



John Bel Edwards  
Governor

C. Frank Holthaus  
Chairman

James T. Dixon, Jr.  
State Public Defender

EQUAL JUSTICE FOR ALL

## **JOB POSTING: Trial-Level Compliance Officer**

### Qualifications:

An eligible applicant must be an attorney licensed to practice law in the United States with at least three years of criminal defense experience or possess a Master's Degree in Public Administration with at least five years of progressively responsible experience conducting organizational assessments. Applicants should have expertise in matters of performance evaluation development and implementation. If licensed as an attorney in a state other than Louisiana, the employee must become licensed as an attorney in this state within one year of being employed by the Board. An eligible applicant must also be a U.S. citizen, become a domiciliary of Louisiana who is registered to vote in Louisiana, and be available to work full-time in the state's Baton Rouge office.

### Duties:

The Trial-Level Compliance Officer is a full-time, executive-level staff position with the State of Louisiana. Responsibilities include:

- Develop evaluation protocols to assess district compliance with Board-adopted standards and guidelines;
- Develop and implement an effective evaluation implementation plan that allows for regular assessments and ongoing monitoring of each district public defender's office compliance of board-adopted standards and guidelines;
- Provide direct oversight of regular assessments and ongoing monitoring of defense representation;
- Make regular reports to the board on variances to board standards and guidelines with respect to each district; and
- Perform all other duties assigned by the State Public Defender.

### Compensation:

Compensation is salaried and commensurate with experience. Employment with the State of Louisiana includes full health benefits and enrollment in the State of Louisiana Retirement System. The Louisiana Public Defender Board encourages professional development and supports these opportunities for its staff.

*To Apply:*

Please submit a resume/curriculum vitae, writing sample, and three references by e-mail or hard copy to:

James. T. Dixon, Jr.  
State Public Defender  
Louisiana Public Defender Board  
301 Main Street, Suite 700  
Baton Rouge, LA 70801  
[jdixon@lpdb.la.gov](mailto:jdixon@lpdb.la.gov)

The deadline to apply is close of business, March 15, 2019.