

GEORGIA RESOURCE CENTER

303 Elizabeth Street, N.E.
Atlanta, Georgia 30307

(404) 222-9202

Fax (404) 222-9212

JOB ANNOUNCEMENT: EXECUTIVE DIRECTOR

The Georgia Resource Center (GRC) is a 501(c)(3) non-profit law office established in 1988 to provide high-quality representation to indigent prisoners on Georgia's death row. GRC represents death-sentenced prisoners in their state and federal habeas corpus proceedings and in clemency proceedings before the State Board of Pardons and Paroles. GRC attorneys have successfully litigated cases in state superior courts, the Georgia Supreme Court, federal district courts in Georgia, the Eleventh Circuit Court of Appeals, and the United States Supreme Court, including wins in the 2017 Supreme Court Term in *Wilson v. Sellers*, 138 S. Ct. 1188 (2018), and *Tharpe v. Sellers*, 138 S. Ct. 545 (2018).

In addition to the Executive Director, GRC has a staff of five attorneys, four investigators, and an office manager.

GRC seeks a highly experienced habeas attorney with outstanding litigation skills, a demonstrated commitment to excellence in indigent defense, and proven leadership and administrative ability to serve as its Executive Director. The Executive Director is the public face of the organization and is responsible for leading and implementing GRC's mission to provide high-quality, client-centered representation to death-sentenced prisoners throughout their post-conviction proceedings. The Executive Director oversees the daily operations of GRC, provides mentorship and guidance to a staff of highly-motivated attorneys and investigators, develops and maintains relationships with local and national leaders in capital defense and criminal justice, and interfaces with the Board of Directors. The Executive Director also maintains an active caseload that is capped to reflect the Executive Director's administrative and supervisory responsibilities.

Experience and Qualifications

- Significant experience in the direct representation of clients in capital habeas corpus proceedings, including excellent research, writing, investigation, and oral advocacy skills, experience working with experts, and a creative and strategic approach to litigation;
- Demonstrated leadership ability;
- Experience mentoring and supervising attorneys and investigators;
- Experience in management and administration of a law office or non-profit organization;
- Demonstrated commitment to high-quality, client-centered representation;
- Demonstrated commitment to a team-based approach to representation that includes attorneys, investigators, and experts;
- Relationships with the local and/or national capital defense and criminal justice community, and the ability to engage the broader community to ensure the delivery of high-quality post-conviction representation in Georgia;
- Ability to travel and to work some evenings and weekends;
- Membership in or eligibility for admission to the Georgia Bar, United States District Courts, Eleventh Circuit Court of Appeals, and the United States Supreme Court.

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Salary

Salary commensurate with experience, within the scope of GRC's public interest salary capacity. Benefits include but are not limited to 100% paid health, dental and vision insurance.

Application Instructions and Deadline

Interested candidates should email a cover letter, resume, three professional references, and a representative writing sample to Amelia Rudolph, the Vice Chair of the GRC Board of Directors, at amyrudolph@eversheds-sutherland.com. Applications will be considered on a rolling basis through February 15, 2019.

The Georgia Resource Center is an Equal Opportunity/Affirmative Action Employer.