LPDB 2009 Annual Board Report
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Summary of Changes to Public Defense
Pre and Post Act 307 of 2007

Effective August 15, 2007, through Act 307 of 2007, all local public or indigent defender boards ceased to exist and the supervision and oversight of the local offices transferred to the new 15 member Louisiana Public Defender Board (LPDB). The seminal difference between pre and post August 15, 2007 indigent defense practice is LPDB's active involvement in the oversight and supervision of the local offices and 501(c)3 not-for-profit corporations which provide representation to accused indigents.

The new Board took a very proactive role in setting attorney performance standards of practice for adult representation; capital guidelines creating a workable structure for the appointment and supervision of capital defenders throughout the state; developing uniform financial monthly reports on income, expenses, average attorney salaries and the number of hours attorneys in a given jurisdiction spend on public defense work and privately retained work.

It is through information gathering that a strategic plan for the development of a uniform statewide indigent defense system will be based. Currently, the state has two databases--one for the trial court level and the other for appeals. The trial level database is very rudimentary; however, without the information contained in the database all information would be anecdotal.

Prior to the new staff being hired, the same database was in place, but was not used by everyone. Those who did use it frequently entered partial or inaccurate information, creating the appearance of reliable data, when in fact the data was error laden. Once the training director and information technology management officer were in place, they began a whirlwind tour of the districts, training every office across the state. Within months, the database was in use and the quality of the input rose dramatically. It is only through accurate and complete data that the LPDB and its staff can make informed, evidence based decisions about site visits, the District Assistance Fund formula and the funds disbursed pursuant to it.

With the hiring of the new Budget Officer, collection and review of uniform financial reports became mandatory. Through the creation of the Budget Committee, the LPDB delegated its authority to a three member subcommittee to review budget related issues arising in the districts and to make budget related policy recommendations to the full Board. For example, with information gathered by staff, the Budget Committee determined that despite the creation and passage of a reserve policy in 2008, several districts continued to amass local reserves despite the fact that the state Board was paying them a very small amount of District Assistance Fund monies.

The Board has also created an Ethics Committee to identify and address ethical issues that impact the district public defenders and to provide guidance to them, as needed.

What follows is a comparison of indigent services, pre and post Act 307, which reflects the dedication, commitment and hard work of the highly talented, professional LPDB staff in improving the administration, oversight and quality of legal services to indigent defendants.

Agency:

Pre: A five person staff based in New Orleans.

Post: An 18 person staff comprised of a 16-position Table of Organization (T.O.) and two grant-supported positions based in Baton Rouge. (NOTE: LPDB administrative staff utilized 5% of state appropriation, making it one of the most cost-efficient state agencies in Louisiana. As of February 1, 2010 the LPDB will be fully staffed at its T.O. of 16.)

Budget:

Pre: For fiscal year 2005-06, the actual budget was $10,411,461.

Post: For fiscal year 2007-08, the T.O. went from 4 to 16 people and the budget increased to $28,645,243.

District Defenders Appointed:

Pre: Upon the dissolution of the local boards (effective August 15, 2007), eight districts were left without a District Defender or appropriate person managing the local public defender system.

Post: Vacant districts were filled via new, "best-practice" protocol and in 2009 new District Defenders were appointed in 7 districts. Performance based contracts with District Defenders are currently being developed.

Backlog of Outstanding Expert Witness Invoices Addressed:

Pre: A significant backlog of unpaid invoices threatened the ability of Louisiana defense lawyers to procure experts in cases.

Post: All invoices are up to date. A procedure for prompt payment was developed and a contract with the Louisiana Appellate Project (LAP) was entered into to process approved payment vouchers more efficiently and effectively.

District Assistance Fund Formula Improved:

Pre: The formula was inaccurate and did not reflect district needs adequately. It permitted districts to claim state funds without first accounting for local funds thereby increasing some districts' local reserves.

Post: Staff developed an accurate formula that does the following:

1. Projects each district's expenditures based on the preceding year's financial data; and,

2. Deducts from projected expenditures all locally generated revenues and requires local reserves spend-downs to determine if any state funding is needed and if so, how much.

This new formula virtually eliminates the build-up of local reserves in a lean budget year by requiring local reserve fund spend-downs prior to determining whether any state funds are needed.

Database:

Pre: Because local-level database users had received little or no formal training, compliance with data entry was very low. The database itself is rudimentary and has limited ability to create reports, further adding to serious inaccuracies.

Post: Database training was offered to every district. Numerous adjustments were made to the database fields improving its ability to collect data. This led to significant improvements in case counts and entry as to outcomes. Policies to standardize reserve policies were approved and implemented. Pursuant to the conditions of a federal grant, staff conducted research of non-local database/case management systems to provide much needed case management tools (attorney dockets, court calendars, document management, internal email). These case management tools are in addition to database case counting needed to improve Louisiana's indigent defense system for practitioners while providing accurate caseload and workload data, evidence needed by policy makers.

Annual Reports:

Pre: Due to the lack of statewide data, reports reflecting statewide public defense work were of limited value.

Post: Comprehensive caseload and financial data has been collected from which summaries on Louisiana's 42 defender districts and 8 contract programs have been drafted. This Report to the Legislature details all aspects of defense work in each district: number of jails and prisons within the district, available technology in each office, the number and type of support staff, the various types of courts.

In Calendar Year 2009, public defenders opened in excess of 274,101 cases, which were added to their existing caseloads.

Districts derive sixty percent (60%) of their operating income from locally generated revenues. As a result of data collection, LPDB and the District Defenders saw a decrease in locally generated revenues caused from the introduction and use of traffic (red-light) cameras. Defenders were not brought "to the table" when the distribution of the revenues obtained from traffic cameras was discussed. In addition to traffic cameras, speeding vans are also expected to negatively impact locally generated funds for public defenders.

Standards:

Pre: Trial standards had been developed, but not promulgated or implemented.

Post: Adult Trial Performance Standards were promulgated in April 2009. These standards serve as the basis for trial level performance evaluations. Capital Guidelines were approved by the Board and submitted for promulgation in January, 2010. Capital, juvenile defender, and Child in Need of Care (for parent representation) standards are currently being developed. All proposed standards are vetted by other criminal justice system members and starting with Capital Guidelines, through the Louisiana State Bar Association's Right to Counsel Committee. LPDB also is part of a Louisiana Appleseed-initiated campaign which has created standards for interpreters working in Louisiana state courts. Working with the Right to Counsel Committee and the Access to Justice Committee of the LSBA, the Language Access Guidelines cleared the House of Delegates to present the recommendation to the Louisiana Supreme Court.

Post-Conviction Representation Advocacy:

Pre: Prior to Act 307, there was no systemic advocacy for post-conviction representation.

Post: In coordination with the Louisiana Supreme Court, the State Public Defender has prepared reports and made a presentation to the task force on state post-conviction, and undertaken a public education campaign through a submission to the Louisiana Bar Journal and the website. LPDB has authorized the creation of a Capital Case Coordinator which position among many other tasks, is responsible for knowing the capital cases currently in the system and the status of each.

Juvenile Representation Improvements:

Pre: Prior to Act 307, there was no systemic advocacy by defenders in the juvenile justice system.

Post: The juvenile division has worked in collaboration on a number of legislative recommendations including the prompt appointment of counsel, a presumption of indigency, and changes to Child In Need of Care (CINC) procedures. Juvenile defenders have worked on projects statewide with the MacArthur Foundation (Models for Change), the Annie E. Casey Foundation (the Juvenile Detention Alternatives Initiative), the National Juvenile Defender Center, and the Juvenile Indigent Defense Action Network. A juvenile defender listserv has been created, connecting all juvenile defenders in the state via email allowing the exchange of information and research. A juvenile defender training curriculum is currently being developed and a handbook was written for parents in CINC cases. Thanks to a grant by the MacArthur Foundation, juvenile defenders are developing protocols for juvenile appeals and post-disposition representation. Juvenile specific site visits have been conducted in 29 of 42 districts.

Development:

Pre: Prior to Act 307, there were very few statewide projects and minimal grant activity.

Post: More than $500,000 in non-state grant funds was awarded to LPDB, including funding from national foundations. 2009 marked the first ever non-emergency award from the Louisiana Commission on Law Enforcement and the Administration of Criminal Justice to evaluate other database/case management systems prior to selecting a new system. The U.S. Department of Justice granted a direct award to LPDB to conduct capital case training to defenders, prosecutors and jointly. The LPDB Chair and State Public Defender worked with the Right to Counsel Committee of the Louisiana State Bar Association (LSBA) to pass a resolution in House of Delegates which endorses the reclassification of nonviolent misdemeanors to civil infractions and to retain funding associated with those civil infractions as currently allotted within the criminal justice system.

Media Work:

Pre: Prior to Act 307, there was no proactive strategy for media activity.

Post: The LPDB Chair, several Board members and staff met with 8 editorial boards, which led to numerous editorials and the presentation of LPDB's "voice" in media coverage. Staff worked closely and cooperatively with the districts in developing media contacts. Further, LPDB maintains a media archive of both local and national media coverage related to public defense.

Infrastructure/Community:

Pre: Prior to Act 307, there were no committees or forums for defenders to work with other district offices or with the State Board.

Post: Separate Advisory Councils have been formed for District Defenders and Juvenile Defenders. An advisory council for Assistant Defenders is currently under development. These councils provide information from the field to the State Public Defender as well as allow for the dissemination of information from the SPD. On January 1, 2010, the first bi-weekly e-newsletter, which includes news, accomplishments, training updates and defender features was issued and sent to over 700 defenders and their support staff. The staff created and monitors a secure juvenile defender legal listserv with 100 members and counting.

Website:

Pre: Prior to Act 307, the website was a twelve-year old system which did not allow for the interactive exchange of information.

Post: The LPDB Chair and staff have developed a new web site. Nationally, websites are the leading resource for clients, practitioners and the public. www.lpdb.la.gov, a fresh and vibrant new website is scheduled to launch in late February, 2010. It contains detailed maps and descriptions of every public defender office in the state, descriptions of every delivery model

(staff or contract system), and contact information for every defender. The website contains links to all of our state and national partners working on the issues of indigent defense. Job opportunities, internships, trainings, calendar of events are just a few of the resources which the website contains.

National Presence:

Pre: Prior to Act 307, the Louisiana Public Defender System received only "bad press," and had no professional national presence.

Post: The LPDB Chair has traveled to national conferences supporting public defense in Louisiana. LPDB staff has been faculty for the National Legal Aid and Defender Association Annual Conference. The State Public Defender (SPD) is a founding member of the American Council of Chief Defenders and is a member of its Executive Committee. The SPD is a member the ABA's Standing Committee on Legal Aid and Indigent Defense and chairs its Indigent Defense Advisory Group (IDAG). As Chair of IDAG, she oversees and presents at the ABA's Annual Indigent Symposium. The U.S. Department of Justice has invited the LPDB Chair and the SPD to present at the National Symposium on Indigent Defense in Washington, D.C. in February. In May 2010, the SPD will be presenting on Capital Defense at a National Defender Symposium in Tennessee hosted by the Justice Project.
Our Special Projects Advisor has worked on the development of Community Oriented Defense Network Standards with the Brennan Center. The juvenile division represented Louisiana at a number of juvenile events, including the National Juvenile Defender Center Annual Summit, the MacArthur Foundation's Models for Change Conference (Louisiana is one of the four original states selected by the MacArthur Foundation to be a Models for Change state), and the Annie E. Casey Foundation's Juvenile Detention Alternatives Initiative (JDAI) meetings. LPDB is the "lead entity" for Louisiana's Juvenile Indigent Defense Action Network (JIDAN), which supports the MacArthur Foundation's Models for Change work.

Litigation:

Pre: A class action suit was filed in the 14th Judicial District, Calcasieu Parish.

Post: The case was transferred to Baton Rouge in 2008 and had been in abeyance until 2009. The LPDB staff conducted a full system site visit with follow-up training for the defenders. In December 2009, the LPDB Chair and State Public Defender met with all members of the criminal justice system in Lake Charles. LPDB staff is now engaged in addressing systemic problems through research. Litigation provides opportunities for outreach, media work and public education. Based on a complaint filed in the 15th JDC, a full study of the district was conducted by NLADA in late summer, 2009. The report is expected in March of 2010. Litigation has been threatened in the 22nd Judicial District -- St. Tammany and Washington Parishes -- as well Orleans Parish (District 41).

Emergency Preparedness:

Pre: Prior to Act 307, LPDB had no statewide plan for emergency preparedness.

Post: An LPDB Continuity of Operations Plan (COOP) was created with assistance from Bureau of Justice Assistance to be shared with all relevant agencies and circulated to individual districts for local COOP development. Every district defender has a copy of LPDB emergency contact information, LPDB has every defender's emergency contact information, and every district defender office and LPDB Board and Staff has emergency g-mail accounts in the event local email servers are incapacitated.

Site Visits:

Pre: Prior to Act 307, there was no systemic plan for site visits or supervision of the districts.

Post: A formal site visit protocol has been developed to be used in the districts. Data collected from all of the districts has been used to develop a statewide plan for supervision and training. Site visits have been conducted in more than 90% of all districts and five of the eight contract programs. Staff has traveled more than 50,000 miles of Louisiana's highways overseeing public defense.

CINC Improvements:

Pre: Prior to Act 307, the state staff was on the Task Force for Legal Representation in Child Protection cases.

Post: LPDB staff has continued to work with the Task Force to develop a statewide plan for legal representation in CINC cases. On January 1, 2010, LPDB began representing all parents statewide in CINC cases. LPDB staff also developed a handbook for parents in CINC cases to help guide them through the process.

Board Meetings:

Pre: In 2005, LIDAB (the predecessor to LPDB) met only three times.

Post: In 2007, 2008 and 2009, LPDB had 10 scheduled meetings per year, only one of which was cancelled in 2007. Board agendas and minutes are now circulated and archived.

Training:

Pre: Prior to Act 307, LPDB did not provide training for defenders.

Post: LPDB Training Division has created capital training, juvenile training, database training, employment law training, preliminary hearing training, leadership and management training, trial skills training, cultural competency training and training on the use of social workers in public defender offices. In addition, explicit efforts have been undertaken to offer regional training in

non-traditional places such as Lake Charles, Monroe, Houma, Ruston and Lafayette. The first ever Defender Training Institute, an intensive week long skills training for new defenders, is scheduled for September 2010.

Recruitment:

Pre: Prior to Act 307, there was no statewide program for recruiting new defenders.
Post: In the summer of 2009, LPDB created its first internship program. The LSU internship program placed 10 interns in five offices around the state. LPDB staff also recruited at the LSBA Job Fair and collaborated with Equal Justice Works fellows for extra legal surveys in the 10th, 19th and 25th judicial districts.

Client Complaint Policy:

Pre: Prior to Act 307, there was no client complaint policy for use by public defender clients.

Post: The Client Complaint Policy developed with feedback from District Defenders, Louisiana Attorney Disciplinary Board Office of Disciplinary Counsel and national partners, passed in May 2009, applies to all public defender offices and contract programs (including complaints against District Defenders, Program Directors and conflict counsel). The policy must be posted in every office. Records are required to be maintained for review by LPDB.

Budget Committee/Ethics Recommendations:

Pre: Prior to Act 307, there was minimal statewide budget data and no proactive budget committee.

Post: The Budget Committee is comprised of three Board Members and is staffed by the State Public Defender, Deputy Defender-Director of Training, Budget Officer and the Information and Technology Management Officer. The Budget Committee is responsible for reviewing financial information relating to indigent defense, identifying issues relating to the budget and developing policies for recommendation to the LPDB. As a result of the proactive leadership of the Budget Committee there is better accounting of state and local funds; a more equitable and reliable funding formula for the District Assistance Fund; a newly established emergency distribution procedure for districts, amended language in the capital contracts requiring Legislative audit and improved financial reporting, including budget requests. Working with the Legislative Auditor and other stakeholders, the Budget Committee is working to develop uniform reporting requirements from local entities to ensure completeness and accuracy of District Defenders' local revenues. The Budget Division at LPDB conducted statewide budgeting/accounting trainings that were free and open to all districts.

Respectfully submitted,

Jean M. Faria
State Public Defender

LOUISIANA PUBLIC DEFENDER BOARD
BOARD OF DIRECTORS
2010

Frank X. Neuner, Jr.
Chairman
Post Office Drawer 52828
Lafayette, LA 70505-2828
Phone: (337) 237-7000
Appointed by the Governor
Term: 12/03/2008 -12/02/2012

Leo Hamilton
Post Office Box 3197
Baton Rouge, 70821
Phone: (225) 387-4000
Appointed by the Governor
Term: 08/19/2008 – 01/31/2010
(Reappointment pending)

Luceia LeDoux
400 Poydras Street, Suite 2950
New Orleans, LA 70130
Phone: (504) 593-2355,
Appointed by Chief Justice, La. Supreme Court
Term: 08/15/2007 – 12/31/2009

Remy Voisin Starns
2098 Staring Lane, Suite A
Baton Rouge, LA 70810
Phone: (225) 381-3131
Appointed by: President of the Senate
Term: 08/15/2007 – 01/02/2010
(Replacement/reappointment pending)

D. Majeeda Snead
Loyola Law School
7214 St. Charles Avenue, Box 902
New Orleans, LA 70118
Phone: (504) 861-5594
Appointed by: Governor
Representing: Loyola University School of Law
Term: 03/29/2009 – 03/28/2013

Judge Robert J. Burns (retired)
4513 Taft Park
Metairie, LA 70002
Phone: (504) 779-5703
Appointed by Chief Justice, La. Supreme Court
Term: 08/19/2008 – 12/31/2010

Judge William Norris III (retired)
Post Office Box 3076
West Monroe, LA 71294
Phone: (318) 322-0350
Appointed by: Speaker, House of Rep.
Term: 08/15/2007 – 01/16/2010

Lucy S. McGough
Paul M. Hebert School of Law
Louisiana State University
Baton Rouge, LA 70803
Phone: (225) 578-8337
Appointed by: Governor
Representing: Paul M. Hebert Law Center
Term: 07/01/2008 – 01/30/2012

Cleveland R. Coon
Southern University Law Center
Post Office Box 9294
Baton Rouge, LA 70813
Phone: (225) 927-9334
Appointed by: Governor
Representing: Southern University Law Center
Term: 2/11/2009 – 02/10/2013

Pamela Metzger
Tulane University School of Law
6329 Freret Street
New Orleans, LA 70118
Phone: (504) 865-5895
Appointed by: Governor
Representing: Tulane University School of Law
Term: 08/10/2009 -08/09/2013

James E. Boren
Attorney at Law
830 Main Street
Baton Rouge, LA 70802
Phone: 225-387-5786
Appointed by: President, La. State Bar Assn
Term: 12/3/2008 – 12/02/2010

Samuel S. Dalton
Post Office Box 10501
New Orleans, LA 70181
Phone: (504) 835-4289
Appointed by: Children Code Committee
Louisiana State Law Institute
Term: 01/17/2008 – 02/06/2011

Rebecca Hudsmith
102 Versailles Blvd., Suite 816
Lafayette, LA 70501
Phone: (337) 262-6336
Appointed by: Louisiana Association of
Criminal Defense Lawyers
Non-Voting, Ex-Officio, No term

Christine Lipsey
McGlinchey Stafford, PLLC
301 Main Street, 14th Floor
Baton Rouge, LA 70825
Phone: 225-382-3683
Appointed by: President, La. State Bar Assn.
Term: 07/01/08 – 1/21/2011

Gina Womack
1600 Oretha Castle Haley Blvd.
New Orleans, LA 70113
Phone: (504) 522-5437 X242
Appointed by: Louis A. Martinet Society
Term: 06/21/2008 – 06/20/2012

Reverend Dan Krutz
527 North Boulevard, 4th Floor
Baton Rouge, LA 70802
Phone: (225) 344-0134
Appointed by: La. Interchurch Conference
Term: (reappointment) 01/01/2010 -
confirmation pending

Judge Robert Brinkman (*retired)*
3553 Highway 182
Opelousas, LA 70570-4660
Phone: 337-942-2210
Appointed by: Louisiana Public Defenders'
Association
Non-Voting, Ex-Officio, No term

FRANK X. NEUNER, JR., PARTNER
Laborde & Neuner
Lafayette, Louisiana

Frank X. Neuner, Jr. was born in Baton Rouge, Louisiana on May 23, 1951. He received a Bachelor of Science degree in 1972 and a Juris Doctor in 1976 from Louisiana State University. He has been a partner with Laborde & Neuner in Lafayette, Louisiana since its formation in 1987 and currently serves as the Managing Partner. Since his admission to the Louisiana Bar in 1976, Mr. Neuner has been involved in admiralty, insurance, employment law, commercial, and toxic tort litigation. He was admitted to the Texas Bar in 1994.

He is a member of Louisiana, Texas and American Bar Associations, the Louisiana Association of Defense Counsel, the Defense Research Institute and the Maritime Law Association of the United States. He served as Treasurer of the Louisiana State Bar Association for 2002-2004, and was President of the Louisiana State Bar Association in 2005-2006. Mr. Neuner is a Past President and Board Member of the Lafayette Parish Bar Association and the Lafayette Parish Bar Foundation, and was a member of the House of Delegates of the Louisiana State Bar Association from 1980 through 1996. He was on the Board of Governors of the Louisiana State Bar Association from 1997-1999. He is currently serving as a Louisiana state wide elected Delegate to the American Bar Association.

He is a Team Leader for the Acadiana Inns of Court and is a Past President. Mr. Neuner is a Past Chairman and member of the Louisiana State Bar Association's Committee on Professionalism and Quality of Life. He has also been a member of the Louisiana Supreme Court's Committee on the Prevention of Lawyer Misconduct and serves on the Council of the Louisiana State Law Institute. Mr. Neuner is also a member of the Federation of Defense & Corporate Counsel.

Mr. Neuner has written an article for the Louisiana Bar Journal, Vo. 45, No. 1 entitled "Mandatory Professionalism: A Cure for an Infectious Disease" as well as an article for the Tulane Law Review, Volume 73, Numbers 5-6, entitled "Professionalism: Charting a Different Course of the New Millennium". He has been a guest lecturer at the Louisiana State University and Tulane University Law Schools' Continuing Legal Education programs and has presented at seminars for the International Association of Drilling Contractors, the Louisiana State Bar Association, the Lafayette Parish Bar Association, the Louisiana Judicial College, Marine Insurance Institute, Federal Bar Association and the Louisiana Association of Defense Counsel.

He is a Past Chairman and Board member of Our Lady of Lourdes Regional Medical Center, and serves on the Lafayette Advisory Board for Iberia Bank Corporation. He served as inaugural Co-Chairman of the Lafayette Outreach for Civil Justice in 2003 and 2004 which was honored with a Harrison Tweed award in 2005. He is also a Past President of the United Way of Acadiana and Past Campaign Chair for the United Way of Acadiana. Mr. Neuner is currently the Chair of the Louisiana Public Defender Board, and he was appointed by Governor Bobby Jindal to the Drug Policy Board in 2008.

In 2004 the Louisiana State Bar Association honored Mr. Neuner with the David A. Hamilton Lifetime Achievement Award for his demonstrated commitment to the promotion of legal services to the poor and his significant contributions which have enhanced pro bono efforts in the State of Louisiana during his lifetime. He was also honored in 2004 by the National Client Protection Organization with its prestigious Isaac Hecht law Client Protection Award for his leadership and guidance in reforming the Louisiana State Bar Association's Client Protection Program.

On January 21, 2006, Mr. Neuner was honored by the Louisiana State Bar Association with its Professionalism Award for his dedicated service in assisting the bench and bar in re-establishing the rule of law in the storm-affected areas of Louisiana and for his successful efforts in assisting the lawyers of Louisiana in the aftermath of hurricanes Katrina and Rita.

On June 8, 2006, Mr. Neuner was honored by the Louisiana Bar Foundation with the 2006 President's Award in recognition of outstanding leadership, volunteer service and dedication to the mission and goals of the Louisiana Bar Foundation.

On June 9, 2006, the Louisiana State Bar Association's twenty living Past Presidents honored Mr. Neuner for his outstanding service to the profession, the judiciary and the public in response to the unprecedented challenges of Hurricanes Katrina and Rita.

In December of 2006, The Louisiana Association of Criminal Defense Lawyers presented Mr. Neuner with the Public Defender Gideon Award.

In 2008, the LSU Paul M. Hebert Law Center named Mr. Neuner as the Distinguished Alumni of the Year.

Finally, Mr. Neuner was named as one of the Top 50 Louisiana Lawyers for 2007 by Louisiana Life magazine in its Winter 2006/2007 edition.

He has been married to Tracy Owens Neuner for thirty-five years and they have four children and one grandson.

LOUISIANA PUBLIC DEFENDER BOARD DIVISIONAL CHART

Frank X. Neuner, Jr., Board of Directors, Chairman
Appointed by Governor

Board of Directors (14 members)

Jean M. Faria, State Public Defender
Start Date: 06/01/08

Julie H. Kilborn
Deputy Public Defender,
Director of Training
Start Date: 4/1/09

Kim Gueho
Paralegal
Start Date:7/27/09

Heather H. Hall
Special Projects Advisor
Start Date: 11/17/08

Marianne Y. Buchanan
Budget Officer
Start Date: 02/23/09

Natashia Carter
Accountant
Start Date: 7/27/09

Anne Gwin
Executive Assistant
Start Date: 11/17/08

Latrice R. Clark
Administrative Coord.
Start Date: 11/17/08

Receptionist
Temporary
Appointment

John E. Di Giulio
Trial Level Compliance
Officer
Start Date: 11/1/08

Vacant
Paralegal
Start Date:

Roger W. Harris
General Counsel
Start Date: 8/3/09

Sherri Young
Paralegal
Start Date: 12/14/09

H. Clay Walker
Deputy Public Defender, Director of
Juvenile Services
Start Date: 06/16/08

Kristy Z. Boxberger
Juvenile Compliance Officer
Start Date: 10/13/09

Lynette Roberson
JIDAN Coordinator
Grant Funded

Dr. Erik A. Stilling
Information Technology Management
Officer
Start Date: 9/24/08

Chase May
ITM Support
Start Date: 6/3/09

Sean Williams
ITM, Grant Funded

LOUISIANA PUBLIC DEFENDER BOARD

District Defenders
- 42 Judicial Districts
- 41 District Defenders

District Defender Staff

Regional Programs
- 11th and 42nd Judicial Districts
- 28th and 7th Judicial Districts
- 4th, 5th, 37th Judicial Districts
- 1st, 39th Judicial Districts

Contract Programs (Reporting Requirements Only):

- Innocence Project New Orleans
- Louisiana Appellate Project
- Capital Appeals Project
- Louisiana Capital Assistance Center
- Capital Assistance Project of Louisiana
- Baton Rouge Capital Conflict Office
- Capital Defense Project of Southeast Louisiana
- Capital Post-Conviction Project of Louisiana

Contract Program Staff

LOUISIANA PUBLIC DEFENDER BOARD
STAFF
2010

Jean M. Faria, State Public Defender

Jean M. Faria was appointed State Public Defender by the Louisiana Public Defender Board on June 1, 2008. For the previous 11 years, Ms. Faria has served as the Assistant Federal Defender for the Middle and Western Districts of Louisiana, in Baton Rouge, LA. From 1995-1997, she was the Chief Executive Officer of the Louisiana Indigent Defender Board in New Orleans, LA. Prior to that, Ms. Faria worked as a public defender in the 19th JDC Public Defender Office in Baton Rouge.

Ms. Faria has been active in the public defense reform movement, both locally and nationally, for many years. She is a charter member of the Louisiana Association of Criminal Defense Lawyer and long-standing member of the National Association of Criminal Defense Lawyers. For more than 10 years she served on the Board of Directors of the National Legal Aid and Defender Association and spent significant time as the Chair of the Defender Policy Group within that organization. She currently serves as the Chair of the Indigent Defense Advisory Group to the Standing Committee on Legal Aid and Indigent Defendants (SCLAID) and is an active member of the American Bar Association. Ms. Faria regularly lectures at criminal defense trainings and participates in policy research of state public defender systems around the county. In December 2009, she was awarded the Justice Albert Tate Jr. Award.

Ms. Faria received a Bachelor of Arts in English from the University of Massachusetts and received her J.D. from the Paul M. Hebert Law Center at LSU in 1983 and was admitted to the Louisiana Bar in 1984.

Julie H. Kilborn, Deputy Public Defender, Director of Training

Julie H. Kilborn took office as the Director of Training on April 1, 2009. Before joining the Louisiana Public Defender Board, Ms. Kilborn practiced as a staff attorney at the Louisiana Capital Assistance Center where she defended indigent men and women who were charged with serious felony and capital offenses. Prior to that, Ms. Kilborn worked as an attorney at the Baton Rouge Capital Conflict Office. In late 2005 and early 2006, Ms. Kilborn was a member of the small team of volunteer attorneys who litigated petitions for *habeas corpus* on behalf of 2,000 Hurricane Katrina and Hurricane Rita inmate evacuees who were held in jail in violation of their constitutional rights.

Ms. Kilborn currently serves on the Right to Counsel Committee of the Louisiana State Bar Association. Since 2007, she has served as the co-chair of the Amicus Committee of the Louisiana Association of Criminal Defense Lawyers. Ms. Kilborn graduated *magna cum laude* from Louisiana College in 2001 with a Bachelor of Science in Criminal Justice. Ms. Kilborn received her J.D. from the Paul M. Hebert Law Center at LSU in 2004 and is admitted in Louisiana state courts and the various United States District Courts throughout Louisiana.

H. Clay Walker, Deputy Public Defender, Director of Juvenile Defender Services

H. Clay Walker took office as the State Juvenile Defender on June 16, 2008. Since beginning his practice in Louisiana, Mr. Walker has worked as an Associate Attorney at Walker & Lyons, LLP, specializing in cases of constitutional law, civil rights, criminal appeals and juvenile delinquency representation, handling a number of juvenile cases pro bono. In 2006, Mr. Walker began instruction on juvenile delinquency as an adjunct professor at Centenary College in Shreveport.

Mr. Walker has also been involved in a number of initiatives to improve the quality of juvenile defense in Caddo Parish. In 2006, he became a contract attorney with the Southern Poverty Law Center Caddo Parish Special Education Juvenile Justice Initiative, spearheading litigation to interrupt the school-to-jail pipeline crisis. He has also been integrally involved in the work of the MacArthur Foundation at their Caddo Parish site to support the evaluation and treatment of court-involved youth with mental health and substance abuse issues.

Mr. Walker is active on many boards and community committees. Mr. Walker is a member of the Louisiana Legislative Task Force on Legal Representation in Child Protection Cases, serves as an officer on the board of the Northwest Louisiana Criminal Defense Bar Association and co-chairs the Juvenile Justice Committee of the Louisiana Association of Criminal Defense Lawyers.

Mr. Walker spent his childhood in New Orleans, LA, and moved to Shreveport, LA in high school. He received a B.S in Psychology and English from Lewis and Clark College in Portland, OR in 1993. Mr. Walker received his J.D. from Northeastern School of Law (Boston, MA) in 1998 and was admitted to the Louisiana Bar in 1998.

Kristy Z. Boxberger, Juvenile Justice Compliance Officer

Kristy Z. Boxberger joined the staff of the Louisiana Public Defender Board in October 2009. Ms. Boxberger has dedicated her career to the welfare of juveniles. She taught middle school for several years before becoming an attorney. After clerking for a Louisiana district court judge, where she helped establish a parish-wide truancy program, Ms. Boxberger opened her own law firm, working on children's issues and as a public defender assigned to juvenile court.

Ms. Boxberger received a Bachelor of Science in Psychology from Louisiana State University in 1996, a Master in Education from Louisiana State University in 1997, and a Juris Doctor and Bachelor of Civil Law from the Paul M. Hebert Law Center at Louisiana State University in 2003. She was admitted to the Louisiana Bar in 2004.

Marianne Y. Buchanan, Budget Officer

Marianne Buchanan graduated from Western Michigan University, Kalamazoo, Michigan with a Bachelor of Business Administration in April of 1982. After moving to Louisiana, she was employed in August of 1982 by the Louisiana Department of Transportation and Development in Baton Rouge to work in the Audit Section. In 1992, she transferred to the DOTD Budget Section and over a 16 year period moved from Budget Manager to Budget Administrator-2. After 26 ½ years at DOTD, she joined the staff at the Louisiana Public Defender Board on February 23, 2009. Ms. Buchanan is a licensed CPA with the State of Louisiana.

Natashia M. Carter, Accountant

Natashia M. Carter joined LPDB in July, 2009. Prior to joining LPDB, Ms. Carter was an Accountant with the Department of Economic Development in the Fiscal Division of the Office of the Secretary for over 5 years. In her position with Economic Development Ms. Carter was responsible for all payables and auditing and reimbursing employee travel along with many other duties. Ms. Carter earned her Bachelor of Science in Business/Accounting and is currently pursuing her Master's Degree in Accountancy.

Latrice R. Clark, Administrative Coordinator

Life-long Baton Rouge resident Latrice R. Clark initially joined the LPDB staff in August 2008 as a temporary employee. She has six years of administrative experience and is state certified in fleet and property management. Ms. Clark oversees the maintenance of the office vehicle, property inventory, office travel procedures, and mail manager. She joined the staff permanently in November 2008.

John Di Giulio, Trial-Level Compliance Officer

John Di Giulio has been a full time criminal defense lawyer for most of his forty years since graduating from Harvard Law School. He was admitted to the Louisiana Bar in 1977. During and after working as an associate with Camille Gravel, he has handled hundreds of felony cases in state and federal courts in Louisiana and many other states, including a number of very high profile cases.

Mr. Di Giulio has taken numerous appointed and pro bono criminal cases and has been a proponent of advancing professional standards and compensation for public defenders, including service on the Louisiana Indigent Defense Assistance Board (LIDAB). He has been an ex-officio member of the Louisiana Public Defender Association. Mr. Di Giulio is a charter member of the Louisiana Association of Criminal Defense Lawyers, having served on their Board of Directors for more than twenty years and elected to every executive position including

President. He has also served as Chairman of LACDL's CLE and Legislative Committees. He is the recipient of several President's Awards from LACDL as well as the Sam Dalton Capital Defense award.

Kim Gueho, Paralegal, Training & General Counsel Divisions

Since 1989, Kim Gueho has worked in the legal field with various prominent Baton Rouge law firms such as Preis & Crawford and Kean Miller. Ms. Gueho became a Notary Public in 1997. In 2001, she received her paralegal certification from LSU's continuing education program. In 2004, Ms. Gueho received her Real Estate license and specialized in residential sales working intensively with contracts and other legal issues. Ms. Gueho joined the staff of the Louisiana Public Defender Board in July 2009.

Anne Gwin, Executive Assistant to the State Public Defender

Anne Gwin graduated from Louisiana State University in 1982 with a Bachelor of Science in Liberal Arts. She was employed at that time with the Department of Culture, Recreation and Tourism and for ten years worked as a project manager and an executive assistant. In 1992, she took an office manager/legal secretary position with prominent Baton Rouge criminal defense attorney John Di Giulio. In 1999, Ms. Gwin received her paralegal certification from LSU's continuing education program. After 17 years of private sector criminal defense work in city, district and federal courts, she joined the staff of the Louisiana Public Defender Board in October 2008.

Heather H. Hall. Special Projects Advisor

Heather H. Hall joined the LPDB staff as Special Projects Advisor in November 2008. For the previous 4 years, Ms. Hall worked as the Director of the Louisiana Justice Coalition, a non-profit, 16-member agency coalition committed to public defense reform in Louisiana. In that capacity, Ms. Hall built consensus of support around the American Bar Association' *Ten Principles of a Public Defense Delivery System,* solicited media attention and support for reform, undertook a diverse public education campaign in all 64 parishes, and initiated community-oriented defense projects in select districts.

Ms. Hall received her Bachelor's Degrees in Religion and History from the University of Rochester (Rochester, NY) in 2002.

Roger W. Harris, General Counsel

Roger W. Harris joined the staff of the Louisiana Public Defender Board in August 2009, after spending ten years in the private practice of law. Mr. Harris brings extensive state government experience to the staff, as he previously served as General Counsel, and later as Assistant

Legislative Auditor and General Counsel, to Louisiana's Office of Legislative Auditor. Mr. Harris also served as legal counsel to a joint legislative committee, chaired a state board, and was a member of Louisiana State University's adjunct faculty where he taught business law to graduate students.

Mr. Harris received a Bachelor of Science in Finance from Louisiana State University in 1984 and a Juris Doctor from the Paul M. Hebert Law Center at Louisiana State University in 1989. Mr. Harris was admitted to the Louisiana Bar in 1989 and the Wyoming Bar in 1996.

Chase May, Technical Support Analyst

Chase May graduated from LSU with a Bachelor of Arts degree in Economics in 2007. After graduating, he began his career in Information Technology in 2008 as a Support Technician with Innovative Computers, an IT consulting company serving local businesses in Gonzales and Baton Rouge, and was promoted to manager of their Gonzales location after 6 months. On June 3, 2009, Mr. May joined the LPDB staff as Technical Support Analyst.

Lynette Roberson, JIDAN Coordinator

Lynette Roberson was born and raised in New Orleans, Louisiana. She graduated from Loyola University in New Orleans in 2003 and LSU School of Law in 2009. She was a recipient of the Ernest N. Morial Scholarship to LSU Law, and served on the LSU Law Moot Court Board. She has worked for the American Red Cross and volunteered with the CASA (Court Appointed Special Advocate) Association of Jefferson Parish. Ms.
Roberson worked as a student attorney in the East Baton Rouge Public Defender Office (Juvenile Division) in 2008-09 and has continued there as a research assistant. Ms. Roberson joined the staff of the Louisiana Public Defender Board in November 2009.

Erik Stilling, Ph.D., Information Technology & Management Officer

Dr. Erik Stilling took office as the Information and Technology Management Officer on September 24, 2008. Dr. Stilling began his career in the engineering department of WLAE-TV in New Orleans. After earning a doctorate, he taught Mass Communication Technology and Journalism at Nicholls State and served as the first Director of the Office of Distance Education, implementing compressed video and web-based technologies and applications for adult learners. From 2000-2005, Dr. Stilling worked in California at Holy Names University and as Dean at Expressions College for the Digital Arts, both in the Silicon Valley.

Dr. Stilling returned to New Orleans after Hurricane Katrina to develop a data collection and analysis system as part of the MacArthur Models for Change program in the Jefferson Parish Department of Juvenile Justice. This system was used to determine evidence-based alternatives to formal processing of juveniles facing detention and adjudication. Dr. Stilling earned his

Bachelor's Degree in Communications from Loyola University in New Orleans in 1987 and was awarded his Doctorate in Mass Communication from the University of Tennessee-Knoxville in 1992.

Sean Williams, Data Entry Operator

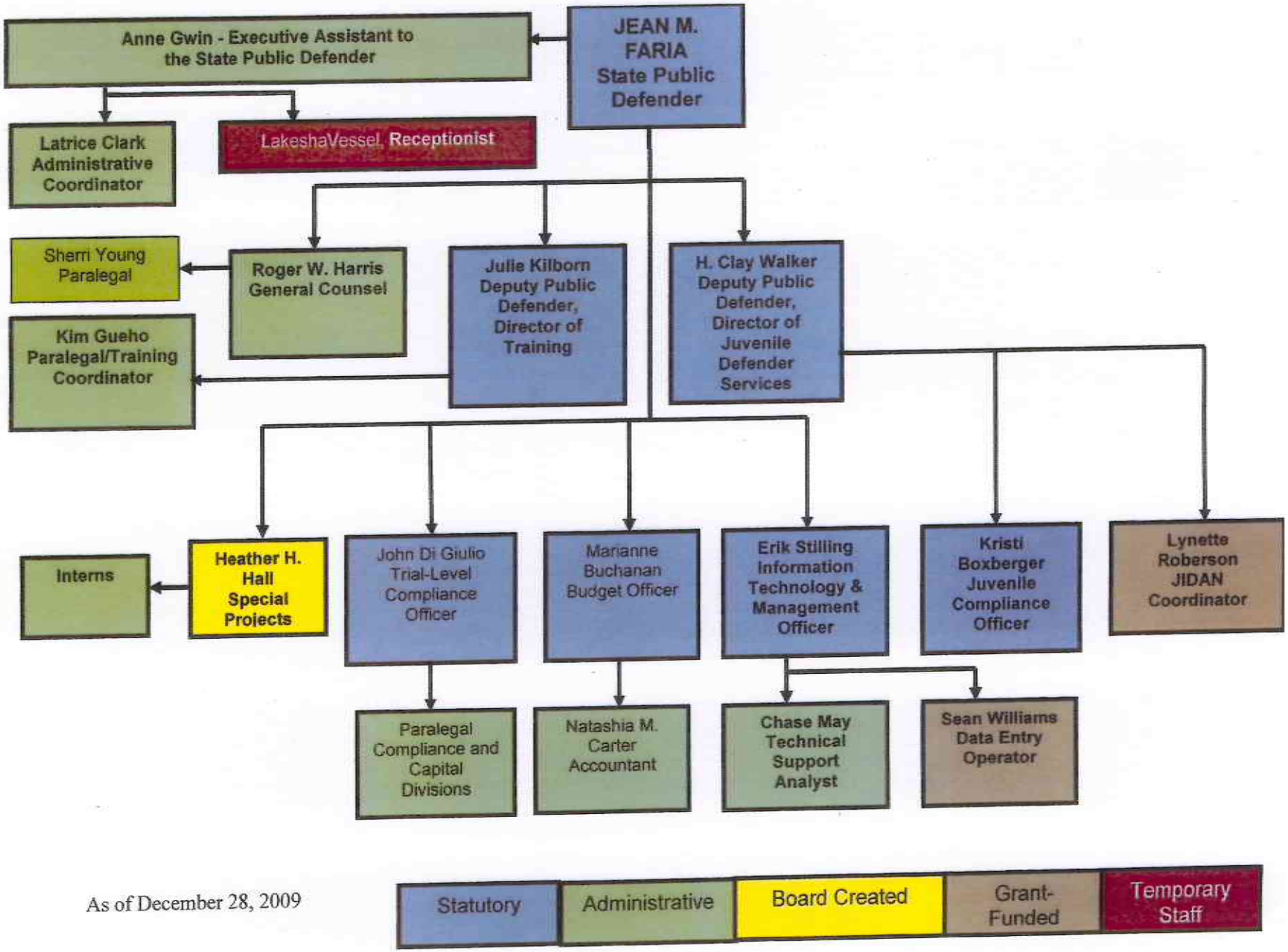
Sean Williams joined the LPDB staff as Technical Assistant in July 2009. Mr. Williams graduated from the Kelley School of Business, Indiana University (Bloomington, In.) in 1995 with a Bachelor of Science in Marketing. Prior to joining LPDB, Mr. Williams worked in IT procurement and inter-organizational workflow management in the financial industry.

Sherri Young, Paralegal

Sherri Young joined the staff of the Louisiana Public Defender Board in December 2009, after spending ten years in the private practice of law. While in private practice, from 2007 through 2009, Ms. Young worked as a juvenile public defender in the 21st Judicial District Court.

Born and raised in Baton Rouge, Louisiana, Ms. Young graduated from Louisiana State University in 1995 with a Bachelor of Arts in Political Science and a minor in Sociology. Ms. Young received a Juris Doctor from the Paul M. Hebert Law Center at Louisiana State University in 1999, and is admitted in Louisiana state courts and the various United States District Courts throughout Louisiana. Prior to attending Paul M. Hebert Law Center at Louisiana State University, Ms. Young earned six years of administrative experience working for Louisiana Health Care Review, Inc., a private non-profit corporation contracted to review Medicare cases for the State of Louisiana.

LOUISIANA PUBLIC DEFENDER BOARD STAFF ORGANIZATIONAL CHART



As of December 28, 2009

LOUISIANA PUBLIC DEFENDER BOARD
CAPITAL CONTRACT PROGRAMS

The Louisiana Public Defender Board has contracted with a number of 501(c) organizations, as permitted by La. R. S. 15:147 C (1), to represent indigent defendants in capital cases where conflicts or caseload limits prevent the local district defender office from handling the case. In addition, the board is required by La. R. S. 15:169 and 15:178 to appoint counsel for appellate and post-conviction cases in which a death sentence has been imposed at the trial level. It should be noted that each of the directors of these programs handles a caseload as well as the administrative responsibilities.

The contracts contain provisions for monthly reporting to the LPDB and for audits by the Legislative Auditor. They also provide for performance standards enforceable by the state board, and for termination of the contracts for failure to meet board requirements. These requirements include adhering to the ethical rules of the Louisiana Supreme Court, violations of which may result in termination of the contracts.

Those programs are as follows:

Louisiana Appellate Project (LAP)

The Louisiana Appellate Project provides appellate services for indigents in all non-capital felony appeals arising in all of the districts. This includes felony-grade adjudications for juveniles. All district indigent defender offices have contracted with the LAP to supplement its staff with these appellate services. There is no cost to the district public defender for these services; it is a form of supplemental assistance. Jim Looney is the director who contracts with appellate attorneys around the state to handle the appeals.

Handling the appeals in non-capital cases includes the work in the appellate court and, when professionally appropriate, filing for writs to the Supreme Court. It also includes specifically those cases appealed by the State, such as when a statute is declared unconstitutional.

Capital Defense Project of Southeast Louisiana (CDPSLA)

Kerry Cuccia is the director of this program which handles capital conflict cases primarily in Orleans Parish. His staff lawyers are currently handling some 21 active cases. Each case requires two lawyers who must be certified according to standards adopted by the LPDB. They have also handled cases in other jurisdictions where other conflict panels have had problems with conflicts or caseload limits. He and his office have received awards for their work in very difficult cases.

CDPSLA reported 23 open cases as of the end of calendar year 2009. During the year the program added 35 new cases and closed 30. The unusually high volume of cases handled by this program can be attributed to the unique characteristics of the criminal justice system in

Orleans, where law enforcement tends to arrest most homicides as first degree cases but where Preliminary Examinations are conducted promptly by the judiciary, resulting in many of the cases being reduced, either by grand juries or prosecutors, to lesser charges, often second degree murder. When the charges are reduced at an early stage, the cases are generally then transferred to the Orleans Public Defender Office.

Louisiana Capital Assistance Center (LCAC)

LCAC has a contract to handle capital cases in Calcasieu Parish primarily but also has taken cases in other jurisdictions when conflicts or caseload issues have required it. Richard Bourke is the director of the program which employs full and part time lawyers and is handling 18 capital cases at the trial level currently. This organization also acts under the terms of its contract as a resource center for public defenders around the state handling capital cases. This group has been in existence since 1993 and has handled cases resulting in improving the quality of representation and compensation in capital cases statewide.

LCAC reported 18 cases pending as of December 31, 2009. Seventeen new cases were accepted in 2009, while 11 cases were closed. This program also operates in Orleans handling many of the cases where charges are reduced after the program's lawyers move for and conduct Preliminary Examinations, as described in the CDPSELA summary above.

Capital Assistance Project of Louisiana (CAPOLA)

CAPOLA is located in Shreveport and handles capital cases at the trial level in Caddo Parish as well as other jurisdictions primarily in the northern part of the state. Richard Goorley is the director of the office which is handling 11 capital cases at this time, in Red River, Orleans, Caddo, East Baton Rouge, West Carroll, Lasalle and Lincoln Parishes.

CAPOLA reported 18 pending cases as of the end of 2009, having opened 4 new cases and closed one.

Baton Rouge Capital Conflict Office (BRCCO)

This organization handles capital conflict cases primarily in Baton Rouge but has also helped by taking cases in other jurisdictions, including Orleans, Caddo, and other jurisdictions around the state. David Price is the director who supervises a staff which includes six other lawyers.

BRCCO reported 19 pending cases, having added two and closed one in 2009.

Capital Post Conviction Project of Louisiana (CPCPL)

This organization handles post-conviction representation of indigent defendants whose cases have progressed through the trial and appellate levels. The staff lawyers who handle cases as they become eligible have successfully represented a number of defendants whose cases are overturned for such reasons as ineffective assistance of counsel at the trial or appellate level, failure by prosecutors to disclose important evidence, newly discovered evidence of innocence, and evidence adduced as a result of junk science.

Gary Clement is the director of CPCPL and has his staff working on as many cases as ethical caseload standards permit at any particular time. The program also monitors cases in the pipeline in order to keep track of future needs and caseloads.

Capital Appellate Project (CAP)

Sarah Ottinger is the director of this project which handles all capital appeals for indigents who have been sentenced to death. Her staff includes four other attorneys who work out of their New Orleans office, as their cases automatically go to the Louisiana Supreme Court as a matter of law. This project has had several cases with national impact because of favorable decisions by the U. S. Supreme Court. Some of the cases which have been overturned were handled or are being handled in the trial court by the CAP lawyers.

Innocence Project New Orleans (IPNO)

The board has a contract for partial funding of the Innocence Project New Orleans which has achieved the release of 12 innocent men from prison since its inception in 2001. Those men served a total of 214 years in prison for crimes they did not commit. Seven defendants who were at one time on death row have been exonerated by the work of this agency and others they have assisted. IPNO has also investigated and reported on systemic problems in Orleans involving the suppression of crucial evidence by prosecutors and police. Emily Maw is the director. The office uses student volunteers from around the world and is in the forefront in Louisiana in the use of DNA evidence.

Statutory Officer Annual Summary Reports

Trial-Level Compliance Office

Trial Court Performance Standards were drafted, approved by the board, promulgated through the Administrative Procedures Act, and made available at LAC 22:XV.7. The standards were disseminated to all District Defenders with instructions to distribute them to their staff and contract attorneys.

Site visit protocols were developed, along with standard requests for documentation.

The Trial Level Compliance Officer, established by statute at La. R. S. 15:157, conducted site visits to the following judicial districts during calendar year 2009: 1st, 4th, 5th, 6th, 7th, 9th, 11th, 12th, 13th, 14th, 15th, 16th, 19th, 20th, 21st, 22nd, 23rd, 25th, 26th, 27th, 28th, 31st, 33rd, 34th, 36th, 41st, and 42nd.

Many of the visits were preliminary and did not include the full protocol or document request. Generally, District Defenders, some line defenders, judges, clerks, and district attorneys were contacted and interviewed. In some instances, recommendations were made for improving services and complying with standards. In two instances, District Defenders agreed to retire or resign in order to meet standards.

The office also established selection committees for a number of districts where openings for District Defender positions occurred. Those committees, required by statute at La. R. S. 15:162, conducted preliminary searches and reported their recommendations to the staff and board. In 2009, new District Defenders were appointed by the board in seven judicial districts.

As a result of findings from a number of the site visits, requests for rulings by the state ethics board were made, resulting in clarification of issues concerning overhead expenses paid by District Defenders out of the local public defender funds.

Also as a result of findings from field audits, changes were made to the public defender database currently in use, in order to improve the accuracy and reliability of the data. Because of the variation among districts in the processing of cases by judges, clerk, prosecutors, and defenders, resulting in some instances with deceptively high caseloads, a dormancy status was added to the database fields under the direction of the ITM director.

The site visits also showed the need for assessing the use in the districts of preliminary hearings for the prompt resolution of cases which, in some instances, were delayed unduly by the policies and procedures of prosecutors and courts. A field survey was conducted to determine which districts were proactively moving cases by the prompt filing of preliminary hearing motions, which confirmed the initial findings. In conjunction with the Training Director, a paper and power point presentation were developed and presented in a number of districts to improve performance in this area.

Capital Coordination Office

Coordination of capital representation, pending approval for the hiring of a full time capital case coordinator, has been handled by the Trial-Level Compliance Officer, the State Public Defender, and support staff.

This work includes maintaining and updating the certification of lawyers for handling indigent capital cases, negotiating and submitting for board approval contracts with four trial level capital conflict panels, monitoring capital cases handled by those panels as well as cases handled by local public defender offices, whether in house or on contract, approval of expert witness requests, preparation of vouchers to effect payment of experts through the local District Defender or contract office.

Major efforts were expended by staff with substantial assistance by contract panel attorneys to research and draft capital compliance standards for board approval and promulgation through the Administrative Procedures Act. Those proposed standards were disseminated to District Defenders, Judges, District Attorneys, and others interested.

Site inspections and preliminary audits were conducted of the Capital Appeals Project and the Capital Post Conviction Project of Louisiana in anticipation of the Supreme Court's committee to study post-conviction issues. These visits resulted in recommendations for improved efficiency and effectiveness.

Special Projects Office

Development: LPDB was awarded two grants through the work of the Special Projects Advisor in 2009. The first award was a technology grant, awarded by the Louisiana Commission on Law Enforcement and the Administration of Justice (LCLE) to explore a new and/or improved case management system, in the amount of $50,000. The second grant was a direct award from the Bureau of Justice Assistance at the Department of Justice to provide capital training to capital defenders and prosecutors, in the amount of $250,000.00. In addition, the Special Projects Advisor implemented in-kind awards of faculty support for three regional juvenile trainings in 2009 and has developed a final juvenile regional training and two cultural competency trainings for 2010. In addition, the Special Projects Advisor facilitated an Equal Justice Works Fellowship Program presentation to the Board of Directors with Cait Clarke, who is the Director of Public Interest Law Opportunities with Equal Justice Works. Additional work has been done to improve LPDB's relationship with the staff at the Louisiana Commission on Law Enforcement and the Administration of Criminal Justice to remove obstacles to receiving federal and state funding for improvements to the public defense system.

Media: LPDB collected print media clippings relating to public defense and established and continues to maintain a media archive. In addition, the Special Projects Advisor facilitated editorial board meetings with staff at the Alexandria Town Talk, the Lake Charles Free Press, the Lafayette Advertiser, the Shreveport Times, the Baton Rouge Advocate, and the New Orleans Times-Picayune. As appropriate, the Special Project Advisor, in cooperation with other staff,

developed talking points and drafted/circulated proactive and reactive media pieces to respond to pressing issues.

Communication: The Special Projects Advisor initiated and continues to moderate a juvenile defender listserv, which has over 100 juvenile-defender members. The Special Projects Advisor also developed an e-newsletter in 2009, which is distributed to nearly 1000 public defender system employees every other week. (The first distribution, produced in December of 2009 was actually on January 4, 2010, and included news items, defender spotlights, training information and national indigent defense developments.) Finally, the Special projects Advisor solicited bids to create a new LPDB website, and has finalized the site design and a significant amount of the web content. The site should be launched in February 2010, and will include resources for the public, clients and resources for criminal justice system practitioners, as well as local defense delivery system and demographic data on all 42 districts and the eight contract programs that contract with LPDB. LPDB also developed a state agency logo and logos for all district offices.

Data Collection/Research: The Special Projects Advisor developed a first-ever 'Board Orientation Book' for Board members, which synthesized the history of the public defense system in Louisiana from its inception by the Louisiana Supreme Court in 1993. This resource includes all meeting minutes, summaries of legislation, relevant court decisions and organizational opinions, succinct summaries of all districts, select media pieces, biographies of all staff and board members, summaries of current grants and special projects and more. The Special Projects Advisor also facilitated ExtraLegal Needs Assessments of pre-trial, public defender-appointed and incarcerated prisoners in Natchitoches (10th JDC, men only) and East Baton Rouge (19th JDC, women only) and released a report on the ExtraLegal Needs Assessment administered in Calcasieu Parish (14th JDC). The Special Projects Advisor was a faculty presenter on this work at the 'Life in the Balance/National Association of Sentencing Advocates and Mitigation Specialists' conference in March 2009 and the National Legal Aid and Defender Association Annual Conference in November 2009. This work was also featured in the August 2009 *Champion* publication (the monthly magazine of the National Association of Criminal Defense Lawyers).

Holistic Defense: The Orleans Public Defenders and Plaquemines Public Defender's Office (25th JDC) both support 'Defender Services Programs,' integrating the services of a social worker into the delivery of defense services and conducting community outreach on behalf of the public defender's office. The Special Projects Advisor supported (and continues to support) both of these projects (the Defender Services Program in the 25th JDC much more intensively) by providing technical support, encouraging cross-collaboration, and seeking development, public education and outreach opportunities. Staff from both of these divisions have made formal presentations to the Louisiana Public Defender Board, participated in national conferences and provided numerous formal trainings for attorneys across the state. The Special Projects Advisor was (and is) a member of the 8-person Community Oriented Defender Advisory Group, which circulated the Community Oriented Defender Network Statement of Principles for the 70+ members agencies across the country. Supporting LPDB's commitment to '*Justice for All,*' the Special Projects Advisor is working with the Language Access Coalition to create state-wide interpreter standards to ensure equal access to justice for non-English speaking indigent defendants.

Client Complaints: In coordination with a sub-committee of LPDB staff, the Louisiana Public Defender's Association and other collaborators, the Louisiana Public Defender Board approved a 'Client Complaint Policy' for any/all indigent defendants represented by a public defender or lawyer representing an indigent defendant through a contract program.

Outreach to the Field: The Special Projects Advisor visited the following districts in 2009: 1st, 4th, 9th, 10th, 12th, 14th, 19th, 23rd, 25th, 28th, 30th, 34th, and 41st. These visits were conducted to provide specific training, to explore district's specialty courts, to assist in site visits and to support the *Community Defense Model.*

Juvenile Office

In 2009, Louisiana's public defenders served juveniles in forty-two judicial districts. Four of those districts have Juvenile Courts: Caddo, East Baton Rouge, Jefferson, and Orleans. The remaining thirty-eight districts hear juvenile cases in City and/or District Court. Louisiana's juvenile cases are divided into three categories: 1) Delinquency, 2) Families In Need of Services (FINS), and 3) Child In Need of Care (CINC). Delinquency cases involve criminal charges. FINS cases involve children who are deemed ungovernable, but are not charged with criminal acts. CINC cases involve allegations of child abuse and neglect. In 2009, Louisiana's juvenile defenders worked on nearly 42,000 of these cases.

The Juvenile Division staff has been actively involved in working with legislation to solve problems dealing with juvenile defense. During 2009, a revised implementation plan was announced by the Task Force for Legal Representation in CINC Cases that will result in Juvenile Defenders representing the parents in CINC cases starting on January 1, 2010. Under the plan, other entities will represent the children. This reduces conflicts and creates a uniform system of representation. Juvenile Division staff at the LPDB also drafted legislation for the Children's Code Committee. One piece of legislation would provide a legal presumption of indigence for all children in Louisiana, allowing the earlier appointment of counsel for children; another provides more protection for mental health examinations in juvenile court; and another provides age-appropriate constitutional protections. State staff also met with the Louisiana District Attorney's Association regarding this proposed legislation. Delinquency Performance Standards and CINC Standards were drafted during the year. A Juvenile Defender Advisory Committee was created to assist with the Standards and ongoing matters among public defenders doing juvenile and CINC defense.

The Louisiana Public Defender Board hired a Juvenile Justice Compliance Officer, as required by statute at La. R. S. 15:158, in mid-October. The Juvenile Justice Compliance Officer, along with the State Juvenile Defender, conducted site visits to the following districts during the calendar year 2009: 1st, 4th, 5th, 8th, 9th, 10th, 11th, 12th, 14th, 15th, 19th, 22nd, 23rd, 24th, 26th, 28th, 35th, 36th, 39th, 40th, 41st, and 42nd. The site visits included observations of court, interviews with district defenders, line defenders, judges, assistant district attorneys, clerks, and court staff. In some instances, recommendations were made for improving services and complying with standards.

Under the direction of the State Juvenile Defender, the Juvenile Division staff has developed programs that are responsive to the needs of the districts, including school records training, due process training, and a motion bank. Division staff completed FINS training in the Orleans for all districts, conducted trainings in coordination with the National Juvenile Defender Center (NJDC) in Calcasieu, Ouachita, and Rapides, and participated in SAVRY training in Lafayette. The State Juvenile Public Defender gave presentations at the Judicial College in New Orleans and Lafayette. Division staff attended the MacArthur Foundation – JIDAN Conference in Miami, Florida, the MacArthur – JIDAN Conference in San Francisco, California., the NJDC Conference in Denver, Colorado, MacArthur's Juvenile Indigent Defense Action Network conference in Washington, D.C., the National Legal Aid and Defender Association conference in Denver, Colorado, and several Louisiana conferences in order to stay informed with the latest developments in juvenile law.

Louisiana's juvenile defenders continue as stakeholders in several Juvenile Justice Reform projects statewide. The MacArthur Foundation's "Models for Change" (MfC), was in its fourth year in 2009. Louisiana's five MfC sites (Caddo, Calcasieu, Jefferson, and Rapides, as well as the 16th Judicial District (Iberia, St. Martin and St. Mary)) focused on bringing about change in three areas: expanding alternatives to formal processing and incarceration; increasing access to evidence-based services; and reducing disproportionate minority contact with the juvenile justice system.

In 2009, as the lead entity of MacArthur's Juvenile Indigent Defense Action Network (JIDAN), the Louisiana Public Defender Board contracted with a JIDAN Coordinator, who is developing of a model post-disposition program to help reduce the number of youth in prison, reduce the length of time youth spend in prison, and transition youth from the juvenile justice system to their community as productive citizens. The Annie E. Casey Foundation's Juvenile Detention Alternatives Initiative (JDAI) was in its third year in Louisiana in 2009. JDAI focuses on reducing reliance on secure confinement while improving public safety and saving state monies.

Finally, the Juvenile Division staff organized summer internship programs in juvenile defense, with ten law school interns working in East Baton Rouge, Caddo, Calcasieu, and the State Public Defender's Office.

Budget Office

Most significantly in the area of Budget was a revision of the districts' annual reporting from calendar year to fiscal year, beginning July 1, 2009. In so doing, the Board was able to make a third distribution in the calendar year of 2009, as opposed to the normal two distributions made annually. This resulted in the Districts receiving an additional total of $6.5 million to run their operations in CY 2009. It probably helped to avoid many of the Districts from completely extinguishing their cash reserves. A challenge for Fiscal Year 2010-2011 will be to work to receive additional state funding as well as motivating the statewide District Defenders to generate more local funding by studying laws in their Districts and working with Sheriffs' offices to ensure they are receiving all funding that is due them.

A statewide training session was developed and presented to all District Defenders and their accountants to assist them in their preparation of the Monthly Financial reports and Annual Budget Requests on an improved, consistent and accurate basis.

Site visits to review financial source documents and bookkeeping entries, as well as internal controls, including proper segregation of duties were made to the following judicial districts during calendar year 2009: 5th, 7th, 14th, 15th, 27th, 34th and 36th. The budget officer also visited several contract programs to review their books and internal controls, including Baton Rouge Capital Conflict Office, Capital Assistance Project of Louisiana, Capital Appeals Project and Louisiana Capital Assistance Center.

In 2009, the Board approved and established a Budget Committee, which is made up of three Board members, as well as the State Public Defender, the Budget Officer, the Deputy Public Defender - Training Director, and the Information Technology & Management Officer. The prime focus of this Committee is to develop policies and procedures for fiscal matters concerning the District Defenders and contract programs.

In this past year, a sound working relationship was established with the Legislative Auditor's office which will be assisting in subsequent efforts to improve the proper accounting and financial reporting of locally generated funds.

LPDB Staff ensured that all legally required Budget documents and requests were prepared and submitted timely to the Division of Administration, Office of Public and Budget, Office of the Governor, Legislative Auditor, Legislative Fiscal Office and the Joint Legislative Committee on the Budget. A time-consuming challenge this year in the Budget request was the presentation of budget "offers" which is a new and competitive outcomes-based method of making budget requests. The entire agency worked as a team to prepare some very well documented offers and was commended by the Budget Analyst at the Division of Administration. A major accomplishment was the approval by the Commissioner of Administration of several budget-offer-based increases in LPDB funding for this very lean upcoming budget year.

Training Office

As mentioned below (*see* Information Technology & Management Office), all of the districts, save three, have had a training session for the *districtPDO* database. Districts 3 and 19 will have trainings in the near future.

In August 2009, trainings were provided in the 21st District, covering jury selection for felony defenders, and the in 41st District, addressing public defender professionalism issues.

Juvenile trainings, with the assistance of the National Juvenile Defender Center, were held in Calcasieu, Ouachita, and Rapides Parishes in August and November. Attendance included 55 juvenile defenders representing 24 districts/offices. These trainings covered critical issues such as special education, mental health, and adolescent development.

Districts Defenders and their office staff were provided trainings on budget requirements and employment law issues in August and September. The budget training, provided in three locations across the state, was conducted by LPDB Budget Officer Marianne Buchanan who explained the annual budget and monthly reporting requirements for the districts. The employment law trainings, provided in Baton Rouge and Alexandria, were conducted by labor and employment law attorney Mark Falcon and covered topics such as overtime, workplace violence, employee harassment and discrimination, and employee surveillance.

As part of the Preliminary Hearing Project, trainings were provided by LPDB staff in four locations across the state. Defenders from ten district offices attended the trainings which covered legal and practical issues in preliminary hearing practice.

In November 2009, a training session was provided for the attorneys in the Orleans Public Defender's Office (OPD) and the social workers in the OPD Defender Services Program (DSP). Two members from the Bronx Defenders offered presentations on best practices for integrating social work services into public defense delivery, followed by a dialogue among participants about services provided by DSP and procedures for requesting those services.

A one-day training for capital defense attorneys, prosecutors and victim assistance staff was provided in December 2009. Presenters from the Council for Restorative Justice and Turning Point Partners discussed effective methods of opening communication lines between victim survivors and defense teams to provide information and to assist in the healing process for victims.

Part I of the Trial Skills pilot project training was held in December 2009, with 30 attorneys and 11 investigators from the 19th District Defender Office attending. This Part covered the initial client interview, bond hearings, and preliminary examinations. Parts II and III are being developed for 2010.

The Defender Training Institute was created in 2009, with its first class to be trained in September 2010. The Institute will provide client-centered skills training to new public defenders, focusing on refining defenders' advocacy skills, expanding their knowledge and understanding of legal principles, and providing tools to strengthen the relationship between client and defender.

The LPDB was awarded a grant in the amount of $250,000 for the Capital Case Litigation Initiative through the Office of Justice Programs at the Department of Justice. With this grant, two confidential bring-your-own-case trainings will be provided for capital defense teams, two trainings will be provided to prosecutors, and one joint training for capital prosecutors and defenders will be provided. Development of the five trainings to be provided through this grant began in 2009, with the trainings to be conducted in 2010 and 2011.

In 2009, Director of Training Kilborn participated as faculty at the National Defender Training Project in Dayton, Ohio in May; the Southern Public Defender Training Center in Birmingham, Alabama in August; and the Litigation Persuasion Institute provided by the Kentucky Department of Public Advocacy in Faubush, Kentucky, in October. In October, the Director of

Training also participated in the American Bar Association, Criminal Justice Section, Training Conference in New Orleans, focusing on developing a curriculum for cultural competency training that will be offered in Louisiana in 2010.

The Training Division tracked and monitored the various fiscal, criminal justice, and juvenile justice legislative bills during the 2009 legislative session. The Director of Training staffed the LPDB Budget Committee and Capital Cases Committee. Division staff also participated in efforts to prepare the LPDB 2009 COOP and participated in site visits to the 27th and 36th Districts as well as visits to the Capital Appeals Project and Capital Post Conviction Project of Louisiana and participated in staff training and board and staff training in August 2009.

Information Technology & Management Office

Data Analysis: The Information Technology & Management (ITM) Office coordinated the production of the 2008 Annual Board Report in January of 2009 and the 2009 Report to the Legislature in February of 2009. The office also conducted a salary survey of attorneys and support staff in the LPDB system and produced statistical analyses of standard deviations from the state mean salary of attorneys and cost per case per attorney for the Budget Committee in Fall of 2009. In October and November, a formula for the DAF distribution was also produced by the office as well as projection analyses to determine districts with impending shortfalls and districts with surpluses. An adjustment formula was also produced to redistribute surpluses to districts with shortfalls. Additionally, the ITM Office produced caseload and cost computations regarding budget offers for the new outcomes-based budgeting methodology required by the Governor's Office. Finally as regards data analysis, in conjunction with the Training Office and Compliance Office, the ITM Office produced a case-count report for the 14th JDC using Supreme Court and 14th JDC Clerk of Court data for validation and corroboration. Following numerous end-user interviews and focus group sessions, adjustments were also made on the existing database in order to identify dormant cases (which are technically open yet actually not part of the attorneys' workload). This permits the case counts per attorney to be far more accurate and therefore reduces the degree of non-compliance with NAC caseload maximum standards among attorneys in many districts. The ITM Office also conducted several cost and caseload analyses regarding the CINC parent-representation-only transition.

Emergency Preparedness and Communication: The ITM Office catalogued emergency contact information for the LPDB staff, Board and individual District offices for the development of the LPDB Continuity of Operations Plan (COOP), created alternate emergency email addresses for each staff member, board member and for each district office on the gmail.com server. The office also created an email alias address on the LPDB.LA.GOV server for each district office for ease of memorization and for professionalism and convenience using a uniform prefix using the district number and state government suffix (district#@publicdefenders.la.gov). The office also established a Government Emergency Telecommunications Service (GETS) account as part of the COOP.

New Technology & Media: The ITM Office solicited bids and coordinated the staff review of proposals for the new website which was then carried forward by the Special Projects advisor.

The office also created an IT Technical Support Analyst (civil service) position, conducted interviews and filled it and created a Data Entry Analyst position through a grant from the Louisiana Commission on Law Enforcement (LCLE) and filled it as well. The ITM Office assisted in the seamless transition of the LPDB agency from a one-floor office to a two-floor office moving necessary telecommunication and computing technology and supporting all operations with no significant down-time. The office designed, procured and installed a mobile technology training lab, tested and acquired desktop-sharing online-collaboration software (for training and trouble-shooting remotely) and tested internet-based videoconferencing technology (to be acquired before May 2010). The ITM Office conducted a two-day fact-finding tour of several district offices with Dr. David Newhouse, a legal-database consultant, to identify case management database technology and data entry needs in anticipation of the purchase of a new database. The office tested several databases online, settled on two promising database packages and joined in the budget appeal presentation to the Commissioner of Administration who ultimately approved $495,000 for the acquisition of a new database.

Database Training/Client Satisfaction Survey: Finally, and perhaps most significantly, in close collaboration with the Training Office, the ITM Office conducted a six-month database-training/client satisfaction inquiry tour. The highly successful tour covered 39 of the 42 judicial districts in Louisiana (see Maps below), trained in data entry and solicited and catalogued suggestions and complaints from dozens of database end-users (clients) and created a telecommunication network of data entry point-persons in these districts.

Database Trainings
May, June & July 2009

Database Trainings
September, October &
November 2009

Database Trainings
December 2009

FY 2008 - 2009 Board Member Attendance of the Louisiana Public Defender Board Meetings

Eight or more Board members attended each of the Board's meetings during FY 2008 - 2009, fulfilling the quorum requirement of eight set forth in La. R.S. 15:151.

The membership attendance by date is set forth below:

1. **July 15, 2008 -- 8** ***members, 2 ex officio members present***

Members present:
Samuel S. Dalton
Janet Hoeffel
Rev. Dan Krutz
Luceia LeDoux
Lucy McGough
Walter Sanchez
Rémy Voisin Starns
Gina Womack

Ex Officio Members present:
James E. Boren
Alfred Boustany

2. **August 19, 2008 --** ***8 members, 2 ex officio member present***

Members present:
Frank Neuner, Jr.
Judge William Norris
Judge Robert Burns
Samuel S. Dalton
Rev. Dan Krutz
Luceia LeDoux
Rémy Voisin Starns
Gina Womack

Ex Officio Members present:
James E. Boren
Alfred Boustany

3. **September 23, 2008 -- 10** ***members, 0 ex officio members present***

Members present:
Frank Neuner, Jr.
Judge Robert Burns
Samuel S. Dalton
Leo Hamilton
Rev. Dan Krutz
Lucy McGough
Judge William Norris
Walter Sanchez
D. Majeeda Snead
Rémy Voisin Starns

Ex Officio Members present:
None

4. **October 28, 2008 -- 11** ***members, 1 ex officio member present***

Members present:
Judge Robert Burns
Samuel S. Dalton
Leo Hamilton
Rev. Dan Krutz
Lucy McGough
Frank Neuner, Jr.
Walter Sanchez
D. Majeeda Snead
Janet Hoeffel
Gina Womack
Rémy Voisin Starns

Ex Officio Member present:
James E. Boren

5. **November 25, 2008 -- 10** ***members, 1 ex officio member present***

Members present:
James E. Boren
Judge Robert Burns
Cleveland Coon
Samuel S. Dalton
Leo Hamilton
Lucy McGough
Frank Neuner, Jr.
Judge William Norris
D. Majeeda Snead
Rémy Voisin Starns

Ex Officio Member present:
Alfred Boustany

6. **January 22, 2009 --** ***12 members, 1 ex officio member present***

Members present:
James E. Boren
Judge Robert Burns
Cleveland Coon
Samuel S. Dalton
Leo Hamilton
Janet C. Hoeffel
Rev. Dan Krutz
Luceia LeDoux
Lucy McGough
Frank Neuner, Jr.
D. Majeeda Snead
Rémy Voisin Starns

Ex Officio Member present:
Rebecca Hudsmith

7. **February 26, 2009 --** ***10 members, 2 ex officio members present***

Members present:
Cleveland Coon
Samuel S. Dalton
Leo Hamilton
Janet C. Hoeffel
Lucy McGough
Frank Neuner, Jr.
Judge William Norris
Walter Sanchez
Rémy Voisin Starns
Gina Womack

Ex Officio Members present:
Alfred Boustany
Rebecca Hudsmith

8. **March 26, 2009** -- ***10 members, 0 ex officio members present***

Members present:
James E. Boren
Judge Robert Burns
Samuel S. Dalton
Leo Hamilton
Janet C. Hoeffel
Rev. Dan Krutz
Luceia LeDoux
Frank Neuner, Jr.
Majeada Snead
Rémy Voisin Starns

Ex Officio Members present:
None

9. **April 23, 2009** -- ***11 members, 1 ex officio member present***

Members present:
James E. Boren
Judge Robert Burns
Cleveland Coon
Samuel S. Dalton
Rev. Dan Krutz
Luceia LeDoux
Lucy McGough
Frank Neuner, Jr.
Judge William Norris
Majeeda Snead
Rémy Voisin Starns

Ex Officio Member present:
Rebecca Hudsmith

10. **May 28, 2009** -- ***12 members, 1 ex officio member present***

Members present:
Frank Neuner, Jr.
James E. Boren
Judge Robert Burns
Cleveland Coon
Samuel S. Dalton
Leo Hamilton
Rev. Dan Krutz
Luceia LeDoux
Lucy McGough
D. Majeeda Sneed
Rémy Voisin Starns
Gina Womack

Ex Officio Member present:
Alfred Boustany

11. **June 25, 2009** -- ***14 members, 0 ex officio members present***

Members present:
Frank Neuner, Jr.
James E. Boren
Judge Robert Burns
Cleveland Coon
Samuel S. Dalton
Leo Hamilton
Janet C. Hoeffel
Rev. Dan Krutz
Luceia LeDoux
Lucy McGough
Judge William Norris
D. Majeeda Sneed
Rémy Voisin Starns
Gina Womack

Ex Officio Members present:
None

FY 2008 – 2009 Decisions and Actions of the Louisiana Public Defender Board

July 15, 2008

1. Adopted a capital conflicts policy which authorizes the district defender, after consultation with the state public defender, to appoint and compensate capital-certified first and second chairs when the Regional Capital Conflict Panel is unable to accept appointments as a result of ethical and contractual caseload limits.

2. Approved funding of the Innocence Project New Orleans contract in the amount of $400,000 for FY 2008-2009.

3. Approved the Louisiana Appellate Project contract to administer the capital expert witness and specialized testing fund during FY 2008-2009 in the amount of $500,000.

4. Appointed Brett Brunson as the District Public Defender for the 10th Judicial District.

5. Appointed Bradley Dauzat as the District Public Defender for the 12th Judicial District.

August 19, 2008

1. Sent letter to Donald North, the Board member representing Southern University Law School, requesting that he resign from the Board due to excessive absences.

2. Appointed Christopher Flood as Interim District Public Defender in Orleans Parish.

3. Adopted the Revised Performance Standards for Criminal Defense Representation in Indigent Criminal Cases in the Trial Court.

September 23, 2008

1. Approved funding for increases in contract services on a pro rata basis at the district level.

2. Hired Dr. Erik Stilling as the Information Technology and Management Officer.

3. Appointed Christopher Boudreaux as the District Defender for the 17th Judicial District Court.

4. Appointed David Wallace as the District Defender for the 36th Judicial District Court.

October 28, 2008

1. Board adopted a District Reserve Policy, relative to the accumulation and use of reserves when local revenues exceeded expenditures in a district.

2. Hired John Di Giulio as Trial Level Compliance Officer.

3. Appointed Derwyn Bunton as the District Defender for Orleans Parish.

November 25, 2008

1. Created a committee to investigate the issue of continuing legal education offered by the Board.

2. Authorized Board members, in their individual capacities, to sign a resolution regarding the upcoming prosecution of a juvenile, scheduled for January 2009, held at Guantanamo Bay.

3. Authorized staff to work with the 15th Judicial District Public Defender's Office to gather information to respond to the ACLU's letter.

January 22, 2009

1. Authorized State Public Defender to work with State Civil Service in determining whether staff positions should be classified or unclassified.

2. Approved expenditure of a $21,000 contract for the creation of a Web site.

3. Authorized State Public Defender to hire a temporary budget analyst.

4. Authorized State Public Defender to hire Budget Director.

5. Approved State Public Defender to contract with NLADA regarding potential litigation in the 15th JDC.

6. Created subcommittee to study caseload standards and public defenders' reactions to excessive caseloads.

7. Directed staff to prepare a response to the New Orleans City Council explaining the funding situation as the New Orleans City Council is not helping to fund municipal court.

8. Formed subcommittee to examine the personnel situation in the 1st JDC/Caddo Parish.

February 26, 2009

1. Amended the Louisiana Appellate Project contract for fiscal year 2008-2009 for expert funds from $500,000 to $301,762.

2. Allocated amounts designated for the second year of the Parent Representation in CINC Cases program that the funds for the 5th, 37th and 39th be allocated to the districts doing the juvenile work (the 1st and 4th).

3. Approved three-year contract with Baton Rouge attorney Mark Falcon to work on an as-needed basis representing the Board on employment law issues.

4. Approved amended version of the NLADA contract regarding the 15th JDC.

5. Hired Tammy Matzke as the Juvenile Compliance Officer.

6. Authorized the State Public Defender to negotiate the terms of a contract with Mitch Bergeron to assume the role of District Defender for the 14th JDC.

7. Authorized the State Public Defender to negotiate the terms of a contract with Richard Howell to assume the role of District Defender for the 20th JDC.

8. Authorized the State Public Defender to negotiate the terms of a contract with Peter Barbee to assume the role of District Defender for the 25th JDC.

9. Authorized the State Public Defender to negotiate the terms of a contract with Derrick Carson to assume the role of District Defender for the 28th JDC.

10. Authorized the State Public Defender to negotiate the terms of a contract with Tony Tillman to assume the role of District Defender for the 30th JDC.

11. Authorized the State Public Defender to negotiate the terms of a contract with Ginger Vidrine to assume the role of District Defender for the 38th JDC.

12. Approved a contract with the Baton Rouge Area Foundation to accept and disperse grant funds.

13. Authorized staff to purchase the material to supply the state staff and districts with the logos.

March 26, 2009

1. Adopted use of financial forms developed in conjunction with the District Defender Advisory Council.
2. Directed staff to request budget information from the districts on a fiscal-year basis further directed staff to assist the districts in the transition from calendar year to fiscal year.

3. Added Policies 6 and 7 to the Board's reserve policy.

4. Approved April distributions for district assistance to be made in accordance with the Budget Committee's recommendations.

5. Hired Julie Kilborn as the Deputy Public Defender, Director of Training.

6. Directed staff to make inquiries in the 23rd JDC as to whether indigent clients are receiving constitutionally competent representation.

7. Accepted nine contracts.

April 23, 2009

1. Adopted policies on the staff check authorization process and district office monthly budget reports.

2. Approved contract with LCAC.

3. Approved expenditure of funds necessary for staff and Board training.

4. Authorized use of $20,000 to fund the juvenile defender internship program with LSU School of Law.

May 28, 2009

1. Amended contracts for Baton Rouge Capital Conflict Office, Capital Assistance Project of LA (CAPOLA), Capital Defense Project Southeast Louisiana, and LA Crisis Assistance Center d/b/a LA Capital Assistance Center for 2008-2009 fiscal year to add $175,000 to each and to require that the contracts include language which will require the capital conflict programs to respond in a timely manner to all Board requests.

2. Adopted Client Complaint Policy.

3. Accepted the $50,000 grant from Louisiana Commission on Law Enforcement.

4. Set aside $15,000 to fund training scholarships to the Southern Public Defender's Training Program.

5. Authorized $100,000 distribution to the 19th JDC Public Defender Office to fund a pilot serious felony unit, which includes capital cases.

6. Voted to hold a Board meeting each of the state law schools once each year.

7. Directed staff to notify the 34th JDC PDO that, due to the non-compliance, state funds in the amount of $165,833 be returned to the Board within five days and for staff to take all reasonable action to retrieve the money from the 34th in the event of continued non-compliance.

June 25, 2009

1. Announced resignation of Board member, Janet Hoeffel, who was appointed Vice Dean of Tulane Law School, and the appointment of Pamela Metzger as her replacement.

2. Granted State Public Defender with control of all administrative and staffing duties, reserving to itself the right to ratify all staffing actions.

3. Appointed Board members James E. Boren and Rebecca Hudsmith to serve on the Supreme Court Post Conviction Committee to study capital and noncapital post conviction.

4. Created five new positions: a Capital Case Coordinator, a receptionist, and three administrative assistants, which could be filled when there were sufficient funds budgeted for the positions.

5. Authorized State Public Defender to seek an Attorney General's Opinion regarding the split of the former 11th Judicial District comprised of Sabine and DeSoto Parishes into the 11th and 42nd and the impact on the district defender's funding.

6. Adopted emergency requests for funds policy.

7. Approved emergency funding to Juvenile Regional Services.

8. Authorized budget distributions to capital certification training, expenses for staff expansion to the third floor, and for assistance to the 19th and 41st Judicial Districts.

9. Adopted the District Assistance Fund distribution formula as approved by the Budget Committee.

10. Directed staff to apply for authority to offer CLE credits for LPDB-hosted trainings.

11. Appointed Alan Robert as the District Defender for the 23rd JDC.

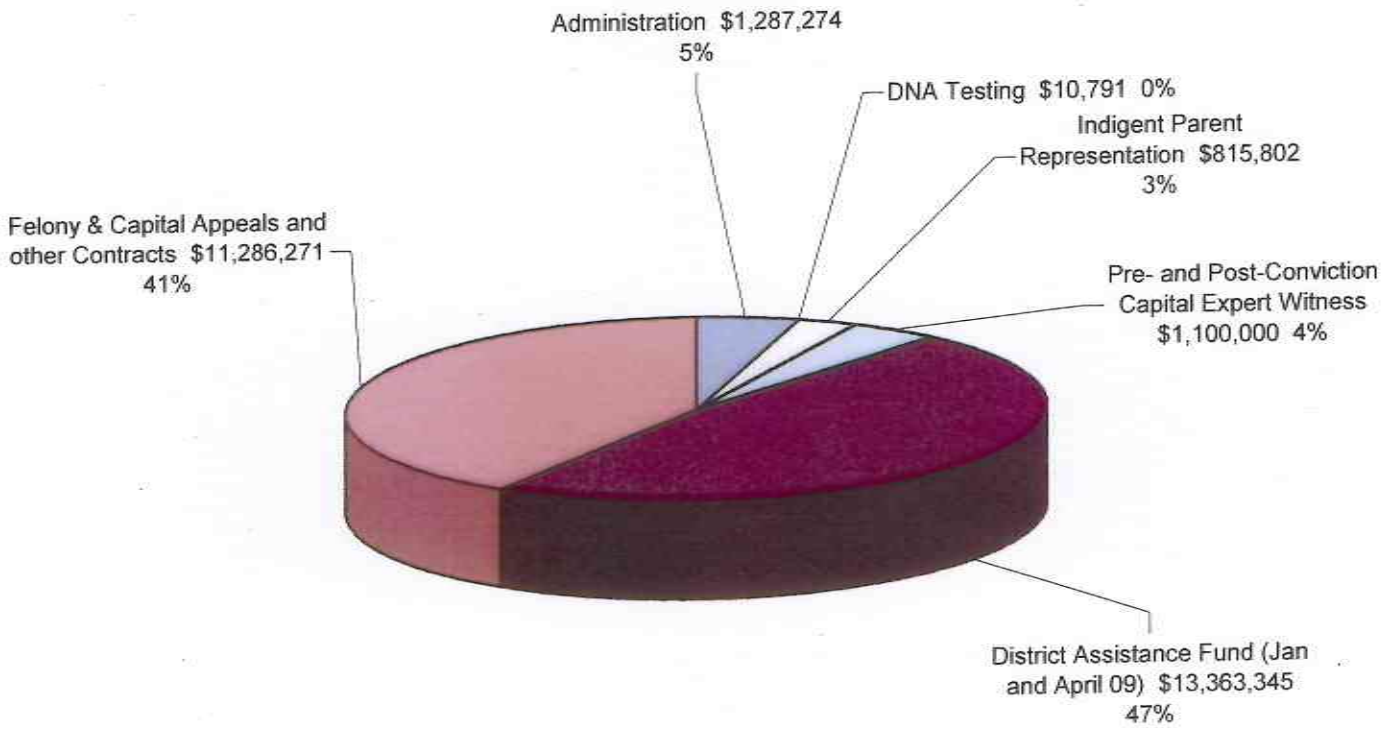
12. Voted to withhold distribution of funds to the 34th District Defender in July and to direct the 34th District Defender to come into full compliance within 60 days, and further, to remain in compliance for a full 6-month period before receiving any additional funds.

Louisiana Public Defender Board
Expenditures for FY2009

SALARIES	**$760,662**
OTHER COMPENSATION	**18,829**
RELATED BENEFITS	**188,412**
TOTAL PERSONNEL SERVICES	**967,903**
TRAVEL	**16,417**
OPERATING SERVICES	**135,430**
SUPPLIES	**18,384**
TOTAL OPERATING EXPENSES	**170,231**
PROFESSIONAL SERVICES	**127,281**
INTERAGENCY TRANSFER	**49,261**
OTHER CHARGES	**26,592,865**
ACQUISITIONS	**81,529**
TOTAL ALL EXPENDITURES	**$27,989,070**
Positions	
Classified	**9**
Non-Classified	**7**
Total Positions (Admin.)	**16**

Note: FY 2009 for Period beginning July 1, 2008 and ending June 30, 2009.
Expenditures include Carry forwards for Contracts issued prior to 6-30-09.

LPDB FY09 Expenditures (Total: $27,863,483)



Caseloads and Attorneys - CY 2009

*Measurement of the caseloads of attorneys with a variety of different case-types among their files is potentially problematic. By counting cases only, no differentiation is made between a shoplifting charge and a murder. As different case-types require varying amounts of time and effort and other resources, the case counts must be value-adjusted for time and effort according to the former Louisiana Indigent Defense Assistance Board (LIDAB) Standards. More difficult cases are adjusted to weigh-in more heavily in an attorney's caseload. Value Adjustments proposed by LIDAB are as follows: 1 Capital = 90 Misdemeanors; 1 Felony/Revocation/Post-Conviction Reviiew = 2.25 Misdemeanors; 1 Juvenile/Family In Need of Services (FINS) case = 1.8 Misdemeanors; 1 Child In Need of Care (CINC) case = 4.5 Misdemeanors, 1 Traffic/Child Support-Related/Extradition = 1 Misdemeanor.

** It must be noted that the attorney numbers below are self-reported and self-defined. Attorneys vary in the amount of time devoted to public versus private cases in most District Defender Offices (DDO), since few offices maintain full-time staff. Among the district defender offices, attorney time devoted to public defense varies, even among full-time staff attorneys. Some attorneys have reduced loads because they provide supervisory services, while others are new hires, or have retired or resigned mid-year. So each attorney does not represent a full FTE.

District #	Value-Adjusteed Caseload	Raw Caseload	Attorneys**	Full-Time	Part-time	Contract	Conflict	NonAttorney	Undesignated	Local Revenue	State Revenue	Total Funding
1	46056	23442	69	24	0	14	7	24	0	1,053,753.00	2,069,059.00	3,122,812.00
2	5054	2060	5	0	0	5	0	0	0	279,093.00	49,823.00	328,916.00
3	1061	385	8	0	0	5	3	0	0	304,894.00	178,583.00	483,477.00
4	31693	14875	57	0	0	37	1	18	1	986,546.00	652,988.00	1,639,544.00
5	4592	2224	5	0	0	5	0	0	0	133,643.00	201,172.00	334,815.00
6	1659	688	9	1	5	2	0	1	0	248,783.00	253,037.00	501,820.00
7	1954	848	10	2	0	4	2	2	0	43,268.00	229,731.00	272,999.00
8	1581	625	5	1	1	1	1	1	0	53,392.00	179,657.00	233,049.00
9	17171	8224	25	1	0	22	0	2	0	632,230.00	464,729.00	1,096,959.00
10	3949	1553	27	1	2	6	15	3	0	232,524.00	236,881.00	469,405.00
11	2432	1025	10	0	0	9	1	0	0	236,873.00	181,515.00	418,388.00
12	5588	2806	9	1	0	5	2	1	0	123,038.00	193,126.00	316,164.00
13	3475	1441	7	0	0	7	0	0	0	103,911.00	288,943.00	392,854.00
14	31080	13768	42	19	0	11	2	10	0	834,639.00	1,156,967.00	1,991,606.00
15	47205	19812	60	0	0	51	0	8	1	1,846,586.00	1,090,710.00	2,937,296.00
16	14624	6393	45	4	29	1	0	10	1	1,033,799.00	597,365.00	1,631,164.00
17	11608	5719	23	7	1	3	7	5	0	469,301.00	388,526.00	857,827.00
18	8326	3587	15	0	0	11	0	4	0	684,861.00	154,057.00	838,918.00
19	42332	25528	92	45	0	8	1	38	0	3,110,986.00	1,834,369.00	4,945,355.00
20	1920	927	2	2	0	0	0	0	0	116,679.00	62,096.00	178,775.00
sub-total	283360	135930	525									

Public Defender Board CY09 Caseloads, Attorneys and Funding

District #	Value-Adjusteed Caseload	Raw Caseload	Attorneys**	Full-Time	Part-time	Contract	Conflict	NonAttorney	Undesignated	Local Revenue	State Revenue	Total Funding
21	48318	24135	44	21	0	4	4	14	1	1,212,835.00	1,445,270.00	2,658,105.00
22	30232	12946	59	23	0	0	23	13	0	1,063,524.00	947,333.00	2,010,857.00
23	8522	3321	22	0	4	15	0	3	0	646,058.00	323,739.00	969,797.00
24	30628	12251	45	1	0	39	0	5	0	2,255,872.00	555,840.00	2,811,712.00
25	3393	1641	15	5	0	0	5	5	0	170,016.00	102,350.00	272,366.00
26	28176	16436	39	4	10	6	7	10	2	1,019,254.00	542,016.00	1,561,270.00
27	16918	9129	26	0	1	24	1	0	0	493,435.00	259,012.00	752,447.00
28	979	378	6	0	0	3	0	2	1	51,641.00	34,749.00	86,390.00
29	4262	1943	11	0	0	10	0	0	1	549,982.00	75,213.00	625,195.00
30	1617	758	10	0	0	7	2	1	0	311,307.00	83,913.00	395,220.00
31	6197	3092	9	0	0	9	0	0	0	358,120.00	141,332.00	499,452.00
32	13634	5966	33	3	0	16	9	5	0	758,213.00	445,404.00	1,203,617.00
33	2089	916	6	2	0	2	0	0	2	137,633.00	125,128.00	262,761.00
34	5891	3170	8	0	5	1	1	1	0	103,345.00	187,921.00	291,266.00
35	2318	811	13	0	2	3	7	1	0	95,553.00	60,628.00	156,181.00
36	3078	1432	6	0	0	5	0	1	0	190,884.00	47,405.00	238,289.00
37	1439	635	2	1	0	0	0	0	1	17,218.00	54,314.00	71,532.00
38	0	0	10	0	0	0	8	0	2	71,882.00	25,739.00	97,621.00
39	844	410	6	0	0	6	0	0	0	57,334.00	39,790.00	97,124.00
40	7277	3528	15	2	1	9	1	2	0	425,275.00	230,935.00	656,210.00
41	59742	33374	138	56	7	45	5	22	3	1,273,444.00	4,345,568.00	5,619,012.00
42	4401	1899	7							110,603.00	0.00	110,603.00
Totals	664266	274101	1054	226	68	411	115	212	16	23,902,227.00	20,536,933.00	44,439,170.00

Note that data for the 16th JDC is incomplete. The district currently is in the process of clearing data fields in the state database in order to migrate data from their own database. However, an analysis was conducted in October 2009 for the partial fiscal year 08-09 (to that data). It revealed more than 12,000 cases, and when value-adjusted for time and effort, the caseload was more than 20,000 value-adjusted cases.

Note also that Orleans (the 41st JDC) currently has no mechanism (nor manpower) to enter the vast amount of Municipal Court and Traffic Court data into the state database. Therefore, these cases are no included in the district's figures here. However, for CY08, several court administrators, a Judge and 41st DDO staff were able to derive an estimate of more than 64,000 cases for these two courts collectively.

Finally, note that the total $20,536,933 in State Revenue represents three distributions to the districts during the Calendar Year 2009-- January, April and August. In past years, only two payments would have been made. However, 2009 is the transition year from Calendar Year to Fiscal Year budgeting and so a third distribution was made in August to initiate Fiscal Year Budgeting.

THE 1ST JDC PUBLIC DEFENDER'S OFFICE

CADDO (SHREVEPORT)

DISTRICT DEFENDER: ALAN GOLDEN
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SHREVEPORT, LA 71101
(318) 841-1621

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District Defender Alan Golden • (318) 841-1621
625 Texas Street • Shreveport, LA • 71101

Supervision and Structure: The District Defender in the 1st JDC is Alan Golden, who has served in that position for 11 years and has been a public defender in Louisiana for 18 years. The District Defender supervises all attorneys and has a limited caseload due to these supervisory responsibilities. There are six sections of Criminal District Court and one City Court (Shreveport). There is a drug court program for adults and juveniles as well as a mental health court for juveniles.

Defender Staff: The 1st JDC Public Defender's Office has 23 full-time staff attorneys and 19 contract attorneys. Contract attorneys are permitted to represent clients in private criminal cases without any restrictions via office policy. The salary range for full-time attorneys is $28,000 - $79,233.

Juvenile Defense: The 1st JDC has one of Louisiana's four juvenile courts. There are three sections (two delinquency and one CINC). There are five full-time juvenile defenders, including the Juvenile Chief, Kristen Bernard, and four CINC attorneys. The 1st JDC is a MacArthur Models for Change site, is an Anne E. Casey Juvenile Detention Alternatives Initiative site, and has an active Children and Youth Planning Board. The Caddo Parish Public School System is under a settlement agreement with the Southern Poverty Law Center related to the delivery of federally guaranteed special education services.

District Funding: In 2009, the 1st JDC Public Defender's Office received $2,128,930 from the LPDB, constituting 58.37% of the district's total revenues of $3,647,305. The total expenditures in 2009 were $3,256,934.

Appointment of Counsel: In the 1st JDC, the Judge makes the determination of indigence. Clients are appointed to the public defender's office at the 72-hour hearing if incarcerated and at arraignment if on bond. Adult clients are held in Caddo Parish. Juvenile clients are held in Caddo Parish.

Fees: The 1st JDC Public Defender's Office collects the statutory $40 fee for clients ($80,223). Clients are charged $300-$500 unless waived for hardship.

Caseload: The 1st JDC Public Defender's Office reported handling 22,381cases in 2009. Of those, 3,275 involved juvenile matters, including 819 Child in Need of Care representations.

THE 1ST JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	Caddo - Shreveport
Population:	252,161
Juvenile Population (in Public Schools)	43,248
District Defender	Alan Golden
Years as District (or Chief) Defender	11 yrs 10 mos
Years of Public Defense	18 yrs 7 mos
Office Manager	Cindy Murray
Primary Office Street Address	625 Texas Street
City	Shreveport
ZIP	71101
Primary Phone	318-221-2220
Primary Mailing Address	Same
Primary Email Contact	agolden@caddopdo.org
Primary Emergency Contact	Alan Golden
Primary Emergency Phone	318-455-6023 Cell
Secondary Emergency Contact	Cindy Murray
Secondary Emergency Phone	318-218-4990 Cell
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	Admin. Office: 631 Milam St., Suite 201, Shreveport, LA 71101, 318-841-1621; Juvenile Office: 2800 Youree Dr., Suite 204, Shreveport, LA 71104, 318-212-1801
Other District Office Contact Personnel (Primary Only)	Kristen Bernard (Juvenile Office) 318-564-4243 (cell)

Name of Owner(s) of Office(s)	Balar Associates (Admin. Office); Senterrell Venture No. 1, LLC (Main Office); Celt Center (Juvenile Office)
Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	Monthly: Main: $6988; Admin: $2870; Juvenile: $4182
Courts and Locations	1st Judicial District Court, Caddo Parish, Shreveport; Caddo Parish Juvenile Court, Shreveport City Court; Red River District Court (39th JDC - Juvenile only); Coushatta
Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	1st Judicial District Court - 5 sections of criminal court. Caddo Juvenile Court - 3 sections of juvenile court (2 delinquency, 1 CINC); Shreveport City Court - 1 section of criminal court; Red River District Court - 1 section of criminal court.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Mixed. District: Full-time in-house staff with felony conflicts panel. Juvenile: Full-time, in-house staff plus delinquency non-volunteer list and CINC conflicts panel; City and District Ct (Misd) - 2 contract panels of misdemeanor attorneys
Name of Adult Detention Facilities in this District	The Caddo Correctional Center; Shreveport, LA.
Name of Adult Detention Facilities Outside the District Which Hold Clients	N/A
Name of Juvenile Detention Facilities in this District	The Caddo Juevenile Correctional Center; Shreveport, LA.
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Clients not held outside parish
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	No.
District Attorney	Charles Scott
Chief Judge of Criminal District Court	Robert Waddell
Juvenile Court Judges (specify District of City Court)	David Matlock, Paul Young, Shonda Stone
Drug Court Judges	Craig Marcotte
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and brief Description:	N/A

Indigency Determined by Whom and How?	Indigency is initially by the presiding judge, then verified by us based on information given in the "Application for Indigency" (See attached) in accordance with the Federal Poverty Guidelines. (See attached.)
When is Assignment/Appointment of Counsel Made?	When charges are filed. If incarcerated - at 72-hr hearing. If on bond - at arraignment
Client Assigned by Whom and How?	For non-conflict felony cases, the district court appoints my office (or juvenile office); I in turn (or my juvenile supervisor) assign cases to my staff attorneys. For conflict felony cases, the district court directly appoints the appropriate conflict attorney for the respective section. For Misdemeanor cases, the District or City Court appoints the appropriate misdemeanor attorney for the respective section.
Initial Client Intake Conducted by Whom? (Name and Title)	Primarily by Bryn Gouge, Investigator,and Julia Cloud, secretary.
Does this District Use an Intake Form? (If so, please attach to hard copy)	Yes. Please see attached.
Brief Explanation of Intake Process	We personnaly visit incarcerated client within 3 days of apppiontment to gather information relative to pretrial release.
Does the Office Collect the $40 Fee	Yes
If $40 Fee is Not Always Collected, Explain Basis for Waiver	This fee is waived only upon showing of a severe economic hardship.
Total Fees Collected in 2009	$80,223. This includes $50,703 for applications fees and $29,4520 for partial reimbursement.
Formula for determining the reduced rate charged if client is able to make partial payment	Partial reimbursement required as follows (unless waived due to hardship): All felonies, except IWC - $500; IWC felonies - $300
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	1-Mar-08
Grant Monies for Technology Currently Unencumbered or Unexpended	None.
Private Practice Policy	Permitted; Criminal. Have policy.

Primary Immediate Needs	We need additional attorneys to reduce existing caseload, which is currently at 4800 felony cases annually (dockets not including numerous other ancillary charges) for 14 noncapital attorneys or about 340 cases per felony attorney. This is more than twice the national standard and almost twice the state standard. As the result of such high workloads, the ability of my staff attorneys to provide effective assistance is severely hampered.
Immediate Critical Issue Areas	Our immediate concern is balancing our budget for the next fiscal year. We are operating at a deficit of almost $500,000 while our reserve stands at about $1,100,000. Without a substantial funding increase or a substantial cut in expenditures (elimination of positions) our reserve will be depleted in two years.
Long-Term Critical Issue Areas	Maintaining an appropriate level of consistent funding.
Please List All New Hires in 2009 (Name and Title)	Ian Taylor-Staff Attorney-Dist. Ct. Staff Attorney; Kila Bobier-Dist. Ct. Staff Attorney; Justin Courtney-Juv. Staff Attorney; Eugene Bryson-Juv. Staff Attorney
2009 Media Coverage and/or Major Accomplishments	In December, the Shreveport Times did an excellent expose story explaining role and mission of public defenders, the financial plight of our office and the day to day work of our staff, featuring two of our attorneys.
Number of Expected New Attorney Hires in 2010	Zero to as many six depending on the availability of additional funding.

Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	Yes. I and the senior attorneys teach new attorneys how to handle a case from assignment to completion, including conducting client interviews, litigating hearings, reading discovery, requesting investigations, preparing case plans and actually trying cases. In addition, I conduct in-house workshops on litigation techniques. Also we send new attorneys to litigation colleges.
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	I supervise the Capital Attorneys, the Senior Staff Attorneys and the Juvenile Court Supervisor. Three Senior Staff Attorneys supervise the stafff attorneys in his or her sections. The Office Manager and Assistant Manager/Network Administrator suprevises the support staff, including the secretaries, investigators, database inputers and bookkeeper. Juvenile: Juvenile Office supervisor oversees entire Juvenile Office staff
Any Policy for Workload Reduction for Supervisory Staff	Yes.
Medical Benefits for Any Staff	Yes. CPDO provides major medical health insurance, paying 75% of premiums.
Regular meetings for Any Staff	Yes. I conduct regular meetings with the attorney staff and the manager and assistant manager conduct meetings with the support staff.

STAFF DIRECTORY:

FULL-TIME STAFF ATTORNEYS	CONTACT INFORMATION
Alan Golden (Cap; Fe)	318-841-1621 318-841-1628; agolden@caddopdo.org.
Kurt Goins (Cap; Fe)	318-221-2220; 318-221-2247; kgoins@caddopdo.org
David McClatchey (Cap; Fe)	318-221-2220; 318-221-2247; dmcclatchey@caddopdo.org
Michelle Andrepont (Cap; Fe)	318-221-2220; 318-221-2247; mmandreponte@caddopdo.org

Mary Harried (Fe)	318-221-2220; 318-221-2247; mharried@caddopdo.org
Rickey Swift (Fe; Mi)	318-221-2220; 318-221-2247; rswift@caddpdo.org
Wayne Dishman (Fe; Mi)	318-221-2220; 318-221-2247; wdishman@caddopdo.org
Kammi Whatley	318-221-2220; 318-221-2247;kwhatley@caddopdo
Michael Bowers (Fe; Mi)	318-221-2220; 318-221-2247; mbowers@caddopdo.org
Michael Enright (Fe; Mi)	318-221-2220; 318-221-2247; menright@caddopdo.org
Carolyn Sartin (Fe; Mi)	318-221-2220; 318-221-2247; csartin@caddopdo.org
Alex Rubenstein (Fe; Mi)	318-221-2220; 318-221-2247; alexrubenstein@caddopdo.org
Sarah Giddens (Fe; Mi)	318-221-2220; 318-221-2247; sgiddens@caddopdo.org
Mark Rogers (Fe; Mi)	318-221-2220; 318-221-2247; mrogers@caddopdo.org
J. Antonio Florence (Fe; Mi)	318-221-2220; 318-221-2247; Jflorence@caddopdo.org
Ian Taylor (Fe; Mi)	318-221-2220; 318-221-2247; itaylor@caddopdo.org
Kila Bobier (Fe; Mi)	318-221-2220; 318-221-2247; kbobier@caddopdo.org
Floyd Thomas (Fe; Mi; Ju; FINS)	318-212-1801; 318-212-1804; fthomas@caddopdo.org
Kia Baldwin Richardson (Ju; FINS)	318-212-1801; 318-212-1804; krichardson@caddopdo.org
George Harp (CINC parent; CINC child; other)	318-212-1801; 318-212-1804; gharp@caddopdo.org
Kristen Bernard (Ju, FINS)	318-212-1801; 318-212-1804; kbernard@caddopdo.org
Eugene Bryson	318-212-1801; 318-212-1804; gbryson3@caddopdo.org
Justin Courtney	318-212-1801; 318-212-1804; jcourtney@caddopdo.org

PART-TIME CONTRACT ATTORNEYS

Stephen Glassell (Cap)	318- 865-4357
Warren Thornell (Cap)	318-424-4777
Joel Pearce (Cap)	318-865-0068
John Brewer (Cap)	318-688-0624
Mary Halterman (Fe)	318-746-8996
Edward Mouton (Fe)	318-221-5213; 318-221-5283; moutonlawfirm@bellsouth.net
Carlos Prudhomme (Mi)	318-213-8300
Loyd Thomas (Fe)	318-925-4449; 318-925-4450; loyd@thomasandthomasllc.com
Kevin Berg (Fe; Mi)	318-946-8962

Stan Lockard (Fe; Mi)	318-990-1122
Frank Zaccaria (Mi)	318-752-1281
Zach Blanchard (Mi)	318-222-3256
Mark Frederick (Mi)	318-868-8943
Patricia Shacklette (Mi)	318-222-3256
Ross Shacklette (Mi)	318-222-3256
Richard Fisher (Mi)	318-635-1881

JUVENILE CINC PANEL ATTORNEYS (CONTRACT/PART-TIME)

Anthony Hollis (CINC parent)	318-624-1235; 318-629-1236; hollislaw@centurytel.net
William Haynes (CINC parent)	318-455-5554; 318-418-8151; wahayneslaw@aol.com
Wilbert Pryor (CINC parent)	318-426-4258; 318-746-7096; wilbertpryor@hotmail.com

NON-ATTORNEY EMPLOYEES/CONTRACTORS AND OTHER STAFF

Fred King, Investigator	318-221-2220; 318-221-2247; fredking@caddopdo.org
Rodger Swan, Investigator	318-221-2220; 318-221-2247; rswan@caddopdo.org
Michael Bennett, Investigator	318-221-2220; 318-221-2247; mbennett@caddopdo.org
Lucky Raley, Investigator	318-212-1801; 318-212-1804; lraley@caddopdo.org
Bryn Gouge, Investigator/Intake	318-841-1621; 318-1628; brynpope@caddopdo.org
Cindy Murray, Office Manager	318-841-1621; 318-841-1628; cmurray@caddopdo.org
Jim McClure, Network Administrator	318-841-1621; 318-841-1628; jimmcclure@caddopdo.org
Julia Cloud, Secretarial and intake	318-221-2220; 318-221-2247; jcloud@caddopdo.org
Lisa Akins, Secretarial	318-221-2220; 318-221-2247; lisaakins@caddopdo.org
Wanda Hudson, Secretarial	318-841-1621; 318-841-1628; whudson@caddopdo.org
Sharon Powell, Secretarial	318-221-2220; 318-221-2247; spowell@caddopdo.org
Rachel Webb, Secretarial	318-221-2220; 318-221-2247; rgilbert@caddopdo.org
Angela Pugh, Secretarial	318-221-2220; 318-221-2247; apugh@caddopdo.org
Glenda Hall, Secretarial	318-221-2220; 318-221-2247; ghall@caddopdo.org
Keevia Johnson, Secretarial	318-221-2220; 318-221-2247; kjohnson@caddopdo.org

Tonya Bilby, Secretarial	318-221-2220; 318-221-2247; tbilby@caddopdo.org
Veda Clinton, Secretarial	318-212-1801; 318-212-1804; vclinton@caddopdo.org
Deborah Jacobs, Secretarial	318-212-1801; 318-212-1804; djacobs@caddopdo.org

2009 District Office Technology Survey

The following questions refer to equipment and

Jim McClure
Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
__Windows Vista
__Windows Server 2000/2003/2008
_X_Windows XP
__Mac OSX

Productivity Suites Used:
__Microsoft Office 2007 (Word, Excel, etc.)
_X_Microsoft Office 2003
__Previous Microsoft Office version
__Corel Word Perfect
__Other

Internet Browsers Used:
__Internet Explorer 6
_X_Internet Explorer 7 or 8
__Firefox
__Other

HARDWARE:
Please enter the number of
devices in your inventory

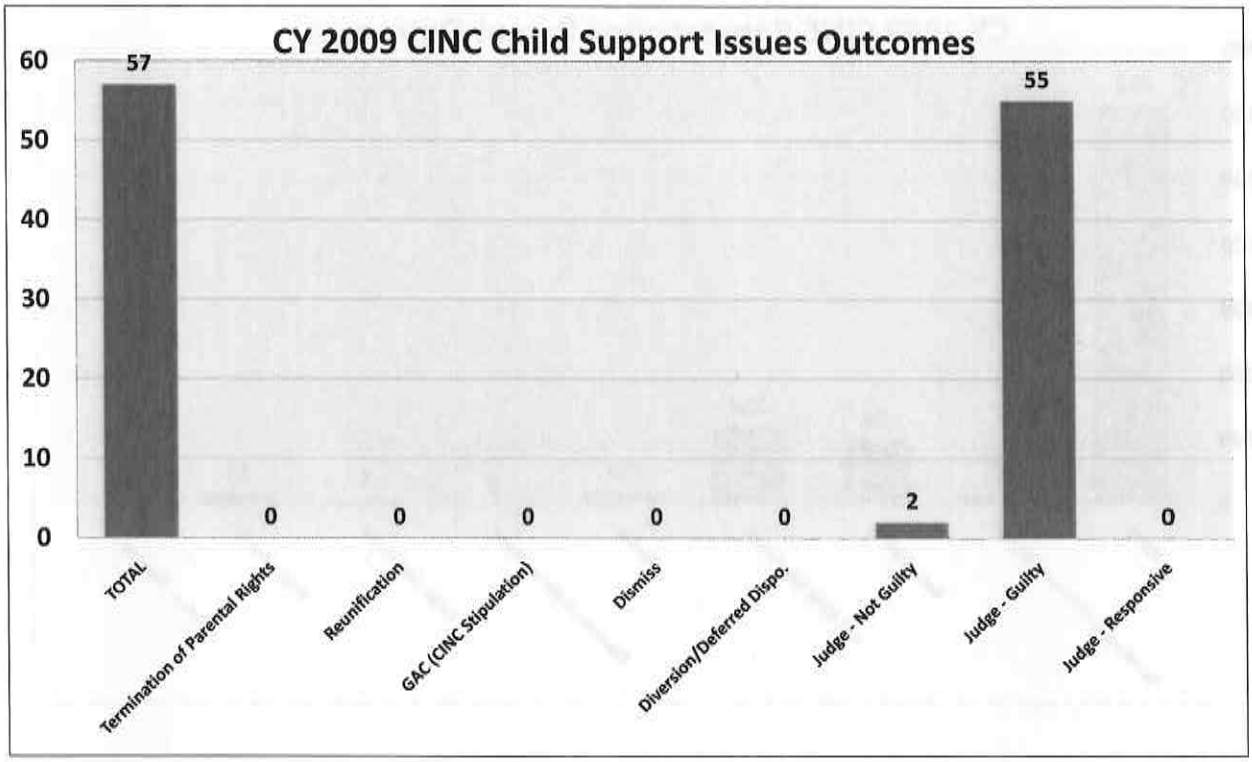
_45_Desktop PCs
_12_Laptops
_1_Video Cameras
_1_Digital Cameras
_N/A_Video Conferencing Systems
_4_B&W Laser Printers
_22_Color Printers Inkjet/DeskJPTS
_0_Wireless Cards
4 Gestetner copiers
3 Servers
1 Color copier

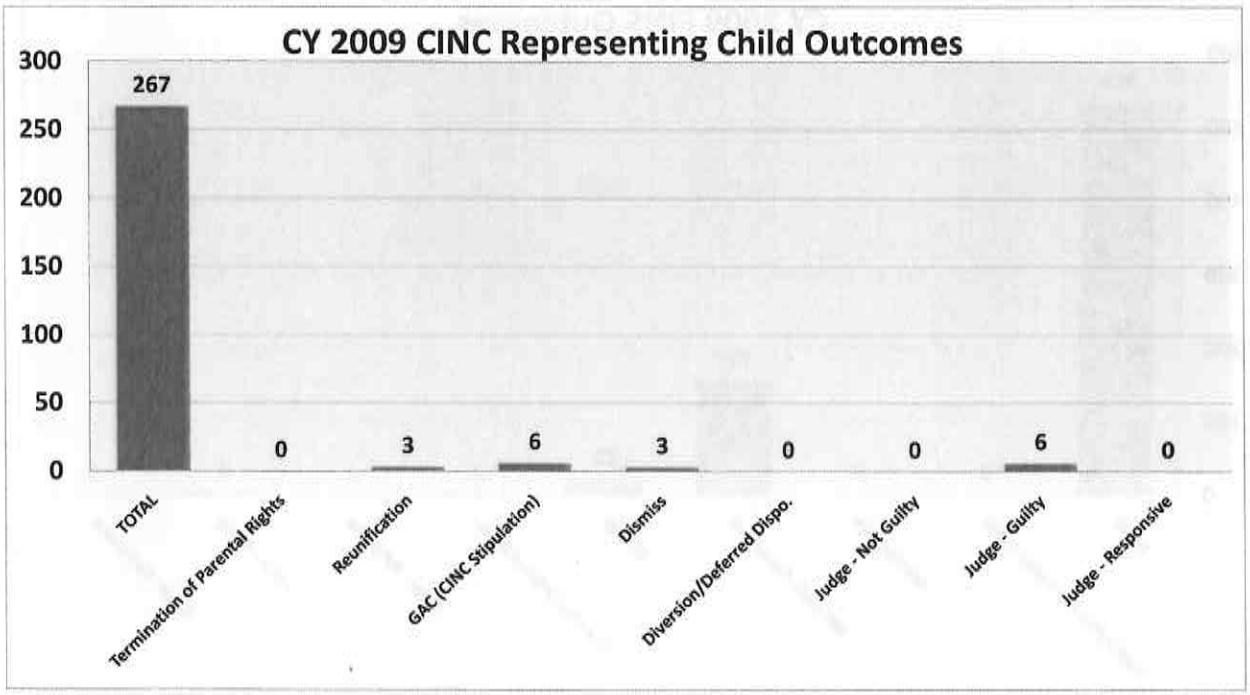
INTERNET SERVICES:
___Dialup __X__Broadband ___No Internet Connection
Connection Speed: 2X2 Meg
Provider Name: Bluebird Wireless
Email Provider: Bluebird Wireless

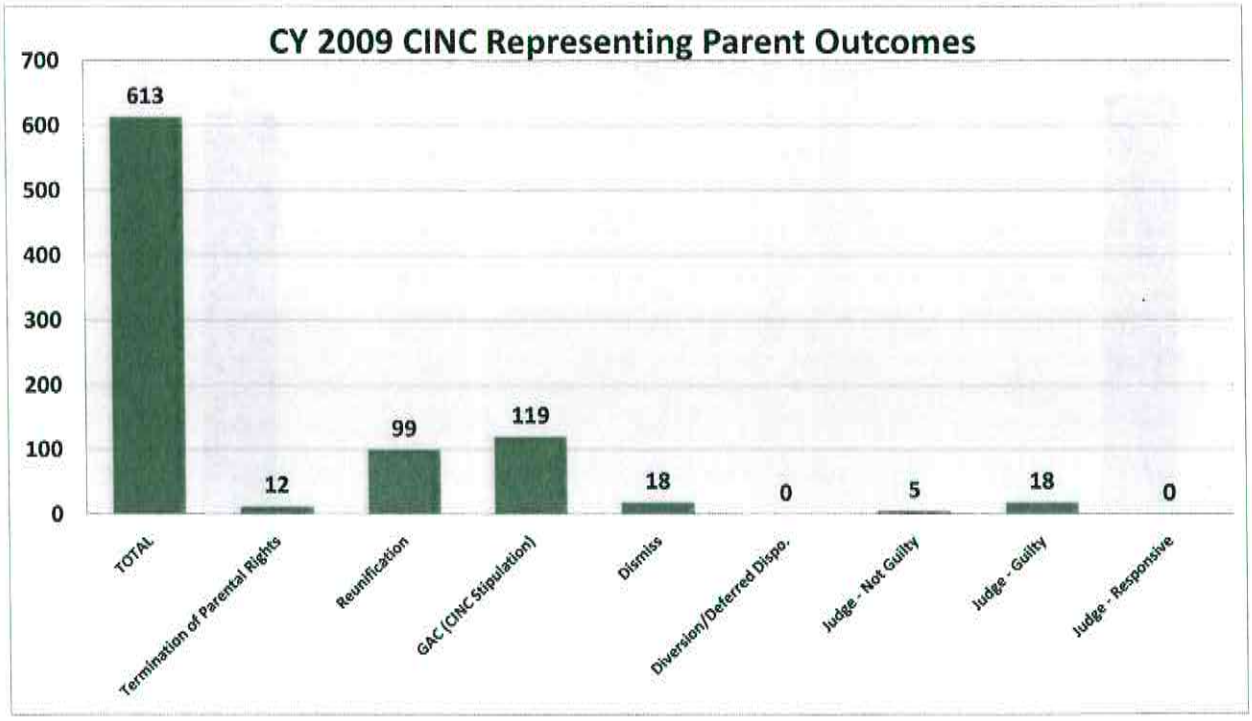
Please list any software or computer equipment in which you need training:

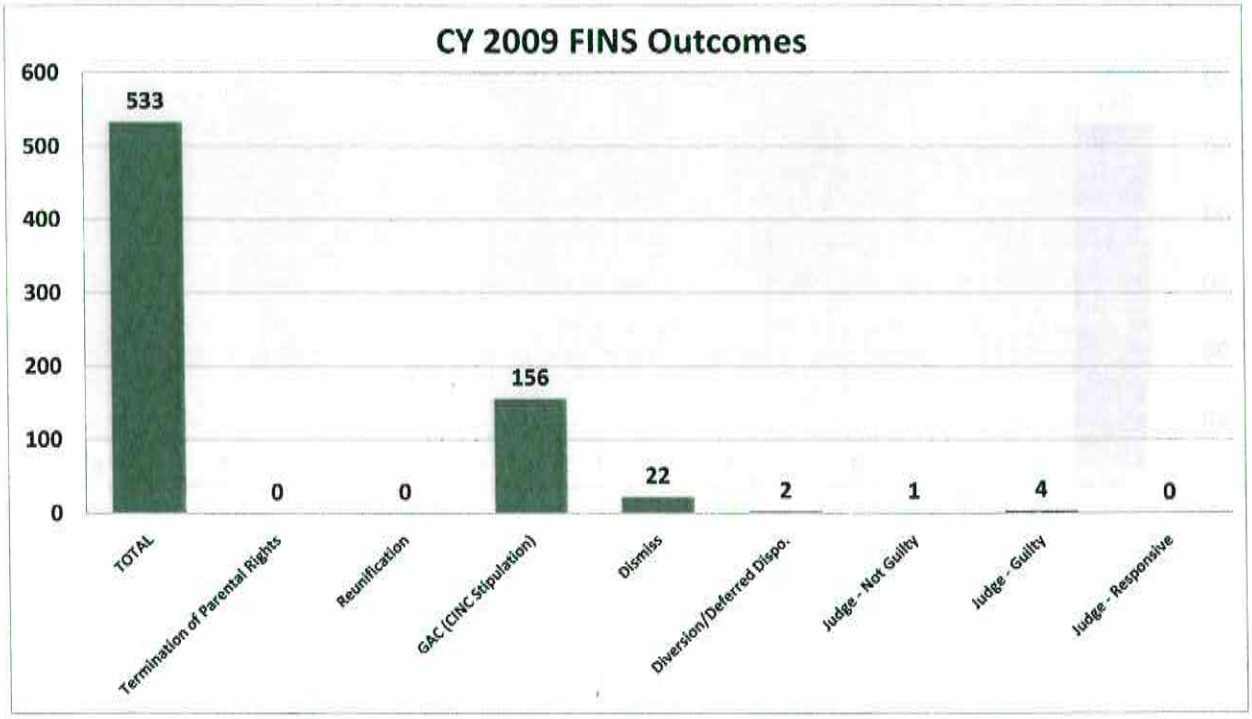
1st District Caseload Report

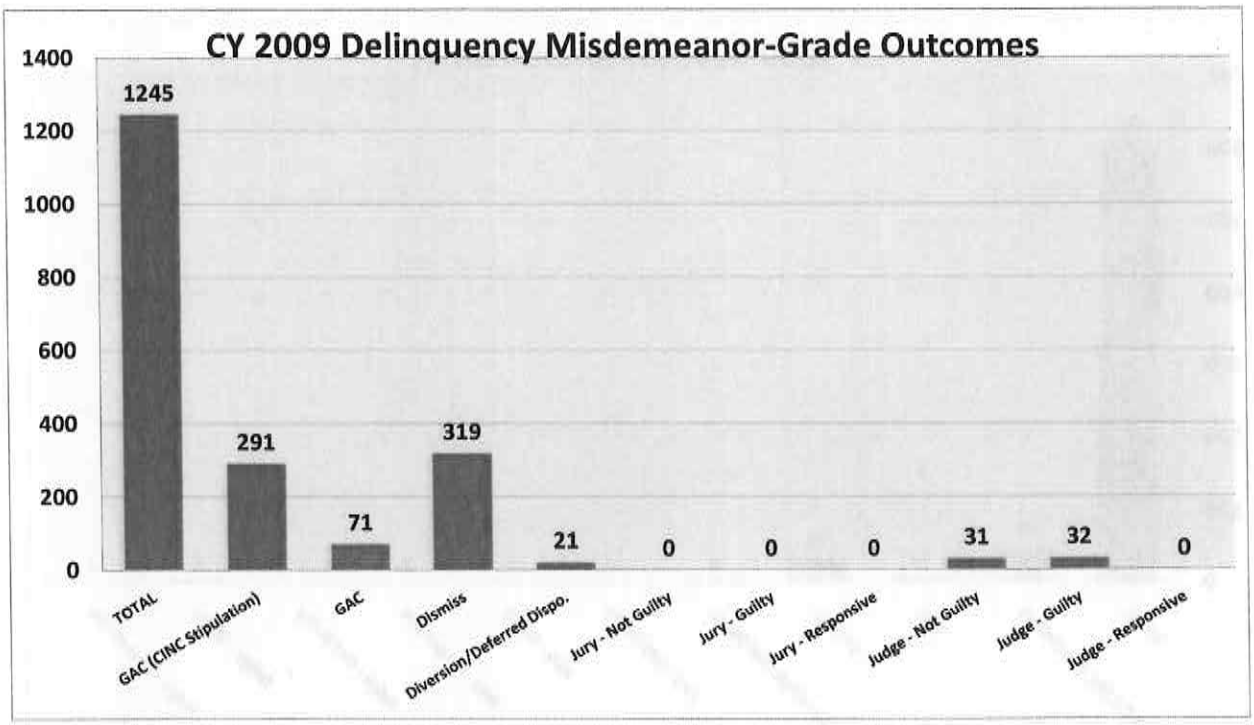
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	57	0	0	0	N/A	0	0	N/A	N/A	N/A	2	55	0
CINC Representing Child	267	0	3	6	N/A	3	0	N/A	N/A	N/A	0	6	0
CINC Representing Parent	613	12	99	119	N/A	18	0	N/A	N/A	N/A	5	18	0
FINS	533	0	0	156	N/A	22	2	N/A	N/A	N/A	1	4	0
Delinquency Misdemeanor-grade	1245	N/A	N/A	291	71	319	21	0	0	0	31	32	0
Delinquency Felony-Grade	682	N/A	N/A	126	82	88	0	0	0	0	13	20	8
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	613	N/A	N/A	48	10	34	2	0	0	0	0	4	0
Other cases (DWI, Extraditions, etc.)	225	N/A	N/A	23	11	6	0	0	0	0	0	0	0
Adult Misdemeanor	11994	N/A	N/A	378	36	629	12	0	0	0	25	5	0
Adult Felony	7189	N/A	N/A	1197	1082	1173	54	5	15	0	9	9	0
Capital	22	N/A	N/A	0	5	1	0	0	2	0	0	0	0
Post Conviction Relief	2	N/A	N/A	0	0	0	0	0	0	0	0	0	0

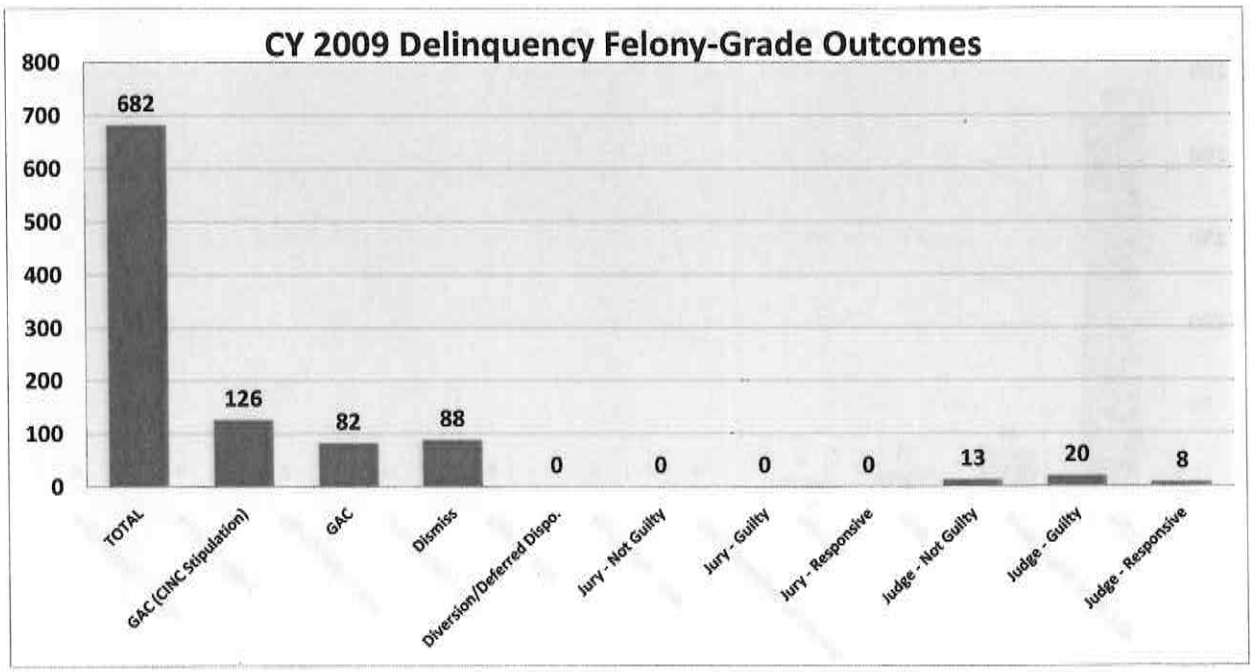

CY 2009 CINC Child Support Issues Outcomes
60
50
40
30
20
10
0
57
0
0
0
0
0
2
55
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

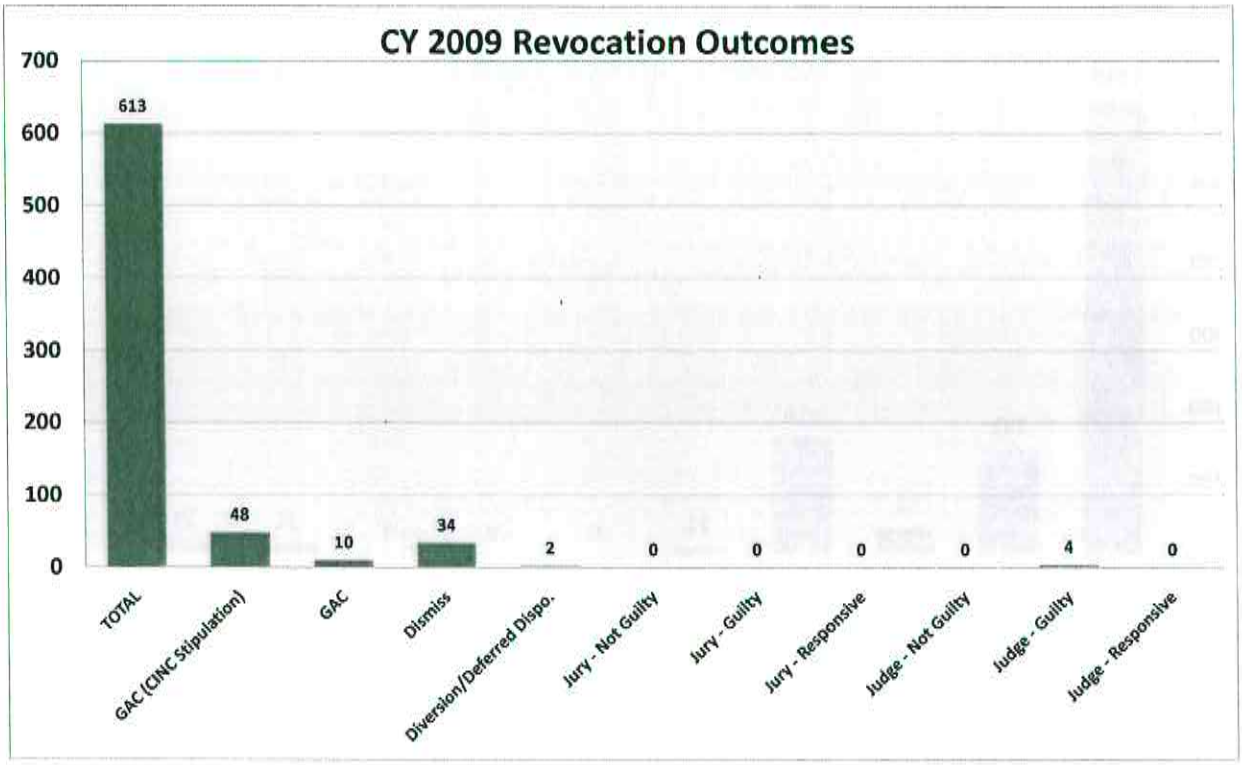

CY 2009 CINC Representing Child Outcomes
300
250
200
150
100
50
0
267
0
3
6
3
0
0
6
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

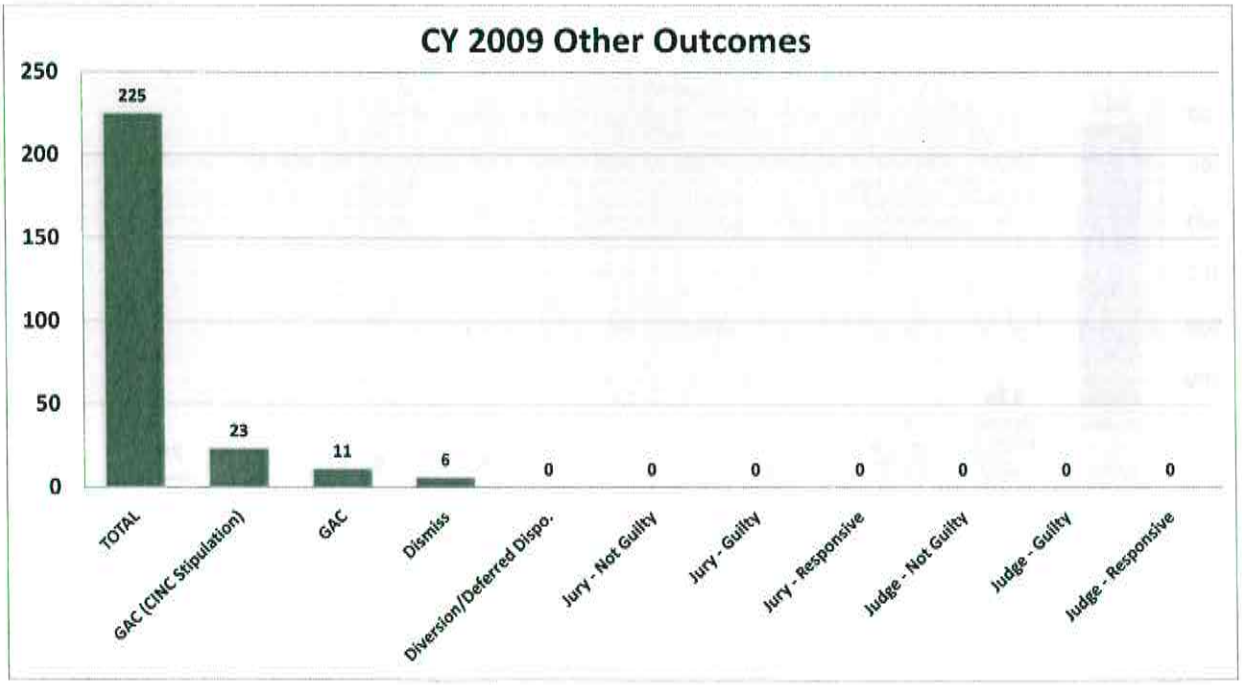

CY 2009 CINC Representing Parent Outcomes
700
600
500
400
300
200
100
0
613
12
99
119
18
0
5
18
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

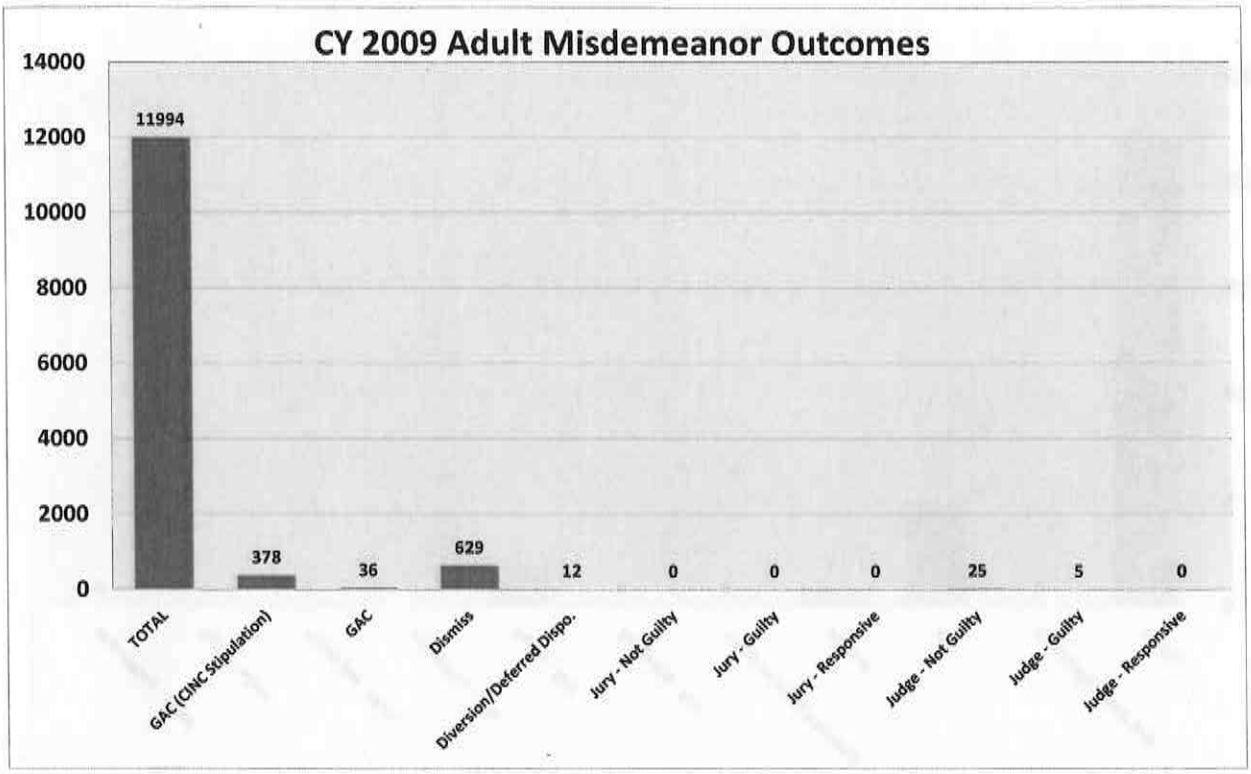

CY 2009 FINS Outcomes
600
500
400
300
200
100
0
533
0
0
156
22
2
1
4
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

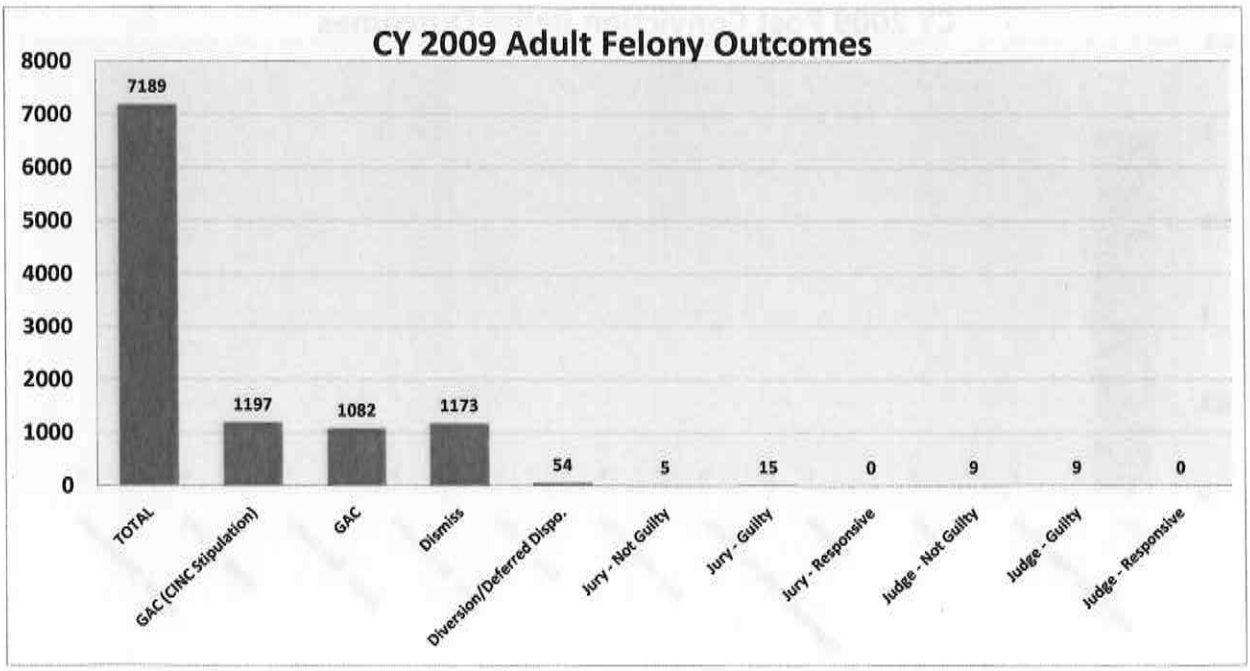

CY 2009 Delinquency Misdemeanor-Grade Outcomes
1400
1200
1000
800
600
400
200
0
1245
291
71
319
21
0
0
0
31
32
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

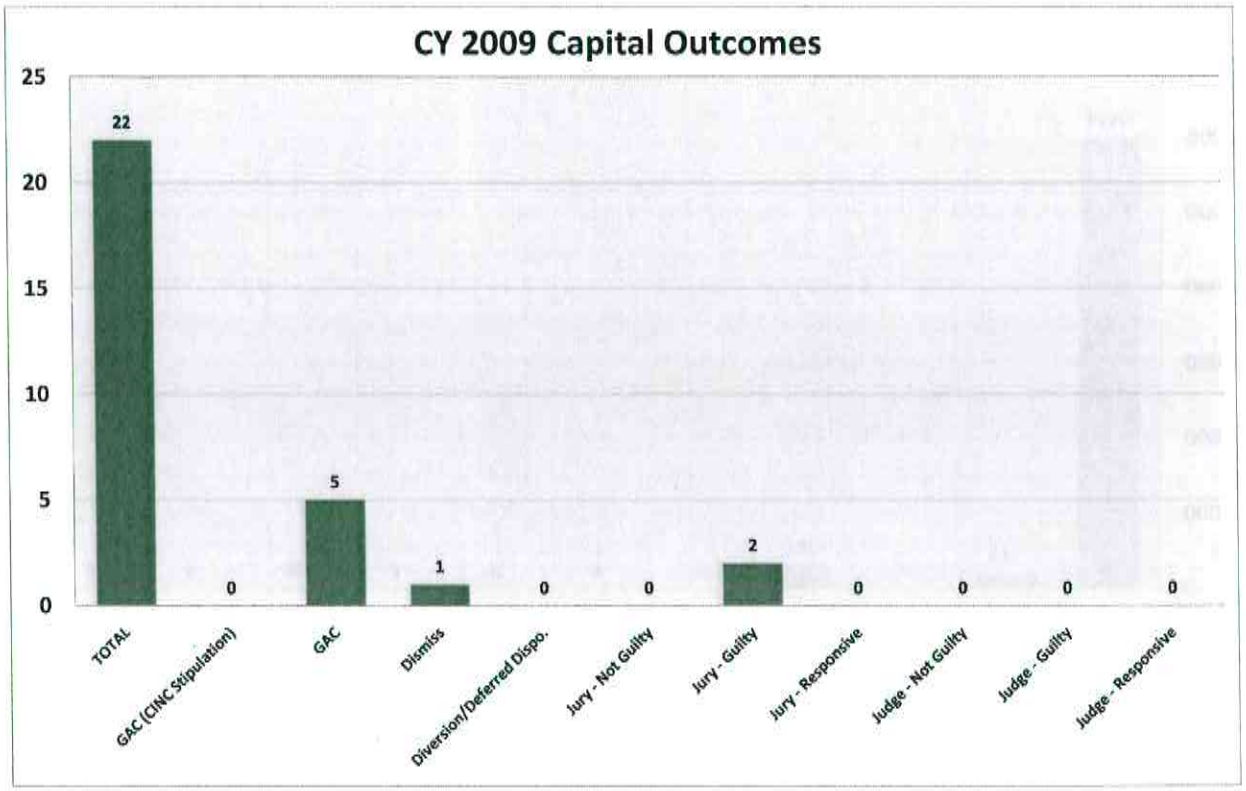

CY 2009 Delinquency Felony-Grade Outcomes
800
700
600
500
400
300
200
100
0
682
126
82
88
0
0
0
0
13
20
8
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

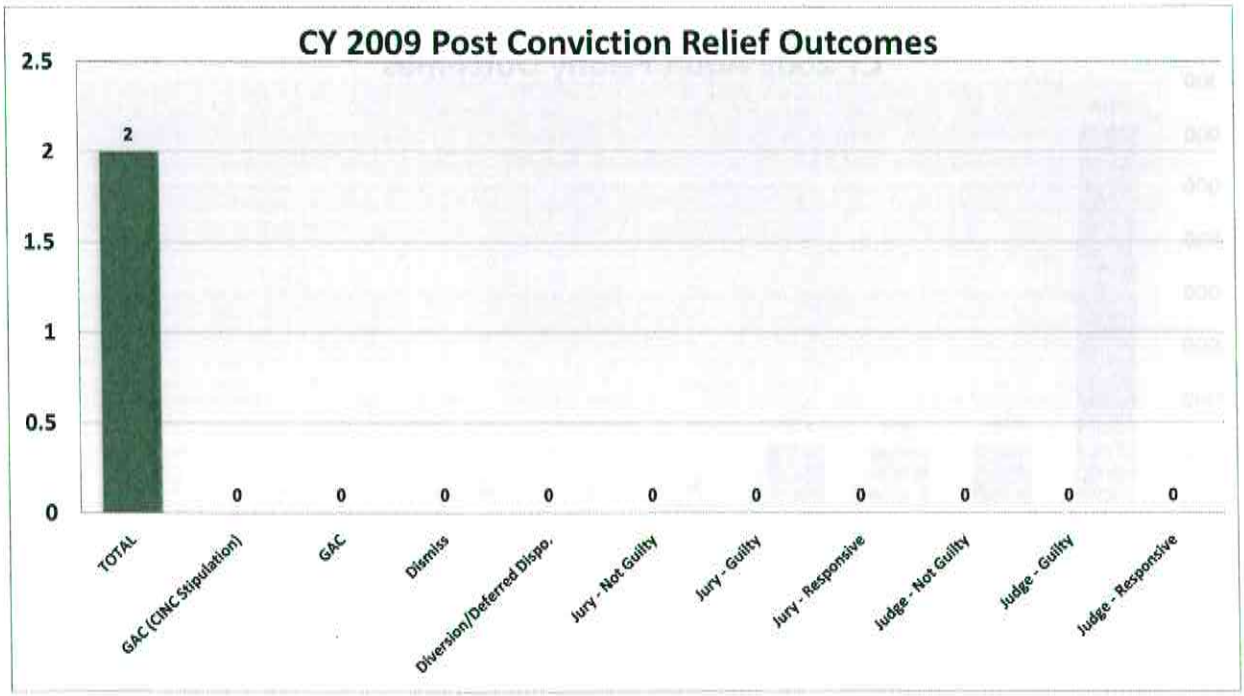

CY 2009 Revocation Outcomes
700
600
500
400
300
200
100
0
613
48
10
34
2
0
0
0
0
4
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
250
200
150
100
50
0
225
23
11
6
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
14000
12000
10000
8000
6000
4000
2000
0
11994
378
36
629
12
0
0
0
25
5
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
8000
7000
6000
5000
4000
3000
2000
1000
0
7189
1197
1082
1173
54
5
15
0
9
9
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
25
20
15
10
5
0
22
0
5
1
0
0
2
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	1	Year>>>	CY 2009
Submitted by (name)>>>	Alan J. Golden		

Total Current Annual Revenue and Expenditure Budget

Revenues	$3,325,900	Expenditures	$3,325,900

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$2,128,930	58.37
Federal Revenue	$0	0.00
Grant/Other Revenue	$0	0.00
Other Local Revenue:		
Court Fees/Costs Assessed	$1,112,410	30.50
Bond Fees and Forfeitures	$297,640	8.16
Department of Corrections	$21,484	0.59
Donations	$0	0.00
Interest Revenue	$6,987	0.19
Application Fees	$50,343	1.38
Police Jury	$0	0.00
Sheriff's Fees	$0	0.00
Reimbursements/Attorney Fees	$29,511	0.81
Miscellaneous	$0	0.00
Totals	**$3,647,305**	**100.00**

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$1,917,984	58.89
Hospitalization and Disability Insurance	$178,120	5.47
Retirement	$210,795	6.47
Payroll Taxes	$26,202	0.80
Accrued Leave	$4,100	0.13
Workers' Compensation	$6,753	0.21
Malpractice Insurance	$8,296	0.25
Auto/Physical Liability Insurance	$2,882	0.09
Audit/Accounting Expense	$37,171	1.14
Contract Clerical	$0	0.00
Expert Witness	$62,911	1.93
Investigators	$0	0.00
Capital Representation	$38,359	1.18
Conflict	$320,002	9.83
Contract - Juvenile Attorneys	$0	0.00
Misdemeanor Attorney Contracts	$111,998	3.44
Contract Attorneys - all other	$0	0.00
Building Lease/Rent	$164,550	5.05
Office Repair and Maintenance	$0	0.00
IT/Technical Support	$17,324	0.53
Major Acquisitions	$9,527	0.29
Equipment Lease/Rent	$8,905	0.27
Telephone/Utilities/Postage/Internet	$19,135	0.59
Office Supplies	$27,431	0.84
Parking/Auto Tolls	$17,686	0.54
Advertisements	$113	0.00
Travel/Lodging/Per Diem/Mileage	$22,020	0.68
Dues and Seminars	$18,165	0.56
Law Library/Journals/Subscriptions	$19,932	0.61
Other Operating Expenses	$4,421	0.14
Miscellaneous	$2,152	0.07
Totals	**$3,256,934**	**100.00**

Explain:

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys	23			yes
# Contract Attorneys		16		no
# Investigators	5			yes
# Social Workers				
# Clerical/Admin Asst.	11			yes
# Office Managers	1			yes
# Other Employees*	1			yes

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Annualized	
Highest Staff/Contract Atty Salary	$94,269
Lowest Staff/Contract Atty. Salary	$40,000
Is your system Staff, Contract or Mixed?	Mixed

Attys. with part time practice	
No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

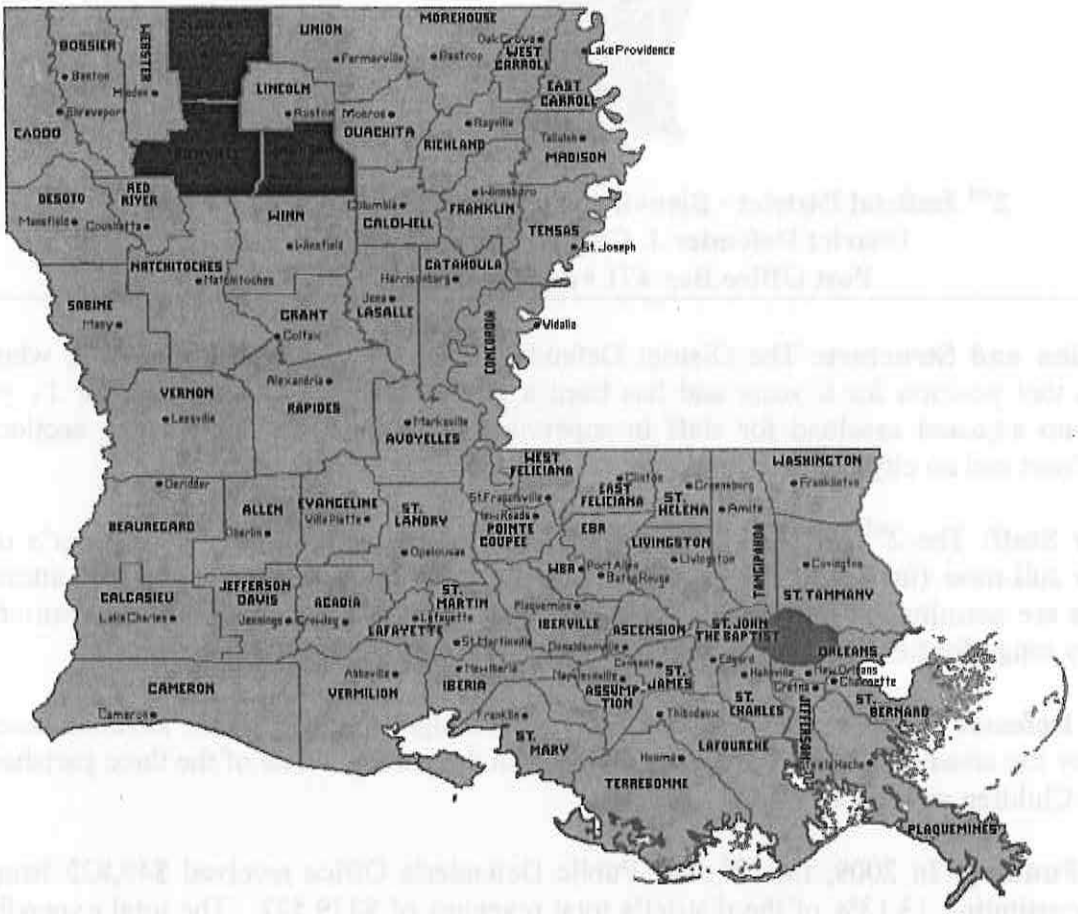
BALANCE SHEET INFORMATION	Dec. 31, 2009	Juvenile Representation Estimate
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$0	$564,000
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$1,225,949	Cash portion that is unearned or reserved for other purposes
Accts. Receivable (Due in 30 Days)	$0	$
Accts. Payable (Due in 30 Days)	$0	
Total	$1,225,949	

*Unearned State Revenue is cash received from the State which is for use in future months

APPROVED:

Alan J. Golden — 12-31-09

District Defender — Date



THE 2ND JDC PUBLIC DEFENDER'S OFFICE

BIENVILLE (ARCADIA) - CLAIBORNE (HOMER) - JACKSON (JONESBORO)

DISTRICT DEFENDER: J. CLAY CARROLL
525 E. COURT AVENUE
JONESBORO, LA 71251
(318) 259-4184

2nd Judicial District • Bienville, Claiborne and Jackson Parishes
District Defender J. Clay Carroll • (318) 259-4185
Post Office Box 471 • Jonesboro, LA • 71251

Supervision and Structure: The District Defender in the 2nd JDC is Clay Carroll, who has served in that position for 6 years and has been a public defender in Louisiana for 11 years. There is no adjusted caseload for staff in supervisory positions. There are three sections of District Court and no city or specialty courts.

Defender Staff: The 2nd JDC Public Defender's Office is a contract public defender's office with two full-time (including the District Defender) and three part-time contract attorneys. Attorneys are permitted to represent clients in private criminal cases without any restrictions. The salary range for full-time attorneys is $20,000 - $45,000.

Juvenile Defense: Juvenile cases are heard by District Judges in the 2nd JDC. Juvenile cases are handled by the attorney assigned to handle all cases in the parish. None of the three parishes has an active Children and Youth Planning Board.

District Funding: In 2009, the 2nd JDC Public Defender's Office received $49,823 from the LPDB, constituting 13.13% of the district's total revenues of $379,522. The total expenditures in 2009 were $421,559.

Appointment of Counsel: In the 2nd JDC, the judge makes the determination of indigence in coordination with the public defender's office. Clients are appointed a public defender at the time charges are filed. If incarcerated, appointment occurs at the 72-hour hearing. If the client is released on bond, the Public Defender's Office requires completion of application for appointment before proceeding. The investigator handles intake for all incarcerated clients; the appointed attorney handles intake for clients released on bond. Adult clients are held at parish prisons in each parish. Juvenile clients are held in Red River Parish (Ware).

Fees: The 2nd JDC Public Defender's Office collects the statutory $40 fee for all clients ($10,660), and if the client is employed, the case is reviewed by judge for ability to pay and ordered partial reimbursement to the Public Defender's Office.

Caseload: The 2nd JDC Public Defender's Office reported handling 2,060 cases in 2009. Of those, 167 involved juvenile matters, including 82 Child in Need of Care representations.

THE 2ND JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	Bienville - Arcadia; Claiborne - Homer; Jackson - Jonesboro
Population:	48,000
Juvenile Population (in Public Schools)	7,108
District Defender	J. Clay Carroll
Years as District (or Chief) Defender	6
Years of Public Defense	11
Office Manager	Joyce Carter
Primary Office Street Address	525 East Court Avenue
City	Jonesboro
ZIP	71251-0471
Primary Phone	318-259-4184
Primary Mailing Address	P.O. Box 471, Jonesboro, 71251-0471
Primary Email Contact	
Primary Emergency Contact	Clay Carroll
Primary Emergency Phone	318-243-4482
Secondary Emergency Contact	Joyce Carter
Secondary Emergency Phone	318-259-4184
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	n/a
Other District Office Contact Personnel (Primary Only)	n/a
Name of Owner(s) of Office(s)	
Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office - all offices	n/a
Courts and Locations	2nd JDC Div. A, 513 N. Main St., Homer, LA 71040; 2nd JDC Div. B, 200 Courthouse, 500 E. Court St., Jonesboro, LA 71251; 2nd JDC Div. C, 208 Courthouse, 100 Courthouse Dr., Arcadia, LA 71001

Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	3 divisions
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Claiborne Parish - 1 attorney is assigned all felonies and 1 attorney is assigned all misd.; Jackson Parish - 1 attorney is assigned all crim. cases; Bienville Parish - 1 attorney is assigned all crim. cases
Name of Adult Detention Facilities in this District	Claiborne Parish Detention Center, Homer; Claiborne Parish Jail, Homer; Jackson Parish Correctional Center, Jonesboro; Bienville Parish Jail, Arcadia
Name of Adult Detention Facilities Outside the District Which Hold Clients	Bayou Dorchet Corr. Cntr, Minden; Richland Parish Det. Cntr, Rayville; LaSalle Corr. Cntr, Olla;
Name of Juvenile Detention Facilities in this District	n/a
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Youth Center, Coushatta; Green Oaks Detention Center, Monroe
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	Many detainees are held in facilities which are 30 to 90 miles away resulting in additional time and travel costs per visit
District Attorney	Jonathan Stewart
Chief Judge of Criminal District Court	Jenifer Ward Clason
Juvenile Court Judges (specify District of City Court)	n/a
Drug Court Judges	n/a
Mental Health Court Judges	
Other Specialty Court	n/a
Name of Specialty and brief Description:	n/a
Indigency Determined by Whom and How?	Indigency is determined by each assistant public defender after review of the applicant's financial information as provided
When is Assignment/Appointment of Counsel Made?	At the 72 hr. hearing if in custody and at arrignment if out on bond
Client Assigned by Whom and How?	Cases assigned based upon which parish the crime is committed in and whether it is a felony or misd. charge.
Initial Client Intake Conducted by Whom? (Name and Title)	if in custody - Steve Williams, Investigator; not in custody - assistant district defender assigned to case
Does this District Use an Intake Form? (If so, please attach to hard copy)	yes

Brief Explanation of Intake Process	Investigator visits with the client, explains general process, goes over information requested on the interview form
Does the Office Collect the $40 Fee	yes
If $40 Fee is Not Always Collected, Explain Basis for Waiver	if client has no ability to pay or is incarcerated the fee is waived
Total Fees Collected in 2009	$10,660
Formula for determining the reduced rate charged if client is able to make partial payment	n/a
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	began 1/1/10 statewide
Grant Monies for Technology Currently Unencumbered or Unexpended	none
Private Practice Policy	Private practice permitted but no policy. While there is no formal policy each attorney is aware primary responsibilty is to the defender's office and no cases are to be taken that will be in conflict. The general policy of the former local board has been in place for over 12 years and I was advised of it when I was first hired.
Primary Immediate Needs	Attorney needs to be hired in Bienville Parish so that the District Defender is not also handling a full caseload.
Immediate Critical Issue Areas	none
Long-Term Critical Issue Areas	Caseload and/or workload will have to be reviewed on an ongoing basis to make sure that each attorney is within state standards. The issue will become whether appropriate funding will be available to meet future staffing needs.
Please List All New Hires in 2009 (Name and Title)	Patrick O. Jefferson, Misd. Attorney, Claiborne Parish
2009 Media Coverage and/or Major Accomplishments	n/a
Number of Expected New Attorney Hires in 2010	1
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	no
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	District Defender supervises all attorneys and the investigator

Any Policy for Workload Reduction for Supervisory Staff	No
Medical Benefits for Any Staff	Each attorney is reimbursed for medical insurance expenses
Regular meetings for Any Staff	No

STAFF DIRECTORY:

FULL-TIME CONTRACT STAFF ATTORNEYS	CONTACT INFORMATION
J. Clay Carroll (Cap; Fe: Mi: Ju; CINC-parent, CINC-child; Other)	318-259-4184; 318-259-6278; clay@culpeppercarroll.com
H. Paul Garner (Cap; FE; Mi; Ju; CINC-parent; CINC-child; Other)	318-927-9210; 318-927-9248; hpgarner@bellsouth.net

PART-TIME CONTRACT ATTORNEY(S)	
James E. Beal (Cap; Fe: Mi; Ju; CINC-parent; CINC-child; Other)	318-259-2391; 318-259-2392; beal-law@bellsouth.net
Darrell Avery (Fe; Mi; Ju; CINC-parent; CINC-child; Other)	318-259-9040; 318-259-8603 dralaw@bellsouth.net
Patrick O. Jefferson (Fe; Mi; Ju; CINC-parent; Other)	318.927.3811; 318.927.5311; pojeff1@cox.net

NON-ATTORNEY EMPLOYEES, CONTRACTORS AND OTHER STAFF	
Steve Williams, Investigator	318-278-4692

2009 District Office Technology Survey

The following questions refer to equipment and

Survey Completor's Name
J. Clay Carroll

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
__Windows Vista
__Windows Server 2000/2003/2008
X__Windows XP
__Mac OSX

Productivity Suites Used:
X__Microsoft Office 2007 (Word, Excel, etc.)
__Microsoft Office 2003
__Previous Microsoft Office version
__Corel Word Perfect
__Other

Internet Browsers Used:
__Internet Explorer 6
X__Internet Explorer 7 or 8
__Firefox
__Other

HARDWARE:
Please enter the number of
devices in your inventory

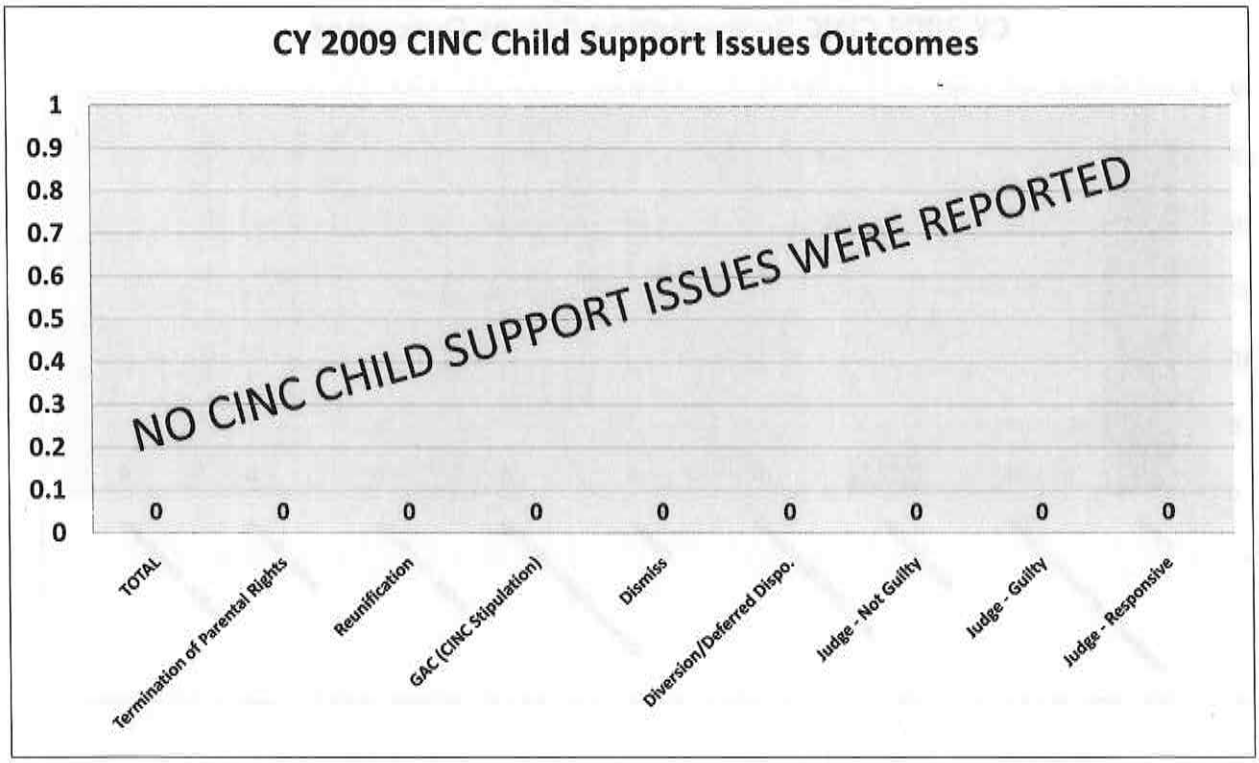
___Desktop PCs
X__Laptops
___Video Cameras
___Digital Cameras
___Video Conferencing Systems
___B&W Laser Printers
___Color Printers
___Wireless Cards

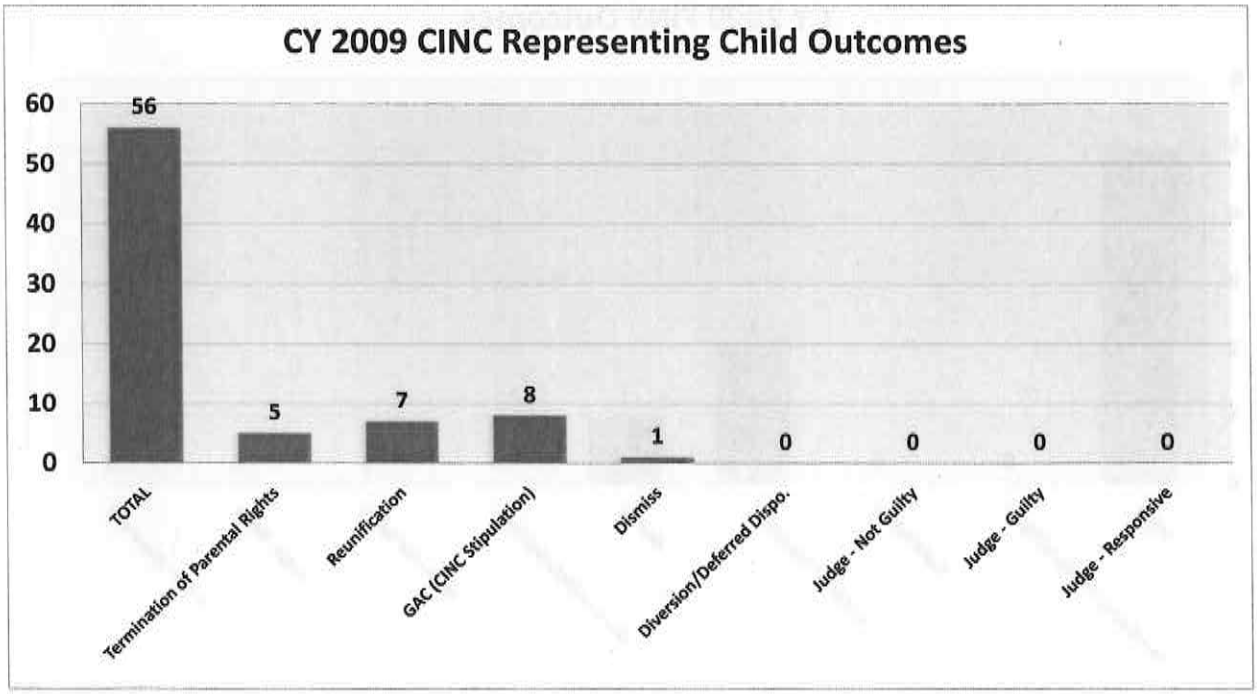
INTERNET SERVICES:
____Dialup ____Broadband ____No Internet Connection
Connection Speed:
Provider Name:
Email Provider:

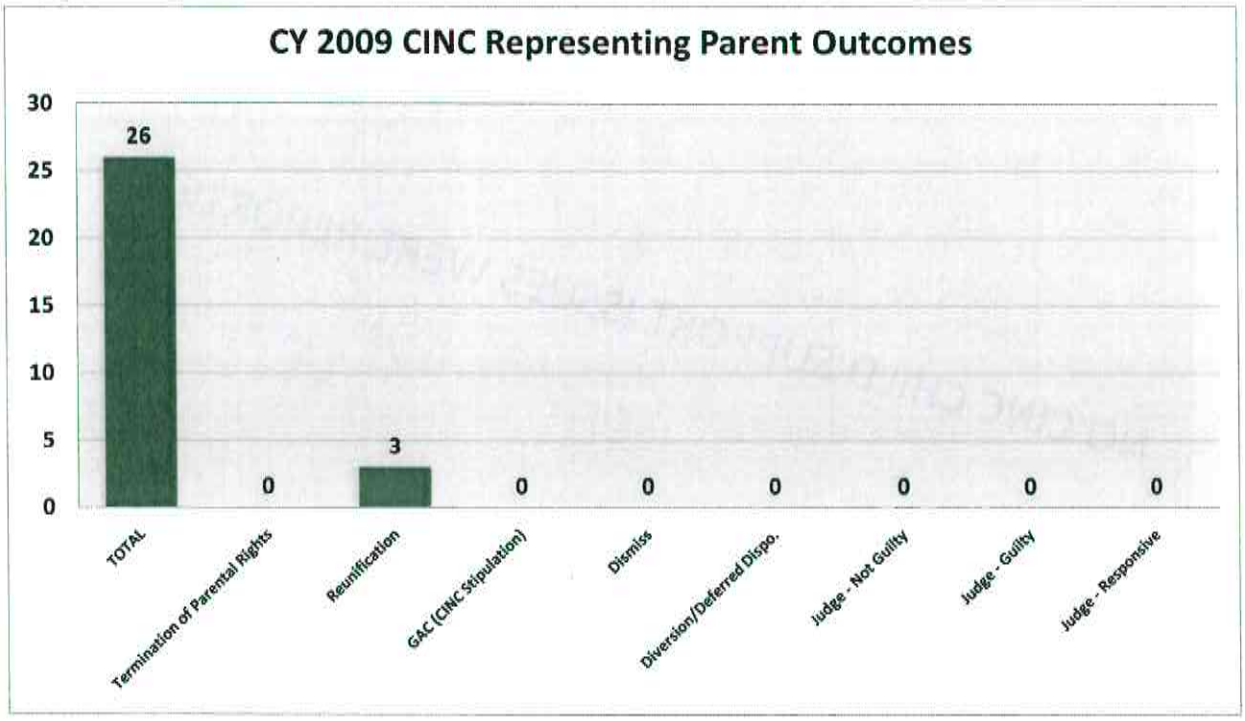
Please list any software or computer equipment in which you need training:

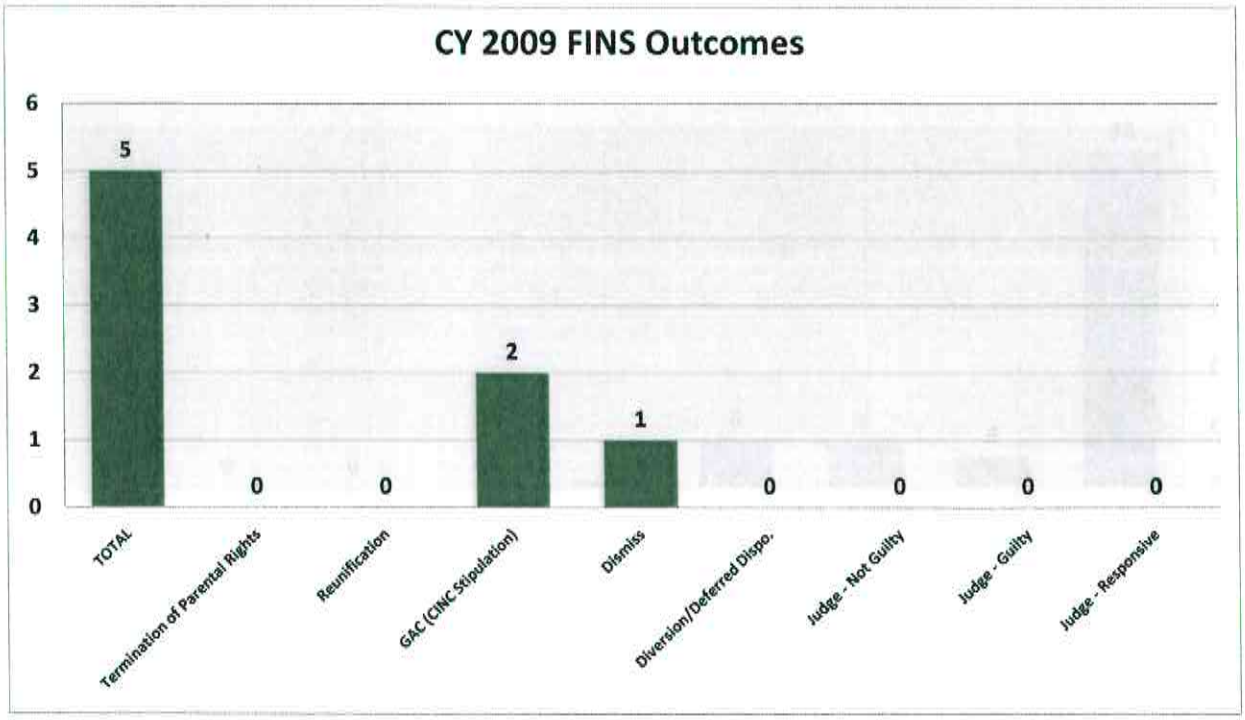
2nd District Caseload Report

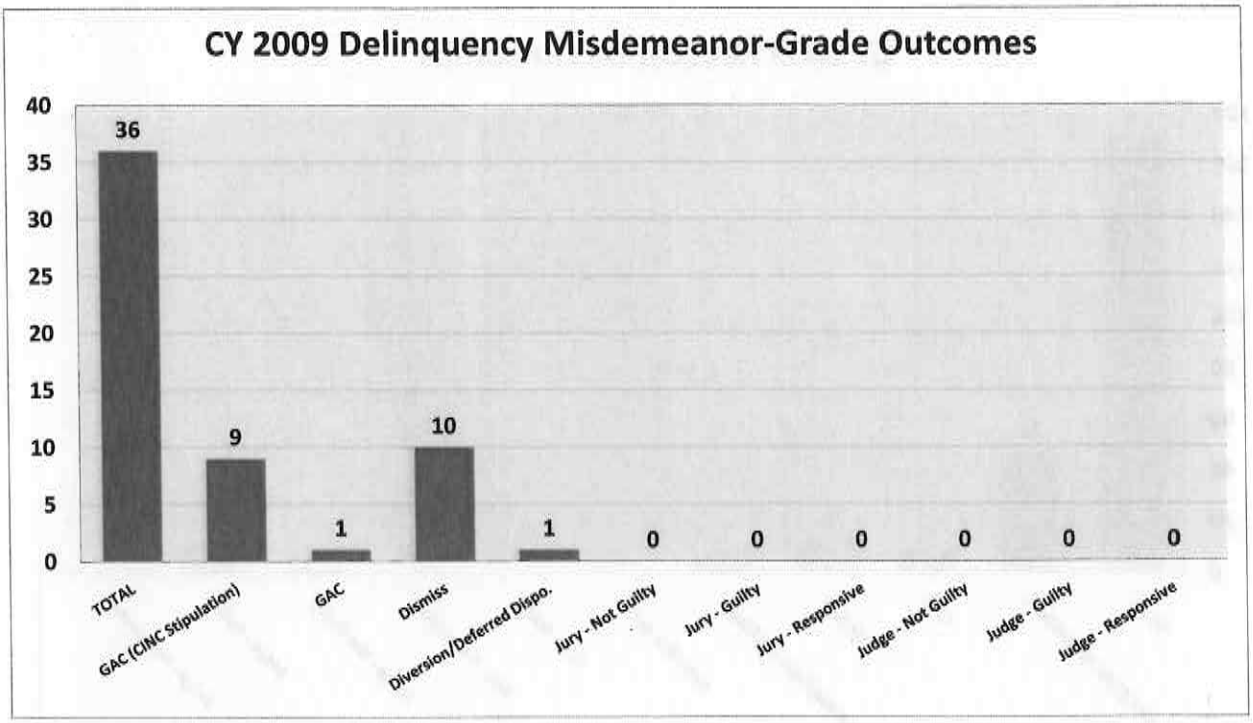
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	56	5	7	8	N/A	1	0	N/A	N/A	N/A	0	0	0
CINC Representing Parent	26	0	3	0	N/A	0	0	N/A	N/A	N/A	0	0	0
FINS	5	0	0	2	N/A	1	0	N/A	N/A	N/A	0	0	0
Delinquency Misdemeanor-grade	36	N/A	N/A	9	1	10	1	0	0	0	0	0	0
Delinquency Felony-Grade	44	N/A	N/A	19	5	4	5	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	171	N/A	N/A	48	9	13	8	0	0	0	2	13	0
Other cases (DWI, Extraditions, etc.)	56	N/A	N/A	52	4	0	0	0	0	0	0	0	0
Adult Misdemeanor	648	N/A	N/A	342	23	249	5	0	2	0	3	3	0
Adult Felony	1010	N/A	N/A	282	119	202	3	0	4	0	0	1	0
Capital	3	N/A	N/A	0	1	0	0	0	0	0	0	0	0
Post Conviction Relief	5	N/A	N/A	0	0	0	0	0	0	0	0	0	0

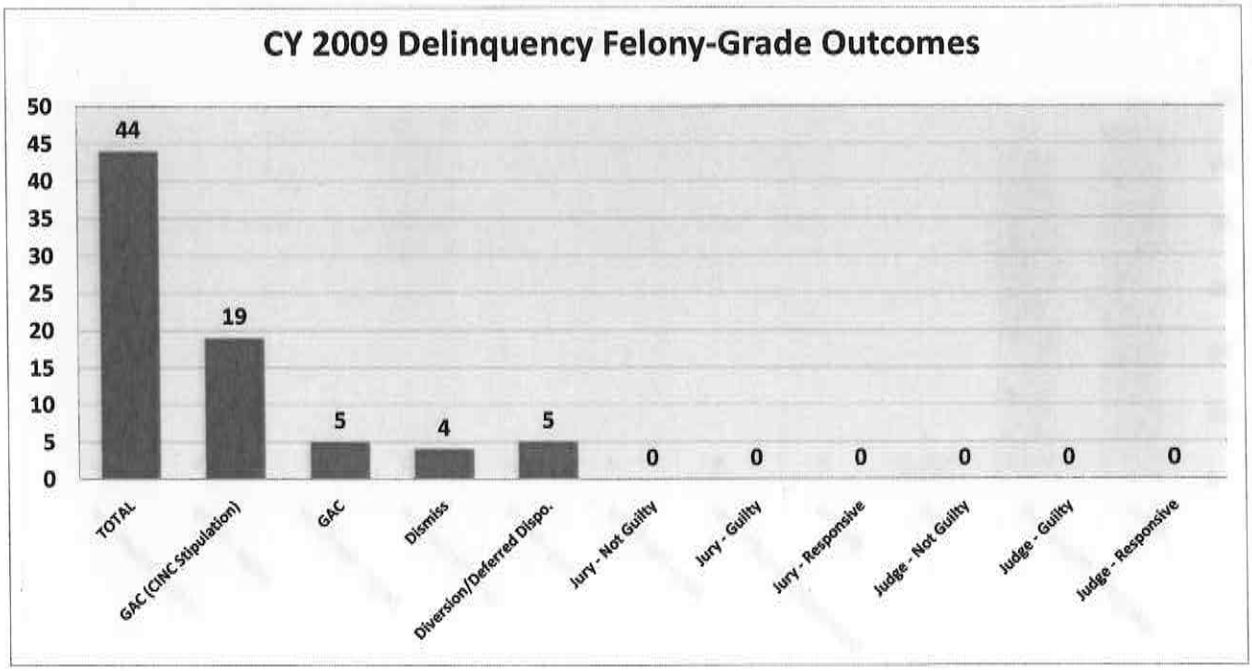

CY 2009 CINC Child Support Issues Outcomes
NO CINC CHILD SUPPORT ISSUES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

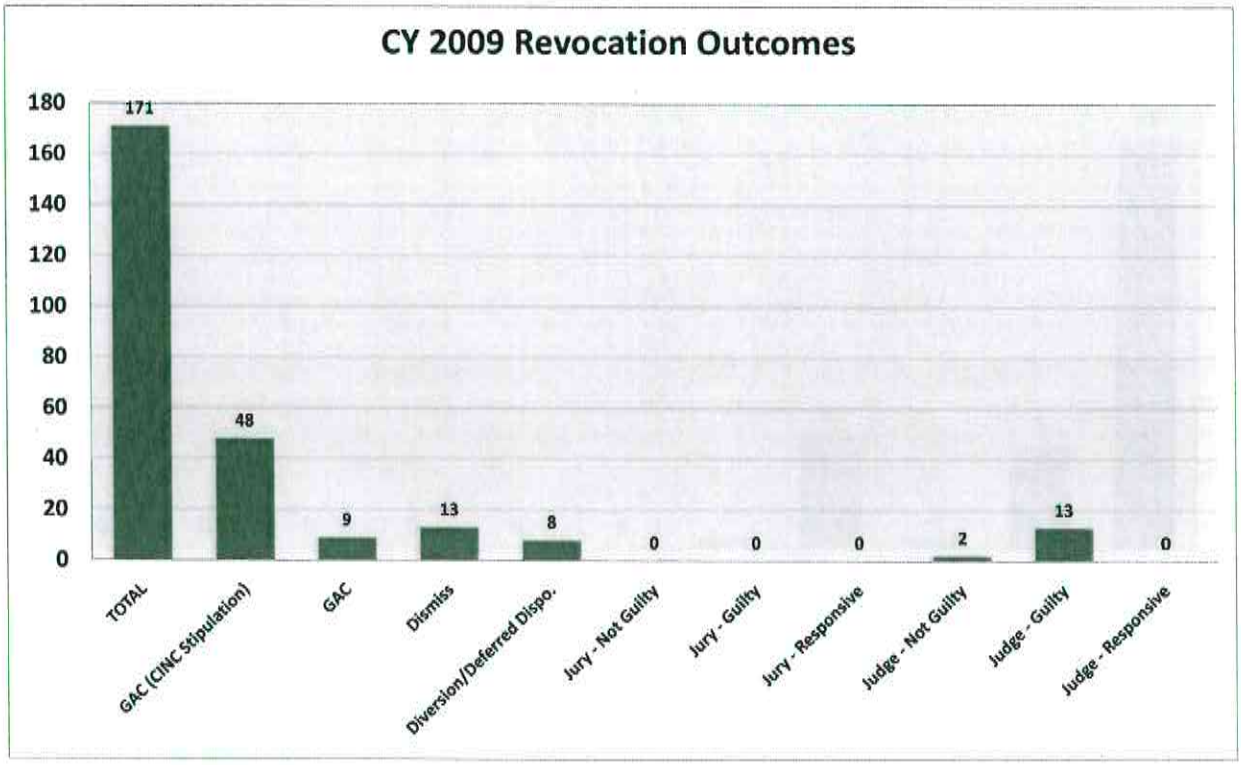

CY 2009 CINC Representing Child Outcomes
60
50
40
30
20
10
0
56
5
7
8
1
0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

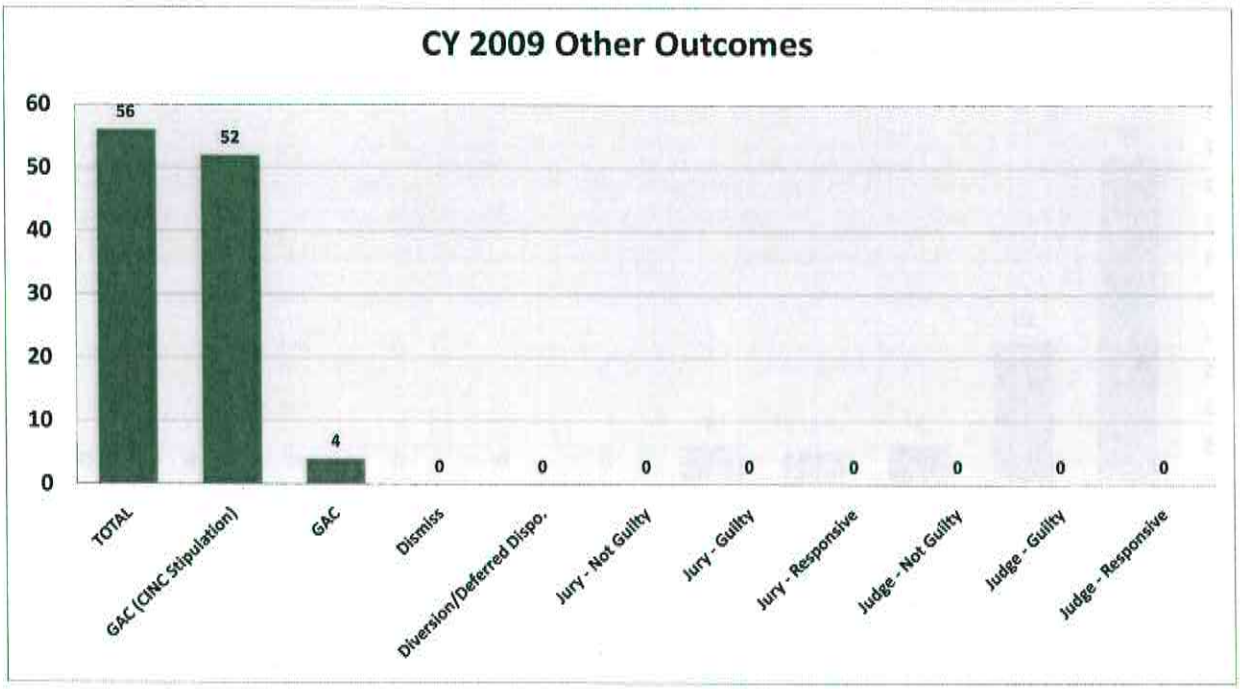

CY 2009 CINC Representing Parent Outcomes
30
25
20
15
10
5
0
26
0
3
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

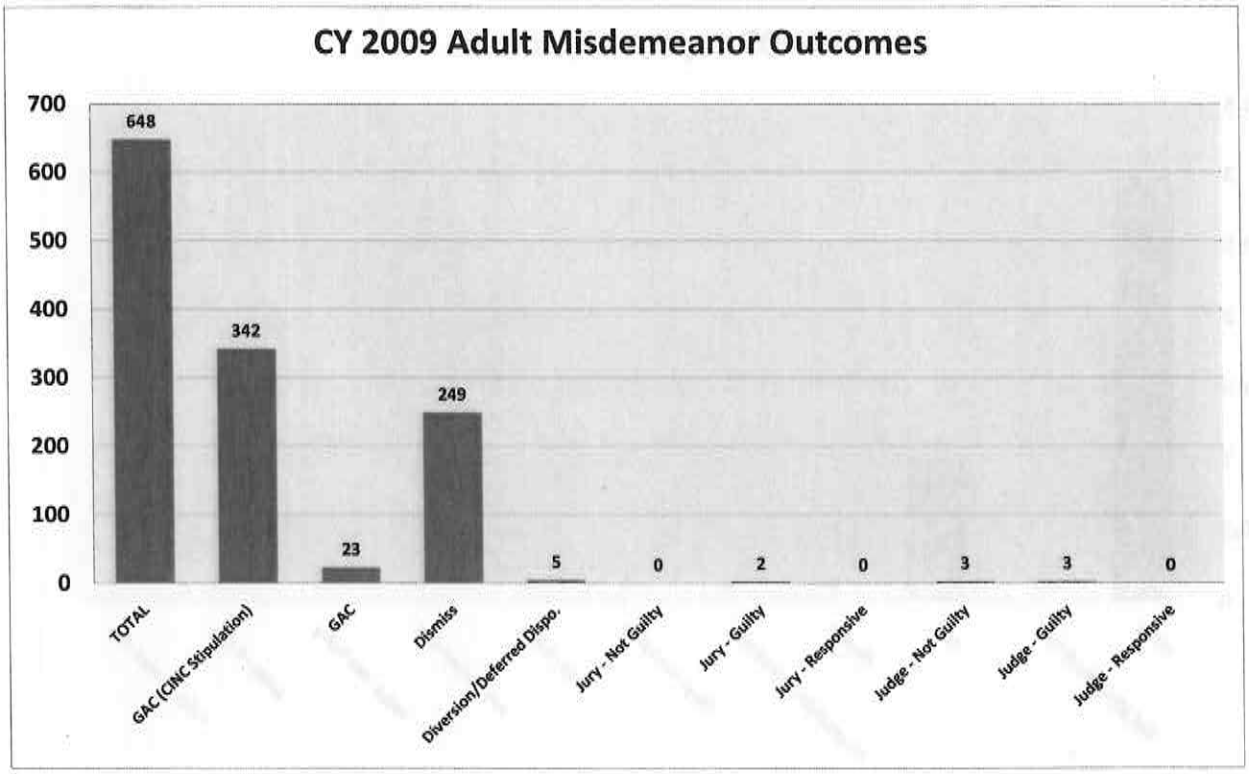

CY 2009 FINS Outcomes
6
5
4
3
2
1
0
5
0
0
2
1
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

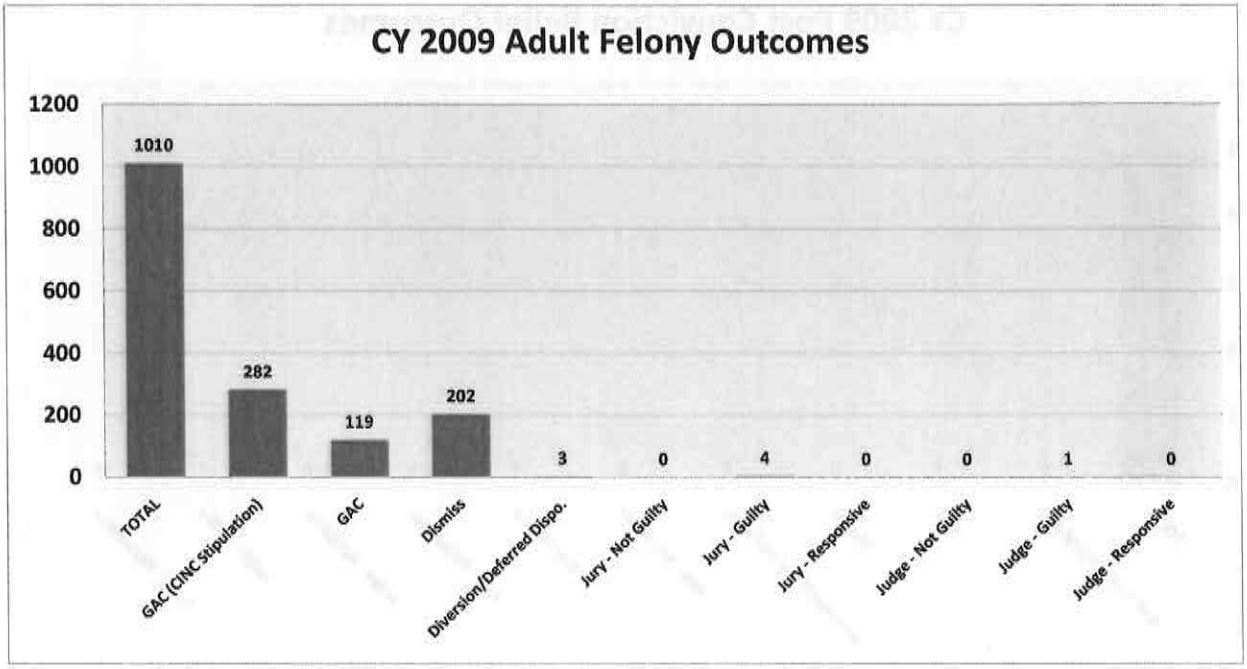

CY 2009 Delinquency Misdemeanor-Grade Outcomes
40
35
30
25
20
15
10
5
0
36
9
1
10
1
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

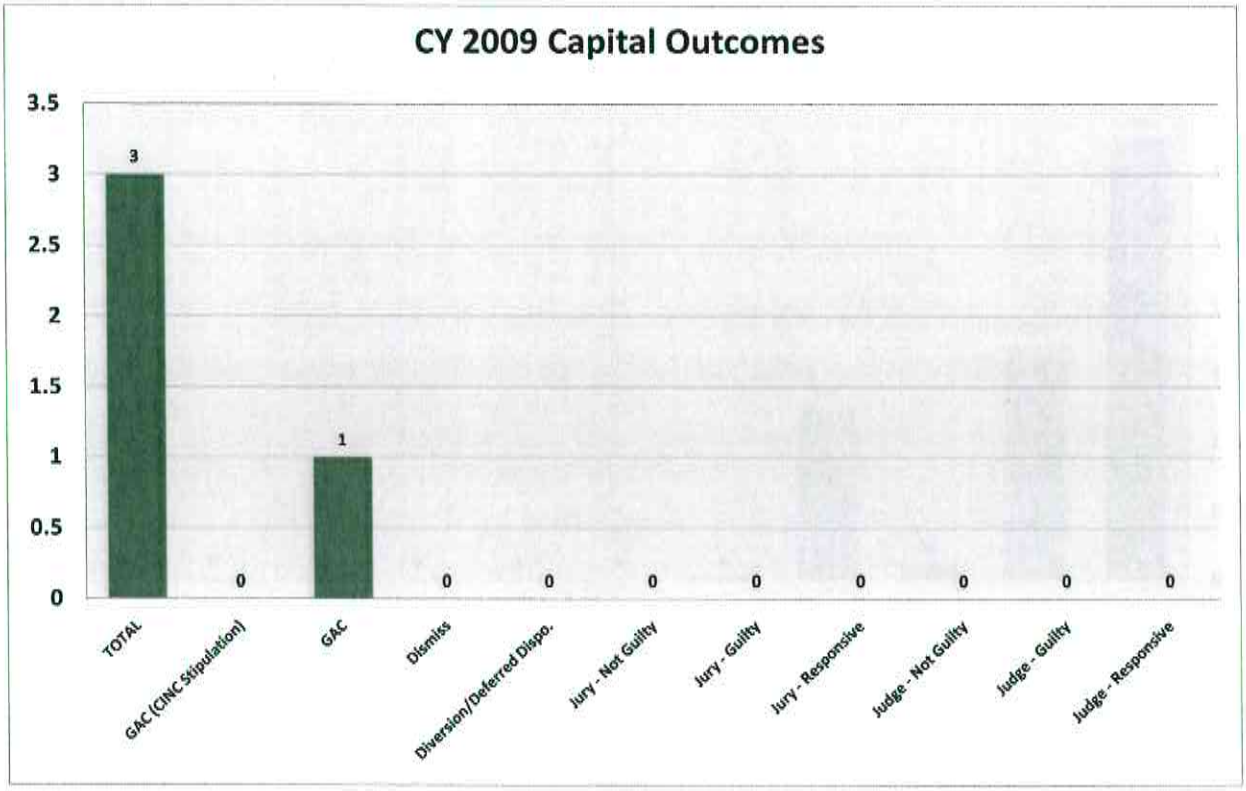

CY 2009 Delinquency Felony-Grade Outcomes
50
45
40
35
30
25
20
15
10
5
0
44
19
5
4
5
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

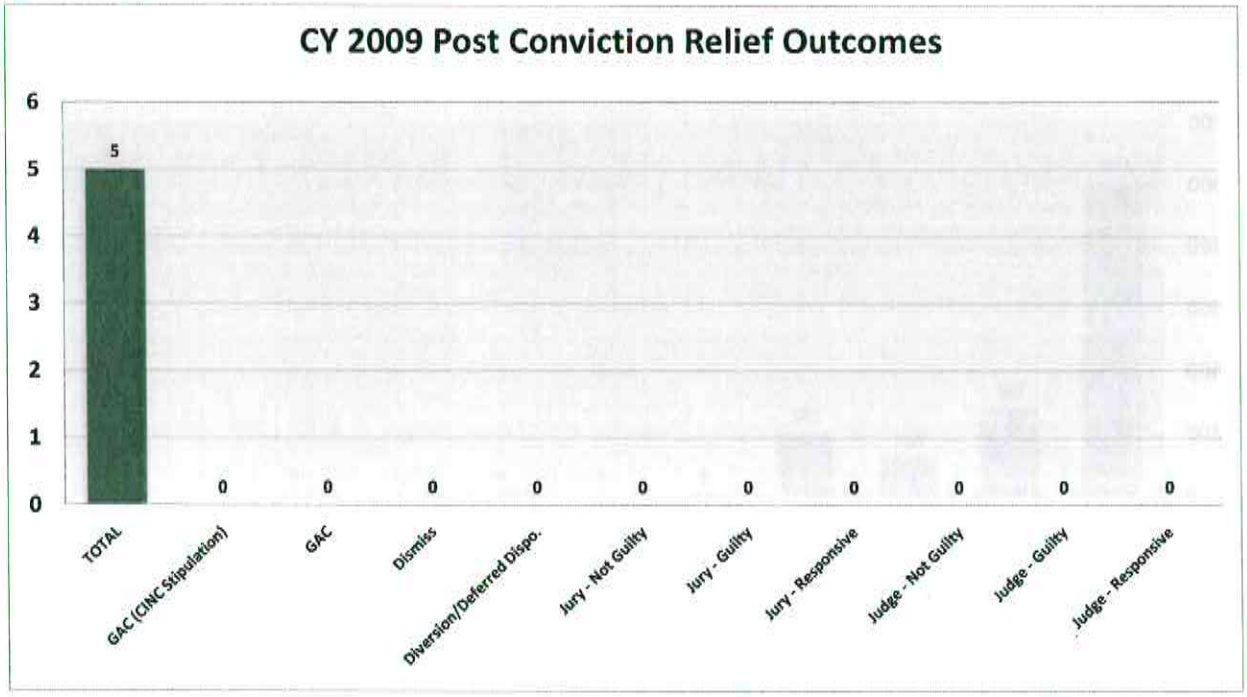

CY 2009 Revocation Outcomes
180
160
140
120
100
80
60
40
20
0
171
48
9
13
8
0
0
0
2
13
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
60
50
40
30
20
10
0
56
52
4
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
700
600
500
400
300
200
100
0
648
342
23
249
5
0
2
0
3
3
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
1200
1000
800
600
400
200
0
1010
282
119
202
3
0
4
0
0
1
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
0
1
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
6
5
4
3
2
1
0
5
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	2	Year>>>	CY 2009
Submitted by (name)>>>	J. Clay Carroll		

Total Current Annual Revenue and Expenditure Budget

Revenues	$331,500	Expenditures	$498,750

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$49,823	13.13
Federal Revenue	$0	0.00
Grant/Other Revenue	$0	0.00
Other Local Revenue:		
Court Fees/Costs Assessed	$267,874	70.58
Bond Fees and Forfeitures	$27,527	7.25
Department of Corrections	$0	0.00
Donations	$0	0.00
Interest Revenue	$4,981	1.31
Application Fees	$10,662	2.81
Police Jury	$0	0.00
Sheriff's Fees	$0	0.00
Reimbursements/Attorney Fees	$18,536	4.88
Miscellaneous	$119	0.03
Totals	$379,522	100.00

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$77,424	18.37
Hospitalization and Disability Insurance	$44,906	10.65
Retirement	$0	0.00
Payroll Taxes	$0	0.00
Accrued Leave	$0	0.00
Workers' Compensation	$0	0.00
Malpractice Insurance	$7,877	1.87
Auto/Physical Liability Insurance	$1,493	0.35
Audit/Accounting Expense	$4,250	1.01
Contract Clerical	$0	0.00
Expert Witness	$2,122	0.50
Investigators	$33,089	7.85
Capital Representation	$4,116	0.98
Conflict	$24,000	5.69
Contract - Juvenile Attorneys	$0	0.00
Misdemeanor Attorney Contracts	$20,000	4.74
Contract Attorneys - all other	$83,422	19.79
Building Lease/Rent	$0	0.00
Office Repair and Maintenance	$0	0.00
IT/Technical Support	$0	0.00
Major Acquisitions	$19,823	4.70
Equipment Lease/Rent	$0	0.00
Telephone/Utilities/Postage/Internet	$0	0.00
Office Supplies	$24	0.01
Parking/Auto Tolls	$0	0.00
Advertisements	$0	0.00
Travel/Lodging/Per Diem/Mileage	$3,773	0.90
Dues and Seminars	$2,255	0.53
Law Library/Journals/Subscriptions	$7,172	1.70
Other Operating Expenses	$85,813	20.36
Miscellaneous	$0	0.00
Totals	$421,559	100.00

Explain:

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys				
# Contract Attorneys	2	3		4-Health
# Investigators	1			no
# Social Workers				
# Clerical/Admin Asst.				
# Office Managers				
# Other Employees*				

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Annualized

Highest Staff/Contract Atty Salary	$45,000.00
Lowest Staff/Contract Atty. Salary	$22,500.00
Is your system Staff, Contract or Mixed?	Contract

Attys. with part time practice

No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

BALANCE SHEET INFORMATION	Dec. 31, 2009
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$127,992
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$237,697
Accts. Receivable (Due in 30 Days)	$0
Accts. Payable (Due in 30 Days)	$0
Total	$365,689

Juvenile Representation Estimate
$15,763

Cash portion that is unearned or reserved for other purposes

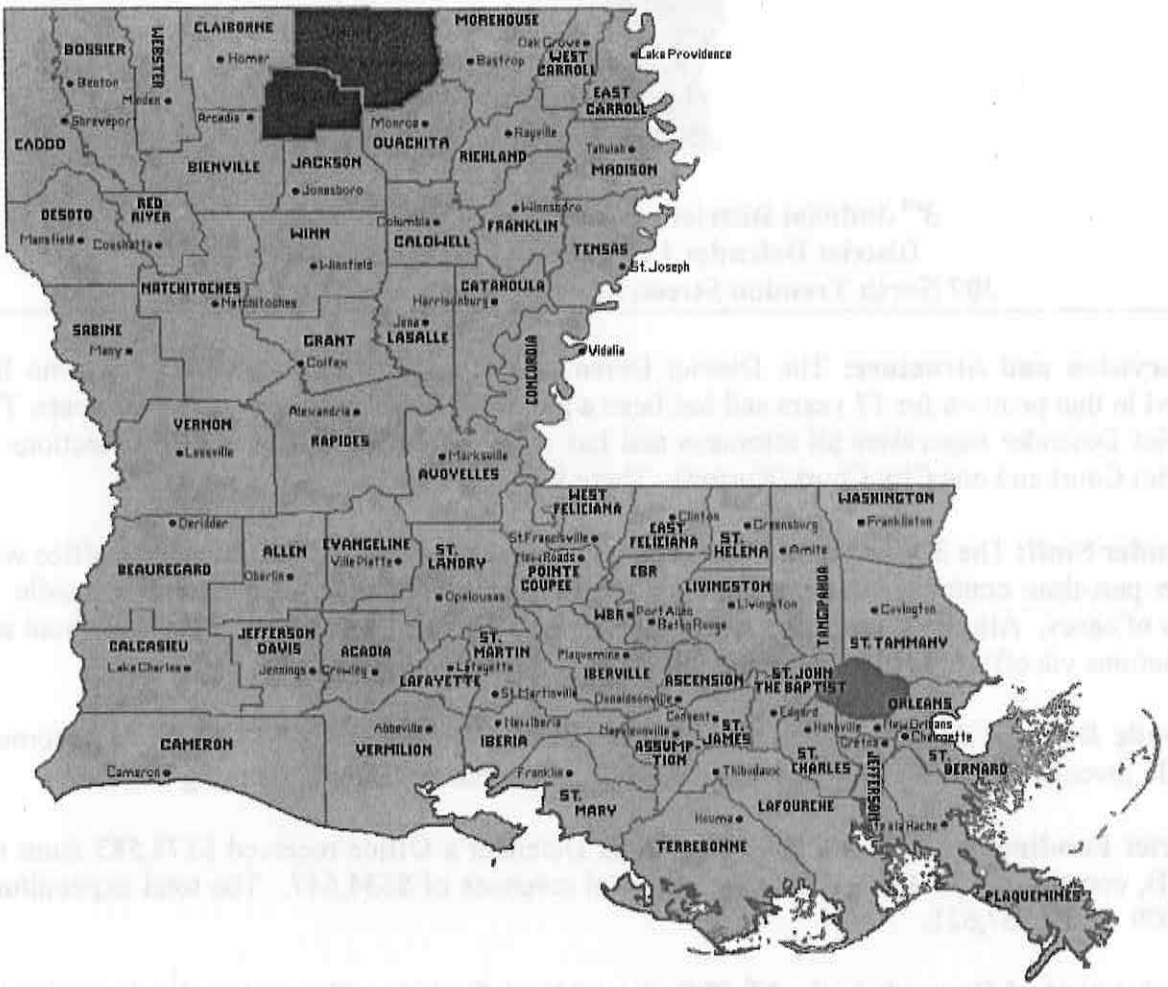
$3,054.00

APPROVED:

J. Clay Carroll — District Defender

12-31-09 — Date

*Unearned State Revenue is cash received from the State which is for use in future months



The 3rd JDC Public Defender's Office

Lincoln (Ruston) - Union (Farmerville)

District Defender: Lewis A. Jones
307 North Trendon Street, Suite 102
Ruston, LA 71270
(318) 255-5100

3rd Judicial District • Lincoln and Union Parishes
District Defender Lewis Jones • (318) 255-5100
307 North Trendon Street, Suite 102 • Ruston, LA • 71270

Supervision and Structure: The District Defender in the 3rd JDC is Lewis Jones, who has served in that position for 17 years and has been a public defender in Louisiana for 19 years. The District Defender supervises all attorneys and has a full caseload. There are three sections of District Court and one City Court (Ruston). There is a drug court program for adults.

Defender Staff: The 3rd JDC Public Defender's Office is a contract public defender's office with seven part-time contract attorneys (including the District Defender). All attorneys handle all types of cases. Attorneys are permitted to represent clients in private criminal cases without any restrictions via office policy. The salary range for attorneys is $36,038 - $61,493.

Juvenile Defense: Juvenile cases are heard by District Judges in the 3rd JDC. All attorneys handle juvenile cases. Neither parish has an active Children and Youth Planning Board.

District Funding: In 2009, the 3rd JDC Public Defender's Office received $178,583 from the LPDB, constituting 33.40% of the district's total revenues of $534,647. The total expenditures in 2009 were $567,621.

Appointment of Counsel: In the 3rd JDC, the public defender's office makes the determination of indigence. Clients are appointed a specific public defender at the 72-hour hearing. Adult clients are held in facilities within the district and sometimes in Jackson or Claiborne parishes. Juvenile clients are held in the respective parishes.

Fees: The 3rd JDC Public Defender's Office collects the statutory $40 fee for clients ($8,600) and does not do any independent evaluation to levy partial reimbursement from clients.

Caseload: The 3rd JDC Public Defender's Office reported handling 3,509 cases in 2009. Of those, 552 involved juvenile matters, including 37 Child in Need of Care representations.

THE 3RD JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	Lincoln - Ruston; Union - Farmerville	
Population:		65,312
Juvenile Population (in Public Schools)		9,572
District Defender	Lewis A. Jones, lewisjoneslaw@yahoo.com	
Years as District (or Chief) Defender		17
Years of Public Defense		19.5
Office Manager	Rebecca Pesnell	
Primary Office Street Address	307 North Trenton Street, Suite 102	
City	Ruston	
ZIP	71270	
Primary Phone	318-255-5100	
Primary Mailing Address	same	
Primary Email Address	lewisjoneslaw@yahoo.com	
Primary Emergency Contact	Lewis A. Jones	
Primary Emergency Phone	318-503-1444 (cell)	
Secondary Emergency Contact	Gina L. Jones	
Secondary Emergency Phone	318-251-3200 (work)	
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	n/a	
Other District Office Contact Personnel (Primary Only)	n/a	
Name of Owner(s) of Office(s)	Tom Sumrall	
Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office		$675.00

Courts and Locations	3rd Judicial District Court, Lincoln Parish, Ruston; Ruston City Court; 3rd Judicial District Court, Union Parish, Farmerville
Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	3 divisions in Lincooln District, 3 divisions in Union District, 1 in Ruston City Court
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	One contract attorney handles Ruston City Court and Lincoln juvenile cases; one contract attorney handles felonies in Union Parish; one contract attorney handles misdemeanor, conflict, and juvenile cases in Union Parish; one contract attorney handles Lincoln misdemeanors; one contract attorney handles conflict cases and one criminal division in Lincoln Parish; one contract attorney handles all criminal cases in a separate division in Lincoln Parish; one contract attorney handles all criminal cases in a separate division in Lincoln Parish.
Name of Adult Detention Facilities in this District	Contract Lincoln Parish Detention Center and Union Parish Detention Center
Name of Adult Detention Facilities Outside the District Which Hold Clients	Jackson Parish Correctional Center (Jonesboro) and Wade Correctional Center (Homer)
Name of Juvenile Detention Facilities in this District	There are no "juvenile detention facilities"; however, juveniles are sometimes held at the Methodist Children's Home in Ruston.
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	n/a
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	It is difficult to communicate with clients who are housed in parishes other than that in which their charges are pending.
District Attorney	Robert W. Levy
Chief Judge of Criminal District Court	R. Wayne Smith
Juvenile Court Judges (specify District of City Court)	They rotate; however, Cynthia T. Woodard is currently the judge handling juvenile court in both parishes.
Drug Court Judges	Currently, it is Jay B. McCallum; however, they rotate and R. Wayne Smith will take over on January 1, 2010, for a 2-year term.
Mental Health Court Judges	No
Other Specialty Court	n/a
Name of Specialty and brief Description:	n/a

	No
Indigency Determined by Whom and How?	Determined in court at the arraignment by the contract attorney handling court on that particular daty.
When is Assignment/Appointment of Counsel Made?	By telephone within 72 hours of arrest if in custody. If not, at arraignment.
Client Assigned by Whom and How?	In Union Parish, one lawyer handles all felonies while another handles all misdemeanors. In Lincoln, the division to which their case is assigned will determine who the lawyer is if it is a felony. If misdemeanor, one contract attorney handles all cases.
Initial Client Intake Conducted by Whom? (Name and Title)	Robert Earle, contract attorney, in Union Parish. Forrest Moegle, contract attorney, in Lincoln Parish.
Does this District Use an Intake Form? (If so, please attach to hard copy)	yes
Brief Explanation of Intake Process	Within 72 hours of appointment, lawyer responsible for doing the intake visits with the defendant, answers any questions that they may have, and completes the intake form.
Does the Office Collect the $40 Fee	yes
If $40 Fee is Not Always Collected, Explain Basis for Waiver	Waived if they are incarcerated or if they are on bond but are found to be unable to pay the fee (which is extremely rare).
Total Fees Collected in 2009	$8,600.00
Formula for determining the reduced rate charged if client is able to make partial payment	Rate charged, if any, is determined by the Court; however, this is rarely, if ever, done.
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	1-Jan-10
Grant Monies for Technology Currently Unencumbered or Unexpended	none
Private Practice Policy	Attorneys are permitted to have a private practice as long as it does not conflict with their contractual obligations.

Primary Immediate Needs	More money to pay contract attorneys on a level more commensurate with assistant district attorneys and to pay clerical staff more on par with district attorney's support staff.
Immediate Critical Issue Areas	What to do about office stipend/expense reimbursement for district defender. Once the CINC rollout takes effect, it may be necessary to hire another attorney to handle conflicts between the parents.
Long-Term Critical Issue Areas	Some type of retirement benefits are a long-term concern; however, I would not call it "critical."
Please List All New Hires in 2009 (Name and Title)	I changed some responsibilities of existing contract attorneys; however, there were no new persons hired.
2009 Media Coverage and/or Major Accomplishments	n/a
Number of Expected New Attorney Hires in 2010	One to replace a contract attorney who has resigned. May need to hire a CINC conflict attorney.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	Have not hired a new attorney in years, and that attorney had criminal experience. Would provide one-on-one training and possibly suggest relevant cle seminars to attend.
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	Other than the district defender, we only have 6 attorneys. All attorneys are directly supervised by the district defender. All attorneys are contract and, therefore, supervise their own support staff.
Any Policy for Workload Reduction for Supervisory Staff	No
Medical Benefits for Any Staff	Attorneys' health insurance premiums are reimbursed.
Regular meetings for Any Staff	No

PART-TIME CONTRACT ATTORNEYS	CONTACT INFORMATION
Lewis Jones (Fe; CINC parent)	318-255-5100; 318-255-4375; lewisjoneslaw@yahoo.com
Gina Jones (Fe)	318-251-3200; 318-255-4375; ginajoneslaw@yahoo.com
Rick Candler (Fe)	318-255-1670; rlcandler@aol.com
Forrest Moegle (Mi; Ju; CINC parent)	318-254-0100, forrestmoegle@wildblue.net
Deanna McCallum (Mi; Ju; FINS; CINC child)	318-368-3348; 318-368-7602; jbmddm@bellsouth.net
Robert Earle (Fe; Mi; Ju; FINS; CINC child)	318-368-2246, robertearle37@yahoo.com
Joseph A. Cusimano, Jr. (Fe; Mi; Ju)	318-368-3136; 318-368-8962; lalaw1@bellsouth.net

NON-ATTORNEY EMPLOYEES, CONTRACTORS AND OTHER STAFF

Donnie Kimbell, Investigator
Stephanie Perry, Financial Staff
Rebecca Pesnell, Secretary
James Guillot, IT Technical Staff

2009 District Office Technology Survey

The following questions refer to equipment and

Lewis A. Jones
Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
_X_ Windows Vista
__ Windows Server 2000/2003/2008
__ Windows XP
__ Mac OSX

Productivity Suites Used:
__ Microsoft Office 2007 (Word, Excel, etc.)
__ Microsoft Office 2003
__ Previous Microsoft Office version
_X_ Corel Word Perfect
__ Other

Internet Browsers Used:
__ Internet Explorer 6
_X_ Internet Explorer 7 or 8
__ Firefox
__ Other

HARDWARE:
Please enter the number of
devices in your inventory

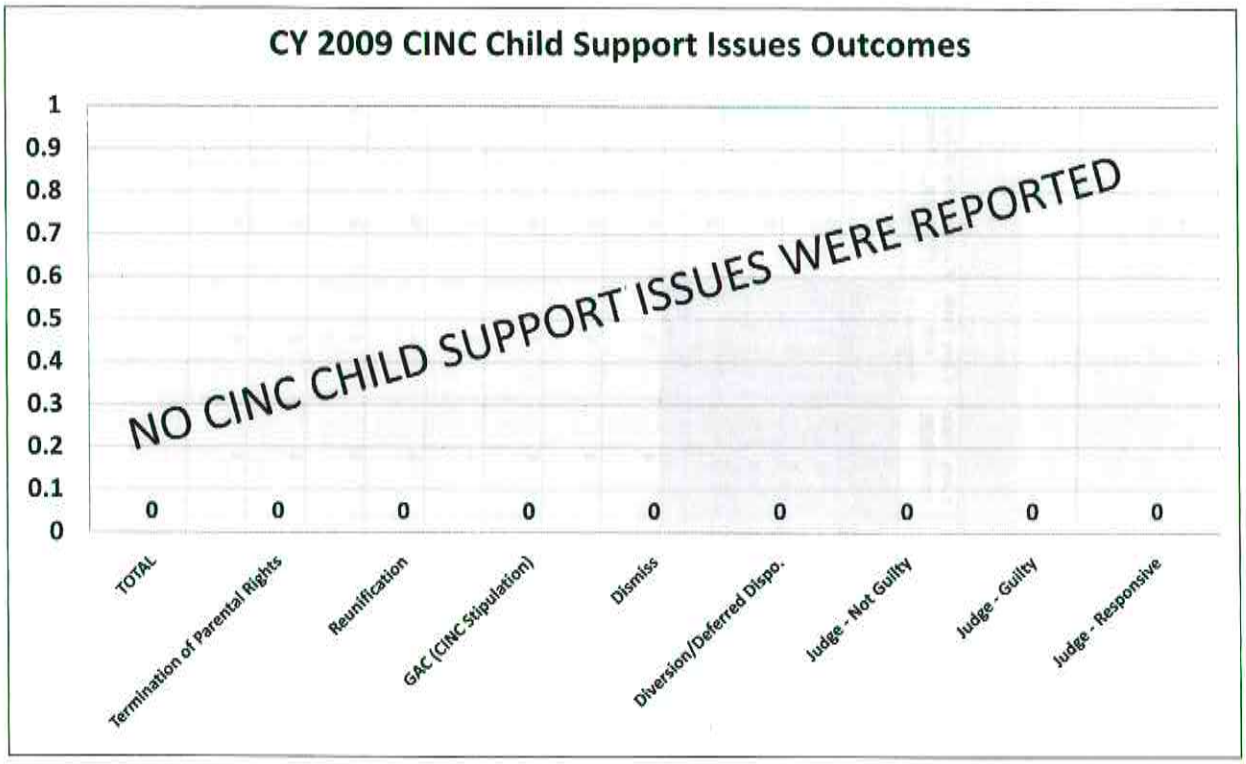
_2_ Desktop PCs
_2_ Laptops
___ Video Cameras
___ Digital Cameras
___ Video Conferencing Systems
_1_ B&W Laser Printers
___ Color Printers
_1_ Wireless Cards

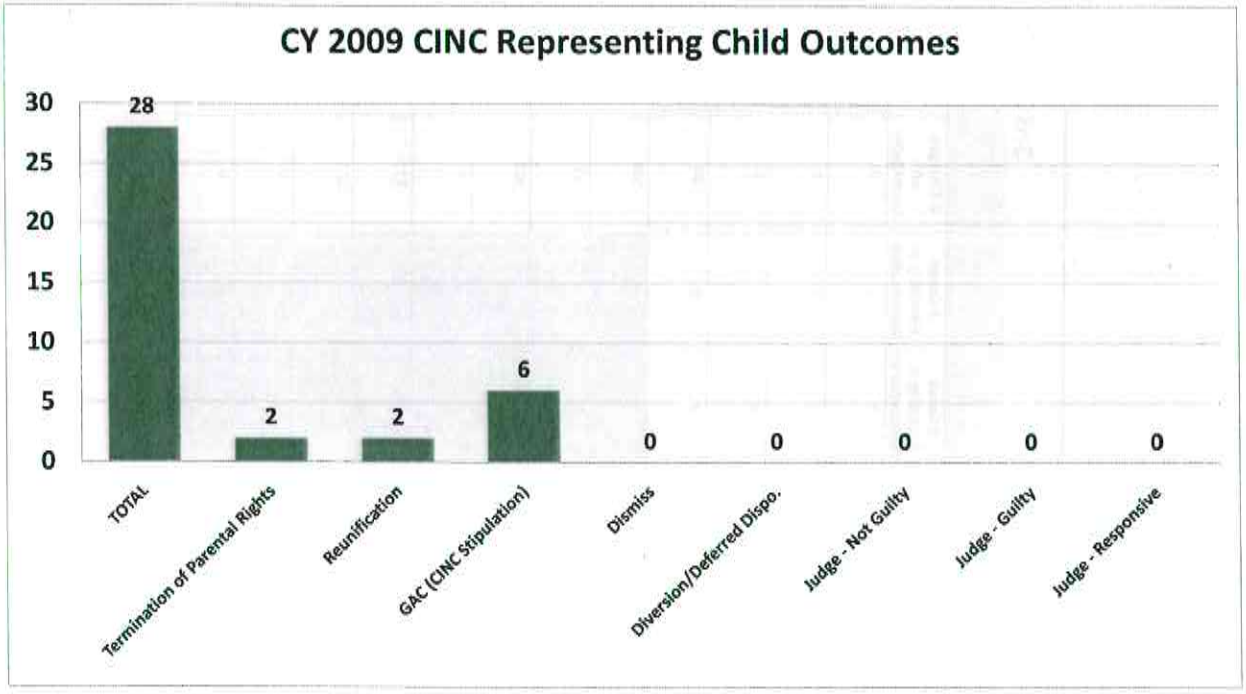
INTERNET SERVICES:
___ Dialup __1__ Broadband ___ No Internet Connection
Connection Speed:
Provider Name: Suddenlink
Email Provider: yahoo

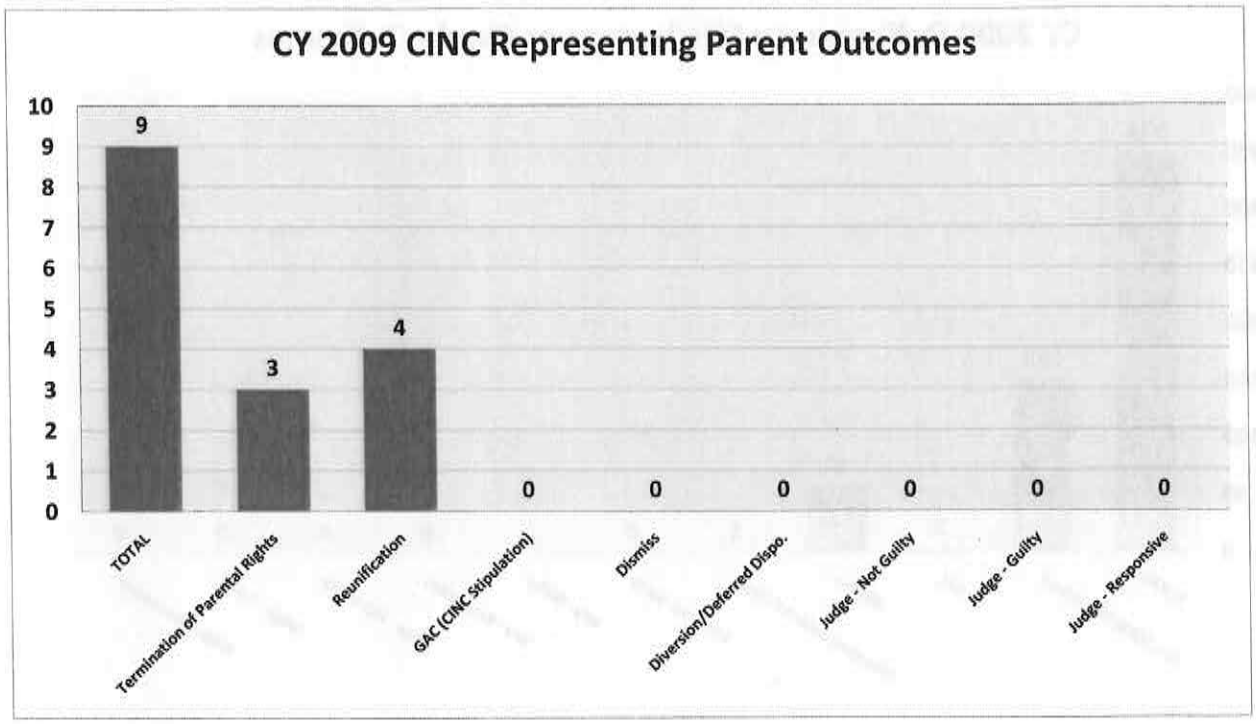
Please list any software or computer equipment in which you need training:
Powerpoint training would be helpful.

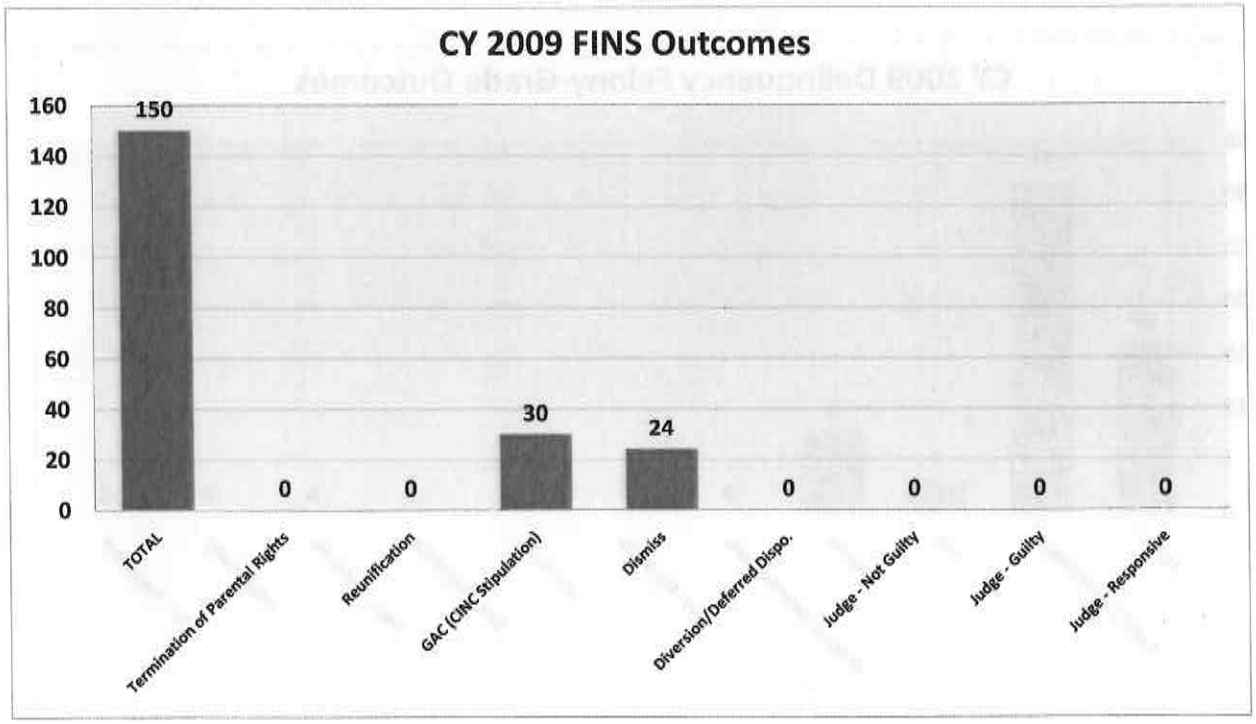
3rd District Caseload Report

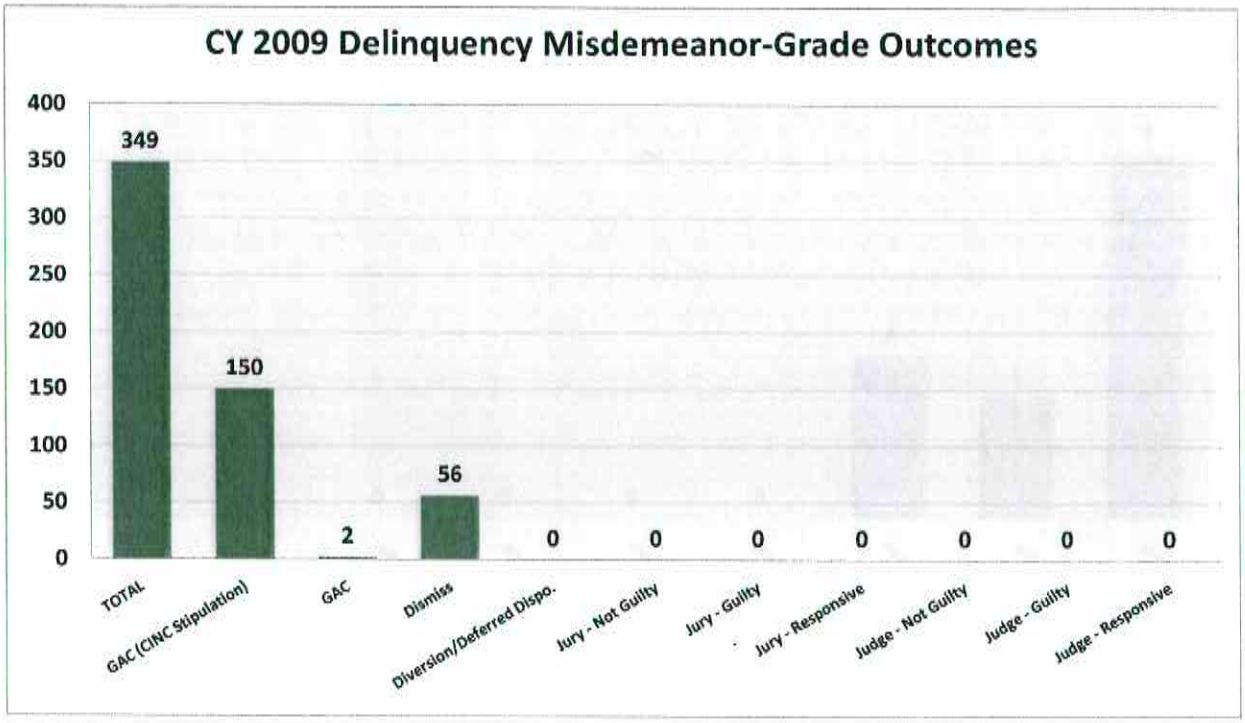
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	28	2	2	6	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Parent	9	3	4	0	N/A	0	0	N/A	N/A	N/A	0	0	0
FINS	150	0	0	30	N/A	24	0	N/A	N/A	N/A	0	0	0
Delinquency Misdemeanor-grade	349	N/A	N/A	150	2	56	0	0	0	0	0	0	0
Delinquency Felony-Grade	16	N/A	N/A	31	3	8	0	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	377	N/A	N/A	102	10	5	0	0	0	0	0	0	0
Other cases (DWI, Extraditions, etc.)	15	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Adult Misdemeanor	1855	N/A	N/A	811	47	141	0	0	0	0	10	14	0
Adult Felony	709	N/A	N/A	373	74	54	0	1	5	1	2	31	0
Capital	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Post Conviction Relief	1	N/A	N/A	0	0	0	0	0	0	0	0	0	0

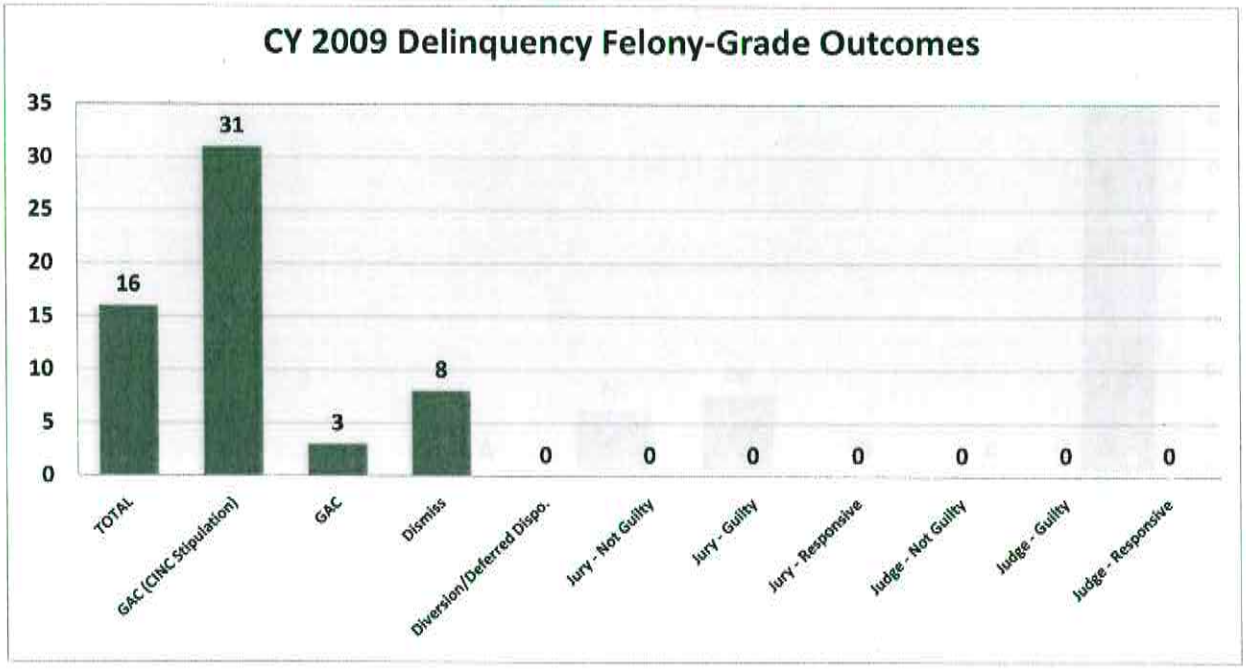

CY 2009 CINC Child Support Issues Outcomes
NO CINC CHILD SUPPORT ISSUES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

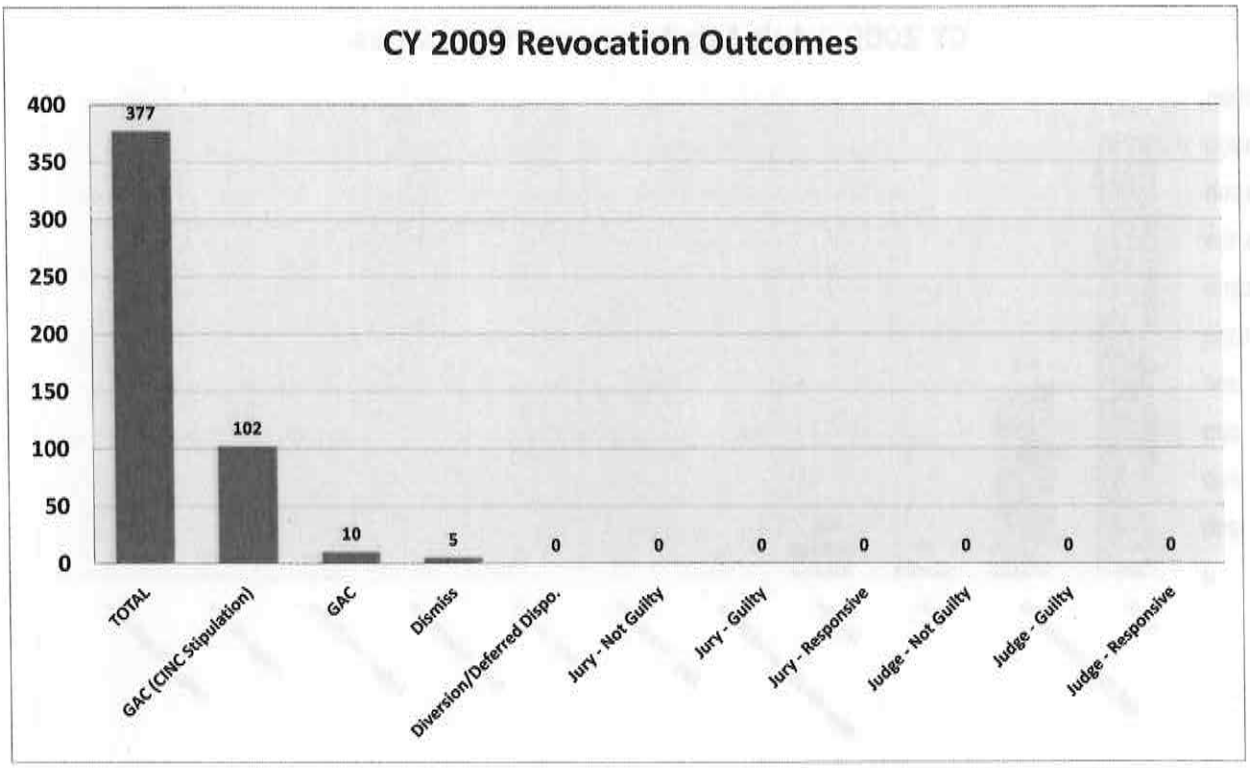

CY 2009 CINC Representing Child Outcomes
30
25
20
15
10
5
0
28
2
2
6
0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

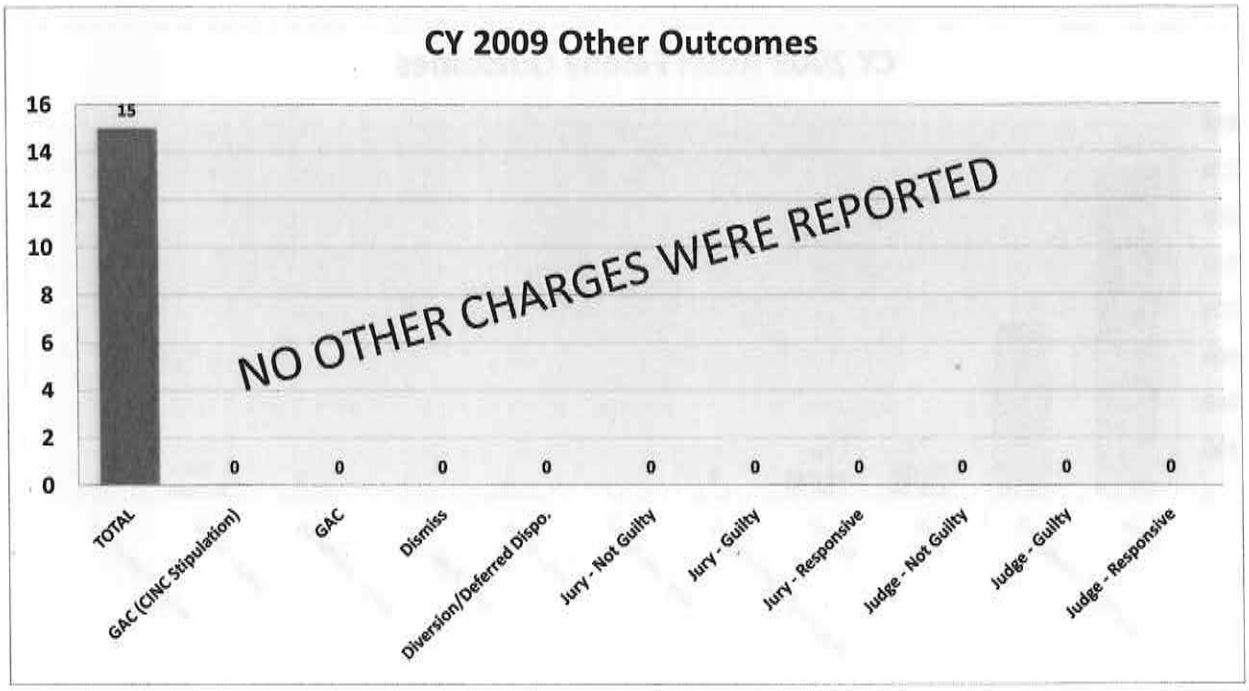

CY 2009 CINC Representing Parent Outcomes
10
9
8
7
6
5
4
3
2
1
0
9
3
4
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

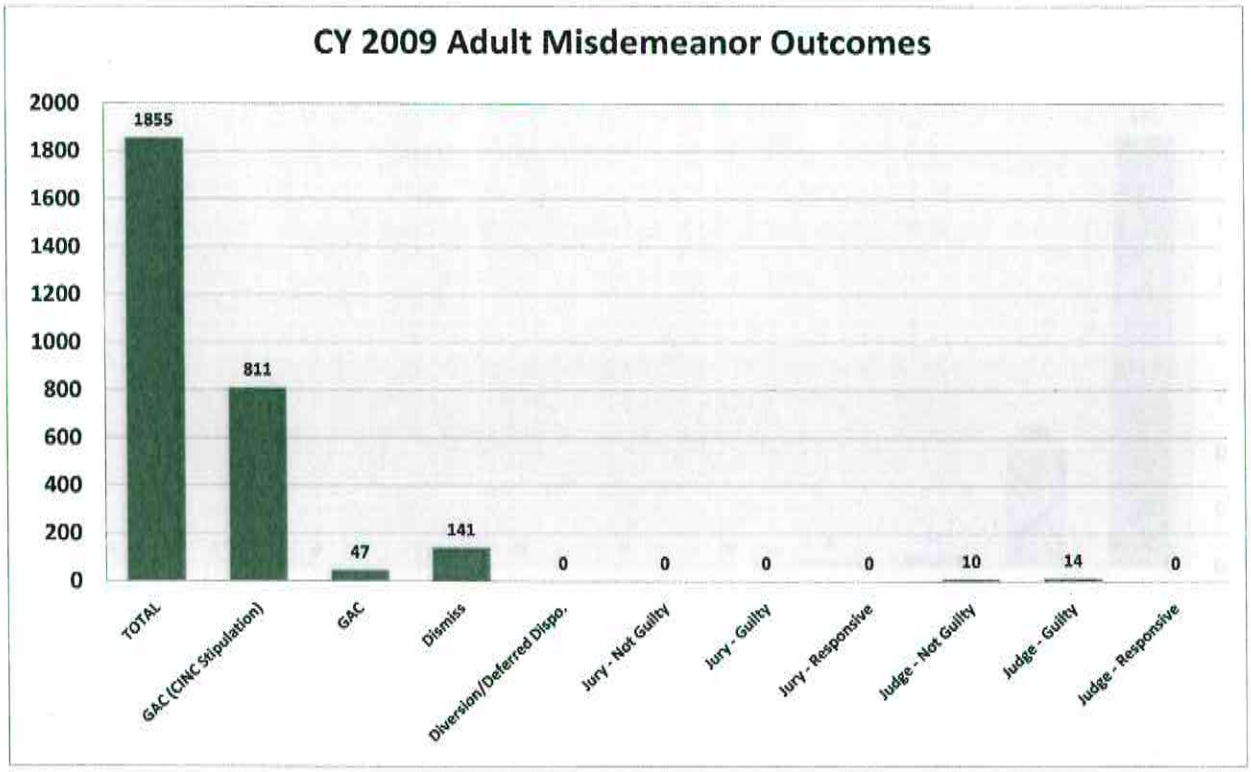

CY 2009 FINS Outcomes
160
140
120
100
80
60
40
20
0
150
0
0
30
24
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

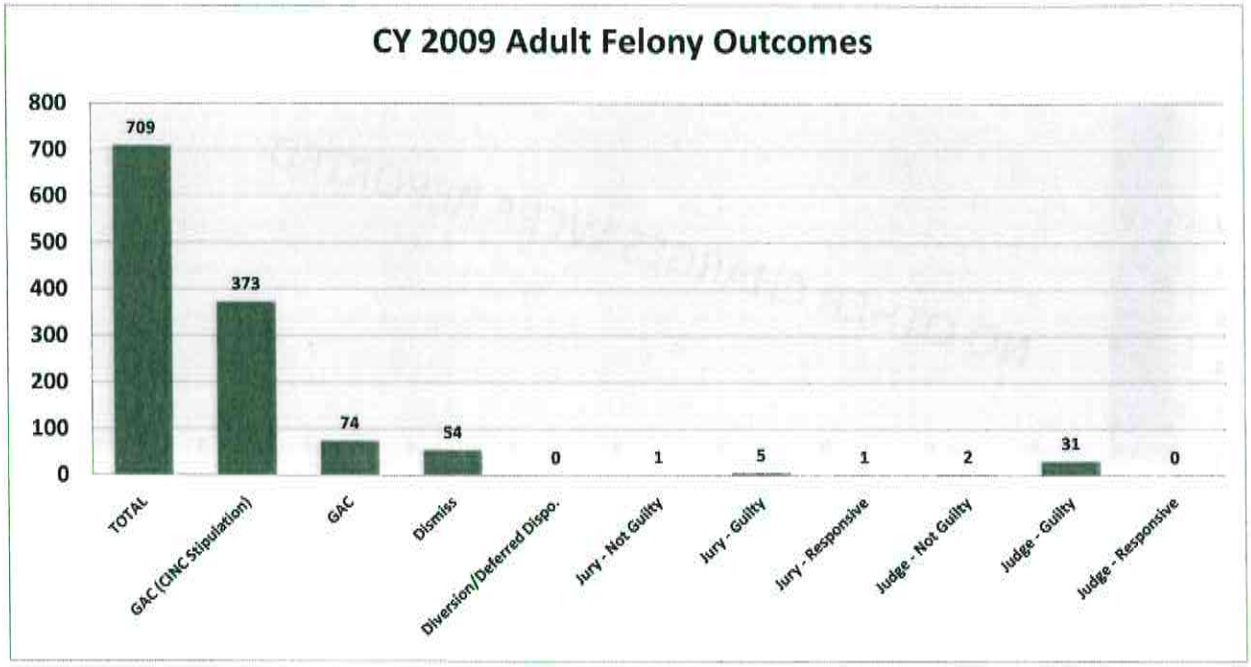

CY 2009 Delinquency Misdemeanor-Grade Outcomes
400
350
300
250
200
150
100
50
0
349
150
2
56
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

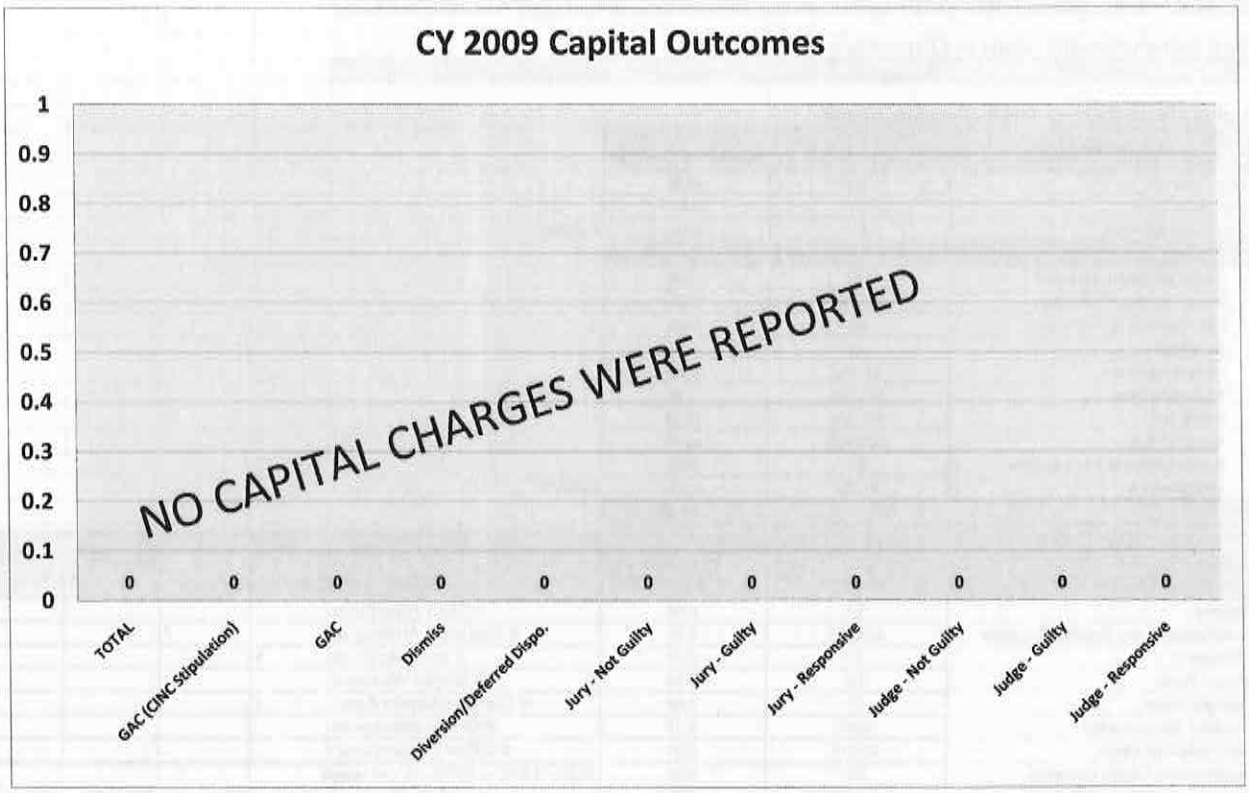

CY 2009 Delinquency Felony-Grade Outcomes
35
30
25
20
15
10
5
0
16
31
3
8
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

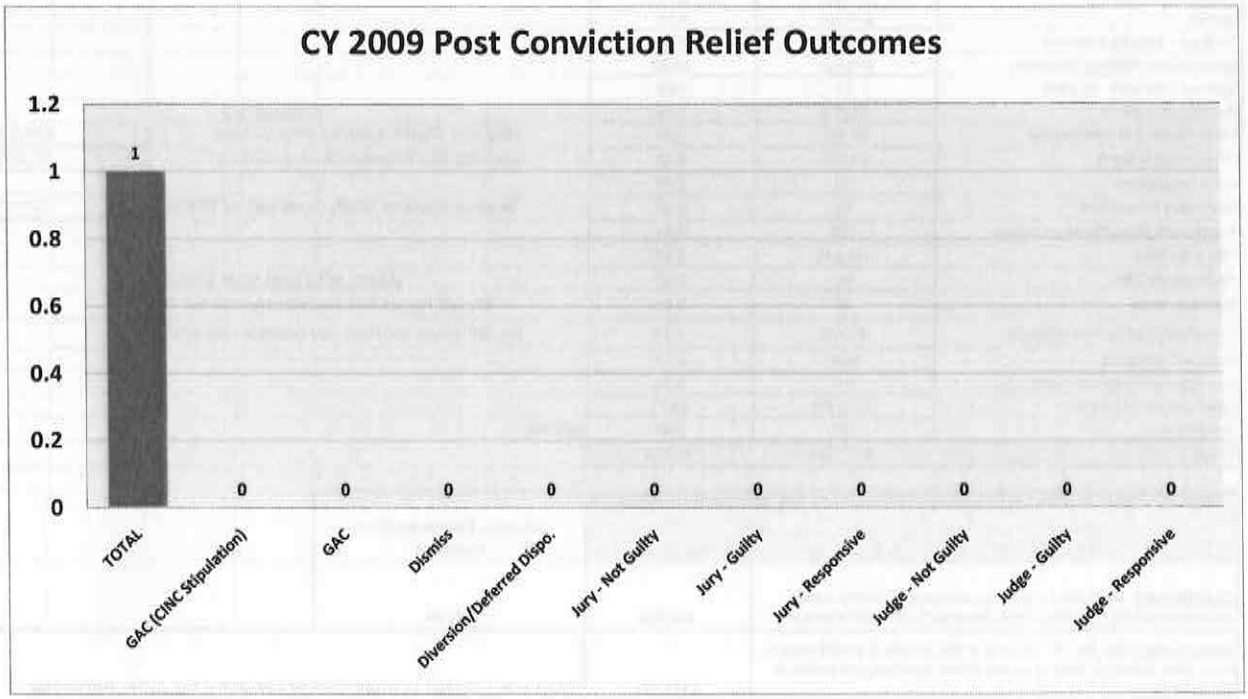

CY 2009 Revocation Outcomes
400
350
300
250
200
150
100
50
0
377
102
10
5
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
16
14
12
10
8
6
4
2
0
15
0
0
0
0
0
0
0
0
0
0
NO OTHER CHARGES WERE REPORTED
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
2000
1800
1600
1400
1200
1000
800
600
400
200
0
1855
811
47
141
0
0
0
0
10
14
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
800
700
600
500
400
300
200
100
0
709
373
74
54
0
1
5
1
2
31
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
NO CAPITAL CHARGES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	3	Year>>>	CY 2009
Submitted by (name)>>>	Lewis Jones		

Total Current Annual Revenue and Expenditure Budget

Revenues	$524,666	Expenditures	$612,681

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$178,583	33.40
Federal Revenue	$0	0.00
Grant/Other Revenue	$0	0.00
Other Local Revenue:		
Court Fees/Costs Assessed	$0	0.00
Bond Fees and Forfeitures	$13,050	2.44
Department of Corrections	$0	0.00
Donations	$0	0.00
Interest Revenue	$5,240	0.98
Application Fees	$19,050	3.56
Police Jury	$82,413	15.41
Sheriff's Fees	$235,026	43.96
Reimbursements/Attorney Fees	$0	0.00
Miscellaneous	$1,285	0.24
Totals	**$534,647**	100.00

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$0	0.00
Hospitalization and Disability Insurance	$45,310	7.98
Retirement	$0	0.00
Payroll Taxes	$0	0.00
Accrued Leave	$0	0.00
Workers' Compensation	$554	0.10
Malpractice Insurance	$3,817	0.67
Auto/Physical Liability Insurance	$0	0.00
Audit/Accounting Expense	$7,562	1.33
Contract Clerical	$0	0.00
Expert Witness	$740	0.13
Investigators	$37,500	6.61
Capital Representation	$0	0.00
Conflict	$50,996	8.98
Contract - Juvenile Attorneys	$4,503	0.79
Misdemeanor Attorney Contracts	$75,034	13.22
Contract Attorneys - all other	$0	0.00
Building Lease/Rent	$7,639	1.35
Office Repair and Maintenance	$2,967	0.52
IT/Technical Support	$3,026	0.53
Major Acquisitions	$0	0.00
Equipment Lease/Rent	$0	0.00
Telephone/Utilities/Postage/Internet	$29	0.01
Office Supplies	$44,040	7.76
Parking/Auto Tolls	$0	0.00
Advertisements	$0	0.00
Travel/Lodging/Per Diem/Mileage	$1,100	0.19
Dues and Seminars	$645	0.11
Law Library/Journals/Subscriptions	$0	0.00
Other Operating Expenses	$282,159	49.71
Miscellaneous	$0	0.00
Totals	**$567,621**	100.00

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys				
# Contract Attorneys		7		
# Investigators	1			
# Social Workers				
# Clerical/Admin Asst.	1			
# Office Managers				
# Other Employees*				

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Annualized	
Highest Staff/Contract Atty Salary	$99,936.00
Lowest Staff/Contract Atty. Salary	$6,000.00
Is your system Staff, Contract or Mixed?	Contract

Attys. with part time practice

No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

Explain:

BALANCE SHEET INFORMATION	Dec. 31, 2009
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$51,766
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$171,825
Accts. Receivable (Due in 30 Days)	$6,167
Accts. Payable (Due in 30 Days)	$4,317
Total	$225,441

Juvenile Representation Estimate
$10,546

Cash portion that is unearned or reserved for other purposes

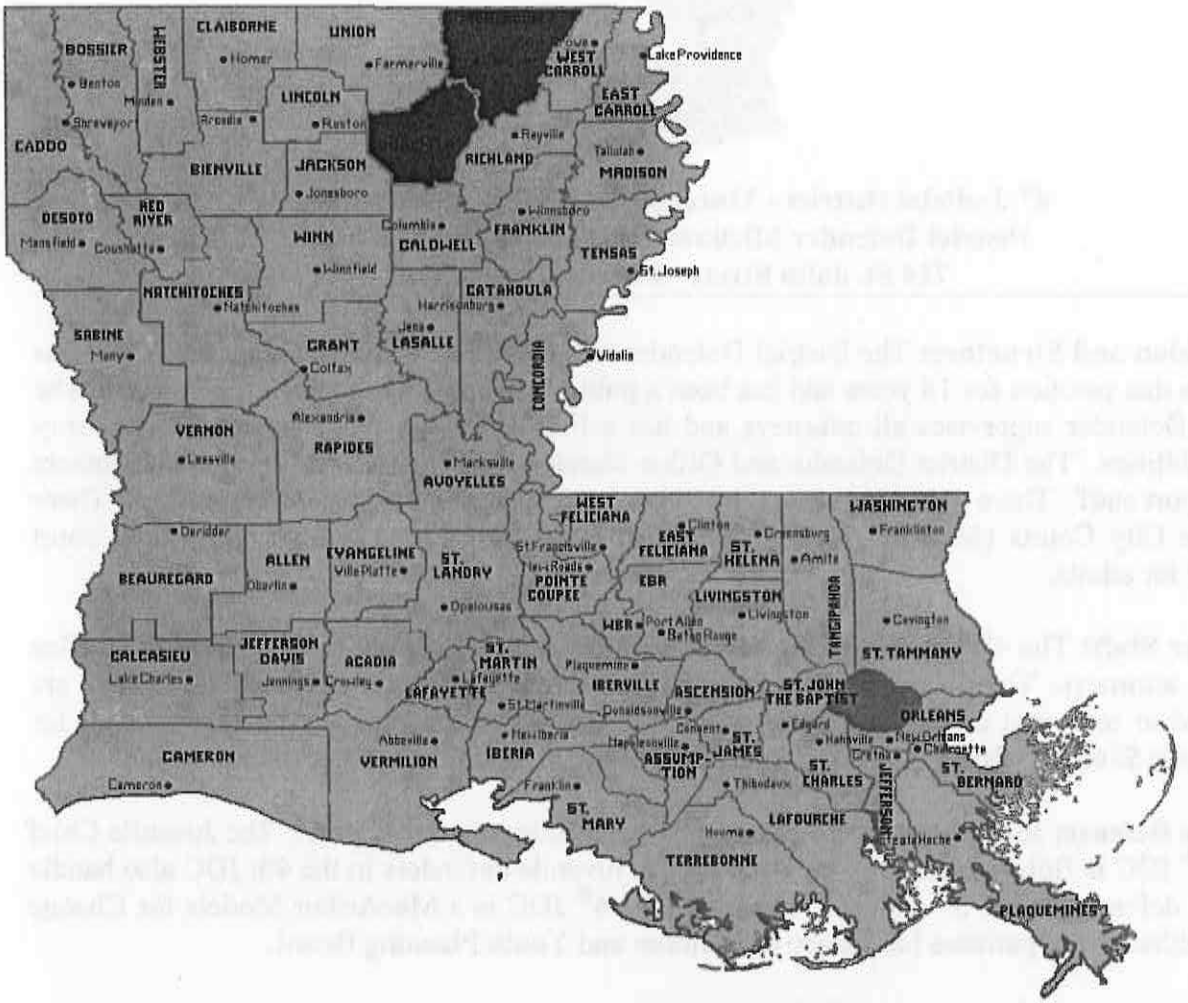
$25,948.00

*Unearned State Revenue is cash received from the State which is for use in future months

APPROVED:

Lewis Jones — District Defender

12-31-09 — Date



The 4th JDC Public Defender's Office

Morehouse (Bastrop) - Ouachita (Monroe)

District Defender: Michael A. Courteau
714 St. John Street
Monroe, LA 71201
(318) 322-6643

4th Judicial District • Morehouse and Ouachita Parishes
District Defender Michael Courteau • (318) 322-6643
714 St. John Street • Monroe, LA • 71201

Supervision and Structure: The District Defender in the 4th JDC is Michael Courteau, who has served in that position for 18 years and has been a public defender in Louisiana for 21 years. The District Defender supervises all attorneys and has a limited caseload due to these supervisory responsibilities. The District Defender and Office Manager, Dixie Stout, supervise investigators and support staff. There are nine sections of District Court shared between both parishes. There are three City Courts (Monroe, West Monroe and Bastrop). There is a specialty drug court program for adults.

Defender Staff: The 4th District Public Defender's Office is a contract public defender's office with 37 attorneys. There is a specific division dedicated to juvenile defense. Attorneys are permitted to represent clients in private criminal cases via office policy. The salary range for attorneys is $36,038 - $61,493.

Juvenile Defense: Juvenile cases are heard by District Judges in the 4th JDC. The Juvenile Chief in the 4th JDC is Bobby Manning. By contract, the juvenile defenders in the 4th JDC also handle juvenile defense for the 5th and 37th Districts. The 4th JDC is a MacArthur Models for Change site. Neither of the parishes has an active Children and Youth Planning Board.

District Funding: In 2009, the 4th JDC Public Defender's Office received $652,998 from the LPDB, constituting 34.29% of the district's total revenues of $1,904,306. The total expenditures in 2009 were $2,413,009.

Appointment of Counsel: In the 4th District, the public defender's office makes the determination of indigence. If incarcerated, clients are appointed a specific public defender at the 72-hour hearing. If on bond, the clients are referred to the office and assigned an attorney within three to five days of being interviewed. Adult clients are held in facilities within the respective parishes. Juvenile clients are held in Green Oaks Detention Center (Ouachita).

Fees: The parishes of the 4th District Parish Public Defender's Office collect the statutory $40 fee for clients ($45,825). Some judges order $100.00 to the public defender's office when the client is not incarcerated and is able to pay.

Caseload: The 4th District Public Defender's Office reported handling 14,875 cases in 2009. Of those, 3,330 involved juvenile matters, including 1,054 Child in Need of Care representations.

THE 4TH JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	Ouachita - Monroe and Morehouse - Bastrop (4th JDC); West Carroll - Oak Grove, Franklin - Winnsboro and Richland - Rayville (5th JDC); and Caldwell - Columbia (37th JDC)
Population:	271,552
Juvenile Population (in Public Schools)	43,989
District Defender	Michael A. Courteau
Years as District (or Chief) Defender	18
Years of Public Defense	21
Office Manager	Dixie Stout
Primary Office Street Address	714 St. John Street
City	Monroe
ZIP	71201
Primary Phone	318-322-6643
Primary Mailing Address	
Primary Email Address	mcourtlaw@yahoo.com
Primary Emergency Contact	Michael A. Courteau
Primary Emergency Phone	318-614-4727
Secondary Emergency Contact	Bob Noel
Secondary Emergency Phone	318-366-6668
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)	Owned by 4th JDC Indigent Defense Program

Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	$426.16 (Utilities) No mortgage/rent
Courts and Locations	4th Judicial District Court, Ouachita and Morehouse Parishes in Monroe and Bastrop (includes Juvenile Courts); Monroe, West Monroe and Bastrop City Courts, Green Oaks Detention Center. 5th and 37th Judicial District Courts - Juvenile; Rayville, Winnsboro, and Oak Grove City Courts NOTE: The PD office in the 4th Judicial District contracts with the 5th and 37th Judicial Districts to handle juvenile matters in those districts. The juvenile data is compiled by the 4th JDC and reflected here.
Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	4 Sections in Ouachita Parish; 2 Sections in Morehouse Parish.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Ouachita Parish- Cases are assigned by case number and section. Morehouse Parish- by the Judge. Monroe City- by Staff, Juvenile in 5th and 37th District- determined by which Judge is presiding. Juvenile in the 4th District, Monroe City and West Monroe City- determined by the case type.
Name of Adult Detention Facilities in this District	Ouachita Correctional Center; Morehouse Correctional; Bastrop City Jail
Name of Adult Detention Facilities Outside the District Which Hold Clients	Collingston Correctional Center, Richwood Detention Center, Richland Parish Detention Center
Name of Juvenile Detention Facilities in this District	Green Oaks Detention Center; Swanson's

Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Christian Acres
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	No
District Attorney	Jerry Jones
Chief Judge of Criminal District Court	Chief Judge Sharon Marchman
Juvenile Court Judges (specify District of City Court)	Chief Judge Sharon Marchman
Drug Court Judges	Yes. Judge Sharon Marchman
Mental Health Court Judges	No
Other Specialty Court	No
Name of Specialty and brief Description:	N/A
Indigency Determined by Whom and How?	Determined by Qualifications Investigatores. Form Enclosed
When is Assignment/Appointment of Counsel Made?	Upon determination of indigency and availability of case number and section.
Client Assigned by Whom and How?	By Staff based on case number and section.
Initial Client Intake Conducted by Whom? (Name and Title)	E. J .Sievers, Ray Cook or Mary Coleman, Lou Walker Qualification Investigators, and Mary Katherine Humphries with 2 additional juvenile investigators
Does this District Use an Intake Form? (If so, please attach to hard copy)	Yes. See Enclosed.
Brief Explanation of Intake Process	Qualification investigators are present in court and at jails and juvenile facilities to interview and determine qualifications as soon as the potential client is referred by a judge
Does the Office Collect the $40 Fee	Yes
If $40 Fee is Not Always Collected, Explain Basis for Waiver	Determined by Qualifications Investigators

Total Fees Collected in 2009	$45,825.00
Formula for determining the reduced rate charged if client is able to make partial payment	Dependant upon each client's financial circumstances.
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	1-Jan-10
Grant Monies for Technology Currently Unencumbered or Unexpended	N/A
Private Practice Policy	Permitted provided no conflict with indigent appointed cases
Primary Immediate Needs	Continued state funding at current or higher prices
Immediate Critical Issue Areas	Funding
Long-Term Critical Issue Areas	Continued adequate funding
Please List All New Hires in 2009 (Name and Title)	Lou Walker- Criminal and Qualifications Investigator; Marcus Hunter and Kathy Lied- Contract Attorneys
2009 Media Coverage and/or Major Accomplishments	Video Conferencing with clients at Ouachita Correctional Center
Number of Expected New Attorney Hires in 2010	2 for parent CINC cases in 5th and 37th districts.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	Yes. Nine training sessions per year. Mandatory attendance for all Contract Attorneys for a minimum of six sessions
Any Policy for Workload Reduction for Supervisory Staff	Yes, as of 12/1/08
Medical Benefits for Any Staff	No

Regular meetings for Any Staff	Monthly mandatory training done at ID Office. Nine training session per year. Monthly contract lawyers and section heads meetings. Section heads formally meet with their lawyers ranging from monthly for juvenile to semi-annually for misdemeanor. One seminar per year paid for by ID office for continued juvenile or capital qualifications. Other requests considered individually by Dist. Defender, but attendance at seminar for capital penalty phase lawyer is encouraged.

STAFF DIRECTORY:

PART-TIME CONTRACT ATTORNEYS	CONTACT INFORMATION
Carl Cooper (Cap; Fe)	318-387-1644; 318-387-1648; carlecooper@justice.com
Scott McElroy (Mi)	318-283-0428; 318-283-2430;
Susan Belson (Mi)	318-323-0828; 318-323-0829; susan@belsomlaw.com
Malcolm Decelle (Mi)	318-387-3500, malcolmdecelle@yahoo.com
Shereba Diaz (Mi)	318-998-3010, indigentsld@bayou.com
Daniel Hunter (Ju; FINS; CINC parent; CINC Child)	318-388-0883, hnhlaw@yahoo.com
Robert Knight (Mi)	318-323-2213; 318-361-9835; mknight@knight-law-firm.com
Walter Caldwell (Mi; Other)	318-396-0540; 318-396-0292; Ellenwmciv@aol.com
Sadye Liepelt (Ju; Other)	318-998-2320; 318-361-3385; louisianaatty@aol.com
Lee Perkins (Fe; Mi)	318-387-5552; 318-387-1207; wp123145@aol.com
Louis Scott (Cap; Fe)	318-323-6107; 318-387-9576
James Ross (Fe)	318-322-8776; 318-322-1860; dingross@bellsouth.net
Ronald Donald (Fe)	318-322-8442; 318-330-9010
Steve Jefferson (Fe)	318-387-5600; 318-812-0054; s.a.jeffersoncenturytel.net
Joseph (Joey) Grassi (Fe)	318-387-1644; 318-387-1648; joegrassi@yahoo.com
Layne Adams (Ju; FINS; CINC parent)	318-387-5559; 318-387-1207; crimea10@aol.com
Katy Balsamo (Ju; CINC child)	318-812-3434; 318-812-3435; katylgeorge@hotmail.com

Will Barham (Ju; FINS; CINC child)	318-3888-1700; 318-388-1738; willbarham@yahoo.com
Dina Domangue (Ju; FINS; CINC child)	318-649-2626; 318-649-0212; dfdomangue@yahoo.com
Carey Ellis (Ju; FINS; CINC child)	318-728-2043; 318-728-2034; cje3law@bellsouth.net
Caroline Hemphill (Ju; FINS; CINC child)	318-439-0122; 806-993-0122; caro51980@yahoo.com
Robert R. "Bobby" Manning (Ju; FINS, CINC parent)	318-324-1411; 318-323-5360; bobby@bobbymanning.com
Derrick Williams (Ju; FINS; CINC parent)	318-807-9045; 318-323-5360; dkwilliams05@hotmail.com
Micheal Courteau (Fe)	318-387-4165; 318-324-8806; mcourtlaw@yahoo.com
Kenneth Trahan (Fe)	318-387-2776; 318-387-2767; ktrahan@comcast.net
Robert Johnson (Fe)	318-388-0886; 318-322-8439
James Lewis (Fe)	318-278-3881
Peggy Sullivan (Fe)	318-387-6124; 318-387-9135; psullivanlaw@comcast.net
George Britton, III (Fe)	318-323-6107; 318-387-9576; gewabriii@hotmail.com
Darrell Oliveaux (Fe)	318-340-7900; 318-340-6272; rooster_oliveaux@bellsouth.net
Jay Nolan (Fe)	318-388-1655; 318-388-0227;
Carl Walker (Fe)	318-325-8216; 318-362-9993
Elizabeth Brown (Fe)	318-387-3500; 318-325-1708; ecbatlaw@yaoo.com
C. Bryan Racer (Fe)	318-324-1304; 318-324-1506
Robert Noel (Fe)	318-388-1700; 318-388-1738; bobnoelaty@hotmail.colm
Charles Kincade (Fe)	318-388-4205; 318-324-8806; cmbkincade@aol.com
Roland Charles (Fe)	318-325-2644; 318-325-2647; tarya-t@hotmail.com

NON- ATTORNEY EMPLOYEES AND CONTRACTORS AND OTHER STAFF

Tillman Brown, Investigator	kelco7644@aol.com; 318-381-0060 cell
Steve Randall, Investigator	318-680-5032cell; 318-327-9853 pager; 318-322-4262 home
Dr. D. L. Moore, Psychologist	318-340-9020
Dixie Stout, Office Manager	318-323-0105 or 318-322-6643; 318-325-7814
Gladys Sievers, Office	318-323-0105 or 318-322-6643; 318-325-7814
Theresa Wiggens, Office	318-323-0105 or 318-322-6643; 318-325-7814; Tlwidb1@yahoo.com
Kathryn Campbell, Office	318-323-0105 or 318-322-6643; 318-325-7814

Mary Katherine Humphries, Qualifications Investigator	318-323-0105 or 318-322-6643; 318-325-7814
Misty Emerel, Office	318-323-0105 or 318-322-6643; 318-325-7814
Shondria Newton, Office	318-323-0105 or 318-322-6643; 318-325-7814; Shondriat@yahoo.com
Virginia Dowden, Office	318-323-0105 or 318-322-6643; 318-325-7814; vwdowden@yahoo.com
Sharon Green Valentine, Office	318-323-0105 or 318-322-6643; 318-325-7814
Renetia Jackson Harris, Office	318-323-0105 or 318-322-6643; 318-325-7814
EJ Sievers, Qualifications Investigator	318-323-0105 or 318-322-6643; 318-325-7814
Ray Cook, Qualifications Investigator	318-323-0105 or 318-322-6643; 318-325-7814
Mary Coleman, Qualifications Investigator	318-323-0105 or 318-322-6643; 318-325-7814
Paul Moore, IT Technical	318-322-5300

2009 District Office Technology Survey

The following questions refer to equipment and

Misty Emerel
Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
_x_Windows Vista
__Windows Server 2000/2003/2008
_x_Windows XP
__Mac OSX

Productivity Suites Used:
_x_Microsoft Office 2007 (Word, Excel, etc.)
_x_Microsoft Office 2003
__Previous Microsoft Office version
__Corel Word Perfect
__Other

Internet Browsers Used:
__Internet Explorer 6
_x_Internet Explorer 7 or 8
_x_Firefox
__Other

HARDWARE:
Please enter the number of
devices in your inventory

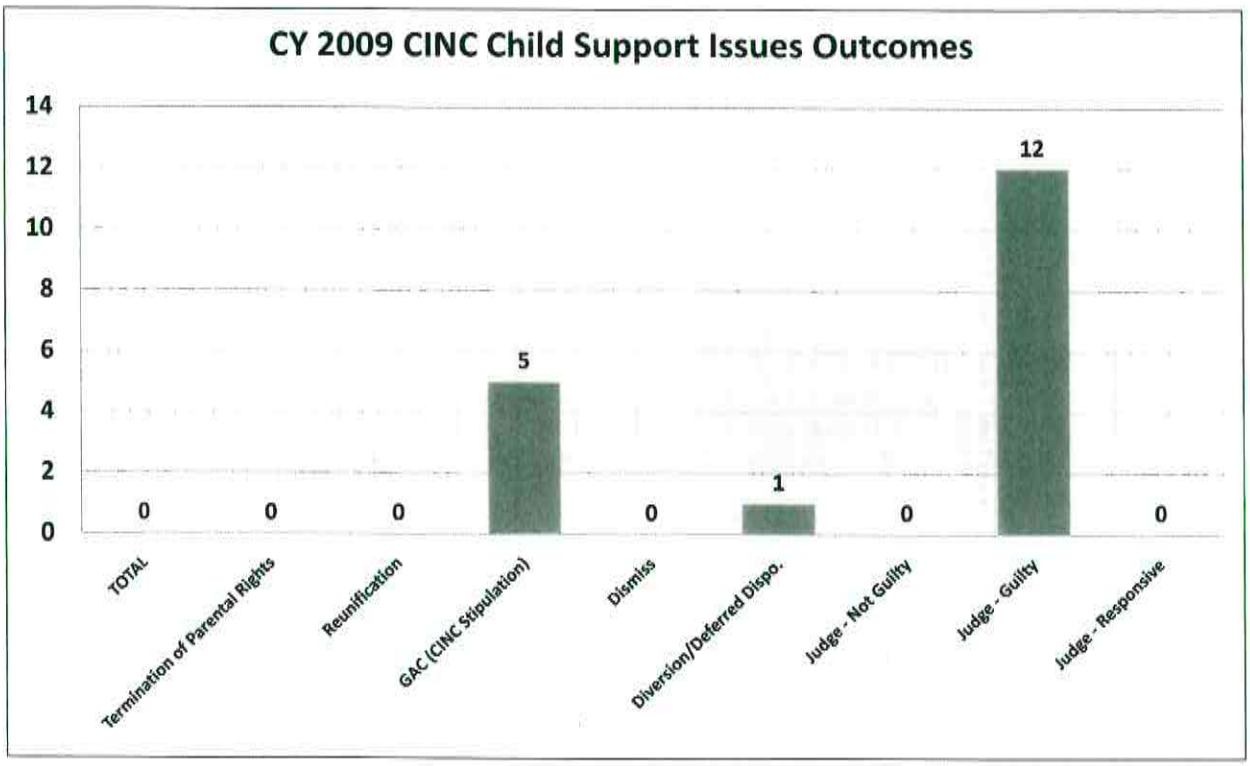
_15_Desktop PCs
_5_Laptops
___Video Cameras
_6_Digital Cameras
_21_Video Conferencing Systems
_3_B&W Laser Printers
_13_Color Printers
_1_Wireless Cards

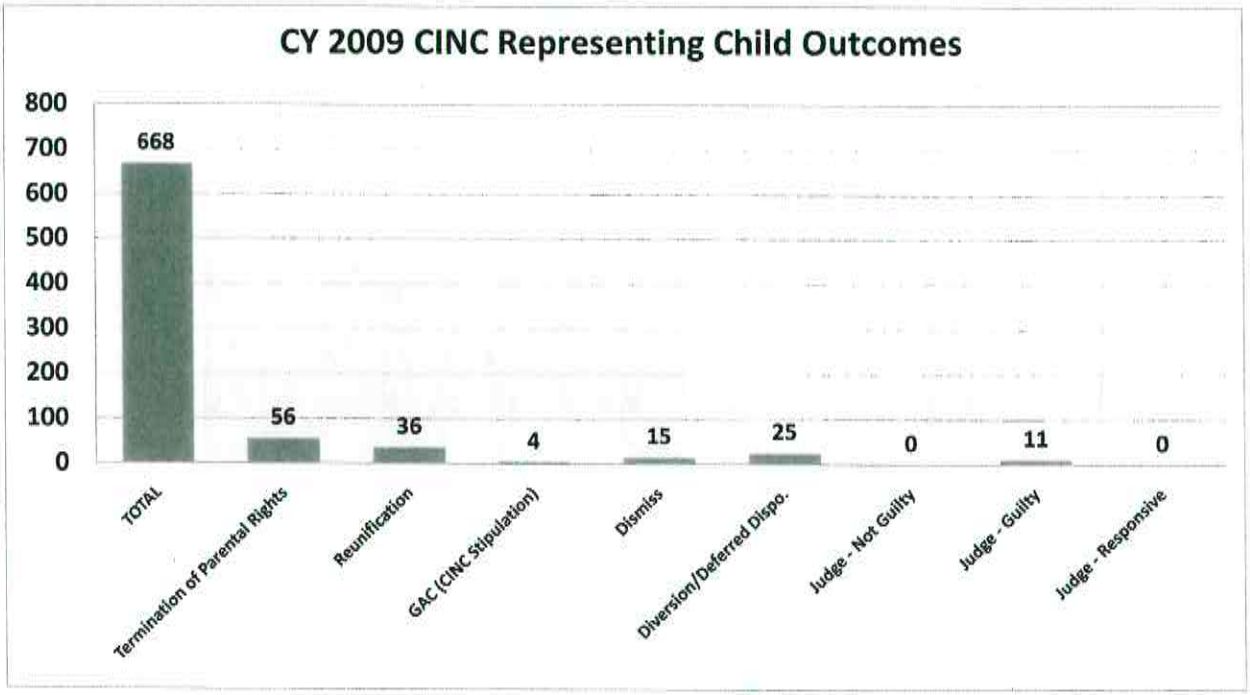
INTERNET SERVICES:
____Dialup __x_Broadband ____No Internet Connection
Connection Speed: 1.5 Mbs
Provider Name: Comcast
Email Provider: Bayou Internet and Yahoo

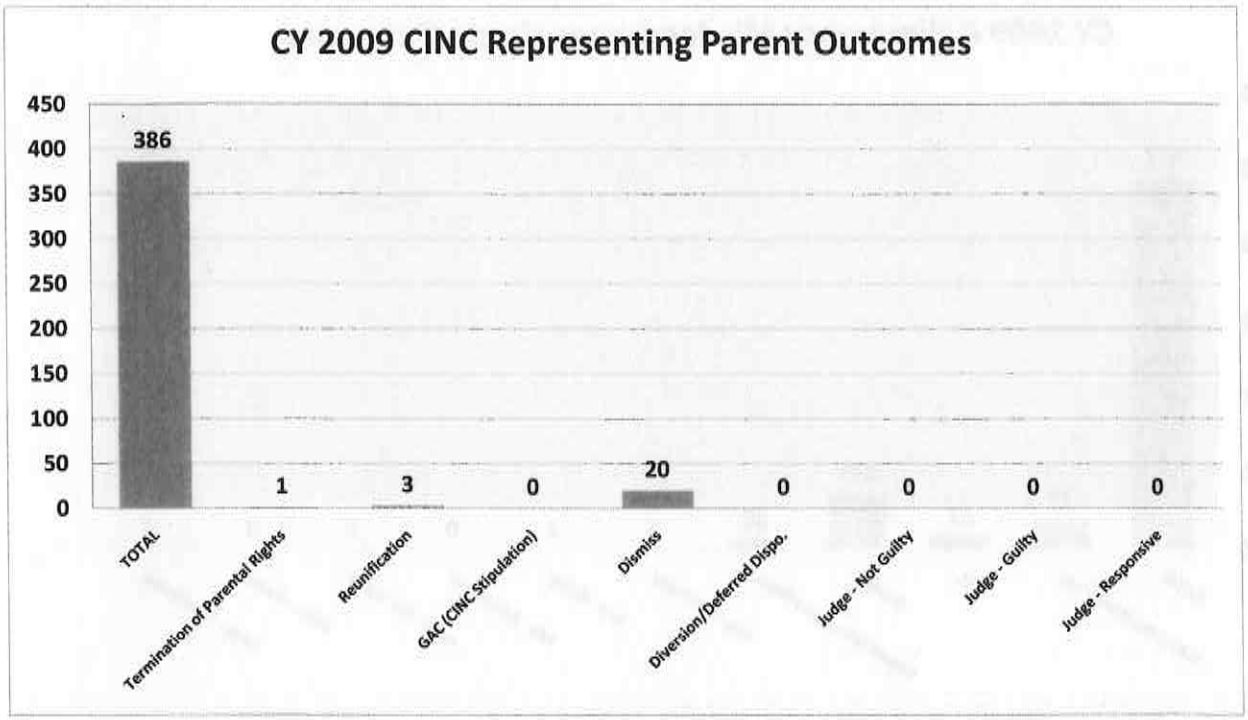
Please list any software or computer equipment in which you need training:

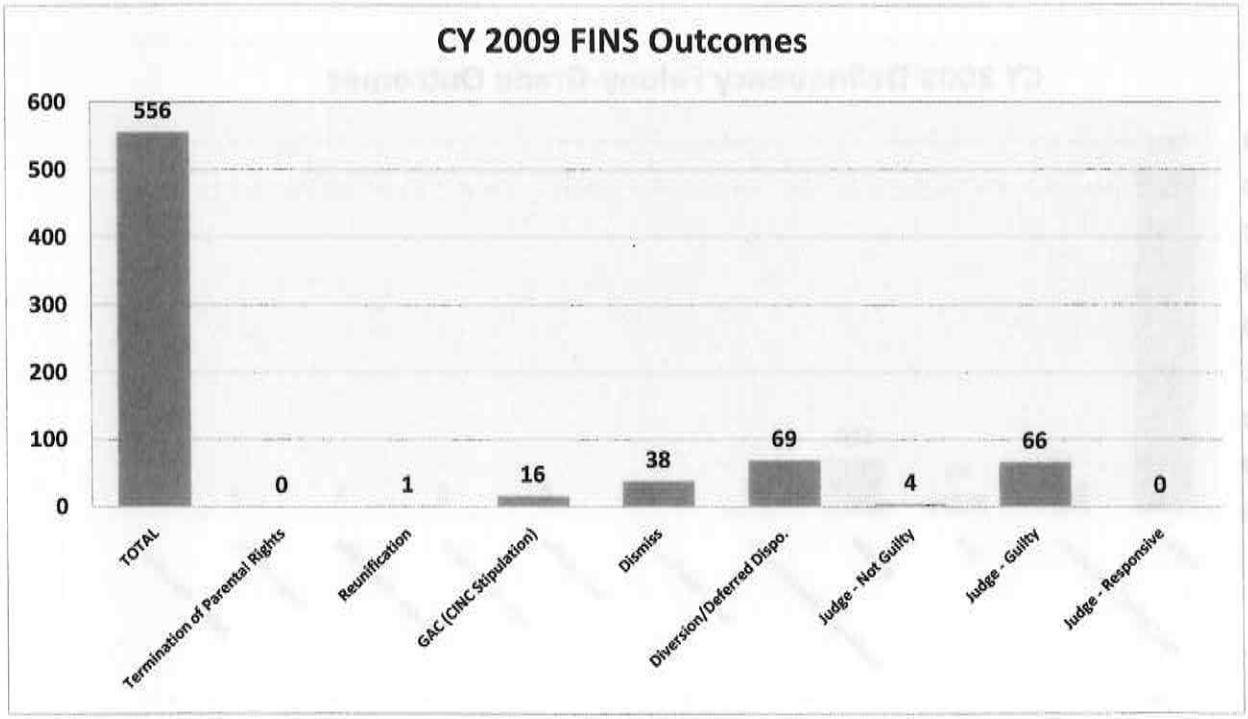
4th District Caseload Report

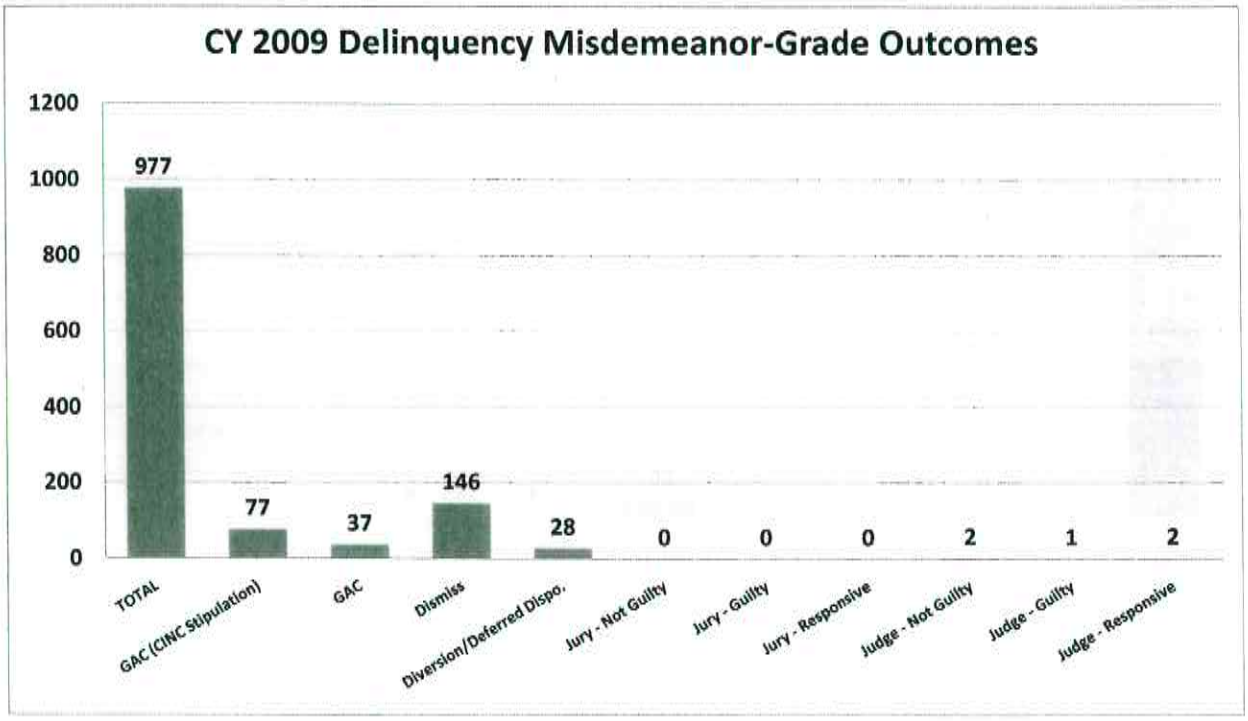
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	0	0	0	5	N/A	0	1	N/A	N/A	N/A	0	12	0
CINC Representing Child	668	56	36	4	N/A	15	25	N/A	N/A	N/A	0	11	0
CINC Representing Parent	386	1	3	0	N/A	20	0	N/A	N/A	N/A	0	0	0
FINS	556	0	1	16	N/A	38	69	N/A	N/A	N/A	4	66	0
Delinquency Misdemeanor-grade	977	N/A	N/A	77	37	146	28	0	0	0	2	1	2
Delinquency Felony-Grade	743	N/A	N/A	68	44	120	8	0	0	0	1	1	3
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	103	N/A	N/A	52	0	4	0	0	0	0	0	0	0
Other cases (DWI, Extraditions, etc.)	369	N/A	N/A	0	5	0	0	0	0	0	0	0	0
Adult Misdemeanor	5696	N/A	N/A	1159	764	1982	216	1	0	1	23	25	2
Adult Felony	5369	N/A	N/A	1197	472	2786	81	8	16	3	0	0	0
Capital	4	N/A	N/A	0	0	0	0	0	1	0	0	0	0
Post Conviction Relief	4	N/A	N/A	0	0	0	0	0	0	0	0	0	0

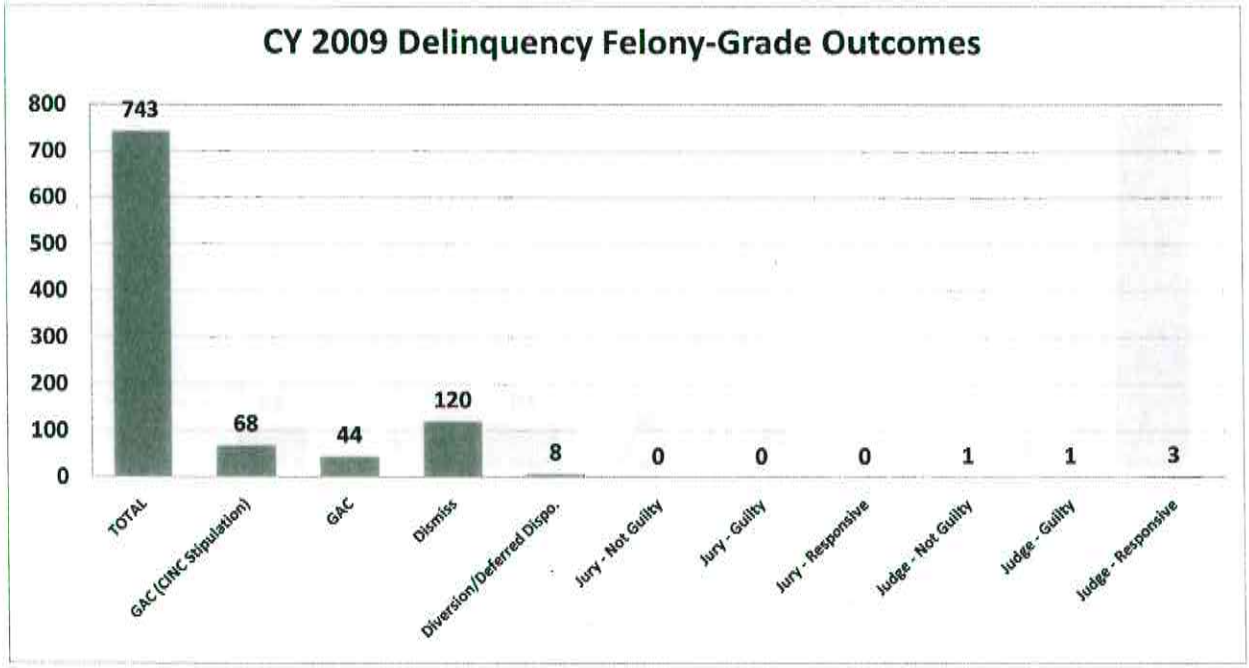

CY 2009 CINC Child Support Issues Outcomes
14
12
10
8
6
4
2
0
0
0
0
5
0
1
0
12
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

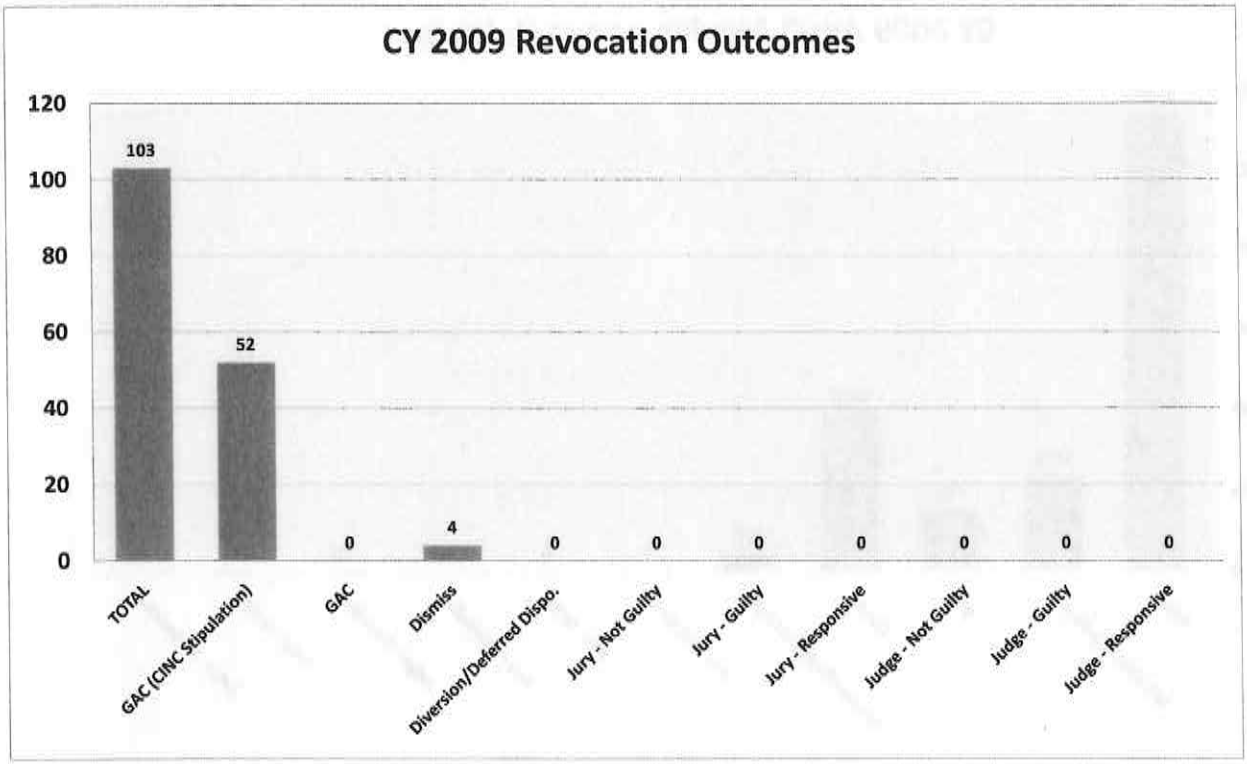

CY 2009 CINC Representing Child Outcomes
800
700
600
500
400
300
200
100
0
668
56
36
4
15
25
0
11
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

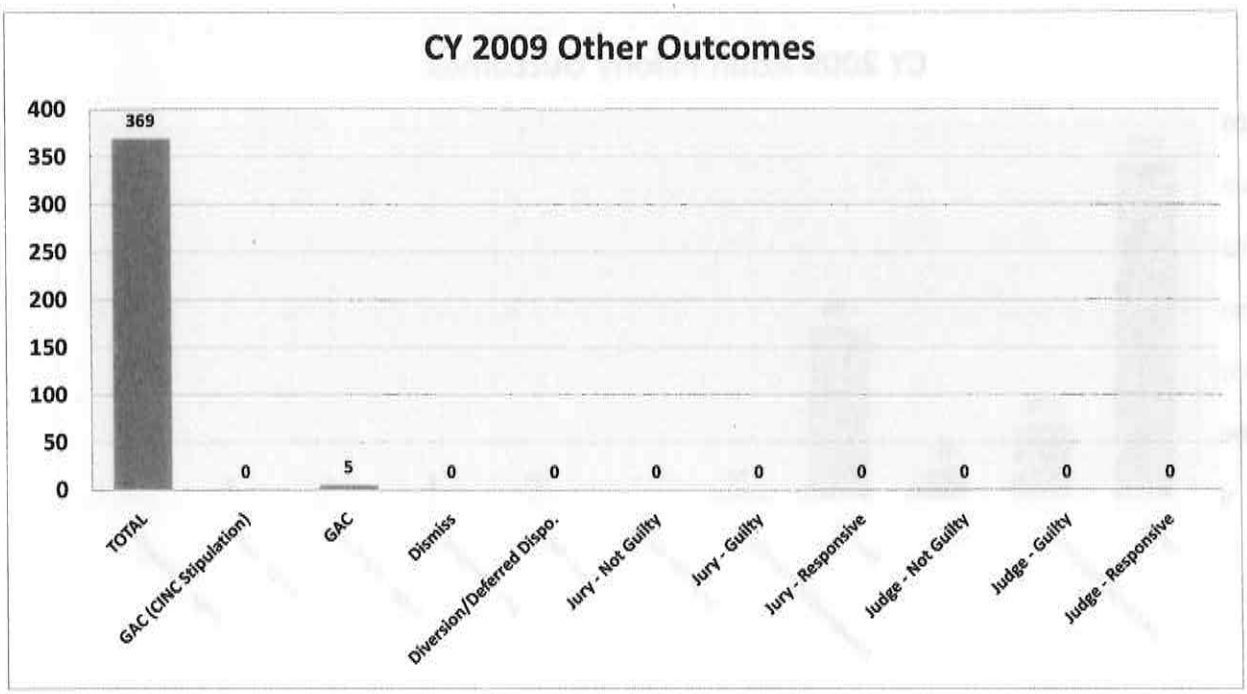

CY 2009 CINC Representing Parent Outcomes
450
400
350
300
250
200
150
100
50
0
386
1
3
0
20
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

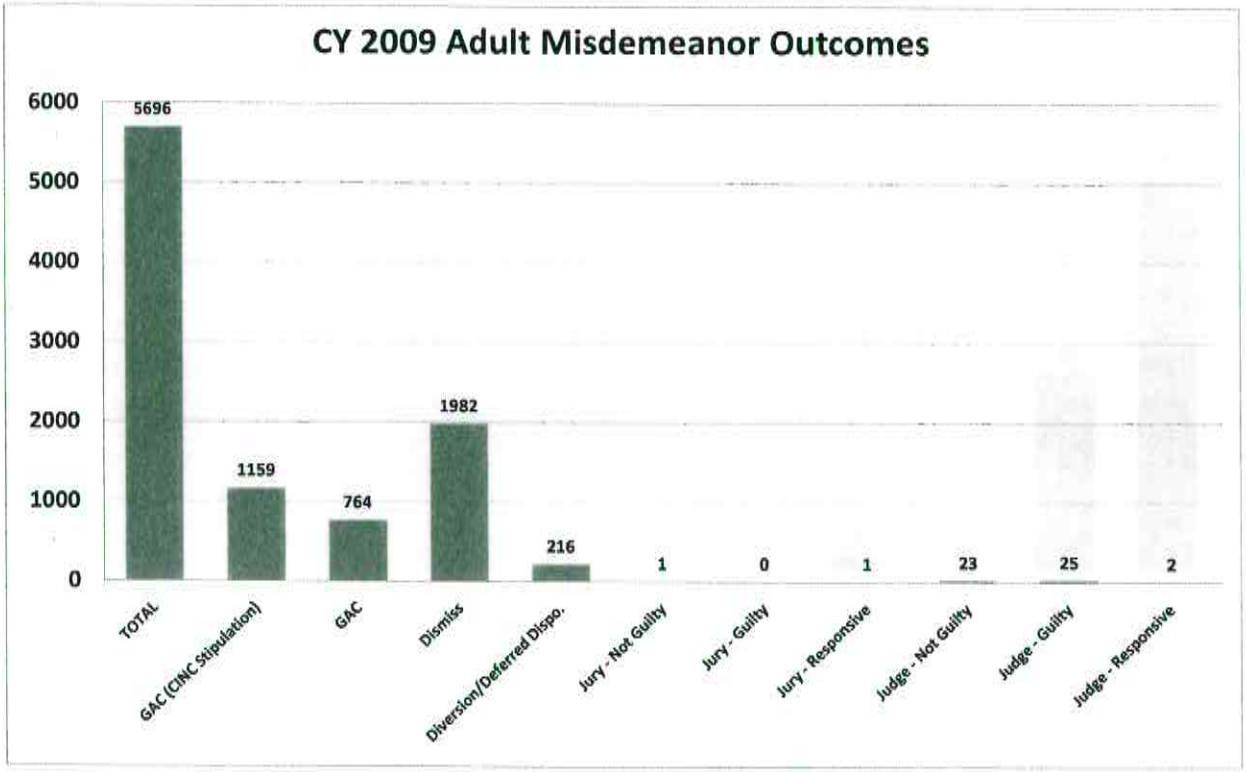

CY 2009 FINS Outcomes
600
500
400
300
200
100
0
556
0
1
16
38
69
4
66
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

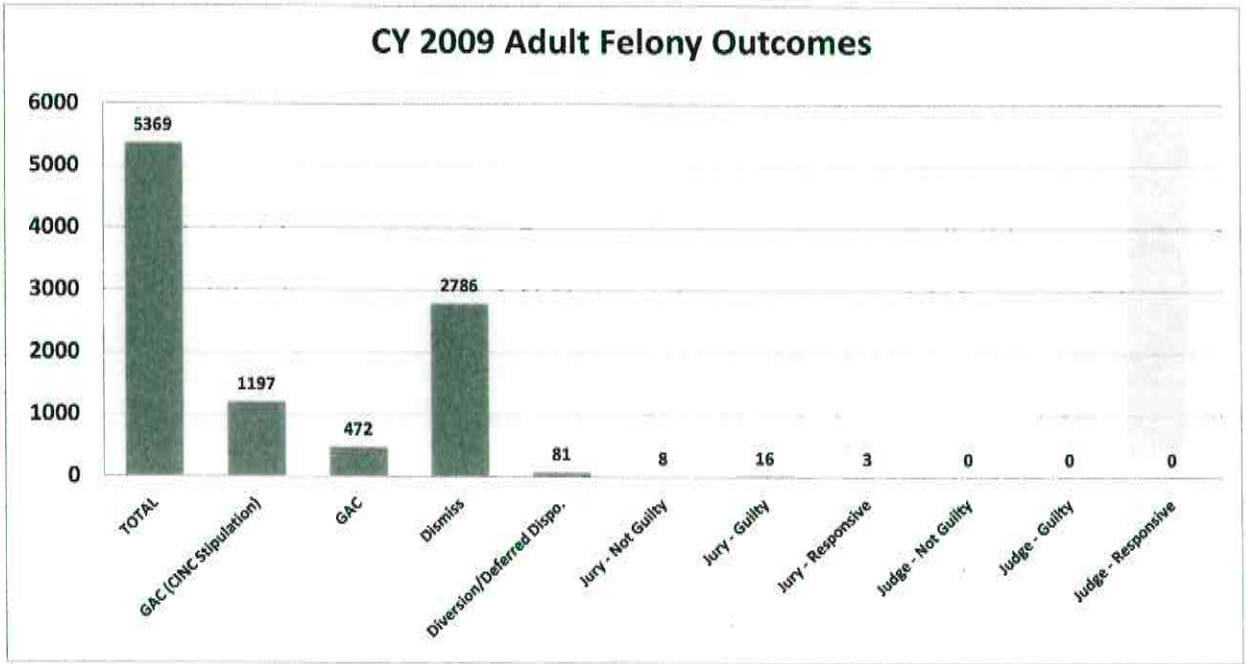

CY 2009 Delinquency Misdemeanor-Grade Outcomes
1200
1000
800
600
400
200
0
977
77
37
146
28
0
0
0
2
1
2
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

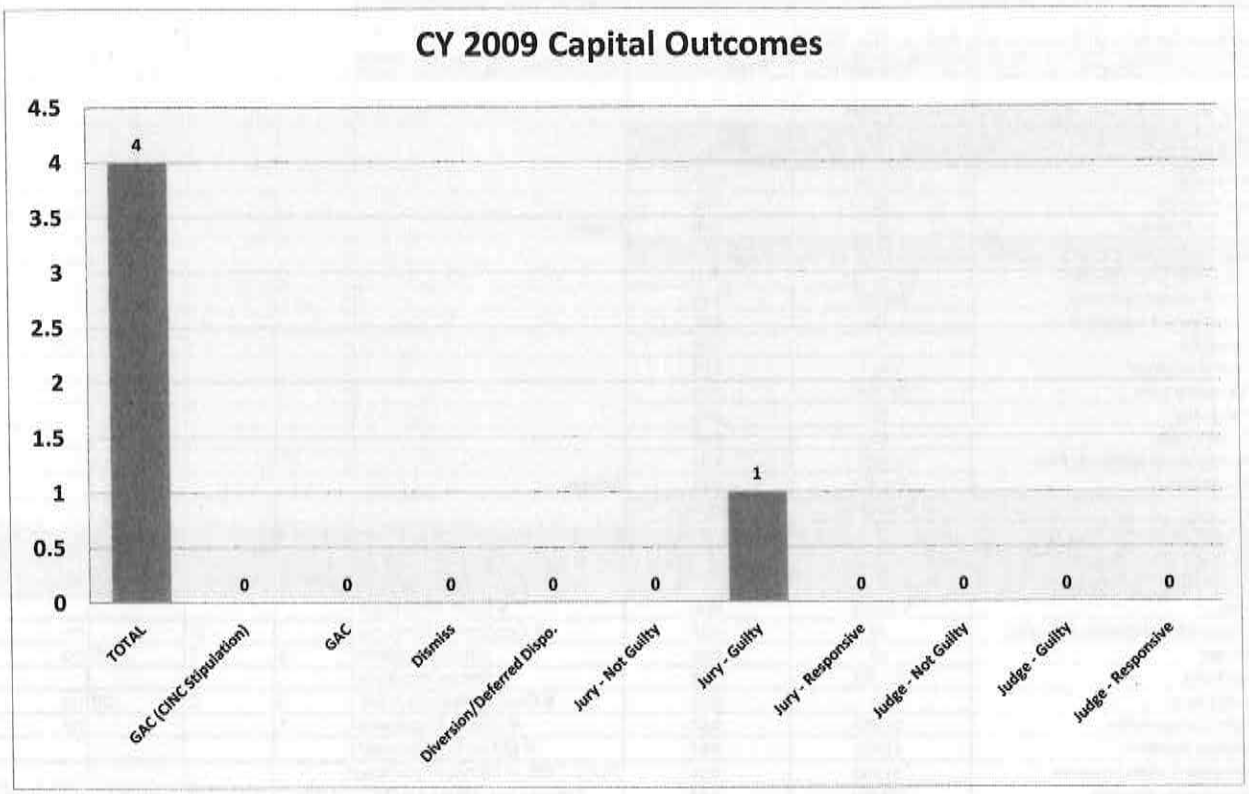

CY 2009 Delinquency Felony-Grade Outcomes
800
700
600
500
400
300
200
100
0
743
68
44
120
8
0
0
0
1
1
3
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

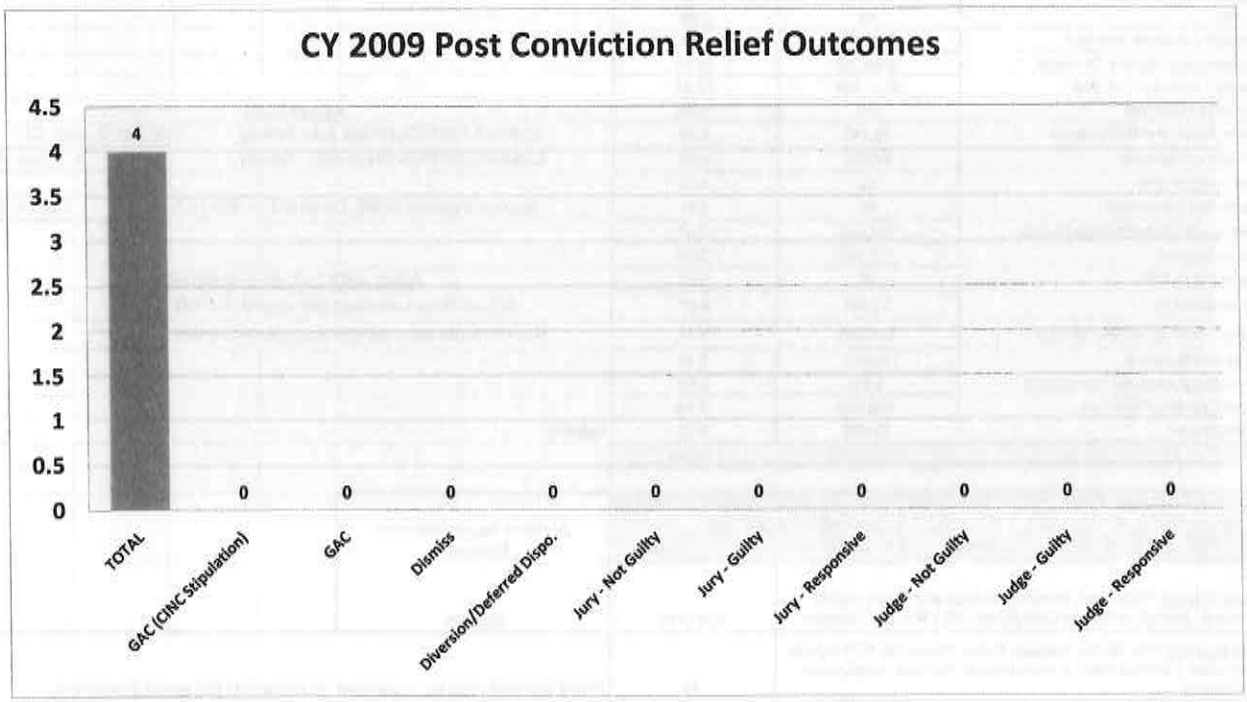

CY 2009 Revocation Outcomes
120
100
80
60
40
20
0
103
52
0
4
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
400
350
300
250
200
150
100
50
0
369
0
5
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
6000
5000
4000
3000
2000
1000
0
5696
1159
764
1982
216
1
0
1
23
25
2
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
6000
5000
4000
3000
2000
1000
0
5369
1197
472
2786
81
8
16
3
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
0
0
0
0
0
1
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	4	Year>>>	CY 2009
Submitted by (name)>>>	Mike Courteau		

Total Current Annual Revenue and Expenditure Budget

Revenues	$2,782,000	Expenditures	$3,124,080

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$652,998	34.29
Federal Revenue	$0	0.00
Grant/Other Revenue	$0	0.00
Other Local Revenue:		
Court Fees/Costs Assessed	$1,125,784	59.12
Bond Fees and Forfeitures	$65,599	3.44
Department of Corrections	$0	0.00
Donations	$0	0.00
Interest Revenue	$0	0.00
Application Fees	$42,509	2.23
Police Jury	$0	0.00
Sheriff's Fees	$0	0.00
Reimbursements/Attorney Fees	$5,823	0.31
Miscellaneous	$11,593	0.61
Totals	$1,904,306	100.00

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$702,036	29.09
Hospitalization and Disability Insurance	$0	0.00
Retirement	$0	0.00
Payroll Taxes	$31,854	1.32
Accrued Leave	$0	0.00
Workers' Compensation	$1,690	0.07
Malpractice Insurance	$1,002	0.04
Auto/Physical Liability Insurance	$1,950	0.08
Audit/Accounting Expense	$24,904	1.03
Contract Clerical	$0	0.00
Expert Witness	$27,959	1.16
Investigators	$0	0.00
Capital Representation	$33,600	1.39
Conflict	$0	0.00
Contract - Juvenile Attorneys	$168,400	6.98
Misdemeanor Attorney Contracts	$765,263	31.71
Contract Attorneys - all other	$519,698	21.54
Building Lease/Rent	$0	0.00
Office Repair and Maintenance	$8,746	0.36
IT/Technical Support	$6,865	0.28
Major Acquisitions	$0	0.00
Equipment Lease/Rent	$0	0.00
Telephone/Utilities/Postage/Internet	$14,959	0.62
Office Supplies	$16,858	0.70
Parking/Auto Tolls	$0	0.00
Advertisements	$1,745	0.07
Travel/Lodging/Per Diem/Mileage	$26,958	1.12
Dues and Seminars	$3,911	0.16
Law Library/Journals/Subscriptions	$109	0.00
Other Operating Expenses	$48,366	2.00
Miscellaneous	$6,436	0.27
Totals	$2,413,009	100.00

Explain:

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys				
# Contract Attorneys		37		no
# Investigators	5	2	20	no
# Social Workers				
# Clerical/Admin Asst.	5	2	20	no
# Office Managers	1			no
# Other Employees*				

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Annualized	
Highest Staff/Contract Atty Salary	$75,600. excl. DD
Lowest Staff/Contract Atty. Salary	$25,200.00
Is your system Staff, Contract or Mixed?	Contract

Attys. with part time practice	
No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

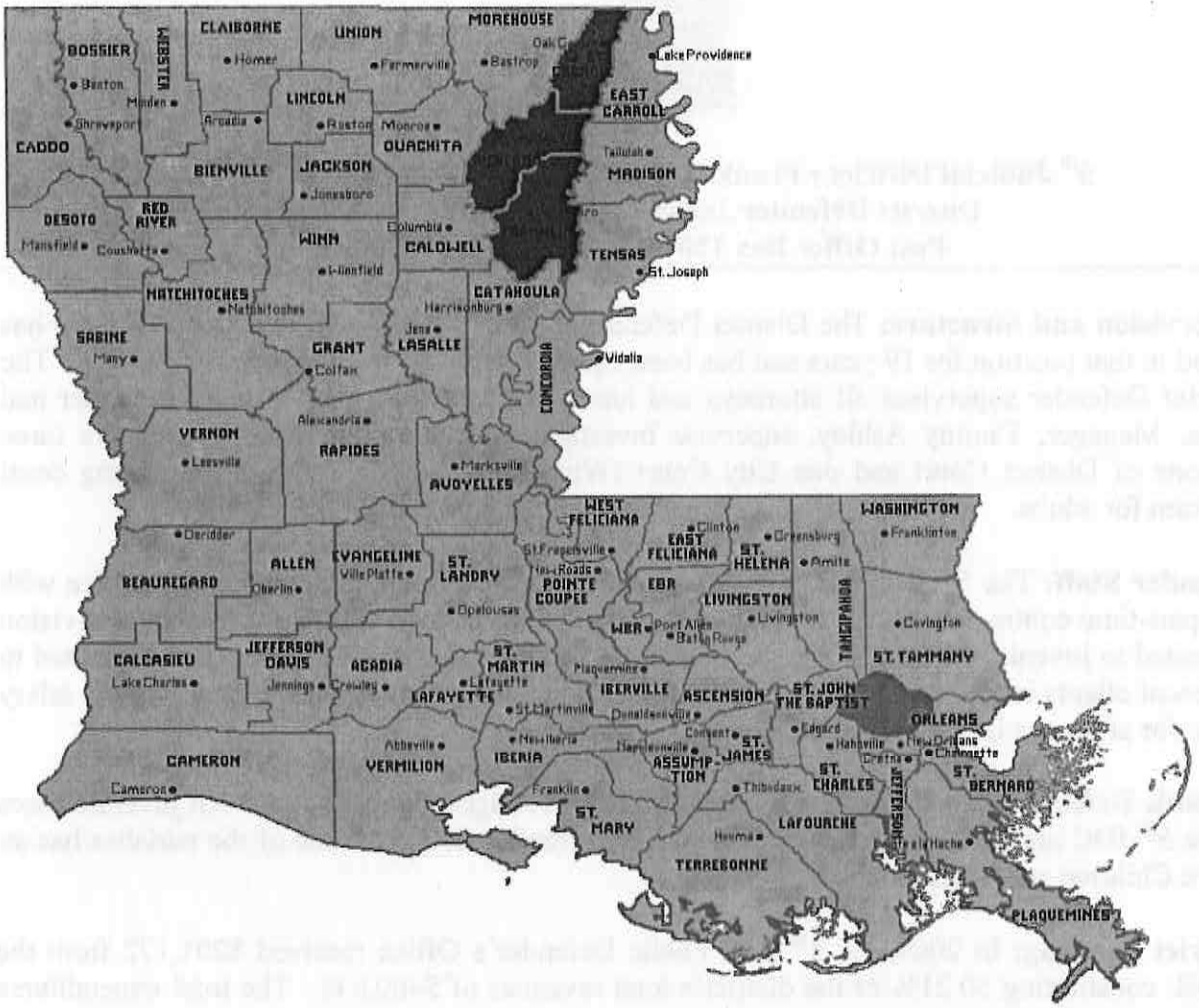
BALANCE SHEET INFORMATION	Dec. 31, 2009	Juvenile Representation Estimate
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$207,823	$224,695
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$0	Cash portion that is unearned or reserved for other purposes
Accts. Receivable (Due in 30 Days)	$0	$
Accts. Payable (Due in 30 Days)	$0	
Total	$207,823	

*Unearned State Revenue is cash received from the State which is for use in future months

APPROVED:

Mike Courteau — 12-31-09

District Defender — Date



The 5th JDC Public Defender's Office

Franklin (Winnsboro) - Richland (Rayville) - West Carroll (Oak Grove)

District Defender: James M. Miller
712 East Jefferson Street
Oak Grove, LA 71263
(318) 428-9430

5th Judicial District • Franklin, Richland and West Carroll Parishes
District Defender James M. Miller • (318) 428-9430
Post Office Box 1207 • Oak Grove, LA • 71263

Supervision and Structure: The District Defender in the 5th JDC is James M. Miller, who has served in that position for 19 years and has been a public defender in Louisiana for 34 years. The District Defender supervises all attorneys and has a full caseload. The District Defender and Office Manager, Tammy Ashley, supervise investigators and support staff. There are three sections of District Court and one City Court (Winnsboro). There is a specialty drug court program for adults.

Defender Staff: The 5th JDC Public Defender Office is a contract public defender's office with five part-time contract attorneys (including the District Defender). There is no specific division dedicated to juvenile defense. All attorneys handle all types of cases. Attorneys are permitted to represent clients in private criminal cases without any restrictions via office policy. The salary range for attorneys is $69,000 - $76,200.

Juvenile Defense: Juvenile cases are heard by District Judges in the 5th JDC. All juvenile cases in the 5th JDC are handled by the 4th JDC Public Defender Office. None of the parishes has an active Children and Youth Planning Board.

District Funding: In 2009, the 5th JDC Public Defender's Office received $201,172 from the LPDB, constituting 50.21% of the district's total revenues of $400,636. The total expenditures in 2009 were $425,814.

Appointment of Counsel: In the 5th JDC, the Judge makes the determination of indigence. Clients are appointed a specific public defender at the 72-hour hearing if incarcerated and at arraignment if on bond. Adult clients are held in each respective parish. Juvenile clients are held in Morehouse or East Carroll Parishes.

Fees: The 5th JDC Public Defender's Office does not collect the statutory $40 fee for clients. Clients are ordered by the court to pay fees ranging from $100 to $250 ($197,523).

Caseload: The 5th District Parish Public Defender's Office reported handling 2,224 cases in 2009. Of those, none involved juvenile matters, including no Child in Need of Care representations.

THE 5TH JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	Franklin - Winnsboro; Richland - Rayville; West Carroll - Oak Grove
Population:	54,558
Juvenile Population (in Public Schools)	9,131
District Defender	James M. Miller
Years as District (or Chief) Defender	19
Years of Public Defense	34
Office Manager	Tammy Ashley
Primary Office Street Address	712 East Jefferson Street
City	Oak Grove
ZIP	71263
Primary Phone	318-428-9430
Primary Mailing Address	P.O. Drawer 1207, Oak Grove, LA 71263
Primary Email Contact	jimlaw@bellsouth.net
Primary Emergency Contact	James M. Miller
Primary Emergency Phone	318-428-8201
Secondary Emergency Contact	Tammy Ashley
Secondary Emergency Phone	318-372-3120
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner of Office	20/20 Eyecare
Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	$400 rent plus $231.18 utilities total $631.18.

Courts and Locations	Franklin Parish District Court, Winnsboro; Richland Parish District Court, Rayville; West Carroll Parish District Court, Oak Grove; and Winnsboro City Court, Winnsboro
Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	3 Divisions in 3 District Courts; 1 Division in Winnsboro City Court
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Contract Five attorneys. Three handle one-half of the felony workload in Franklin and Richland and all misdemeanors and felonies in West Carroll. One handles all misdemeanors and one-half felonies in Franklin and another works in same capacity for Richland. Donnie Ellerman handles all of Winnsboro City Court. He is paid an additional $600/mo. for that service.
Name of Adult Detention Facilities in this District	Franklin Detention Center, Winnsboro; Richland Detention Center, Rayville; West Carroll Parish Jail, Oak Grove; and West Carroll Detention Center (WCDC only holds Texas inmates), Epps.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Morehouse Detention Center, Bastrop; and Riverbend Detention Center, Lake Providence
Name of Juvenile Detention Facilities in this District	None in district
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	N/A -- The 5th District does not handle juvenile cases.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	No, not so far
District Attorney	William R. Coenen
Chief Judge of Criminal District Court	Judge Rudolph McIntyre
Juvenile Court Judges (specify District of City Court)	All 3 district judges also serve as juvenile court judges.
Drug Court Judges	Terry A. Doughty
Mental Health Court Judges	No

Other Specialty Court	Yes
Name of Specialty and Brief Description:	Non-support court and domestic disputes are handled by Magistrate Judge Dennis Stewart.
Indigency Determined by Whom and How?	Judge-Questions them as to their financial status.
When is Assignment/Appointment of Counsel Made?	At time of arrest. If incarcerated - appointment within 72 hours of arrest. If on bond - judge will appoint at arraignment if determined indigent
Client Assigned by Whom and How?	The Judge makes the determination of indigency, clients are appointed a public defender by the division the case is in and by a rotation list. Five attorneys. Three handle one-half of the felony workload in Franklin and Richland and all misdemeanors and felonies in West Carroll. One handles all misdemeanors and one-half felonies in Franklin and another works in same capacity for Richland. Donnie Ellerman handles all of Winnsboro City Court
Initial Client Intake Conducted by Whom? (Name and Title)	James E. Hudson, Investigator
Does this District Use an Intake Form? (If so, please attach to hard copy)	Yes
Brief Explanation of Intake Process	Investigator meets with defendant, fills out personal data sheet, explains system, notes client's comments and forwards compiled information to appointed attorney and handles any follow-up investigation.
Does the Office Collect the $40 Fee	Do not collect intake fee.
If $40 Fee is Not Always Collected, Explain Basis for Waiver	It is not cost effective to hire 2 to 3 people to take the $40 intake fee. The Judge orders defendants who get probation to pay $250 to the Office of Public Defender in addition to the fine on felonies. On misdemeanor DWI and possession of marijuana cases, the fee is $100.
Total Fees Collected in 2009	197,523

Formula for determining the reduced rate charged if client is able to make partial payment	N/A
Planned Roll-out Date for CINC Indigent	N/A. 4th District handles CINC cases
Equipment or Technical Training Requested	None now.
Grant Monies for Technology Currently Unencumbered or Unexpended	$1,500.82 remaining. Probably to be used to replace a computer.
Private Practice Policy	Permitted. All attorneys are part-time (supposedly) but the workload is so heavy it seems full time. Attorneys can take retained criminal cases and can maintain their usual private practice.
Primary Immediate Needs	Sufficient funding to maintain current salaries.
Immediate Critical Issue Areas	Without more State funding, cannot survive beyond early 2011.
Long-Term Critical Issue Areas	Not enough funding.
Please List All New Hires in 2009 (Name and Title)	None
2009 Media Coverage and/or Major Accomplishments	No media coverage. Major Accomplishment: The 6 capital murder cases pending in West Carroll were reduced to non-capital cases.
Number of Expected New Attorney Hires in 2010	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	Yes, all 5 attorneys consult with each other about how to handle difficult cases.
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	Chief Defender James Miller supervises 4 attorneys, the part-time office secretary, CPA and investigator in addition to handling a full caseload.
Any Policy for Workload Reduction for Supervisory Staff	No
Medical Benefits for Any Staff	No

Regular meetings for Any Staff	We maintain constant contact with each other through email and phone conferences.

STAFF DIRECTORY:
PART-TIME CONTRACT ATTORNEYS

	CONTACT INFORMATION
James M. Miller (Fe; Mi)	318-428-9430; 318-428-4031; jimlaw@bellsouth.net
Donnie L.Ellerman (Cap; Fe; Mi)	318-435-4014; 318-435-4065; dleller@bellsouth.net
Carey J. Ellis (Cap; Fe; Mi)	318-728-2043; 318-728-2034; cje3law@bellsouth.net
Dawn Mims (Cap; Fe; Mi)	318-728-9830; 318-728-9832; mimslaw@bellsouth.net
Will Barham (Fe; Mi)	318-728-4493; 318-728-4495; willbarham@gmail.com

NON-ATTORNEY EMPLOYEES AND CONTRACTORS AND OTHER STAFF

James E. Hudson, Investigator	
John Gathings, CPA	
Tammy Ashley, Secretary/Office Manager	318-428-9430; 318-372-3120; tammyrayashley@bellsouth.net

2009 District Office Technology Survey

The following questions refer to equipment

Survey Completor's Name: James M. Miller

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
_X_ Windows Vista
__ Windows Server 2000/2003/2008
_X_ Windows XP
__ Mac OSX

Productivity Suites Used:
X Microsoft Office 2007 (Word, Excel, etc.)
__ Microsoft Office 2003
__ Previous Microsoft Office version
_X_ Corel Word Perfect
__ Other

Internet Browsers Used:
__ Internet Explorer 6
X Internet Explorer 7 or 8
__ Firefox
__ Other

HARDWARE:
Please enter the number of
devices in your inventory

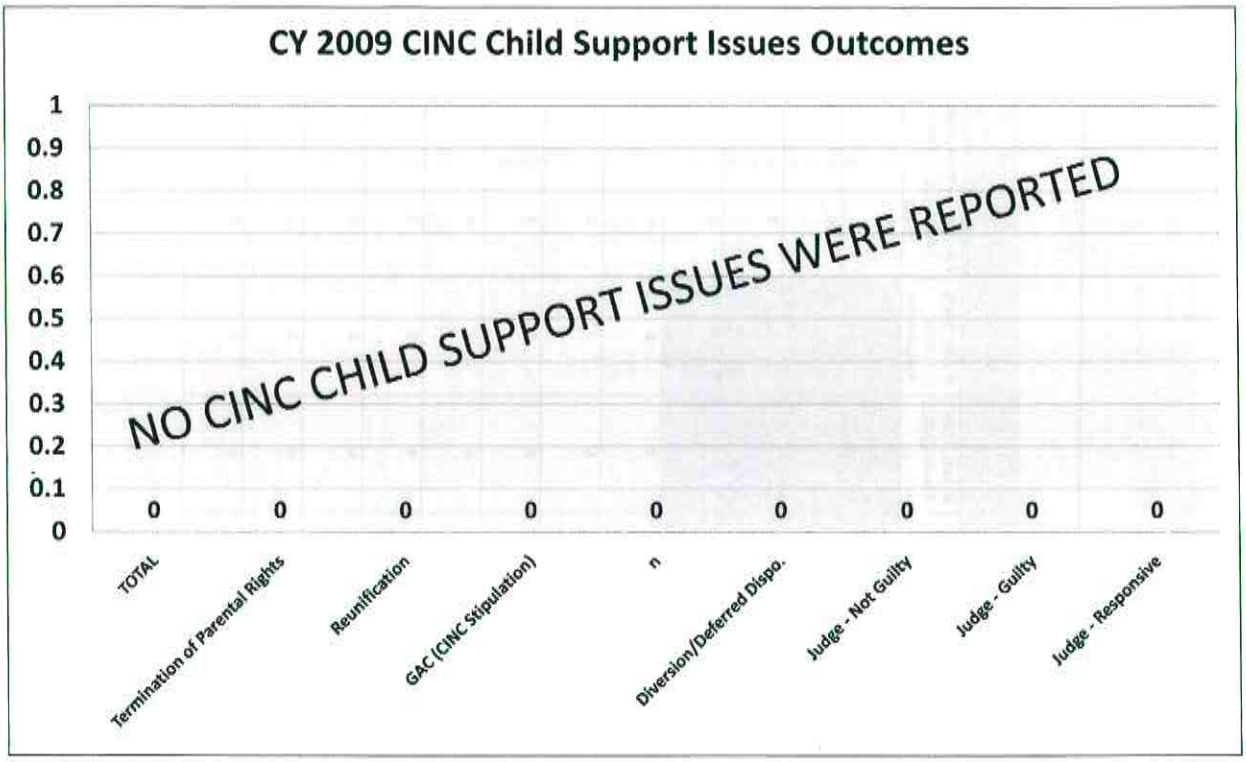
_1_ Desktop PCs
_5_ Laptops
_0_ Video Cameras
_0_ Digital Cameras
_0_ Video Conferencing Systems
_1_ B&W Laser Printers
_0_ Color Printers
_0_ Wireless Cards

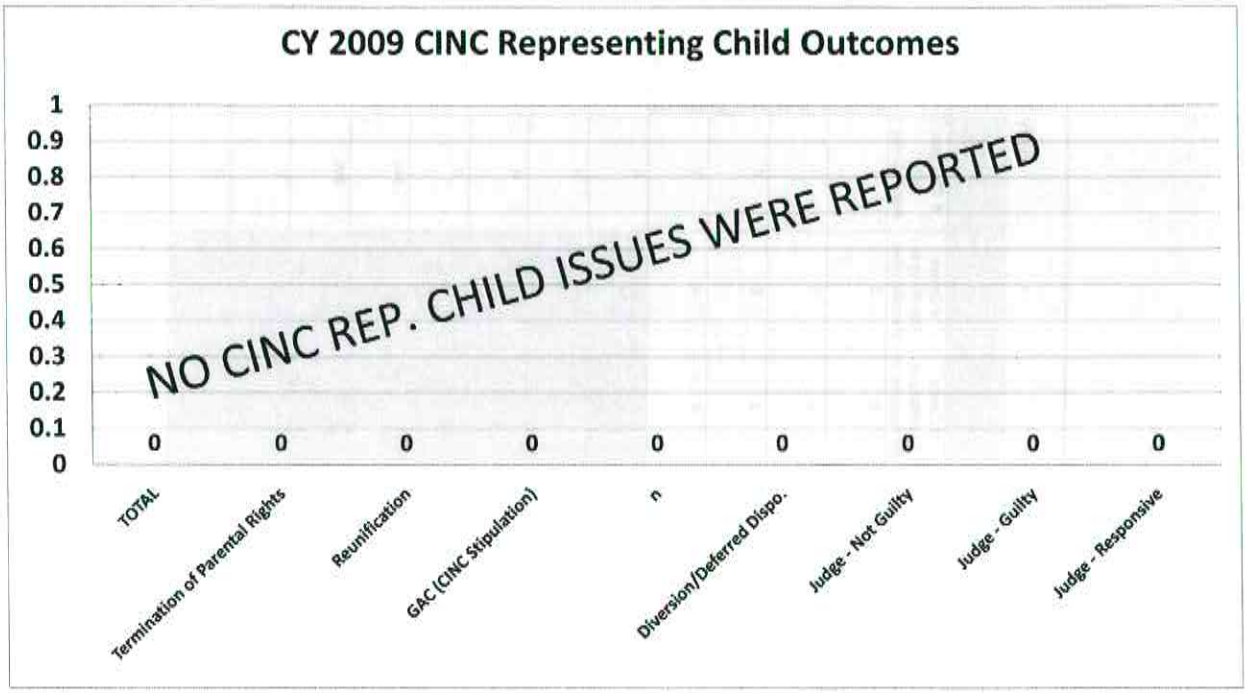
INTERNET SERVICES:
___ Dialup _X_ Broadband ___ No Internet Connection
Connection Speed: 54.0 Mbps
Provider Name: Bellsouth
Email Provider: Bellsouth

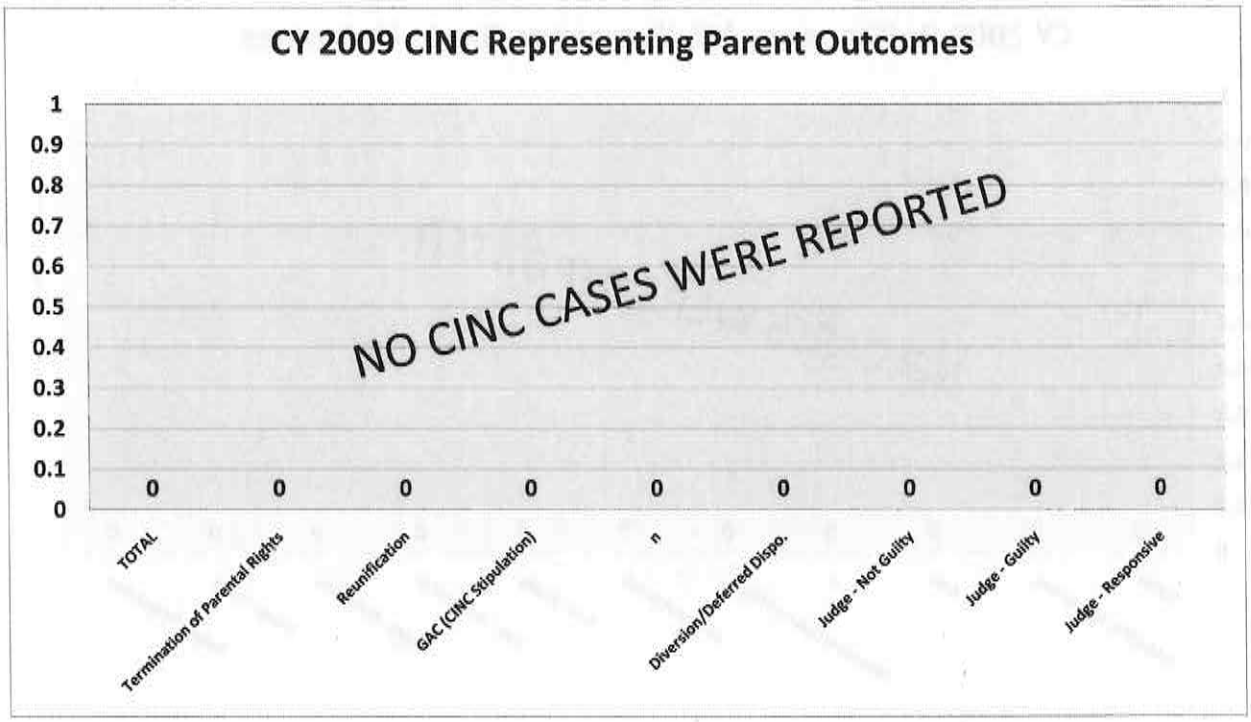
Please list any software or computer equipment in which you need training:

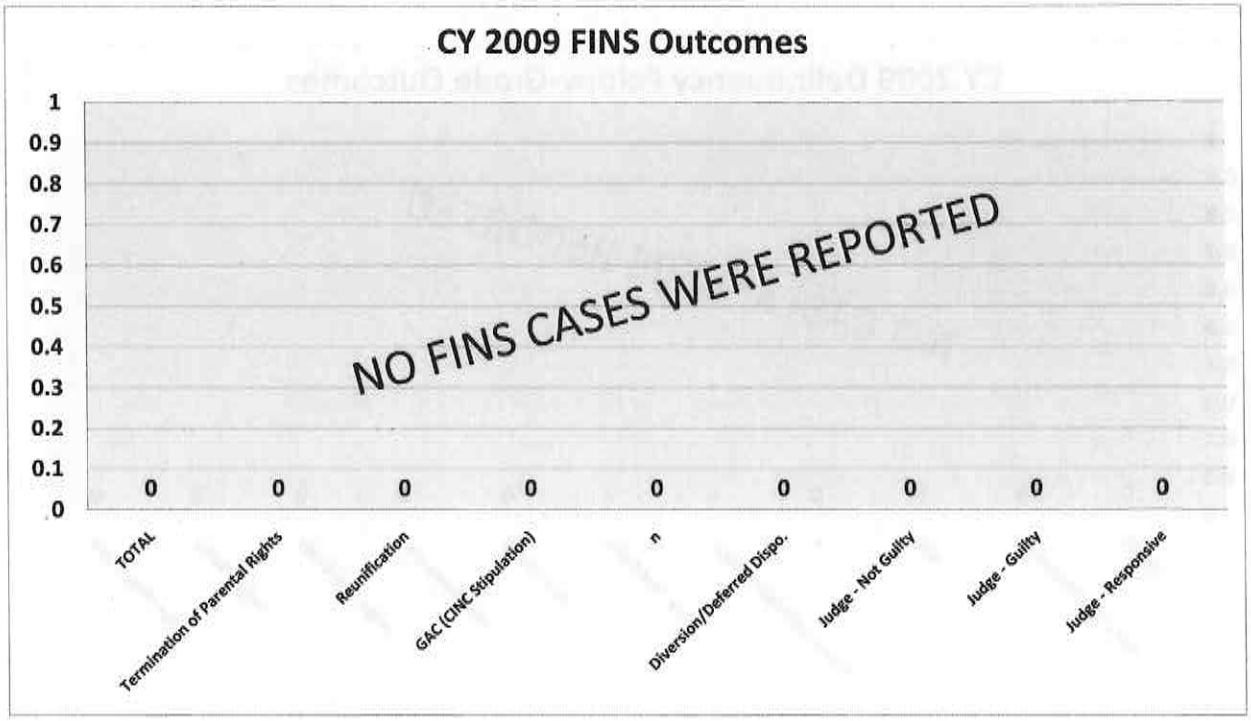
5th District Caseload Report

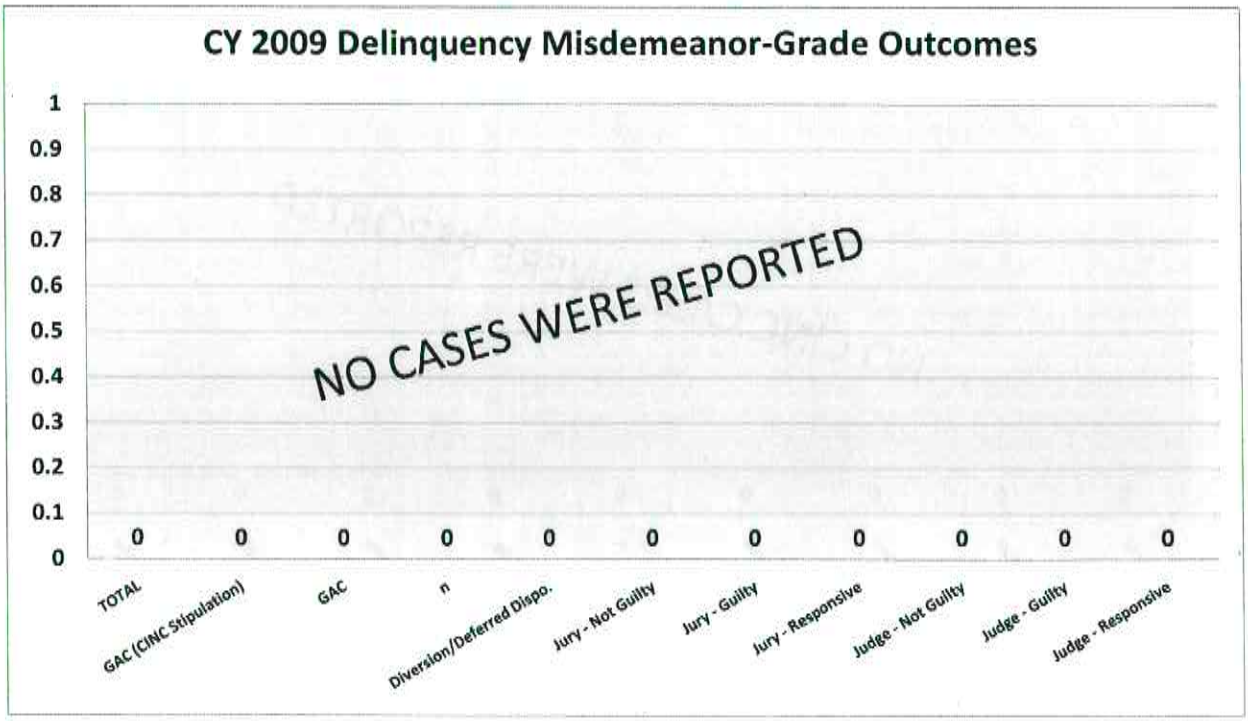
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Parent	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
FINS	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
Delinquency Misdemeanor-grade	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Delinquency Felony-Grade	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	18	N/A	N/A	9	2	3	0	0	0	0	0	0	0
Other cases (DWI, Extraditions, etc.)	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Adult Misdemeanor	1040	N/A	N/A	340	37	405	0	0	0	0	0	0	0
Adult Felony	1166	N/A	N/A	398	120	316	0	0	5	0	0	0	0
Capital	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Post Conviction Relief	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0

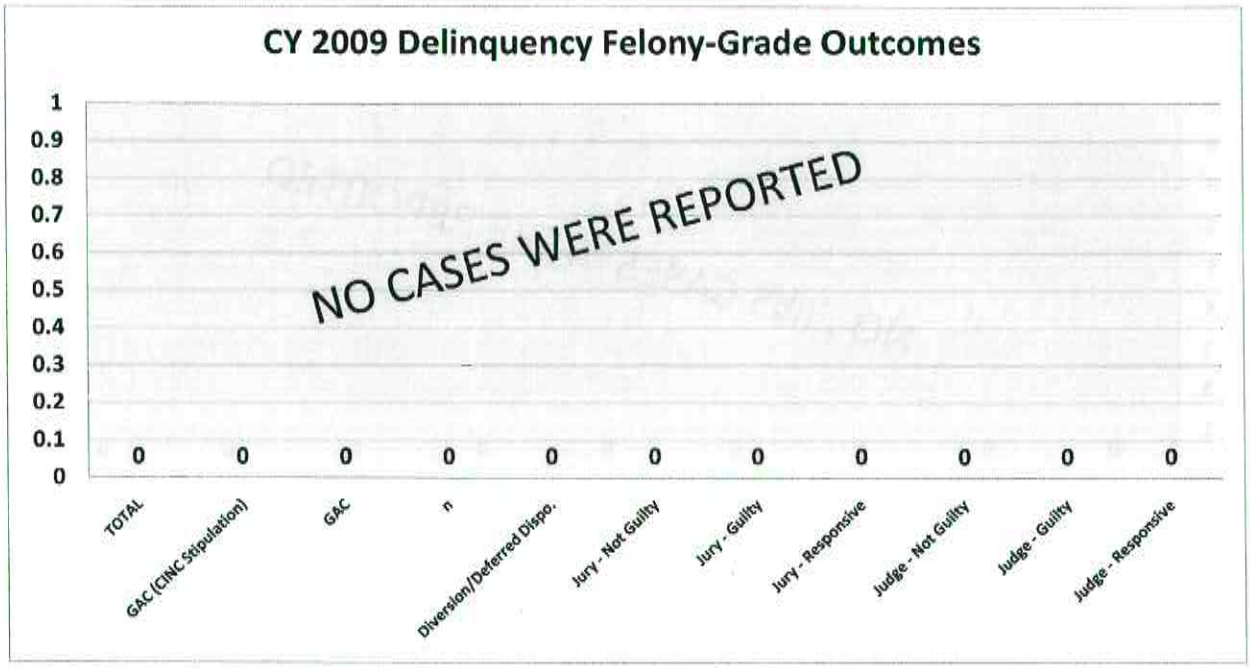

CY 2009 CINC Child Support Issues Outcomes
NO CINC CHILD SUPPORT ISSUES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
n
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

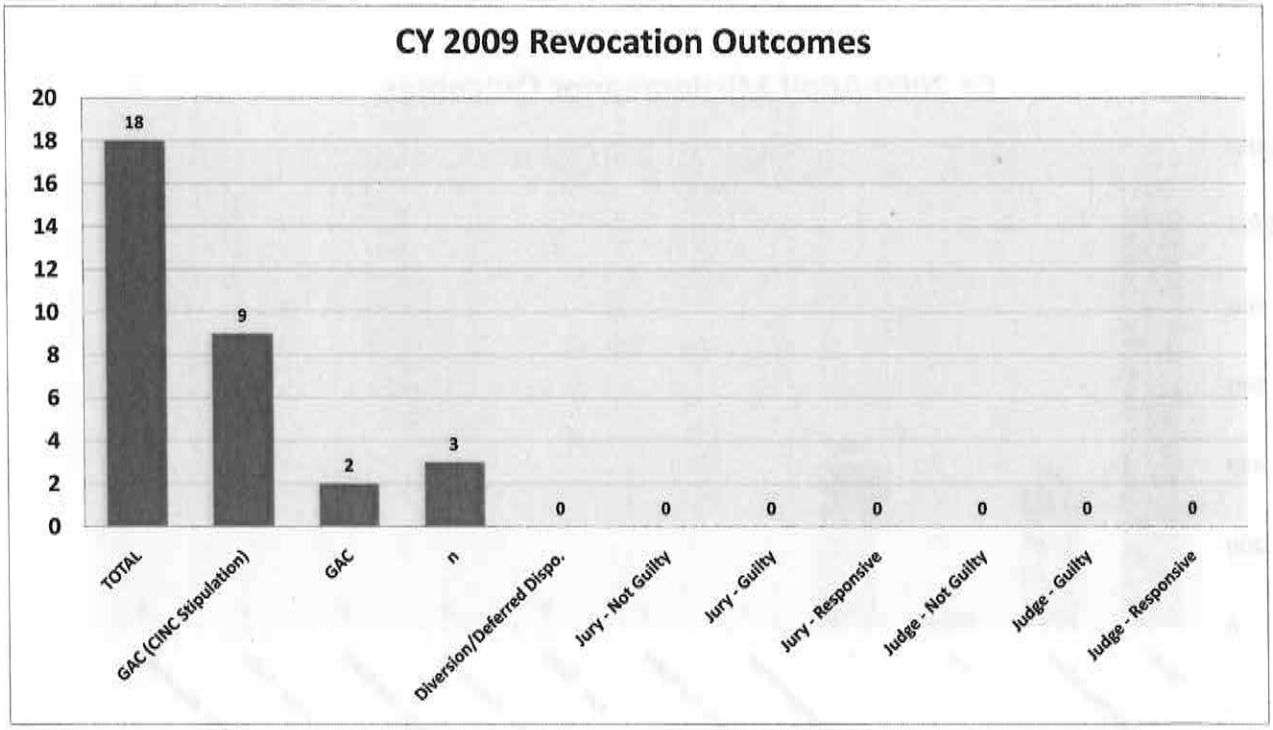

CY 2009 CINC Representing Child Outcomes
NO CINC REP. CHILD ISSUES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
n
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

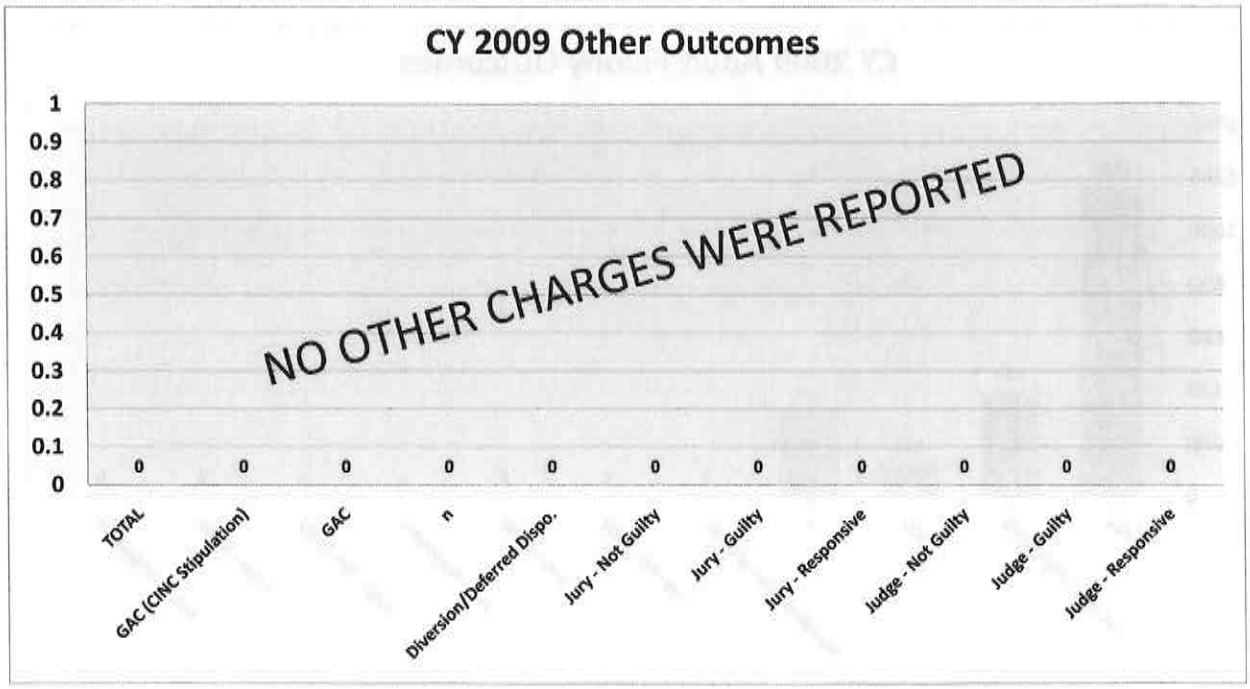

CY 2009 CINC Representing Parent Outcomes
NO CINC CASES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
n
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

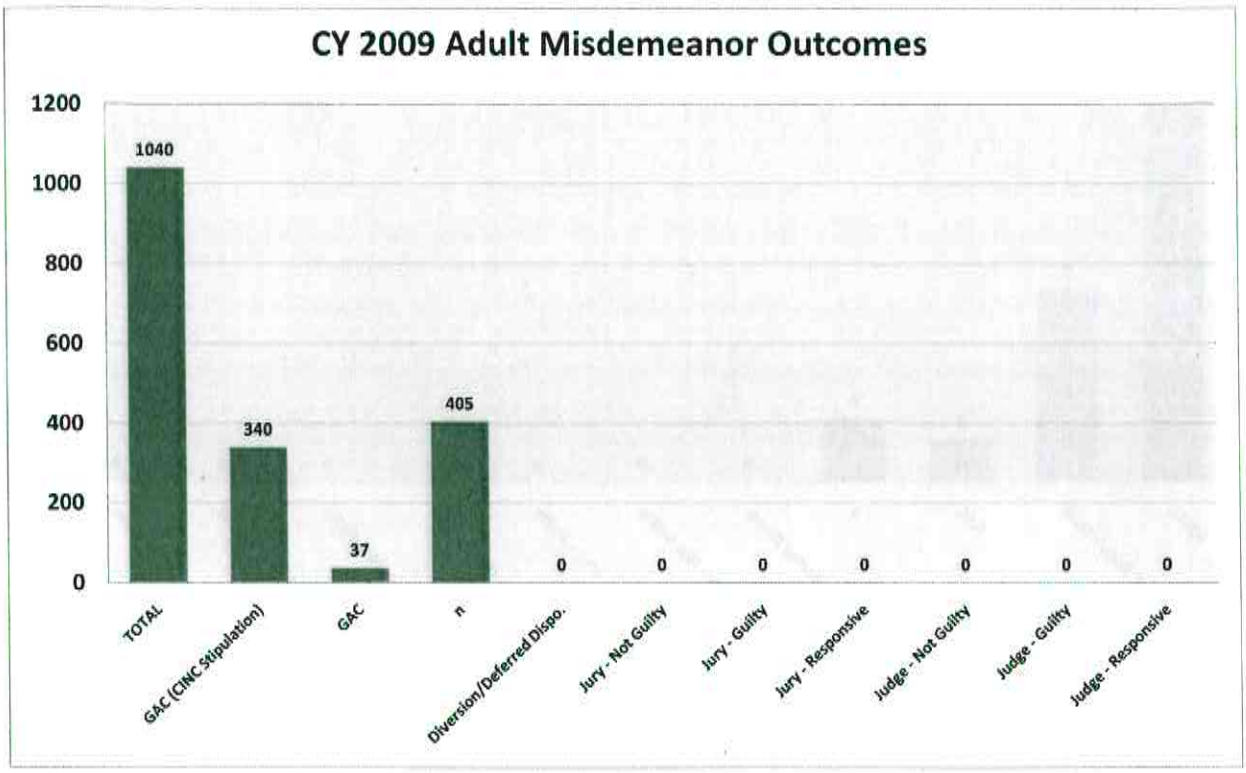

CY 2009 FINS Outcomes
NO FINS CASES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
n
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

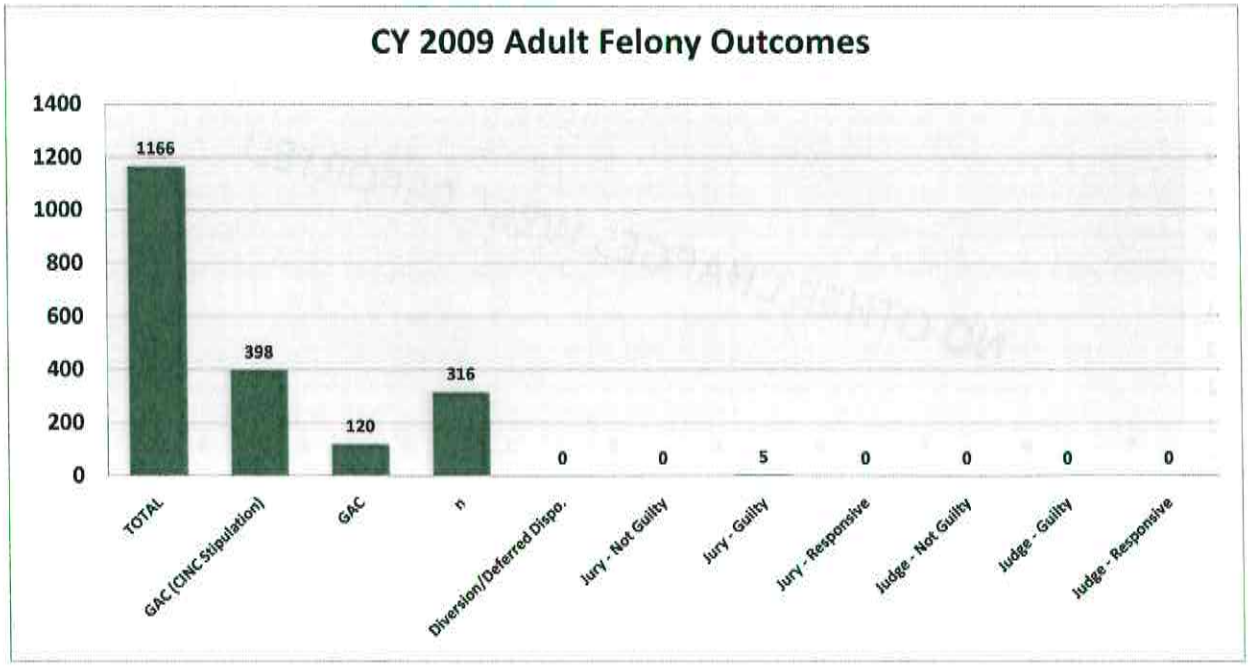

CY 2009 Delinquency Misdemeanor-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO CASES WERE REPORTED
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
n
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

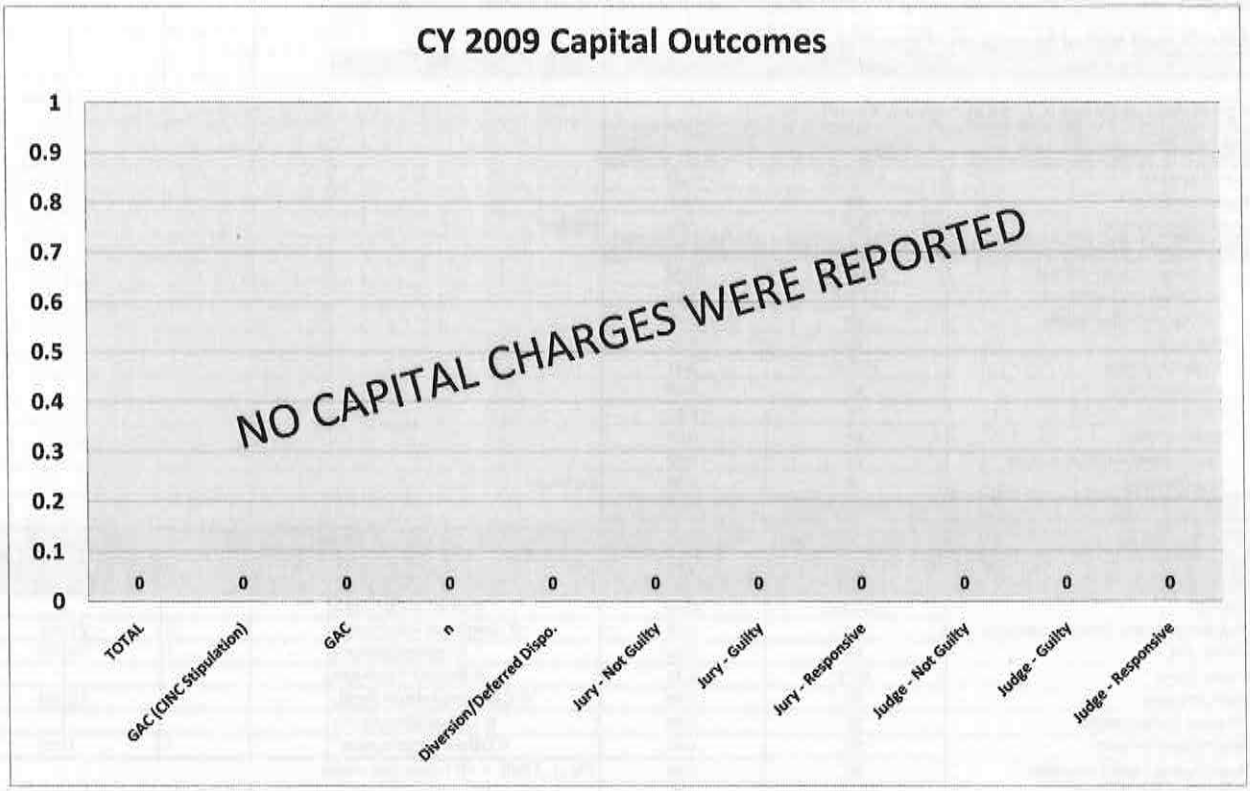

CY 2009 Delinquency Felony-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO CASES WERE REPORTED
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
n
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

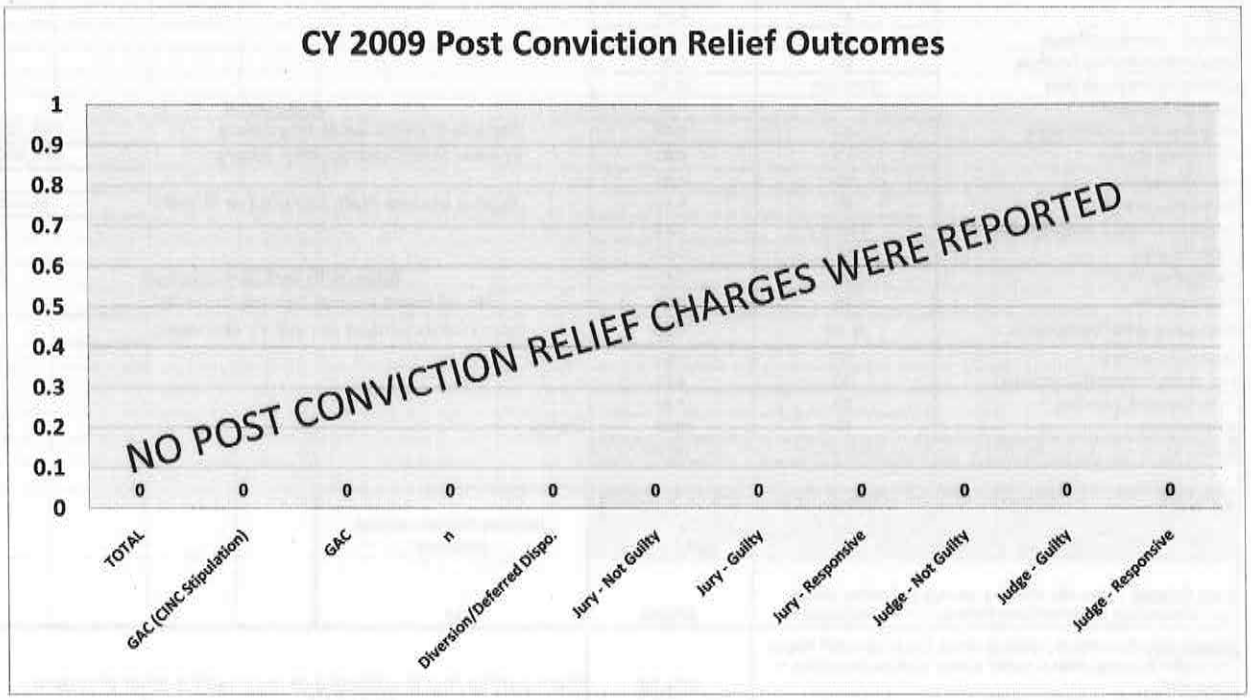

CY 2009 Revocation Outcomes
20
18
16
14
12
10
8
6
4
2
0
18
9
2
3
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
n
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO OTHER CHARGES WERE REPORTED
0
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
n
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
1200
1000
800
600
400
200
0
1040
340
37
405
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
n
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
1400
1200
1000
800
600
400
200
0
1166
398
120
316
0
0
5
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
n
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO CAPITAL CHARGES WERE REPORTED
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
n
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO POST CONVICTION RELIEF CHARGES WERE REPORTED
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
n
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	5	Year>>>	CY 2009
Submitted by (name)>>>	James M. Miller		

Total Current Annual Revenue and Expenditure Budget

Revenues	$466,813	Expenditures	$466,813

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$201,172	50.21
Federal Revenue	$0	0.00
Grant/Other Revenue	$0	0.00
Other Local Revenue:		
Court Fees/Costs Assessed	$196,135	48.96
Bond Fees and Forfeitures	$1,388	0.35
Department of Corrections	$0	0.00
Donations	$0	0.00
Interest Revenue	$1,941	0.48
Application Fees	$0	0.00
Police Jury	$0	0.00
Sheriff's Fees	$0	0.00
Reimbursements/Attorney Fees	$0	0.00
Miscellaneous	$0	0.00
Totals	$400,636	100.00

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$193,566	45.46
Hospitalization and Disability Insurance	$0	0.00
Retirement	$0	0.00
Payroll Taxes	$576	0.14
Accrued Leave	$0	0.00
Workers' Compensation	$0	0.00
Malpractice Insurance	$0	0.00
Auto/Physical Liability Insurance	$0	0.00
Audit/Accounting Expense	$7,430	1.74
Contract Clerical	$0	0.00
Expert Witness	$522	0.12
Investigators	$27,000	6.34
Capital Representation	$0	0.00
Conflict	$0	0.00
Contract - Juvenile Attorneys	$0	0.00
Misdemeanor Attorney Contracts	$0	0.00
Contract Attorneys - all other	$186,666	43.84
Building Lease/Rent	$0	0.00
Office Repair and Maintenance	$0	0.00
IT/Technical Support	$0	0.00
Major Acquisitions	$0	0.00
Equipment Lease/Rent	$0	0.00
Telephone/Utilities/Postage/Internet	$6,017	1.41
Office Supplies	$0	0.00
Parking/Auto Tolls	$0	0.00
Advertisements	$0	0.00
Travel/Lodging/Per Diem/Mileage	$4,037	0.95
Dues and Seminars	$0	0.00
Law Library/Journals/Subscriptions	$0	0.00
Other Operating Expenses	$0	0.00
Miscellaneous	$0	0.00
Totals	$425,814	100.00

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys				
# Contract Attorneys		5	27	no
# Investigators		1	35	no
# Social Workers				
# Clerical/Admin Asst.		1	12	no
# Office Managers				
# Other Employees*		1	1	no

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Annualized	
Highest Staff/Contract Atty Salary	$90,132.00
Lowest Staff/Contract Atty. Salary	$69,000.00
Is your system Staff, Contract or Mixed?	Mixed

Attys. with part time practice	
No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

Explain:

BALANCE SHEET INFORMATION	Dec. 31, 2009
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$70,265
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$232,319
Accts. Receivable (Due in 30 Days)	$0
Accts. Payable (Due in 30 Days)	$0
Total	$302,584

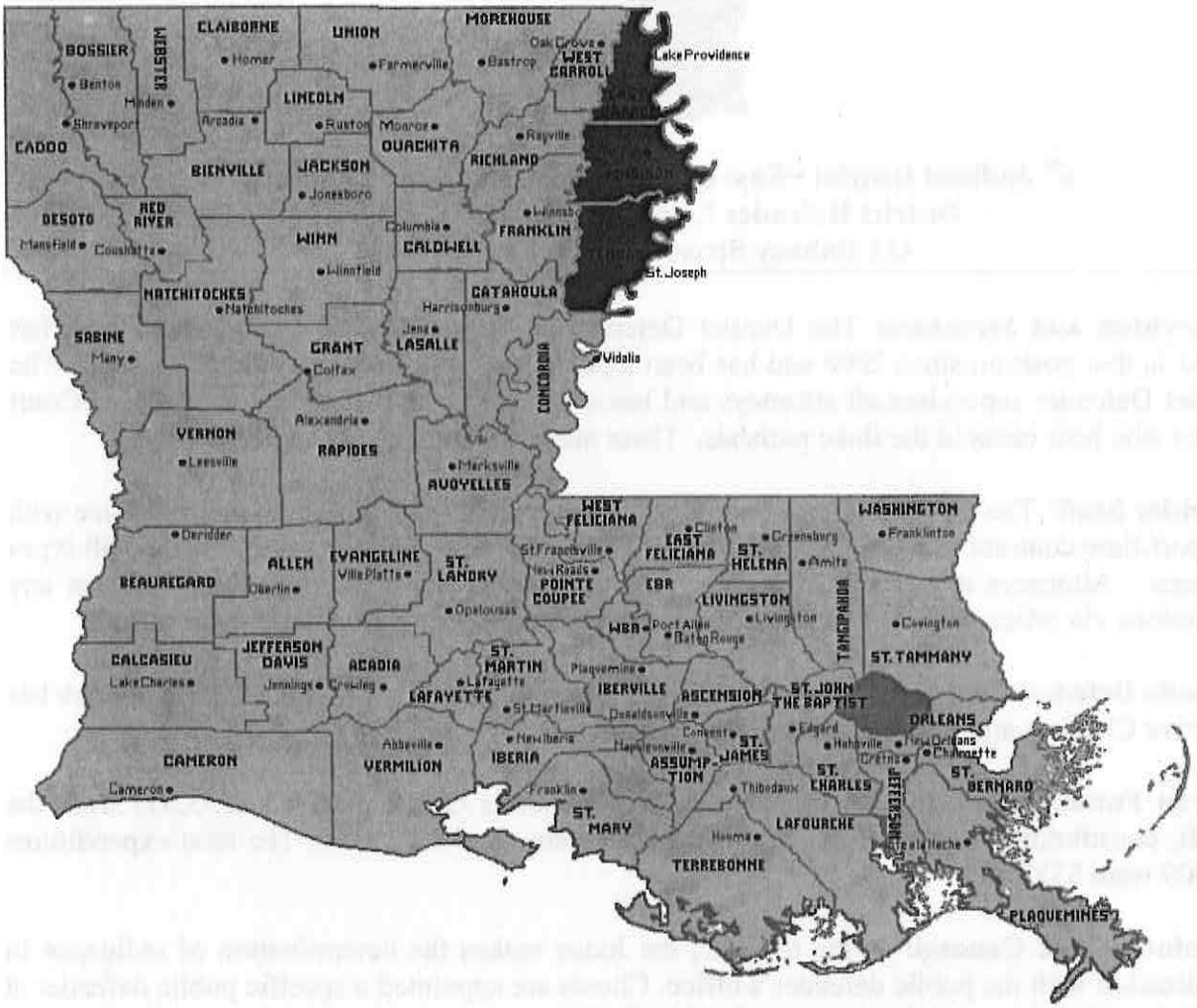
Juvenile Representation Estimate
$0

Cash portion that is unearned or reserved for other purposes
$11,586

*Unearned State Revenue is cash received from the State which is for use in future months

APPROVED:

James M. Miller — District Defender — 12-31-09 — Date



The 6th JDC Public Defender's Office

East Carroll (Lake Providence) - Madison (Tallulah) - Tensas (St. Joseph)

District Defender: LeRoy Smith, Jr.
411 Dabney Street
Tallulah, LA 71282
(318) 574-2554

6th Judicial District • East Carroll, Madison and Tensas Parishes
District Defender LeRoy Smith • (318) 574-2554
411 Dabney Street • Tallulah, LA • 71282

Supervision and Structure: The District Defender in the 6th JDC is Leroy Smith who has served in that position since 2008 and has been a public defender in Louisiana for 14 years. The District Defender supervises all attorneys and has a full caseload. There are two District Court Judges who hear cases in the three parishes. There are no City Courts or specialty courts.

Defender Staff: The 6th JDC Public Defender Office is a contract public defender's office with five part-time contract attorneys (including the District Defender). All attorneys handle all types of cases. Attorneys are permitted to represent clients in private criminal cases without any restrictions via office policy. The salary range for full-time attorneys is $56,740 - $69,960.

Juvenile Defense: Juvenile cases are heard by District Judges in the 6th JDC. Neither parish has an active Children and Youth Planning Board.

District Funding: In 2009, the 6th JDC Public Defender's Office received $253,037 from the LPDB, constituting 48.55% of the district's total revenues of $521,207. The total expenditures in 2009 were $535,035.

Appointment of Counsel: In the 6th JDC, the Judge makes the determination of indigence in coordination with the public defender's office. Clients are appointed a specific public defender at the 72-hour hearing. Adult clients are held in facilities within each respective parish. Juvenile clients are held in Madison Parish.

Fees: The 6th JDC Public Defender's Office collects the statutory $40 fee for clients ($1,115), and does not do any independent evaluation to levy partial reimbursement from clients.

Caseload: The 6th JDC Public Defender's Office reported handling 688 cases in 2009. Of those, 48 involved juvenile matters, including 38 Child in Need of Care representations.

THE 6TH JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	East Carroll - Lake Providence; Madison - Tallulah; Tensas - St. Joseph
Population:	23,149
Juvenile Population (in Public Schools)	3,616
District Defender	LeRoy Smith, Jr.
Years as District (or Chief) Defender	14 years
Years of Public Defense	14 years
Office Manager	Kathy Gradney
Primary Office Street Address	411 Dabney Street
City	Tallulah
ZIP	71282
Primary Phone	318-574-2554 office 318-341-8125 cell phone
Primary Mailing Address	P. O. Box 486, Tallulah, 71282
Primary Email Address	mtecpublicdefen@bellsouth.net
Primary Emergency Contact	LeRoy Smith, Jr.
Primary Emergency Phone	318-341-1088
Secondary Emergency Contact	Kathy Grady (Office Manager)
Secondary Emergency Phone	318-341-0667
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	100 Cedar St Tallulah, La, 71282; Courthouse Building, Lake Providence, La 71250; 201 Hancock St St Joseph, La 71366
Other District Office Contact Personnel (Primary Only)	Sandra Bishop, Tallulah, Anita Perry, Lake Providence, Burney Ratcliff, St Joseph
Name of Owner(s) of Office(s)	Sidney Johnson; Owner
Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	Monthly rent $600; Utilities $965.00
Courts and Locations	6th JDC- Madison Court-- Tallulah, La Tensas Court--- St Joseph, La East Carroll Court--- Lake Providence, La

Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	2 Divisions A --- Judge Micheal Lancaster Division B --- Judge John Crigler
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Each Lawyer is asign to a parish See Attachment.
Name of Adult Detention Facilities in this District	Madison Correctional -Tallulah, La Riverbend Correctional - Lake Providence, Tensas Correctional - Waterproof, la
Name of Adult Detention Facilities Outside the District Which Hold Clients	Richland Parish Correctional- Rayville, La
Name of Juvenile Detention Facilities in this District	Christian Acres - Tallulah, La
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	Yes, Increases milage costs because of the distances between facilities
District Attorney	James Paxton
Chief Judge of Criminal District Court	Judge Michael Lancaster & Judge John Crigler
Juvenile Court Judges (specify District of City Court)	6th Judge Michael Lancaster & Judge John Crigler
Drug Court Judges	None
Mental Health Court Judges	None
Other Specialty Court Name of Specialty and brief Description:	CINC, FINS, Non Support Court, Traffic Court
Indigency Determined by Whom and How?	Defender Office, Filling out a financial report see attachments.
When is Assignment/Appointment of Counsel Made?	Time of arrest
Client Assigned by Whom and How?	6th JDC Public Defenders Office, by which lawyer is asign to the parish in which the arrest was made
Initial Client Intake Conducted by Whom? (Name and Title)	Tommy Dunning and Kimble Marshall, Investigators

Does this District Use an Intake Form? (If so, please attach to hard copy)	Yes, see attachment
Brief Explanation of Intake Process	When our lawyers are appointed our investigator goes to where the client is housed to take information from client
Does the Office Collect the $40 Fee	Yes
If $40 Fee is Not Always Collected, Explain Basis for Waiver	We add it to the condition to his probation
Total Fees Collected in 2009	$1,115.00
Formula for determining the reduced rate charged if client is able to make partial	Court assesses fees based on ability to pay
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	
Grant Monies for Technology Currently Unencumbered or Unexpended	None
Private Practice Policy	Permitted - Criminal Practice
Primary Immediate Needs	Funds to hire additional attorneys
Immediate Critical Issue Areas	Number of conflict cases
Long-Term Critical Issue Areas	Instability of fines and costs
Please List All New Hires in 2009 (Name and Title)	Douglas Busari to replace Joy Jackson
2009 Media Coverage and/or Major Accomplishments	Monthly court docket much daster and gained open file discovery
Number of Expected New Attorney Hires in 2010	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	Public Defender 2nd chair for younger attorneys in Jury trials

Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	Public Defnder reviews case loads and assignments
Any Policy for Workload Reduction for Supervisory Staff	No
Medical Benefits for Any Staff	Yes. Blue Cross-Blue Shield for office manager and one (1) investigator
Regular meetings for Any Staff	none

STAFF DIRECTORY: PART-TIME CONTRACT	CONTACT INFORMATION
LeRoy Smith)Fe, Mi, Ju, CINC/Parents, Non Support	318-574-4111, 318- 574-3408 (f); lsmithjr@bellsouth.net
Angela Claxton (Fe, Mi, Ju, CINC/Parents, Non Support	318-574-5666; 318-574-5977(f); attyclaxton@bellsouth.net
Jami Crews (Fe, Mi, Ju, CINC/Parents, Non Support	601-636-6565; 601-636-0114 (f); jcrews@tellerlaw.com
Douglas Busari (Fe, Mi, Ju, CINC/Parents Non Support	318-574-2955; 318-574-2747 (f) catinajackson@bellsouth.net
Michael Kelly (Fe, Mi)	318-559-2105; 318-559-2110(f)

NON-ATTORNEY EMPLOYEES AND CONTRACTORS AND OTHER STAFF

Kathy Grady, Office Manager
Tommy Dunning, Investigator
Kimble Marshall, Investigator

2009 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.

_____
Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
X Windows Vista — Laptop has this
__Windows Server 2000/2003/2008
X Windows Vista
__Mac OSX

Productivity Suites Used:
__Microsoft Office 2007 (Word, Excel, etc.)
__Microsoft Office 2003
__Previous Microsoft Office version
__Corel Word Perfect
X Other — 200 Microft office

Internet Browsers Used:
__Internet Explorer 6
X Internet Explorer 7 or 8
__Firefox
__Other

HARDWARE:
Please enter the number of devices in your inventory

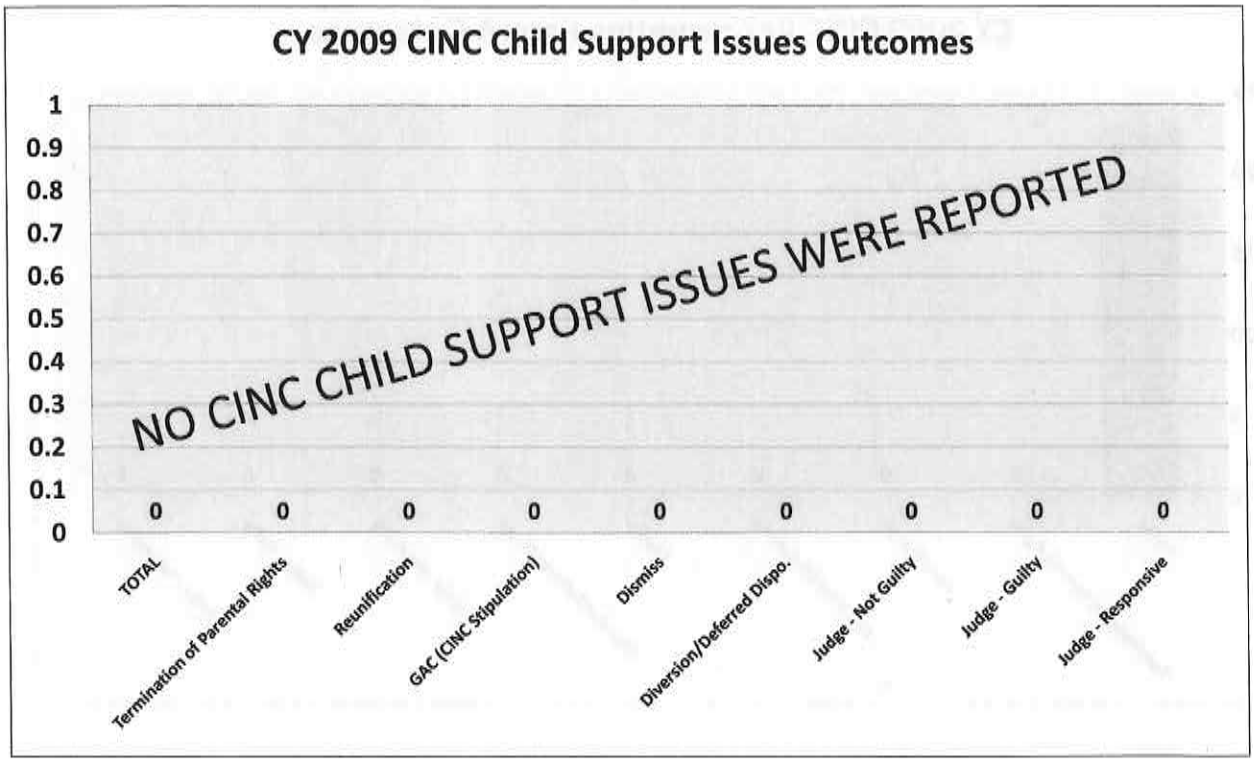
1 Desktop
2 Laptops
___Video Cameras
2 Digital Cameras
___Video Conferencing Systems
___B&W Laser Printers
1 Color Printer
___Wireless Cards

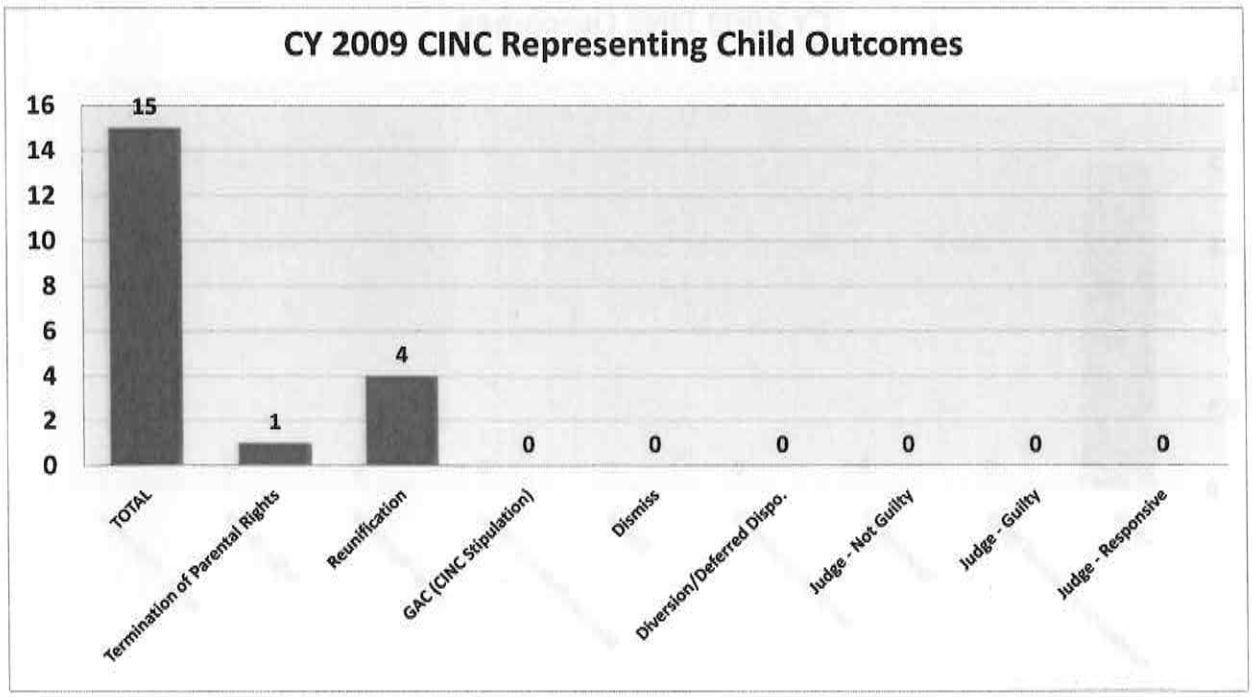
INTERNET SERVICES:
___Dial up X Broadbrand ___ No Internet Connection
Connection Speed: 3
Procider Name AT & T / Bell South
Email Provider:Bell South/ AT &T

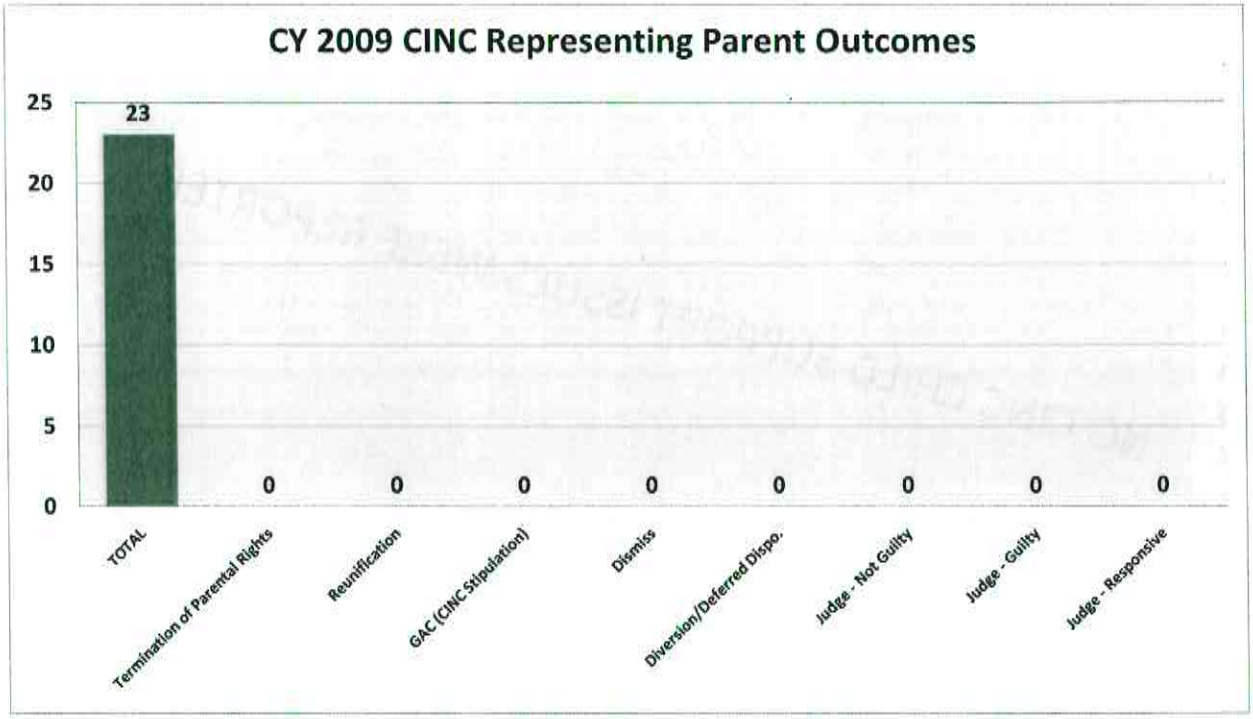
Please list any software or computer equipment in which you need training:

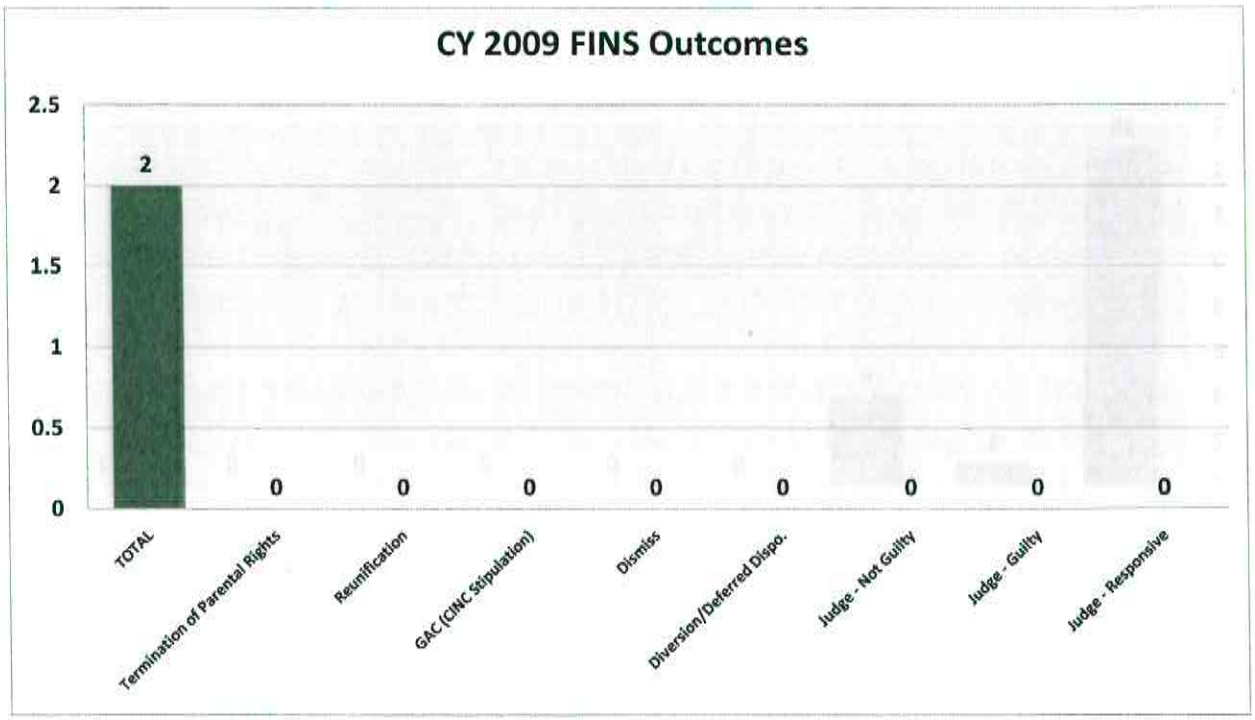
6th District Caseload Report

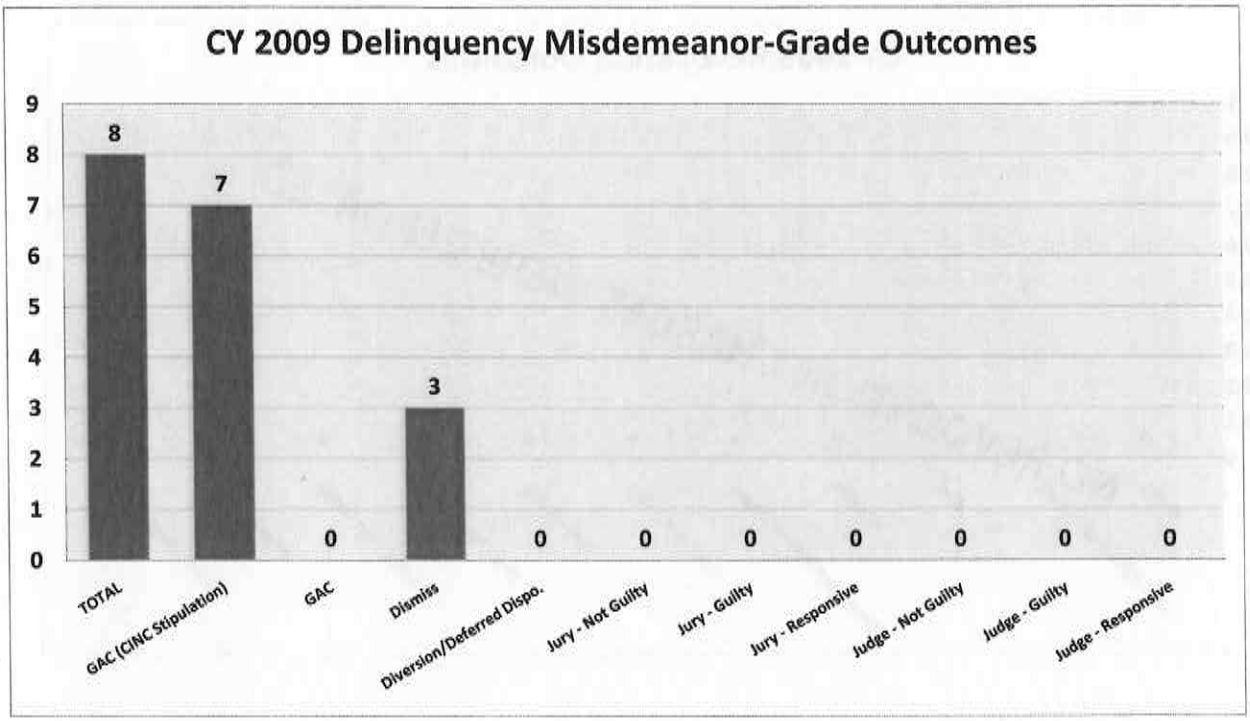
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	15	1	4	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Parent	23	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
FINS	2	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
Delinquency Misdemeanor-grade	8	N/A	N/A	7	0	3	0	0	0	0	0	0	0
Delinquency Felony-Grade	0	N/A	N/A	7	2	2	0	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Other cases (DWI, Extraditions, etc.)	8	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Adult Misdemeanor	217	N/A	N/A	156	62	208	1	0	0	0	1	2	0
Adult Felony	415	N/A	N/A	85	37	157	2	0	2	0	0	0	0
Capital	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Post Conviction Relief	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0

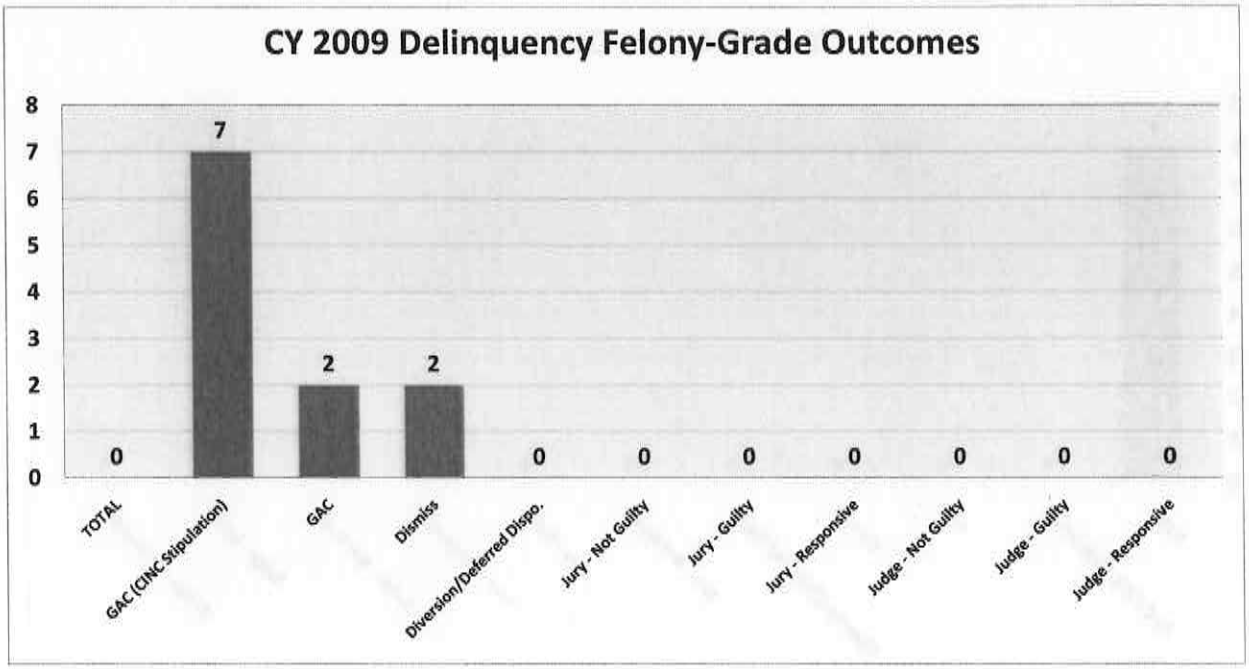

CY 2009 CINC Child Support Issues Outcomes
NO CINC CHILD SUPPORT ISSUES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

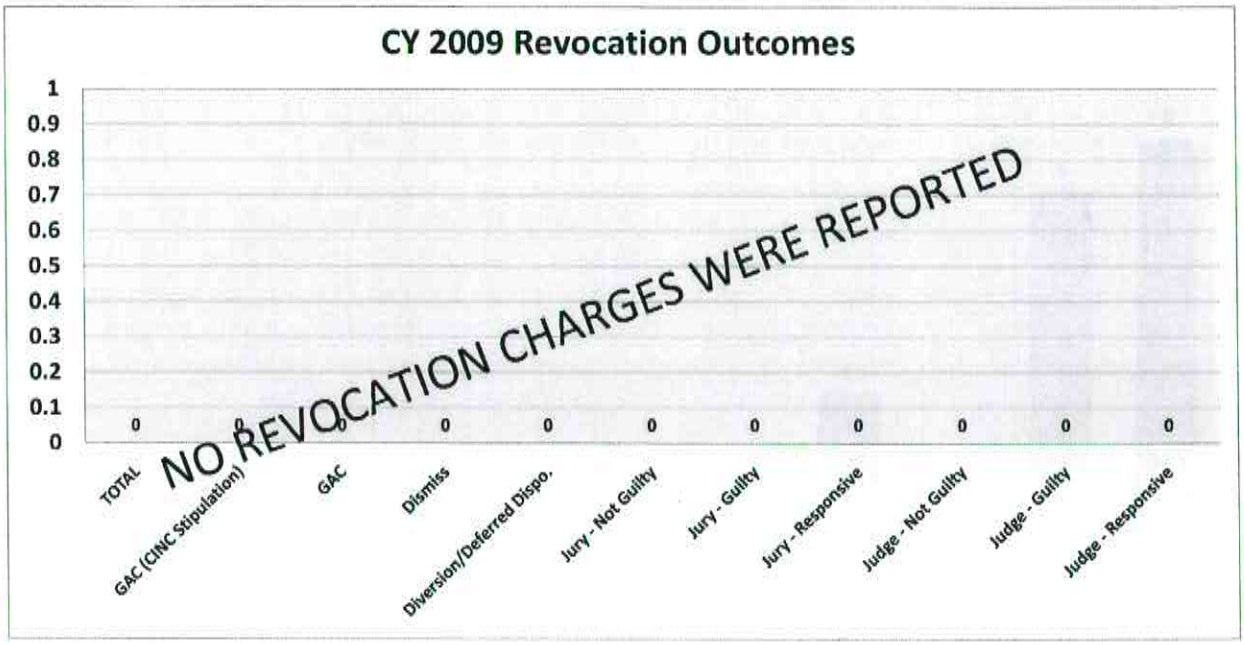

CY 2009 CINC Representing Child Outcomes
16
14
12
10
8
6
4
2
0
15
1
4
0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

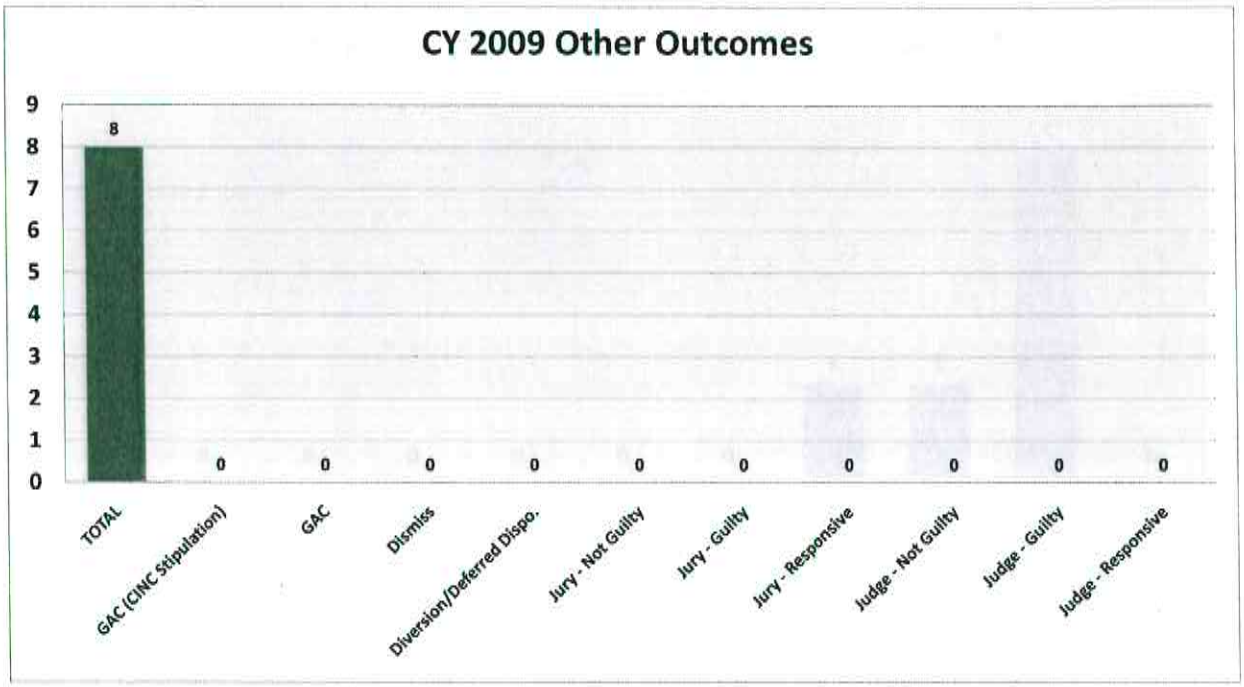

CY 2009 CINC Representing Parent Outcomes
25
20
15
10
5
0
23
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

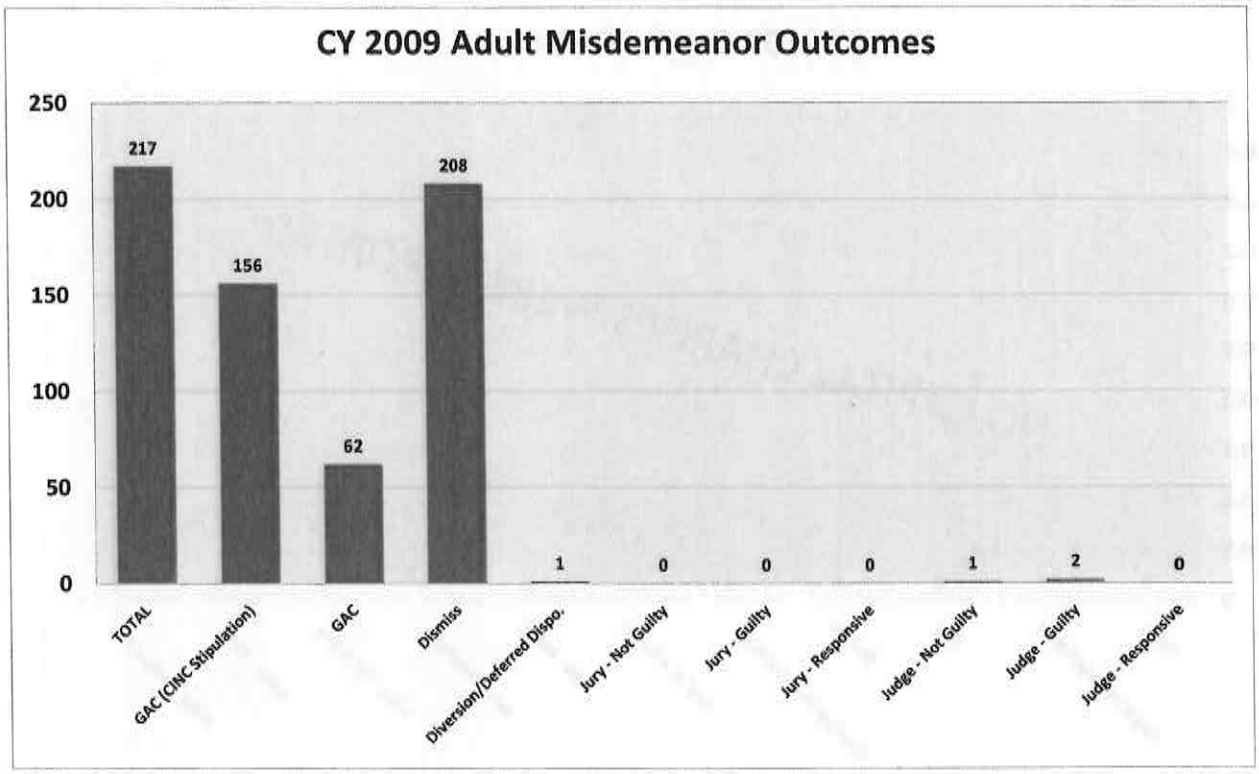

CY 2009 FINS Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

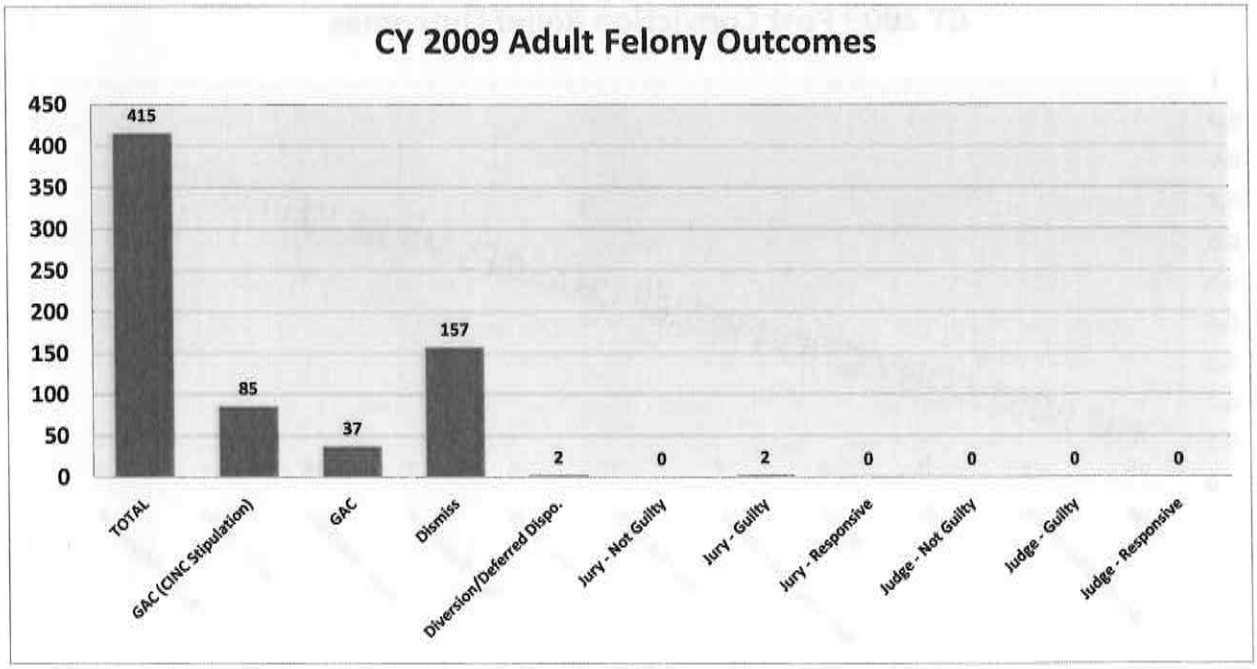

CY 2009 Delinquency Misdemeanor-Grade Outcomes
9
8
7
6
5
4
3
2
1
0
8
7
0
3
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

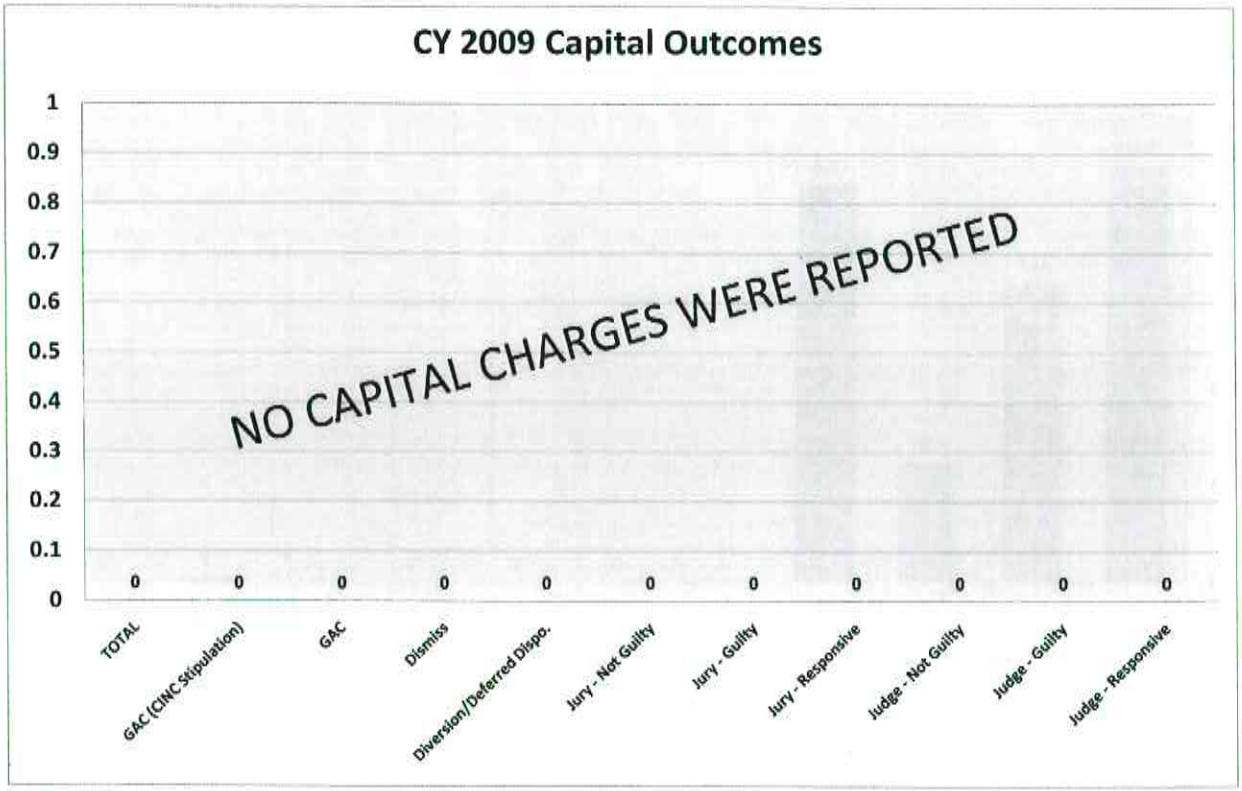

CY 2009 Delinquency Felony-Grade Outcomes
8
7
6
5
4
3
2
1
0
0
7
2
2
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

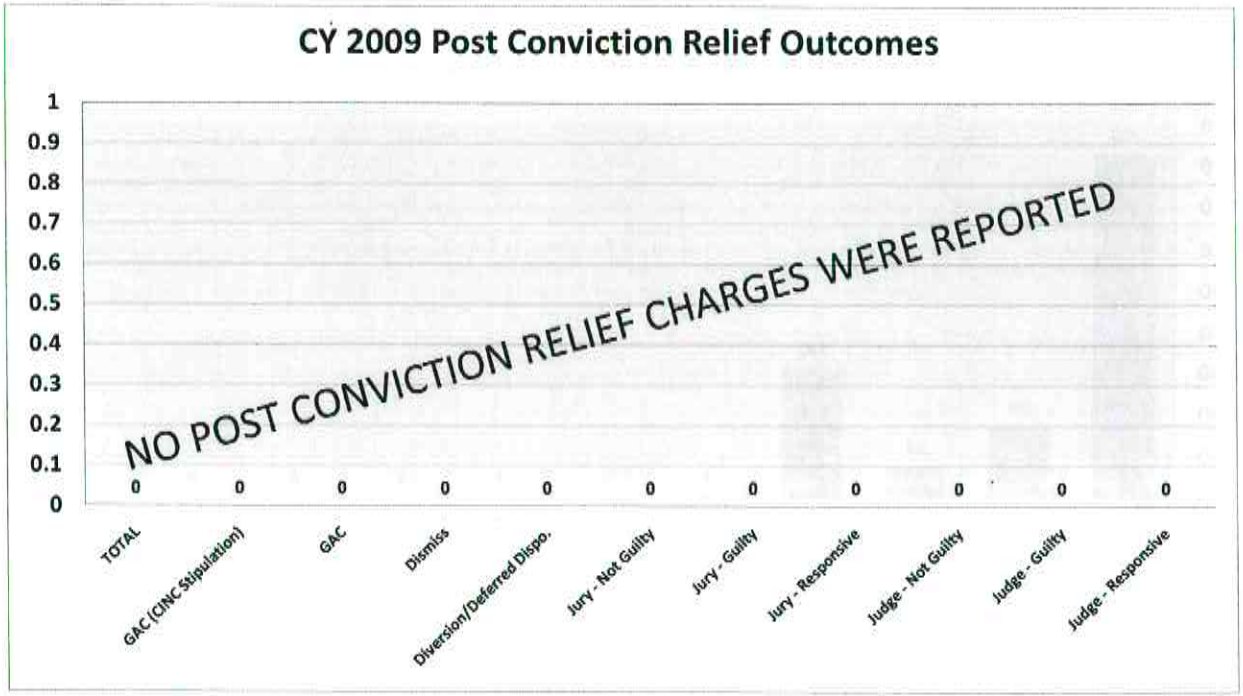

CY 2009 Revocation Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO REVOCATION CHARGES WERE REPORTED
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
9
8
7
6
5
4
3
2
1
0
8
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
250
200
150
100
50
0
217
156
62
208
1
0
0
0
1
2
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
450
400
350
300
250
200
150
100
50
0
415
85
37
157
2
0
2
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
NO CAPITAL CHARGES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
NO POST CONVICTION RELIEF CHARGES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	6	Year>>>	CY 2009
Submitted by (name)>>>	LeRoy Smith		

Total Current Annual Revenue and Expenditure Budget

Revenues	Not submitted	Expenditures	Not submitted

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$253,037	48.55
Federal Revenue	$0	0.00
Grant/Other Revenue	$0	0.00
Other Local Revenue:		
Court Fees/Costs Assessed	$249,865	47.94
Bond Fees and Forfeitures	$16,841	3.23
Department of Corrections	$0	0.00
Donations	$0	0.00
Interest Revenue	$189	0.04
Application Fees	$1,275	0.24
Police Jury	$0	0.00
Sheriff's Fees	$0	0.00
Reimbursements/Attorney Fees	$0	0.00
Miscellaneous	$0	0.00
Totals	$521,207	100.00

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$209,706	39.19
Hospitalization and Disability Insurance	$6,797	1.27
Retirement	$0	0.00
Payroll Taxes	$26,156	4.89
Accrued Leave	$0	0.00
Workers' Compensation	$0	0.00
Malpractice Insurance	$4,500	0.84
Auto/Physical Liability Insurance	$0	0.00
Audit/Accounting Expense	$11,476	2.14
Contract Clerical	$0	0.00
Expert Witness	$1,262	0.24
Investigators	$29,190	5.46
Capital Representation	$0	0.00
Conflict	$18,707	3.50
Contract - Juvenile Attorneys	$25,000	4.67
Misdemeanor Attorney Contracts	$3,216	0.60
Contract Attorneys - all other	$136,380	25.49
Building Lease/Rent	$4,800	0.90
Office Repair and Maintenance	$784	0.15
IT/Technical Support	$0	0.00
Major Acquisitions	$0	0.00
Equipment Lease/Rent	$2,469	0.46
Telephone/Utilities/Postage/Internet	$9,329	1.74
Office Supplies	$3,425	0.64
Parking/Auto Tolls	$0	0.00
Advertisements	$0	0.00
Travel/Lodging/Per Diem/Mileage	$21,252	3.97
Dues and Seminars	$3,400	0.64
Law Library/Journals/Subscriptions	$13,961	2.61
Other Operating Expenses	$1,098	0.21
Miscellaneous	$2,127	0.40
Totals	$535,035	100.00

Explain:

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys				
# Contract Attorneys		4		
# Investigators	2			yes
# Social Workers				
# Clerical/Admin Asst.				
# Office Managers	1			yes
# Other Employees*				

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Annualized	
Highest Staff/Contract Atty Salary	$69,960
Lowest Staff/Contract Atty. Salary	$66,000.00
Is your system Staff, Contract or Mixed?	Contract

Attys. with part time practice	
No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

BALANCE SHEET INFORMATION	Dec. 31, 2009
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$81,671
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$0
Accts. Receivable (Due in 30 Days)	$0
Accts. Payable (Due in 30 Days)	$0
Total	$81,671

*Unearned State Revenue is cash received from the State which is for use in future months

Juvenile Representation Estimate
$106,064

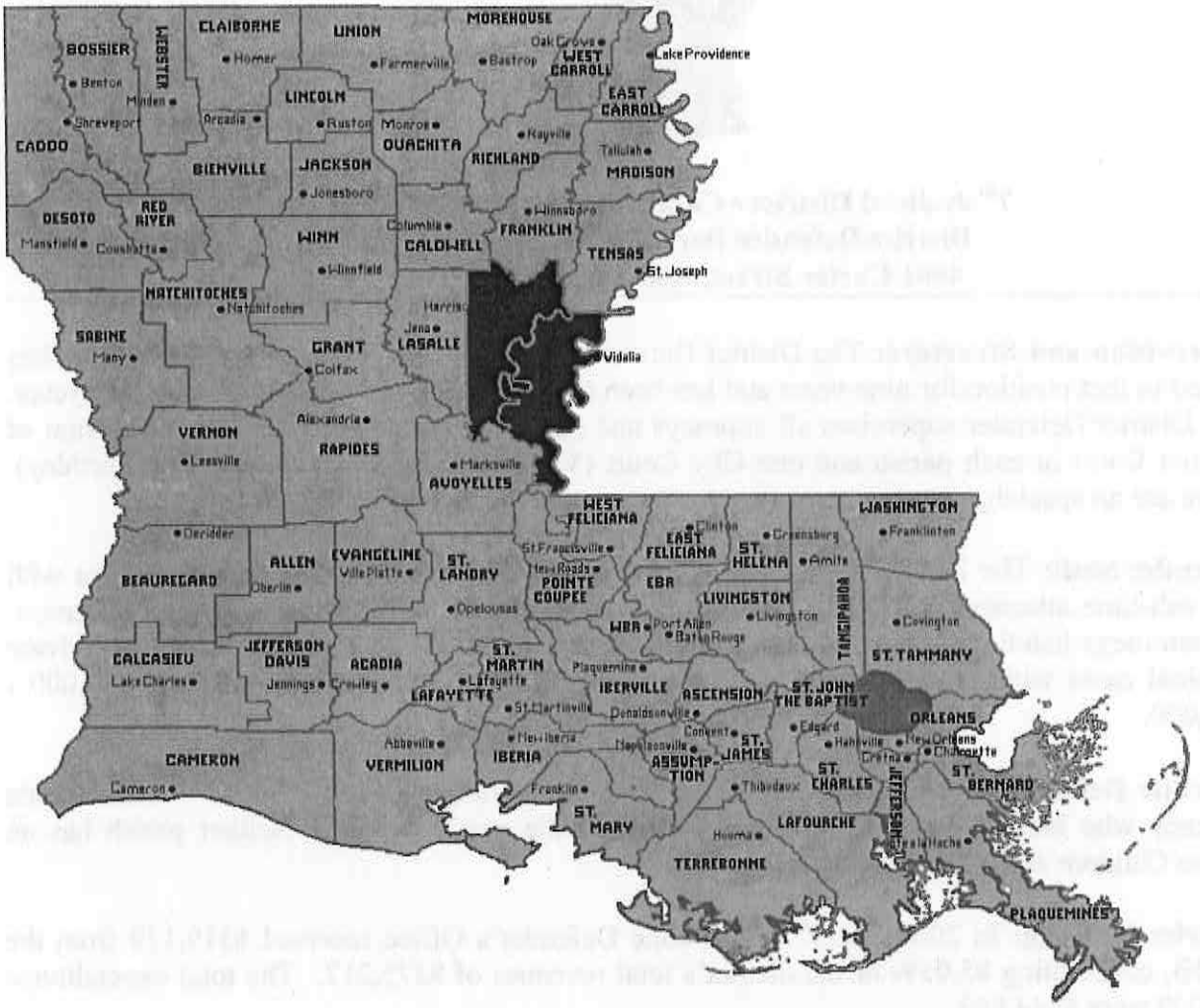
Cash portion that is unearned or reserved for other purposes

$

APPROVED:

LeRoy Smith — District Defender

12-31-09 — Date



THE 7TH JDC PUBLIC DEFENDER'S OFFICE

CATAHOULA (HARRISONBURG) - CONCORDIA (VIDALIA)

DISTRICT DEFENDER: DERRICK CARSON
4001 CARTER STREET, ROOM 4
VIDALIA, LA 71373
(318) 452-5746

7th Judicial District • Catahoula and Concordia Parishes
District Defender Derrick Carson • (318) 452-5746
4001 Carter Street, Room 4 • Vidalia, LA • 71373

Supervision and Structure: The District Defender in the 7th JDC is Derrick Carson, who has served in that position for nine years and has been a public defender in Louisiana for nine years. The District Defender supervises all attorneys and has a full caseload. There is one section of District Court in each parish and one City Court (Vidalia) and one Mayor's Court (Ferriday). There are no specialty courts.

Defender Staff: The 7th JDC Public Defender's Office is a contract public defender office with two full-time attorneys (including the District Defender) and four part-time contract attorneys. All attorneys handle all types of cases. Attorneys are permitted to represent clients in private criminal cases without any restrictions. The salary range for full-time attorneys is $40,000 - $40,000.

Juvenile Defense: Juvenile cases are heard by District Judges in the 7th JDC. There is one attorney who handles juvenile cases; all others handle conflict cases. Neither parish has an active Children and Youth Planning Board.

District Funding: In 2009, the 7th JDC Public Defender's Office received $319,139 from the LPDB, constituting 85.05% of the district's total revenues of $375,217. The total expenditures in 2009 were $344,863.

Appointment of Counsel: In the 7th JDC, the public defender's office makes the determination of indigence. Clients are appointed a specific public defender at the 72-hour hearing. Adult clients are held in facilities within each respective Parish. Juvenile clients are held in St. James Parish.

Fees: The 7th JDC Public Defender's Office collects the statutory $40 fee for clients and does not do any independent evaluation to levy partial reimbursement from clients.

Caseload: The 7th JDC Public Defender's Office reported handling 848 cases in 2009. Of those, 80 involved juvenile matters, including 46 Child in Need of Care representations.

THE 7TH JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	Concordia - Vidalia; Catahoula - Harrisonburg
Population:	31,167
Juvenile Population (in Public Schools)	5,783
District Defender	Derrick Carson
Years as District (or Chief) Defender	8
Years of Public Defense	8
Office Manager	Judy Pugh
Primary Office Street Address	4001 Carter Street, Room 4
City	Vidalia
ZIP	71373
Primary Phone	318-452-5746 or 318-757-2870
Primary Mailing Address	4001 Carter Street, Room 4, Vidalia, La. 71373
Primary Email Contact	Judy Pugh, 7thjudicialdistr@bellsouth.net
Primary Emergency Contact	Judy Pugh
Primary Emergency Phone	318-452-5746, 318-336-7548, 318-757-2870(home)
Secondary Emergency Contact	Derrick Carson
Secondary Emergency Phone	318-623-0390; 318-757-0473
Other District Office(s) Physical and Mailing Addresses and Phone Numbers:	none
Other District Office Contact Personnel (Primary Only)	none
Name of Owner of Office(s)	Concordia Parish Police Jury
Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	None. Space provided by police jury.

Courts and Locations	7th Judicial District Court; Concordia Parish, Vidalia; 7th Judicial District,Catahoula Parish, Harrisonburg; Vidalia City Court; Ferriday Mayor's Court
Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	2- Div. A Judge Kathy Johnson, Div. B Judge Leo Boothe, 1 Municipal Court- City of Vidalia- Judge George Murray
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Cases are referred by court to IDB office at magistrate hearing by form that is filled out by Clerk and sent to IDB office. Form is received, clients are interviewed, information is reviewed and counsel assigned.
Name of Adult Detention Facilities in this District	Concordia Parish Correctional Facility; Catahoula Correctional Facility
Name of Adult Detention Facilities Outside the District Which Hold Clients	Franklin Detention Center, Winnsboro, La. And women are held at Richland Corrections, Monroe, La.
Name of Juvenile Detention Facilities in this District	None in parish. Defendants sent to St. James Youth Detention
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	St. James Youth Detention; Richland Correctional, Rayville; Franklin Parish Correctional, Winnsboro; and other facilities around the state at different times
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	Inability to see clients on regular basis; budgeting travel expense; using time for travel that could be used to see local clients.
District Attorney	John F. Johnson
Chief Judge of Criminal District Court	Leo Booth
Juvenile Court Judges (specify District of City Court)	Leo Booth, Concordia; Kathy Johnson, Catahoula
Drug Court Judges	No.
Mental Health Court Judges	No.
Other Specialty Court	Yes. Judge George Murray, Vidalia City Court
Name of Specialty and brief Description:	Misdemeanor cases within the Vidalia city limits.
Indigency Determined by Whom and How?	Judge determines at magistrate hearing, refers to PDO, application filled out

When is Assignment/Appointment of Counsel Made?	Time of arrest. Both incarcerated and bonded defendants are appointed counsel at magistrate hearing or arraignment
Client Assigned by Whom and How?	by divisions, charges
Initial Client Intake Conducted by Whom? (Name and Title)	Stuart Boykin, intake and misdemeanor attorney
Does this District Use an Intake Form? (If so, please attach to hard copy)	yes, have an application form, interview sheet that is filled out at interview
Brief Explanation of Intake Process	
Does the Office Collect the $40 Fee	Yes
If $40 Fee is Not Always Collected, Explain Basis for Waiver	If any fee is waived it is because of indigency, poor economic area
Total Fees Collected in 2009	
Formula for determining the reduced rate charged if client is able to make partial payment	If defendant's income is above normal range for this area, a completed form is submitted to Judge to determine payment amount
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	1-Jan-10
Grant Monies for Technology Currently Unencumbered or Unexpended	none
Private Practice Policy	Permitted but no policy established
Primary Immediate Needs	funding
Immediate Critical Issue Areas	funding to continue providing services
Long-Term Critical Issue Areas	funding & training
Please List All New Hires in 2009 (Name and Title)	Robert Clark, Conflict Atty; HuCheryl Walker, misd atty. Madaline Gibbs, conflict atty(replaced Robert Clark) Myisha Davis, misd atty(replaced HuCheryl Walker); Kim Jones, part time clerical

2009 Media Coverage and/or Major Accomplishments	none
Number of Expected New Attorney Hires in 2010	if funding available at least one
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	yes,
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	No organization chart. District operates under the Chief Indigent Defender who oversees and delegates cases to the attorneys. The office administrator oversees the office.
Any Policy for Workload Reduction for Supervisory Staff	none
Medical Benefits for Any Staff	none
Regular meetings for Any Staff	yes

STAFF DIRECTORY:

FULL-TIME STAFF ATTORNEYS	CONTACT INFORMATION
Derrick Carson (Fe; Mi; Ju; CINC-child; Incompetency)	318-336-7548, fax: 318-336-2179 7thjudicialdistr@bellsouth.net
Stuart Boykin (Fe; Mi, Ju; CINC-child)	318-336-7548, fax 318-2179 7thjudicialdistr@bellsouth.net
PART-TIME CONTRACT ATTORNEYS	
Robert Clark (Fe; Mi; Ju; CINC-child)	318-226-5886; 318-336-5464; robospy@bellsouth.net
Anna Ferguson (Ju; CINC-child)	318-757-1700; 318-757-1700; abferguson@bellsouth.net
Jack Owens (Fe)	318-744-5431; owensandlemke@bellsouth.net
HuCheryl Walker (misd., juv)	318-336-7548, fax 318-336-2179 7thjudicialdistr@bellsouth.net

NON-ATTORNEY EMPLOYEES AND CONTRACTORS AND OTHER STAFF

Jimmie Darden, Investigator	318-336-7548, fax 318-336-2179 7thjudicialdistr@bellsouth.net
Judy Pugh, Office Administrato	318-336-7548, fax 318-336-2179 7thjudicialdistr@bellsouth.net
HuCheryl Walker, Paralegal **LaToya Stewart, Data Entry**	318-336-7548, fax 318-336-2179 7thjudicialdistr@bellsouth.net

2009 District Office Technology Survey

The following questions refer to equipment and

Judy Pugh
Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
X
__Windows Server 2000/2003/2008
X
__Mac OSX

Productivity Suites Used:
X
__Microsoft Office 2003
__Previous Microsoft Office version
X
__Other

Internet Browsers Used:
__Internet Explorer 6
__Internet Explorer 7 or 8
__Firefox
__Other

HARDWARE:
Please enter the number of
devices in your inventory

3
1
___Video Cameras
1
___Video Conferencing Systems
2
1
1

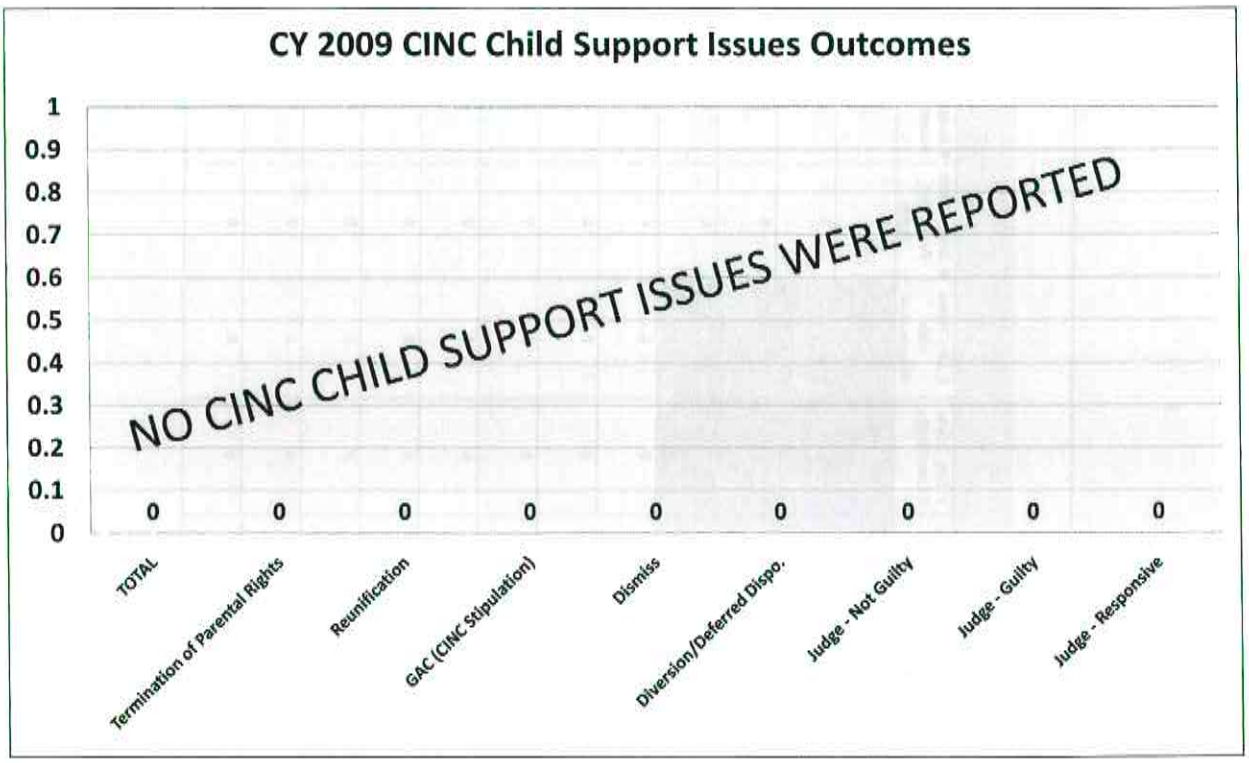
INTERNET SERVICES:
X
3
bell south
bell south

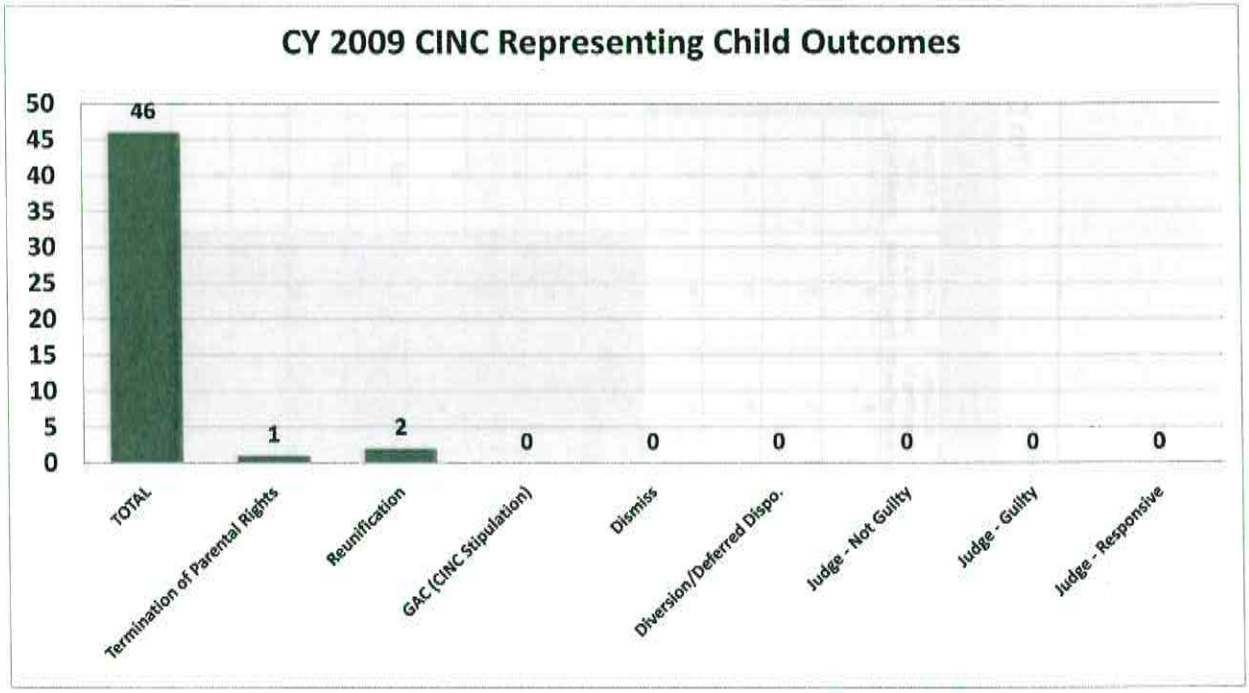
Please list any software or computer equipment in which you need training:

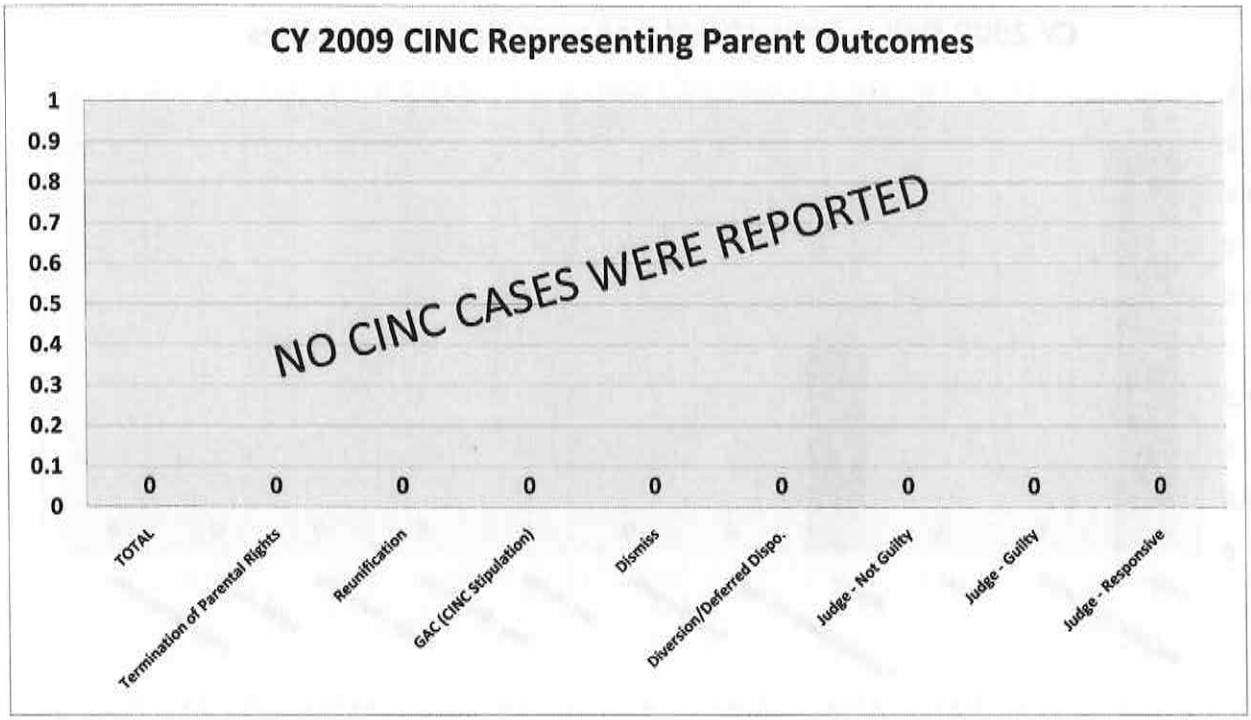
Any training that is available our office is willing to attend to keep or enhance skills quick books update,

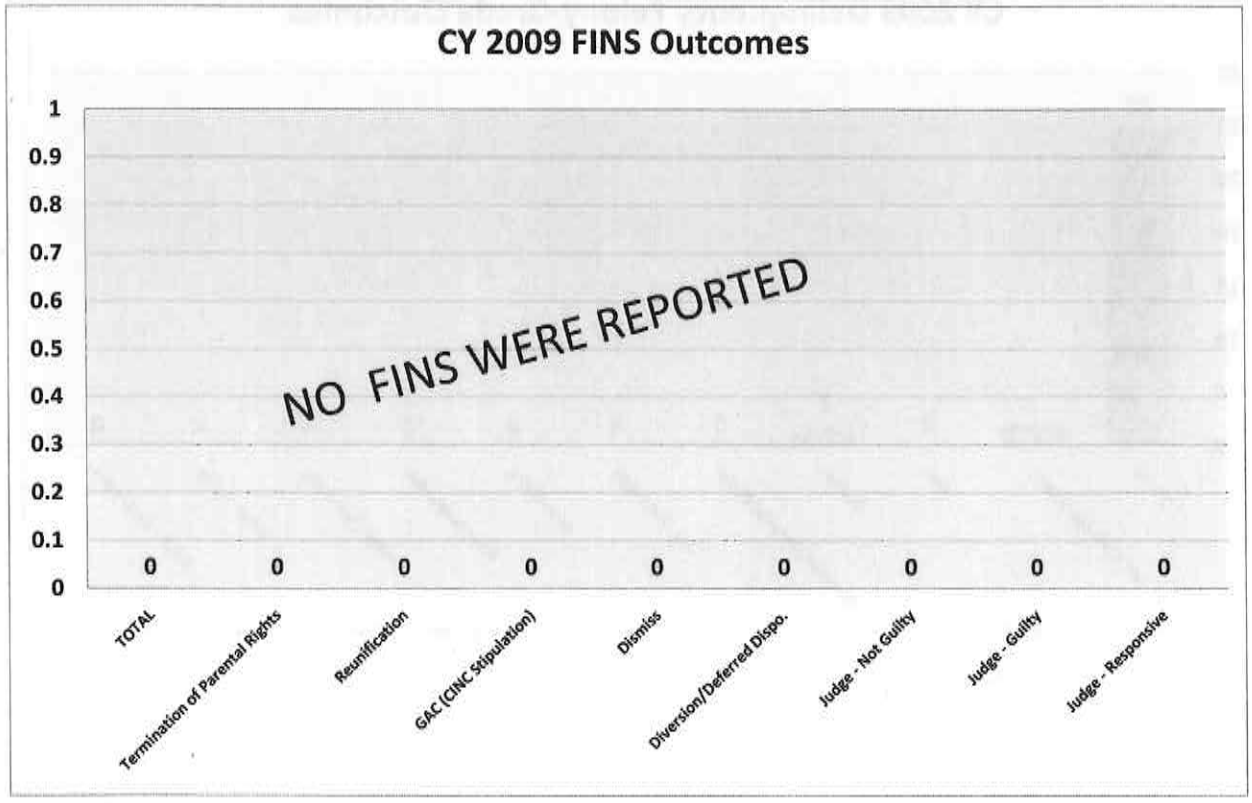
7th District Caseload Report

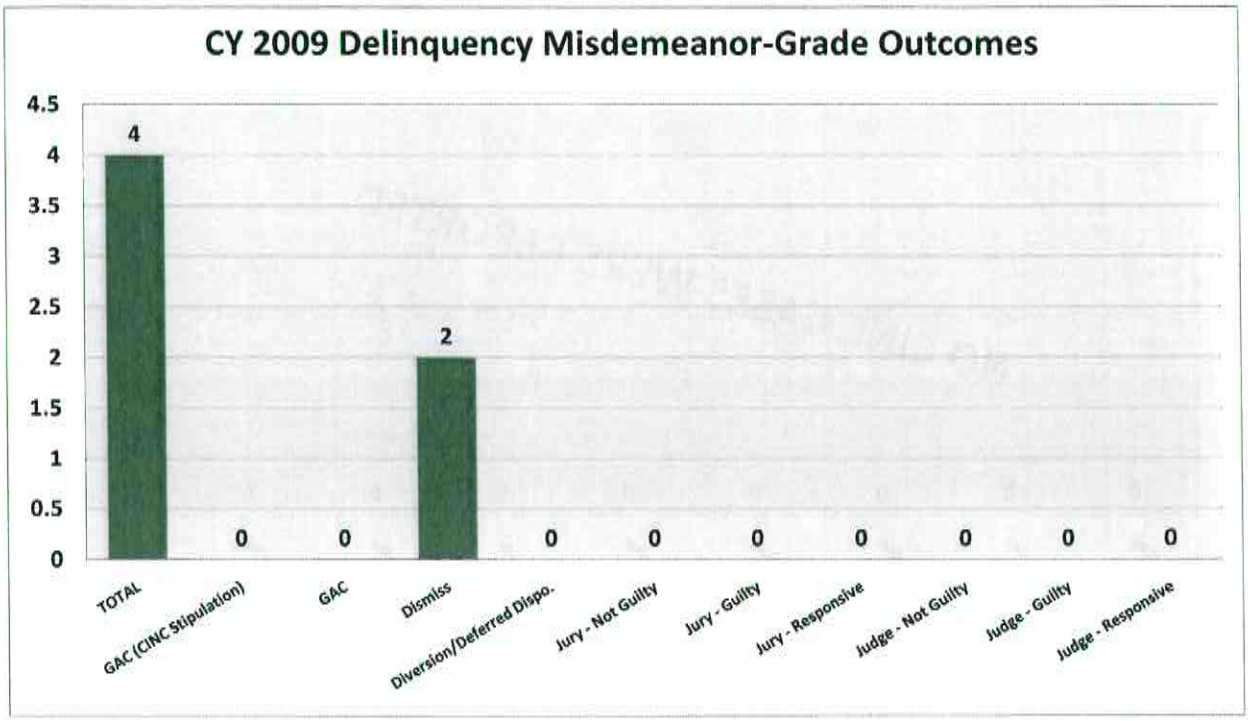
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	46	1	2	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Parent	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
FINS	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
Delinquency Misdemeanor-grade	4	N/A	N/A	0	0	2	0	0	0	0	0	0	0
Delinquency Felony-Grade	30	N/A	N/A	2	0	2	0	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Other cases (DWI, Extraditions, etc.)	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Adult Misdemeanor	309	N/A	N/A	125	10	136	0	0	0	0	0	0	0
Adult Felony	457	N/A	N/A	282	68	161	0	0	0	0	0	0	0
Capital	0	N/A	N/A	0	1	0	0	0	0	0	0	0	0
Post Conviction Relief	2	N/A	N/A	0	0	0	0	0	0	0	0	0	0

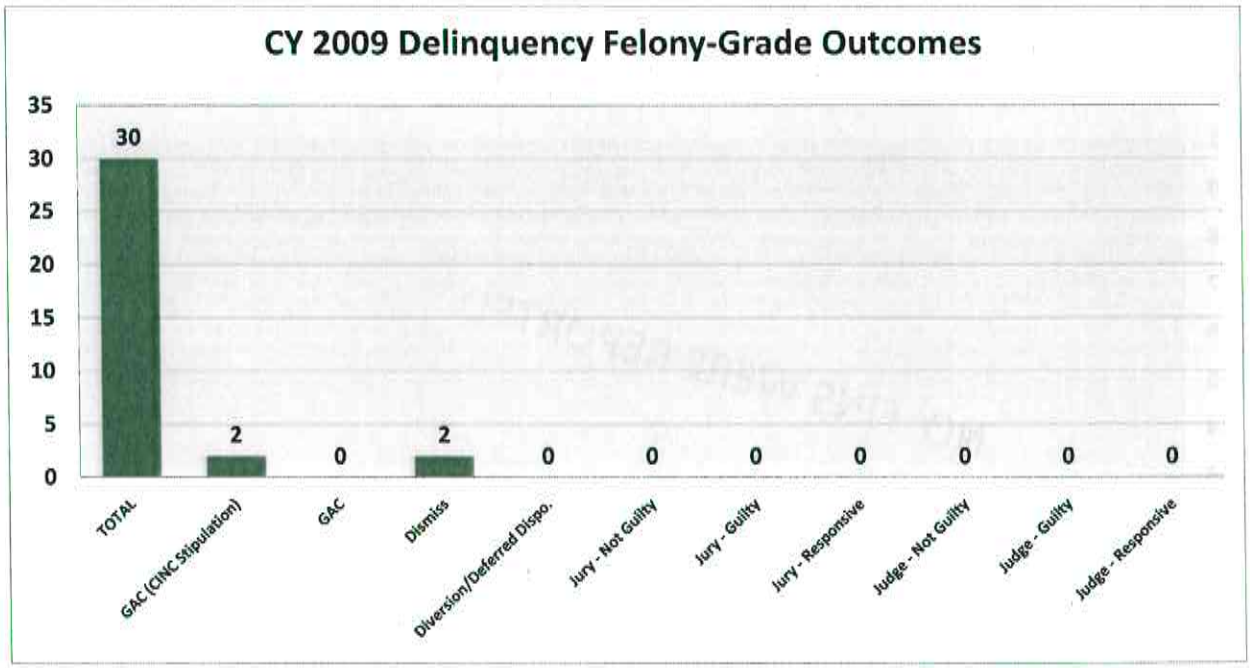

CY 2009 CINC Child Support Issues Outcomes
NO CINC CHILD SUPPORT ISSUES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

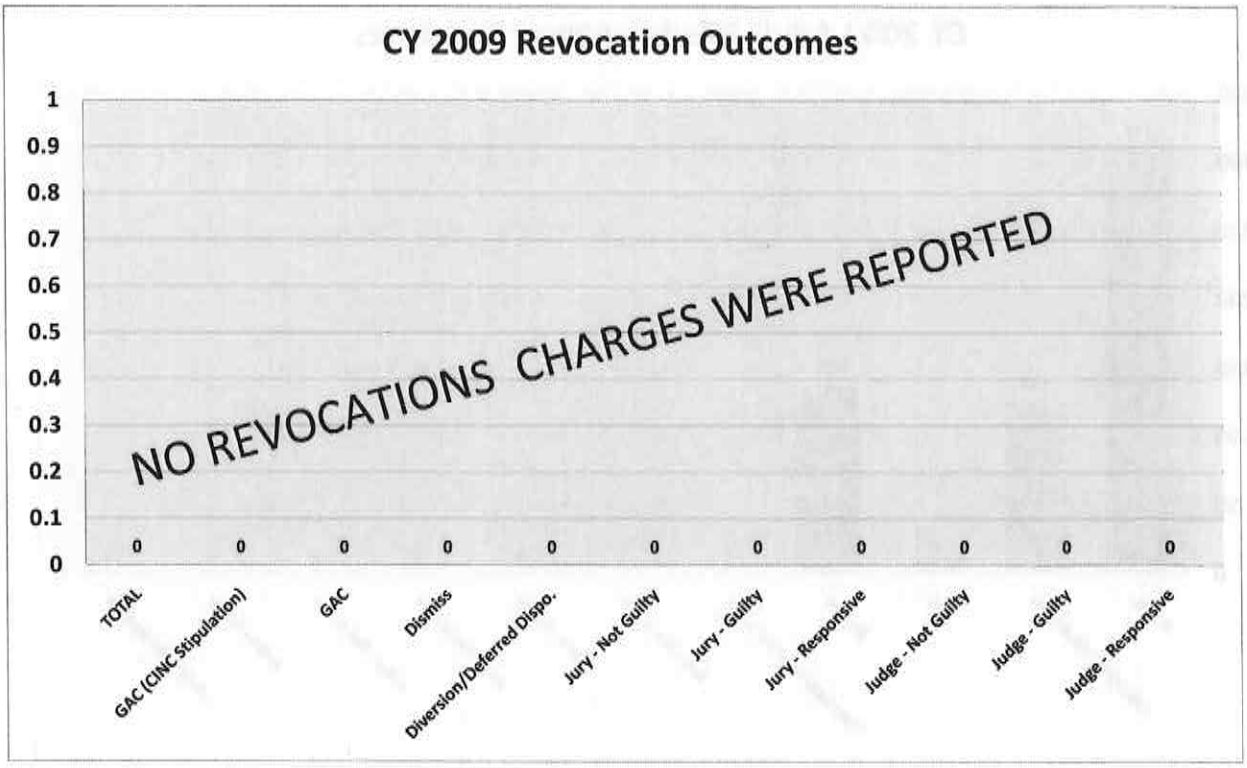

CY 2009 CINC Representing Child Outcomes
50
45
40
35
30
25
20
15
10
5
0
46
1
2
0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

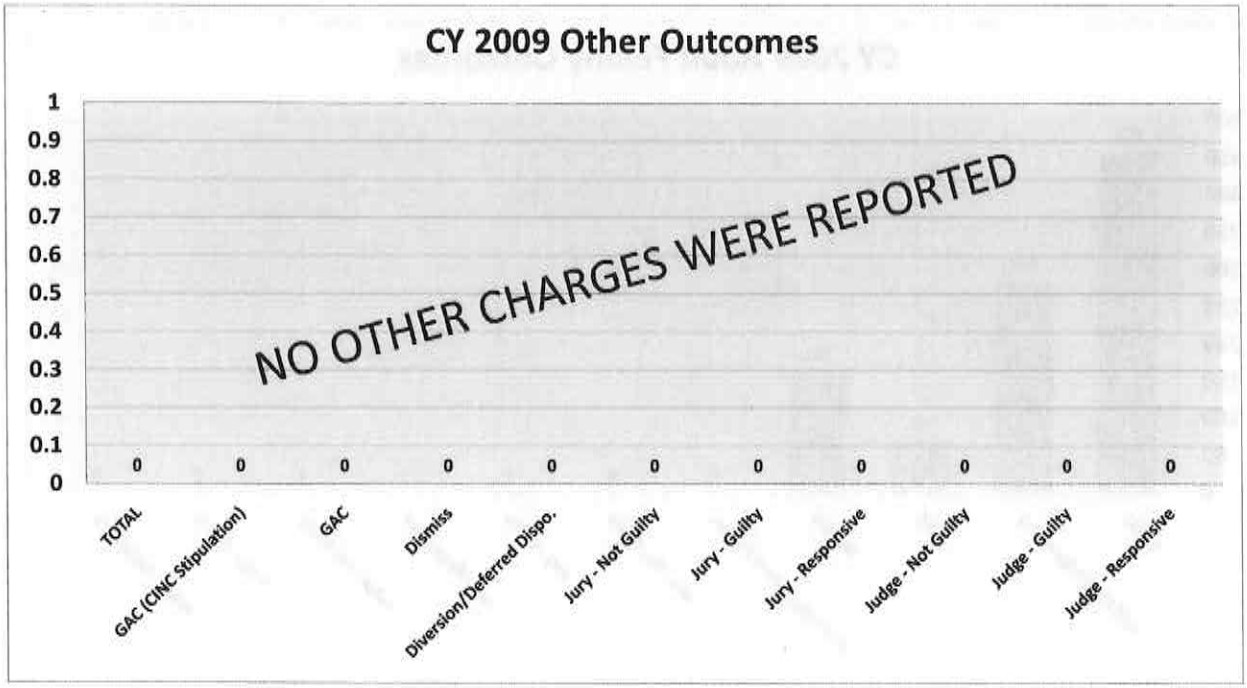

CY 2009 CINC Representing Parent Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO CINC CASES WERE REPORTED
0
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

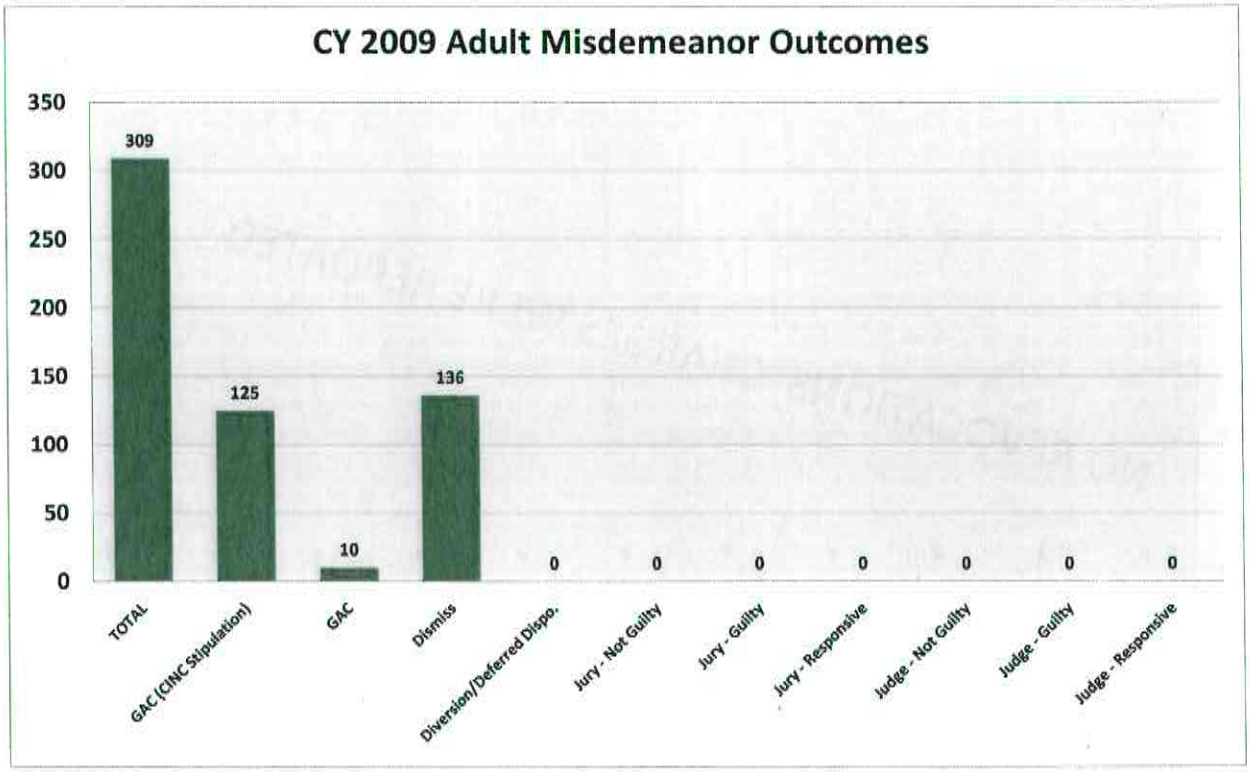

CY 2009 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO FINS WERE REPORTED
0
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

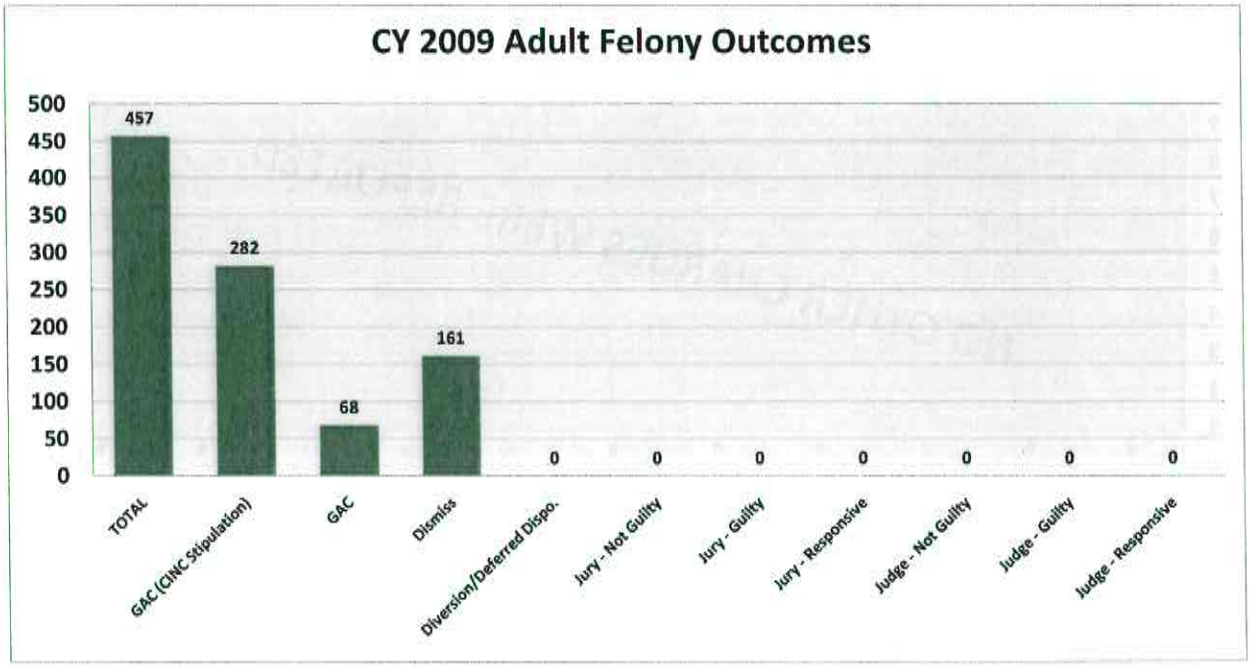

CY 2009 Delinquency Misdemeanor-Grade Outcomes
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
0
0
2
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

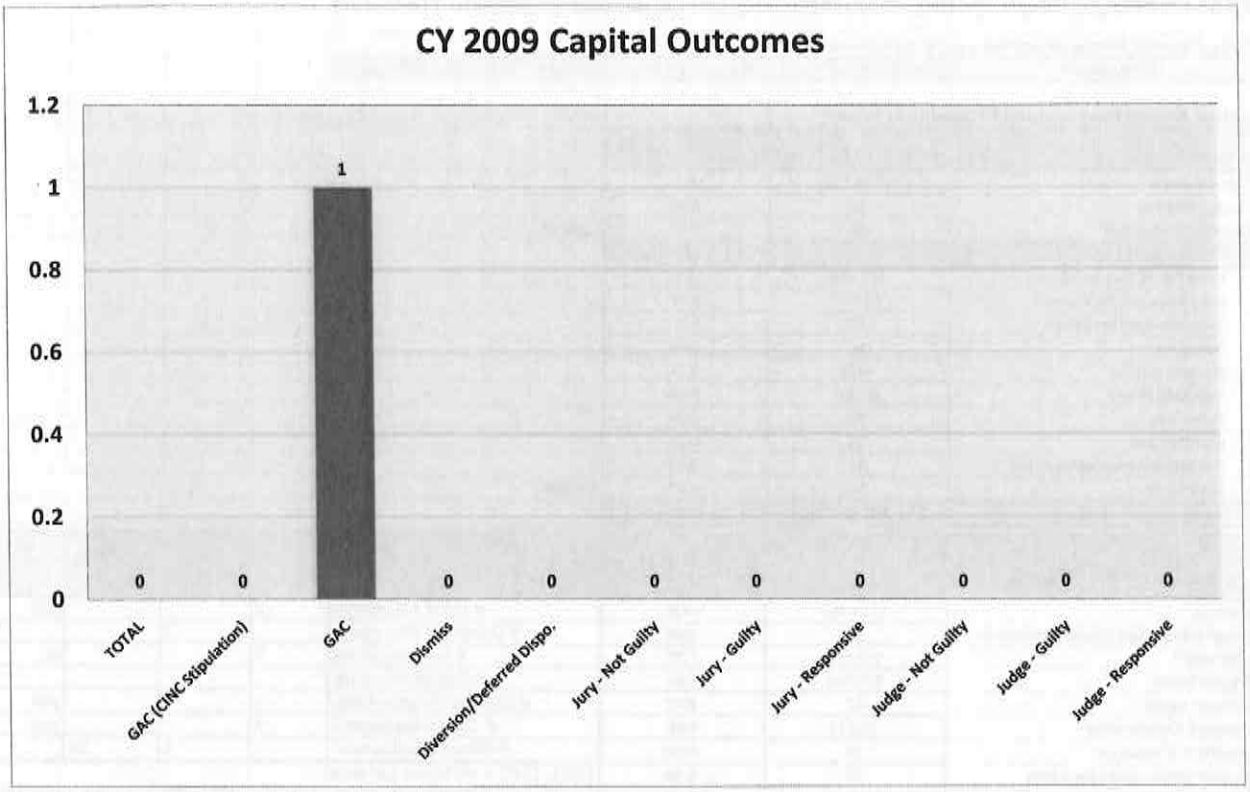

CY 2009 Delinquency Felony-Grade Outcomes
35
30
25
20
15
10
5
0
30
2
0
2
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

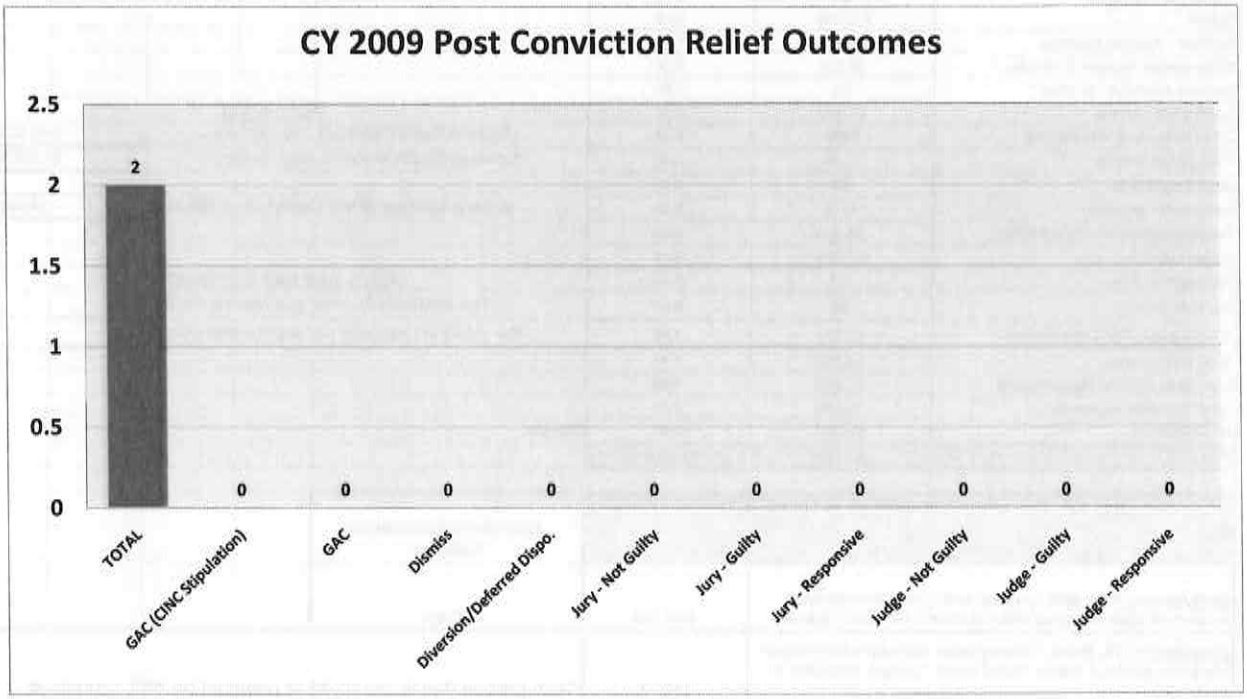

CY 2009 Revocation Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO REVOCATIONS CHARGES WERE REPORTED
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO OTHER CHARGES WERE REPORTED
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
350
300
250
200
150
100
50
0
309
125
10
136
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
500
450
400
350
300
250
200
150
100
50
0
457
282
68
161
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
2.5
2
1.5
1
0.5
0
2
0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	7	Year>>>	CY 2009
Submitted by (name)>>>	Derrick Carson		

Total Current Annual Revenue and Expenditure Budget

Revenues	$406,000	Expenditures	$406,000

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$319,139	85.05
Federal Revenue	$0	0.00
Grant/Other Revenue	$0	0.00
Other Local Revenue:		
Court Fees/Costs Assessed	$51,489	13.72
Bond Fees and Forfeitures	$1,767	0.47
Department of Corrections	$250	0.07
Donations	$0	0.00
Interest Revenue	$472	0.13
Application Fees	$2,100	0.56
Police Jury	$0	0.00
Sheriff's Fees	$0	0.00
Reimbursements/Attorney Fees	$0	0.00
Miscellaneous	$0	0.00
Totals	$375,217	100.00

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$154,169	44.70
Hospitalization and Disability Insurance	$0	0.00
Retirement	$25,413	7.37
Payroll Taxes	$29,844	8.65
Accrued Leave	$0	0.00
Workers' Compensation	$1,719	0.50
Malpractice Insurance	$0	0.00
Auto/Physical Liability Insurance	$0	0.00
Audit/Accounting Expense	$11,322	3.28
Contract Clerical	$0	0.00
Expert Witness	$0	0.00
Investigators	$22,522	6.53
Capital Representation	$0	0.00
Conflict	$32,638	9.46
Contract - Juvenile Attorneys	$17,502	5.08
Misdemeanor Attorney Contracts	$8,224	2.38
Contract Attorneys - all other	$0	0.00
Building Lease/Rent	$1,160	0.34
Office Repair and Maintenance	$250	0.07
IT/Technical Support	$104	0.03
Major Acquisitions	$0	0.00
Equipment Lease/Rent	$844	0.24
Telephone/Utilities/Postage/Internet	$6,338	1.84
Office Supplies	$3,961	1.15
Parking/Auto Tolls	$0	0.00
Advertisements	$0	0.00
Travel/Lodging/Per Diem/Mileage	$5,814	1.69
Dues and Seminars	$4,869	1.41
Law Library/Journals/Subscriptions	$6,815	1.98
Other Operating Expenses	$1,250	0.36
Miscellaneous	$10,105	2.93
Totals	$344,863	100.00

Explain:

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys	2			yes
# Contract Attorneys		2		
# Investigators	1			no
# Social Workers				
# Clerical/Admin Asst.	1			yes
# Office Managers	1			yes
# Other Employees*		1	24	

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Benefits = Retirement

Annualized	
Highest Staff/Contract Atty Salary	$74,000.00
Lowest Staff/Contract Atty. Salary	$21,600.00
Is your system Staff, Contract or Mixed?	Mixed

Attys. with part time practice

No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

BALANCE SHEET INFORMATION	Dec. 31, 2009
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$241,129
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$24,647
Accts. Receivable (Due in 30 Days)	$0
Accts. Payable (Due in 30 Days)	$141
Total	$265,635

Juvenile Representation Estimate
$27,868

Cash portion that is unearned or reserved for other purposes

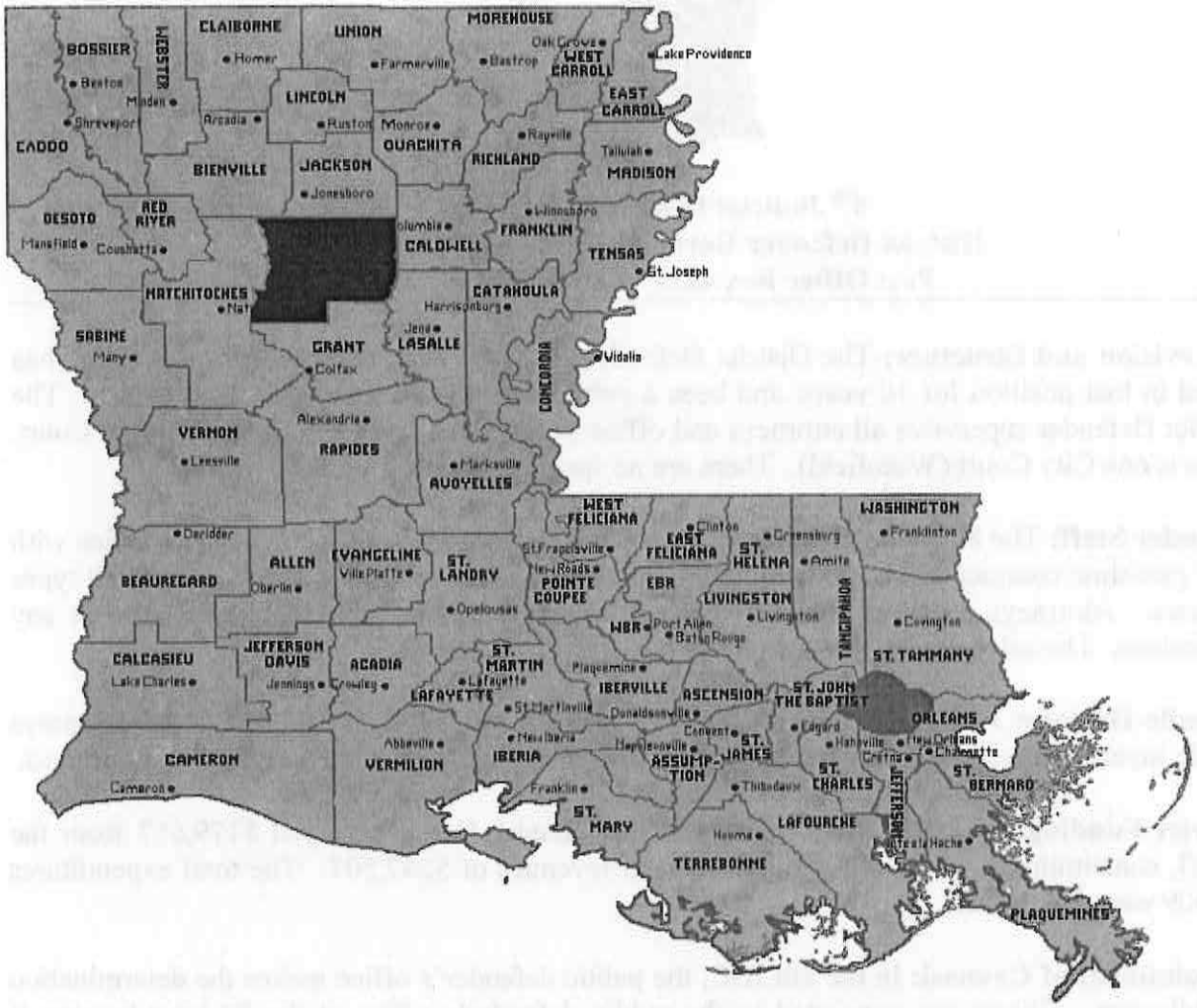
$9,162.06

*Unearned State Revenue is cash received from the State which is for use in future months

APPROVED:

Derrick Carson — District Defender

12-31-09 — Date



THE 8TH JDC PUBLIC DEFENDER'S OFFICE

WINN (WINNFIELD)

DISTRICT DEFENDER: HERMAN CASTETE
116 WEST MAIN STREET
WINNFIELD, LA 71483
(318) 628-3592

8th Judicial District • Winn Parish
District Defender Herman Castete • (318) 628-3592
Post Office Box 428 • Winnfield, LA • 71483

Supervision and Structure: The District Defender in the 8th JDC is Herman Castete, who has served in that position for 10 years, and been a public defender in Louisiana for 30 years. The District Defender supervises all attorneys and office staff. There is one section of District Court. There is one City Court (Winnfield). There are no specialty courts.

Defender Staff: The 8th JDC Public Defender's Office is a contract public defender's office with three part-time contract attorneys, including the District Defender. All attorneys handle all types of cases. Attorneys are permitted to represent clients in private criminal cases without any restrictions. The salary range for attorneys is $15,750 - $19,200.

Juvenile Defense: Juvenile cases are heard by District Judges in the 8th JDC. All attorneys handle juvenile cases. Winn Parish does not have an active Children and Youth Planning Board.

District Funding: In 2009, the 8th JDC Public Defender Office received $179,657 from the LPDB, constituting 72.59% of the district's total revenues of $247,507. The total expenditures in 2009 were $215,781.

Appointment of Counsel: In the 8th JDC, the public defender's office makes the determination of indigence. Clients are appointed to the public defender's office at the 72-hour hearing if incarcerated or at arraignment if on bond. Adult clients are held in facilities within Winn Parish. Juvenile clients are held in Red River Parish (Ware).

Fees: The 8th JDC Public Defender's Office collects the statutory $40 fee for clients ($2,725) and does not do any independent evaluation to levy partial reimbursement from clients. Some reimbursement is ordered by the court if the defendant is placed on probation and the court determines the defendant has the financial means to make such payment.

Caseload: The 8th JDC Public Defender's Office reported handling 625 cases in 2009. Of those, 58 involved juvenile matters, including 49 Child in Need of Care representations.

THE 8TH JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	Winn - Winnfield
Population:	16,894
Juvenile Population (in Public Schools)	2,691
District Defender	Herman A. Castete
Years as District (or Chief) Defender	10
Years of Public Defense	30
Office Manager	Herman Castete
Primary Office Street Address	116 West Main Street
City	Winnfield
ZIP	71483
Primary Phone	318-628-3592
Primary Mailing Address	Post Office Box 428, Winnfield, LA 71483
Primary Email Address	Bigart216@aol.com
Primary Emergency Contact	Herman Castete
Primary Emergency Phone	318-628-3592
Secondary Emergency Contact	Deborah C. Castete
Secondary Emergency Phone	318-805-4525
Other District Office(s) Physical and Mailing Addresses and Phone Numbers:	Not Applicable
Other District Office Contact Personnel (Primary Only)	
Name of Owner(s) of Office(s)	Lasyone Rentals, Lasyone Building, Winnfield, LA
Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	$800
Courts and Locations	8th Judicial District Court, Winnfield, LA 71483

Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	One
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Counsel assigned temporarily at 72 hours hearing and normally permanently assigned at arraignment. Felony cases are assigned to the felony attorney and misdemeanors to the misdemeanor attorney except in conflict situations in which both may be appointed as needed as well as a contracted conflict attorney.
Name of Adult Detention Facilities in this District	Winn Parish Jail, Winnfield, LA; Winnfield City Jail, Winnfield, LA
Name of Adult Detention Facilities Outside the District Which Hold Clients	Jackson Parish Detention Center, Jonesboro, LA; Caldwell Detention Center, Columbia, LA
Name of Juvenile Detention Facilities in this District	Ware Detention Center, Coushatta
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	No.
District Attorney	Christopher Nevils
Chief Judge of Criminal District Court	Jacque D. Derr (1/1/09)
Juvenile Court Judges (specify District of City Court)	Jacque D. Derr, District Judge
Drug Court Judges	None
Mental Health Court Judges	None
Other Specialty Court	None
Name of Specialty and brief Description:	Not applicable.
Indigency Determined by Whom and How?	Public Defender in court at the time of arraignment. FORM ATTACHED

When is Assignment/Appointment of Counsel Made?	Time of arrest. Incarcerated defendant - counsel appointed within 72 hours of arrest; bonded defendant - at arraignment.
Client Assigned by Whom and How?	District Public Defender; by case type (Fe, Mi, etc.)
Initial Client Intake Conducted by Whom? (Name and Title)	Michael Hataway, Criminal Investigator or the District Public Defender
Does this District Use an Intake Form? (If so, please attach to hard copy)	Yes. FORM ATTACHED
Brief Explanation of Intake Process	Investigator usually does initial interview and reports to Chief Defender who then assigns counsel.
Does the Office Collect the $40 Fee	Yes.
If $40 Fee is Not Always Collected, Explain Basis for Waiver	Fee is waived if defendant is in jail.
Total Fees Collected in 2009	$2,725.00
Formula for determining the reduced rate charged if client is able to make partial payment	Fees are never reduced. Fees are waived if defendant is in jail; will be assessed later depending on defendant making bail and securing a job.
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	1-Jan-10
Grant Monies for Technology Currently Unencumbered or Unexpended	0
Private Practice Policy	All attorneys are contract and therefore can maintain a private practice.
Primary Immediate Needs	1 additional attorney; 4 cell phones; 4 USB internet cards
Immediate Critical Issue Areas	1 additional attorney
Long-Term Critical Issue Areas	Additional attorneys; cell phones for attorneys and investigator; USB internet cards for investigator and

Please List All New Hires in 2009 (Name and Title)	Laura J. Johnson, Contract Attorney; Anne Emmons, clerical
2009 Media Coverage and/or Major Accomplishments	Best Juvenile System as shown by letter from Clay Walker
Number of Expected New Attorney Hires in 2010	1
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	Yes. Case by case review, analysis and preparation until attorney is ready for solo.
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	District Defender personally oversees the operation of the office. Attorneys are assigned cases and their progress is supervised as required. Non-attorney personnel have specific task assignments which are supervised by the District Defender.
Any Policy for Workload Reduction for Supervisory Staff	No.
Medical Benefits for Any Staff	No.
Regular meetings for Any Staff	State Board meetings when not in conflict with court schedule

STAFF DIRECTORY:

PART-TIME CONTRACT ATTORNEYS	CONTACT INFORMATION
Herman A. Castete (Fe; Mi; Ju; CINC parents)	318-628-3592; 318-628-5080; bigart216@aol.com
Laura J. Johnson (Fe, Mi; Ju; CINC parents)	318-628-3592; 318-628-5080 fax
James Slaughter (Fe; Mi; Ju)	318-627-5999; 318-627-5990; slperrine@bellsouth.net

NON-ATTORNEY EMPLOYEES AND CONTRACTORS AND OTHER STAFF	
Michael Hataway, Investigator	318-628-3592
Juvenile investigator (vacant)	
Anne Emmons, Clerical	318-628-3592
Vicky Keiffer, Data Entry	318-628-3592

2009 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.

Deborah C. Castete
Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
x
__Windows Server 2000/2003/2008
x
__Mac OSX

Productivity Suites Used:
x
x
__Previous Microsoft Office version
x
__Other

Internet Browsers Used:
__Internet Explorer 6
x
__Firefox
__Other

HARDWARE:
Please enter the number of devices in your inventory

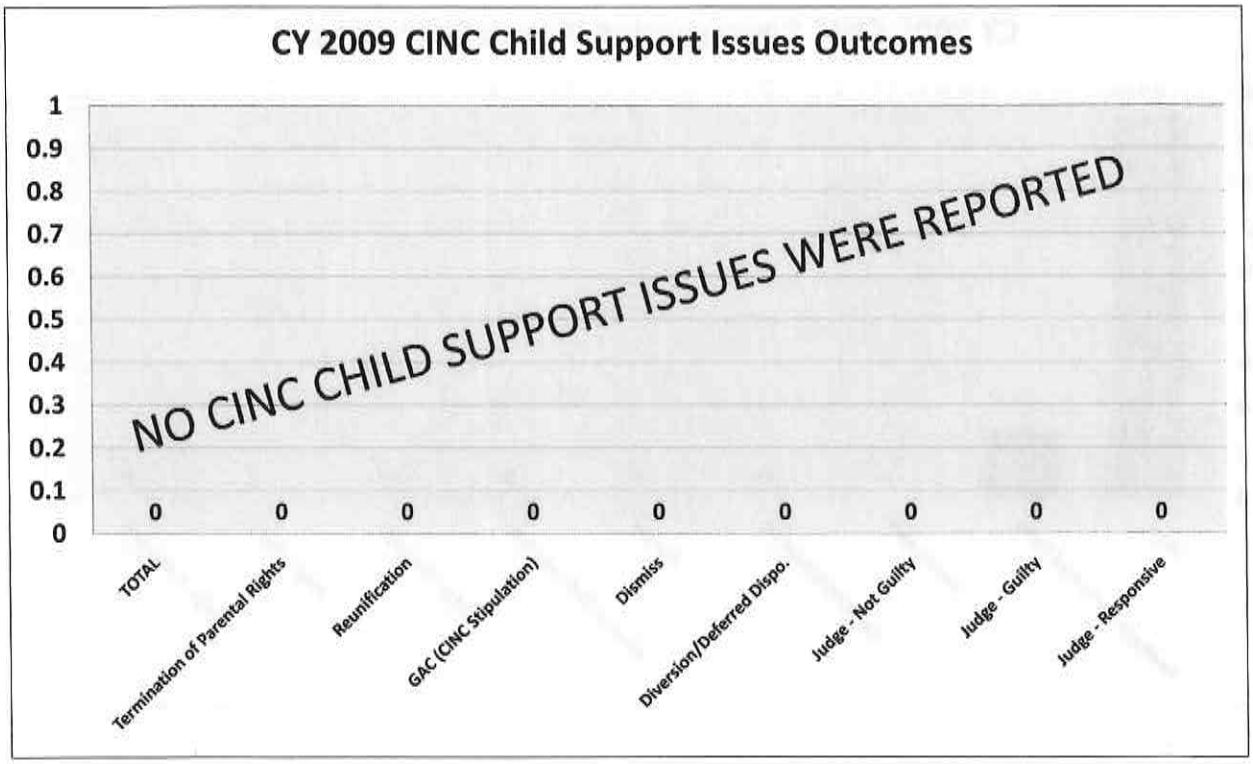
	3
	3
___Video Cameras	
	1
___Video Conferencing Systems	
	3
	1
___Wireless Cards	

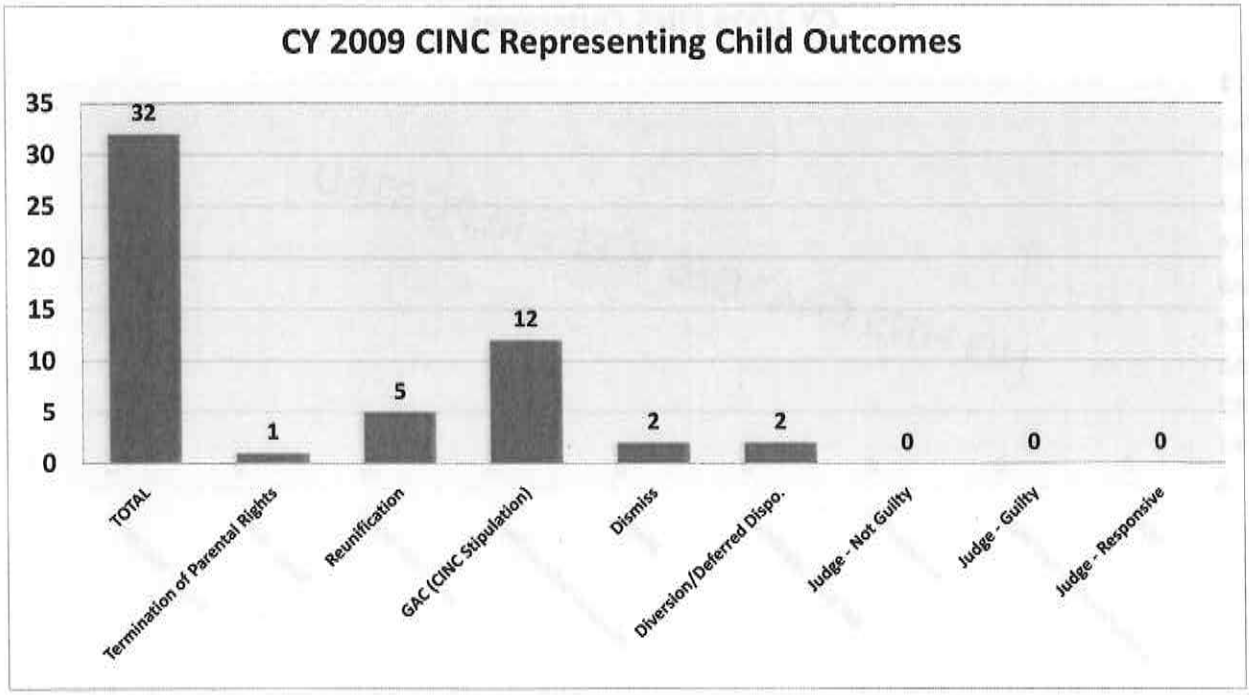
INTERNET SERVICES:
Broadband
DSL
AT&T
AOL, Yahoo, Gmail

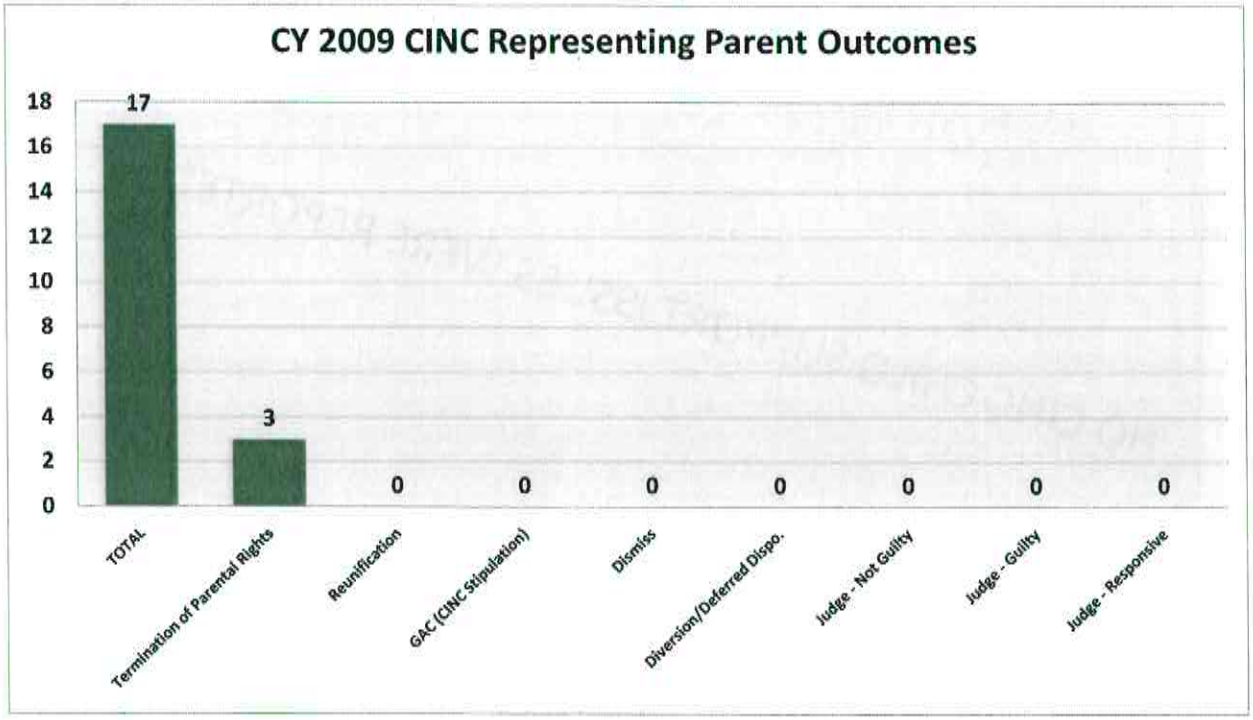
Please list any software or computer equipment in which you need training:
Word, Excel, QuickBooks

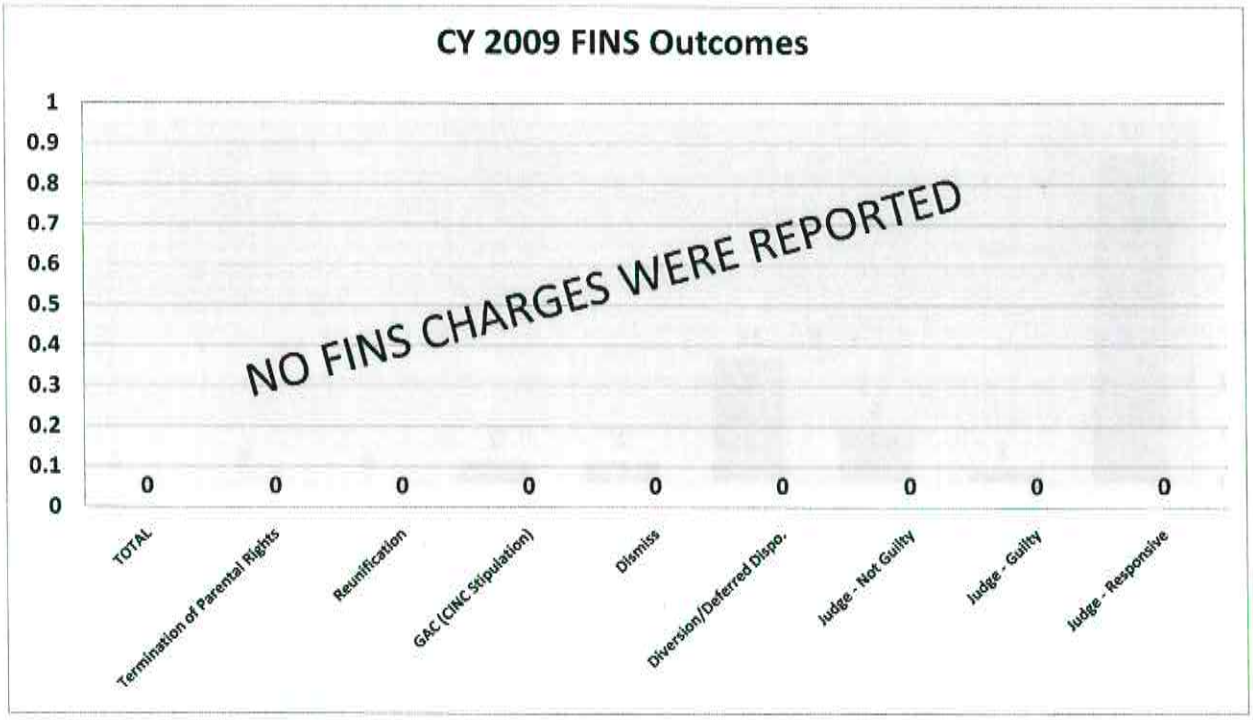
8th District Caseload Report

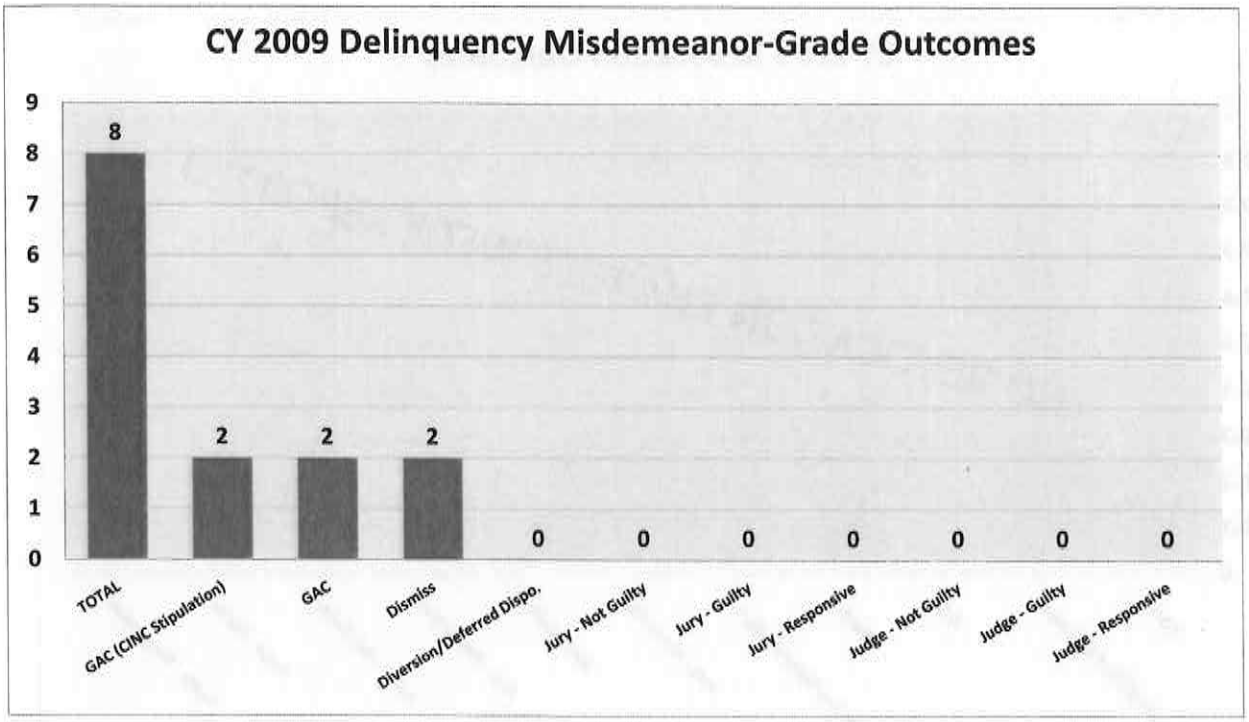
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	32	1	5	12	N/A	2	2	N/A	N/A	N/A	0	0	0
CINC Representing Parent	17	3	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
FINS	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
Delinquency Misdemeanor-grade	8	N/A	N/A	2	2	2	0	0	0	0	0	0	0
Delinquency Felony-Grade	1	N/A	N/A	1	0	0	0	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Other cases (DWI, Extraditions, etc.)	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Adult Misdemeanor	222	N/A	N/A	146	42	123	0	0	0	0	0	0	0
Adult Felony	344	N/A	N/A	46	13	21	0	0	0	0	0	0	0
Capital	1	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Post Conviction Relief	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0

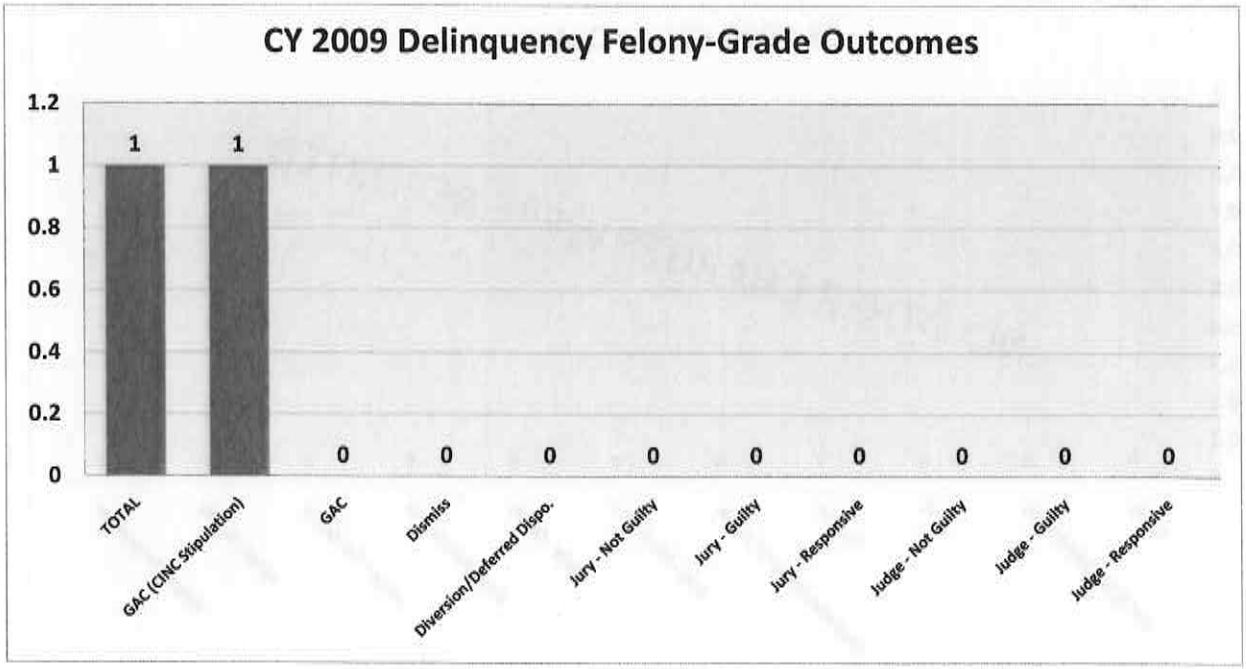

CY 2009 CINC Child Support Issues Outcomes
NO CINC CHILD SUPPORT ISSUES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

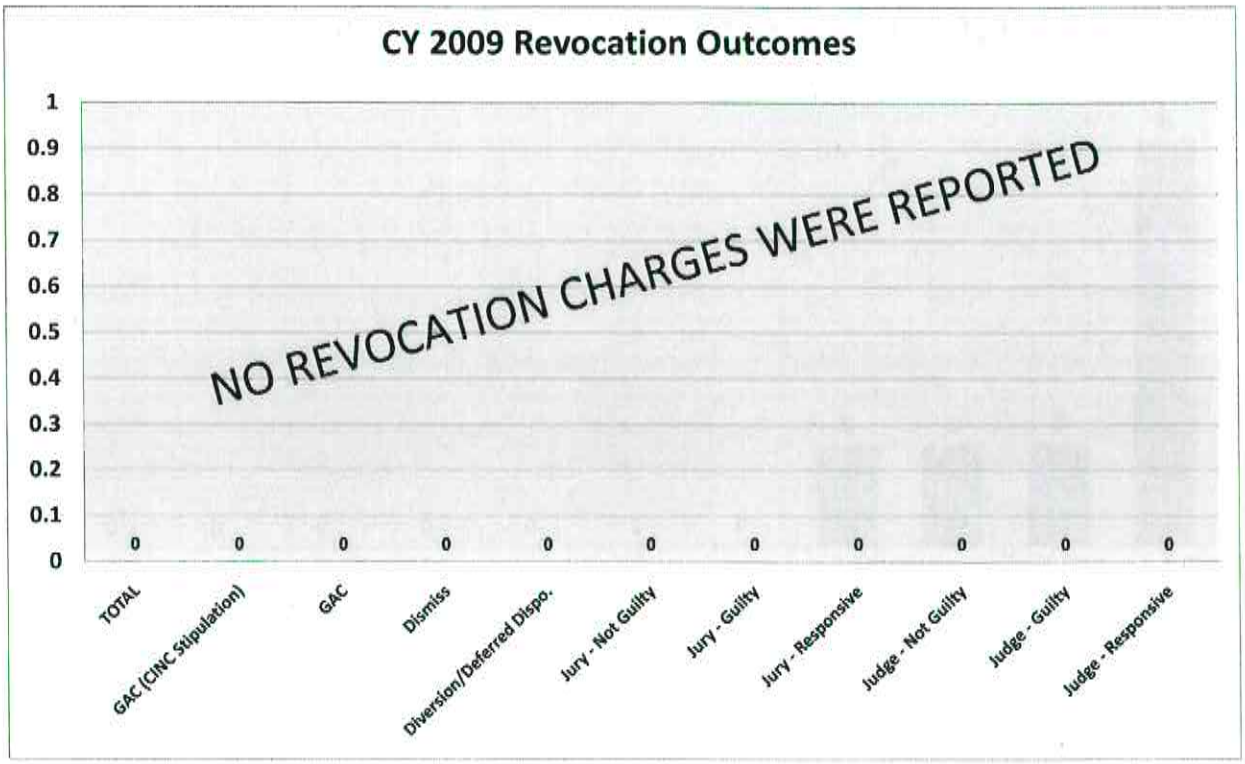

CY 2009 CINC Representing Child Outcomes
35
30
25
20
15
10
5
0
32
1
5
12
2
2
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

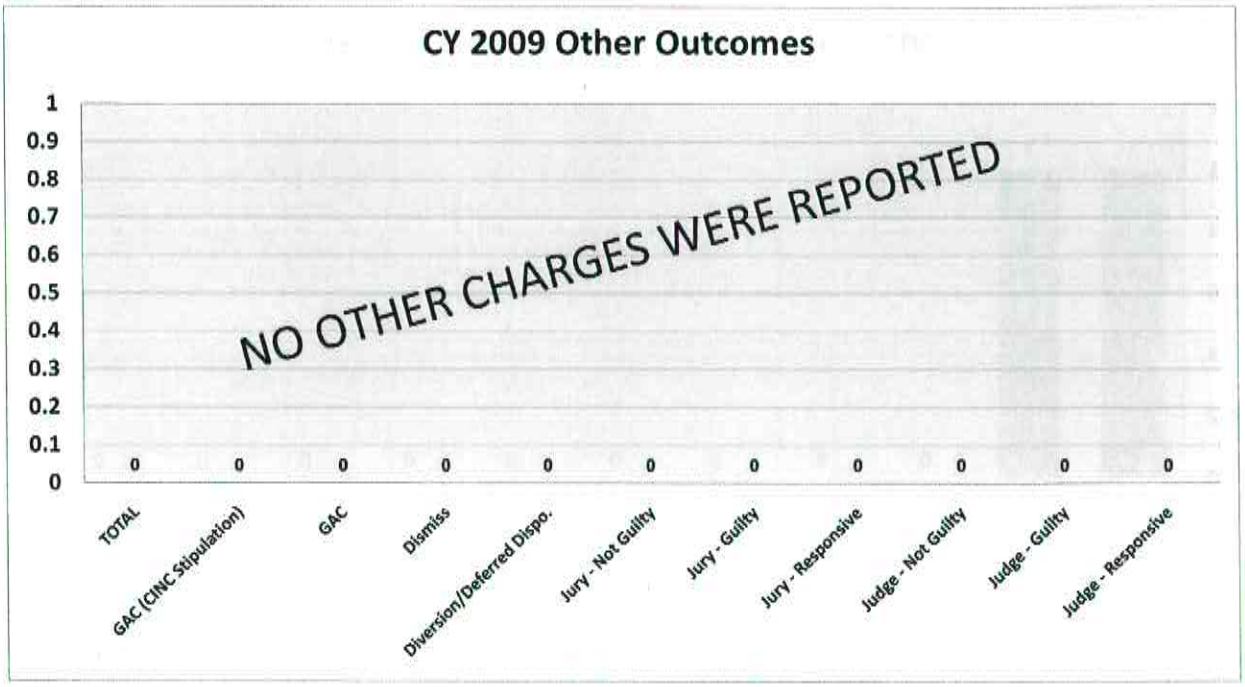

CY 2009 CINC Representing Parent Outcomes
18
16
14
12
10
8
6
4
2
0
17
3
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

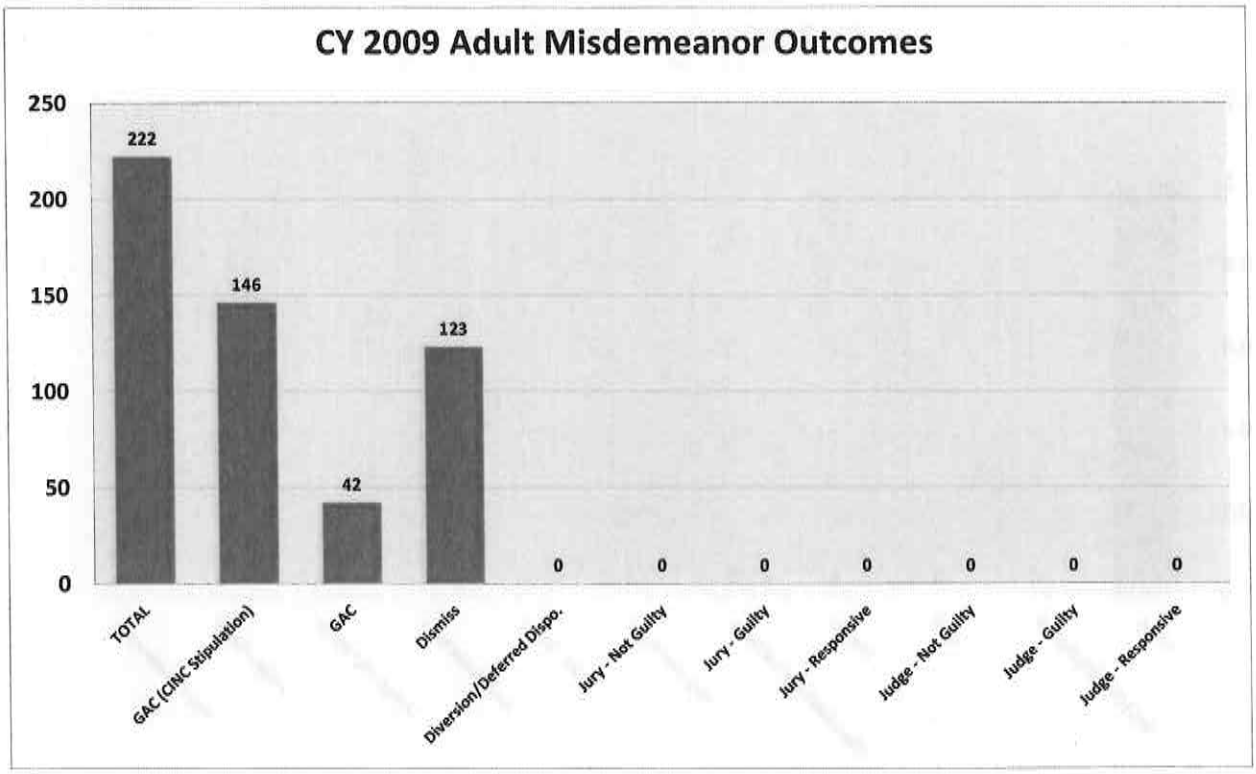

CY 2009 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO FINS CHARGES WERE REPORTED
0
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

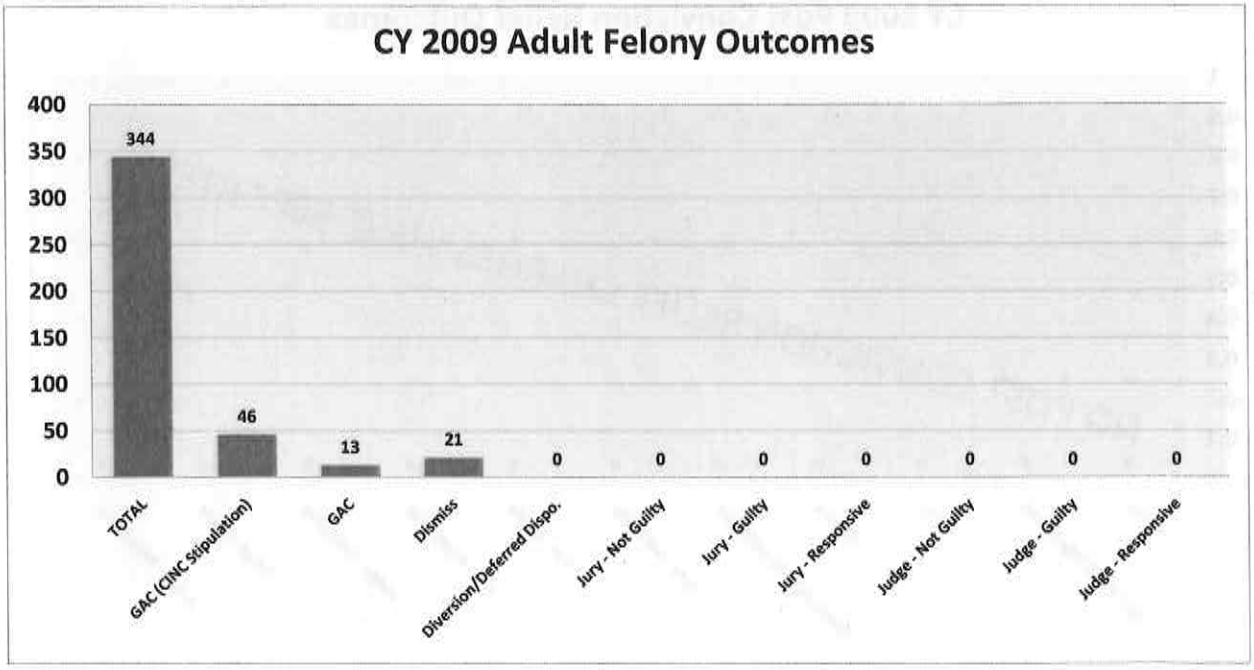

CY 2009 Delinquency Misdemeanor-Grade Outcomes
9
8
7
6
5
4
3
2
1
0
8
2
2
2
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

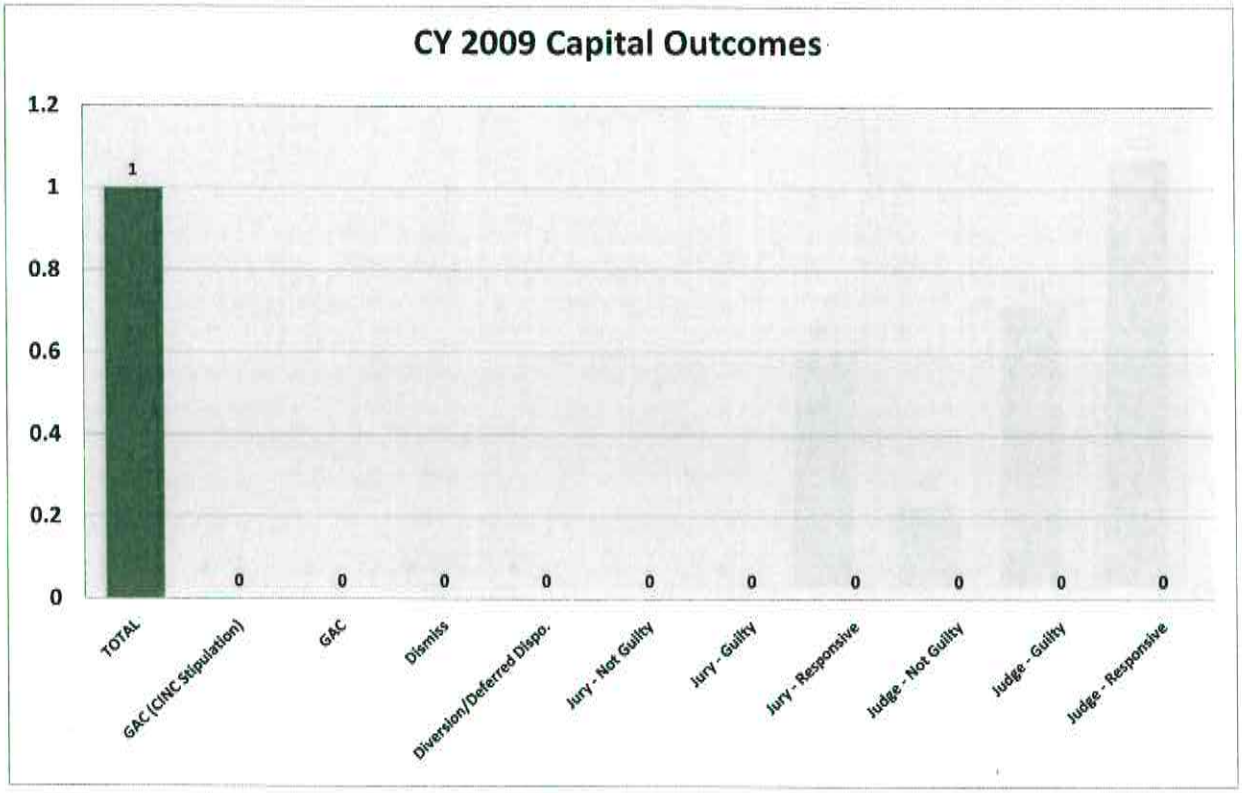

CY 2009 Delinquency Felony-Grade Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
1
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

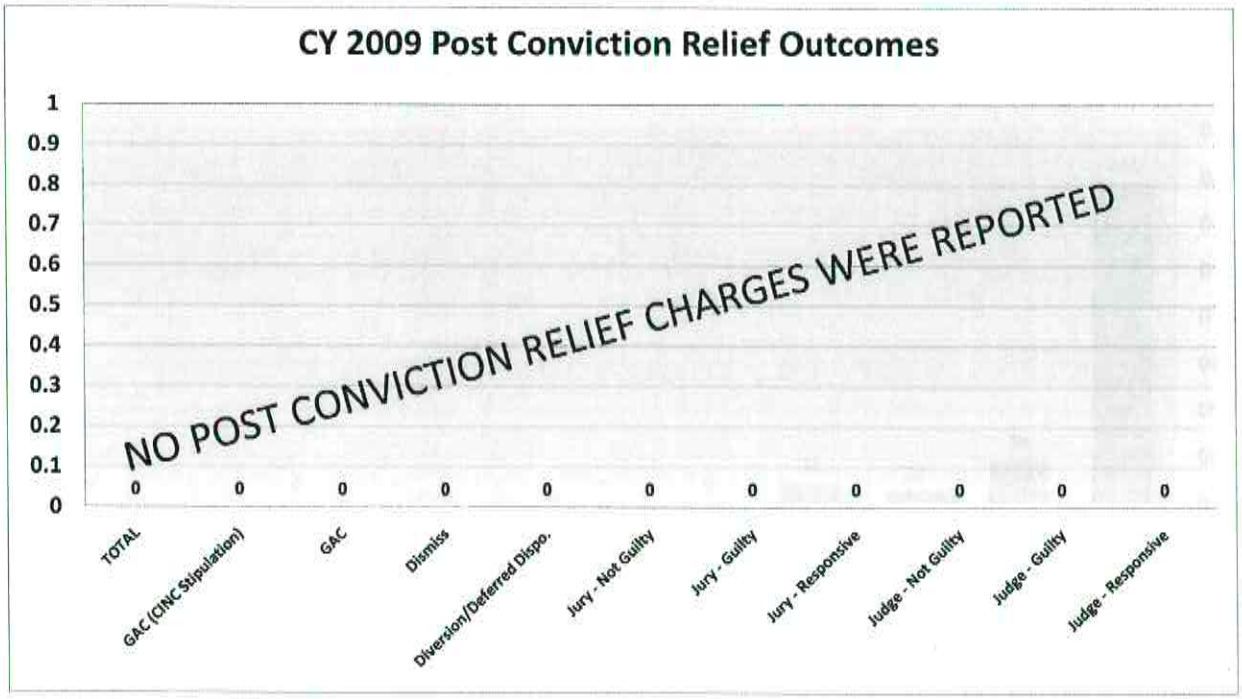

CY 2009 Revocation Outcomes
NO REVOCATION CHARGES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
NO OTHER CHARGES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
250
200
150
100
50
0
222
146
42
123
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
400
350
300
250
200
150
100
50
0
344
46
13
21
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO POST CONVICTION RELIEF CHARGES WERE REPORTED
0
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	8	Year>>>	CY 2009
Submitted by (name)>>>	Herman Castete		

Total Current Annual Revenue and Expenditure Budget

Revenues	$0	Expenditures	$0

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$179,657	72.59
Federal Revenue	$0	0.00
Grant/Other Revenue	$0	0.00
Other Local Revenue:		
Court Fees/Costs Assessed	$21,894	8.85
Bond Fees and Forfeitures	$8,226	3.32
Department of Corrections	$0	0.00
Donations	$0	0.00
Interest Revenue	$976	0.39
Application Fees	$4,851	1.96
Police Jury	$0	0.00
Sheriff's Fees	$21,123	8.53
Reimbursements/Attorney Fees	$10,780	4.36
Miscellaneous	$0	0.00
Totals	$247,507	100.00

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$66,090	30.63
Hospitalization and Disability Insurance	$0	0.00
Retirement	$0	0.00
Payroll Taxes	$9,191	4.26
Accrued Leave	$0	0.00
Workers' Compensation	$0	0.00
Malpractice Insurance	$0	0.00
Auto/Physical Liability Insurance	$0	0.00
Audit/Accounting Expense	$1,968	0.91
Contract Clerical	$4,500	2.09
Expert Witness	$2,715	1.26
Investigators	$15,120	7.01
Capital Representation	$0	0.00
Conflict	$22,800	10.57
Contract - Juvenile Attorneys	$8,250	3.82
Misdemeanor Attorney Contracts	$30,775	14.26
Contract Attorneys - all other	$34,980	16.21
Building Lease/Rent	$3,600	1.67
Office Repair and Maintenance	$0	0.00
IT/Technical Support	$0	0.00
Major Acquisitions	$0	0.00
Equipment Lease/Rent	$0	0.00
Telephone/Utilities/Postage/Internet	$3,782	1.75
Office Supplies	$2,571	1.19
Parking/Auto Tolls	$0	0.00
Advertisements	$0	0.00
Travel/Lodging/Per Diem/Mileage	$2,385	1.11
Dues and Seminars	$1,540	0.71
Law Library/Journals/Subscriptions	$4,606	2.13
Other Operating Expenses	$908	0.42
Miscellaneous	$0	0.00
Totals	$215,781	100.00

Explain:

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys				
# Contract Attorneys		3	36, 25, 10	no
# Investigators	1			no
# Social Workers				
# Clerical/Admin Asst.		2	16, 24	no
# Office Managers				
# Other Employees*				

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Annualized

Highest Staff/Contract Atty Salary	$69,960.00
Lowest Staff/Contract Atty. Salary	$12,000.00
Is your system Staff, Contract or Mixed?	Contract

Attys. with part time practice

No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

BALANCE SHEET INFORMATION	Dec. 31, 2009
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$145,987
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$0
Accts. Receivable (Due in 30 Days)	$0
Accts. Payable (Due in 30 Days)	$0
Total	$145,987

Juvenile Representation Estimate
$33,500

Cash portion that is unearned or reserved for other purposes

$7,209 Juvenile Investigator $6,641.30 Expert Witness

*Unearned State Revenue is cash received from the State which is for use in future months

APPROVED:

Herman A. Castete — District Defender

12-31-09 — Date

THE 9TH JDC PUBLIC DEFENDER'S OFFICE

RAPIDES (ALEXANDRIA)

DISTRICT DEFENDER: KENNETH RODENBECK
1115 6TH STREET
ALEXANDRIA, LA 71301
(318) 443-7082

9th Judicial District • Rapides Parish
District Defender Kenneth P. Rodenbeck • (318) 443-7082
Post Office Box 166 • Alexandria, LA • 71301

Supervision and Structure: The District Defender in the 9th JDC is Kenneth P. Rodenbeck, who has served in that position for 21 years and been a public defender in Louisiana for 26 years. The District Defender supervises all attorneys. Supervisory staff has an adjusted case load. Office Manager Sara V. Strother supervises the office staff. There are seven sections of District Court. There is one City Court (Alexandria). There is a drug court program for adults.

Defender Staff: The 9th JDC Public Defender's Office is a contract public defender's office with 21 part-time contract attorneys and one full-time contract attorney (the District Defender). All attorneys handle all types of cases, except that only five of them take juvenile cases. Attorneys are permitted to represent clients in private criminal cases without any restrictions. The salary range for full-time attorneys is $22,813 - $61,167.

Juvenile Defense: Juvenile cases are heard by District Judge Patricia Koch in the 9th JDC. The Juvenile Chief is Clifton Spears. The 9th JDC is a MacArthur Models for Change site and has an active Children and Youth Planning Board.

District Funding: In 2009, the 9th JDC Public Defender's Office received $464,729 from the LPDB, constituting 39.14% of the district's total revenues of $1,187,363. The total expenditures in 2009 were $1,077,909.

Appointment of Counsel: In the 9th JDC, the public defender's office makes the determination of indigence. Clients are appointed a specific public defender at the 72-hour hearing. Adult clients are held in facilities within Rapides Parish. Juvenile clients are held in the Renaissance Home for Youth in Rapides Parish.

Fees: The 9th JDC Public Defender's Office collects the statutory $40 fee from clients ($15,000). Clients are additionally charged up to $100 for misdemeanors. Fees for felony representation range from $100 to $250 with up to $400 in unusual cases. There is usually no fee accessed for juveniles.

Caseload: The 9th JDC Public Defender's Office reported handling 8,224 cases in 2009. Of those, 521 involved juvenile matters, including 293 Child in Need of Care representations.

THE 9TH JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	Rapides - Alexandria	
Population:		126,337
Juvenile Population (in Public Schools)		23,697
District Defender	Kenneth P. Rodenbeck	
Years as District (or Chief) Defender		21
Years of Public Defense		26
Office Manager	Sara V. Strother	
Primary Office Street Address	1115 6th Street	
City	Alexandria	
ZIP	71301	
Primary Phone	318-443-7082	
Primary Mailing Address	P O Box 166 Alexandria, LA 71301	
Primary Email Address	rode61642@suddenlinkmail.com	
Primary Emergency Contact	Kenneth P. Rodenbeck	
Primary Emergency Phone	318-613-5115	
Secondary Emergency Contact	Sara V. Strother	
Secondary Emergency Phone	318-613-4305	
Other District Office Physical and Mailing Addresses and Phone Numbers	Investigative/Juvenile Division - 525 Johnston Street, Alexandria, 71301	

Other District Office Contact Personnel (Primary Only)	Cecil Bunn, Chief Investigator, (318) 442-8752
Name of Owner(s) of Office(s)	Owner, 1115 6th Street, Lyle Guillory; Owner, Johnston Street, LaVergne Turpin
Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	6th Street Rent - $726, Utilities $475-$1135. Johnston Street Rent - $400, Utilities $200 - $800
Courts and Locations	Ninth Judicial District Court, Rapides Parish, Alexandria; Alexandria City Court; Pineville City Court; Ninth Judicial District Juvenile Court
Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	9th Judicial District Court - 2; Alexandria City Court - 1; Pineville City Court - 1
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Felony attorneys are appointed counsel on a rotated basis. Misdemeanor attorneys are appointed counsel on a rotated basis where necessary and also appointed at court during arraignment; Juvenile cases are appointed by type to individual juvenile attorneys specifically assigned by District Public Defender (i.e., one attorney handles all CINC, one attorney handles all terminations, etc.)
Name of Adult Detention Facilities in this District	DC-1, Rapides Courthouse, Murray Street, Alexandria; DC-3, 7400 Academy Drive, Alexandria.
Name of Adult Detention Facilities Outside the District Which Hold Clients	None
Name of Juvenile Detention Facilities in this District	Renaissance Home for Youth - 6177 Bayou Rapides Road, Alexandria
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Avoyelles Parish by contract with Rapides Parish Sheriff Department. If defendant has pending charges in other parishes they are transferred out for trial purposes as the judicial system warrants -- Concordia, Catahoula, Grant

Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	Yes, it affects office functions and the attorneys assigned, but has never made representation impossible, just harder on the system, usually when clients are transferrred to other parishes for charges in those jurisdictions.
District Attorney	James Downs
Chief Judge of Criminal District Court	James Davidson
Juvenile Court Judges (specify District of City Court)	Yes. Patricia Koch handles all juveniles in the Parish
Drug Court Judges	Yes. Harry Randow
Mental Health Court Judges	No.
Other Specialty Court **Name of Specialty and brief Description:**	Yes. Domestic Violence Court - Misdemeanor
Indigency Determined by Whom and How?	Ken Rodenbeck, District Defender; and, Sara Strother, Office Manager - Determined by form application
When is Assignment/Appointment of Counsel Made?	At the 230.1 hearing in the jail; if on bond - as soon as he/she makes application at PD Office or at arraignment
Client Assigned by Whom and How?	Ken Rodenbeck, District Defender; and, Sara Strother, Office Manager in felony cases
Initial Client Intake Conducted by Whom? (Name and Title)	Kenneth P. Rodenbeck - District Defender or Sara Strother - Office Manager - or the investigators (2) if in jail
Does this District Use an Intake Form? (If so, please attach to hard copy)	Yes
Brief Explanation of Intake Process	If the district defender is not available, the office manager handles intake -- processes the application and appoints attorney; or, the investigators if in jail.
Does the Office Collect the $40 Fee	Yes

If $40 Fee is Not Always Collected, Explain Basis for Waiver	Fee is imposed in almost all felony cases. Misd - almost none. Cost of record keeping and processing and collection efforts makes collection effords impossible and would require additional personel.
Total Fees Collected in 2009	$15,000.00 estimated
Formula for determining the reduced rate charged if client is able to make partial payment	The usual fee for misdemeanor representation is - $0 to $100; Felony representation - $100 - $250 and up to $400 in unusual cases. Usually no fee accessed for juveniles
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	Use the existing 5 juvenile attorneys. If more are needed after the program starts January 1, 2010 CINC designated funds will be used for new contract attorneys
Grant Monies for Technology Currently Unencumbered or Unexpended	$26,497
Private Practice Policy	All attorneys are part-time, independent contractors allowed outside practices provided PD office cases are their priority
Primary Immediate Needs	Restoration of DAF. For the last several years we have received approximately $300,000.00 per year. In 2009-2010, it has been reduced to approximately $160,000.00
Immediate Critical Issue Areas	Restoration of DAF funds that have been cut.
Long-Term Critical Issue Areas	Retaining enough capital attorneys on staff so we do not have to go outside the district.
Please List All New Hires in 2009 (Name and Title)	David Williams, Felony Attorney; Alan Smith, Felony Attorney

2009 Media Coverage and/or Major Accomplishments	Participation in Mac Arthur Grant "Models for Change"
Number of Expected New Attorney Hires in 2010	2 if the budget allows
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	No
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	Shelby Bohannon: Supervises jail inmate problems including notifying attorneys if client needs bond reduction or other pre-arraignment motions; Sam Giordano - Supervises misdemeanor staff in District Court; Clifton Spears - Supervises the work of himself and four (4) other juvenile attorneys as well as manages office participation in the MacArthur Foundation Grant Program, "Models For Change."
Any Policy for Workload Reduction for Supervisory Staff	Yes. Two of the three do. Misdemeanor supervisor does not.
Medical Benefits for Any Staff	No
Regular meetings for Any Staff	MacArthur meetings, LaPDA meetings and LIDB meetings

STAFF DIRECTORY:

FULL-TIME STAFF ATTORNEYS	CONTACT INFORMATION
Kenneth P. Rodenbeck (Cap; Fe; Mi; Ju; FINS, CINC-parent; CINC-child; other)	318-443-7082; 318-443-7085 fax; rode61642@suddenlinkmail.com
PART-TIME CONTRACT ATTORNEYS	
Blane Williams (Cap; Fe; Mi)	318-442-4814; 318-442-4354 fax; bgwlaw@aol.com
Bridgett Brown (Cap; Fe; Mi)	318-443-9000; 318-443-1444 fas; lawyer4u.bridgett@gmail.com

Joseph Kutch (Cap; Fe; Mi)	318-448-6155; 318-449-4694 (fax); kutchlaw@bellsouth.net
J. Marc Lampert (Cap; Fe; Mi)	318-445-4528; 318-208-1717 fax; lawyerjmarc@earthlink.net
Darrell Hickman (Cap; Fe; Mi)	318-448-6353; 318-448-6356 fax; hickmanlaw@suddenlinkmail.com
Allen Smith (Fe; Mi)	318 487-9537; 318 487-1353 fax; stonecoldasmith@aol.com
Harold Murry (Cap; Fe; Mi)	318-448-0000; 318-448-5195 fax; haroldamurry@usa.net or akcarlyor@yahoo.com
James Chrishon (Fe; Mi)	318-448-6353; 318-448-6356 fax
Dierdre Fuller (Fe; Mi)	318-730-4123; 318-445-0755 fax; deirdrefuller@bellsouth.net
Tiffany Sanders (Mi)	318-443-9080; 318-445-0755 fx; tiffanysanders24@yahoo.com
Mahogony Watkins (Fe; Mi)	318-442-6240; 318-442-6287; mahogony.watkins@gmail.com
Shelby Bohannon (Fe; Mi; Other)	318-445-7477; 318-445-7537 fax; attybohannon@bellsouth.net
Robert Elliott (Mi)	337-207-6678; 337-896-1316 fax; relliottlaw@aol.com
Earl Vassar (Mi)	318-448-2097; 318-448-1902 fax
Ronald Collins (Mi)	318-641-7272 (fax/same); paul2454493@yaoo.com
Sam Giordano (Mi)	318-445-5567; 318-487-9246 fax; giordanolawfirm@bellsouth.net
Clifton Spears (Ju; FINS; C - R)	318-442-6240; 318-442-6287 fax; lawofficeofcjsjr@bellsouth.net
Susan Ford Fiser (Ju; FINS; C - R	318-442-8899; 318-442-9823 fax; siser@aol.com
Jonathan Goins (Ju; INS; C - R	318-229-8594; 318-448-6473; goislaw@suddenlink.net
Heather Cooley (Ju; FINS; C - C	318-445-3121; 318-443-2625; heatherecooley@aol.com
Camille Giordano (Ju; FINS; C - C	318-445-5567; 318-487-9246; giordanolawfirm@bellsouth.net

NON ATTORNEY EMPLOYEES, CONTRACTORS AND OTHER STAFF

Cecil Bunn, Full Time Investigator
Leslie Higgs, Full-time Investigator
Magali Raquel Segura, Interpreter (hourly as needed)
Payne, Moore and Herrington (Financial - CPA Bookkeeping)
Sara V. Strother, Full Time Sec/Office Mg
Helen Testa, Full Time Secretarial
Cheryl Gauthier, Full Time Secretarial
Jessica Martinez, Full Time Secretarial

NOTE: Each secretary multi-tasks and fills in where necessary

2009 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.

Sara Strother, Office Manager
Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
X Windows Vista
__Windows Server 2000/2003/2008
X Windows XP
__Mac OSX

Productivity Suites Used:
X Microsoft Office 2007 (Word, Excel, etc.)
__Microsoft Office 2003
__Previous Microsoft Office version
__Corel Word Perfect
__Other

Internet Browsers Used:
__Internet Explorer 6
X Internet Explorer 7 or 8
__Firefox
__Other

HARDWARE:
Please enter the number of
devices in your inventory

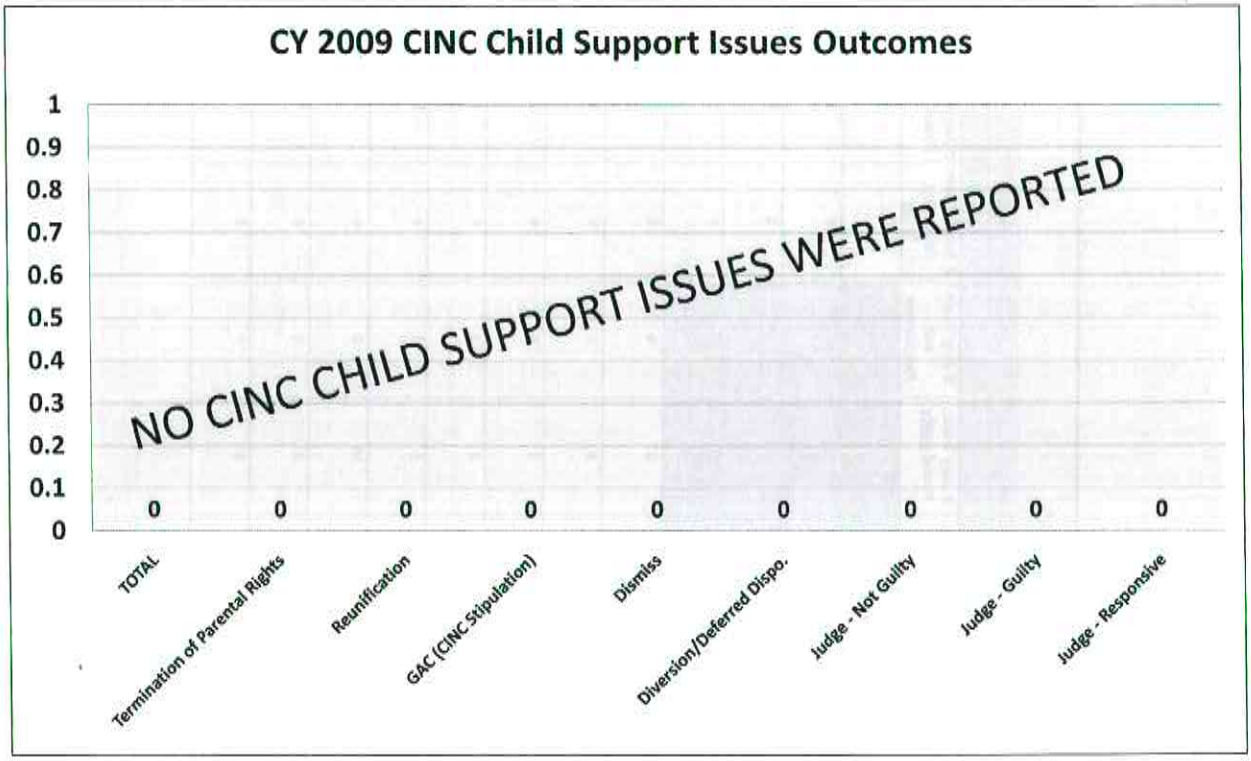
9 Desktop PCs
12 Laptops
__Video Cameras
1 Digital Cameras
__Video Conferencing Systems
__B&W Laser Printers
9 Color Printers
9 Wireless Cards

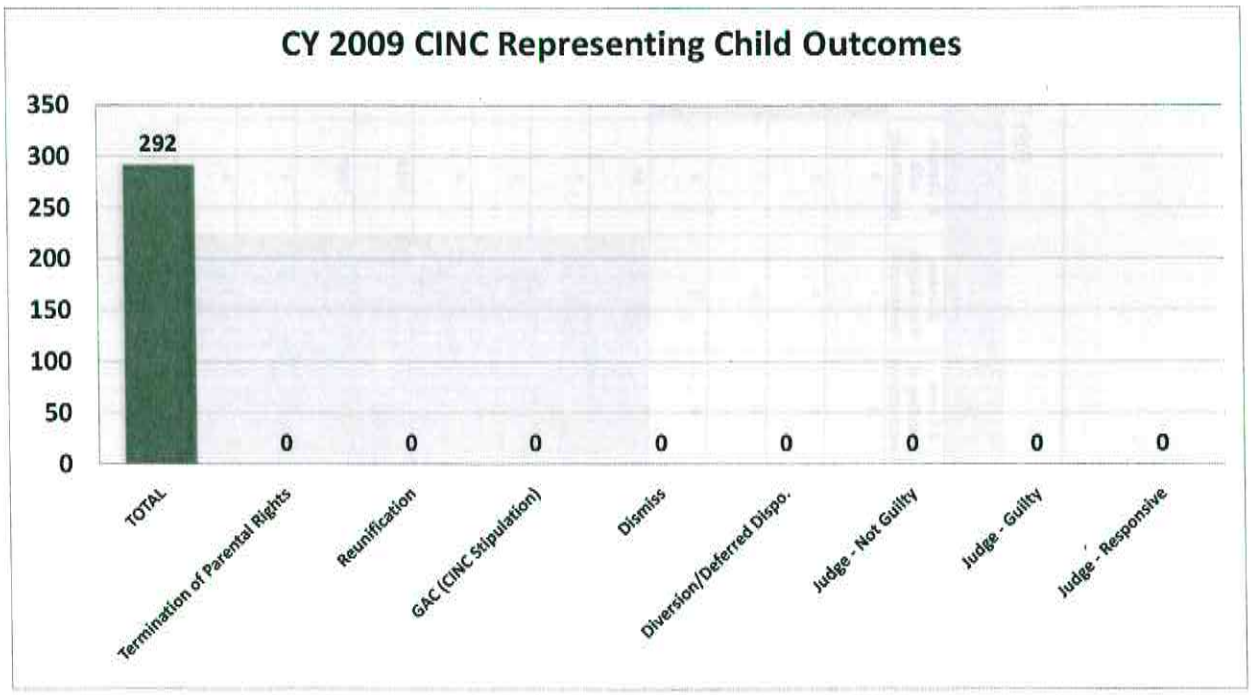
INTERNET SERVICES:
___Dialup X Broadband ___No Internet Connection
Connection Speed:
Provider Name: Suddenlink
Email Provider: Suddenlink

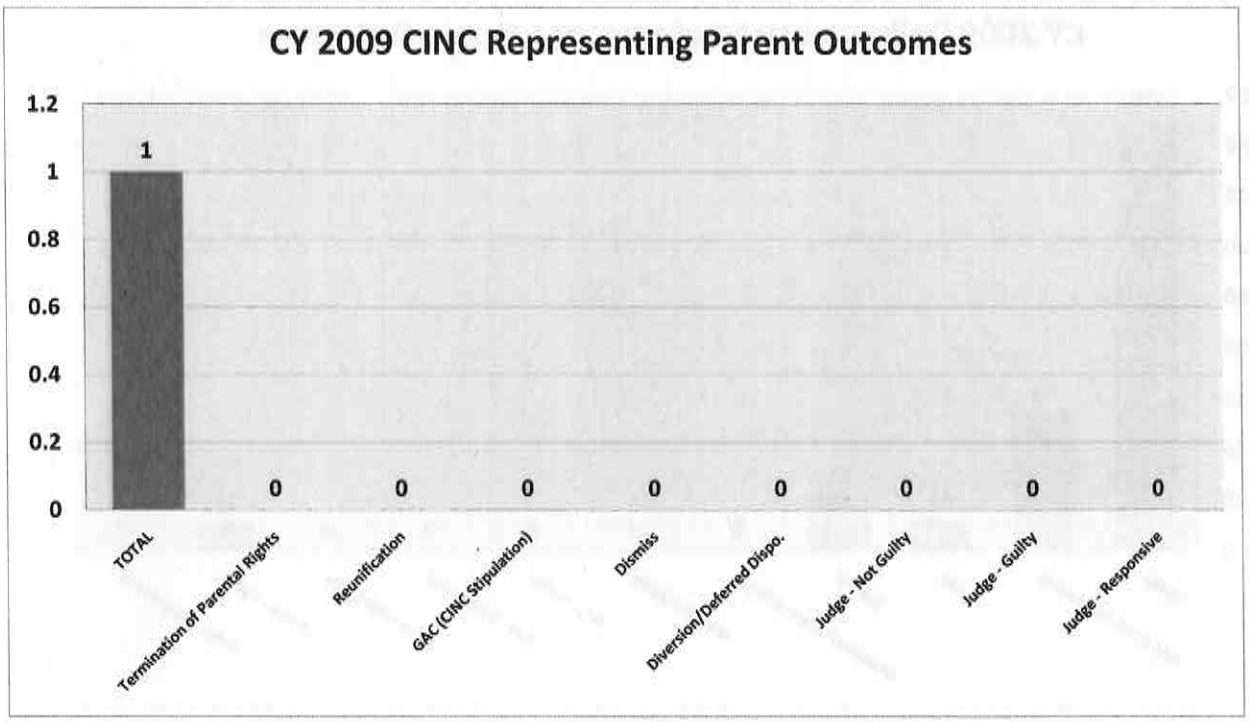
Please list any software or computer equipment in which you need training:

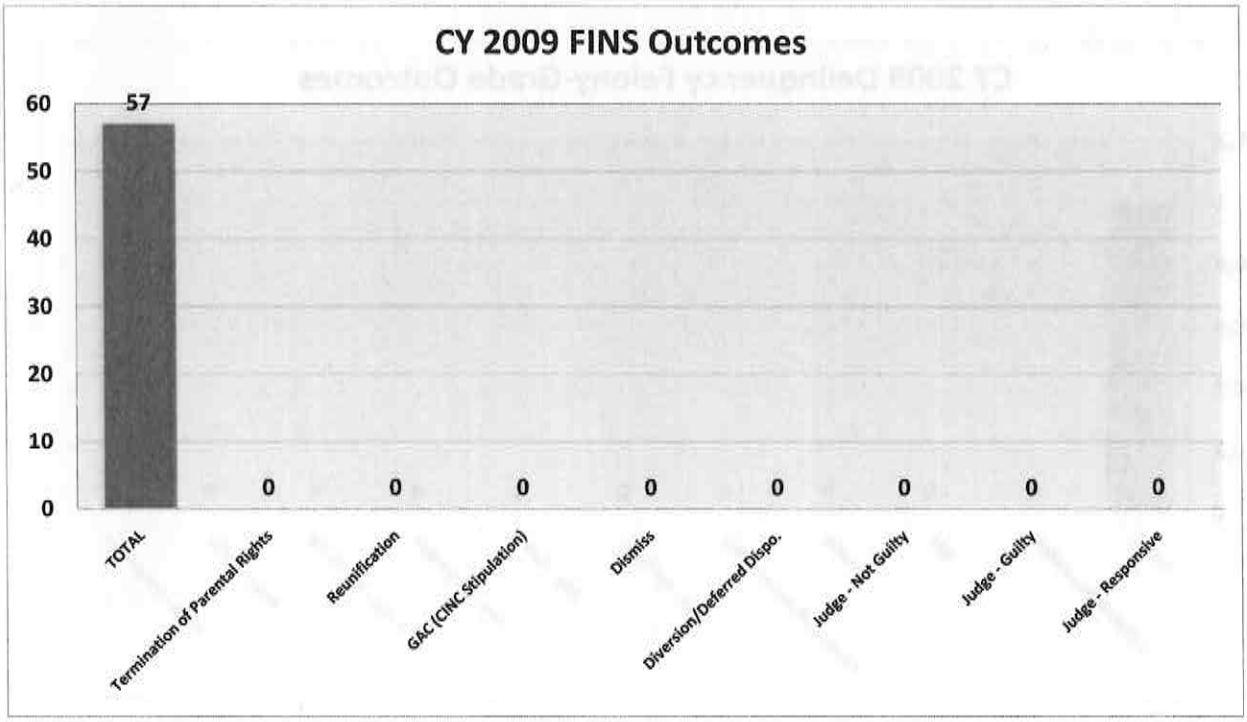
9th District Caseload Report

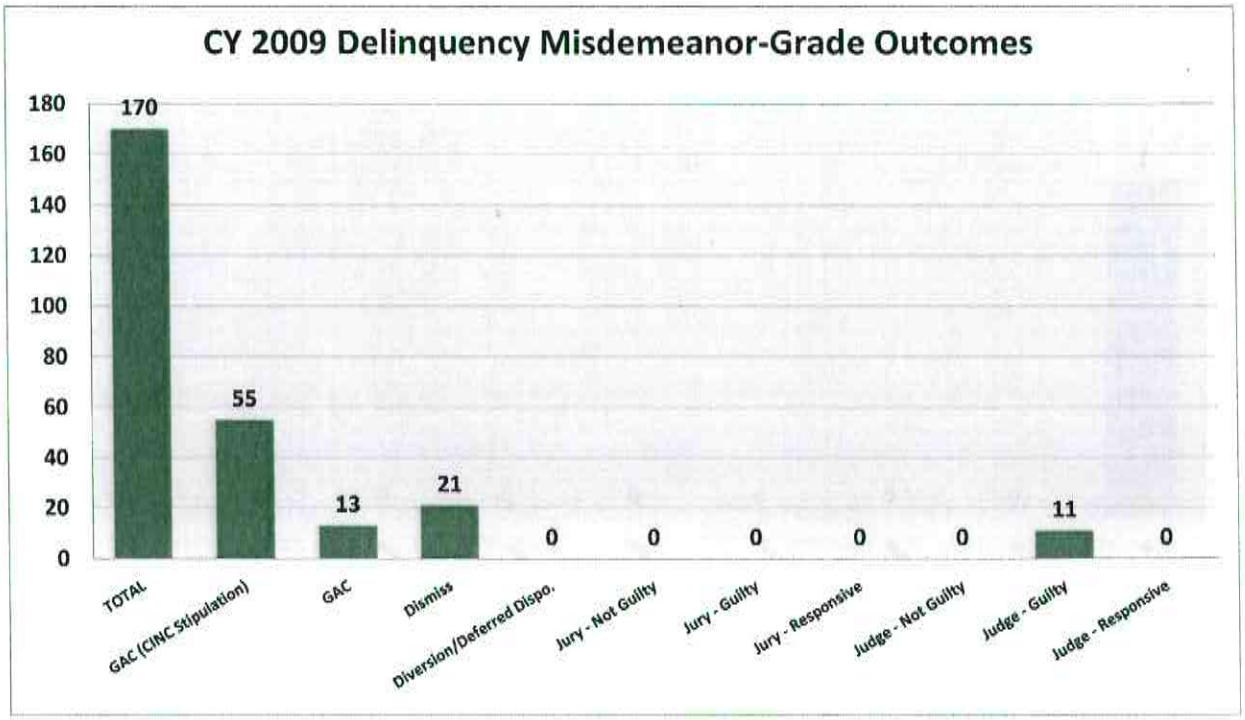
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	292	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Parent	1	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
FINS	57	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
Delinquency Misdemeanor-grade	170	N/A	N/A	55	13	21	0	0	0	0	0	11	0
Delinquency Felony-Grade	1	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	80	N/A	N/A	2	1	3	0	0	0	0	0	0	0
Other cases (DWI, Extraditions, etc.)	40	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Adult Misdemeanor	4011	N/A	N/A	1603	244	1099	245	0	0	0	6	28	0
Adult Felony	3567	N/A	N/A	1280	377	1162	7	6	10	0	0	3	0
Capital	5	N/A	N/A	1	4	10	0	0	0	0	0	0	0
Post Conviction Relief	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0

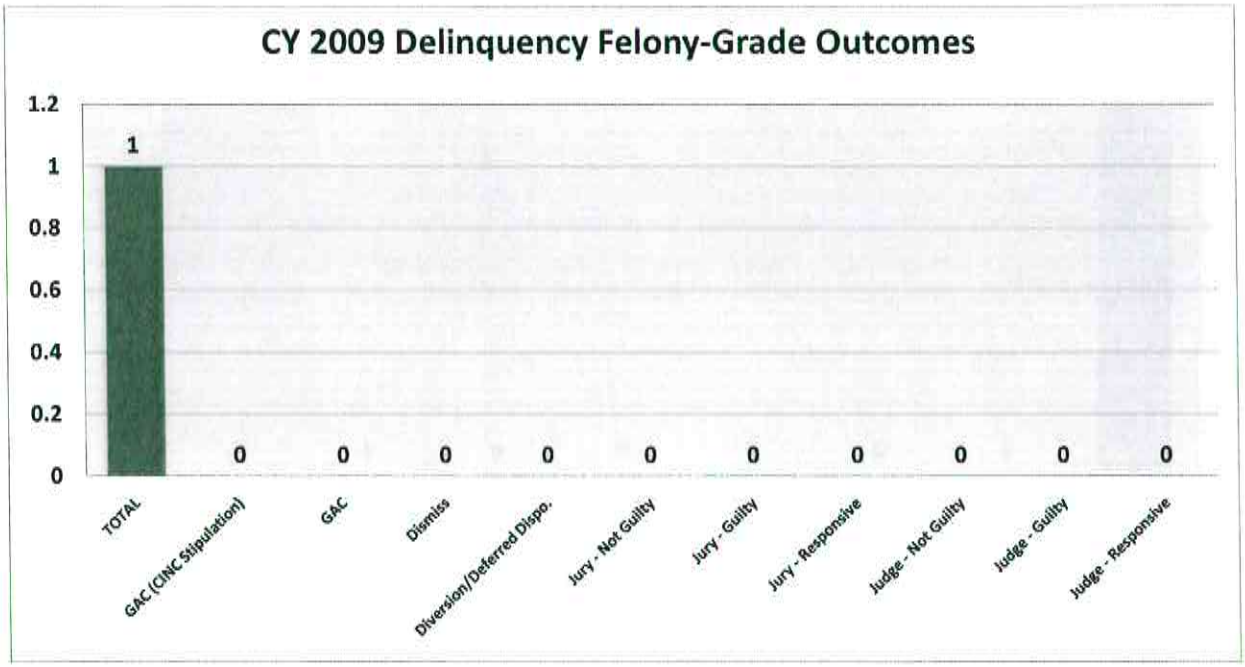

CY 2009 CINC Child Support Issues Outcomes
NO CINC CHILD SUPPORT ISSUES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

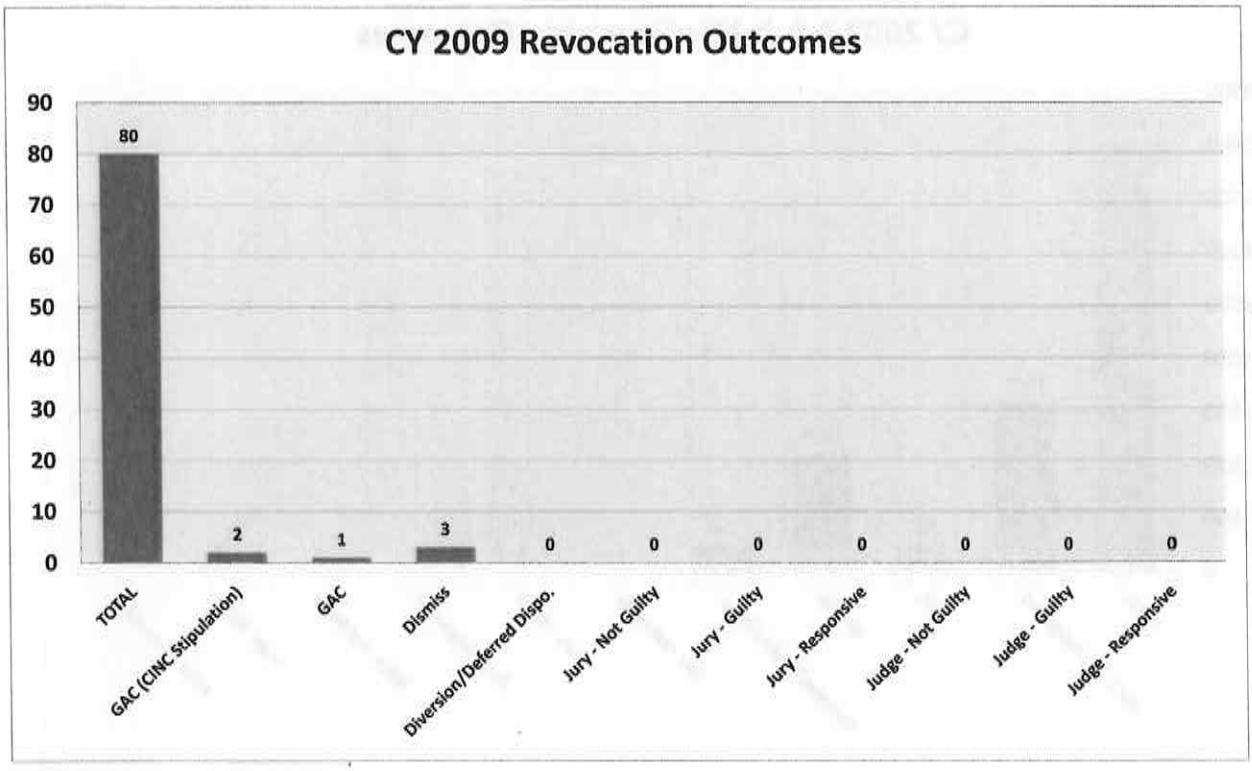

CY 2009 CINC Representing Child Outcomes
350
300
250
200
150
100
50
0
292
0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

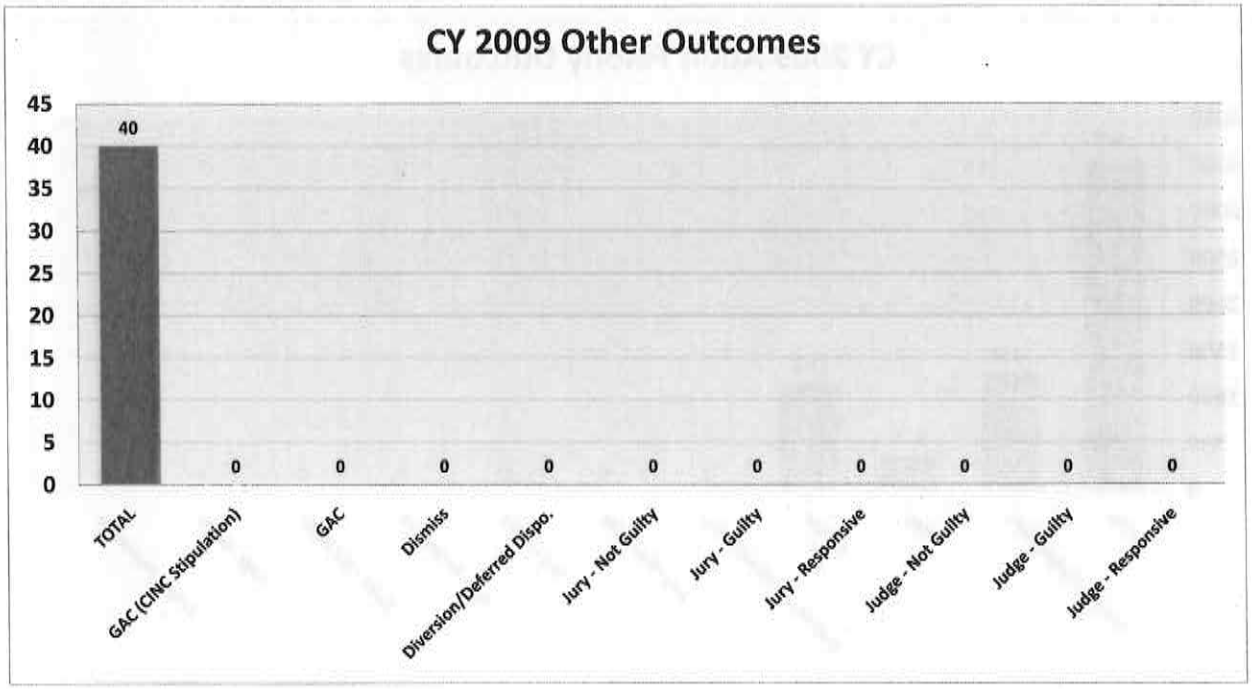

CY 2009 CINC Representing Parent Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

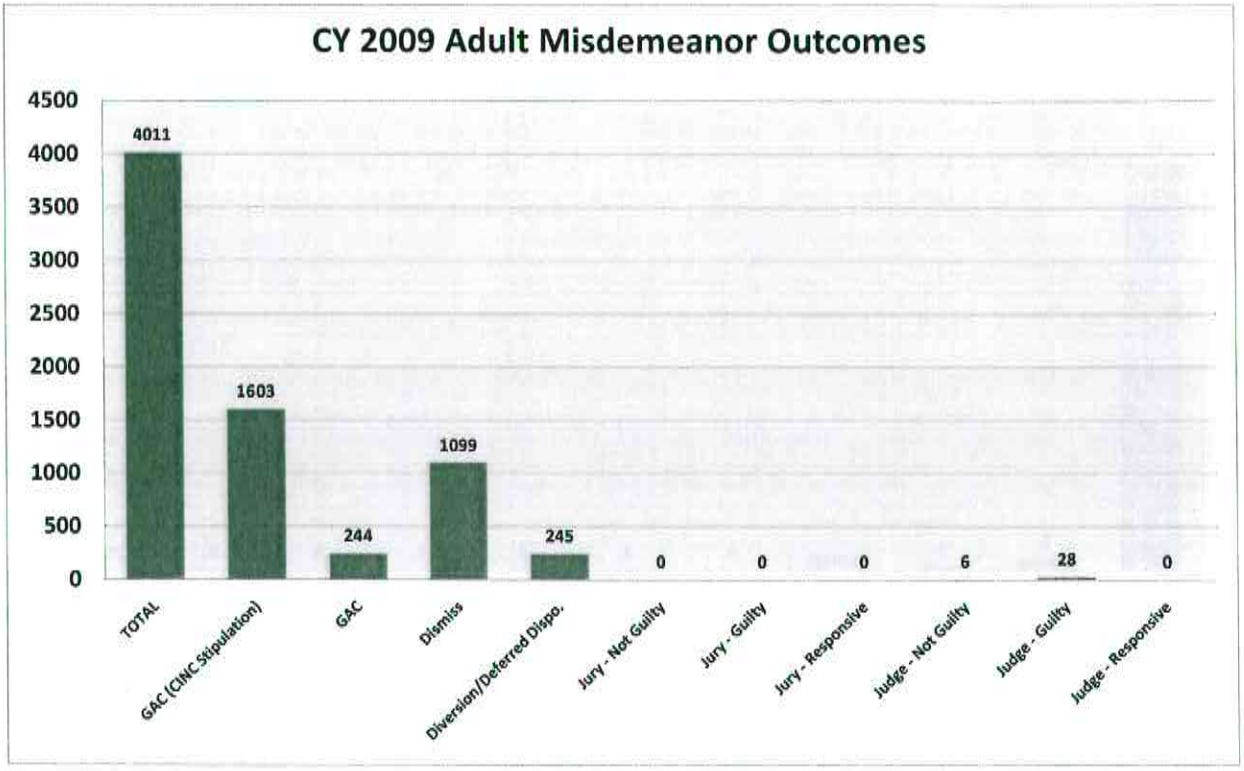

CY 2009 FINS Outcomes
60
50
40
30
20
10
0
57
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

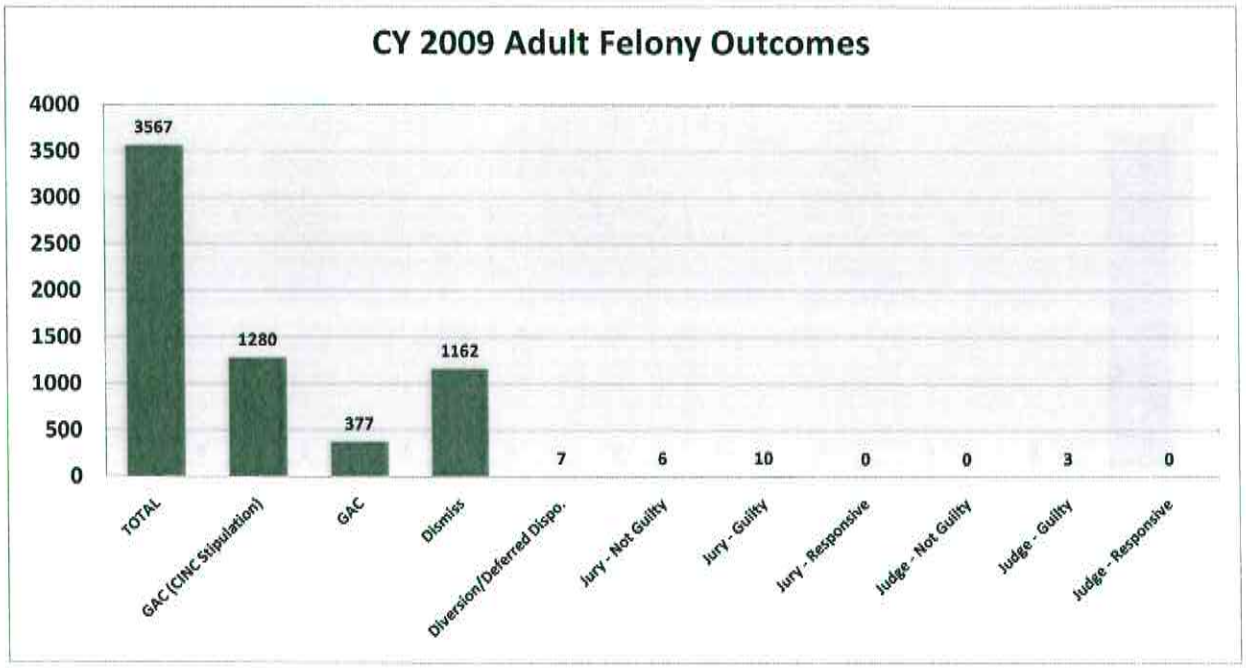

CY 2009 Delinquency Misdemeanor-Grade Outcomes
180
160
140
120
100
80
60
40
20
0
170
55
13
21
0
0
0
0
0
11
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

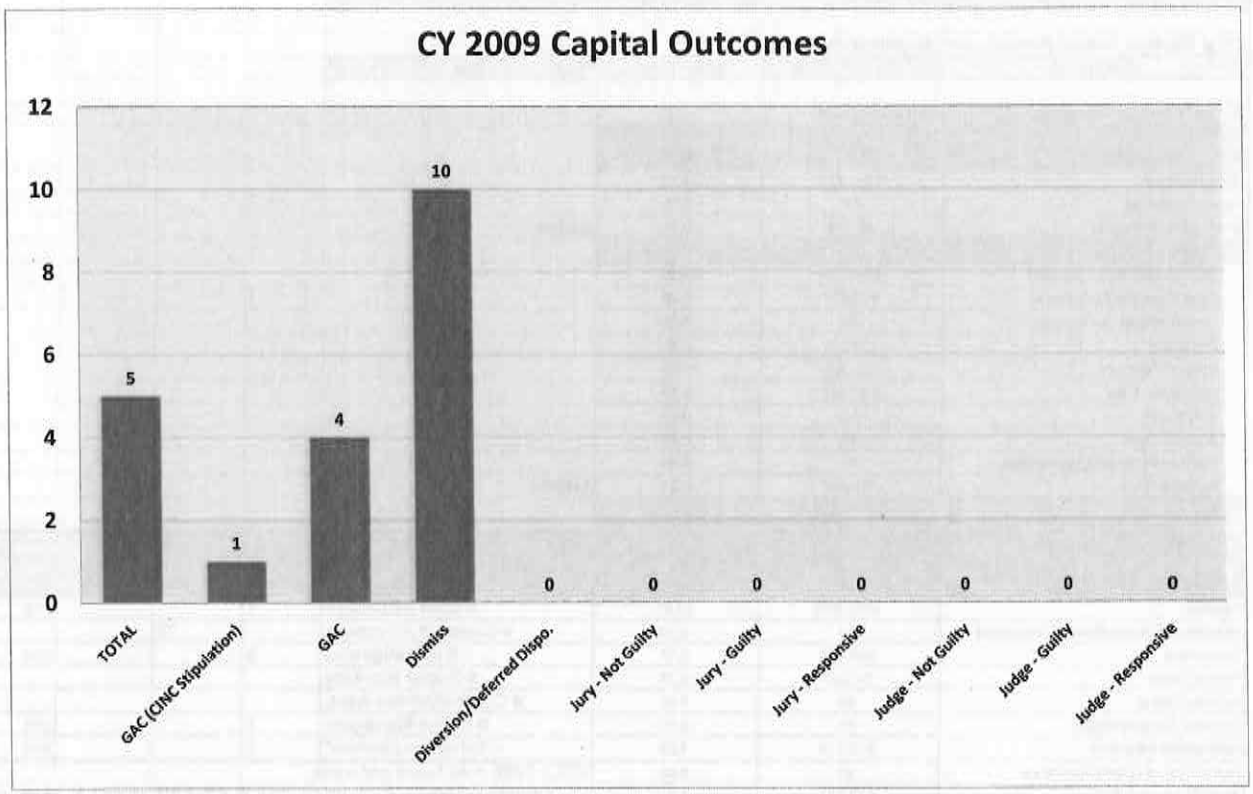

CY 2009 Delinquency Felony-Grade Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

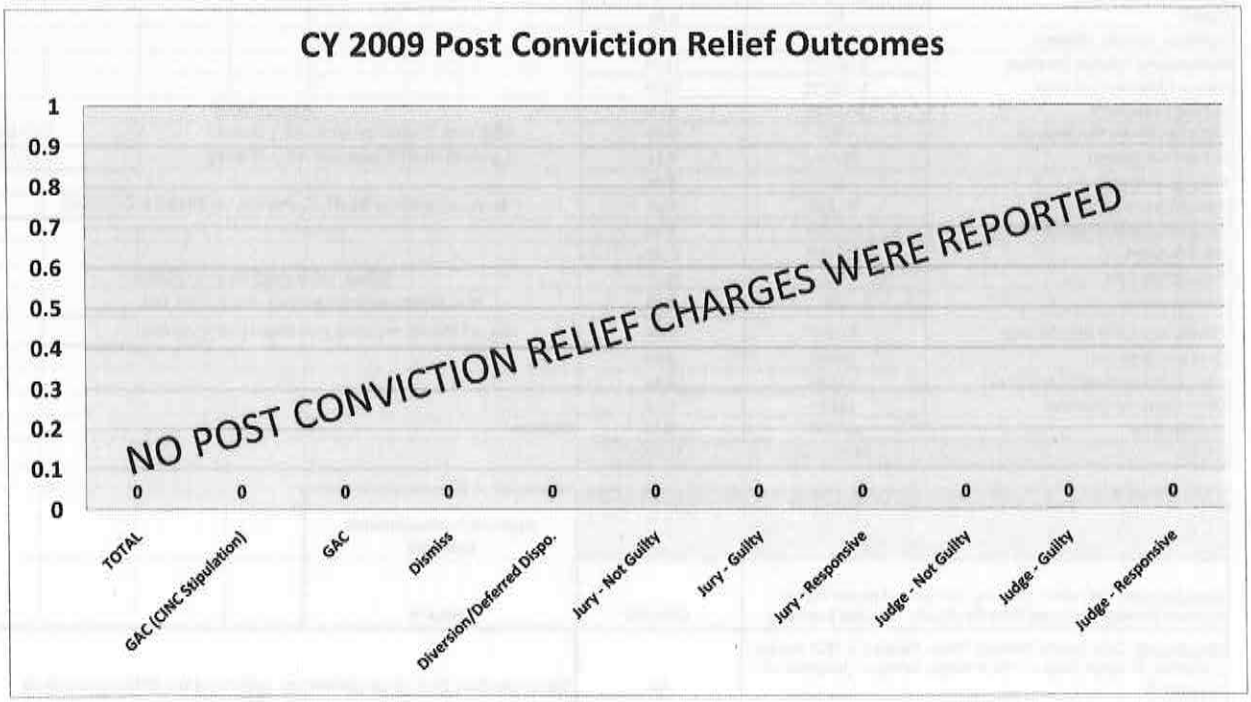

CY 2009 Revocation Outcomes
90
80
70
60
50
40
30
20
10
0
80
2
1
3
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
45
40
35
30
25
20
15
10
5
0
40
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
4500
4000
3500
3000
2500
2000
1500
1000
500
0
4011
1603
244
1099
245
0
0
0
6
28
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
4000
3500
3000
2500
2000
1500
1000
500
0
3567
1280
377
1162
7
6
10
0
0
3
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
12
10
8
6
4
2
0
5
1
4
10
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO POST CONVICTION RELIEF CHARGES WERE REPORTED
0
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	9	Year>>>	CY 2009
Submitted by (name)>>>	Ken Rodenbeck		

Total Current Annual Revenue and Expenditure Budget

Revenues	$1,014,200	Expenditures	$1,206,500

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue	
State Revenue	$464,729	39.14	
Federal Revenue	$0	0.00	
Grant/Other Revenue	$2,469	0.21	Explain:
Other Local Revenue:			
Court Fees/Costs Assessed	$594,124	50.04	
Bond Fees and Forfeitures	$76,927	6.48	
Department of Corrections	$0	0.00	
Donations	$0	0.00	
Interest Revenue	$1,067	0.09	
Application Fees	$45,592	3.84	
Police Jury	$0	0.00	
Sheriff's Fees	$0	0.00	
Reimbursements/Attorney Fees	$0	0.00	
Miscellaneous	$2,455	0.21	Explain:
Totals	$1,187,363	100.00	

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$257,685	23.91
Hospitalization and Disability Insurance	$0	0.00
Retirement	$34,169	3.17
Payroll Taxes	$4,045	0.38
Accrued Leave	$0	0.00
Workers' Compensation	$0	0.00
Malpractice Insurance	$16,130	1.50
Auto/Physical Liability Insurance	$0	0.00
Audit/Accounting Expense	$13,413	1.24
Contract Clerical	$0	0.00
Expert Witness	$2,279	0.21
Investigators	$21,250	1.97
Capital Representation	$315,613	29.28
Conflict	$0	0.00
Contract - Juvenile Attorneys	$60,241	5.59
Misdemeanor Attorney Contracts	$145,647	13.51
Contract Attorneys - all other	$113,750	10.55
Building Lease/Rent	$11,260	1.04
Office Repair and Maintenance	$0	0.00
IT/Technical Support	$2,614	0.24
Major Acquisitions	$0	0.00
Equipment Lease/Rent	$2,254	0.21
Telephone/Utilities/Postage/Internet	$12,902	1.20
Office Supplies	$17,589	1.63
Parking/Auto Tolls	$0	0.00
Advertisements	$0	0.00
Travel/Lodging/Per Diem/Mileage	$2,538	0.24
Dues and Seminars	$6,508	0.60
Law Library/Journals/Subscriptions	$7,448	0.69
Other Operating Expenses	$2,682	0.25
Miscellaneous	$27,892	2.59
Totals	$1,077,909	100.00

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys	1			yes
# Contract Attorneys		22		
# Investigators	2			yes
# Social Workers				
# Clerical/Admin Asst.				
# Office Managers	1			yes
# Other Employees*	3			yes

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Benefits = Retirement

Annualized	
Highest Staff/Contract Atty Salary	$90,085.00
Lowest Staff/Contract Atty. Salary	$13,000.00
Is your system Staff, Contract or Mixed?	Contract

Attys. with part time practice

No. of Hours worked per month for DD

No. of Hours worked per month elsewhere

BALANCE SHEET INFORMATION	Dec. 31, 2009
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$410,539
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$0
Accts. Receivable (Due in 30 Days)	$41,547
Accts. Payable (Due in 30 Days)	$12,640
Total	$439,446

Juvenile Representation Estimate
$100,431

Cash portion that is unearned or reserved for other purposes

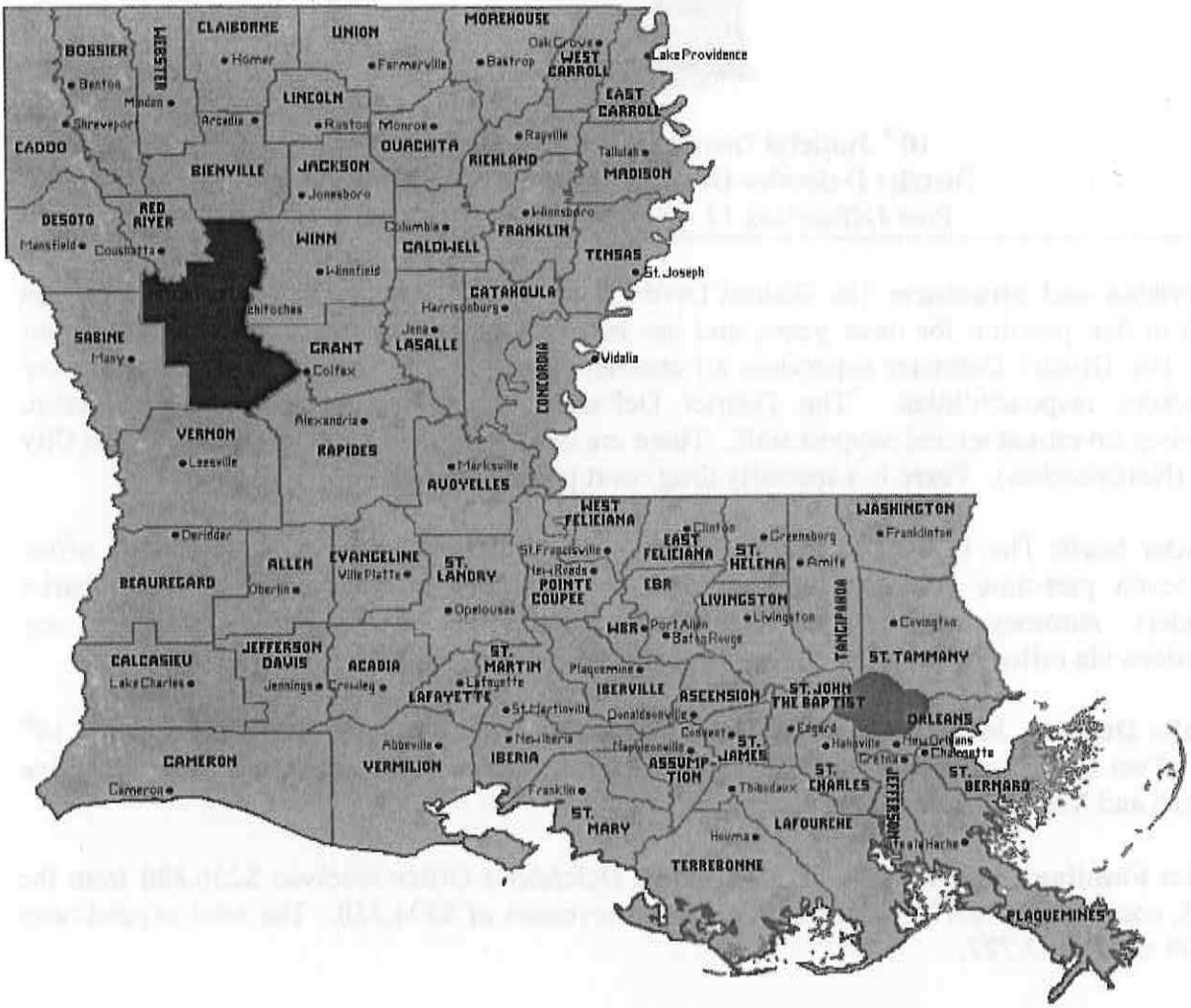
$126,976.53

*Unearned State Revenue is cash received from the State which is for use in future months

APPROVED:

Ken Rodenbeck — District Defender

12-31-09 — Date



The 10th JDC Public Defender's Office

Natchitoches (Natchitoches)

District Defender: Brett Brunson
710 Third Street
Natchitoches, LA 71457
(318) 352-9311

10th Judicial District • Natchitoches Parish
District Defender Brett Brunson • (318) 352-9311
Post Office Box 12 • Natchitoches, LA • 71458

Supervision and Structure: The District Defender in the 10th JDC is Brett Brunson, who has served in that position for three years, and has been a public defender in Louisiana for eight years. The District Defender supervises all attorneys and has a limited caseload due to these supervisory responsibilities. The District Defender and Office Manager, Alice Martin, supervises investigators and support staff. There are two sections of District Court and one City Court (Natchitoches). There is a specialty drug court program for adults.

Defender Staff: The 10th JDC Public Defender's Office is a contract public defender's office with seven part-time contract attorneys and one full-time contract attorney (the District Defender). Attorneys are permitted to represent clients in private criminal cases without any restrictions via office policy. The salary range for attorneys is $24,000 - $57,500.

Juvenile Defense: Juvenile cases are heard by District Judge Dee Ann Hawthorne in the 10th JDC. Two attorneys handle juvenile matters. Natchitoches Parish does not have an active Children and Youth Planning Board.

District Funding: In 2009, the 10th JDC Public Defender's Office received $236,880 from the LPDB, constituting 46.97% of the district's total revenues of $504,350. The total expenditures in 2009 were $497,727.

Appointment of Counsel: In the 10th JDC, the public defender's office makes the determination of indigence. Clients are appointed to the public defender's office at the 72-hour hearing. Adult clients are held in facilities within Natchitoches Parish. Juvenile clients are held in Red River Parish (Ware).

Fees: The 10th JDC Public Defender's Office collects the statutory $40 fee for clients ($7,314), and does not do any independent evaluation to levy partial reimbursement from clients.

Caseload: The 10th JDC Public Defender's Office reported handling 1,553 cases in 2009. Of those, 72 involved juvenile matters, including 38 Child in Need of Care representations.

THE 10TH JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	Natchitoches - Natchitoches
Population:	39,080
Juvenile Population (in Public Schools)	6,950
District Defender	Brett Brunson
Years as District (or Chief) Defender	2.5
Years of Public Defense	8.5 (also 6 yrs as ADA)
Office Manager	Alice Martin
Primary Office Street Address	710 Third Street
City	Natchitoches
ZIP	71457
Primary Phone	318-352-9311
Primary Mailing Address	PO Box 12, Natchitoches, LA 71458
Primary Email Address	brunsonlaw@cp-tel.net
Primary Emergency Contact	Brett Brunson
Primary Emergency Phone	318-471-9806 - cell
Secondary Emergency Contact	Alice Martin
Secondary Emergency Phone	318-663-4522 - cell
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	
Other District Office Contact Personnel (Primary Only)	
Name of Owner(s) of Office(s)	McCoy, Roberts & Begnaud, L.L.C.

Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	$1185.80/mo
Courts and Locations	10th Judicial District Court, Natchitoches Parish, 200 Church Street, Natchitoches, 71457; Natchitoches City Court, 314 Amulet Street, Natchitoches, 71457
Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	3 - 2 District Court Division and 1 City Court
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Judges forward assignment requests to the PDO and PDO assigns contract attorneys. Volunteers are appointed in CINC and a few juvenile cases.
Name of Adult Detention Facilities in this District	Natchitoches Parish Detention Center, 299 Edwina Drive, Natchitoches, LA, 71457
Name of Adult Detention Facilities Outside the District Which Hold Clients	
Name of Juvenile Detention Facilities in this District	N/A
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Youth Center, Rt.1 Box 6000 (Hwy 71), Coushatta, LA 71019
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	Client contact is less frequent and more costly due to travel expenses. We receive tardy notifications of out-of-parish detainment.
District Attorney	Van H. Kyzar
Chief Judge of Criminal District Court	Eric R. Harrington
Juvenile Court Judges (specify District of City Court)	Yes. Dee Ann Hawthorne - District Court
Drug Court Judges	Yes. Eric R. Harrington
Mental Health Court Judges	No.
Other Specialty Court	Yes. Fred Gahagan
Name of Specialty and brief Description:	City Court - Adult Misdemeanor, FINS, CINC, and Juvenile Delinquency
Indigency Determined by Whom and How?	Administrator - application is reviewed and determination is made using the Annual Federal Poverty Guidelines. (200%)

When is Assignment/Appointment of Counsel Made?	If incarcerated, after 72-hour hearing; If out on bond, at arraignment
Client Assigned by Whom and How?	Administrator - after indigency is determined the client is assigned to an attorney covering their specific division & felony/misdemeanor charges.
Initial Client Intake Conducted by Whom? (Name and Title)	Alice Martin, Administrator
Does this District Use an Intake Form? (If so, please attach to hard copy)	Yes.
Brief Explanation of Intake Process	Application is reviewed and determination is made using the Annual Federal Poverty Guidelines. (200%)
Does the Office Collect the $40 Fee **If $40 Fee is Not Always Collected, Explain Basis for Waiver**	Yes. $40 fess is always requested. If not collected at the time of application defendants are given a deadline to pay it by. Some do and some don't.
Total Fees Collected in 2009	$7,314.00 as of 11/23/09
Formula for determining the reduced rate charged if client is able to make partial payment	We take what they have and give them a deadline to pay the rest.
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	Already in place. Using contract and volunteer attorneys for parent representation.
Grant Monies for Technology Currently Unencumbered or Unexpended	$12,447.32 as of 11/23/09
Private Practice Policy	Permitted. The District Defender is the only full time employee who does not represent other clients. Other attorneys are part-time contract attorneys and would not contract if they gave up private practice to do so.
Primary Immediate Needs	More money.
Immediate Critical Issue Areas	Felony caseloads. Dwindling reserve funds.

Long-Term Critical Issue Areas	Funding
Please List All New Hires in 2009 (Name and Title)	Katheryn Widhalm, Contract Attorney
2009 Media Coverage and/or Major Accomplishments	We avoid the media.
Number of Expected New Attorney Hires in 2010	One to replace Kendrick.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	All. New attorney is sent to LPDB, LPDA or LACDL seminars. I suggest hearings and trials to observe. I get them experience with misdemeanors and then appoint them as co-counsel with me to learn how to handle felony matters. I provide resources and advice.
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	We are small, so I directly supervise all staff and contract attorneys.
Any Policy for Workload Reduction for Supervisory Staff	Yes. No written policy. The District Defender is the only supervisory staff. I have fewer cases than the contract attorneys, but I take most of the murder cases.
Medical Benefits for Any Staff	No.
Regular meetings for Any Staff	Yes. LPDA Chiefs meetings and Louisiana Public Defender Board Meetings, as able

STAFF DIRECTORY:

FULL-TIME STAFF ATTORNEYS	CONTACT INFORMATION
Ted Brett Brunson (Fe; Mi)	318-352-9311; 318-352-8019 fax; brunsonlaw@cp-tel.net
PART-TIME CONTRACT ATTORNEYS	
Charles Whitehead, III (Fe)	318-352-6481; 318-357-8438 fax; wlo2@cp-tel.net
Jason Methvin (Fe)	318-352-7272; 318-352-7722 fax; jacecase2000@yahoo.com
David Scott Kendrick (Fe)	318-354-9186; 318-354-9144 fax; taco@cp-tel.net
Ed Colbert (Fe)	238-4060 fax4061 Edward.Colbert@hotmail.com

D. Michael Hayes(Mi; FINS; CINC-parent)	318-357-8400; 318-352-6684 fax; dmikehayes@gmail.com
Richard DeVargas (Ju; CINC-child)	318-354-8222; 318-354-0930 fax; attydeVargas@bellsouth.net
Katherine Widhalm(Fe & misd.)	318-352-9311; 318-352-8019 fax kawidhalm@gmail.com

NON ATTORNEY EMPLOYEES AND CONTRACTORS AND OTHER STAFF

Kem Jones, Investigator	**Kem Jones, Investigator**
Alice Martin, Financial/Secretarial/Intake	**Alice Martin, Financial/Secretarial/Intake**
Allison Brewer, Data Entry	**Allison Brewer, Data Entry**

2009 District Office Technology Survey

The following questions refer to equipment and

Brett Brunson
Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
__Windows Vista
__Windows Server 2000/2003/2008
_X_Windows XP
__Mac OSX

Productivity Suites Used:
_X_Microsoft Office 2007 (Word, Excel, etc.)
__Microsoft Office 2003
__Previous Microsoft Office version
_X_Corel Word Perfect
__Other

Internet Browsers Used:
__Internet Explorer 6
_X_Internet Explorer 7 or 8
_X_Firefox
__Other

HARDWARE:
Please enter the number of
devices in your inventory

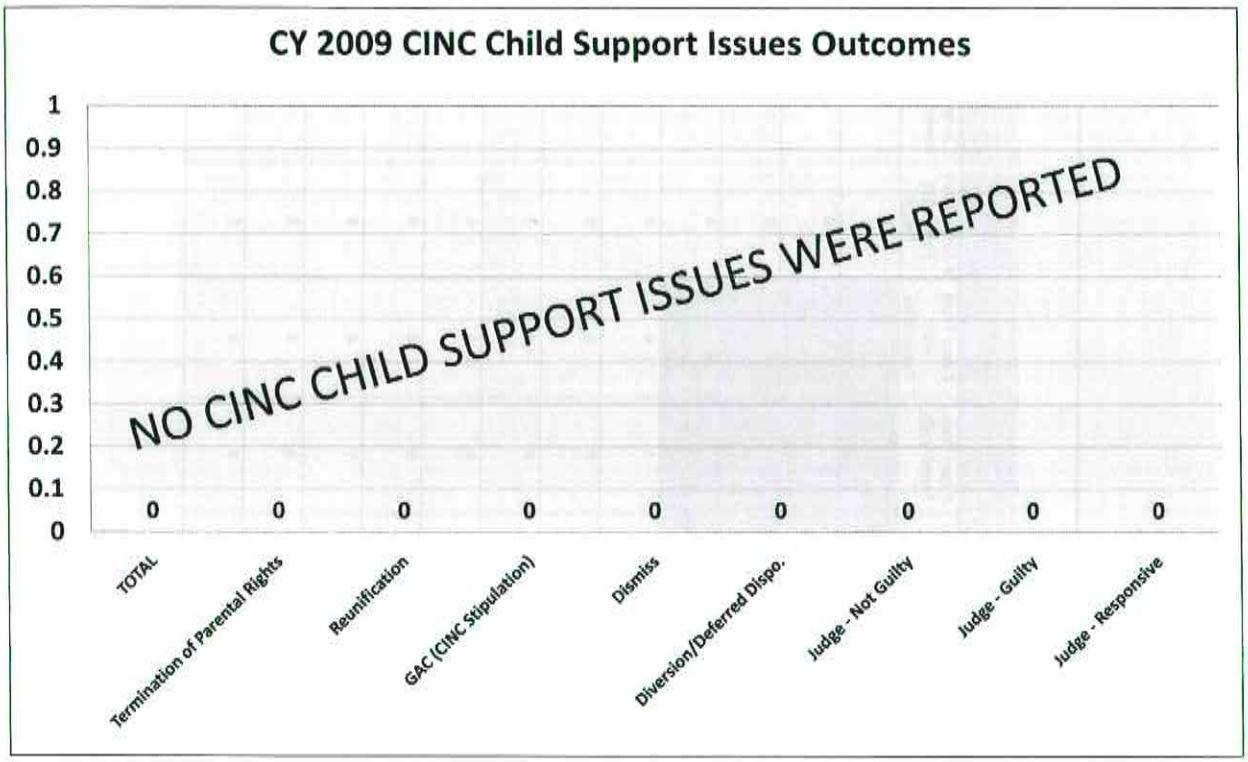
_3_Desktop PCs
_3_Laptops
_0_Video Cameras
_2_Digital Cameras
_1_Video Conferencing Systems
_2_B&W Laser Printers
_1_Color Printers
_0_Wireless Cards

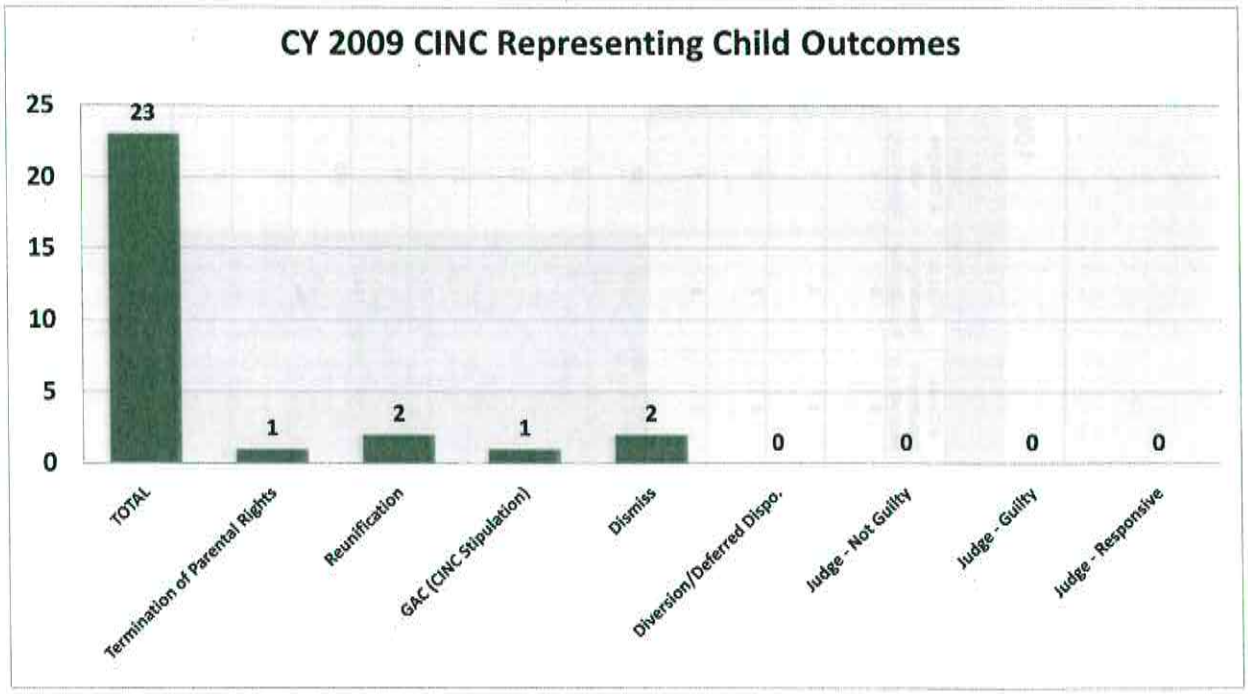
INTERNET SERVICES:
___Dialup _X_Broadband ___No Internet Connection
Connection Speed:
Provider Name: CP-Tel
Email Provider: CP-Tel

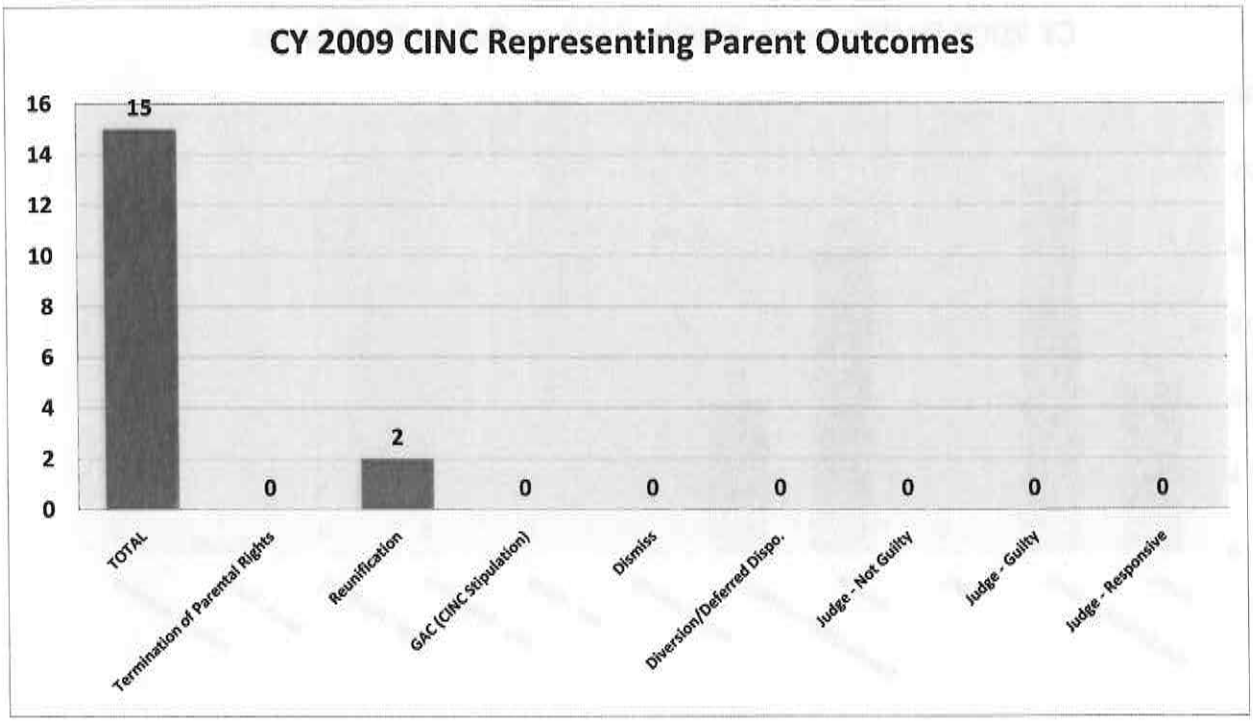
Please list any software or computer equipment in which you need training:

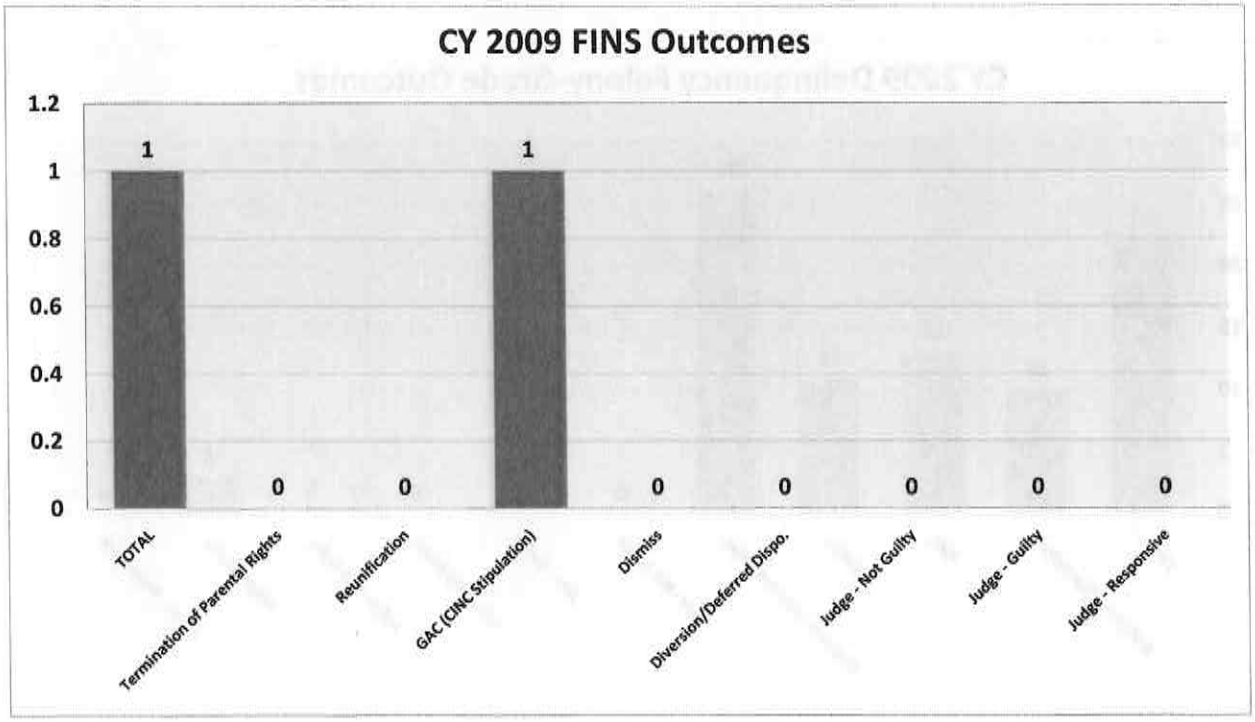
10th District Caseload Report

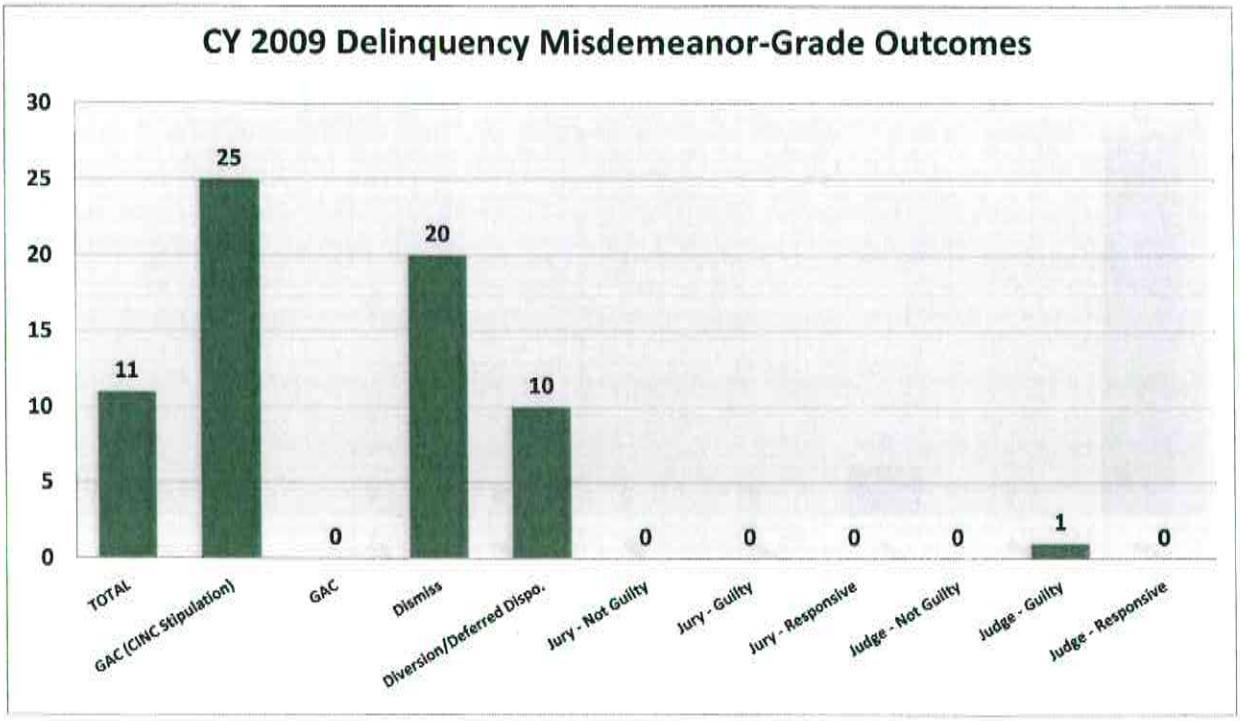
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	23	1	2	1	N/A	2	0	N/A	N/A	N/A	0	0	0
CINC Representing Parent	15	0	2	0	N/A	0	0	N/A	N/A	N/A	0	0	0
FINS	1	0	0	1	N/A	0	0	N/A	N/A	N/A	0	0	0
Delinquency Misdemeanor-grade	11	N/A	N/A	25	0	20	10	0	0	0	0	1	0
Delinquency Felony-Grade	22	N/A	N/A	10	13	11	26	0	0	0	0	3	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	106	N/A	N/A	12	0	5	0	0	0	0	3	11	1
Other cases (DWI, Extraditions, etc.)	101	N/A	N/A	33	3	27	11	0	0	0	0	0	0
Adult Misdemeanor	262	N/A	N/A	81	6	96	82	0	0	0	0	17	0
Adult Felony	1012	N/A	N/A	163	136	433	70	0	1	0	0	0	0
Capital	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Post Conviction Relief	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0

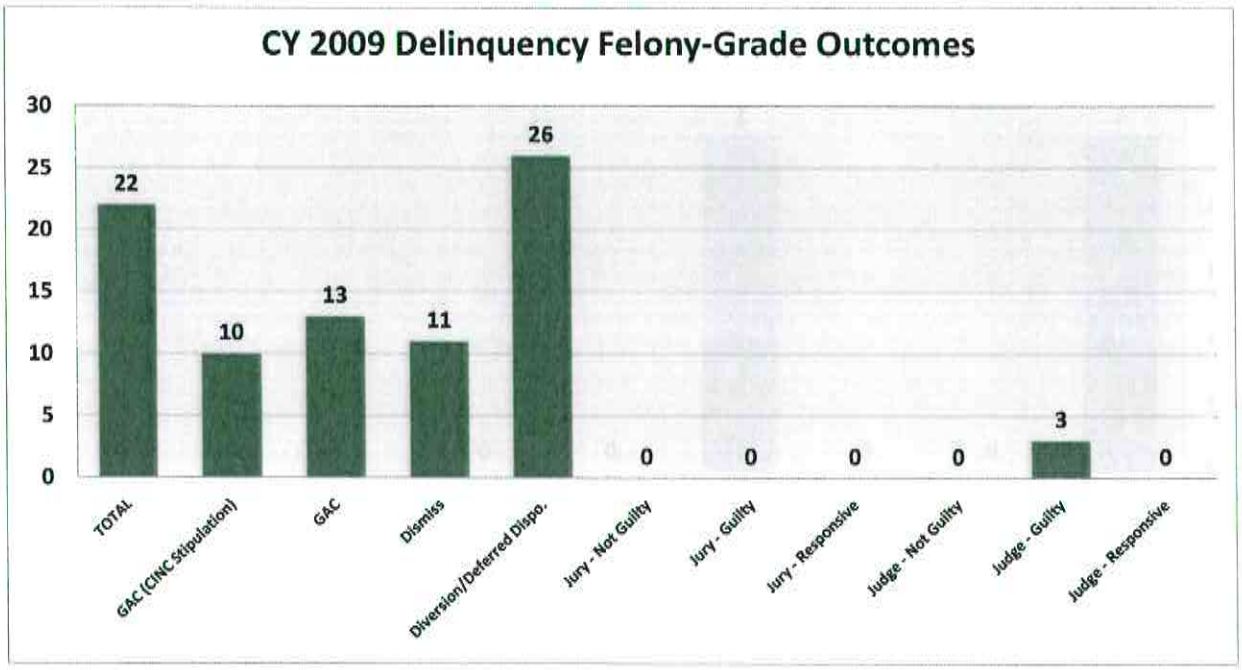

CY 2009 CINC Child Support Issues Outcomes
NO CINC CHILD SUPPORT ISSUES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

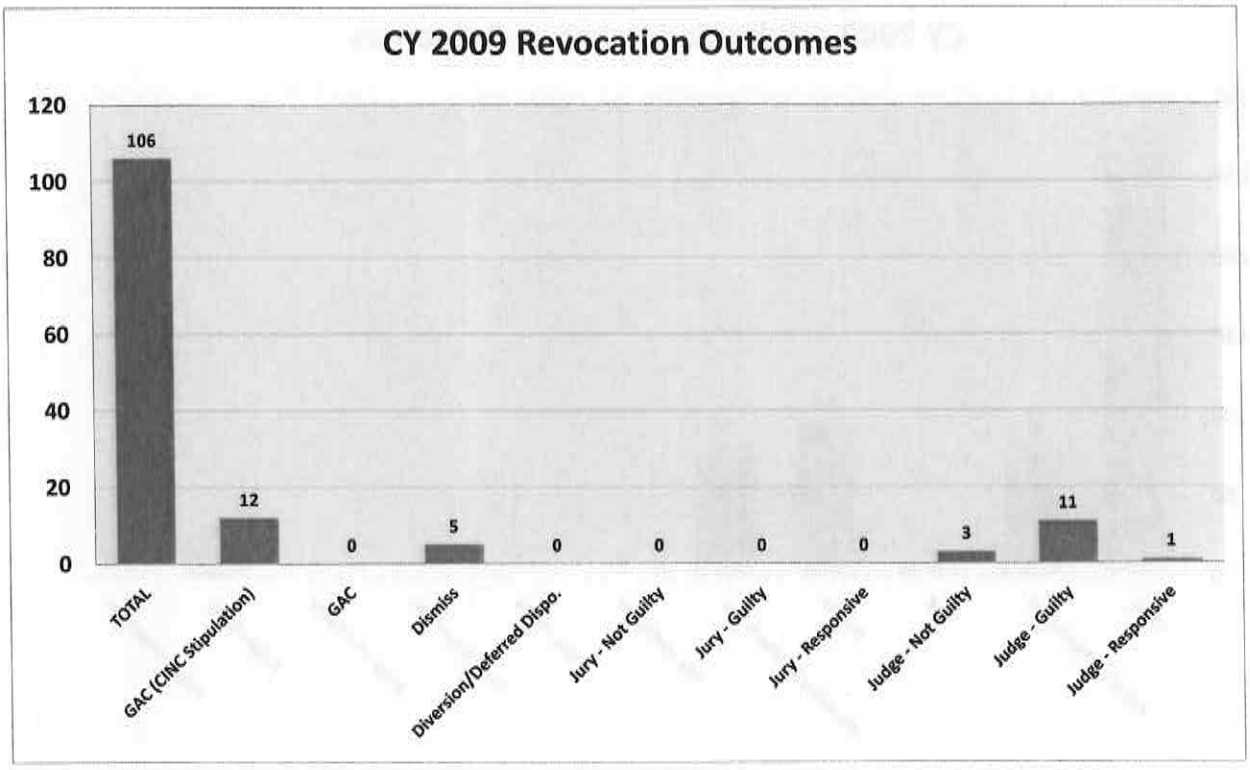

CY 2009 CINC Representing Child Outcomes
25
20
15
10
5
0
23 1 2 1 2 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

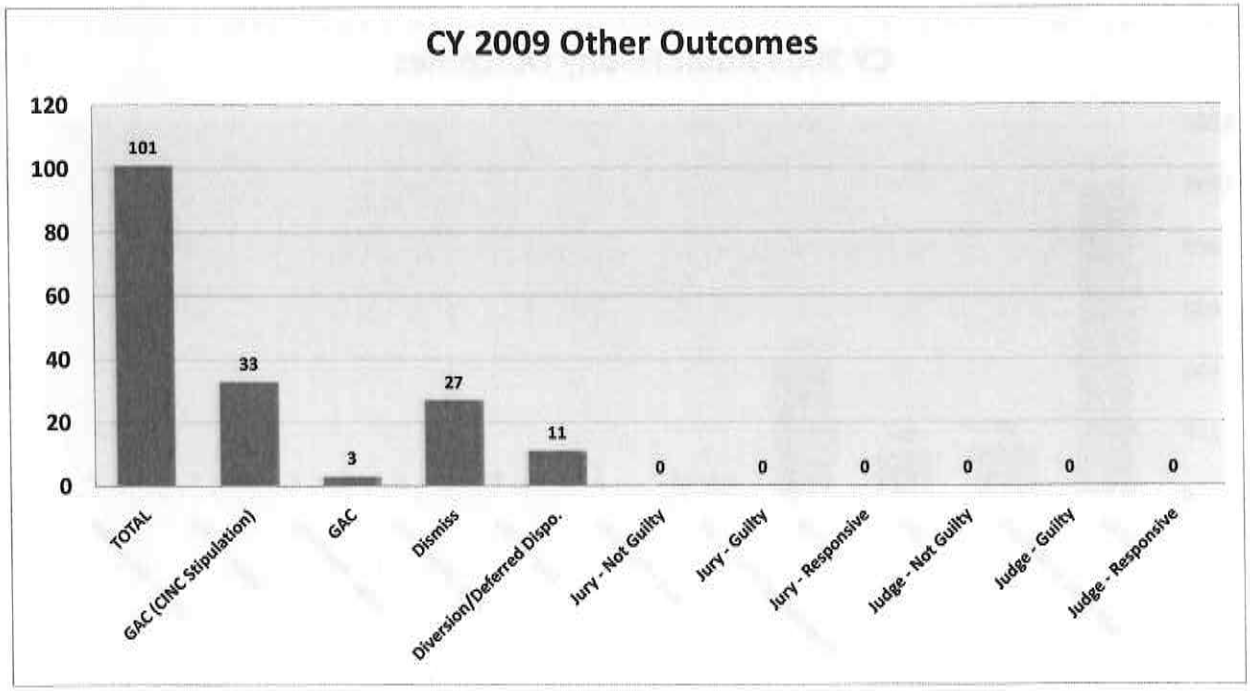

CY 2009 CINC Representing Parent Outcomes
16
14
12
10
8
6
4
2
0
15
0
2
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

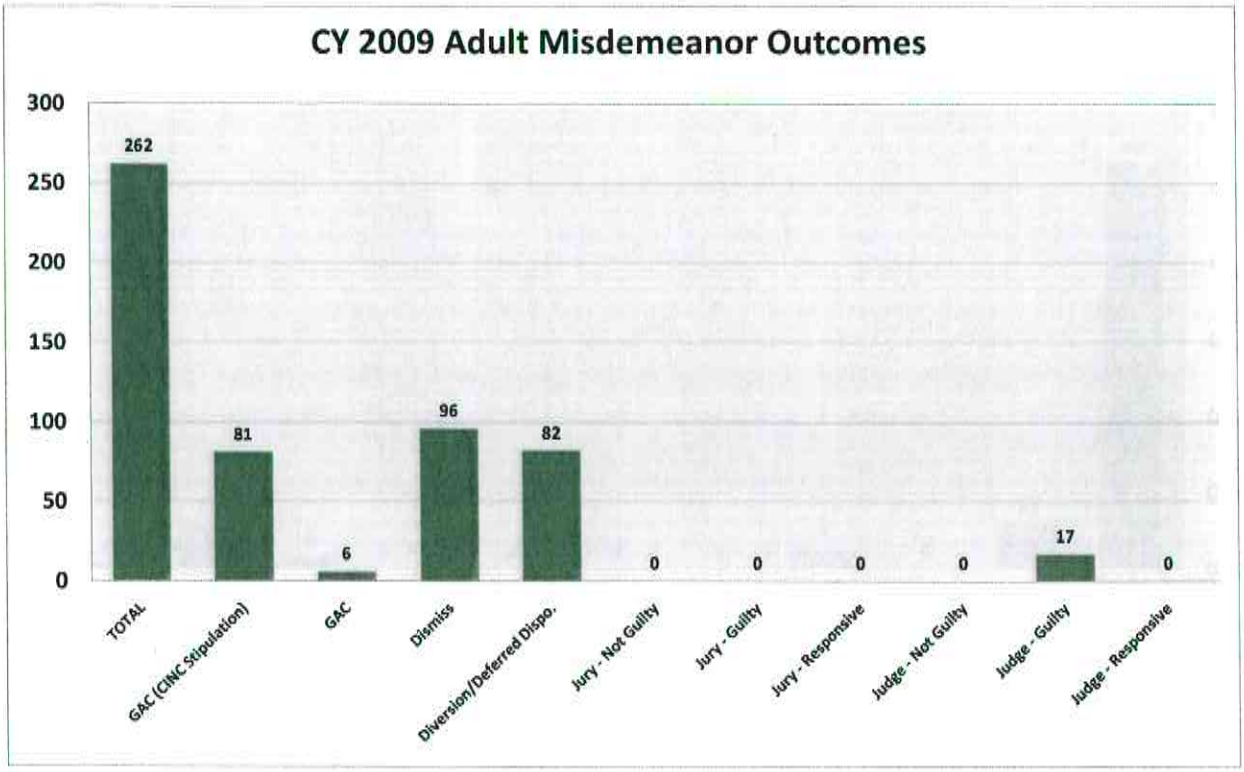

CY 2009 FINS Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
1
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

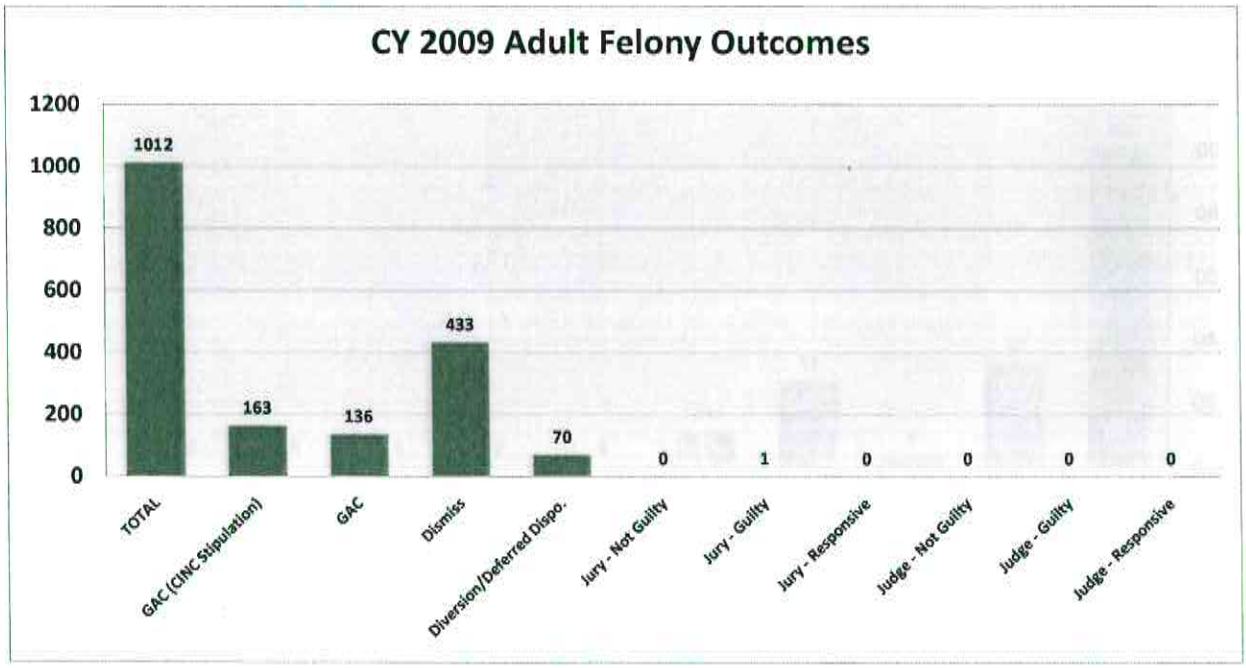

CY 2009 Delinquency Misdemeanor-Grade Outcomes
30
25
20
15
10
5
0
11
25
0
20
10
0
0
0
0
1
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

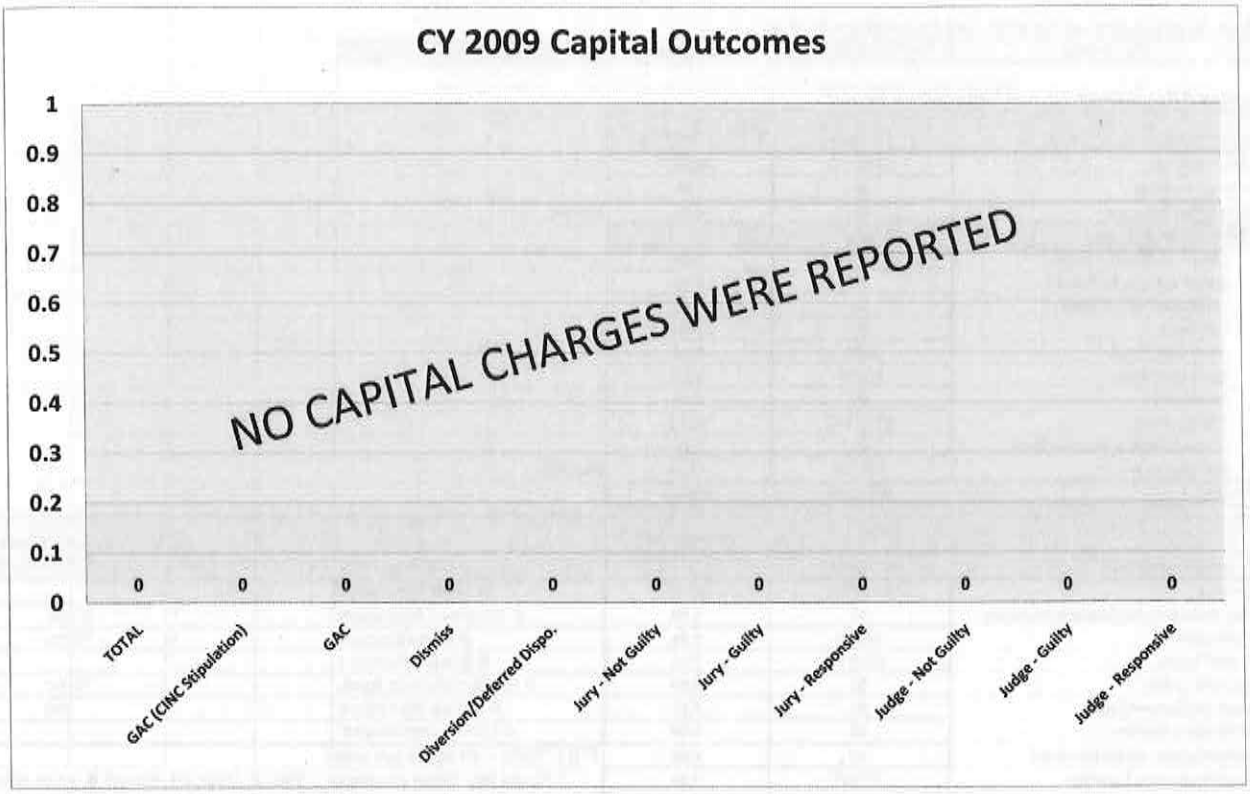

CY 2009 Delinquency Felony-Grade Outcomes
30
25
20
15
10
5
0
22
10
13
11
26
0
0
0
0
3
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

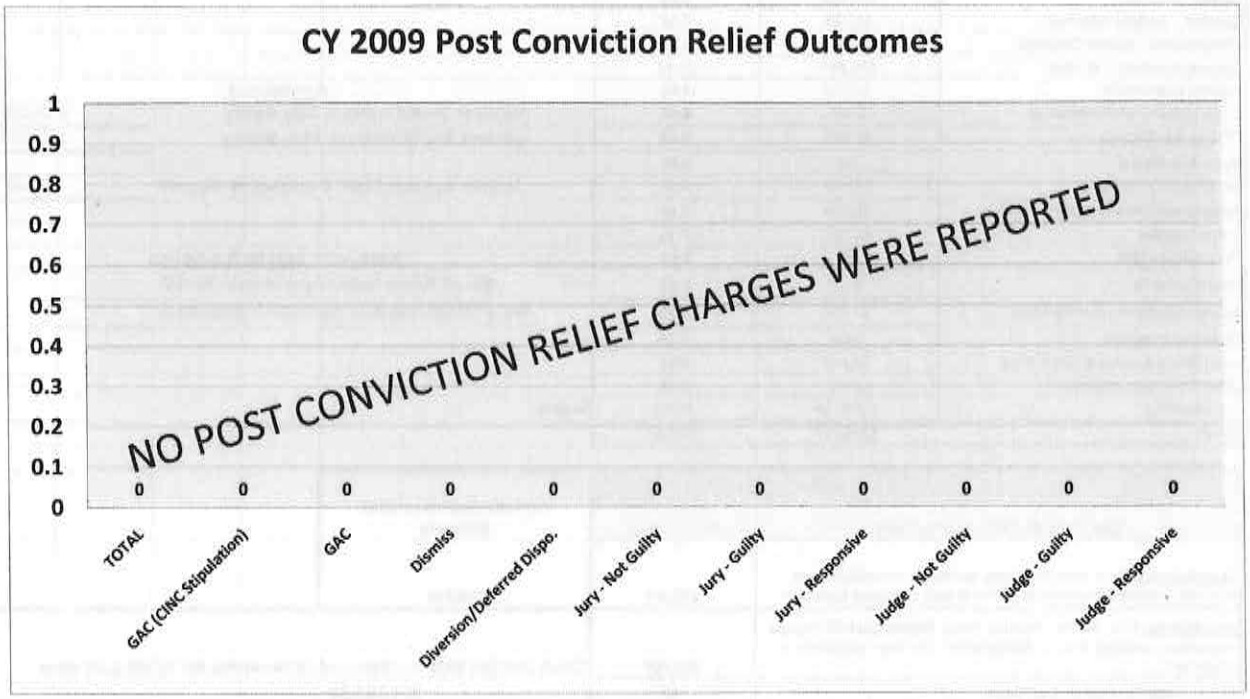

CY 2009 Revocation Outcomes
120
100
80
60
40
20
0
106
12
0
5
0
0
0
0
3
11
1
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
120
100
80
60
40
20
0
101
33
3
27
11
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
300
250
200
150
100
50
0
262
81
6
96
82
0
0
0
0
17
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
1200
1000
800
600
400
200
0
1012
163
136
433
70
0
1
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
NO CAPITAL CHARGES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
NO POST CONVICTION RELIEF CHARGES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	10	Year>>>	CY 2009
Submitted by (name)>>>	Brett Brunson		

Total Current Annual Revenue and Expenditure Budget

Revenues	$583,400	Expenditures	$583,400

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$236,880	46.97
Federal Revenue	$0	0.00
Grant/Other Revenue	$0	0.00
Other Local Revenue:		
Court Fees/Costs Assessed	$16,570	3.29
Bond Fees and Forfeitures	$0	0.00
Department of Corrections	$0	0.00
Donations	$0	0.00
Interest Revenue	$706	0.14
Application Fees	$8,224	1.63
Police Jury	$0	0.00
Sheriff's Fees	$177,172	35.13
Reimbursements/Attorney Fees	$0	0.00
Miscellaneous	$64,798	12.85
Totals	**$504,350**	**100.00**

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$105,143	21.12
Hospitalization and Disability Insurance	$0	0.00
Retirement	$4,056	0.81
Payroll Taxes	$39,311	7.90
Accrued Leave	$0	0.00
Workers' Compensation	$0	0.00
Malpractice Insurance	$0	0.00
Auto/Physical Liability Insurance	$0	0.00
Audit/Accounting Expense	$7,967	1.60
Contract Clerical	$0	0.00
Expert Witness	$2,800	0.56
Investigators	$27,196	5.46
Capital Representation	$0	0.00
Conflict	$21,612	4.34
Contract - Juvenile Attorneys	$2,250	0.45
Misdemeanor Attorney Contracts	$24,000	4.82
Contract Attorneys - all other	$55,261	11.10
Building Lease/Rent	$8,144	1.64
Office Repair and Maintenance	$376	0.08
IT/Technical Support	$2,205	0.44
Major Acquisitions	$0	0.00
Equipment Lease/Rent	$1,459	0.29
Telephone/Utilities/Postage/Internet	$6,244	1.25
Office Supplies	$1,735	0.35
Parking/Auto Tolls	$0	0.00
Advertisements	$12	0.00
Travel/Lodging/Per Diem/Mileage	$1,168	0.23
Dues and Seminars	$999	0.20
Law Library/Journals/Subscriptions	$4,625	0.93
Other Operating Expenses	$10	0.00
Miscellaneous	$181,154	36.40
Totals	**$497,727**	**100.00**

Explain:

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys	1			
# Contract Attorneys		7	20	no
# Investigators		1	20	no
# Social Workers				
# Clerical/Admin Asst.		1	20	no
# Office Managers	1			no
# Other Employees*				

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Annualized	
Highest Staff/Contract Atty Salary	$62,000.00
Lowest Staff/Contract Atty. Salary	$27,000.00
Is your system Staff, Contract or Mixed?	Mixed

Attys. with part time practice

No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

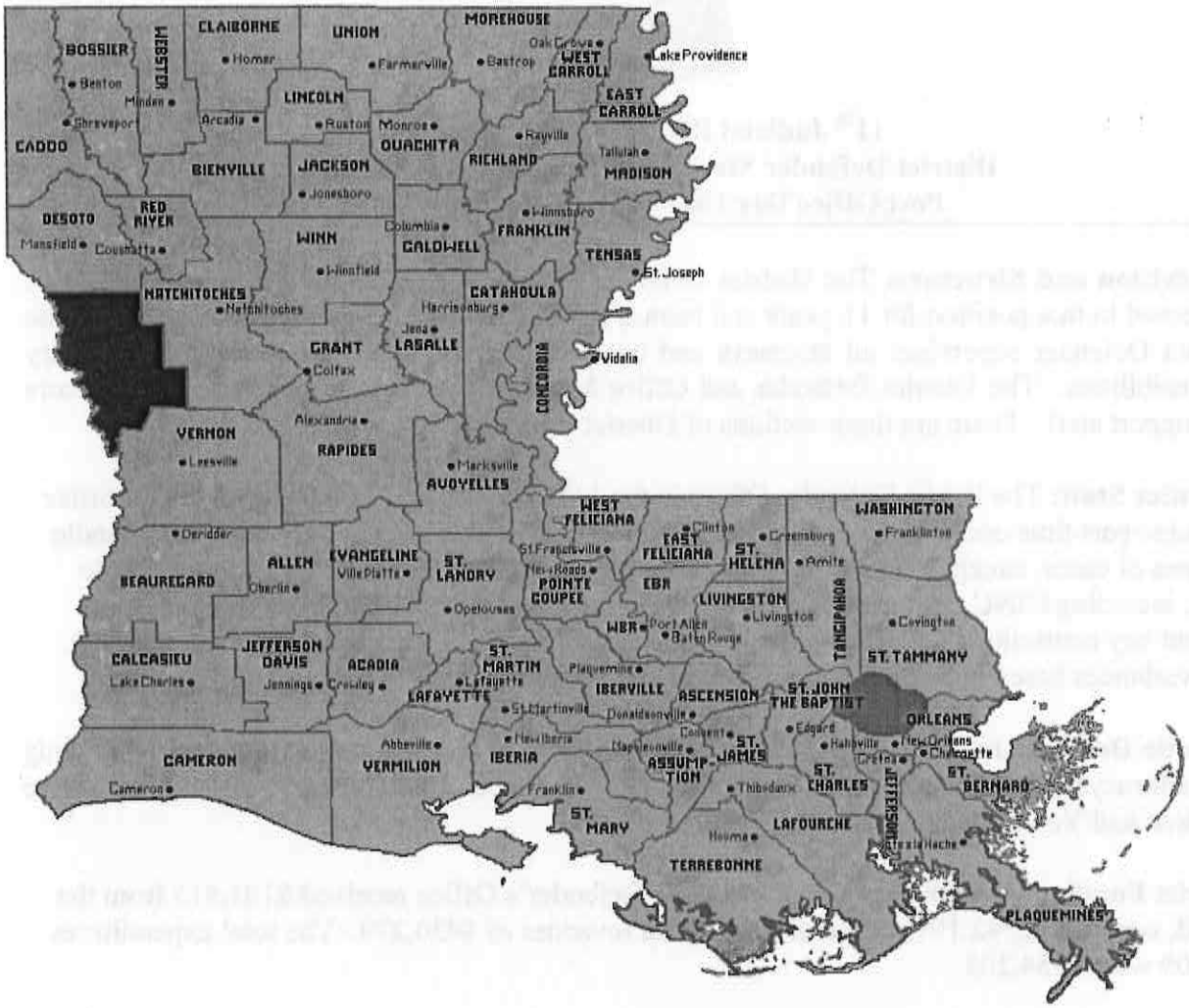
BALANCE SHEET INFORMATION	Dec. 31, 2009	Juvenile Representation Estimate
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$96,237	$26,488
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$85,000	Cash portion that is unearned or reserved for other purposes
Accts. Receivable (Due in 30 Days)	$0	$21,789.00
Accts. Payable (Due in 30 Days)	$0	
Total	$181,237	

*Unearned State Revenue is cash received from the State which is for use in future months

APPROVED:

Brett Brunson — 12-31-09

District Defender — Date



The 11th JDC Public Defender's Office

DeSoto (Mansfield) - Sabine (Many)

District Defender: Steven R. Thomas
111 North Washington
Mansfield, LA 71502
(318) 872-6250

11th Judicial District • Sabine Parish
District Defender Steven R. Thomas • (318) 872-6250
Post Office Box 1004 • Mansfield, LA • 71052

Supervision and Structure: The District Defender in the 11th JDC is Steven R. Thomas, who has served in that position for 11 years and been a public defender in Louisiana for 27 years. The District Defender supervises all attorneys and has a limited caseload due to these supervisory responsibilities. The District Defender and Office Manager Gail Joyner supervise investigators and support staff. There are three sections of District Court and no City Courts.

Defender Staff: The Public Defender Office in the 11th JDC is a contract public defender office with nine part-time contract attorneys (including the District Defender). Most attorneys handle all types of cases, except that only four attorneys handle capital cases and six handle juvenile cases, including CINC. Attorneys are permitted to represent clients in private criminal cases without any restrictions via office policy. The salary range for attorneys is $13,750 - $82,750, with variances based on experience, case type, and number of hours worked.

Juvenile Defense: Juvenile cases are heard by the three District Judges in the 11th JDC. Only five attorneys take juvenile cases including CINC. Sabine Parish does not have an active Children and Youth Planning Board.

District Funding: In 2009, the 11th JDC Public Defender's Office received $181,515 from the LPDB, constituting 42.19% of the district's total revenues of $430,279. The total expenditures in 2009 were $554,203.

Appointment of Counsel: In the 11th JDC, the Judge makes the determination of indigence. Clients are appointed a specific public defender at the time of arrest. Adult clients are usually held in facilities within Sabine Parish, with some exceptions of felony clients that are held in various parish prisons and LDOC. Juvenile clients are held in Red River Parish (Ware).

Fees: The Public Defender's Office in the 11th JDC does not collect the statutory $40 fee for clients, and does not do any independent evaluation to levy partial reimbursement from clients.

Caseload: The Public Defender's Office in the 11th JDC reported handling reported handling 1,025 cases in 2009. Of those, 85 involved juvenile matters, including 83 Child in Need of Care representations.

THE 11TH JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	
Population:	
Juvenile Population (in Public Schools)	
District Defender	Steven R. Thomas
Years as District (or Chief) Defender	10
Years of Public Defense	29
Office Manager	Gail Joyner
Primary Office Street Address	111 North Washington
City	Mansfield
ZIP	71052
Primary Phone:	318-872-6250
Primary Mailing Address:	P.O. Box 1004 Mansfield La. 71052
Primary Email Contact:	stevenrthomas@bellsouth.net
Primary Emergency Contact	Steven R. Thomas
Primary Emergency Phone	cell 318-465-7001
Secondary Emergency Contact	Brian McRae cell 318-286-2486
Secondary Emergency Phone	cell 318-286-2486 Brian McRae
Other District Office Physical and Mailing Addresses and Phone Numbers:	N/A
Other District Office Contact Personnel (Primary Only)	Brian McRae cell 318-286-2486
Name of Owner of Office	Steven R. Thomas
Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	donated by Steven R. Thomas

Courts and Locations

	11 JDC Sabine Parish Many
Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	One division
Explain District's Method of Assigning Lawyers to cases in Courts/Sections	(3) felony defenders, (1) misd. Defender, (1) juvenile defender (1) Juvenile Conflict Defender
Name of Adult Detention Facilities in this District	Sabine Parish Detention Center, P.O. Box 1550, Many La. 71449
Name of Adult Detention Facilities Outside the District Which Hold Clients	N/A
Name of Juvenile Detention Facilities in this District	None
Name of Juvenile Detention Facilities outside this Which hold Clients District	Ware Youth Center, Coushatta La.
Does the Location of Detention Facilities Affect Representation or Budget	Yes, distance from clients impacts access
District Attorney	Don M. Burkett
Chief Judge of Criminal District Court	Stephen Beasley
Juvenile Court Judges (specify District of City Court)	Stephen Beasley
Drug Court Judges	N/A
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and brief Description:	N/A
Indigency Determined by Whom and How?	Initially, at 72 hour by district judge based on proverty guidlines
When is Assignment/Appointment of Counsel Made?	Time of arrest. Within 72 hours of notice to PD office
Client Assigned by Whom and How?	Chief Defender, attorney notified by fax and on data base.
Initial Client Intake Conducted by Whom? (Name and Title)	Brian C. McRae, Intake Attorney.

Does this District Use an Intake Form? (If so, please attache to hard copy)	yes
Brief Explanation of Intake Process	Primarly by teleconferance within 72 hours of notice of appointment
Does the Office Collect the $40 Fee	no
If $40 Fee is Not Always Collected, Explain Basis for Waiver	Provety of clients and difficulty of collection.
Total Fees Collected in 2009	none
Formula for determining the reduced rate charged if client is able to make partial payment	Office does not levy fees.
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	11th JDC presently represents parents in CINC cases. At this time of report 1/1/10 is the planned roll out date for legal services to take over from us representation of children in CINC cases.
Equipment or Technical Training Requested	yes
Grant Monies for Technology Currently Unencumbered or Unexpended	none
Private Practice Policy	Permitted with private practice policy.
Primary Immediate Needs	more funding.
Immediate Critical Issue Areas	Our revenue is off 27% for 2009 primarly due to cutbacks in capital LACE, which was unanticipated. In conjuction with the greatly reduced DAF, I have only enough reserves for a few months.
Long-Term Critcal Issue Area	See above. We recently split the two parishes into separate districts. This complicates cordination of defenders in the two districts, required bring in two separate staffs of attornys to avoid conflicts. Additionally, the 11 Juvenile Delinquency has a serious shortfall in funding which is presently being met with funds from the 42nd JDC.

Please List All New Hires in 2009 (Name and Title)	none
2009 Media Coverage and/or Major Accomplishments	Manslaughter verdicts State vs. Sepulvado (previously capital) plea to Acc. After the fact. State vs. Lynch (previously capital)
Number of Expected New Attorney Hires in 2010	0
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	Yes, I pay for seminars for attorneys. I also work individually with attorneys about strategies and approach on particular cases. We also train on database.
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	Chief Defender- Steven R. Thomas, Assistant District Defender- Brian C. McRae, and staff contract attorneys.
Any Policy for Workload Reduction for Supervisory Staff	Supervisory staff has reduced work load.
Medical Benefits for Any Staff	No
Regular meetings for Any Staff	No

STAFF DIRECTORY:

FULL-TIME STAFF ATTORNEYS

PART-TIME CONTRACT ATTORNEYS

Steven R. Thomas (Cap., FE, Mi, Cinc Child)	318-872-6250, fax, 318-872-6262 stevenrthomas@bellsouth.net
Broocks Greer (FE., MI., JU.)	318-221-1711, fax, 318-222-7611 jbg@ratcliff&greer.com
Alex Washington (FE., JUV.)	318-841-0157
Brian McRae (Ju. FE. MISD.)	318-872-2973 fax 318-872-6262 mcraebuffalo381@aol.com
Scott Kendrick (Fe. JUV. CINC PARENT)	318-354-9146 fax 318-354-9144 taco@cp-tel.net
Cloyd Benjamin (CINC parent-conflict)	318-352-7575 fax 318-352-7715
Ross Owen (Cap. Fe)	318-222-0293 fax 318-425-1644
Robert Noel (Cap. Fe.)	318-388-1700 fax 318-388-1738
Michael Vergis (Cap.Conflict)	318-635-0700 fax 318-636-4059

JUVENILE CINC PANEL ATTORNEYS (CONTRACT/PART-TIME)

Brian McRae, D. Scott Kendrick, Alex Washington, Cloyd Benjamin	(Contact Information above)

NON-ATTORNEY EMPLOYEES/CONTRACTORS AND OTHER STAFF

Kem Jones, Investigator	318-872-2988 fax 318-872-2982
Gail Joyner, Data Compliance Manager	318-872-6250 fax 318-872-6262
Valerie Wells, Data Resource Manager	318-872-2973 fax 318-872-6262
Pam Mathis, Data Support Coordinator	318-872-6250 fax 318-872-6262

2009 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.

_____
Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
__Windows Vista
__Windows Server 2000/2003/2008
X Windows XP

Productivity Suites Used:
_X_Microsoft Office 2007 (Word, Excel, etc.)
__Microsoft Office 2003
__Previous Microsoft Office version
__Corel Word Perfect
__Other

Internet Browsers Used:
__Internet Explorer 6
_X_Internet Explorer 7 or 8
__Firefox
__Other

HARDWARE:
Please enter the number of
devices in your inventory

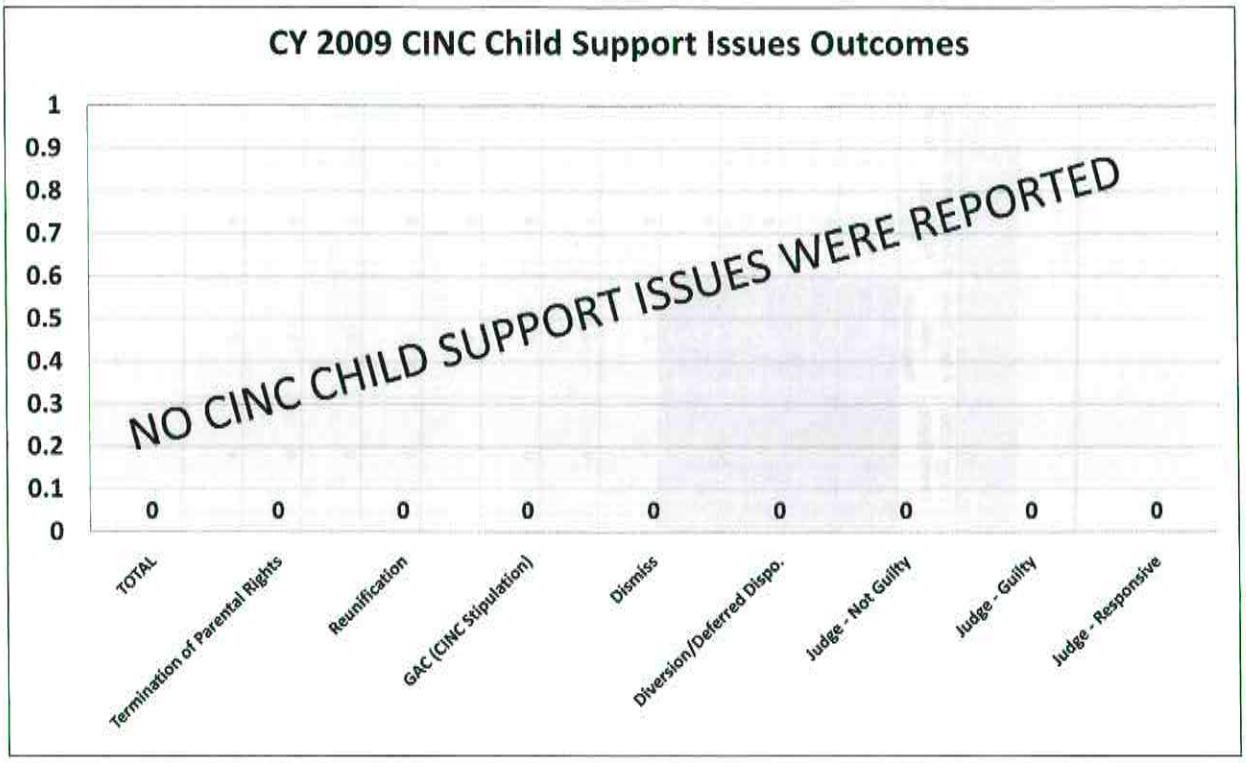
_3_Desktop PCs
_3_Laptops
___Video Cameras
___Digital Cameras
_1_Video Conferencing Systems
_2_B&W Laser Printers
_1_Color Printers
_1_Wireless Cards

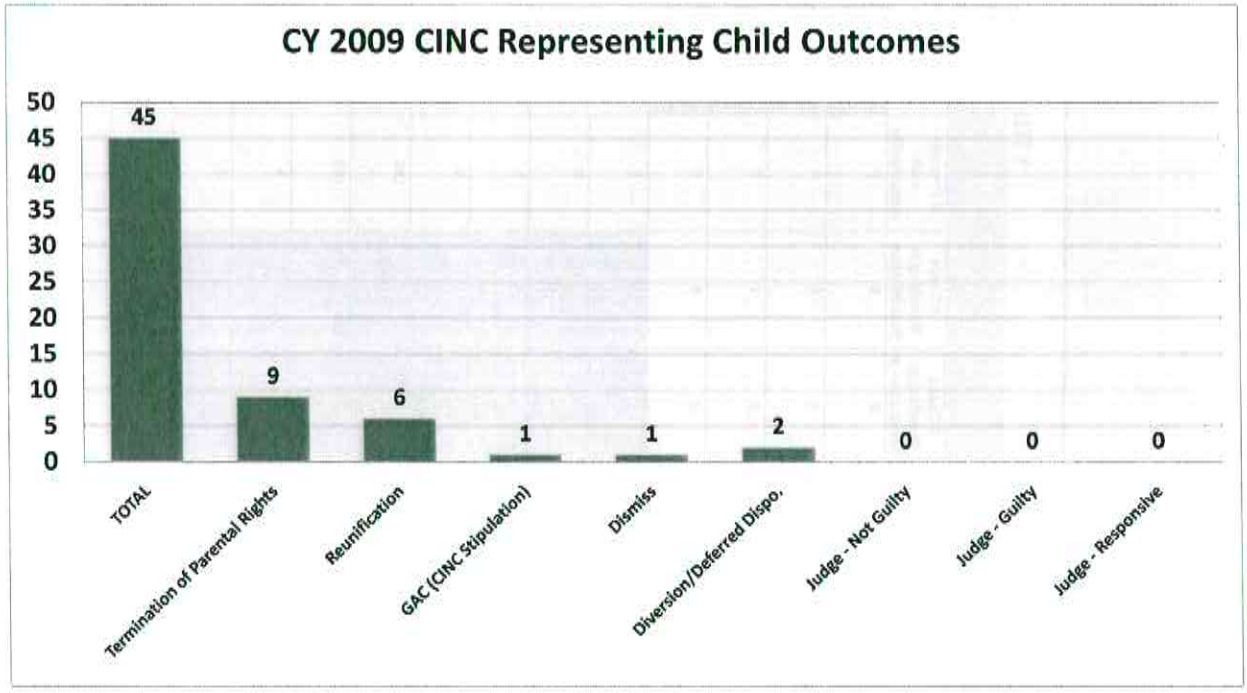
INTERNET SERVICES:
___Dialup _X_Broadband ___No Internet Connection
Connection Speed: High
Provider Name: Bellsouth
Email Provider: Bellsouth, Hotmail, AOL

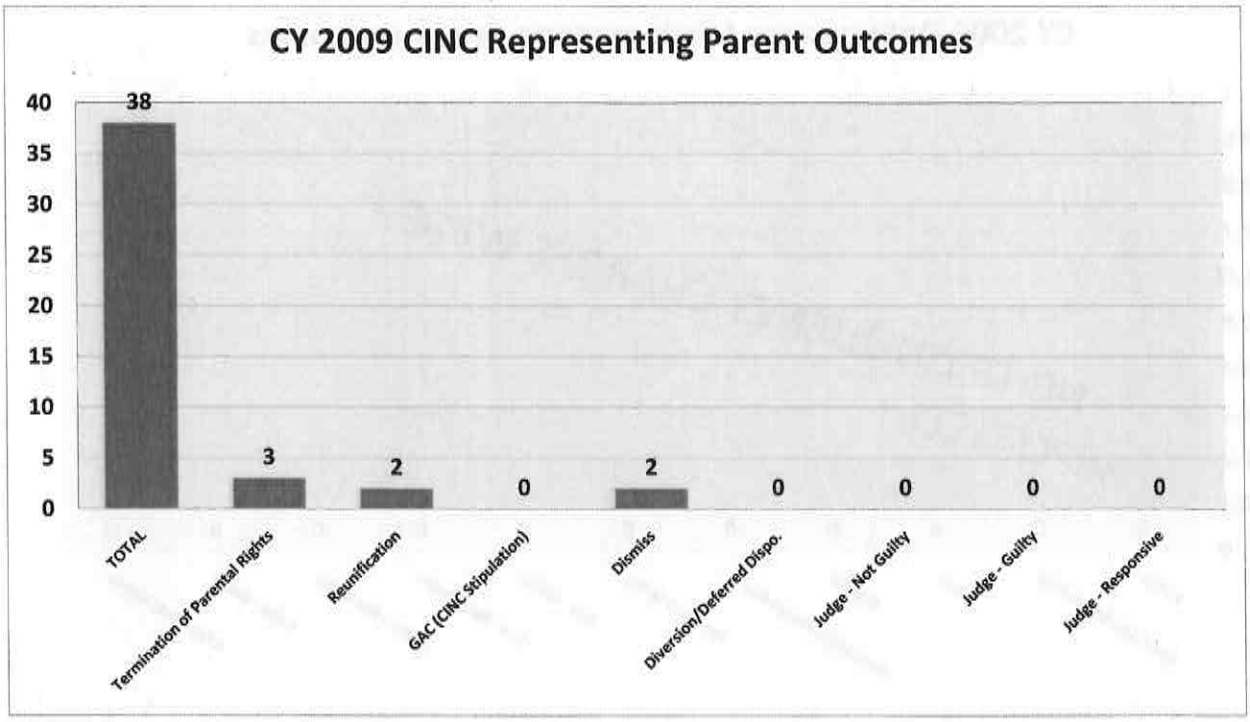
Please list any software or computer equipment in which you need training:

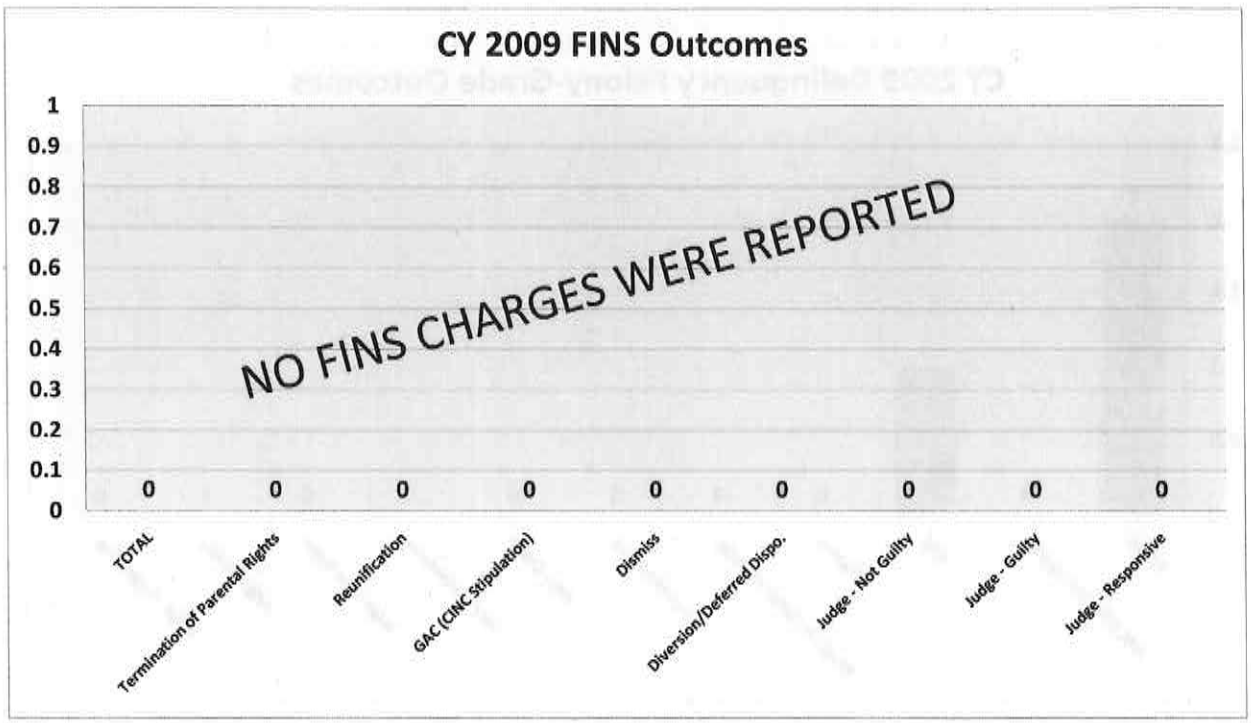
11th District Caseload Report

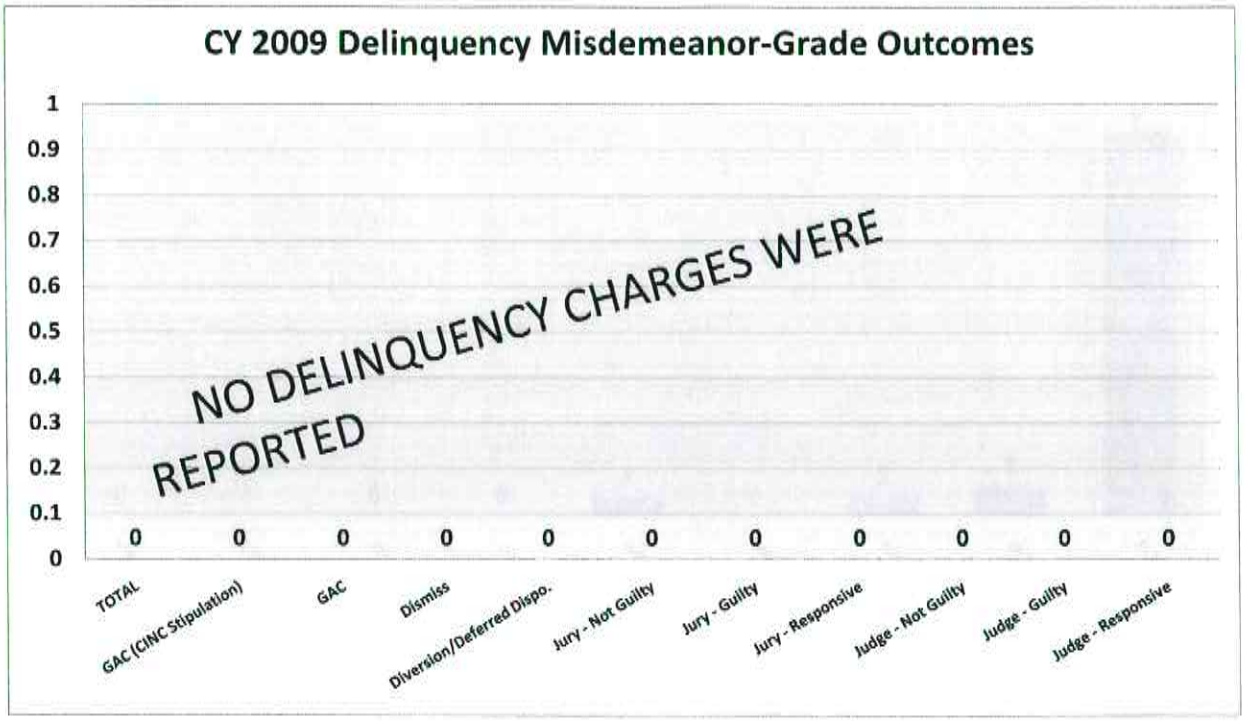
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	45	9	6	1	N/A	1	2	N/A	N/A	N/A	0	0	0
CINC Representing Parent	38	3	2	0	N/A	2	0	N/A	N/A	N/A	0	0	0
FINS	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
Delinquency Misdemeanor-grade	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Delinquency Felony-Grade	2	N/A	N/A	0	1	0	0	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	148	N/A	N/A	0	0	38	0	0	0	0	0	0	0
Other cases (DWI, Extraditions, etc.)	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Adult Misdemeanor	426	N/A	N/A	185	10	157	0	0	0	0	8	5	0
Adult Felony	364	N/A	N/A	188	39	137	0	0	0	0	0	2	0
Capital	1	N/A	N/A	1	0	0	0	0	0	0	0	0	0
Post Conviction Relief	1	N/A	N/A	0	0	0	0	0	0	0	0	0	0

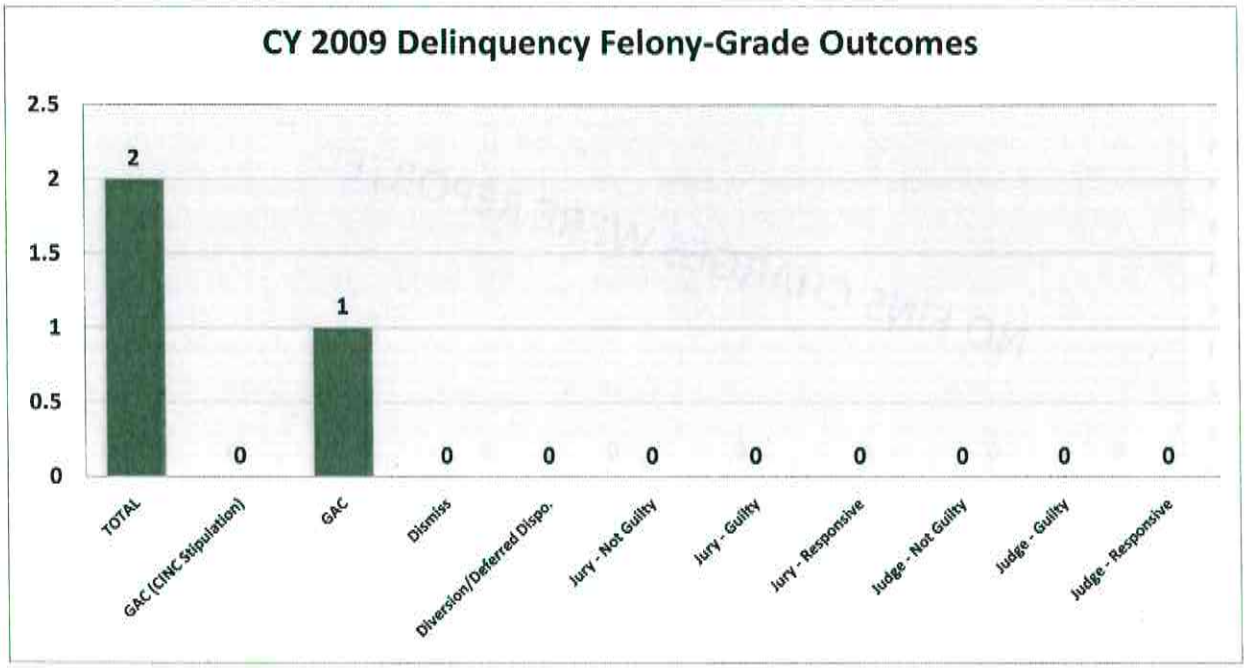

CY 2009 CINC Child Support Issues Outcomes
NO CINC CHILD SUPPORT ISSUES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

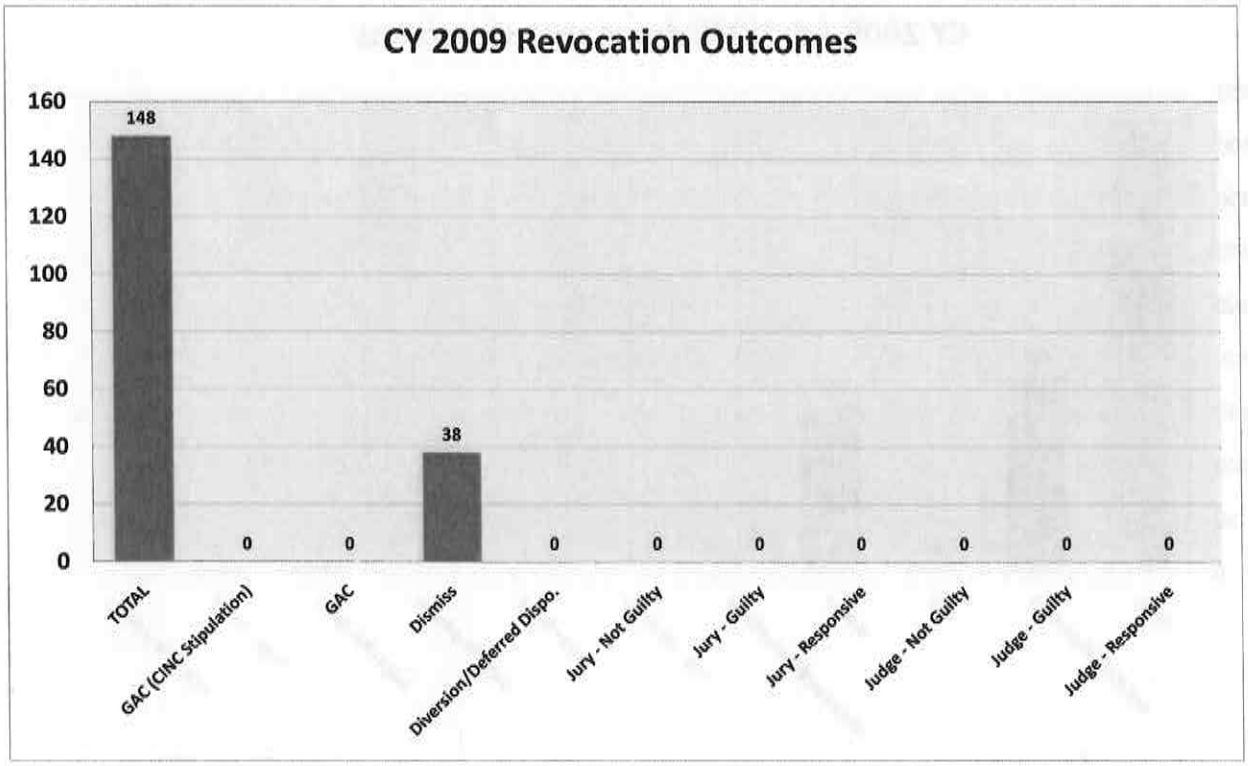

CY 2009 CINC Representing Child Outcomes
50
45
40
35
30
25
20
15
10
5
0
45 9 6 1 1 2 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

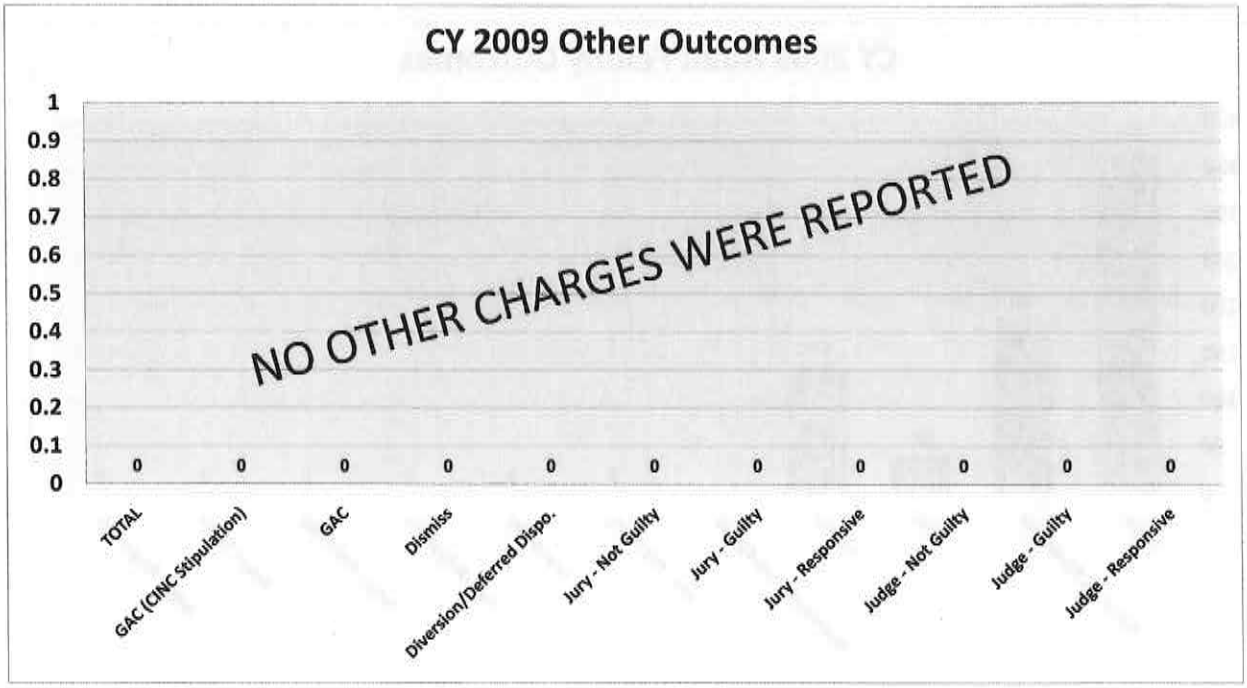

CY 2009 CINC Representing Parent Outcomes
40
35
30
25
20
15
10
5
0
38
3
2
0
2
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

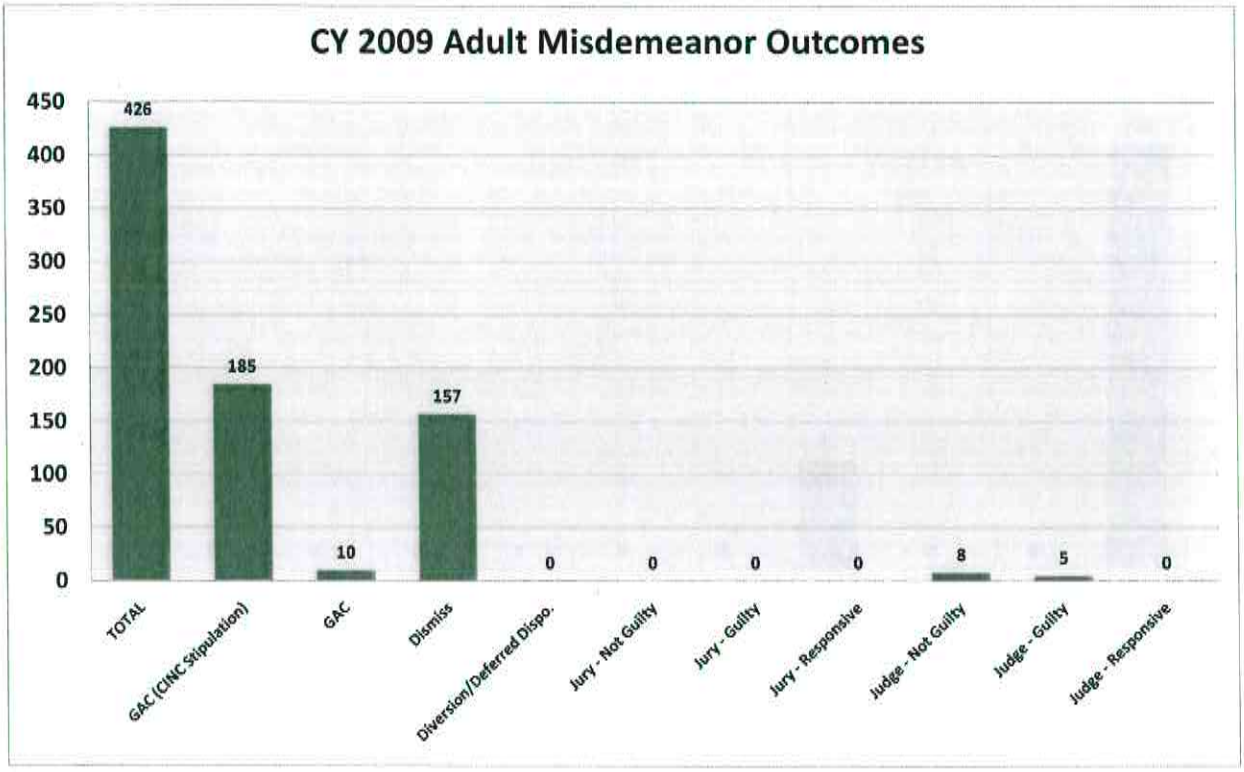

CY 2009 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO FINS CHARGES WERE REPORTED
0
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

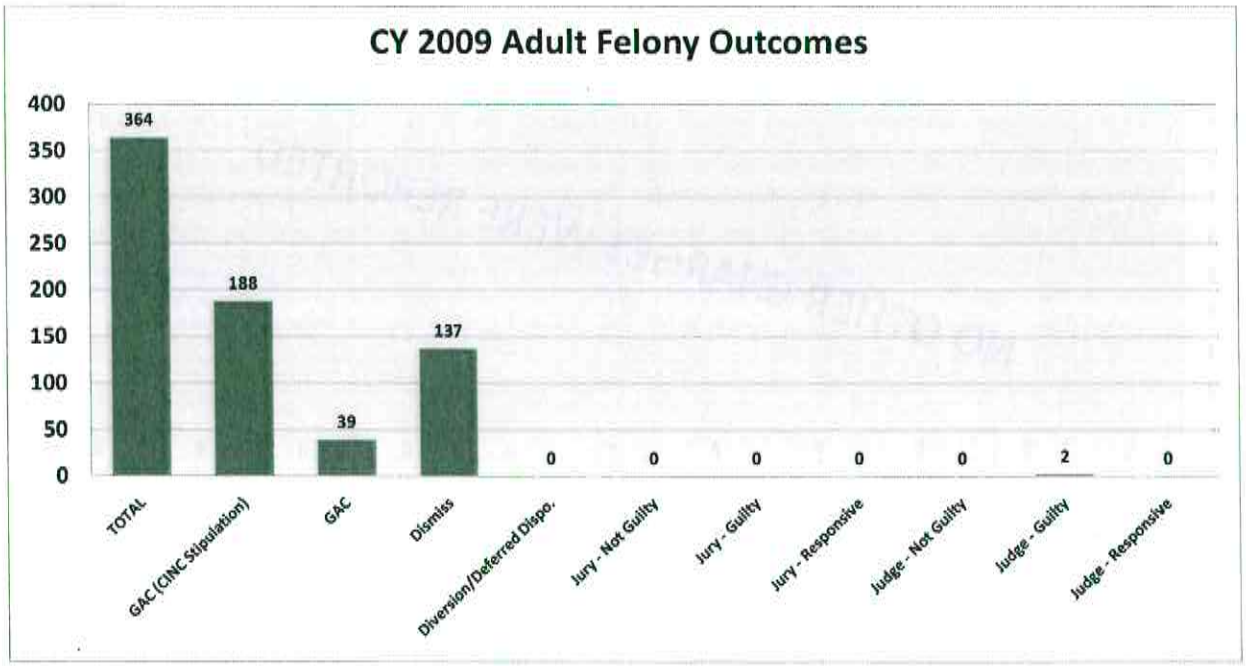

CY 2009 Delinquency Misdemeanor-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO DELINQUENCY CHARGES WERE REPORTED
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

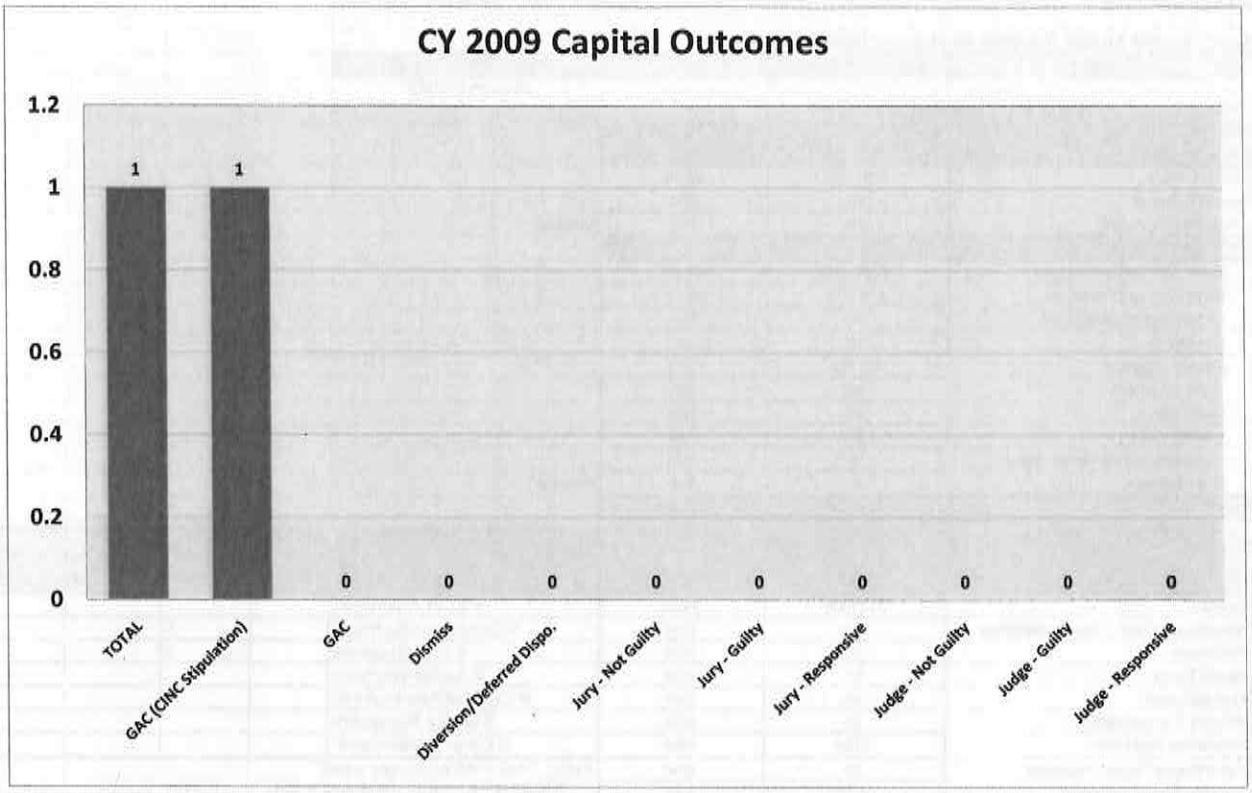

CY 2009 Delinquency Felony-Grade Outcomes
2.5
2
1.5
1
0.5
0
2
0
1
0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

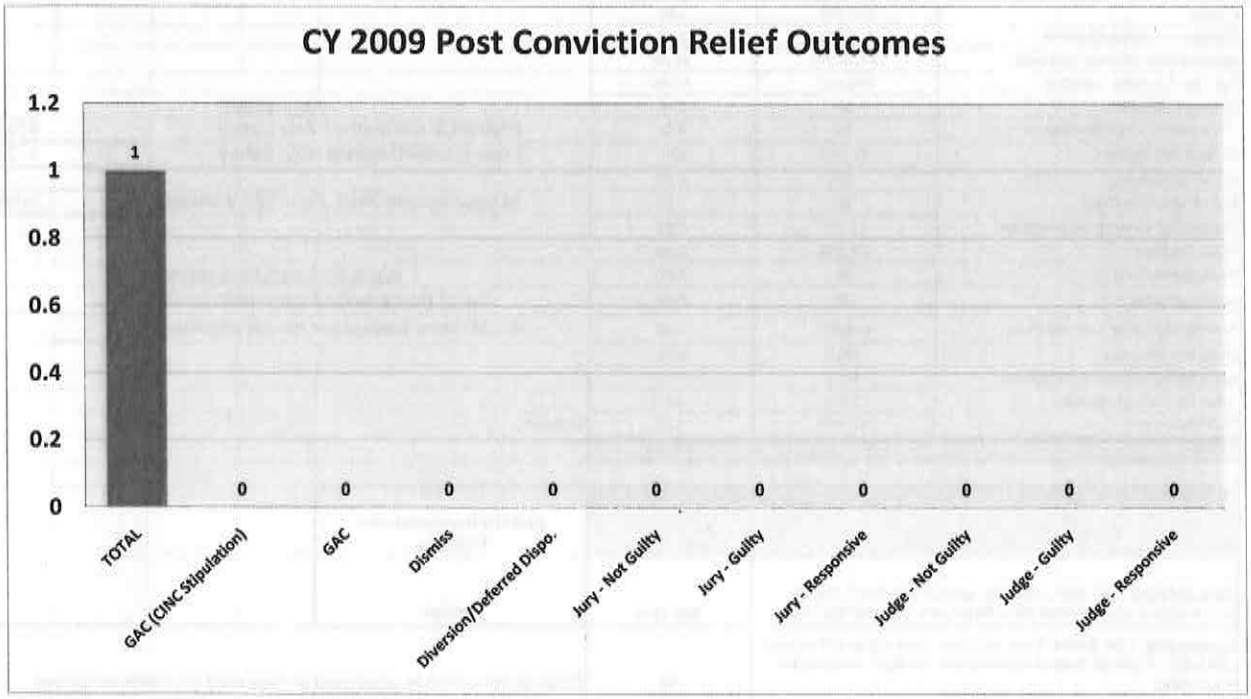

CY 2009 Revocation Outcomes
160
140
120
100
80
60
40
20
0
148
38
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO OTHER CHARGES WERE REPORTED
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
450
400
350
300
250
200
150
100
50
0
426
185
10
157
0
0
0
0
8
5
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
400
350
300
250
200
150
100
50
0
364
188
39
137
0
0
0
0
0
2
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
1
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	11	Year>>>	CY 2009
Submitted by (name)>>>	Steven R. Thomas		

Total Current Annual Revenue and Expenditure Budget

Revenues	11 & 42 Combined	Expenditures	11 & 42 Combined through 6/30/09

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$181,515	42.19
Federal Revenue	$0	0.00
Grant/Other Revenue	$0	0.00
Other Local Revenue:		
Court Fees/Costs Assessed	$221,378	51.45
Bond Fees and Forfeitures	$25,193	5.86
Department of Corrections	$0	0.00
Donations	$0	0.00
Interest Revenue	$2,193	0.51
Application Fees	$0	0.00
Police Jury	$0	0.00
Sheriff's Fees	$0	0.00
Reimbursements/Attorney Fees	$0	0.00
Miscellaneous	$0	0.00
Totals	$430,279	100.00

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$135,490	24.45
Hospitalization and Disability Insurance	$0	0.00
Retirement	$0	0.00
Payroll Taxes	$0	0.00
Accrued Leave	$0	0.00
Workers' Compensation	$0	0.00
Malpractice Insurance	$100	0.02
Auto/Physical Liability Insurance	$0	0.00
Audit/Accounting Expense	$6,250	1.13
Contract Clerical	$13,050	2.35
Expert Witness	$2,093	0.38
Investigators	$36,374	6.56
Capital Representation	$25,000	4.51
Conflict	$22,656	4.09
Contract - Juvenile Attorneys	$13,625	2.46
Misdemeanor Attorney Contracts	$174,365	31.46
Contract Attorneys - all other	$96,235	17.36
Building Lease/Rent	$0	0.00
Office Repair and Maintenance	$0	0.00
IT/Technical Support	$2,643	0.48
Major Acquisitions	$0	0.00
Equipment Lease/Rent	$0	0.00
Telephone/Utilities/Postage/Internet	$1,157	0.21
Office Supplies	$3,333	0.60
Parking/Auto Tolls	$0	0.00
Advertisements	$6	0.00
Travel/Lodging/Per Diem/Mileage	$13,433	2.42
Dues and Seminars	$538	0.10
Law Library/Journals/Subscriptions	$417	0.08
Other Operating Expenses	$163	0.03
Miscellaneous	$7,275	1.31
Totals	$554,203	100.00

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys				
# Contract Attorneys		5		
# Investigators		1		
# Social Workers				
# Clerical/Admin Asst.		3		
# Office Managers				
# Other Employees*				

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Annualized

Highest Staff/Contract Atty Salary	$79,200
Lowest Staff/Contract Atty. Salary	$12,000
Is your system Staff, Contract or Mixed?	Contract

Attys. with part time practice

No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

Explain:

BALANCE SHEET INFORMATION	Dec. 31, 2009	Juvenile Representation Estimate
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	See 42nd	$40,250
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$0	
Accts. Receivable (Due in 30 Days)	$0	
Accts. Payable (Due in 30 Days)	$0	
Total	See 42nd	

Cash portion that is unearned or reserved for other purposes

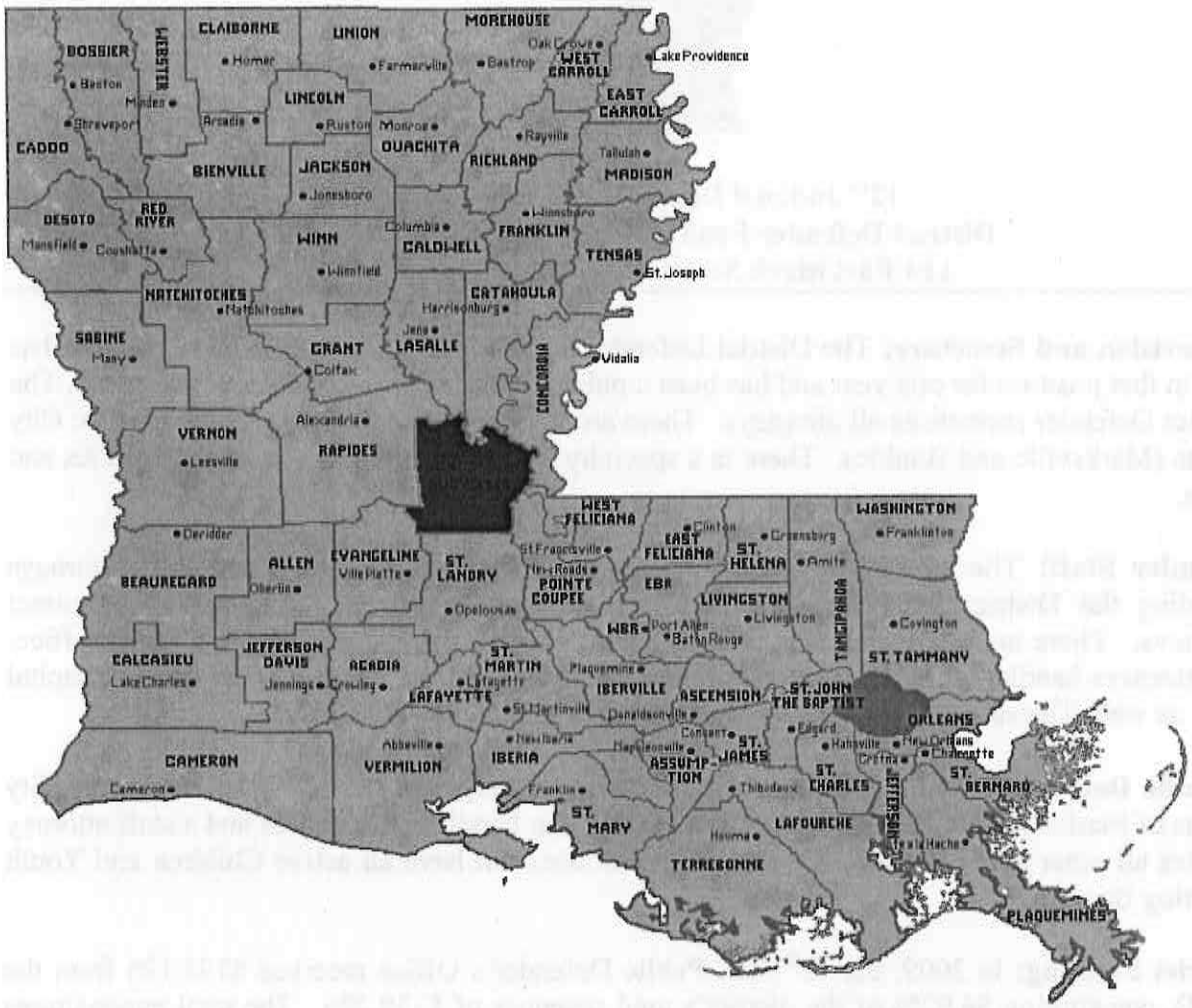
$

*Unearned State Revenue is cash received from the State which is for use in future months

APPROVED:

Steven R. Thomas — District Defender

12-31-09 — Date



The 12th JDC Public Defender's Office

Avoyelles (Marksville)

District Defender: Bradley P. Dauzat
114 East Mark Street
Marksville, LA 71351
(318) 253-0091

12th Judicial District • Avoyelles Parish
District Defender Bradley P. Dauzat • (318) 253-0091
114 East Mark Street • Marksville, LA • 71351

Supervision and Structure: The District Defender in the 12th JDC is Bradley Dauzat, who has been in that position for one year and has been a public defender in Louisiana for four years. The District Defender supervises all attorneys. There are two sections of District Court and two City Courts (Marksville and Bunkie). There is a specialty drug court program for both juveniles and adults.

Defender Staff: The 12th JDC Public Defender's Office has two full-time staff attorneys including the District Defender, two part-time staff attorneys, and five full-time contract attorneys. There are no restrictions on attorney caseload outside the public defender's office. All attorneys handle felonies and misdemeanors. One full-time contract attorney handles capital cases as well. The salary range for full-time attorneys is $46,000 - $46,000.

Juvenile Defense: Juvenile cases are heard by District Judges in the 12th JDC and in the City Courts of Marksville and Bunkie. The District Defender handles CINC cases and a staff attorney handles all other juvenile cases. Avoyelles Parish does not have an active Children and Youth Planning Board.

District Funding: In 2009, the 12th JDC Public Defender's Office received $193,126 from the LPDB, constituting 56.92% of the district's total revenues of $339,296. The total expenditures in 2009 were $377,522.

Appointment of Counsel: In the 12th JDC, a judge makes the initial determination of indigence. Clients are appointed a specific public defender at the 72-hour hearing. Adult clients are held in facilities within Avoyelles Parish. Juvenile clients are held in Rapides Parish.

Fees: The 12th JDC Public Defender's Office collects the statutory $40 fee for clients ($10,405) and does not do any independent evaluation to levy partial reimbursement from clients.

Caseload: The 12th JDC Public Defender's Office reported handling 2,806 cases in 2009. Of those, 282 involved juvenile matters, including 75 Child in Need of Care representations.

THE 12TH JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	Avoyelles - Marksville	
Population:		41,481
Juvenile Population (in Public Schools)		6,337
District Defender	Bradley P. Dauzat	
Years as District (or Chief) Defender		17 months
Years of Public Defense		4
Office Manager	V. Elaine Benjamin	
Primary Office Street Address	110 E Mark Street	
City	Marksville	
ZIP	71351	
Primary Phone	318-253-0091	
Primary Mailing Address		
Primary Email Address	12thjdcidb@att.net	
Primary Emergency Contact	Elaine Benjamin	
Primary Emergency Phone	318-253-0091	
Secondary Emergency Contact	Amanda Ducote	
Secondary Emergency Phone	318-253-7964	
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	none	
Other District Office Contact Personnel (Primary Only)	none	
Name of Owner(s) of Office(s)	bdmanagement	
Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office		$1,231.00
Courts and Locations	12th Judicial District Court, Avoyelles Parish, Marksville; Marksville City Court; Bunkie City Court	

Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	4- 2 district court divisions 2 city courts
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	2 criminal court divisions - 2 public defenders (contract) per division handling felonies; 1 attorney handles misd. in both divisions; 1 full time juvenile attorney - district and city courts and 2 conflict hourly attorney as needed (felony & CINC)
Name of Adult Detention Facilities in this District	Simmesport - Women's; Bunkie Detention Center; Sheriff's Office/Men's Parish Jail
Name of Adult Detention Facilities Outside the District Which Hold Clients	Rapides (only for special cases - rare/frequent)
Name of Juvenile Detention Facilities in this District	Avoyelles Parish Sheriff's Office Temporary Housing
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Rapides (only for special cases - rare/frequent)
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	Marginally -- however, defense attorney are allowed any request necessary to facilitate proper representation
District Attorney	Charles Riddle, III
Chief Judge of Criminal District Court	William Bennett
Juvenile Court Judges (specify District of City Court)	William Bennett District Court, Mark A Jeansonne District Court, Angelo Piazza III Marksville City Court, J. Mixon Bunkie City Court
Drug Court Judges	William Bennett
Mental Health Court Judges	na
Other Specialty Court	na
Name of Specialty and brief Description:	na
Indigency Determined by Whom and How?	Initial inquiry by Judge then by application to chief defender. Incarceration automatically qualify.
When is Assignment/Appointment of Counsel Made?	At 72 hour hearing.
Client Assigned by Whom and How?	If incarcerated - at 72 hour hearing; if on bond - at 72 hour hearing, upon application, or at arraignment - whichever occurs first Individual attorneys at arraignment or the public defender office at 72 hour hearing w/ District Chief
Initial Client Intake Conducted by Whom? (Name and Title)	Bradley Dauzat, Chief Defender

Does this District Use an Intake Form? (If so, please attach to hard copy)	yes, no change from previous form.
Brief Explanation of Intake Process	The chief defender is the primary counsel at 72 hour hearing. At arraignment, a more thorough intake is completed which becomes part of the client file
Does the Office Collect the $40 Fee	Yes.
If $40 Fee is Not Always Collected, Explain Basis for Waiver	there is no waiver of the $40.00 fee, however any defendant who is incarcerated is automatically qualified for services and no fee is requested.
Total Fees Collected in 2009	$10,405.00
Formula for determining the reduced rate charged if client is able to make partial payment	Office does not levy fees.
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	Nolonger applicable. Conflict counsel is to be paid on an hourly basis
Grant Monies for Technology Currently Unencumbered or Unexpended	none
Private Practice Policy	Private practice and criminal practice permitted; no policy
Primary Immediate Needs	training of personnel on new computer system capabilities
Immediate Critical Issue Areas	explore possibility of purchasing a building for the pdo
Long-Term Critical Issue Areas	Time management by attorneys to improve client representation
Please List All New Hires in 2009 (Name and Title)	Derek Manuel, Misd. Contract Attorney Jonathan Goins, Felony Contract Attorney (terminated also in 2009) Myles Johnson Felony Contract Attorney.
2009 Media Coverage and/or Major Accomplishments	The foremost accomplishment by this office is the advances made in docket control determining which cases get the proper focus to shorten the time from arrest to trial.
Number of Expected New Attorney Hires in 2010	1 hourly conflict attorney for CINC

Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	please see item 79
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	12th JDC has 2 criminal court divisions with 2 defenders (1 senior and 1 junior) in each along with the chief. Each junior has a more experienced senior attorney upon which they can get advise and experience. Juniors are asked to sit on senior trials and seniors are asked to monitor junior trials. Chief monitors all. Juvenile defender is responsible only to the client and the chief. Chief takes criminal cases because he chooses to and each defender is assigned cases equally by the chief.
Any Policy for Workload Reduction for Supervisory Staff	No. See supervisory stucture above.
Medical Benefits for Any Staff	Elaine Benjamin
Regular meetings for Any Staff	Chief Defender Bradley Dauzat attends state board meetings each month.

STAFF DIRECTORY: FULL-TIME CONTRACT ATTORNEYS	STAFF DIRECTORY: CONTACT INFORMATION
Bradley Dauzat (Fe; Mi; CINC-parent)	318-253-7964; 318-253-7969
Maxwell Bordelon (Fe; Mi; JU; FINS; CINC-child)	318-253-0091; 318-253-0088(fax); maxwellbordelon@yahoo.com
PART-TIME STAFF ATTORNEYS	
Clark C. Roy (Fe; Mi) hourly as needed	318-240-3866
Katie Evans (CINC) hourly as needed	318-253-4622
FULL-TIME CONTRACT ATTORNEYS	
Keith Manuel (Cap; Fe; Mi)	318-253-5126; 318-253-9724 fax
Allen Smith (Fe; Mi)	318-487-9537
Mary Helen Johnson (Fe; Mi)	318-964-5233; 318-964-5254fax; maryhelenjohnson@hotmail.com
Myles Johnson (Fe; Mi)	318-240-7700
Derek Manuel (Mi)	318-717-1199
NON ATTORNEY EMPLOYEES AND CONTRACTORS AND OTHER STAFF	

Freeman Ford, Investigator and Admin. Asst.	318 240-4444
Elaine Benjamin, Admin. Asst., data entry, financial, clerical	318 359-0732

2009 District Office Technology Survey

The following questions refer to equipment and

Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
__Windows Vista
__Windows Server 2000/2003/2008
__x Windows XP
__Mac OSX

Productivity Suites Used:
_x_ Microsoft Office 2007 (Word, Excel, etc.)
__Microsoft Office 2003
__Previous Microsoft Office version
__Corel Word Perfect
__Other

Internet Browsers Used:
__Internet Explorer 6
__Internet Explorer 7 or 8
__x Firefox
__Other

HARDWARE:
Please enter the number of
devices in your inventory

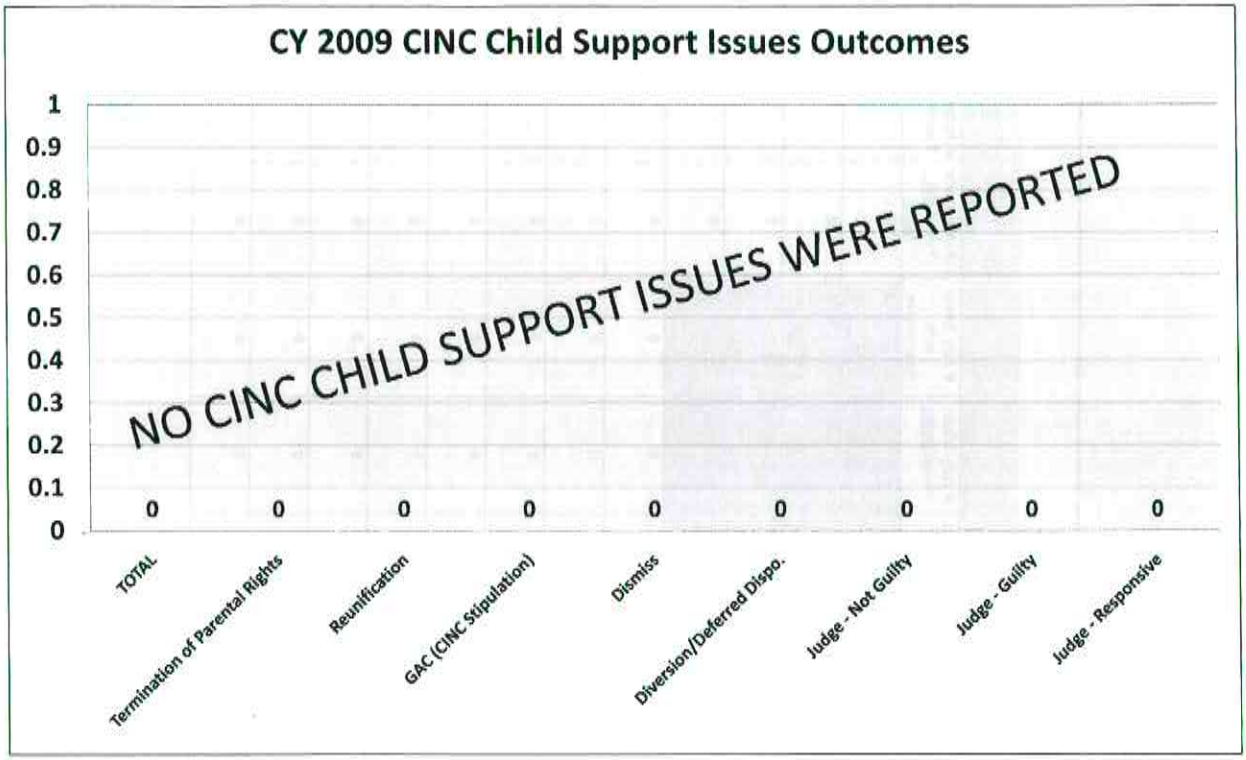
__2 Desktop PCs
__3 Laptops
___Video Cameras
___Digital Cameras
___Video Conferencing Systems
__1 B&W Laser Printers
__1 Color Printers
__3 Wireless Cards

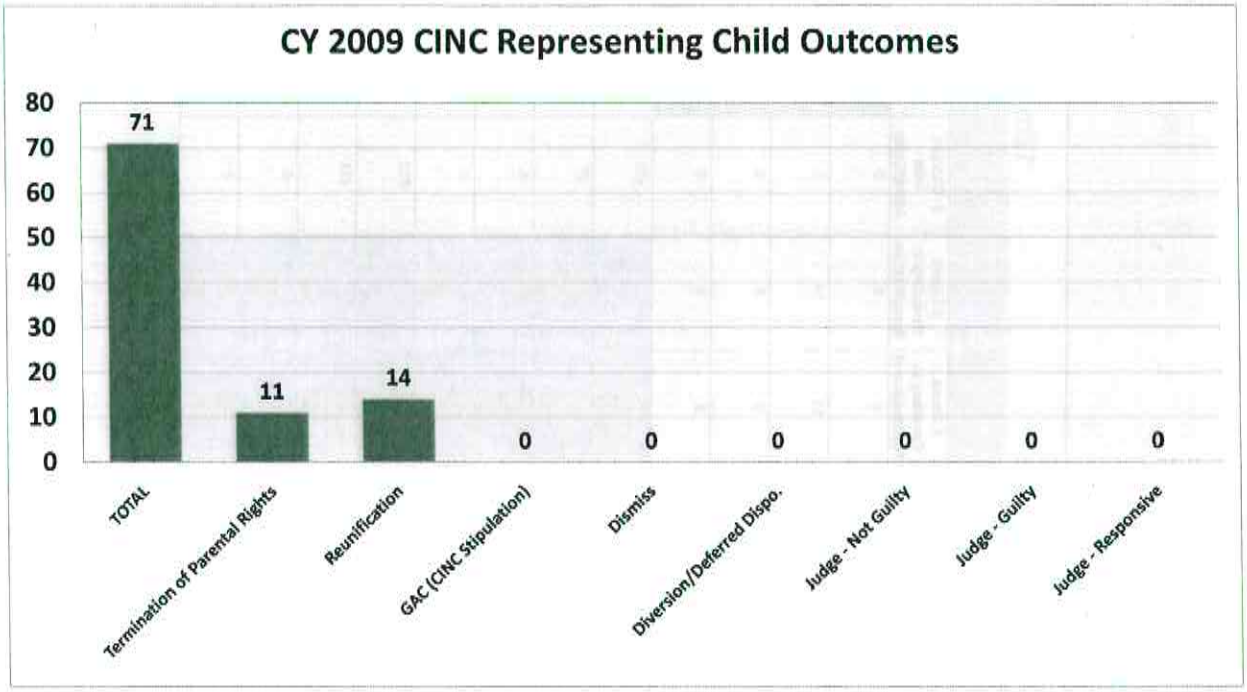
INTERNET SERVICES:
____Dialup __x__Broadband ____No Internet Connection
Connection Speed:
Provider Name: att
Email Provider: att

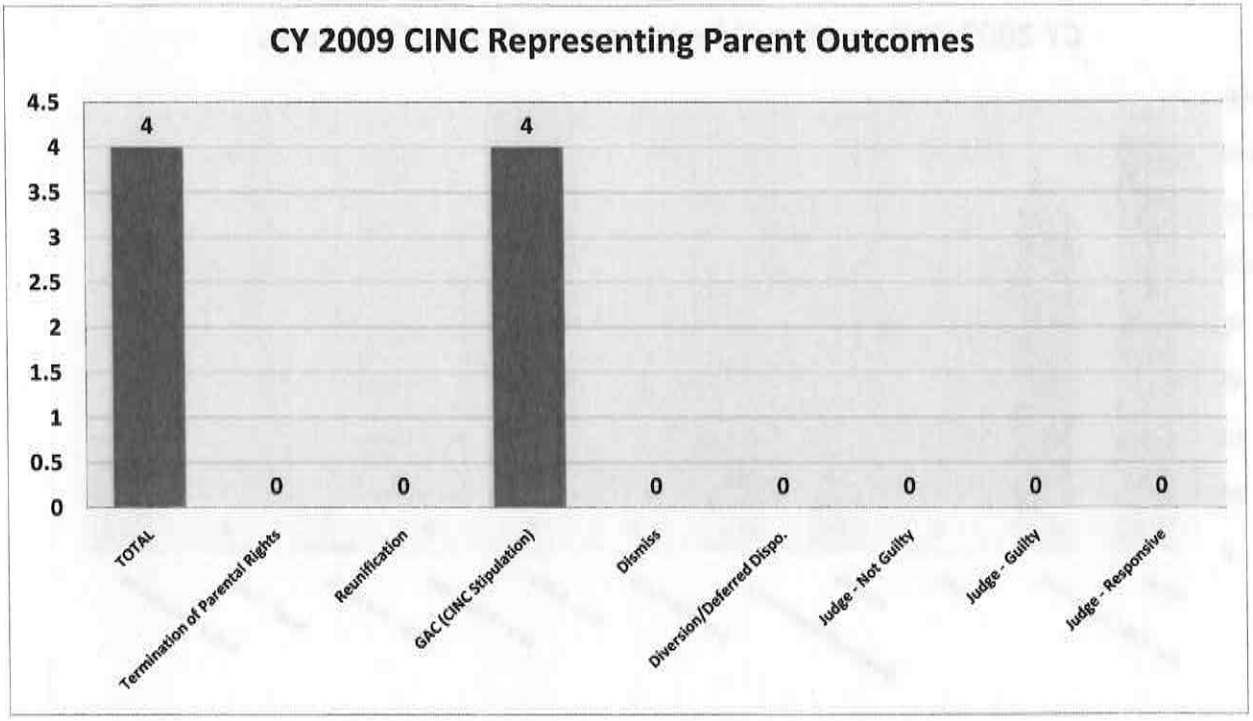
Please list any software or computer equipment in which you need training:
Powerpoint

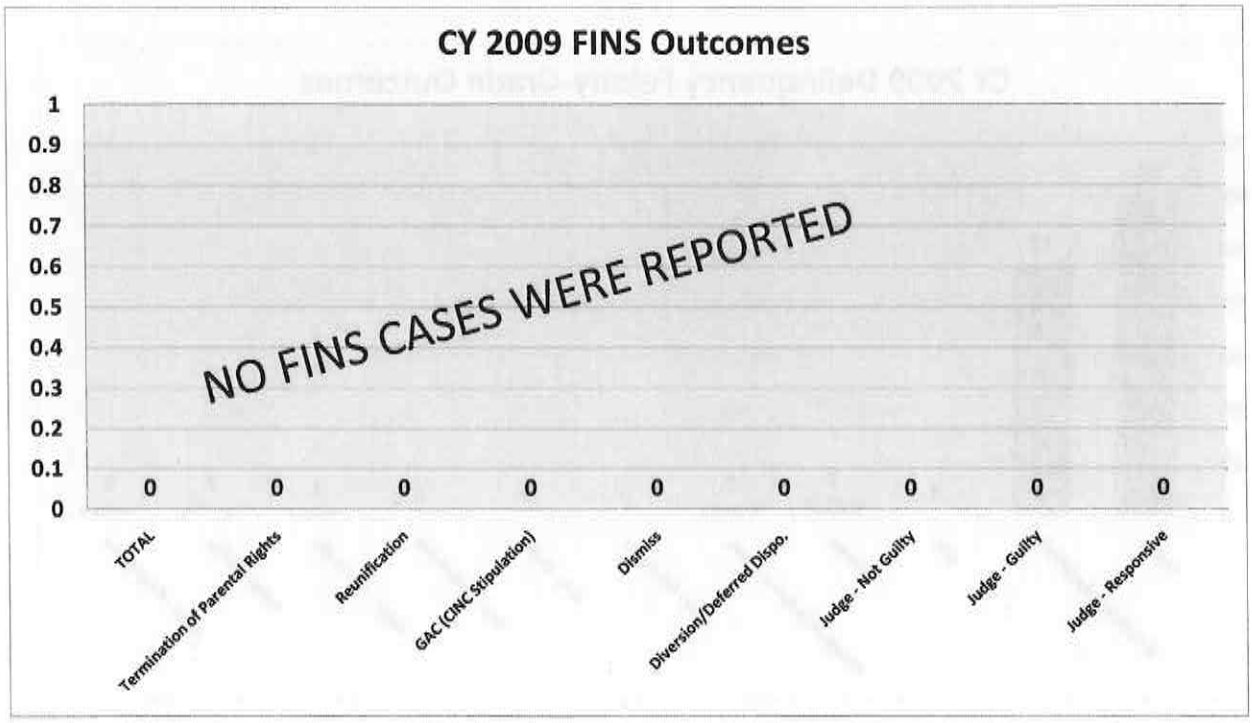
12th District Caseload Report

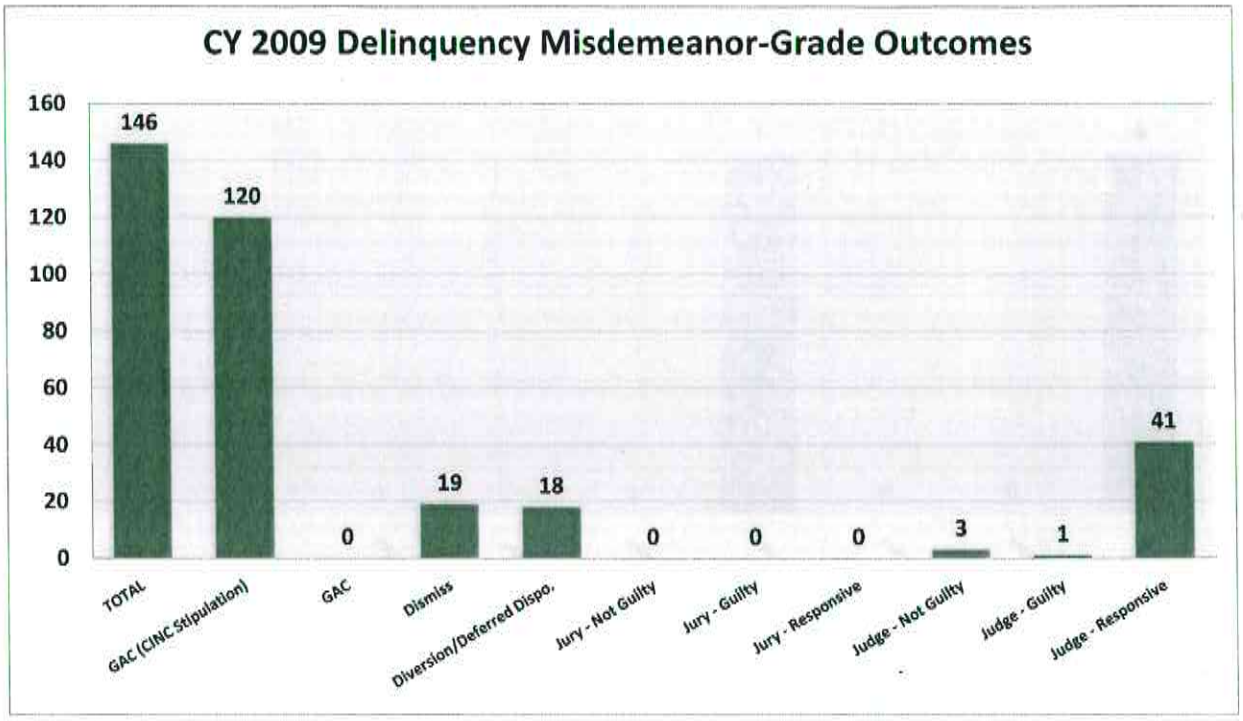
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	71	11	14	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Parent	4	0	0	4	N/A	0	0	N/A	N/A	N/A	0	0	0
FINS	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
Delinquency Misdemeanor-grade	146	N/A	N/A	120	0	19	18	0	0	0	3	1	41
Delinquency Felony-Grade	61	N/A	N/A	47	0	3	2	0	0	0	1	2	2
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Other cases (DWI, Extraditions, etc.)	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Adult Misdemeanor	1347	N/A	N/A	652	46	353	51	0	0	0	3	8	0
Adult Felony	1177	N/A	N/A	451	216	70	86	1	9	0	0	6	0
Capital	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Post Conviction Relief	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0

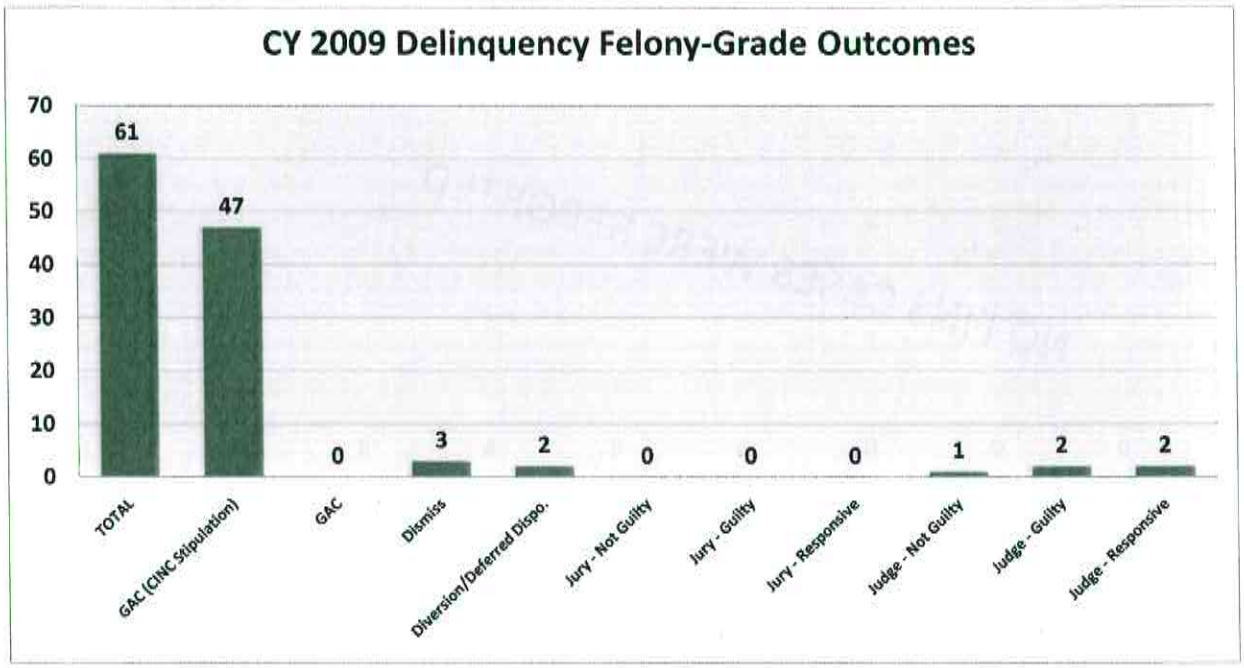

CY 2009 CINC Child Support Issues Outcomes
NO CINC CHILD SUPPORT ISSUES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

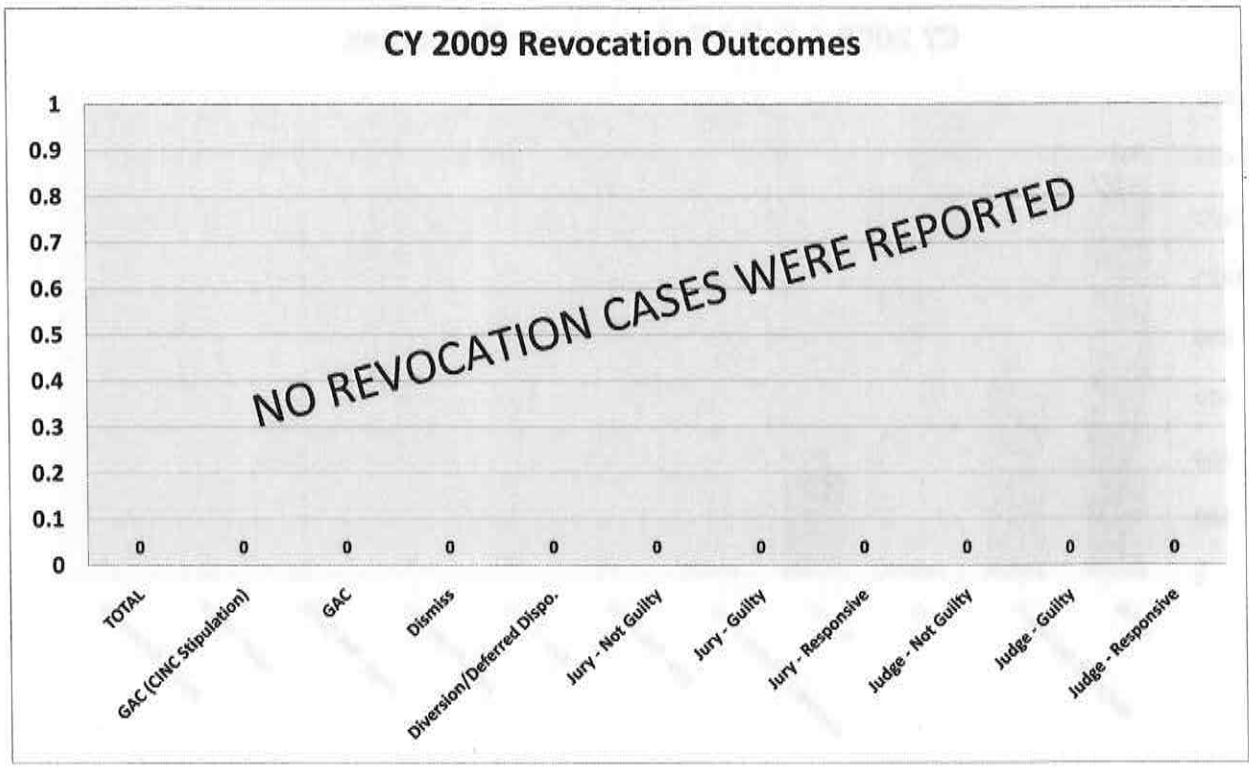

CY 2009 CINC Representing Child Outcomes
80
70
60
50
40
30
20
10
0
71
11
14
0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

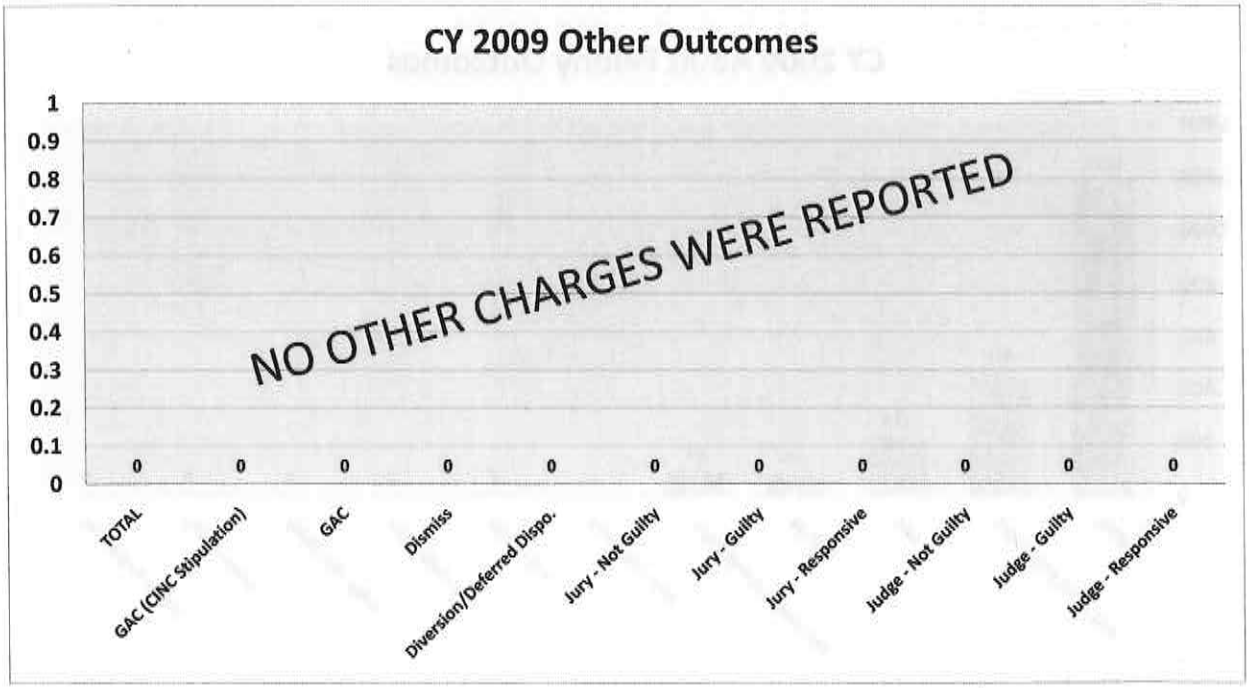

CY 2009 CINC Representing Parent Outcomes
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
4
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

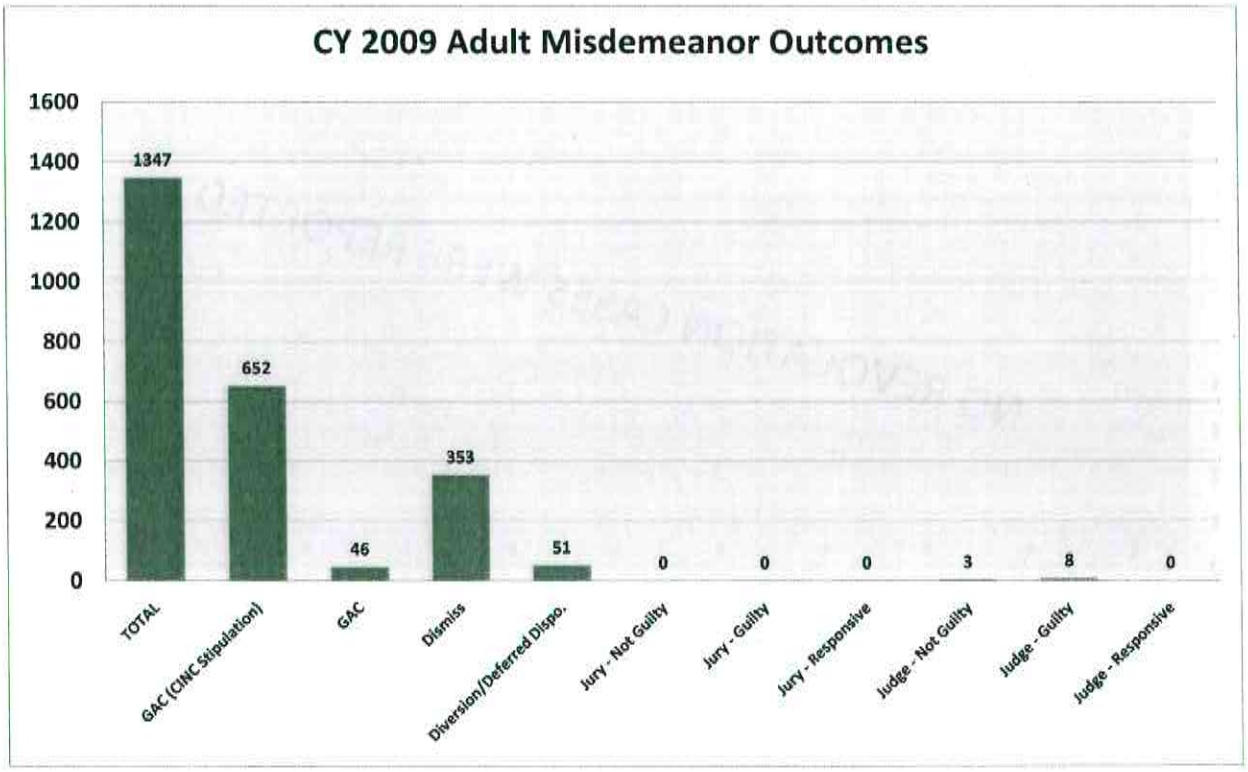

CY 2009 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO FINS CASES WERE REPORTED
0
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

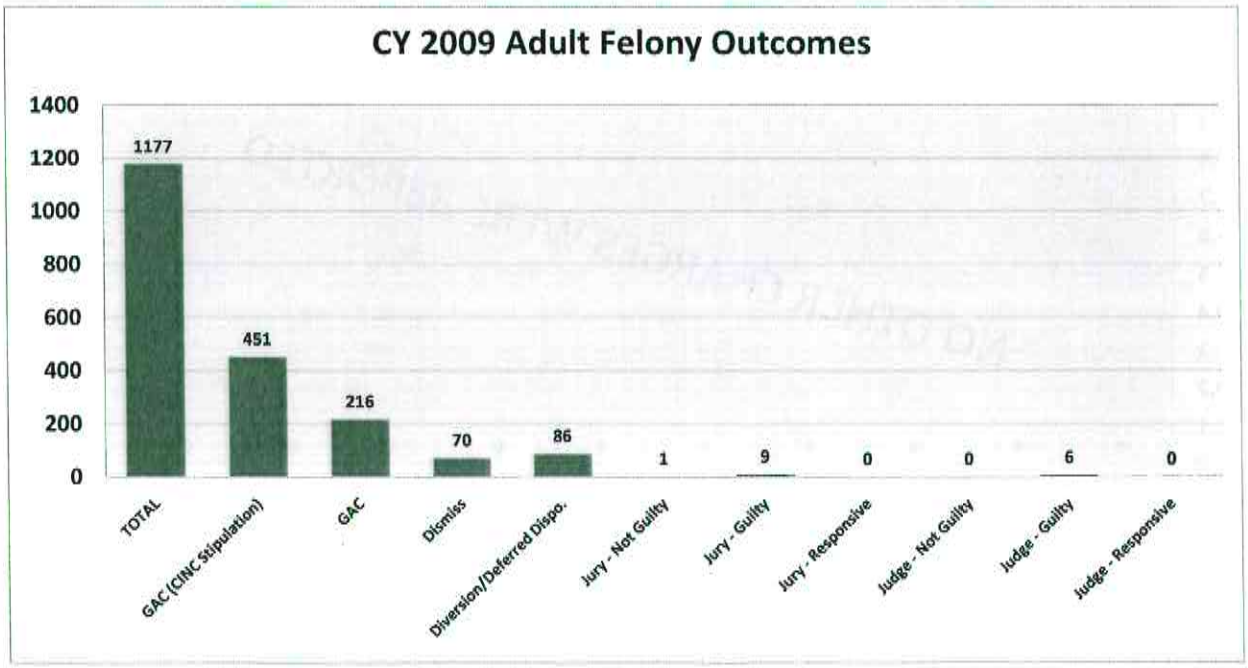

CY 2009 Delinquency Misdemeanor-Grade Outcomes
160
140
120
100
80
60
40
20
0
146
120
0
19
18
0
0
0
3
1
41
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

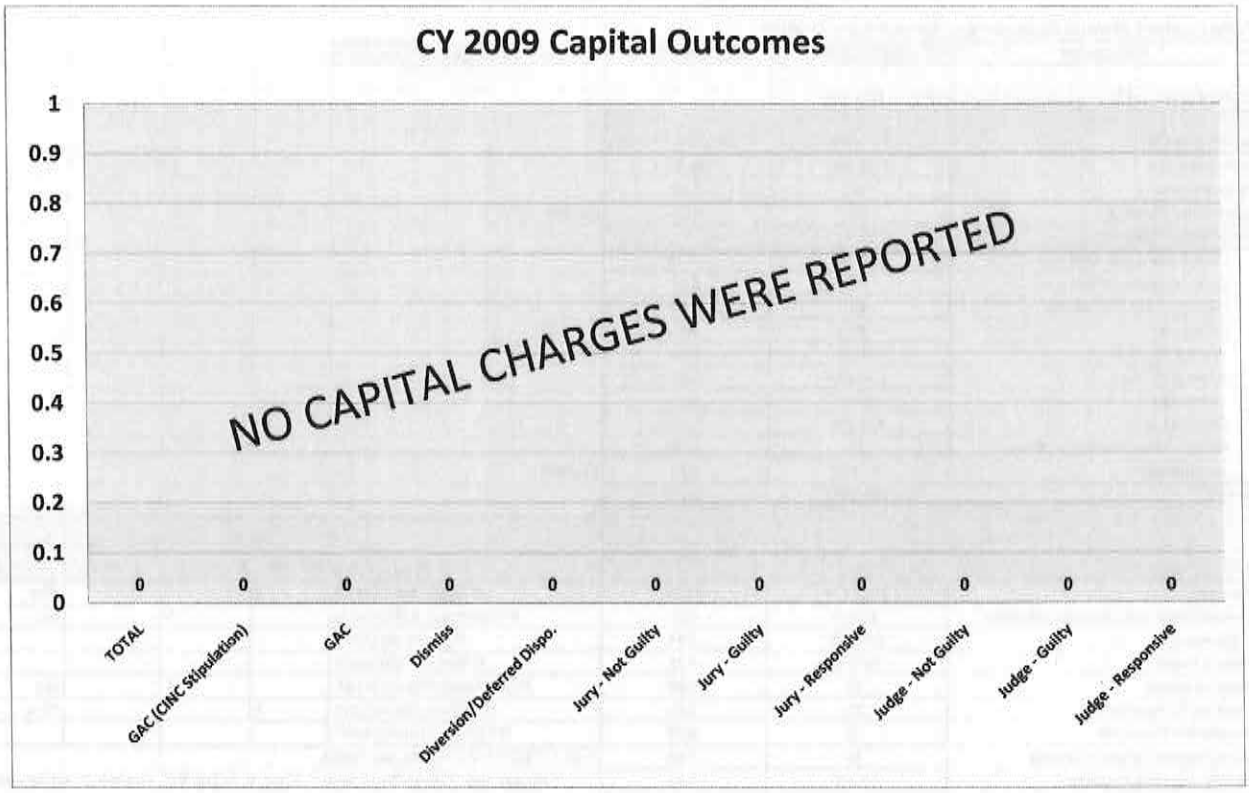

CY 2009 Delinquency Felony-Grade Outcomes
70
60
50
40
30
20
10
0
61
47
0
3
2
0
0
0
1
2
2
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

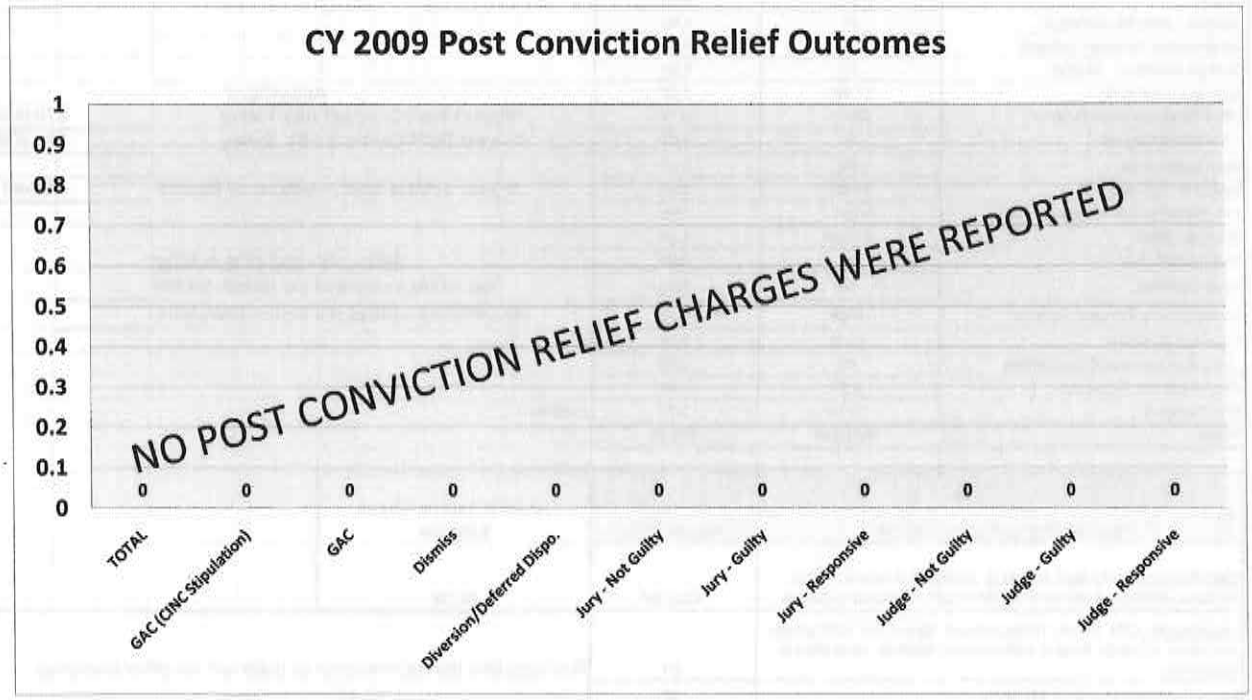

CY 2009 Revocation Outcomes
NO REVOCATION CASES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
NO OTHER CHARGES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
1600
1400
1200
1000
800
600
400
200
0
1347
652
46
353
51
0
0
0
3
8
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
1400
1200
1000
800
600
400
200
0
1177
451
216
70
86
1
9
0
0
6
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
NO CAPITAL CHARGES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
NO POST CONVICTION RELIEF CHARGES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	12	Year>>>	CY 2009
Submitted by (name)>>>	Bradley Dauzat		

Total Current Annual Revenue and Expenditure Budget

Revenues	$335,025	Expenditures	$424,960

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$193,126	56.92
Federal Revenue	$0	0.00
Grant/Other Revenue	$0	0.00
Other Local Revenue:		
Court Fees/Costs Assessed	$60,046	17.70
Bond Fees and Forfeitures	$0	0.00
Department of Corrections	$0	0.00
Donations	$0	0.00
Interest Revenue	$817	0.24
Application Fees	$10,405	3.07
Police Jury	$6,951	2.05
Sheriff's Fees	$64,531	19.02
Reimbursements/Attorney Fees	$0	0.00
Miscellaneous	$3,420	1.01
Totals	**$339,296**	**100.00**

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$324,501	85.96
Hospitalization and Disability Insurance	$3,080	0.82
Retirement	$19,293	5.11
Payroll Taxes	$2,834	0.75
Accrued Leave	$0	0.00
Workers' Compensation	$0	0.00
Malpractice Insurance	$0	0.00
Auto/Physical Liability Insurance	$0	0.00
Audit/Accounting Expense	$3,370	0.89
Contract Clerical	$0	0.00
Expert Witness	$0	0.00
Investigators	$0	0.00
Capital Representation	$0	0.00
Conflict	$0	0.00
Contract - Juvenile Attorneys	$0	0.00
Misdemeanor Attorney Contracts	$0	0.00
Contract Attorneys - all other	$0	0.00
Building Lease/Rent	$7,800	2.07
Office Repair and Maintenance	$624	0.17
IT/Technical Support	$0	0.00
Major Acquisitions	$0	0.00
Equipment Lease/Rent	$2,462	0.65
Telephone/Utilities/Postage/Internet	$6,912	1.83
Office Supplies	$4,659	1.23
Parking/Auto Tolls	$0	0.00
Advertisements	$0	0.00
Travel/Lodging/Per Diem/Mileage	$459	0.12
Dues and Seminars	$800	0.21
Law Library/Journals/Subscriptions	$0	0.00
Other Operating Expenses	$250	0.07
Miscellaneous	$478	0.13
Totals	**$377,522**	**100.00**

Explain:

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys	2			Yes
# Contract Attorneys		5		No
# Investigators				
# Social Workers				
# Clerical/Admin Asst.		1		No
# Office Managers	1			Yes
# Other Employees*				

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Annualized

Highest Staff/Contract Atty Salary	$70,000.00
Lowest Staff/Contract Atty. Salary	$21,600.00
Is your system Staff, Contract or Mixed?	Mixed

Attys. with part time practice

No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

BALANCE SHEET INFORMATION	Dec. 31, 2009
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$224,594
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$0
Accts. Receivable (Due in 30 Days)	$0
Accts. Payable (Due in 30 Days)	$0
Total	$224,594

Juvenile Representation Estimate
$3,828

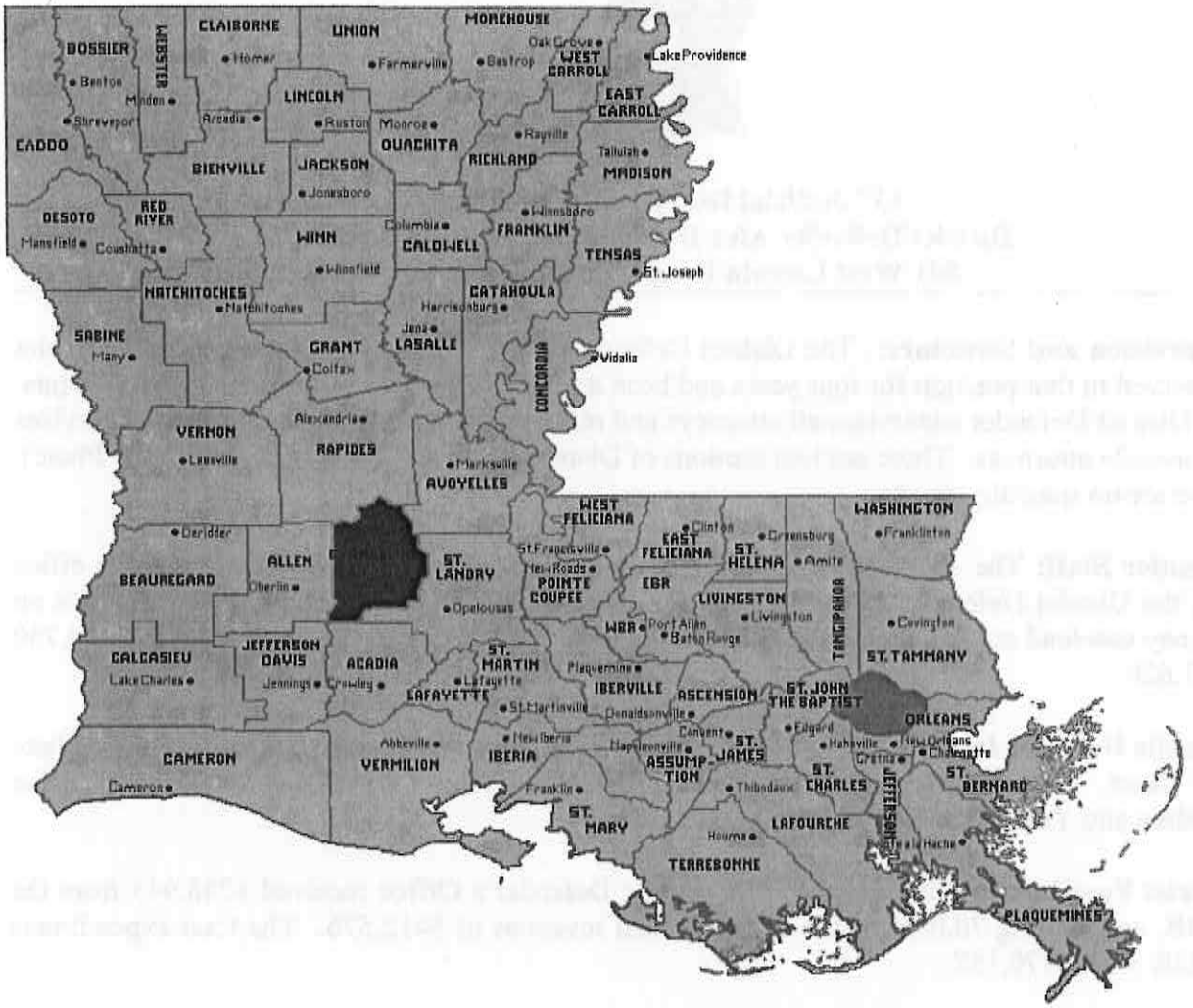
Cash portion that is unearned or reserved for other purposes
$5,425

*Unearned State Revenue is cash received from the State which is for use in future months

APPROVED:

Bradley Dauzat — District Defender

12-31-09 — Date



The 13th JDC Public Defender's Office

Evangeline (Ville Platte)

District Defender: Alex D. Chapman
801 W. Lincoln Road
Ville Platte, LA 70586
(337) 363-2229

13th Judicial District • Evangeline Parish
District Defender Alex D. Chapman, Jr. • (337) 363-2229
801 West Lincoln Road • Ville Platte, LA • 70586

Supervision and Structure: The District Defender in the 13th JDC is Alex D. Chapman, who has served in that position for four years and been a public defender in Louisiana for eight years. The District Defender supervises all attorneys and other office staff. Timmy Fontenot supervises the juvenile attorneys. There are two sections of District Court and one City Court (Ville Platte). There are no specialty courts.

Defender Staff: The 13th JDC Public Defender's Office is a contract public defender's office with the District Defender and seven part-time contract attorneys. There are no restrictions on attorney caseload outside the public defender's office. The salary range for attorneys is $14,750 - $41,620.

Juvenile Defense: Juvenile cases are heard by District Judges in the 13th JDC and in Ville Platte City Court. Four attorneys handle juvenile cases. Evangeline Parish does not have an active Children and Youth Planning Board.

District Funding: In 2009, the 13th JDC Public Defender's Office received $288,943 from the LPDB, constituting 70.03% of the district's total revenues of $412,576. The total expenditures in 2009 were $370,157.

Appointment of Counsel: In the 13th JDC, a judge makes the determination of indigence. Clients are appointed counsel at the time charges are filed and the public defender visits incarcerated clients within 72 hours of appointment. Adult clients are usually held in facilities within Evangeline Parish. Juvenile clients, if detained, are held in various statewide juvenile facilities.

Fees: The 13th JDC Public Defender's Office assesses indigent defense fees to defendants who are given suspended jail sentences, in the amount of $150.00 for misdemeanors and $350.00 for felonies ($20,823).

Caseload: The 13th JDC Public Defender's Office reported handling 1,441 cases in 2009. Of those, 261 involved juvenile matters, including 2 Child in Need of Care representations.

THE 13TH JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	Evangeline - Ville Platte
Population:	35,434
Juvenile Population (in Public Schools)	6,120
District Defender	Alex D. Chapman, Jr.
Years as District (or Chief) Defender	4
Years of Public Defense	11
Office Manager	Phyllis Lafleur
Primary Office Street Address	801 W. Lincoln Road
City	Ville Platte
ZIP	70586
Primary Phone	337-363-2229
Primary Mailing Address	Same as street address.
Primary Email Address	alexdchapmanjr@centurytel.net
Primary Emergency Contact	Alex D. Chapman, Jr.
Primary Emergency Phone	337-831-0058 - cell
Secondary Emergency Contact	Phyllis Lafleur
Secondary Emergency Phone	337-789-1176 - cell
Other District Office Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner of Office(s)	Helen Dardeau. Rent paid to Ms. Dardeau.

Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	$2,179.50/month combined
Courts and Locations	13th Judicial District Court, Ville Platte, LA; Ville Platte City Court, Ville Platte, LA
Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	District Court - 2 divisions; City Court - 1 division
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	In Dist. Ct. def's are sequentially appointed at arraign or 72 hr hearings. In Juv. Proceedings 1 atty handles Dist. Ct. matters and 1 atty handles City Ct. matters.
Name of Adult Detention Facilities in this District	Evangeline Parish Sher. Dept., Ville Platte, LA; Basile Correctional, Basile, LA; Pine Prairie Correctional, Pine Prairie, LA; Mamou City Jail, Mamou, LA; Ville Platte City Jail, Ville Platte, LA
Name of Adult Detention Facilities Outside the District Which Hold Clients	Allen Correctional Ctr., Kinder, LA; Avoyelles Bunkie Det. Ctr., Bunkie, LA; Avoyelles Women's Correctional, Simmesport, LA
Name of Juvenile Detention Facilities in this District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	No.
District Attorney	Trent S. Brignac
Chief Judge of Criminal District Court	John Larry Vidrine; Thomas F. Fuselier
Juvenile Court Judges (specify District of City Court)	John Larry Vidrine and Thomas F. Fuselier - District Court; Donald J. Launey - City Court
Drug Court Judges	None
Mental Health Court Judges	None
Other Specialty Court	None
Name of Specialty and brief Description:	N/A
Indigency Determined by Whom and How?	Initially Judges at time of appointment of attorney

When is Assignment/Appointment of Counsel Made?	Time charges are filed. If is incarcerated - at 72 hour court hearing. If bonded out-at arraignment.
Client Assigned by Whom and How?	Judges at time of appointment
Initial Client Intake Conducted by Whom? (Name and Title)	Attorney
Does this District Use an Intake Form? (If so, please attach to hard copy)	No.
Brief Explanation of Intake Process	Incarcerated clients visited by assigned indigent defense attorney within 72 hours of appointment to determine bond issues, need for investigation, conflicts and family communication.
Does the Office Collect the $40 Fee	No.
If $40 Fee is Not Always Collected, Explain Basis for Waiver	Fee of $350 for Felony and $150 for Misd. Are assessed on deferred sentence matters.
Total Fees Collected in 2009	$20,823.00
Formula for determining the reduced rate charged if client is able to make partial payment	N/A
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	1-Jan-08
Grant Monies for Technology Currently Unencumbered or Unexpended	$2,848.00
Private Practice Policy	Private criminal practice by Indigent Defense Attorneys in this district is allowed but extremely rare.
Primary Immediate Needs	Maintaining current funding.
Immediate Critical Issue Areas	Maintaining current funding.

Long-Term Critical Issue Areas	Maintaining current funding.
Please List All New Hires in 2009 (Name and Title)	Alicia Phillips-Kelly, Attorney at Law, handling PCR, Revocations, Traffic and Ville Platte City Court misdemeanors
2009 Media Coverage and/or Major Accomplishments	None come to my mind
Number of Expected New Attorney Hires in 2010	1 attorney to replace Timmy Fontenot.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	Yes. Monitoring, directly and indirectly, all attorneys and investigators.
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	District Defender - Alex Chapman, Jr. is supervising attorney for all indigent defenders; Supervising attorney for District Defender is Timmy Fontenot. 2 juvenile attorneys - one for 13th JDC and one for Ville Platte City Court; 2 investigators - One for Ville Platte and northern Evangeline Parish and one for Mamou and southern Evangeline Parish; District Defender's office has one staff assistant to coordinate assignments, monthly reports and payroll. NOTE: the district's current structure only came into place after June, 2008, because prior to that the 13th JD Board/Judges distributed juvenile attorney and investigator funds by hiring (2) additional attorneys and three(3) additional investigators.
Any Policy for Workload Reduction for Supervisory Staff	No.
Medical Benefits for Any Staff	No.
Regular meetings for Any Staff	No.

STAFF DIRECTORY:

PART-TIME STAFF ATTORNEYS	CONTACT INFORMATION
Alex D. Chapman (Fe; Mi)	337-363-2229; 337-363-6024 fax; alexdchapmanjr@centurytel.net
Raymond J. Lejeune (Fe; Mi)	337-468-5271; 337-468-4773 fax; ambersavoy17@yahoo.com
Kelly Tate (Fe; Mi)	337-468-5271; 337-468-5773; rozaslaw@centurytel.net
Alicia Phillips-Kelly(Mi; Rev; PCR	337-363-1955; 337-363-0011 fax; pdk1386@yahoo.com
Floyd Dupre (Mi; Fe)	337-363-8058; fax-same; floyd005@centurytel.net
Gilbert J. Aucoin (Ju; CINC-child)	337-363-2223; 337-363-2118 fax; gilbertjaucoin@yahoo.com
Jacob Fuselier (Ju; CINC-child)	337-363-6661; 337-363-3226 fax; jbfusilierlaw@centurytel.net

NON ATTORNEY EMPLOYEES AND CONTRACTORS AND OTHER STAFF

Doug Pucheu, investigator
Martha Richard, investigator
Phyllis Lafleur, Admn. Asst., part-time secretarial and data entry
Faye Chapman, part-time secretarial and data entry
Kim Foreman, part-time secretarial/data entry

2009 District Office Technology Survey

The following questions refer to equipment and

Alex D. Chapman, Jr., District Defender
Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
- Windows Vista
- Windows Server 2000/2003/2008
- X Windows XP SP3
- Mac OSX

Productivity Suites Used:
- Microsoft Office 2007 (Word, Excel, etc.)
- X Microsoft Office 2003
- Previous Microsoft Office version
- Corel Word Perfect
- X Other - Works Suite 2003

Internet Browsers Used:
- Internet Explorer 6
- X Internet Explorer 7 or 8
- Firefox
- Other

HARDWARE:
Please enter the number of
devices in your inventory

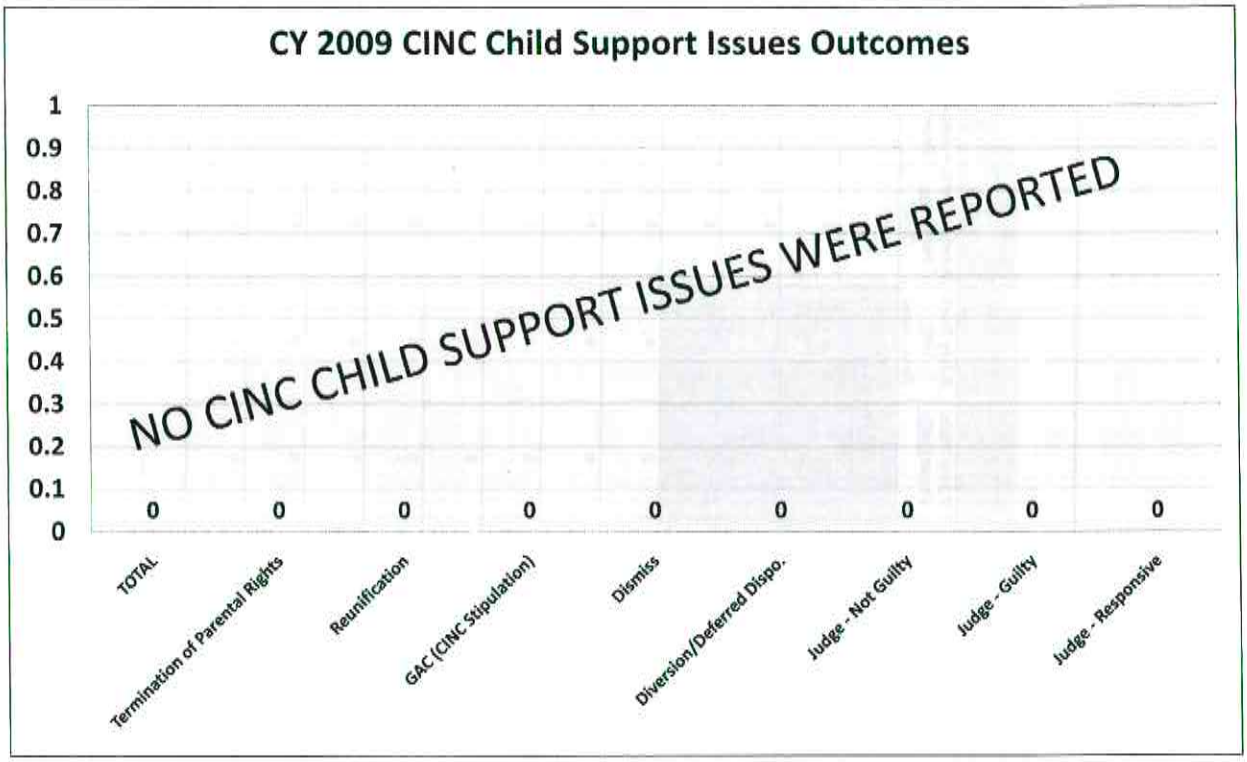
- Desktop PCs
- 1 Laptop
- Video Cameras
- 2 Digital Cameras
- Video Conferencing Systems
- B&W Laser Printers
- Color Printers
- Wireless Cards

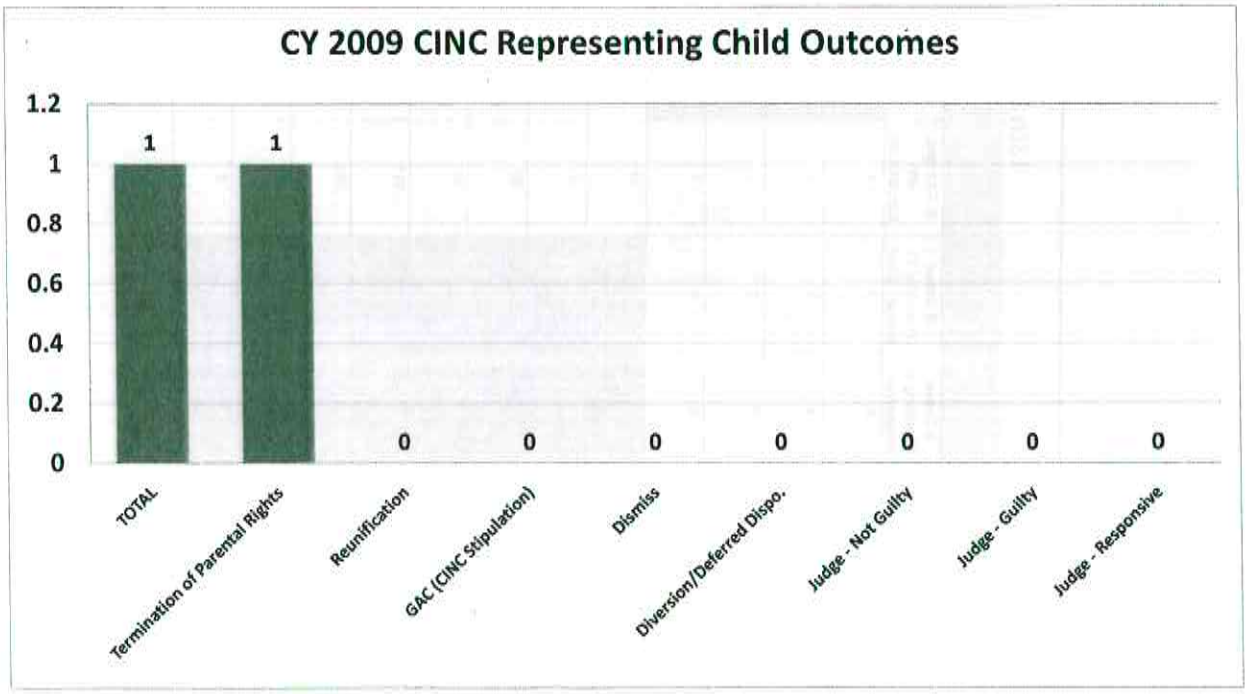
INTERNET SERVICES:
____ Dialup XX Broadband ____No Internet Conn.
Connection Speed: 1792 KBITS
Provider Name: CenturyLink DSL
Email Provider: CenturyLink DSL

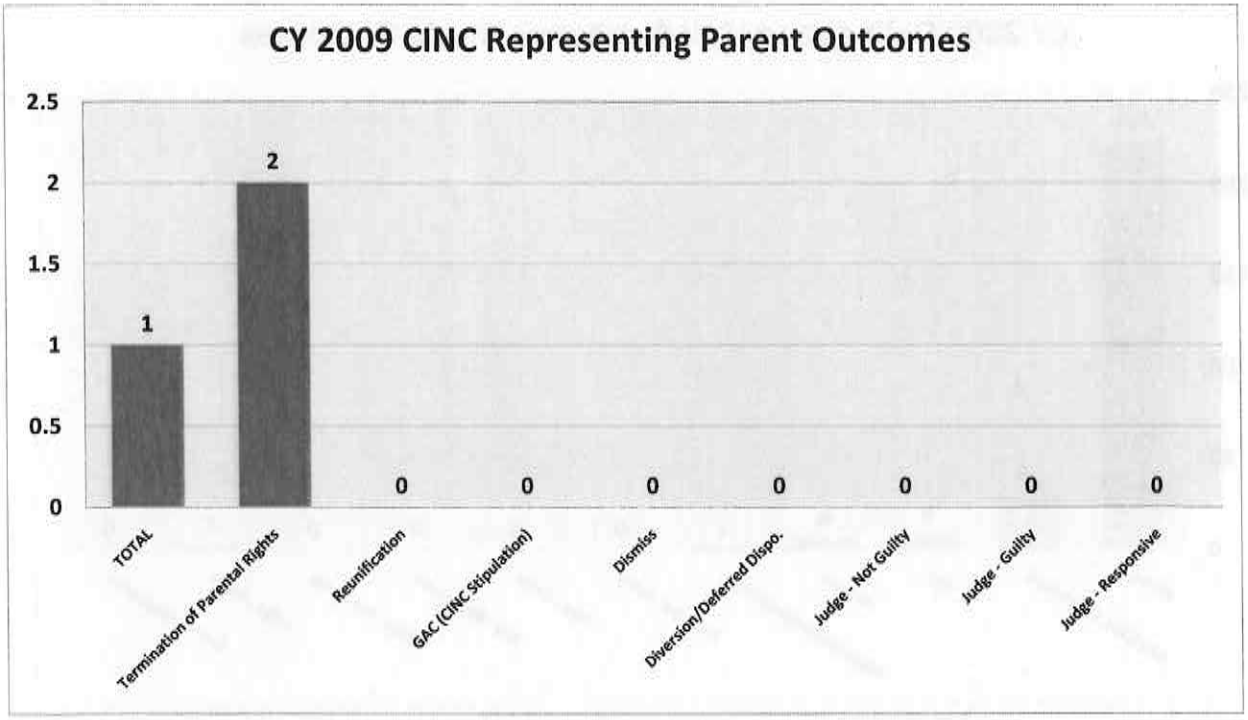
Please list any software or computer equipment in which you need training:

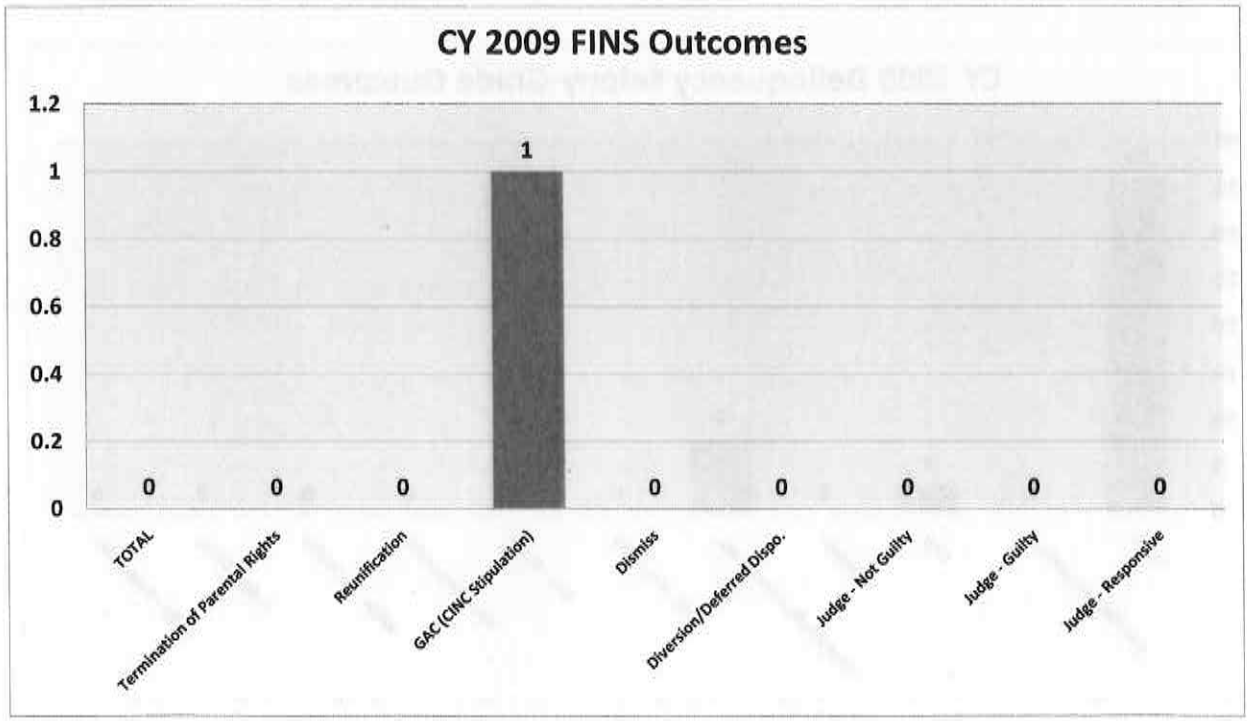
13th District Caseload Report

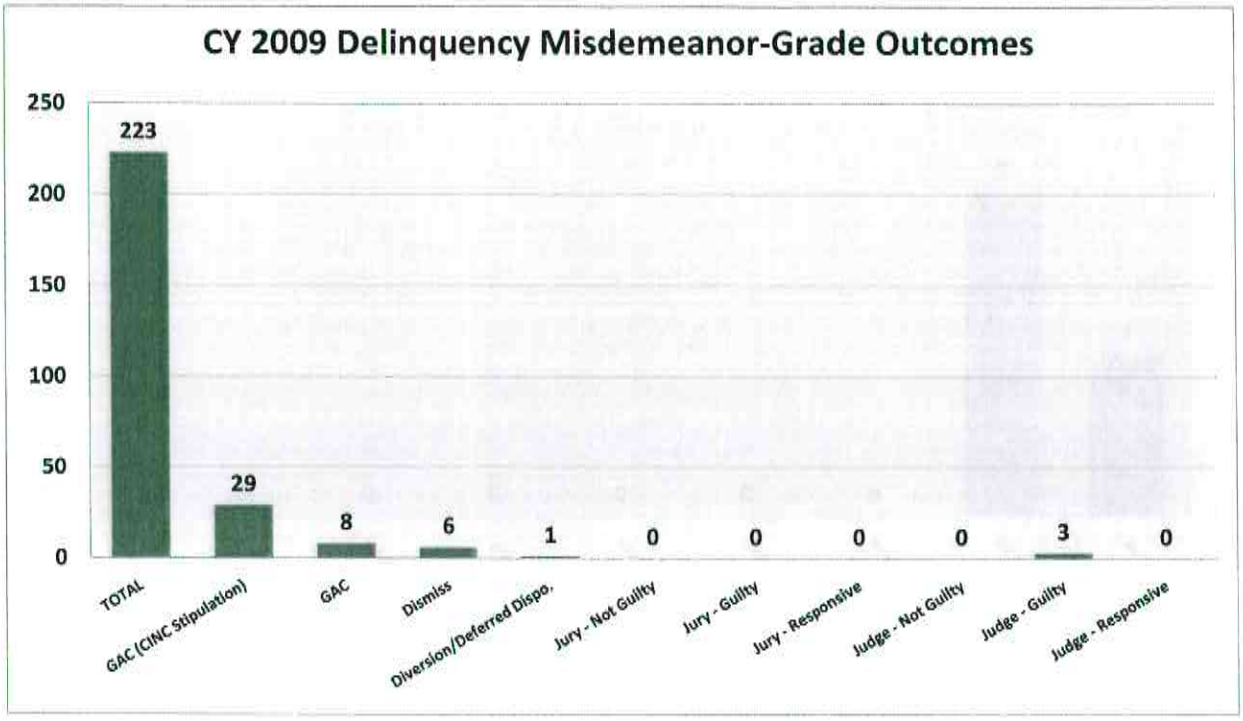
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	1	1	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Parent	1	2	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
FINS	0	0	0	1	N/A	0	0	N/A	N/A	N/A	0	0	0
Delinquency Misdemeanor-grade	223	N/A	N/A	29	8	6	1	0	0	0	0	3	0
Delinquency Felony-Grade	36	N/A	N/A	0	3	0	8	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	124	N/A	N/A	27	0	3	50	0	0	0	0	40	0
Other cases (DWI, Extraditions, etc.)	35	N/A	N/A	15	12	22	0	0	0	0	0	0	0
Adult Misdemeanor	235	N/A	N/A	111	18	99	36	0	0	0	0	0	0
Adult Felony	776	N/A	N/A	290	51	96	65	0	1	0	0	0	0
Capital	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Post Conviction Relief	10	N/A	N/A	0	0	0	0	0	0	0	0	0	0

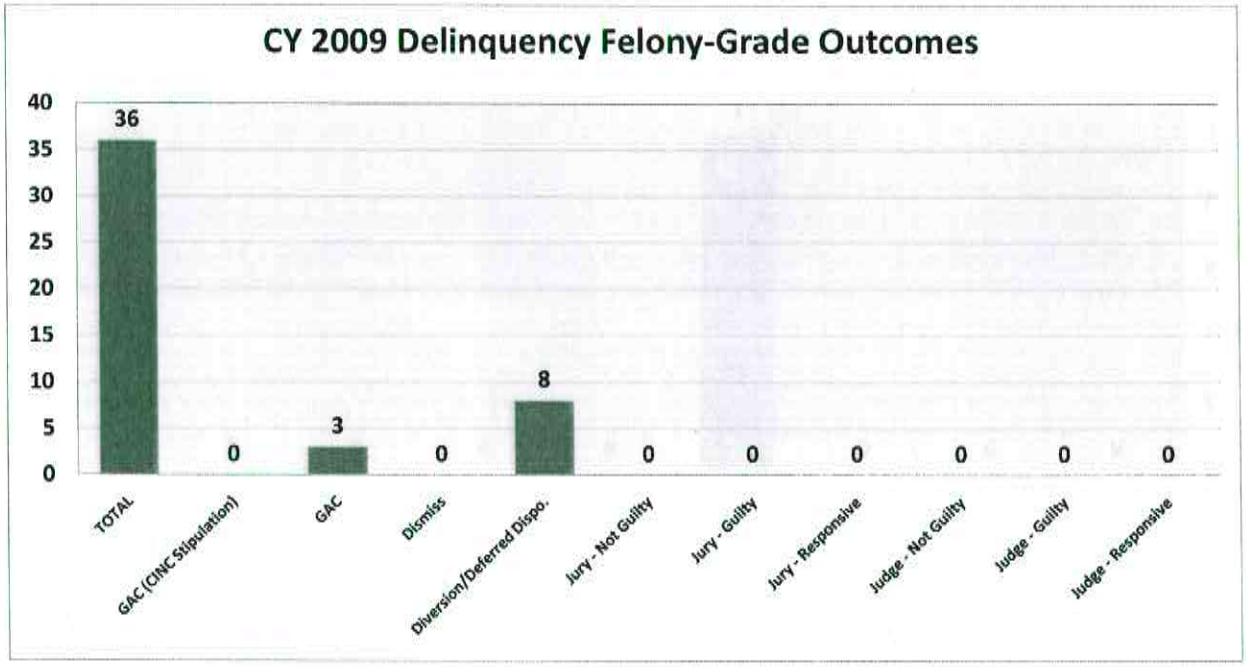

CY 2009 CINC Child Support Issues Outcomes
NO CINC CHILD SUPPORT ISSUES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

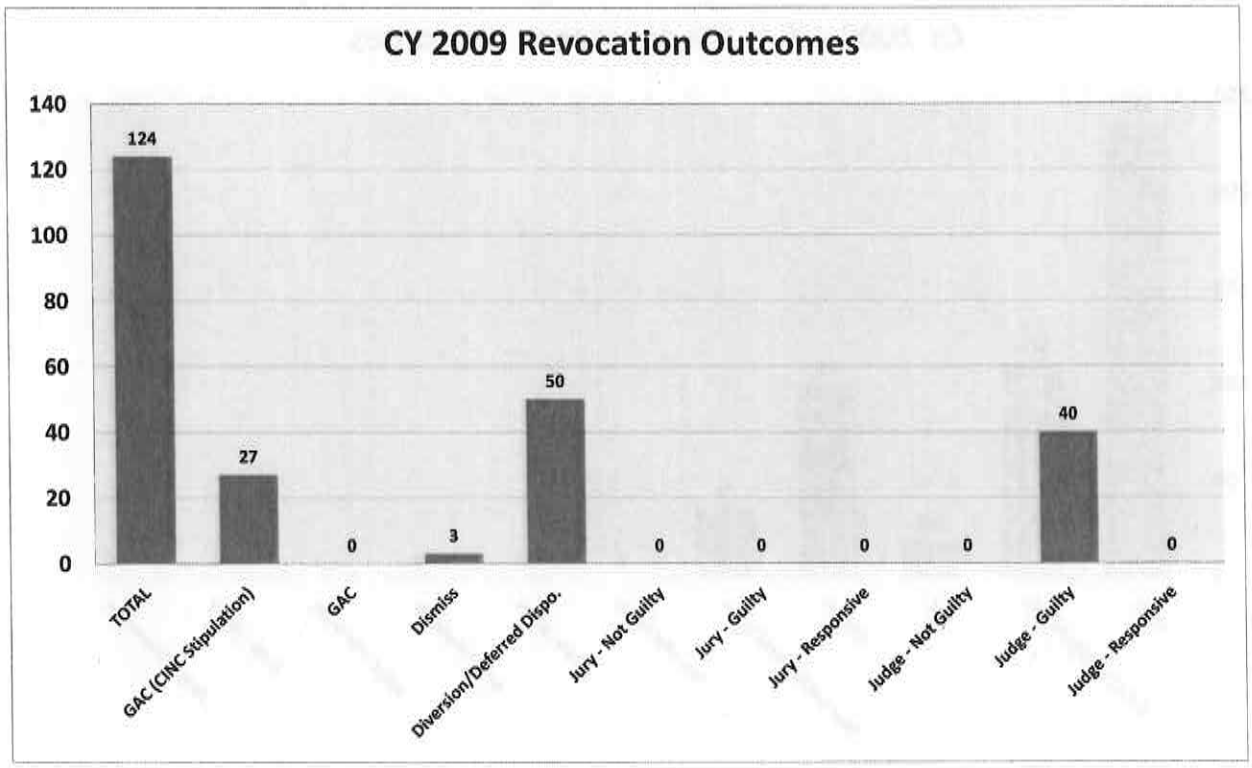

CY 2009 CINC Representing Child Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1 1 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

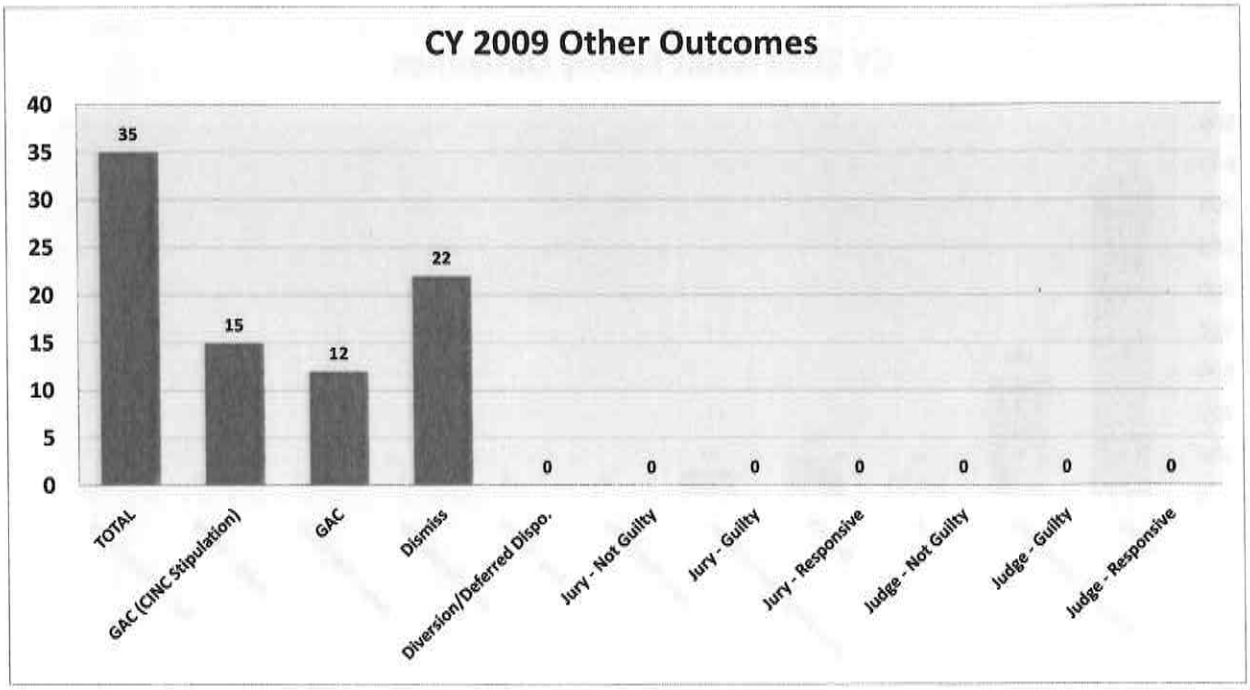

CY 2009 CINC Representing Parent Outcomes
2.5
2
1.5
1
0.5
0
1
2
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

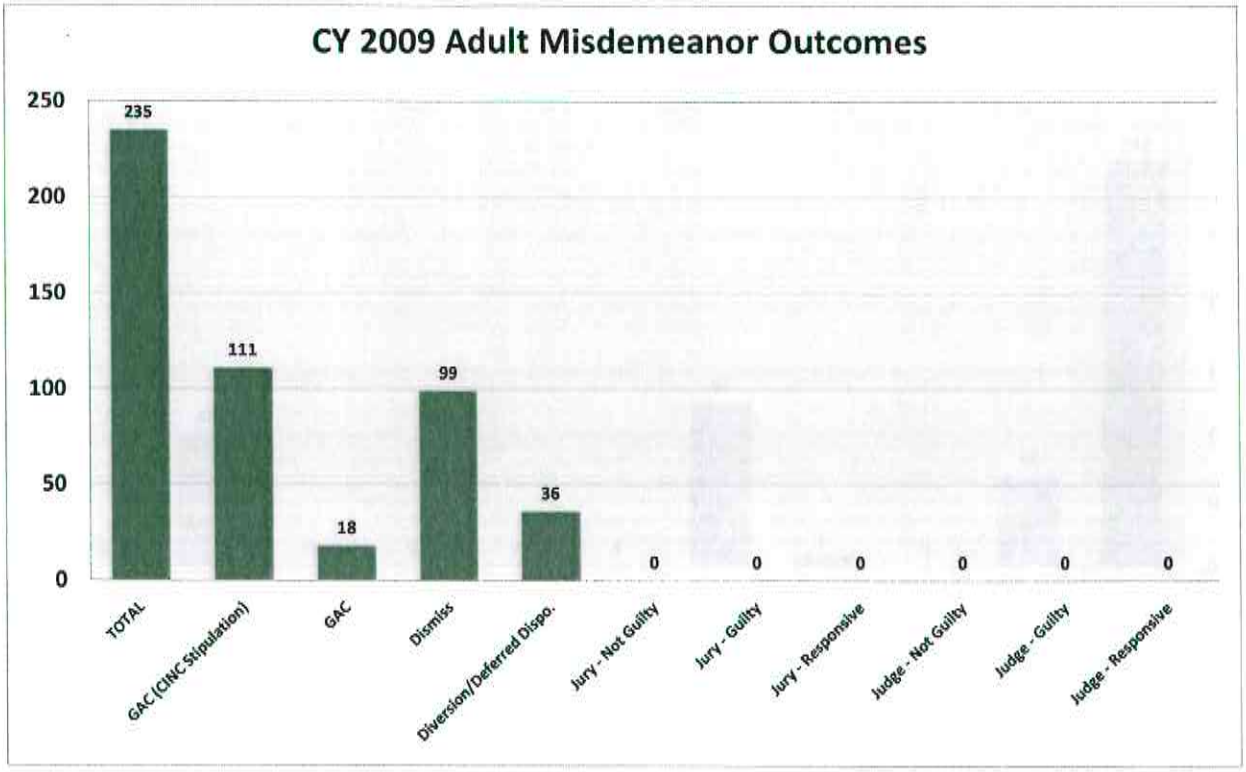

CY 2009 FINS Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
0
0
0
1
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

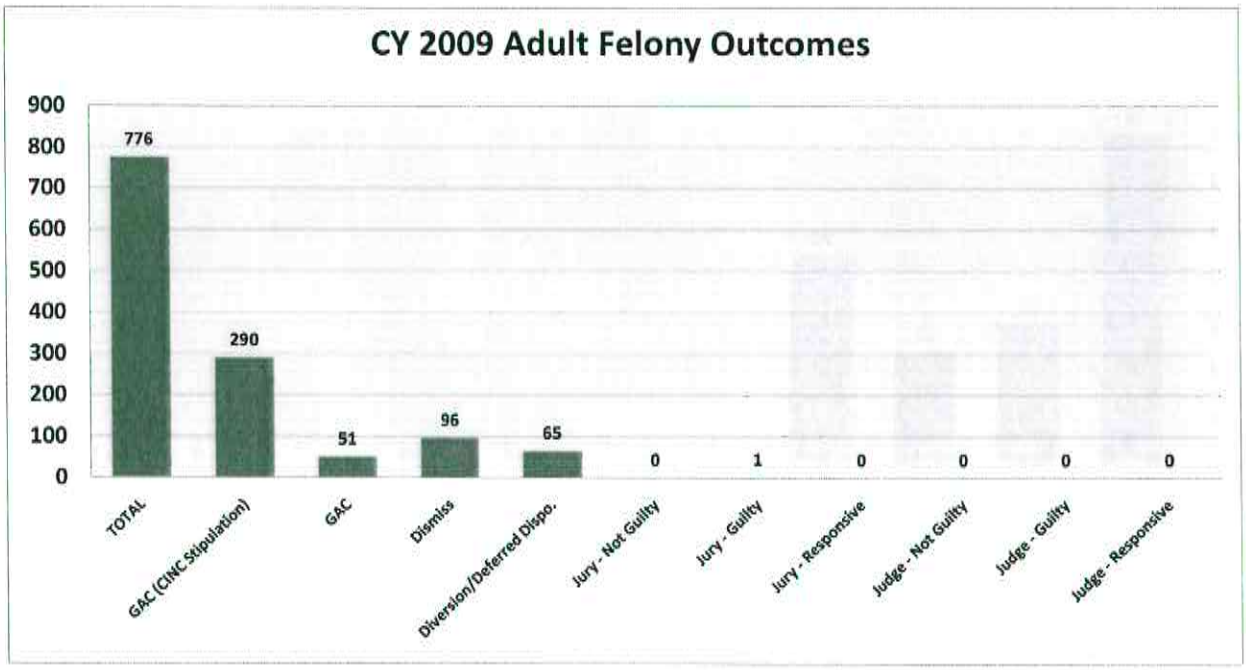

CY 2009 Delinquency Misdemeanor-Grade Outcomes
250
200
150
100
50
0
223
29
8
6
1
0
0
0
0
3
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

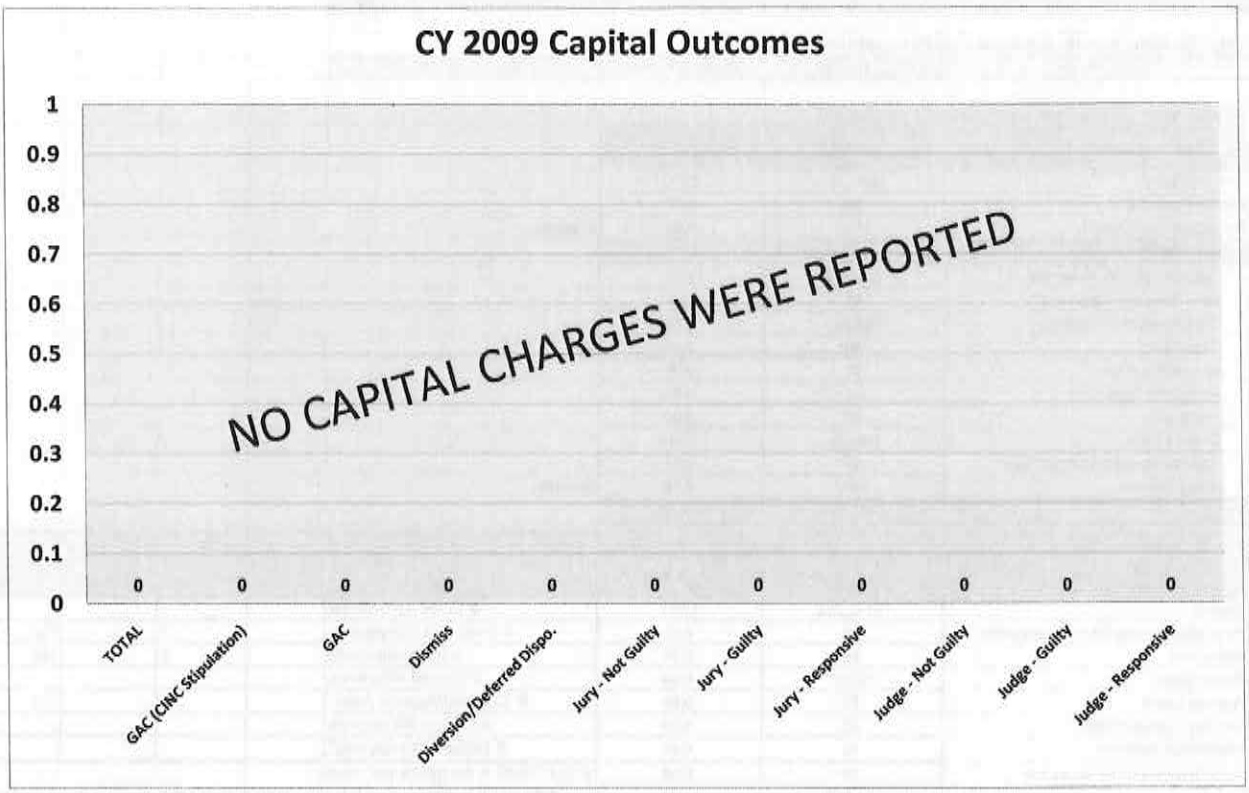

CY 2009 Delinquency Felony-Grade Outcomes
40
35
30
25
20
15
10
5
0
36
0
3
0
8
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

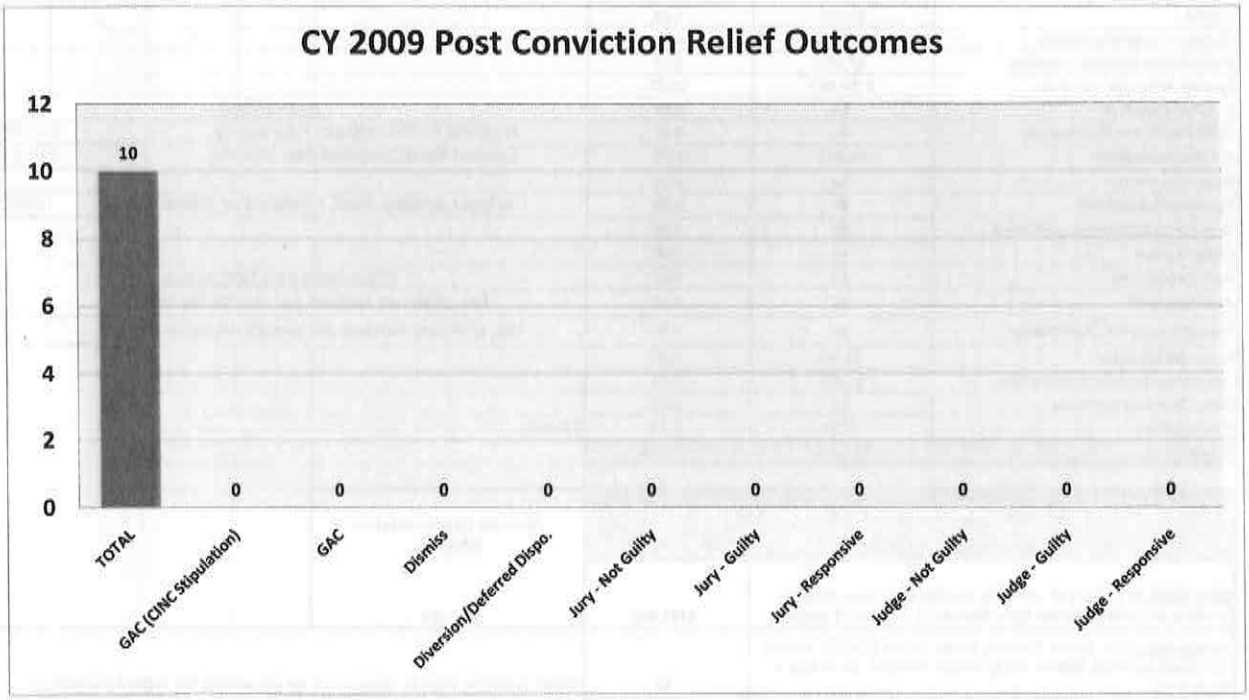

CY 2009 Revocation Outcomes
140
120
100
80
60
40
20
0
124
27
0
3
50
0
0
0
0
40
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
40
35
30
25
20
15
10
5
0
35
15
12
22
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
250
200
150
100
50
0
235
111
18
99
36
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
900
800
700
600
500
400
300
200
100
0
776
290
51
96
65
0
1
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
NO CAPITAL CHARGES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
12
10
8
6
4
2
0
10 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	13	Year>>>	CY 2009
Submitted by (name)>>>	Alex D. Chapman		

Total Current Annual Revenue and Expenditure Budget

Revenues	$344,992	Expenditures	$344,992

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$288,943	70.03
Federal Revenue	$0	0.00
Grant/Other Revenue	$0	0.00
Other Local Revenue:		
Court Fees/Costs Assessed	$22,232	5.39
Bond Fees and Forfeitures	$0	0.00
Department of Corrections	$20,823	5.05
Donations	$0	0.00
Interest Revenue	$0	0.00
Application Fees	$0	0.00
Police Jury	$0	0.00
Sheriff's Fees	$80,186	19.44
Reimbursements/Attorney Fees	$0	0.00
Miscellaneous	$392	0.10
Totals	$412,576	100.00

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$196,253	53.02
Hospitalization and Disability Insurance	$0	0.00
Retirement	$0	0.00
Payroll Taxes	$2,201	0.59
Accrued Leave	$0	0.00
Workers' Compensation	$0	0.00
Malpractice Insurance	$0	0.00
Auto/Physical Liability Insurance	$0	0.00
Audit/Accounting Expense	$4,260	1.15
Contract Clerical	$8,675	2.34
Expert Witness	$0	0.00
Investigators	$15,625	4.22
Capital Representation	$0	0.00
Conflict	$5,675	1.53
Contract - Juvenile Attorneys	$18,090	4.89
Misdemeanor Attorney Contracts	$7,900	2.13
Contract Attorneys - all other	$104,665	28.28
Building Lease/Rent	$0	0.00
Office Repair and Maintenance	$0	0.00
IT/Technical Support	$3,269	0.88
Major Acquisitions	$0	0.00
Equipment Lease/Rent	$0	0.00
Telephone/Utilities/Postage/Internet	$0	0.00
Office Supplies	$0	0.00
Parking/Auto Tolls	$0	0.00
Advertisements	$0	0.00
Travel/Lodging/Per Diem/Mileage	$0	0.00
Dues and Seminars	$1,169	0.32
Law Library/Journals/Subscriptions	$1,806	0.49
Other Operating Expenses	$0	0.00
Miscellaneous	$569	0.15
Totals	$370,157	100.00

Explain:

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys				
# Contract Attorneys		7		No
# Investigators		2		No
# Social Workers				
# Clerical/Admin Asst.		4		No
# Office Managers				
# Other Employees*				

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Annualized

Highest Staff/Contract Atty Salary	$57,996.00
Lowest Staff/Contract Atty. Salary	$16,800.00
Is your system Staff, Contract or Mixed?	Mixed

Attys. with part time practice

No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

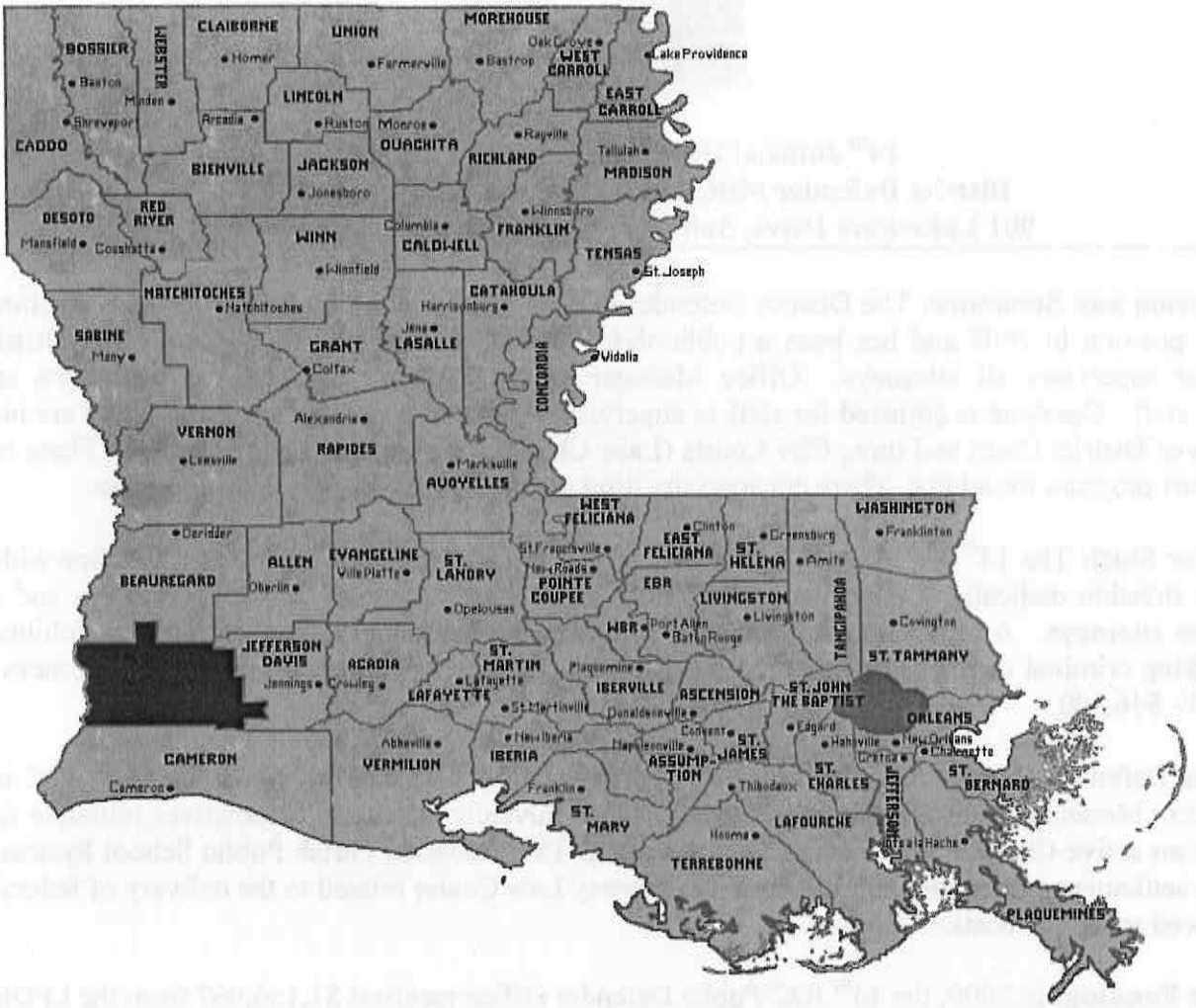
BALANCE SHEET INFORMATION	Dec. 31, 2009	Juvenile Representation Estimate
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$121,835	$34,298
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$0	Cash portion that is unearned or reserved for other purposes
Accts. Receivable (Due in 30 Days)	$0	$2848- IT, $10,360 - Expert Witness, $20,000-Proj. Surpl.
Accts. Payable (Due in 30 Days)	$0	
Total	$121,835	

*Unearned State Revenue is cash received from the State which is for use in future months

APPROVED:

Alex D. Chapman, Jr. — 12-31-09

District Defender — Date



The 14th JDC Public Defender's Office

Calcasieu (Lake Charles)

District Defender: Mitchell Bergeron
901 Lakeshore Drive, Suite 700
Lake Charles, LA 70602
(337) 436-1718

14th Judicial District • Calcasieu Parish
District Defender Mitchell P. Bergeron • (337) 436-1718
901 Lakeshore Drive, Suite 700 • Lake Charles, LA • 70602

Supervision and Structure: The District Defender in the 14th JDC is Mitch Bergeron, who was hired for that position in 2008 and has been a public defender in Louisiana for eight years. The District Defender supervises all attorneys. Office Manager Sylvia Welborn supervises investigators and support staff. Caseload is adjusted for staff in supervisory positions per office policy. There are nine sections of District Court and three City Courts (Lake Charles (two sections) and Sulphur). There is a drug court program for adults. There are specialty drug and mental health courts for juveniles.

Defender Staff: The 14th JDC Public Defender's Office is a full-time public defender's office with a specific division dedicated to juvenile and CINC defense. It employs 10 full-time attorneys and 10 part-time attorneys. Attorneys are permitted to represent clients in private cases, but are prohibited from taking criminal cases in the jurisdictions that the office serves. The salary range for attorneys is $32,000 - $46,500.

Juvenile Defense: Juvenile cases are heard by two District Judges in the 14th JDC. The 14th JDC is a MacArthur Models for Change site, is an Anne E. Casey Juvenile Detention Alternatives Initiative site, and has an active Children and Youth Planning Board. The Calcasieu Parish Public School System is under a settlement agreement with the Southern Poverty Law Center related to the delivery of federally guaranteed special education services.

District Funding: In 2009, the 14th JDC Public Defender Office received $1,156,967 from the LPDB, constituting 54.16% of the district's total revenues of $2,136,013. The total expenditures in 2009 were $1,851,022.

Appointment of Counsel: In the 14th JDC, the judge makes the determination of indigence. Clients are appointed to the public defender's office at the 72-hour hearing if incarcerated and at arraignment if on bond. Adult and juvenile clients are held in facilities within Calcasieu Parish.

Fees: The 14th JDC Public Defender's Office collects the statutory $40 fee ($15,483), and does not do any independent evaluation to levy partial reimbursement from clients. The court does order some defendants to make partial reimbursements that the office makes a diligent effort to collect.

Caseload: The 14th JDC Public Defender's Office reported handling 13,768 cases in 2009. Of those, 1,211 involved juvenile matters, including 577 Child in Need of Care representations.

THE 14TH JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	Calcasieu - Lake Charles
Population:	183,577
Juvenile Population (in Public Schools)	32,837
District Defender	Mitchell Bergeron
Years as District (or Chief) Defender	1
Years of Public Defense	8
Office Manager	Not Applicable
Primary Office Street Address	901 Lakeshore Drive, Suite 700
City	Lake Charles
ZIP	70601
Primary Phone	337-436-1718
Primary Mailing Address	P. O. Box 3757, Lake Charles, LA 70602
Primary Email Address	mpbergeron@gmail.com
Primary Emergency Contact	Mitchell Bergeron
Primary Emergency Phone	337-309-1203
Secondary Emergency Contact	Harry P. Fontenot, Jr.
Secondary Emergency Phone	337-405-9771
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	Not Applicable
Other District Office Contact Personnel (Primary Only)	Not Applicable
Name of Owner(s) of Office(s)	Calcasieu Parish Police Jury
Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	$12,943.75

Courts and Locations	14th Judicial District Court, Calcasieu Parish, Lake Charles; Lake Charles City Court; Sulphur City Court
Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	14th JDC - 9 divisions, there is no specified section or division dedicated to Criminal Court - 3 divisions dedicated to Family/Juvenile Court and 6 divisions exercising Civil and Criminal Jurisdiction; Lake Charles City Court - 2 divisions of court; and Sulphur City Court - 1 division.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Full time public defender staff and also work with contract attorneys in worthless check, child support. Conflict attorneys who have contracts for felony and CINC cases.
Name of Adult Detention Facilities in this District	Calcasieu Correctional Center, Lake Charles, Louisiana
Name of Adult Detention Facilities Outside the District Which Hold Clients	None
Name of Juvenile Detention Facilities in this District	Juvenile Detention Center, Lake Charles, Louisiana
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	No
District Attorney	John DeRosier
Chief Judge of Criminal District Court	Robert Wyatt
Juvenile Court Judges (specify District of City Court)	Lilynn Cutrer, Guy Bradberry, and Ron Ware - District Court judges
Drug Court Judges	G. Michael Canaday and David Ritchie
Mental Health Court Judges	Not Applicable
Other Specialty Court	None
Name of Specialty and brief Description:	None

Indigency Determined by Whom and How?	Lawyers are assigned to specific divisions of court. If a client's charges are alloted to that division, then the attorney assigned to that division will handle the case. In conflict matters, the judges have a list of conflict lawyers who are appointed randomly.
When is Assignment/Appointment of Counsel Made?	Time charges are filed. If incarcerated - at 72 hour hearing; if on bond - at arraignment
Client Assigned by Whom and How?	Client is assigned by PD office based upon division allotment or by Judges from conflict list.
Initial Client Intake Conducted by Whom? (Name and Title)	Combination of Attorneys and/or Investigators
Does this District Use an Intake Form? (If so, please attach to hard copy)	Yes.
Brief Explanation of Intake Process	Intake is done by either an attorney or investigator who is assigned for that work
Does the Office Collect the $40 Fee	Yes.
If $40 Fee is Not Always Collected, Explain Basis for Waiver	Any waivers are based upon the particular client's financial condition on a case-by-case basis.
Total Fees Collected in 2009	$15,483.53
Formula for determining the reduced rate charged if client is able to make partial payment	Not Applicable
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	CINC Indigent Parent Defense began in the 14th in 2007
Grant Monies for Technology Currently Unencumbered or Unexpended	Not Applicable
Private Practice Policy	No written policy but any private practice that interferes with full-time duties to PD office is discouraged and not allowed.

Primary Immediate Needs	Additional Support Staff and Attorneys
Immediate Critical Issue Areas	Additional Support Staff and Attorneys
Long-Term Critical Issue Areas	Additional Support Staff and Attorneys
Please List All New Hires in 2009 (Name and Title)	Dawnelle Forrester, Secretary, and Deitrick Young, Juvenile Investigator
2009 Media Coverage and/or Major Accomplishments	J.E.T. decision
Number of Expected New Attorney Hires in 2010	1
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	No. However, we are attempting to formulate a policy to implement the necessary training and mentoring for any new hire.
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	District defender Mitchell Bergeron oversees attorneys. Office manager Sylvia Welborn supervises secretaries and investigators
Any Policy for Workload Reduction for Supervisory Staff	No
Medical Benefits for Any Staff	Yes. Staff provided with health insurance and dental insurance without deductions from their salary.
Regular meetings for Any Staff	Yes.

STAFF DIRECTORY: FULL-TIME STAFF ATTORNEYS

STAFF DIRECTORY: CONTACT INFORMATION

Edward K. Alexander (Fe; Mi)	ekajr1955@pdolaw.org
Mitchell P. Bergeron (Fe; Mi)	mpbergeron@gmail.com
Andrew M. Casanave (Fe; Mi)	AndyCasanave@pdolaw.org
Steven Coward (Fe; Mi)	Steve@pdolaw.org
Katharine D. Henrich (Juv., FINS)	kmdugal@pdolaw.org
Joseph Manuel (Fel)	joemanjd@gmail.com
Michael Ned (Fe; Mi)	Mned@pdolaw.org
Scott Rogers (Misd)	Srogers@pdolaw.org
Harry P. Fontenot, Jr.	hfontenot@pdolaw.org
Mike Stratton (CINC-parent)	Mstratton@pdolaw.org
Necole Williams (Ju; FINS)	Nwilliams@pdolaw.org
Ralph Williams (Fe; Mi)	Rwilliams@pdolaw.org

PART-TIME CONTRACT ATTORNEYS

Eugene Bouquet (Fe; Mi)	337-433-9900; 337-433-9955 fax; ebouquet12@aol.com
James P. Garahan, Jr.	P. O. Box 1364, Lake Charles, LA 70602; 337-437-9405; jimgarahan@yahoo.com
J. Wade Smith (Fe; Mi)	724 Clarence Street, Lake Charles, LA 70601; Office: (337)436-8424; rags50smith@netzero.net
Jennifer Matte (Fe; Mi)	Off: 497-0655, 426 Kirby Street, Suite B, Lake Charles, LA 70601; jmatte3006@yahoo.com
Charles St. Dizier (Fe; Mi)	337-436-3332; 337-491-6888 fax; 130 W. Kirby St., Lake Charles, LA 70601; cstdizier@aol.com
Donald Guidry (Misd)	lawyerdlg@yahoo.com

NON ATTORNEY EMPLOYEES AND CONTRACTORS AND OTHER STAFF

OFFICE: (337)436-1718; FAX: (337)494-0370

Linton J. DeCloutte, Investigator	LDeCloutte@pdolaw.org
Deitrick Young, Juvenile Investigator	deitrick@pdolaw.org
Ronald Jackson, Chief Investigator	Rjackson@pdolaw.org
Dawnelle Forrester, Secretary	dawnelle@pdolaw.org
Jean Jessup, Secretarial	Jjessup@pdolaw.org
Pam Jones, Secretarial	Pjones@pdolaw.org
Paula Nixon, Secretarial	Pnixon@pdolaw.org
Kelly Rosteet, Secretarial	Krosteet@pdolaw.org
LouDell Dupuis, Receptionist	Ldupuis@pdolaw.org
Sandra Reay, Receptionist	Sreay@pdolaw.org
Andrea Marcellis, Secretarial/data entry	Amarcellis@pdolaw.org
Eugenie Tullos, Secretary	Etullos@pdolaw.org

2009 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.

_____
Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
__Windows Vista
__Windows Server 2000/2003/2008
_X_Windows XP
__Mac OSX

Productivity Suites Used:
__Microsoft Office 2007 (Word, Excel, etc.)
__Microsoft Office 2003
_X_Previous Microsoft Office version
__Corel Word Perfect
__Other

Internet Browsers Used:
__Internet Explorer 6
_X_Internet Explorer 7 or 8
__Firefox
__Other

HARDWARE:
Please enter the number of
devices in your inventory

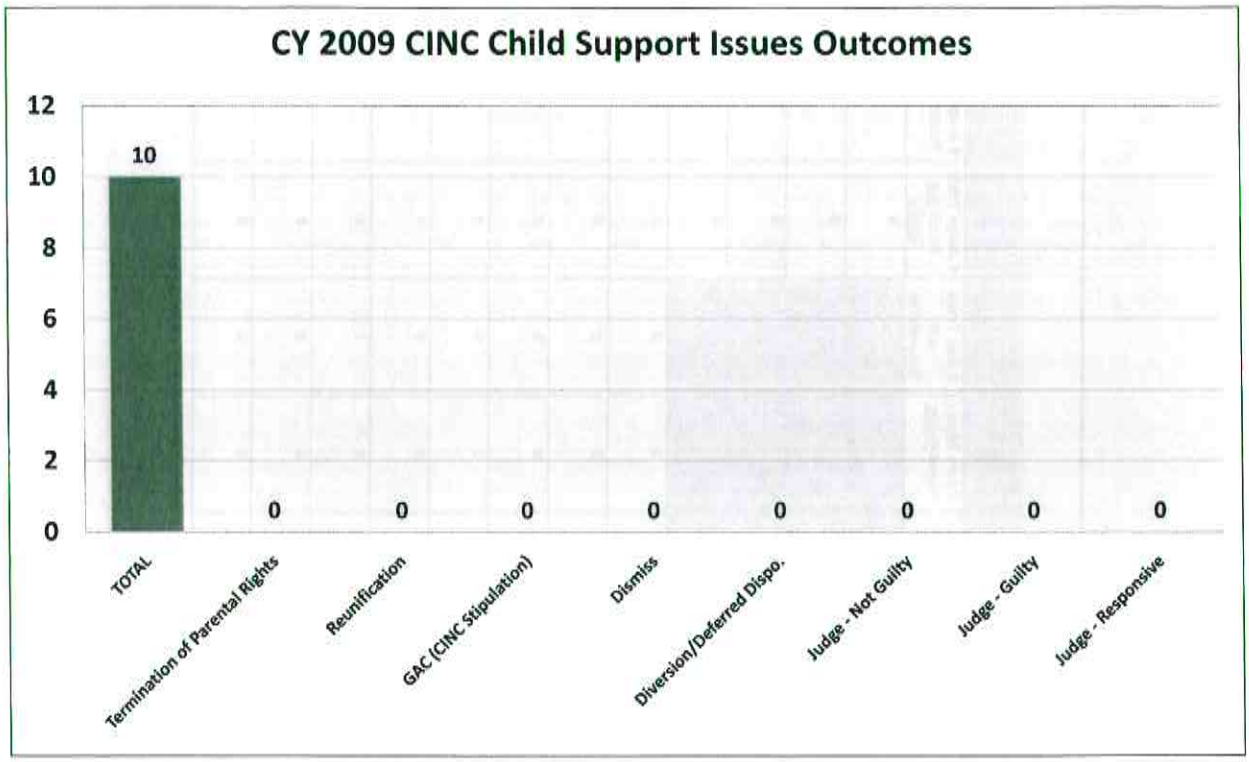
_X__Desktop PCs
___Laptops
___Video Cameras
_X__Digital Cameras
___Video Conferencing Systems
_X__B&W Laser Printers
___Color Printers
___Wireless Cards

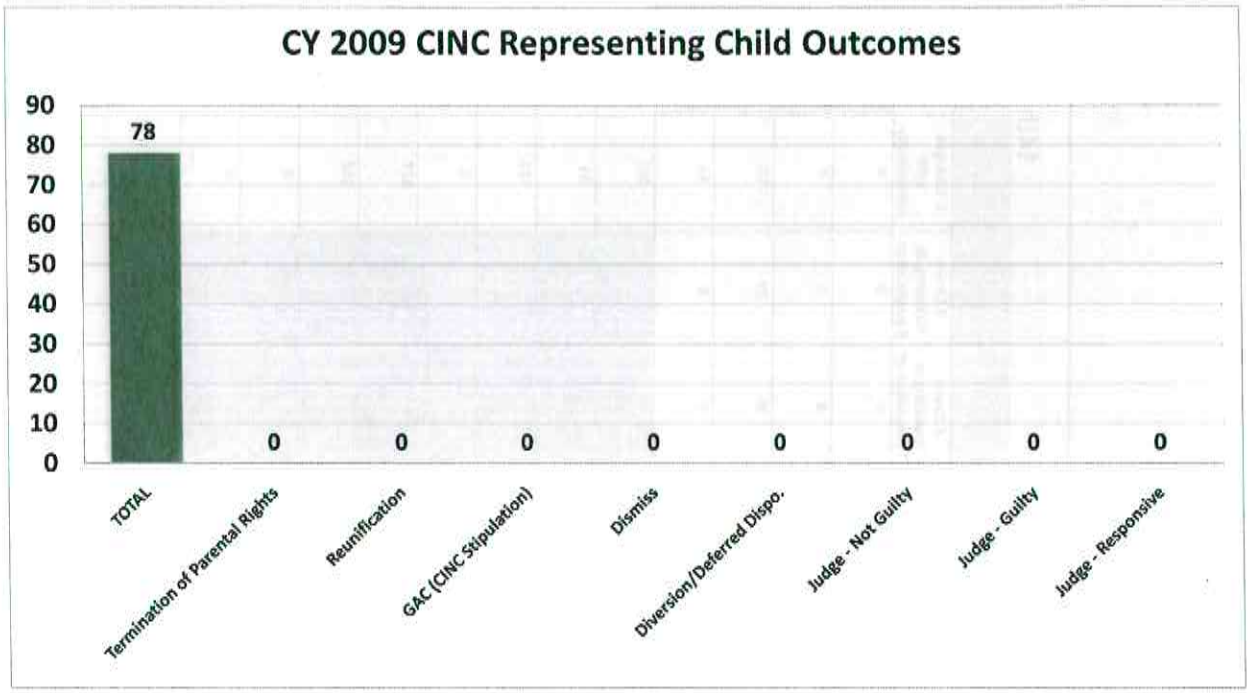
INTERNET SERVICES:
____Dialup __X__Broadband ____No Internet Connection
Connection Speed: Unknown
Provider Name: Time Warner
Email Provider:Gmail

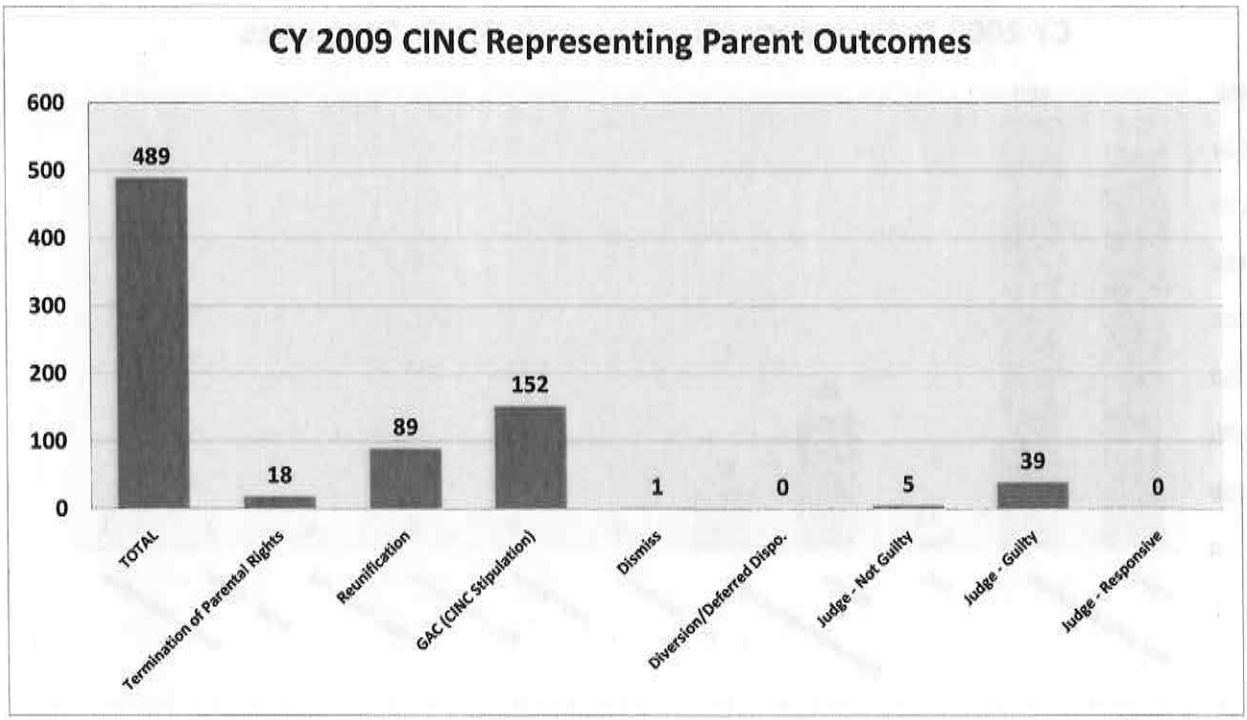
Please list any software or computer equipment in which you need training:

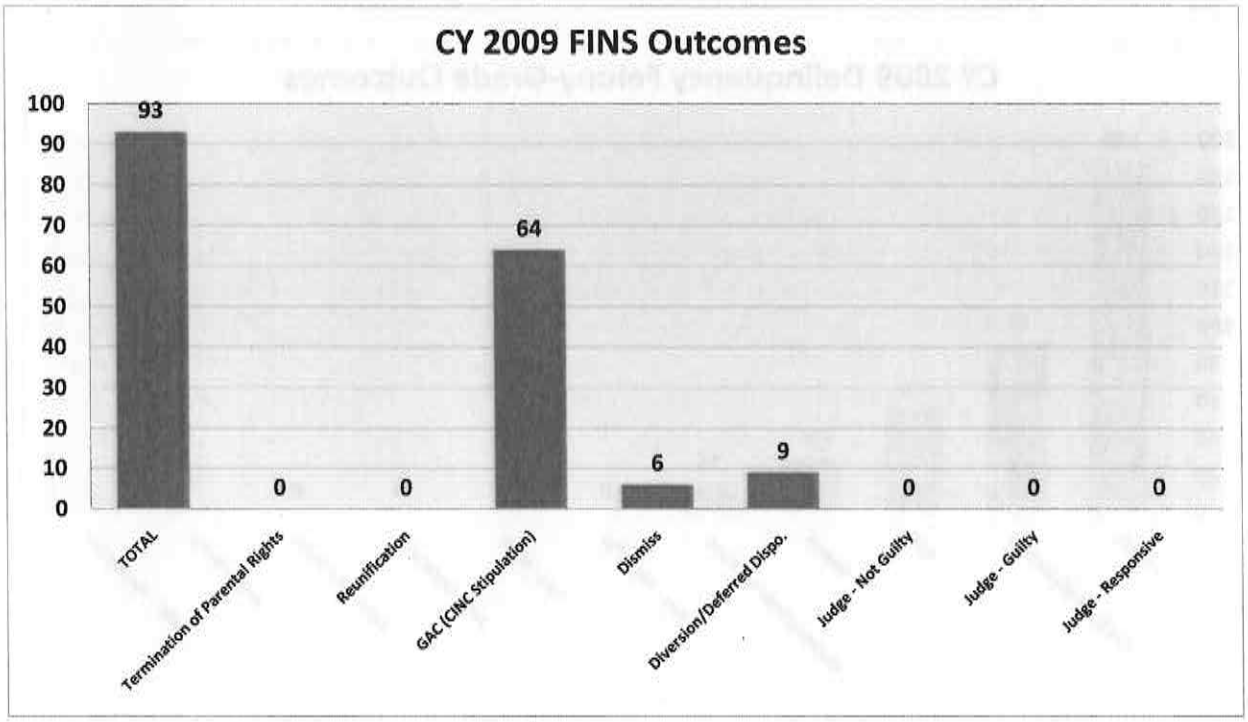
14th District Caseload Report

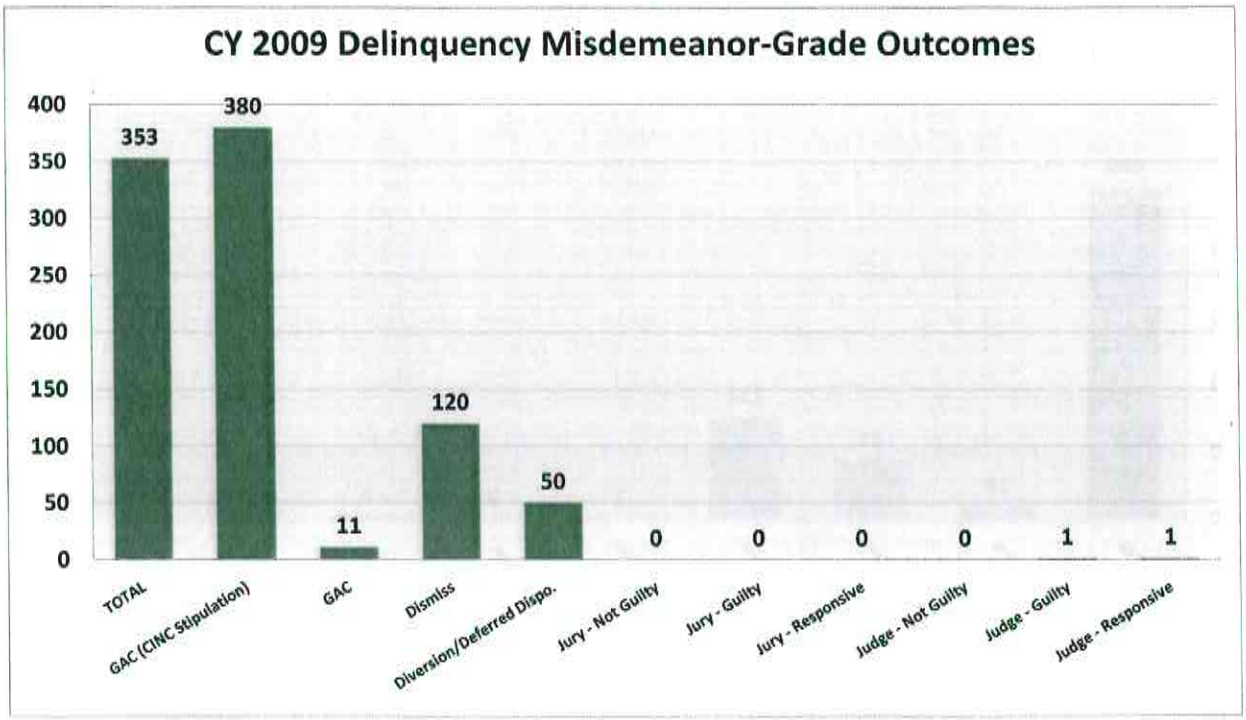
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	10	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	78	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Parent	489	18	89	152	N/A	1	0	N/A	N/A	N/A	5	39	0
FINS	93	0	0	64	N/A	6	9	N/A	N/A	N/A	0	0	0
Delinquency Misdemeanor-grade	353	N/A	N/A	380	11	120	50	0	0	0	0	1	1
Delinquency Felony-Grade	188	N/A	N/A	91	56	29	15	0	0	0	0	3	1
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	238	N/A	N/A	185	1	43	0	0	0	0	0	0	0
Other cases (DWI, Extraditions, etc.)	516	N/A	N/A	0	0	4	0	0	0	0	1	0	0
Adult Misdemeanor	4631	N/A	N/A	527	1131	604	123	0	0	0	1	2	0
Adult Felony	7172	N/A	N/A	942	1772	975	170	1	6	3	0	0	0
Capital	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Post Conviction Relief	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0

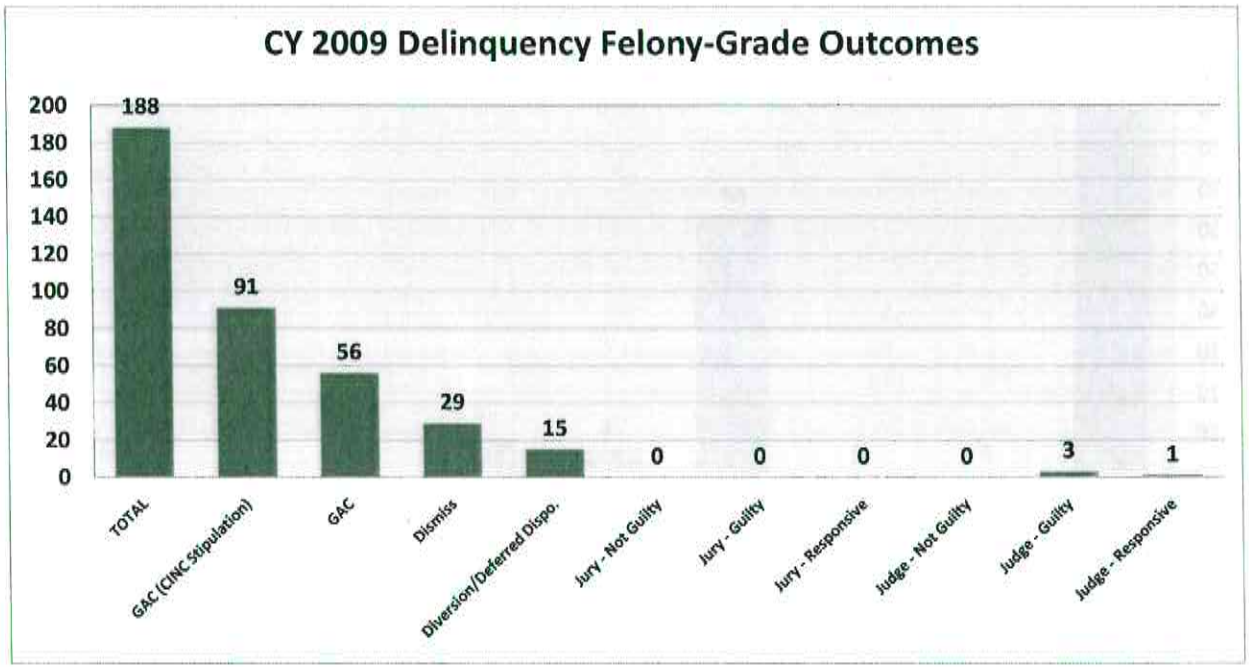

CY 2009 CINC Child Support Issues Outcomes
12
10
8
6
4
2
0
10
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

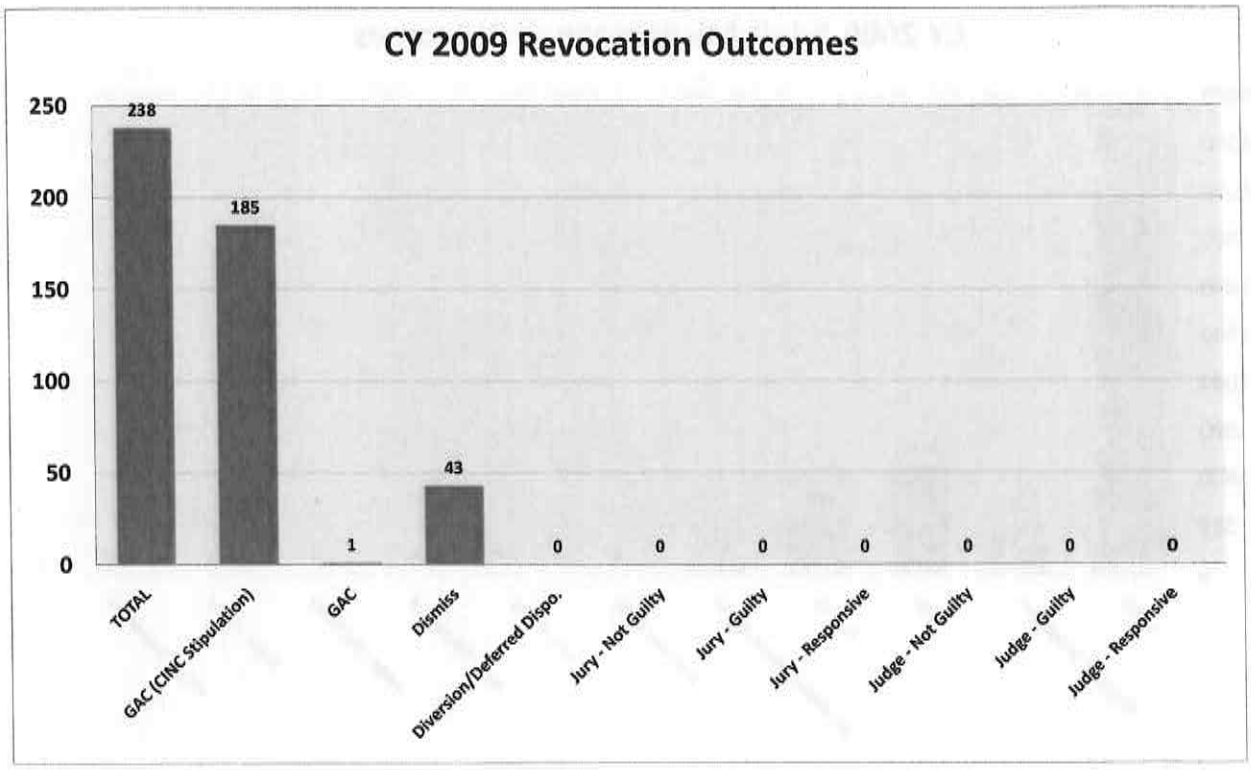

CY 2009 CINC Representing Child Outcomes
90
80
70
60
50
40
30
20
10
0
78
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

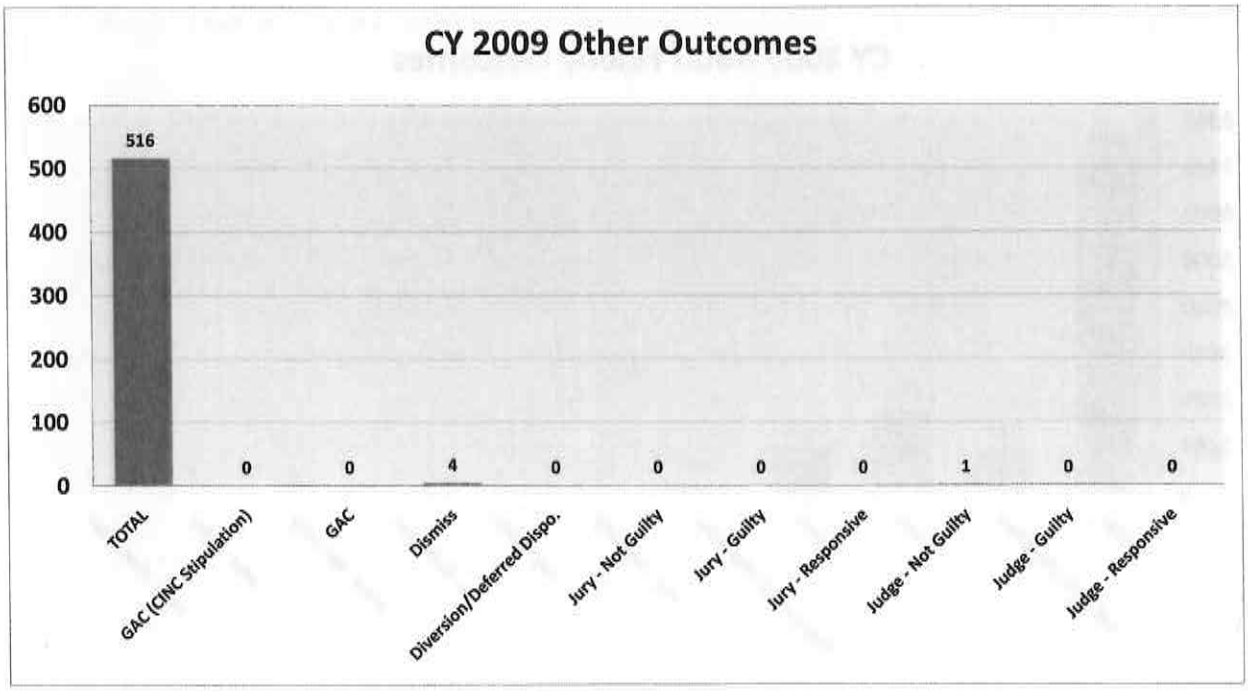

CY 2009 CINC Representing Parent Outcomes
600
500
400
300
200
100
0
489
18
89
152
1
0
5
39
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

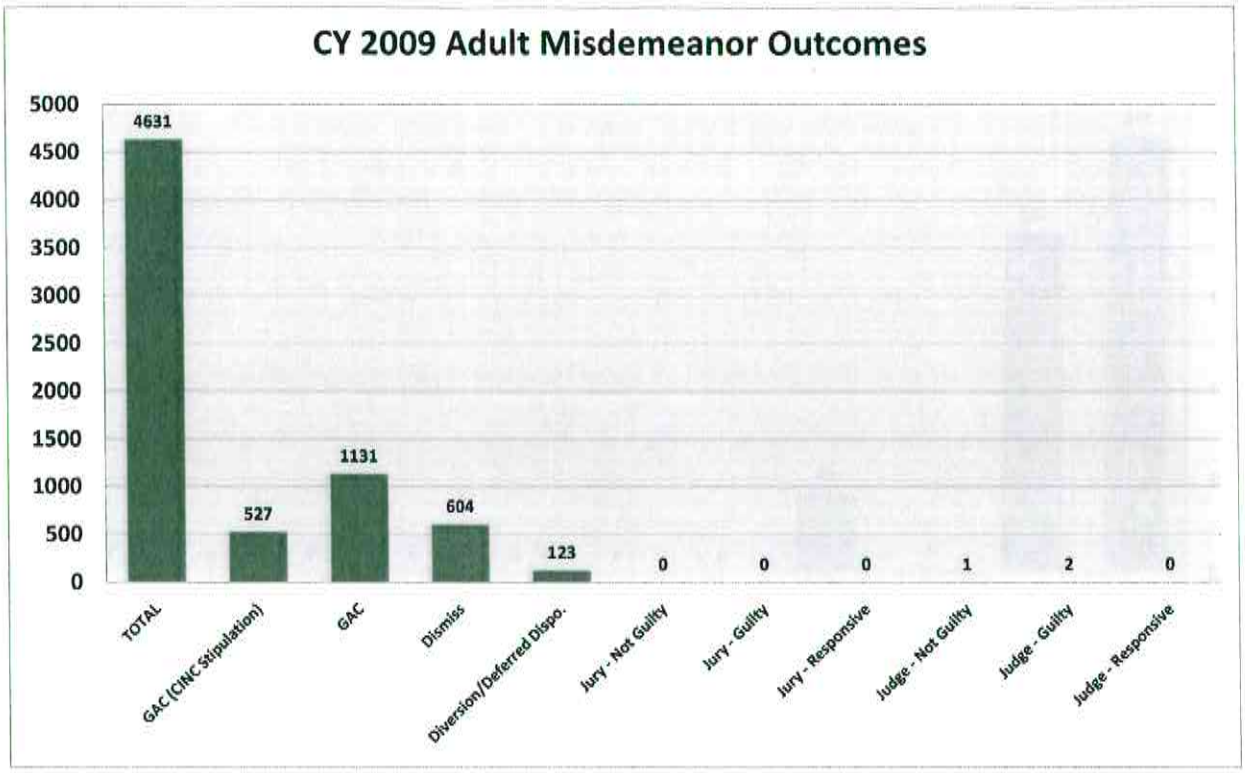

CY 2009 FINS Outcomes
100
90
80
70
60
50
40
30
20
10
0
93
0
0
64
6
9
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

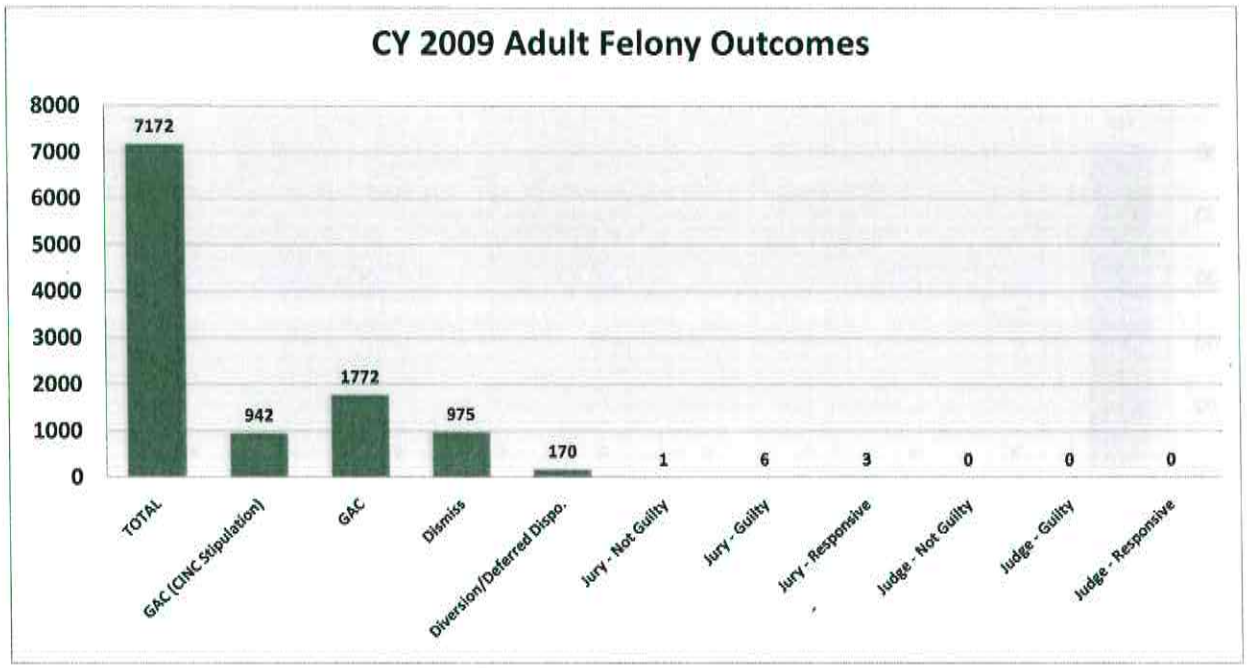

CY 2009 Delinquency Misdemeanor-Grade Outcomes
400
350
300
250
200
150
100
50
0
353
380
11
120
50
0
0
0
0
1
1
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

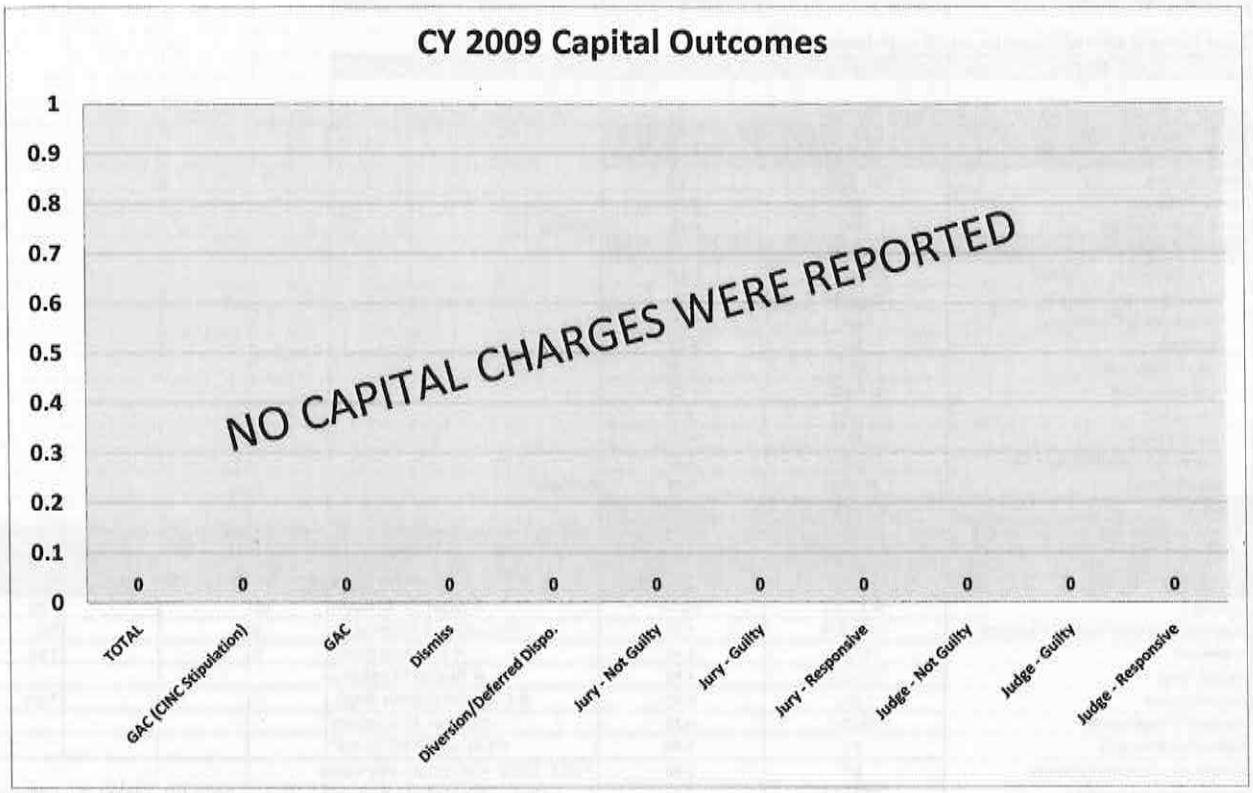

CY 2009 Delinquency Felony-Grade Outcomes
200
180
160
140
120
100
80
60
40
20
0
188
91
56
29
15
0
0
0
0
3
1
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

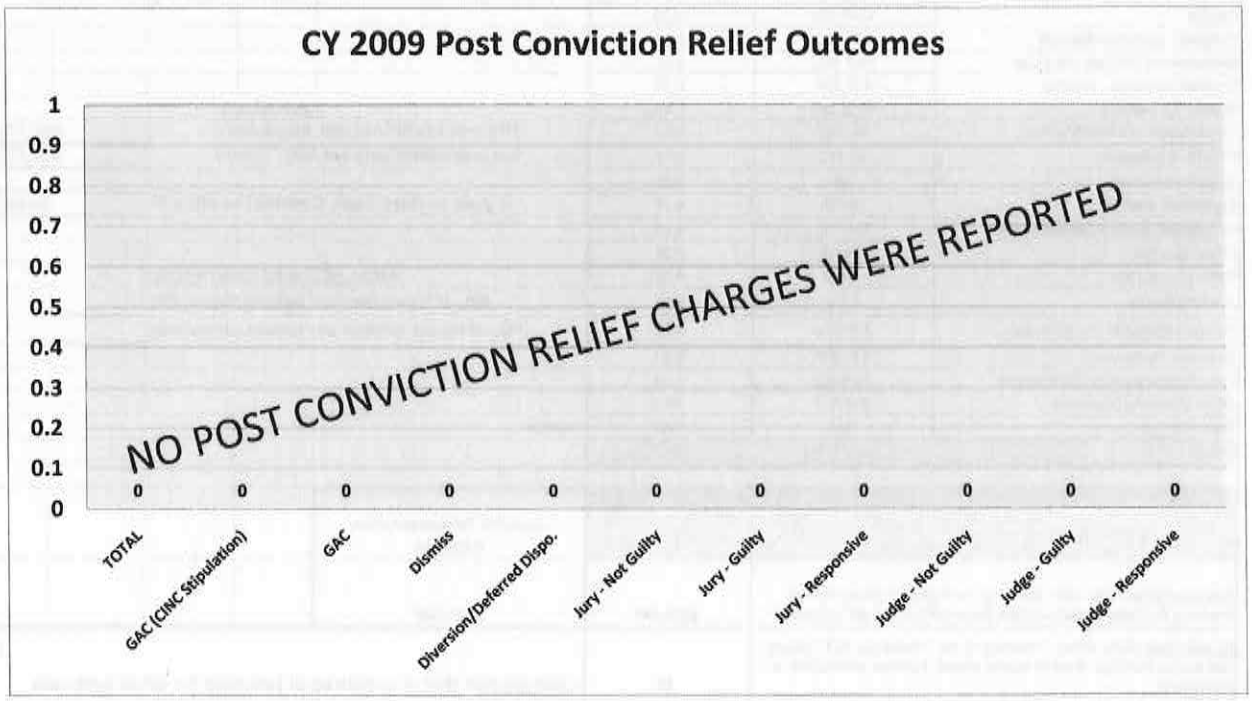

CY 2009 Revocation Outcomes
250
200
150
100
50
0
238
185
1
43
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
600
500
400
300
200
100
0
516
0
0
4
0
0
0
0
1
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
5000
4500
4000
3500
3000
2500
2000
1500
1000
500
0
4631
527
1131
604
123
0
0
0
1
2
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
8000
7000
6000
5000
4000
3000
2000
1000
0
7172
942
1772
975
170
1
6
3
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
NO CAPITAL CHARGES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
NO POST CONVICTION RELIEF CHARGES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	14	Year>>>	CY 2009
Submitted by (name)>>>	Mitchell Bergeron		

Total Current Annual Revenue and Expenditure Budget

Revenues	$1,984,851	Expenditures	$1,984,851

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$1,156,967	54.16
Federal Revenue	$0	0.00
Grant/Other Revenue	$0	0.00
Other Local Revenue:		
Court Fees/Costs Assessed	$790,876	37.03
Bond Fees and Forfeitures	$134,949	6.32
Department of Corrections	$0	0.00
Donations	$0	0.00
Interest Revenue	$26	0.00
Application Fees	$15,508	0.73
Police Jury	$0	0.00
Sheriff's Fees	$0	0.00
Reimbursements/Attorney Fees	$31,691	1.48
Miscellaneous	$5,996	0.28
Totals	$2,136,013	100.00

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$817,703	44.18
Hospitalization and Disability Insurance	$134,273	7.25
Retirement	$44,690	2.41
Payroll Taxes	$90,340	4.88
Accrued Leave	$0	0.00
Workers' Compensation	$4,294	0.23
Malpractice Insurance	$0	0.00
Auto/Physical Liability Insurance	$0	0.00
Audit/Accounting Expense	$16,240	0.88
Contract Clerical	$540	0.03
Expert Witness	$17,005	0.92
Investigators	$5,439	0.29
Capital Representation	$216	0.01
Conflict	$245,196	13.26
Contract - Juvenile Attorneys	$40,791	2.20
Misdemeanor Attorney Contracts	$67,166	3.63
Contract Attorneys - all other	$97,834	5.29
Building Lease/Rent	$155,324	8.39
Office Repair and Maintenance	$1,703	0.09
IT/Technical Support	$2,853	0.15
Major Acquisitions	$0	0.00
Equipment Lease/Rent	$186	0.01
Telephone/Utilities/Postage/Internet	$19,172	1.04
Office Supplies	$24,998	1.35
Parking/Auto Tolls	$85	0.00
Advertisements	$449	0.02
Travel/Lodging/Per Diem/Mileage	$16,930	0.91
Dues and Seminars	$11,316	0.61
Law Library/Journals/Subscriptions	$20,493	1.11
Other Operating Expenses	$15,772	0.85
Miscellaneous	$14	0.00
Totals	$1,851,022	100.00

Explain:

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys	12			Yes
# Contract Attorneys	9			No
# Investigators	3			Yes
# Social Workers				
# Clerical/Admin Asst.	9			Yes
# Office Managers				
# Other Employees*				

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Annualized	
Highest Staff/Contract Atty Salary	$80,000.00
Lowest Staff/Contract Atty. Salary	$32,000.00
Is your system Staff, Contract or Mixed?	Mixed

Attys. with part time practice	
No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

BALANCE SHEET INFORMATION	Dec. 31, 2009
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$284,245
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$0
Accts. Receivable (Due in 30 Days)	$0
Accts. Payable (Due in 30 Days)	$64,514
Total	$219,731

Juvenile Representation Estimate
$131,900

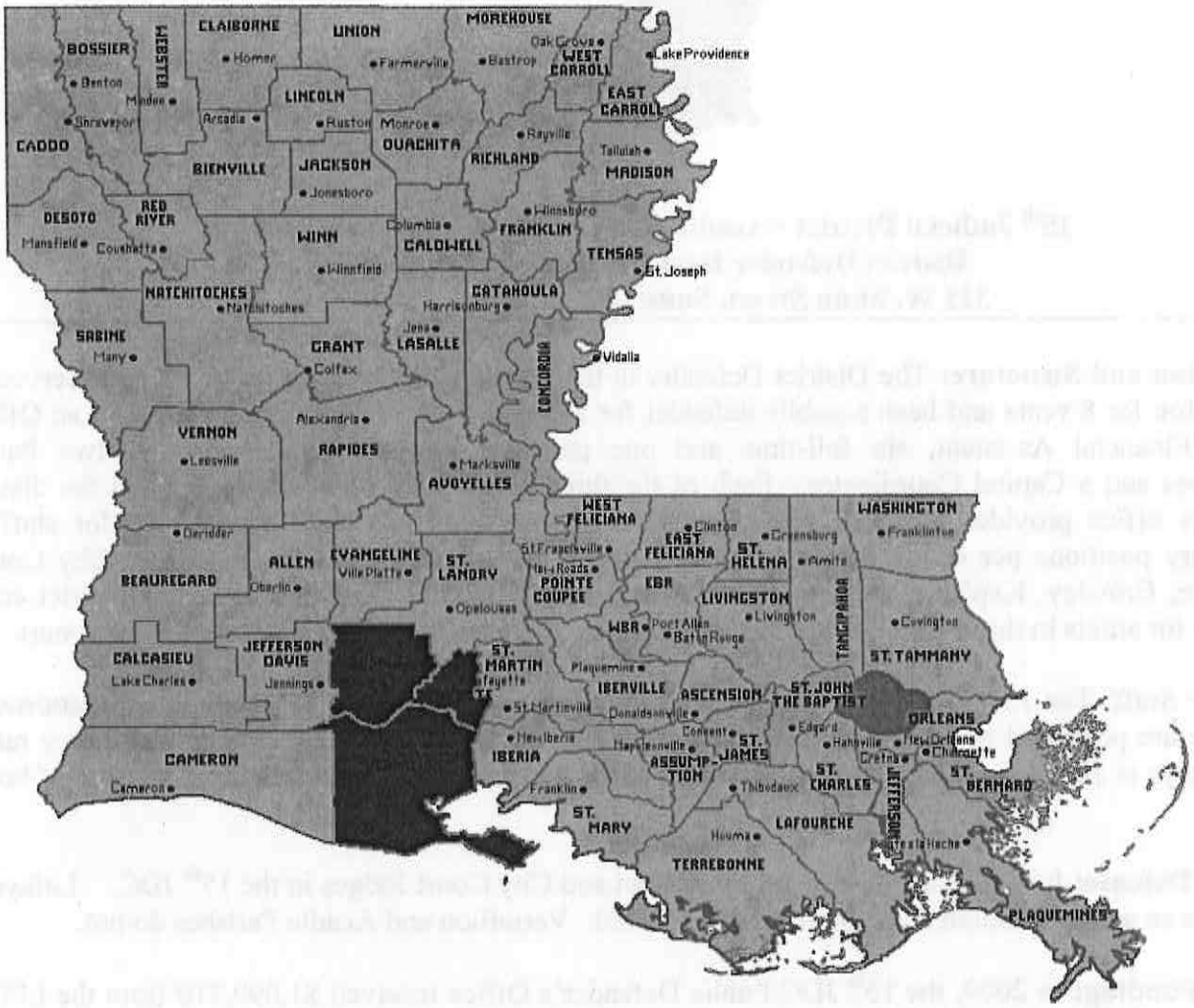
Cash portion that is unearned or reserved for other purposes
0

*Unearned State Revenue is cash received from the State which is for use in future months

APPROVED:

Mitchell Bergeron — District Defender

12-31-09 — Date



The 15th JDC Public Defender's Office

Acadia (Crowley) - Lafayette (Lafayette) - Vermilion (Abbeville)

District Defender: David Balfour
321 W. Main Street, Suite 1C
Lafayette, LA 70502
(337) 232-9345

15th Judicial District • Acadia, Lafayette and Vermilion Parishes
District Defender David Balfour • (337) 232-9345
321 W. Main Street, Suite 1C• Lafayette, LA • 70502

Supervision and Structure: The District Defender in the 15th JDC is David Balfour, who has served in that position for 8 years and been a public defender for 26 years. Mr. Balfour is supported by an Office Manager/Financial Assistant, six full-time and one part-time administrative assistants, two Parish Supervisors and a Capital Coordinator. Each of the three parishes has a district court and the district defender's office provides a Parish Supervisor for each of these. Caseload is adjusted for staff in supervisory positions per office policy. There are 13 sections of District Court and six City Courts (Abbeville, Crowley, Kaplan, Lafayette (two sections), and Rayne). There are specialty district court programs for adults in the areas of drugs and criminal non-support. There is also a juvenile drug court.

Defender Staff: The 15th JDC Public Defender's Office has contracted with 45 public defense attorneys. Attorneys are permitted to represent clients in private criminal cases per office policy. The salary range for attorneys is $25,466 - $82,779, with variances based on experience, case type, and number of hours worked.

Juvenile Defense: Juvenile cases are heard by District and City Court Judges in the 15th JDC. Lafayette Parish has an active Children and Youth Planning Board. Vermilion and Acadia Parishes do not.

District Funding: In 2009, the 15th JDC Public Defender's Office received $1,090,710 from the LPDB, constituting 33.02% of the district's total revenues of $3,303,192. The total expenditures in 2009 were $2,953,032.

Appointment of Counsel: In the 15th JDC, the Public Defender's Office makes the determination of indigence. If the client is incarcerated, appointment occurs at the 72-hour hearing. If the client is released on bond, appointment occurs when charges are filed and client submits an application for public defender assistance. Juveniles are appointed counsel at the first court appearance. Adult clients are held at the Acadia-Lafayette or Vermilion Parish Correction Center, unless overcrowding requires they be held in other facilities. Juvenile clients are held in Lafayette or surrounding facilities.

Fees: The 15th JDC Public Defender's Office accesses the statutory $40 fee for all clients not incarcerated. In addition, accesses a partial reimbursement fee ranging from $200 to $600 for defendant capable of making payments.

Caseload: The 15th JDC Public Defender's Office reported handling 19,812 cases in 2009. Of those, 3,041 involved juvenile matters, including 1,687 Child in Need of Care representations.

THE 15TH JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	Acadia - Crowley; Lafayette - Lafayette; Vermilion - Abbeville
Population:	303,171
Juvenile Population (in Public Schools)	48,699
District Defender	David Balfour
Years as District (or Chief) Defender	7
Years of Public Defense	25
Office Manager	Chris St. Julien
Primary Office Street Address	321 W. Main Street, Suite 1C
City	Lafayette
ZIP	70502
Primary Phone	337-232-9345
Primary Mailing Address	Post Office Box 3622, Lafayette, LA 70502
Primary Email Address	chris@15jdido.net
Primary Emergency Contact	Chris St. Julien
Primary Emergency Phone	337-344-7488
Secondary Emergency Contact	David Balfour
Secondary Emergency Phone	337-232-9345
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	Acadia - 521 SW Court Circle, Crowley, Post Office Box 252, Crowley, LA 70527; Vermilion - 100 N. State Street, Abbeville, LA 70510
Other District Office(s) Contact Personnel (Primary Only)	Acadia Annette Guidry, Vermilion April Broussard
Name of Owner(s) of Office(s)	Acadia: Red Drum Inc.; Lafayette: The Legal Center, LLC; Vermilion: Vermilion Parish Police Jury

Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	Acadia - $500; Lafayette - $1315
Courts and Locations	15th Judicial District Court, Lafayette Parish, 800 S. Buchanan, Lafayette; 15th Judicial District Court, Acadia Parish, Crowley; 15th Judicial District Court, Vermilion Parish, 100 N. State Street, Abbeville; Crowley City Court;Rayne City Court; Lafayette City Court; Abbeville City Court, 208 State Street, Abbeville; Kaplan City Court
Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	Acadia Dist.: 3, Rayne City 1, Crowley City 1; Lafayette Dist.: 8, Lafayette City Court: 2, Vermilion: 3; Abbeville 1; Kaplan 1;
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	All attorneys operate under 12-month contract -- each is responsible for all aspects of the practice of law as it applies to the clients assigned -- PD office only acts as an assigner of files and general coordinator of activity between the parishes and oversees office policy and procedure -- policy compliance, assignment of investigation and/or expert assistance, general problem solving, complaint procedures are overseen by the District Defender
Name of Adult Detention Facilities in this District	Acadia Parish Detention Center, 1061 Capital Avenue, Crowley, 70526; Acadia Parish Jail, 1037 Capital Avenue, Crowley, 70526; Lafayette Parish Correctional Center; Vermilion Parish Correctional Center - 14202 Savoy Road, Abbeville, 70510.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Avoyelles Marksville Detention Center, Marksville, LA; New Iberia Correction Center, New Iberia, LA ; Richland Detention Center, Rayville, LA
Name of Juvenile Detention Facilities in this District	Lafayette Juvenile Detention Center, Lafayette, LA; St. Martin Parish Juvenile Center, St. Martinville, LA, and St. James
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	St. Helena Parish Jail, PO Box 1205, Greensburg, 70441; Richland Parish Detention Center 456 Highway 15, Rayville, 71269; Iberia Parish Jail - 3618 Broken Arrow Road, New Iberia,70560; Avoyelles Correctional Center - 1630 Prison Road, Cottonport, 71327

Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	This is troublesome, but not yet a crisis. Local counsel has been able to work with the Sheriff's Office when necessary. Future options are being considered.
District Attorney	Mike Harson
Chief Judge of Criminal District Court	David A. Blanchet
Juvenile Court Judges (specify District of City Court)	Yes
Drug Court Judges	Judge Ed Rubin (adult) and Thomas Duplantier (juvenile)
Mental Health Court Judges	No.
Other Specialty Court	Yes.
Name of Specialty and brief Description:	Juvenile
Indigency Determined by Whom and How?	Determination of indigence is made by the District Defender. Inmates are automaticlly assigned counsel when referred by the Judge. Defendants not in incarcerated are required to complete an application to determine indigency.
When is Assignment/Appointment of Counsel Made?	Time of Arrest. Incarcerated defendant for indigent defense - A pre-indictment attorney is assigned at 72-hour hearing, however, the trial attorney is not assigned until a bill of information is filed. Indigenty Defendant on bond - once charges are filed and the defendant makes application.
Client Assigned by Whom and How?	Clients are assigned an attorney by the District Defender. Each division of Court has attorneys assigned to it. The assignments are done by rotation of the attorneys in that division.
Initial Client Intake Conducted by Whom? (Name and Title)	Chris St.Julien, Kim Thibodeaux, Lindsay McManus, Kendra Cassell, April Broussard, Danielle Menard, Annette Guidry and Sherry LeBlanc -- Administrator and secretaries
Does this District Use an Intake Form? (If so, please attach to hard copy)	Yes we do use an application for intake. Most applications are taken in court for the arraignment. However, some clients do come to the office to complete the application

Brief Explanation of Intake Process	Most applications are taken at the arraignment by our clerical staff. However, some clients do come to the office to complete the application. In addition to clerical staff some of the attorneys also handle intake for City Courts
Does the Office Collect the $40 Fee	Yes
If $40 Fee is Not Always Collected, Explain Basis for Waiver	The fees are very difficult to collect in our City Courts. In addition, defendants are given jail time in lieu of paying fees. Some choose to do the jail time and not pay. We also do not assess fees to inmates.
Total Fees Collected in 2009	
Formula for determining the reduced rate charged if client is able to make partial payment	A fee is assessed to defendants who are not in jail. Defendants charged with a felony are assessed a fee ranging from $350-$600. Misdemeanor fees range from $200 to $450
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	1-Jan-09
Grant Monies for Technology Currently Unencumbered or Unexpended	$43,000
Private Practice Policy	Attorneys under contract are allowed separate private criminal practices, but they cannot accept a retained client who has previously been appointed without meeting very stringent requirements
Primary Immediate Needs	Additional funding to add attorneys and reduce caseload
Immediate Critical Issue Areas	None
Long-Term Critical Issue Areas	Centralized Post Conviction Relief and Capital Defense or additional funding for the attorneys in the District.
Please List All New Hires in 2009 (Name and Title)	Scott Privat, Remy Jardell, Thomas Dupont, Kendra Cassell and Sherry LeBlanc
2009 Media Coverage and/or Major Accomplishments	NAACP and coverage for the inquiry done by the NLADA
Number of Expected New Attorney Hires in 2010	none

Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	Each new attorney is required to shadow the attorney leaving the position for approximately a month.
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	District Defender - Office Manager - Capital Coordinator - Parish Supervisors
Any Policy for Workload Reduction for Supervisory Staff	Yes
Medical Benefits for Any Staff	Yes. Full time clerical staff receives health and dental benefits
Regular meetings for Any Staff	Yes. Periodic meetings were held in the past on an as-need basis. In the future, regular meetings will be held, effective December 1st.

STAFF DIRECTORY:

PART TIME CONTRACT ATTORNEYS	CONTACT INFORMATION
Louis Garrot (Cap; Fe)	337-893-8111; 337-893-8169 fax; garrot1@bellsouth.net
Kay Gautreaux (Mi)	337-232-7747; 337-232-7757 Fax
Richard Mere (Mi)	337-269-5555; 337-269-5512 fax; ricmere@gmailcom
Chris Richard (Mi)	337-234-5505; 337-261-0799 fax; crichard4law@yahoo.com
Lenise Williams (Mi)	337-504-3311; 337-357-7293 fax; lenis@wfirm.brcoxmail.com
Chris Beaner (Mi)	
Roshell Francis-Jones (Mi)	
Tricia Pierre (Mi, Fe)	337-261-9094; 877-203-2190 fax; pierretricia@aol.com
Monique Cloutier (Other)	
Allyson Prejean (FINS, CINC- child/parent, Delinq)	337-288-4028; 337-205-0802 fax; allyprejean@yahoo.com
Vivian Neumann (FINS; CINC - child/parent, Delinq)	337-501-6782; 337-232-7273 fax; vcneu@cox.net
Lloyd Dangerfield (FINS; CINC - child/parent, Delinq)	337-232-7041; 337-233-2098 fax; kandd1006@aolcom
Christopher Larue (Revo, Drugs)	337-291-9100;337-291-9107 fax;chris_larue@bellsouth.net
Roan Evans (City Ct.)	
Bart Broussard (Mi; FINS; CINC - child/parent, Delinq)	337-893-1705; 337-893-1715

Nicole Guidry (Mi; FINS; CINC - child/parent, Delinq)	337-740-8885; 337-893-5973 fax; nguidry@1ct-corp.net
Gabe Duhon (Fe)	337-893-3423; 337-893-3510 fax; gduhon2006@yahoo.com
Joanne Nixon (CINC - child/parent; other)	
Thomas B. "Rett"Harrington, Jr. (Mi; CINC - child/parent; other)	337-783-8580; 337-788-1106
Glenn Howie (Mi; CINC child/parent, Delinq)	337-785-8500; 337-783-7101 fax; howielaw@cox.net
Michael Landry (Mi; FINS; CINC child/parent)	
James Landry (Delinq, CINC- child/parent)	
David Balfour (Distirct Defender; Fe)	337-234-2114; 337-234-2454 fax; dkbalfour@bellsouth.net
Randy Lasseigne (Fe)	337-233-1720; 337-269-0340 fax; rjlegal5313@yahoo.com
Christopher Luke Edwards (Cap; Fe)	337-233-9995; 337-233-9113 fax
Travis L. Mose (Fe)	337-232-7239; 337-896-6803 fax; moselaw@hotmail.com
Eric Neumann (Cap; Fe)	337-237-1113; 337-704-0685 fax; esn@ericneumann.com
James Kirk Piccione (Cap; Fe)	337-233-9030; 337-233-9085 fax; kirk@piccionelaw.com
Randal McCann (Cap; Fe)	337-232-1255; 337-232-1268 fax; rpm@rpmlawfirm.com
Burton Guidry (Parish Supervisor, Cap,Fe)	337-303-3226; 8883324880 fax; burtonguidry@bellsouth.com
Valerie Garrett (Cap; Fe)	337-291-1875; 337-291-1948 fax; aghlaw@cox-internet.com
Harold D. Register, Jr. (Cap; Fe)	337-981-6644; 337-981-6210 fax
Dan Kennison (Fe)	337-291-9832; 337-291-9803 fax; kennisonlaw@gmail.com
Gerald Block (Cap; Fe)	337-233-9296; 337-233-5014 fax
Valex Amos (Cap; Fe)	337-291-1875; 337-291-1948 fax; aghlaw@cox-internet.com
James Dixon (Cap; Fe)	337-303-8061; 337-265-3788 fax; jayandterri@hotmail.com
Jack Nickel (Parish Supervisor,Cap, Fe)	337-788-1693; 337-788-1698 fax
Burleigh G. Doga (Cap; Fe)	337-783-8843; 337-783-8840 fax; b.doga@glacoxmail.com
John Clay Lejeune (Cap; Fe)	337-788-1505; 337-788-1518 fax; jclaylejeune@cox-internet.com
Brett A. Stefanski (Fe)	337-783-7000; 337-783-3165 fax; bstefanski@eszlawfirm.com
Patricia Thomas (Cap; Fe)	337-893-6082; 337-898-2020 fax; patthomas@lawfirm.glacoxmail.com
Ronald Melebeck (Parish Supervisor, Fe)	337-893-5776; 337-740-2149 fax; rwmele@1ct-corp.net
Linda Veasey (Fe)	337-893-5076; 337-892-0591 fax
Jan F. Rowe (Fe)	337-898-1049; 337-740-2149 fax; jrowe@lct-corp.net

Julie Rosenzweig (Mi; CINC child/parent; Delinq)

NON-ATTORNEY EMPLOYEES AND CONTRACTORS AND OTHER STAFF

Chris St. Julien (Paralegal, Office Manager, Financial, Intake) 337-232-9345
Kendra Cassell, Interpreter, Data Entry, Intake
Kimberly Thibodeaux, Secretarial, Data Entry, Intake

Lindsay McManus, Secretarial, Data Entry, Intake
April Broussard, Secretarial, Data Entry, Intake
Danielle Manard, Secretarial, Data Entry, Intake

Annette Guidry, Secretarial, Data Entry, Intake
Sherry LeBlanc, Secretary to David Balfour

2009 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.

Chris St. Julien
Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
- Windows Vista
- Windows Server 2000/2003/2008
- x Windows XP
- Mac OSX

Productivity Suites Used:
- x Microsoft Office 2007 (Word, Excel, etc.)
- Microsoft Office 2003
- Previous Microsoft Office version
- Corel Word Perfect
- Other

Internet Browsers Used:
- Internet Explorer 6
- x Internet Explorer 7 or 8
- x Firefox
- Other

HARDWARE:
Please enter the number of devices in your inventory

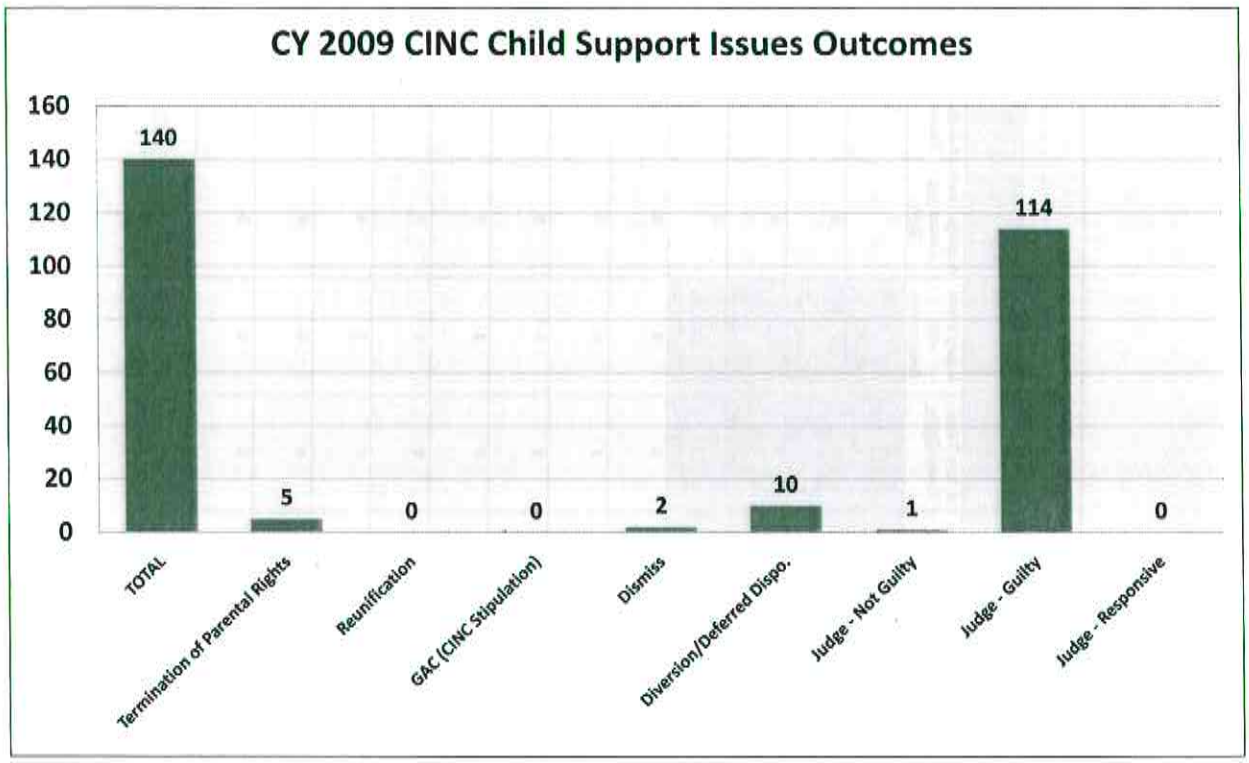
- 8 Desktop PCs
- 5 Laptops
- 0 Video Cameras
- 0 Digital Cameras
- 0 Video Conferencing Systems
- 6 B&W Laser Printers
- 0 Color Printers
- 4 Wireless Cards

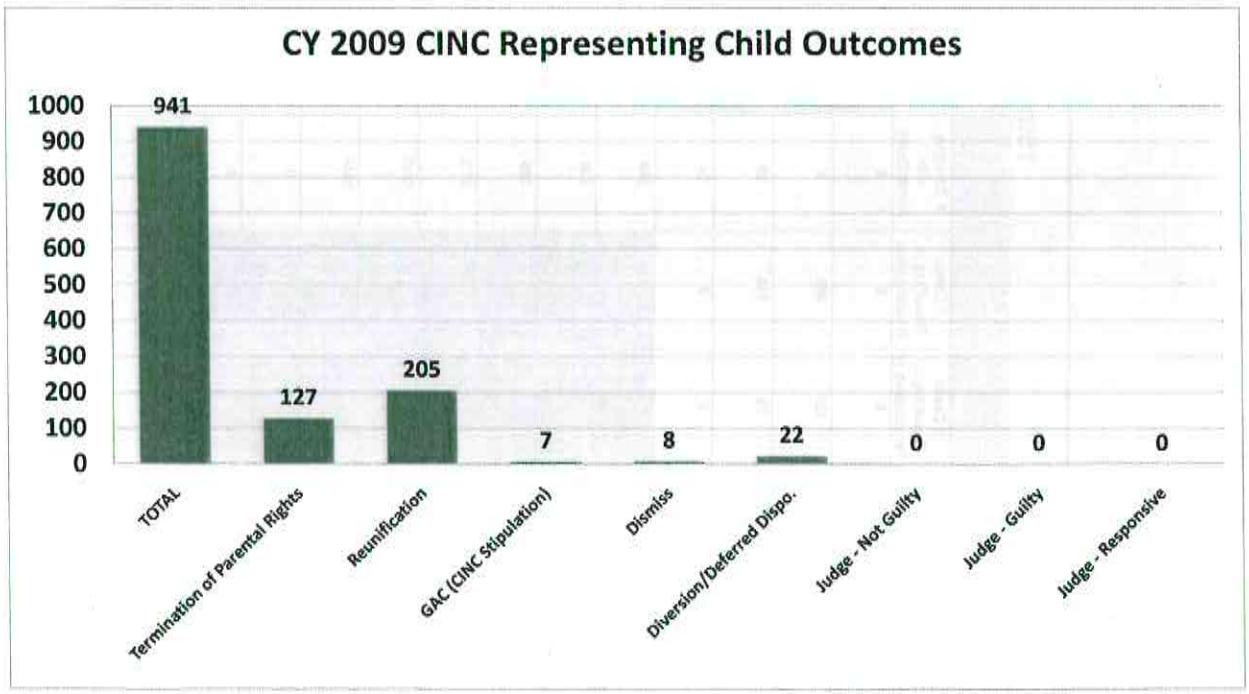
INTERNET SERVICES:
Dialup x Broadband No Internet Connection
Connection Speed: 2.0/384
Provider Name: Cox Communications
Email Provider: Cox Communications

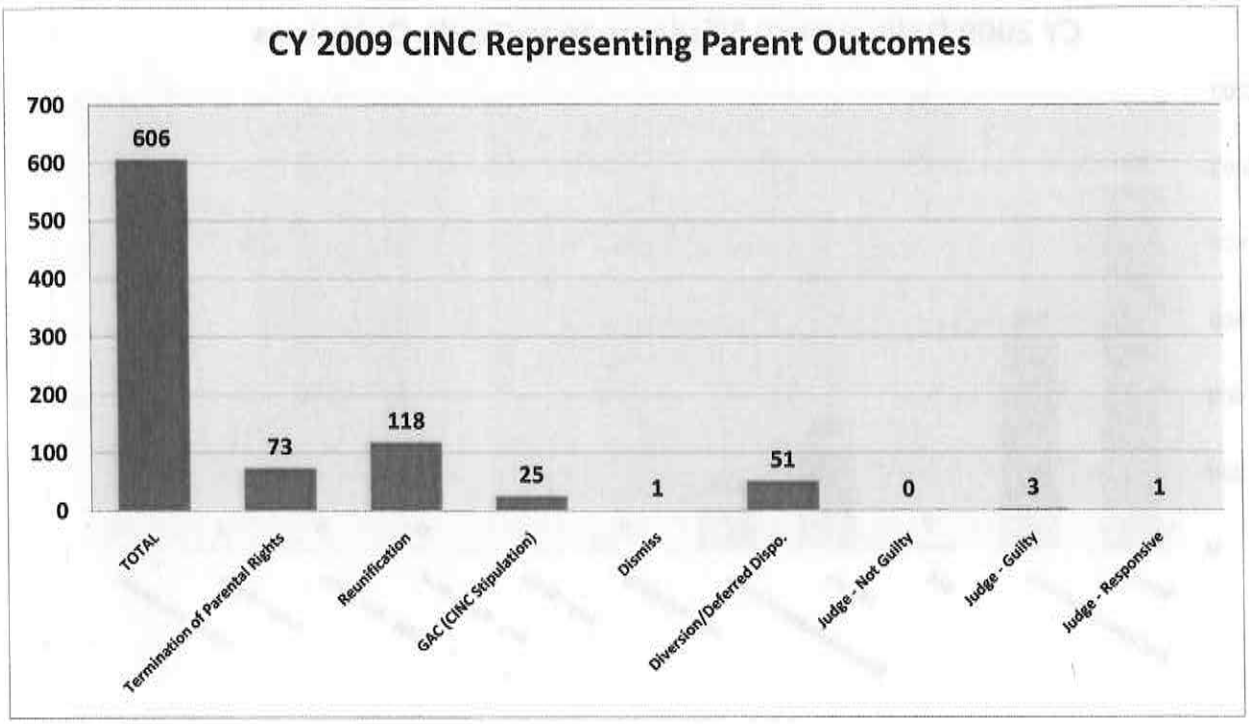
Please list any software or computer equipment in which you need training:

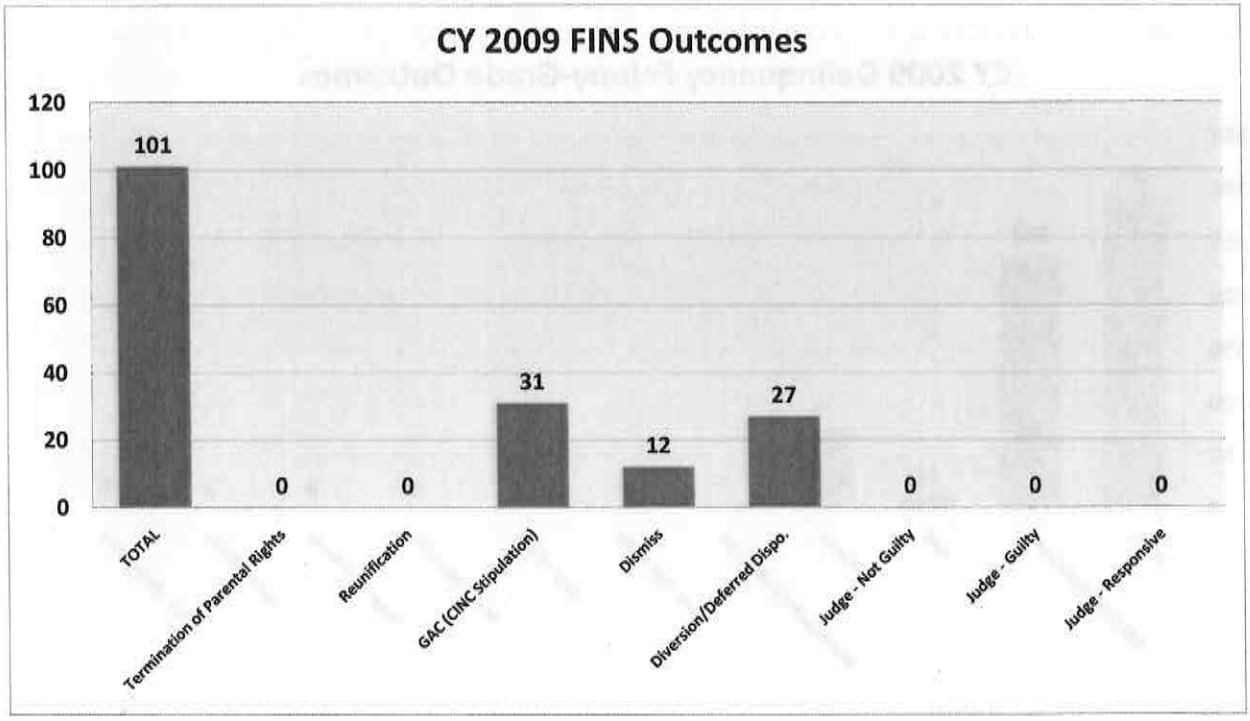
15th District Caseload Report

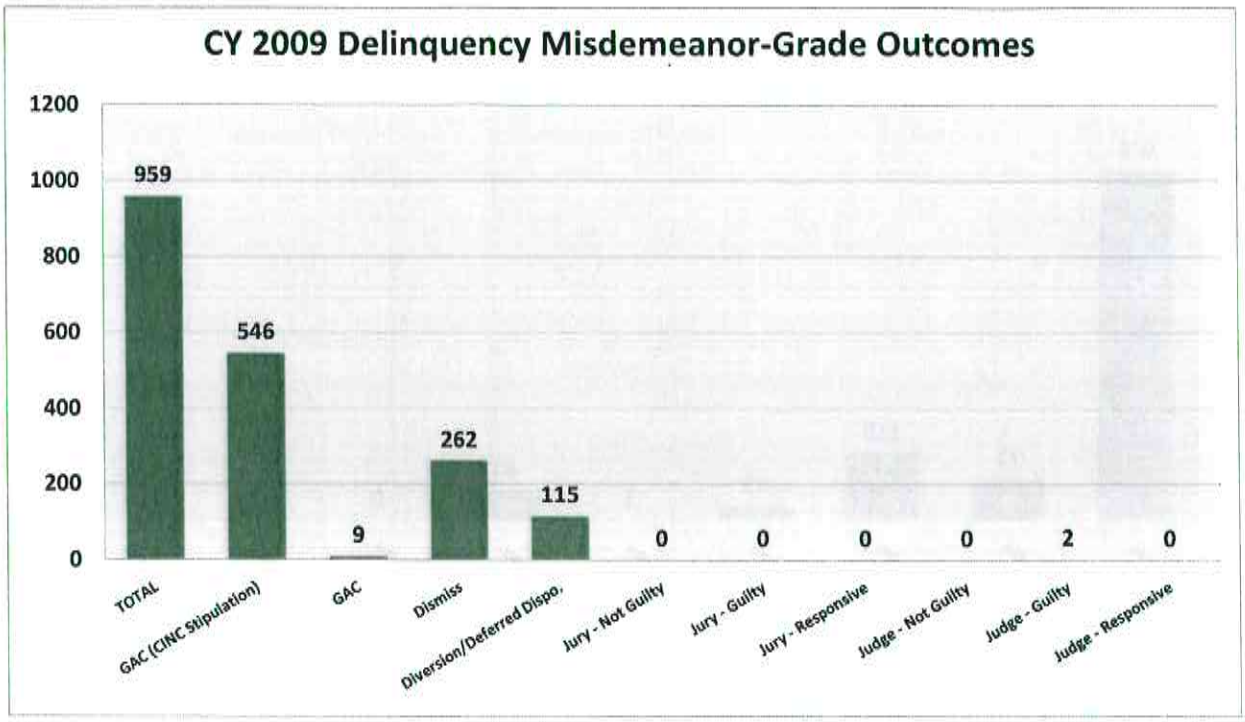
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	140	5	0	0	N/A	2	10	N/A	N/A	N/A	1	114	0
CINC Representing Child	941	127	205	7	N/A	8	22	N/A	N/A	N/A	0	0	0
CINC Representing Parent	606	73	118	25	N/A	1	51	N/A	N/A	N/A	0	3	1
FINS	101	0	0	31	N/A	12	27	N/A	N/A	N/A	0	0	0
Delinquency Misdemeanor-grade	959	N/A	N/A	546	9	262	115	0	0	0	0	2	0
Delinquency Felony-Grade	294	N/A	N/A	238	12	75	5	0	0	0	0	1	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	1366	N/A	N/A	386	0	521	5	0	0	0	0	0	0
Other cases (DWI, Extraditions, etc.)	1763	N/A	N/A	622	31	572	0	0	0	0	7	1	0
Adult Misdemeanor	5474	N/A	N/A	1729	364	1311	2	0	0	0	5	17	0
Adult Felony	8146	N/A	N/A	1658	964	3269	47	6	1	2	4	2	0
Capital	21	N/A	N/A	0	10	2	0	0	0	0	0	0	0
Post Conviction Relief	1	N/A	N/A	0	0	0	0	0	0	0	0	0	0

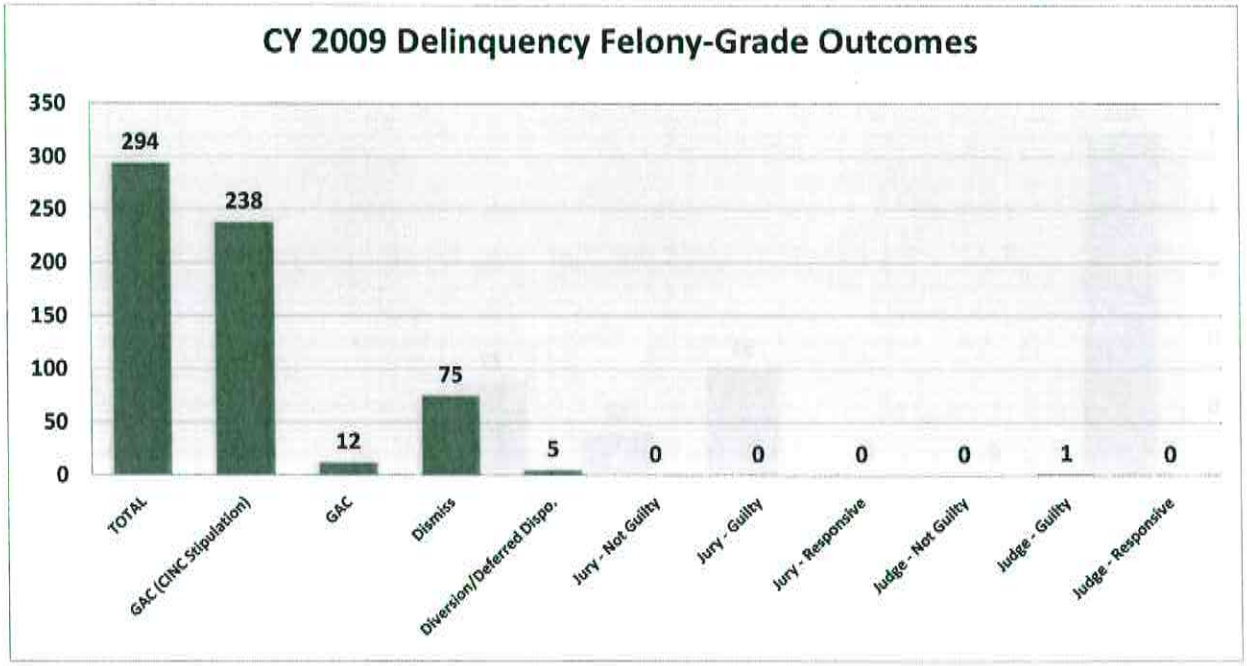

CY 2009 CINC Child Support Issues Outcomes
160
140
120
100
80
60
40
20
0
140
5
0
0
2
10
1
114
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

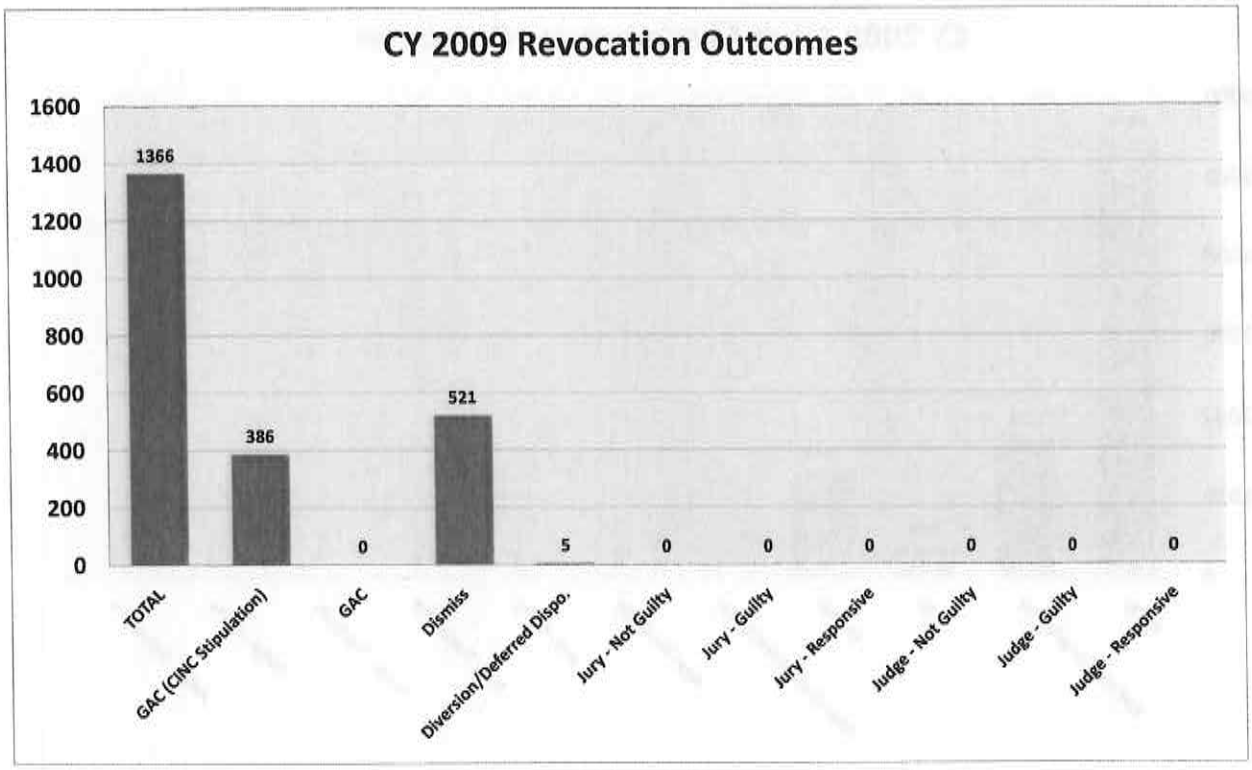

CY 2009 CINC Representing Child Outcomes
1000
900
800
700
600
500
400
300
200
100
0
941
127
205
7
8
22
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

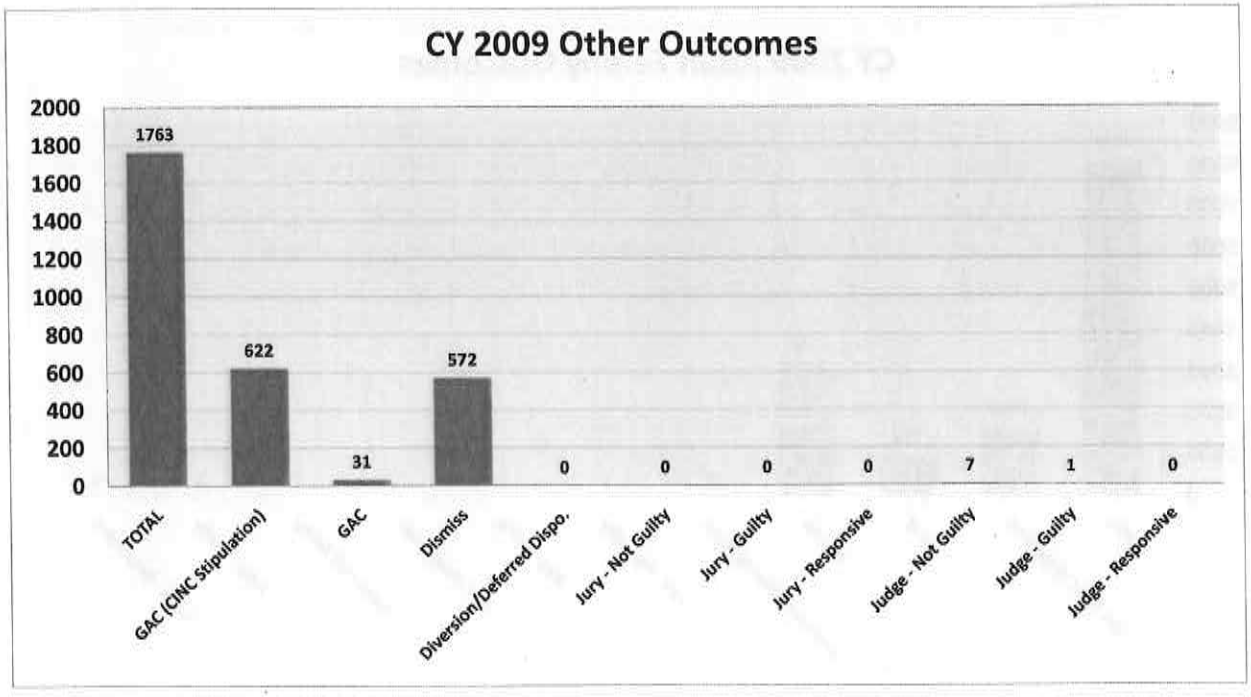

CY 2009 CINC Representing Parent Outcomes
700
600
500
400
300
200
100
0
606
73
118
25
1
51
0
3
1
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

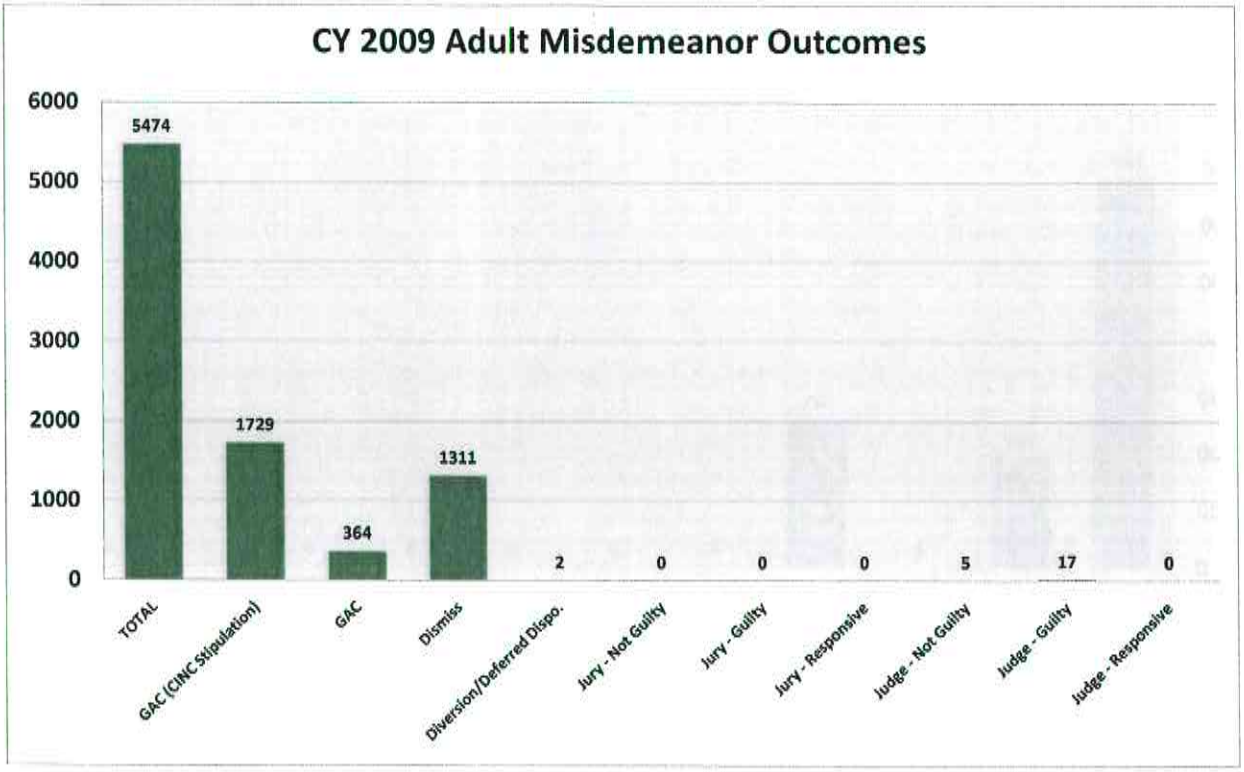

CY 2009 FINS Outcomes
120
100
80
60
40
20
0
101
0
0
31
12
27
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

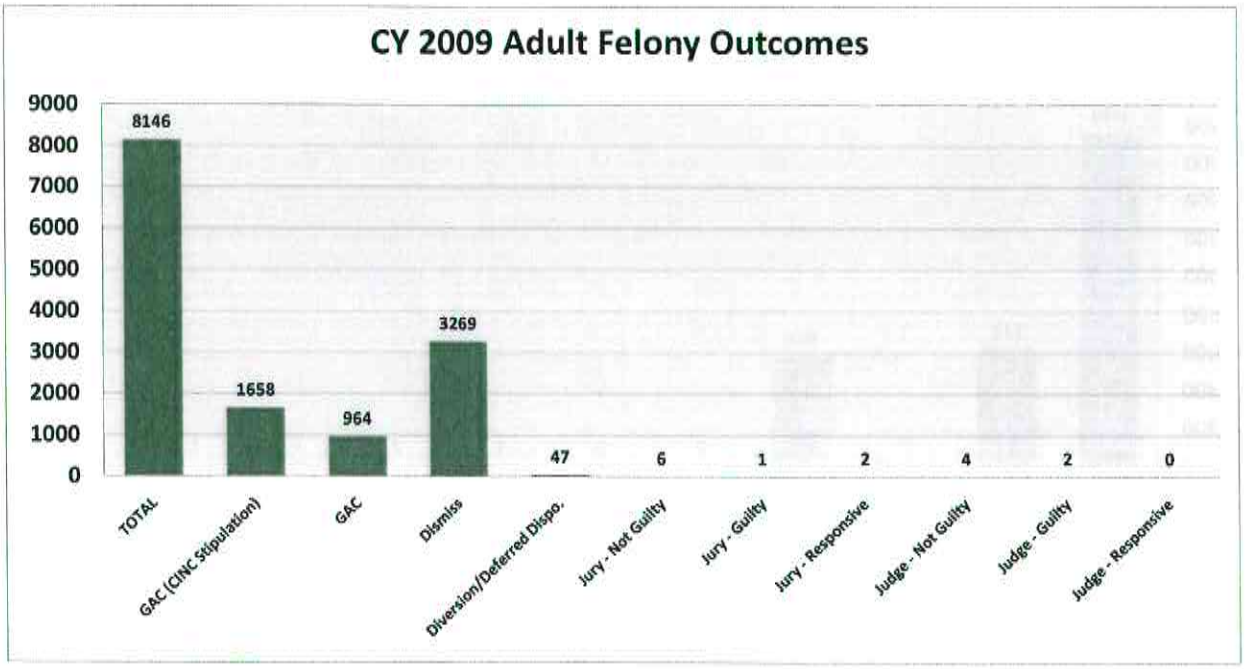

CY 2009 Delinquency Misdemeanor-Grade Outcomes
1200
1000
800
600
400
200
0
959
546
9
262
115
0
0
0
0
2
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

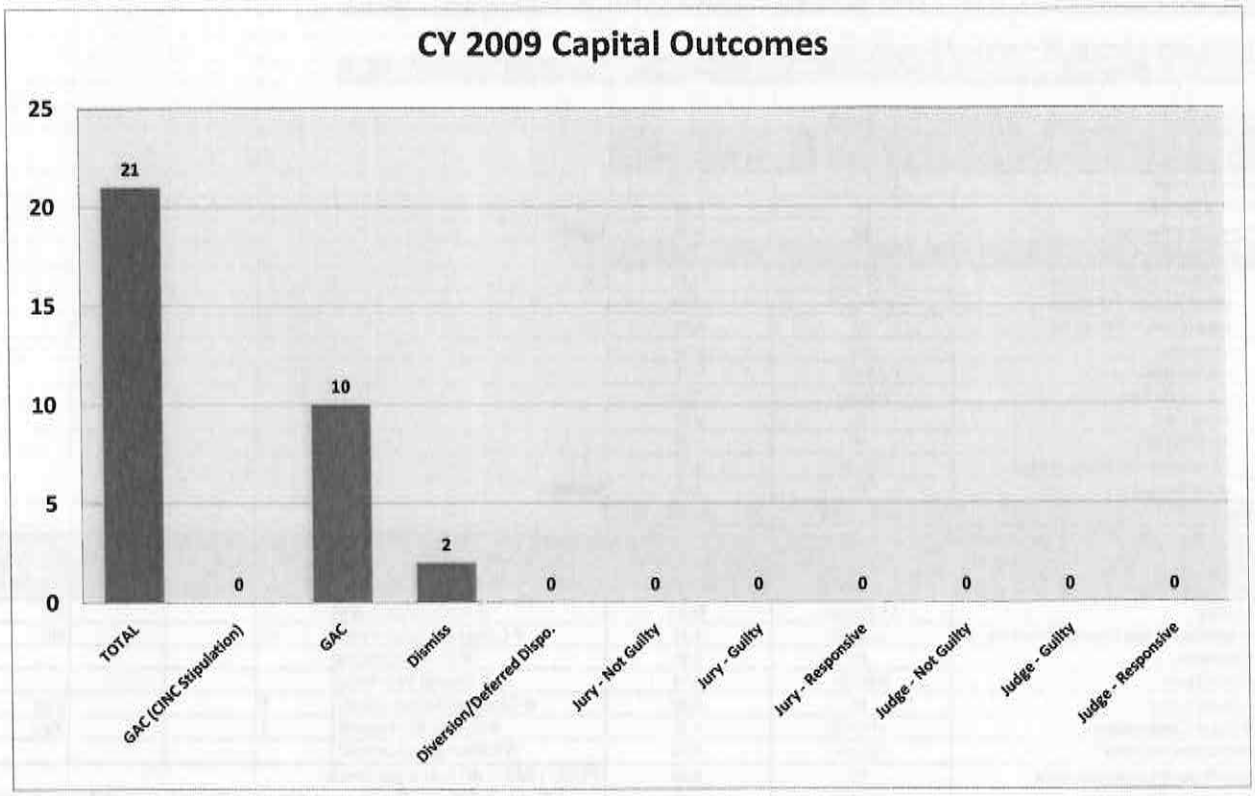

CY 2009 Delinquency Felony-Grade Outcomes
350
300
250
200
150
100
50
0
294
238
12
75
5
0
0
0
0
1
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

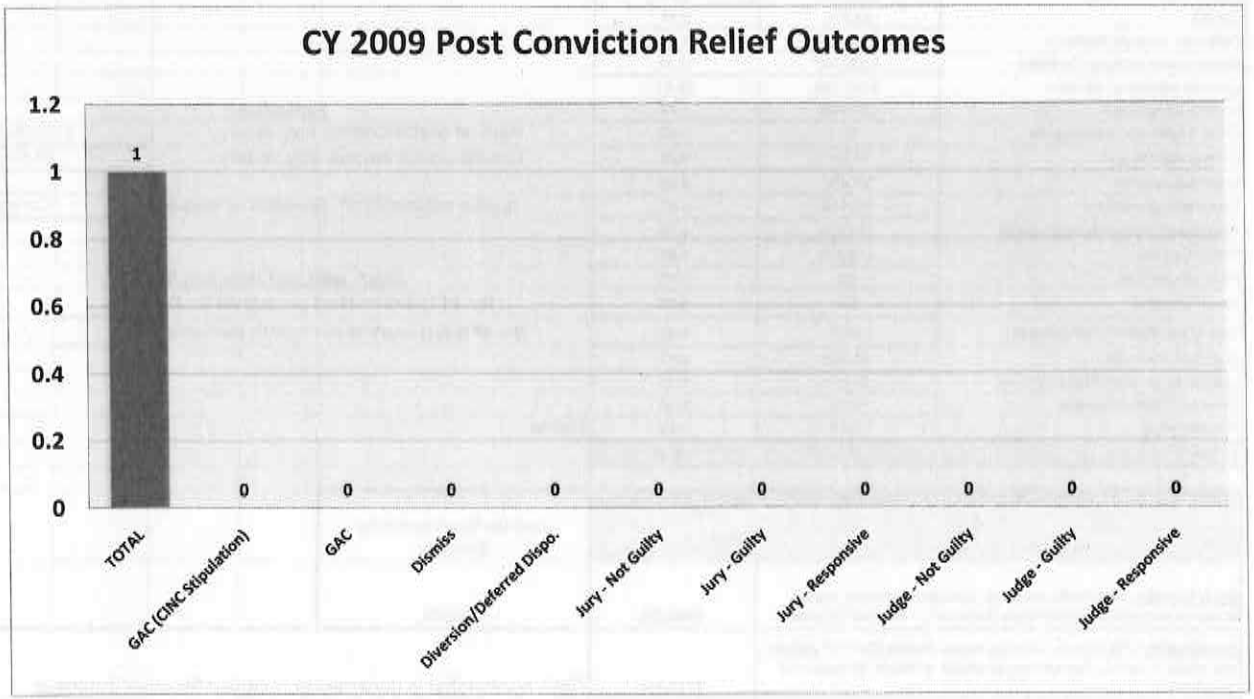

CY 2009 Revocation Outcomes
1600
1400
1200
1000
800
600
400
200
0
1366
386
0
521
5
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
2000
1800
1600
1400
1200
1000
800
600
400
200
0
1763
622
31
572
0
0
0
0
7
1
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
6000
5000
4000
3000
2000
1000
0
5474
1729
364
1311
2
0
0
0
5
17
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
9000
8000
7000
6000
5000
4000
3000
2000
1000
0
8146
1658
964
3269
47
6
1
2
4
2
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
25
20
15
10
5
0
21
0
10
2
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	15	Year>>>	CY 2009
Submitted by (name)>>>	David K. Balfour		

Total Current Annual Revenue and Expenditure Budget

Revenues	$3,282,610	Expenditures	$3,282,610

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$1,090,710	33.02
Federal Revenue	$0	0.00
Grant/Other Revenue	$0	0.00
Other Local Revenue:		
Court Fees/Costs Assessed	$1,442,309	43.66
Bond Fees and Forfeitures	$347,120	10.51
Department of Corrections	$0	0.00
Donations	$0	0.00
Interest Revenue	$3,830	0.12
Application Fees	$106,406	3.22
Police Jury	$0	0.00
Sheriff's Fees	$0	0.00
Reimbursements/Attorney Fees	$312,817	9.47
Miscellaneous	$0	0.00
Totals	$3,303,192	100.00

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$1,229,939	41.65
Hospitalization and Disability Insurance	$34,240	1.16
Retirement	$0	0.00
Payroll Taxes	$20,728	0.70
Accrued Leave	$0	0.00
Workers' Compensation	$14,478	0.49
Malpractice Insurance	$2,319	0.08
Auto/Physical Liability Insurance	$0	0.00
Audit/Accounting Expense	$14,733	0.50
Contract Clerical	$0	0.00
Expert Witness	$12,710	0.43
Investigators	$15,464	0.52
Capital Representation	$256,460	8.68
Conflict	$3,350	0.11
Contract - Juvenile Attorneys	$186,425	6.31
Misdemeanor Attorney Contracts	$300,748	10.18
Contract Attorneys - all other	$782,735	26.51
Building Lease/Rent	$21,836	0.74
Office Repair and Maintenance	$0	0.00
IT/Technical Support	$6,641	0.22
Major Acquisitions	$1,455	0.05
Equipment Lease/Rent	$2,448	0.08
Telephone/Utilities/Postage/Internet	$16,350	0.55
Office Supplies	$16,596	0.56
Parking/Auto Tolls	$0	0.00
Advertisements	$22	0.00
Travel/Lodging/Per Diem/Mileage	$825	0.03
Dues and Seminars	$5,559	0.19
Law Library/Journals/Subscriptions	$5,678	0.19
Other Operating Expenses	$787	0.03
Miscellaneous	$506	0.02
Totals	$2,963,032	100.00

Explain:

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys	1			No
# Contract Attorneys	48			No
# Investigators				
# Social Workers				
# Clerical/Admin Asst.	5			Yes
# Office Managers	1			Yes
# Other Employees*				

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Annualized

Highest Staff/Contract Atty Salary	$120,000.00
Lowest Staff/Contract Atty. Salary	$4,500.00

Is your system Staff, Contract or Mixed?	Contract

Attys. with part time practice

No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

BALANCE SHEET INFORMATION	Dec. 31, 2009	Juvenile Representation Estimate
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$943,876	$363,575
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$759,915	Cash portion that is unearned or reserved for other purposes
Accts. Receivable (Due in 30 Days)	$148,360	0
Accts. Payable (Due in 30 Days)	$3,601	
Total	$1,848,550	

*Unearned State Revenue is cash received from the State which is for use in future months

APPROVED:

David K. Balfour — District Defender

12-31-09 — Date

The 16th JDC Public Defender's Office

Iberia (New Iberia) - Saint Martin (St. Martinville) - Saint Mary (Franklin)

District Defender: M. Craig Colwart
107 Wilson Street
Franklin, LA 70538
(337) 828-3628

16th Judicial District • St. Mary, St. Martin and Iberia Parishes
District Defender M. Craig Colwart • (337) 828-3628
107 Wilson St. • Franklin, LA • 70538

Supervision and Structure: The District Defender in the 16th JDC is Craig Colwart, who has served in that position for 15 years and been a public defender for 30 years. Mr. Colwart is supported by an Office Manager/Financial Assistant, a senior support staffer, six full-time administrative assistants, four full-time investigators, three paralegals, an IT specialist, and a data entry specialist. Caseload is not adjusted for staff in supervisory positions per office policy. There are eight sections of District Court and five City Courts (Franklin, New Iberia, Jeanerette, Breaux Bridge and Morgan City). The District has two DWI courts and a drug court for adults and juveniles.

Defender Staff: The 16th JDC Public Defender's Office has eight full-time staff attorneys (including the District Defender) and has 13 contract attorneys, three of whom do juvenile work. Attorneys are permitted to have private civil cases and private criminal cases provided these cases are not held in the section of court in which they are assigned as a public defender. The salary range for full-time attorneys is $28,000 - $42,000.

Juvenile Defense: Juvenile cases are heard by District Judges in the 16th JDC as well as New Iberia and Breaux Bridge City Court. All Parishes in the 16th JDC have active Children and Youth Planning Boards. The 16th JDC is one of six MacArthur foundation sites.

District Funding: In 2009, the 16th JDC Public Defender's Office received $597,365 from the LPDB, constituting 32.84% of the district's total revenues of $1,818,811. The total expenditures in 2009 were $1,757,792.

Appointment of Counsel: In the 16th JDC, the Judge makes the determination of indigence in collaboration with the public defender's office. Clients are appointed to the public defender's office at the 72-hour hearing if incarcerated and at arraignment if on bond. Adult clients are held in facilities within the district. Juvenile clients are held in St. Martin Parish.

Fees: The 16th JDC Public Defender's Office collects the statutory $40 fee for all clients ($45,330). The Court charges between $100 and $500 for probated clients as a condition of probation.

Caseload: The 16th JDC Public Defender's Office reported handling 6,393 cases in 2009. Of those, 1,461 involved juvenile matters, including 204 Child in Need of Care representations.

THE 16TH JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	St. Mary Parish, Franklin; Iberia Parish New Iberia; St. Martin Parish, St. Marinville
Population:	178277
Juvenile Population (in Public Schools)	30900
District Defender	M. Craig Colwart
Years as District (or Chief) Defender	15
Years of Public Defense	29
Office Manager	Mary Glaubrecht
Primary Office Street Address	107 Wilson Street
City	Franklin
ZIP	70538
Primary Phone	337-828-3628
Primary Mailing Address	PO BOX 1226
Primary Email Contact	teresa.landry@idb16.com
Primary Emergency Contact	craig.colwart@idb16.com
Primary Emergency Phone	St. Mary Work: 337-282-3628 St. Martin Work: 337-394-1446 Iberia: 337-365-4006
Secondary Emergency Phone	Cell: 337-339-4115
Other District Office Physical and Mailing Addresses and Phone Numbers	Iberia – 110 W. Washington Street, New Iberia, LA 70560 - 337-365-4006 St. Martin – 106 Berard St, St. Martinville LA 70582
Other District Office Contact Personnel (Primary Only)	St. Mary Parish – Mary Glaubrecht Iberia Parish – Glenda Neuville St. Martin Parish – Josie Berthelot
Name of Owner(s) of Office(s)	St. Mary Parish – Teche Land Rentals & Clarkson Brown Iberia Parish - Asma Malahmeh
Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	Monthly Utilities for all three offices: 1034 Rent for all 3 offices: $2,550

Courts and Locations	16th Judicial District, St. Mary parish, Franklin, LA 16th Judicial District, Iberia Parish, New Iberia, LA ; 16th Judicial District Court, St. Martin Parish, St. Martinville, LA; Morgan City City Court, Franklin City Court, Jeanerette City Court, New Iberia City Court, Breaux Bridge City Court; Patterson Mayor Court, St. Martinville Mayor Court
Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	8 Criminal Divisions of 16th Judicial District Court; 1 Division in each of the above listed city courts and mayor courts.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Attorneys are assigned to each section of court.
Name of Adult Detention Facilities in this District	St. Mary Parish Law Enforcement Center, Centerville, LA; Berwick City Jail, Berwick, LA; Morgan City City Jail, Morgan City, LA; Jeanerette City Jail, Jeanerette, LA; Patterson City Jail, Patterson, LA; Iberia Parish Jail, Iberia Parish, LA; New Iberia City Jail, New Iberia, LA; St. Martin Parish Jail, St. Martinville, LA; St. Martin Parish Sheriff Substation, Breaux Bridge, LA; Breaux Bridge City Jail, Breaux Bridge, LA;
Name of Adult Detention Facilities Outside the District Which Hold Clients	None
Name of Juvenile Detention Facilities in this District	St. Martin Parish Juvenile Detention Center, St. Martinville, LA
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	No.
District Attorney	Phil Haney
Chief Judge of Criminal District Court	Gerald Wattigny
Juvenile Court Judges (specify District of City Court)	There are no elected juvenile judges, however the following judges handle juvenile cases within the district: 16th Judicial District Court – Keith Comeaux, Charles Porter, Lori Landry; New Iberia City Court – Robert Segura; Franklin City Court – Terry Breaux; Jeanerette City Court – Cameron Simmons; Morgan City City Court – Kim Stansbury; Breaux Bridge City Court – Randy Angelle
Drug Court Judges	Gerald Wattigny, Keith Comeaux, Paul deMahy, Randy Angelle
Mental Health Court Judges	None
Other Specialty Court	DWI Court
Name of Specialty and brief Description:	Handles DWI 2nd, 3rd, & 4th Offenders

Indigency Determined by Whom and How?	By the chief defender upon receiving notice of appointment.
When is Assignment/Appointment of Counsel Made?	Initial appearance and/or arraignment.
Client Assigned by Whom and How?	Chief Public Defender
Initial Client Intake Conducted by Whom? (Name and Title)	St. Mary Parish – Deniesee Roberts & Tina Tuner; Iberia Parish – Ted Martin; St. Martin Parish – Allen Thibodeaux
Does this District Use an Intake Form? (If so, please attach a hard copy)	Yes
Brief Explanation of Intake Process	Within three days of appointment, investigators go to various local jails to do intake for the jail clients. An appointment letter is either given or sent to bond clients for intake interview.
Does the Office Collect the $40 Fee	Yes
If $40 Fee is Not Always Collected, Explain Basis for Waiver	Too poor or defendant is incarcerated.
Total Fees Collected in 2009	45330
Formula for determining the reduced rate charged if client is able to make partial payment	Half fee.
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	N/A – We've always represented parents in the 16th Judicial District
Grant Monies for Technology Currently Unencumbered or Unexpended	$0.00
Private Practice Policy	Attorneys are not allowed to have a private practice within the section of court they are assigned to.
Primary Immediate Needs	More money to hire additional attorneys; higher salaries
Immediate Critical Issue Areas	Additional attorneys to lower caseload.
Long-Term Critical Issue Areas	Better and less expensive health plan.
Please List All New Hires in 2009 (Name and Title)	Suzanne deMahy, Misdemeanor & City Court; Pamela Lemoins, Misdemeanor & City Court; Maggie Simon, Probation Revocations; Ed Jones, Felony Attorney

2009 Media Coverage and/or Major Accomplishments	Approximately ½ dozen newspaper articles throughout the district covering various cases we represented. A few T.V. Appearances with respect to capital cases.
Number of Expected New Attorney Hires in 2010	0
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	The office pays for all attorney C.L.E. Classes connected with criminal or juvenile law.
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	Chief Defender, 1 Senior Felony Attorney per parish; A Senior/Misdemeanor/City Court/Juvenile attorney, Office Administrator, Office Manager – Iberia Parish, Office Manager – St. Martin Parish, Senior Investigator
Any Policy for Workload Reduction for Supervisory Staff	None
Medical Benefits for Any Staff	Office provides a health plan and pays up to $350 of the premium.
Regular meetings for Any Staff	Monthly.

STAFF DIRECTORY: FULL-TIME CONTRACT ATTORNEYS	STAFF DIRECTORY: CONTACT INFORMATION
M. Craig Cowart (Cap; Fe; Mi; Ju; CINC-parent)	337-365-4006; 337-828-3628; 337-394-1446; craig.colwart@IDB16.com
Gary LeGros, Jr. (Cap; Fe; Mi; Ju; CINC-parent)	337-828-3638 lawyers@teche.net
Nancy Dunning (Cap; Fe; Mi)	337-365-4006 nancy.dunning@idb16.com
Kay Pitman Clark	337-365-4006
Ed Jones	337-828-3628
Pamela Lemoins	337-828-3628
Suzanne deMahy	337-365-4006 suzanne.demahy@idb16.com
Margaret Simon	337-365-4006

Part-Time Contract Attorneys

Gregory Aucoin (Fe; Mi)	337-828-3628	"
Rose Susan Dorsey (Fe; Mi)	337-828-3628	
Alicia Butler (Cap; Fe; Mi)	337-365-4006	
John West (Mi)	337-365-4006	john.west@idb16.com
Ryan Montegut (Fe;Mi)	337-825-3628	ryan.montegut@idb16.com
Lewis Pitman, Jr. (Ju; FINS; CINC-parent; drug court)	337-365-4006	
Robert Tracy (Mi; drug court)	337-365-4006	
Ferdinand Valteau (Fe; Mi)	337-394-1446	ferdinand.valteau@idb16.com
Shentell Brown (Ju; FINS; CINC-parent)	337-365-4006	shentell.brown@idb16.com
Robert Duffy (Ju; FINS; CINC-parent)	337-282-3628	robert.duffy@idb16.com
Shawanna Marie Johnson (Ju; FINS; CINC-parent)	337-394-1446; 337-394-1270	
Shane Romero, Jr. (Mi)	337-394-1446	shane.romero@idb16.com
Richard Spears (Fe; Mi)	337-394-1446	

Non Attorney Employees and Contractors and Other Staff

Ted Martin, Investigator	337-365-4006	ted.martin@idb16.com
Deniesee Robertson, Investigator	337-828-3628	shaedee@cox.net
Allen Thibodeaux, Investigator	337-394-1446	
Tina Turner, Investigator	337-828-3628	tina.turner@idb16.com
Christina Lopez, paralegal	337-828-3628	christina.lopez@idb16.com
Glenda Neuville, paralegal	337-365-4006	glenda.neuville.@idb16.com
Diane Williams, paralegal	337-828-3628	diane.roberson@idb16.com
Mary Glaubrecht, financial staff	337-828-3628	mary.glaubrecht@idb16.com
LaKiesa Jeanlouis, secretarial	337-365-4006	kiesa.jeanlouis@idb16.com
Lynn John-Bodin, secretarial	337-365-4006	lynn.bodin@idb16.com
Jamacia Lewis, secretarial	337-365-4006	jamacia.lewis@idb16.ocm
Rosa Mitchell, secretarial	337-365-4006	rosie.mitchell@idb16.com
Kathy Thibodeaux, secretarial	337-394-1446	kathy.thibodeaux@idb16.com
Josie Faucheaux, secretarial	337-394-1446	josie.berthelot@idb16.com
Denise Stelly, data entry	337-828-3628	denise.stelly@idb16.com
Teresa Landry, IT	337-578-1707	teresa.landry@idb16.com

2009 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.

Teresa Landry
Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
_x_ Windows Vista
x__ Windows Server 2000/2003/2008
x__ Windows XP
__ Mac OSX

Productivity Suites Used:
x__ Microsoft Office 2007 (Word, Excel, etc.)
_x_ Microsoft Office 2003
__ Previous Microsoft Office version
_x_ Corel Word Perfect
__ Other

Internet Browsers Used:
_x_ Internet Explorer 6
__x Internet Explorer 7 or 8
_x_ Firefox
__ Other

HARDWARE:
Please enter the number of
devices in your inventory

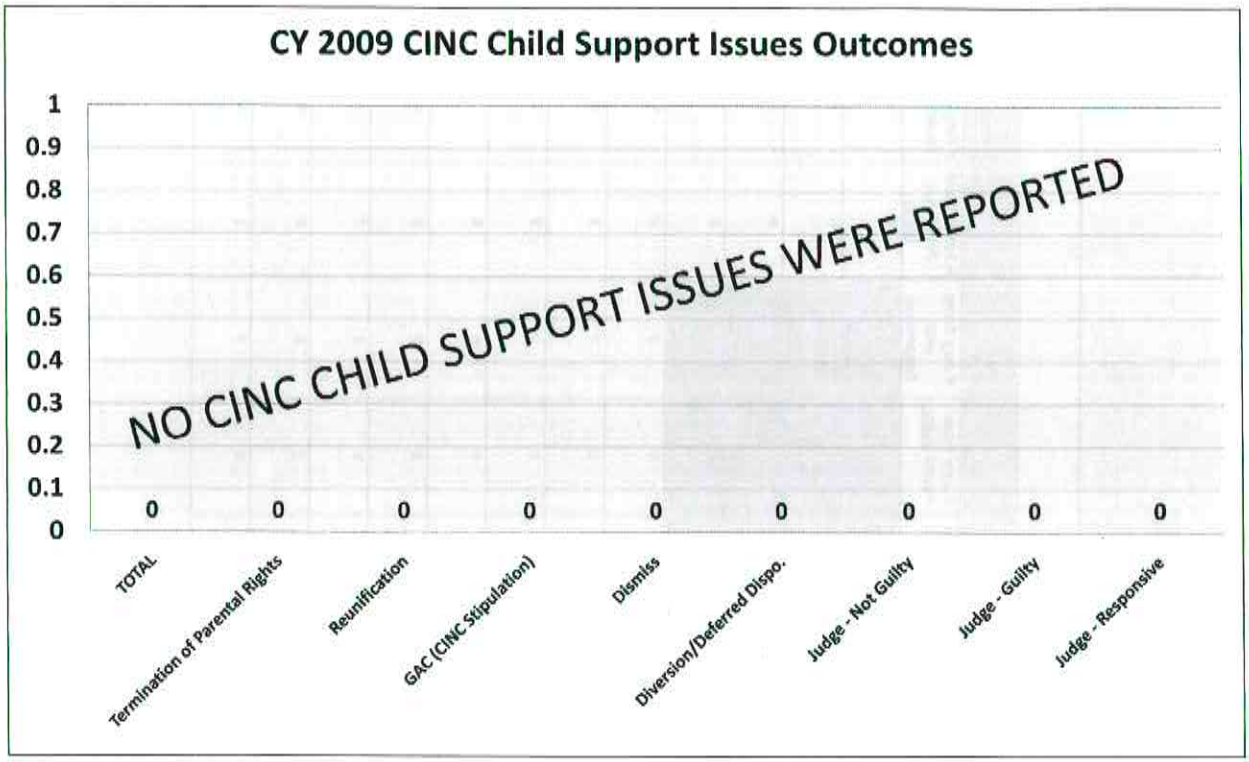
_18_ Desktop PCs
_14_ Laptops
_0_ Video Cameras
_0_ Digital Cameras
_0_ Video Conferencing Systems
_5_ B&W Laser Printers
_6_ Color Printers
_3_ Wireless Cards

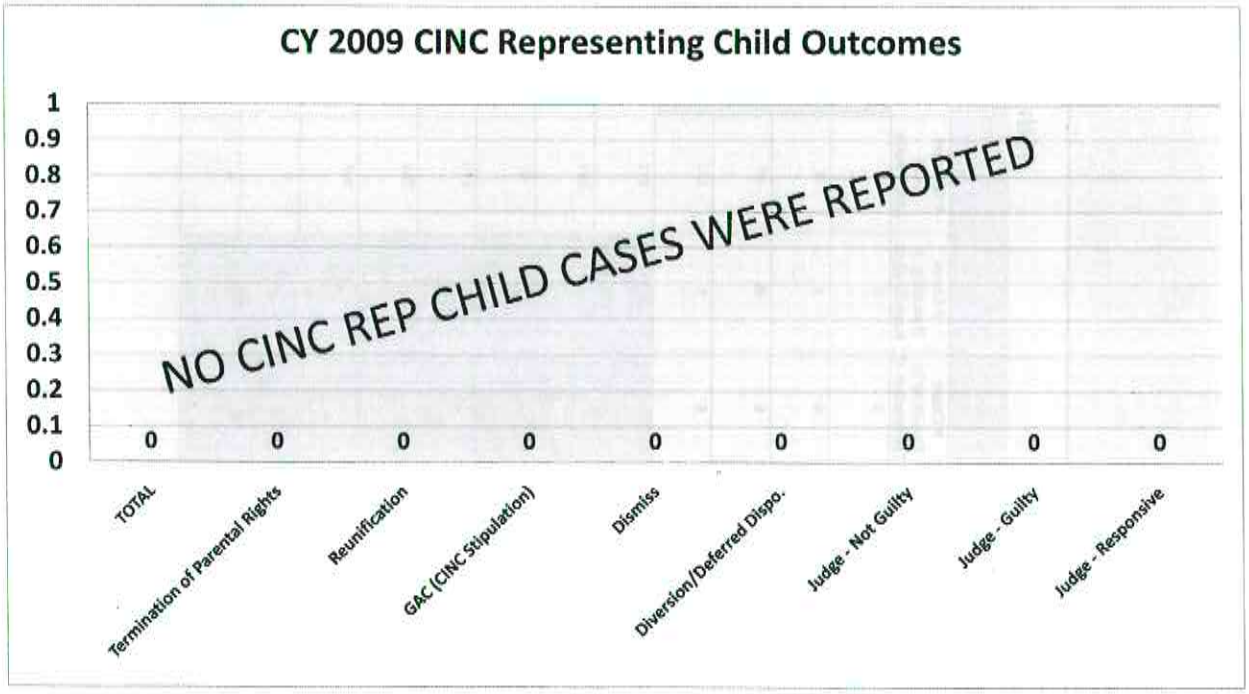
INTERNET SERVICES:
___ Dialup __x__ Broadband ___ No Internet Connection
Connection Speed: Download: 6.0 Upload: 768 kbps
Provider Name: AT&T
Email Provider: AT&T

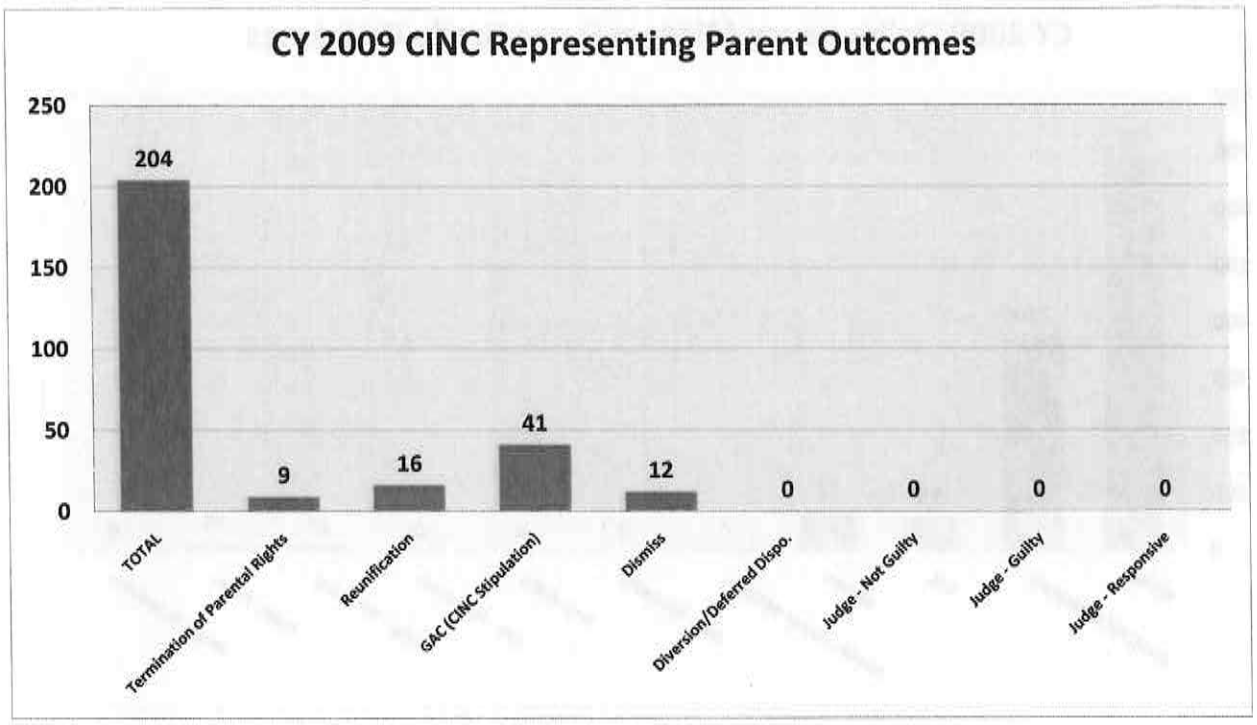
Please list any software or computer equipment in which you need training:

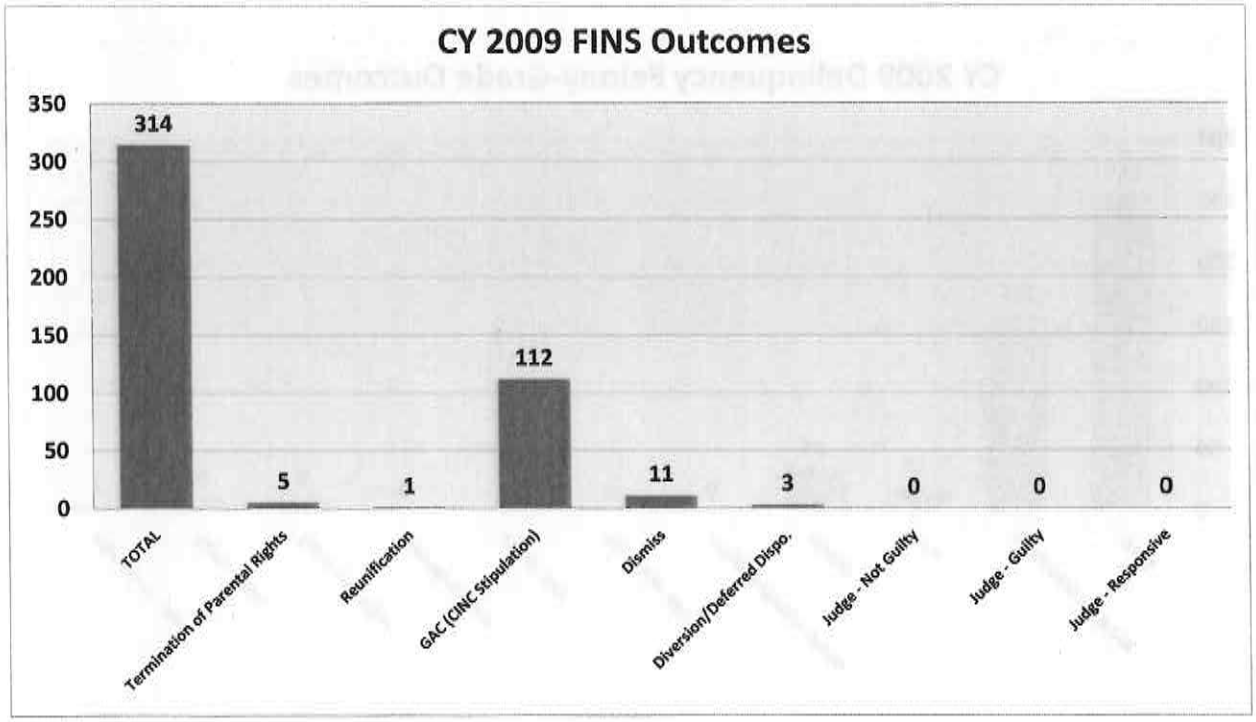
16th District Caseload Report

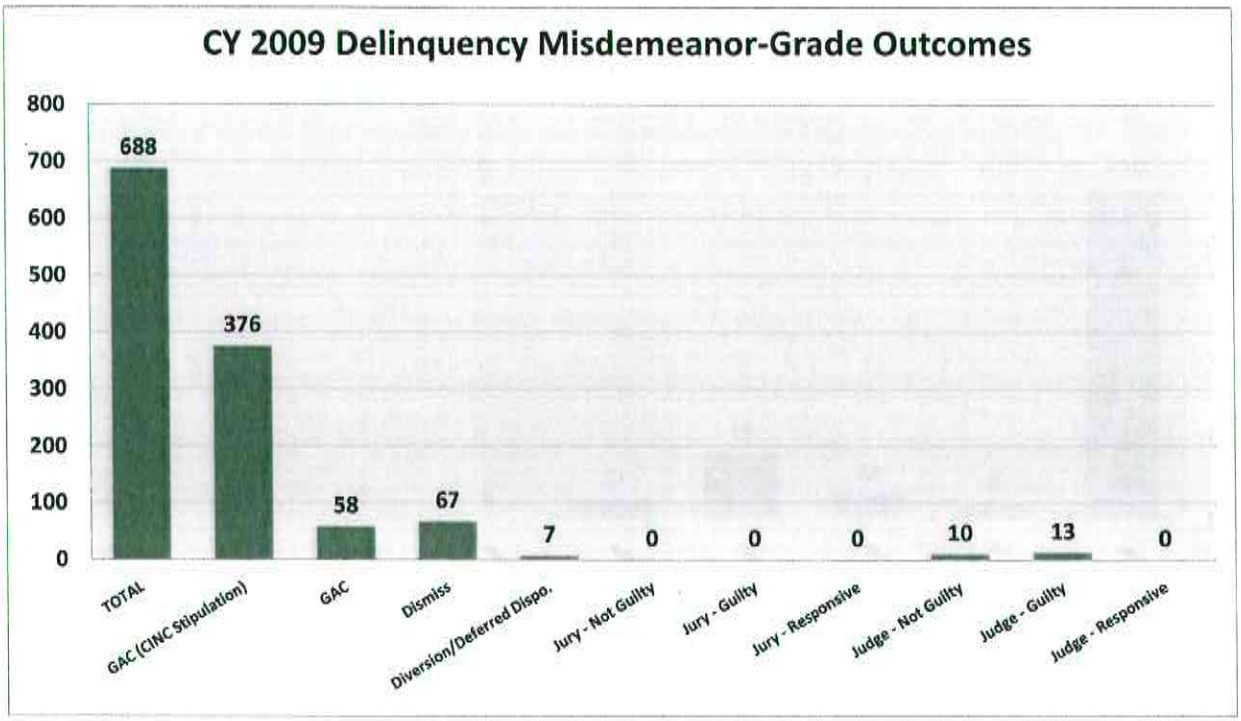
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Parent	204	9	16	41	N/A	12	0	N/A	N/A	N/A	0	0	0
FINS	314	5	1	112	N/A	11	3	N/A	N/A	N/A	0	0	0
Delinquency Misdemeanor-grade	688	N/A	N/A	376	58	67	7	0	0	0	10	13	0
Delinquency Felony-Grade	255	N/A	N/A	157	19	34	0	0	0	0	9	10	7
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	159	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Other cases (DWI, Extraditions, etc.)	219	N/A	N/A	210	1	4	0	0	0	0	0	1	0
Adult Misdemeanor	1849	N/A	N/A	706	35	373	9	0	0	0	9	19	1
Adult Felony	2696	N/A	N/A	845	345	191	50	2	7	0	2	0	0
Capital	9	N/A	N/A	8	5	0	3	0	2	0	0	0	0
Post Conviction Relief	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0

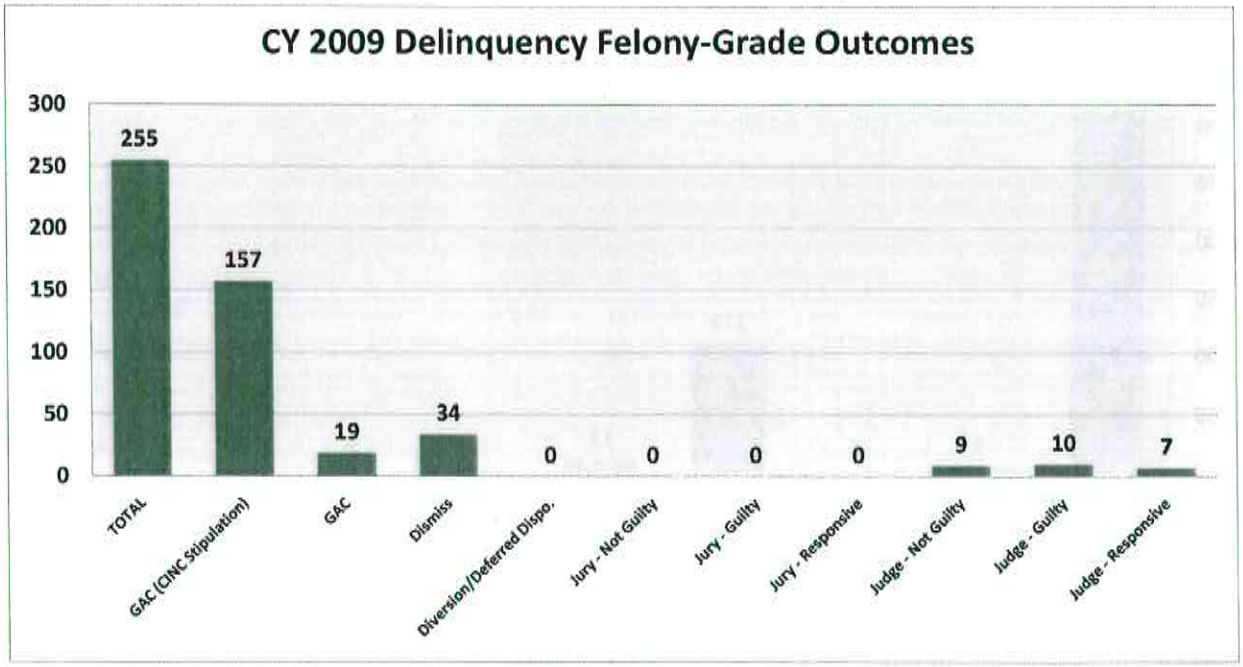

CY 2009 CINC Child Support Issues Outcomes
NO CINC CHILD SUPPORT ISSUES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

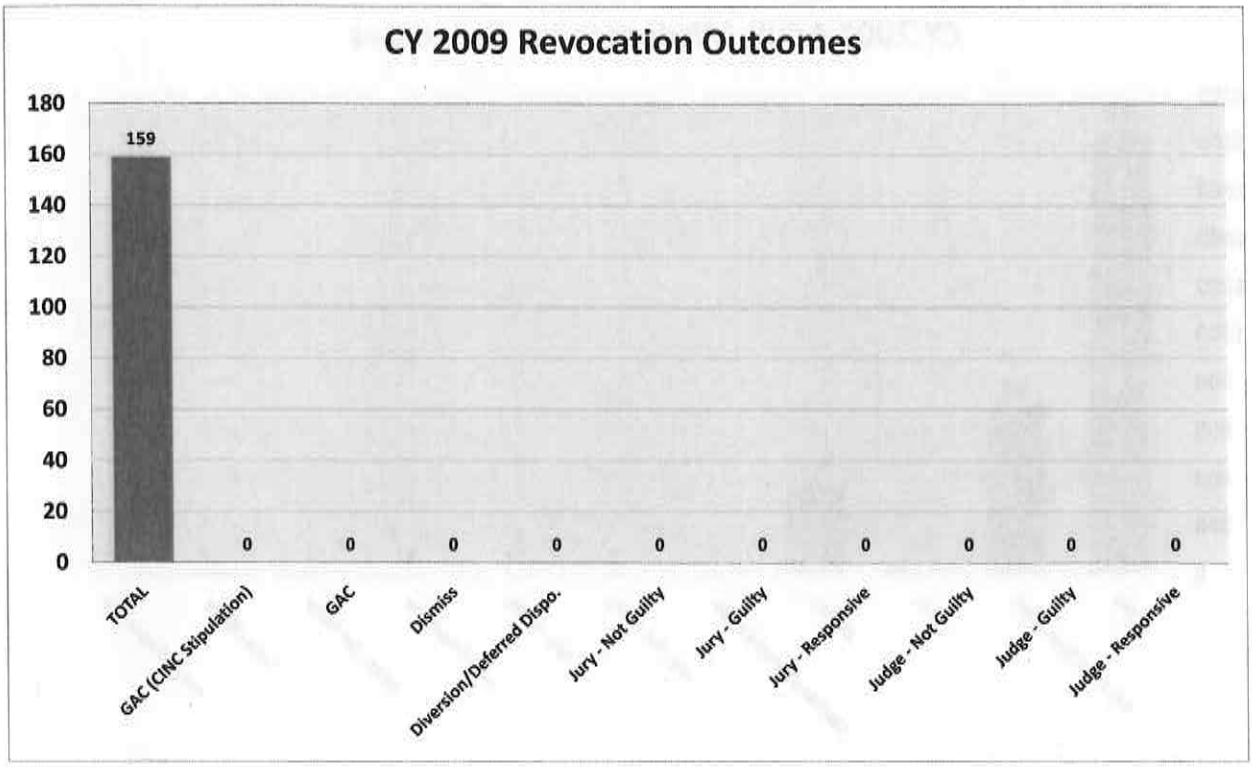

CY 2009 CINC Representing Child Outcomes
NO CINC REP CHILD CASES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

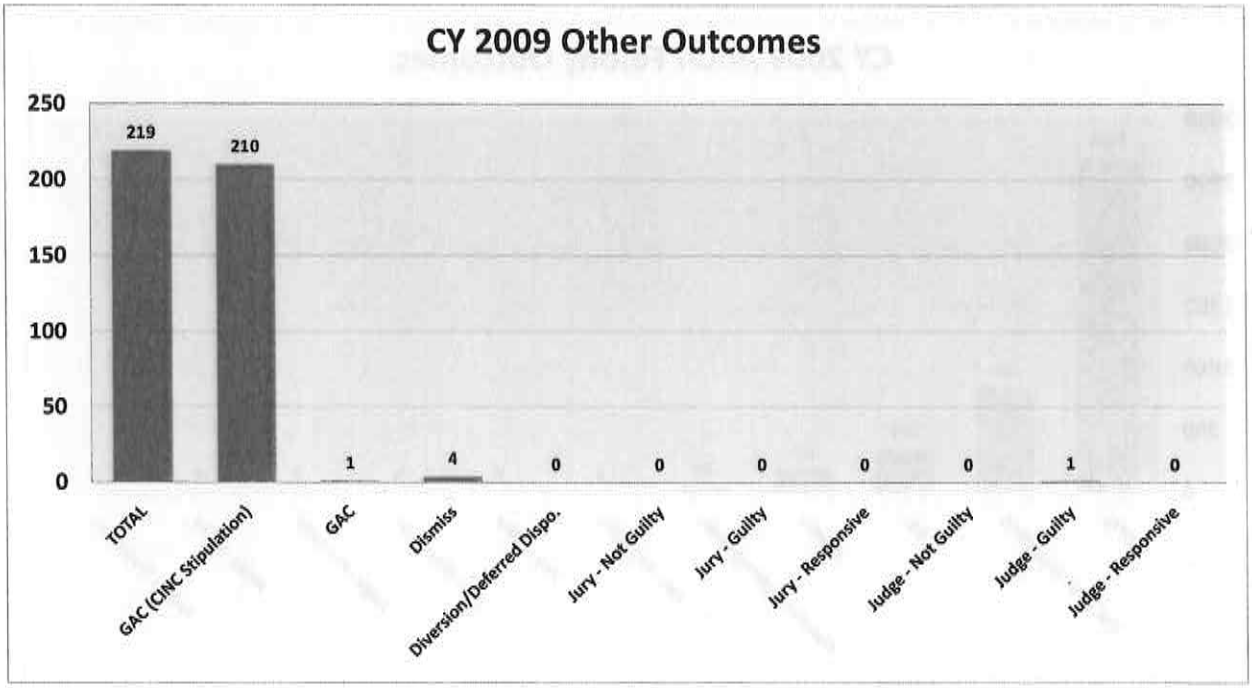

CY 2009 CINC Representing Parent Outcomes
250
200
150
100
50
0
204
9
16
41
12
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

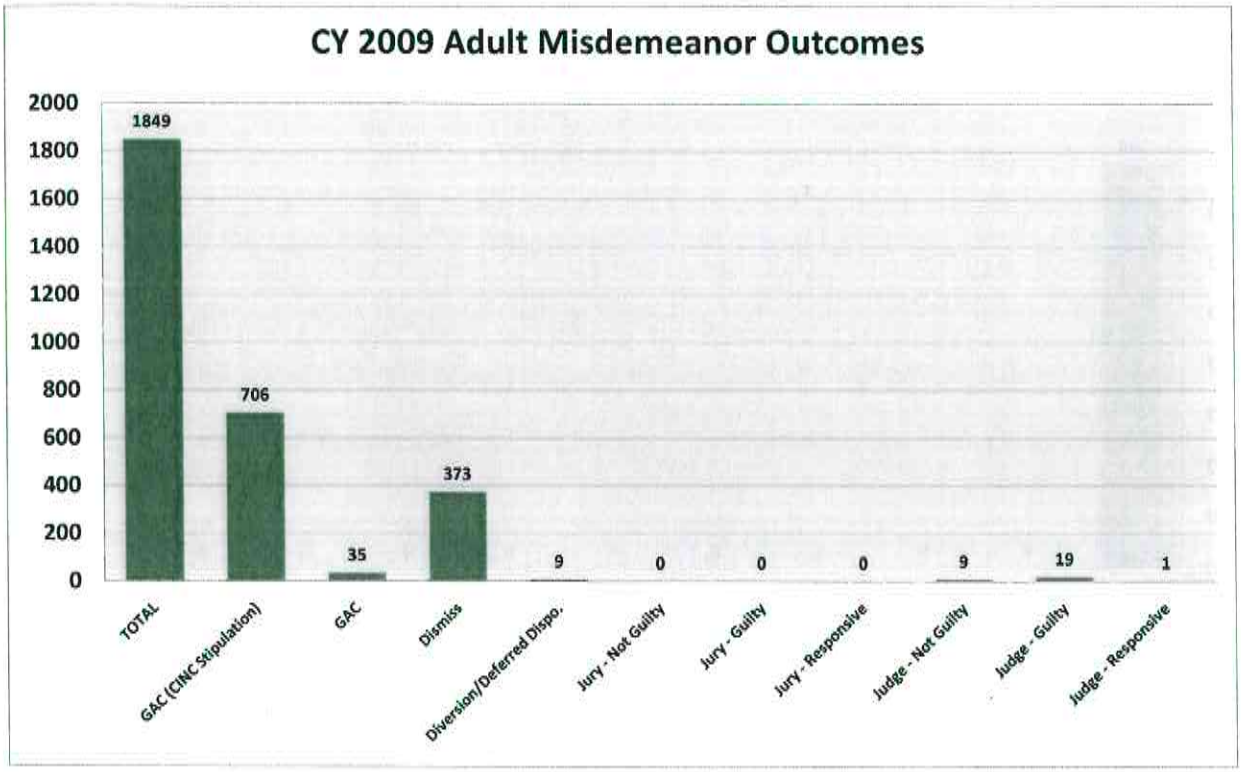

CY 2009 FINS Outcomes
350
300
250
200
150
100
50
0
314
5
1
112
11
3
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

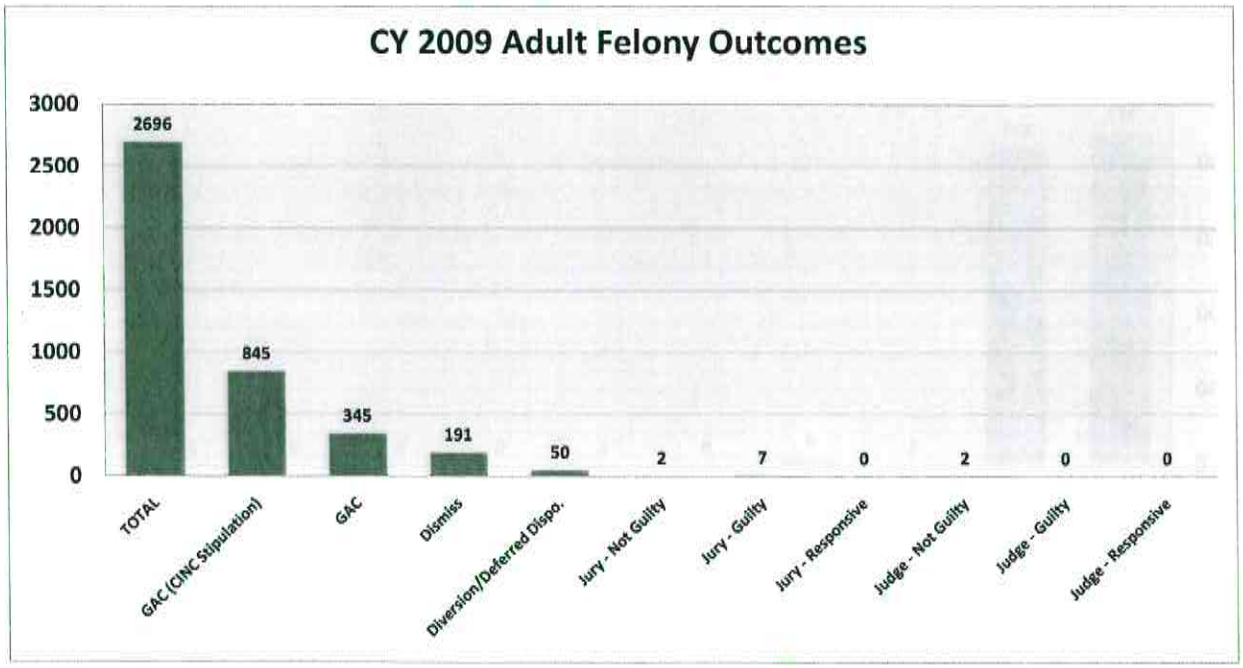

CY 2009 Delinquency Misdemeanor-Grade Outcomes
800
700
600
500
400
300
200
100
0
688
376
58
67
7
0
0
0
10
13
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

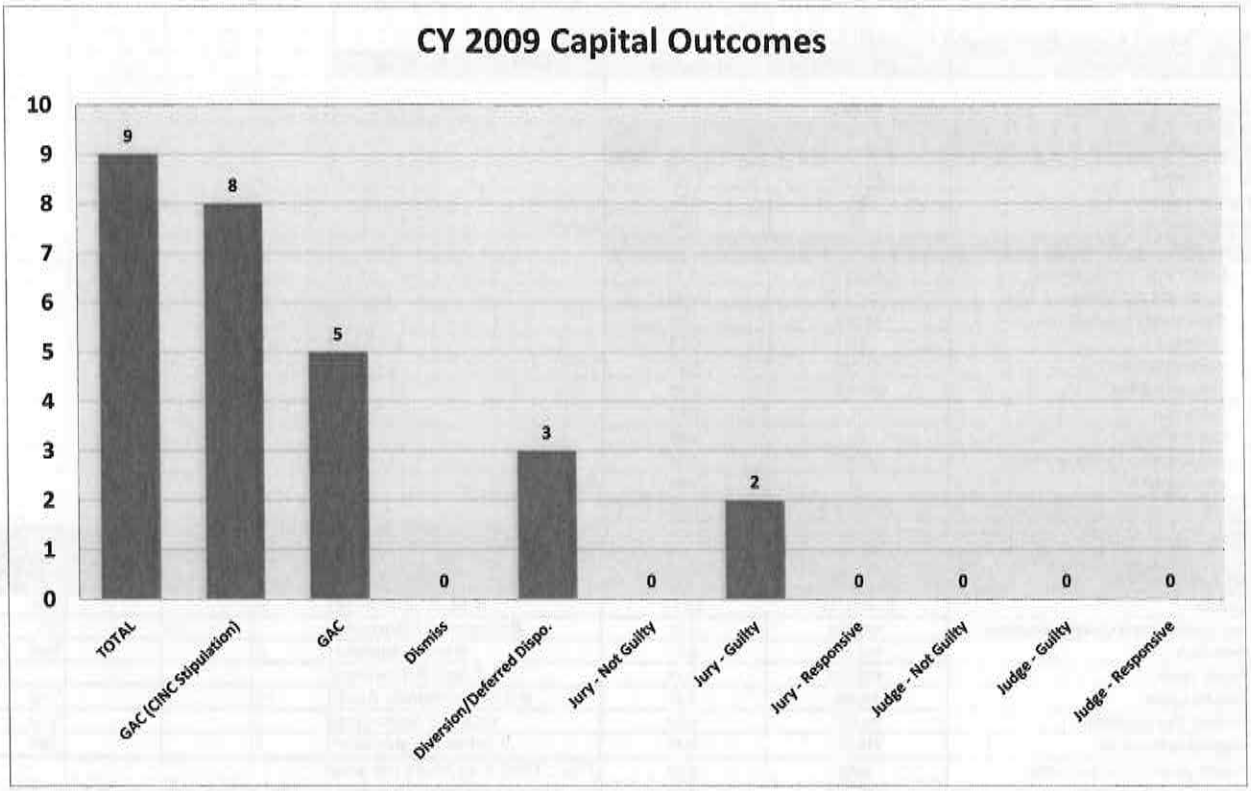

CY 2009 Delinquency Felony-Grade Outcomes
300
250
200
150
100
50
0
255
157
19
34
0
0
0
0
9
10
7
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

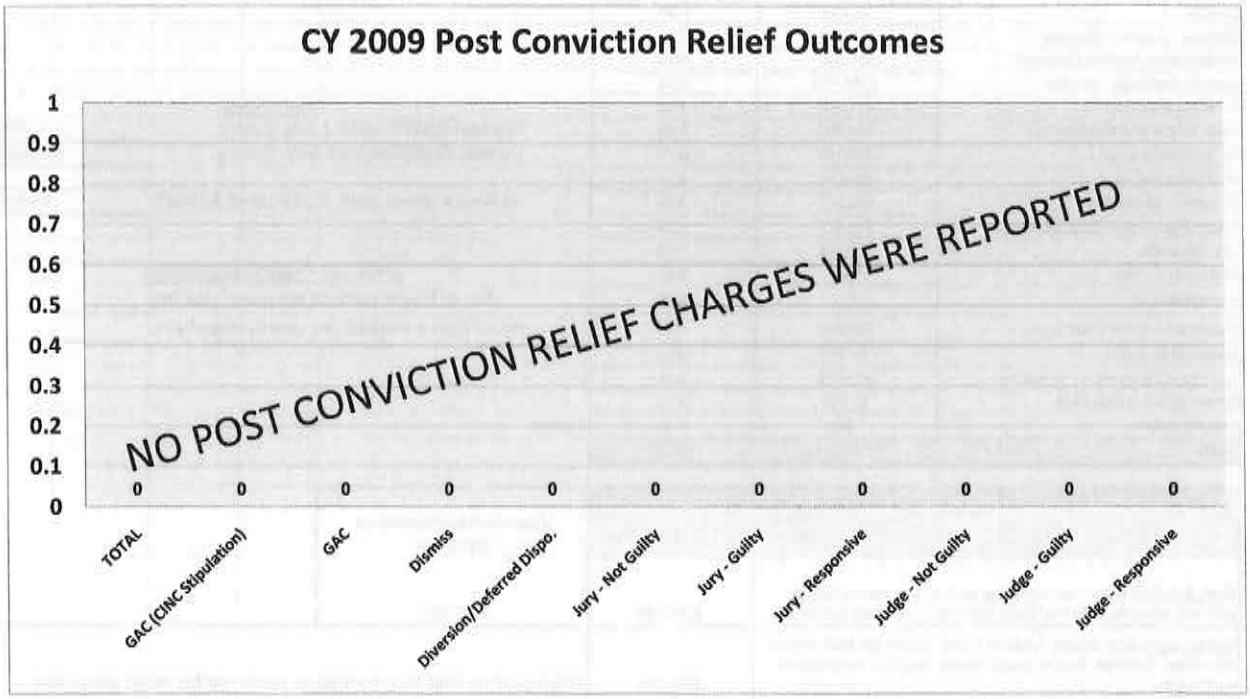

CY 2009 Revocation Outcomes
180
160
140
120
100
80
60
40
20
0
159
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
250
200
150
100
50
0
219
210
1
4
0
0
0
0
0
1
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
2000
1800
1600
1400
1200
1000
800
600
400
200
0
1849
706
35
373
9
0
0
0
9
19
1
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
3000
2500
2000
1500
1000
500
0
2696
845
345
191
50
2
7
0
2
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
10
9
8
7
6
5
4
3
2
1
0
9
8
5
0
3
0
2
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO POST CONVICTION RELIEF CHARGES WERE REPORTED
0
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	16	Year>>>	CY 2009
Submitted by (name)>>>	M. Craig Colwart		

Total Current Annual Revenue and Expenditure Budget

Revenues	$1,770,892	Expenditures	$1,765,320

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$597,365	32.84
Federal Revenue	$0	0.00
Grant/Other Revenue	$0	0.00
Other Local Revenue:		
Court Fees/Costs Assessed	$843,705	46.39
Bond Fees and Forfeitures	$295,172	16.23
Department of Corrections	$8,000	0.44
Donations	$0	0.00
Interest Revenue	$4,210	0.23
Application Fees	$45,330	2.49
Police Jury	$0	0.00
Sheriff's Fees	$0	0.00
Reimbursements/Attorney Fees	$25,029	1.38
Miscellaneous	$0	0.00
Totals	$1,818,811	100.00

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$1,063,509	60.50
Hospitalization and Disability Insurance	$86,394	4.91
Retirement	$14,313	0.81
Payroll Taxes	$58,792	3.34
Accrued Leave	$8,265	0.47
Workers' Compensation	$4,836	0.28
Malpractice Insurance	$15,007	0.85
Auto/Physical Liability Insurance	$866	0.05
Audit/Accounting Expense	$18,683	1.06
Contract Clerical	$0	0.00
Expert Witness	$9,881	0.56
Investigators	$1,215	0.07
Capital Representation	$0	0.00
Conflict	$3,432	0.20
Contract - Juvenile Attorneys	$76,500	4.35
Misdemeanor Attorney Contracts	$56,000	3.19
Contract Attorneys - all other	$162,193	9.23
Building Lease/Rent	$31,244	1.78
Office Repair and Maintenance	$11,392	0.65
IT/Technical Support	$13,153	0.75
Major Acquisitions	$9,679	0.55
Equipment Lease/Rent	$10,361	0.59
Telephone/Utilities/Postage/Internet	$31,973	1.82
Office Supplies	$20,428	1.16
Parking/Auto Tolls	$0	0.00
Advertisements	$21	0.00
Travel/Lodging/Per Diem/Mileage	$29,692	1.69
Dues and Seminars	$5,089	0.29
Law Library/Journals/Subscriptions	$12,776	0.73
Other Operating Expenses	$2,098	0.12
Miscellaneous	$0	0.00
Totals	$1,757,792	100.00

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys	8			Yes
# Contract Attorneys		13		No
# Investigators	4			Yes
# Social Workers				
# Clerical/Admin Asst.	11			Yes
# Office Managers	1			Yes
# Other Employees*	1			Yes

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Network Administrator	F/T			Yes

Annualized

Highest Staff/Contract Atty Salary	$74,820.00
Lowest Staff/Contract Atty. Salary	$28,000.00

Is your system Staff, Contract or Mixed? Mixed

Attys. with part time practice

No. of Hours worked per month for DD

No. of Hours worked per month elsewhere

Explain:

BALANCE SHEET INFORMATION	Dec. 31, 2009
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$251,699
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$452,394
Accts. Receivable (Due in 30 Days)	$0
Accts. Payable (Due in 30 Days)	$0
Total	$704,093

*Unearned State Revenue is cash received from the State which is for use in future months

Juvenile Representation Estimate
$126,666

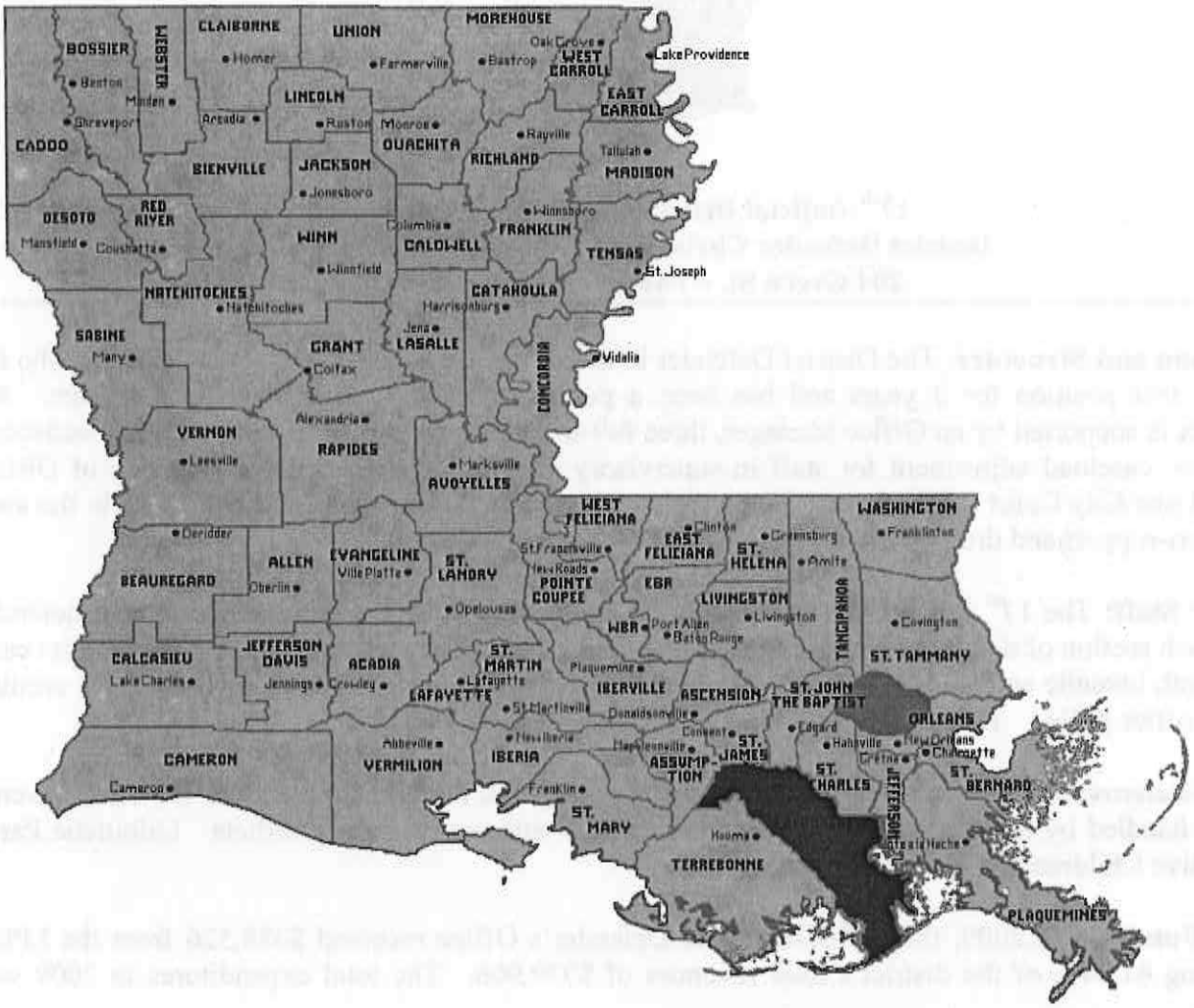
Cash portion that is unearned or reserved for other purposes

$54,183.82

APPROVED:

M. Craig Colwart — District Defender

12-31-09 — Date



The 17th JDC Public Defender's Office

Lafourche (Thibodaux)

District Defender: Christopher J. Boudreaux
204 Green Street
Thibodaux, LA 70301
(985) 446-8808

17th Judicial District • Lafourche Parish
District Defender Chris Boudreaux • (985) 446-8808
204 Green St. • Thibodaux, LA • 70301

Supervision and Structure: The District Defender in the 17th JDC is Christopher J. Boudreaux, who has served in that position for 3 years and has been a public defender in Louisiana for 20 years. Mr. Boudreaux is supported by an Office Manager, three full-time and one part-time administrative assistants. There is no caseload adjustment for staff in supervisory positions. There are five sections of District Court and one City Court (Thibodaux). There are specialty district court programs for adults in the areas of civil non-support and drug court programs for both juveniles and adults.

Defender Staff: The 17th JDC Public Defender's Office has seven staff attorneys (the district defender, one for each section of district court, and one for city court) and seven part-time contract for conflict cases who do both juvenile and adult casework. Attorneys are permitted to represent clients in private criminal cases per office policy. The salary range for attorneys is $20,837 - $46,457.

Juvenile Defense: Juvenile cases are heard by District Judges in the 17th JDC. In the 17th JDC, juvenile cases are handled by the district defender and six contract attorneys handle conflicts. Lafourche Parish has an active Children and Youth Planning Board.

District Funding: In 2009, the 17th JDC Public Defender's Office received $388,526 from the LPDB, constituting 41.34% of the district's total revenues of $939,906. The total expenditures in 2009 were $689,759.

Appointment of Counsel: In the 17th JDC, the Court makes the determination of indigence. Incarcerated clients are appointed counsel at the 72-hour hearing. If the client is released, appointment occurs when charges are filed. (Clients are notified by mail to schedule an appointment with the Defender's Office). Adult clients are held at the Lafourche Parish Detention Center. Juvenile clients are held in a facility run by the Office of Juvenile Justice. Juveniles are also held in detention facilities in St. John and St. Charles Parishes.

Fees: The 17th JDC Public Defender's Office collects the statutory $40 application fee for all clients ($19,773). The Court sometimes orders payment ($150 for felonies or DWIs) from clients who are capable of making partial payment.

Caseload: The 17th JDC Public Defender's Office reported handling 5,713 cases in 2009. Of those, 1,095 involved juvenile matters, including 261 Child in Need of Care representations.

THE 17TH JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	Lafourche - Thibodaux	
Population:		89,974
Juvenile Population (in Public Schools)		14,876
District Defender	Christopher J. Boudreaux	
Years as District (or Chief) Defender	3 years	
Years of Public Defense	12 years	
Office Manager	Lawrence Autin	
Primary Office Street Address	204 Green Street	
City	Thibodeaux	
ZIP	70301	
Primary Phone:	985-446-8808	
Primary Mailing Address:	204 Green Street, Thibodaux, LA 70301	
Primary Email Contact:		
Primary Emergency Contact	Christopher J. Boudreaux	
Primary Emergency Phone	985-413-0404	
Secondary Emergency Contact	Lawrence Autin	
Secondary Emergency Phone	985-413-0284	
Other District Office(s) Physical and Mailing Addresses and Phone Numbers:	204 Green Street, Thibodaux, LA 70301 phone: 985-446-8808 fax: 985-446-8818	
Other District Office Contact Personnel (Primary Only)	Toga, LLC. Tommy Boudreaux	
Name of Owner(s) of Office(s)		
Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office		$2,350.00

Courts and Locations	17th Judicial District Court, Lafourche Parish, Div. A-E , 201 Green St. & 303 West 3rd Street, Thibodeaux, 70301; Thibodeaux City Court, 1309 Canal Blvd. Thibodeaux, 70301
Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	A, B, C, D, & E only (1) division in City Court
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Full time attorneys assigned to each district division and city court; District defender is full time handling juveniles; a contract conflict attorney assists in Juvenile court; Four (4) other contract conflict attorneys handle conflicts in all district court divisions and city court
Name of Adult Detention Facilities in this District	Lafourche Parish Correctional Facility
Name of Adult Detention Facilities Outside the	Claiborne/Concordia/East Carol/Madison, Phelps,
Name of Juvenile Detention Facilities in this District	
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Lafourche Parish Juvenile Center
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	Due to perpetual overcrowding, inmates are housed out of the parish. Our sheriff is currently very cooperative in returning inmates to Lafourche when requested for contact with attorneys
District Attorney	Camille A. Morvant, II
Chief Judge of Criminal District Court	Jerome J. Barbera III
Juvenile Court Judges (specify District of City Court)	Mark Chiasson
Drug Court Judges	A. Bruce Simpson
Mental Health Court Judges	
Other Specialty Court Name of Specialty and brief Description:	n/a
Indigency Determined by Whom and How?	By the judge in open court

When is Assignment/Appointment of Counsel Made?	Time of arrest (Magistrate hearing); Time charges are filed
Client Assigned by Whom and How?	according to division
Initial Client Intake Conducted by Whom? (Name and Title)	duty attorney division
Does this District Use an Intake Form? (If so, please attach to hard copy)	
Brief Explanation of Intake Process	Assistant defender assigned to division of court which is on "criminal duty." When assignment occurs does interview/intake with client at jail. If out on bond -- letter sent for client to contact office for interview appointment.
Does the Office Collect the $40 Fee	Yes
If $40 Fee is Not Always Collected, Explain Basis for Waiver	
Total Fees Collected in 2009	$19, 773.05
Formula for determining the reduced rate charged if client is able to make partial payment	we do not use
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	1/1/2010
Grant Monies for Technology Currently Unencumbered or Unexpended	none
Private Practice Policy	Criminal and private practice permitted. Duties of indigent defender position takes priority over attorneys' private practice is the only policy.
Primary Immediate Needs	office building
Immediate Critical Issue Areas	office building
Long-Term Critical Issue Areas	office building

Please List All New Hires in 2009 (Name and Title)	no new state attorney, no new staff employee, new conflict attorney hired 2009--Damon J. Stentz, Andrea Cheramie Stentz, Melody Ann Bridgewater, David G. Arceneaux, Michael J. Billiot
2009 Media Coverage and/or Major Accomplishments	none
Number of Expected New Attorney Hires in 2010	none
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	on the job training
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	The District Director supervises all activities
Any Policy for Workload Reduction for Supervisory Staff	None
Medical Benefits for Any Staff	None
Regular meetings for Any Staff	None No

STAFF DIRECTORY:	STAFF DIRECTORY:
FULL-TIME STAFF ATTORNEYS	CONTACT INFORMATION
Christopher J. Boudreaux (Fe; Mi; Fins; Cinc/both)	985-446-8808; chrisboudreaux@charter.net
George J. Ledet, Jr., (Cap; Fe)	985-446-8808
Julie G. Erny (Cap; Fe)	985-446-8808
Andrew G. Wise (Cap; Fe)	985-446-8808
Garyland Wallis (Cap; Fe)	985-446-8808
Beau S. Brooks (Cap; Fe)	985-446-8808, brookslawoffice@charter.net
Margaret S. Sollars (Fe; Mi; Ju; FINS, CINC-parent; CINC - child)	985-4446-8808
PART-TIME/CONTRACT ATTORNEYS	CONTACT INFORMATION
Michael J. Billiot (FE, Mi; Fins; Cinc parents)	
Damon Stentz (FE, Mi; Fins; Cinc parents)	

Andrea Cheramie Stentz (FE; Mi; Fins; Cinc parents)	
Leroy G. Johnson (Fe; Mi; Fins; CINC - parent; CINC- child)	985-447-3987
Melody Ann Bridgewater (FE; Mi; Fins; Cinc parents)	
Paul Brown (Fe)	
David G. Arceneaux (FE; Mi; Fins; Cinc parents)	

NON-ATTORNEYS, CONTRACTORS AND OTHER STAFF	CONTACT INFORMATION
Lawrence Autin, Investigator, Finance	
Thomas F. Simons, Investigator	
Christie C. Boudreaux, Paralegal, Secretary	cmboudreaux@charter.net
Marcela Allemand, Interpreter	
Lisa J. Washington, Secretary	
Charity R. Taylor, Secretary	
Linda J. Baudoin, Secretary	

2009 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.

_____
Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
__Windows Vista
x Windows Server 2007
x Windows XP
__Mac OSX

Productivity Suites Used:
x Microsoft Office 2007 (Word, Excel, etc.)
__Microsoft Office 2003
__Previous Microsoft Office version
_x_Corel Word Perfect
__Other

Internet Browsers Used:
__Internet Explorer 6
_x_Internet Explorer 7 or 8
__Firefox
__Other

HARDWARE:
Please enter the number of devices in your inventory

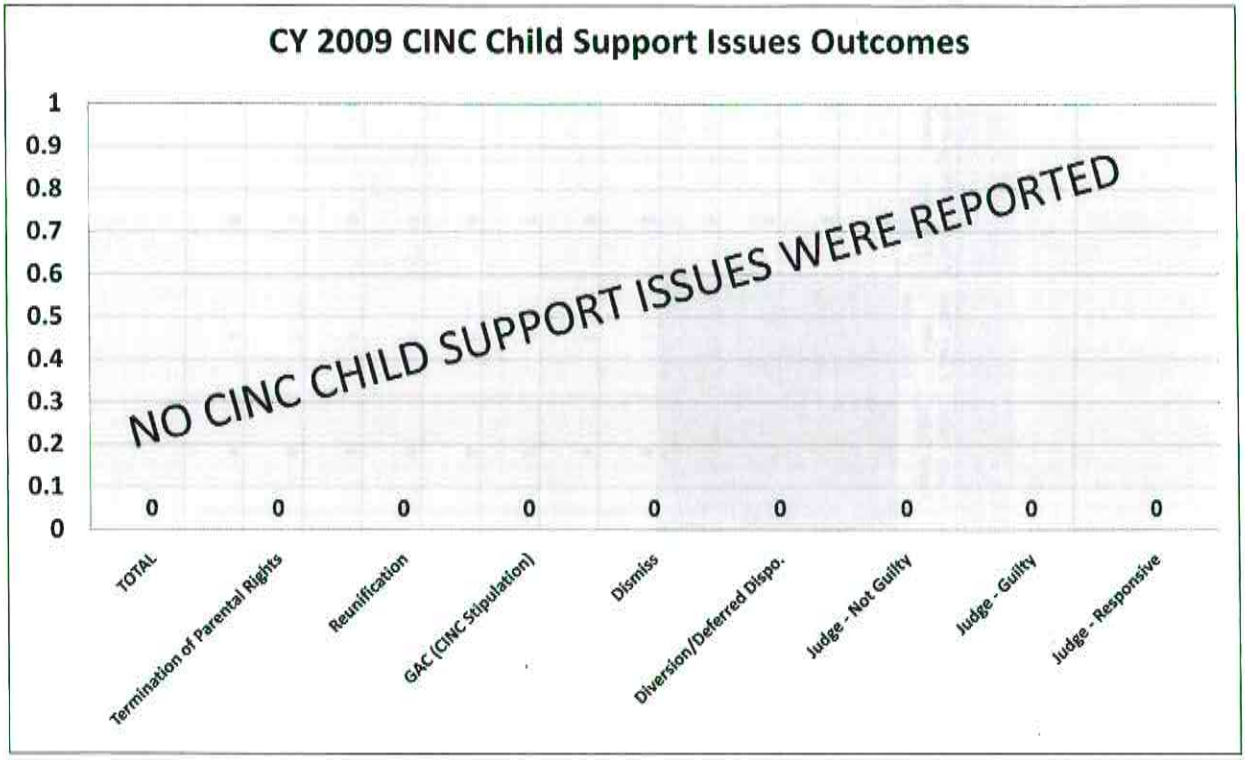
_7_Desktop PCs
_1_Laptops
___Video Cameras
___Digital Cameras
___Video Conferencing Systems
_6_B&W Laser Printers
_1_Color Printers
___Wireless Cards

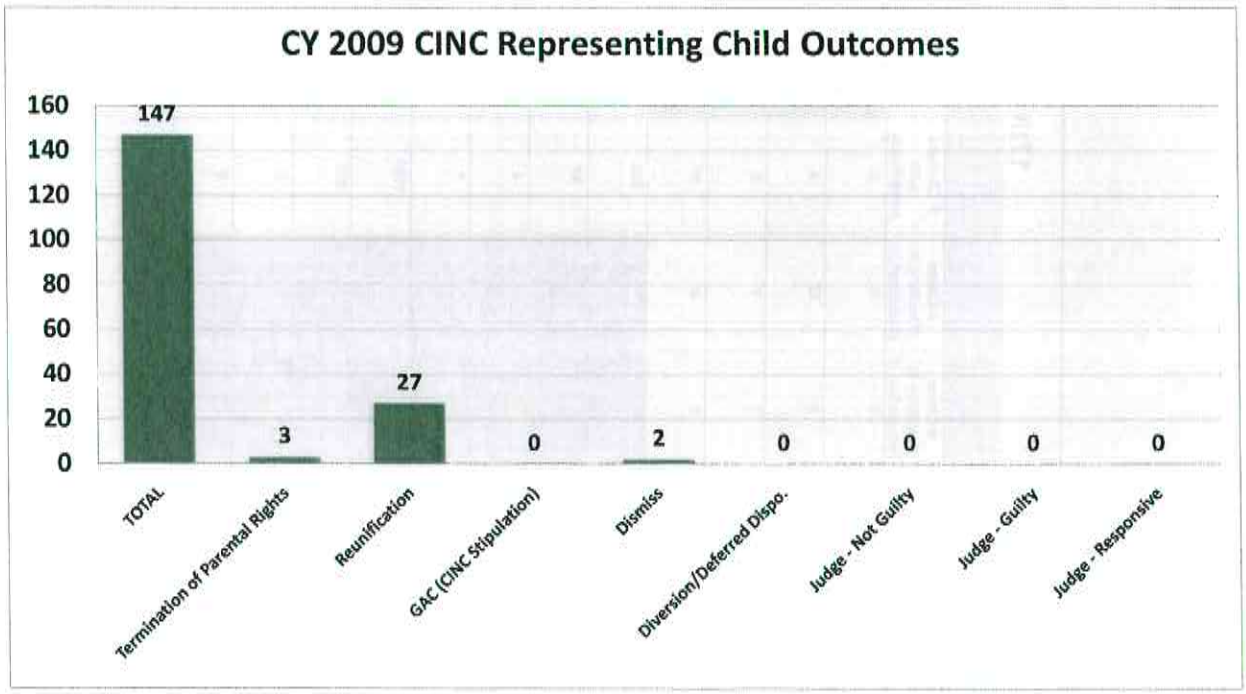
INTERNET SERVICES:
____Dialup ____Broadband ____No Internet Connection
Connection Speed:
Provider Name: Charter Business
Email Provider: Charter Business

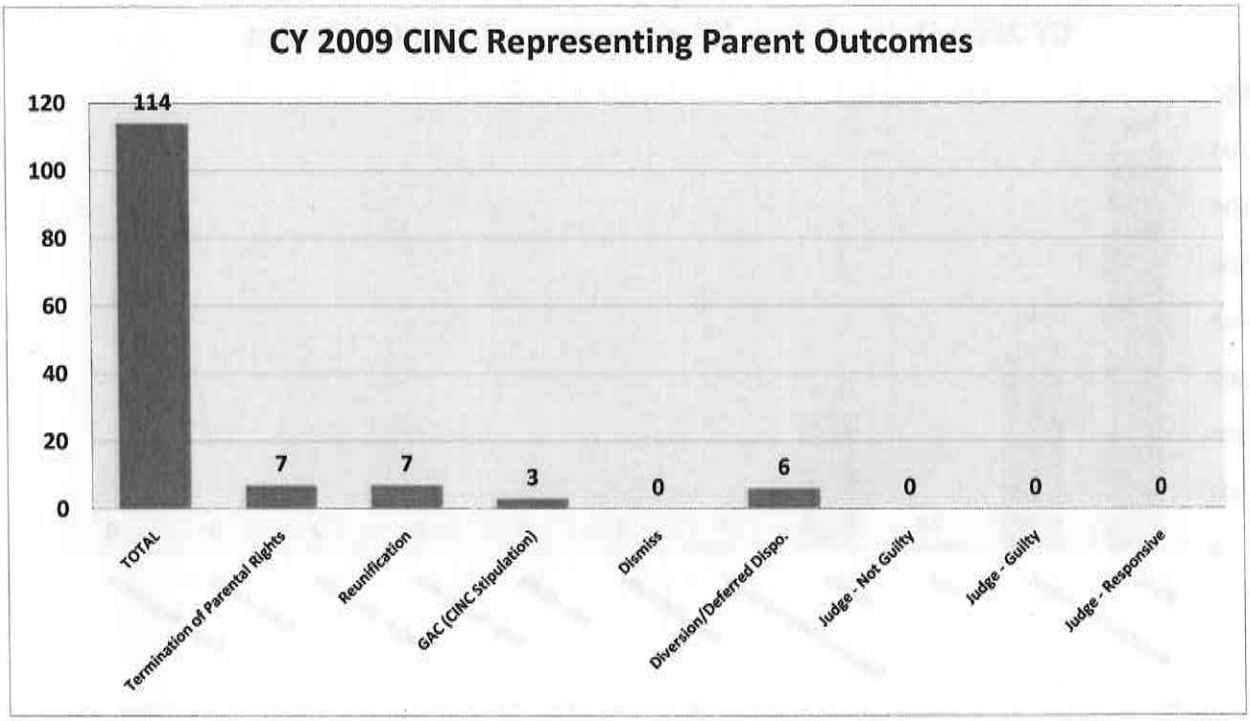
Please list any software or computer equipment in which you need training:

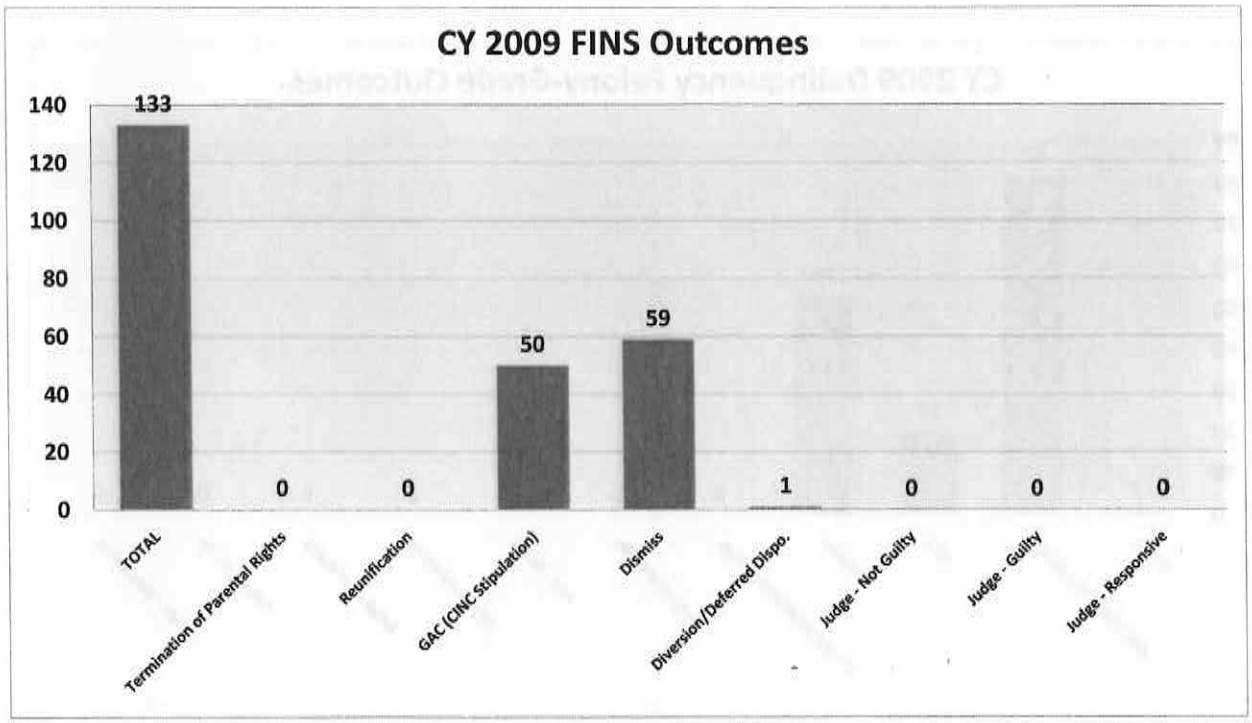
17th District Caseload Report

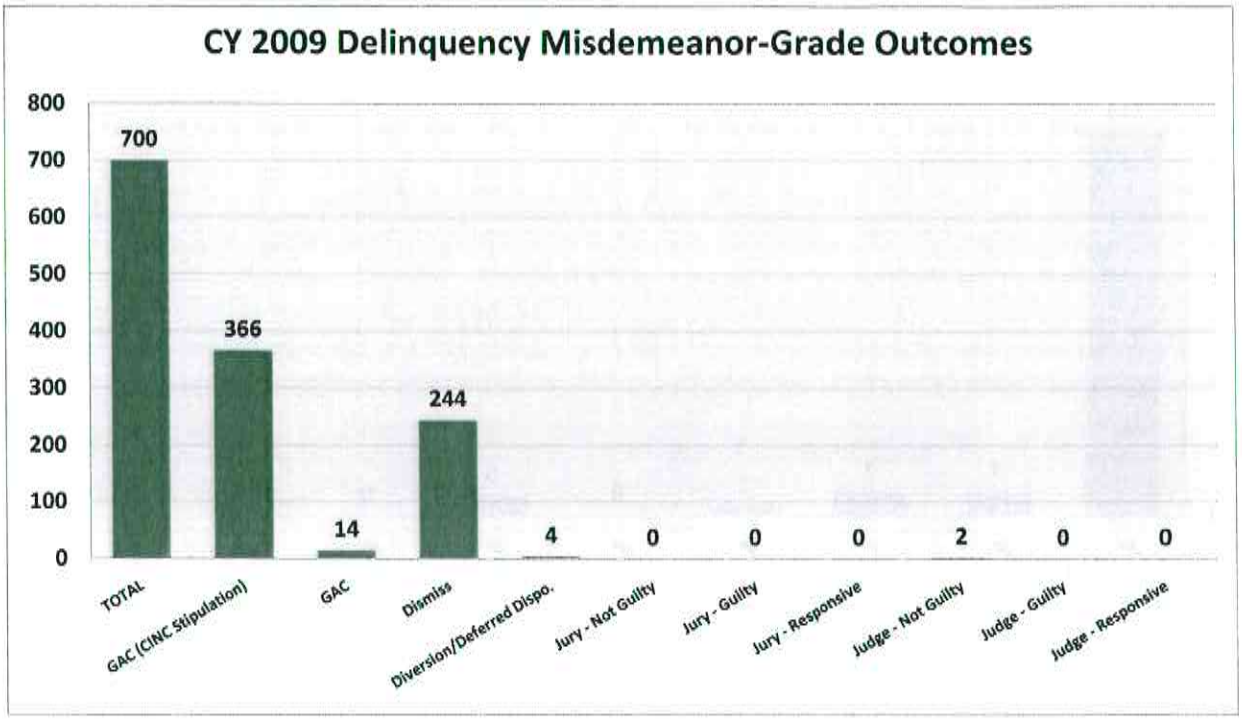
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	147	3	27	0	N/A	2	0	N/A	N/A	N/A	0	0	0
CINC Representing Parent	114	7	7	3	N/A	0	6	N/A	N/A	N/A	0	0	0
FINS	133	0	0	50	N/A	59	1	N/A	N/A	N/A	0	0	0
Delinquency Misdemeanor-grade	700	N/A	N/A	366	14	244	4	0	0	0	2	0	0
Delinquency Felony-Grade	1	N/A	N/A	82	20	53	0	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	343	N/A	N/A	4	0	44	3	0	0	0	0	0	0
Other cases (DWI, Extraditions, etc.)	95	N/A	N/A	1	0	1	0	0	0	0	0	0	0
Adult Misdemeanor	2375	N/A	N/A	1080	81	971	35	0	0	0	1	1	0
Adult Felony	1809	N/A	N/A	608	228	574	39	3	5	0	0	0	0
Capital	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Post Conviction Relief	2	N/A	N/A	0	0	2	0	0	0	0	0	0	0

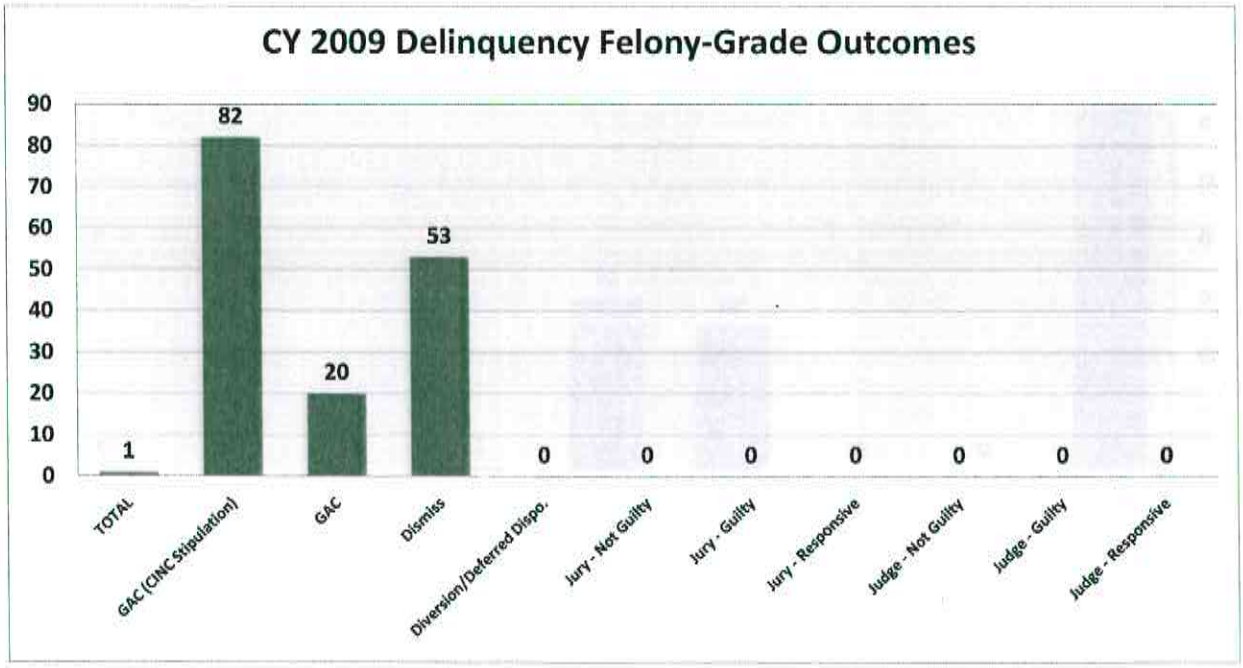

CY 2009 CINC Child Support Issues Outcomes
NO CINC CHILD SUPPORT ISSUES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

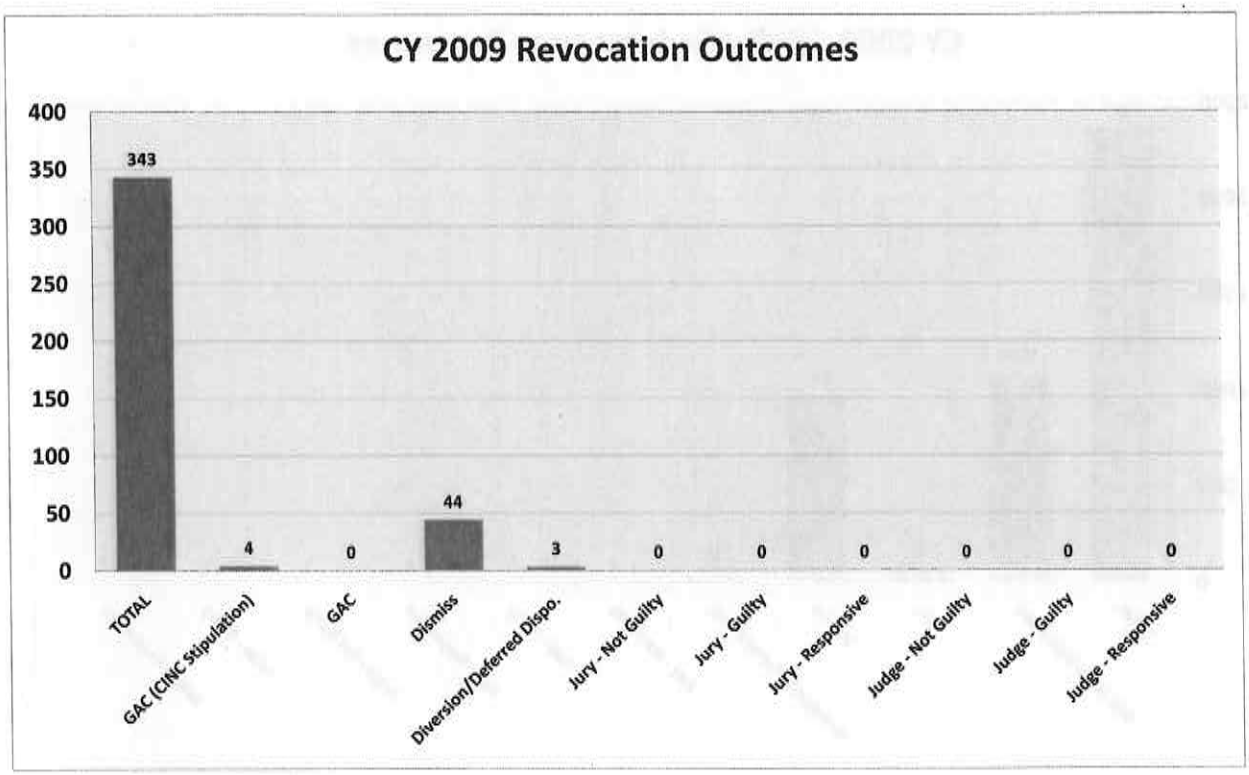

CY 2009 CINC Representing Child Outcomes
160
140
120
100
80
60
40
20
0
147
3
27
0
2
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

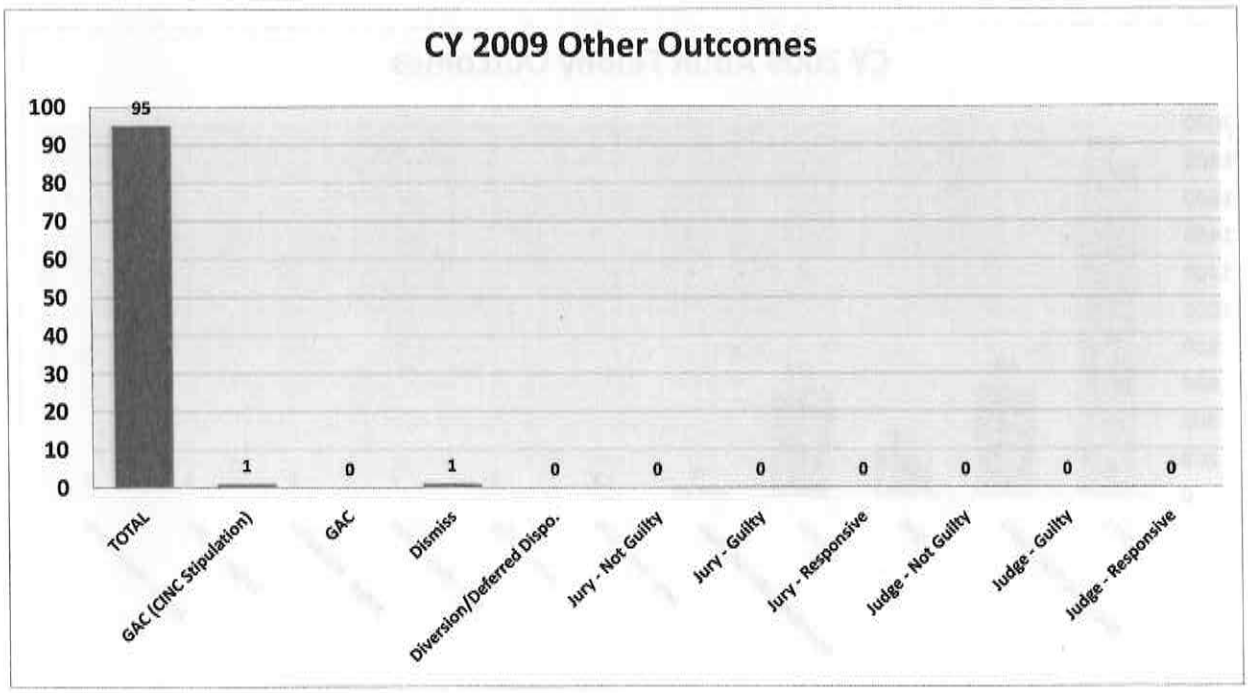

CY 2009 CINC Representing Parent Outcomes
120
100
80
60
40
20
0
114
7
7
3
0
6
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

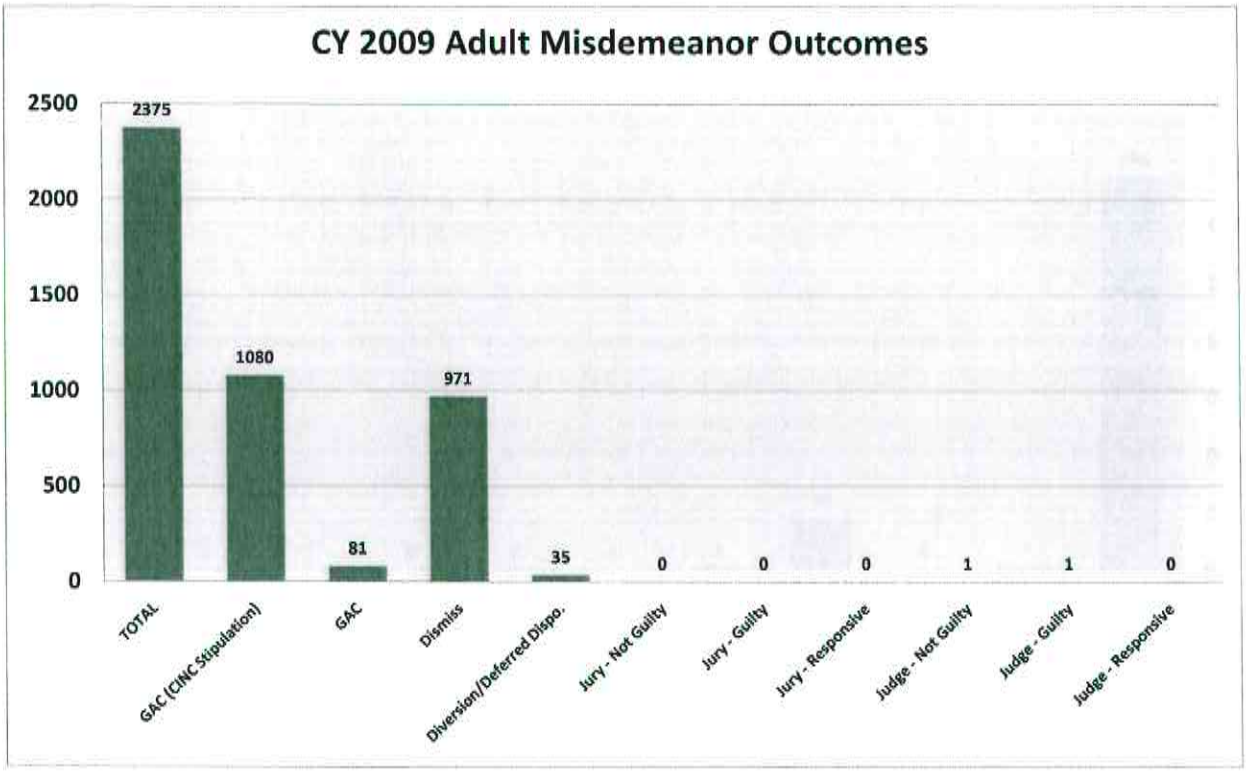

CY 2009 FINS Outcomes
140
120
100
80
60
40
20
0
133
0
0
50
59
1
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

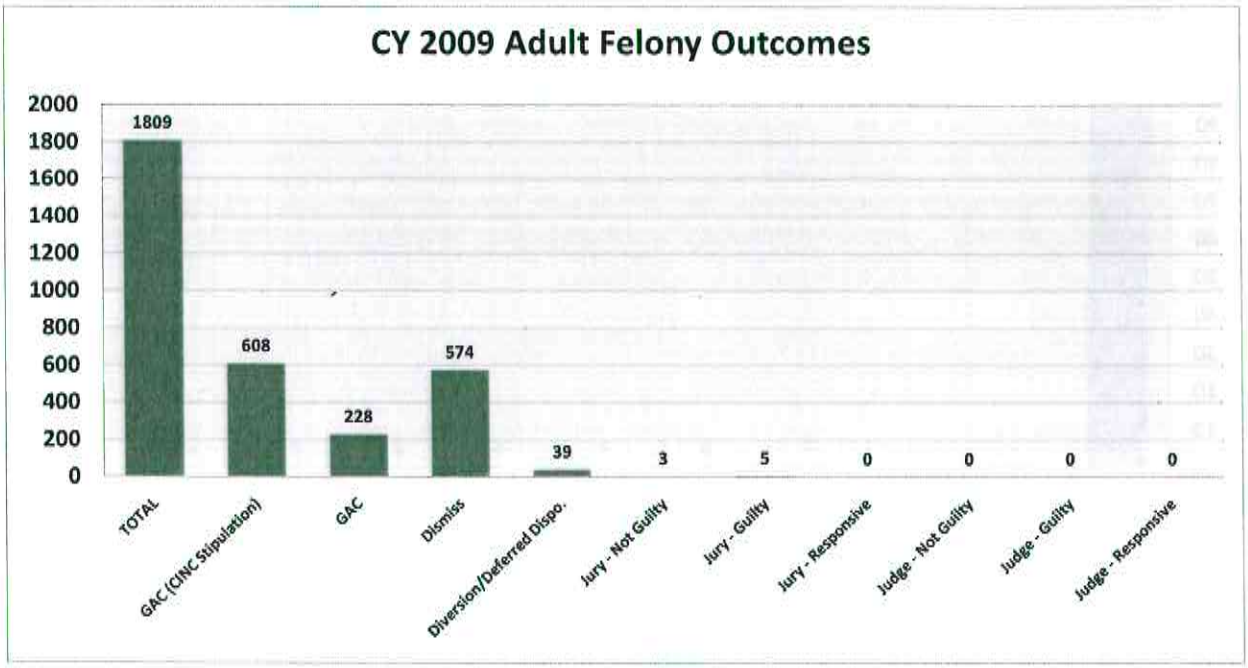

CY 2009 Delinquency Misdemeanor-Grade Outcomes
800
700
600
500
400
300
200
100
0
700
366
14
244
4
0
0
0
2
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

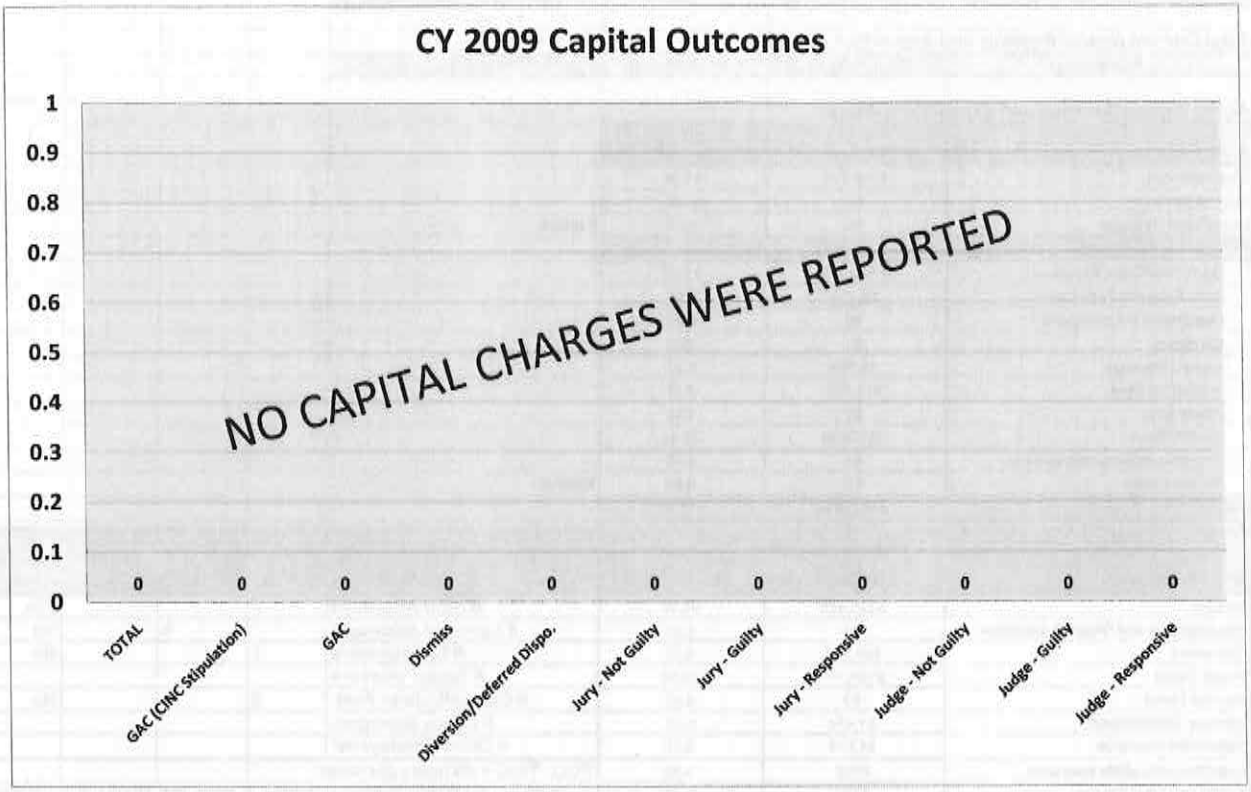

CY 2009 Delinquency Felony-Grade Outcomes
90
80
70
60
50
40
30
20
10
0
1
82
20
53
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

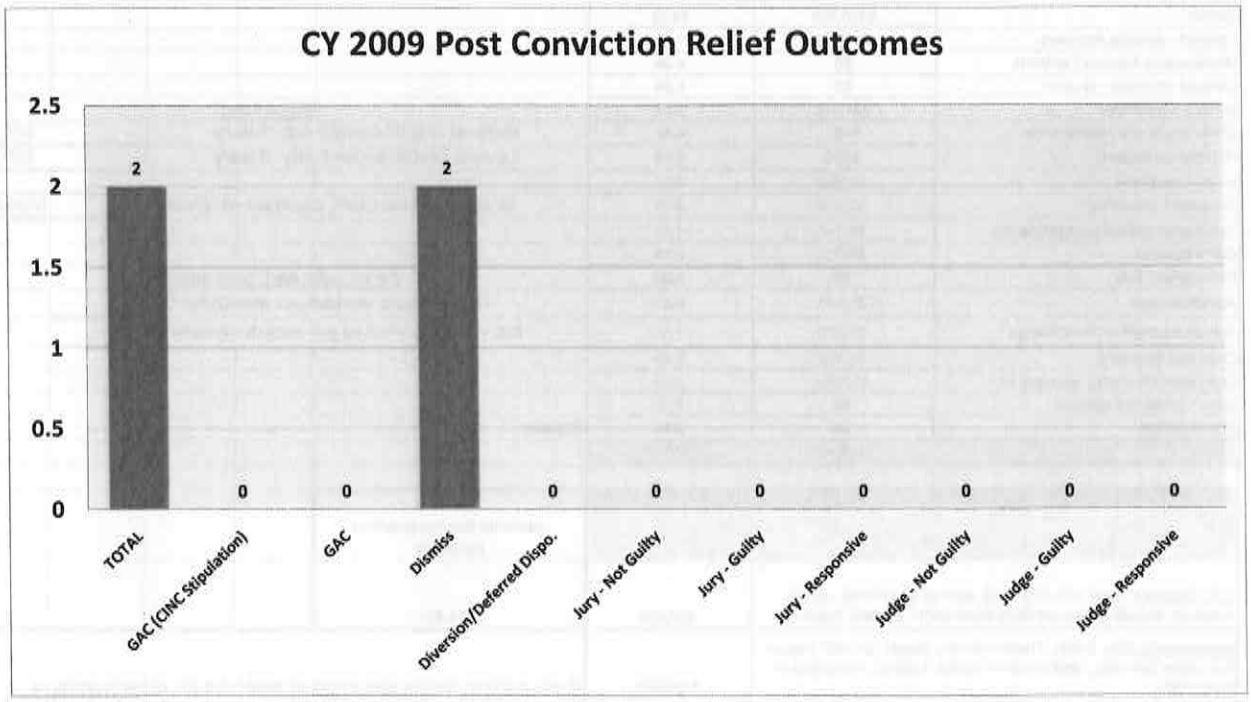

CY 2009 Revocation Outcomes
400
350
300
250
200
150
100
50
0
343
4
0
44
3
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
100
90
80
70
60
50
40
30
20
10
0
95
1
0
1
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
2500
2000
1500
1000
500
0
2375
1080
81
971
35
0
0
0
1
1
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
2000
1800
1600
1400
1200
1000
800
600
400
200
0
1809
608
228
574
39
3
5
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
NO CAPITAL CHARGES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
2.5
2
1.5
1
0.5
0
2 0 0 2 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	17	Year>>>	CY 2009
Submitted by (name)>>>	Chris Boudreaux		

Total Current Annual Revenue and Expenditure Budget

Revenues	$763,569	Expenditures	$763,569

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$388,526	41.34
Federal Revenue	$0	0.00
Grant/Other Revenue	$0	0.00
Other Local Revenue:		
Court Fees/Costs Assessed	$104,035	11.07
Bond Fees and Forfeitures	$5,755	0.61
Department of Corrections	$0	0.00
Donations	$0	0.00
Interest Revenue	$4,393	0.47
Application Fees	$19,773	2.10
Police Jury	$0	0.00
Sheriff's Fees	$417,424	44.41
Reimbursements/Attorney Fees	$0	0.00
Miscellaneous	$0	0.00
Totals	$939,906	100.00

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$338,478	49.07
Hospitalization and Disability Insurance	$0	0.00
Retirement	$39,822	5.77
Payroll Taxes	$128,170	18.58
Accrued Leave	$0	0.00
Workers' Compensation	$1,474	0.21
Malpractice Insurance	$4,974	0.72
Auto/Physical Liability Insurance	$858	0.12
Audit/Accounting Expense	$380	0.06
Contract Clerical	$0	0.00
Expert Witness	$1,750	0.25
Investigators	$0	0.00
Capital Representation	$0	0.00
Conflict	$100,628	14.59
Contract - Juvenile Attorneys	$10,416	1.51
Misdemeanor Attorney Contracts	$0	0.00
Contract Attorneys - all other	$0	0.00
Building Lease/Rent	$21,000	3.04
Office Repair and Maintenance	$112	0.02
IT/Technical Support	$306	0.04
Major Acquisitions	$4,228	0.61
Equipment Lease/Rent	$2,130	0.31
Telephone/Utilities/Postage/Internet	$8,147	1.18
Office Supplies	$6,523	0.95
Parking/Auto Tolls	$0	0.00
Advertisements	$1,847	0.27
Travel/Lodging/Per Diem/Mileage	$1,201	0.17
Dues and Seminars	$2,100	0.30
Law Library/Journals/Subscriptions	$15,215	2.21
Other Operating Expenses	$0	0.00
Miscellaneous	$0	0.00
Totals	$689,759	100.00

Explain:

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys	7			Yes
# Contract Attorneys		6		No
# Investigators	1			No
# Social Workers				
# Clerical/Admin Asst.	3	1		No
# Office Managers				
# Other Employees*				

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Benefits = Retirement

Annualized	
Highest Staff/Contract Atty Salary	$60,576
Lowest Staff/Contract Atty. Salary	$20,832
Is your system Staff, Contract or Mixed?	Mixed

Attys. with part time practice

No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

BALANCE SHEET INFORMATION	Dec. 31, 2009
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$97,290
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$406,958
Accts. Receivable (Due in 30 Days)	$0
Accts. Payable (Due in 30 Days)	$0
Total	$504,248

*Unearned State Revenue is cash received from the State which is for use in future months

Juvenile Representation Estimate
$136,551

Cash portion that is unearned or reserved for other purposes

$153,632.00

APPROVED:

Chris Boudreaux — District Defender

12-31-09 — Date

THE 18TH JDC PUBLIC DEFENDER OFFICE

IBERVILLE (PLAQUEMINE) - POINTE COUPEE (NEW ROADS) - WEST BATON ROUGE (PORT ALLEN)

DISTRICT DEFENDER: C. JEROME D'AQUILA
308 E. MAIN STREET
NEW ROADS, LA 70764
(225) 344-6777

18th Judicial District • Iberville, Pointe Coupee and West Baton Rouge Parishes
District Defender C. Jerome D'Aquila • (225) 344-6777
308 E. Main Street • New Roads, LA • 70764

Supervision and Structure: The District Defender in the 18th JDC is Jerry D'Aquila, who has served in that capacity for 3 years and has been a public defender in Louisiana for more than 37 years. Mr. D'Aquila is supported by a senior staff attorney, an Office Manager/Financial Assistant, three administrative assistants, and an investigator. Caseload is adjusted for staff in supervisory positions per office policy. There are four sections of District Court and one City Court (Port Allen). There is a drug court program for adults and juveniles as well as a non-support court program.

Defender Staff: The 18th JDC Public Defender's Office has contracted with 10 full-time public defense attorneys (including the District Defender and First Public Defender), two of whom do some juvenile work and a third who does exclusively juvenile work. Private civil practice is permitted and private criminal practice is permitted if retained prior to appointment as a public defender. The salary range for attorneys is $30,000 - $52,341.

Juvenile Defense: Juvenile cases are heard by District Judges in the 18th JDC. None of the parishes has an active Children and Youth Planning Board.

District Funding: In 2009, the 18th JDC Public Defender's Office received $154,058 from the LPDB, constituting 15.05% of the district's total revenues of $1,023,717. The total expenditures in 2009 were $762,562.

Appointment of Counsel: In the 18th JDC, the Court makes the determination of indigence. Public defender appointments occur at the time of arrest. Adult clients are detained at the parish prisons in Plaquemine, New Roads and Port Allen. Juvenile clients are held in the St. James juvenile detention facility.

Fees: The 18th JDC Public Defender's Office collects the statutory $40 fee for all clients ($21,940). The Court sometimes orders partial payment. The defender's office may petition the court to order partial payment for clients deemed able to make partial payment.

Caseload: The 18th JDC Public Defender's Office reported handling 3,587 cases in 2009. Of those, 824 involved juvenile matters, including 151 Child in Need of Care representations.

THE 18TH JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	Iberville - Plaquemine; Pointe Coupee - New Roads; West Baton Rouge - Port Allen
Population:	77,684
Juvenile Population (in Public Schools)	11,023
District Defender	C. Jerome D'Aquila
Years as District (or Chief) Defender	37
Years of Public Defense	37
Office Manager	Chris Guerin
Primary Office Street Address	308 E. Main St.
City	New Roads
ZIP	70764
Primary Phone:	225--683-9083
Primary Mailing Address:	P. O. Box 866, New Roads LA 70760
Primary Email Contact:	aquia2@bellsouth.net
Primary Emergency Contact	C. Jerome D'Aquila
Primary Emergency Phone	225-638-9083 (O) 225-931-6956 (Cell)
Secondary Emergency Contact	Thomas Nelson
Secondary Emergency Phone	225-638-9083 (O) 225-718-2708 (Cell)
Other District Office(s) Physical and Mailing Addresses and Phone Numbers:	**Iberville Parish** - 58050 Meriam St., Courthouse Bldg., 3rd Floor; Plaquemine 70765, 225-687-5215, **Pointe Coupee Parish** - 308 E. Main St., New Roads 70764, 225-638-9083, **West Baton Rouge Parish** - 850 8th St., Courthouse Bldg. Room #27, 2nd Floor, Port Allen 70767, 225-387-6209
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)	Iberville Parish(Iberville Courthouse) no rent paid WBR Parish(WBR Courthouse) no rent paid C Jerome D'Aquila(Pointe Coupee office) no rent paid

Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	No rent and/or utilities are paid at any location
Courts and Locations	18th Judicial District Court, Iberville, Pointe Coupee, West Baton Rouge Parishes; Port Allen City Court
Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	18th JDC four(4) divisions Port Allen City Court(1) division
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Iberville Parish (2) staff felonies; All Parishes (2) staff misdemeanors; Pointe Coupee Parish (1) staff felonies; All Parishes (1) staff juveniles; West Baton Rouge Parish (2) staff felonies; All Parishes (1) staff non-support; All Parishes (2) staff serious felonies and Drug Court(Iberville & Pointe Coupee Parishes only) staffed with (4) alternating attorneys
Name of Adult Detention Facilities in this District	WBR Detention Center - Port Allen Pointe Coupee Detention Center - New Roads Iberville Parish Jail - Plaquemine
Name of Adult Detention Facilities Outside the District Which Hold Clients	N/A
Name of Juvenile Detention Facilities in this District	N/A
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	St James Parish Youth Center - St James
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	Affects office budget by putting strain on travel budget
District Attorney	Richard "Ricky" Ward
Chief Judge of Criminal District Court	J. Robin Free
Juvenile Court Judges (specify District of City Court)	J. Robin Free West Baton Rouge Parish James J. Best Pointe Coupee Parish Alvin Batiste & William Dupont Iberville Parish
Drug Court Judges	Alvin Batiste Iberville Parish James J. Best Pointe Coupee Parish West Baton Rouge Parish(no drug court)
Mental Health Court Judges	None
Other Specialty Court	William T. Kleinpeter
Name of Specialty and brief Description:	City Court of Port Allen; Hearing Officer for Non-Support Court
Indigency Determined by Whom and How?	Interrogation by the Court

When is Assignment/Appointment of Counsel Made?	At the 72 hour hearing or arraignment date
Client Assigned by Whom and How?	Attorneys are assigned as counsel to a specific parish and clients are assigned to attorneys based on grade of charge
Initial Client Intake Conducted by Whom? (Name and Title)	Brandy Armstrong, Bridgette Berndt & Cheryle Stewart(Support Staff) & Larry Jones(Investigator)
Does this District Use an Intake Form? (If so, please attach to hard copy)	Yes
Brief Explanation of Intake Process	If client is in jail intake is conducted by investigator at the 72 hour hearing, if client is bonded intake is conducted by support staff and then interviewed by an attorney on appointment date
Does the Office Collect the $40 Fee	Yes
If $40 Fee is Not Always Collected, Explain Basis for Waiver	N/A
Total Fees Collected in 2009	$21,940.00
Formula for determining the reduced rate charged if client is able to make partial payment	No
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	January 1, 2010
Grant Monies for Technology Currently Unencumbered or Unexpended	None
Private Practice Policy	Private practice permitted. Duties as Public Defender take priority. Criminal practice/representation permitted if retained prior to appointment as Public Defender.
Primary Immediate Needs	Attorney(1), Investigator(1) & Para-Legal(1) necessitated by changes in how juvenile cases are to be handled
Immediate Critical Issue Areas	None
Long-Term Critical Issue Areas	See Primary Immediate Needs

Please List All New Hires in 2009 (Name and Title)	Casey Scalise PT Support Staff
2009 Media Coverage and/or Major Accomplishments	No substantial media coverage in 2009
Number of Expected New Attorney Hires in 2010	Two(2)
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	Yes, direct supervision by District Defender
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	District Defender - C. Jerome D'Aquila; Asst District Defender - Thomas Nelson; Public Defender Attorneys (8); Investiagtor(1); Public Defender Support Staff FT(3); Public Defender Support Staff PT(2) & Office Manager PT(1)
Any Policy for Workload Reduction for Supervisory Staff	Yes
Medical Benefits for Any Staff	Yes. Three (3) contract attorneys receive $250 monthly to offset healthcare costs.
Regular meetings for Any Staff	Regularly attend drug court and juvenile seminars

STAFF DIRECTORY

FULL-TIME CONTRACT ATTORNEYS	CONTACT INFORMATION
C Jerome D'Aquila (Cap)	225-638-9083
Thomas Nelson (Cap)	225-638-9083
John Aydell (Fe)	225-336-3000
Yolanda Batiste (Non-Support, Mi)	225-687-8056
George Grace (Mi)	225-642-4000
Kevin Kimball (Ju, Cinc-Child)	225-344-0220
Lagretta Lazard (Fe)	225-344-7000
Michael Parks (Fe, Cinc-Parent)	225-638-3516
Tonya Lurry (Fe)	225-387-6209
Tommy Thompson (Fe)	225-389-1234

NON-ATTORNEY STAFF

Larry Jones, Investigator	225-387-6209
Brandy Armstrong, Secretary	225-638-9083
Bridgette Berndt, Secretary	225-387-6209
Cheryle Stewart, Secretary	225-687-5215
Chris Guerin, Office Manager	225-344-6777

2009 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.

Chris Guerin
Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:	
__Windows Vista	X
__Windows Server 2000/2003/2008	
__Windows XP	X
__Mac OSX	
Productivity Suites Used:	
__Microsoft Office 2007 (Word, Excel, etc.)	X
__Microsoft Office 2003	X
__Previous Microsoft Office version	
__Corel Word Perfect	X
__Other	
Internet Browsers Used:	
__Internet Explorer 6	X
__Internet Explorer 7 or 8	X
__Firefox	
__Other	

HARDWARE:
Please enter the number of devices in your inventory

___Desktop PCs	3
___Laptops	11
___Video Cameras	1
___Digital Cameras	1
___Video Conferencing Systems	0
___B&W Laser Printers	0
___Color Printers	3
___Wireless Cards	11
___Copier/Scanners	3

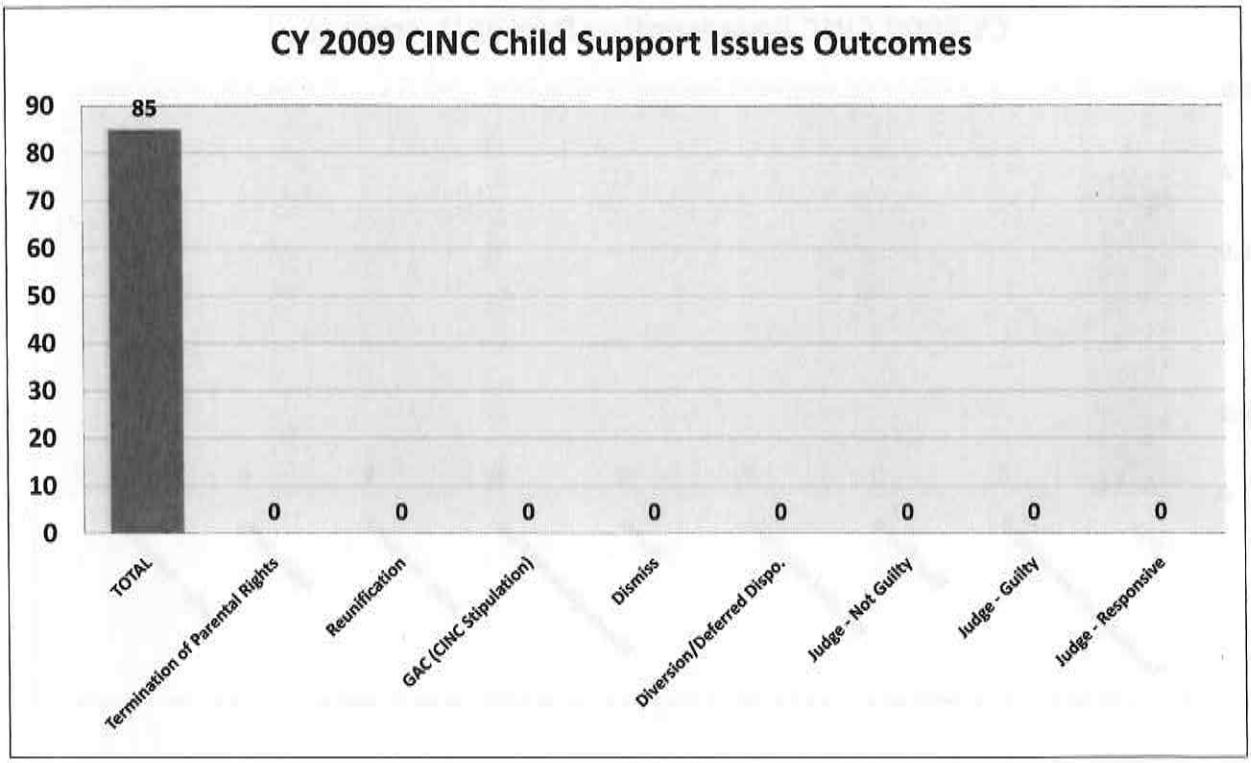
INTERNET SERVICES:

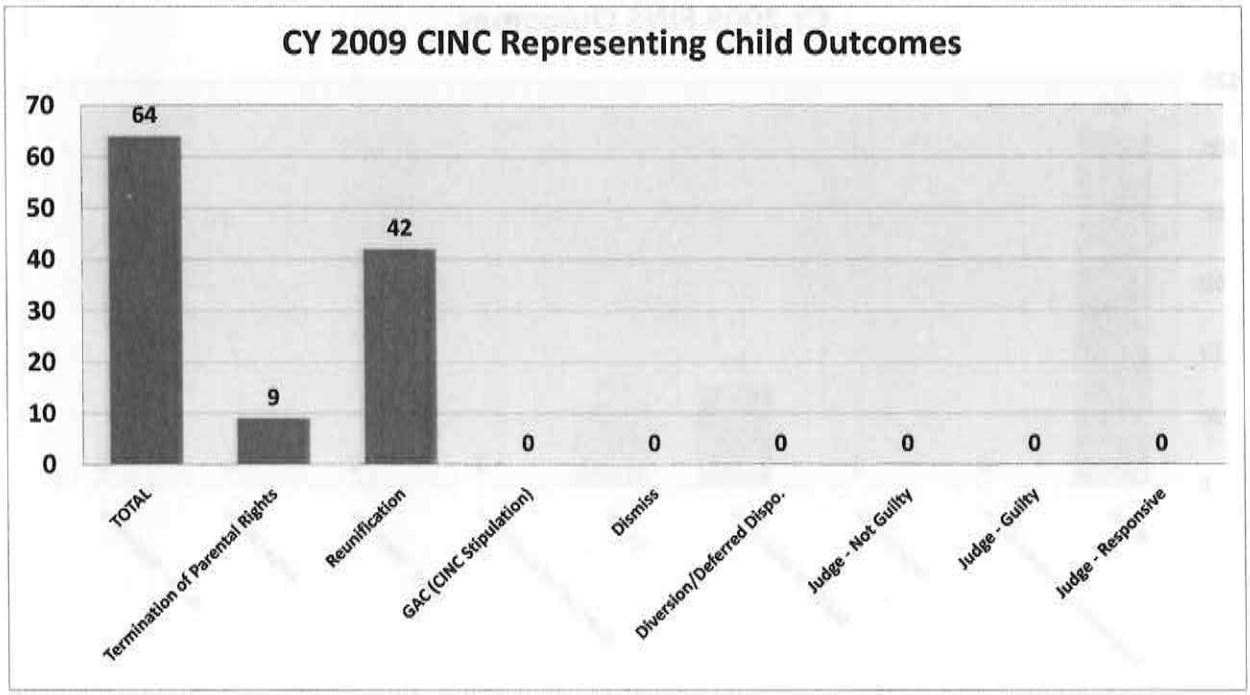
____Dialup ____Broadband ____No Internet	**Broadband**
Connection Speed:	**Not Determined**
Provider Name:	**Various**
Email Provider:	**Various**

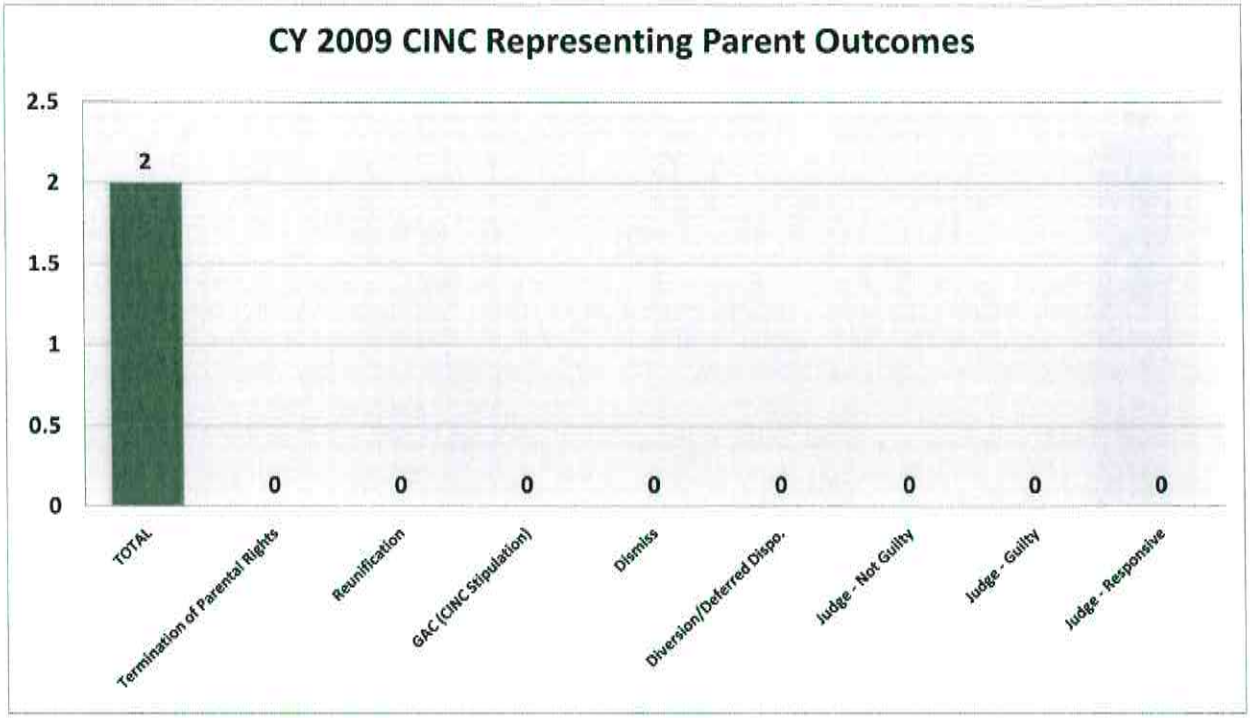
Please list any software or computer equipment in which you need training:

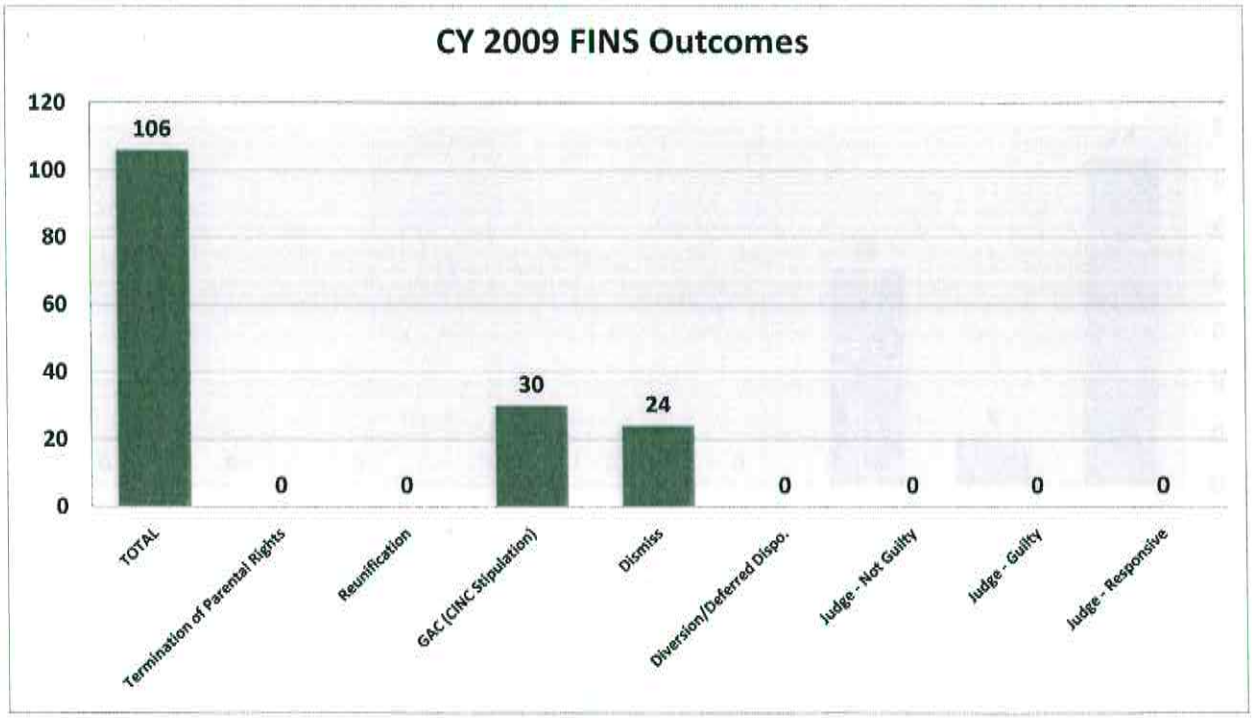
18th District Caseload Report

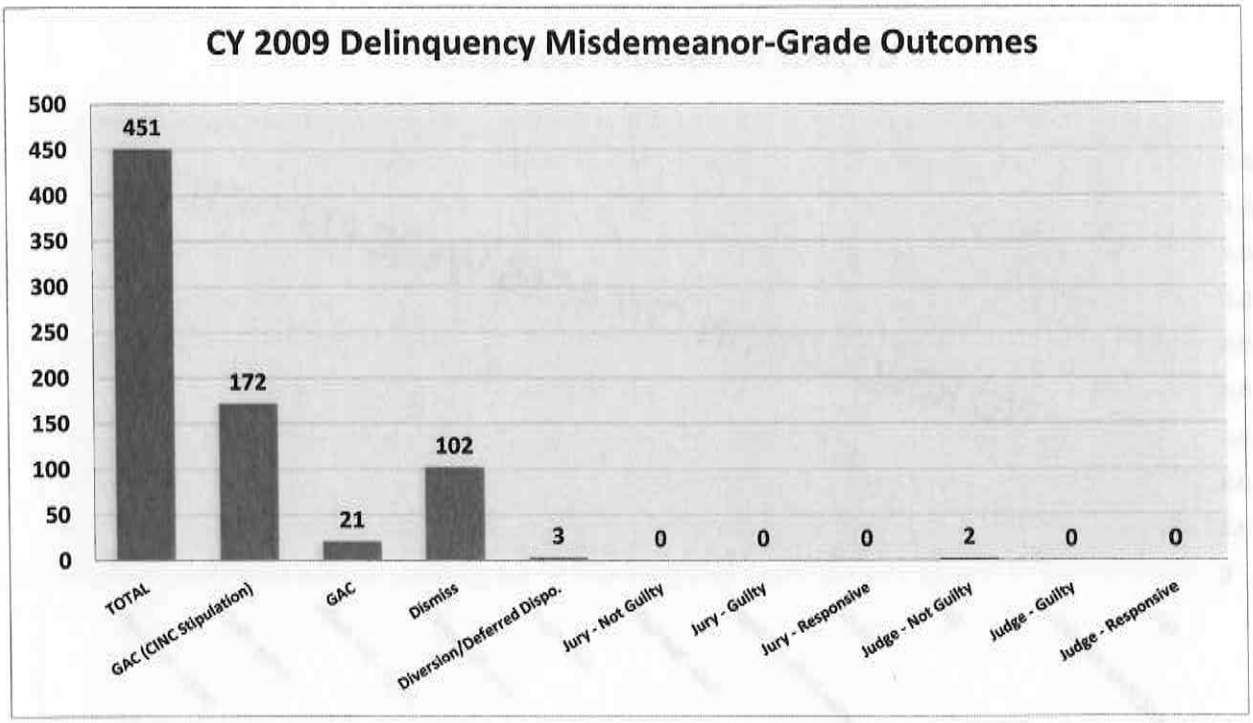
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	85	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	64	9	42	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Parent	2	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
FINS	106	0	0	30	N/A	24	0	N/A	N/A	N/A	0	0	0
Delinquency Misdemeanor-grade	451	N/A	N/A	172	21	102	3	0	0	0	2	0	0
Delinquency Felony-Grade	116	N/A	N/A	60	15	44	1	0	0	0	1	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Other cases (DWI, Extraditions, etc.)	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Adult Misdemeanor	778	N/A	N/A	427	18	463	9	0	0	0	4	14	0
Adult Felony	1985	N/A	N/A	302	201	225	10	7	4	0	1	1	0
Capital	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Post Conviction Relief	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0

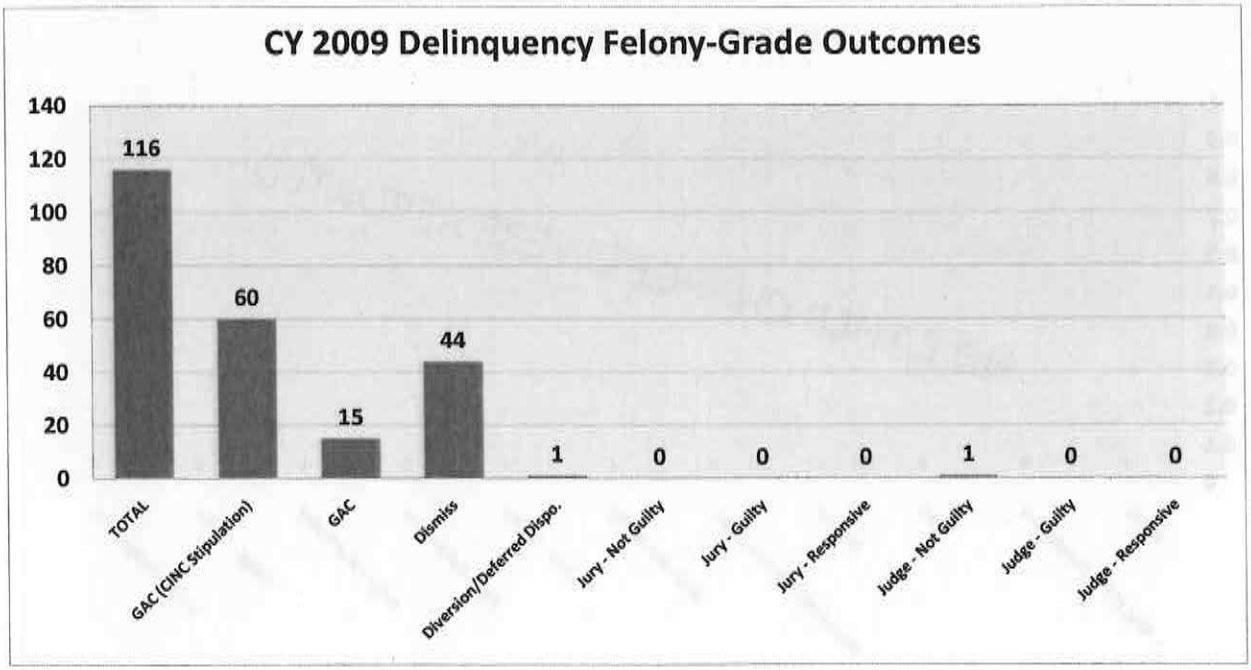

CY 2009 CINC Child Support Issues Outcomes
90
80
70
60
50
40
30
20
10
0
85
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

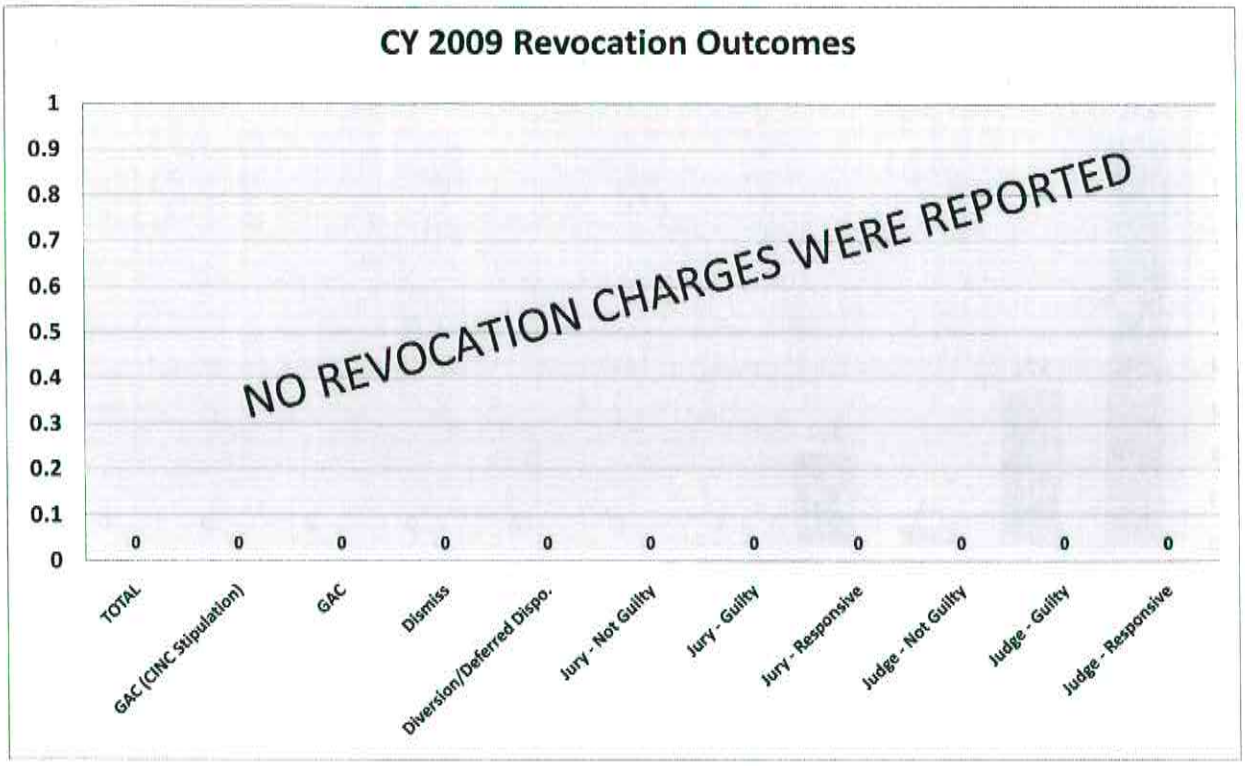

CY 2009 CINC Representing Child Outcomes
70
60
50
40
30
20
10
0
64
9
42
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

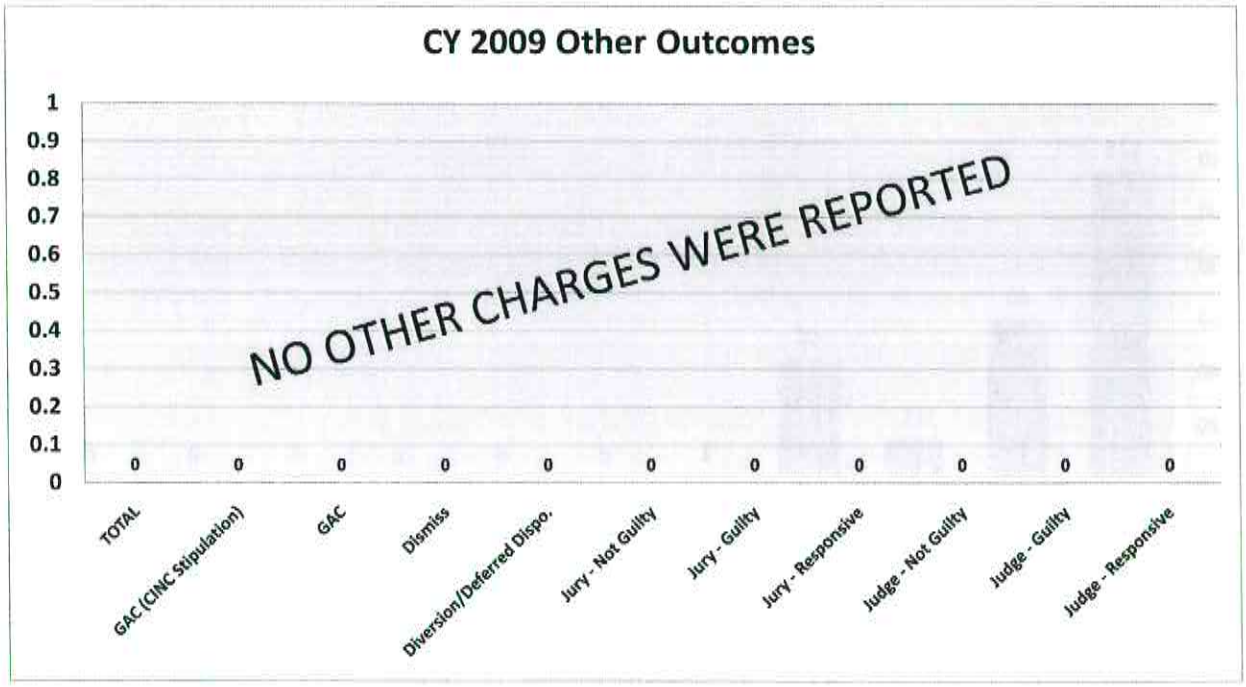

CY 2009 CINC Representing Parent Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

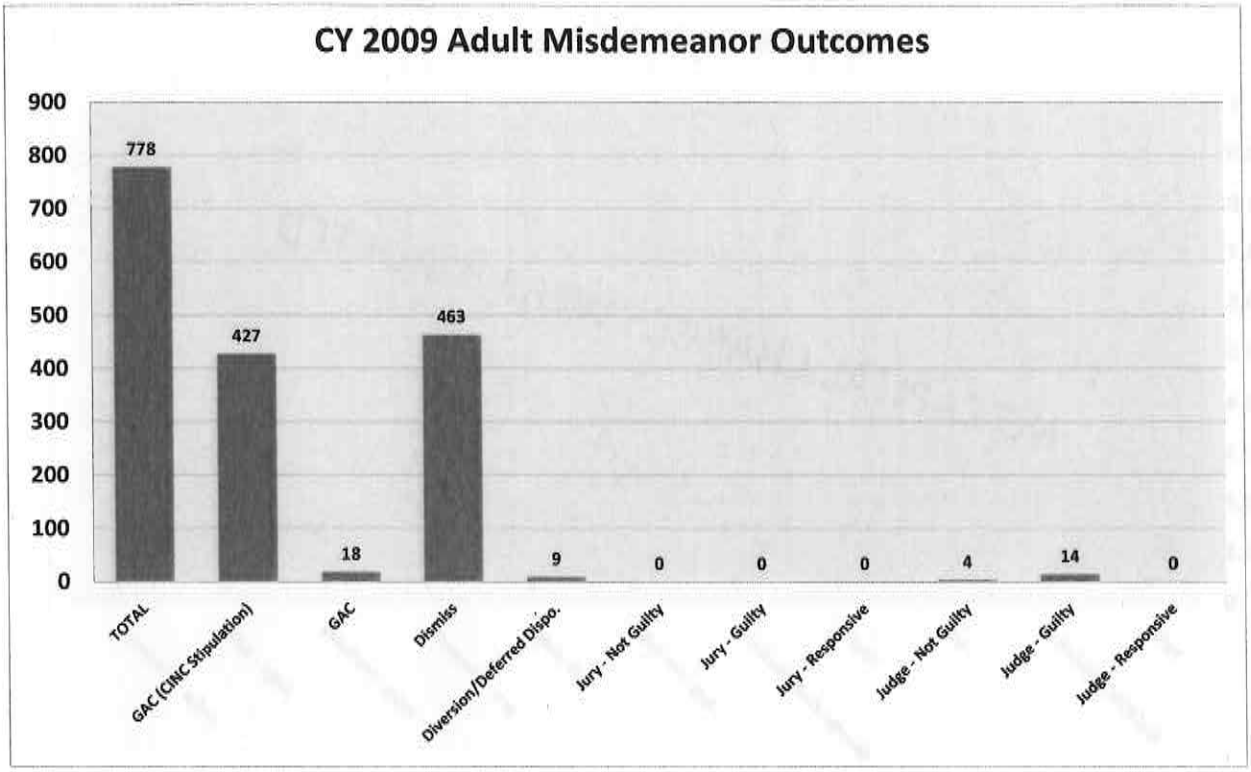

CY 2009 FINS Outcomes
120
100
80
60
40
20
0
106
0
0
30
24
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

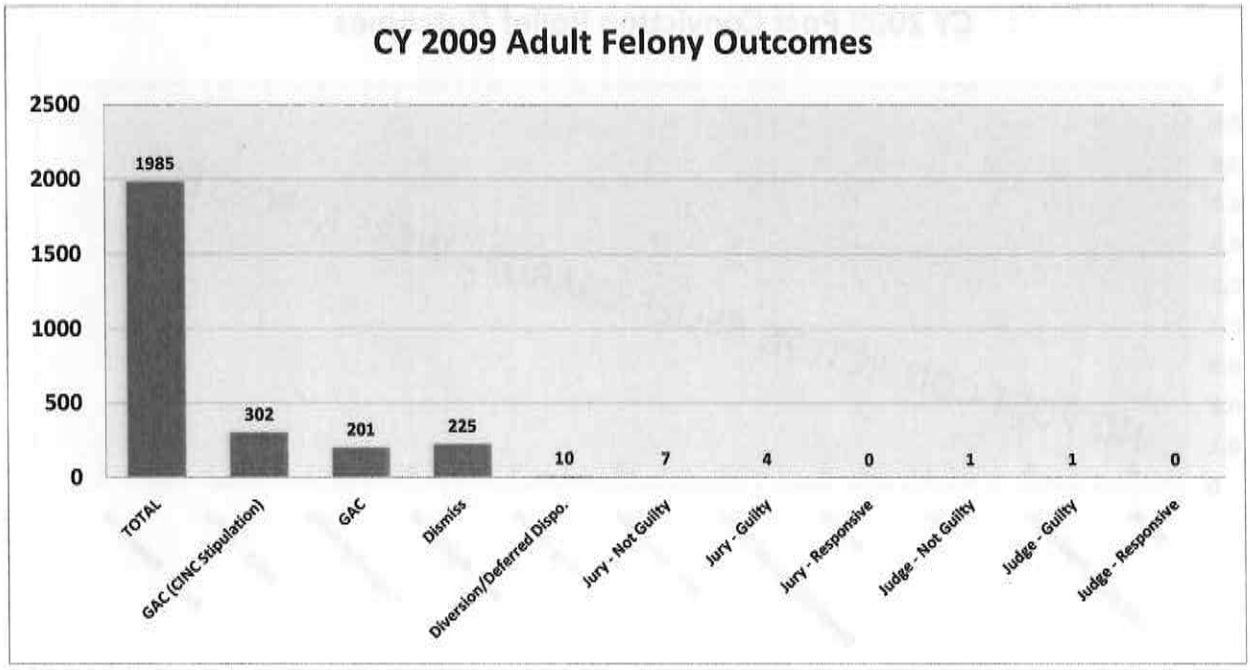

CY 2009 Delinquency Misdemeanor-Grade Outcomes
500
450
400
350
300
250
200
150
100
50
0
451
172
21
102
3
0
0
0
2
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

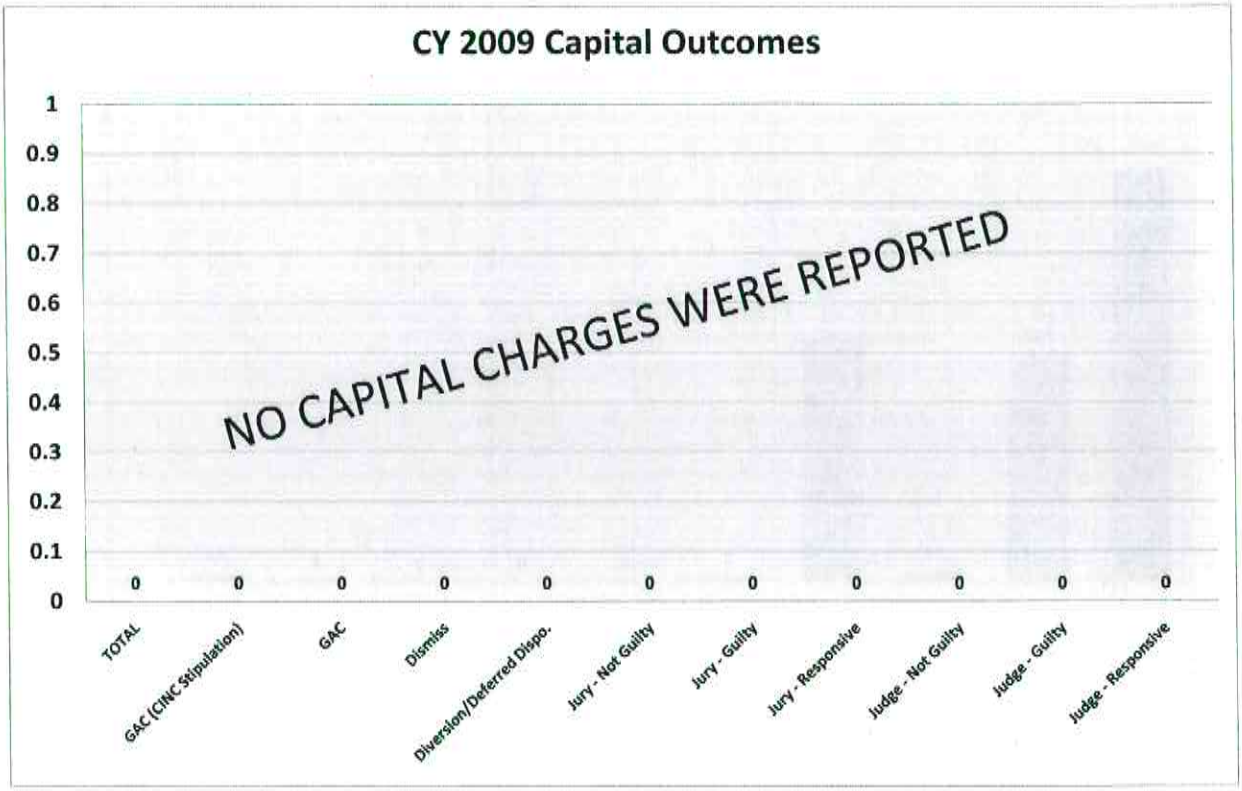

CY 2009 Delinquency Felony-Grade Outcomes
140
120
100
80
60
40
20
0
116
60
15
44
1
0
0
0
1
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

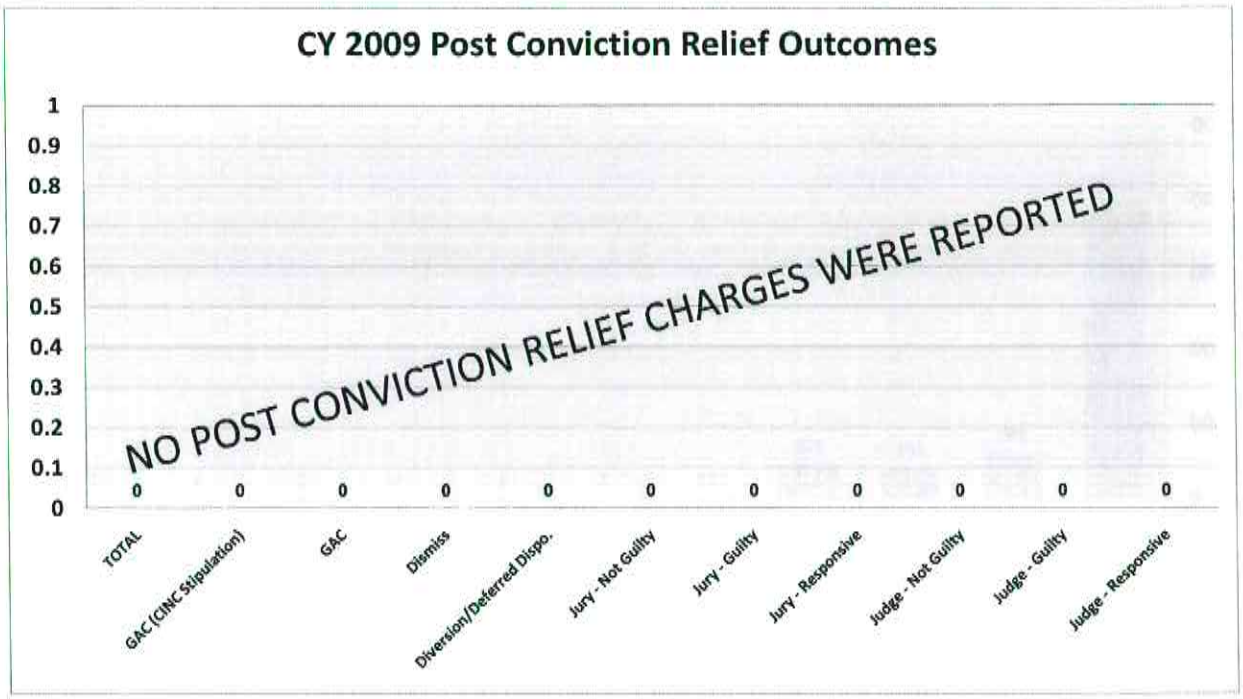

CY 2009 Revocation Outcomes
NO REVOCATION CHARGES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
NO OTHER CHARGES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
900
800
700
600
500
400
300
200
100
0
778
427
18
463
9
0
0
0
4
14
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
2500
2000
1500
1000
500
0
1985
302
201
225
10
7
4
0
1
1
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
NO CAPITAL CHARGES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
NO POST CONVICTION RELIEF CHARGES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	18	Year>>>	CY 2009
Submitted by (name)>>>	C. Jerome D'Aquila		

Total Current Annual Revenue and Expenditure Budget

Revenues	$730,910	Expenditures	$730,910

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$154,058	15.05
Federal Revenue	$0	0.00
Grant/Other Revenue	$0	0.00
Other Local Revenue:		
Court Fees/Costs Assessed	$807,284	78.86
Bond Fees and Forfeitures	$38,082	3.72
Department of Corrections	$0	0.00
Donations	$0	0.00
Interest Revenue	$1,793	0.18
Application Fees	$21,300	2.08
Police Jury	$1,200	0.12
Sheriff's Fees	$0	0.00
Reimbursements/Attorney Fees	$0	0.00
Miscellaneous	$0	0.00
Totals	$1,023,717	100.00

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$574,714	75.37
Hospitalization and Disability Insurance	$10,135	1.33
Retirement	$0	0.00
Payroll Taxes	$49,940	6.55
Accrued Leave	$0	0.00
Workers' Compensation	$1,925	0.25
Malpractice Insurance	$0	0.00
Auto/Physical Liability Insurance	$100	0.01
Audit/Accounting Expense	$20,238	2.65
Contract Clerical	$0	0.00
Expert Witness	$11,217	1.47
Investigators	$52,669	6.91
Capital Representation	$3,507	0.46
Conflict	$0	0.00
Contract - Juvenile Attorneys	$0	0.00
Misdemeanor Attorney Contracts	$0	0.00
Contract Attorneys - all other	$0	0.00
Building Lease/Rent	$2,518	0.33
Office Repair and Maintenance	$680	0.09
IT/Technical Support	$2,648	0.35
Major Acquisitions	$1,642	0.22
Equipment Lease/Rent	$0	0.00
Telephone/Utilities/Postage/Internet	$3,874	0.51
Office Supplies	$2,016	0.26
Parking/Auto Tolls	$0	0.00
Advertisements	$0	0.00
Travel/Lodging/Per Diem/Mileage	$4,200	0.55
Dues and Seminars	$0	0.00
Law Library/Journals/Subscriptions	$20,514	2.69
Other Operating Expenses	$0	0.00
Miscellaneous	$25	0.00
Totals	$762,562	100.00

Explain:

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys				
# Contract Attorneys		10		Yes - 3
# Investigators	1			No
# Social Workers				
# Clerical/Admin Asst.	3	2		No
# Office Managers		1		No
# Other Employees*				

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Annualized

Highest Staff/Contract Atty Salary	$66,179.00
Lowest Staff/Contract Atty. Salary	$30,000.00
Is your system Staff, Contract or Mixed?	Contract

Attys. with part time practice

No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

BALANCE SHEET INFORMATION	Dec. 31, 2009
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$653,920
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$0
Accts. Receivable (Due in 30 Days)	$0
Accts. Payable (Due in 30 Days)	$534
Total	$653,386

Juvenile Representation Estimate
$52,344

Cash portion that is unearned or reserved for other purposes

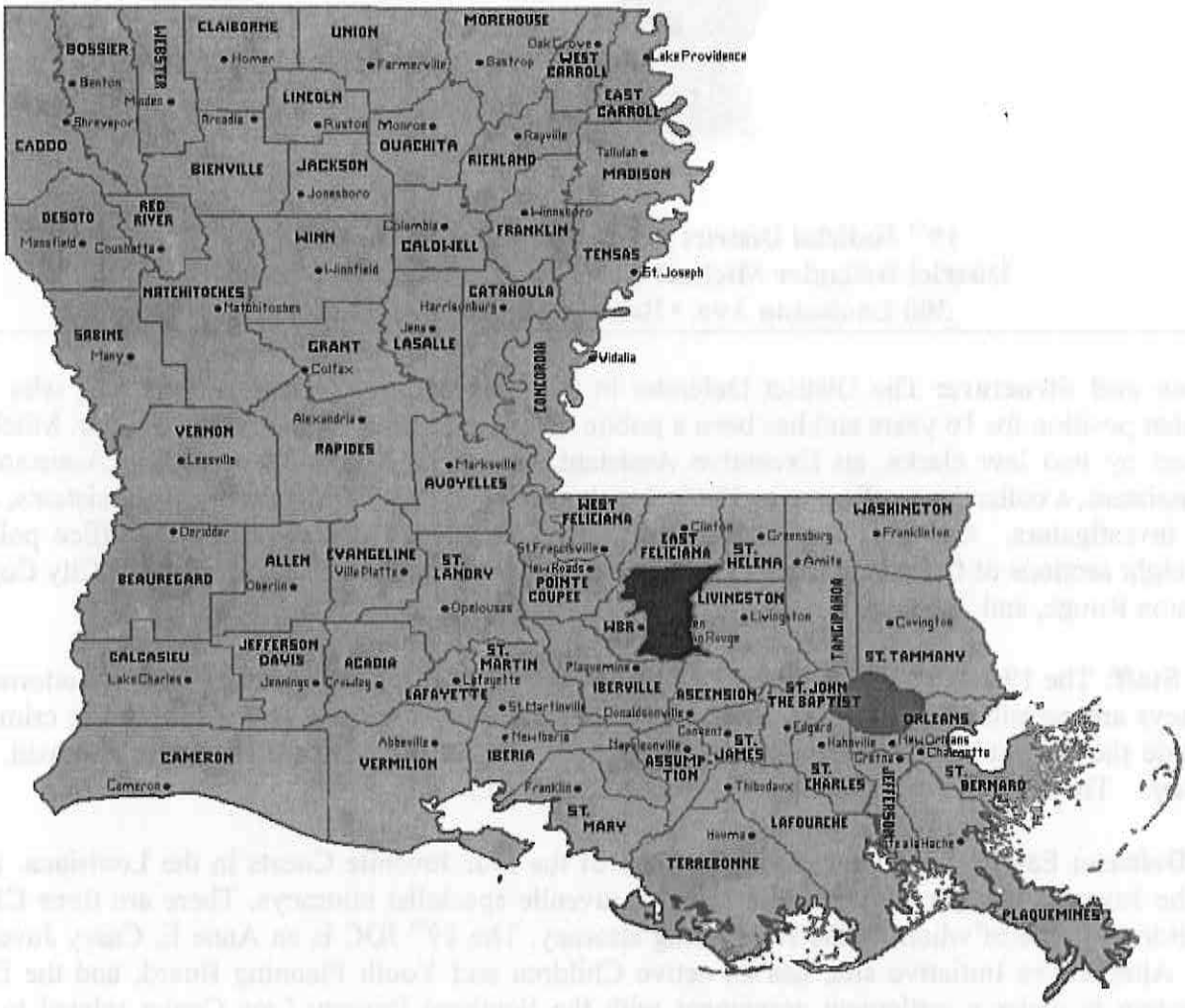
0

APPROVED:

C. Jerome D'Aquila — 12-31-09

District Defender — Date

*Unearned State Revenue is cash received from the State which is for use in future months



The 19th JDC Public Defender's Office

East Baton Rouge (Baton Rouge)

District Defender: Michael Mitchell
300 Louisiana Avenue
Baton Rouge, LA 70802
(225) 389-5420

19th Judicial District • East Baton Rouge Parish
District Defender Michael A. Mitchell • (225) 389- 5420
300 Louisiana Ave. • Baton Rouge, LA • 70802

Supervision and Structure: The District Defender in the 19th JDC is Michael A. Mitchell, who has served in that position for 16 years and has been a public defender in Louisiana for 23 years. Mr. Mitchell is supported by two law clerks, an Executive Assistant, an Office Manager/Accounting Assistant, a financial assistant, a collections officer, two IT Technicians, eleven fulltime administrative assistants, and seventeen investigators. Caseload is not adjusted for staff in supervisory positions per office policy. There are eight sections of Criminal District Court and two juvenile sections. There are three City Courts (Baker, Baton Rouge, and Zachary).

Defender Staff: The 19th JDC Public Defender's Office has 37 staff attorneys and 10 contract attorneys. The attorneys are permitted to represent clients in private civil cases without restriction and in criminal cases outside the district so long as their private cases do not interfere with their public caseload, via office policy. The salary range for full-time attorneys is $28,515 - $78,600.

Juvenile Defense: East Baton Rouge Parish has one of the four Juvenile Courts in the Louisiana. Pete Holmes, the Juvenile Section Chief, supervises five juvenile specialist attorneys. There are three CINC contract attorneys, one of whom is the supervising attorney. The 19th JDC is an Anne E. Casey Juvenile Detention Alternatives Initiative site, has an active Children and Youth Planning Board, and the EBR School System is under a settlement agreement with the Southern Poverty Law Center related to the delivery of federally guaranteed special education services.

District Funding: In 2009, the 19th JDC Public Defender Office received $1,679,969 from the LPDB, constituting 30.16% of the district's total revenues of $5,570,315. The total expenditures in 2009 were $4,829,871.

Appointment of Counsel: In the 19th JDC, the Judge makes the determination of indigence. Clients are appointed counsel at the 72-hour hearing if incarcerated and at arraignment if on bond. Adult clients are held at the EBR Parish Prison. Juvenile clients are held in the EBR Parish Juvenile Detention Facility.

Fees: The 19th JDC Public Defender's Office collects the statutory $40 fee for all clients ($75,929). In addition, the courts sometimes order payment where the client has been declared to be partially indigent.

Caseload: The 19th JDC Public Defender's Office reported handling 25,528 cases in 2009. Of those, 5,792 involved juvenile matters, including 4,195 Child in Need of Care representations.

THE 19TH JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	East Baton Rouge - Baton Rouge
Population:	434,018
Juvenile Population (in Public Schools)	49,197
District Defender	Michael A. Mitchell
Years as District (or Chief) Defender	17 yrs.
Years of Public Defense	25 yrs.
Office Manager	Beverly G. Rice/ D. Delisle George
Primary Office Street Address	300 Louisiana Avenue
City	Baton Rouge
ZIP	70802
Primary Phone	(225) 389-5420 (w)
Primary Mailing Address	Post Office Box 3356 Baton Rouge, LA 70821-3356
Primary Email Address	mam_opd@bellsouth.net
Primary Emergency Contact	Michael A. Mitchell
Primary Emergency Phone	(225) 937-7990 ©
Secondary Emergency Contact	D. Delisle George
Secondary Emergency Phone	(225) 241-2402 (c)
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)	N/A
Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	$160,000 Annually
Courts and Locations	19th Judicial District Court (Criminal), East Baton Rouge Parish, Baton Rouge; Baton Rouge City Court; Baker City Court; Zachary City Court; Juvenile Court of Baton Rouge (2); Child Support Court (1)
Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	District Court-8 Criminal Divisions; Baton Rouge City Court-2 Divisions; Baker and Zachary City Court-1 Division; Juvenile Court-2 Divisions; Child Support Court-1 Division

Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	27 Staff attorneys, District Court positions; 3 Staff attorneys, Serious Case positions; 6 Staff attorneys Baton Rouge City Court positions; 1 Contract Baker/Zachary City Court position; 2 Child Support attorney positions; 5 Juvenile Court positions; 2 CINC Attorney Contract positions. 4 Felony Conflict Contract attorney positions; 2 Misdemeanor City Court Contract Conflict attorney positions; 1 Felony Bilingual Attorney Contract position; 1 Pretrial Appellate Attorney Contract position.
Name of Adult Detention Facilities in this District	East Baton Rouge Parish Prison
Name of Adult Detention Facilities Outside the District Which Hold Clients	Catahoula Correctional Center, Concordia; Dequincy; East Carroll; Riverbend at Lake Providence, West Baton Rouge Parish Prison
Name of Juvenile Detention Facilities in this District	East Baton Rouge Juvenile Detention Center; Jetson Center for Youth
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	N/A
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	Yes. It is inefficient. Investigators and attorneys travel long distances to meet with clients who are housed in facilities out of parish; on occasions the client will have been transferred to another facility. The monetary cost (mileage etc.) time and inefficiency is substantial. Travel time limits the number of clients who may be seen on any given visit, thus requiring repeat trips.
District Attorney	Hillar Moore, III
Chief Judge of Criminal District Court	Wilson Fields, Judge 19th JDC
Juvenile Court Judges (specify District of City Court)	Kathleen Richey, Judge ; Pamela Taylor Johnson, Judge
Drug Court Judges	Anthony Marabella, Judge 19th JDC
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and brief Description:	N/A
Indigency Determined by Whom and How?	Determined by the District Public Defender after review of the client's application for services, interview and verification.
When is Assignment/Appointment of Counsel	Time of arrest; Time Charges are filed. Depends:

Client Assigned by Whom and How?	Varies. Intake is accomplished in several ways; (1) District Court Clients appointed at the 48 hr hearing are interviewed by the 72 hr attorney and/or investigator assigned to the parish prison. Factual and financial information is gathered and either used to seek the client's release or relayed to the Section Attorney assigned permanently to the client's case. The 72 hr attorney will consult with the permanent attorney as to a possible future course of action in the client's defense. If appointment is made later in the proceedings, intake interview may be conducted either by the 72 hr staff or the investigator assigned to the court section in which the client's case is pending; (2) BR City Court, Juvenile and non-support interviews are conducted by the intake/investigators assigned to those sections. (3) Baker/Zachary City Court intake interviews are conducted by the attorney assigned to those courts; Initial interviews are forwarded to the section secretary for file creation, data entry and docketing. Questions of eligibility are forwarded to the District Public Defender.
Initial Client Intake Conducted by Whom? (Name and Title)	Generally initial client intake interviews are conducted by the section investigators.
Does this District Use an Intake Form? (If so, please attach to hard copy)	Yes, see attached
Brief Explanation of Intake Process	Please see response above. Question: *Client assigned by whom and how?*
Does the Office Collect the $40 Fee	Yes
If $40 Fee is Not Always Collected, Explain Basis for Waiver	Wavier of fee is determined by the District Defender after review of the clients means and ability to pay, i.e. whether on bond or employment status.
Total Fees Collected in 2009	Jan. - June $41,955 + Jul-Dec $33973 = $ 75,928.80
Formula for determining the reduced rate charged if client is able to make partial payment	The courts either on their own accord or with a request from the Public Defender will assess an additional fee to the Public Defender depending on the client's ability to pay.
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	1-Oct-08

Grant Monies for Technology Currently Unencumbered or Unexpended	$0
Private Practice Policy	Attorneys may be allowed to have a very limited (non-criminal within the District) private practice. The attorney must demonstrate an ability to handle his/her caseload responsibly The policy is under constant review. The practice is monitored and the general rule is that the private is acceptable so far as it does not interfere with the attorneys public defender duties.
Primary Immediate Needs	Financial Assistance
Immediate Critical Issue Areas	Caseload Reduction
Long-Term Critical Issue Areas	Caseload Reduction; Employee Benefits
Please List All New Hires in 2009 (Name and Title)	C.William 'Trey' Fraizer, Attorney; Kelly Carmena, Attorney; Sean Collins, Attorney; Monique Fields, Attorney; Franz Borghardt, Attorney; Lawrence 'Terrell' Joseph, Investigator; Melanie Davis, Secretary; Denise Uzee, Secretary; Elizabeth Sellers, Student Worker.
Number of Expected New Attorney Hires in 2010	2
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	Yes. Periodic In-House Training Sessions. Coaching and Mentoring by Section Chiefs and other experienced attorneys. SPDTC Training and NCDC Training.
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	There are 8 sections of District Court - Each section has a Chief who is responsible for the supervision of the attorneys in the section and is the direct contact with the court; Section Chief -Juvenile Court; Chief of Baton Rouge City Court; Office Manager/Executive Assistant supervises other support staff. District Defender is responsible for overall supervision including all contract attorneys.
Any Policy for Workload Reduction for Supervisory Staff	No. Supervisors may carry a reduced felony and/or Capital caseloads depending on section needs.

Medical Benefits for Any Staff	Yes. The Office contributes to a 403B Plan administered by A. G. Edwards made up of the American Funds. The contribution is only 7.8% of the employee's salary. Full-time staff only.
Regular meetings for Any Staff	Yes. All Staff have regular meetings. Section Meetings daily or weekly, Full Attorney Staff Meetings bi-weekly.

STAFF DIRECTORY:

FULL-TIME STAFF ATTORNEYS	CONTACT INFORMATION
Rhonda Blacknell (Fe, Mi, Ju, FINS, CINC/both)	225-354-1264 rblacknell20@yahoo.com
Dominique Bowers (Mi)	225-389-3150
Franz N. Borghardt (Fe, Mi)	225-389-5422 fborghardt@gmail.com
Shawn Bray (Fe, Ju, FINS, CINC/both)	225-354-1297 sqbray@bellsouth.net
Kelly Carmena (Mi)	225-389-5423 kcarmena@eatel.net
Jason Chatagnier (Fe, Mi)	225-389-5422 jason@smithchatagnier.com
Scott Collier (Cap, Fe, Mi)	225-389-5632 scottcollier@cox.net
Sean Collins (Fe, Ju, FINS, CINC/both)	225-354-1297 collins.s@cox.net
Edselle Cunningham (Cap, Fe, Mi)	225-389-8805
Laurie Earl (Fe, Mi)	225-389-5413 laurie.esq@gmail.com
Monique Fields (Other)	225-775-1677 motiquefields@hotmail.com
C. William 'Trey' Frazier (Fe,Mi)	225-389-5413 trey@treyfrazier.com
Colette Greggs (Fe,Mi)	225-389-5632 cgr1219@bellsouth.net
Sonya Hall (Fe, Ju)	225-389-5632 shallcox.net
Earl Harrison (Other)	225-389-5630 eharri2778@aol.com
Jack Harrison (Ju, FINS, CINC/both	225-354-1264 leagel_leagel@yahoo.com
Susan Hebert (Cap, Fe, Mi)	225-389-5413 shebert111@aol.com
Nelvin Hollingsworth (Cap, Fe, Mi)	225-389-5413 skydivinglawyer@aol.com
Herman "Pete" Holmes (Ju, FINS, Cinc/both)	225-354-1263 hlholmes123@aol.com
Author Joiner (Cap, Mi)	225-389-8805 authorjoiner@yahoo.com
Lance Joseph (Mi)	225-389-8805 lance@joseph-law.com
Frederick Kroenke (Cap, Fe, Mi)	225-389-5423 kroenke@intersurf.com
Benjamin Labranche (Fe, Mi)	225-389-5423 benlabran@cox.net
Quintillis Lawrence (Fe, Mi)	225-389-3150 qlawrence@publicdefenderbr.com
Margaret Lagatutta (Cap, Fe, Mi)	225-389-3150 mlagattuta@publicdefenderbr.com
Jodi Lejeune (Fe)	225-389-5422 jodi14@cox.net
Sclynski Legier (Cap, Fe, Mi)	225-389-5401 sclynski.legier@att.net
Mark Marinoff (Cap, Fe, Mi)	225-389-5413 markomlaw@yahoo.com
Barry Milligan (Fe, Mi)	225-389-5413 barrydmilligan@gmail.com
Adekunle A. 'John' Obebe (Mi)	225-389-8805 obey18@aol.com
Erin Mullen (Fe, Mi)	225-389-5423 ecmullen@cox.net
Candace O'Brien (Fe, Mi)	225-389-5423 cobrien_law@yahoo.com
Darryl Robertson (Mi)	225-389-8805 dlrobsos23@yahoo.com
A. Gregory Rome (Cap, Fe, Mi)	225-389-5413 agresq@bellsouth.net
Stephen Sterling (Fe, Mi)	225-389-5401 sterl@hotmail.com
Shea Smith (Fe, Mi)	225-389-5413 shea@smithchatagnier.com
Kerii Landry Thomas (Mi)	225-389-5423 keriil@hotmail.com

PART-TIME CONTRACT ATTORNEYS	CONTACT INFORMATION
Ronald Johnson (Mi)	225-356-3408 ronaldjohnson@bellsouth.net
Audrey Lamb (CINC-parent)	225-387-0576 lamb-law@bellsouth.net
Steven Moore (Fe)	225-767-7778 sjmlaw@bellsouth.net
Kimberly Morgan (CINC-parent)	225-293-8070 kmorgan@morganfirm.com
Mark Plaisance (Appellate)	225-389-3150 plais77@aol.com
Gail Horne Ray (Fe)	225-356-5252 ghray@aol.com
Francis Rougeau (Fe)	225-761-7890 borougeau@bellsouth.net
David J. Rozas (Fe)	225-343-0010 david@rozaslaw.com
Greg Rozas (Mi)	225-343-0010 greg@rozaslaw.com
Robert W. Tucker, Sr. (Mi, Fe)	225-346-4000 tuckerassociates@bellsouth.net

NON-ATTORNEYS, CONTRACTORS AND OTHER STAFF	CONTACT INFORMATION
Clyde Brandon - Investigator	225-389-3150
Herman Breaux - Investigator	225-389-3150
Jackie Culotta - Investigator	225-389-3150
Tiffany Ford - Investigator P/T	225- 293-8070
Alfred Heroman - Investigator	225-389-3150
Johnathan Hill - Investigator	225-389-3150
Lawrence 'Terrell' Joseph - Investigator	225-389-3150
Amiee E. Lott - Investigator P/T	225-761-7890
Robert Matthews - Investigator	225-389-3150
Dawn Moore - Investigator	225-354-1264
Jeana L. Newton - Investigator	225-389-3150
Mark Sanchez - Investigator	225-389-3150
Rosa Sellers - Investigator	225-354-1264
Debra Terrell - Investigator	225-389-3150
D'Licia Brown - Investigator P/T	225-356-5252
Kathy Simino - Investigator P/T	225-767-7778
Beulah Decuir (Finance)	225-389-3150
Barbara Leblanc (Collections)	225-389-3150
Beverly Rice (Office Manager/Accounting)	225-389-3150
Trinitria D. Carey (Secretary Temp.)	225-389-3150
Latricia Davis (Secretary)	225-389-3150
Melanie Davis (Secretary)	225-354-2610
Fannie Dorsey (Secretary)	225-389-3150
Mildred Ewing (Secretary)	225-389-3150
Detria Johnson (Secretary Temp.)	225-389--3150
Yolanda Kirkland (Secretary)	225-389-3150
Edna Perkins (Secretary Temp.)	225-389-3150
Darlene Reiff (Secretary)	225-389-3150
Veronica Robillard (Secretary)	225-389-3150
Lisha Rosaya (Secretary)	225-389-3150
Denise Uzee (Secretary)	225-389-3150
Rachel Young (Secretary)	225-389-3150
D. Delisle George (Exec. Assistant)	225-389-3150
Christopher Jackson (IT Technical)	225-389-3150
Russell Rice IT Tech (unpaid)	225-389-3150

2009 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.

Michael A. Mitchell and Russell Rice
Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
__Windows Vista
_X_Windows Server 2000/2003/2008
_X_Windows XP
__Mac OSX

Productivity Suites Used:
_X__Microsoft Office 2007 (Word, Excel, etc.)
_X_Microsoft Office 2003
_X__Previous Microsoft Office version
_X_Corel Word Perfect
__Other

Internet Browsers Used:
_X_Internet Explorer 6
_X_Internet Explorer 7 or 8
__Firefox
__Other

HARDWARE:
Please enter the number of devices in your inventory

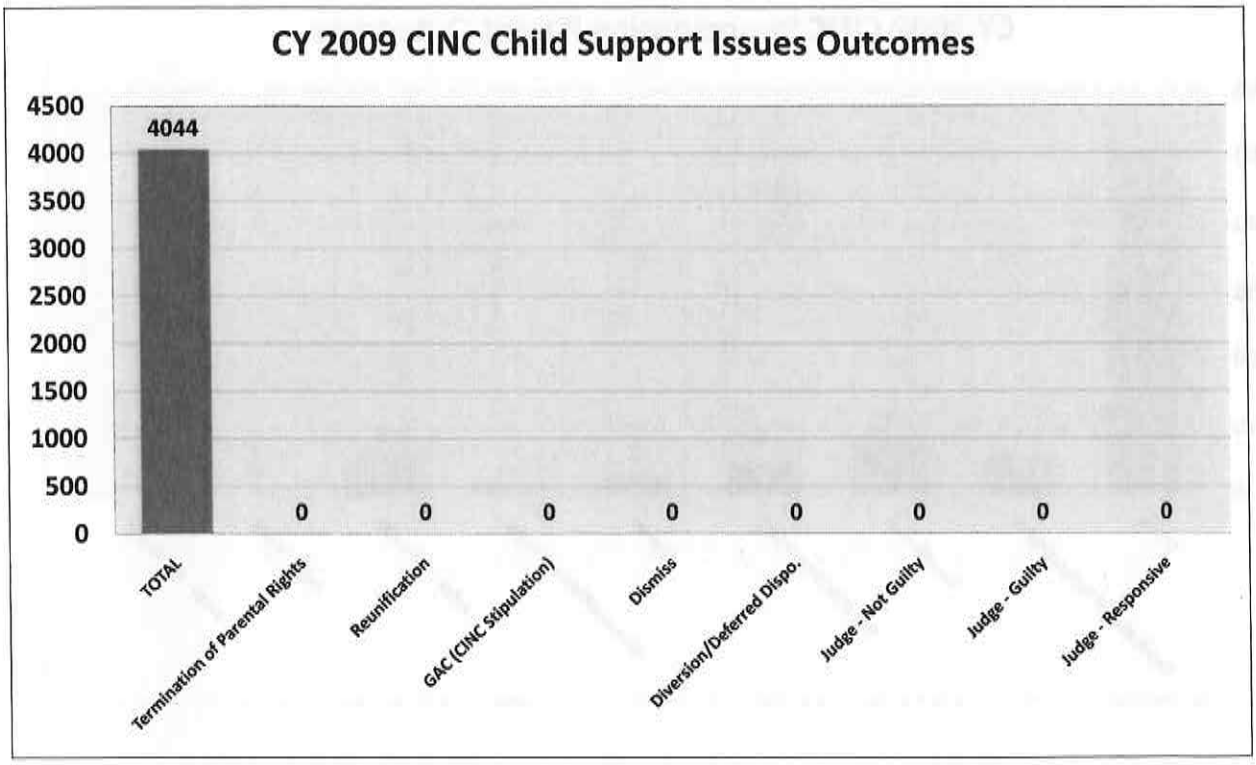
_31_Desktop PCs
40_Laptops
___Video Cameras
_1_Digital Cameras
___Video Conferencing Systems
_5_B&W Laser Printers
___Color Printers
_28_Wireless Cards

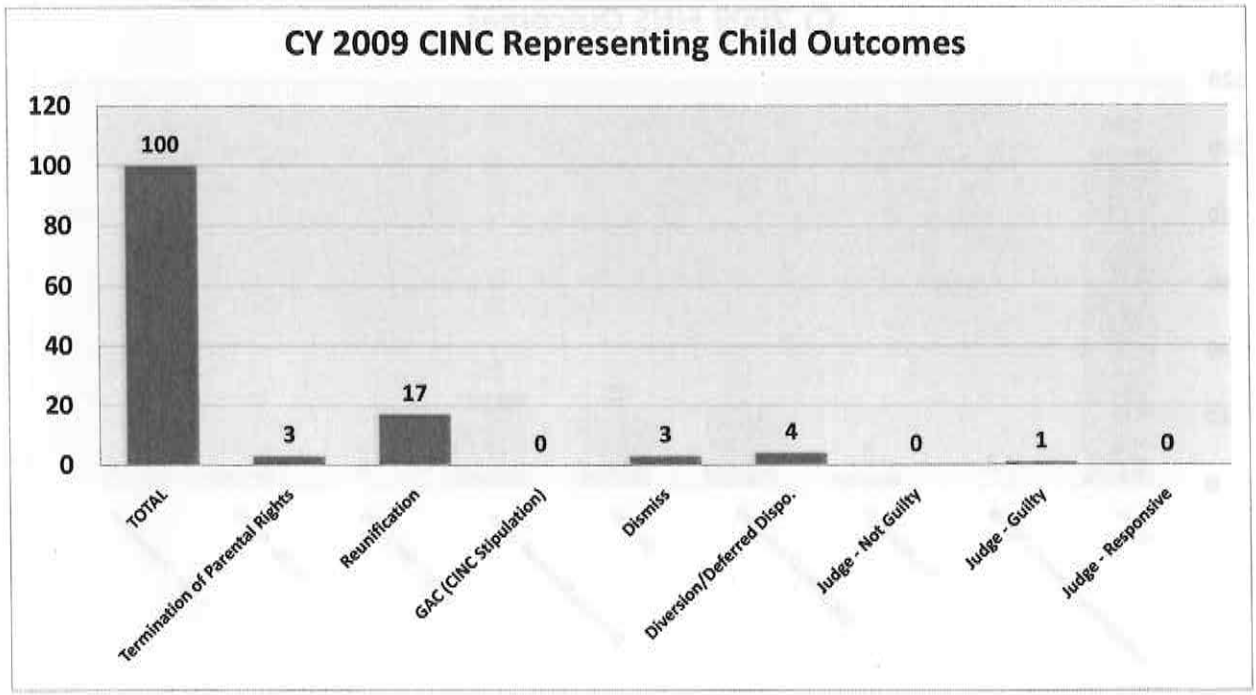
INTERNET SERVICES:
____Dialup __X__Broadband ____No Internet Connection
Connection Speed: 125 kb
Provider Name: AT&T
Email Provider: AT&T

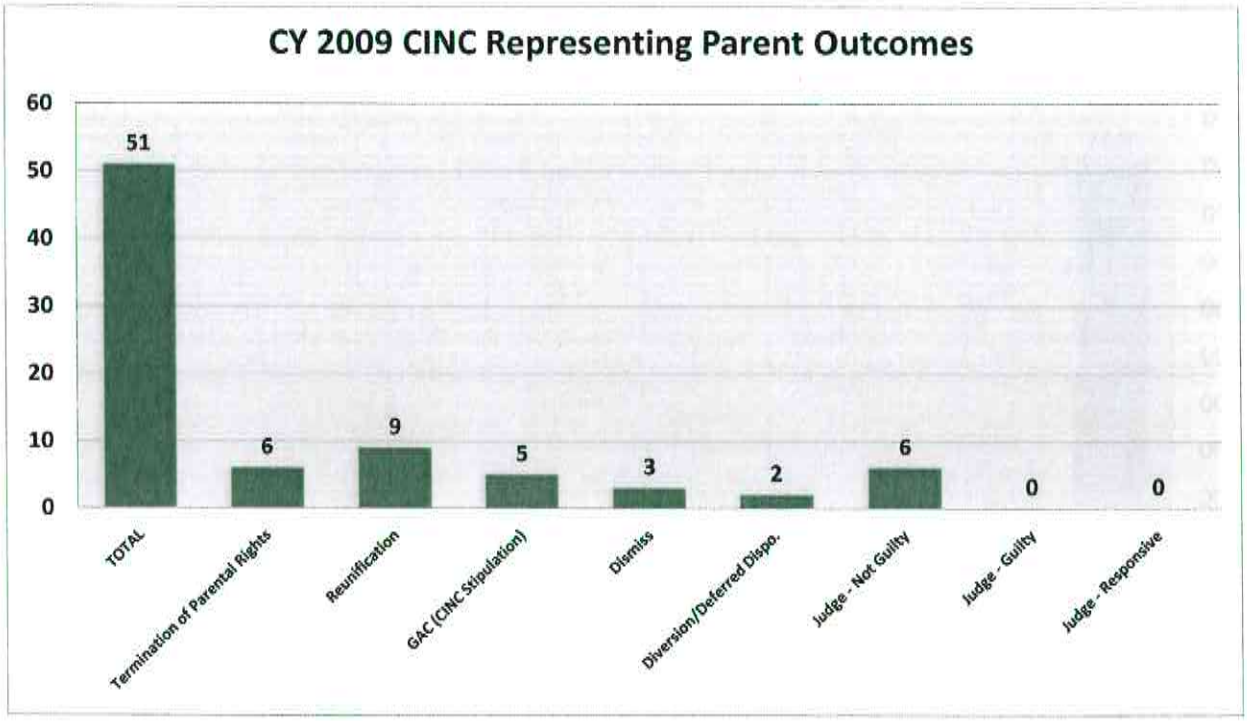
Please list any software or computer equipment in which you need training:

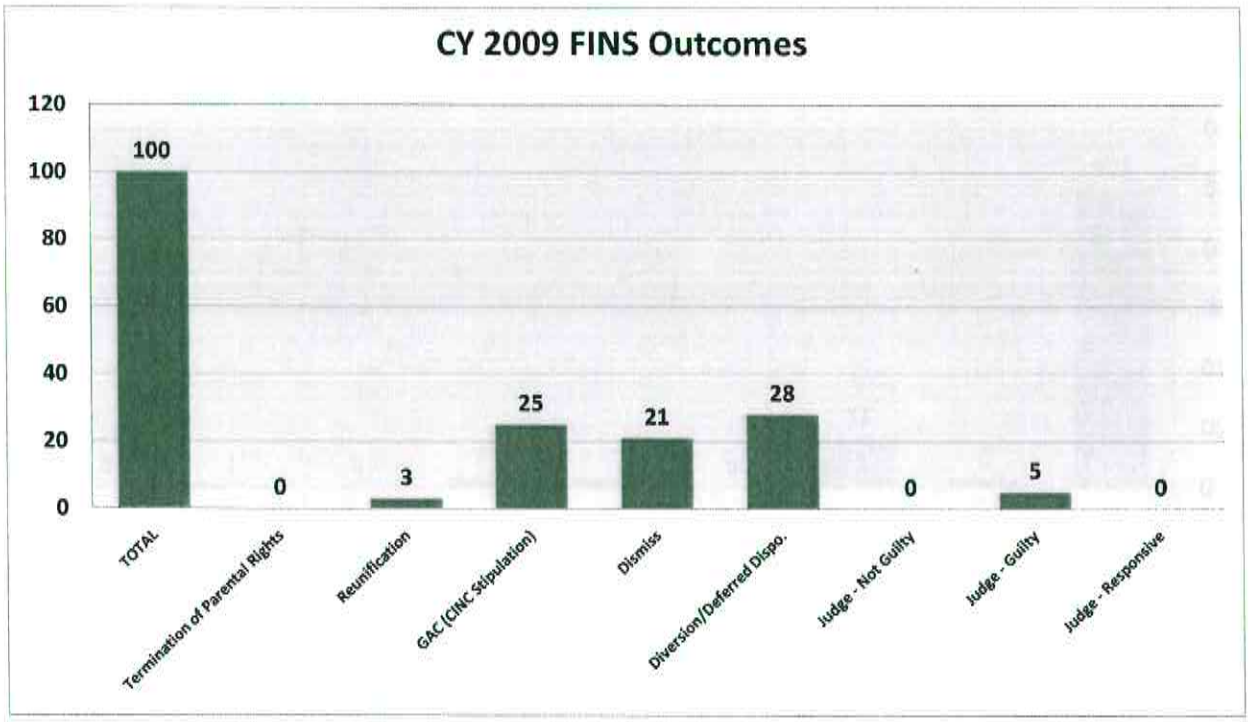
19th District Caseload Report

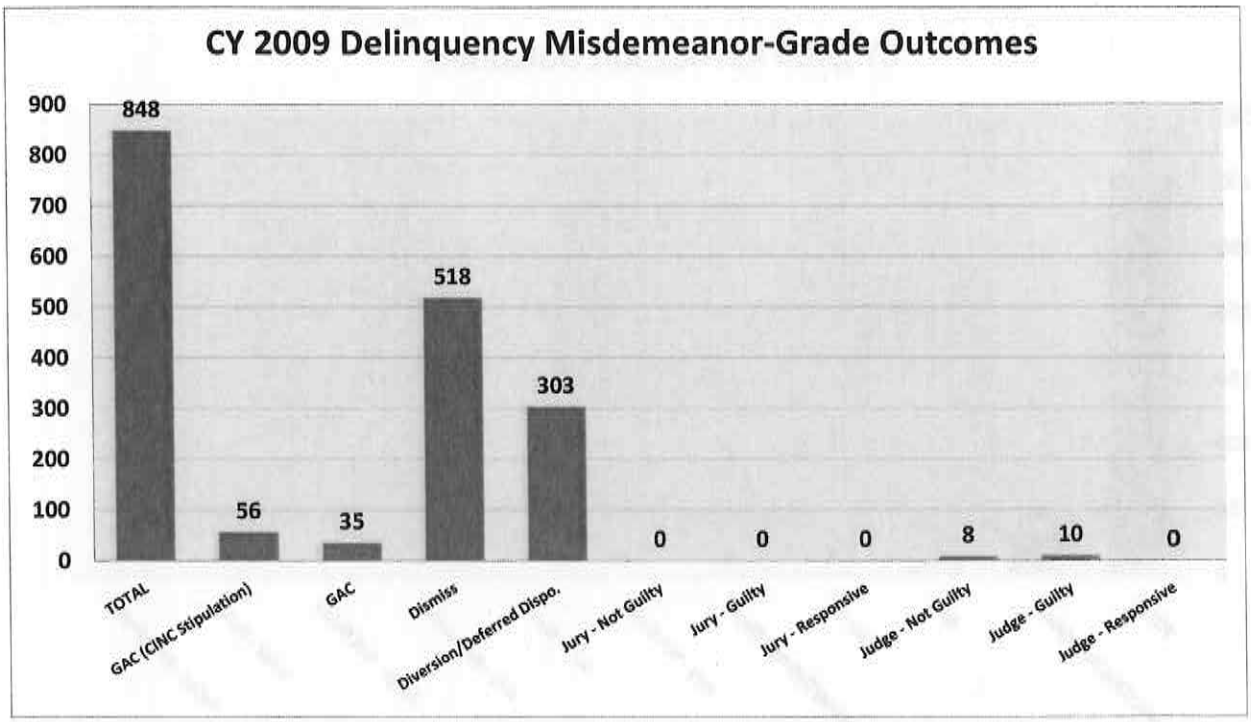
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	4044	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	100	3	17	0	N/A	3	4	N/A	N/A	N/A	0	1	0
CINC Representing Parent	51	6	9	5	N/A	3	2	N/A	N/A	N/A	6	0	0
FINS	100	0	3	25	N/A	21	28	N/A	N/A	N/A	0	5	0
Delinquency Misdemeanor-grade	848	N/A	N/A	56	35	518	303	0	0	0	8	10	0
Delinquency Felony-Grade	649	N/A	N/A	42	57	389	205	0	0	0	13	18	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	306	N/A	N/A	33	9	2	0	0	0	0	0	0	0
Other cases (DWI, Extraditions, etc.)	954	N/A	N/A	616	354	209	0	0	0	0	1	0	0
Adult Misdemeanor	12153	N/A	N/A	1644	300	1937	0	4	0	0	39	29	2
Adult Felony	6303	N/A	N/A	1218	998	1090	0	11	15	9	2	9	2
Capital	20	N/A	N/A	5	2	3	0	0	0	0	0	0	0
Post Conviction Relief	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0

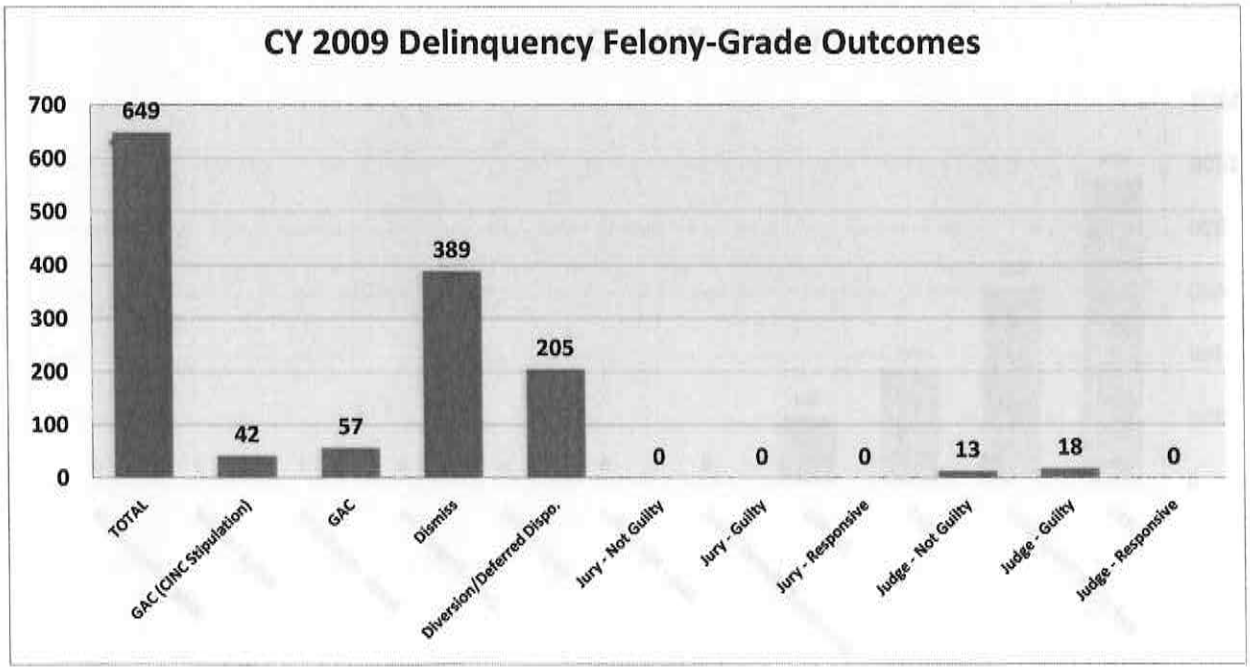

CY 2009 CINC Child Support Issues Outcomes
4500
4000
3500
3000
2500
2000
1500
1000
500
0
4044
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

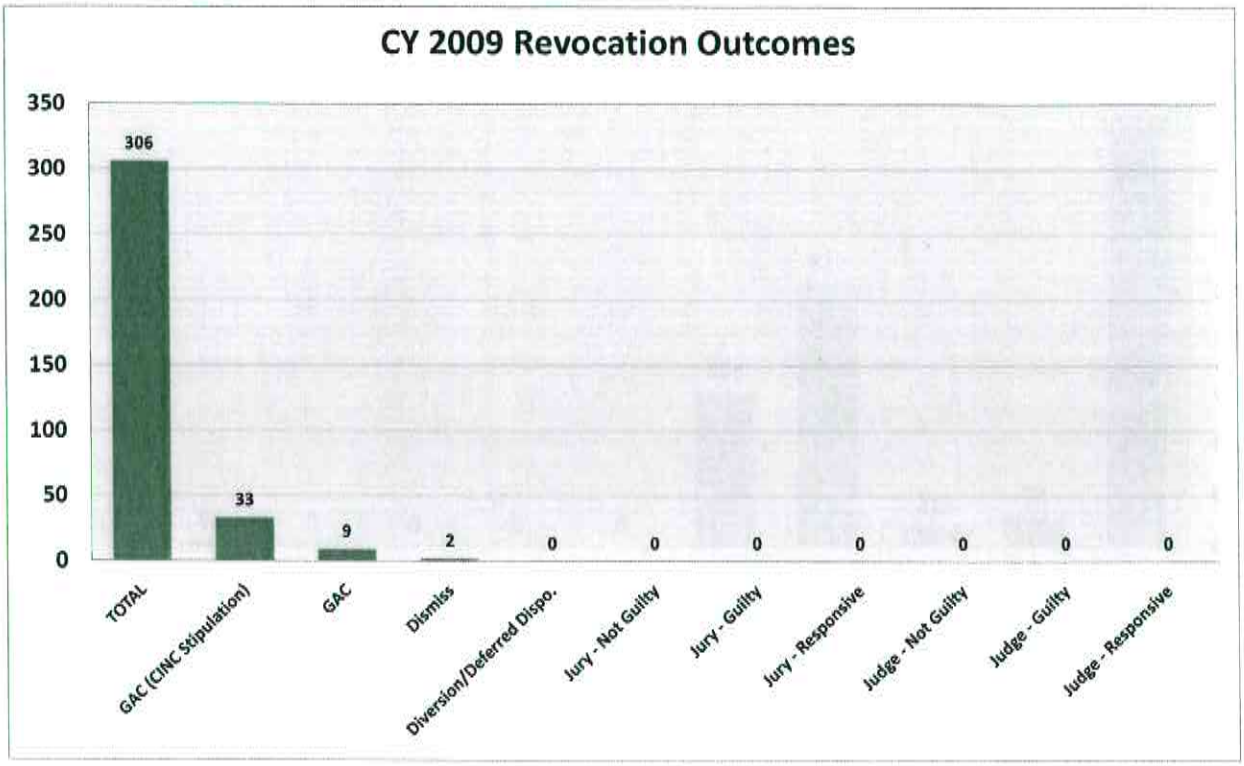

CY 2009 CINC Representing Child Outcomes
120
100
80
60
40
20
0
100
3
17
0
3
4
0
1
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

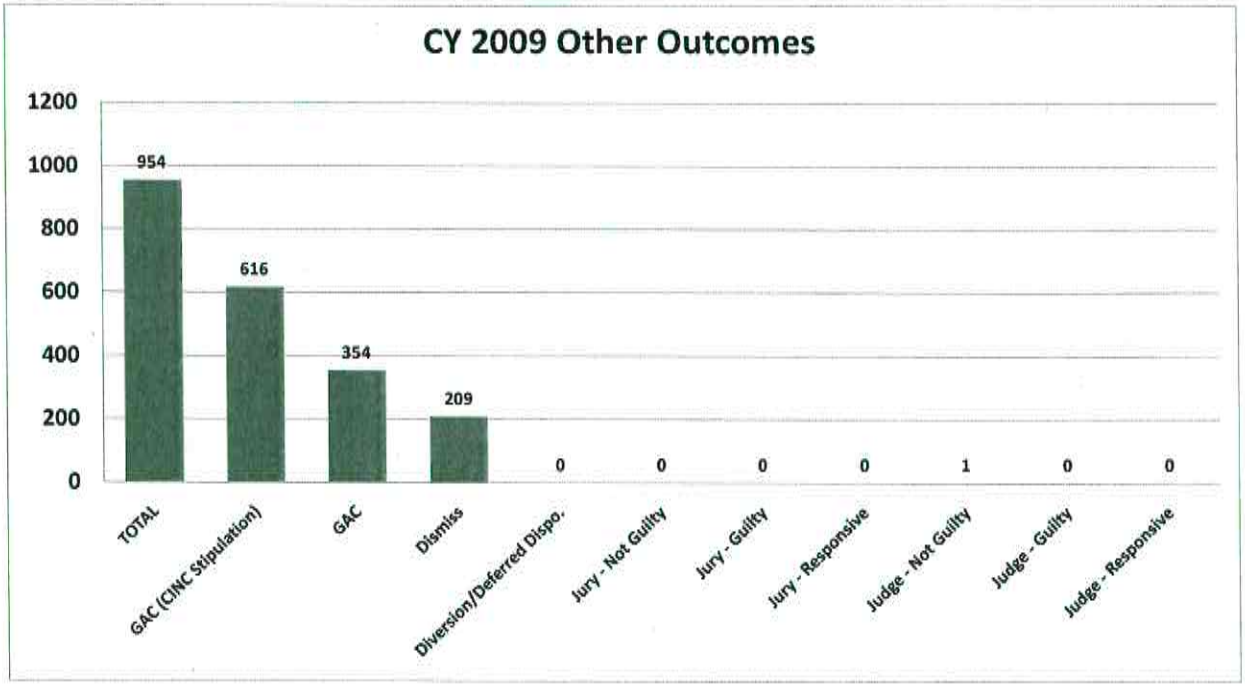

CY 2009 CINC Representing Parent Outcomes
60
50
40
30
20
10
0
51
6
9
5
3
2
6
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

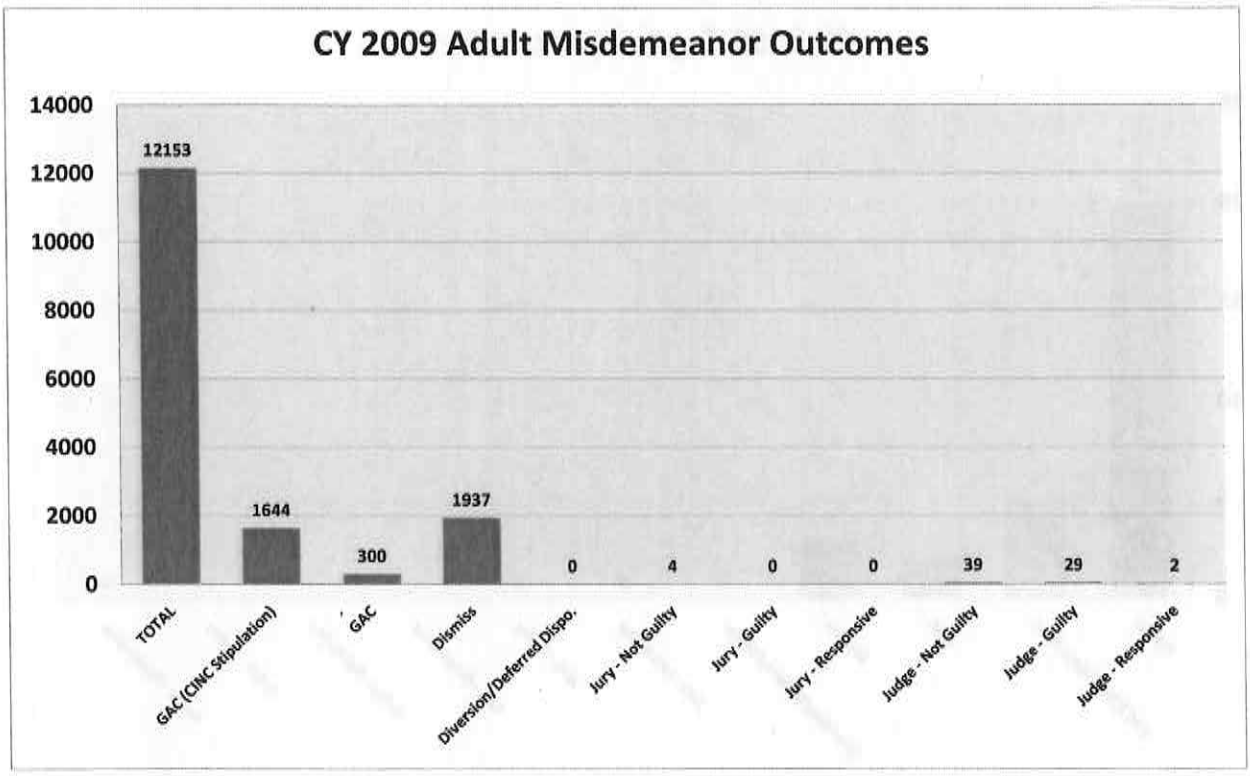

CY 2009 FINS Outcomes
120
100
80
60
40
20
0
100
0
3
25
21
28
0
5
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

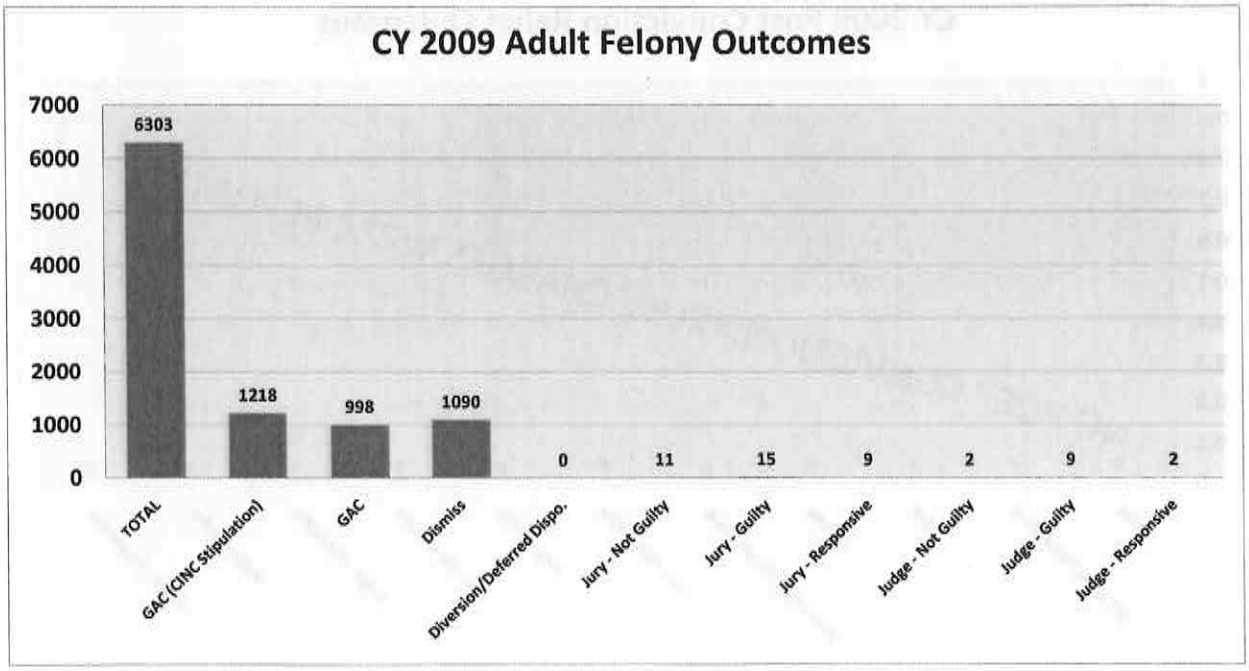

CY 2009 Delinquency Misdemeanor-Grade Outcomes
900
800
700
600
500
400
300
200
100
0
848
56
35
518
303
0
0
0
8
10
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

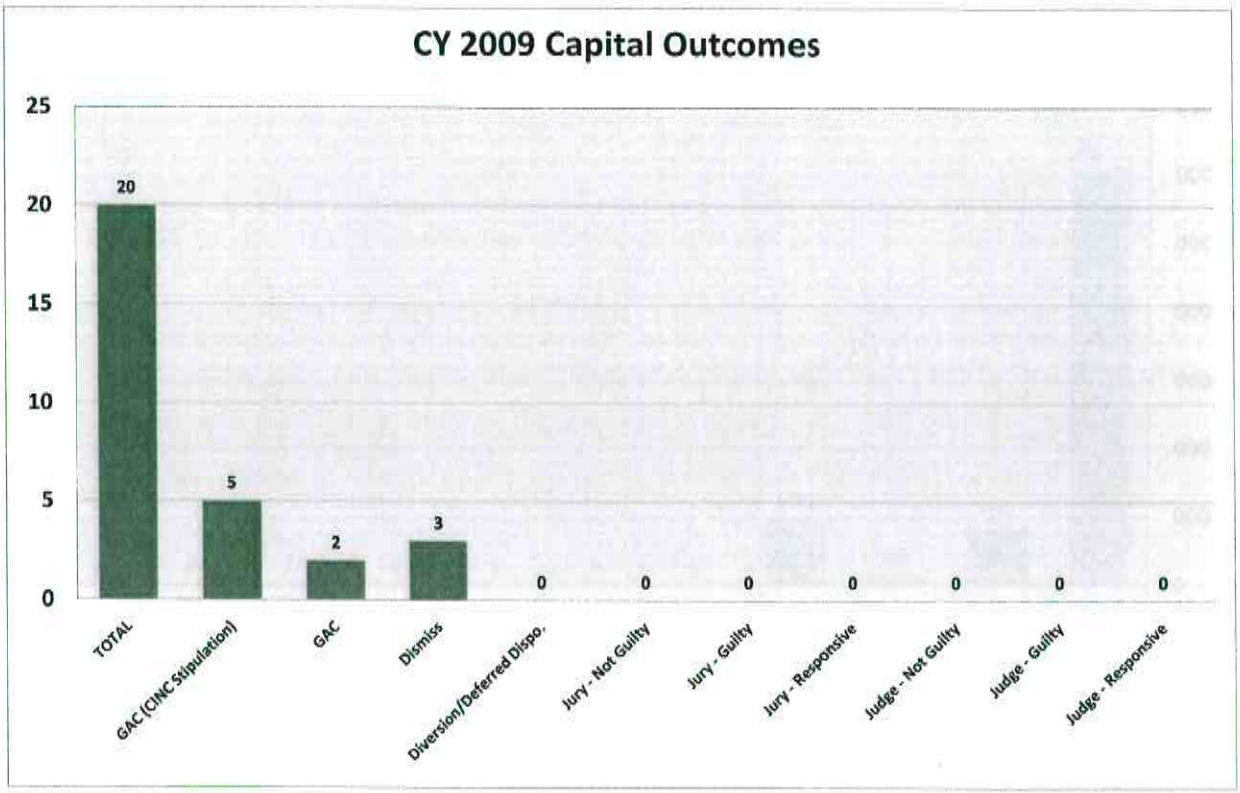

CY 2009 Delinquency Felony-Grade Outcomes
700
600
500
400
300
200
100
0
649
42
57
389
205
0
0
0
13
18
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

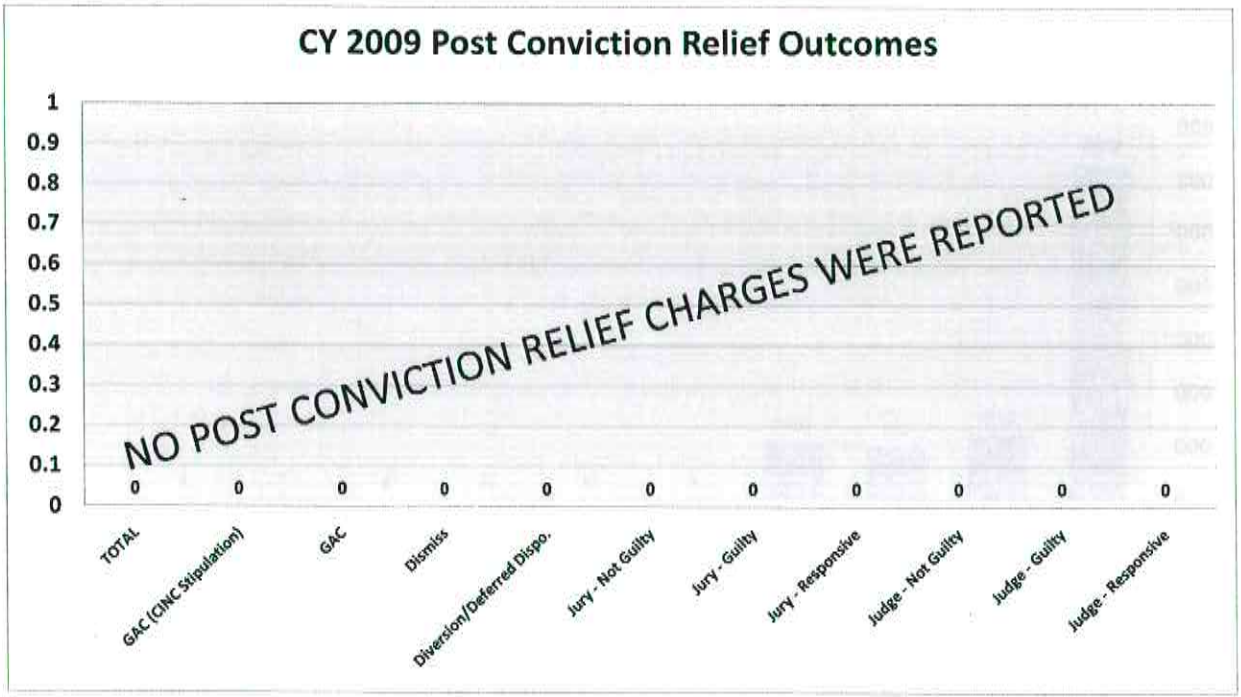

CY 2009 Revocation Outcomes
350
300
250
200
150
100
50
0
306
33
9
2
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
1200
1000
800
600
400
200
0
954
616
354
209
0
0
0
0
1
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
14000
12000
10000
8000
6000
4000
2000
0
12153
1644
300
1937
0
4
0
0
39
29
2
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
7000
6000
5000
4000
3000
2000
1000
0
6303
1218
998
1090
0
11
15
9
2
9
2
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
25
20
15
10
5
0
20
5
2
3
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO POST CONVICTION RELIEF CHARGES WERE REPORTED
0
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	19	Year>>>	CY 2009
Submitted by (name)>>>	Michael A. Mitchell		

Total Current Annual Revenue and Expenditure Budget

Revenues	$5,224,692	Expenditures	$5,224,692

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$1,679,969	30.16
Federal Revenue	$0	0.00
Grant/Other Revenue	$154,400	2.77
Other Local Revenue:		
Court Fees/Costs Assessed	$1,861,013	33.41
Bond Fees and Forfeitures	$498,784	8.95
Department of Corrections	$4,840	0.09
Donations	$6,010	0.11
Interest Revenue	$5,505	0.10
Application Fees	$40,017	0.72
Police Jury	$41,956	0.75
Sheriff's Fees	$365,166	6.56
Reimbursements/Attorney Fees	$466,740	8.38
Miscellaneous	$445,915	8.01
Totals	$5,670,315	100.00

Explain:

Explain: Equity Transfer

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$3,046,196	63.07
Hospitalization and Disability Insurance	$284,304	5.89
Retirement	$228,264	4.73
Payroll Taxes	$37,445	0.78
Accrued Leave	$0	0.00
Workers' Compensation	$9,140	0.19
Malpractice Insurance	$18,620	0.39
Auto/Physical Liability Insurance	$0	0.00
Audit/Accounting Expense	$6,644	0.14
Contract Clerical	$49,206	1.02
Expert Witness	$10,727	0.22
Investigators	$3,134	0.06
Capital Representation	$83,671	1.73
Conflict	$244,553	5.06
Contract - Juvenile Attorneys	$59,262	1.23
Misdemeanor Attorney Contracts	$88,597	1.83
Contract Attorneys - all other	$167,000	3.46
Building Lease/Rent	$155,130	3.21
Office Repair and Maintenance	$23,535	0.49
IT/Technical Support	$57,375	1.19
Major Acquisitions	$7,087	0.15
Equipment Lease/Rent	$34,679	0.72
Telephone/Utilities/Postage/Internet	$17,275	0.36
Office Supplies	$27,242	0.56
Parking/Auto Tolls	$12,806	0.27
Advertisements	$0	0.00
Travel/Lodging/Per Diem/Mileage	$28,881	0.60
Dues and Seminars	$34,315	0.71
Law Library/Journals/Subscriptions	$56,872	1.18
Other Operating Expenses	$37,825	0.78
Miscellaneous	$86	0.00
Totals	$4,829,871	100.00

Explain:

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys	39			Yes
# Contract Attorneys		11		No
# Investigators	13			Yes
# Social Workers				
# Clerical/Admin Asst.	12			Yes
# Office Managers	1			Yes
# Other Employees*	1	13	Various	Yes/No

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Contract Maint.	2/wo		IT Staff	2-1w 1/wo
Contract Investigator	5/wo		Law Clerk	1 w/o
			Data Input	4 w/o

Annualized

Highest Staff/Contract Atty Salary	$106,080.00
Lowest Staff/Contract Atty. Salary	$18,000.00
Is your system Staff, Contract or Mixed?	Mixed

Attys. with part time practice

No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

BALANCE SHEET INFORMATION	Dec. 31, 2009
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$1,016,349
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$0
Accts. Receivable (Due in 30 Days)	$0
Accts. Payable (Due in 30 Days)	$25,003
Total	$991,346

*Unearned State Revenue is cash received from the State which is for use in future months

Juvenile Representation Estimate
$449,754

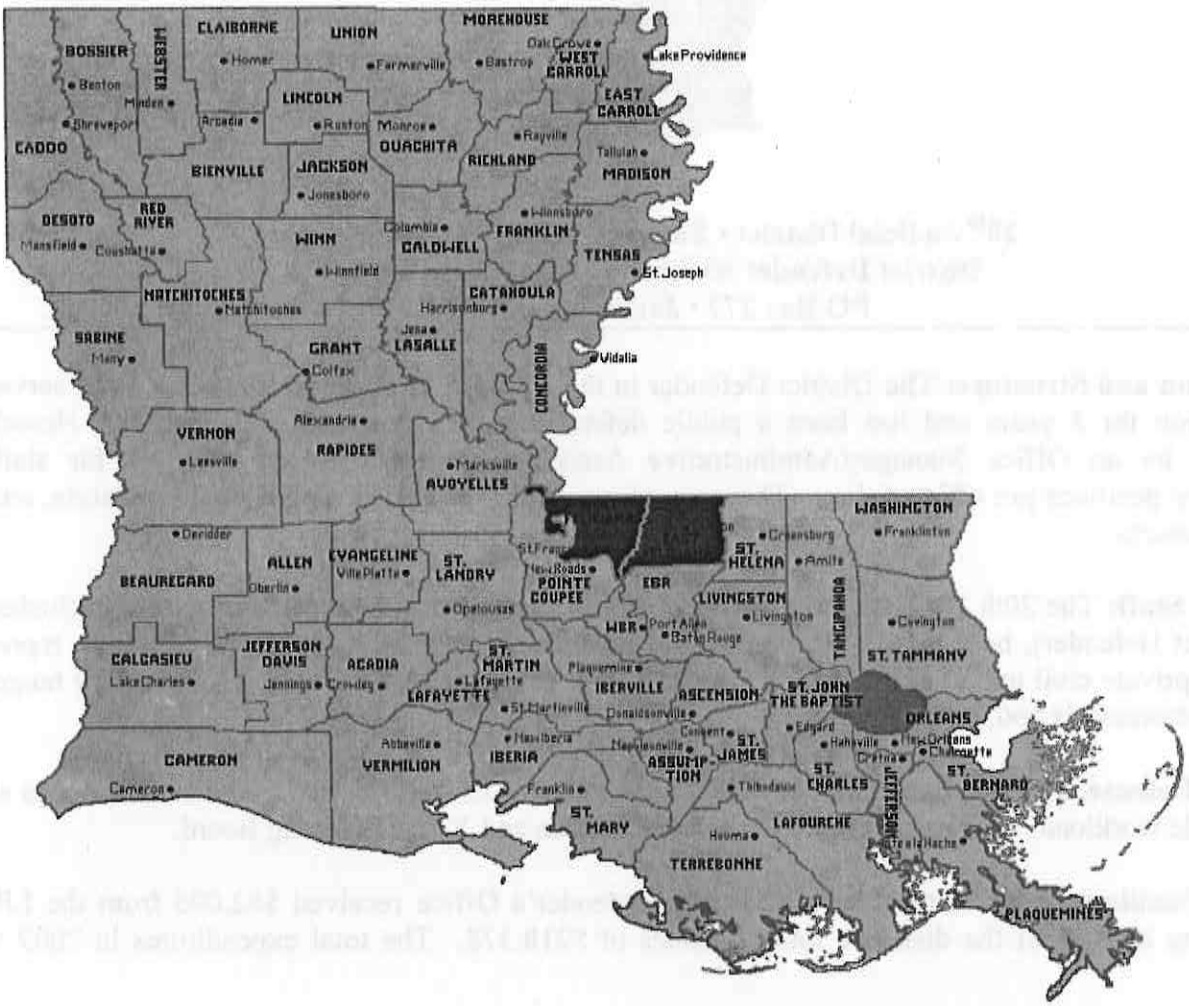
Cash portion that is unearned or reserved for other purposes

$791,015

APPROVED:

Michael A. Mitchell — District Defender

12-31-09 — Date



The 20th JDC Public Defender's Office

East Feliciana (Jackson) - West Feliciana (Saint Francisville)

District Defender: Richard Howell
2030 Howell Lane
Jackson, LA 70748
(225) 654-5576

20th Judicial District • East and West Feliciana Parishes
District Defender Richard Howell • (225) 614-5576
PO Box 277 • Jackson, LA • 70748

Supervision and Structure: The District Defender in the 20th JDC is Richard Howell. He has served in that position for 3 years and has been a public defender in Louisiana for 23 years. Mr. Howell is supported by an Office Manager/Administrative Assistant. Caseload is not adjusted for staff in supervisory positions per office policy. There are two sections of District Court, no City Courts, and no specialty courts.

Defender Staff: The 20th JDC Public Defender's Office has two part-time contract attorneys (including the District Defender), both of whom do adult and juvenile work. Attorneys are permitted to represent clients in private civil and criminal cases but there is not yet any set office policy. The salary range for full-time attorneys is $60,000 - $60,000.

Juvenile Defense: Juvenile cases are heard by District Judges in the 20th JDC. The two attorneys share the juvenile workload. Neither parish has an active Children and Youth Planning Board.

District Funding: In 2009, the 20th JDC Public Defender's Office received $62,096 from the LPDB, constituting 28.44% of the district's total revenues of $218,378. The total expenditures in 2009 were $172,345.

Appointment of Counsel: In the 20th JDC, the Court makes the determination of indigence. If the client is incarcerated, appointment occurs at the 72-hour hearing. If the client is not incarcerated, the appointment occurs at arraignment. Adult male clients are held at the Parish Prisons in Clinton and St. Francisville. Female Clients are held in out-of-parish facilities. Juvenile clients are held in St. James Parish Detention Center.

Fees: The 20th JDC Public Defender's Office does not collect the statutory $40 fee.

Caseload: The 20th JDC Public Defender's Office reported handling 327 cases in 2009. Of those, 98 involved juvenile matters, including 21 Child in Need of Care representations.

THE 20TH JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	East Feliciana - Clinton; West Feliciana - St. Francisville
Population:	36,471
Juvenile Population (in Public Schools)	4,738
District Defender	Richard Howell
Years as District (or Chief) Defender	1 year 4 months
Years of Public Defense	22
Primary Office Street Address	2030 Howell Lane
City	Jackson
ZIP	70748
Primary Phone:	225-654-5576
Primary Mailing Address:	P.O. Box 277, Jackson, 70748
Primary Email Contact:	Richard Clay Howell
Primary Emergency Contact	Richard Clay Howell
Primary Emergency Phone	Laura Enfinger
Secondary Emergency Contact	225-721-1377
Secondary Emergency Phone	
Other District Office(s) Physical and Mailing Addresses and Phone Numbers:	143 Liberty Street, Clinton
Other District Office Contact Personnel (Primary Only)	
Name of Owner(s) of Office(s)	
Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	
Courts and Locations	20th Judicial District Court - Clinton; 20th JDC St. Francisville

Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	2 divisions
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	At 72 hour rule judges assign individual contract attorneys on a rotating basis. The jail in each parish notifies each attorney by phone when the assignments are made. (E. Feliciana takes a day or so; W. Feliciana takes 2-3 days). They also notify the Office Manager. All other clients are assigned by judges at arraignment on the same rotating basis.
Name of Adult Detention Facilities in this District	Clinton and St. Francisville
Name of Adult Detention Facilities Outside the District Which Hold Clients	St. James Detention Center or whereever a bed is available.
Name of Juvenile Detention Facilities in this District	No juvenile facilities; Adult facilities in Cottonport, Marksville, Avoyelles Parish Correctional, Richland Parish, East Baton Rouge
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so,	It is difficult to contact clients except by phone which limits the content of the conversation.
District Attorney	Hon. Samuel D'Aquila
Chief Judge of Criminal District Court	Hon.George H. Ware, Jr.
Juvenile Court Judges (specify District of City Court)	Hon. George H. Ware Jr. and Hon. William G. Carmichael
Drug Court Judges	Hon. George H. Ware Jr. and Hon. William G. Carmichael
Mental Health Court Judges	Hon. George H. Ware Jr. and Hon. William G. Carmichael
Other Specialty Court	
Name of Specialty and brief Description:	
Indigency Determined by Whom and How?	Judges
When is Assignment/Appointment of Counsel Made?	72 hour rule
Client Assigned by Whom and How?	Individual attorney

Initial Client Intake Conducted by Whom? (Name and Title)	Individual attorneys and Office Manager
Does this District Use an Intake Form? (If so, please attach to hard copy)	Yes, see attachment
Brief Explanation of Intake Process	Office Manager interviews each client at the jail and in court for contract attorneys.
Does the Office Collect the $40 Fee	No
If $40 Fee is Not Always Collected, Explain Basis for Waiver	N/A
Total Fees Collected in 2009	None
Formula for determining the reduced rate charged if client is able to make partial payment	None
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	None
Equipment or Technical Training Requested	Not at this time.
Grant Monies for Technology Currently Unencumbered or Unexpended	none
Private Practice Policy	None
Primary Immediate Needs	None
Immediate Critical Issue Areas	None
Long-Term Critical Issue Areas	
Please List All New Hires in 2009 (Name and Title)	None
2009 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2010	None at this time.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	yes

Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	Chief Defender- Richard Clay Howell, Defender- Rhonda B. Covington, Office Manager- Laura L. Enfinger
Any Policy for Workload Reduction for Supervisory Staff	None
Medical Benefits for Any Staff	None
Regular meetings for Any Staff	None regularly scheduled - we meet when needed.

STAFF DIRECTORY:

PART-TIME CONTRACT

	CONTACT INFORMATION
Richard Clay Howell (Fe; Mi; Ju; FINS; CINC-parents; CINC - children)	225-936-0039; lcolonel@bellsouth.net
Rhonda Covington (Fe; Mi; Ju; FINS; CINC-parents; CINC - Children)	225-683-9822 ; covington@trustcable.com

NON-ATTORNEY STAFF

Laura Enfinger, Secretary	225-634-0842-office 225-721-1377-cell

2009 District Office Technology Survey

The following questions refer to equipment and

Laura L. Enfinger
Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
_x_ Windows Vista
__ Windows Server 2000/2003/2008
_x_ Windows XP
__ Mac OSX

Productivity Suites Used:
_x_ Microsoft Office 2007 (Word, Excel, etc.)
_x_ Microsoft Office 2003
__ Previous Microsoft Office version
_x_ Corel Word Perfect
__ Other

Internet Browsers Used:
_x_ Internet Explorer 6
_x_ Internet Explorer 7 or 8
__ Firefox
__ Other

HARDWARE:
Please enter the number of
devices in your inventory

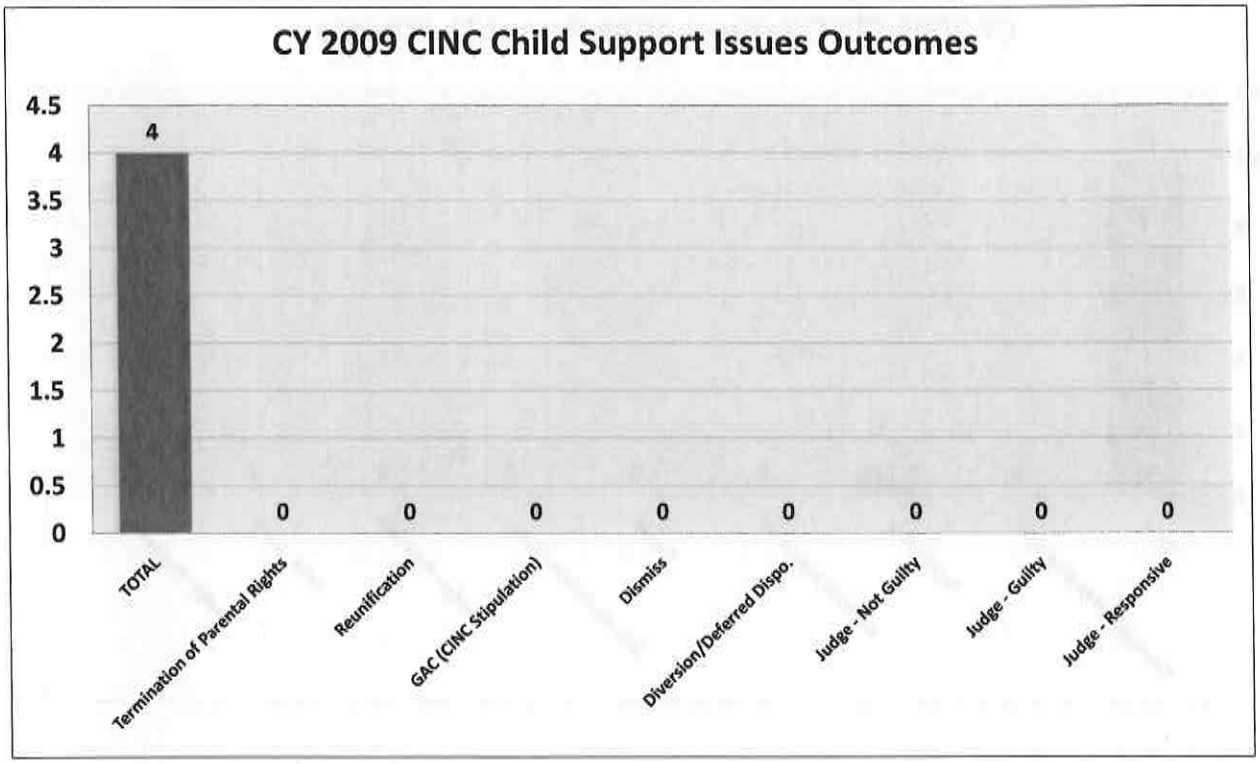
_2_ Desktop PCs
_2_ Laptops
___ Video Cameras
___ Digital Cameras
___ Video Conferencing Systems
_1_ B&W Laser Printers
_1_ Color Printers
___ Wireless Cards

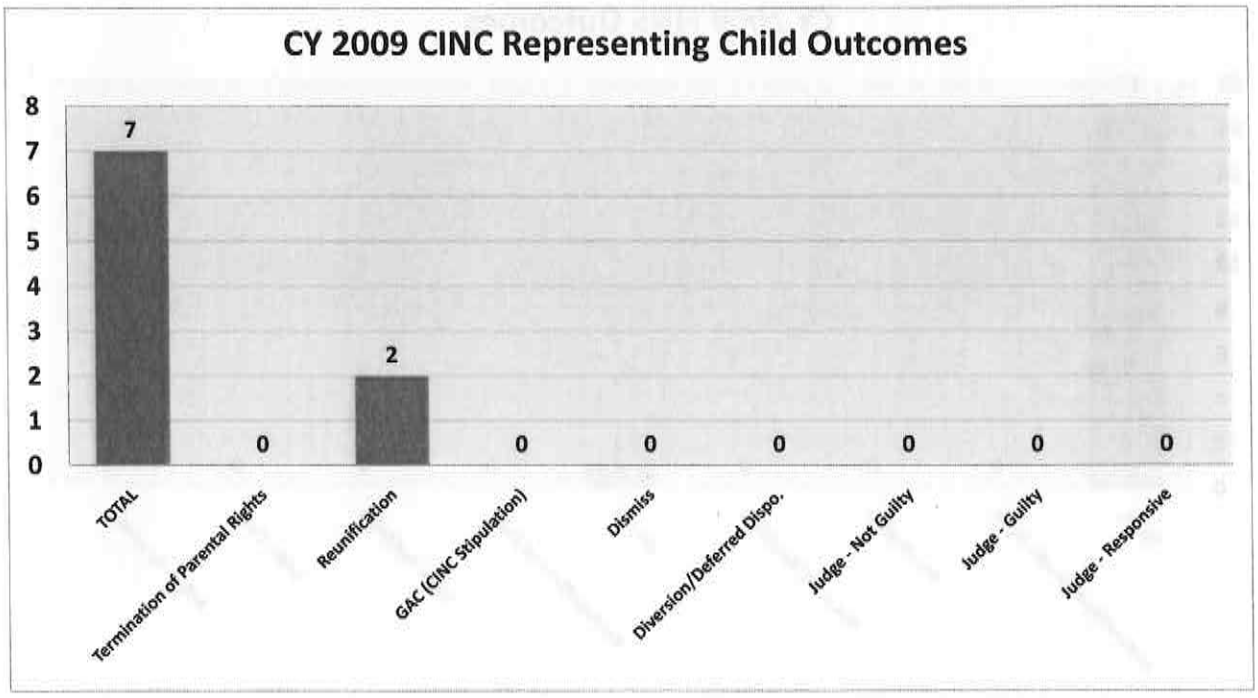
INTERNET SERVICES:
____ Dialup ____x Broadband ____ No Internet Connection
Connection Speed:
Provider Name: AT&T DSL
Email Provider: AT&T

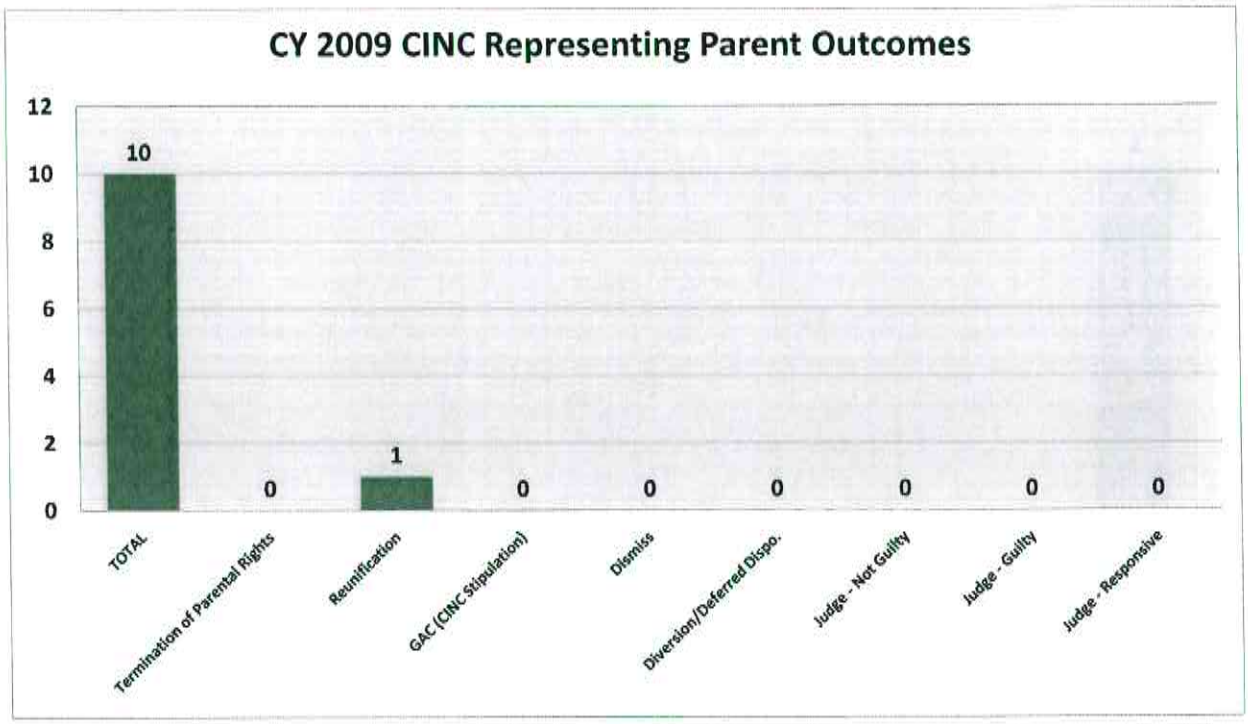
Please list any software or computer equipment in which you need training:

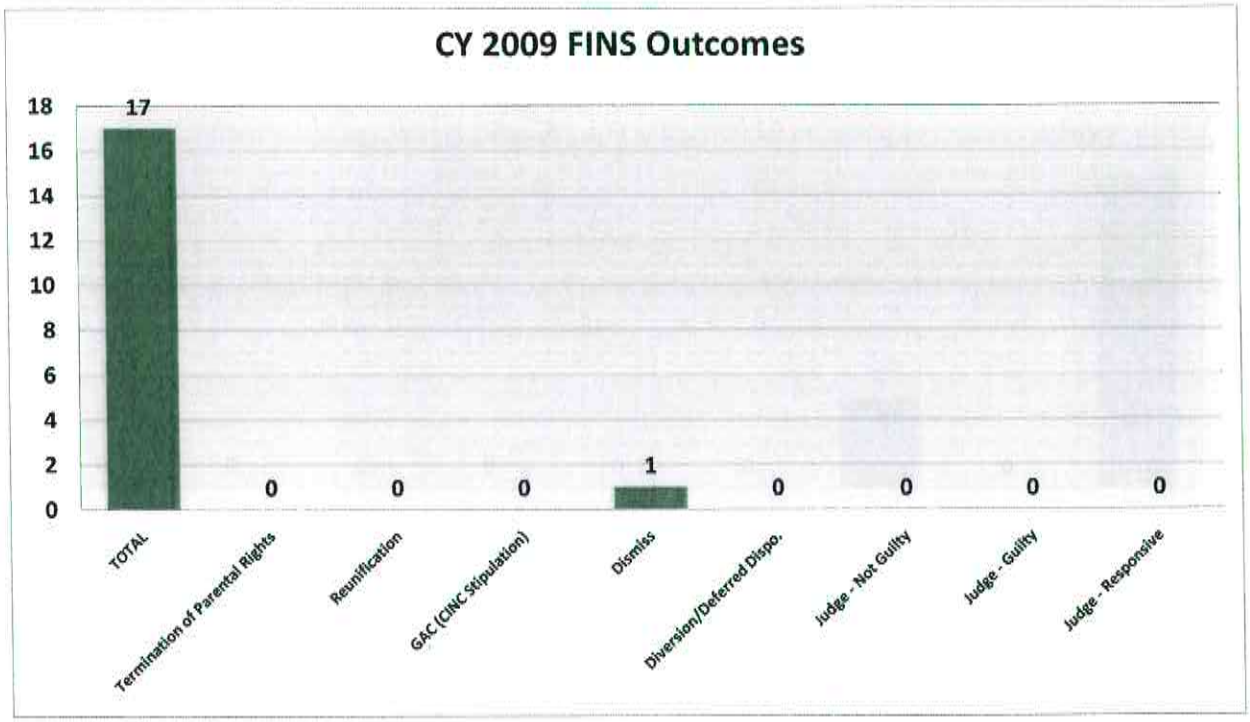
20th District Caseload Report

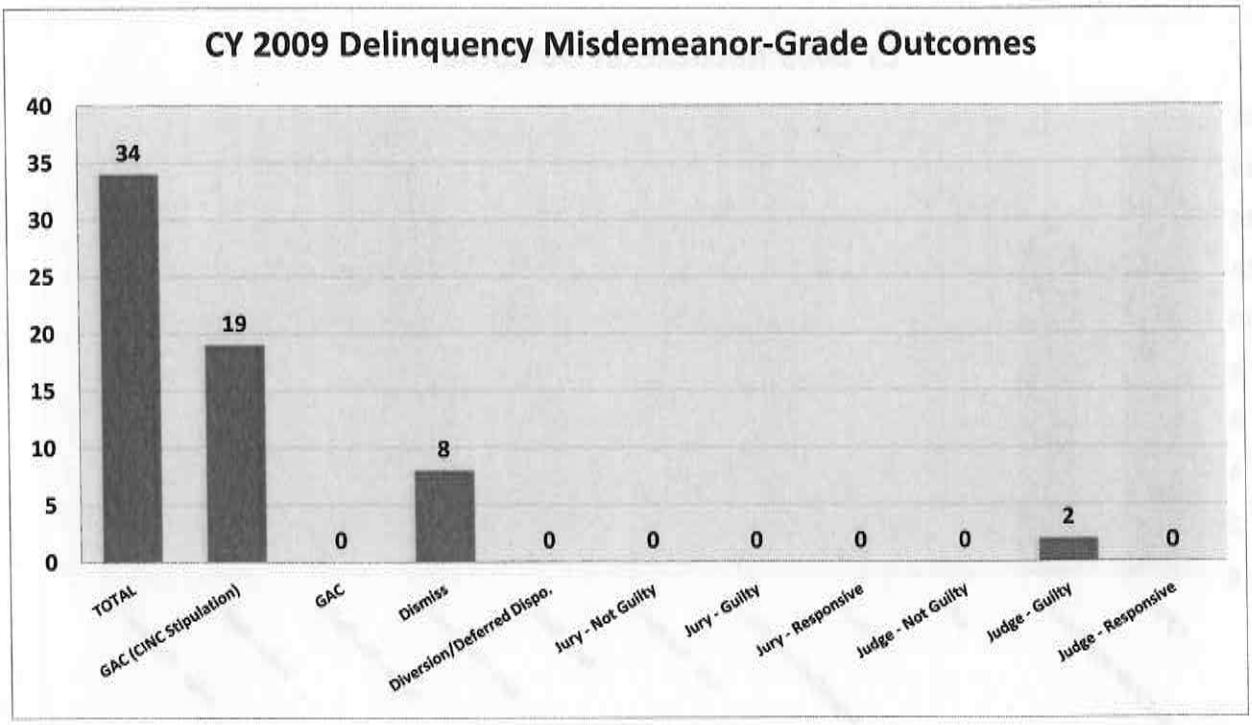
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	4	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	7	0	2	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Parent	10	0	1	0	N/A	0	0	N/A	N/A	N/A	0	0	0
FINS	17	0	0	0	N/A	1	0	N/A	N/A	N/A	0	0	0
Delinquency Misdemeanor-grade	34	N/A	N/A	19	0	8	0	0	0	0	0	2	0
Delinquency Felony-Grade	26	N/A	N/A	15	0	2	0	0	0	0	0	1	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	17	N/A	N/A	13	0	0	0	0	0	0	0	0	0
Other cases (DWI, Extraditions, etc.)	4	N/A	N/A	3	0	0	0	0	0	0	0	0	0
Adult Misdemeanor	389	N/A	N/A	174	10	21	6	0	0	0	6	3	0
Adult Felony	419	N/A	N/A	83	47	23	5	0	2	0	0	0	0
Capital	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Post Conviction Relief	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0

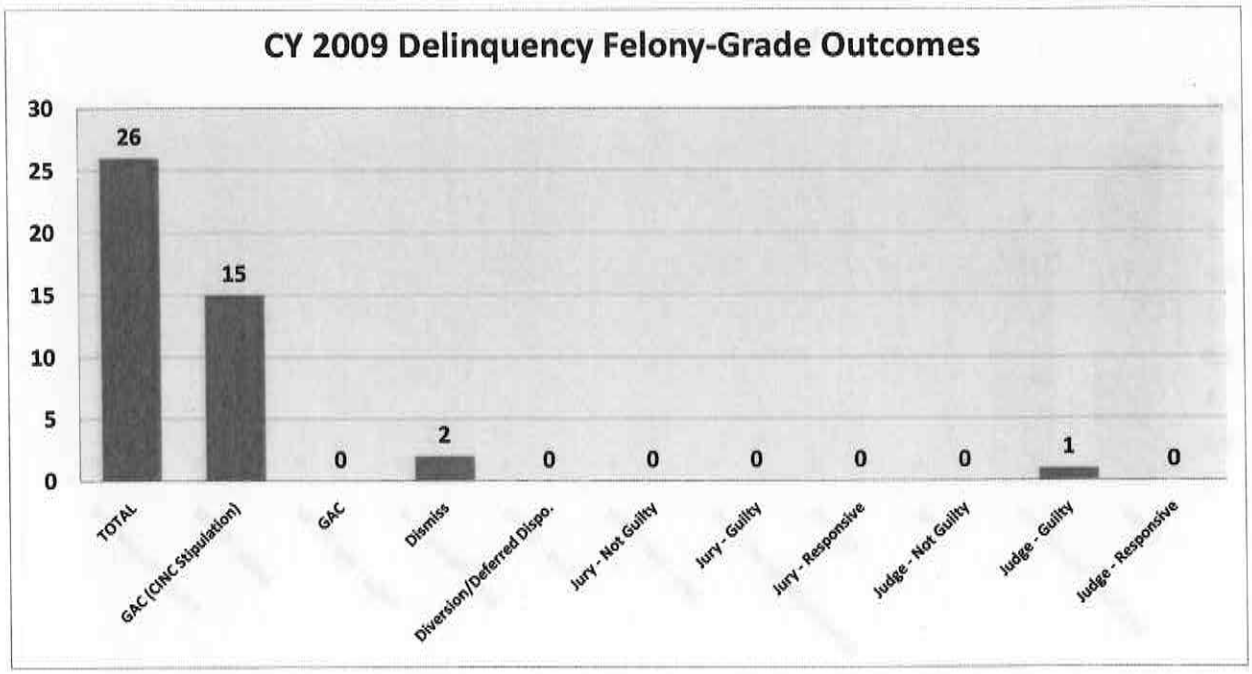

CY 2009 CINC Child Support Issues Outcomes
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

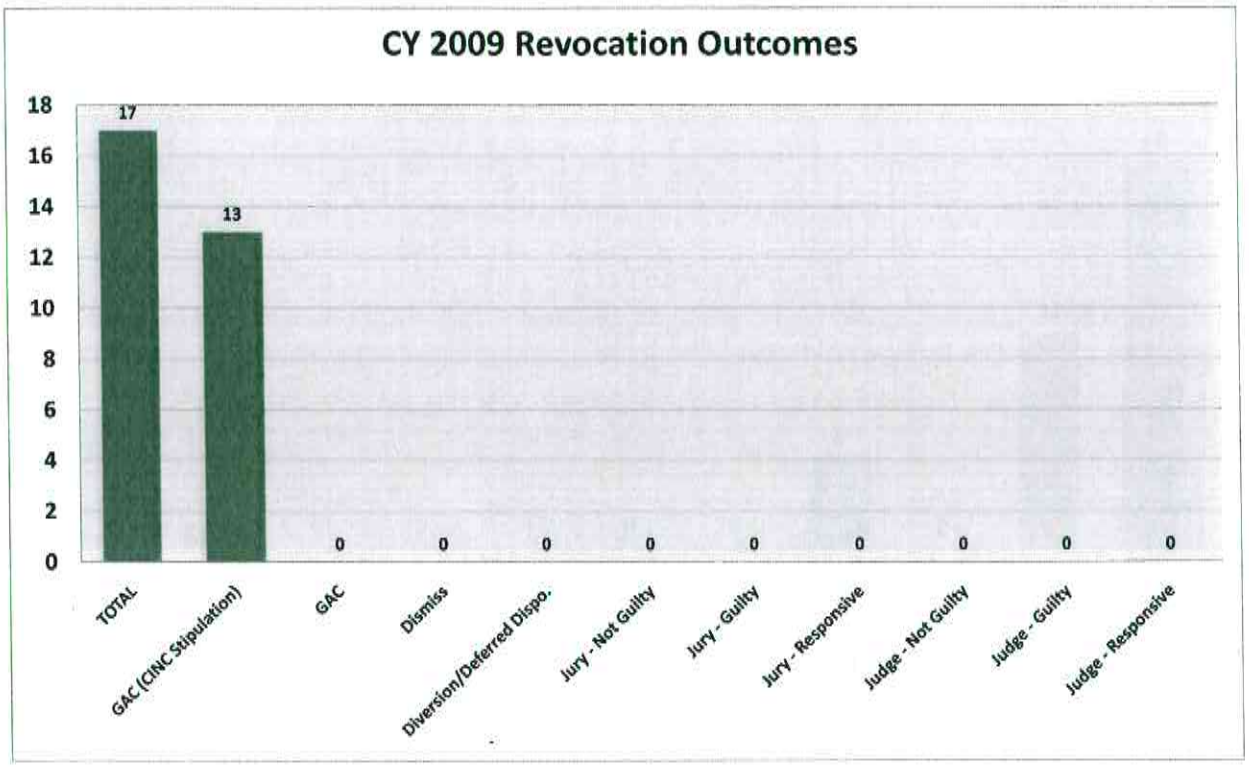

CY 2009 CINC Representing Child Outcomes
8
7
6
5
4
3
2
1
0
7
0
2
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

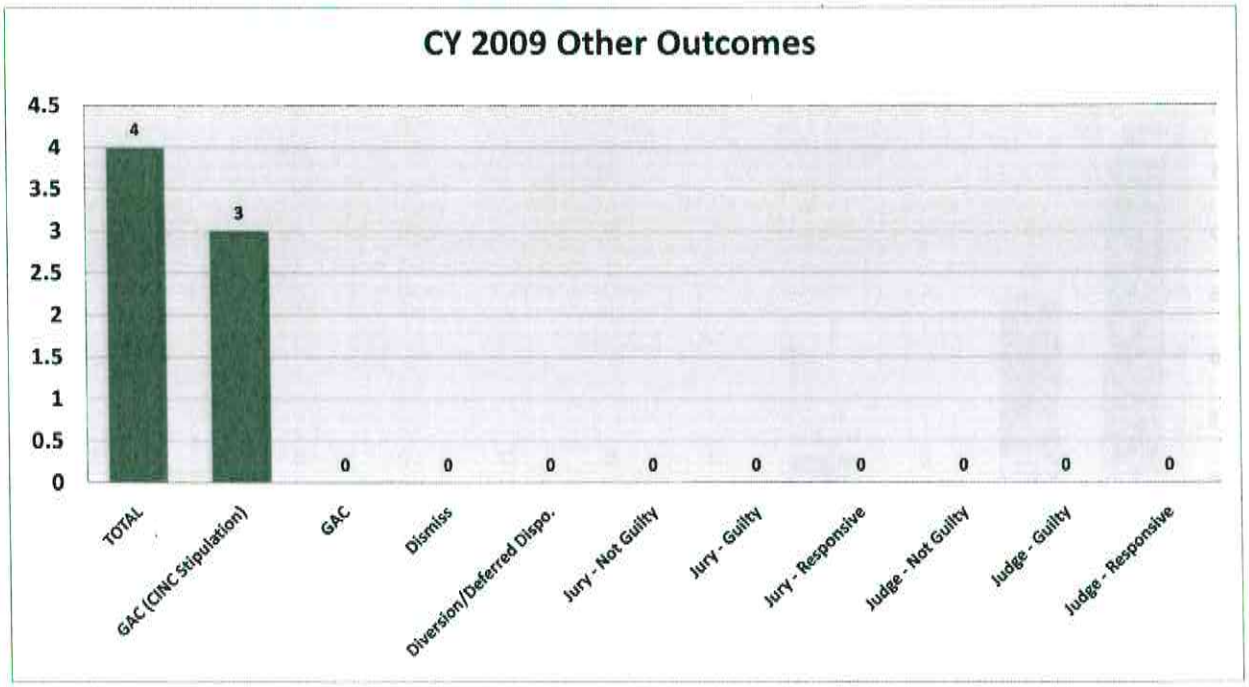

CY 2009 CINC Representing Parent Outcomes
12
10
8
6
4
2
0
10
0
1
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

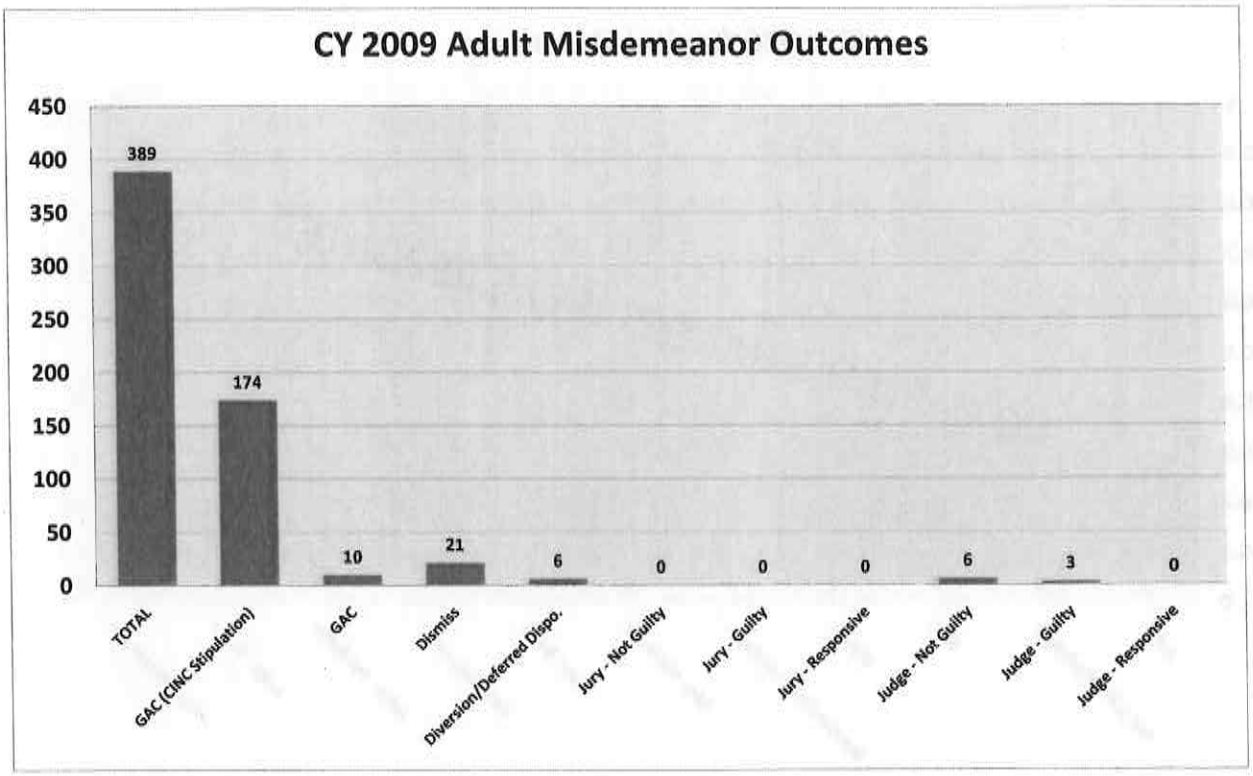

CY 2009 FINS Outcomes
18
16
14
12
10
8
6
4
2
0
17
0
0
0
1
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

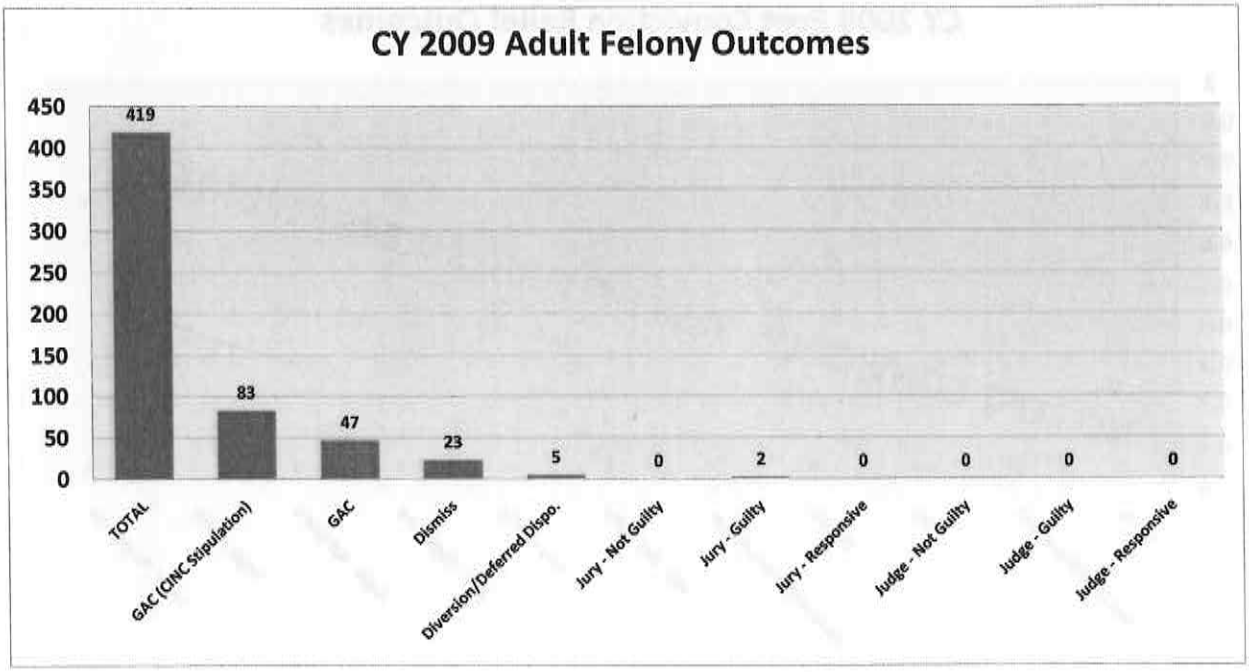

CY 2009 Delinquency Misdemeanor-Grade Outcomes
40
35
30
25
20
15
10
5
0
34
19
0
8
0
0
0
0
0
2
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

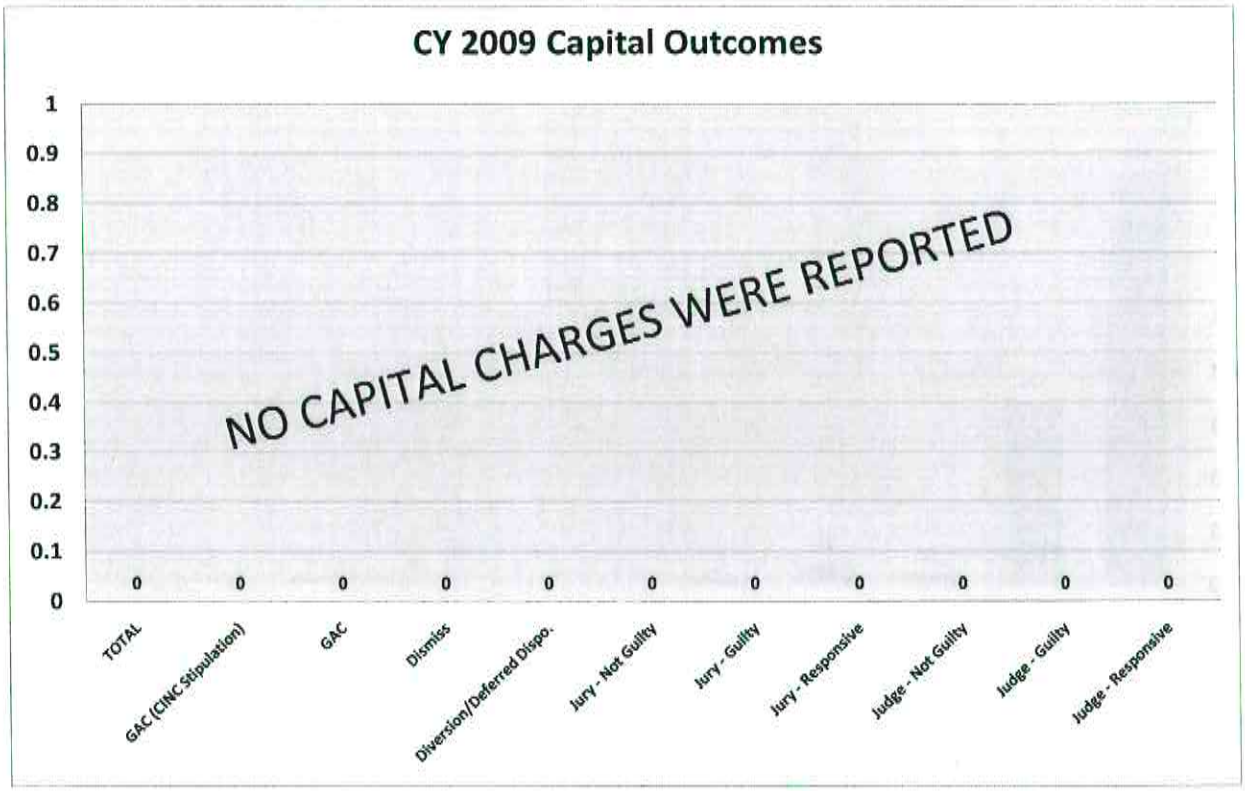

CY 2009 Delinquency Felony-Grade Outcomes
30
25
20
15
10
5
0
26
15
0
2
0
0
0
0
0
1
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

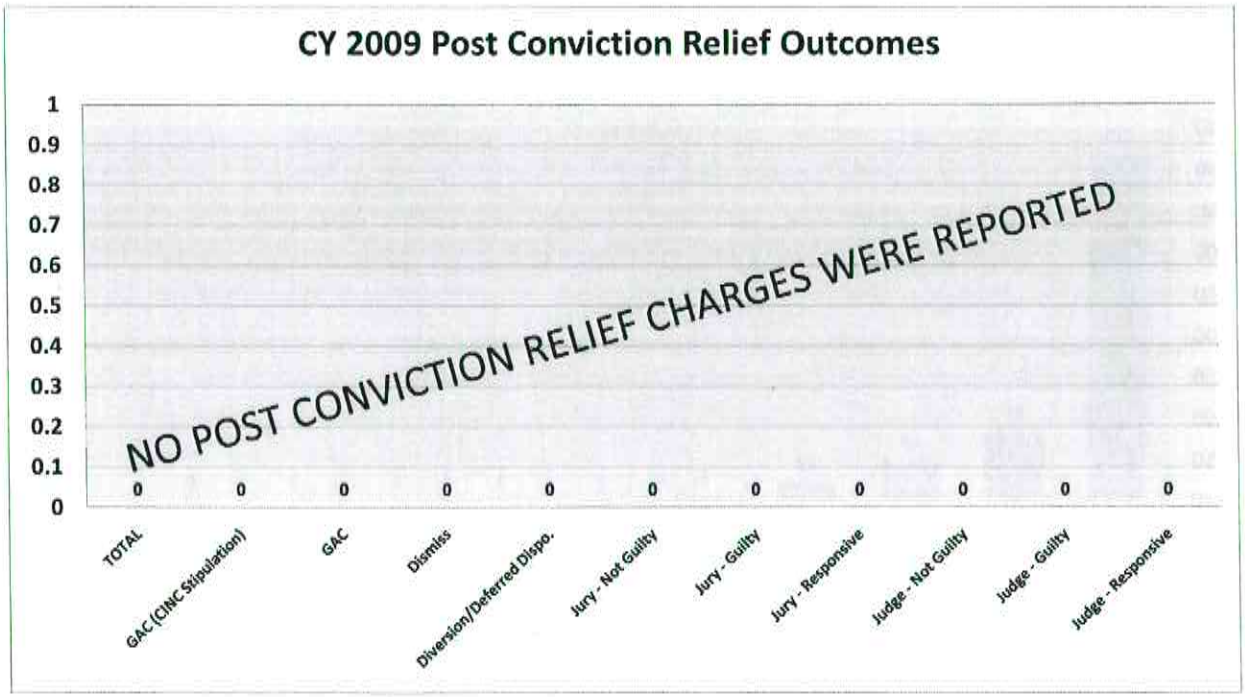

CY 2009 Revocation Outcomes
18
16
14
12
10
8
6
4
2
0
17
13
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
3
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
450
400
350
300
250
200
150
100
50
0
389
174
10
21
6
0
0
0
6
3
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
450
400
350
300
250
200
150
100
50
0
419
83
47
23
5
0
2
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
NO CAPITAL CHARGES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
NO POST CONVICTION RELIEF CHARGES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	20	Year>>>	CY 2009
Submitted by (name)>>>	Richard Howell		

Total Current Annual Revenue and Expenditure Budget

Revenues	$679,639	Expenditures	$309,544

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$62,096	28.44
Federal Revenue	$0	0.00
Grant/Other Revenue	$0	0.00
Other Local Revenue:		
Court Fees/Costs Assessed	$111,568	51.09
Bond Fees and Forfeitures	$21,812	9.99
Department of Corrections	$0	0.00
Donations	$0	0.00
Interest Revenue	$9,875	4.52
Application Fees	$0	0.00
Police Jury	$0	0.00
Sheriff's Fees	$0	0.00
Reimbursements/Attorney Fees	$13,027	5.97
Miscellaneous	$0	0.00
Totals	$218,378	100.00

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$109,205	63.36
Hospitalization and Disability Insurance	$0	0.00
Retirement	$0	0.00
Payroll Taxes	$6,025	3.50
Accrued Leave	$0	0.00
Workers' Compensation	$0	0.00
Malpractice Insurance	$0	0.00
Auto/Physical Liability Insurance	$0	0.00
Audit/Accounting Expense	$1,447	0.84
Contract Clerical	$0	0.00
Expert Witness	$0	0.00
Investigators	$0	0.00
Capital Representation	$0	0.00
Conflict	$4,403	2.55
Contract - Juvenile Attorneys	$0	0.00
Misdemeanor Attorney Contracts	$0	0.00
Contract Attorneys - all other	$42,000	24.37
Building Lease/Rent	$2,700	1.57
Office Repair and Maintenance	$80	0.05
IT/Technical Support	$0	0.00
Major Acquisitions	$3,703	2.15
Equipment Lease/Rent	$0	0.00
Telephone/Utilities/Postage/Internet	$1,259	0.73
Office Supplies	$351	0.20
Parking/Auto Tolls	$0	0.00
Advertisements	$0	0.00
Travel/Lodging/Per Diem/Mileage	$0	0.00
Dues and Seminars	$1,059	0.61
Law Library/Journals/Subscriptions	$0	0.00
Other Operating Expenses	$0	0.00
Miscellaneous	$113	0.07
Totals	$172,345	100.00

Explain:

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys				
# Contract Attorneys		2	31	No
# Investigators				
# Social Workers				
# Clerical/Admin Asst.				
# Office Managers	1			No
# Other Employees*				

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Annualized

Highest Staff/Contract Atty Salary	$66,000.00
Lowest Staff/Contract Atty. Salary	$60,000.00

Is your system Staff, Contract or Mixed? Contract

Attys. with part time practice

No. of Hours worked per month for DD

No. of Hours worked per month elsewhere

BALANCE SHEET INFORMATION	Dec. 31, 2009
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$189,055
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$392,129
Accts. Receivable (Due In 30 Days)	$0
Accts. Payable (Due In 30 Days)	$0
Total	$581,184

*Unearned State Revenue is cash received from the State which is for use in future months

Juvenile Representation Estimate
$7,247

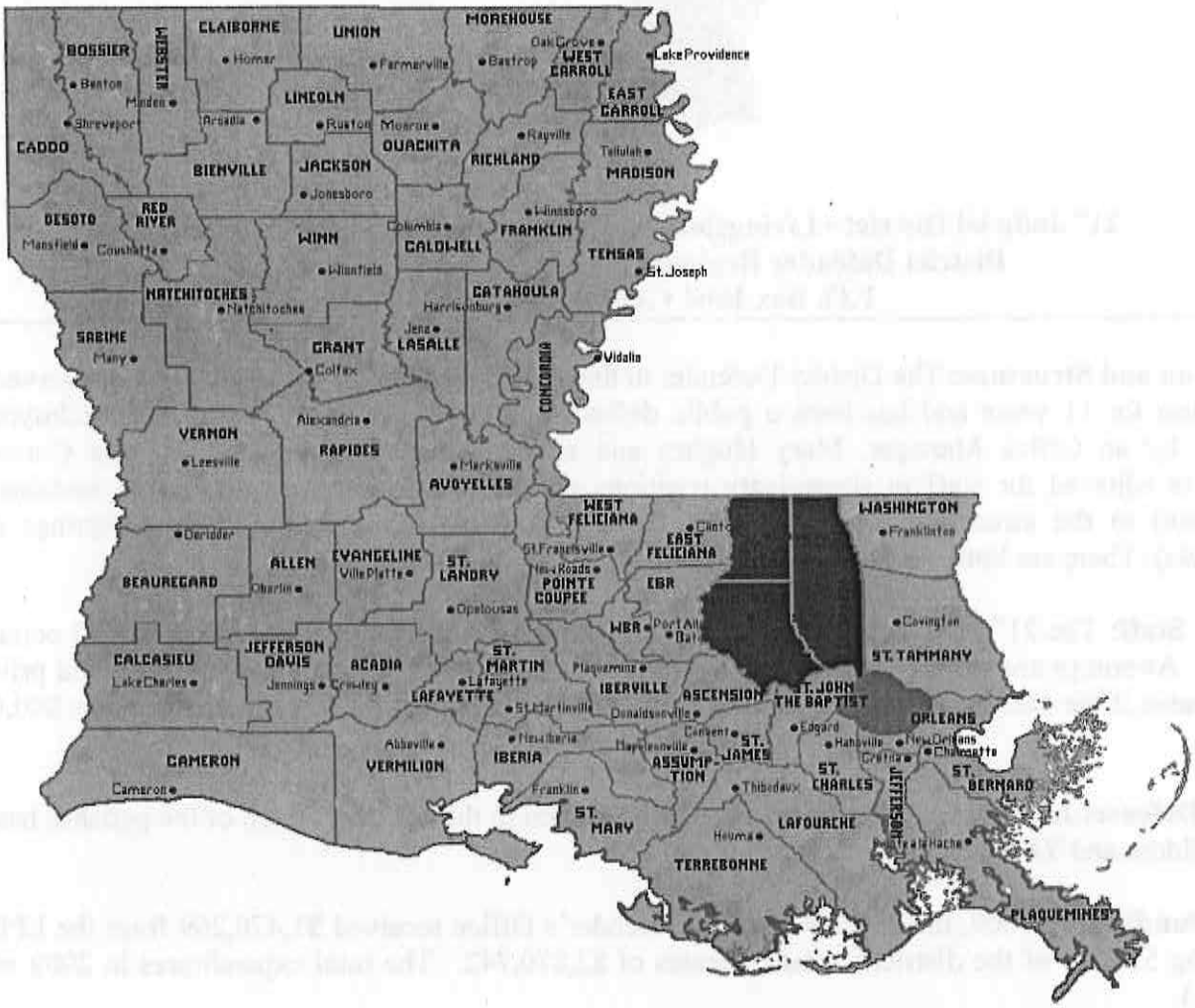
Cash portion that is unearned or reserved for other purposes

$1,285.23 IT Grant

APPROVED:

Richard C. Howell — District Defender

12-31-09 — Date



THE 21ST JDC PUBLIC DEFENDER'S OFFICE

LIVINGSTON (LIVINGSTON) - ST. HELENA (GREENSBURG) - TANGIPAHOA (AMITE)

DISTRICT DEFENDER: REGINALD MCINTYRE
303 E. OAK STREET
AMITE, LA 70422
(985) 748-4922

21st Judicial District • Livingston, St. Helena and Tangipahoa Parishes
District Defender Reginald McIntyre • (985) 748-4922
P.O. Box 1004 • Amite, LA • 70422

Supervision and Structure: The District Defender in the 21st JDC is Reggie McIntyre, who has served in that position for 11 years and has been a public defender in Louisiana for 21 years. Mr. McIntyre is supported by an Office Manager, Mary Hughes and an administrative assistant, Ramona Correnti. Caseload is adjusted for staff in supervisory positions per office policy. There are eight sections of district court in the three parishes. There are three city courts. (Hammond, Denham Springs and Ponchatoula). There are both drug and mental health courts for adults.

Defender Staff: The 21st JDC Public Defender's Office has 19 full-time staff attorneys and 12 contract attorneys. Attorneys are required to work 28 hours per week, and are permitted to civil cases and private criminal cases if the case is held outside of the district. The salary range for full-time attorneys is $40,000 - $56,925.

Juvenile Defense: Juvenile cases are heard by District Judges in the 21st JDC. Each of the parishes has an active Children and Youth Planning Board.

District Funding: In 2009, the 21st JDC Public Defender's Office received $1,470,269 from the LPDB, constituting 51.22% of the district's total revenues of $2,870,742. The total expenditures in 2009 were $2,522,221.

Appointment of Counsel: In the 21st JDC, the Court makes the determination of indigence. Appointment occurs within 72 hours after the charges are filed. Adult clients are held at the Parish Prisons in Amite, Greensburg, and Livingston. Juvenile clients are held in the Florida Parishes Juvenile Detention Center.

Fees: The 21st JDC Public Defender's Office collects the statutory $40 fee for all clients ($39,536).

Caseload: The 21st JDC Public Defender's Office reported handling 24,135 cases in 2009. Of those, 2,372 involved juvenile matters, including 1,021 Child in Need of Care representations.

THE 21ST JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	Livingston - Livingston; St. Helena - Greensburg; Tangipahoa - Amite
Population:	241,000
Juvenile Population (in Public Schools)	45,000 (Public) 2,000 (Private)
District Defender	Reginald McIntyre
Years as District (or Chief) Defender	10.5
Years of Public Defense	20
Office Manager	Mary Hughes
Primary Office Street Address	303 East Oak Street
City	Amite
ZIP	70422
Primary Phone	985-748-4922
Primary Mailing Address	P.O. Box 1004, Amite 70422;
Primary Email Contact	rjmcintyre@bellsouth.net
Primary Emergency Contact	Reginald McIntyre
Primary Emergency Phone	985-320-5373
Secondary Emergency Contact	Charles M. Reid
Secondary Emergency Phone	985-517-1576
Other District Offices Physical and Mailing Addresses and Phone Numbers	29890 Magnolia Street, P.O. Box 490, Livingston 70754, 225-686-2128
Other District Office Contact Personnel (Primary Only)	Susan Andrews
Name of Owner(s) of Office(s)	Amite Office-Parish Owned: Livingston Office-Greenland Enterprises, i.e. Joe Arthur Sims and John Watts

Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	Livingston Office: $1300/month - rent, $254.00 - utilities; Amite Office: No rent, no utilities; Livingston and Amite Offices combined telephone: $1529/mo.
Courts and Locations	Tangipahoa Parish/Amite; Livingston Parish/Livingston; St. Helena Parish/Greensburg; Hammond City Court; Denham Springs City Court; Ponchatoula Mayor's Court
Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	8 Felony Divisions; 1 District Juvenile Court; Hammond City Court -Juvenile & Misd.; Denham Springs City Court -Juvenile & Misd.; Ponchatoula Mayor's Court - Misds. & Traffic; District Court Magistrate -Non-Support
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Attorneys are assigned specifically to Divisions, City & Municipal Courts, Juvenile, CINC Parent and Non-Support
Name of Adult Detention Facilities in this District	Tangipahoa Parish Jail, Livingston Parish Jail, St. Helena Parish Jail, Hammond City Jail
Name of Adult Detention Facilities Outside the District Which Hold Clients	Riverbend Correctional Center, Caldwell Detention Center, Claiborne Detention Center, Richland Parish, Catahoula Parish
Name of Juvenile Detention Facilities in this District	Florida Parishes Juvenile Detention Center
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None of which we are aware
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	Yes. It is difficult and costly to visit clients in North Louisiana
District Attorney	Scott M. Perrilloux
Chief Judge of Criminal District Court	Robert H. Morrison III
Juvenile Court Judges (specify District of City Court)	District Court -Blair Edwards; City Court Hammond - Grace Gasaway; Denham Springs City Court - Charles Borde
Drug Court Judges	Robert H. Morrison,III, Bruce Bennett, Grace Gassaway, Charles Borde, Blair Edwards
Mental Health Court Judges	All duty judges
Other Specialty Court	Magistrate Leona Estess
Name of Specialty and brief Description:	Non-support

Indigency Determined by Whom and How?	Judge at time of 72 hearing and arraignment by oral examination of client
When is Assignment/Appointment of Counsel Made?	Within 72 hours from time charges are filed or at arraignment
Client Assigned by Whom and How?	Through the Public Defender Office in Divisions determined by arrest date
Initial Client Intake Conducted by Whom? (Name and Title)	If in jail, Warren Comish, James Harrell, Investigators, Samantha Oliver, Juvenile Specialist
Does this District Use an Intake Form? (If so, please attach to hard copy)	Yes
Brief Explanation of Intake Process	If in jail, investigator goes immediately to fill out form & attorney follows up 72 hours later with a primary attorney assigned upon allottment. If not in jail & appointed at arraignment, client is given letter & card of representing attorney & is advised to contact office to make appointment.
Does the Office Collect the $40 Fee	Yes
If $40 Fee is Not Always Collected, Explain Basis for Waiver	Always collected unless waived by District Defender due to extreme hardship.
Total Fees Collected in 2009	$39,536.00
Formula for determining the reduced rate charged if client is able to make partial payment	N/A

Planned Roll-out Date for CINC Indigent	1-Sep-08
Equipment or Technical Training Requested	Multimedia projector; New Printer; new copy machine; 2 wide screen t.v.s; New telephone system; 12 new laptops; Expanded Westlaw database
Grant Monies for Technology Currently Unencumbered or Unexpended	N/A
Private Practice Policy	Primarily staff -Full-time may have civil practice but no criminal practice inside the district. Contract attorneys not full-time staff, may have both criminal & civil practice.
Primary Immediate Needs	Attorneys, support staff, Equipment & additional space
Immediate Critical Issue Areas	Additional Space
Long-Term Critical Issue Areas	Attorneys, staff, space and equipment
Please List All New Hires in 2009 (Name and Title)	Brad Stevens, Attorney; Samantha Oliver, Juvenile Specialist
2009 Media Coverage and/or Major Accomplishments	1st Degree Murder tried with verdict of manslaughter
Number of Expected New Attorney Hires in 2010	4
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	Yes. 3 supervisors go to court & assist with caseload through probation period
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	Administrator handles clerical staff; 2 Adult case supervisors with 4 divisions each, 1 juvenile case supervisor for Juvenile/CINC
Any Policy for Workload Reduction for Supervisory Staff	Yes. Reassigned Supervisors caseload to other Assistant Public Defenders
Medical Benefits for Any Staff	Yes. Full-time employees only
Regular meetings for Any Staff	Yes. Monthly

STAFF DIRECTORY:

FULL-TIME STAFF ATTORNEYS	CONTACT INFORMATION
Twilia A. Andrews (Fins, Juv)	225-791-4454 tandrews@andrewslawfirm.net
Barry T. Augustine (Mi, Bond Reds, Arrgns)	985-748-4922 barryta17@yahoo.com
Albert A Bensabat, III (Cap,Division Supervisor)	985-748-4922 benslaw@i-55.com
Sonja Bradley (Mi, Bond Reductions, Arrgns)	985-542-5293
Kerry D. Carpenter (Mi, Juv)	225-686-2128 Kerrysfiles@wmconnect.com
Brett K. Duncan (Fins, Ju)	985-345-0660 brett@hassandduncan.com
William S. Dykes (Fe)	985-748-4922 Williamsdykes@bellsouth.net
Lance L. Engolia (Fe)	985-748-4922
Thomas J. Frierson (Fe, Jail)	985-748-4922
Allen Harvey (Fe, Sanities)	985-748-4922 harveyhammond@aol.com
Shawn McKee (Fe, Tech)	985-748-4922 sam@cypresslaw.com
Nicholas Muscarello (Fe)	985-748-4922
Barry Pike (St. Helena & Writs)	985-748-4922
Devonna Ponthieu (Fe)	225-791-5552 devonnap@bellsouth.net
Willis Ray (Juv Supervisor)	985-687-1873 wjray_98@yahoo.com
Charles M. Reid (Division Supervisor)	985-748-8254 cmr22@charter.net
Brad Stevens (Fe, Mi, Jail)	985-747-1088 brad@edwardslaw.org
Erica D. Williams (Mi, Juv)	985-902-7690 ericadwilliams@bellsouth.net
Vanessa Williams (Fe)	

CONTRACT ATTORNEYS	
Russell Breckenridge (Fe,Mi,Juv)	985-748-5300 russellbreck@aol.com
Jasper Brock (Fe, Mi,CINC/parent)	686-0986 jasebr@msn.com
Douglas D. Brown (Ju, Fe)	985-542-0444 dbrown@dougbrownlaw.com
Patricia Hicks (Non-Support)	985-386-2062
J. Garrison Jordan (Cap)	985-345-5291
Sherman Mack (Major Felony)	225-567-9060 mack-4@charter.net
Leslie J McAndrew (CINC/parent)	225-664-2000 L8627@aol.com
Jeffery T. Oglesbee (CINC/both, Ju, Fe)	225-567-9060
Willis J. Ray (Supervisor, CINC/parent)	985-687-1823
James D. Riddle (CINC/parent)	225-664-1500
Angela D. Sibley (CINC/parent)	985-542-4232 angelasibley@bellsouth.net
Michael Thiel (Cap, Fe)	985-747-2611 mthiel@michaelthiel.com

2009 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.

Ramona L. Correnti
Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
__Windows Vista
__Windows Server 2000/2003/2008
_X_Windows XP
__Mac OSX

Productivity Suites Used:
_X_Microsoft Office 2007 (Word, Excel, etc.)
_X_Microsoft Office 2003
__Previous Microsoft Office version
_X_Corel Word Perfect
__Other

Internet Browsers Used:
__Internet Explorer 6
_X_Internet Explorer 7 or 8
__Firefox
__Other

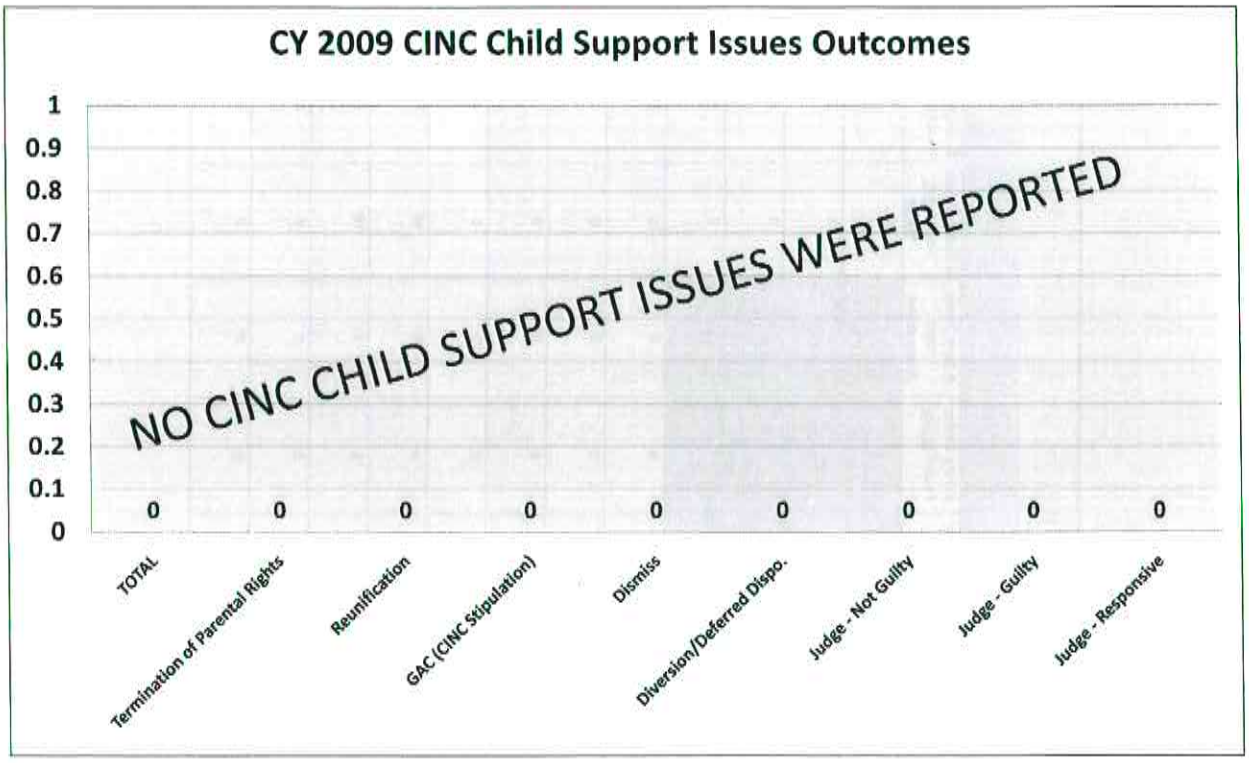
HARDWARE:
Please enter the number of devices in your inventory

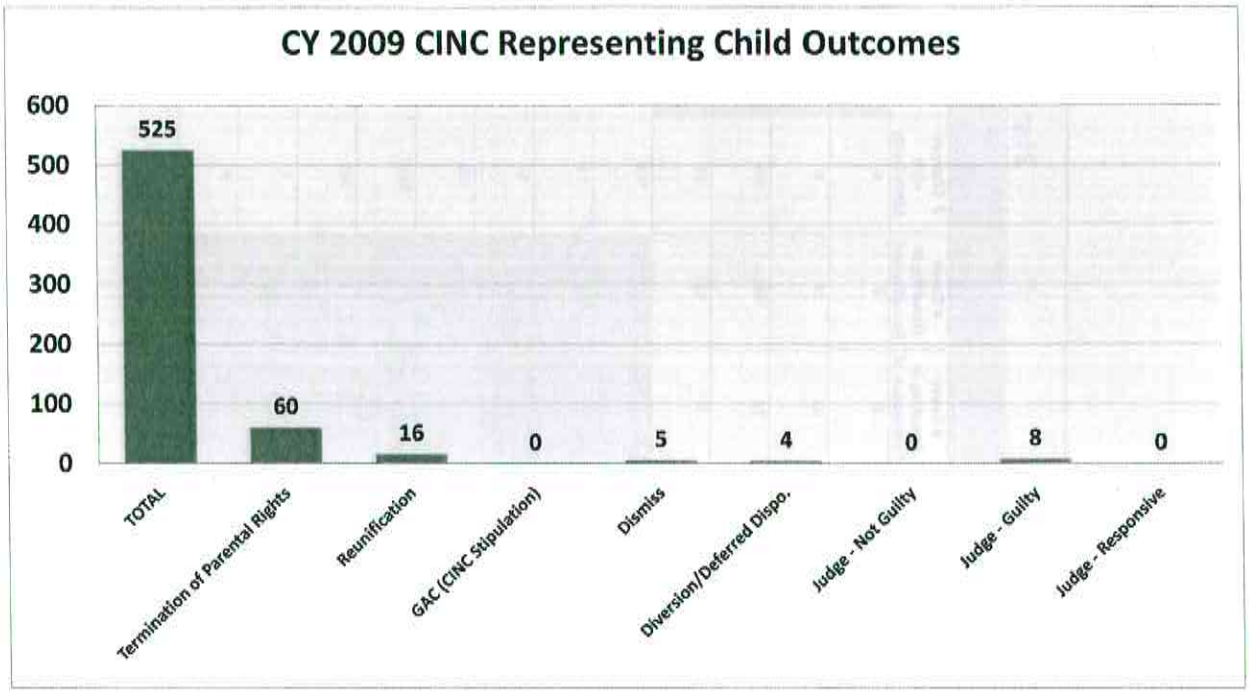
_24_Desktop PCs
_4_Laptops
__0_Video Cameras
_1__Digital Cameras
_0__Video Conferencing Systems
_6_B&W Laser Printers
_2_Color Printers
_1_Wireless Cards

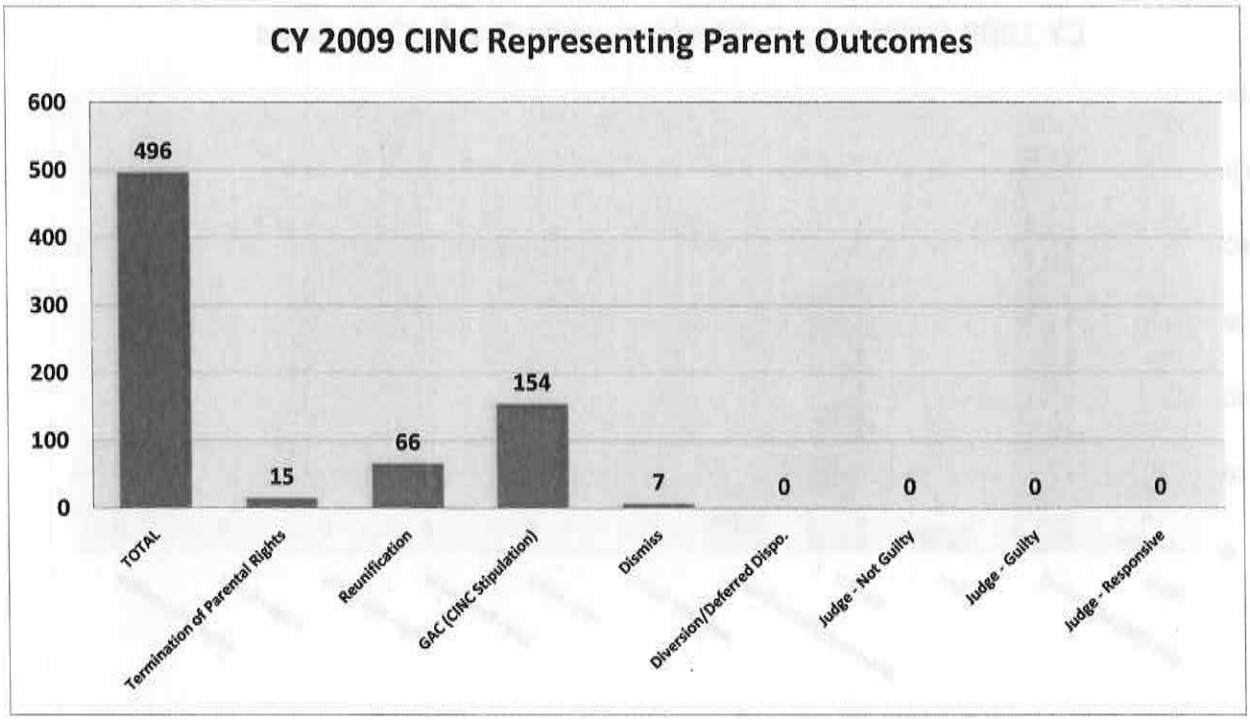
INTERNET SERVICES:
____Dialup __x__Broadband ____No Internet Connection
Connection Speed: 6 mbps/512 kbps
Provider Name: Bellsouth/AT&T
Email Provider: Bellsouth/AT&T
Please list any software or computer equipment in which you need training:
Microsoft Excel

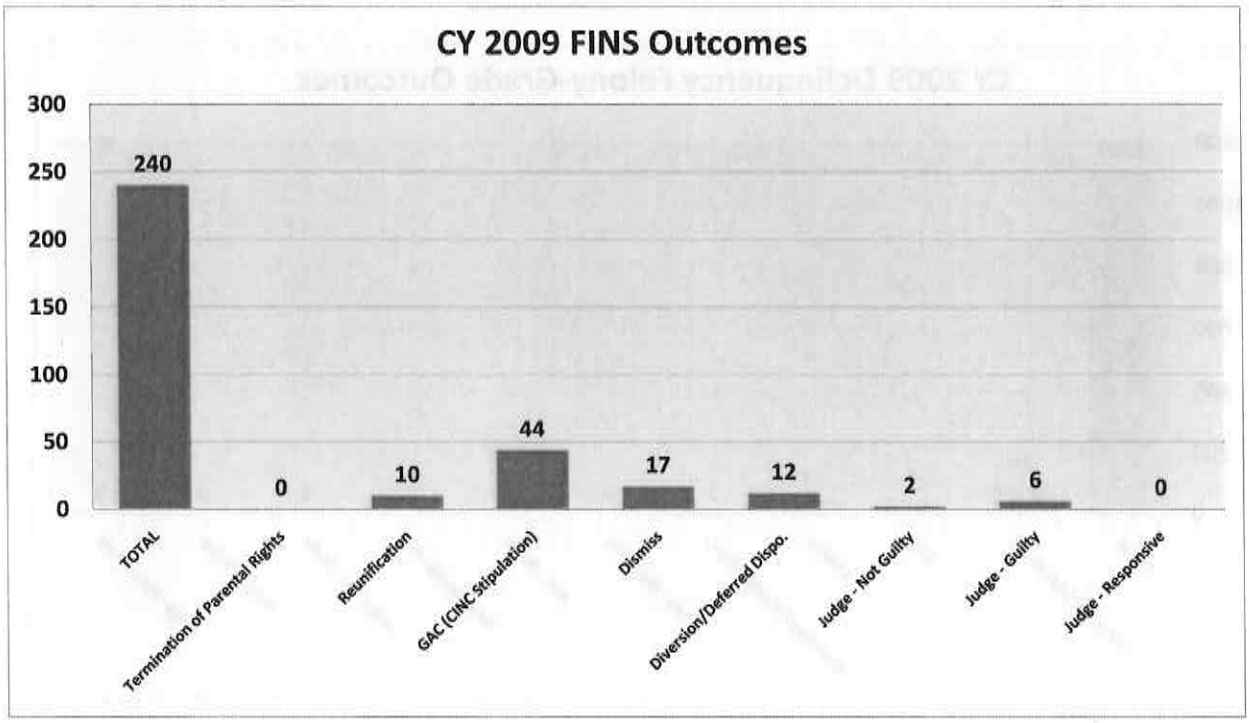
21st District Caseload Report

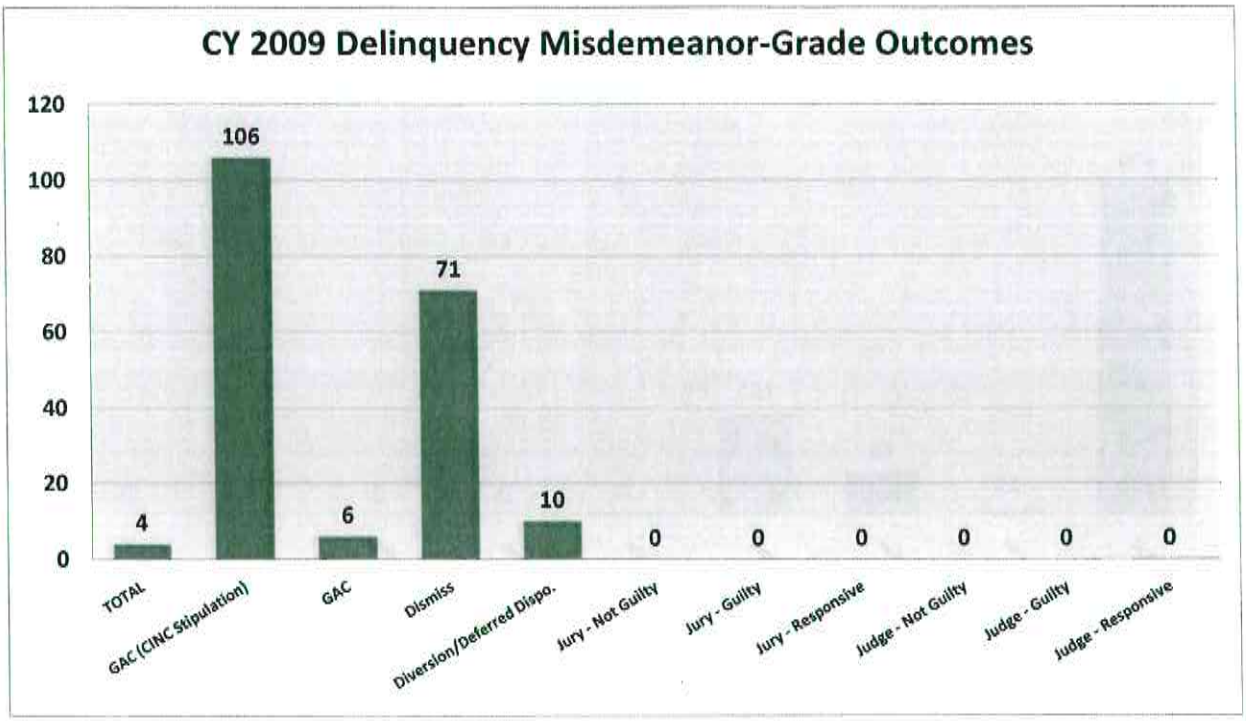
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	525	60	16	0	N/A	5	4	N/A	N/A	N/A	0	8	0
CINC Representing Parent	496	15	66	154	N/A	7	0	N/A	N/A	N/A	0	0	0
FINS	240	0	10	44	N/A	17	12	N/A	N/A	N/A	2	6	0
Delinquency Misdemeanor-grade	4	N/A	N/A	106	6	71	10	0	0	0	0	0	0
Delinquency Felony-Grade	1107	N/A	N/A	91	29	47	5	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	681	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Other cases (DWI, Extraditions, etc.)	1577	N/A	N/A	148	31	91	0	0	0	1	0	0	0
Adult Misdemeanor	11248	N/A	N/A	2310	723	2481	69	0	0	0	18	32	0
Adult Felony	8234	N/A	N/A	287	227	846	116	2	6	1	10	13	1
Capital	19	N/A	N/A	1	1	0	0	0	0	1	0	0	0
Post Conviction Relief	4	N/A	N/A	0	0	0	0	0	0	0	0	0	0

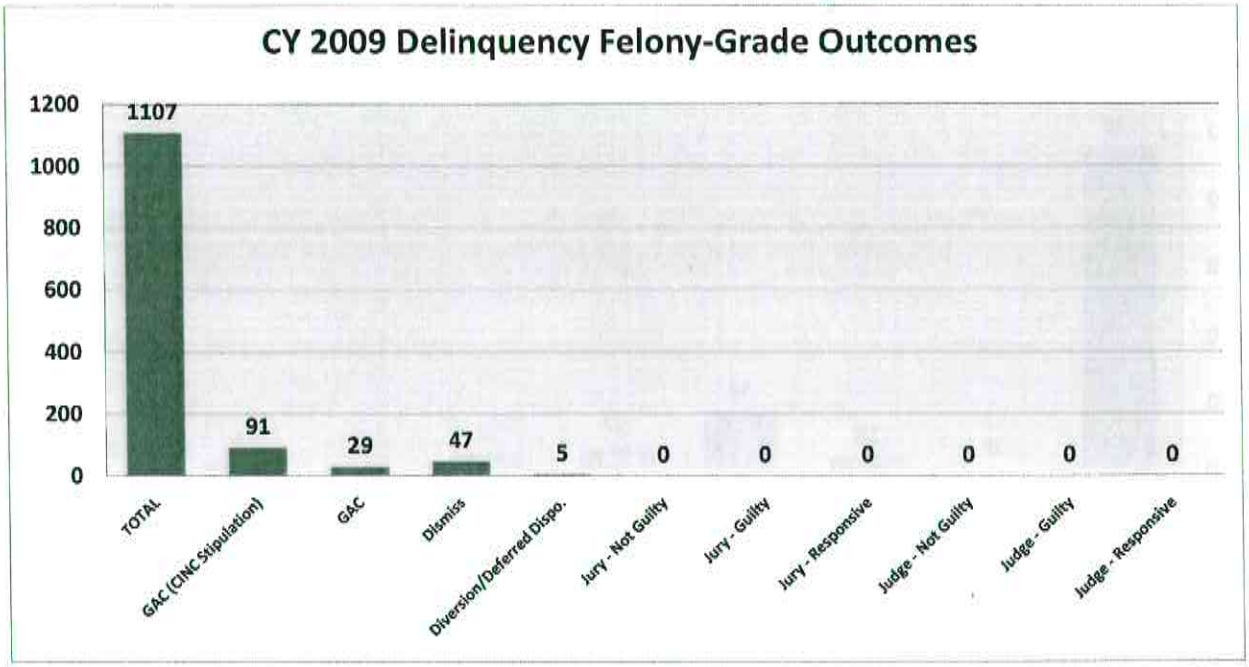

CY 2009 CINC Child Support Issues Outcomes
NO CINC CHILD SUPPORT ISSUES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

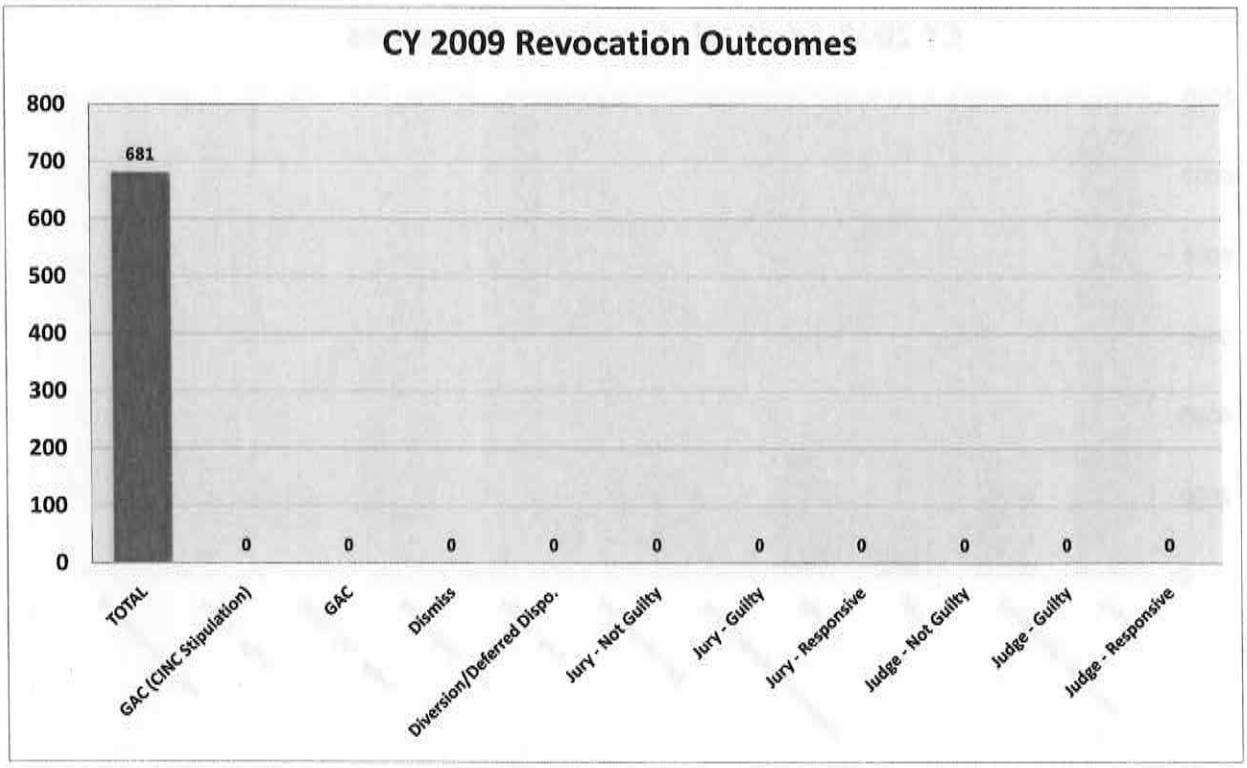

CY 2009 CINC Representing Child Outcomes
600
500
400
300
200
100
0
525
60
16
0
5
4
0
8
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

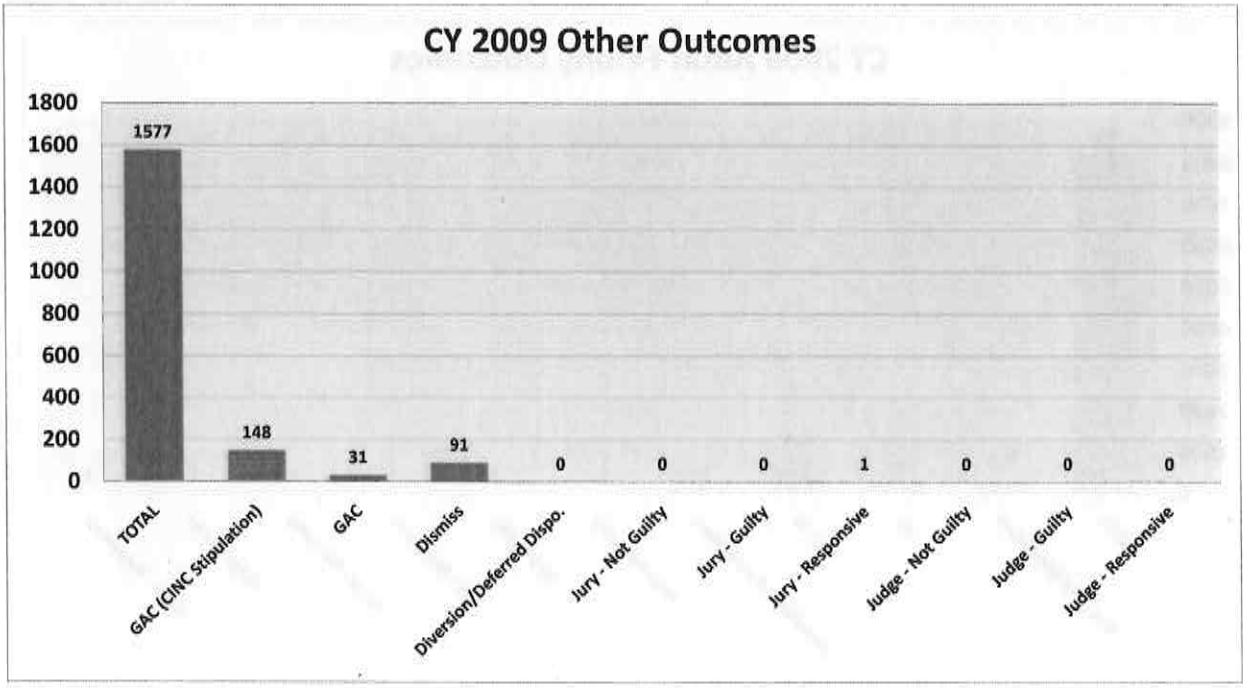

CY 2009 CINC Representing Parent Outcomes
600
500
400
300
200
100
0
496
15
66
154
7
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

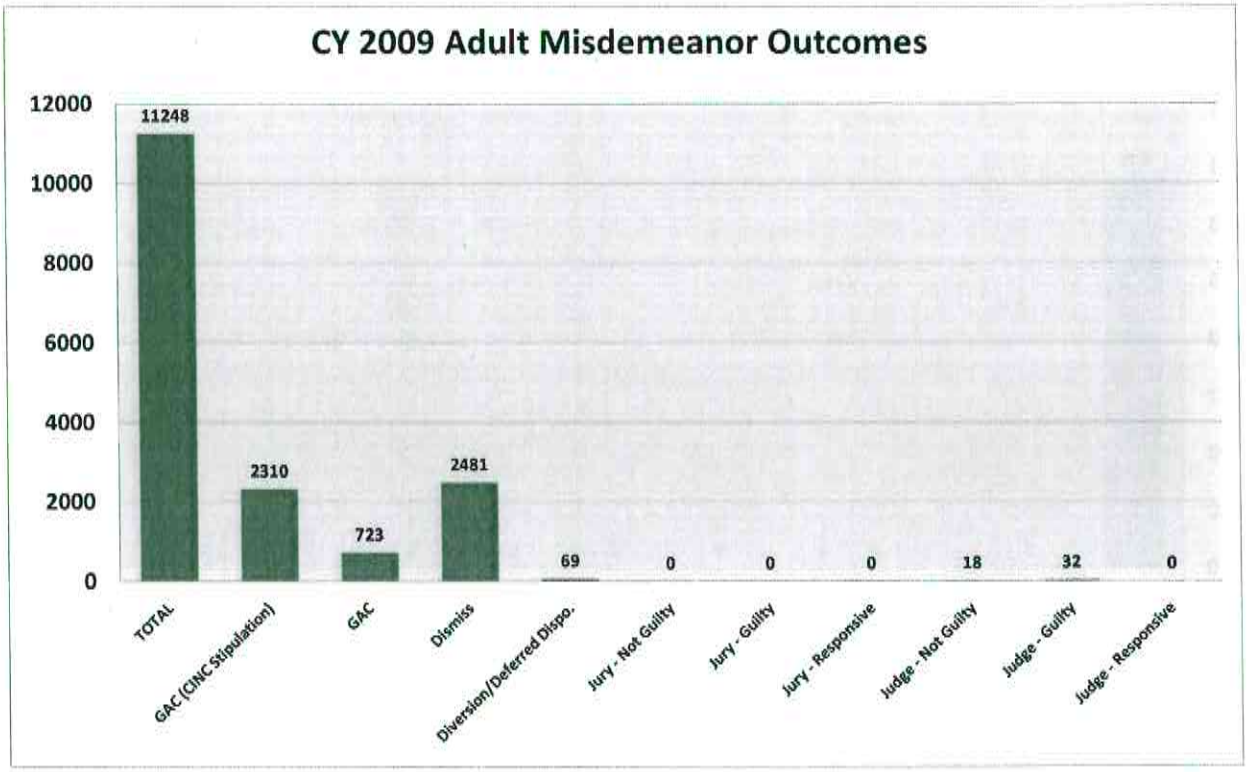

CY 2009 FINS Outcomes
300
250
200
150
100
50
0
240
0
10
44
17
12
2
6
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

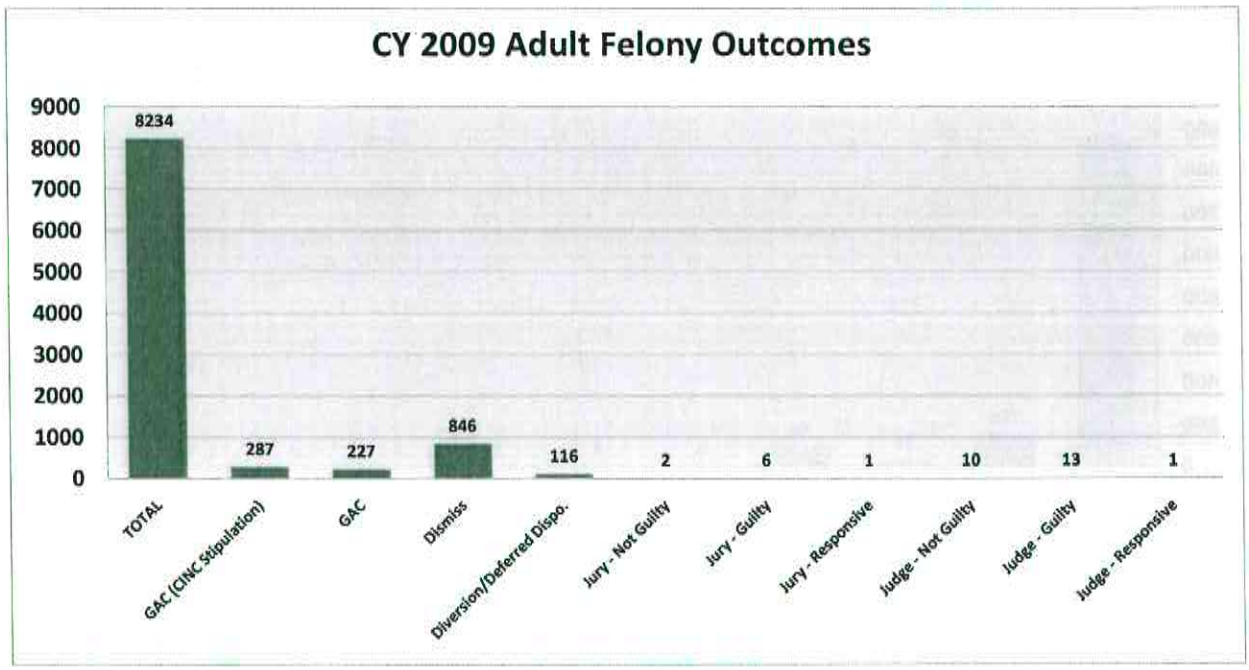

CY 2009 Delinquency Misdemeanor-Grade Outcomes
120
100
80
60
40
20
0
4
106
6
71
10
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

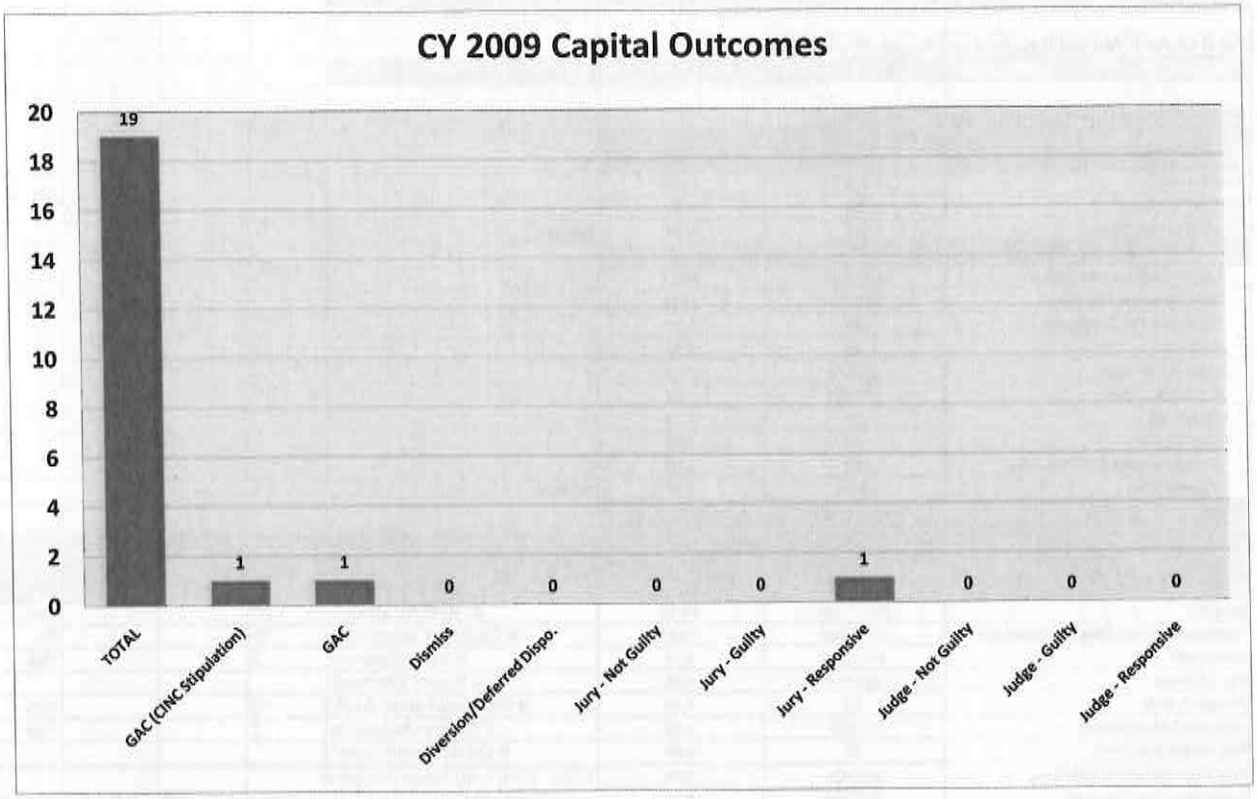

CY 2009 Delinquency Felony-Grade Outcomes
1200
1000
800
600
400
200
0
1107
91
29
47
5
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

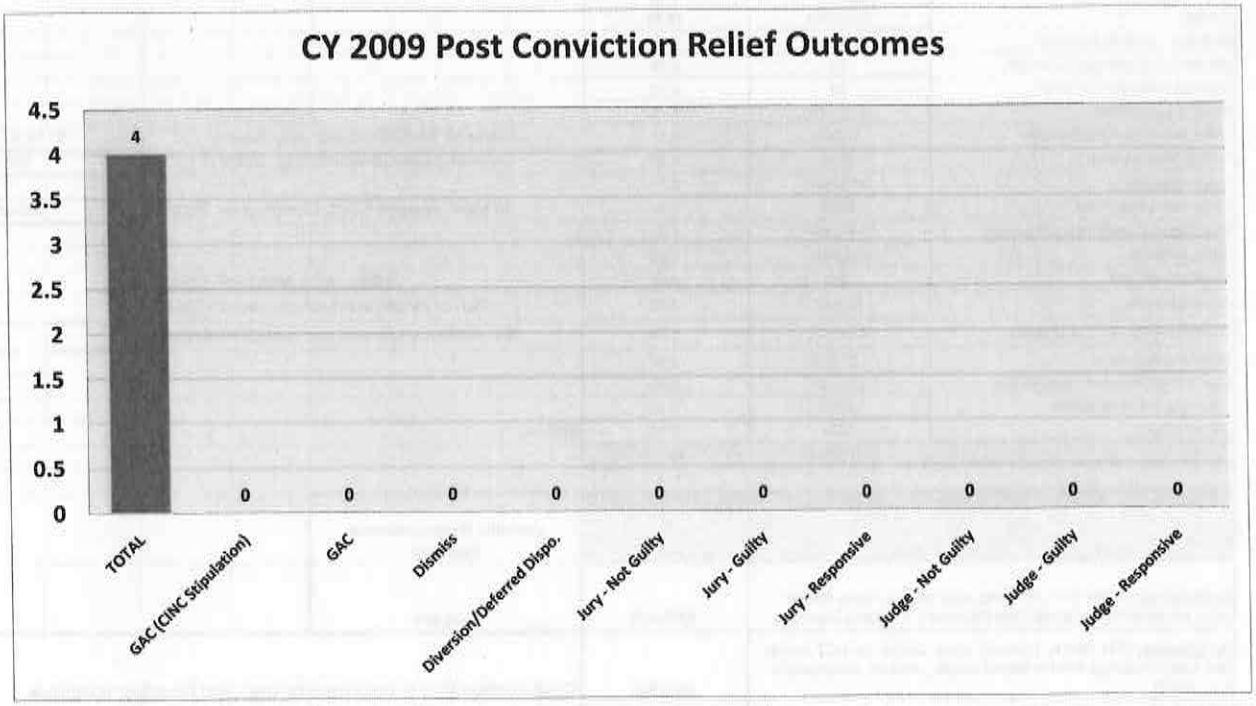

CY 2009 Revocation Outcomes
800
700
600
500
400
300
200
100
0
681
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
1800
1600
1400
1200
1000
800
600
400
200
0
1577
148
31
91
0
0
0
1
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
12000
10000
8000
6000
4000
2000
0
11248
2310
723
2481
69
0
0
0
18
32
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
9000
8000
7000
6000
5000
4000
3000
2000
1000
0
8234
287
227
846
116
2
6
1
10
13
1
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
20
18
16
14
12
10
8
6
4
2
0
19
1
1
0
0
0
0
1
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	21	Year>>>	CY 2009
Submitted by (name)>>>	Reginald J. McIntyre		

Total Current Annual Revenue and Expenditure Budget

Revenues	$2,371,753	Expenditures	$2,766,200

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$1,470,269	51.22
Federal Revenue	$0	0.00
Grant/Other Revenue	$0	0.00
Other Local Revenue:		
Court Fees/Costs Assessed	$1,013,634	35.31
Bond Fees and Forfeitures	$338,404	11.79
Department of Corrections	$0	0.00
Donations	$0	0.00
Interest Revenue	$8,623	0.30
Application Fees	$39,598	1.38
Police Jury	$0	0.00
Sheriff's Fees	$0	0.00
Reimbursements/Attorney Fees	$0	0.00
Miscellaneous	$214	0.01
Totals	$2,870,742	100.00

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$1,371,804	54.39
Hospitalization and Disability Insurance	$252,769	10.02
Retirement	$161,233	6.39
Payroll Taxes	$23,843	0.95
Accrued Leave	$0	0.00
Workers' Compensation	$5,536	0.22
Malpractice Insurance	$0	0.00
Auto/Physical Liability Insurance	$18,634	0.74
Audit/Accounting Expense	$14,025	0.56
Contract Clerical	$737	0.03
Expert Witness	$15,950	0.63
Investigators	$0	0.00
Capital Representation	$30,000	1.19
Conflict	$401,664	15.93
Contract - Juvenile Attorneys	$51,665	2.05
Misdemeanor Attorney Contracts	$0	0.00
Contract Attorneys - all other	$0	0.00
Building Lease/Rent	$17,175	0.68
Office Repair and Maintenance	$2,694	0.11
IT/Technical Support	$638	0.03
Major Acquisitions	$15,688	0.62
Equipment Lease/Rent	$823	0.03
Telephone/Utilities/Postage/Internet	$27,200	1.08
Office Supplies	$20,590	0.82
Parking/Auto Tolls	$0	0.00
Advertisements	$3,617	0.14
Travel/Lodging/Per Diem/Mileage	$44,148	1.75
Dues and Seminars	$21,922	0.87
Law Library/Journals/Subscriptions	$10,824	0.43
Other Operating Expenses	$8,812	0.35
Miscellaneous	$230	0.01
Totals	$2,522,221	100.00

Explain:

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys	20			Yes
# Contract Attorneys	10			No
# Investigators	2			Yes
# Social Workers				
# Clerical/Admin Asst.	12			Yes
# Office Managers	2			Yes
# Other Employees*				

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Annualized	
Highest Staff/Contract Atty Salary	$119,600.00
Lowest Staff/Contract Atty. Salary	$40,000
Is your system Staff, Contract or Mixed?	Mixed

Attys. with part time practice	
No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

BALANCE SHEET INFORMATION	Dec. 31, 2009	Juvenile Representation Estimate
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$571,422	$426,300
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$483,068	
Accts. Receivable (Due in 30 Days)	$0	
Accts. Payable (Due in 30 Days)	$0	
Total	$1,054,490	

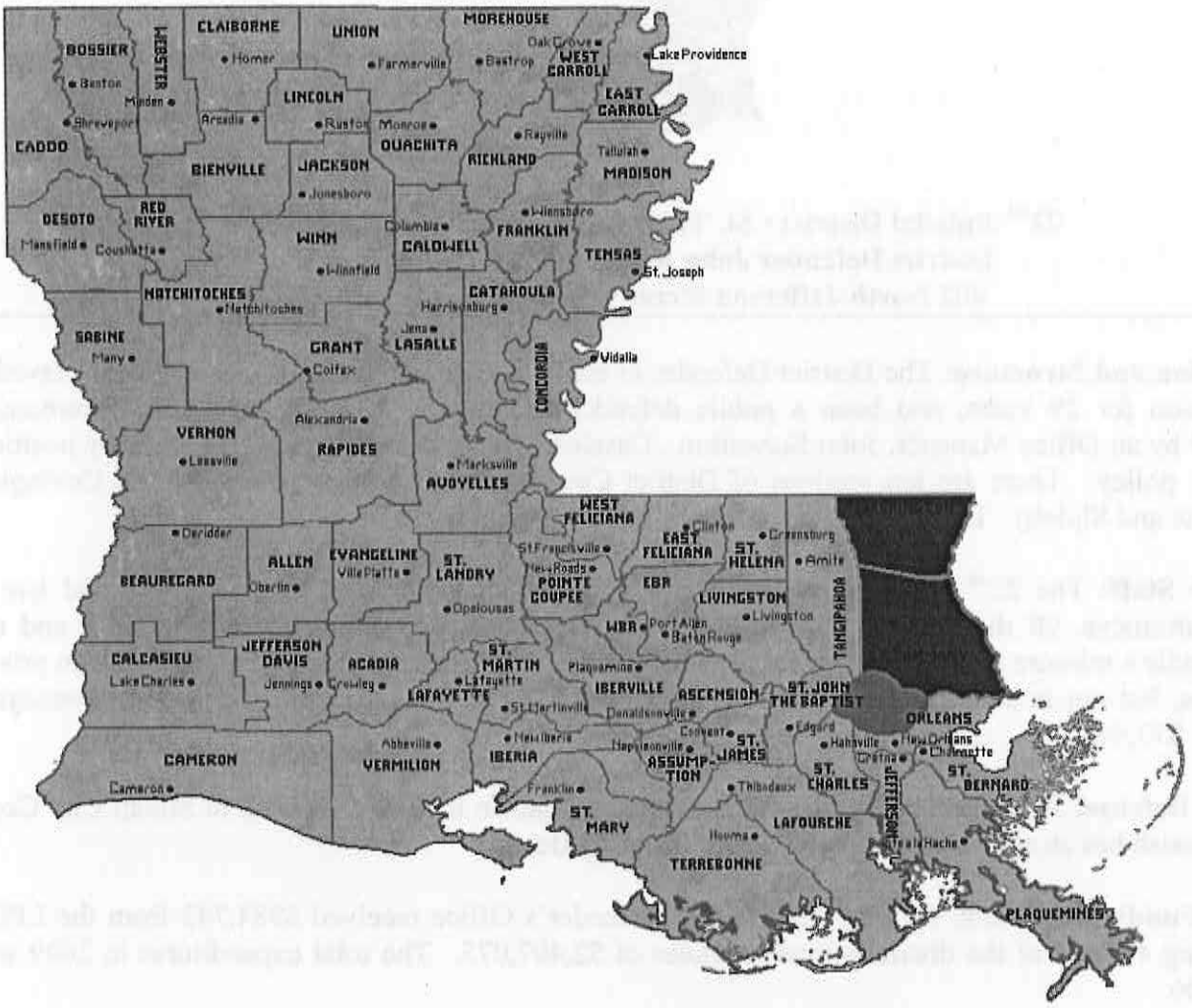
Cash portion that is unearned or reserved for other purposes: 0

*Unearned State Revenue is cash received from the State which is for use in future months

APPROVED:

Reginald J. McIntyre — District Defender

12-31-09 — Date



The 22nd JDC Public Defender's Office

St. Tammany (Covington) - Washington (Franklinton)

District Defender: John Simmons
402 North Jefferson Street
Covington, LA70433
(985) 892-5002

22nd Judicial District • St. Tammany and Washington Parishes
District Defender John R. Simmons • (985) 892-5002
402 North Jefferson Street • Covington, LA • 70433

Supervision and Structure: The District Defender in the 22nd JDC is John Simmons, who has served in that position for 29 years, and been a public defender in Louisiana for 44 years. Mr. Simmons is supported by an Office Manager, John Stevenson. Caseload is adjusted for staff in supervisory positions per office policy. There are ten sections of District Court and four city courts (Bogalusa, Covington, Mandeville and Slidell). There is a drug court program for adults.

Defender Staff: The 22nd JDC Public Defender's Office has 22 full-time staff attorneys and has 17 contract attorneys. Of the 22 staff attorneys, two are dedicated exclusively to juvenile work and two others handle a mixture of adult and juvenile cases. Attorneys are permitted to represent clients in private civil cases, but not in state criminal cases per office policy. The salary range for full-time attorneys is $45,010 - $73,443.

Juvenile Defense: Juvenile cases are heard by District Judges in the 22nd JDC and in Slidell City Court. Neither parish has an active Children and Youth Planning Board.

District Funding: In 2009, the 22nd JDC Public Defender's Office received $984,743 from the LPDB, constituting 40.91% of the district's total revenues of $2,407,075. The total expenditures in 2009 were $2,481,006.

Appointment of Counsel: In the 22nd JDC, the Public Defender's Office makes the determination of indigence. Appointment occurs at the time of arrest or 72-hour hearing. Also, a client can submit an application for public defender assistance at any other point in time. Adult clients are held at the St. Tammany or Washington Parish Correction Centers (unless overcrowding requires they be held at Rayburn Correctional Facility), Slidell City Police Corrections Division or Bogalusa City Jail. Juvenile clients are held in the Florida Parishes Juvenile Detention Center.

Fees: The 22nd JDC Public Defender's Office collects the statutory $40 fee ($87,020). Incarcerated clients are exempt from payments unless they qualify upon bonding out from jail.

Caseload: The 22nd JDC Public Defender's Office reported handling 12,946 cases in 2009. Of those, 1,359 involved juvenile matters, including 596 Child in Need of Care representations.

THE 22ND JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	St. Tammany - Covington; Washington -
Population:	271,545
Juvenile Population (in Public Schools)	44,920
District Defender	John r. Simmons, Jr.
Years as District (or Chief) Defender	29
Years of Public Defense	45
Office Manager	John Stevenson
Primary Office Street Address	402 North Jefferson Street
City	Covington
ZIP	70433-2638
Primary Phone:	(985) 892-5002
Primary Mailing Address:	402 North Jefferson Street, Covington, LA
Primary Email Contact:	22ndjdcpdo@bellsouth.net
Primary Emergency Contact	John R. Simmons Jr.
Primary Emergency Phone	(985) 893-1684 (Home) (985) 705-1632
Secondary Emergency Contact	John D. Stevenson
Secondary Emergency Phone	(985) 809-0651 (Home)
Other District Office(s) Physical and Mailing Addresses and Phone Numbers:	Washington Parish District PDO Office 919A Washington Street, Franklinton, LA 70438 (985) 839-2245 (Vox) (985) 839-5412 (Fax)
Other District Office Contact Personnel (Primary Only)	Washington Parish District PDO Dana Walston
Name of Owner(s) of Office(s)	Covington Office St. Tammany Parish Rent Free
	Slidell Office Bank of Louisiana

Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	St. Tammany: No rent payments, utilities Average $1011/month; Washington: Rent $900/month including utilities; Slidell &
Courts and Locations	22ND JDC - ST. TAMMANY PARISH 22ND JDC - WASHINGTON PARISH SLIDELL CITY COURT BOGALUSA CITY COURT
Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	22ND JDC - ST. TAMMANY PARISH 12 Div/Sec 22ND JDC - WASHINGTON PARISH 5 Dic/Sec SLIDELL CITY COURT 4 Div/Sec BOGALUSA CITY COURT 2 Dic/Sec
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Felony cases are divisioned upon the date of the incident at the 72-Hour hearing. Attorneys are assigned to clients once divisioned by allotment. Divisional attorneys are assigned as counsel of record. The misdemeanor courts are
Name of Adult Detention Facilities in this District	1 St. Tammany Parish Jail – Covington, LA 2 Washington Parish Jail – Franklinton, LA 3 Slidell Police Department Corrections
Name of Adult Detention Facilities Outside the District Which Hold	Not Applicable
Name of Juvenile Detention Facilities in this District	1 Florida Parish Juvenile Detention Center – Covington, LA
Name of Juvenile Detention Facilities Outside the District Which Hold	Not Applicable
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	Yes Minor travel costs and attorney travel time (oportunity cost)
District Attorney	Walter P. Reed
Chief Judge of Criminal District Court	Raymond S. Childress
Juvenile Court Judges (specify District of City Court)	District Court St Tammany - Dawn Amacker District Court Washington Parish - Mary Devereux

Drug Court Judges	DIVISION A WASHINGTON PARISH RAYMOND CHILDRESS DIVISION D ST TAMMANY PARISH
Mental Health Court Judges	None
Other Specialty Court	Judge William Burris
Name of Specialty and brief Description:	DWI - Court WILLIAM BURRIS Career Criminal Court
Indigency Determined by Whom and How?	Intake Staff Personnel using the Intake Form and 200% Paupus Guideline
When is Assignment/Appointment of Counsel Made?	Representation begins either at the 72-Hour hearing process and/or upon the divisional allotment procedure. Our felony staff is organized as a divisional basis and all other attorneys are assigned on a area
Client Assigned by Whom and How?	Applications for Public Defender Services are taken both at the Public Defender Offices and by our investigators at holding facilities. Cases are assigned to attorneys
Initial Client Intake Conducted by Whom? (Name and Title)	Investigators: Bruce Stacklin and Desiray Wright Reception: Charmin Arrington Tracy Nettles Staff Secretaries: Sheila Hayes, Belinda Welsh,Stephanie Kyzar, Janis Magee, Nahne O'Keefe, Holly West , Dana
Does this District Use an Intake Form? (If so, please attach to hard copy)	Yes
Brief Explanation of Intake Process	
Does the Office Collect the $40 Fee	Yes
If $40 Fee is Not Always Collected, Explain Basis for Waiver	Yes Please attach a copy to the completed survey upon mailing to LPDB.
Total Fees Collected in 2009	$87,020.00
Formula for determining the reduced rate charged if client is able to make partial payment	None

Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	1-Jan-10
Equipment or Technical Training	None
Grant Monies for Technology Currently Unencumbered or	$8,195.05
Private Practice Policy	An attorney employed by the Organization shall not engage in the private practice of criminal law under any circumstances. Attorney employees may accept appointments to represent indigent defendants in the Federal Public Defender Office and may accept indigent appointments in other state judicial districts if a system of reciprocity has been established with a particular district. An attorney employed by the Organization may engage in the private practice of civil
Primary Immediate Needs	Determination of impact of CINC - Adult program costs for normal operations. Additionally, with DSS ending funding of existing CINC-Adult Attorney/Client contracts and the system wide possibility of attorneys withdrawing from their contractual arrangement on or about June 30, 2010 the exposure to significant/material demands upon the public defender office, both ours and statewide may be financially detrimental and operationally challenging to meet the needs of the courts. Children's code now

Immediate Critical Issue Areas	This January 2010 the expansion of the Conflict Panel to cover both Criminal and CINC-Adults will be aggressively worked upon to acquire the services of qualified CINC-Adult attorneys to meet the courts' needs. The expenditures upon the completion of a case data is unknown and estimated in the expenditure for personnel section of this annual report. We are anticipating a doubling of the 4 CINC-A Contract Attorneys and the expansion of Staff CINC Adult attorneys as shown on the Personnel Expenditure section of this report. Staffing needs still exist both in the areas of end strength for attorneys and support staff to further close the AMA
Long-Term Critical Issue Areas	A "permanent cost of living raise" system will be developed for the anticipated inflation period that both Louisiana and the nation will be experiencing over the next several fiscal years. Staff attorneys have
Please List All New Hires in 2009 (Name and Title)	Clarence Guillory-Felony Staff Attorney, O'Keefe, Nahne D. - DATA ENRTRY AND MAINTENANCE Ierardi, Peter A.- STAFF FELONY ATTORNEY Christian, Shannon CINC A, JUVENILE, MISDM ATTORNEY
2009 Media Coverage and/or Major Accomplishments	None Noted
Number of Expected New Attorney Hires in 2010	4 CINC Adults as Part-time Contract Employees hired for employment starting January 1, 2010 Expansion of Conflict Panel to address CINC Conflicts of a minimum of 8 counsels onto the panel. Indications suggest and additional augmentation of 4 more CINC-Adult Contract Attorneys and an expansion to Staff full Time Cinc Adult Attorneys of 2 attornevs. Two CINC-Adult & Criminal

Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	Attorneys with lesser experience in the court room are mentored with the guidance of compatible staff attorneys for several weeks and longer, if needed. Additionally, for trial preparations and performance in the court room our trial supervisor is available for assistance and guidance. If deemed necessary we utilize the National Criminal Defense College, Macon. GA for exercises include client
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	The District Public Defender is the overall supervisor of the 22nd Judicial District Public Defender Office. The District Public Defender is administratively supported by an administrative assistant, John Stevenson, and Linda Fussel for Banking deposits and reconciliations for internal controls. Operationally the organization is divisional into capital, felony adults, adult
Any Policy for Workload Reduction for Supervisory Staff	None
Medical Benefits for Any Staff	Major Medical (United Health Care) Dental (Principle Insurance) Gap Insurance-for Major Medical
Other Benefits	Professional Liability Insurance - Lloyds of
Regular meetings for Any Staff	Quarterly on pay day and as needed for

FULL-TIME STAFF ATTORNEYS	CONTACT INFORMATION
Alford, Jr., William R.	(985) 892-5002 Office
Almerico, John M.	(985) 839-2245 Office
Bousfield, Nancy S.	(985) 643-2747 Office
Bradley, Michael S.	(985) 892-5002 Office
Brink, Melissa H.	(985) 892-5002 Office
Capdeboscq, Michael L.	(985) 892-5002 Office
Carriere II, Oliver P.	(985) 892-5002 Office
Chatman, d'Andrea V.	(985) 643-2747 Office
Christian, Shannon M.	(985) 264-2797 Office 22ndjdcpdo@bellsouth.net
Craig Jr., David F	(985) 892-5002 Office
Cruseturner, Jennifer K.	(985) 892-5002 Office

Guillory, Clarence P.	(985) 839-2245 Office
Hershey, Pamela L.	(985) 839-2245 Office
Hogue, III, John W.	(985) 892-5002 Office
Ierardi, Peter A.	(985) 892-5002 Office
Liberto, Jr., Salvador J.	(985) 892-5002 Office
Linder, Kevin D.	(985) 892-5002 Office
McNary, James K.	(985) 892-5002 Office
Simmons, Jr., John R.	(985) 892-5002 Office
Stamps, Robert J.	(985) 892-5002 Office
Talley, James E.	(985) 839-2245 Office
Trosclair, Amanda A	(985) 892-5002 Office

PART-TIME CONTRACT (CINC A)

Dr. Randall Fish	Office:(985) 882-0060 Fx: (985) 882-0060F
William Arata	Office:(985) 735 1368 Fx: (985) 735 7282
Bryan Haggerty	Office:(985) 641-1448 Fx: (985) 641-1480
John Allen	(985) 839-9589

CONFLICT PANEL

Bruce Cameron	Office:(985) 847-1054 Fax: (985) 847-136
Bryan D. Haggerty	Office:(985) 641-1448 Fax: (985) 641-148
Claiborne W. Brown	Office:(985) 246-7063 Fax: (985) 246-707
David Carollo	Office:(985) 643-8223 Fax: (985) 643-833
David J. Knight	Office:(985) 892-6262 Fax: (985) 898-676
Ed Leblanc (RETIRING 2010)	Office:(985) 893-7333 Fax: (985) 893-074
Ernest Barrow III	Office:(985) 841-7374 Fax: (985) 871-
Ernest J. Bauer Jr.	Office:(985) 892-3114 Fax: (985) 895-083
Hector Lopez	Office:(8005) 516-3075 Fax: (866) 512-63
James D. Mecca	Office:(985) 892-4006 Fax: (985) 892-400
James P. Leydecker	Office:(504) 482-4444 Fax: (504) 482-223
Jerry Fontenot	Office:(985) 898-2038 Fax: (985) 871-724
John W. Lindner	Office:(985) 892-6330 Fax: (985) 892-636
Karen Middleton	Office 504-2209396 KARENYAREM@AOL.C
Kelvin D. May	Office:(985) 732-0475 Fax: (985) 732-047
Mark A. Jolissaint	Office:(985) 641-5596 Fax: (985) 646-006
Mark L. James II	Office:(985) 839-3825 Fax: (985) 839-446
Patrick A. Joseph	Office:(985) 288-4355 Fax: (985) 288-4357
Tracey T. Powell	Office:(985) 643-1711 Fax: (985) 643-178
Valerie Fontaine	Office:(985) 893-3333 Fax: (985) 898-010
Warren Montgomery	Office:(985) 893-6585 Fax: (985) 893-710
James Burke	Office:(985) 892-6262 Fax: (985) 892-6769 WEEBELS@BELLSOUTH.NET

2009 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.

JOHN D. STEVENSON
Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
x Windows Vista
x Windows Server 2000/2003/2008
x Windows XP
__Mac OSX

Productivity Suites Used:
x Microsoft Office 2007 (Word, Excel, etc.)
x Microsoft Office 2003
x Previous Microsoft Office version
__Corel Word Perfect
__Other

Internet Browsers Used:
__Internet Explorer 6
x Internet Explorer 7 or 8
__Firefox
__Other

HARDWARE:
Please enter the number of
devices in your inventory

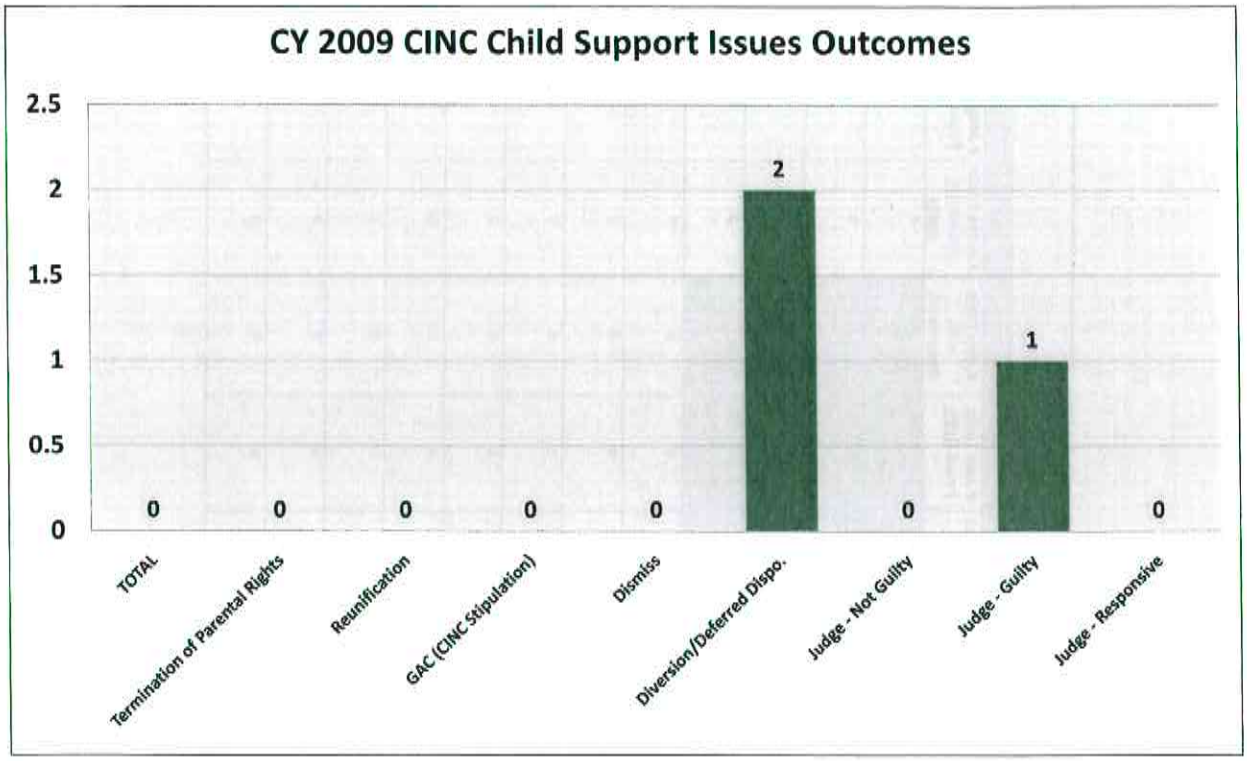
36 Desktop PCs
2 Laptops
1 Video Cameras
1 Digital Cameras
1 Video Conferencing Systems used with laptop for interviews but
6 B&W Laser Printers
1 Color Printers
__Wireless Cards

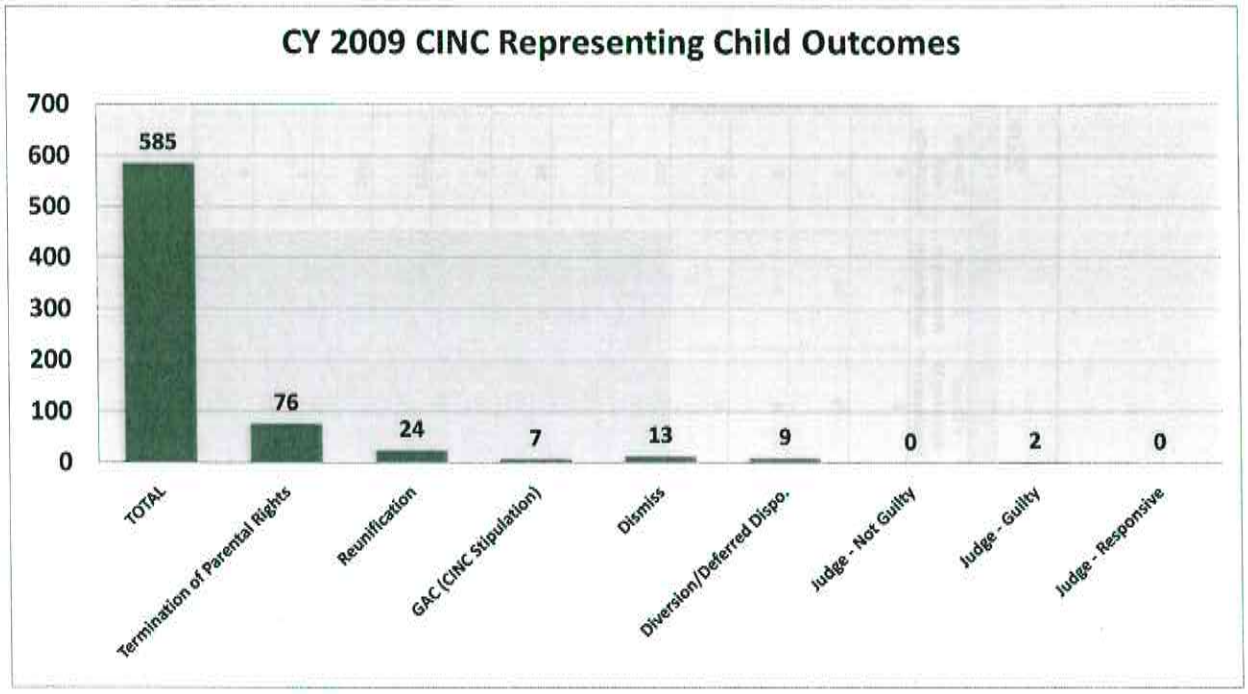
INTERNET SERVICES:
___Dialup x Broadband ___No Internet Connection
Connection Speed: DSL ALL OFFICES 3 meg Slidell and 8 meg for District Offices
Provider Name: AT&T
Email Provider: AT&T (Bellsouth)

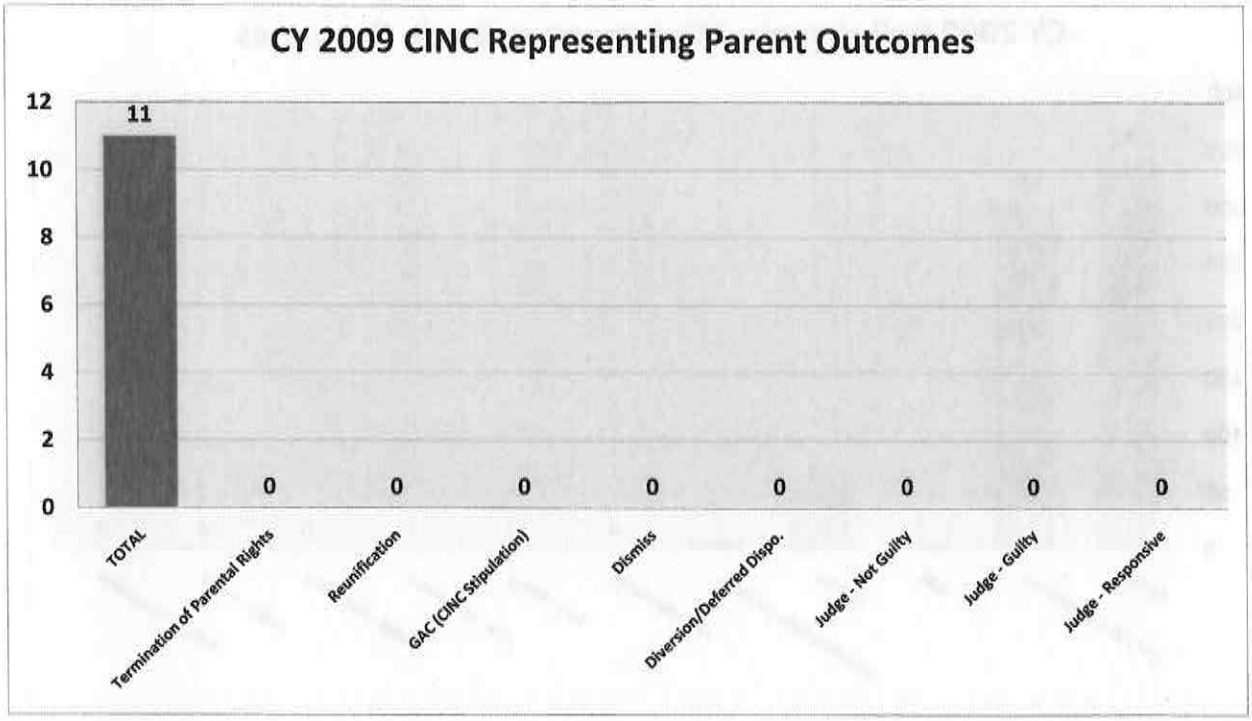
Please list any software or computer equipment in which you need training:

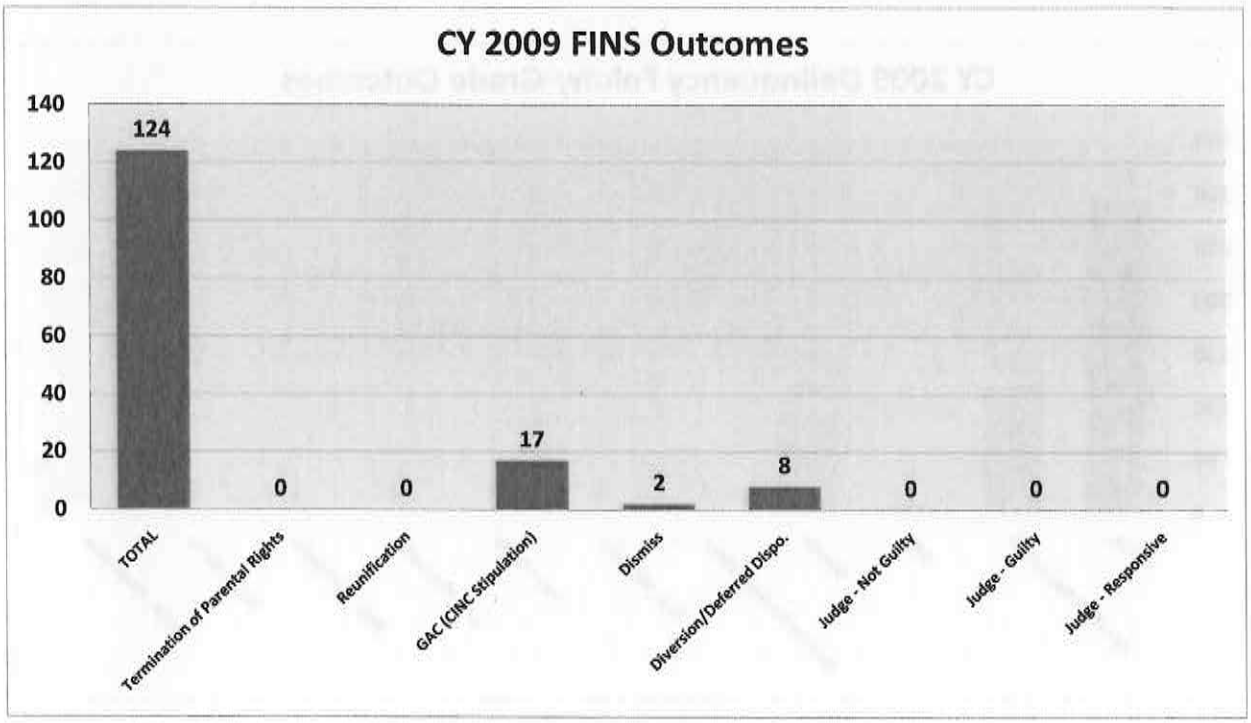
22nd District Caseload Report

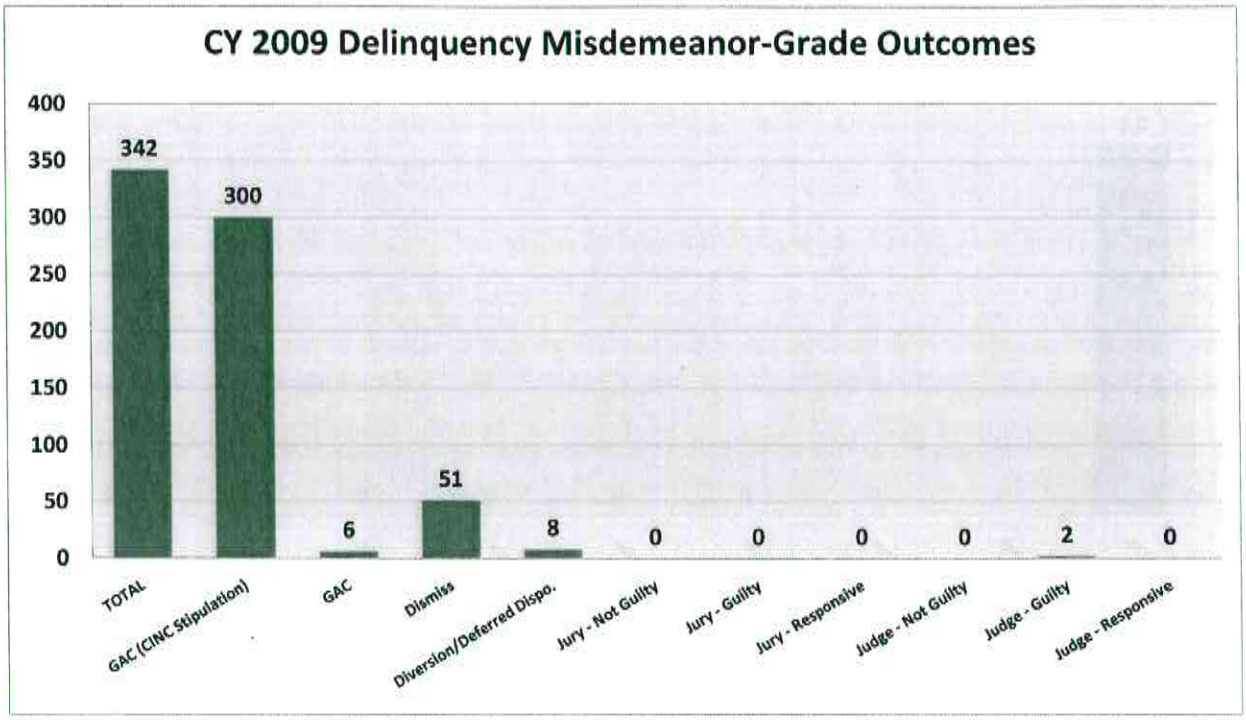
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	0	0	0	0	N/A	0	2	N/A	N/A	N/A	0	1	0
CINC Representing Child	585	76	24	7	N/A	13	9	N/A	N/A	N/A	0	2	0
CINC Representing Parent	11	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
FINS	124	0	0	17	N/A	2	8	N/A	N/A	N/A	0	0	0
Delinquency Misdemeanor-grade	342	N/A	N/A	300	6	51	8	0	0	0	0	2	0
Delinquency Felony-Grade	297	N/A	N/A	120	8	95	1	0	0	0	2	2	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	1849	N/A	N/A	29	0	17	0	0	0	0	0	0	0
Other cases (DWI, Extraditions, etc.)	1344	N/A	N/A	0	0	1	0	0	0	0	0	0	0
Adult Misdemeanor	4079	N/A	N/A	2297	157	1374	79	0	3	0	12	17	0
Adult Felony	4288	N/A	N/A	2288	238	615	18	6	37	3	0	1	0
Capital	26	N/A	N/A	0	0	0	0	0	8	0	0	0	0
Post Conviction Relief	1	N/A	N/A	0	0	0	0	0	0	0	0	0	0

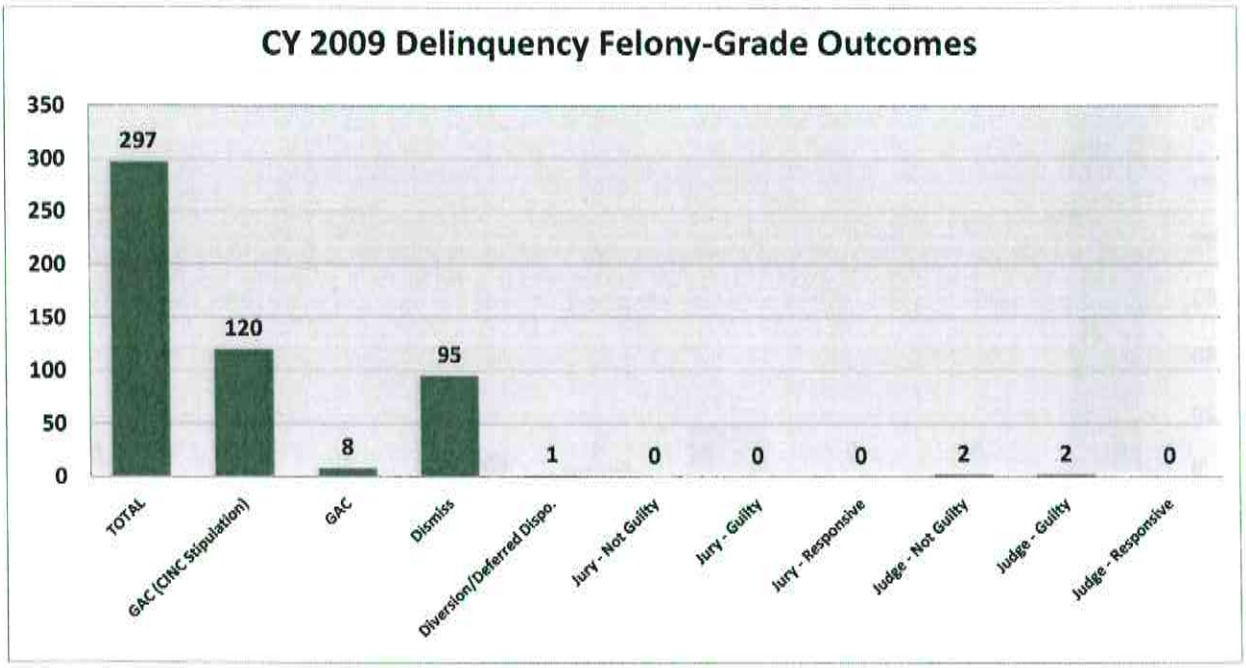

CY 2009 CINC Child Support Issues Outcomes
2.5
2
1.5
1
0.5
0
0
0
0
0
0
2
0
1
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

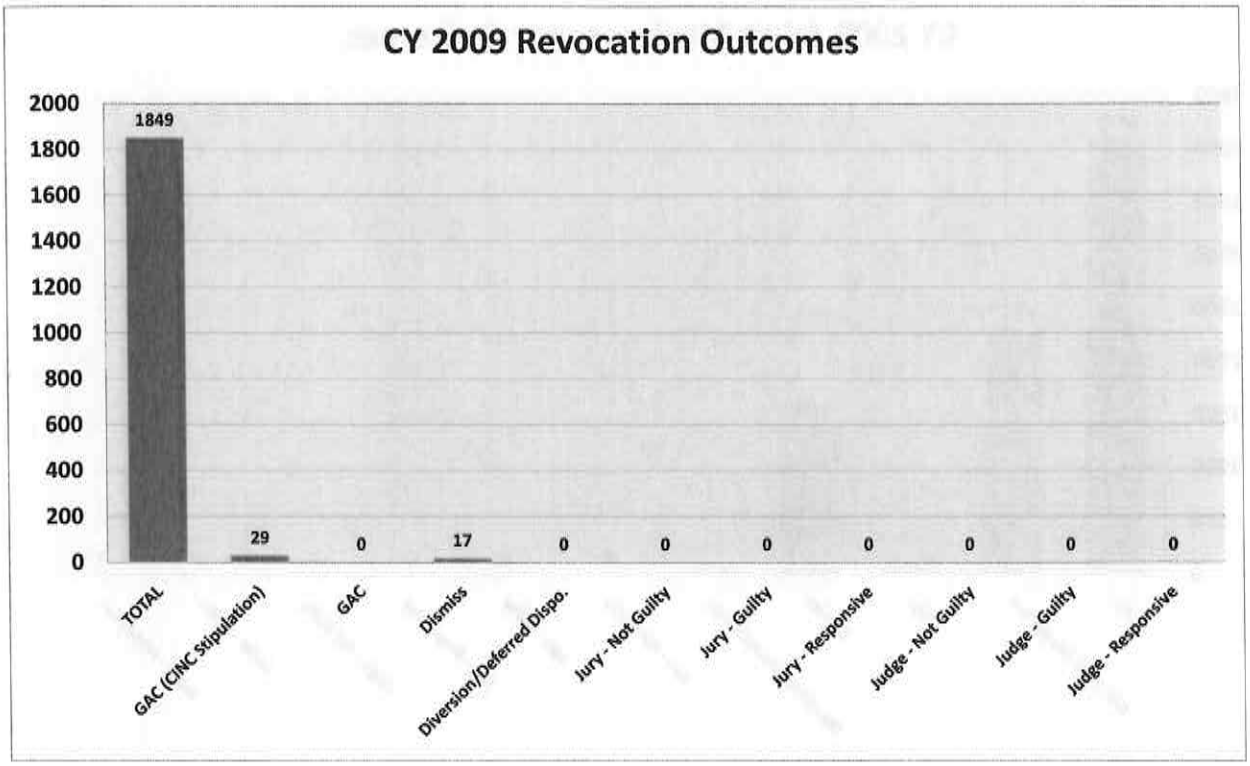

CY 2009 CINC Representing Child Outcomes
700
600
500
400
300
200
100
0
585
76
24
7
13
9
0
2
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

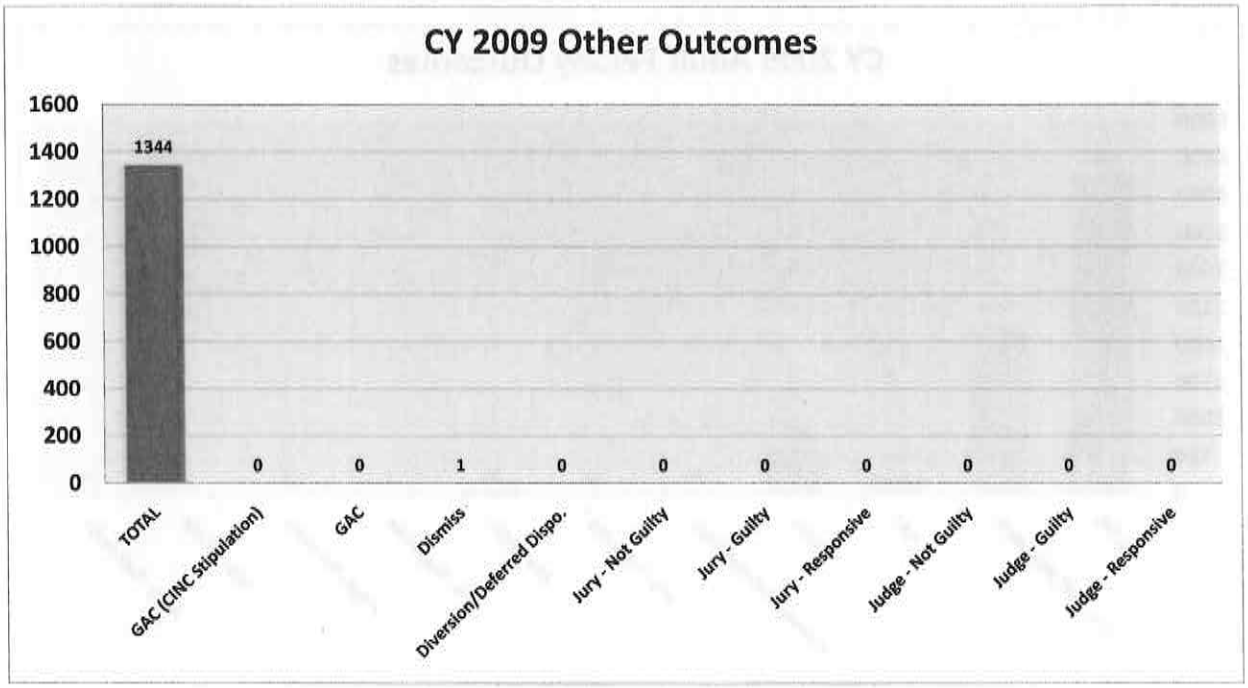

CY 2009 CINC Representing Parent Outcomes
12
10
8
6
4
2
0
11
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

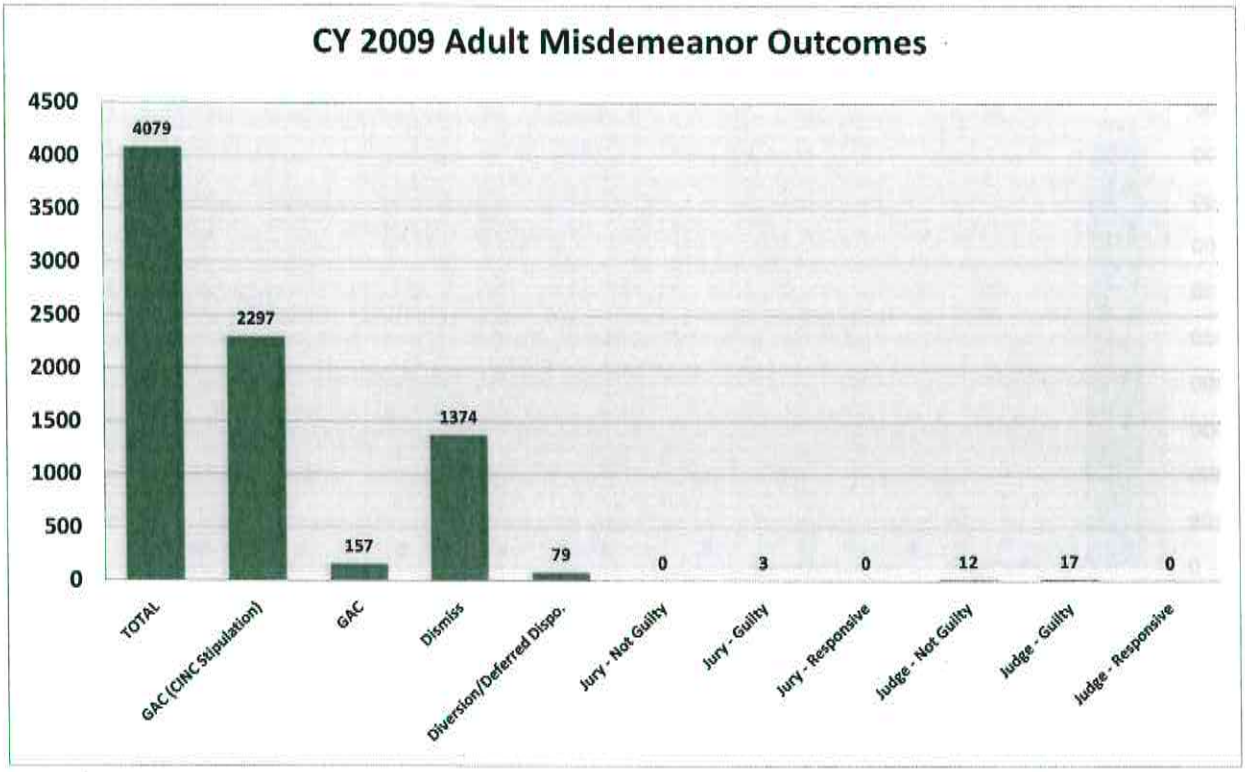

CY 2009 FINS Outcomes
140
120
100
80
60
40
20
0
124
0
0
17
2
8
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

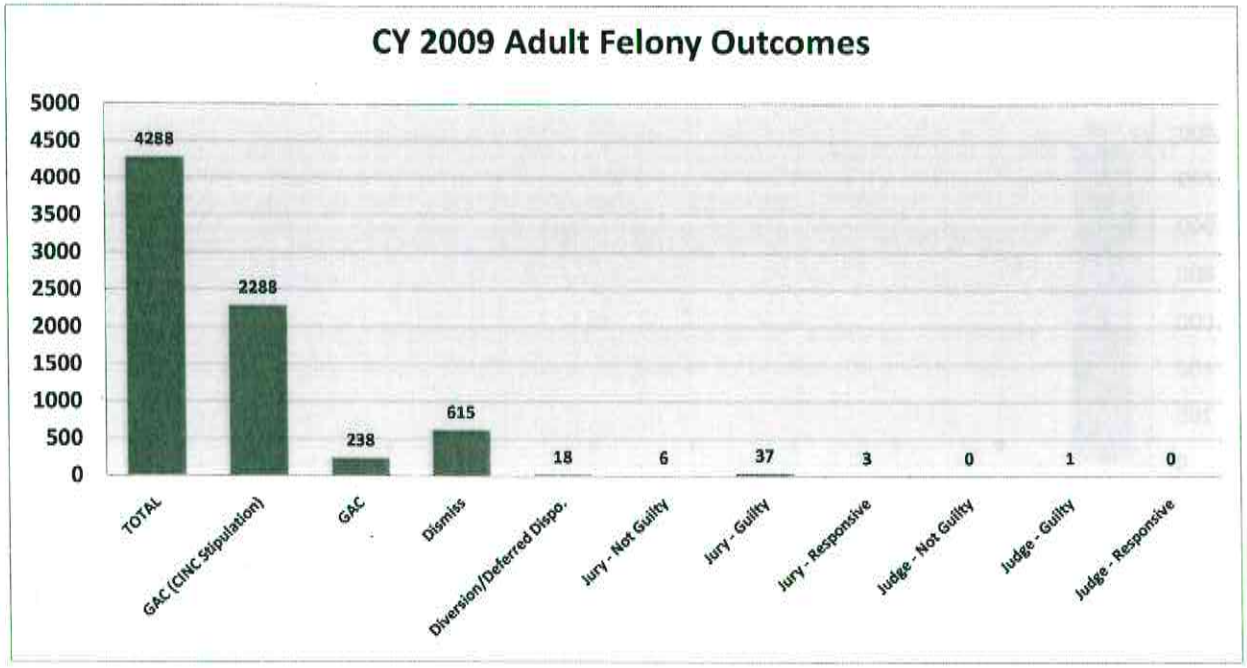

CY 2009 Delinquency Misdemeanor-Grade Outcomes
400
350
300
250
200
150
100
50
0
342
300
6
51
8
0
0
0
0
2
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

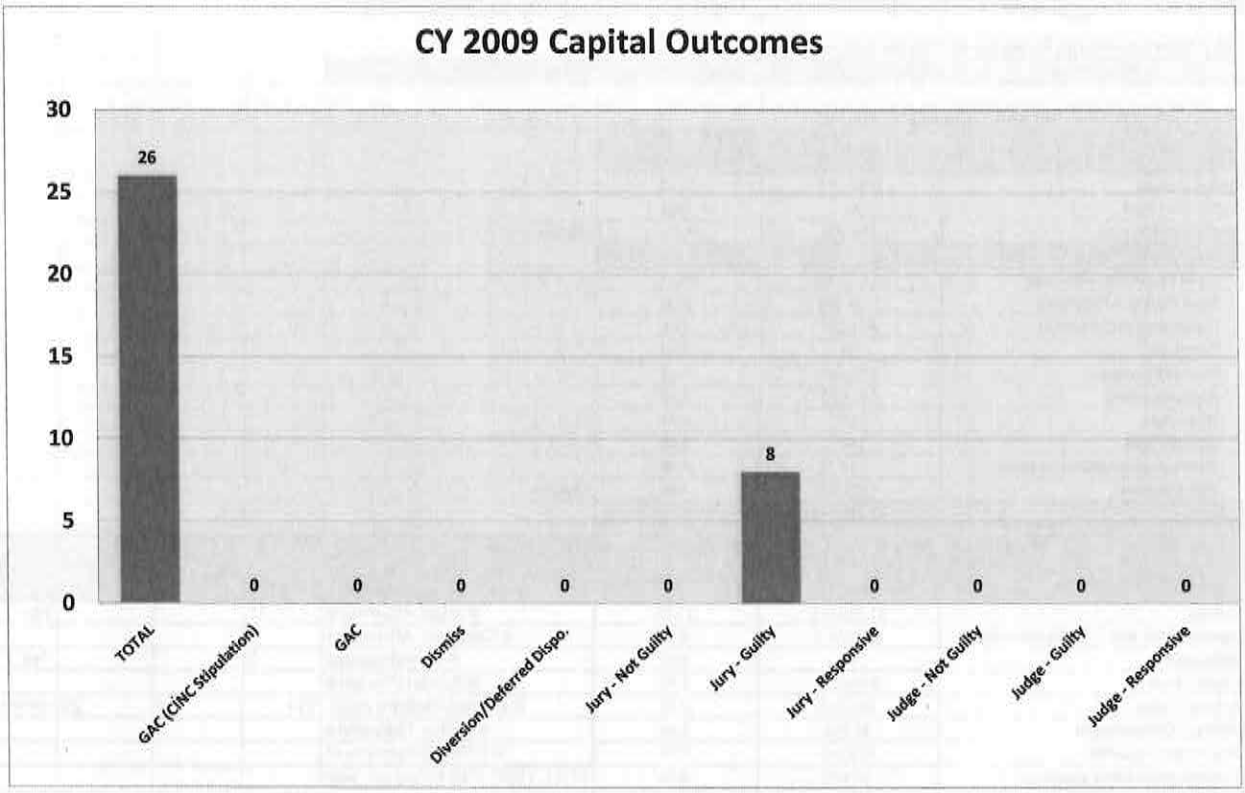

CY 2009 Delinquency Felony-Grade Outcomes
350
300
250
200
150
100
50
0
297
120
8
95
1
0
0
0
2
2
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

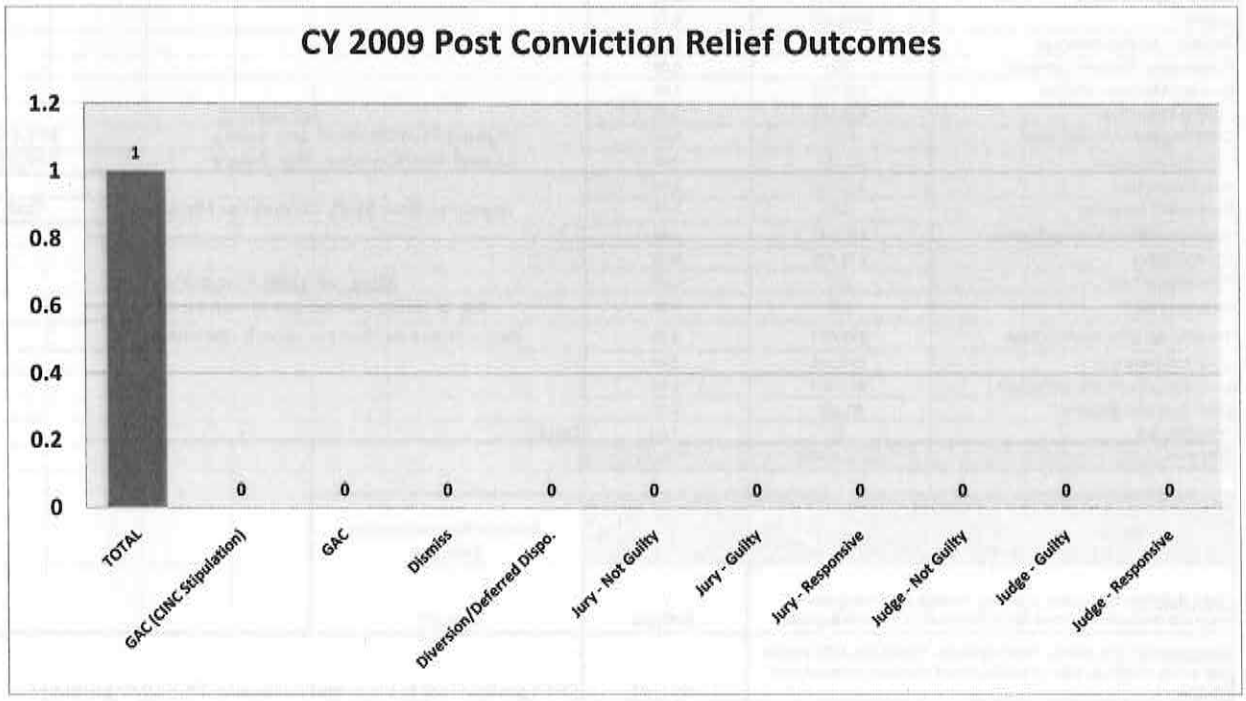

CY 2009 Revocation Outcomes
2000
1800
1600
1400
1200
1000
800
600
400
200
0
1849
29
0
17
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
1600
1400
1200
1000
800
600
400
200
0
1344
0
0
1
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
4500
4000
3500
3000
2500
2000
1500
1000
500
0
4079
2297
157
1374
79
0
3
0
12
17
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
5000
4500
4000
3500
3000
2500
2000
1500
1000
500
0
4288
2288
238
615
18
6
37
3
0
1
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
30
25
20
15
10
5
0
26
0
0
0
0
0
8
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	22	Year>>>	CY 2009
Submitted by (name)>>>	John R. Simmons		

Total Current Annual Revenue and Expenditure Budget

Revenues	$2,053,415	Expenditures	$2,407,721

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$984,743	40.91
Federal Revenue	$0	0.00
Grant/Other Revenue	$30,000	1.25
Other Local Revenue:		
Court Fees/Costs Assessed	$1,067,766	44.36
Bond Fees and Forfeitures	$126,216	5.24
Department of Corrections	$71,224	2.96
Donations	$0	0.00
Interest Revenue	$10,106	0.42
Application Fees	$87,020	3.62
Police Jury	$0	0.00
Sheriff's Fees	$0	0.00
Reimbursements/Attorney Fees	$0	0.00
Miscellaneous	$30,000	1.25
Totals	$2,407,075	100.00

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$1,766,965	71.22
Hospitalization and Disability Insurance	$232,943	9.39
Retirement	$0	0.00
Payroll Taxes	$134,667	5.43
Accrued Leave	$12,015	0.48
Workers' Compensation	$6,862	0.28
Malpractice Insurance	$18,816	0.76
Auto/Physical Liability Insurance	$1,976	0.08
Audit/Accounting Expense	$13,200	0.53
Contract Clerical	$0	0.00
Expert Witness	$0	0.00
Investigators	$1,724	0.07
Capital Representation	$2,311	0.09
Conflict	$133,251	5.37
Contract - Juvenile Attorneys	$0	0.00
Misdemeanor Attorney Contracts	$0	0.00
Contract Attorneys - all other	$26,696	1.08
Building Lease/Rent	$28,149	1.13
Office Repair and Maintenance	$491	0.02
IT/Technical Support	$2,267	0.09
Major Acquisitions	$7,466	0.30
Equipment Lease/Rent	$0	0.00
Telephone/Utilities/Postage/Internet	$26,547	1.07
Office Supplies	$10,470	0.42
Parking/Auto Tolls	$13	0.00
Advertisements	$37	0.00
Travel/Lodging/Per Diem/Mileage	$13,034	0.53
Dues and Seminars	$20,200	0.81
Law Library/Journals/Subscriptions	$19,873	0.80
Other Operating Expenses	$1,031	0.04
Miscellaneous	$0	0.00
Totals	$2,481,006	100.00

Explain:

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys	21			Yes
# Contract Attorneys				
# Investigators	2			Yes
# Social Workers				
# Clerical/Admin Asst.	11+	1	20	Yes++
# Office Managers				
# Other Employees*				

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

++ Part time - no benefits

Annualized	
Highest Staff/Contract Atty Salary	$73,444.80
Lowest Staff/Contract Atty. Salary	$44,990.40

Is your system Staff, Contract or Mixed?	Staff

Attys. with part time practice

No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

BALANCE SHEET INFORMATION	Dec. 31, 2009	Juvenile Representation Estimate
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$467,566	$304,877
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$500,000	
Accts. Receivable (Due in 30 Days)	-$911	
Accts. Payable (Due in 30 Days)	$2,731	
Total	$963,924	

Cash portion that is unearned or reserved for other purposes

$123,705.05

*Unearned State Revenue is cash received from the State which is for use in future months

APPROVED:

John R. Simmons — District Defender

12-31-09 — Date

The 23rd JDC Public Defender's Office

Ascension (Donaldsonville) - Assumption (Napoleonville) - St. James (Convent)

District Defender: Alan Robert
12320 LA Hwy. 44, Bldg. 4, Ste. B
Gonzales, LA 70737
(225) 647-9673

23rd Judicial District • Ascension, Assumption and St. James Parishes
District Defender Alan Robert • (225) 647-9673
12320 LA Hwy. 44, Bldg. 4, Ste. B • Gonzales, LA • 70737

Supervision and Structure: The District Defender in the 23rd JDC is Alan Robert, who has served in that position for one year and been a public defender in Louisiana for five years. Mr. Robert is supported by a senior and a junior administrative assistant. District Defender caseload is adjusted for staff in supervisory positions per office policy. There are five sections of District Court and three sections of Parish Court. There are no City Courts. There is a specialty district court program for adults in the area of misdemeanors in Ascension Parish.

Defender Staff: The 23rd JDC Public Defender's Office has 18 contract attorneys. Attorneys are permitted to represent clients in private criminal cases per office policy. The salary range for full-time attorneys is $39,747 - $48,204.

Juvenile Defense: Juvenile cases are heard by District Judges in the 23rd JDC. None of the parishes in the 23rd JDC has an active Children and Youth Planning Board.

District Funding: In 2009, the 23rd JDC Public Defender's Office received $323,740 from the LPDB, constituting 29.60% of the district's total revenues of $1,093,841. The total expenditures in 2009 were $1,014,004.

Appointment of Counsel: In the 23rd JDC, the Court makes the determination of indigence and appointment occurs at the time of arrest. Adult clients are held at the Parish Correction Centers in Donaldsonville, Gonzales, Napoleonville and Convent. Juvenile clients are held in the St. James Parish Detention Center.

Fees: The 23rd JDC Public Defender's Office collects the statutory $40 fee for clients ($1,400).

Caseload: The 23rd JDC Public Defender's Office reported handling 3,321 cases in 2009. Of those, 762 involved juvenile matters, including 344 Child in Need of Care representations.

THE 23RD JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	Ascension - Donaldsonville; Assumption - Napoleonville; St. James - Convent
Population:	121,231
Juvenile Population (in Public Schools)	27,186
District Defender	Alan J. Robert
Years as District (or Chief) Defender	1 (one)
Years of Public Defense	5 (five)
Office Manager	Kathleen Richard
Primary Office Street Address	12320 LA Hwy. 44, Bldg. 4, Ste. B
City	Gonzales
ZIP	70737
Primary Phone	(225) 647-9673
Primary Mailing Address	12320 LA Hwy. 44, Bldg. 4, Ste. B, Gonzales, Louisiana 70737
Primary Email Contact	alan_pdo@eatel.net
Primary Emergency Contact	Alan J. Robert, 18421 Greenbriar Avenue, Prairieville, LA 70769
Primary Emergency Phone	Cell # (225) 954-2555
Secondary Emergency Contact	Kathleen Richard
Secondary Emergency Phone	Cell # (225) 571-1892
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	Kathleen Richard - 12320 LA Hwy 44, Bldg. 4 Ste. B, Gonzales, LA 70737
Name of Owner(s) of Office(s)	Pujol & Pryor Attorneys At Law

Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	$	1,650.00
Courts and Locations	District Court (5 divisions) in Gonzales, Donaldsonville, Napoleonville, Convent; Parish court in Gonzales & Donaldsonville; Juvenile Court in Gonzales, Donaldsonville, Napoleonville, Convent; Non-Support Court in Gonzales, Donaldsonville, Napoleonville, Convent	
Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	Section A through E (5 Divisions) of District Court and Juvenile Court meeting in Donaldsonville, Gonzales, Convent and Napoleonville, (1) Parish court for Ascension Parish meeting in Gonzales, and Donaldsonville.	
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Public Defenders are assigned to each division by this office. Cases are assigned by the Judges to the defenders assigned to that division by our office.	
Name of Adult Detention Facilities in this District	Ascension Parish Jail, Donaldsonville, Louisiana	
Name of Adult Detention Facilities Outside the District Which Hold Clients	Avoylles Correction Center, holds some females.	
Name of Juvenile Detention Facilities in this District	St. James Detention Center	
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Florida Parishes Dentention Center, Robert, Louisiana	
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	Yes, Female juveniles are all housed outside the district.	
District Attorney	Ricky Babin	
Chief Judge of Criminal District Court	Judge Alvin J. Turner, Jr.	
Juvenile Court Judges (specify District of City Court)	Judge Ralph Tureau - Div. "A"; Judge Thomas J. Kliebert, Jr. - Div. "B"; Judge Guy Holdridge - Div. "C"; Judge Alvin J. Turner, Jr. - Div. "D"' Judge Jane Triche-Milazzo - Div. "E"	
Drug Court Judges	Judge Guy Holdridge does a drug division in Ascension Parish.	
Mental Health Court Judges	None	
Other Specialty Court	Judge Marilyn Lambert	

Name of Specialty and brief Description:	Misdemeanors in Ascension Parish
Indigency Determined by Whom and How?	Judges make initial assessment at 1st court appearance and defender assigned completes determination of indigency at 1st interview.
When is Assignment/Appointment of Counsel Made?	Time of jail booking, et al, 1st court appearance if bonded.
Client Assigned by Whom and How?	Judges' - jail gets questionnaire completed and forwards to Judge's office. If bonded out clients request appointment at first court appearance.
Initial Client Intake Conducted by Whom? (Name and Title)	Judge's then assign attorney from list provided.
Does this District Use an Intake Form? (If so, please attach to hard copy)	Yes, as of Nov. 1, 2009, the district has adopted an intake form. After initial determination by Judge, client is advised to complete the intake form at their initial interview with their attorney.
Brief Explanation of Intake Process	As of Nov. 1, 2009, the district has adopted an intake form. After initial determination by Judge, client is advised to complete the intake form at their initial interview with their attorney.
Does the Office Collect the $40 Fee	Yes, Generally the Judge waives the $40 fee at the initial appointment. Some fees are collected
If $40 Fee is Not Always Collected, Explain Basis for Waiver	Fees are collected, when possible.
Total Fees Collected in 2009	$1,400.00
Formula for determining the reduced rate charged if client is able to make partial payment	Left up to the Judge making the appointment. Generally a set amount per month.
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	1-Jan-10
Equipment or Technical Training Requested	We need computers for expected new hires. We will hire 1 or 2 new defenders in 2010.
Grant Monies for Technology Currently Unencumbered or Unexpended	None

Private Practice Policy	Allow with certain restriction, including conflict defined as law enforcement. Agents, PDO Clients, Employees of any of our D.A.'s offices, Sheriff's Offices and/or Louisiana State Police Officers [See p. 11 of our guidelines for independent contractor counsel which has been circulated to all defenders.]
Primary Immediate Needs	More money to pay for additional defenders; and staff personel.
Immediate Critical Issue Areas	Need Supervisory Attorney.
Long-Term Critical Issue Areas	Insurance and retirement benefits
Please List All New Hires in 2009 (Name and Title)	**Alan J. Robert, District Defender** 12320 LA Hwy. 44, Bldg. 4, Ste. B Gonzales, Louisiana 70737 Email: alan_pdo@eatel.net Telephone: (225) 647-9673 Fax# (225) 647-9683 **Kathleen Richard, Office Manager** 12320 LA Hwy. 44, Bldg. 4, Ste. B Gonzales, Louisiana 70737 Email: kathleen_pdo@eatel.net Telephone: (225) 647-9673 Fax# (225) 647-9683 ***Jarrett P. Ambeau - Attorney*** 1212 Worthey Road, Gonzales, Louisiana 70737 - Email: ambeau@msn.com - Telephone: (225) 644-1255; Fax # (225) 644-6294 ***Gordon Dallon Bush - Attorney*** Post Office Box 1096, Gonzales, Louisiana 70707 - Email: gbush@percylaw.com - Telephone: (225) 612-7727 Fax # (225) 612-7710 ***Keith D. Crawford - Attorney*** Email: kcrawford@attorneycrawford.com - 324 E. Worthey Road, Gonzales, Louisiana 70737 Telephone: (225) 644-7572 Fax: (225) 647-2884 ***Jeffrey M. Heggelund - Attorney*** Email: jmhellel@loyno.edu 12366 Oak Fields Geismar, Louisiana 70734 Telephone: (504) 908-0625 Fax #: (225) 473-1266 ***Steven C. Tureau - Attorney*** Email: steven@glawfirm.net 2111 S. Burnside Ave. Gonzales, Louisiana 70737 Telephone: (225) 647-1300 Fax #: (225) 647-1375

2009 Media Coverage and/or Major Accomplishments	Please see attached News clippings.
Number of Expected New Attorney Hires in 2010	2 (two) to 3 (three)

Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	We use training probided by the State Board, pay for seminars in areas of practicel, especially those sponsered by the La. Association of Public Defenders. Also we assign new defenders to a division with more experienced defenders to monitor and mentor the new hires. Also the district defender does routine, observation and review of the in court conduct of all defenders.
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	All attorneys are contract attorneys, other than the District Public Defender, their conduct is governed by the guidelines described above and attached. We do not micro manage their cases, make strategy decisions per the written guidelines, we have only 2 staff personnel. (1) office manager and legal assistant to the district defender and (1) data base coordinator and legal assistant, who are supervised by the District Defender.
Any Policy for Workload Reduction for Supervisory Staff	We would like to promote one of our defenders to supervising attorney, if funds allow.
Medical Benefits for Any Staff	None at this time, but will provide for employee health benefits beginning 01/01/2010.
Regular meetings for Any Staff	Staff consist of 2 employees, who meet daily with the District Defender.

PART-TIME CONTRACT	CONTACT INFORMATION
Ambeau, Jarrett P. (Fe)	1212 Worthey Road, Gonzales, LA 70737; (225) 644-1255;Fx (225) 644-6294; ambeaux@msn.com
Barbier, Timothy J. (Fe, Mi)	P. O. Box 950; Napoleonville, 70390; 985-369-2337; Fax # 985-369-7620 TimBarbier@aol.com
Bridges, Christopher J. (Fe, CINC/parent)	P. O. Box 206, Gonzales, 70707; 225-644-7250; 225-647-8037 fx; cbridges@eatel.net
Bush, Gordon Dallon (Fe)	P.O.Box 1096, Gonzales, LA 70707; 225-621-8522; Fax: 225-647-6959,; gbush@percylaw.com
Crawford, Keith D. (Fe)	324 E. Worthey Road, Gonzales, LA 70737; 225-644-7572; 225-647-2884 fx; kcrawford@attorneycrawford.com
Francis, Bernard J. (Mi, Ju)	P.O. Box 566, Donaldsonville, 70346; 225-473-8535; 225-473-6439 fx; attybjfrancis@bellsouth.net

Gautreau, Raymond B. (Cap, Fe)	PO Box 426, Donaldsonville, 70346; 225-474-8100; 225-474-8104 fx; rbg1937@aol.com
Gutierrez, John A. (Ju, FINS, CINC/both)	17691 Old Jefferson Hwy, Prairieville, 70769; 225-744-3555; 225-744-3244 fx ; Email: johnnyg@eatel.net
Hebert, Blaine M. (Fe)	1331 Barataria Boulevard, Suite A, Marrero, 70072; 504-481-7434; 504- 348-3218 fx; 504-348-3217 blaine@blainehebertlaw.com
Huggelund, Jeffrey M. (Fe, Mi)	12366 Oak Fields, Geismar, LA 70734; 225-473-7868; 225-473-1266 fx jmheggel@loyno.edu
Jones, Susan K. (Cap, Fe)	504 E. 3rd Street, Franklin, 70538; 337-828-3702; 225-828-3704 fx; SusanKutcherJones@gmail.com;
Petit, Dale (Fe, Mi, Ju, FINS, CINC/both)	P.O. Box 213, Hester, LA 70743; 225-869-5997; 225-869-5997 dalefromhester@webtv.net
Smith, David R. (Fe)	12320 LA Hwy. 44, Bldg. 4, Ste.B, Gonzales, 70737; 225-647-9673; 225-647-9683 fx; david179@eatel.net
Southall, Phyllis A. (Fe, Mi, Ju, FINS, CINC/both)	1056 E. Worthey Rd, Gonzales, 70737; 225-644-2134; 225-647-0658 fx; psouthall225@aol.com
Stokes - VanMeter, Jennifer (Fe)	2008-B Burnside Ave,Gonzales, 70737; 225-647-4118; 225-647-4128 fx; jen.vanmetre@gmail.com
Tureau, Steven C. (Ju, FINS, CINC/both)	2111 S. Burnside, Gonzales, 70737; 225-647-1300 225-644-1375 fx; steven@galawfirm.net
Unangst, Ersalee C. (Ju; CINC)	P.O.Box 1688, Gonzales, LA 70707; 225-644-1408, Fax: 225-644-6387; ersalee@cox.net
Valentine, Wesley Benjamin (Mi)	2107 S. Burnside, Ste 4, Gonzales, 70737; 225-644-6584; 225-644-8624 fx; wbvalentine@eatel.net

NON-ATTORNEY STAFF

Alvin Stephen - Investigator

Outsourced to CPA firm - Financial
Kathleen Richard - Office Manager / Legal Assistant
Phyllis Glover - Database Coordinator / Legal Assistant

2009 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.

Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
__Windows Vista
__Windows Server 2000/2003/2008
__Windows XP
__Mac OSX

Productivity Suites Used:
__Microsoft Office 2007 (Word, Excel, etc.)
__Microsoft Office 2003
__Previous Microsoft Office version
__Corel Word Perfect
__Other

Internet Browsers Used:
__Internet Explorer 6
__Internet Explorer 7 or 8
__Firefox
__Other

HARDWARE:
Please enter the number of
devices in your inventory

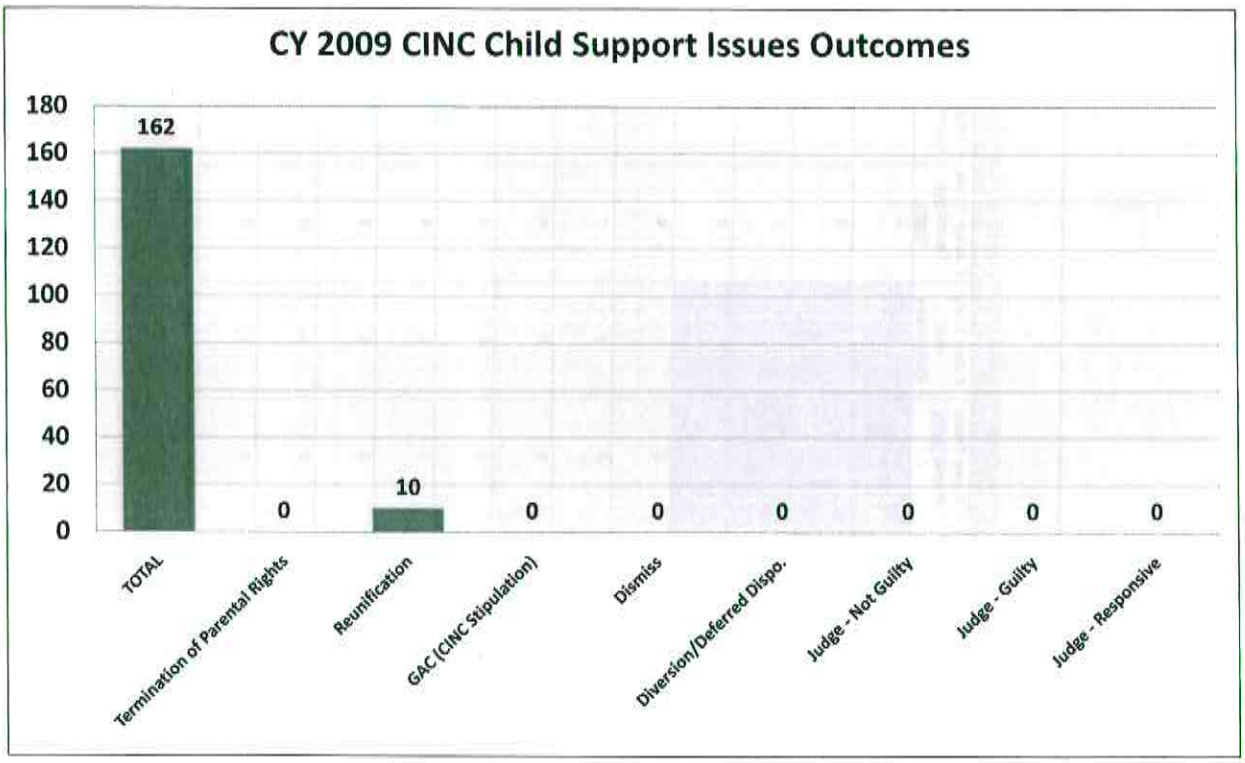
___Desktop PCs
___Laptops
___Video Cameras
___Digital Cameras
___Video Conferencing Systems
___B&W Laser Printers
___Color Printers
___Wireless Cards

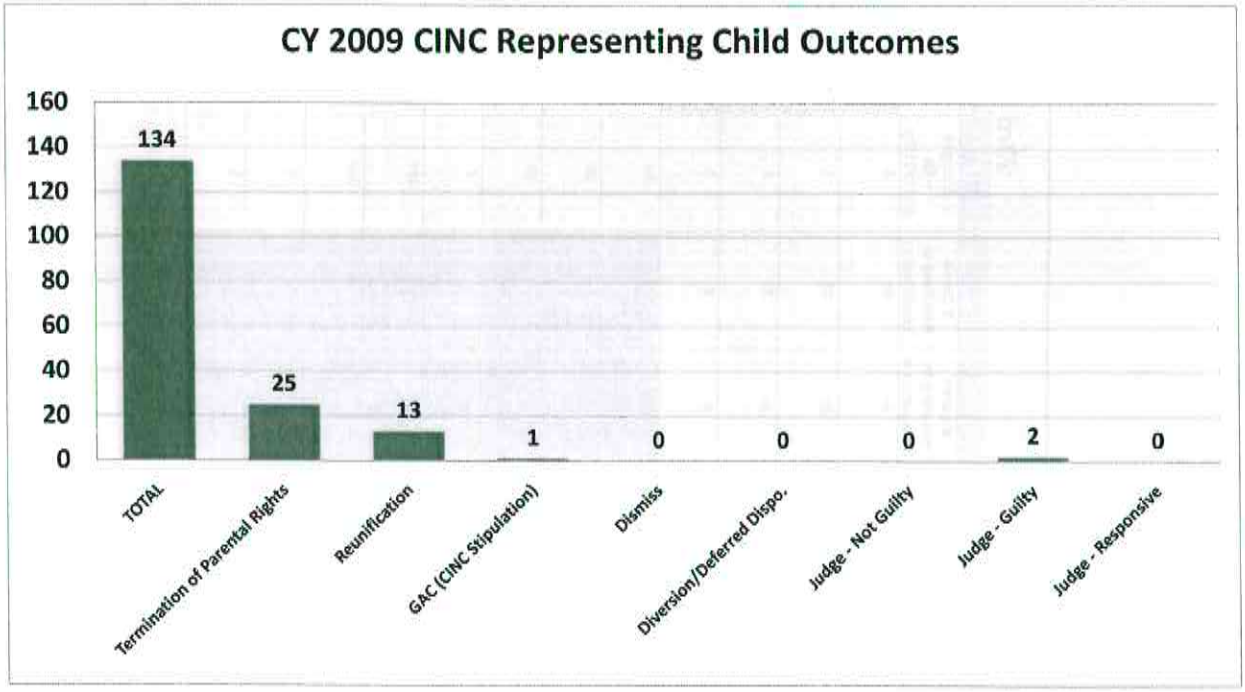
INTERNET SERVICES:
____Dialup ____Broadband ____No Internet Connection
Connection Speed:
Provider Name:
Email Provider:

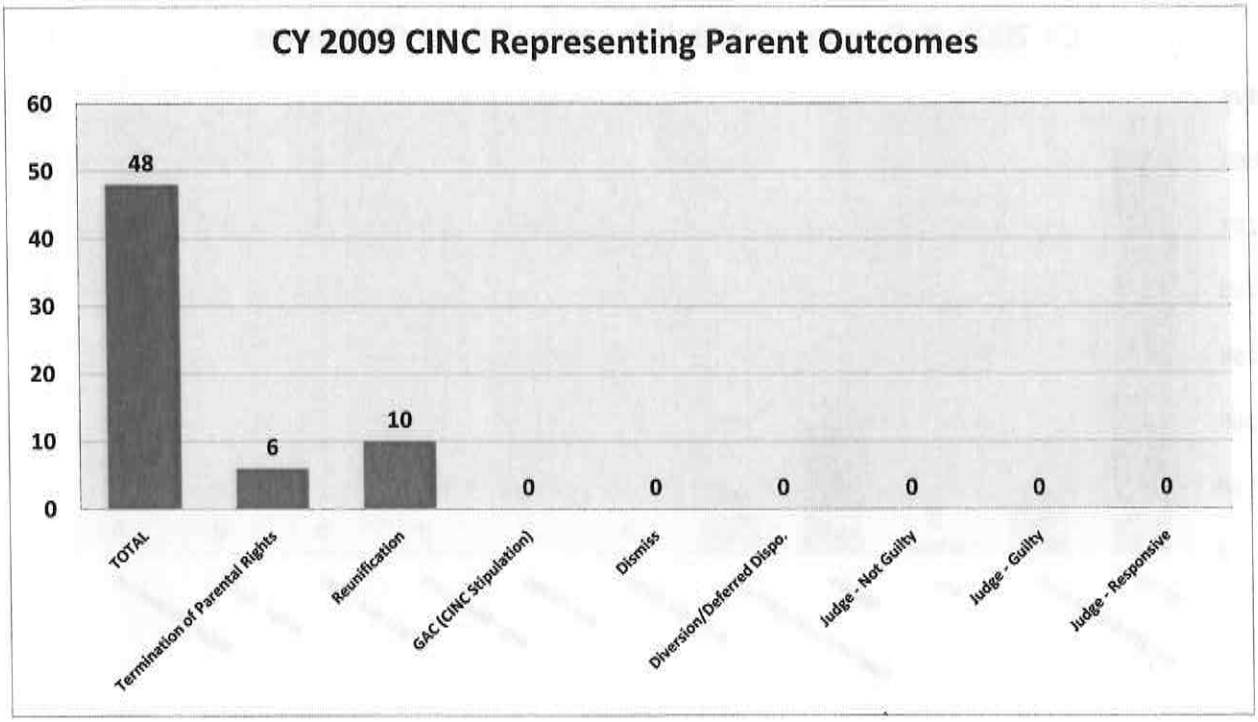
Please list any software or computer equipment in which you need training:

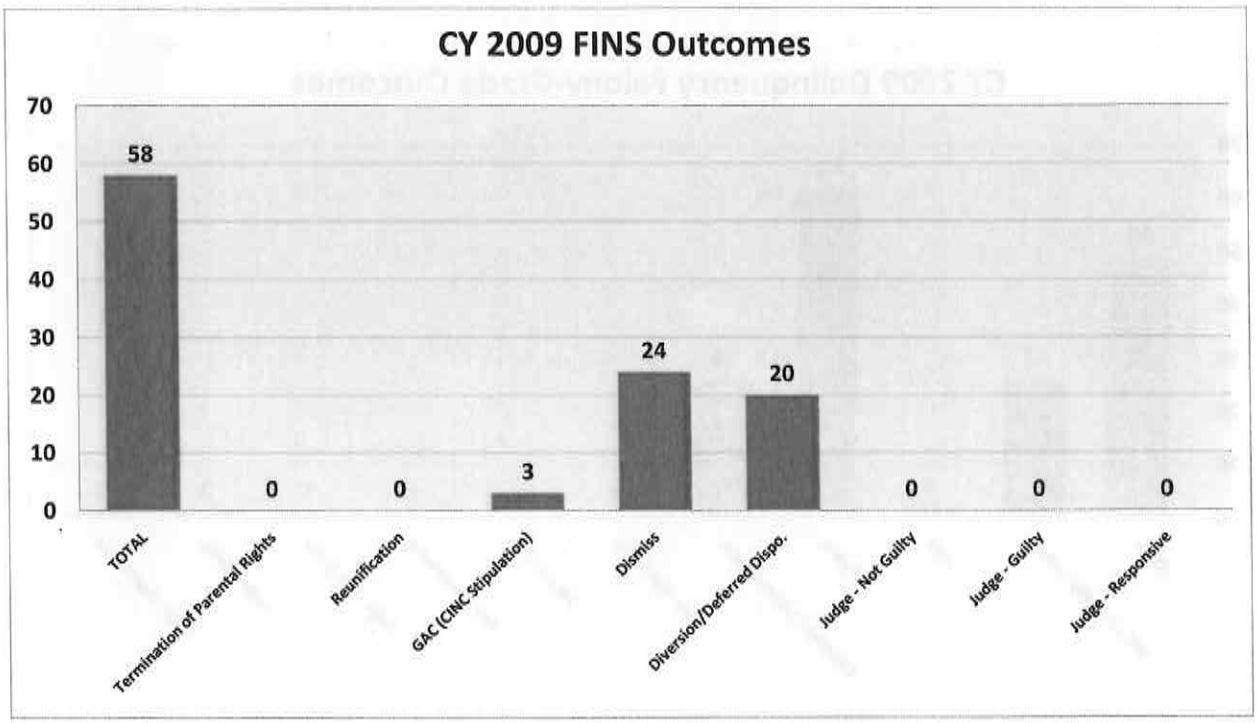
23rd District Caseload Report

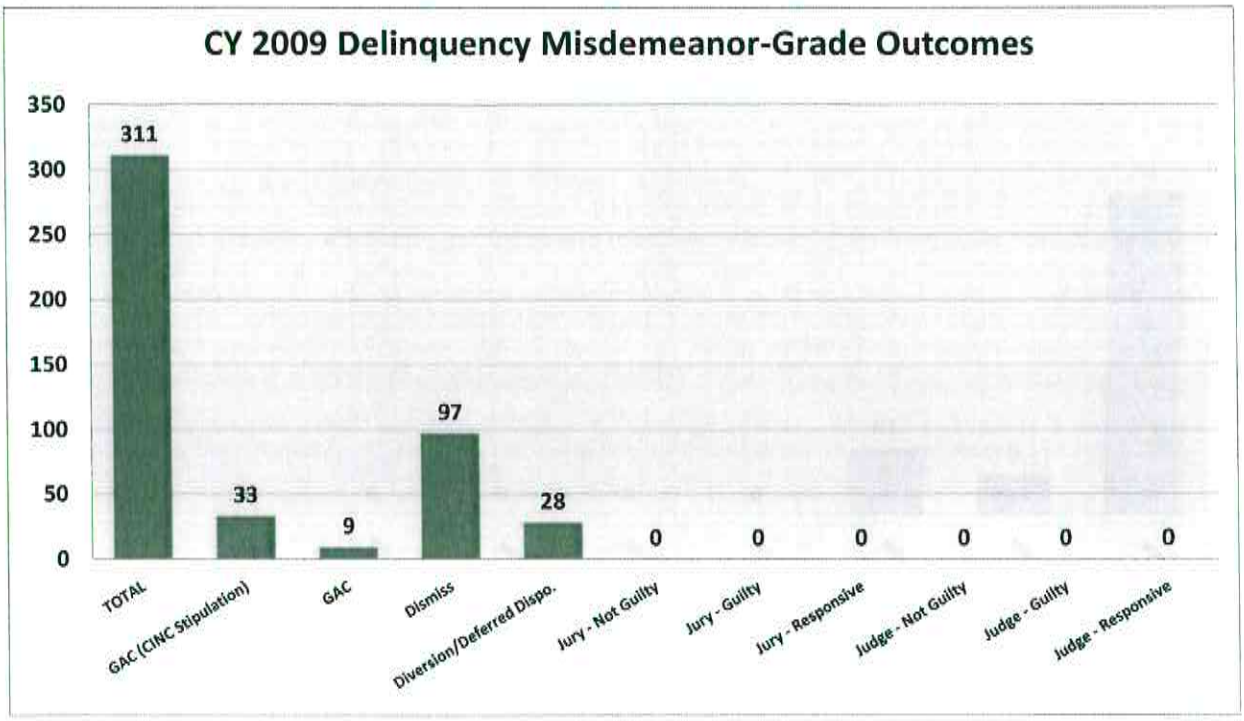
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	162	0	10	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	134	25	13	1	N/A	0	0	N/A	N/A	N/A	0	2	0
CINC Representing Parent	48	6	10	0	N/A	0	0	N/A	N/A	N/A	0	0	0
FINS	58	0	0	3	N/A	24	20	N/A	N/A	N/A	0	0	0
Delinquency Misdemeanor-grade	311	N/A	N/A	33	9	97	28	0	0	0	0	0	0
Delinquency Felony-Grade	49	N/A	N/A	26	2	62	26	0	0	0	1	1	1
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	57	N/A	N/A	63	1	1	1	0	0	0	0	0	0
Other cases (DWI, Extraditions, etc.)	31	N/A	N/A	2	1	0	0	0	0	0	0	0	0
Adult Misdemeanor	587	N/A	N/A	461	14	185	27	1	0	0	5	1	2
Adult Felony	1873	N/A	N/A	564	183	441	77	7	9	5	2	0	3
Capital	4	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Post Conviction Relief	7	N/A	N/A	1	0	0	0	0	0	0	0	2	2

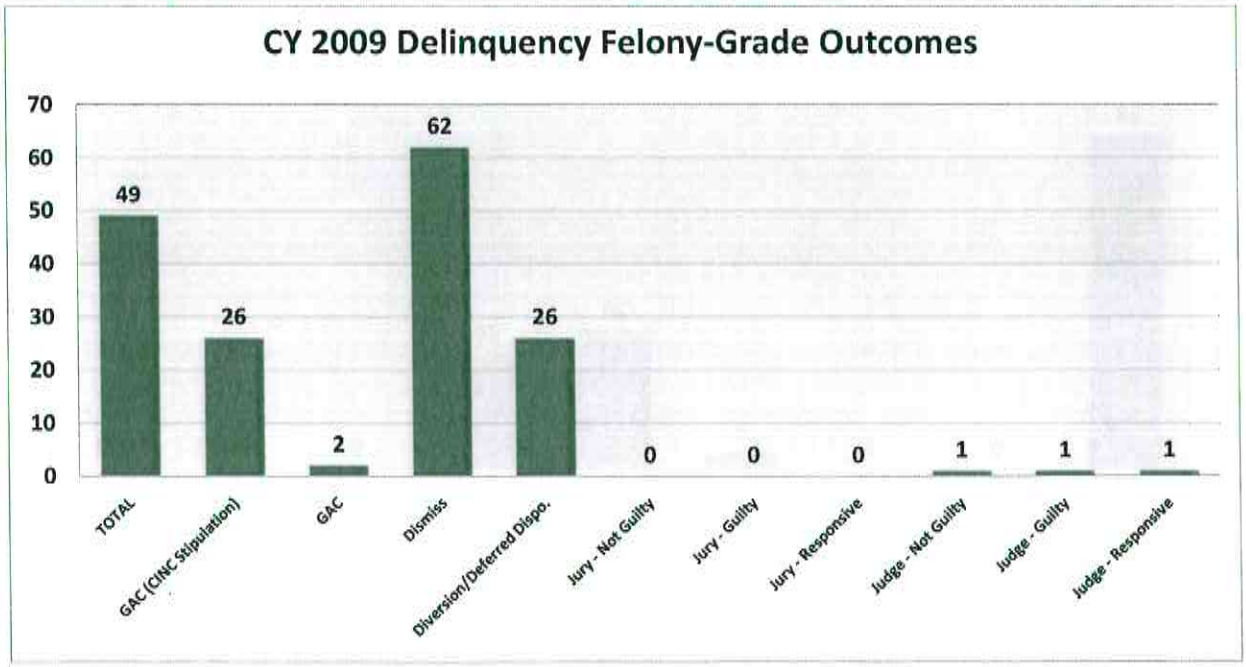

CY 2009 CINC Child Support Issues Outcomes
180
160
140
120
100
80
60
40
20
0
162
0
10
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

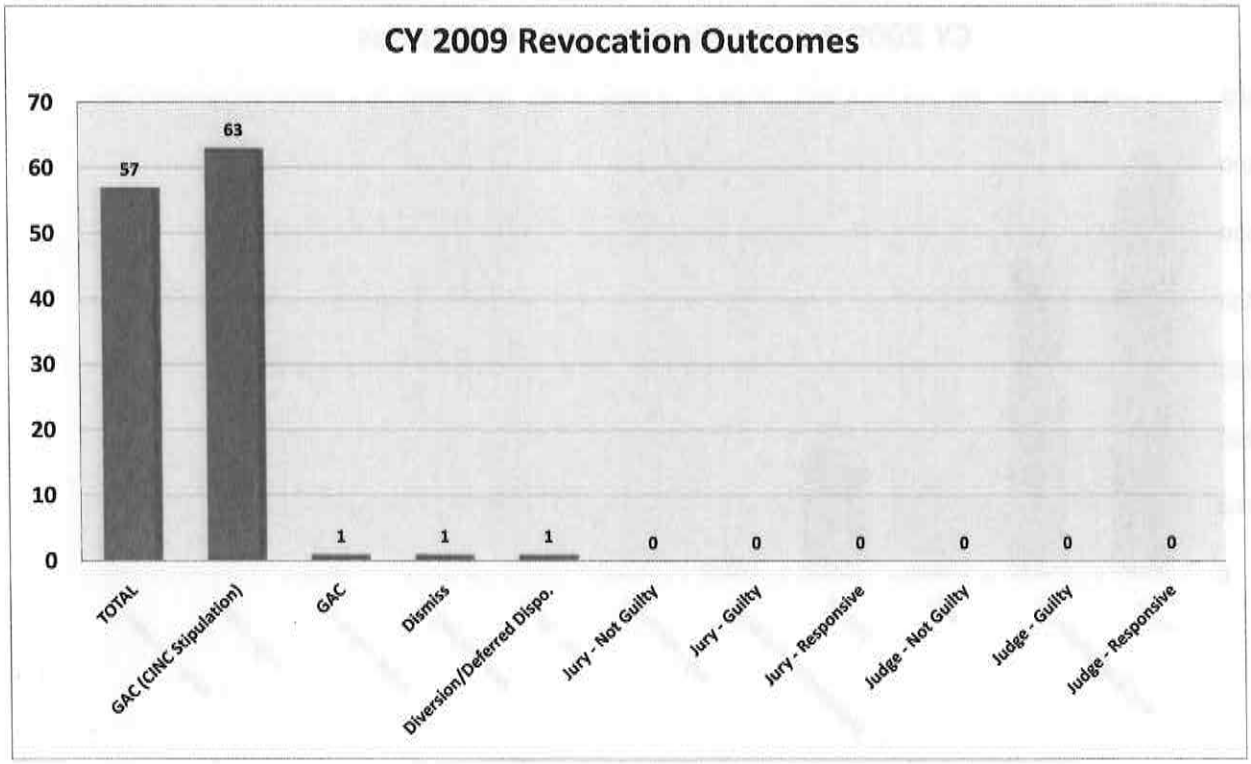

CY 2009 CINC Representing Child Outcomes
160
140
120
100
80
60
40
20
0
134
25
13
1
0
0
0
2
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

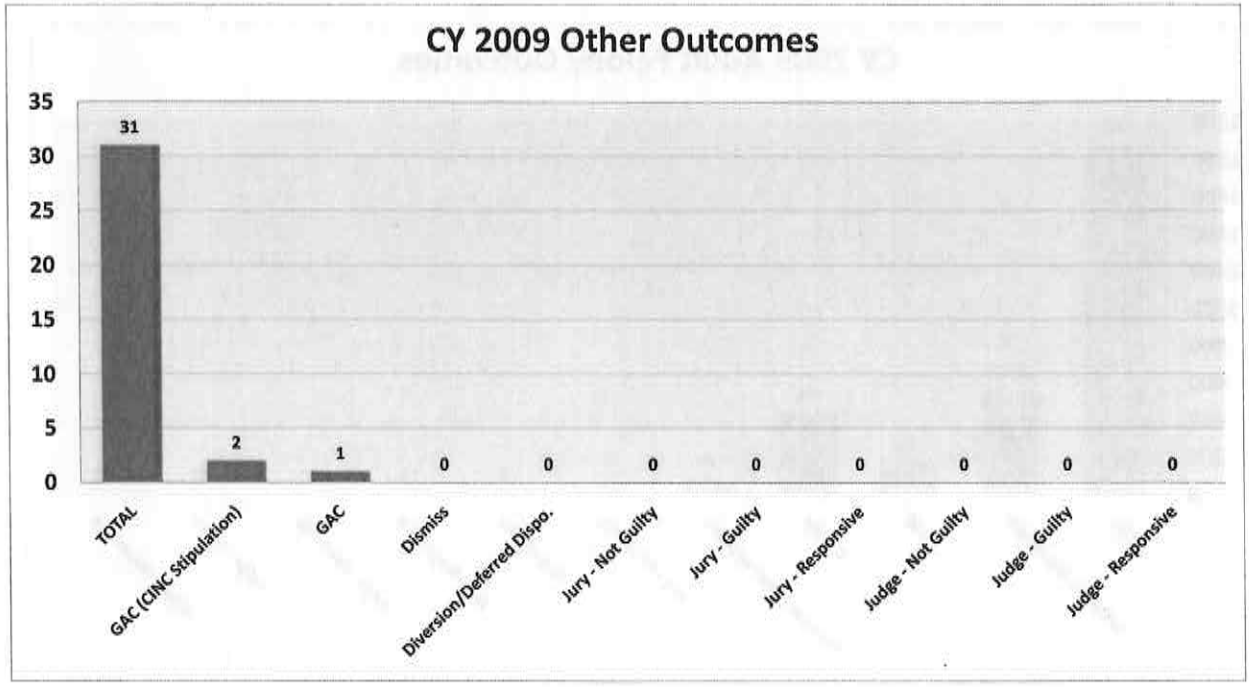

CY 2009 CINC Representing Parent Outcomes
60
50
40
30
20
10
0
48
6
10
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

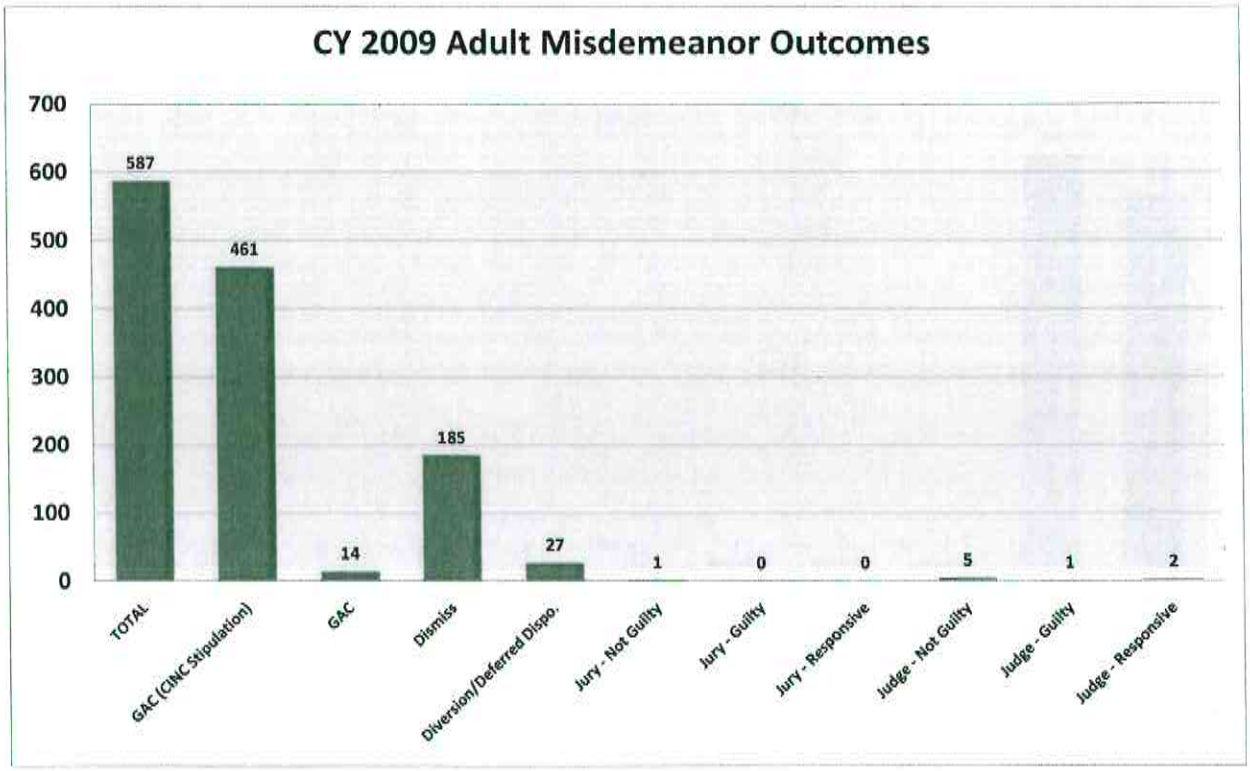

CY 2009 FINS Outcomes
70
60
50
40
30
20
10
0
58
0
0
3
24
20
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

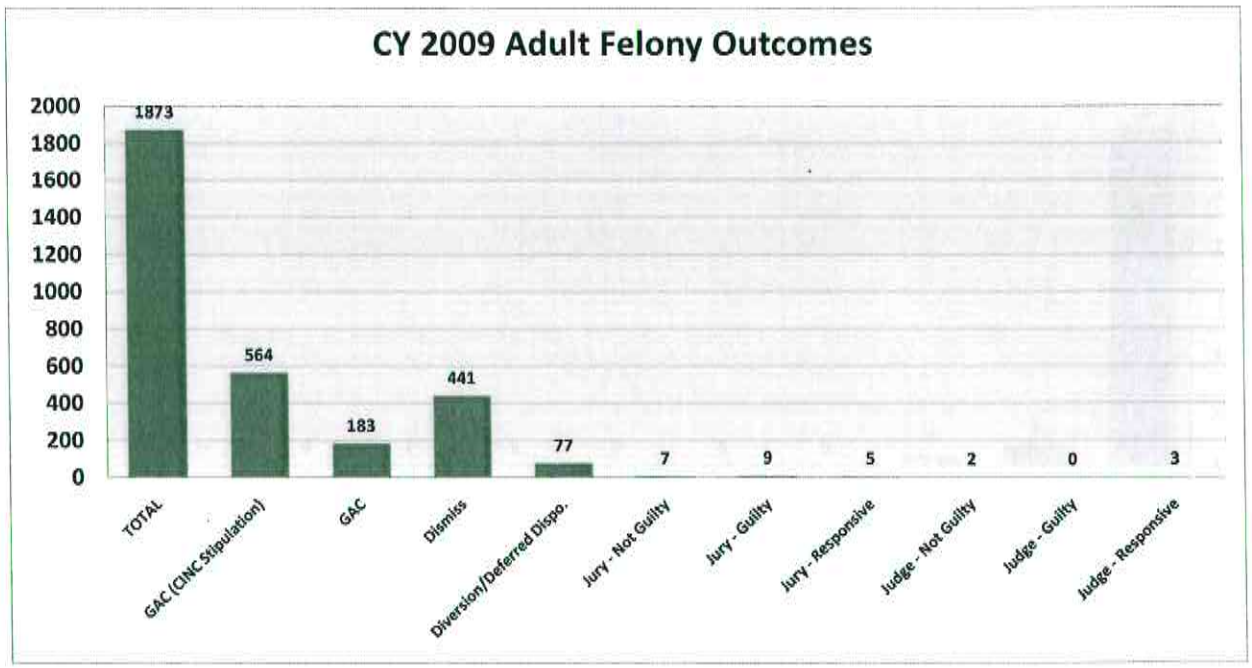

CY 2009 Delinquency Misdemeanor-Grade Outcomes
350
300
250
200
150
100
50
0
311
33
9
97
28
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

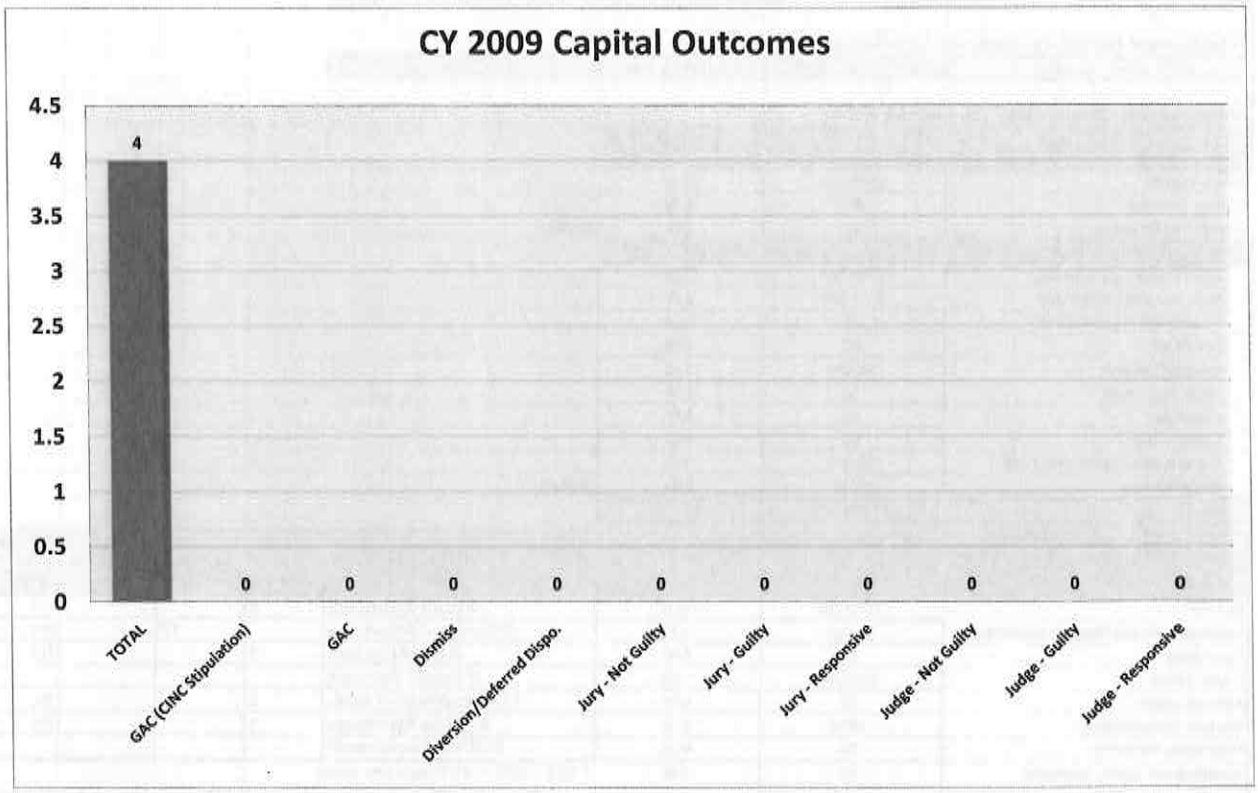

CY 2009 Delinquency Felony-Grade Outcomes
70
60
50
40
30
20
10
0
49
26
2
62
26
0
0
0
1
1
1
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

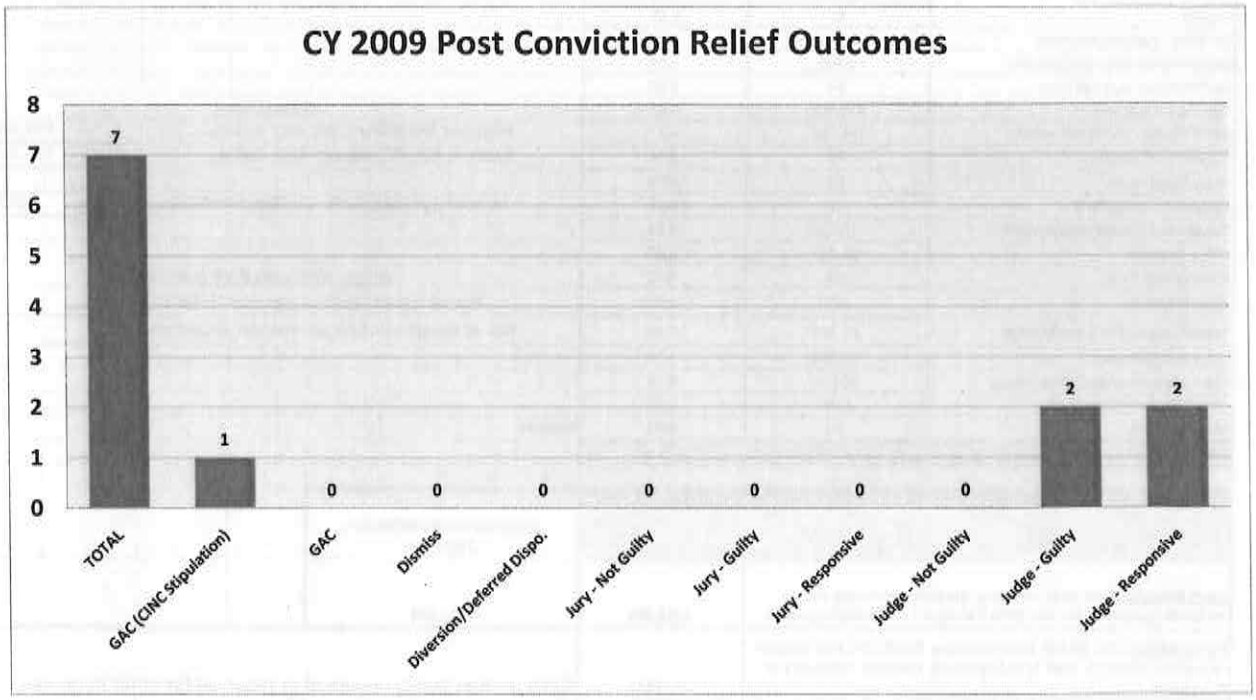

CY 2009 Revocation Outcomes
70
60
50
40
30
20
10
0
57
63
1
1
1
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
35
30
25
20
15
10
5
0
31
2
1
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
700
600
500
400
300
200
100
0
587
461
14
185
27
1
0
0
5
1
2
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
2000
1800
1600
1400
1200
1000
800
600
400
200
0
1873
564
183
441
77
7
9
5
2
0
3
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
8
7
6
5
4
3
2
1
0
7
1
0
0
0
0
0
0
0
2
2
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	23	Year>>>	CY 2009
Submitted by (name)>>>	Alan Robert		

Total Current Annual Revenue and Expenditure Budget

Revenues	$943,825	Expenditures	$1,090,400

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$323,740	29.60
Federal Revenue	$0	0.00
Grant/Other Revenue	$0	0.00
Other Local Revenue:		
Court Fees/Costs Assessed	$660,064	60.34
Bond Fees and Forfeitures	$101,541	9.28
Department of Corrections	$0	0.00
Donations	$0	0.00
Interest Revenue	$5,669	0.52
Application Fees	$0	0.00
Police Jury	$0	0.00
Sheriff's Fees	$0	0.00
Reimbursements/Attorney Fees	$2,609	0.24
Miscellaneous	$218	0.02
Totals	$1,093,841	100.00

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$873,797	86.17
Hospitalization and Disability Insurance	$1,507	0.15
Retirement	$0	0.00
Payroll Taxes	$15,815	1.56
Accrued Leave	$0	0.00
Workers' Compensation	$868	0.09
Malpractice Insurance	$0	0.00
Auto/Physical Liability Insurance	$0	0.00
Audit/Accounting Expense	$9,895	0.98
Contract Clerical	$0	0.00
Expert Witness	$14,499	1.43
Investigators	$29,524	2.91
Capital Representation	$9,337	0.92
Conflict	$0	0.00
Contract - Juvenile Attorneys	$0	0.00
Misdemeanor Attorney Contracts	$396	0.04
Contract Attorneys - all other	$0	0.00
Building Lease/Rent	$19,925	1.96
Office Repair and Maintenance	$4,743	0.47
IT/Technical Support	$0	0.00
Major Acquisitions	$0	0.00
Equipment Lease/Rent	$0	0.00
Telephone/Utilities/Postage/Internet	$7,529	0.74
Office Supplies	$8,812	0.87
Parking/Auto Tolls	$0	0.00
Advertisements	$409	0.04
Travel/Lodging/Per Diem/Mileage	$5,477	0.54
Dues and Seminars	$2,000	0.20
Law Library/Journals/Subscriptions	$8,691	0.86
Other Operating Expenses	$780	0.08
Miscellaneous	$0	0.00
Totals	$1,014,004	100.00

Explain:

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys	2			No
# Contract Attorneys		17		No
# Investigators	1			No
# Social Workers				
# Clerical/Admin Asst.	2			No
# Office Managers	1			No
# Other Employees*				

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Annualized	
Highest Staff/Contract Atty Salary	$57,888.00
Lowest Staff/Contract Atty. Salary	$39,600.00
Is your system Staff, Contract or Mixed?	Contract

Attys. with part time practice

No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

BALANCE SHEET INFORMATION	Dec. 31, 2009
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$372,098
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$218,510
Accts. Receivable (Due in 30 Days)	$61,290
Accts. Payable (Due in 30 Days)	$5,214
Total	$646,684

*Unearned State Revenue is cash received from the State which is for use in future months

Juvenile Representation Estimate
$109,989

Cash portion that is unearned or reserved for other purposes

$

APPROVED:

Alan Robert — 12-31-09

District Defender — Date

The 24th JDC Public Defender's Office

Jefferson (Gretna)

District Defender: Richard M. Tompson
848 2nd Street, 3rd Floor
Gretna, LA 70053
(504) 364-2824

24th Judicial District • Jefferson Parish
District Defender Richard M. Tompson • (504) 364-2824
848 2nd Street-Third Floor • Gretna, LA • 70053

Supervision and Structure: The District Defender in the 24th JDC is Richard Tompson, who has served in that position for 21 years and has been a public defender in Louisiana for 27 years. Mr. Tompson is supported by an Office Manager, Joni Langlinais. There are sixteen sections of District Court and four sections of Parish Court (two in Metairie and two in Gretna). There are five City Courts (Kenner, Harahan, Westwego, Gretna and Grand Isle). There are drug courts for both adults and juveniles.

Defender Staff: The 24th JDC Public Defender's Office has 37 contract attorneys, six of whom do exclusively juvenile work. Attorneys are permitted to represent clients in private criminal cases per office policy outside of the 24th JDC. The salary range for full-time attorneys is $68,208 - $72,706.

Juvenile Defense: Jefferson Parish has one of the four juvenile courts in Louisiana. There are three sections of juvenile court. Six attorneys handle strictly juvenile cases. The 24th JDC is a MacArthur Models for Change site, is an Anne E. Casey Juvenile Detention Alternatives Initiative site, and has an active Children and Youth Planning Board. The Jefferson Parish School System is under a settlement agreement with the Southern Poverty Law Center related to the delivery of federally guaranteed special education services.

District Funding: In 2009, the 24th JDC Public Defender's Office received $555,840 from the LPDB, constituting 17.19% of the district's total revenues of $3,233,651. The total expenditures in 2009 were $3,465,592.

Appointment of Counsel: In the 24th JDC, the Court makes the determination of indigence. If the client is incarcerated, appointment occurs at the 72-hour hearing in Magistrate Court. If the client is released on bond, appointment occurs at arraignment in Commissioner Court. Adult clients are held at the Parish Prison in Gretna. Juvenile clients are held in Rivarde Juvenile Detention Center in Harvey.

Fees: The 24th JDC Public Defender's Office collects the statutory $40 fee for all clients $(54,502) and does not do any independent evaluation to levy partial reimbursement from clients.

Caseload: The 24th JDC Public Defender's Office reported handling 12,251 cases in 2009. Of those, 2,548 involved juvenile matters, including 426 Child in Need of Care representations.

THE 24TH JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	
Population:	
Juvenile Population (in Public Schools)	
District Defender	Richard M. Tompson
Years as District (or Chief) Defender	21
Years of Public Defense	27
Office Manager	Joni Langlinais
Primary Office Street Address	848 2nd Street, 3rd Floor
City	Gretna
ZIP	70053
Primary Phone	504-364-2824
Primary Mailing Address	848 2nd Street, 3rd Floor, Gretna, LA 70053
Primary Email Contact	jeff@idb.nocoxmail.com
Primary Emergency Contact	Richard M. Tompson
Primary Emergency Phone	504-554-9723 Cell
Secondary Emergency Contact	Darla Noel & Joni Langlinais
Secondary Emergency Phone	504-463-4527(Cell) 504 415-6429 (Cell)
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	First Parish Court, 924 David Dr., Metairie, LA 70003 504 736-8980, Juvenile Court, 1546 Gretna Blvd., Harvey, LA 70058 504 367-3500 Ext. 327
Other District Office Contact Personnel (Primary Only)	First Parish Court-Rhonda Wise Juvenile Court-Nancy Blanda
Name of Owner(s) of Office(s)	Julie Greenberg
Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	$3,750/Monthly Rent, $1,561.82/Utilities

Courts and Locations	24th JDC, 200 Derbigny St., Gretna, LA 70053; 1st Parish Court, 924 David Dr.,Metairie, LA 70003; 2nd Parish Court, 100 Huey P. Long Ave., Gretna, LA 70053; Juvenile Court, 1546 Gretna Blvd., Harvey, LA 70058: Kenner Court, 1801 Williams Blvd., Kenner, LA 70062; Harahan Court, 6437 Jefferson Hwy., New Orleans, LA 70123; Westwego Court, 419 Avenue A, Westwego, LA 70094; Gretna Mayor's Court, 2nd & Huey P. Long Ave., Gretna, LA 70053; Grand Isle Court, 170 Ludwig Lane, Grand Isle, LA
Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	24th JDC-16 Commissioner Court-1 1st Parish-2 2nd Parish-2 Juvenile Court-3 City Courts-1
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	The PD assigned to the Magistrate Court is appointed by the Magistrate Judge to all in-jail clients who are qualified. The MPD represents clients until Arraignment. At Arraignment the Commissioner Court orders PDO appointment and Office Staff makes appropriate assignment.

Name of Adult Detention Facilities in this District	Jefferson Parish Correctional Center
Name of Adult Detention Facilities Outside the District Which Hold Clients	None
Name of Juvenile Detention Facilities in this District	Rivarde Dentention Center
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	No
District Attorney	Paul Connick, Jr.
Chief Judge of Criminal District Court	Judge Henry Sullivan
Juvenile Court Judges (specify District of City Court)	Nancy Konrad, Ann Keller, Andrea Janzen
Drug Court Judges	June Darensburg & Cornelius Regan
Mental Health Court Judges	None

Other Specialty Court	Carol Kiff/Patricia Joyce - Commissioner Court; Vernon Wilty - Magistrate Court
Name of Specialty and brief Description:	Commissioner Court handles arraignments both in jail and out of jail; also issues search warrants/arrest warrants and handles preliminary exams. Commissioners also do probable cause determinations (48 Hour).
Indigency Determined by Whom and How?	If incarcerated, by Magistrate Judge at 72 hour hearing. If on bond, at arraignment by Commissioner at Commissioner Court.
When is Assignment/Appointment of Counsel Made?	Magistrate orders appointment of Magistrate PD at 72 hour hearing, then Commissioner, at arraignment, orders PDO appointment for both in-jail and out-of-jail clients.
Client Assigned by Whom and How?	Office Staff. When the office staff puts the defendnat's name, Docket No. & Division into the computer, it automatically defaults to one of three attorneys assigned to that division of court.
Initial Client Intake Conducted by Whom? (Name and Title)	Staff enters appointments into PDO system and provides client with a "Cover Sheet" which provides information on attorney and contact information
Does this District Use an Intake Form? (If so, please attache to hard copy)	No
Brief Explanation of Intake Process	In-jail: Commissioner PD provides info on appointments from arraignment docket. Out-of-jail: Commissioner orders defendant to come to office and make application, after determining if defendant qualifies.
Does the Office Collect the $40 Fee	Yes
If $40 Fee is Not Always Collected, Explain Basis for Waiver	Defendant says he cannot afford the fee
Total Fees Collected in 2009	$54,502.02
Formula for determining the reduced rate charged if client is able to make partial payment	Pays amount he can afford at the time
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	1-Jan-10

Grant Monies for Technology Currently Unencumbered or Unexpended	None
Private Practice Policy	Attorneys are allowed to have a private practice but can only handle criminal cases outside of Jefferson Parish
Primary Immediate Needs	The most immediate problem is the sharp increase in cases involving Spanish speaking defendants. At the present time we have approximately 107 cases. The interpretation for the defendants is being handled by one interpreter/investigator and 1st & 2nd year law students from Loyola Law School. We are presently searching for additional sources for interpreters and/or Hispanic attorneys.
Immediate Critical Issue Areas	We have no critical issues at this time.
Long-Term Critical Issue Areas	The primary long term issue is whether or not this office can be converted to a full time staff. The determing issue will be whether or not there is sufficient funding for such a change. Assuming the same number of attorneys, is estimated that an additional Seven Hundred Fifty Thousand Dollars ($750,000) per year would be necessary to provide for employee benefits. (i.e medical, pension, professional liability).
Please List All New Hires in 2009 (Name and Title)	Autumn Town-District Court Attorney
2009 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2010	0

Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	CLE and in-service training and mentoring.
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	I have no mid-level supervisors. All contract attorneys ate supervised by the District Defender
Any Policy for Workload Reduction for Supervisory Staff	No
Medical Benefits for Any Staff	Medical for Office Staff
Regular meetings for Any Staff	No

Staff Directory: Part-Time Contract	Contact Information
John Benz (Fe, Mi)	504-361-8330 jebb44@aol.com
Melissa Berniard (CINC/child, FINS, Ju)	504-208-9676 melissaberniard@hotmail.com
Susan Ciaravella (Fe, Mi)	504-872-0389 susanciara@hotmail.com
Letita Davis (Cap, Fe)	504-267-7937 attyljpdavis@bellsouth.net
William Doyle (Fe, Mi)	504-452-0037 wmdlaw@yahoo.com
Calvin Fleming (Fe, Mi)	504-232-5451 lee4law@aol.com
Paul Fleming (Cap, Fe)	504-821-9955 paul.fleming@mindspring.com
D. August-Gilmore (Mi)	504-299-3481 daugustgilmore@cox.net
Matthew Goetz (Fe, Mi)	504-833-6378 mgoetz@garcherlaw.com
Raul Guerra (Fe)	504-443-2400 rguerra8@cox.net
Katherine Guste (Fe, Mi)	504-259-1586 kgustelaw@hotmail.com
Lisa Harell (CINC/both, FINS, Ju)	504-309-7251 lpequet@aol.com
Michael Idoyaga (FINS, Ju)	504-258-3615 mhidoyaga@mac.com
Jessica Lacambra (Fe, Mi)	504-342-2505 jlacambra1@hotmail.com
Alex Lambert (Fe, Mi)	504-581-3301 alambert7@cox.net
Denise Larson (Ju, CINC/child)	504-367-3500 ext 390 denisebook@bellsouth.net
Johnny Lee (Mi)	504-736-8980 jwilderness@aol.com
Jake Lemmon (Fe, Mi)	504-701-5253 jake@lemmonlawfirm.com
Mark Morgan (Fe, Mi)	504-251-5781 mmorgan@colvinlaw.com
Townsend Myers (Fe, Mi)	504-528-9500 townsendmyers@gmail.com
Marquita Naquin (Fe, Mi)	504-256-7020 darylmar@bellsouth.net
Mark Nolting (Fe, Mi)	504-559-4952 milmar94@bellsouth.net
Joseph Perez (Fe, Mi)	504-367-9999 josephlperezatty@cox.net
Michael Riehlmann (Fe, Mi)	504-957-2788 mgriehlmann@hotmail.com
Thomas Schexnayder (Mi)	504-738-0089 tommylou7@cox.net
Evans Schmidt (Fe, Mi)	504-522-4756 feslaw@bellsouth.net
Tracy Sheppard (Fe, Mi)	504-362-5000 tshep3@cox.net
Linda Davis-Short (Cap, Fe)	504-398-4510 lshort63@yahoo.com
Donald Soignet (Fe, Mi)	504-456-0392 dsoignet1027@yahoo.com
Elizabeth Toca (CINC/child, FINS, Ju)	504-392-9028 etoca@cox.net
Jacque Touzet (Fe, Mi)	504-550-031 jacque@touzetlaw.com
Cesar Vazquez (Cap, Fe)	504-465-0908 cjvazquez@earthlink.net
George Vedros (Fe, Mi)	504-473-8328 gvedros@yahoo.com
Timon Webre (FINS, Ju, CINC/child)	504-367-3500 ext. 389 timon.webre@gmail.com
Frazilia Wiggins (Fe, Mi)	504-460-9936 fwiggins@cox.net
Jarmel Williams (Fe, Mi)	504-304-8507 jarmelwilliamsesq@gmail.com
Lindsey Williams (Fe, Mi)	504-432-5149 plwlaw@gmail.com

2009 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.

_____
Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
__Windows Vista
__Windows Server 2000/2003/2008
X Windows XP
__Mac OSX

Productivity Suites Used:
_X_Microsoft Office 2007 (Word, Excel, etc.)
_X_Microsoft Office 2003
__Previous Microsoft Office version
_X_Corel Word Perfect
_X_Other

Internet Browsers Used:
_X_Internet Explorer 6
_X_Internet Explorer 7 or 8
__Firefox
__Other

HARDWARE:
Please enter the number of devices in your inventory

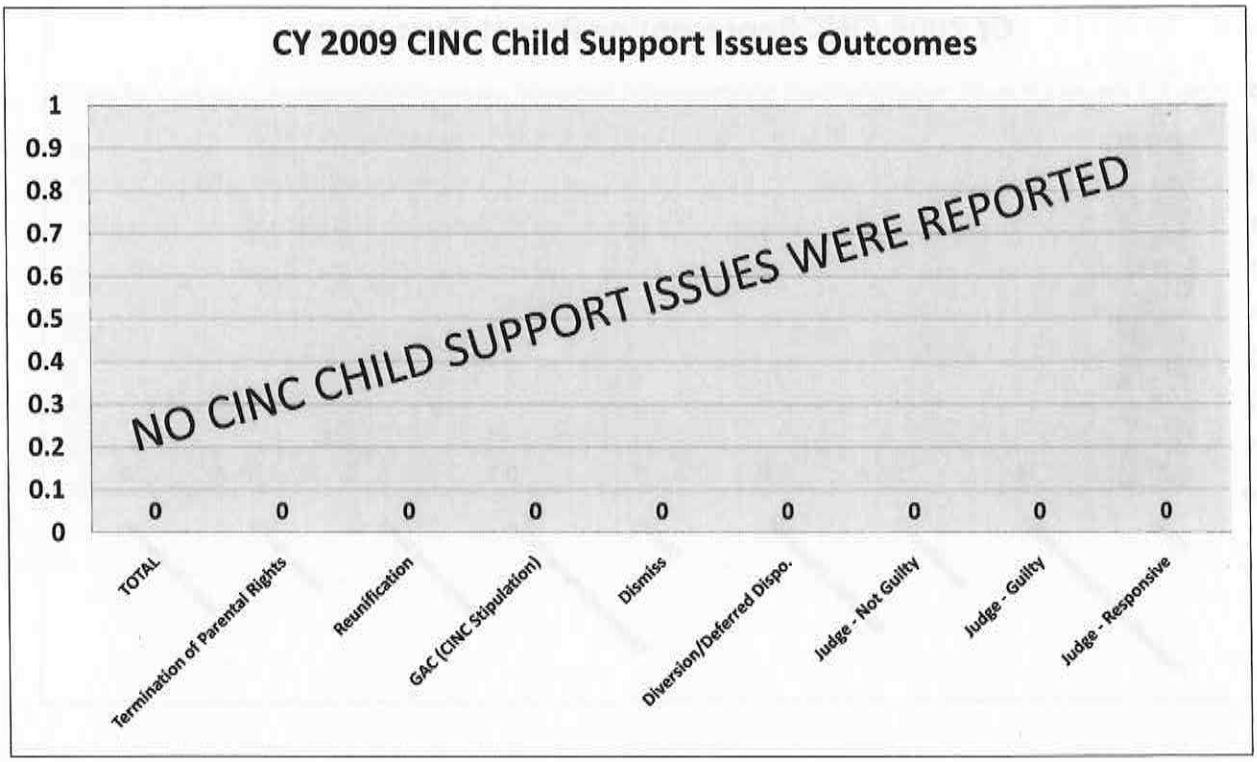
_10_Desktop PCs
_40_Laptops
___Video Cameras
___Digital Cameras
___Video Conferencing Systems
_8_B&W Laser Printers
_1_Color Printers
___Wireless Cards

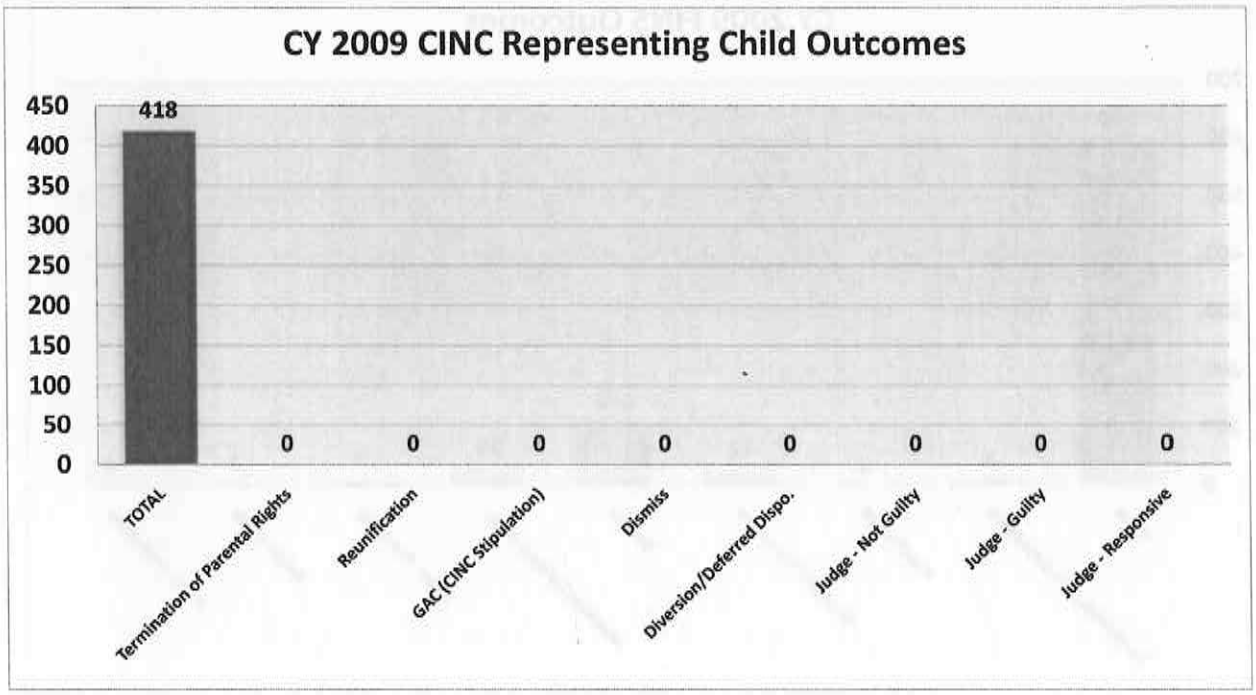
INTERNET SERVICES:
____Dialup _X__Broadband ____No Internet Connection
Connection Speed: 2.0/384
Provider Name: Cox Communications
Email Provider: Cox Communications

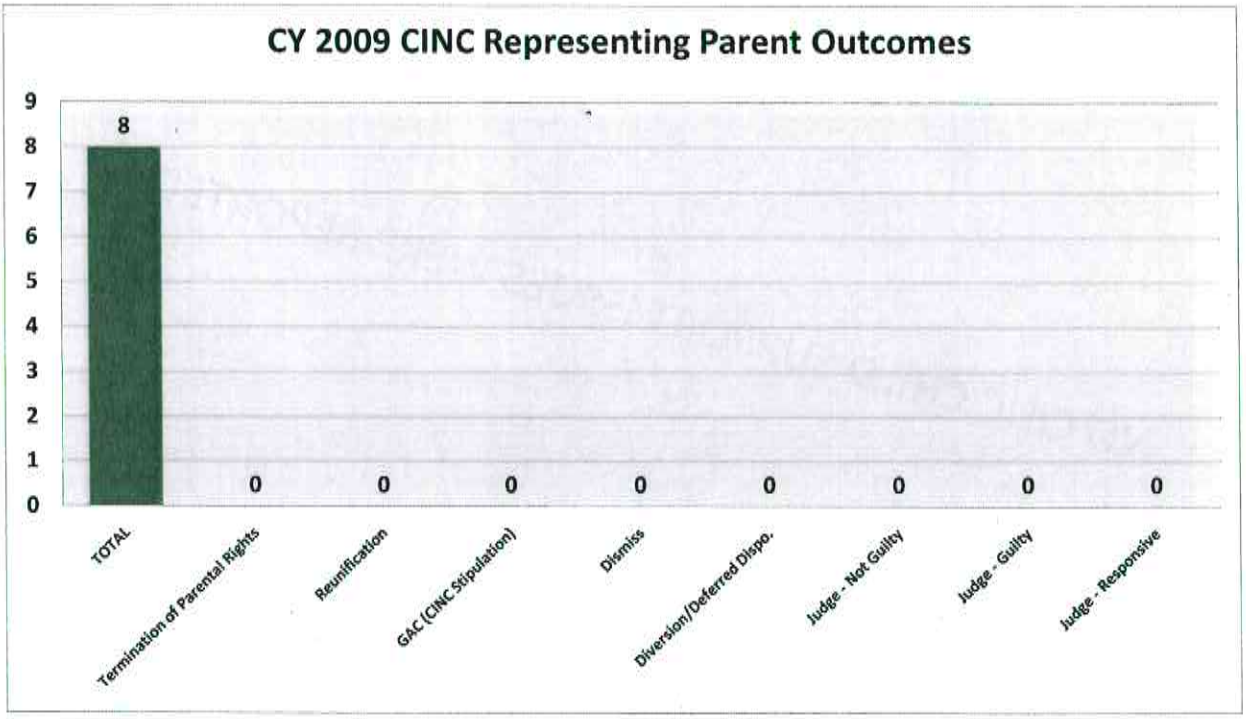
Please list any software or computer equipment in which you need training:

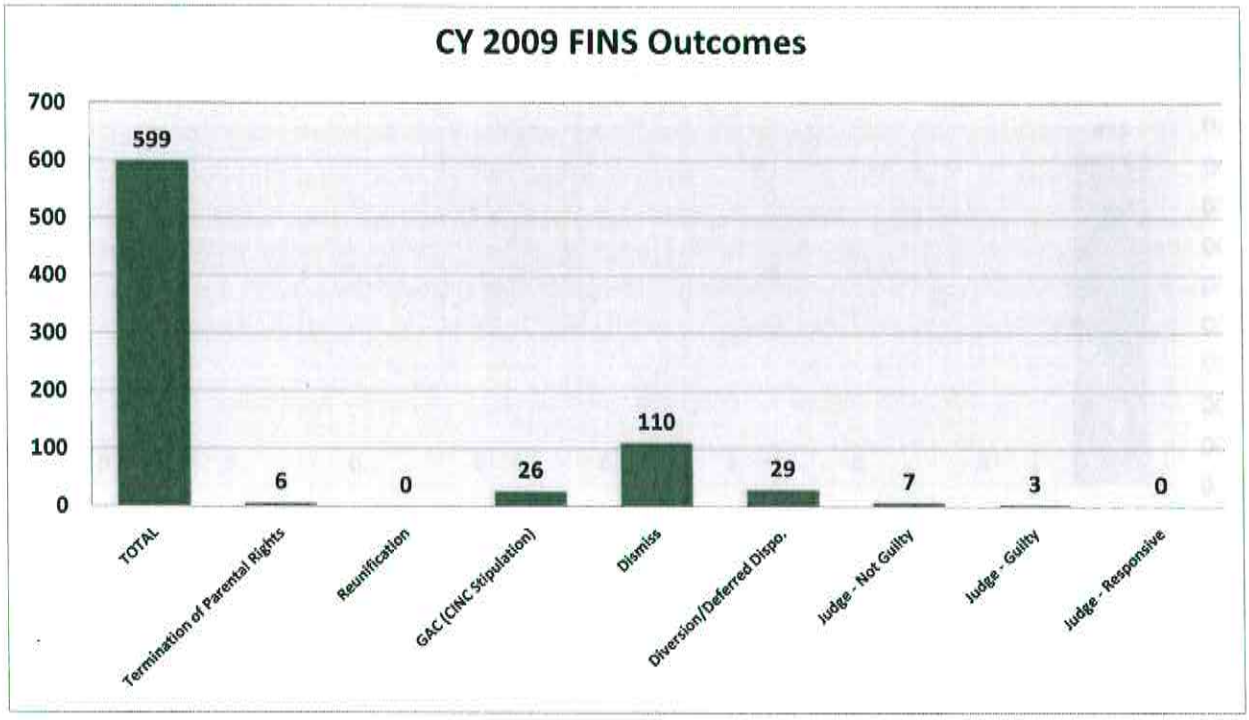
24th District Caseload Report

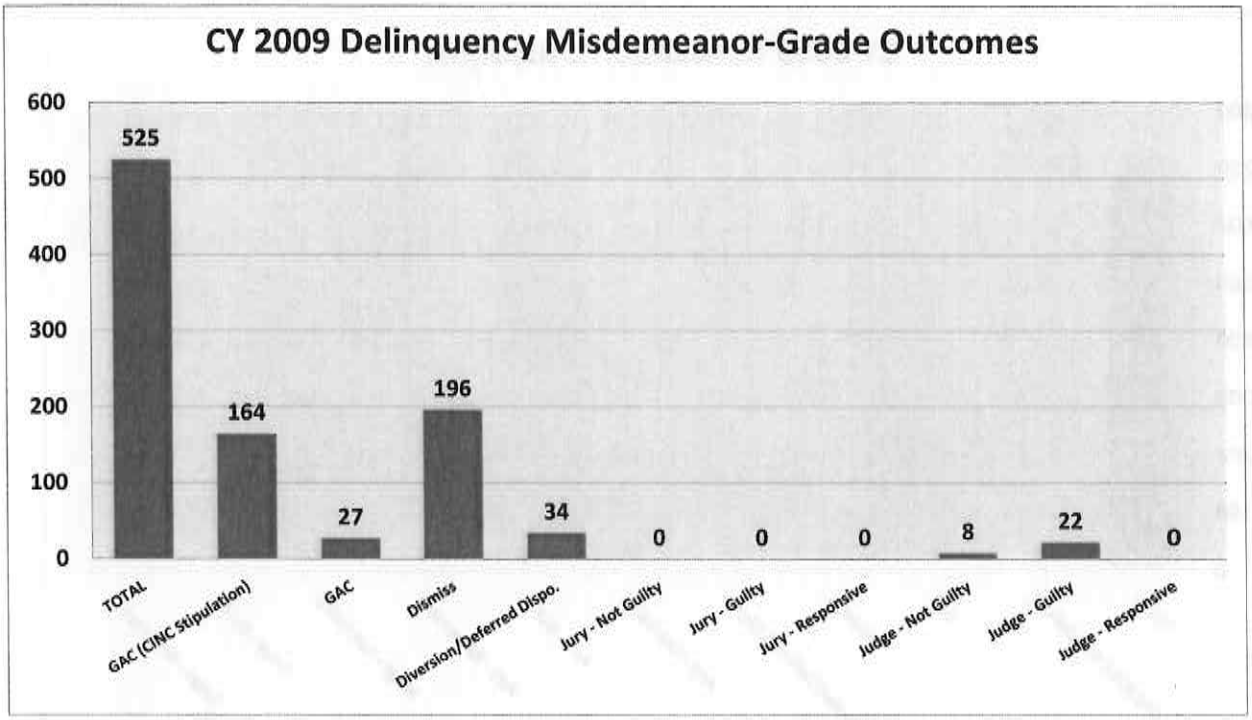
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	418	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Parent	8	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
FINS	599	6	0	26	N/A	110	29	N/A	N/A	N/A	7	3	0
Delinquency Misdemeanor-grade	525	N/A	N/A	164	27	196	34	0	0	0	8	22	0
Delinquency Felony-Grade	998	N/A	N/A	128	30	90	6	0	0	0	15	13	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	685	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Other cases (DWI, Extraditions, etc.)	6	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Adult Misdemeanor	3756	N/A	N/A	1669	248	887	38	3	11	0	8	12	0
Adult Felony	5207	N/A	N/A	2141	294	422	44	7	53	3	2	6	1
Capital	38	N/A	N/A	0	0	6	0	0	1	0	0	0	0
Post Conviction Relief	11	N/A	N/A	0	0	0	0	0	0	0	0	0	0

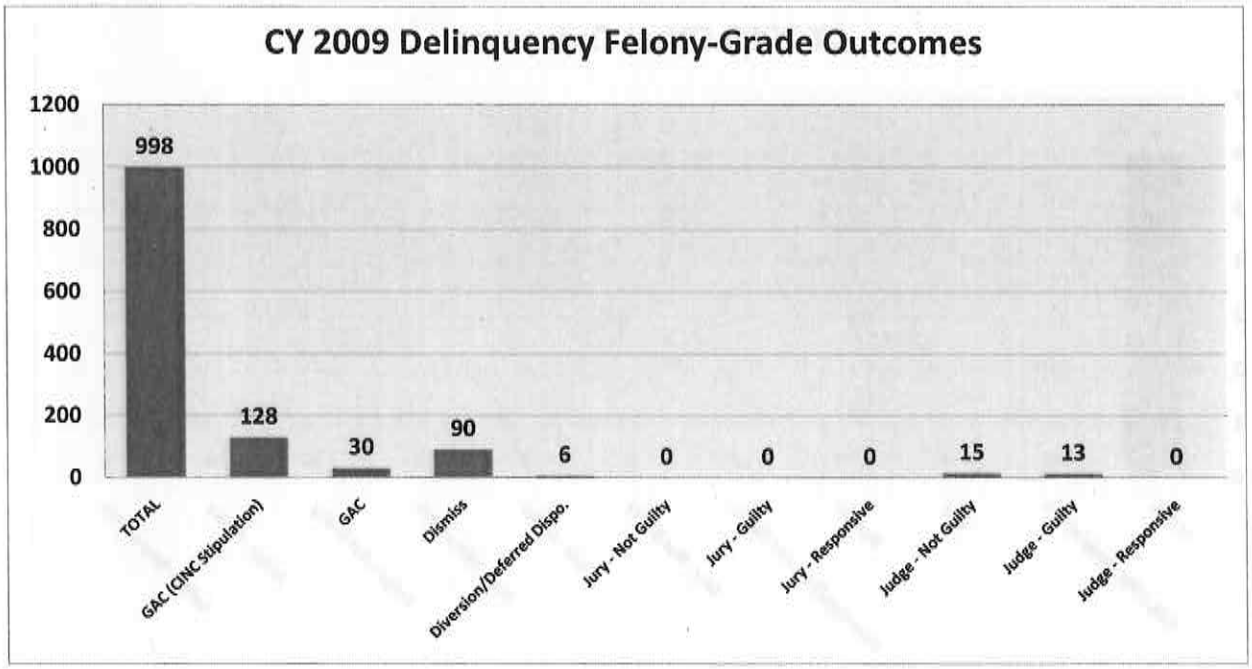

CY 2009 CINC Child Support Issues Outcomes
NO CINC CHILD SUPPORT ISSUES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

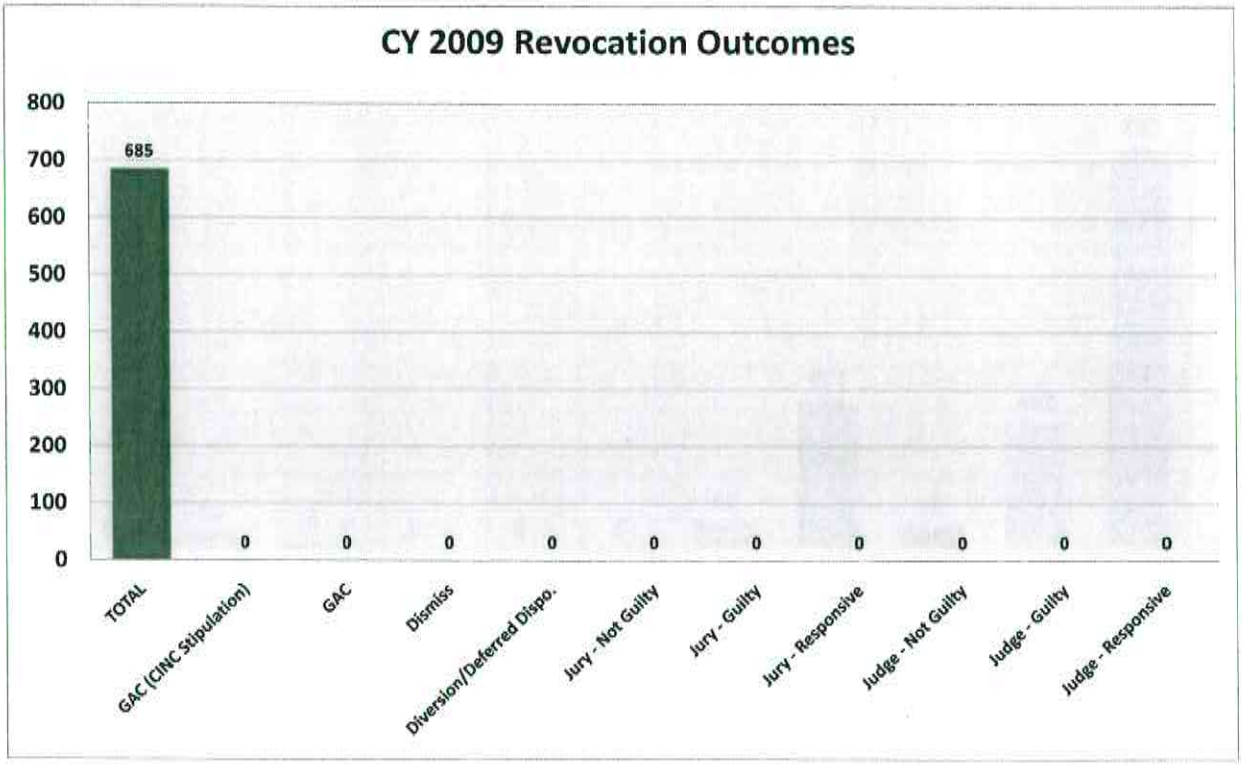

CY 2009 CINC Representing Child Outcomes
450
400
350
300
250
200
150
100
50
0
418
0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

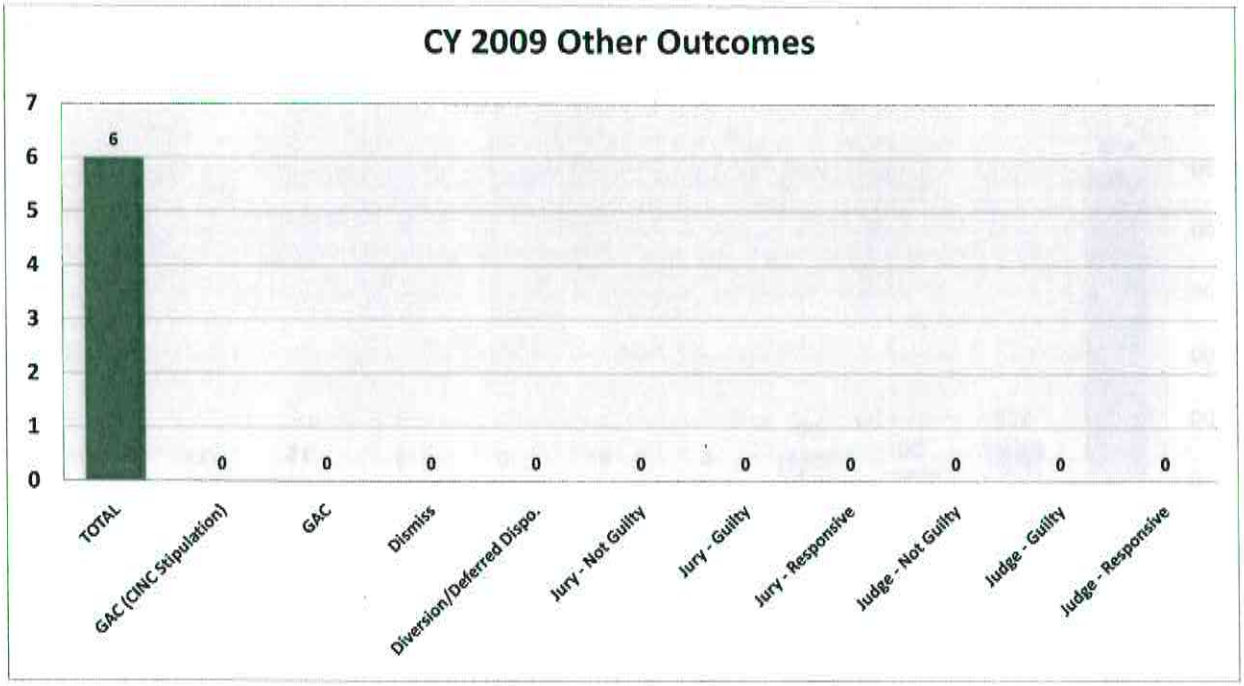

CY 2009 CINC Representing Parent Outcomes
9
8
7
6
5
4
3
2
1
0
8
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

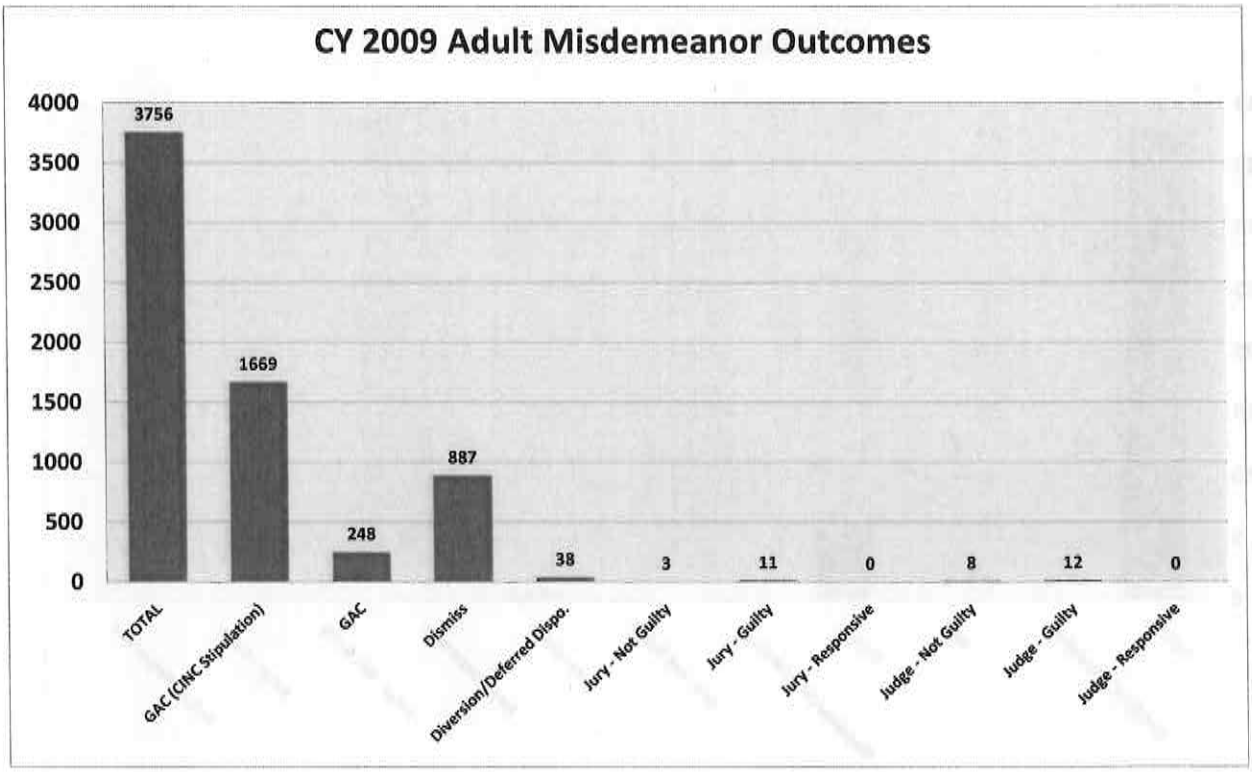

CY 2009 FINS Outcomes
700
600
500
400
300
200
100
0
599
6
0
26
110
29
7
3
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

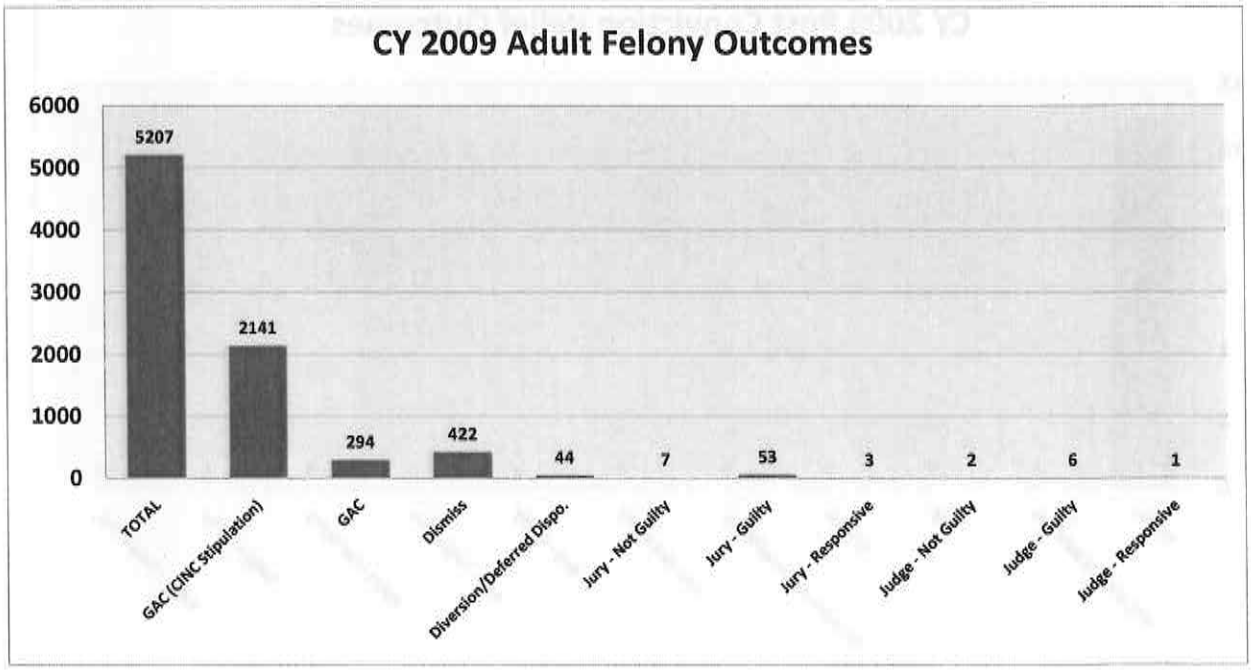

CY 2009 Delinquency Misdemeanor-Grade Outcomes
600
500
400
300
200
100
0
525
164
27
196
34
0
0
0
8
22
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

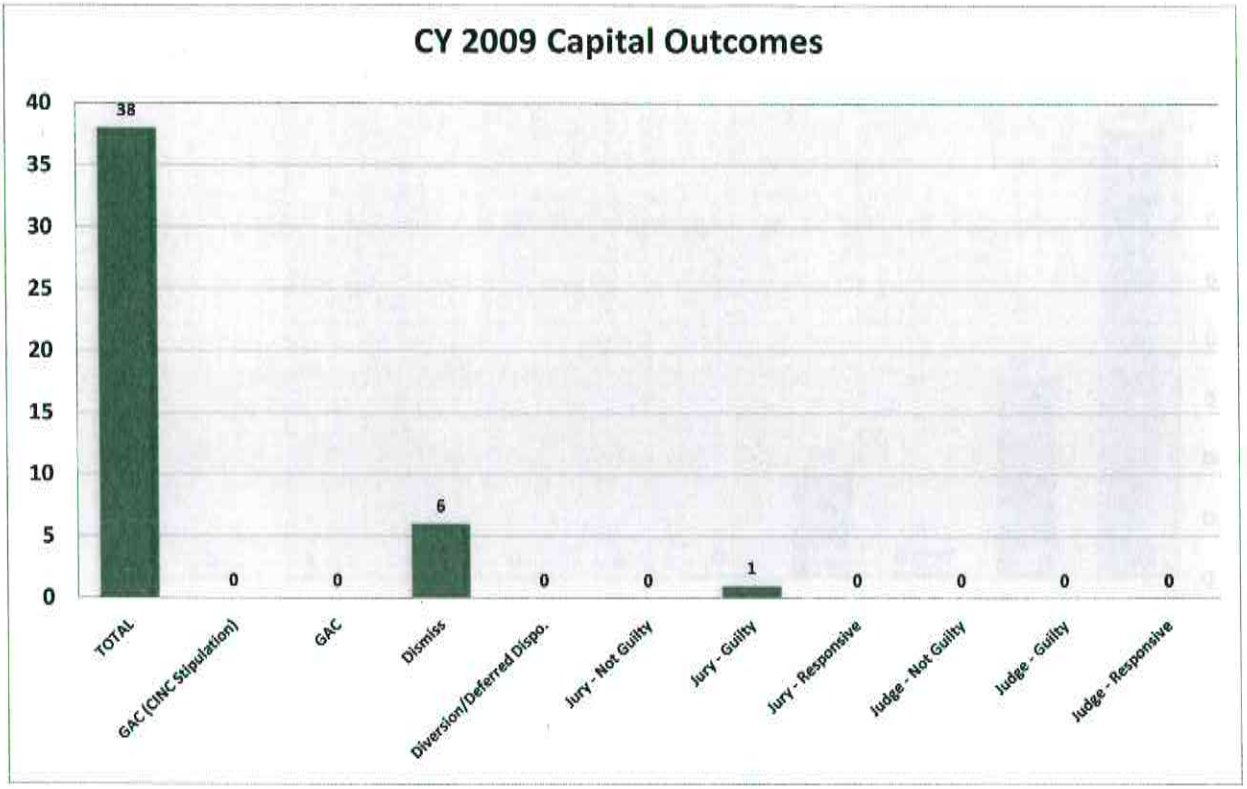

CY 2009 Delinquency Felony-Grade Outcomes
1200
1000
800
600
400
200
0
998
128
30
90
6
0
0
0
15
13
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

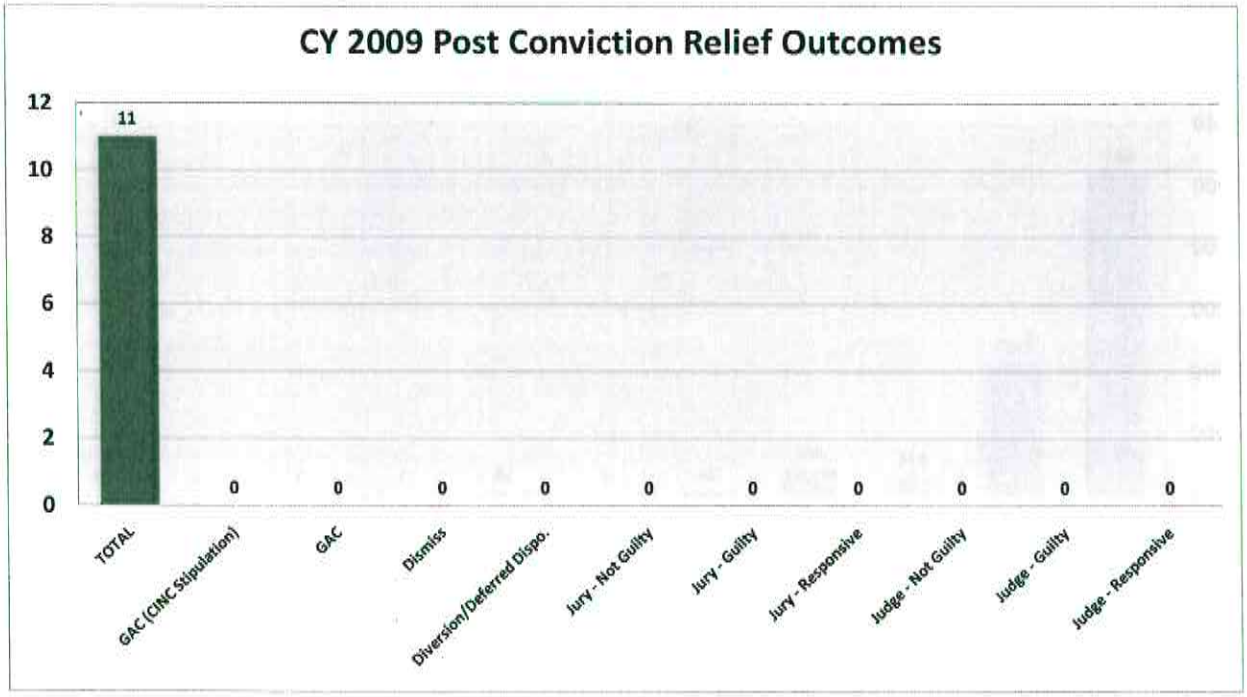

CY 2009 Revocation Outcomes
800
700
600
500
400
300
200
100
0
685
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
7
6
5
4
3
2
1
0
6
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
4000
3500
3000
2500
2000
1500
1000
500
0
3756
1669
248
887
38
3
11
0
8
12
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
6000
5000
4000
3000
2000
1000
0
5207
2141
294
422
44
7
53
3
2
6
1
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
40
35
30
25
20
15
10
5
0
38
0
0
6
0
0
1
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
12
10
8
6
4
2
0
11
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	24	Year>>>	CY 2009
Submitted by (name)>>>	R. Tompson		

Total Current Annual Revenue and Expenditure Budget

Revenues	$3,372,946	Expenditures	$3,469,258

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$555,840	17.19
Federal Revenue	$0	0.00
Grant/Other Revenue	$12,498	0.39
Other Local Revenue:		
Court Fees/Costs Assessed	$2,302,086	71.19
Bond Fees and Forfeitures	$291,966	9.03
Department of Corrections	$10,000	0.31
Donations	$0	0.00
Interest Revenue	$1,759	0.05
Application Fees	$54,502	1.69
Police Jury	$0	0.00
Sheriff's Fees	$0	0.00
Reimbursements/Attorney Fees	$0	0.00
Miscellaneous	$5,000	0.15
Totals	$3,233,651	100.00

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$1,230,008	35.49
Hospitalization and Disability Insurance	$5,880	0.17
Retirement	$22,620	0.65
Payroll Taxes	$1,213	0.04
Accrued Leave	$0	0.00
Workers' Compensation	-$2	0.00
Malpractice Insurance	$0	0.00
Auto/Physical Liability Insurance	$3,780	0.11
Audit/Accounting Expense	$45,200	1.30
Contract Clerical	$0	0.00
Expert Witness	$43,145	1.24
Investigators	$110,243	3.18
Capital Representation	$296,985	8.57
Conflict	$0	0.00
Contract - Juvenile Attorneys	$192,870	5.57
Misdemeanor Attorney Contracts	$318,118	9.18
Contract Attorneys - all other	$1,020,534	29.45
Building Lease/Rent	$45,000	1.30
Office Repair and Maintenance	$7,124	0.21
IT/Technical Support	$13,751	0.40
Major Acquisitions	$0	0.00
Equipment Lease/Rent	$8,794	0.25
Telephone/Utilities/Postage/Internet	$12,515	0.36
Office Supplies	$11,323	0.33
Parking/Auto Tolls	$0	0.00
Advertisements	$0	0.00
Travel/Lodging/Per Diem/Mileage	$2,256	0.07
Dues and Seminars	$14,500	0.42
Law Library/Journals/Subscriptions	$14,825	0.43
Other Operating Expenses	$5,012	0.14
Miscellaneous	$39,898	1.15
Totals	$3,465,592	100.00

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys				
# Contract Attorneys		40	30	No
# Investigators		5	30	No
# Social Workers				
# Clerical/Admin Asst.	4	1	28	Yes
# Office Managers				
# Other Employees*				

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Annualized

Highest Staff/Contract Atty Salary	$72,706.00
Lowest Staff/Contract Atty. Salary	$61,573.00
Is your system Staff, Contract or Mixed?	Contract

Attys. with part time practice

No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

Explain:

BALANCE SHEET INFORMATION	Dec. 31, 2009
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$1,639,490
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$0
Accts. Receivable (Due in 30 Days)	$0
Accts. Payable (Due in 30 Days)	$0
Total	$1,639,490

*Unearned State Revenue is cash received from the State which is for use in future months

Juvenile Representation Estimate
$385,740

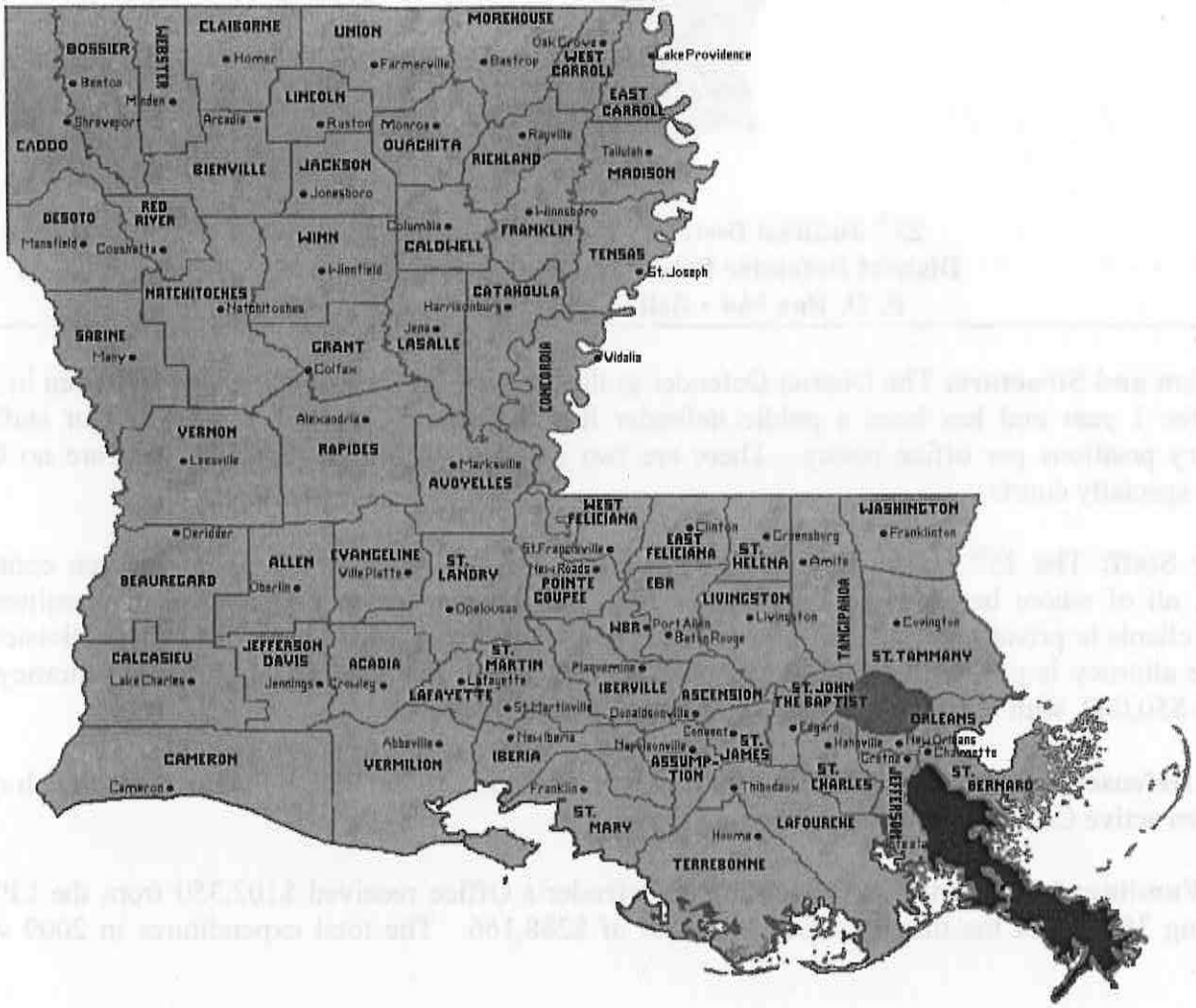
Cash portion that is unearned or reserved for other purposes

0

APPROVED:

Richard W. Tompson — District Defender

12-31-09 — Date



The 25th JDC Public Defender's Office

Plaquemines (Point-a-la-Hache)

District Defender: Peter Barbee
301 Main Street, Room 115
Belle Chasse, LA 70037
(504) 297-5236

25th Judicial District • Plaquemines Parish
District Defender Peter Barbee • (504) 297-5236
P. O. Box 964 • Belle Chase, LA • 70073

Supervision and Structure: The District Defender in the 25th JDC is Peter Barbee, who has been in that position for 1 year and has been a public defender for 21 years. Caseload is adjusted for staff in supervisory positions per office policy. There are two sections of District Court. There are no City Courts or specialty courts.

Defender Staff: The 25th Public Defender's Office has one full-time staff attorney and ten contract attorneys, all of whom handle a combination of adult and juvenile cases. Attorneys are permitted to represent clients in private criminal cases per office policy, unless the case is being held in the division to which the attorney is primarily assigned as public defender. The salary range for full-time attorneys is $15,500 - $50,000, with variances based on experience and case type.

Juvenile Defense: Juvenile cases are heard by District Judges in the 25th JDC. Plaquemines Parish does not have an active Children and Youth Planning Board.

District Funding: In 2009, the 25th JDC Public Defender's Office received $102,350 from the LPDB, constituting 35.52% of the district's total revenues of $288,166. The total expenditures in 2009 were $421,384.

Appointment of Counsel: In the 25th JDC, the Public Defender's Office makes the determination of indigence. Appointment of counsel occurs when charges are filed. Adult clients were held at the Plaquemines Parish Prison prior to Katrina, but since the facility was destroyed, they are now held in Jefferson Parish by contract. Juveniles are held in Belle Chase Lockup.

Fees: The 25th JDC Public Defender's Office collects the statutory $40 fee for all clients ($3,205), and at times, the Court may assess fees upon entry of a guilty plea.

Caseload: The 25th JDC Public Defender's Office reported handling 1,641 cases in 2009. Of those, 106 involved juvenile matters, including 36 Child in Need of Care representations.

THE 25TH JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	Plaquemines Parish- 25th Judicial District
Population:	2008-29,240; 2009- 30,200
Juvenile Population (in Public Schools)	3,851
District Defender	Peter Barbee
Years as District (or Chief) Defender	27 February, 2009
Years of Public Defense	21
Office Manager	Sadie S. Guey
Primary Office Street Address	301 Main St.
City	Belle Chase
ZIP	70037
Primary Phone	504-297-5236 (Fax: 504-297-5238)
Primary Mailing Address	Post Office Box 594, Belle Chasse, LA 70037
Primary Email Contact	ssguey@plaqueminesparish.com
Primary Emergency Contact	Peter Barbee
Primary Emergency Phone	(504) 376-9200
Secondary Emergency Contact	Sadie S. Guey
Secondary Emergency Phone	504-2709048
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	208 Avenue M, Belle Chasse, LA 70037
Other District Office Contact Personnel (Primary Only)	
Name of Owner(s) of Office(s)	Plaquemines Parish Government

Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	None.
Courts and Locations	Division "A" ;Division "B"; Juvenile Court and Adult Drug Court - 201 Main Street, Suite 15, Belle Chasse, LA 70037
Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	Division "A" ;Division "B"; Juvenile Court and Adult Drug Court
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Our Felony Chief assigns all felony casses to our 5 attorneys and then at magistrate court the Administrator who does the interviews appoints the 5 attorneys on all misdemeanors and felony cases assigned. We do take and alternate the cases with each attorney and if a conflick we go through our attorneys that are in house and assign before we go outside the office, which hasn't had to be done yet.
Name of Adult Detention Facilities in this District	There is a lockup in Belle Chasse, but prisoners are housed by contract in Orleans Parish Prison due to destruction of the parish prison by Hurricane Katrina.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Orleans Parish Prison, due to Hurricane Katrina
Name of Juvenile Detention Facilities in this District	St. Bernard Detention Facilities
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	St. Bernard Detention Facilities
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	Impacts the speed of meeting with clients and accessibility of the client. Further, it limits the opportunity to meet with clients on dates other than scheduled court dates, which are Monday, Wednesday and Friday for magistrate court, then any other scheduled court date only. We must spend extra money to travel to this facility.
District Attorney	Charles Ballay
Chief Judge of Criminal District Court	Judge Kevin Conner
Juvenile Court Judges (specify District of City Court)	Yes. Judge Joy Lobrano
Drug Court Judges	Yes. Judge Kevin Conner
Mental Health Court Judges	No
Other Specialty Court	No
Name of Specialty and brief Description:	None

Indigency Determined by Whom and How?	Sadie S. Guey, Administrator. We are following a form that will be attached to the mailed copy but we are starting to use the new 4 page PDO interview sheet that we obtained off the PDO and made a few changes to fit our parish. That form will also be attached to the mailing copy. We do you a formula that was given to us called the In Forma Pauperis Guidelines 2008-09 Income Level.
When is Assignment/Appointment of Counsel Made?	At the magistrate hearing which is done within 48-72 hours. Sometimes, if at motions, arraignments, pre-trials or misdemeanor trials if someone comes in without an attorney and judge then appoints them to be interviewed by our office for approval or not.
Client Assigned by Whom and How?	At magistrate hearing all clients are referred to us for interview and appointment, then if after a client
Initial Client Intake Conducted by Whom? (Name and Title)	Sadie S. Guey, Administrator
Does this District Use an Intake Form? (If so, please attach to hard copy)	Yes. Attached to mail copy.
Brief Explanation of Intake Process	Before the Jude comes to the court the PDO interviews all the clients and qualifies them if they do qualify they complete all the information sheet that administrator questions them about and signs them up. After Judge has completed the magisitrate then we take one client at a time and the attorney in our office joes the first jail visit interview with that client. Client is then taken back to prison unless able to be bonded out. The attorney in our office answers all questions that needs to be answered and any additional help tha the client needs at this time. Usually obtaining all the facts from the client on the charges client has been arrested for.
Does the Office Collect the $40 Fee	Yes
If $40 Fee is Not Always Collected, Explain Basis for Waiver	Unless the client is homeless, unable to work, on SSI, or living with a family/relative/friend and getting financial support from them.
Total Fees Collected in 2009	$3,025.00

Formula for determining the reduced rate charged if client is able to make partial payment	Fees payable to the PDO may be assessed by court on entry of guilty plea. This does not always happen, however. If the court finds the defendant guilty or defendant enteres a guilty plea then they can and sometimes enter a plea ordering the defendant to pay during his/her probation period which they usually end up not paying cause they can't afford the ordered fees and usually get revoked. If we are lucky we will get usually a 30-40% collections. But in 2008 we were unable to collect $140,000.00.
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	Currently being instituted at this time.
Grant Monies for Technology Currently Unencumbered or Unexpended	No grants given.
Private Practice Policy	Limited side practice allowed so that we are able to keep them since our salary to them is under the
Primary Immediate Needs	Funding for our office staff and an investigator.
Immediate Critical Issue Areas	Fundning for experts in the 3 capital trials we have for this year 2010. Hiring additional support staff for data entry and office space.
Long-Term Critical Issue Areas	Funding for experts, investigators, electrical filing system and salary increase for the knowledgeable staff I have now in order to keep them from leaving.
Please List All New Hires in 2009 (Name and Title)	Sadie S. Guey, Administrator, Rennie S. Buras, III - Staff Attorney-Juvenile Court; Zackary S. Paal-Staff Attorney -Misd. & Felony Court and Adult Drug Court; Jason W. Hammer- Staff Attorney - Misd. & Felony Court, Conflict-Juvenile Cases; Patrick Eskew - Part Time Law Clerk; Judy O'Connell-Part Time CPA; Marcie Ribaud- Part-Time Data Entry.

2009 Media Coverage and/or Major Accomplishments	Restructure of our office from 3 employees to 5 full time and 4 contract part time data entry. Establishing new drug court for juvenile and having a full time defense pdo attorney. Establishing new adult drug court and having a full time defense pdo attorney. Having a social worker and case manager working with us from magistrate court, to obtain the help that is needed from the beginning of arrest till the end of the case.
Number of Expected New Attorney Hires in 2010	Two.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	Yes. Trial supervision is provided by the Mr. McGowan, Felony Attorney and Mr. Barbee, Chief who attend all court hearings and provide advise, counsel and second chair when needed for each staff or conflict attorney. In house training program is over seen by the two attorneys, Mr. McGowan and Mr. Barbee on a weekly basis and prior to each court date.
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	We provide and administer all instructions, procedures and supervision for all attorneys by our Chief and Felony Chief for all staff and conflict attorneys. Our administrator, Sadie Guey does all the instructions, procedures and supervisions for all non-attorney and staff daily.
Any Policy for Workload Reduction for Supervisory Staff	
Medical Benefits for Any Staff	Attorney contracted don't have any benefits. Those that are on staff starting January 1, 2009 get a medical supplemental from our office and the Parish of Plaquemines provides retirement which they pay a percentage and the office pay a percentage. The only one that gets medical is our administrator, Sadie Guey from the Parish of Plaquemines at her expense and then the office pay a percentage.
Regular meetings for Any Staff	

STAFF DIRECTORY:

FULL-TIME STAFF ATTORNEYS	CONTACT INFORMATION
Peter A. Barbee	504-297-5236
Edward McGowan	504-297-5236
JASON HAMMER,(FE., MI., JU/BOTH, FINS, CINC/BOTH	504-297-5236
Rennie S. Buras, III (Fe, Mi, Ju/Both, FINS, CINC/both)	504-297-5236
Zackary Paal (Fe, Mi, Ju/both, FINS, CINC/both)	504-297-5236

PART-TIME CONTRACT

	504-297-5236
Terry Sercovich (Fe, Mi, CINC/both)	504-297-5236
Amos Comier(Fe.,Mi.)	504-297-5236
Richard Kohnke (Fe)	504-297-5236
Jeanne O'Boyle (Mi, Ju, CINC/both)	504-297-5236

NON-ATTORNEY STAFF

Sadie S. Guey, Administrator	504-297-5236

2009 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.

_____
Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
__Windows Vista
__Windows Server 2000/2003/2008
x Windows XP
__Mac OSX

Productivity Suites Used:
_X_Microsoft Office 2007 (Word, Excel, etc.)
__Microsoft Office 2003
__Previous Microsoft Office version
__Corel Word Perfect
__Other

Internet Browsers Used:
__Internet Explorer 6
___Internet Explorer 7 or 8
__Firefox
x Other

HARDWARE:
Please enter the number of
devices in your inventory

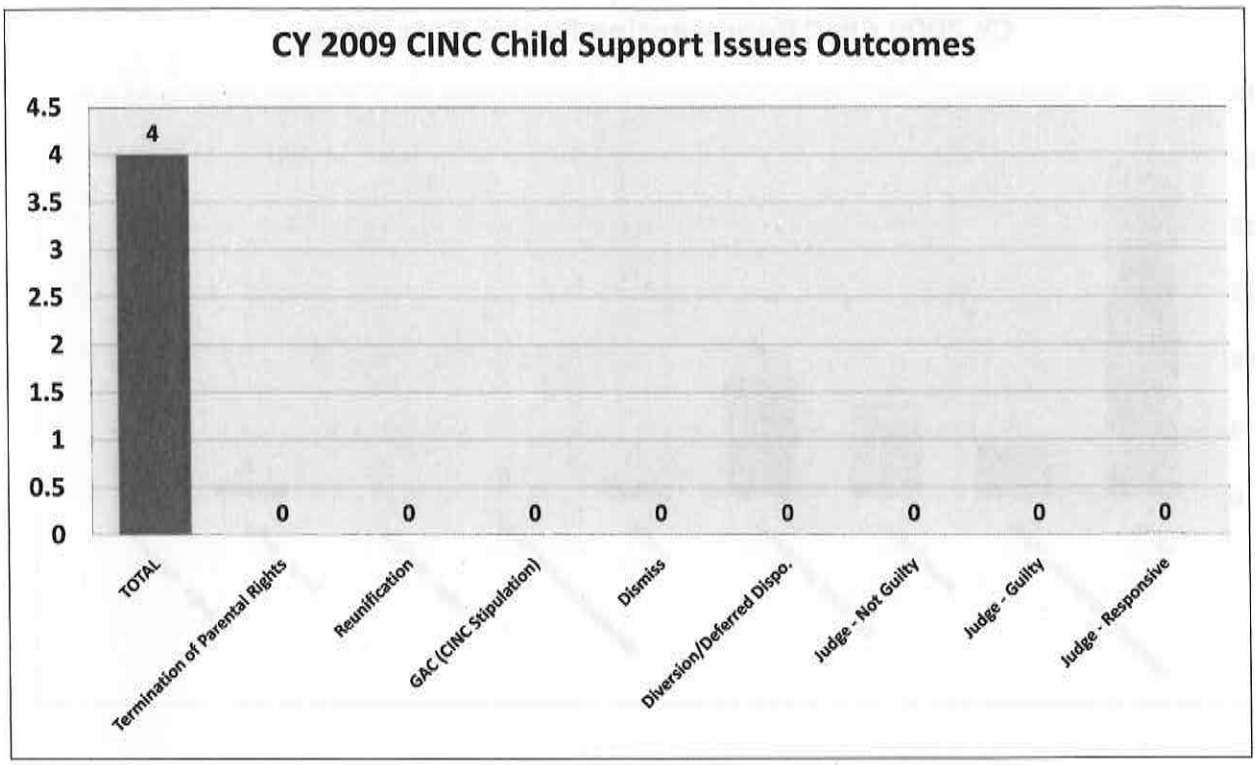
__2_Desktop PCs
__7_Laptops
_0__Video Cameras
_1__Digital Cameras
__0_Video Conferencing Systems
__0_B&W Laser Printers
__1_Color Printers
6 Wireless Cards

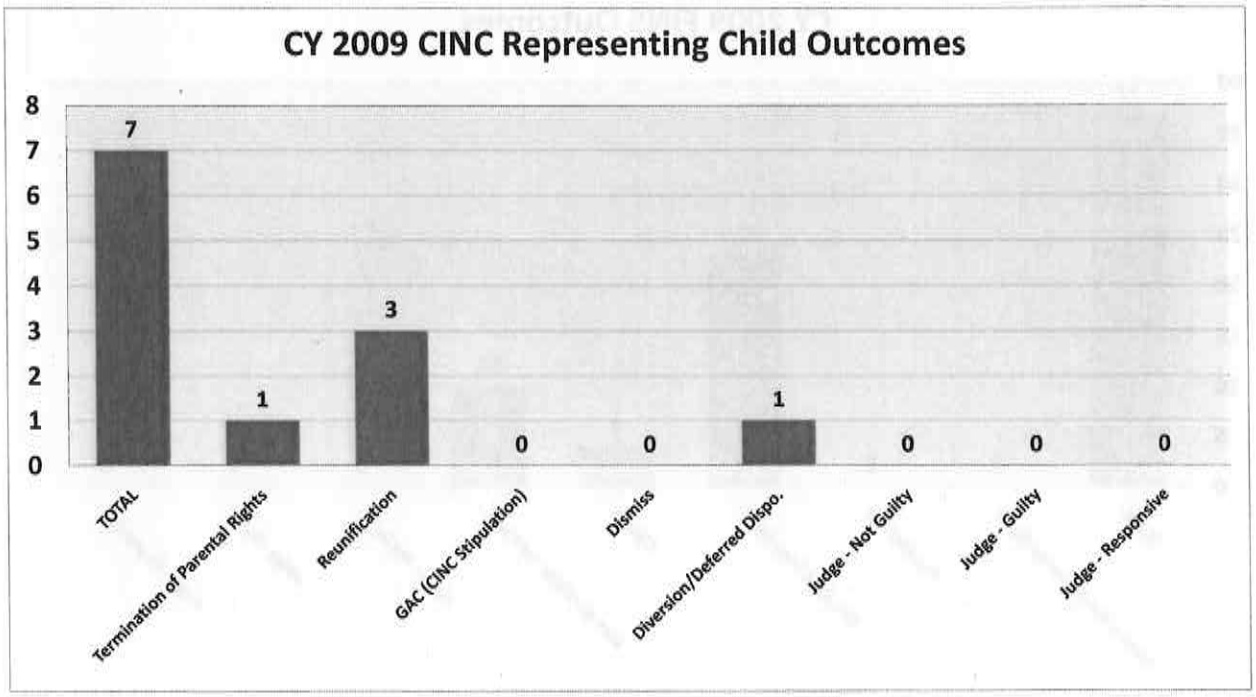
INTERNET SERVICES:
___Dialup ___x_Broadband ____No Internet Connection
Speed: 100 mbps
Provider Name: Plaquemines Parish Government
Email Provider: Plaquemines Parish Government

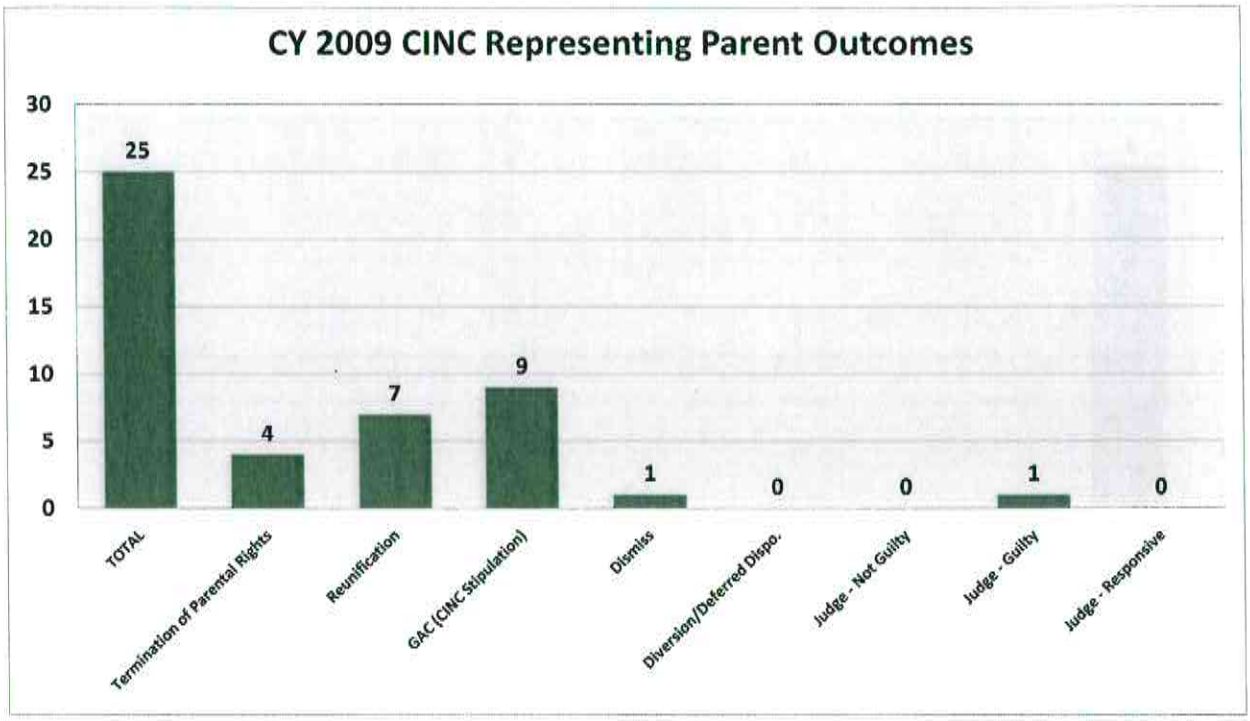
Please list any software or computer equipment in which you need training:
Mac desktop and laptops and scanners for each attorney's desk

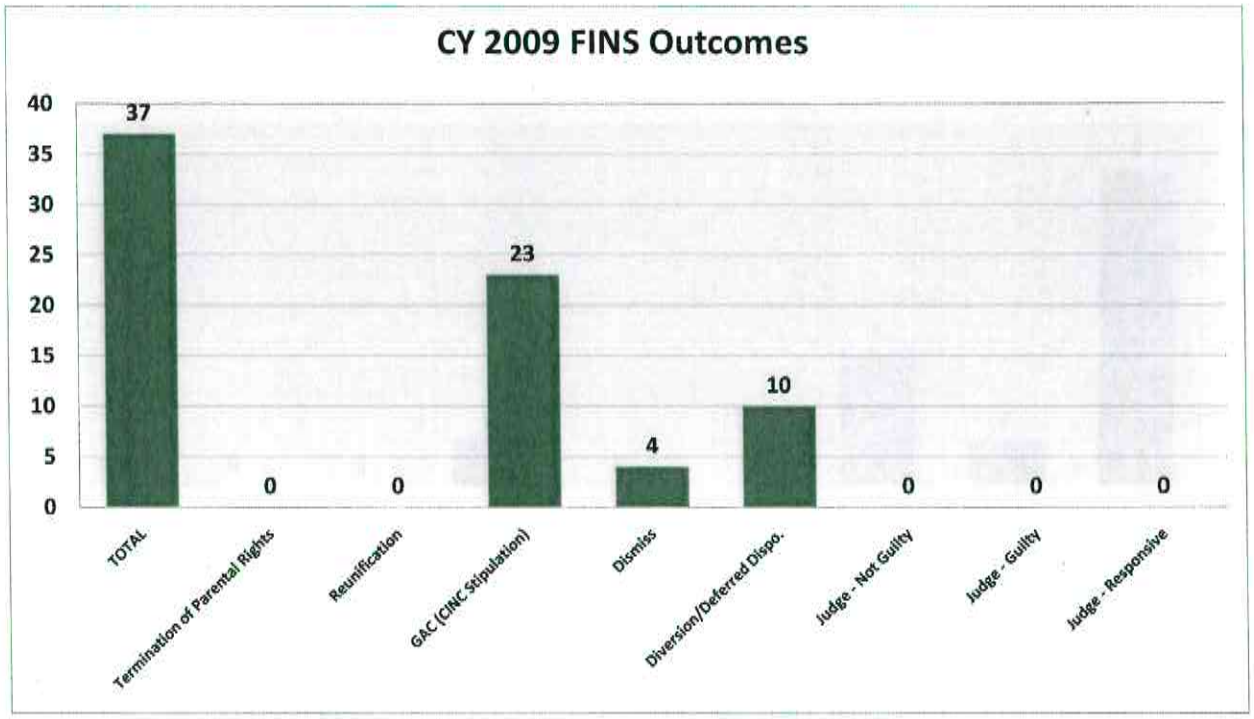
25th District Caseload Report

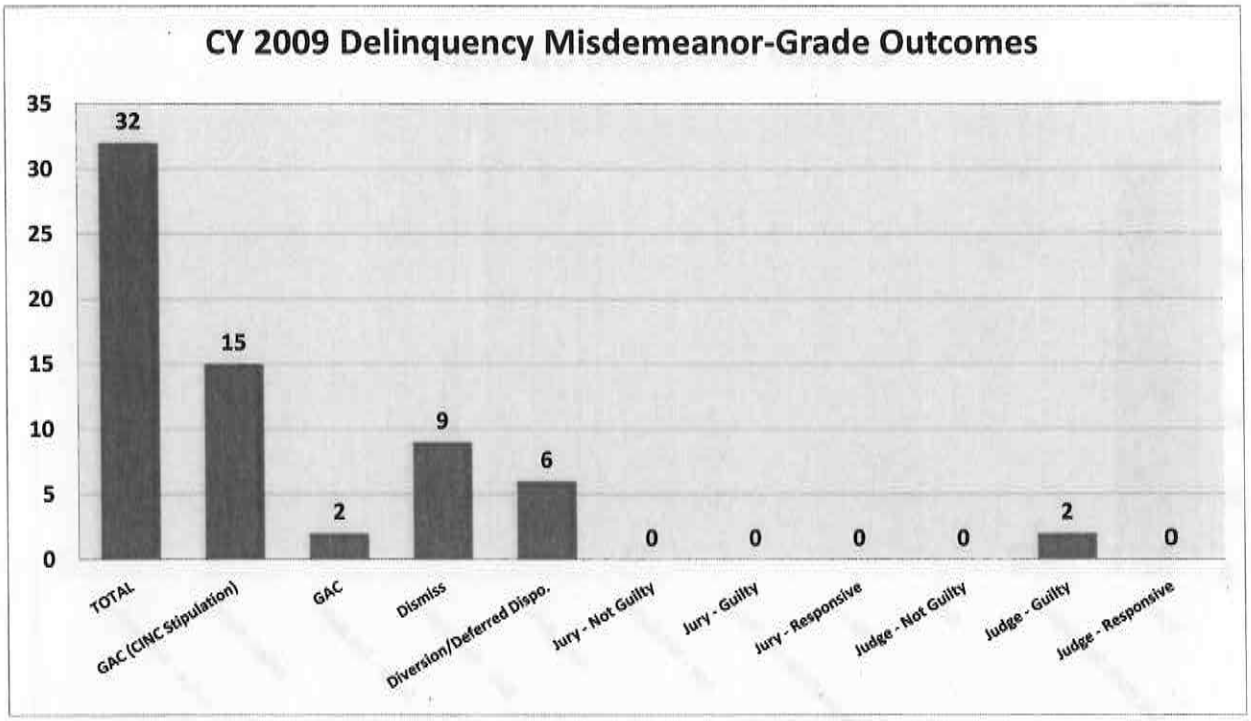
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	4	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	7	1	3	0	N/A	0	1	N/A	N/A	N/A	0	0	0
CINC Representing Parent	25	4	7	9	N/A	1	0	N/A	N/A	N/A	0	1	0
FINS	37	0	0	23	N/A	4	10	N/A	N/A	N/A	0	0	0
Delinquency Misdemeanor-grade	32	N/A	N/A	15	2	9	6	0	0	0	0	2	0
Delinquency Felony-Grade	1	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	54	N/A	N/A	4	0	0	0	0	0	0	0	0	0
Other cases (DWI, Extraditions, etc.)	35	N/A	N/A	6	0	0	0	0	0	0	0	0	0
Adult Misdemeanor	708	N/A	N/A	341	144	145	25	0	0	0	0	0	0
Adult Felony	738	N/A	N/A	234	171	88	17	0	0	0	0	0	0
Capital	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Post Conviction Relief	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0

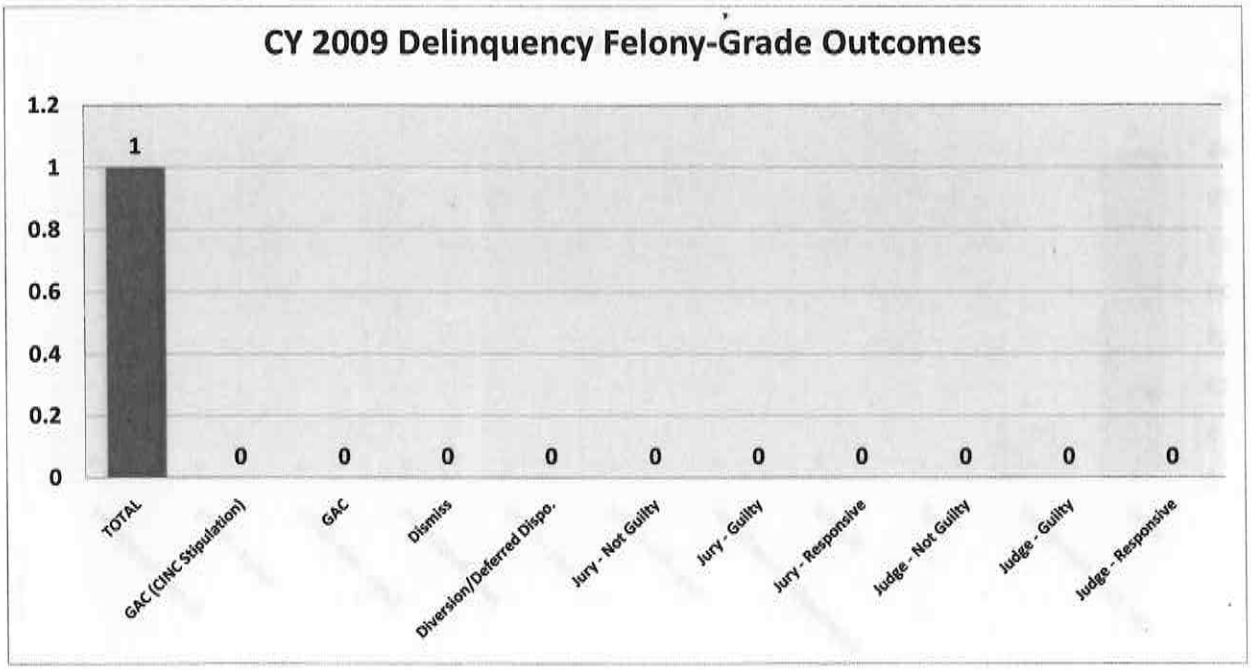

CY 2009 CINC Child Support Issues Outcomes
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

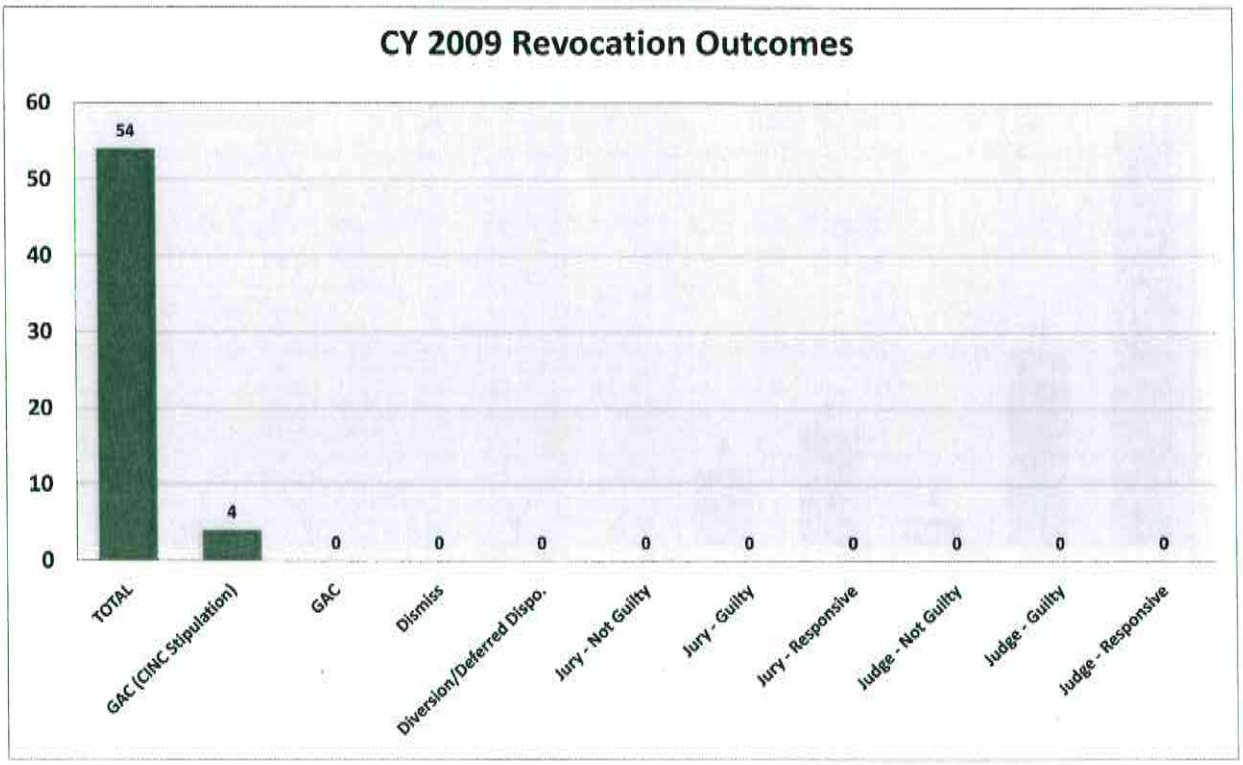

CY 2009 CINC Representing Child Outcomes
8
7
6
5
4
3
2
1
0
7
1
3
0
0
1
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

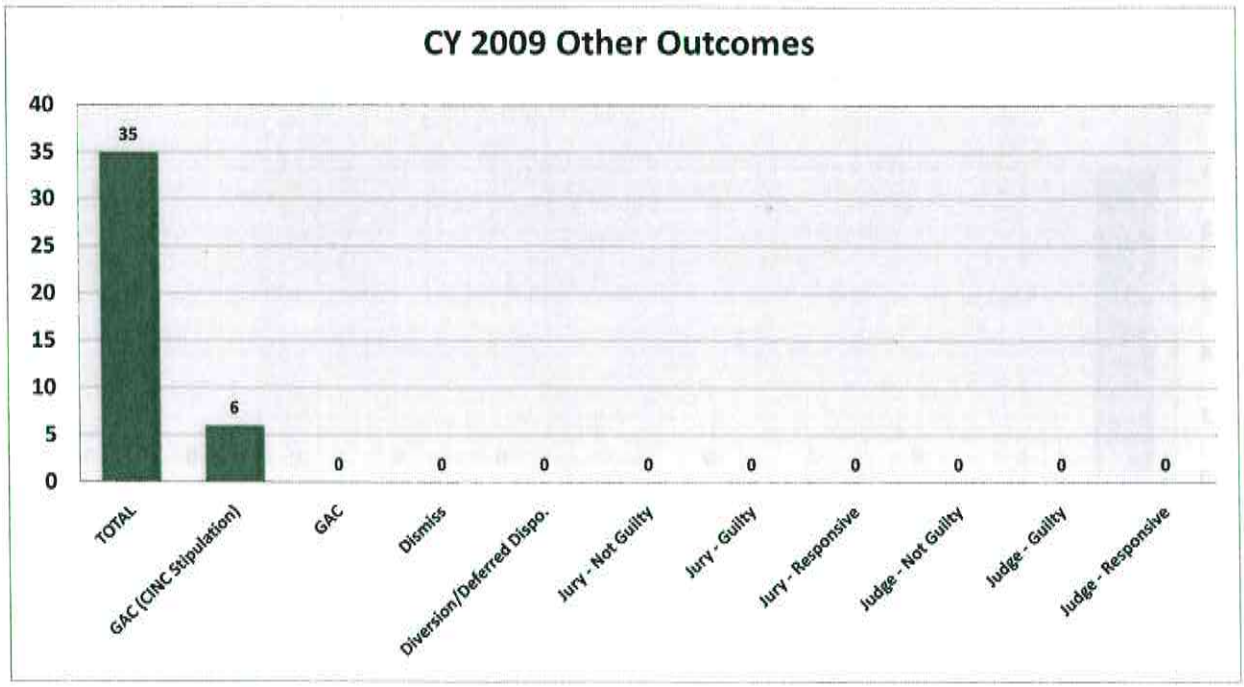

CY 2009 CINC Representing Parent Outcomes
30
25
20
15
10
5
0
25
4
7
9
1
0
0
1
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

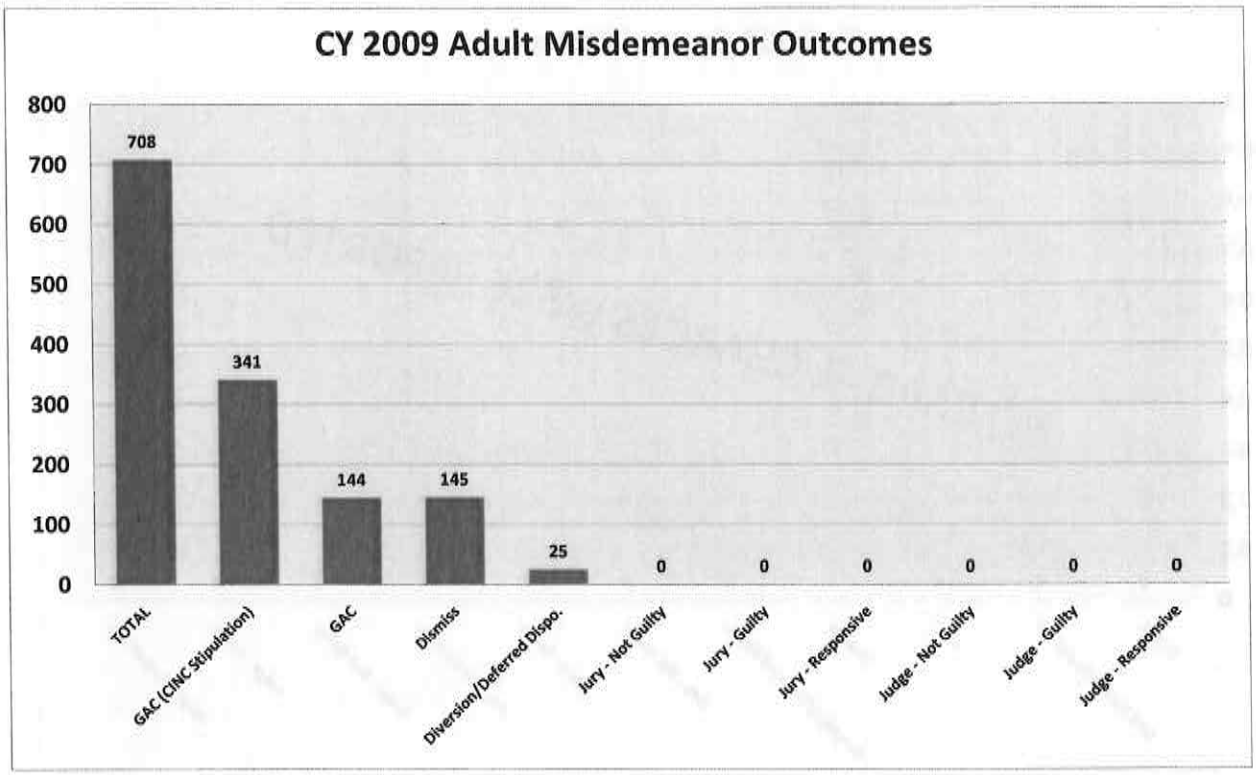

CY 2009 FINS Outcomes
40
35
30
25
20
15
10
5
0
37
0
0
23
4
10
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

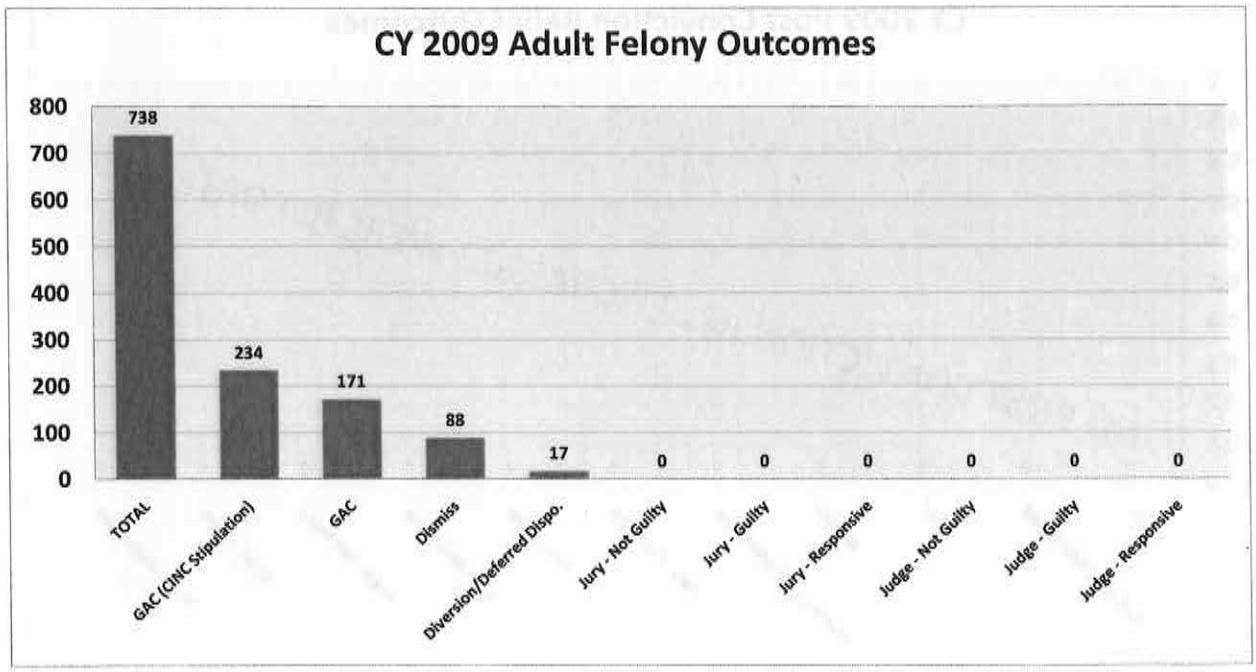

CY 2009 Delinquency Misdemeanor-Grade Outcomes
35
30
25
20
15
10
5
0
32
15
2
9
6
0
0
0
0
2
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

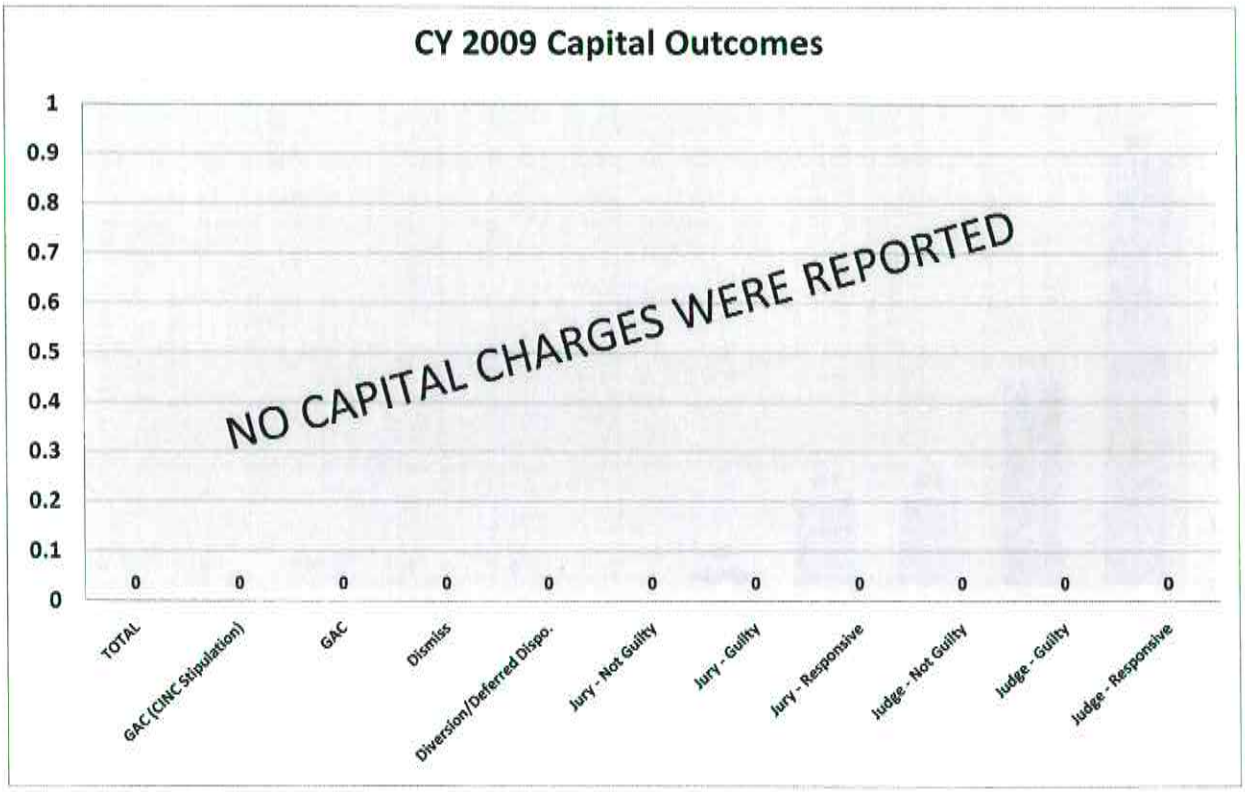

CY 2009 Delinquency Felony-Grade Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

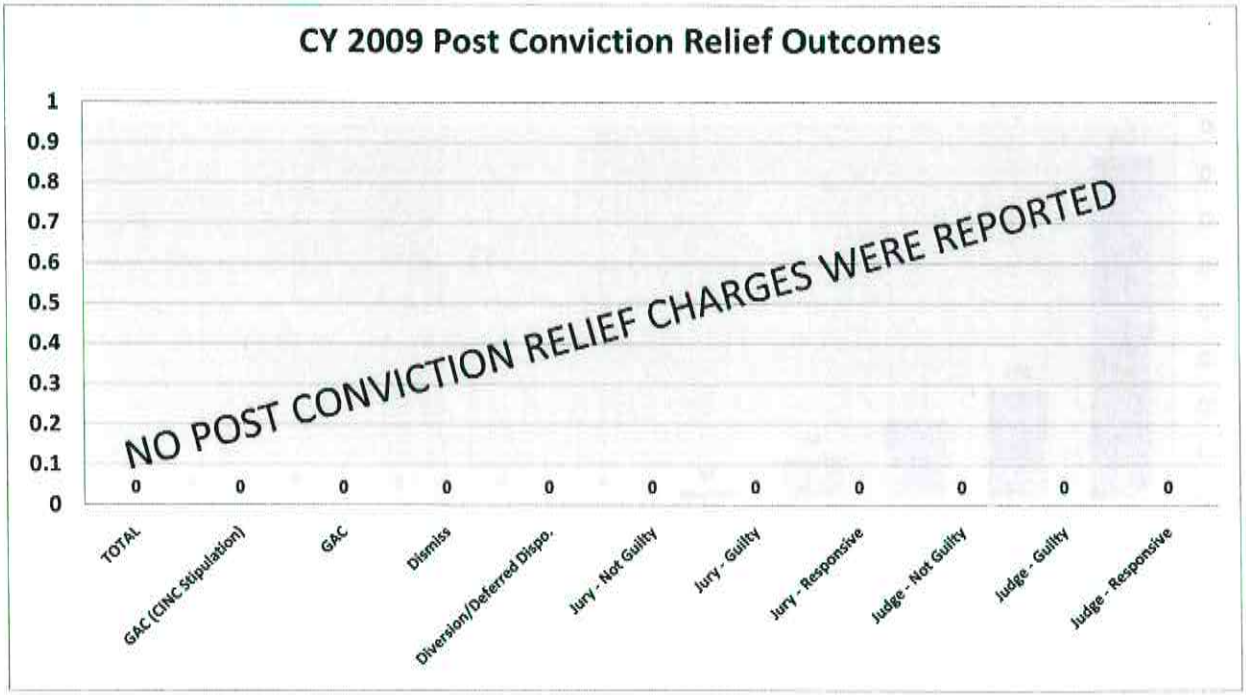

CY 2009 Revocation Outcomes
60
50
40
30
20
10
0
54
4
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
40
35
30
25
20
15
10
5
0
35
6
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
800
700
600
500
400
300
200
100
0
708
341
144
145
25
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
800
700
600
500
400
300
200
100
0
738
234
171
88
17
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
NO CAPITAL CHARGES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
NO POST CONVICTION RELIEF CHARGES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	25	Year>>>	CY 2009
Submitted by (name)>>>	Peter Barbee		

Total Current Annual Revenue and Expenditure Budget

Revenues	$320,800	Expenditures	$468,796

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$102,350	35.52
Federal Revenue	$0	0.00
Grant/Other Revenue	$0	0.00
Other Local Revenue:		
Court Fees/Costs Assessed	$118,930	41.27
Bond Fees and Forfeitures	$18,010	6.25
Department of Corrections	$0	0.00
Donations	$0	0.00
Interest Revenue	$534	0.19
Application Fees	$3,205	1.11
Police Jury	$0	0.00
Sheriff's Fees	$22,910	7.95
Reimbursements/Attorney Fees	$22,227	7.71
Miscellaneous	$0	0.00
Totals	$288,166	100.00

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$249,378	59.18
Hospitalization and Disability Insurance	$18,147	4.31
Retirement	$27,158	6.44
Payroll Taxes	$5,843	1.39
Accrued Leave	$0	0.00
Workers' Compensation	$0	0.00
Malpractice Insurance	$3,140	0.75
Auto/Physical Liability Insurance	$0	0.00
Audit/Accounting Expense	$13,750	3.26
Contract Clerical	$0	0.00
Expert Witness	$845	0.20
Investigators	$0	0.00
Capital Representation	$0	0.00
Conflict	$30,982	7.35
Contract - Juvenile Attorneys	$0	0.00
Misdemeanor Attorney Contracts	$0	0.00
Contract Attorneys - all other	$0	0.00
Building Lease/Rent	$62	0.01
Office Repair and Maintenance	$0	0.00
IT/Technical Support	$7,030	1.67
Major Acquisitions	$31,847	7.56
Equipment Lease/Rent	$0	0.00
Telephone/Utilities/Postage/Internet	$6,578	1.56
Office Supplies	$8,806	2.09
Parking/Auto Tolls	$0	0.00
Advertisements	$0	0.00
Travel/Lodging/Per Diem/Mileage	$3,247	0.77
Dues and Seminars	$3,381	0.80
Law Library/Journals/Subscriptions	$475	0.11
Other Operating Expenses	$631	0.15
Miscellaneous	$10,084	2.39
Totals	$421,384	100.00

Explain:

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys	3	1		Yes
# Contract Attorneys	1			
# Investigators				
# Social Workers				
# Clerical/Admin Asst.	2			
# Office Managers	1			
# Other Employees*				

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Annualized

Highest Staff/Contract Atty Salary	$95,000.00
Lowest Staff/Contract Atty. Salary	$45,000.00
Is your system Staff, Contract or Mixed?	Mixed

Attys. with part time practice

No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

BALANCE SHEET INFORMATION	Dec. 31, 2009
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$300,634
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$0
Accts. Receivable (Due in 30 Days)	$0
Accts. Payable (Due in 30 Days)	$0
Total	$300,634

*Unearned State Revenue is cash received from the State which is for use in future months

Juvenile Representation Estimate
$5,016

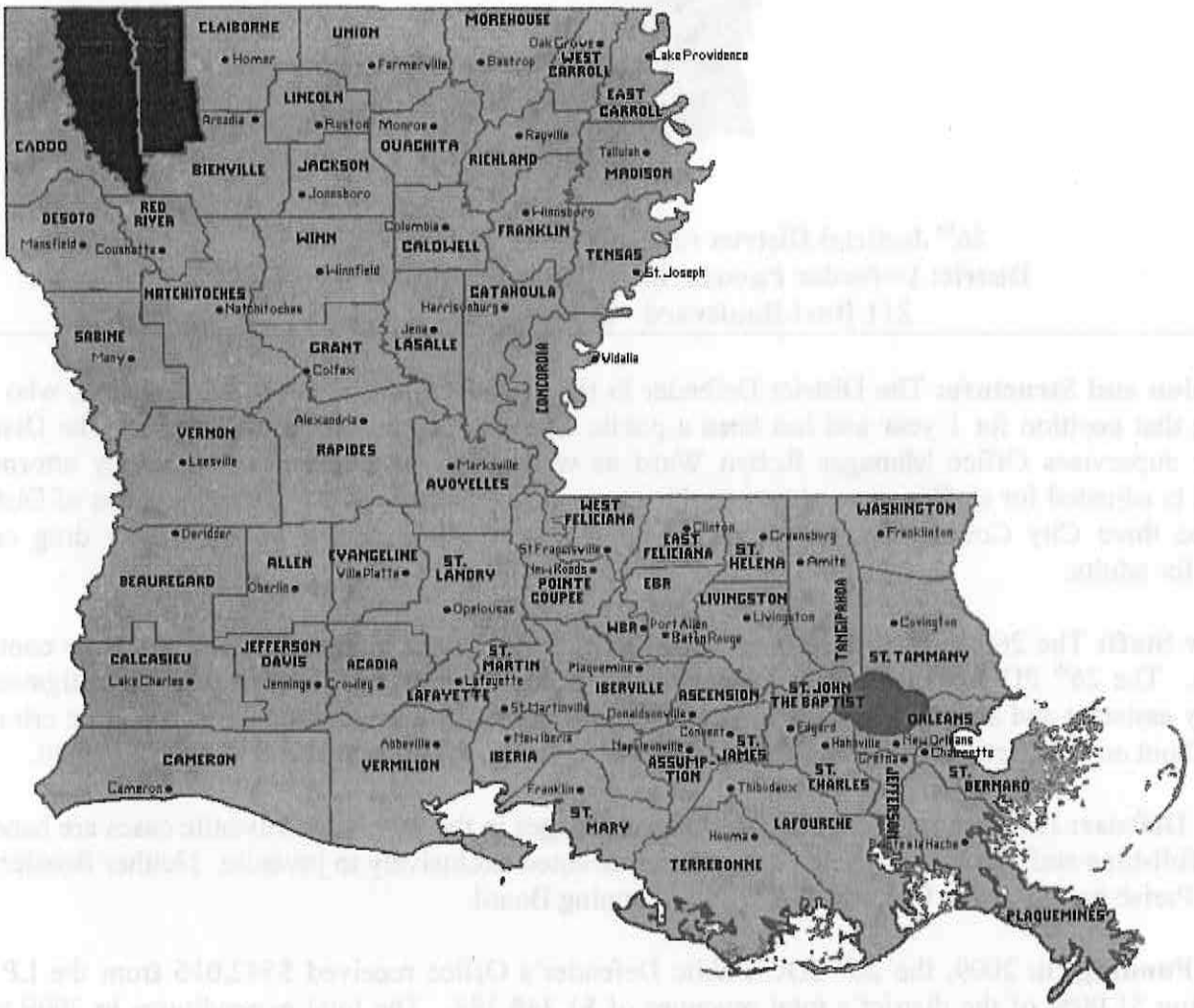
Cash portion that is unearned or reserved for other purposes

0

APPROVED:

Peter A. Barbee — District Defender

12-31-09 — Date



The 26th JDC Public Defender's Office

Bossier (Benton) - Webster (Minden)

District Defender: Pamela Smart (Interim)
211 Burt Boulevard
Benton, LA 71006
(318) 965-0630

26th Judicial District • Bossier and Webster Parishes
District Defender Pamela Smart (Interim) • (318) 965-0630
211 Burt Boulevard • Benton, LA • 71006

Supervision and Structure: The District Defender in the 26th JDC is Pamela Smart (Interim), who has served in that position for 1 year and has been a public defender in Louisiana for 18 years. The District Defender supervises Office Manager Robyn Ward as well as all misdemeanor and felony attorneys. Caseload is adjusted for staff in supervisory positions per office policy. There are six sections of District Court and three City Courts (Bossier City, Springhill and Minden). There is a specialty drug court program for adults.

Defender Staff: The 26th JDC Public Defender's Office has 13 staff attorneys and 5 part-time contract attorneys. The 26th PDO has a Financial Manger, seven administrative assistants, three investigators, a data entry assistant and an intake assistant. Attorneys are permitted to represent clients in private criminal cases without any restrictions via office policy. The salary range for attorneys is $30,000 - $50,000.

Juvenile Defense: Juvenile cases are heard by District Judges in the 26th JDC. Juvenile cases are handled by three full-time staff attorneys whose caseloads are devoted exclusively to juvenile. Neither Bossier nor Webster Parish has an active Children and Youth Planning Board.

District Funding: In 2009, the 26th JDC Public Defender's Office received $542,016 from the LPDB, constituting 31.00% of the district's total revenues of $1,748,384. The total expenditures in 2009 were $1,672,540.

Appointment of Counsel: In the 26th JDC, assignment or appointment of counsel occurs at the 72-hour hearing if the defendant is incarcerated, or if the defendant is on bond, at the arraignment. Adult clients are usually held in facilities within Bossier and Webster Parishes, respectively. Juvenile clients are held in Red River Parish (Ware).

Fees: The 26th JDC Public Defender's Office collects the statutory $40 fee for all clients ($83,011). The Court sometimes assesses a fee of $400 for misdemeanors and $800 for felonies.

Caseload: The 26th JDC Public Defender's Office reported handling 16,436 cases in 2009. Of those, 2,083 involved juvenile matters, including 122 Child in Need of Care representations.

THE 26TH JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	
Population:	
Juvenile Population (in Public Schools)	
District Defender	Pamela G. Smart
Years as District (or Chief) Defender	4 months (Interim)
Years of Public Defense	18
Office Manager	Reagan Currence
Primary Office Street Address	211 Burt Boulevard
City	Benton
ZIP	71006
Primary Phone	(318) 965-0630
Primary Mailing Address	PO Box 235, Benton, LA 71006
Primary Email Contact	pgsmartlaw@yahoo.com
Primary Emergency Contact	Pamela Smart
Primary Emergency Phone	(318) 347-7827 cell
Secondary Emergency Contact	Reagan Currence
Secondary Emergency Phone	318-422-4922 cell
Other District Office Physical and Mailing Addresses and Phone Numbers:	221 Main Street, Minden, LA 71055 318-377-9255
Other District Office Contact Personnel (Primary Only)	Cindy Wilson

Name of Owner(s) of Office(s)	Both locations owned by the Public Defender Office
Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	$1,600.00
Courts and Locations	26th Judicial District Court, Bossier Parish, Benton (including juvenile); 26th Judicial District Court, Webster Parish, Minden (including juvenile) Bossier City Court, Bossier City; Minden City Court, Minden; Springhill City Court, Springhill
Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	Bossier Parish District Court-8 (including Juvenile and Drug Court); Webster Parish District Court-7 (including Juvenile); Bossier City Court-3; Minden City Court-3; Springhill City Court-3
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Cases go to the attorney assigned to that division
Name of Adult Detention Facilities in this District	Bossier Parish Maximum, Medium and Minimum (Plain Dealing); Bossier City Jail (Bossier City); Webster Parish Jail and Bayou Dorcheat Corrections Center (Minden)
Name of Adult Detention Facilities Outside the District Which Hold Clients	Caddo Correctional Center (Caddo Parish); Claiborne Parish Sherriffs Jail (Claiborne Parish) Shreveport City Jail (Caddo)
Name of Juvenile Detention Facilities in this District	Johnny Gray Jones Shelter (Bossier City); Ware Youth Center-Bossier (Bossier City); Ware Youth Center-Webster (Coushatta)
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	NA
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	To some degree-jail is out in a rural area and at this time we are not reimbursing mileage to the attorneys.
District Attorney	Schuyler Marvin
Chief Judge of Criminal District Court	Parker Self
Juvenile Court Judges (specify District of City Court)	Bossier Parish-Bruce Bolin (sometimes rotate among judges); Webster Parish-rotating basis; Minden City Court-John Campbell; Springhill City Court- John Slattery; Bossier City Court- Tommy Willson
Drug Court Judges	Rotating basis
Mental Health Court Judges	NA
Other Specialty Court	NA
Name of Specialty and brief Description:	NA

Indigency Determined by Whom and How?	The judges do a preliminary screening and the PDO uses a more detailed application
When is Assignment/Appointment of Counsel Made?	When case is assigned to division
Client Assigned by Whom and How?	Chief Defender; by division to which the case is assigned
Initial Client Intake Conducted by Whom? (Name and Title)	Amanda Roberts- Admin. Asst.
Does this District Use an Intake Form? (If so, please attach to hard copy)	YES
Brief Explanation of Intake Process	Once notice of appointment is received either through appointment list from jail or a bonded client comes to the office for initial interview, the information is put into the database and the file is opened
Does the Office Collect the $40 Fee	YES
If $40 Fee is Not Always Collected, Explain Basis for Waiver	We waive the $40 fee on any children that are in custody of the State.
Total Fees Collected in 2009	$83,011
Formula for determining the reduced rate charged if client is able to make partial payment	No formula, but we do take partial payments if client sends it via mail
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	1/1/2010

Grant Monies for Technology Currently Unencumbered or Unexpended	NA
Private Practice Policy	Our attorneys are part-time and are allowed to maintain a private practice
Primary Immediate Needs	Office Repairs (roof, flooring, heating/cooling unit replacement)
Immediate Critical Issue Areas	Increased staffing to manage increasing caseload
Long-Term Critical Issue Areas	More office space for both locations
Please List All New Hires in 2009 (Name and Title)	Theodore Johnson (juvenile supervisor), Walter Gerhardt (Felony Atty), Joshua Clayton (Felony Atty), Charles Kern (Investigator), Marcus Hunter (Misd. Atty), Michael Miller (Misd. Atty), Santi Parks (Misd Atty), Katlyne Stewart (Filer/Runner), Tempestt Hamilton (Filer/Runner)
2009 Media Coverage and/or Major Accomplishments	No Capital cases proceeded to trial as Capital cases.
Number of Expected New Attorney Hires in 2010	8
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	Yes, Chief or another senior attorney attends court with new attorneys. The Chief and/or senior attorneys are always available to answer questions.
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	The Chief resides over all staff and the Office Manager supervises all secretarial staff.
Any Policy for Workload Reduction for Supervisory Staff	NA
Medical Benefits for Any Staff	Available for all salaried staff
Regular meetings for Any Staff	Yes and when need arises

STAFF DIRECTORY:

FULL-TIME STAFF ATTORNEYS	CONTACT INFORMATION
Pamela Smart, Interim Chief Defender (Cap)	318-347-7827
Larrion Hillman (Fe, Mi)	318-549-9180
Guy Lillian (Fe, Mi)	504-909-7084
John Bokenfohr (Fe, Mi)	318-518-6777
Josh Clayton (Fe, Mi)	318-676-0606
Mary Jackson (Fe, Mi)	318-422-9299
Walter Gerhardt (Fe, Mi)	318-869-1221
Carlos Prudhomme (Fe, Mi)	318-213-8300
Mary Ellen Halterman (Fe, Mi)	318-377-9255
Theodore Johnson (Ju)	318-294-4902
Randall Robinson (Ju)	318-458-8116
Bobby Stromile (Ju)	318-741-2422
Rick Warren (Fe, Mi)	318-377-8150
Richard Woolbert (Fe, Mi)	318-655-1849

PART-TIME CONTRACT ATTORNEYS	
Marcus Hunter (Mi)	318-388-0883
Santi Parks (Mi)	318-742-7195
Michael Miller (Mi)	318-222-9417
Charles Bradshaw (Mi)	318-222-3799
Randall Fish (Fe)	318-227-9648

NON-ATTORNEY STAFF	
David Shanks, Investigator	318-422-4731
Charles Kern, Investigator	318-402-6066
Reagan Currence, Financial/Office Manager	318-422-4922
Robyn Ward, Juvenile Admin. Asst.	318-820-1230
Nancy Cooper, Admin. Asst.	318-564-6582
Stormy Hightower, Juvenile Admin. Asst.	318-617-9311
Lacy D. Prince, Admin. Asst.	318-377-6468
Cindy Wilson, Admin. Asst.	318-377-3408
Diana Montano, Admin. Asst.	318-510-8264
Amanda Roberts, Admin. Asst.	318-423-2479
Shari Robinson, Admin. Asst.	318-965-1956
Katlyne Stewart, Filer/Runner	318-326-4849
Tempestt Hamilton, Filer/Runner	318-268-1455

2009 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.

Reagan Currence
Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
_X_ Windows Vista
_X_ Windows Server 2000/2003/2008
_X_ Windows XP
__ Mac OSX

Productivity Suites Used:
_X_ Microsoft Office 2007 (Word, Excel, etc.)
_X_ Microsoft Office 2003
__ Previous Microsoft Office version
__ Corel Word Perfect
__ Other

Internet Browsers Used:
__ Internet Explorer 6
_X_ Internet Explorer 7 or 8
__ Firefox
__ Other

HARDWARE:
Please enter the number of
devices in your inventory

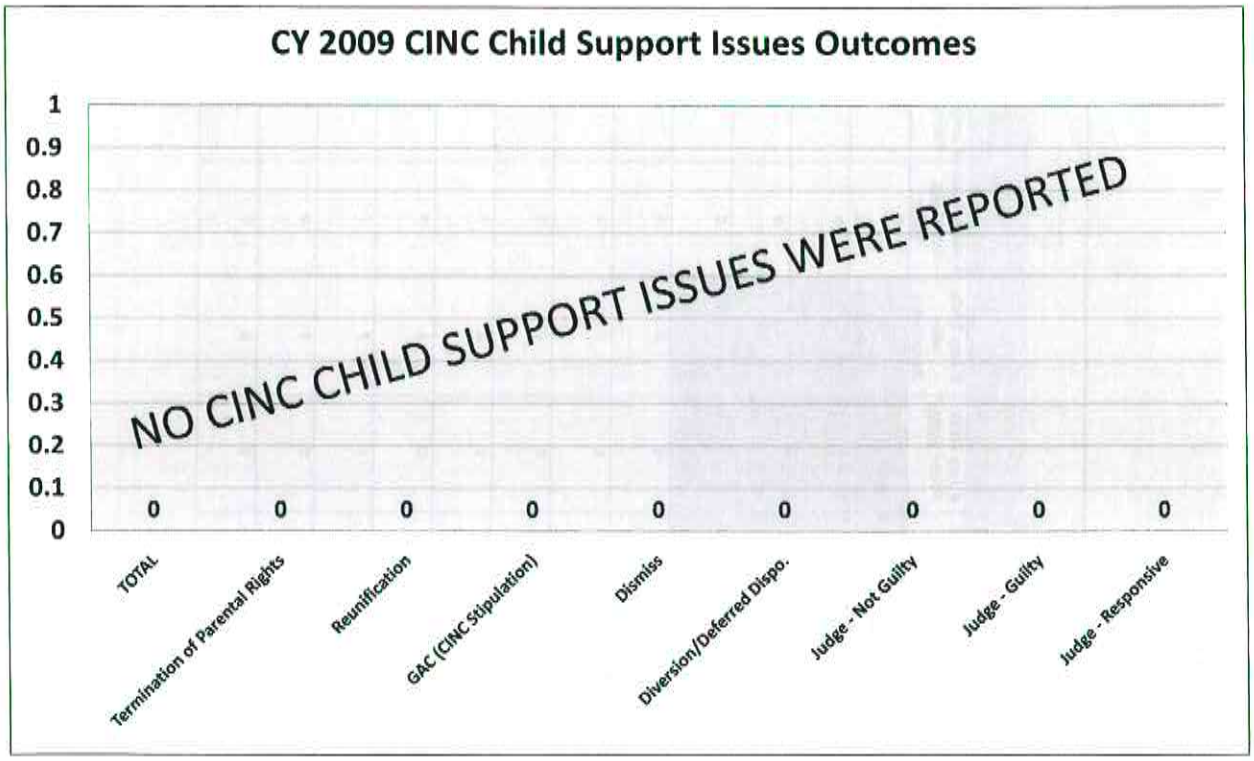
_14_ Desktop PCs
_17_ Laptops
_0_ Video Cameras
_0_ Digital Cameras
_0_ Video Conferencing Systems
_2_ B&W Laser Printers
_1_ Color Printers
_0_ Wireless Cards

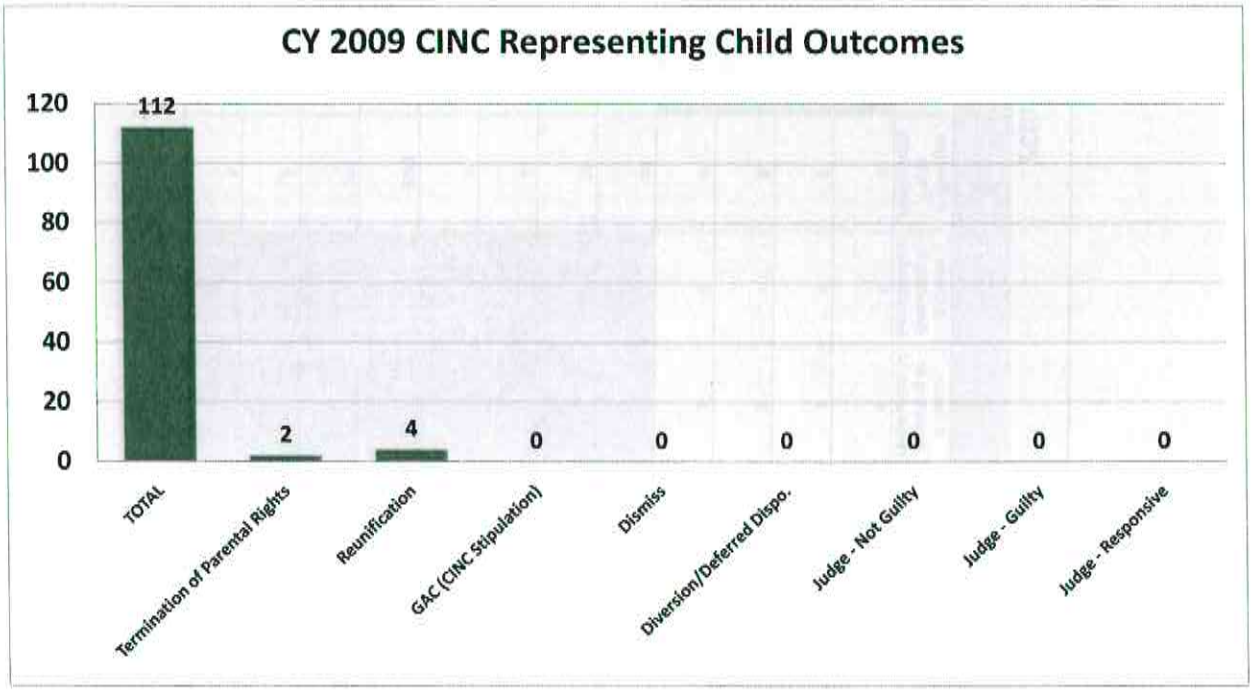
INTERNET SERVICES:
___ Dialup _x_ Broadband ___ No Internet Connection
Connection Speed: T-1
Provider Name: Century-Tel
Email Provider: Network Solutions

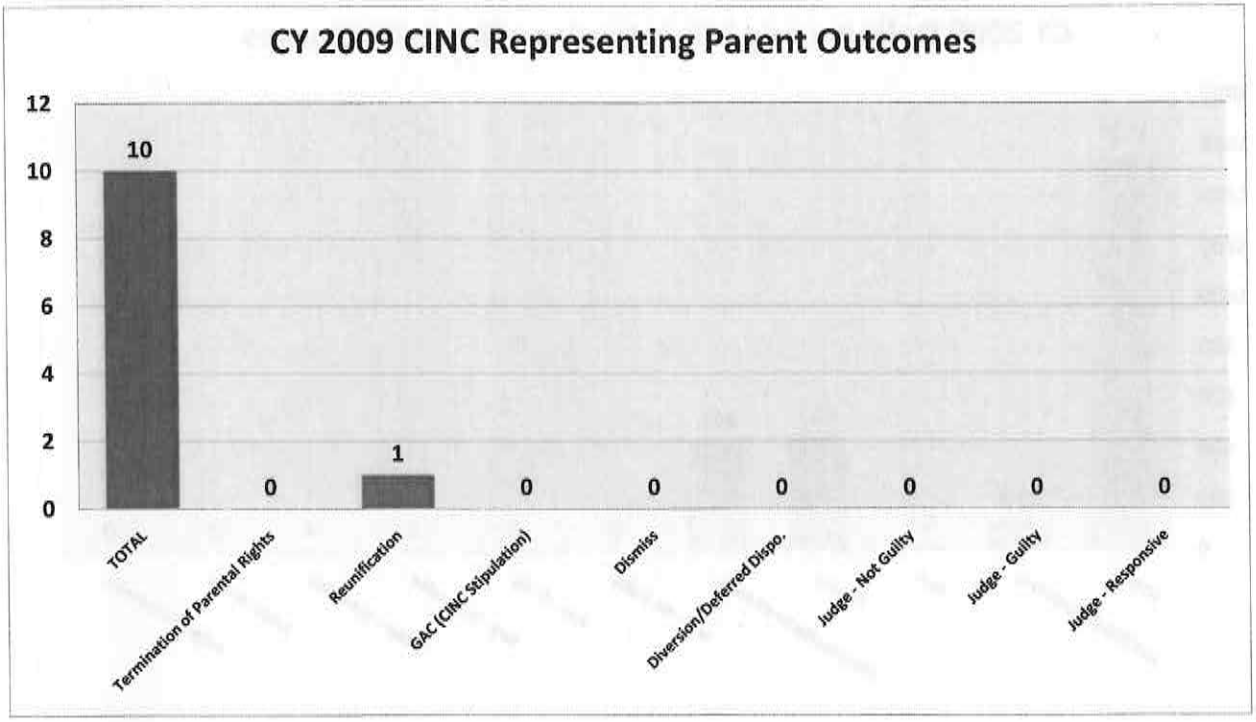
Please list any software or computer equipment in which you need training:

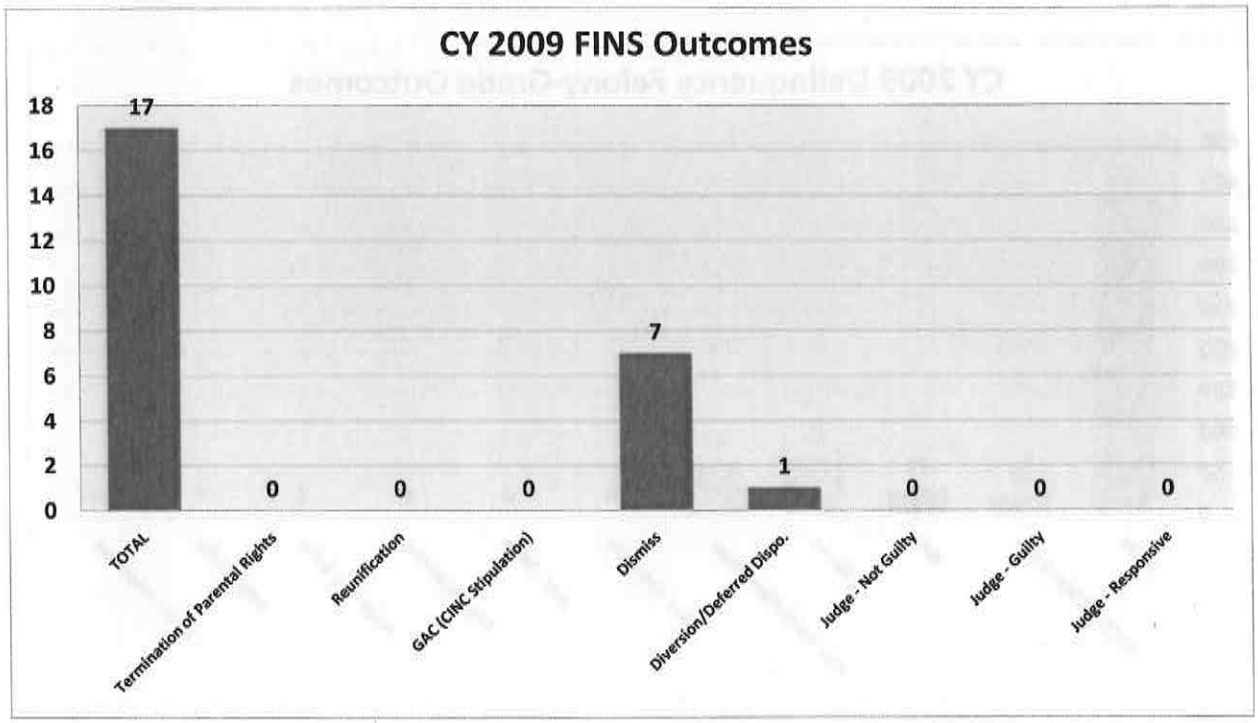
26th District Caseload Report

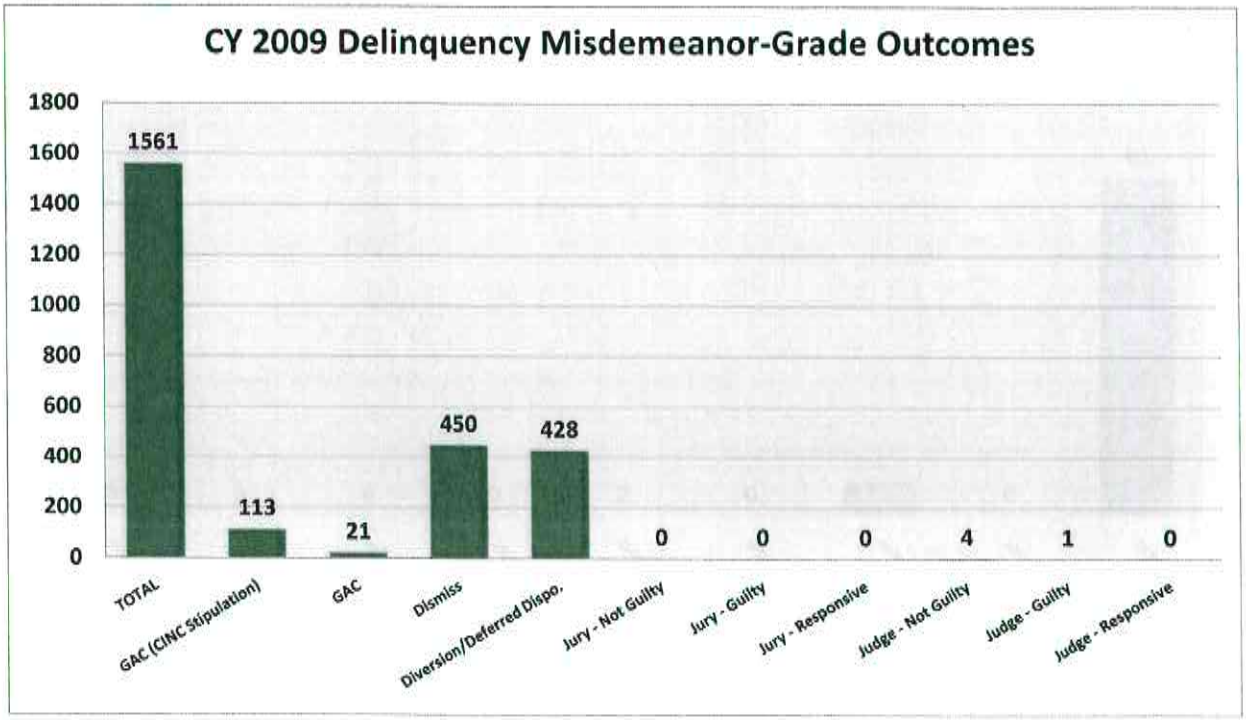
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support Issues only	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	112	2	4	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Parent	10	0	1	0	N/A	0	0	N/A	N/A	N/A	0	0	0
FINS	17	0	0	0	N/A	7	1	N/A	N/A	N/A	0	0	0
Delinquency Misdemeanor-grade	1561	N/A	N/A	113	21	450	428	0	0	0	4	1	0
Delinquency Felony-Grade	383	N/A	N/A	22	32	70	65	0	0	0	2	4	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Other cases (DWI, Extraditions, etc.)	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Adult Misdemeanor	9742	N/A	N/A	2343	500	3112	224	14	13	1	8	10	2
Adult Felony	4605	N/A	N/A	703	583	1025	120	1	9	7	1	0	1
Capital	6	N/A	N/A	0	1	0	0	0	0	0	0	0	0
Post Conviction Relief	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0

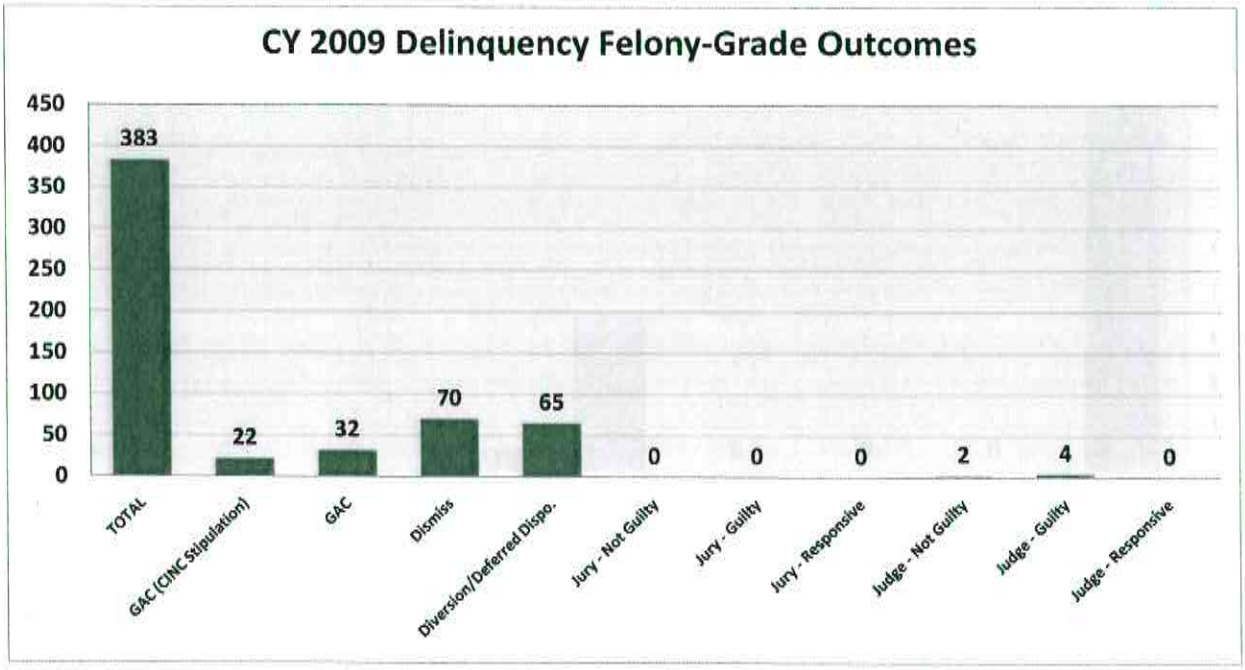

CY 2009 CINC Child Support Issues Outcomes
NO CINC CHILD SUPPORT ISSUES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

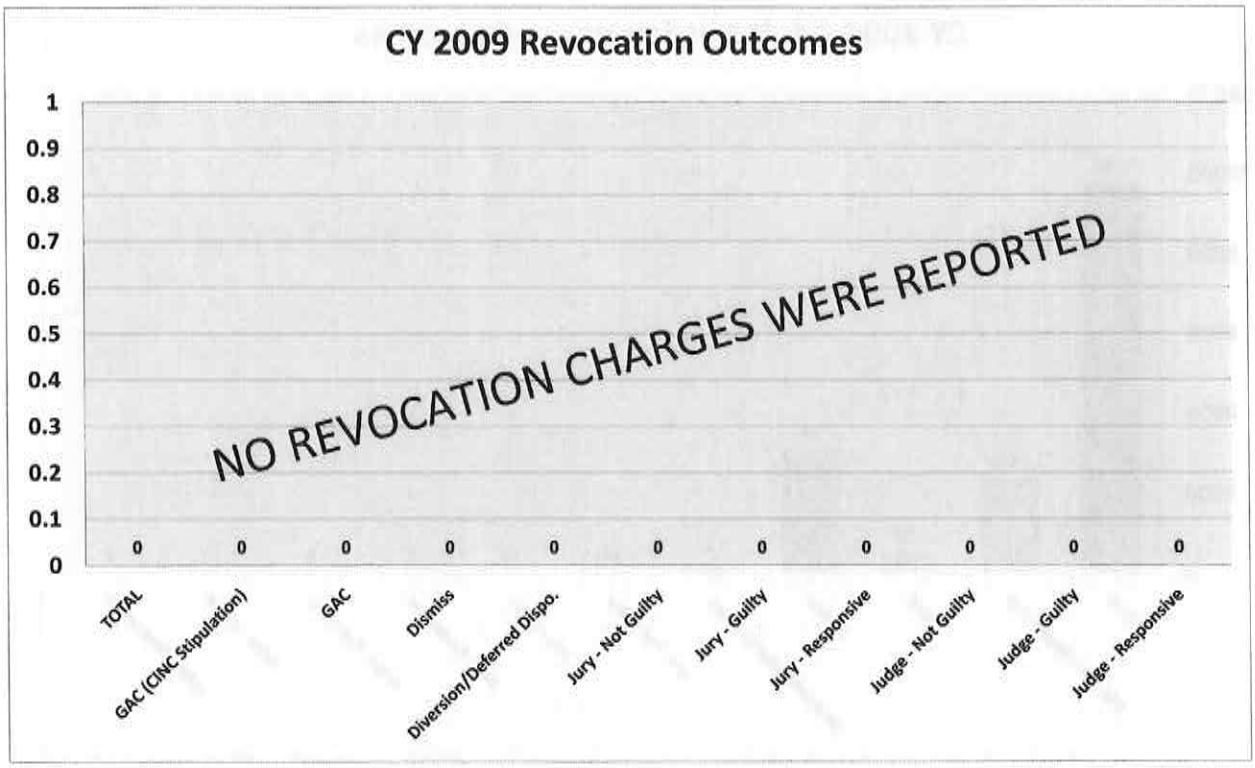

CY 2009 CINC Representing Child Outcomes
120
100
80
60
40
20
0
112 2 4 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

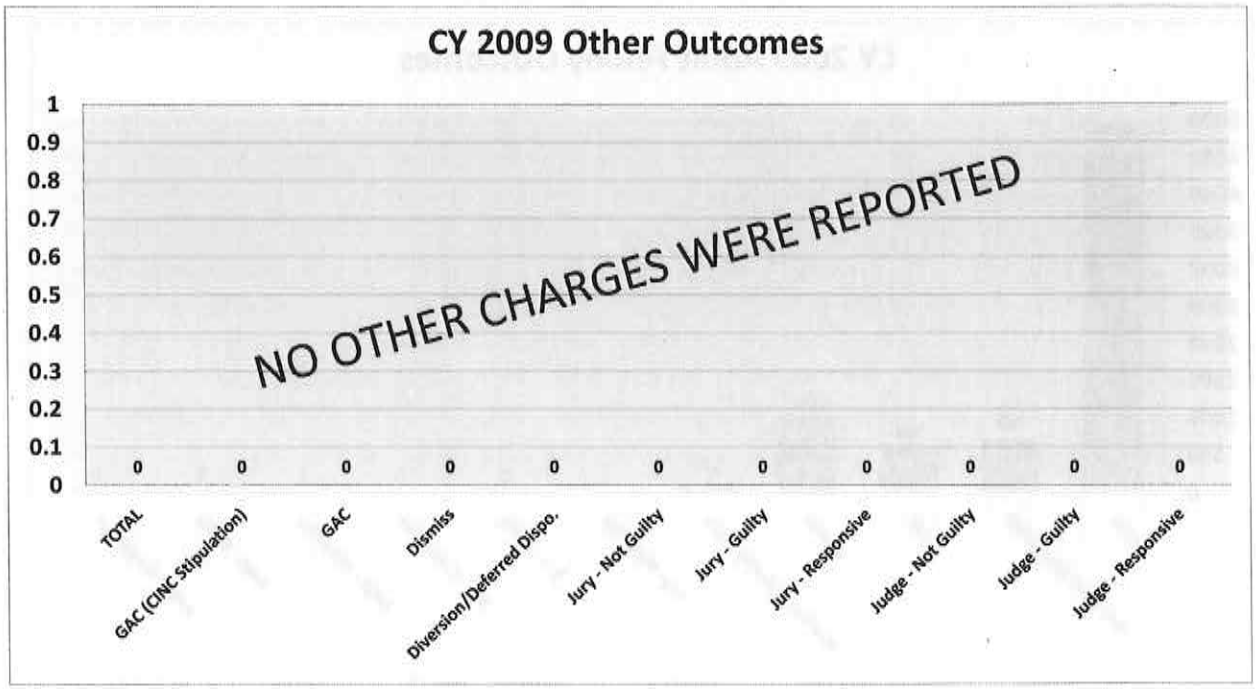

CY 2009 CINC Representing Parent Outcomes
12
10
8
6
4
2
0
10
0
1
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

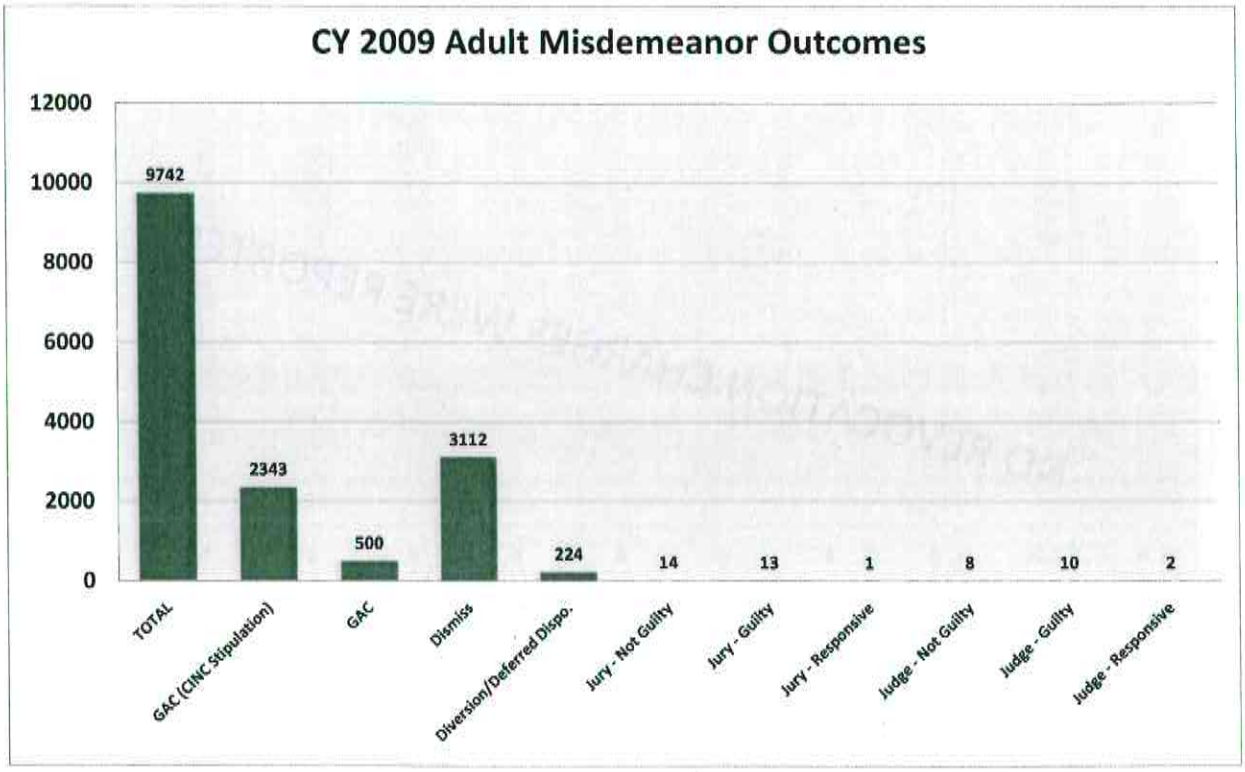

CY 2009 FINS Outcomes
18
16
14
12
10
8
6
4
2
0
17
0
0
0
7
1
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

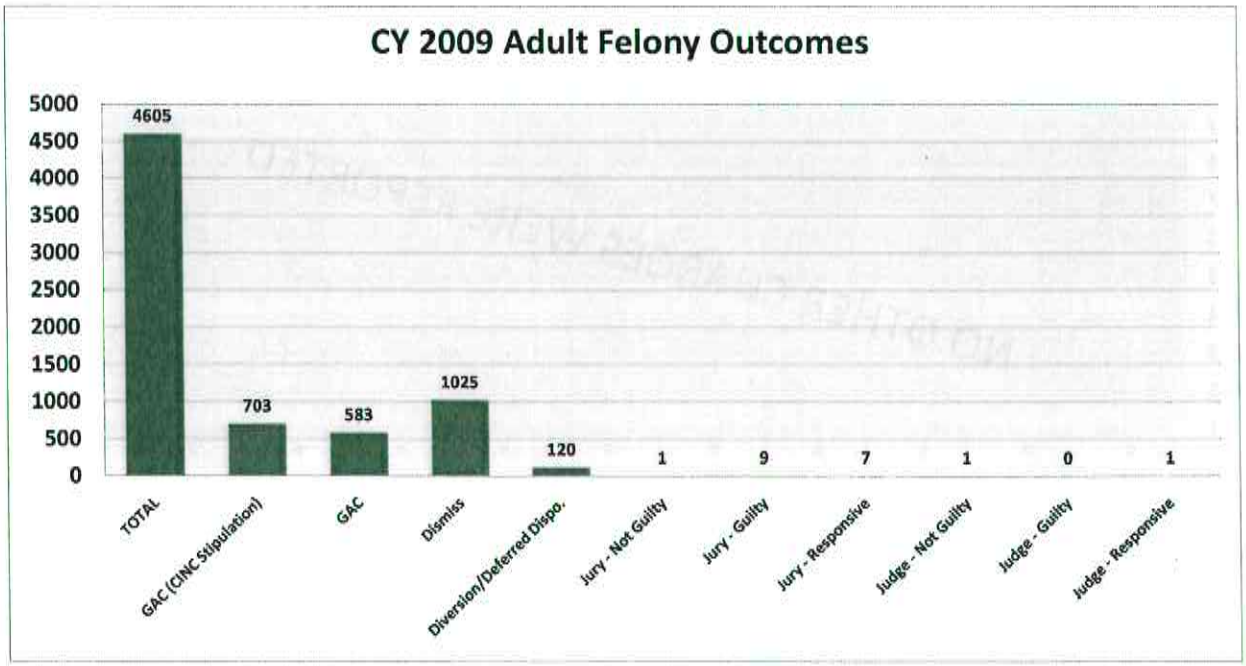

CY 2009 Delinquency Misdemeanor-Grade Outcomes
1800
1600
1400
1200
1000
800
600
400
200
0
1561
113
21
450
428
0
0
0
4
1
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

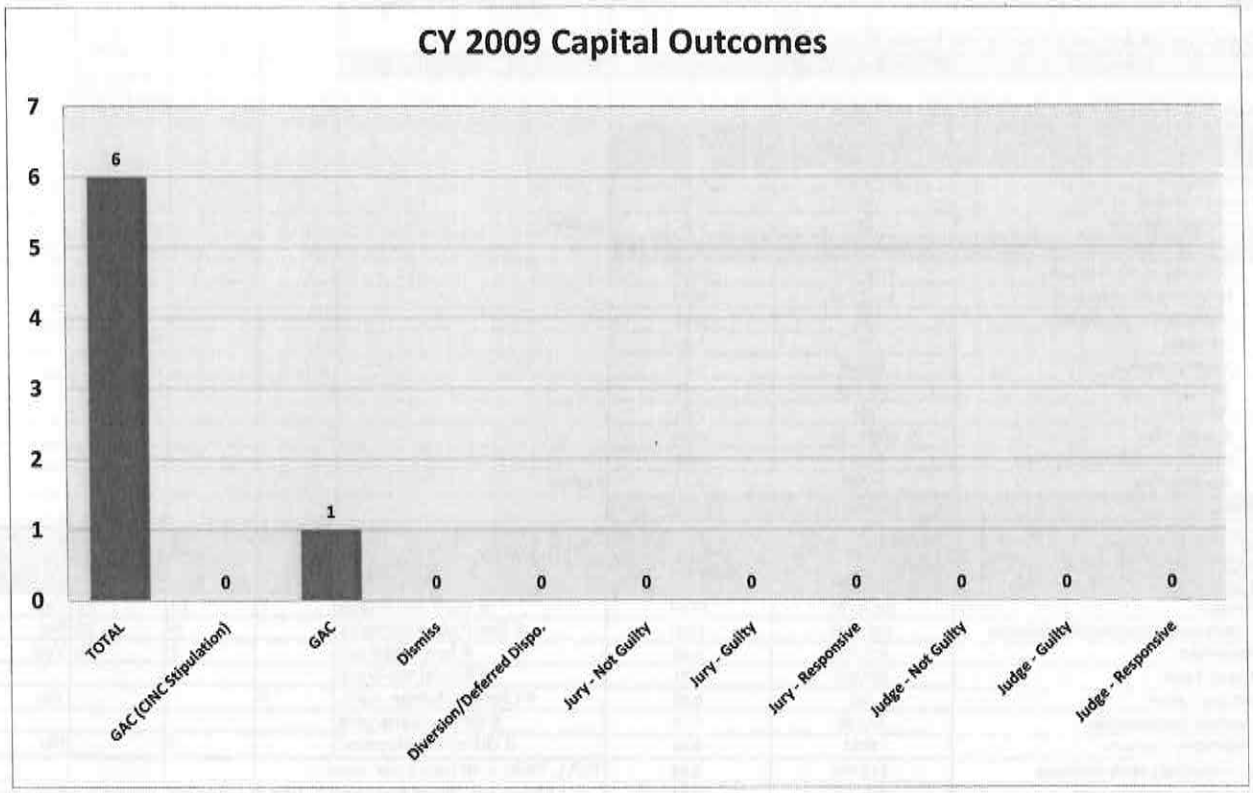

CY 2009 Delinquency Felony-Grade Outcomes
450
400
350
300
250
200
150
100
50
0
383
22
32
70
65
0
0
0
2
4
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

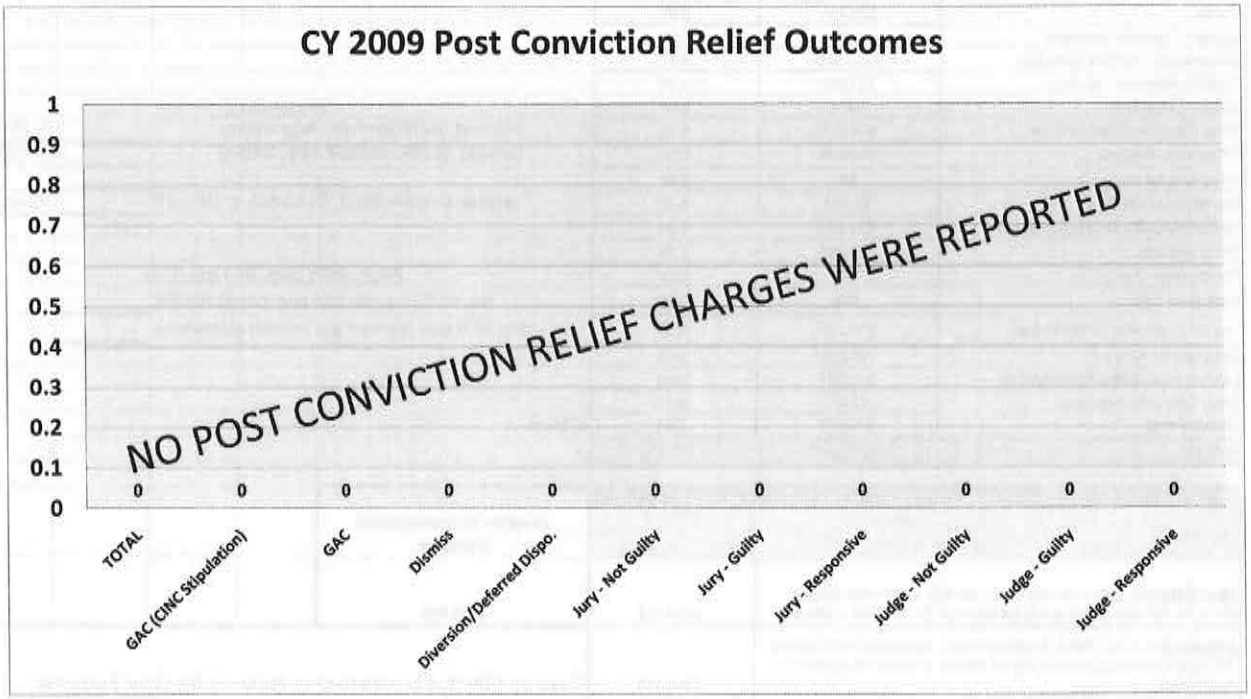

CY 2009 Revocation Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO REVOCATION CHARGES WERE REPORTED
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO OTHER CHARGES WERE REPORTED
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
12000
10000
8000
6000
4000
2000
0
9742
2343
500
3112
224
14
13
1
8
10
2
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
5000
4500
4000
3500
3000
2500
2000
1500
1000
500
0
4605
703
583
1025
120
1
9
7
1
0
1
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
7
6
5
4
3
2
1
0
6
0
1
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO POST CONVICTION RELIEF CHARGES WERE REPORTED
0
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	26	Year>>>	CY 2009
Submitted by (name)>>>	Pamela G. Smart		

Total Current Annual Revenue and Expenditure Budget

Revenues	$1,905,800	Expenditures	$1,905,800

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$542,016	31.00
Federal Revenue	$0	0.00
Grant/Other Revenue	$0	0.00
Other Local Revenue:		
Court Fees/Costs Assessed	$599,285	34.28
Bond Fees and Forfeitures	$272,242	15.57
Department of Corrections	$0	0.00
Donations	$0	0.00
Interest Revenue	$3,049	0.17
Application Fees	$62,284	3.56
Police Jury	$0	0.00
Sheriff's Fees	$263,329	15.06
Reimbursements/Attorney Fees	$4,317	0.25
Miscellaneous	$1,862	0.11
Totals	$1,748,384	100.00

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$866,766	51.82
Hospitalization and Disability Insurance	$291,245	17.41
Retirement	$13,705	0.82
Payroll Taxes	$66,993	4.01
Accrued Leave	$0	0.00
Workers' Compensation	$5,099	0.30
Malpractice Insurance	$991	0.06
Auto/Physical Liability Insurance	$13,978	0.84
Audit/Accounting Expense	$16,372	0.98
Contract Clerical	$3,626	0.22
Expert Witness	$9,628	0.58
Investigators	$37,755	2.26
Capital Representation	$0	0.00
Conflict	$34,434	2.06
Contract - Juvenile Attorneys	$0	0.00
Misdemeanor Attorney Contracts	$163,390	9.77
Contract Attorneys - all other	$21,667	1.30
Building Lease/Rent	$204	0.01
Office Repair and Maintenance	$15,675	0.94
IT/Technical Support	$14,419	0.86
Major Acquisitions	$0	0.00
Equipment Lease/Rent	$6,269	0.37
Telephone/Utilities/Postage/Internet	$21,408	1.28
Office Supplies	$23,165	1.39
Parking/Auto Tolls	$0	0.00
Advertisements	$58	0.00
Travel/Lodging/Per Diem/Mileage	$12,372	0.74
Dues and Seminars	$9,210	0.55
Law Library/Journals/Subscriptions	$10,049	0.60
Other Operating Expenses	$3,972	0.24
Miscellaneous	$10,090	0.60
Totals	$1,672,540	100.00

Explain:

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys	1	13	30	Yes
# Contract Attorneys		6	30	No
# Investigators		2	30	Yes
# Social Workers				
# Clerical/Admin Asst.	9			Yes
# Office Managers				
# Other Employees*		4		No

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Runners		2	20	No

Annualized

Highest Staff/Contract Atty Salary	$70,000.00
Lowest Staff/Contract Atty. Salary	$30,000.00
Is your system Staff, Contract or Mixed?	Mixed

Attys. with part time practice

No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

BALANCE SHEET INFORMATION	Dec. 31, 2009
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$175,315
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$852,119
Accts. Receivable (Due in 30 Days)	$0
Accts. Payable (Due in 30 Days)	$0
Total	$1,027,434

*Unearned State Revenue is cash received from the State which is for use in future months

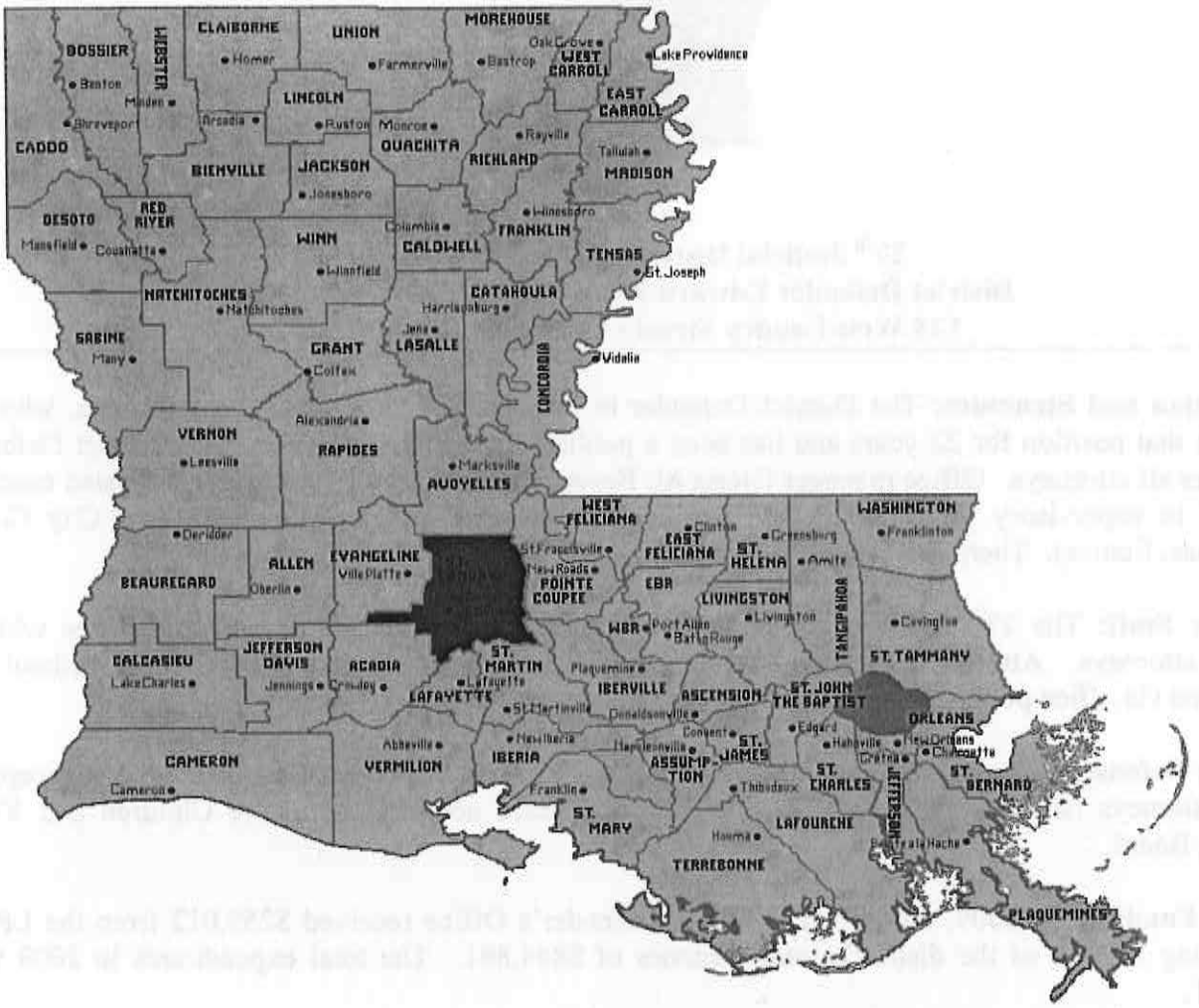
Juvenile Representation Estimate
$159,536

Cash portion that is unearned or reserved for other purposes

0

APPROVED:

Pamela G. Smart	12-31-09
District Defender	Date



The 27th JDC Public Defender's Office

St. Landry (Opelousas)

District Defender: Edward James Lopez
125 West Landry Street
Opelousas, LA 70570
(337) 942-3003

27th Judicial District • St. Landry Parish
District Defender Edward James Lopez • (337) 942-3003
125 West Landry Street • Opelousas, LA • 70570

Supervision and Structure: The District Defender in the 27th JDC is Edward James Lopez, who has served in that position for 22 years and has been a public defender for 26 years. The District Defender supervises all attorneys. Office manager Gloria M. Bezet is the only staff. There is no adjusted caseload for staff in supervisory positions. There are four sections of District Court and two City Courts (Opelousas, Eunice). There is a drug court program for adults.

Defender Staff: The 27th JDC Public Defender's Office is a contract public defender office with 21 contract attorneys. Attorneys are permitted to represent clients in private criminal cases without any restrictions via office policy. The salary range for attorneys is $28,832 - $50,640.

Juvenile Defense: Juvenile cases are heard by District Judges in the 27th JDC. All attorneys except the felony attorneys handle juvenile cases. The 27th JDC does not have an active Children and Youth Planning Board.

District Funding: In 2009, the 27th JDC Public Defender's Office received $259,012 from the LPDB, constituting 30.66% of the district's total revenues of $844,891. The total expenditures in 2009 were $793,451.

Appointment of Counsel: In the 27th JDC, the public defender's office makes the determination of indigence. Clients are appointed a specific public defender at the 72-hour hearing. Adult clients are usually held in facilities within St. Landry Parish, though occasionally are held out of district. Juvenile clients are held in St. Martin Parish.

Fees: The 27th JDC Public Defender's Office collects the statutory $40 fee for all clients ($14,410). The Court sometimes assesses a $100 fee as a condition of probation in felony cases.

Caseload: The 27th JDC Public Defender's Office reported handling 9,129 cases in 2009. Of those, 906 involved juvenile matters, including 353 Child in Need of Care representations.

THE 27TH JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	St. Landry - Opelousas
Population:	87,700
Juvenile Population (in Public Schools)	15,363
District Defender	Edward James Lopez
Years as District (or Chief) Defender	23 years
Years of Public Defense	37 years
Office Manager	Gloria M. Bezet
Primary Office Street Address	125 West Landry Street
City	Opelousas
ZIP	70570
Primary Phone:	337-942-3003
Primary Mailing Address:	125 West Landry Street, Opelousas, LA 70570
Primary Email Contact:	elopezlaw@aol.com
Primary Emergency Contact	Edward James Lopez
Primary Emergency Phone	337-351-7053
Secondary Emergency Contact	Gloria M. Bezet
Secondary Emergency Phone	337-945-9348
Other District Office(s) Physical and Mailing Addresses and Phone Numbers:	None
Other District Office Contact Personnel (Primary Only)	None

Name of Owner(s) of Office(s)	Edward James Lopez owns office building- no rent paid because of potential ethics violation
Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	0
Courts and Locations	27th Judicial District Court, Opelousas; Opelousas and Eunice City Courts
Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	4 Divisions in 27th Judicial District Court; Opelousas City Court; Eunice City Court
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	At 72 hour hearing, Magistrate makes preliminary determination of indigency and assigns counsel
Name of Adult Detention Facilities in this District	St. Landry Parish Jail, Opelousas City Jail, Eunice City Jail, Port Barre City Jail, Krotz Springs City Jail, Sunset City Jail, Washington City Jail
Name of Adult Detention Facilities Outside the District Which Hold Clients	Basile Detention Center, Pine Prairie Detention Center
Name of Juvenile Detention Facilities in this District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	St. Martin Parish Juvenile Detention Center, St. Martinville, LA
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	It obviously affects access by the assigned attorneys to their clients, thereby affecting qualilty representation
District Attorney	Earl Taylor
Chief Judge of Criminal District Court	Alonzo Harris
Juvenile Court Judges (specify District of City Court)	District Court- Harris, Daigle, Doherty, Hebert- Opelousas City Court- Harris; Eunice City Court-
Drug Court Judges	Harris, Daigle, Doherty, Hebert- Rotation
Mental Health Court Judges	None
Other Specialty Court	Non-Support
Name of Specialty and brief Description:	non-support

Indigency Determined by Whom and How?	Judge at 72 hour hearing after questioning defendant as to his assets and ability to pay
When is Assignment/Appointment of Counsel Made?	At 72 hour hearing
Client Assigned by Whom and How?	Judge, at 72 hour hearing
Initial Client Intake Conducted by Whom? (Name and Title)	Individual assigned attorney
Does this District Use an Intake Form? (If so, please attach to hard copy)	No
Brief Explanation of Intake Process	
Does the Office Collect the $40 Fee	Yes
If $40 Fee is Not Always Collected, Explain Basis for Waiver	
Total Fees Collected in 2009	$14,410.00
Formula for determining the reduced rate charged if client is able to make partial payment	Yes. Court usually imposes a $100 reimbursement as a conditon of probation in felony cases
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	We've always done parent defense
Grant Monies for Technology Currently Unencumbered or Unexpended	$16,725.45
Private Practice Policy	Yes. All private practice is permitted
Primary Immediate Needs	Investigators- in process of hiring
Immediate Critical Issue Areas	lowering felony case loads per attorney
Long-Term Critical Issue Areas	lowering case loads and investigtors
Please List All New Hires in 2009 (Name and Title)	Shepton Hunter, Felony Defender; D. Randy Wagley, Felony Defender; Quincy Cawthorne, Felony Defender; Irving Celestine, Felony Defender; Laura Rougeau, Felony Defender; Robert Willis, Drug Court
2009 Media Coverage and/or Major Accomplishments	None

Number of Expected New Attorney Hires in 2010	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	District Defender in District Court on all felony days and monitors attorneys' representation
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	Defenders are contract attorneys -District Defender monitors work load and representation
Any Policy for Workload Reduction for Supervisory Staff	None
Medical Benefits for Any Staff	None
Regular meetings for Any Staff	No formal -we meet informally on court days

STAFF DIRECTORY

PART-TIME CONTRACT	CONTACT INFORMATION
Edward Lopez, District Public Defender (Cap, Fe)	337-948-6836 elopezlaw@aol.com
Francis Olivier, III (Fe)	337-942-9836; frankolivier@aol.com
Jarvis Claiborne (Fe)	337-948-4336 jjclaiblaw@bellsouth.net
Janet Malbrough (Fe)	337-407-9809 jdunnmalbrough@bellsouth.net
Jeremy Dean (Fe)	337-942-5111; jeremydeanlaw@yahoo.com
Nanette McClain (Fe)	337-948-7887 mcclainnanette@yahoo.com
Shepton Hunter (Fe)	337-230-9777; shep_hunter@yahoo.com
Scott Mouret (Mi, Ju, FINS, CINC/both)	337-948-8276 litigators@charter.net
Chris Richard (Mi, Ju, FINS, CINC/both)	337-234-5505 crichard4law@yahoo.com
Rachel Arvie (Mi, Ju, FINS, CINC/both)	337-407-2109; rlalaw07@hotmail.com
Lauren Mouret (Mi, Ju, FINS, CINC/both)	337-948-8276; lmouret@charter.net
Anthony Bertrand (Mi, Ju, FINS, CINC/both)	337-580-4500 akblaw@charter.net
Daniel Fontenot (Mi, Ju, FINS, CINC/both)	337-457-1323'danpfontenot@hotmail.com
Vernon McManus (Mi, Ju, FINS, CINC/both)	337-457-4788 vernonmc@charter.net
Rebecca Pierrotti (Mi, Ju, FINS, CINC/both)	337-550-8608 mrpierrotti@bellsouth.net
Brandon Guillory (Ju, FINS, CINC/both)	337-351-9000;guil1217@bellsouth.net
Hazel Coleman (Ju, FINS, CINC/both)	337-942-4355 hazellaw1205@yahoo.com
Quincy Cawthorne (Fe)	337-948-8008;cawthorne@doranlawfirm.com
Irvin Celestine (Fe)	337-948-8008;iceles521@gmail.com
Laura Rougeau (Fe)	337-457-8044;lrouge1@gmail.com
Randy Wagley (Fe)	337-948-4504;d-randy-wagley-atty@lycos.com
Kenneth Willis	337-948-4336;kenwill378@msn.com

NON-ATTORNEY STAFF

Gloria M. Bezet, financial, secretary, data entry	337-948-6836; elopezlaw@aol.com

2009 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.

Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:	
__Windows Vista	X
__Windows Server 2000/2003/2008	
__Windows XP	
__Mac OSX	
Productivity Suites Used:	
__Microsoft Office 2007 (Word, Excel, etc.)	X
__Microsoft Office 2003	
__Previous Microsoft Office version	
__Corel Word Perfect	
__Other	
Internet Browsers Used:	
__Internet Explorer 6	
__Internet Explorer 7 or 8	X
__Firefox	
__Other	

HARDWARE:

Please enter the number of devices in your inventory	3
__Desktop PCs	1
__Laptops	2
__Video Cameras	0
__Digital Cameras	0
__Video Conferencing Systems	0
__B&W Laser Printers	2
__Color Printers	
__Wireless Cards	1

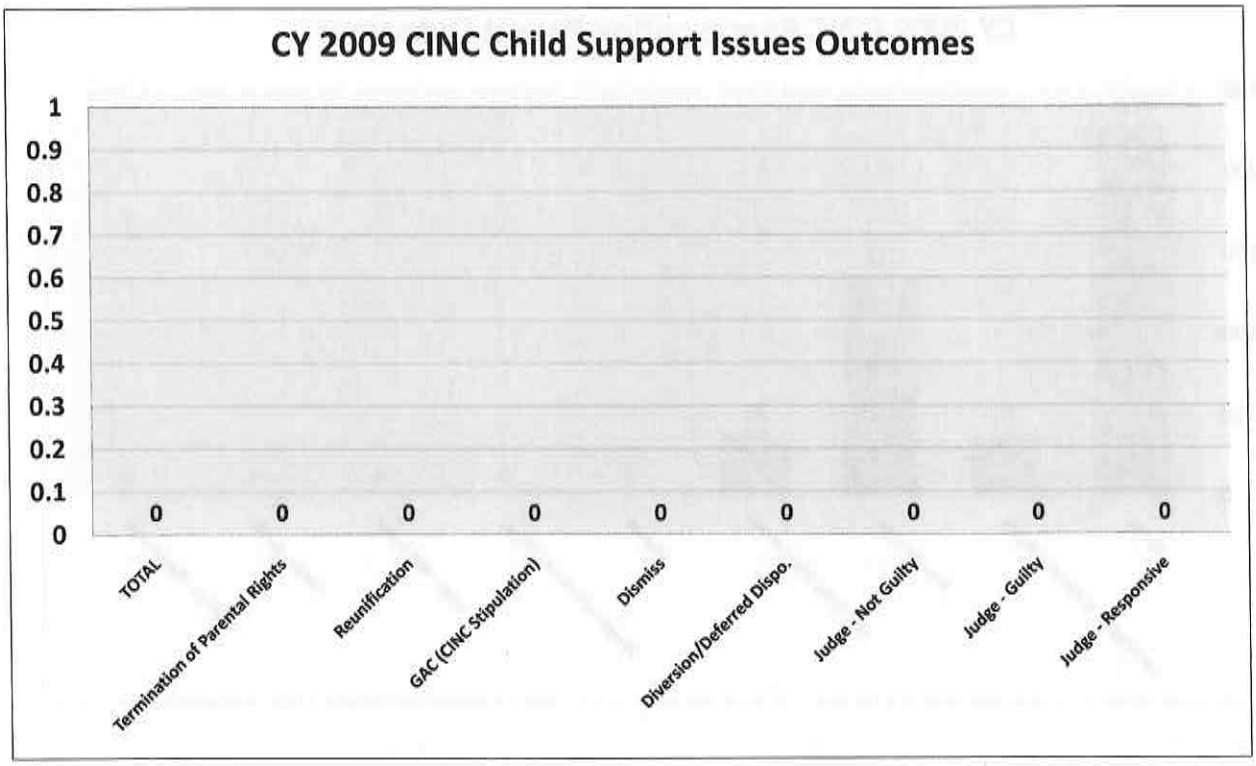
INTERNET SERVICES:

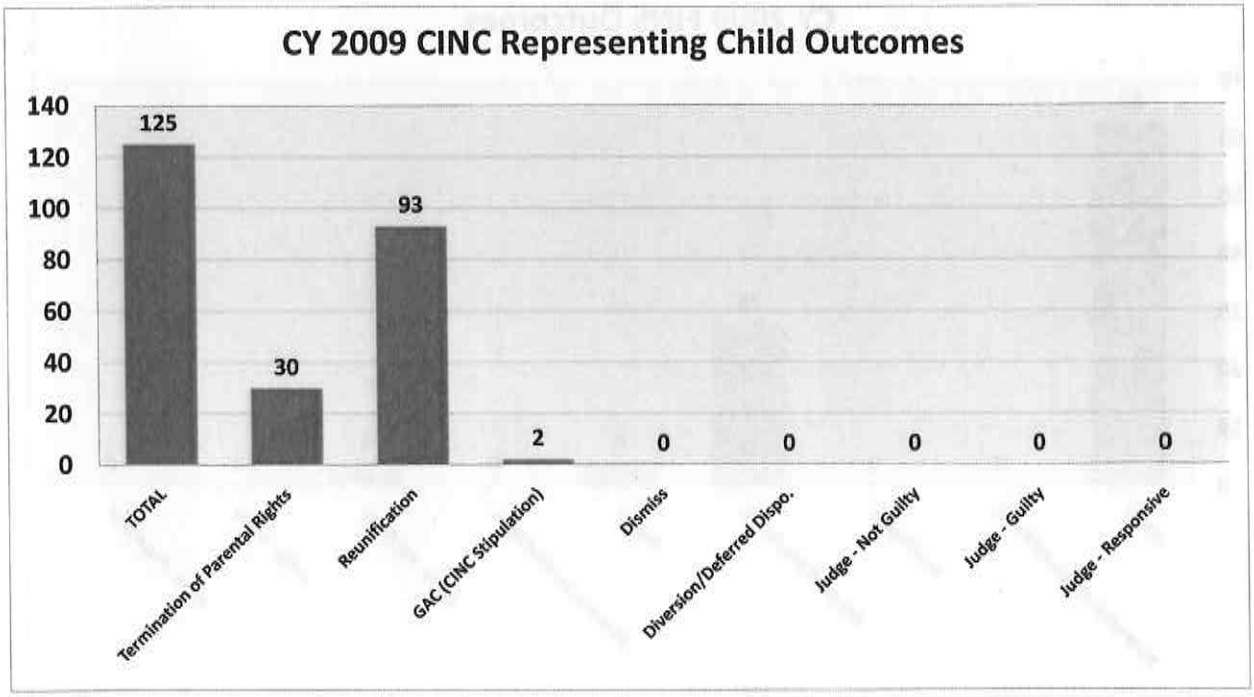
___Dialup ___Broadband ___No Internet Conn	BROADBAND
Connection Speed:	
Provider Name:	A T & T
Email Provider:	AOL

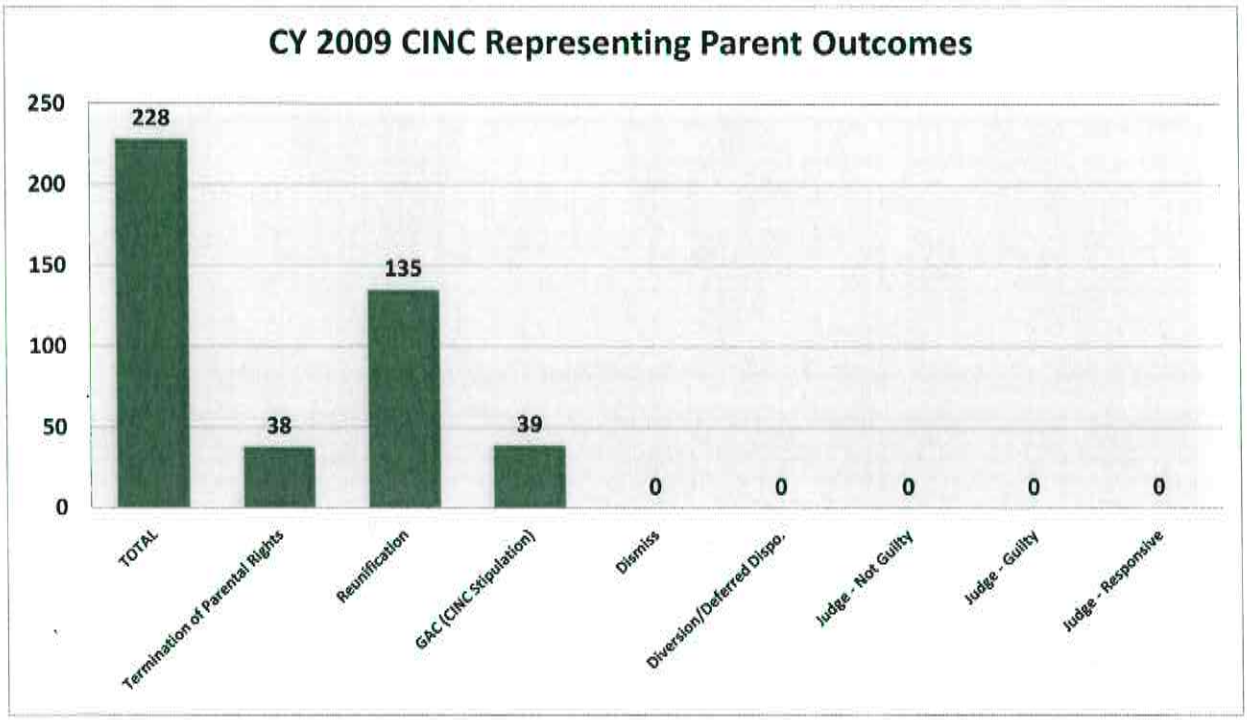
Please list any software or computer equipment in which you need training:

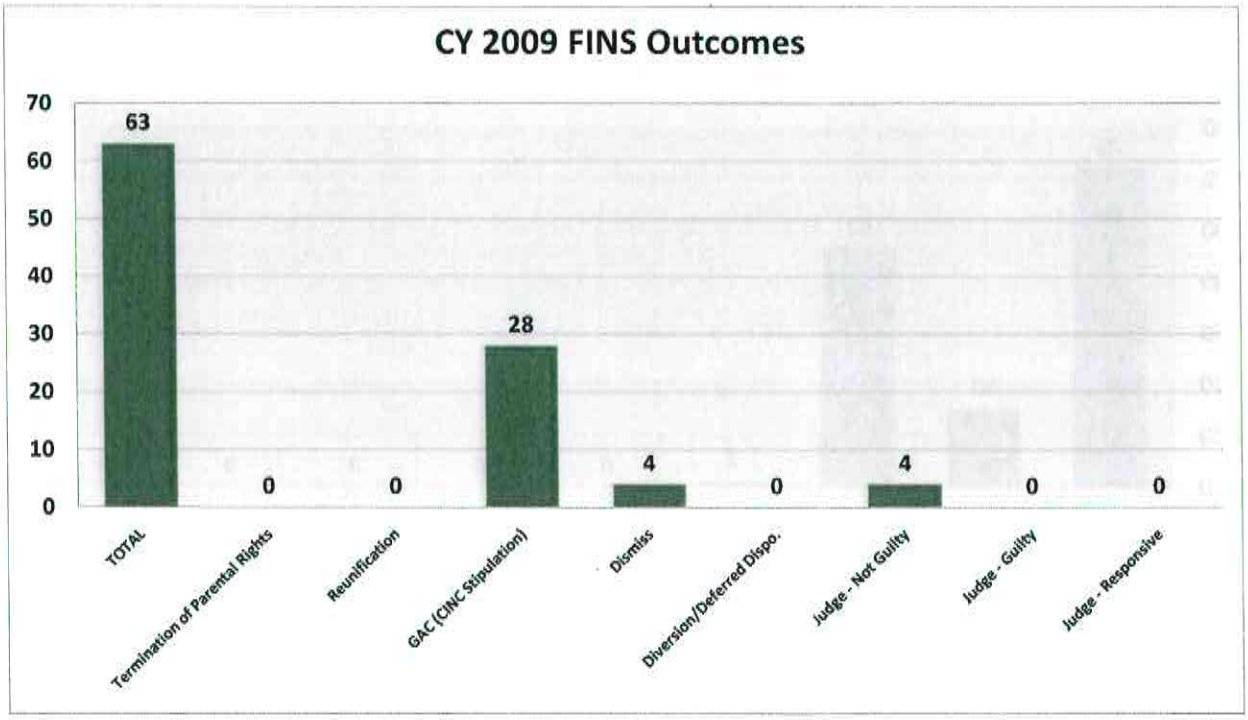
27th District Caseload Report

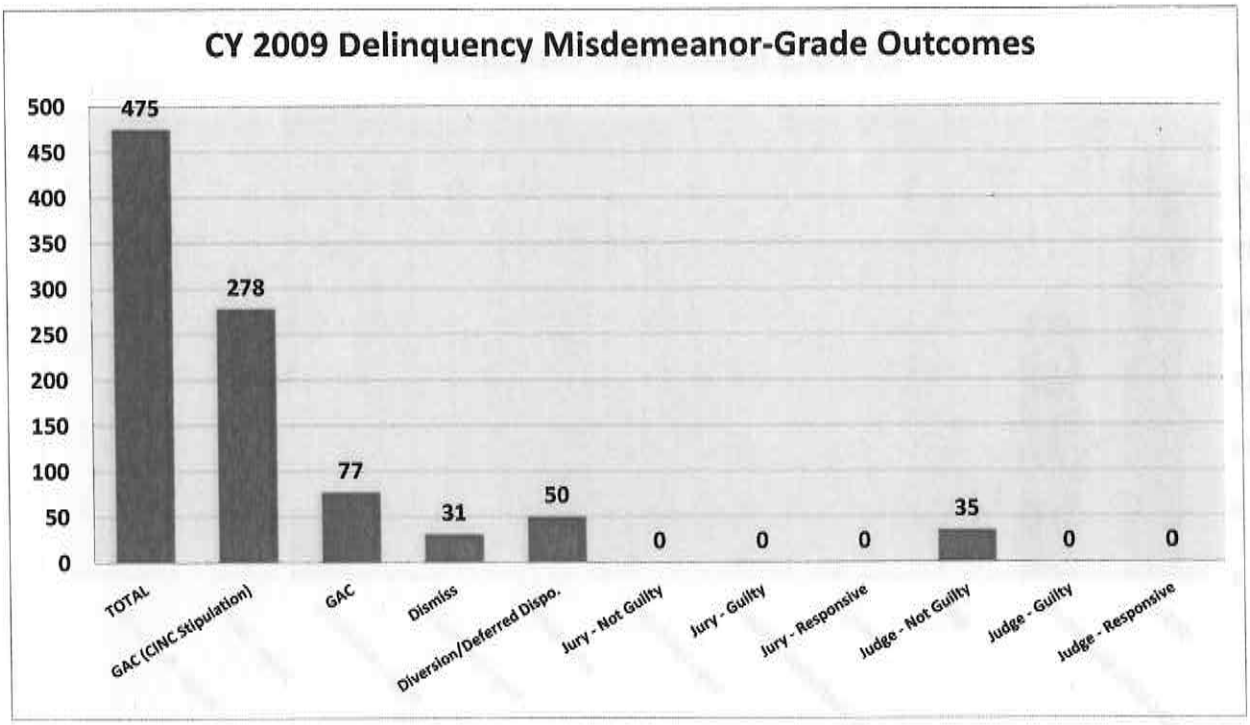
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	125	30	93	2	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Parent	228	38	135	39	N/A	0	0	N/A	N/A	N/A	0	0	0
FINS	63	0	0	28	N/A	4	0	N/A	N/A	N/A	4	0	0
Delinquency Misdemeanor-grade	475	N/A	N/A	278	77	31	50	0	0	0	35	0	0
Delinquency Felony-Grade	15	N/A	N/A	12	3	0	0	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	31	N/A	N/A	20	0	0	0	0	0	0	4	0	0
Other cases (DWI, Extraditions, etc.)	1663	N/A	N/A	780	648	73	34	0	0	0	141	1	0
Adult Misdemeanor	3635	N/A	N/A	682	339	262	33	0	0	0	59	4	0
Adult Felony	2891	N/A	N/A	547	248	264	93	8	7	1	1	20	0
Capital	3	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Post Conviction Relief	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0

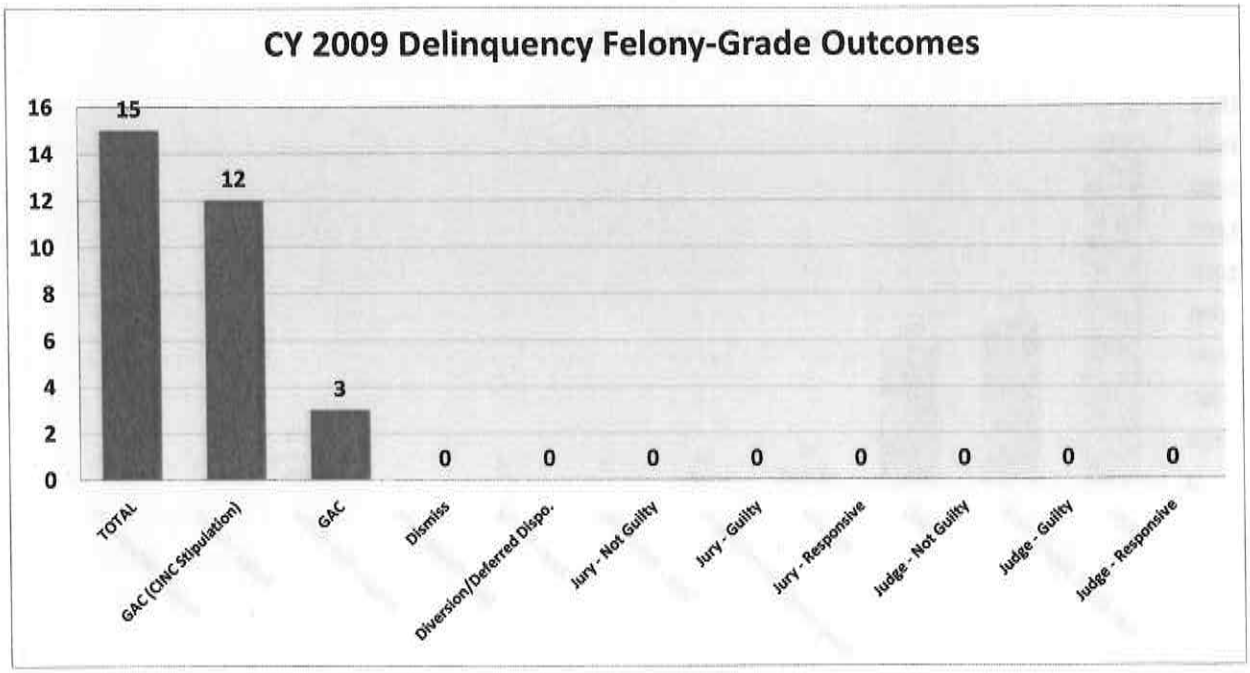

CY 2009 CINC Child Support Issues Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

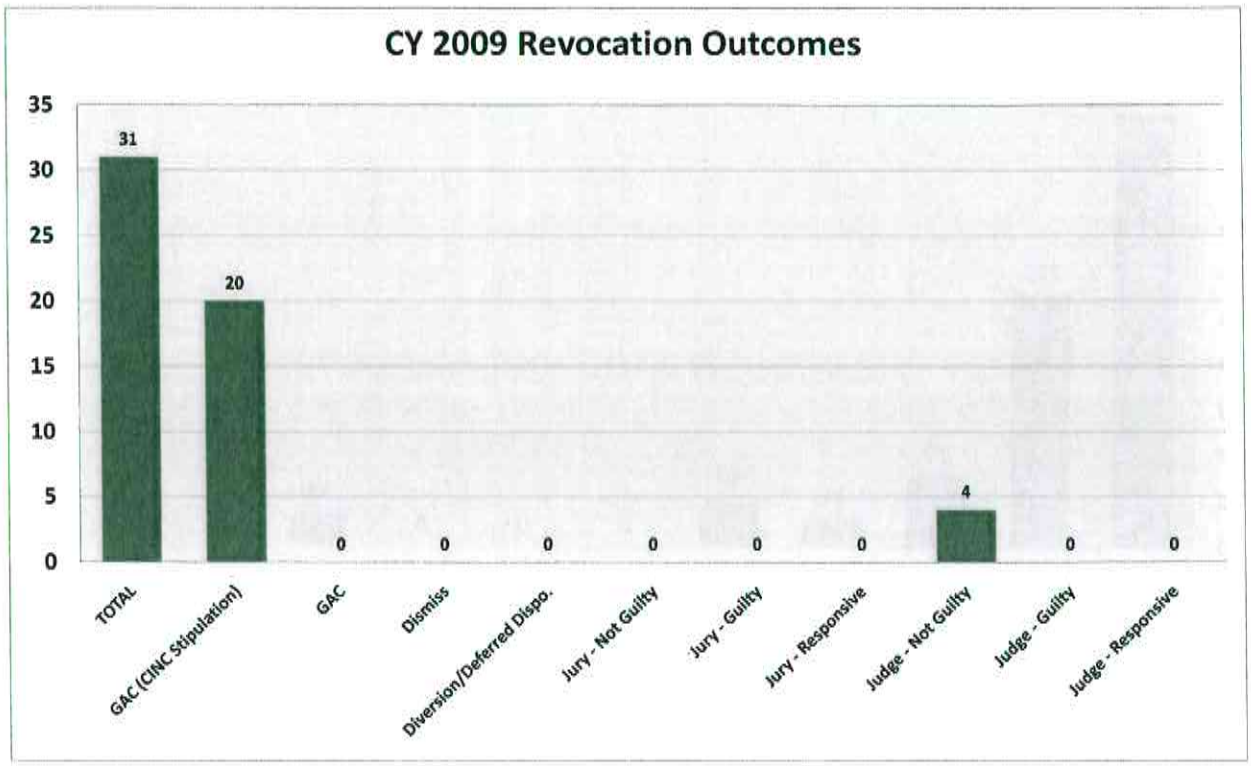

CY 2009 CINC Representing Child Outcomes
140
120
100
80
60
40
20
0
125
30
93
2
0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

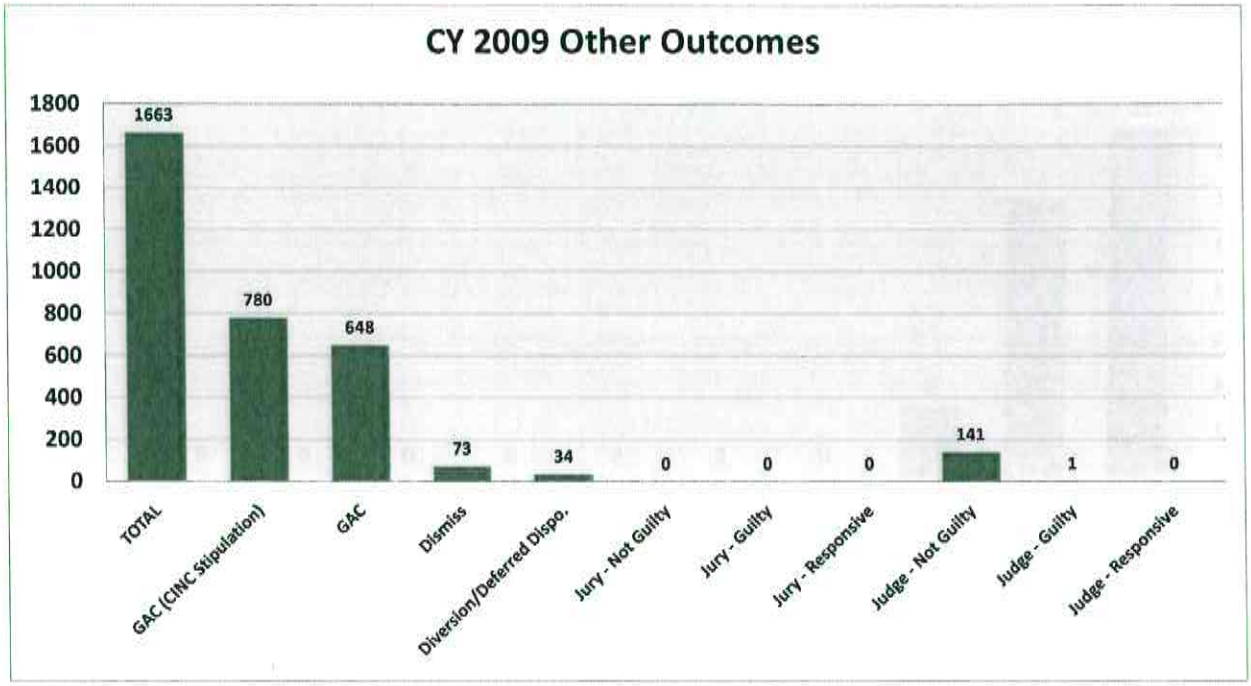

CY 2009 CINC Representing Parent Outcomes
250
200
150
100
50
0
228
38
135
39
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

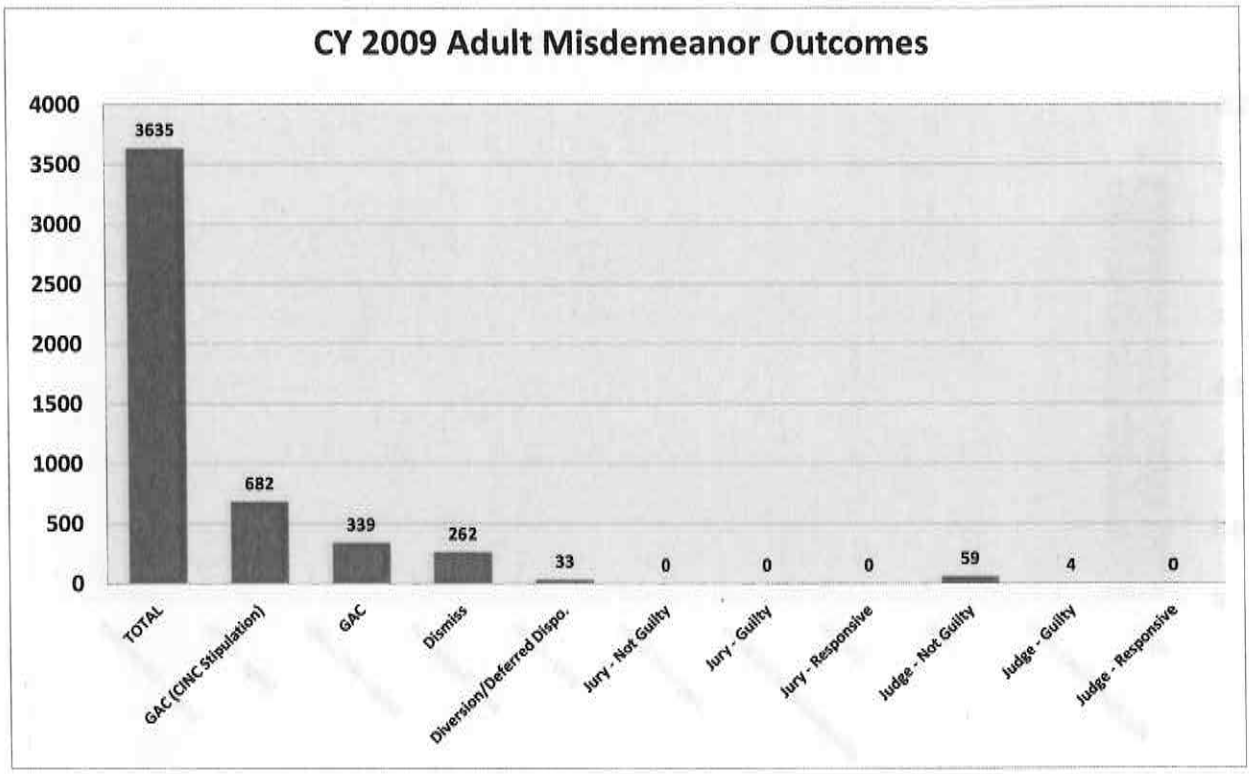

CY 2009 FINS Outcomes
70
60
50
40
30
20
10
0
63
0
0
28
4
0
4
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

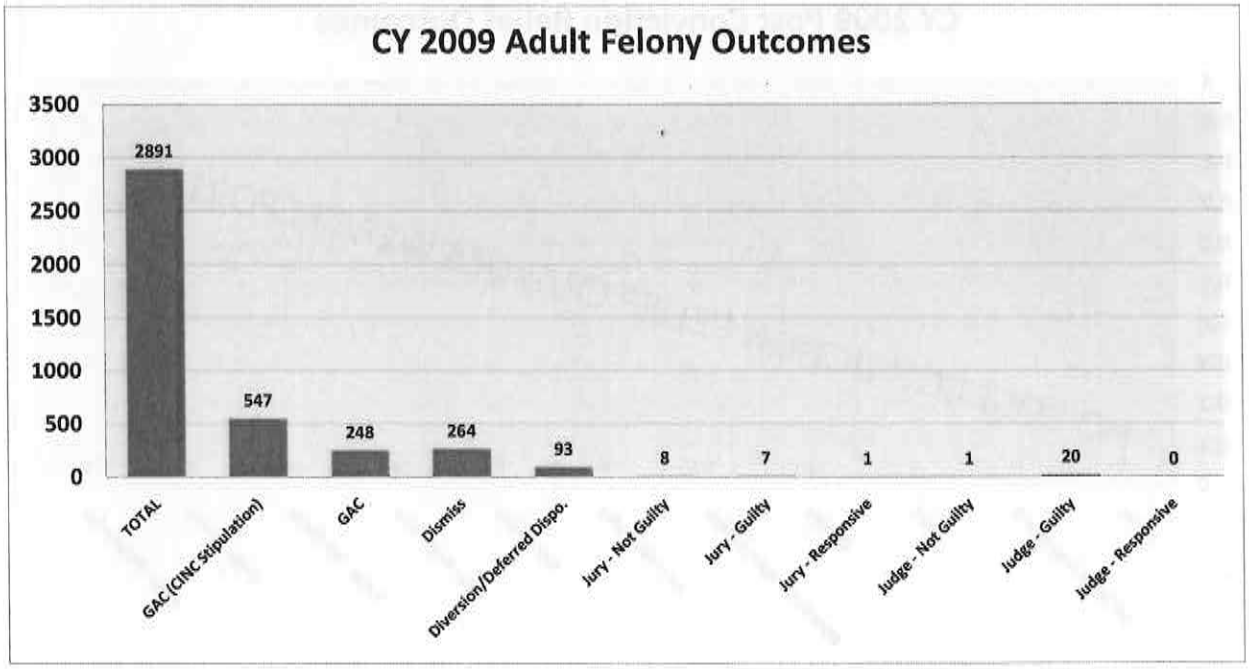

CY 2009 Delinquency Misdemeanor-Grade Outcomes
500
450
400
350
300
250
200
150
100
50
0
475
278
77
31
50
0
0
0
35
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

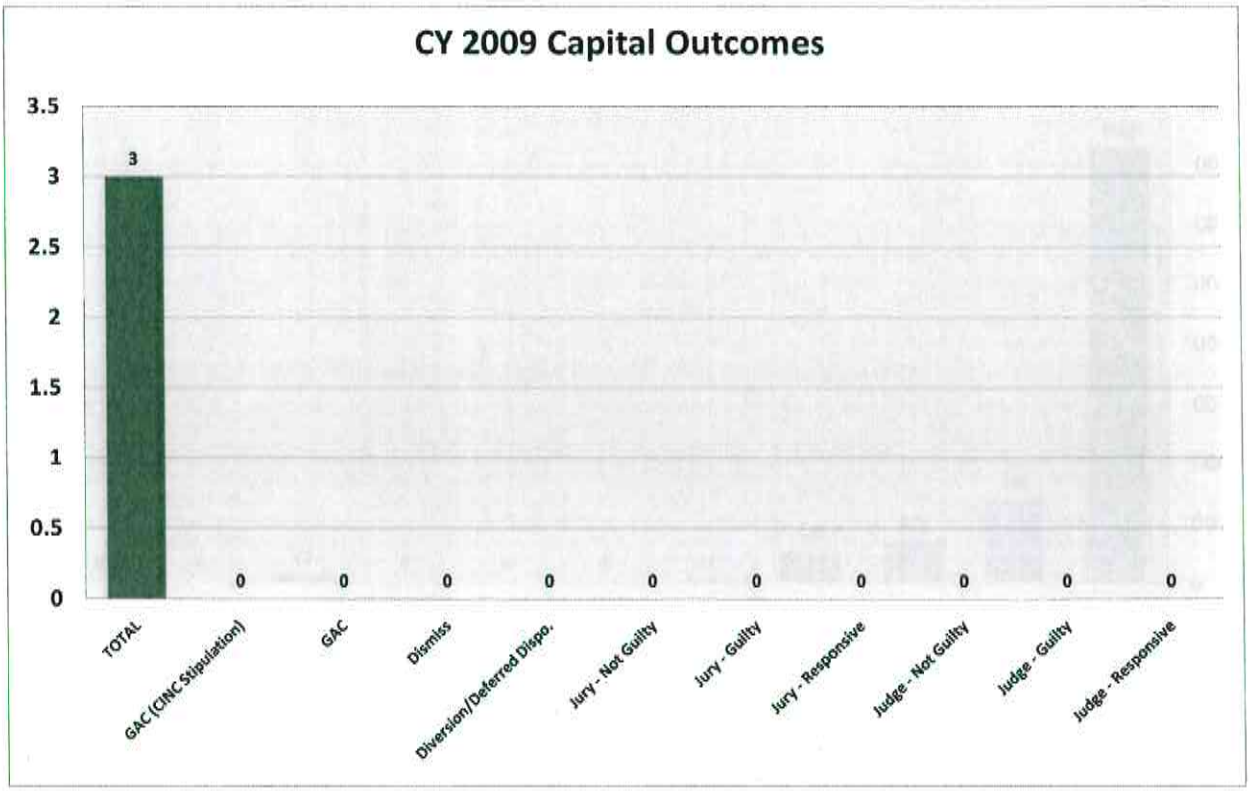

CY 2009 Delinquency Felony-Grade Outcomes
16
14
12
10
8
6
4
2
0
15
12
3
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

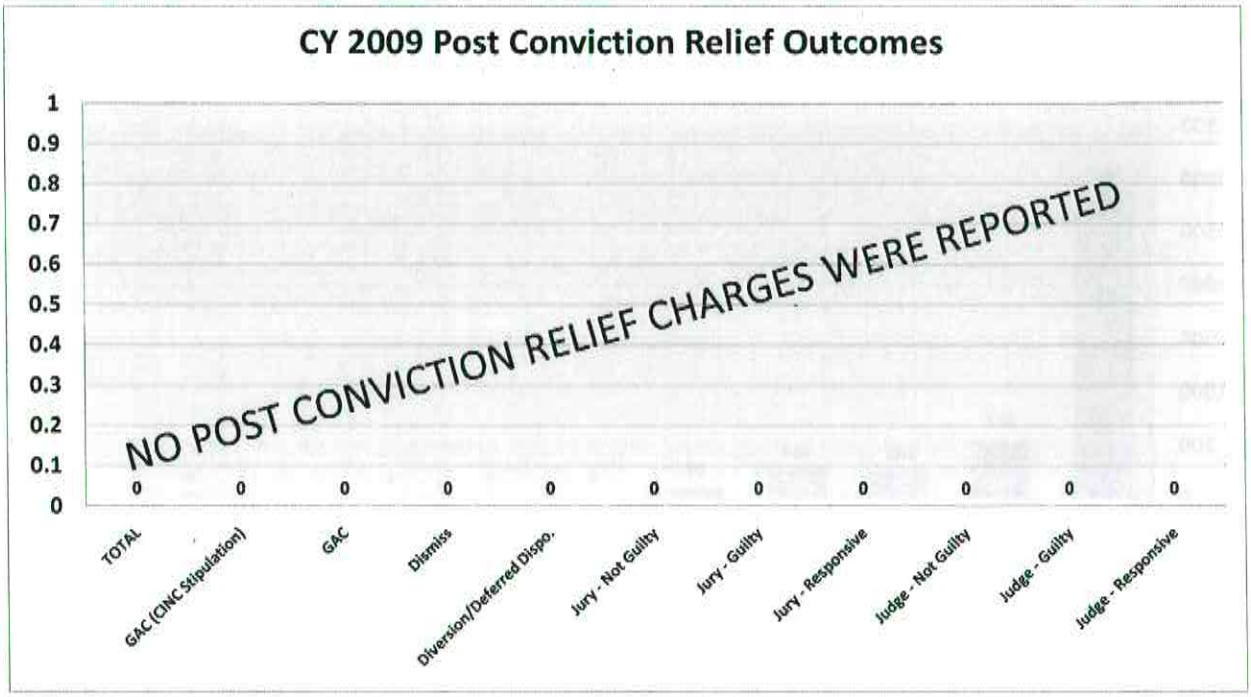

CY 2009 Revocation Outcomes
35
30
25
20
15
10
5
0
31
20
0
0
0
0
0
0
4
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
1800
1600
1400
1200
1000
800
600
400
200
0
1663
780
648
73
34
0
0
0
141
1
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
4000
3500
3000
2500
2000
1500
1000
500
0
3635
682
339
262
33
0
0
0
59
4
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
3500
3000
2500
2000
1500
1000
500
0
2891
547
248
264
93
8
7
1
1
20
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO POST CONVICTION RELIEF CHARGES WERE REPORTED
0
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	27	Year>>>	CY 2009
Submitted by (name)>>>	Edward J. Lopez		

Total Current Annual Revenue and Expenditure Budget

Revenues	$765,488	Expenditures	$885,066

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$259,012	30.66
Federal Revenue	$0	0.00
Grant/Other Revenue	$0	0.00
Other Local Revenue:		
Court Fees/Costs Assessed	$468,488	55.45
Bond Fees and Forfeitures	$69,686	8.25
Department of Corrections	$11,888	1.41
Donations	$0	0.00
Interest Revenue	$18,860	2.23
Application Fees	$14,410	1.71
Police Jury	$0	0.00
Sheriff's Fees	$2,547	0.30
Reimbursements/Attorney Fees	$0	0.00
Miscellaneous	$0	0.00
Totals	$844,891	100.00

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$146,334	18.44
Hospitalization and Disability Insurance	$0	0.00
Retirement	$0	0.00
Payroll Taxes	$12,035	1.52
Accrued Leave	$0	0.00
Workers' Compensation	$0	0.00
Malpractice Insurance	$0	0.00
Auto/Physical Liability Insurance	$0	0.00
Audit/Accounting Expense	$5,050	0.64
Contract Clerical	$0	0.00
Expert Witness	$7,484	0.94
Investigators	$0	0.00
Capital Representation	$0	0.00
Conflict	$6,823	0.86
Contract - Juvenile Attorneys	$23,180	2.92
Misdemeanor Attorney Contracts	$317,185	39.98
Contract Attorneys - all other	$251,899	31.75
Building Lease/Rent	$2,500	0.32
Office Repair and Maintenance	$1,269	0.16
IT/Technical Support	$4,797	0.60
Major Acquisitions	$0	0.00
Equipment Lease/Rent	$1,404	0.18
Telephone/Utilities/Postage/Internet	$3,442	0.43
Office Supplies	$1,463	0.18
Parking/Auto Tolls	$0	0.00
Advertisements	$73	0.01
Travel/Lodging/Per Diem/Mileage	$0	0.00
Dues and Seminars	$5,060	0.64
Law Library/Journals/Subscriptions	$2,672	0.34
Other Operating Expenses	$0	0.00
Miscellaneous	$781	0.10
Totals	$793,451	100.00

Explain:

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys				
# Contract Attorneys		21	25	No
# Investigators				
# Social Workers				
# Clerical/Admin Asst.				
# Office Managers	1			No
# Other Employees*				

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Annualized	
Highest Staff/Contract Atty Salary	$81,060.00
Lowest Staff/Contract Atty. Salary	$12,000.00
Is your system Staff, Contract or Mixed?	Mixed

Attys. with part time practice	
No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

BALANCE SHEET INFORMATION	Dec. 31, 2009
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$445,748
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$626,812
Accts. Receivable (Due in 30 Days)	$0
Accts. Payable (Due in 30 Days)	$0
Total	$1,072,560

*Unearned State Revenue is cash received from the State which is for use in future months

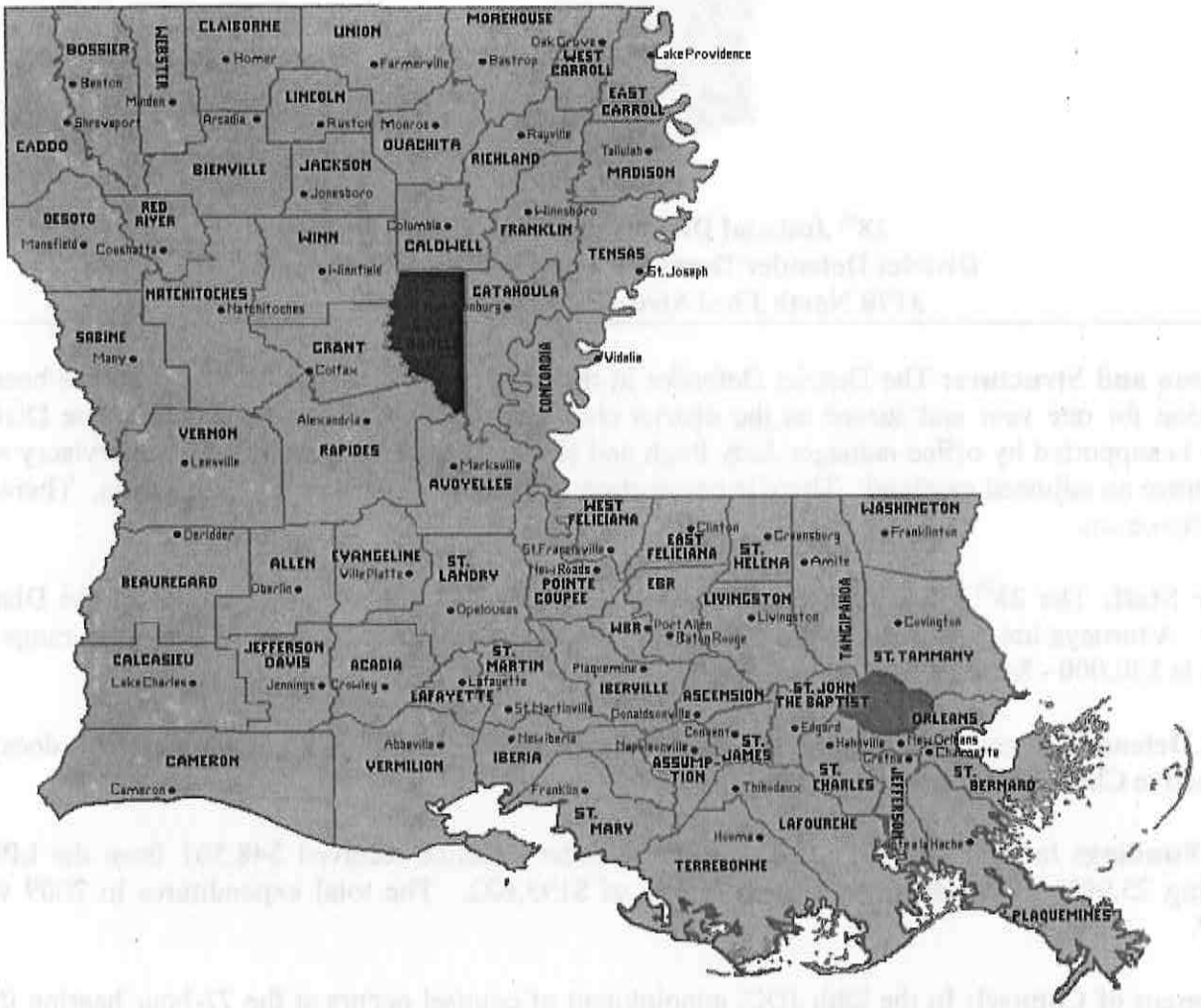
Juvenile Representation Estimate
$41,951

Cash portion that is unearned or reserved for other purposes
$140,055.63

APPROVED:

Edward James Lopez — District Defender

12-31-09 — Date



THE 28TH JDC PUBLIC DEFENDER OFFICE

LASALLE (JENA)

DISTRICT DEFENDER: JOSEPH KUTCH
3170 N. 1ST STREET
JENA, LA 71342
(318) 992-0881

28th Judicial District • LaSalle Parish
District Defender Derrick Carson • (318) 922-0881
3170 North First Street • Jena, LA • 71342

Supervision and Structure: The District Defender in the 28th JDC is Derrick Carson, who has been in that position for one year and served as the district chief for the 7th JDC for eight years. The District Defender is supported by office manager Judy Pugh and Rachael Strickland, paralegal. Supervisory staff does not have an adjusted caseload. There is one section of District Court and no City Courts. There are no specialty courts.

Defender Staff: The 28th Public Defender's Office has three contract attorneys, including the District Defender. Attorneys are permitted to have a private practice without restriction. The salary range for attorneys is $30,000 - $40,000.

Juvenile Defense: Juvenile cases are heard by District Judges in the 28th JDC. LaSalle Parish does not have an active Children and Youth Planning Board.

District Funding: In 2009, the 28th JDC Public Defender's Office received $48,561 from the LPDB, constituting 25.08% of the district's total revenues of $193,622. The total expenditures in 2009 were $223,827.

Appointment of Counsel: In the 28th JDC, appointment of counsel occurs at the 72-hour hearing if the defendant is incarcerated, or if the defendant is on bond, at the arraignment. Adult clients are usually held in facilities within LaSalle Parish. Juvenile clients are held outside the Parish.

Fees: The 28th JDC Public Defender's Office collects the statutory $40 fee ($1,500).

Caseload: The 28th JDC Public Defender's Office reported handling 378 cases in 2009. Of those, 26 involved juvenile matters, including 13 Child in Need of Care representations.

THE 28TH JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	LaSalle - Jena
Population:	14,282
Juvenile Population (in Public Schools)	2,666
District Defender	Derrick Carson
Years as District (or Chief) Defender	1.5
Years of Public Defense	6 (LaSalle)
Office Manager	Judy Pugh
Primary Office Street Address	3170 N. 1st St
City	Jena
ZIP	71342
Primary Phone	318-992-0881
Primary Mailing Address	P.O. Box 13, Jena, LA 71342-0013
Primary Email Contact	7thjudicialdistr@bellsouth.net
Primary Emergency Contact	Judy Pugh
Primary Emergency Phone	318-452-5746 cell, 318-757-2870 home
Secondary Emergency Contact	Derrick Carson
Secondary Emergency Phone	318-623-0390 cell, 318-757-0473 home
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	none
Other District Office Contact Personnel (Primary Only)	none
Name of Owner(s) of Office(s)	Jena Properties, LLC (John Verchear)
Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	Rent 4550.00, Phone 300.00, Utiliies 680.00
Courts and Locations	28th JDC Jena, LA

Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	1
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	application is made , reviewed to determine indigency, determine whether conflict and appointed accordingly
Name of Adult Detention Facilities in this District	LaSalle Parish Courthouse, Jena, La. LaSalle Correctons, 15976 Hwy 165, Olla, La.
Name of Adult Detention Facilities Outside the District Which Hold Clients	Richland Parish (Women only) Hwy 15, Monroe, Franklin Parish Detention, Winnsboro, La.
Name of Juvenile Detention Facilities in this District	none
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Renaissance Home for Youth, 6177 Bayou, Alexandria, La.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	yes, makes it more difficult to see clients quickly and more often, increases mileage
District Attorney	J. Reed Waters
Chief Judge of Criminal District Court	Christopher Peters
Juvenile Court Judges (specify District of City Court)	Judgae Christopher Peters, District
Drug Court Judges	No
Mental Health Court Judges	No
Other Specialty Court	No
Name of Specialty and brief Description:	N/A
Indigency Determined by Whom and How?	Indigency determined by information given on application by Public Defender Office
When is Assignment/Appointment of Counsel Made?	72 hour hearing
Client Assigned by Whom and How?	Judge advises all defendants that if they need an attorney to contact Public Defender Office. Representative of PDO is in court for magistrate hearings.
Initial Client Intake Conducted by Whom? (Name and Title)	Rachel Strickland, paralegal, Judy Pugh, Paralegal
Does this District Use an Intake Form? (If so, please attach to hard copy)	yes
Brief Explanation of Intake Process	PDO represenative goes over froms with client
Does the Office Collect the $40 Fee	yes
If $40 Fee is Not Always Collected, Explain Basis for Waiver	poor area, clients not always able to pay or pay when can

Total Fees Collected in 2009	$1,500.00
Formula for determining the reduced rate charged if client is able to make partial payment	none
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	already represents parents
Equipment or Technical Training Requested	any training is welcomed, TV,dvd,vcr, etc for viewing tapes, dvr, etc
Grant Monies for Technology Currently Unencumbered or Unexpended	none
Private Practice Policy	Permitted - Yes; Criminal - No (LaSalle Parish); Private Practice Policy - Yes.
Primary Immediate Needs	funding to continue operation of office and represent clients
Immediate Critical Issue Areas	funding to be able to provide services, will not have enough funds to operate shortly
Long-Term Critical Issue Areas	funding to keep and improve services
Please List All New Hires in 2009 (Name and Title)	David Williams, Attorney, Paul Lemke, Attorney, Derrick Carson, Chief, Krystal Todd, Attorney, Rachel Strickland, paralegal, data entry; Judy Pugh, paralegal & Office Adm.
2009 Media Coverage and/or Major Accomplishments	David Williams, Attorney was granted Scholarship
Number of Expected New Attorney Hires in 2010	if funding available at least one
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	Yes, Chief routinely goes over cases with attys, provide advice, insight and support. Regular Staff meetings to address any problems or accomplishments
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	Chief, Office Adm. Attorneys, Office Staff
Any Policy for Workload Reduction for Supervisory Staff	none at present
Medical Benefits for Any Staff	none at present

Regular meetings for Any Staff	yes

STAFF DIRECTORY

	CONTACT INFORMATION
FULL-TIME CONTRACT ATTORNEYS	
David Williams, Fel. Misd, Del. Cinc	P.O. Box 13, Jena, La. 71342 Ph 318-992-0881
Krystal Todd, Cinc. Del. Misd. Fel.	P.O. Box 13, Jena, La. 71342 Ph 318-992-0881
Derrick Carson	P.O. Box 13, Jena, La. 71342 Ph 318-992-0881
PART-TIME CONTRACT ATTORNEYS	
Paul Lemke	P.O. Box 13, Jena, La. 71342 Ph 318-992-0881
NON-ATTORNEY STAFF	
Rachel Strickland, paralegal	P.O. Box 13, Jena, La. 71342 Ph 318-992-0881
Judy Pugh, paralegal & office adm.	P.O. Box 13, Jena, La. 71342 Ph 318-992-0881

2009 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.

_____

Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
__Windows Vista
__Windows Server 2000/2003/2008
__Windows XP
__Mac OSX

Productivity Suites Used:
__Microsoft Office 2007 (Word, Excel, etc.)
__Microsoft Office 2003
__Previous Microsoft Office version
__Corel Word Perfect
__Other

Internet Browsers Used:
__Internet Explorer 6
__Internet Explorer 7 or 8
__Firefox
__Other

HARDWARE:
Please enter the number of
devices in your inventory

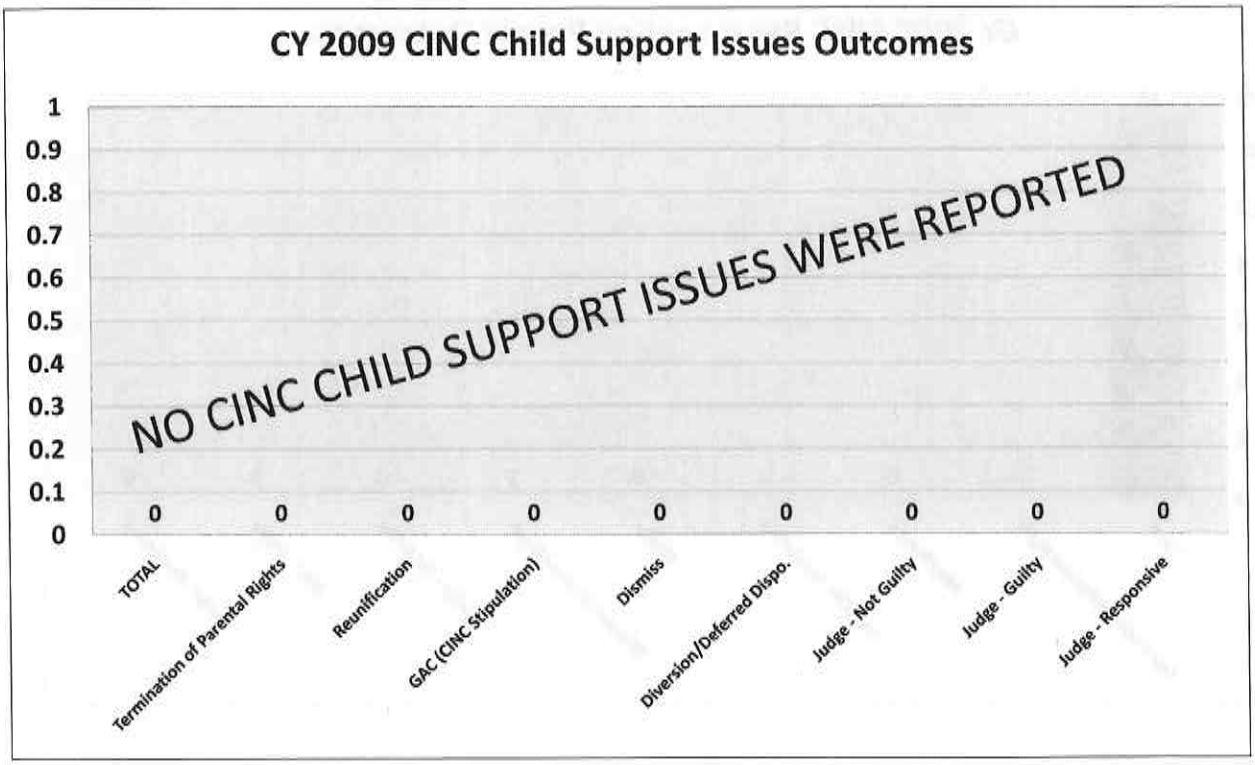
___Desktop PCs
___Laptops
___Video Cameras
___Digital Cameras
___Video Conferencing Systems
___B&W Laser Printers
___Color Printers
___Wireless Cards

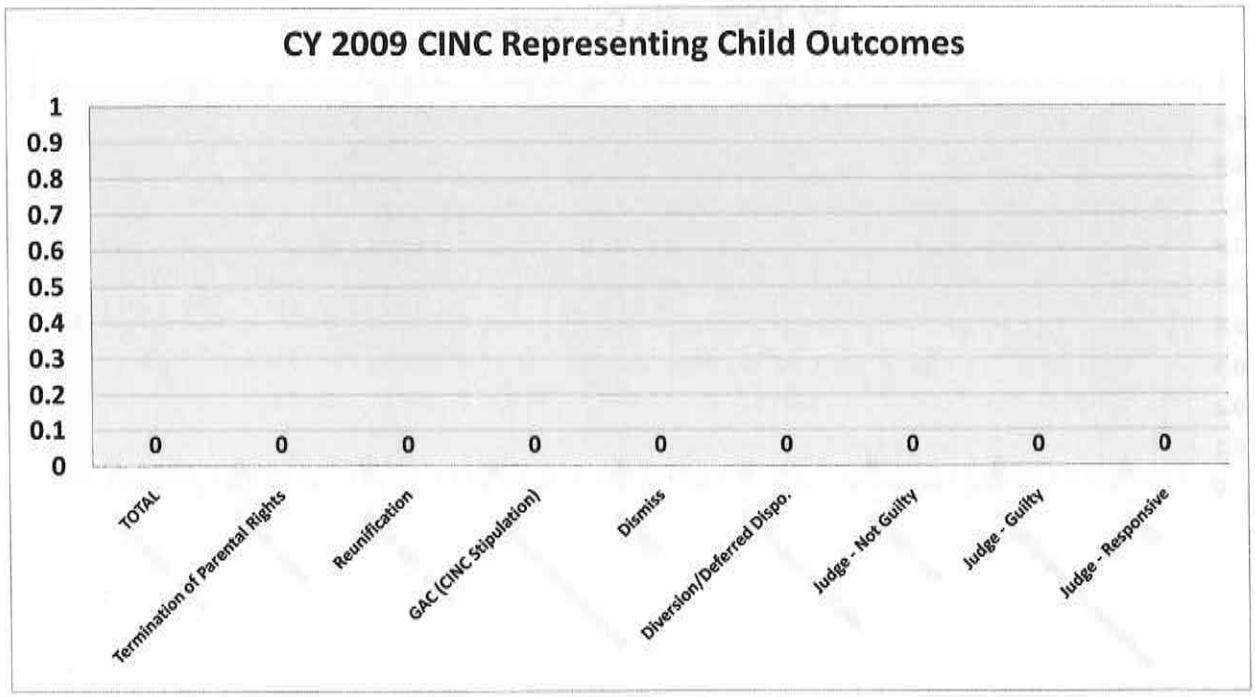
INTERNET SERVICES:
____Dialup ____Broadband ____No Internet Connection
Connection Speed:
Provider Name:
Email Provider:

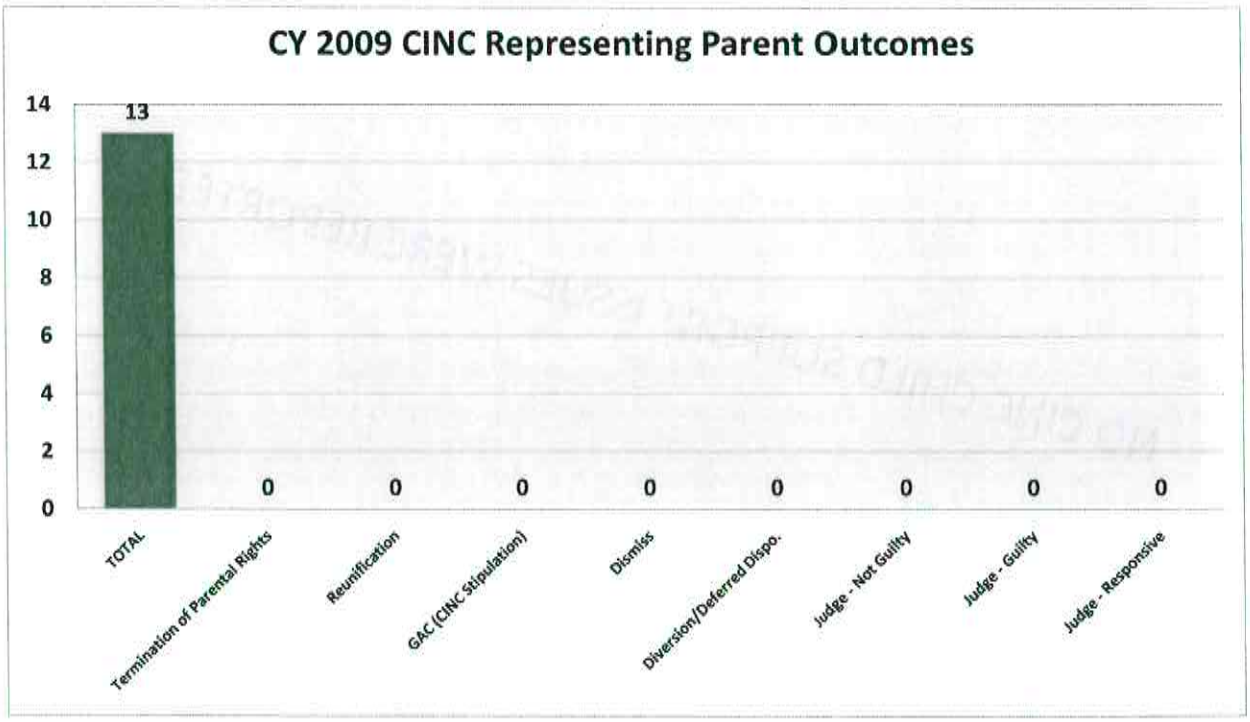
Please list any software or computer equipment in which you need training:

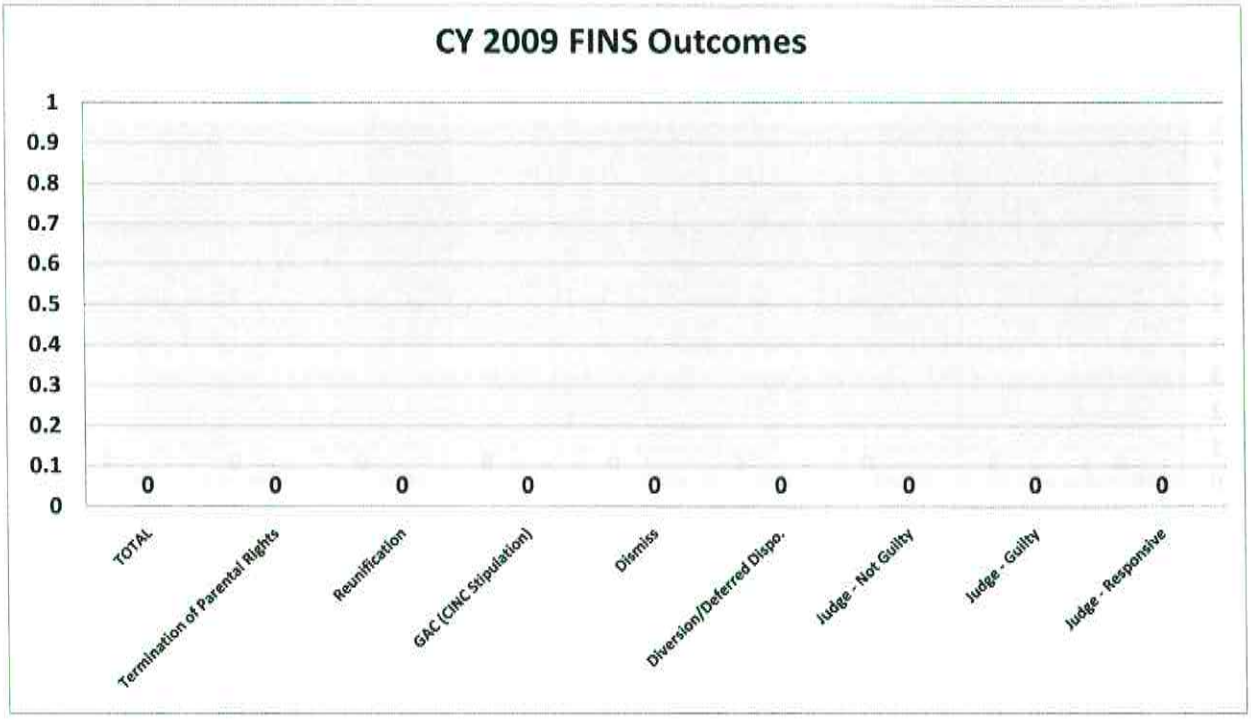
28th District Caseload Report

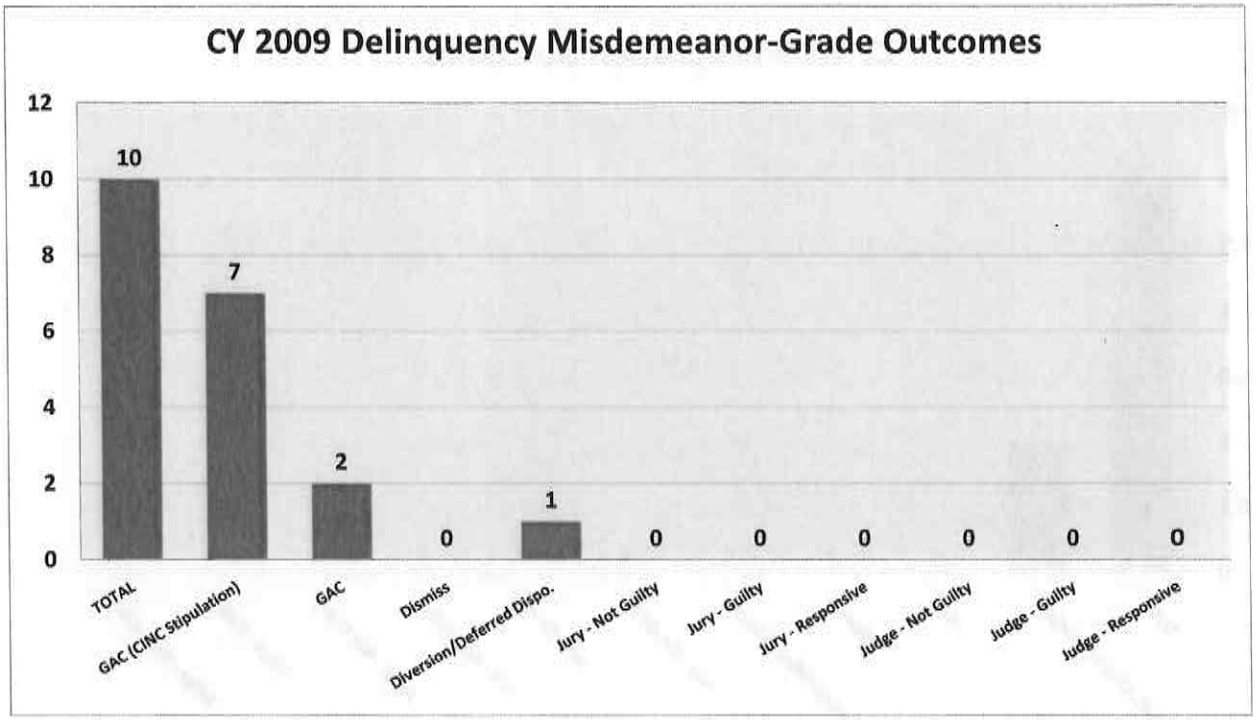
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Parent	13	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
FINS	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
Delinquency Misdemeanor-grade	10	N/A	N/A	7	2	0	1	0	0	0	0	0	0
Delinquency Felony-Grade	3	N/A	N/A	0	2	0	0	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	3	N/A	N/A	1	0	0	0	0	0	0	0	0	0
Other cases (DWI, Extraditions, etc.)	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Adult Misdemeanor	123	N/A	N/A	43	2	20	1	0	0	0	0	3	1
Adult Felony	224	N/A	N/A	63	6	23	1	0	0	0	0	0	0
Capital	1	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Post Conviction Relief	1	N/A	N/A	0	0	0	0	0	0	0	0	0	0

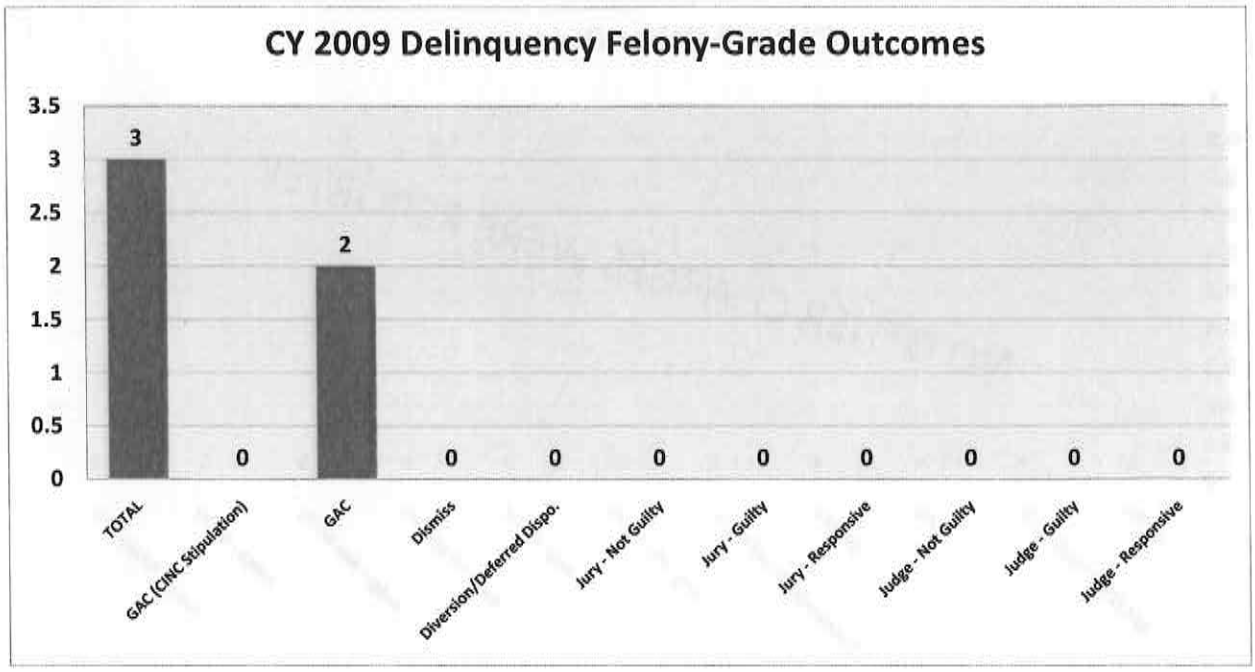

CY 2009 CINC Child Support Issues Outcomes
NO CINC CHILD SUPPORT ISSUES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

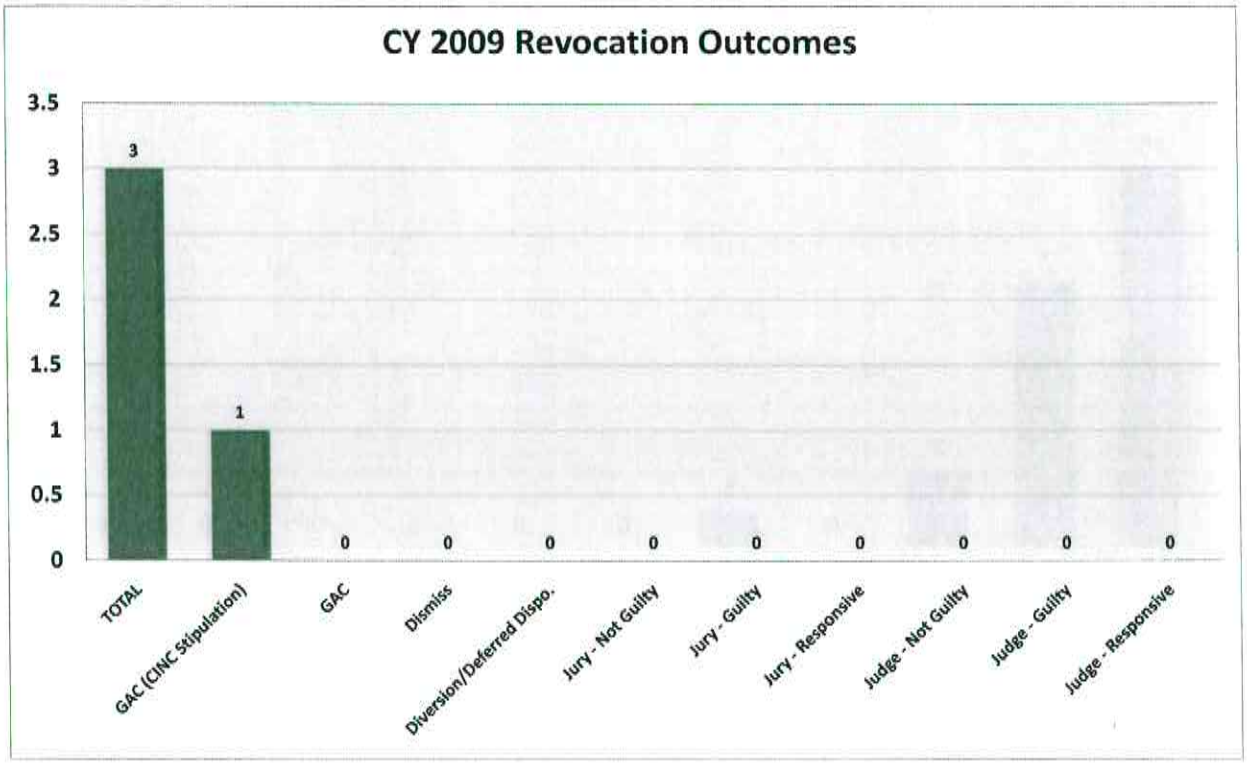

CY 2009 CINC Representing Child Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

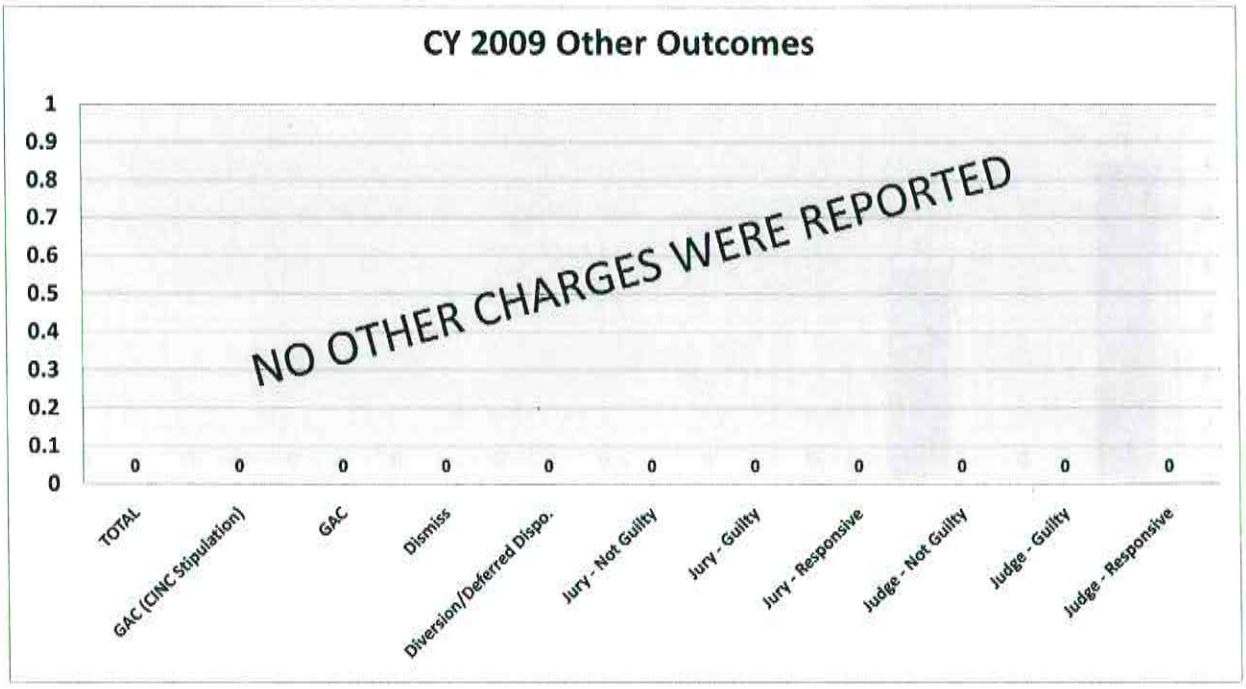

CY 2009 CINC Representing Parent Outcomes
14
12
10
8
6
4
2
0
13
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

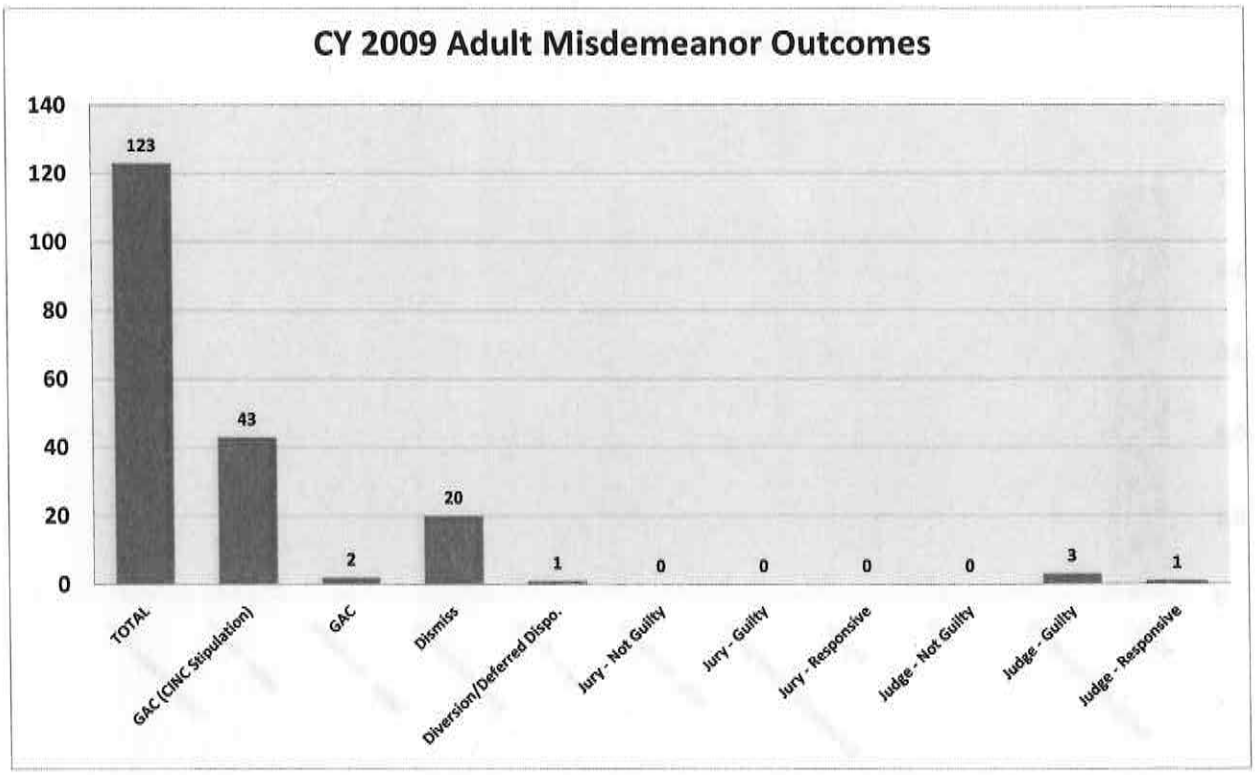

CY 2009 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

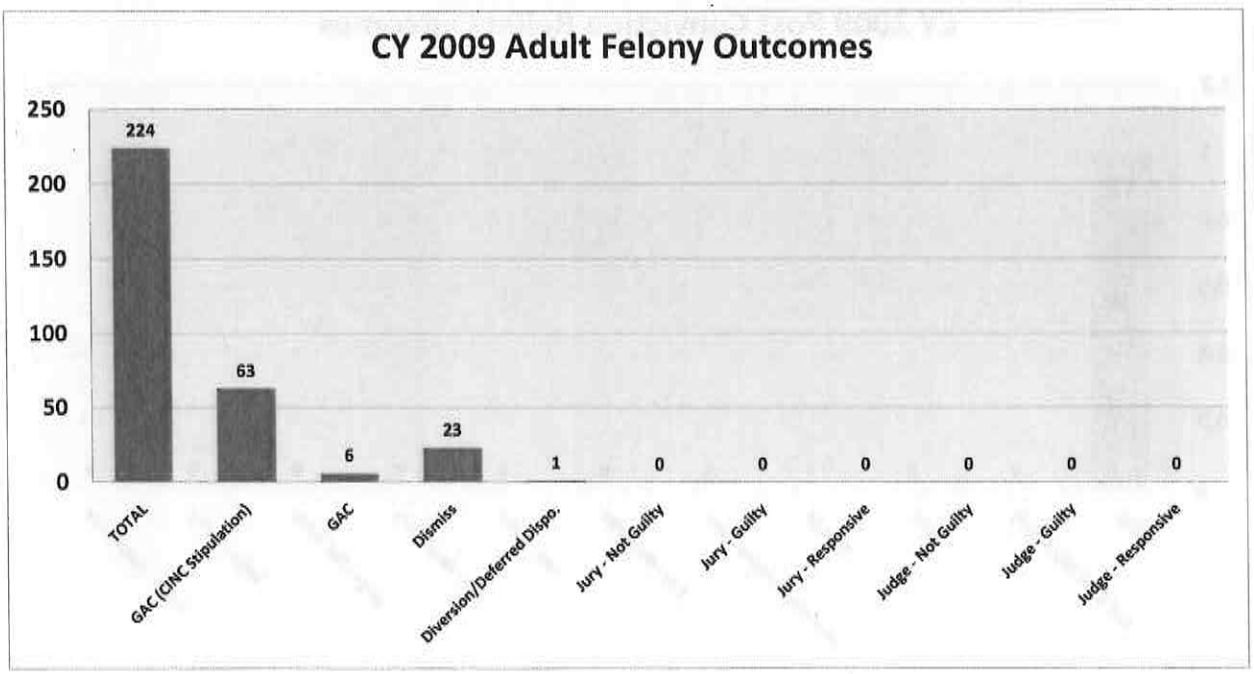

CY 2009 Delinquency Misdemeanor-Grade Outcomes
12
10
8
6
4
2
0
10
7
2
0
1
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

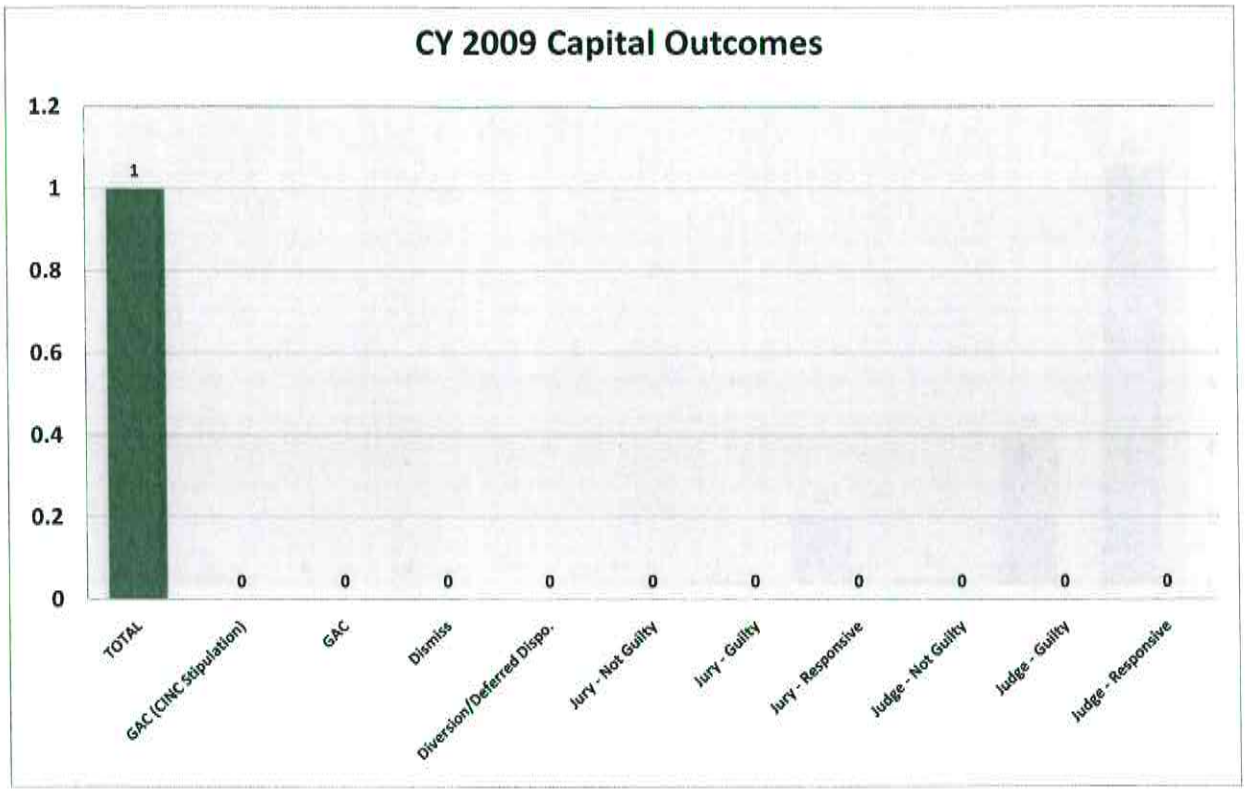

CY 2009 Delinquency Felony-Grade Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
0
2
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

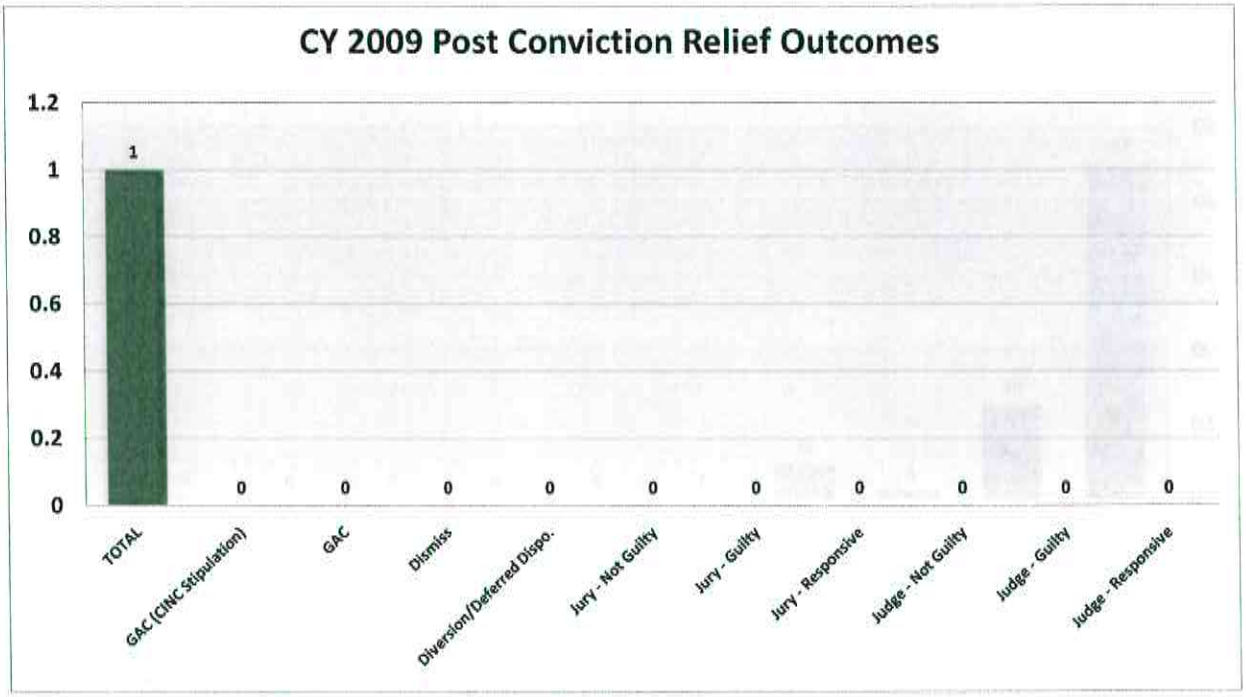

CY 2009 Revocation Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
1
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO OTHER CHARGES WERE REPORTED
0
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
140
120
100
80
60
40
20
0
123
43
2
20
1
0
0
0
0
3
1
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
250
200
150
100
50
0
224
63
6
23
1
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	28	Year>>>	CY 2009
Submitted by (name)>>>	Derrick Carson		

Total Current Annual Revenue and Expenditure Budget

Revenues	$195,692	Expenditures	$195,692

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$48,561	25.08
Federal Revenue	$0	0.00
Grant/Other Revenue	$5,000	2.58
Other Local Revenue:		
Court Fees/Costs Assessed	$55,462	28.64
Bond Fees and Forfeitures	$6,011	3.10
Department of Corrections	$0	0.00
Donations	$0	0.00
Interest Revenue	$6	0.00
Application Fees	$80	0.04
Police Jury	$0	0.00
Sheriff's Fees	$8,261	4.27
Reimbursements/Attorney Fees	$0	0.00
Miscellaneous	$70,241	36.28
Totals	$193,622	100.00

Explain:

Explain: CD Cashed In

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$113,114	50.54
Hospitalization and Disability Insurance	$0	0.00
Retirement	$0	0.00
Payroll Taxes	$17,585	7.86
Accrued Leave	$0	0.00
Workers' Compensation	$1,773	0.79
Malpractice Insurance	$0	0.00
Auto/Physical Liability Insurance	$1,136	0.51
Audit/Accounting Expense	$5,963	2.66
Contract Clerical	$0	0.00
Expert Witness	$0	0.00
Investigators	$139	0.06
Capital Representation	$0	0.00
Conflict	$22,623	10.11
Contract - Juvenile Attorneys	$0	0.00
Misdemeanor Attorney Contracts	$0	0.00
Contract Attorneys - all other	$0	0.00
Building Lease/Rent	$6,600	2.95
Office Repair and Maintenance	$652	0.29
IT/Technical Support	$300	0.13
Major Acquisitions	$23,535	10.51
Equipment Lease/Rent	$283	0.13
Telephone/Utilities/Postage/Internet	$6,592	2.95
Office Supplies	$4,461	1.99
Parking/Auto Tolls	$0	0.00
Advertisements	$0	0.00
Travel/Lodging/Per Diem/Mileage	$11,815	5.28
Dues and Seminars	$660	0.29
Law Library/Journals/Subscriptions	$0	0.00
Other Operating Expenses	$500	0.22
Miscellaneous	$6,096	2.72
Totals	$223,827	100.00

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys				
# Contract Attorneys		4	30	No
# Investigators		1		No
# Social Workers				
# Clerical/Admin Asst.	1			No
# Office Managers	1			No
# Other Employees*				

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Annualized

Highest Staff/Contract Atty Salary	$40,000.00
Lowest Staff/Contract Atty. Salary	$26,000.00
Is your system Staff, Contract or Mixed?	Mixed

Attys. with part time practice

No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

Explain:

BALANCE SHEET INFORMATION	Dec. 31, 2009	Juvenile Representation Estimate
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$42,962	$9,600
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$0	
Accts. Receivable (Due in 30 Days)	$0	
Accts. Payable (Due in 30 Days)	$6,568	
Total	$36,394	

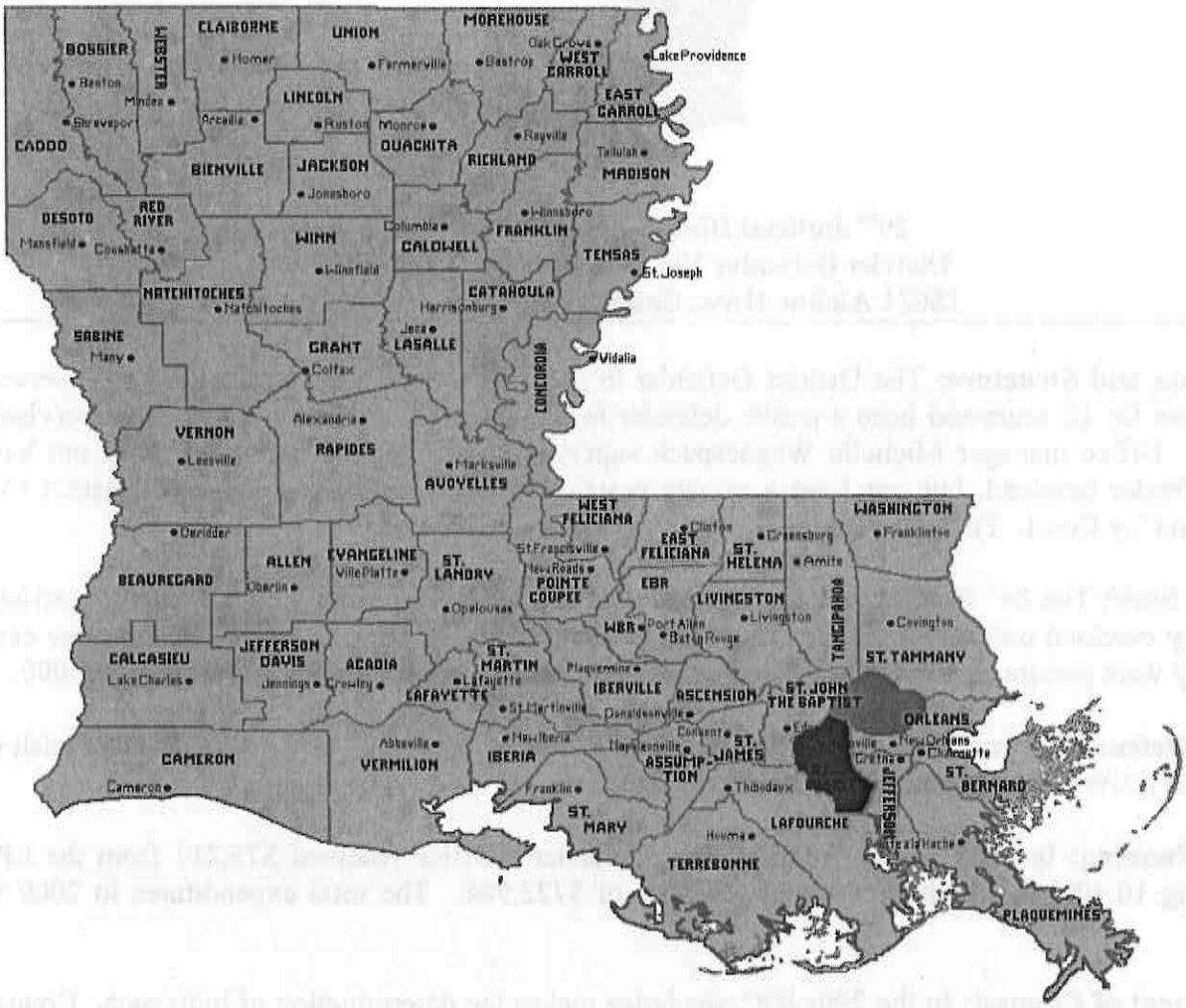
Cash portion that is unearned or reserved for other purposes: 0

*Unearned State Revenue is cash received from the State which is for use in future months

APPROVED:

Derrick Carson — District Defender

12-31-09 — Date



The 29th JDC Public Defender's Office

St. Charles (Hahnville)

District Defender: Vic Bradley
15621 Airline Hwy. Ste. B
Norco, LA 70079
(985) 764-2338

29th Judicial District • St. Charles Parish
District Defender Vic Bradley • (985) 764-2338
15621 Airline Hwy., Suite B • Norco, LA • 70079

Supervision and Structure: The District Defender in the 29th JDC is Vic Bradley, who has served in that position for 12 years and been a public defender for 34 years. The District Defender supervises all attorneys. Office manager Michelle Waguespack supervises staff. Supervisory staff does not have a public defender caseload, but can have a private practice. There are three sections of District Court. There is no City Court. There is a specialty drug court program for adults.

Defender Staff: The 29th Public Defender's Office contracts with 11 attorneys. There are no restrictions on attorney caseload outside the PDO, except that attorneys cannot represent clients in the same case to which they were previously appointed. The salary range for full-time attorneys is $56,175 - $63,000.

Juvenile Defense: Juvenile cases are heard by District Judges in the 29th JDC. St. Charles Parish does not have an active Children and Youth Planning Board.

District Funding: In 2009, the 29th JDC Public Defender's Office received $75,213 from the LPDB, constituting 10.40% of the district's total revenues of $722,984. The total expenditures in 2009 were $828,752.

Appointment of Counsel: In the 29th JDC, the judge makes the determination of indigence. Counsel is appointed at the 72-hour hearing. Adults are held at the Killona – St. Charles Parish Prison. Juvenile clients are held in St. James Parish.

Fees: The 29th JDC Public Defender's Office does not collect the statutory $40 fee. The court imposes a $250 fee for minor misdemeanors; $350 for felonies; fees may be set by the judge for major felonies and trials. A defendant who goes to prison pays no fee.

Caseload: The 29th JDC Public Defender's Office reported handling 1,943 cases in 2009. Of those, 299 involved juvenile matters, including 64 Child in Need of Care representations.

THE 29TH DISTRICT DEFENDER'S OFFICE

Parish(es) & Seat(s)	St. Charles - Hahnville	
Population:		48,072
Juvenile Population (in Public Schools)		9,639
		1,102
District Defender	Victor E. Bradley, Jr.	
Years as District (or Chief) Defender		12
Years of Public Defense		34
Office Manager	Michele C. Waguespack	
Primary Office Street Address	15621 Airline Highway, Suite B	
City	Norco	
ZIP	70079	
Primary Phone	985-764-2338	
Primary Mailing Address	P. O. Box 188, Norco, Louisiana 70079-0188	
Primary Email Contact	vbjr@vbjraplc.com	
Primary Emergency Contact	Vic Bradley, Jr.	
Primary Emergency Phone	504-905-8786 - Cell	
Secondary Emergency Contact	Michele Waguespack	
Secondary Emergency Phone	504-487-5835 - Cell	
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None	
Other District Office Contact Personnel (Primary Only)	N/A	

Name of Owner(s) of Office(s)	Keith Schexnayder - January to June - paid rent Bradley Electrical Services, LLC - June to December - no rent or mortgage paid
Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	$975
Courts and Locations	29th Judicial District Court
Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	29th Judicial District Court, Hahnville - 3 Sections
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Contract
Name of Adult Detention Facilities in this District	Nelson Coleman Correctional Center, Killona
Name of Adult Detention Facilities Outside the District Which Hold Clients	None locally
Name of Juvenile Detention Facilities in this District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	St. Bernard Detention Center or St. James Detention Center
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	Travel time and expense for attorney
District Attorney	Harry Morel, Jr.
Chief Judge of Criminal District Court	Emile St. Pierre
Juvenile Court Judges (specify District of City Court)	None
Drug Court Judges	3 Judges rotate annually
Mental Health Court Judges	None
Other Specialty Court	None
Name of Specialty and brief Description:	N/A
Indigency Determined by Whom and How?	Judge - questions defendant at initial appearance - 72-Hour Hearing
When is Assignment/Appointment of Counsel Made?	72-Hour Hearing
Client Assigned by Whom and How?	Judge - each division is assigned 2 felony attorneys and 1 misdemeanor/juvenile attorney - judge rotates the felony appointments between the 2 felony attorneys

Initial Client Intake Conducted by Whom? (Name and Title)	Manina Dubroca, Interview Attorney
Does this District Use an Intake Form? (If so, please attach to hard copy)	Yes
Brief Explanation of Intake Process	After appointment Ms. Dubroca goes to the jail and interviews the defendants and completes the form - copy of which is attached.
Does the Office Collect the $40 Fee	No
If $40 Fee is Not Always Collected, Explain Basis for Waiver	N/A
Total Fees Collected in 2009	N/A
Formula for determining the reduced rate charged if client is able to make partial payment	$150 for minor misdemeanors; $250 for felonies and sometimes a higher amount is set if defendant is able to pay; fees may be set by judge for major felonies and trials. Defendant who goes to prison pays no fee.
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	None
Private Practice Policy	Criminal and civil practices permitted for all attorneys; all attorneys are on contract.
Primary Immediate Needs	Benefits for employees
Immediate Critical Issue Areas	Courtroom training for attorneys in areas such as specialized motions and objections.
Long-Term Critical Issue Areas	Stabilization of funding as revenues decrease
Please List All New Hires in 2009 (Name and Title)	Anne L. Miranda, Clerical and Data Collection
2009 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2010	None

Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	Yes. When a new attorney is hired, he/she is assigned to one of the other attorneys in the same division and/or with the attorney they are being hired to replace. As District Public Defender, I also appear in court periodically with the new attorney and provide any assistance that may be needed.
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	District Public Defender supervises all attorneys and the Administrative Assistant. Adminstrative Assistant supervises the office staff.
Any Policy for Workload Reduction for Supervisory Staff	N/A
Medical Benefits for Any Staff	None
Regular meetings for Any Staff	As needed

STAFF DIRECTORY:

CONTRACT ATTORNEYS	CONTACT INFORMATION
Vic Bradley (Fe, Mi, CINC-Parent)	985-764-2338
John Chaisson (Fe, Mi, Ju, CINC-Child)	985-764-9911
Maria Chaisson (Fe, Mi)	985-764-9911
Mark Marino (Fe, Mi, Ju, FINS CINC-Both)	985-764-1515
Deanne Sirmon (Fe, Mi, Ju, FINS, CINC-Both)	985-785-5494
Fenwick Swann (Fe, Mi, Ju, CINC-Both)	985-785-5494
Wendy Williams (Fe, Mi, Ju, CINC-Both)	985-308-0510
David Moyer (Fe, Mi, Ju, CINC-Both)	985-308-0510
Juanita Marino (Fe,Mi,Ju,FINS,CINC-Both)	985-764-1193
Christina Lewis (Ju, FINS)	985-785-6831
Manina Dubroca	985-785-6831

NON-ATTORNEY STAFF	
Michele Waguespack, Adminstrative Asst.	985-764-2338
Anne Miranda, Clerical and Data Collection	985-764-2338
Harris Farlough, Investigator	985-764-2338

2009 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.

Michele Waguespack
Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:	
__Windows Vista	
__Windows Server 2000/2003/2008	
__Windows XP	X
__Mac OSX	
Productivity Suites Used:	
__Microsoft Office 2007 (Word, Excel, etc.)	X
__Microsoft Office 2003	X
__Previous Microsoft Office version	
__Corel Word Perfect	X
__Other	
Internet Browsers Used:	
__Internet Explorer 6	X
__Internet Explorer 7 or 8	
__Firefox	
__Other	

HARDWARE:
Please enter the number of devices in your inventory

___Desktop PCs	3 - 1 property of P.D.O.; 2 property of District Public Defender
___Laptops	2
___Video Cameras	
___Digital Cameras	1
___Video Conferencing Systems	
___B&W Laser Printers	3 - all property of District Public Defender
___Color Printers	
___Wireless Cards	1

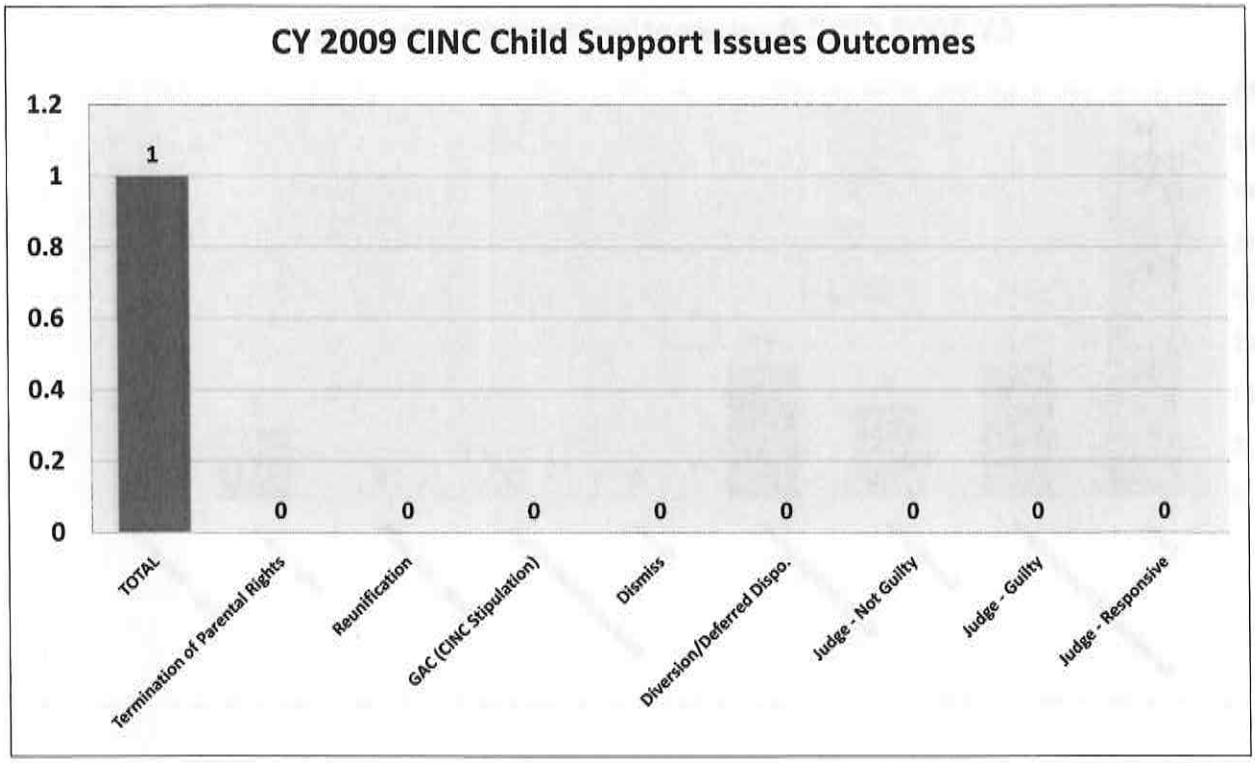
INTERNET SERVICES:

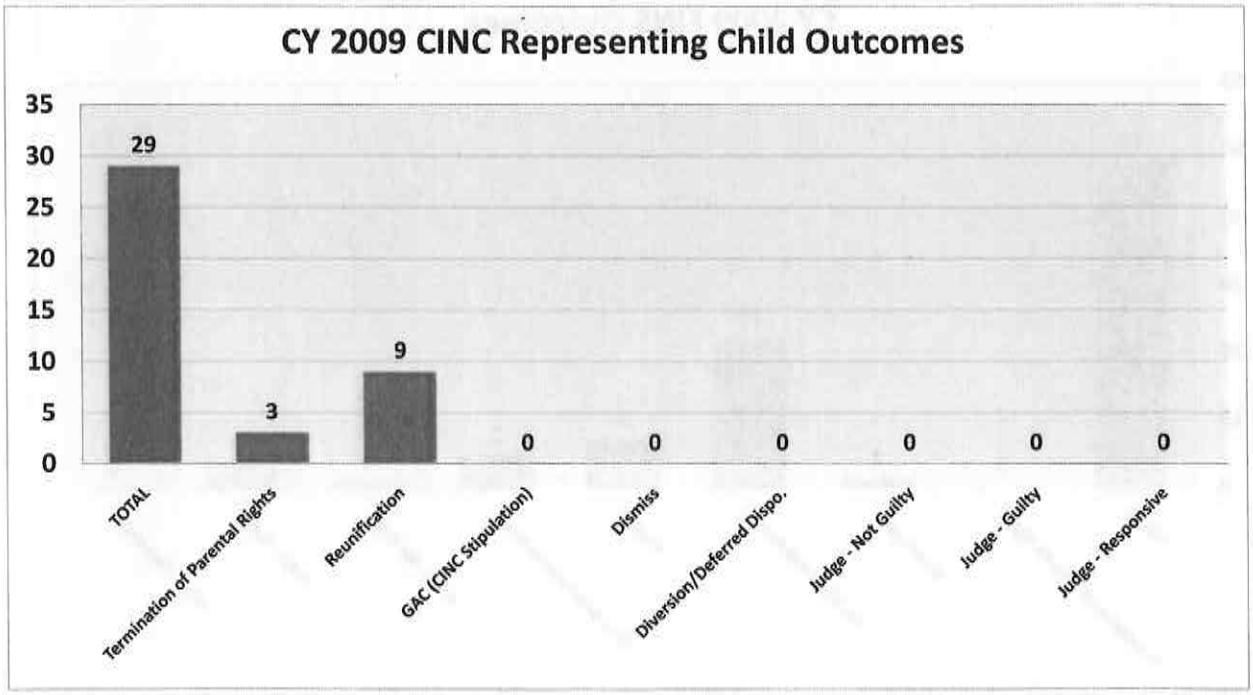
___Dialup ___Broadband ___No Internet Conn	Broadband
Connection Speed:	Don't know
Provider Name:	Cox
Email Provider:	Cox

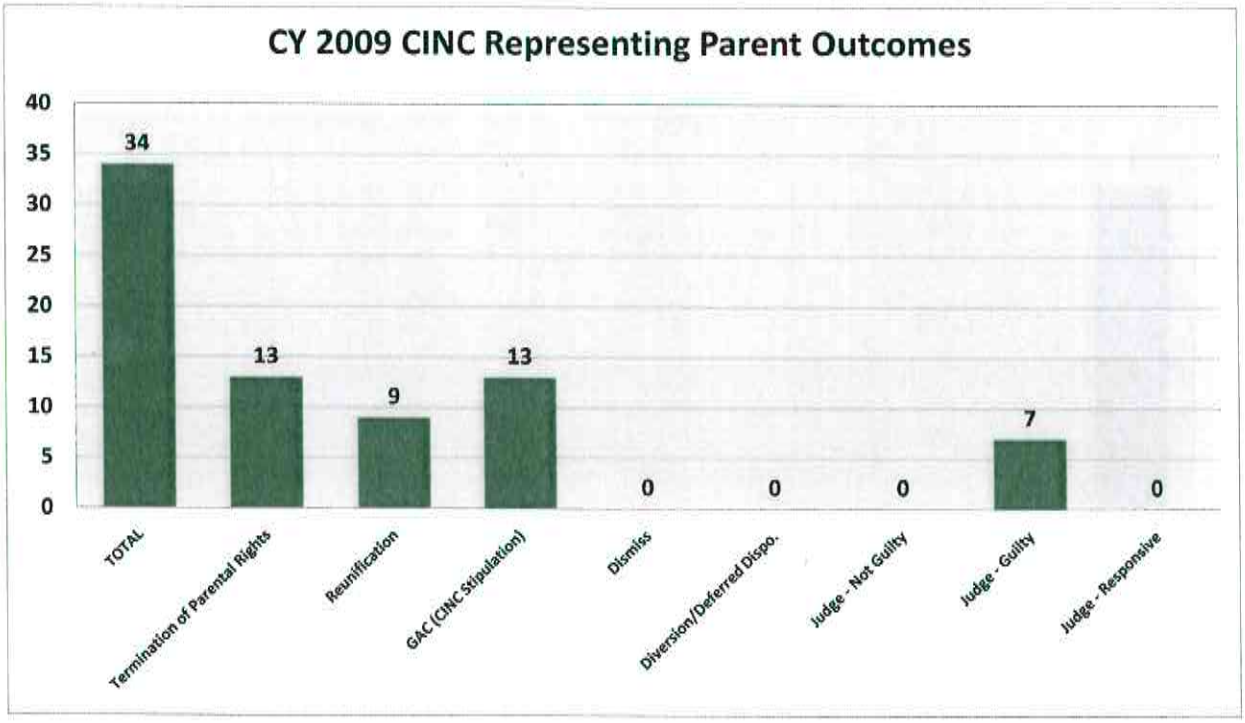
Please list any software or computer equipment in which you need training:

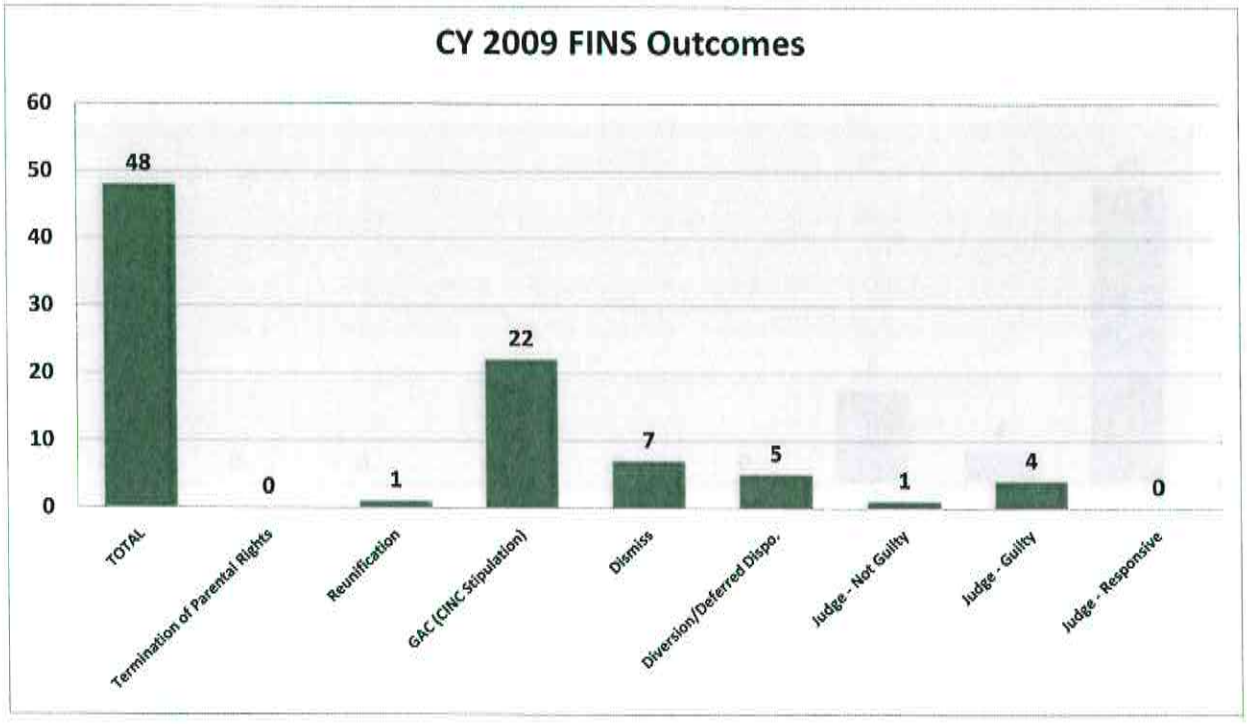
29th District Caseload Report

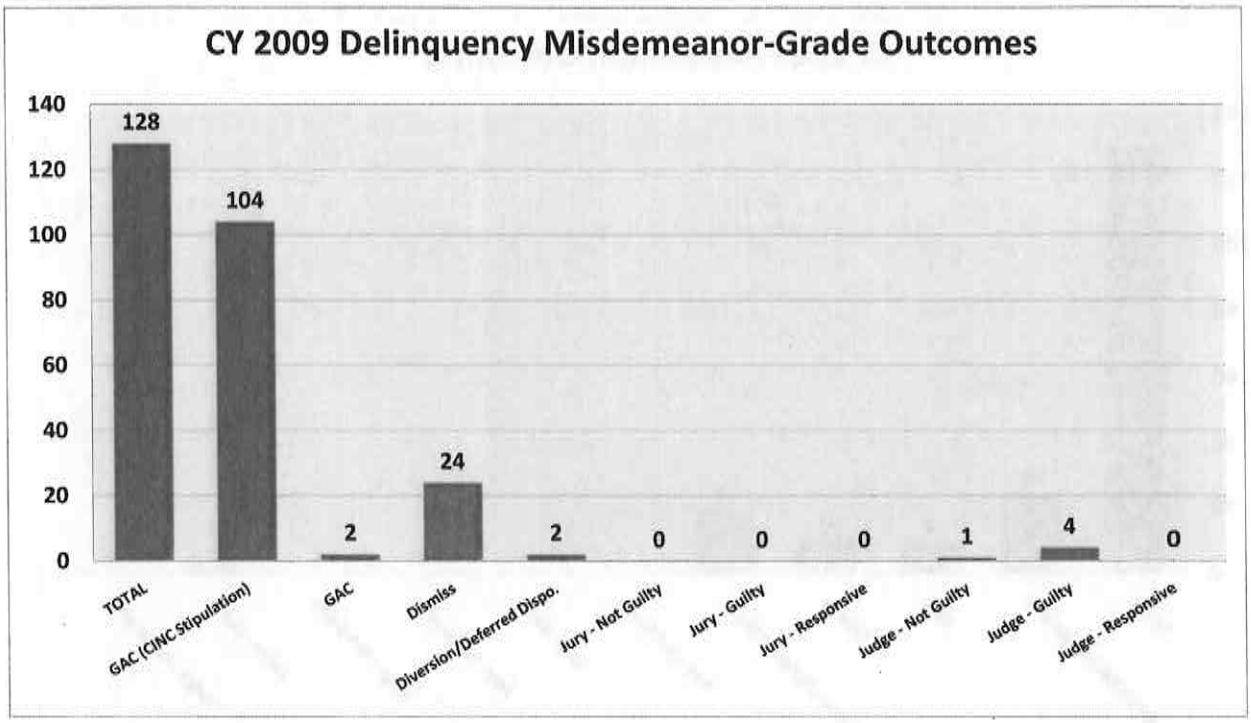
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	1	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	29	3	9	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Parent	34	13	9	13	N/A	0	0	N/A	N/A	N/A	0	7	0
FINS	48	0	1	22	N/A	7	5	N/A	N/A	N/A	1	4	0
Delinquency Misdemeanor-grade	128	N/A	N/A	104	2	24	2	0	0	0	1	4	0
Delinquency Felony-Grade	59	N/A	N/A	36	6	7	4	0	0	0	1	2	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	130	N/A	N/A	24	9	11	19	0	0	0	0	6	0
Other cases (DWI, Extraditions, etc.)	106	N/A	N/A	57	14	23	4	0	0	0	0	0	0
Adult Misdemeanor	583	N/A	N/A	325	42	224	39	0	0	0	1	5	1
Adult Felony	825	N/A	N/A	303	134	421	25	0	1	0	0	0	0
Capital	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Post Conviction Relief	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0

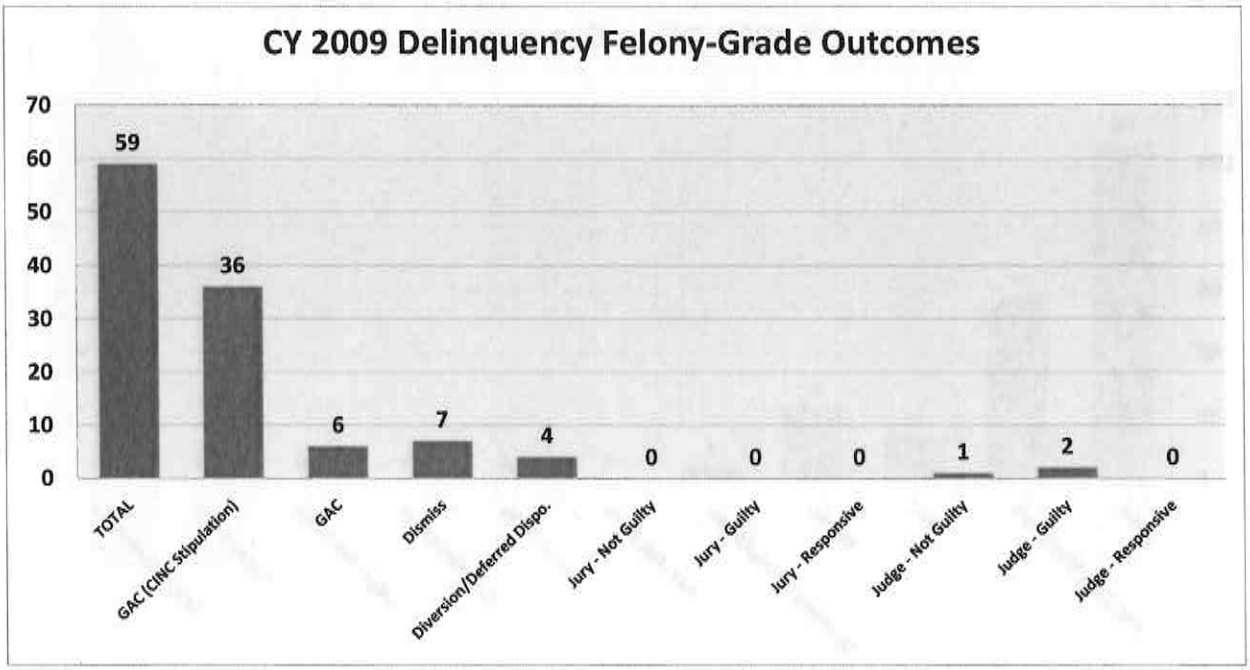

CY 2009 CINC Child Support Issues Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

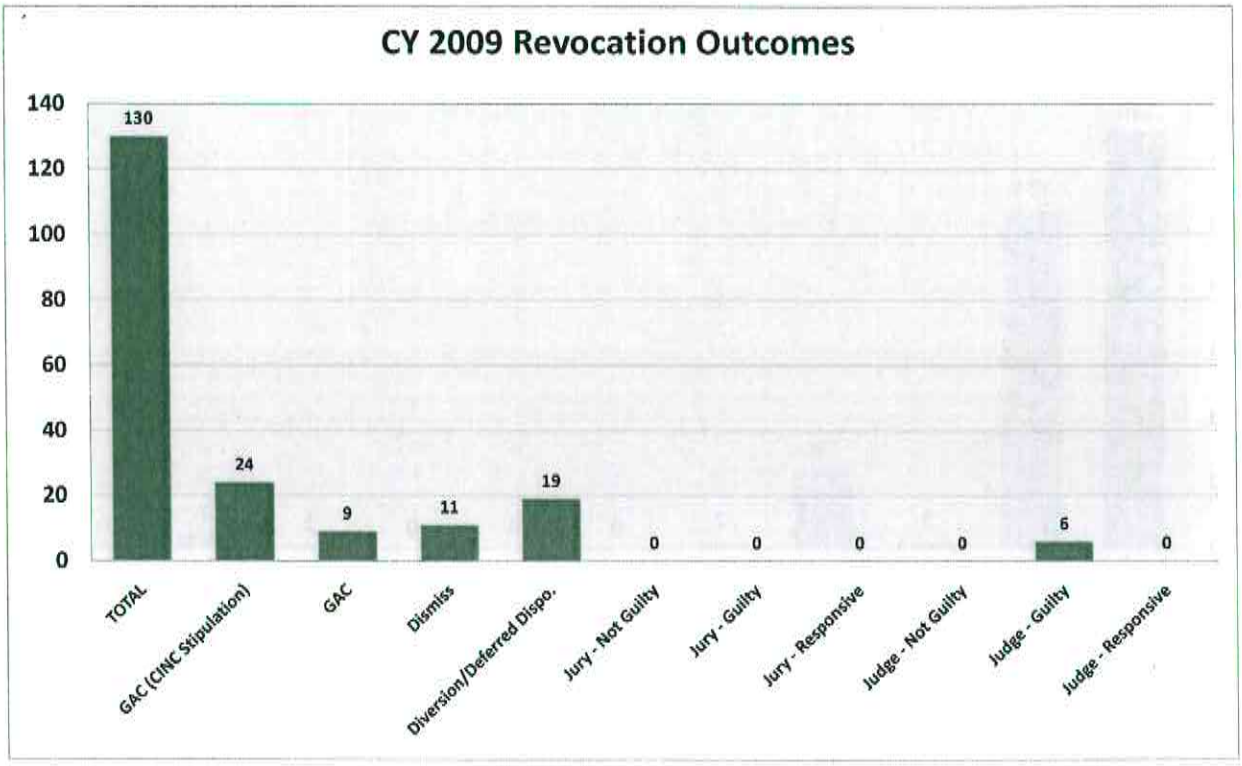

CY 2009 CINC Representing Child Outcomes
35
30
25
20
15
10
5
0
29
3
9
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

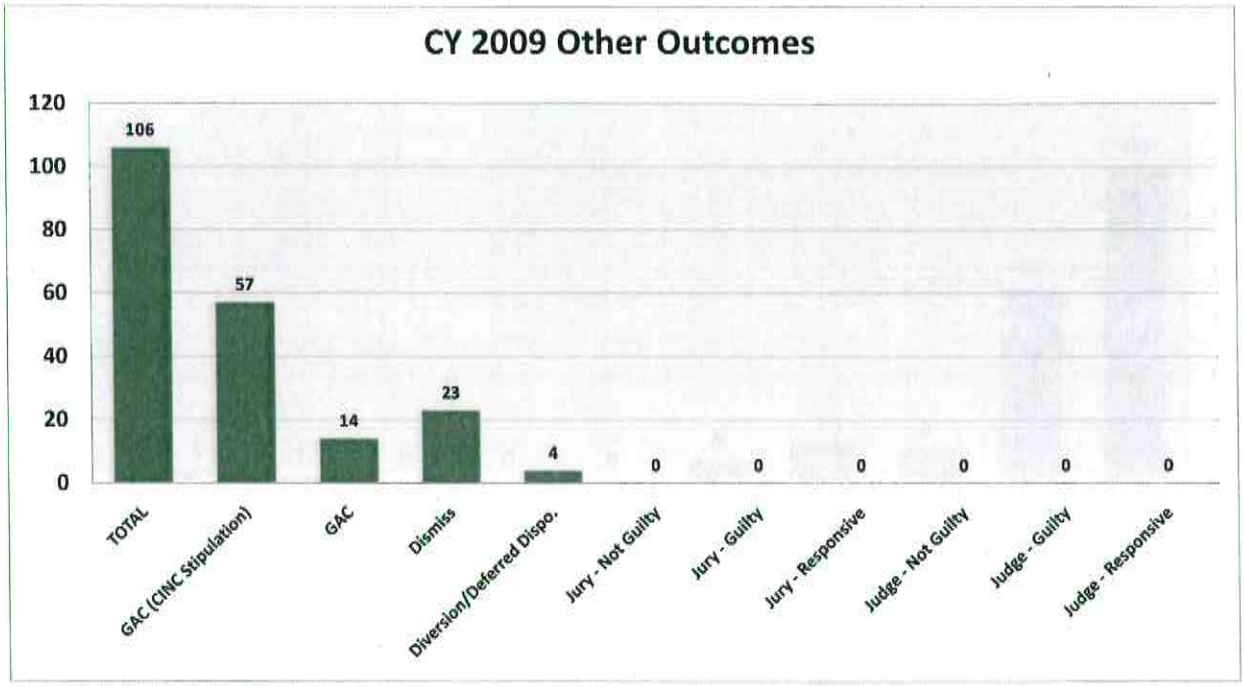

CY 2009 CINC Representing Parent Outcomes
40
35
30
25
20
15
10
5
0
34
13
9
13
0
0
0
7
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

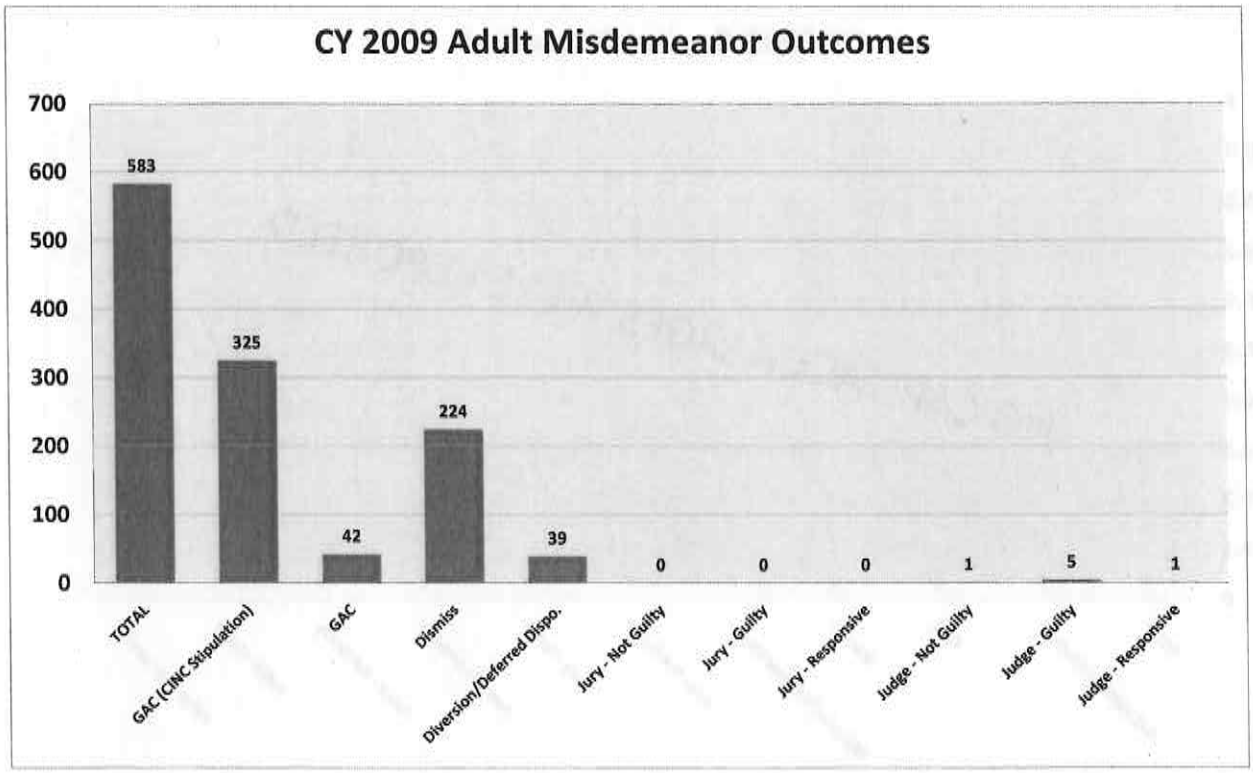

CY 2009 FINS Outcomes
60
50
40
30
20
10
0
48
0
1
22
7
5
1
4
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

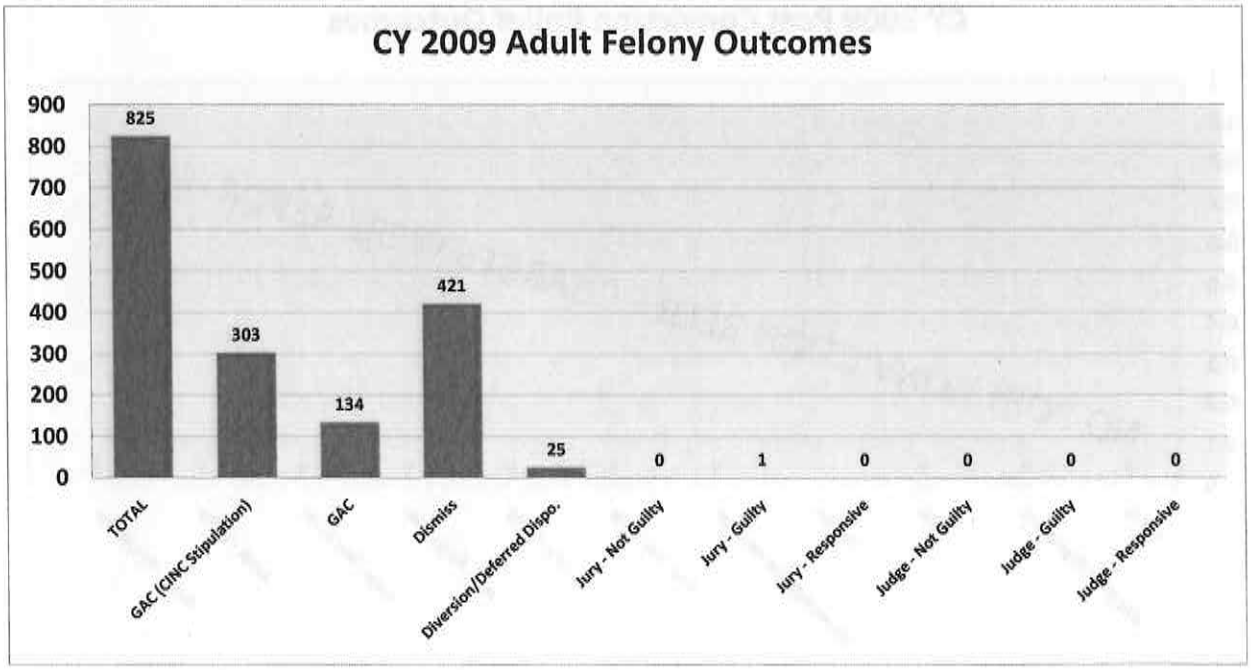

CY 2009 Delinquency Misdemeanor-Grade Outcomes
140
120
100
80
60
40
20
0
128
104
2
24
2
0
0
0
1
4
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

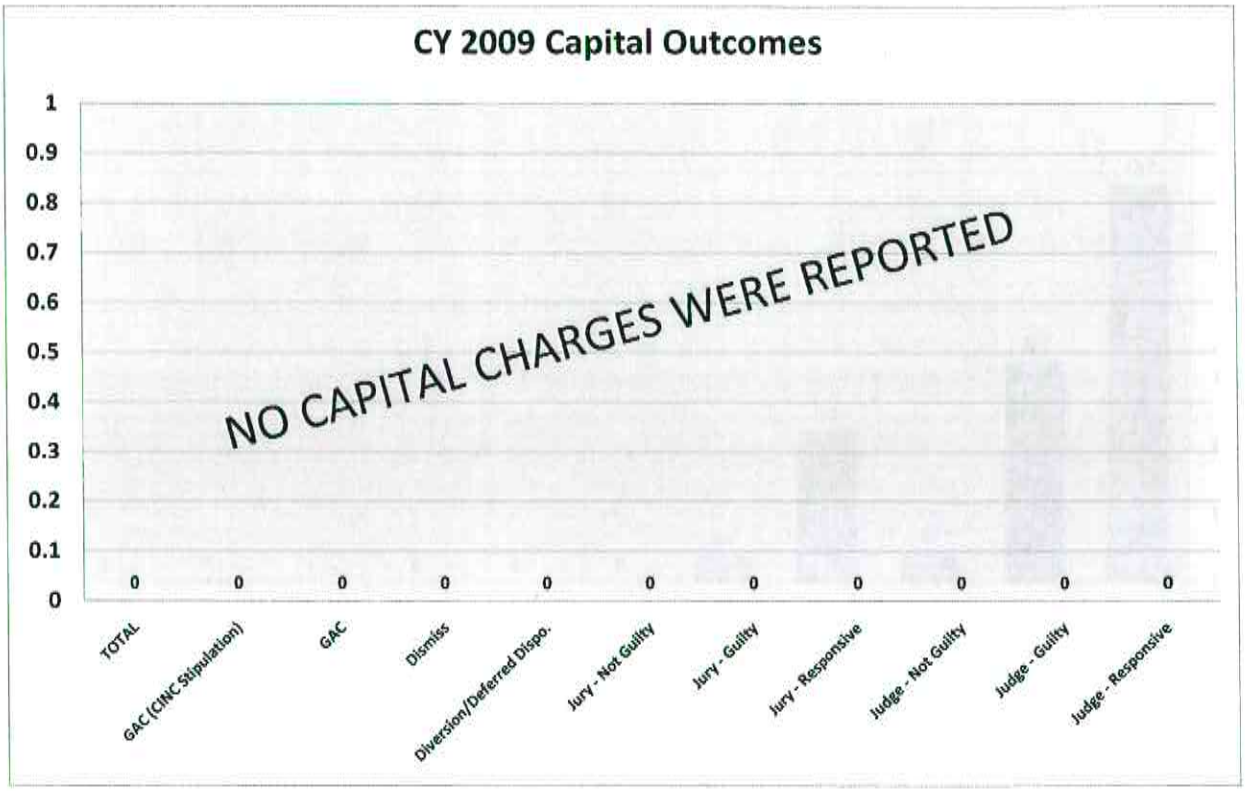

CY 2009 Delinquency Felony-Grade Outcomes
70
60
50
40
30
20
10
0
59
36
6
7
4
0
0
0
1
2
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

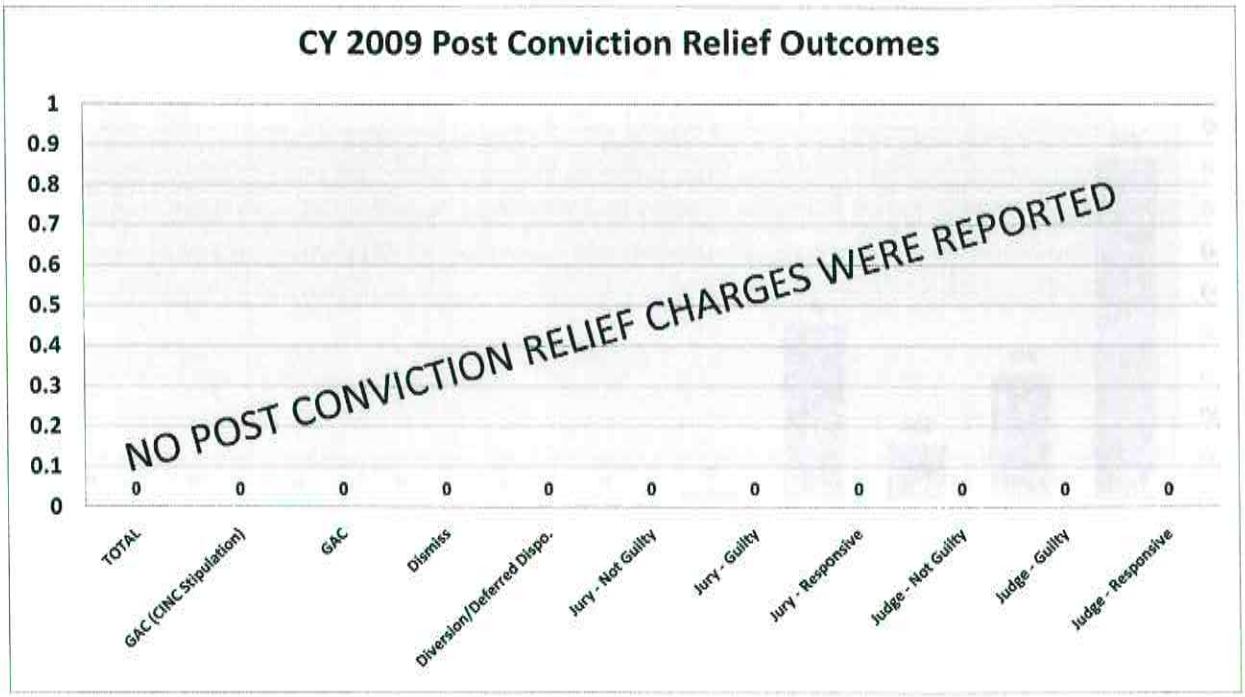

CY 2009 Revocation Outcomes
140
120
100
80
60
40
20
0
130
24
9
11
19
0
0
0
0
6
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
120
100
80
60
40
20
0
106
57
14
23
4
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
700
600
500
400
300
200
100
0
583
325
42
224
39
0
0
0
1
5
1
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
900
800
700
600
500
400
300
200
100
0
825
303
134
421
25
0
1
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
NO CAPITAL CHARGES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
NO POST CONVICTION RELIEF CHARGES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	29	Year>>>	CY 2009
Submitted by (name)>>>	Victor Bradley, Jr.		

Total Current Annual Revenue and Expenditure Budget

Revenues	$923,378	Expenditures	$923,378

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$75,213	10.40
Federal Revenue	$0	0.00
Grant/Other Revenue	$0	0.00
Other Local Revenue:		
Court Fees/Costs Assessed	$610,258	84.41
Bond Fees and Forfeitures	$13,747	1.90
Department of Corrections	$0	0.00
Donations	$0	0.00
Interest Revenue	$3,017	0.42
Application Fees	$0	0.00
Police Jury	$0	0.00
Sheriff's Fees	$0	0.00
Reimbursements/Attorney Fees	$19,385	2.68
Miscellaneous	$1,364	0.19
Totals	$722,984	100.00

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$324,738	39.18
Hospitalization and Disability Insurance	$0	0.00
Retirement	$0	0.00
Payroll Taxes	$667	0.08
Accrued Leave	$0	0.00
Workers' Compensation	$0	0.00
Malpractice Insurance	$0	0.00
Auto/Physical Liability Insurance	$0	0.00
Audit/Accounting Expense	$4,520	0.55
Contract Clerical	$21,386	2.58
Expert Witness	$240	0.03
Investigators	$35,001	4.22
Capital Representation	$0	0.00
Conflict	$0	0.00
Contract - Juvenile Attorneys	$42,132	5.08
Misdemeanor Attorney Contracts	$83,705	10.10
Contract Attorneys - all other	$251,526	30.35
Building Lease/Rent	$0	0.00
Office Repair and Maintenance	$0	0.00
IT/Technical Support	$160	0.02
Major Acquisitions	$4,332	0.52
Equipment Lease/Rent	$0	0.00
Telephone/Utilities/Postage/Internet	$876	0.11
Office Supplies	$597	0.07
Parking/Auto Tolls	$4	0.00
Advertisements	$125	0.02
Travel/Lodging/Per Diem/Mileage	$10,884	1.31
Dues and Seminars	$6,967	0.84
Law Library/Journals/Subscriptions	$20,076	2.42
Other Operating Expenses	$20,000	2.41
Miscellaneous	$816	0.10
Totals	$828,752	100.00

Explain:

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys				
# Contract Attorneys		11		No
# Investigators	1			No
# Social Workers				
# Clerical/Admin Asst.		2	38/ 30	No
# Office Managers				
# Other Employees*				

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Annualized	
Highest Staff/Contract Atty Salary	$85,050.00
Lowest Staff/Contract Atty. Salary	$40,000.00
Is your system Staff, Contract or Mixed?	Contract

Attys. with part time practice	
No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

BALANCE SHEET INFORMATION	Dec. 31, 2009
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$4,386
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$683,265
Accts. Receivable (Due in 30 Days)	$0
Accts. Payable (Due in 30 Days)	$220
Total	$687,431

Juvenile Representation Estimate
$84,311

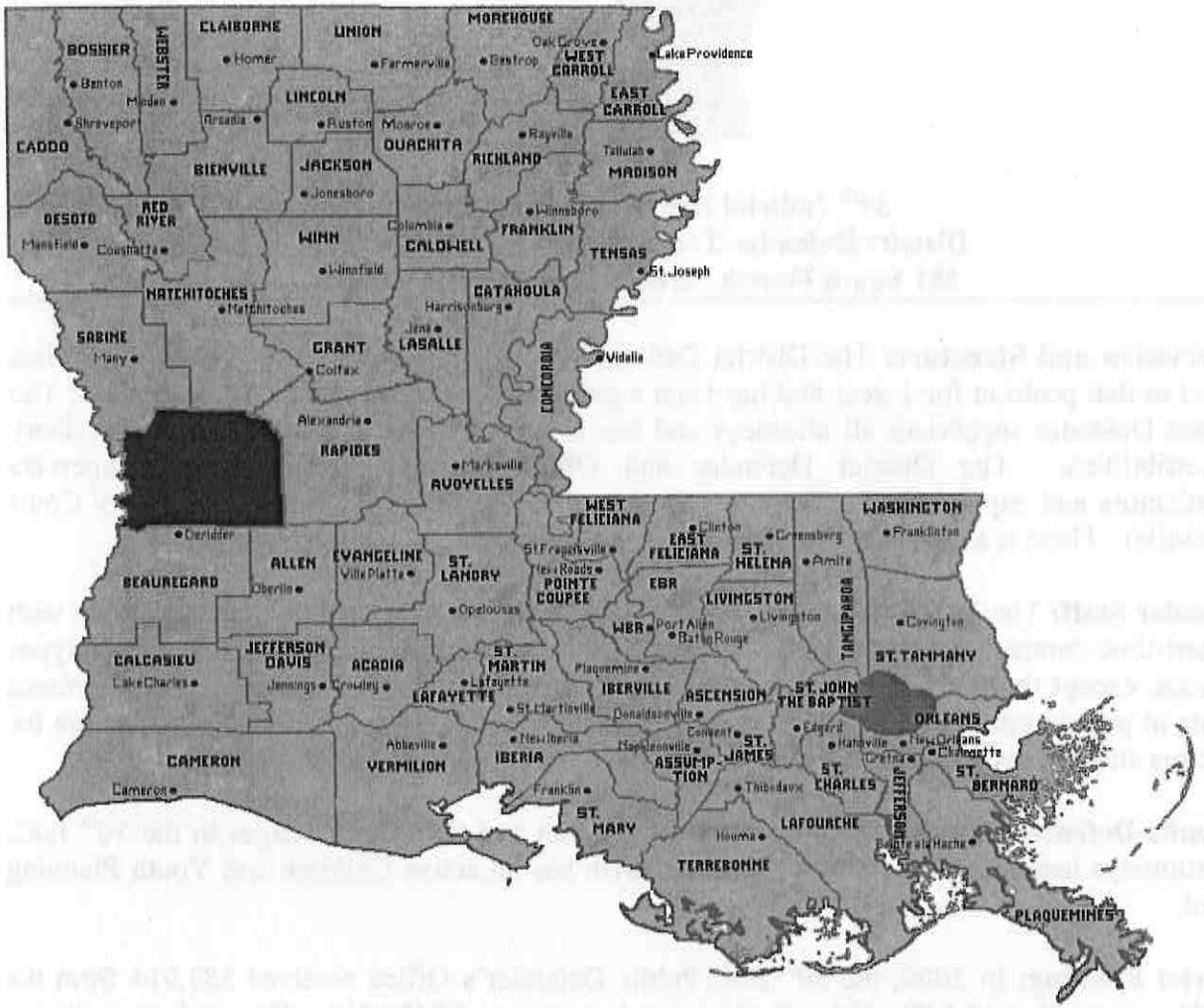
Cash portion that is unearned or reserved for other purposes
0

*Unearned State Revenue is cash received from the State which is for use in future months

APPROVED:

Victor E. Bradley, Jr. — District Defender

12-31-09 — Date



The 30th JDC Public Defender Office

Vernon (Leesville)

District Defender: Tony Tillman
501 South Fourth Street
Leesville, LA 71496
(337) 424-9813

30th Judicial District • Vernon Parish
District Defender Tony Tillman • (337) 424-9813
501 South Fourth Street • Leesville, LA • 71496

Supervision and Structure: The District Defender in the 30th JDC is Tony Tillman, who has served in that position for 1 year and has been a public defender in Louisiana for 28 years. The District Defender supervises all attorneys and has a limited caseload due to these supervisory responsibilities. The District Defender and Office Manager Jeff Skidmore supervise investigators and support staff. There are three sections of District Court and one City Court (Leesville). There is a specialty drug court program for adults.

Defender Staff: The 30th JDC Public Defender's Office is a contract public defender office with six part-time contract attorneys (including the District Defender). All attorneys handle all types of cases, except that only two of them take capital cases. Attorneys are permitted to represent clients in private criminal cases without any restrictions via office policy. The salary range for full-time attorneys is $45,000 - $46,144.

Juvenile Defense: Juvenile cases are heard by District and City Court Judges in the 30th JDC. All attorneys handle juvenile cases. Vernon Parish has an active Children and Youth Planning Board.

District Funding: In 2009, the 30th JDC Public Defender's Office received $83,914 from the LPDB, constituting 18.53% of the district's total revenues of $452,853. The total expenditures in 2009 were $436,286.

Appointment of Counsel: In the 30th JDC, the public defender's office makes the determination of indigence. Clients are appointed a specific public defender at the 72-hour hearing. Adult clients are usually held in facilities within Vernon Parish, though occasionally are held out of district. Juvenile clients are held in Red River Parish (Ware).

Fees: The 30th JDC Public Defender's Office collects the statutory $40 fee for clients ($4,260),and does not do any independent evaluation to levy partial reimbursement from clients.

Caseload: The 30th JDC Public Defender's Office reported handling 758 cases in 2009. Of those, 113 involved juvenile matters, including 92 Child in Need of Care representations.

THE 30TH JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	Vernon - Leesville	
Population:		52,531
Juvenile Population (in Public Schools)		9,572
District Defender	Tony Tillman	
Years as District (or Chief) Defender		1
Years of Public Defense		27
Office Manager	Jennifer Prewitt	
Primary Office Street Address	501 South Fourth Street	
City	Leesville	
ZIP	71496	
Primary Phone:	337-424-9813	
Primary Mailing Address:		
Primary Email Contact:	30PDO@bellsouth.net	
Primary Emergency Contact	Tony Tillman	
Primary Emergency Phone	337-208-5790	
Secondary Emergency Contact	Jeff Skidmore	
Secondary Emergency Phone	337-238-4345	
Other District Office(s) Physical and Mailing Addresses and Phone Numbers:	none	
Other District Office Contact Personnel (Primary Only)	n/a	
Name of Owner(s) of Office(s)	Tony Tillman	
Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	none paid at present	

Courts and Locations	30th Judicial District Court- Vernon Parish, 215 S. 4th Street, Leesville; Leesville City Court - 101 W. Lee Street
Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	3 Divisions in District Court, 1 in City
	Full-time staff-1
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Cases are assigned randomly to attorneys as applications are received without regard to the division. All attorneys handle cses in all divisions.

Name of Adult Detention Facilities in this District	Vernon Parish Jail, 100 East Courthouse Street, Leesville. Leesville City Jail, 101 West Lee Street, Leesville
Name of Adult Detention Facilities Outside the District Which Hold Clients	none other than DOC facilities
Name of Juvenile Detention Facilities in this District	none other than DOC facilities
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Youth Center, Coushatta, LA
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	Yes, for juvenile cases. It is approximately 75 miles to the juvenile detention facility. In felony cases where the client is already a DOC prisioner access to the client is impaired by the distance.
District Attorney	
Chief Judge of Criminal District Court	John C.Ford
Juvenile Court Judges (specify District of City Court)	District-John C. Ford, Vernon B. Clark, Jarmes R. Mitchell, City Court-Elvin C. Fontenot
Drug Court Judges	John C. Ford, Vernon B. Clark, James R. Mitchell
Mental Health Court Judges	no
Other Specialty Court	No
Name of Specialty and brief Description:	No
Indigency Determined by Whom and How?	By the office administrator and if questionable by the distsrict defender. The statutory definition of indigencyis followed.

When is Assignment/Appointment of Counsel Made?	Approximately hald of the felony counsel are assigned immediately following the 72 hour hearing, and the balance at arraignment. The majority of misdemeanor counsel are assigned at arraignment. In an effort to get applicants into the system sooner, the district defender created a notice which the Sheriff mails to the defendants along with the notice of arraignment advising the defendants to apply for counsel PRIOR to the day of arraignment. This has helped, and about half of the defendants coe in before arraignment, the balance are dealt with at arraignment.
Client Assigned by Whom and How?	The office administrator makes the assignment on a rotating basis. The district defender deals with conflicts.
Initial Client Intake Conducted by Whom? (Name and Title)	Jennifer Prewitt, Office Administrator
Does this District Use an Intake Form? (If so, please attach to hard copy)	Yes
Brief Explanation of Intake Process	The application is completed by the applicant and reviewed by the administrator who explains the process to the applicant.
Does the Office Collect the $40 Fee	Yes
If $40 Fee is Not Always Collected, Explain Basis for Waiver	The fee is waived for anyone on any sort of disability or who is a DOC prisoner. They are informed if their financial circumstances change the matter can be revisited. All others are told to pay the fee and if they do not pay at the time of application are listed as will pay.
Total Fees Collected in 2009	$4,260.00
Formula for determining the reduced rate charged if client is able to make partial payment	no formula is currently used.
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	1/1/2010
Grant Monies for Technology Currently Unencumbered or Unexpended	$6,417.82

Private Practice Policy	All attorneys are contract attorneys and all have private practices. Five attorneys left the system in the last year, the most recent tow cited the time commitment and lack of pay and benefits, All attorneys rely on their private practice for their primary income.
Primary Immediate Needs	Additional funds to obtain an investigator, a social worker, and additional staff. We are having diccifulties getting current data into the system, and I think the only effective solution is to have all the data input by the district defenders office direclty rather than rely on the individual contract attorneys. One employee can not do all the intake, bookkeeping, bill paying, office administration, etc, and do all the data input.
Immediate Critical Issue Areas	Data input is a cirtical area for us-since the budget is dependant on the data, our district will continue to get short changed until I can solve this problem. The attorneys continually complain that they do not mind the legal work, it is the data collection they complain about. We were about the last district in the state to come into compliance with the new system, so we are well behind. Next year might be better, but our data for 2009 does not reflect our actual caseload or workin court.
Long-Term Critical Issue Areas	Need of office space and saff, particularly an investigator and social worker. With a drug court and extensive OCS caseload, a social worker would greatly benefit our clients
Please List All New Hires in 2009 (Name and Title)	Jennifer Prewitt, office administrator, Cindy Drew, parttime clerk, secretary, Mary Jett, parttime clerk
2009 Media Coverage and/or Major Accomplishments	no media coverage of consequence. We have a new DA who is intent on clearing out case backlogs. Our docket and workload and courtime have greatly increased. We tried 4 homicides in 2009, a record for this district-2 to jury, and 2 to judge, and disposed of another homicide by a plea to lesser charges. Not all of thes cases are closed due to sentencing issues, so they do not yet reflect on the caseload data other than as an open case. Our attorneys contnue to do good trial work, our major challenges are of an administrative nature.

Number of Expected New Attorney Hires in 2010	none
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	not applicable. In the evert of a new hire, I think trainig would be crucial.
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	With only 1 employee supervising her is easy-she sits in an office next to mine and I see her many imes a day. The attorneys are all on contract and have their own offices. I see them in court regularly, and meet with the judges and the DA and ask for observations about the attorneys performance. I hve met individually with several attorneys to discuss issues, ie need to document client contact, need to do more frequent jail visits, etc.
Any Policy for Workload Reduction for Supervisory Staff	none
Medical Benefits for Any Staff	none
Regular meetings for Any Staff	I meet with the office administrator daily, and with all attorneys at least quarterly, and otherwise as needed. Informal meetings at the courthouse happen frequently.

STAFF DIRECTORY: PART-TIME CONTRACT	CONTACT INFORMATION
D. Wayne Bush (Fe, Mi, Ju, FINS, CINC/both)	P.O. Box 1528, Leesville, LA 71496 337-239-2244
Bradley Hicks (Fe, Mi, Ju, FINS, CINC/both)	116 Lula Street, Leesville, LA 71446 337-238-2800
Lisa Nelson (Fe, Mi, Ju, FINS, CINC/both)	202 West North Street, Leesville, LA 71446 337-
Guy Smith (Fe, Mi, Ju, FINS, CINC/both)	P.O. Box 1796, Leesville, LA 71446 337-238-3558
Tony Tillman (Fe, Mi, Ju, FINS, CINC/both)	501 South Fourth Street, Leesville, LA 71446 337-239-7983
Clay Williams (Fe, Mi, Ju, FINS, CINC/both)	202 West North Street, Leesville, LA 71446 337-238-4704

NON-ATTORNEY STAFF

Paul Lopez, Investigator	1118 North Pine Street, DeRidder, LA 70634 337-463-4700
Sharon Knarr, CPA	147 Knarr Lane, Anacoco, LA 71403 337-239-6831
Jennifer Prewitt, Office Administrator	501 South Fourth Street 337-392-3077
Cindy Drew, parttime secretary	501 South Fourth Street 337-392-3077
Mary Jett, parttime clerk	501 South Fourth Street 337-392-3077

2009 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.

Jennifer Prewitt
Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:		
__X Windows Vista		5
__Windows Server 2000/2003/2008		
_X_Windows XP	6	
__Mac OSX		
Productivity Suites Used:		
__Microsoft Office 2007 (Word, Excel, etc.)		11
__Microsoft Office 2003		
__Previous Microsoft Office version		
__Corel Word Perfect		11
__Other		
Internet Browsers Used:		
__Internet Explorer 6		
__Internet Explorer 7 or 8		11
__Firefox		
__Other		

HARDWARE:
Please enter the number of devices in your inventory

__X_Desktop PCs	1
X laptops	10
___Video Cameras	
___Digital Cameras	
___Video Conferencing Systems	
__X_ Black & White laser printer	4
__X Color printer	1
___Wireless Cards	

INTERNET SERVICES:

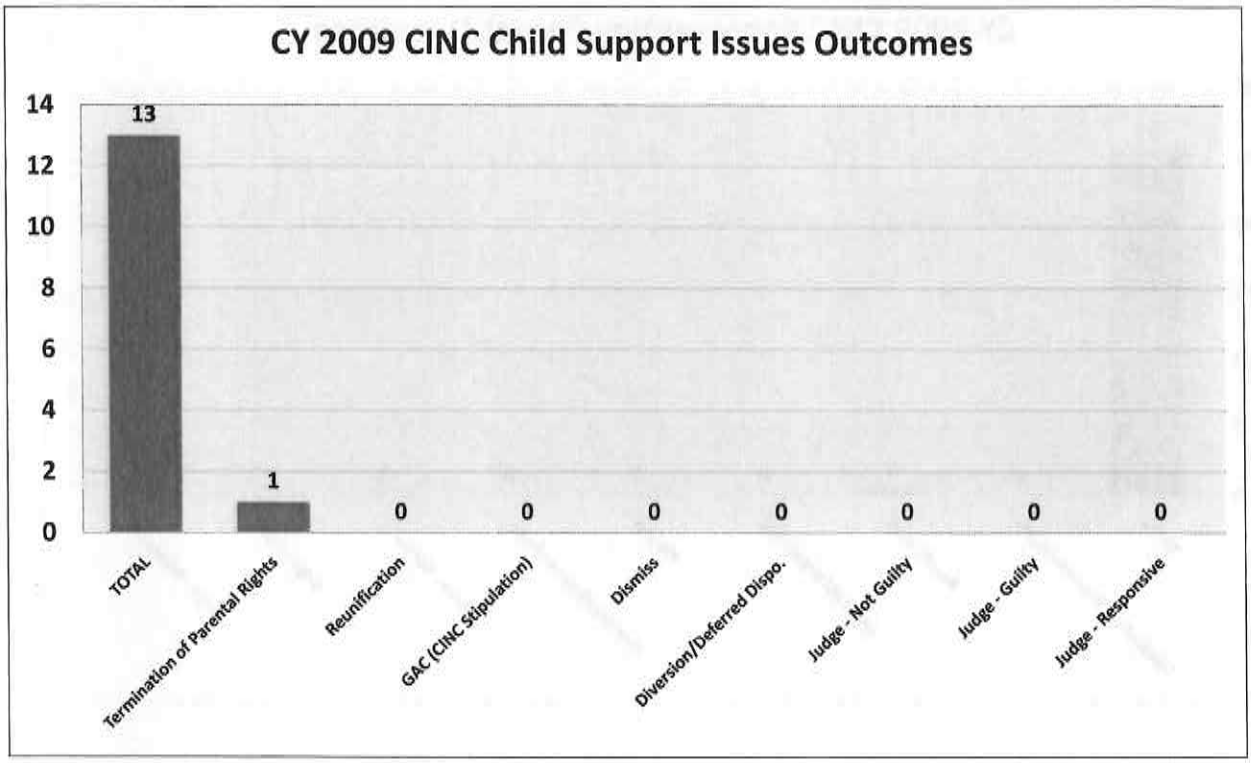
____Dialup __X__Broadband ____No Internet Connection

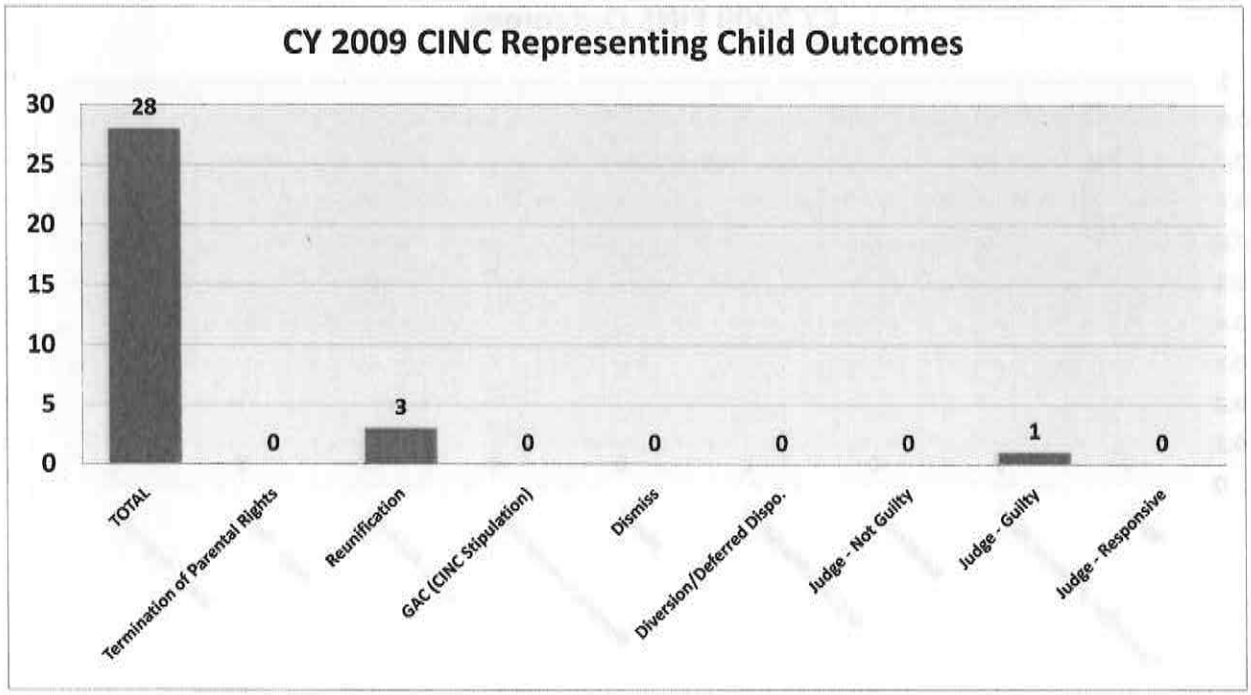
Connection Speed:	10.0 Mbps
Provider Name:	att
Email Provider:	att

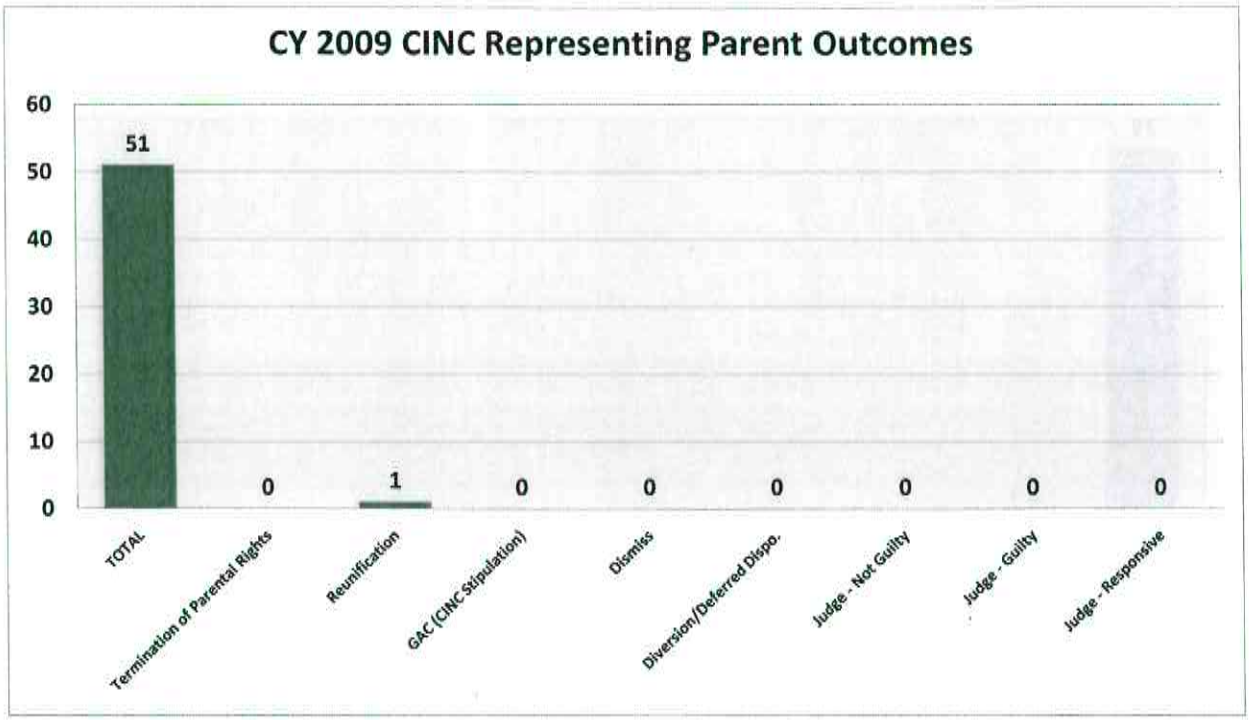
Please list any software or computer equipment in which you need training:

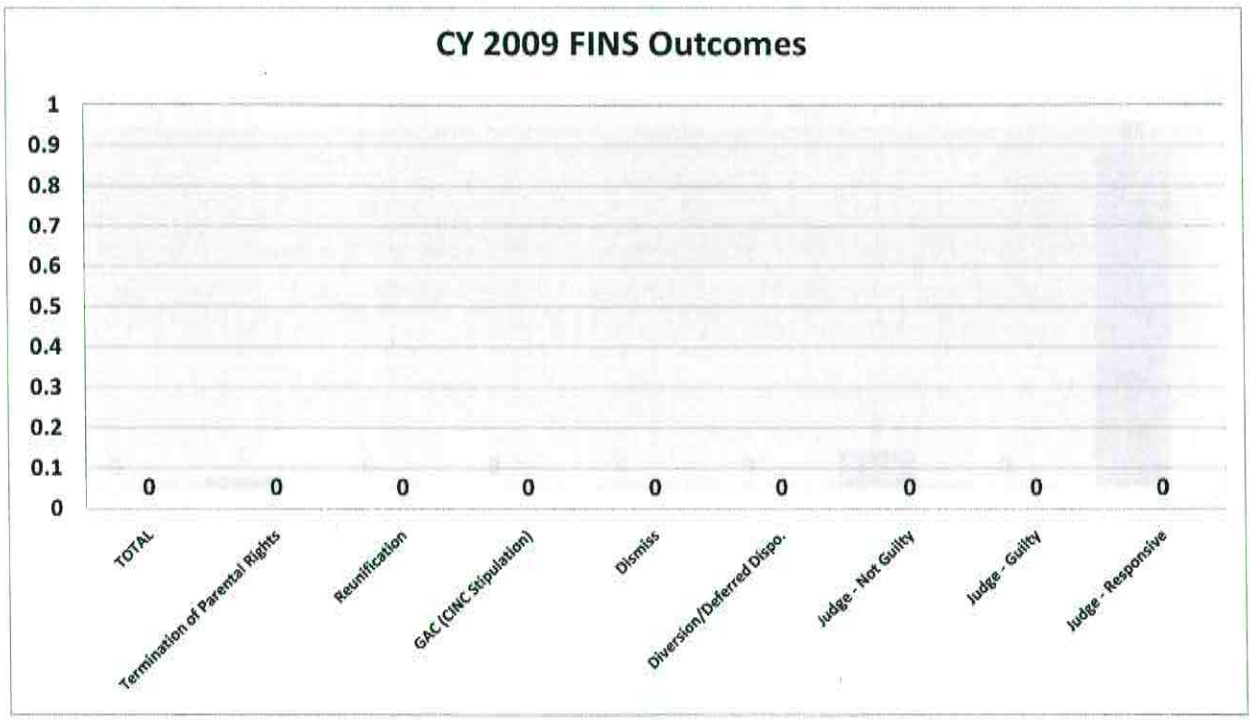
30th District Caseload Report

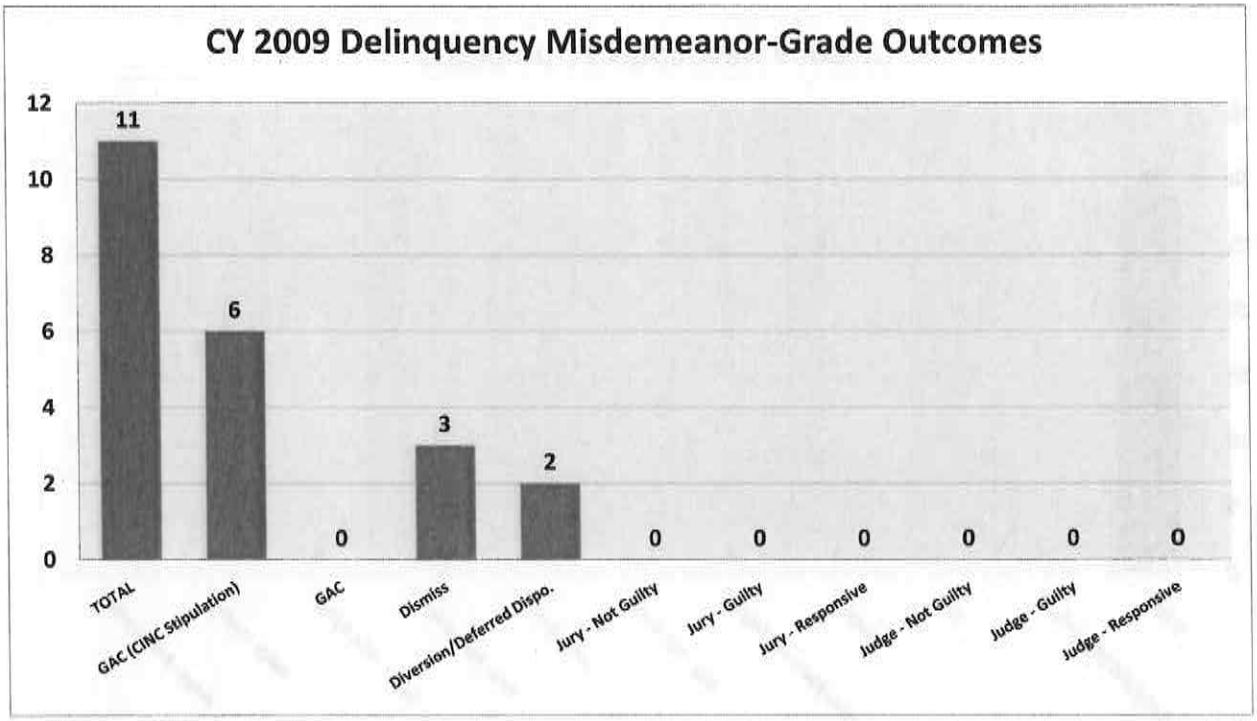
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	13	1	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	28	0	3	0	N/A	0	0	N/A	N/A	N/A	0	1	0
CINC Representing Parent	51	0	1	0	N/A	0	0	N/A	N/A	N/A	0	0	0
FINS	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
Delinquency Misdemeanor-grade	11	N/A	N/A	6	0	3	2	0	0	0	0	0	0
Delinquency Felony-Grade	10	N/A	N/A	12	1	8	0	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	29	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Other cases (DWI, Extraditions, etc.)	100	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Adult Misdemeanor	262	N/A	N/A	148	23	134	0	0	0	0	0	0	0
Adult Felony	254	N/A	N/A	216	51	303	2	0	0	0	0	0	0
Capital	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Post Conviction Relief	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0

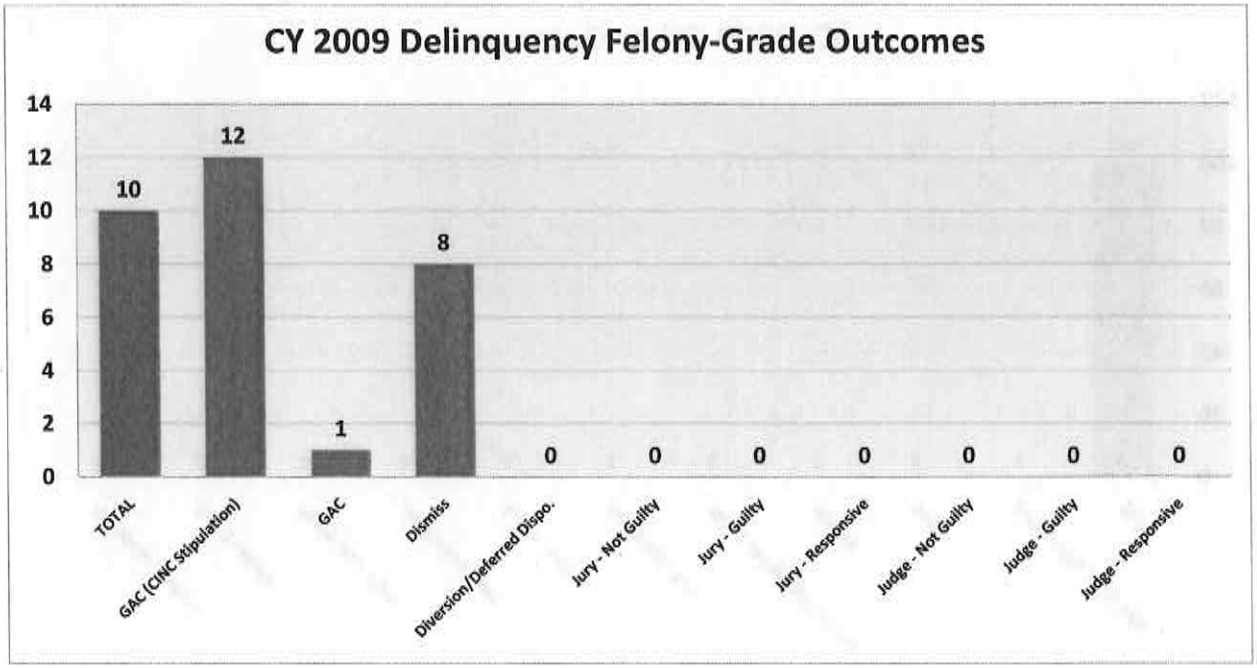

CY 2009 CINC Child Support Issues Outcomes
14
12
10
8
6
4
2
0
13
1
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

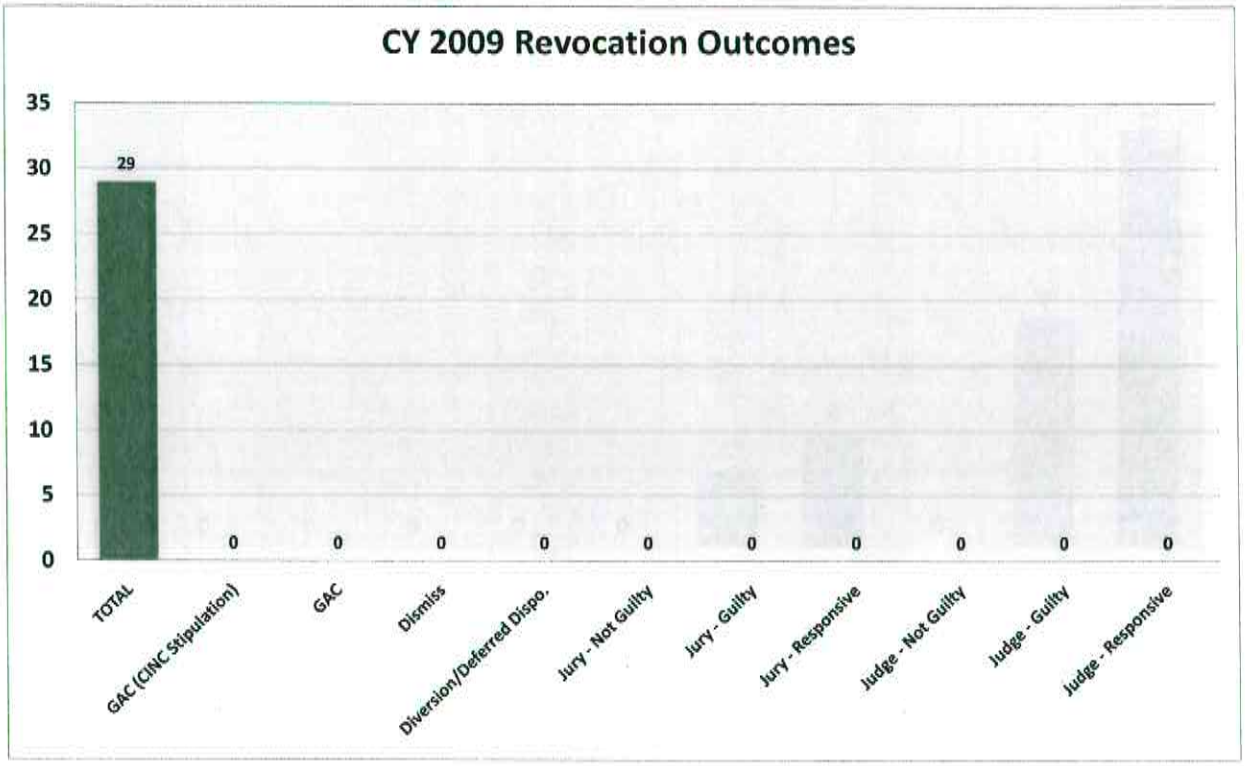

CY 2009 CINC Representing Child Outcomes
30
25
20
15
10
5
0
28
0
3
0
0
0
0
1
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

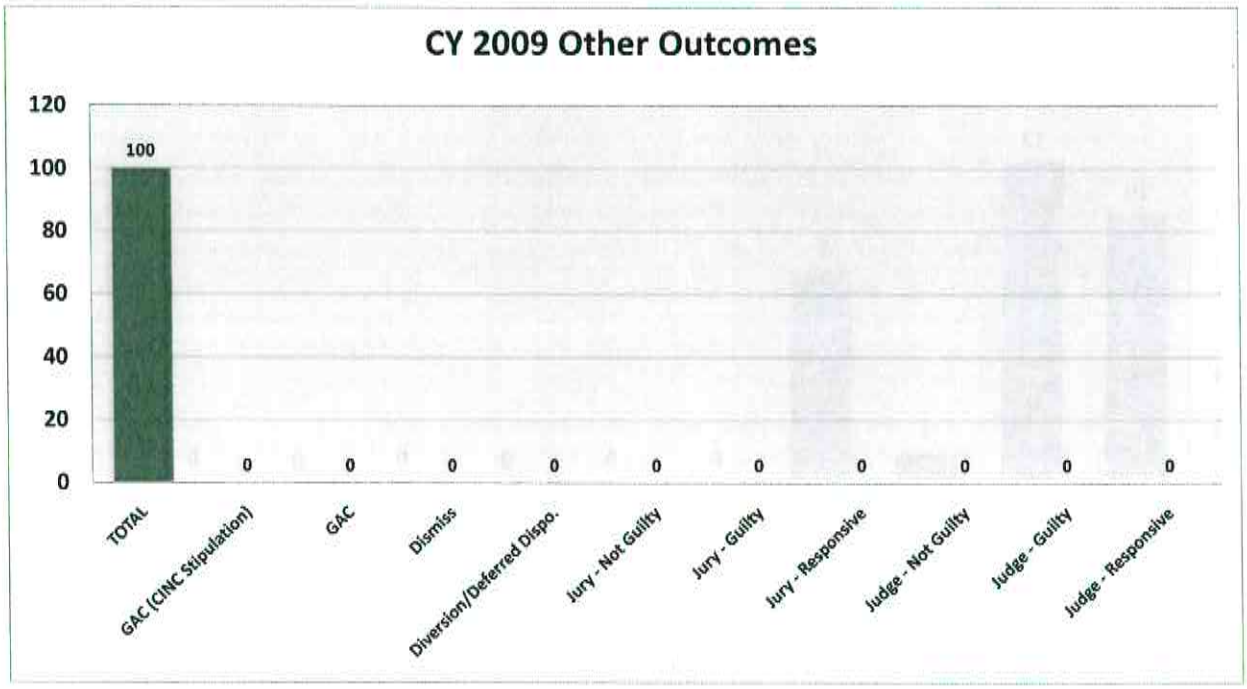

CY 2009 CINC Representing Parent Outcomes
60
50
40
30
20
10
0
51
0
1
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

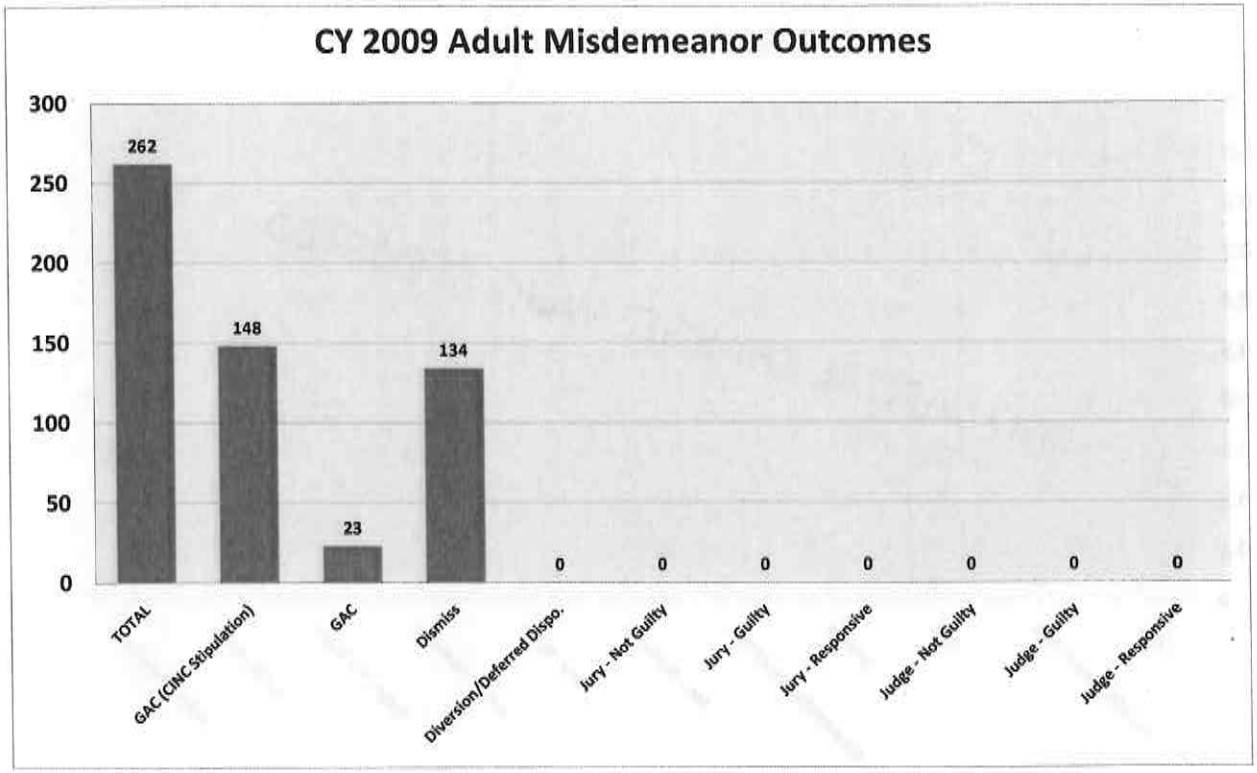

CY 2009 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

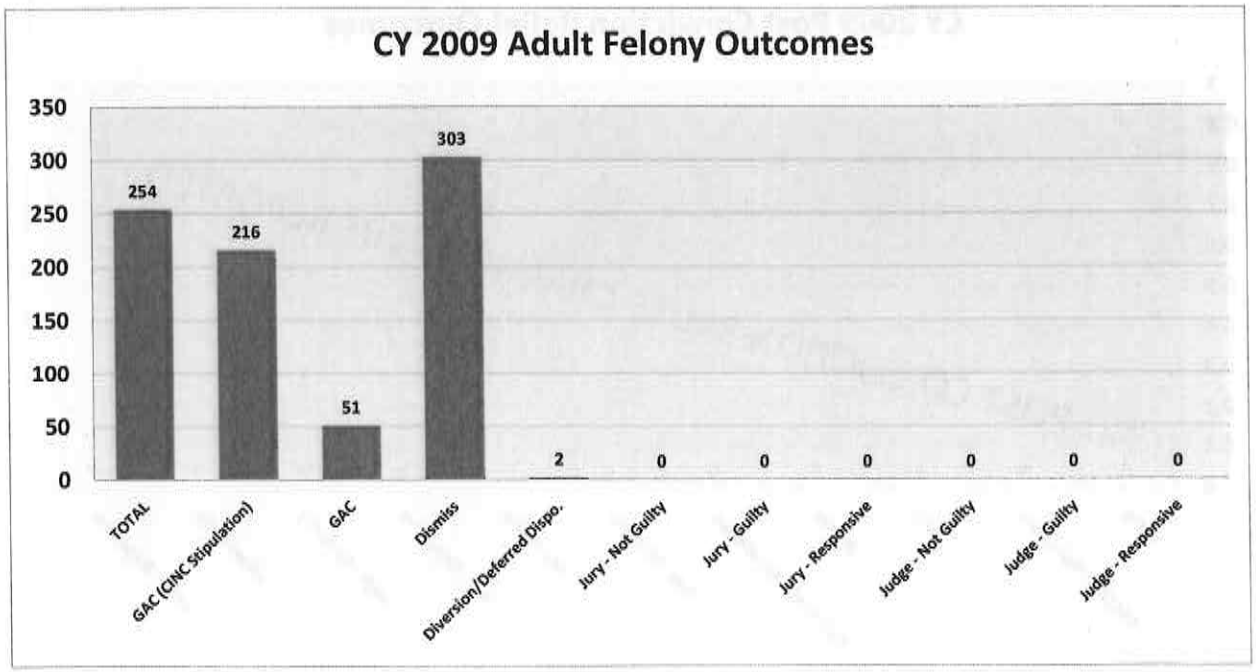

CY 2009 Delinquency Misdemeanor-Grade Outcomes
12
10
8
6
4
2
0
11
6
0
3
2
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

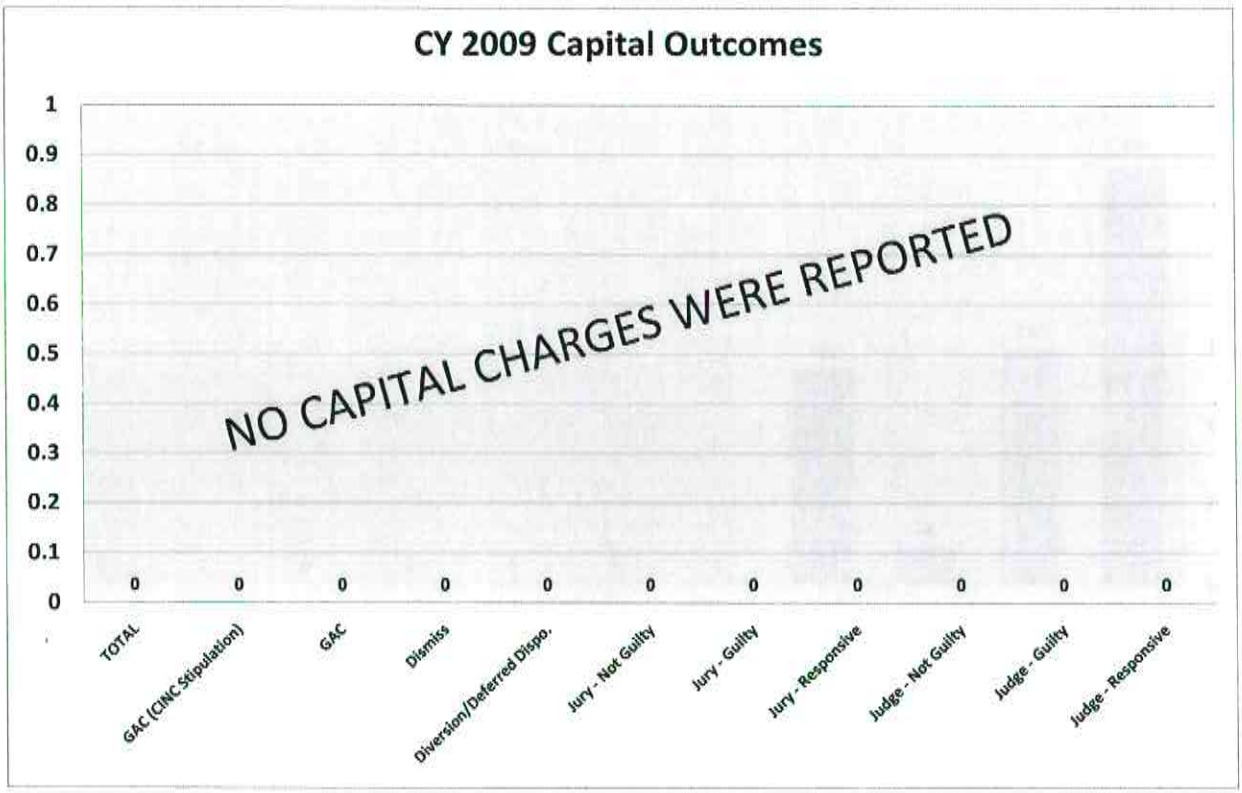

CY 2009 Delinquency Felony-Grade Outcomes
14
12
10
8
6
4
2
0
10
12
1
8
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

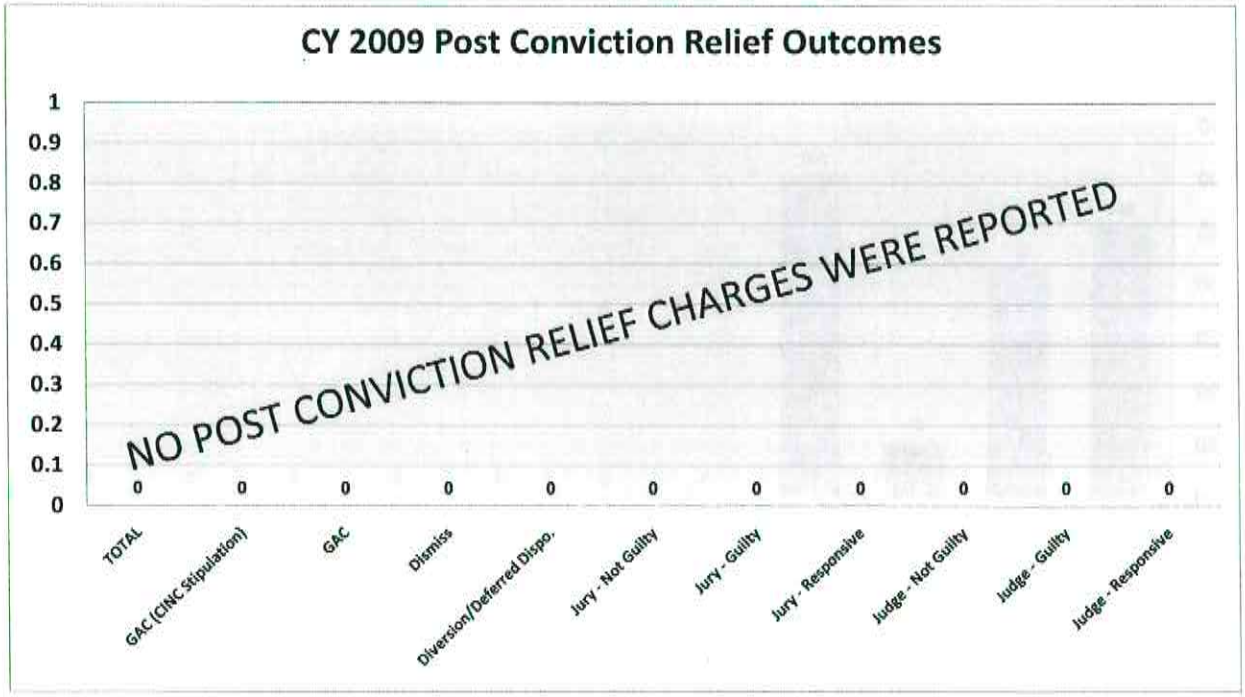

CY 2009 Revocation Outcomes
35
30
25
20
15
10
5
0
29
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
120
100
80
60
40
20
0
100
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
300
250
200
150
100
50
0
262
148
23
134
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
350
300
250
200
150
100
50
0
254
216
51
303
2
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
NO CAPITAL CHARGES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
NO POST CONVICTION RELIEF CHARGES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	30	Year>>>	CY 2009
Submitted by (name)>>>	Tony Tillman		

Total Current Annual Revenue and Expenditure Budget

Revenues	$428,900	Expenditures	$428,900

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$83,914	18.53
Federal Revenue	$0	0.00
Grant/Other Revenue	$0	0.00
Other Local Revenue:		
Court Fees/Costs Assessed	$311,727	68.84
Bond Fees and Forfeitures	$22,063	4.87
Department of Corrections	$0	0.00
Donations	$0	0.00
Interest Revenue	$0	0.00
Application Fees	$4,260	0.94
Police Jury	$0	0.00
Sheriff's Fees	$538	0.12
Reimbursements/Attorney Fees	$30,351	6.70
Miscellaneous	$0	0.00
Totals	$452,853	100.00

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$66,173	15.17
Hospitalization and Disability Insurance	$0	0.00
Retirement	$0	0.00
Payroll Taxes	$531	0.12
Accrued Leave	$0	0.00
Workers' Compensation	$0	0.00
Malpractice Insurance	$0	0.00
Auto/Physical Liability Insurance	$0	0.00
Audit/Accounting Expense	$3,400	0.78
Contract Clerical	$1,876	0.43
Expert Witness	$1,050	0.24
Investigators	$2,895	0.66
Capital Representation	$0	0.00
Conflict	$325	0.07
Contract - Juvenile Attorneys	$0	0.00
Misdemeanor Attorney Contracts	$287,478	65.89
Contract Attorneys - all other	$47,500	10.89
Building Lease/Rent	$0	0.00
Office Repair and Maintenance	$0	0.00
IT/Technical Support	$0	0.00
Major Acquisitions	$0	0.00
Equipment Lease/Rent	$66	0.02
Telephone/Utilities/Postage/Internet	$242	0.06
Office Supplies	$3,980	0.91
Parking/Auto Tolls	$0	0.00
Advertisements	$67	0.02
Travel/Lodging/Per Diem/Mileage	$0	0.00
Dues and Seminars	$1,287	0.29
Law Library/Journals/Subscriptions	$16,496	3.78
Other Operating Expenses	$0	0.00
Miscellaneous	$2,920	0.67
Totals	$436,286	100.00

Explain:

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys		1	30	No
# Contract Attorneys		6	30	No
# Investigators				
# Social Workers				
# Clerical/Admin Asst.		2	37.5	No
# Office Managers		1		No
# Other Employees*				

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Annualized	
Highest Staff/Contract Atty Salary	$75,000.00
Lowest Staff/Contract Atty. Salary	$48,000.00

Is your system Staff, Contract or Mixed?	Contract

Attys. with part time practice

No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

BALANCE SHEET INFORMATION	Dec. 31, 2009
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$116,630
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$42,216
Accts. Receivable (Due in 30 Days)	$0
Accts. Payable (Due in 30 Days)	$0
Total	$157,846

*Unearned State Revenue is cash received from the State which is for use in future months

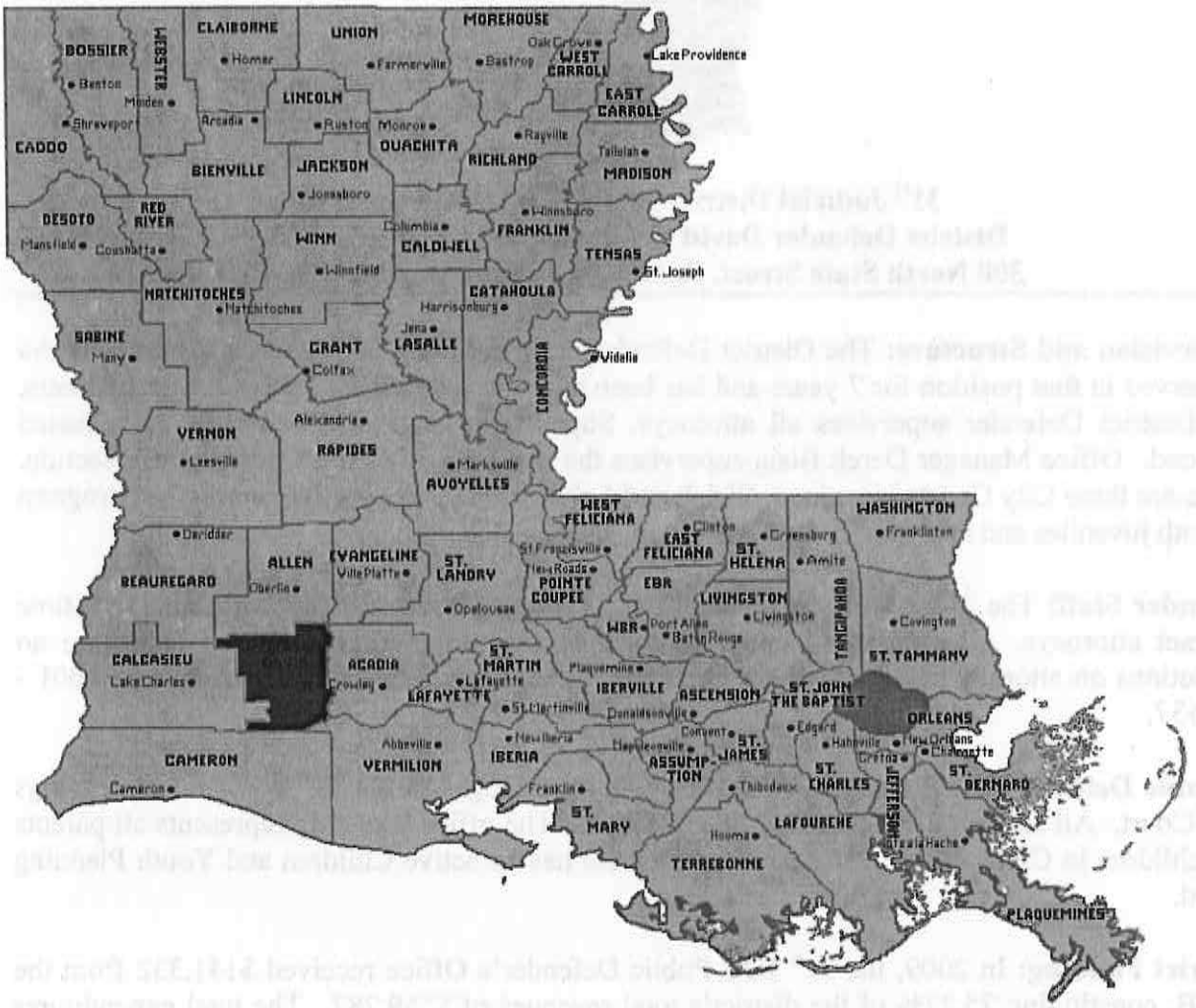
Juvenile Representation Estimate
$41,956

Cash portion that is unearned or reserved for other purposes

$15,934.28

APPROVED:

Tony Tillman		12-31-09
District Defender		Date



The 31st JDC Public Defender's Office

Jefferson Davis (Jennings)

District Defender: David E. Marcantel
300 North State Street, Room 206
Jennings, LA 70546
(337) 368-8552

31st Judicial District • Jefferson Davis Parish
District Defender David E. Marcantel • (337) 368-8552
300 North State Street, Room 206 • Jennings, LA • 70546

Supervision and Structure: The District Defender in the 31st JDC is David E. Marcantel, who has served in that position for 7 years and has been a public defender in Louisiana for 18 years. The District Defender supervises all attorneys. Supervisory staff does not have an adjusted caseload. Office Manager Derek Bisig supervises the staff. The District Court has one section. There are three City Courts (Jennings, Welsh and Lake Arthur). A specialty drug court program for both juveniles and adults is in the planning stages.

Defender Staff: The 31st JDC Public Defender's Office is a contract office with nine part-time contract attorneys. All attorneys handle all types of cases, including juvenile. There are no restrictions on attorney caseload outside the PDO. The salary range for attorneys is $40,001 - $80,537.

Juvenile Defense: Juvenile cases are heard by District Judges in the 31st JDC and in Jennings City Court. All attorneys handle some juvenile cases. The office presently represents all parents and children in CINC cases. Jefferson Davis Parish has an active Children and Youth Planning Board.

District Funding: In 2009, the 31st JDC Public Defender's Office received $141,332 from the LPDB, constituting 25.27% of the district's total revenues of $559,287. The total expenditures in 2009 were $532,036.

Appointment of Counsel: In the 31st JDC, the Public Defender's Office makes the determination of indigence. Clients are appointed a public defender by the court at the 72-hour hearing if the client is incarcerated. If the client is released on bond, appointment occurs at arraignment. Clients are appointed to the office, not to a specific attorney. The office also appoints conflict counsel. Intake of each client is done by Administrative Assistant, Julie Marceaux. Adult clients are usually held in facilities within Jefferson Davis Parish, although occasionally are held out of district. Juvenile clients are held in St. James Parish.

Fees: The 31st JDC Public Defender's Office collects the statutory $40 fee from clients ($480), and does not do any independent evaluation to levy partial reimbursement from clients.

Caseload: The 31st JDC Public Defender's Office reported handling 3,092 cases in 2009. Of those, 174 involved juvenile matters, including 123 Child in Need of Care representations.

THE 31ST JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	Jefferson Davis - Jennings	
Population:		31,435
Juvenile Population (in Public Schools)		5,925
District Defender	David E. Marcantel	
Years as District (or Chief) Defender		7
Years of Public Defense		18
Office Manager	Derek A. Bisig	
Primary Office Street Address	300 North State Street, Room 206	
City	Jennings	
ZIP	70546	
Primary Phone	337-368-8552	
Primary Mailing Address	P.O. Box 1326, Jennings, LA 70546	
Primary Email Contact	derek_bisig@yahoo.com	
Primary Emergency Contact	Derek A. Bisig	
Primary Emergency Phone	337-368-8552	
Secondary Emergency Contact	Julie A. Marceaux	
Secondary Emergency Phone	337-275-6796	
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A	
Other District Office Contact Personnel (Primary Only)	N/A	
Name of Owner(s) of Office(s)	N/A	
Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office		$0.00

Courts and Locations	31st Judicial District Court, Jefferson Davis Parish; Jennings, Welsh, Lake Arthur City Courts, and City of Jennings and Ward II Juvenile Court.
Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	1
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Clients are assigned an attorney by the PDO at his/her 72-hour advisement if incarcerated. Clients released on bond are assigned attorneys at his/her arraignment. In both cases, the attorneys are assigned by the PDO staff. For incarcerated clients, a PDO staff member meets with the client within 72-hours of arrest.
Name of Adult Detention Facilities in this District	Jefferson Davis Parish Jail & Jennings City Jail-Jennings; Welsh City Jail-Welsh; Lake Arthur City Jail-Lake Arthur
Name of Adult Detention Facilities Outside the District Which Hold Clients	South Louisiana Correctional Center, Richland Parish Jail, Angola, Calcasieu Correctional Center and Vermillion Parish Jail
Name of Juvenile Detention Facilities in this District	N/A
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	St. James Correctional Center
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	Clients housed in distant locations affects the quality of representation due to attorneys not being able to contact them as frequently, and it leaves them unable to meet with other clients when they travel to meet clients in distant locations. Individual attorneys absorb the cost of travel.
District Attorney	Michael C. Cassidy
Chief Judge of Criminal District Court	Steve Gunnell
Juvenile Court Judges (specify District or City Court)	Steve Gunnell (District Court) & Daniel Stretcher (City Court)
Drug Court Judges	No
Mental Health Court Judges	No
Other Specialty Court	No
Name of Specialty and brief Description:	N/A

Indigency Determined by Whom and How?	The presiding judge; We use the sliding scale used in the 14th Judicial District for clients that are able to make bail. (Appendix A) Incarcerated clients are considered indigent and any fees are waived.
When is Assignment/Appointment of Counsel Made?	72 Hr Advisement or Arraignment
Client Assigned by Whom and How?	Julie A. Marceaux; Rotating basis
Initial Client Intake Conducted by Whom? (Name and Title)	Derek A. Bisig, Executive Assistant (incarcerated clients) Julie A. Marceaux, Administrative Assistant (clients on bond)
Does this District Use an Intake Form? (If so, please attachto hard copy)	Yes (Appendices B & C)
Brief Explanation of Intake Process	Client is interviewed for a synopsis of the case and intake forms are completed to ensure 48-hour Probable Cause finding and 72-hour advisement deadlines were met.
Does the Office Collect the $40 Fee	Yes
If $40 Fee is Not Always Collected, Explain Basis for Waiver	Incarcerated clients are waived and cases of extreme indigence. However, few clients pay this fee or the partial fee dictated by the sliding scale.
Total Fees Collected in 2009	$480.00
Formula for determining the reduced rate charged if client is able to make partial	See Appendix A
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	Jan-10
Grant Monies for Technology Currently Unencumbered or Unexpended	None
Private Practice Policy	Private practice permitted. Criminal Practice Permitted. No policy.
Primary Immediate Needs	Parity between DA Office and PDO.
Immediate Critical Issue Areas	Adequate space to meet with clients on court days.

Long-Term Critical Issue Areas	Increasing Office Space.
Please List All New Hires in 2009 (Name and Title)	Joslyn Alex, Assistant Public Defender; Holden Hoggatt, Assistant Public Defender
2009 Media Coverage and/or Major Accomplishments	Ric Oustalet, Assistant Public Defender won a Possession of MDMA with Intent Jury Trial.
Number of Expected New Attorney Hires in 2010	None.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	Yes, the District Public Defender
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	See Appendix D
Any Policy for Workload Reduction for Supervisory Staff	None.
Medical Benefits for Any Staff	Administrative staff only
Regular meetings for Any Staff	Administrative Staff-weekly; Attorneys-monthly

STAFF DIRECTORY PART-TIME CONTRACT	CONTRACT INFORMATION
David E. Marcantel (Fe, Mi, Ju/both, FINS, CINC/ both)	337-824-7380; dmarcantel@worldpace.net
Charlie Bull (Fe, Mi, Ju/both, FINS, CINC/ both)	337-734-2811; cblaw@centurytel.net
Tim Cassidy (Conflict) (Fe, Mi, Ju/both, FINS, CINC/ both)	337-824-7322; tcassidy@casslaw.com
Daniel Stretcher (Conflict) (Fe, Mi, Ju/both, FINS, CINC/ both)	337-824-7380; dstretcher@bellsouth.net
Bill Riley (Fe, Mi, Ju/both, FINS, CINC/ both)	337-824-9158; billriley@hotmail.com
Robert Lounsberry (Fe, Mi, Ju/both, FINS, CINC/ both)	337-616-3888; rjllegal@gmail.com
Ric Oustalet (Fe, Mi, Ju/both, CINC)	337-616-2323; ricoustalet@gmail.com
Joslyn Alex (Fe, Mi, Ju/both, CINC)	337-322-1180; thealexfirm@yahoo.com
Holden Hoggatt (Fe, Mi, Ju/both, CINC)	337-514-4551; holden.hoggatt@@gmail.com

NON-ATTORNEY STAFF

Derek A. Bisig, Executive assistant/Investigator	337-368-8552; derek_bisig@yahoo.com
Julie A. Marceaux, Administrative Assistant	337-275-6796

2009 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.

Derek A. Bisig
Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
__Windows Vista
__Windows Server 2000/2003/2008
X__Windows XP
__Mac OSX

Productivity Suites Used:
X__Microsoft Office 2007 (Word, Excel, etc.)
__Microsoft Office 2003
__Previous Microsoft Office version
__Corel Word Perfect
__Other

Internet Browsers Used:
__Internet Explorer 6
X__Internet Explorer 7 or 8
__Firefox
X__Other: Google Chrome

HARDWARE:
Please enter the number of
devices in your inventory

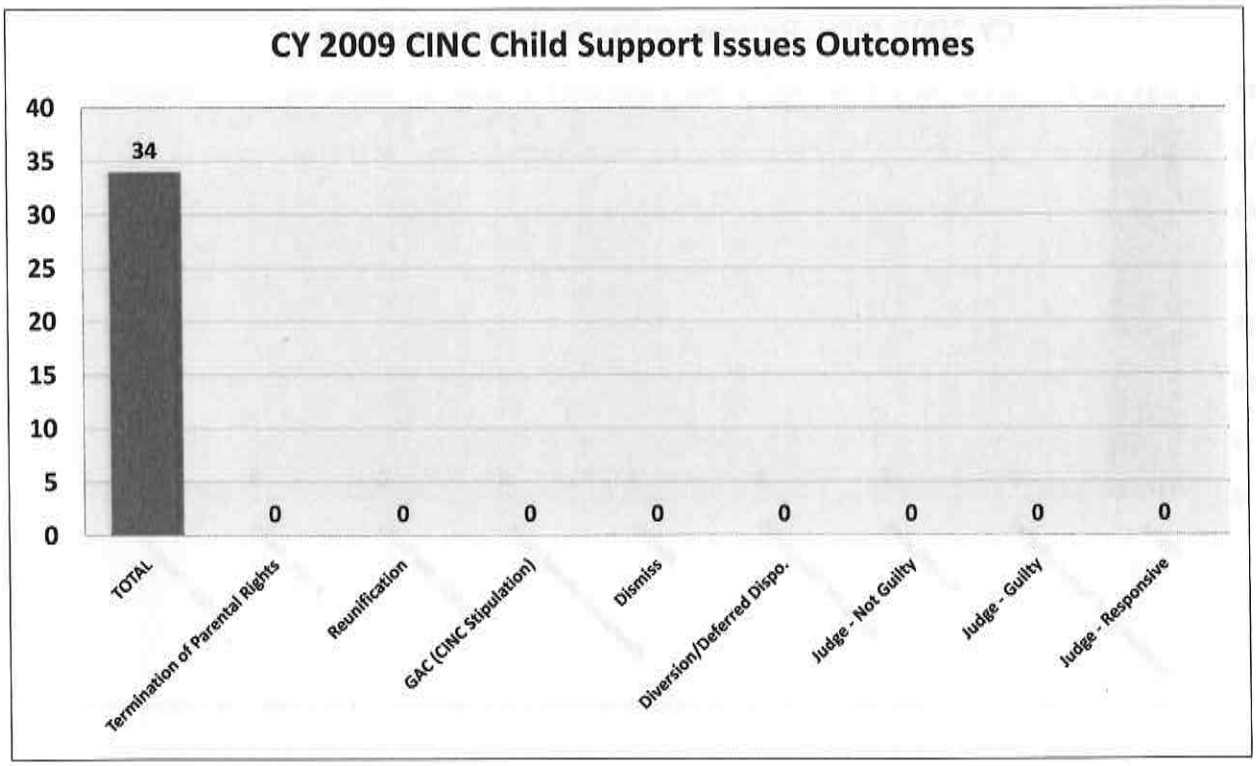
3 Desktop PCs
1 Laptops
___Video Cameras
___Digital Cameras
___Video Conferencing Systems
2 B&W Laser Printers
___Color Printers
1 Wireless Cards

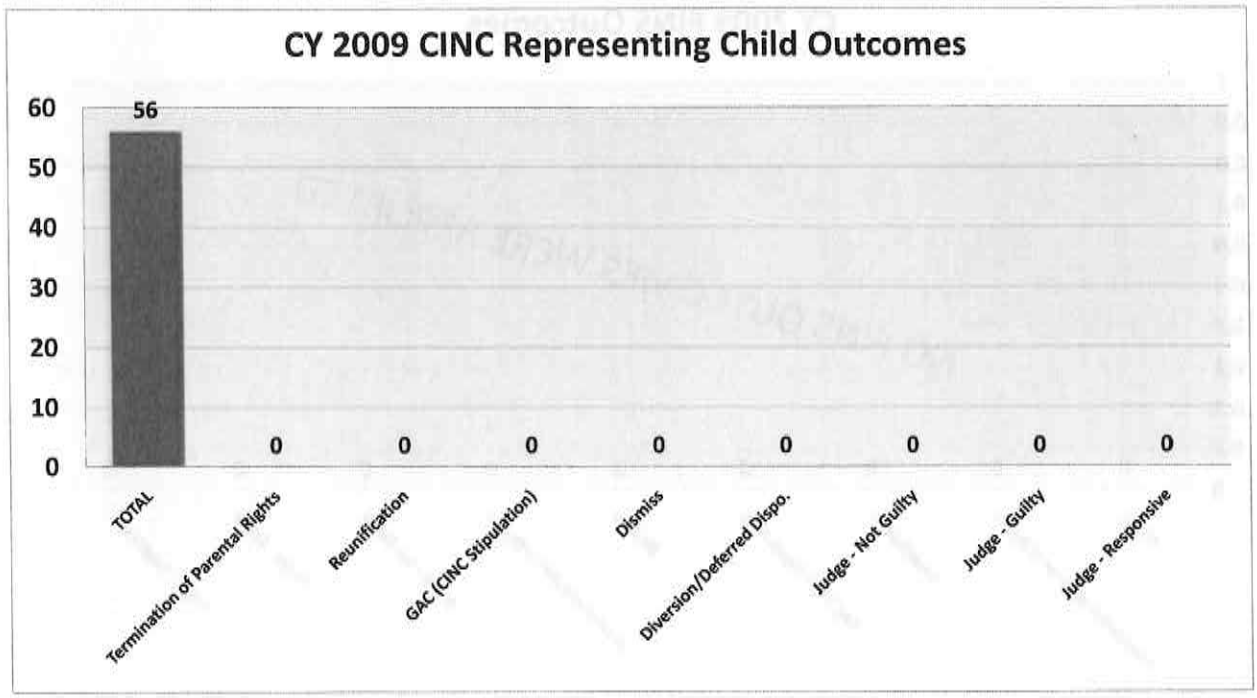
INTERNET SERVICES:
___Dialup __X__Broadband ___No Internet Connection
Connection Speed: T3
Provider Name:
Email Provider: Yahoo and BellSouth

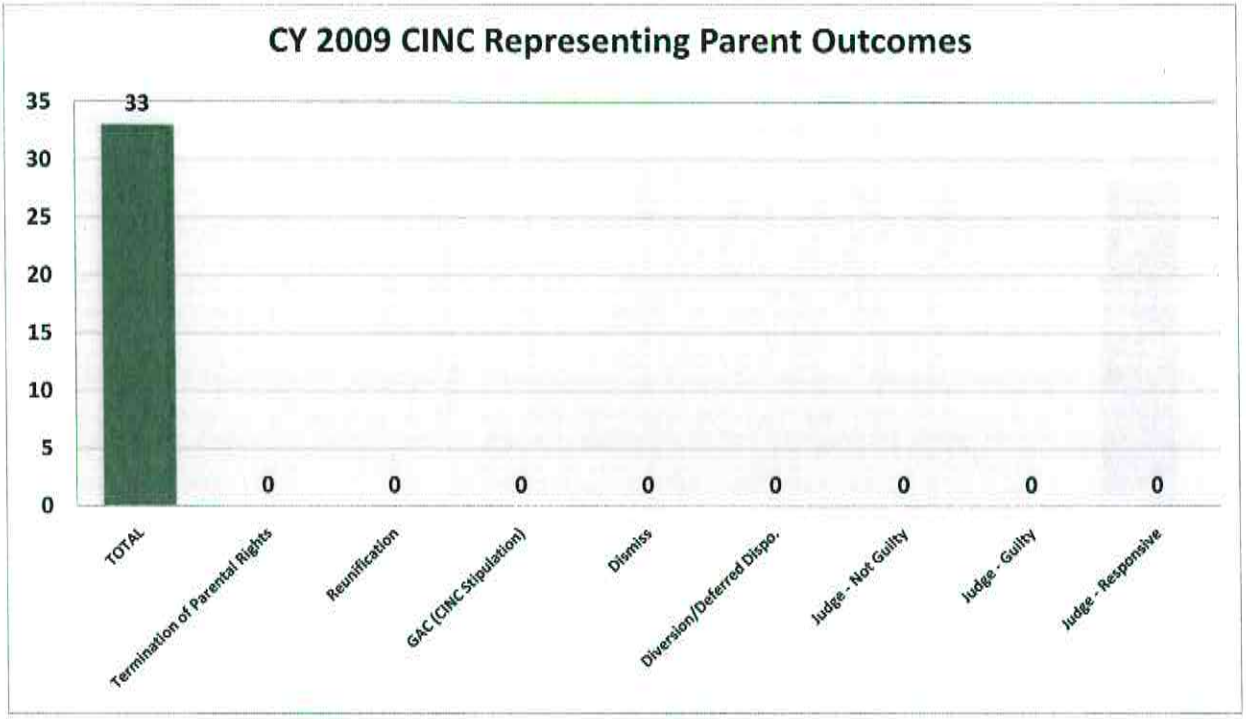
Please list any software or computer equipment in which you need training:

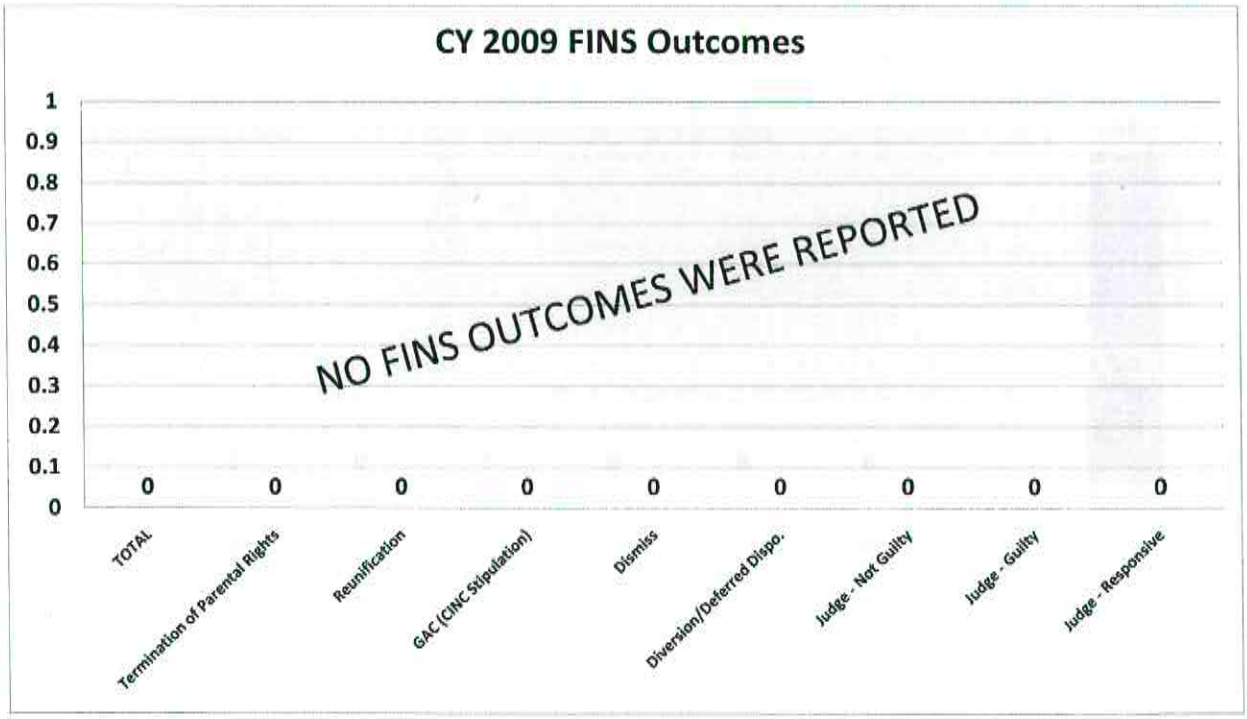
31st District Caseload Report

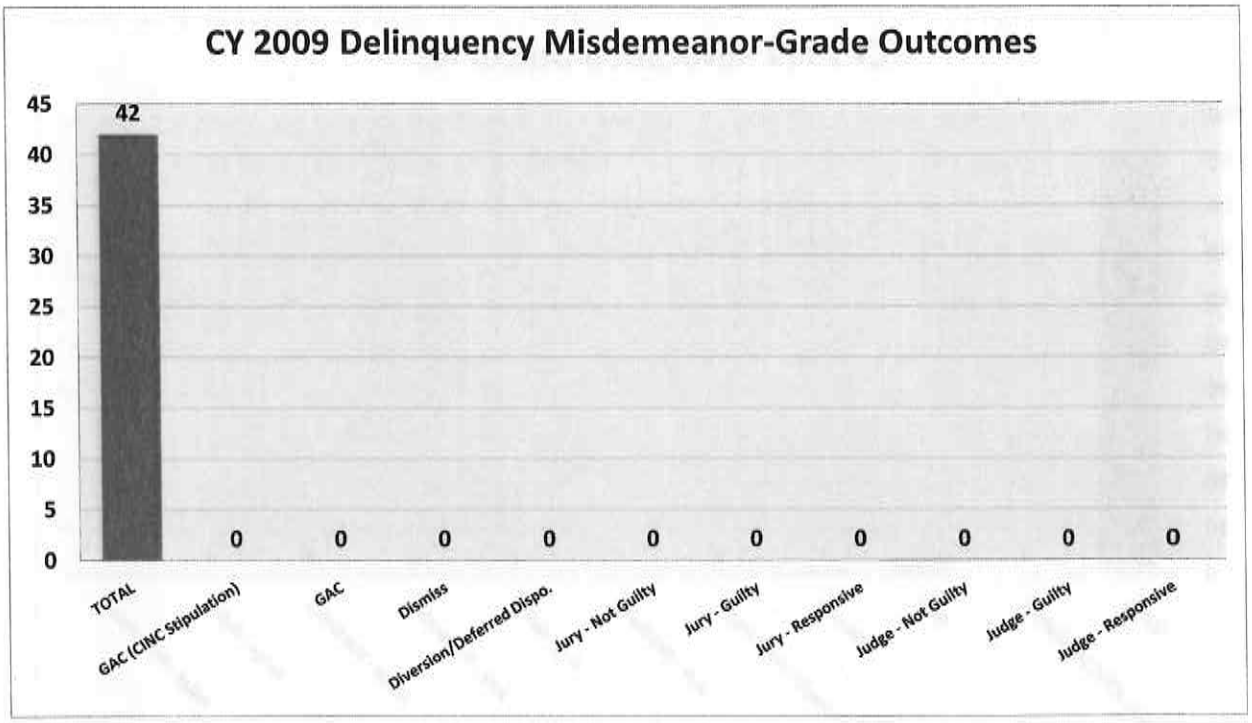
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	34	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	56	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Parent	33	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
FINS	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
Delinquency Misdemeanor-grade	42	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Delinquency Felony-Grade	9	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	92	N/A	N/A	0	4	1	0	0	0	0	0	0	0
Other cases (DWI, Extraditions, etc.)	196	N/A	N/A	1	1	2	0	0	0	0	0	0	0
Adult Misdemeanor	1476	N/A	N/A	110	109	179	4	0	0	0	0	0	0
Adult Felony	1151	N/A	N/A	34	102	164	2	1	1	0	0	0	0
Capital	3	N/A	N/A	0	1	0	0	0	0	0	0	0	0
Post Conviction Relief	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0

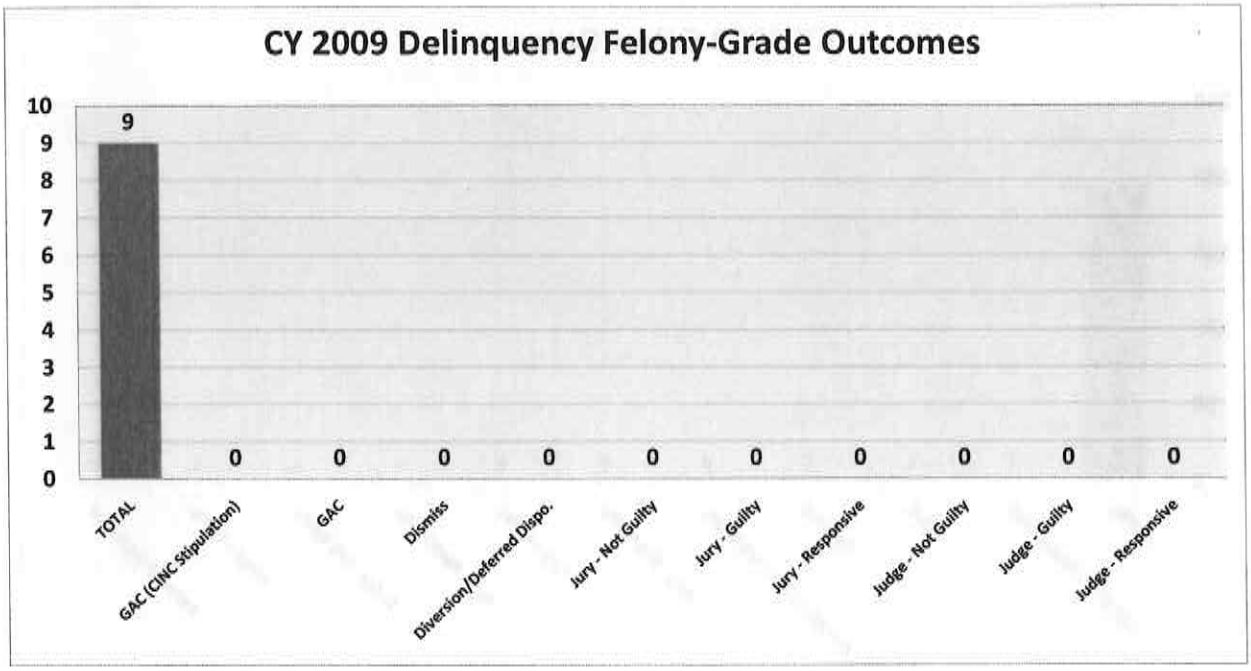

CY 2009 CINC Child Support Issues Outcomes
40
35
30
25
20
15
10
5
0
34
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

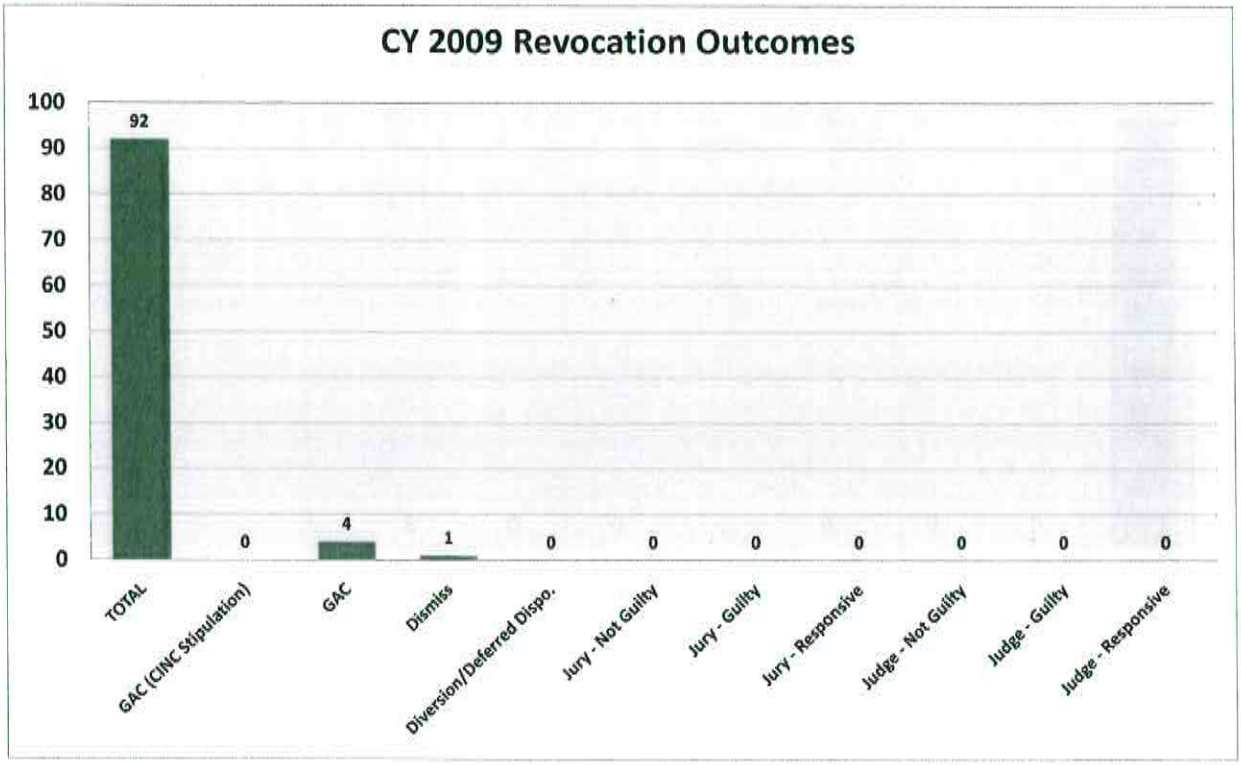

CY 2009 CINC Representing Child Outcomes
60
50
40
30
20
10
0
56
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

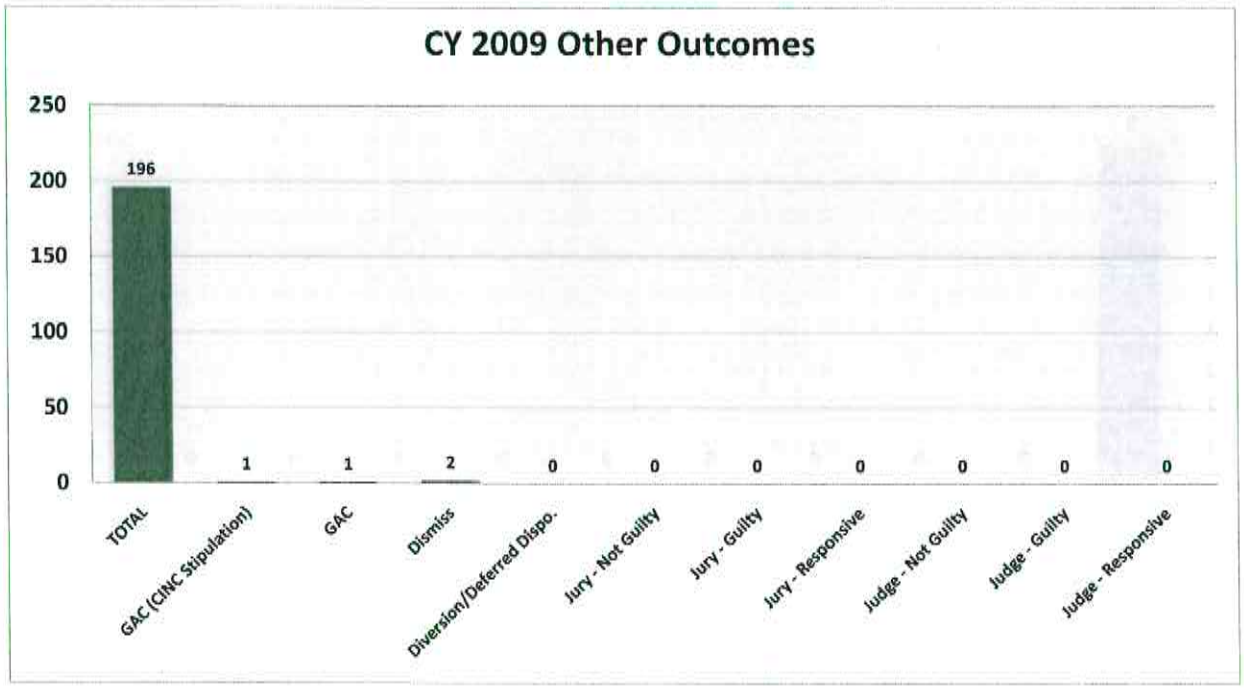

CY 2009 CINC Representing Parent Outcomes
35
30
25
20
15
10
5
0
33
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

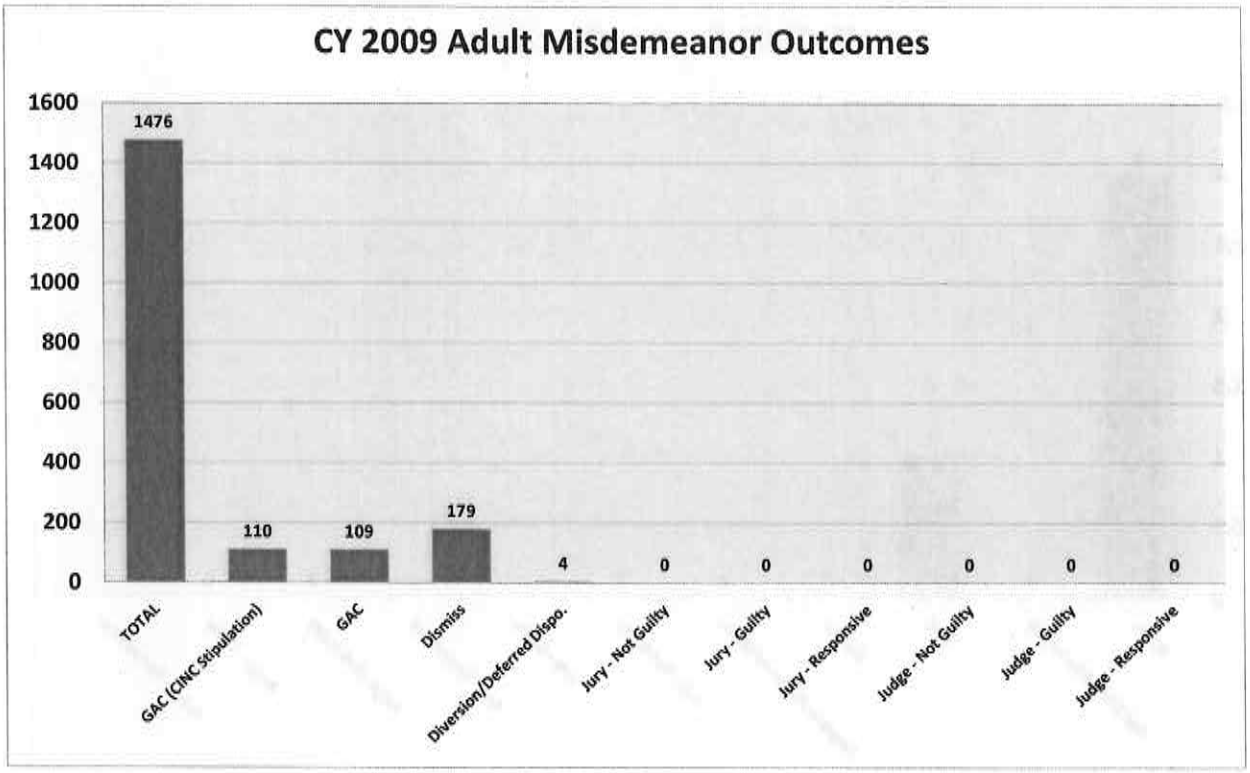

CY 2009 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO FINS OUTCOMES WERE REPORTED
0
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

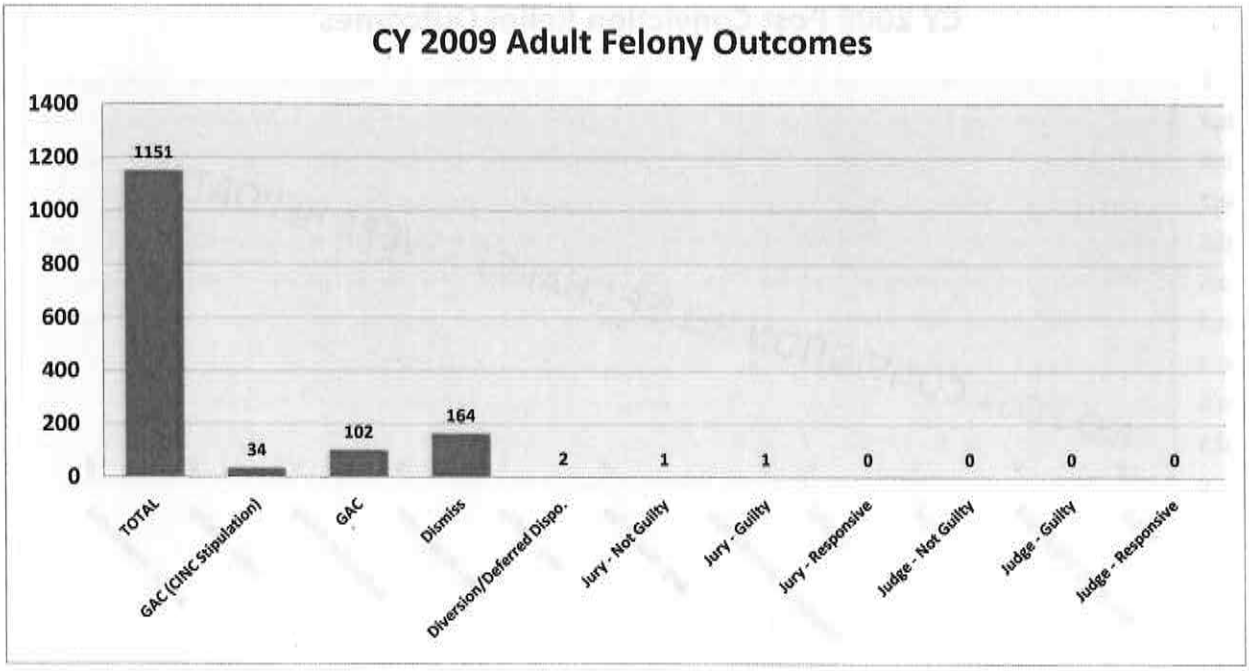

CY 2009 Delinquency Misdemeanor-Grade Outcomes
45
40
35
30
25
20
15
10
5
0
42
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

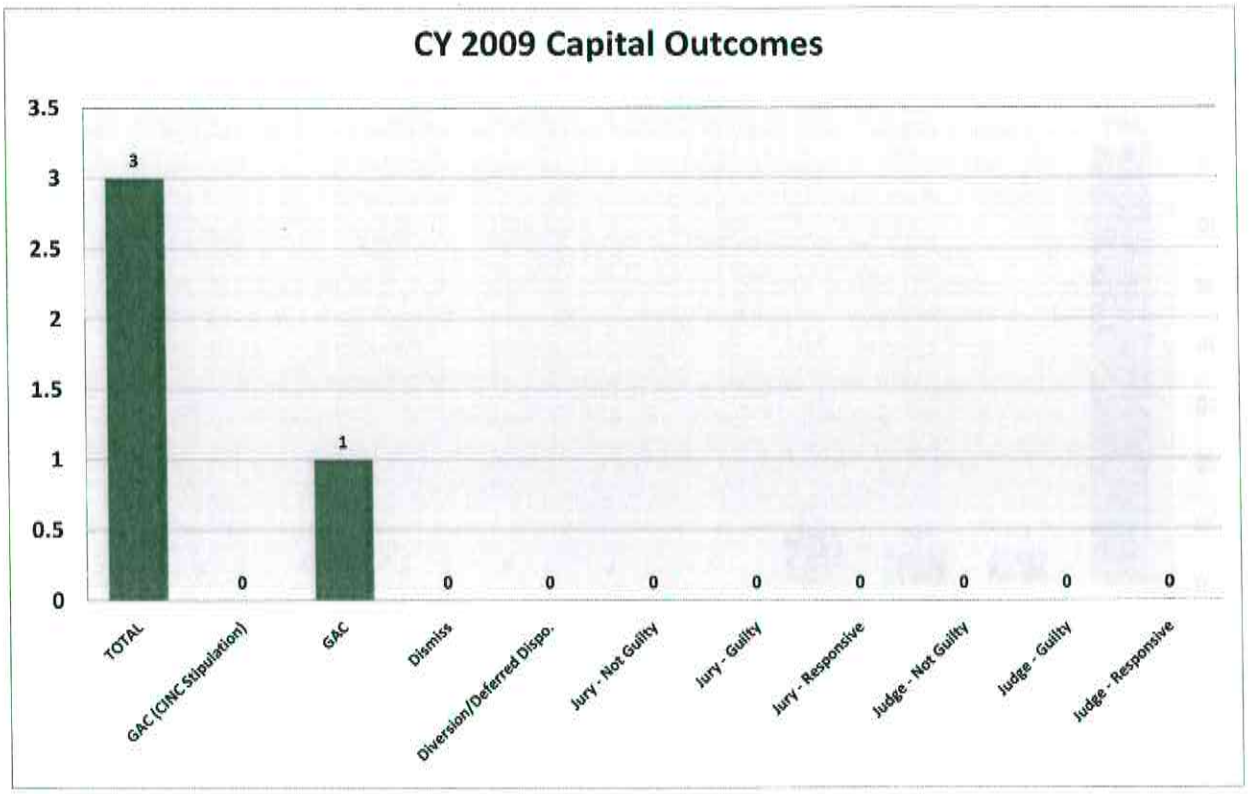

CY 2009 Delinquency Felony-Grade Outcomes
10
9
8
7
6
5
4
3
2
1
0
9
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

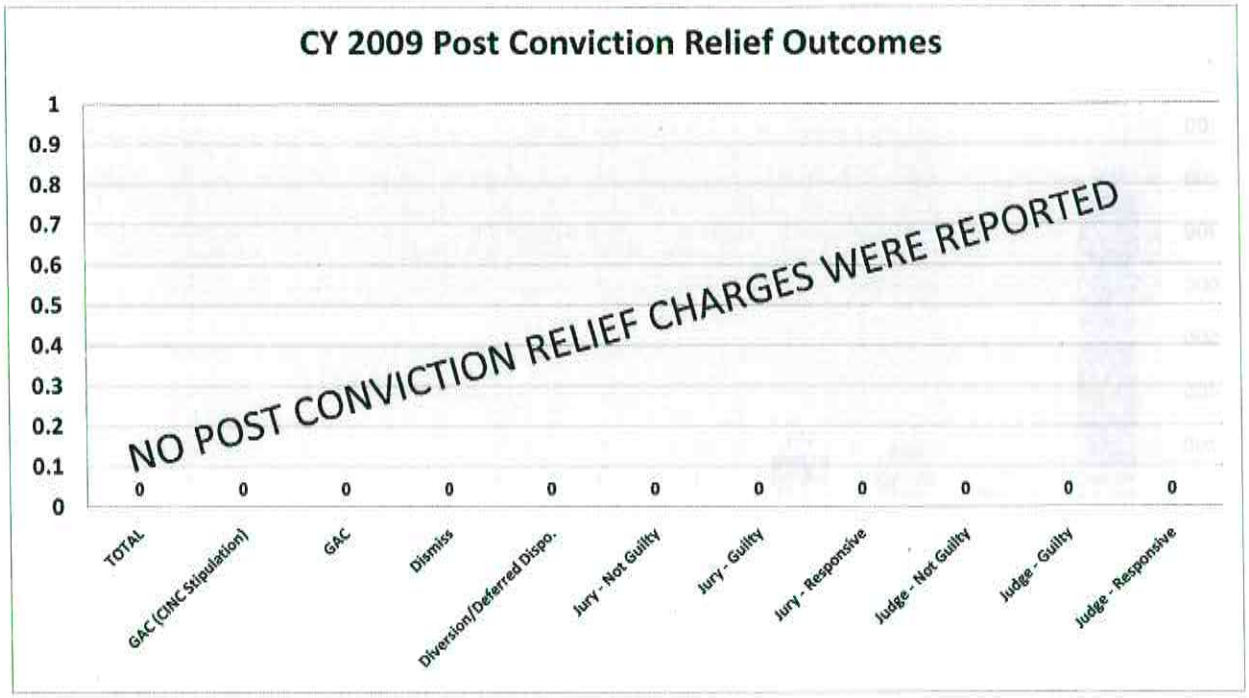

CY 2009 Revocation Outcomes
100
90
80
70
60
50
40
30
20
10
0
92
0
4
1
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
250
200
150
100
50
0
196
1
1
2
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
1600
1400
1200
1000
800
600
400
200
0
1476
110
109
179
4
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
1400
1200
1000
800
600
400
200
0
1151
34
102
164
2
1
1
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
0
1
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO POST CONVICTION RELIEF CHARGES WERE REPORTED
0
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	31	Year>>>	CY 2009
Submitted by (name)>>>	David Marcantel		

Total Current Annual Revenue and Expenditure Budget

Revenues	$493,500	Expenditures	$522,600

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$141,332	25.27
Federal Revenue	$0	0.00
Grant/Other Revenue	$0	0.00
Other Local Revenue:		
Court Fees/Costs Assessed	$387,281	69.25
Bond Fees and Forfeitures	$29,946	5.35
Department of Corrections	$0	0.00
Donations	$0	0.00
Interest Revenue	$86	0.02
Application Fees	$480	0.09
Police Jury	$0	0.00
Sheriff's Fees	$0	0.00
Reimbursements/Attorney Fees	$0	0.00
Miscellaneous	$162	0.03
Totals	$559,287	100.00

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$253,629	47.67
Hospitalization and Disability Insurance	$7,649	1.44
Retirement	$20,007	3.76
Payroll Taxes	$23,677	4.45
Accrued Leave	$0	0.00
Workers' Compensation	$626	0.12
Malpractice Insurance	$0	0.00
Auto/Physical Liability Insurance	$0	0.00
Audit/Accounting Expense	$7,080	1.33
Contract Clerical	$0	0.00
Expert Witness	$10,321	1.94
Investigators	$0	0.00
Capital Representation	$0	0.00
Conflict	$1,440	0.27
Contract - Juvenile Attorneys	$0	0.00
Misdemeanor Attorney Contracts	$0	0.00
Contract Attorneys - all other	$193,491	36.37
Building Lease/Rent	$0	0.00
Office Repair and Maintenance	$0	0.00
IT/Technical Support	$260	0.05
Major Acquisitions	$262	0.05
Equipment Lease/Rent	$450	0.08
Telephone/Utilities/Postage/Internet	$4,647	0.87
Office Supplies	$1,248	0.23
Parking/Auto Tolls	$20	0.00
Advertisements	$984	0.18
Travel/Lodging/Per Diem/Mileage	$1,945	0.37
Dues and Seminars	$3,101	0.58
Law Library/Journals/Subscriptions	$1,155	0.22
Other Operating Expenses	$44	0.01
Miscellaneous	$0	0.00
Totals	$532,036	100.00

Explain:

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys				
# Contract Attorneys		7	25	No
# Investigators				
# Social Workers				
# Clerical/Admin Asst.	1			Yes
# Office Managers	1			Yes
# Other Employees*				

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Annualized	
Highest Staff/Contract Atty Salary	$81,572.40
Lowest Staff/Contract Atty. Salary	$30,000.00
Is your system Staff, Contract or Mixed?	Contract

Attys. with part time practice	
No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

BALANCE SHEET INFORMATION	Dec. 31, 2009
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$137,380
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$349,881
Accts. Receivable (Due in 30 Days)	$0
Accts. Payable (Due in 30 Days)	$44,449
Total	$442,812

Juvenile Representation Estimate
$46,296

Cash portion that is unearned or reserved for other purposes

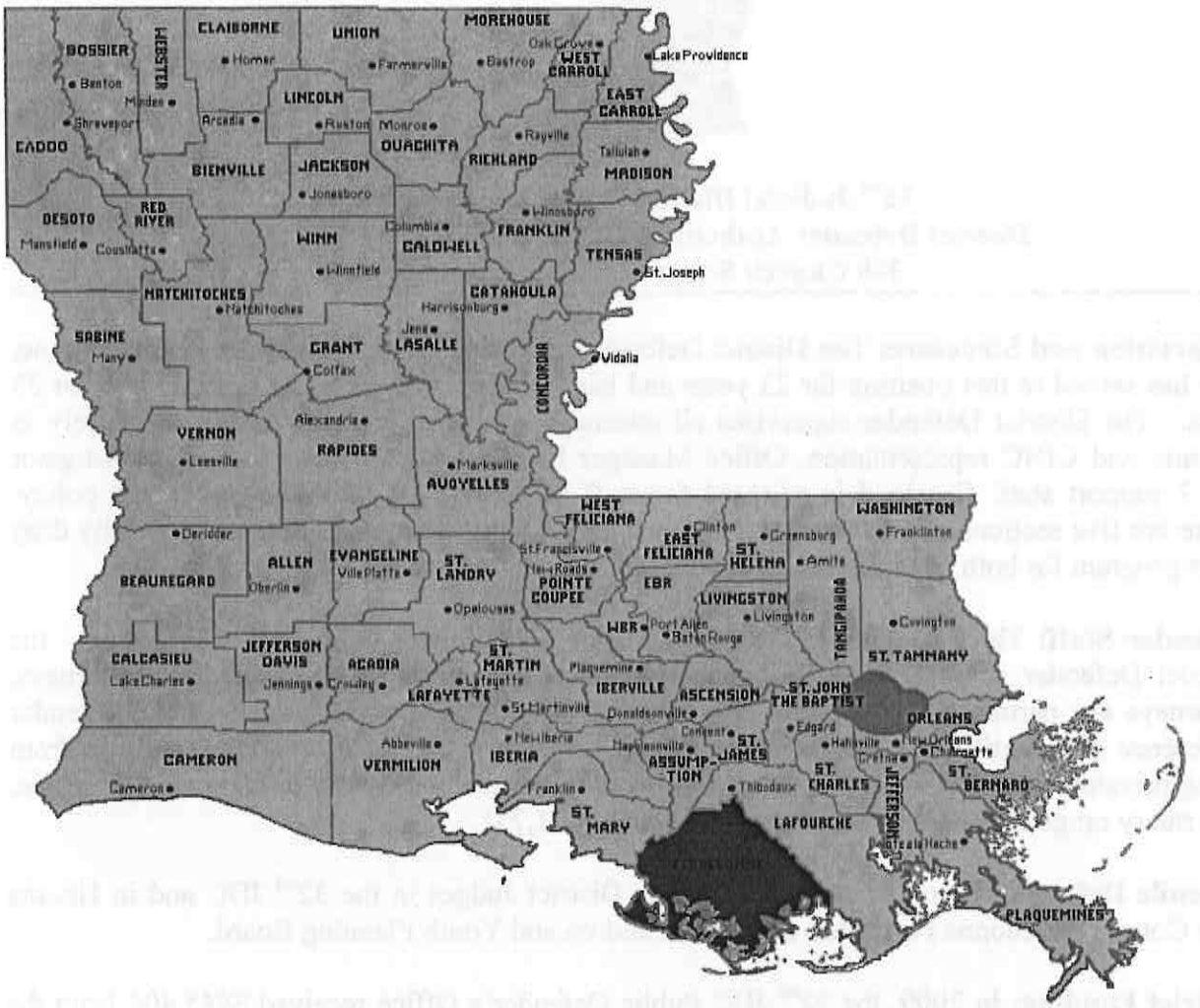
0

APPROVED:

David Marcantel — 12-31-09

District Defender — Date

*Unearned State Revenue is cash received from the State which is for use in future months



The 32nd JDC Public Defender's Office

Terrebonne (Houma)

District Defender: Anthony Champagne
308 Church Street
Houma, LA 70360
(985) 873-6831

32nd Judicial District • Terrebonne Parish
District Defender Anthony P. Champagne • (985) 873-6831
308 Church Street • Houma, LA • 70360

Supervision and Structure: The District Defender in the 32nd JDC is Anthony P. Champagne, who has served in that position for 23 years and has been a public defender in Louisiana for 23 years. The District Defender supervises all attorneys, including attorneys dedicated solely to juvenile and CINC representation. Office Manager Rachel Gravois supervises an investigator and 7 support staff. Caseload is adjusted for staff in supervisory positions per office policy. There are five sections of District Court and one City Court (Houma). There is a specialty drug court program for both juveniles and adults.

Defender Staff: The 32nd Public Defender's Office is a contract public defender office – the District Defender is full time. The remaining 24 attorneys are part-time contract attorneys. Attorneys are permitted to represent clients in private criminal cases. By contract, calendar preference and priority must be given to public defender cases and attorneys are prohibited from being privately retained by any defendant previously represented by the public defender office. The salary range for full-time attorneys is $53,882 - $71,751.

Juvenile Defense: Juvenile cases are heard by District Judges in the 32nd JDC and in Houma City Court. Terrebonne Parish has an active Children and Youth Planning Board.

District Funding: In 2009, the 32nd JDC Public Defender's Office received $445,404 from the LPDB, constituting 32.74% of the district's total revenues of $1,360,596. The total expenditures in 2009 were $1,270,922.

Appointment of Counsel: In the 32nd JDC, the Public Defender's Office makes the determination of indigence. Clients are appointed a public defender at the 72-hour hearing. Adult clients are usually held in facilities within Terrebonne Parish, though occasionally are held out of district. Juvenile clients are held in Terrebonne Parish.

Fees: The 32nd Public Defender's Office collects the statutory $40 fee for clients ($25,420), and does not do any independent evaluation to levy partial reimbursement from clients.

Caseload: The 32nd Public Defender's Office reported handling 5,966 cases in 2009. Of those, 1,183 involved juvenile matters, including 155 Child in Need of Care representations.

THE 32ND JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	Terrebonne - Houma
Population:	104,503
Juvenile Population (in Public Schools)	18,942
District Defender	Anthony Champagne
Years as District (or Chief) Defender	23
Years of Public Defense	23
Office Manager	Rachel Gravois
Primary Office Street Address	308 Church Street
City	Houma
ZIP	70360
Primary Phone	985-873-6831
Primary Mailing Address	308 Church Street, Houma, LA 70360
Primary Email Contact	inddef@triparish.net
Primary Emergency Contact	Anthony Champagne
Primary Emergency Phone	985-209-0755 (cell phone)
Secondary Emergency Contact	Rachel Gravois
Secondary Emergency Phone	985-856-8230 (cell phone)
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	
Name of Owner(s) of Office(s)	Owner Keith Kenny, - Mortage Check to Keith Kenny
Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	Monthly Rent - $2639.00 + Average on Utilities $608.54 per month: Total $3,247.54
Courts and Locations	32nd Judicial District Court, Divisions A-E , 7856 Main St. Courthouse Annex, Houma, 70360 Houma City Court, 8046 Main St., Houma, 70360

Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	5 District Court Divisions and 1 City Court
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Contract, Full-Time Staff and Mixed Delivery Office is mainly a contract system. Attorneys are assigned to one district division each w/additional attorney to handle drug violations. City court has been handled by 3 attorneys on contract. As of January 2010 City Court will be handled by 4 attorneys. Conflicts are handled by various contract attorneys. Division attorneys are provided staff support by our office. The District Defender is full time staff.
Name of Adult Detention Facilities in this District	Terrebonne Parish Criminal Justice Complex, 3211 Grand Caillou Rd., Houma, LA 70363
Name of Adult Detention Facilities Outside the District Which Hold Clients	Normally, outside facilities do not hold clients
Name of Juvenile Detention Facilities in this District	Terrebonne Parish Juvenile Detention Center, 3182 Grand Caillou Rd., Houma, LA 70363
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	None used outside of the parish for juveniles.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	No
District Attorney	Joseph Waitz, Jr.
Chief Judge of Criminal District Court	John Walker
Juvenile Court Judges (specify District of City Court)	(City Court) Jude Fanguy
Drug Court Judges	John Walker
Mental Health Court Judges	None
Other Specialty Court	None
Name of Specialty and brief Description:	N/A
Indigency Determined by Whom and How?	All Judges make the initial determination of indigency. Potential clients are then required to make application with the Office of the District Public Defender. The District Defender reviews the applications and makes final determination of whether or not he believes the defendant is indigent and files a certificate into the record indicating his finding.
When is Assignment/Appointment of Counsel Made?	12 to 72 hours after arrest

Client Assigned by Whom and How?	Client is assigned after random allotment pursuant to Motion to Allot filed immediately upon initial appointment by the Court to the attorneys assigned to handle various divisions. Conflict counsel are assigned cases by the District Defender. In City Court after a review of prior history and history of representation the District Defender assigns each and every case to one of the City Court attorneys and to conflict attorneys when appropriate.
Initial Client Intake Conducted by Whom? (Name and Title)	Heather Fairchild
Does this District Use an Intake Form? (If so, please attach to hard copy)	Yes
Brief Explanation of Intake Process	All persons making application with the Office are required to pay a $40.00 fee. In some instances the District Defender may waived the fee. Those persons who are incarcerated can not pay the fee and same is waive. Some persons do not appear at the office to pay the application fee. Failure to pay is not pursued by the office as a condition of representation.
Does the Office Collect the $40 Fee	Yes
If $40 Fee is Not Always Collected, Explain Basis for Waiver	All persons making application with the Office are required to pay a $40.00 fee. In some instances the District Defender may waived the fee. Those persons who are incarcerated can not pay the fee and same is waive. Some persons do not appear at the office to pay the application fee. Failure to pay is not pursued by the office as a condition of representation.
Total Fees Collected in 2009	25,420.00
Formula for determining the reduced rate charged if client is able to make partial payment	No formula used
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	Our office has for quite some time represented the parents in CINC cases. An attorney is assigned to represent the children but is compensated directly by OCS. As of January 1, 2010, all children in CINC cases will now be represented by Captial Area Legal Services
Grant Monies for Technology Currently Unencumbered or Unexpended	$ 12,277.48
Private Practice Policy	Permitted- yes Criminal - yes
Immediate Critical Issue Areas	Lack of Needed Personnel

Long-Term Critical Issue Areas	Shortage of funding for provision of services and resources as required by standards
Please List All New Hires in 2009 (Name and Title)	Melanie Vranish, secretary; Attorneys - Matt Ory, Carl Schwab, Jessica Duet, Jacques Beebe, Heather Fairchild, Keara Plaisance
2009 Media Coverage and/or Major Accomplishments	Information not available
Number of Expected New Attorney Hires in 2010	Due to shortage of funding, the office does not expect to hire new attorneys in 2010.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	Yes. One of our attorneys has been trained in Bermingham with the initial seven day per week training and continues to return every six months. The District Defender also meets with new attorneys to coach and mentor.
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	The District Defender is the supervising attorney. There are no assistant supervising attorneys. The Chief Secretary, Rachel Gravois, is the supervising secretary for all others.
Any Policy for Workload Reduction for Supervisory Staff	N/A
Medical Benefits for Any Staff	Yes
Regular meetings for Any Staff	Yes, the secretarial staff meets every one to three weeks, the District Defender meets with attorneys approximately once every month or two.

STAFF DIRECTORY:
FULL-TIME STAFF ATTORNEYS

Anthony P. Champagne (Cap)	(985) 873-6831; INDDEF@TRIPARISH.NET

PART-TIME/CONTRACT ATTORNEYS

Camille Babin (CINC)	(985) 580-7796; CSALTZ@CAMILLESALTZ.COM
Jacques Beebe (Fe, Mi, CINC)	(985)872-2828; JABEEBE@BD-LAW.NET
Charles Blaize (Fe, Mi, CINC)	(985) 746-1968
Kirby Blanchard (Fe, Mi,)	(985) 873-6831; KIRBYB.LAW@GMAIL.COM
John Bourgeois (Fe)	(985)226-0990; JTBOURGEOIS@HOTMAIL.COM
Melody Bridgewater (Fe, Mi)	(504) 358-2758; MBLAW4AOL.COM

Paul Brown (Fe, Mi, CINC/both)	(985) 868-9411; PAULELAW12@BELLSOUTH.NET
Kerry Byrne (Fe, Mi, CINC)	(985) 879-4957; KPBYRNE@BELLSOUTH.NET
Alexander Doyle (Fe, Mi,CINC)	(985) 879-3025; BIGALDOYLE@AOL.COM
Jessica Duet (Fe, Mi)	(985) 872-2828; JDUET@BD-LAW.NET
Heather Fairchild (Fe, Mi)	(985) 879-4957; PETHHEATHER@HOTMAIL.COM
Kentley Fairchild (Fe, Mi, CINC)	(985) 879-4957; FAIRCHILDLAW@BELLSOUTH.NET
Greg Graffagnino (Fe, Mi, CINC)	(985) 872-0075; GREGG_GRAFFAGNINO@YAHOO.COM
Todd Joffrion (Fe, Mi, Ju/both, Fins)	(985) 223-3392; TJOFF@BELLSOUTH.NET
Bernard Levy (Mi, Ju/both, Fins)	(985) 851-5238; BERNARDLEVY@BERNARDLEVY.COM
Karl Lewis (CINC)	(985) 851-3270; LEWIS@TRIPARISH.NET
Robert Louque, Jr. (Fe, Mi,Ju, CINC)	(985) 448-3133; ROBERT@LOUQUELAW.COM
Amanda Mustin (Fe, Mi)	(985) 873-6831; ALMUSTIN@GMAIL.COM
Matt Ory	(985) 851-1313;MATTORY2002@YAHOO.COM
Robert Pastor (Fe, Mi, CINC)	(504)486-0402;RJPASTOR2001@YAHOO.COM
Keara Plaisance (CINC, FINS, Ju/both)	(985) 632-3816; KEARAP@GMAIL.COM
John Schoonenburg (Fe)	(985) 868-7214; JDS307@BELLSOUTH.NET
Tracy Schwab (Fe, Mi)	(985)868-2081; @CTSJAG@GMAIL.COM
Vanessa Zeringue (Mi, Ju/both, Fins, CINC)	(985) 873-2849; VANESSAL@SOUTHLOUISIANALAW.COM

2009 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.

SOFTWARE:
Mark an X in all that apply

Rachel B. Gravois
Survey Completor's Name

Operating Systems Used:	
Windows Vista	X
Windows Server 2000/2003/2008	X
Windows XP	X
Mac OSX	
Productivity Suites Used:	
Microsoft Office 2007 (Word, Excel, etc.)	X
Microsoft Office 2003	X
Previous Microsoft Office version	
Corel Word Perfect	X
Other	**Quick Books**
Internet Browsers Used:	
Internet Explorer 6	
Internet Explorer 7 or 8	X
Firefox	
Other	

HARDWARE:
Please enter the number of devices in your inventory

Desktop PCs	**10**
Laptops	**9**
Video Cameras	**2**
Digital Cameras	**1**
Video Conferencing Systems	**0**
B&W Laser Printers	**1**
Color Printers	**11**
Wireless Cards	**3**

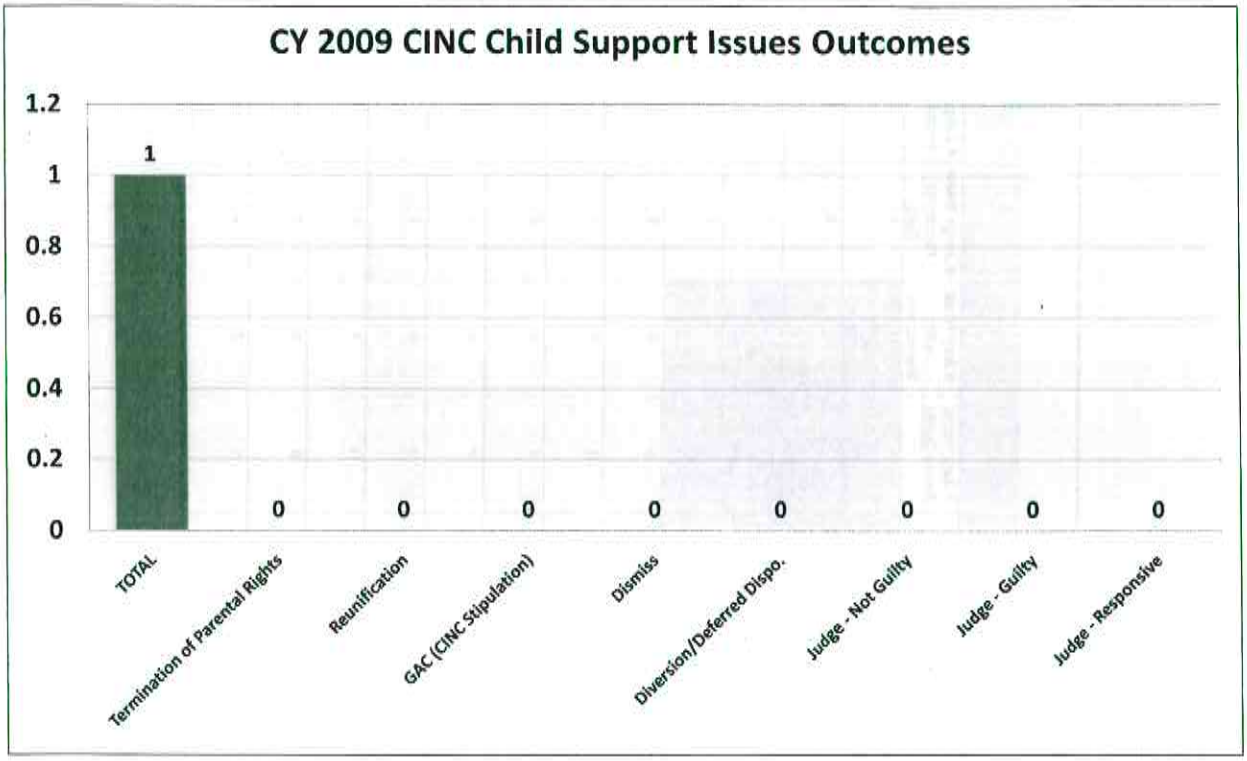
INTERNET SERVICES:

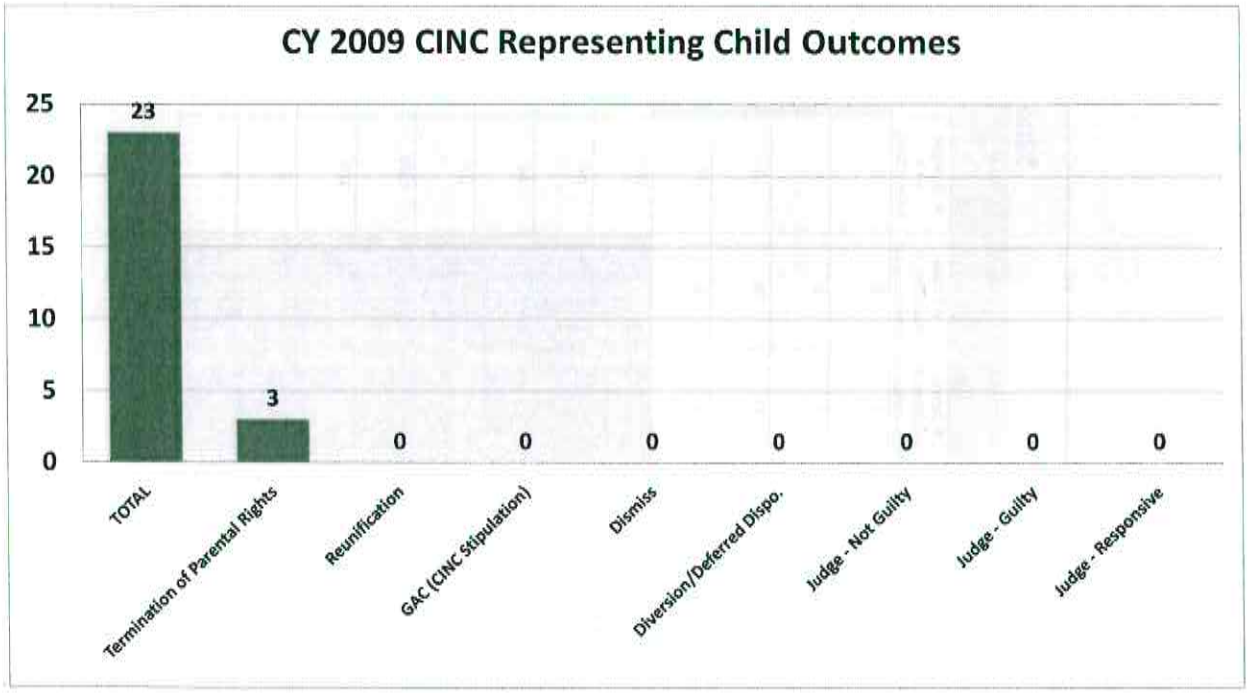
Dialup Broadband No Internet Connection	**Broadband DSL**
Connection Speed:	**100.0 mbps**
Provider Name:	**TriParish.net**
Email Provider:	**TriParish.net, Yahoo**

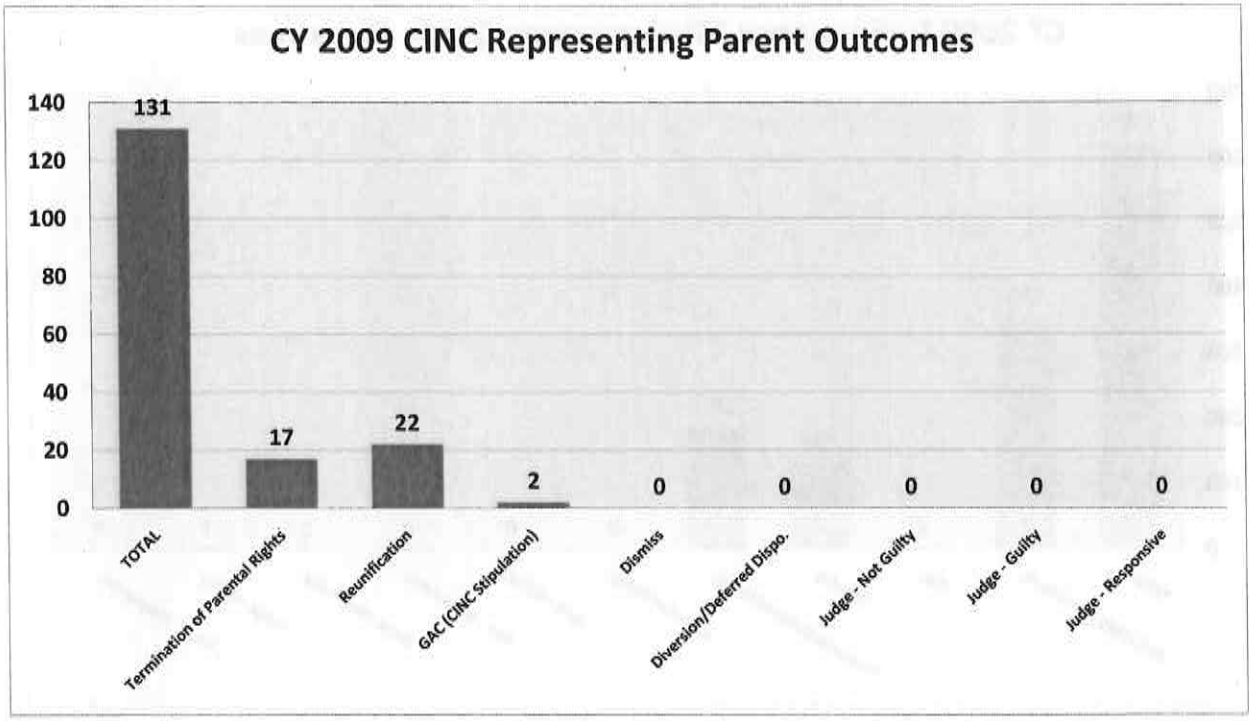
Please list any software or computer equipment in which you need training:

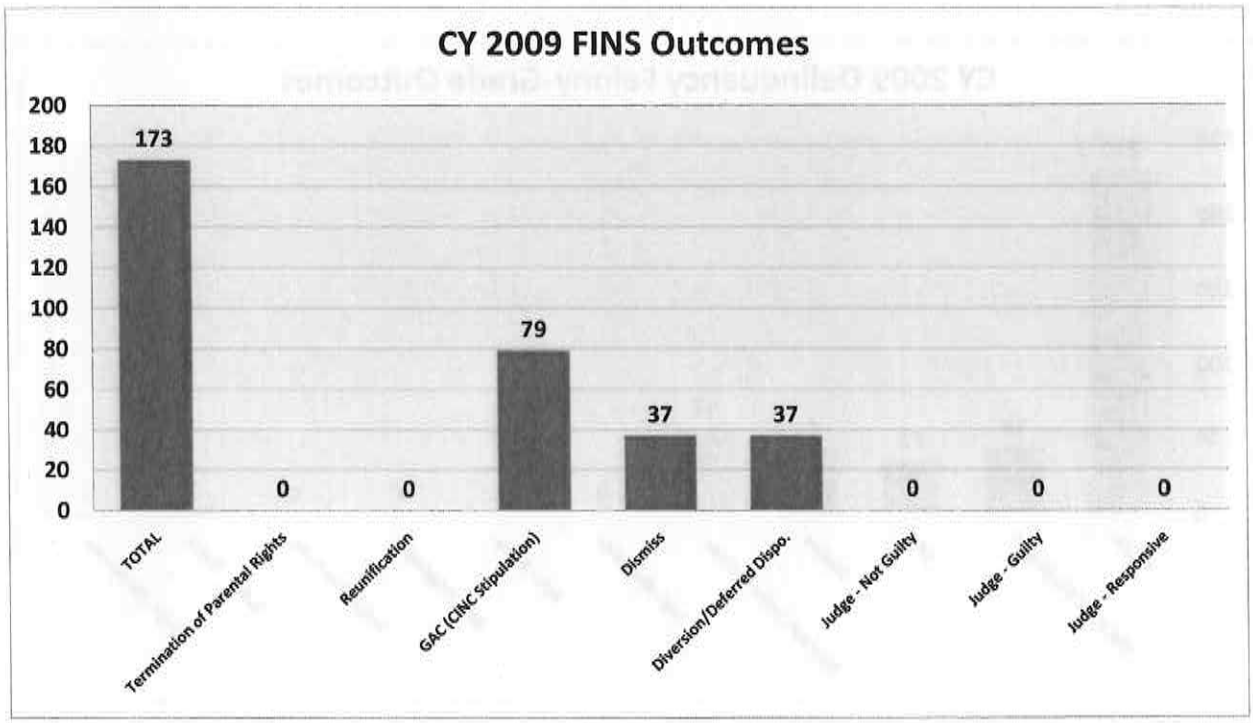
32nd District Caseload Report

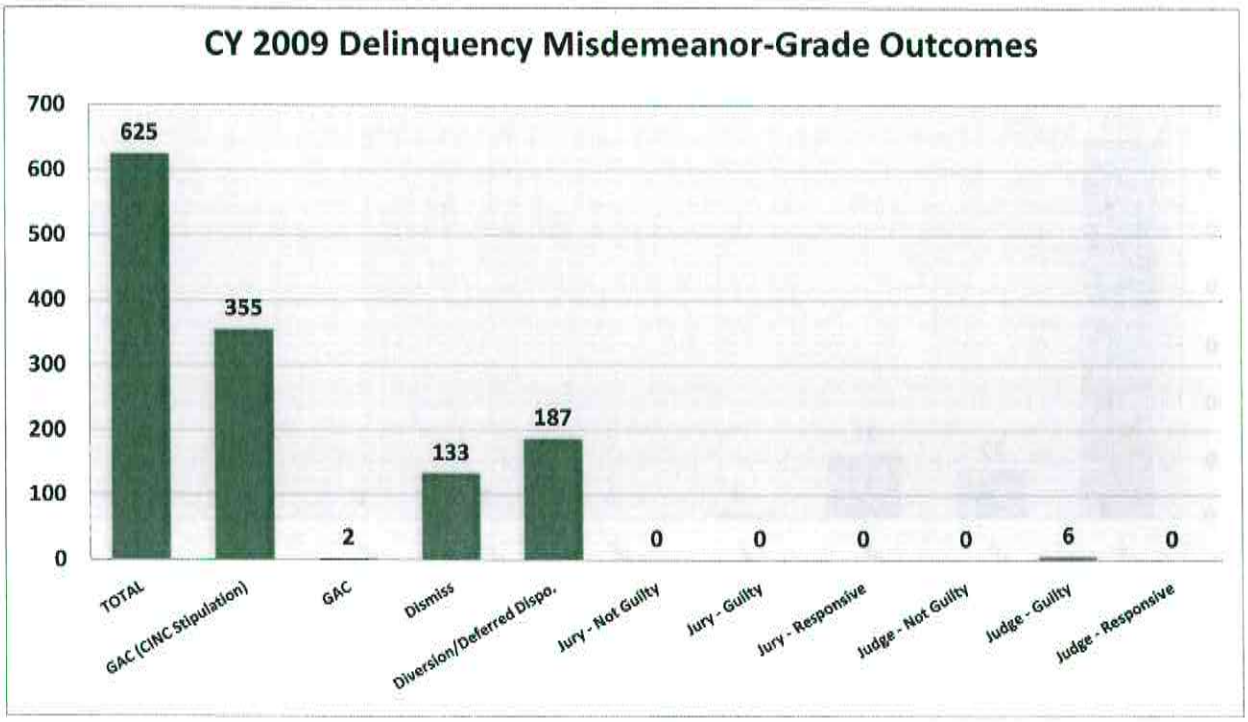
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	1	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	23	3	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Parent	131	17	22	2	N/A	0	0	N/A	N/A	N/A	0	0	0
FINS	173	0	0	79	N/A	37	37	N/A	N/A	N/A	0	0	0
Delinquency Misdemeanor-grade	625	N/A	N/A	355	2	133	187	0	0	0	0	6	0
Delinquency Felony-Grade	230	N/A	N/A	44	35	44	58	0	0	0	0	3	1
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	557	N/A	N/A	84	0	38	75	0	0	0	0	4	0
Other cases (DWI, Extraditions, etc.)	72	N/A	N/A	37	0	17	1	0	0	0	0	0	0
Adult Misdemeanor	1688	N/A	N/A	1209	43	703	44	0	0	0	3	7	0
Adult Felony	2443	N/A	N/A	609	451	773	65	4	16	4	0	1	1
Capital	3	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Post Conviction Relief	20	N/A	N/A	0	0	0	0	0	1	0	0	0	0

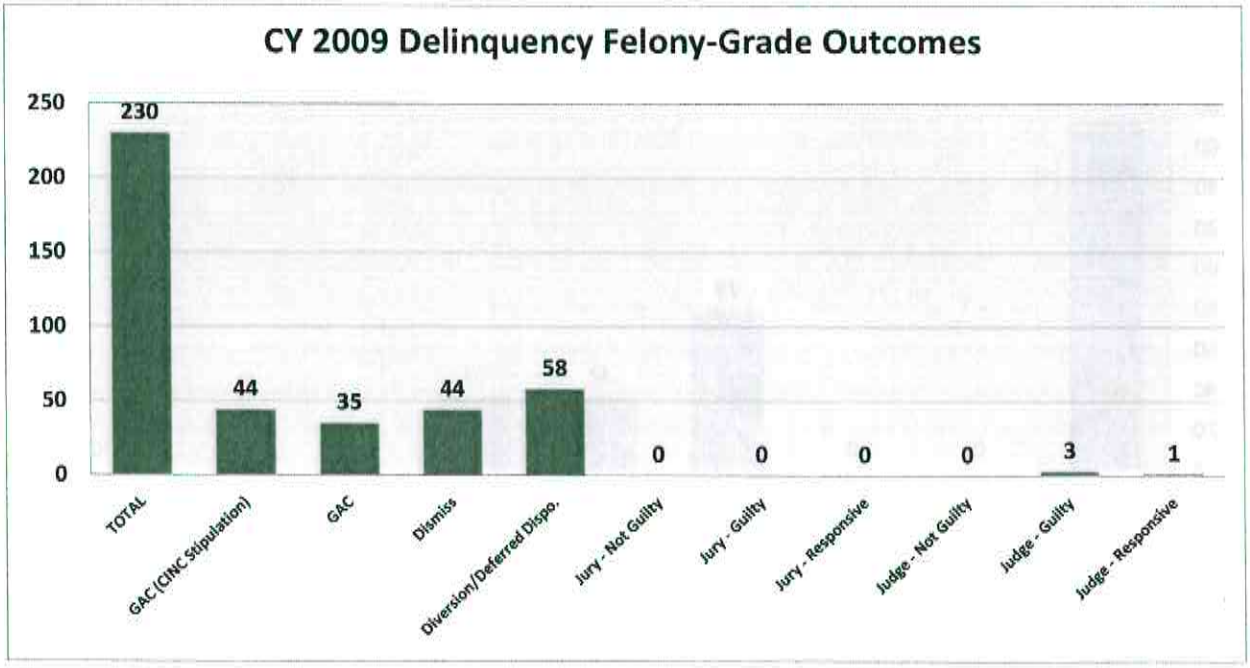

CY 2009 CINC Child Support Issues Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

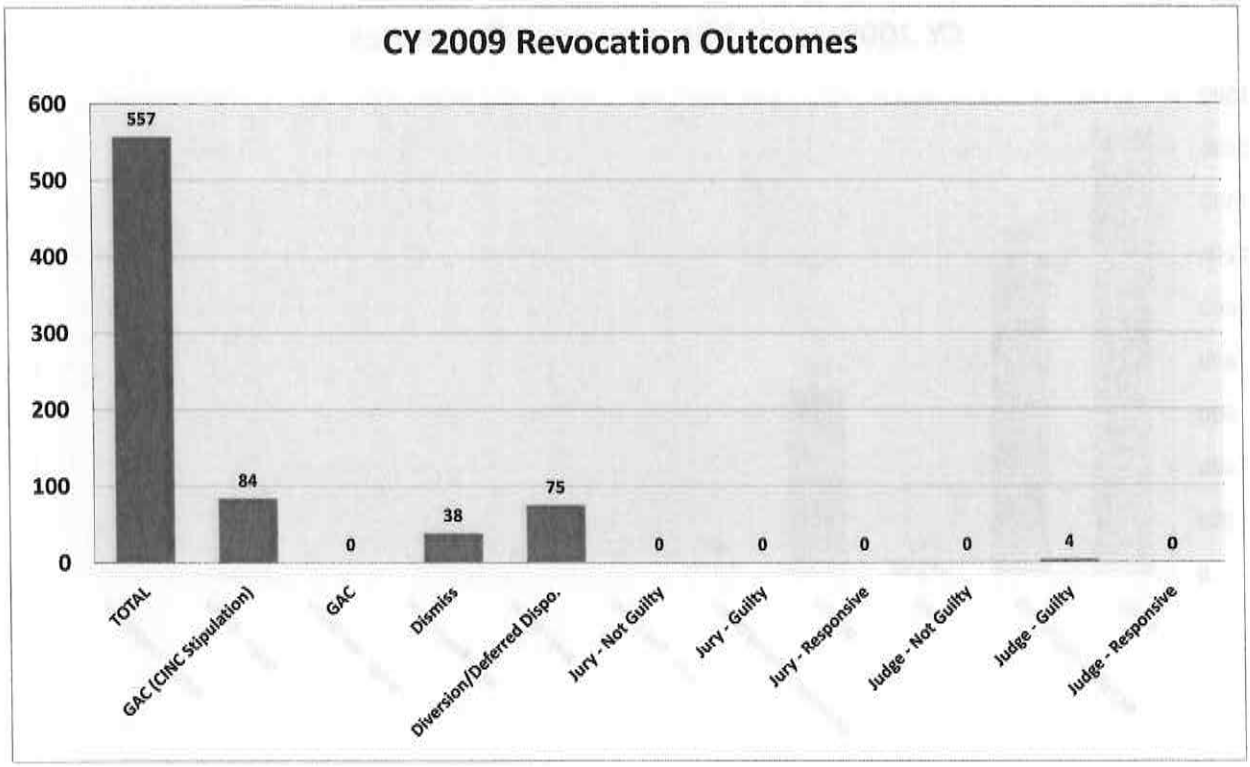

CY 2009 CINC Representing Child Outcomes
25
20
15
10
5
0
23
3
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

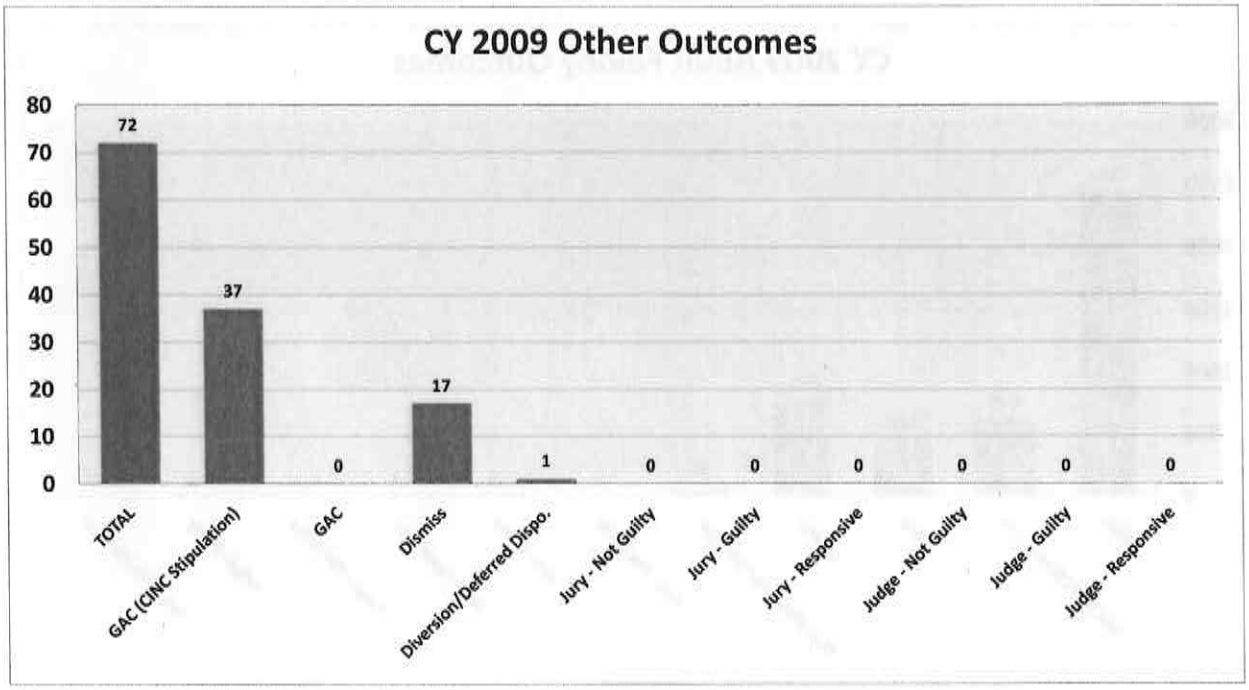

CY 2009 CINC Representing Parent Outcomes
140
120
100
80
60
40
20
0
131
17
22
2
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

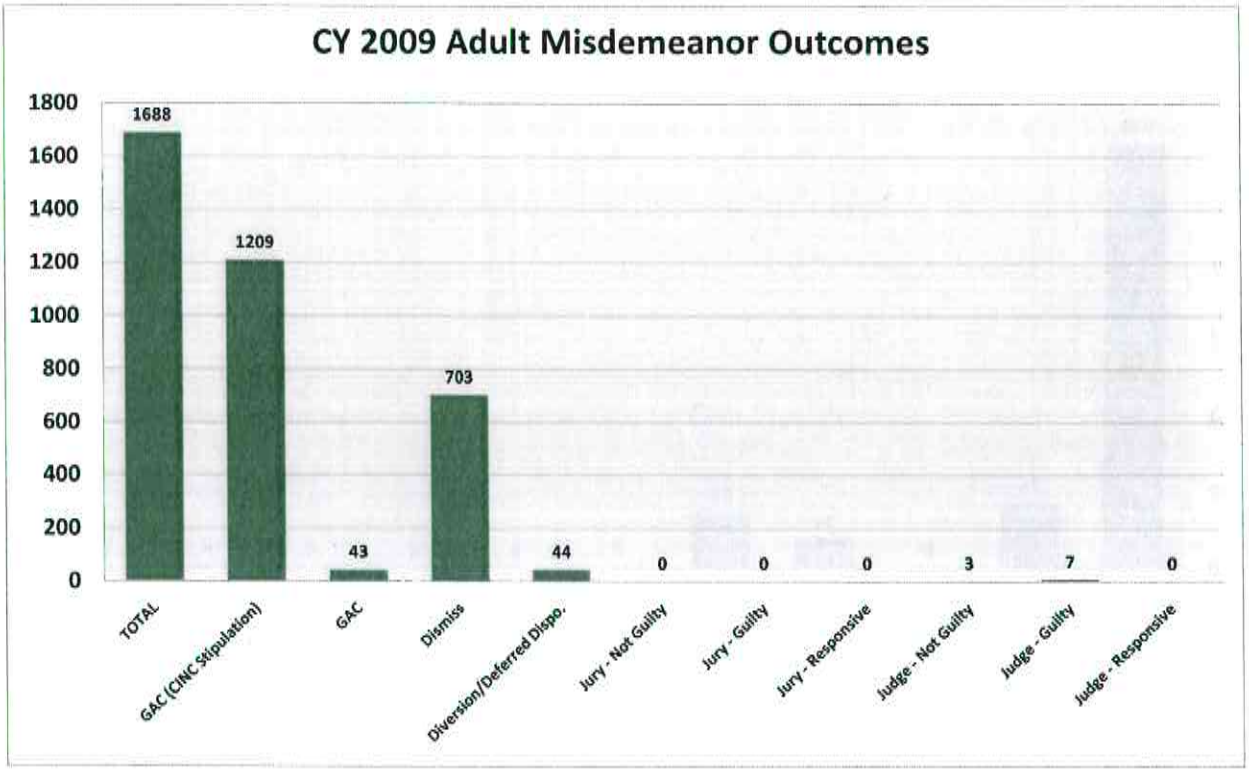

CY 2009 FINS Outcomes
200
180
160
140
120
100
80
60
40
20
0
173
0
0
79
37
37
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

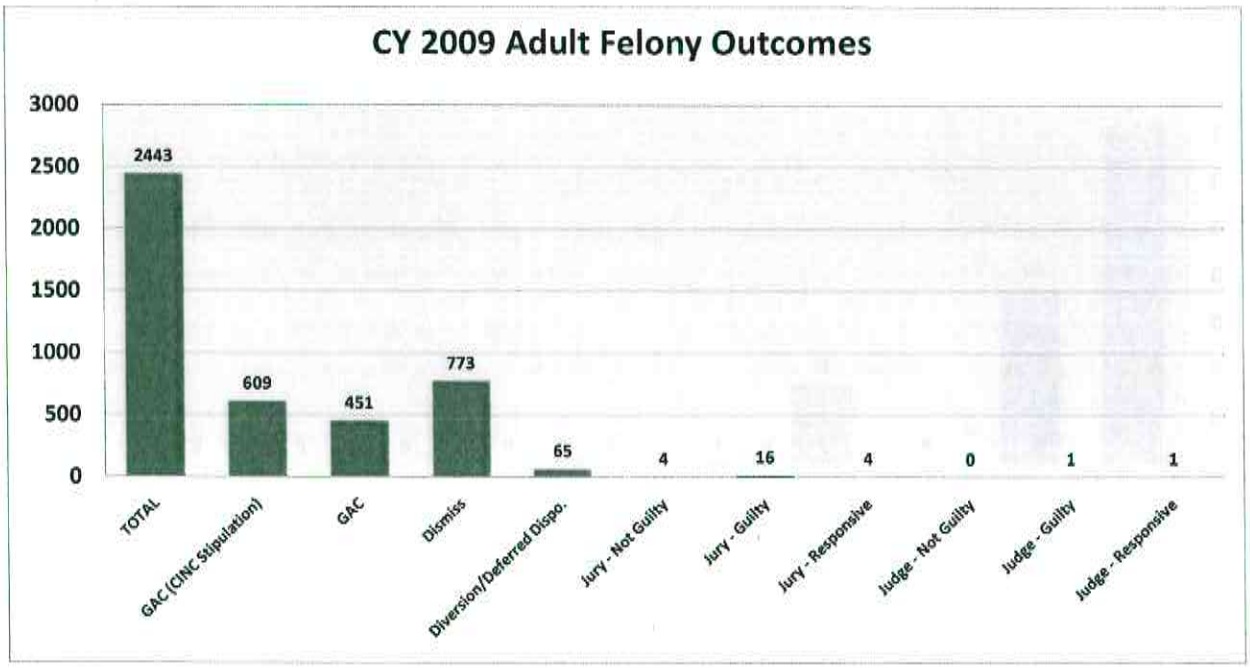

CY 2009 Delinquency Misdemeanor-Grade Outcomes
700
600
500
400
300
200
100
0
625
355
2
133
187
0
0
0
0
6
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

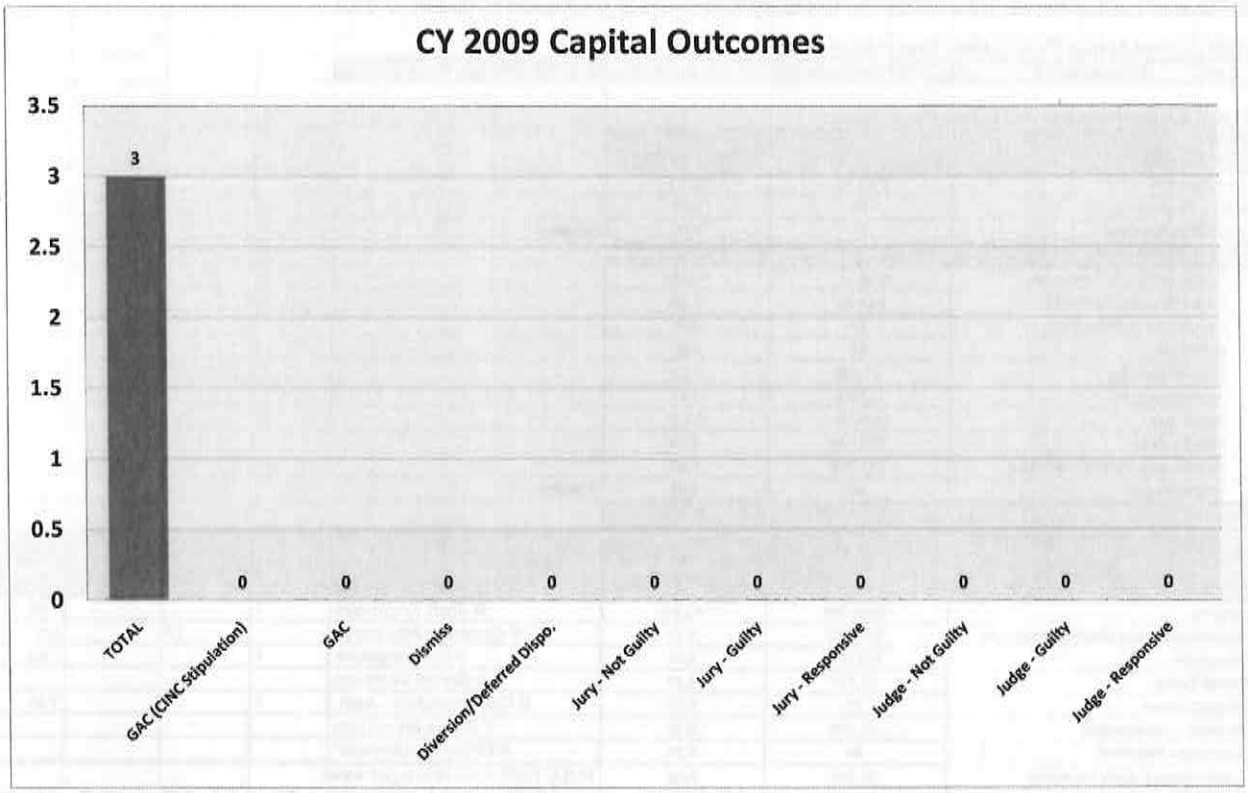

CY 2009 Delinquency Felony-Grade Outcomes
250
200
150
100
50
0
230
44
35
44
58
0
0
0
0
3
1
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

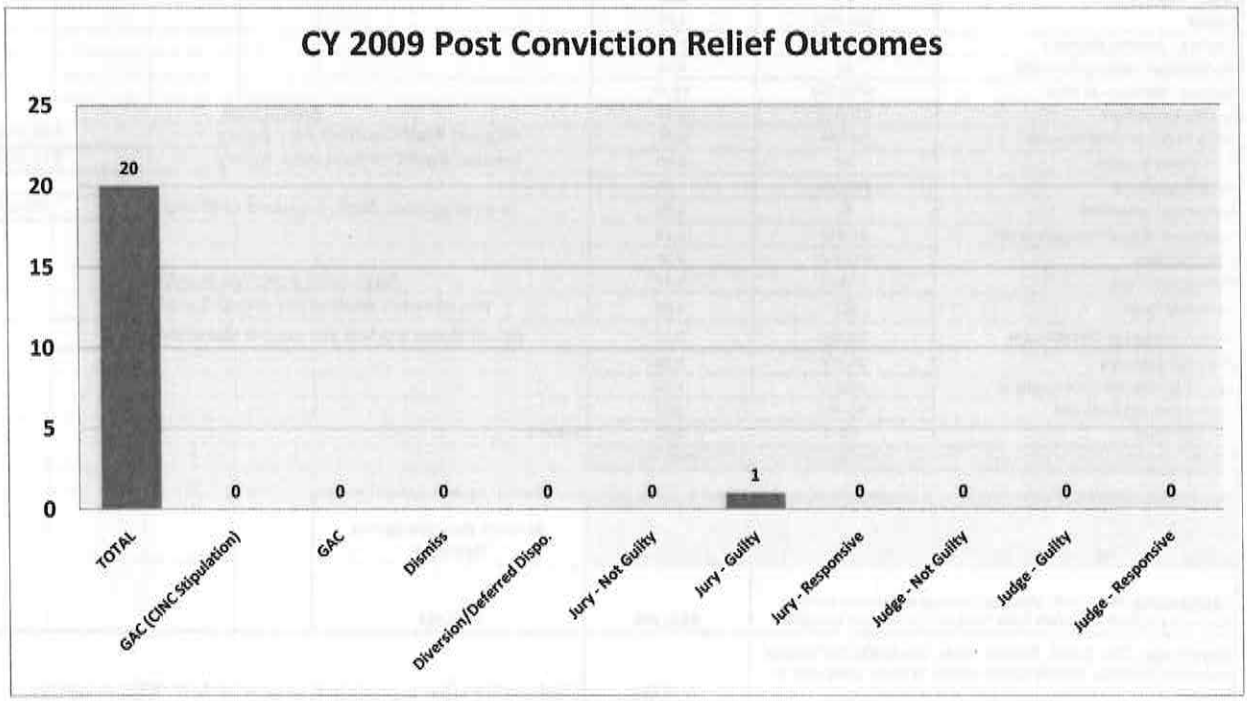

CY 2009 Revocation Outcomes
600
500
400
300
200
100
0
557
84
0
38
75
0
0
0
0
4
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
80
70
60
50
40
30
20
10
0
72
37
0
17
1
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
1800
1600
1400
1200
1000
800
600
400
200
0
1688
1209
43
703
44
0
0
0
3
7
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
3000
2500
2000
1500
1000
500
0
2443
609
451
773
65
4
16
4
0
1
1
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
25
20
15
10
5
0
20
0
0
0
0
0
1
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	32	Year>>>	CY 2009
Submitted by (name)>>>	Anthony P. Champagne		

Total Current Annual Revenue and Expenditure Budget

Revenues	$1,352,801	Expenditures	$1,352,801

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$445,404	32.74
Federal Revenue	$0	0.00
Grant/Other Revenue	$0	0.00
Other Local Revenue:		
Court Fees/Costs Assessed	$193,217	14.20
Bond Fees and Forfeitures	$86,961	6.39
Department of Corrections	$0	0.00
Donations	$0	0.00
Interest Revenue	$1,238	0.09
Application Fees	$25,420	1.87
Police Jury	$544,434	40.01
Sheriff's Fees	$52,146	3.83
Reimbursements/Attorney Fees	$11,776	0.87
Miscellaneous	$0	0.00
Totals	$1,360,596	100.00

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$668,390	52.59
Hospitalization and Disability Insurance	$36,762	2.89
Retirement	$42,079	3.31
Payroll Taxes	$5,718	0.45
Accrued Leave	$0	0.00
Workers' Compensation	$3,106	0.24
Malpractice Insurance	$0	0.00
Auto/Physical Liability Insurance	$5,762	0.45
Audit/Accounting Expense	$3,600	0.28
Contract Clerical	$0	0.00
Expert Witness	$3,375	0.27
Investigators	$1,438	0.11
Capital Representation	$0	0.00
Conflict	$54,720	4.31
Contract - Juvenile Attorneys	$78,753	6.20
Misdemeanor Attorney Contracts	$0	0.00
Contract Attorneys - all other	$253,920	19.98
Building Lease/Rent	$30,139	2.37
Office Repair and Maintenance	$9,554	0.75
IT/Technical Support	$0	0.00
Major Acquisitions	$23,061	1.81
Equipment Lease/Rent	$0	0.00
Telephone/Utilities/Postage/Internet	$9,488	0.75
Office Supplies	$11,348	0.89
Parking/Auto Tolls	$1,983	0.16
Advertisements	$221	0.02
Travel/Lodging/Per Diem/Mileage	$8,985	0.71
Dues and Seminars	$6,070	0.48
Law Library/Journals/Subscriptions	$8,617	0.68
Other Operating Expenses	$3,463	0.27
Miscellaneous	$370	0.03
Totals	$1,270,922	100.00

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys	1			Yes
# Contract Attorneys		18		No
# Investigators	1			Yes
# Social Workers				
# Clerical/Admin Asst.	7			Yes
# Office Managers				
# Other Employees*				

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Annualized	
Highest Staff/Contract Atty Salary	$98,280.00
Lowest Staff/Contract Atty. Salary	$16,008.36

Is your system Staff, Contract or Mixed?	Mixed

Attys. with part time practice	
No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

Explain:

BALANCE SHEET INFORMATION	Dec. 31, 2009
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$425,456
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$139,564
Accts. Receivable (Due in 30 Days)	$112,733
Accts. Payable (Due in 30 Days)	$112,733
Total	$565,020

Juvenile Representation Estimate
$188,681

Cash portion that is unearned or reserved for other purposes

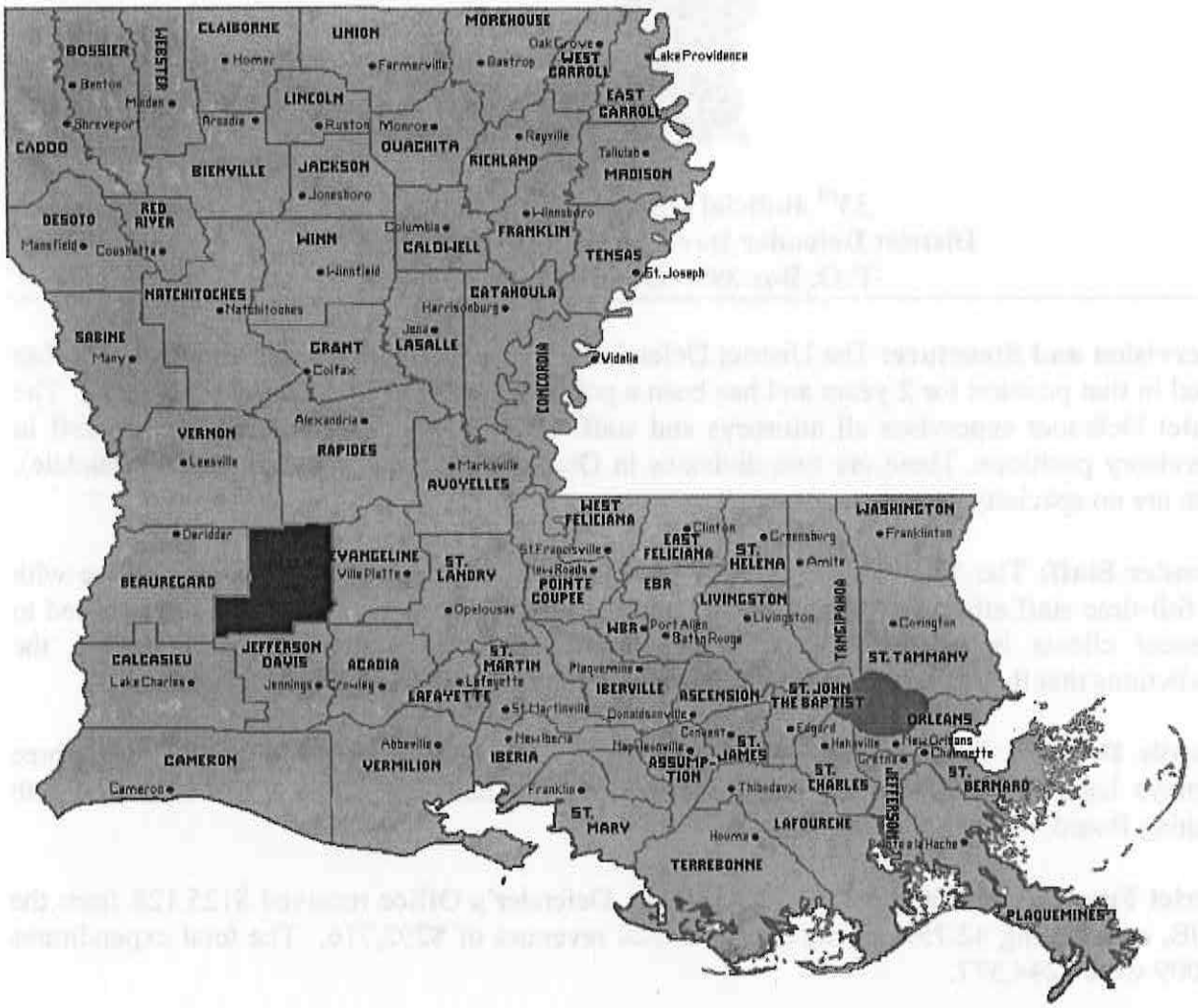
$48,127.18

*Unearned State Revenue is cash received from the State which is for use in future months

APPROVED:

Anthony P. Champagne — District Defender

12-31-09 — Date



The 33rd JDC Public Defender's Office

Allen (Oberlin)

District Defender: David Deshotels
317 W. 6th Avenue
Oberlin, LA 70655
(337) 639-4309

33rd Judicial District • Allen Parish
District Defender David Deshotels • (337) 639-4309
P.O. Box 399 • Oberlin, LA • 70655

Supervision and Structure: The District Defender in the 33rd JDC is David Deshotels, who has served in that position for 2 years and has been a public defender in Louisiana for 16 years. The District Defender supervises all attorneys and staff. There is no adjusted caseload for staff in supervisory positions. There are two divisions in District Court and one City Court (Oakdale). There are no specialty courts.

Defender Staff: The 33rd Public Defender's Office is a contract public defender's office with two full-time staff attorneys. All attorneys handle all types of cases. Attorneys are permitted to represent clients in private cases, but are prohibited from taking criminal cases in the jurisdictions that the office serves. The salary range for attorneys is $16,842 - $39,683.

Juvenile Defense: Juvenile cases are heard by District Judges in the 33rd JDC. All three attorneys handle juvenile cases. Allen Parish does not have an active Children and Youth Planning Board.

District Funding: In 2009, the 33rd JDC Public Defender's Office received $125,128 from the LPDB, constituting 42.75% of the district's total revenues of $292,716. The total expenditures in 2009 were $244,577.

Appointment of Counsel: In the 33rd JDC, the Public Defender's Office makes the determination of indigence. Clients are appointed a public defender soon after the 72-hour hearing. Clients are appointed to the office, not to a specific attorney. Adult clients are held in facilities within Allen Parish. Juvenile clients are held in Allen Parish.

Fees: The 33rd Public Defender's Office collects the statutory $40 fee for clients ($760) and only occasionally levies a partial reimbursement from clients.

Caseload: The 33rd Public Defender's Office reported handling 916 cases in 2009. Of those, 163 involved juvenile matters, including 51 Child in Need of Care representations.

THE 33RD JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	Allen - Oberlin
Population:	25,440
Juvenile Population (in Public Schools)	4,269
District Defender	David Deshotels
Years as District (or Chief) Defender	1
Years of Public Defense	15
Office Manager	Shirley Brady
Primary Office Street Address	317 W. 6th Avenue
City	Oberlin
ZIP	70655
Primary Phone:	
Primary Mailing Address:	P.O. Box 399, Oberlin, 70655
Primary Email Contact:	
Primary Emergency Contact	David Deshotels
Primary Emergency Phone	337-639-4309
Secondary Emergency Contact	Shirley Brady
Secondary Emergency Phone	337-639-2266
Other District Office(s) Physical and Mailing Addresses and Phone Numbers:	33rd District - Oberlin

Other District Office Contact Personnel (Primary Only)

Name of Owner(s) of Office(s)	E. David Deshotels
Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	See attached letter and explanation on how office is run.
Courts and Locations	33rd District - Oberlin; Oakdale City Court, Oakdale, Louisiana
Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	2 divisions in District Court and 1 in Oakdale City Court
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Five cases go to David Deshotels, four cases go to Chad Guidry and every 10th case or conflict is assigned to Craig Hill
Name of Adult Detention Facilities in this District	Allen Parish Jail, Oberlin, Oakdale City Jail, Oakdale, Kinder City Jail, Kinder
Name of Adult Detention Facilities Outside the District Which Hold Clients	Avoyelles Parish Jail, Concordia Parish Jail, Vernon Parish Jail and Beauregard Parish Jail and Allen Correctional Facility, which is privately run.
Name of Juvenile Detention Facilities in this District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	During overcrowding clients held at several other facilities in different parishes
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	Causes difficulty for client access. Prior to trial lawyers request clients be transferred back to Oberlin jail for better client access
District Attorney	Todd Nesom (District Attorney elect)
Chief Judge of Criminal District Court	Joel Davis and Patricia Cole
Juvenile Court Judges (specify District of City Court)	Joel Davis and Patricia Cole
Drug Court Judges	None
Mental Health Court Judges	None
Other Specialty Court	None
Name of Specialty and brief Description:	None

Indigency Determined by Whom and How?	Public Defender Secretary, Sylvia Pitre. She interviews and they fill out applications.
When is Assignment/Appointment of Counsel Made?	Soon after 72 hour hearing
Client Assigned by Whom and How?	The Chief Indigent Defender, David Deshotels. See Answer to # 29 for how cases are assigned.
Initial Client Intake Conducted by Whom? (Name and Title)	Sylvia Pitre, Public Defender Secretary
Does this District Use an Intake Form? (If so, please attach to hard copy)	After 72 hour hearing, Ms. Pitre interviews and allows clients to fill out intake information and Chief determines if client is indigent or not.
Brief Explanation of Intake Process	see above
Does the Office Collect the $40 Fee	Yes
If $40 Fee is Not Always Collected, Explain Basis for Waiver	If the client is totally indigent no fee is collected
Total Fees Collected in 2009	$760
Formula for determining the reduced rate charged if client is able to make partial payment	Occasionally defendants with income are asked to pay a portion of legal fees. Seldom do they pay.
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	
Grant Monies for Technology Currently Unencumbered or Unexpended	
Private Practice Policy	Permitted. To avoid appearance of conflict, the lawyers are not to take hired criminal cases. They do part-time civil cases.
Primary Immediate Needs	Office expenses for Chief Indigent Defender, E. David Deshotels
Immediate Critical Issue Areas	Salary Adjustment for Chief IDB Attorney, his case load was increased but salary increase was denied.
Long-Term Critical Issue Areas	Finances

Please List All New Hires in 2009 (Name and Title)	Sylvia Pitre, IDB Secretary
2009 Media Coverage and/or Major Accomplishments	none
Number of Expected New Attorney Hires in 2010	none
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	n/a
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	E. David Deshotels is the Chief and he overseas the entire entity
Any Policy for Workload Reduction for Supervisory Staff	n/a
Medical Benefits for Any Staff	n/a
Regular meetings for Any Staff	n/a

STAFF DIRECTORY: FULL-TIME STAFF ATTORNEYS	CONTRACT INFORMATION
E. David Deshotels (Fe, Mi, Ju, FINS, CINC/both)	337-639-4309 office 337-639-2454 fax
Chad Guidry, (Fe, Mi, Ju, FINS, CINC/both)	337-738-2280 office, 337-738-2985 fax
NON-ATTORNEY STAFF	
Shirley Brady, Finance	337-639-2266
Sylvia Pitre, secretary	337-639-4309 (o) 337-639-2454 (f)

2009 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.

_____
Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
__Windows Vista
x Windows Server 2000/2003/2008
__Windows XP
__Mac OSX

Productivity Suites Used:
x Microsoft Office 2007 (Word, Excel, etc)
__Microsoft Office 2003
__Previous Microsoft Office version
__Corel Word Perfect
__Other

Internet Browsers Used:
x Internet Explorer 6
__Internet Explorer 7 or 8
__Firefox
__Other

HARDWARE:
Please enter the number of
devices in your inventory

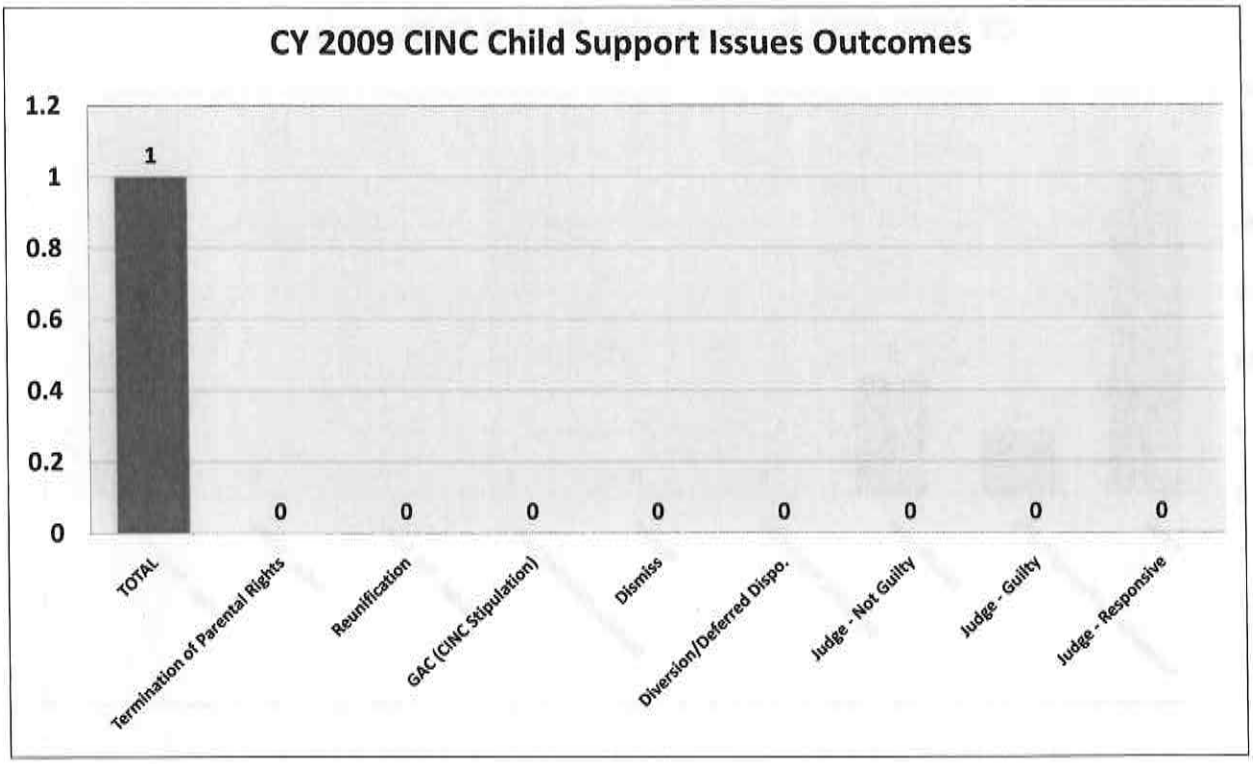
__Desktop PCs
x Laptops
__Video Cameras
__Digital Cameras
__Video Conferencing Systems
x B&W Laser Printers
__Color Printers
__Wireless Cards

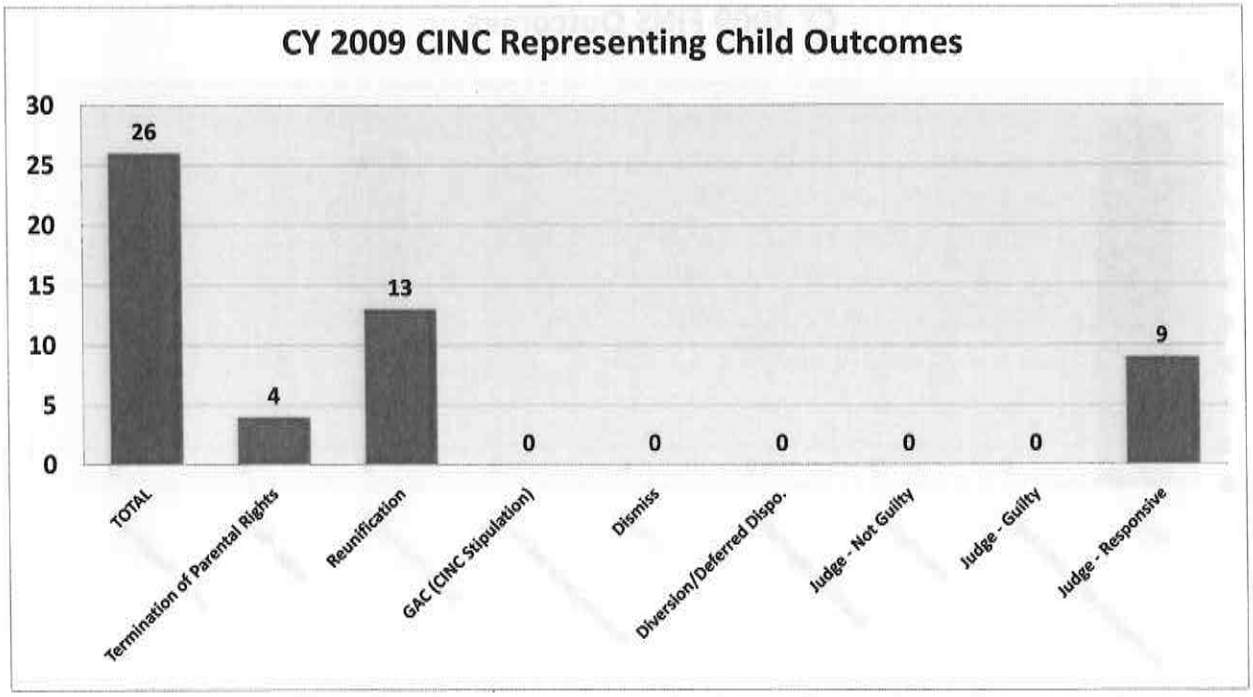
INTERNET SERVICES:
____Dial up __X__ Broadband
Connection Speed:
Provider Name: Centurytel
Email Provider: Centurytel

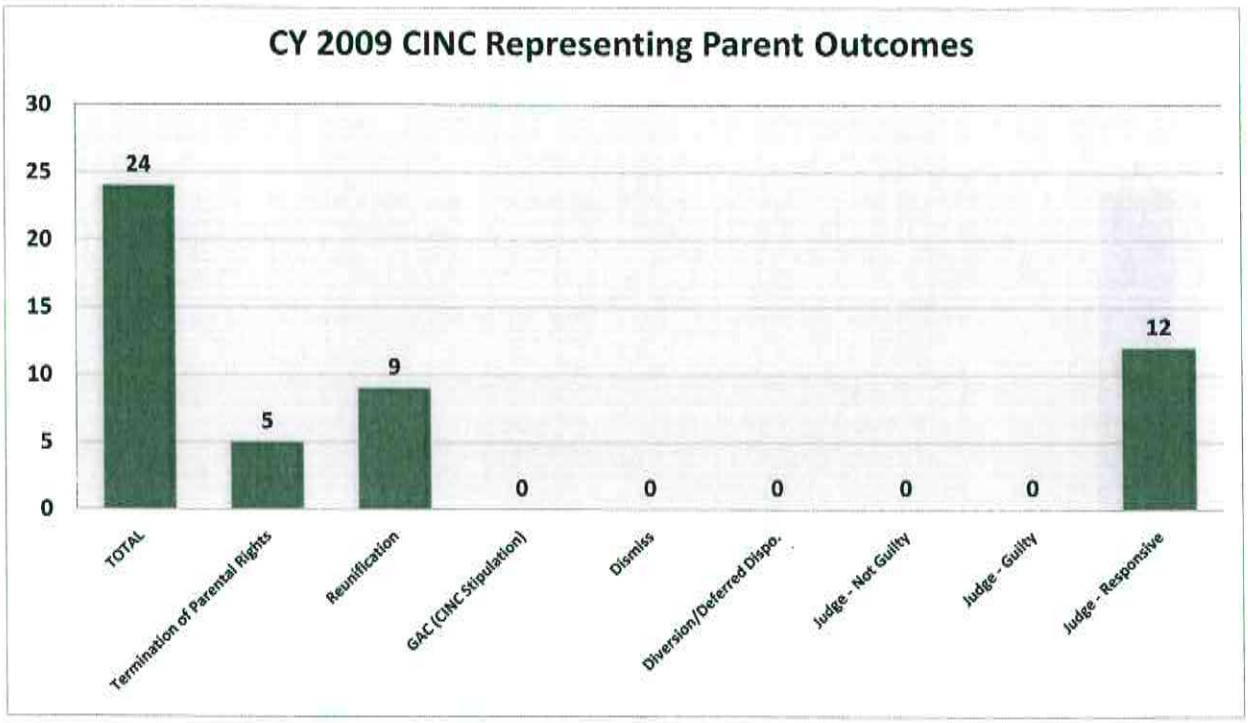
Please list any software or computer equipment in which you need training:

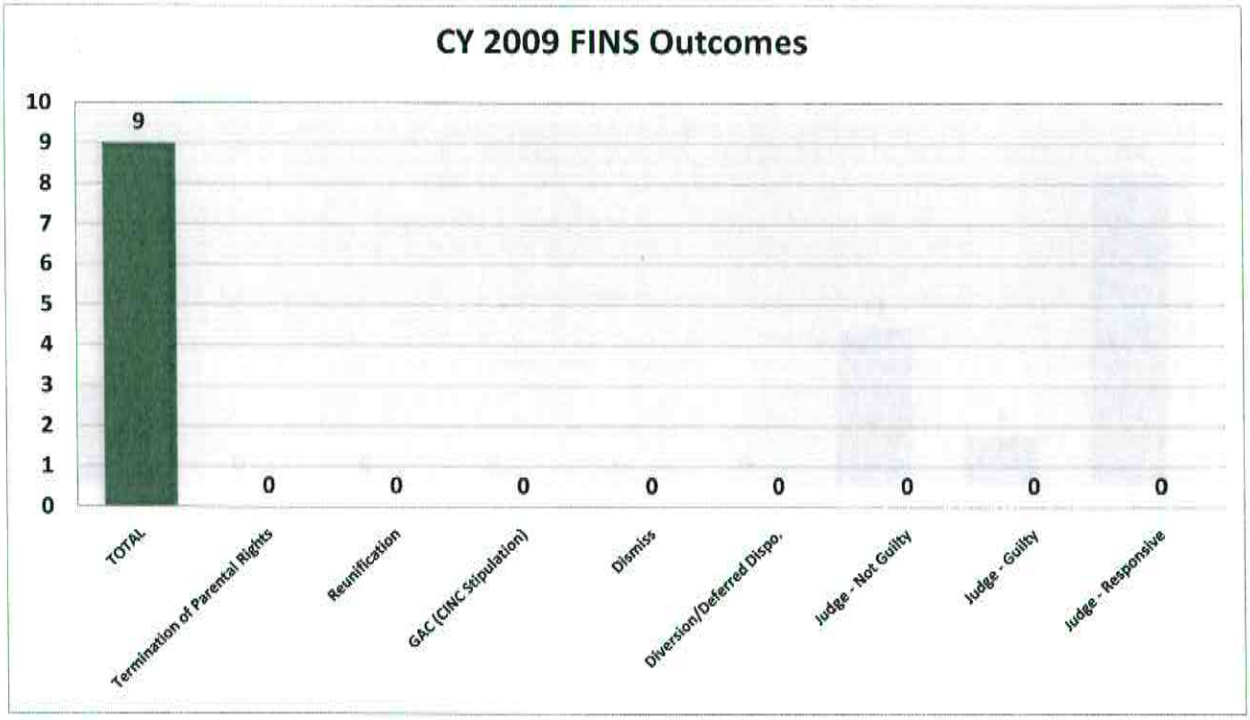
33rd District Caseload Report

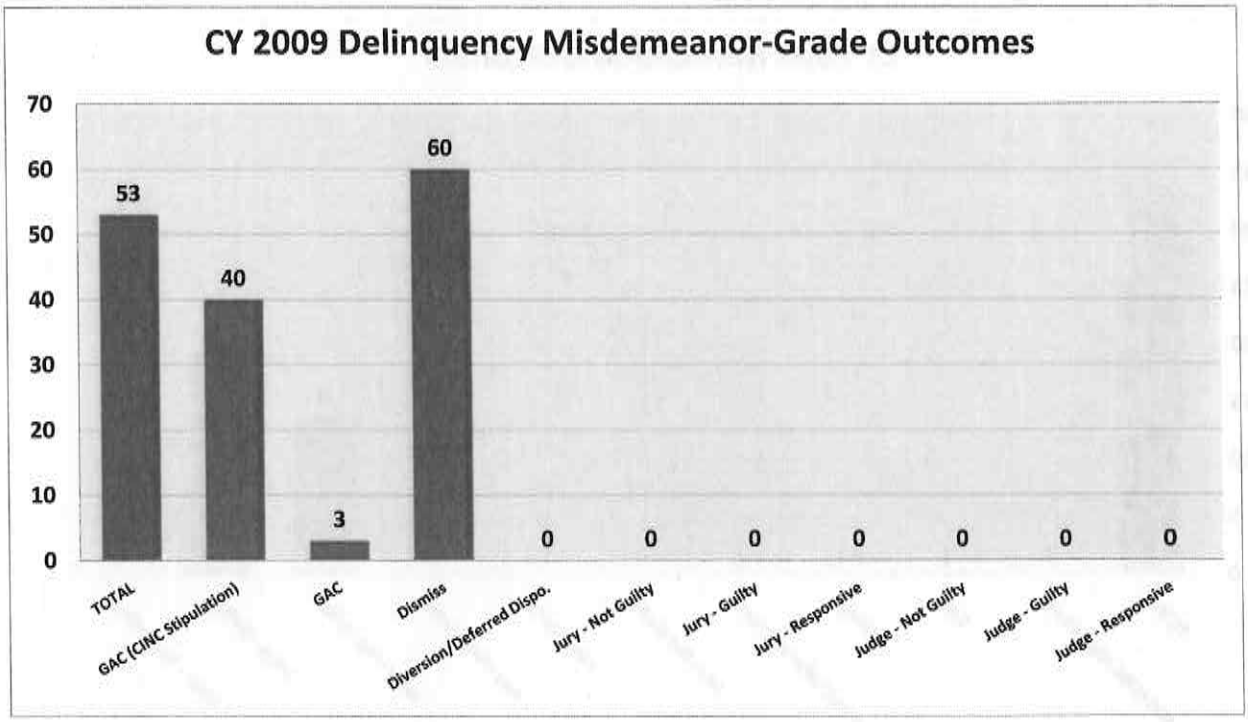
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	1	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	26	4	13	0	N/A	0	0	N/A	N/A	N/A	0	0	9
CINC Representing Parent	24	5	9	0	N/A	0	0	N/A	N/A	N/A	0	0	12
FINS	9	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
Delinquency Misdemeanor-grade	53	N/A	N/A	40	3	60	0	0	0	0	0	0	0
Delinquency Felony-Grade	50	N/A	N/A	40	0	60	0	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	34	N/A	N/A	0	0	0	0	0	0	0	14	20	0
Other cases (DWI, Extraditions, etc.)	7	N/A	N/A	5	0	0	0	0	0	0	0	2	1
Adult Misdemeanor	292	N/A	N/A	35	111	76	0	0	0	0	0	2	0
Adult Felony	420	N/A	N/A	40	139	176	0	3	1	2	0	0	0
Capital	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Post Conviction Relief	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0

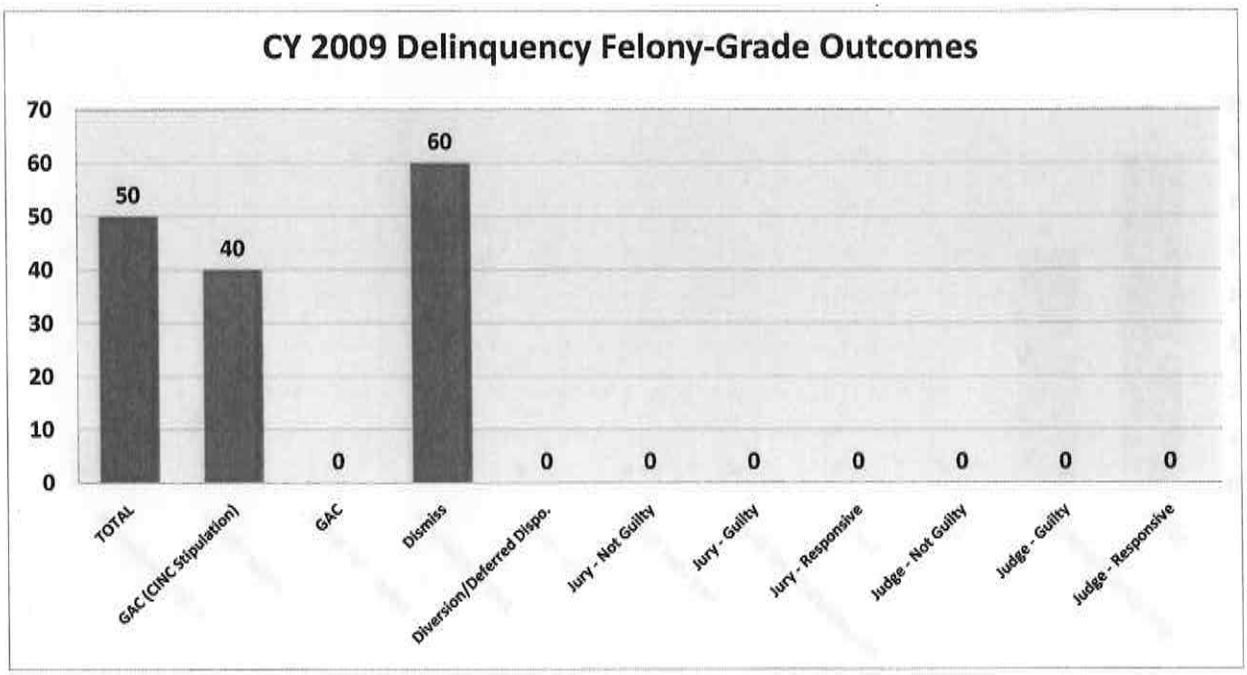

CY 2009 CINC Child Support Issues Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

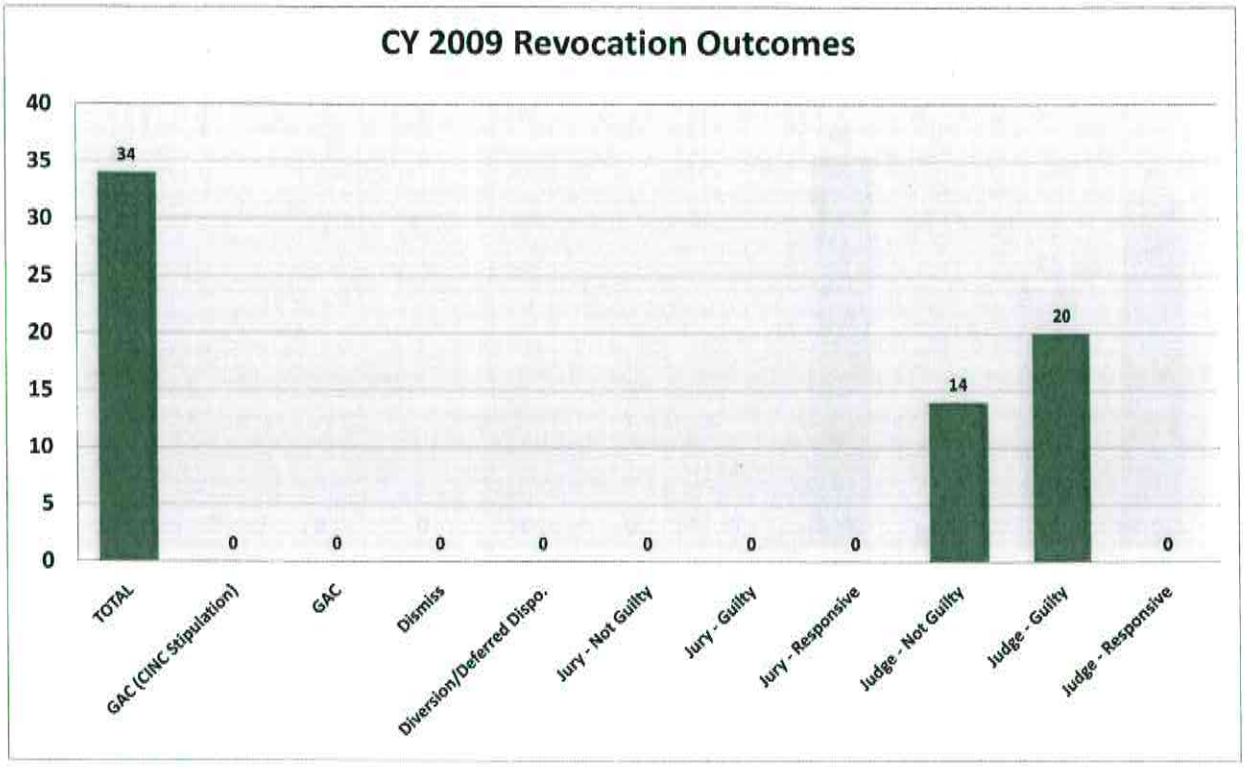

CY 2009 CINC Representing Child Outcomes
30
25
20
15
10
5
0
26
4
13
0
0
0
0
0
9
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

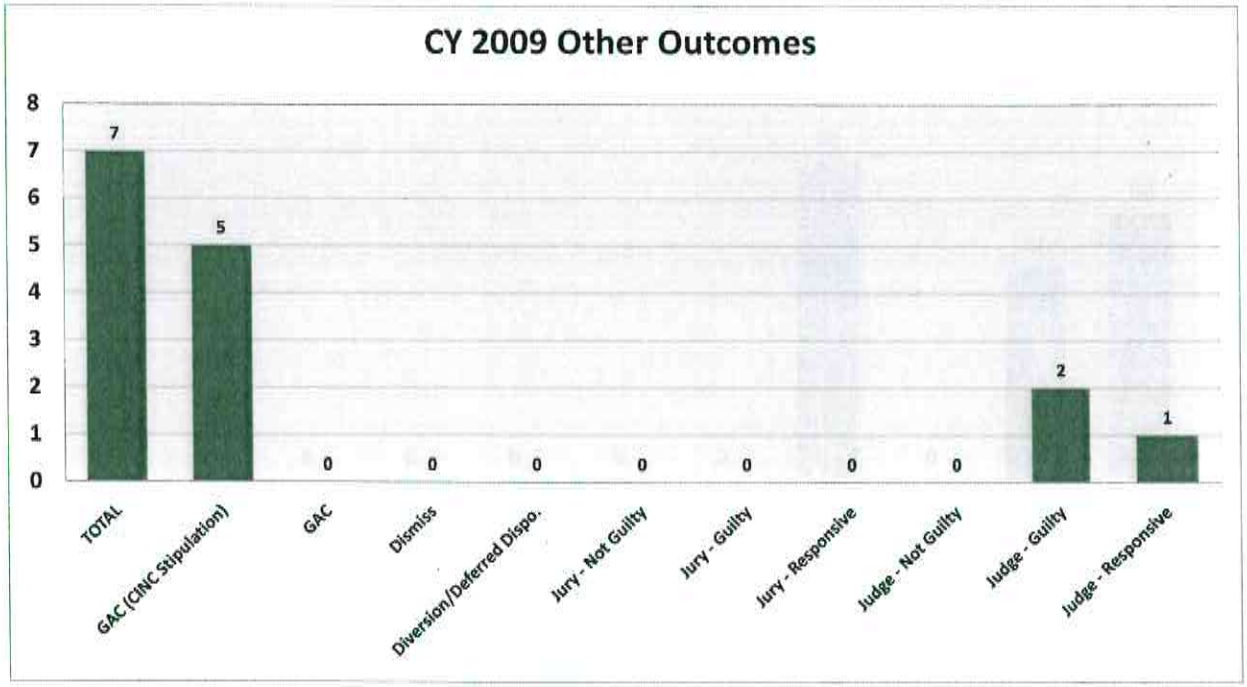

CY 2009 CINC Representing Parent Outcomes
30
25
20
15
10
5
0
24
5
9
0
0
0
0
0
12
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

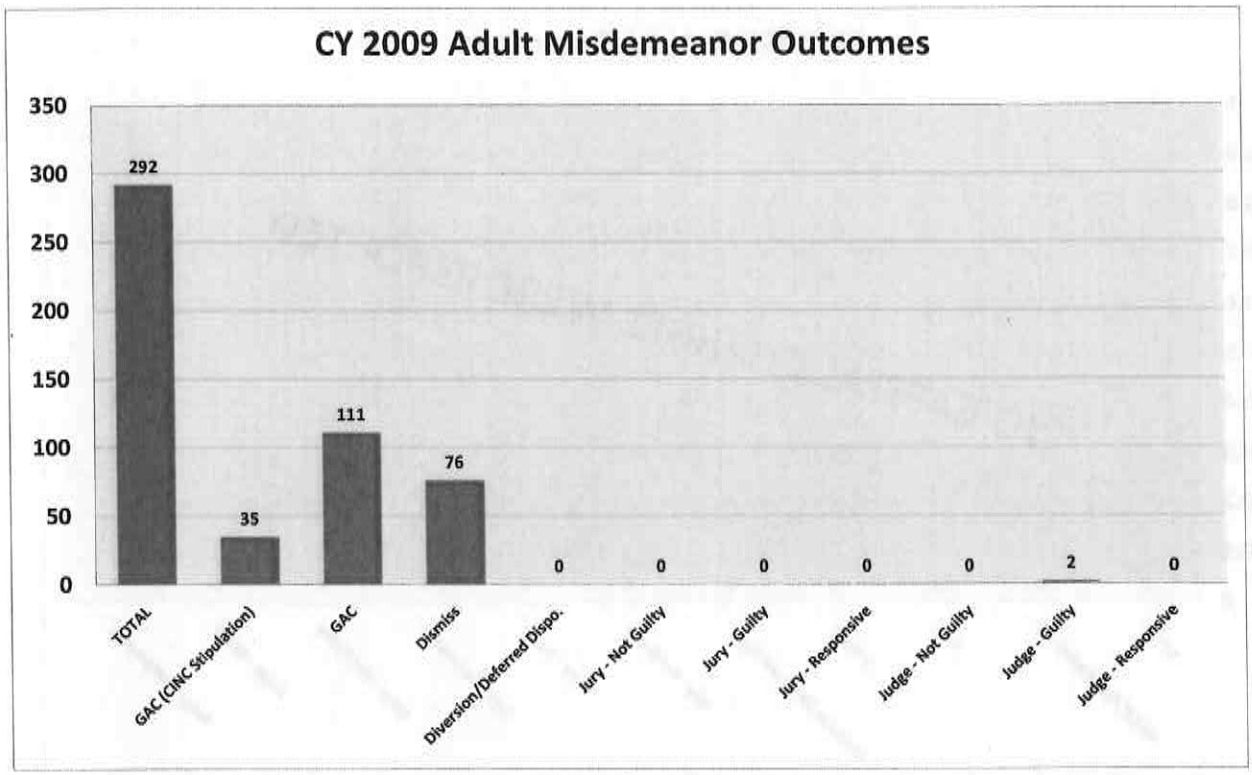

CY 2009 FINS Outcomes
10
9
8
7
6
5
4
3
2
1
0
9
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

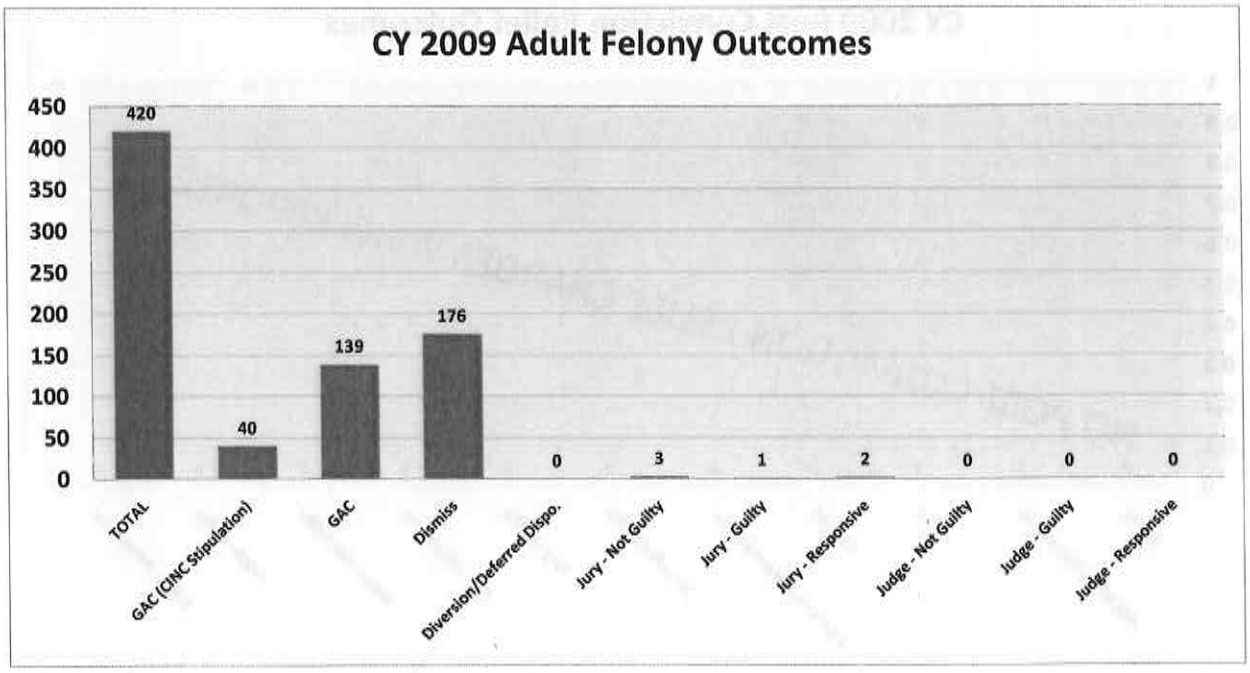

CY 2009 Delinquency Misdemeanor-Grade Outcomes
70
60
50
40
30
20
10
0
53
40
3
60
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

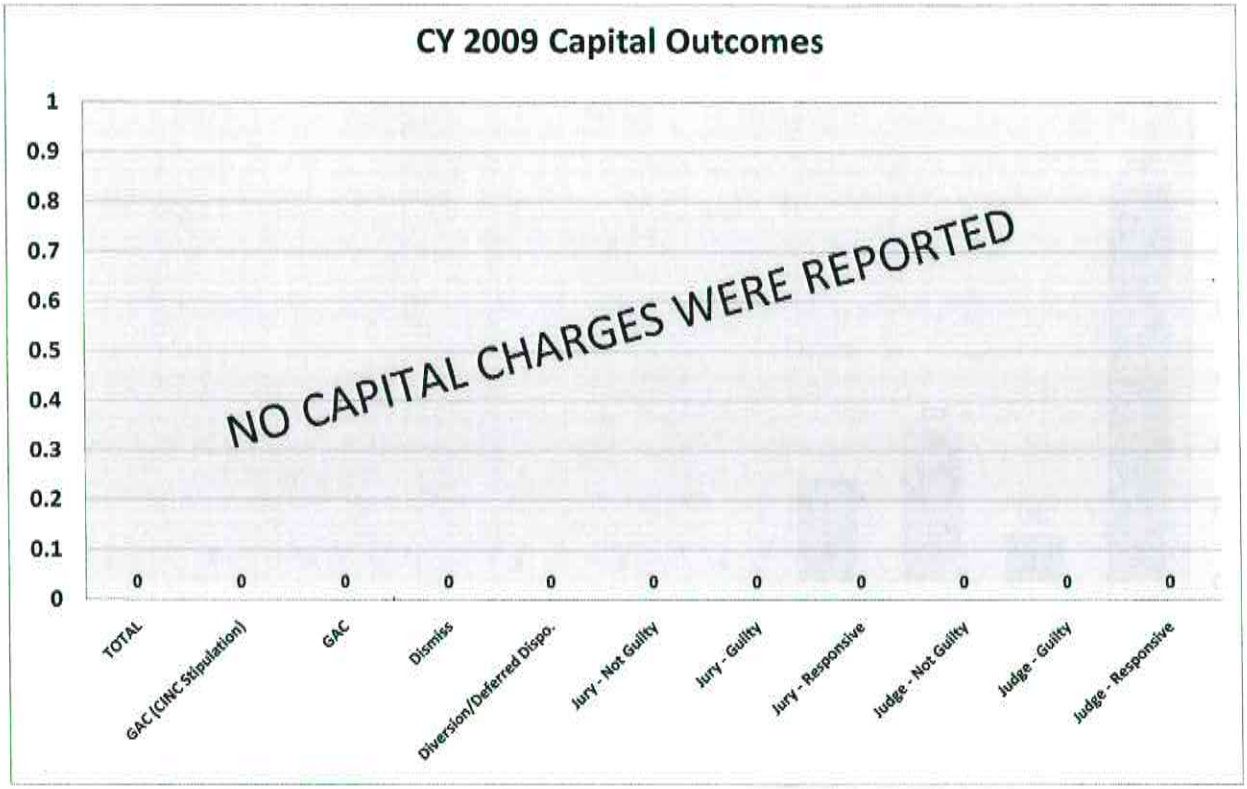

CY 2009 Delinquency Felony-Grade Outcomes
70
60
50
40
30
20
10
0
50
40
0
60
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

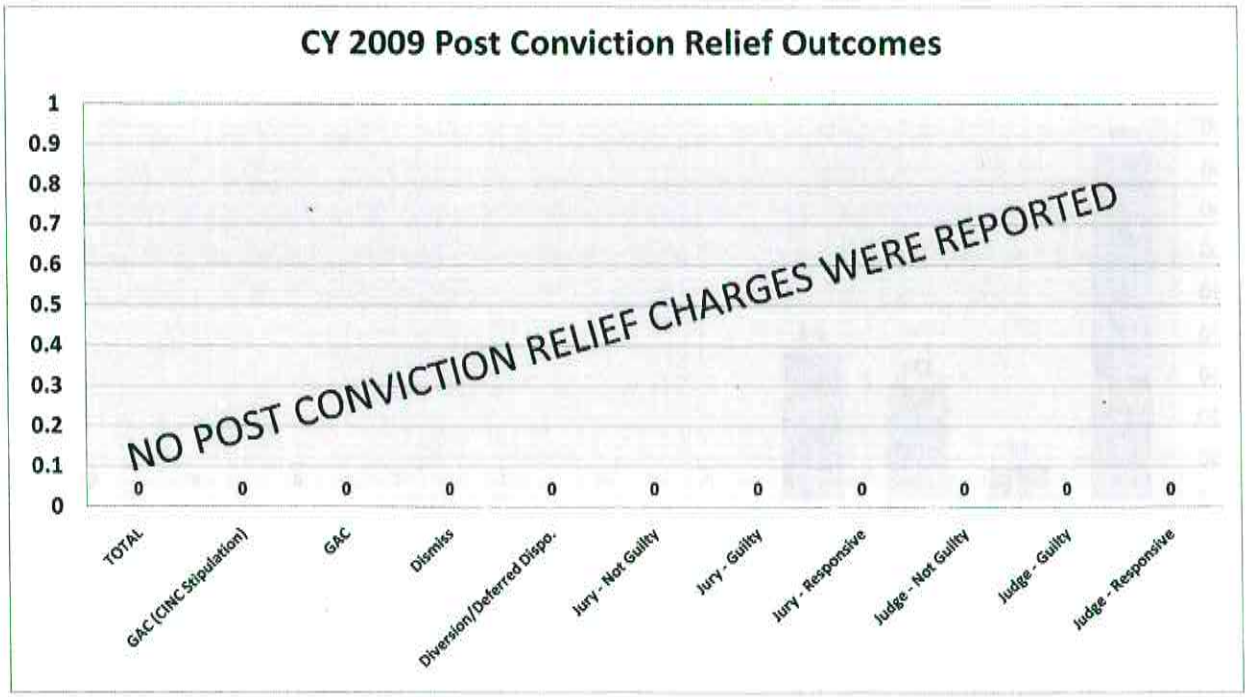

CY 2009 Revocation Outcomes
40
35
30
25
20
15
10
5
0
34
0
0
0
0
0
0
0
14
20
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
8
7
6
5
4
3
2
1
0
7
5
0
0
0
0
0
0
0
2
1
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
350
300
250
200
150
100
50
0
292
35
111
76
0
0
0
0
0
2
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
450
400
350
300
250
200
150
100
50
0
420
40
139
176
0
3
1
2
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
NO CAPITAL CHARGES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
NO POST CONVICTION RELIEF CHARGES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	33	Year>>>	CY 2009
Submitted by (name)>>>	David Deshotels		

Total Current Annual Revenue and Expenditure Budget

Revenues	$253,040	Expenditures	$254,050

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$125,128	42.75
Federal Revenue	$0	0.00
Grant/Other Revenue	$0	0.00
Other Local Revenue:		
Court Fees/Costs Assessed	$105,638	36.09
Bond Fees and Forfeitures	$2,680	0.92
Department of Corrections	$0	0.00
Donations	$0	0.00
Interest Revenue	$0	0.00
Application Fees	$1,040	0.36
Police Jury	$0	0.00
Sheriff's Fees	$56,436	19.28
Reimbursements/Attorney Fees	$1,170	0.40
Miscellaneous	$624	0.21
Totals	$292,716	100.00

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$119,944	49.04
Hospitalization and Disability Insurance	$2,393	0.98
Retirement	$27,087	11.08
Payroll Taxes	$25,819	10.56
Accrued Leave	$0	0.00
Workers' Compensation	$0	0.00
Malpractice Insurance	$0	0.00
Auto/Physical Liability Insurance	$0	0.00
Audit/Accounting Expense	$5,130	2.10
Contract Clerical	$0	0.00
Expert Witness	$925	0.38
Investigators	$0	0.00
Capital Representation	$0	0.00
Conflict	$1,149	0.47
Contract - Juvenile Attorneys	$11,467	4.69
Misdemeanor Attorney Contracts	$8,188	3.35
Contract Attorneys - all other	$4,793	1.96
Building Lease/Rent	$0	0.00
Office Repair and Maintenance	$0	0.00
IT/Technical Support	$317	0.13
Major Acquisitions	$771	0.32
Equipment Lease/Rent	$0	0.00
Telephone/Utilities/Postage/Internet	$1,615	0.66
Office Supplies	$0	0.00
Parking/Auto Tolls	$0	0.00
Advertisements	$0	0.00
Travel/Lodging/Per Diem/Mileage	$0	0.00
Dues and Seminars	$0	0.00
Law Library/Journals/Subscriptions	$0	0.00
Other Operating Expenses	$18,297	7.48
Miscellaneous	$16,682	6.82
Totals	$244,577	100.00

Explain:

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys		2	35	Yes
# Contract Attorneys		2	10	No
# Investigators				
# Social Workers				
# Clerical/Admin Asst.		1	30	No
# Office Managers		1	6	No
# Other Employees*				

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Annualized	
Highest Staff/Contract Atty Salary	$60,000.00
Lowest Staff/Contract Atty. Salary	$60,000.00
Is your system Staff, Contract or Mixed?	Contract

Attys. with part time practice	
No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

BALANCE SHEET INFORMATION	Dec. 31, 2009
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$62,012
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$0
Accts. Receivable (Due in 30 Days)	$0
Accts. Payable (Due in 30 Days)	$0
Total	$62,012

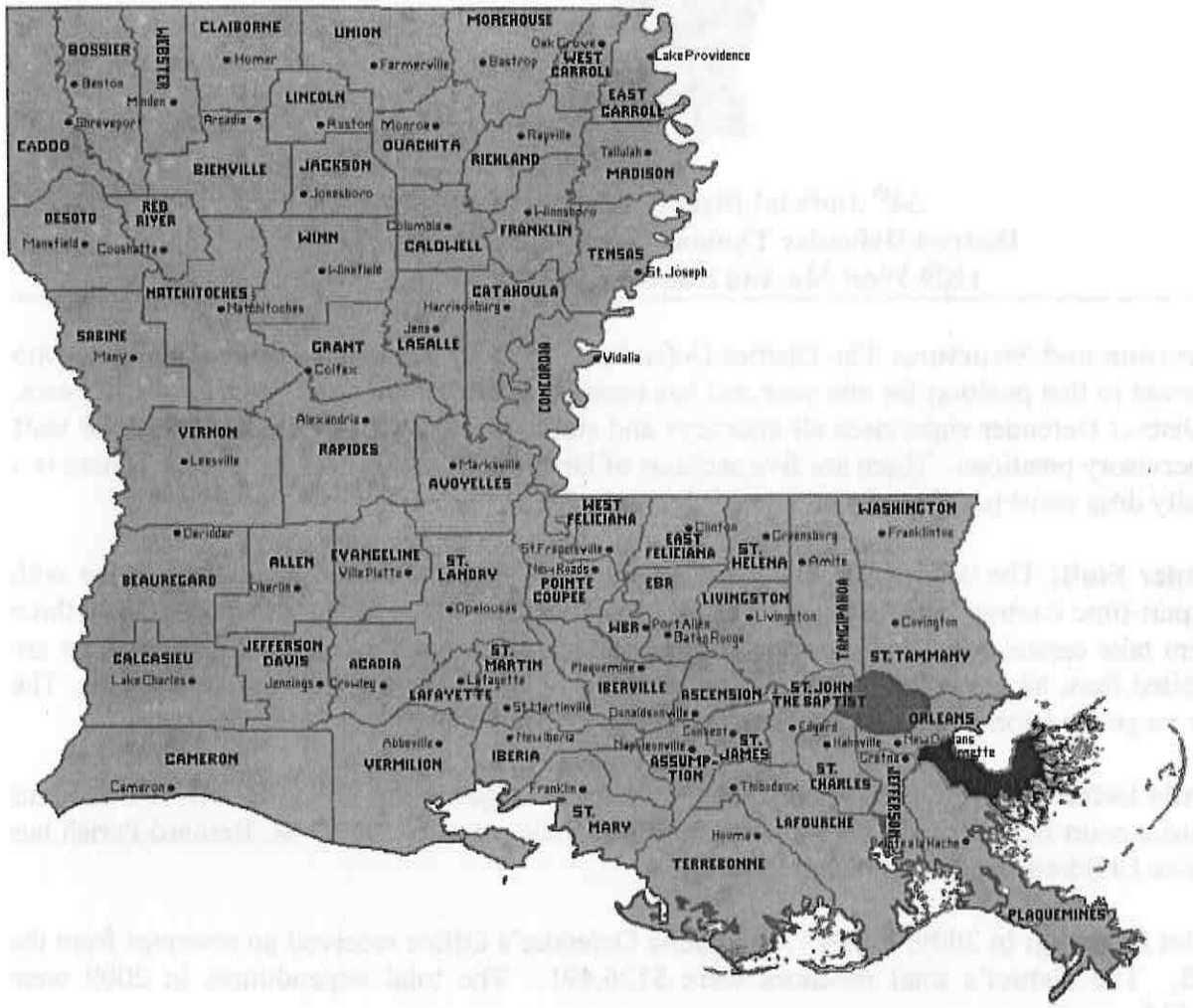
Juvenile Representation Estimate
$41,200

Cash portion that is unearned or reserved for other purposes
0

APPROVED:

David Deshotels	12-31-09
District Defender	Date

*Unearned State Revenue is cash received from the State which is for use in future months



The 34th JDC Public Defender's Office

St. Bernard (Chalmette)

District Defender: Thomas Gernhauser
1109 West Moreau Street
Chalmette, LA 70043
(504) 278-4438

34th Judicial District • St. Bernard Parish
District Defender Thomas Gernhauser • (504) 278-4438
1109 West Moreau Street • Chalmette, LA • 70043

Supervision and Structure: The District Defender in the 34th JDC is Thomas Gernhauser, who has served in that position for one year and has been a public defender in Louisiana for 10 years. The District Defender supervises all attorneys and staff. There is no adjusted caseload for staff in supervisory positions. There are five sections of District Court and no City Courts. There is a specialty drug court program for both juveniles and adults.

Defender Staff: The 34th Public Defender's Office is a contract public defender's office with eight part-time contract attorneys. All attorneys handle all types of cases, except that only three of them take capital cases. Attorneys are permitted to represent clients in private cases, but are prohibited from taking criminal cases in the division in which they are the public defender. The salary range for attorneys is $40,656 - $40,656.

Juvenile Defense: Juvenile cases are heard by District Judges in the 34th JDC. All five sections of district court hear juvenile cases. All attorneys handle juvenile cases. St. Bernard Parish has an active Children and Youth Planning Board.

District Funding: In 2009, the 34th JDC Public Defender's Office received no revenues from the LPDB. The district's total revenues were $126,491. The total expenditures in 2009 were $316,515.

Appointment of Counsel: In the 34th JDC, the Public Defender's Office makes the determination of indigence. Clients are appointed a public defender at the 72-hour hearing. Clients are appointed to the particular attorney assigned to the division. Adult clients are usually held in facilities within St. Bernard Parish, though occasionally are held out of district. Juvenile clients are held in St. Bernard Parish.

Fees: The 34th Public Defender's Office collects the statutory $40 fee for clients ($13,175) and rarely does any independent evaluation to levy partial reimbursement from clients.

Caseload: The 34th Public Defender's Office reported handling 3,170 cases in 2009. Of those, 51 involved juvenile matters, including no Child in Need of Care representations.

THE 34TH JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	St. Bernard - Chalmette
Population:	40,000
Juvenile Population (in Public Schools)	
District Defender	Thomas H. Gernhauser
Years as District (or Chief) Defender	2 Months
Years of Public Defense	10 yrs
Office Manager	Bambi Bruscato
Primary Office Street Address	1109 W. Moreau Street
City	Chalmette
ZIP	70043
Primary Phone	504-278-4438
Primary Mailing Address	same as above
Primary Email Contact	idb34jdc@yahoo.com
Primary Emergency Contact	Thomas H. Gernhauser
Primary Emergency Phone	504-289-9450-Cell
Secondary Emergency Contact	Bambi Bruscato
Secondary Emergency Phone	504-237-4437Cell
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office(s)	N/A

Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	N/A
Courts and Locations	
Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	one attorney is assigned to each division of court and we have 2 conflict attorneys to handle any
Name of Adult Detention Facilities in this District	ST. Bernard Parish Prison
Name of Adult Detention Facilities Outside the District Which Hold Clients	1900 Parish Road, Chalmette, LA
Name of Juvenile Detention Facilities in this District	ST.Bernard Parish Juvenile Detetion Center
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	DOC for storms and seldom in DOC or Orleans in part for overcrowding. Seldom recently.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	no
District Attorney	Jack Rowley
Chief Judge of Criminal District Court	Rotates per year per division. Judge Fernandez
Juvenile Court Judges (specify District of City Court)	All five divisions handle
Drug Court Judges	Juvenile - Judge Sanborn & Adult - Judge Vaughn
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and brief Description:	N/A
Indigency Determined by Whom and How?	BY EACH ATTORNEY and by INCOME affidavit sheet. See attached sheet

When is Assignment/Appointment of Counsel Made?	Time of arrest - Magistrate
Client Assigned by Whom and How?	Individual attorney. If incarcerated - at magistrate; appointment takes place after application and
Initial Client Intake Conducted by Whom? (Name and Title)	Bambi Bruscato, Administrative Assistant
Does this District Use an Intake Form? (If so, please attach to hard copy)	no
Brief Explanation of Intake Process	Application and fee taken by secretary assinged to attonrey per division or conflict when out of jail; and when in jail, conflict attorneypresent for magistrate and assigned when motions filed and assigned to attorney in that division.
Does the Office Collect the $40 Fee	Yes
If $40 Fee is Not Always Collected, Explain Basis for Waiver	The only time the fee is waived is if the defendant is in an inhouse drug rehab program and cannot seek emplyment at that time and/or incarcerated
Total Fees Collected in 2009	$13,175.00
Formula for determining the reduced rate charged if client is able to make partial payment	Office does not levy fees but when income and/or financial information may lead a belief of non-indigency courts have fixed fees when "motion to determine counsel" is heard and court feels a fee should be paid to the Publc Defender Ofifce.
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	1-Jan-10
Equipment or Technical Training Requested	We would like to have continued database training.
Grant Monies for Technology Currently Unencumbered or Unexpended	$2,963.55
Private Practice Policy	All attorneys in our office are independent contractors and are allowed to have a private practice.

Primary Immediate Needs	Investigator, office staff, attorney assistance with database inputting, additional attorneys and funding due to higher caseloads.
Immediate Critical Issue Areas	additional funding to bring staff in line to the case loads.
Long-Term Critical Issue Areas	Permenant office space
Please List All New Hires in 2009 (Name and Title)	Warren browning- Staff Attorney
2009 Media Coverage and/or Major Accomplishments	Charles Richardson Capital case. Funding established through court system and open communcications with court, DA office, parish government.
Number of Expected New Attorney Hires in 2010	2
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	yes. Introduction to the database, shadowed attorneys while performing duties through out every aspect of the 34th criminal court system.
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	Bi monthly staff meetings, un announced observation of attorney during court proceeding. Constant review of database reports, indivual meetings with staff and attorneys to discuss performance issues.
Any Policy for Workload Reduction for Supervisory Staff	With additional staff attorneys and funding supervisor may reduce case load. Supervisor currently maintains an equal case load as all other staff attorneys.
Medical Benefits for Any Staff	Bambi Bruscato, Administrative Assistant is the only person on our staff that has medical benefits that is provided through the St. Bernard Parish Government as a Parish employee
Regular meetings for Any Staff	We have a monthly meeting in the beginning of every month

STAFF DIRECTORY:

FULL-TIME STAFF ATTORNEYS	CONTACT INFORMATION
Gregory Duhy (Cap; Fe; Mi; CINC parent; CINC child; other)	504-278-4438; 504-218-4439 gregsduhy@yahoo.com
Louis Steinwald (FE; Mi; Other)	504-278-4438; 504-218-4439 stywall4@yahoo.com
Thomas Gernhauser (Cap; Fe; MI; CINC parent; CINC child; other)	504-278-4438; 504-218-4439 gernhausert62435@bellsouth.net
N. Salvador Cusimano (Fe; Mi; Other) no longer employed with this office	no longer employed
William Egan (CAP; FE; Mi; CINC parent; CINC child; Other)	504-278-4438; 504-218-4439 empressthree@bellsouth.net
Larry Asiola (Fe, Mi; Other)	504-278-4438; 504-218-4439 lawlmaj@aol.com
Alan Bouterie(Fe, Mi, CINC child; Other)	504-278-4438; 504-218-4439 alanjr@bouterielaw.com
Warrn Browning (Fe, Mi, CINC parent; other)	504-278-4438; 504-278-4439 jwbrowni@aol.com

NON-ATTORNEY EMPLOYEES/CONTRACTORS AND OTHER STAFF

Bambi Bruscato, Secretary	504-278-4438; 504-218-4439 IDB34JDC@yahoo.com

2009 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.

_____
Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
_x_Windows Vista
__Windows Server 2000/2003/2008
_x_Windows XP
__Mac OSX

Productivity Suites Used:
__Microsoft Office 2007 (Word, Excel, etc.)
_x_Microsoft Office 2003
__Previous Microsoft Office version
_x_Corel Word Perfect
__Other

Internet Browsers Used:
__Internet Explorer 6
_x_Internet Explorer 7 or 8
__Firefox
__Other

HARDWARE:
Please enter the number of
devices in your inventory

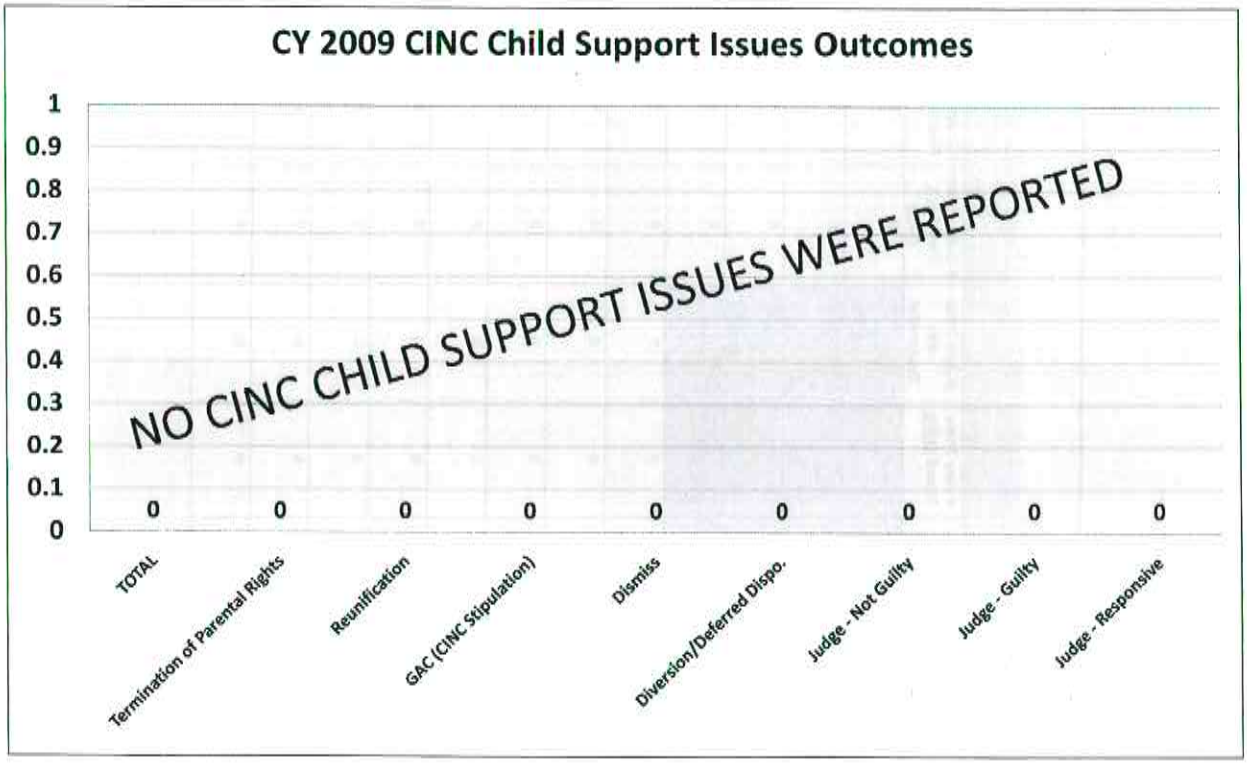
___Desktop PCs
_9_Laptops
___Video Cameras
___Digital Cameras
___Video Conferencing Systems
_6_B&W Laser Printers
___Color Printers
___Wireless Cards

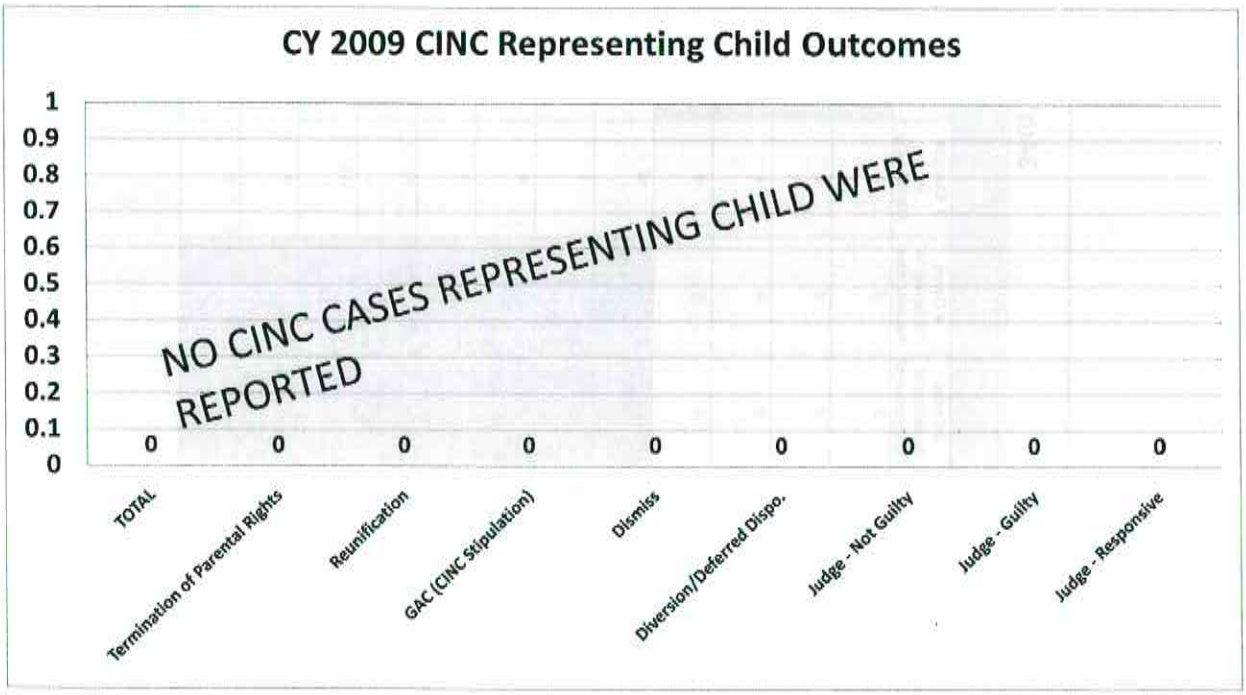
INTERNET SERVICES:
____Dialup _x___Broadband ____No Internet Connection
Connection Speed:
Provider Name:Cox Cable
Email Provider:Yahoo

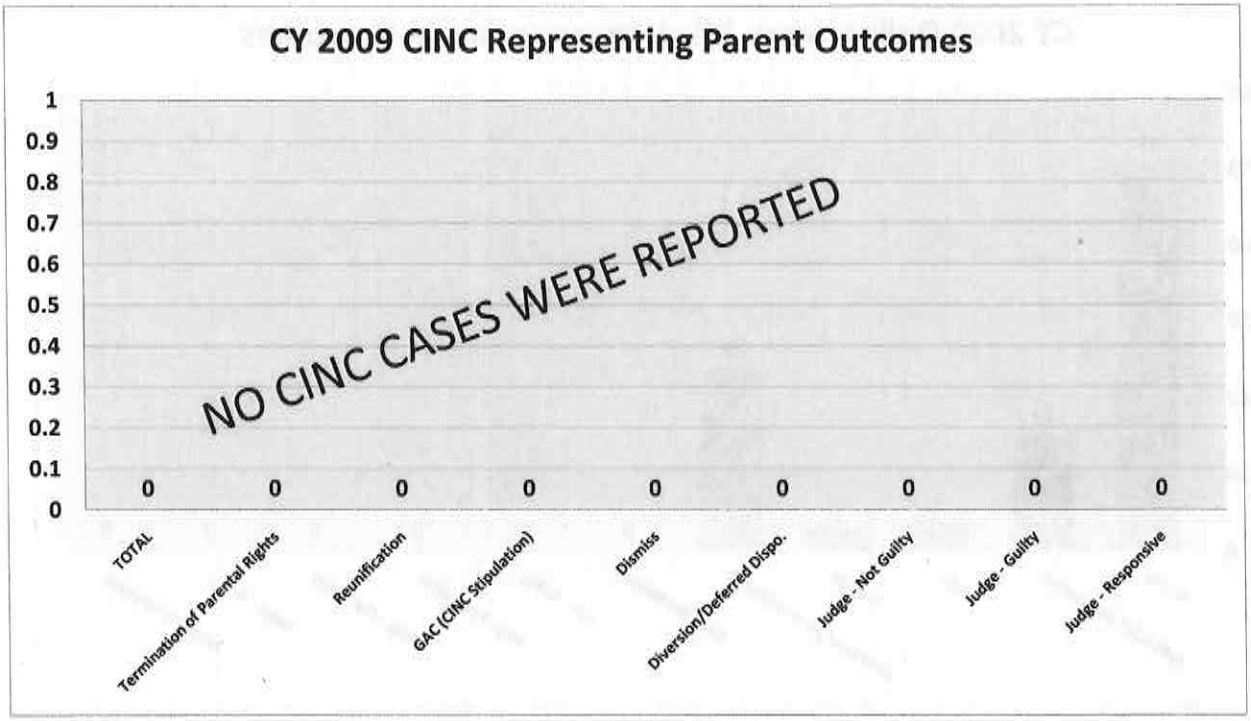
Please list any software or computer equipment in which you need training:

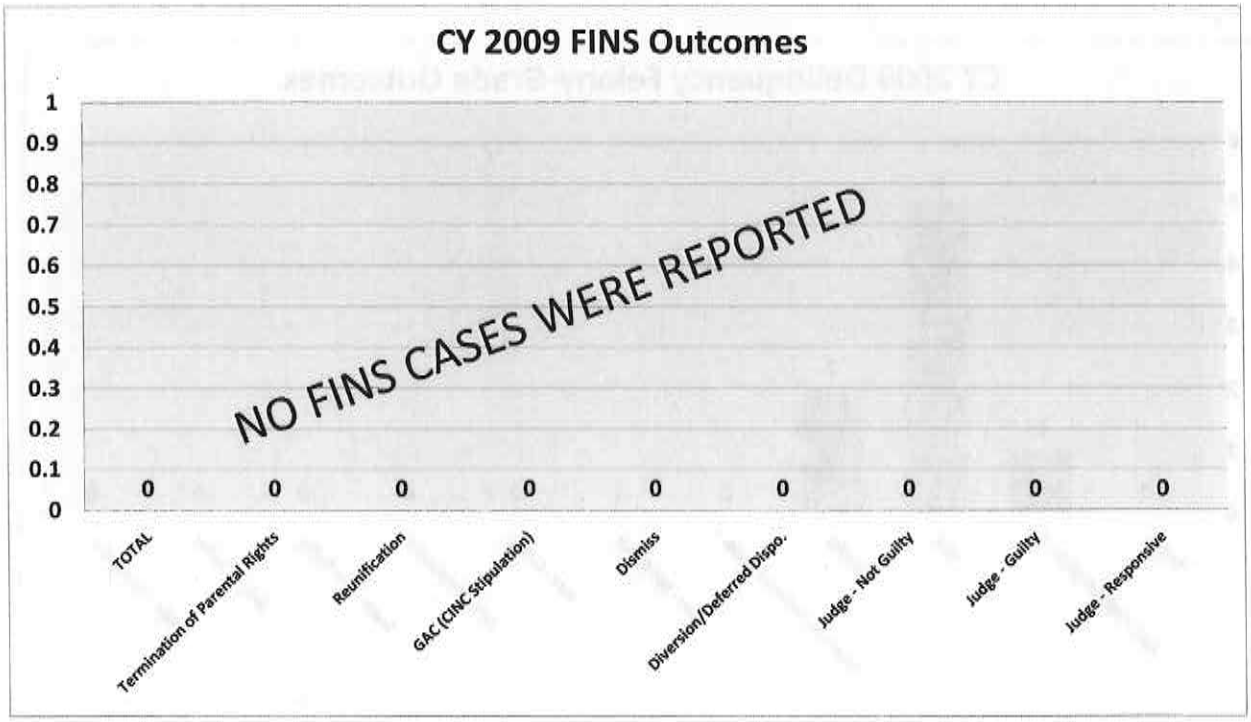
34th District Caseload Report

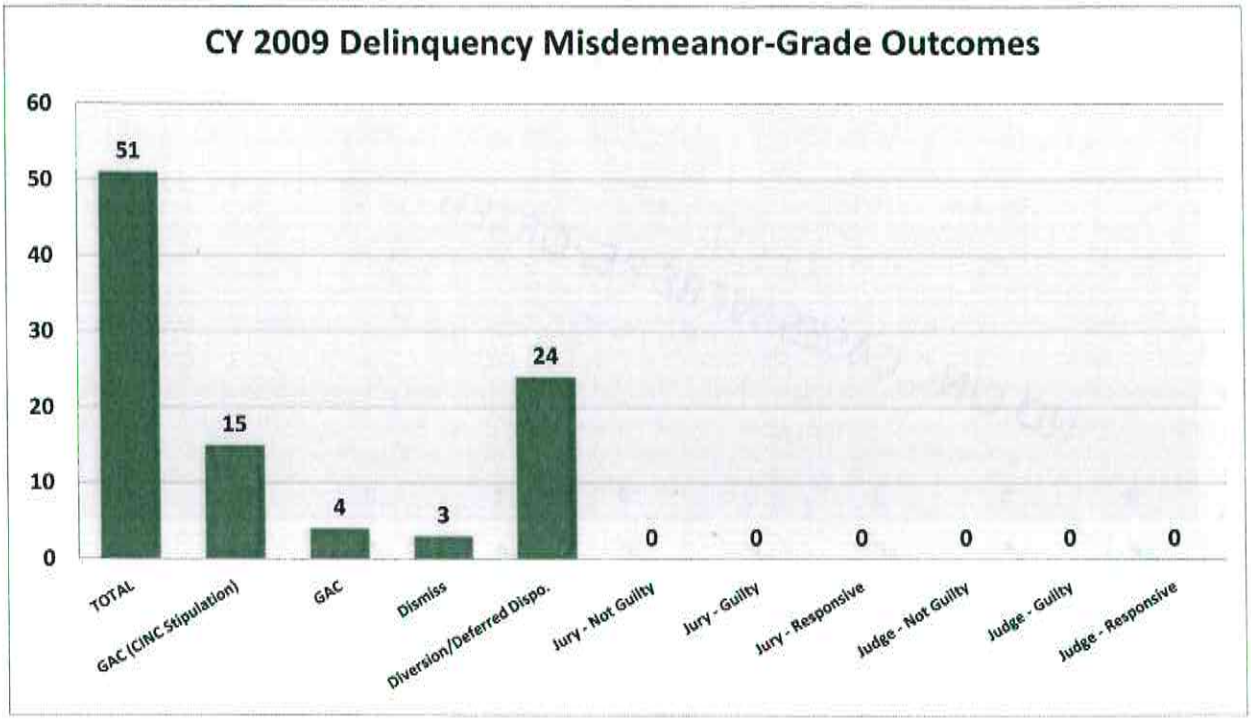
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Parent	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
FINS	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
Delinquency Misdemeanor-grade	51	N/A	N/A	15	4	3	24	0	0	0	0	0	0
Delinquency Felony-Grade	0	N/A	N/A	1	5	2	0	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	74	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Other cases (DWI, Extraditions, etc.)	111	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Adult Misdemeanor	1668	N/A	N/A	74	18	130	0	0	0	0	0	0	0
Adult Felony	1263	N/A	N/A	141	80	407	2	0	0	0	0	0	0
Capital	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Post Conviction Relief	3	N/A	N/A	0	0	2	0	0	0	0	0	0	0

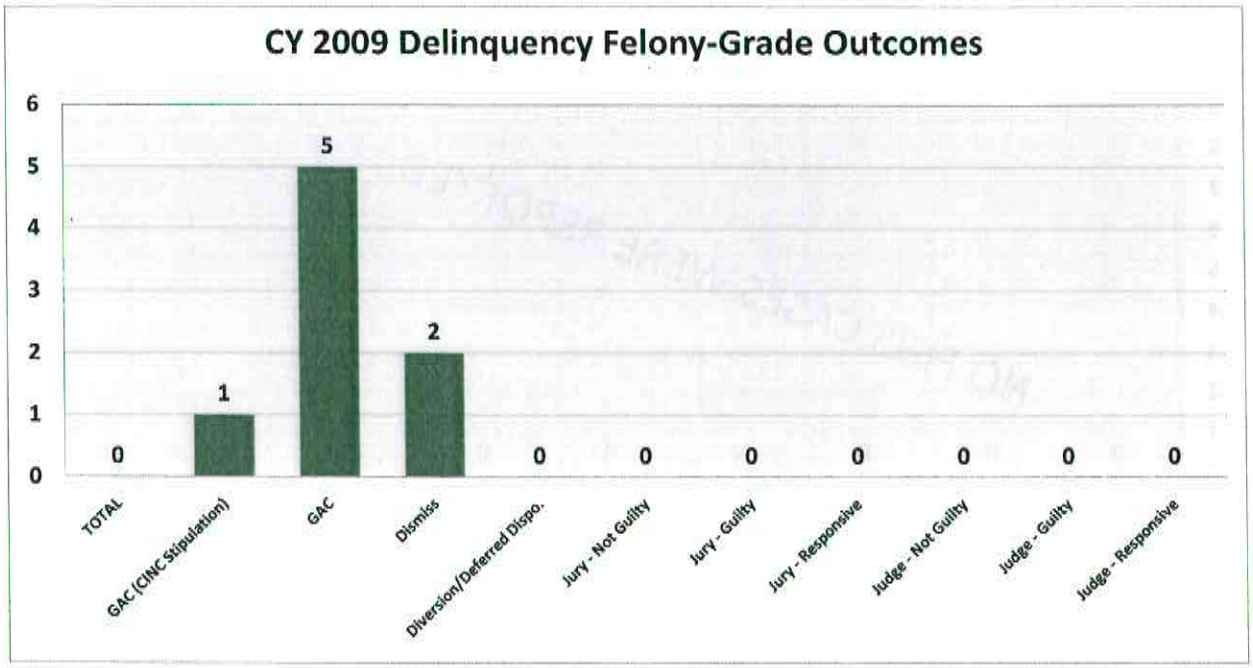

CY 2009 CINC Child Support Issues Outcomes
NO CINC CHILD SUPPORT ISSUES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

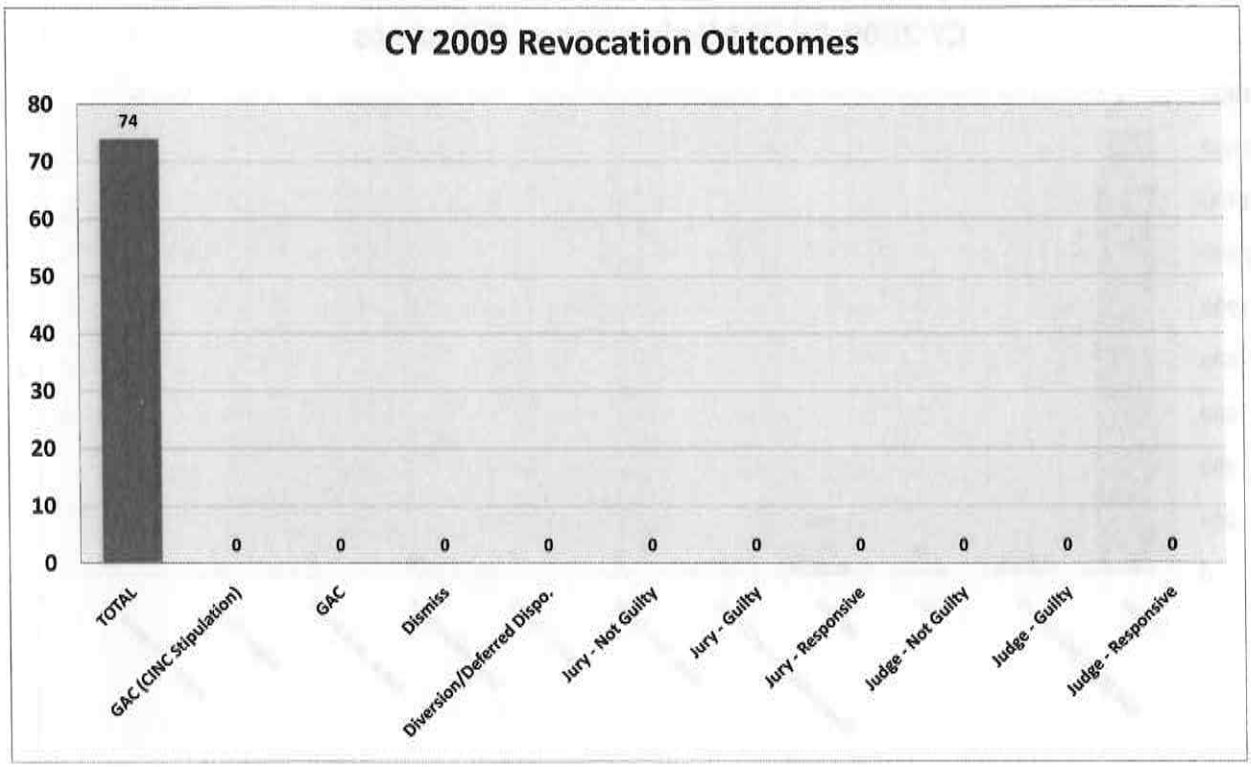

CY 2009 CINC Representing Child Outcomes
NO CINC CASES REPRESENTING CHILD WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

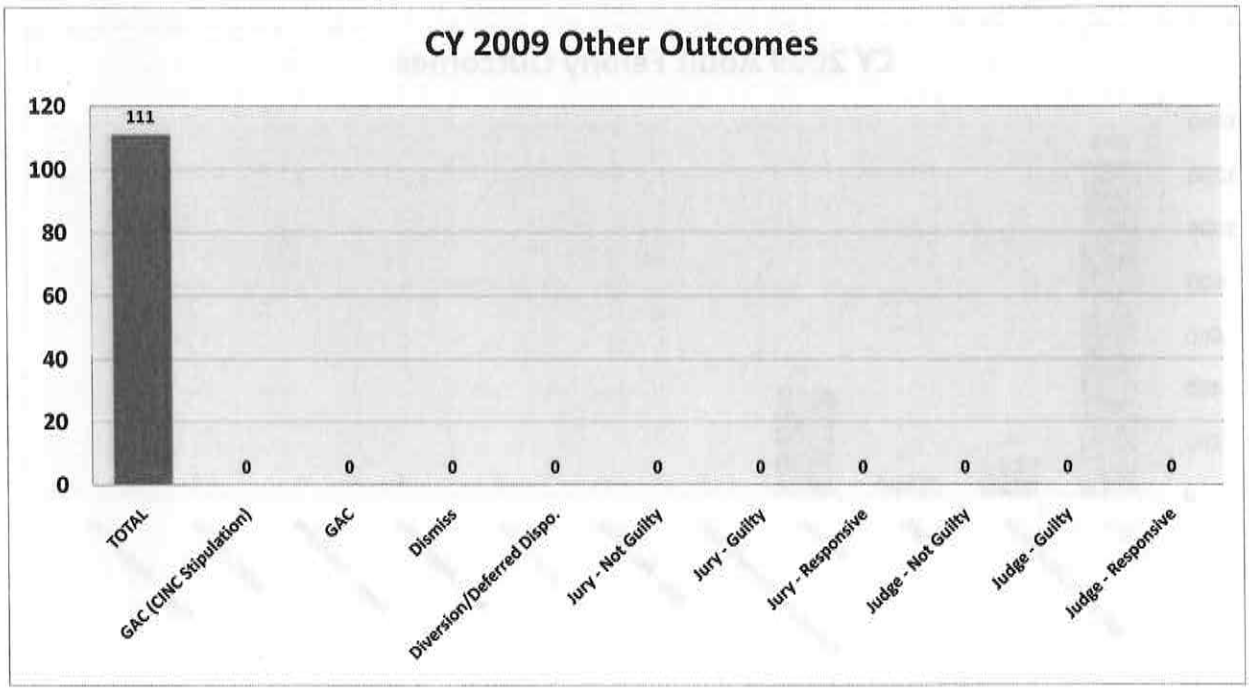

CY 2009 CINC Representing Parent Outcomes
NO CINC CASES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

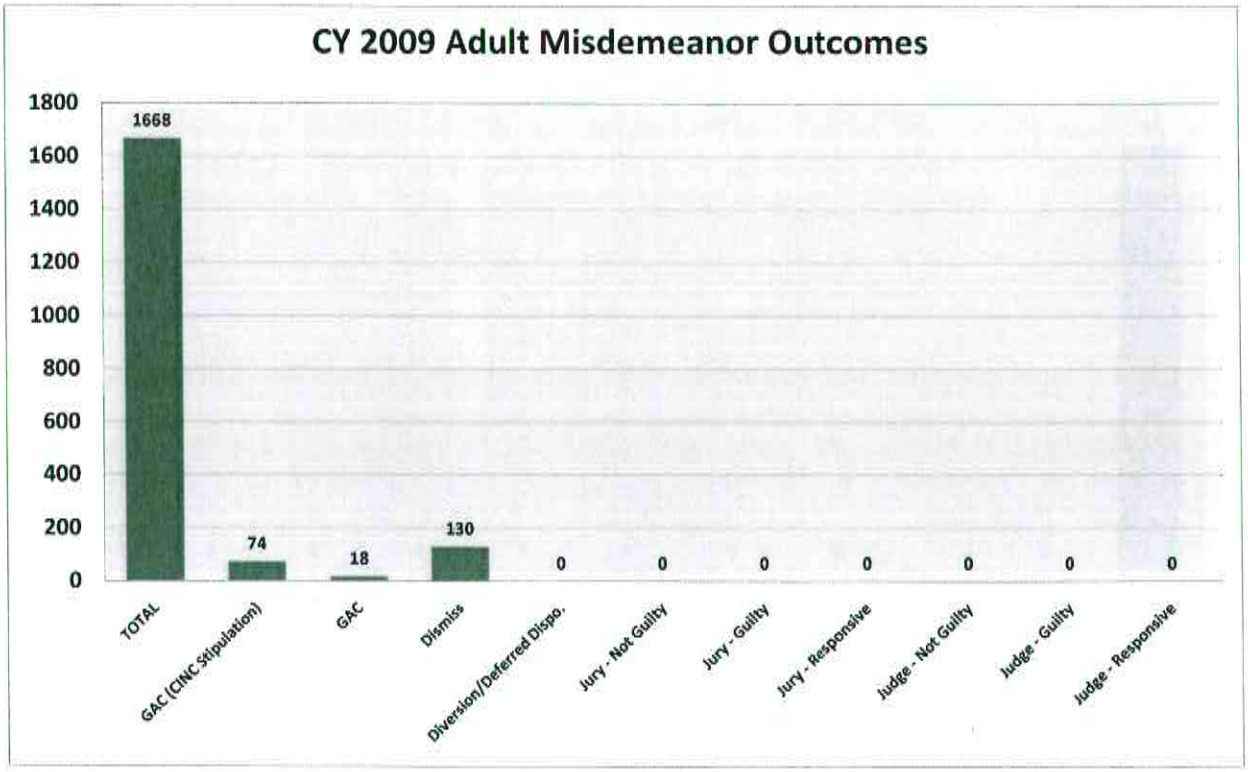

CY 2009 FINS Outcomes
NO FINS CASES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

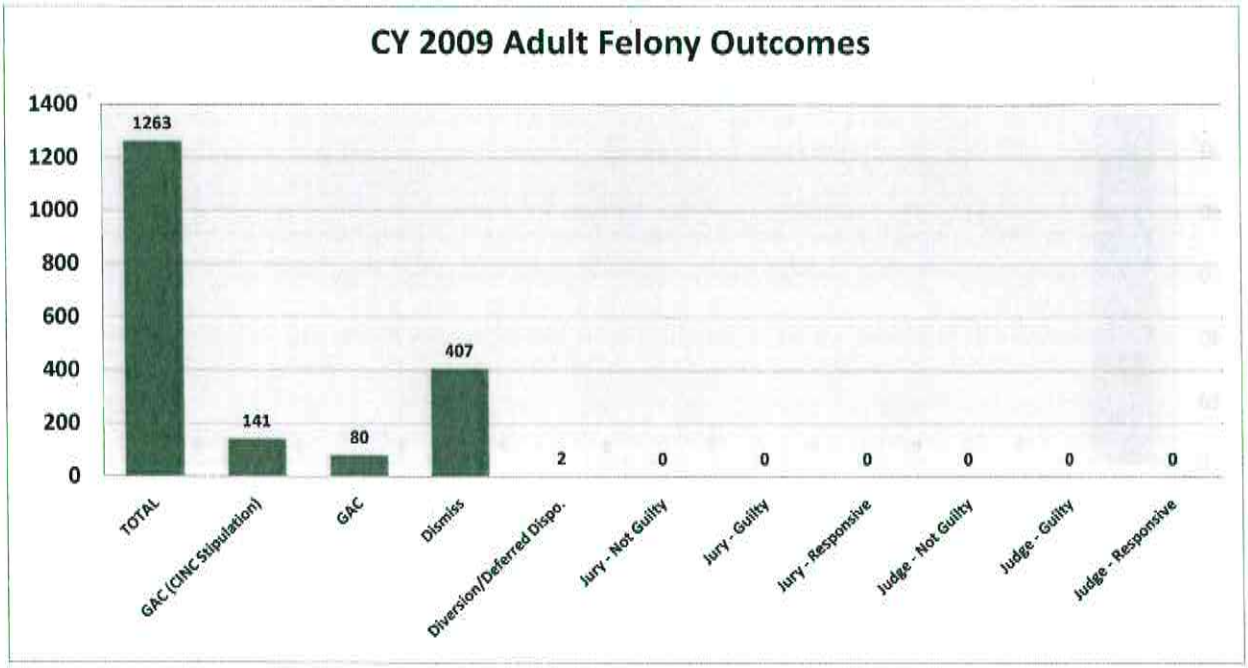

CY 2009 Delinquency Misdemeanor-Grade Outcomes
60
50
40
30
20
10
0
51
15
4
3
24
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

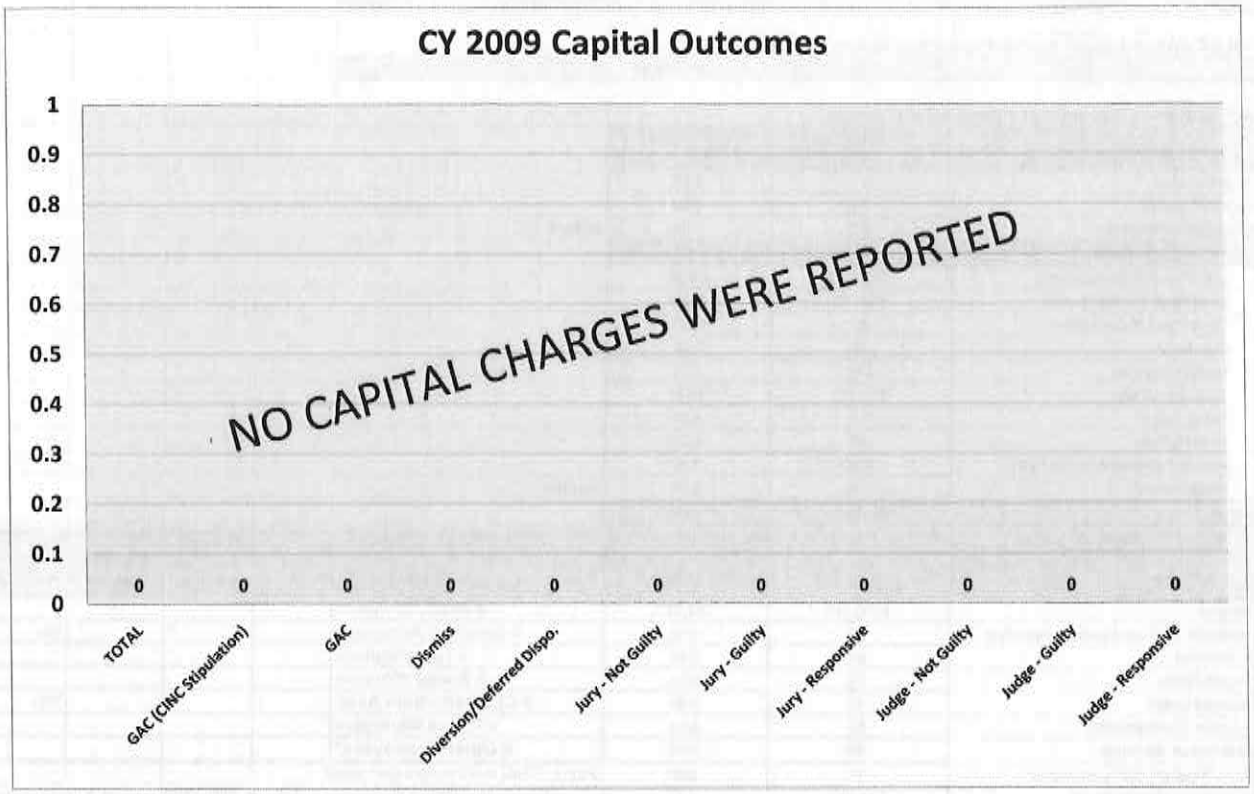

CY 2009 Delinquency Felony-Grade Outcomes
6
5
4
3
2
1
0
0
1
5
2
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

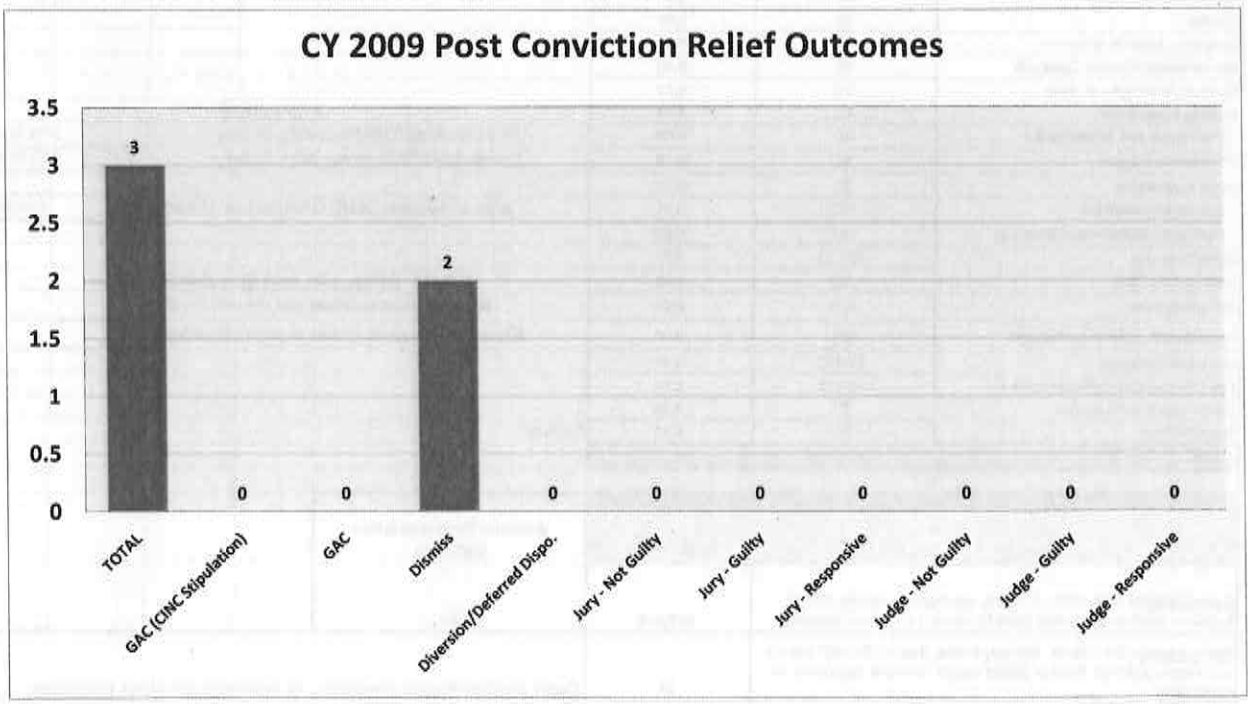

CY 2009 Revocation Outcomes
80
70
60
50
40
30
20
10
0
74
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
120
100
80
60
40
20
0
111
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
1800
1600
1400
1200
1000
800
600
400
200
0
1668
74
18
130
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
1400
1200
1000
800
600
400
200
0
1263
141
80
407
2
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
NO CAPITAL CHARGES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
2
0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	34	Year>>>	CY 2009
Submitted by (name)>>>	Tom Gernhauser		

Total Current Annual Revenue and Expenditure Budget

Revenues	$218,373	Expenditures	$420,097

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$0	0.00
Federal Revenue	$0	0.00
Grant/Other Revenue	$0	0.00
Other Local Revenue:		
Court Fees/Costs Assessed	$62,056	49.06
Bond Fees and Forfeitures	$50,750	40.12
Department of Corrections	$0	0.00
Donations	$0	0.00
Interest Revenue	$10	0.01
Application Fees	$13,175	10.42
Police Jury	$0	0.00
Sheriff's Fees	$0	0.00
Reimbursements/Attorney Fees	$500	0.40
Miscellaneous	$0	0.00
Totals	$126,491	100.00

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$290,292	91.72
Hospitalization and Disability Insurance	$0	0.00
Retirement	$0	0.00
Payroll Taxes	$0	0.00
Accrued Leave	$0	0.00
Workers' Compensation	$0	0.00
Malpractice Insurance	$0	0.00
Auto/Physical Liability Insurance	$0	0.00
Audit/Accounting Expense	$18,465	5.83
Contract Clerical	$0	0.00
Expert Witness	$0	0.00
Investigators	$0	0.00
Capital Representation	$0	0.00
Conflict	$0	0.00
Contract - Juvenile Attorneys	$0	0.00
Misdemeanor Attorney Contracts	$0	0.00
Contract Attorneys - all other	$0	0.00
Building Lease/Rent	$0	0.00
Office Repair and Maintenance	$0	0.00
IT/Technical Support	$0	0.00
Major Acquisitions	$0	0.00
Equipment Lease/Rent	$32	0.01
Telephone/Utilities/Postage/Internet	$67	0.02
Office Supplies	$2,273	0.72
Parking/Auto Tolls	$0	0.00
Advertisements	$36	0.01
Travel/Lodging/Per Diem/Mileage	$0	0.00
Dues and Seminars	$1,410	0.45
Law Library/Journals/Subscriptions	$3,613	1.14
Other Operating Expenses	$0	0.00
Miscellaneous	$327	0.10
Totals	$316,515	100.00

Explain:

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys				
# Contract Attorneys		7		No
# Investigators				
# Social Workers				
# Clerical/Admin Asst.	1			Yes
# Office Managers				
# Other Employees*				

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Clerical is paid by Ph. gov. Receives benefits from Ph. Gov.

Annualized

Highest Staff/Contract Atty Salary	$55,200.00
Lowest Staff/Contract Atty. Salary	$40,656.00
Is your system Staff, Contract or Mixed?	Contract

Attys. with part time practice

No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

BALANCE SHEET INFORMATION	Dec. 31, 2009
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$23,418
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$0
Accts. Receivable (Due in 30 Days)	$7,500
Accts. Payable (Due in 30 Days)	$26,000
Total	$4,918

*Unearned State Revenue is cash received from the State which is for use in future months

Juvenile Representation Estimate
$0

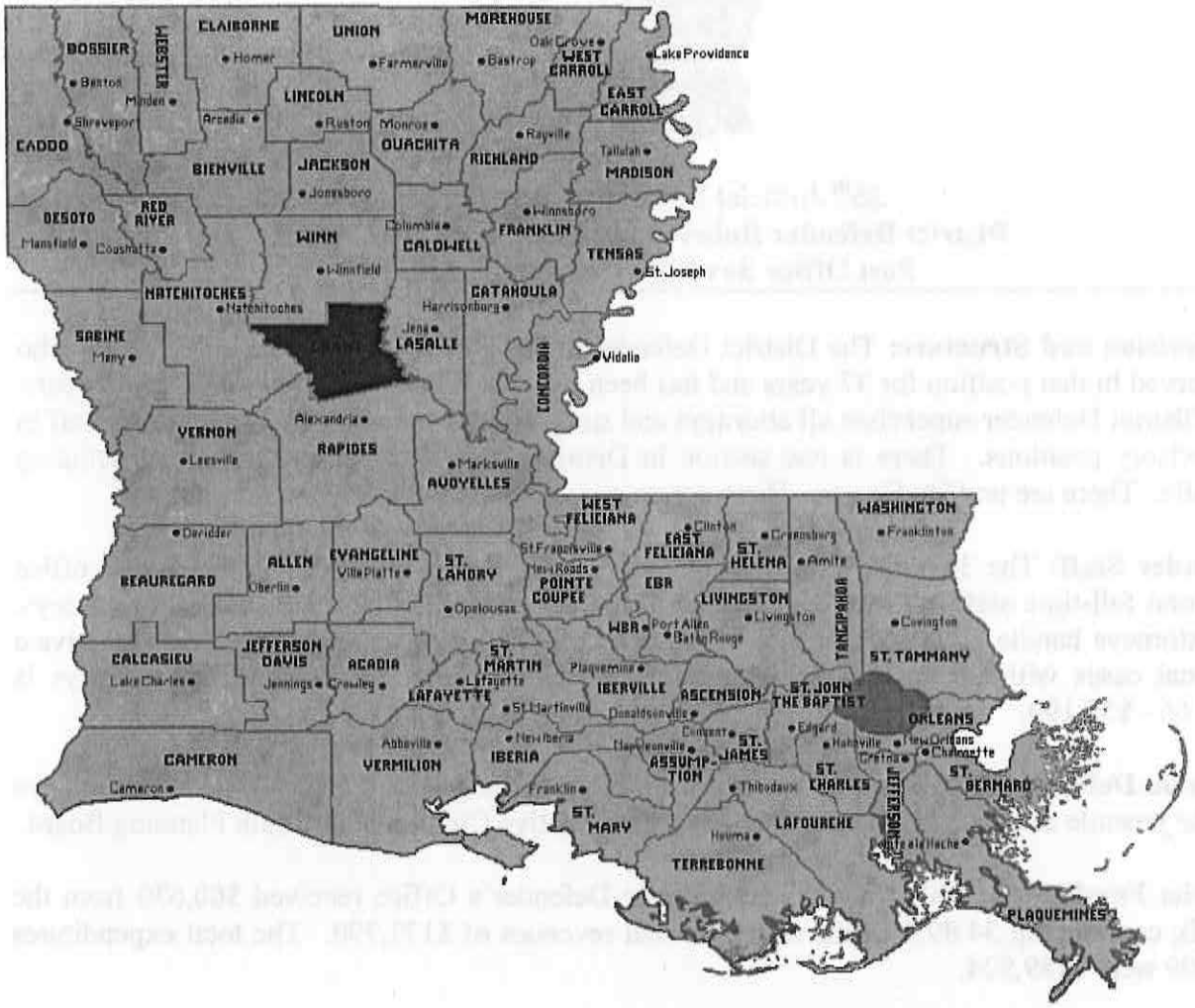
Cash portion that is unearned or reserved for other purposes

$

APPROVED:

Thomas H. Gernhauser — District Defender

12-31-09 — Date



The 35th JDC Public Defender's Office

Grant (Colfax)

District Defender: Robert L. Kennedy
352 Second Street
Colfax, LA 71417
(318) 627-3255

35th Judicial District • Grant Parish
District Defender Robert L. Kennedy • (318) 627-3255
Post Office Box 222 • Colfax, LA • 71417

Supervision and Structure: The District Defender in the 35th JDC is Robert L. Kennedy, who has served in that position for 37 years and has been a public defender in Louisiana for 41 years. The District Defender supervises all attorneys and staff. There is no adjusted caseload for staff in supervisory positions. There is one section in District Court that handles all cases including juvenile. There are no City Courts. There are no specialty courts.

Defender Staff: The 35th JDC Public Defender's Office is a contract public defender's office with one full-time staff attorney, the District Defender, and three part-time contract attorneys. All attorneys handle all types of cases. Attorneys are permitted to represent clients in private criminal cases without any restrictions via office policy. The salary range for attorneys is $45,166 - $52,190.

Juvenile Defense: Juvenile cases are heard by District Judges in the 35th JDC. All attorneys handle juvenile cases. Grant Parish does not have an active Children and Youth Planning Board.

District Funding: In 2009, the 35th JDC Public Defender's Office received $60,630 from the LPDB, constituting 34.89% of the district's total revenues of $173,790. The total expenditures in 2009 were $189,924.

Appointment of Counsel: In the 35th JDC, the Public Defender's Office makes the determination of indigence. Clients are appointed a public defender at the time of arrest. Clients are appointed to the individual attorney. Adult clients are usually held in facilities within Grant Parish, though occasionally are held out of district. Juvenile clients are held in Rapides Parish.

Fees: The 35th JDC Public Defender's Office collects the statutory $40 fee for clients ($508) and does not do any independent evaluation to levy partial reimbursement from clients.

Caseload: The 35th JDC Public Defender's Office reported handling 811 cases in 2009. Of those, 145 involved juvenile matters, including 119 Child in Need of Care representations.

THE 35TH JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	Grant - Colfax
Population:	18,698
Juvenile Population (in Public Schools)	3,422
District Defender	Robert L. Kennedy
Years as District (or Chief) Defender	Since inception of District Defender System
Years of Public Defense	41.5
Office Manager	Bettye F. Wall
Primary Office Street Address	352 Second Street
City	Colfax
ZIP	71417
Primary Phone	318-627-3255
Primary Mailing Address	P.O. Box 222, Colfax, 71417
Primary Email Contact	kennedyrobertl@bellsouth.net
Primary Emergency Contact	Robert L. Kennedy
Primary Emergency Phone	318-792-7914 - cell
Secondary Emergency Contact	Ken Rodenbeck
Secondary Emergency Phone	318-613-515 - cell
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	None
Other District Office Contact Personnel (Primary Only)	None

Name of Owner(s) of Office(s)	Robert L. Kennedy
Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	None paid to Owner
Courts and Locations	35th Judicial District Court, 200 Main Street, Colfax LA 71417
Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Chief and two part-time contract attorneys are on salary and there is one conflict attorney that is paid by the case.
Name of Adult Detention Facilities in this District	
Name of Adult Detention Facilities Outside the District Which Hold Clients	Colfax
Name of Juvenile Detention Facilities in this District	Alexandria
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Avoyelles and Richland Parish
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	Often persons are arrested and shipped before PDO is notified and they can be interviewed. When an attorney is appointed he has to expend extra time for travel to meet with the client.
District Attorney	James P. Lemoine
Chief Judge of Criminal District Court	Warren Willett
Juvenile Court Judges (specify District of City Court)	Yes. Warren Willett
Drug Court Judges	No
Mental Health Court Judges	No
Other Specialty Court	No
Name of Specialty and brief Description:	N/A
Indigency Determined by Whom and How?	Chief Indigent Defender by application (see form attached)

When is Assignment/Appointment of Counsel Made?	Time of Arrest
Client Assigned by Whom and How?	Chief by notification form given to client
Initial Client Intake Conducted by Whom? (Name and Title)	Robert L. Kennedy, Chief
Does this District Use an Intake Form? (If so, please attach to hard copy)	Yes
Brief Explanation of Intake Process	Bettye Wall interviews when Chief is out of the office and unable to interview within above time period.
Does the Office Collect the $40 Fee	Yes
If $40 Fee is Not Always Collected, Explain Basis for Waiver	Fee is not collected when client is incarcerated at time of application. If convicted fee is assessed as part of sentence by the court
Total Fees Collected in 2009	$508.00
Formula for determining the reduced rate charged if client is able to make partial payment	Judge determines
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	Since the beginning of CINC system attorneys have been appointed for children and parents.
Grant Monies for Technology Currently Unencumbered or Unexpended	49,024
Private Practice Policy	Permitted - yes
Primary Immediate Needs	Funds for payment of salaries
Immediate Critical Issue Areas	Funding
Long-Term Critical Issue Areas	See primary needs above.
Please List All New Hires in 2009 (Name and Title)	None
2009 Media Coverage and/or Major Accomplishments	None

Number of Expected New Attorney Hires in 2010	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	N/A
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	Chief supervises attorney and non-attorneys
Any Policy for Workload Reduction for Supervisory Staff	No
Medical Benefits for Any Staff	No
Regular meetings for Any Staff	yes

STAFF DIRECTORY:

FULL-TIME STAFF ATTORNEYS	CONTACT INFORMATION
Example: Firstname last name (Cap; Fe)	
Robert Kennedy (Fe, Mi, Ju/both,CINC, parent, FINS)	318-627-3255; kennedyrobertl@bellsouth.net
PART-TIME CONFLICT ATTORNEYS	
Scott Prudhomme (Fe, Mi, Ju/both, CINC parent)	318-627-3551; scottmprudhomme@bellsouth.net
PART-TIME CONTRACT ATTORNEYS	
James F. Slaughter (Fe, Mi, Ju/both, Cinc)	318-627-5590; froggyflorice@msn.com
Joseph P. Beck, III (Fe, Mi, Ju/both,CINC)	318-640-9101; joe_becklaw@hotmail.com
JUVENILE CINC PANEL ATTORNEYS (CONTRACT/PART-TIME)	None

NON-ATTORNEY EMPLOYEES/CONTRACTORS AND OTHER STAFF

Cecil Bunn, Investigator
Bettye F. Wall, Paralegal, Financial, Secretarial, Data

2009 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.

_____
Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
__Windows Vista
__Windows Server 2000/2003/2008
__Windows XP
__Mac OSX

Productivity Suites Used:
__Microsoft Office 2007 (Word, Excel, etc.)
__Microsoft Office 2003
__Previous Microsoft Office version
__Corel Word Perfect
__Other

Internet Browsers Used:
__Internet Explorer 6
__Internet Explorer 7 or 8
__Firefox
__Other

HARDWARE:
Please enter the number of
devices in your inventory

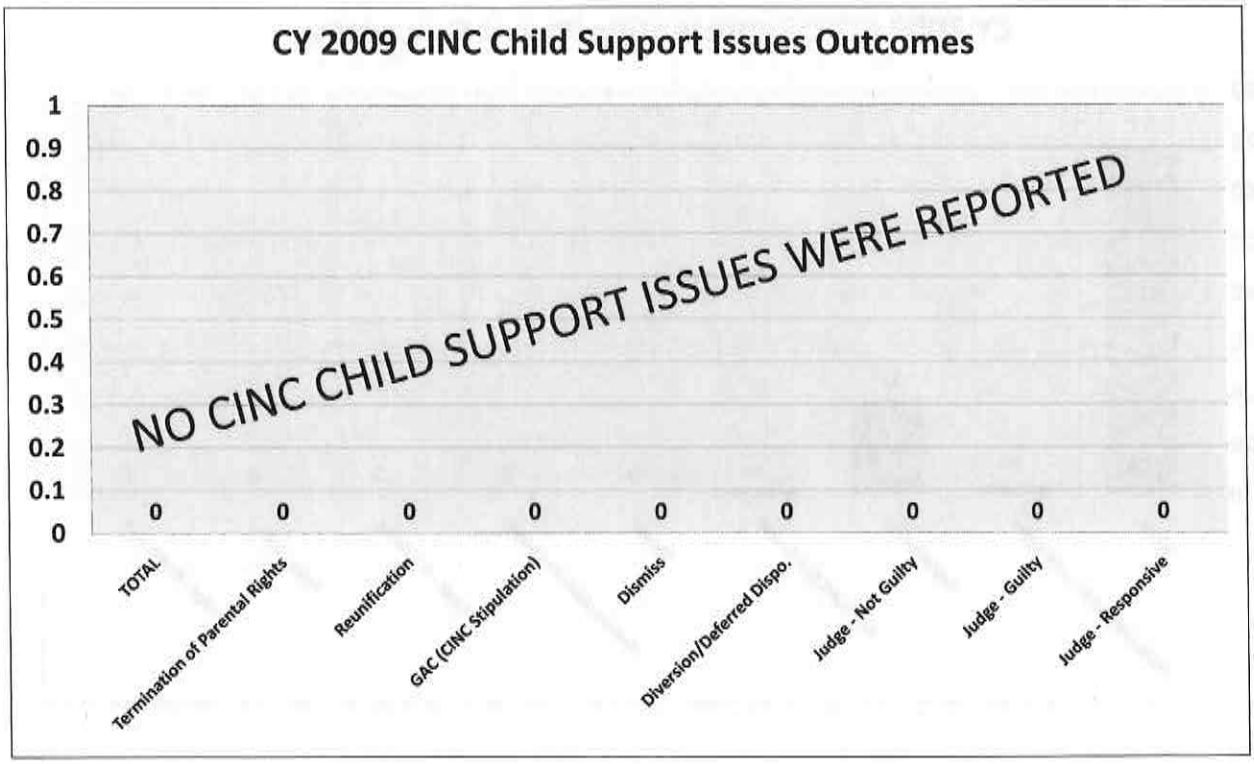
___Desktop PCs
___Laptops
___Video Cameras
___Digital Cameras
___Video Conferencing Systems
___B&W Laser Printers
___Color Printers
___Wireless Cards

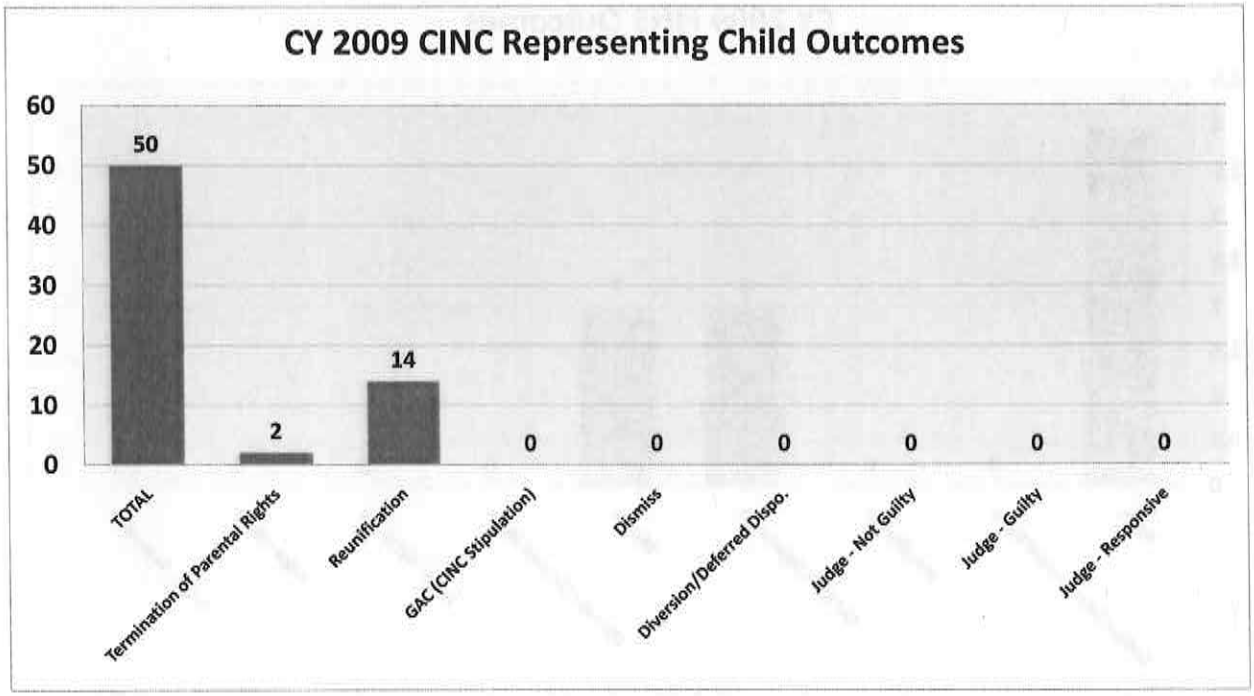
INTERNET SERVICES:
____Dialup ____Broadband ____No Internet Connection
Connection Speed:
Provider Name:
Email Provider:

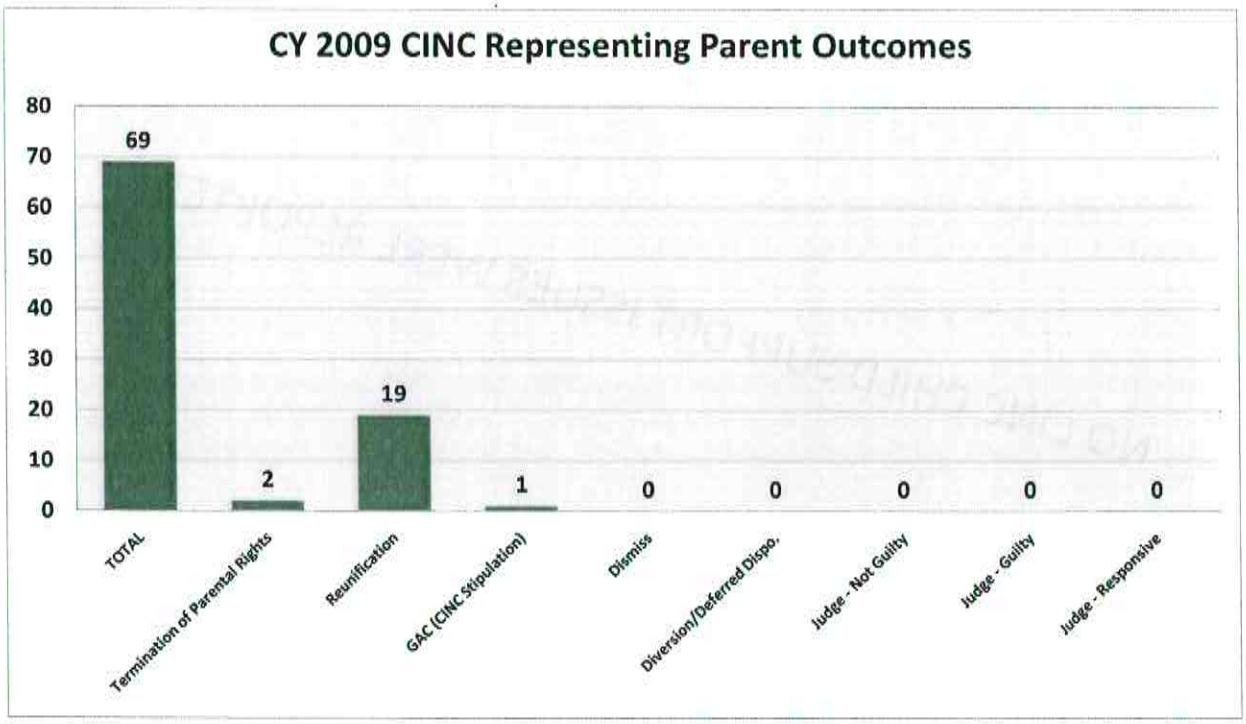
Please list any software or computer equipment in which you need training:

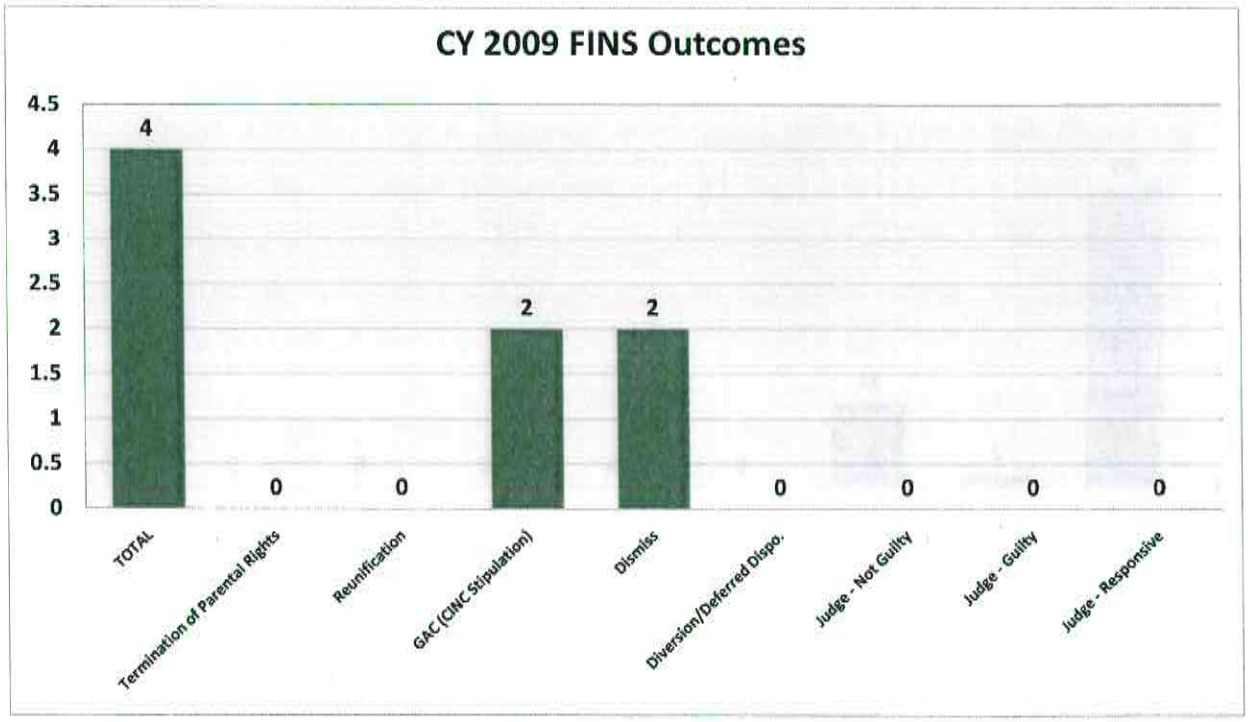
35th District Caseload Report

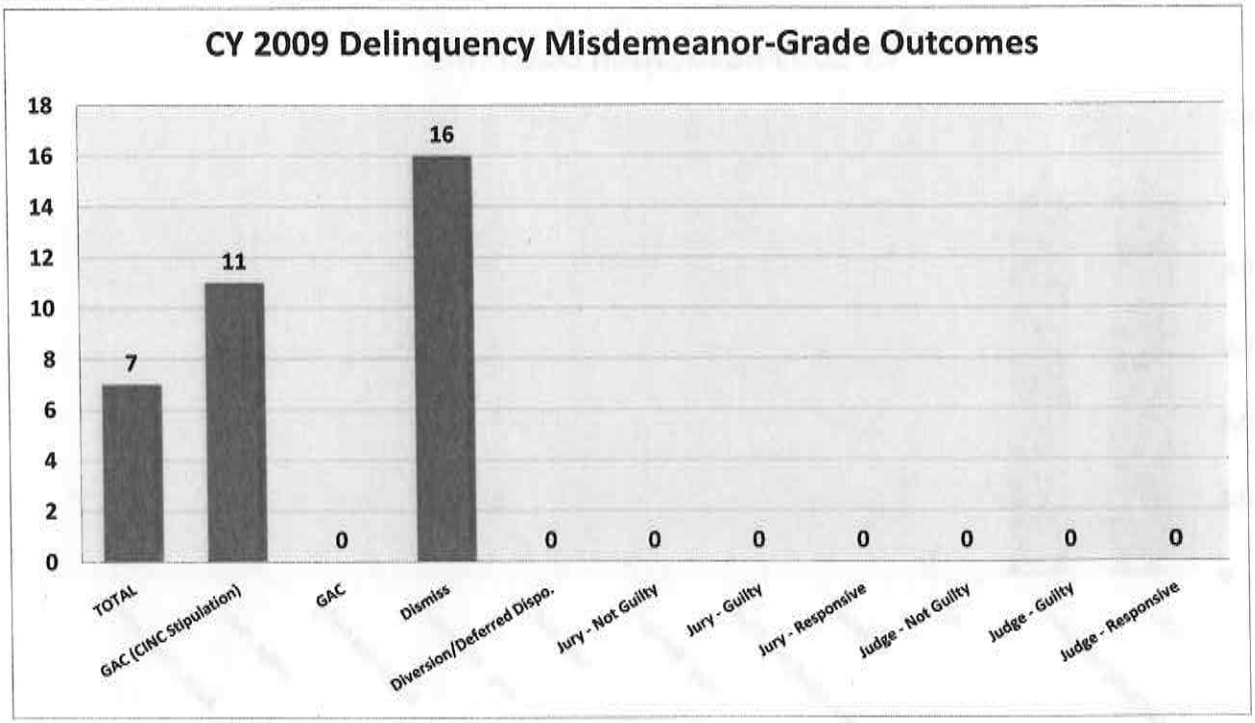
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	50	2	14	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Parent	69	2	19	1	N/A	0	0	N/A	N/A	N/A	0	0	0
FINS	4	0	0	2	N/A	2	0	N/A	N/A	N/A	0	0	0
Delinquency Misdemeanor-grade	7	N/A	N/A	11	0	16	0	0	0	0	0	0	0
Delinquency Felony-Grade	15	N/A	N/A	13	3	5	1	0	0	0	0	1	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	1	N/A	N/A	1	0	0	0	0	0	0	0	0	0
Other cases (DWI, Extraditions, etc.)	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Adult Misdemeanor	131	N/A	N/A	42	1	58	2	0	0	0	0	0	0
Adult Felony	534	N/A	N/A	224	35	163	3	0	0	0	0	0	0
Capital	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Post Conviction Relief	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0

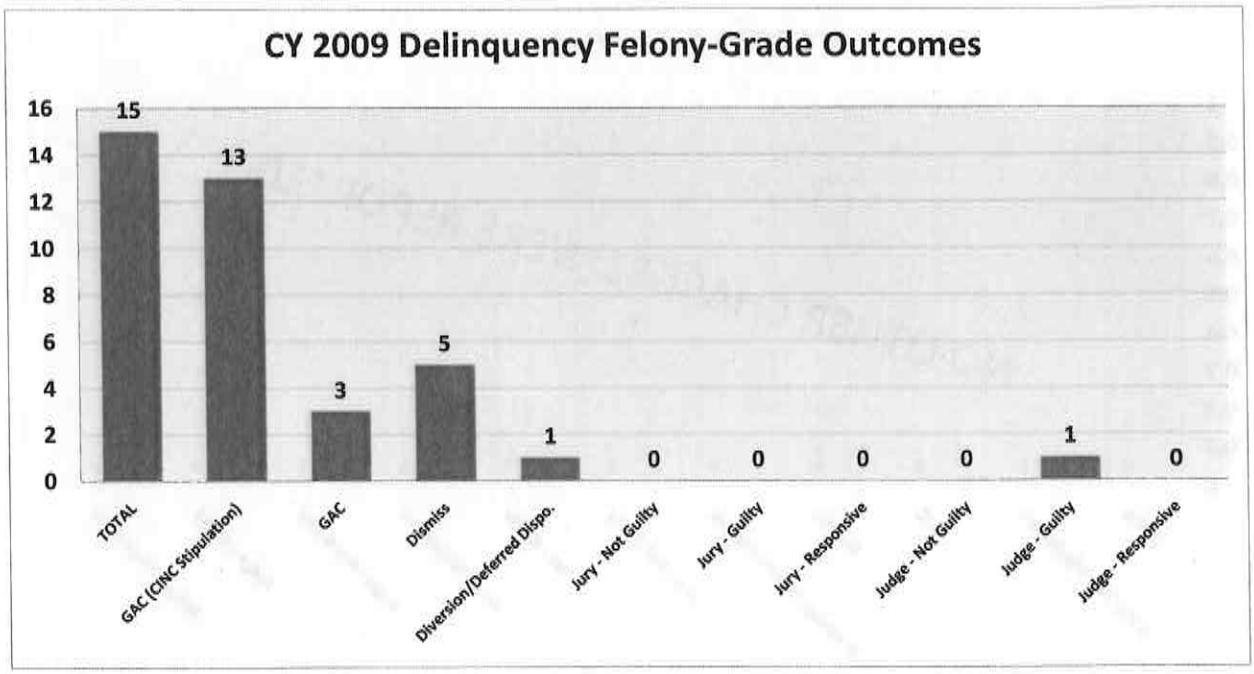

CY 2009 CINC Child Support Issues Outcomes
NO CINC CHILD SUPPORT ISSUES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

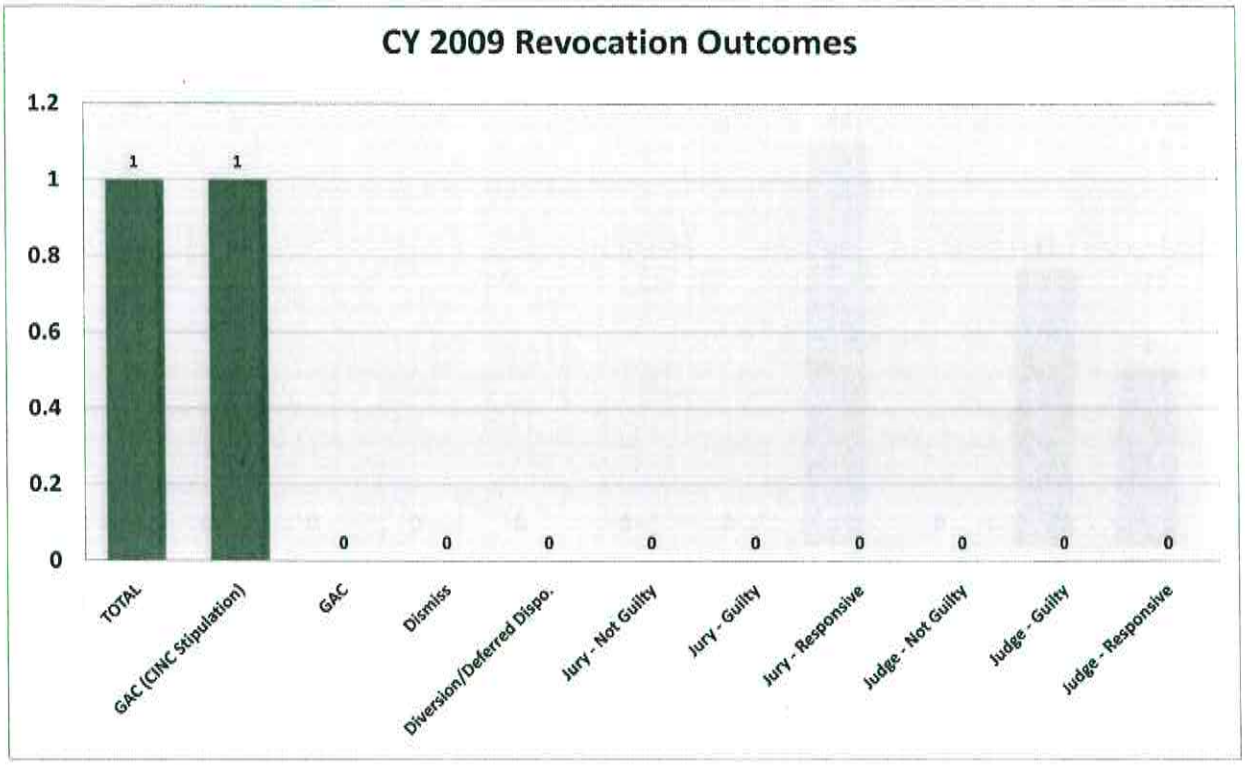

CY 2009 CINC Representing Child Outcomes
60
50
40
30
20
10
0
50
2
14
0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

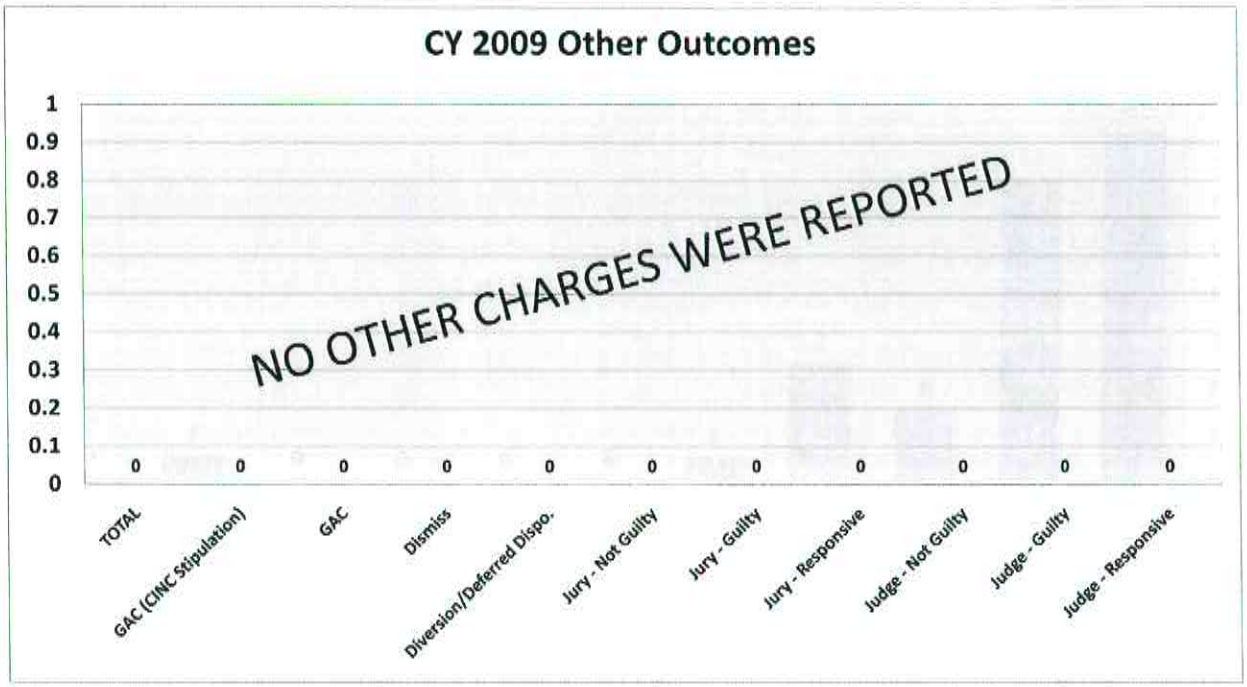

CY 2009 CINC Representing Parent Outcomes
80
70
60
50
40
30
20
10
0
69
2
19
1
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

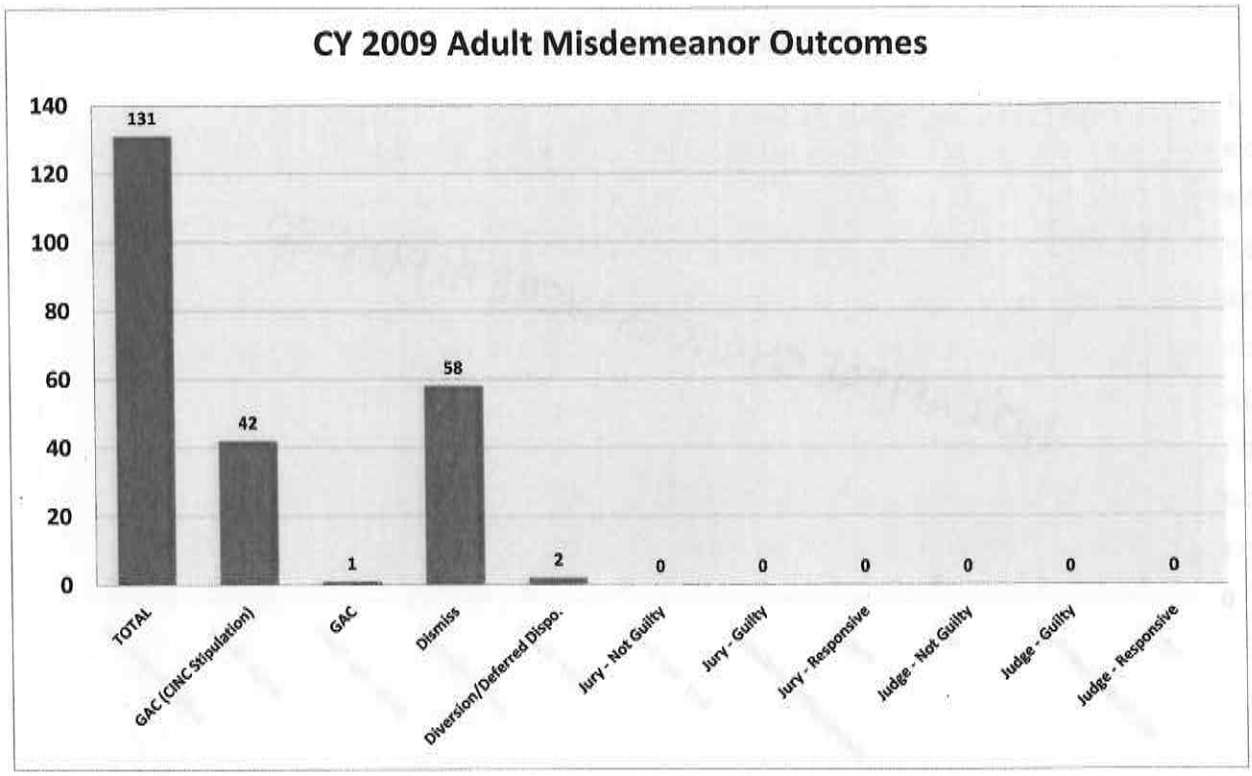

CY 2009 FINS Outcomes
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
0
0
2
2
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

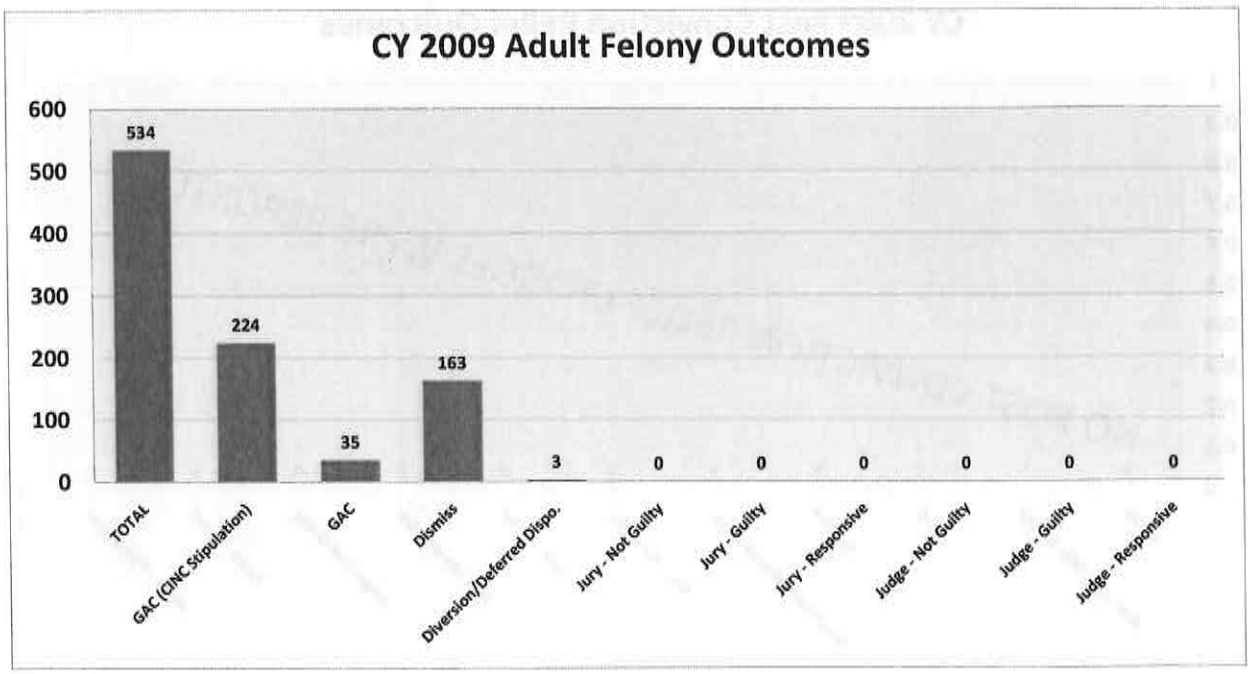

CY 2009 Delinquency Misdemeanor-Grade Outcomes
18
16
14
12
10
8
6
4
2
0
7
11
0
16
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

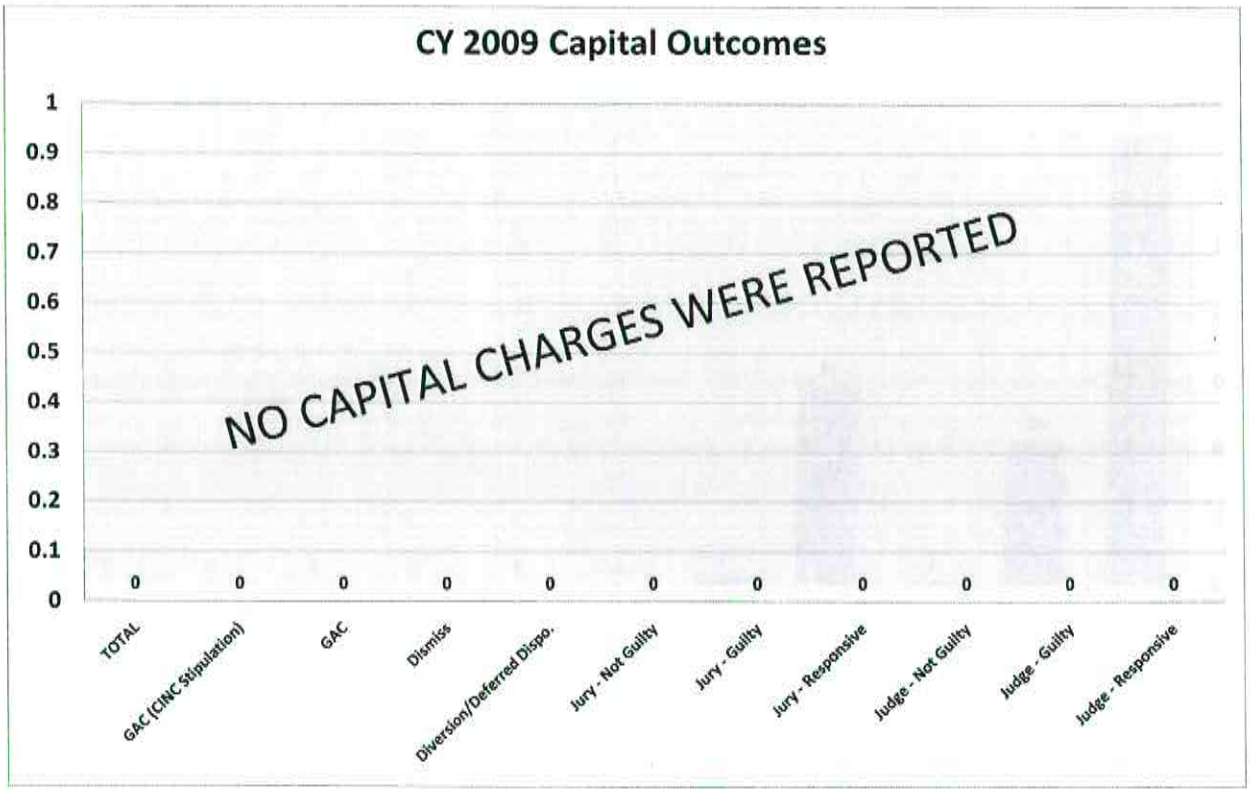

CY 2009 Delinquency Felony-Grade Outcomes
16
14
12
10
8
6
4
2
0
15
13
3
5
1
0
0
0
0
1
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

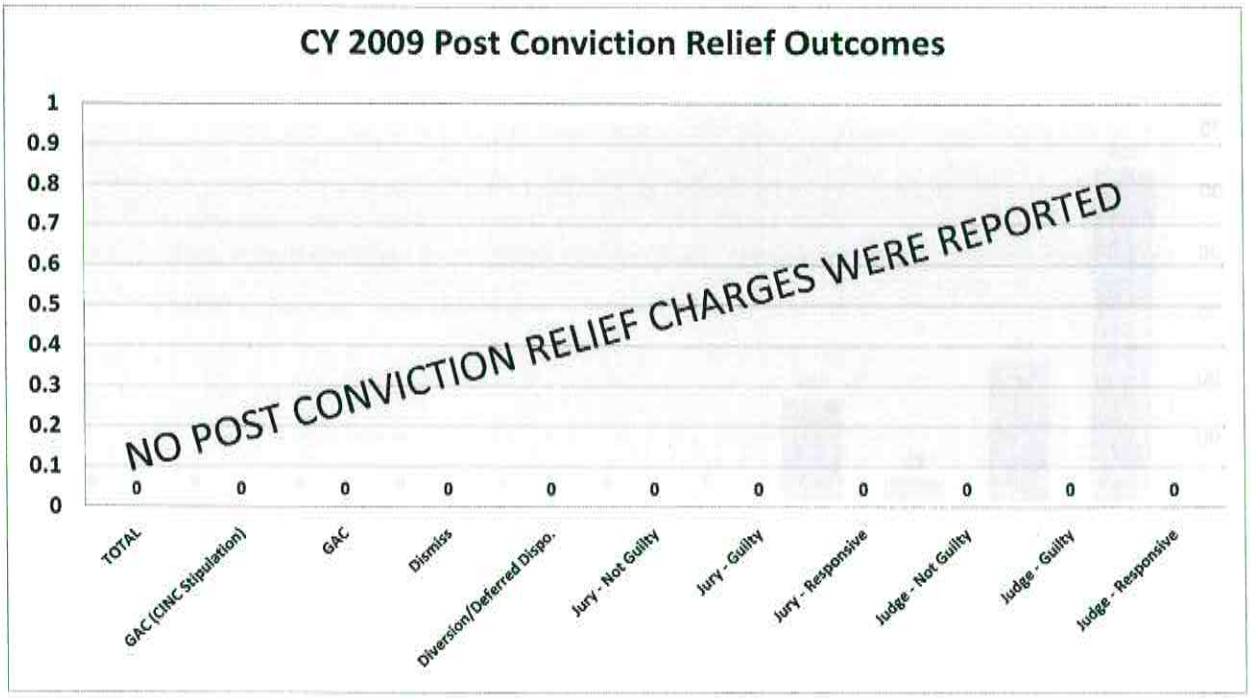

CY 2009 Revocation Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
1
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO OTHER CHARGES WERE REPORTED
0
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
140
120
100
80
60
40
20
0
131
42
1
58
2
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
600
500
400
300
200
100
0
534
224
35
163
3
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
NO CAPITAL CHARGES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
NO POST CONVICTION RELIEF CHARGES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	35	Year>>>	CY 2009
Submitted by (name)>>>	Robert L. Kennedy		

Total Current Annual Revenue and Expenditure Budget

Revenues	$177,362	Expenditures	$177,317

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$60,630	34.89
Federal Revenue	$0	0.00
Grant/Other Revenue	$0	0.00
Other Local Revenue:		
Court Fees/Costs Assessed	$98,226	56.52
Bond Fees and Forfeitures	$0	0.00
Department of Corrections	$0	0.00
Donations	$0	0.00
Interest Revenue	$742	0.43
Application Fees	$858	0.49
Police Jury	$0	0.00
Sheriff's Fees	$0	0.00
Reimbursements/Attorney Fees	$13,334	7.67
Miscellaneous	$0	0.00
Totals	$173,790	100.00

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$102,340	53.88
Hospitalization and Disability Insurance	$0	0.00
Retirement	$0	0.00
Payroll Taxes	$1,739	0.92
Accrued Leave	$42	0.02
Workers' Compensation	$0	0.00
Malpractice Insurance	$0	0.00
Auto/Physical Liability Insurance	$0	0.00
Audit/Accounting Expense	$1,178	0.62
Contract Clerical	$869	0.46
Expert Witness	$0	0.00
Investigators	$0	0.00
Capital Representation	$0	0.00
Conflict	$4,600	2.42
Contract - Juvenile Attorneys	$0	0.00
Misdemeanor Attorney Contracts	$0	0.00
Contract Attorneys - all other	$75,782	39.90
Building Lease/Rent	$0	0.00
Office Repair and Maintenance	$0	0.00
IT/Technical Support	$694	0.37
Major Acquisitions	$0	0.00
Equipment Lease/Rent	$0	0.00
Telephone/Utilities/Postage/Internet	$954	0.50
Office Supplies	$502	0.26
Parking/Auto Tolls	$0	0.00
Advertisements	$0	0.00
Travel/Lodging/Per Diem/Mileage	$0	0.00
Dues and Seminars	$960	0.51
Law Library/Journals/Subscriptions	$129	0.07
Other Operating Expenses	$0	0.00
Miscellaneous	$135	0.07
Totals	$189,924	100.00

Explain:

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys		1	25	No
# Contract Attorneys		2	60	No
# Investigators				
# Social Workers				
# Clerical/Admin Asst.		1	30	No
# Office Managers				
# Other Employees*				

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Annualized	
Highest Staff/Contract Atty Salary	$70,080.00
Lowest Staff/Contract Atty. Salary	$40,500.00
Is your system Staff, Contract or Mixed?	Mixed

Attys. with part time practice	
No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

BALANCE SHEET INFORMATION	Dec. 31, 2009
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$15,333
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$0
Accts. Receivable (Due In 30 Days)	$0
Accts. Payable (Due In 30 Days)	$75
Total	$15,258

Juvenile Representation Estimate
$35,040

Cash portion that is unearned or reserved for other purposes

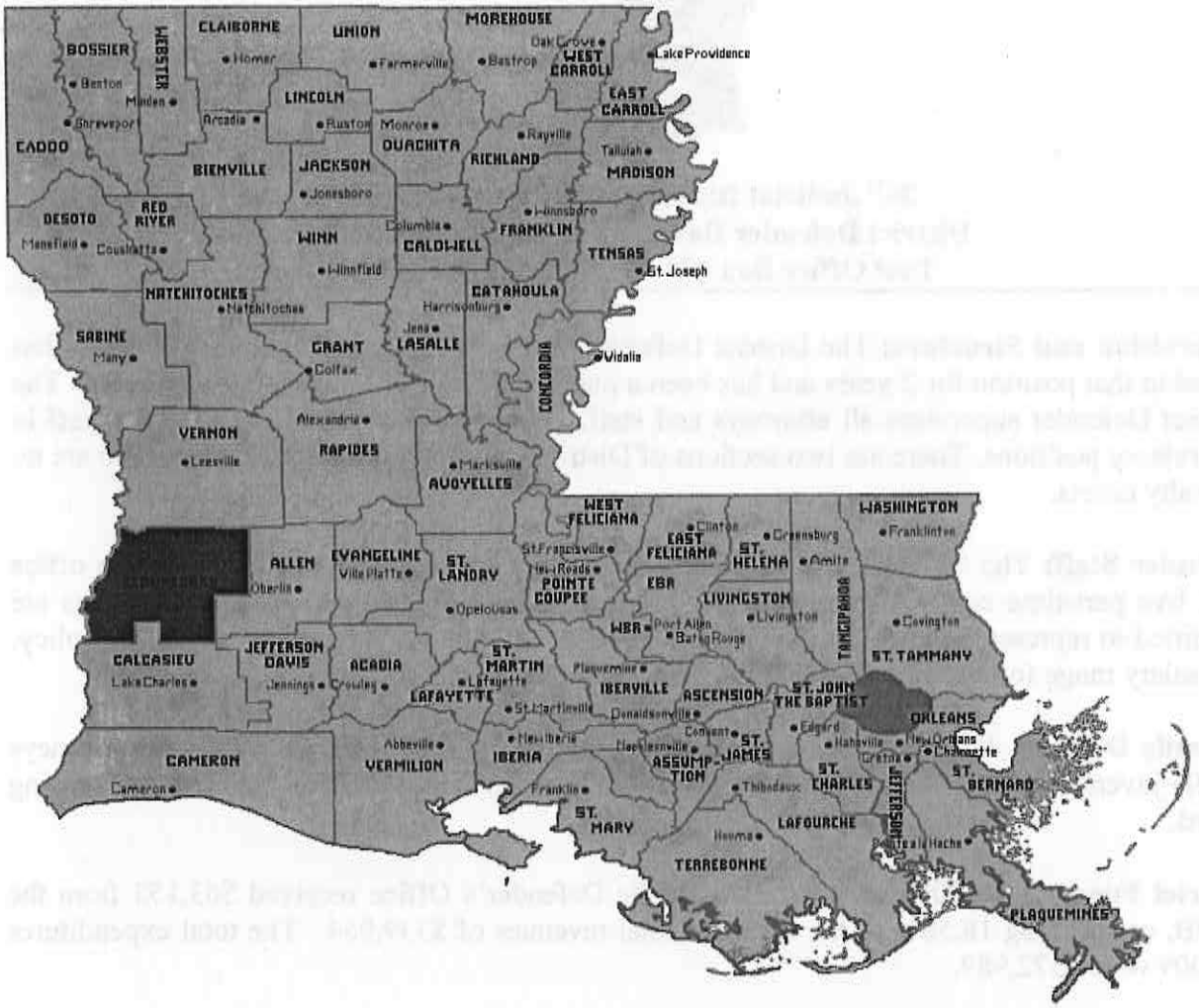
$9,550-EW Fund, $3,048-IT Fund, $34,425-Investigator Fund

*Unearned State Revenue is cash received from the State which is for use in future months

APPROVED:

Robert L. Kennedy — District Defender

12-31-09 — Date



The 36th JDC Public Defender's Office

Beauregard (DeRidder)

District Defender: David L. Wallace
518 N. Pine Street
DeRidder, LA 70634
(337) 462-8891

36th Judicial District • Beauregard Parish
District Defender David Wallace • (337) 462-8891
Post Office Box 489 • DeRidder, LA • 70634

Supervision and Structure: The District Defender in the 36th JDC is David Wallace, who has served in that position for 2 years and has been a public defender in Louisiana for 26 years. The District Defender supervises all attorneys and staff. There is no adjusted caseload for staff in supervisory positions. There are two sections of District Court and no City Courts. There are no specialty courts.

Defender Staff: The 36th JDC Public Defender's Office is a contract public defender's office with five part-time contract attorneys. All attorneys handle all types of cases. Attorneys are permitted to represent clients in private criminal cases without any restrictions via office policy. The salary range for attorneys is $43,149 - $67,000.

Juvenile Defense: Juvenile cases are heard by District Judges in the 36th JDC. All attorneys handle juvenile cases. Beauregard Parish does not have an active Children and Youth Planning Board.

District Funding: In 2009, the 36th JDC Public Defender's Office received $63,153 from the LPDB, constituting 18.58% of the district's total revenues of $339,954. The total expenditures in 2009 were $372,989.

Appointment of Counsel: In the 36th JDC, the judge makes the determination of indigence. Clients are appointed a public defender within 72-hours of arrest. Clients are appointed to the office, not to a specific attorney. Adult clients are usually held in facilities within Beauregard Parish, though occasionally are held out of district. Juvenile clients are held in Beauregard Parish.

Fees: The 36th JDC Public Defender's Office collects the statutory $40 fee for clients ($5,960). The Court will sometimes assess a fee to be paid to the Public Defender Office ($15,009).

Caseload: The 36th JDC Public Defender's Office reported handling 332 cases in 2009. Of those, 28 involved juvenile matters, including 22 Child in Need of Care representations.

THE 36TH JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	Beauregard - DeRidder
Population:	32,986
Juvenile Population (in Public Schools)	6,145
District Defender	David L. Wallace
Years as District (or Chief) Defender	15 months
Years of Public Defense	25 yrs.
Office Manager	Rosie Kolarik
Primary Office Street Address	518 North Pine Street
City	DeRidder
ZIP	70634
Primary Phone	337-462-8891
Primary Mailing Address	PO Box 489, DeRidder, 70634
Primary Email Contact	wnblawoffice@bellsouth.net
Primary Emergency Contact	David L. Wallace
Primary Emergency Phone	337-462-0473 office
Secondary Emergency Contact	337-462-8891 office
Secondary Emergency Phone	337-462-2144 office
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A
Other District Office Contact Personnel (Primary Only)	N/A
Name of Owner(s) of Office	David L. Wallace
Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	300.00 Month (Utilities Only)

Courts and Locations	36th Judicial District Court, Divisions A&B, P.O. Box 1148, DeRidder, 70634
Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	2- Division A - Judge Martha A. O'Neal Division B - Judge C. Kerry Anderson Judges rotate on a monthly basis between civil and criminal cases.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	The Beauregard Parish Public Defender's Office is appointed to each indigent defendant then an individual attorney is assigned to said defendant for the instant charges.
Name of Adult Detention Facilities in this District	Beauregard Parish Jail; 412 Bolivar Bishop Drive, DeRidder, LA 70634
Name of Adult Detention Facilities Outside the District Which Hold Clients	Avoyelles-Simmesport Women's Detention Ctr.Simmesport, LA- Parish females are often housed here due to overcrowding.
Name of Juvenile Detention Facilities in this District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Youth Center 3565 Highway 71 Coushatta, LA and Calcasieu Parish Juvenile Detention Center
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If	This causes lack of access to clients.
District Attorney	David W. Burton
Chief Judge of Criminal District Court	Martha Ann O'Neal
Juvenile Court Judges (specify District of City Court)	Same as above
Drug Court Judges	Same as above
Mental Health Court Judges	Same as above
Other Specialty Court	None
Name of Specialty and brief Description:	
Indigency Determined by Whom and How?	Judge, based upon application completed by defendant and interview conducted by Judge.
When is Assignment/Appointment of Counsel Made?	Judge assigns PDO within 72 hours,at Arraignment or other court hearing.
Client Assigned by Whom and How?	PDO assigns client's counsel based upon a rotation of attorney's, division, and case type

Initial Client Intake Conducted by Whom? (Name and Title)	Cathy Lopez
Does this District Use an Intake Form? (If so, please attach to hard copy)	Yes
Brief Explanation of Intake Process	Application completed by client, $40 fee paid to Ms. Lopez if client has it or Judge don't waive the fee. Application is then presented to the Judge who interviews the client, determines indigency and amount of fees to be paid to the PDO.
Does the Office Collect the $40 Fee	Yes
If $40 Fee is Not Always Collected, Explain Basis for Waiver	If client does not have the funds at time of interview, is incarcerated, or Judge waives fee.
Total Fees Collected in 2009	$5,960.00 Application Fees and $15,009.28 Court Ordered Fees collected
Formula for determining the reduced rate charged if client is able to make partial payment	Determined by District Judge
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	To be determined.
Grant Monies for Technology Currently Unencumbered or Unexpended	No
Private Practice Policy	Permitted - yes; Criminal Practice - yes; Private Practice Policy - yes.
Primary Immediate Needs	Funding for experts and expenses
Immediate Critical Issue Areas	Funding
Long-Term Critical Issue Areas	Funding
Please List All New Hires in 2009 (Name and Title)	Shirley Taylor, Clerical
2009 Media Coverage and/or Major Accomplishments	None
Number of Expected New Attorney Hires in 2010	None

Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	No
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	Director, Individual Attorneys, Support Staff
Any Policy for Workload Reduction for Supervisory Staff	None
Medical Benefits for Any Staff	None
Regular meetings for Any Staff	None regular, meetings held as needed

STAFF DIRECTORY:	CONTACT INFORMATION
Part-Time/Contract Attorneys	
Tony A. Bennett (Fe, Mi, Ju/both, FINS, Cinc/both)	337-463-8042; tonybennett112@bellsouth.net
Mitchel M. Evans, II (Fe, Mi, Ju/both, FINS, Cinc/both)	337-462-5225; mevansii@bellsouth.net
Charles A. Jones, III (Cap, Fe, Mi, Ju/both, FINS, Cinc/both)	337-463-5532; samjonesiiiattny@yahoo.com
Leslie Leavoy, Jr. (Fe, Mi, Ju/both, FINS, Cinc/both)	337-462-6051; lesleavoy@suddenlinkmail.com
David L. Wallace (Fe, Mi,Ju/both, FINS, Cinc/both)	337-462-0473; wnblawoffice@bellsouth.net
Non-Attorneys, Contractors and Other Staff	
Paul Lopez, Investigator	337-463-4700; paul_lopez@bellsouth.net
Cathy Lopez, Investigator	337-463-4700; catlop59@yahoo.com
Rosie Kolarik, Financial	337-462-2144; rosie_kolarik@yahoo.com
Shirley Taylor, Clerical	337-462-8891; shirleymtaylor@yahoo.com

2009 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.

Shirley Taylor
Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
__Windows Vista
__Windows Server 2000/2003/2008
_X_Windows XP
__Mac OSX

Productivity Suites Used:
_X_Microsoft Office 2007 (Word, Excel, etc.)
__Microsoft Office 2003
__Previous Microsoft Office version
__Corel Word Perfect
__Other

Internet Browsers Used:
__Internet Explorer 6
_X_Internet Explorer 7 or 8
__Firefox
__Other

HARDWARE:
Please enter the number of
devices in your inventory

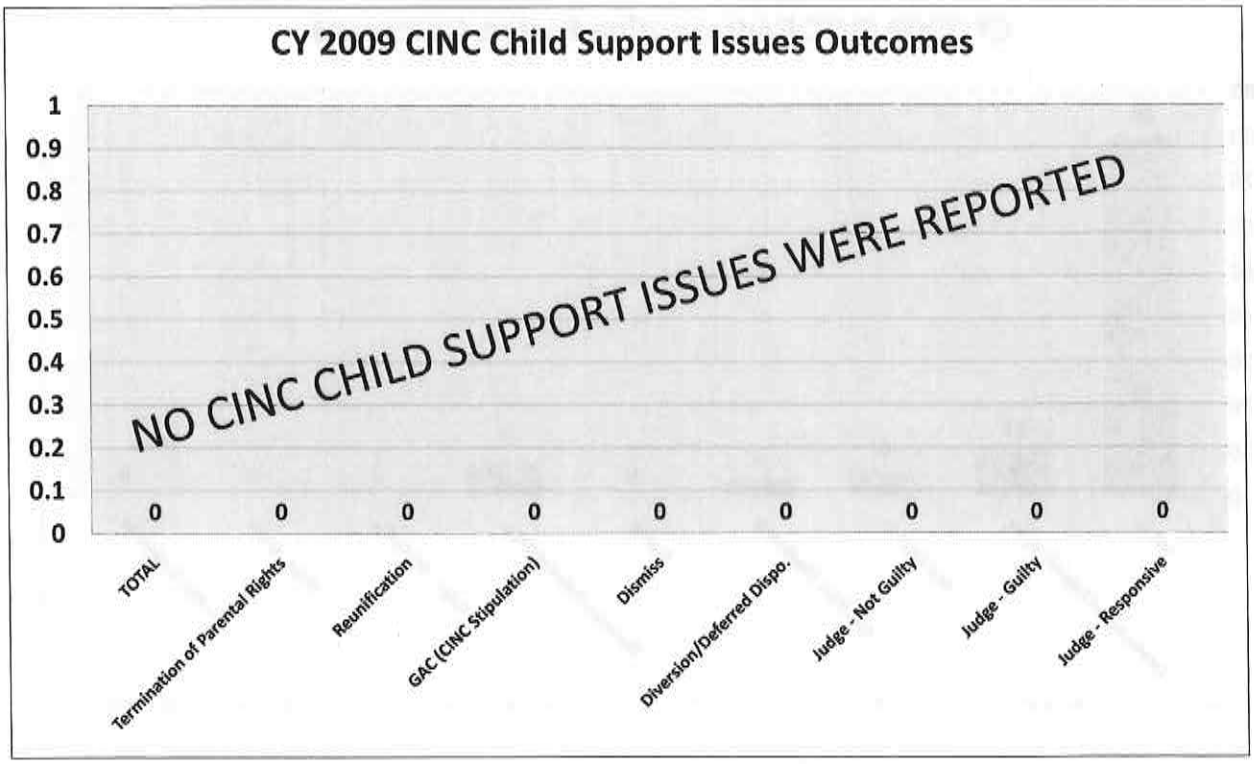
_1_Desktop PCs
___Laptops
___Video Cameras
___Digital Cameras
___Video Conferencing Systems
_1_B&W Laser Printers
___Color Printers
___Wireless Cards

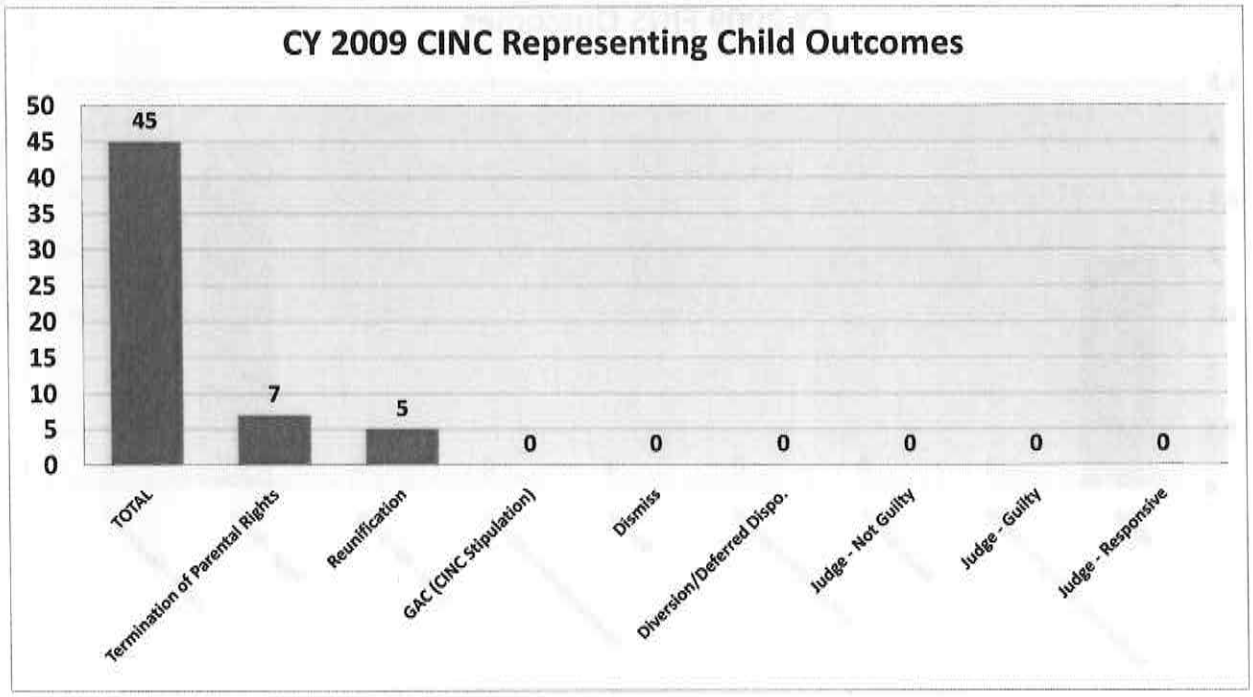
INTERNET SERVICES:
____Dialup __X_Broadband ____No Internet Connection
Connection Speed: Fast Access Business 6.0
Provider Name: A. T. & T.
Email Provider: bellsouth.net

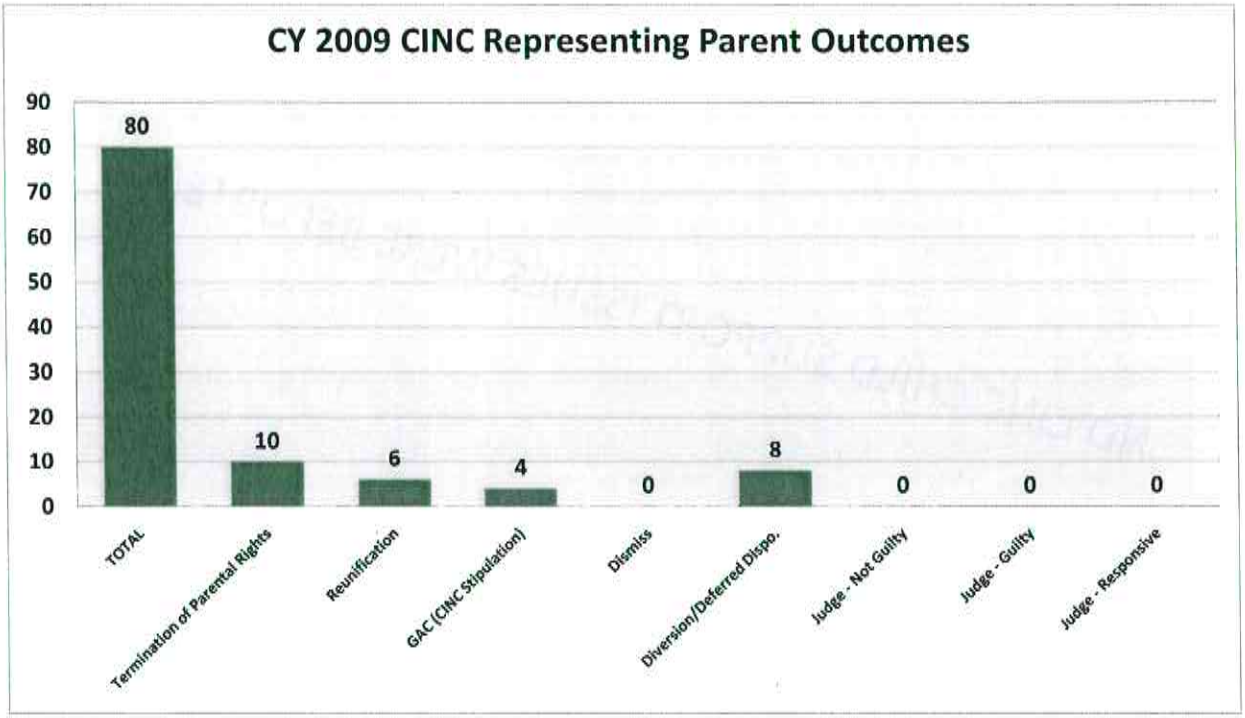
Please list any software or computer equipment in which you need training:

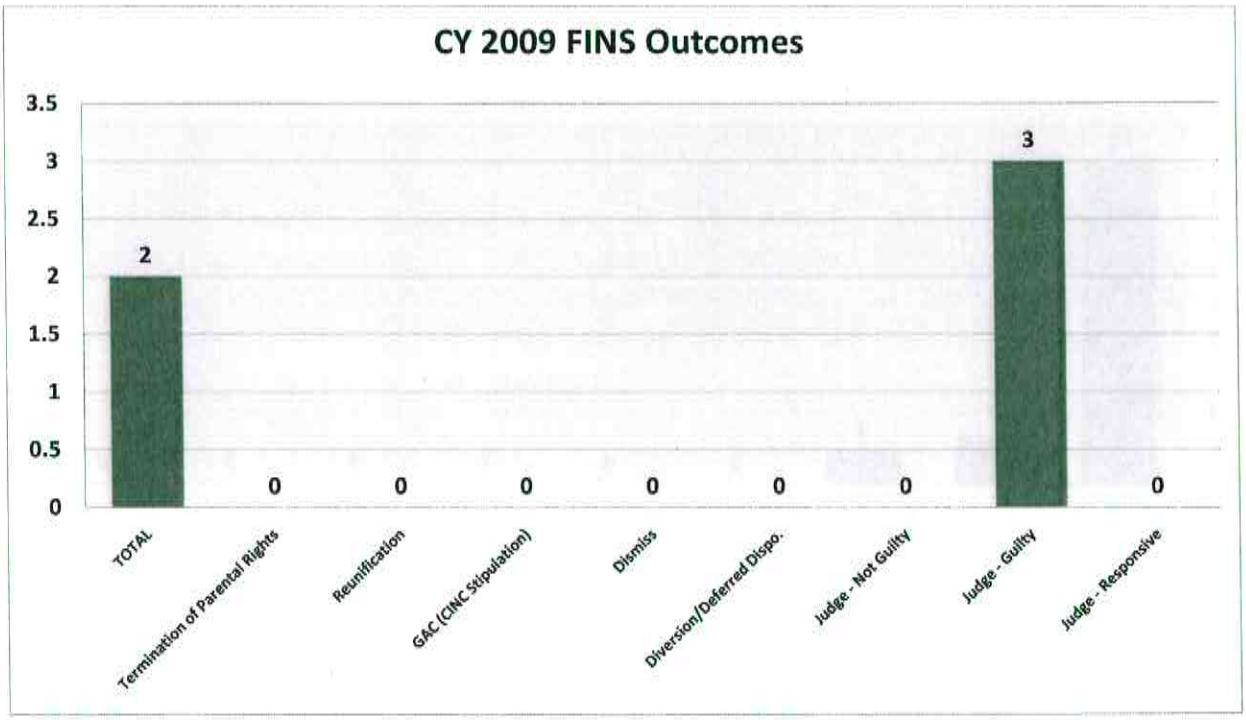
36th District Caseload Report

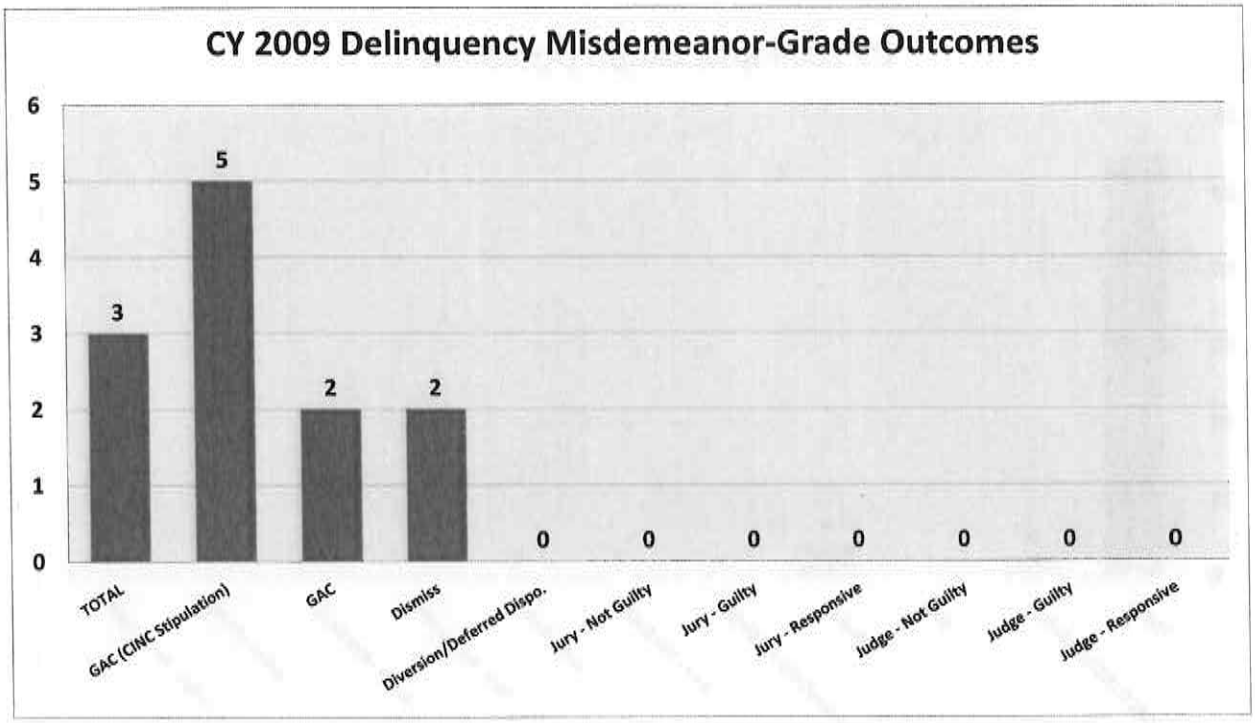
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	45	7	5	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Parent	80	10	6	4	N/A	0	8	N/A	N/A	N/A	0	0	0
FINS	2	0	0	0	N/A	0	0	N/A	N/A	N/A	0	3	0
Delinquency Misdemeanor-grade	3	N/A	N/A	5	2	2	0	0	0	0	0	0	0
Delinquency Felony-Grade	16	N/A	N/A	7	1	1	0	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	110	N/A	N/A	5	0	8	0	0	0	0	0	0	0
Other cases (DWI, Extraditions, etc.)	3	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Adult Misdemeanor	687	N/A	N/A	341	30	255	0	0	0	0	0	0	0
Adult Felony	486	N/A	N/A	172	42	137	0	4	8	0	0	0	0
Capital	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Post Conviction Relief	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0

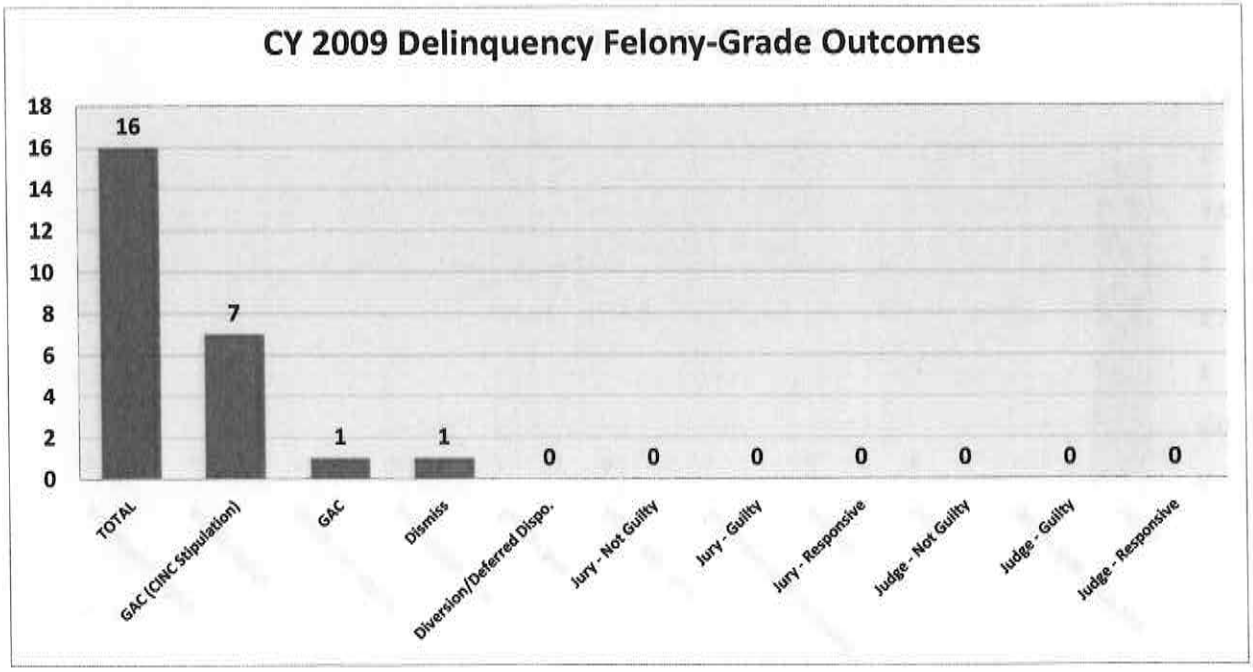

CY 2009 CINC Child Support Issues Outcomes
NO CINC CHILD SUPPORT ISSUES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

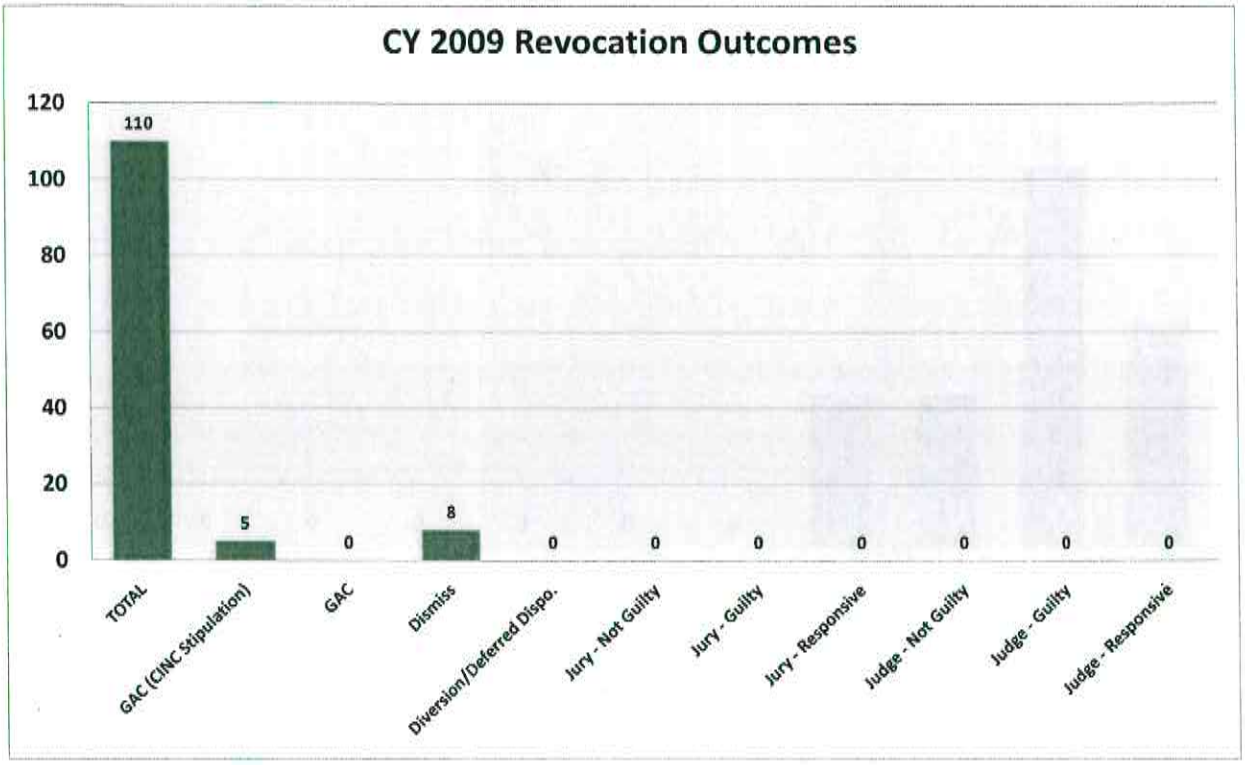

CY 2009 CINC Representing Child Outcomes
50
45
40
35
30
25
20
15
10
5
0
45
7
5
0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

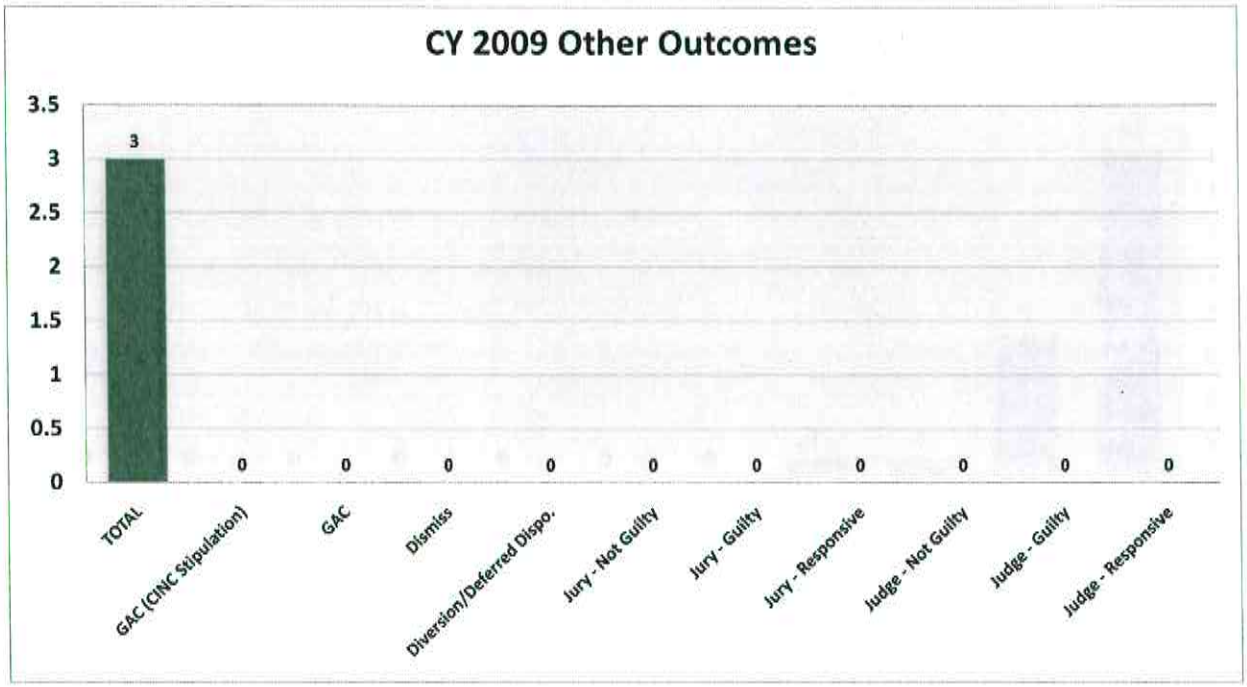

CY 2009 CINC Representing Parent Outcomes
90
80
70
60
50
40
30
20
10
0
80
10
6
4
0
8
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

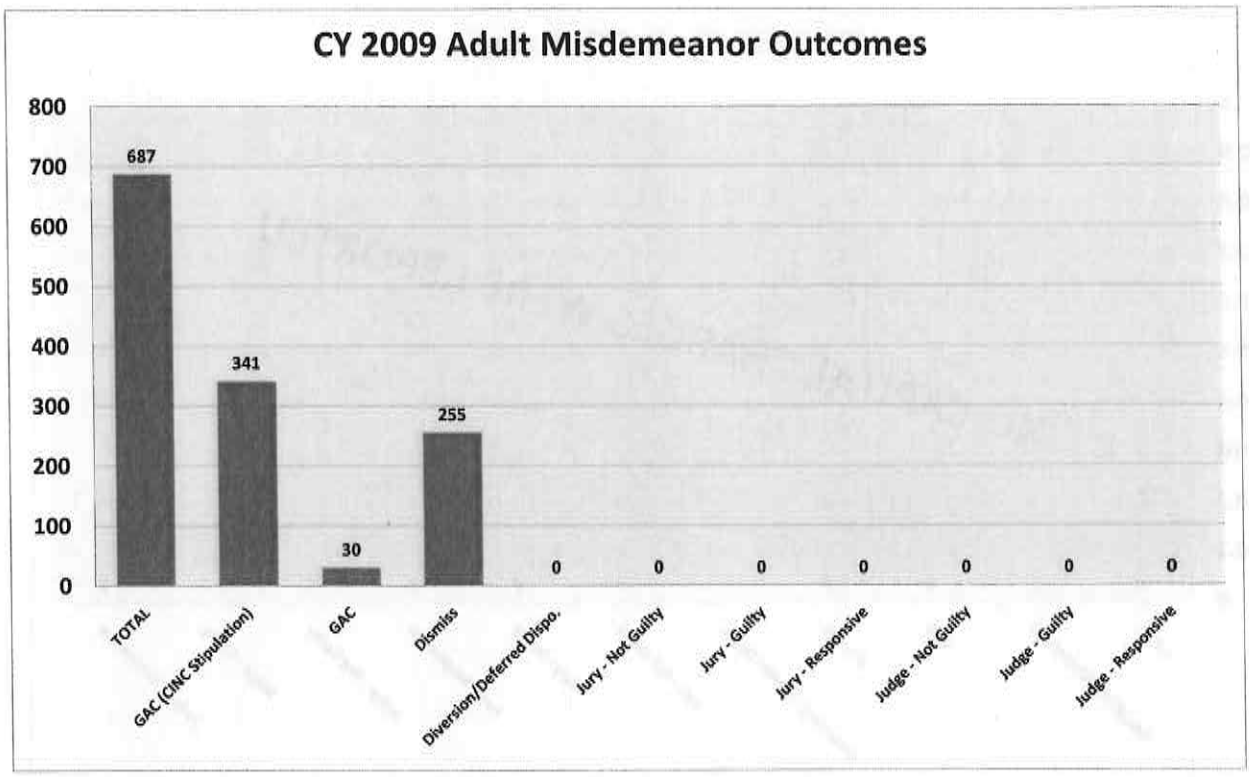

CY 2009 FINS Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
2
0
0
0
0
0
0
3
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

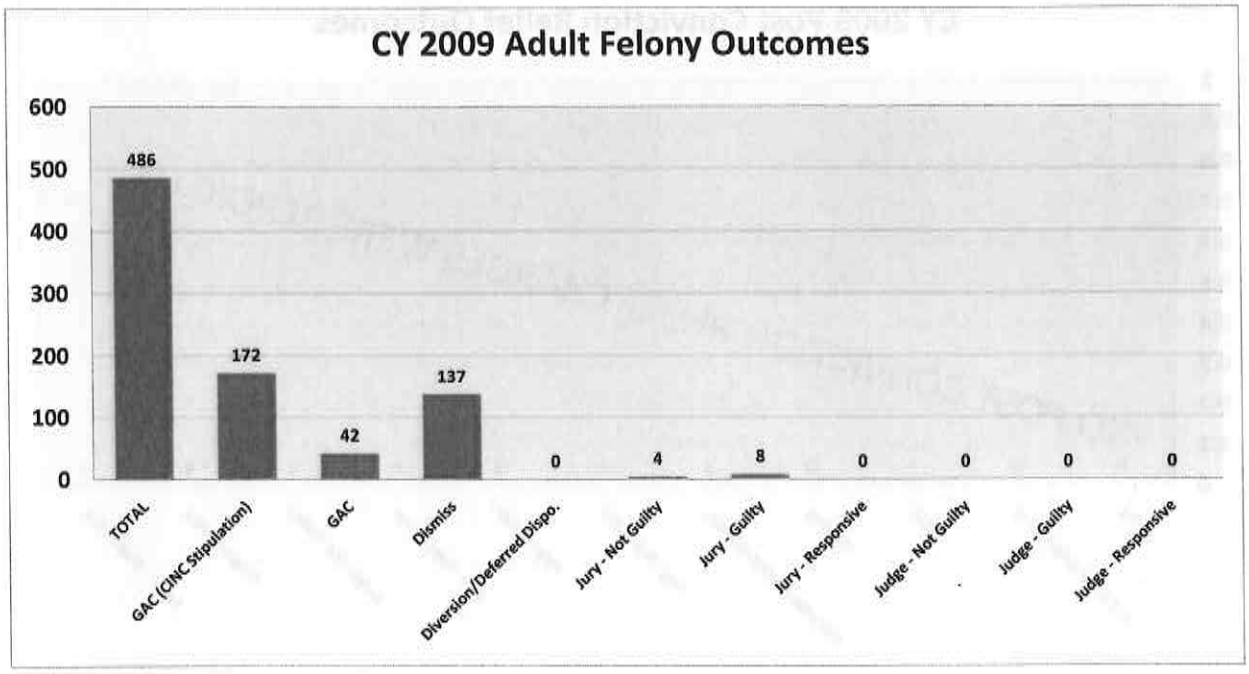

CY 2009 Delinquency Misdemeanor-Grade Outcomes
6
5
4
3
2
1
0
3
5
2
2
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

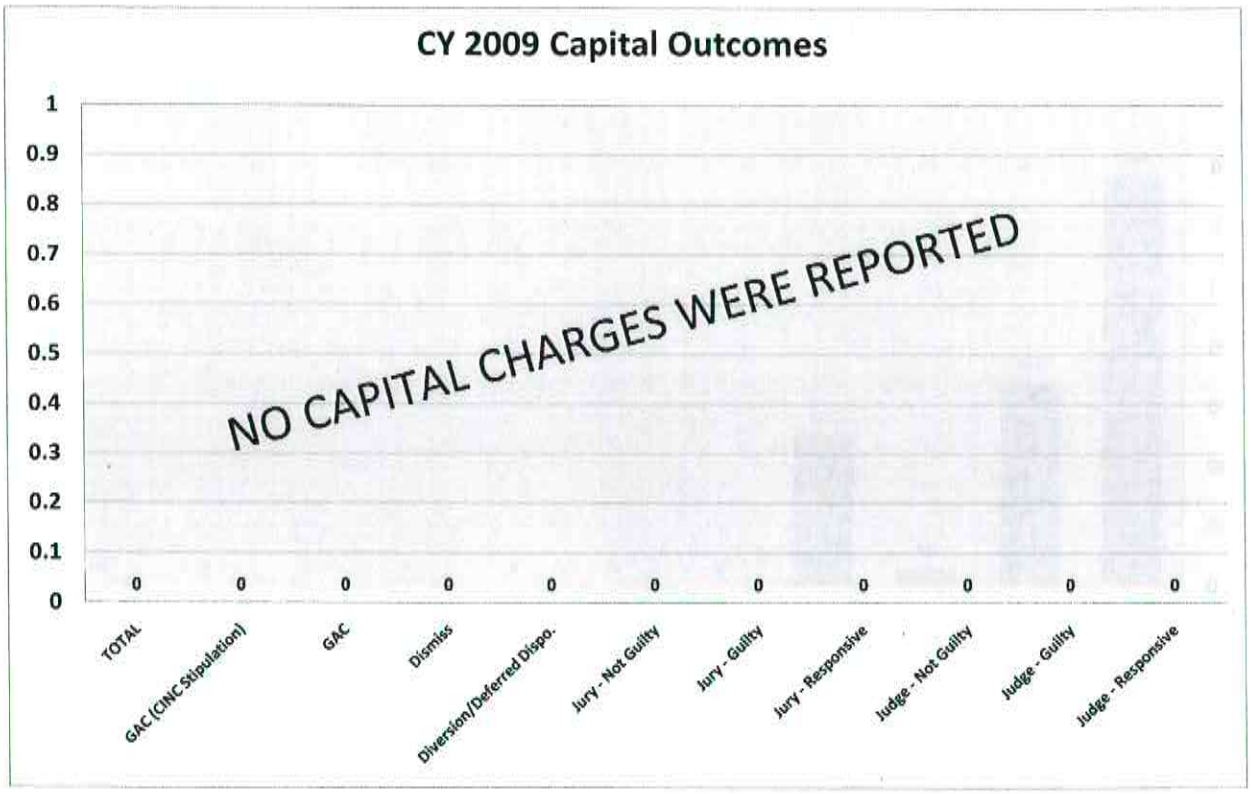

CY 2009 Delinquency Felony-Grade Outcomes
18
16
14
12
10
8
6
4
2
0
16
7
1
1
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

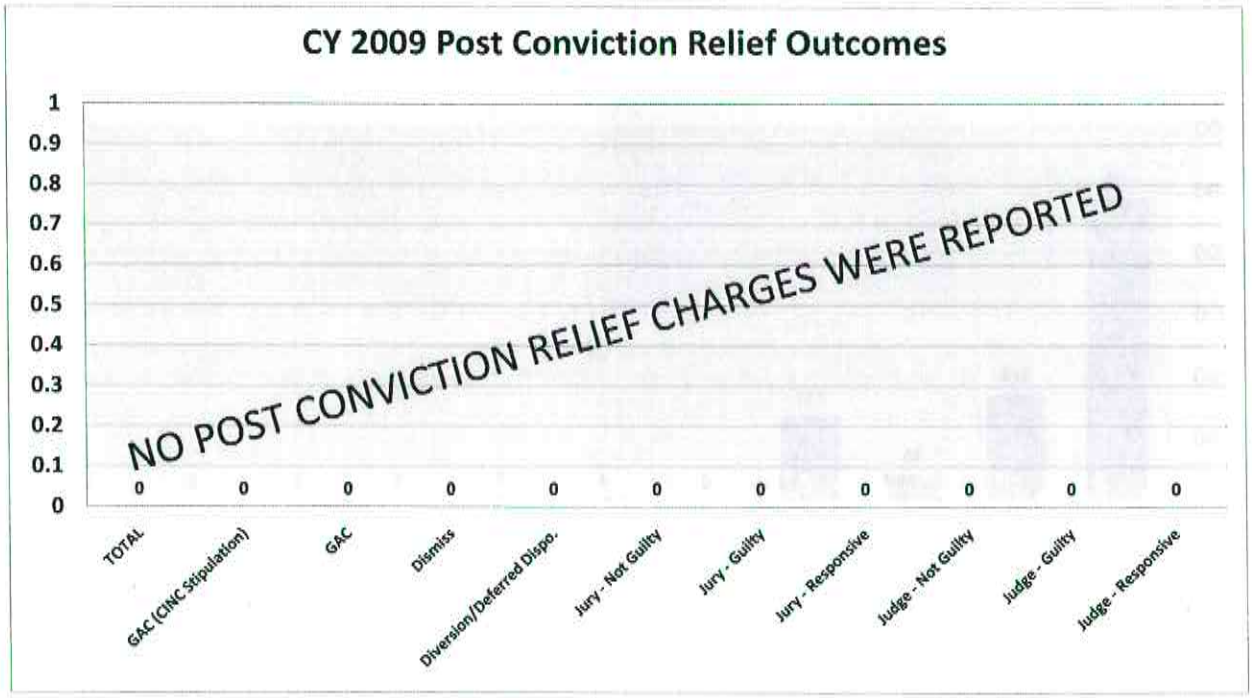

CY 2009 Revocation Outcomes
120
100
80
60
40
20
0
110
5
0
8
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
800
700
600
500
400
300
200
100
0
687
341
30
255
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
600
500
400
300
200
100
0
486
172
42
137
0
4
8
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
NO CAPITAL CHARGES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
NO POST CONVICTION RELIEF CHARGES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	36	Year>>>	CY 2009
Submitted by (name)>>>	David L. Wallace		

Total Current Annual Revenue and Expenditure Budget

Revenues	$368,887	Expenditures	$369,000

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$63,153	18.58
Federal Revenue	$0	0.00
Grant/Other Revenue	$0	0.00
Other Local Revenue:		
Court Fees/Costs Assessed	$9,873	2.90
Bond Fees and Forfeitures	$31,433	9.25
Department of Corrections	$0	0.00
Donations	$0	0.00
Interest Revenue	$2,480	0.73
Application Fees	$19,717	5.80
Police Jury	$0	0.00
Sheriff's Fees	$203,809	59.95
Reimbursements/Attorney Fees	$9,062	2.67
Miscellaneous	$427	0.13
Totals	$339,954	100.00

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$184,067	49.35
Hospitalization and Disability Insurance	$0	0.00
Retirement	$0	0.00
Payroll Taxes	$0	0.00
Accrued Leave	$0	0.00
Workers' Compensation	$0	0.00
Malpractice Insurance	$0	0.00
Auto/Physical Liability Insurance	$0	0.00
Audit/Accounting Expense	$4,750	1.27
Contract Clerical	$8,920	2.39
Expert Witness	$12,158	3.26
Investigators	$19,889	5.33
Capital Representation	$0	0.00
Conflict	$0	0.00
Contract - Juvenile Attorneys	$0	0.00
Misdemeanor Attorney Contracts	$0	0.00
Contract Attorneys - all other	$129,503	34.72
Building Lease/Rent	$0	0.00
Office Repair and Maintenance	$0	0.00
IT/Technical Support	$0	0.00
Major Acquisitions	$1,500	0.40
Equipment Lease/Rent	$0	0.00
Telephone/Utilities/Postage/Internet	$799	0.21
Office Supplies	$765	0.21
Parking/Auto Tolls	$0	0.00
Advertisements	$0	0.00
Travel/Lodging/Per Diem/Mileage	$618	0.17
Dues and Seminars	$1,406	0.38
Law Library/Journals/Subscriptions	$8,442	2.26
Other Operating Expenses	$0	0.00
Miscellaneous	$172	0.05
Totals	$372,989	100.00

Explain:

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys				
# Contract Attorneys		5	24	No
# Investigators		2	15	No
# Social Workers				
# Clerical/Admin Asst.		1	20	No
# Office Managers		1	10	No
# Other Employees*				

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Annualized	
Highest Staff/Contract Atty Salary	$60,000.00
Lowest Staff/Contract Atty. Salary	$60,000.00
Is your system Staff, Contract or Mixed?	Contract

Attys. with part time practice	
No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

BALANCE SHEET INFORMATION	Dec. 31, 2009
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$169,284
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$73,782
Accts. Receivable (Due in 30 Days)	$0
Accts. Payable (Due in 30 Days)	$0
Total	$243,066

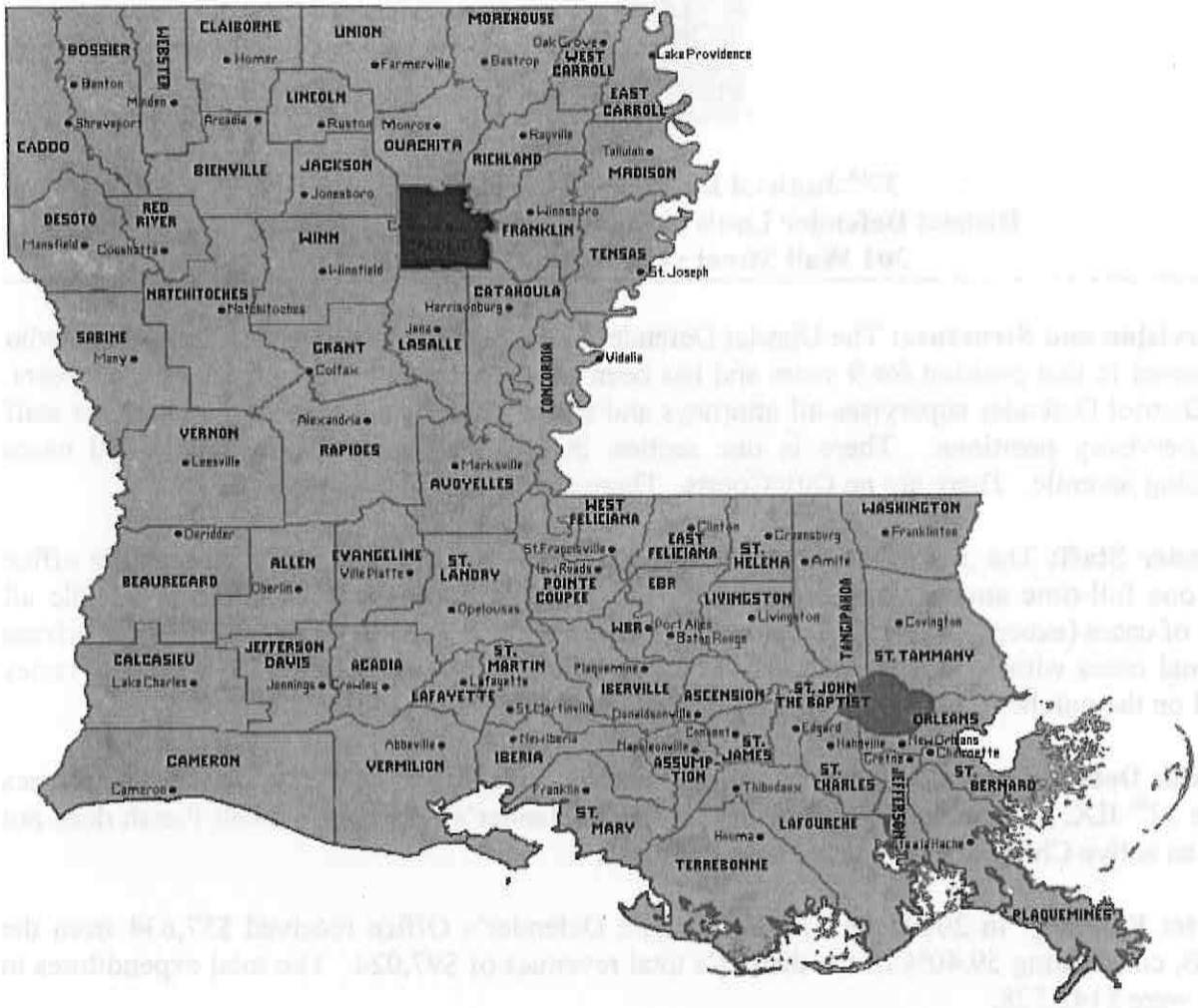
Juvenile Representation Estimate
$0

Cash portion that is unearned or reserved for other purposes
0

APPROVED:

David L. Wallace	12-31-09
District Defender	Date

*Unearned State Revenue is cash received from the State which is for use in future months



The 37th JDC Public Defender's Office

Caldwell (Columbia)

District Defender: Louis Champagne
301 Wall Street
Columbia, LA 71418
(318) 649-2626

37th Judicial District • Caldwell Parish
District Defender Louis V. Champagne • (318) 649-2626
301 Wall Street • Columbia, LA • 71418

Supervision and Structure: The District Defender in the 37th JDC is Louis V. Champagne, who has served in that position for 9 years and has been a public defender in Louisiana for 13 years. The District Defender supervises all attorneys and staff. There is no adjusted caseload for staff in supervisory positions. There is one section in District Court, which handles all cases including juvenile. There are no City Courts. There are no specialty courts.

Defender Staff: The 37th JDC Public Defender's Office is a contract public defender's office with one full-time attorney and several part-time contract attorneys. All attorneys handle all types of cases (except juvenile, see below). Attorneys are permitted to represent clients in private criminal cases without any restrictions via office policy. The salary range for attorneys varies based on the number of cases handled, with the District Defender earning $88,500.

Juvenile Defense: Juvenile cases are heard by District Judges in the 37th JDC. All juvenile cases in the 37th JDC are handled by the 4th JDC Public Defender's Office. Caldwell Parish does not have an active Children and Youth Planning Board.

District Funding: In 2009, the 37th JDC Public Defender's Office received $57,634 from the LPDB, constituting 59.40% of the district's total revenues of $97,024. The total expenditures in 2009 were $142,528.

Appointment of Counsel: In the 37th JDC, the Public Defender's Office makes the determination of indigence. Clients are appointed a public defender at the time charges are filed. Clients are appointed to the office, not to a specific attorney. Adult clients are usually held in facilities within Caldwell Parish, though occasionally are held out of district. Juvenile clients are held in Ouachita Parish.

Fees: The 37th JDC Public Defender's Office collects the statutory $40 fee for clients. The court does order some defendants to make partial reimbursements that the office makes a diligent effort to collect.

Caseload: The 37th JDC Public Defender's Office reported handling 635 cases in 2009. Of those, none involved juvenile matters, including no Child in Need of Care representations.

THE 37TH JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	Caldwell - Columbia	
Population:		10,560
Juvenile Population (in Public Schools)		1,779
District Defender	Louis Champagne	
Years as District (or Chief) Defender		9
Years of Public Defense		13
Office Manager	Michelle Hutto	
Primary Office Street Address		
	301 Wall Street	
City	Columbia	
ZIP	71418	
Primary Phone:		
Primary Mailing Address:	P.O. Box 1029, Columbia, 71418	
Primary Email Contact:	lchamp050@aol.com	
Primary Emergency Contact		
	Louis Champagne	
Primary Emergency Phone	318-649-2626; Fax: 318-649-0212	
Secondary Emergency Contact		
Secondary Emergency Phone		
Other District Office(s) Physical and Mailing Addresses and Phone Numbers:		
Other District Office Contact Personnel (Primary Only)		
Name of Owner(s) of Office(s)		

Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	
Courts and Locations	
	37th Judicial District Court, Columbia
Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	301 Wall Street, Columbia, 71418. No.
Name of Owner of Office	Louis Champagne owns 1/2 of the office building and the Estate of Governor JohnJ. McKeithen, oens 1/2 of the office building. IDB doesn't pay any rent, utitlitesj, or any other office expenses at this time.
Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Mixed Delivery
Name of Adult Detention Facilities in this District	Caldwell Correctional Center - Men
Name of Adult Detention Facilities Outside the District Which Hold Clients	Richand & Franklin - Women
Name of Juvenile Detention Facilities in this District	
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Green Oaks - Ouachita Parish
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	No
District Attorney	Mark McKee (took office in January 2009)
Chief Judge of Criminal District Court	Don C. Burns
Juvenile Court Judges (specify District of City Court)	Don Burns
Drug Court Judges	Don Burns
Mental Health Court Judges	Don Burns
Other Specialty Court	No.
Name of Specialty and brief Description:	

Indigency Determined by Whom and How?	Chief Defender, information from application
When is Assignment/Appointment of Counsel Made?	Time charges are filed
Client Assigned by Whom and How?	Chief Defender
Initial Client Intake Conducted by Whom? (Name and Title)	Michelle Hutto or Billy Varnell
Does this District Use an Intake Form? (If so, please attach to hard copy)	
Brief Explanation of Intake Process	Billy Varnell handles all investigation and some intake. Michelle Hutto handles all intake and interviews with female prisoners.
Does the Office Collect the $40 Fee	Yes
If $40 Fee is Not Always Collected, Explain	
Basis for Waiver	
Total Fees Collected in 2009	
Formula for determining the reduced rate charged if client is able to make partial payment	If ordered by the Judge - after a hearing to determine how much the defendant can afford. The Judge usually determines the amount owed to IDB.
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	
Equipment or Technical Training Requested	None at this time
Grant Monies for Technology Currently Unencumbered or Unexpended	None
Private Practice Policy	IDB attorneys can have a private practice but must devote majority of their time to IDB based on caseload.
Primary Immediate Needs	
Immediate Critical Issue Areas	None

Long-Term Critical Issue Areas	Having enough funding to provide quality IDB defense.
Please List All New Hires in 2009 (Name and Title)	Ashley P. Thomas - Attorney
2009 Media Coverage and/or Major Accomplishments	All court proceedings are reported in the local newspaper.
Number of Expected New Attorney Hires in 2010	1
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	Yes, Louis provideds training on Motions, Trials, and all other aspects of legal representation.
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	Louis meets with attorneys and staff on a daily basis to discuss status of cases and review work product.
Any Policy for Workload Reduction for Supervisory Staff	Not at this time
Medical Benefits for Any Staff	NO
Regular meetings for Any Staff	Yes, meet on weekly basis

PART-TIME/CONTRACT ATTORNEYS	CONTACT INFORMATION
Dina F. Domangue (Cap, Fe, Mi, Ju/both, FINS, CINC)	318-649-2626; dfdomangue@yahoo.com

NON-ATTORNEYS, CONTRACTORS AND OTHER STAFF

Billy Varnell, Investigator
Sharon Rogers, Financial
Mary Jo Finley, Financial
Michelle Hutto, Secretarial, Data Entry, Intake Staff

2009 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.

_____
Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
__Windows Vista
__Windows Server 2000/2003/2008
__Windows XP
__Mac OSX

Productivity Suites Used:
__Microsoft Office 2007 (Word, Excel, etc.)
__Microsoft Office 2003
__Previous Microsoft Office version
__Corel Word Perfect
__Other

Internet Browsers Used:
__Internet Explorer 6
__Internet Explorer 7 or 8
__Firefox
__Other

HARDWARE:
Please enter the number of
devices in your inventory

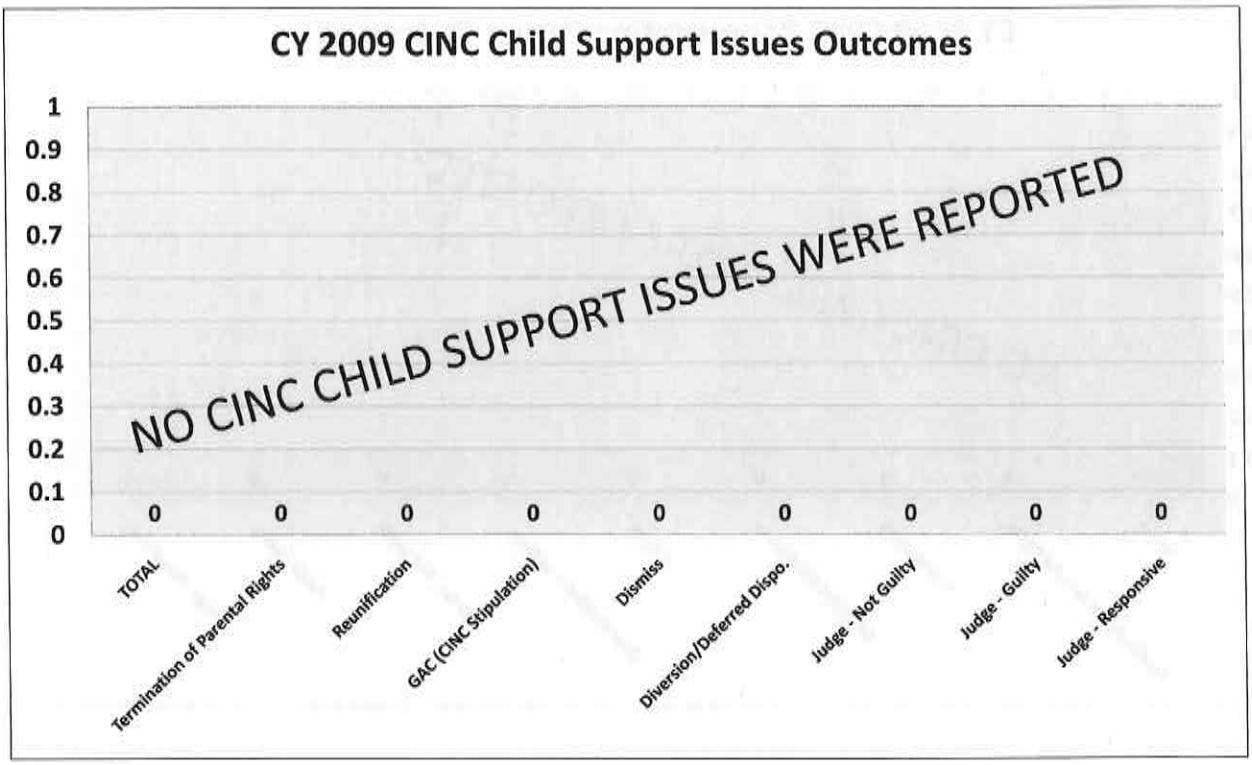
___Desktop PCs
___Laptops
___Video Cameras
___Digital Cameras
___Video Conferencing Systems
___B&W Laser Printers
___Color Printers
___Wireless Cards

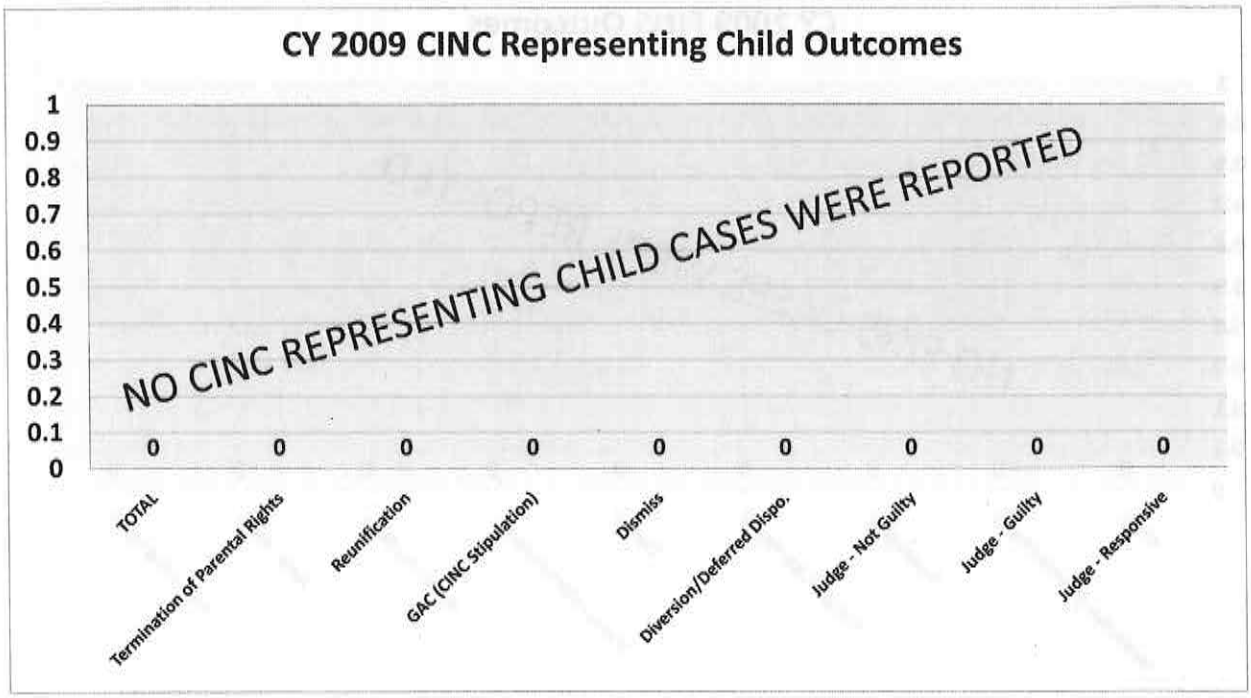
INTERNET SERVICES:
____Dialup ____Broadband ____No Internet Connection
Connection Speed:
Provider Name:
Email Provider:

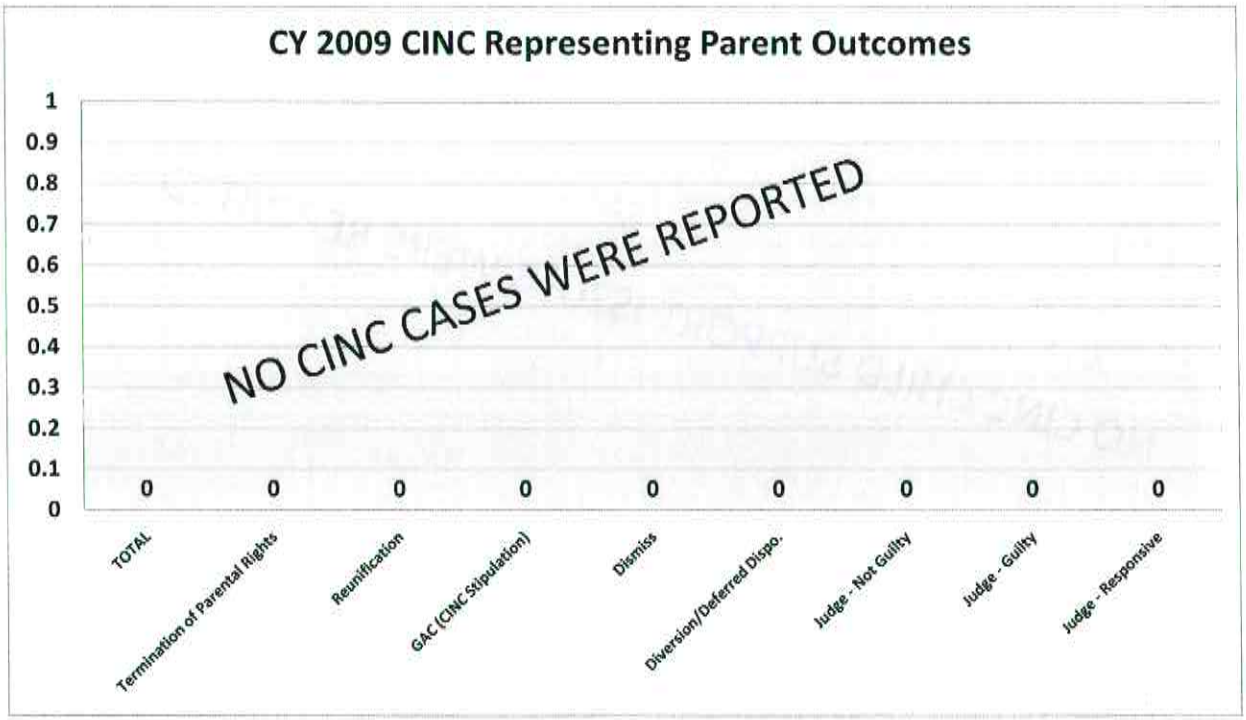
Please list any software or computer equipment in which you need training:

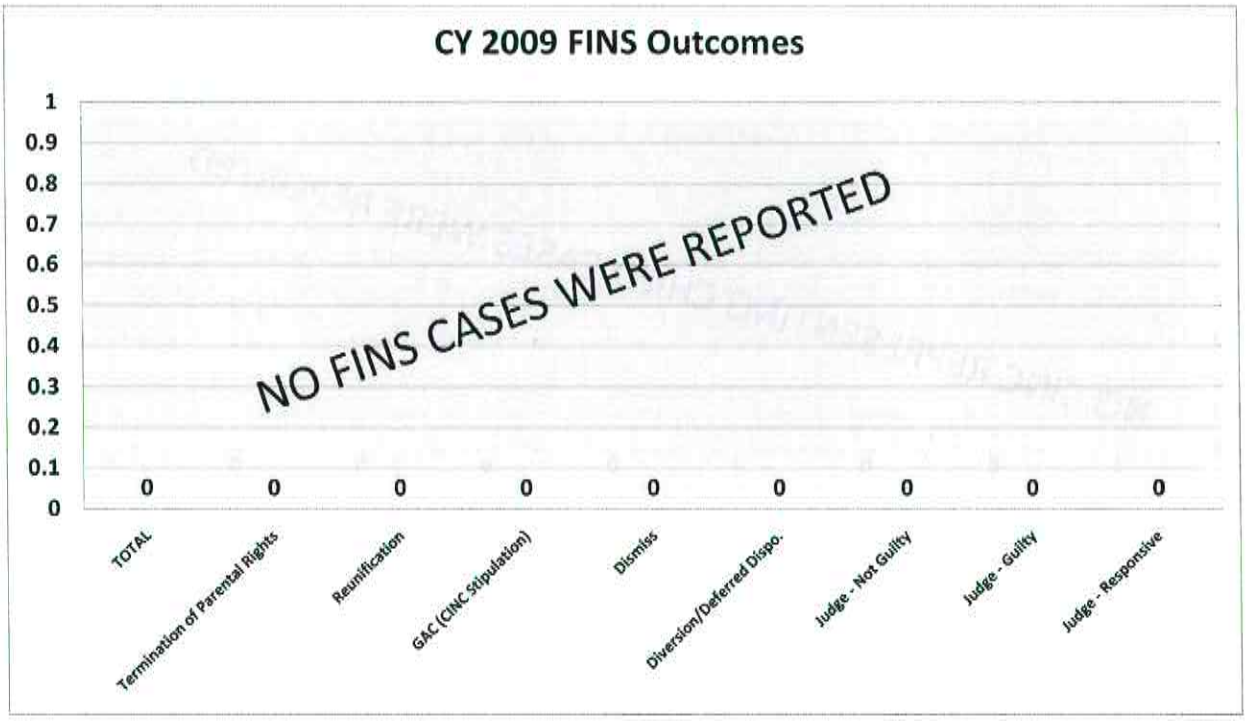
37th District Caseload Report

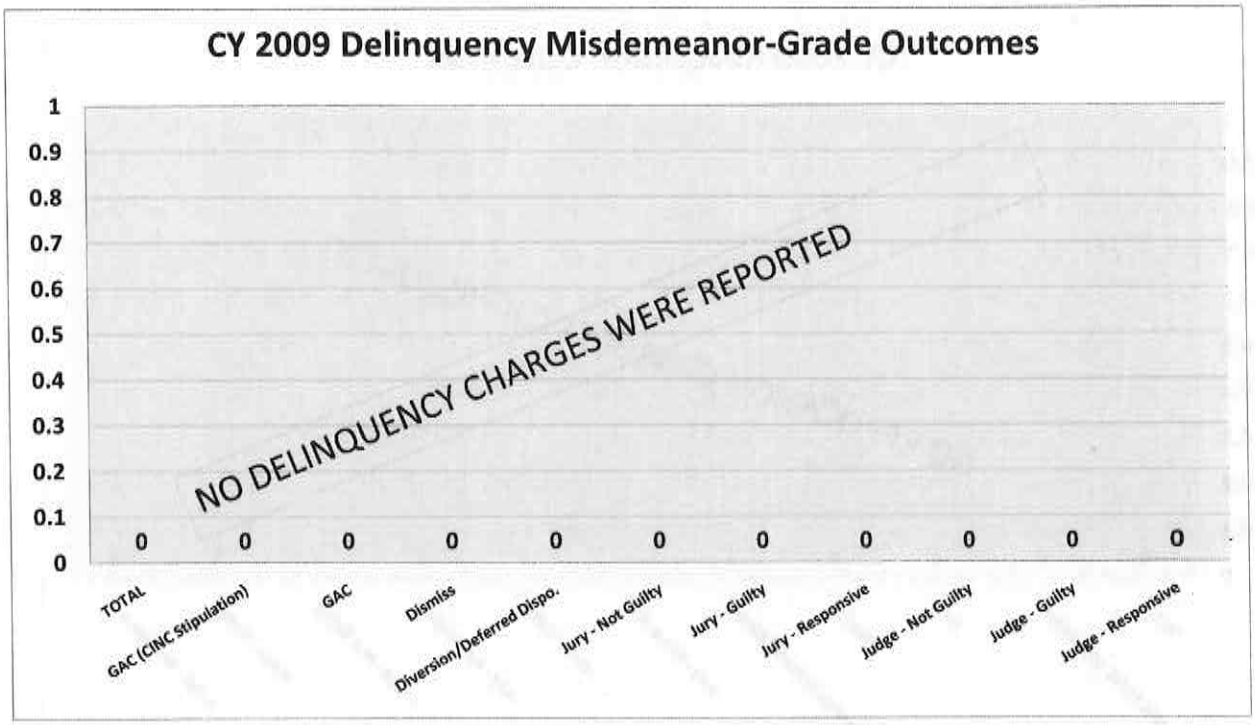
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Parent	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
FINS	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
Delinquency Misdemeanor-grade	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Delinquency Felony-Grade	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Other cases (DWI, Extraditions, etc.)	12	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Adult Misdemeanor	221	N/A	N/A	266	0	0	0	0	0	0	0	0	0
Adult Felony	402	N/A	N/A	8	200	0	10	0	6	6	0	0	0
Capital	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Post Conviction Relief	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0

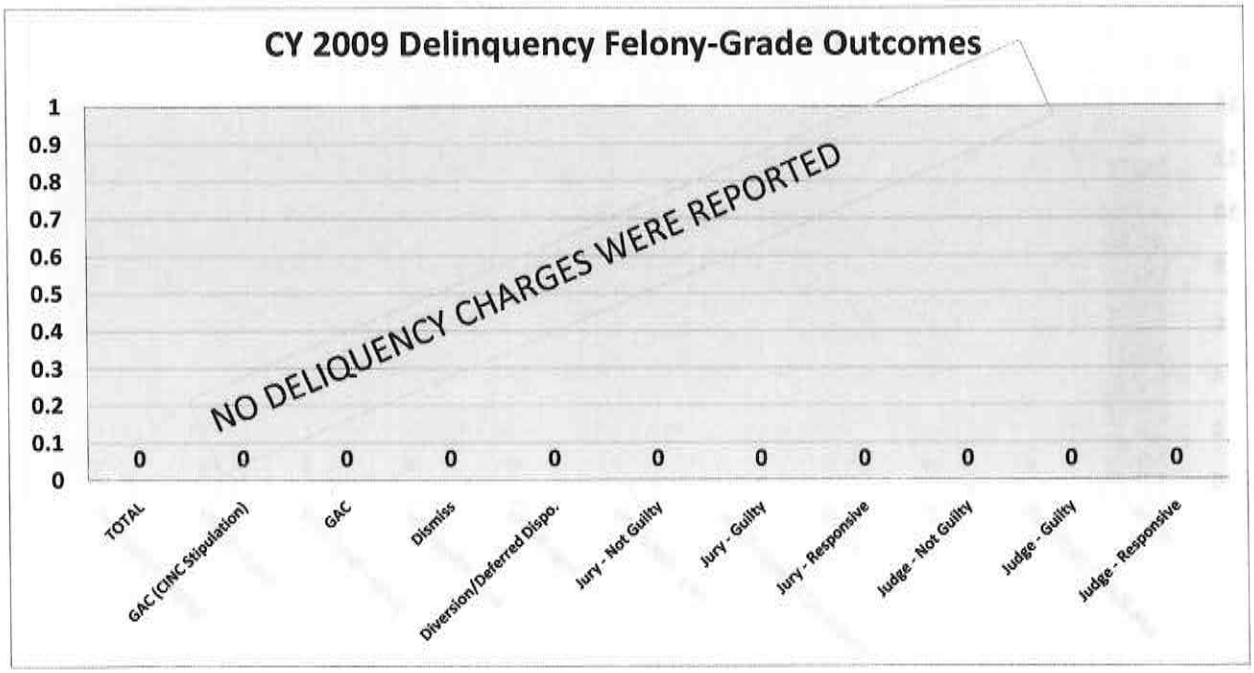

CY 2009 CINC Child Support Issues Outcomes
NO CINC CHILD SUPPORT ISSUES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

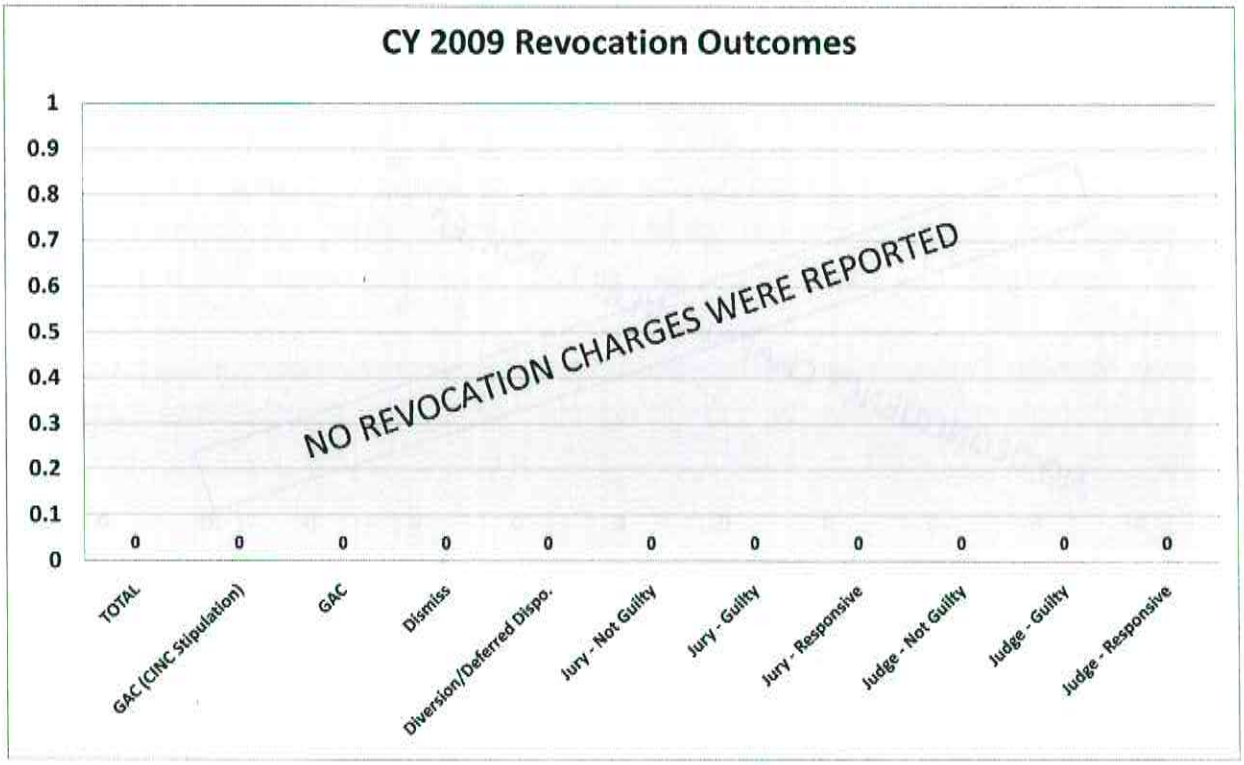

CY 2009 CINC Representing Child Outcomes
NO CINC REPRESENTING CHILD CASES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

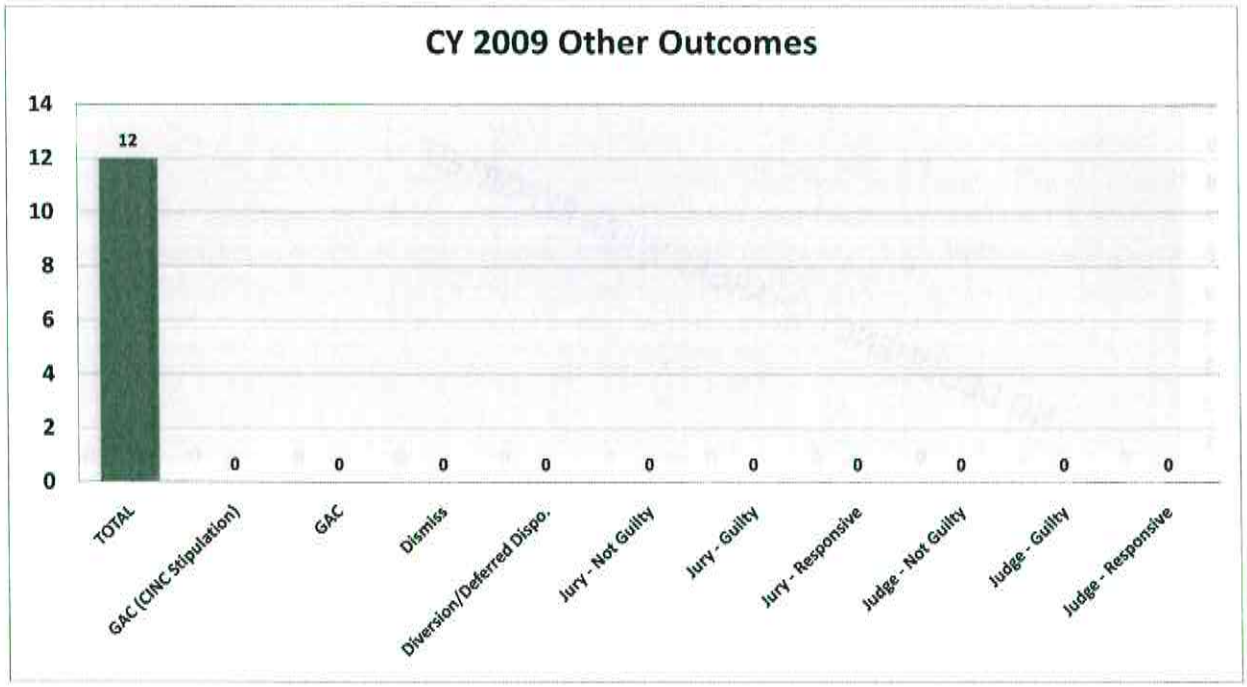

CY 2009 CINC Representing Parent Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO CINC CASES WERE REPORTED
0
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

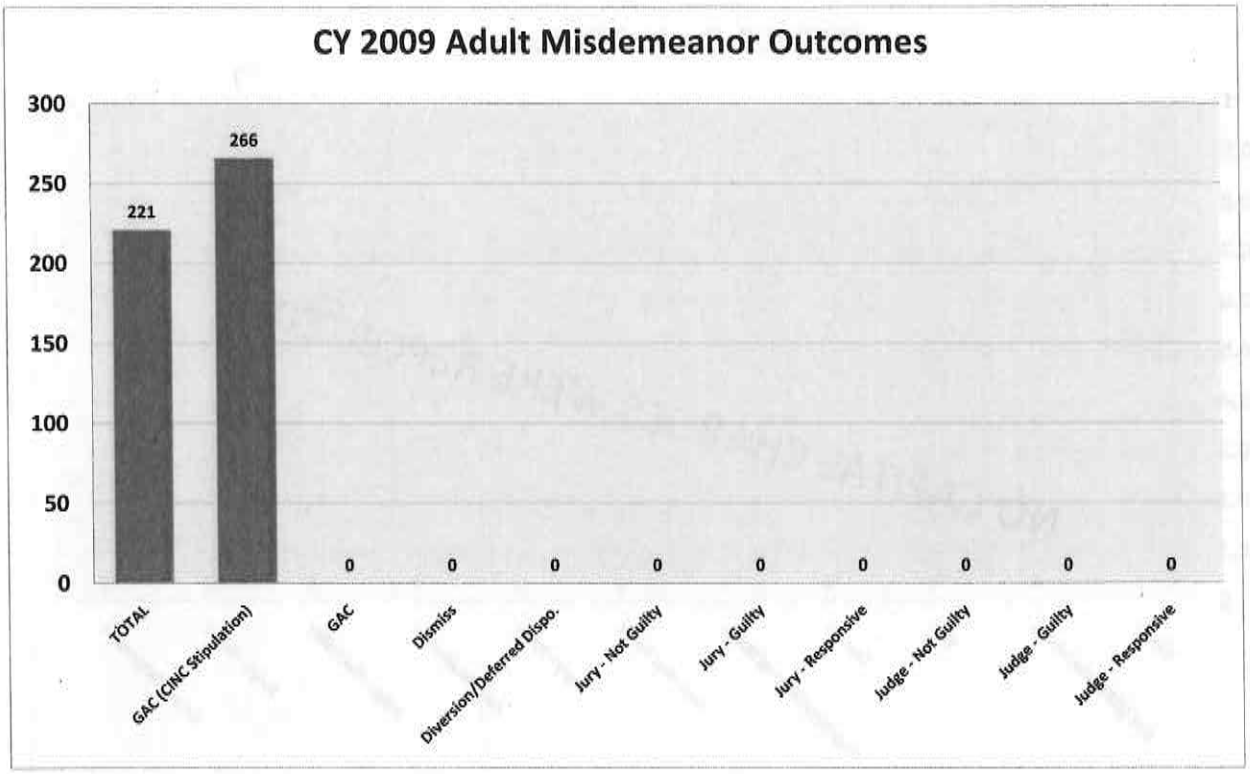

CY 2009 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO FINS CASES WERE REPORTED
0
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

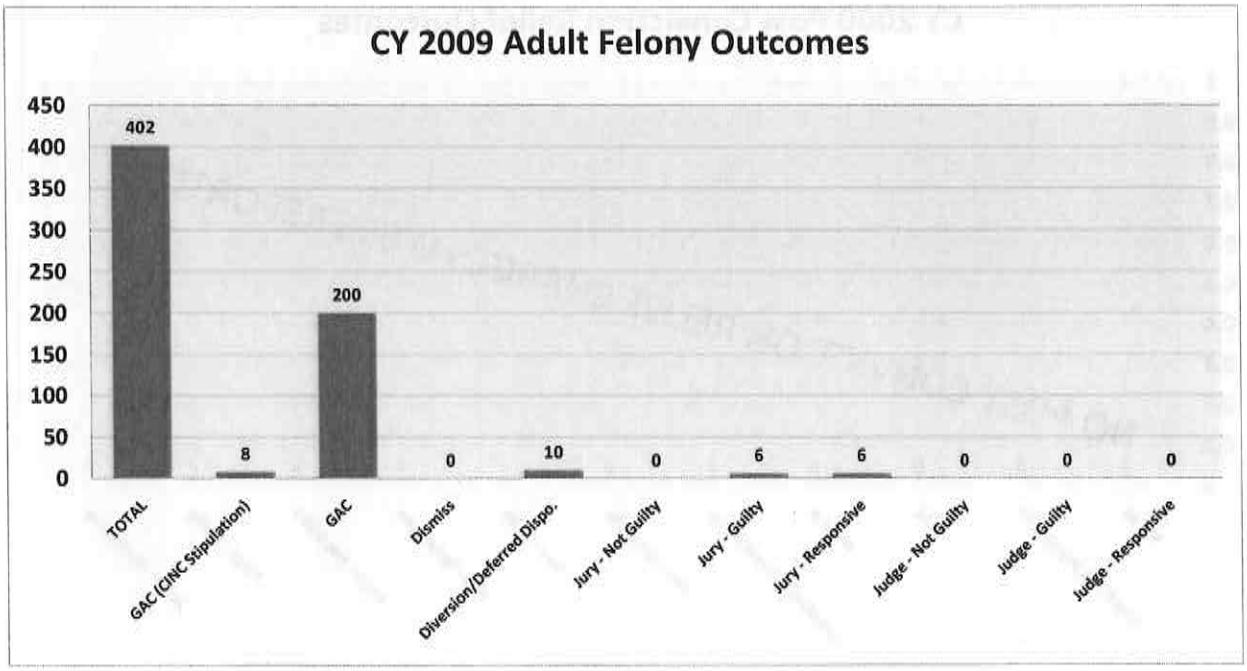

CY 2009 Delinquency Misdemeanor-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO DELINQUENCY CHARGES WERE REPORTED
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

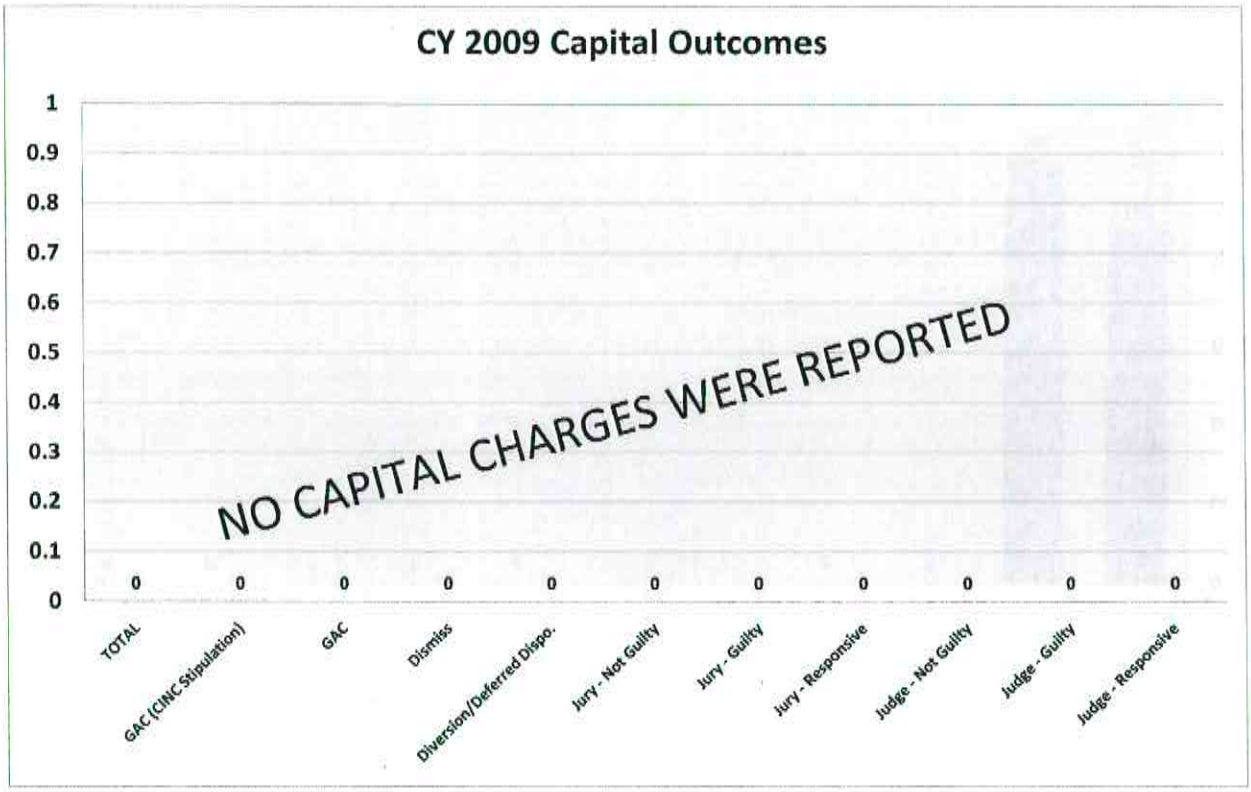

CY 2009 Delinquency Felony-Grade Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO DELIQUENCY CHARGES WERE REPORTED
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

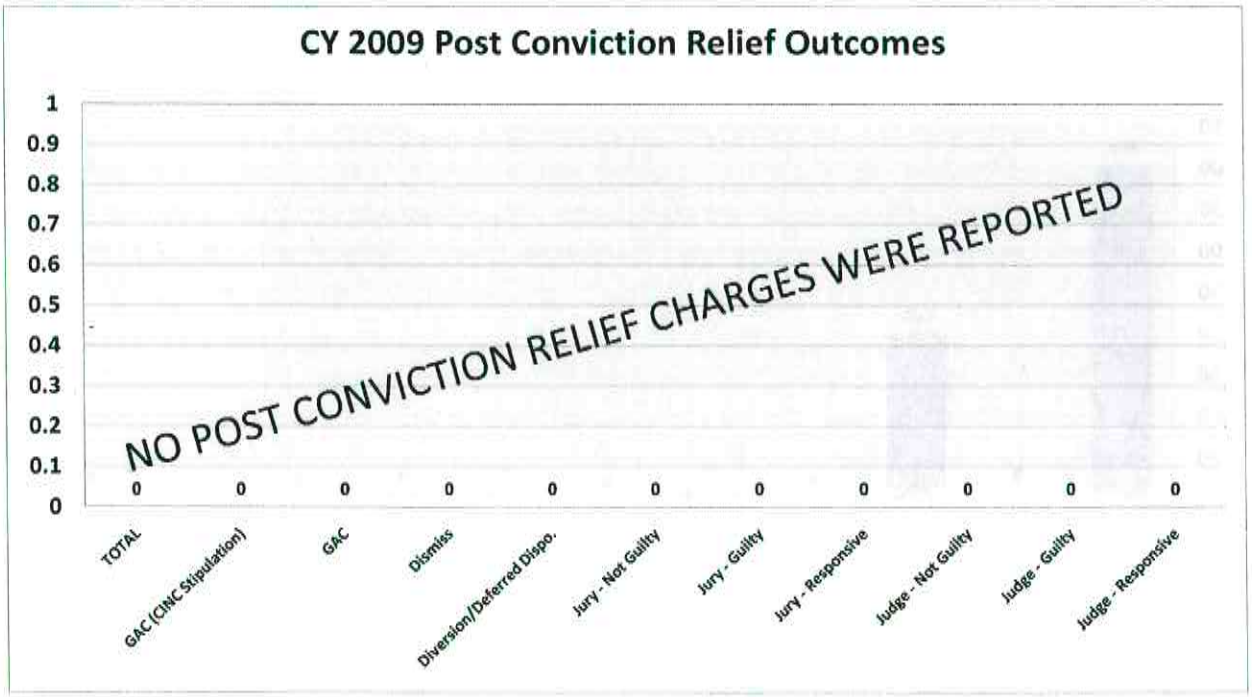

CY 2009 Revocation Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO REVOCATION CHARGES WERE REPORTED
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
14
12
10
8
6
4
2
0
12
0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
300
250
200
150
100
50
0
221
266
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
450
400
350
300
250
200
150
100
50
0
402
8
200
0
10
0
6
6
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO CAPITAL CHARGES WERE REPORTED
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO POST CONVICTION RELIEF CHARGES WERE REPORTED
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	37	Year>>>	CY 2009
Submitted by (name)>>>	Louis Champagne		

Total Current Annual Revenue and Expenditure Budget

Revenues	$167,451	Expenditures	$106,154

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$57,634	59.40
Federal Revenue	$0	0.00
Grant/Other Revenue	$0	0.00
Other Local Revenue:		
Court Fees/Costs Assessed	$3,458	3.56
Bond Fees and Forfeitures	$0	0.00
Department of Corrections	$4,225	4.35
Donations	$0	0.00
Interest Revenue	$0	0.00
Application Fees	$600	0.62
Police Jury	$0	0.00
Sheriff's Fees	$24,455	25.21
Reimbursements/Attorney Fees	$2,370	2.44
Miscellaneous	$4,282	4.41
Totals	$97,024	100.00

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$110,099	77.25
Hospitalization and Disability Insurance	$0	0.00
Retirement	$0	0.00
Payroll Taxes	$2,159	1.51
Accrued Leave	$0	0.00
Workers' Compensation	$0	0.00
Malpractice Insurance	$0	0.00
Auto/Physical Liability Insurance	$0	0.00
Audit/Accounting Expense	$0	0.00
Contract Clerical	$0	0.00
Expert Witness	$0	0.00
Investigators	$16,057	11.27
Capital Representation	$0	0.00
Conflict	$12,383	8.69
Contract - Juvenile Attorneys	$0	0.00
Misdemeanor Attorney Contracts	-$1,500	-1.05
Contract Attorneys - all other	$0	0.00
Building Lease/Rent	$0	0.00
Office Repair and Maintenance	$0	0.00
IT/Technical Support	$0	0.00
Major Acquisitions	$0	0.00
Equipment Lease/Rent	$0	0.00
Telephone/Utilities/Postage/Internet	$0	0.00
Office Supplies	$0	0.00
Parking/Auto Tolls	$0	0.00
Advertisements	$0	0.00
Travel/Lodging/Per Diem/Mileage	$3,000	2.10
Dues and Seminars	$330	0.23
Law Library/Journals/Subscriptions	$0	0.00
Other Operating Expenses	$0	0.00
Miscellaneous	$0	0.00
Totals	$142,528	100.00

Explain:

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys				
# Contract Attorneys	3		40	No
# Investigators	1		40	No
# Social Workers				
# Clerical/Admin Asst.	1		40	No
# Office Managers				
# Other Employees*				

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Annualized

Highest Staff/Contract Atty Salary	$55,000.00
Lowest Staff/Contract Atty. Salary	$35,000.00

Is your system Staff, Contract or Mixed?

Attys. with part time practice

No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

BALANCE SHEET INFORMATION	Dec. 31, 2009
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$71,816
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$0
Accts. Receivable (Due in 30 Days)	$330
Accts. Payable (Due in 30 Days)	$0
Total	$72,146

Juvenile Representation Estimate
$0

Cash portion that is unearned or reserved for other purposes

0

APPROVED:

Louis V. Champagne — District Defender

12-31-09 — Date

*Unearned State Revenue is cash received from the State which is for use in future months

The 38th JDC Public Defender's Office

Cameron (Cameron)

District Defender:Ginger Vidrine
631 Kirby Street
Lake Charles, LA 70601
(337) 310-0161

38th Judicial District • Cameron Parish
District Defender Ginger Vidrine • (337) 310-0161
631 Kirby Street • Lake Charles, LA • 70601

Supervision and Structure: The District Defender in the 38th JDC is Ginger Vidrine, who has been a District Defender for one year and has been in private practice in Louisiana for 8 years.

THE DISTRICT DEFENDER DID NOT SUBMIT AN ANNUAL REPORT BEFORE THE DEADLINE.

District Number>>>	38	Year>>>	CY 2009
Submitted by (name)>>>	Ginger Vidrine		

Total Current Annual Revenue and Expenditure Budget

Revenues	$129,200	Expenditures	$129,200

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$25,739	22.35
Federal Revenue	$0	0.00
Grant/Other Revenue	$0	0.00
Other Local Revenue:		
Court Fees/Costs Assessed	$80,085	69.54
Bond Fees and Forfeitures	$4,789	4.16
Department of Corrections	$0	0.00
Donations	$0	0.00
Interest Revenue	$1,166	1.01
Application Fees	$3,280	2.85
Police Jury	$0	0.00
Sheriff's Fees	$0	0.00
Reimbursements/Attorney Fees	$0	0.00
Miscellaneous	$97	0.08
Totals	$115,156	100.00

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$42,244	29.54
Hospitalization and Disability Insurance	$4,114	2.88
Retirement	$5,501	3.85
Payroll Taxes	$609	0.43
Accrued Leave	$0	0.00
Workers' Compensation	$500	0.35
Malpractice Insurance	$0	0.00
Auto/Physical Liability Insurance	$0	0.00
Audit/Accounting Expense	$9,685	6.77
Contract Clerical	$3,282	2.29
Expert Witness	$0	0.00
Investigators	$0	0.00
Capital Representation	$0	0.00
Conflict	$55,810	39.02
Contract - Juvenile Attorneys	$0	0.00
Misdemeanor Attorney Contracts	$0	0.00
Contract Attorneys - all other	$0	0.00
Building Lease/Rent	$0	0.00
Office Repair and Maintenance	$0	0.00
IT/Technical Support	$0	0.00
Major Acquisitions	$0	0.00
Equipment Lease/Rent	$3,335	2.33
Telephone/Utilities/Postage/Internet	$6,097	4.26
Office Supplies	$1,462	1.02
Parking/Auto Tolls	$0	0.00
Advertisements	$0	0.00
Travel/Lodging/Per Diem/Mileage	$0	0.00
Dues and Seminars	$435	0.30
Law Library/Journals/Subscriptions	$7,757	5.42
Other Operating Expenses	$2,078	1.45
Miscellaneous	$109	0.08
Totals	$143,018	100.00

Explain:

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys	1			Yes
# Contract Attorneys		8	2	No
# Investigators				
# Social Workers				
# Clerical/Admin Asst.		1	16	No
# Office Managers				
# Other Employees*		1	12	No

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Annualized

Highest Staff/Contract Atty Salary	$50,000.00
Lowest Staff/Contract Atty. Salary	$75/hr. as Needed
Is your system Staff, Contract or Mixed?	Mixed

Attys. with part time practice

No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

BALANCE SHEET INFORMATION	Dec. 31, 2009
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$38,958
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$240,000
Accts. Receivable (Due in 30 Days)	$0
Accts. Payable (Due in 30 Days)	$0
Total	$278,958

Juvenile Representation Estimate
$635

Cash portion that is unearned or reserved for other purposes

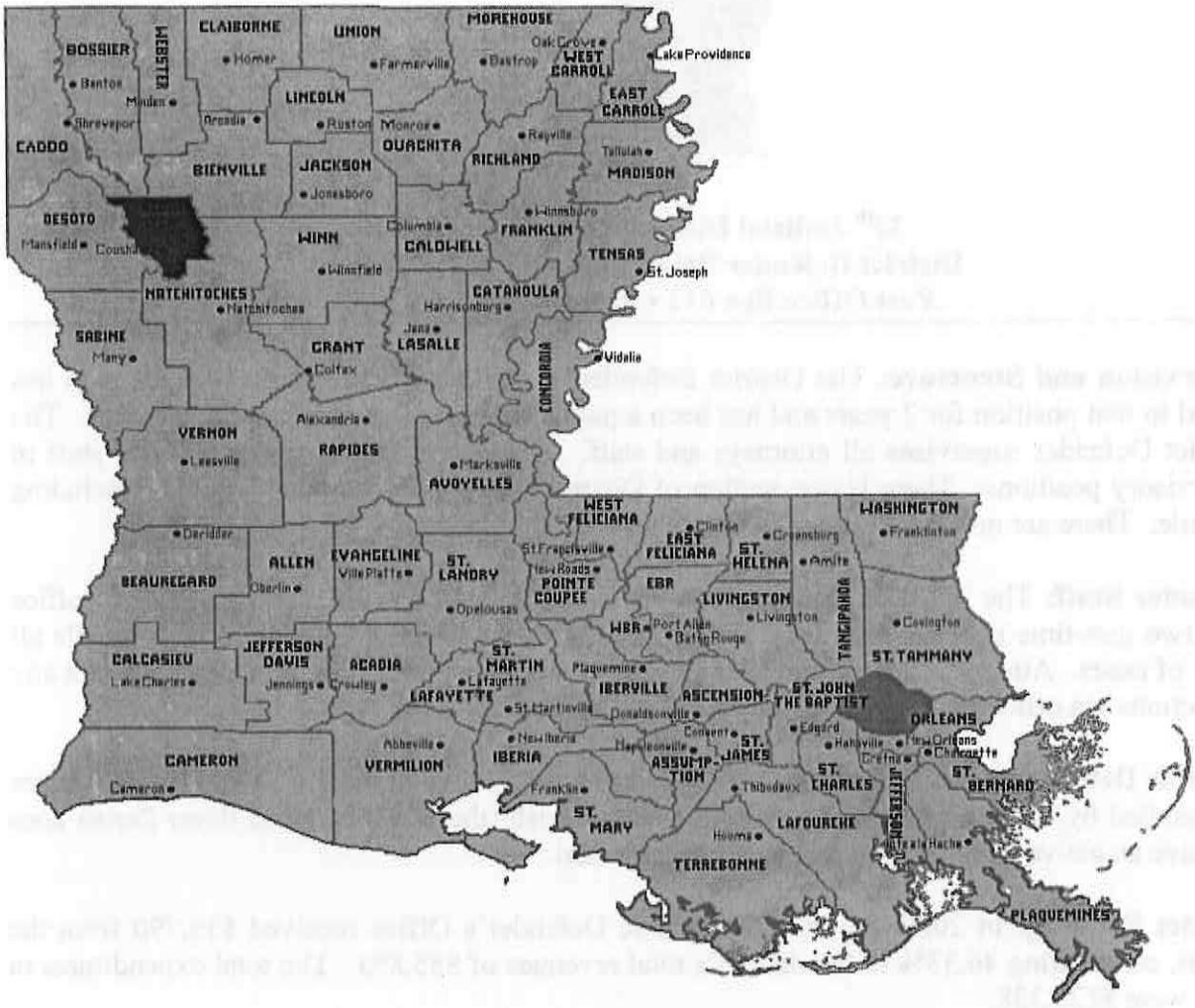
$49,534.00

*Unearned State Revenue is cash received from the State which is for use in future months

APPROVED:

Ginger Vidrine — District Defender

12-31-09 — Date



The 39th JDC Public Defender's Office

Red River (Coushatta)

District Defender: Brian McRae
615 E. Carroll Street
Coushatta, LA 71019
(318) 872-2973

39th Judicial District • Red River Parish
District Defender Brian McRae • (318) 872-2973
Post Office Box 612 • Mansfield, LA • 71052

Supervision and Structure: The District Defender in the 39th JDC is Brian McRae, who has served in that position for 2 years and has been a public defender in Louisiana for 15 years. The District Defender supervises all attorneys and staff. There is no adjusted caseload for staff in supervisory positions. There is one section of District Court which handles all cases, including juvenile. There are no City Courts. There are no specialty courts.

Defender Staff: The 39th JDC Public Defender's Office is a contract public defender's office with two part-time contract attorneys, including the District Defender. All attorneys handle all types of cases. Attorneys are permitted to represent clients in private criminal cases without any restrictions via office policy. The salary range for attorneys is $35,000 - $35,000.

Juvenile Defense: Juvenile cases are heard by the District Judge in the 39th JDC. Juvenile cases are handled by the juvenile defenders from Caddo Parish (the 1st JDC). Red River Parish does not have an active Children and Youth Planning Board.

District Funding: In 2009, the 39th JDC Public Defender's Office received $39,790 from the LPDB, constituting 46.33% of the district's total revenues of $85,893. The total expenditures in 2009 were $125,338.

Appointment of Counsel: In the 39th JDC, the judge makes the determination of indigence. Clients are appointed the public defender's office at the time of arrest. Both adult and juvenile clients are held in facilities within Red River Parish.

Fees: The 39th JDC Public Defender's Office does not collect the statutory $40 fee for clients.

Caseload: The 39th JDC Public Defender's Office reported handling 410 cases in 2009. Of those, 16 involved juvenile matters, including 13 Child in Need of Care representations.

THE 39TH JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	Red River - Coushatta	
Population:		9,622
Juvenile Population (in Public Schools)		1,509
District Defender		39
Years as District (or Chief) Defender	Brian McRae	
Years of Public Defense		1
		14
Office Manager	Peggy McCoy	
Primary Office Street Address	615 East Carroll St.	
City	Coushatta	
ZIP	71019	
Primary Phone	318-872-2973	
Primary Mailing Address	P.O. Box 612 Mansfield La. 71052	
Primary Email Contact	mcraebuffalo381@aol.com	
Primary Emergency Contact	Brian McRae	
Primary Emergency Phone	cell 318-286-2486 Brian McRae	
Secondary Emergency Contact	Valerie Wells	
Secondary Emergency Phone	cell 318-455-1077	
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	N/A	
Other District Office Contact Personnel (Primary Only)	Valerie Wells	
Name of Owner(s) of Office(s)	Brian Mcrae	
Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	Donated by Chief Public Defender Brian McRae	
Courts and Locations	District, Coushatta	
Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)		1
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	I have one contract attorney, Scott Kendrick. Cases are assigned once I receive a copy of the 72-hour, the client is interviewed via closed circuit TV and the interview sheet at 72 is forwarded to counsel.	

Name of Adult Detention Facilities in this District	Red River Detention Center
Name of Adult Detention Facilities Outside the District Which Hold Clients	Women are taken to Bossier Max
Name of Juvenile Detention Facilities in this District	Ware Youth Center, Coushatta
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	
District Attorney	Julie Jones
Chief Judge of Criminal District Court	Lewis Sams
Juvenile Court Judges (specify District of City Court)	Lewis Sams
Drug Court Judges	No
Mental Health Court Judges	
Other Specialty Court	No
Name of Specialty and brief Description:	
Indigency Determined by Whom and How?	Judge Sams, at 72-hour interview, proverty level of client
When is Assignment/Appointment of Counsel Made?	Time of arrest
Client Assigned by Whom and How?	The Public Defender
Initial Client Intake Conducted by Whom? (Name and Title)	Brian McRae, Chief Defender
Does this District Use an Intake Form? (If so, please attach to hard copy)	Yes
Brief Explanation of Intake Process	
Does the Office Collect the $40 Fee	no
If $40 Fee is Not Always Collected, Explain Basis for Waiver	proverty of clients and difficulty of collection
Total Fees Collected in 2009	N/A
Formula for determining the reduced rate charged if client is able to make partial	

Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	January 1,2010
Grant Monies for Technology Currently Unencumbered or Unexpended	no
Private Practice Policy	Permitted - yes, Criminal Practice yes, Private Practice Policy - no. I have no policy prohibiting a contract attorney from private practice, either civil or criminal.
Primary Immediate Needs	more funding
Immediate Critical Issue Areas	more funding
Long-Term Critical Issue Areas	more funding
Please List All New Hires in 2009 (Name and Title)	N/A
2009 Media Coverage and/or Major Accomplishments	N/A
Number of Expected New Attorney Hires in 2010	None
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	Yes, have provided training on the data base.
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	Brian McRae, Scott Kendrick, Valerie Wells and Peggy McCoy
Any Policy for Workload Reduction for Supervisory Staff	N/A
Medical Benefits for Any Staff	No
Regular meetings for Any Staff	Yes

CONTACT INFORMATION

318-872-2973; McRaebuffalo381@aol.com
318-354-9146 Scott kendrick
318-455-1077 Valerie Wells
318-932-6206 Peggy McCoy

2009 District Office Technology Survey

The following questions refer to equipment and

Valerie Wells
Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
__Windows Vista
X
X
__Mac OSX

Productivity Suites Used:
_X_Microsoft Office 2007 (Word, Excel, etc.)
_X_Microsoft Office 2003
__Previous Microsoft Office version
__Corel Word Perfect
__Other

Internet Browsers Used:
__Internet Explorer 6
_X_Internet Explorer 7 or 8
__Firefox
__Other

HARDWARE:
Please enter the number of
devices in your inventory

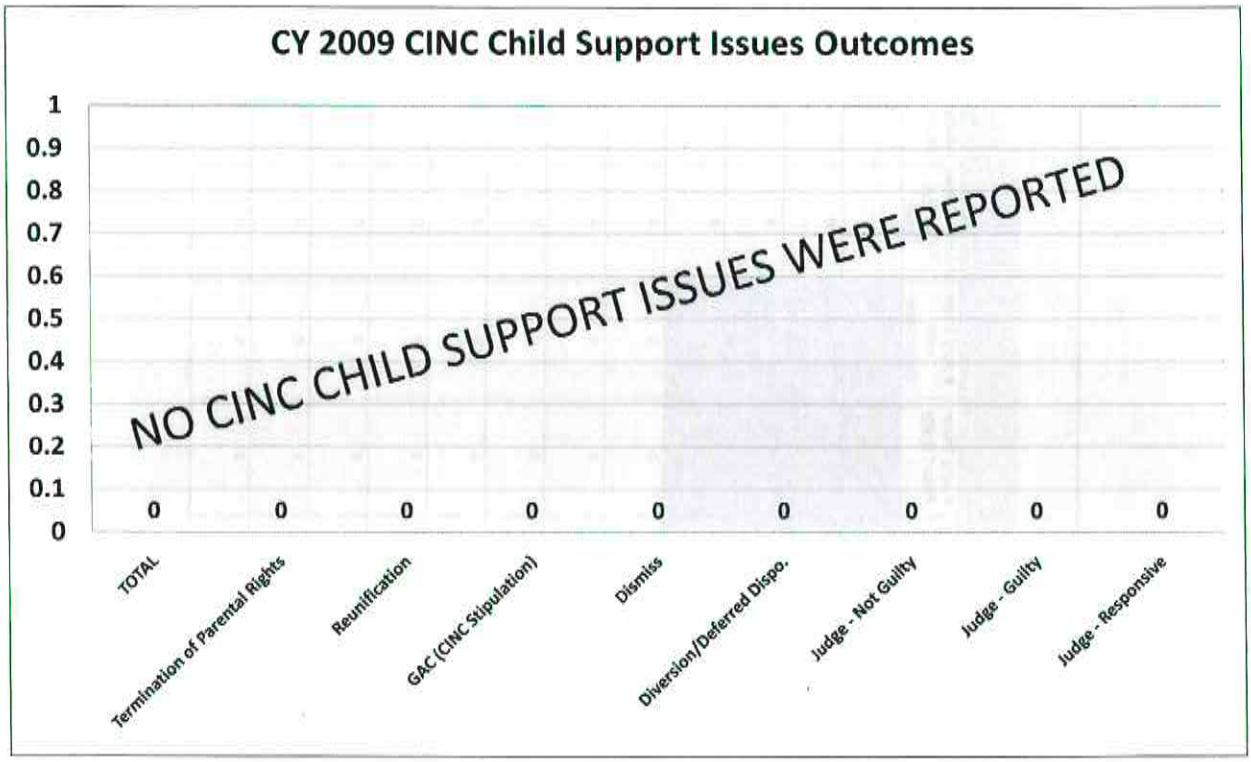
__Desktop PCs
__Laptops
___Video Cameras
___Digital Cameras
_1__Video Conferencing Systems
___B&W Laser Printers
___Color Printers
___Wireless Cards

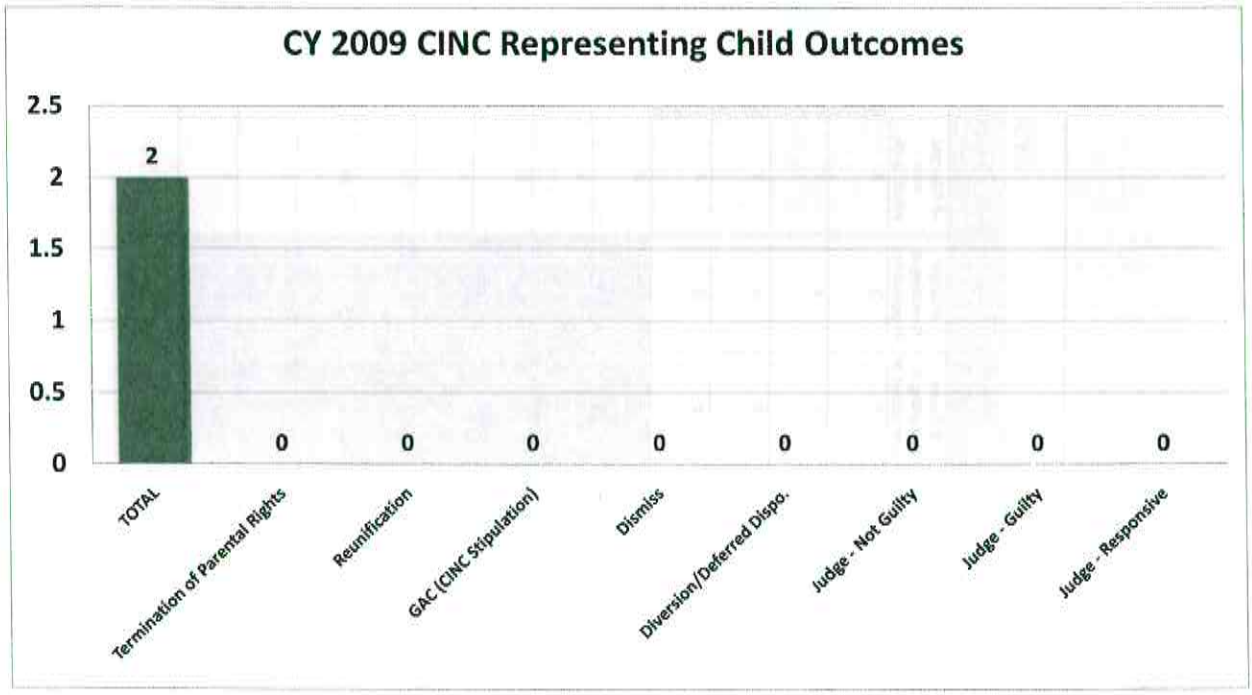
INTERNET SERVICES:
____Dialup __X__Broadband ____No Internet Connection
High
Provider Name: AOL
Email Provider: AOL, Hotmail,

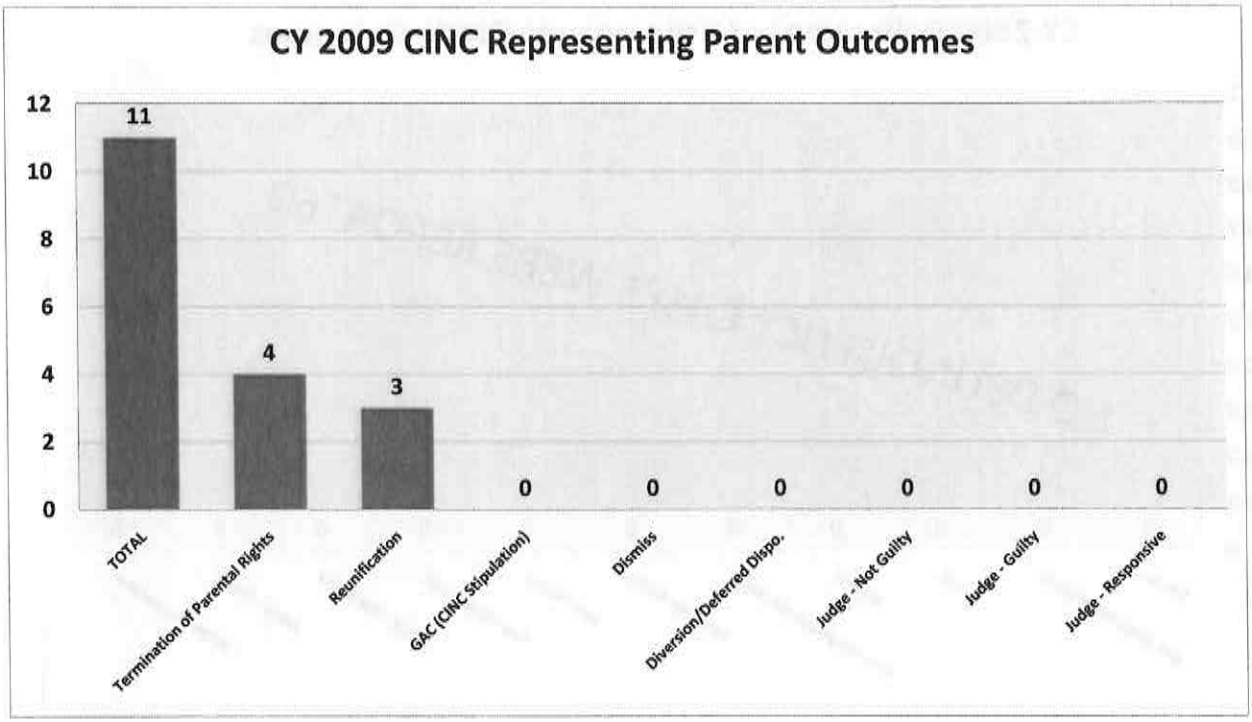
Please list any software or computer equipment in which you need training:

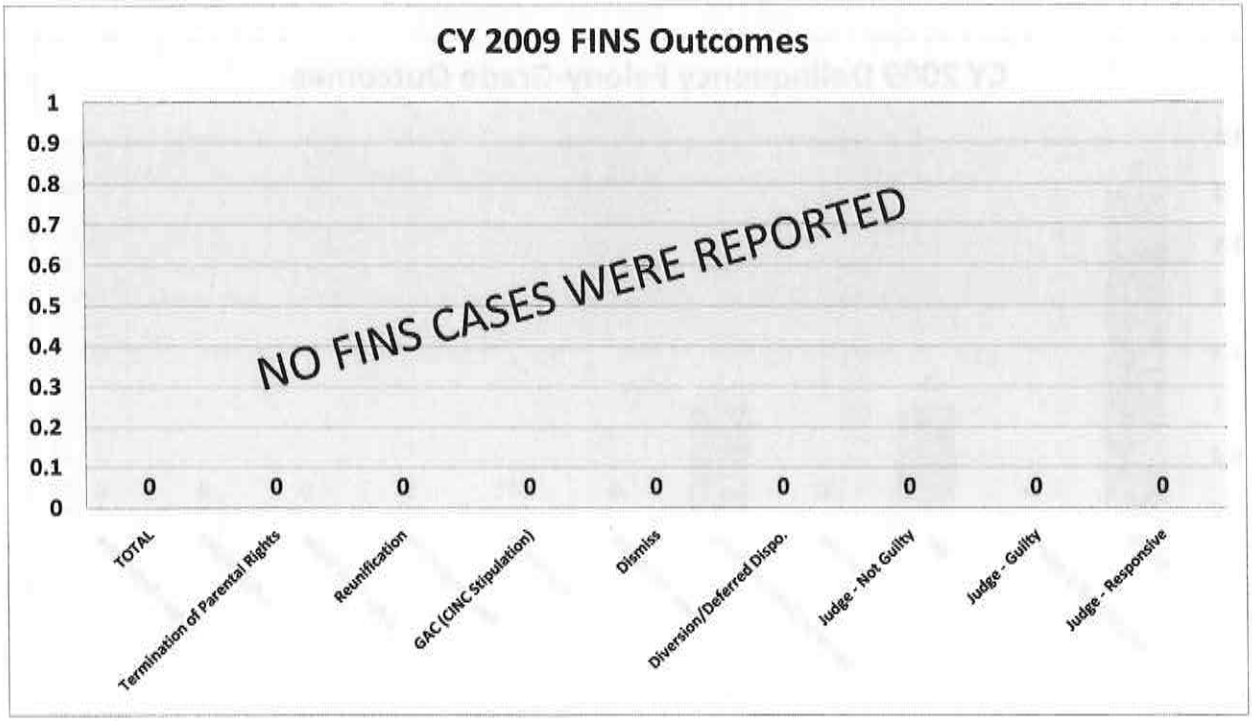
39th District Caseload Report

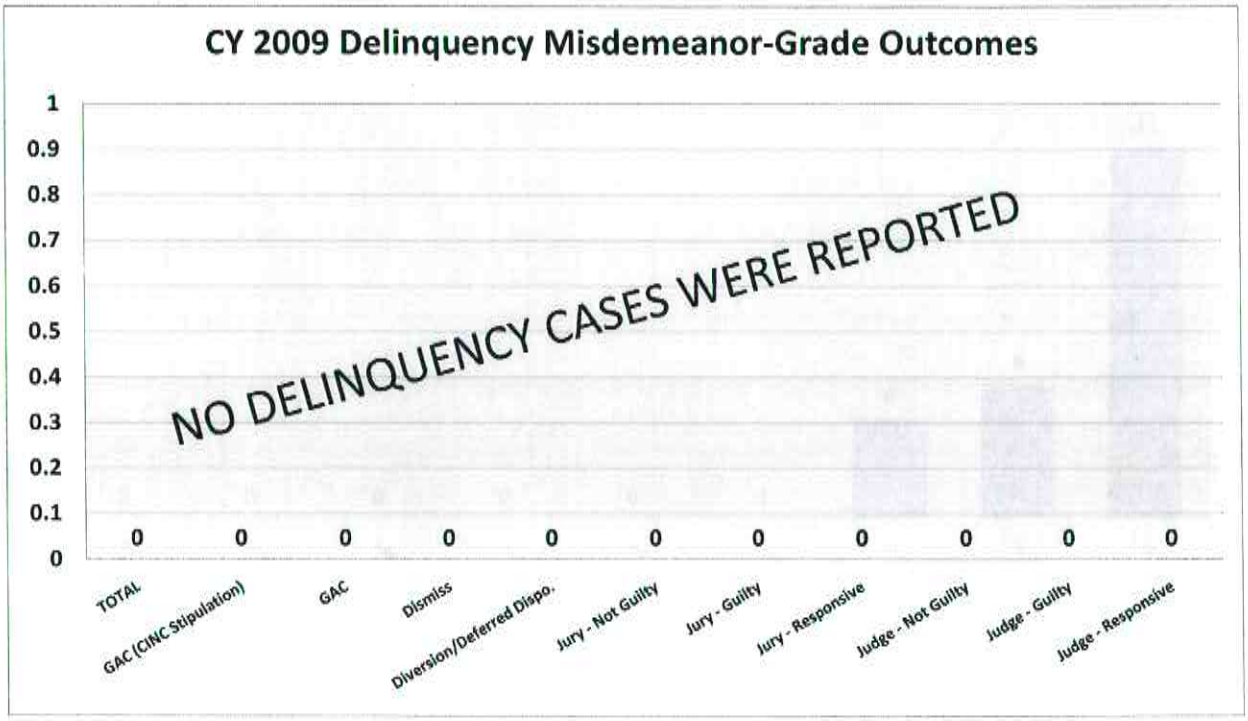
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	2	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Parent	11	4	3	0	N/A	0	0	N/A	N/A	N/A	0	0	0
FINS	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
Delinquency Misdemeanor-grade	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Delinquency Felony-Grade	3	N/A	N/A	0	1	0	1	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	20	N/A	N/A	0	1	1	0	0	0	0	0	0	0
Other cases (DWI, Extraditions, etc.)	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Adult Misdemeanor	201	N/A	N/A	78	34	50	20	0	0	0	0	0	0
Adult Felony	173	N/A	N/A	46	40	41	0	0	0	0	0	0	0
Capital	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Post Conviction Relief	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0

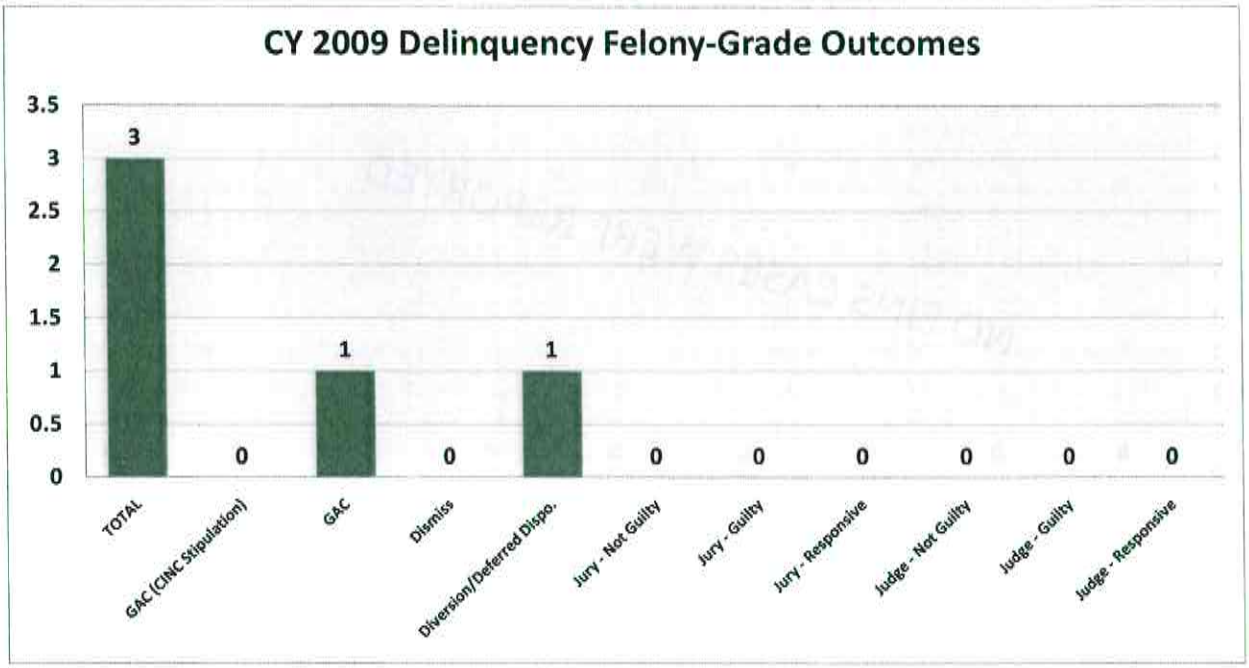

CY 2009 CINC Child Support Issues Outcomes
NO CINC CHILD SUPPORT ISSUES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

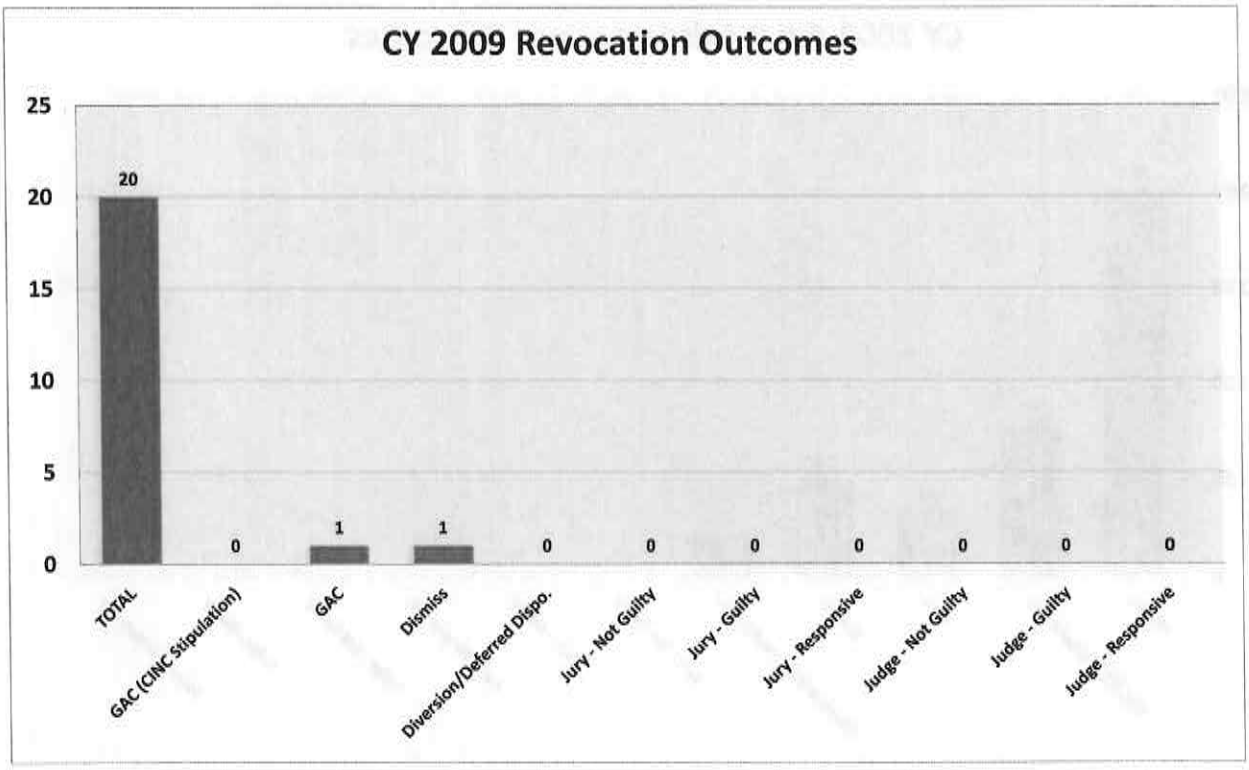

CY 2009 CINC Representing Child Outcomes
2.5
2
1.5
1
0.5
0
2 0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

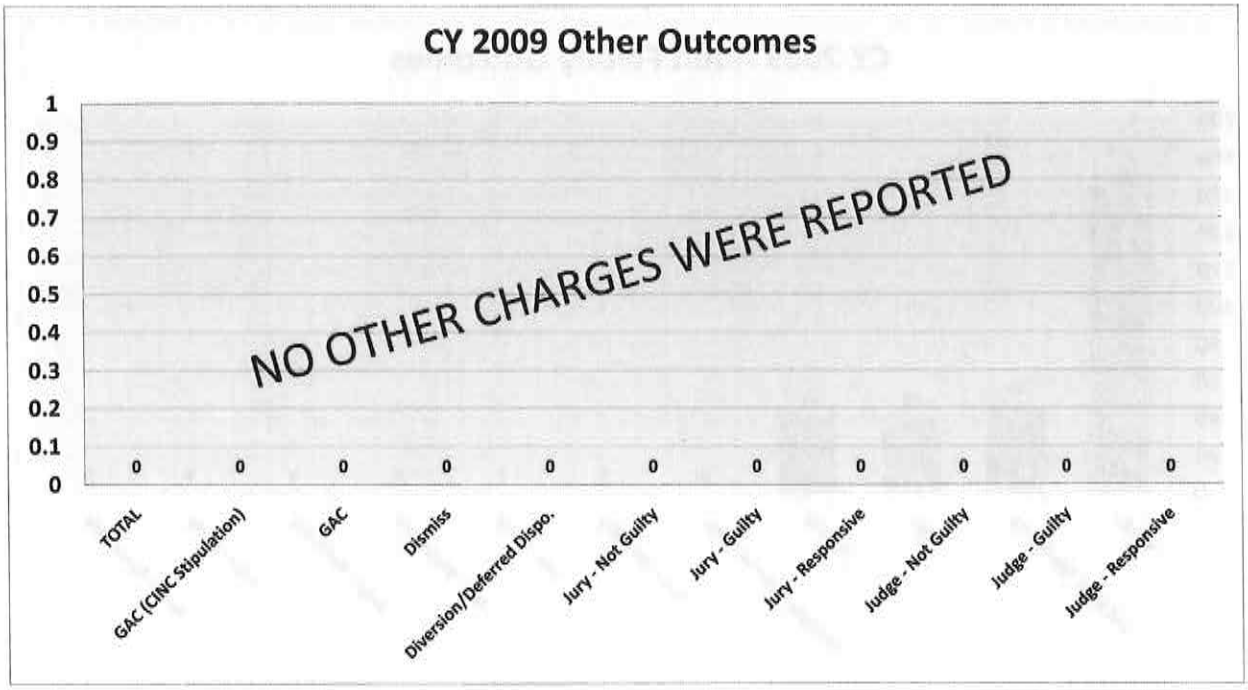

CY 2009 CINC Representing Parent Outcomes
12
10
8
6
4
2
0
11
4
3
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

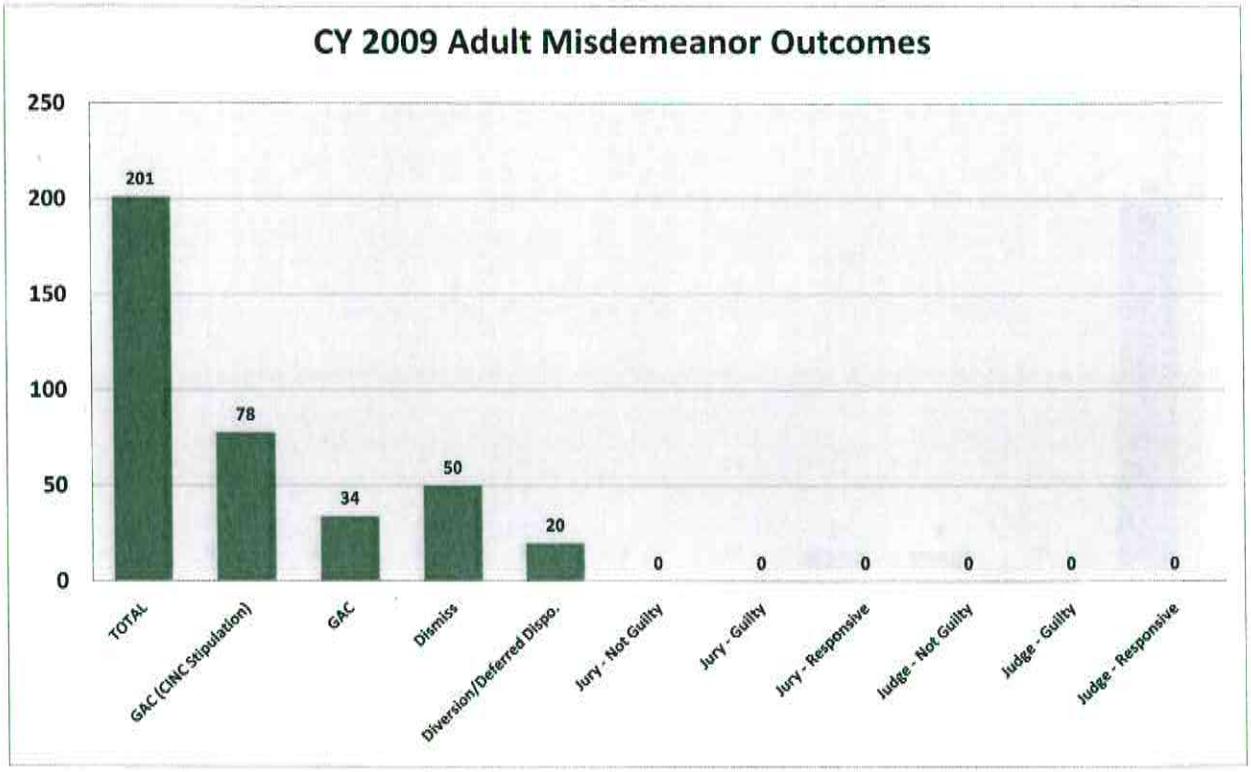

CY 2009 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO FINS CASES WERE REPORTED
0
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

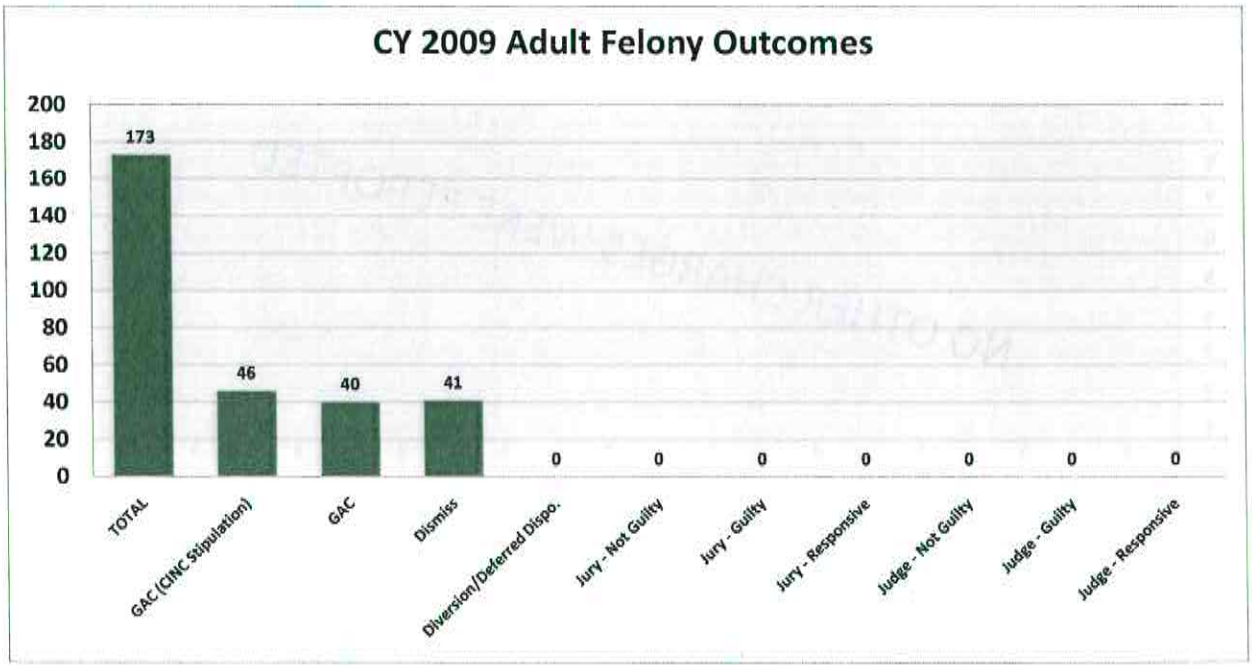

CY 2009 Delinquency Misdemeanor-Grade Outcomes
NO DELINQUENCY CASES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

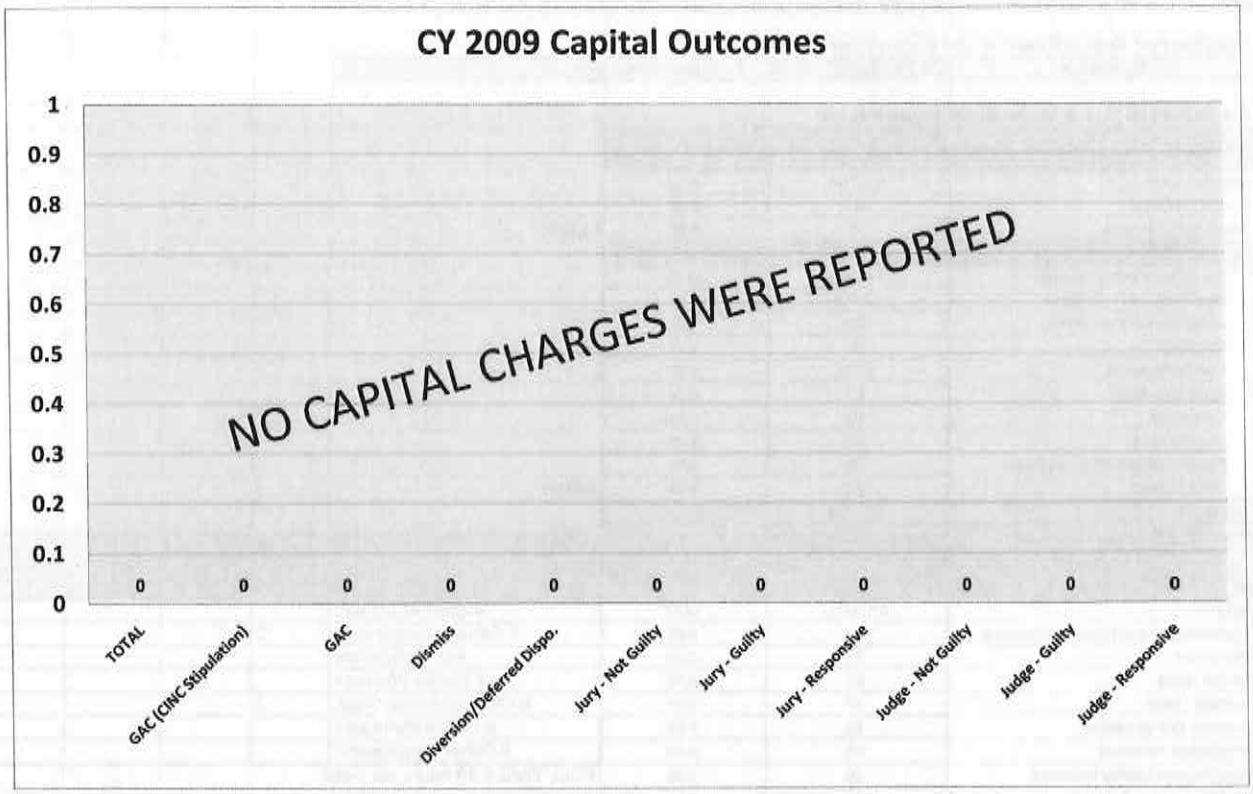

CY 2009 Delinquency Felony-Grade Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3 0 1 0 1 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

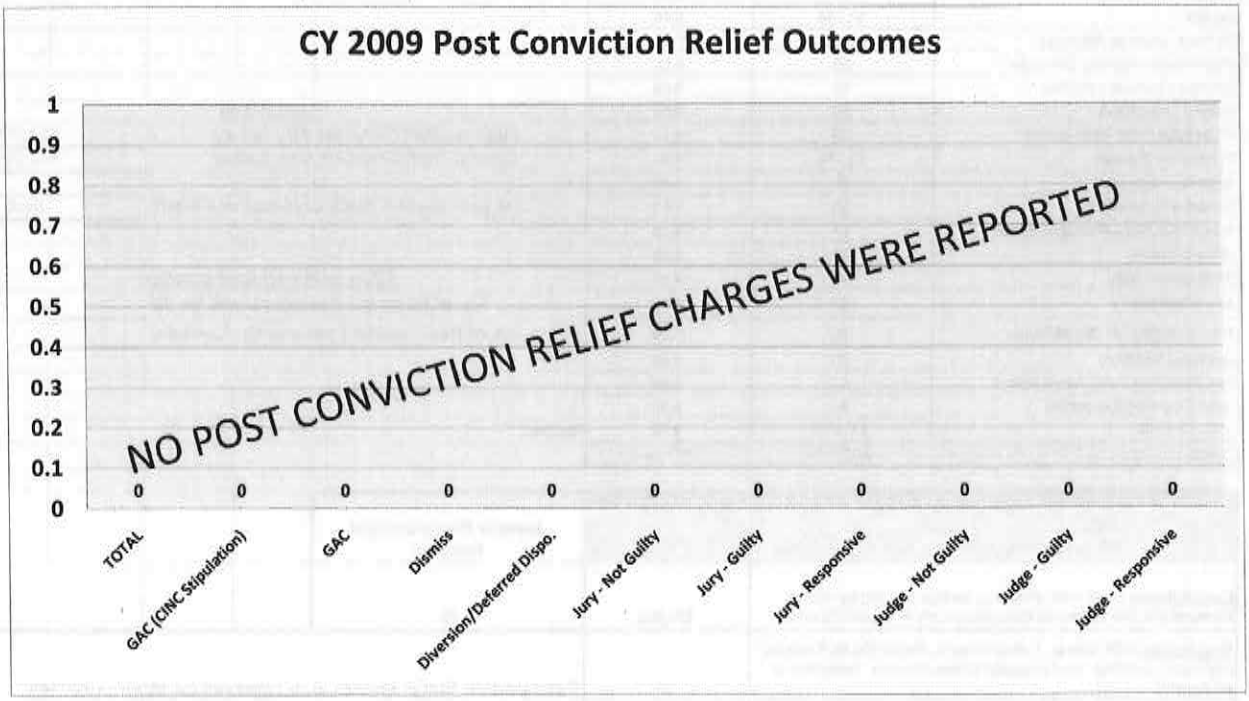

CY 2009 Revocation Outcomes
25
20
15
10
5
0
20
0
1
1
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO OTHER CHARGES WERE REPORTED
0
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
250
200
150
100
50
0
201
78
34
50
20
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
200
180
160
140
120
100
80
60
40
20
0
173
46
40
41
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
NO CAPITAL CHARGES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
NO POST CONVICTION RELIEF CHARGES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0 0 0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	39	Year>>>	CY 2009
Submitted by (name)>>>	Brian McRae		

Total Current Annual Revenue and Expenditure Budget

Revenues	$62,600	Expenditures	$129,700

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$39,790	46.33
Federal Revenue	$0	0.00
Grant/Other Revenue	$0	0.00
Other Local Revenue:		
Court Fees/Costs Assessed	$41,395	48.19
Bond Fees and Forfeitures	$4,233	4.93
Department of Corrections	$0	0.00
Donations	$0	0.00
Interest Revenue	$475	0.55
Application Fees	$0	0.00
Police Jury	$0	0.00
Sheriff's Fees	$0	0.00
Reimbursements/Attorney Fees	$0	0.00
Miscellaneous	$0	0.00
Totals	$85,893	100.00

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$108,000	86.17
Hospitalization and Disability Insurance	$0	0.00
Retirement	$0	0.00
Payroll Taxes	$0	0.00
Accrued Leave	$0	0.00
Workers' Compensation	$0	0.00
Malpractice Insurance	$0	0.00
Auto/Physical Liability Insurance	$0	0.00
Audit/Accounting Expense	$500	0.40
Contract Clerical	$0	0.00
Expert Witness	$0	0.00
Investigators	$2,489	1.99
Capital Representation	$0	0.00
Conflict	$1,204	0.96
Contract - Juvenile Attorneys	$0	0.00
Misdemeanor Attorney Contracts	$0	0.00
Contract Attorneys - all other	$0	0.00
Building Lease/Rent	$0	0.00
Office Repair and Maintenance	$0	0.00
IT/Technical Support	$1,179	0.94
Major Acquisitions	$0	0.00
Equipment Lease/Rent	$0	0.00
Telephone/Utilities/Postage/Internet	$0	0.00
Office Supplies	$0	0.00
Parking/Auto Tolls	$0	0.00
Advertisements	$0	0.00
Travel/Lodging/Per Diem/Mileage	$0	0.00
Dues and Seminars	$0	0.00
Law Library/Journals/Subscriptions	$0	0.00
Other Operating Expenses	$0	0.00
Miscellaneous	$11,966	9.55
Totals	$125,338	100.00

Explain:

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys				
# Contract Attorneys	2			
# Investigators				
# Social Workers				
# Clerical/Admin Asst.	2			
# Office Managers				
# Other Employees*				

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Annualized	
Highest Staff/Contract Atty Salary	$54,000.00
Lowest Staff/Contract Atty. Salary	$42,000.00
Is your system Staff, Contract or Mixed?	Staff

Attys. with part time practice

No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

BALANCE SHEET INFORMATION	Dec. 31, 2009
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$73,993
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment)	$0
Accts. Receivable (Due in 30 Days)	$0
Accts. Payable (Due in 30 Days)	$0
Total	$73,993

Juvenile Representation Estimate
$0

Cash portion that is unearned or reserved for other purposes

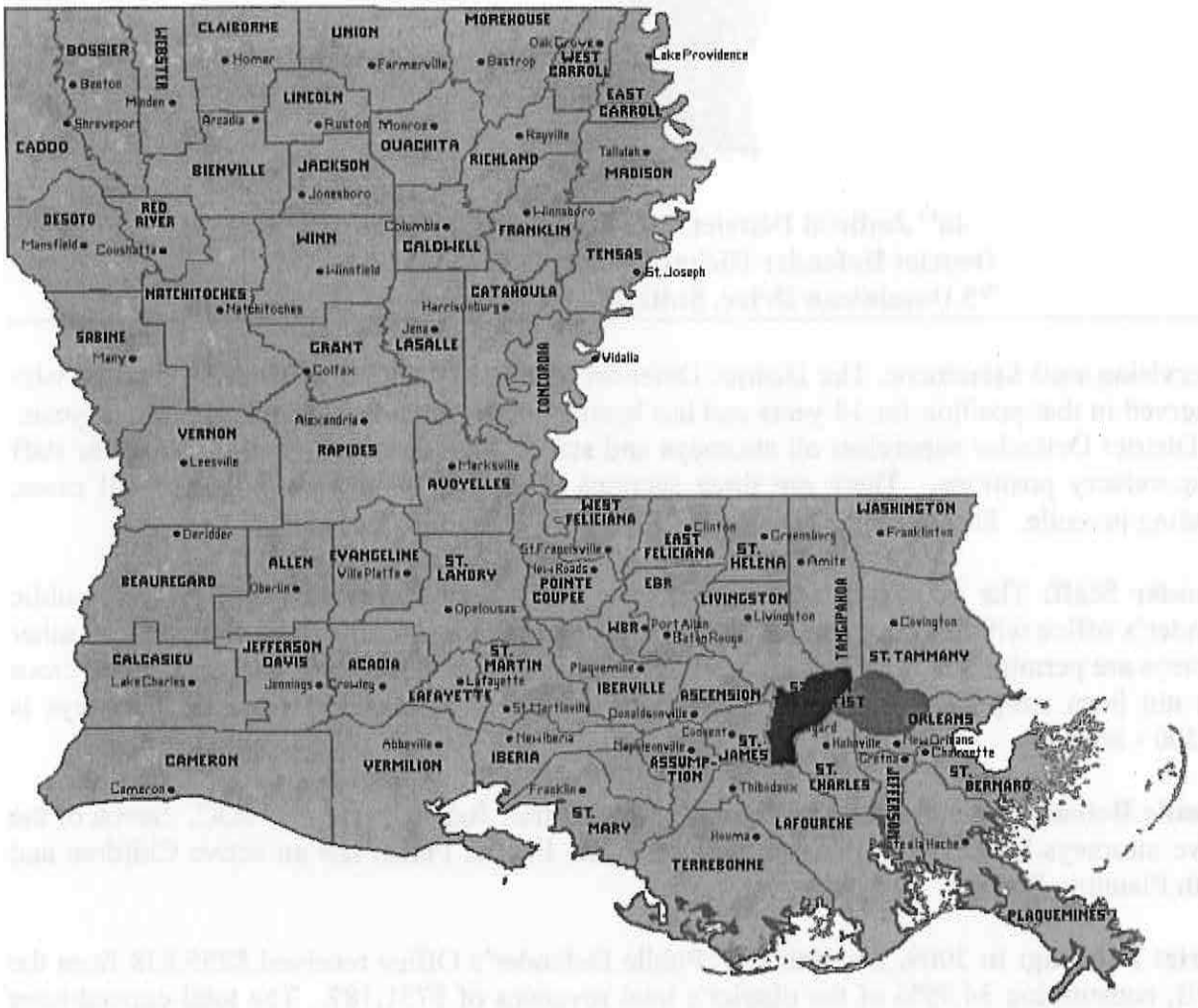
$

APPROVED:

Brian McRae — 12-31-09

District Defender — Date

*Unearned State Revenue is cash received from the State which is for use in future months



THE 40TH JDC PUBLIC DEFENDER'S OFFICE

ST. JOHN THE BAPTIST (EDGARD)

DISTRICT DEFENDER: RICHARD B. STRICKS
75 DOMINICAN DRIVE, SUITE 202
LAPLACE, LA 70068
(985) 651-6677

40th Judicial District • St. John the Baptist Parish
District Defender Richard B. Stricks • (985) 651-6677
75 Dominican Drive, Suite 202 • LaPlace, LA • 70068

Supervision and Structure: The District Defender in the 40th JDC is Richard B. Stricks, who has served in that position for 14 years and has been a public defender in Louisiana for 14 years. The District Defender supervises all attorneys and staff. There is no adjusted caseload for staff in supervisory positions. There are three sections of District Court which handle all cases, including juvenile. There are no City Courts. There are no specialty courts.

Defender Staff: The 40th JDC Public Defender's Office is a mixed staff and contract public defender's office with 12 attorneys. The District Defender has no private practice, but all other attorneys are permitted to represent clients in private criminal cases as long as their clients' cases have not been assigned to the Public Defender's Office. The salary range for attorneys is $37,200 - $62,000.

Juvenile Defense: Juvenile cases are heard by the District Judges in the 40th JDC. Seven of the twelve attorneys handle juvenile cases. St. John the Baptist Parish has an active Children and Youth Planning Board.

District Funding: In 2009, the 40th JDC Public Defender's Office received $255,838 from the LPDB, constituting 34.99% of the district's total revenues of $731,187. The total expenditures in 2009 were $646,615.

Appointment of Counsel: In the 40th JDC, the judge makes the preliminary determination of indigence and orders further inquiry by the District Defender. Clients are appointed a public defender at the time of arrest. Adult clients are usually held in facilities within St. John the Baptist Parish. Juvenile clients, if detained, are held in St. James Parish.

Fees: The 40th JDC Public Defender's Office collects the statutory $40 fee for clients ($11,001), and does, where the client, parent or guardian are able to pay, request the Court to levy partial reimbursement from clients.

Caseload: The 40th JDC Public Defender's Office reported handling 3,528 cases in 2009. Of those, 646 involved juvenile matters, including 128 Child in Need of Care representations.

THE 40TH JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	St. John the Baptist - Edgard
Population:	43,044
Juvenile Population (in Public Schools)	6,585
District Defender	Richard B. Stricks
Years as District (or Chief) Defender	14
Years of Public Defense	14
Office Manager	Diana G. Tambunga
Primary Office Street Address	75 Dominican Drive, Suite 202
City	La Place
ZIP	70068-3400
Primary Phone	985-651-6677 ext. 200
Primary Mailing Address	same as primary office street address
Primary Email Contact	rbstricks@stjohnpdo.org
Primary Emergency Contact	Richard B. Stricks
Primary Emergency Phone	cell: 504-559-1434
Secondary Emergency Contact	Diana G. Tambunga
Secondary Emergency Phone	cell: 504-462-8577
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	none
Other District Office(s) Contact Personnel (Primary Only)	n/a
Name of Owner(s) of Office(s)	Cypress Property Management, Henry W. Tatje III, Managing Partner (lessor)
Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	$1,232.00 rent and $240.02 electricity
Courts and Locations	District Court is located in Edgard (West Bank); Annex Courthouse is located in La Place (East Bank)

Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	Three Divisions of Court. Each Division holds court in both the District and Annex Courthouses.
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	According to a pre-set grid or table, the cases are divided among the lawyers based on the division of court and the last digit of the case number. Example: In each division of court, the cases that end in an odd digit are assigned to one attorney and those ending in an even digit are assigned to another. When there are more than two clients in any case, the lawyers who handle cases in another division of court are assigned according to that grid. A copy of the table is attached to the paper version of this report.
Name of Adult Detention Facilities in this District	Sherman Walker Correctional Center AND St. John Parish Jail ("old jail"), both located in LaPlace
Name of Adult Detention Facilities Outside the District Which Hold Clients	none
Name of Juvenile Detention Facilities in this District	none
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	St. James Parish Youth Detention Center; St. James, Louisiana
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	yes; It impairs attorney access to clients.
District Attorney	Thomas Daley
Chief Judge of Criminal District Court	Rotates annually. 2009=Judge Mary Hotard Becnel; 2010=Judge Sterling J. Snowdy
Juvenile Court Judges (specify District of City Court)	Division A- Judge Madeline Jasmine; Division B= Judge Mary Hotard Becnel; Division C= Judge Sterling J. Snowdy; All are District Court Judges
Drug Court Judges	Judge Madeline Jasmine
Mental Health Court Judges	none
Other Specialty Court	none
Name of Specialty and Brief Description:	n/a

Indigency Determined by Whom and How?	Every Thursday, from 10am to 5pm, the Public Defender Office takes applications from persons who are not incarcerated and who are seeking a public defender. The applicant is interviewed by Attorney Victor Ortiz using a standardized interview sheet which may be a long form depending on the financial circumstances. The sworn application is reviewed by the District Defender who then signs a certification regarding eligibility and files that into the court records, whether approved for services or not. A similar form is used for applicants in juvenile court. Copies are attached.
When is Assignment/Appointment of Counsel Made?	Within 72 hours afer arrest the duty judge speaks to the inmates by telephone. The District Public Defender is appointed by name to all cases. He or an investigator does the initial interview within 3 judicial days and the client is given a paper with information about applying for services upon release on bail and the name and phone number (free, not cellect, calls) of the staff or contract defender who is assigned. That information is also filed into the court record. For those who post bail, counsel is assigned after a formal application is made. (see previous answer.) See copies attached.
Client Assigned by Whom and How?	The duty judge assigns the District Defender who then re-assigns all cases to a staff or contract attorney. See previous answer
Initial Client Intake Conducted by Whom? (Name and Title)	When the order assigning counsel is received at the PDO, or after formal application, the information is entered into the database by Diana Tambunga, secretary.
Does this District Use an Intake Form? (If so, please attach to hard copy)	A standard interview sheet is used for interviews at the jail in new felony cases. A longer, more thorough interview form is used in life/death cases. In some misdemeanor cases no formal interview sheet is used for most initial interviews at the jail but the data is updated in the database and a photo is taken. A note is made of information needed. Copies of the interview sheets are attached.
Brief Explanation of Intake Process	see previous answers, lines 43 to present.
Does the Office Collect the $40 Fee	Yes

If $40 Fee is Not Always Collected, Explain Basis for Waiver	No application fees are collected from inmates. If a person applies at the PDO but arrives without the fee, they are requested to go to the nearest money order outlet to get one. If they are without $40, the application is taken and they are requested to commit to a date when they will be able to pay. If they already have applied in a pending case, no application or fee is required for subsequent cases. If the applicant cannot pay anything at all, the fee is not collected and that fact is noted on the certification (a rare occurrence). In juvenile court, parents generally have not applied despite judicial orders and services are provided to the children without collecting an application fee, reimbursement or court cost.
Total Fees Collected in 2009	11,001.00
Formula for determining the reduced rate charged if client is able to make partial payment	none. We accept what they can pay, which is almost always $40.00.
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	4-Jan-10
Equipment or Technical Training Requested	none
Grant Monies for Technology Currently Unencumbered or Unexpended	$559.75
Private Practice Policy	see excerpt from Attorney's contract
Primary Immediate Needs	none
Immediate Critical Issue Areas	none
Long-Term Critical Issue Areas	none
Please List All New Hires in 2009 (Name and Title)	Nghana Lewis-Gauff= contract attorney; Ashley A. Bogac= secretarial
2009 Media Coverage and/or Major Accomplishments	none
Number of Expected New Attorney Hires in 2010	2 contract attorneys have been added for parents in CINC cases
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	yes; just this year we sent Nghana Lewis-Gauff to the Southern Public Training Center

Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	District Public Defender is the only supervisor for both attorneys and non-attorneys; There are no mid-level supervisors of any kind
Any Policy for Workload Reduction for Supervisory Staff	no
Medical Benefits for Any Staff	yes
Regular meetings for Any Staff	no

STAFF DIRECTORY	CONTACT
Tomy J. Acosta (Fe, Mi)	985-536-9700; tjacosta@stjohnpdo.org
Kevin L. Ambres (Ju/both)	985-651-3838; klambres@stjohnpdo.org
Fontella Baker (Ju/both, FINS)	504-628-7538; fdfountain@stjohnpdo.org
Richard J. Brazan (Fe, Ju)	225-413-7024; rjbrazan@stjohnpdo.org
Donald J. Cicet (Ju/both, CINC)	985-651-0529; dcicet@hotmail.com
Eric R. Goza (Fe, Spanish Interpreter)	225-926-6384; ergoza@stjohnpdo.org
Edward Greenlee (Fe, Ju)	985-651-6677x204; ergreenlee@stjohnpdo.org
Nghana Lewis-Gauff (Fe, Ju)	504-782-6564; ntlewis@stjohnpdo.org
Victor M. Ortiz (Mi, Spanish Interpreter)	985-651-6677x202; vmortiz@stjohnpdo.org
Lantz Savage (Fe)	504-361-8892; lsavage@stjohnpdo.org
Newton T. Savoie (Fe, Ju)	504-822-4010; ntsavoie@stjohnpdo.org
Richard B. Stricks (Chief public defender)	985-651-6677x201; rbstricks@stjohnpdo.org

NON-ATTORNEYS, CONTRACTORS AND OTHER STAFF

Ashley A. Bogac, Secretarial	985-651-6677 x203; abogac1@lsu.edu
Don Carter, Investigator	504-559-5871; doncarter1290@yahoo.com
Cheryl Taylor, Financial	985-359-8947; crtaylor@stjohnpdo.org
Diana Tambunga, Secretarial	985-651-6677 x200; dgtambunga@stjohnpdo.org

2009 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.

Richard B. Stricks
Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
__Windows Vista
__Windows Server 2000/2003/2008
_X_Windows XP
__Mac OSX

Productivity Suites Used:
_X_Microsoft Office 2007 (Word, Excel, etc.)
_X_Microsoft Office 2003
__Previous Microsoft Office version
_X_Corel Word Perfect
__Other

Internet Browsers Used:
__Internet Explorer 6
_X_Internet Explorer 7 or 8
__Firefox
__Other

HARDWARE:
Please enter the number of
devices in your inventory

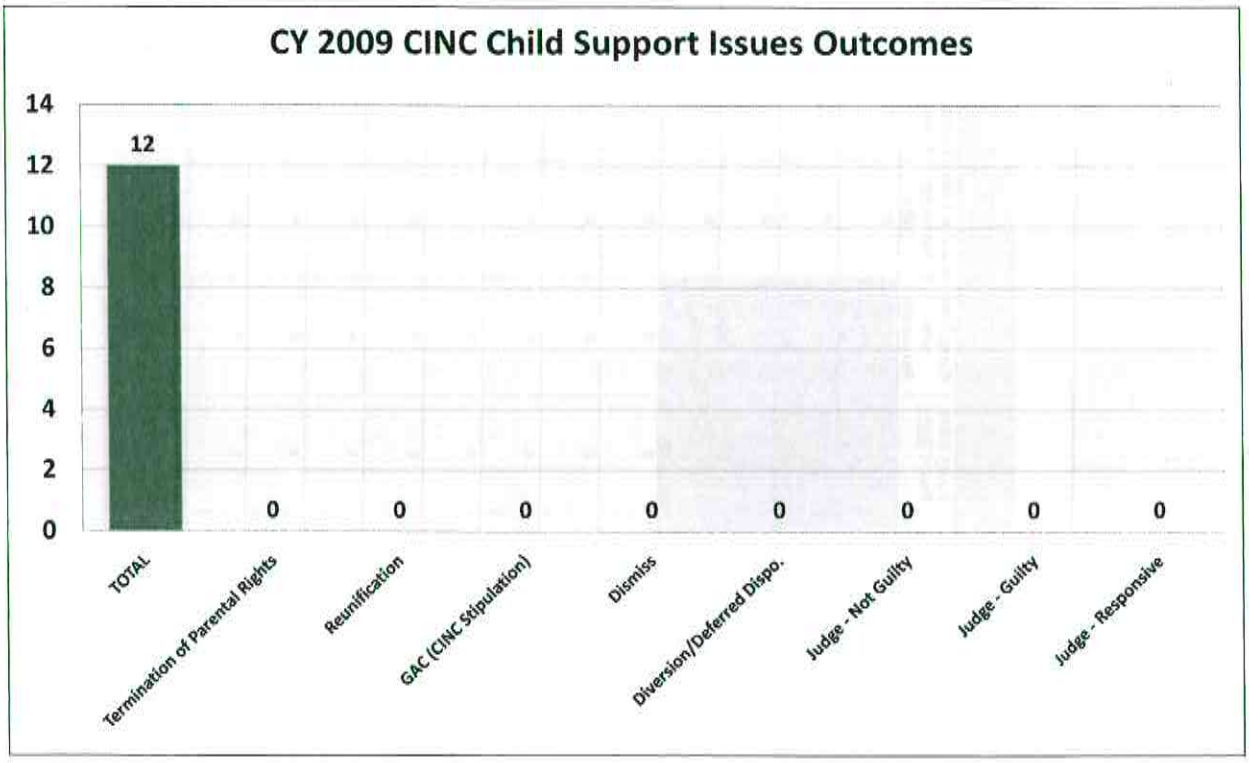
_2_Desktop PCs
_11_Laptops
_0_Video Cameras
_2_Digital Cameras
_0_Video Conferencing Systems
_2_B&W Laser Printers
_0_Color Printers
_2_Wireless Cards

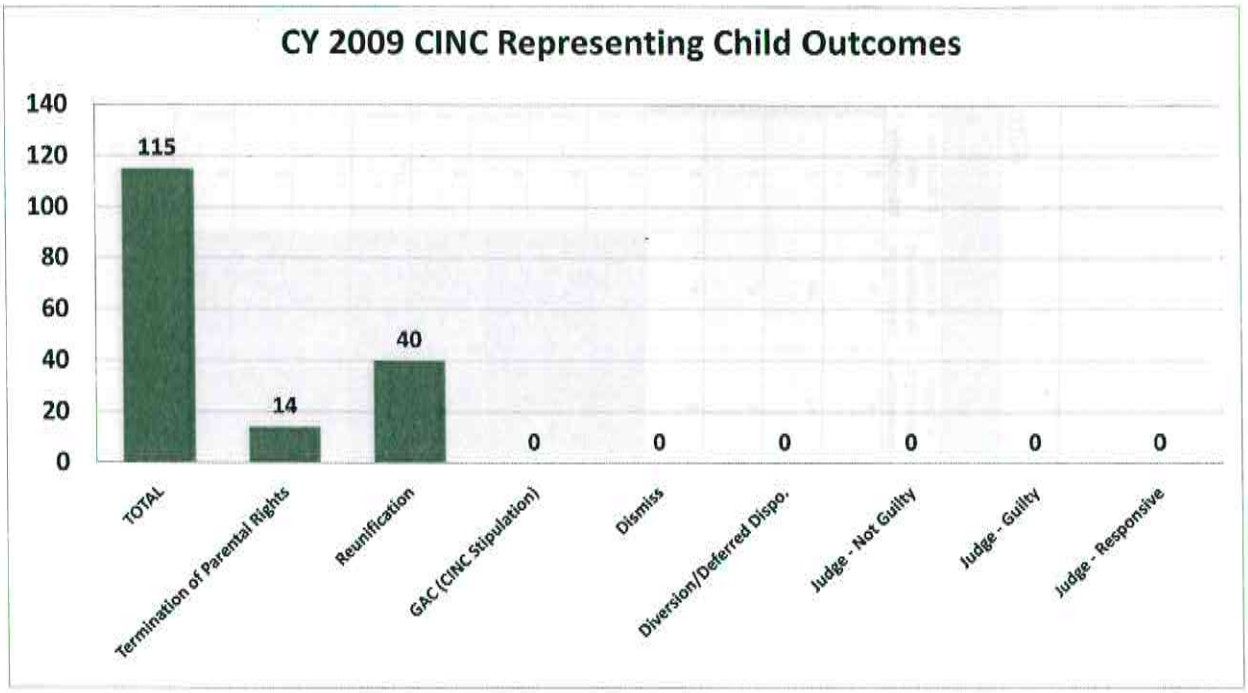
INTERNET SERVICES:
___Dialup __X__Broadband ___No Internet Connection
Connection Speed:
Provider Name: Comcast
Email Provider: GoDaddy

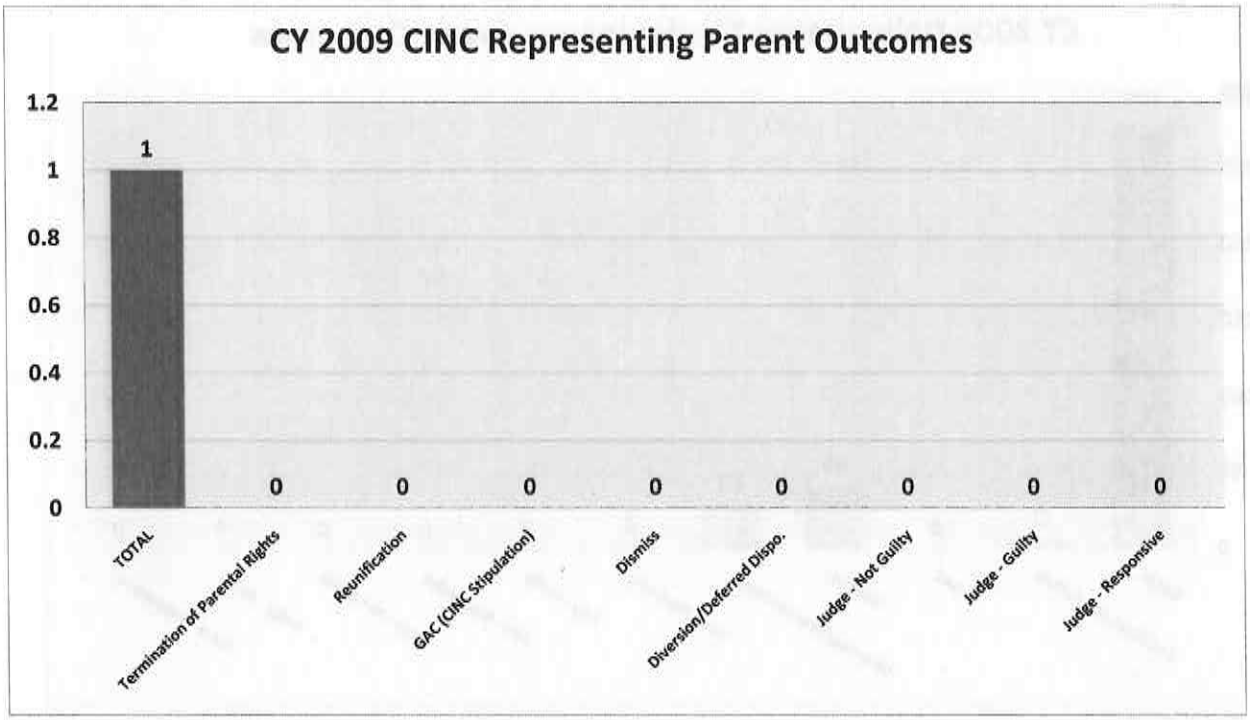
Please list any software or computer equipment in which you need training:

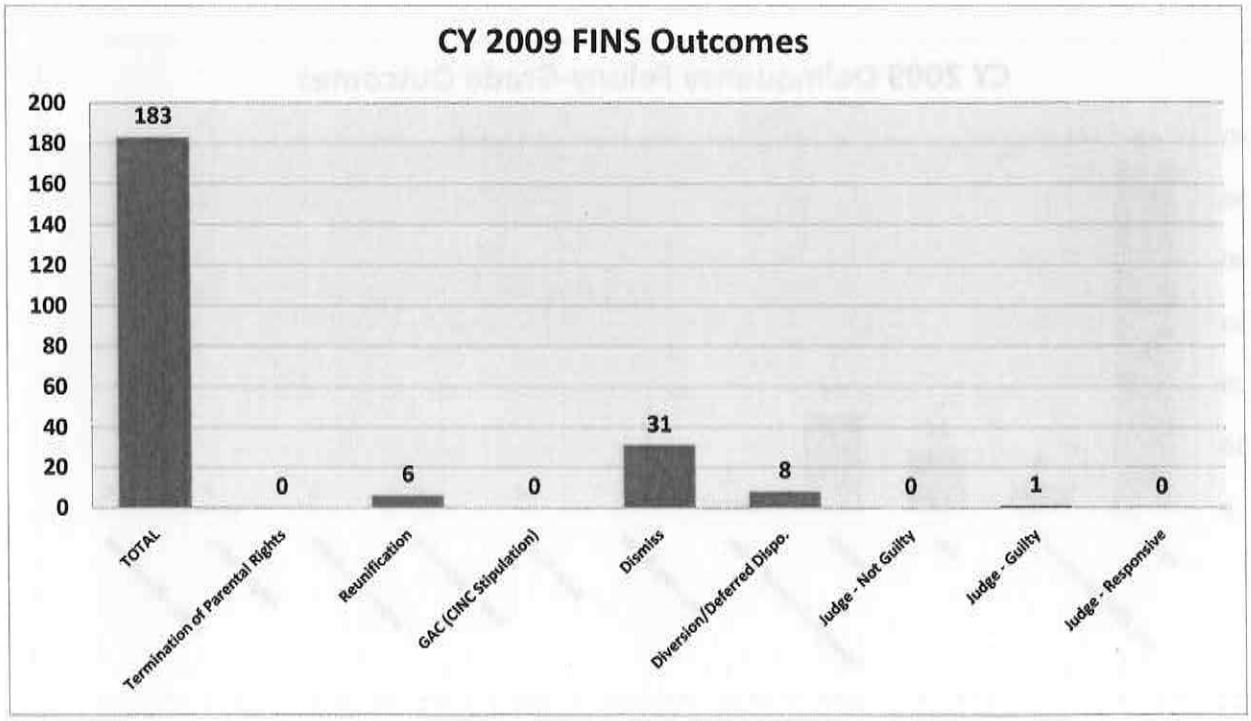
40th District Caseload Report

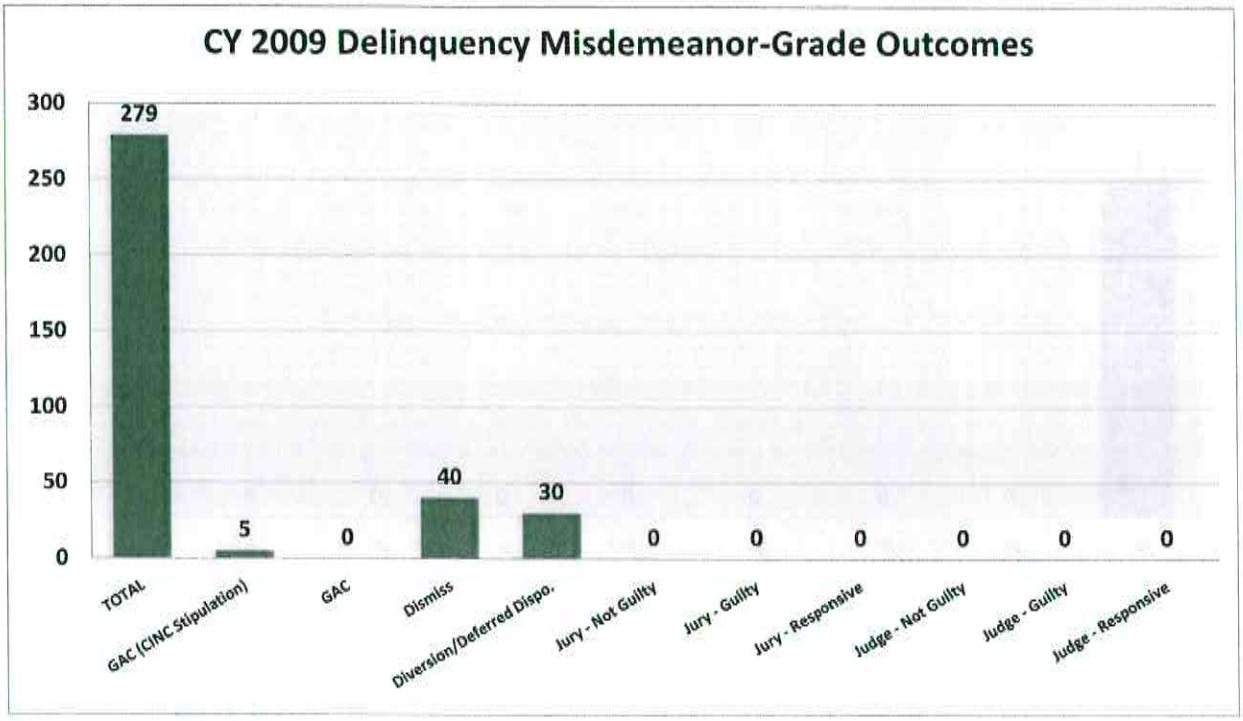
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	12	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	115	14	40	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Parent	1	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
FINS	183	0	6	0	N/A	31	8	N/A	N/A	N/A	0	1	0
Delinquency Misdemeanor-grade	279	N/A	N/A	5	0	40	30	0	0	0	0	0	0
Delinquency Felony-Grade	56	N/A	N/A	4	10	16	2	0	0	0	0	1	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	91	N/A	N/A	5	1	0	0	0	0	0	0	0	0
Other cases (DWI, Extraditions, etc.)	176	N/A	N/A	0	0	39	0	0	0	0	0	0	0
Adult Misdemeanor	1372	N/A	N/A	217	38	421	6	0	0	0	0	1	0
Adult Felony	1238	N/A	N/A	133	59	262	3	2	0	0	0	0	0
Capital	3	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Post Conviction Relief	2	N/A	N/A	0	0	0	0	0	0	0	0	0	0

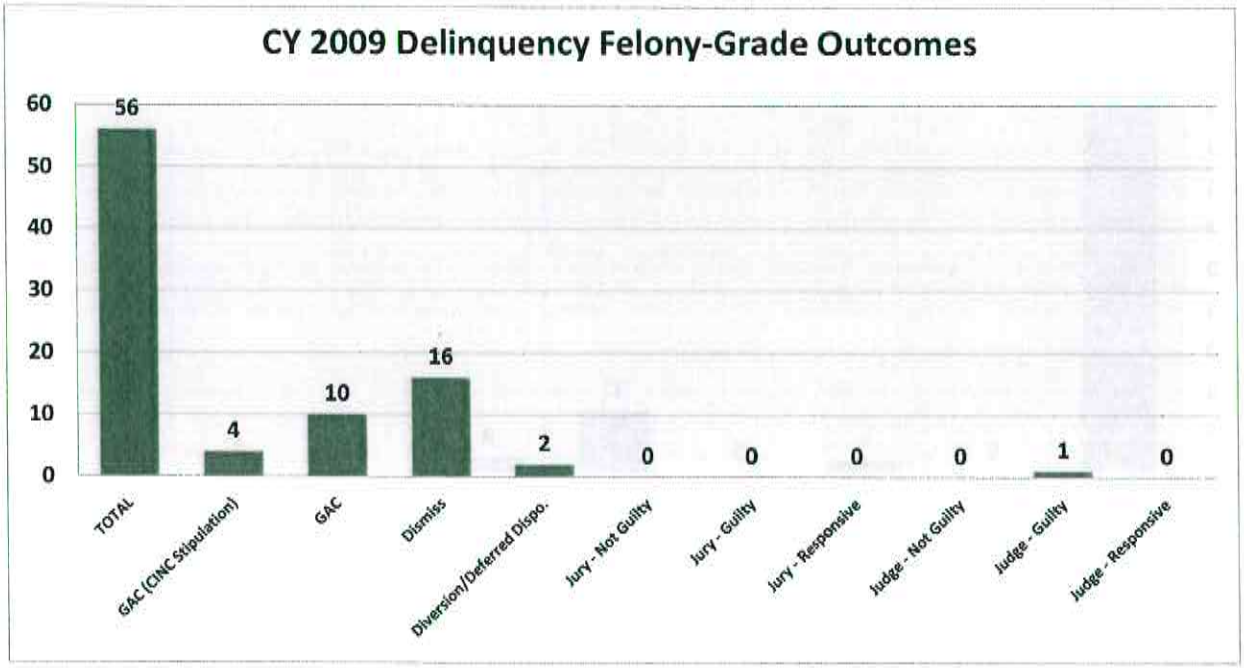

CY 2009 CINC Child Support Issues Outcomes
14
12
10
8
6
4
2
0
12
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

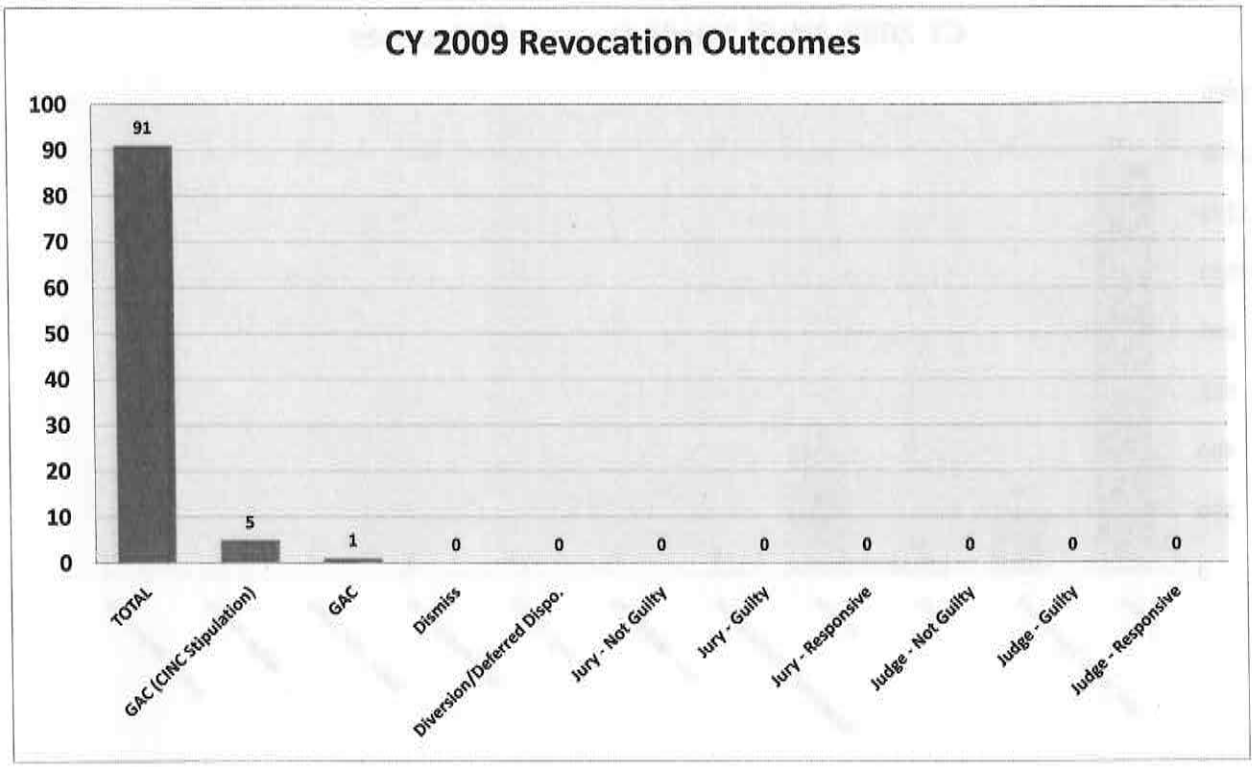

CY 2009 CINC Representing Child Outcomes
140
120
100
80
60
40
20
0
115
14
40
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

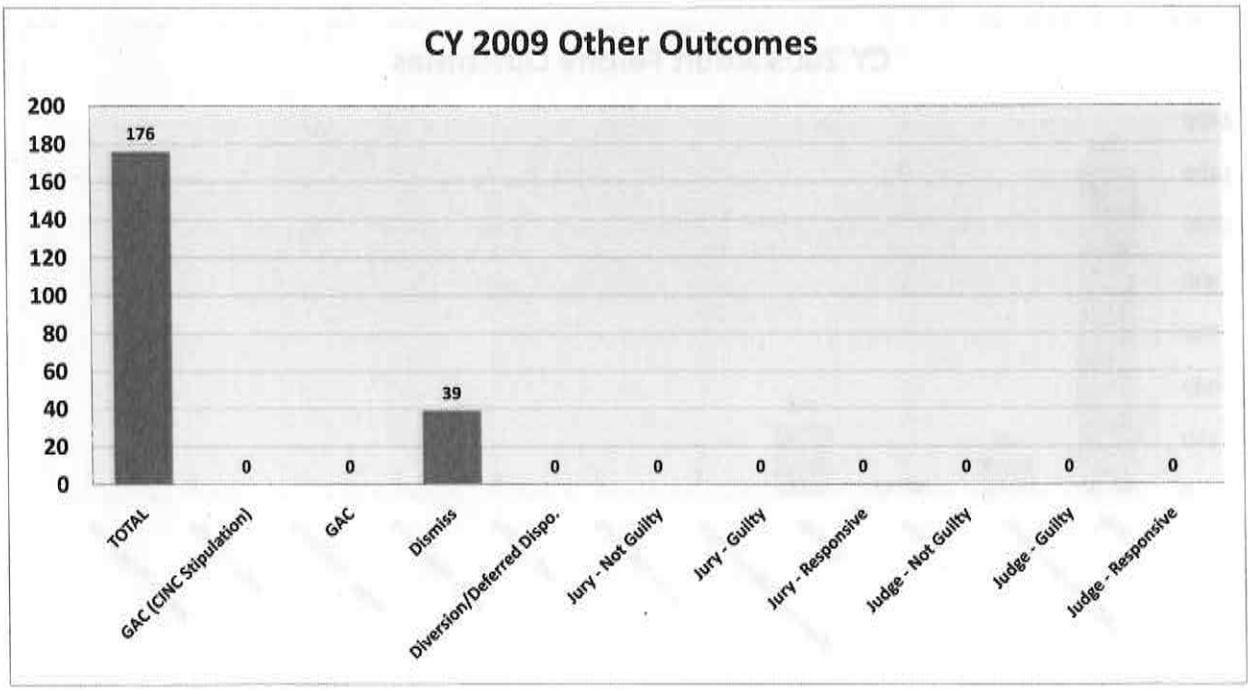

CY 2009 CINC Representing Parent Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

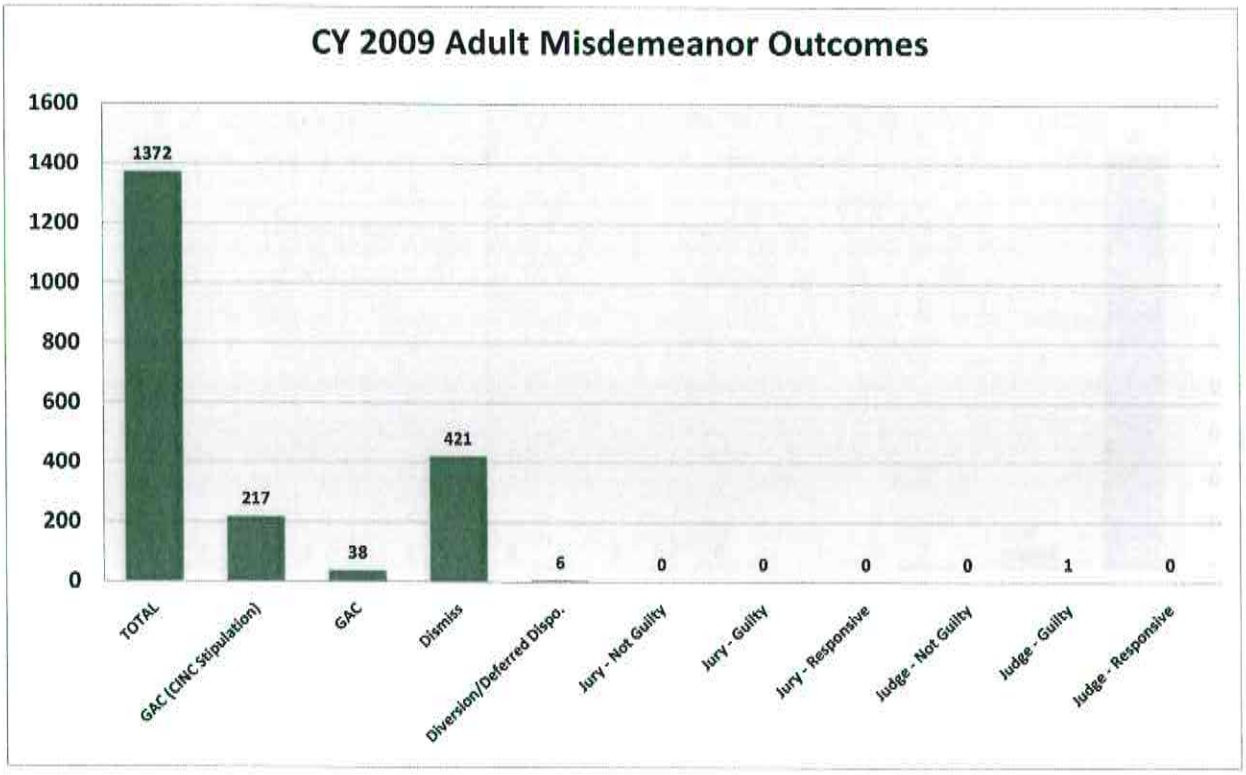

CY 2009 FINS Outcomes
200
180
160
140
120
100
80
60
40
20
0
183
0
6
0
31
8
0
1
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

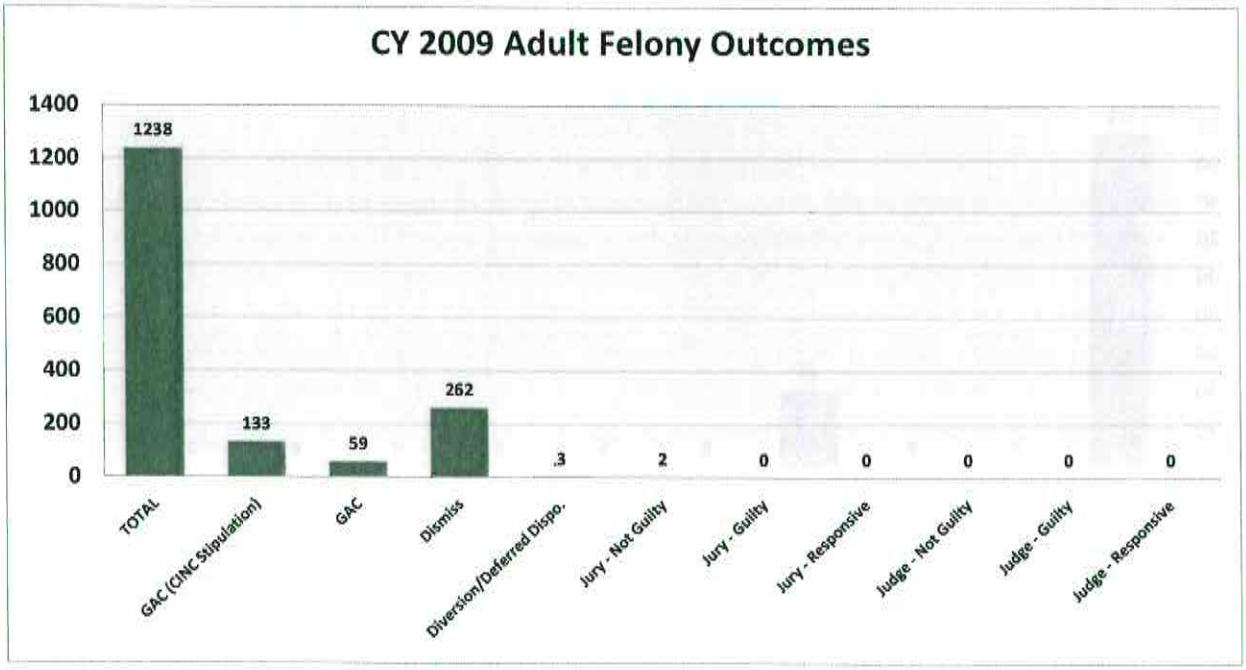

CY 2009 Delinquency Misdemeanor-Grade Outcomes
300
250
200
150
100
50
0
279
5
0
40
30
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

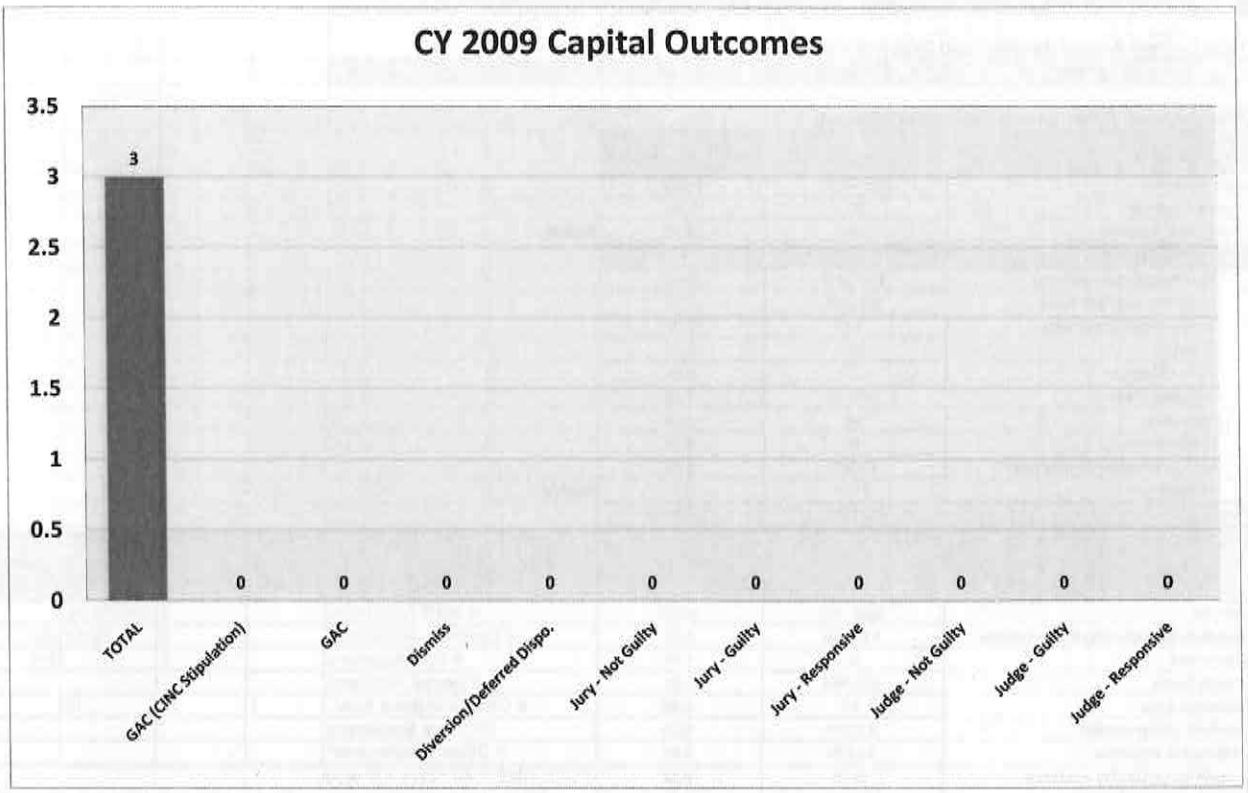

CY 2009 Delinquency Felony-Grade Outcomes
60
50
40
30
20
10
0
56
4
10
16
2
0
0
0
0
1
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

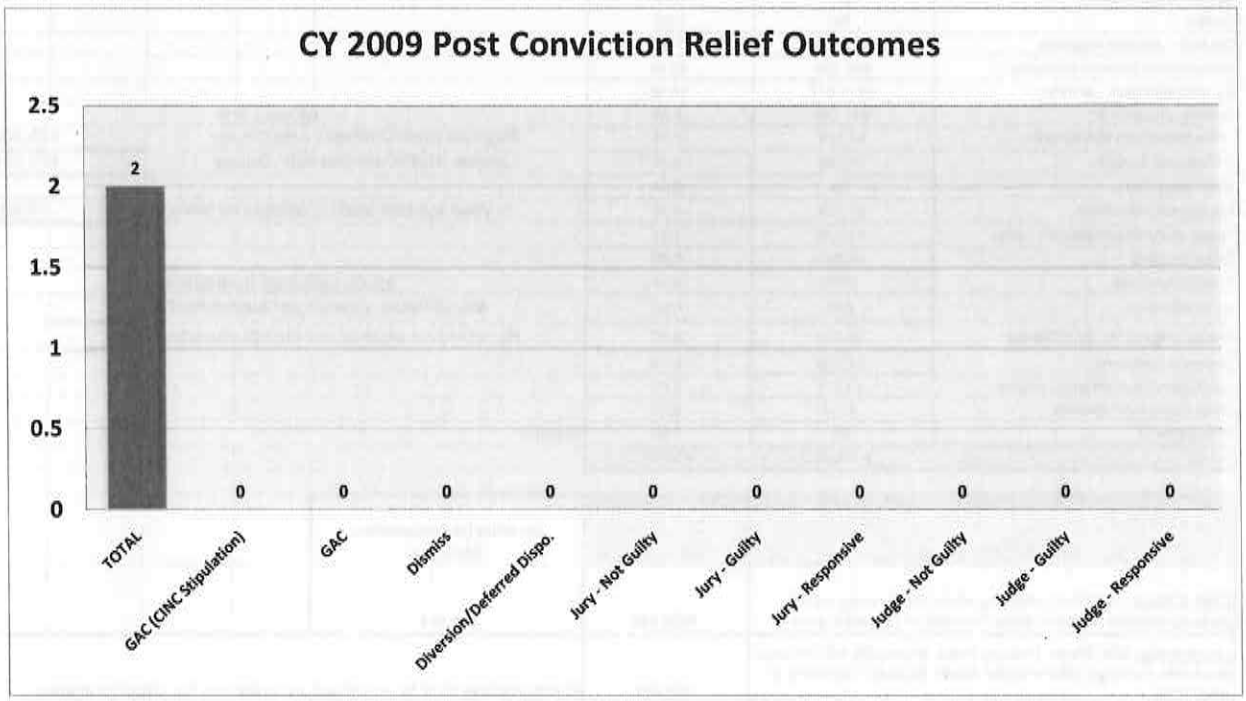

CY 2009 Revocation Outcomes
100
90
80
70
60
50
40
30
20
10
0
91
5
1
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
200
180
160
140
120
100
80
60
40
20
0
176
0
0
39
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
1600
1400
1200
1000
800
600
400
200
0
1372
217
38
421
6
0
0
0
0
1
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
1400
1200
1000
800
600
400
200
0
1238
133
59
262
3
2
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
3.5
3
2.5
2
1.5
1
0.5
0
3
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
2.5
2
1.5
1
0.5
0
2
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	40	Year>>>	CY 2009
Submitted by (name)>>>	Richard Stricks		

Total Current Annual Revenue and Expenditure Budget

Revenues	$618,450	Expenditures	$805,244

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue	
State Revenue	$255,838	34.99	
Federal Revenue	$0	0.00	
Grant/Other Revenue	$0	0.00	Explain:
Other Local Revenue:			
Court Fees/Costs Assessed	$407,014	55.66	
Bond Fees and Forfeitures	$48,219	6.59	
Department of Corrections	$0	0.00	
Donations	$0	0.00	
Interest Revenue	$131	0.02	
Application Fees	$9,840	1.35	
Police Jury	$0	0.00	
Sheriff's Fees	$0	0.00	
Reimbursements/Attorney Fees	$9,980	1.36	
Miscellaneous	$165	0.02	Explain:
Totals	$731,187	100.00	

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$269,397	41.66
Hospitalization and Disability Insurance	$11,088	1.71
Retirement	$0	0.00
Payroll Taxes	$16,868	2.61
Accrued Leave	$0	0.00
Workers' Compensation	$1,297	0.20
Malpractice Insurance	$2,535	0.39
Auto/Physical Liability Insurance	$915	0.14
Audit/Accounting Expense	$6,250	0.97
Contract Clerical	$0	0.00
Expert Witness	$0	0.00
Investigators	$39,600	6.12
Capital Representation	$0	0.00
Conflict	$0	0.00
Contract - Juvenile Attorneys	$51,201	7.92
Misdemeanor Attorney Contracts	$86,234	13.34
Contract Attorneys - all other	$116,877	18.08
Building Lease/Rent	$14,788	2.29
Office Repair and Maintenance	$1,629	0.25
IT/Technical Support	$2,860	0.44
Major Acquisitions	$0	0.00
Equipment Lease/Rent	$1,661	0.26
Telephone/Utilities/Postage/Internet	$9,134	1.41
Office Supplies	$3,645	0.56
Parking/Auto Tolls	$576	0.09
Advertisements	$20	0.00
Travel/Lodging/Per Diem/Mileage	$3,992	0.62
Dues and Seminars	$1,863	0.29
Law Library/Journals/Subscriptions	$3,471	0.54
Other Operating Expenses	$714	0.11
Miscellaneous	$0	0.00
Totals	$646,615	100.00

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys		4	35+/30/24	2
# Contract Attorneys		9	22.43	No
# Investigators		1		No
# Social Workers				
# Clerical/Admin Asst.	1	2	12	1
# Office Managers				
# Other Employees*				

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Annualized	
Highest Staff/Contract Atty Salary	$76,800.00
Lowest Staff/Contract Atty. Salary	$25,598.00
Is your system Staff, Contract or Mixed?	Mixed

Attys. with part time practice	
No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

BALANCE SHEET INFORMATION	Dec. 31, 2009
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$235,847
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$65,000
Accts. Receivable (Due in 30 Days)	$0
Accts. Payable (Due in 30 Days)	$0
Total	$300,847

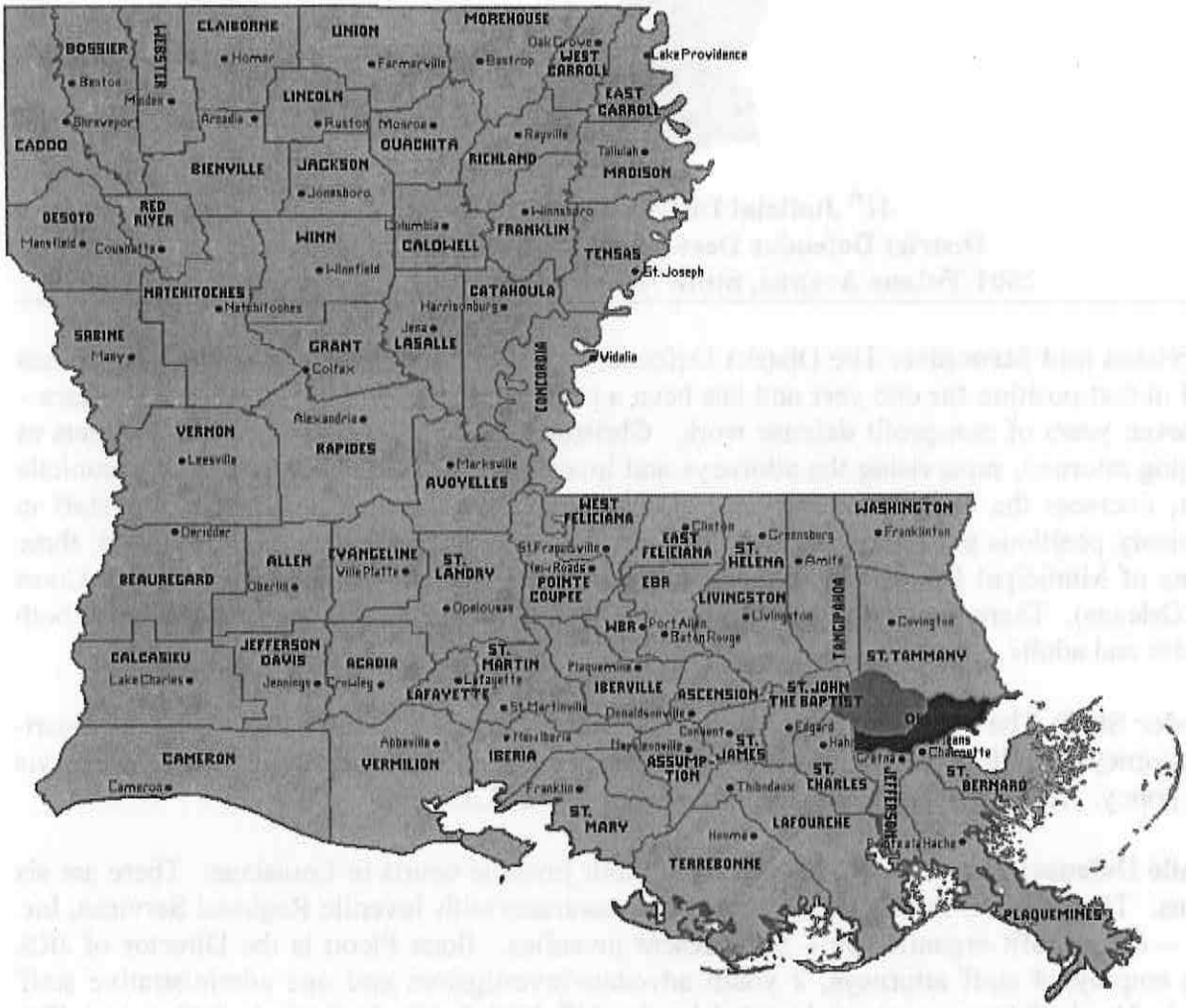
Juvenile Representation Estimate
$87,201

Cash portion that is unearned or reserved for other purposes
$4,535.00

APPROVED:

Richard B. Stricks	12-31-09
District Defender	Date

*Unearned State Revenue is cash received from the State which is for use in future months



The 41st JDC Public Defender's Office

Orleans (New Orleans)

District Defender: Derwyn Bunton
2601 Tulane Avenue, Ste. 700
New Orleans, LA 70119
(504) 821-8101

41st Judicial District • Orleans Parish
District Defender Derwyn Bunton • (504) 821-8101
2601 Tulane Avenue, Suite 700 • New Orleans, LA • 70119

Supervision and Structure: The District Defender in the 41st JDC is Derwyn Bunton, who has served in that position for one year and has been a public defender in Louisiana for four years – after seven years of non-profit defense work. Christopher Flood, the Deputy Defender, acts as managing attorney, supervising the attorneys and investigators. The Office Manager, Dannielle Berger, oversees the budget and administrative operations. Caseload is adjusted for staff in supervisory positions per office policy. There are 12 sections of Criminal District Court, three sections of Municipal Court, one section of Magistrate Court and two sections of City Court (New Orleans). There are specialty drug courts as well as mental health court programs for both juveniles and adults.

Defender Staff: The 41st JDC Public Defender's Office has 54 full-time attorneys, and 9 part-time attorneys. Full–time attorneys are not permitted to represent clients in private cases via office policy. The salary range for full-time attorneys is $43,333 - $93,750.

Juvenile Defense: The 41st JDC has one of the four juvenile courts in Louisiana. There are six sections. The 41st JDC Public Defender's Office contracts with Juvenile Regional Services, Inc. (JRS) – a nonprofit organization – to represent juveniles. Ilona Picou is the Director of JRS, which employs 4 staff attorneys, 2 youth advocate/investigators and one administrative staff. Child In Need of Care cases are handled by the 41st JDC Public Defender's Office, not JRS. Orleans Parish has an active Children and Youth Planning Board and is an Anne E. Casey Juvenile Detention Alternatives Initiative site.

District Funding: In 2009, the 41st JDC Public Defender's Office received $4,345,568 from the LPDB, constituting 71.26% of the district's total revenues of $6,098,367. The total expenditures in 2009 were $6,940,565.

Appointment of Counsel: In the 41st JDC, the judge makes the determination of indigence. Clients are appointed a public defender at the first appearance. If the client is incarcerated, appointment occurs within 72 hours. Both adult and juvenile clients are held in facilities within Orleans Parish.

Fees: The 41st JDC Public Defender's Office does not collect the statutory $40 fee for clients, and does not do any independent evaluation to levy partial reimbursement from clients.

Caseload: The 41st JDC Public Defender's Office reported handling 33,374 cases in 2009. Of those, 997 involved juvenile matters, including 210 Child in Need of Care representations.

THE 41ST JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	Orleans - New Orleans
Population:	484,674
Juvenile Population (in Public Schools)	9,719
District Defender	Derwyn D. Bunton
Years as District (or Chief) Defender	1
Years of Public Defense	11 years representing the poor in Louisiana
Office Manager	Dannielle Berger
Primary Office Street Address	2601 Tulane Avenue; Suite 700; New Orleans, LA 70119
City	New Orleans
ZIP	70119
Primary Phone	504-821-8101
Primary Mailing Address	2601 Tulane Avenue; Suite 700; New Orleans, LA 70119
Primary Email Contact	chunt@opdla.org
Primary Emergency Contact	Derwyn D. Bunton
Primary Emergency Phone	504-224-0958
Secondary Emergency Contact	Christopher Flood
Secondary Emergency Phone	504-224-0784
Other District Office(s) Physical and Mailing Addresses and Phone Numbers	
Other District Office Contact Personnel (Primary Only)	No
Name of Owner(s) of Office(s)	Phil Stein (Tulane Towers)
Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	$24,500/month

Courts and Locations	Criminal District Court - 2700 Tulane Avenue, New Orleans, 70119; Juvenile Court, 421 Loyola Avenue, New Orleans, LA, 70112; Municipal Court, 727 South Broad, New Orleans, 70119; Traffic Court, 727 South Broad, New Orleans, 70119; Magistrate Court, 2700 Tulane Avenue, New Orleans, 70119
Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	Criminal District Court (12); Juvenile Court (6); Municipal Court (4); Traffic Court (4); Magistrate Court (5)
Explain District's Method of Assigning Lawyers to Cases in Courts/Sections	Continuous representation of all clients from first appearances through sentencing in Criminal District Court and Magistrate Court. In other courts, we employ part-time lawyers, and OPD contracts out Juvenile Court work to Juvenile Regional Services (JRS). JRS employs a continuous representation method.
Name of Adult Detention Facilities in this District	Orleans Parish Prison; 2800 Gravier Street, New Orleans, LA 70119
Name of Adult Detention Facilities Outside the District Which Hold Clients	Not Applicable
Name of Juvenile Detention Facilities in this District	Youth Study Center; 1100 Milton Street, New Orleans, LA 70122
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Not Applicable
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so, how?	OPD is not able to adequately represent clients held at facilities distant from Orleans Parish. With regard to clients with mental health issues held at Feliciana, we are attempting to institute a programmatic response, tasking a small unit of attorneys with handling mental health cases. This is a significant outlay of limited budget resources, but is necessary for the adequate representation of all clients.
District Attorney	Hon. Leon Cannizzaro
Chief Judge of Criminal District Court	Hon. Arthur Hunter
Juvenile Court Judges (specify District of City Court)	Hon. Ernestine Gray is the Chief Judge of the Orleans Parish Juvenile Court
Drug Court Judges	Judges: Linda Van Davis, Benjamin Willard, Julian Parker, Camille Buras, Karen Herman
Mental Health Court Judges	Hon. Arthur Hunter
Other Specialty Court	None. However, plans are being developed to implement a Reentry Court, Homeless Court and Veteran's Court. These specialty courts are just in the planning phase without secure funding or implementation dates.

Name of Specialty and brief Description:	Not Applicable.
Indigency Determined by Whom and How?	OPD interviews clients on or before first apearance to determine indigency. We then notify the court of our determination and assignment. The assigned attorney then appears for formal appointment (usually at arraignment).
When is Assignment/Appointment of Counsel Made?	Assignment of counsel is made at time of arrest. Appointment of counsel for Incarcerated defendants happens at first appearances; for defendants on bond, appointment usually happens at arraignment.
Client Assigned by Whom and How?	OPD case assignments are handled by Michael Bradley, Assistant Chief Defender for Assignments and Court Operations. Clients are assigned according to a pre-determined case pickup schedule.
Initial Client Intake Conducted by Whom? (Name and Title)	OPD depends heavily on volunteers to conduct initial intake. This is coordinated by Leslie Couvillion, our Pretrial Services Coordinator.
Does this District Use an Intake Form? (If so, please attach to hard copy) **Brief Explanation of Intake Process**	Yes.
Does the Office Collect the $40 Fee	No.
If $40 Fee is Not Always Collected, Explain Basis for Waiver	Generally, clients lack funds to pay timely or at all.
Total Fees Collected in 2009	None.
Formula for determining the reduced rate charged if client is able to make partial payment	None.
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	OPD has always provided parent representation.
Equipment or Technical Training Requested	Case management; updated laptop computers; leadership/management training.
Unencumbered or Unexpended	$65,000

Private Practice Policy	OPD doesn't allow private practice for its full-time staff attorneys.
Primary Immediate Needs	Funding and experienced legal staff.
Immediate Critical Issue Areas	Data management, training, funding technology (hardware and software) and staff.
Long-Term Critical Issue Areas	Stable adequate funding, training and staff.
Please List All New Hires in 2009 (Name and Title)	Eliza Baron, Administration Emily Beasley, Investigator Derwyn Bunton, Chief District Defender James Carrington, Paralegal Gregory Carter, Paralegal Michelle Charles, Staff Attorney Aaron Clark-Rizzio, Staff Attorney Leslie Couvillion, Pretrial Services Coordinator Amanda Fraser, Staff Attorney Anna Friedberg, Staff Attorney Mary Gibbons, Defender Services Volunteer Sonia Gupta, Staff Attorney Carrie Hall, Investigator Angel Harris, Paralegal Heather Hendrix, Paralegal Lindsey Hortenstine, Conflict Cecil Hunt, Administration Jalila Jefferson-Bullock, Staff Attorney Elizabeth Jones, Paralegal Janette Jurado, Staff Attorney Carlotta Lepingwell, Staff Attorney Rachel Lewis, Defender Services Volunteer Sandra Mayson, Staff Attorney Anita McCrossen, Staff Attorney Christopher Murrell, Staff Attorney David Olasky, Investigator Joshua Pichon, Administration Bejamin Plener, Paralegal Ernest Jacob Rieux, Investigator Matthew Robnett, Staff Attorney Miles Swanson, Staff Attorney Madeline Thompson, Investigator Jerrod Thompson-Hicks, Staff Attorney Joseph Thorpe, Investigator Maurice Tyler, Staff Attorney Sierra Van Borst, Staff Attorney Emily Voshell, Staff Attorney Donna Weidenhaft, Staff Attorney Darren Wells, Staff Attorney

2009 Media Coverage and/or Major Accomplishments	OPD had a number of legal and non-legal victories in 2009 which gained wide media coverage. However, two OPD accomplishments stand out. First, in State v. Wallace, OPD helped make prompt (within 48 hours) probable cause determinations the law in Louisiana. Second, through some persistent advocacy, the New Orleans City Council created a new revenue stream for OPD, attaching a $5 fee to all traffic camera violations. This fee is projected to provide $500k-$700k annually for OPD.
Number of Expected New Attorney Hires in 2010	We expect to hire 6 new attorneys in 2010.
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	Yes. OPD provides training designed by our Training Director. Newly admitted attorney hires receive approximately 6 weeks of training prior to representing clients autonomously.
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	OPD is divided into supervisory groups, led by supervising attorneys and leadership staff. A copy of OPD's supervisory tree is included with this narrative.

STAFF DIRECTORY:
FULL TIME STAFF ATTORNEYS

Flood, Christopher (Other)	Deputy District Defender
Green, Kendall (Other)	Assistant District Defender, Chief of Trials
Boggs, William (Other)	Assistant District Defender, Training Director
Bradley, Michael (Other)	Assistant District Defender, Assignments and Court Operation
Beljean, Clarke (Fe)	Attorney Supervisor
Duffy, Andrew (Fe)	Attorney Supervisor
Engelberg, Daniel (Fe)	Attorney Supervisor
Garvey, Meghan (Fe)	Attorney Supervisor
Hill, Nzinga (Hill)	Attorney Supervisor-CINC
McClary, Tonya (Fe)	Attorney Supervisor
Park, Jee (Fe)	Attorney Supervisor
Tervalon, Harry (Fe)	Attorney Supervisor-Conflict Division
Boudreaux, Lauren (Fe)	staff attorney - cdc
Bers, Rebecca (Other)	staff attorney - cdc
Charles, Michelle (Fe, Mi)	staff attorney - conflict division
Clark-Rizzo, Aaron (Mi)	staff attorney - cdc
Coe, Elizabeth (Fe)	staff attorney - cdc
deMontagne, Ava (Fe, Mi)	staff attorney - cdc
Donnelly, Donald (Fe)	staff attorney - cdc
Ellis, Carrie (Fe)	staff attorney - cdc
Fraser, Amanda (Fe)	staff attorney - cdc
Friedberg, Anna (Fe)	staff attorney - cdc

Gupta, Sonia (Mi)	staff attorney - cdc
Harmen-Cohen, Ariel (Fe, Mi)	staff attorney - cdc
Hortenstine, Barksdale (Fe)	staff attorney - cdc
Hurtt, Walter Keith (Fe)	staff attorney - cdc
Joe, Irene (Fe)	staff attorney - cdc
Jurado, Janette (Fe)	staff attorney - cdc
Klaila, Louise (Fe, Mi)	staff attorney - conflict division
Lepingwell, Carlotta (Mi)	staff attorney - cdc
Malveau, Eric (Fe, Mi)	staff attorney - conflict division
Mayson, Sandra (Mi)	staff attorney - cdc
McEntyre, Jordan (Fe)	staff attorney - cdc
Merritt, Clyde (Fe)	staff attorney - cdc
Miller, Powell (Fe)	staff attorney - cdc
Murell, Christopher (Fe)	staff attorney - cdc
O'Neill, Grainne (Fe)	staff attorney - cdc
Parker, Chant' a (Fe)	staff attorney - cdc
Parker, Lisa (Fe)	staff attorney - cdc
Robnett, Matthew (Fe)	staff attorney - cdc
Roche, Leon (Mi)	staff attorney - cdc
Ruffin, Tanzanika (Fe)	staff attorney - cdc
Sallah, Joyce (Fe, Mi)	staff attorney - cdc
Sherman, Loren Scott (Fe)	staff attorney - cdc
Test, Ariel (Mi)	staff attorney - cdc
Thompson-Hicks, Jerrod (Mi)	staff attorney - cdc
Tyler, Maurice (Fe)	staff attorney - cdc
VanBorst, Sierra (Mi)	staff attorney - cdc
Varela, Elizabeth (CINC)	staff attorney - CINC
Voshell, Emily (Mi)	staff attorney - cdc
Ward, Trisha (Fe)	staff attorney - cdc
Weg, Stuart (Fe)	staff attorney - cdc
Weidenhaft, Donna (Mi)	staff attorney - cdc
Whitworth, Matthew (Fe)	staff attorney - cdc
Woods, Brian (Fe, Mi)	staff attorney - conflict division

PART-TIME ATTORNEY STAFF ATTORNEYS

Defraites, Judith (Other)	pt staff atty - munic/traff
Hattier, Maurice (Other)	pt staff atty - munic/traff
Jefferson-Bullock, Jalila (Other)	pt staff atty - munic/traff
Jefferson, Jamila (Other)	pt staff atty - munic/traff
McCrossen, Anita (Other)	pt staff atty - munic/traff
McGuire, Raymond (Other)	pt staff atty - munic/traff
Pettingill, Norman (Other)	pt staff atty - munic/traff
Washington, Ramona (Other)	pt staff atty - munic/traff
Wells, Darren (Other)	pt staff atty - munic/traff

FULL-TIME CONTRACT STAFF

2009 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.

Don Dovie and Dannielle Berger
Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
__Windows Vista
_X_Windows Server 2000/2003/2008
_X_Windows XP
__Mac OSX

Productivity Suites Used:
_X_Microsoft Office 2007 (Word, Excel, etc.)
_X_Microsoft Office 2003
__Previous Microsoft Office version
__Corel Word Perfect
__Other

Internet Browsers Used:
__Internet Explorer 6
_X_Internet Explorer 7 or 8
_X_Firefox
__Other

HARDWARE:
Please enter the number of
devices in your inventory

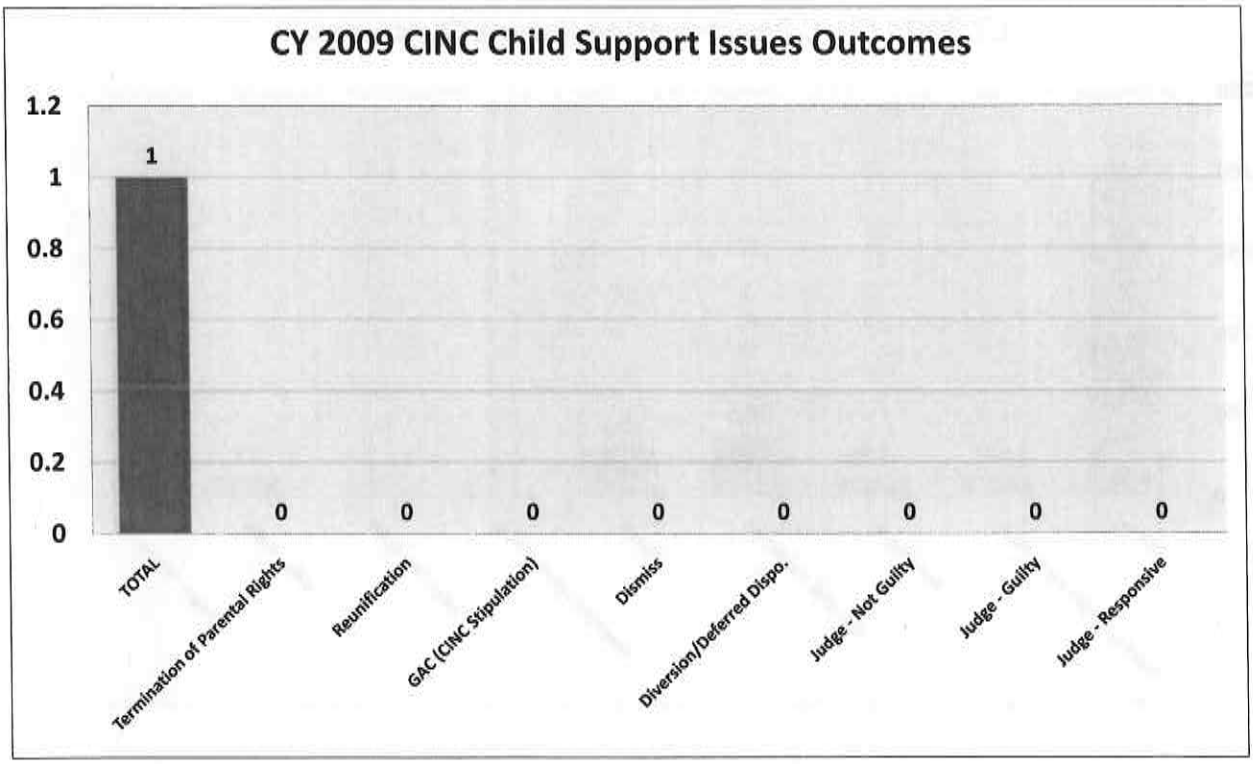
_12_Desktop PCs
_103_Laptops
___Video Cameras
_10_Digital Cameras
___Video Conferencing Systems
_10_B&W Laser Printers
_2_Color Printers
_4_Wireless Cards

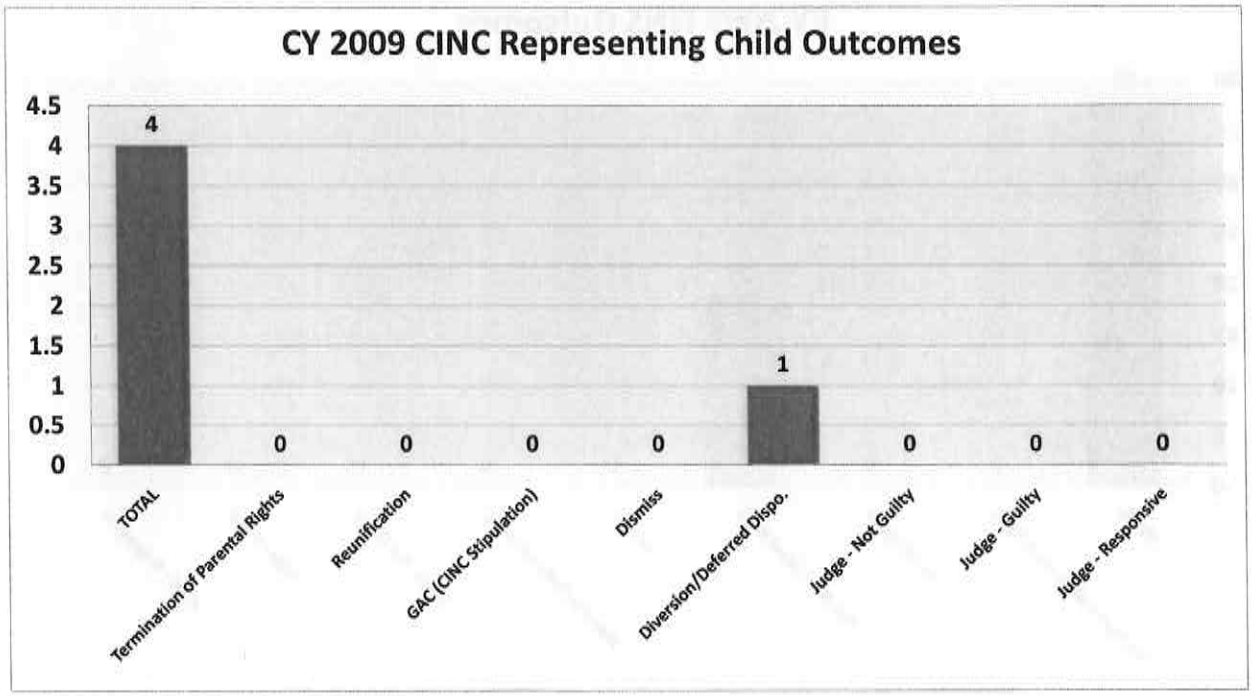
INTERNET SERVICES:
____Dialup _X___Broadband ____No Internet Connection
Connection Speed: 10/2
Provider Name: Cox Communications
Email Provider: Self

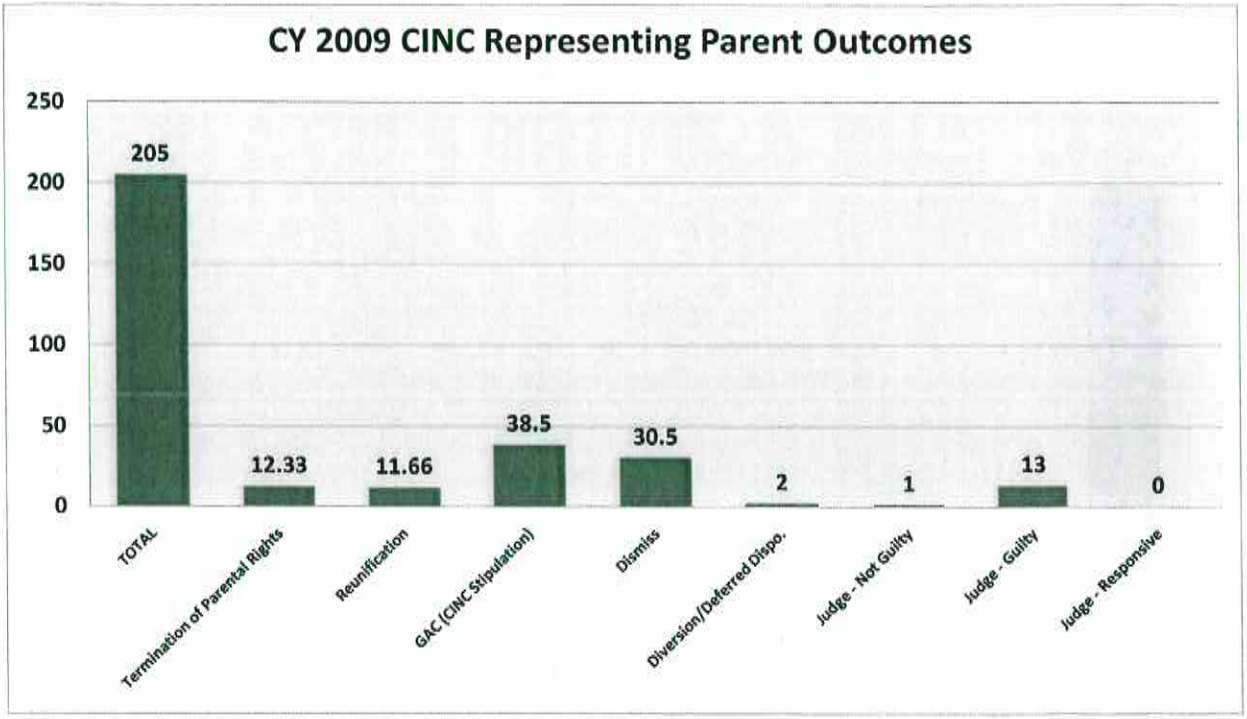
Please list any software or computer equipment in which you need training:

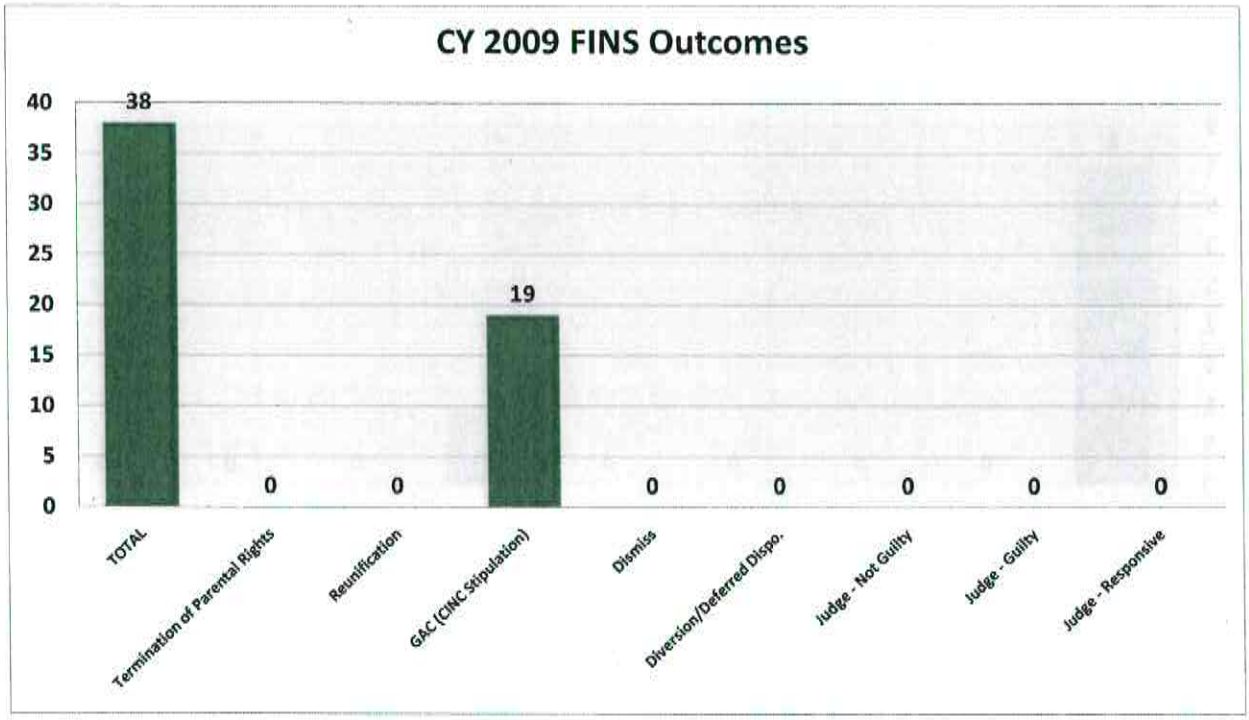
41st District Caseload Report

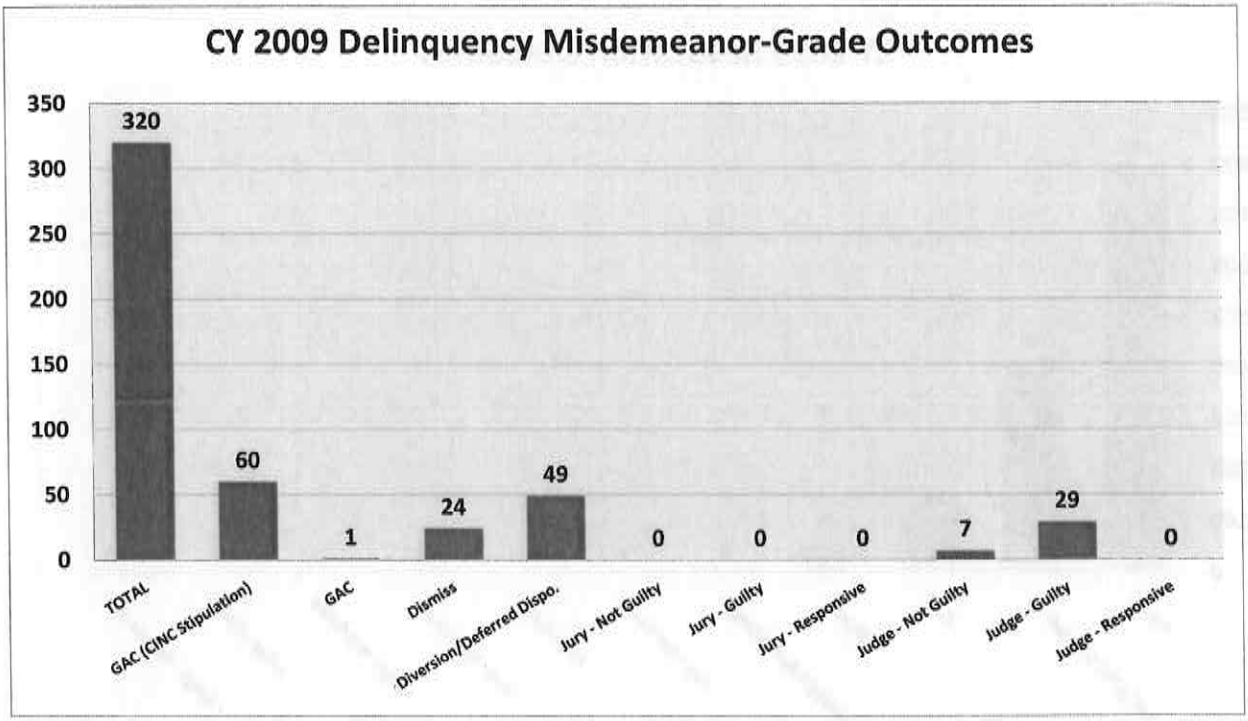
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	1	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	4	0	0	0	N/A	0	1	N/A	N/A	N/A	0	0	0
CINC Representing Parent	205	12.33	11.66	38.5	N/A	30.5	2	N/A	N/A	N/A	1	13	0
FINS	38	0	0	19	N/A	0	0	N/A	N/A	N/A	0	0	0
Delinquency Misdemeanor-grade	320	N/A	N/A	60	1	24	49	0	0	0	7	29	0
Delinquency Felony-Grade	429	N/A	N/A	58	32	46	35	0	0	0	16	72	10
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	797	N/A	N/A	417	109	60	5	0	0	0	0	0	0
Other cases (DWI, Extraditions, etc.)	480	N/A	N/A	74	6	250	4	0	0	1	0	0	0
Adult Misdemeanor	19872	N/A	N/A	2167	135	649	264	0	0	0	67	80	9
Adult Felony	11189	N/A	N/A	3451	1805	1561	327	59	50	25	22	21	29
Capital	11	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Post Conviction Relief	28	N/A	N/A	0	0	0	1	0	0	0	0	0	0

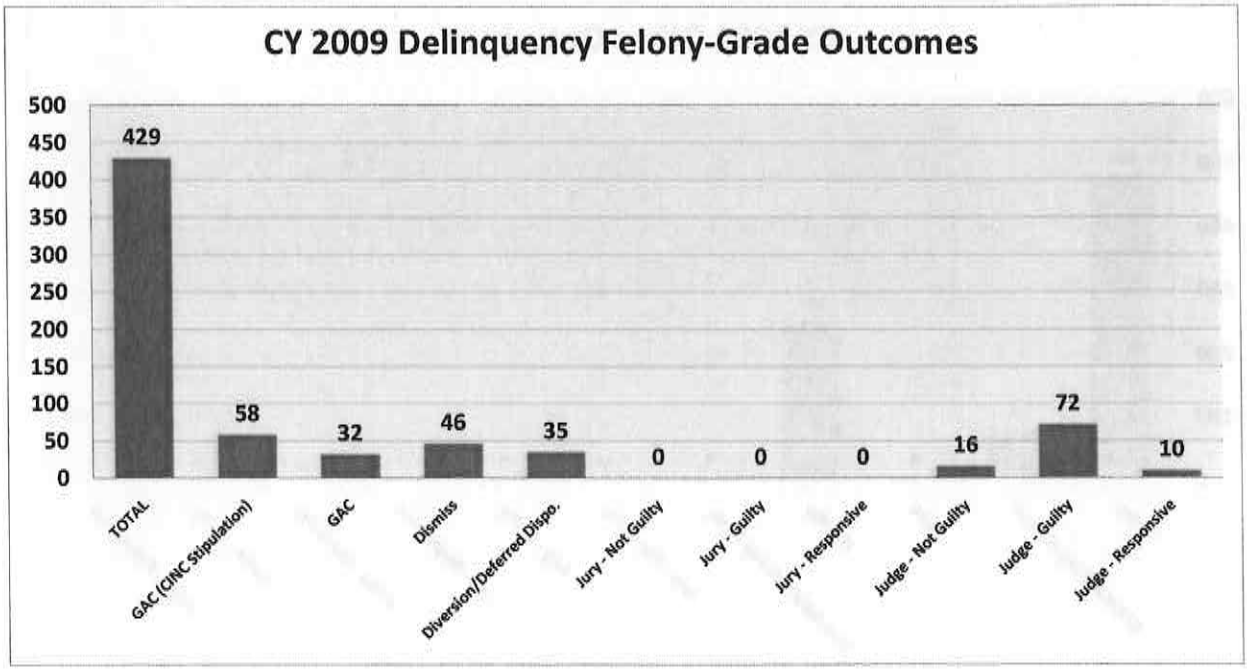

CY 2009 CINC Child Support Issues Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

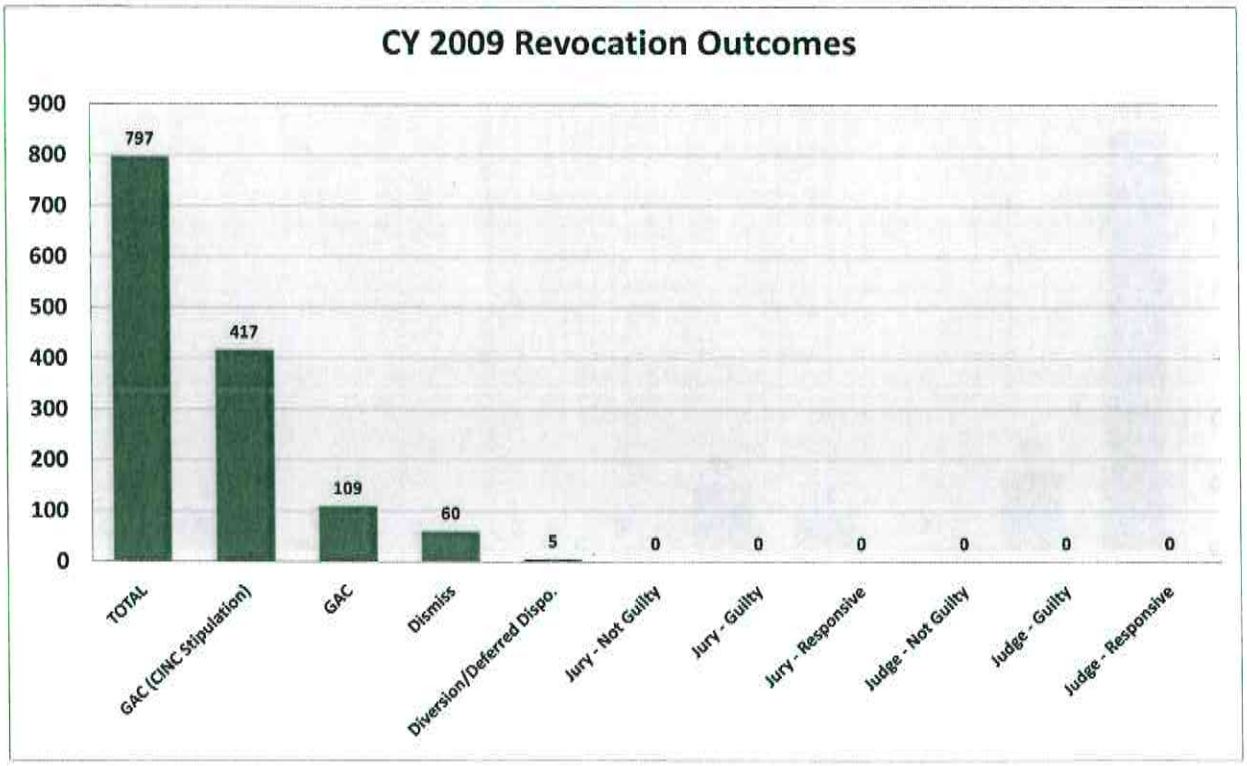

CY 2009 CINC Representing Child Outcomes
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
0
0
0
0
1
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

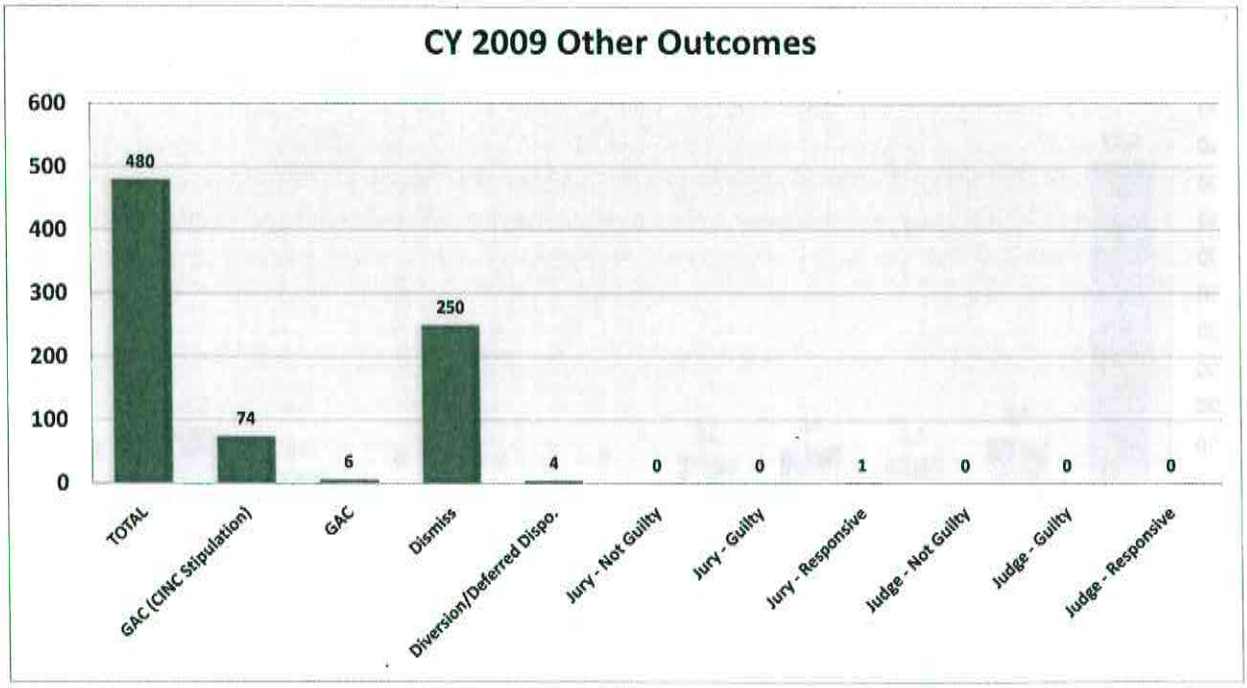

CY 2009 CINC Representing Parent Outcomes
250
200
150
100
50
0
205
12.33
11.66
38.5
30.5
2
1
13
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

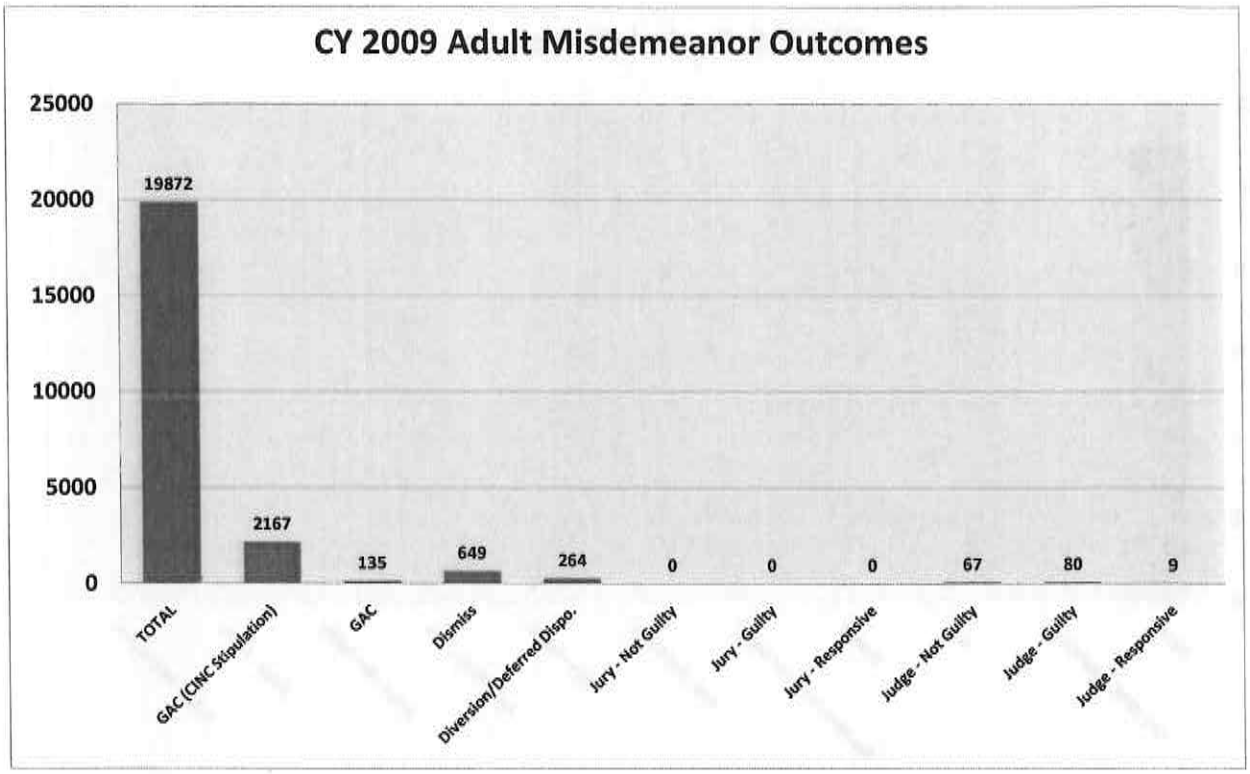

CY 2009 FINS Outcomes
40
35
30
25
20
15
10
5
0
38
0
0
19
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

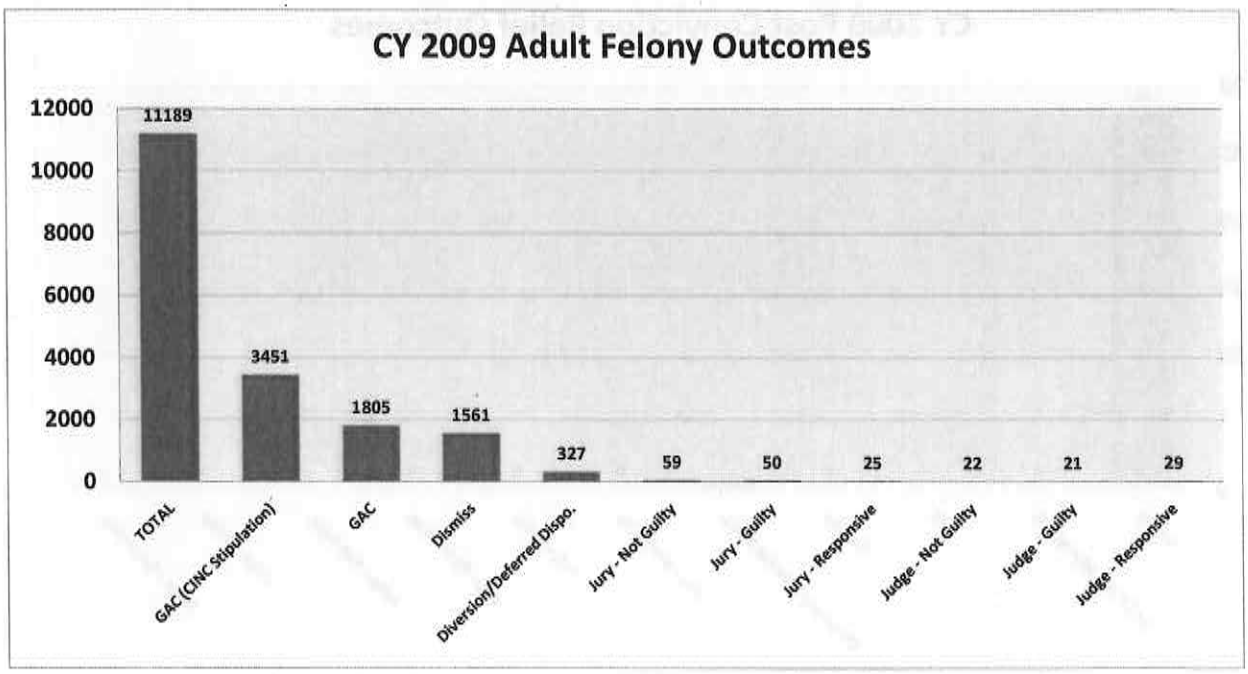

CY 2009 Delinquency Misdemeanor-Grade Outcomes
350
300
250
200
150
100
50
0
320
60
1
24
49
0
0
0
7
29
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

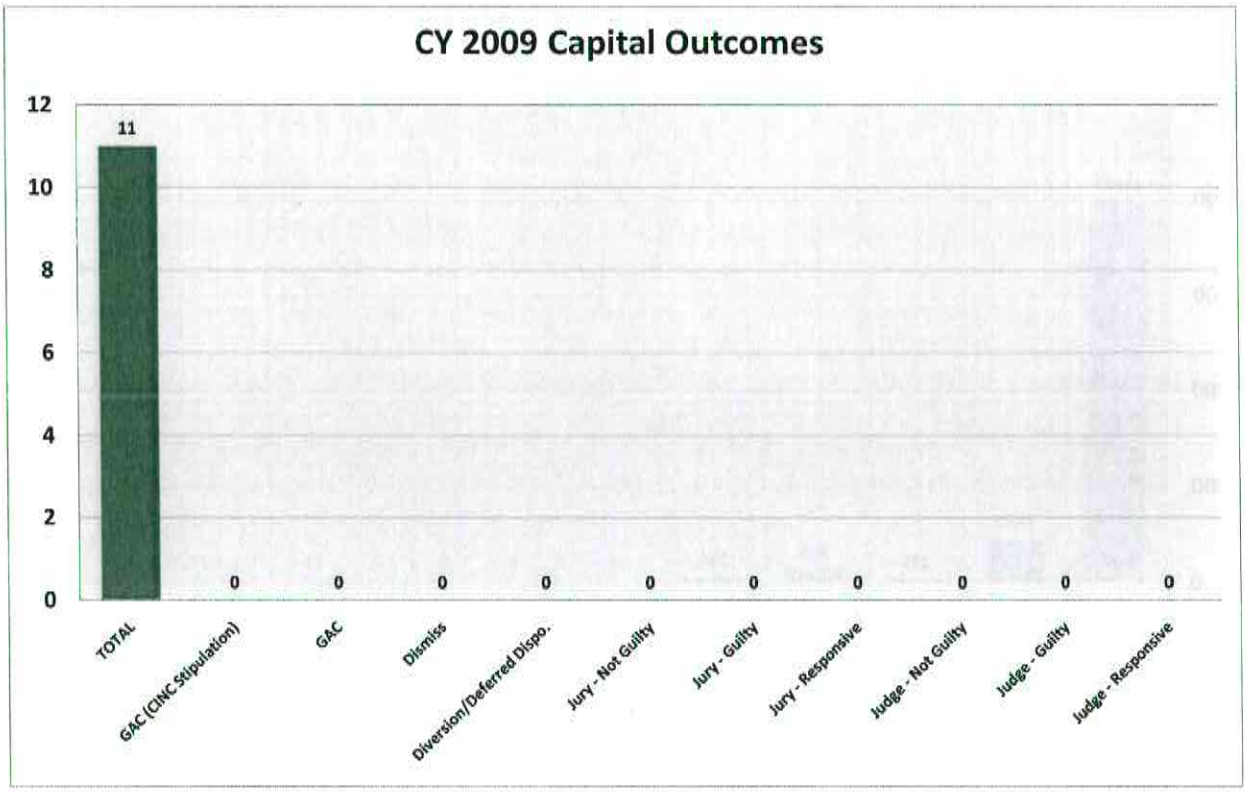

CY 2009 Delinquency Felony-Grade Outcomes
500
450
400
350
300
250
200
150
100
50
0
429
58
32
46
35
0
0
0
16
72
10
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

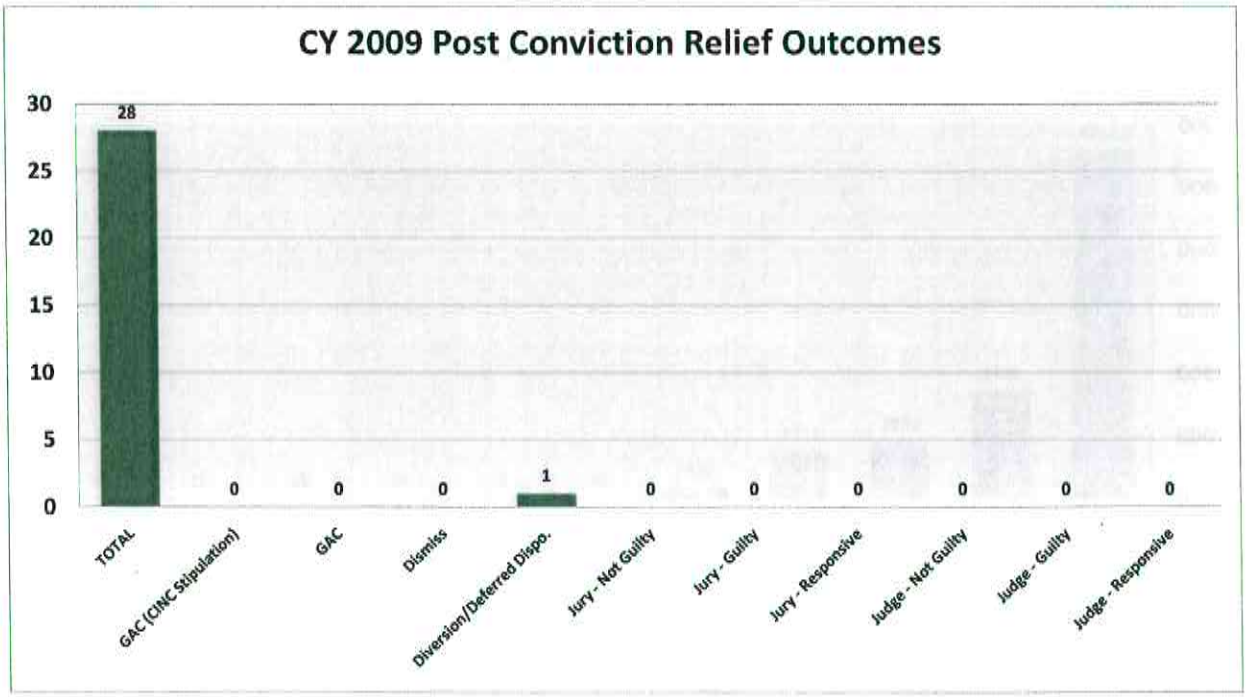

CY 2009 Revocation Outcomes
900
800
700
600
500
400
300
200
100
0
797
417
109
60
5
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
600
500
400
300
200
100
0
480
74
6
250
4
0
0
1
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
25000
20000
15000
10000
5000
0
19872
2167
135
649
264
0
0
0
67
80
9
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
12000
10000
8000
6000
4000
2000
0
11189
3451
1805
1561
327
59
50
25
22
21
29
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
12
10
8
6
4
2
0
11
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
30
25
20
15
10
5
0
28
0
0
0
1
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	41	Year>>>	CY 2009
Submitted by (name)>>>	Derwyn Bunton		

Total Current Annual Revenue and Expenditure Budget

Revenues	$6,165,254	Expenditures	$7,709,511

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$4,345,568	71.26
Federal Revenue	$0	0.00
Grant/Other Revenue	$766,668	12.57
Other Local Revenue:		
Court Fees/Costs Assessed	$536,678	8.80
Bond Fees and Forfeitures	$107,575	1.76
Department of Corrections	$96,845	1.59
Donations	$2,100	0.03
Interest Revenue	$2,791	0.05
Application Fees	$0	0.00
Police Jury	$0	0.00
Sheriff's Fees	$0	0.00
Reimbursements/Attorney Fees	$129,802	2.13
Miscellaneous	$110,340	1.81
Totals	$6,098,367	100.00

Explain: City of New Orleans (considered local revenue in DAF calculation)

Explain: Atty. Fellowship

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$3,867,814	55.73
Hospitalization and Disability Insurance	$480,054	6.92
Retirement	$0	0.00
Payroll Taxes	$300,995	4.34
Accrued Leave	$0	0.00
Workers' Compensation	$4,316	0.06
Malpractice Insurance	$35,612	0.51
Auto/Physical Liability Insurance	$6,021	0.09
Audit/Accounting Expense	$32,363	0.47
Contract Clerical	$15,032	0.22
Expert Witness	$116,181	1.67
Investigators	$0	0.00
Capital Representation	$444,517	6.40
Conflict	$607,965	8.76
Contract - Juvenile Attorneys	$200,000	2.88
Misdemeanor Attorney Contracts	$133,332	1.92
Contract Attorneys - all other	$0	0.00
Building Lease/Rent	$236,750	3.41
Office Repair and Maintenance	$8,634	0.12
IT/Technical Support	$46,275	0.67
Major Acquisitions	$0	0.00
Equipment Lease/Rent	$12,440	0.18
Telephone/Utilities/Postage/Internet	$79,967	1.15
Office Supplies	$77,052	1.11
Parking/Auto Tolls	$0	0.00
Advertisements	$0	0.00
Travel/Lodging/Per Diem/Mileage	$23,106	0.33
Dues and Seminars	$143,287	2.06
Law Library/Journals/Subscriptions	$28,239	0.41
Other Operating Expenses	$40,613	0.59
Miscellaneous	$0	0.00
Totals	$6,940,565	100.00

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys	46	8		
# Contract Attorneys				
# Investigators	12			
# Social Workers	2			
# Clerical/Admin Asst.	12			
# Office Managers	12			
# Other Employees*	5			

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

Annualized

Highest Staff/Contract Atty Salary	$80,000.00
Lowest Staff/Contract Atty. Salary	$30,000.00
Is your system Staff, Contract or Mixed?	Staff

Attys. with part time practice

No. of Hours worked per month for DD	
No. of Hours worked per month elsewhere	

Explain:

BALANCE SHEET INFORMATION	Dec. 31, 2009
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$1,039,436
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$0
Accts. Receivable (Due in 30 Days)	$130,000
Accts. Payable (Due in 30 Days)	$3,600
Total	$1,165,836

Juvenile Representation Estimate
$399,999

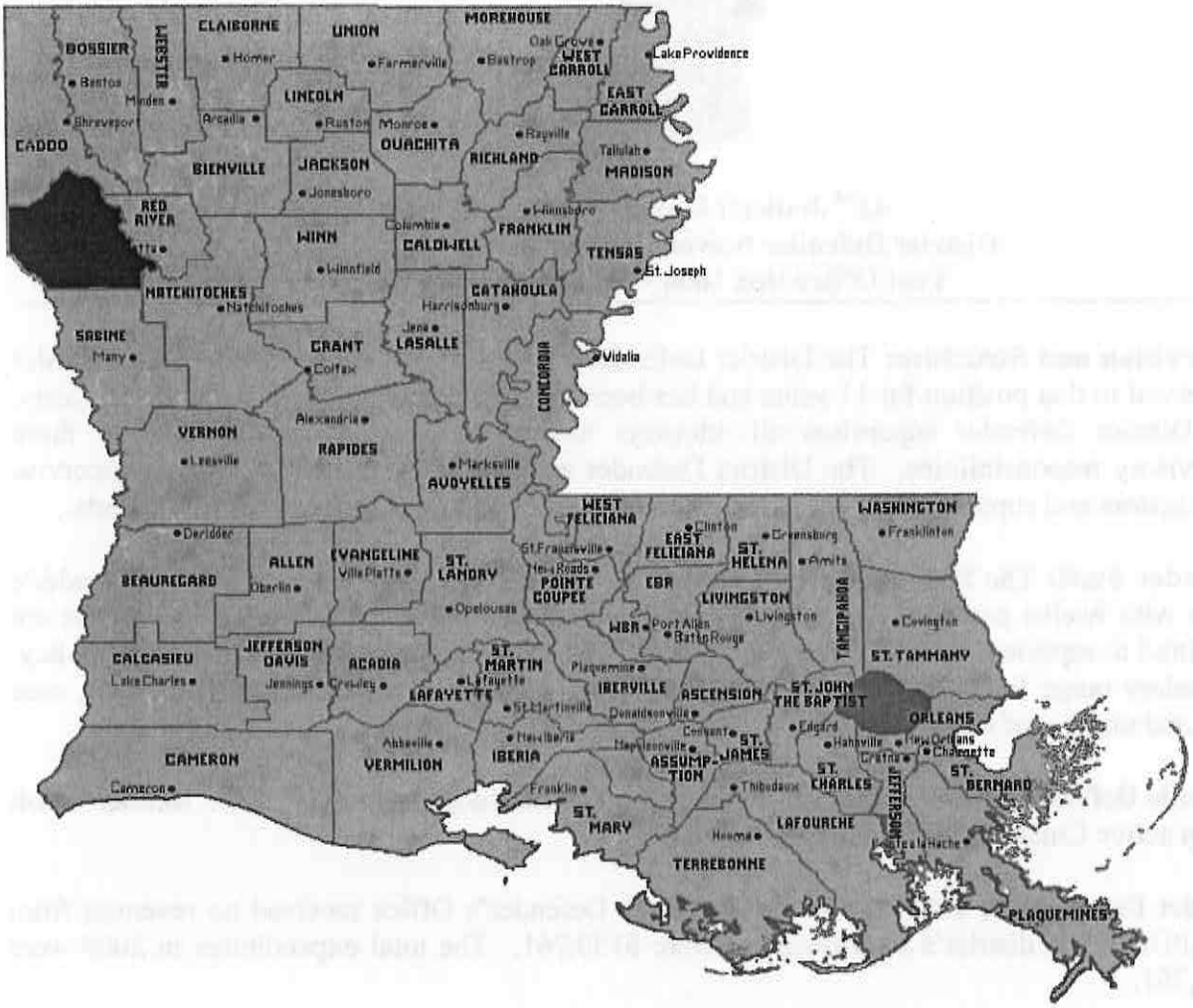
Cash portion that is unearned or reserved for other purposes: 0

APPROVED:

Derwyn Bunton — District Defender

12-31-09 — Date

*Unearned State Revenue is cash received from the State which is for use in future months



The 42nd JDC Public Defender's Office

DeSoto (Manfield)

District Defender: Steven R. Thomas
111 North Washington
Mansfield, LA 71052
(318) 872-6250

42nd Judicial District • DeSoto Parish
District Defender Steven R. Thomas • (318) 872-6250
Post Office Box 1004 • Mansfield, LA • 71052

Supervision and Structure: The District Defender in the 42nd JDC is Steven R. Thomas, who has served in that position for 11 years and has been a public defender in Louisiana for 29 years. The District Defender supervises all attorneys and has a limited caseload due to these supervisory responsibilities. The District Defender and Office Manager Gail Joyner supervise investigators and support staff. There are three sections of District Court and no City Courts.

Defender Staff: The Public Defender's Office in the 42nd JDC is a contract public defender's office with twelve part-time contract attorneys, including the District Defender. Attorneys are permitted to represent clients in private criminal cases without any restrictions via office policy. The salary range for attorneys is $13,750 - $68,750, with variances based on experience, case type, and number of hours worked.

Juvenile Defense: Juvenile cases are heard by the District Judge in the 42nd JDC. Neither Parish has an active Children and Youth Planning Board.

District Funding: In 2009, the 42nd JDC Public Defender's Office received no revenues from the LPDB. The district's total revenues were $150,761. The total expenditures in 2009 were $224,751.

Appointment of Counsel: In the 42nd JDC, the Judge makes the determination of indigence. Clients are appointed a specific public defender at the time of arrest. Adult clients are usually held in facilities within Sabine Parish, with some exceptions of felony clients that are held in various parish prisons and LDOC. Juvenile clients are held in Red River Parish (Ware).

Fees: The Public Defender's Office in the 42nd JDC does not collect the statutory $40 fee for clients, and does not do any independent evaluation to levy partial reimbursement from clients.

Caseload: The Public Defender's Office in the 42nd JDC reported handling 1,899 cases in 2009. Of those, 151 involved juvenile matters, including 50 Child in Need of Care representations.

THE 42ND JDC PUBLIC DEFENDER'S OFFICE

Parish(es) & Seat(s)	
Population:	
Juvenile Population (in Public Schools)	
District Defender	Steven R. Thomas
Years as District (or Chief) Defender	10
Years of Public Defense	29
Office Manager	Gail Joyner
Primary Office Street Address	111 North Washington
City	Mansfield
ZIP	71052
Primary Phone:	318-872-6250
Primary Mailing Address:	P.O. Box 1004 Mansfield La. 71052
Primary Email Contact:	stevenrthomas@bellsouth.net
Primary Emergency Contact	Steven R. Thomas
Primary Emergency Phone	cell 318-465-7001
Secondary Emergency Contact	cell 318-465-7001
Secondary Emergency Phone	cell 318-286-2486 Brian McRae

Other District Office Physical and Mailing Addresses and Phone Numbers:	
	N/A
Other District Office Contact Personnel (Primary Only)	
	Brian McRae cell 318-286-2486
Name of Owner of Office	Steven R. Thomas
Approximate Monthly Rent/Mortgage +Utilities expenses incurred by Defender Office	
	donated by Steven R. Thomas
Courts and Locations	42nd JDC Desoto Parish, Mansfield, Juvenile and Mayor's court
Number of Divisions/Sections of Criminal Court for Each Court in District (incl. city court, municipal court, etc.)	two divisions
Name of Adult Detention Facilities in this District	DeSoto Parish Detention Center, 205 Franklin Mansfield La. 71052
Name of Adult Detention Facilities Outside the District Which Hold Clients	N/A
Name of Juvenile Detention Facilities in this District	None
Name of Juvenile Detention Facilities Outside the District Which Hold Clients	Ware Youth Center, Coushatta La.
Does the Location of Detention Facilities Affect Quality of Representation or Budget? If so,	Yes, distance from clients impacts access
District Attorney	Richard Johnson
Chief Judge of Criminal District Court	Robert Burgess
Juvenile Court Judges (specify District of City Court)	Robert Burgess
Drug Court Judges	N/A
Mental Health Court Judges	N/A
Other Specialty Court	N/A
Name of Specialty and brief Description:	N/A
Indigency Determined by Whom and How?	
	Initially, at 72 hour by district judge based on proverty guidelines
When is Assignment/Appointment of Counsel Made?	Time of arrest. Within 72 hours of notice to PD office

Client Assigned by Whom and How?	Chief Defender, attorney notified by fax and on data base.
Initial Client Intake Conducted by Whom? (Name and Title)	Brian C. McRae, Intake Attorney.
Does this District Use an Intake Form? (If so, please attache to hard copy)	yes
Brief Explanation of Intake Process	Primarly by teleconferance within 72 hours of notice of appointment
Does the Office Collect the $40 Fee	no
If $40 Fee is Not Always Collected, Explain Basis for Waiver	Poverty of clients and difficulty of collection.
Total Fees Collected in 2009	none
Formula for determining the reduced rate charged if client is able to make partial payment	Office does not levy fees.
Planned Roll-out Date for CINC Indigent Parent Defense (by 2012)	42nd JDC presently represents parents in CINC cases. At this time of report 1/1/10 is the planned roll out date for legal services to take over from us representation of children in CINC cases.
Equipment or Technical Training Requested	
Grant Monies for Technology Currently Unencumbered or Unexpended	none
Private Practice Policy	Permitted with private practice policy.
Primary Immediate Needs	more funding.
Immediate Critical Issue Areas	Our revenue is off 27% for 2009 primarly due to cutbacks in capital LACE, which was unanticipated. In conjuction with the greatly reduced DAF, I have only enough reserves for a few months.

Long-Term Critcal Issue Area	See above. We recently split the two parishes into separate districts. This complicates cordination of defenders in the two districts, required bring in two separate staffs of attornys to avoid conflicts. Additionally, the 11 Juvenile Delinquency has a serious shortfall in funding which is presently being met with funds from the 42nd JDC.
Please List All New Hires in 2009 (Name and Title)	Angela Waltman, Felony Defender and Defender CINC (parent).
2009 Media Coverage and/or Major Accomplishments	Dismissal of Agg. Rape State vs. Brown, Negligent homicide verdict State vs. Garrett (2nd degree murder)
Number of Expected New Attorney Hires in 2010	0
Do You Provide Training, Coaching, or Mentoring for New Attorneys? If so, Describe.	Yes, I pay for seminars for attorneys. I also work individually with attorneys about strategies and approach on particular cases. We also train on database.
Describe Supervisory Structure in Your District (for attorneys and non-attorneys)	Chief Defender- Steven R. Thomas, Assistant District Defender- Brian C. McRae, and staff contract attorneys.
Any Policy for Workload Reduction for Supervisory Staff	Supervisory staff has reduced work load.
Medical Benefits for Any Staff	No
Regular meetings for Any Staff	No

STAFF DIRECTORY:

FULL-TIME STAFF ATTORNEYS

Example: Firstname last name (Cap; Fe)

PART-TIME CONTRACT ATTORNEYS

Steven R. Thomas (Cap., FE, Mi, Cinc Child)	stevenrthomas@bellsouth.net
Broocks Greer (FE., MI., JU.)	318-221-1711, fax, 318-222-7611 jbg@ratcliff&greer.com
Pugh Huckaby(Fe., Mi.)	318-222-0293, fax 425-1644 sonny@kandhlawoffice.com
Charles Kammer (FE. Mi.)	318-222-0293, fax 318-425-1644 Pete@k&hlawoffice.com
Brian McRae (Ju.)	318-872-2973 fax 318-872-6262 mcraebuffalo381@aol.com
Scott Kendrick (Fe)	318-354-9146 fax 318-354-9144

	taco@cp-tel.net
Cloyd Benjamin (CINC parent-conflict)	318-352-7575 fax 318-352-7715
Ross Owen (Cap. Fe)	318-222-0293 fax 318-425-1644
Robert Noel (Cap. Fe.)	318-388-1700 fax 318-388-1738 bobnoelaty@hotmail.com
Shante' Wells (mi.)	318-841-1233 fax 318-841-1234
Michael Vergis (Cap.Conflict)	318-635-0700 fax 318-636-4059

JUVENILE CINC PANEL ATTORNEYS (CONTRACT/PART-TIME)

Steven R. Thomas CINC (child), Angela Waltman CINC (parent)	Contact information above.
Broocks Greer CINC (conflict)	Contact information above.

NON-ATTORNEY EMPLOYEES/CONTRACTORS AND OTHER STAFF

Kem Jones, Investigator	318-872-2988 fax 318-872-2982
Gail Joyner, Data Compliance Manager	318-872-6250 fax 318-872-6262
Valerie Wells, Data Resource Manager	318-872-2973 fax 318-872-6262
Pam Mathis, Data Support Coordinator	318-872-6250 fax 318-872-6262

2009 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.

Survey Completor's Name

SOFTWARE:
Mark an X in all that apply

Operating Systems Used:
__Windows Vista
__Windows Server 2000/2003/2008
X Windows XP

Productivity Suites Used:
_X_Microsoft Office 2007 (Word, Excel, etc.)
__Microsoft Office 2003
__Previous Microsoft Office version
__Corel Word Perfect
__Other

Internet Browsers Used:
__Internet Explorer 6
_X_Internet Explorer 7 or 8
__Firefox
__Other

HARDWARE:
Please enter the number of
devices in your inventory

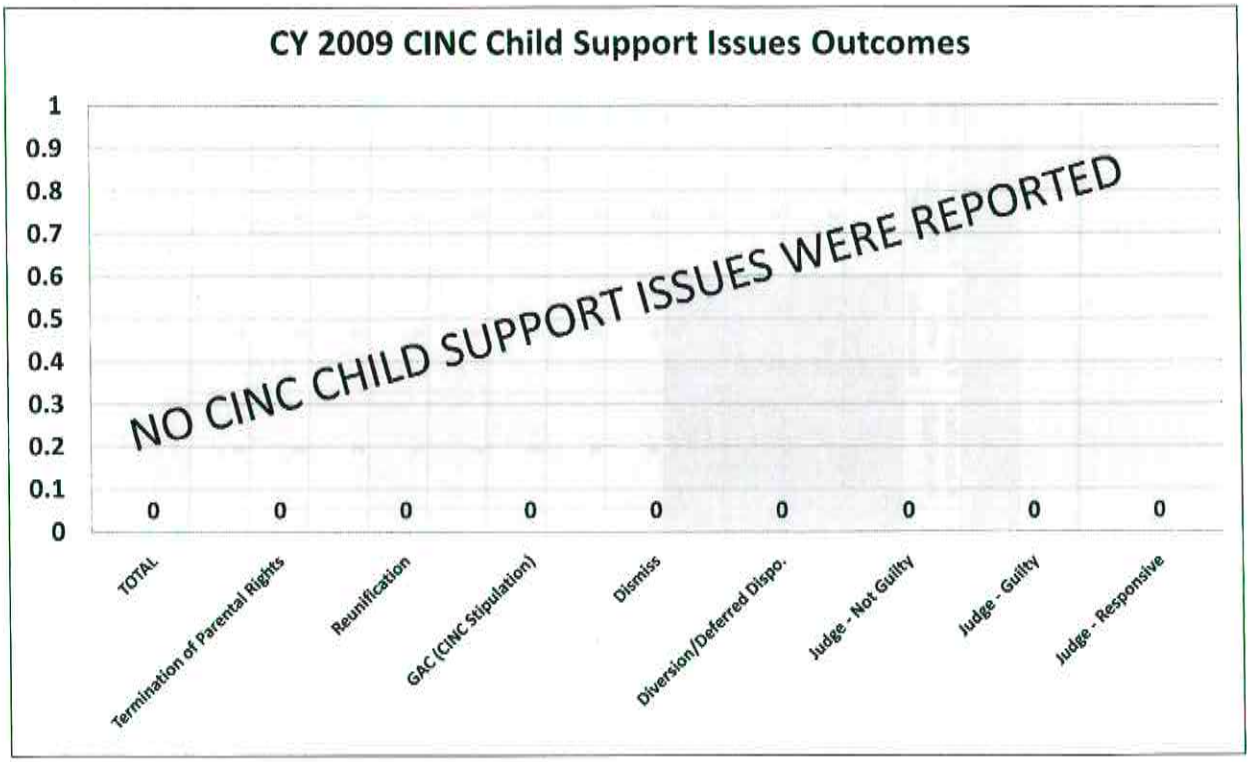
_3_Desktop PCs
_3_Laptops
___Video Cameras
___Digital Cameras
_1_Video Conferencing Systems
_2_B&W Laser Printers
_1_Color Printers
_1_Wireless Cards

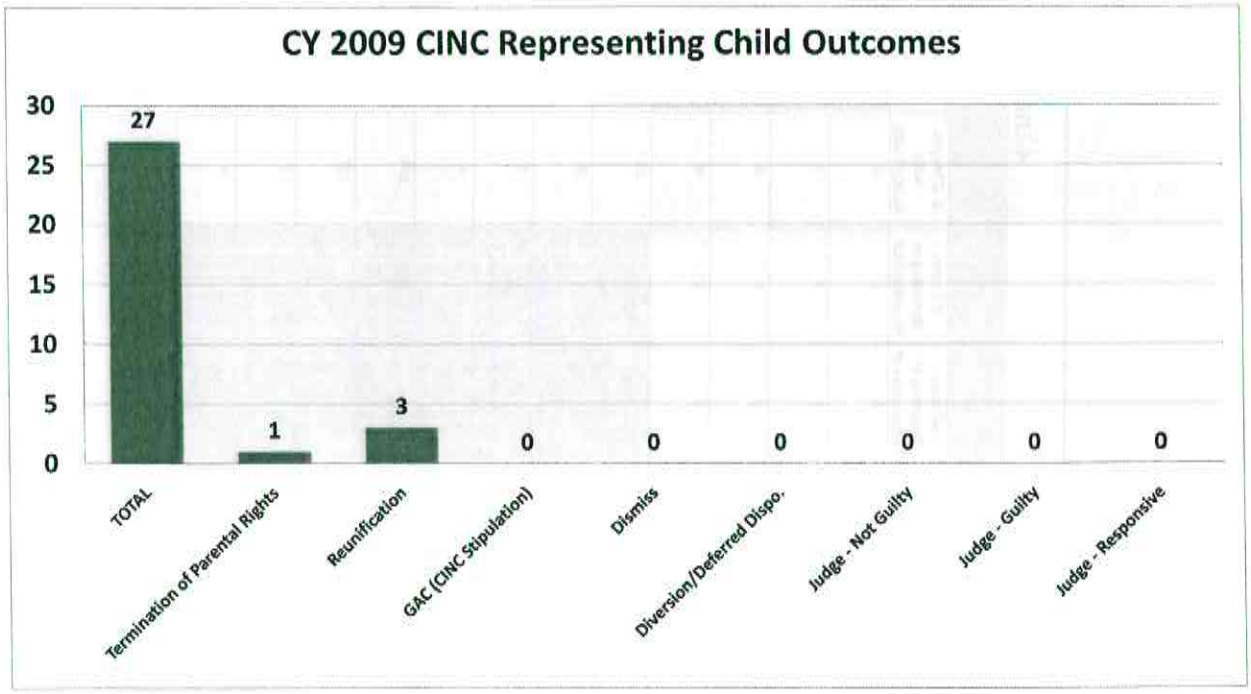
INTERNET SERVICES:
___Dialup _X_Broadband ___No Internet Connection
Connection Speed: High
Provider Name: Bellsouth
Email Provider: Bellsouth, Hotmail, AOL

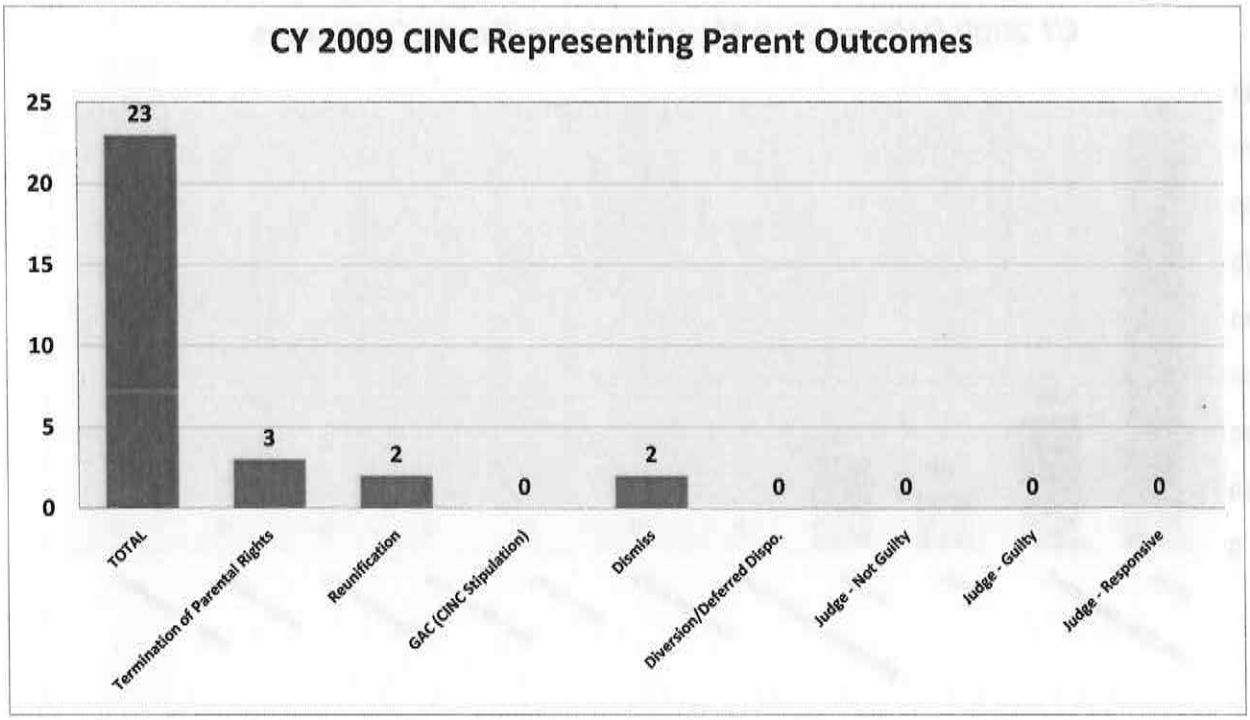
Please list any software or computer equipment in which you need training:

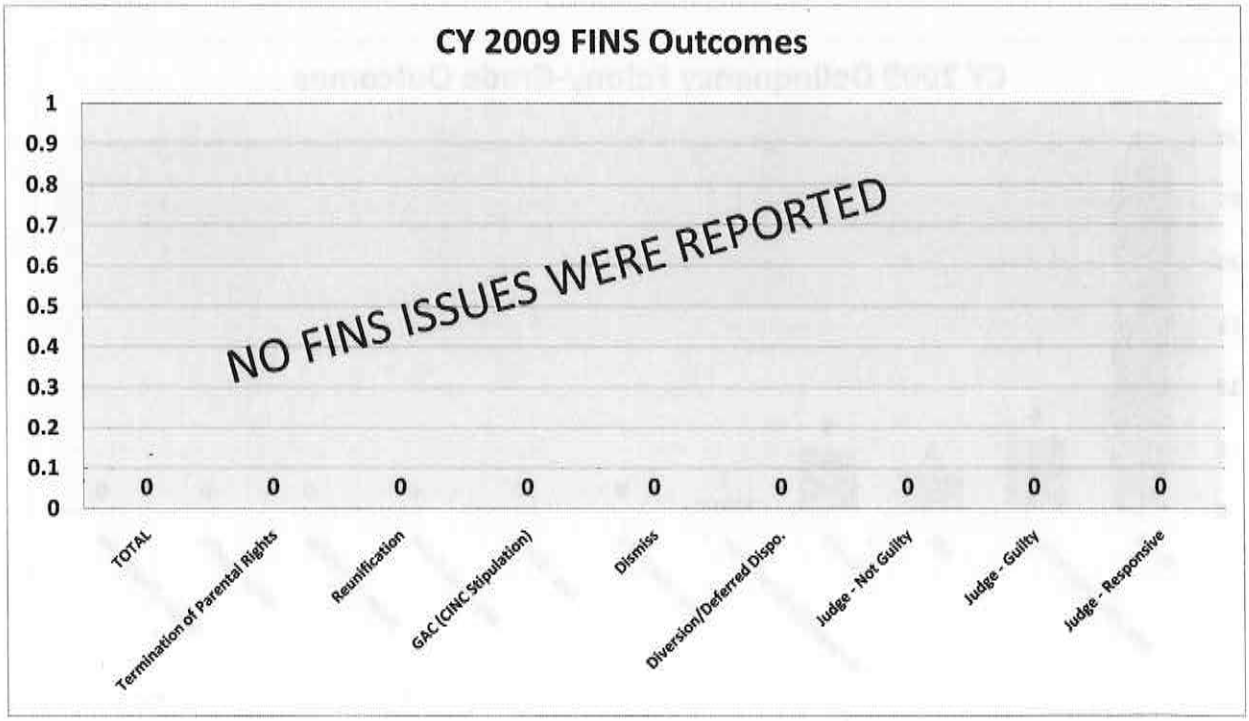
42nd District Caseload Report

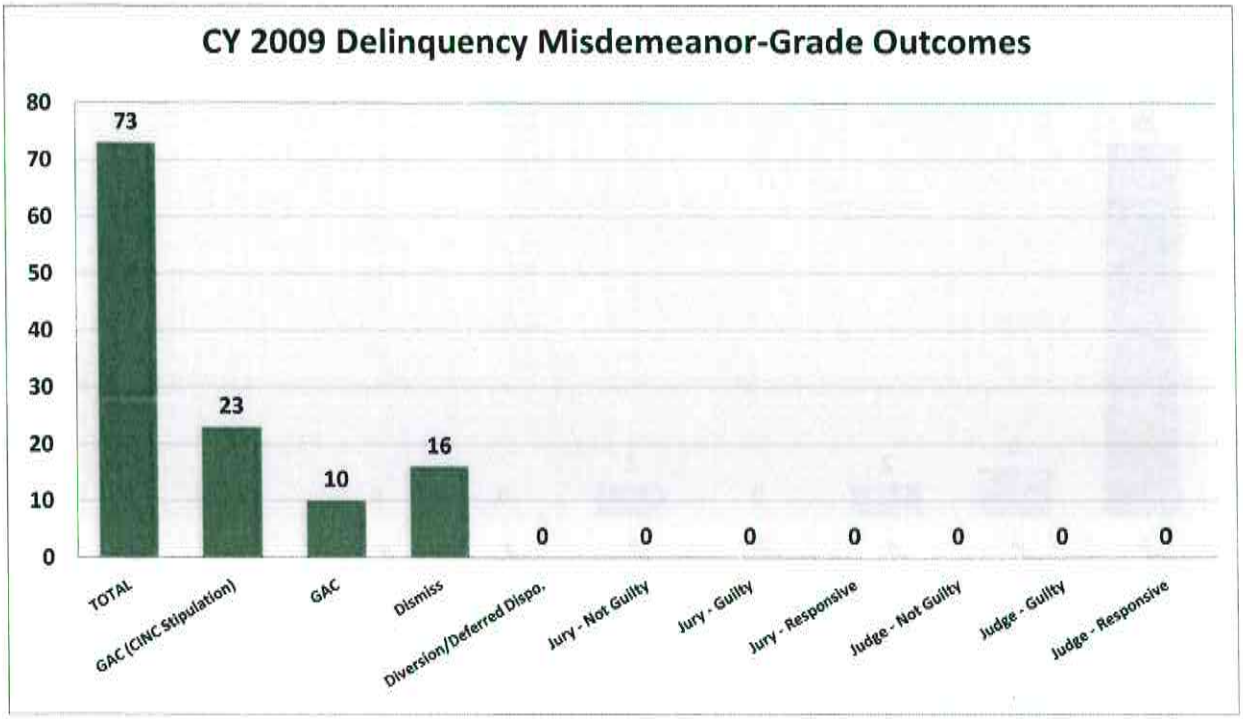
Type of Cases worked to any extent (new assignments for the year or cases carried over from previous	# of Cases pending on 12/31/08 plus	# Cases Resulting in Termination of	# Cases Resulting in Reunification	# Charges with Admit/Guilty	# Charges with Plea of Guilty to	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Jury Trials with Responsive	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	# Judge Trial: Responsive Verdict
CINC Child Support issues only	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Child	27	1	3	0	N/A	0	0	N/A	N/A	N/A	0	0	0
CINC Representing Parent	23	3	2	0	N/A	2	0	N/A	N/A	N/A	0	0	0
FINS	0	0	0	0	N/A	0	0	N/A	N/A	N/A	0	0	0
Delinquency Misdemeanor-grade	73	N/A	N/A	23	10	16	0	0	0	0	0	0	0
Delinquency Felony-Grade	28	N/A	N/A	6	3	5	1	0	0	0	0	0	0
Revocations for Technical Probation Violation (new offense should be counted as a new Case)	257	N/A	N/A	3	3	16	0	0	0	0	0	0	0
Other cases (DWI, Extraditions, etc.)	0	N/A	N/A	0	0	0	0	0	0	0	0	0	0
Adult Misdemeanor	799	N/A	N/A	231	42	478	4	0	0	0	0	0	0
Adult Felony	687	N/A	N/A	127	136	314	13	0	3	2	6	1	0
Capital	4	N/A	N/A	1	1	1	0	0	0	0	0	0	0
Post Conviction Relief	1	N/A	N/A	0	0	0	0	0	0	0	0	0	0

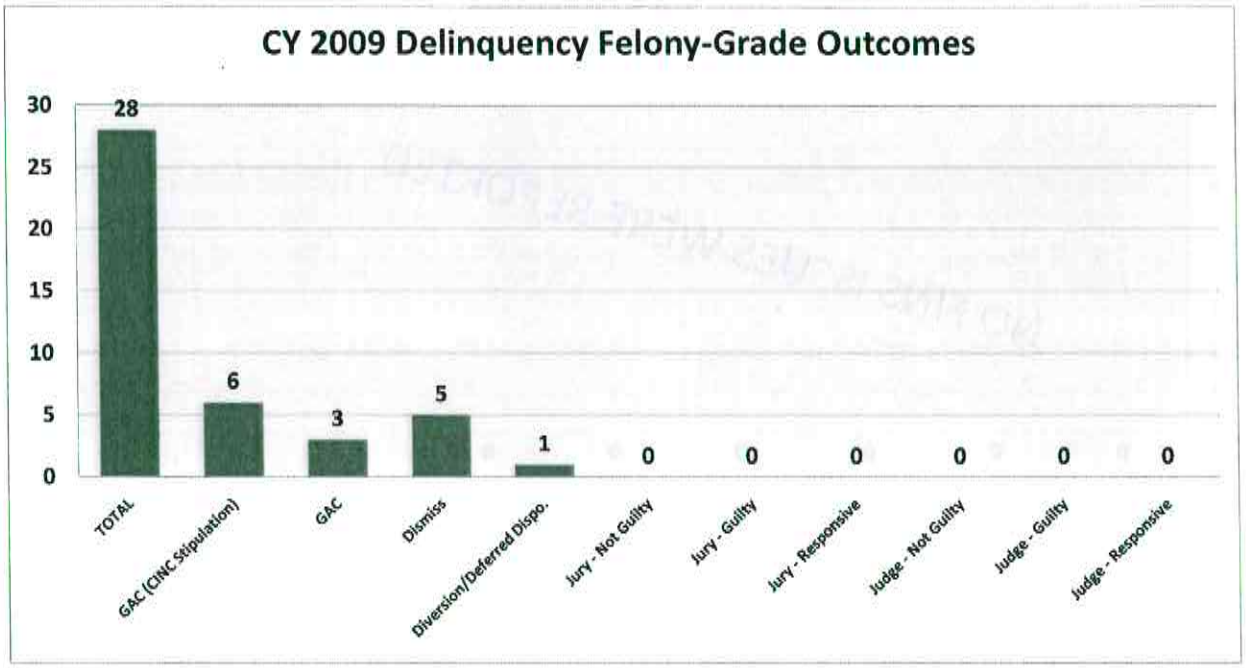

CY 2009 CINC Child Support Issues Outcomes
NO CINC CHILD SUPPORT ISSUES WERE REPORTED
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0 0 0 0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

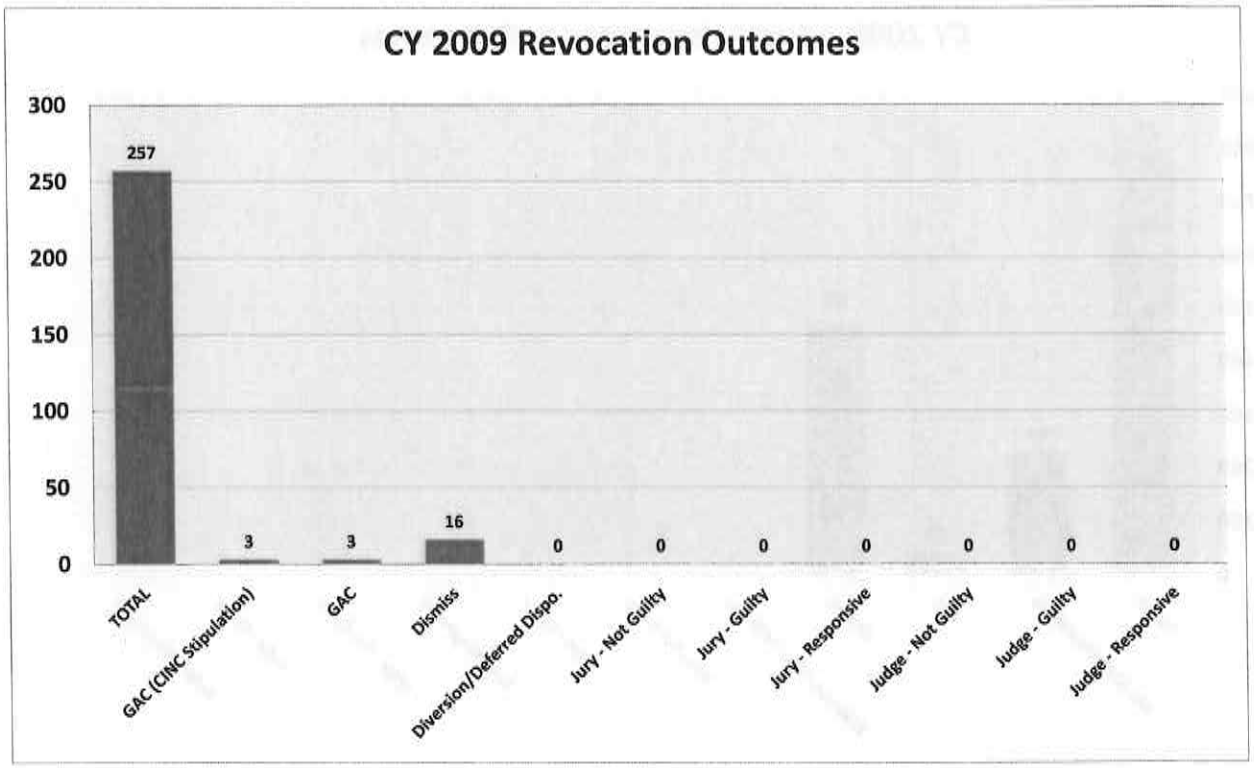

CY 2009 CINC Representing Child Outcomes
30
25
20
15
10
5
0
27
1
3
0 0 0 0 0 0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

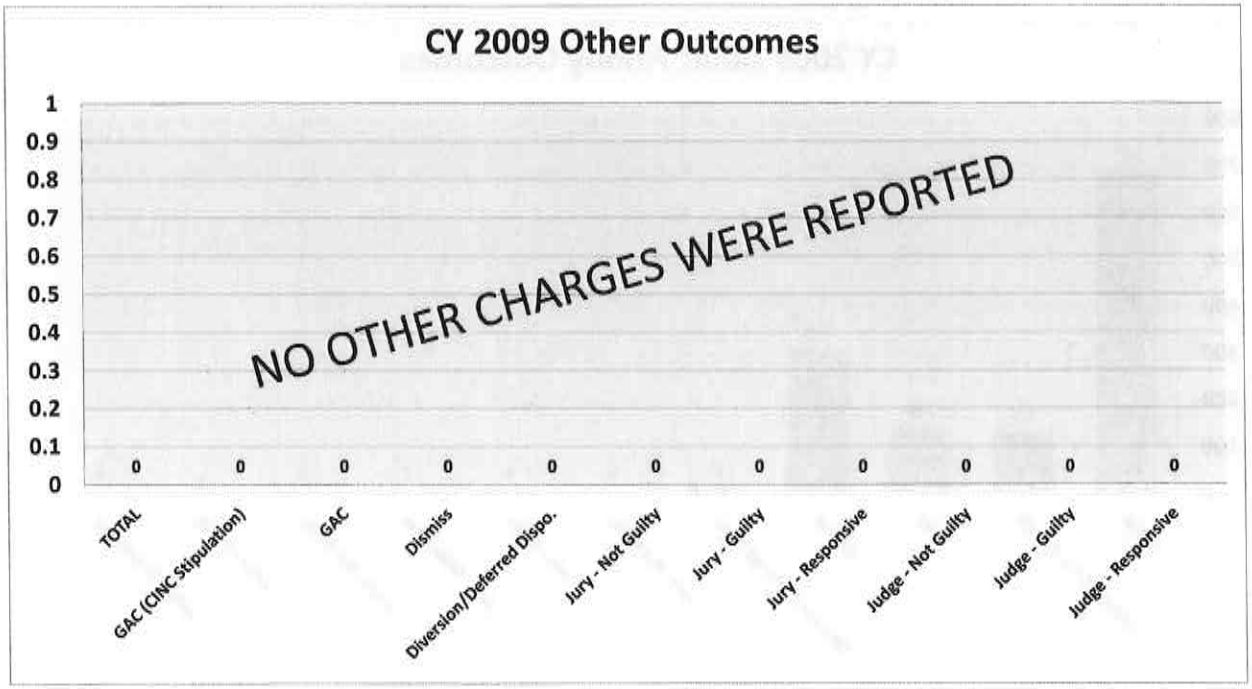

CY 2009 CINC Representing Parent Outcomes
25
20
15
10
5
0
23
3
2
0
2
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

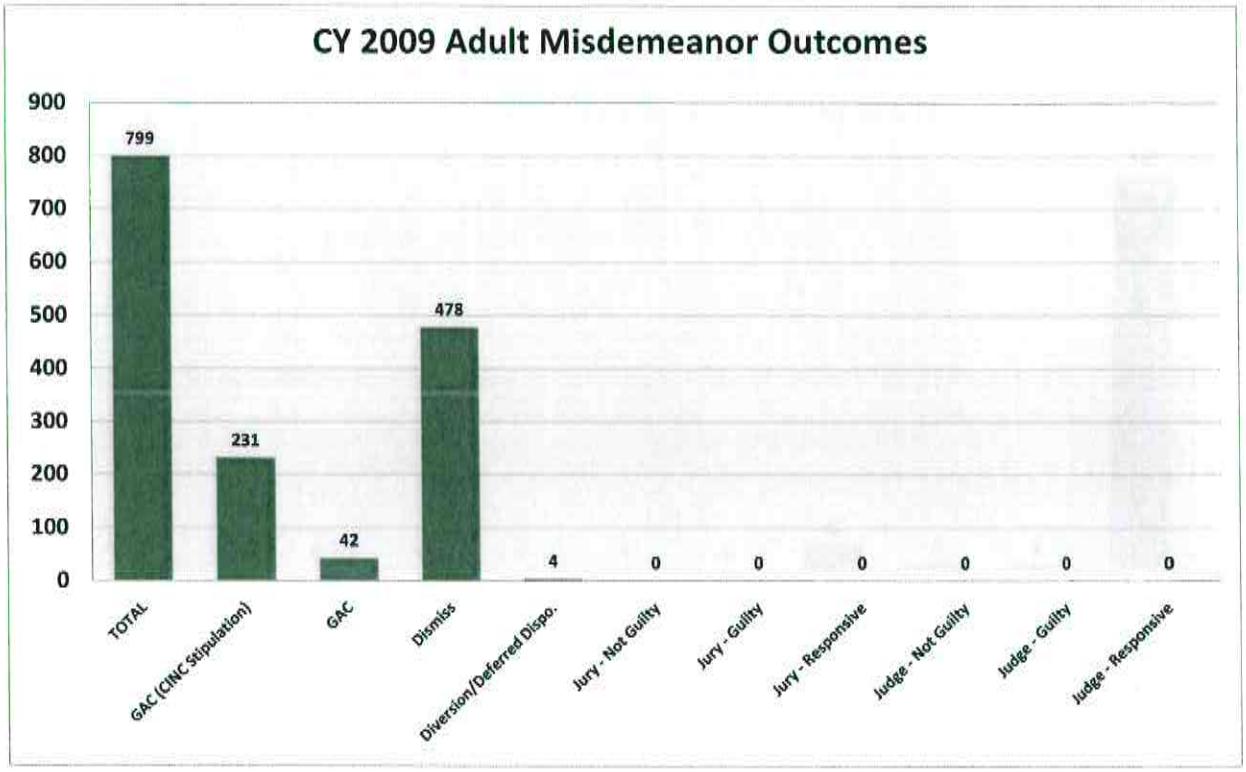

CY 2009 FINS Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO FINS ISSUES WERE REPORTED
0
0
0
0
0
0
0
0
0
TOTAL
Termination of Parental Rights
Reunification
GAC (CINC Stipulation)
Dismiss
Diversion/Deferred Dispo.
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

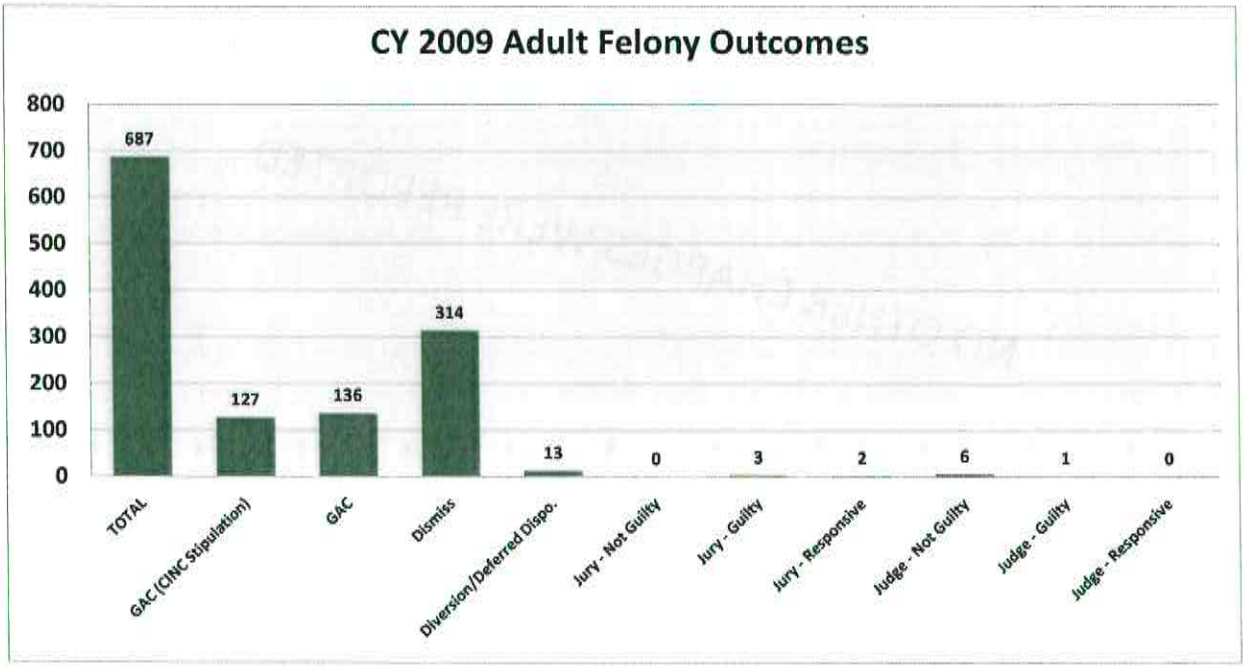

CY 2009 Delinquency Misdemeanor-Grade Outcomes
80
70
60
50
40
30
20
10
0
73
23
10
16
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

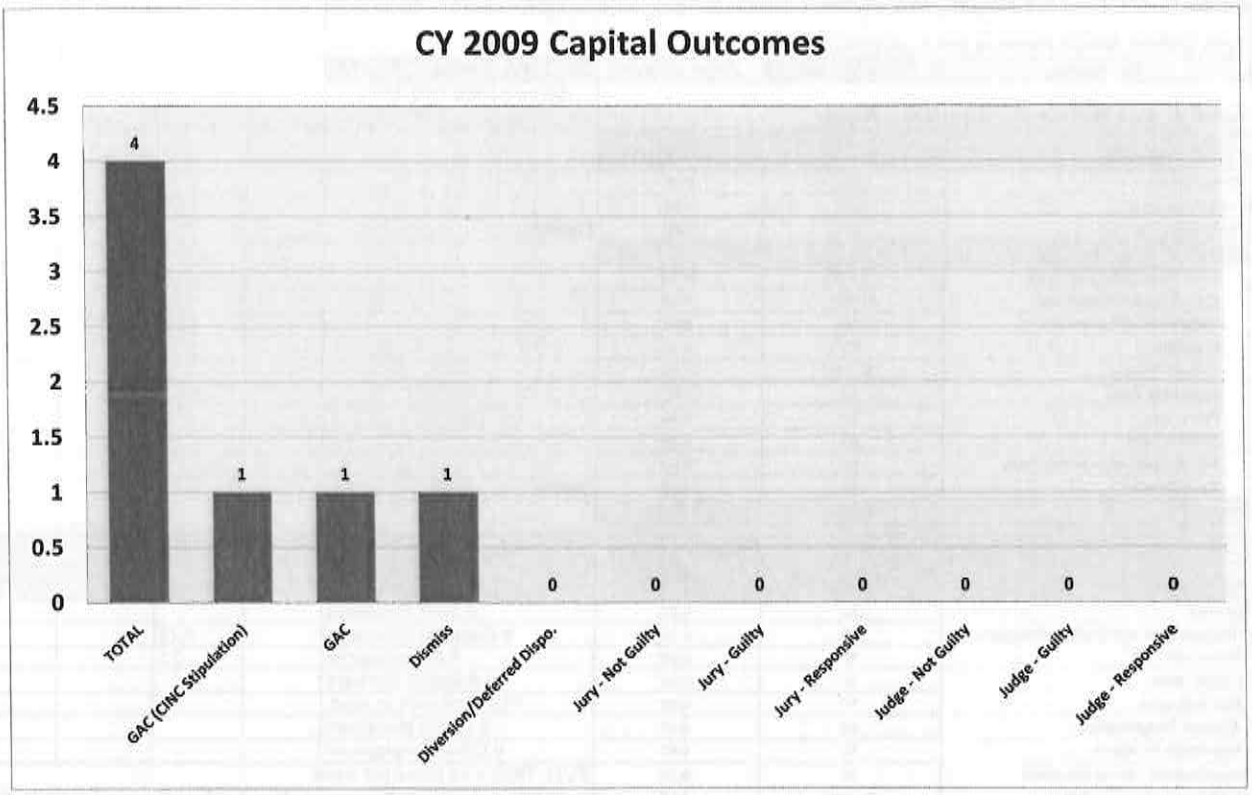

CY 2009 Delinquency Felony-Grade Outcomes
30
25
20
15
10
5
0
28
6
3
5
1
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

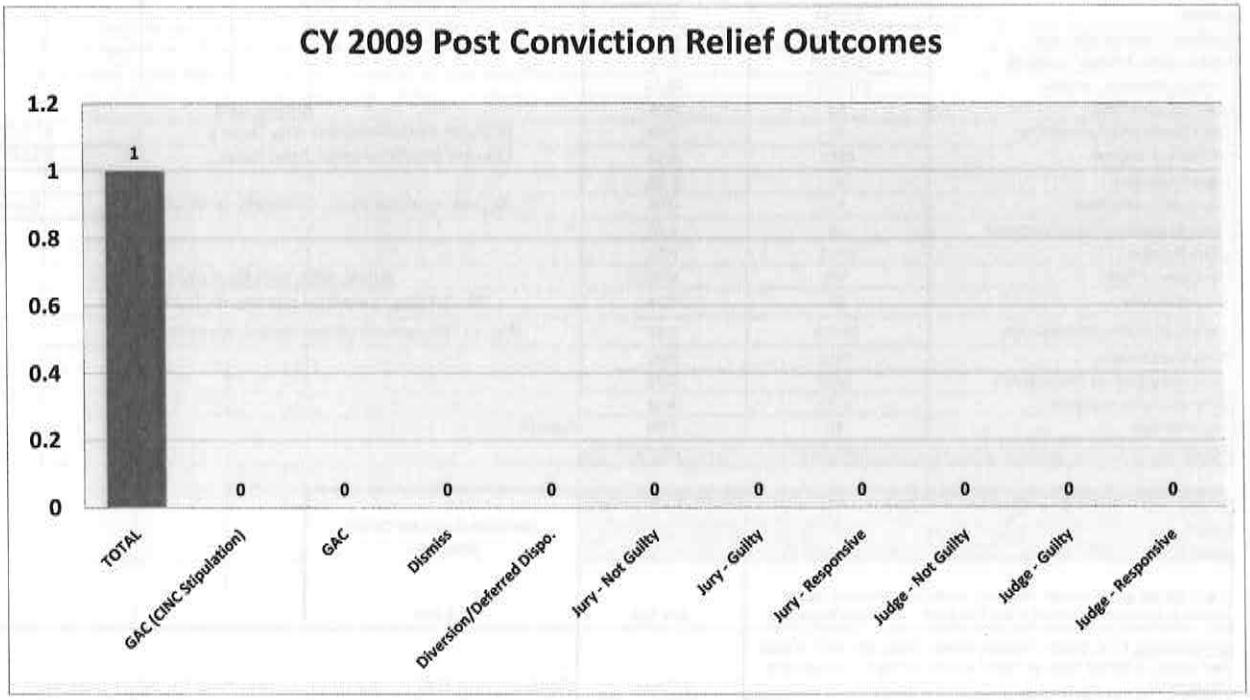

CY 2009 Revocation Outcomes
300
250
200
150
100
50
0
257
3
3
16
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Other Outcomes
1
0.9
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
NO OTHER CHARGES WERE REPORTED
0
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Misdemeanor Outcomes
900
800
700
600
500
400
300
200
100
0
799
231
42
478
4
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Adult Felony Outcomes
800
700
600
500
400
300
200
100
0
687
127
136
314
13
0
3
2
6
1
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Capital Outcomes
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
4
1
1
1
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive


CY 2009 Post Conviction Relief Outcomes
1.2
1
0.8
0.6
0.4
0.2
0
1
0
0
0
0
0
0
0
0
0
0
TOTAL
GAC (CINC Stipulation)
GAC
Dismiss
Diversion/Deferred Dispo.
Jury - Not Guilty
Jury - Guilty
Jury - Responsive
Judge - Not Guilty
Judge - Guilty
Judge - Responsive

District Number>>>	42	Year>>>	CY 2009
Submitted by (name)>>>	Steven Thomas		

Total Current Annual Revenue and Expenditure Budget

Revenues	See Dist 11	Expenditures	See Dist 11 (below covers 7/09-12/09)

Actual Annual Revenue and Expenditure Report

Actual Revenue	CY 2009	% of Annual Revenue
State Revenue	$0	0.00
Federal Revenue	$0	0.00
Grant/Other Revenue	$0	0.00
Other Local Revenue:		
Court Fees/Costs Assessed	$142,206	94.33
Bond Fees and Forfeitures	$7,454	4.94
Department of Corrections	$0	0.00
Donations	$0	0.00
Interest Revenue	$1,101	0.73
Application Fees	$0	0.00
Police Jury	$0	0.00
Sheriff's Fees	$0	0.00
Reimbursements/Attorney Fees	$0	0.00
Miscellaneous	$0	0.00
Totals	$150,761	100.00

Explain:

Explain:

Actual Expenditures	CY 2009	% of Annual Expenditures
Salaries	$0	0.00
Hospitalization and Disability Insurance	$0	0.00
Retirement	$0	0.00
Payroll Taxes	$0	0.00
Accrued Leave	$0	0.00
Workers' Compensation	$0	0.00
Malpractice Insurance	$0	0.00
Auto/Physical Liability Insurance	$0	0.00
Audit/Accounting Expense	$3,250	1.45
Contract Clerical	$13,050	5.81
Expert Witness	$4,619	2.06
Investigators	$13,610	6.06
Capital Representation	$6,394	2.84
Conflict	$7,043	3.13
Contract - Juvenile Attorneys	$15,000	6.67
Misdemeanor Attorney Contracts	$17,500	7.79
Contract Attorneys - all other	$134,521	59.85
Building Lease/Rent	$0	0.00
Office Repair and Maintenance	$0	0.00
IT/Technical Support	$956	0.43
Major Acquisitions	$0	0.00
Equipment Lease/Rent	$0	0.00
Telephone/Utilities/Postage/Internet	$0	0.00
Office Supplies	$475	0.21
Parking/Auto Tolls	$0	0.00
Advertisements	$0	0.00
Travel/Lodging/Per Diem/Mileage	$6,668	2.97
Dues and Seminars	$668	0.30
Law Library/Journals/Subscriptions	$262	0.12
Other Operating Expenses	$735	0.33
Miscellaneous	$0	0.00
Totals	$224,751	100.00

Staffing Data	Full-Time	Part-Time	If Part-Time, # hrs/wk	Benefits (Yes or No)
# Staff Attorneys				
# Contract Attorneys		5.75		
# Investigators		0.5		
# Social Workers				
# Clerical/Admin Asst.		2.5		
# Office Managers				
# Other Employees*				

FULL TIME = 40 hours per week

* Please list "Other Employee " Title, #, F/Tor P/T, Hrs/wk & w/ or w/out Benefits

75% Steve Thomas
50 % Contracted — Juvenile Investigator
50 % of 3 clerical workers

Annualized

Highest Staff/Contract Atty Salary	$77,672.00
Lowest Staff/Contract Atty. Salary	$30,000.00

Is your system Staff, Contract or Mixed? Contract

Attys. with part time practice

No. of Hours worked per month for DD

No. of Hours worked per month elsewhere

Explain:

BALANCE SHEET INFORMATION	Dec. 31, 2009
Cash Balance: Petty cash, checking, savings and money market accounts (exclude Unearned State Revenue*) + Prepaid Expenses	$74,106
Investments: CDs, Bonds, Treasury Notes, Stocks (Do NOT include real estate, buildings, fixed or capital assets, furniture, computers or equipment).	$115,518
Accts. Receivable (Due in 30 Days)	$0
Accts. Payable (Due in 30 Days)	$0
Total	$189,624

*Unearned State Revenue is cash received from the State which is for use in future months

Juvenile Representation Estimate: $18,750

Cash portion that is unearned or reserved for other purposes: 0

APPROVED:

Steven Thomas — District Defender

12-31-09 — Date