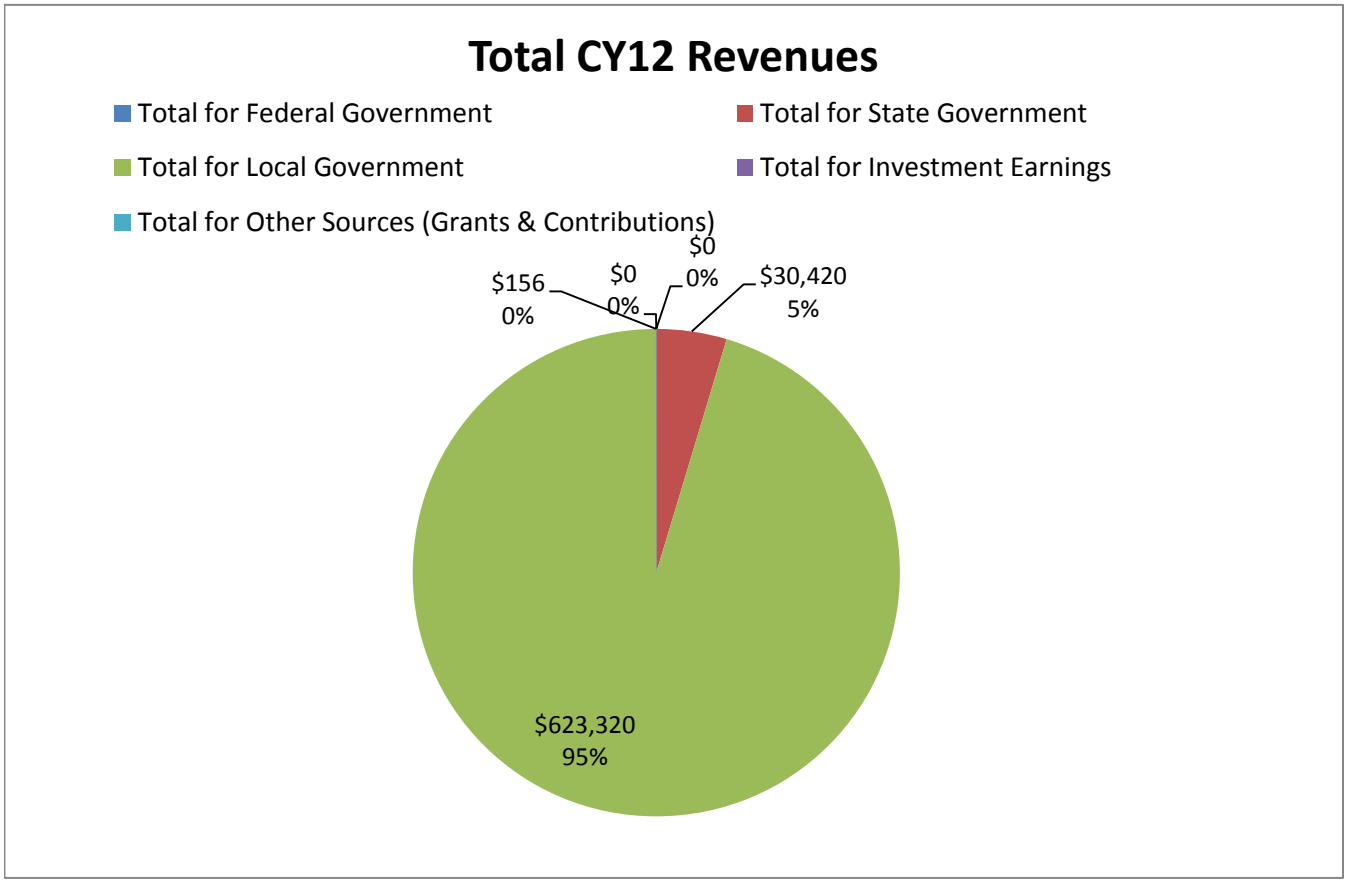

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
600
500
400
300
200
100
0
520
106
42
217
3
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

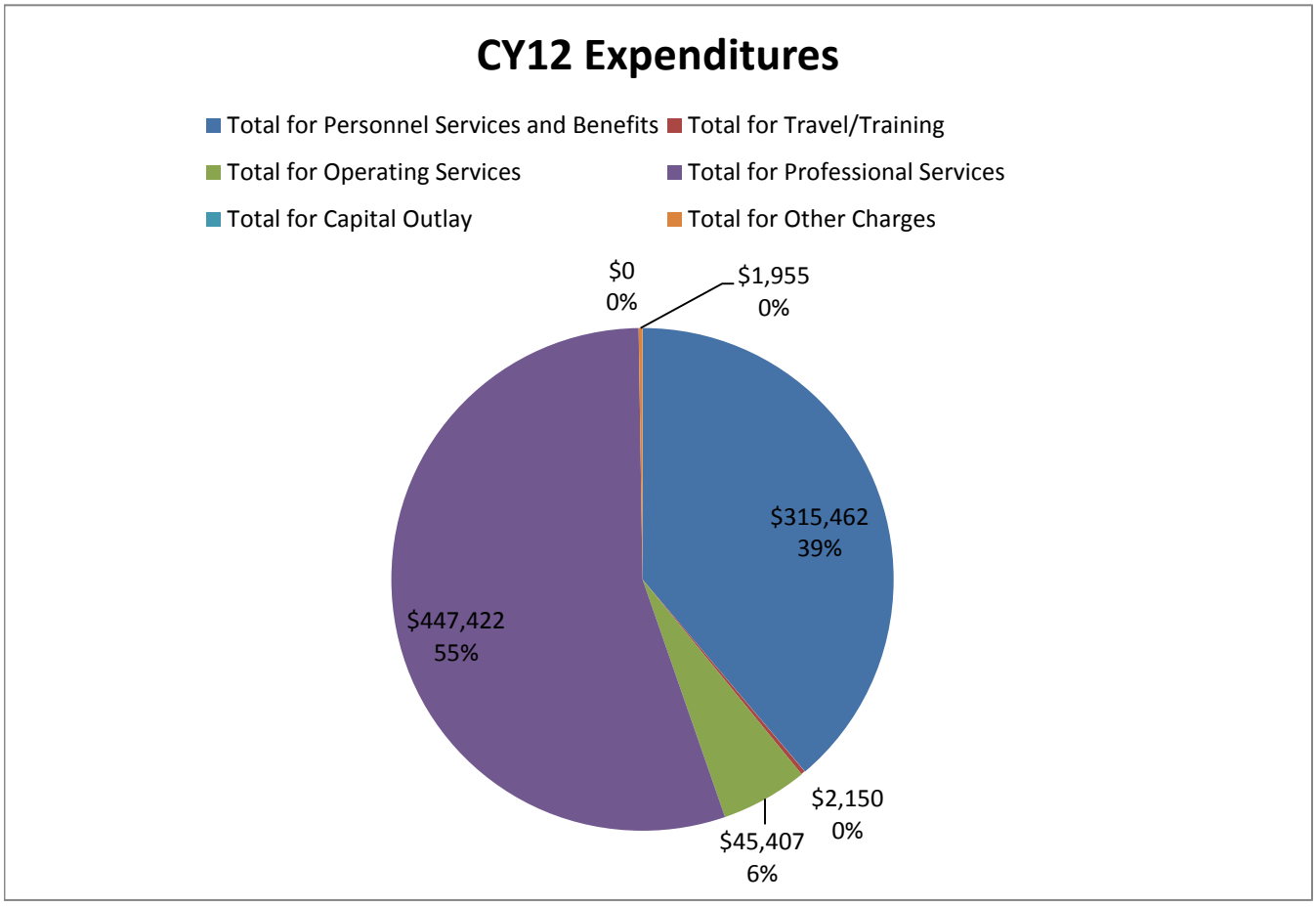

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
12
10
8
6
4
2
0
10
0
1
3
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 40 CY2012	Total CY2012
District Defender: Richard Stricks	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$0
District Assistance Fund (DAF)	$30,420
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$0
Total for State Government	$30,420
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$0
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$21,862
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$9,632
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$0
City & City-Ward Courts	$0
Judicial District Courts	$0
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$0
Parish Courts	$0
Traffic Court	$0
Non-itemized, lump sum collected and remitted by all courts	$18,585
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$533,886
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$0
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$552,471
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$8,931
Partial Attorney Fees Reimbursements [as per 15:176]	$3,813
Other Reimbursements	$26,612
Other Local Income -List source(s)	$0
Total for Charges For Services	$39,355
Total for Local Government	$623,320
Investment Earnings	
Interest Income	$156
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$156
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$0
Total for Other Sources (Grants & Contributions)	$0
Total for REVENUE	$653,896

District 40 CY2012	Total CY2012
District Defender: Richard Stricks	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$287,583
Accrued Leave	$0
Payroll Taxes	$23,310
Hospitalization and Disability Insurance	$4,569
Retirement	$0
Other	$0
Total for Personnel Services and Benefits	$315,462
Travel/Training	
Parking/Auto Tolls	$168
Travel/Lodging/Per Diem/Mileage	$1,982
Total for Travel/Training	$2,150
Operating Services	
Advertisements	$71
Workers' Compensation	$1,303
Insurance - Malpractice	$6,813
Insurance - Auto/Physical Liability	$1,946
Insurance - Other	$0
Lease - Office	$14,400
Lease - Auto/Equipment	$2,577
Lease - Other	$0
Office Repair and Maintenance	$1,878
Office - Telephone/Utilities/Postage/Internet	$8,250
Dues and Seminars	$2,573
Law Library/Journals/Subscriptions	$3,665
Office Supplies	$1,931
Total for Operating Services	$45,407
Professional Services	
Audit/Accounting Expense	$7,331
Contract Clerical	$0
Expert Witness	$5,250
Investigators	$47,720
Interpreters	$0
Social Workers	$0
Capital Representation	$0
Conflict	$440
Contract - Juvenile Attorneys or CINC	$113,700
Misdemeanor Attorney Contracts	$12,000
Contract Attorneys - all other	$259,297
IT/Technical Support	$1,684
Total for Professional Services	$447,422
Capital Outlay	
Major Acquisitions	$0
Total for Capital Outlay	$0
Other Charges	
Other Operating Expenses	$1,955
Total for Other Charges	$1,955
Total for EXPENDITURES	$812,396


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$156
0%
$0
0%
$0
0%
$30,420
5%
$623,320
95%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$0
0%
$1,955
0%
$315,462
39%
$447,422
55%
$2,150
0%
$45,407
6%

The 41st Judicial District Public Defenders' Office

Orleans (New Orleans)

District Defender: Derwyn D. Bunton
2601 Tulane Avenue, Ste. 700
New Orleans, LA 70119
(504) 821-8101

41st Judicial District • Orleans Parish
District Defender Derwyn D. Bunton • (504) 821-8101
2601 Tulane Avenue, Suite 700 • New Orleans, LA • 70119

General District Information: In the 41st Judicial District, there are 12 sections of District Court, four sections of Municipal Court, one section of Criminal Magistrate Court, four sections of Criminal Commissioners Court, and four sections of Traffic Court. There are specialty drug courts as well as mental health court programs. There is also a re-entry court program and a veterans' court program. The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 348,829 in this district, 73,215 of whom are children.

District Staff: The District Defender in this district is Derwyn D. Bunton, who has served in the position for four years and has been a public defender in Louisiana for seven years. The 41st Judicial District Public Defenders' Office is a full-time public defenders' office. At the end of 2012 the district reported 54 full-time staff attorneys in addition to the District Defender. Full-time attorneys are not permitted to represent clients in private cases. In addition to the District Defender, there are nine supervising attorneys including two Deputy District Defender, and two Assistant District Defenders. A caseload reduction is provided for supervising attorneys. The office also has 14 investigators and 24 administrative staff members**.**

Juvenile Defense: The 41st Judicial District has one of the four juvenile courts in Louisiana. There are six sections. Child In Need of Care cases are handled by 41st Judicial District Public Defenders' Office. Juvenile Regional Services, Inc. (JRS), a nonprofit organization handles all juvenile delinquency representation in Orleans Parish.

Indigency Determination and Availability of Clients: In the 41st Judicial District, the judicial officer makes the determination of indigence. Adult clients are held in Orleans Parish Prison. Juvenile clients are held in the Youth Study Center.

Fees and Accounting: Clients in the 41st Judicial District are assessed the $40 statutory application fee. Fees are waived for incarcerated indigent clients, and fees are not reduced for any applicants. By agreement, the cashier's offices for the courts collect these fees for the Public Defenders' Office. Application fees amounting to $6,223 were received in 2012. The office is working with the Judicial Administrator's Office for remittance of these fees. Courts in this district assess the statutory special cost fee to support local public defender services in every case resulting in a conviction. In 2012, the district received $1,866,433 in special cost fees which are collected by the cashier's offices and remitted by the Judicial Administrators. Courts in this district may also assess partial indigence payments for services based on a client's ability to pay. No such payments were received in 2012.

Caseload: The 41st Judicial District Public Defenders' Office reported handling 27,343 cases in 2012. Of those, 1,217 involved juvenile matters, including 153 Child in Need of Care representations.

The 41ST JDC Public Defenders' Office

Parish(es) & Seat(s)	Orleans - New Orleans
Population	348,829
Juvenile Population	73,215
District Defender	Derwyn D. Bunton
Years as District Defender	4
Years in Public Defense	7
Office Manager	Dannielle Berger
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	DeMouy, Ashley; Faunce, Megan; Flemming, John; Isaac, Janice; Klaila, Cody; LeBlanc, April; Redman, Chasity;
Primary Office Street Address	2601 Tulane Avenue; Suite 700
City	New Orleans
ZIP	70119
Primary Phone	504-821-8101
Primary Mailing Address	2601 Tulane Avenue; Suite 700;, New Orleans, LA 70119
Primary Fax Number	504-821-5285
Primary Emergency Contact	Derwyn D. Bunton
Primary Emergency Phone	504-224-0958
Secondary Emergency Contact	William Boggs
Secondary Emergency Phone	504-224-0967
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Phil Stein (Tulane Towers)
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	$22,000/month
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Accounting Services are handled in house. Annual financial and compliance audit provided by Bruno & Tervalon CPA's. Semi-monthly payroll provided by ADP, Inc.
Courts and Locations	Criminal District Court - 2700 Tulane Avenue, New Orleans, 70119; Juvenile Court, 421 Loyola Avenue, New Orleans, LA, 70112; Municipal Court, 727 South Broad, New Orleans, 70119; Traffic Court, 727 South Broad, New Orleans, 70119; Magistrate Court, 2700 Tulane Avenue, New Orleans, 70119
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	Criminal District Court (12); Juvenile Court (6); Municipal Court (4); Traffic Court (4); Criminal Magistrate Court (1); Criminal Commissioners (4).

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Once appointed to the case by a judicial officer, continuous representation of all clients from first appearances through sentencing in Criminal District Court and Magistrate Court. In Municipal Court, four full-time lawyers are permanently assigned to sections of court, with other attorneys rotating through. We employ one part-time attorney for Traffic Court. Juvenile Court work is handled independently by Juvenile Regional Services (JRS). JRS employs a continuous representation method.
Name of Adult Detention Facilities in This District	Orleans Parish Prison Templeman Phase V, Conchetta, Tents and Central Lockup. Temporary Detention Center was opened in March 2012. House of Detention was closed, by the Sheriff, in April 2012.
Name of Adult Detention Facilities Outside the District Which Hold Clients	N/A
Name of Juvenile Detention Facilities In This District	Youth Study Center; 1100 Milton Street, New Orleans, LA 70122
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	N/A
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	OPD is not able to adequately represent clients held at facilities distant from Orleans Parish. With regard to clients with mental health issues held at Feliciana, we are attempting to institute a programmatic response, tasking a small unit of attorneys with handling mental health cases. This is a significant outlay of limited budget resources, but is necessary for the adequate representation of all clients.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	Yes. Visitation and access to incarcerated clients is extremely difficult. Attorney visitation hours are limited and subject to change without notice. Attorneys frequently with an hour or more to see a client. We have met several times with Sheriff Gusman in a fruitless attempt to resolve these difficulties. As a result, a preliminary injunction was filed in March 2012 demanding immediate compliance. Since then, there has been some progress towards more efficient and adequate jail visitation, although it is an ongoing process. Civil Court Judge, Kern Reese monitors the compliance and progress with regular status conferences.
District Attorney	Hon. Leon Cannizzaro
Chief Judge of Criminal District Court	Hon. Camille Buras
Juvenile Court Judges (Specify District of City Court)	Judges: Ernestine Gray (Chief Judge), Candice Bates-Anderson, Lawrence Lagarde, Mark Doherty, Tammy Stewart.
Drug Court Judges	Judges: Benedict Willard "C", Julian Parker "G", Camille Buras "H", Karen Herman "I", Darryl Derbigny "J", and Gerard Hansen "Magistrate".
Mental Health Court Judges	Judge Karen Herman, Sect I.
Other Specialty Court	Re-entry Court, Judge Laurie White "A"; Veteran's Court, Judge Authur Hunter "K"; and Domestic Violence Court, Judge Gerard Hansen "Magistrate"; Homeless Court, Judge Paul Sens "A" Municipal Court

Name of Specialty and Brief Description:	The Re-entry Court is designed to assist clients returning to the community after longer term incarceration in State correctional facilities. Veterans Court is designed to assist military veterans gain access to programming and support designed to assist them and prevent criminal involvement. Domestic Violence Court is an intensive probation. Homeless Court is designed to assist the homeless receive much needed treatment and services.
Indigency Determined by Whom and How?	In Criminal District Court, the judicial officer at first appearance determines indigency for arrestees. OPD is no longer permitted to assist the court in this process. Most often, there is no extended colloquy between the arrestee and the judicial officer before the determination is made. Sometimes, there is no inquiry or determination at all. In those situations, OPD files motions to determine indigency for those still incarcerated after 48 hours (and therefore, presumptively indigent). At arraignment, judges routinely revisit indigency determinations. In Municipal Court, first appearance and arraignment occur simultaneously. Incarcerated arrestees are presumed indigent by the court. Those not in custody who cannot afford to hire attorneys are referred to OPD staff, who interviews the defendant and makes a recommendation to the court.
When is Assignment/Appointment of Counsel Made?	OPD provisionally assigns attorneys to cases before or shortly after first appearances. Attorneys do not commence working on a case unless and until OPD is formally appointed to the case by a judicial officer.
Initial Client Intake Conducted By Whom? (Name and Title)	Initial client intake is conducted either by the assigned attorney or by a Pretrial Coordinator assigned to that attorney's team.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	OPD and the judges of the Orleans Parish Criminal District Court entered into an agreement to work cooperatively to carry out the mandates of La. R.S. 15:1758. On June 3, 2011, the judges met en banc and approved a plan to assist OPD in the collection of the $40.00 application fee. If a defendant is deemed to be indigent at arraignment, the judge will order the defendant to pay the application fee of $40 to the cashier on the first floor of Criminal District Court. In Municipal Court, any application fee is paid to OPD staff.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes, the OPD collects the application fee in Municipal Court. No, the OPD does not collect the application fee in Criminal District Court. The fee is paid to the CDC's cashier.
How Many Applications for Services Were Received?	Once the court determines a defendant to be indigent and appoints OPD to represent the defendant, there is no additional application that the defendant must complete in order to receive representation. The defendant may complete a brief client questionnaire with contact information, medical issues, and other issues the defendant may want to bring to the attention of the assigned attorney.

How Many Application Fees Were Waived?	Pursuant to an agreement entered into with the Criminal District Court, the court will not order pretrial detained, indigent defendants to pay the $40 application fee. In other words, the fee is practically waived for incarcerated, indigent defendants.
How Many Application Fees Were Reduced?	Pursuant to an agreement entered into with the Criminal District Court, the application fee is not reduced. The defendant must pay the full $40.
Total Application Fee Dollars Collected in 2012	$6,222.50 ($5,547.50 from Criminal District Court, collected by CDC cashiers & $675 from Municipal Court, collected by OPD).
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	OPD does not physically collect the $40 fee from the indigent defendant in Criminal District Court. The defendants are ordered by the court to pay the fee to the Cashier's Office in the Criminal District Court. The defendants are provided with a payment slip which they are to bring to the Cashier's Office.
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	1,866,433
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Every time there is a conviction, judges assess court costs. Included in the court costs is the mandatory special cost. Many judges do not specify on the record that they are assessing the mandatory special cost. Thus, the understanding is the special cost is included in the total court costs that is assessed to each convicted defendant.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	In a monthly remittance, which accompanies the payment and payment summary, the fee assessment date is listed by Traffic and Municipal Courts. Criminal District Court has been unable to provide assessment documentation. Criminal Court is actively working with their IT vendor to achieve reporting compliance.
Who Collects the Assessed Court Fees?	The Cashier's Offices in the courts collect all court fines, fees and costs.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	The Judicial Administrators are responsible for providing documentation to OPD on a regular basis, however, as noted above, this does not happen.
Who Remits the Court Fees Collected?	The Judicial Administrator's Office under the direction of the judges en banc.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	In a monthly remittance, Traffic Court provides a detail of each client's name, case number, date of order, date ordered to pay, date of collection and the amount collected. In a monthly remittance, Municipal Court provides a detail of each client's name, case number, date of order, date ordered to pay, date of collection, the amount collected and the division of court. To date, Criminal District court has been unable to provide detailed documentation. Criminal Court is actively working with their IT vendor to achieve reporting compliance.

Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	The judges will determine whether a defendant is indigent or partially indigent. If the defendant is partially indigent, the judges will assess a representation fee to the defendant. The judges do not provide any documentation to the defendant but orders the defendant to pay the Indigent Defender Fund either by the next court date or by the end of the case.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	N/A
Who Collects the Assessed Partial Payments?	The defendant is ordered to pay the Indigent Defender Fund directly. The defendant then comes to OPD and makes a payment or a payment arrangement with the administrative staff.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Since this fee is collected by OPD directly, OPD is responsible for accounting this money.
Who Remits the Partial Payments Collected?	Again, since this fee is collected by OPD directly, OPD is responsible for accounting this money from collection to remittance.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Again, since this fee is collected by OPD directly, OPD is responsible for accounting this money from collection to remittance.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	0
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	OPD doesn't allow private practice for its full-time staff attorneys.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes. The contract is attached.
Primary Immediate Needs	Increased funding to provide effective representation to the indigent and experienced legal staff.
Immediate Critical Issue Areas	Data management, training, funding technology (hardware and software) and staff.

Please List All New Hires in 2012 (Name and Title)	Amon, Benjamin; Client Advocate -Interpreter_Blume, Taryn; Investigator_Cousins, Adrienne; Staff Attorney Municipal Court_Cziment, Stella; Staff Attorney Municipal Court_Deltufo, Noelle; Client Advocate_DeMouy, Ashley; Client & Court Support;Administrator_Derrick, Elizabeth; Investigator_Engberg, Zoe; Investigator_Fanwick, Neysa; Social Worker_Flemming, John; Client & Court Support;Administrator_Gumina, Max; Staff Attorney Municipal Court_Harris, Jermaine; Staff Attorney Municipal Court_Harshaw, D. Omavi; Staff Attorney CDC Hoesterey, Daniel; Client Advocate Holladay, Ashley; Investigator_Jobe, Philip; Investigator_Lampkin, eith; Paralegal_Lee, Andrew; Staff Attorney CDC Occhiogrosso-Schwartz, Joshua; Staff Attorney CDC_Orjuela, Zachary; Paralegal_Parsons, Vera; Supervising Social Worker_Rowe, Arthur; Staff Attorney Conflict Division_Sallah, Joyce; Staff Attorney Conflict Division_Valdez III, Eladio; Investigator_Seth; Staff Attorney Special Litigation Division Zacharias, Richard; Investigator Chinwe Onyenekwy (LA Delta retrial Services Administrator - Municipal Coley, Jalicia; Investigator Conflict Division Donnelly, Donald.
Please List All New Hires in 2012 (Name and Title) Cont.	Staff Attorney Conflict Division Hortenstine, Lindsey; Director of Media and Communications Tervalon Jr., Harry; Supervising Attorney Conflict Division *FULL TIME VOLUNTEERS* Chang, Melody; Client Avocate - LA Delta Service Corp Diemer, Kim; Program Associate Special Litigation Division - LA Delta Service Corp Gutehanst, Claire; Client Advocate -Jesuit Volunteer CorpKennelly, Mairead; Client Advocate -Jesuit Volunteer Corp Porzucki, Sarah; Client Advocate - LA Delta Service Corp.
Please List All Promotions in 2012 (Name and Title)	Boggs, William - Deputy District Defender; Ellis, Carrie - Training Director; Engelberg, Daniel - Deputy Chief of Trials; Robnett, Matthew - Attorney Supervisor
2012 Media Coverage and/or Major Accomplishments	Extensive coverage of Jail Visitation Litigation Preliminary Injunction; Coverage of reinstatement of Conflict Division and an end to Restriction of Services; City Business 2012 Leadership in Law Award presented to Derwyn Bunton; Radio and news talk show participation on funding advocacy in the Mayor's 2013 budget; Extensive coverage and inclusion of Letters to the Editor on Traffic Court's refusal to pay OPD fee revenues; OPD client stories featured in a Christian Science Monitor article on Pretrial Detention; Launch of new OPD website; and the Creation and awarding of inaugural "Clyde Merritt Award" to Clyde Merritt.
Number of Expected New Attorney Hires in 2012	OPD is not expected to hire attorneys in 2013. A hiring freeze is now in effect for new attorneys and attrition hires due to a reduction in city funding.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	Yes. OPD provides training designed by our Training Director. Newly admitted attorney hires receive approximately 6 weeks of training prior to representing clients autonomously.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes

Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	OPD is divided into supervisory groups, led by supervising attorneys and leadership staff. A copy of OPD's supervisory tree is included with this narrative.
Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	Yes. Bradley, Michael - Special Counsel (formerly held Deputy District Defender position); Daniel Engelberg - Deputy Chief of Trials (formerly held a Supervising Attorney position); Parsons, Vera 'Ginger' - Supervising Social Worker
Please Attach Your Office Organizational Chart	Sure
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	When staff attorneys reach a certain level, they are taken out of the normal case pick up schedule and given time to work down their existing workload.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	OPD offers Blue Cross Medical and Dental Insurance. OPD pays 100% percent of the monthly health premium. The employee pays 100% of the monthly dental premium. *Due to temporary budget cuts, the OPD staff was required to pay 50% of their insurance premium during the months of Feb - June 2012.
Regular Meetings for Any Staff, Please Describe	Quarterly All-Staff Meetings; Monthly Management Meetings.
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2012	89
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	We do not maintain exact numbers, but such transfers are in excess of 40 per year.
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	Since February 2012 (restriction of services), OPD did not represent juveniles in juvenile court that were transferred. These hearings were handled by Juvenile Regional Services.
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	When a transferable charge enters juvenile court, our office is notified and we send one of our lawyers with 3 years or more of experience to juvenile court to assist Juvenile Regional Services with the transfer hearing.
Please Provide the Names of All State Representatives and Senators from Your District	See: http://house.louisiana.gov/H_Reps/By_Deleg/H_Reps_Deleg_Orleans.asp
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	We endure a hostile political environment where zealous advocacy for our clients is met with confrontation and derision.
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	We evaluated and reorganized our Leadership and Management teams to more effectively utilize existing individual strengths and talents. We created a Capital Division to provide in-house representation for clients charged with the most serious offenses. We hired full-time attorneys and added administrative resources in Municipal Court to better serve our clients charged with municipal and misdemeanor offenses. We overhauled our Conflict Representation Program, improving our service delivery model to control costs and raise the level of representation for conflict clients. We reorganized, consolidated and introduced a new Client Services Division to advocate for our clients in a more holistic and comprehensive manner.

Staff Directory:	
Amon, Bejamin	504-827-7048

Angelson, Meredith	504-827-8240
Barksdale, Russell	504-827-7049
Beasley, Emily	504-827-8239
Beljean, Clarke	504-827-8164
Berger, Dannielle	504-827-8200
Beskind, Emilia	504-827-8183
Blume, Taryn	504-827-8219
Boggs, William	504-827-8165
Boudreaux, Lauren	504-827-8173
Bradley, Michael	504-827-8201
Bunton, Derwyn	504-827-8204
Carpenter, Zachary	504-827-8236
Carrington III, James	504-827-8237
Chang, Melody	504-827-7045
Chapman, Christen	504-827-7056
Chervinsky, Sarah	504-827-7050
Clark-Rizzio, Aaron	504-827-8195
Coe, Elizabeth	504-827-8226
Corley, Jalicia	504-827-8912
Cousins, Adrienne	504-827-8177
Cziment, Stella	504-827-8250
Deltufo, Noelle	504-827-8202
DeMouy, Ashley	504-827-8233
Derrick, Elizabeth	504-827-8212
Diemer, Kim	504-827-8174
Donnelly, Donald	504-827-8231
Ellis, Carrie	504-827-8222
Engberg, Zoe	504-827-8197
Engelberg, Daniel	504-827-8186
Faunce, Megan	504-827-8247
Fecker, Anna	504-827-8218
Fennell, Nathan	504-827-7047
Flemming, John	504-658-9765
Fraser, Amanda	504-827-8190
Fuller, Stephen	504-827-8178
Gentry Bell, Verity	504-827-8216

Georgia, Ashley	504-827-8192
Green, Kendall	504-827-8172
Gumina, Max	504-827-8168
Gutehanst, Claire	504-658-9765
Hardin, Kenneth	504-827-8227
Harper, James	504-827-8185
Harris, Jermaine	504-827-8103
Harshaw, D. Omavi	504-827-8180
Heisser, Nicole	504-827-8175
Hill, Nzinga	504-827-8215
Hoesterey, Daniel	504-827-7046
Holladay, Ashley	504-827-8176
Hortenstine Jr., Barksdale	504-827-8207
Hortenstine, Lindsey	504-827-8169
Isaac, Janice	504-827-8224
Jobe, Phillip	504-827-8208
Joseph, Patrick	504-827-8170
Kennelly, Mairead	504-827-8252
Klaila, Cody	504-827-8253
Lampkin, Keith	504-827-8223
Leblanc, April	504-827-8254
Lee, Andrew	504-827-8191
Lepingwell, Carlotta	504-827-8167
Liu, Alexander	504-827-7058
Long, Chanel	504-827-8256
McClary, Tonya	504-827-8179
Murell, Christopher	504-827-8232
Murphy, Mary	504-827-8246
Ndounda, Cecilia	504-827-8181
Occhiogrosso-Schwartz, Joshua	504-827-8257
Orjuela, Zachary	504-827-8230
Park, Jee	504-827-8187
Parsons, Vera 'Ginger'	504-827-8182
Pasquarella, Jill	504-827-8161
Pettingill, Norman	504-827-8196
Redman, Chasity	504-827-8224
Reikow, Abigail	504-827-7051
Reingold, Colin	504-827-8220
Robnett, Matthew	504-827-8249
Roche, Leon	504-827-8209
Porzucki, Sarah	504-827-7045
Rowe, Arthur	504-827-8188
Ryan, Virginia	504-827-8206
Sakryd, Martina	504-827-8199
Sallah, Joyce	504-827-8210
Samuel, Lindsay	504-827-8229
Sherman, L. Scott	504-827-8189
Stender, Sarah Rice	504-827-8163

Tervalon Jr., Harry	504-827-8205
Test, Ariel	504-827-8211
Thorp, Joseph	504-827-8251
Ullman, Jason	504-827-8225
Valdez III, Eladio	504-827-8214
Voshell, Emily	504-827-8244
Wayne, Seth	504-827-7059
Weidenhaft, Donna	504-827-8203
Zacharias, Richard	504-827-8184
Zolynsky, Emily	504-827-8221

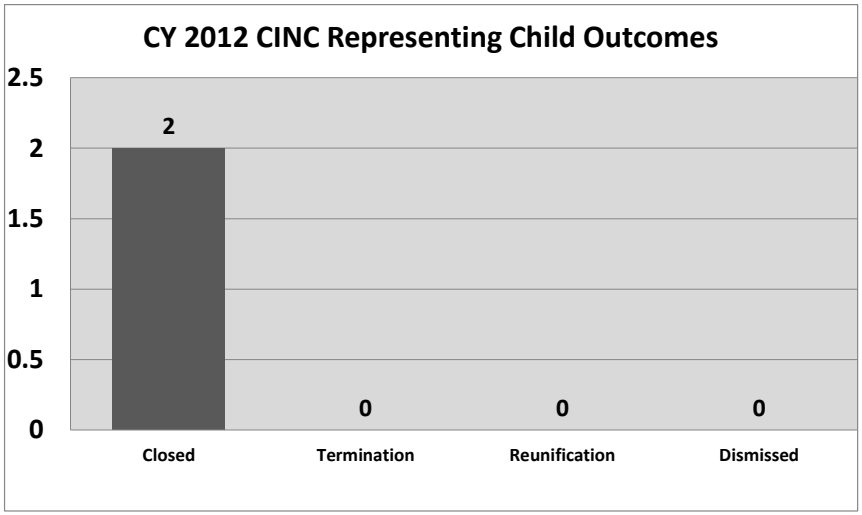
2012 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Dannielle Berger
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	X
Windows Vista	X
Windows Server 2000/2003/2008	X
Windows XP	X
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	X
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	X
Microsoft Office 2007	X
Microsoft Office 2003	X
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	X
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	X
Internet Explorer 8	X
Internet Explorer 9	X
Firefox	X
Google Chrome	X
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	1
DVD	1
VCR	1
Desktop PCs	8

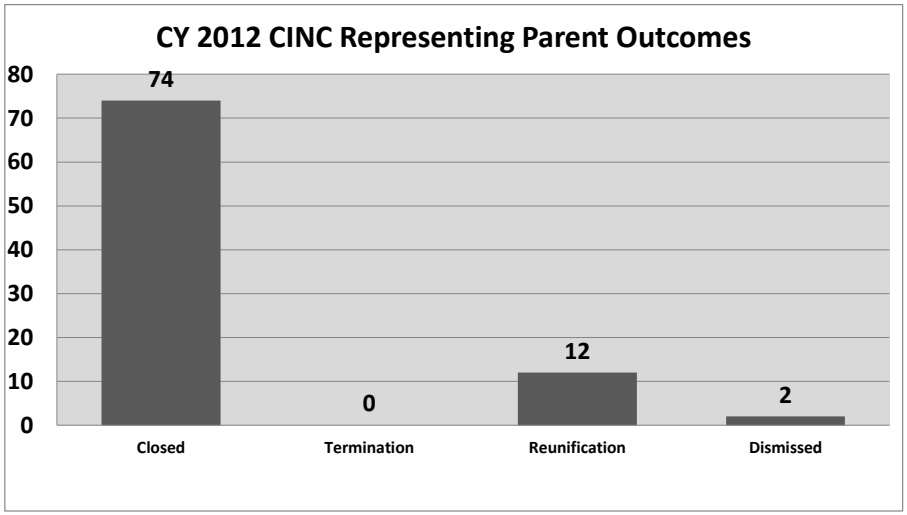
Laptops	114
Video Cameras	1
Digital Cameras	13
Video Conferencing Systems	0
B&W Laser Printers	13
Color Printers	3
Wireless Cards	0
Smartphones (Funded by Office)	15
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	
Broadband	X
No Internet Connection	
Connection Speed:	10 mbs down and 2 mbs up
Provider Name:	Cox Communications
Email Provider:	Internal Exchange
Please list any software or computer equipment in which you need training:	

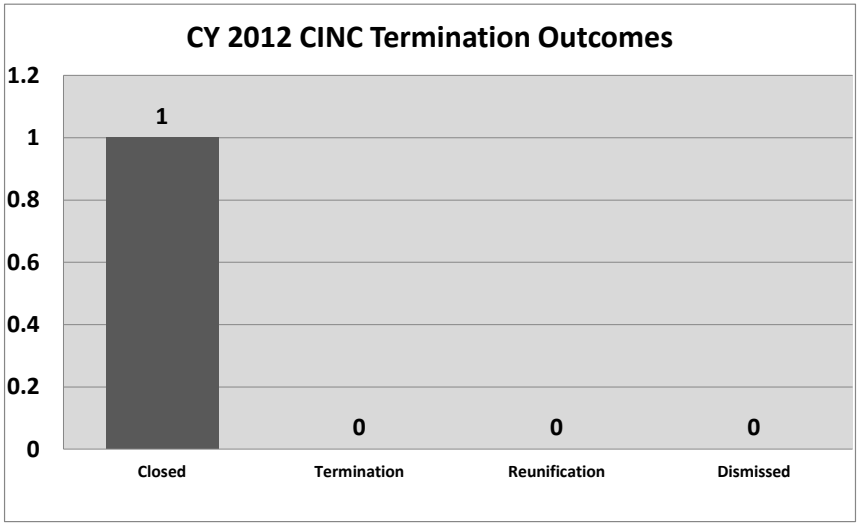
41st District Defender Office CY 2012 Caseloads & Outcomes

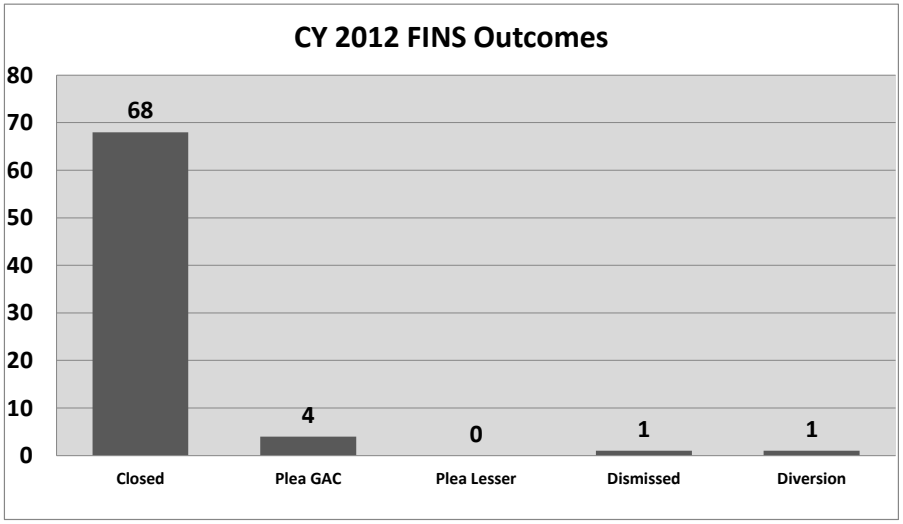
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	1	2	3	4	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	74	74	75	149	0	12	N/A	N/A	2	N/A	N/A	N/A	N/A	N/A
Termination	2	1	1	3	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	61	68	44	105	N/A	N/A	4	0	1	1	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	283	289	232	515	N/A	N/A	87	4	45	22	N/A	N/A	1	4
Delinquency Felony	259	226	167	426	N/A	N/A	74	9	48	14	N/A	N/A	3	2
Delinquency-Life	9	8	5	14	N/A	N/A	1	3	4	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	1	0	0	1	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	13972	13467	2434	16406	N/A	N/A	820	6	489	3	1	0	8	21
Adult Felony Non-LWOP**	6271	5637	3144	9415	N/A	N/A	2171	901	563	2	20	32	26	50
Adult LWOP**	101	74	105	206	N/A	N/A	4	26	5	0	0	5	0	0
Capital***	4	4	23	27	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	58	23	12	70	N/A	N/A	0	0	1	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	0	1	2	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	1
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

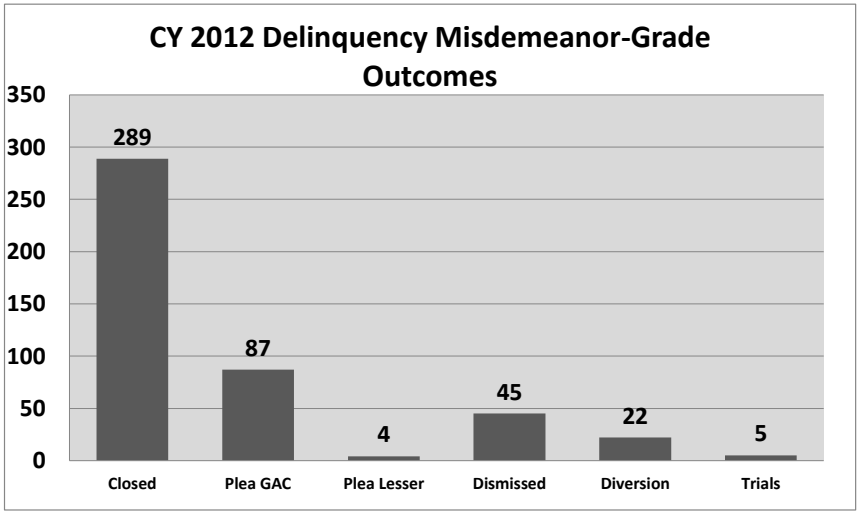
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

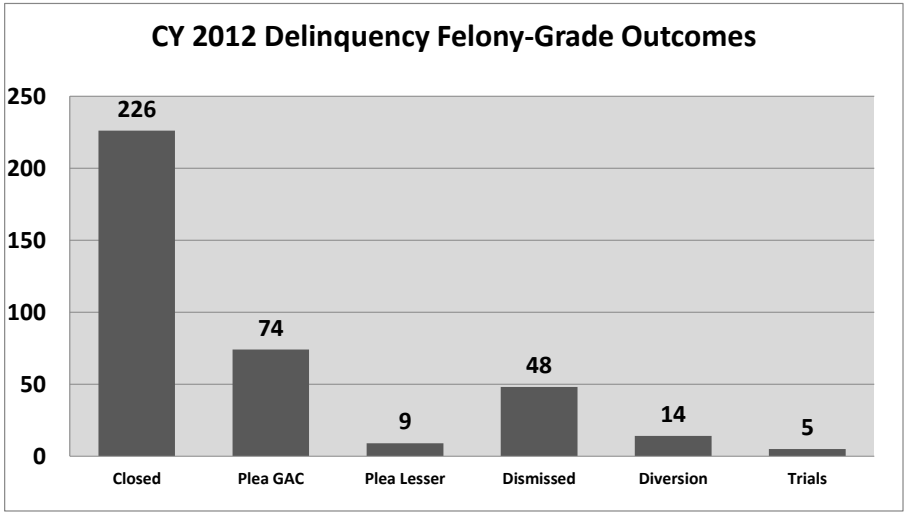

CY 2012 CINC Representing Child Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
Closed
Termination
Reunification
Dismissed

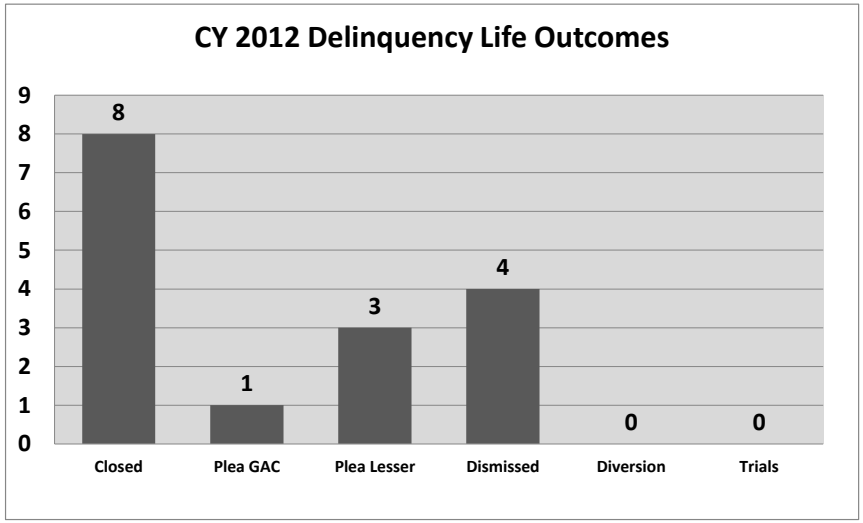

CY 2012 CINC Representing Parent Outcomes
80
70
60
50
40
30
20
10
0
74
0
12
2
Closed
Termination
Reunification
Dismissed

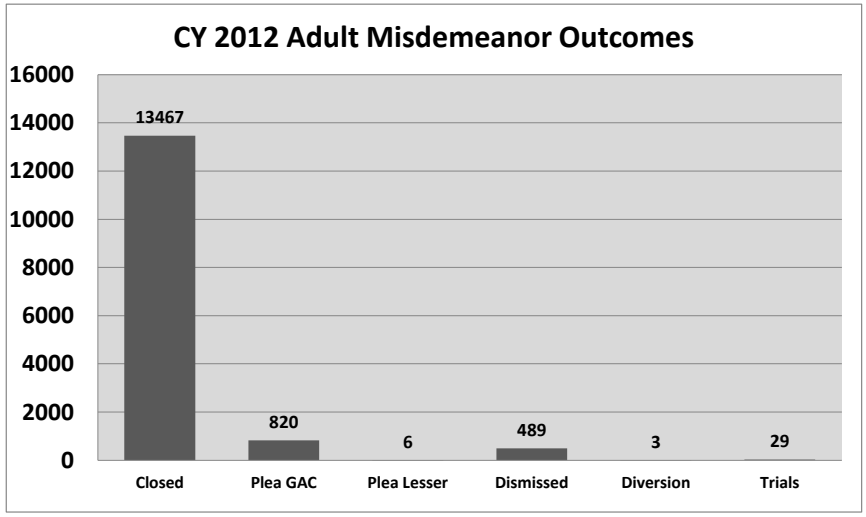

CY 2012 CINC Termination Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
Closed
Termination
Reunification
Dismissed

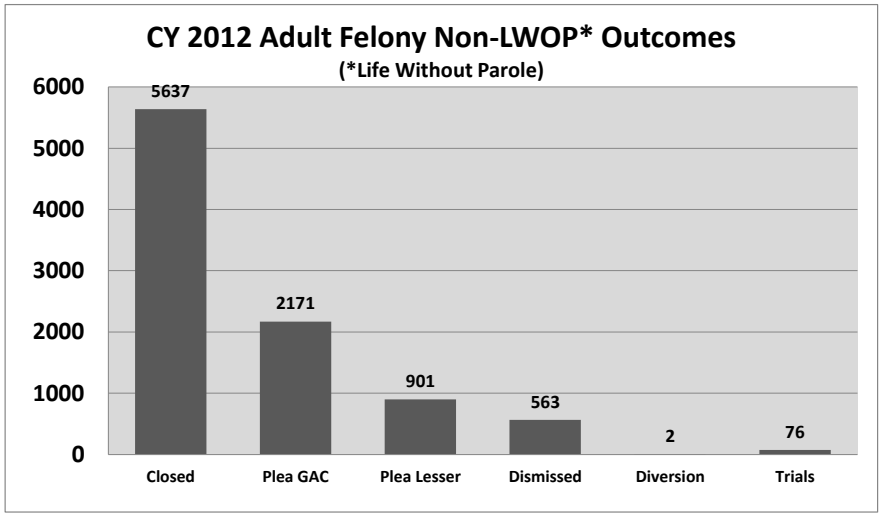

CY 2012 FINS Outcomes
80
70
60
50
40
30
20
10
0
68
4
0
1
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

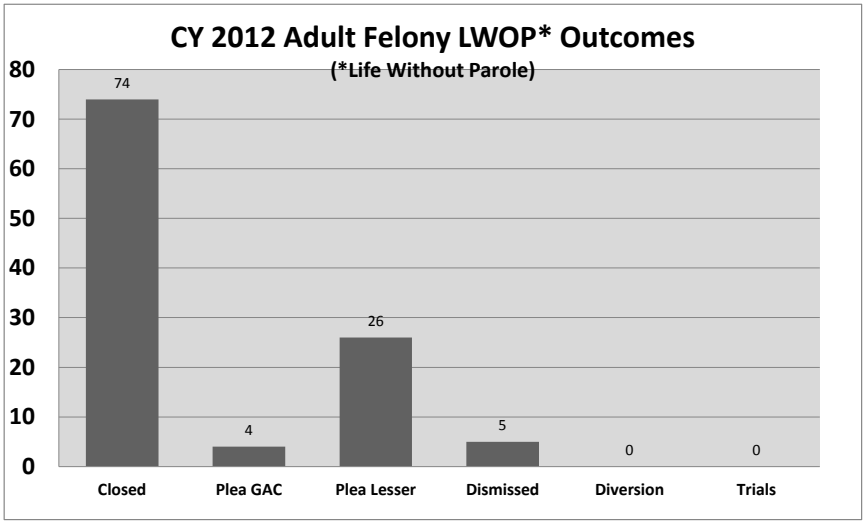

CY 2012 Delinquency Misdemeanor-Grade Outcomes
350
300
250
200
150
100
50
0
289
87
4
45
22
5
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

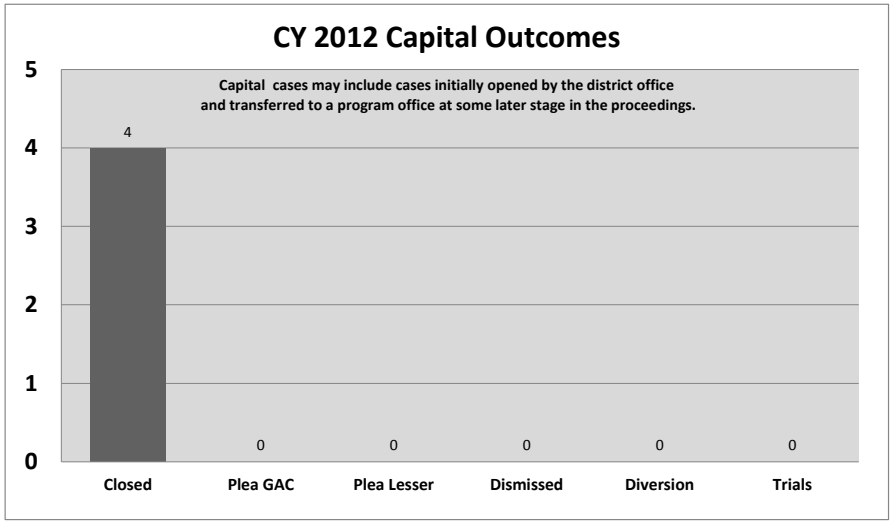

CY 2012 Delinquency Felony-Grade Outcomes
250
200
150
100
50
0
226
74
9
48
14
5
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
9
8
7
6
5
4
3
2
1
0
8
1
3
4
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
16000
14000
12000
10000
8000
6000
4000
2000
0
13467
820
6
489
3
29
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

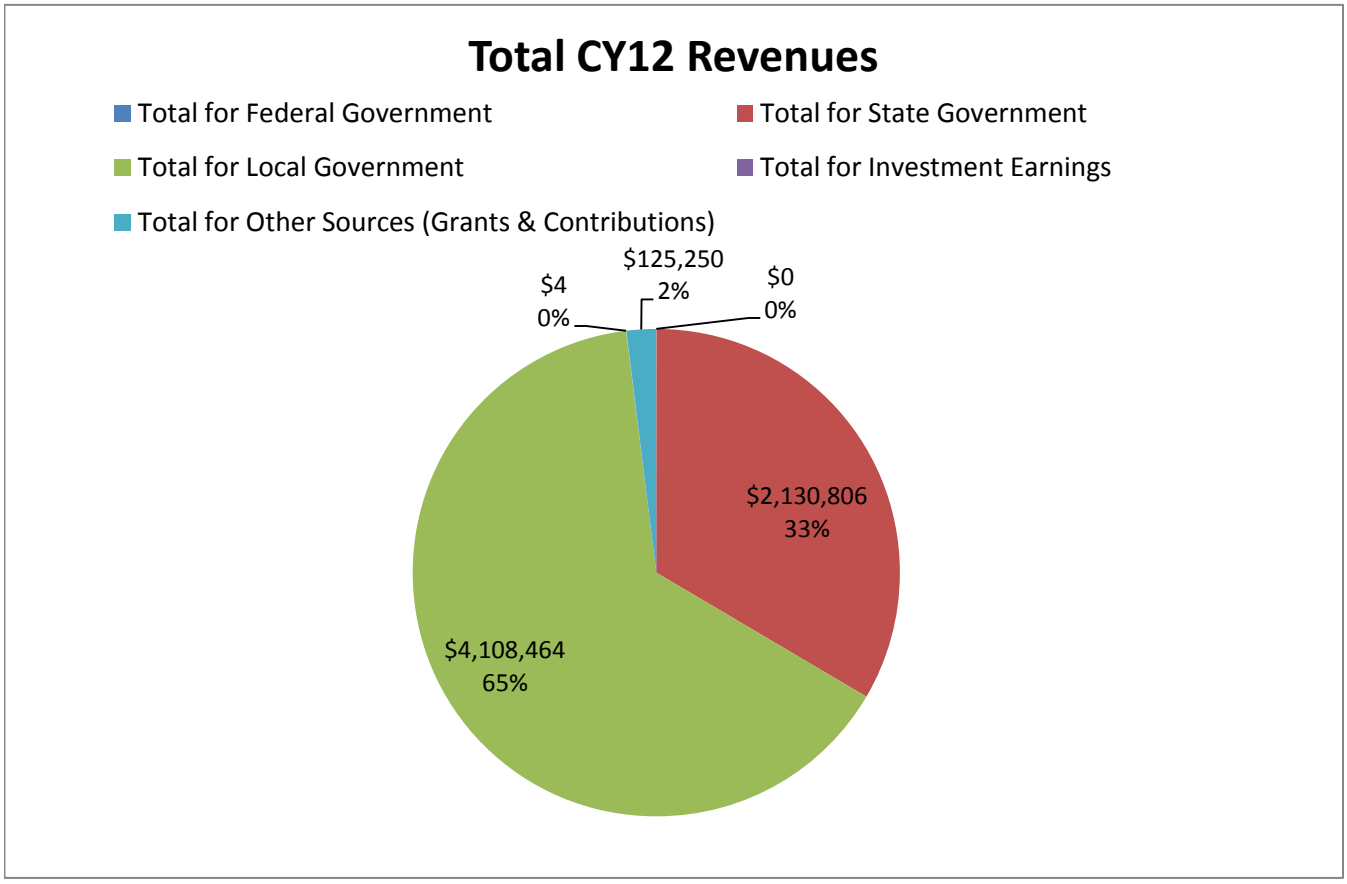

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
6000
5000
4000
3000
2000
1000
0
5637
2171
901
563
2
76
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

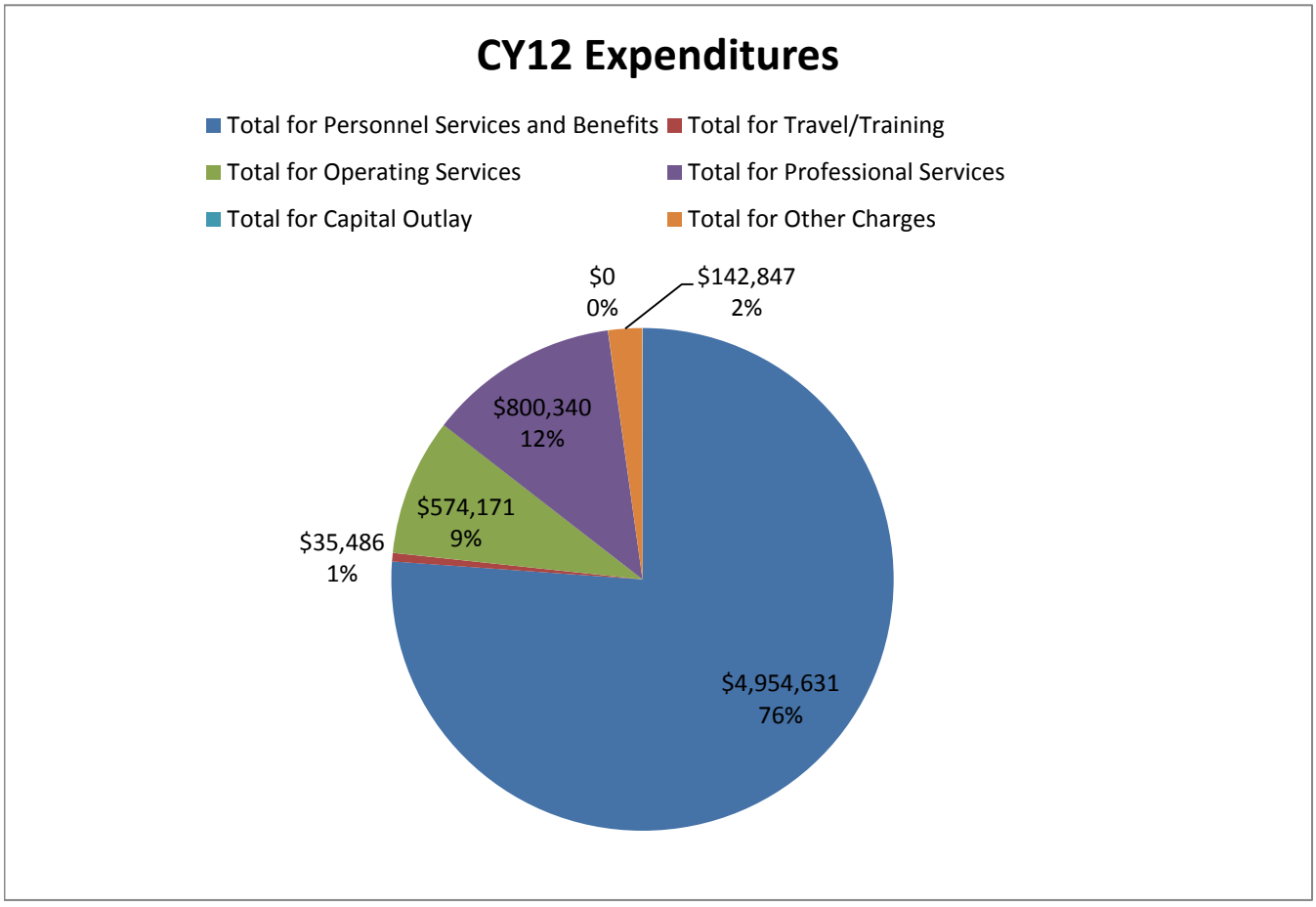

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
80
70
60
50
40
30
20
10
0
74
4
26
5
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

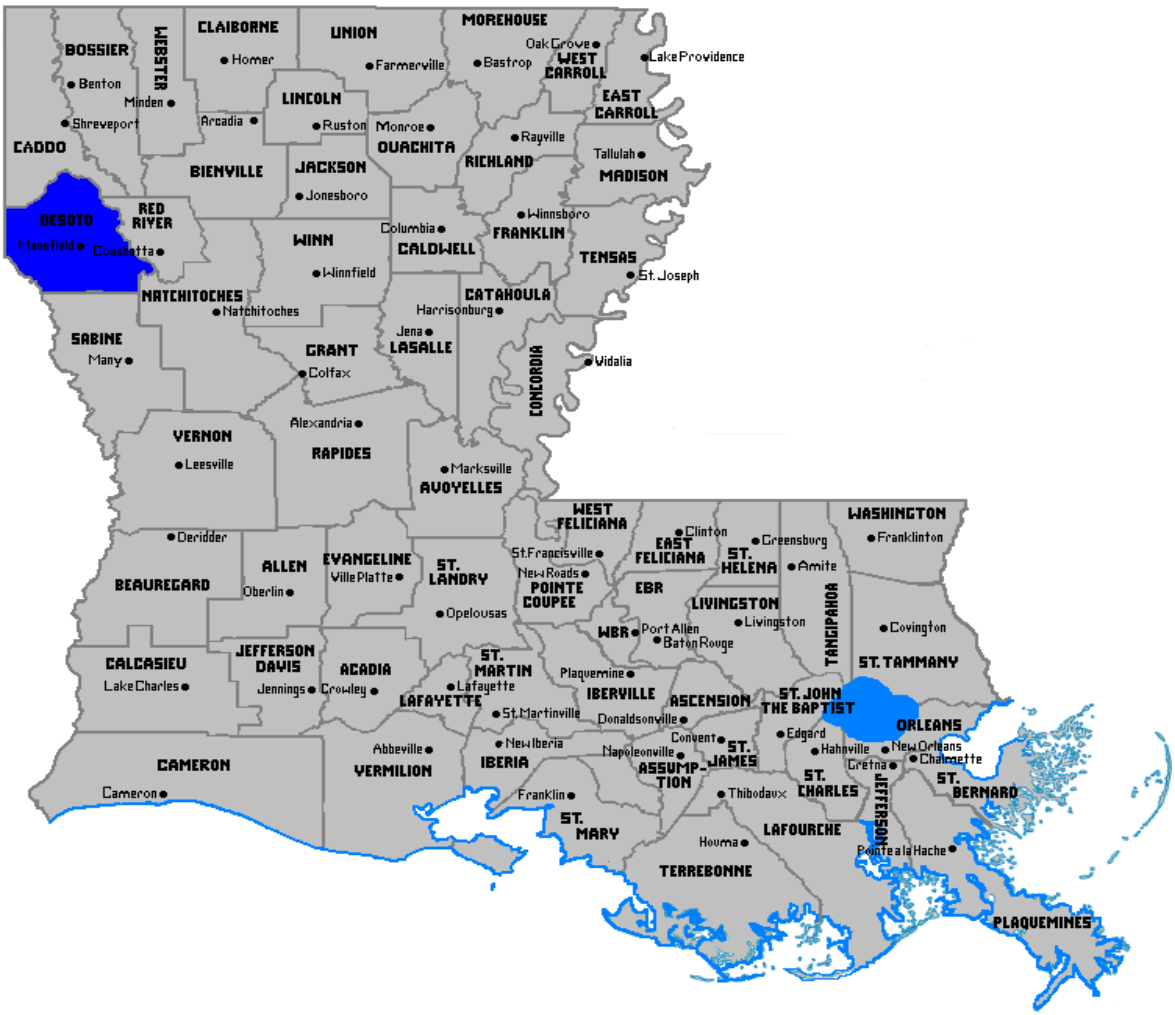

CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
5
4
3
2
1
0
4
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 41 CY2012	Total CY2012
District Defender: Derwyn Bunton	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$9,912
District Assistance Fund (DAF)	$2,068,894
Supplemental/Emergency Funds	$52,000
Grants	$0
Other State Income -List source(s)	$0
Total for State Government	$2,130,806
Local Government	
Appropriations - General	$328,268
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$8,465
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$190,527
Traffic Camera	$626,530
Grants	$820,937
Other Local Income -List source(s)	$322,236
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$46,344
City & City-Ward Courts	$0
Judicial District Courts	$0
Juvenile Court	$1,520
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$165,011
Parish Courts	$0
Traffic Court	$1,593,623
Non-itemized, lump sum collected and remitted by all courts	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$0
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$1,806,498
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$4,836
Partial Attorney Fees Reimbursements [as per 15:176]	$0
Other Reimbursements	$168
Other Local Income -List source(s)	$0
Total for Charges For Services	$5,004
Total for Local Government	$4,108,464
Investment Earnings	
Interest Income	$4
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$4
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$125,250
Private Organizations	$0
Corporate	$0
Other - List source(s)	$0
Total for Other Sources (Grants & Contributions)	$125,250
Total for REVENUE	$6,364,525

District 41 CY2012	Total CY2012
District Defender: Derwyn Bunton	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$4,141,789
Accrued Leave	$59,520
Payroll Taxes	$332,323
Hospitalization and Disability Insurance	$420,999
Retirement	$0
Other	$0
Total for Personnel Services and Benefits	$4,954,631
Travel/Training	
Parking/Auto Tolls	$0
Travel/Lodging/Per Diem/Mileage	$35,486
Total for Travel/Training	$35,486
Operating Services	
Advertisements	$0
Workers' Compensation	$13,103
Insurance - Malpractice	$71,502
Insurance - Auto/Physical Liability	$8,057
Insurance - Other	$0
Lease - Office	$257,000
Lease - Auto/Equipment	$9,308
Lease - Other	$22,000
Office Repair and Maintenance	$5,654
Office - Telephone/Utilities/Postage/Internet	$75,386
Dues and Seminars	$43,172
Law Library/Journals/Subscriptions	$27,044
Office Supplies	$41,946
Total for Operating Services	$574,171
Professional Services	
Audit/Accounting Expense	$26,468
Contract Clerical	$4,162
Expert Witness	$43,726
Investigators	$0
Interpreters	$0
Social Workers	$0
Capital Representation	$101,918
Conflict	$301,365
Contract - Juvenile Attorneys or CINC	$254,000
Misdemeanor Attorney Contracts	$0
Contract Attorneys - all other	$0
IT/Technical Support	$68,700
Total for Professional Services	$800,340
Capital Outlay	
Major Acquisitions	$0
Total for Capital Outlay	$0
Other Charges	
Other Operating Expenses	$142,847
Total for Other Charges	$142,847
Total for EXPENDITURES	$6,507,474


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$4
0%
$125,250
2%
$0
0%
$2,130,806
33%
$4,108,464
65%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$0
0%
$142,847
2%
$800,340
12%
$574,171
9%
$35,486
1%
$4,954,631
76%



The 42ND Judicial District Public Defenders' Office

DeSoto (Mansfield)

District Defender: Steven R. Thomas
111 North Washington
Mansfield, LA 71052
(318) 872-6250

42nd Judicial District • DeSoto Parish
District Defender Steven R. Thomas • (318) 872-6250
111 North Washington • Mansfield, LA • 71052

General District Information: In the 42nd Judicial District, there are two sections of District Court and three Mayor's Courts (Mansfield, Logansport, and Stonewall). The U.S. Census Bureau and the Annie E. Casey Foundation reported a total population of 26,656 in this district, 6,650 of whom are children.

District Staff: The District Defender in this district is Steven R. Thomas, who has served in the position for more than 12 years and has been a public defender in Louisiana for over 31 years. The 42nd Judicial District Public Defenders' Office is a mixed staff and contract public defender's office. At the end of 2012 the district reported a District Defender and eight part-time contract attorneys, four of whom do juvenile cases including one dedicated specifically to juvenile cases. There is a private practice policy applicable to private practice outside of the Public Defenders' Office**.** A caseload reduction is provided for supervising attorneys. The office also has one investigator and four administrative staff members.

Juvenile Defense: Juvenile cases are heard by the Chief Judge in the 42nd Judicial District. All attorneys handle juvenile cases in this district.

Indigency Determination and Availability of Clients: In the 42nd Judicial District, a judge makes the determination of indigence. Adult clients are usually held in the DeSoto Parish Detention Center. Juvenile clients are held in the Ware Youth Center (Coushatta).

Fees and Accounting: The 42nd Judicial District Public Defenders' Office collects the statutory $40 application fee from clients. In 2012, 426 applications were received for services. A total of $9,360 in application fees was collected. Courts in this district assess the statutory special cost fee to support local public defender services in every case resulting in a conviction. In 2012, the district received $452,397 in special cost fees which were collected by the DeSoto Parish Sheriff's Office. The Public Defenders' Office in this district collected $10,195 for services based on a client's ability to pay. Any resulting payments are collected by the local probation office. All accounting functions for the 42nd Judicial District Public Defenders' Office are handled internally by staff and a contract accountant.

Caseload: The 42nd Judicial District Public Defenders' Office reported handling 1,572 cases in 2012. Of those, 134 involved juvenile matters, including 57 Child in Need of Care representations.

The 42nd JDC Public Defenders' Office

Parish(es) & Seat(s)	DeSoto-Mansfield
Population	26,656
Juvenile Population	6,650
District Defender	Steven R. Thomas
Years as District Defender	13
Years in Public Defense	32
Office Manager	Cheri Sewell
Titles & Names of Case Management System (CMS) Database Data Entry Personnel	Cheri Sewell, Valerie Wells & Pam Mathis
Primary Office Street Address	111 North Washington
City	Mansfield
ZIP	71052
Primary Phone	318-872-6250
Primary Mailing Address	P.O. Box 1004 Mansfield La. 71052
Primary Fax Number	318-872-6262
Primary Emergency Contact	Steven R. Thomas
Primary Emergency Phone	Cell 318-465-7001
Secondary Emergency Contact	Brian McRae
Secondary Emergency Phone	cell 318-286-2486
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	Brian McRae cell 318-286-2486
Name of Owner(s) of Office(s)/Building (i.e., Lessor)	Steven R. Thomas
Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office	Donated by Steven R. Thomas
Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)	Deborah Dees CPA
Courts and Locations	42nd JDC Desoto Parish, Mansfield, Juvenile and Mayor's court in Mansfield, Stonewall and Logansport, La.
Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)	Two CDC Divisions; Three Mayor's Court- Mansfield, Logansport, Stonewall
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	All 72 hour hearing forms are sent to District Defender who assigns attorneys.
Name of Adult Detention Facilities in This District	DeSoto Parish Detention Center, 205 Franklin Mansfield La. 71052
Name of Adult Detention Facilities Outside the District Which Hold Clients	N/A

Name of Juvenile Detention Facilities In This District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Youth Center, Coushatta La.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?	Yes, distance from clients impacts access and greatly increases costs for attorneys, mileage, etc.
Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe	No
District Attorney	Richard Johnson
Chief Judge of Criminal District Court	Robert Burgess
Juvenile Court Judges (Specify District of City Court)	Robert Burgess
Drug Court Judges	N/A
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and Brief Description:	N/A
Indigency Determined by Whom and How?	Initially, at 72 hour by district judge based on poverty guidelines.
When is Assignment/Appointment of Counsel Made?	Within 72 hours of Notice to PD office.
Initial Client Intake Conducted By Whom? (Name and Title)	Brian C. McRae, Intake Attorney.
Does this District Use an Intake Form? (If So, Please Attach to Hard Copy)	Yes
Brief Explanation of Intake Process	Primarily by teleconference within 72 hours of Notice of appointment.
$40 Application Fees (per R.S. 14:175)	
Does the Office Collect the $40 Application Fee?	Yes
How Many Applications for Services Were Received?	426
How Many Application Fees Were Waived?	0
How Many Application Fees Were Reduced?	0
Total Application Fee Dollars Collected in 2012	9,360
Does Another Agency Collect This Fee On Your Office's Behalf? If So, Which Agency Collects These Fees?	No
$45/$35 Special Cost (Court Fees, per R.S.15:168)	
Total Revenue from $45/$35 Special Costs Received in 2012	452,397
Does the Court Assess the Mandatory Special Cost (Court Fee) in Every Case Resulting in Conviction? If Not, Explain.	Yes
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it provided?	Form provided by Desoto Sheriffs Department.
Who Collects the Assessed Court Fees?	Desoto Sheriffs Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Sheriffs Department and copy of disbursement form.
Who Remits the Court Fees Collected?	Desoto Parish Sheriff

What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Check stub from Desoto Parish Sheriff and disbursement form.
Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
Method for Determining Reduced Rate Charged For Legal Services if Client is Deemed Capable of Partial Payment	District Defender makes determination.
What, If Any, Accounting Documentation is Provided to You Regarding Fees Assessed and by Whom is it Provided?	Provided by probation office/form.
Who Collects the Assessed Partial Payments?	Probation Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?	Report From probation
Who Remits the Partial Payments Collected?	Probation Office
What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?	Report from probation office.
Amount, If Any, of Partial Indigence Payments Received by the Office in CY12	10,195
Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?	Permitted with private practice policy.
For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract	Yes (see attached)
Primary Immediate Needs	More funding.
Immediate Critical Issue Areas	It has been reported that LPDB has been advised to expect a serious reduction of funds in the next legislature session. While the amount is unclear, the potential amount indicated is 4-10 million dollars. While the 42JDID would be self-supporting if Not for the assistance to the 11JDID. In the further DAF would force us to reconsider the fairness of this agreement, and the potential, moral and philosysical basis for continuing with it.
Long-Term Critical Issue Areas	More funding.
Please List All New Hires in 2012 (Name and Title)	None
Please List All Promotions in 2012 (Name and Title)	None
2012 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2012	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe	We also have bi-monthly staff training.
Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)	Yes
Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)	Chief Defender- Steven R. Thomas, Assistant District Defender- Brian C. McRae, and staff contract attorneys.

Have Any New Job Titles Been Added to Your District Office in 2012? (Please List Name and Title)	None
Please Attach Your Office Organizational Chart	
Any Policy for Workload Reduction for Supervisory Staff, Please Describe	Supervisory staff has reduced caseload.
Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit	No
Regular Meetings for Any Staff, Please Describe	Yes, quarterly training, staff meetings for attorneys, bi-monthly staff meetings for support staff.
Number of Appeals Your District Handled in 2012 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)	None
Number of Writs Your District Handled in 2012	Unknown
Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2012	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Both attorneys responsible for representation in juvenile delinquency cases also handle adult felonies. The case stays with them.
Please Provide the Names of All State Representatives and Senators from Your District	Cherri Cheek, Senator; Richard Burford, State Representative
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	1. Inability to hire lawyers from within the district. 2. Geographical size of district. 3. Grudging cooperation from judges and other officials re: change 4. Attorney turnover and dissatisfaction due to changes mandated by 307 Board.
What Changes Have You Implemented in Your District Office in 2012 That Have Improved the Delivery of Public Defender Services?	Assigned attorneys for each division in Desoto Parish to provide opportunity for growth of helpful relationships; Improved teleconferencing to give increased access to incarcerated clients; Began to specialize e.g. LWOP, sex crimes.

Staff Directory:	
Full-Time Staff Attorneys	**Contact Information**
Steven R. Thomas - District Defender	318-872-6250
Part-Time Contract Attorneys	**Contact Information**
Brooks Greer	318-221-1711
Charles H. Kammer, III	318-222-0293
Pugh H. Huckaby, III	318-222-0293
Shante' Wells	318-841-1233
Angela Waltman	318-865-3899
Non Attorney Employees and Contractors and Other Staff	**Contact Information**
Kem Jones - Investigator	318-872-2988
Maura Dees - Accountant	318-872-3007
Cheri Sewell – Data Compliance Manager	318-872-6250
Pam Mathis - Data Support Coordinator	318-872-6250
Valerie Wells – Data Resource Manager	318-872-2973

2012 District Office Technology Survey

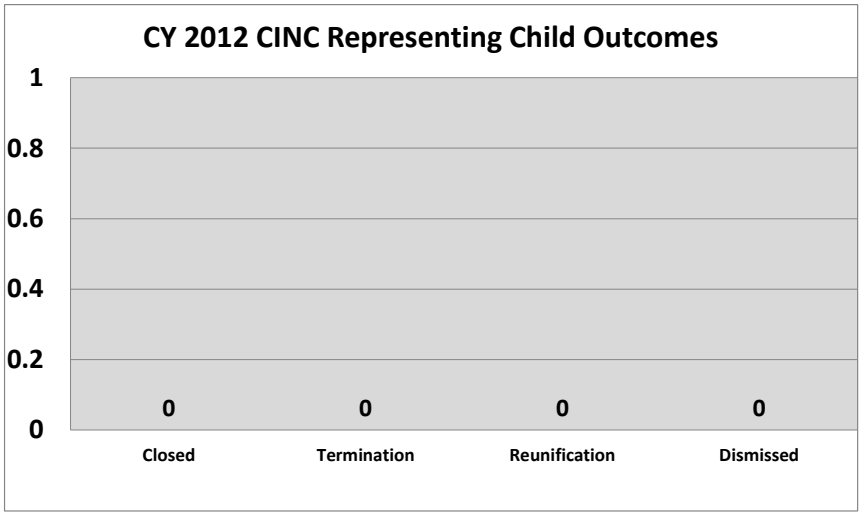
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
Survey Completer's Name	Valerie Wells
SOFTWARE:	
Mark an X in all that apply	
Operating Systems Used:	
Windows 7	x
Windows Vista	
Windows Server 2000/2003/2008	x
Windows XP	x
Mac OSX	
Case Management System(s): Check all that apply	
defenderData (LPDB statewide system)	x
Other System (please name)	
Productivity Suites Used:	
Microsoft Office 2010 (Word, Excel, etc.)	x
Microsoft Office 2007	x
Microsoft Office 2003	
Previous Microsoft Office version	
Corel Word Perfect	
Other	
Accounting Software	
QuickBooks	
Quicken	
Intuit	
Other (list here):	
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7	x
Internet Explorer 8	
Internet Explorer 9	
Firefox	x
Google Chrome	
Other	
HARDWARE:	
Please enter the number of	
devices in your inventory.	
Television	0
DVD	1

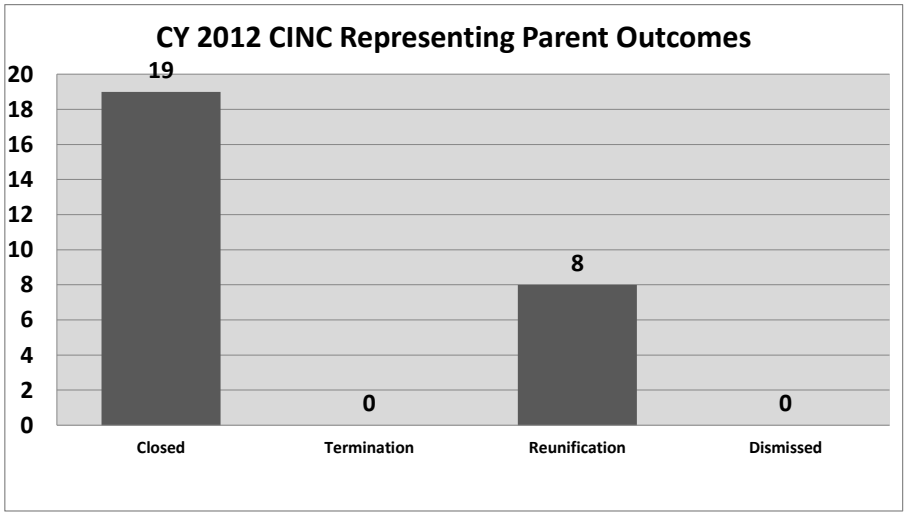
VCR	0
Desktop PCs	5
Laptops	3
Video Cameras	0
Digital Cameras	0
Video Conferencing Systems	1
B&W Laser Printers	0
Color Printers	0
Wireless Cards	0
Smartphones (Funded by Office)	1
iPad/Tablets (Funded by Office)	0
INTERNET SERVICES:	
Dialup	x
Broadband	x
No Internet Connection	
Connection Speed:	High
Provider Name:	Bellsouth
Email Provider:	Bellsouth
Please list any software or computer equipment in which you need training:	

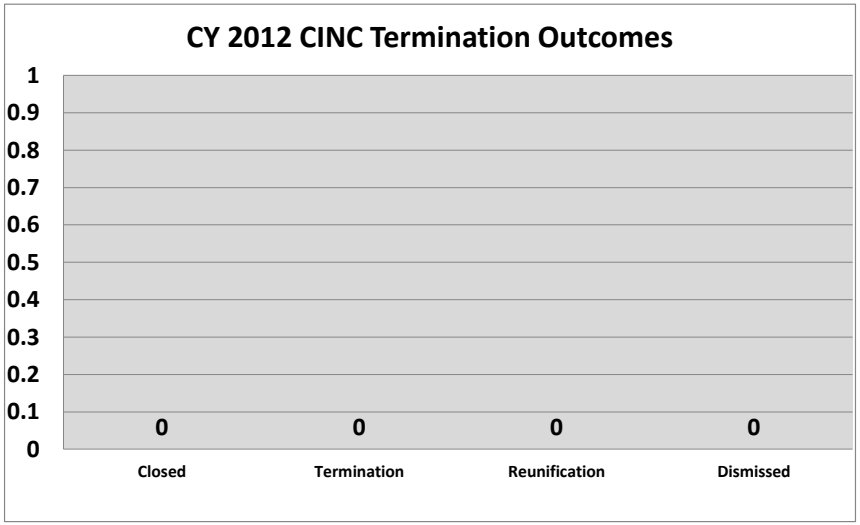
42nd District Defender Office CY 2012 Caseloads & Outcomes

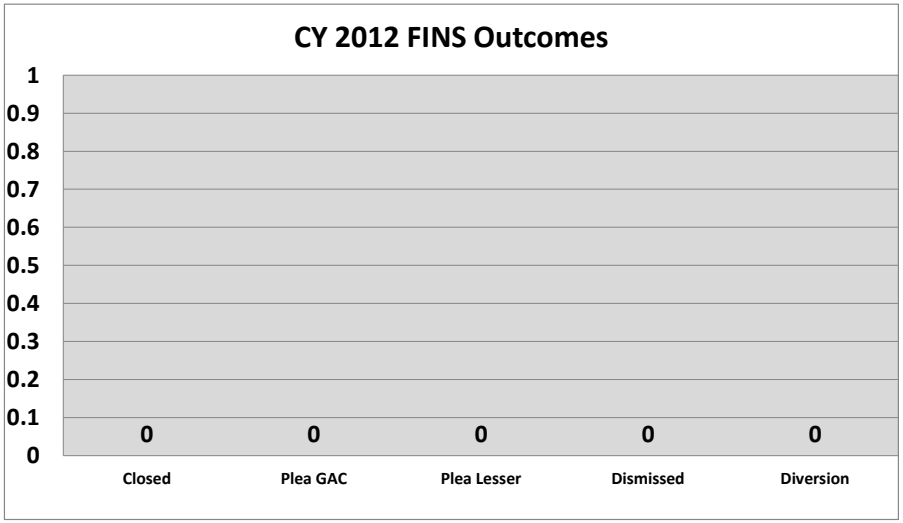
Case Type	New Cases 1/1/2012-12/31/2012	Closed Cases 1/1/2012-12/31/2012	Pending Cases (# of Cases pending on 12/31/11)	# of Cases pending on 12/31/11 plus New Cases Received Jan 1 - Dec 31, 2012	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty
CINC Child Support issues only	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Child	2	0	5	7	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
CINC Representing Parent	27	19	23	50	0	8	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A
Delinquency Misdemeanor*	35	27	16	51	N/A	N/A	20	1	5	4	N/A	N/A	0	0
Delinquency Felony	14	11	12	26	N/A	N/A	8	1	3	1	N/A	N/A	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0
Juvenile Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A
Adult Misdemeanor*	518	464	169	687	N/A	N/A	261	1	282	6	0	2	0	3
Adult Felony Non-LWOP**	356	374	228	584	N/A	N/A	79	86	194	6	0	4	1	9
Adult LWOP**	0	2	6	6	N/A	N/A	1	0	2	0	0	0	0	1
Capital***	0	0	0	0	N/A	N/A	0	0	0	-	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	112	93	47	159	N/A	N/A	0	0	2	N/A	N/A	N/A	N/A	N/A
Post Conviction Relief	0	0	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
SOAP	0	0	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

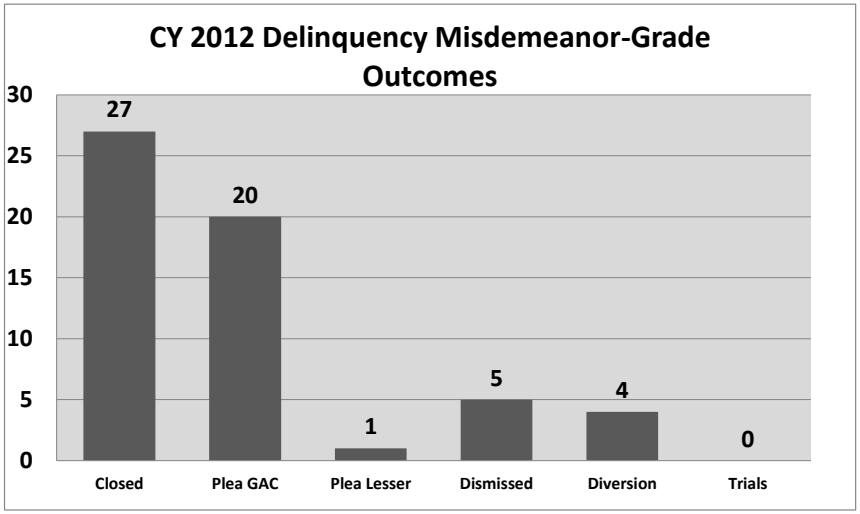
*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases
**Life Without Parole
***Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

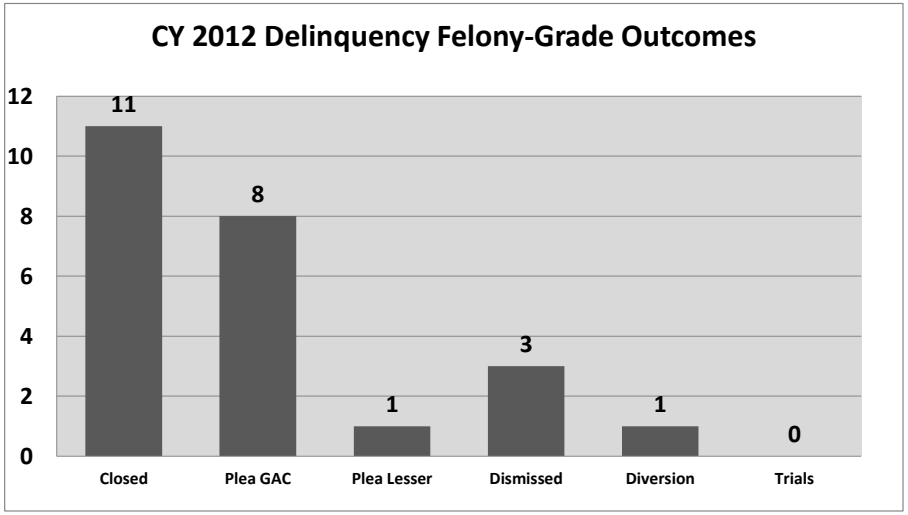

CY 2012 CINC Representing Child Outcomes
1
0.8
0.6
0.4
0.2
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

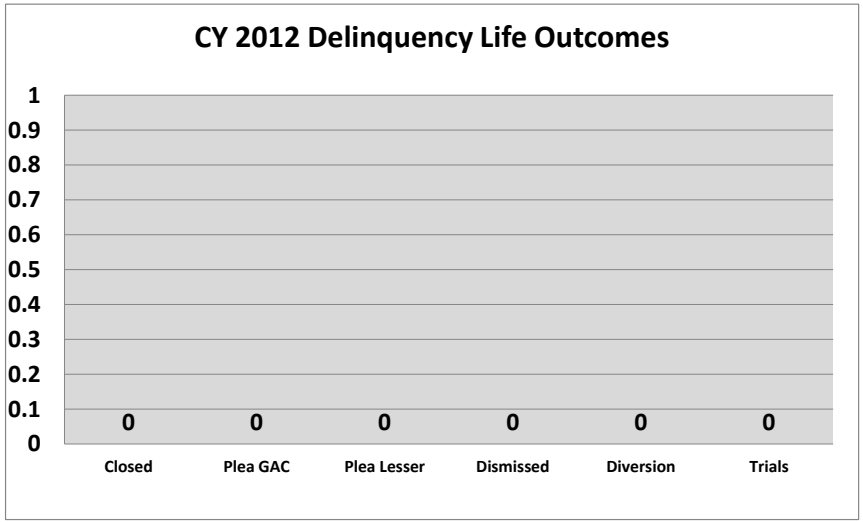

CY 2012 CINC Representing Parent Outcomes
20
18
16
14
12
10
8
6
4
2
0
19
0
8
0
Closed
Termination
Reunification
Dismissed

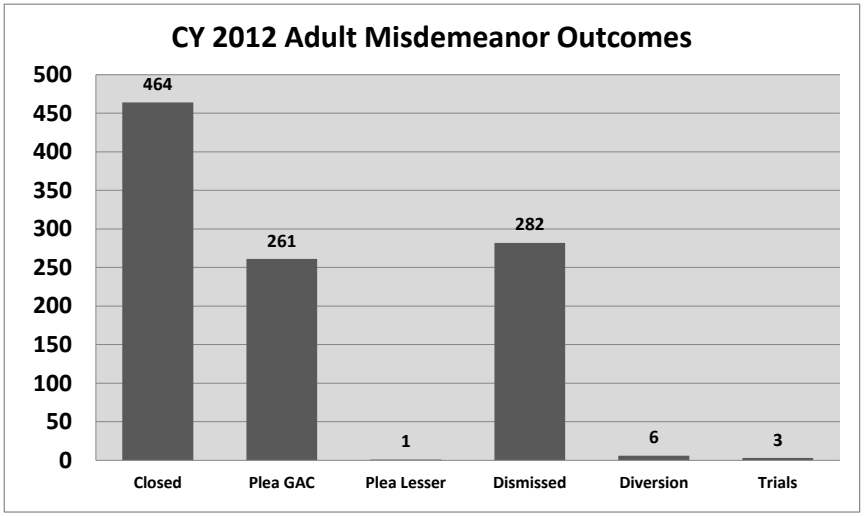

CY 2012 CINC Termination Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
Closed
Termination
Reunification
Dismissed

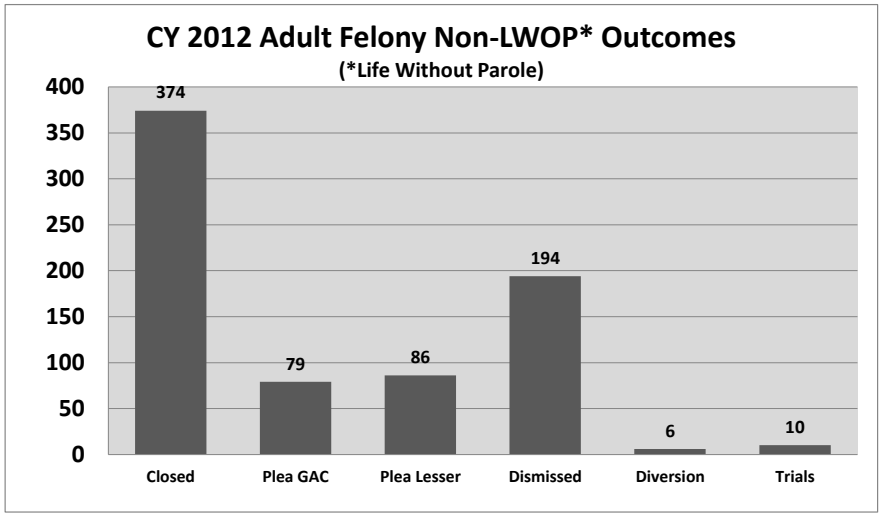

CY 2012 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion

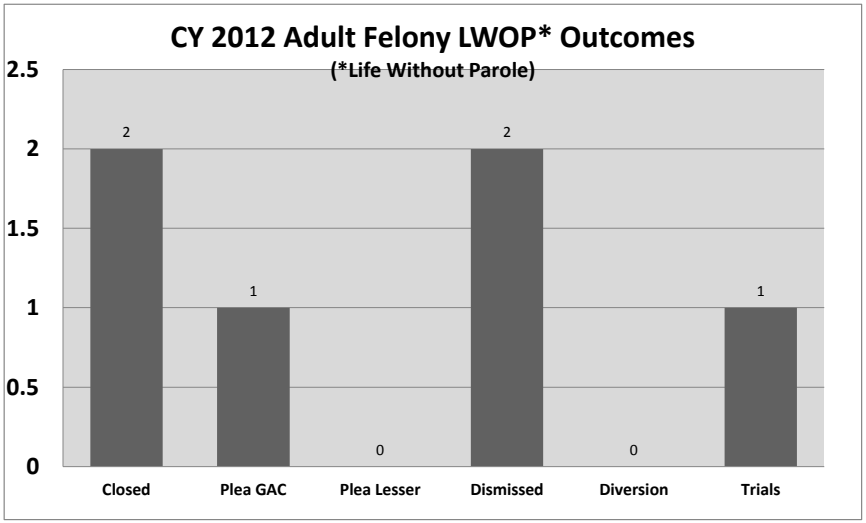

CY 2012 Delinquency Misdemeanor-Grade Outcomes
30
25
20
15
10
5
0
27
20
1
5
4
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

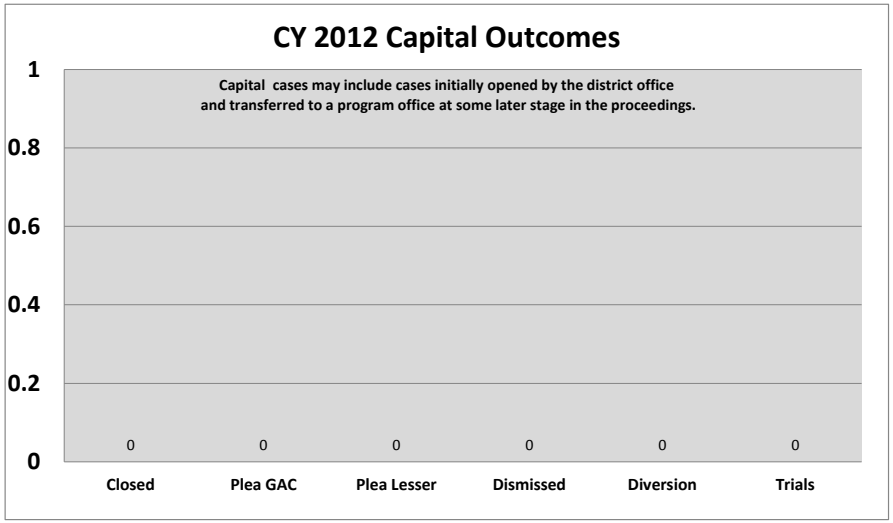

CY 2012 Delinquency Felony-Grade Outcomes
12
10
8
6
4
2
0
11
8
1
3
1
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Delinquency Life Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Adult Misdemeanor Outcomes
500
450
400
350
300
250
200
150
100
50
0
464
261
1
282
6
3
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

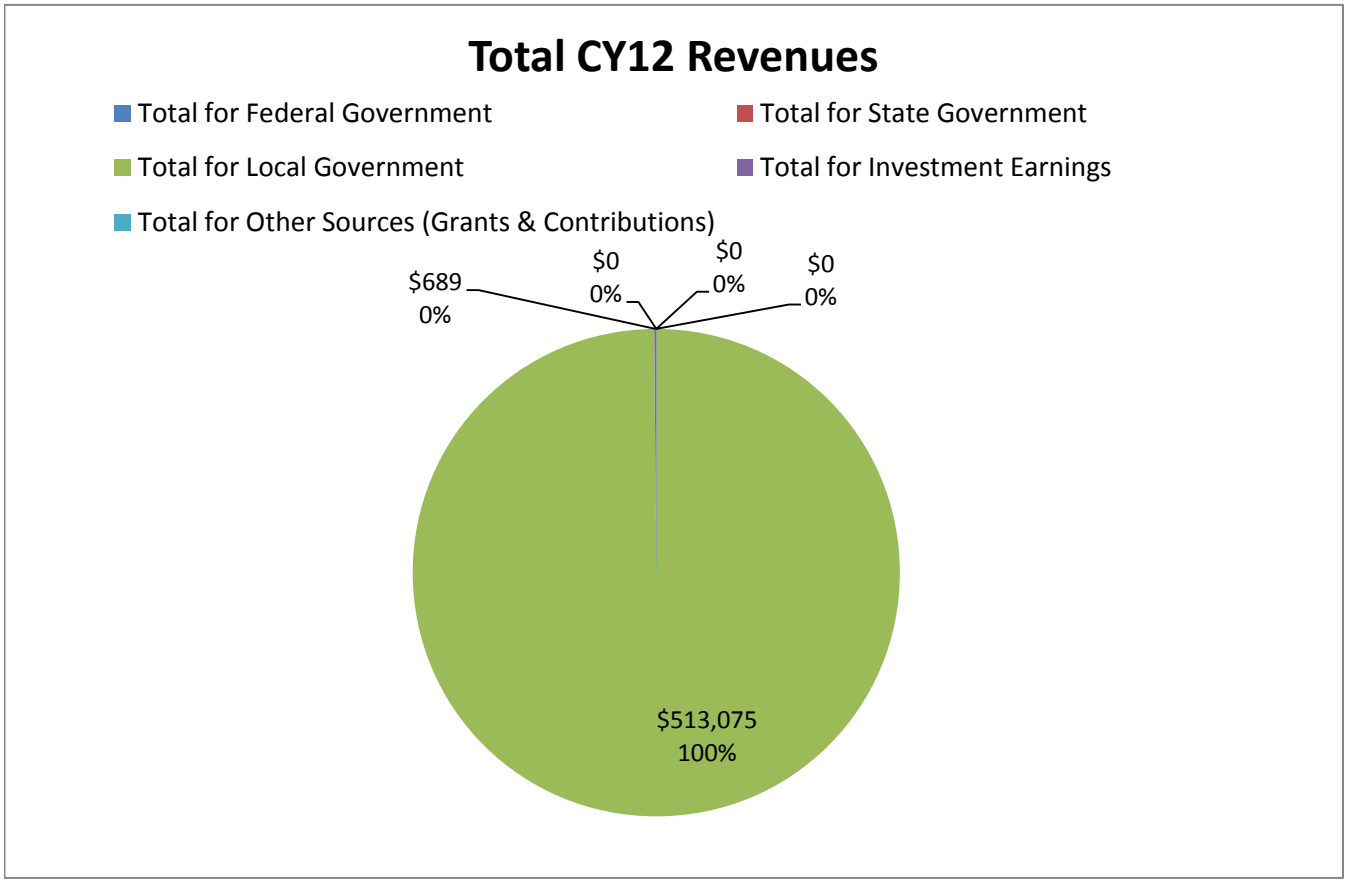

CY 2012 Adult Felony Non-LWOP* Outcomes
(*Life Without Parole)
400
350
300
250
200
150
100
50
0
374
79
86
194
6
10
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

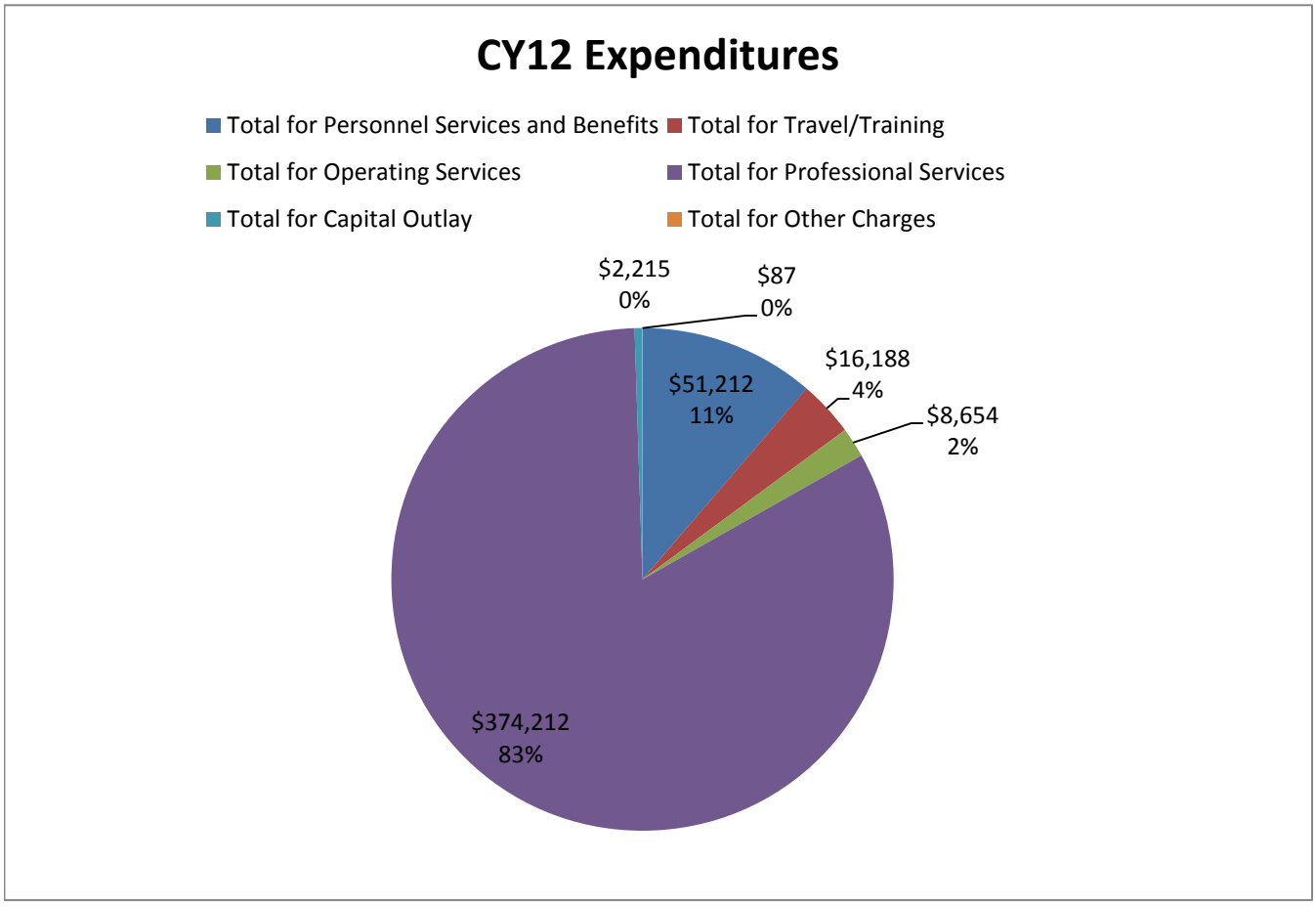

CY 2012 Adult Felony LWOP* Outcomes
(*Life Without Parole)
2.5
2
1.5
1
0.5
0
2
1
0
2
0
1
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials


CY 2012 Capital Outcomes
Capital cases may include cases initially opened by the district office
and transferred to a program office at some later stage in the proceedings.
1
0.8
0.6
0.4
0.2
0
0
0
0
0
0
0
Closed
Plea GAC
Plea Lesser
Dismissed
Diversion
Trials

District 42 CY2012	Total CY2012
District Defender: Steven Thomas	
REVENUE	
Federal Government	
Grants - Direct	$0
Grants - Indirect (pass thru State)	$0
Total for Federal Government	$0
State Government	
Department of Corrections	$0
Child in Need of Care (CINC)	$0
District Assistance Fund (DAF)	$0
Supplemental/Emergency Funds	$0
Grants	$0
Other State Income -List source(s)	$0
Total for State Government	$0
Local Government	
Appropriations - General	$0
Appropriations - Special	$0
Taxes - Millages, Sales, Special, & Other	$0
Condition of Probation	$8,517
Criminal Bond Fees [$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	$22,038
Traffic Camera	$0
Grants	$0
Other Local Income -List source(s)	$0
$45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	
Criminal District Court	$0
City & City-Ward Courts	$0
Judicial District Courts	$0
Juvenile Court	$0
Mayor's Court ($35 Special Court Costs for Mayor's Court Only)	$0
Magistrates' Courts	$0
Municipal Court	$0
Parish Courts	$0
Traffic Court	$0
Non-itemized, lump sum collected and remitted by all courts	$473,441
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	$0
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	$0
Total for $45 Special Court Costs [R.S.15:168.B(1)] and $35 Mayor's Court Costs	$473,441
Charges For Services	
$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	$9,080
Partial Attorney Fees Reimbursements [as per 15:176]	$0
Other Reimbursements	$0
Other Local Income -List source(s)	$0
Total for Charges For Services	$9,080
Total for Local Government	$513,075
Investment Earnings	
Interest Income	$689
Other Investment Income - List source(s)	$0
Total for Investment Earnings	$689
Other Sources (Grants & Contributions)	
Non-Profit Organizations	$0
Private Organizations	$0
Corporate	$0
Other - List source(s)	$0
Total for Other Sources (Grants & Contributions)	$0
Total for REVENUE	$513,764

District 42 CY2012	Total CY2012
District Defender: Steven Thomas	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	$45,205
Accrued Leave	$0
Payroll Taxes	$6,007
Hospitalization and Disability Insurance	$0
Retirement	$0
Other	$0
Total for Personnel Services and Benefits	$51,212
Travel/Training	
Parking/Auto Tolls	$0
Travel/Lodging/Per Diem/Mileage	$16,188
Total for Travel/Training	$16,188
Operating Services	
Advertisements	$253
Workers' Compensation	$243
Insurance - Malpractice	$2,030
Insurance - Auto/Physical Liability	$0
Insurance - Other	$582
Lease - Office	$0
Lease - Auto/Equipment	$0
Lease - Other	$0
Office Repair and Maintenance	$0
Office - Telephone/Utilities/Postage/Internet	$3,681
Dues and Seminars	$482
Law Library/Journals/Subscriptions	$392
Office Supplies	$993
Total for Operating Services	$8,654
Professional Services	
Audit/Accounting Expense	$5,100
Contract Clerical	$0
Expert Witness	$8,800
Investigators	$15,000
Interpreters	$0
Social Workers	$0
Capital Representation	$0
Conflict	$14,700
Contract - Juvenile Attorneys or CINC	$38,750
Misdemeanor Attorney Contracts	$37,500
Contract Attorneys - all other	$252,281
IT/Technical Support	$2,081
Total for Professional Services	$374,212
Capital Outlay	
Major Acquisitions	$2,215
Total for Capital Outlay	$2,215
Other Charges	
Other Operating Expenses	$87
Total for Other Charges	$87
Total for EXPENDITURES	$452,568


Total CY12 Revenues
Total for Federal Government
Total for State Government
Total for Local Government
Total for Investment Earnings
Total for Other Sources (Grants & Contributions)
$689
0%
$0
0%
$0
0%
$0
0%
$513,075
100%


CY12 Expenditures
Total for Personnel Services and Benefits
Total for Travel/Training
Total for Operating Services
Total for Professional Services
Total for Capital Outlay
Total for Other Charges
$2,215
0%
$87
0%
$16,188
4%
$8,654
2%
$51,212
11%
$374,212
83%